

COUNCIL MEETING MINUTES

July 27, 2016

The regular meeting of the Council of the Corporation of the Municipality of Magnetawan was held at the Magnetawan Community Centre on Wednesday, July 27, 2016 at 1:00 p.m.

Council members present: Mayor Sam Dunnett; Councillors Tim Brunton, Jack Crossman, Charlie Gray, and John Hetherington.

Staff in attendance: Clerk-Administrator, Andrew Farnsworth; Public Works Superintendent, Bruce Hill; Treasurer, Linda Saunders.

Notice of this meeting was posted on the municipal web site.

1. CALL TO ORDER

The meeting was called to order at 1:00 P.M.

2. ADOPTION OF THE AGENDA

RESOLUTION 2016-235

Moved by Councillor Gray; Seconded by Councillor Hetherington:

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adopts the agenda for this regular Council meeting of Wednesday, July 27, 2016. (Carried)

3. DISCLOSURE OF PECUNIARY INTEREST

Councillor Crossman disclosed a pecuniary interest in regard to Agenda Item 7.6.2.

4. ADOPTION OF MINUTES

RESOLUTION 2016-236

Moved by Councillor Hetherington; Seconded by Councillor Gray:

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adopts the minutes of the regular Council meeting of Wednesday, July 13, 2016 and the minutes of the Special Council meeting of Wednesday, July 20, 2016. (Carried)

5. PUBLIC MEETING PURSUANT TO THE PLANNING ACT

None.

6. PRESENTATIONS

- 6.1.** Municipal Property Assessment Corporation (MPAC): delivering the 2016 assessment update
Anne Haines, MPAC, presented Council with a summary of the 2016 assessment update as it affects the Municipality of Magnetawan. Residents are encouraged to call MPAC with any concerns regarding their assessment notice: 1-888-296-6722 (MPAC).

7. REPORTS FROM MUNICIPAL BOARDS, COMMITTEES, AND OFFICIALS

7.1. Public Works Department

7.1.1. Landfill Consultant, tender awarding

RESOLUTION 2016-237

Moved by Councillor Crossman; Seconded by Councillor Brunton:

WHEREAS the Municipality of Magnetawan issued a request for proposals for a Landfill Consultant for a term of two years, and received qualified bids, HST not included, from: D.M. Wills, in the amount of \$10,720.00 in 2016 and \$10,720.00 in 2017; Aecom, in the amount of \$13,150.00 in 2016 and \$19,900.00 in 2017; and Azimuth, in the amount of \$17,434.00 in 2016 and \$23,868.00 in 2017; NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Magnetawan awards the tender to D.M. Wills in the amount of \$10,720.00 + HST in 2016 and \$10,720.00 + HST in 2017. (Carried)

7.1.2. Shave and Pave – Ahmic Harbour, tender awarding
RESOLUTION 2016-238
Moved by Councillor Brunton; Seconded by Councillor Hetherington:
WHEREAS the Municipality of Magnetawan issued a request for tenders for Shave and Pave – Ahmic Harbour and received bids from: Fowler Construction, in the amount of \$127,970.00 plus HST; NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Magnetawan awards the tender for Shave and Pave – Ahmic Harbour to Fowler Construction in the amount of \$127,970.00. (Carried)

7.2. Economic Development

7.2.1. Community Development Officer (CDO) Report, July 2016

7.2.2. Letter of support for Almaguin in Motion

RESOLUTION 2016-239

Moved by Councillor Brunton; Seconded by Councillor Crossman:

WHEREAS the Municipality of Magnetawan purchased 50 Bike Route signs for installation by the Almaguin In Motion Committee; NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Magnetawan offers its continued support to the AIM Committee and program, as per the attached letter. (Carried)

7.2.3. Discussion of CDO work plan

7.3. Treasury Department

7.3.1. Discussion of budget to actual expenses

7.3.2. Report on Reserve funds

7.4. Parks and Maintenance Department: issue RFP for Ahmic Harbour Community Centre renovation

RESOLUTION 2016-240

Moved by Councillor Hetherington; Seconded by Councillor Gray:

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan authorizes FAD Architects to prepare design documents, administer a Request for Proposals, and oversee construction at the Ahmic Harbour Community Centre, as per the attached proposal. (Carried)

7.5. Building Department: hire Building Inspector

(Item deferred until shared-employment agreement received from the Town of Kearney)

7.6. Clerk-Administrator's Report

7.6.1. Application for purchase of Original Road Allowance: Susan Schiedel

RESOLUTION 2016-241

Moved by Councillor Crossman; Seconded by Councillor Hetherington:

WHEREAS the Municipality of Magnetawan has received an application for the purchase of Original Road Allowance between Concessions 4 and 5, Lot 19, Geographic Township of Croft, now in the Municipality of Magnetawan, from Susan Schiedel, the land owner at 290 Clayton's Bay Trail, to the north-west of the road allowance. NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves in principle the sale of Original Road Allowance to Ms. Schiedel with the following provisions: 1. THAT the application fee be set at \$500.00; and 2. THAT the deposit fee be set at \$2,500.00. (Carried)

7.6.2. Applications for rights of way and severance – Winkelmolen Investments Ltd.

Councillor Crossman left the Council table prior to discussion of this Agenda item due to a declared pecuniary interest.

