



AGENDA

Magnetawan Community Centre Board (MCCB)

Wednesday December 8, 2021

9:00 AM

Magnetawan Community Centre

OPENING BUSINESS

- 1.1 Call to Order
- 1.2 Adoption of the Agenda
- 1.3 Disclosure of Pecuniary Interest
- 1.4 Adoption of Previous Minutes

ITEMS BROUGHT FORWARD

- 2.1 Verbal Update Ahmic Harbour Community Centre and Fire Hall
- 2.2 Discussion Magnetawan Community Centre Floor
- 2.3 Verbal Update Magnetawan Agricultural Society Hydro at Barn
- 2.4 Verbal Update on Front Steps
- 2.5 Verbal Update Roof Magnetawan Community Centre
- 2.6 Verbal Update Catch Basin in Municipal Parking Lot
- 2.7 Verbal Update Grant Outcomes and Potential Grant Funding
- 2.8 Verbal Update Community Rock Snake Project
- 2.9 Verbal Update COVID-19 Protocols

NEW BUSINESS

- 3.1 2021-2022 Skating Hours
- 3.2 Discussion Painting of Fire Route Municipal Office/Community Centre/Library
- 3.3 Discussion Fencing of Municipal Overflow Parking Lot and Rail Fencing Facing Hwy 520
- 3.4 Discussion Signs/Art Murals in Municipal Parking Lot
- 3.5 Capital Budget Items Presented to Council November 24, 2021
- 3.6 Committee Information and Declaration Form

ADJOURNMENT

- 4.1 Confirm the Proceedings of Committee and Adjourn



Magnetawan Community Centre Board (MCCB)

Meeting Minutes

Wednesday October 06, 2021

9:00 am

**Magnetawan Community Centre
4304 Highway 520, Magnetawan**

Committee members in attendance:

Vice Chair Garfield Robertson
Councillor Brad Kneller
Harvey Sohm
Maria Dunnett
Mark Langford
Charlie Gray

Regrets:

Chair Garry Johnston

Staff members in attendance:

Deputy Clerk Laura Brandt (Secretary)
Parks & Maintenance Manager Steve Robinson

OPENING BUSINESS

Vice Chair Garfield Robertson assumed the position of Chair

1.1 Call to order

The meeting was called to order at 9:00 AM

1.2 Adoption of the Agenda

RESOLUTION 2021-15 Langford-Dunnett

BE IT RESOLVED THAT the Magnetawan Community Centre Board adopts the agenda for this regular meeting of October 06, 2021.

Carried.

1.3 Disclosure of Pecuniary Interest

Chair Robinson stated that should anyone have a disclosure of pecuniary interest that they could declare the nature thereof now or at any time during the meeting.

1.4 Adoption of the meeting minutes from previous meeting

RESOLUTION 2021-16 Langford-Dunnett

BE IT RESOLVED THAT the Magnetawan Community Centre Board adopts the minutes from the regular committee meeting of August 09, 2021 as copied and circulated.

Carried.

Items Brought Forward

2.1 Occupancy at Ahmic Community Centre and Fire Hall

RESOLUTION 2021-17 Kneller-Langford

BE IT RESOLVED THAT the Magnetawan Community Centre Board receives the correspondence Occupancy at Ahmic Community Centre and Fire Hall for information purposes only.

Carried.

Direction was given to the Secretary to ascertain whether the occupancy obtained was partial or not.

2.2 Update Replacement of Trees Magnetawan Community Centre/Municipal Office/Library

RESOLUTION 2021-18 Sohm-Langford

BE IT RESOLVED THAT the Magnetawan Community Centre Board receives the correspondence Update Replacement of Trees Magnetawan Community Centre/Municipal Office/Library for information purposes only.

Carried.

2.3 Proof of Vaccination Guidance O.Reg. 364/20: Rules for Areas at Step 3 at the Roadmap Exit Step

RESOLUTION 2021-19 Langford-Sohm

BE IT RESOLVED THAT the Magnetawan Community Centre Board receives the correspondence Proof of Vaccination Guidance O.Reg. 364/20: Rules for Areas at Step 3 at the Roadmap Exit Step for information purposes only.

Carried.

