



AGENDA

Magnetawan Community Centre Board (MCCB)

Wednesday, March 24, 2021

10:00 AM

Magnetawan Community Centre

OPENING BUSINESS

- 1.1 Call to Order
- 1.2 Adoption of the Agenda
- 1.3 Disclosure of Pecuniary Interest
- 1.4 Adoption of Previous Minutes

ITEMS BROUGHT FORWARD

- 2.1 Community Centre Items (kitchen inventory)
- 2.2 Update Curtains
- 2.3 Update on Front Steps
- 2.4 Update PA System
- 2.5 Update Pavilion Use COVID-19 Restrictions
- 2.6 Update COVID funding and Grant Opportunities
- 2.7 Update Budget 2021

NEW BUSINESS

- 3.1 Update Pine Trees beside Community Centre

ITEMS FOR FUTURE MEETING

ADJOURNMENT

- 4.1 Confirm the Proceedings of Committee and Adjourn



Magnetawan Community Centre Board (MCCB)

Meeting Minutes

Wednesday, November 18, 2020

10:00 am

**Magnetawan Community Centre
4304 Highway 520, Magnetawan**

Committee members in attendance:

Chair Garry Johnston
Vice Chair Garfield Robertson
Councillor Brad Kneller
Harvey Sohm
Maria Dunnett
Mark Langford

Regrets:

Charlie Gray

Staff member in attendance:

Acting Deputy Clerk Laura Brandt (Secretary)
Parks & Maintenance Manager Steve Robinson

OPENING BUSINESS

- 1.1 Call to order
The meeting was called to order at 10:00 AM
- 1.2 Adoption of the Agenda
RESOLUTION 2020-15 Sohm-Kneller
BE IT RESOLVED THAT the Magnetawan Community Centre Board adopts the agenda for this regular meeting of November 18, 2020.
Carried.
- 1.3 Disclosure of Pecuniary Interest
Chair Johnston stated that should anyone have a disclosure of pecuniary interest that they could declare the nature thereof now or at any time during the meeting.
- 1.4 Adoption of the meeting minutes from previous meeting
RESOLUTION 2020-16 Kneller-Sohm
BE IT RESOLVED THAT the Magnetawan Community Centre Board adopts the minutes from the regular committee meeting of September 30, 2020 as copied and circulated.
Carried.

Items Brought Forward

- 2.1 Community Centre Items (shelving on stage and kitchen inventory)
Items that are outstanding include kitchen inventory to be completed in the new year. The shelving has been removed on the stage.

Member Dunnett and Barb Johnstone have volunteered to complete the kitchen inventory and will do so in accordance with any COVID-19 restrictions.

- 2.2 Update Engineering Services Roof and Ahmic Kitchen
Frank Pattillo from Green Earth Engineering has attended both the Community Centre and the Ahmic Community Centre regarding the requirements needed to move forward. Currently we are waiting for the reports.
- 2.3 Update Curtains
Steve Robinson reached out to Almaguin Custom Covers and the new curtains are to be ready the end of November start of December 2020.
- 2.4 PA System Report
RESOLUTION 2020-17 Langford-Robertson
BE IT RESOLVED THAT the Magnetawan Community Centre Board receives the report of Acting Deputy Clerk Laura Brandt, PA system
AND HEREBY, asks Staff to contact Cripple Creek to find out pricing for a consultation on the sound system in the Community Centre.
Carried.
- 2.5 Updated Committee Mandate
The Mandate was received and approved by Council with the following amendments: include the word “grounds” under Item 5. To read “community grounds and buildings”, include that the Committee is governed by the rules outlined in the Council Procedure By-law, and include the definition of “quorum”
- 2.6 Update COVID funding
The secretary updated the Committee that capital expenditures are not eligible under the COVID-19 funding that the Municipality received. Staff is currently investigating new grant opportunities.
- 2.7 Members Contact List
The secretary distributed a member contact list to Committee members.

New Business

- 3.1 Pavilion Skating Hours
RESOLUTION 2020-18 Robertson-Langford
BE IT RESOLVED THAT the Magnetawan Community Centre Board adopts the Pavilion skating hours as presented.
Carried.

Adjournment

RESOLUTION 2020-19 Kneller-Dunnett
BE IT RESOLVED THAT the Magnetawan Community Centre Board adjourns this meeting at 10:25 am to meet again on Wednesday January 13, 2020 at 10:00am or the call of the chair.
Carried.

