



**Municipality of  
Magnetawan**

**COUNCIL MEETING MINUTES**

**January 18, 2023**

**1:00 pm**

The meeting of the Council of the Corporation of the Municipality of Magnetawan was held at the Magnetawan Community Centre on Wednesday January 18, 2023, with the following present:

Mayor Sam Dunnett  
Deputy Mayor John Hetherington  
Councillor Bill Bishop  
Councillor Jon Hind  
Councillor Brad Kneller

Staff: CAO/Clerk Kerstin Vroom and Deputy Clerk Recreation and Communications Laura Brandt were present for the entire meeting. Acting Deputy Clerk Planning and Development Erica Kellogg was present for her respective section in the meeting.

**OPENING BUSINESS**

**1.1 Call to Order**

The meeting was called to order at 1:00 p.m.

**1.2 Adoption of the Agenda**

*RESOLUTION 2023-05 Bishop-Hetherington*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adopts the agenda as presented.*

*Carried.*

**1.3 Disclosure of Pecuniary Interest**

Mayor Sam Dunnett stated that should anyone have a disclosure of pecuniary interest that they could declare the nature thereof now or at any time during the meeting.

**1.4 Adoption of the Previous Minutes**

*RESOLUTION 2023-06 Kneller-Bishop*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adopts the minutes of the and Council meeting on December 7, 2022, and the minutes of the Special Council Meeting January 11, 2023, as copied and circulated.*

*Carried.*

## **DEPUTATION**

*RESOLUTION 2023-07 Hetherington-Bishop*

*WHEREAS the Council of the Municipality of Magnetawan thanks Jim Shedden for his deputation Organize a Travel Baseball Team for Kids;*

*NOW THEREFORE BE IT RESOLVED THAT the Municipality supports the concept of a baseball team to play in the Almaguin league, provided the necessary insurance is in place and a certificate of insurance showing \$5 million liability coverage for the use of the municipal space and the Municipality is named as an Additional Insured on the policy; AND FURTHER directs Staff to include the upkeep of the baseball field at the Croft Recreational Park in the 2023 Budget.*

*Carried.*

## **STAFF QUARTERLY REPORTS 2021 YEAR END REPORT**

**2.1 Report from Fire Chief Derek Young**

**2.2 Report from Chief Building Official Tyler Irwin**

**2.3 Report from Public Works Superintendent Scott Edwards**

**2.4 Report from Parks and Maintenance Manager Steve Robinson**

**2.5 Report from Acting Deputy Clerk Erica Kellogg**

**2.6 Report from By-law Enforcement Officer Caitlin Deevey**

*RESOLUTION 2023-08 Bishop-Hetherington*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the 2021 Year End Staff Quarterly Reports from the Department Heads as presented for information only.*

*Carried.*

## **STAFF REPORTS, MOTIONS AND DISCUSSION**

**3.1 Consent Application – 597 Fords Road – Zhang**

*RESOLUTION 2023-09 Bishop-Hind*

*WHEREAS the Municipality of Magnetawan has received a request to support an application for consent creating 3 new lots and one retained located at 597 Fords Road, Magnetawan which is a private road (Zhang 4944 040 00301500). The property is legally described as CON 6, PT LOT 34 RP 42R2457 PART 1 PCL 15564 S/S PCL S/S 6433 S/S Township of Spence hereinafter referred to as “the Lands”;*

*WHEREAS the Municipal planning consultant has provided a report in support of the application with conditions;*

*NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Magnetawan supports in principle the consent application for the Lands, which is valid only for a period of six (6) months; subject to the following conditions:*

- That the foregoing conditions be fulfilled within two years of the notice of decision of the Planning Board;*
- Draft Reference Plan of the proposed severed lots and proposed easements be provided to the Municipality for approval prior to registration ;*
- Two (2) true certified paper copies of the registered plan and an electronic version with a certification that it is a true copy be provided to the Municipality;*
- Draft copy of the deeds (with all schedules) to be approved by the Municipality prior to registration;*
- A copy of the original executed transfer (deed) with all schedules be provided to the Municipality;*