2.4 Update Community Rock Snake

RESOLUTION 2021-20 Kneller-Dunnett

BE IT RESOLVED THAT the Magnetawan Community Centre Board receives the correspondence Update Community Rock Snake for information purposes only.

Carried.

Adjournment

RESOLUTION 2021-21 Sohm-Kneller

BE IT RESOLVED THAT the Magnetawan Community Centre Board adjourns this meeting at 9:31 am to meet again on Wednesday December 08, 2021 at 09:00am or the call of the chair.

Carried.

Approved by:

Chair

Secretary



AHMIC HARBOUR COMMUNITY CENTRE

MAGNETAWAN FIRE STATION 2



**MUNICIPALITY OF MAGNETAWAN
AHMIC HARBOUR COMMUNITY CENTRE
NEW KITCHEN EXHAUST
INSTALLATION REQUIREMENTS
MAGNETAWAN, ONTARIO**

NOVEMBER 24, 2021

**FOR
MUNICIPALITY OF MAGNETAWAN**

REVIEW BY

GREENER EARTH ENGINEERING & DESIGN

Huntsville, Ontario



322 Ripple Lane, P.O. Box 5156, Huntsville, ON P1H 2K6
greenerearthengineering@gmail.com

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A) BACKGROUND

In October 2020, Frank Pattillo of Greener Earth Engineering & Design met with Mr. Steve Robinson of the Municipality of Magnetawan at the Ahmic Harbour Community Centre to review both the building and the new kitchen exhaust equipment located on site. It was reported that responsibility for this building had recently been transferred to the Municipality. As part of this transfer, there is an uncompleted project to install a new kitchen exhaust system in the community centre kitchen area. The majority of the required equipment had already been purchased and was delivered to site, stored in the middle of the centre's kitchen floor. There was little additional history available with respect to the incomplete status of the project and it is believed that there are no design documents readily available. Due to the Covid-19 pandemic, the community centre has been closed, however it is suspected that this facility will want to open in the near future.

The purpose of this report is to provide estimated costs to complete this project for budgeting purposes and to evaluate the feasibility of completion moving forward.

Commercial kitchen exhaust installation is governed by NFPA-96 which sets very stringent requirements for the equipment and its installation. These requirements are necessary as the grease produced through commercial cooking processes is very flammable and burns extremely hot resulting in considerable fire danger to the building and occupants if not properly contained. The standard ensures that all installations use properly manufactured hoods, exhaust fans, fire suppression systems and connecting ductwork. In addition, as a considerable amount of air is being exhausted from the space, a means to provide tempered make-up is required.

One of the main requirements for the hood and exhaust duct installation is the maintenance of a minimum distance of 18" to combustibles. As this is often difficult to control in an existing wood framed building, special fire rated insulation is used to wrap both the hood and the exhaust duct when they are closer than 18". A 3" layer of insulation reduces the necessary clearance to 0" allowing for much simpler installation than constructing non-combustible spaces around the equipment.

A preliminary review of the supplied equipment indicates that everything has been supplied from a reputable manufacturer and most likely meets all the requirements of NFPA-96. As there is no detailed design drawing available showing the original intent of the installation, this will have to be prepared in advance of the project to obtain a building permit for the work. It is assumed that the exhaust fan will be located on the roof with options for the make-up air fan to be located on the roof or at the exterior wall of the building either on a raised platform or on the ground. As the make-up air is tempered with natural gas/propane, this will need to be provided as well.

The following summarizes the estimated budget costs to complete the installation to the required standards. A complete inventory of the supplied material has not been taken, so it will be assumed that if a required item is not readily apparent, it will need to be supplied.

B) PROJECT COSTING

The following represents estimated costs to complete this work for budget purposes only. Material and labour costs are based on current prices and do not consider excessive inflation of building materials that was observed this past summer.

