



AGENDA

Magnetawan Community Centre Board (MCCB)

Wednesday July 13, 2022

9:00 AM

Magnetawan Community Centre

OPENING BUSINESS

- 1.1 Call to Order
- 1.2 Adoption of the Agenda
- 1.3 Disclosure of Pecuniary Interest
- 1.4 Adoption of Previous Minutes

ITEMS BROUGHT FORWARD

- 2.1 Report from Deputy Clerk Laura Brandt Municipal Messaging Sign at the Ahmic Harbour Community Centre and Magnetawan Fire Station #2
- 2.2 Verbal Update Sound System inside the Community Centre
- 2.3 Update White Table Cloths for Round Tables
- 2.4 Outcome from June 15, 2022 Council Meeting Ahmic Harbour Community Centre and Magnetawan Fire Station #2 Siding
- 2.5 Outcome from June 15, 2022 Council Meeting Rail Fencing at the Community Centre/Municipal Office Grounds
- 2.6 Updated Policy Use of Municipal Facilities or Grounds at No Cost

ADJOURNMENT

- 3.1 Confirm the Proceedings of Committee and Adjourn



Magnetawan Community Centre Board (MCCB)

Meeting Minutes

Wednesday June 1, 2022

9:00 am

Magnetawan Community Centre
4304 Highway 520, Magnetawan

Committee members in attendance:

Chair Garry Johnston
Vice Chair Garfield Robertson
Councillor Brad Kneller
Maria Dunnett
Mark Langford
Harvey Sohm

Staff members in attendance:

Deputy Clerk Laura Brandt (Secretary)
Steve Robinson

OPENING BUSINESS

Vice Chair Garfield Robertson assumed the position of Chair

1.1 Call to order

The meeting was called to order at 9:00 AM

1.2 Adoption of the Agenda

RESOLUTION 2022-09 Langford-Kneller

BE IT RESOLVED THAT the Magnetawan Community Centre Board adopts the agenda for this regular meeting of June 1, 2022.

Carried.

1.4 Disclosure of Pecuniary Interest

Chair Robertson stated that should anyone have a disclosure of pecuniary interest that they could declare the nature thereof now or at any time during the meeting.

1.5 Adoption of Previous Minutes

RESOLUTION 2022-10 Kneller-Sohm

BE IT RESOLVED THAT the Magnetawan Community Centre Board adopts the minutes from the committee meeting of Wednesday April 20, 2022, as copied and circulated.

Carried.

Items Brought Forward

2.1 Report from Deputy Clerk Laura Brandt Municipal Messaging Sign at the Ahmic Harbour Community Centre and Magnetawan Fire Station #2

RESOLUTION 2022-11 Dunnett- Kneller

BE IT RESOLVED THAT the Magnetawan Community Centre Board receives the report from Deputy Clerk Laura Brandt Municipal Messaging Sign at the Ahmic Harbour Community Centre and Magnetawan Fire Station #2 and recommends to Council :

Deferred.

The Committee deferred this decision until the next meeting and asked the Secretary to research the possibility of utilizing a big screen TV with a heated case.

2.2 Report from Deputy Clerk Laura Brandt Siding/Painting Exterior at the Ahmic Harbour Community Centre and Magnetawan Fire Station #2

RESOLUTION 2022-12 Kneller-Dunnett

BE IT RESOLVED THAT the Magnetawan Community Centre Board receives the report from Deputy Clerk Laura Brandt Siding/Painting Exterior at the Ahmic Harbour Community Centre and Magnetawan Fire Station #2 and recommends to Council that a call for public art submissions be distributed in 2023 for the mural to be placed on the exterior of the Ahmic Community Centre and Magnetawan Fire Station #2 instead of siding.

Carried.

2.3 Update Ahmic Community Centre and Magnetawan Fire Station#2

The Committee was advised that the Secretary has applied for grant funding under the FCC Agrispirit Funding for the maximum amount of \$25,000 to go towards the kitchen renovations. The Secretary also advised the Committee that a new updated water system will be installed due to Health Regulations.