- *Confirmation from the North Bay Mattawa Conservation Authority (NBMCA) that the proposed Severed and Retained Lots can be adequately serviced by individual on-site septic systems;*
  - *Payment of all taxes, municipal legal and planning fees associated with the processing of this application, including a park land dedication fee per new lot created;*
  - *That the Applicant received written acknowledgment from the Municipality that there is a suitable location for entrance on all the lots;*
  - *The entering into a Development Agreement between the applicant and the Municipality to implement the recommended measures contained the Planning Report/Studies/Public Consultation for the proposed Severed and Retained Lots;*
  - *That a Zoning By-law Amendment be submitted to rezone to implement the recommendations of the Environmental Impact Study completed for this application;*
  - *That the Applicant enter into a Limited Service Agreement with the Municipality to be registered on title;*
- Carried.*

### **3.2 Consent Application – 121 Trails End Lane – Green**

#### **RESOLUTION 2023-10 Kneller-Hind**

*WHEREAS the Municipality of Magnetawan has received a request to support an application for consent for creation of 1 new lot located at 121 Trails End Lane which is a private road, Magnetawan (Green 4944 030 0000504500). The property is legally described as CON 8, PT LOT 20 Township of Croft hereinafter referred to as “the Lands”;*

*WHEREAS the Municipal planning consultant has provided a report in support of the application with conditions;*

*NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Magnetawan supports in principle the consent application for the Lands, which is valid only for a period of six (6) months; subject to the following conditions:*

- *That the foregoing conditions be fulfilled within two years of the notice of decision of the Planning Board;*
- *Draft Reference Plan to be approved by the Municipality prior to registration;*
- *Two (2) true certified paper copies of the registered plan and an electronic version with a certification that it is a true copy be provided to the Municipality;*
- *Draft copy of the deeds (with all schedules) to be approved by the Municipality prior to registration;*
- *A copy of the original executed transfer (deed) with all schedules be provided to the Municipality;*
- *Confirmation from the North Bay Mattawa Conservation Authority (NBMCA) that the proposed Severed and Retained Lots can be adequately serviced by individual on-site septic systems;*
- *Payment of all taxes, municipal legal and planning fees associated with the processing of this application, including a park land dedication fee per new lot created;*

- *The entering into a Development Agreement, to be registered on title, with the Municipality to implement the recommended measures contained in the Planning Reports/Studies/Public Consultation for the proposed Severed and Retained Lots;*
- *That the Applicant receive written acknowledgment from the Municipality that there is a suitable location for entrance on all the lots;*
- *That the Applicant enter into a Limited Service Agreement with the Municipality to be registered on title;*
- *That the applicant submits a Zoning By-law Amendment (ZBA) to the satisfaction of the Municipality of Magnetawan to rezone the severed lot from the Shoreline Residential Exception 10 (RS-10) Zone to Shoreline Residential (RS) Zone.*

*Carried.*

### **3.3 Purchase of Unopened Road Allowance – 372 Simmons Lake Road -Kos**

#### **RESOLUTION 2023-11 Kneller-Bishop**

*WHEREAS the Municipality of Magnetawan has received an application from Julia Kos for the purchase of Original Road Allowance between CON 1 PT Lot 12 Pt Lot 13 42R 45538 Part 1 (CROFT) and CON 14 PT LOTS 13 AND 14 42R 2703 (SPENCE, 2766165 Ontario Inc);*

*WHEREAS the sale of Original Road Allowance will remove the only public access to Bell's Lake from a municipality maintained road;*

*AND WHEREAS it will remove the only land access to two abutting parcels of land on the south side of the Unopened Road Allowance;*

*NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Magnetawan denies the sale of Original Road Allowance.*

*Carried.*

### **3.4 Memo from Jamie Robinson (MHBC) More Homes Built Faster Act, 2022 & Correspondence from Ministry of Municipal Affairs Bill 109, the More Homes for Everyone Act, 2022**

#### **RESOLUTION 2023-12 Bishop-Hetherington**

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the memo from Jamie Robinson (MHBC) More Homes Built Faster Act, 2022 and the correspondence from the Ministry of Municipal Affairs Bill 109, the More Homes for Everyone Act, 2022 for information purposes only.*

*Carried.*

### **3.5 Correspondence Meagan Fincham, Daycare Centre Project Meeting**

#### **RESOLUTION 2023-13 Bishop-Hetherington**

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the correspondence from Meagan Fincham, Daycare Centre Project Meeting;*

*AND FURTHER THAT the following members of Council will attend the meeting:*

*Jon Hind*

*Bill Bishop*

*Carried.*

**3.6 2023 FONOM Northeastern Municipal Conference May 8<sup>th</sup> to 10<sup>th</sup> – Parry Sound**

*RESOLUTION 2023-14 Hind-Hetherington*

*WHEREAS the Council of the Municipality of Magnetawan receives the Correspondence 2023 FONOM Northeastern Municipal Conference May 8<sup>th</sup> to 10<sup>th</sup> – Parry Sound*

