

 Municipality of Magnetawan	REPORT TO COUNCIL
To:	Mayor and Council
From:	Deputy Clerk Laura Brandt Recreation and Communications
Date of Meeting:	December 10, 2025
Report Title:	Revitalization of Croft Recreational Park Project

Recommendation: That Council receives and approves this report as presented and directs Staff to award this project to 39/Seven in the amount of \$997,300 plus HST.

Background: Several residents have approached Staff regarding upgrading and revitalizing Croft Recreational Park. As well several residents have posted on social media regarding the need for upgrades to the Park.

Staff submitted a report to Council in December of 2024 and Council passed Resolution 2024-373 receiving the report Revitalization of Croft Recreational Park from Deputy Clerk Laura Brandt for information only and to continue actively sourcing for funding.

Council passed Resolution 2025-158 (below) and Staff were successful in their grant submission to the Community Sport and Recreation Infrastructure Fund and the grant covers up to 50% of the cost of this project in the amount of \$500,000 with the Municipality covering 30% of this project in the amount of \$300,000. Currently Staff are waiting for the outcome of the NOHFC Community Enhancement Program application which is currently in Stage 2. This project will be included in the 2026 Budget.

RESOLUTION 2025-158 Hetherington-Kneller

WHEREAS the Council of the Municipality of Magnetawan is always looking to improve and extend the useful life of social and recreational facilities while maintaining excellent service to our residents; AND WHEREAS Council received a report from Deputy Clerk Laura Brandt at the December 11, 2024 meeting regarding the upgrading and revitalization of Croft Recreational Park which would include upgrades to the ball diamond, the installation of new accessible playground equipment and the installation of a new skate/pump park;

AND WHEREAS Staff have applied to the Community Sport and Recreation Fund under Stream 1 Repair and Rehabilitation in the amount of \$500,000 and the NOHFC funding stream for \$200,000 towards this project;

AND WHEREAS the Province requires written confirmation from the Municipality that the Municipality will be proceeding with the Project, have funding/financing in place to cover both our required cost-shared portion of our Project and any ineligible expenses necessary for completion before proceeding with the final approval deliberations;

NOW THEREFORE BE IT RESOLVED Council dedicates \$300,000 along with any ineligible expenses necessary for the completion for this project with \$60,000 to be taken from Parkland Dedication and \$240,000 to be taken from Surplus Funds over the 2025 and 2026 fiscal year period providing both applications are successful.

Carried.

Evaluation: Staff reached out to four design companies as it was recommended by the program advisor to not do a lengthy RFP process as the currently, her experience in surrounding municipalities is that local contractors are not applying to RFPs for this type of projects and the process is lengthy.

This project also has very tight timelines for completion that need to be met as the project must be completed by the end of December 2026 and the RFP process will delay the meeting of these timelines. Additionally, due to the Federal and Provincial Elections the approval process for the funding was delayed which has affected timelines. Staff have also applied to several other funding streams to help offset any costs of this project. In discussions with our program advisor, it came to light that stacking of funding is only permitted when it is Federal Funding. Staff have a plan moving forward as with the advice of the program advisor Staff have modified the application to not include the inclusive playground equipment under the Community Sport and Recreation Infrastructure Fund but to make it a separate project to be funded under the NOHFC Community Enhancement Program which is currently in Stage 2 – Staff have also updated the funding application to this stream and are expecting a positive outcome in January of 2026.

This project involves the upgrading of the baseball field, the installation of accessible playground equipment, installation of a skate park as well as a pump/bike/skate track.

Only one of the three companies responded. Staff met on site with 39/Seven a company that designs and builds baseball diamonds, accessible playgrounds, skateboard parks and pump parks. 39/Seven is a one stop shop that would be able to oversee all aspects of this project which benefit Staff as they would only need to manage one vendor instead of multiple vendors for all aspects of the project. 39/Seven provided Staff with a preliminary proposal that will be modified as needed now that a site visit has been conducted. It should be noted that 39/Seven pricing does not take into account the need for an arborist for clearing an area for the installation of a skate/pump/bike park

Financial Impact:

Funding Stream	Amount
NOHFC Community Enhancement Program (Currently in Stage 2)	\$226,741
Community Sport and Recreation Infrastructure Fund	\$500,000
Municipality of Magnetawan	\$300,000
TOTAL	\$1,026,741

QUOTES FOR CROFT REVITALIZATION PROJECT

	Notes	Quote
39/Seven	Mobilization and Demobilization, Design and Engineering, Site Drainage, Site Services, Baseball Diamond Revitalization, Installation of Accessible Playground, Installation of Skate Park and Pump Track and Landscaping	\$997,300 plus HST
The Sports Facilities Companies	Did not Respond	\$0
LBB Sport	Did not Respond	\$0
Centaur Products-Sporting Contracting Canada	Did not Respond	\$0
PCL Construction	Did not Respond	\$0

Conclusion: Quotes obtained from 39/Seven to complete all stages of the project present as the most cost effective for the Municipality in the amount of \$997,300 plus HST and are within the constraints of the Grant funding and 2026 Budgeting amount.

Respectfully Submitted,

Laura Brandt
Deputy Clerk