2.4 Update Roof Magnetawan Community Centre

The Secretary advised the Committee that the tender has been awarded by Council and that the agenda package includes the letter from Frank the Engineer and the motion that was passed awarding the tender. The Secretary also advised the Committee that the engineer has advised her that the roof is to be completed well before the Fall Fair so it should not impede any of the festivities on the grounds. The Secretary also advised the Committee that the Engineering Report and the motion passed at Council is included in this agenda package.

2.5 Update Replacement/Repair of Lions' Pavilion Boards

The Secretary advised the Committee that the Municipality was successful in obtaining a grant through the Northern Ontario Heritage Fund Corporation (NOHFC) in the amount of \$214,000 to go towards the replacement of the Pavilion Boards as well as the repair of the roof. The Secretary also advised the Committee that the report to Council and the motion passed at Council is included in this agenda package.

2.6 Verbal Update COVID Restrictions

The Secretary advised the Committee that the emergency order was extended to June 11, 2022.

2.7 Outcome of Request Reduction of Fees Magnetawan Farmers Market

The Secretary advised the Committee that Patti Paul wrote a letter to Council requesting a rent reduction for the Magnetawan Farmers Market for the 2022 season. The Secretary advised the Committee that Council approved rent reductions in 2020 and 2021 due to the COVID-19 restrictions and that Council has approved her request for 2022. The Secretary advised the Committee that all motions passed by Council are included in the Agenda Package.

2.8 Verbal Update Signs/Art Murals in Municipal Parking Lot

The Committee was advised that the Agricultural Society has reached out to local artists to obtain quotes for the repainting of the signs with a mural as well as quotes from Signcraft for a collage of pictures.

2.9 Discussion Fencing Front and Side of Community Centre/Municipal Office

RESOLUTION 2022-13 Sohm-Langford

WHEREAS \$11,000 was allocated in the 2022 Municipal Budget for the replacement of rail fencing at the Community Centre/Municipal Office grounds (along Highway 520, along the overflow parking lot, and from the Agricultural Barn to parking lot).

NOW THEREFORE BE IT RESOLVED THAT the Magnetawan Community Centre Board recommends to Council to not replace the fencing along Highway 520, not replace the fencing along the side of the library/overflow parking lot and the fencing along the back of the agricultural barn/municipal office property.

Carried.

The Committee agreed that the Magnetawan Agricultural Society with the help of the Parks Department, would put up temporary snow fencing during the Magnetawan Fall Fair, the Committee noted that the grounds look more aesthetically pleasing without the fencing. Additionally, the lawn maintenance/cutting is easier and less time consuming for the Parks Department. Staff along with Councillor John Hetherington are still actively looking to source "Green Giants" to replace the pine trees that were taken down previously due to safety concerns.

Adjournment

3.1 Confirm the Proceedings of Committee And Adjourn

RESOLUTION 2022-14 Langford-Sohm

BE IT RESOLVED THAT the Magnetawan Community Centre Board adjourns this meeting at 9:48 am to meet again on Wednesday July 13, 2022 at 9:00 am or the call of the Chair.

Carried.

Approved by:

Chair

Secretary

DRAFT



REPORT TO COMMITTEE

To:	Community Centre Board
From:	Laura Brandt, Deputy Clerk – Recreation & Communication
Date of Meeting:	July 13, 2022
Report Title:	Update Municipal Messaging Sign at the Ahmic Harbour Community Centre and Magnetawan Fire Station #2

Recommendation: That the Committee receives and approves this report as presented.

Background: \$15,000 was allocated in the 2020 Municipal Budget for the installation of a Digital Sign at the Ahmic Harbour Community Centre and Magnetawan Fire Station #2. Due to the pandemic many capital projects were delayed and unable to proceed as planned.

The Committee passed resolution 2020-13 respectfully requesting Council that the installation of a digital sign at the Ahmic Community Centre and Magnetawan Fire Station #2 be included in the 2021 budget.

