Ontario Provincial Police
Police provinciale de l'Ontario

Municipal Policing Bureau
Bureau des services policiers des municipalités

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File Reference: 612-20

September 26, 2023

Dear Mayor/Reeve/CAO/Treasurer,

Please find attached the OPP municipal policing 2024 Annual Billing Statement package.

This year's billing package includes a statement for the 2022 year-end reconciliation. The final cost adjustment calculated as a result of the 2022 annual reconciliation has been included as an adjustment to the amount being billed to the municipality during the 2024 calendar year.

The most current OPPA uniform and civilian collective agreements expired on December 31, 2022. The estimated salary rates incorporated in the 2024 municipal policing annual statements are based on the 2022 rates, set in the last collective agreements, with a 2.01% overall general salary rate increase applied, representing a 1% general salary rate increase for each of calendar years 2023 and 2024. The reconciliation of both 2023 and 2024 costs will include a reconciliation of salary costs based on rates set in applicable collective agreement settlements.

The final reconciliation of the 2024 annual costs will be included in the 2026 Annual Billing Statement.

For more detailed information on the 2024 Annual Billing Statement package, please refer to the resource material available on opp.ca/billingmodel. Further, the Municipal Policing Bureau will be hosting a webinar information session in November. An email invitation will be forwarded to the municipality advising of the session date.

If you have questions about the Annual Billing Statement, please email OPP.MPB.Financial.Services.Unit@OPP.ca.

Yours truly,

Phil Whitton
Superintendent
Commander, Municipal Policing Bureau

OPP 2024 Annual Billing Statement

Magnetawan M

Estimated costs for the period January 1 to December 31, 2024

Please refer to www.opp.ca for 2024 Municipal Policing Billing General Information summary for further details.

			Cost per Property $	Total Cost $
Base Service	**Property Counts**			
	Household	2,106		
	Commercial and Industrial	74		
	Total Properties	2,180	165.59	360,979
Calls for Service	(see summaries)			
	Total all municipalities	183,003,471		
	Municipal portion	0.0438%	36.75	80,119
Overtime	(see notes)		6.29	13,704
Prisoner Transportation	(per property cost)		1.12	2,442
Accommodation/Cleaning Services	(per property cost)		4.90	10,682
Total 2024 Estimated Cost			**214.64**	**467,925**
2022 Year-End Adjustment	(see summary)			2,259
Grand Total Billing for 2024				**470,184**
2024 Monthly Billing Amount				**39,182**

OPP 2024 Annual Billing Statement

Magnetawan M

Estimated costs for the period January 1 to December 31, 2024

Notes to Annual Billing Statement

1) Municipal Base Services and Calls for Service Costs - The costs allocated to municipalities are determined based on the costs assigned to detachment staff performing municipal policing activities across the province. A statistical analysis of activity in detachments is used to determine the municipal policing workload allocation of all detachment-based staff as well as the allocation of the municipal workload between base services and calls for service activity. For 2024 billing purposes the allocation of the municipal workload in detachments has been calculated to be 50.4 % Base Services and 49.6 % Calls for Service. The total 2024 Base Services and Calls for Service cost calculation is detailed on the Base Services and Calls for Service Cost Summary included in the municipal billing package.

2) Base Services - The cost to each municipality is determined by the number of properties in the municipality and the standard province-wide average cost per property of $165.59 estimated for 2024. The number of municipal properties is determined based on MPAC data. The calculation of the standard province-wide base cost per property is detailed on Base Services and Calls for Service Cost Summary included in the municipal billing package.

3) Calls for Service - The municipality's Calls for Service cost is a proportionate share of the total cost of municipal calls for service costs calculated for the province. A municipality's proportionate share of the costs is based on weighted time standards applied to the historical billable calls for service. The municipality's total weighted time is calculated as a percentage of the total of all municipalities.

