



AGENDA – Regular Meeting of Council

Wednesday, January 17, 2024

1:00 PM

Magnetawan Community Centre

Page # OPENING BUSINESS

- 1.1 Call to Order
- 1.2 Adoption of the Agenda
- 1.3 Disclosure of Pecuniary Interest
- 3 1.4 Adoption of Previous Minutes

DEPUTATION

- 11 Dave Gray, ACED and Councillor Wendy Whitwell, Armour Township Almaguin Community Economic Development Board Update

PLANNING ACT MEETING

- 16 Zoning By-law Amendment Application - Ziebels - Part Lot 6-7, Concession 4 (CROFT), Part 6 & 7 PLAN 42R-17369

STAFF QUARTERLY REPORTS

- 34 Report from Fire Chief Derek Young
- 42 Report from By-law Enforcement Officer Jason Newman
- 44 Report from Chief Building Official Tyler Irwin
- 46 Report from Public Works Superintendent Scott Edwards
- 48 Report from Parks and Maintenance Manager Steve Robinson
- 49 Report from Deputy Clerk Erica Kellogg

STAFF REPORTS, MOTIONS AND DISCUSSION

- 51 2.1 Request for Exemption Short-Term Accommodation Licence Carter - 4037 Highway 520
- 52 2.2 DRAFT Require Applicants to Pre-Consult Prior to Submitting a Planning Application
- 53 2.3 Request for Noise Exemption S.O.S. Drags - Ted Greenwood - 100 Jacksons Road
- 56 2.4 Request for Municipally Significant Event Magnetawan Dunchurch Legion Liquor License
S.O.S. Drags - Bill Church - 100 Jacksons Road
- 58 2.5 Request for Donation Almaguin Pride Network
- 60 2.6 Pinchin Report - Surface Water Results - Chapman Midden Site
- 89 2.7 2024 FONOM Northeastern Municipal Conference May 6th to 8th - Sudbury
- 91 2.8 2024 ROMA Conference January 21st to January 23rd - Toronto
- 93 2.9 DRAFT Committee of Adjustment By-law
- 95 2.10 DRAFT Interim Tax Levy in 2024 By-law
- 97 2.11 DRAFT Authorize Borrowing for Current Expenditures 2024
- 99 2.12 DRAFT Appoint By-law Enforcement Officer Bryan Austin
- 100 2.13 DRAFT Adopt an Emergency Management Program By-law
- 103 2.14 Discussion February and March Council Meetings
- 104 2.15 Report from Deputy Clerk, Laura Brandt Outcome of New Years Eve Gala

MUNICIPAL BOARDS AND COMMITTEE MINUTES

- 106 3.1 East Parry Sound Veterinary Committee Minutes March 27, 2023
- 109 3.2 Magnetawan Public Library Board Minutes May 30, 2023, September 26, 2023 & October 24, 2023
- 117 3.3 District of Parry Sound Social Services Administration Board (DSSAB) Chief Administrative Officer's Report December 2023
- 132 3.4 Almaguin Highlands Health Centre (AHHC) Minutes December 7, 2023, & January 4, 2024
- 151 3.5 District of Parry Sound Municipal Association Minutes December 13, 2023

CORRESPONDENCE

- 154 4.1 City of Sudbury Amendment to the Occupational Health and Safety Act
- 156 4.2 Clearview Township Cemetery Transfer/Abandonment Administration & Management Support
- 163 4.3 Town of Aurora Community Safety and Inciteful Speech
- 165 4.4 Village of Burk's Falls Business Model Health Hub
- 166 4.5 Office of the Fire Marshal Administrative Monetary Penalties
- 169 4.6 FONOM Recognize and Thank Chief Daniel Foy and Chief Scott Tod
- 170 4.7 Information from Trans Canada Trail Upcoming Research Initiative
- 171 4.8 Confirmation of 2023 Compliance with Ontario Accessibility Laws
- 172 4.9 OPP MPB Financial Services Unit July to September 2023 Detachment Revenues
- 173 4.10 Approval of Stage #1 Expression of Interest United Way Grant Funding
- 174 4.11 Ministry of Infrastructure Ontario Community Infrastructure Fund (OCIP) Allocation Notice
- 178 4.12 North Bay Parry Sound Health Unit 2024 Municipal Levy
- 182 4.13 January is Crime Stoppers Month Poster
- 183 4.14 Do You Know a Super Senior Poster
- 184 4.15 Family Day Office and Landfill Closure Poster
- 185 4.16 Celebrate Family Day in the Mag Poster
- 186 4.17 Seniors Free Dinner and Learn Event Friday March 8th Poster
- 187 4.18 ICYMI Council Highlights December 6, 2023

ACCOUNTS

- 188 5.1 Accounts in the amount of \$778,628.30

BY-LAWS

- 202 6.1 Zoning By-law Amendment Application - Ziebels - Part Lot 6-7, Concession 4 (CROFT), Part 6 & 7 PLAN 42R-17369
- 204 6.2 Require Applicants to Pre-Consult with the Municipality Prior to Submitting a Planning Application
- 205 6.3 Committee of Adjustment
- 207 6.4 Interim Tax Levy in 2024
- 209 6.5 Authorize Borrowing for Current Expenditures 2024
- 211 6.6 Appoint By-law Enforcement Officer Bryan Austin
- 212 6.7 Adopt an Emergency Management Program

CONFIRMING BY-LAW AND ADJOURNMENT

- 215 7.1 Confirm the Proceedings of Council and Adjourn



COUNCIL MEETING MINUTES
December 06, 2023
1:00 pm

The meeting of the Council of the Corporation of the Municipality of Magnetawan was held at the Magnetawan Community Centre on Wednesday December 06, 2023, with the following present:

Mayor Sam Dunnett
Deputy Mayor John Hetherington
Councillor Bill Bishop
Councillor Jon Hind
Councillor Brad Kneller

Staff: CAO/Clerk Kerstin Vroom, Deputy Clerk Recreation and Communications Laura Brandt and Deputy Clerk Planning and Development Erica Kellogg were present for the entire meeting.

OPENING BUSINESS

1.1 Call to Order

The meeting was called to order at 1:00 p.m.

1.2 Adoption of the Agenda

RESOLUTION 2023-347 Kneller-Bishop

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adopts the agenda as presented.

Carried.

1.3 Disclosure of Pecuniary Interest

Mayor Sam Dunnett stated that should anyone have a disclosure of pecuniary interest that they could declare the nature thereof now or at any time during the meeting.

1.4 Adoption of the Previous Minutes

RESOLUTION 2023-348 Hind-Kneller

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adopts the minutes of the meeting on November 15, 2023, as copied and circulated.

Carried.

STAFF REPORTS, MOTIONS AND DISCUSSION

2.1 Request for Exemption Short-term Accommodation Licence Cameron – 288 Chapman Drive

RESOLUTION 2023-349 Hind-Bishop

WHEREAS Council for the Municipality of Magnetawan passed Bylaw 54-2023 to Licence and regulate the Use of Short-term Accommodation Properties in the Municipality; AND WHEREAS By-law 54-2023 defines “Dwelling Unit” which excludes the use of accessory structures as dwelling units for the purpose of Short-term Accommodation rental;

AND WHEREAS an application from Cameron – 288 Chapman Drive for a Short-term Accommodation licence has been received with a request to permit the additional use of an existing boathouse as part of the Short-term Accommodation for the 2024 season based on bookings and non-refundable deposit received prior to the passing of By-law 54-2023;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves a one-time exemption only for the 2024 bookings included in the exemption request and correspondence, provided all of the licensing criteria is met.

Carried.

2.2 Staff Report Jamie Robinson, MHBC Planning Municipality Initiated Employment Area – 4855 Highway 520

RESOLUTION 2023-350 Bishop-Hind

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the Staff Report, Municipally Initiated Employment Area - 4855 Highway 520 from Jamie Robinson at MHBC Planning, and endorses the concept Plan ‘A’;

AND FURTHER directs Staff to prepare a consent application to be reviewed by Council at an open public Council meeting.

Carried.

2.3 Report from Deputy Clerk, Erica Kellogg, Magnetawan Association for Tourism Business Case Study

RESOLUTION 2023-351 Bishop-Kneller

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives and approves the report from Deputy Clerk Planning & Development Erica Kellogg – Municipal Accommodation Tax – Business Case Study and directs Staff to begin the solicitation process for community input.

Carried.

2.4 Terms of Reference for Almaguin Highlands Health Council (AHC)

RESOLUTION 2023-352 Hind-Hetherington

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the Terms of Reference for Almaguin Highlands Health Council (AHC) and proposes the following recommendations for Consideration:

Carried.

2.5 Request Near North Crime Stoppers Recognizing January 2024 as Crime Stoppers Month

RESOLUTION 2023-353 Hetherington-Bishop

WHEREAS the Council of the Municipality of Magnetawan recognizes the good work that the Near North Crime Stoppers has done in our and surrounding municipalities;

AND WHEREAS every January, Crime Stoppers Month is recognized around the world for the organization's impact on its communities;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Magnetawan declares January as Crime Stoppers Month.

Carried.

2.6 Donation Request Ahmic Harbour Recreation Group Christmas 2023

RESOLUTION 2023-354 Bishop-Hetherington

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves a donation of up to \$300 with the presentation of receipts for the Ahmic Harbour Recreation 2023 Christmas Celebrations, provided the community event is held at the Ahmic Harbour Community Centre.

Carried.

2.7 DRAFT Motion Yearly Donation Royal Canadian Legion, Dunchurch, Branch 394

RESOLUTION 2023-355 Kneller-Hind

WHEREAS the Council of the Municipality of Magnetawan appreciates its Veterans and is supportive of the Royal Canadian Legion;

NOW THEREFORE BE IT RESOLVED that \$500 be donated directly to the Royal Canadian Legion, Dunchurch, Branch 394 in 2023.

Carried.

2.8 DRAFT Resolution Year End Motions

RESOLUTION 2023-356 Hetherington-Kneller

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan:

- 1) Authorizes the payment of accounts up to and including December 31, 2023*
- 2) Authorizes the Treasurer to transfer \$100,000 from the 2022 year-end surplus into an investment account to be held for share contribution for the Huntsville and Bracebridge Hospital builds.*
- 3) Authorizes the Treasurer to transfer any 2023 year-end surplus into the Asset Management Reserve.*
- 4) Authorizes the Treasurer to draw any 2023 year-end deficit from the Working Funds Reserve.*

Carried.

2.9 Restatement of 2023 Budget as per O'Reg 284/09

RESOLUTION 2023-357 Hind-Bishop

WHEREAS generally accepted accounting principles for local governments established by the Public Sector Accounting Board (PSAB) of the Chartered Professional Accountants of Canada require municipalities to capitalize and amortize tangible capital assets to accrue liabilities related to post-employment and sold waste landfill closure and post-closure expense;

AND WHEREAS Ontario Regulation 284/09 states that a municipality may exclude these expenses from budgeted amounts for which revenue must be raised;

AND WHEREAS if excluded, Ontario Regulation 284/09 requires Council to adopt a report that shows the impact of fully covering these expenses;

NOW THEREFORE, BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves and adopts the report entitled "Municipal Act, 2001 Ontario Regulation 284/09, 2023 Budget" as presented.

Carried.

2.10 DRAFT Building By-law

RESOLUTION 2023-358 Hetherington-Hind

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves the DRAFT Building By-law as presented, and the by-law on this matter will be passed later in the meeting.

Carried.

2.11 DRAFT Establish Fees and Charges By-law for 2024

RESOLUTION 2023-359 Hetherington-Bishop

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves the DRAFT Establish Fees and Charges By-law for 2024 as presented, and the by-law on this matter will be passed later in the meeting.

Carried.

2.12 Report from Deputy Clerk, Laura Brandt Outcome of Dinner and Drive-In Movie Event

RESOLUTION 2023-360 Bishop-Kneller

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives and approves the report Outcome of Dinner and Drive-In Movie Event from Deputy Clerk Laura Brandt and approves the recommendations contained therein to include \$7,000 in the 2024 budget and to actively source for funding.

Carried.

2.13 Report from Deputy Clerk, Laura Brandt 2023 Private Road Grant Program

RESOLUTION 2023-361 Hind-Kneller

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the report 2023 Private Road Grant Program from Deputy Clerk Laura Brandt and approves the recommendations contained therein to include \$15,000 in the 2024 budget and to make a recommendation of an increase for the 2025 budget if an upward trend is evident.

Carried.

2.14 Verbal Update Habitat for Humanity

RESOLUTION 2023-362 Kneller-Hind

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the Verbal Update Habitat for Humanity for information purposes.

Carried.

MUNICIPAL BOARD AND COMMITTEE MINUTES

3.1 Municipal Partners POA Advisory Committee Minutes May 25, & November 23, 2023 Parry Sound Provincial Offences Act Court Manager's Report Q3 2023, 2023 POA General Ledger – DRAFT YTD, 2023 POA Municipal Partners Distribution

3.2 North Bay Parry Sound District Health Unit Board of Health Minutes September 27, 2023

3.3 District of Parry Sound Social Services Administration Bord (DSSAB) Chief Administrative Officer's report November 2023

3.4 Almaguin Highlands Health Centre (AHC) Minutes November 2, 2023, November 24, 2023 & Update November 24, 2023

RESOLUTION 2023-363 Hetherington-Bishop

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the Municipal Boards and Committee Minutes as copied and circulated.

Carried.

CORRESPONDENCE

4.1 Municipality of Tweed Infrastructure Funding

4.2 Correspondence FONOM Letter to Premier NOSM Support Resolution

4.3 Successful Outcome of Phase One NOHFC Community Events Stream

4.4 Notice of Public Meeting Building Fees

4.5 Notice of Public Meeting Change to Fees and Charges By-law

4.6 Certificate of Completion Community Emergency Management Coordinator – Derek Young

4.7 Magnetawan Lions' Pavilion Skating Schedule Poster

4.8 Magnetawan Annual Christmas Tree Lighting Poster

4.9 ICYMI Council Highlights November 15, 2023

RESOLUTION 2023-364 Hind-Kneller

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the correspondence items as copied and circulated.

Carried.

RESOLUTION 2023-365 Hetherington-Bishop

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan endorses and supports item 4.1 Township of Tweed Infrastructure Funding;

AND FURTHER THAT this resolution be circulated to MP Kramp-Neuman, MPP Bresee, the Hasting County Warden, the Association of Municipalities of Ontario, and all Ontario Municipalities.

Carried.

ACCOUNTS

5.1 Accounts in the amount of \$723,951.03

RESOLUTION 2023-366 Hind-Hetherington

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves the accounts in the amount of \$723,951.03 as presented.

Carried.

BY-LAWS

6.1 Building By-law

6.2 Establish Fees and Charges By-law for 2024

RESOLUTION 2023-367 Bishop-Kneller

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan that the following by-laws are now read a first, second and a third time, passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation, and engrossed in the by-law book:

6.1 Building By-law

6.2 Establish Fees and Charges By-law for 2024

Carried.

CONFIRMING BY-LAW AND ADJOURNMENT

7.1 Confirm the Proceedings of Council and Adjourn

RESOLUTION 2023-368 Hetherington-Hind

BE IT RESOLVED by the Council of the Municipality of Magnetawan that the Confirming By-law is now read a first, second and a third time, passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and engrossed in the by-law book;

AND FURTHER THAT, this meeting is now adjourned at 1:45 pm to meet again on Wednesday January 17, 2024, at 1:00 pm or at the call of the Chair.

Carried.

Approved by:

Mayor

Clerk



**PLANNING ACT PUBLIC MEETING
Wednesday, September 28, 2022
1:33pm**

The Planning Act Public Meeting of the Corporation of the Municipality of Magnetawan was held at the Magnetawan Community Centre with the following present:

Chair Sam Dunnett
Deputy Mayor Tim Brunton
Councillor Brad Kneller
Councillor Wayne Smith
Councillor John Hetherington

Staff: CAO/Clerk Kerstin Vroom, Deputy Clerk Planning and Development Erica Kellogg, Deputy Clerk Recreation and Communications Laura Brandt and Municipal Planning Consultant Kent Randall, EcoVue Consulting Services Inc.

DRAFT

Draft Official Plan Amendment – entire Municipality of Magnetawan

The Chair stated that the Municipality of Magnetawan is holding this public meeting to consider the proposed Official Plan Updates, pursuant to Section 26 of the Planning Act, R.S.O. 1990, c.P.13.on.

The Draft Official Plan will guide how and where the Municipality of Magnetawan will grow to 2042. The Plan will apply new land use policy and schedules and will identify where various land uses can locate, plan for infrastructure needs, identify and protect the Municipality's natural features and water resources, and establish a vision for growing as complete, sustainable, and resilient communities across the Municipality.

The Municipality of Magnetawan's Official Plan must conform to and be consistent with all applicable Provincial plans and policies.

Acting Deputy Clerk Erica Kellogg explained that Notice was provided through the Municipal website and Municipal publication Boards.

Kent Randall of EcoVue Consulting provided comment to the Official Plan specifically mentioning: Employment Lands, Cultural Heritage, Environmental Impact Studies and Rural Character.

The Chair state we will now hear from members of the public. Any persons wishing to comment on the proposed Official Plan Updates, please state your full name and address to the Deputy Clerk, prior to making your comments. If you wish to receive further notice of the passage of the Official Plan please ensure you have signed the sign-in sheet at the door.

(Members of the Public to speak if they wish to)

Norm Cameron, 1 Cedar Lane Magnetawan ON POA 1P0; spoke to Section 4.20 opposing this Section. Municipal Planner, Kent Randall thanked Mr. Cameron for his comments.

Victor Dias, 251 Whalley Lake Road Magnetawan ON POA 1C0; objected to Section 4.20 and asked if the objections will be part of public record and will be forwarded on. The Planner responded that the definition in Section 4.20 is to establish a base line as the term of 'use' and to identify them as a land use to have controls if needed.

Michael Gebhardt, 4256 Highway 520; spoke to the Official Plan as per his comments on record.

Bruce Stevens, 106 Neighick Road; made inquires regarding Environmental Mapping to which the Planner provided information as to mapping provided by MMNRF. The Planner informed the audience that if a person wishes to readdress the current Environmental Mapping, they are best served to consult an independent Planner for a file review.

Norm Cameron, 1 Cedar Lane Magnetawan ON POA 1P0; addressed Section 4.20 again making comments to Bed and Breakfasts as a permitted use.

Deb Young 1743 Nipissing Road Magnetawan ON POA 1P0; spoke to Tiny Homes

Victor Dias, 251 Whalley Lake Road Magnetawan ON POA 1C0; inquired if the draft Official Plan or part of, was a copy and paste from other Municipalities. Mr. Dias also spoke to Section 4.23 Dark Skies making comment to light pollution.

The Chair then asked if any member of Council have questions or comments.

Councillor Kneller asked questions as to the difference between small scale industrial and commercial. Mr. Randall the municipal Planner provided comments to Councillor Kneller's questions.

Approved By:

Chair

CAO/Clerk



COUNCIL DEPUTATION REQUEST

Any written submissions and background information for consideration by Council must be submitted to the Clerk's office at least 7 (seven) days prior to the set meeting date.

PLEASE PRINT

COUNCIL DATE REQUESTED: January 17, 2024 (subject to availability)

SUBJECT: Almaguin Community Economic Development Board Update

NAME: Wendy Whitwell

ADDRESS: 56 Ontario Street

Burk's Falls

PHONE: HOME: 705-3847635 BUSINESS: 705-382-3332

EMAIL ADDRESS: wwhitwell@armourtwonship.ca

NAME OF GROUP OR PERSON(S) BEING REPRESENTED: (if applicable)

Almaguin Community Economic Development Board

BRIEF STATEMENT OF ISSUE OR PURPOSE OF DEPUTATION (you may attach additional information)

The Almaguin Community Economic Development Board members wish to provide an update on the status of
ACED and an overview of the results achieved since the department outset in 2019. The Board wishes to
encourage all municipalities in the region to partner in the delivery of economic development services.

Personal information on this form will be used for the purposes of sending correspondence relating to matters before Council. Your name, address, comments, and any other personal information, is collected and maintained for the purpose of creating a record that is available to the general public in a hard copy format and on the internet in an electronic format pursuant to Section 27 of the *Municipal Freedom of Information and Protection of Privacy Act*, R.S.O. 1990, c.M.56, as amended. Questions about this collection should be directed to the Clerk's office at clerk@magnetawan.com or 705 387 3947

Submission of this form does not automatically guarantee you will be granted a deputation. The Clerk will notify you of the date and time for your deputation.



ACED represents the first regionally focused, collaborative economic development services department in Almaguin.



Approximately \$9.4M has been invested in to economic development led projects and operations since 2014. 64% represents senior level government & partner contributions through grants.



ACED promotes regionally inclusive and collaborative action that reduces duplicated efforts, lowers shared costs, and delivers shared benefits to all partners. IE: More partners = less costs + shared value.



One department + three specialized staff members + shared direction from all member municipalities = maximum efficiency



ACED is integrated into the network of support agencies that helps communities and businesses achieve their goals.



Federal Economic Development Agency for Northern Ontario

Agence fédérale de développement économique pour le Nord de l'Ontario

Ontario



Major focus areas for the ACED Department include:



Business support and development



Community development support



Economic development & strategy



Regional marketing, promotion, and tourism support



Approved special events & projects

A copy of the 2024-2027 ACED budget and projections has been included in the deputation package. Should municipalities wish to join ACED in 2024, contribution amounts will be calculated using the current contribution formula.

Current operational supports include:

FedNor CIINO @ \$400 000 over 3 years, NOHFC Internship until June 2024

BUSINESS GROWTH & DEVELOPMENT HIGHLIGHTS



590
Total Business Interactions



\$12.7M
Known private sector investment supported*

80 jobs created*

80 jobs maintained*

17 workshops/events*
817 participants (business/individual)

SIGNATURE & SPECIAL BUSINESS SUPPORT PROGRAM HIGHLIGHTS

2020 COVID-19 Support Programing

PPE & Marketing Micro Grants

45 Businesses approved
\$25K Disbursed

Almaguin Delivers

18 Businesses engaged
590 Deliveries supported
\$5K Disbursed

Digital Main Street

130 Businesses Opted-In
458 Support Interactions
22 Grants Awarded

BR&E Results

530 Businesses Contacted
88 Interviews Completed
44 Green Flags

Almaguin Chamber

20% Growth over 2023
5 Community Guides Supported

Almaguin Ambassador Program 2022-2023



41
Ambassadors Onboarded



\$30K
Almaguin Marketing Partnership Funds Disbursed

Staycation in Almaguin 2021



128
Business Promoted



\$37K
Invested in local businesses



120
Events hosted

COMMUNITY & REGIONAL PROJECTS HIGHLIGHTS



5
Positions created and funded



4
Strategies developed/supported



10
Community facilities projects supported



\$5.02M
Total project funding secured

Carpool Almaguin



9 Carpool Lots



6 Marketing Efforts

AHSS Engagement



92 Student Surveys Completed



3 Students Accepted into Summer Company Program

MARKETING HIGHLIGHTS



\$351K in partner funds for Spotlight Almaguin Project



ExploreAlmaguin.ca launched
Growing regional digital presence



- 44 unique content articles & videos hosted
- 16% year over year audience growth
- Present on Facebook, Instagram, TikTok, and YouTube



- 10 Shop Local Campaigns hosted over the 5 years
- 2023** -81 Businesses Supported
- 6,000+ Participants

2024 Budget Sheets - Actuals as of December 31st, 2023

Regional Economic Development

Operating Budget - Page 1

GL Number	Description	2023 Actual	2023 Budgeted	2024 Department Estimate 8 partners	2025 Department Estimate 8 partners	2026 Department Estimate 8 partners	2027 Department Estimate 8 partners	Notes
	Revenues							
15-370-000	Municipal & Chamber Contributions							
	Armour	(\$16,837.50)	(\$22,450)	(\$36,851)	(\$41,192)	(\$43,571)	(\$73,480)	
	Burk's Falls	(\$11,480.25)	(\$15,307)	(\$21,181)	(\$22,988)	(\$23,979)	(\$36,433)	
	Joly	(\$5,277.75)	(\$7,037)	(\$9,494)	(\$10,221)	(\$10,619)	(\$15,625)	
	Perry	(\$21,618.75)	(\$28,825)	(\$50,615)	(\$57,180)	(\$60,778)	(\$106,018)	
	Ryerson	(\$12,198.75)	(\$16,265)	(\$5,000)	(\$5,000)	(\$5,000)	(\$5,000)	
	South River	(\$11,543.25)	(\$15,391)	(\$21,503)	(\$23,362)	(\$24,381)	(\$37,194)	
	Strong	(\$15,858.75)	(\$21,145)	(\$33,885)	(\$37,746)	(\$39,862)	(\$66,468)	
	Sundridge	(\$15,310.00)	(\$15,310)	(\$21,287)	(\$23,111)	(\$24,110)	(\$36,682)	
	Kearney	\$0	\$0	\$0	\$0	\$0	\$0	See Note 1
	McMurrich/Monteith	\$0	\$0	\$0	\$0	\$0	\$0	See Note 1
	Chamber of Commerce	(\$7,500.00)	(\$10,000)	(\$10,000)	(\$10,000)	(\$10,000)	(\$10,000)	
	Total Municipal & Chamber Contribution	(\$117,625.00)	(\$151,730)	(\$209,816)	(\$230,800)	(\$242,300)	(\$386,900)	
15-370-005	Events contributions	\$0.00	\$0	\$0	\$0	\$0	\$0	
15-370-008	Staycation contributions	\$0.00	\$0	\$0	\$0	\$0	\$0	
15-371-000	CIINO Funding	(\$84,615.00)	(\$89,585)	(\$133,000)	(\$133,000)	(\$133,000)	\$0	See Note 2
15-371-002	FedNor - Harvest Spin/Staycation	\$0.00	\$0	\$0	\$0	\$0	\$0	
15-371-003	FedNor - Implement Brand Strategy	(\$24,461.00)	(\$49,978)	(\$21,702)	\$0	\$0	\$0	
15-371-005	OBIAA Funding - Intern	\$0.00	\$0	\$0	\$0	\$0	\$0	
15-371-007	NECO - Staycation Program	\$0.00	\$0	\$0	\$0	\$0	\$0	
15-371-008	NECO - Regional Relief & Recovery	\$0.00	\$0	\$0	\$0	\$0	\$0	
15-372-000	NOHFC Funding - Intern	\$0.00	\$0	(\$13,500)	\$0	\$0	\$0	See Note 3
15-372-001	NOHFC - Almaguin Harvest Spin	\$0.00	\$0	\$0	\$0	\$0	\$0	
15-372-002	NOHFC - Almaguin Brand Strategy	\$0.00	\$0	\$0	\$0	\$0	\$0	
15-372-003	RED - Implement Brand Strategy	(\$29,611.99)	(\$69,088)	(\$30,000)	\$0	\$0	\$0	
15-373-001	MHSTIC - Reconnect Grant	\$0.00	\$0	\$0	\$0	\$0	\$0	
15-377-000	From (to) Surplus - ACED	\$0.00	(\$39,247)	\$0	\$0	\$0	\$0	
	Total Regional Economic Development revenues	(\$256,312.99)	(\$399,628)	(\$408,018)	(\$363,800)	(\$375,300)	(\$386,900)	

2024 Budget Sheets - Actuals as of December 31st, 2023
Regional Economic Development
Operating Budget - Page 2

GL Number	Description	2023 Actual	2023 Budgeted	2024 Department Estimate 8 partners	2025 Department Estimate 8 partners	2026 Department Estimate 8 partners	2027 Department Estimate 8 partners	
	Expenditures							
16-801-000	Salaries & Benefits	\$203,519.53	\$218,750	\$305,315	\$320,000	\$330,000	\$340,000	See note 4
16-804-001	Office Supplies	\$2,786.20	\$3,000	\$3,000	\$3,100	\$3,200	\$3,300	
16-804-002	Signage	\$111.43	\$2,000	\$2,000	\$2,000	\$2,100	\$2,200	See note 5
16-804-005	Audit & Accountant Fees	\$0.00	\$4,500	\$4,500	\$4,600	\$4,800	\$5,000	
16-804-007	Legal Fees	\$0.00	\$0	\$0	\$0	\$0	\$0	
16-804-010	Advertising & Promotion	\$2,402.36	\$4,500	\$4,500	\$4,600	\$4,800	\$5,000	
16-804-020	Telephone	\$1,535.21	\$2,500	\$2,500	\$2,600	\$2,600	\$2,700	
16-804-025	Website	\$0.00	\$2,000	\$2,000	\$2,000	\$2,100	\$2,200	See note 5
16-804-030	Events & Seminars	\$3,651.98	\$4,000	\$4,000	\$4,100	\$4,200	\$4,400	
16-804-040	Training & Workshops	\$3,681.39	\$4,000	\$5,000	\$5,100	\$5,300	\$5,500	See note 6
16-804-050	Travel	\$5,204.01	\$6,000	\$6,000	\$6,200	\$6,400	\$6,600	
16-804-065	Regional Projects	\$6,467.48	\$10,203	\$9,203	\$9,500	\$9,800	\$10,000	
16-804-066	Implement Almaguin Brand Strategy	\$89,655.48	\$138,175	\$60,000	\$0	\$0	\$0	See note 7
16-804-070	Transfer to EDC Reserve	\$0.00	\$0	\$0	\$0	\$0	\$0	
16-804-071	Staycation Program	\$0.00	\$0	\$0	\$0	\$0	\$0	
	Total Regional Economic Development expenditures	\$319,015.07	\$399,628	\$408,018	\$363,800	\$375,300	\$386,900	
	Total Regional Economic Development	\$62,702.08	\$0	\$0	\$0	\$0	\$0	

Notes:

- Note 1 Contributions will be added if the municipality joins.
- Note 2 FedNor grant should be completed by the end of 2026.
- Note 3 The current internship agreement is in place until June, 2024.
- Note 4 Reflects total salaries and benefits of 3 employees.
- Note 5 This amounts is budgeted in case emergency support/work was required throughout the year.
- Note 6 Increased to accommodate price increases for conference attendance; reallocated from 16-804-065
- Note 7 Total does not reflect committed amounts (consultant services, etc). Some grant funds have been pushed to Jan/Feb 2024.

Moved by: _____

Seconded by: _____

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the report of Jonathan Pauk and Jamie Robinson, Planner MHBC Planning, and supports the application for Zoning By-law Amendment as part of the consent process for: Seibels – Part Lot 6-7, Concession 4 (CROFT), Part 6 & 7 PLAN 42R-17369, MAGNETAWAN. (4944 030-00107805). The By-law on this matter will be passed later in the meeting.

Carried _____ Defeated _____ Deferred _____

Sam Dunnett, Mayor

Recorded Vote Called by: _____

Recorded Vote

Member of Council	Yea	Nay	Absent
Bishop, Bill			
Hetherington, John			
Hind, Jon			
Kneller, Brad			
Mayor: Dunnett, Sam			

**NOTICE OF COMPLETE APPLICATION AND PUBLIC MEETING FOR A
ZONING BY-LAW AMENDMENT IN THE MUNICIPALITY OF MAGNETAWAN
File: SEIBELS ZONING BY-LAW AMENDMENT
Concession 4, Lots 6 & 7 (Roll # 4944 030 0010 7805)**

TAKE NOTICE THAT the Municipality of Magnetawan is in receipt of a complete application related to a proposed Zoning By-law Amendment, pursuant to Section 34 of the *Planning Act*, R.S.O. 1990, and that the Council of the Corporation of the Municipality of Magnetawan will hold a Public Meeting on:

January 17, 2024
At 1:00 pm at the
Municipality of Magnetawan Municipal Office
4304 Hwy #520
Magnetawan, Ontario

THE PURPOSE OF THE PUBLIC MEETING is to consider an amendment to Zoning By-law No. 2001-26 of the Municipality of Magnetawan, pursuant to Section 34 of the *Planning Act*, R.S.O. 1990, Chapter P. 13.

DESCRIPTION OF THE LANDS

The application for Zoning By-law Amendment applies to lands municipally known as Concession 4, Lots 6 & 7. A key map of the subject property is included in this Notice.

PURPOSE AND EFFECT OF THE ZONING BY-LAW AMENDMENT

The purpose and effect of the proposed Zoning By-law Amendment application is to zone the lands to a Shoreline Residential Exception Holding Zone which is a condition of provisional consent approval applied by the Central Almaguin Planning Board's decision on consent application B010/23. The effect of the proposed Zoning By-law Amendment is to rezone the subject lands to a Shoreline Residential Exception Holding Zone to facilitate future residential development on the lots. The holding provision is being applied to subject property until the Applicant prepares an Environmental Impact Study to review deer wintering habitat and any other natural heritage features in order to confirm the building site and dock envelope location on the new lot.

INFORMATION AVAILABLE

Information relating to the proposed Zoning By-law Amendment is available on the website for public review as well as during business hours, Monday to Friday from 9:00 am to 4:30 pm, at the Municipality of Magnetawan Municipal Office (4304 Hwy #520 Magnetawan, Ontario, P0A 1P0).

For further information, you may also contact Erica Kellogg at 705-387-3947 or by email at ekellogg@magnetawan.com.

NOTICE OF DECISION

If you wish to be notified of the decision of Municipality of Magnetawan on the proposed Zoning By-law Amendment, you must make a written request to Erica Kellogg, Deputy Clerk – Planning and Development at the Municipality of Magnetawan.

ORAL AND WRITTEN SUBMISSION – APPEAL

If a person or public body would otherwise have an ability to appeal the decision of the Council and the Municipality of Magnetawan to the Ontario Land Tribunal but the person or public body does not make oral submissions at a public meeting or make written submissions to the Municipality of Magnetawan before the by-law is passed, the person or public body is not entitled to appeal the decision and the person or public body may not be added as a party to the hearing of an appeal before the Ontario Land Tribunal unless, in the opinion of the Tribunal, there are reasonable grounds to do so.

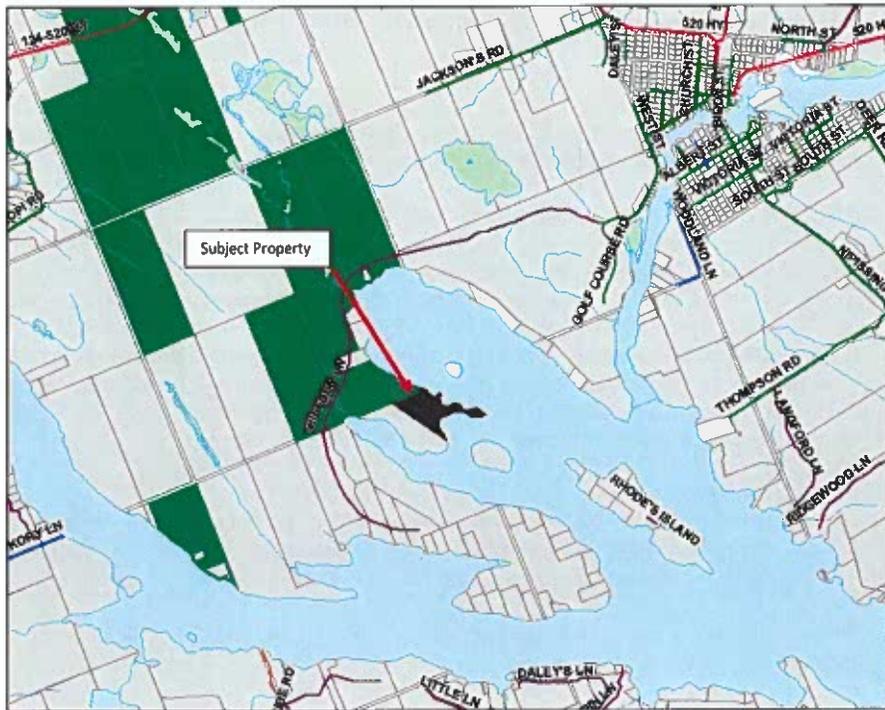
Individuals who make written submissions should be aware that their submission and any personal information in their correspondence will become part of the public record and made available to the Public, Applicant, Committee and Council.

PLEASE SUBMIT ANY WRITTEN COMMENTS TO ERICA KELLOGG
Quoting File: SEIBELS ZONING BY-LAW AMENDMENT

Erica Kellogg, Deputy Clerk – Planning and Development
Municipality of Magnetawan
P.O. Box 70
Magnetawan, Ontario, P0A 1P0
705-387-3947 ext. 1011
ekellogg@magnetawan.com

DATED at the Municipality of Magnetawan this 22nd day of December, 2023.

KEY MAP OF SUBJECT PROPERTY:



THE MUNICIPALITY OF MAGNETAWAN

STAFF REPORT

TO: Erica Kellogg, Deputy Clerk – Planning & Development Municipality of Magnetawan

FROM: Jamie Robinson, BES, MCIP, RPP – MHBC Planning Limited

DATE: January 17, 2023

SUBJECT Zoning By-law Amendment Application – Seibel – Part Lot 6-7, Concession 4 (Croft), Part 6 & 7 Plan 42R-17369, Magnetawan
PIN: 520850237
Roll No: 4944 03000 107 805

Recommendation

Based on the analysis contained below, MHBC Planning recommends:

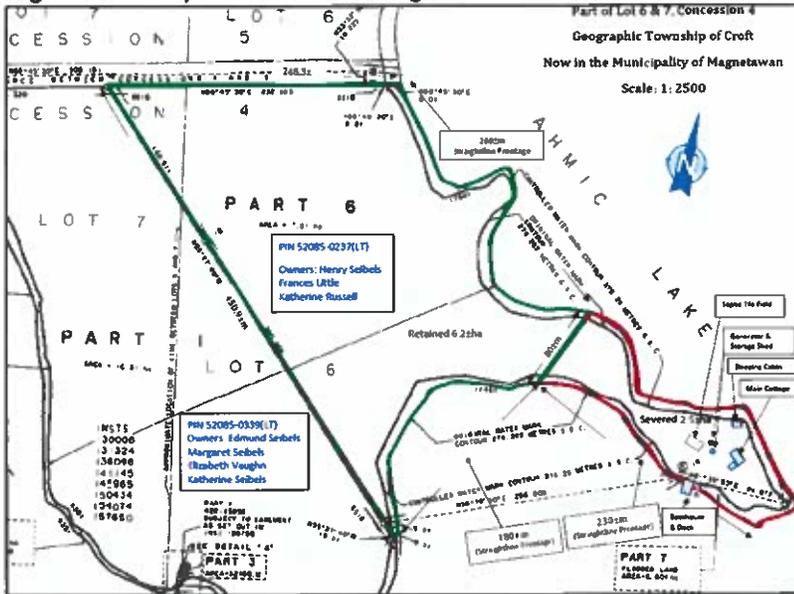
THAT Council approve the proposed Zoning By-law Amendment included as Attachment 1 to this Report.

Background / Proposal

The Council of the Municipality of Magnetawan passed Resolution No. 2023-153 in support of the consent application for the subject property on May 31, 2023. The Central Almaguin Planning Board provisionally approved Consent Application B010/23 on September 6, 2023. The Consent Application was submitted to create one (1) new water access lot which is to be used for shoreline residential purposes. Provisional Consent approval was granted subject to a condition requiring the rezoning of the proposed Retained Lot to the Shoreline Residential Holding (RS-H) Zone. The requirement for removal of the Holding “H” Symbol is the preparation and approval of an Environmental Impact Study (EIS) to review deer wintering habitat and any other natural heritage features. The EIS would also help to establish suitable building site and dock envelope location and also identify any required mitigation measures to be completed prior to the removal of the holding symbol and prior to future development on the Retained Lot.

This Zoning By-law Amendment application only applies to the Retained Lot shown in green on proposed lot configuration sketch in Figure 1.

Figure 1: Proposed Lot Configuration



Area Context

The lands to be rezoned (retained lot) are vacant and nearly entirely treed.

The surrounding land uses are generally described as follows:

- North:** Crown Land and shoreline residential properties fronting onto Ahmic Lake.
- East:** Ahmic Lake
- South:** Ahmic Lake and a shoreline residential island property
- West:** Shoreline residential properties fronting onto Ahmic Lake

Policy Analysis

Provincial Policy Statement

The 2020 Provincial Policy Statement (PPS) provides policy direction on matters of provincial interest related to land use planning and development. All land use planning decisions are required to be consistent with the PPS.

In the context of the PPS, the Subject Property is considered Rural Lands. Section 1.1.5.2 of the PPS identifies resource-based recreational uses (including recreational dwellings) and residential development, including lot creation, which is locally appropriate, as permitted uses on rural lands. The proposed lot creation and implementing Zoning By-law Amendment for a recreational dwelling is permitted.

Section 2 of the PPS contains policies that address the wise use and management of resources, including the protection of natural heritage features and functions. There are no areas identified fish habitat or environmental features along the shore of the lake at the Subject Property. However, the Subject Property is located entirely within the Stratum 1 Deer Habitat (Deer Yard) overlay in accordance with Schedule B of the Municipality’s Official Plan. The proposed Zoning By-law Amendment application will rezone the Retained Lot to be rezoned with a holding

symbol which can only be removed upon the completion of an Environmental Impact Study, at the time that development is proposed, to review deer wintering habitat and establish suitable building site and dock envelope location, along with any required mitigation measures.

Section 3.1 provides policies pertaining to natural hazards, including flooding. Based on the large area of the proposed Retained Lot, it appears that a suitable building envelope location can be established above the applicable flood elevation.

The proposed Zoning By-law Amendment is consistent with the PPS.

Municipality of Magnetawan Official Plan

The Municipality's Official Plan provides direction pertaining to growth and development within Magnetawan. The policies in the Plan address the environment, cultural and built heritage, natural resources and servicing and transportation. Schedule A (Land Use Map) of the Official Plan identifies the subject lands as being designated Rural and Shoreline and in accordance with Schedule B (Environmental Features) the subject property is located entirely within the Deer Yard (Stratum 2) overlay

Section 4.4 of the Official Plan states that new development or site alterations shall have no negative impact on the natural features or ecological functions of significant habitat of endangered or threatened species, other significant wildlife habitat, fish habitat, a provincially significant wetland or other significant natural heritage feature or functions.

The proposed Zoning By-law Amendment has been submitted to rezone the proposed Retained Lot to a Shoreline Residential Holding Zone. The requirement for removal of the holding symbol would require the completion of an Environmental Impact Study to review deer wintering habitat and any other natural heritage features (should they be identified), and establish suitable building site and dock envelope location, along with any required mitigation measures.

Section 5.4.1 includes the permitted uses in the Shoreline designation; detached dwellings are a permitted use. The proposed Severed Lot is to contain the existing development on the Subject Property and the proposed Retained Lot is vacant and is anticipated to be developed with a detached dwelling (seasonal residential dwelling) in the future. The use of the proposed lots conform to Section 5.4.1.

Section 8.5 of the Official Plan contains policies pertaining to Holding Provisions and states, *Council may utilize Holding provisions as provided for under Section 36 of the Planning Act in order to establish zoning provisions prior to completing technical, administrative, or financial aspects of a development.* The proposed Zoning By-law Amendment to rezone the Retained Lot to a Shoreline Residential Holding (H) Zone conforms to Section 8.5 of the Official Plan.

The proposed Zoning By-law Amendment conforms to the Municipality's Official Plan.

Municipality of Magnetawan Zoning By-law

The Subject Property is zoned Shoreline Residential (RS).

The Council of the Municipality of Magnetawan passed Resolution No. 2023-153 in support of the consent application for the subject property on May 31, 2023. The Central Almaguin Planning Board provisionally approved Consent Application B010/23 on September 6, 2023.

The purpose and effect of the proposed Zoning By-law Amendment application is to fulfill the conditions that the Central Almaguin Planning Board's decision for the granting of provisional consent for application B010/23. The effect of the proposed Zoning By-law Amendment is to rezone the Retained Lot to Shoreline Residential Holding (H) Zone to facilitate future residential development on the lot. The requirement for removal of the Holding "H" Symbol is the preparation and approval of an Environmental Impact Study (EIS) to review deer wintering habitat and any other natural heritage features. The EIS would also help to establish suitable building site and dock envelope location and also identify any required mitigation measures to be completed prior to future development on the Retained Lot.

The proposed consent approvals and proposed Zoning By-law Amendment maintain the general intent of the Municipality's Zoning By-law. The Draft Zoning By-law Amendment is included as Attachment 1 to this Report.

Comments From Departments

Fire Chief

- No comments

Roads

- No comments

Building

- No comments.

Municipal By-law Enforcement Officer

- No comments.

Summary

The proposed Zoning By-law Amendment application implements a condition of provisional consent B010/23 and the application is consistent with the Provincial Policy Statement, conforms to the Municipality's Official Plan, is appropriate and represents good planning.