Material or Labour Item	Estimated Unit Cost	Units Required	Total Estimated Cost
Engineering design, tender documents and project supervision			\$2,500.00
3M Firemaster Insulation	\$11.00/sq.ft. Supplied only	300 sq.ft.	\$3,300.00
Exhaust Fan Roof Curb			\$400.00
Steel Exhaust Duct	\$100.00/lin.ft.	12 lin.ft.	\$1,200.00
Insulated Make-up Air Ducting	\$100.00/lin.ft.	20 lin.ft.	\$2,000.00
Installation Labour – Equipment, Ducting, Fire Suppression	\$120.00/man hour	80 man hours	\$9,600.00
Roofing			\$1,500.00
Propane/Gas Piping			\$1,500.00
Supervision, Overhead & Profit			\$3,000.00
Total Estimated Cost			\$25,000.00

Based on budget discussions, if this project is to be completed, the next step is to prepare detailed installation documents. This will require a full inventory of all supplied equipment and a second site review to discuss equipment locations and to measure the areas where the equipment is to be installed. After completion of the installation documents, contractors can be contacted for pricing.

If you have any questions or require further information about the information contained within this report, please feel free to contact the undersigned.

Regards,

A handwritten signature in black ink, appearing to read 'Frank Pattillo', written in a cursive style.

Frank Pattillo, P.Eng.
President
(705) 571-1751

**MUNICIPALITY OF MAGNETAWAN
MUNICIPAL OFFICE/COMMUNITY CENTRE
ROOF REVIEW – SUPPLEMENTARY REPORT
4304 HWY. NO. 520
MAGNETAWAN, ONTARIO**

NOVEMBER 2021

**FOR
MUNICIPALITY OF MAGNETAWAN**

REVIEW BY

GREENER EARTH ENGINEERING & DESIGN

Huntsville, Ontario



322 Ripple Lane, P.O. Box 5156, Huntsville, ON P1H 2K6
greenerearthengineering@gmail.com

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A) SUPPLEMENTARY DISCUSSION

Based on the recommendations provided in the original Municipal Office Roof Review Report dated June 7, 2021, subsequent analysis and research has been performed to determine both the feasibility of, and estimated cost for installation of a secondary roof in order to address the ongoing issues of excessive ice damming and heat loss experienced by the existing roof.

In order to determine the additional dead load capacity of the roof structure, a 3D Structural analysis of the existing roof framing was performed using the construction details and design loading detailed on the original architectural drawings prepared by AECOM dated January 2010.

Of particular interest is the determination of the total dead load of the existing roof materials relative to the design loading.

The following table summarizes the total dead load of the existing joist roof structure located over the mezzanine storage area:

Roof/Ceiling Component	Unit Weight (lbs/sq.ft.)	Notes
Steel Roofing (24 ga.)	1.5	Assumed gauge
1"x3" SPF Strapping @ 16" o.c.	0.6	
Ice & Water Shield	0.3	
5/8" Plywood Sheathing	2.1	
2-2"x4" SPF Strapping @ 24" o.c.	1.7	Assumed spacing
2"x10" SPF @ 16" o.c.	2.9	
R40 Batt Insulation	0.4	
½" GWB	2.2	
Total Roof Material Unit Weight	11.7	

Adding the additional loading from items suspended from the ceiling including lights, piping, ductwork, etc. (usually around 2.0 lbs./sq.ft.), the total current dead load is approximately 14 lbs/sq.ft.

Design roof dead load based on the architectural drawings was 1.25 KPa which is equivalent to 26.1 lbs/sq.ft. The structural capacity of the roof framing was analyzed using this design load and was found to be suitable. This indicates that additional dead load could safely be placed on the existing roof structure up to about 10 lbs/sq.ft.

B) RECOMMENDATIONS:

Based on this information, the feasibility of a secondary roof is not limited by the existing structural capacity. It is suggested that a combination roof overlay using both original options be explored as an option based on the Municipality's available budget.

The suggested roof overlay would involve the installation of 2"x6" SPF sleepers spaced at 24" o.c. to match the truss spacing. These sleepers would be installed on their edge over top of the existing metal roofing and would be anchored to the substructure below using structural screws of suitable length. Once the sleepers are installed, a layer of spray polyurethane foam of approximately 2"-2.5" thick would be installed over the entire existing roof surface. This would provide an additional thermal resistance to the roof below of approximately R10. Horizontal strapping and new standing seam metal roofing would complete the roof overlay. This would provide a minimum ventilation space of 3" from eave to peak. Prefinished fascia with suitable openings to allow the free flow of air would be installed at the eave with a fully open vented roof cap installed at the roof peak. Using this combined method provides both additional insulation to the roof structure reducing heat loss and it provides a roof finish that will not vary considerably in appearance from what is existing. There will be slight step of about 8" between roof levels from the addition area to the existing community centre roof.