Staff applied to the Inclusive Community Grants Program and was unsuccessful in its application. The application included grant funding to be allocated towards this project. Staff wrote a report to Council for their April 28, 2021, meeting of Council regarding the outcome of the grant. Council passed resolution 2021-116 at the April 28th meeting of Council approving the transfer of \$15,000 from the Asset Management Reserves for the installation of a Municipal Messaging Sign to be included in the 2022 Budget.

Staff reached out to companies that submitted tenders previously to the Municipality when the Digital Municipal Messaging Sign was tendered for the Municipal Office. Three companies responded with quotes for a one-sided Municipal Messaging Sign to be attached to the Ahmic Harbour and Magnetawan Fire Station #2 Building. Additionally, Staff reached out to a local company to gather a quote on a non-digital Municipal Messaging Sign.

Staff prepared a report to the Committee for the June 1, 2022 meeting and the Committee passed Resolution 2022-11

RESOLUTION 2022-11 Dunnett- Kneller

*BE IT RESOLVED THAT the Magnetawan Community Centre Board receives the report from Deputy Clerk Laura Brandt Municipal Messaging Sign at the Ahmic Harbour Community Centre and Magnetawan Fire Station #2 and recommends to Council : _____
Deferred.*

The Committee deferred this decision until the next meeting and asked the Secretary to research the possibility of utilizing a big screen tv with a heated case.

Evaluation: Staff did research the feasibility of utilizing an outdoor TV with an outdoor heated enclosure as a messaging board in place of a digital sign. It should be noted that the TV would need to have HDMI capabilities, a computer or digital signage content management system would be needed, a Staff member would need to travel to change the messaging, and electrical work would need to be performed.

Item	Approximate Cost
Outdoor TV 75"	\$6,999
Outdoor Enclosure	\$3,599
Digital Signage Player or Computer	\$1,200
Electrical Work	\$2,500
Total	\$14,298

The Secretary did speak to Staff to enquire about the installation and products researched at the time the Digital Sign was installed at the Municipal Office and it was disclosed that an outdoor TV was researched and deemed not feasible at that time.

Name of Company	Quote	Notes
Harris Time Inc	\$20,800 plus HST	Electronic Messaging Sign Dimension 43.5" h X 94" w Electrical Work to be done by Municipality's Electrician The Municipality has a \$681 credit with this company
The Sign Guz	\$20,680 plus HST	Electronic Messaging Sign Dimension 36.5" h X 96" w Electrical Work to be done by Municipality's Electrician
Mark Sign Services	\$22,035 plus HST	Electronic Messaging Sign Dimension 44" X 88" Electrical Work to be done by Municipality's Electrician
Signcraft	\$4,986.35 plus HST	Wide Backlit Sign with White Acrylic with 4 Lines of Text, Clear Lexan Covering (Vandal/Ice Guard) White LED Lit Set of 6' Letters and Punctuation Dimension 4' X 8' Installed onto wall of Community Centre

Financial Implications: \$15,000 was allocated in the 2022 Budget for this project. Staff researched the cost of electrical in relation to the Digital Sign that was installed at the Municipal Office and found that the cost was \$3,217.67 in 2019. Staff estimates that the cost of electrical to be between \$4,000 to \$5,000 due to the influx of cost of materials due to COVID-19.

Conclusion: Staff recommends the installation of one-sided digital sign from Harris Time Inc. in the amount of \$20,800 plus HST and Staff further recommends to actively source grant funding to help alleviate the increase in costing.

Respectfully Submitted,

Laura Brandt
Deputy Clerk



FABRIC TABLECLOTHS

Dress up tables at restaurants and catered events.

- 100% spun polyester feels as soft as cotton.
- Won't snag, pill or lint. Wrinkle resistant.
- Machine washable with excellent stain release.

