



**AGENDA – Special Meeting of Council - 2022 DRAFT BUDGET #1**

**Wednesday, January 19, 2022**

**10:00 AM**

**Magnetawan Community Centre**

Page #	<b><u>OPENING BUSINESS</u></b>
1.1	Call to Order
1.2	Adoption of the Agenda
1.3	Disclosure of Pecuniary Interest
2.1	Draft Budget #1
2	<b>Memo from Treasurer</b>
3	<i>Reserves and Reserve Funds</i>
4	<i>Provisional Budget Report Operating and Capital (from Vadim)</i>
24	<i>Revenues Only</i>
28	<i>MPAC Assesment Change Summary</i>
29	<b>Draft 2022 Library Budget presented by Library Chair</b>
30	<b>Draft #1 Capital Budget Only with narratives, engineering reports and supporting documentation</b>
90	<b>Fire Department Budget</b>
96	<b>By-law Department Budget</b>
98	<b>Building Department Budget</b>
100	<b>Clerks Department Budget</b>
103	<i>Whitestone and Area Nursing Station Building Expansion</i>
105	<i>Almaguin Community Hatchery Program</i>
108	<i>Land Ambulance Services</i>
132	<b>Treasury Department Budget</b>
137	<b>Recreation Department Budget</b>
140	<i>Motion 2021-273</i>
141	<i>Motion 2021-320</i>
142	<b>Planning Department Budget</b>
146	<b>Public Works Department Budget</b>
162	<b>Parks Department Budget</b>
173	<i>Motion 2021-116</i>
3.1	Adjournment

## **MEMO FROM THE TREASURER**

### **2022 1<sup>st</sup> Draft Budget Information for Council January 19, 2022**

Attached is the first draft of the 2022 budget as given by department heads and estimated levies where actual levies have not been received.

This budget shows an overall budget requirement of \$6,381,373 and would generate a municipal tax rate of 0.00893501 which would be an approximate 23.4 levy increase. The province has not yet set the 2022 education rate.

Using the Online Property Tax Analysis program, to have a zero-taxation levy change, the budget requirement needs to be \$5,171,074. In order to meet this requirement, Council would need to approve a transfer of an additional \$1,210,299 from reserves. If council decided to have a 1% tax increase the budget requirement would need to be \$5,223,074 and to have a 2% tax increase the budget requirement would need to be \$5,275,074. A 1% levy change is represented by a \$52,000 change in the budget requirement.

I am anticipating that there will be a surplus for 2021 similar in amount to the 2020 surplus of \$970,000, if not a little higher, because the majority of the 2021 budgeted projects were not able to be completed and have been brought forward into this budget. The 2021 surplus will be transferred into reserves and this transfer to reserves would offset these items that were budgeted again.

I have included a summary of the reserves showing the 2022 1<sup>st</sup> draft budget transactions. However, the Jan 1 2022 balances are not finalized yet as they do not reflect any transfer of surplus from 2021 as the 2021 year end is still in progress. The 2021 audit is scheduled for the first week of March.

The transfer of \$1,141,243 from asset management reserves consists of \$464,937 to offset the 2021 capital projects budgeted again, and the amount of \$676,306 is to offset the cost of culvert #11. The \$464,937 transfer from reserves will be part of the anticipated 2021 surplus that will be put into asset management reserves at the end of 2021. The \$676,306 transfer from reserves is part of the \$750,000 amount transferred to asset management reserves in the 2021 budget to offset the cost of culvert #11.

The \$18,000 transfer from community enhancement reserves is to complete a 2021 project which was a memorial sanctuary at the Chapman Cemetery. This transfer was budgeted in 2021 but as the project was not completed there was no transfer done.

The \$33,718 transfer from Parkland Reserves is to complete a 2021 project which was the lighthouse. This transfer was budgeted in 2021 but as the project was not completed there was no transfer done.

Municipality of Magnetawan  
Reserve and Reserve Funds  
1st Draft 2022

(Does not reflect  
Any 2021 Surplus)  
Preliminary  
Balance  
Jan 1 2022

Budget  
Transfers  
into  
Reserves

Budget  
Transfers  
from  
Reserves

Balance  
Dec 31 2022

Working Funds	301,244	0	0	301,244
Asset Management (2)	2,865,376	0	-1,141,243	1,724,133
Community Enhancement (3)	170,675	24,800	-18,000	177,475
<b>Total</b>	<b>\$3,337,295</b>	<b>\$24,800</b>	<b>-\$1,159,243</b>	<b>\$2,202,852</b>

<b>Dedicated Reserves</b>				
Cemetery	9,500	0	0	9,500
Elections	24,000	0	-24,000	0
Landfill Closure	233,879	20,000	0	253,879
Landfill Rehabilitation	238,710	250,000	0	488,710
Safe Restart Grant carried fwd from 2021	33,284	0	-33,284	0
Museum Covid Safe Restart Grant carried fwd from 2021	5,000		-5,000	
Parkland - Park or other public recreation (4)	77,936	0	-33,718	44,218
Obligatory Reserve - Gas Tax Fund (1)	258,525	88,168	-346,693	0
<b>Total Dedicated/Obligatory</b>	<b>\$880,834</b>	<b>\$358,168</b>	<b>-\$442,695</b>	<b>\$796,308</b>

**Grand Total**      \$4,218,129      \$382,968      -\$1,601,938      **\$2,999,160**

(1) Gas Tax Reserve is an obligatory reserve dedicated for gas tax projects approved by AMO

Transfer in is from the Fed's for 2022 - Transfer out is for Culvert 11 West Poverty Bay Replacement

(2) Asset Management

2021 surplus was put to this reserve therefore transfer from reserves is to complete 2021 projects as well as new 2022 projects

(3) Community Enhancement transfer into reserves is from dividends received from Lakeland Holdings

Transfer out of reserves is to complete Chapman memorial sanctuary

(4) Parkland Reserves Transfers into reserves is from Parkland fees on severances plus interest earned

Transfer out of reserves to complete lighthouse

**MUNICIPALITY OF MAGNETAWAN**  
**Provisional Budget Report**

VAPIM -

GL5220

Date : Jan 13, 2022

Page : 1

Time : 2:52 pm

Account Code : 1-3-1000-1010

To 1-4-8400-8030

Fiscal Year : 2022

FULL BUDGET

Account Code	Account Description	2022 BASE BUDGET	2021 ACTUAL VALUES	2021 FINAL BUDGET
<b>1</b>	<b>GENERAL FUND</b>			
	<b>Revenue</b>			
	<b>TAXATION: COMMERCIAL</b>			
1-3-1003-2071	COMMERCIAL: PIL General	0	-8,485	0
1-3-1003-2140	COMMERCIAL: PIL, Taxable Tenant	0	-476	0
1-3-1003-2170	COMMERCIAL: Taxable	0	-64,890	0
1-3-1003-2190	COMMERCIAL: Vacant	0	-1,796	0
	<b>Total TAXATION: COMMERCIAL</b>	<b>0</b>	<b>-75,647</b>	<b>0</b>
	<b>TAXATION: FARMLAND</b>			
1-3-1006-2170	FARMLAND: Taxable	0	-12,496	0
	<b>Total TAXATION: FARMLAND</b>	<b>0</b>	<b>-12,496</b>	<b>0</b>
	<b>TAXATION: LANDFILL</b>			
1-3-1008-2071	LANDFILL: PIL General	0	-167	0
	<b>Total TAXATION: LANDFILL</b>	<b>0</b>	<b>-167</b>	<b>0</b>
	<b>TAXATION: INDUSTRIAL</b>			
1-3-1009-2170	INDUSTRIAL: Taxable	0	-2,523	0
	<b>Total TAXATION: INDUSTRIAL</b>	<b>0</b>	<b>-2,523</b>	<b>0</b>
	<b>TAXATION: MULTI-RES</b>			
1-3-1013-2170	MULTI-RES: Taxable	0	-7,429	0
	<b>Total TAXATION: MULTI-RES</b>	<b>0</b>	<b>-7,429</b>	<b>0</b>
	<b>TAXATION: RESIDENTIAL</b>			
1-3-1018-2071	RESIDENTIAL: PIL General	0	-3,860	0
1-3-1018-2140	RESIDENTIAL: PIL, Taxable Tenant	0	-3,236	0
1-3-1018-2170	RESIDENTIAL: Taxable	0	-5,002,705	0
	<b>Total TAXATION: RESIDENTIAL</b>	<b>0</b>	<b>-5,009,801</b>	<b>0</b>
	<b>TAXATION: MANAGED FORESTS</b>			
1-3-1020-2170	MANAGED FORESTS: Taxable	0	-9,345	0
	<b>Total TAXATION: MANAGED FOREST</b>	<b>0</b>	<b>-9,345</b>	<b>0</b>
	<b>SUPPLEMENTAL TAXATION: COMMERCIAL</b>			
1-3-1103-2170	SUPP COMMERCIAL: Taxable	0	-232	0
	<b>Total SUPPLEMENTAL TAXATION: C</b>	<b>0</b>	<b>-232</b>	<b>0</b>
	<b>SUPPLEMENTAL TAXATION: FARMLAND</b>			
1-3-1106-2170	SUPP FARMLAND: Taxable	0	-1,395	0
	<b>Total SUPPLEMENTAL TAXATION: F</b>	<b>0</b>	<b>-1,395</b>	<b>0</b>
	<b>SUPPLEMENTAL TAXATION: RESIDENTIAL</b>			
1-3-1118-2170	SUPP RESIDENTIAL: Taxable	0	-75,451	0
	<b>Total SUPPLEMENTAL TAXATION: R</b>	<b>0</b>	<b>-75,451</b>	<b>0</b>
	<b>GENERAL TAXES</b>			
1-3-1250-3016	GENERAL - Area Rating Taxation	-49,360	-49,340	-49,360
	<b>Total GENERAL TAXES</b>	<b>-49,360</b>	<b>-49,340</b>	<b>-49,360</b>
	<b>TAXES - ENGLISH PUBLIC SCHOOL</b>			
1-3-1255-3000	ENG. PUB; SCH. - Tax Levy	0	-1,090,698	0
1-3-1255-3005	ENG. PUB; SCH. - Tax Supps & Permits	0	-16,346	0

**MUNICIPALITY OF MAGNETAWAN**  
**Provisional Budget Report**

GL5220

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Date : Jan 13, 2022

Time : 2:52 pm

Account Code : 1-3-1000-1010  
 To 1-4-8400-8030  
 Fiscal Year : 2022

Account Code	Account Description	2022 BASE BUDGET	2021 ACTUAL VALUES	2021 FINAL BUDGET
1-3-1255-3012	ENG. PUB; SCH. - Tax Payments in Lieu	0	-1,120	0
	<b>Total TAXES - ENGLISH PUBLIC S</b>	<b>0</b>	<b>-1,108,164</b>	<b>0</b>
	<b>TAXES - ENGLISH SEPARATE SCHOOL</b>			
1-3-1256-3000	ENG. SEP. SCH. - Tax Levy	0	-16,312	0
1-3-1256-3005	ENG. SEP. SCH. - Tax Supps & Omits	0	-79	0
	<b>Total TAXES - ENGLISH SEPARATE</b>	<b>0</b>	<b>-16,391</b>	<b>0</b>
	<b>TAXES - FRENCH PUBLIC SCHOOL</b>			
1-3-1257-3000	FR. PUB SCH. - Tax Levy	0	-7,144	0
	<b>Total TAXES - FRENCH PUBLIC SC</b>	<b>0</b>	<b>-7,144</b>	<b>0</b>
	<b>TAXES - FRENCH SEPARATE SCHOOL</b>			
1-3-1258-3000	FR. SEP. SCH. - Tax Levy	0	-9,345	0
1-3-1258-3005	FR. SEP. SCH. - Tax Supps & Omits	0	-126	0
	<b>Total TAXES - FRENCH SEPARATE</b>	<b>0</b>	<b>-9,471</b>	<b>0</b>
	<b>PENALTIES &amp; INTEREST</b>			
1-3-1400-7130	TREAS - Penalties & Interest	-71,000	-64,004	-71,000
	<b>Total PENALTIES &amp; INTEREST</b>	<b>-71,000</b>	<b>-64,004</b>	<b>-71,000</b>
	<b>UNCONDITIONAL GRANTS</b>			
1-3-1500-5030	TREAS - Ont. Municipal Partnership Fund	-1,114,500	-1,121,700	-1,121,700
	<b>Total UNCONDITIONAL GRANTS</b>	<b>-1,114,500</b>	<b>-1,121,700</b>	<b>-1,121,700</b>
	<b>CONDITIONAL GRANTS</b>			
1-3-1600-5015	Federal Govt-Canada Day Grant	-4,000	-4,000	0
1-3-1600-5017	Federal Govt-NOHFC Grant	-180,000	0	0
1-3-1600-5018	Federal Govt-Museum Reopening Fund	0	-5,000	0
1-3-1600-5025	FCM Grant - Municipal Asset Mgmt Progr	0	0	-26,000
1-3-1600-5035	Prov Govt -Mun.Moderniization Grant	0	-10,500	0
1-3-1600-5040	Prov Govt-Safe Restart Grant	0	-62,725	-62,725
1-3-1600-5045	Prov Govt - Wage Subsidy - SJS	-3,723	0	-16,500
1-3-1600-5046	Prov Govt - Wage Subsidy - SEP	0	-3,723	0
1-3-1600-5047	Prov Govt - Rural Economic Develop #1	0	-33	0
1-3-1600-5077	Prov Govt - OCIF	-198,604	-68,404	-68,261
1-3-1600-5080	Prov Gpvt - NORDS Fund	-124,693	0	0
1-3-1600-5085	Prov Govt - ICIP	0	0	-100,000
1-3-1600-5087	Prov Govt - Inclusive Community Grant	0	0	-60,000
1-3-1600-5090	Ontario Stewardship Grants	-30,000	-29,894	-52,946
1-3-1600-5092	Prov Govt-Save On Energy Retrofit Grant	0	-108	0
1-3-1600-5093	Prov Govt - CSPT Program	-2,621	-2,621	-3,100
1-3-1600-5095	Prov Govt-Fire Safety Grant	0	-4,900	0
1-3-1600-5100	Prov Govt-Reconnect Festival & Event	0	-5,830	0
	<b>Total CONDITIONAL GRANTS</b>	<b>-543,641</b>	<b>-197,738</b>	<b>-389,532</b>
	<b>FEES &amp; CHARGES</b>			
1-3-1700-7102	TREAS - Tax Certificates	-3,200	-4,160	-3,200
1-3-1700-7104	TREAS - Maps  Copies  Etc.	-3,600	-13,129	-3,600
1-3-1700-7106	TREAS - Document Commissioning	0	0	-30
1-3-1700-7112	TREAS - Revenue - History Books	0	-370	-100

**MUNICIPALITY OF MAGNETAWAN**  
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Date : Jan 13, 2022

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Account Code : 1-3-1000-1010

To 1-4-8400-8030

Fiscal Year : 2022

Account Code	Account Description	2022 BASE BUDGET	2021 ACTUAL VALUES	2021 FINAL BUDGET
1-3-1700-7114	TREAS - Revenue - Site Pamphlets	0	-25	0
1-3-1700-7120	TREAS - Other GG Revenues	-500	-633	-500
1-3-1700-7132	TREAS - Land Sales	0	-2,700	-12,000
1-3-1700-7140	TREAS - Investment Income	-40,000	-55,357	-40,000
1-3-1700-7150	TREAS - Dividend Income - Lakeland	-24,800	-24,800	-24,800
1-3-1700-7160	TREAS - Rental - Communication Tower	-1,500	-1,500	-1,500
1-3-1700-7170	TREAS - Hydro re Rockwynn Landing	-170	-137	-170
1-3-1700-7172	TREAS - Hydro re Fire Hall Solar Panels	-4,800	-5,056	-4,800
<b>Total FEES &amp; CHARGES</b>		<b>-78,670</b>	<b>-107,867</b>	<b>-90,700</b>
<b>FIRE DEPARTMENT REVENUES</b>				
1-3-2000-7220	FD - 911 Revenue	-500	-1,363	-500
1-3-2000-7230	FD - Fire Department Revenue	0	-4,520	0
<b>Total FIRE DEPARTMENT REVENUES</b>		<b>-500</b>	<b>-5,883</b>	<b>-500</b>
<b>BUILDING REVENUES</b>				
1-3-2100-7200	CBO - Building Permits	-132,826	-162,520	-120,259
1-3-2100-7210	CBO - Building Information Reports	-5,000	-4,512	-3,000
1-3-2100-7215	CBO - Abandoned Permits	-2,000	-1,944	-1,500
1-3-2100-7220	CBO - Double Permit Fees	0	0	-10,000
<b>Total BUILDING REVENUES</b>		<b>-139,826</b>	<b>-168,976</b>	<b>-134,759</b>
<b>BYLAW REVENUES</b>				
1-3-2200-5300	BLEO - POA Revenues	-896	-4,788	-896
1-3-2200-7210	BLEO - Dog Licenses	-1,000	-965	-600
1-3-2200-7215	BLEO - Bylaw Enforcement Fines	0	-90	0
1-3-2200-7220	BLEO - Trailer Licences	-4,500	-12,800	-4,500
<b>Total BYLAW REVENUES</b>		<b>-6,396</b>	<b>-18,643</b>	<b>-5,996</b>
<b>ECONOMIC DEVELOPMENT</b>				
1-3-2300-7600	ED - Economic Development Revenue	-150	0	0
<b>Total ECONOMIC DEVELOPMENT</b>		<b>-150</b>	<b>0</b>	<b>0</b>
<b>ROADS REVENUE</b>				
1-3-3000-7300	ROADS - Road Revenues	0	-630,648	-303,875
1-3-3000-7320	ROADS - Entrance Permits	-1,000	-1,944	-1,000
1-3-3000-7330	ROADS - Aggregate Licence Fees	-10,000	-26,074	-10,000
<b>Total ROADS REVENUE</b>		<b>-11,000</b>	<b>-658,666</b>	<b>-314,875</b>
<b>LANDFILL REVENUES</b>				
1-3-4020-7400	LF - Landfill Revenues	-20,000	-25,646	-17,000
1-3-4020-7402	LF - Gabage Bag Tags	-200	-235	0
1-3-4020-7404	LF - Landfill cards	-100	-97	0
<b>Total LANDFILL REVENUES</b>		<b>-20,300</b>	<b>-25,978</b>	<b>-17,000</b>
<b>RECYCLING REVENUES</b>				
1-3-4030-7410	RECY - Recycling Revenue	-30,000	-35,202	-20,000
1-3-4030-7420	RECY - Recycling Electronics	-2,500	-2,915	-1,300
<b>Total RECYCLING REVENUES</b>		<b>-32,500</b>	<b>-38,117</b>	<b>-21,300</b>
<b>CEMETERY REVENUE</b>				
1-3-5010-7500	CEM - Cemetery Revenue	-1,000	-1,475	-1,000

**MUNICIPALITY OF MAGNETAWAN**  
**Provisional Budget Report**

GL5220

Date : Jan 13, 2022

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Time : 2:52 pm

Account Code : 1-3-1000-1010

To 1-4-8400-8030

Fiscal Year : 2022

Account Code	Account Description	2022 BASE BUDGET	2021 ACTUAL VALUES	2021 FINAL BUDGET
1-3-5010-7510	CEM - Interest Revenue	-1,300	-27	-1,300
	<b>Total CEMETERY REVENUE</b>	<b>-2,300</b>	<b>-1,502</b>	<b>-2,300</b>
	<b>RECREATION REVENUE</b>			
1-3-7000-7700	REC - Recreation Fees	-1,000	-1,000	0
1-3-7000-7730	REC - Revenue-Lions Club Re Swim Lessons	-7,300	0	-7,300
1-3-7000-7745	REC - Magnetawan Locks Revenue	-800	-987	-800
	<b>Total RECREATION REVENUE</b>	<b>-9,100</b>	<b>-1,987</b>	<b>-8,100</b>
	<b>PARKS REVENUE</b>			
1-3-7200-7735	Revenue - Parks	0	-49,203	-21,050
	<b>Total PARKS REVENUE</b>	<b>0</b>	<b>-49,203</b>	<b>-21,050</b>
	<b>COMMUNITY CENTRE AND PAVILION REVENUE</b>			
1-3-7300-7725	Revenue- Mag Com Centre & Pavilion	-5,000	-2,225	-5,000
1-3-7300-7735	Revenue-Ahmic Community Centre	-1,000	-50	-1,000
	<b>Total COMMUNITY CENTRE AND PAV</b>	<b>-6,000</b>	<b>-2,275</b>	<b>-6,000</b>
	<b>HERITAGE CENTRE REVENUE</b>			
1-3-7600-7520	HERITAGE - Donations	-600	-854	-400
	<b>Total HERITAGE CENTRE REVENUE</b>	<b>-600</b>	<b>-854</b>	<b>-400</b>
	<b>PLANNING REVENUES</b>			
1-3-8000-7800	PLN - Planning Revenue	-6,000	-13,623	-6,000
1-3-8000-7810	PLN - Encroachment licences	0	-500	-500
	<b>Total PLANNING REVENUES</b>	<b>-6,000</b>	<b>-14,123</b>	<b>-6,500</b>
	<b>CAPITAL REVENUES</b>			
1-3-9000-8000	Transfer from Working Reserves	0	-1,118,122	-1,115,971
1-3-9000-8001	Transfer from Asset Management Reserve	-1,141,243	-14,538	-10,500
1-3-9000-8002	Transfer-Election Reserve	-24,000	0	0
1-3-9000-8003	Transfer- Community Enhancement Reserve	-18,000	-16,090	-175,100
1-3-9000-8004	Transfer- Obligatory Reserve-Parkland	-33,718	0	-33,718
1-3-9000-8005	Transfer - Obligatory Reserve-Gas Tax	-346,693	0	0
1-3-9000-8008	Transfer from Safe Restart Reserve	-33,284	-29,382	-29,382
1-3-9000-8009	Transfer-Museum Covid 19 Relief Reserve	-5,000	-5,000	-5,000
1-3-9000-8030	Previous Years Special Area Surplus	0	0	-3,785
	<b>Total CAPITAL REVENUES</b>	<b>-1,601,938</b>	<b>-1,183,132</b>	<b>-1,373,456</b>
	<b>Total Revenue</b>	<b>-3,693,781</b>	<b>-10,045,644</b>	<b>-3,634,528</b>
<b>Expense</b>				
	<b>LEGISLATIVE</b>			
1-4-1000-1010	COUNCIL - Salaries and benefits	73,440	66,835	72,000
1-4-1000-1011	COUNCIL - Integrity Commissioner expenses	3,000	178	3,000
1-4-1000-1310	COUNCIL - Conferences and Seminars	3,000	159	7,000
1-4-1000-2010	COUNCIL - Materials and Supplies	7,000	6,800	4,000
1-4-1000-5018	COUNCIL - Donations	11,050	18,140	8,500
1-4-1000-5020	COUNCIL - Donation AHHC	0	6,145	6,145
1-4-1000-7500	COUNCIL - Road Grants	15,000	0	0
	<b>Total LEGISLATIVE</b>	<b>112,490</b>	<b>98,257</b>	<b>100,645</b>

**MUNICIPALITY OF MAGNETAWAN**  
**Provisional Budget Report**

GL5220

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To 1-4-8400-8030

Fiscal Year : 2022

Account Code	Account Description	2022 BASE BUDGET	2021 ACTUAL VALUES	2021 FINAL BUDGET
<b>ELECTIONS</b>				
1-4-1100-1010	ELECTION - Wages and benefits	15,000	0	0
1-4-1100-2010	ELECTION - Materials/Supplies	18,000	608	170
<b>Total ELECTIONS</b>		<b>33,000</b>	<b>608</b>	<b>170</b>
<b>ADMINISTRATION</b>				
1-4-1200-1010	ADMIN - Wages and benefits	279,830	276,910	263,000
1-4-1200-1310	ADMIN - Conferences/training/memberships	7,000	407	7,000
1-4-1200-1315	ADMIN - Training	0	1,486	3,000
1-4-1200-1320	ADMIN - Memberships	0	1,299	1,500
1-4-1200-2010	ADMIN - Office & Maintenance Supplies	9,000	11,038	8,000
1-4-1200-2015	ADMIN - Office maintenance & supplies	0	2,406	1,000
1-4-1200-2025	ADMIN - Health & Safety	1,000	39	1,000
1-4-1200-2030	ADMIN - CGIS Services	25,000	0	0
1-4-1200-2050	ADMIN - Telephone	6,700	2,891	4,500
1-4-1200-2052	ADMIN - Cell Telephone	5,300	733	1,500
1-4-1200-2120	ADMIN - Insurance	74,420	70,068	67,000
1-4-1200-2130	ADMIN - Computer expenses	26,800	42,709	15,000
1-4-1200-2135	ADMIN - Website expenses	3,400	3,033	1,500
1-4-1200-2140	ADMIN - Copying Expenses	4,000	4,459	1,800
1-4-1200-2205	ADMIN - Legal Fees Bayview Rd Gifting	0	1,849	2,000
1-4-1200-2210	ADMIN - Legal Fees-general	7,500	6,501	7,500
1-4-1200-2215	ADMIN - Legal fees-labour	7,500	5,126	10,000
1-4-1200-2220	ADMIN - Union negotiation /arbitration	5,000	11,258	25,000
1-4-1200-2225	ADMIN - HR Services	1,400	2,645	2,700
1-4-1200-5014	ADMIN - History Book	0	221	100
1-4-1200-8000	ADMIN - Capital Expenditures	40,000	509	40,000
<b>Total ADMINISTRATION</b>		<b>503,850</b>	<b>445,587</b>	<b>463,100</b>
<b>TREASURY</b>				
1-4-1300-1010	TREAS - Wages and benefits	231,000	197,520	222,000
1-4-1300-1310	TREAS - Conferences/Training/membership	0	0	200
1-4-1300-1315	TREAS - Training	0	0	750
1-4-1300-1320	TREAS - Memberships	0	0	220
1-4-1300-1325	TREAS - Training/Conferences/Memberships	1,170	0	0
1-4-1300-2010	TREAS - Taxation Materials	14,000	10,027	14,000
1-4-1300-2025	TREAS - Covid 19 Safe Restart Expenses	33,284	59,158	92,107
1-4-1300-2200	TREAS - Accounting/Audit	16,650	15,693	16,650
1-4-1300-2210	TREAS - Legal Fees	0	0	120
1-4-1300-2310	TREAS - Bank Charges	1,500	1,434	1,200
1-4-1300-2320	TREAS - Property Assessment	93,953	94,929	94,929
1-4-1300-7120	TREAS - Tax Write-Offs	10,000	13,179	11,800
<b>Total TREASURY</b>		<b>401,557</b>	<b>391,940</b>	<b>453,976</b>
<b>RESERVE TRANSFERS</b>				
1-4-1400-9001	RESERVE - Transfer-Asset Mngmt Reserve	0	750,000	750,000
1-4-1400-9003	RESERVE - Transfer-Com Enhancement Reser	24,800	25,972	24,800
1-4-1400-9004	RESERVE - Transfer-Elections Reserve	0	8,000	8,000



