

DRAFT COUNCIL MEETING MINUTES
February 14, 2018

The regular meeting of the Council of the Corporation of the Municipality of Magnetawan was held at the Magnetawan Community Centre on February 14, 2018 at 1:00 P.M.

Council members present: Mayor Sam Dunnett; Deputy Mayor, Tim Brunton; Councillors Jack Crossman, Charlie Gray, John Hetherington.

Staff in attendance: Clerk-Administrator (C-A), Andrew Farnsworth; Deputy Clerk (DC), Nicole Fraser and Public Works Superintendent (PWS), Bruce Hill.

1. CALL TO ORDER

The meeting was called to order at 1:00 P.M.

2. ADOPTION OF THE AGENDA

RESOLUTION 2018-038

Moved by Councillor Brunton ; Seconded by Councillor Crossman:

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adopts the agenda for this regular Council meeting of Wednesday, February 14, 2018. (Carried)

Mayor moved agenda item 7.6.3. to be discussed after 6.1.

3. DISCLOSURE OF PECUNIARY INTEREST

None noted.

4. ADOPTION OF MINUTES

RESOLUTION 2018-039

Moved by Councillor Brunton; Seconded by Councillor Crossman:

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adopts the minutes of the regular Council meeting of Wednesday, January 24, 2018 (Carried)

5. PUBLIC MEETING PURSUANT TO THE PLANNING ACT

None

6. PRESENTATIONS

6.1. Chris Noll, Matt Roncadin, Rick Hunter: request for access over Minkler's Lane

RESOLUTION 2018-040

Moved by Councillor Hetherington; Seconded by Councillor Crossman:

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan supports in principle the use of municipal road allowance between Lots 10 and 11, Con 1, from the current end point of Minkler's Lane to CON 1 PT LOT 10, PCL 3508 ("the Lands"), for use by the owners of the Lands as a private access driveway; AND FURTHER THAT Council directs staff to have the Municipal Solicitor prepare an agreement to formalize the use of the private access driveway and to include a statement that the Municipality is under no obligation to maintain or assume the private access driveway; AND FURTHER THAT all costs related to the matter, including but not limited to the municipality's legal costs and the costs to improve the municipal road allowance, shall be the responsibility of the owners of the Lands. (Carried)

6.2. Mark Langford: discussion of road construction on unopened portion of King Street
Mr. Langford sent his regrets.

RESOLUTION 2018-041

Moved by Councillor Gray; Seconded by Councillor Brunton:

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan directs staff to have the Municipal Solicitor prepare a plan and a draft agreement for the opening of new municipal roads in partnership with local developers. (Deferred)

Council directed the PWS to bring back the cost of putting hydro along King Street underground or on poles. Council directed the C-A to look into the road construction agreement or a development agreement for the unopened portion of King Street.

7. REPORTS FROM MUNICIPAL BOARDS, COMMITTEES, AND OFFICIALS

7.1. Treasury

7.1.1. Report on 2017 Council Member Remuneration

RESOLUTION 2018-042

Moved by Councillor Brunton; Seconded by Councillor Crossman:

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the Treasurer's statement on 2017 Council Remuneration. (Carried)

7.1.2. Magnetawan list of investments

RESOLUTION 2018-043

Moved by Councillor Hetherington; Seconded by Councillor Brunton:

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the Treasurer's report on Magnetawan Investments as of December 31, 2017. (Carried)

7.2. Building:

7.2.1. Jeff Peppin, Acting Chief Building Official, letter of resignation

RESOLUTION 2018-044

Moved by Councillor Gray; Seconded by Councillor Brunton:

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan accepts the resignation of Jeff Peppin from the position of Acting Chief Building Official. (Carried)

Council directed the C-A to send Mr. Peppin a letter to thank him for his service.