Approved by:

Chair

Secretary

Kitchen Inventory Community Centre

Items	Number Of	
Big Spoons		47
Tea Spoons		275
Soup Spoons		325
Forks		373
Knives		275
Large Plates		344
Sandwich Plates		205
Saucers		305
Soup Bowls		203
Fruit Cups		183
Tea Cups		65
Coffee Cups		168
Plastic Cups		157
Juice Cups		185
Salt Shakers	26 Glass	3 Disposable
Pepper Shakers	29 Glass	3 Disposable
Vinegar Bottle		5
Coffee Decanters	12 Gold	2 Silver
Water Jugs		26
Cream/Milk Jugs		35
Sugar Bowls		14
Baskets		30
Bread Baskets		7
Butter Pots		7
Bus Pans		5
Coffee Urns		6
Crock Pots		2
Microwave		1
Large Pots With Lids		5
Large Knives		19
Paring Knives		6
Serving Spoons		28
Cooking Spatulas		5
Multipurpose Spatula		10
Laddles		9
Whisks		2
Tongs		21
Cullender Spoons		1
Scissors		4
Dessert Servers		11

Serving Forks		3		
Ice Cream Scoops		2		
Cullenders	1 Large		2 Small	
Mixer With Attachme		1		
Grater		2		
Potato Masher		3		
Scrub Brushes		3		
Bus Cart	3/1 with Garbage			
Cutting Boards		7		
Serving Trays		14		
Serving Platers	Rectangular 5		Gold 11	Round 13
Coffee Pot		1		
Small Coffee Urn		1		
Slow Cooker		11		
Kettle		1		



Brown	10
Clear	29
Cream Colour	10
Large White	2
Tan Rectangular	3
Large Plastic	7
Large Metal	4
Large Blue	1
Large Brown	1

Laura Brandt

From: North Bay - Store <northbay@long-mcquade.com>
Sent: November 25, 2020 10:05 AM
To: Laura Brandt
Subject: Re: Consulting

We really don't have the right resources to help you, but there is a reputable company right here in North Bay that can: DBSL Dan Belanger Sound and Lighting 705-840-0860

Thanks,

Robin Bilan

email DBSL@bellnet.ca
consulting fee \$400.00

**North Bay Long & Mcquade
Official Email**



Long & McQuade Musical Instruments
245 Lakeshore Dr • North Bay ON • P1A 2B9
705-472-9907

From: "deputyclerk@magnetawan.com (Laura Brandt)" <deputyclerk@magnetawan.com>
To: "northbay@long-mcquade.com" <northbay@long-mcquade.com>
Date: Tue, 24 Nov 2020 21:00:32 +0000
Subject: Consulting

Good Afternoon

I am reaching out to you today as we currently have a sound system with six speakers and wireless microphones in our Community Centre. We sometimes experience a lot of feedback and our Community Centre Board ask that I reach out to get a quote to see how much it would be to have your company consult on our set up to hopefully rectify solving the feedback issue.

Kind Regards

Laura Brandt Acting Deputy Clerk

*Municipality of Magnetawan | PO Box 70 | 4304 Highway 520 | Magnetawan, ON POA 1P0
Phone 705-387-3947 ext. 213 | Fax 705-387-4875 | deputyclerk@magnetawan.com*



**Municipality of
Magnetawan**

Covid-19 Guidance document for outdoor ice surfaces/rinks and outdoor skating trails

Last revised Nov 30, 2020

This guidance document is for municipalities and community groups who operate outdoor ice surfaces/ rinks and skating trails. It provides requirements and recommendations to help stop the spread of COVID-19 while operating these types of outdoor recreational rinks or trails.

All owners and operators of outdoor ice surfaces/rinks and outdoor skating trails have a responsibility to assess risks associated with their facility and operations and ensure that they mitigate these risks for their employees, volunteers, and attendees.

Specific to COVID-19, owners and operators are responsible for implementing measures to reduce the risk of infection among all those who participate in their activities (e.g. employees, volunteers, attendees).