The total estimated additional dead load from this proposed overlay is 4.5 lbs/sq.ft. which is considerably below what is allowed.

C) ESTIMATED COST

The following represents estimated costs to complete this work for budget purposes only. Material and labour costs are based on current prices and do not consider excessive inflation of building materials that was observed this past summer.

Material or Labour Item	Estimated Unit Cost	Units Required	Total Estimated Cost
Engineering design, tender documents and project supervision			\$3,000.00
Polyurethane Foam Insulation	\$5.00/sq.ft. Supplied and Installed	5,000 sq.ft.	\$25,000.00
2"x6" SPF Sleepers	\$1.20/lin.ft.	2700 lin.ft.	\$3,250.00
1"x3" SPF Strapping	\$0.40/lin.ft.	3750 lin.ft.	\$1,500.00
24 Ga. Metal Roofing	\$700.00/square Supplied and Installed	50 squares	\$35,000.00
Installation Labour – Sleeper, strapping, fascia & trim	\$65.00/man hour	160 man hours	\$10,400.00
Miscellaneous Material			\$2,500.00
Supervision, Overhead & Profit			\$5,000.00
Total Estimated Cost			\$85,650.00

Based on these estimated costs, it is suggested that a minimum budget of \$90,000 (plus applicable taxes) be allowed based on the described construction and scope of work.

If this project is to be budgeted and scheduled, the next step would be to prepare specifications and details for the purpose of tendering this work to qualified roofing contractors that are familiar with this type of work. Based on proposals received, it may be determined that the scope of the project as detailed here may exceed the available budget as it is often difficult to predict contractor pricing when other factors such as availability, material costs and desire to complete the work are taken into consideration. If this is the case, it is possible that the scope of the project can be re-worked in consultation with the interested contractors to bring the costs back in line with the budget.

If you have any questions or require further information about the information contained within this supplementary report, please feel free to contact the undersigned.

Regards,

A handwritten signature in black ink, appearing to read 'Frank Pattillo', written in a cursive style.

Frank Pattillo, P.Eng.
President
(705) 571-1751

From: noreply@mail.smapply.net <noreply@mail.smapply.net>

Sent: September 27, 2021 1:06 PM

To: Laura Brandt <lbrandt@magnetawan.com>

Subject: Update from the Healthy Communities Initiative | Mise à jour du Initiative canadienne pour des collectivités en santé

CFC Portal / Portail de FCC

le français suit

Hello Laura,

Thank you for taking time to submit an application for the Healthy Communities Initiative.

We know the impact of COVID-19 is significant and the needs of communities are great. The Healthy Communities Initiative generated significant interest across the country and the first round of the Healthy Communities Initiative was highly competitive. As communities continue to see the impact of the pandemic, we received a combined total of over \$600M in funding requests in both rounds of the Healthy Communities Initiative.

The review team received a high volume of applications in your region and the selection process was highly competitive. Unfortunately, your application for Revitalization of Magnetawan's Outdoor Sport/Event/Ice Rink Pavilion has not been approved for funding. For your reference, your application is 2--0000006035.

Community Foundations of Canada and community foundations were unable to fund all eligible applications, given that funding is limited. Community foundations and Community Foundations of Canada made funding decisions based on the relative strength

of all applications received according to the program-wide evaluation criteria.

Our partner, Canadian Urban Institute, invites you to join their national network of creative leaders, community-builders and placemakers. The Canadian Urban Institute supports Canadian communities and community groups by sharing best practices, building communities of practice, and helping organizations build their capacity. Learn about funding opportunities, resources, and innovative place-based work. Join the network [here](#).

The full list of funded Healthy Communities Initiative projects will be available on CFC's website in the near future.

Thank you for taking the time to apply to the Healthy Communities Initiative and your work to support communities throughout the pandemic.

Thank you,

Support Team
Healthy Communities Initiative
chci@communityfoundations.ca

Bonjour Laura,

Merci d'avoir déposé une demande à l'Initiative pour des collectivités en santé.