FABRIC TABLECLOTHS

White or Black

MODEL NO.	DIMENSIONS L x W	SHAPE	FITS TABLE	QTY./ CTN.	PRICE PER TABLECLOTH SOLD IN CARTON QUANTITIES		ADD TO CART
					12	24+	
S-21305	96 x 52"	Rectangle	72 x 30"	12	\$28	\$27	Specify Color
S-21306	120 x 52"		96 x 30"		35	33	Specify Color
S-21307*	90" Diam.	Round	60" Diam.	12	47	45	<input type="text" value="12"/> <input type="button" value="ADD"/>

*White only

29 x \$45 = \$1,305 plus HST plus delivery.

60" table with 68 diameter
or will have to custom make contacted seamstress
Material only comes in as wide as 60".



REPORT TO COMMITTEE

To:	Community Centre Board
From:	Laura Brandt, Deputy Clerk – Recreation & Communication
Date of Meeting:	June 01, 2022
Report Title:	Siding/Painting Exterior at the Ahmic Harbour Community Centre and Magnetawan Fire Station #2

Recommendation: That the Committee receives and approves this report as presented.

Background: \$8,000 was allocated in the 2022 Municipal Budget for the installation of siding on the exterior of the Ahmic Community Centre and Magnetawan Fire Station #2.

Staff applied to the Rural Economic Development Program (RED) Intake #2 and was successful in its application. The application includes monies for public art projects to be allocated in 2023 of 30% of cost to a maximum of \$3,000.

Evaluation:

The beautification of Magnetawan public art projects will revive our public spaces and will be a positive cost-effective way to create lasting enhancement, which will lead to the attraction, retention and/or expansion of businesses as more international and domestic visitors are attracted to our Municipality.

In 2021 a public call for art submissions was initiated and a mural was installed on the cement barrier at the Heritage Museum Centre. Additionally this year a public call for art submission was also initiated and is currently open with a deadline of May 19th for the installation of a Destination Mural on the Heritage Museum Centre. By planning a public art installation in Ahmic Harbour, we are diversifying our public art collection within our Municipality and enhancing our Ahmic Community Centre and Magnetawan Fire Station #2.

Further a mural would be preferred to siding not only for being more cost effective but also it is easier to paint around messaging signs and exterior barriers like propane/gas tanks that are located on and/or near the exterior of the building. Signs and tanks that are located on or in close proximity to the building may potentially have to be moved to ensure that siding is installed correctly if it were to be installed.

Additionally, with the rich history of this building and area there are many possibilities for points of interests to be included in the mural (i.e., fire fighters, fire trucks, etc.). A public art installation of this size and nature can garner public interest and media coverage which in turn elevates the Municipality's public profile.

Financial Implications: \$8,000 was allocated in the 2022 Budget for this project. If the \$8,000 that was allocated in the 2022 Budget was carried over into the 2023 Budget for the installation of a mural instead of siding on the exterior of the building, then \$2,400 of this cost would be eligible to be covered under the grant funding.

BUDGETED AMOUNT	\$8,000
ELIGIBLE GRANT FUNDING	\$2,400
COST TO MUNICIPALITY	\$5,600
ESTIMATED SAVINGS	\$2,400

Conclusion: Staff recommends to the Committee that a call for public art submissions be distributed in 2023 for the mural to be placed on the exterior of the Ahmic Community Centre and Magnetawan Fire Station #2 instead of siding.

Examples of Public Art Installations



**Heritage
Museum
Centre**



Nile Fire Department

Chemanius Valley



Respectfully Submitted,

Laura Brandt
Deputy Clerk

RESOLUTION NO. 2022 - 158

JUNE 15, 2022

Moved by: _____

Seconded by: _____

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives and approves as presented the Committee Report from Deputy Clerk Laura Brandt, Ahmic Harbour Siding;

AND FURTHER directs Staff to distribute a Call for Public Art submissions in 2023 for a mural to be placed on the exterior of the Ahmic Community Centre and Magnetawan Fire Station #2 instead of siding.

