



## **AGENDA**

**Magnetawan Community Centre Board (MCCB)**

**Wednesday April 17, 2024**

**9:00 AM**

**Magnetawan Community Centre**

### **OPENING BUSINESS**

- 1.1 Call to Order
- 1.2 Adoption of the Agenda
- 1.3 Disclosure of Pecuniary Interest
- 1.4 Adoption of Previous Minutes

### **ITEMS BROUGHT FORWARD**

- 2.1 2023 Revenues
- 2.2 Verbal Update 2024 Budget
- 2.3 Verbal Update Ahmic Harbour Community Centre and Magnetawan Fire Station 2
- 2.4 Verbal Update Magnetawan Community Centre Projects
- 2.5 Verbal Update Lions' Pavilion Projects

### **ADJOURNMENT**

- 4.1 Confirm the Proceedings of Committee and Adjourn



**Magnetawan Community Centre Board (MCCB)**

**Meeting Minutes**

**Wednesday January 31, 2024**

**9:00 am**

**Magnetawan Community Centre  
4304 Highway 520, Magnetawan**

**Committee members in attendance:**

Chair Garfield Robertson  
Vice Chair Mark Langford  
Councillor Brad Kneller  
Maria Dunnett  
Garry Johnston  
Harvey Sohm  
Martina Winstone

**Staff members in attendance:**

Deputy Clerk Laura Brandt (Secretary)  
Steve Robinson

**Regrets:**

Maria Dunnett

**OPENING BUSINESS**

**1.1 Call to order**

The meeting was called to order at 9:00 AM

**1.2 Appoint Chair and Vice Chair 2024**

*RESOLUTION 2024-01 Langford-Johnstone*

*WHEREAS the Committee Mandate outlines that a chair and vice chair be appointed yearly;*

*AND WHEREAS the Magnetawan Community Centre Board is an active committee or board of Council;*

*THEREFORE BE IT RESOLVED THAT the Magnetawan Community Centre Board appoints Garfield Robertson as Chair and Mark Langford as Vice Chair for the 2024 calendar year.*

*Carried.*

**1.3 Adoption of the Agenda**

*RESOLUTION 2024-02 Kneller-Winstone*

*BE IT RESOLVED THAT the Magnetawan Community Centre Board adopts the agenda for this regular meeting of Wednesday January 31, 2024.*

*Carried.*

**1.3 Disclosure of Pecuniary Interest**

Chair Robertson stated that should anyone have a disclosure of pecuniary interest that they could declare the nature thereof now or at any time during the meeting.

**1.4 Adoption of Previous Minutes**

*RESOLUTION 2024-03 Sohm-Kneller*

*BE IT RESOLVED THAT the Magnetawan Community Centre Board adopts the minutes from the committee meeting of Wednesday November 01, 2024 as copied and circulated.*

*Carried.*

**ITEMS BROUGHT FORWARD**

**2.1 Verbal Update Ahmic Harbour Community Centre and Magnetawan Fire Station #2**

The Secretary advised the Committee that propane tank and generator were relocated away from the digital sign and well is located. The Secretary also advised the Committee that the only project left outstanding potentially is to replace the flooring.

**2.2 Verbal Update Magnetawan Community Centre Projects**

The Secretary advised the Committee that a contractor has been secured to install the windows in the Community Centre and Staff are currently working with the contractor on installation dates. The Secretary also advised the Committee that the drain is still floating back up and down with the change of seasons (frost) and that Staff will revisit this in the Spring to ensure it is flush. The Committee discussed that the only other outstanding projects are leveling the concrete steps to the Pavilion and the air make up unit located within the kitchen. Vice Chair Langford offered to investigate the need for a new air intake to be installed. Parks and Maintenance Manager Steve Robinson advised the Committee that for future consideration in the next two to five years the oil boiler may need to be replaced with propane as it is getting increasingly difficult to find anyone to service oil furnaces/boilers.

**2.3 Verbal Update Lions' Pavilion Projects**

The Secretary advised the Committee that the furnace repair is still currently in progress. Staff have sourced a new repair company who have done a site visit, and this project will be included in the 2024 Budget for Councils consideration. Parks and Maintenance Manager advised the Committee that currently the furnace is oil and that he may also investigate replacing the furnace with propane as it is getting increasingly difficult to find anyone to service oil units. Steve also advised the Committee that if the oil furnace was replaced with propane consideration would have to be given to where the propane tank would be located as it is required to be away from the building.

2.4 **Verbal Update Trees at Community Centre/Municipal Office**

The Secretary advised the Committee that Staff would evaluate the trees in the Spring to see if they successfully wintered. The Secretary also advised the Committee that it has come to light that the soil might be an issue as there is an abundance of clay. If the trees do not successfully winter Staff will bring forward a request from the Committee to Council to replace the trees as well as monies for caging/fencing.

2.5 **Resignation Committee Member**

*RESOLUTION 2024-04 Winstone-Kneller*

*BE IT RESOLVED THAT the Magnetawan Community Centre Board regretfully accepts the resignation of Victor Belyea and thanks him for his service to the Board.*

*Carried.*

2.6 **2024 Budget Update**

The Secretary advised the Committee that the first budget meeting will be held sometime in February and that all items have been submitted for Council consideration.

**FOR MORE INFORMATION ONLY**

3.1 **Committee Mandate**

3.2 **Final Minutes from September 6, 2023 Meeting**

**Adjournment**

4.1 **Confirm the Proceedings of Committee and Adjourn**

*RESOLUTION 2024-05*

*BE IT RESOLVED THAT the Magnetawan Community Centre Board adjourns this meeting at 9:26 am to meet again on April 17, 2024 at 9:00 am at the call of the Chair.*

*Carried.*

Approved by:

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Secretary

Report Date  
2024-01-29 8:25 AM

Municipality of Magnetawan  
**Budgetary Control**  
For the Period 2023-01-01 - 2023-12-31

Account # / Description	Committed	Current	Year to Date	Budget	Variance	%
1-3-7300-7725 - REVENUE- MAG COM CENTRE & PAVILION		5,578.00	10,846.20	5,000.00	5,846.20	216.9
1-3-7300-7735 - REVENUE-AHMIC COMMUNITY CENTRE		500.00	1,805.00	3,000.00	(1,195.00)	60.2
<b>Expense Totals:</b>		6,078.00	12,651.20	8,000.00	4,651.20	158.1
<b>Net Surplus (Deficit):</b>		6,078.00	12,651.20	8,000.00	4,651.20	158.1

Accounts Printed: 2