Nous savons que la COVID-19 a des impacts importants, et que les besoins des collectivités sont grands. L'Initiative pour des collectivités en santé a suscité beaucoup d'intérêt au pays et le

COMMUNITY ROCK SNAKE PROJECT

AT THE START OF THE MAGNETWAN LION'S TRAIL
PAINT A ROCK AND ADD IT TO THE BODY AND HELP US REACH
ALL THE WAY TO THE CENTENNIAL BEACH!

WHAT IS A ROCK SNAKE?

- Rock snakes are projects that gained popularity during the COVID-19 pandemic
- Rock snakes consist of a series of painted rocks
- The current record holder for the largest rock snake is 8,000 rocks!
- Rock snakes showcase our local creativity and community spirit
- **FACT** rock snakes make you **SMILE!**

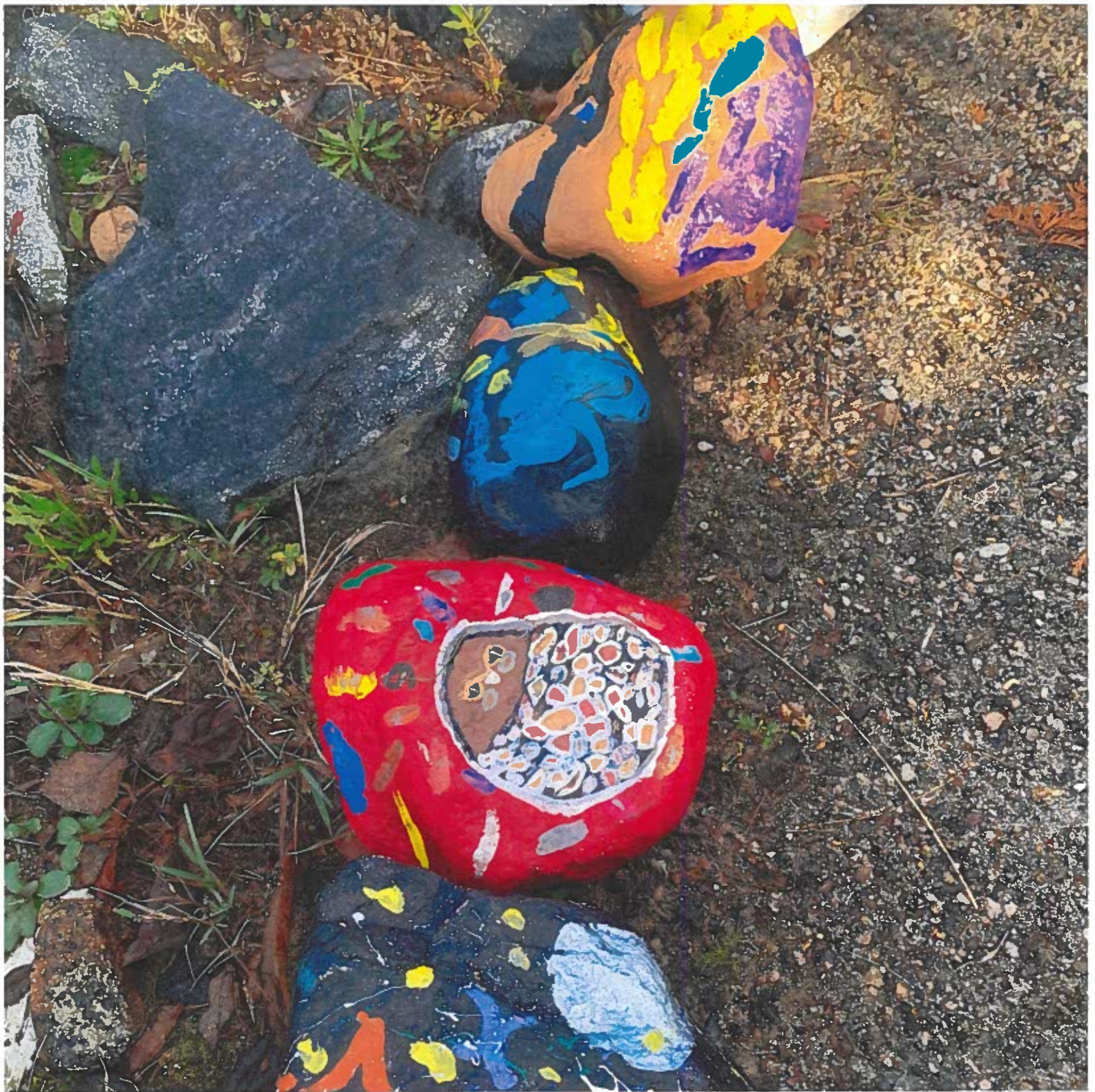
A BIG THANK YOU TO THE MAGNETAWAN CENTRAL SCHOOL STUDENTS
FOR STARTING OFF OUR COMMUNITY ROCK SNAKE PROJECT