Provincial laws and recommendations to prevent the spread of COVID-19 are subject to change without notice. Effective November 7, 2020, the Province of Ontario has implemented the [Keeping Ontario Safe and Open Framework](#), which guides public health restrictions based on COVID-19 transmission in the province. The North Bay Parry Sound District Health Unit (NBPSDHU) and local municipalities may also implement local public health directions, bylaws, and policies which can exceed the provincial laws and recommendations. Owners and operators of outdoor ice surfaces/rinks and outdoor skating trails should continue to consult with public health and their local municipality to ensure familiarity with the current laws and recommendations.

It is important for owners and operators to adhere to public health legislation and recommendations on gathering requirements to determine if activities on outdoor ice surfaces, skating rinks and skating trails can operate safely.

OUTDOOR ICE SURFACES/RINKS AND SKATING TRAILS DEFINITIONS

Outdoor ice surfaces/rinks and trails generally can be classified Under [Ontario Regulation 364/20](#) in three formats:

Setting	Definition
-Outdoor ice surface/ rink or natural ice skating trail with supporting infrastructure* and employee monitoring.	Outdoor Recreational facility
-Outdoor ice surface/ rink or natural ice rink with no supporting infrastructure and unsupervised	Playground
-Outdoor natural skating trail with no supporting infrastructure and unsupervised	Outdoor walking trail

*supporting infrastructure includes but is not limited to: change rooms, warming centres, washrooms.

PROTECTING MEMBERS OF THE PUBLIC, EMPLOYEES AND VOLUNTEERS

Operators shall identify possible work-related exposure and health risks to employee, volunteers and attendees and plan how to reduce these risks. Further, they should develop a contingency and business plan for the potential of a COVID-19 positive employee, volunteer or attendee. Individuals testing positive for COVID-19 will be directed by NBPSDHU to self-isolate. Individuals that have had close contact (e.g. spent prolonged time within a 2 metre (6 feet) radius) with an employee, volunteer or attendee will be contacted by NBPSDHU if they need to take additional precautions.

COMMUNICATE PUBLIC HEALTH RECOMMENDATIONS TO ATTENDEES AND VOLUNTEERS BEFORE COMING TO THE OUTDOOR ICE SURFACE/RINK OR SKATING TRAIL

- Encourage attendees and volunteers to conduct a [self-assessment for COVID-19 symptoms](#) before attending an outdoor ice surface/rink or skating trail and remind them to stay home if they have COVID-19 symptoms, seek testing and self-isolate.
- At the outdoor ice surface/ rink or trail, encourage attendees and volunteers to maintain a 2 metre (6 feet) distance from those they don't live with, when possible, and to wear a mask or a face covering outdoors when physical distancing cannot be maintained. Post signage to reinforce these messages.
- Encourage attendees and volunteers to wash their hands frequently and/or use an alcohol-based hand sanitizer, and to practice proper cough etiquette. Post signage to reinforce these messages.
- Remind attendees and community volunteers that it is mandatory to wear a mask or a face covering in all indoor public spaces.
- Limit the volume of music to be no louder than the volume of a normal conversation.

LIMIT ATTENDANCE AND ENSURE PHYSICAL DISTANCING

- Physical distancing means keeping a distance of 2 metres (6 feet) from those you don't live with off the ice, and 3 metres (9 feet) while exercising at outdoor ice surfaces/ rinks and skating trails. Plan and modify the layout of all ice surfaces/rinks and skating trails to ensure enough space is provided for employees, volunteers and attendees to maintain physical distancing at all times.
- Information about gathering limits will be as per the requirements in [Ontario Regulation 364/20](#), under the Reopening Ontario (A Flexible Response to COVID-19) Act, 2020.
- Capacity limits for the outdoor ice surface/rink and skating trail will need to be determined and posted for users.
- Calculate and post occupancy limits within each space, including washrooms, locker rooms, etc.

- Signage should be provided to encourage physical distancing.
- Place visual / textural markers spaced 2 metres (6 feet) apart (e.g. tape on the floor, pylons, signs) to encourage physical distancing and guide users throughout the space.

- For outdoor rinks designated as a recreational facility:

- o Consider a registration process with assigned time slots and set duration periods for using the facility.

- o Stagger arrivals and departures, where possible, to reduce congestion at points of entrance and exit and in common areas.

- o Increase signage.

- o Ensure enough space for people in high traffic areas and places where people may gather.

- o Identify areas where crowding and bottlenecks are common, such as lobbies, washrooms, and use staff or barriers to redirect people who may gather in these areas.