4) Overtime - Municipalities are billed for overtime resulting from occurrences in their geographic area and a portion of overtime that is not linked specifically to a municipality, such as training. Municipalities are not charged for overtime identified as a provincial responsibility. The overtime activity for the calendar years 2019, 2020, 2021 and 2022 has been analyzed and averaged to estimate the 2024 costs. The costs incorporate the estimated 2024 salary rates and a discount to reflect overtime paid as time in lieu. The overtime costs incurred in servicing detachments for shift shortages have been allocated on a per property basis based on straight time. Please be advised that these costs will be reconciled to actual 2024 hours and salary rates and included in the 2026 Annual Billing Statement.

5) Court Security and Prisoner Transportation (CSPT) - Municipalities with court security responsibilities in local courthouses are billed court security costs based on the cost of the staff required to provide designated court security activities. Prisoner transportation costs are charged to all municipalities based on the standard province-wide per property cost. The 2024 costs have been estimated based on the 2022 activity levels. These costs will be reconciled to the actual cost of service required in 2024.

   There was no information available about the status of 2024 Court Security Prisoner Transportation Grant Program at the time of the Annual Billing Statement preparation.

6) Year-end Adjustment - The 2022 adjustment accounts for the difference between the amount billed based on the estimated cost in the Annual Billing Statement and the reconciled cost in the Year-end Summary. The most significant year-end adjustments are resulting from the cost of actual versus estimated municipal requirements for overtime, contract enhancements and court security.

OPP 2024 Estimated Base Services and Calls for Service Cost Summary

Estimated Costs for the period January 1, 2024 to December 31, 2024

Salaries and Benefits	Positions FTE	Base %	$/FTE	Total Base Services and Calls for Service $	Base Services $	Calls for Service $
Uniform Members Note 1						
Inspector	26.21	100.0	*170,155*	4,459,769	4,459,769	-
Staff Sergeant-Detachment Commander	9.14	100.0	*152,475*	1,393,620	1,393,620	-
Staff Sergeant	36.76	100.0	*142,419*	5,235,312	5,235,312	-
Sergeant	222.37	50.4	*127,275*	28,302,242	14,275,214	14,027,027
Constable	1,613.61	50.4	*108,173*	174,548,615	88,038,548	86,510,067
Part-Time Constable	15.08	50.4	*86,989*	1,311,789	661,984	649,805
Total Uniform Salaries	1,923.17			215,251,347	114,064,447	101,186,900
Statutory Holiday Payout			*5,132*	9,792,492	5,122,546	4,669,947
Shift Premiums			*1,130*	2,091,727	1,055,028	1,036,699
Uniform Benefits - Inspector			*26.47%*	1,180,501	1,180,501	-
Uniform Benefits - Full-Time Salaries			*32.44%*	67,955,243	35,341,010	32,614,233
Uniform Benefits - Part-Time Salaries			*15.71%*	206,082	103,998	102,084
Total Uniform Salaries & Benefits				**296,477,393**	**156,867,530**	**139,609,863**
Detachment Civilian Members Note 1						
Detachment Administrative Clerk	168.12	50.4	*68,433*	11,505,025	5,803,153	5,701,872
Detachment Operations Clerk	2.08	50.4	*64,421*	133,996	67,642	66,354
Detachment Clerk - Typist	1.06	50.4	*56,545*	59,938	29,969	29,969
Court Officer - Administration	25.63	50.4	*69,834*	1,789,843	902,952	886,891
Crimestoppers Co-ordinator	0.83	50.4	*65,987*	54,769	27,715	27,055
Cadet	0.68	50.4	*46,454*	31,588	15,794	15,794
Total Detachment Civilian Salaries	198.40			13,575,160	6,847,226	6,727,934
Civilian Benefits - Full-Time Salaries			*33.98%*	4,612,839	2,326,687	2,286,152
Total Detachment Civilian Salaries & Benefits				**18,187,999**	**9,173,913**	**9,014,086**
Support Costs - Salaries and Benefits						
Communication Operators			*6,228*	11,977,503	6,263,811	5,713,692
Prisoner Guards			*1,996*	3,838,647	2,007,477	1,831,170
Operational Support			*6,080*	11,692,874	6,114,960	5,577,914
RHQ Municipal Support			*2,751*	5,290,641	2,766,818	2,523,822
Telephone Support			*141*	271,167	141,811	129,356
Office Automation Support			*875*	1,682,774	880,031	802,743
Mobile and Portable Radio Support			*282*	546,587	285,768	260,819
Total Support Staff Salaries and Benefits Costs				**35,300,192**	**18,460,676**	**16,839,516**
Total Salaries & Benefits				**349,965,584**	**184,502,118**	**165,463,465**
Other Direct Operating Expenses Note 2						
Communication Centre			*155*	298,091	155,891	142,200
Operational Support			*1,018*	1,957,787	1,023,854	933,934
RHQ Municipal Support			*212*	407,712	213,219	194,493
Telephone			*1,582*	3,042,455	1,591,097	1,451,358
Mobile Radio Equipment Repairs & Maintenance			*147*	284,923	148,964	135,959
Office Automation - Uniform			*3,019*	5,806,050	3,036,359	2,769,691
Office Automation - Civilian			*1,154*	228,954	115,088	113,865
Vehicle Usage			*9,975*	19,183,621	10,032,356	9,151,265
Detachment Supplies & Equipment			*548*	1,053,897	551,151	502,746
Uniform & Equipment			*2,305*	4,467,666	2,335,795	2,131,871
Uniform & Equipment - Court Officer			*994*	25,476	12,852	12,624
Total Other Direct Operating Expenses				**36,756,632**	**19,216,626**	**17,540,006**
Total 2024 Municipal Base Services and Calls for Service Cost				**$ 386,722,216**	**$ 203,718,745**	**$ 183,003,471**
Total OPP-Policed Municipal Properties					**1,230,286**	
Base Services Cost per Property					**$ 165.59**	