7.2.2. Annual report on building permit fees

RESOLUTION 2018-045

Moved by Councillor Gray; Seconded by Councillor Brunton:

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the Chief Building Official's annual report on building permit fees; AND FURTHER THAT Council directs staff to prepare an updated Building By-law to reflect the Chief Building Official's recommendations. (Carried)

7.2.3. Report on shared service agreement with Kearney

RESOLUTION 2018-046

Moved by Councillor Crossman; Seconded by Councillor Brunton:

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the Chief Building Official's report on the Shared Services Agreement with Kearney; AND FURTHER THAT Council congratulates Building Inspector Matthew Clouthier for obtaining his Certified Building Code Official designation.. (Carried)

7.3. Public Works

7.3.1. 2018 Tender authorizations

RESOLUTION 2018-047

Moved by Councillor Brunton; Seconded by Councillor Hetherington:

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan authorizes the Public Works Superintendent to issue tenders for the following 2018 projects: supply and apply gravel; ditching and brushing; and road surface treatment. (Carried)

7.3.2. Diabetes Canada textile diversion program

RESOLUTION 2018-048

Moved by Councillor Crossman; Seconded by Councillor Hetherington:

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan authorizes Diabetes Canada to place one textile diversion bin for the collection of used clothing at each Magnetawan landfill site for the 2018 and 2019 calendar years, with possibility of extension; AND FURTHER THAT all costs for the program, including but not limited to bin purchase and maintenance and lost or damaged materials, shall be the responsibility of Diabetes Canada; AND FURTHER THAT the Municipality of Magnetawan may request the bins to be removed at any time and terminate this agreement with 30 days notice provided to Diabetes Canada. (Carried)

Council directed the DC to get the program started for April 1st 2018 and ensure there are signs at the landfill to advertise the service is available.

7.4. Parks and Maintenance

7.4.1. Magnetawan Lions Club repairs to Zamboni

RESOLUTION 2018-049

Moved by Councillor Brunton; Seconded by Councillor Crossman:

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan authorizes the Magnetawan Lions Club to have the Pavilion Zamboni repaired at the expense of the Lions Club, with a report on the final costs of the repair to be provided to the Municipality.

(Carried)

7.5. Community Development

7.5.1. Review of East Ferris Community Improvement Plan

Council directed the C-A to table a CIP until the Council is sworn in to help with provincial or federal grant applications in the future.

7.6. Administration

7.6.1. Draft Fees By-law review

Council directed staff to make some of the titles more clear in the Draft By-law and bring back to Council for another review.

7.6.2. Draft Schedule for Zoning By-law update

Council selected Option A allowing for additional public consultation and directed the C-A to ensure that the Cottager's Associations in the area are notified of the Public Meeting well in advance. Council directed the C-A to make this a priority with the municipal planner.

7.6.3. Concerns regarding the feeding of deer in the Village of Magnetawan

Council directed the C-A to draft a wildlife feeding by-law and send it to the lawyer for review and to draft an educational handout on the dangers of feeding wild animals to accompany the By-law.

7.6.4. Authorize RFP for Record of Site Condition at 4855 Highway 520, Magnetawan

RESOLUTION 2018-050

Moved by Councillor Gray; Seconded by Councillor Brunton:

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan authorizes staff to issue a Request for Proposals for the completion of a Record of Site Condition on the lands and building at 4855 Highway 520, Magnetawan. (Carried)

7.6.5. Letter of support: Horticultural Society pollinator nesting site

RESOLUTION 2018-051

Moved by Councillor Crossman; Seconded by Councillor Hetherington:

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan endorses the letter of support provided to the Magnetawan Horticultural Society as attached. (Carried)

7.6.6. Council meeting date change: regular meeting of June 13, 2018

RESOLUTION 2018-052

Moved by Councillor Brunton; Seconded by Councillor Gray:

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan moves the regular Council meeting of Wednesday, June 13, 2018 to Wednesday, June 6, 2018.

(Carried)

7.6.7. Appointment of signing authority for Lakeland Holdings Ltd.

RESOLUTION 2018-053

Moved by Councillor Brunton; Seconded by Councillor Hetherington:

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan appoints Mayor Sam Dunnett and Clerk-Administrator Andrew Farnsworth as signing authorities for the Municipality of Magnetawan in dealings with Lakeland Holding Ltd. (Carried)

Council directed the C-A to inform Lakeland Holding Ltd. that Councillor Brunton will be attending the Annual Shareholders Meeting in Bracebridge along with the Mayor and C-A.

