



**Municipality of  
Magnetawan**

**COUNCIL MEETING MINUTES**

**January 19, 2022**

**1:00 pm**

The meeting of the Council of the Corporation of the Municipality of Magnetawan was held at the Magnetawan Community Centre and streamed electronically for the public through "Go To Meeting" on Wednesday January 19, 2022 with the following present:

Mayor Sam Dunnett  
Deputy Mayor Tim Brunton  
Councillor Brad Kneller  
Councillor Wayne Smith

Regrets:  
Councillor John Hetherington

Staff: CAO/Clerk Kerstin Vroom and Deputy Clerk Recreation and Communications Laura Brandt were present for the entire meeting. Deputy Clerk Planning and Development Nicole Gourlay was present for the entire meeting via "Go To Meeting".

**OPENING BUSINESS**

**1.1 Call to Order**

The meeting was called to order at 1:00 p.m.

**1.2 Adoption of the Agenda**

*RESOLUTION 2022-05 Brunton-Smith*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adopts the agenda as presented.*

*Carried.*

**1.3 Disclosure of Pecuniary Interest**

Mayor Dunnett stated that should anyone have a disclosure of pecuniary interest that they could declare the nature thereof now or at any time during the meeting.

**1.4 Adoption of the Previous Minutes**

*RESOLUTION 2022-06 Smith-Brunton*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adopts the minutes of the December 15, 2021 meeting as copied and circulated.*

*Carried.*

## **PLANNING MEETING**

### **DRAFT Zoning By-law Amendment 390 Miller Road - Woodruff**

*RESOLUTION 2022-07 Kneller-Brunton*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan recesses the regular meeting to hold a public meeting pursuant to Sections 34 of the Planning Act to consider a Zoning By-law Amendment Application:*

*309 Miller Road Concession 10 Lot 24 in the former geographic township of Croft now in the Municipality of Magnetawan, (Roll: 494401000223300) – Woodruff – Rezone from Rural Zone to the Rural Residential Exception Zone.*

*Carried.*

*RESOLUTION 2022-08 Brunton-Smith*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adjourns the Planning Act public meeting and returns to the regular meeting.*

*Carried.*

*RESOLUTION 2022-08 Brunton-Smith*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives and approves the recommendations of Jamie Robinson, Planner MHBC, supporting the application for Zoning By-law Amendment for: Woodruff–Concession 10 Lot 24 previously in the geographic township of Chapman, now in the Municipality of Magnetawan, (Roll: 4944 010 002 23300). The By-law on this matter will be passed later in the meeting.*

*Deferred.*

Direction was given to Staff to change the buffer to 150m from 200m and seek legal advice, or through a registered site plan, to advise that this property is next to a licensed pit and to bring back a by-law for passing to the next meeting.

## **STAFF REPORTS, MOTIONS AND DISCUSSION**

### **2.1 Report from Fire Chief Joe Readman, 2021 Fourth Quarter Report/Year End**

*RESOLUTION 2022-10 Brunton-Kneller*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the 2021 Fourth Quarter Report/Year End Report from Fire Chief Joe Readman as presented for information only.*

*Carried.*

### **2.2 Report from By-law Officer Caitlin Deevey, 2021 Fourth Quarter Report/Year End**

*RESOLUTION 2022-11 Brunton-Smith*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the 2021 Fourth Quarter Report/Year End Report from By-law Officer Caitlin Deevey as presented for information only.*

*Carried.*

**2.3 Report from Chief Building Official Tyler Irwin, 2021 Fourth Quarter Report/Year End**

*RESOLUTION 2022-12 Kneller-Brunton*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the 2021 Fourth Quarter Report/Year End Report from Chief Building Official Tyler Irwin as presented for information only.*

*Carried.*

**2.4 Report from Public Works Superintendent Scott Edwards, 2021 Fourth Quarter Report**

*RESOLUTION 2022-13 Brunton-Smith*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the Fourth Quarter Report from Public Works Superintendent Scott Edwards as presented for information only.*

*Carried.*

**2.5 DRAFT Motion Truck #21 Emergency Emission Repairs**

*RESOLUTION 2022-14 Brunton-Smith*

*WHEREAS Truck #21 required emergency repairs to pass its emission test;*

*AND WHEREAS Section 5.9 of the Procurement By-law 2004-37 states that for emergency purposes department heads shall be authorized to make purchases in the excess of \$5,000 upon approval of the Mayor or Deputy Mayor;*

*AND WHEREAS the Public Works Superintendent received approval for the repairs verbally from the Mayor;*

*NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves payment to Mac Lang (Sundridge) Limited invoice #CCCS189808 amount of \$9,627.10 including HST for the repair of Truck #21.*

*Carried.*

**2.6 Report from Parks & Maintenance Manager Steve Robinson, 2021 Fourth Quarter Report**

*RESOLUTION 2022-15 Smith-Brunton*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the Fourth Quarter Report from Parks and Maintenance Manager Steve Robinson as presented for information only.*

*Carried.*

**2.7 Report from Deputy Clerk Planning and Development, Nicole Gourlay, 2021 Fourth Quarter Report**

*RESOLUTION 2022-16 Brunton-Kneller*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the Fourth Quarter Report from Deputy Clerk Planning and Development Nicole Gourlay as presented for information only.*