OPP 2024 Estimated Base Services and Calls for Service Cost Summary

Estimated Costs for the period January 1, 2024 to December 31, 2024

Notes:

Total Base Services and Calls for Service Costs are based on the cost of salary, benefit, support and other direct operating expenses for staff providing policing services to municipalities. Staff is measured in full-time equivalent (FTE) units and the costs per FTE are described in the notes below.

1) Full-time equivalents (FTEs) are based on average municipal detachment staffing levels for the years 2019 through 2022. Contract enhancements, court security, prisoner transportation and cleaning staff are excluded.

   The equivalent of 88.28 FTEs with a cost of $15,971,805 has been excluded from municipal costs to reflect the average municipal detachment FTEs required for provincially-mandated responsibilities eligible for Provincial Service Usage credit.

   Salary rates are based on weighted average rates for municipal detachment staff by rank, level, and classification. The 2024 salaries are estimated with an effective overall general salary rate increase of 2.01% applied to the 2022 rates in the 2019 to 2022 OPPA Uniform and Civilian Collective Agreements, updated agreement negotiations are underway. The rate increase represents a 1% overall general salary rate increases applied for the 2023 and 2024 calendar years. The 2023 and 2024 salary costs will be reconciled based on rates set in applicable collective agreement settlements. The benefit rates are estimated based on the most recent rates set by the Treasury Board Secretariat, (2023-24). Statutory Holiday Payouts, Shift Premiums, and Benefit costs are subject to reconciliation.

   FTEs have been apportioned between Base Services and Calls for Service costs based on the current ratio, 50.4% Base Services : 49.6% Calls for Service.

2) Support Staff Costs and Other Direct Operating Expenses for uniform FTEs are calculated on a per FTE basis as per rates set in the 2023 Municipal Policing Cost-Recovery Formula.