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1-4-1400-9006	RESERVE - Transfer-Landfill Closure Rese	20,000	20,700	20,000
1-4-1400-9007	RESERVE - Transfer-Lanfill Rehabilitatio	250,000	0	0
1-4-1400-9009	RESERVE - Transfer-Museum Covid Safe Res	0	5,000	0
<b>Total RESERVE TRANSFERS</b>		<b>294,800</b>	<b>809,672</b>	<b>802,800</b>
<b>ASSET MANAGEMENT</b>				
1-4-1500-1010	ASSET - Wages and benefits	25,000	3,246	25,000
1-4-1500-2010	ASSET - Materials and Supplies	2,500	0	2,500
1-4-1500-4010	ASSET - Contracts	0	28,621	32,500
<b>Total ASSET MANAGEMENT</b>		<b>27,500</b>	<b>31,867</b>	<b>60,000</b>
<b>FIRE DEPARTMENT</b>				
1-4-2000-1010	FD - Wages & Benefits	167,280	91,999	93,800
1-4-2000-1310	FD - Conferences/training/memberships	3,000	280	3,000
1-4-2000-1320	FD - Memberships	0	619	1,000
1-4-2000-1410	FD - Volunteer Training Expenses	7,000	0	0
1-4-2000-1500	FD - Regional Training - Contract	17,526	0	0
1-4-2000-2010	FD - Materials & Supplies/licences/medic	6,000	573	6,000
1-4-2000-2012	FD- Prevention Materials	10,000	0	0
1-4-2000-2018	FD - PPE & Fire Supplies	10,000	9,182	0
1-4-2000-2029	FD - Hydro - 226 15th & 16th Side Rd N	510	317	500
1-4-2000-2030	FD - CGIS Services	0	4,527	4,500
1-4-2000-2052	FD - Cell Telephone	0	1,034	1,500
1-4-2000-2053	FD - Communications Tower	765	725	750
1-4-2000-2054	FD - Radio Maintenance & Licensing	3,500	2,479	3,500
1-4-2000-2056	FD - Radio Upgrades	10,000	12,254	12,000
1-4-2000-2058	FD - Dispatch	2,652	2,572	2,600
1-4-2000-2120	FD - Office	3,060	2,937	3,000
1-4-2000-2300	FD - Advertising	0	0	250
1-4-2000-4020	FD - Insurance	20,739	20,332	23,500
1-4-2000-7130	FD - Equipment Repairs & Maintenance	8,000	4,589	6,800
1-4-2000-7132	FD - Equipment Replacement	15,000	14,012	14,900
1-4-2000-7134	FD - Equipment Testing	2,000	1,880	2,000
1-4-2000-7230	FD - MNR Fire Protection	9,180	8,601	9,000
1-4-2000-8000	FD - Capital Expenditures	5,000	0	0
<b>Total FIRE DEPARTMENT</b>		<b>301,212</b>	<b>178,912</b>	<b>188,600</b>
<b>FIRE VOLUNTEERS</b>				
1-4-2001-1010	FV - Wages & Benefits-volunteer calls	0	56,132	70,200
1-4-2001-1310	FV - Conferences/Seminars	0	0	2,000
<b>Total FIRE VOLUNTEERS</b>		<b>0</b>	<b>56,132</b>	<b>72,200</b>
<b>FIRE TRAINING</b>				
1-4-2002-1500	FT - Regional Training	0	12,511	17,182
1-4-2002-2010	FT - Training expenses	0	6,507	7,000
1-4-2002-2054	FT - Licencing & medical tests	0	150	1,000
<b>Total FIRE TRAINING</b>		<b>0</b>	<b>19,168</b>	<b>25,182</b>
<b>FIRE PREVENTION</b>				
1-4-2003-2010	FP - Prevention materials & supplies	0	9,876	10,000

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<b>Total FIRE PREVENTION</b>		<b>0</b>	<b>9,876</b>	<b>10,000</b>
<b>FIRE MAG STATION</b>				
1-4-2005-1010	MAG STATION - Maintenance Wages	0	1,387	0
1-4-2005-2024	MAG STATION - Heating Fuel	3,060	1,664	3,000
1-4-2005-2030	MAG STATION - Hydro	1,530	1,530	1,500
1-4-2005-2050	MAG STATION - Telephone	0	2,216	3,800
1-4-2005-7140	MAG STATION - Maintenance & Repairs	4,080	3,625	4,000
<b>Total FIRE MAG STATION</b>		<b>8,670</b>	<b>10,422</b>	<b>12,300</b>
<b>FIRE AHMIC STATION</b>				
1-4-2006-1010	AHMIC STATION - Maintenance Wages	0	388	0
1-4-2006-2024	AHMIC STATION - Heating Fuel	1,020	1,272	1,000
1-4-2006-2030	AHMIC STATION - Hydro	800	774	500
1-4-2006-7140	AHMIC STATION - Repairs & Maintenance	4,080	477	4,000
<b>Total FIRE AHMIC STATION</b>		<b>5,900</b>	<b>2,911</b>	<b>5,500</b>
<b>ATV &amp; MOBILE EQUIPMENT</b>				
1-4-2009-2022	ATV & MOBILE EQUIPMENT -Fuel	0	33	0
1-4-2009-2070	ATV & MOBILE EQUIP-Repairs & Maintenance	2,500	1,106	3,000
<b>Total ATV &amp; MOBILE EQUIPMENT</b>		<b>2,500</b>	<b>1,139</b>	<b>3,000</b>
<b>FIRE TRUCK#510 - 2012 DODGE RAM 2500</b>				
1-4-2010-2022	TR510 - Fuel	0	3,131	2,000
1-4-2010-2070	TR510 - Repairs and testing	4,000	1,265	5,500
<b>Total FIRE TRUCK#510 - 2012 DO</b>		<b>4,000</b>	<b>4,396</b>	<b>7,500</b>
<b>FIRE TRUCK #514 - 2021 FREIGHTLINER TANK</b>				
1-4-2014-2022	TR514 - Fuel	0	1,134	1,500
1-4-2014-2070	TR514 - Repairs and testing	2,000	289	5,000
1-4-2014-8000	TR514 - Capital	0	356,104	356,104
<b>Total FIRE TRUCK #514 - 2021 F</b>		<b>2,000</b>	<b>357,527</b>	<b>362,604</b>
<b>FIRE TRUCK #517 - 2013 CHEV EXPRESS VAN</b>				
1-4-2017-2022	TR517 - Fuel	0	1,102	2,800
1-4-2017-2070	TR517 - Repairs and testing	5,100	581	5,000
<b>Total FIRE TRUCK #517 - 2013 C</b>		<b>5,100</b>	<b>1,683</b>	<b>7,800</b>
<b>FIRE TRUCK #521 - 2004 FREIGHTLINER PUMP</b>				
1-4-2021-2022	TR521 - Fuel	0	184	2,000
1-4-2021-2070	TR521 - Repairs and testing	3,000	972	3,000
<b>Total FIRE TRUCK #521 - 2004 F</b>		<b>3,000</b>	<b>1,156</b>	<b>5,000</b>
<b>FIRE TRUCK #531 - 2019 PUMPER TRUCK</b>				
1-4-2031-2022	TR531 - Fuel	0	826	2,500
1-4-2031-2070	TR531 - Repairs and testing	3,000	2,457	3,000
<b>Total FIRE TRUCK #531 - 2019</b>		<b>3,000</b>	<b>3,283</b>	<b>5,500</b>
<b>BUILDING DEPARTMENT</b>				
1-4-2100-1010	CBO - Wages and benefits	138,150	108,430	154,311
1-4-2100-1320	CBO - Memberships	600	417	750
1-4-2100-1410	CBO - Training	3,000	465	8,000
1-4-2100-2010	CBO - Materials/Supplies	3,000	4,991	1,500

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1-4-2100-2030	CBO - Mileage	500	9,023	3,000
1-4-2100-2040	CBO - CGIS Services	0	4,527	4,500
1-4-2100-2050	CBO - Telephone	0	446	640
1-4-2100-2052	CBO - Cell Telephone	0	101	0
1-4-2100-2210	CBO - Legal Fees	25,000	2,019	25,000
1-4-2100-2300	CBO - Advertising	0	369	0
<b>Total BUILDING DEPARTMENT</b>		<b>172,250</b>	<b>130,788</b>	<b>197,701</b>
<b>BUILDING- VEHICLE</b>				
1-4-2110-2022	CBO Vehicle - Fuel	0	412	5,000
1-4-2110-2070	CBO Vehicle - Repairs & Maint/licence	1,000	1,101	6,000
1-4-2110-4030	CBO Vehicle - Licences	0	240	300
1-4-2110-8000	CBO Vehicle- Capital Expenditures	0	34,427	31,750
<b>Total BUILDING- VEHICLE</b>		<b>1,000</b>	<b>36,180</b>	<b>43,050</b>
<b>BYLAW ENFORCEMENT</b>				
1-4-2200-1010	BLEO - Wages and benefits	55,000	40,167	41,000
1-4-2200-1410	BLEO - Training	1,250	0	1,000
1-4-2200-2010	BLEO - Materials/Supplies	3,000	8,150	5,500
1-4-2200-2016	BLEO - Animal Control Expenses	0	1,576	0
1-4-2200-2025	BLEO - Mileage	5,500	0	0
1-4-2200-2030	BLEO - CGIS Services	0	4,527	4,500
1-4-2200-2210	BLEO - Legal fees	7,000	34	7,000
<b>Total BYLAW ENFORCEMENT</b>		<b>71,750</b>	<b>54,454</b>	<b>59,000</b>
<b>ECONOMIC DEVELOPMENT</b>				
1-4-2300-1010	ED - Wages and benefits	25,000	0	0
1-4-2300-1310	ED - Conferences	300	0	0
1-4-2300-2010	ED - Materials & Supplies	1,000	0	0
1-4-2300-2150	ED - Contracted Services	7,500	0	0
1-4-2300-2300	ED - Advertising	1,000	0	0
1-4-2300-2350	ED - Signage	7,500	0	0
1-4-2300-8000	ED - Capital	5,500	0	0
<b>Total ECONOMIC DEVELOPMENT</b>		<b>47,800</b>	<b>0</b>	<b>0</b>
<b>COMMUNITY EMERGENCY MANAGEMENT</b>				
1-4-2400-1010	CEMC - Wages and benefits	7,000	482	7,000
1-4-2400-1410	CEMC - Training	1,000	0	1,000
1-4-2400-2010	CEMC - Materials/Supplies	5,000	0	5,000
<b>Total COMMUNITY EMERGENCY MANA</b>		<b>13,000</b>	<b>482</b>	<b>13,000</b>
<b>PROTECTION TO PERSONS &amp; PROPERTY</b>				
1-4-2500-2010	PROTECT - Policing Costs	515,375	445,845	505,270
1-4-2500-2030	PROTECT - 911	2,040	2,082	2,000
<b>Total PROTECTION TO PERSONS &amp;</b>		<b>517,415</b>	<b>447,927</b>	<b>507,270</b>
<b>RECREATION</b>				
1-4-2600-1010	REC - Wages and benefits	44,880	35,027	44,000
1-4-2600-2010	REC - Materials/Supplies	7,500	1,708	2,000
1-4-2600-2015	REC - Events	27,000	14,346	20,000

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1-4-2600-2065	REC - Regional Economic Dev Dept	0	10,000	10,000
1-4-2600-2300	REC - Advertising	500	0	3,500
1-4-2600-2350	REC - Signage	0	3,434	3,200
1-4-2600-2400	REC - Recreation	12,750	5,347	12,500
1-4-2600-8000	REC - Capital	33,718	0	33,718
<b>Total RECREATION</b>		<b>126,348</b>	<b>69,862</b>	<b>128,918</b>
<b>BRIDGES &amp; CULVERTS</b>				
1-4-3011-1010	A - Wages and benefits	0	31,046	87,400
1-4-3011-2010	A - Materials/Supplies	151,980	114,915	149,000
1-4-3011-3010	A - Equipment Charges	0	57,245	60,000
1-4-3011-3015	A - Rented Equipment-Excavator	56,100	19,164	55,000
1-4-3011-3020	A - Rented Equipment-Other	10,404	360	10,200
1-4-3011-3040	A - Culvert/Bridge-Engineering	59,160	36,484	58,000
1-4-3011-4010	A - Contracts	70,000	0	0
1-4-3011-8000	A - Culvert/Bridges- Capital	1,023,000	0	0
<b>Total BRIDGES &amp; CULVERTS</b>		<b>1,370,644</b>	<b>259,214</b>	<b>419,600</b>
<b>GRASS MOWING</b>				
1-4-3021-4010	B1 - Contracts	9,420	9,413	9,000
<b>Total GRASS MOWING</b>		<b>9,420</b>	<b>9,413</b>	<b>9,000</b>
<b>BRUSHING/TREE TRIMMING</b>				
1-4-3022-1010	B2 - Wages and benefits	0	17,030	15,000
1-4-3022-2010	B2 - Materials/Supplies	0	517	500
1-4-3022-3010	B2 - Equipment Charges	0	9,185	5,000
1-4-3022-3015	B2 - Rental of Chipper	5,100	4,237	5,000
1-4-3022-3030	B2- Rented Equipment-Excavator	18,856	18,487	18,000
1-4-3022-4015	B2 - Emergency Tree Felling	0	0	458
<b>Total BRUSHING/TREE TRIMMING</b>		<b>23,956</b>	<b>49,456</b>	<b>43,958</b>
<b>DITCHING</b>				
1-4-3023-1010	B3 - Wages and benefits	0	35,032	55,000
1-4-3023-3010	B3 - Equipment Charges	0	56,460	35,000
1-4-3023-3015	B3 - Rented Equipment-Excavator	26,010	20,850	25,500
1-4-3023-8000	B3 - Capital	0	8,851	9,000
<b>Total DITCHING</b>		<b>26,010</b>	<b>121,193</b>	<b>124,500</b>
<b>BEAVER PROBLEMS</b>				
1-4-3024-1010	B4 - Wages and benefits	0	15,381	7,300
1-4-3024-3010	B4 - Equipment Charges	0	19,568	5,000
<b>Total BEAVER PROBLEMS</b>		<b>0</b>	<b>34,949</b>	<b>12,300</b>
<b>DEBRIS &amp; LITTER PICKUP</b>				
1-4-3025-1010	B5 - Wages and benefits	0	259	217
1-4-3025-3010	B5 - Equipment Charges	0	150	550
<b>Total DEBRIS &amp; LITTER PICKUP</b>		<b>0</b>	<b>409</b>	<b>767</b>
<b>COLD MIX PATCHING</b>				
1-4-3031-1010	C1 - Wages and benefits	0	9,415	7,740
1-4-3031-2010	C1 - Materials/Supplies	18,000	11,190	18,000

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1-4-3031-3010	C1 - Equipment Charges	0	15,555	9,000
<b>Total COLD MIX PATCHING</b>		<b>18,000</b>	<b>36,160</b>	<b>34,740</b>
<b>SWEEPING/CRACK SEALING</b>				
1-4-3032-1010	C2 - Wages and benefits	0	3,451	3,120
1-4-3032-3010	C2 - Equipment Charges	0	7,680	8,000
1-4-3032-4010	C2 - Contracts	15,750	12,270	15,000
<b>Total SWEEPING/CRACK SEALING</b>		<b>15,750</b>	<b>23,401</b>	<b>26,120</b>
<b>WATER/FLOODING</b>				
1-4-3033-1010	C3 - Wages and benefits	0	663	4,200
1-4-3033-3010	C3 - Equipment Charges	0	460	2,500
<b>Total WATER/FLOODING</b>		<b>0</b>	<b>1,123</b>	<b>6,700</b>
<b>ROAD CONSTRUCTION/ROAD REPAIR</b>				
1-4-3034-1010	C4 - Wages and benefits	0	3,235	5,800
1-4-3034-3010	C4 - Equipment Charges	0	3,185	1,570
1-4-3034-8000	C4 - Capital Projects	138,480	99,906	130,000
<b>Total ROAD CONSTRUCTION/ROAD R</b>		<b>138,480</b>	<b>106,326</b>	<b>137,370</b>
<b>CATCHBASIN VACUUMING</b>				
1-4-3035-1010	C5 - Wages and benefits	0	368	205
1-4-3035-3010	C5 - Equipment Charges	0	255	95
1-4-3035-4010	C5 - Contracts	1,673	1,272	1,640
<b>Total CATCHBASIN VACUUMING</b>		<b>1,673</b>	<b>1,895</b>	<b>1,940</b>
<b>DRAINAGE</b>				
1-4-3036-1010	C6 - Wages and benefits	0	0	1,964
1-4-3036-3010	C6 - Equipment Charges	0	0	601
1-4-3036-4010	C6 - Contracts	3,759	0	3,759
<b>Total DRAINAGE</b>		<b>3,759</b>	<b>0</b>	<b>6,324</b>
<b>GRAVEL PATCHING/WASHOUTS</b>				
1-4-3041-1010	D1 - Wages and benefits	0	13,887	13,559
1-4-3041-2010	D1 - Materials/Supplies	57,752	56,063	56,620
1-4-3041-3010	D1 - Equipment Charges	0	41,705	17,754
1-4-3041-4010	D1 - Contracts	7,395	6,773	7,250
<b>Total GRAVEL PATCHING/WASHOUTS</b>		<b>65,147</b>	<b>118,428</b>	<b>95,183</b>
<b>GRADING</b>				
1-4-3042-1010	D2 - Wages and benefits	0	18,588	16,303
1-4-3042-3010	D2 - Equipment Charges	0	61,250	25,384
1-4-3042-4010	D2 - Contracts	25,000	32,498	20,015
<b>Total GRADING</b>		<b>25,000</b>	<b>112,336</b>	<b>61,702</b>
<b>DUST CONTROL</b>				
1-4-3043-1010	D3 - Wages and benefits	0	10,931	4,809
1-4-3043-2010	D3 - Materials/Supplies	80,000	85,996	70,844
1-4-3043-3010	D3 - Equipment Charges	0	20,935	4,171
1-4-3043-4010	D3 - Contracts	40,000	42,076	35,620
<b>Total DUST CONTROL</b>		<b>120,000</b>	<b>159,938</b>	<b>115,444</b>
<b>GRAVEL</b>				

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1-4-3045-1010	D5 - Wages and benefits	0	3,885	6,000
1-4-3045-2010	D5 - Materials/Supplies	193,800	172,710	190,000
1-4-3045-3010	D5 - Equipment Charges	0	1,050	6,120
1-4-3045-3015	D5 - Equipment Rental-Other	20,808	20,673	20,400
1-4-3045-4010	D5 - Contracts	73,440	74,705	72,000
<b>Total GRAVEL</b>		<b>288,048</b>	<b>273,023</b>	<b>294,520</b>
<b>SNOW PLOWING</b>				
1-4-3051-1010	E1 - Wages and benefits	59,328	59,777	58,165
1-4-3051-2010	E1 - Materials/Supplies	10,200	13,350	10,000
1-4-3051-3010	E1 - Equipment Charges	0	142,335	51,571
<b>Total SNOW PLOWING</b>		<b>69,528</b>	<b>215,462</b>	<b>119,736</b>
<b>SANDING/SALTING</b>				
1-4-3052-1010	E2 - Wages and benefits	29,056	21,018	28,486
1-4-3052-2010	E2 - Materials/Supplies	46,910	31,912	45,990
1-4-3052-3010	E2 - Equipment Charges	0	44,620	23,847
1-4-3052-4010	E2 - Contracts	21,085	16,186	20,672
<b>Total SANDING/SALTING</b>		<b>97,051</b>	<b>113,736</b>	<b>118,995</b>
<b>CULVERT THAWING</b>				
1-4-3053-1010	E3 - Wages and benefits	3,761	2,764	3,687
1-4-3053-2010	E3 - Materials/Supplies	139	0	136
1-4-3053-3010	E3 - Equipment Charges	0	4,315	1,232
<b>Total CULVERT THAWING</b>		<b>3,900</b>	<b>7,079</b>	<b>5,055</b>
<b>STANDBY</b>				
1-4-3054-1010	E4 - Wages and benefits	9,257	9,410	9,075
<b>Total STANDBY</b>		<b>9,257</b>	<b>9,410</b>	<b>9,075</b>
<b>SAFETY DEVICES</b>				
1-4-3061-1010	F - Wages and benefits	0	4,499	5,000
1-4-3061-2010	F - Materials/Supplies	0	1,110	2,000
1-4-3061-2020	F - Safety-PPE	0	7,391	5,000
1-4-3061-2350	F - Signage	0	11,818	4,000
1-4-3061-3010	F - Equipment Charges	0	4,075	1,020
1-4-3061-3040	F - Roadside Safety	0	519	2,500
1-4-3061-3050	F - Line Painting	0	5,205	6,000
<b>Total SAFETY DEVICES</b>		<b>0</b>	<b>34,617</b>	<b>25,520</b>
<b>ROAD PATROL</b>				
1-4-3072-1010	RP - Wages and benefits	20,400	13,047	20,000
1-4-3072-3010	RP - Equipment Charges	0	17,485	5,600
<b>Total ROAD PATROL</b>		<b>20,400</b>	<b>30,532</b>	<b>25,600</b>
<b>PRIVATE ROADS GRANT</b>				
1-4-3073-7500	PR - Private Road Grants	0	15,000	15,000
<b>Total PRIVATE ROADS GRANT</b>		<b>0</b>	<b>15,000</b>	<b>15,000</b>
<b>OVERHEAD</b>				
1-4-3101-1010	J - Wages and benefits	385,316	112,292	129,000
1-4-3101-1090	J - Vacation Pay		25,428	33,000

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1-4-3101-1092	J - Stat Holidays	0	15,984	18,100
1-4-3101-1094	J - Sick Days	0	7,169	3,200
1-4-3101-1310	J - Conferences/licencing/memberships	12,264	1,702	5,000
1-4-3101-1410	J - Training	0	1,367	4,000
1-4-3101-1415	J - Union costs	0	602	319
1-4-3101-2010	J - Materials/Supplies	4,000	4,872	7,078
1-4-3101-2020	J - Safety Supplies	7,000	0	0
1-4-3101-2021	J - Premium Gasoline Inventory Clearing	30,385	5,594	0
1-4-3101-2022	J - Clear Diesel Inventory Clearing	69,300	8,549	0
1-4-3101-2023	J - Dyed Diesel Inventory Clearing	40,403	3,963	0
1-4-3101-2024	J - Heating	10,000	7,715	10,168
1-4-3101-2030	J - Hydro	4,721	4,921	4,628
1-4-3101-2045	J - GPS monitoring and data	8,000	6,750	7,800
1-4-3101-2050	J - Telephone	0	590	995
1-4-3101-2052	J - Cell Telephone	0	1,868	1,815
1-4-3101-2053	J - Communications Equipment and Tower	1,250	725	1,225
1-4-3101-2054	J - Radio License (Base)	1,117	1,095	1,500
1-4-3101-2080	J - Small Tools and Supplies	7,000	6,168	7,263
1-4-3101-2090	J - Loan Interest Expense- 2016 Rds Proj	15,250	18,461	18,461
1-4-3101-2110	J - Dues & Subscriptions	0	3,186	3,900
1-4-3101-2120	J - Office	1,500	3,721	2,500
1-4-3101-2150	J - Consulting fees	1,500	1,526	1,491
1-4-3101-2210	J - Legal fees	0	0	755
1-4-3101-2350	J - Signage	8,500	0	0
1-4-3101-2400	J - Building Maintenance	37,128	20,142	36,400
1-4-3101-2420	J - Building Security	0	2,378	771
1-4-3101-3010	J - Equipment Charges	0	300	0
1-4-3101-3050	J - Line Painting	6,500	0	0
1-4-3101-4010	J - Contracts	10,000	0	10,000
1-4-3101-4020	J - Insurance	32,829	32,185	33,000
1-4-3101-8000	J - Capital Expenditures	21,500	0	0
<b>Total OVERHEAD</b>		<b>715,463</b>	<b>299,253</b>	<b>342,369</b>
<b>GRADER - 2012 JOHN DEERE</b>				
1-4-3211-1010	GR - Wages and benefits	0	1,358	1,320
1-4-3211-2022	GR - Diesel	0	10,259	10,000
1-4-3211-2070	GR - Repairs & Maintenance	15,000	10,519	15,365
1-4-3211-8000	GR - Capital Expenditures	0	0	2,500
<b>Total GRADER - 2012 JOHN DEERE</b>		<b>15,000</b>	<b>22,136</b>	<b>29,185</b>
<b>COMPACTOR - 2003 CATERPILLAR</b>				
1-4-3213-2022	COM - Fuel	0	5,001	3,060
1-4-3213-2070	COM - Repairs & Maintenance	1,790	1,162	1,755
1-4-3213-2072	COM - Floating costs	4,000	5,371	2,000
<b>Total COMPACTOR - 2003 CATERPI</b>		<b>5,790</b>	<b>11,534</b>	<b>6,815</b>
<b>DOZER - CASE 850K</b>				
1-4-3214-1010	DOZ - Wages and benefits		0	2,190

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1-4-3214-2022	DOZ - Fuel	0	1,642	1,530
1-4-3214-2070	DOZ - Repairs & Maintenance	510	2,328	500
1-4-3214-8000	DOZ - Capital Expenditures	0	21,606	21,000
<b>Total DOZER - CASE 850K</b>		<b>510</b>	<b>25,576</b>	<b>25,220</b>
<b>BACK HOE #3 - 2005 CASE 580 4WD</b>				
1-4-3216-1010	BH3 - Wages and benefits	0	33	100
1-4-3216-2022	BH3 - Diesel	0	2,550	2,040
1-4-3216-2070	BH3 - Repairs & Maintenance	2,460	5,290	2,412
1-4-3216-8000	BH3 - Capital Expenditures	0	10,174	9,000
<b>Total BACK HOE #3 - 2005 CASE</b>		<b>2,460</b>	<b>18,047</b>	<b>13,552</b>
<b>BACK HOE #4 - 2012 JOHN DEERE 410J</b>				
1-4-3217-1010	BH4 - Wages and benefits	0	418	609
1-4-3217-2022	BH4 - Diesel	0	2,054	2,100
1-4-3217-2070	BH4 - Repairs & Maintenance	5,069	22,231	5,069
<b>Total BACK HOE #4 - 2012 JOHN</b>		<b>5,069</b>	<b>24,703</b>	<b>7,778</b>
<b>BACK HOE #5 - 2014 CASE 590</b>				
1-4-3218-1010	BH5 - Wages and benefits	0	0	500
1-4-3218-2022	BH5 - Diesel	0	2,835	5,800
1-4-3218-2070	BH5 - Repairs & Maintenance	4,365	5,280	4,279
<b>Total BACK HOE #5 - 2014 CASE</b>		<b>4,365</b>	<b>8,115</b>	<b>10,579</b>
<b>WHEEL LOADER - 2016 CASE</b>				
1-4-3219-1010	LOADER - Wages and benefits	0	317	367
1-4-3219-2022	LOADER - Diesel	0	1,722	3,060
1-4-3219-2070	LOADER - Repairs & Maintenance	1,632	3,090	1,600
<b>Total WHEEL LOADER - 2016 CASE</b>		<b>1,632</b>	<b>5,129</b>	<b>5,027</b>
<b>TRUCK #20 - 2017 CHEVROLET SILVERADO 150</b>				
1-4-3220-1010	TR20 - Wages and benefits	0	341	271
1-4-3220-2022	TR20 - Fuel	0	5,433	4,080
1-4-3220-2070	TR20 - Repairs & Maintenance	3,030	2,866	2,971
1-4-3220-4030	TR20 - Licences	0	120	140
1-4-3220-8000	TR20 - Capital Expenditures	52,722	0	0
<b>Total TRUCK #20 - 2017 CHEVROL</b>		<b>55,752</b>	<b>8,760</b>	<b>7,462</b>
<b>TRUCK #21 - 2012 DODGE 2500 4X4 PICKUP</b>				
1-4-3221-1010	TR21 - Wages and benefits	0	200	356
1-4-3221-2022	TR21 - Fuel	0	2,991	6,120
1-4-3221-2070	TR21 - Repairs & Maintenance	10,000	2,114	200
1-4-3221-4030	TR21 - Licences	0	265	270
1-4-3221-8000	TR21 - Capital Expenditures	0	0	76,665
<b>Total TRUCK #21 - 2012 DODGE 2</b>		<b>10,000</b>	<b>5,570</b>	<b>83,611</b>
<b>TRUCK #22 - 2016 FREIGHTLINER TANDEM</b>				
1-4-3222-1010	TR22 - Wages and benefits	0	918	810
1-4-3222-2022	TR22 - Diesel	0	10,652	13,260
1-4-3222-2070	TR22 - Repairs & Maintenance/licences	6,793	8,301	6,660
1-4-3222-4030	TR22 - Licences	0	1,785	2,180