*Carried.*

**2.8 DRAFT Resolution S357/S358 Tax Assessment Reductions for 2021**

*RESOLUTION 2022-17 Brunton-Smith*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves the S357/358 2021 assessment reductions as presented and circulated.*

*Carried.*

**2.9 DRAFT Interim Tax Levy in 2022 By-law**

*RESOLUTION 2022-18 Smith-Brunton*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves the DRAFT Interim Levy in 2022 and the by-law on this matter will be passed later in the meeting.*

*Carried.*

**2.10 DRAFT Authorize Borrowing for Current Expenditures for 2022 By-law**

*RESOLUTION 2022-19 Kneller-Smith*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves the DRAFT Authorize Borrowing for Current Expenditures for 2022 and the by-law on this matter will be passed later in the meeting.*

*Carried.*

**2.11 DRAFT By-law to Rescind 2018-23 Adopt a Municipal Elections Recount Policy**

*RESOLUTION 2022-20 Brunton-Smith*

*WHEREAS the Council of the Municipality of Magnetawan passed By-law 2021-35 authorizing the use of alternative voting methods (mail/telephone/internet) for the 2022 Municipal and School Board Election;*

*AND WHEREAS By-law 2018-23 adopting a Municipal Elections Recount Policy only reflects mail in voting;*

*NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Magnetawan rescinds By-law 2018-23 as a new policy will be included in the Clerk's Municipal Election Policies;*

*AND FURTHER THAT Council approves the DRAFT Rescind By-law 2018-23 and the by-law on this matter will be passed later in the meeting.*

*Carried.*

**2.12 2022 Land Ambulance Budget Increase in Levy and 2020 Audited Financial Statements**

*RESOLUTION 2022-21 Kneller-Brunton*

*BE IT RESOLVED that the Council of the Municipality of Magnetawan receives the correspondence Town of Parry Sound Land Ambulance identifying the approval of a 6.2% levy increase for the 2022 Land Ambulance Budget instead of the proposed 9.8% levy increase originally recommended.*

*Carried.*

### **MUNICIPAL BOARDS AND COMMITTEE MINUTES**

- 3.1 **Magnetawan Cemetery Board (MCB) Minutes, November 25, 2021**
- 3.2 **District of Parry Sound Social Services Administration Board (DSSAB) Chief Administrative Officer's Report, December 29, 2021**
- 3.3 **Magnetawan Community Centre Board (MCCB) Minutes, December 8, 2021**
- 3.4 **Almaguin Community Economic Development (ACED) Minutes, December 13, 2021**
- 3.5 **Almaguin Highlands Health Centre (AHHC) Minutes, January 7, 2022**

*RESOLUTION 2022-22 Smith-Brunton*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the Municipal Boards and Committee Minutes as copied and circulated.*

*Carried.*

### **CORRESPONDENCE**

- 4.1 **Ministry of Municipal Affairs and Housing Omicron Variant of COVID-19, Testing and Isolation Guidelines, and Emergency Work Deployment Order O. reg.157/20**
- 4.2 **Near North Crime Stoppers Proclamation January as Crime Stopper Month**
- 4.3 **Media Release – Community Schools Alliance Schools Have Social and Economic Impact for Small Communities in Ontario**
- 4.4 **Super Senior (Ontario Senior of the Year Award) Poster**
- 4.5 **Seniors Community Grant Application Funding Decision Outcome**
- 4.6 **Community Building Fund Capital Stream Application Funding Decision Outcome**
- 4.7 **ICYMI Council Highlights December 15, 2021**

*RESOLUTION 2022-23 Smith-Kneller*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the correspondence items as copied and circulated.*

*Carried.*

### **ACCOUNTS**

- 5.1 **Accounts in the amount of \$409,881.53**

*RESOLUTION 2022-24 Brunton-Smith*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves the accounts in the amount of \$409,881.53 as presented.*

*Carried.*

**BY-LAWS**

- 6.2 Interim Tax Levy in 2022
- 6.3 Authorize Borrowing for Current Expenditures for 2022
- 6.4 Rescind By-law 2018-23 Adopt a Municipal Elections Recount Policy
- 6.5 Asset Management Plan

*RESOLUTION 2022-25 Kneller-Brunton*

*BE IT RESOLVED THAT by the Council of the Municipality of Magnetawan that the following by-laws are now read a first, second and a third time, passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation, and engrossed in the by-law book:*

- 6.1 Zoning By-law Amendment 390 Miller Road – Woodruff -Deferred
- 6.2 Interim Tax Levy in 2022
- 6.3 Authorize Borrowing for Current Expenditures for 2022
- 6.4 Rescind By-law 2018-23 Adopt a Municipal Elections Recount Policy
- 6.5 Asset Management Plan

*Carried.*

**CONFIRMING BY-LAW AND ADJOURNMENT**

- 7.1 Confirm the Proceedings of Council and Adjourn

*RESOLUTION 2022-26 Brunton-Smith*

*BE IT RESOLVED by the Council of the Municipality of Magnetawan that the Confirming By-law is now read a first, second and a third time, passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and engrossed in the by-law book;  
AND FURTHER THAT, this meeting is now adjourned at 1:50 pm to meet again on Wednesday, February 09, 2022 at 1:00 pm at the call of the Chair.*

*Carried.*

Approved by:



Mayor



Clerk