Respectively submitted,



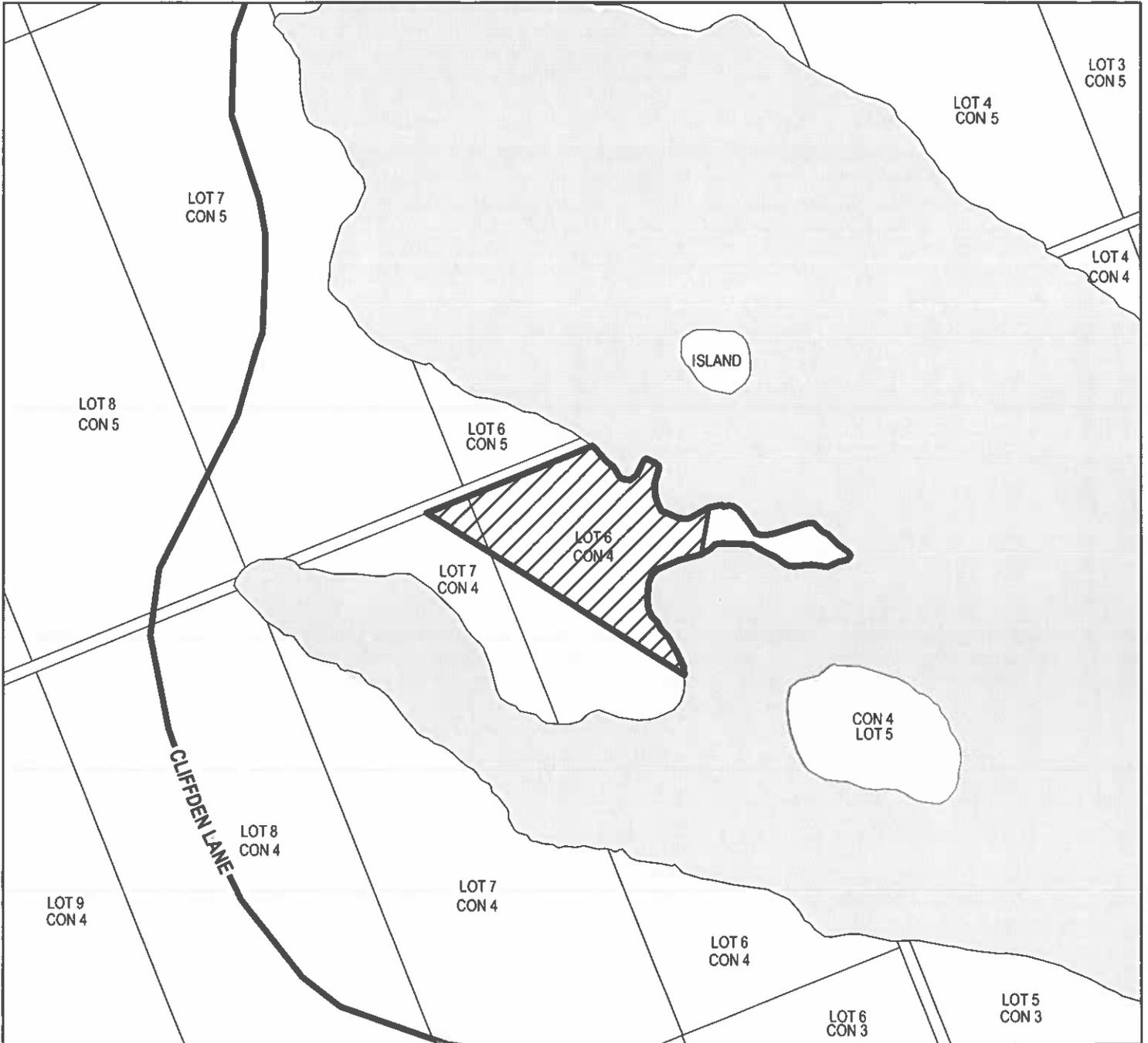
Jamie Robinson, BES, MCIP, RPP
Planning Consultant
MHBC Planning

Attachment 1 – Draft Zoning By-law Amendment



Schedule 'A'

Part of Lots 6 and 7, Concession 4
Township of Croft
Municipality of Magnetawan



 Lands to be rezoned from Shoreline Residential (RS) Zone to Shoreline Residential Holding (RS-H) Zone

This is Schedule 'A' to Zoning By-law 2001-26
Passed this ____ day of _____, 2024

Mayor

Clerk



The Corporation of the
Municipality of Magnetawan
Box 70 4304 Hwy 520
Magnetawan ON POA 1P0
Phone 705 387 3947 Fax 705 387 4875
www.magnetawan.com

APPLICATION FORM
ZONING BY-LAW AMENDMENT

Date Received by Municipality: _____

1) APPLICATION/AGENT INFORMATION

Name of Applicant/Agent: E.J. Williams Surveying Limited
Mailing Address: 387 Muskoka Rd 3 N., Huntsville, ON P1H 1C5
Telephone Number (Home): _____ Fax Number: 705-789-1097
Telephone Number (Business): 705-789-4171 Fax Number: _____

2) REGISTERED OWNER

If the Applicant is not the Registered Owner of the subject lands, then authorization from the Owner is required, as well as the following information:

Owners Name Henry Seibels, Frances Little and Katherine Russell (Seibels)
Mailing Address: c/o Katherine Seibels - 39A Colony Gardens Rd., Beaufort, S.C. 29907
Telephone Number (Home): 334-294-1221 Fax Number: _____

Correspondence to be sent to: Owner *Agent* Both

3) MORTGAGES, CHARGES OR OTHER ENCUMBRANCES

Name: NONE
Mailing Address: _____
Name: _____
Mailing Address: _____

4) SUBJECT LANDS

Geographic Township: Croft Concession: 4 Lot: Pt. Lot 6 & 7
Reference Plan: 42R-17369 Part/Block/Lot: Pt of Parts 6 & 7
Street Name and Number: n/a
(If corner lot, please include both Street Names)
Water Access only: Almic Lake
(Name of Waterbody)
Area of subject lands (ha): 6.2+ha frontage (m): 180±m + 260±m SLF Depth (m): 290±m Irregular

5} OFFICIAL PLAN / ZONING STATUS

What is the current designation of the *subject* funds in the approved Official Plan?

Shoreline

What is the current Zoning?

Shoreline Residential

6} REASONS FOR REQUEST

Please describe the reasons for and extent of, the request:

As per Notice of Condition for Consent - R010/23 Magnetawan (I): Rezone to Shoreline Residential Holding. To remove the "Holding" an Environmental Impact Study will be required to review deer Wintering habitat and other natural heritage features; and to establish suitable building site & dock envelope if land is developed.

7} ACCESS

Are the subject lands accessible by:

- Provincial Highway
- Municipal Road (seasonal maintenance)
- Municipal Road (year round maintenance)
- Right of Way
- Unopened Road Allowance
- Water Access
- Other (describe) _____

8} BUILDINGS, STRUCTURES AND USES

What are the existing buildings on the subject land? Vacant Land

What are they used for? _____

Please complete the following for each building or structure:

	Building One	Building Two	Building Three
Type of Building			
Setback from Front Lot Line			
Setback from Rear Lot Line			
Setback from Side Lot Line			
Setback from Side Lot Line			
height (metres)			
Dimensions			
Floor Area			
Date of Construction			

Not Applicable

What is the proposed future use of the subject lands: Unknown at this time

Are any buildings or structures to be build on the subject lands?
 yes no Unknown at this time

If yes, please complete the following for each building or structure:

	Building One	Building Two	Building Three
Type of Building			
Setback from front Lot Line			
Setback from Rear Lot Line			
Setback from Side Lot Line			
Setback from Side Lot Line			
Height (metres)			
Dimensions			
Floor Area			
Date of Construction			

When were the subject lands acquired by the current owner? The Seibels lands (All of Lot 6 and 7, Concession 4), were acquired in 1951 by Henry G. Seibels Jr. by Inst #1127. This particular piece was transferred to the Applicants (same family) by RO218404 dated May 18th, 2009 by Reference Plan 42R-17369.

How long have the "existing uses" continued on the subject lands? 1951

9) **SERVICING**

	<u>Municipal</u>	<u>Private</u>	<u>Other</u>
Water Supply	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sewage Disposal	<input type="radio"/>	<input type="radio"/>	<input type="checkbox"/>
Frontage on Road	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Is storm drainage provided by: Sewer Ditch Swale
 Other (describe) Not Applicable at this time - Vacant Land

10) **OTHER APPLICATIONS**

Are the subject lands also the subject of an application under the Planning Act for approval of a Plan of Subdivision or a Consent? **yes** no

If yes, what is the file number? B010/23 Magnetawan

What is the status of the application? Approved - Draft Reference Plan submitted for approval to agencies; NBMCA application is in.

Have the subject lands ever been the subject of an application under Section 34 of the Planning Act (rezoning)? yes **no**

If yes, please provide a brief explanation: _____

11) DRAWINGS

Please include a sketch showing the following:

- the boundaries and dimensions of the subject land;
- the location, size and type of all existing and proposed buildings and structures on the subject land, indicating the distance of the building or structures from the front yard lot line, rear yard lot line and side yard lot lines;
- the approximate location of all natural and artificial features on the subject land and on land that is adjacent to the subject land that, in the opinion of the applicant, may affect the application. Examples include: buildings, railways, roads, watercourses, drainage ditches, river or stream banks, wetlands, wooded areas, wells and septic tanks;
- the current uses on land that is adjacent to the subject land;
- the location, width and name of any roads within or abutting the subject land, indicating whether it is an unopened road allowance, a public travelled road, a private road or a right-of-way;
- if access to the subject land is by water only, the location of the parking and docking facilities to be used; and
- the location and nature of any easement affecting the subject land.

Required Sketch

SEE ATTACHED

Required Sketch should include the following:

- | | |
|--|---|
| <input type="checkbox"/> Lot dimensions | <input type="checkbox"/> Buildings and Structures |
| <input type="checkbox"/> Major Physical Features | <input type="checkbox"/> Sewage and Water Systems |
| <input type="checkbox"/> Surrounding Land Uses | |

12) PERMISSION TO ENTER

I hereby authorize, the Members of Staff and/or Elected Members of the Council of the Municipality of Magnetawan, to enter upon the subject lands and premises for the limited purpose of evaluating the merits of this application. This is their authority for doing so.

Date 10/5/2023

[Signature]
Signature of Registered Owner, **Henry Seibels**

FREEDOM OF INFORMATION

I hereby provide authority for any information contained in this application, to be released in accordance with the Freedom of Information Act.

Date 10/5/2023

[Signature]
Signature of Registered Owner, **Henry Seibels**

14) PAYMENT OF FEE AND DEPOSIT

- Application Fee As per the current Fees and Charges By-law
- Residential Deposit Fee As per the current Fees and Charges By-law
- Commercial/Industrial Deposit Fee As per the current Fees and Charges By-law

The "deposit" shall be used for expenses as defined below. As for the date of this application, I further hereby agree to pay for and bear the entire cost and expense for any engineering, legal, landscape, architectural and/or planning consulting expenses incurred by the Municipality of Magnetawan during the processing of this Application, in addition to the Application Fee set by the Municipality of Magnetawan.

An additional deposit shall be required if the deposit is insufficient to complete the Application.

Date 10/5/2023

[Signature]
Signature of Registered Owner, **Henry Seibels**

Note: All Invoices for payment shall be sent to the person(s) indicated in Section 2) Owner of this application, unless otherwise requested.

If the Applicant/Owner is a Corporation, the Applicant/Owner shall provide certification that he/she has the authority to Bind the Corporation.

15) AFFIDAVIT

I, Edward Williams of the Town of Huntsville in the District of Muskoka solemnly declare that all of the above statements contained herein and in all exhibits transmitted herewith are true and I make this solemn declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath and by virtue of "The Canada Evidence Act".

DECLARED BEFORE ME at Town of Huntsville in the District of Muskoka this 19th day of October, 2023

Date Oct 19/23

[Signature]
Signature of Agent, **E.J. Williams, B.Sc., O.L.S.**

Kathryn Irene Kujala, A Commissioner etc.,
Province of Ontario for E.J. Williams Surveying
Limited, Envisage April 12, 2025.

Page 5 of 5

[Signature]

12) PERMISSION TO ENTER

I hereby authorize, the Members of Staff and/or Elected Members of the Council of the Municipality of Magnetawan, to enter upon the subject lands and premises for the limited purpose of evaluating the merits of this application. This is their authority for doing so.

September 28, 2023
Date

Frances Little
Signature of Registered Owner, Frances Little

FREEDOM OF INFORMATION

I hereby provide authority for any information contained in this application, to be released in accordance with the Freedom of Information Act.

September 28, 2023
Date

Frances Little
Signature of Registered Owner, Frances Little

14) PAYMENT OF FEE AND DEPOSIT

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- Residential Deposit Fee As per the current Fees and Charges By-law
- Commercial/Industrial Deposit Fee As per the current Fees and Charges By-law

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An additional deposit shall be required if the deposit is insufficient to complete the Application.

September 28, 2023
Date

Frances Little
Signature of Registered Owner, Frances Little

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DECLARED BEFORE ME at Town of Huntville in the District of Muskoka of _____ this 19th day of October 2023.

Oct 19/23
Date

[Signature]
Signature of Agent, E.J. Williams, B.Sc., O.L.S.

12) PERMISSION TO ENTER

I hereby authorize, the Members of Staff and/or Elected Members of the Council of the Municipality of Magnetawan, to enter upon the subject lands and premises for the limited purpose of evaluating the merits of this application. This is their authority for doing so.

Sept 28, 2023
Date

Katherine S. Seibels
Signature of Registered Owner, Katherine Seibels

FREEDOM OF INFORMATION

I hereby provide authority for any information contained in this application, to be released in accordance with the Freedom of Information Act.

Sept 28, 2023
Date

Katherine S. Seibels
Signature of Registered Owner, Katherine Seibels

14) PAYMENT OF FEE AND DEPOSIT

- Application Fee As per the current Fees and Charges By-law
- Residential Deposit Fee As per the current Fees and Charges By-law
- Commercial/Industrial Deposit Fee As per the current Fees and Charges By-law

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An additional deposit shall be required if the deposit is insufficient to complete the Application.

Sept 28, 2023
Date

Katherine S. Seibels
Signature of Registered Owner, Katherine Seibels

Note: All Invoices for payment shall be sent to the person(s) indicated in Section 2) Owner of this application, unless otherwise requested.

If the Applicant Owner is a Corporation, the Applicant/Owner shall provide certification that he/she has the authority to Bind the Corporation.

15) AFFIDAVIT

I, Edward Williams of the Town of Huntsville in the District of Muskoka solemnly declare that all of the above statements contained herein and in all exhibits transmitted herewith are true and I make this solemn declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath and by virtue of "The Canada Evidence Act".

DECLARED BEFORE ME at Town of Huntsville in the District of Muskoka this 19th day of October, 2023.

Oct 19 / 23
Date

E. J. Williams
Signature of Agent, E.J. Williams, B.Sc., O.I.S.

Kathryn Irene Kujala, A Commissioner etc.,
Province of Ontario for E.J. Williams Surveying
Limited. Expires April 12, 2025.

Page 5 of 5

K. Kujala

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

BY-LAW NO. 2024-

Being a By-law to amend By-law No. 2001-26, as amended, for the Corporation of the Municipality of Magnetawan with respect to the lands located Part Lot 6-7, Concession 4 (CROFT), Part 6 & 7 PLAN 42R-17369, MAGNETAWAN. (4944 030-00107805).

WHEREAS the Council of the Corporation of the Municipality of Magnetawan is empowered to pass By-laws to regulate the use of land pursuant to Section 34 of the Planning Act, R.S.O. 1990;

AND WHEREAS the owner of the subject lands has filed an application with the Municipality of Magnetawan to amend By-law 2001-26 as amended;

AND WHEREAS a public meeting has been held in accordance with Section 34 of the Planning Act, R.S.O. 1990 and no further notice is required;

AND WHEREAS the Council of the Corporation of the Municipality of Magnetawan deems it appropriate to amend By-law No. 2001-26 as amended;

NOW THEREFORE the Council of the Corporation of the Municipality of Magnetawan enacts as follows:

1. Schedule 'A-1', to Zoning By-law No. 2001-26 as amended, is further amended by zoning the lands legally described as Part Lot 6-7, Concession 4, Part 6 & 7 Plan 42R-17369, formerly the Geographic Township of Croft, now in the Municipality of Magnetawan, from the "Shoreline Residential (RS) Zone" to the Shoreline Residential Holding (RS-H) Zone, as shown on Schedule 'A' attached forming part of this By-law.

This By-law take effect on the date of its passage, subject to the provisions of Section 34 (30) and (31) of the Planning Act (Ontario).

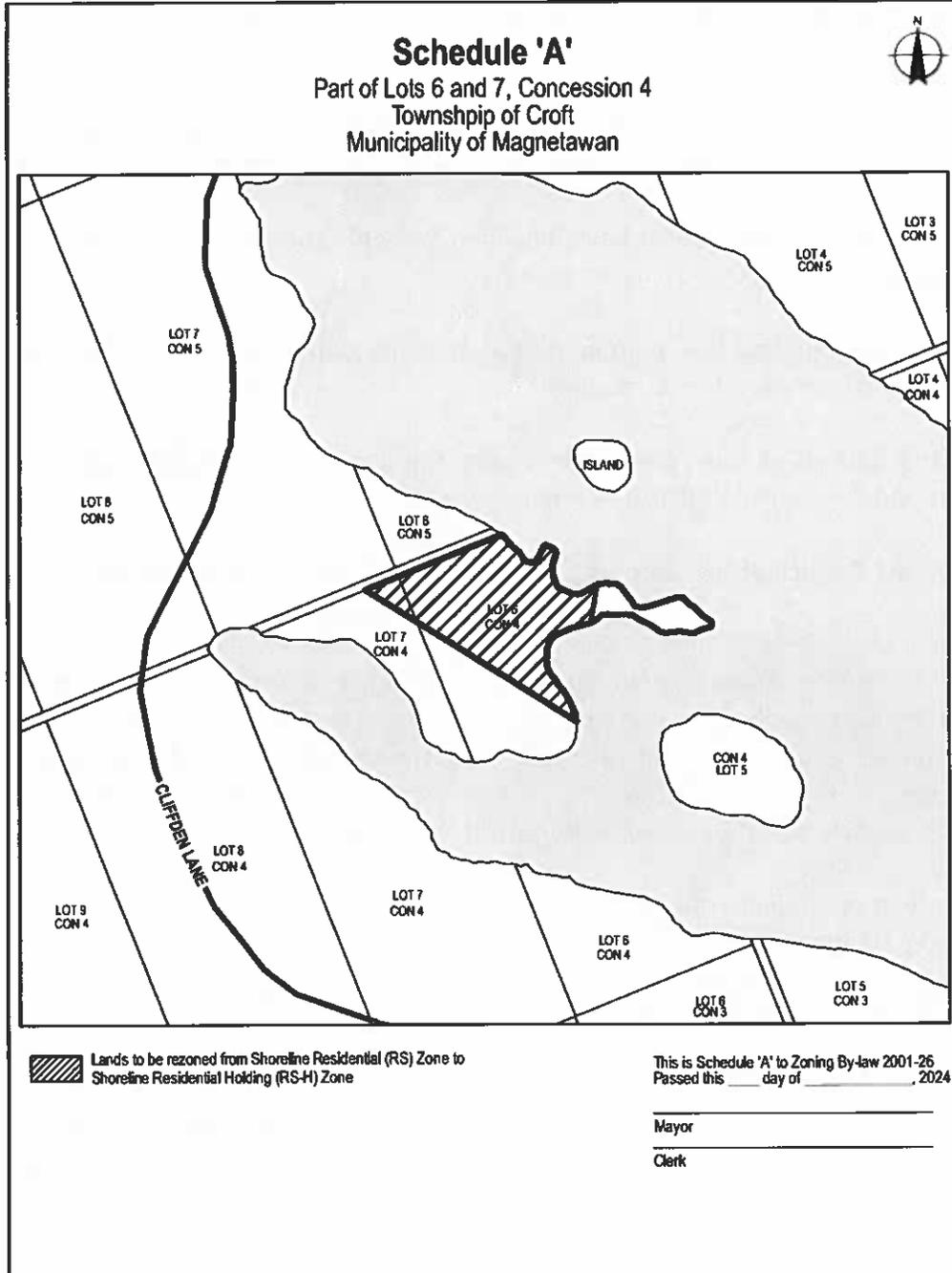
READ A FIRST, SECOND, AND THIRD TIME, passed, signed and the Seal of the Corporation affixed hereto this 17th day of January 2024.

**THE CORPORATION OF THE
MUNICIPALITY OF MAGNETAWAN**

Mayor

CAO/Clerk

**Schedule 'A' to
Zoning By-law Amendment 2024-**



Magnetawan Fire Department Annual Year End Report 2023



 <p data-bbox="245 327 505 415">Municipality of Magnetawan</p>	<p data-bbox="854 254 1133 285">REPORT TO COUNCIL</p>
<p data-bbox="203 422 250 449">To:</p>	<p data-bbox="570 422 816 449">Mayor and Council</p>
<p data-bbox="203 464 282 491">From:</p>	<p data-bbox="570 464 867 491">Fire Chief Derek Young</p>
<p data-bbox="203 506 423 533">Date of Meeting:</p>	<p data-bbox="570 506 792 533">January 17, 2024</p>
<p data-bbox="203 548 367 575">Report Title:</p>	<p data-bbox="570 548 1354 575">Magnetawan Fire Department Annual Year End Report 2023</p>

Recommendation: THAT Council receives and approves this report as presented.

Introduction:

This report will provide the Mayor and Council a detailed outline of the calls for service, accomplishments, and training that the members of the Magnetawan Fire Department achieved in 2023.

In the report below you will see that the Fire Department attended 202 calls for service this year, the most ever in a single year. Medical emergencies continue to represent the majority of our call volume, at around 61 percent, although a decrease over the past years. Call volume was up almost 10 percent this year, based on the past five-year average of 184 calls.

The firefighters have dedicated a lot of time towards mandatory certification. Their training, testing, home study, and hard work is paying off as the Fire Department is on track to be fully compliant well before the required deadline of July 1, 2026.

Conclusion:

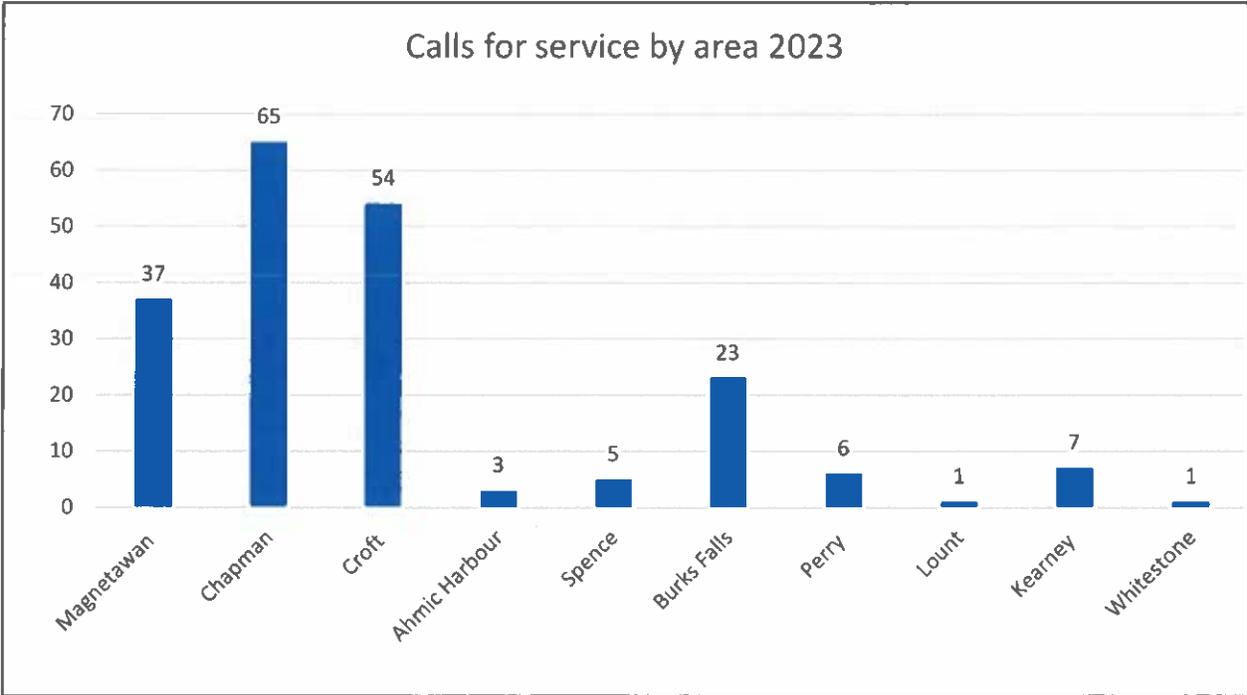
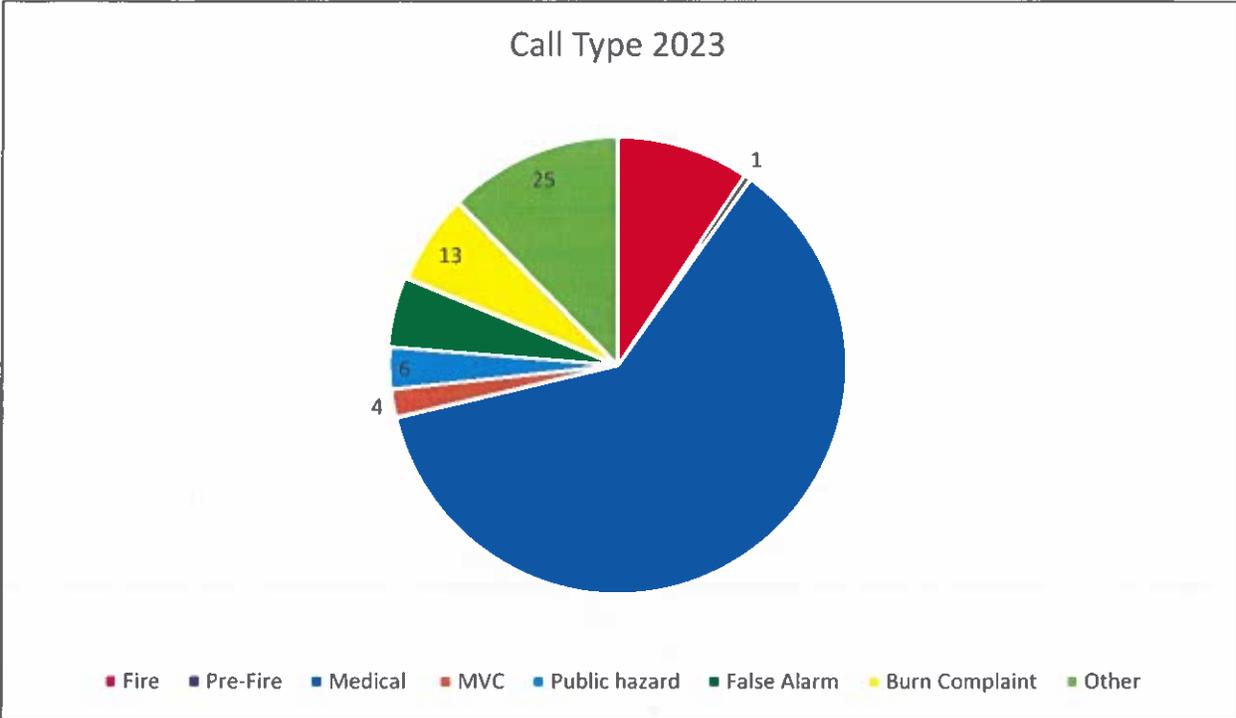
The Fire Department experienced its busiest year. Demand on the volunteers is ever increasing and is not expected to decline. The gains the firefighters have made over the past year is impressive and their efforts are appreciated. With the continued updating of equipment and training, the Fire Department is ever improving the quality and level of response provided to the community.

Respectfully Submitted,

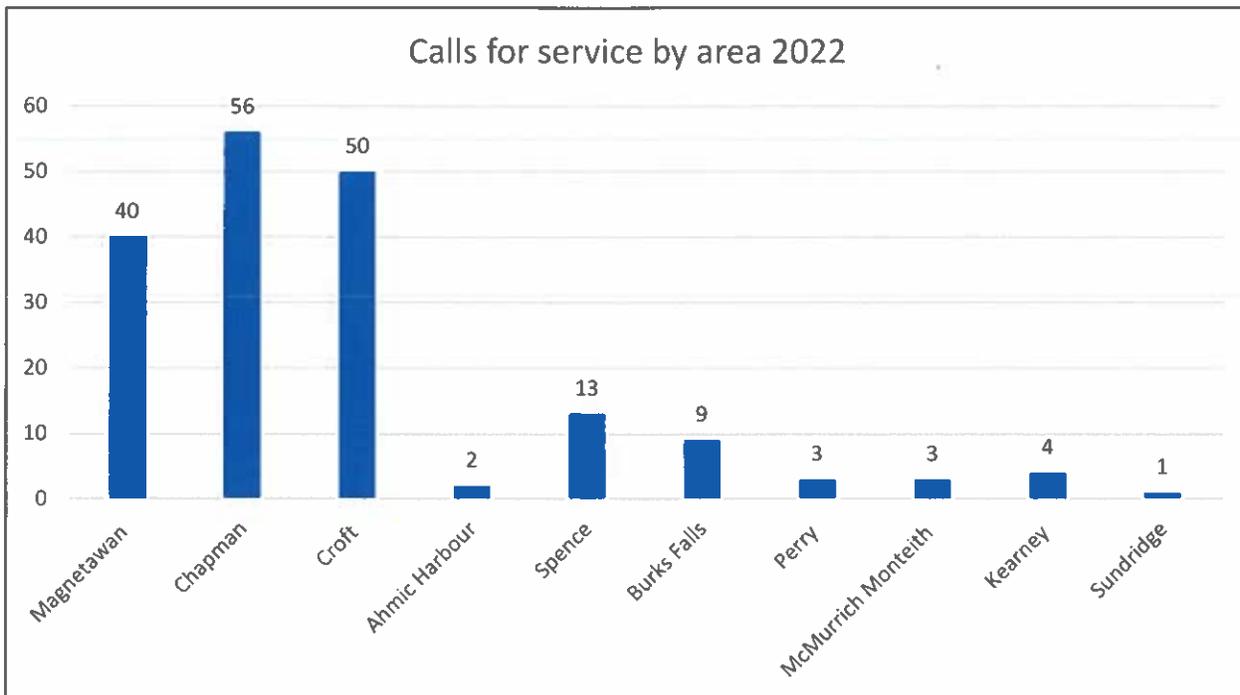
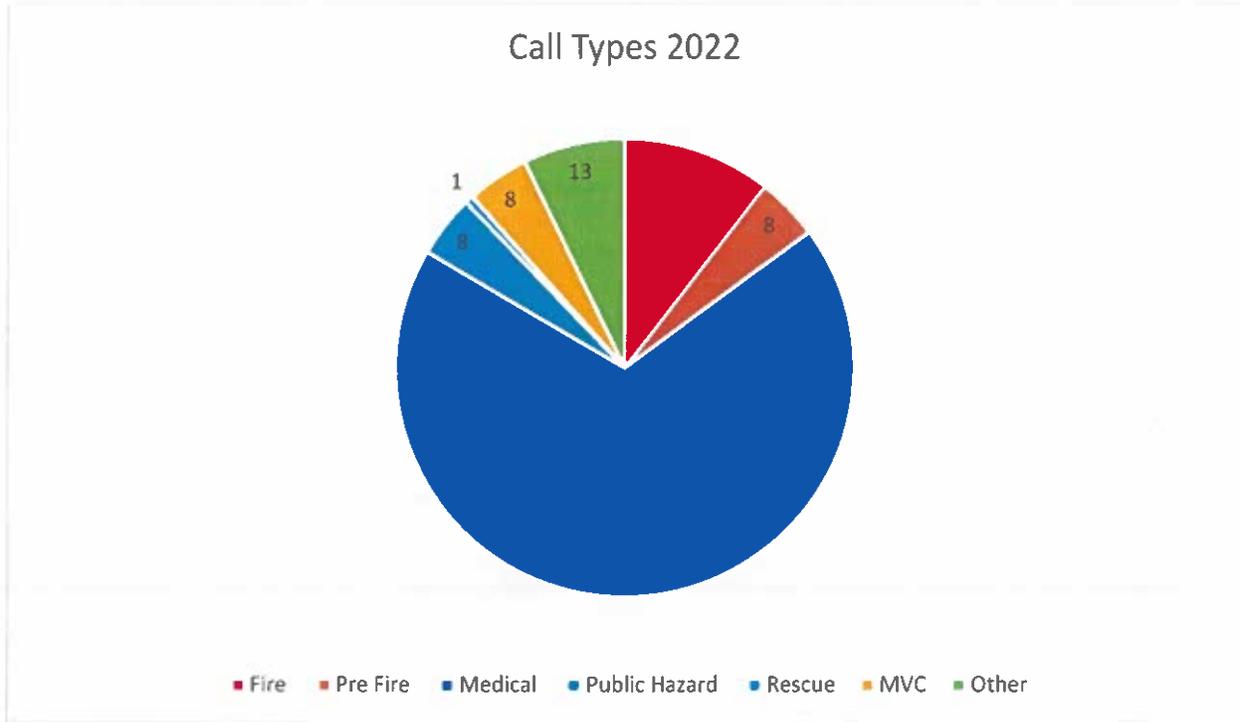
Derek Young

Derek Young
Fire Chief

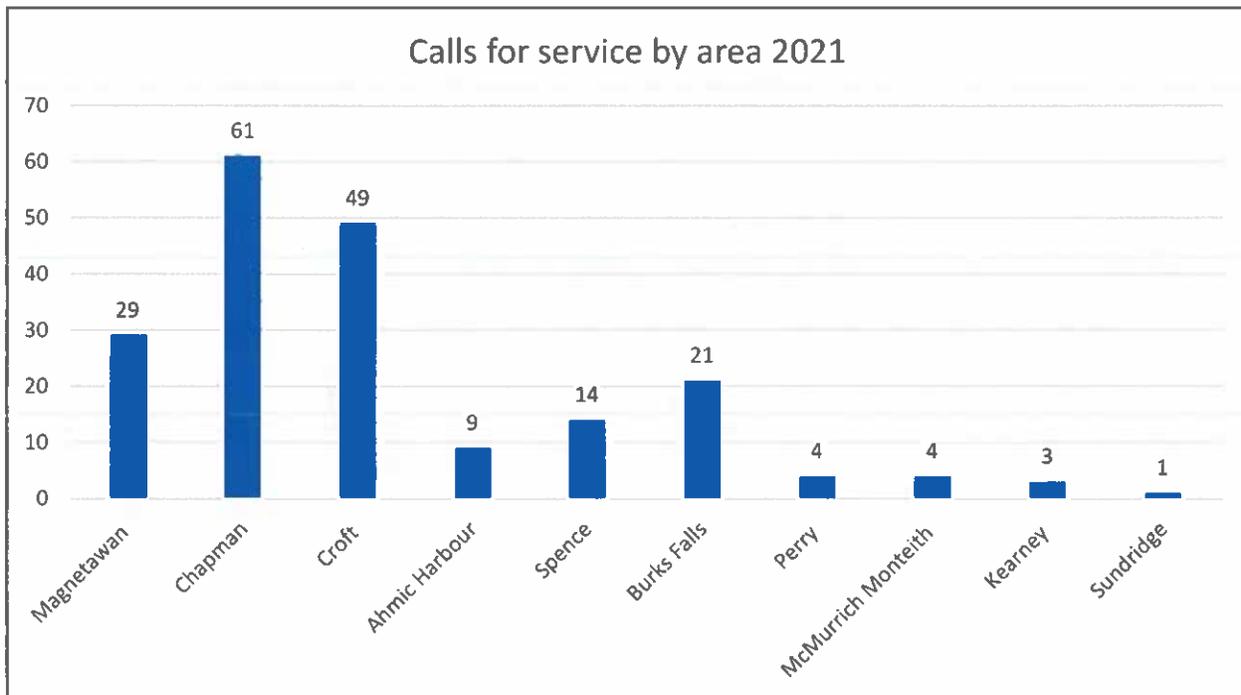
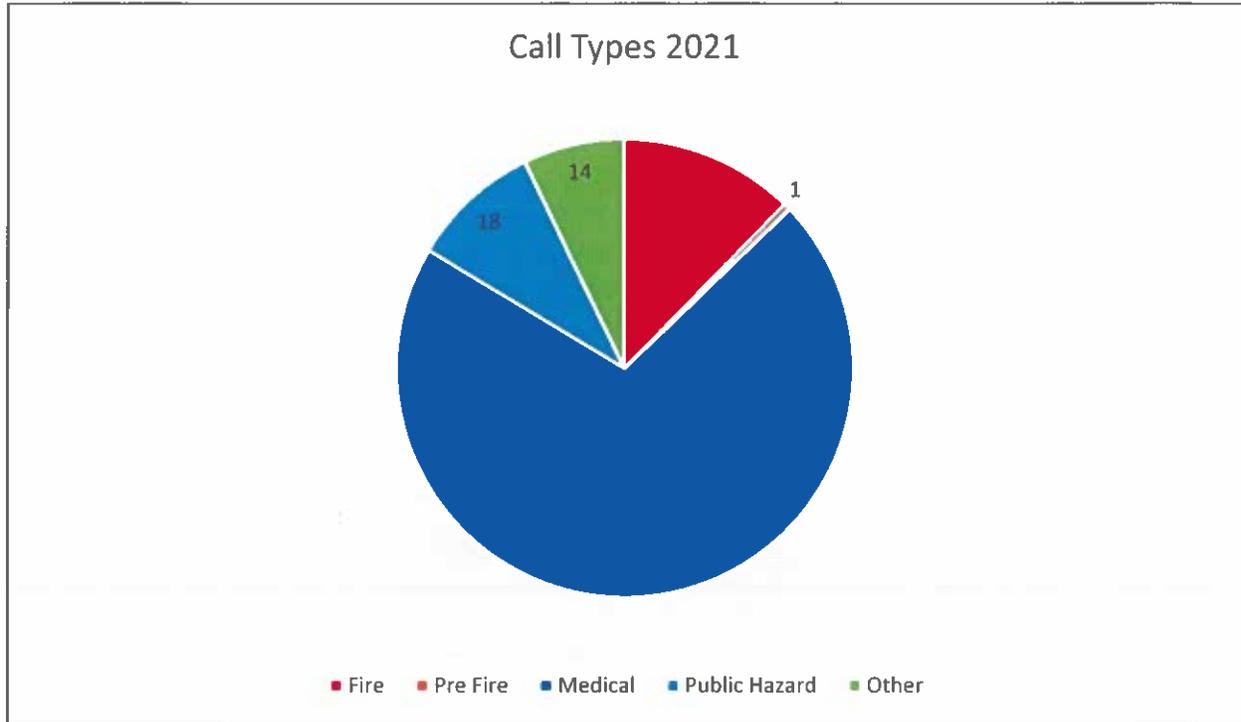
Calls for service 2023:



Calls for service 2022:



Calls for service 2021:



Fire Chief

Derek Young



Deputy Fire Chief

Joe Readman



Fire Prevention Officer

Jamie Goldring



Captains and Training Officer

Captain-Mark Wignall
Captain-Brandon McCracken
Acting Captain-Ryan Kooy
Training Officer- Gary Courtice



Firefighters and Radio Operators

Joseph Boyden	Tyler Barry	Luke Crozier	Brad Kneller
Francine Yolkowskie	Peter Pupek	Thomasz Hirth	Jennifer Buchler
Kaleb Dunnett	Trevor Hansen	Danny Thomas	Gary White
Wayne Smith	Dominic Crnkovic	Margaret Hirth	

Accomplishments:

- Tanker Shuttle Accreditation was successfully renewed and upgraded to Residential and Industrial certification. This will now allow businesses in proximity of the fire station to receive a discount on their insurance premiums. The upgraded accreditation was achieved in cooperation with our automatic aid partners.
- Some firefighters successfully completed the certification process to their respective requirements i.e. Firefighter, Captain, Pump Operator, etc.
- Attended a Practical AS&E skill evaluations for Hazmat, Pump Operator, and Firefighter I and II, a requirement for Certification.
- Attended two Written AS&E skills evaluations for various components, again continued work towards Certification.
- The ongoing recruitment of firefighters has been successful with 5 new members joining the Department.
- Upgrading our gas-powered equipment to more environmentally friendly battery powered options.
- Station 2 received repairs to the damaged soffit and fascia. New eavestroughs have also been added to the Fire Station section.

Public education:

- We attended Magnetawan Central School for Fire Prevention Week. Every class was visited, and we spoke to the students about fire safety and provided everyone with Fire Prevention materials. A barbeque lunch was also provided to the students and staff by the Fire Department.
- A visit to a local daycare gave an opportunity to show the kids the fire truck and talk about fire safety. Although they are young, it's never too early to start.
- The Fire Department joined members of the local OPP on a school visit to talk about safety and show them our equipment and vehicles.
- An information session was held, in conjunction with the Burks Falls Fire Department and MNRF, for the Cecebe Waterways Association. The session included how to protect your property and cottage in the event of a fire, what to do in an emergency, and how other agencies may respond.
- Camp Ak-O-Mak and Camp Chikopi both had a visit from the fire department. The kids had an opportunity to go through our trucks and try some of our equipment. This visit provided us an opportunity to teach them about the importance of fire safety.

Training:

- Four firefighters are currently enrolled in the recruit class being instructed by our Chief Training Officer with our Automatic Aid partners.
- We were fortunate to have the use of the OFM live fire trailer twice this year. Two weekend sessions were held and well attended. This provided the recruits the opportunity to complete the live fire component of their training, as well as for others to build on their current skills.
- Most firefighters have achieved or are in the process of achieving their DZ licence.

- Mandatory certification is on going with most firefighters, other than recruits, having completed required components or nearing completion.

Fire Prevention:

- With the addition of a Fire Prevention Officer, the Department is now conducting regular fire inspections throughout the Municipality.
- A long Provincial fire ban was in place this year as fires raged throughout the country. Most people were respectful of the ban, resulting in fewer burn complaint calls than expected.

Notable Purchases:

Positive Pressure Fan

A new electric positive pressure fan was purchased to replace the gas-powered fan. This fan is used for ventilating structures, without introducing gas engine exhaust fumes into the building. It will be particularly useful for carbon monoxide event calls, where we would normally only have natural ventilation capabilities, resulting in less time on scene.



Forestry Fire Helmets

New NFPA compliant forestry firefighting helmets were purchased for all the firefighters this year. These helmets are far lighter than structural helmets and are less fatiguing for the personnel.



 <p data-bbox="277 338 457 401">Municipality of Magnetawan</p>	<h2 data-bbox="777 281 1195 321">REPORT TO COUNCIL</h2>
To:	Mayor and Council
From:	Jason Newman and Bryan Austin (Bylaw Officers)
Date of Meeting:	January 17, 2023
Report Title:	Fourth Quarter Report - Bylaw

Recommendation:

THAT Council receives and approves this report for information only.

Introduction:

In reflection of the entire year, I continue to enjoy my position within the Municipality of Magnetawan and continue to be appreciative of the experience.

Background:

Current reporting will be effective from January 1, 2023 to December 31, 2023. Methods for tracking and recording By-law statistics have been consistent for 2023.

The By-law department, I am happy to announce is growing, and moving forward in 2024 more resources are being dedicated to Magnetawan to better serve the presenting needs and anticipated growth of the community and need for By-law Enforcement.

An additional officer has now been hired and is available to the municipality as required. At this time we are introducing and welcoming Bryan Austin to the By-law Department. In the immediate future I will remain as the primary officer and Bryan will be learning the position within one or two Municipalities to better develop.

The monitoring and development of statistics are felt to be complete and accurate for 2023. Moving forward the Municipality will be better able to monitor and determine strategies and areas of importance.

Many By-laws have been reviewed and passed by Council and implemented in 2023. Notably a Noise By-law, Dog By-law, Roads Fouling By-law, Trailer By-law, Short Term Rental By-law and an Administrative Monetary Penalties By-law.

The review was significant and a reflection of the Management and Staff in the Municipality and a coordinated team response.

An increase in court involvement has been noted as a result of longstanding non compliance and minimal or no progress.

Supports for the cases taken to court were partially able to be obtained internally, and administrative staff have been very supportive and engaged in preparing and organizing documents such as Crown Briefs, Disclosures and Evidence. This aids in reducing some of the cost for representation via Lawyers or Paralegals.

Calls For Service

Year to Date 2023

- Animal - 17
- Parking – 11
- Other – 23
- Snow – 1
- Property Standards - 6
- Trailer - 10
- Noise - 2
- FYI – 5
- Flooding – 1
- Zoning – 1

Total = 77 Calls for Service – majority closed

Conclusion:

Having the good fortune to experience multiple municipalities allows for professional development and varying perspectives.

Working in Magnetawan with the management, staff and Council has provided much opportunity to learn from a group with vast experience and knowledge.

I look forward to 2024 and continuing to develop the community and myself. Happy New Year!!!

Respectfully Submitted,

Jason Newman

Jason Newman
By-law Enforcement Officer



REPORT TO COUNCIL

To:	Mayor and Council
From:	Chief Building Official Tyler Irwin
Date of Meeting:	January 17, 2024
Report Title:	Fourth Quarter Report

Recommendation:

THAT Council receives this report as presented for information only.

Background:

The purpose of this report is to update council on Building Department matters such as:

- Building Permit activity within the Municipality (Oct 1st- Dec 31st)
- The general daily activities of the Building Department
- Annual report on Building Permit fees, and five-year comparison

Evaluation:

The Building Department has had a very busy season.

From Oct 1st to Dec 31st a total of ten (10) permits were issued for new construction and one (1) for demolition.

A total of seventy- four (74) permits have been issued from January 1st to Dec 31st, 2023.

Category of permits issued:

Q4- Five-year comparison

New single-family dwellings-----1
 Seasonal-----2
 Sleep cabin -----1
 Park Model-----0
 Addition/ Renovation -----4
 Garage/ Shed/ Boathouse ---- 2
 Farm -----0
 Commercial -----0
 Demolition -----1

Year	No. of Permits
2019	12
2020	8
2021	21
2022	10
2023	11

Q4-Total Building Permit Fees- \$26,698.50
 Q4-Total Construction Value- \$1,385,931.00
 YTD-Total Building Permit Fees-\$162,750.03
 YTD-Total Construction Value-\$10,156,161.00

Five-year comparison

Year	No. of Permits	Building Permit Revenue	Construction Value (million)
2019	73	\$160,000.00	\$10
2020	58	\$143,436.00	\$7.5
2021	66	\$157,045.00	\$9.6
2022	96	\$200,235.00	\$12.8
2023	74	\$162,750.00	\$10.1

- Responded to general inquires.
- Completed property information reports.
- Reviewed and processed applications.
- Investigate complaints of building without a permit.
- Issue orders for non- compliance and or building without a permit.
- Conduct inspections.
- CBO Irwin attended a technical training course, Part 9- Buildings- Structural Requirements which also included an exam. The course and exam were both successfully completed.

Respectfully Submitted,



Tyler Irwin
Chief Building Official



REPORT TO COUNCIL

To:	Mayor and Council
From:	Public Works Superintendent Scott Edwards
Date of Meeting:	January 17th 2024
Report Title:	Public Works Department Quarterly Report (Fourth Quarter)

Recommendation: THAT Council receives this report as presented for information only.