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1-4-3222-8000	TR22 - Capital Expenditures	10,000	0	0
<b>Total TRUCK #22 - 2016 FREIGHT</b>		<b>16,793</b>	<b>21,656</b>	<b>22,910</b>
<b>TRUCK #23 -2022 GMC 2500 CREW CAB 4X4</b>				
1-4-3223-2070	TR23 - Repairs & Maintenance/licences	1,500	0	0
1-4-3223-8000	TR23 - Capital Expenditures	85,000	0	0
<b>Total TRUCK #23 -2022 GMC 2500</b>		<b>86,500</b>	<b>0</b>	<b>0</b>
<b>TRUCK #24 - 2012 INTERNATIONAL TANDEM</b>				
1-4-3224-1010	TR24 - Wages and benefits	0	126	800
1-4-3224-2022	TR24 - Diesel	0	1,919	5,024
1-4-3224-2070	TR24 - Repairs & Maintenance/licences	510	4,247	500
1-4-3224-4030	TR24 - Licences	0	1,765	1,800
1-4-3224-8000	TR24 - Capital Expenditures	0	23,103	24,000
<b>Total TRUCK #24 - 2012 INTERNA</b>		<b>510</b>	<b>31,160</b>	<b>32,124</b>
<b>TRUCK #26 - FREIGHTLINER TANDEM</b>				
1-4-3226-2070	TR26 - Repairs & Maintenance/licences	2,400	0	0
1-4-3226-8000	TR26 - Capital Expenditures	282,931	0	0
<b>Total TRUCK #26 - FREIGHTLINER</b>		<b>285,331</b>	<b>0</b>	<b>0</b>
<b>TRUCK #27 - 2014 FREIGHTLINER TANDEM</b>				
1-4-3227-1010	TR 27 - Wages and benefits	0	306	2,080
1-4-3227-2022	TR 27 - Diesel	0	10,633	13,260
1-4-3227-2070	TR27 - Repairs & Maintenance/licences	10,200	16,264	10,000
1-4-3227-4030	TR27 - Licences	0	1,791	1,840
<b>Total TRUCK #27 - 2014 FREIGH</b>		<b>10,200</b>	<b>28,994</b>	<b>27,180</b>
<b>TRUCK #28 - 2018 WESTERN STAR</b>				
1-4-3228-1010	TR28 - Wages and benefits	0	1,133	1,407
1-4-3228-2022	TR28 - Diesel	0	11,520	12,240
1-4-3228-2070	TR28 - Repairs & Maintenance/licences	6,426	10,835	6,300
1-4-3228-4030	TR28 - Licences	0	1,868	2,000
<b>Total TRUCK #28 - 2018 WESTERN</b>		<b>6,426</b>	<b>25,356</b>	<b>21,947</b>
<b>TRUCK #29 - 2019 WESTERN STAR</b>				
1-4-3229-1010	TR29 - Wages and benefits	0	1,232	888
1-4-3229-2022	TR29 - Diesel	0	16,207	13,260
1-4-3229-2070	TR29 - Repairs & Maintenance/licences	6,040	7,868	5,922
1-4-3229-4030	TR29 - Licences	0	1,868	2,000
1-4-3229-8000	TR29 - Capital Expenditures	0	492	10,000
<b>Total TRUCK #29 - 2019 WESTERN</b>		<b>6,040</b>	<b>27,667</b>	<b>32,070</b>
<b>STEAM JENNY</b>				
1-4-3232-1010	SJ1 - Wages and benefits	0	61	107
1-4-3232-2022	SJ1 - Fuel	0	103	610
1-4-3232-2070	SJ1 - Repairs & Maintenance	0	0	117
<b>Total STEAM JENNY</b>		<b>0</b>	<b>164</b>	<b>834</b>
<b>WATER TANK</b>				
1-4-3234-1010	WT - Wages and benefits	0	0	542
1-4-3234-2022	WT - Fuel		1,144	70

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1-4-3234-2070	WT - Repairs & Maintenance	0	42	600
	<b>Total WATER TANK</b>	<b>0</b>	<b>1,186</b>	<b>1,212</b>
<b>BROOM</b>				
1-4-3236-2070	BROOM - Repairs and Maintenance	3,000	5,731	3,000
	<b>Total BROOM</b>	<b>3,000</b>	<b>5,731</b>	<b>3,000</b>
<b>FLOAT</b>				
1-4-3240-1010	FL - Wages and benefits	0	77	459
1-4-3240-2070	FL - Repairs & Maintenance	1,000	682	1,500
	<b>Total FLOAT</b>	<b>1,000</b>	<b>759</b>	<b>1,959</b>
<b>PARKING LOT</b>				
1-4-3700-1010	PARKING - Wages and benefits	0	2,757	1,300
1-4-3700-2010	PARKING - Materials and Supplies	1,000	1,955	500
1-4-3700-3010	PARKING - Equipment Charges	0	2,265	1,000
	<b>Total PARKING LOT</b>	<b>1,000</b>	<b>6,977</b>	<b>2,800</b>
<b>STREETLIGHTS</b>				
1-4-3800-5012	STREET - Magnetawan Street Lights	20,000	19,582	20,000
1-4-3800-5014	STREET - Ahmic Harbour Street Light	1,020	524	1,000
1-4-3800-5016	STREET - Rockwynn Landing Light	400	306	400
	<b>Total STREETLIGHTS</b>	<b>21,420</b>	<b>20,412</b>	<b>21,400</b>
<b>SIDEWALKS</b>				
1-4-3900-1010	SIDEWALKS - Wages and benefits	0	6,957	7,000
1-4-3900-2010	SIDEWALKS - Materials/Supplies	130	0	130
1-4-3900-3010	SIDEWALKS - Equipment Charges	0	3,690	3,000
	<b>Total SIDEWALKS</b>	<b>130</b>	<b>10,647</b>	<b>10,130</b>
<b>GARBAGE COLLECTION</b>				
1-4-4010-1010	GARBAGE - Wages and benefits	0	123	0
1-4-4010-4010	GARBAGE - Contracts	27,050	18,921	26,520
	<b>Total GARBAGE COLLECTION</b>	<b>27,050</b>	<b>19,044</b>	<b>26,520</b>
<b>LANDFILL</b>				
1-4-4020-1010	LF - Wages and benefits	100,980	114,966	99,000
1-4-4020-1090	LF - Vacation Pay	0	5,605	4,000
1-4-4020-1092	LF - Stat Holidays	0	3,059	3,400
1-4-4020-1094	LF - Sick Days	0	2,460	1,400
1-4-4020-1410	LF - Training	561	409	550
1-4-4020-1415	LF - Union costs	0	406	150
1-4-4020-2010	LF - Materials/Supplies	14,736	15,268	14,447
1-4-4020-2020	LF - Latrine Rentals/Cleaning	1,800	1,526	2,600
1-4-4020-2022	LF - Small equipment fuel	0	307	0
1-4-4020-2023	LF - Dyed Diesel Inventory Clearing	0	-1,137	0
1-4-4020-2024	LF - Propane Heat	836	898	820
1-4-4020-2052	LF - Cell Telephone	0	801	900
1-4-4020-2080	LF - Small tools	100	0	0
1-4-4020-2120	LF - Office	600	0	0
1-4-4020-2400	LF - Repairs & Maintenance	652	830	1,600

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1-4-4020-2420	LF - Landfill Surveillance	400	790	1,275
1-4-4020-3010	LF - Equipment Charges	0	93,430	31,700
1-4-4020-3020	LF - Rented equipment	0	5,119	0
1-4-4020-3030	LF - Lawn tractor fuel & repairs	100	144	0
1-4-4020-3040	LF - Engineering fees	5,000	5,215	5,000
1-4-4020-4010	LF - Contracts	5,100	0	5,100
1-4-4020-4020	LF - Insurance	3,995	3,917	3,130
1-4-4020-4022	LF - Mattress/Misc item disposal bin	70,000	75,757	50,000
1-4-4020-5020	LF - Monitoring Well Costs-Croft	13,260	10,516	13,000
1-4-4020-5025	LF - Monitoring Well Costs-Chapman	16,646	16,259	16,320
1-4-4020-8000	LF - Capital Expenditures	15,000	30,356	44,004
<b>Total LANDFILL</b>		<del>250,746</del> <i>\$ 270,760</i>	386,901	298,396
<b>RECYCLING</b>				
1-4-4030-1010	RECY - Wages and benefits	55,692	72,626	54,600
1-4-4030-1090	RECY - Vacation Pay	0	1,085	2,120
1-4-4030-1092	RECY - Stat Holidays	0	2,546	2,160
1-4-4030-1094	RECY - Sick Days	0	1,163	370
1-4-4030-1410	RECY - Training	300	305	550
1-4-4030-2010	RECY - Materials/Supplies/Composting	3,000	2,566	2,100
1-4-4030-2015	RECY - Latrine Rentals/Cleaning	1,800	1,526	2,600
1-4-4030-2022	RECY - Small equipment fuel	0	201	0
1-4-4030-2024	RECY - Propane Heat	643	685	630
1-4-4030-2052	RECY - Cell Telephone	0	472	460
1-4-4030-2080	RECY - Small Tools	100	0	0
1-4-4030-2120	RECY - Office	600	234	0
1-4-4030-2400	RECY - Repairs & Maintenance	1,000	1,004	1,000
1-4-4030-2420	RECY - Landfill Surveillance	400	249	1,275
1-4-4030-3010	RECY - Equipment Charges	0	23,090	8,160
1-4-4030-3030	RECY - Lawn tractor fuel & repairs	100	119	0
1-4-4030-4012	RECY - Recycling Curbside	24,480	19,580	24,000
1-4-4030-4014	RECY - Recycling Depot	61,200	35,455	60,000
1-4-4030-4018	RECY - Household Hazardous Waste Depot	13,770	11,706	13,500
1-4-4030-4020	RECY - Insurance	3,995	3,917	3,060
1-4-4030-8000	RECY - Capital Expenditures	518,000	31,822	156,503
<b>Total RECYCLING</b>		<del>685,080</del> <i>\$ 710,388</i>	210,351	333,088
<b>WATER SYSTEMS</b>				
1-4-4300-1010	W-SYS - Wages and benefits	4,600	4,134	4,600
1-4-4300-2010	W-SYS - Materials/Supplies	8,000	4,489	5,000
1-4-4300-3010	W-SYS - Equipment Charges	0	935	500
<b>Total WATER SYSTEMS</b>		12,600	9,558	10,100
<b>CEMETERY</b>				
1-4-5010-1010	CEM - Wages and benefits	23,000	19,233	19,690
1-4-5010-2010	CEM - Materials/Supplies	1,000	491	1,000
1-4-5010-2210	CEM - Legal Fees	500	0	2,000
1-4-5010-2400	CEM - Repairs & Maintenance	1,500	1,272	1,000

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Account Code : 1-3-1000-1010

To 1-4-8400-8030

Fiscal Year : 2022

Account Code	Account Description	2022 BASE BUDGET	2021 ACTUAL VALUES	2021 FINAL BUDGET
1-4-5010-3010	CEM - Equipment Charges	0	2,255	1,500
1-4-5010-4020	CEM - Insurance	639	627	700
1-4-5010-8000	CEM - Capital Expenditures	63,000	44,619	25,000
<b>Total CEMETERY</b>		<b>89,639</b>	<b>68,497</b>	<b>50,890</b>
<b>HOMES FOR THE AGED</b>				
1-4-6010-2010	HOME - Eastholme	258,184	232,028	253,122
<b>Total HOMES FOR THE AGED</b>		<b>258,184</b>	<b>232,028</b>	<b>253,122</b>
<b>SOCIAL/FAMILY SERVICES</b>				
1-4-6200-2710	SOCIAL - DSSAB	309,017	302,959	302,958
1-4-6200-5020	SOCIAL -Friendship Club	9,838	9,838	9,838
1-4-6200-8000	SOCIAL - Capital Expenditures	0	415	18,825
<b>Total SOCIAL/FAMILY SERVICES</b>		<b>318,855</b>	<b>313,212</b>	<b>331,621</b>
<b>BUILDING - 28 CHURCH ST</b>				
1-4-6300-1010	CHURCH ST - Wages and benefits	1,040	1,860	1,000
1-4-6300-2010	CHURCH ST - Materials/Supplies	200	167	2,000
1-4-6300-2030	CHURCH ST - Hydro	2,000	2,008	2,000
1-4-6300-2400	CHURCH ST - Repairs & Maintenance	200	121	0
1-4-6300-3010	CHURCH ST - Equipment Charges	0	1,420	200
1-4-6300-4020	CHURCH ST - Insurance	794	778	800
1-4-6300-8000	CHURCH ST - Capital Expenditures	7,000	29,654	71,000
<b>Total BUILDING - 28 CHURCH ST</b>		<b>11,234</b>	<b>36,008</b>	<b>77,000</b>
<b>PROPERTY - HWY 520</b>				
1-4-6350-4030	PROPERTY - Planning	10,000	4,297	7,500
1-4-6350-8000	PROPERTY - Capital Expenditures	400,000	0	50,000
<b>Total PROPERTY - HWY 520</b>		<b>410,000</b>	<b>4,297</b>	<b>57,500</b>
<b>HEALTH SERVICES</b>				
1-4-6400-2010	HEALTH - Health Unit	59,446	41,918	41,918
1-4-6400-2020	HEALTH - Land Ambulance	234,918	215,521	215,521
<b>Total HEALTH SERVICES</b>		<b>294,364</b>	<b>257,439</b>	<b>257,439</b>
<b>SWIM PROGRAM</b>				
1-4-7050-1010	SWIM - Wages and benefits	7,300	0	7,300
<b>Total SWIM PROGRAM</b>		<b>7,300</b>	<b>0</b>	<b>7,300</b>
<b>WHARFS</b>				
1-4-7100-1010	WHARFS - Wages and benefits	0	3,817	2,500
1-4-7100-2010	WHARFS - Materials and Supplies	0	1,527	1,000
1-4-7100-2020	WHARFS - Docks-Rockwynn Landing	700	1,196	500
1-4-7100-2400	WHARFS - Repairs & Maintenance	2,500	813	3,000
1-4-7100-3010	WHARFS - Equipment Charges	0	1,735	500
1-4-7100-8000	WHARFS - Capital Expenditures	200,000	458	150,000
<b>Total WHARFS</b>		<b>203,200</b>	<b>9,546</b>	<b>157,500</b>
<b>PARKS</b>				
1-4-7200-1010	PARKS - Wages and benefits	199,500	107,142	106,829
1-4-7200-1410	PARKS - Training	2,000	126	2,000
1-4-7200-2010	PARKS - Materials/Supplies	1,000	5,525	10,000

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To 1-4-8400-8030

Fiscal Year : 2022

Account Code	Account Description	2022 BASE BUDGET	2021 ACTUAL VALUES	2021 FINAL BUDGET
1-4-7200-2012	PARKS - Flowers	3,570	2,176	3,500
1-4-7200-2015	PARKS - Vandalism	0	0	300
1-4-7200-2020	PARKS - Safety & Health	2,000	0	0
1-4-7200-2022	PARKS - Equipment Fuel	0	1,861	1,000
1-4-7200-2024	PARKS - Heating	3,000	0	0
1-4-7200-2030	PARKS - Hydro	5,000	0	0
1-4-7200-2045	PARKS - GPS monitoring and data	1,500	0	0
1-4-7200-2400	PARKS - Repairs & Maintenance	10,000	12,051	10,000
1-4-7200-3010	PARKS - Equipment Charges	0	17,645	6,500
1-4-7200-3030	PARKS - Generator Expenses	500	430	0
1-4-7200-4020	PARKS - Insurance	15,029	0	0
1-4-7200-8000	PARKS - Capital Expenditures	20,000	0	0
<b>Total PARKS</b>		<b>267,099</b>	<b>146,956</b>	<b>140,129</b>
<b>PARKS OVERHEAD</b>				
1-4-7205-1010	P- Wages and benefits	0	62,055	40,000
1-4-7205-1415	P - Union costs	0	0	500
1-4-7205-2020	P - Safety & Health	0	1,926	2,000
1-4-7205-2024	P - Heating Fuel	0	4,964	3,000
1-4-7205-2030	P - Hydro	0	3,991	5,000
1-4-7205-2045	P - GPS monitoring and data	0	1,282	1,500
1-4-7205-2050	P - Telephone	0	444	500
1-4-7205-2052	P - Cell Telephone	0	415	816
1-4-7205-2120	P - Office	0	648	100
1-4-7205-4020	P - Insurance	0	14,734	13,500
<b>Total PARKS OVERHEAD</b>		<b>0</b>	<b>90,459</b>	<b>66,916</b>
<b>PARKS TRUCK #10 - 2010 DODGE 1500</b>				
1-4-7210-1010	TR10 - Wages and benefits	0	0	400
1-4-7210-2022	TR10 - Fuel	0	2,204	3,000
1-4-7210-2070	TR10 - Repairs	2,500	1,337	3,000
1-4-7210-4030	TR10 - Licences	0	120	130
<b>Total PARKS TRUCK #10 - 2010 D</b>		<b>2,500</b>	<b>3,661</b>	<b>6,530</b>
<b>PARKS TRACTOR #1 - JOHN DEERE 4110</b>				
1-4-7212-1010	TRACTOR 1 - Wages and benefits	0	0	500
1-4-7212-2022	TRACTOR 1 - Fuel	0	0	400
1-4-7212-2070	TRACTOR 1 - Repairs	0	0	3,000
<b>Total PARKS TRACTOR #1 - JOHN</b>		<b>0</b>	<b>0</b>	<b>3,900</b>
<b>PARKS TRACTOR #2 - JOHN DEERE 2720</b>				
1-4-7213-1010	TRACTOR 2 - Wages and benefits	0	366	300
1-4-7213-2022	TRACTOR 2 -Fuel	0	0	400
1-4-7213-2070	TRACTOR 2 - Repairs	2,500	1,263	4,000
1-4-7213-2075	TRACTOR 2 - Snowblower repairs	500	2,440	500
<b>Total PARKS TRACTOR #2 - JOHN</b>		<b>3,000</b>	<b>4,069</b>	<b>5,200</b>
<b>PARKS TRACTOR #3 - KUBOTA 2610</b>				
1-4-7214-1010	TRACTOR 3 - Wages and benefits	0	37	0
1-4-7214-2060	TRACTOR 3 - Lubrication	0	166	0

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1-4-7214-2070	TRACTOR 3 - Repairs	1,000	0	0
1-4-7214-8000	TRACTOR 3 - Capital Expenditures	0	44,701	50,000
<b>Total PARKS TRACTOR #3 - KUBOT</b>		<b>1,000</b>	<b>44,904</b>	<b>50,000</b>
<b>PARKS TRUCK #11- 2007 DODGE PICKUP</b>				
1-4-7216-1010	TR11 - Wages and benefits	0	0	200
1-4-7216-2022	TR11 - Fuel	0	3,563	2,000
1-4-7216-2070	TR11 - Repairs	0	1,044	2,500
1-4-7216-4030	TR11 - Licences	0	120	120
<b>Total PARKS TRUCK #11- 2007 DO</b>		<b>0</b>	<b>4,727</b>	<b>4,820</b>
<b>PARKS TRUCK #12- 2018 DODGE 5500</b>				
1-4-7218-1010	TR12 - Wages and benefits	0	0	250
1-4-7218-2022	TR12 - Fuel	0	3,134	3,000
1-4-7218-2070	TR12 - Repairs	5,000	4,049	5,000
1-4-7218-4030	TR12 - Licences	0	506	1,300
<b>Total PARKS TRUCK #12- 2018 DO</b>		<b>5,000</b>	<b>7,689</b>	<b>9,550</b>
<b>PARKS TRUCK #13 - 2020 GMC SIERRA 1500</b>				
1-4-7219-1010	TR13 -Wages and benefits	0	0	250
1-4-7219-2022	TR13 - Fuel	0	4,221	3,000
1-4-7219-2070	TR13 - Repairs	2,000	2,525	2,000
1-4-7219-4030	TR13 - Licences	0	120	150
<b>Total PARKS TRUCK #13 - 2020 G</b>		<b>2,000</b>	<b>6,866</b>	<b>5,400</b>
<b>PARKS TRAILERS</b>				
1-4-7225-1010	PARKS TRAILERS - Wages and benefits	0	0	100
1-4-7225-2070	PARKS TRAILERS - Repairs	1,000	466	200
<b>Total PARKS TRAILERS</b>		<b>1,000</b>	<b>466</b>	<b>300</b>
<b>COMMUNITY CENTRE AND PAVILION</b>				
1-4-7300-1010	HALL - Wages and benefits	80,000	63,402	85,000
1-4-7300-2010	HALL - Materials/Supplies	5,000	2,492	5,000
1-4-7300-2024	HALL - Heating Fuel	15,000	15,470	15,000
1-4-7300-2030	HALL - Hydro/Stove Propane	15,000	13,395	15,000
1-4-7300-2050	HALL - Telephone	0	439	600
1-4-7300-2400	HALL - Repairs & Maintenance	18,000	35,120	20,100
1-4-7300-3010	HALL - Equipment Charges	0	9,205	6,500
1-4-7300-3020	HALL - Zamboni Expenses	500	87	2,000
1-4-7300-3030	HALL - Generator Expenses	2,500	2,819	4,000
1-4-7300-4020	HALL - Insurance	12,021	11,785	12,500
1-4-7300-8000	HALL - Capital Expenditures	313,000	1,275	80,500
<b>Total COMMUNITY CENTRE AND PAV</b>		<b>461,021</b>	<b>155,489</b>	<b>246,200</b>
<b>LIBRARY</b>				
1-4-7400-5012	LIBRARY	80,000	80,000	80,000
<b>Total LIBRARY</b>		<b>80,000</b>	<b>80,000</b>	<b>80,000</b>
<b>LOCKS</b>				
1-4-7500-1010	LOCKS - Wages and benefits	28,800	23,657	22,000
1-4-7500-2010	LOCKS - Materials and Supplies	2,000	1,130	2,000

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Account Code	Account Description	2022 BASE BUDGET	2021 ACTUAL VALUES	2021 FINAL BUDGET
1-4-7500-2400	LOCKS - Repairs & Maintenance	500	0	1,500
1-4-7500-3010	LOCKS - Equipment Charges	0	500	300
<b>Total LOCKS</b>		<b>31,300</b>	<b>25,287</b>	<b>25,800</b>
<b>HERITAGE CENTRE</b>				
1-4-7600-1010	HERITAGE - Wages and benefits	28,880	10,752	10,000
1-4-7600-2010	HERITAGE - Repairs and Supplies	1,500	1,028	1,000
1-4-7600-2030	HERITAGE - Hydro	1,250	1,084	1,225
1-4-7600-3010	HERITAGE - Equipment Charges	0	383	250
1-4-7600-4020	HERITAGE - Insurance	1,459	1,430	1,000
1-4-7600-8000	HERITAGE - Capital	13,500	10,041	9,000
<b>Total HERITAGE CENTRE</b>		<b>46,589</b>	<b>24,718</b>	<b>22,475</b>
<b>AHMIC COMMUNITY CENTRE</b>				
1-4-7700-1010	AHMIC - Wages and benefits	5,000	2,435	3,000
1-4-7700-2010	AHMIC - Materials/Supplies	1,500	668	1,500
1-4-7700-2024	AHMIC - Heating Fuel	2,500	528	5,000
1-4-7700-2030	AHMIC - Hydro	1,000	2,277	1,000
1-4-7700-2050	AHMIC - Telephone	0	441	500
1-4-7700-2400	AHMIC - Repairs & Maintenance	1,000	275	10,000
1-4-7700-3010	AHMIC - Equipment Charges	0	1,040	800
1-4-7700-4020	AHMIC - Insurance	1,508	1,478	1,400
1-4-7700-8000	AHMIC - Capital Expenditures	83,500	2,569	37,910
<b>Total AHMIC COMMUNITY CENTRE</b>		<b>96,008</b>	<b>11,711</b>	<b>61,110</b>
<b>PLANNING &amp; DEVELOPMENT</b>				
1-4-8010-1010	PLN - Wages and benefits	40,000	47,040	40,000
1-4-8010-2030	PLN - CGIS Services	0	4,527	4,500
1-4-8010-2210	PLN - Legal fees	1,000	628	500
1-4-8010-5012	PLN - Official Plan/Zoning Bylaw/2nd Dwe	72,000	30,572	25,000
1-4-8010-5014	PLN - General	3,500	5,263	10,000
<b>Total PLANNING &amp; DEVELOPMENT</b>		<b>116,500</b>	<b>88,030</b>	<b>80,000</b>
<b>REQUISITIONS</b>				
1-4-8300-6100	EP School Requisition	0	1,108,163	0
1-4-8300-6110	FP School Requisition	0	7,144	0
1-4-8300-6120	ES School Requisition	0	16,391	0
1-4-8300-6130	FS School Requisition	0	9,471	0
<b>Total REQUISITIONS</b>		<b>0</b>	<b>1,141,169</b>	<b>0</b>
<b>TO BE RECOVERED</b>				
1-4-8400-8020	2B Recov-(I/S) Debt- Roads	130,000	130,000	130,000
<b>Total TO BE RECOVERED</b>		<b>130,000</b>	<b>130,000</b>	<b>130,000</b>
<b>Total Expense</b>		<b>910,095,154</b>	<b>9,019,943</b>	<b>8,751,935</b>
<b>Total GENERAL FUND</b>		<b>6,338,044</b>	<b>-1,025,701</b>	<b>5,117,407</b>