USE OF MASKS AND FACE COVERINGS

- Every person within an indoor space shall wear a mask or a face covering in a manner that covers their mouth, nose, and chin during any period when they are in the indoor area. This is subject to exceptions set out in the Regulation. Persons not engaged in athletic or fitness activity must wear a mask or face covering. More information on the mask requirements is available on NBPSDHU website.

- In most circumstances masks or cloth face coverings are not deemed necessary in outdoor recreational spaces when physical distancing is possible and can be predictably maintained. However, use of a mask or face covering is recommended if physical distancing is not possible or is unpredictable. In some outdoor activities, wearing a mask or face covering may not be practical or tolerable. In those instances, physical distancing remains an important personal protective practice. Masks or face coverings should not be placed on young children under age two, anyone who has trouble breathing, or is unconscious, incapacitated or otherwise unable to remove the mask without assistance.

- The employer must determine what Personal Protective Equipment (PPE) is required and ensure that it is worn by employees and volunteers.

- Educate staff and volunteers on the proper use and disposal of masks and PPE.

HAND HYGIENE

- Post handwashing and hand sanitizing posters in employee areas and all entrances to any supporting infrastructure.

- Provide alcohol-based hand sanitizer with minimum 60% alcohol content in dispensers outside all entrances to supporting infrastructure, particularly near high-touch surfaces.

- Employees should wash their hands with soap and water frequently or use alcohol-based hand sanitizer.

- Employees should use gloves if it is anticipated that hands will come into contact with bodily fluids, broken skin, mucous membranes, contaminated equipment, and high-touch surfaces.

CLEANING AND DISINFECTING

RENTAL EQUIPMENT AND FIXED STRUCTURES

- Encourage customers to bring their own gear for personal use, when practical and possible (e.g. helmet, skating aids, water bottle).
- As per [Ontario Regulation 364/20](#) all equipment that is rented out, provided to or provided for the use of users of the facility must be cleaned and disinfected between each use.
- Do not provide rental equipment or fixed structures that cannot be cleaned between each use.
- Frequently touched points, such as door handles, railings and barriers must be cleaned and disinfected frequently and when visibly dirty.
- Ensure routine and frequent cleaning and disinfection occurs throughout the day in workspaces and ensure that any washrooms open for use are cleaned and disinfected as frequently as is necessary to maintain a sanitary environment.
- Further disinfection recommendations are outlined in the Province of Ontario's [Guidance for facilities for sports and recreational fitness activities during COVID-19](#) see the section entitled Recommendations for health and safety. Provide adequate supplies and garbage bins for disposing used materials.
- Refer to [Public Health Ontario's Cleaning and Disinfection for Public Settings fact sheet](#) (PDF).
- Refer to Health Canada's lists of [disinfectants for use against coronavirus \(COVID-19\)](#).

SCREENING AND RECORD-KEEPING

- Employees, volunteers and attendees shall conduct self-screening for symptoms of COVID-19, prior to attending the outdoor ice surface/rink and outdoor skating trails.
- Anyone with symptoms should stay home. Individual would need to follow the recommendations if they have COVID-19 symptoms, seek testing and self-isolate.

OUTDOOR RECREATIONAL FACILITIES

- Facilities for sports and recreational fitness activities are required to conduct active daily screening on all persons who attend their facility including attendees and employees and keep related records for a period of 30 days. See screening section of [Guidance for facilities for sports and recreational fitness activities during COVID-19](#). This applies to members of the public, staff and volunteers who only attend outdoor settings even if they do not go inside a building.

- Encourage online or telephone sales and registration processes.
- Use a contactless process to log attendance (e.g. scanner), if necessary.

PLAYGROUND FACILITIES AND OUTDOOR TRAILS

- It is not mandatory to keep records of all persons who are in attendance, although it is encouraged.