OPP 2024 Calls for Service Billing Summary

Magnetawan M

Estimated costs for the period January 1 to December 31, 2024

Calls for Service Billing Workgroups	Calls for Service Count				Four Year Average	2024 Average Time Standard	Total Weighted Time	% of Total Provincial Weighted Time	2024 Estimated Calls for Service Cost
	2019	2020	2021	2022	A	B	C = A * B		
					Note 1			Note 2	Note 3
Drug Possession	0	0	0	0	0	6.9	0	0.0000%	0
Drugs	0	0	0	0	0	80.6	0	0.0000%	0
Operational	59	86	70	79	74	3.8	279	0.0154%	28,116
Operational 2	114	41	32	36	56	1.5	84	0.0046%	8,418
Other Criminal Code Violations	4	7	4	7	6	7.3	40	0.0022%	4,042
Property Crime Violations	30	22	22	23	24	6.3	153	0.0084%	15,379
Statutes & Acts	6	22	17	18	16	3.5	55	0.0030%	5,549
Traffic	15	14	18	22	17	3.8	66	0.0036%	6,599
Violent Criminal Code	6	2	8	15	8	15.4	119	0.0066%	12,015
Municipal Totals	**234**	**194**	**171**	**200**	**200**		**796**	**0.0438%**	**$80,119**

Provincial Totals (Note 4)

Calls for Service Billing Workgroups	Calls for Service Count				Four Year Average	2024 Average Time Standard	Total Weighted Time	% of Total Provincial Weighted Time	2024 Estimated Calls for Service Cost
	2019	2020	2021	2022	A	B	C = A * B		
					Note 1			Note 2	Note 3
Drug Possession	2,613	2,790	2,966	2,473	2,711	6.9	18,702	1.0288%	1,882,731
Drugs	880	1,130	1,049	794	963	80.6	77,638	4.2708%	7,815,625
Operational	171,990	177,344	179,926	175,732	176,248	3.8	669,742	36.8416%	67,421,351
Operational 2	119,115	47,881	48,223	46,150	65,342	1.5	98,013	5.3916%	9,866,770
Other Criminal Code Violations	12,263	12,075	12,067	12,166	12,143	7.3	88,642	4.8761%	8,923,384
Property Crime Violations	52,344	46,517	47,206	48,643	48,678	6.3	306,668	16.8694%	30,871,552
Statutes & Acts	28,234	31,126	32,714	32,603	31,169	3.5	109,092	6.0010%	10,982,066
Traffic	38,738	32,001	34,658	38,679	36,019	3.8	136,872	7.5291%	13,778,594
Violent Criminal Code	20,497	19,283	19,967	21,429	20,294	15.4	312,528	17.1917%	31,461,399
Provincial Totals	**446,674**	**370,147**	**378,776**	**378,669**	**393,567**		**1,817,899**	**100%**	**$183,003,471**

Notes to Calls for Service Billing Summary

1) Displayed without decimal places, exact numbers used in calculations
2) Displayed to four decimal places, nine decimal places used in calculations
3) Total costs rounded to zero decimals
4) Provincial Totals exclude data for dissolutions and post-2020 municipal police force amalgamations.

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OPP 2024 Calls for Service Details