6,381,373

MAGNETAWAN 2022 DRAFT BUDGET #1 -- REVENUES

Account No.	Account Name	2021 FINAL BUDGET	PRELIMINARY DEC 31 2021 ACTUAL	2022 DRAFT #1 BUDGET	Narrative
1-3-1003-2071	COMMERCIAL: PIL General	0	-8,485.00	0	
1-3-1003-2140	COMMERCIAL: PIL, Taxable Tenant	0	-476.00	0	
1-3-1003-2170	COMMERCIAL: Taxable	0	-64,890.00	0	
1-3-1003-2190	COMMERCIAL: Vacant	0	-1,796.00	0	
1-3-1006-2170	FARMLAND: Taxable	0	-12,496.00	0	
1-3-1008-2071	LANDFILL: PIL General	0	-167.00	0	
1-3-1009-2170	INDUSTRIAL: Taxable	0	-2,523.00	0	
1-3-1013-2170	MULTI-RES: Taxable	0	-7,429.00	0	
1-3-1018-2071	RESIDENTIAL: PIL General	0	-3,860.00	0	
1-3-1018-2140	RESIDENTIAL: PIL, Taxable Tenant	0	-3,236.00	0	
1-3-1018-2170	RESIDENTIAL: Taxable	0	-5,002,705.00	0	
1-3-1020-2170	MANAGED FORESTS: Taxable	0	-9,345.00	0	
1-3-1103-2170	SUPP COMMERCIAL: Taxable	0	-232.00	0	
1-3-1106-2170	SUPP FARMLAND: Taxable	0	-1,395.00	0	
1-3-1118-2071	SUPP RESIDENTIAL: PIL General	0	0.00	0	
1-3-1118-2170	SUPP RESIDENTIAL: Taxable	0	-75,451.00	0	
1-3-1250-3016	GENERAL - Area Rating Taxation	-49,360	-49,340.00	-49,360	Estimate
1-3-1255-3000	ENG. PUB; SCH. - Tax Levy	0	-1,090,698.00	0	
1-3-1255-3005	ENG. PUB; SCH. - Tax Supps & Omits	0	-16,346.00	0	
1-3-1255-3012	ENG. PUB; SCH. - Tax Payments in Lieu	0	-1,120.00	0	
1-3-1256-3000	ENG. SEP. SCH. - Tax Levy	0	-16,312.00	0	
1-3-1256-3005	ENG. SEP. SCH. - Tax Supps & Omits	0	-79.00	0	
1-3-1257-3000	FR. PUB SCH. - Tax Levy	0	-7,144.00	0	
1-3-1258-3000	FR. SEP. SCH. - Tax Levy	0	-9,345.00	0	
1-3-1258-3005	FR. SEP. SCH. - Tax Supps & Omits	0	-126.00	0	
1-3-1400-7130	TREAS - Penalties & Interest	-71,000	-64,004.00	-71,000	Same estimate as 2021
1-3-1500-5030	TREAS - Ont. Municipal Partnership Fund	-1,121,700	-1,121,700.00	-1,114,500	2022 grant allocation
1-3-1600-5015	Federal Govt-Canada Day Grant	0	-4,000.00	-4,000	Estimated based on 2021 grant
1-3-1600-5017	Federal Govt-NOHFC	0	0.00	-180,000	2022 grant allocation



1-3-1600-5018	Federal Govt-Museum Reopening Fund	0	-5,000.00	0	
1-3-1600-5025	FCM Grant - Municipal Asset Mangmt Progr	-26,000	0.00	0	
1-3-1600-5035	TREAS - Mun. Modernization System Grant	0	-10,500.00	0	
1-3-1600-5040	Prov Gov-Safe Restart Grant	-62,725	-62,725.00	0	
1-3-1600-5045	Prov Govt - Wage Subsidy - SJS	-16,500	0.00	0	
1-3-1600-5046	Prov Govt - Wage Subsidy - SEP	0	-3,723.00	-3,723	Estimated based on 2021 grant
1-3-1600-5047	Prov Govt - Rural Economic Development #1	0	-33.00	0	
1-3-1600-5049	Prov Govt - Rural Economic Development #2	0	0.00	0	
1-3-1600-5077	Prov Govt - OCIF	-68,261	-68,404.00	-198,604	2022 grant allocation
1-3-1600-5080	Prov Govt - NORDS	0	0.00	-124,693	2022 grant allocation
1-3-1600-5085	Prov Govt - ICIP	-100,000	0.00	0	
1-3-1600-5087	Prov Govt - Inclusive Community Grant	-60,000	0.00	0	
1-3-1600-5090	Prov Govt - Ontario Stewardship Grants	-52,946	-29,894.00	-30,000	Estimate based on previous years actual
1-3-1600-5092	Prov Govt - Save On Energy Retrofit Grant	0	-108.00	0	
1-3-1600-5093	Prov Govt - CSPT Program	-3,100	-2,621.00	-2,621	Estimate based on previous years actual
1-3-1600-5095	Prov Govt - Fire Safety Grant	0	-4,900.00	0	
1-3-1600-5100	Prov Govt - Reconnect Festival Grant	0	-5,830.00	0	
1-3-1700-7102	TREAS - Tax Certificates	-3,200	-4,160.00	-3,200	Same estimate as 2021
1-3-1700-7104	TREAS - Maps  Copies  Etc.	-3,600	-13,129.00	-13,600	Same estimate as 2021
1-3-1700-7106	TREAS - Document Commissioning	-30	0.00	0	
1-3-1700-7112	TREAS - Revenue - History Books	-100	-370.00	-100	Same estimate as 2021
1-3-1700-7114	TREAS - Revenue - Site Pamphlets	0	-25.00	0	
1-3-1700-7120	TREAS - Other GG Revenues	-500	-633.00	-500	Same estimate as 2021
1-3-1700-7132	TREAS - Land Sales	-12,000	-2,700.00	0	
1-3-1700-7140	TREAS - Investment Income	-40,000	-55,357.00	-40,000	Same estimate as 2021
1-3-1700-7150	TREAS - Dividend Income - Lakeland	-24,800	-24,800.00	-24,800	Same estimate as 2021
1-3-1700-7160	TREAS - Rental - Communication Tower	-1,500	-1,500.00	-1,500	Same estimate as 2021
1-3-1700-7170	TREAS - Hydro re Rockwynn Landing	-170	-137.00	-170	Same estimate as 2021
1-3-1700-7172	TREAS - Hydro re Fire Hall Solar Panels	-4,800	-5,056.00	-4,800	Same estimate as 2021
1-3-2000-7220	FD - 911 Revenue	-500	-1,363.00	-500	Same estimate as 2021
1-3-2000-7230	FD - Fire Department Revenue	0	-4,520.00	0	
1-3-2100-7200	CBO - Building Permits	-120,259	-162,520.00	-132,826	
1-3-2100-7210	CBO - Building Information Reports	-3,000	-4,512.00	-5,000	
1-3-2100-7215	CBO - Abandoned Permits	-1,500	-1,944.00	-2,000	

1-3-2100-7220	CBO - Double Permit Fees	-10,000	0.00	0	
1-3-2200-5300	BLEO - POA Revenues	-896	-4,788.00	-896	Same estimate as 2021
1-3-2200-7210	BLEO - Dog Licenses	-600	-965.00	-1,000	estimated
1-3-2200-7215	BLEO - Bylaw Enforcement Fines	0	-90.00	0	
1-3-2200-7220	BLEO - Trailer Licences	-4,500	-12,800.00	-4,500	Same estimate as 2021
1-3-2300-7600	ED - Economic Development Revenue	0	0.00	-150	Estimate
1-3-3000-7300	ROADS - Road Revenues	-303,875	-630,648.00	0	obsolete account for 2022
1-3-3000-7320	ROADS - Entrance Permits	-1,000	-1,944.00	-1,000	Same estimate as 2021
1-3-3000-7330	ROADS - Aggregate Licence Fees	-10,000	-26,074.00	-10,000	Same estimate as 2021
1-3-4020-7400	LF - Landfill Revenues	-17,000	-25,646.00	-20,000	Estimated
1-3-4020-7402	LF -Garbage Bag Tags	0	-235.00	-200	Estimate based on 2021 actual
1-3-4020-7404	LF -Landfill Cards	0	-97.00	-100	Estimate based on 2021 actual
1-3-4030-7410	RECY - Recycling Revenue	-20,000	-35,202.00	-30,000	Estimated
1-3-4030-7420	RECY - Recycling Electronics	-1,300	-2,915.00	-2,500	Estimate based on 2021 actual
1-3-5010-7500	CEM - Cemetery Revenue	-1,000	-1,475.00	-1,000	Same estimate as 2021
1-3-5010-7510	CEM - Interest Revenue	-1,300	-27.00	-1,300	Same estimate as 2021
1-3-7000-7700	REC - Recreation Fees	0	-1,000.00	-1,000	Estimated
1-3-7000-7730	REC - Revenue-Lions Club Re Swim Lessons	-7,300	0.00	-7,300	Estimated
1-3-7000-7745	REC - Magnetawan Locks Revenue	-800	-987.00	-800	Estimated
1-3-7200-7735	Revenue - Parks	-21,050	-49,203.00	0	obsolete account for 2022
1-3-7300-7725	Revenue- Mag Com Centre & Pavilion	-5,000	-2,225.00	-5,000	Same estimate as 2021
1-3-7300-7735	Revenue-Ahmic Community Centre	-1,000	-50.00	-1,000	Same estimate as 2021
1-3-7600-7520	HERITAGE - Donations	-400	-854.00	-600	Estimated
1-3-8000-7800	PLN - Planning Revenue	-6,000	-13,623.00	-6,000	Same estimate as 2021
1-3-8000-7810	PLN - Encroachment licences	-500	-500.00	0	
1-3-9000-8000	Transfer from Working Reserves	-1,115,971	-1,118,122.00	0	
1-3-9000-8001	Asset Management (surplus from 2021 to go here - capital projects not completed)	-10,500	-14,538.00	-1,141,243	to cover uncompleted 2021 capital projects rebudgeted in 2022 as any 2021 surplus will be put into this reserve
1-3-9000-8003	Transfer Community Enhancement Reserve	-175,100	-16,090.00	0	
1-3-9000-8002	Transfer from Election Reserves	0	0.00	-24,000	Transfer accumulated reserve balance to offset election costs
1-3-9000-8004	Transferfrom Obligatory Reserve-Parkland	-33,718	0.00	-33,718	Offset cost of new lighthouse

1-3-9000-8005	Transferfrom Obligatory Reserve-Gas Tax	0	0.00	-346,693	Offset cost of culvert 11
1-3-9000-8008	Transfer from Safe Restart Reserve	-29,382	-29,382.00	-33,284	Balance of unspent 2021 funding
1-3-9000-8009	Transfer Museum Covid 19 Relief Reserve	-5,000	-5,000.00	-5,000	Offset cost of public art mural
1-3-9000-8030	Previous Years Special Area Surplus	-3,785	0.00	0	
		-3,634,528	-10,045,644	-3,685,781	0



# Assessment Change Summary

## Municipality of Magnetawan

The following chart provides a snapshot comparing the assessed value at the beginning of one taxation year (2021), to the assessed value at the beginning of the next taxation year (2022).

Property Tax Class (RTC) Description	RTC	Based on 2016 Current Value Assessment (CVA)			
		Destination CVA <i>At time of roll return for 2021 Tax Year</i>	2022 Tax Year <i>Destination CVA at time of roll return for 2022 Tax Year</i>	Percent Change <i>2021 - 2022 Tax Year</i>	Percent of Total CVA <i>Distribution of CVA between classes for 2022 Tax Year</i>
Residential	R	690,941,309	698,407,309	1.08%	95.52%
Multi-Residential	M	513,000	513,000	0.00%	0.07%
Commercial	C	6,702,800	6,428,000	-4.10%	0.88%
Commercial (New Construction)	X	1,394,400	1,412,900	1.33%	0.19%
Industrial	I	316,800	316,800	0.00%	0.04%
Farm	F	6,903,300	7,328,300	6.16%	1.00%
Managed Forests	T	5,162,400	5,692,900	10.28%	0.78%
PIL - Residential	R	980,100	980,100	0.00%	0.13%
PIL - Commercial	C	1,075,600	1,075,600	0.00%	0.15%
PIL - Landfill	H	3,500	3,500	0.00%	0.00%
Exempt	E	9,018,200	9,040,900	0.25%	1.24%
TOTAL		723,011,409	731,199,309	1.13%	100.00%

# MAGNETAWAN PUBLIC LIBRARY BUDGET 2022- draft

	2021 Budget	2021 Actual	2022 Budget	
<b>Revenue</b>				
Provincial Operating Funding	10,323	10,323	10,323	
Municipal Operating Funding	80,000	80,000	80,000	
Connectivity Grant	1,140	1,140	1,140	
Donations	500	1,200	500	
Book Sales	800	1,000	1,000	
<b>TOTAL</b>	<b>\$ 92,763</b>	<b>\$ 93,663</b>	<b>\$ 92,963</b>	
<b>Expenditures</b>				
JASI system	600	700	700	
Overdrive	930	950	950	
Ancestry	42	56	56	
Books	3,000	5,900	2,500	
Magazines	220	366	350	
Staff Wages - Gross	50,000	79,920	82,196	Larger increase due to pay equity being met. This also includes Pay equity pay out
Summer Student wage	2,100	0	0	We plan on using students needing community hours, to help run programming
OMERS	6,500	6,500	3,500	Due to realization that half is in employee wages
Health Benefits	5,000	5,200	5,400	
Staff Training	350	0	0	Will look into the courses offered for free through OLS
Insurance	3,350	3,560	3,700	
Rent	6,304	6,304	6,304	
Internet	1,500	1,370	1,400	
Phone	1,900	1,645	1,700	
Computer Supplies - includes paper & ink	2,500	632	0	combining with Office supplies
Computer Equipment	1,000	3,259	1,000	Bought new printer in 2021
Tech Support	500	0	200	
Awards /Plaques	150	100	500	increase due to decision to standardize
Supplies - snacks, crafts, drinks	1,000	312	1,000	Combined Tea time and Supplies will rename to Activities
Access Copyright	60	57	60	
Our Digital World	235	135	135	
Audit	1,000	1,000	1,000	
Tea Time	1,000	0	0	combining with supplies
Office/Library Supplies	500	1,734	1,500	Larger increase in 2021 due to PPE, combining Computer supplies with this line for 2022
<b>TOTAL</b>	<b>\$ 89,741</b>	<b>\$ 119,700</b>	<b>\$ 114,151</b>	
<b>NET INCOME /LOSS</b>	<b>\$ 3,022</b>	<b>-\$ 26,037</b>	<b>-\$ 21,188</b>	

# DRAFT 1 CAPITAL ONLY 2022

Account No.	Account Name	2021 BUDGET	2022 DRAFT BUDGET	NARRATIVE	DEPT
2600-8000	COMMUNITY IMPROVE - Capital	33,718	33,718	LIGHTHOUSE - FROM PARKLAND ACCOUNT (16,282 USED IN 2020)	COUNCIL
2000-8000	FIRE - Capital Expenditures	0	5,000	engineering/legal for new fire hall	JOE
2014-8000	TR514 - Capital NO NARRATIVE	356,104	0	2021 - tanker purchased 2022 - no funds needed	JOE
1200-8000	ADMIN - Capital	40,000	40,000	2021 office renovations not completed 2022 expected completion to move file room upstairs *engineering reporting included with narrative	KERSTIN
7600-8000	HERITAGE CTR - Capital	9,000	6,000	2021 4,000 mural - price was \$5,401 - \$1,620 paid through RED grant = our cost \$3,781 / 5,000 display case offset by covid grant <b>2022 Mural Public Art \$6,000</b> (Rec'd \$5,000 grant)	LAURA
2300-8000	Economic Development Capital	0	5,500	2022 Business Advertising Boards (\$1650 to be paid through RED GRANT intake 2)	NICOLE
6350-8000	4855 HWY 520 - Capital Expenditures	50,000	400,000	2021 \$50,000 for entrance not used and will be put in reserves 2022 \$100,000 for road (\$50,000 to come from reserves/\$50,000 from taxation) \$300,000 for 3 Phase Hydro from Municipal Office to Employment Lands	NICOLE
3011-8000	BRIDGES AND CULVERT - Capital	750,000	1,023,000	2021 Culvert # 11 West Poverty Bay \$750,000 was put in reserves 2022 - \$676,306 from reserves and \$346,694 from gas tax	SCOTT
3023-8000	DITCHING - Capital NO NARRATIVE	9,000	0	2021 Tamper purchased	SCOTT

3034-8000	ROAD CONSTRUCTION/REPAIR - Capital Projects - road improvements	130,000	138,480	2021 Slurry seal roads tar & chipped completed except for West Poverty Pay 2022 West Poverty Bay Slurry \$58,480 and Ahmic Lake Road \$80,000 replacing damaged asphalt sections	SCOTT
3101-8000	OVERHEAD - Capital **NEW**	0	21,500	2022 NEW - Fuel Management Terminal (coded fob for fuel) \$21,500	SCOTT
3211-8000	GRADER 2010 JOHN DEERE NO NARRATIVE - NO CAPITAL FOR 2022 Capital Machine Maintenance Overhaul	2,500	0		SCOTT
3216-8000	BACK HOE #3 2005 CASE 580 4WD - Capital NO NARRATIVE - NO CAPITAL 2022	9,000	0	2021 should be completed by year end - thumb no capital needed for 2022	SCOTT
3220-8000	REPLACEMENT TRUCK #20 FOR A 2022 1500 DODGE CLASSIC ST QUAD 4X4	0	52,722	2022 to replace Truck #20 - with a 2022 1500 Dodge Classic St Quad 4X4 \$52,722	SCOTT
3222-8000	TRUCK #22 2016 FREIGHTLINER TANDEM-CAPITAL	0	10,000	New winter tires * no written narrative	SCOTT
3224-8000	TRUCK #24 2012 INTERNATIONAL TANDEM - Capital Expenditures	24,000	282,931	2021 24,000 major repair was completed 2022 new tandem was to be budgeted for 2022 + tires	SCOTT
3229-8000	TRUCK #29 2019 WESTERN STAR - convert to water/ winter tires NO NARRATIVE NO 2022	10,000	0	2021 should be completed by year end 2022 - no capital budget	SCOTT
4020-8000	LANDFILL - CROFT Capital	44,004	15,000	2021 New security gates 14,000/addition to trailer 14,000/Pinchin new test wells 15,000 completed 2022 1 Generator for Hydro \$15,000	SCOTT

4030-8000	LANDFILL - CHAPMAN Capital	156,503	518,000	2021 New security gates /new trailer / reuse centre incl permits is completed. Earth works for Pinchin 102,500 - not completed. 2022 additional capital for Leachate Management \$250,000 / Generator for Hydro \$15,000 / Earthworks now quoted at \$253,000 which will be offset by \$102,500 unused in 2021	SCOTT
3223-8000	TRUCK # ??? Capital Expenditures	76,665	85,000	TRUCK 21 REPLACEMENT - TO BE CARRIED OVER 2022 2022 - BASED ON ACTUAL	SCOTT
5010-8000	CEMETERIES - Capital Cemetery	25,000	63,000	2021 5,000 for xray not completed, 20,000 for memorial sanctuary: spent on sign \$1,788 expected to spend \$1,100 for tree marking 2022 budget \$5,000 for xray, \$40,000 columbarium (Chapman), \$18,000 for Memorial Sanctuary(Chapman)	STEVE
6200-8000	SOCIAL - Capital expenditure	18,825	0	2021 \$18,825 for generator and furnace - which could not be completed in 2021 - grant monies were not secured therefore using covid funding and shown as covid expense in 2022.	STEVE
6300-8000	28 CHURCH STREET - Capital	71,000	7,000	2021 spent \$27,596 for wall repair 2022 \$7,000 for walkway and railing to prevent parking too close to building	STEVE



7100-8000	WHARFS - Capital Dock Improvements	150,000	200,000	2021 \$50,000 for docks (not completed) / \$90,000 for launch (not completed) / \$10,000 misc repairs (none completed that could be capitalized) 2022 \$200,000 requested for the same items as costs have increased and engineering needs to be paid for as well. NOHFC grant for \$180,000 received.	STEVE
7200-8000 **NEW**	PARKS - CAPITAL	0	20,000	2022 SMALL WHARF HOUSE 8 X 20 EXTENSION	STEVE
7214-8000	TRACTOR - Capital NO NARRATIVE NO CAPITAL FOR 2022	50,000	0	2021 New Tractor 2022 No capital needed	STEVE
7300-8000	COMM CTR/PAVILLION - Capital Expenditures	80,500	313,000	2021 roof/windows/stove/walkway / replace pavillion furnace- nothing completed 2022 roof \$190,000/windows \$10,000/stove \$5,000/walkway \$10,000/ pavillion furnace \$3,000/replace rail fence along Hwy 420 \$3,000 or remove \$0/rink boards \$80,000/trees for parking lot \$4,000/ fencing along parking lot \$5,000 / replace fence from AG building to parking lot \$3,000. \$65,000 grant confirmed! *engineering reporting included with narrative	STEVE
7600-8000	HERITAGE CTR - LOG CABIN - Capital	0	7,500	2022 Reshingle Log Cabin Roof	STEVE

7700-8000	AHMIC COMMUNITY CENTRE Capital Expenditures	37,910	83,500	2021 kitchen/stove install/ 17,910 for propane furnace & generator and costs offset by Covid grant <b>2022 WIFI \$8,500 (GRANT REC'D FOR \$2,550) //</b> <b>MESSAGING SIGN \$15,000 //</b> <b>KITCHEN RENOV \$50,000 //</b> <b>SIDING FOR BRICK \$10,000</b> (motion 2021-116) *engineering reporting included with narrative	STEVE
Total		2,133,729	3,330,851		
	reserves/grants used	-257,485	-1,932,334		
	<b>Net cost</b>	<b>1,876,244</b>	<b>1,398,517</b>		

2021 2022

1-3-9000-8005	Transfer from Obligatory Reserve- Gas Tax		-346,693	Offset cost of Culvert 11 Replacement	SCOTT
1-3-9000-8001	Transfer from Asset Management Reserve		-676,306	Offset cost of Culvert 11 Replacement	SCOTT
1-3-1600-5077	OCIF grant		-58,480	Offset cost of Slurry Seal West Poverty Bay	SCOTT
1-3-1600-5077	OCIF grant		-80,000	Offset cost of replacing damaged asphalt sections on Ahmic Lake road	SCOTT
1-3-9000-8001	Transfer from Asset Management Reserve		-102,500	Offset of Earthworks for Chapman Dump	SCOTT
1-3-9000-8001	Transfer from Asset Management Reserve		-61,875	Offset of Roads Truck #21 Replacement	SCOTT
1-3-9000-8003	Transfer from Community Enhancement Reserve		-18,000	Offset of Chapman Memorial Park	STEVE
1-3-9000-8004	Transfer from Obligatory Reserve- Parkland		-33,718	Lighthouse	COUNCIL
1-3-9000-8001	Transfer from Asset Management Reserve		-40,000	Offset to Admin Capital - Office Reno	KERSTIN
1-3-9000-8001	Transfer from Asset Management Reserve		-50,000	4855 entrance/road	NICOLE
1-3-9000-8001	Transfer from Asset Management Reserve		-22,112	Offset to Capital Cemetery, 5,000 x-ray & 17,112 Chapman memorial sanctuary not completed from 2021	STEVE
1-3-9000-8001	Transfer from Asset Management Reserve		-7,000	Church Street-unsent from 2021 wall repair	STEVE
1-3-9000-8009	Transfer from Museum Covid Relief Reserve re 2021 unused grant		-5,000	Heritage Centre Mural	LAURA

1-3-1600-5017	GRANT - NOHFC		-180,000	ramp/docks	STEVE
1-3-9000-8001	Transfer from Asset Management Reserve		-20,000	municipal portion of ramp/docks not covered by NOHFC grant. Project not completed from 2021 therefore part of 2021 surplus put into asset management reserves	STEVE
1-3-9000-8001	Transfer from Asset Management Reserve		-80,500	Capital projects - Community Centre-2021 projects not completed	STEVE
1-3-1600-5085	GRANT -ICIP		-65,000	Capital projects - Community Centre	STEVE
1-3-9000-8001	Transfer from Asset Management Reserve		-80,950	Capital Projects - Ahmic Community Centre	STEVE
1-3-1600-5047	GRANT -RED GRANT Intake 1		-2,550	Capital projects - WIFI at Ahmic Community Centre	STEVE
1-3-1600-5049	GRANT -RED GRANT Intake 2		-1,650	Capital projects - Business Advertising Boards	STEVE
			-1,932,334	FROM GRANTS OR RESERVES for 2022	



## **CAPITAL BUDGET ITEMS 2022**

**DEPARTMENT: LOCKS/HERITAGE CENTRE/RECREATION**

**FROM: DEPUTY CLERK RECREATION AND COMMUNICATIONS LAURA BRANDT**

### **ITEM**

#### **BUDGET ITEM:**

COMMUNITY DEVELOPMENT – COMMUNITY IMPROVEMENT CAPITAL - **LIGHTHOUSE**

**ACCOUNT NUMBER:** 2600-8000

**AMOUNT:** \$33,718

### **FUNDS RAISED FROM**

**2021 BUDGET CARRY OVER?** YES NO ☒ X

**RESERVES?** YES ☒ X NO **ACCOUNT NAME:** PARKLAND RESERVES

**RAISED BY TAXATION?** YES NO ☒ XX

### **NARRATIVE:**

IN 2020 WE BUDGETED \$50,000 AND USED \$16,282. THIS EXPENSE WAS OFFSET BY PARKLAND RESERVES.

IN 2021 WE BUDGETED \$33,718. TO BE OFFSET BY A TRANSFER FROM PARKLAND RESERVES IN 2021. THEREFORE NO FUNDS HAVE BEEN USED FROM THE PARKLAND RESERVE.



## **CAPITAL BUDGET ITEMS 2022**

**DEPARTMENT:** Fire Department

**FROM:** Fire Chief Joe Readman

### **ITEM**

**BUDGET ITEM:** Engineering and Legal consultation for new Fire Hall

**ACCOUNT NUMBER:** 2000-8000

**AMOUNT:** \$5,000

### **FUNDS RAISED FROM**

**RAISED BY TAXATION**

### **NARRATIVE:**

Early planning and engineering are the first vital steps in the possibility of a new fire hall. This will allow us to sit down with an engineer and cover topics including department needs, current codes and standards governing construction of a new hall.

This consultation will allow the fire department to bring a new council next year an RFP for the construction of a new fire hall.



## CAPITAL BUDGET ITEMS 2022

DEPARTMENT: ADMINISTRATION

FROM: CAO/CLERK KERSTIN VROOM

**ITEM**

**BUDGET ITEM:**

OFFICE RENOVATIONS

**ACCOUNT NUMBER:** 1200-8000

**AMOUNT:** \$40,000

**FUNDS RAISED FROM**

**2021 BUDGET CARRY OVER?** YES

**NARRATIVE:**

IN 2021 WE BUDGETED \$40,000 FOR OFFICE RENOVATIONS AND WE ARE STILL WAITING FOR ENGINEERING TO SEE IF WE CAN CONVERT THE STORAGE SPACE INTO AN OFFICE AND MOVE OUR FILES UPSTAIRS.