Carried Defeated Deferred

Sam Dunnett, Mayor

Recorded Vote Called by: _____

Recorded Vote

Member of Council	Yea	Nay	Absent
Brunton, Tim			
Hetherington, John			
Kneller, Brad			
Smith, Wayne			
Mayor: Dunnett, Sam			



*Knowing our heritage
we will build our future*



REPORT TO COUNCIL

To:	Mayor and Council
From:	Laura Brandt, Deputy Clerk
Date of Meeting:	June 15, 2022
Report Title:	Magnetawan Community Centre Board Discussion Rail Fencing at the Community Centre/Municipal Office Grounds

Recommendation: That Council receives and approves this report as presented and directs Staff to forgo replacing any fencing removed from the Community Centre/Municipal Office Grounds.

Background: At the June 1, 2022, Magnetawan Community Board Meeting the Committee was advised that Staff have received several comments from residents in regard to the improved appearance that the Community Centre/Municipal Office grounds has due to the removal of the fencing between the Community Centre/Municipal Office and Overflow Parking Lot.

The Committee agreed that the Magnetawan Agricultural Society with the help of the Parks Department, would put up temporary snow fencing during the Magnetawan Fall Fair. The Committee noted that the grounds look more aesthetically pleasing without the fencing. Additionally, the lawn maintenance/cutting is easier and less time consuming for the Parks Department. Staff along with Councillor John Hetherington are still actively looking to source "Green Giants" to replace the pine trees that were taken down previously due to safety concerns.

RESOLUTION 2021-13 Sohm-Langford

WHEREAS \$11,000 was allocated in the 2022 Municipal Budget for the replacement of rail fencing at the Community Centre/Municipal Office grounds (along Highway 520, along the overflow parking lot, and from the Agricultural Barn to parking lot.

NOW THEREFORE BE IT RESOLVED that the Magnetawan Community Centre Board recommends to Council to not replace the fencing along Highway 520, not replace the fencing along the side of the library/overflow parking lot and the fencing along the back of the Agricultural Barn/Municipal Office property.

Carried.

Conclusion: Staff recommends forgoing replacing the rail fencing along Highway 520 and along the overflow parking lot. Staff also recommends not replacing the remaining rail fencing along Hwy 520 and from the Agricultural Barn to the Parking lot as per the Committee's recommendations when the rail fencing is removed.

Respectfully Submitted,

Laura Brandt
Deputy Clerk

RESOLUTION NO. 2022 - 160

JUNE 15, 2022

Moved by: _____

Seconded by: Brad Kneller

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives and approves as presented the Committee Report from Deputy Clerk Laura Brandt, Magnetawan Community Centre Board Discussion Rail Fencing at the Community Centre/Municipal Office Grounds and directs Staff to forgo replacing any fencing removed from the Community Centre/Municipal Office Grounds.

Carried Defeated Deferred

Sam Dunnett, Mayor

Recorded Vote Called by: _____

Recorded Vote

Member of Council	Yea	Nay	Absent
Brunton, Tim			
Hetherington, John			
Kneller, Brad			
Smith, Wayne			
Mayor: Dunnett, Sam			



*Knowing our heritage
we will build our future*



USE OF MUNICIPAL FACILITIES OR GROUNDS AT NO COST

1. **Policy Statement:**

The Municipality of Magnetawan is committed to supporting Community Groups and Residents to use the Municipal Facilities and Grounds at no cost for funeral receptions and events related to community group fundraisers, meetings, and events that benefit the community as a whole.

- a) The Municipality shall grant use of the Municipal Facilities or Grounds to Community Groups free of charge when the event is for a local fundraising initiative, meeting, or event that benefits the community as a whole.
- b) The Municipality shall grant use of the Municipal Facilities or Grounds for funeral receptions free of charge if the immediate family of the deceased or the deceased was a Resident.
- c) The Municipality shall grant the use of the Gazebo located at Centennial Park free of charge to Residents and/or Community Groups with the understanding that the general public is still able to access the Park and use any facilities contained within.
- d) All other policies related to the rental of the Municipal Facilities or Grounds shall apply, including but not limited to: damage deposit, capacity limits, insurance, set up fees, and fees related to staying past the scheduled booking time.
- e) Special circumstances may be approved by the CAO/Clerk
- f) The Council of the Municipality of Magnetawan shall have authority to override this policy at any time.