7.6.8. Amendment to Procurement By-law 2004-37

7.7. Committee and Board Minutes

Central Almaguin Planning Board

RESOLUTION 2018-054

Moved by Councillor Hetherington; Seconded by Councillor Crossman:

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adopts the following Committee and Board minutes: the January 17, 2018 meeting of the Central Almaguin Planning Board. (Carried)

8. BY-LAWS

8.1. *RESOLUTION 2018-055*

Moved by Councillor Hetherington; Seconded by Councillor Brunton:

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adopts By-law 2018-08, being a By-law to amend Procurement By-law 2004-37. (Carried)

8.2. *RESOLUTION 2018-056*

Moved by Councillor Brunton; Seconded by Councillor Hetherington:

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adopts By-law 2018-09, being a By-law to confirm the proceedings of Council at the regular meeting of January 24, 2018. (Carried)

9. CORRESPONDENCE

**9.1. Magnetawan Community Centre Board: forwarding letter from Magnetawan Lions Club
*RESOLUTION 2018-057***

Moved by Councillor Crossman; Seconded by Councillor Hetherington:

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan authorizes the Magnetawan Lions Club to establish a soccer field adjacent to the Magnetawan Lions Pavilion; AND FURTHER THAT the Magnetawan Lions Club shall be responsible for all costs associated with the establishment of the soccer field, notwithstanding any funding request that Council may receive and approve. (Carried)

**9.2. Federation of Northern Municipalities of Ontario: 2018 Northeastern Municipal Conference
*RESOLUTION 2018-058***

Moved by Councillor Brunton; Seconded by Councillor Crossman:

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan authorizes [left blank],[left blank],[left blank],[left blank] and [left blank] to attend the 2018 Federation of Northern Ontario Municipalities / Ministry of Municipal Affairs Northeastern Municipal Conference at the Stockey Centre in Parry Sound from May 9-11, 2018 at a cost of \$375 plus disbursements per attendee. (Deferred)

Council directed the C-A to let Council know when the agenda comes out for the conference and bring the resolution back to the March 28, 2018 meeting.

9.3. FONOM: press release re. seeking Northern Ontario platforms from party leaders

9.4. Parry Sound DSSAB: invitation for expressions of interest for new rental housing

**9.5. Township of Norwich: request to Province to ensure intent of Building Code
*RESOLUTION 2018-059***

Moved by Councillor Brunton; Seconded by Councillor Hetherington:

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan supports the attached resolution from the Corporation of the Township of Norwich requesting that the Province of Ontario ensures the intent of the Ontario Building Code Act when considering legislative updates; AND FURTHER THAT this resolution be forwarded to the Hon. Kathleen Wynne, Premier of Ontario; Aubrey LeBlanc, CAO of the Ontario Building Officials Association; Hannah Evans, Ministry of Municipal Affairs Director of Building Development Branch; and the Township of Norwich. (Carried)

10. UNFINISHED BUSINESS

11. ADDENDUM

12. ACCOUNTS PAYABLE FOR PAYMENT APPROVAL

RESOLUTION 2018-060

Moved by Councillor Hetherington; Seconded by Councillor Crossman:

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves for payment the Accounts Payable and Payroll for the period January 16 to January 31, 2018 in the amount of \$225,584.71. (Carried)

13. CLOSED SESSION

RESOLUTION 2018-061

Moved by Councillor Brunton; Seconded by Councillor Gray:

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan moves to a closed session at 3:20 P.M., pursuant to Section 239(2) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, as the subject matter being considered consists of: (f) advice that is subject to solicitor-client privilege (being to receive correspondence from the Municipal solicitor regarding a land use matter in the Municipality); and (i) a trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization (being to receive a Shareholder Update report from Lakeland Holding Ltd.) (Carried)

RESOLUTION 2018-062

Moved by Councillor Crossman; Seconded by Councillor Hetherington:

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan returns to open session at 3:50 P.M. (Carried)

14. QUESTION PERIOD FROM THE PUBLIC

15. NEXT MEETING OF COUNCIL

Wednesday, February 28, 2018 at 1:00 P.M., Magnetawan Community Centre.

16. ADJOURNMENT

RESOLUTION 2018-063

Moved by Councillor Brunton;; Seconded by Councillor Hetherington:

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adjourns this meeting at 3:55 P.M. (Carried)

Sam Dunnett, Mayor

Date

Andrew Farnsworth, Clerk-Administrator

Date