**MUNICIPALITY OF MAGNETAWAN  
MUNICIPAL OFFICE  
CENTRE MEZZANINE STORAGE AREA REVIEW  
4304 HWY. NO. 520  
MAGNETAWAN, ONTARIO**

**NOVEMBER 23, 2021**

**FOR  
MUNICIPALITY OF MAGNETAWAN**

**REVIEW BY  
GREENER EARTH ENGINEERING & DESIGN**

**Huntsville, Ontario**



322 Ripple Lane, P.O. Box 5156, Huntsville, ON P1H 2K6  
greenerearthengineering@gmail.com

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**A) BACKGROUND**

In July 2021, Greener Earth Engineering & Design was contacted by Ms. Kerstin Vroom of the Municipality of Magnetawan regarding the feasibility of utilizing the existing second floor space above the municipal offices. On July 7, Frank Pattillo, P.Eng. reviewed the area with Ms. Vroom and other representatives from the municipality. It is reported that the space is currently unused and unoccupied as the Chief Building Official has not authorized its use at this time. It is unclear what the intent of the space was for during the original architectural design phase as there is no clear designation on the drawings with the space labelled simply "Mezzanine". It is suggested that the space was intended for some form of storage as the design loading on the drawings was indicated as 4.8 KPa (100 lbs/sq.ft.) which are live loading values suitable for most storage applications. Overall room dimensions are approximately 25'-3"x 53'-0" for a total area of approximate 1,330 sq.ft. The ceiling is sloped slightly to match the roof slope with a height of 6'-10" at the east side of the room and 7'-10-1/2" ceiling height at the west end. The sole access to the space is from a set of stairs located in the south end of the lower office space.

The primary issue with this area is the limited usable space due to the reduced headroom presented by the installation of the HVAC ducting across the ceiling space. As the HVAC units are located at the east end of the building addition, the ducting has been run through the east attic space, penetrating the mezzanine level at the upper portion of the wall where they cross the ceiling to the west attic space to service the west portion of the office area. Minimum projection into the ceiling space is approximately 16", exceeding this value in several locations. It is not possible to navigate the space without ducking under the existing ductwork. In addition, duct drops to the floor space are made at each wall reducing access to that space.

It has been requested that two options be explored. As all municipal staff and the building department currently share the space on the main floor, there is a general shortage of both usable office space and file storage. Option A would look at using the mezzanine space for an office occupancy and Option B would examine the feasibility of using the space for file storage. Either option would free up space on the main level alleviating the current situation.

**B) SUMMARY OF REVIEW:****OPTION A:**

To utilize this space for office usage, there are two key renovations that would be required. The ductwork would need to be moved/re-routed, and a second exit would need to be provided. During the site review, the option to provide an exterior exit in the approximate location of the existing window was discussed. To construct an exit in this location, it would be necessary to install a suitable door opening, door and exterior landing. Exterior stairs from the landing would likely be directed to the west and end landing close to the existing north

entrance extension. The space that would be taken up by the new exit stairs is currently a handicapped parking space which would need to be relocated. In addition, as the exit passes in front of one of the lower floor windows, the stairs would require a fire rated enclosure in this location, or the window would need to be removed with the space filled in with a fire rating to match the existing interior and exterior finishes.

The relocation of the ductwork is a more complicated issue with limited options to clear this space making it useable for office usage. The most economical method of resolving this issue is to direct all the ducts currently crossing the ceiling to the end (north) wall freeing up the middle space. This would require a minimum of four ninety-degree elbows per duct to route from the existing east penetration back to the west penetration. Unfortunately, this method would prevent the end wall from being used as an exterior exit point and an alternative exit would need to be located. Options to route the ducting in the mezzanine floor system are not possible as the steel floor beams are flush beams obstructing open joist openings from one side to the other. One option, based on the existing structural capacity of the roof, is to consider relocating the HVAC unit feeding the west portion of the office area to the roof bypassing the duct runs across the ceiling. As the HVAC drawings were not available at the time of this analysis, this option would need to be investigated further to determine its feasibility.

For the purpose of this analysis, the best solution to allow this space to be utilized as office is to remove the ducts crossing the room through the relocation of the HVAC unit(s) to the roof space and installing an alternative exit in the end wall. Estimated costs for this option are \$15K-\$20K for the new exit and \$35K-\$45K to relocate the HVAC unit(s) and re-work the ductwork. It should be noted that these costs do not include construction of partitions, electrical and communication cabling and other necessary expenses to make this area suitable for office use.

#### **OPTION B:**

To utilize this space for file storage space, the requirement for a second exit is no longer required as the occupancy of the room will be limited. As noted, the floor system is also suitably sized to allow for full capacity file storage. The ductwork across the ceiling poses an issue for this option as well, however there is a considerable amount of open space at the south end of the room to allow for some file storage without relocating the ducts at all. If additional space is desired/needed, the option to re-route the ducting to the end wall as noted in Option A, would free up considerable space in the centre of the room without excessive costs. It is estimated costs to re-route the ducting as noted would be in the range of \$10K-\$15K. Total usable space for file storage is estimated to be 800 sq.ft. if the ducts are relocated.

**C) RECOMMENDATIONS:**

It is unfortunate that considerable expense was put into this space at the construction phase without any practical consideration given to its use. The routing of the ductwork across the ceiling is the biggest hurdle to effectively utilizing this area for either office or storage space.

Based on the estimated costs for the renovations & modifications required to effectively utilize the mezzanine area as office space, it is suggested that greater consideration be given to using existing space on the main floor such as the program equipment storage area for this purpose. As a portion of this room is currently used for file storage, it may be logical to relocate these items to the mezzanine area freeing up space here for other uses. It is suggested that an internal analysis be performed to determine the actual amount of storage space that is required in-house. If efficiently managed, it is believed that a significant portion of the space on the mezzanine can be utilized for storage without the immediate need for re-locating the ducting. Depending on the nature of the items, and the frequency they are accessed, consideration can also be given to re-locating items to other facilities owned by the municipality or even private storage facilities. It is our opinion that making usable office space within the existing building without the need for significant renovations should have a greater cost benefit even with the inclusion of the possible expense of renting off-site storage space.

If you have any questions or require further information about the information contained within this report, please feel free to contact the undersigned.

Regards,



Frank Pattillo, P.Eng.  
President  
(705) 571-1751



## CAPITAL BUDGET ITEMS 2022

DEPARTMENT: LOCKS/HERITAGE CENTRE/RECREATION

FROM: DEPUTY CLERK RECREATION AND COMMUNICATIONS LAURA BRANDT

**ITEM**

**BUDGET ITEM:** COMMUNITY DEVELOPMENT – HERITAGE CENTRE

**ACCOUNT NUMBER:** 7600-8000

**AMOUNT:** \$6,000

**FUNDS RAISED FROM**

**GRANT \$5,000**

**RAISED BY TAXATION? \$1,000**

**NARRATIVE:**

IN 2021 WE BUDGETED \$9,000 - \$4,000 FOR THE MURAL AND \$5,000 FOR A DISPLAY CASE. THE \$5,000 FOR THE DISPLAY CASE WAS FROM THE CANADIAN HERITAGE COVID EMERGENCY SUPPORT FUND(CARRY OVER FROM THE YEAR BEFORE) AND \$4,000 WAS RAISED BY TAXATION. THE MURAL COST \$5,401 AND 30% WAS COVERED BY THE RED GRANT \$1,620 LEAVING \$3,781.

FOR 2022 PUBLIC ART: \$6,000 - FOR WHICH WE RECEIVED A \$5,000 GRANT



## **CAPITAL BUDGET ITEMS 2022**

**DEPARTMENT: PLANNING & DEVELOPMENT**

**FROM: DEPUTY CLERK PLANNING & DEVELOPMENT NICOLE GOURLAY**

**ITEM**

**BUDGET ITEM: ECONOMIC DEVELOPMENT – BUSINESS ADVERTISING BOARDS**

**ACCOUNT NUMBER: 2300-8000**

**AMOUNT: \$5,500**

**FUNDS RAISED FROM**

**2021 BUDGET CARRY OVER? NONE**

**RED GRANT FUNDING (SHOULD WE BE SUCCESSFUL) \$1,650**

**RAISED BY TAXATION: \$3,850**

**NARRATIVE:**

COUNCIL RECEIVED A REPORT ON NOVEMBER 3<sup>RD</sup> FROM THE DEPUTY CLERK OF PLANNING & DEVELOPMENT AND APPROVED THAT THE BUSINESS ADVERTISING BOARDS FOR MAGNETAWAN AND AHMIC BE INCLUDED IN THE 2022 BUDGET.

AHMIC BOARD: BUILDING OF SIGN AND PRINTING OF ADVERTISEMENTS \$3,310

MAGNETAWAN BOARD: REPRINTING & INSTALLATION OF NEW ADVERTISEMENTS \$1,245

OVERHEAD: CREATION OF CENTRE MAP AND DESIGN WORK FOR 8 NEW BUSINESSES \$540

TOTAL ESTIMATED COST: \$5,095 (PLUS A \$400 CONTINGENCY SHOULD MATERIAL PRICES INCREASE BEFORE INSTALLATION)



## **CAPITAL BUDGET ITEMS 2022**

**DEPARTMENT: PLANNING & DEVELOPMENT**

**FROM: DEPUTY CLERK PLANNING & DEVELOPMENT NICOLE GOURLAY**

**ITEM**

**BUDGET ITEM: 4855 PROPERTY ROAD & 3 PHASE HYDRO**

**ACCOUNT NUMBER: 6350-8000**

**AMOUNT: \$400,000**

**FUNDS RAISED FROM**

**2021 BUDGET CARRY OVER? YES SOME \$50,000 BUDGETED FOR THE CREATION OF THE ROAD OFF OF HIGHWAY 520**

**RESERVES? YES \$ACCOUNT NAME: ASSET MANAGEMENT RESERVES**

**RAISED BY TAXATION? NO**

NARRATIVE: THIS COST WILL INCLUDE THE COST OF THE ROAD AT THE SOUTH END OF THE PROPERTY WHICH WILL BE LONGER, THEREFORE COSTING MORE MONEY. THIS EXPENSE WILL ALSO INCLUDE THE IMPLEMENTATION OF THE VEGETATION BUFFER ALONG THE HIGHWAY AND BETWEEN THE NEIGHBOURING RESIDENTIAL PROPERTIES. \$100,000 FOR ROAD (\$50,000 TO COME FROM RESERVES/\$50,000 FROM ASSET MANAGEMENT RESERVES) \$300,000 for 3 PHASE HYDRO FROM THE MUNICIPAL OFFICE TO THE 4855 HIGHWAY 520 EMPLOYMENT LANDS.



## **CAPITAL BUDGET ITEMS 2022**

**DEPARTMENT: Public Works Department**

**FROM: Public Works Superintendent Scott Edwards**

**ITEM**

**BUDGET ITEM:** ROADS OPERATIONS Culvert #11 Replacement West Poverty Bays

**ACCOUNT NUMBER:** 3011-8000

**AMOUNT:** \$1,023,000

**FUNDS RAISED FROM**

**RESERVES ACCOUNT NAME:** Asset Management \$676,306

**GAS TAX** \$346,694

**RAISED BY TAXATION?** YES      NO xx

**NARRATIVE:** In 2021 the Municipality went out for Tender for the replacement at a "like for like" for the West Poverty Bay Culvert #11. Only one bid was received which was disqualified due to a technicality. At the time it was determined by the Greer Galloway Group that the late construction season was the reason for the lack of interest. As per RESOLUTION NO. 2021-244 "the recommendation to re-tender the project with expected completion in 2022 as there were no qualified bids received".

To note \$750,000 was set aside in Reserves under Asset Management for this Project.

In 2022 – there will be funds raised by taxation as \$346,694 will come from gas tax and \$676,306 will come from Asset Management Reserves



## CAPITAL BUDGET ITEMS 2022

**DEPARTMENT: Public Works Department**

**FROM: Public Works Superintendent Scott Edwards**

**ITEM**

**BUDGET ITEM:** ROADS Slurry Treatment West Poverty Bay Post Culvert Project.

**ACCOUNT NUMBER:** 3034-8000 Capital Project

**AMOUNT:** \$138,480

**FUNDS RAISED FROM**

**RESERVES ASSET MANAGEMENT** \$30,094

**RAISED BY TAXATION?** \$108,386

**NARRATIVE:** Slurry Seal for West Poverty Bay Road would be the remaining road to be completed for the 2021 Slurry Treatment Program. This was delayed till 2022 when the West Poverty Bay Culvert #11 Replacement is to be completed. (estimated \$58,480)

Ahmic Lake Road requires replacing of damaged asphalt sections (estimated \$80,000).





## CAPITAL BUDGET ITEMS 2022

**DEPARTMENT:** Public Works Department

**FROM:** Public Works Superintendent Scott Edwards

**ITEM**

**BUDGET ITEM:** Fuel Management Terminal for the Roads Yard Fuel Depot

**ACCOUNT NUMBER:** New Initiative 3101-8000

**AMOUNT:** \$21,500 (does not include \$780 yearly fee after 1 year)

**FUNDS RAISED FROM**

**RAISED BY TAXATION?** YES ☒ NO ☐

**NARRATIVE:** There is a need for a Fuel Management System (Individual Coded Fob) for our diesel and gas pumps at the Public Works Yard which services the entire Fleet for the Municipality. To date the system is essentially the "Honour System" which requires the Driver/Operator to turn on the pump, unlock the nozzle and then fill up as required. Once completed this number is written into the Vehicle Fuel Log which is then tallied up monthly and goes to the Treasury to record appropriately.

With the installation of a Fuel Management Terminal, the Driver /Operator would have an Individual Coded Fob that allows them to fill up and automatically record on our system the amount of fuel used by whom. The data collected includes time and date and for which vehicle. This will be a key security tool as well as a great instrument for future data pertaining to budgeting.



## CAPITAL BUDGET ITEMS 2022

**DEPARTMENT: Public Works**

**FROM: Public Works Superintendent Scott Edwards**

**ITEM**

**BUDGET ITEM:** Roads Truck #20 Replacement

**ACCOUNT NUMBER:** 3220 - 8000

**AMOUNT:** \$52,722 (includes snow tires - does not include approx \$1,140 estimated Repairs and Licensing)

**FUNDS RAISED FROM**

**RAISED BY TAXATION? YES xx NO**

**NARRATIVE:** The Roads Department has a need to replace the Public Works Superintendent's 2017 Chevrolet Silverado 2 door regular cab Pickup Patrol Truck. Currently, this truck is also being used to fill in for projects or emergencies and is only able to carry 2 staff.

The intent is to replace this vehicle with a 2022 1500 Dodge Classic St Quad 4x4 or equivalent which has 4 door (crew cab) and a 6'4" box. Purchasing a 4 door (crew cab) would enable less use of the Tandems for jobs requiring a Crew of 2 or more.

Patrol Truck #20 would then be transferred to the Landfill Department, replacing Truck #11 (which is shared with Parks) as Truck #11 is at the end of its useful life and needs to be removed from the fleet. The 'retired' Patrol Truck #20, will still be utilized for Roads as well as Landfill as the need for various duties including picking up parts, transports lawn care equipment and tools, drop off deposits, picking up dumped garbage, etc.



## CAPITAL BUDGET ITEMS 2022

**DEPARTMENT: Public Works**

**FROM: Public Works Superintendent Scott Edwards**

**ITEM**

**BUDGET ITEM:** ROADS Truck #24 Replacement

**ACCOUNT NUMBER:** 3224-8000

**AMOUNT:** \$272,931 + \$10,000 for winter tires

**FUNDS RAISED FROM**

**RAISED BY TAXATION YES xx NO**

**NARRATIVE:**

In 2021 it was determined to replace Spare Tandem Plow Truck #24 due to numerous repairs,. The major repair was completed. A new truck was tendered and RESOLUTION NO. 2021-02 awarded the tender to Everest Equipment Company for delivery in 2022 at a cost of \$282,931



## CAPITAL BUDGET ITEMS 2022

**DEPARTMENT: Public Works Department**

**FROM: Public Works Superintendent Scott Edwards**

**ITEM**

**BUDGET ITEM:** LANDFILL OPERATIONS Croft Generator

**ACCOUNT NUMBER:** 4020-8000

**AMOUNT:** \$15,000 (does not include yearly fee for fuel)

**FUNDS RAISED FROM**

**RAISED BY TAXATION? YES xx NO**

**NARRATIVE:**

The Croft Landfill site at present has no hydro running into the site and relies on a small portable generator to supply Air Conditioning, Lighting within the trailer, Charge phones /Debit Machines and run Power Tools. There are also no Overhead lights to provide a safe work area during Brush Burning which takes place at night and Snow Removal which takes place in the early hours before the site opens to the public.

The Municipality has done research as to the cost to run hydro in from the 25<sup>th</sup>/26<sup>th</sup> Sideroad and has been quoted at an estimated \$35,000, which does not include the pole and running of hydro to the actual trailer or the hook up of hydro. However, the Municipality does not own this site.

A side benefit of the Trailered Mobile Generator with Lights in addition to running the Landfill Site, is it can be used in an emergency situation where lights and a generator might be required elsewhere.

ALT 4030.0000  
LANDFILL CHAPMAN

Scott Edwards

**From:** Alana Valle <avalle@Pinchin.com>  
**Sent:** November 10, 2021 4:24 PM  
**To:** Scott Edwards; Tim McBride; Kerstin Vroom  
**Subject:** RE: 2021 Estimate expenses

Hi Scott,

Please accept the following as a ballpark estimate on the earthworks at the Chapman Landfill and associated engineering to support the enhanced CAZ.

As Tim alluded to, we have reworked the volume to address the seep and fill the valley to an average elevation of approximately 294 masl. This results in a much more reasonable fill volume of approximately 7200 m3.

Infilling the existing creek valley - \$205,000  
Re-alignment of creek - \$28,000  
Engineering, oversight and as-built - \$20,000

253K

If you require any additional information or insight as to how we established this ball park estimate, please do not hesitate to contact Tim or I directly.

Thank you,



Alana Valle, B.Eng., EIT  
Project Technologist  
Environmental Due Diligence & Remediation

Pinchin Ltd. | C: 705.507.9479

**From:** Scott Edwards <publicworks@magnetawan.com>  
**Sent:** Tuesday, November 9, 2021 4:18 PM  
**To:** Tim McBride <tmcbride@Pinchin.com>; Kerstin Vroom <Clerk@magnetawan.com>  
**Cc:** Alana Valle <avalle@Pinchin.com>  
**Subject:** RE: 2021 Estimate expenses

This Email is from an **EXTERNAL** source. Ensure you trust this sender before clicking on any links or attachments.

Good stuff

Have a good night



## HOW MUCH?

- Stage 1 - completed for approx. \$8,500 (originally estimated at \$10,000)
- Stage 2 - completed as part of the 2018 program
- Stage 3 - complete earthworks to enhance the contaminant attenuation zone.  
Dependent on municipal participation — *estimated now to be \$253,000* *PINCHIN NW 2021*
- Stage 4a - program developed as part of the 2018 study and will be implemented moving forward as part of the annual monitoring report (no additional costs)
- Stage 4b - If required,
  - Install a perimeter toe drain system to collect the groundwater;
    - Capital Cost of \$255,000
    - Annual Operation & Maintenance \$20,000
  - Install a constructed wetland to treat the collected groundwater;
    - Capital Cost of \$575,000
    - Annual Operation & Maintenance \$50,000

*255,000*  
*575,000*  

---

*830,000*

*annual 70,000 to monitor*



## CAPITAL BUDGET ITEMS 2022

**DEPARTMENT: Public Works**

**FROM: Public Works Superintendent Scott Edwards**

**ITEM**

**BUDGET ITEM:** Roads Truck #21 Replacement

**ACCOUNT NUMBER:** 3223-8000

**AMOUNT:** \$61,875 (includes snow tires - does not include \$770 yearly estimate for Repairs and License)

**FUNDS RAISED FROM**

**2021 BUDGET CARRY OVER?** YES ☒ NO ☐

**RESERVES ASSET MANAGEMENT** \$61,875

**NARRATIVE:** On April 28, 2021, RESOLUTION NO. 2021-109 was passed to replace Truck #21 the 2012 Dodge Crew Cab due to age and repairs with a 2021GMX Sierra 2500HD Series Crew Cab Pickup Truck from Bray Motors. Due to COVID related supply issues this Truck will now be delivered in 2022 with an expected price increase of 1%.



## **CAPITAL BUDGET ITEMS 2022**

**DEPARTMENT: PARK - CEMETERIES**

**FROM: PARKS AND MAINTENANCE MANAGER STEVE ROBINSON**

**ITEM**

**BUDGET ITEM: CEMETERIES**

**ACCOUNT NUMBER: 5010-8000**

**AMOUNT: \$ 63,000**

**FUNDS RAISED FROM**

**FROM RESERVES \$22,112**

**RAISED BY TAXATION? \$ 40,888**

**NARRATIVE:**

IN 2021 \$5,000 WAS FOR XRAYS TO CONFIRM BURIAL SITES – THIS WAS NOT COMPLETED DUE TO COVID, \$20,000 WAS FOR THE CHAPMAN MEMORIAL SANCTUARY OF WHICH \$1,788 WAS SPENT ON THE SIGN AND AN ESTIMATED \$1,100 WILL BE SPENT BY YEAR END FOR THE TREE MARKING (TO PREPARE FOR FELLING IN THE SPRING TO ENABLE THE PATHS TO BE CONSTRUCTED.

FOR 2022 \$5,000 FOR XRAYS, \$40,000 FOR THE COLUMBARIUM AT THE CHAPMAN CEMETERY AND \$ 17,111 FOR THE MEMORIAL SANCTUARY CONSTRUCTION





## **CAPITAL BUDGET ITEMS 2022**

**DEPARTMENT: PARKS - CHURCH STREET**

**FROM: PARKS AND MAINTENANCE MANAGER STEVE ROBINSON**

**ITEM**

**BUDGET ITEM: CHURCH STREET**

**ACCOUNT NUMBER: 6300-8000**

**AMOUNT: \$7,000**

**FUNDS RAISED FROM**

**RESERVES ASSET MANAGEMENT \$7,000**

**NARRATIVE:**

IN 2021 \$71,000 WAS ESTIMATED FOR THE WALL REPAIR AND RENOVATIONS. \$27,596 WAS SPENT FOR THE WALL REPAIR.

FOR 2022 \$7,000 IS ESTIMATED TO BE NEEDED FOR A WALKWAY (CEMENT) AND WOODEN RAILINGS. THERE IS NOTHING BUGETED FOR INTERIOR RENOVATIONS.



## CAPITAL BUDGET ITEMS 2022

**DEPARTMENT: PARKS - WHARFS**

**FROM: PARKS AND MAINTENANCE MANAGER STEVE ROBINSON**

**ITEM**

**BUDGET ITEM: WHARFS**

**ACCOUNT NUMBER: 7100-8000**

**AMOUNT: \$200,000**

**FUNDS RAISED FROM**

**GRANT \$180,000**

**RESERVES \$20,000**

**NARRATIVE:**

IN 2021 \$150,000 WAS BUDGETED FOR DOCKS, LAUNCH AND REPAIRS – HOWEVER, WAS NOT COMPLETED. THESE FUNDS WERE PUT INTO ASSET MANAGEMENT RESERVES

FOR 2022 \$180,000 IS BUDGETED AS COSTS FOR LUMBER HAS INCREASED AND THERE IS MORE NEED FOR MORE DOCKING. REGARDING THE RAMP (AT MUSEUM – CECEBE SIDE OF THE LOCKS) WE RECEIVED AN ENGINEERING REPORT AND OPTION C PRE-CAST SLABS ON STONE BASE – ESTIMATED AT \$80,000-\$90,000.

GRANT WAS RECEIVED FOR \$180,000 TO COMPLETE RAMPS AND DOCKS WITH THE MUNICIPALITY CONTRIBUTING \$20,000.

**MUNICIPALITY OF MAGNETAWAN  
HWY 520 (LION'S PARK) BOAT RAMP  
REPLACEMENT/REPAIR OPTIONS  
MAGNETAWAN, ONTARIO**

**SEPTEMBER 14, 2021**

**FOR  
MUNICIPALITY OF MAGNETAWAN**

**REVIEW BY**

**GREENER EARTH ENGINEERING & DESIGN**

**Huntsville, Ontario**



322 Ripple Lane, P.O. Box 5156, Huntsville, ON P1H 2K6  
greenerearthengineering@gmail.com

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**A) BACKGROUND**

In October 2020, Greener Earth Engineering & Design was contacted by Ms. Laura Brandt and Mr. Steve Robinson of the Municipality of Magnetawan to review the condition of the existing concrete boat ramp on Hwy 520 near Lion's Park. The ramp has deteriorated to the point where there have been complaints from the users due to unevenness and potholes within the concrete slabs. On October 15, 2020, Frank Pattillo, P.Eng. met with Mr. Robinson to review the condition of the ramp first-hand. On a subsequent visit in the spring of 2021, measurements were taken to assist in determining replacement options.

The ramp has been constructed from two rows of 24" wide pre-cast concrete slabs that are supported on granular material above the water level and on wooden timbers where the ramp extends into the water. The timbers extend into shore, but it is not clear how far. An actual date of installation of the existing structure was not available, however, by the condition of the concrete and the wooden timbers, it is estimated to be approximately 10 years or less.

General view of ramp showing condition of slabs above water



From this investigation, it is not apparent how many timbers are located under the ramp slabs with only the outer ones visible. It is assumed that there is at least one additional timber at the junction of the slabs as there are holes cast in each end to allow anchors to be driven into the material below. It appears that the pre-cast slabs were manufactured with welded wire mesh embedded within as this is visible in areas where the concrete has broken away.



Portion of broken slab showing exposed welded wire mesh and extent of deterioration

The overall dimensions of the existing ramp are approximately 13'-6" wide, 17'-6" long above the water level and approximately 14'-0" below the water for an overall length of approximately 32'-0". Ramp slope has been estimated at 2.5/12 or about 12 degrees. As noted, each pre-cast slab is 24" wide with a thickness of 4". There is no apparent connection between the slabs with anchorage to the timbers being made with what appears to be dock spikes.

#### **B) RECOMMENDATIONS:**

Based upon this review of the condition of the boat ramp, it is apparent that, although currently still useable, repair or replacement will be required for any long-term reliability of the structure. It is suspected that the primary mechanism for failure for this ramp is due to water being trapped in gaps and spaces, then freezing and expanding causing cracking. Once cracks start in the concrete, they quickly expand due to heaving motion during the spring frost and by the loads applied from vehicles. As this is an amenity that is accessible and used by the public, the current condition of the ramp has the potential to result in personal injury or property damage and as such, repair or replacement should be prioritized as budget allows.



## REPAIR OPTIONS:

Short term repair of the ramp is an option, but this will likely result in an improved condition for one or two operating seasons at the most. If this option is to be considered, additional investigation of materials and methods will need to be performed. One type of general repair would involve the application of specialized concrete repair compounds that would fill existing holes and cracks and if necessary, be used to level portions of the ramp that are currently uneven. These compounds are generally expensive and require a certain level of expertise to ensure that they are properly prepared and installed. Repair using these methods will also be difficult to perform on the underwater portion of the ramp. It would also be necessary to ensure that any repaired areas were adequately roughened to ensure that vehicles would have suitable traction to safely operate during ramp use.