DRINKING WATER SYSTEMS

- With many buildings either closed or experiencing lower occupancy as a result of COVID-19, many properties have used less water and increased the amount of water stagnation in plumbing systems. It is important to flush both cold and hot water lines, and drain hot water tanks to remove stagnant water from the building's plumbing system. For additional instruction please refer to the Ministry of Environment, Conservation and Parks Guide for maintaining building plumbing after an extended vacancy.
- Private drinking water supplies must be sampled ~~ahead of~~ **prior to** opening, with samples sent to a private licensed laboratory and operators continuing to sample throughout the operating season in accordance with drinking water regulations.
- Small Drinking Water System (SDWS) operators must provide specific information to the NBPSDHU Medical Officer of Health in writing before reopening after a 60 day closure, or alter the construction, installation, alteration, or extension of the SDWS. To comply with these requirements, owners/operators must complete and submit the [NBPSDHU notice and designation form](#)

Please contact NBPSDHU if you have any questions at 1-705-474-1400 option 5 for the Covid-19 response team. Monday to Friday 8:30 a.m. to 4:30 p.m or email covid-19.response@healthunit.ca

References

- Public Health Agency of Canada. (2020) Risk mitigation tool for outdoor recreation spaces and activities operating during the COVID-19 pandemic. Retrieved from: <https://www.canada.ca/en/public-health/services/diseases/2019-novel-coronavirus-infection/guidance-documents/risk-mitigation-tool-outdoor-recreation-spaces-activities-operating-covid-19.html>

ONTARIO HOCKEY FEDERATION

400 Sheldon Drive, Unit 9
Cambridge, ON N1T 2H9
T: 226 533.9070 F: 519 620.7476
www.ohf.on.ca



OHF Bulletin

To: OHF Members

From: Phillip McKee, Executive Director

Date: 11/18/2020

Amended: 12/1/2020

Re: COVID-19 Response Framework: Keeping Ontario Safe and Open

Bulletin ID: 20-065

Amendments to this bulletin appear in bold font.

With the recent rollout of the province's [COVID-19 Response Framework: Keeping Ontario Safe and Open](#) the OHF would like to provide guidance to its Members, associations and teams as to the implications on programming.

Within the COVID-19 Response Framework: Keeping Ontario Safe and Open, the provincial government has established five colour coded levels of public health measures. Each Public Health Unit falls within one of the following levels:

- | | |
|--------------------------|--|
| <u>Prevent (green)</u> | <u>Standard measures.</u> Restrictions reflect broadest allowance of activities in Stage 3. Highest risk settings remain close. |
| <u>Protect (yellow)</u> | <u>Strengthened measures.</u> Enhanced targeted enforcement, fines and enhanced education to limit further transmission. Public health measures for high risk settings. |
| <u>Restrict (orange)</u> | <u>Intermediate measures.</u> Enhanced measures. Restrictions and enforcement, avoiding any closures. |
| <u>Control (red)</u> | <u>Stringent measures.</u> Broader-scale measures and restrictions across multiple sectors to control transmission (return to modified Stage 2). Restrictions are the most severe available before widescale business or organizational closure. |
| <u>Lockdown (grey)</u> | <u>Maximum measures.</u> Widescale measures and restrictions, including closures, to halt or interrupt transmission (modified Stage 1 or pre-Stage 1). |

The provincial government maintains an up to date list of the various levels and which Public Health Unit falls in each category, the list is available [here](#).



The below chart indicates the permitted activities within OHF programming for each level of the provincial government's framework.

PHU Level	OHF Stage	Permitted Activity
Prevent	Stage 3b	<ul style="list-style-type: none"> • Instruction training for registered players within Association • 3v3/4v4 competition (compliant within Ontario Regulation 364/20. Specifically cohorts of 50 or less) • No travel outside of PHU unless otherwise approved by OHF • Max 30 participants (players & coaches) on-ice
Protect	Stage 3b	<ul style="list-style-type: none"> • Instruction training for registered players within Association • 3v3/4v4 competition (compliant within Ontario Regulation 364/20. Specifically cohorts of 50 or less) • No travel outside of PHU unless otherwise approved by OHF • Max 30 participants (players & coaches) on-ice
Restrict	Stage 3b	<ul style="list-style-type: none"> • Instruction training for registered players within Association • 3v3/4v4 competition (compliant within Ontario Regulation 364/20. Specifically cohorts of 50 or less) • No travel outside of PHU unless otherwise approved by OHF • Max 30 participants (players & coaches) on-ice
Control	Stage 1	<ul style="list-style-type: none"> • Instruction training for registered players within Association • Strict on-ice physical distance required • Max 10 participants (players & coaches) on-ice • Minimum 2 registered bench staff present <ul style="list-style-type: none"> • Recommend 1 on-ice coach • Recommend 1 off-ice trainer (behind glass) to allow for maximum on-ice participants
Lockdown	N/A	<ul style="list-style-type: none"> • No programming delivered

