



## **AGENDA**

### **Magnetawan Community Centre Board (MCCB)**

**Wednesday June 24, 2026**

**9:00 AM**

**Magnetawan Community Centre**

#### **OPENING BUSINESS**

- 1.1 Call to Order
- 1.2 Adoption of the Agenda
- 1.3 Disclosure of Pecuniary Interest
- 1.4 Adoption of Previous Minutes

#### **ITEMS BROUGHT FORWARD**

- 2.1 Correspondence from Amy and Zac Kvas, hen & Finch Maple CO. & Kvas Fine Beverage  
Use of Magnetawan Community Centre Kitchen
- 2.2 Verbal Update Magnetawan Community Centre Projects
- 2.3 Verbal Update Lions' Pavilion Projects
- 2.4 Verbal Update Ahmic Harbour Community Centre

#### **FOR INFORMATION ONLY**

- 3.1 Outcome of Request to Council Lions Letter Requesting the Placement of a Vending Machine in the Pavilion - Motion 2026-119, Motion 2026-149, Report to Council from Deputy Clerk Laura Brandt, Lions Club Request Cashless Beverage Vending Machine

#### **ADJOURNMENT**

- 4.1 Confirm the Proceedings of Committee and Adjourn



**Magnetawan Community Centre Board (MCCB)**

**Meeting Minutes**

**Wednesday April 22, 2026**

**9:00 am**

**Magnetawan Community Centre  
4304 Highway 520, Magnetawan**

**Committee members in attendance:**

Chair Garfield Robertson  
Vice Chair Mark Langford  
Maria Dunnett  
Garry Johnston  
Harvey Sohm  
Martina Winstone

**Regrets:**

Councillor Brad Kneller

**Staff members in attendance:**

Deputy Clerk Laura Brandt (Secretary)

**OPENING BUSINESS**

**1.1 Call to order**

The meeting was called to order

**1.2 Adoption of the Agenda**

*RESOLUTION 2026-05 Winston-Johnston*

*BE IT RESOLVED THAT the Magnetawan Community Centre Board adopts the agenda for this regular meeting of Wednesday April 22, 2026, with the addition of the Lions Letter requesting the placement of a vending machine in the Pavilion.  
Carried.*

**1.3 Disclosure of Pecuniary Interest**

Chair Garfield Robertson stated that should anyone have a disclosure of pecuniary interest that they could declare the nature thereof now or at any time during the meeting.

**1.4 Adoption of Previous Minutes**

*RESOLUTION 2026-06 Sohm-Dunnett*

*BE IT RESOLVED THAT the Magnetawan Community Centre Board adopts the minutes from the committee meeting of Wednesday February 4, 2026, as copied and circulated.  
Carried.*

## **ITEMS BROUGHT FORWARD**

### **2.1 Correspondence from the Magnetawan Lions Club – Request Permission to Place a Vending Machine at the Pavilion. \*ON DESK**

*RESOLUTION 2026-07 Langford-Sohm*

*BE IT RESOLVED THAT the Magnetawan Community Centre Board respectfully requests Magnetawan Council approves the Magnetawan Lions Club request to place a moneyless vending machine outside the pavilion in the summer months and inside one of the pavilion change rooms in the winter months.*

*Carried.*

The Committee discussed the possibility of having the vending machine (just drinks) at the Pavilion. Vice Chair Langford advised that the vending machine would have to be attached to the floor or wall and be under cover in the Summer months and in the Winter months it would have to be moved to the heated change rooms. The Committee noted that the Community Pantry is already located in the change rooms in the winter months and that it is a much-needed resource for our community. The Committee also noted that one of the change rooms is being utilized for the storage of recreational supplies (archery equipment, roller skating equipment, bar fencing) which needs to be kept in a mouse free place.

### **2.2 Verbal Update Magnetawan Community Centre Projects**

The Secretary advised that users of the Community Centre keep putting the knives in the utensil drawers which was dangerous, so the Parks Staff made some wooden dividers until the new ones can be purchased.

The Secretary also advised the committee that Well #3 is running the Community Centre and Well #1 and Well #2 are running the Pavilion well the locks on the windows will be repaired under warranty we are still waiting on the parts.

The Secretary further advised that Staff have replaced the fire door on the kitchen, all the urinal cakes will be replaced as well as Parks have painted the hallway and coatroom.

The Secretary also advised the Committee that the furnace will be replaced for the Community Centre/Library.

### **2.3 Verbal Update Lions Pavilion Projects**

The Secretary advised the Committee that the Pavilion flags will be moving to the exterior of the building and that additional signage has been erected to display the skating times.