Another repair option is to remove and replace the damaged slabs with new units of the same size and thickness. This would involve sourcing the supplier of the existing slabs or having slabs fabricated of the same dimensions. This work could be completed by municipal staff or be contracted out to local contractors.

## REPLACEMENT OPTIONS:

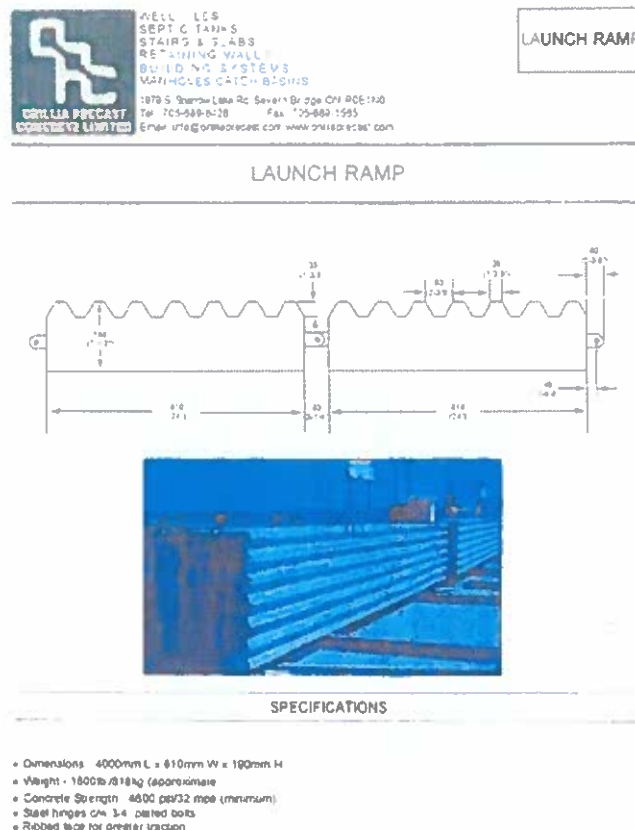
There are several options for ramp replacement that have been explored. Rough estimates of cost have been provided if available. More detailed scopes of work will be required to ensure accurate pricing for options that are deemed to be reasonable possibilities based on budget and timing.

### OPTION A: CAST IN PLACE SLAB

The costing or design of this option was not explored at this time but was suggested in discussions with contractors. This process would involve the installation of a compacted stone base on shore and within the water where the ramp would be located. Formwork and reinforcing would be installed, and a continuous concrete slab would be poured with the approximate width and length of the current ramp. Sheet piling within the water portion of the ramp would be temporarily required to provide a water-free working area while the ramp was prepared and poured. The finished surface of the ramp would need to have some form of corrugated pattern embossed to provide traction for vehicles. The main advantage of this type of ramp would be the uniform surface. This doesn't allow water to pool in recesses or gaps which can freeze causing the break-up of the concrete. The main disadvantage of this option would be the cost and the need for specialized contractors for construction. Cost for this construction is estimated in the 50K-80K range.

### OPTION B: PRE-CAST SLABS ON TIMBERS

This option is similar to the existing installation, however the pre-cast slabs that have been sourced would be the full width of the ramp and are designed to be modular – connected to each other with a bolted steel bracket. This type of ramp would allow damaged or broken slabs to be more easily removed and replaced once damaged instead of replacing the entire ramp. Orillia Pre-cast manufactures boat ramp slabs that are 13'-0" long, 24" wide and 7.5" thick. Slabs are corrugated for traction. The main advantages to this option are cost and the ability to use non-specialized labour for installation. The disadvantage to this type of ramp is the horizontal corrugations that may allow for water pooling and possible ice damage to the slabs.



### Specification Sheet for Pre-Cast Ramp Blocks

322 Ripple Lane, P.O. Box 5156, Huntsville, ON P1H 2K6  
[greeneearthengineering@gmail.com](mailto:greeneearthengineering@gmail.com)



For installation purposes, the timber method of support used with the existing ramp appears to be the most cost effective and simplest option. The existing timbers do not appear to have deteriorated to any great extent. This also involves the least amount of disturbance to the lake bottom as a stone base is not required. Based on a quoted unit cost of \$825.00 per slab, it is estimated that the ramp constructed in this manner including replacement of the timbers would be in the range of 25K-30K.

#### OPTION C: PRE-CAST SLABS ON STONE BASE

This option involves the installation of precast slabs on a stone base. This type of ramp was constructed at Clear Lake in Torrance by Township of Muskoka Lakes. The installation was completed by Galcon Marine out of Toronto. These slabs are manufactured with angular ridges that provide traction and allow the water to flow out to the sides of the ramp. The main advantages to this type of ramp are the granular base and the ridges, both of which should work together to minimize ice and frost damage. As can be observed, however, the ridges quickly fill up with material which would need to be removed on a regular basis for the water to not accumulate. One other disadvantage to this type of ramp is cost with the estimated project value to be in the range of 80K-90K based on the reported outlay for the Clear Lake ramp. The specific contractor noted above has been contacted for a price at this time but has not had a chance to respond as of the date of this report.



Boat Ramp at Clear Lake in Torrance

As a next step, based on budget requirements and timing, proposal documents can be prepared for any of these repair or replacement options to provide firmer costs and estimated project completion times to assist in the decision making.

If you have any questions or require further information about the information contained within this report, please feel free to contact the undersigned.

Regards,

A handwritten signature in black ink, appearing to read 'Frank Pattillo', written in a cursive style.

Frank Pattillo, P.Eng.  
President  
(705) 571-1751



## CAPITAL BUDGET ITEMS 2022

**DEPARTMENT: PARKS – WHARF HOUSE**

**FROM: PARKS AND MAINTENANCE MANAGER STEVE ROBINSON**

**ITEM**

**BUDGET ITEM: WHARF HOUSE**

**ACCOUNT NUMBER: 7200-8000**

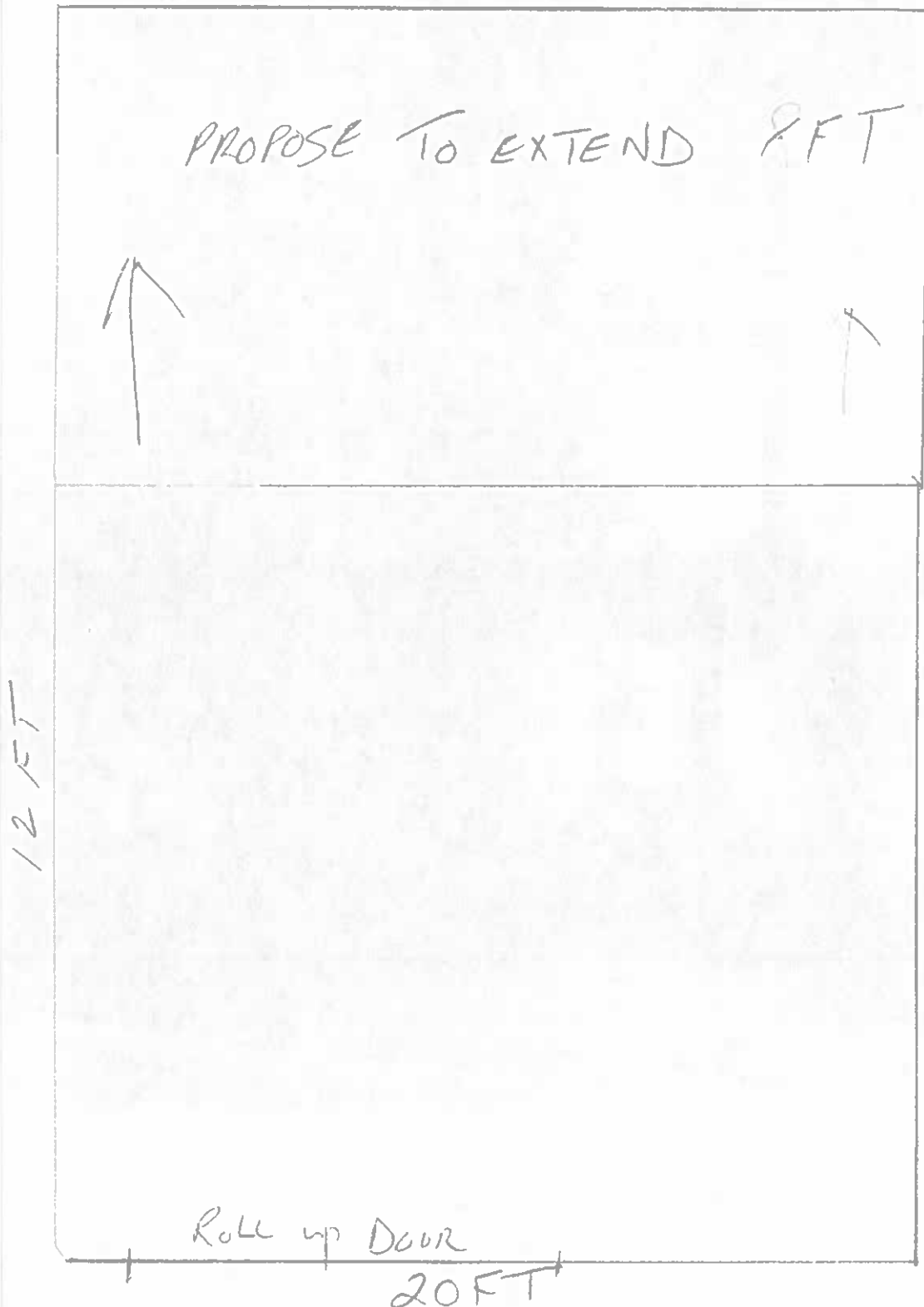
**AMOUNT: \$20,000**

**FUNDS RAISED FROM**

**RAISED BY TAXATION? \$ 20,000**

**NARRATIVE:**

THERE IS NO ROOM TO DO MAINTENANCE ON THE TRACTOR AND MAINTENANCE USUALLY NEEDS TO BE DONE IN THE WINTER! WOULD LIKE TO BE ABLE TO BACK IT STRAIGHT IN. SEE ATTACHED PHOTOS.

















## CAPITAL BUDGET ITEMS 2022

**DEPARTMENT:** PARKS – COMMUNITY CENTRE MAG VILLAGE

**FROM:** PARKS AND MAINTENANCE MANAGER STEVE ROBINSON

**ITEM**

**BUDGET ITEM:** COMMUNITY CENTRE AND PAVILLION

**ACCOUNT NUMBER:** 7300-8000

**AMOUNT:** \$313,000

**FUNDS RAISED FROM**

**RESERVES** \$80,500

**GRANT RECEIVED – ICIP** \$65,000

**RAISED BY TAXATION 2022:** \$167,500

**NARRATIVE:**

IN 2021 \$80,500 WAS BUDGETED ROOF/WINDOWS/STOVE/WALKWAY/ REPLACE PAVILLION FURNACE. ROOF – WAITING FOR ENGINEERING // WINDOWS – WILL BE REPLACED ONCE ROOF COMPLETED // STOVE WILL BE REPLACED ONCE AHMIC CENTRE KITCHEN COMPLETED AND STOVE MOVED THERE // WALKWAY – WAITING FOR CONTRACTOR TO RESPOND // PAVILLION FURNACE – STILL WAITING ON FURNACE

2022 ROOF \$190,000/WINDOWS \$10,000/STOVE \$5,000/WALKWAY \$10,000/ PAVILLION FURNACE \$3,000/REPLACE RAIL FENCE ALONG HWY 420 \$3,000 OR REMOVE \$0/RINK BOARDS \$80,000/TREES FOR PARKING LOT \$4,000/ FENCING ALONG PARKING LOT \$5,000 / REPLACE FENCE FROM AG BUILDING TO PARKING LOT \$3,000.

*HAVE APPLIED FOR CANADA COMMUNITY REVITALIZATION FUND FOR COMMUNITY CENTRE ROOF FOR 190,000 (172,500 GRANT, 17,500 MUNICIPALITY)*





**Municipality of  
Magnetawan**

**Magnetawan Community Centre Board**

**RESOLUTION No. 2021- 25 DECEMBER 08, 2021**

Moved by: Harry Johnston

Seconded by: [Signature]

**BE IT RESOLVED THAT** the Magnetawan Community Centre Board respectfully recommends to Council the installation of fencing along the Magnetawan Community Centre/Municipal Office/Library property line and overflow parking lot;

**AND FURTHER** recommends the removal of the Rail Fencing along Hwy 520.

Carried ☒ Defeated ☐ Deferred ☐

[Signature]  
Chair,

Declaration of Pecuniary Interest by: \_\_\_\_\_

**Kerstin Vroom**

---

**Subject:** FW: Roof - Question

**Sent:** December 14, 2021 12:26 PM  
**To:** Kerstin Vroom <Clerk@magnetawan.com>  
**Subject:** Re: Roof - Question

Hi Kerstin,

It was my understanding that the main roof issue was with the newer one over the municipal office area. If you refer to my original June report, this portion of the roof is the one with the poor insulation/ventilation and ongoing ice damming issues as shown in the pictures in Page 2 of the report. Based on this, the pricing provided is for this portion of the roof (approximately 5,000 sq.ft.).

Please let me know if there has been some misunderstanding on my part. I would be happy to help you with RFP's for both projects as requested (boat ramp & roof). I can give you a call later this week to discuss.

Thanks,

Frank

On Tue, Dec 14, 2021 at 11:25 AM Kerstin Vroom <[Clerk@magnetawan.com](mailto:Clerk@magnetawan.com)> wrote:

Hi Frank!

Just wondering if you could double check the costs.

From what I understand we are replacing the Library side of the roof – hatched in blue – see attached jpg It's about 7,650 sq ft.

The other roof – the community centre side (not hatched) is about 5,400 sq ft.

Can you confirm that the quote is for the 7,650 sq foot side? (the quote is only for 5,000 sq ft of insulation)

And also, what is the cost for the entire roof? Below you mentioned that to extend the roof to eliminate the 8" gap it would be \$12 sq ft X 7,650 sq. ft – but that's the piece that's getting covered. Would it be an additional \$12 sq ft X 5,000 sq ft?

Thanks!

*Kerstin*

---

**From:** Frank Pattillo <[greenerearthengineering@gmail.com](mailto:greenerearthengineering@gmail.com)>  
**Sent:** November 23, 2021 11:21 AM

**To:** Kerstin Vroom <[Clerk@magnetawan.com](mailto:Clerk@magnetawan.com)>

**Subject:** Re: Roof - Question

Hi Kerstin,

As I don't believe there are the same insulation/venting issues on the community centre portion of the roof, it is possible to just install the sleepers and metal roofing over top. The estimated unit cost for this installation is approximately \$12.00/sq.ft. The additional roof area in question is approximately 7,650 sq.ft. so an additional cost of \$92,000 - \$95,000 would need to be considered.

Hope this answers your question.

Thanks,

Frank

On Tue, Nov 23, 2021 at 11:02 AM Kerstin Vroom <[Clerk@magnetawan.com](mailto:Clerk@magnetawan.com)> wrote:

Hi Frank!

What would the cost be if we extended the new roof right across (ie there won't be an 8" step).

I believe Council would like to see the roof as one complete piece.

Appreciate your opinion.

Thanks!

*Kerstin*

**MUNICIPALITY OF MAGNETAWAN  
MUNICIPAL OFFICE/COMMUNITY CENTRE  
ROOF REVIEW – SUPPLEMENTARY REPORT  
4304 HWY. NO. 520  
MAGNETAWAN, ONTARIO**

**NOVEMBER 2021**

**FOR  
MUNICIPALITY OF MAGNETAWAN**

**REVIEW BY**

**GREENER EARTH ENGINEERING & DESIGN**

**Huntsville, Ontario**



322 Ripple Lane, P.O. Box 5156, Huntsville, ON P1H 2K6  
[greenerearthengineering@gmail.com](mailto:greenerearthengineering@gmail.com)

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## A) SUPPLEMENTARY DISCUSSION

Based on the recommendations provided in the original Municipal Office Roof Review Report dated June 7, 2021, subsequent analysis and research has been performed to determine both the feasibility of, and estimated cost for installation of a secondary roof in order to address the ongoing issues of excessive ice damming and heat loss experienced by the existing roof.

In order to determine the additional dead load capacity of the roof structure, a 3D Structural analysis of the existing roof framing was performed using the construction details and design loading detailed on the original architectural drawings prepared by AECOM dated January 2010.

Of particular interest is the determination of the total dead load of the existing roof materials relative to the design loading.

The following table summarizes the total dead load of the existing joist roof structure located over the mezzanine storage area:

Roof/Ceiling Component	Unit Weight (lbs/sq.ft.)	Notes
Steel Roofing (24 ga.)	1.5	Assumed gauge
1"x3" SPF Strapping @ 16" o.c.	0.6	
Ice & Water Shield	0.3	
5/8" Plywood Sheathing	2.1	
2-2"x4" SPF Strapping @ 24" o.c.	1.7	Assumed spacing
2"x10" SPF @ 16" o.c.	2.9	
R40 Batt Insulation	0.4	
½" GWB	2.2	
<b>Total Roof Material Unit Weight</b>	<b>11.7</b>	

Adding the additional loading from items suspended from the ceiling including lights, piping, ductwork, etc. (usually around 2.0 lbs./sq.ft.), the total current dead load is approximately 14 lbs/sq.ft.

Design roof dead load based on the architectural drawings was 1.25 KPa which is equivalent to 26.1 lbs/sq.ft. The structural capacity of the roof framing was analyzed using this design load and was found to be suitable. This indicates that additional dead load could safely be placed on the existing roof structure up to about 10 lbs/sq.ft.

## **B) RECOMMENDATIONS:**

Based on this information, the feasibility of a secondary roof is not limited by the existing structural capacity. It is suggested that a combination roof overlay using both original options be explored as an option based on the Municipality's available budget.

The suggested roof overlay would involve the installation of 2"x6" SPF sleepers spaced at 24" o.c. to match the truss spacing. These sleepers would be installed on their edge over top of the existing metal roofing and would be anchored to the substructure below using structural screws of suitable length. Once the sleepers are installed, a layer of spray polyurethane foam of approximately 2"-2.5" thick would be installed over the entire existing roof surface. This would provide an additional thermal resistance to the roof below of approximately R10. Horizontal strapping and new standing seam metal roofing would complete the roof overlay. This would provide a minimum ventilation space of 3" from eave to peak. Prefinished fascia with suitable openings to allow the free flow of air would be installed at the eave with a fully open vented roof cap installed at the roof peak. Using this combined method provides both additional insulation to the roof structure reducing heat loss and it provides a roof finish that will not vary considerably in appearance from what is existing. There will be slight step of about 8" between roof levels from the addition area to the existing community centre roof.

The total estimated additional dead load from this proposed overlay is 4.5 lbs/sq.ft. which is considerably below what is allowed.

**C) ESTIMATED COST**

The following represents estimated costs to complete this work for budget purposes only. Material and labour costs are based on current prices and do not consider excessive inflation of building materials that was observed this past summer.

Material or Labour Item	Estimated Unit Cost	Units Required	Total Estimated Cost
Engineering design, tender documents and project supervision			\$3,000.00
Polyurethane Foam Insulation	\$5.00/sq.ft. Supplied and Installed	5,000 sq.ft.	\$25,000.00
2"x6" SPF Sleepers	\$1.20/lin.ft.	2700 lin.ft.	\$3,250.00
1"x3" SPF Strapping	\$0.40/lin.ft.	3750 lin.ft.	\$1,500.00
24 Ga. Metal Roofing	\$700.00/square Supplied and Installed	50 squares	\$35,000.00
Installation Labour – Sleeper, strapping, fascia & trim	\$65.00/man hour	160 man hours	\$10,400.00
Miscellaneous Material			\$2,500.00
Supervision, Overhead & Profit			\$5,000.00
Total Estimated Cost			\$85,650.00



Based on these estimated costs, it is suggested that a minimum budget of \$90,000 (plus applicable taxes) be allowed based on the described construction and scope of work.

If this project is to be budgeted and scheduled, the next step would be to prepare specifications and details for the purpose of tendering this work to qualified roofing contractors that are familiar with this type of work. Based on proposals received, it may be determined that the scope of the project as detailed here may exceed the available budget as it is often difficult to predict contractor pricing when other factors such as availability, material costs and desire to complete the work are taken into consideration. If this is the case, it is possible that the scope of the project can be re-worked in consultation with the interested contractors to bring the costs back in line with the budget.

If you have any questions or require further information about the information contained within this supplementary report, please feel free to contact the undersigned.

Regards,

A handwritten signature in black ink, appearing to read 'Frank Pattillo', is written over a large, light gray 'DRAFT' watermark.

Frank Pattillo, P.Eng.  
President  
(705) 571-1751



## CAPITAL BUDGET ITEMS 2022

**DEPARTMENT:** PARKS – LOG CABIN

**FROM:** PARKS AND MAINTENANCE MANAGER STEVE ROBINSON

**ITEM**

**BUDGET ITEM:** HERITAGE CENTRE – LOG CABIN

**ACCOUNT NUMBER:** 7600-8000

**AMOUNT:** \$7,500

**FUNDS RAISED FROM**

**RAISED BY TAXATION** \$7,500

**NARRATIVE:**

LOG CABIN ROOF NEEDS RESHINGLING – SHINGLES ARE OLD, CURLING AND MOSSY.



## CAPITAL BUDGET ITEMS 2022

**DEPARTMENT: PARKS**

**FROM: PARKS AND MAINTENANCE MANAGER STEVE ROBINSON**

**ITEM**

**BUDGET ITEM: AHMIC COMMUNITY CENTRES**

**ACCOUNT NUMBER: 7700-8000**

**AMOUNT: \$83,500**

**FUNDS RAISED FROM**

**RESERVES WORKING FUNDS/ASSET MANAGEMENT \$80,950**

**RED GRANT: \$2,550**

**NARRATIVE:**

IN 2019 \$67,473 WAS BUDGETED FOR AHMIC (KITCHEN RENOVATIONS/NEW STOVE/ENGINEERING FEES/REVITALIZATION OF EXTERIOR). THESE REMAINED UNUSED AND WERE TRANSFERRED TO THE WORKING FUNDS RESERVE AS THEY WERE PART OF THE SURPLUS.

IN 2020 \$20,000 WAS BUDGETED – FUNDS WERE NOT SPENT AND WENT TO ASSET MANAGEMENT RESERVE AS PART OF THE SURPLUS.

IN 2021 \$37,910 WAS BUDGETED – FUNDS WERE BROUGHT IN FROM THE WORKING FUNDS RESERVE: \$17,910 WAS FOR THE PROPANE FURNACE AND GENERATOR - \$20,000 FOR KITCHEN/STOVE AND ENGINEERING. (COSTS WERE SUPPOSED TO BE OFFSET BY COMMUNITY INCLUSIVE GRANT WHICH WE DID NOT GET.) IN 2021 \$5,135 WAS SPENT ON THE INSTALLATION OF A NEW FURNACE WHICH WAS ALLOCATED TO THE SAFE RESTART FUNDS (COVID FUND). THE GENERATOR \$13,000 SHOULD BE INSTALLED THIS YEAR STILL AS WELL AND THE FUNDS WILL COME FROM THE SAFE RESTART FUNDS (COVID). STOVE/KITCHEN EXHAUST INSTALLATION \$25,000.

FOR 2022 \$8,500 FOR WIFI EQUIPMENT (LESS \$2,550 - 30% WILL BE FROM RED GRANT WHICH WAS APPROVED)

FOR DIGITAL MESSAGING SIGN \$15,000 (TO BE TAKEN FROM ASSET MANAGEMENT RESERVE AS PER MOTION 2021-116)

KITCHEN RENOVATIONS; \$50,000 (STOVE/EXHAUST/CABINETRY/COUNTERTOPS)  
SIDING FOR THE BRICK PORTION OF THE HALL: \$10,000

RESOLUTION NO. 2021 - 116 APRIL 28, 2021

Moved by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

**BE IT RESOLVED THAT** the Council of the Municipality of Magnetawan receives the report as presented from Acting Deputy Clerk Laura Brandt, Outcome of Inclusive Community Grants Program Submission, and approves the recommendations contained therein to transfer \$15,000 from the Asset Management Reserves for the installation of a Municipal Messaging Sign at the Ahmic Harbour Community Center in the 2022 Budget, and to transfer funds as needed from the Working Reserves to cover the remaining balance of the renovations at the Ahmic Harbour Community Centre, and to apply for a grant to complete an Age Friendly Community Plan.

Carried ☒ Defeated ☐ Deferred ☐

\_\_\_\_\_  
Sam Dunnett, Mayor

Recorded Vote Called by: \_\_\_\_\_

Recorded Vote

Member of Council	Yea	Nay	Absent
Brunton, Tim			
Hetherington, John			
Kneller, Brad			
Smith, Wayne			
Mayor: Dunnett, Sam			



*Knowing our heritage  
we will build our future*

**MUNICIPALITY OF MAGNETAWAN  
AHMIC HARBOUR COMMUNITY CENTRE  
NEW KITCHEN EXHAUST  
INSTALLATION REQUIREMENTS  
MAGNETAWAN, ONTARIO**

**NOVEMBER 24, 2021**

**FOR  
MUNICIPALITY OF MAGNETAWAN**

**REVIEW BY**

**GREENER EARTH ENGINEERING & DESIGN**

**Huntsville, Ontario**



322 Ripple Lane, P.O. Box 5156, Huntsville, ON P1H 2K6  
greenerearthengineering@gmail.com

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## A) BACKGROUND

In October 2020, Frank Pattillo of Greener Earth Engineering & Design met with Mr. Steve Robinson of the Municipality of Magnetawan at the Ahmic Harbour Community Centre to review both the building and the new kitchen exhaust equipment located on site. It was reported that responsibility for this building had recently been transferred to the Municipality. As part of this transfer, there is an uncompleted project to install a new kitchen exhaust system in the community centre kitchen area. The majority of the required equipment had already been purchased and was delivered to site, stored in the middle of the centre's kitchen floor. There was little additional history available with respect to the incomplete status of the project and it is believed that there are no design documents readily available. Due to the Covid-19 pandemic, the community centre has been closed, however it is suspected that this facility will want to open in the near future.

The purpose of this report is to provide estimated costs to complete this project for budgeting purposes and to evaluate the feasibility of completion moving forward.

Commercial kitchen exhaust installation is governed by NFPA-96 which sets very stringent requirements for the equipment and its installation. These requirements are necessary as the grease produced through commercial cooking processes is very flammable and burns extremely hot resulting in considerable fire danger to the building and occupants if not properly contained. The standard ensures that all installations use properly manufactured hoods, exhaust fans, fire suppression systems and connecting ductwork. In addition, as a considerable amount of air is being exhausted from the space, a means to provide tempered make-up is required.

One of the main requirements for the hood and exhaust duct installation is the maintenance of a minimum distance of 18" to combustibles. As this is often difficult to control in an existing wood framed building, special fire rated insulation is used to wrap both the hood and the exhaust duct when they are closer than 18". A 3" layer of insulation reduces the necessary clearance to 0" allowing for much simpler installation than constructing non-combustible spaces around the equipment.

