Municipality of
Magnetawan

# Magnetawan Community Centre Board (MCCB)

## Meeting Minutes

## Wednesday September 16, 2026

## 9:00 am

Magnetawan Community Centre
4304 Highway 520, Magnetawan

**Committee members in attendance:**
Chair Garfield Robertson
Councillor Brad Kneller
Maria Dunnett
Garry Johnston
Martina Winstone

**Regrets:**
Vice Chair Mark Langford
Harvey Sohm

**Staff members in attendance:**
Deputy Clerk Laura Brandt (Secretary)

**OPENING BUSINESS**

1.1 **Call to order**
The meeting was called to order

1.2 **Adoption of the Agenda**
*RESOLUTION 2026-13 Winstone-Johnston*
*BE IT RESOLVED THAT the Magnetawan Community Centre Board adopts the agenda for this regular meeting of Wednesday September 16, 2026.*
*Carried.*

1.3 **Disclosure of Pecuniary Interest**
Chair Garfield Robertson stated that should anyone have a disclosure of pecuniary interest that they could declare the nature thereof now or at any time during the meeting.

1.4 **Adoption of Previous Minutes**
*RESOLUTION 2026-14 Winstone-Johnston*
*BE IT RESOLVED THAT the Magnetawan Community Centre Board adopts the minutes from the committee meeting of Wednesday June 24, 2026, as copied and circulated.*
*Carried.*

**ITEMS BROUGHT FORWARD**

2.1 **Verbal Update Magnetawan Community Centre Projects**

The Secretary advised that the one coffee urn that shorted out has been replaced.

The Secretary further advised the Committee that the boiler and hot water tank will be changing from oil to propane by the end of the year as well as Moore's propane will be changing the turbo propane tank in the Spring of 2027.

Committee Member Dunnett advised the Committee that there are several items missing from the kitchen as well as several agricultural society items missing. Committee Member Dunnett will be going through the kitchen storage as well as the agricultural society's items to purge and note any items that need to be replaced/ordered. Committee Member Dunnett further advised the Committee that the lids for the coffee urns are quite worn in comparison to the coffee urns body. The Secretary advised the Committee that she will reach out to the Parks and Maintenance Manager to clarify how the coffee urns get cleaned. Committee Member Dunnett also advised the Committee that while volunteering at the fair she noticed that one of the Lions Club's roasters appears to be in rough shape and looks like it needs replaced. The Secretary advised the Committee that she will reach out to the Lions Club and let them know.

2.2 **Verbal Update Lions Pavilion Projects**

The Secretary advised the Committee that the repairs to the Pavilion pillars are completed as well as the installation of the flags on the front of the Pavilion has been completed.

Staff further advised the Committee that the Park and Maintenance Manager has found a reputable epoxy company that has provided a quote to epoxy the Pavilion in the amount of $80,000. Staff advised the Committee that the concrete contractor that just completed the work on the Pavilion also looked at the cracks in the Pavilion floor and he noted that no relief cracks were put in the foundation which seems to be the root cause of the cracking. He believes the most economical option would be to epoxy the floor as constructing a new pad would be very costly and it would impact events such as the Farmers Market.

Staff also advised the Committee that the only outstanding project is the painting of the Pavilion shop which will be completed by the end of the year as the Parks & Maintenance Manager will have Staff paint it in November/December.

2.3 **Verbal Update Ahmic Harbour Community Centre**

The Secretary advised the Committee that the water system needed to be repaired and all parts have been installed and there is now no loud banging in the wall when the tap is turned on.

The Secretary further advised the Committee that heating coils will be placed on the roof before winter to help keep any snow accumulation off the roof.

The Secretary also advised that the Committee that Staff will be following up with the plumber regarding the installation of the dishwasher. The Secretary further advised

the Committee that included in the agenda package are pictures of the cabinets that the dishwasher will be installed inside or beside.

The Secretary advised that she had reached out to the Ahmic Lake Golf Club as they had chairs available for sale. Chairs can be purchased at a price of $18/chair. The Club graciously offered that they would sell 40 chairs for the price of 30 chairs, which would be a price of $13.50/chair for a total of $540. The Secretary advised that there is $500 that will be unused as it was earmarked for the repair of the seal on the bar fridge which is not necessary at this time. The Committee members agreed that the chairs should be purchased and that additional chairs and tables would be put in the budget for 2027 for Council consideration.

2.4 **Fees and Charges Bylaw Community Centre Fee Review**

The Secretary advised the Committee that during navigating the Kvas Request to Council the Mayor requested that Staff bring the fees and charges bylaw to the Committee for review. The Mayor requested that the wording "or commercial use" be added to the Kitchen Rental section of the Magnetawan Community Centre.

The Committee discussed the absence of two Committee members and the Secretary advised the Committee that the discussion could be brought back to the next Committee meeting so that all members will be able to have input regarding the current rental fees and whether or not they should be increased.

2.5 **Discussion 2027 Budget**

The Secretary advised the Committee that at the next meeting budget items for 2027 will be discussed. The Secretary further advised the Committee that currently on the list for future budget considerations is the pavilion stairs (at the request of the mayor), epoxy of the Pavilion Floor, new tables and chairs for the Ahmic Harbour Community Centre, new track for stage curtains, and a new poster board at the Lions Pavilion.

The Secretary further advised the Committee that a few members of the Burk's Falls Art Club requested that a track be put up all around the Magnetawan Community Centre that can be utilized for their Art Shows. At this time Committee members do not want to include this for 2027 budget consideration.

The Secretary also advised Committee Members that if they have any other budget considerations to let the Secretary know so that any research needed to be completed such as pricing, quotes, etc. can be completed for the next Committee meeting.

**FOR INFORMATION ONLY**

**3.1 Outcome of Kvas Request to Council**

**3.2 Report from Parks & Maintenance Manager Michelle Tamblyn Security Keypad and System Update**

**ADJOURNMENT**

3.1 **Confirm the Proceedings of Committee and Adjourn**

*RESOLUTION 2026-15 Kneller-Winstone*

*BE IT RESOLVED THAT the Magnetawan Community Centre Board adjourns this meeting at 9:43 am to meet again on October 28, 2026, at 9:00 am or at the call of the Chair.*

*Carried.*

Approved by:

Chair

Secretary