For more information contact the Municipal Office at (705) 387-3947 or by email at recreation@magnetawan.com















MAGNETAWAN LIONS' PAVILION



MONDAY	9 am - 4 pm Public Skating 4 pm - 6 pm Junior Hockey 6 pm - 8 pm Public Skating 8 pm - 11 pm Hockey
TUESDAY	9 am - 6 pm Public Skating 6 pm - 8 pm Junior Hockey 8 pm - 11 pm Hockey
WEDNESDAY	9 am - 4 pm Public Skating 4 pm - 6 pm Junior Hockey 6 pm - 8 pm Public Skating 8 pm - 11pm Hockey
THURSDAY	9 am - 6 pm Public Skating 6 pm - 8 pm Junior Hockey 8 pm - 11 pm Hockey
FRIDAY	9 am - 1 pm Junior Hockey 1 pm - 8 pm Public Skating 8 pm - 11 pm Hockey
SATURDAY	9 am - 1 pm Junior Hockey 1 pm - 6 pm Public Skating 6 pm - 11 pm Hockey
SUNDAY	9 am - 1 pm Junior Hockey 1 pm - 6 pm Public Skating 6 pm - 11 pm Hockey

1. There will be **no sticks or pucks on the ice during public skating times**
2. The hours are as posted
3. Paid scheduled or special events will take priority and pre-empt the free regular skating schedule
4. For more information or to book special events contact the Municipal Office at (705) 387-3947

**Junior Hockey is for ages 10 and under
No food or drinks on the ice please
Please be safe and respectful of other skaters**

PLEASE NOTE THAT THE USE OF THE RINK IS WEATHER DEPENDANT



CAPITAL BUDGET ITEMS 2022

DEPARTMENT: PARKS – COMMUNITY CENTRE MAG VILLAGE
FROM: PARKS AND MAINTENANCE MANAGER STEVE ROBINSON

ITEM

BUDGET ITEM: COMMUNITY CENTRE AND PAVILLION

ACCOUNT NUMBER: 7300-8000

AMOUNT: \$313,000

FUNDS RAISED FROM

2021 BUDGET CARRY OVER? YES \$80,500

GRANT RECEIVED – ICIIP \$65,000

RAISED BY TAXATION 2022: \$167,500

NARRATIVE:

IN 2021 \$80,500 WAS BUDGETED ROOF/WINDOWS/STOVE/WALKWAY/ REPLACE PAVILLION FURNACE. ROOF – WAITING FOR ENGINEERING // WINDOWS – WILL BE REPLACED ONCE ROOF COMPLETED // STOVE WILL BE REPLACED ONCE AHMIC CENTRE KITCHEN COMPLETED AND STOVE MOVED THERE // WALKWAY – WAITING FOR CONTRACTOR TO RESPOND // PAVILLION FURNACE – STILL WAITING ON FURNACE

2022 ROOF \$190,000/WINDOWS \$10,000/STOVE \$5,000/WALKWAY \$10,000/ PAVILLION FURNACE \$3,000/REPLACE RAIL FENCE ALONG HWY 420 \$3,000 OR REMOVE \$0/RINK BOARDS \$80,000/TREES FOR PARKING LOT \$4,000/ FENCING ALONG PARKING LOT \$5,000 / REPLACE FENCE FROM AG BUILDING TO PARKING LOT \$3,000.