A preliminary review of the supplied equipment indicates that everything has been supplied from a reputable manufacturer and most likely meets all the requirements of NFPA-96. As there is no detailed design drawing available showing the original intent of the installation, this will have to be prepared in advance of the project to obtain a building permit for the work. It is assumed that the exhaust fan will be located on the roof with options for the make-up air fan to be located on the roof or at the exterior wall of the building either on a raised platform or on the ground. As the make-up air is tempered with natural gas/propane, this will need to be provided as well.

The following summarizes the estimated budget costs to complete the installation to the required standards. A complete inventory of the supplied material has not been taken, so it will be assumed that if a required item is not readily apparent, it will need to be supplied.

**B) PROJECT COSTING**

The following represents estimated costs to complete this work for budget purposes only. Material and labour costs are based on current prices and do not consider excessive inflation of building materials that was observed this past summer.

Material or Labour Item	Estimated Unit Cost	Units Required	Total Estimated Cost
Engineering design, tender documents and project supervision			\$2,500.00
3M Firemaster Insulation	\$11.00/sq.ft. Supplied only	300 sq.ft.	\$3,300.00
Exhaust Fan Roof Curb			\$400.00
Steel Exhaust Duct	\$100.00/lin.ft.	12 lin.ft.	\$1,200.00
Insulated Make-up Air Ducting	\$100.00/lin.ft.	20 lin.ft.	\$2,000.00
Installation Labour – Equipment, Ducting, Fire Suppression	\$120.00/man hour	80 man hours	\$9,600.00
Roofing			\$1,500.00
Propane/Gas Piping			\$1,500.00
Supervision, Overhead & Profit			\$3,000.00
Total Estimated Cost			\$25,000.00



Based on budget discussions, if this project is to be completed, the next step is to prepare detailed installation documents. This will require a full inventory of all supplied equipment and a second site review to discuss equipment locations and to measure the areas where the equipment is to be installed. After completion of the installation documents, contractors can be contacted for pricing.

If you have any questions or require further information about the information contained within this report, please feel free to contact the undersigned.

Regards,



Frank Pattillo, P.Eng.  
President  
(705) 571-1751

**FIRE**

Account No.	2021 WORKING BUDGET AND 2022 FORECAST BUDGET Account Name	2021 FINAL BUDGET	PRELIMINARY DEC 31 2021 ACTUAL	2022 DRAFT 1	NARRATIVE
<b>FIRE CHIEF JOE</b>					
2000-1010	FIRE - Wages & Benefits	93,800	91,999	167,280	2021 - some wages were included in COVID funding 2022 Fire chief & volunteers wages combined
2000-1310	FIRE - Conferences/Training/memberships	3,000	280	3,000	2021 all conference cancelled; 2022 OAFc membership, OFM courses, H&S training cert member
2000-1320	FIRE - Memberships	1,000	619	0	combined with 2000 1310
2000-1410	FIRE -Volunteer Training Expenses			7,000	2021 \$6507 from 2002-2010, text books, new training props
2000-1500	FIRE - Regional Training - Contract			17,526	from 2002-1500
2000-2010	FIRE - Materials &Supplies/licences/medicals	6,000	573	6,000	2021 under as most was included in COVID 2022 includes DZ licences, medical checks, Foam etc. plus Fire Pro Licensing
2000-2012	FIRE - Prevention Materials			10,000	from 2003-2010, pub ed materials, signs, events, new standardized uniforms for firefighters
2000-2018	FIRE - PPE & Fire Supplies	0	9,182	10,000	2021: \$9876 ; 2022 second half of new hoods, glove replacements, start flash light replacement
2000-2029	FIRE - Hydro - 226 15th & 16th Side Rd N	500	317	510	
2000-2030	FD - CGIS Services	4,500	4,527	0	combined account with admin
2000-2052	FIRE - Cell Telephone	1,500	1,034	0	combined account with admin
2000-2053	FIRE - Communications Tower	750	725	765	
2000-2054	FIRE - Radio Maintenance & Licensing	3,500	2,479	3,500	licencing, tower battery check
2000-2056	FIRE - Radio Upgrades	12,000	12,254	10,000	finish radio replacement, battery replacement, mics, radio straps

Account No.	2021 WORKING BUDGET AND 2022 FORECAST BUDGET Account Name	2021 FINAL BUDGET	PRELIMINARY DEC 31 2021 ACTUAL	2022 DRAFT 1	NARRATIVE
2000-2058	FIRE - Dispatch	2,600	2,572	2,652	
2000-2120	FIRE - Office	3,000	2,937	3,060	2021 General office supplies/desk/monitors/battery backups; 2022 General office supplies/2 chairs/ laptop
2000-2300	FIRE - Advertising	250	0	0	obsolete
2000-4020	FIRE - Insurance	23,500	20,332	20,739	2021 actual + 2%
2000-7000	FIRE - Amortization expense	0	0	0	
2000-7130	FIRE - Equipment Repairs & Maintenance	6,800	4,589	8,000	2021 not all small engines were in for service therefore anticipating servicing in 2022 plus hose tester purchase
2000-7132	FIRE - Equipment Replacement	14,900	14,012	15,000	standardized nozzles, hoses
2000-7134	FIRE - Equipment Testing	2,000	1,880	2,000	ladder testing
2000-7230	FIRE - MNR Fire Protection	9,000	8,601	9,180	
2000-7235	FIRE - Protection Services	0	0	0	combined
2000-8000	FIRE - Capital Expenditures	0	0	5,000	engineering/legal for new fire hall

Account No.	2021 WORKING BUDGET AND 2022 FORECAST BUDGET Account Name	2021 FINAL BUDGET	PRELIMINARY DEC 31 2021 ACTUAL	2022 DRAFT 1	NARRATIVE
2001-1010	FIRE VOLUNTEER - Wages & Benefits- volunteer calls	70,200	56,132	0	combined into wage account
2001-1310	FIRE VOLUNTEER - Conferences/Seminars	2,000	0	0	obsolete
2002-1500	FIRE TRAINING - Regional Training	17,182	12,511	0	combined into overhead account 2000- 1500
2002-2010	FIRE TRAINING - Training expenses	7,000	6,507	0	combined into overhead account 2000- 1410
2002-2054	FIRE TRAINING - Licencing & medical tests	1,000	150	0	combined into overhead
2003-1010	FIRE PREVENTION - Wages & benefits	0	0	0	combined into overhead
2003-2010	FIRE PREVENTION materials & supplies	10,000	9,876	0	combined into overhead account 2000- 2012
2005-1010	MAG STATION - Maintenance Wages	0	1,387	0	combined into overhead
2005-2024	MAG STATION - Heating Fuel	3,000	1,664	3,060	
2005-2030	MAG STATION - Hydro	1,500	1,530	1,530	
2005-2050	MAG STATION - Telephone	3,800	2,216	0	moved to admin
2005-7140	MAG STATION - Maintenance & Repairs	4,000	3,625	4,080	2021 painted/garage door repair/remove oil tank 2022 new flag pole, sewage pumped and general maintenance
2006-1010	AHMIC STATION - Maintenance Wages	0	388	0	combined into wage account
2006-2024	AHMIC STATION - Heating Fuel	1,000	1,272	1,020	
2006-2030	AHMIC STATION - Hydro	500	774	800	
2006-7140	AHMIC STATION - Repairs & Maintenance	4,000	477	4,080	2021 under as some expenses went to COVID funds 2022 - Paint garage doors, new exterior LED lights, gneral maint.
2006-8000	AHMIC STATION - Capital - Furnace	0	0	0	
2009-2022	FIRE ATV & MOBILE EQUIP-Fuel	0	33	0	combined account

Account No.	2021 WORKING BUDGET AND 2022 FORECAST BUDGET Account Name	2021 FINAL BUDGET	PRELIMINARY DEC 31 2021 ACTUAL	2022 DRAFT 1	NARRATIVE
2009-2070	FIRE ATV & MOBILE EQUIP-Repairs & Maintenance	3,000	1,106	2,500	2021 couldn't get fenders 2022 hoping to get fenders
2010-2022	TR510 2012 DODGE RAM 2500 - Fuel	2,000	3,131	0	combined account
2010-2070	TR510 2012 DODGE RAM 2500 - Repairs and testing	5,500	1,265	4,000	2022 New tires
2014-2022	TR514 2021 FREIGHTLINER TANKER- Fuel	1,500	1,134	0	combined account
2014-2070	TR514 2021 FREIGHTLINER TANKER- Repairs and testing	5,000	289	2,000	2022 need safety
2014-8000	TR514 - Capital	356,104	356,104	0	2021 - tanker purchased 2022 - no funds needed
2017-2022	TR517 2013 CHEVROLET EXPRESS - Fuel	2,800	1,102	0	combined account
2017-2070	TR517 2013 CHEVROLET EXPRESS - Repairs and testing	5,000	581	5,100	2022 expecting repairs
2021-2022	TR521 2004 FREIGHTLINER PUMP - Fuel	2,000	184	0	combined account
2021-2070	TR521 2004 FREIGHTLINER PUMP - Repairs and testing	3,000	972	3,000	
2031-2022	TR531 2019 PUMPER TRUCK - Fuel	2,500	826	0	combined account
2031-2070	TR531 2019 PUMPER TRUCK - Repairs and testing	3,000	2,457	3,000	

Account No.	2021 WORKING BUDGET AND 2022 FORECAST BUDGET Account Name	2021 FINAL BUDGET	PRELIMINARY DEC 31 2021 ACTUAL	2022 DRAFT 1	NARRATIVE
<b>FIRE CHIEF</b>					
2400-1010	CEMC - Wages and benefits	7,000	482	7,000	2021 was put on hold due to COVID
2400-1410	CEMC - Training	1,000	0	1,000	2021 was put on hold due to COVID
2400-2010	CEMC - Materials/Supplies	5,000	0	5,000	2021 was put on hold due to COVID

# BYLAW



Account No.	2021 WORKING BUDGET AND 2022 FORECAST BUDGET Account Name	2021 FINAL BUDGET	PRELIMINARY DEC 31 2021 ACTUAL	2022 DRAFT 1	NARRATIVE
<b>BYLAW Caitlin</b>					
2200-1010	BYLAW ENFORCEMENT - Wages and benefits	41,000	40,167	55,000	new contract includes stat deductions plus OMERS
2200-1410	BYLAW ENFORCEMENT - Training	1,000	0	1,250	2021 under due to COVID
2200-2010	BYLAW ENFORCEMENT - Materials/Supplies	5,500	8,150	3,000	2021 over due to removal of buildings on Municipal road allowance cost approx \$4,200 and includes mileage
2200-2016	BYLAW ENFORCEMENT - Animal Control Expenses	0	1,576	0	included in 2200-2010
2200-2025	Mileage	0	0	5,500	cost was previously in 2200-2010
2200-2030	BYLAW ENFORCEMENT - CGIS Services	4,500	4,527	0	combined account with admin
2200-2210	BYLAW ENFORCEMENT - Legal fees	7,000	34	7,000	2021 under as courts were closed

# BUILDING

Account No.	2021 WORKING BUDGET AND 2022 FORECAST BUDGET Account Name	2021 FINAL BUDGET	PRELIMINARY DEC 31 2021 ACTUAL	2022 DRAFT 1	NARRATIVE
<b>BUILDING Tyler</b>					
2100-1010	BUILDING DEPARTMENT - Wages and benefits	154,311	108,430	138,150	
2100-1320	BUILDING DEPARTMENT - Memberships	750	417	600	Red seal/MMAH/OBOA/Local Chapter
2100-1410	BUILDING DEPARTMENT - Training	8,000	465	3,000	courses/accreditation fees
2100-2010	BUILDING DEPARTMENT - Materials/Supplies	1,500	4,991	5,000	tablet (for onsite) / touch screen monitor (review digital plans) / shelving
2100-2030	BUILDING DEPARTMENT - Mileage	3,000	9,023	500	purchased vehicle in 2021
2100-2040	BUILDING DEPARTMENT - CGIS Services	4,500	4,527	0	combined account with admin
2100-2050	BUILDING DEPARTMENT - Telephone	640	446	0	combined account with admin
2100-2052	BUILDING DEPARTMENT - Cell Telephone	0	101	0	combined account with admin
2100-2210	BUILDING DEPARTMENT - Legal Fees	25,000	2,019	25,000	
2100-2300	BUILDING DEPARTMENT - Advertising	0	369	0	will be under Materials/Supplies
2100-2320	BUILDING DEPARTMENT - interfunctional Admin Charges	0	0	0	obsolete account - included in wages
2110-2022	CBO Vehicle - Fuel	5,000	412	0	combined account
2110-2070	CBO Vehicle - Repairs & Maintenance/licences	6,000	1,101	1,000	
2110-4030	CBO Vehicle - Licences	300	240	0	combined account
2110-8000	CBO Vehicle - Capital	31,750	34,427	0	vehicle purchased in 2021

# CLERKS

Account No.	2021 WORKING BUDGET AND 2022 FORECAST BUDGET Account Name	2021 FINAL BUDGET	PRELIMINARY DEC 31 2021 ACTUAL	2022 DRAFT 1	NARRATIVE
<b>COUNCIL</b>					
1000-1010	COUNCIL - Salaries and benefits	72,000	66,835	73,440	
1000-1011	COUNCIL - Integrity Commisioner expenses	3,000	178	3,000	election year
1000-1310	COUNCIL - Conferences and Seminars	7,000	159	3,000	training for new council
1000-2010	COUNCIL - Materials and Supplies	4,000	6,800	7,000	nameplates/name tags/interactive tablets (computers with write on screens)
1000-5018	COUNCIL - Donations	8,500	18,140	11,050	legion/ag society/school awards/emily ross langford award/ff insurance/parry sound social services/parry sound community development/madd yearbook/whitestone nursing/Almaguin Fish Hatchery
1000-5020	COUNCIL - Donations AHHC	6,145	6,145	0	
1000-7500	COUNCIL - Private Road Grants	0	0	15,000	moved from roads 3073-7500, 2021 amount was \$15,000
1100-1010	ELECTION - Wages and benefits	0	0	15,000	same as 2018
1100-2010	ELECTION - Materials/Supplies	170	608	18,000	VBM and electronic/ supplies **24,000 coming in from reserves for election
<b>CAO/CLERK/ADMIN/ SCANNING CONTRACT</b>					
1200-1010	ADMIN - Wages and benefits	263,000	276,910	279,830	includes \$15,000 for scanning contract person
1200-1310	ADMIN - Conferences/Training/memberships	7,000	407	7,000	courses - NG/LB/EK, AMCTO Zone 7 meetings, AMCTO conference/ AMCTO membership
1200-1315	ADMIN - Training	3,000	1,486	0	combined account in 2022
1200-1320	ADMIN - Memberships	1,500	1,299	0	combined account in 2022

Account No.	2021 WORKING BUDGET AND 2022 FORECAST BUDGET Account Name	2021 FINAL BUDGET	PRELIMINARY DEC 31 2021 ACTUAL	2022 DRAFT 1	NARRATIVE
1200-2010	ADMIN - Office and Maintenance Supplies	8,000	11,038	9,000	combined account - includes other depts
1200-2015	ADMIN - Office maintenance & supplies	1,000	2,406	0	combined account in 2022
1200-2025	ADMIN - Health & Safety	1,000	39	1,000	CPR
1200-2030	ADMIN - GIS Project			25,000	combined account in 2022 - from Fire,Building,Bylaw, Admin and Planning
1200-2050	ADMIN - Telephone	4,500	2,891	6,700	combined account in 2022 based on actual
1200-2052	ADMIN - Cell Telephone	1,500	733	5,300	combined account in 2022 based on actual
1200-2120	ADMIN - Insurance	67,000	70,068	74,420	2021 actual + 2%
1200-2130	ADMIN - Computer expenses	15,000	42,709	26,800	2021 over: Vadim annual was underestimated/Foxit Software (Adobe knockoff)/Virus causing rebuild of Vadim server and new firewall/wide format printer (grant received)/ toner (sb office supplies) 2022: \$300/month for firewall, server/offsite back up//\$8,500 Vadium annual fee/\$1,000 set up computers, troubleshooting, etc.//emails \$3,700/ \$10,000 rebuilding of Active File Server
1200-2135	ADMIN - Website/Internet expenses	1,500	3,033	3,400	2021 - vianet (internet) not included 2022 website \$1,500 + Via Net \$1,900 (will be zero once Net Spectrum is active)
1200-2140	ADMIN - Copying Expenses	1,800	4,459	4,000	combined account in 2022 closer to actual



## **Whitestone and Area Nursing Station Building Expansion**

### **Information update to Magnetawan Council**

#### **Clinical Services**

As you may already know, our nurse practitioner-led clinic (the NPLC) has stayed open throughout the almost two years of the Covid-19 pandemic. Although the local family health teams have limited in-person patient visits, our NPLC has not. Many patients who were unable to secure an appointment with their family physician have relied on our nurse practitioners for their primary care needs throughout the pandemic. These visits are in addition to the many patients they see who do not have a family doctor.

In addition to ongoing clinical services, the NPLC has brought vaccination clinics into our community. Including our first local vaccination clinic on April 1, 2021, the NPLC has held 12 vaccine clinics and given almost 500 Covid-19 vaccination doses.

#### **Design and Construction**

The detailed design plans are substantially complete and the Municipality of Whitestone will be issuing a request for tenders by mid to late January. We anticipate that construction will begin this spring, with substantial completion in the late fall.

#### **Community Fundraising Update**

We are pleased to report that we raised \$54,180.75 towards the building expansion, as of December 31, 2021. With the matching funds from our very generous anonymous donor it totals \$108,361.50. This is 60.2% of our total goal of \$180,000.

The Township of McKellar contributed \$30,000 toward the project in 2021 and will contributing \$30,000 in 2022. We understand the Municipality of Magnetawan is considering a contribution as well in your 2022 budget.

Our most recent initiative was to send letters to local businesses seeking support and donations. Unfortunately, the business directories available to us were limited; however, we did see an increase in donations throughout November and December which is attributable to this effort. We will continue to outreach to our local business communities in Magnetawan, Whitestone and McKellar. Our next letter campaign will be directed at the larger businesses in Parry Sound that provide services to residents of our communities.

We also continue to see local businesses supporting our fundraising with initiatives of their own, including donation boxes at the businesses checkout counter and the Duck Rock Restaurant's Jig the Joker fundraiser that started before Christmas.

In-person fundraising activities are still on hold. However, we are busy collecting gifts for a raffle, identifying additional opportunities for grants, and tentatively planning other initiatives to complete our commitment.



21 Church Street  
Dunchurch, Ontario P0A 1G0  
Phone: 705-389-2466 ~ Fax: 705-389-1855

[www.whitestone.ca](http://www.whitestone.ca)  
E-mail: [info@whitestone.ca](mailto:info@whitestone.ca)

### **Thank you for Your Support**

Our Committee would like to sincerely thank our three municipal councils in Magnetawan, McKellar and Whitestone for their continued support of our activities. In addition to the financial support pledged and provided, we appreciate the assistance in getting our messages out through social media and assisting us with our letter writing campaigns. You have made our fundraising so much easier and contributed to the success!

### **Respectfully Submitted by:**

Marcella Sholdice  
Chair, Whitestone and Area Nursing Station  
Community Advisory Committee

Michelle Hendry  
CAO/Clerk, Municipality of Whitestone





***WE HATCH'EM - YOU CATCH'EM***

**DATE: DEC 8/2021**

**ACHP would like to invite you to help fund our quest in restoring our Walleye population, presently within the Magnetawan River System of the Almaguin area by purchasing and installing new educational data monitoring components.**

**Our hatchery group of volunteers have been in existence for over 30 years. Mother Nature played a big role in our successes of the past, however Global Warming has forced us to change our operations. With this being said, we took a new approach and have been able to develop and build a State of the Art new mobile hatchery. It employs modern technology, born and raised in Almaguin, and built during the Pandemic. We are Wheelchair accessible! We were able to prove our concept this year. The first run produced an 80% hatch rate and we placed 1.6 million fry into the Magnetawan River Ahmic Lake system with permits via MNRF. With community help, we expect to increase our success rate to between 95-100% next year.**

**With this year's success behind us we are ready to introduce the next phase, which is on-line education. We presently have two micro hatcheries in Almaguin, one in the Magnetawan Public School and the other in the Almaguin Highlands Secondary School. Our children's education of the Almaguin area is very important to us.**

**In order to achieve this we need to purchase high tech equipment to monitor in real time, water levels, water flow rates, oxygen levels, PH levels, ammonia levels, temperatures, all via sensors, camera, computer equipment and software programs, etc.**

**Our hatchery has the capability of being able to hatch close to 5 million fry with limited manpower. Our mobile hatchery is simple, sophisticated and modern.**



***WE HATCH'EM - YOU CATCH'EM***

Please help us give our once sought after Walleye fishery and local tourist industry of Almaguin area a big economic boost.

With your \$500.00 donation, this will help us reach our goal of \$10,000.00 to proceed with the educational component in our mobile hatchery because we can make a difference.

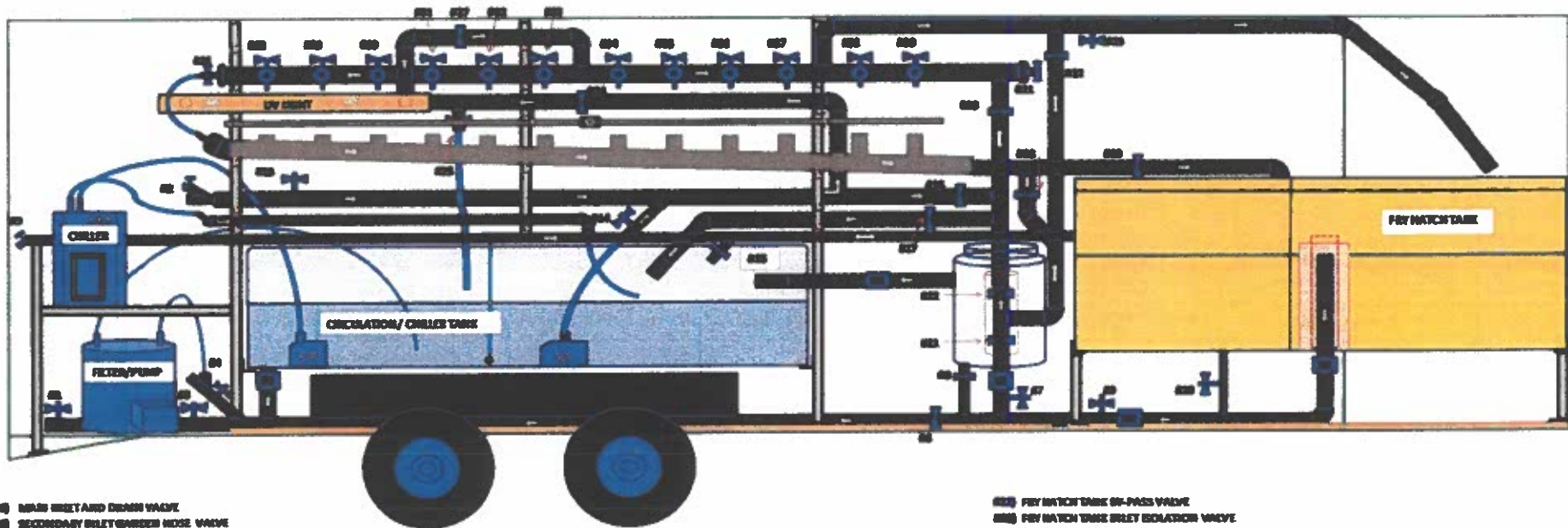
Please make cheques payable to Almaguin Community Hatchery Program and mail to Jerry Brandt, P.O. Box 980, Burk's Falls, ON, P0A 1C0.

You can visit our website at <https://almaguinhatchery.com>

Thanking you in advance

Vice-President  
Jerry Brandt  
P.O. Box 980, Burks Falls, ON, P0A1C0  
Almaguin Community Hatchery Program  
[minibs2010@hotmail.com](mailto:minibs2010@hotmail.com)

ALMAGUER COMMUNITY HATCHERY TRAILER  
WE HATCH'EM - YOU CATCH'EM



- 001 MAIN INLET AND DRAIN VALVE
- 002 SECONDARY INLET BARRIER HOSE VALVE
- 003 FRY HATCH TANK BARRIER HOSE INLET VALVE
- 004 FILTER/PUMP INLET VALVE
- 005 CIRCULATION TANK INLET/OUTLET VALVE
- 006 RADIAL FLOW SEDIMENT FILTER BY-PASS VALVE
- 007 RADIAL FLOW SEDIMENT FILTER MAIN INLET VALVE
- 008 RADIAL FLOW SEDIMENT FILTER DRAIN VALVE
- 009 FRY HATCH TANK DRAIN OUTLET ISOLATION VALVE

- 010 FRY HATCH TANK DRAIN VALVE
- 011 SECONDARY R/W ISOLATION VALVE
- 012 MULTI-PROCESS FUNCTION BY-PASS/ISOLATION VALVE
- 013 SECONDARY INLET ISOLATION VALVE
- 014 MAIN PUMP OUTLET ISOLATION VALVE
- 015 FRY HATCH TANK OVERFLOW ISOLATION VALVE

- 016 UV LIGHT INLET BY-PASS VALVE
- 017 CIRCULATION TANK RETURN BY-PASS VALVE
- 018 BACKWASH OUTLET BY-PASS VALVE
- 019 BACKWASH OUTLET ISOLATION VALVE
- 020 MAIN HEADER DRAIN VALVE
- 021 MAIN HEADER ACCESSORY VALVE

- 022 FRY HATCH TANK BY-PASS VALVE
- 023 FRY HATCH TANK INLET ISOLATION VALVE
- 024 UV LIGHT INLET ISOLATION VALVE
- 025 UV LIGHT DRAIN VALVE
- 026 BACKWASH INLET INLINE DIFFUSER VALVE
- 027 UV LIGHT OUTLET ISOLATION VALVE

HATCHERY MAIN FLOW CONTROL VALVES  
(028, 029, 030, 031, 032, 033, 034, 035, 036, 037, 038, 039)

DESIGN: 01022000  
SCALE: 1/4" = 1'  
DATE: 10/12/20  
REVISION: 01/01/21

**Kerstin Vroom**

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**Subject:** FW: EMS Advisory Committee Meeting Minutes

Thanks!  
Kerstin

included in regular  
Council for discussion  
Budgeted for Draft #1  
at 9.8% increase

---

**From:** Kerstin Vroom  
**Sent:** November 26, 2021 1:50 PM  
**To:** Dave Thompson <dthompson@townofparrysound.com>  
**Cc:** Sheri Skinner <:sskinner@townofparrysound.com>; Cathy Still <cathystill56@gmail.com>  
**Subject:** RE: EMS Advisory Committee Meeting Minutes

Hi Dave!

Nice to hear from you – I got an out of office from Sheri so wasn't expecting anything until December. Thanks for the information!

Would you mind sending the budget as well please?

I will let Council know that our rep, Cathy Still, can provide the information regarding the contract date and tender.