The Secretary further advised the Committee that Staff will be investigating how to best repair the cracks that were repaired with epoxy prior to the Winter season. Staff have reached out to contractors for quotes for repairs.

## 2.4 Verbal Update Ahmic Harbour Community Centre

The Secretary advised the Committee that the shed will be removed this year as well as Staff have purchased a utility cart, two crock pots, scraper, tongs, and pots for the Community Centre.

The Secretary further advised the Committee that the Staff bathroom will be repaired as well as heated roof cables will be installed.

The Committee discussed the chairs that are currently at the Committee Centre. The Secretary advised the Committee that Staff will check all the chairs and discard any broken chairs that cannot be repaired. Staff will also do a count of the current chairs.

The Committee discussed the cost of the chairs, and the Secretary advised the Committee that if any applicable grant funding stream opens, she will submit an application. The Committee also discussed the need for new tables. Staff will put tables on the current list of budget considerations for 2027.

Vice Chair Langford asked if the Community Centre was up to fire code. The Secretary will reach out to the Fire Chief to ensure that the Community Centre is in compliance.

## 2.5 2026 Budget Update

The Secretary advised the Committee that the Budget for 2026 has been approved. Everything the Committee asked for has been approved which includes wooden dividers, pavilion pillars cement work, painting of the pavilion shop, and the installation of a dishwasher at the Ahmic Harbour Community Centre.

### FOR INFORMATION ONLY

3.1 2025 First Quarter Report Parks & Maintenance Manager Michelle Tamblyn

3.2 Motion 2026-93 & Correspondence Patti Paul Rental Reduction Farmers Market

### ADJOURNMENT

3.1 Confirm the Proceedings of Committee and Adjourn

*RESOLUTION 2026-08 Langford-Sohm*

*BE IT RESOLVED THAT the Magnetawan Community Centre Board adjourns this meeting at 9:42 am to meet again on June 24, 2026, at 9:00 am or at the call of the Chair.*

*Carried.*

Approved by:

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Chair

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Secretary

# KVAS

FINE BEVERAGE CO.

Dear Erica and Laura,

I hope you are both doing well.

My husband Zac and I are writing to respectfully request that Council consider permitting rental of the Magnetawan Community Centre kitchen independently from the hall rental, along with consideration of a reduced-fee arrangement for kitchen-only use.

We own and operate Kvas Fine Beverage Co. and Hen & Finch Maple Co., a small family-run cocktail syrup and maple syrup business based in Magnetawan. In 2025, we relocated our family and business operations to our maple farm property in the Township, where we now produce maple syrup and continue developing our non-alcoholic cocktail beverage products inspired by Northern Ontario agriculture and ingredients.

Currently, Kvas products are produced through a co-packer in Barrie. While this arrangement has supported our growth, large minimum production requirements and certification limitations can make it difficult for truly small-scale businesses to produce locally or collaborate with smaller regional farms and ingredient producers.

With seven years of experience in food production, we believe we can confidently produce our products at a high standard while further supporting local northern ingredients and contributing to food production and entrepreneurship within the Almaguin Highlands community. At present, however, the availability and cost structure of the Magnetawan Community Centre kitchen limits our ability to move toward local small-batch production.

If kitchen access and affordability were improved, our goal would be to transition production of Kvas products into Magnetawan, while also expanding maple-based products through Hen & Finch Maple Co. One idea we are particularly excited about is a "Hot Maple" product, with a portion of proceeds donated to the Magnetawan Firefighter Association.

Based on our current understanding, the Magnetawan Community Centre kitchen would support our production needs well, particularly with access to a commercial stove and venting system. Limited storage space for dry ingredients such as sugar, spices, and teas would also be beneficial if available. Initially, our anticipated use would likely be once monthly, increasing seasonally to bi-monthly or weekly during peak production periods leading into the holidays.

At present, the requirement to rent both the kitchen and hall creates a significant financial barrier for small-scale businesses and food producers who only require access to the kitchen itself. We believe a kitchen-only rental option would improve accessibility and create a more practical and affordable solution for local entrepreneurs and community members.

We also believe this type of arrangement could provide broader community benefit by:

- Supporting local business growth and food production;
- Encouraging greater use of municipal facilities;
- Providing more affordable access to certified kitchen space within Magnetawan;
- Supporting tourism, markets, and agricultural initiatives within the Township; and
- Creating additional rental opportunities and revenue for the Municipality.