Ontario Premier, Doug Ford, in his November 20th press conference recommended that Ontarians living in the Control and Lockdown areas avoid non-essential travel to areas of a lower control category within the provincial framework. The OHF supports such recommendation. As such, teams within the Control



and Lockdown areas are not permitted to travel to another Public Health Unit to engage in any on-ice or off-ice activity that is not available within that team's Public Health Unit. Specifically:

- **Teams within the Lockdown areas are not permitted to engage in any on-ice or off-ice activity.**
- **Teams within the Control areas are not permitted to travel outside of their PHU to engage in any on-ice or off-ice activity.**

The OHF and its Members are committed to the health and safety of all participants, should any questions arise do not hesitate to reach out for clarification. Your support and compliance with the relevant guidelines is of great importance to the continued success in providing an opportunity for our participants to enjoy the game.

Please note, any relief from the OHF Return to Hockey Framework granted by the OHF Directors remain valid unless further restriction has been applied by the Ontario Government or the relevant Public Health Unit since the relief was granted.

Magnetawan Lion's Pavilion

**MAX CAPACITY: 25
DUE TO COVID-19**

USE AT YOUR OWN RISK

- DRESSING ROOMS ARE CLOSED
- DO NOT USE THE FACILITIES IF YOU ARE ILL
- BRING YOUR OWN HAND SANITIZER
- PICK UP HOCKEY IS STRICTLY **NO CONTACT**
- PLEASE PHYSICALLY DISTANCE
- WEAR A MASK

**YOU ARE RESPONSIBLE TO FOLLOW ALL
COVID-19 PUBLIC HEALTH GUIDELINES**



COVID-19 GUIDANCE FOR OUTDOOR ICE SURFACES/RINKS AND OUTDOOR SKATING TRAILS

Last revised: November 12, 2020

This guidance document is for municipalities and community groups who operate outdoor ice surfaces/ rinks and skating trails. It provides requirements and recommendations to help stop the spread of COVID-19 while operating outdoor ice surfaces/ rinks and outdoor skating trails.

All owners and operators of outdoor ice surfaces/rinks and outdoor skating trails have a responsibility to assess risks associated with their facility and operations and ensure that they mitigate these risks for their employees, volunteers, and attendees. Specific to COVID-19, owners and operators are responsible for implementing measures to reduce the risk of infection among all those who participate in their activities (e.g. employees, volunteers, attendees).

Provincial laws and recommendations to prevent the spread of COVID-19 are subject to change without notice. Effective November 7, 2020, the Province of Ontario has implemented the [Keeping Ontario Safe and Open Framework](#), which guides public health restrictions based on COVID-19 transmission in the province. The Simcoe Muskoka District Health Unit (SMDHU) and local municipalities may also implement local public health directions, bylaws, and policies which can exceed the provincial laws and recommendations. Owners and operators of outdoor ice surfaces/rinks and outdoor skating trails should continue to consult with public health and their local municipality to ensure familiarity with the current laws and recommendations.

It is important for owners and operators to adhere to public health legislation and recommendations on gathering requirements to determine if activities on outdoor ice surfaces, skating rinks and skating trails can operate safely.

OUTDOOR ICE SURFACES/RINKS AND SKATING TRAILS DEFINITIONS

Outdoor ice surfaces/rinks and trails generally can be classified Under Ontario Regulation 364/20 in three formats:

Setting	Definition
Outdoor ice surface/ rink or natural ice skating trail with supporting infrastructure* and employee monitoring.	Outdoor Recreational Facility
Outdoor ice surface/ rink or natural ice rink with no supporting infrastructure and unsupervised	Playground
Outdoor natural skating trail with no supporting infrastructure and unsupervised	Outdoor walking trail

*supporting infrastructure includes but is not limited to: change rooms, warming centres, washrooms.

PROTECTING MEMBERS OF THE PUBLIC, EMPLOYEES AND VOLUNTEERS

Operators shall identify possible work-related exposure and health risks to employee, volunteers and attendees and plan how to reduce these risks. Further, they should develop a contingency and business plan for the potential of a COVID-19 positive employee, volunteer or attendee. Individuals testing positive for COVID-19 will be directed by SMDHU to self-isolate. Individuals that have had close contact (e.g. spent prolonged time within a 2 metre (6 feet) radius) with an employee, volunteer or attendee will be contacted by SMDHU if they need to take additional precautions.