Background:

The Fourth and quarterly report for 2023 covers the Fall early Winter activities of both the Landfill and Roads operations.

Activities Undertaken – Roads Department

Projects

Bridge Replacement for Orange Valley Rd Bridge #8 was not completed in 2023 given the late season and weather predictions. The potential of disrupting Hunting Season tourism combined with having to rearrange and share plowing with Township of McKeller were a few of the factors in the final decision. The projected start date is July 15th with an estimated completion of August 30th 2024.

Sand Dome To date we have used an estimated 200 tonnes given the unseasonable weather as of January 2nd, which is less than during a normal season which could be upwards of 400 to 500 tonnes.

Beaver Activity The last quarter did not see a drop in Beaver activity. However, a notice was sent out to a Resident along Highway 124 as dams along their portion of the river was causing a backup of water along both East and West Whalley Lake Rd. The Resident did manage to find a Trapper which is becoming a scarce commodity who was contracted to trap and open the dams up to which this was completed. To note given the unseasonable weather the beavers are still at work and did cause flooding to the dam located on Beaver Lake Rd during the Christmas holidays. The Foreman Charles was in to inspect and was able to relocate the beaver. The Roads Crew has since removed the dam and repaired the road. To note there are remaining beavers in this vicinity and the Roads Department will continue to monitor the situation.

Potholes Given the unseasonable weather we were still addressing potholes and grading the roads as of January 2nd. To note the frost had come out of the roads to a point we were considering going to Half Loads but given a long-range forecast of cold weather and the holiday season causing lack of commercial trucking we were able to hold off. We did manage to grade River Rd and a portion of Miller Rd just before the freeze up so should be good hereon in.. It is also worth noting that by stockpiling gravel for the spring seasonal floods also provides us windows of opportunity to do road work in areas in December that we normally wait until June to dry up and repair such as Beaver Lake Rd

Staff/Training The last portion of training for 2023 was the traditional Snow School Refresher. This is a good opportunity to get back into the winter maintenance mode as well as learn new techniques and technologies.

Almaguin Road Superintendents Association Next meeting January 17th

Activities Undertaken – Landfill Department

Statistics Just for the months of November

2022 Comingle (cans/plastic) 203.24 metric tonnes

2023 Comingle (cans/plastic) 159.21 metric tonnes

2023 had 44.03 metric tonnes less than the previous year.

2022 Fibre Basket (cardboard/paper) 268.77 metric tonnes with a 12% comingle contamination rate.

2023 Fibre Basket (cardboard/paper) 230.52 metric tonnes with a 12% comingle contamination rate.

2023 38.35 metric tonnes less than the previous year.

To note given the new Paper /Plastic Bags Polices as of late it is interesting to see how the statistics are working out on a municipal level.

Illegal Dumping. During the last quarter we have noticed a decrease in illegal dumping, I believe the word is getting around that it will be followed up on past picking it up but also going as far as being fined.

New Snow Blades The new snowblades for the Backhoes at both Croft and Chapman have worked out quite well so far given the snow fall received. To note these blades will reduce the time plus wear and tear of cleaning up the sites with just a regular front bucket.

Backhoe #3 2005 Case 580 Replacement Update The new backhoe came out of the factory on December 15th and we are looking at a February/March delivery date as of January 2nd.

Staff Continue to delivery a great service and have received many good compliments on the new additions to the Staff being Rob and Melanie.

Respectfully Submitted,



Scott Edwards
Public Works Superintendent

 Municipality of Magnetawan	<h2>REPORT TO COUNCIL</h2>
To:	Mayor and Council
From:	Steve Robinson
Date of Meeting:	
Report Title:	Quarterly Report Fall/winter 2023

Recommendation: THAT Council receives and approves this report for information only.

Background:

The Parks Department has had a full schedule this fall and winter.

Fall/Winter

- December Community Centre Bookings were extremely busy with many dinners’ meetings and the school concert.
- Light post banners, hanging baskets and flower barrels were removed for the winter season.
- Christmas wreaths were installed on lamp posts along the downtown core and around the Community Centre/Municipal Office.
- Christmas tree was re-strung, and the tree lighting was a success.
- All parks summer equipment serviced and put away for next season, winter snow removal equipment serviced and ready to go.
- The weather has not cooperated with us and the rink was not able to be open over Christmas hopefully the weather will settle down and we will get consistent cold temps to start making ice.
- Waxing of floors and carpet cleaning in the office will take place over the Christmas break.
- Scheduled yearly inspection of fire extinguishers at Municipal buildings, public works, parks, and landfill and met with third party day of on January 2, 2024.
- Municipal Office/Community Center water systems have been tested and maintained on a regular basis.
- Closing of Park/Beach facilities including washrooms.
- Wifi has been installed at centennial park for security cameras in the future.

Ahmic Harbour

Because of a possible ignition point we were advised to move the propane tanks that were located close to the led sign. We replaced the 4 420lbs tanks with a torpedo tank now located across the parking lot.

We also relocated the generator away from the front of the Community Centre.

Respectfully Submitted,

Steve Robinson

Parks and Maintenance Manager



REPORT TO COUNCIL

To:	Mayor and Council
From:	Erica Kellogg, Deputy Clerk Planning and Development
Date of Meeting:	January 17, 2024
Report Title:	4 th Quarterly Report/Year End

Recommendation: THAT Council receives this report as presented for information only.

Background: This update is the Planning and Development Department 4th quarter report for 2023. This report will serve to highlight various activities within the Department and will include a review of current Planning Applications, general planning inquiries as well as Cemetery activities.

In the 3rd quarter of 2023, the total number of inquiries was 121; in the 4th quarter the total inquiry's was 136.

Activities:

Human Resources: The internal posting for the maternity leave position within Administrative Assistant – General Finance has been posted as of the date of this Council meeting. Staff are confident that a suitable candidate will be found.

Pre-Consultations: We received 2 new applications for pre-consultations in this quarter. Both pre-cons have been for consent applications and both applicants have supplied complete applications which will appear before Council in the New Year.

Consents: At the close of 2023 there are a total of 11 consent applications at various stages with their conditions and a total of 3 new applications will be before Council in 2024.

Zoning Bylaw Amendments: Within the 4th quarter Council received one Zoning By-law Amendment application which was a condition of consent. Council also received the Housekeeping Zoning By-law Amendment in the third quarter and Staff have compiled all changes which is reflected on the website.

Deeming Bylaws: We have not had any new Deeming requests in the fourth quarter.

Road Allowance Purchases or Road Use/Maintenance Agreements: There are a total of 8 agreements that are either for road use, purchase or exchange. These files are at various stages and Staff along with the Municipal Solicitor continue to work with the applicants and utilities to move the files along.

Property Information Reports: There have been zero requests for property information reports in the 4th quarter.

Encroachment Agreements: Staff has issued correspondence to five ratepayers regarding encroachments on Municipal lands. Discussions with these ratepayers has included options that will lead to resolution, however some of which require the entire structure to be removed.

Camp Klahanie: I received notification that the OLT file case for Camp Klahanie would be moving forward in the New Year; however, with the holiday season upon us, the Municipal Solicitor requested an extension. We are now looking at a potential hearing date in March. Although the Municipal Planners and Solicitors have worked diligently to find a reasonable resolve to the appeal filed, there has not been any resolution.

Property Information Reports: There have been zero requests for property information reports in the 4th quarter.

Official Plan & Zoning By-law Review: With the Official Plan adopted, EcoVue has begun to prepare the complete submission package. The package to the Ministry early 2024, which will include the adopted minutes from the statutory public meeting, included in this agenda.

Economic Development: The recently supported Tourism Survey will begin to roll out in the coming months. The goal with the survey is to understand from our residents and visitors “What Tourism Means to You” so that we can identify what is working currently, what can be built off of and what new areas we should be considering. The information will be supplied to the new Magnetawan Association for Tourism non-profit, once created, to kick off tourism projects.

4855 Highway 520: Now that the concept plan for the employment lands has been supported by Council, MHBC is moving forward to obtain support from the MTO for the entrance.

Short-term Accommodations: With the Short-term Accommodation By-law passed, applications have been slowly coming into the office. I anticipate that applications have been slow since most operators have taken a reactive approach rather than a proactive approach. With the by-law passed early fall, this timing had presented challenges for STA operators who took the reactive approach since many operate STA’s on seasonally maintained roads. With seasonally maintained roads, STA operators didn’t have enough time to arrange for contractors to make site visit for compliance inspections, for example, HVAC/WETT Inspections, prior to the annual close up of these cottage properties.

I also believe that a small group of operators have been closely watching neighbouring municipalities who have been progressing through either, OLT hearings or a Supreme Court Case both appeals aspects of those municipalities STA by-law. With the recent publications from both the Federal and Provincial government, it would appear that Magnetawan is moving in a direction which will be supported by all levels of government.

Cemetery: The contractor providing cremation interment services will not be continuing his services in 2024. I have brought the resignation forward to the Cemetery Board in hopes of generating potential interest within the Members; we continue to seek a new provider.

I have contracted a crane operator and concrete contractor who will begin preparations for the columbarium installation in 2024 as soon as the ground permits. The columbarium has been ordered and will be available as soon as the pad is prepared. At the last meeting of the Cemetery Board, members discussed with Sandhill Nursery beautification projects to complement the columbarium, Staff will include the plans within 2024 budget deliberations.

In the 4th quarter, the new lands acquired to be added to the existing Spence Cemetery was brushed. This was done as preventative maintenance.

Respectfully Submitted,



Erica Kellogg

Acting Deputy Clerk - Planning and Development



SHORT-TERM ACCOMMODATION BY-LAW #54 - 2023
EXEMPTION APPLICATION FORM

Owners Name:	Adam + Amy Carter	
Mailing Address:	25 October Dr. St. Cath ON L9N 4J3	
Contact Number:	289-241-6406	Email: carteradam72@yahoo.com

Address of the Short-term Accommodation Seeking Exemption:
4037 HWY-520, MAGNETAWAN, POA 1P0

Please indicate the Section of the By-law you seek an exemption from. Provide the justification for the request. We are seeking an exemption from obtaining a license as we are trying to sell our cottage. It is now on the market however we want to honour the bookings we have until it sells. The new bylaw has made it not financially feasible to rent, which is how we afford our property. In the past two years, the majority of our bookings are less than a week long. We have bookings that were confirmed before the bylaw came into effect.

Owner Signature:  Owner Name: Adam Carter

Please note, the request for an exemption will be reviewed by Staff and may be presented to Council at the next available Council Agenda. Staff will inform you of the date on which your exemption request will be presented to Council, should you wish to attend the meeting.

Personal Information in this form, is collected under the authority of the Municipal Freedom of Information and Privacy Act and will be used in the administration and enforcement of the Short-term Accommodation Licensing By-Law. Questions about this collection should be directed to Kerstin Vroom CAO/Clerk, 4304 Highway 520, Magnetawan, ON POA 1P0, Telephone: (705) 387-3947 or Email: kvroom@magnetawan.com.

For Office Use Only	
Number of Previous Exemption Requests:	
Number of Approved Exemption:	

Rec Dec 18/23
S

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

BY-LAW NO. 2024 –

BEING A BY-LAW TO REQUIRE APPLICANTS TO PRE-CONSULT WITH THE MUNICIPALITY PRIOR TO SUBMITTING A PLANNING APPLICATION

WHEREAS Section 22 (3.1), 34 (10.0.1), 41 (3.1) and 51 (16.1) of the Planning Act, R.S.O., 1990, as amended, shall permit the Municipality to consult with an applicant to amend by-laws passed under the *Planning Act*;

AND WHEREAS Section 10 (2) of the *Municipal Act, S.O. 2001, c.25*, as amended, states that a single-tier Municipality may pass By-laws respecting the governance structure of the Municipality;

AND WHEREAS the Council of the Corporation of the Municipality of Magnetawan deems it advisable to establish a policy related to pre-consultation with the applicant to amend By-law(s) passed under the *Planning Act*;

THEREFORE BE IT RESOLVED the Council of the Corporation of the Municipality of Magnetawan enacts the following:

1. PRE-CONSULTATION

- 1.1. Pre-consultation shall occur prior to the submission of a complete application under the *Planning Act*.
- 1.2. Planning applications received due to Municipal enforcement measures may or may not be subject to the pre-consultation process.
- 1.3. The appropriate level of consultation shall either involve Municipal Staff or Municipal Planners to be determined by Staff.
- 1.4. Applicants will submit a completed pre-consultation application outlining the intended nature of the application along with a justification as to the necessity of the application.
- 1.5. If additional pre-consultation of the same application is required, or due to an amended application, additional fees shall too be required.

2. SCOPE OF BY-LAW

The provisions of this By-law are applicable to all Planning Applications within the Municipality of Magnetawan.

3. REPEAL OF BY-LAW

By-law No 2011-11 and 2011-16 and any other conflicting by-laws are hereby repealed.

4. DATE OF PASSEAGE

This By-law shall come into force on the day in which it is read a third and final time and passed in open Council.

READ A FIRST, SECOND, AND THIRD TIME, passed, signed and the Seal of the Corporation affixed hereto, this 17th day of January 2024

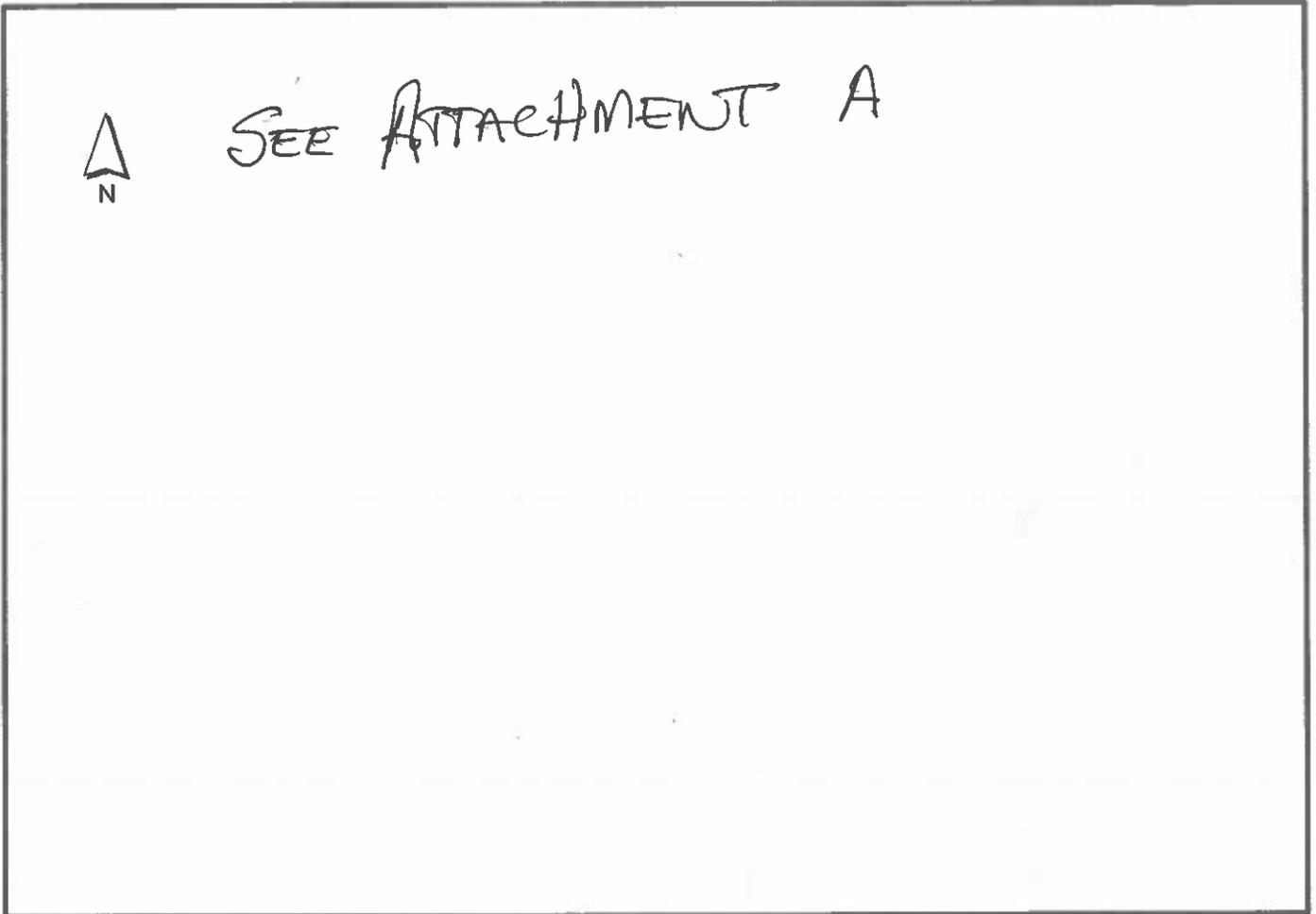


NOISE EXEMPTION APPLICATION FORM

Name: S.O.S DRAGS % TED GREENWOOD	
Address: 37 KARBEHUWE LANE. DUNCHURCH ONT POAIGO	Email: TEGREENWOOD1961 @GMAIL.COM
Telephone No: 705-774-4425	Cellphone No: ← SAME
Address of Property Seeking Exemption: 100 JACKSON ROAD	Number of Previous Exemption Requests: 0
Date and Time of Proposed Event: S JAN 27 TH 2024 FEB 17 TH 2024 MARCH 4 TH 2024	Character of Particular Part of Municipality Request is For:
Proposed Sound and/or Event: AMATEUR SNOWMOBILE 500 FT DRAGS	Zoning of the Lands: COMMERCIAL & MX (GENERAL) INDUSTRIAL (ALONG WITH (R.R.) & (R))
Duration of the Sound and/or Event: GATES OPEN 8AM - 8PM EVENT 11AM TO 5PM	Number of Attendees/Participants: 1000 ? PLUS
Proposed Methods of Control Over the Kind and Level of Sound: NONE REQUIRED % DISTANCE FROM RURAL HOMES.	Proposed Methods of Onsite Parking: PLOWED FIELD AREA.

↳ SEE DRAWING!

Site plan: Sketch plot plan below, show all buildings and the clearly mark location of the property line.



SEE ATTACHMENT A

Signature: _____

T. Greenwood

Date: _____

Jan 4TH / 2024

Personal information on this form will be used to investigate the noise complaint pursuant to Section 27 of the Municipal Freedom of Information and Protection of Privacy Act, R.S.O. 1990, c.M.56, as amended. Questions about this collection should be directed to Kerstin Vroom CAO/Clerk, 4304 Highway 520, Magnetawan, ON P0A 1P0, Telephone: (705) 387-3947 or Email: kvroom@magnetawn.com



Royal Canadian Legion
Branch 394 Magnetawan
2130 Balsam Road,
Dunchurch, Ontario
POA 1G0

January 4, 2024

The Municipality of Magnetawan Fire Services

C/O The Municipality of Magnetawan

4304 Hwy 520, PO Box 70

Magnetawan ON

POA 1P0

Please be advised that the Royal Canadian Legion Branch # 394 in Dunchurch, Ontario has been requested to operate a Beer Garden (Bar) By Mr. Ted Greenwood for the SOS Snowmobile Drag Races on the Stewart Property at 100 Jackson Rd. This event would be held on Saturday January 27, 2024 between the hours of 10:00 am and 6:00pm There will be approximately 300 People in attendance for this event with Food being provided by the organizer. The refreshments are to be served separate from the racing area.

This event is being held under the Catering endorsement of Liquor Licence #44565 issued to Branch 394 of the Royal Canadian Legion

Yours truly

A handwritten signature in black ink, appearing to read "Bill Church".

Bill Church, Bar Stewart

The Royal Canadian Legion Branch # 394

2130 Balsam Rd. Dunchurch, ON

POA1G0

"They Served Till Death! Why Not We?"



Alcohol and Gaming Commission of Ontario
90 Sheppard Avenue East, Suite 200
Toronto ON M2N 0A4
Tel.: 416-326-8700 or 1-800-522-2876 toll free in Ontario
Email: customer.service@agco.ca • Website: www.agco.ca

Submitted Date: 2024-01-08
File Number: 2492157

Catering Notification Summary
CE44565 - Caterer's Endorsement
Royal Canadian Legion Branch #394 - Corporation
(N/A) -

PREMISES

ROYAL CANADIAN LEGION - BRANCH 394
2130 BALSAM RD RR 1
DUNCHURCH, ON P0A1G0

SUBMITTED ONLINE BY

William Church
(705) 389-1956
wchurch_1@live.ca

SPONSOR INFORMATION

SOS Snowmobile Drag Races c/o Ted Greenwood
(705-774-4425)
1937 HWY 124 RR 1
DUNCHURCH, ON P0A1G0

EVENT INFORMATION

Snowmobile Drag Racing Event, with enclosed Beer garden separate from track area.

Stewart Farm (705 774-4425)
100 JACKSON ROAD
MAGNETAWAN, ON P0A1P0

Will persons under the age of 19 be attending this event?

Yes

Event Date	Room Name / Area / Location	Event Capacity	Estimated Attendance per day
Jan. 27, 2024 (10:00 AM - 6:00 PM)	Farm Field at 100 Jackson Road Magnetawan	300	300



Township of Magnetawan
Town Council
4304 Hwy #520, PO Box 70
Magnetawan, Ontario
P0A 1P0

January 8, 2023

Dear Magnetawan Council Members,

I'm writing to you today on behalf of the Almaguin Pride Network. We are a newly established not-for-profit organization serving the Almaguin Highlands.

The Almaguin Pride Network serves the Almaguin region to support the representation, de-stigmatization and growth of community between LGBTQ+ individuals and their allies. Promoting through events, projects and campaigns, the respect, celebration and beauty of the community.

Almaguin Pride is requesting a one-time annual donation of \$500 towards our event budget for 2024. We will host four seasonal events over the course of 2024. These events include:

- [A Potluck & Community Conversation Event January 27 in Kearney](#)
- Music Bingo Gathering Event hosted by queer performers April 20 in South River or Magnetawan
- 2nd Annual Almaguin Pride Party July 20 Location TBD
- A movie night October 26 in Burks Falls

Benefits to the ratepayers of Magnetawan: All of our events have a pay-what-you-can entry fee. We aim to consistently provide no/low barrier entertainment and gathering opportunities for municipal residents. Additionally encouraging pride and celebration of our LGBTQ+ community members leads to a sense of happiness, well being and adjustment- having the potential to decrease isolation, depression and anxiety among participants.

These kinds of events spread joy and self love to individuals of course but it also has a trickle down effect on family, co-workers and friends. It would mean so much to those attending to know that the Municipality of Magnetawan stands behind the LGBTQ+ community.

Almaguin Pride is committed to funding our 2024 programming through grants, donations and sponsorships so that we can continue to offer low/no barrier entry to all community members. A Go Fund Me Campaign for this purpose has been started and is circulating through our networks. We applied for funding from Fierte Canada's Rural & Remote Projects stream for our 2023-2024 programming and received a \$1500.00 grant from that organization. We will also apply to the community streams of the Ontario and Canada Arts Councils to fund arts and entertainment at our future events.



It is our goal to increase membership and build community while creating safe spaces for the LGBTQ+ community in Almaguin. At these events we will canvas for volunteers while encouraging people to sign up for our mailing list. All of our events will be "pay what you can afford", keeping a low barrier for entry and participation. Since Almaguin is a fairly sizable region we will spread the events over the entire geographic area in order to reach varying people in the catchment.

LGBTQ+ Community members and allies in the Almaguin Highlands. Almaguin is made up of nine different townships that each cover at least one and up to three municipalities. We will market our events in each township through outreach and cross promotion with township councils, local businesses and news outlets. We will also do some guerilla marketing by posterizing each township. By the end of the year we'd like all of the queers in Almaguin to know that the organization exists.

Supporting an organization like Almaguin Pride is a service to the municipality as a whole. Pride events are about human rights. They empower LGBTQ+ individuals while fighting shame and social stigma. Almaguin Pride provides a valuable service to community members and their immediate social networks - we help forge confidence and a sense of happiness in what could otherwise be an isolating existence.

We very much appreciate you considering our request for funding.

Thank you very much,

Claire Burns
Co-Chair Almaguin Pride Network
2491 Hwy 518 West
Sprucedale, Ontario
www.almaguinpride.com



MEMORANDUM

DATE: December 21, 2023

MEMO TO: Kerstin Vroom (Municipality of Magnetawan)

COPIES TO: Scott Edwards (Municipality of Magnetawan)

FROM: Tim McBride (Pinchin Ltd.) and Alana Valle (Pinchin Ltd.)

RE: Surface Water Assessment, Chapman Drive Midden Site, Magnetawan, Ontario

PINCHIN FILE: 333643.000

Pinchin Ltd. (Pinchin) has been retained by the Municipality of Magnetawan (Municipality) to complete the Surface Water Assessment for the Chapman Drive Midden Site (the Site) to identify potential environmental or human health concerns originating from the former waste dumping site located on Chapman Drive East within the Municipality of Magnetawan, Ontario. The Site location is identified on Figure 1 (all figures are provided in the attached Appendix I).

BACKGROUND

The Surface Water Assessment was completed for the Site in response to the Ministry of the Environment, Conservation and Parks (MECP) request to conduct additional sampling to determine potential impacts to the environment originating from the Site. Surface water samples were previously collected at the Site by a resident on January 18, 2023, and by the MECP on July 25, 2023. The Surface Water Assessment was completed to collect additional surface water samples to further characterize the potential impacts, determine if additional groundwater quality characterization is required and provide recommendations.

It is Pinchin's understanding that the Site was formerly and unofficially utilized by residents of the area for dumping of metal waste, glass waste and tires since approximately the 1940's. As the former roadway (Chapman Drive East, now a Municipal Road Allowance) is currently utilized by residents as a walking/ATV trail, the Site was recently capped with soil cover material by the Municipality during 2022 to remediate issues regarding hazards and aesthetics associated with the exposed waste. No formal residences are currently reported to be located on the Municipal Road Allowance. It is noted that the waste was capped in placed rather than removed off-Site due to safety concerns and logistical issues (i.e. the current trail to the Site would not support transport of the required equipment). The Municipality has indicated that if this Municipal Road Allowance is opened in the future as a functioning road, the waste will be removed during construction.



SURFACE WATER MONITORING

To achieve the project objectives, Pinchin carried out the Surface Water Assessment at the Site in accordance with the following documents:

- Ontario Regulation (O.Reg.) 232/98, "*Landfilling Sites*", under the Environmental Protection Act;
- MECP, January 2012, "*Landfill Standards: A Guideline on the Regulatory and Approval Requirements for New or Expanding Landfilling Sites*" (MECP Landfill Standards);
- O.Reg. 101/07 Waste Management Projects and MECP, March 2007, "*Guide to Environmental Assessment Requirements for Waste Management Projects*", under the Environmental Assessment Act;
- O.Reg. 347/00 R.R.O. 1990, "*General – Waste Management*", under the Environmental Protection Act;
- MECP, November 2010, "*Monitoring and Reporting for Waste Disposal Sites, Groundwater and Surface Water, Technical Guidance Document*" (ODWQS Guidance Document);
- MECP, December 1996, "*Guidance on Sampling and Analytical Methods for Use at Contaminated Sites in Ontario*" (Sampling Document); and
- MECP document entitled "*Water Management Policies Guidelines Provincial Water Quality Objectives*" (PWQO), dated July 1994, revised February 1999.

The scope of work for the environmental surface water sampling consisted of the following activities:

- Mobilization to the Site and collection of representative surface water samples at four (4) sampling locations;
- Wherever practical, Pinchin collected samples and field monitoring parameters at mid-stream rather than nearshore locations. Samples collected from mid-stream reduce the possibilities of contamination (i.e. shore effects - back eddies, seepage from near shore soils, atmospheric components such as pollen concentrating in slow moving water, etc.). If the flow was sufficiently slow that the collector could wade into the stream without risk, then the samples were collected at a depth that did not pose a threat;
- During field measurement collection, surface water monitoring parameters were collected from each location using a YSI-556 water quality meter real-time in-situ measurement of field parameters including total dissolved solids (TDS), conductivity, pH, temperature and oxidation reduction potential (ORP);



- Water samples were collected from the specified surface water monitoring locations mid-stream and mid-depth to minimize sediment, in accordance with the MECP Sampling Document. Upon completion of field sampling and monitoring activities, all samples collected were submitted for analyses to SGS Canada Inc. (SGS), a laboratory accredited by the Canadian Association for Laboratory Accreditation (CALA). All parameters were tested for using MECP approved procedures and the analytical methods prescribed in the *"Protocol for Analytical Methods Used in the Assessment of Properties under Part XV.1 of the Environmental Protection Act"*, dated March 9, 2004, amended July 1, 2011;
- All surface water samples were analysed during the monitoring event at the surface water monitoring locations for parameters listed in Column 3 of Schedule 5 of the MECP Landfill Standards; and
- Surface water sample results were compared to the applicable PWQO criteria.

Six surface water monitoring locations were identified and utilized for characterization of potential impacts at the Site. Monitoring locations "SE Side of Road" and "NW Side of Road" are located on either side of the Municipal Road Allowance and based on the topography of the Site, are located immediately potentially upgradient of the Site. No samples were collected from these monitoring locations as representative samples could not be collected due to stagnant and shallow conditions of the ponded areas, however field monitoring parameters were measured at the time of the sampling event.

Monitoring location "Source" is located within an intermittent stream adjacent to the Site and was identified to monitor potential impacts within close proximity to the former waste dumping site. Monitoring locations SW1, SW2 and SW3 were identified to monitor potential impacts downstream of the Site, at increased distances along the inferred flow path, eventually discharging into Lake Cecebe. Monitoring location SW1 is located northeast of the Site at a culvert where the intermittent stream passes across Highway 520. Monitoring location SW2 is located north of the Site within a larger stream; this stream is the inferred receiver for the intermittent stream. Monitoring location SW3 is located northwest of the Site within the larger stream and further downstream from SW2, prior to its discharge to Lake Cecebe. All monitoring locations are provided on Figure 2.

The Pinchin Surface Water Sampling Standard Operating Procedure (SOP) was followed by Pinchin field personnel for this project. All Pinchin monitoring SOPs have been developed in accordance with the MECP Sampling Document and are consistent with standard engineering practices.

Field parameters at each surface water monitoring location were collected using the YSI-556 water quality meter for measurement of field parameters. The field measurement results for the surface water monitoring locations are provided in the attached table provided in the attached Appendix II. The following field parameters were measured during the monitoring program:



- *Total dissolved solids (TDS)* refer mainly to the inorganic substances dissolved in water such as metals, minerals, salts and ions. When water encounters soluble material, particles of the material are absorbed into the water, creating TDS. The principal constituents of TDS are chloride, sulphate, calcium, magnesium, potassium, sodium and bicarbonates. TDS in water may originate from natural sources (i.e. mineral springs, carbonate deposits, salt deposits, etc.) or from anthropogenic sources (i.e. sewage, industrial wastewater, urban or agricultural runoff, road salting activities, etc.);
- *Conductivity* is the measurement of water's capacity to pass an electrical current. It is considered to be a reasonable indicator of ionic activity and dissolved solids concentration levels. It is affected by the presence of inorganic dissolved solids which carry a negative charge such as chloride, nitrate, sulfate and phosphate anions or a positive charge such as sodium, magnesium, calcium, iron, and aluminum cations. Organic compounds such as oil and phenol do not conduct an electrical current very well and would therefore have low conductivity in water. Conductivity is also directly correlated to the water temperature. Specific conductivity is a measurement of conductivity values which have been compensated to 25°C;
- *pH* is a measure of water's acidic/basic properties on a logarithmic scale from 1 (strongly acidic) to 14 (strongly alkaline or basic). It determines the solubility and biological availability of chemical constituents such as nutrients and heavy metals. For example, in addition to affecting how much and what form of phosphorus is most abundant in the water, pH also determines whether aquatic life can use it. The degree to which heavy metals are soluble determines their toxicity. Metals tend to be more toxic at lower pH values because they are more soluble. Excessively high and low pHs can have serious environmental and health effects. A high pH may cause the release of iron, copper or lead into potable water, corrosion on water pipes and water using appliances and reduces the effectiveness of water disinfection with chlorine. Low pH values corrode substances such as metals and plastics. Fluctuations in groundwater pH values may be indicative of groundwater contamination;
- *Temperature*; has a dramatic influence on water quality. The rate of chemical reactions is generally correlated to temperature, which in turn affects the biological availability of nutrients within the water. As previously mentioned, oxygen's solubility in water is indirectly correlated with its temperature. Declining concentrations of oxygen within warming water is magnified by aquatic plants increasing metabolism as water temperature increases. Low concentrations of DO weaken aquatic plants resistance to disease, parasites and other pollutants; and



- *Oxidation-reduction potential (ORP)* characterizes the oxidation-reduction state of the water on a scale from approximately -300mV (strongly reducing) up to +500mV (strongly oxidizing). The primary application of ORP is recording significant changes in the redox potential which is observed when purging a stagnant water column in piezometer and replacing it with “fresh” groundwater.

Field notes were collected during the water quality monitoring events and recorded relevant observations including, but not limited to:

- Dates and time of work being completed;
- Instrumentation and instrument condition;
- Calibration methods and results;
- Field parameter measurements;
- Field personnel conducting the investigations;
- Field methods used;
- Sampling location identifications;
- Sampling equipment and condition;
- Sample identification (i.e. type, media, number of containers, etc.);
- Sample preparation methods (i.e. preservatives, filtration, etc.);
- Field QA/QC measurements;
- Field and sample identifiers;
- Anomalous conditions;
- Photographs of monitoring stations;
- Weather conditions at the time of the monitoring events; and
- Field conditions.

All raw data and field notes are preserved and retained in Pinchin’s custody.

Pinchin uses recognized industry standards, including the Canadian Council of Ministers of the Environment (CCME) *Subsurface Assessment Handbook for Contaminated Sites* and MECP’s manual *Guidance on Sampling and Analytical Methods for Use at Contaminated Sites in Ontario* for conducting environmental assessments. For quality assurance, all work is supervised and internally reviewed by senior staff members. As such, various QA/QC protocols were followed during the water quality sampling events to ensure that representative samples were obtained, and that representative analytical data were reported by the laboratory.



Field QA/QC protocols that were employed by Pinchin included the following:

- Clean, labelled and pre-preserved (when applicable) sample containers were provided by the laboratory;
- Water quality samples were placed in laboratory-supplied sample jars;
- All water quality samples were placed in coolers on ice immediately upon collection, with appropriate sample temperatures maintained prior to submission to the laboratory;
- Dedicated and disposable Nitrile™ gloves were used for all sample handling;
- All non-dedicated monitoring and sampling equipment (i.e. water level meter and YSI-556) was cleaned before initial use and between uses to minimize the potential for cross-contamination by washing with an Alconox™/potable water mixture followed by a deionized water rinse; and
- Sample collection and handling procedures were performed in general accordance with the MECP Sampling Guideline.

SGS has an established QA/QC program and is a member of the Canadian Association for Laboratory Accreditation (CALA) and is accredited by the Standards Council of Canada (SCC) for specified environmental analyses. SGS's internal laboratory QA/QC consisted of the analysis of laboratory duplicate, method blank, matrix spike and spiked blank samples, an evaluation of relative percent difference calculations for laboratory duplicate samples, and an evaluation of surrogate recoveries for the method blank, matrix spike and spiked blank samples.

RESULTS

Water Quality Results

On October 19, 2023, four surface water samples ("Source", SW1, SW2 and SW3) were collected by Pinchin personnel and submitted to SGS for the analysis of parameters listed in Column 3 of Schedule 5 in the MECP Landfill Standards to investigate concerns relating to potential surface water contamination originating from the Site. The raw water quality results are provided in the attached Appendix III. The surface water sample results are summarized in the attached table (Appendix II). The results have been compared to the following applicable PWQO standards.

Surface water quality results observed at the "Source" location are generally of good chemical characteristics and is characterized by concentrations of all parameters at similar levels to those observed at downstream monitoring locations SW2 and SW3, indicating no impact to surface water quality is occurring in close proximity to the Site. Surface water quality results observed at SW1 indicate higher concentrations of electrical conductivity, TDS, chloride, nitrate, sulphate and most metals. Given that these concentrations are not observed at the "Source" monitoring location, it is interpreted that surface water quality at SW1 is impacted by other anthropogenic sources.



Based on Pinchin's review of the surface water sample results, exceedances of the standards have been identified for the following parameters:

- PWQO limits were exceeded for pH (low) and iron at each sampled monitoring location;
- PWQO limits were also exceeded for total phosphorus at "Source"; and
- PWQO limits were also exceeded for cadmium and zinc at SW1.

Although several exceedances have been identified, including for one health-related parameter (cadmium at SW1), it is Pinchin's opinion that the results of the analysis are reliable and not representative of an impact originating from the waste deposits at the former dumping Site. Iron, pH and total phosphorus are non-health related parameters which are likely a result of naturally elevated concentrations and are not considered to be a significant environmental or human health concern originating from the Site.

Field Measurement Results

A review of the field parameters for the project identified no significant concerns in the water quality during the monitoring event with the exception of higher levels of TDS and electrical conductivity observed at "NW Side of Road" and SW1. Elevated concentrations of TDS and electrical conductivity indicate that some impacts are present at "NW Side of Road" and SW1; although, these concentrations were not observed at the source location and are therefore not considered to be originating from the Site. Concentrations of TDS and electrical conductivity were observed to improve at further downstream locations SW2 and SW3. The water quality at all other monitoring locations did not change significantly between each of the monitoring locations and the measured field parameters were within the normal variability associated with surface water bodies.

Data Quality Evaluation

In order to provide confidence in the data obtained, a comprehensive QA/QC component was included in the assessment. The QA/QC procedures developed for this monitoring program are prepared in accordance with MECP Sampling Document, and in most cases, exceed the minimum requirements.

Water quality samples collected by Pinchin were generated in accordance with acceptable procedures. No analytical hold times were exceeded for samples submitted for analyses, and sample temperatures upon receipt at the project laboratory were below 10° Celsius.

The analytical laboratory employed to perform the laboratory analyses (SGS) is accredited by the Standards Council of Canada/Canadian Association for Laboratory Accreditation in accordance with ISO/IEC 17025:1999 – "General Requirements for the Competence of Testing and Calibration Laboratories" for the tested parameters and has met the standards for proficiency testing developed by the Standards Council of Canada for parameters set out in the Soil, Groundwater and Sediment Standards.

Sample analysis dates provided on the laboratory analytical reports issued by SGS indicate that all sample analyses were performed within the required sample/extract hold times, as indicated by the dates presented in



columns for each sample parameter on the analytical report. The laboratory minimum detection limits were reported to be at or lower than the required MECP reporting detection limits for the parameters analyzed. A comparison of the internal laboratory duplicate samples indicates that all samples and the respective duplicates are within acceptable limits.

Upon review of the QA/QC results for the assessment, Pinchin has not identified any significant concerns that would warrant the invalidation of any of the field or laboratory data, therefore considers the data generated as part of this program to be reliable.

CONCLUSION AND RECOMENDATIONS

At the time of preparation of this memorandum, it is Pinchin's opinion that the above noted exceedances are not indicative of a surface water impact originating from the waste materials at the former dumping Site on Chapman Drive East. Given the small size of the former dumping area, the length of time since the materials were placed, the reported type of waste materials and the recent capping activities undertaken by the Municipality, it is not likely that the Site currently presents a source for significant contamination. This interpretation is supported by the surface water quality results observed at the "Source" monitoring location which generally indicate good chemical characteristics within close proximity to the location of the former waste deposition area.

The Municipality may want to improve the drainage in the area of the former waste disposal area, as the ponding of surface water on the upstream side of the road allowance may be inducing infiltration of waters through the former waste material. Improving the drainage would reduce, if not eliminate, the contact time between waters and the historic waste materials.