*AND the following Council Members will attend the FONOM Northeastern Municipal Conference in 2023:*

*All Council*

*Carried.*

**3.7 Request for Funds – Almaguin Highlands Health Council (AHC) Recruiter Position**

*RESOLUTION 2023-15 Hetherington-Kneller*

*WHEREAS the Council of the Municipality receives the correspondence from the Almaguin Highlands Health Council (AHC) and the Muskoka and Area Ontario Health Team (MAOHT) requesting funding to support the hiring of a Human Resources Recruiter for the Muskoka and Area Ontario Health Team (MAOHT);*

*NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves the request for funds from the Almaguin Highlands Health Council to commit up to \$1,000 annually for three years to support the Recruiter position for the MAOHT.*

*Carried.*

**3.8 DRAFT Interim Tax Levy in 2023 By-law**

*RESOLUTION 2023-16 Hind-Bishop*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves the DRAFT Interim Tax Levy, and the by-law on this matter will be passed later in the meeting.*

*Carried.*

**3.9 Board Appointment North Bay Parry Sound District Board of Health**

*RESOLUTION 2023-17 Hind-Kneller*

*WHEREAS the North Bay Parry Sound District Board of Health is a jointly-made appointment with neighbouring municipalities;*

*NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Magnetawan hereby supports the appointment of:*

*Marianne Strickland*

*to represent the Municipality of Magnetawan and the Southeast Area on the North Bay Parry Sound District Board of Health*

*Carried.*

**3.10 Board Appointment District of Parry Sound Municipal Association**

*RESOLUTION 2023-18 Hind-Kneller*

*WHEREAS the District of Parry Sound Municipal Association is a jointly-made appointment with neighbouring municipalities;*

*NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Magnetawan hereby supports the appointment of:*

*Lynda Carleton*

*to represent the Municipality of Magnetawan and the Ward #5 on the District of Parry Sound Municipal Association*

*Carried.*

**3.11 Board Appointment EMS Advisory Committee**

*RESOLUTION 2023-19 Bishop-Hetherington*

*WHEREAS the Parry Sound District Emergency Medical Service Advisory Committee is a jointly-made appointment with neighbouring municipalities;*

*AND WHEREAS, Glenn Miller withdrew his nomination;*

*NOW THEREFORE BE IT RESOLVED that the Council of the Municipality of Magnetawan rescinds motion 2022-328 appointing Glenn;*

*AND HEREBY supports the appointment of:*

*John Wilson*

*to represent the Municipality of Magnetawan and the East Parry Sound Group on the Parry Sound District Emergency Medical Service Advisory Committee.*

*Carried.*

**3.12 Committee Appointments Magnetawan Community Centre Board**

*RESOLUTION 2023-20 Hind Hetherington*

*WHEREAS the Magnetawan Community Centre Board is a committee of Council;*

*AND WHEREAS the Council is appreciative of the volunteer's commitment to their Community and thanks them for coming forward;*

*NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Magnetawan is pleased to appoint to the Magnetawan Community Centre Board until a successor is appointed:*

*Maria Dunnett*

*Garry Johnstone*

*Mark Langford*

*Garfield Robertson*

*Harvey Sohm*

*Martina Winstone*

*Carried.*

**3.13 Committee Appointments Magnetawan Cemetery Board**

*RESOLUTION 2023-21 Bishop-Kneller*

*WHEREAS the Magnetawan Cemetery Board is a committee of Council;*

*AND WHEREAS the Council is appreciative of the volunteer's commitment to their Community and thanks them for coming forward;*

*NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Magnetawan is pleased to appoint to the Magnetawan Cemetery Board until a successor is appointed:*

*Mary Jane Campbell*

*Jack Crossman*

*Doris Langford*

*Brad Lewis*

*Keith Miller*

*Garfield Robertson*

*Wayne Smith*

*Carried.*

**3.14 Committee Appointments Magnetawan Library Board**

*RESOLUTION 2023-22 Kneller-Hind*

*WHEREAS the Magnetawan Library Board is a committee of Council;*

*AND WHEREAS the Council is appreciative of the volunteer's commitment to their Community and thanks them for coming forward;*

*NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Magnetawan is pleased to appoint to the Magnetawan Library Board until a successor is appointed:*