We have recently discussed this matter with members of the Magnetawan Economic Tourism Committee, including Rachel Sullivan and Francine, who encouraged us to bring the request forward directly to staff and Council for consideration. We understand this is not the first time the issue of kitchen-only access has been raised within the community.

As a locally based business, we are proud to contribute to Magnetawan through local production, tourism-related initiatives, donations, and ongoing investment in our property and operations within the Township. Access to an affordable kitchen space would help support our continued local growth and allow us to further participate in community and economic development initiatives.

We appreciate your time and consideration and would be happy to provide any additional information or answer questions if helpful.

Sincerely,

Amy and Zac Kvas

Kvas Fine Beverage Co. / Hen & Finch Maple Co.

**HEN & FINCH  
MAPLE CO.**

MOMENTS  
MIXED WELL.

**KVAS**  
FINE BEVERAGE CO.







**HAND WASHING**  
BLEND  
The only 2.5 liter bottle of Blend to use for hand washing.

**Hand Washing**  
1. Wet hands with water.  
2. Apply soap.  
3. Rub hands together.  
4. Rinse hands.  
5. Dry hands.



**Hand Washing**  
The only 2.5 liter bottle of Blend to use for hand washing.





Corporation of the  
**Municipality**  
of  
**Magnetawan**

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**RESOLUTION NO. 2026 - 119** **MAY 06, 2026**

Moved by: John Hetherington

Seconded by: Brad Kneller

**WHEREAS** the Council of the Municipality of Magnetawan receives the motion from the Magnetawan Community Centre Committee endorsing a request from the Magnetawan Lions Club to place a Vending Machine at the Magnetawan Lions Pavilion to be kept in the Pavilion for the summer and in a change room for the winter months;

**NOW THEREFORE BE IT RESOLVED THAT** the Council of the Municipality of Magnetawan supports the request with the following conditions:

- An agreement be entered into between the Municipality and the Magnetawan Lions Club whereby the Lions Club takes full responsibility for the machine, any damages because of the machine and/or its users and the responsibility for the installation and moving of the machine as needed as well as the cost to install electrical outlets;
- The Magnetawan Lions Club will acquire insurance in the amount of \$5 Million Dollars Liability indemnifying the Municipality of Magnetawan.

Carried  Defeated  Deferred  Brad Kneller  
Sam Dunnett, Mayor

Recorded Vote Called by: \_\_\_\_\_

Recorded Vote

Member of Council	Yea	Nay	Absent
Bishop, Bill			
Hetherington, John			
Hind, Jon			
Kneller, Brad			
Mayor: Dunnett, Sam			



*Knowing our heritage  
we will build our future*



RESOLUTION NO. 2026-149

JUNE 03, 2026

Moved by: [Signature]

Seconded by: [Signature]

WHEREAS the Council of the Municipality of Magnetawan receives the motion from the Magnetawan Community Centre Board endorsing a request from the Magnetawan Lions Club to place a Vending Machine at the Magnetawan Lions Pavilion;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Magnetawan supports the request with the following conditions:

- An agreement be entered into between the Municipality and the Magnetawan Lions Club whereby the Lions Club takes full responsibility for the machine, any and all damages because of the machine and/or its users and the responsibility for the installation and moving of the machine as needed as well as the cost to install electrical outlets and any further items as deemed necessary by the Municipal Solicitor;
- The Magnetawan Lions Club will acquire insurance in the amount of \$5 Million Dollars Liability indemnifying the Municipality of Magnetawan.

AND FURTHER the Council of the Municipality of Magnetawan supports option:

- 1)  Corner by Doors/Shop;
- 2)  Changeroom Not AED;
- 3)  Changeroom with AED;
- 4)  Infront of Changeroom;
- 5)  By Two Benches

AND FURTHER the vending machine will provide the following non-alcoholic drinks such as:

- 1)  Soft drinks
- 2)  Water
- 3)  Juice
- 4)  Energy drinks


Carried  Defeated  Deferred

[Signature]  
Sam Dunnett, Mayor

Recorded Vote Called by: \_\_\_\_\_

Recorded Vote

Member of Council	Yea	Nay	Absent
Bishop, Bill			
Hetherington, John			
Hind, Jon			
Kneller, Brad			
Mayor: Dunnett, Sam			

 <p><b>Municipality of Magnetawan</b></p>	<p><b>REPORT TO COUNCIL</b></p>
<p>To:</p>	<p>Mayor and Council</p>
<p>From:</p>	<p>Deputy Clerk Laura Brandt</p>
<p>Date of Meeting:</p>	<p>June 3, 2026</p>
<p>Report Title:</p>	<p>Lions Club Request Cashless Beverage Vending Machine</p>

**Recommendation:** That Council receives and approves this report as presented to permit the Magnetawan Lions Club’s Request to place a Cashless Beverage Vending Machine at the Lions Pavilion in the Summer/Fall months.