\\PIN-SUD-FS01\job\333000s\033643.000 Muni\Magnetawan,ChapmanWDS,EDR,SWAss\Deliverables\Reports\333643.000 Surface Water Results Memo - Old Rubbish Site Chapman Drive East.docx

APPENDIX I
FIGURES



PROJECT NAME		SURFACE WATER ASSESSMENT	
CLIENT NAME		MUNICIPALITY OF MAGNETAWAN	
PROJECT LOCATION		CHAPMAN DRIVE MIDDEN SITE, MAGNETAWAN, ONTARIO	
SOURCE NAME		KEY MAP	
PROJECT NUMBER	SCALE	DRAWN BY	DATE
3643	1:20,000	NJ	DECEMBER 2023
FIGURE NUMBER			1



N

LEGEND

- APPROXIMATE SITE BOUNDARY
- SURFACE WATER MONITORING LOCATIONS

LEGEND IS COLOUR DEPENDENT
NON-COLOUR COPIES MAY ALTER
INTERPRETATION

PINCHIN

PROJECT NAME
SURFACE WATER ASSESSMENT

CLIENT NAME
MUNICIPALITY OF MAGNETAWAN

PROJECT LOCATION
CHAPMAN DRIVE MIDDEN SITE,
MAGNETAWAN, ONTARIO

FIGURE NAME
SITE PLAN

PROJECT NUMBER 333643	SCALE AS SHOWN
DRAWN BY NJ	REVIEWED BY AN
DATE DECEMBER 2023	FIGURE NUMBER 2

©Google Earth contributors



APPENDIX II
SummaryTable

Surface Water Sample Results
Chapman Drive Midden Site, Magnetawan, Ontario
Municipality of Magnetawan

Sampled by: Tim McBride and Alana Valle
 Date: 19-10-2023

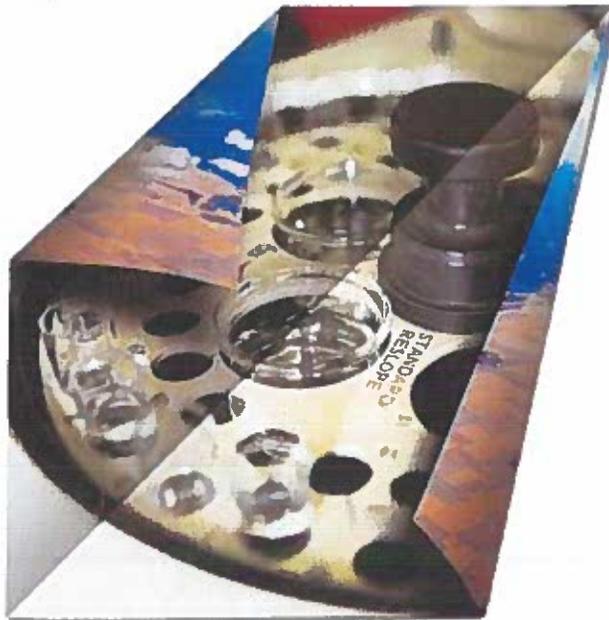
Parameter	Units	MDL/RDL	Sample Designation						PWQO
			SE SIDE OF ROAD	NW SIDE OF ROAD	SOURCE	SW1	SW2	SW3	
BOD (5)	mg/L	2	No Sample	No Sample	< 4	< 4	< 4	< 4	-
Electrical Conductivity	uS/cm	2	-	-	36	561	28	68	-
pH	pH Units	0.05	-	-	6.1	6.37	6.49	6.36	6.5 - 8.5
Total Dissolved Solids	mg/L	30	-	-	<30	377	<30	49	-
Total Suspended Solids	mg/L	2	-	-	7	9	2	4	-
Alkalinity (as CaCO3)	mg/L	2	-	-	7	13	6	3	-
Chloride	mg/L	1	-	-	3	220	4	17	-
Nitrate as N	mg/L	0.06	-	-	< 0.06	1.65	< 0.06	< 0.06	-
Nitrite as N	mg/L	0.03	-	-	< 0.03	< 0.03	< 0.03	< 0.03	-
Sulphate	mg/L	2	-	-	5	10	3	4	-
Ammonia as N	mg/L	0.04	-	-	0.06	0.07	< 0.04	0.04	-
Total Phosphorus	mg/L	0.003	-	-	0.081	0.018	0.015	0.021	0.03
Total Kjeldahl Nitrogen	mg/L	0.05	-	-	0.39	< 0.05	0.28	0.26	-
Chemical Oxygen Demand	mg/L	8	-	-	17	9	19	20	-
Phenols	mg/L	0.001	-	-	< 0.001	< 0.001	< 0.001	< 0.001	0.001
Arsenic	mg/L	0.0002	-	-	< 0.0002	< 0.0002	< 0.0002	0.0003	0.1
Barium	mg/L	0.00008	-	-	0.0305	0.112	0.0134	0.02	-
Boron	mg/L	0.002	-	-	< 0.002	0.017	0.004	0.004	0.2
Cadmium	mg/L	0.000003	-	-	0.000067	0.000246	0.000011	0.000013	0.0002
Chromium	mg/L	0.00008	-	-	0.00171	0.00041	0.00042	0.00056	-
Copper	mg/L	0.0002	-	-	0.0018	0.004	0.001	0.0012	0.005
Iron	mg/L	0.007	-	-	0.716	0.343	0.647	0.784	0.3
Lead	mg/L	0.00009	-	-	0.00086	0.0002	0.00041	0.00044	0.005
Mercury	mg/L	0.00001	-	-	< 0.00001	< 0.00001	< 0.00001	< 0.00001	-
Zinc	mg/L	0.002	-	-	0.013	0.046	0.004	0.006	0.03
Field Measurements									
Temperature	C	-	11.6	11.8	11.3	9.1	9.4	8.4	-
pH	pH Units	-	6.47	6.38	6.28	6.62	6.82	6.77	-
Conductivity	uS/cm	-	80	309	49	631	54	82	-
Total Dissolved Solids	ppm	-	40	153	24	317	27	41	-
Oxidation Reduction Potential	mV	-	193	171	191	165	147	176	-

Notes:

- PWQO Provincial Water Quality Objectives
- BOLD** Exceeds PWQO
- RDL Reportable Detection Limit
- MDL Method Detection Limit
- Units All units in mg/L unless otherwise noted

APPENDIX III

Laboratory Certificate of Analysis



FINAL REPORT

CA15346-OCT23 R

333643, Chapman Drive Midden

Prepared for

Pinchin Ltd

First Page

CLIENT DETAILS		LABORATORY DETAILS	
Client	Pinchin Ltd	Project Specialist	Jill Campbell, B.Sc.,GISAS
Address	662 Falconbridge Road, Unit 3, Sudbury Canada, P3A 4S4 Phone: 705-521-0560. Fax:	Laboratory	SGS Canada Inc.
Contact	Alana Valle	Address	185 Concession St., Lakefield ON, K0L 2H0
Telephone	705-521-0560	Telephone	2165
Facsimile		Facsimile	705-652-6365
Email	avalle@Pinchin.com	Email	jill.campbell@sgs.com
Project	333643, Chapman Drive Midden	SGS Reference	CA15346-OCT23
Order Number		Received	10/20/2023
Samples	Surface Water (4)	Approved	11/08/2023
		Report Number	CA15346-OCT23 R
		Date Reported	11/08/2023

COMMENTS

Temperature of Sample upon Receipt: 8 degrees C
 Cooling Agent Present: Yes
 Custody Seal Present: Yes

 Chain of Custody Number: 028643

SIGNATORIES

Jill Campbell, B.Sc.,GISAS



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FINAL REPORT

CA15346-OCT23 R

Client: Pinchin Ltd

Project: 333643, Chapman Drive Midden

Project Manager: Alana Valle

Samplers: Alana Valle

MATRIX: WATER

Sample Number	6	7	8	9
Sample Name	Source	SW1	SW2	SW3
Sample Matrix	Surface Water	Surface Water	Surface Water	Surface Water
Sample Date	19/10/2023	19/10/2023	19/10/2023	19/10/2023

L1 = PW00_L / WATER / - - Table 2 - General - July 1999 PIBS 3303E

Parameter	Units	RL	L1	Result	Result	Result	Result
General Chemistry							
Biochemical Oxygen Demand (BOD5)	mg/L	2		< 4	< 4	< 4	< 4
Prep BOD	Prep	no		45223	45223	45223	45223
Total Suspended Solids	mg/L	2		7	9	2	4
Alkalinity	mg/L as CaCO3	2		7	13	6	3
Conductivity	uS/cm	2		36	561	28	68
Total Dissolved Solids	mg/L	30		<30	377	<30	49
Chemical Oxygen Demand	mg/L	8		17	9	19	20
Ammonia+Ammonium (N)	as N mg/L	0.04		0.06	0.07	< 0.04	0.04
Total Kjeldahl Nitrogen (N)	as N mg/L	0.05		0.39	< 0.05	0.28	0.26
Metals and Inorganics							
Sulphate	mg/L	2		5	10	3	4
Nitrite (as N)	as N mg/L	0.03		< 0.03	< 0.03	< 0.03	< 0.03
Nitrate (as N)	as N mg/L	0.06		< 0.06	1.65	< 0.06	< 0.06
Arsenic (total)	mg/L	0.0002	0.005	< 0.0002	< 0.0002	< 0.0002	0.0003
Barium (total)	mg/L	0.00008		0.0305	0.112	0.0134	0.0200
Boron (total)	mg/L	0.002	0.2	< 0.002	0.017	0.004	0.004
Cadmium (total)	mg/L	0.000003	0.0001	0.000067	0.000248	0.000011	0.000013
Chromium (total)	mg/L	0.00008	0.1	0.00171	0.00041	0.00042	0.00056
Copper (total)	mg/L	0.0002	0.001	0.0018	0.0040	0.0010	0.0012
Iron (total)	mg/L	0.007	0.3	0.716	0.343	0.647	0.784
Lead (total)	mg/L	0.00009	0.005	0.00086	0.00020	0.00041	0.00044
Phosphorus (total)	mg/L	0.003	0.01	0.081	0.018	0.015	0.021



FINAL REPORT

CA15346-OCT23 R

Client: Pinchin Ltd

Project: 333643, Chapman Drive Midden

Project Manager: Alana Valle

Samplers: Alana Valle

MATRIX: WATER

L1 = PWOO_L / WATER / - Table 2 - General - July 1999 PIBS 3303E

Sample Number	6	7	8	9
Sample Name	Source	SW1	SW2	SW3
Sample Matrix	Surface Water	Surface Water	Surface Water	Surface Water
Sample Date	19/10/2023	19/10/2023	19/10/2023	19/10/2023

Parameter	Units	RL	L1	Result	Result	Result	Result
Metals and Inorganics (continued)							
Zinc (total)	mg/L	0.002	0.02	0.013	0.046	0.004	0.006
Other (ORP)							
pH	No unit	0.05	0.1	6.10	6.37	6.49	6.36
Chloride	mg/L	1		3	220	4	17
Mercury (dissolved)	mg/L	0.00001	0.0002	< 0.00001	< 0.00001	< 0.00001	< 0.00001
Phenols							
4AAP-Phenolics	mg/L	0.001	0.001	< 0.001	< 0.001	< 0.001	< 0.001

EXCEEDANCE SUMMARY

Parameter	Method	Units	Result	PWQO L / WATER / - - Table 2 - General - July 1999 PIBS 3303E L1
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Source

Copper	SM 3030/EPA 200.8	mg/L	0.0018	0.001
Iron	SM 3030/EPA 200.8	mg/L	0.716	0.3
Phosphorus	SM 3030/EPA 200.8	mg/L	0.081	0.01
pH	SM 4500	No unit	6.10	0.1

SW1

Cadmium	SM 3030/EPA 200.8	mg/L	0.000246	0.0001
Copper	SM 3030/EPA 200.8	mg/L	0.0040	0.001
Iron	SM 3030/EPA 200.8	mg/L	0.343	0.3
Phosphorus	SM 3030/EPA 200.8	mg/L	0.018	0.01
Zinc	SM 3030/EPA 200.8	mg/L	0.046	0.02
pH	SM 4500	No unit	6.37	0.1

SW2

Iron	SM 3030/EPA 200.8	mg/L	0.647	0.3
Phosphorus	SM 3030/EPA 200.8	mg/L	0.015	0.01
pH	SM 4500	No unit	6.49	0.1

SW3

Copper	SM 3030/EPA 200.8	mg/L	0.0012	0.001
Iron	SM 3030/EPA 200.8	mg/L	0.784	0.3
Phosphorus	SM 3030/EPA 200.8	mg/L	0.021	0.01
pH	SM 4500	No unit	6.36	0.1

QC SUMMARY

Alkalinity

Method: SM 2320 | Internal ref.: ME-CA-IENVIEWL-LAK-AN-006

Parameter	QC batch Reference	Units	RL	Method Blank	Duplicate		LCS/Spike Blank			Matrix Spike / Ref.		
					RPD	AC (%)	Spike Recovery (%)	Recovery Limits (%)		Spike Recovery (%)	Recovery Limits (%)	
								Low	High		Low	High
Alkalinity	EWL0596-OCT23	mg/L as CaCO3	2	< 2	0	20	96	80	120	NA		

Ammonia by SFA

Method: SM 4500 | Internal ref.: ME-CA-IENVISFA-LAK-AN-007

Parameter	QC batch Reference	Units	RL	Method Blank	Duplicate		LCS/Spike Blank			Matrix Spike / Ref.		
					RPD	AC (%)	Spike Recovery (%)	Recovery Limits (%)		Spike Recovery (%)	Recovery Limits (%)	
								Low	High		Low	High
Ammonia+Ammonium (N)	SKA0241-OCT23	mg/L	0.04	<0.04	ND	10	98	90	110	98	75	125

QC SUMMARY

Anions by discrete analyzer

Method: US EPA 325.2 | Internal ref.: ME-CA-TENVIEWL-LAK-AN-026

Parameter	QC batch Reference	Units	RL	Method Blank	Duplicate		LCS/Spike Blank			Matrix Spike / Ref.		
					RPD	AC (%)	Spike Recovery (%)	Recovery Limits (%)		Spike Recovery (%)	Recovery Limits (%)	
								Low	High		Low	High
Chloride	DIO5009-NOV23	mg/L	1	<1	ND	20	103	80	120	107	75	125
Sulphate	DIO5009-NOV23	mg/L	2	<2	ND	20	101	80	120	106	75	125

Anions by IC

Method: EPA300/MA300-Ions1.3 | Internal ref.: ME-CA-TENVIIC-LAK-AN-001

Parameter	QC batch Reference	Units	RL	Method Blank	Duplicate		LCS/Spike Blank			Matrix Spike / Ref.		
					RPD	AC (%)	Spike Recovery (%)	Recovery Limits (%)		Spike Recovery (%)	Recovery Limits (%)	
								Low	High		Low	High
Nitrite (as N)	DIO0759-OCT23	mg/L	0.03	<0.03	ND	20	99	90	110	102	75	125
Nitrate (as N)	DIO0759-OCT23	mg/L	0.06	<0.06	ND	20	95	90	110	97	75	125
Nitrite (as N)	DIO0760-OCT23	mg/L	0.03	<0.03	ND	20	99	90	110	100	75	125
Nitrate (as N)	DIO0760-OCT23	mg/L	0.06	<0.06	ND	20	100	90	110	102	75	125



FINAL REPORT

CA15346-OCT23 R

QC SUMMARY

Biochemical Oxygen Demand

Method: SM 5210 | Internal ref.: ME-CA-IENVIEWL-LAK-AN-007

Parameter	QC batch Reference	Units	RL	Method Blank	Duplicate		LCS/Spike Blank			Matrix Spike / Ref.		
					RPD	AC (%)	Spike Recovery (%)	Recovery Limits (%)		Spike Recovery (%)	Recovery Limits (%)	
								Low	High		Low	High
Biochemical Oxygen Demand (BOD5)	BOD0048-OCT23	mg/L	2	< 2	21	30	94	70	130	90	70	130

Chemical Oxygen Demand

Method: HACH 8000 | Internal ref.: ME-CA-IENVIEWL-LAK-AN-009

Parameter	QC batch Reference	Units	RL	Method Blank	Duplicate		LCS/Spike Blank			Matrix Spike / Ref.		
					RPD	AC (%)	Spike Recovery (%)	Recovery Limits (%)		Spike Recovery (%)	Recovery Limits (%)	
								Low	High		Low	High
Chemical Oxygen Demand	EWL0562-OCT23	mg/L	8	<8	ND	20	100	80	120	103	75	125
Chemical Oxygen Demand	EWL0572-OCT23	mg/L	8	<8	9	20	102	80	120	110	75	125
Chemical Oxygen Demand	EWL0609-OCT23	mg/L	8	<8	2	20	102	80	120	97	75	125



FINAL REPORT

CA15346-OCT23 R

QC SUMMARY

Conductivity

Method: SM 2510 | Internal ref.: ME-CA-IENVIEWL-LAK-AN-006

Parameter	QC batch Reference	Units	RL	Method Blank	Duplicate		LCS/Spike Blank			Matrix Spike / Ref.		
					RPD	AC (%)	Spike Recovery (%)	Recovery Limits (%)		Spike Recovery (%)	Recovery Limits (%)	
								Low	High		Low	High
Conductivity	EWL0596-OCT23	uS/cm	2	3	0	20	99	90	110	NA		

Mercury by CVAAS

Method: EPA 7471A/SM 3112B | Internal ref.: ME-CA-IENVISPE-LAK-AN-004

Parameter	QC batch Reference	Units	RL	Method Blank	Duplicate		LCS/Spike Blank			Matrix Spike / Ref.		
					RPD	AC (%)	Spike Recovery (%)	Recovery Limits (%)		Spike Recovery (%)	Recovery Limits (%)	
								Low	High		Low	High
Mercury (dissolved)	EHG0051-OCT23	mg/L	0.00001	< 0.00001	10	20	85	80	120	85	70	130



FINAL REPORT

CA15346-OCT23 R

QC SUMMARY

Metals in aqueous samples - ICP-MS

Method: SM 3030/EPA 200.8 | Internal ref.: ME-CA-IENVISPE-LAK-AN-006

Parameter	QC batch Reference	Units	RL	Method Blank	Duplicate		LCS/Spike Blank			Matrix Spike / Ref.		
					RPD	AC (%)	Spike Recovery (%)	Recovery Limits (%)		Spike Recovery (%)	Recovery Limits (%)	
								Low	High		Low	High
Arsenic (total)	EMS0220-OCT23	mg/L	0.0002	<0.0002	5	20	101	90	110	107	70	130
Barium (total)	EMS0220-OCT23	mg/L	0.00008	<0.00008	2	20	103	90	110	125	70	130
Boron (total)	EMS0220-OCT23	mg/L	0.002	<0.002	5	20	93	90	110	97	70	130
Cadmium (total)	EMS0220-OCT23	mg/L	0.000003	<0.000003	6	20	100	90	110	109	70	130
Chromium (total)	EMS0220-OCT23	mg/L	0.00008	<0.00008	ND	20	99	90	110	109	70	130
Copper (total)	EMS0220-OCT23	mg/L	0.0002	<0.0002	5	20	94	90	110	100	70	130
Iron (total)	EMS0220-OCT23	mg/L	0.007	<0.007	0	20	97	90	110	100	70	130
Lead (total)	EMS0220-OCT23	mg/L	0.00009	<0.00009	0	20	100	90	110	102	70	130
Phosphorus (total)	EMS0220-OCT23	mg/L	0.003	<0.003	5	20	92	90	110	NV	70	130
Zinc (total)	EMS0220-OCT23	mg/L	0.002	<0.002	0	20	105	90	110	108	70	130

pH

Method: SM 4500 | Internal ref.: ME-CA-IENVIEWL-LAK-AN-006

Parameter	QC batch Reference	Units	RL	Method Blank	Duplicate		LCS/Spike Blank			Matrix Spike / Ref.		
					RPD	AC (%)	Spike Recovery (%)	Recovery Limits (%)		Spike Recovery (%)	Recovery Limits (%)	
								Low	High		Low	High
pH	EWL0596-OCT23	No unit	0.05	NA	0		100			NA		



FINAL REPORT

CA15346-OCT23 R

QC SUMMARY

Phenols by SFA

Method: SM 5530B-D | Internal ref.: ME-CA-IENVISFA-LAK-AN-006

Parameter	QC batch Reference	Units	RL	Method Blank	Duplicate		LCS/Spike Blank			Matrix Spike / Ref.		
					RPD	AC (%)	Spike Recovery (%)	Recovery Limits (%)		Spike Recovery (%)	Recovery Limits (%)	
								Low	High		Low	High
4AAP-Phenolics	SKA0238-OCT23	mg/L	0.001	<0.001	ND	10	99	80	120	86	75	125

Solids Analysis

Method: SM 2540C | Internal ref.: ME-CA-IENVIEWL-LAK-AN-005

Parameter	QC batch Reference	Units	RL	Method Blank	Duplicate		LCS/Spike Blank			Matrix Spike / Ref.		
					RPD	AC (%)	Spike Recovery (%)	Recovery Limits (%)		Spike Recovery (%)	Recovery Limits (%)	
								Low	High		Low	High
Total Dissolved Solids	EWL0657-OCT23	mg/L	30	<30	2	20	101	80	120	NA		

Suspended Solids

Method: SM 2540D | Internal ref.: ME-CA-IENVIEWL-LAK-AN-004

Parameter	QC batch Reference	Units	RL	Method Blank	Duplicate		LCS/Spike Blank			Matrix Spike / Ref.		
					RPD	AC (%)	Spike Recovery (%)	Recovery Limits (%)		Spike Recovery (%)	Recovery Limits (%)	
								Low	High		Low	High
Total Suspended Solids	EWL0641-OCT23	mg/L	2	< 2	3	10	102	90	110	NA		

QC SUMMARY

Total Nitrogen

Method: SM 4500-N C/4500-NO3- F | Internal ref.: ME-CA-IENVISFA-LAK-AN-002

Parameter	QC batch Reference	Units	RL	Method Blank	Duplicate		LCS/Spike Blank			Matrix Spike / Ref.		
					RPD	AC (%)	Spike Recovery (%)	Recovery Limits (%)		Spike Recovery (%)	Recovery Limits (%)	
								Low	High		Low	High
Total Kjeldahl Nitrogen (N)	SKA0211-OCT23	mg/L	0.05	<0.05	9	10	96	90	110	111	75	125
Total Kjeldahl Nitrogen (N)	SKA0228-OCT23	mg/L	0.05	<0.05	3	10	100	90	110	113	75	125

Method Blank: a blank matrix that is carried through the entire analytical procedure. Used to assess laboratory contamination.

Duplicate: Paired analysis of a separate portion of the same sample that is carried through the entire analytical procedure. Used to evaluate measurement precision.

LCS/Spike Blank: Laboratory control sample or spike blank refer to a blank matrix to which a known amount of analyte has been added. Used to evaluate analyte recovery and laboratory accuracy without sample matrix effects.

Matrix Spike: A sample to which a known amount of the analyte of interest has been added. Used to evaluate laboratory accuracy with sample matrix effects.

Reference Material: a material or substance matrix matched to the samples that contains a known amount of the analyte of interest. A reference material may be used in place of a matrix spike.

RL: Reporting limit

RPD: Relative percent difference

AC: Acceptance criteria

Multielement Scan Qualifier: as the number of analytes in a scan increases, so does the chance of a limit exceedance by random chance as opposed to a real method problem. Thus, in multielement scans, for the LCS and matrix spike, up to 10% of the analytes may exceed the quoted limits by up to 10% absolute and the spike is considered acceptable.

Duplicate Qualifier: for duplicates as the measured result approaches the RL, the uncertainty associated with the value increases dramatically, thus duplicate acceptance limits apply only where the average of the two duplicates is greater than five times the RL.

Matrix Spike Qualifier: for matrix spikes, as the concentration of the native analyte increases, the uncertainty of the matrix spike recovery increases. Thus, the matrix spike acceptance limits apply only when the concentration of the matrix spike is greater than or equal to the concentration of the native analyte.

LEGEND

FOOTNOTES

- NSS** Insufficient sample for analysis.
- RL** Reporting Limit.
 - ↑ Reporting limit raised.
 - ↓ Reporting limit lowered.
- NA** The sample was not analysed for this analyte
- ND** Non Detect

Results relate only to the sample tested.

Data reported represent the sample as submitted to SGS. Solid samples expressed on a dry weight basis.

"Temperature Upon Receipt" is representative of the whole shipment and may not reflect the temperature of individual samples.

Analysis conducted on samples submitted pursuant to or as part of Reg. 153/04, are in accordance to the "Protocol for Analytical Methods Used in the Assessment of Properties under Part XV.1 of the Environmental Protection Act and Excess Soil Quality" published by the Ministry and dated March 9, 2004 as amended.

SGS provides criteria information (such as regulatory or guideline limits and summary of limit exceedances) as a service. Every attempt is made to ensure the criteria information in this report is accurate and current, however, it is not guaranteed. Comparison to the most current criteria is the responsibility of the client and SGS assumes no responsibility for the accuracy of the criteria levels indicated.

SGS Canada Inc. statement of conformity decision rule does not consider uncertainty when analytical results are compared to a specified standard or regulation.

This document is issued, on the Client's behalf, by the Company under its General Conditions of Service available on request and accessible at

http://www.sgs.com/terms_and_conditions.htm

The Client's attention is drawn to the limitation of liability, indemnification and jurisdiction issues defined therein. Any other holder of this document is advised that information contained hereon reflects the Company's findings at the time of its intervention only and within the limits of Client's instructions, if any. The Company's sole responsibility is to its Client and this document does not exonerate parties to a transaction from exercising all their rights and obligations under the transaction documents. Reproduction of this analytical report in full or in part is prohibited.

This report supersedes all previous versions.

-- End of Analytical Report --



Request for Laboratory Services and CHAIN OF CUSTODY

No: 028643

Page 1 of 1

Laboratory Information Section - Lab use only

Received By: Ashley Received By (signature): AS
 Received Date: 10/20/23 (mm/dd/yy) Custody Seal Present: Yes No Cooling Agent Present: Yes No Type: ICE
 Received Time: _____ (hr : min) Custody Seal Intact: Yes No Temperature Upon Receipt (°C): 8 x 3
 LAB LIMS #: CA-15346-00123

REPORT INFORMATION		INVOICE INFORMATION	
Company: <u>Pinchin</u>	<input checked="" type="checkbox"/> (same as Report Information)	Quotation #: <u>2023 644</u>	P.O. #: _____
Contact: <u>Alana Valle</u>	Company: _____	Project #: <u>333643</u>	Site Location/ID: <u>Chapman Drive</u>
Address: <u>1002 Falconbridge Rd</u>	Contact: _____	TURNAROUND TIME (TAT) REQUIRED	
<u>Unit 3, Sudbury, ON, P3A 4G4</u>	Address: _____	<input checked="" type="checkbox"/> Regular TAT (5-7days)	
Phone: <u>705-521-0560</u>	Phone: _____	TAT's are quoted in business days (exclude statutory holidays & weekends). Samples received after 6pm or on weekends. TAT begins next business day	
Fax: _____	Email: _____	RUSH TAT (Additional Charges May Apply): <input type="checkbox"/> 1 Day <input type="checkbox"/> 2 Days <input type="checkbox"/> 3 Days <input type="checkbox"/> 4 Days	
Email: <u>avalle@pinchin.com</u>		PLEASE CONFIRM RUSH FEASIBILITY WITH SGS REPRESENTATIVE PRIOR TO SUBMISSION	
		Specify Due Date: _____	*NOTE: DRINKING (POTABLE) WATER SAMPLES FOR HUMAN CONSUMPTION MUST BE SUBMITTED WITH SGS DRINKING WATER CHAIN OF CUSTODY

REGULATIONS		ANALYSIS REQUESTED																															
<input type="checkbox"/> O.Reg 153/04	<input type="checkbox"/> O.Reg 406/19	Other Regulations:		Sewer By-Law:		M & I	SVOC	PCB	PHC	VOC	Pest	Other (please specify)		SPLP	TCLP	COMMENTS:																	
<input type="checkbox"/> Table 1	<input type="checkbox"/> Res/Park	<input type="checkbox"/> Reg 347/558 (3 Day min TAT)		<input type="checkbox"/> Sanitary		Field Filtered (Y/N)	Metals & Inorganics <small>(Cd, Cr, Cu, Hg, Pb, Pt, Bi, Ni, S, Se, Si, EC, Sn, Ag, Zn)</small>	Full Metals Suite <small>(ICP metals plus Bi, Ni, S, Se, Si, EC, Sn, Ag, Zn)</small>	ICP Metals only <small>(Sr, As, Ba, Be, B, Cd, Cr, Co, Cu, Pb, Mo, Ni, Se, Ag, Tl, U, V, Zn)</small>	PAHs only	SVOCs <small>(at incl PAHs, ABN, CPs)</small>	PCBs <small>Total</small>	F1-F4 + BTEX	F1-F4 only <small>(no BTEX)</small>	VOCs <small>(at incl BTEX)</small>		BTEX only	Pesticides <small>(Organochlorine or specify other)</small>	Column 3 Schedule 5	Sewer Use: <small>Specify pkg:</small>	Water Characterization Pkg <small>General</small>	Extended	Specify tests	Specify tests									
<input type="checkbox"/> Table 2	<input type="checkbox"/> Ind/Com	<input type="checkbox"/> MMR		<input type="checkbox"/> Storm																					Metals	M&I	VOC	PCB	BtaP	ABN	Ignit.		
<input type="checkbox"/> Table 3	<input type="checkbox"/> Agri/Other	<input type="checkbox"/> Other:		<input type="checkbox"/> Municipality:																												1,4-Dioxane	OCP
<input type="checkbox"/> Table Appx.	<input type="checkbox"/> Medium/Fine	<input type="checkbox"/> ODWS Not Reportable * See note																															
Soil Volume <input type="checkbox"/> <350m3 <input type="checkbox"/> >350m3																																	

RECORD OF SITE CONDITION (RSC) <input type="checkbox"/> YES <input type="checkbox"/> NO					SAMPLE IDENTIFICATION	DATE SAMPLED	TIME SAMPLED	# OF BOTTLES	MATRIX	Field Filtered (Y/N)	Metals & Inorganics <small>(Cd, Cr, Cu, Hg, Pb, Pt, Bi, Ni, S, Se, Si, EC, Sn, Ag, Zn)</small>	Full Metals Suite <small>(ICP metals plus Bi, Ni, S, Se, Si, EC, Sn, Ag, Zn)</small>	ICP Metals only <small>(Sr, As, Ba, Be, B, Cd, Cr, Co, Cu, Pb, Mo, Ni, Se, Ag, Tl, U, V, Zn)</small>	PAHs only	SVOCs <small>(at incl PAHs, ABN, CPs)</small>	PCBs <small>Total</small>	F1-F4 + BTEX	F1-F4 only <small>(no BTEX)</small>	VOCs <small>(at incl BTEX)</small>	BTEX only	Pesticides <small>(Organochlorine or specify other)</small>	Column 3 Schedule 5	Sewer Use: <small>Specify pkg:</small>	Water Characterization Pkg <small>General</small>	Extended	Specify tests	Specify tests			
																												1	SOURCE	10/19/23
					2	SW1	↓	↓	11	↓																				
					3	SW2	↓	↓	11	↓																				
					4	SW3	↓	↓	11	↓																				
					5																									
					6																									
					7																									
					8																									
					9																									
					10																									
					11																									
					12																									

Observations/Comments/Special Instructions: _____

Sampled By (NAME): Alana Valle Signature: AV Date: 10/19/23 (mm/dd/yy) Pink Copy - Client
 Relinquished by (NAME): Alana Valle Signature: AV Date: 10/19/23 (mm/dd/yy) Yellow & White Copy - SGS

Revision # 1.6
 Note: Submission of samples to SGS is acknowledged that you have been provided information on sample collection/handling and transportation of samples. [2] Submission of samples to SGS is considered authorization for completion of work. Signatures may appear on this form or be retained on file in the contract, or in an alternative format (e.g. shipping documents). [3] Results may be sent by email to an unlimited number of addresses for no additional cost. Fee is still required upon request. This document is issued by the Company under its General Conditions of Service accessible at http://www.sgs.com/terms_and_conditions (2) (filed on its website) (3) (filed on its website) Attribution given to the limitation of liability, indemnification and jurisdiction issues defined therein.

Laura Brandt

From: FONOM Office/ Bureau de FONOM <fonom.info@gmail.com>
Sent: January 6, 2024 1:59 PM
Subject: Seventeen Weeks until the FONOM Conference
Attachments: 2024 FONOM Registration .pdf

Good day

The FONOM Board and the **City of Greater Sudbury** look forward to hosting you at the May FONOM Conference. The Theme of the 2024 conference is *Unlocking the North's Potential*. The Conference Planning Committee is working on an Agenda that will interest Municipal Council Members and Staff with varied experience.

A Registration form is attached for those wishing to attend the Conference.

Northern Communities need to have strong connections outside our Municipalities. The Conference is a great way to maintain and build those alliances. This annual Conference is the perfect opportunity to gain valuable insight into various municipal issues while reconnecting with municipal colleagues across Northeastern Ontario.

Conference Highlights Include:

- Information and insight on topical municipal issues
- Sessions focused on sharing leading and best municipal practices
- Banquet Dinner and Entertainment
- Annual Awards Presentation
- Minister's Forum (*one Minister Confirmed*)
- FedNor Update
- intact Insurance Update
- MPAC, where they are
- Annual FONOM Business Meeting

The Host Hotel in [The Holiday Inn & Convention Centre](#) and other Hotel Accommodations can be found at <https://discoversudbury.ca/stay/>

Dinner is in the Community on Monday night; a list of Restaurants can be found at <https://discoversudbury.ca/food-drink/>

May 6, 7 and 8, 2024 at the Holiday Inn 1696 Regent St. Sudbury, Ontario

Delegate Registration Form

(Please complete ONE FORM for each person attending)

Name: _____

Title/Position: _____

Municipality or Organization: _____

Address: _____

Postal Code: _____ E-mail: _____

Tel: _____ Fax: _____ Cell: _____

Full Delegate Package Includes all meals (2 breakfasts, 3 lunches, 4 breaks, Welcome Reception on Monday and Banquet on Tuesday), Trade Show, all sessions/workshops and a delegate kit.	By April 7 <input type="checkbox"/>	\$400
	After April 7 <input type="checkbox"/>	\$440
One Day – Monday, May 6 Includes lunch, afternoon break and Welcome Reception, all sessions on Monday, Trade Show and a delegate kit.	By April 7 <input type="checkbox"/>	\$180
	After April 7 <input type="checkbox"/>	\$210
One Day – Tuesday, May 7 Includes breakfast, lunch, morning & afternoon breaks, all sessions/workshops, Ministers' Forum on Tuesday, Trade Show and a delegate kit. Does NOT include Banquet ticket – order below.	By April 7 <input type="checkbox"/>	\$190
	After April 7 <input type="checkbox"/>	\$220
One Day – Wednesday, May 8 Includes breakfast, lunch, morning break and a delegate kit. Also includes the FONOM Annual Business Meeting if you are a FONOM member and several sessions.	By April 7 <input type="checkbox"/>	\$180
	After April 7 <input type="checkbox"/>	\$210
Extra Banquet Ticket Any banquet attendee can note special dietary requirements below:	<input type="checkbox"/>	\$145
(Payable to the City of Greater Sudbury)	Total	\$
	HST - 13%	\$
	Final Total	\$

Send payment and completed form
 to: The City of Greater Sudbury
 ATTN: Sudbury Tourism
 200 Brady St
 Sudbury ON P3A 5P3

Inquiries:
 Email: meethere@greatersudbury.ca

Please register by April 7th to will guarantee the lower price. Payment must be received by the first day of the conference.
Cancellation Policy: Registration fees, less a \$50 administration charge, are refundable only if written notification is received by Friday, April 7th. No refunds will be made after April 7th, 2024, however substitutions may be made without financial penalty.

FONOM collects, uses and discloses the information requested to promote the interests of the municipal sector. It may also be shared with selected third parties to generate operating revenues for FONOM. Under the Federal Personal Information Protection and Electronic Documents Act (PIPEDA) some of the information may constitute personal information. By filling out this form you agree that all personal information provided by you on the form may be collected, used and disclosed by FONOM for all purposes described above.



[Home](#) /

ROMA 2024 Conference

Closer to Home

Sunday, January 21 - Tuesday, January 23, 2024

Sheraton Centre Hotel - 123 Queen Street West, Toronto

The ROMA Board of Directors is pleased to welcome you to the 2024 Annual Conference.

The 2024 Conference, themed, ***Closer to Home***, will provide rural municipal leaders the opportunity to address policy issues, funding concerns and to meet directly with Provincial Ministers on local issues.

The ROMA Board has continued its policy and advocacy development on ensuring rural communities have access to services ***Closer to Home***.

The ROMA Conference provides participants the same opportunity to advocate for their local needs by gaining insight, education, networking opportunities and access to provincial and federal leaders.

Don't miss this important event that over the last several has seen attendance grow well over 1,000.

Closing keynote speaker announcement:



[Althia Raj](#)

Impact of Polarization on Public
Decision-Making

Award-Winning Journalist

Opening keynote speaker announcement:



[Shane Feldman](#)

Future of Work
Build Better Relationships
Create Engaged Communities

CONTACT

events@roma.on.ca

T 416.971.9856

ROMA Conference

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[Hotel Information](#)

[Program](#)

[Delegation Meetings](#)

[Exhibitor Information](#)

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THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

BY-LAW NO. 2024 -

Being a By-law to establish a Committee of Adjustment for the Municipality of Magnetawan for 2024

WHEREAS Section 44(1) of the Planning Act, R.S.O. 1990, Chapter P.13, authorizes a municipality to constitute and appoint a Committee of Adjustment;

AND WHEREAS Section 44(3) of the Planning Act, R.S.O. 1990, Chapter P.13, the members of the committee who are members of a municipal council shall be appointed annually;

AND WHEREAS Section 45 (1) The committee of adjustment, upon the application of the owner of any land, building or structure affected by any by-law that is passed under section 34 or 38, or a predecessor of such sections, or any person authorized in writing by the owner, may, despite any other Act, authorize such minor variance from the provisions of the by-law, in respect of the land, building or structure or the use thereof, as in its opinion is desirable for the appropriate development or use of the land, building or structure, if in the opinion of the committee the general intent and purpose of the by-law and of the official plan, if any, are maintained;

AND WHEREAS Section 45 (3) A council that has constituted a committee of adjustment may by by-law empower the committee of adjustment to grant minor variances from the provisions of any by-law of the municipality that implements an official plan, or from such by-laws of the municipality as are specified and that implement an official plan, and when a committee of adjustment is so empowered subsection (1) applies with necessary modifications. R.S.O. 1990, c. P.13, s. 45 (3);

NOW THEREFORE the Council of the Corporation of the Municipality of Magnetawan hereby enacts as follows:

1. **THAT** the following persons, all of whom are members of Council, are hereby appointed as its members for the 2024 calendar year until the inauguration of the newly elected Council:
 - Sam Dunnett
 - John Hetherington
 - Bill Bishop
 - Jon Hind
 - Brad Kneller
2. **THAT** the Committee of Adjustment shall be hereby empowered with the authority to grant minor variances from the provisions of any by-law of the municipality that implements an Official Plan.
3. **That** the Clerk of the Municipality of Magnetawan is hereby appointed as the Secretary-Treasurer of the Committee of Adjustment. The Clerk may delegate to any employee of the Municipality of Magnetawan all, or a portion of, the duties of Secretary-Treasurer of the Committee of Adjustment.

4. **THAT** this By-law shall come into force and effect on January 01, 2024

READ A FIRST, SECOND AND THIRD TIME, passed, signed and the Seal of the Corporation affixed hereto, this 17th day of January 2024.

**THE CORPORATION OF THE
MUNICIPALITY OF MAGNETAWAN**

Mayor

CAO/Clerk

DRAFT

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

BY-LAW NO. 2024 -

Being a By-law to provide for an interim tax levy in 2024

WHEREAS Section 317 (1) of *the Municipal Act, 2001, S.O 2001, C.25*, as amended, provides that a local municipality, before the adoption of the estimates for the year, may pass a By-law levying amounts on the assessment of property in the local municipality rate able for local municipality purposes;

NOW THEREFORE, the Council of the Corporation of the Municipality of Magnetawan hereby enacts as follows:

1. Map Divisions 010, 030, and 040

The following interim tax rates are imposed and levied on the whole of the assessment for real property in these classes according to the 2024 revised assessment roll:

Residential Class	0.004615755
Farm and Managed Forest Classes	0.00115394
Commercial Occupied Class	0.00797854
Commercial Vacant Class	0.006649355
Commercial New Construction	0.00797854
Industrial Occupied Class	0.008635575
Industrial Vacant Class	0.007153125
Landfill Assessment	0.029842395

2. Map Division 020

The following interim tax rates are imposed and levied on the whole of the assessment for real property in these classes according to the 2024 revised assessment roll:

Residential Class	0.00522332
Multi-Residential	0.00968164
Farm Class	0.00130583
Commercial Occupied Class	0.008677595
Commercial Vacant Class	0.007138695
Commercial New Construction	0.008677595

3. Installment Dates

The interim tax levy shall become due and payable in TWO (2) installments as follows:

March 27, 2024	Fifty per cent (50%) of the interim levy
June 27, 2024	Balance remaining

Non-payment of the amount on the dates stated in accordance with this section shall constitute a default.

4. Penalties and Interest

A penalty charge shall be imposed on overdue taxes at the rate of 1.25% per month (15% per annum) to be effective on the first day of each calendar month thereafter in which default continues, on all unpaid installments of taxes.

Interest charges at the rate of 1.25% per month (15% per annum) shall be payable on the unpaid taxes after the first year.

5. Notice of Interim Levy

The Treasurer may mail or cause to be mailed to the residence or place of business of such person indicated on the last revised assessment roll, a written or printed notice specifying the amount of taxes payable.

6. Place of Payment

Taxes are payable at the Municipality of Magnetawan Municipal Office, Magnetawan, Ontario and payable in Canadian Funds.

READ A FIRST, SECOND, AND THIRD TIME, passed, signed and the Seal of the Corporation affixed hereto, this 17th day of January 2024

**THE CORPORATION OF THE
MUNICIPALITY OF MAGNETAWAN**

Mayor

CAO/Clerk

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN
BY-LAW NO. 2024-
Being a By-law to authorize borrowing for current expenditures for 2024

WHEREAS Section 407 of *the Municipal Act, 2001, S.O 2001, C.25*, as amended, provides that a municipality may at any time during a fiscal year authorize temporary borrowing, until the taxes are collected and other revenues are received, of the amounts that the municipality considers necessary to meet the expenses of the municipality for the current year and of the amounts, whether or not they are expenses for the year, that the municipality requires in the year.

AND WHEREAS Section 407 (2) of *the Municipal Act, 2001, S.O 2001, C.25*, as amended, limits the total amount that may be borrowed from all sources at any one time, except with the approval of the Ontario Municipal Board.

NOW THEREFORE the Council of the Corporation of the Municipality of Magnetawan hereby enacts as follows:

1. Borrowing By-law

The signing authorities of the Corporation of the Municipality of Magnetawan are hereby authorized to borrow from time to time of promissory note or bankers' acceptance during the year 2023 (current year) such amounts as may be necessary to meet, until the taxes are collected and until other revenues are received, the current expenditures of the Municipality and other amounts that are stated in Section 407 (1) of *the Municipal Act, 2001, S.O 2001, C.25*, as amended.

2. Instruments

A promissory note or bankers' acceptance made under Section 1 of this By-law shall be signed by the Treasurer and by the Head of Council or other such person authorized by By-law.

3. Lenders

The Lenders from whom amounts may be borrowed under the authority of this By-law shall be the Kawartha Credit Union Limited, and other such tender(s) and reserve funds of the Municipality as may be determined from time to time by Council resolution.

4. Limit on Borrowing

Except with approval of the Ontario Municipal Board, the total amount borrowed at any one time plus any outstanding amounts of principal borrowed and accrued interest shall not exceed:

- a) from January 1 to September 30 in the year, fifty per cent (50%) of the total estimated revenues of the Municipality as set out in the budget adopted for the year.
- b) from October 1 to December 31 in the year, twenty-five per cent (25%) of the total estimated revenues of the Municipality as set out in the budget adopted for the year.

For the purposes of this By-law, the estimated revenues of the Municipality shall not include revenues derived from or derivable from:

- any borrowing, including any issue of debentures;
- a surplus, including arrears of taxes, fees, or charges; or
- a transfer from the capital fund, reserves, or reserve funds.

5. Borrowing Documents Required

At the time any amount is borrowed under this By-law, the Treasurer shall ensure that the Lender is or has been furnished with a certified copy of this By-law, a certified copy of the resolution mentioned in Section 3 determining the Lender, if applicable, and a certified copy of the estimates of the Municipality adopted for the current year and also showing the total of any amounts borrowed from any and all sources under authority of Section 407 of the *Municipal Act, 2001, S.O 2001, C.25*, as amended.

6. Pending Adoption of the Budget

Until the budget is adopted in the current year, the limits upon borrowing under Section 407 (2) of the *Municipal Act, 2001, S.O 2001, C.25*, as amended, shall be calculated temporarily using the estimated revenues of the Municipality, as adopted in the previous year's budget.

7. Directive to Treasurer

The Treasurer is authorized and directed to apply in payment of any or all amounts borrowed under this By-law together with interest, any or all of the funds collected or received, either on account or realized in respect of the taxes levied for the current year and preceding years, or from any other source that may be applied under prevailing legislation for such purpose.

8. Effective Date

This By-law shall come into effect retroactive the 1st day of January, 2024

READ A FIRST, SECOND, AND THIRD TIME, passed, signed and the Seal of the Corporation affixed hereto, this 17th day of January, 2024.

**THE CORPORATION OF THE
MUNICIPALITY OF MAGNETAWAN**

Mayor

CAO/Clerk

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

BY-LAW NO. 2024 -

BEING A BY-LAW TO APPOINT A MUNICIPAL BY-LAW ENFORCEMENT OFFICER

WHEREAS Section 55 of the *Comprehensive Ontario Police Services Act, 2019, S.O. 2019, c. 1 - Bill 68* provides that a Municipal Council may appoint person(s) to enforce the By-laws of the municipality and such Municipal By-Law Enforcement officer(s) are Peace Officer(s) for the purpose of enforcing municipal By-laws;

AND WHEREAS Section 227 of the *Municipal Act S.O. 2001, as amended, Ch. 25*, authorizes Municipal Councils to pass By-Laws for appointing such officers and employees as may be necessary for the purposes of the Corporation/Municipality, for carrying into effect the provisions of any By-Law of the Council;

AND WHEREAS Section 15.1 of the *Building Code Act, S.O. 1992, Ch. 23*, as amended, authorizes Municipal Councils to pass By-Laws for Appointing a Property Standards Officer;

NOW THEREFORE the Council of the Corporation of the Municipality of Magnetawan enacts as follows:

1. **THAT** Bryan Austin is hereby appointed as a Municipal By Law Enforcement Officer under the direction of the Senior By-law Enforcement Officer Jason Newman in accordance with the current agreement in place with the Township of Armour.
2. **THAT** the title of Municipal By-law Enforcement Officer may include the additional roles and responsibilities of Animal Control Officer, Livestock-Valuer, Weed Inspector, and Property Standards Officer.
3. **THAT** Bryan Austin shall be deemed to be an Officer and Representative of the Municipal Corporation when acting in the scope of their duties.
4. **THAT** this By-law shall come into force and effect on January 01, 2024.

READ A FIRST, SECOND, AND THIRD TIME, passed, signed and the Seal of the Corporation affixed hereto, this 17th day of January 2024.

**THE CORPORATION OF THE
MUNICIPALITY OF MAGNETAWAN**

Mayor

Clerk

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

BY-LAW 2024-

EMERGENCY MANAGEMENT PROGRAM BY-LAW

A By-law to adopt an Emergency Management Program and to meet other Requirements under the *Emergency Management and Civil Protection Act*

WHEREAS under the *Emergency Management and Civil Protection Act*, R.S.O. 1990, c. E.9 and (the “Act”) Ontario Regulation 380/04 (the “Reg”) every municipality in the Province of Ontario is required to:

- Develop and implement an emergency management program, which shall consist of:
 - an emergency plan;
 - training programs and exercises for employees of the municipality and other persons with respect to the provision of necessary services and the procedures to be followed in emergency response and recovery activities;
 - public education on risks to public safety and on public preparedness for emergencies; and
 - any other elements required by the standards for emergency management set under the Act or by Emergency Management Ontario;
- Designate an employee of the municipality or a member of the council as its emergency management program coordinator;
- Establish an emergency management program committee;
- Establish an emergency control group;
- Establish an emergency operations centre to be used by the municipal emergency control group in an emergency; and
- Designate an employee of the municipality as its emergency information officer;

AND WHEREAS it is prudent that the emergency management program developed under the Act be in accordance with international best practices, including the five core components of emergency management; prevention, mitigation, preparedness, response and recovery;

AND WHEREAS the purpose of such a program is to help protect public safety, public health, the environment, critical infrastructure and property during an emergency and to promote economic stability and a disaster resilient community;

NOW THEREFORE the Council of the Municipality of Magnetawan hereby enacts as follows:

Emergency Management Program

1. An Emergency Management Program for the municipality will be developed and reviewed annually by the Emergency Management Program Committee consistent with and in accordance with the Act and Regulation(s) and international best practices, including the five components of emergency management, namely: prevention, mitigation, preparedness, response and recovery;
And such program shall include:

- a. training programs and exercises for employees of the municipality and other persons with respect to the provision of necessary services and the procedures to be followed in emergency response and recovery activities;
 - b. public education on risks to public safety and on public preparedness for emergencies; and
 - c. any other elements required by the standards for emergency management set under the Act or by Emergency Management Ontario.
2. The Emergency Management Program shall be consistent with the objectives of protecting public safety, public health, the environment, critical infrastructure, and property, and to promote economic stability and a disaster-resilient community.

Community Emergency Management Coordinator

3. The Community Emergency Management Coordinator (CEMC) for the Municipality of Magnetawan, Derek Young, is hereby appointed as the municipality's primary CEMC.

The CEMC shall be responsible for the emergency management program for the municipality including the requirements of the CEMC detailed in the emergency plan, maintenance of the Plan, training, exercises, public education and such other duties and responsibilities as outlined in the Act and Regulation(s).

Emergency Management Program Committee (EMPC)

4. The persons from time to time holding the following positions in the municipality, or their designates, shall be members of the EMPC:
 - a. Chief Administrative Officer (CAO)
 - b. Fire Chief/CEMC
 - c. Public Work Superintendent.
5. The Fire Chief/CEMC is hereby appointed as Chair of the Emergency Management Program Committee.
6. The Emergency Management Program Committee shall meet annually and shall advise Council on the development and implementation of the municipality's Emergency Management Program and shall review the program annually.

Municipal Emergency Control Group (MECG)

7. The persons from time to time holding the following positions in the municipality, or their designates, shall be members of the MECG:
 - a. Chief Administrative Officer (CAO)
 - b. Fire Chief/CEMC
 - c. Public Works Superintendent.

Emergency Operations Centre

- 8. A primary Emergency Operations Centre has been established for use by the MECG in an emergency and equipped with the appropriate technological and telecommunications systems to ensure effective communication in an emergency.
- 9. A Virtual EOC platform may be used by the MECG to coordinate the response to an impending or occurring event at the discretion of the CAO.
- 10. Members of the MECG will be equipped with the appropriate technological and telecommunications systems to ensure effective communications when working remotely.

Emergency Information Officer

- 11. The CAO is hereby appointed as the Emergency Information Officer for the municipality to act as the primary media and public contact for the municipality in an emergency.

Repealed

- 12. THAT By-law No. 2004-15, By-law No. 2005-28 and any previously conflicting By-laws are hereby repealed.

Force and Effect

- 13. This By-law comes into effect on the date of its passing.

READ A FIRST, SECOND, AND THIRD TIME, passed, signed and the Seal of the Corporation affixed hereto, this 17th day of January 2024.

