



**Municipality of
Magnetawan**

Magnetawan Cemetery Board (MCB)

Meeting Minutes

June 5, 2024

The meeting of the MCB was held on Wednesday, June 5, 2024, 4:30pm at the Magnetawan Community Centre with the following present:

Garfield Robertson (Chair)
Doris Langford (Vice Chair)
Jack Crossman
Bill Bishop
MaryJane Campbell
Brad Lewis
Wayne Smith
Erica Kellogg (Secretary)
Regrets
Keith Miller

OPENING BUSINESS

1.1 Call to Order Meeting was called to order by the Chair at 4:30 pm.

1.2 Adoption of the Agenda

RESOLUTION 2024-01 Lewis - Langford

BE IT RESOLVED THAT the Magnetawan Cemetery Board adopts the agenda as presented.

Carried.

1.4 Adoption of Previous Minutes

RESOLUTION 2024-02 Campbell - Bishop

BE IT RESOLVED THAT the Magnetawan Cemetery Board approves and accepts the Cemetery Board Minutes from September 26th, 2023, as presented.

Carried.

DISCUSSION ITEMS

2.1 Chapman Cemetery – Memorial Sanctuary and Columbarium – verbal update

The Secretary informed the Committee the Columbarium is to be installed Wednesday June 12th. Arrangements have been made with the Columbarium company to have a representative on site to oversee the installation.

2.2 BAO Confirmation of Columbarium Approval

The Secretary informed the Committee the BAO has provided confirmation the columbarium project has been approved.

2.3 John Nicholson – Interment Request - Chapman

RESOLUTION 2024-03 Smith- Crossman

WHEREAS the Magnetawan Cemetery Board Secretary received correspondence from John Ross Nicholson dated January 23rd, 2024 seeking permission to be laid to rest within the Nicholson family plots located at the Chapman Cemetery;

AND WHEREAS the Secretary has reviewed existing Cemetery records and has discussed findings with Mr. Nicholson and therefore the recommendation is to allow Mr. Nicholson's cremated remains be laid to rest with his father Edwin Fitzroy Nicholson in Plot B-45-7;

NOW THEREFORE BE IT RESOLVED THAT the Magnetawan Cemetery Board approves the recommendation from the Magnetawan Cemetery Board Secretary and grants permission to John Ross Nicholson to have his cremated remains laid to rest within the Chapman Cemetery Plot B-45-7 with his father Edwin Fitzroy Nicholson. Carried

2.4 Cemetery Historical information signs

Late 2023 the Cemetery Secretary provided Members with 2024 project suggestions for 2024. One suggestion brought forward was the creation of historical sign boards that would be placed at approved cemeteries. Boards would showcase historical information and photos when available. Members discussed visiting specific cemeteries prior to deciding which Cemetery would be the approved location for the first board.

2.5 New Cremation Contractor

The Secretary provided an update on the new Cremation Contractor (Ferrante) and opening/closing fees have increased to \$335.00 not including tax.

2.6 General Discussions – needs, records keeping, wish list, future project

- Memorial Crosses for Veterans, Spence Cemetery Fence Repair.

ADJOURNMENT

5.1 Adjournment

RESOLUTION 2024-05 Crossman - Smith

BE IT RESOLVED THAT the Magnetawan Cemetery Board adjourns this meeting at 5:21 pm to meet again on July 31st, 2024.

Carried.

Approved by:


Chair, Garfield Robertson


Secretary, Erica Kellogg