HAVE APPLIED FOR CANADA COMMUNITY REVITALIZATION FUND FOR COMMUNITY CENTRE ROOF FOR 190,000 (172,500 GRANT, 17,500 MUNICIPALITY)



CAPITAL BUDGET ITEMS 2022

DEPARTMENT: PARKS

FROM: PARKS AND MAINTENANCE MANAGER STEVE ROBINSON

ITEM

BUDGET ITEM: AHMIC DOCKS/COMMUNITY CENTRES/PARKS

ACCOUNT NUMBER: 7700-8000

AMOUNT: \$77,850

FUNDS RAISED FROM

2021 BUDGET CARRY OVER? YES

RESERVES? YES

RAISED BY TAXATION? \$28,287

NARRATIVE:

IN 2019 \$67,473 WAS BUDGETED FOR AHMIC (KITCHEN RENOVATIONS/NEW STOVE/ENGINEERING FEES/REVITALIZATION OF EXTERIOR). THESE REMAINED UNUSED AND WERE TRANSFERRED TO THE WORKING FUNDS RESERVE AS THEY WERE PART OF THE SURPLUS.

IN 2020 \$20,000 WAS BUDGETED – FUNDS WERE NOT SPENT AND WENT TO ASSET MANAGEMENT RESERVE AS PART OF THE SURPLUS.

IN 2021 \$37,910 WAS BUDGETED – FUNDS WERE BROUGHT IN FROM THE WORKING FUNDS RESERVE: \$17,910 WAS FOR THE PROPANE FURNACE AND GENERATOR - \$20,000 FOR KITCHEN/STOVE AND ENGINEERING. (COSTS WERE SUPPOSED TO BE OFFSET BY COMMUNITY INCLUSIVE GRANT WHICH WE DID NOT GET.) IN 2021 \$5,135 WAS SPENT ON THE INSTALLATION OF A NEW FURNACE WHICH WAS ALLOCATED TO THE SAFE RESTART FUNDS (COVID FUND). THE GENERATOR \$13,000 SHOULD BE INSTALLED THIS YEAR STILL AS WELL AND THE FUNDS WILL COME FROM THE SAFE RESTART FUNDS (COVID). KITCHEN/STOVE AND ENGINEERING HAS NOT BEEN COMPLETED TO DATE – ENGINEERING REPORT SHOULD BE IN BY END OF THE YEAR.

FOR 2022 \$2,580 FOR WIFI EQUIPMENT (TOTAL COST \$8,500 - 30% WILL BE FROM RED GRANT WHICH WAS APPROVED)

FOR DIGITAL MESSAGING SIGN \$15,000 (TO BE TAKEN FROM ASSET MANAGEMENT RESERVE AS PER MOTION 2021-116)

KITCHEN RENOVATIONS; \$50,000

SIDING FOR THE BRICK PORTION OF THE HALL: \$10,000



COMMITTEE INFORMATION AND DECLARATION FORM

Personal Information:

Name: _____

Address: _____

Phone Number: _____

Personal Email (if applicable): _____

Emergency Contact Information *(to be used only in the event of an emergency regarding the above-named person):*

Name: _____

Best number to contact at: _____

Declaration:

- 1) I agree to provide my time as a Committee and/or Board Member in the best interest of the Municipality of Magnetawan.
- 2) I agree to conduct myself with honesty, integrity and be respectful while serving and representing the Municipality of Magnetawan.
- 3) I agree to comply with all written policies and guidelines relevant to the committee on which I will serve including the Municipality of Magnetawan Procedural By-law.
- 4) I agree that my position as a Committee and/or Board Member will not be used to grant special privileges to any person or group, and I will avoid all other conflicts of interest which may arise from my position as a member.
- 5) I agree that my position as a Committee and/or Board Member will not be used for business or personal benefit or gain.
- 6) I agree that any written or oral information that has been disclosed to me as confidential during my term will remain in the strictest confidence.
- 7) I agree to have my personal information released as warranted and deemed appropriate by the Municipality as long as I represent the Municipality as a member of a Committee and/or Board. I understand that I may rescind this approval at any time.

I confirm that I have read, understand, and agree to adhere to the above statements.

Name: _____

Signature: _____

Date: _____

Personal information on this form will be used for the purpose of sending correspondence relating to Committee and/or Board matters. Your name, comments and any other personal information is collected and maintained for the purpose of creating a record that is available to the general public in a hard copy format and on the internet in an electronic format pursuant to Section 27 of the Municipal Freedom of Information and Protection of Privacy Act, R.S.O. 1990, c. M.56, as amended. Questions about this collection should be directed to the Clerk at the Municipality of Magnetawan.