**THE CORPORATION OF THE
MUNICIPALITY OF MAGNETAWAN**

Mayor

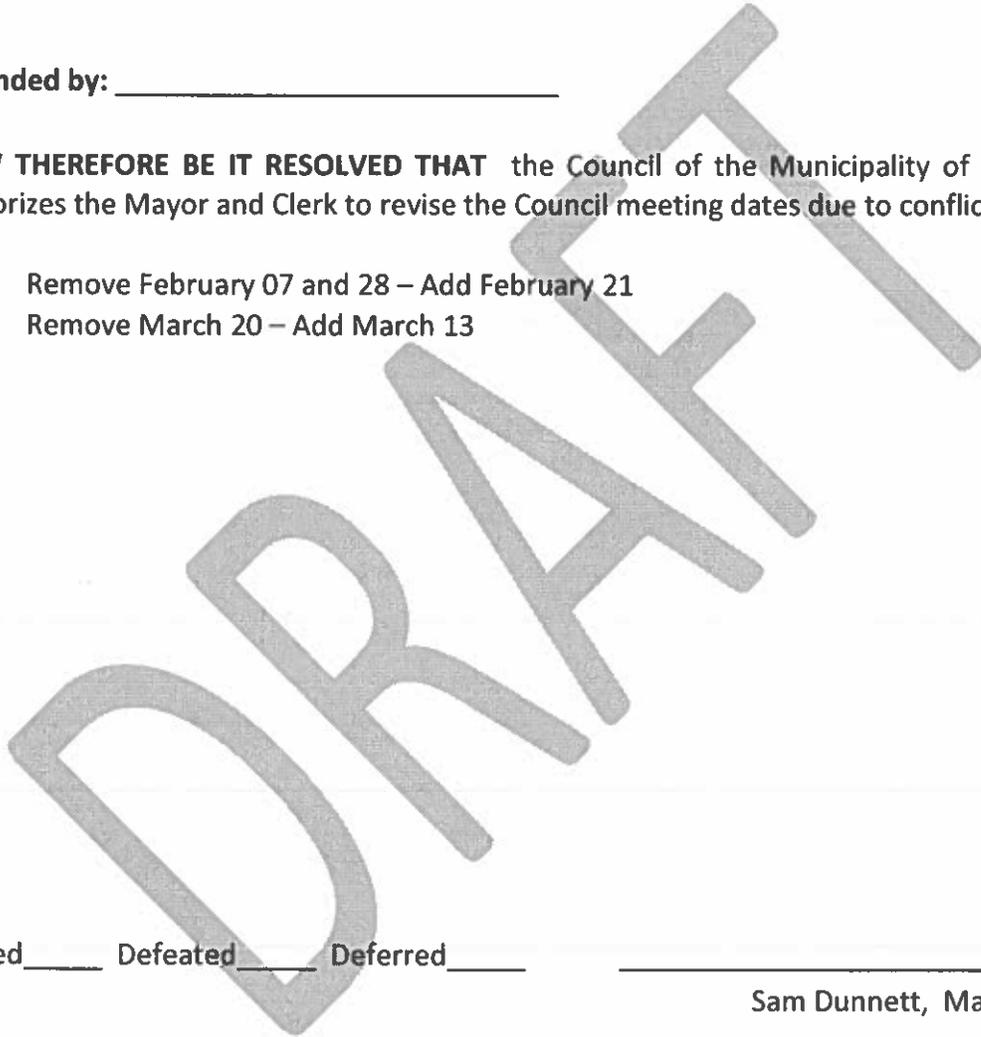
CAO/Clerk

Moved by: _____

Seconded by: _____

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Magnetawan authorizes the Mayor and Clerk to revise the Council meeting dates due to conflicts as follows:

- Remove February 07 and 28 – Add February 21
- Remove March 20 – Add March 13



Carried _____ Defeated _____ Deferred _____

Sam Dunnett, Mayor

Recorded Vote Called by: _____

Recorded Vote

Member of Council	Yea	Nay	Absent
Bishop, Bill			
Hetherington, John			
Hind, Jon			
Kneller, Brad			
Mayor: Dunnett, Sam			



**Municipality of
Magnetawan**

REPORT TO COUNCIL

To:	Mayor and Council
From:	Deputy Clerk Laura Brandt
Date of Meeting:	January 17, 2024
Report Title:	Outcome of New Years Eve Gala

Recommendation: That Council receives and approves this report as presented and directs Staff to donate the ticket and bar proceeds to the Magnetawan Chapter of Habitat for Humanity in the amount of \$7,074.30. Further that 10,000 be allocated for a New Years Eve Event in 2024.

Background: At the October 4, 2023, meeting Council passed motion 2023-299 receiving and approving the report 2023 New Years Eve Gala from Deputy Clerk Laura Brandt as presented and directed Staff to organize a New Years Eve Gala with all proceeds going to the Magnetawan Chapter of Habitat for Humanity and to include the amount of \$15,000 in the 2023 budget line 1-4-2600-2015 (Events) to be taken from Reserves.

Evaluation: This was the first New Year’s Eve Gala that has been hosted in many years.

Musical artists Filthy Rich and the Empty Pockets entertained guests with live music for all ages and they were very well received by attendees. Staff has also booked them as artists for the 2024 Music in the Park Series.

Local catering company Northpoint Catering supplied an abundance of great food by having a cold, a hot and a dessert station as well as supplied two bartenders to tend the bar.

Gala tickets were \$40 each which included entrance to the Gala, champagne, live entertainment, and food. 150 tickets were available to be purchased in advance at the municipal office and 126 tickets were sold in total.

Three photobooth stations and props were set up in the hallway to encourage attendees to take photos with the hashtags #magnetawan and #magswhereitsat. As well as glow sticks, noise makers and party hats were all made available to attendees.

Advertising for the event was provided through Municipal social media platforms, electronic mailing list, digital sign as well as posters outside the Municipal Office and Community Boards.

Gift Certificates in the amount of \$50 were purchased by the Municipality from ten local businesses (Home Hardware, Algonquin Fine Foods, Ahmic Marine Ltd., Ahmic Lake Apiaries, Grill & Grocery, Quiet Bay Café, Swiss House, Crosswell's Mercantile, Trader Teds, Cornball Store) for door prizes.

The event was organized in-house with two volunteers helping the day of for set up and one the day after with tear down.

Financial:

Item	Amount
Band	\$1,550.00
Grazing Table for approximately 150 people including two bartenders	\$3,302.91
Decorations (noise makers, plastic cups, paper plates, napkins, champagne flutes, etc.,)	\$1,008.77
Draw Prizes 5 Gift Cards of \$100 Each	\$ 500.00
Cost of Liquor including Champagne, ice, and mix	\$1,323.56
Total Costs	\$7,685.24

Item	Amount
Ticket Sales 126@\$40	\$5,040.00
Bar Sales	\$2,010.00
Return of Empties	\$ 24.30
Total Proceeds To Be Donated	\$7,074.30

Council had approved a budget of \$15,000 to be taken from reserves. The cost to run the event was \$7,685.24.

Conclusion: Staff recommends taking the necessary steps to process the donation to the Magnetawan Chapter of Habitat for Humanity in the amount of \$7,074.30. Staff further recommends that due to the success of this event, that \$10,000 be budgeted for 2024 providing that more volunteers can be secured to help with set up the day of and tear down the next day.

Respectfully Submitted

Laura Brandt
Deputy Clerk Recreation and Communications

East Parry Sound Veterinary Committee

Annual General Meeting

Strong Township Council Chambers

Monday, March 27th, 2023, at 7:30 PM

Opening: Chairman Wayne Fetterley - called the annual meeting to order at 7:35 PM as they welcomed the Township representatives. Those present -Wayne Fetterley, Keith Miller, Jeff McLaren, Ron McLaren, Grant Crozier, Doug Weddel, and Secretary Gord Mitchell. Guests – Ministry of Northern Development representative Trista Porter.

Annual Minutes of 2022: Chairman Wayne asked that the minutes of 2022 be reviewed - Gord Mitchell. Motion to accept the AGM minutes - moved by Grant Crozier, seconded by Jeff McLean. Carried.

Approval of the Financial Statement for 2022: Wayne Fetterley had agreed to audit the books and commented that he had reviewed the statements that were provided and that he found all was in order. A motion was moved by Doug Weddel, seconded by Kith Miller to accept the financial statement as presented. Carried.

Business arising from the Annual Minutes: All motions that were made, were completed.

Correspondence review:

Letters were sent to financial contributors for the assessments in 2022.

NPAHN requested the 2022 VSC fee to stay qualified with the Veterinarian Assistance Program.

Report from the Contract Veterinarians:

Dr Norma de Rose and Dr Kelli Drost – were invited but were unable to attend.

The East Parry Sound Vet Committee has a Veterinary Contract under the Veterinary Assistance Program valued at \$40,000. When the vets are called to deal with a large animal that needs their expertise in the healthcare business – they are paid \$1.20 per kilometer to travel from their clinic to the animal location and return to their clinic base. Dr Norman de Rose was allocated \$12,000 of the \$40,000 contract as her practice was declining and Dr Kelli Drost was given \$28,000 as her practice was expanding.

In the last fiscal government year ending March 31, 2021, the two veterinarians worked in East Parry Sound with some calls up to 70 km from their clinics in other areas – Dr de Rose made 107 calls – traveled 8934 kilometers and earned \$10,720.00 from the program. Dr Drost made 116 calls - travelled 6287 km – earning \$8643.00.

Report from the Northern Producer Animal Health Network's AGM : The AGM was held as a Zoom meeting again – as the far-reaching areas from Renfrew - Hearst- Thunder Bay – Rainy River and Dryden are much better represented. The focus of the meeting was to train and educate our local Veterinary Service Committee members on how the local committees work with the central committee – the Northern Producer Animal Health Network and the contract Vets – as studies were coming - that individuals would be questioned on how their committee was working and what would they suggest to better support the animal health of their livestock by committees and veterinarians.

Representatives to attend the NPAHN AGM in October 2023 - Doug Weddel and Keith Miller agreed to attend. AGM details will be available later.

Confirm vet service committee supporter representatives:

Machar: Ron McLaren

Strong: Jeff McLaren

Village Burks Falls: Ryan Baptiste

Joly: Chris Nicholson

Township of Magnetawan: Keith Miller

Armour: Grant Crozier

Town Kearney: Wayne Fetterley

Ryerson: Glenn Miller

McMurrich: Dick Gibb

Township of Perry: Doug Weddel

Motion moved by Doug Weddel, seconded by Jeff McLaren that the list of representees be named for 2023. Carried.

Appoint Auditor: Wayne agreed to be the auditor of the committee books for 2024 year.

Election of Chair and Vice Chair:

Motion moved by Jeff McLaren that the executive continue in their roles for another year, seconded by Keith Miller. Carried

Appoint secretary/treasurer: Gord Mitchell agreed to carry on in this position in 2023.

Approved Vet Contracts for the 2023 to 2024 operational year.

Motion moved by Grant Crosier, seconded by Glenn Miller to split our vet contract \$10,000 to Dr de Rose; \$20,000 to Dr Drost, and \$10,000 to Dr Frits – as he was starting to do calls in East Parry Sound. Carried.

Approve payment of the VSC fees to NPAHN:

Motion moved by Grant Crozier, seconded by Glenn Miller to pay NPAHN fee of \$1,000.00 that will keep East Parry Sound active in the VAP. Carried.

Confirm township assessment fees to pay the NPAHN fee:

Machar Township: \$ 160.00

Village of Burks Falls: \$ 100.00

Perry Township \$ 180.00

Ryerson: Township \$ 250.00

Armour Township \$210.00

Strong Township: \$ 310.00

Joly Township \$ 110.00

Town of Kearney: \$ 90.00

McMurrich/Monteith Township: \$ 90.00 Township of Magnetawan: \$ 385.00

Motion moved by Grant Crosier, seconded by Glenn Miller that the assessment fees remain the same in 2023 as they were in 2022. Carried.

Adjournment declared by Chair Wayne at 9:05 pm.

EAST PARRY SOUND VETERINARY COMMITTEE

2022 Annual Statement of Affaires for the 2023 Annual General Meeting

Daily Interest Savings Account # 60632 04057 28

Income:	<u>2022</u>	2021
Corp. of Township of Joly	\$ 110.00	\$ 110.00
Corp. of Town of Kearney	\$ 90.00	\$ 90.00
Corp. of Township of Strong	\$ 310.00	\$ 310.00
Corp. of Township of Armour	\$ 210.00	\$ 210.00
Corp. of Township of Machar	\$ 160.00	\$ 160.00
Corp. of Township of McMurrich/Monteith	\$ 90.00	\$ 90.00
Corp. of Township of Ryerson	\$ 250.00	\$ 500.00
Village of Burks Falls	\$ 100.00	\$ 200.00
Corp. of Township of Perry	\$ 180.00	\$ 360.00
Corp. of Township of Magnetawan	\$ 385.00	\$ 385.00
NPAHN Fee Rebate for 2021	\$ -	\$ 500.00
Bank Interest	\$ 0.82	\$ 0.76
Total Income	\$ 1,885.82	\$ 2,915.76
Expenses:		
NPAHN Annual Fee for Vet Program	\$ 1,000.00	\$ 1,000.00
Banks service charge	\$ 29.50	\$ 29.50
Gord Mitchell work for 2022 - cheque 019	\$ 300.00	\$ 300.00
Total	\$ 1,329.50	\$ 1,329.50
Net in the year's activities	\$ 556.32	\$ 1,586.26
Bank Balance December 23, 2021	\$ 8,693.24	\$ 7,106.98
Bank Balance December 30 2022	\$ 9,249.56	\$ 8,693.24
	interest	service charge
January	\$ 0.07	\$ 2.25
February	\$ 0.07	\$ 2.25
March	\$ 0.07	\$ 2.25
April	\$ 0.07	\$ 2.25
May	\$ 0.07	\$ 2.25
June	\$ 0.07	\$ 2.25
July	\$ 0.07	\$ 2.25
August	\$ 0.07	\$ 3.50
September	\$ 0.06	\$ 2.25
October	\$ 0.07	\$ 2.25
November	\$ 0.06	\$ 3.50
December	\$ 0.07	\$ 2.25
Totals	\$ 0.82	\$ 29.50

I, Wayne Fetterley, have reviewed the financial data and found that this statement correctly reflects the financial activity of the East Parry Veterinary Service committee.

Magnetawan Public Library

LIBRARY BOARD MEETING MINUTES

DATE AND TIME	Tuesday, May 30, 2023, 7:00pm
LOCATION	Magnetawan Public Library
ATTENDEES	Lorinda Makoviczki, Barb Stewart, Mary Bishop, Michael Fleming via Facetime, Sheila Smith, Elinor Raaflaub
REGRETS	Angela Dunnett, Julie Ferris, Jon Hind
CALL TO ORDER	Lorinda Makoviczki called the meeting to order at 7:00 PM.

DECLARATION OF CONFLICT OF INTEREST

None

APPROVAL OF AGENDA

2023-01 Moved: Barb Stewart

Carried Seconded: Elinor Raaflaub

Be it resolved that the agenda for this meeting be approved as amended.

APPROVAL OF LAST MEETING MINUTES

2023-02 Moved: Elinor Raaflaub

Carried Seconded: Mary Bishop

Be it resolved that the last meeting minutes be approved.

2023-05 - NEW BUSINESS

2023-5.1 – We have increased the black printing price to 35 cents.

2023-5.2 - We will hold a 50/50 draw; Lorinda will investigate the license and printing tickets. We will hold it during the summer, approximately a month long.

2023-5.3 – Our knitting group has created many 6” squares, which we will make into lap blankets and raffle them off.

2023-5.4 – Children’s programming will run during the months of July and August. Lorinda has a program in place. She has 2 teenagers that will be helping and receiving volunteer hours.

2023-06 - BUSINESS ARISING

2023-07 - CHAIR REPORT

2023-08 – LIBRARIAN REPORT

- **2023-08.1** – Lorinda will be providing a craft for Canada Day. The library will be closed, so the craft will be hosted outside. Lorinda will talk to Karen and Laura about a float in the parade.

2023-09 – ANNOUNCEMENTS AND INQUIRIES BY A BOARD MEMBER

2023-10 – UNFINISHED/ONGOING BUSINESS

2023-10.1 – We have received 3 umbrellas for the picnic tables, and Steve has drilled the holes.

2023-10.2 – We have gone over quite a few policies and revised them. Karen will now edit and reprint them.

2023-10.3 – Fundraising ideas – Murder Mystery night, ‘Books to eat.’

2023-11 – Question period for public

2023-12 - Closed session

2023-13 - Next meeting will be held at 7:00 pm on Sept.26, 2023 @ Magnetawan Public Library

ADJOURNMENT

2023-14 Moved: Lorinda Makoviczki

Carried Seconded: Sheila Smith

Be it resolved that the meeting adjourned at 7:50 PM.

Magnetawan Public Library

LIBRARY BOARD MEETING MINUTES

DATE AND TIME	Tuesday, Sept. 26, 2023, 7:00pm
LOCATION	Magnetawan Public Library
ATTENDEES	Barb Stewart, Julie Ferris, Angela Dunnett, Michael Fleming, Mary Bishop Lorinda Makoviczki
REGRETS	Sheila Smith, Jon Hind, Elinor Raaflaub
CALL TO ORDER	7:05pm Julie Ferris

DECLARATION OF CONFLICT OF INTEREST

2023-02 None

APPROVAL OF AGENDA

2023-03 Moved: Barb Stewart

Carried Seconded: Michael Fleming

Be it resolved that the agenda for this meeting be approved as amended.

APPROVAL OF LAST MEETING MINUTES

2023-04 Moved: Michael Fleming

Carried Seconded: Mary Bishop

Be it resolved that the last meeting minutes be approved.

2023-05 - NEW BUSINESS

Approval of Lorinda Makoviczki as CEO.

2023-5.1 –The Public Library Act requires the board to have a CEO on staff.

Sec 15(2) Public Library Act

The Public Library Act does not require the CEO to be appointed Treasurer.

Sec 15(5) Public Library Act

Moved: Angela Dunnett

Seconded: Michael Fleming

Budget review

2023-5.2 – Moved: Angela Dunnett

Seconded: Michael Fleming

Fundraising

2023-5.3 - A committee is needed to facilitate fundraising.
Please think of some ideas for our next meeting.

Ahmic Lake Cottagers Association

2023-5.4 – The group would like to know, if they donate some money, what would the
It be used for.
- Ideas are, WIFI and books

Employee Handbook

2023-5.5 – Handbooks have been prepared. They were presented to Karen and Lorinda.
They reviewed and signed them.

2023-06 - BUSINESS ARISING

- No new business

2023-07 - CHAIR REPORT

- No report

2023-08 – LIBRARIAN REPORT

8.1 – Summer children’s programming – the library provided programming everyday
for the months of July and /august. We had 394 children attend over the summer.
- We also had good attendance at our knitting group, book club and the 2 workshops we had in
late spring.
- We had umbrella donations for the picnic tables. They went over very well.
- We had our 50/50 draw and our lap blanket raffle, each bringing in a nice profit.
- For the fall, Lorinda will attend the school on the first Thursday of the month, to host story
time and craft in the kindergarten room.
- Lorinda will ask the school if they would like to make items/decorations to help decorate the
library for holidays.
- Lorinda is currently working on adult workshops for the fall and winter
- Lorinda will host craft days for children on the Saturday before a holiday.

2023-09 – ANNOUNCEMENTS AND INQUIRIES BY A BOARD MEMBER

- N/A

2023-10 – UNFINISHED/ONGOING BUSINESS

- N/A

2023-11 – QUESTION PERIOD FOR PUBLIC

- N/A

2023-12 – CLOSED SESSION

12.1 – Labour relations or employee negotiations

Sec 16 (4) (d) Public Library Act

ADJOURNMENT

2023-13

Moved: Barb Stewart

Carried

Seconded: Mary Bishop

Be it resolved that the meeting adjourned at 8:15PM

Next meeting; Tuesday, Oct. 24, 2023, at 7pm

Magnetawan Public Library

LIBRARY BOARD MEETING MINUTES

DATE AND TIME	Tuesday, Oct 24, 2023, 7:00pm
LOCATION	Magnetawan Public Library
ATTENDEES	Julie Ferris, Elinor Raaflaub, Mary Bishop, Sheila Smith, Jon Hind Lorinda Makoviczki
REGRETS	Michael Fleming
CALL TO ORDER	7:00pm Julie Ferris

APPROVAL OF AGENDA

2023-03 Moved: Julie Ferris
Carried Seconded: Elinor Raaflaub
Be it resolved that the agenda for this meeting be approved as amended.

APPROVAL OF LAST MEETING MINUTES

2023-04 Moved: Mary Bishop
Carried Seconded: Elinor Raaflaub
Be it resolved that the last meeting minutes be approved.

DECLARATION OF CONFLICT OF INTEREST

2023-02 None

2023-05 - NEW BUSINESS

- 5.1 – Regrets about resignations of Angela Dunnett and Barbara Stewart.
- 5.2 – No quorum
- 5.3 – No quorum

2023-06 - BUSINESS ARISING

- No new business

2023-07 - CHAIR REPORT

- It is crucial that we have a committee for fundraising. The CEO cannot complete this task on their own with reduced hours and now working alone. We need two members that will investigate fundraising opportunities to determine feasibility and costs and report back to the Board.

- This does not mean the committee will facilitate fundraising on their own. The CEO will head any fundraising activities and members will assist. I believe we could be doing better with fundraising and applying for grants.
-
- Until the new budget in January we will not be purchasing any new books, certain types of supplies or equipment. Our budget is extremely limited until the end of this current year. Keeping costs down is essential.
-
- We still have policies that need to be completed. Myself and the CEO will be working on these.
-
- A board member to have signing authority to replace Vice Chair Barb Stewart is required. There are two Municipal employees that have signing authority, we require four. It is seldom that a board member needs to sign anything but we need to have someone registered with the bank in case. I am listed as a signature and would be the first choice if it is required.
-
- A Vice Chair needs to be appointed. The main reason for this position is to take the place of the Chair to head a meeting they are not available..
-
- I will continue to facilitate employee relations and bring anything needing approval back to the Board.
-
- It has been a difficult year. We will have a fresh start in the new year and should be able to concentrate more on fundraising and programs.

2023-08 – LIBRARIAN REPORT

Librarian Report - October 24, 2023

I went to the school for story time and craft with the kindergarten class on Thursday, Oct. 5th.

The library hours have been changed for the winter.

I am in the process of making a schedule for adult activities.

I will be talking to the school teachers to see if they would be willing to have their students do some crafts to decorate the library.

The library has been steady with patrons.

We have two programs currently running, book club and knitting club.

The knitting club is currently making small yarn dolls, they are called Izzy dolls. We are hoping to donate to organizations, and possibly sell some.

I am currently looking into a couple of grants. No real details currently.

I am planning on doing some decorating for Halloween and have a craft day on the Saturday before. I will be dressing up and will have candy to hand out.

2023-09 – ANNOUNCEMENTS AND INQUIRIES BY A BOARD MEMBER

- Please post about Halloween craft on Facebook.
- Board was asked if 7pm meeting time was still feasible
- Board agrees to continue to meet at 7pm.
- Feedback survey, possible 5 questions. E.g – hours, kids art program, activities

2023-10 – UNFINISHED/ONGOING BUSINESS

10.1 – Budget Report

10.2 – Julie & Lorinda will meet on a day the library is closed to finish up the policies

10.3 **Fundraising** - Mary Bishop, Sheila Smith and Elinor Raaflaub have volunteered for the committee

2023-11 – QUESTION PERIOD FOR PUBLIC

- N/A

2023-12 – CLOSED SESSION

- 12.1 – Labour relations or employee negotiations
Sec 16 (4) (d) Public Library Act

ADJOURNMENT

2023-13 Moved: Sheila Smith
Carried Seconded: Elinor Raaflaub
Be it resolved that the meeting adjourned at 7:40 pm.

Next meeting: Tuesday, Nov. 28, 2023, at 7pm

District of Parry Sound



Social Services
Administration Board

Chief Administrative Officer's Report

December 2023

Mission Statement

To foster healthier communities by economically providing caring human services that empower and enable the people we serve to improve their quality of life.

Ontario Child Care Workforce Strategy and Protection of Children

The government announced new measures for safer child care and a workforce strategy to aid with the attraction and retention of child care staff to help address labour shortages in the sector.

The new action taken is intended to further protect the safety of children by requiring all licensed child care operators to implement a Safe Arrival and Dismissal Policy by January 1, 2024. This will ensure that when a child does not arrive at the licensed child care program or is not picked up as expected, parents will be informed in line with existing protocols within Ontario's publicly funded schools.

The Workforce Strategy, made possible with funding through the Canada-Ontario Canada-wide Early Learning and Child Care Agreement, includes wage enhancements and other ways to address issues facing the sector. The strategy will support workforce development starting in 2024 by:

- Increasing the starting wage for RECEs employed by child care operators enrolled in the Canada-wide Early Learning and Child Care (CWELCC) system to \$23.86/hour in 2024 from the planned \$20/hour
- Extending the eligibility ceiling for a \$1/hour increase so more RECEs can benefit
- Supporting entry into the profession and career development
- Cutting red tape for employers and providing more flexibility in staffing their programs
- Launching a promotional campaign to bolster awareness and value of the child care profession

OMSSA's 2023 Policy Conference

As a result of the COVID-19 pandemic, the work of OMSSA (Ontario Municipal Social Services Association) (Including PSDSSAB) has been forever transformed. The pandemic has demonstrated the vital socio-economic importance of children's services, it has forced a rethink of how employment and income supports are delivered, and it has challenged an already strained housing and homeless system.

Through all of this, we have had to rapidly develop new policies and find innovative ways of effectively supporting the service users. Alongside all the successes that we have had navigating these trials, new economic challenges have emerged.

The 2023 Policy Conference, held from November 30th to December 1st, was OMSSA's annual forum for discussion and debate focused on the present and future of human services policies in Ontario. Two staff members and I were fortunate enough to attend this conference. This event brought human services leaders and policy experts, together with provincial leaders, stakeholder organizations, and other subject matter experts. This year's conference was packed with relevant content for all OMSSA Members and beyond!

Licensed Child Care Programs

**Total Children Utilizing Directly Operated Child Care in the District
October 2023**

Age Group	Fairview ELCC	First Steps ELCC	Highlands ELCC	Waubeek ELCC	HCCP	Total
Infant (0-18M)	2	0	3	2	20	27
Toddler (18-30M)	10	7	9	22	28	76
Preschool (30M-4Y)	17	17	28	50	50	127
# of Active Children	29	22	29	52	98	230

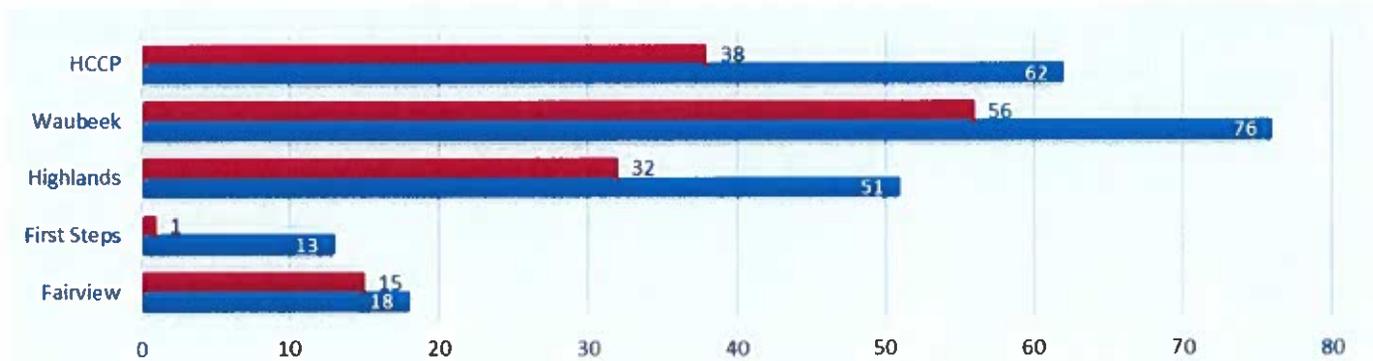
The licensed child care programs increased the enrollment by 30 children this month with the biggest enrollment being in children aged 12 – 30 months.

**School Age Programs
October 2023**

Location	Enrollment	Primary Waitlist	Secondary Waitlist
Mapleridge After School	26	5	0
Mapleridge Before School	10	0	0
Sundridge Centennial After School	13	3	0
Home Child Care	52	15	2
# of Active Children	95	28	1

Both school age programs are currently at their operating capacity.

**Directly Operated Child Care Waitlist by Program
October 2023**



Waitlists in all programs continue to expand. The blue bar indicates the current number of children needing care now that cannot be accommodated. The red bar shows the number of children that will be needing care in future months. Please note: these numbers may be duplicated as families are placing their children on multiple waiting lists.

**Inclusion Support Services
October 2023**

Age Group	EarlyON	Licensed ELCC's	Monthly Total	YTD Total	Waitlist	New Referrals	Discharges
Infant (0-18M)	0	0	0	0	0	1	0
Toddler (18-30M)	0	9	9	19	1	3	0
Preschool (30M-4Y)	7	30	37	59	3	2	2
School Age (4Y+)	5	23	28	46	2	0	7
Monthly Total	12	62	74	-	6	6	9
YTD Total	12	79	-	128	37	37	28

There has been a slight increase in referrals as new children are enrolled in licensed child care.

**EarlyON Child and Family Program
October 2023**

Activity	October	YTD
Number of Children Attending	935	9,322
Number of New Children Attending	53	533
Number of Adults Attending	639	5,783
Number of Virtual Programming Events	4	39
Number of Engagements through Social Media	209	6,523
Number of Views through Social Media	4,334	89,876

There is a steady increase in attendance at all the EarlyON programs across the district with many new families seeking out the resources made available through the Resource Facilitators.

**Funding Sources for District Wide Childcare Spaces
October 2023**

Active	# of Children	# of Families	Funding Source - New	# of Children	# of Families
CWELCC*	70	69	CWELCC	5	5
CWELCC Full Fee	200	196	CWELCC Full Fee	6	6
Extended Day Fee Subsidy	1	1	Fee Subsidy	2	1
Fee Subsidy	36	27	Full Fee	1	1
Full Fee	20	18	Ontario Works	4	2
Ontario Works	16	12	Total	18	15
Total	343	323			

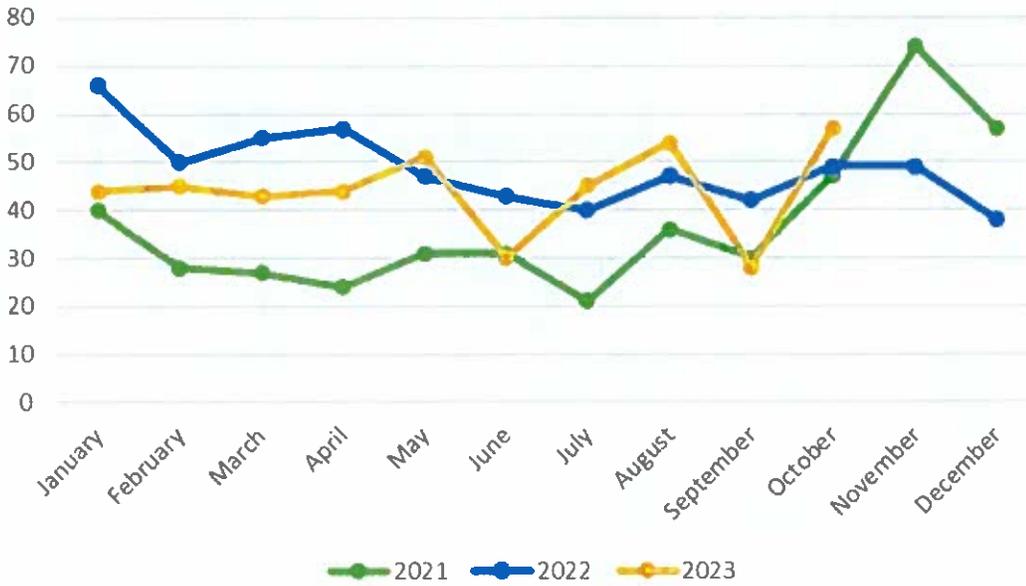
* CWELCC – Canada-Wide Early Learning Child Care; eligible for children 0 - 6

Funding Source - Exits	# of Children	# of Families
CWELCC	2	2
Full Fee	1	1
Total	3	3

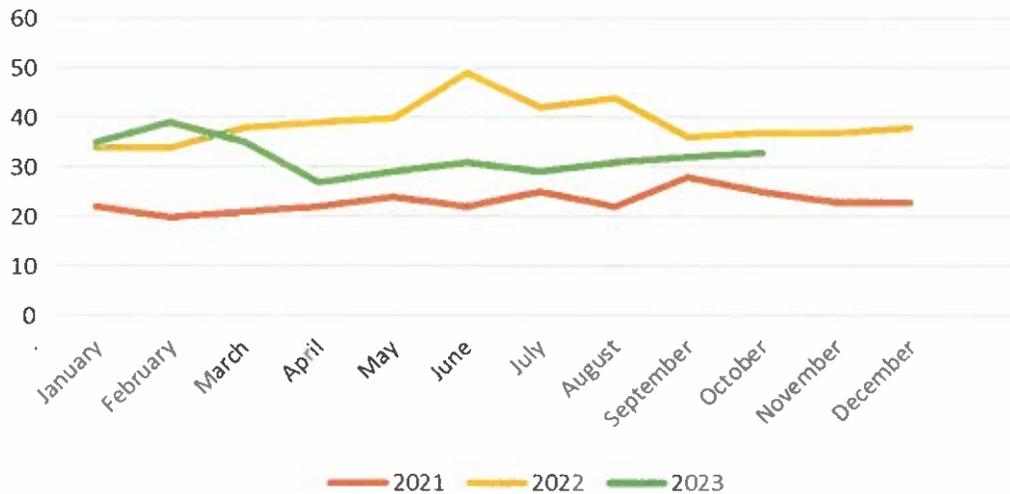
Ontario Works Caseload



Ontario Works Intake - Social Assistance Digital Application (SADA) & Local Office Ontario Works Applications Received



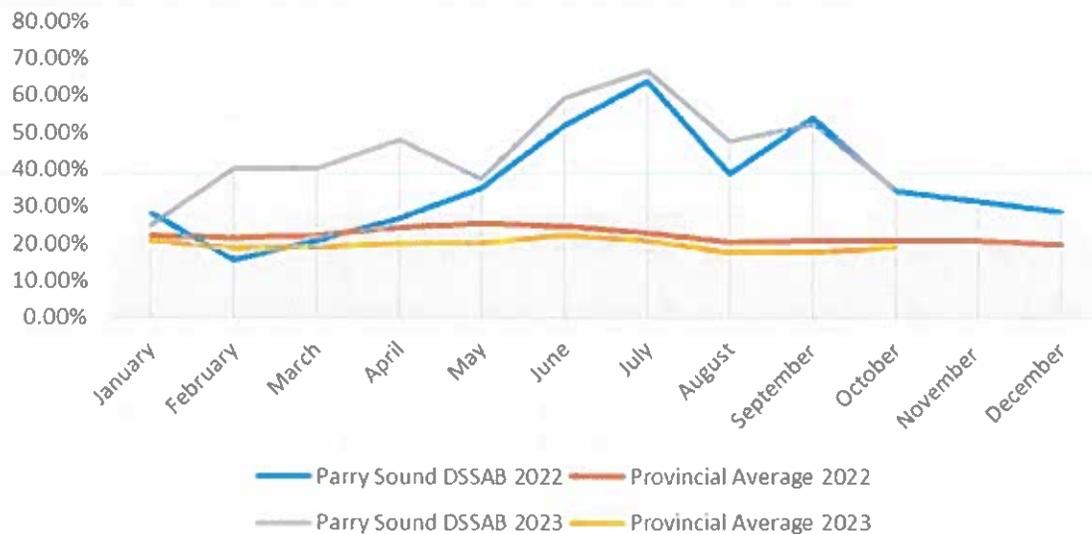
ODSP Participants in Ontario Works Employment Assistance



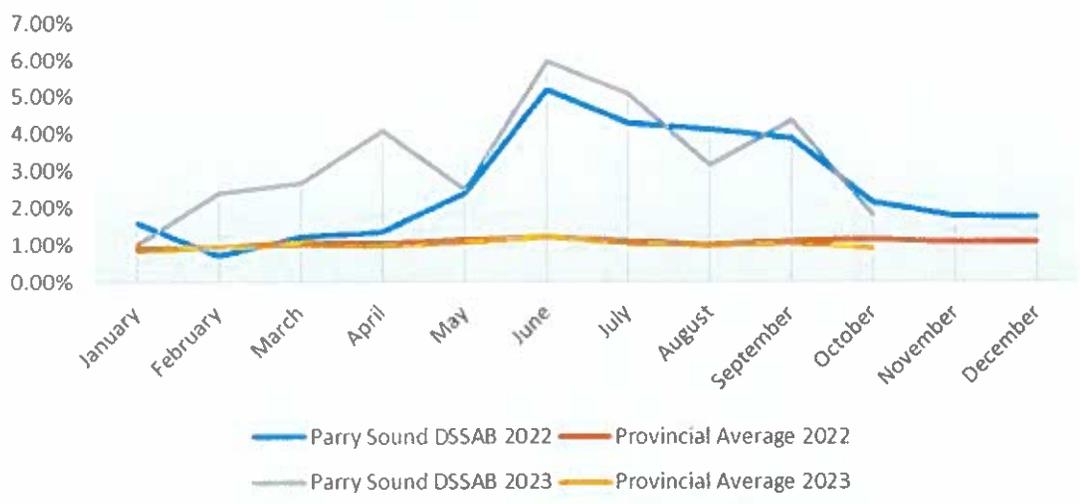
The OW Caseload as of the end of October is now 607 (there are 973 beneficiaries in total). That is the highest we have seen since 2020. We are supporting **33** ODSP participants in our Employment Assistance program. We also have **55** Temporary Care Assistance cases. Intake saw a sharp increase in October. We had **57** Ontario Works Applications (40 of those online) and **40** cases for Emergency Assistance in August which is trending higher than historical norms.

Employment Assistance & Performance Outcomes

% of Closures Exiting to Employment

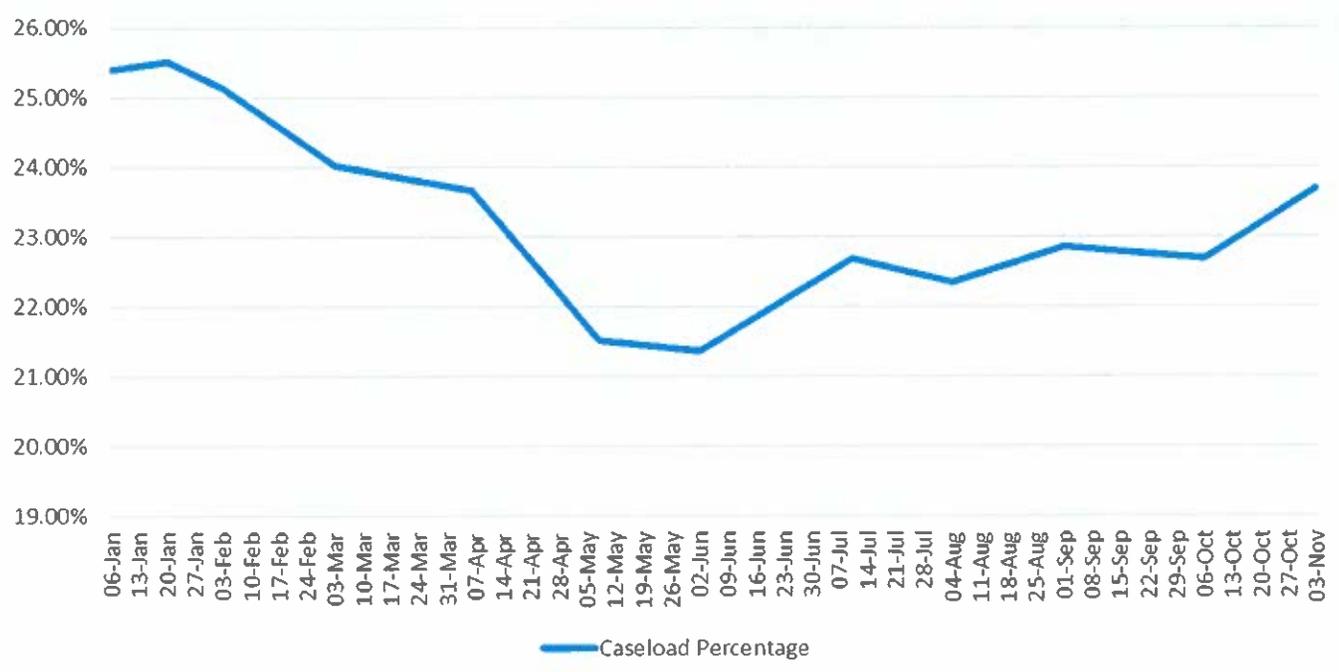


% of Caseload Exiting to Employment



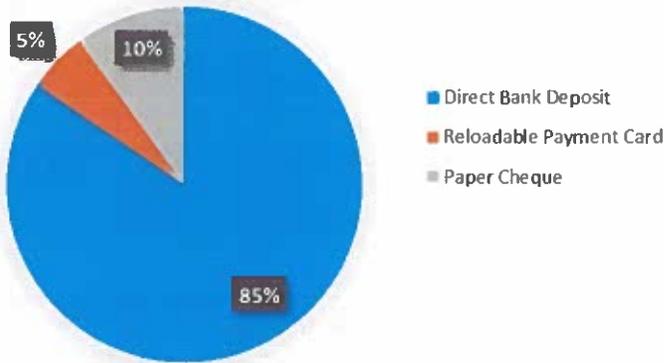
Our Employment Outcomes performance in October are on pace at the same point last year. This is likely due to the end of many seasonal jobs and the change in weather. It aligns with the sharp increase we have seen with applications we saw in October. We also exited 5.27% of the caseload for any reason in October. This is also very strong as we are into the fall season when we see many seasonal jobs ending.

MyBenefits Enrollment 2023



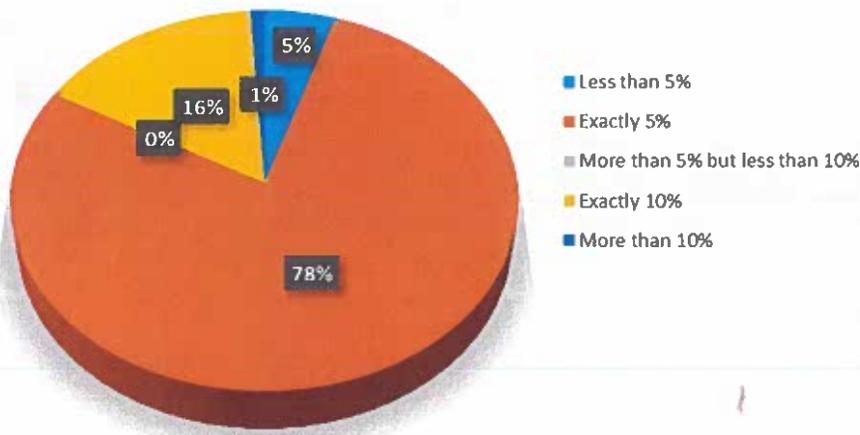
DBD Enrollment

Payment Receipt Method October 2023



Overpayment Recovery Rate

October 2023



Housing Stability Program - Community Relations Workers

Support

All services performed, provided, or arranged by the Homelessness Stability Program staff to promote, improve, sustain, or restore appropriate housing for individuals active with the Homelessness Stability Program, periodically within the month, not requiring intense case management.

Intense Case Management

Intense Case Management involves the coordination of appropriate services and the provision of consistent and on-going weekly supports, required by the individual to obtain, and sustain housing stability.

Contact/Referrals

October 2023	East	West	YTD
Homeless	0	4	71
At Risk	6	14	101
Esprit Outreach Homeless	0	0	6
Esprit Outreach at Risk	0	0	10
Program Total			172
Esprit in Shelter clients calculated in Homelessness numbers			
Esprit in Shelter		2	20

October 2023 Income Source	East	West
Senior	6	14
ODSP	10	28
Ontario Works	4	22
Low Income	18	33

October 2023 Income Source	East	West
Senior	13	22
ODSP	4	14
Ontario Works	8	15
Low Income	9	53

Short Term Housing Allowance

	Active	YTD
October 2023	6	40

Housing Stability: Household Income Sources and Issuance from HPP

October 2023			October 2023	
Income Source	Total	HPP	Reason for Issue	Total
Senior	3	\$2,100	Utilities/Firewood	\$1,000
ODSP	8	\$5,787.79	Food/Household/Misc	\$8,292.41
Ontario Works	2	\$2,000	Transportation	\$595.38
			Total	\$9,887.79

Ontario Works: Household Income Sources and Issuance from HPP

October 2023			October 2023	
Income Source	Total	HPP	Reason for Issue	Total
Senior	1	\$1,000	Rental Arrears	\$5,936.89
ODSP	17	\$10,738.45	Utilities/Firewood	\$4,743.97
Ontario Works	13	\$11,879.97	Transportation	\$645.93
Low Income	3	\$1,033	Food/Household/Misc.	\$12,420.63
			Emergency Housing	\$904
			Total	\$24,651.42

**By-Name List Data
September 2021– October 2023**



Housing Programs

**Social Housing Centralized Waitlist Report
October 2023**

	East Parry Sound	West Parry Sound	Total
Seniors	47	117	164
Families	129	434	563
Individuals	512	196	708
Total	688	747	1,435
Total Waitlist Unduplicated			461

**Social Housing Centralized Waitlist (CWL) 2022 - 2023 Comparison
Applications and Households Housing from the CWL**

Month 2022	New App.	New SPP	Cancelled	Housed	SPP Housing	Month 2023	New App.	New SPP	Cancelled	Housed	SPP Housing
Jan	5			1		Jan	5	1	13		
Feb	9	1	2			Feb	5	1	10		
Mar	12		5	2	1	Mar	6		35		
Apr	12	1	1			Apr	11		17	6	
May	11	1		3		May	13	2	9	2	
June	15		3	2		June	9	1	2	1	
July	13	2	10	1		July	5	1	5	1	
Aug	5		17	2	1	Aug	14	1	3	1	
Sept	16		10	1	1	Sept	12		4		
Oct	14		12	6		Oct	8	1	1	4	2
Nov	12	1	8	3		Nov					
Dec	1			5		Dec					
Total	125	6	68	26	3	Total	88	8	99	15	2

- Housing Programs approved eight new applications to the Centralized Waitlist in the month of October
- One new approved application was also approved for Special Priority Placement
- Four applicants were housed, two of them held Special Priority status
- One application was cancelled as the applicant is deceased

**Parry Sound District Housing Corporation
October 2023**

Activity for Tenant and Maintenance Services

	Current	YTD
Move outs	5	31
Move in	6	28
L1/L2 forms	0	5
N4 - notice of eviction for non payment of rent	2	9
N5 - notice of eviction disturbing the quiet enjoyment of the other occupants	2	12
N6 - notice of eviction for illegal acts or misrepresenting income for RGI housing	0	0
N7 - notice of eviction for willful damage to unit	0	1
Repayment agreements	4	63
No Trespass Order	0	1
Tenant Home Visits	21	182
Mediation/Negotiation/Referrals	18	168
Tenant Engagements/Education	1	89

**Property Maintenance
October 2023**

Pest Control		3 buildings are currently being inspected monthly for bedbugs; 3 unit has been treated
Vacant Units	12	one-bedroom (7); multiple bedroom (5) (not inclusive of The Meadow View)
Vacant Units - The Meadow View	7	one-bedroom market units available
After Hours Calls	6	Smoke detector defect, water leaking from upstairs, fire panel "trouble" alarm, building toilet plugged, flooded laundry room 4 staff participate in the on-call phone tree system
Work Orders	162	Created for maintenance work, and related materials for the month of September
Fire Inspections		12 units inspected within the month of September **as per Fire Code, we will be moving to monthly inspections **

**Capital Projects
October 2023**

- Esprit Renovation project ongoing
- The Duplex Project ongoing
- Asbestos removal in vacant family home
- Retaining wall repair
- Main line water leak planning

Ongoing Challenges

Prices of services and materials are inflated. Wait times on certain items remains a challenge.