*Mary Bishop*

*Angela Dunnett*

*Julie Ferris-Lidstone*

*Michael Fleming*

*Sheila Smith*

*Barb Stewart*

*Carried.*

**3.15 Report from Deputy Clerk Laura Brandt NOHFC Workforce Development Stream Funding**

*RESOLUTION 2023-23 Hind-Hetherington*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives and approves the report NOHFC Workforce Development Stream from Deputy Clerk Recreation and Communications Laura Brandt as presented and directs Staff to include a Recreation Economic Development Intern in the 2023 Budget providing grant funding is successful.*

*Carried.*

**3.16 Report from Deputy Clerk Laura Brandt 2022 Municipal Election Accessibility Report**

*RESOLUTION 2023-24 Kneller-Hetherington*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives and approves the report 2022 Municipal Election – Accessibility Report from Deputy Clerk Recreation and Communications Laura Brandt as presented for information purposes only.*

*Carried.*

**3.17 Discussion Habitat for Humanity Community Build**

**MUNICIPAL BOARD AND COMMITTEE MINUTES**

**4.1 East Parry Sound Veterinary Committee Annual General Meeting Minutes March 29, 2022**

**4.2 Central Almaguin Planning Board (CAPB) Minutes October 5, 2022 & November 2, 2022**

**4.3 Magnetawan Cemetery Board (MCB) Minutes November 22, 2022**

**4.4 Almaguin Highlands Health Council (AHC) Minutes December 1, 2022**

**4.5 Magnetawan Community Development Committee (MCDC) Minutes January 6, 2023**

*RESOLUTION 2023-25 Hind-Kneller*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the Municipal Boards and Committee Minutes as copied and circulated.*

*Carried.*

**CORRESPONDENCE**

**5.1 Corporation of the Township of Armour Bill C-21**

**5.2 Near North Crime Stoppers Crime Stoppers Month**

**5.3 Greer Galloway – Poverty Bay Road Culvert Replacement**

**5.4 2021 Financial Indicator Review (FIR)**

**5.5 Ontario Land Tribunal Notice of Event by Video January 19, 2023 - James**

**5.6 Ministry of Municipal Affairs and Housing Key Initiatives**

**5.7 Call for Volunteer Poster**

**5.8 Super Senior Poster**

**5.9 ICYMI Council Highlights December 7, 2022**

*RESOLUTION 2023-26 Hetherington-Bishop*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the correspondence items as copied and circulated.*

*Carried.*



*RESOLUTION 2023-27 Hind-Kneller*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan endorses and supports item 5.1 Corporation of the Township of Armour Bill C-21.*

Recorded Vote Called by Bill Bishop

Bill Bishop		Nay
Deputy Mayor John Hetherington	Yea	
Jon Hind		Nay
Brad Kneller	Yea	
Mayor Sam Dunnett	Yea	

*Carried.*

*RESOLUTION 2023-28 Bishop-Hetherington*

*WHEREAS the Council of the Municipality of Magnetawan recognizes the good work that the Near North Crime Stoppers has done in our and surrounding municipalities; AND WHEREAS every January, Crime Stoppers Month is recognized around the world for the organization’s impact on its communities; NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Magnetawan declares January as Crime Stoppers Month.*  
*Carried.*

**ACCOUNTS**

**6.1 Accounts in the amount of \$873,801.46**

*RESOLUTION 2023-29 Kneller-Hind*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves the accounts in the amount of \$873,801.46 as presented.*  
*Carried.*

**BY-LAWS**

**7.1 Interim Tax Levy in 2023**

*RESOLUTION 2023-30 Kneller-Hetherington*

*BE IT RESOLVED THAT by the Council of the Municipality of Magnetawan that the following by-laws are now read a first, second and a third time, passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation, and engrossed in the by-law book:*

*7.1 Interim Tax Levy in 2023*

*Carried.*


**CONFIRMING BY-LAW AND ADJOURNMENT**

**8.1 Confirm the Proceedings of Council and Adjourn**

*RESOLUTION 2023-31 Hind-Kneller*

*BE IT RESOLVED by the Council of the Municipality of Magnetawan that the Confirming By-law is now read a first, second and a third time, passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and engrossed in the by-law book;  
AND FURTHER THAT, this meeting is now adjourned at 2:15 pm to meet again on Wednesday February 15, 2023, at 1:00 pm or at the call of the Chair.  
Carried.*

Approved by:



Mayor



Clerk