Magnetawan M

For the calendar years 2019 to 2022

Calls for Service Billing Workgroups	Calls for Service Count				Four Year Average
	2019	2020	2021	2022	
Grand Total	**234**	**194**	**171**	**200**	**199.75**
Operational	59	86	70	79	73.50
Alarm - Others	0	1	0	0	0.25
Animal - Bear Complaint	3	3	0	0	1.50
Animal - Bite	0	0	1	0	0.25
Animal - Dog Owners Liability Act	0	1	1	1	0.75
Animal - Injured	4	0	1	2	1.75
Animal - Master Code	0	0	1	0	0.25
Animal - Other	3	0	1	0	1.00
Animal - Stray	2	2	5	2	2.75
Assist Fire Department	1	2	2	2	1.75
Assist Public	12	7	6	7	8.00
Domestic Disturbance	4	7	16	14	10.25
Family Dispute	3	6	6	1	4.00
Fire - Building	1	0	0	1	0.50
Fire - Other	0	1	0	1	0.50
Fire - Vehicle	0	0	0	1	0.25
Firearms (Discharge) By-Law	1	0	0	0	0.25
Found - Household Property	1	0	1	1	0.75
Found Property - Master Code	0	4	0	0	1.00
Insecure Condition - Others	1	0	1	0	0.50
Lost - License Plate	1	0	0	1	0.50
Lost - Others	0	0	1	1	0.50
Lost - Personal Accessories	1	0	0	1	0.50
Lost Property - Master Code	0	1	1	1	0.75
Missing Person - Master Code	0	1	0	0	0.25
Missing Person 12 & older	0	1	0	1	0.50
Missing Person Located 12 & older	0	1	0	1	0.50
Missing Person under 12	0	0	1	0	0.25
Neighbour Dispute	4	11	7	13	8.75
Noise By-Law	0	1	0	0	0.25
Noise Complaint - Animal	1	0	0	0	0.25
Noise Complaint - Master Code	0	10	4	8	5.50
Noise Complaint - Others	0	2	1	0	0.75
Noise Complaint - Residence	2	1	0	3	1.50
Phone - Master Code	1	0	0	0	0.25
Phone - Nuisance - No Charges Laid	1	1	0	1	0.75
Sudden Death - Apparent Overdose/Overdose	0	0	0	1	0.25
Sudden Death - Natural Causes	5	5	2	4	4.00
Suspicious Person	2	5	2	4	3.25
Suspicious vehicle	2	7	2	4	3.75
Trouble with Youth	0	0	2	1	0.75
Unwanted Persons	3	5	4	1	3.25
Vehicle Recovered - Automobile	0	0	1	0	0.25
Operational 2	114	41	32	36	55.75

OPP 2024 Calls for Service Details

Magnetawan M

For the calendar years 2019 to 2022

Calls for Service Billing Workgroups	Calls for Service Count				Four Year Average
	2019	2020	2021	2022	
911 call - Dropped Cell	33	7	3	0	10.75
911 call / 911 hang up	54	15	6	21	24.00
911 hang up - Pocket Dial	15	0	0	0	3.75
False Alarm - Cancelled	2	1	0	0	0.75
False Alarm - Malfunction	1	0	0	0	0.25
False Alarm - Others	1	12	12	10	8.75
False Holdup Alarm - Accidental Trip	0	0	1	1	0.50
Keep the Peace	8	6	10	4	7.00
Other Criminal Code Violations	4	7	4	7	5.50
Bail Violations - Fail To Comply	2	1	2	2	1.75
Bail Violations - Master Code	0	0	0	1	0.25
Breach of Probation	1	0	0	0	0.25
Child Pornography - Making or distributing	0	0	1	0	0.25
Disturb the Peace	1	1	0	0	0.50
Obstruct Public Peace Officer	0	1	0	0	0.25
Offensive Weapons - Other Offensive Weapons	0	1	0	0	0.25
Offensive Weapons - Possession of Weapons	0	0	1	2	0.75
Offensive Weapons - Restricted	0	1	0	0	0.25
Other Criminal Code * Sec.462 - Sec.753	0	1	0	1	0.50
Trespass at Night	0	1	0	0	0.25
Utter Threats to Property / Animals	0	0	0	1	0.25
Property Crime Violations	30	22	22	23	24.25
Break & Enter	10	6	4	4	6.00
Fraud - False Pretence Under $5,000	0	0	1	0	0.25
Fraud - Master Code	0	0	0	3	0.75
Fraud - Money/property/security Over $5,000	0	0	1	1	0.50
Fraud - Money/property/security Under $5,000	5	1	1	4	2.75
Fraud - Other	2	2	2	0	1.50
Fraud - Steal/Forge/Poss./Use Credit Card	0	0	0	1	0.25
Mischief	6	8	3	1	4.50
Mischief Graffiti - Non-Gang Related	0	0	0	1	0.25
Personation with Intent (fraud)	0	0	0	1	0.25
Possession of Stolen Goods over $5,000	0	0	1	0	0.25
Property Damage	1	0	1	1	0.75
Theft of - All Terrain Vehicles	1	0	1	0	0.50
Theft of - Automobile	1	0	1	0	0.50
Theft of - Snow Vehicles	1	1	0	0	0.50
Theft of Motor Vehicle	1	0	1	2	1.00
Theft Over $5,000 - Boat (Vessel)	0	0	0	1	0.25
Theft Over $5,000 - Other Theft	0	0	1	0	0.25
Theft Under $5,000 - Farm Equipment	0	0	1	0	0.25
Theft Under $5,000 - Other Theft	2	4	3	3	3.00
Statutes & Acts	6	22	17	18	15.75
Landlord / Tenant	2	6	4	5	4.25
Mental Health Act	0	1	2	1	1.00