**Esprit Place Family Resource Centre
October 2023**

Emergency Shelter Services	October 2023	YTD
Number of women who stayed in shelter this month	10	100
Number of children who stayed in the shelter this month	6	43
Number of hours of direct service to women (shelter and counselling)	275	1,672
Number of days at capacity	15	80
Number of days over capacity	13	71
Overall capacity %	110%	82%
Resident bed nights (women & children)	342	2,293
Phone interactions (crisis/support)	33	277

Transitional Support	October 2023	YTD
Number of women served this month	20	103
Number of NEW women registered in the program	5	25
Number of public ed/groups offered	0	3

Child Witness Program	October 2023	YTD
Number of children/women served this month	28	160
Number of NEW clients (mothers and children) registered in the program	3	43
Number of public ed/groups offered	0	7



705-382-2900
www.almaguin-health.org

Minutes: December 7, 2023, 10:00 am via Zoom in the Almaguin Highlands Health Centre

Present: Rod Ward (Chair), Dan Robertson, Margaret Ann MacPhail, Brad Kneller, Chris Hope, Fraser Williamson (Vice Chair), Vicky Roeder-Martin, Tom Bryson, Norm Hofstetter, Camille Barr (Secretary)

Regrets: Jim Ronholm

Guest: Rebecca Paul (BFFHT), Susan Keast (HHR MAOHT), Isabel Pereira

Called to order at 10:00 am by Chair R. Ward

1. 2023-29 Moved by B. Kneller - Seconded by T. Bryson
THEREFORE BE IT RESOLVED THAT the Almaguin Highlands Health Council adopt the minutes from the regular meeting of November 2, 2023, and special meeting of November 24, 2023, as circulated. Carried.

2. **DECLARATION OF PECUNIARY OF INTEREST:** R. Ward declared pecuniary interest for resolution 2023-31

3. **DELEGATIONS:**

Rod Ward- Comments from the Chair

R. Ward provided an overview of his career working in healthcare IT. He highlighted how over time the system has continued to shift and evolve over the years. Additionally, he provided the group a history of how he came to be connected to the AHHC through his meeting of Bruce Campbell. Initially the group was formed to maintain the MAHC services in the Burk's Falls building, essentially spending 7 years focusing on the services within. The mandate of the group is health care for the entire region. He reiterated the partnership with the MAOHT and that this was based on discussion with both Nipissing and Muskoka.

An opportunity is on the table for a new healthcare building in Almaguin on Commercial Drive in Armour. The question posed is how we can take advantage of the opportunity. All agree there are many questions that need to be answered. Does this new prospect make sense for healthcare in Almaguin on the long term?

The discussions are still new with the developer and a bit premature however with the timing of the x-ray decision, R. Ward felt it must be placed on the table.

The Township of Armour will continue to have discussions with the developer and share available information with the group. The hope is more information within three months. There are many different ownership models to consider as well as an impact to the Village of Burk's Falls should this project move forward, and services potentially move to a new location.

Ultimately Council needs to protect the Almaguin communities and attain the services needed for our community's future healthcare.

Further conversations are needed and thoughtful consideration.

Susan Keast- Human Health Resources

S. Keast provided Council with an overview of the MAOHT HHR Task Force mandate, actions taken to achieve workplan goals, and highlights for Q4. One highlight is the physician recruitment website. S. Keast is working with Courtney of ACED to ensure Almaguin is represented. Additionally, a survey will be sent out to Primary Care Providers in January to understand opportunities and challenges in the area to help inform recruitment work.

A presentation was provided to the Health Council with links discussed available in the electronic copy.

4. RESOLUTIONS PASSED:

2023-30 Moved by F. Williamson - Seconded by V. Roeder-Martin

WHEREAS the Almaguin Highlands Health Council received a presentation from Chair Rod Ward on November 24, 2023;

AND WHEREAS it was explained that the x-ray equipment in the Almaguin Highlands Health Centre will need to be replaced within the next 2-3 years;

AND WHEREAS MAHC has confirmed with its x-ray vendor that they have enough spare parts to keep the equipment functioning for 2-3 more years;

AND WHEREAS the Huntsville Hospital Foundation has stated they would fundraise for its replacement but require a decision to be made of when this occurs and where it will be located for their budgeting purposes;

AND WHEREAS the Almaguin Highlands Health Council members require time to share the information received at the meeting with their individual Councils;

NOW THEREFORE BE IT RESOLVED THAT the Almaguin Highlands Health Council directs MAHC to continue to maintain the current x-ray equipment as stated while thoughtful conversations by municipal councils are held regarding healthcare for Almaguin Highlands. Carried.

2023-31 Moved by F. Williamson - Seconded by V. Roeder-Martin

BE IT RESOLVED THAT the Almaguin Highlands Health Council agrees to pay \$41.48 from its account for the web domain *almaguin-health-org* for a renewal period of 2 years. Carried.

5. ITEMS FOR DISCUSSION:

a) Follow up discussion regarding the presentation on “Healthcare in Almaguin” dated November 24, 2023

Council asked questions to gain clarity on the new potential healthcare building in Armour. Ultimately it is too soon to answer many as it relates to an ownership model and investment protection or what investments may look like. R. Ward will share what he can as information is available. There is also desire to understand the long term goals for the Burk’s Falls facility as this will be needed while considering a new build. C. Hope shared a Foundation will be established for the Burk’s Falls building regardless.

Regarding the Xray machine it was asked if there is the potential for the machine to go down for periods of time while parts are gathered to keep it going the next 2-3 years. The answer is yes however to replace it x-ray would be down approx. 6 months so there is the potential of it being out of services either way. MAHC did say they may have access to a portable system.

b) Update on resolutions received regarding lab services in Burk’s Falls

Secretary reviewed resolutions of support received from Armour, Ryerson, Perry, Burk’s Falls, Magnetawan and Strong. She will reach back out to the remaining municipalities and then send the collective resolutions to MAHC. AHHC did receive a letter back from Cheryl Harrison regarding the original resolution, previously emailed to Council, confirming their commitment to providing laboratory services.

c) AHH Council account update

The AHH Council account holds a total of \$9,776.19, unchanged since last report.

d) Progress report: Not provided this meeting

e) Other business

There is a call for interest for the Transgender Services Task Force. The flyer will be shared with the group. Expressions of interests will be received by R. Paul.

The Home Care Modernization Working Group is now called the Care at Home Working Group. They are seeing more patients getting out of the hospital and into the community demonstrating "the needle is moving" in the right direction. M. McPhail shared basic information on the new build in Armour with the Care at Home Group. The group felt it was good idea. McPhail made it clear no promises could be made.

R. Paul invited anyone on Council interested in attending the MAOHT Collaboration Steering Committee to the table. Please let C. Barr know your interest and she will connect with R. Paul for dates.

2023-32 Moved by V. Roeder-Martin - Seconded by T. Bryson

THEREFORE, BE IT RESOLVED THAT the Almaguin Highlands Health Council adjourn at 11:56 am to meet again on January 4, 2024, at 10:00 am at the Almaguin Highlands Health Centre. Carried.



**Muskoka
& Area** ONTARIO
HEALTH TEAM

Health Human Resources

MAOHT and Health Human Resources (HHR)

As in other regions Muskoka and Area continues to experience challenges in recruitment and retention of Primary Care Providers (PCPs) across the geography.

Recent analysis indicates ~10,000 Muskoka Area residents are unattached or precariously attached to primary care.

In April 2022 the HHR Task Force was established to develop and advise the implementation of HHR activities for the region.

In addition, a recruiter was hired and onboarded in January 2023 to support the implementation of the work plan.

MAOHT Inventory of Provider Vacancies *(as of November 24, 2023)*

Organization	Type of Provider (Vacancy)	Notes	Date
Hospital	Emergency Medicine (4)	Two for each site	
Bracebridge	General Internal Medicine (2)	Both for Bracebridge	
Site	Family Physicians (8)	Four for each site	
Hospital	Hospitalists (2)	One on each site	
Numerous	NP		
CCFHT (Gravenhurst)	PCP		
Sundridge	PCP		

MAOHT HHR Task Force Mandate

Phase 1 – Planning

The work in this phase would be focussed on:

1. Continue to determine the current complement and capacity of providers – requires creating an inventory of existing providers, current patient numbers, capacity and any imminent plans to retire, slow down or move; (ONGOING)
2. Determining the need –existing patient lists, assessing Health Care Connect numbers; working with ICES and others to determine the number of patients enrolled with providers outside of the geography;
3. Assessing Opportunities to Optimize Capacity – consideration of opportunities to maximize the capacity of current providers e.g. potential to expand interprofessional teams, digital improvements, assistance with navigation etc.
4. Determining the Ideal – assessing how large the unmet need is and the number of providers required to meet the need by geography.

Phase 2 - *Establishing the Plan and Implementation*

The work in this phase would be focused on:

1. Identify and assess the availability of incentives through government programs; (NRRR Initiative is based on a Rurality Index for Ontario (RIO) score)
2. Develop partnerships to support effective recruitment and retention- municipalities, NOSM, Council of University Programs in Nursing, and businesses:
3. Assess and determine best practices – evaluate recruitment and retention efforts used in other communities, what works, what doesn't, learn from who does it well;
4. Identify and develop a community profile – what makes Muskoka unique, what do we have to offer, why choose to practice here instead of elsewhere;
5. Develop the package to be offered based on what can the partners collectively add to and expand upon the existing government supports
6. Develop recruitment strategies and processes, including advertising, outreach etc.
7. Develop a welcoming and onboarding program
8. Develop a strategy for retention assess why providers leave the community and what can be done to encourage and facilitate retention.

MAOHT HHR Task Force: Areas of Focus Q4 2023-24

Area of Focus	Deliverable Summary	Next Steps	Target Timeline
Survey to PCPs	<ul style="list-style-type: none"> To understand from PCPs opportunities and challenges in practicing in Muskoka Area to inform recruitment work plan and efforts 	<ul style="list-style-type: none"> <input type="checkbox"/> Overview of survey, target participants and survey questionnaire endorsement/approval from CPAC <input type="checkbox"/> Engagement with HHR to proceed with survey <input type="checkbox"/> Send survey <input type="checkbox"/> Result collation <input type="checkbox"/> Publish survey results to HHR 	<ul style="list-style-type: none"> February 2024
Provider Recruitment Webpage (as part of the MAOHT website)	<ul style="list-style-type: none"> Understand website requirements from HHR Task Force Approval to develop website from HHR Task Force and CPAC (including required funding) Design the website based on requirements with vendor Launch website 	<ul style="list-style-type: none"> <input type="checkbox"/> Engagement with HHR Task Force to gather requirements <input type="checkbox"/> Endorsement from HHR Task Force <input type="checkbox"/> Budget and concept approval from CPAC <input type="checkbox"/> Engagement with vendor <input type="checkbox"/> Web site design <input type="checkbox"/> Design approval from HHR <input type="checkbox"/> Web site development and review <input type="checkbox"/> Launch web site 	<ul style="list-style-type: none"> Q4 2023-24
HHR Engagement Strategy	<ul style="list-style-type: none"> Establish recruitment targets Identify recruitment/engagement approaches based on survey results Identify supports required 	<ul style="list-style-type: none"> <input type="checkbox"/> TBD 	<ul style="list-style-type: none"> Q4 2023-24

MAOHT Recruitment Website

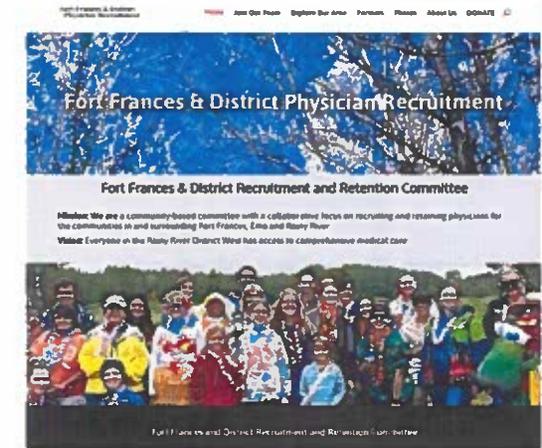
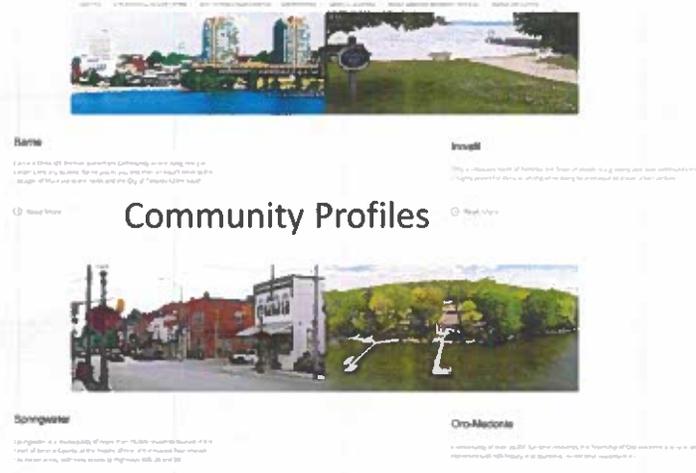
Purpose: To advance the mandate of the HHR task force and to support recruitment efforts in Muskoka and Area recruitment focused website (webpages within the MAOHT website) to be developed. The website will be an integral component of the recruitment communication strategy to provide potential candidates and for engagements a one stop shop to obtain crucial information.

Process: next steps.

- Engagement with HHR Task Force to gather requirements
- Endorsement from HHR Task Force
- Engagement with vendor
- Web site design
- Design approval from HHR
- Web site development and review
- Launch web site

Discussion: What does AHHC want/need on the website

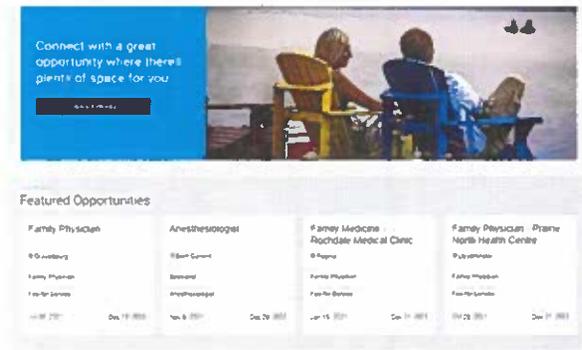
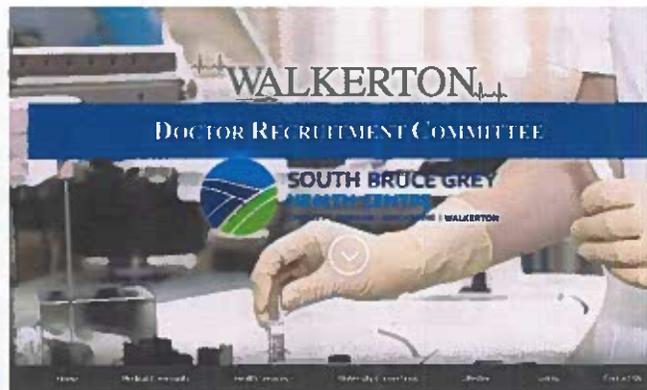
Physician Recruitment Websites



Inclusivity & Community



Geo Tourism



Opportunities on Landing Page

Physician Recruitment Websites

- [Doctors 4 Cambridge](#)
- [Nova Scotia Health Authority](#)
- [Barrie Area Physician Recruitment](#)
- [Fort Frances & District Physician Recruitment](#)
- [Walkerton Doctor Recruitment Committee](#)
- [Saskatchewan Doctors](#)
- [Practice NWT](#)

MAOHT Survey to PCPs

Survey Purpose: To understand from PCPs (Family Physicians and Nurse Practitioners) opportunities and challenges in practicing in Muskoka Area to inform recruitment work plan, efforts and engagement strategy

Target Participants: Based on HHR taskforce members identify PCPs at different stages of practice to seek input from to ensure a broad spectrum of feedback is captured

Survey: <https://forms.office.com/r/WydQVNBkmh>

Discussion:

- Who should this survey be sent from to ensure maximum participation?
- Do you have any advice on the survey questions? Anything to be added, reworded or removed?
- Target to send survey in January, remain open for 2-3 weeks. Survey results to be collated and shared with the HHR taskforce for review and discussion to inform the recruitment/engagement strategy

Successes and Opportunities

- Removing silos & moving into collaboration
- Community connections
- Special events bring current and future medical practitioners; i.e., lawn bowling
- ROMP Week | Reaching out to new medical schools
- Job Fairs & Conferences
- Learning every day about the healthcare system, opportunities, challenges.
- Engagement with municipal and district staff and councils
- Increased contacts with potential recruits, partners, collaborators, and more.
- Applications and opportunities: Practice Ready Ontario
- Reports & Presentations to Councils
- Increase collaboration with clinical practice leads
- Communications Plan including Recruiter website/pages
- Potential alliance with other local physician recruiter for advocacy and cost effectiveness.
- Potential Medical Retreat Weekend in 2025



Muskoka
& Area ONTARIO
HEALTH TEAM



705-382-2900
www.almaguin-health.org

Minutes: January 4, 2024, 10:00 am via Zoom in the Almaguin Highlands Health Centre

Present: Rod Ward (Chair), Delynne Patterson, Margaret Ann MacPhail, Brad Kneller, Chris Hope, Fraser Williamson (Vice Chair), Vicky Roeder-Martin, Tom Bryson, Norm Hofstetter, Jim Ronholm, Camille Barr (Secretary)

Regrets: Cheryl Phillip

Guest: Susan Keast (HHR MAOHT), Isabel Pereira, Courtney Metcalf (ACED)

Called to order at 10:01 am by Chair R. Ward

1. 2024-01 Moved by F. Williamson - Seconded by N. Hofstetter
THEREFORE BE IT RESOLVED THAT the Almaguin Highlands Health Council adopt the minutes from the regular meeting of December 7, 2023 as circulated. Carried.
2. **DECLARATION OF PECUNIARY OF INTEREST:** None
3. **DELEGATIONS:** None
4. **RESOLUTIONS PASSED:**
 - 2024-02 Moved by T. Bryson - Seconded by V. Roeder- Martin
THEREFORE BE IT RESOLVED THAT the Almaguin Highlands Health Council approves the concept of the brochure as designed by ACED, for promotional use by the MAOHT Health Human Resource Recruiter. Carried.
 - 2024-03 Moved by D. Patterson - Seconded by V. Roeder-Martin
THEREFORE BE IT RESOLVED THAT the Almaguin Highlands Health Council agrees to fund the Burk's Falls Family Health Team up to \$2000.00 one time towards the rebranding project. Carried.
 - 2024-04 Moved by N. Hofstetter - Seconded by B. Kneller
THEREFORE BE IT RESOLVED THAT members of the Almaguin Highlands Health Council will approach individual Councils for a contribution of \$1000.00 for 2024 to cover healthcare related activities in the Almaguin Highlands, to be revisited annually. Carried.

5. ITEMS FOR DISCUSSION:

a) Update on 'Local Share'

MAHC has selected the site for the Bracebridge location- 300 Pine Street. The next stage of the project requires discussions as to what services will be housed in which location. Determination of services at each location is still under discussion. There have been no concrete decisions made at this time. User Groups are assisting in the determination. Note that Emergency services are not on table for discussion – Emergency will be available at both locations. MAHC will visit communities early this new year to receive feedback on the matter. When the community meetings are announced, please share widely.

b) Progress Report: R. Ward provided the group with an overview of the Progress Report.

Potential Health and Wellness Centre

The individual with interest in building the health and wellness centre in Armour is collecting costing and pulling together a business plan. Armour is looking at how the funding model could work and the feasibility of the options (i.e. is there an approach that makes sense for the region?). They are working through scenarios and hope to bring information to the table soon.

This discussion led to another regarding the current Burk's Falls building and the ability for an expansion, what Burk's Falls plans are for the building. It was noted that the replacement of the x-ray machine has prompted a lot of thought about healthcare in the area. All options must be a coordinated with a view to the future. Is there room for expansion on the new potential build in Armour if it is needed? What would it take to expand the current Burk's Falls location? The group agrees they need to work towards a mutual plan both model and structure. Council will keep their focus on Almaguin wide healthcare and not on one building. The solutions need to stand the test of time.

c) Other business

Promotional Material for Healthcare Recruitment

ACED was approached by S. Keast, HHR Recruiter with the MAOHT to develop a promotional tool for Almaguin. A draft brochure was shared. Feedback included images that better represent the facilities, wording/contact adjustments, and service changes. C. Metcalf collected feedback from the group and will use it to prepare a new draft. The brochure will also be shared with R. Paul and S. McKinnon for their FHT input. Once complete it would be a product used in a variety of formats including social media.

C. Metcalf will attain quotes on a finished glossy product. If the Recruiter budget is used for printing it is said there will be less money to attend events as it is the same budget.

The goal would be to have the brochure available for recruitment events scheduled end of January and beginning of February.

Branding Support Request from the Burk's Falls Family Health Team

The Burk's Falls Family Health Team is without branding or a website. They have been able to attain a grant from ACED for \$3000.00 for a branding project but are short approx. \$4300.00 to complete it. They are seeking assistance from the AHH Council for the remaining balance. After discussion about funds remaining in the bank account which contains only \$4767.00 of unallocated funds, the Council determined they would be comfortable to provide \$2000.00 towards the project considering there may be future requests from others for branding, or additional requests for support from other Almaguin communities.

Unused OTN Funds

C. Barr will contact Machar and South River regarding their \$2500.00 donations towards OTN replacement and if they agree to redirect the funds towards other initiatives related to healthcare in Almaguin. Initial request was not responded to.

Funding for Health Care initiatives in Almaguin

N. Hofstetter presented the idea of requesting \$1000.00 annually from the 10 municipal councils that would be held in the AHHC account for future requests. The requests may include subsidies for new providers as was done for the dentist in Burk's Falls, or for requests from Health Teams etc. It was suggested that a process for approving, and review requests be established for equity. The funds would be considered for all the Almaguin communities. \$1000.00 requested annually would potentially provide \$10,000.00 and eliminate the individual requests to Council, streamlining the process.

2024-05 Moved by T. Bryson - Seconded by C. Hope

THEREFORE, BE IT RESOLVED THAT the Almaguin Highlands Health Council adjourn at 11:15 am to meet again on February 1, 2024, at 10:00 am at the Almaguin Highlands Health Centre. Carried.

AHH Council – Key Areas of Focus & Progress- January 2024

This summary provides the information related to the key areas of Focus and Progress as outlined in June 2019 for the Almaguin Highlands Health Council...



Ontario Health Team Partnership

Document and communicate the specific healthcare needs of the entire Almaguin Highlands in order to create our vision of people-centred care within our own community. Establish partnership with OHT (or OHT's) which aligns with and supports our vision.



High-Speed Internet Throughout Almaguin Highlands

Ensure that high-speed internet, a key component in the future of healthcare delivery, is available to every resident of the Almaguin Highlands. The goal is to help level the playing field and ensure our residents can access existing and future digital healthcare options.



Attract & Retain Healthcare Professionals

Ensure excellent healthcare to our region through continuous efforts to both attract new professionals and retain the ones we have. The goal is to build an exceptional team of healthcare professionals, working together across the region.



Coordinate Healthcare Services to Serve Entire Region

Advocate for new and expanded healthcare services and help influence decisions which protect our region. Continually partner with our healthcare providers in support of the specific healthcare needs of our community.

Progress: Items in red and bolded below are new this month...



- AHHC participation in MAOHT Collaboration Steering Committee, Digital Working Group, Health Human Resources Working Group and Home and Community Care Working Group (on-going); Joined Palliative Care Task Force (May 2023)
- Burk's Falls FHT now full partner of the Ontario Health Team, joining Sundridge Medical Team



- Additional high-speed announcements for Almaguin Highlands confirmed – April 2023



- BFFHT renovations completed
- Provided letters of support from across the region for additional Primary Care funding – BFFHT and Sundridge Medical Team
- MAOHT "recruitment funding" complete



- **Forecast** funds raised by AHHC municipalities as of 1-Sep-2023 - \$4,518,000 (MAHC Local Share) and \$1,253,000 (Almaguin)
- MAHC hospital build now a 'go' with Local share confirmations – **Bracebridge site now selected (December 2023)**
- On-going discussions and investigations regarding potential new Health and Wellness Centre for Almaguin Highlands

Laura Brandt

From: Karlee Britton <DeputyClerk@mckellar.ca>
Sent: December 21, 2023 11:10 AM
To: Archipelago; Armour; Burks Falls; Callander; Carling; Chisholm; Kearney; Machar; Laura Brandt; McDougall; McKellar; McMurrich-Monteith; Nipissing; office@townshipofjoly.com; Parry Sound; Perry; Powassan; Ryerson; Seguin; South River; Strong; Sundridge; Whitestone
Subject: DPSMA Draft Minutes - December 13, 2023 Executive Meeting
Attachments: Draft Executive Minutes December 13, 2023.pdf

Good morning,

Please find attached draft Minutes from the DPSMA Executive meeting held on December 13, 2023.

From the Minutes please note:

- Member Municipality fees will be increasing from \$160.00 to \$200.00 annually. Invoices will be sent mid-January.
- Parliamentary Procedures Training was approved, registration forms will be sent in the new year with final details.

Happy Holidays!



Karlee Britton | Secretary-Treasurer
District of Parry Sound Municipal Association
c/o Township of McKellar
701 Hwy 124 P.O. Box 69
McKellar, ON P0G 1C0

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DISTRICT OF PARRY SOUND MUNICIPAL ASSOCIATION

EXECUTIVE MEETING MINUTES

Wednesday, December 13, 2023
1:00 pm
Electronic Meeting Via Zoom

A meeting of the District of Parry Sound Municipal Association Executive was held Wednesday, December 13, 2023 and was called to order by President, Lynda Carleton at 1:04 p.m.

In attendance: President Lynda Carleton, Vice President Jordy Carr, Joe Beleskey, Ted Collins, Norm Hofstetter (*Past President*), Glenn Miller, Debbie Zulak

Staff: Karlee Britton, Secretary-Treasurer

No declarations of pecuniary interest were made.

1. Minutes

- 1.1 Executive Minutes of the August 17, 2023 Meeting

Moved By: G. Miller Seconded By: J. Beleskey

The Executive approved the August 17, 2023 Executive Minutes as circulated.

Carried

2. Old Business

- 2.1 The Executive discussed the Fall 2023 Meeting.

3. New Business

- 3.1 Proposed AMCTO Parliamentary Procedures Course to be hosted by the DPSMA

Moved by: J. Carr Seconded by: D. Zulak

Be It Resolved That the Executive members of the District of Parry Sound Municipal Association do hereby authorize the

Secretary-Treasurer to coordinate Parliamentary Procedures Training for the twenty-three member Municipalities on behalf of the DPSMA; and

Further authorize the Secretary-Treasurer to issue a cheque, payable to AMCTO, for 50% of the base fee, as a deposit required for securing the training to be held on April 12, 2024; and

Further that the Secretary-Treasurer bill Municipalities for the number of participants registered to attend the program; and

Further issue a cheque, payable to AMCTO, for the remaining 50% base fee plus any additional charges required for the training day.

Carried

3.2 Honourarium / Administrative Fees Review and Annual Membership Fee to Member Municipalities

Moved by: J. Beleskey Seconded by: T. Collins

Be It Resolved That the Executive members of the District of Parry Sound Municipal Association do hereby increase the DPSMA membership fee for member Municipalities to two hundred dollars (\$200.00) annually.

Carried

4. Other Business / Correspondence:

4.1 Next Executive Meeting to be held in February 2024 to discuss the Spring 2024 Meeting to be hosted by the Township of Perry.

5. Adjourn

The Meeting was adjourned at 1:27 p.m.

Karlee Britton
Secretary-Treasurer

December 12, 2023

Sent Via Email

Municipalities of Ontario

Re: Amendment to the Occupational Health and Safety Act to Clarify the Definition of "Employer"

The following resolution was passed by Council of the City of Greater Sudbury on December 5, 2023:

PO BOX 5000 SINA
200 BRADY STREET
SUDBURY ON P3A 5P3

CP 5000 SUCCA
200, RUE BRADY
SUDBURY ON P3A 5P3

705.671.2489

www.greatersudbury.ca
www.grandsudbury.ca

CC2023-303: WHEREAS in 2015 the City of Greater Sudbury (the "City") entered into a contract with a contractor experienced in road construction projects to complete a project on Elgin Street in the City's downtown core;

AND WHEREAS the contract provided that the contractor would be the constructor for the project as that term is defined in the Occupational Health and Safety Act (the "Act");

AND WHEREAS an employee of the constructor operating a grader on the project struck and killed a pedestrian;

AND WHEREAS the City was charged with offences under the Act as the constructor and the employer;

AND WHEREAS after being acquitted at trial and on appeal, the Ontario Court of Appeal, in a decision issued on April 23, 2021, found the City to be liable for contraventions of the Construction Regulations as an employer as it employed quality control inspectors to monitor the quality of work on the project from time-to-time;

AND WHEREAS the Supreme Court of Canada, in a decision issued on November 10, 2023, was evenly divided 4-4 on the issue resulting in dismissal of the City's appeal;

AND WHEREAS the consequence of this decision is that municipalities in Ontario, as well as all other owners of property in the province, who wish to undertake construction, are subject to being charged and convicted as an employer for offences in relation to project sites for which they have no control and have, in accordance with the Act, contracted with an entity to assume plenary oversight and authority over the work on such site as the constructor; AND WHEREAS the potential of an owner being charged as an employer as that term is defined in the Act in circumstances where it has engaged a constructor disregards and renders meaningless the owner-constructor provisions contained in the Act and presents an unacceptable level of increased risk and confusion for owners and contractors throughout the province;

AND WHEREAS the City believes that the safety of workers is paramount however the safety of workers on construction projects in Ontario is not increased by placing liability on parties that do not have control of and are not responsible for the conduct of the work on such sites;

NOW THEREFORE BE IT RESOLVED THAT the Council for the City of Greater Sudbury requests that the province amend the Occupational Health and Safety Act to clarify the definition of "employer" to exclude owners that have contracted with a constructor for a project;

AND BE IT FURTHER RESOLVED THAT this motion be provided to the Honourable Doug Ford, Premier of Ontario, the Honourable David Piccini, Minister of Labour, Immigration, Training and Skills Development, the Honourable Paul Calandra, Minister of Municipal Affairs and Housing, France Gelinas, MPP for Nickel Belt, Jamie West, MPP for Sudbury, the Association of Municipalities of Ontario, the Federation of Northern Ontario Municipalities, Ontario's Big City Mayors, Mayors and Regional Chairs of Ontario, Northern Ontario Large Urban Mayors, the Council of Ontario Construction Associations, the Ontario Chamber of Commerce and all Ontario municipalities.

Yours truly,



Brigitte Sobush
Manager of Clerk's Services/Deputy City Clerk

c. Members of City Council
Eric Labelle, City Solicitor and Clerk



CLEARVIEW
TOWNSHIP

Clerk's Department
Township of Clearview
Box 200, 217 Gideon Street
Stayner, Ontario L0M 1S0
clerks@clearview.ca | www.clearview.ca
Phone: 705-428-6230

December 12, 2023

File: C00.2023

Hon. Todd McCarthy
Ministry of Public and Business Service Delivery
777 Bay Street, 5th Floor
Toronto ON M5B 2H7

Sent by Email

RE: Cemetery Transfer/Abandonment Administration & Management Support

Please be advised that Council of the Township of Clearview, at its meeting held on December 11, 2023, passed a resolution regarding Cemetery Transfer/Abandonment Administration & Management Support as follows:

Moved by Councillor Walker, Seconded by Councillor Broderick, Whereas under the Funeral, Burial and Cremation Services Act, 2002 (FBCSA), when a cemetery is declared abandoned by a judge of the Superior Court Justice, the local municipality within whose geographic boundaries the land of the cemetery is located, becomes the owner of the cemetery with all the rights and obligations in respect of the cemetery and the assets, trust funds and trust accounts related to it that the previous owner or operator possessed;

And Whereas over the last decade, there has been an increase in the number of churches and local cemetery boards initiating processes to transfer ownership or abandon their owned and operated cemeteries to the local municipality due to such issues as high maintenance costs, inaccuracy of records, lack of financial and human resources to effectively operate and maintain the cemetery, increased regulatory processes regarding training, selling of interment rights, financial operation of the care and maintenance fund, etc.;

And Whereas municipalities experience the same issues and pressures that churches and local boards experience with the operation and maintenance of cemeteries within its jurisdiction, and additional transfers of cemetery lands only compound the burden on municipal taxpayers;

Now Therefore Be It Resolved that Council of the Township of Clearview requests that the Province through the Ministry of Public and Business Service Delivery and the Bereavement Authority of Ontario (BAO) consider the following to assist municipalities in this growing concern of cemetery transfers:

- Amend the Funeral, Burial and Cremation Services Act, 2002 (FBCSA), to have the Province, through the BAO, identified as the default owner and operator of a cemetery when it is abandoned;
- Provide annual funding (based on the number of cemeteries a municipality owns and operates) to municipalities to assist with the maintenance of inactive and active cemeteries;
- Provide free training opportunities for municipalities regarding cemetery administration; and,
- Investigate and support the design of universal cemetery software for use by municipal cemetery operators that can be offered at an affordable cost.

And that this resolution be circulated to the Hon. Todd McCarthy, Ministry of Public and Business Service Delivery, Jim Cassimatis, BAO Interim CEO/Registrar, MPP Brian Saunderson and all Ontario municipalities.

Background

Under the Funeral, Burial and Cremation Services Act, 2002 (FBCSA), when a cemetery is declared abandoned by a judge of the Superior Court Justice, the local municipality within whose geographic boundaries the land of the cemetery is located, becomes the owner of the cemetery with all the rights and obligations in respect of the cemetery and the assets, trust funds and trust accounts related to it that the previous owner or operator possessed.

Over the last decade there appears to be a trend where cemeteries in Ontario are being transferred, whether through abandonment or a mutually agreed upon transfer, to the care and control of municipalities. This is often seen when there is a breakdown in existing cemetery boards and/or when churches cease operations. For many existing private cemetery boards their board members and volunteers are aging and are unable to assist with the operations and maintenance of the cemetery any longer. Finding new members proves to be difficult for these boards to continue. In addition to aging board members, there are other issues that are contributing to the increase in cemetery transfers:

- high maintenance costs
- inaccuracy of records
- lack of financial and human resources to effectively operate and maintain the cemetery

- increased regulatory processes that require ongoing training for selling of interment rights, and the financial operation of the care and maintenance fund, etc.

Township Owned Cemeteries

The Township of Clearview currently owns and operates nine (9) cemeteries within its geographic boundaries. Out of these nine cemeteries, four (4) are considered active meaning that there are still interment rights to be sold, or burials to take place. Below is a chart outlining these cemeteries and their status:

Cemetery Name	Address	Status
Batteau Hill Cemetery	2670 County Road 124, Duntroon	Inactive
Bethel Union Cemetery	2249 Creemore Avenue, New Lowell	Inactive
Dunedin Union Cemetery	9 Turkeyroost Lane, Dunedin	Active
Duntroon Pioneer Cemetery	2870 County Road 124, Duntroon	Inactive
Lavender Cemetery	827103 Mulmur/Nottawasaga Townline, Creemore	Active
Old Zion Presbyterian Church Cemetery	6130 Highway 26, Sunnidale Corners	Inactive
Second Line Nottawasaga Cemetery	2279 County Road 42, Stayner	Active
Stayner Union Cemetery	7661 Highway 26, Stayner	Active
Zion Presbyterian Church Cemetery	12358 County Road 10, Sunnidale Corners	Inactive

For the Dunedin and Stayner Union Cemetery, the Township looks after the maintenance and burials through a third-party contractor. The maintenance and burials for the Lavender Cemetery are conducted through the Board. For the Second Line Nottawasaga Cemetery all the interment rights have been sold, but there remains one burial to be completed. The cost to maintain an active cemetery is expensive. Although burial costs and the installation of markers, etc. are cost recovery through the purchaser, grounds maintenance is not.

Inactive cemeteries still require consistent grounds maintenance, which includes any monument restoration for health and safety, and record searches for the public register.

Comments and Analysis

When analyzing the number of cemeteries that Clearview Township currently owns and operates, maintenance and administration is a large undertaking. To add any additional cemeteries by way of transfer or abandonment will only compound the issues the Township is already facing. In the past year, the Township has been approached by two separate entities regarding possible cemetery transfers. When a board or cemetery transfers ownership to the municipality, the issues are transferred with it. Municipalities are not immune to the same concerns. It becomes a strain on municipal resources, financially, administratively, and operationally.

Administrative Impact

From an administrative perspective the management of four active cemeteries is both time consuming and complex. No interment is the same, and providing good customer service takes time especially for those making arrangements while also dealing with grief. Administrative tasks include but are not limited to: interment right sales and mapping, burial contracts and scheduling, monument placement, historical record searches, plot and monument staking, fees and charges review, family transfers of interment rights and annual reporting to the Bereavement Authority of Ontario (BAO).

- **Incomplete records**

Often the records accepted by the Township from a dissolved cemetery board or church are incomplete and disorganized. This is no fault of the previous board members, as they are also often operating with limited resources. However, it does make it difficult to manage the cemetery post-transfer when records are sparse. Understanding which plots are occupied and by who is critical to the sound management of a cemetery. Unfortunately, this is not made possible in all cases because of incomplete records. In addition, records received during a transfer usually are maintained under different records management standards and are often organized and named inconsistently. Adaptation to Township records keeping practices takes time.

- **Lack of human resources**

Cemetery management is a highly regulated professional field, with the responsibility of which is often placed on public sector employees who may have limited knowledge of cemeteries in general. With reduced resources within municipalities especially rural ones, the management of cemeteries often becomes a secondary responsibility to another position. There is also a lack of affordable training available for municipal employees who are required to abide by regulations set out by the FBCSA and the BAO.

- Increased regulatory processes

Annual reporting requirements of the BAO can be extensive and complex. This includes monitoring the number of interments, the transfers to the Care and Maintenance Fund (C&M), and how the C&M fund can be used. There are also regulations pertaining to maintaining a public register, how sales are to be conducted and strict guidelines on Cemetery By-law approvals, and expansions including the erection of columbaria structures.

- Inconsistent cemetery regulations

Cemeteries can have many different regulations related to plot size, number of burials allowed in a given plot, monument size, what types of flowers/shrubs are allowed to be installed near a headstone etc. The transfer of different cemeteries having inconsistent regulations can make it difficult to adapt management practices in order to maintain original cemetery operational standards.

Operational Impact

Similarly, from an operational perspective the grounds maintenance of cemeteries, whether active or inactive, is both time consuming and complex. A key issue when analyzing the maintenance component of cemetery management is the lack of financial resources to support the operation. Cemetery maintenance includes, but is not limited to: grass cutting (whipper snipping around monuments), tree and shrub maintenance, monument and corner stone maintenance, water pipe and washroom monitoring, and general upkeep of cemetery grounds (removal of debris, etc.).

- High maintenance costs

As with many services, there are rising costs to contend with. Municipalities have adopted different models to address the maintenance of such, with third party contractors being commonly used or it becomes the responsibility of an internal department such as Parks & Recreation. Regardless the model, the costs have increased significantly over the last decade with equipment purchases/upgrades, insurance requirements for third-party contractors, and the time it takes to cut the grass and whipper snip around monuments. To put it into perspective, the Stayner Union Cemetery with the expansion is 25 acres with monuments to manoeuvre around during ground care. Other considerations for maintenance includes monument restoration and ensuring that they are not deteriorated to the point where they are unsafe. This is important for older cemeteries where restoration hasn't been provided in the past and there are many deteriorating monuments.

- Cost of cemetery management software

Cemetery Management Software can help municipalities manage cemetery records, including plot sale contracts, interment rights certificates, and regulatory reporting.

However, these software solutions are often expensive and require a large amount of staff time to implement especially with incomplete data and records. These software solutions range in price from \$5,000 to \$100,000 with annual maintenance costs. This investment in software can be a large budget request and one that would need to be supported from taxation with the limited funds in cemetery general accounts.

- **Inadequate Care and Maintenance funds**

When the Funeral, Burial and Cremation Services Act, 2002 (FBCSA) was enacted, it stipulated that a care and maintenance fund for a cemetery shall be established. A cemetery operator is required to make contributions to the fund from the sale of in-ground graves, crypts, tombs, niches, scattering rights and monument installation. The contribution is prescribed under the FBCSA and differs dependant on the interment type. The idea is that the fund (income earned from the fund - interest) pays for maintenance costs after a cemetery has stopped making sales. In reality, this concept does not produce enough funds to maintain a cemetery. Looking at the Stayner Union Cemetery as an example, for the very basics (grass cutting and whipper snipping) the interest from the care and maintenance fund does not provide enough monies to maintain the cemetery for the 7 months it's required. In addition, the care and maintenance fund is also to be utilized for the stabilization, maintenance and security of markers. Cemeteries are not self funding, and maintenance of such is becoming a larger budget concern.

Support Request

Cemetery transfers and abandonments have been an ongoing concern for Clearview Township for many years. When you look at the large geography of the Township there are many cemeteries within the boundaries that have the potential to be transferred. To gauge the concern of other municipalities on this issue, staff addressed it at a Simcoe County Clerks group discussion. Many neighbouring municipalities expressed that they were dealing with the same issues and have also been approached by different external entities on possible transfers.

As result of the discussion, it was agreed that to assist with the real concerns with transfers and abandonments of cemeteries, it's vital that the Province provide assistance to adequately support this infrastructure. Support can be provided in many different forms, with staff making the following recommendations for the Ministry of Public and Business Service Delivery and the BAO:

- Amend the Funeral, Burial and Cremation Services Act, 2002 (FBCSA), to have the Province, through the BAO, identified as the default owner and operator of a cemetery when it is abandoned;

- Provide annual funding (based on the number of cemeteries a municipality owns and operates) to municipalities to assist with the maintenance of inactive and active cemeteries;
- Provide free training opportunities for municipalities regarding cemetery administration; and,
- Investigate and support the design of universal cemetery software for use by municipal cemetery operators that can be offered at an affordable cost.

There is not one solution to solve all the issues, but at the very least it's important to identify the concerns and have open and real discussions at the provincial level on what support can be provided.

Clearview's Strategic Plan

The above initiative supports the following strategic pillars:

- Governance

Financial Implications

It is difficult to identify an exact dollar amount that can be attributed to a cemetery transfer/abandonment to the municipality. Every transfer is different and depends on a multitude of factors beginning with the cemetery status (active/inactive), acreage, care and maintenance fund (if any), maintenance of records, etc. What is being recommended by staff by way of support from the province is not meant to erase the costs entirely, but rather, to alleviate the financial burden in some capacity.

Report Appendices

Not applicable.

Approvals

Submitted by:	Sasha HelmKay, B.A., Dipl. M.A., AOMC, Clerk/Director of Legislative Services
Reviewed by:	Krista Pascoe, Deputy Clerk
Financial Implications Reviewed by:	Kelly McDonald, Treasurer
Approved by:	John Ferguson, CAO



Legislative Services
Jaclyn Grossi
905-726-4768
clerks@aurora.ca

Town of Aurora
100 John West Way, Box 1000
Aurora, ON L4G 6J1

December 19, 2023

The Right Honourable Justin Trudeau
Prime Minister of Canada
80 Wellington Street
Ottawa, ON K1A 0A2

Delivered by email
justin.trudeau@parl.gc.ca

The Honourable Doug Ford, Premier of Ontario
Premier's Office, Room 281
Legislative Building, Queen's Park
Toronto, ON M7A 1A1

Delivered by email
premier@ontario.ca

Dear Prime Minister Trudeau and Premier Ford:

**Re: Town of Aurora Council Resolution of December 12, 2023
Motion 10.3 – Councillor Gilliland; Re: Community Safety and Inciteful Speech**

Please be advised that this matter was considered by Council at its meeting held on December 12, 2023, and in this regard, Council adopted the following resolution:

Whereas there has been an escalation in terrorist activity and unrest around the world that has triggered homeland rallies and advocacy that supports inciteful actions, which are causing uncertainty and unsafe feelings in our own country; and

Whereas inciteful speech is knowingly being utilized to create division, manipulation and spread misinformation, which could be defined as violent extremist propaganda and encouraging violent crimes; and

Whereas any loss of innocent civilian life is unacceptable and tragic; and

Whereas other local municipal councils and residents in Aurora have expressed concerns of uncertainty and safety who are asking for peace, protection and security; and

Whereas law exists to help maintain public safety, security, peace and order in society, and in Canada, where the responsibility for criminal justice is shared between the Federal, Provincial and territorial governments; and

Whereas it is important to protect our general freedoms of speech, while respecting the principles to protect and respect human rights, whether in

person or in a free, open and secure internet, and to ensure transparency and accountability;

- 1. Now Therefore Be It Hereby Resolved That the Town of Aurora acknowledges that residents in the community have expressed feelings of uncertainty and safety concerns, due to the recent global unrest, and condemns all acts of terror and violence resulting in loss of life or injury; and**
- 2. Be It Further Resolved That the Town of Aurora call on all levels of government to acknowledge this uncertainty and safety concerns in Canada and look to strengthening their available tools to deny inciteful speech that encourages violent extremists the ability to publicly manipulate, advocate, and incite violence or physical harm to another human being, whether it be online or in person; and**
- 3. Be It Further Resolved That Council encourages our community and diverse local leaders of faith to bring the community together to promote peace, healing and understanding during this difficult time; and**
- 4. Be It Further Resolved That a copy of this resolution be provided to both the Federal and Provincial government and all municipalities in Ontario.**

The above is for your consideration and any attention deemed necessary.