**Background:** The Community Centre Board passed Resolution 2026-07 at the April 22<sup>nd</sup> meeting requesting Council approve the Magnetawan Lions Club’s request to place a cashless beverage vending machine outside the pavilion in the summer months and inside one of the pavilion change rooms in the winter months. This item was deferred at the last meeting of Council on May 6, 2026, with direction to Staff to investigate possible placement and to bring back a report to a future Council meeting for discussion.

**Evaluation:** Staff reached out to the Lions Club regarding the measurements of the machine but currently it is unknown as they have not purchased the machine as they would like approval beforehand. Staff also met onsite with the new Lions Club Chair Bill Ford to discuss potential placement. Additionally, Staff also met with an electrician to obtain quotes for the necessary upgrading of the electrical for the vending machine to be placed in the Summer and Winter.

**Possible Locations:**

**Option #1 Corner by Doors/Shop**



**Pros-**

- Covered shelter with video camera coverage
- There is a light switch that can be converted into an outlet

**Cons**

- Not a heated space
- It would be approximately \$800 to convert the outlet from a light switch to a plug in
- Sizing of vending machine could cover commemorative plaque

### Option #2 Changeroom Not AED



#### Pros

- Covered heated shelter

#### Cons

- There are no outlets located in the changeroom and cost to install two outlets is \$1,700
- Video camera coverage can only be outside of the changeroom and cannot be installed inside the changeroom due to privacy legislation.
- Recreation equipment that needs to be kept in a controlled pest-free heated area will need to be housed in the winter months.

### Option #3 Changeroom With AED



#### Pros

- Covered heated shelter

#### Cons

- There are no outlets located in the changeroom and cost to install two outlets is \$1,700
- Video camera coverage can only be outside of the changeroom and cannot be installed inside the changeroom due to privacy legislation.
- The much used and needed Community Pantry is located in this change room in the winter months to ensure residents can access it 24/7 and with the dimensions of the proposed vending machine being unknown it is hard to determine if the vending machine, AED and Community Pantry could all fit in and still allow room for putting on skates etc.

### Option #4 In Front of Changerooms



#### Pros

- Covered shelter with video camera coverage

#### Cons

- Not a heated space
- There are no outlets located in this area. Cost to install would be similar to the \$1,700 quote that Staff received for the interior of the change rooms.
- Would require the bench and billboard to be removed and relocated or uninstalled completely. The bench is needed for market, rollerskating and skating in the winter months.
- Sizing of vending machine could cover commemorative plaque

## Option #5 By Two Benches



### Pros

- Covered shelter with video camera coverage

### Cons

- Not a heated space
- There are no outlets located in this area. Cost to install would be similar to the \$1,700 quote that Staff received for the interior of the change rooms
- Would require the benches to be removed and relocated or uninstalled completely. The benches are needed for market, rollerskating and skating in the winter months.

Consideration should be given to the other businesses located in the downtown core that sell beverages such as The Grill & Grocery, Snack Bar, Home Hardware, and Bear's Den. As well many children that frequent the Pavilion do not have bank cards to make purchases.

An agreement needs to be entered into with the Lions Club that includes:

- the Lions Club takes full responsibility for the machine including any damage because of the machine and/or its users
- the responsibility for the installation and moving of the machine as needed
- the cost of installing electrical outlets and all other necessary electrical upgrades
- insurance in the amount of five (5) million dollars liability indemnifying the Municipality

Additionally, there is no legislation restricting the type of drinks "sugary or energy" however no alcoholic beverages can be sold. Council could consider what type of drinks they deem appropriate and these stipulations could be added to the agreement.

### Financial:

Any costs of the installation/upgrading of the electrical will be borne by the Magnetawan Lions Club. Possible incurred costs to be borne by the Municipality could potentially be any shelving that is required to move and store recreational equipment in the Winter months.

**Conclusion:** Staff recommends Option #1 Corner by Doors/Shop for the location for the cashless beverage vending machine in the Summer months and that the machine be stored possibly by the Municipality depending on measurements in the Winter months as this would be the most cost efficient for the Magnetawan Lions Club.

Respectfully Submitted

A handwritten signature in black ink, appearing to read "Laura Brandt". The signature is fluid and cursive.

Laura Brandt  
Deputy Clerk Recreation and Communications