



MAGNETAWAN BIKE SHARE POLICY

Purpose

To ensure all participants of the Magnetawan Bike Share Program understand and comply with the safety rules set out by the Municipality. The rules listed below outline the Magnetawan Bike Share process, rules of the road, and the responsibility of the user during the Bike Share experience.

1.0 Scope

This policy applies to all participants, who must follow the rules set out by the Municipality of the Magnetawan Bike Share Program as stated below. All renters are required to read and understand this document as well complete the waiver form, COVID-19 screening (if applicable) and supply Staff with a form of picture ID such as a Drivers License to hold until the bike is returned.

2.0 Policy Statement

The Magnetawan Bike Share Program is a free service to residents and visitors. Renting a bike is a privilege, not a right; please treat the program with respect. The participants are responsible for their own personal safety, to ensure each participant is safe on the road we have laid out some brief guidelines to follow for all riders. The information below is strongly suggested by the Municipality of Magnetawan and some of which is enforced by the Ministry of Transportation (MTO). All bikes must be returned to the Heritage Museum Centre the same day during regular operating hours.

3.0 Responsibilities

Every rider is responsible for their own safety while riding a bike on public roads or trails. Everyone under the age of 18 must wear an approved bicycle helmet, if a rider is under the age of 16 years old a parent must ensure their child is wearing an approved helmet as set out by the Ministry of Transportation (MTO). All riders are strongly advised to wear a helmet while riding a bike on roads or trails for their protection. Hand signals must be read and understood prior to riding to allow for safe roadway maneuvers.

3.1 Sizing a helmet

Helmets come in all different shapes and sizes so when choosing one you need to look inside and see the size range and if it is recommended for an adult or child shaped head. Once a helmet is on and buckled it should not move around on the head and it is recommended that you leave a flat 2 finger space between the strap and your chin. Some helmets will adjust at the back and will fit a large size range.

3.2 Choosing the right size bike

When choosing a bike that is the best fit for you step over the bike and straddle the main bar, this is called the top tube. Allow for 2 inches of clearance between you and the top tube to avoid discomfort while getting on and off the bike and for a more comfortable ride. A bike that is too big may put the rider in harms way by putting the ground and the handlebars out of a comfortable reaching distance. Riders must use their own judgement when sizing a bike.

3.3 Adjusting the bike seat to the proper height

A bike seat will be fastened either by a clamp or an Allen key bolt. The top of the seat should sit as high as the individual's hip when standing beside the seat before fastening. A rider wants the seat high enough, so they can only touch the ground with their tippy toes for proper riding performance.

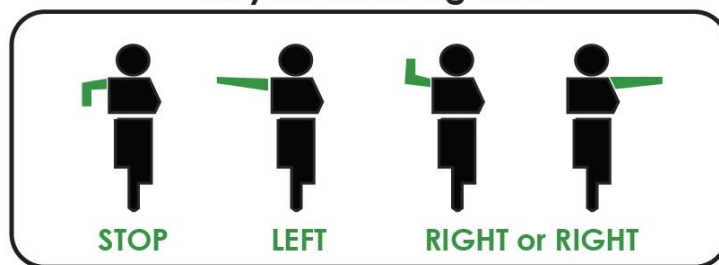
3.4 Pre-use inspection

An inspection to the chosen bike must be done by the rider prior to hitting the road or trails.

3.5 Rules of the road

Before heading out onto a busy road all riders must read and understand the rules of riding a bicycle on the road. All cyclists must share the road while riding as you the rider are a vehicle just as any other bus, car, truck, etc. While riding on the roads you have the same rules as all other motorized and non-motorized vehicles and must obey by all road signs, traffic lights, etc. It is strongly advised to learn cyclist hand signals for riding on the road prior to your ride. Unlike motorized vehicles a cyclist must use hand signals to allow other travelers to see what direction they are going. Hand signals are most commonly used when approaching a stop sign, intersection, or stop lights.

Bicycle Hand Signals:



BACK VIEW

3.6 Reporting

During the Bike Share process when performing a pre-use inspection, if the participant finds anything unsafe with the equipment it is to be reported immediately to Staff so that the broken equipment can be removed from the fleet and repaired. In the case of a breakdown during the ride, walk the bike back to the Heritage Museum Centre.

In case of an emergency please call 911 if a participant requires medical attention.

I have read the policy and understand my responsibilities: Date: _____

Name

Signature

**RELEASE OF LIABILITY, WAIVER OF CLAIMS
ASSUMPTION OF RISK AND INFORMED CONSENT**

By signing this document, you understand and accept the risks associated with the Use of the Equipment and/or Event for yourself and/or your child as his or her parent or legal guardian.

In consideration of permission, granted now or in the future by the Municipality of Magnetawan to participate in the Magnetawan Bike Share Program on _____, 20____, I agree and acknowledge that:

1. _____ has met all the prerequisites required for participation in the Magnetawan Bike Share Program and will abide by its rules and regulations.

2. Participation in the Magnetawan Bike Share Program has risks and hazards including risks associated with the novel corona virus and COVID-19. As a participant I may suffer property damage, personal injury, and even death. I freely and voluntarily assume all the risks and hazards of participation, including any legal risks. This means that I am giving up my right to sue the Municipality for any reason, including The Municipality's negligence, if I suffer any damage, injury, loss, or death by participating in the Magnetawan Bike Share Program.

3. I waive any claim I may have against The Municipality arising from my participation in the Magnetawan Bike Share Program, however it is caused, and I agree to indemnify and hold harmless The Municipality from all claims arising from my participation in the Magnetawan Bike Share Program.

4. I hereby acknowledge and understand that I am responsible for the wellbeing of the bicycle while it is under my possession, including theft and any physical damage to the bicycle and I hereby am responsible for paying the costs of replacing or repairing the bicycle, and any additional costs associated with the loss of the bicycle if such theft or damage occurs.

5. I hereby acknowledge and understand that I am responsible for any and all damages and/or injury caused to other persons or their property while the equipment is under my possession.

I certify that I have read and understood this waiver and release.

I certify that I have read and understood the Magnetawan Bike Share Policy and that I do hereby agree to comply with the Magnetawan Bike Share's Rules and Regulations.

PARTICIPANT'S SIGNATURE

DATE

PARENT OR GUARDIAN SIGNATURE
(If participant is under 18 years of age)

STAFF SIGNATURE

<u>For Office Use Only</u>	
Time Out _____	Drivers License# or Credit Card# (make sure you get expiry and 3 digit code) _____
Time Returned _____	Name _____
Bike # _____	Address _____
	Date of Birth _____
	Phone # _____