Sincerely,



Jaclyn Grossi
Deputy Town Clerk
The Corporation of the Town of Aurora

JG/lb

Attachment (Council meeting extract)

Copy: All Ontario Municipalities



The Municipality of the
VILLAGE OF BURK'S FALLS

Moved By: John Wilson Date: December 19, 2023

Seconded By: Ashley Brandt Resolution # 2023- 292

Be it resolved;

That the Council of the Village of Burk's Falls requests that Armour Township encourages the developer of the Health Hub concept on Commercial Drive to develop a business model concept that would identify the community groups and professional service providers that might make up the target tenant group, and

Further that the Developer develop or continue to develop a business plan concept that would help identify any possible request for municipal subsidy or contribution to the build or for the initial outfitting of the building and,

Further that the business plan be developed to help identify any anticipated need for ongoing municipal support to offset the operating costs of the services provided by any of the target tenant group(s) and,

Further that this resolution be sent to all member municipalities of the Almaguin Highlands Health Council for their consideration.

Recorded Vote requested by: _____

Ryan Baptiste	for / opposed
Ashley Brandt	for / opposed
Sean Colton	for / opposed
John Wilson	for / opposed
Chris Hope	for / opposed

✓ _____	_____	_____
Carried	Defeated	Deferred

Pecuniary Interest declared by:

Mayor



COMMUNIQUÉ

OFFICE OF THE FIRE MARSHAL
BUREAU DU COMMISSAIRE DES INCENDIES

December 18, 2023

No. 2023-11

Enhancing Access to Justice Act, 2023: Administrative Monetary Penalties

On November 30, 2023, the government introduced Bill 157, the *Enhancing Access to Justice Act, 2023*.

Through this Bill, Ontario is proposing changes to the *Fire Protection and Prevention Act, 1997* (FPPA) to enhance enforcement and compliance by enabling the future development of an Administrative Monetary Penalty (AMP) framework. If passed, this would allow for the use of AMPs as a progressive enforcement tool that could be imposed upon anyone including tenants, owners, and corporations in contravention of the FPPA and its regulations such as the Ontario Fire Code.

The government is seeking public input on these proposed amendments to the FPPA, until January 2, 2024. Those interested in providing feedback are encouraged to do so via the Ontario Regulatory Registry: [Proposing Administrative Monetary Penalties under the Fire Protection and Prevention Act, 1997 \(ontariocanada.com\)](https://www.ontariocanada.com/Proposing-Administrative-Monetary-Penalties-under-the-Fire-Protection-and-Prevention-Act-1997)

AMPs would not be available as an enforcement tool until regulations are developed at a later date. There will be another public posting for the regulations, and we will welcome further feedback at that time.

If you have any questions about AMPs, please contact your local Fire Protection Adviser.

Act

Proposing Administrative Monetary Penalties under the Fire Protection and Prevention Act, 1997

Regulation Number(s):

N/A

Instrument Type:

Act

Bill or Act:

Fire Protection and Prevention Act, 1997

Summary of Proposal:

The Ministry of the Solicitor General is proposing amendments to the Fire Protection and Prevention Act, 1997 (FPPA) to enable a broad legislative Administrative Monetary Penalty (AMP) framework, largely in municipalities, for contraventions of the FPPA and its regulations. Municipalities would collect and retain revenue from AMPs administered within their respective jurisdictions, while revenue from AMPs issued in territories without municipal organization would be directed to the Consolidated Revenue Fund. These amendments will also allow Lieutenant Governor in Council (LGIC) regulatory development to improve and augment enforcement and compliance with the FPPA and its regulations, such as the Ontario Fire Code.

The proposed amendments to the FPPA would establish the following components:

- Maximums - the maximum amount for an AMP would be \$10,000 for individuals and \$100,000 for persons other than an individual;
- Limitations - an administrative penalty could only be imposed within one year from when the contravention occurred;
- Contents of the Order - the content of an order imposing an administrative penalty would need to include, at a minimum, the following information:
 - o The particulars of the contravention of this Act or the regulations;
 - o The date and time by which payment of the administrative penalty must be made;
 - o The amount payable and how payment of the administrative penalty may be made; and
 - o The right to request a review of the administrative penalty order.
- Right to Request a Review - a person who has received an order that imposes an administrative penalty on them may request a review of the order within 30 days from the day the order was served.
- AMPs would not be immediately available as an enforcement tool. These amendments will allow future LGIC regulatory development which will provide the technical details to enable:
 - o Who may impose AMPs;
 - o Which legislative or regulatory contraventions may be subject to an AMP;
 - o The method(s) for calculating an AMP;
 - o Who may review an AMP if it is appealed.

Analysis of Regulatory Impact:

The proposed amendments do not immediately provide authority to impose AMPs, therefore, there are no fiscal impacts to the government or anticipated costs to regulated entities. The proposal raises a moderately low constitutional risk. During the development of corresponding regulations, the ministry will consider options to mitigate the risk.

Further Information:

-  Fire Protection and Prevention Act, 1997
-  Bill 157, Enhancing Access to Justice Act, 2023

Proposal Number:

23-SOLGEN033

Posting Date:

December 1, 2023

Comments Due Date:

January 2, 2024

Contact Address:

Ministry of the Solicitor General
Strategic Policy Division

George Drew Building
25 Grosvenor Street, 9th Floor
Toronto, ON M7A 1Y6

Comment on this proposal via email

|

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- [terms of use](#)

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News Release

For Immediate Release

FONOM wants to recognize and thank Chief Daniel Foy and Chief Scott Tod for their commitment to Bail Reform and the impacts of Property Damage in Northern Communities

December 4, 2023, Temiskaming Shores, Ontario

Recently, Chief Daniel Foy of the Timmins Police Service and Scott Tod of the North Bay Police Service announced their retirements. They have served their respective communities with exemplary dedication. Earlier this year, FONOM partnered with the Four Police Chiefs in Northeastern Ontario and created Bail Reform and Property Crime Taskforce (previously Catch n Release). President Danny Whalen commented, "Daniel and Scott were not only strong leaders in their communities" and "they were instrumental in Northern Ontario having a voice on necessary changes to Bill 75."

In May, at the FONOM AGM in Parry Sound, the Taskforce wrote a Resolution asking for four changes to Bill C75. In May, President Whalen commented, "*The Resolution stands for itself, and we will leverage our relationship with other Municipal Caucus' to get Province-wide support.*" Within the month, 70 support resolutions were passed by communities in Northern Ontario.

The four main points of the Resolution were as follows.

1. Create a Designation of a chronic persistent offender.
2. Allow community impact statements at bail and at bail hearings.
3. Creating reverse onus in bail for all firearms offences.
4. All bail-related gun charges go to the superior court for bail release.

Later that month, Bill 48 was introduced by David Lametti, Minister of Justice and Attorney General of Canada, which will amend the Criminal Code.

Chief Foy and Chief Tod, as vital members of the Ontario Associations of Chiefs of Police (OACP), were strong advocates for the challenges Northern City and communities are experiencing.

The FONOM Board would like to thank these gentlemen for their work on behalf of Northeastern Ontario, and their efforts have helped lay a strong foundation for improving society. We wish them well in their retirement.

FONOM is an association of some 110 districts/municipalities/cities/towns in Northeastern Ontario mandated to work for the betterment of municipal government in Northern Ontario and strive for improved legislation respecting local government in the North. It is a membership-based association that draws its members from Northeastern Ontario and is governed by an 11-member board.



Danny Whalen
President, Federal of Northern Ontario Municipalities
705-622-2479

Laura Brandt

From: Rebecca Koroll <RKoroll@tctrail.ca>
Sent: December 21, 2023 11:25 AM
To: Rebecca Koroll
Subject: Information from Trans Canada Trail on upcoming Research Initiative

Good afternoon TCT Partners...

We are excited to announce a new partnership launching in 2024 with American Trails, a US not-for-profit association comprised of a nationwide network of trail associations, government departments, trail volunteers and other trail sector professionals.

Starting in January we'll be advertising our first initiative under this partnership, and we wanted you to be the first to know!

North American Trail Sector Survey

Launching February 1st, Trans Canada Trail and American Trails will be sending out a survey to capture the state of the trail sector across North America. Like Trans Canada Trails previous survey, it will capture information on:

- Organizational capacity
- Employment and volunteers
- State of trail Infrastructure
- Financial capacity and challenges
- Information on equity and inclusion
- Climate change and conservation

This information will help build an understanding of the trail sector in North America and assist in making evidence-based decisions on the development of new resources including educational resources new tools to better support trails and funding opportunities.

We need your help!

We hope to have as much participation as possible from those working directly in the trail sector. This includes those working with governments of varying levels, trail associations or other organizations, their staff and volunteer base. In the new year we will send over shareables to make it easier for you to invite your organization and networks to participate, feel free to use the text and images to send emails, or make posts in groups, pages, or on social media channels where you see fit.

In the meantime... Save the Date!

Mark February 1st on your calendars or let us know you'd like a calendar invite sent to you as a reminder by filling out this form. Those who participate in the 1st week of the survey being open will be eligible for some great giveaways from TCT.

Rebecca Koroll
Coordinator, Trail Resources
Coordonnatrice, Ressources du Sentier
Trans Canada Trail | Sentier Transcanadien
1 800 465.3636. ETX 4391
rkoroll@tctrail.ca

Laura Brandt

Subject: FW: Accessibility compliance report received CRM:0230563
Attachments: 2023 Accessibility Compliance Report - ACR-96108.pdf

From: Accessibility Report (MSAA)
Sent: Thursday, December 21, 2023 9:45 AM
To: Kerstin Vroom <Clerk@magnetawan.com>; Kerstin Vroom <Clerk@magnetawan.com>
Subject: Accessibility compliance report received CRM:0230563

This is an automatically generated email, please do not reply

Confirmation

Thank you for submitting your accessibility compliance report on 12/13/2023.
For your records, attached is a copy for the following organization(s):

- Corporation of the Municipality of Magnetawan , Business Number: 875093189

Your confirmation number is ACR-96108.

Under the Accessibility for Ontarians with Disabilities Act, 2005 (AODA), organizations must make their accessibility compliance reports available to the public.

Compliance Status

Your report indicates that your organization is in compliance with Ontario's accessibility laws.

The contents of the report will be reviewed against the requirements of the AODA. All organizations with obligations under the AODA may be selected for an audit.

Understand your obligations

Visit ontario.ca/accessibility regularly for updates and to subscribe to our newsletter.

Questions?

Contact the AODA Contact Centre (ServiceOntario) between the hours of 8:30 a.m. and 5:00 p.m. EST:

Phone: 416-849-8276 or 1-866-515-2025 (Toll-free)

TTY: 416-325-3408 / Toll-free 1-800-268-7095

Email: accessibility@ontario.ca

If you require the attached report(s) in an alternate format, please contact us.

Thank you for helping to make Ontario accessible.

Ministry for Seniors and Accessibility

Laura Brandt

From: OPP MPB Financial Services Unit (OPP) <OPP.MPB.Financial.Services.Unit@opp.ca>
Sent: December 1, 2023 10:41 AM
To: Laura Brandt; Stephanie Lewin
Subject: Magnetawan M - July to September 2023 Detachment Revenues

Good morning,

Revenues collected for worked performed by detachment staff is credited to municipalities quarterly throughout the year, approximately two months after the end of the quarter.

We are pleased to advise July to September 2023 revenue credits have been sent to Ontario Shared Services (OSS) for processing and should be issued within the week. Your municipality will be receiving a credit memo in the amount of \$344.52.

The breakdown of the July to September revenue credit is as follows:

Security Checks = \$287
Reports = \$0
Fingerprints = \$57.52
Other = \$0

We have been advised by OSS a call to 1-877-535-0554 is required to apply the credit to an outstanding invoice.

Should you have any questions please email OPP.MPB.Financial.Services.Unit@opp.ca.

Respectfully,

MPB Financial Services Unit

Laura Brandt

From: Jennifer Gorman <j.gorman@uwcneo.com>
Sent: December 6, 2023 9:52 AM
To: Laura Brandt
Subject: FW: United Way Expression of Interest

Stage #1 Approved

60,000

wheelchair Swings and
inclusive playground equipment

Good morning Laura,

Your expression of interest is approved and I can provide you with the link and password once I get some final info. We are now using a new application system and realized we missed a step in our expression of interest. I need the name of the program you are applying for.

Thanks,
Jenn

Jennifer Gorman (she/her)

Regional Manager Cochrane and Timiskaming Districts

United Way Centraide North East Ontario/ Nord-est de l'Ontario
187 Cedar Street South, Timmins, ON P4N 2G9
705-560-3330 ext. 202
www.uwcneo.com



Ontario Community Infrastructure Fund (OCIF)

Revised Allocation Notice

Ministry of Infrastructure

The Corporation of the Municipality of Magnetawan

December 2023

Disponible en français

Overview

2024 OCIF Funding

The amount of Funds the municipality named on this Revised Allocation Notice is eligible to receive under the Agreement in the 2024 Funding Year is as follows:

2024 formula allocation	\$262,654
--------------------------------	------------------

Terms and Conditions

The provision of Funds to the Recipient are subject to the terms and conditions of the Agreement.

OCIF Financial Reporting Requirements

In addition to the other reporting requirements noted in the Agreement (e.g., submission to Ministry of Municipal Affairs and Housing of the 2022 Financial Information Return, etc.), the Recipient must report on funding twice each year, providing information on how program funding is or will be used, and again after year-end on how funding was actually used.

In the spring, prior to the start of the construction season the Recipient will submit to the Ministry an **initial report** that includes information on planned/proposed projects that make use of OCIF funding. The Recipient will also submit to Ministry a **final report for the year** on or before March 31st that will include the amount of interest earned on Funds over the year, information on actual annual expenditures and a status update on projects that make use of OCIF funding, indicating whether each project is still in progress or completed. Standard reporting forms will be sent out close to each reporting timeline.

Payment of Funds

As per section F.2.1 of the Agreement and subject to the submission and acceptance of all required reporting, the province will make payments in accordance with the following schedule:

- Allocations of \$150,000 or less will be provided in one payment;
- Allocations greater than \$150,000 but less than \$1 million will be provided through six payments; and
- Allocations greater than \$1 million will be provided through twelve payments.

As per section A3.2(b) of the Agreement, the province may withhold payments until it determines all reporting has been submitted and is satisfied with the Recipient's plan to utilize funding.

Data Sources

- **Core infrastructure:** Current replacement values (CRVs) estimates were derived from CRV template submissions, Asset Management Plans and Schedule 51A of the Financial Information Returns (FIR).
- In cases where CRVs for OCIF eligible core infrastructure were not provided through a CRV template submission and not included in a municipality's asset management plan, the Ministry is using its own CRV estimates for those assets.
- To derive CRV estimates, four years (2019, 2020, 2021, 2022) of FIR data were considered, giving priority to the most recent available data.
- For municipalities that submitted a CRV template through the 2023 CRV data collection process, CRVs used for 2024 OCIF were capped at 150% of their MOI FIR-based estimates and limited to 70% of MOI FIR-estimates as their lowest point. In cases where the Ministry did not receive a template submission, CRVs from asset management plans were anchored to +/- 30% of MOI's FIR-based estimates.

- Categories included are:

<u>Line</u>	<u>Item</u>
611	Roads - Paved
612	Roads - Unpaved
613	Roads - Bridges and Culverts
614	Roadways - Traffic Operations & Roadside Maintenance
621	Winter Control - except Sidewalks, Parking Lots
622	Winter Control - Sidewalks, Parking Lots only
650	Street Lighting
811	Wastewater Collection/Conveyance
812	Wastewater Treatment and Disposal
821	Urban Storm Sewer System
822	Rural Storm Sewer System
831	Water Treatment
832	Water Distribution/Transmission

- **Weighted property assessment:** Measures the size of the municipality's tax base. Refers to the total assessment for a municipality weighted by the tax ratio for each class of property (including payments in lieu of property taxes (PILs) retained by the municipality).

Data sources: Final 2022 Market Change Profile (MCP) and 2024 starting tax ratios (Municipal Property Assessment Corporation (MPAC) and municipal tax rate bylaws) and Municipal FIRs (2021 or 2022 for PILs). 2024 OMPF (Ontario Municipal Partnership Fund) data released October 2023.

- **Median household income:** Statistics Canada's measure of median income for all private households in 2020.

Ontario Community Infrastructure Fund (OCIF)
 Revised Allocation Notice
 The Corporation of the Municipality of Magnetawan

Below are the key data source values used to calculate your 2024 allocation:

The Corporation of the Municipality of Magnetawan		
	Inputs	
a	Core infrastructure CRV estimate	\$419,929,673
b	Adjusted core infrastructure	\$419,929,673
c	Weighted property assessment	\$723,320,794
d	Number of households	2,106
e	Median household income	\$67,000
Ind 1*	Indicator 1 (h + i)	0.2660
f	Indicator 1 – Raw (b + c)	0.5806
g	Indicator 1 of eligible municipalities: Median, Lowest, Highest Value	g1: Median: 0.2711 g2: Lowest: 0.0151 g3: Highest: 1.4344
h	Difference between Indicator value and Median (f – g1)	0.3095
i	Difference between the Maximum and the Median value (g3 - g1) ¹	1.1633
Ind 2*	Indicator 2 (l + m)	0.6277
j	Indicator 2 – Raw (b + d + e)	2.9761
k	Indicator 2 of eligible municipalities: Median, Lowest, Highest Value	k1: Median: 0.9986 k2: Lowest: 0.0584 k3: Highest: 4.1491
l	Difference between Indicator value and Median (j – k1)	1.9775
m	Difference between the Maximum and the Median value (k3 - k1) ²	3.1505
Ind	Infrastructure Index (Ind1+Ind2)/2	0.4468
n	Median of Infrastructure Indices of all eligible municipalities	-0.0331
o	Percentage points away from the Median	47.99
p	Core infrastructure multiplier (per \$100,000 of core infrastructure) \$194.538 + \$24 x (Ind - n) + 10% ³	\$292.00
q	Median core infrastructure multiplier	\$194.538
	2023 OCIF Allocation	\$228,395
	2024 OCIF Allocation Maximum of (p x a + \$100,000) or \$100,000, up to \$10 million, limited to ±15% variance from 2023 grant**	\$262,654

****Core infrastructure value must be divided by \$100,000 before applying the core infrastructure multiplier.**

Please Note: Due to rounding, some calculations may vary from the results shown.

*The re-weighted indicators are on a scale of -1 to +1.

Note 1: Since the indicator is above the median, the difference between the maximum value and median is calculated (g3-g1)

Note 2: Since the indicator is above the median, the difference between the maximum value and median is calculated (k3-k1)

Note 3: Since the index is above the median, the funding multiplier per \$100,000 of core infrastructure is greater than \$194.538

Details of how grants are calculated, including the infrastructure index and the way in which it impacts OCIF funding by comparing it to the median infrastructure index of all eligible municipalities, can be found in the Ontario Community Infrastructure Fund program guidelines at: www.ontario.ca/page/ontario-community-infrastructure-fund#section-5.

December 6, 2023

SENT ELECTRONICALLY

Ms. Kerstin Vroom
Chief Administrative Officer/Clerk
Municipality of Magnetawan
4304 HWY 520
P.O. Box 70
Magnetawan, ON P0A 1P0

Dear Ms. Vroom:

Re: 2024 Municipal Levy

Your **2024 Municipal Levy Information Package** is attached. At its budget meeting on November 29, 2023, the Board of Health approved the 2024 budget. It has a 1% increase (already confirmed) in provincial mandatory program funding and a 5% increase in Municipal share (2% paid from the Reserve and 3% billed to Municipalities).

Mitigation funding from the province has been rolled into the provincial share during the next three years, until a new funding formula for public health units is developed.

During the next three years, the Ministry of Health's Strengthening Public Health initiative will affect public health by increasing the size and reducing the number of health units through voluntary mergers, revising the Ontario Public Health Standards, and introducing a new funding formula. How all these changes will affect municipalities at this time is uncertain.

COVID-19 specific funding will no longer be available in 2024. This may put a strain on available resources and influence the amount of COVID-19 related work that is done.

In accordance with the Board of Health Municipal Reserve policy (B-F-007), municipalities will be updated on the 2023 year-end status of the municipal reserve following the audit process in April 2024. The reserve balance as of October 31, 2023, is \$1,998,408.45.

../2

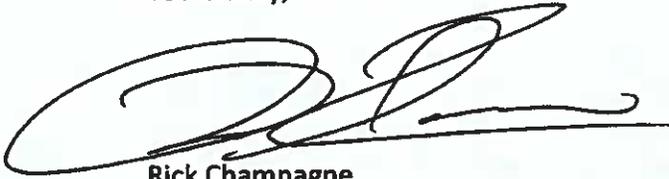
To learn more about your health unit programs, activities and reports, refer to the North Bay Parry Sound District Health Unit website at www.myhealthunit.ca. The website is completely searchable and contains information on a wide range of health topics.

The following information is attached:

- Appendix A – 2024 Levy Payment Schedule
- Appendix B – 2024 Board of Health Approved Budget Summary Sheet

Please do not hesitate to contact Isabel Churcher, Executive Director, Finance at (705) 499-6016, if you have any questions.

Yours truly,



Rick Champagne
Chairperson, Board of Health

Enclosures (2)

Copy to: Isabel Churcher, Executive Director, Finance
Dr. Carol Zimbalatti, Medical Officer of Health/Executive Officer
Board of Health

December 6, 2023

Municipality of Magnetawan
 4304 HWY 520
 P.O. Box 70
 Magnetawan, ON P0A 1P0

**2024 LEVY
 PAYMENT SCHEDULE**

2024 Annual Levy	\$48,308
Paid through Municipal Reserve	\$920
Net 2024 Levy	\$47,388

Monthly Payment Schedule effective January 1, 2024	Amount
January 1	3,949.00
February 1	3,949.00
March 1	3,949.00
April 1	3,949.00
May 1	3,949.00
June 1	3,949.00
July 1	3,949.00
August 1	3,949.00
September 1	3,949.00
October 1	3,949.00
November 1	3,949.00
December 1	3,949.00
Total	\$47,388

Levy based on population of: 1321

Per Capita Rate: \$36.57

Payment is due on the first day of every month.
 Interest is charged at 1.25% per month on outstanding balances.

**Please remit to: North Bay Parry Sound District Health Unit
 Attention: Finance Department
 345 Oak St W
 North Bay, ON P1B 2T2
 Or Direct Deposit to: Account # 03442 003 1287499**

2023 Board of Health Public Health Budget

Budget Summary Sheet

Appendix B

Approved: #BOH/2023/11/29

Budget Summary	Reconciled Budget 2023	Forecast 2023	Budget 2024	Cost Sharing Percentage only 2024	Notes
Total Expenses	22,806,194	24,653,350	22,889,514		1
Less Program Revenues	382,681	784,293	485,840		2
Net Expenses	22,423,513	23,869,056	22,403,674		3
Less: 100% Funding and One-time Funding and Grants	5,468,410	6,913,954	5,042,994		
Total Shareable Base (see breakdown below)	16,955,103	16,955,103	17,360,680		
Mitigation Funding for Base Reduction	369,710	369,710	0		
Net Shareable Base	16,585,393	16,585,393	17,360,680		4
Ministry of Health (70% as of 2023)	11,609,775	11,609,775	13,565,310	78.1%	5
Municipal Share (30% as of 2023)	4,975,618	4,975,618	3,795,370	21.9%	6
Less: One-time Funding - Public Health Mitigation	-1,422,690	-1,422,690	0		
Plus: 100% Municipal - Adult Dental	90,780	90,780	95,414		
Net Municipal Levy	3,643,708	3,643,708	3,890,784		6
Per Capita Municipal Population	106,394	98,769	106,394		
Per Capita Rate	34.25	36.89	36.57		7

Notes for Budget Summary

- 1** Total expenses include the cost of all Health Unit programs and services.
- 2** Program revenues are generated through payments from the public or the government on a fee-for-service basis.
- 3** The forecast for 2023 includes all usual 100% funded programs from multiple sources, and 2023 remains higher than normal as it includes all COVID-19 general and vaccination funding from the Ministry of Health.
- 4** The increase in the Net Shareable Base amounts to \$775,287 due to the new Ministry cost sharing calculation.
- 5** The Ministry of Health's cost share is now predetermined for the next three years. The 2024 amount is calculated by using the 2024 fiscal approval amount of \$11,638,600 plus all previous mitigation funding of \$1,792,400 increased by 1%. The new total of \$13,565,310 is 78.1% of total funding.
- 6** The municipal share is calculated using the 2023 levy plus a 5% increase which results in a 21.9% share of total funding for 2024.
- 7** As per the *Health Protection and Promotion Act*, R.S.O. 1990, c. H.7, O. Reg. 489-97 Allocation of Board of Health Expenses, populations used for calculations are current (2022) Municipal Property Assessment Corporation (MPAC) enumeration data. As per regulations from MPAC, their total population data may not be shared publicly.

January is **CRIME STOPPERS MONTH**

CRIME  **STOPPERS**

1-800-222-TIPS

ÉCHEC  **AU CRIME**

nearnorthcrimestoppers.com

"Helping All Communities Stay Safe"



BE A

CRIMESTOPPER

Keep Your Community Safe

Report Crimes anonymously 24/7



Help STOP, SOLVE and PREVENT Crime-Together!

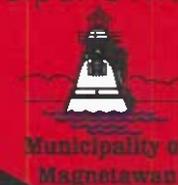


Do you know a Super Senior?

The Ontario Senior of the Year Award

gives each Municipality in Ontario the opportunity to honour one outstanding local Ontarian who after the age of 65 has enriched the social, cultural, or civic life of their community. If you would like to nominate a SUPER SENIOR from our Municipality for this prestigious provincial award, please send your nomination telling us why this person is a SUPER SENIOR

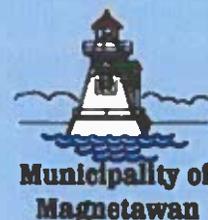
Send to lbrandtamagnetawan.com or drop off at the Municipal Office
by March 8, 2024

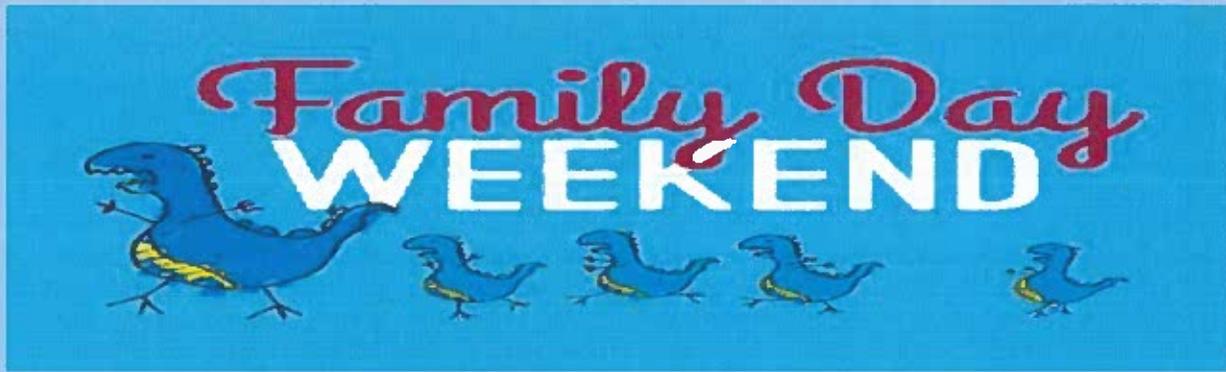


**THE MUNICIPAL OFFICE AND LANDFILLS
WILL BE CLOSED
MONDAY FEBRUARY 19, 2024**



**THE MUNICIPALITY OF
MAGNETAWAN WOULD LIKE
TO WISH EVERYONE A SAFE
AND HAPPY FAMILY DAY**





CELEBRATE FAMILY DAY IN THE MAG!

SATURDAY FEBRUARY 17TH

FAMILY DAY LINE UP

AT THE MAGNETAWAN COMMUNITY CENTRE:

1PM TO 1:45PM- "AMANDA'S EXOTIC ANIMALS"
AMANDA'S EXOTIC ANIMALS HAS A GOAL OF EDUCATION, CONSERVATION AND IMPROVED CARE BRINGING HAPPINESS AND FUN TO ALL AGES! EDUCATING THE PUBLIC THROUGH INTERACTIVE REPTILE EVENTS WHERE THE COMMUNITY CAN LEARN ABOUT A VARIETY OF EXOTIC ANIMALS.



1PM TO 4PM – LUNCH COUNTER BY THE MAGNETAWAN AGRICULTURAL SOCIETY

AT THE LIONS' PAVILION:

2PM TO 4PM-FAMILY SKATE, PHOTO BOOTHS, AND HOT CHOCOLATE

AT THE LIONS' PAVILION TOP FRONT PARKING LOT:

2PM TO 4PM-CHAINSAW CARVING (DISPLAY BY NORTHERN RHODES ARTISTRY IN WOOD), FIREPIT, AND SNOWPAINTING



Please Bring a Non-Perishable Food Item for a Donation to the Magnetawan Community Pantry

Please Note some events are dependant on the weather!

For more information contact us at (705) 387-3947 or at recreation@magnetawan.com



The Municipality of Magnetawan presents

**SENIORS FREE
DINNER AND LEARN EVENT
FRIDAY MARCH 8TH**



Location: Magnetawan Community Centre

Decorate Your Own St. Paddy's Cookies at 5:00 pm

Spaghetti Dinner by Jimmy to be served at 6:00 pm

*Come join us with your grandchildren, nieces, nephews, or
little friends to learn to decorate cookies!*

RESERVATIONS ARE REQUIRED BY MONDAY MARCH 4TH

AS THERE IS LIMITED SEATING

To register, please contact the Municipal Office at (705) 387-3947 or by email at
recreation@magnetawan.com

FUNDED BY THE GOVERNMENT OF ONTARIO

Ontario 

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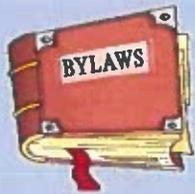




ICYMI In Case You Missed It! Council Highlights December 6, 2023



To read the complete minutes, agenda packages and by-laws please visit our website at www.magnetawan.com



Council passed By-laws 2023-62 “Building By-law” and 2023-63 “Establish Fees, Charges and AMPS for 2024” Both By-laws take effect January 1, 2024. To read the By-laws in their entirety visit our 2023 By-law page or Frequently Requested By-laws page under By-laws, Government on our website!

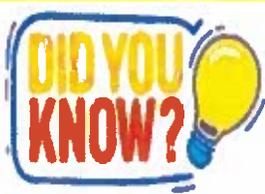
Council passed resolution 2022-361 receiving and approving the report 2023 Private Road Grant Program as presented and directed Staff to budget \$15,000 for the Private Road Grant in 2024 and to make a recommendation of an increase for the 2025 budget if an upward trend is evident. For more information about the Private Road Grant and eligibility visit our applications, licenses, and permits page under residents on our website!



Council passed resolution 2023-355 donating \$500 to the Royal Canadian Legion, Branch 394 Magnetawan-Dunchurch in 2023. To find out more about the Royal Canadian Legion Branch 394 visit their Facebook page!



Council passed resolution 2023-353 declaring January as Crime Stoppers Month. We thank Near North Crime Stoppers for their good work that they have done in our and surrounding municipalities. Help STOP, SOLVE and PREVENT Crime-Together! 1-800-222-8477



That you must have a valid application to operate a Short-Term Rental Accommodation in the Municipality of Magnetawan for 2024. For more information on the application process and application forms visit our applications page under the Residents tab on our website!

SAVE THE DATE

The next open public meeting of Council is January 17, 2024, at 1:00 pm at the Magnetawan Community Centre.

Council Approval Accounts Payable and Payroll

Meeting Date: JANUARY 17/2024

Accounts Payable	Amount
Batch # 2023-QKCh Cheque Date: Dec. 5/23 From: 25227 To: 25227	\$10,391.50
Batch # 2023-00180 Cheque Date: Dec. 13/23 From: 25288 To: 25230	\$5,079.27
Batch # 2023-00179 Cheque Date: Dec. 19/23 From: 25231 To: 25291	\$264,845.26
Batch # 2023-00183 Cheque Date: Dec. 20/23 From: 25292 To: 25292	\$2,730.00
Batch # 2023-00186 Cheque Date: Dec. 20/23 From: 25293 To: 25293	\$60,000.00
Batch # 2023-00188 Cheque Date: Dec. 22/23 From: 25294 To: 25343	\$73,385.89
Batch # 2023-00193 Cheque Date: Dec. 22/23 From: 25344 To: 25344	\$1,243.00
Batch # 2023-00195 Cheque Date: Dec. 31/23 From: 25345 To: 25345	\$7,432.86
Batch # 2023-00199 Cheque Date: Dec. 31/23 From: 25346 To: 25346	\$264.00
Batch # 2023-00200 Cheque Date: Dec. 31/23 From: 25347 To: 25367	\$88,483.19

EFT
Batch # 2023 - 00185 \$ 123,123.10

EFT
Batch # \$

Total Accounts Payable \$ 636,978.07

Cancelled Cheques #25273 - \$100.00 - paid by visa
#25287 - \$1,930.14 - wrong vendor

Payroll

Staff Pay
Pay Period: # 24 \$ 46,370.88
All Direct Deposit

Staff Pay
Pay Period: # 25 \$ 44,304.54
All Direct Deposit

Staff Pay
Pay Period: # 26 \$ 43,697.97
All Direct Deposit

Council Pay
Pay Period: # 24 \$ 4,653.49
All Direct Deposit

Pay Period: # 26 \$ 4,653.49
All Direct Deposit

Total Payroll \$ 143,680.37

Total for Resolution \$ 778,628.30

Municipality of Magnetawan
List Of Accounts for Approval
Batch: 2023-00178 to 2023-00201

Bank Code - CURR - CURRENT ACCOUNT

COMPUTER CHEQUE

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
25226	12/5/2023	VOID - Cheque Printing				
25227	12/5/2023	MINISTER OF FINANCE	DEC/2023		10,391.50	10,391.50
25228	12/13/2023	JIMMY, MCMURDO	12152023	DECEMBER 15/2023 SENIORS D	1,925.00	1,925.00
25229	12/13/2023	NORTHPOINT CATERING	11635*	NYE GALA SNACKS AND BAR	2,029.27	2,029.27
25230	12/13/2023	THE WORK SHOPPE	12122023	SENIORS DINNER GNOME WOR	1,125.00	1,125.00
25231	12/13/2023	ADAMS BROS. CONSTRUCTION LTD.	168237	TOILET RENTAL-CROFT & CHAF	339.00	339.00
25232	12/13/2023	AGRICULTURE FORESTRY CONSTRU	4738	COMPACTOR REPAIRS-816F	1,002.71	
			4731CR	COMPACTOR SEAL PART CRED	-102.36	900.35
25233	12/13/2023	AGRICULTURE FORESTRY CONSTRU	4787	LOADER-EMERGENCY REPAIR,	5,506.25	5,506.25
25234	12/13/2023	ACCLAIM SOUND & LIGHTING	53262	RECREATION	2,898.45	2,898.45
25235	12/13/2023	Township Of Armour	ARM23-123	2023 JOINT AUDIT COMPLIANCE	143.75	143.75
25236	12/13/2023	ARNSTEIN LAWN AND GARDEN COMI	01-136251	JDC-V BELT-TRACTOR 1 REPAIF	21.55	21.55
25237	12/13/2023	BELL MOBILITY INC	50066875DEC2023	TOWER RENTAL-FD & PW	133.00	133.00
25238	12/13/2023	BEATTY PRINTING	58126	GARBAGE TAGS 2024	2,534.65	
			58148	PUBLIC WORKS BUSINESS CAR	84.75	2,619.40
25239	12/13/2023	CARR AGGREGATES INC	10797	A GRAVEL-AHMIC HALL PARKING	589.76	
			10764	A GRAVEL-GRAVEL PATCHING	257.34	
			10726	GRAVEL PATCHING-DEER RUN	2,185.74	3,032.84
25240	12/13/2023	CENTENNIAL CONTRACTING LTD.	J002413	INSTALL SIDERAILS	72,805.13	72,805.13
25241	12/13/2023	CAMERON, BEVERLY JOAN	STA-1WATSON	STA REFUND - 1 WATSON ISLA	1,000.00	1,000.00
25242	12/13/2023	COMWAVE	335727	VOIP LINES	118.12	118.12
25243	12/13/2023	DEAN'S AUTO CARE	23163	TRUCK #10 BRAKES	1,421.20	
			23087	TRUCK #20 WINTER TIRES	1,313.06	2,734.26
25244	12/13/2023	CINDY LEGGETT	11302023	NOVEMBER FITNESS CLASSES	1,280.00	1,280.00
25245	12/13/2023	Sam Dunnett	20231206	CAPB MILEAGE	47.60	47.60
25246	12/13/2023	EAST PARRY SOUND VETERINARY SE	2023	2023 EAST PS VETERINARY COI	385.00	385.00

Municipality of Magnetawan
List Of Accounts for Approval
Batch: 2023-00178 to 2023-00201

COMPUTER CHEQUE

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
25247	12/13/2023	FREIGHTLINER NORTH BAY				
			IN09261	TRUCK #28 - PARTS	188.57	
			IN09283	TRUCK #22 PART-MIRROR	660.18	848.75
25248	12/13/2023	FOWLER CONSTRUCTION COMPANY				
			74404	COLD MIX PATCHING	2,378.09	
			74642	GRAVEL-TENDER 2023-01	29,021.45	31,399.54
25249	12/13/2023	WHITESIDE, GLENN				
			12012023	DEEMING BY-LAW REFUND	160.32	160.32
25250	12/13/2023	GRIFFITH BROS SERVICE CTR. LTD				
			213308	INSTALL WINTER TIRES-2021 NI	55.31	55.31
25251	12/13/2023	HOSE TECHNOLOGY LTD.				
			174498	SHOP, ROADS-FLOOR DRY SOF	94.92	94.92
25252	12/13/2023	HUGHES LAKE HEATING				
			1917	18 MILLER-BOILER REPAIR	3,589.45	
			1916	18 MILLER-REPAIR HEAT EXCH/	4,774.25	8,363.70
25253	12/13/2023	HUBB CAP				
			1034015	SNOW PLOWING MATERIALS	1,371.98	
			1033674	SNOW PLOWING PARTS	67.80	
			1033988	2 CULVERTS-ROADS	20,254.12	21,693.90
25254	12/13/2023	IDV CUSTOM HOMES & CONTRACTING				
			LAVOIE120523	94 CHAPMAN-ZBLA REFUND	1,640.00	1,640.00
25255	12/13/2023	KIDD'S HOME HARDWARE BUILDING				
			2926745	CHRISTMAS TREE-PARKS	56.49	56.49
25256	12/13/2023	KELLOGG ERICA E				
			11302023	STAFF CHRISTMAS LUNCH SUF	46.74	46.74
25257	12/13/2023	LANCE DOBINSON				
			07202024	2024 MUSIC IN THE PARK-JULY	237.50	237.50
25258	12/13/2023	LAKELAND ENERGY LTD				
			LE034123	MAG STREETLIGHT REPAIRS	1,131.37	1,131.37
25259	12/13/2023	BRANDT LAURA				
			20231208	MAG BUCKS MILEAGE	19.96	
			12012023	CHRISTMAS TREE LIGHTING MI	26.79	
			1560	CORNBALL TREATS-CHRISTMA:	197.75	244.50
25260	12/13/2023	MAGNETAWAN GRILL AND GROC				
			36877121	SUPPLIES	11.98	
			41633088	SUPPLIES	17.97	
			32833843	SUPPLIES	21.77	
			47691197	SUPPLIES	41.62	
			31836567	NOVEMBER SENIORS DINNER	84.13	177.47
25261	12/13/2023	MAP SUNDRIDGE				
			853314/3	TRUCK #28 & 29-REPAIR PARTS	253.80	253.80
25262	12/13/2023	MAP SUNDRIDGE				
			K53314/3	ROADS-SNOW PLOWING PART	89.68	89.68
25263	12/13/2023	MATHEWS DINSDALE & CLARK LLP				
			456299	LEGAL FEES - HR LABOUR	354.26	354.26
25264	12/13/2023	JIMMY, MCMURDO				
			31	STAFF CHRISTMAS LUNCH	750.00	750.00
25265	12/13/2023	MINISTER OF FINANCE				

Municipality of Magnetawan
List Of Accounts for Approval
Batch: 2023-00178 to 2023-00201

COMPUTER CHEQUE

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
			302211230643014	OCTOBER 2023 OPP LSR BILLIN	39,043.00	
			302311230722105	JULY-SEPT. 2023 OFM COURSE	390.00	
			300512231557206	LSR JULY-SEPT. REVENUES	-344.52	39,088.48
25266	12/13/2023	HURONIA ALARM & FIRE SECURITY II				
			1260637	ANNUAL FIRE ALARM INSPECTI	635.39	635.39
25267	12/13/2023	CEDAR SIGNS				
			INV/2023/5277	ROADS SIGNAGE	206.07	206.07
25268	12/13/2023	JIM MOORE PETROLEUM				
			635363	DYED FURNACE OIL-81 ALBERT	497.17	
			635604	PAVILLION-DYED FURNACE OIL	382.28	
			635362	COMMUNITY CTR-DYED FURNA	1,593.47	
			635088	PARKS GARAGE-DYED FURNAC	146.00	
			635446	CHAPMAN LF-DYED DIESEL	1,985.14	
			635086	LOW SULPHUR CLEAR DIESEL	2,296.35	
			634883	PREMIUM GASOLINE	1,438.87	
			635814	CLEAR DIESEL	2,672.86	
			635591	LOW SULPHUR CLEAR DIESEL	1,961.58	
			635592	DYED DIESEL	771.63	
			635593	CROFT LF - DYED DIESEL	1,028.73	14,774.08
25269	12/13/2023	MOORE PROPANE LIMITED				
			6020990	PROPANE-60 AHMIC ST.	934.00	
			6020996	PROPANE-4304 HWY 520	1,789.03	
			1264765	2023-2024 TANK RENEWAL-4304	67.80	
			6020933	PROPANE-18 MILLER RD.	1,989.04	
			1264760	2023-2024 TANK RENEWAL	67.80	
			1264761	YEARLY RENTAL-18 MILLER RD	67.80	
			6020854	PROPANE-CHAPMAN	502.99	
			IN2310	ACCOUNT SERVICE FEE	7.44	
			19004438	PROPANE-CROFT	325.87	
			WO-34882CR	ORIGINAL INV S-38316	-237.30	
			S-38262	ORIGINAL INVOICE S-38316	-120.91	5,393.56
25270	12/13/2023	MHBC PLANNING LIMITED				
			5031933	MAGNETAWAN PER DIEM	430.25	
			5031932	MUNICIPALLY INITIATED EMPLO	377.42	
			5031939	JAMES-156 SPARKS ST. - ZBA	103.96	
			5031938	CAMP KLAHANIE	285.89	
			5031935	DAVISON-79 WEST WHALLEY L	2,005.75	
			5031937	AHMIC LAKE ENTERPRISES LTD	480.25	
			5031936	MAGNETAWAN-STEVENSON CC	220.35	3,903.87
25271	12/13/2023	MY-TECH INFORMATION TECHNOLOG				
			11302023	NOVEMBER IT SERVICES	2,203.50	2,203.50
25272	12/13/2023	MELANIE MUNDY				
			CA3200T5OACII	AMAZON, SAFETY SUPPLY REIN	200.00	200.00
25273	12/13/2023	REV - ONTARIO MUSEUM ASSOCIATI				
25274	12/13/2023	Hydro One Networks				

**Municipality of Magnetawan
List Of Accounts for Approval
Batch: 2023-00178 to 2023-00201**

COMPUTER CHEQUE

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
			3189DEC.2023	14 CONCESSION LOT 18	34.82	
			0309NOV.2023	18 MILLER RD. TWSP	433.35	
			8809NOV.2023	18 MILLER RD. NEW GARAGE	518.75	
			5146NOV.2023	226 SIDERD 15 16 N	30.55	
			3087DEC.2023	00 HWY 124, AHMIC HARBOUR	54.07	
			6780NOV.2023	6527 HWY 124	30.47	
			2621NOV.2023	60 AHMIC ST	186.23	1,288.24
25275	12/13/2023	WASTE CONNECTIONS OF CANADA II				
			7113-000036943	NOVEMBER.2023 WASTE COLLE	17,114.07	17,114.07
25276	12/13/2023	RAAFLAUB, JANE ALEXANDRA				
			100	MAG BUCKS-DRIVE IN MOVIE	10.00	10.00
25277	12/13/2023	RICH HOWARD				
			NYE GALA	NYE GALA ENTERTAINMENT	1,250.00	1,250.00
25278	12/13/2023	RUSSELL CHRISTIE LLP				
			63-283-435	TAX ARREARS/SALES-GENERAL	172.65	
			63-283-423*	LEGAL FEES	731.68	
			63-283-436	WHITESIDE DEEMING BY-LAW	924.81	
			63-283-437	285 CHAPMAN-SALE	1,381.40	
			63-283-276-06	GENERAL MATTERS	1,296.34	
			63-283-434	MAGNETAWAN DAYCARE LEAS	1,588.89	6,095.77
25279	12/13/2023	SDB TRUCK & EQUIPMENT REPAIRS				
			13138	TRUCK #28 SERVICE CALL	186.45	186.45
25280	12/13/2023	SLING-CHOKER MFG. (NORTH BAY) I				
			102953	SAFETY SUPPLIES	316.93	316.93
25281	12/13/2023	SLING-CHOKER MFG. (NORTH BAY) I				
			103105	SAFETY SUPPLIES	488.60	488.60
25282	12/13/2023	STAPLES BUSINESS ADVANTAGE				
			65021516	COAT RACK	45.19	
			65013622	OFFICE SUPPLIES	76.49	
			65020845CR	OFFICE SUPPLIES RETURN	-28.49	
			65059440CR	OFFICE SUPPLIES RETURN	-19.72	
			64946130	OFFICE SUPPLIES	38.85	
			65007624	OFFICE SUPPLIES	19.72	
			65052813	PAPER	90.69	
			64897118	OFFICE SUPPLIES	78.48	301.21
25283	12/13/2023	STINSON ELECTRICAL INC.				
			5982066	AHMIC-REPAIRS & MAINT.	287.98	287.98
25284	12/13/2023	SELECTCOM				
			5188212	PHONE LINES-DECEMBER	763.28	763.28
25285	12/13/2023	SAM'S COUNTRY CLEANING				
			1477	OFFICE MAINTENANCE	67.80	67.80
25286	12/13/2023	TOWLER MATTHEW S				
			137057	SLING CHOKER-SAFETY SUPPL	200.00	200.00
25287	12/13/2023	REV - TRACKMATICS INC				
25288	12/13/2023	TRANS CANADA SAFETY				
			47597	BOOT SHIPPING-FD	42.44	42.44
25289	12/13/2023	FRASER, DANIEL JOHN				
			Issued	W. JOHN FRASER LUMBER LTD.		