COVID-19 GUIDANCE FOR OUTDOOR ICE SURFACES/RINKS AND OUTDOOR SKATING TRAILS

COMMUNICATE PUBLIC HEALTH RECOMMENDATIONS TO ATTENDEES AND VOLUNTEERS BEFORE COMING TO THE OUTDOOR ICE SURFACE/RINK OR SKATING TRAIL

- Encourage attendees and volunteers to conduct a [self-assessment for COVID-19 symptoms](#) before attending an outdoor ice surface/rink or skating trail and remind them to stay home if they have COVID-19 [symptoms](#), seek testing and [self-isolate](#).
- At the outdoor ice surface/ rink or trail, encourage attendees and volunteers to maintain a 2 metre (6 feet) distance from those they don't live with, when possible, and to wear a mask or a [face covering](#) outdoors when physical distancing cannot be maintained. Post signage to reinforce these messages, sample signs can be found [here](#).
- Encourage attendees and volunteers to [wash their hands](#) frequently and/or use an [alcohol-based hand sanitizer](#), and to practice proper [cough etiquette](#). Post signage to reinforce these messages, such as the samples linked.
- Remind attendees and community volunteers that it is mandatory to wear a mask or a face covering in all indoor public spaces.
- Limit the volume of music to be no louder than the volume of a normal conversation.

LIMIT ATTENDANCE AND ENSURE PHYSICAL DISTANCING

- Physical distancing means keeping a distance of 2 metres (6 feet) from those you don't live with off the ice, and 3 metres (9 feet) while exercising at outdoor ice surfaces/ rinks and skating trails. Plan and modify the layout of all ice surfaces/rinks and skating trails to ensure enough space is provided for employees, volunteers and attendees to maintain physical distancing at all times.
- Information about gathering limits will be as per the requirements in [Ontario Regulation 364/20](#), under the Reopening Ontario (A Flexible Response to COVID-19) Act, 2020.
- Capacity limits for the outdoor ice surface/rink and skating trail will need to be determined and posted for users.
- Calculate and post occupancy limits within each space, including washrooms, locker rooms, etc.
- Signage should be provided to encourage physical distancing.
- Place visual / textural markers spaced 2 metres (6 feet) apart (e.g. tape on the floor, pylons, signs) to encourage physical distancing and guide users throughout the space.
- For outdoor rinks designated as a recreational facility:
 - Consider a registration process with assigned time slots and set duration periods for using the facility.
 - Stagger arrivals and departures, where possible, to reduce congestion at points of entrance and exit and in common areas.
 - Increase floor markings and signage.
 - Ensure enough space for people in high traffic areas and places where people may gather.
 - Identify areas where crowding and bottlenecks are common, such as lobbies, washrooms, and use staff or barriers to redirect people who may gather in these areas.

COVID-19 GUIDANCE FOR OUTDOOR ICE SURFACES/RINKS AND OUTDOOR SKATING TRAILS

USE OF MASKS AND FACE COVERINGS

- Every person within an indoor space shall wear a mask or a [face covering](#) in a manner that covers their mouth, nose, and chin during any period when they are in the indoor area. This is subject to exceptions set out in the Regulation. Persons not engaged in athletic or fitness activity must wear a mask or face covering. More information on the mask requirements is available on [SMDHU's website](#).
- In most circumstances masks or cloth face coverings are not deemed necessary in outdoor recreational spaces when physical distancing is possible and can be predictably maintained. However, use of a mask or face covering is recommended if physical distancing is not possible or is unpredictable. In some outdoor activities, wearing a mask or face covering may not be practical or tolerable. In those instances, physical distancing remains an important personal protective practice. Masks or face coverings should not be placed on young children under age two, anyone who has trouble breathing, or is unconscious, incapacitated or otherwise unable to remove the mask without assistance.
- The employer must determine what Personal Protective Equipment (PPE) is required and ensure that it is worn by employees and volunteers.
- Educate staff and volunteers on the proper use and disposal of masks and PPE.

HAND HYGIENE

- Post handwashing and hand sanitizing [posters](#) in employee areas and all entrances to any supporting infrastructure.
- Provide alcohol-based hand sanitizer with minimum 60% alcohol content in dispensers outside all entrances to supporting infrastructure, particularly near high-touch surfaces.
- Employees should wash their hands with soap and water frequently or use alcohol-based hand sanitizer.
- Employees should use gloves if it is anticipated that hands will come into contact with bodily fluids, broken skin, mucous membranes, contaminated equipment, and high-touch surfaces.