RESOLUTION 2016-242

Moved by Councillor Brunton; Seconded by Councillor Hetherington:

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan supports in principle the consent applications for three rights of way and one severance, received from the agent, Terry Fraser, regarding Concession 5 Lots 18-20, Geographic Township of Croft, now in the Municipality of Magnetawan, subject to the following conditions: 1. Payment of applicable fees under By-laws 2011-11 and 2011-16 and User Fees By-law 2009-29; and 2. Compliance with all conditions set by the Central Almaguin Planning Board. (Carried)

Councillor Crossman returned to the Council table.

7.6.3. Blue-green algae

7.6.4. Chapman Landfill lot numbering

Council directed the Clerk-Administrator to write to the appropriate authorities requesting that the necessary documentation be prepared to correct the error in lot numbering regarding the Chapman Landfill site.

8. BY-LAWS

8.1. RESOLUTION 2016-243

Moved by Councillor Brunton; Seconded by Councillor Hetherington:

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adopts By-law 2016-28, being a By-law to authorize long-term borrowing for certain new capital works through the issue of a debenture to Ontario Infrastructure and Lands Corporation. (Carried)

8.2. RESOLUTION 2016-244

Moved by Councillor Crossman; Seconded by Councillor Brunton:

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adopts By-law 2016-29, being a By-law to confirm the proceedings of Council of July 8, 2016, July 13, 2016, and July 20, 2016. (Carried)

9. CORRESPONDENCE

9.1. Green Bug Energy: request for Municipal Council support resolution

Council directed the Clerk-Administrator to seek follow up information from Green Bug regarding their FIT 5 application and the request for support.

9.2. St. Paul's Lutheran Church: request to host Worship in the Park, Aug 14, 2016

RESOLUTION 2016-245

Moved by Councillor Hetherington; Seconded by Councillor Crossman:

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves the request by the St. Paul's Lutheran Church to hold its Worship in the Park event at the Magnetawan Centennial Park on August 14, 2016, with chairs to be provided by the Municipality. (Carried)

9.3. International Association of Lions Clubs: request to designate flag flying day

RESOLUTION 2016-246

Moved by Councillor Gray; Seconded by Councillor Hetherington:

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves the request by the International Association of Lions Clubs to fly the Lions Clubs International flag at the Magnetawan Community Centre, on a date to be decided by Lions International. (Carried)

9.4. City of Quinte West: Taxation impact on campgrounds

9.5. College of Physicians and Surgeons of Ontario: nominate an Outstanding Physician

9.6. The Clerk-Administrator directed Council to the Correspondence Folder, to be viewed at leisure.

10. UNFINISHED BUSINESS

None.

11. ADDENDUM

None.

12. ACCOUNTS PAYABLE FOR PAYMENT APPROVAL

RESOLUTION 2016-247

Moved by Councillor Crossman; Seconded by Councillor Brunton:

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves for payment the Accounts Payable and Payroll for the period July 1 to July 15, 2016 in the amount of \$132,664.99. (Carried)

13. CLOSED SESSION

RESOLUTION 2016-248

Moved by Councillor Brunton; Seconded by Councillor Hetherington:

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan moves to a closed session at 2:55 P.M., pursuant to Section 239(2) and (3.1) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, as the subject matter being considered is: (2,d) labour relations or employee negotiations (being to discuss employee wages; being to discuss employee hiring; being to review staff working relationships); (2,e) litigation or potential litigation (being to receive correspondence re: D. Free hearings); and (3.1.1) educational or training sessions (being to provide Council education regarding the Municipal Complaints Policy and Code of Conduct. (Carried)

RESOLUTION 2016-249

Moved by Councillor Crossman; Seconded by Councillor Brunton:

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan returns to open session at 4:00 P.M. (Carried)

Council considered the following resolution after returning to open session:

RESOLUTION 2016-250

Moved by Councillor Hetherington; Seconded by Councillor Gray:

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan authorizes the Clerk-Administrator to implement the attached organizational structure; AND FURTHER THAT all Department Heads report directly to the Clerk-Administrator, effective immediately. (Carried)

14. QUESTION PERIOD FROM THE PUBLIC

None.

15. NEXT MEETING OF COUNCIL

Regular Meeting: Wednesday, August 10, 2016 at 1:00 P.M., Magnetawan Community Centre.

16. ADJOURNMENT

RESOLUTION 2016-251

Moved by Councillor Brunton; Seconded by Councillor Crossman:

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adjourns this meeting at 4:05 P.M. (Carried)

Sam Dunnett, Mayor

Date

Andrew Farnsworth, Clerk-Administrator

Date