**Municipality of Magnetawan
List Of Accounts for Approval**
Batch: 2023-00178 to 2023-00201

COMPUTER CHEQUE

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
			04-12-23-01	TRUCK #28 REPAIR	141.25	141.25
25290	12/13/2023	KEN WHITE	0786	COMM. CTR - WATER HEATER &	436.00	
			0785	PAVILION-WATER HEATER AND	436.00	
			0784	PARKS SHOP-SERVICE BURNEF	743.00	1,615.00
25291	12/13/2023	WSP E & I CANADA LIMITED	GE6224	MAG WEATHER FORESCASTING	4,678.20	4,678.20
25292	12/19/2023	SUNDRIDGE MEATS & DELICATESSE	DEC2023	CHRISTMAS TURKEYS & HAMS	2,730.00	2,730.00
25293	12/20/2023	MAGNETAWAN PUBLIC LIBRARY	2024BUDGET	2024 BUDGET LEVY	60,000.00	60,000.00
25294	12/22/2023	6S GRAPHICS	1055	STAFF	197.75	197.75
25295	12/22/2023	ADAMS BROS. CONSTRUCTION LTD.	168492	MONTHLY TOILET RENTAL	339.00	339.00
25296	12/22/2023	AGRICULTURE FORESTRY CONSTRU	4810	WHEEL LOADER REPAIRS	1,684.12	
			4808	COMPACTOR REPAIRS	272.90	1,957.02
25297	12/22/2023	DARCH FIRE	CI30008458	DRAIN VALVE-FD	100.67	100.67
25298	12/22/2023	Township Of Armour	ARM 23-140	BLEO - NOVEMBER WAGES ANI	2,470.46	2,470.46
25299	12/22/2023	AHMIC MARINE LTD.	2023-909	WINTERIZE PARK WATER SYST	1,079.15	1,079.15
25300	12/22/2023	BELL CANADA	3620DECEMBER	LADNFILL OFFICE TELEPHONE	103.88	103.88
25301	12/22/2023	Bell Mobility	519949447-DEC23	CELL TELEPHONES-DECEMBER	455.82	455.82
25302	12/22/2023	CGIS CENTRE	45266	GIS TECH SERVICE	214.70	214.70
25303	12/22/2023	COMPUTER TECH CD	2284	MONTHLY SERVICE CONTRACT	301.71	
			2299	MONTHLY SERVICE CONTRACT	301.71	
			2311	MONTHLY SERVICE CONTRACT	301.71	905.13
25304	12/22/2023	HALL DEBBIE ANN	1665	LEGAL FEES-PLANNING	1,858.74	1,858.74
25305	12/22/2023	DEAN'S AUTO CARE	23230	FIRE - 2022 DODGE TRUCK OIL	126.48	
			23248	2012 DODGE OIL CHANGE-FIRE	138.90	265.38
25306	12/22/2023	CINDY LEGGETT	DECEMBER.2023	DECEMBER FITNESS CLASSES	800.00	800.00
25307	12/22/2023	FREIGHTLINER NORTH BAY	IN09367	OIL FILTERS-TRUCK #22,27,28,2	377.15	377.15
25308	12/22/2023	GREENER EARTH ENGINEERING & DE	10411	CHAPMAN COLUMBARIUM-DESI	1,130.00	1,130.00
25309	12/22/2023	JACKSON, SUSAN E.	12202023	ENTRANCE PERMIT DEPOSIT RI	500.00	500.00
25310	12/22/2023	HUGHES LAKE HEATING	1946	LANDFILL PILOT NOT STAYING I	823.49	823.49

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Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
25311	12/22/2023	HUBB CAP	1034098	4 CULVERTS - ROADS	8,286.52	8,286.52
25312	12/22/2023	IRWIN TYLER R. G.	12012023	PART 9 STRUCTURAL COURSE	816.12	816.12
25313	12/22/2023	KIDD'S HOME HARDWARE BUILDING	2927458	REPAIRS-IMPACT WRENCH	190.82	190.82
25314	12/22/2023	BRANDT LAURA	12132023	MILEAGE AND GIFT CARD REIM	530.47	530.47
25315	12/22/2023	MAGNETAWAN GRILL AND GROC	37718040	OFFICE SUPPLIES	17.97	
			36869613	HALL SUPPLIES	27.12	
			33444856	OFFICE SUPPLIES	25.47	70.56
25316	12/22/2023	MAGNETAWAN BUILDING CENTRE (P.	103-122223	SUPPLIES	2.59	
			101-131729	SUPPLIES	6.09	
			101-132111	SUPPLIES	31.41	
			101-131542	SUPPLIES	7.66	
			101-131483	SUPPLIES	11.61	
			101-131487	SUPPLIES	10.67	
			103-122044	SUPPLIES	85.39	
			101-131374	SUPPLIES	18.29	
			102-49999	SUPPLIES-LIBRARY	24.40	
			101-131221	SUPPLIES	64.35	
			101-131132	SUPPLIES	11.92	
			101-131179	SUPPLIES	8.63	
			101-131185	SUPPLIES	42.67	
			101-131180	SUPPLIES	12.70	
			101-131080	SUPPLIES	72.16	
			101-131141	SUPPLIES	25.90	
			101-131810	SUPPLIES	12.19	
			101-131586	SUPPLIES	9.13	
			101-132053	SUPPLIES	285.52	743.28
25317	12/22/2023	MAGNETAWAN BUILDING CENTRE (R	104-97841	SUPPLIES	98.71	
			104-97839	SUPPLIES	17.33	
			101-131101	SUPPLIES	14.68	
			104-97898	SUPPLIES	323.10	
			103-122182	SUPPLIES	7.89	
			103-122266	SUPPLIES	87.12	548.83
25318	12/22/2023	MAGNETAWAN BUILDING CENTRE (F)	103-122149	SUPPLIES	43.46	43.46
25319	12/22/2023	MAGNETAWAN BUILDING CENTRE (L.	103-121943	SUPPLIES	27.05	
			101-131316	SUPPLIES	53.05	
			103-121732	SUPPLIES	18.84	98.94
25320	12/22/2023	MAGNETAWAN BAIT & TACKLE (PARI	1373722	PARKS SUPPLIES	73.45	73.45
25321	12/22/2023	MAGNETAWAN BAIT & TACKLE (PUBI				

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Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
			1370704	WATER	20.53	
			1368270	WATER	13.98	
			1367402	WATER	13.98	48.49
25322	12/22/2023	JIM MOORE PETROLEUM				
			636285	CLEAR DIESEL	1,597.02	1,597.02
25323	12/22/2023	NEAR NORTH INDUSTRIAL SOLUTION				
			90023	HALL SUPLIES & BRAKE CLEAN	425.37	
			90104	HYDRAULIC OIL	211.49	636.86
25324	12/22/2023	NEAR NORTH LABORATORIES INC.				
			99381	WATER TESTING	137.33	137.33
25325	12/22/2023	NORTH BAY PARRY SOUND DISTRICT				
			JAN.2024	JANUARY 2024 HEALTH UNIT LE	3,949.00	3,949.00
25326	12/22/2023	OFFICE OF THE PUBLIC GUARDIAN				
			CHAPMAN2023	CHAMAN FEES FOR 2023	2,240.00	2,240.00
25327	12/22/2023	OFFICE OF THE PUBLIC GUARDIAN A				
			AHMIC2023	AHMIC FEES FOR 2023	290.00	290.00
25328	12/22/2023	OFFICE OF THE PUBLIC GUARDIAN A				
			2023SPENCE	SPENCE FEES FOR 2023	200.00	200.00
25329	12/22/2023	ORKIN CANADA CORPORATION				
			C-4345626	AHMIC HARBOUR PEST AND W/	101.70	
			C-4344975	MAG HALL PEST CONTROL & W	324.24	425.94
25330	12/22/2023	Red Stallion				
			01554	LANDFILL - TORK ADVANCED M	241.82	
			01555	SMALL TOOL - ROADS	183.12	424.94
25331	12/22/2023	RUSSELL CHRISTIE LLP				
			63-283-403-3	2402169 ONTARIO INC. - TAX AF	980.38	980.38
25332	12/22/2023	TOWNSHIP OF RYERSON				
			RTO 2023-073	4TH QTR REGIONAL TRAINER	4,170.40	4,170.40
25333	12/22/2023	RTP MECHANICAL LIMITED				
			9320	ROADS - CLEANED HEAT EXCH,	1,149.78	1,149.78
25334	12/22/2023	RSM BUILDING CONSULTANTS INC.				
			2900	BUILDING DEPT.	7,101.49	7,101.49
25335	12/22/2023	SERVICE 1 MUFFLERS & MORE				
			8475	COTTER PIN-ROADS	21.06	21.06
25336	12/22/2023	SLING-CHOKER MFG. (NORTH BAY) I				
			103355	SAFETY SUPPLIES-LANDFILL	691.52	
			103354	SAFETY SUPPLIES-ROADS	153.66	845.18
25337	12/22/2023	STAPLES BUSINESS ADVANTAGE				
			65139505	OFFICE MATERIALS	18.62	18.62
25338	12/22/2023	SPECTRUM TELECOM GROUP LTD				
			WO-034802	LIGHT REPLACEMENT-TRUCK #	595.96	
			WO-032591	PORTABLE RADIOS-FD	6,541.75	7,137.71
25339	12/22/2023	SAM'S COUNTRY CLEANING				
			1484	OFFICE SUPPLIES	59.33	59.33
25340	12/22/2023	SDM PREPAREDNESS CONSULTING I				
			2023 - 1 MAG	CEMC TRAINING - FD	6,706.55	6,706.55
25341	12/22/2023	TRACKMATICS INC				

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			41445	PARKS GPS MONITORING	118.65	
			41495	ROADS-GPS MONITORING	541.27	
			41460	BUILDING GPS MONITORING	39.55	
			41516	GPS MONITORING CALIBRATIO	1,130.00	1,829.47
25342	12/22/2023	TRI-CITY EQUIPMENT				
			102661	RENTAL EXCAVATOR	7,925.82	7,925.82
25343	12/22/2023	XEROX CANADA LTD				
			85768878	COPYING EXPENSES	509.73	509.73
25344	12/22/2023	Scott Dingman Trucking				
			2520	PUMPED OUT HALL SEPTIC TAN	1,243.00	1,243.00
25345	12/31/2023	RUSSELL CHRISTIE LLP				
			63-283-407-3	09623 TAX SALE-PHINNEY	2,699.08	
			63-283-406-3	04300 TAX SALE, GOWLETT	2,271.36	
			63-283-405-3	02900 TAX SALE, H.Y. EMERALD	2,462.42	7,432.86
25346	12/31/2023	JIMMY, MCMURDO				
			JAN. 12/2024	CEMC TRAINING-JAN. 12/2024	264.00	264.00
25347	12/31/2023	AGRICULTURE FORESTRY CONSTRU				
			4804	EQUIPMENT EVALUATIONS-RO/	2,001.41	2,001.41
25348	12/31/2023	Township Of Armour				
			ARM 24-07	DECEMBER HOURS, MILEAGE 8	3,899.35	3,899.35
25349	12/31/2023	AHMIC MARINE LTD.				
			2023-908	MAINTENANCE-POWER WASHE	218.66	218.66
25350	12/31/2023	CRAIG'S WELDING & FABRICATION				
			2171	TRUCK #29 - REPAIR	139.95	139.95
25351	12/31/2023	KIDD'S HOME HARDWARE BUILDING				
			2927862	SUPPLIES	78.49	78.49
25352	12/31/2023	BRANDT LAURA				
			44170	LCBO - NYE GALA	1,155.05	
			1110	FOODLAND - NYE GALA POP	79.71	
			12212023	MILEAGE - TO FOODLAND FOR I	26.38	1,261.14
25353	12/31/2023	MAGNETAWAN BUILDING CENTRE (P.				
			101-132173	SUPPLIES	28.46	
			101-132164	SUPPLIES	12.71	
			101-132177	SUPPLIES	23.05	
			101-132252	SUPPLIES	14.74	
			101-132461	SUPPLIES	46.71	
			101-132506	SUPPLIES	27.43	
			101-132448	SUPPLIES	298.69	451.79
25354	12/31/2023	MAGNETAWAN BUILDING CENTRE (R				
			104-98618	SUPPLIES	107.89	
			101-132575	SUPPLIES	29.36	
			101-132321	SUPPLIES	6.77	144.02
25355	12/31/2023	MAGNETAWAN BUILDING CENTRE (L.				
			103-122742	SUPPLIES	20.33	20.33
25356	12/31/2023	MINISTER OF FINANCE				
			301812231047111	NOVEMBER OPP LSR BILLING	39,043.00	39,043.00
25357	12/31/2023	JIM MOORE PETROLEUM				

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			637913	PARKS GARAGE-FURNACE OIL	478.05	
			637245	PREMIUM GASOLINE	952.05	
			637581	DYED DIESEL	546.87	
			637580	CLEAR DIESEL	1,866.67	
			637576	COMMUNITY CTR-FURNACE OIL	871.55	
			637577	PAVILLION-FURNACE OIL	456.34	
			636938	CLEAR DIESEL	3,249.32	
			636946	PREMIUM GASOLINE	2,147.46	
			636937	PARKS GARAGE - FURNACE OIL	745.89	11,314.20
25358	12/31/2023	MOORE PROPANE LIMITED				
			19004783	18 MILLER RD. - PROPANE	1,700.46	
			1277488	TANK RENEWAL - 4304 HWY 52	67.80	
			1277489	TANK RENEWAL - 60 AHMIC ST.	67.80	1,836.06
25359	12/31/2023	MHBC PLANNING LIMITED				
			5032214	MUNICIPALLITY INITIATED EMPL	373.47	
			5032216	CAMP KLAHANIE	463.30	
			5032219	ANTONIK-354 SIMMONS LAKE R	562.18	
			5032217	SEIBEL-PART OF LOTS 6&7, COI	1,850.94	
			5032218	EISSES - HWY 124	2,483.18	5,733.07
25360	12/31/2023	MARKS				
			5913	SAFETY SUPPLIES-FG WORK B	172.88	172.88
25361	12/31/2023	M&L SUPPLY FIRE & SAFETY				
			019829	MEDICAL BOOTS	1,867.10	1,867.10
25362	12/31/2023	MY-TECH INFORMATION TECHNOLOG				
			12312023	IT SERVICES - DECEMBER 2023	2,203.50	2,203.50
25363	12/31/2023	Hydro One Networks				
			5146-DEC.2023	226 SIDERD 15 216 N	28.86	
			0309-DEC.2023	18 MILLER RD. TWSP	392.19	
			6780-DEC.2023	6527 HWY 124	28.86	
			8809-DEC.2023	18 MILLER RD. NEW GARAGE	559.29	
			2621-DEC.2023	60 AHMIC ST.	212.39	1,221.59
25364	12/31/2023	PARRY SOUND AMBULANCE COMMU				
			2023	DISPATCH SERVICE	1,919.64	1,919.64
25365	12/31/2023	WASTE CONNECTIONS OF CANADA II				
			7113-0000337877	WASTE COLLECTION DECEMBE	12,733.97	12,733.97
25366	12/31/2023	SDB TRUCK & EQUIPMENT REPAIRS				
			13167	TRUCK #12-MONTHLY INSPECTI	96.05	
			13162	TRUCK #22 MONTHLY INSPECTI	169.50	
			13163	TRUCK #26 MONTHLY INSPECTI	169.50	
			13164	TRUCK #27 MONTHLY INSPECTI	169.50	
			13165	TRUCK #28 MONTHLY INSPECTI	169.50	
			13166	TRUCK #29 MONTHLY INSPECTI	169.50	
			13171	TRUCK #27 MONTHLY INSPECTI	169.50	
			13172	TRUCK #26 MONTHLY INSPECTI	169.50	
			13169	TRUCK #28 MONTHLY INSPECTI	169.50	
			13170	TRUCK #29 MONTHLY INSPECTI	169.50	
			13173	TRUCK #22 MONTHLY INSPECTI	197.75	
			13183	TRUCK #29 MONTHLY INSPECTI	96.05	
			13182	TRUCK #29 REPAIRS	248.60	2,163.95

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25367	12/31/2023	STAPLES BUSINESS ADVANTAGE				
		65194028	CBO-KEYBOARD	45.19		
		65162848	OFFICE SUPPLIES	76.49		
		65157562CR	RETURN-OFFICE KEYBOARD	-62.59	59.09	
Total COMPUTER CHEQUE:						511,824.83

ONLINE BANKING

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
AUGUST 10	8/10/2023	MINISTER OF FINANCE EFT				
		JULY.2023	JULY 2023 EHT REMITTANCE	2,690.02	2,690.02	
DECEMBER 11	12/11/2023	LAKELAND POWER - EFT				
		076283NOV.2023	4135 HWY 520 PARK	107.85	107.85	
DECEMBER 11	12/11/2023	RECEIVER GENERAL				
		NOV16-30.2023	NOVEMBER 16-30 PAYROLL REI	14,161.36		
		NOV 16-30.2023	NOVEMBER 16-30.2023 PAYROL	754.72	14,916.08	
DECEMBER 12	12/12/2023	MINISTER OF FINANCE EFT				
		NOVEMBER.2023	NOVEMBER 2023 EHT REMITTAI	3,529.11	3,529.11	
DECEMBER 14	12/14/2023	ROYAL BANK VISA EFT				
		56925	CANADIAN BATTERIES - FD	134.74		
		5798622	ATV PART & RDC PADDLES-AMA	150.26		
		81140	BATTERY CLERK - REPLACEME	184.13		
		04893	WATER-WALMART	35.64	504.77	
		CA32Z5NFDACII	AMAZON-BATTERIES, PARKS	39.83		
		CA32X7M261SI	AMAZON-CHRSITMAS WREATH,	97.83		
		1710352	HALL DOOR MAGNETS-DK HARI	637.39	775.05	
		12042023	SERVICE FEE	14.71	14.71	
DECEMBER 14	12/14/2023	ROYAL BANK VISA EFT				
		C7C9CF44-0001	FOXIT ANNUAL RENEWAL - DC I	256.46		
		5763977	PARCEL REGISTER-ONLAND	35.68		
		5763967	PROPERTY INDEX MAP-ONLANI	5.65		
		5763442	PROPERTY INDEX MAP-ONLANI	5.65		
		5754810	PLAN - ONLAND	16.30		
		5754756	INSTRUMENT - ONLAND	3.39		
		5755229	PARCEL REGISTER - ONLAND	35.68	358.81	
		003825	SMART FIX-BATTERY REPLACEI	135.60	135.60	
		104521	PIE, OH MY!-TRAINING LUNCH	61.02		
		NORTHERNSAFETY	NORTHERN SAFETY-SPILL KIT	198.77		
		DECEMBER.2023	SPECTRUM-ROADS INTERNET	112.94	372.73	

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			5755155	PLAN - ONLAND	16.30	
			5755190	PLAN - ONLAND	16.30	
			5749301	PARCEL REGISTER - ONLAND	35.68	
			5749277	PROPERTY INDEX MAP - ONLAN	5.65	
			5747632	PROPERTY INDEX MAP - ONLAN	5.65	
			5730357	PROPERTY INDEX MAP - ONLAN	5.65	
			5701550	PROPERTY INDEX MAP - ONLAN	5.65	
			44938276CR	CREDIT-SURVEY MONKEY	-461.04	
			5713259	PROPERTY INDEX MAP - ONLAN	5.65	
			5713219	PROPERTY INDEX MAP - ONLAN	5.65	
			5713224	PROPERTY INDEX MAP - ONLAN	5.65	
			5713230	PARCEL REGISTER - ONLAND	35.68	-317.53
			104455	TRAINING SOP'S-PRE WINTER-F	54.24	54.24
			11272023	SERVICE FEE	1.74	1.74
			11272023	SERVICE FEE	8.39	8.39
			5763558	PROPERTY INDEX MAP-ONLANI	5.65	
			5754739	PARCEL REGISTER - ONLAND	35.68	41.33
			5122330019481	SAFETY SUPPLIES-WALMART	101.69	101.69
			1101000CR	CREDIT - AMAZON	-0.02	-0.02
			11172023CR	STAPLES - OFFICE SUPPLIES R	-85.87	-85.87
			2311222151	PC CANADA-BROTHER BELT UN	188.47	
			003826	SMART-FIX, PHONE SCREEN RE	180.80	369.27
			TOSTAR	TO STAR MEMBERSHIP	45.19	
			001431	OMA MEMBERSHIP - ONTARIO M	100.00	
			1080447239	COSTCO-COFFEE	87.98	
			9729866	YOGA - AMAZON	42.92	
			96743	2024 ROMA CONFERENCE	960.50	
			96742	2024 ROMA CONFERENCE	960.50	
			6553831	HEAD SET - AMAZON	145.40	
			354297605	MONTHLY GOTO MEETING MEM	29.38	
			6961837	SENIORS EVENTS - AMAZON	38.99	
			1101000	STAFF CHRISTMAS PARTY-AMA	23.94	
			1070432696	CHRISTMAS TREE LIGHTING-CC	42.76	
			12042023	SERVICE FEE	3.97	
			8562629	PICKLEBALL-AMAZON	67.77	
			12012023	ANNUAL FEE	12.00	2,561.30
			5755218	PROPERTY INDEX MAP - ONLAN	5.65	
			5749555	PROPERTY INDEX MAP - ONLAN	5.65	
			5747658	PARCEL REGISTER - ONLAND	35.68	46.98
DECEMBER 18	12/18/2023	OMERS EFT				
		NOVEMBER.2023		NOVEMBER 2023 OMERS REMIT	21,365.14	21,365.14
DECEMBER 19	12/19/2023	WORKPLACE SAFETY & INSURANCE				
		NOV.2023		NOVEMBER 2023 WSIB REMITT/	4,491.50	4,491.50
DECEMBER 20	12/20/2023	RECEIVER GENERAL				
		DEC 1-15.2023		DECEMBER 1-15 2023 PAYROLL	3,086.92	3,086.92
		DEC 1-15.2023		DECEMBER 1-15 2023 PAYROLL	13,817.84	13,817.84
NOVEMBER 16	11/16/2023	MINISTER OF FINANCE EFT				
		OCTOBER.2023		OCTOBER 2023 EHT REMITTAN	2,464.74	2,464.74
NOVEMBER 27	11/27/2023	OMERS EFT				

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			OCTOBER.2023	OCTOBER 2023 OMERS REMITT	21,093.38	21,093.38
NOVEMBER 28	11/28/2023	WORKPLACE SAFETY & INSURANCE	OCTOBER.2023	OCTOBER 2023 WSIB REMITTAN	4,612.99	4,612.99
				Total ONLINE BANKING:		97,118.76

AUTOMATIC WITHDRAWAL

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
DECEMBER 1	12/1/2023	GREEN SHIELD CANADA EFT	DECEMBER2023	DECEMBER GREENSHIELD PRE	8,736.55	8,736.55
DECEMBER 1	12/1/2023	MANULIFE FINANCIAL EFT	DECEMBER.2023	DECEMBER MANULIFE PREMIUI	3,063.26	3,063.26
DECEMBER 11	12/11/2023	LAKELAND POWER - EFT	072642NOV.2023	81 ALBERT ST.	146.46	
			073239NOV.2023	MAG STREETLIGHTS	914.17	
			076598NOV.2023	61 SPARKS ST.	97.88	
			077271NOV.2023	SPARKS ST STLGT	114.86	
			073252NOV.2023	4304 HWY 520	991.83	
			072693NOV.2023	4205 HWY 520	74.07	2,339.27
NOVEMBER 1	11/1/2023	MANULIFE FINANCIAL EFT	NOVEMBER.2023	NOVEMBER MANULIFE PREMIUI	2,790.49	2,790.49
NOVEMBER 1	12/1/2023	GREEN SHIELD CANADA EFT	NOVEMBER2023	NOVEMBER GREENSHIELD PRE	9,074.77	9,074.77
				Total AUTOMATIC WITHDRAWAL:		26,004.34

Total CURR: 634,947.93

Certified January 17, 2024

Mayor

Treasurer

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

BY-LAW NO. 2024-

Being a By-law to amend By-law No. 2001-26, as amended, for the Corporation of the Municipality of Magnetawan with respect to the lands located Part Lot 6-7, Concession 4 (CROFT), Part 6 & 7 PLAN 42R-17369, MAGNETAWAN. (4944 030-00107805).

WHEREAS the Council of the Corporation of the Municipality of Magnetawan is empowered to pass By-laws to regulate the use of land pursuant to Section 34 of the Planning Act, R.S.O. 1990;

AND WHEREAS the owner of the subject lands has filed an application with the Municipality of Magnetawan to amend By-law 2001-26 as amended;

AND WHEREAS a public meeting has been held in accordance with Section 34 of the Planning Act, R.S.O. 1990 and no further notice is required;

AND WHEREAS the Council of the Corporation of the Municipality of Magnetawan deems it appropriate to amend By-law No. 2001-26 as amended;

NOW THEREFORE the Council of the Corporation of the Municipality of Magnetawan enacts as follows:

1. Schedule 'A-1', to Zoning By-law No. 2001-26 as amended, is further amended by zoning the lands legally described as Part Lot 6-7, Concession 4, Part 6 & 7 Plan 42R-17369, formerly the Geographic Township of Croft, now in the Municipality of Magnetawan, from the "Shoreline Residential (RS) Zone" to the Shoreline Residential Holding (RS-H) Zone, as shown on Schedule 'A' attached forming part of this By-law.

This By-law take effect on the date of its passage, subject to the provisions of Section 34 (30) and (31) of the Planning Act (Ontario).

READ A FIRST, SECOND, AND THIRD TIME, passed, signed and the Seal of the Corporation affixed hereto this 17th day of January 2024.

**THE CORPORATION OF THE
MUNICIPALITY OF MAGNETAWAN**

Mayor

CAO/Clerk

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

BY-LAW NO. 2024 –

BEING A BY-LAW TO REQUIRE APPLICANTS TO PRE-CONSULT WITH THE MUNICIPALITY PRIOR TO SUBMITTING A PLANNING APPLICATION

WHEREAS Section 22 (3.1), 34 (10.0.1), 41 (3.1) and 51 (16.1) of the Planning Act, R.S.O., 1990, as amended, shall permit the Municipality to consult with an applicant to amend by-laws passed under the *Planning Act*;

AND WHEREAS Section 10 (2) of the *Municipal Act, S.O. 2001, c.25*, as amended, states that a single-tier Municipality may pass By-laws respecting the governance structure of the Municipality;

AND WHEREAS the Council of the Corporation of the Municipality of Magnetawan deems it advisable to establish a policy related to pre-consultation with the applicant to amend By-law(s) passed under the *Planning Act*;

THEREFORE BE IT RESOLVED the Council of the Corporation of the Municipality of Magnetawan enacts the following:

1. PRE-CONSULTATION

- 1.1. Pre-consultation shall occur prior to the submission of a complete application under the *Planning Act*.
- 1.2. Planning applications received due to Municipal enforcement measures may or may not be subject to the pre-consultation process.
- 1.3. The appropriate level of consultation shall either involve Municipal Staff or Municipal Planners to be determined by Staff.
- 1.4. Applicants will submit a completed pre-consultation application outlining the intended nature of the application along with a justification as to the necessity of the application.
- 1.5. If additional pre-consultation of the same application is required, or due to an amended application, additional fees shall too be required.

2. SCOPE OF BY-LAW

The provisions of this By-law are applicable to all Planning Applications within the Municipality of Magnetawan.

3. REPEAL OF BY-LAW

By-law No 2011-11 and 2011-16 and any other conflicting by-laws are hereby repealed.

4. DATE OF PASSEAGE

This By-law shall come into force on the day in which it is read a third and final time and passed in open Council.

READ A FIRST, SECOND, AND THIRD TIME, passed, signed and the Seal of the Corporation affixed hereto, this 17th day of January 2024.

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

BY-LAW NO. 2024 -

Being a By-law to establish a Committee of Adjustment for the Municipality of Magnetawan for 2024

WHEREAS Section 44(1) of the Planning Act, R.S.O. 1990, Chapter P.13, authorizes a municipality to constitute and appoint a Committee of Adjustment;

AND WHEREAS Section 44(3) of the Planning Act, R.S.O. 1990, Chapter P.13, the members of the committee who are members of a municipal council shall be appointed annually;

AND WHEREAS Section 45 (1) The committee of adjustment, upon the application of the owner of any land, building or structure affected by any by-law that is passed under section 34 or 38, or a predecessor of such sections, or any person authorized in writing by the owner, may, despite any other Act, authorize such minor variance from the provisions of the by-law, in respect of the land, building or structure or the use thereof, as in its opinion is desirable for the appropriate development or use of the land, building or structure, if in the opinion of the committee the general intent and purpose of the by-law and of the official plan, if any, are maintained;

AND WHEREAS Section 45 (3) A council that has constituted a committee of adjustment may by by-law empower the committee of adjustment to grant minor variances from the provisions of any by-law of the municipality that implements an official plan, or from such by-laws of the municipality as are specified and that implement an official plan, and when a committee of adjustment is so empowered subsection (1) applies with necessary modifications. R.S.O. 1990, c. P.13, s. 45 (3);

NOW THEREFORE the Council of the Corporation of the Municipality of Magnetawan hereby enacts as follows:

1. **THAT** the following persons, all of whom are members of Council, are hereby appointed as its members for the 2024 calendar year until the inauguration of the newly elected Council:
 - Sam Dunnett
 - John Hetherington
 - Bill Bishop
 - Jon Hind
 - Brad Kneller
2. **THAT** the Committee of Adjustment shall be hereby empowered with the authority to grant minor variances from the provisions of any by-law of the municipality that implements an Official Plan.
3. That the Clerk of the Municipality of Magnetawan is hereby appointed as the Secretary-Treasurer of the Committee of Adjustment. The Clerk may delegate to any employee of the Municipality of Magnetawan all, or a portion of, the duties of Secretary-Treasurer of the Committee of Adjustment.

4. **THAT** this By-law shall come into force and effect on January 01, 2024

READ A FIRST, SECOND AND THIRD TIME, passed, signed and the Seal of the Corporation affixed hereto, this 17th day of January 2024.

**THE CORPORATION OF THE
MUNICIPALITY OF MAGNETAWAN**

Mayor

CAO/Clerk

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

BY-LAW NO. 2024 -

Being a By-law to provide for an interim tax levy in 2024

WHEREAS Section 317 (1) of *the Municipal Act, 2001, S.O 2001, C.25*, as amended, provides that a local municipality, before the adoption of the estimates for the year, may pass a By-law levying amounts on the assessment of property in the local municipality rate able for local municipality purposes;

NOW THEREFORE, the Council of the Corporation of the Municipality of Magnetawan hereby enacts as follows:

1. Map Divisions 010, 030, and 040

The following interim tax rates are imposed and levied on the whole of the assessment for real property in these classes according to the 2024 revised assessment roll:

Residential Class	0.004615755
Farm and Managed Forest Classes	0.00115394
Commercial Occupied Class	0.00797854
Commercial Vacant Class	0.006649355
Commercial New Construction	0.00797854
Industrial Occupied Class	0.008635575
Industrial Vacant Class	0.007153125
Landfill Assessment	0.029842395

2. Map Division 020

The following interim tax rates are imposed and levied on the whole of the assessment for real property in these classes according to the 2024 revised assessment roll:

Residential Class	0.00522332
Multi-Residential	0.00968164
Farm Class	0.00130583
Commercial Occupied Class	0.008677595
Commercial Vacant Class	0.007138695
Commercial New Construction	0.008677595

3. Installment Dates

The interim tax levy shall become due and payable in TWO (2) installments as follows:

March 27, 2024	Fifty per cent (50%) of the interim levy
June 27, 2024	Balance remaining

Non-payment of the amount on the dates stated in accordance with this section shall constitute a default.

4. Penalties and Interest

A penalty charge shall be imposed on overdue taxes at the rate of 1.25% per month (15% per annum) to be effective on the first day of each calendar month thereafter in which default continues, on all unpaid installments of taxes.

Interest charges at the rate of 1.25% per month (15% per annum) shall be payable on the unpaid taxes after the first year.

5. Notice of Interim Levy

The Treasurer may mail or cause to be mailed to the residence or place of business of such person indicated on the last revised assessment roll, a written or printed notice specifying the amount of taxes payable.

6. Place of Payment

Taxes are payable at the Municipality of Magnetawan Municipal Office, Magnetawan, Ontario and payable in Canadian Funds.

READ A FIRST, SECOND, AND THIRD TIME, passed, signed and the Seal of the Corporation affixed hereto, this 17th day of January 2024

**THE CORPORATION OF THE
MUNICIPALITY OF MAGNETAWAN**

Mayor

CAO/Clerk

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN
BY-LAW NO. 2024-
Being a By-law to authorize borrowing for current expenditures for 2024

WHEREAS Section 407 of *the Municipal Act, 2001, S.O 2001, C.25*, as amended, provides that a municipality may at any time during a fiscal year authorize temporary borrowing, until the taxes are collected and other revenues are received, of the amounts that the municipality considers necessary to meet the expenses of the municipality for the current year and of the amounts, whether or not they are expenses for the year, that the municipality requires in the year.

AND WHEREAS Section 407 (2) of *the Municipal Act, 2001, S.O 2001, C.25*, as amended, limits the total amount that may be borrowed from all sources at any one time, except with the approval of the Ontario Municipal Board.

NOW THEREFORE the Council of the Corporation of the Municipality of Magnetawan hereby enacts as follows:

1. Borrowing By-law

The signing authorities of the Corporation of the Municipality of Magnetawan are hereby authorized to borrow from time to time of promissory note or bankers' acceptance during the year 2023 (current year) such amounts as may be necessary to meet, until the taxes are collected and until other revenues are received, the current expenditures of the Municipality and other amounts that are stated in Section 407 (1) of *the Municipal Act, 2001, S.O 2001, C.25*, as amended.

2. Instruments

A promissory note or bankers' acceptance made under Section 1 of this By-law shall be signed by the Treasurer and by the Head of Council or other such person authorized by By-law.

3. Lenders

The Lenders from whom amounts may be borrowed under the authority of this By-law shall be the Kawartha Credit Union Limited, and other such tender(s) and reserve funds of the Municipality as may be determined from time to time by Council resolution.

4. Limit on Borrowing

Except with approval of the Ontario Municipal Board, the total amount borrowed at any one time plus any outstanding amounts of principal borrowed and accrued interest shall not exceed:

- a) from January 1 to September 30 in the year, fifty per cent (50%) of the total estimated revenues of the Municipality as set out in the budget adopted for the year.
- b) from October 1 to December 31 in the year, twenty-five per cent (25%) of the total estimated revenues of the Municipality as set out in the budget adopted for the year.

For the purposes of this By-law, the estimated revenues of the Municipality shall not include revenues derived from or derivable from:

- any borrowing, including any issue of debentures;
- a surplus, including arrears of taxes, fees, or charges; or
- a transfer from the capital fund, reserves, or reserve funds.

5. Borrowing Documents Required

At the time any amount is borrowed under this By-law, the Treasurer shall ensure that the Lender is or has been furnished with a certified copy of this By-law, a certified copy of the resolution mentioned in Section 3 determining the Lender, if applicable, and a certified copy of the estimates of the Municipality adopted for the current year and also showing the total of any amounts borrowed from any and all sources under authority of Section 407 of *the Municipal Act, 2001, S.O 2001, C.25*, as amended.

6. Pending Adoption of the Budget

Until the budget is adopted in the current year, the limits upon borrowing under Section 407 (2) of *the Municipal Act, 2001, S.O 2001, C.25*, as amended, shall be calculated temporarily using the estimated revenues of the Municipality, as adopted in the previous year's budget.

7. Directive to Treasurer

The Treasurer is authorized and directed to apply in payment of any or all amounts borrowed under this By-law together with interest, any or all of the funds collected or received, either on account or realized in respect of the taxes levied for the current year and preceding years, or from any other source that may be applied under prevailing legislation for such purpose.

8. Effective Date

This By-law shall come into effect retroactive the 1st day of January, 2024

READ A FIRST, SECOND, AND THIRD TIME, passed, signed and the Seal of the Corporation affixed hereto, this 17th day of January, 2024.

**THE CORPORATION OF THE
MUNICIPALITY OF MAGNETAWAN**

Mayor

CAO/Clerk

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

BY-LAW NO. 2024 -

BEING A BY-LAW TO APPOINT A MUNICIPAL BY-LAW ENFORCEMENT OFFICER

WHEREAS Section 55 of the *Comprehensive Ontario Police Services Act, 2019, S.O. 2019, c. 1 - Bill 68* provides that a Municipal Council may appoint person(s) to enforce the By-laws of the municipality and such Municipal By-Law Enforcement officer(s) are Peace Officer(s) for the purpose of enforcing municipal By-laws;

AND WHEREAS Section 227 of the *Municipal Act S.O. 2001, as amended, Ch. 25*, authorizes Municipal Councils to pass By-Laws for appointing such officers and employees as may be necessary for the purposes of the Corporation/Municipality, for carrying into effect the provisions of any By-Law of the Council;

AND WHEREAS Section 15.1 of the *Building Code Act, S.O. 1992, Ch. 23*, as amended, authorizes Municipal Councils to pass By-Laws for Appointing a Property Standards Officer;

NOW THEREFORE the Council of the Corporation of the Municipality of Magnetawan enacts as follows:

1. **THAT** Bryan Austin is hereby appointed as a Municipal By-Law Enforcement Officer under the direction of the Senior By-law Enforcement Officer Jason Newman in accordance with the current agreement in place with the Township of Armour.
2. **THAT** the title of Municipal By-law Enforcement Officer may include the additional roles and responsibilities of Animal Control Officer, Livestock-Valuer, Weed Inspector, and Property Standards Officer.
3. **THAT** Bryan Austin shall be deemed to be an Officer and Representative of the Municipal Corporation when acting in the scope of their duties.
4. **THAT** this By-law shall come into force and effect on January 01, 2024.

READ A FIRST, SECOND, AND THIRD TIME, passed, signed and the Seal of the Corporation affixed hereto, this 17th day of January 2024.

**THE CORPORATION OF THE
MUNICIPALITY OF MAGNETAWAN**

Mayor

Clerk

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

BY-LAW 2024-

EMERGENCY MANAGEMENT PROGRAM BY-LAW

A By-law to adopt an Emergency Management Program and to meet other Requirements under the *Emergency Management and Civil Protection Act*

WHEREAS under the *Emergency Management and Civil Protection Act*, R.S.O. 1990, c. E.9 and (the “Act”) Ontario Regulation 380/04 (the “Reg”) every municipality in the Province of Ontario is required to:

- Develop and implement an emergency management program, which shall consist of:
 - an emergency plan;
 - training programs and exercises for employees of the municipality and other persons with respect to the provision of necessary services and the procedures to be followed in emergency response and recovery activities;
 - public education on risks to public safety and on public preparedness for emergencies; and
 - any other elements required by the standards for emergency management set under the Act or by Emergency Management Ontario;
- Designate an employee of the municipality or a member of the council as its emergency management program coordinator;
- Establish an emergency management program committee;
- Establish an emergency control group;
- Establish an emergency operations centre to be used by the municipal emergency control group in an emergency; and
- Designate an employee of the municipality as its emergency information officer;

AND WHEREAS it is prudent that the emergency management program developed under the Act be in accordance with international best practices, including the five core components of emergency management; prevention, mitigation, preparedness, response and recovery;

AND WHEREAS the purpose of such a program is to help protect public safety, public health, the environment, critical infrastructure and property during an emergency and to promote economic stability and a disaster resilient community;

NOW THEREFORE the Council of the Municipality of Magnetawan hereby enacts as follows:

Emergency Management Program

1. An Emergency Management Program for the municipality will be developed and reviewed annually by the Emergency Management Program Committee consistent with and in accordance with the Act and Regulation(s) and international best practices, including the five components of emergency management, namely: prevention, mitigation, preparedness, response and recovery;
And such program shall include:

- a. training programs and exercises for employees of the municipality and other persons with respect to the provision of necessary services and the procedures to be followed in emergency response and recovery activities;
 - b. public education on risks to public safety and on public preparedness for emergencies; and
 - c. any other elements required by the standards for emergency management set under the Act or by Emergency Management Ontario.
2. The Emergency Management Program shall be consistent with the objectives of protecting public safety, public health, the environment, critical infrastructure, and property, and to promote economic stability and a disaster-resilient community.

Community Emergency Management Coordinator

3. The Community Emergency Management Coordinator (CEMC) for the Municipality of Magnetawan, Derek Young, is hereby appointed as the municipality's primary CEMC.

The CEMC shall be responsible for the emergency management program for the municipality including the requirements of the CEMC detailed in the emergency plan, maintenance of the Plan, training, exercises, public education and such other duties and responsibilities as outlined in the Act and Regulation(s).

Emergency Management Program Committee (EMPC)

4. The persons from time to time holding the following positions in the municipality, or their designates, shall be members of the EMPC:
 - a. Chief Administrative Officer (CAO)
 - b. Fire Chief/CEMC
 - c. Public Work Superintendent.
5. The Fire Chief/CEMC is hereby appointed as Chair of the Emergency Management Program Committee.
6. The Emergency Management Program Committee shall meet annually and shall advise Council on the development and implementation of the municipality's Emergency Management Program and shall review the program annually.

Municipal Emergency Control Group (MECG)

7. The persons from time to time holding the following positions in the municipality, or their designates, shall be members of the MECG:
 - a. Chief Administrative Officer (CAO)
 - b. Fire Chief/CEMC
 - c. Public Works Superintendent.

Emergency Operations Centre

- 8. A primary Emergency Operations Centre has been established for use by the MECG in an emergency and equipped with the appropriate technological and telecommunications systems to ensure effective communication in an emergency.
- 9. A Virtual EOC platform may be used by the MECG to coordinate the response to an impending or occurring event at the discretion of the CAO.
- 10. Members of the MECG will be equipped with the appropriate technological and telecommunications systems to ensure effective communications when working remotely.

Emergency Information Officer

- 11. The CAO is hereby appointed as the Emergency Information Officer for the municipality to act as the primary media and public contact for the municipality in an emergency.

Repealed

- 12. THAT By-law No. 2004-15, By-law No. 2005-28 and any previously conflicting By-laws are hereby repealed.

Force and Effect

- 13. This By-law comes into effect on the date of its passing.

READ A FIRST, SECOND, AND THIRD TIME, passed, signed and the Seal of the Corporation affixed hereto, this 17th day of January 2024.

**THE CORPORATION OF THE
MUNICIPALITY OF MAGNETAWAN**

Mayor

CAO/Clerk

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

BY-LAW NO. 2024-

Being a By-law to confirm the proceedings of the of Council January 17, 2024

WHEREAS Section 5(3) of the *Municipal Act, 2001, S.O. 2001, c.25*, as amended, requires a municipal Council to exercise a municipal power, including a municipality's capacity, rights, powers and privileges under Section 9, by by-law unless the municipality is specifically authorized to do otherwise;

AND WHEREAS the Council of the Municipality of Magnetawan deems it desirable to confirm the proceedings of Council and to ratify decisions made at its meeting hereinafter set out;

NOW THEREFORE the Council of the Corporation of the Municipality of Magnetawan enacts as follows:

1. Ratification and Confirmation

THAT the action of the Council of the Municipality of Magnetawan at its meeting for the aforementioned date(s) with respect to each motion, resolution and other action passed and taken by this Council at its meetings, except where otherwise required, is hereby adopted, ratified, and confirmed as if such proceedings and actions were expressly adopted and confirmed by its separate By-law.

2. Execution of all Documents

THAT the Mayor of the Council of the Municipality of Magnetawan and the proper officers of the Municipality of Magnetawan are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain approvals where required, except where otherwise provided, and the Mayor and Clerk are hereby authorized and directed to execute all necessary documents and to affix the Corporate Seal of the Municipality to such documents.

READ A FIRST, SECOND, AND THIRD TIME, passed, signed and the Seal of the Corporation affixed hereto, this 17th day of January 2024.

**THE CORPORATION OF THE
MUNICIPALITY OF MAGNETAWAN**

Mayor

CAO/Clerk