CLEANING AND DISINFECTING

RENTAL EQUIPMENT AND FIXED STRUCTURES

- Encourage customers to bring their own gear for personal use, when practical and possible (e.g. helmet, skating aids, water bottle).
- As per Ontario Regulation 364/20 any equipment that is rented to, provided to or provided for the use of users of the facility must be cleaned and disinfected between each use.
- Do not provide rental equipment or fixed structures that cannot be cleaned between each use.
- Frequently touched points, such as door handles, railings and barriers must be cleaned and disinfected frequently and when visibly dirty.
- Ensure routine and frequent [cleaning and disinfection occurs](#) throughout the day in workspaces and ensure that any [washrooms open for use](#) are cleaned and disinfected as frequently as is necessary to maintain a sanitary environment.
- Further disinfection recommendations are outlined in the Province of Ontario's [Guidance for facilities for sports and recreational fitness activities during COVID-19](#) see the section entitled Recommendations for health and safety.
- Provide adequate supplies and garbage bins for disposing used materials.
- Refer to [Public Health Ontario's Cleaning and Disinfection for Public Settings fact sheet](#) (PDF).
- Refer to Health Canada's lists of [disinfectants for use against coronavirus \(COVID-19\)](#).

COVID-19 GUIDANCE FOR OUTDOOR ICE SURFACES/RINKS AND OUTDOOR SKATING TRAILS

SCREENING AND RECORD-KEEPING

- Employees, volunteers and attendees shall conduct self-screening for symptoms of COVID-19, prior to attending the outdoor ice surface/rink and outdoor skating trails.
- Anyone with symptoms should stay home.

OUTDOOR RECREATIONAL FACILITIES

- Facilities for sports and recreational fitness activities are required to conduct active daily screening on all persons who attend their facility including attendees and employees and keep related records for a period of 30 days. See screening section of [Guidance for facilities for sports and recreational fitness activities during COVID-19](#). This applies to members of the public, staff and volunteers who only attend outdoor settings even if they do not go inside a building.
- Encourage online or telephone sales and registration processes.
- Use a contactless process to log attendance (e.g. scanner), if necessary.

PLAYGROUND FACILITIES AND OUTDOOR TRAILS

- It is not mandatory to keep records of all persons who are in attendance, although it is encouraged.

DRINKING WATER SYSTEMS

- With many buildings either closed or experiencing lower occupancy as a result of COVID-19, many properties have used less water and increased the amount of water stagnation in plumbing systems. It is important to flush both cold and hot water lines, and drain hot water tanks to remove stagnant water from the building's plumbing system. For additional instruction please refer to the Ministry of Environment, Conservation and Parks [Guide for maintaining building plumbing after an extended vacancy](#).
- Private drinking water supplies must be sampled ahead of opening, with samples sent to a private [licensed laboratory](#) and operators continuing to sample throughout the operating season in accordance with drinking water regulations.
- Small Drinking Water System (SDWS) operators must provide specific information to the SMDHU Medical Officer of Health in writing before reopening after a 60 day closure, or alter the construction, installation, alteration, or extension of the SDWS. To comply with these requirements, owners/operators must complete and submit the [SDWS notice and designation form](#).
- Limit the use of water fountains to be used only to re-fill water bottles, not for individuals to drink directly from them. Sample signage can be found [here](#).

Please contact Health Connection if you have any questions at 1-877-721-7520, Monday to Friday 8:30 a.m. to 4:30 p.m

References

- Public Health Agency of Canada. (2020) *Risk mitigation tool for outdoor recreation spaces and activities operating during the COVID-19 pandemic*. Retrieved from: <https://www.canada.ca/en/public-health/services/diseases/2019-novel-coronavirus-infection/guidance-documents/risk-mitigation-tool-outdoor-recreation-spaces-activities-operating-covid-19.html>
- Simcoe Muskoka District Health Unit. (2020). Public Health Guidance for Use of Public Washrooms. Retrieved from: http://www.simcoemuskokahealth.org/docs/default-source/COVID-19/public-washrooms-guidance-document_aodaweb.pdf?sfvrsn=