OPP 2024 Calls for Service Details

Magnetawan M

For the calendar years 2019 to 2022

Calls for Service Billing Workgroups	Calls for Service Count				Four Year Average
	2019	2020	2021	2022	
Mental Health Act - Attempt Suicide	0	0	1	1	0.50
Mental Health Act - No contact with Police	0	0	0	1	0.25
Mental Health Act - Placed on Form	1	1	2	2	1.50
Mental Health Act - Threat of Suicide	1	5	3	2	2.75
Mental Health Act - Voluntary Transport	0	1	0	0	0.25
Trespass To Property Act	2	8	5	6	5.25
Traffic	15	14	18	22	17.25
MVC - Personal Injury (Motor Vehicle Collision)	3	4	2	0	2.25
MVC - Prop. Dam. Failed to Remain (Motor Vehicle Collision)	1	0	1	0	0.50
MVC - Prop. Dam. Non Reportable (Motor Vehicle Collision)	3	1	2	9	3.75
MVC - Prop. Dam. Reportable (Motor Vehicle Collision)	8	9	13	13	10.75
Violent Criminal Code	6	2	8	15	7.75
Assault - Level 1	3	0	1	3	1.75
Assault With Weapon or Causing Bodily Harm - Level 2	0	1	1	2	1.00
Criminal Harassment	0	1	0	4	1.25
Indecent / Harassing Communications	0	0	1	0	0.25
Invitation to Sexual Touching	0	0	0	1	0.25
Robbery - With Threat of Violence	0	0	1	0	0.25
Sexual Assault	0	0	0	3	0.75
Sexual Assault With a Weapon	1	0	0	0	0.25
Sexual Interference	1	0	0	1	0.50
Utter Threats - Master Code	0	0	1	0	0.25
Utter Threats to Person	1	0	3	1	1.25

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OPP 2022 Reconciled Year-End Summary

Magnetawan M

Reconciled cost for the period January 1 to December 31, 2022

			Cost per Property $	Reconciled Cost $	Estimated Cost $
Base Service	**Property Counts**				
	Household	2,075			
	Commercial and Industrial	75			
	Total Properties	2,150	172.74	371,396	369,954
Calls for Service					
	Total all municipalities	177,916,859			
	Municipal portion	0.0442%	36.57	78,629	78,182
Overtime			7.06	15,173	13,412
Prisoner Transportation	(per property cost)		1.08	2,322	3,677
Accommodation/Cleaning Services	(per property cost)		4.81	10,342	10,385
Total 2022 Costs			**222.26**	**477,862**	**475,609**
2022 Billed Amount				**475,603**	
2022 Year-End-Adjustment				**2,259**	

Notes

The Year-End Adjustment above is included as an adjustment on the 2024 Billing Statement.
This amount is incorporated into the monthly invoice amount for 2024.
The difference between the estimated and billed amount is due to rounding the bills to the nearest dollar throughout the year.

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