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

BY-LAW NO. 2018 - 33

Being a By-law to adopt a policy for the use of municipal facilities or grounds at no cost.

WHEREAS Section 10 of the *Municipal Elections Act, 1996, S.O. 1996, c.32*, as amended, authorizes municipalities to provide any service or thing that the municipality considers necessary or desirable for the public, including public assets and services;

NOW THEREFORE the Council of the Corporation of the Municipality of Magnetawan enacts as follows:

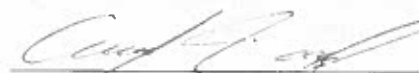
1. **THAT** the policy for the use of municipal facilities or grounds at no cost shall be adopted, attached hereto as Schedule 'A' and forming part of this By-law.
2. **THAT** this By-law shall come into force and effect on the date of its passing.

READ A FIRST, SECOND, AND THIRD TIME, passed, signed and the Seal of the Corporation affixed hereto, this 23rd day of May, 2018

**THE CORPORATION OF THE
MUNICIPALITY OF MAGNETAWAN**



Mayor



Clerk-Administrator

SCHEDULE 'A' TO BY-LAW 2018-33
POLICY FOR THE USE OF MUNICIPAL FACILITIES
OR GROUNDS AT NO COST

Wednesday, May 23rd, 2018

POLICY STATEMENT

The Municipality of Magnetawan is committed to allowing Magnetawan Community Groups and Ratepayers the use of the municipal facilities and grounds at no cost for funeral receptions and specific events related to community group fundraisers or meetings.

PURPOSE

The purpose of this policy is to establish processes for Municipality of Magnetawan staff to follow including a uniform procedure for the use of community facilities or grounds at no cost to a Ratepayer or Magnetawan Community Group when applicable.

DEFINITIONS

Magnetawan Community Group means a legally formed not-for-profit organization or group that work for the public benefit by facilitating programming, events, workshops etc.

Committee of Council means a group of individuals appointed by Council to make recommendations to Council on any matter that is under the authority of the municipality.

Immediate Family means a parent, stepparent, spouse, child, stepchild, brother, stepbrother, sister and stepsister.

Municipal Facilities or Grounds means buildings or public areas that are owned or operated and maintained by the Corporation of the Municipality of Magnetawan that can be rented out to an individual or organization for a fee.

Municipality means the Municipality of Magnetawan.

Ratepayer means an individual who owns property or rents property in the Municipality of Magnetawan.

APPLICATION

This policy applies to all Magnetawan Community Groups recognized by Council as well as Ratepayers in the Municipality of Magnetawan.

PROCEDURES

1. The Municipality shall grant use of Municipal Facilities or Grounds to Community Groups free of charge when the event is for a local fundraising initiative or a meeting.
2. The Municipality shall grant use for funeral receptions free of charge if the Immediate Family of the deceased is a Ratepayer or the deceased was a Ratepayer.
3. Bookings shall only be granted when the space is not otherwise booked.
4. All other policies related to the rental of Municipal Facilities or Grounds shall apply, including but not limited to: damage deposit, capacity limit, insurance policy and fees related to staying past the scheduled booking time.
5. Special circumstances may be approved by the Clerk-Administrator or Council.
6. The Council of the Municipality of Magnetawan shall have authority to override this policy at any time.

CONSEQUENCES OF NON-COMPLIANCE

Failure to adhere to the requirements outlined in this policy may lead to a Community Group or Ratepayer being banned from using municipal facilities or grounds in the future.

REVIEW CYCLE

This policy shall be reviewed by Council and the Clerk-Administrator from time to time.