Appreciate your help,

Stay well!  
Kerstin

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**From:** Dave Thompson <[dthompson@townofparrysound.com](mailto:dthompson@townofparrysound.com)>  
**Sent:** November 26, 2021 1:30 PM  
**To:** Kerstin Vroom <[Clerk@magnetawan.com](mailto:Clerk@magnetawan.com)>  
**Cc:** Sheri Skinner <[sskinner@townofparrysound.com](mailto:sskinner@townofparrysound.com)>; Cathy Still <[cathystill56@gmail.com](mailto:cathystill56@gmail.com)>  
**Subject:** RE: EMS Advisory Committee Meeting Minutes

Kerstin,

Please find attached the reports requested. As for the resolution I encourage you to work through your EMS Advisory Committee representative Cathy Still for information with regards to this issue.

**Dave Thompson**  
**Director of Development and Protective Services/Fire Chief**  
[dthompson@townofparrysound.com](mailto:dthompson@townofparrysound.com)

**Town of Parry Sound**  
4 Church Street  
Parry Sound, ON P2A 1Y3  
T. (705) 746-2262 ext. 305  
F. (705) 746-2377



The Corporation of the Town of Parry Sound

## **Committee Report and Recommendation**

### **Open or Closed Agenda**

### **Section 239 (2), Municipal Act Subsection:**

### **Committee Meeting Date:**

### **Subject:**

2022 Land Ambulance Budget

### **TOMRMS File Number:**

F05

### **Spokesperson(s) Name and Title:**

Dave Thompson, Director of Development and Protective Services

### **Department:**

Development and Protective Services

### **Purpose of Report:**

To gain direction from the EMS Advisory Committee on the targets and operational adjustments for a 2022 Levy Increase recognizing the service level impacts resulting from a variety of courses of action.

## **Determination for Committee:**

### **Direction (For Direct Staff Follow-up)**

That Staff prepare the 2022 Land Ambulance Budget with the following amendments;

And return to Committee for ratification on .

## **Identify Relationship to Strategic Priorities:**

Core Service - yes

Key Stretch Goal or Core Service Improvement Goal - No

New Service, Project or Program - No

Does This Item Relate to Council's Strategic Priorities? n/a

## **Background:**

The 2022 Land Ambulance Budget requires thoughtful consideration to the staffing changes required to be made due to past negotiated settlements as well as other financial requirements. A summary of issues is presented below for Committee consideration;

The 2020 Land Ambulance Budget as currently attached requires a 9.8% levy Increase.

There are two specific reasons for the high rate.

1. The WPSHC staff negotiated solution to a grievance with regards to the utilization of 8 hour shifts in Argyle and the Parry Sound summer upstaff shift require a move from 8 hour shifts to 12-hour shifts. This results in an approximate \$250,000 increase to costs.

2. During the 2021 budget cycle both the Town and the WPSHC budget for the same revenue for LHIN Community Paramedicine funding of \$216,000. This needs to be corrected in the 2022 Budget cycle which necessitates a decline of LHIN funding for the overall budget.

The following strategies could be utilized to offset some of the increase;

1. Removal of the Argyle on Call system
2. Reduction of the number of months that the Parry Sound Summer Upstaff shift is in place
3. Utilize reserve monies to fund a portion of the gap to spread the increase out over more than 1 year.

Significant increases in call volume as well as enhanced policies and procedures are continually increasing the amount of Unit Hour Utilization (UHU) that occurs for every EMS crew. Enhancing resources will be a continual requirement into the future for EMS services.

Recognition that as a primary service creating a reasonable quality of life for District residents will require continual commitment to increasing municipal resources in terms of tax dollars is necessary.

EMS does not have access to growth taxation in the manner that municipalities do. The ability to maintain cost of living increases is not possible with additional demand for services with an aging and growing population base. The past expectation of cost of living increases to the levy are a portion of the reason for a significant needed influx in funding as seen this year.

Future Base replacement to make room for more staffing is also needed in the near future.

**Staff Recommendation:**

Discussion of the need for and if required, implementation of various methods of levy reduction need to occur during the Committee meeting. There are operational implications to each method as outlined above. The movement of crews and resources throughout the District is complex and requires extensive dialogue.

**Advantages and/or Disadvantages of Staff Recommendation:**

Open discussion of the merits of levy containment will allow for a consensus moving forward with the finalization of the Land Ambulance Budget.

**Alternatives:**

To reach a consensus on operational needs and provide the Director with authority to move a Budget forward to Town Council.

**Cost/Financial Impact:**

The current Budget has a 9.8% levy increase. Lowering this increase through various operational or financial processes will have a direct service impact.

**Included in Current Budget:**

n/a

**Attachments:**

Attachment #1 2022 Draft Land Ambulance Budget

*(Accessible format available upon request)*



## **CAO's Comments**

**Recommends Council Approval:**

**Recommends Council consider staff recommendation with the following comments:**

# APPENDIX - # 1

forecast admin increase	2.00%					
forecast contract increase	2.00%					
MOH Increase	1.75%	3.00%	2.00%	2.00%	2.00%	2.00%

levy changes >>>>	9.80%	2.25%	2.25%	2.25%	2.25%
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year	Budget		Forecast			
	2021	2022	2023	2024	2025	2026
<b>Revenues</b>						
MOH grant-100% TWOMO	\$1,015,845	\$1,046,320	\$1,067,247	\$1,088,592	\$1,110,364	\$1,132,571
First Nation	\$202,484	\$208,559	\$212,730	\$216,984	\$221,324	\$225,750
MOH grant 50%	4,211,654	4,409,546	4,497,737	4,587,692	4,679,445	4,773,034
Levy - 50%	4,341,115	4,766,544	4,873,791	4,983,451	5,095,579	5,210,229
LHIN CP Grant/CPLTC less wages	216,700	217,577	217,577	217,577	217,577	217,577
Transfers from Reserves - operating (municipal)						
Transfers from Reserves- capital	460,000	640,000	474,600	522,392	462,000	500,000
<b>Revenues</b>	<b>\$10,447,787</b>	<b>\$11,288,548</b>	<b>\$11,343,681</b>	<b>\$11,816,688</b>	<b>\$11,786,289</b>	<b>\$12,089,162</b>
<b>Costs</b>						
Admin costs	\$ 423,701	\$ 421,042	\$ 429,463	\$ 438,052	\$ 446,813	\$ 455,749
WPSHC - Current Contract (including CP staffing)	9,072,994	9,661,579	9,854,811	10,051,907	10,252,945	10,458,004
CPLTC cost not included in contract		109,533	111,724	113,958	116,237	118,562
Amortization of capital assets & capital losses	490,178	490,178	470,506	479,916	489,515	499,305
Capital (from Reserve Funds)						
Buildings	0	100,000	0	0	0	0
Furniture and non-medical equipment	10,000		7,700	16,892	0	0
Vehicles	375,000	540,000	335,000	408,000	412,000	400,000
Medical Equipment	75,000	0	131,900	97,500	50,000	100,000
<b>Total costs</b>	<b>\$10,448,873.34</b>	<b>\$11,293,434.72</b>	<b>\$11,341,103.41</b>	<b>\$11,806,228.48</b>	<b>\$11,767,810.15</b>	<b>\$12,031,620.38</b>
<b>Net Deficit (Surplus) - Reserve Fds</b>	<b>(\$23.99)</b>	<b>\$4,889.07</b>	<b>(\$2,577.97)</b>	<b>(\$10,442.48)</b>	<b>(\$18,778.80)</b>	<b>(\$27,541.78)</b>

Revised for 2022

Note:

Buildings includes numerous repairs throughout all stations; painting and floors at a number of stations, overhead doors in Burks Falls, Powassan and South River, Tech wiring in Parry Sound, mezzanine storage in Parry Sound. The price of ambulances is increasing significantly due to global supply issues as well as lower competition in the market. We are utilizing a budgetary price of \$180,000 per unit currently.



The Corporation of the Town of Parry Sound

## **Committee Report and Recommendation**

### **Open or Closed Agenda**

Open

### **Section 239 (2), Municipal Act Subsection:**

### **Committee Meeting Date:**

October 28, 2021

### **Subject:**

2020 Land Ambulance Audited Financial Statements

### **TOMRMS File Number:**

F03

### **Spokesperson(s) Name and Title:**

Dave Thompson, Director of Development and Protective Services

### **Department:**

Development and Protective Services

### **Purpose of Report:**

To provide the EMS Advisory Committee with the 2020 Land Ambulance Audited Financial Statements

## **Determination for Committee:**

### **Resolution:**

That the EMS Advisory Committee receives the 2020 Land Ambulance Audited Financial Statements and that the committee concurs with staff's course of action to place the accumulated surplus of \$274,928.00 into reserves to utilized in future years in case of a deficit position

### **Identify Relationship to Strategic Priorities:**

Core Service - Yes

Key Stretch Goal or Core Service Improvement Goal - No

New Service, Project or Program - No

Does This Item Relate to Council's Strategic Priorities? n/a

### **Background:**

BDO Canada LLP prepared the 2020 Land Ambulance Audited Financial Statements in the spring and summer of 2021. Attached to this report are the Statements. These Statements have already been presented and received by the Town of Parry Sound with the recommendation to place the accumulated surplus in reserves as recommended by the Chief Financial Officer.

The EMS Advisory Committee have previously provided direction to pursue the placement of the surplus in reserves to replace the depleted amounts utilized through 2019 and during the pandemic. This report and resolution will formalize that direction provided by the EMS Advisory Committee.

### **Staff Recommendation:**

That the Committee receives the Statements and that the Committee ratifies its direction to place the surplus in reserves.

**Advantages and/or Disadvantages of Staff Recommendation:**

Replaces depleted reserves

**Alternatives:**

To refund the municipalities

**Cost/Financial Impact:**

n/a

**Included in Current Budget:**

n/a

**Attachments:**

Attachment #1 2020 Land Ambulance Audited Financial Statements

*(Accessible format available upon request)*

**CAO's Comments**

**Recommends Council Approval:**

**Recommends Council consider staff recommendation with the following comments:**

**The Corporation of the Town of Parry Sound  
Administration of the Land Ambulance Services  
Financial Statements  
For the year ended December 31, 2020**

	<b>Contents</b>
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Statement of Operations and Accumulated Surplus	<b>5</b>
Statement of Changes in Net Financial Assets	<b>6</b>
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Notes to Financial Statements	<b>8 - 13</b>

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## Independent Auditor's Report

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**To the Members of Council, Inhabitants and Ratepayers of The Corporation of the Town of Parry Sound**

### Opinion

We have audited the financial statements of The Corporation of the Town of Parry Sound - Administration of Land Ambulance Services (the "Entity"), which comprise the statement of financial position as at December 31, 2020, and the statement of operations and accumulated surplus, the statement of changes in net financial assets and the statement of cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Entity as at December 31, 2020, and its results of operations, its change in net financial assets, and its cash flows for the year then ended in accordance with Canadian public sector accounting standards.

### Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the Entity in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

### Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Entity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Entity or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Entity's financial reporting process.

### Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.



As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Entity's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Entity's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Entity to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

*BDO Canada LLP*

Chartered Professional Accountants, Licensed Public Accountants

September 7, 2021  
Barrie, Ontario



**The Corporation of the Town of Parry Sound  
Administration of the Land Ambulance Services  
Statement of Financial Position**

<b>December 31</b>	<b>2020</b>	<b>2019</b>
<b>Financial assets</b>		
Cash	\$ 963,385	\$ 1,408,763
Due from Town of Parry Sound (Note 3)	915,881	251,350
Due from the Ministry of Health (Note 6)	157,349	-
	<u>2,036,615</u>	<u>1,660,113</u>
<b>Liabilities</b>		
	<u>-</u>	<u>-</u>
<b>Net financial assets</b>	<u>2,036,615</u>	<u>1,660,113</u>
<b>Non-financial assets</b>		
Tangible capital assets (Note 2)	<u>1,784,793</u>	<u>1,886,367</u>
<b>Accumulated surplus (Note 4)</b>	<u>\$ 3,821,408</u>	<u>\$ 3,546,480</u>

**Commitments (Note 7)**

On behalf of the Council:

\_\_\_\_\_, Mayor

\_\_\_\_\_, Council

The accompanying notes are an integral part of these financial statements.

**The Corporation of the Town of Parry Sound  
Administration of the Land Ambulance Services  
Statement of Operations and Accumulated Surplus**

<b>For the year ended December 31</b>	<b>2020 Budget</b>	<b>2020 Actual</b>	<b>2019 Actual</b>
<b>Revenues</b>			
Provincial grants	\$ 5,309,559	\$ 5,629,695	\$ 5,081,163
Municipal contributions (Note 3)	4,140,310	4,590,310	4,019,718
Interest revenue	33,706	15,554	41,697
	<u>9,483,575</u>	<u>10,235,559</u>	<u>9,142,578</u>
<b>Expenses</b>			
Advertising and promotion	2,750	3,550	814
Amortization (Note 2)	486,567	436,295	394,783
Conference and travel	2,600	-	1,034
Contract fees - WPSHC (Note 5 & 7)	8,526,228	8,857,456	8,501,912
Insurance	37,423	42,517	37,429
Loss on disposal of tangible capital assets	6,000	4,000	27,860
Membership dues and fees	1,500	1,423	1,423
Miscellaneous services	-	-	402
Office supplies and other	3,528	2,211	1,587
Professional fees	20,000	4,369	5,480
Salaries and employee benefits	120,218	396,249	130,165
Station occupancy costs and supplies	148,740	98,419	117,246
Telecommunications and GPS	20,224	17,534	23,558
Town administration fees (Note 3)	73,950	74,459	72,500
Vehicle supplies and licences	7,100	22,149	11,465
	<u>9,456,828</u>	<u>9,960,631</u>	<u>9,327,658</u>
<b>Annual surplus (deficit)</b>	<b>26,747</b>	<b>274,928</b>	<b>(185,080)</b>
<b>Accumulated surplus, beginning of the year</b>	<b>3,546,480</b>	<b>3,546,480</b>	<b>3,731,560</b>
<b>Accumulated surplus, end of the year</b>	<b>\$ 3,573,227</b>	<b>\$ 3,821,408</b>	<b>\$ 3,546,480</b>

The accompanying notes are an integral part of these financial statements.

**The Corporation of the Town of Parry Sound  
Administration of the Land Ambulance Services  
Statement of Changes in Net Financial Assets**

<b>For the year ended December 31</b>	<b>2020 Budget</b>	<b>2020 Actual</b>	<b>2019 Actual</b>
<b>Annual surplus (deficit)</b>	<b>\$ 26,747</b>	<b>\$ 274,928</b>	<b>\$ (185,080)</b>
Acquisition of tangible capital assets (Note 2)	-	(338,721)	(532,673)
Amortization of tangible capital assets (Note 2)	486,567	436,295	394,783
Loss on disposal of tangible capital assets	6,000	4,000	27,860
Proceeds on disposal of tangible capital assets	-	-	8,500
<b>Change in net financial assets</b>	<b>519,314</b>	<b>376,502</b>	<b>(286,610)</b>
<b>Net financial assets, beginning of year</b>	<b>1,660,113</b>	<b>1,660,113</b>	<b>1,946,723</b>
<b>Net financial assets, end of year</b>	<b>\$ 2,179,427</b>	<b>\$ 2,036,615</b>	<b>\$ 1,660,113</b>

The accompanying notes are an integral part of these financial statements.

**The Corporation of the Town of Parry Sound  
Administration of the Land Ambulance Services  
Statement of Cash Flows**

<b>For the year ended December 31</b>	<b>2020</b>	<b>2019</b>
<b>Cash provided by (used in)</b>		
<b>Operating transactions</b>		
Annual deficit for the year	\$ 274,928	\$ (185,080)
Amortization of tangible capital assets (Note 2)	436,295	394,783
Loss on disposal of tangible capital assets	4,000	27,860
	<u>715,223</u>	<u>237,563</u>
Changes in non-cash working capital balances		
Due to Town of Parry Sound	(664,531)	(121,683)
Due from the Ministry of Health	(157,349)	-
	<u>(106,657)</u>	<u>115,880</u>
<b>Capital transactions</b>		
Acquisition of tangible capital assets	(338,721)	(532,673)
Proceeds on disposal of tangible capital assets	-	8,500
	<u>(338,721)</u>	<u>(524,173)</u>
<b>Decrease in cash during the year</b>	<b>(445,378)</b>	<b>(408,293)</b>
<b>Cash, beginning of year</b>	<b>1,408,763</b>	<b>1,817,056</b>
<b>Cash, end of year</b>	<b>\$ 963,385</b>	<b>\$ 1,408,763</b>

The accompanying notes are an integral part of these financial statements.

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# The Corporation of the Town of Parry Sound Administration of the Land Ambulance Services Notes to Financial Statements

**December 31, 2020**

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## 1. Summary of Significant Accounting Policies

### **Nature and Purpose**

Effective January 1, 2001 The Corporation of the Town of Parry Sound assumed the Administration of the Land Ambulance Services for the Parry Sound District. The purpose is to administrate the land ambulance services for the Parry Sound District.

### **Management Responsibility**

The financial statements of the Town of Parry Sound - Administration of Land Ambulance Services are the responsibility of management. They have been prepared in accordance with Canadian public sector accounting standards established by the Public Sector Accounting Board ("PSAB") of the Chartered Professional Accountants of Canada.

### **Non-financial Assets**

Non-financial assets are not available to discharge existing liabilities and are held for use in the provision of services. They have useful lives extending beyond the current year and are not intended for sale in the ordinary course of operations.

### **Tangible Capital Assets**

Tangible capital assets are recorded at cost less accumulated amortization. Cost includes all costs directly attributable to acquisition or construction of the tangible capital asset including transportation costs, installation costs, design and engineering fees, legal fees and site preparation costs. Contributed tangible capital assets are recorded at fair value at the time of the donation, with a corresponding amount recorded as revenue. Amortization is recorded on a straight-line basis over the estimated life of the tangible capital asset commencing once the asset is available for productive use as follows:

Building	40 years
Machinery and equipment	7 - 15 years
Vehicles	5 - 7 years

Annual amortization is charged in the year of acquisition and in the year of disposal on a pro-rated basis determined by the number of months in use.

### **Reserves**

Certain amounts, received for specific purposes, are set aside in reserves. Transfers from the reserves are made when the expenses are incurred for the specific purposes. Further disclosure of the amounts are part of accumulated surplus in Note 4 of the financial statements.

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**The Corporation of the Town of Parry Sound  
Administration of the Land Ambulance Services  
Notes to Financial Statements**

**December 31, 2020**

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**1. Summary of Significant Accounting Policies (continued)**

**Revenue Recognition**

Revenues are recognized as follows:

- a. Municipal contributions are recognized in the period to which the related expenses are incurred.
- b. Government transfers are recognized in the financial statements in the period in which the events giving rise to the transfer occur, providing the transfers are authorized, any eligibility criteria have been met, and reasonable estimates of the amounts can be made.
- c. Interest and other income is recognized in the period it is earned.

**Use of Estimates**

The preparation of financial statements in accordance with Canadian public sector accounting standards requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the reporting period. Significant items subject to such estimates and assumptions include the carrying amount of tangible capital assets. Actual results could differ from those estimates. These estimates are reviewed periodically, and, as adjustments become necessary, they are reported in earnings in the year in which they become known.

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**The Corporation of the Town of Parry Sound  
Administration of the Land Ambulance Services  
Notes to Financial Statements**

**December 31, 2020**

**2. Tangible Capital Assets**

	Land	Building	Machinery and Equipment	Vehicles	Assets under Construction	Total 2020
Cost, beginning of year	\$ 22,687	\$ 69,032	\$ 1,063,930	\$ 1,879,788	\$ -	\$ 3,035,437
Additions	-	-	-	338,721	-	338,721
Disposals	-	-	-	(70,677)	-	(70,677)
Cost, end of year	22,687	69,032	1,063,930	2,147,832	-	3,303,481
Accumulated amortization, beginning of year	-	27,901	327,050	794,119	-	1,149,070
Amortization	-	1,726	115,242	319,327	-	436,295
Disposals	-	-	-	(66,677)	-	(66,677)
Accumulated amortization, end of year	-	29,627	442,292	1,046,769	-	1,518,688
Net carrying amount, end of year	\$ 22,687	\$ 39,405	\$ 621,638	\$ 1,101,063	\$ -	\$ 1,784,793

	Land	Building	Machinery and Equipment	Vehicles	Assets under Construction	Total 2019
Cost, beginning of year	\$ 22,687	\$ 69,032	\$ 993,427	\$ 1,792,860	\$ 64,142	\$ 2,942,148
Additions	-	-	142,662	390,011	-	532,673
Disposals	-	-	(74,642)	(364,742)	-	(439,384)
Transfers	-	-	2,483	61,659	(64,142)	-
Cost, end of year	22,687	69,032	1,063,930	1,879,788	-	3,035,437
Accumulated amortization, beginning of year	-	26,175	296,823	834,313	-	1,157,311
Amortization	-	1,726	104,869	288,188	-	394,783
Disposals	-	-	(74,642)	(328,382)	-	(403,024)
Accumulated amortization, end of year	-	27,901	327,050	794,119	-	1,149,070
Net carrying amount, end of year	\$ 22,687	\$ 41,131	\$ 736,880	\$ 1,085,669	\$ -	\$ 1,886,367

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**The Corporation of the Town of Parry Sound  
Administration of the Land Ambulance Services  
Notes to Financial Statements**

**December 31, 2020**

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**3. Due from the Town of Parry Sound**

The Administration Board had the following related party transactions with the Corporation of the Town of Parry Sound, valued at cost:

	<u>2020</u>	<u>2019</u>
Contributions for land ambulance services	\$ 278,654	\$ 247,335
Administrative fee charged	72,500	72,500
Balance outstanding at December 31:		
Due from the Corporation of the Town of Parry Sound	<u>\$ 915,881</u>	<u>\$ 251,350</u>

The balance due to the Corporation of the Town of Parry Sound is non-interest bearing and has no set terms of repayment.

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**4. Accumulated Surplus**

The accumulated surplus balance at year end consists of the following:

	<u>2020</u>	<u>2019</u>
Invested in tangible capital assets	\$ 2,166,320	\$ 1,886,367
Reserves:		
Severance pay	578,371	571,611
Other - municipal contributions	870,264	1,025,884
Equipment and vehicle replacement	<u>206,453</u>	<u>62,618</u>
	<u>\$ 3,821,408</u>	<u>\$ 3,546,480</u>

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**The Corporation of the Town of Parry Sound  
Administration of the Land Ambulance Services  
Notes to Financial Statements**

**December 31, 2020**

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**5. Contract Fees - WPSHC**

The contract fees reported on the statement of operations include the contract fees which are based on the annual budget for Parry Sound Ambulance Service operated by West Parry Sound Health Centre (WPSHC) and any deficit or surplus for the year of the Parry Sound Ambulance Service.

A breakdown of the contract fees is as follows:

	<u>2020</u>	<u>2019</u>
Contract fees	\$ 8,523,761	\$ 8,117,255
Deficit of Parry Sound Ambulance Service	333,695	384,657
Other recoveries	-	-
	<u>\$ 8,857,456</u>	<u>\$ 8,501,912</u>

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**6. COVID-19 Impact**

On March 11, 2020, the COVID-19 outbreak was declared a pandemic by the World Health Organization. Since then, the impact of COVID-19 in Canada on the global economy has increased significantly.

The Ministry of Health has provided additional funding in the amount of \$402,037 to help cover additional costs incurred due to COVID-19, of which \$157,349 has been recorded as due from the Ministry on the statement of financial position. Total revenue of \$402,037 has been included in provincial grants shown on the statement of operations and accumulated surplus. In addition, the Entity received a supplemental emergency medical services levy, in the amount of \$450,000, to help meet the financial requirements in 2020 without significant decreases to EMS staffing.

On January 14, 2021 and April 7, 2021, the Province of Ontario declared another state of emergency and a stay-at-home order. If the effects of COVID-19 continue, there could be further impacts on the Entity. At this time, the full financial impact of COVID-19 on the Entity is unknown. The Entity's ability to continue to meet obligations as they come due is dependent on the continued ability to generate earnings and cash flows.

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## **The Corporation of the Town of Parry Sound Administration of the Land Ambulance Services Notes to Financial Statements**

**December 31, 2020**

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### **7. Commitments**

#### **Operating Agreement West Parry Sound Health Centre**

The Town has entered into an operating agreement with the West Parry Sound Health Centre (WPSHC) whereby the WPSHC provides and operates land ambulance services through Parry Sound Ambulance Services in the geographical area of Parry Sound using the equipment provided by the Town. This agreement is effective for the period January 1, 2016 to December 31, 2019 and remains in place until a new contract is negotiated. The contract costs are paid based on the annual budget and in year cost increases due to factors not under the control of WPSHC. See Note 5 for a breakdown of contract fees related to the operating agreement with WPSHC.

Under this agreement the Administration of the Land Ambulance Services is also responsible for covering the costs related to the non-pension post-employment and post-retirement benefits for medical and dental in the year the expense occurs for the Parry Sound Ambulance Service Employees. These costs have been determined during the most recent actuarial valuation conducted in 2018 and the Parry Sound Ambulance Service's share of the total WPSHC liability is \$663,798 (2019 - \$663,798) as of March 31, 2020.

#### **Ambulance Base Lease**

The Town has entered into an agreement with the Corporation of the Township of the Archipelago for the utilization of property as an ambulance base. The term of the lease is 30 years ending on the 31st day of December 2047. For the first 15 years of the agreement, the total annual cost will be \$35,572 for a total commitment of \$533,581 over the initial 15 years. For the final 15 years of the agreement, the Town shall be responsible for its proportionate share of the operating costs of the facility.

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### **8. Segmented Reporting**

The Canadian Institute of Chartered Accountants Public Sector Accounting Handbook Section PS 2700, Segmented Disclosures, establishes standards on defining and disclosing segments in a government's financial statements. Governments that apply these standards are encouraged to provide the disclosures established by this section when their operations are diverse enough to warrant disclosures. Due to the nature of the organization segmented reporting has not been disclosed.

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Account No.	2021 WORKING BUDGET AND 2022 FORECAST BUDGET Account Name	2021 FINAL BUDGET	PRELIMINARY DEC 31 2021 ACTUAL	2022 DRAFT 1	NARRATIVE
1200-2205	Legal fees - Bayview Road Gifting	2,000	1,849	0	completed in 2021
1200-2210	ADMIN - Legal Fees-general	7,500	6,501	7,500	
1200-2215	ADMIN - Legal fees-labour	10,000	5,126	7,500	
1200-2220	ADMIN - Union negotiation /arbitration	25,000	11,258	5,000	4 year contract
1200-2225	ADMIN - HR Services	2,700	2,645	1,400	not renewing live HR advice
1200-5014	ADMIN - History Book	100	221	0	
1200-7000	ADMIN - Amortization expense	0	0	0	
1200-8000	ADMIN - Capital	40,000	509	40,000	2021 office renovations not completed 2022 expected completion to move file room upstairs

# TREASURY

Account No.	2021 WORKING BUDGET AND 2022 FORECAST BUDGET Account Name	2021 FINAL BUDGET	PRELIMINARY DEC 31 2021 ACTUAL	2022 DRAFT 1	NARRATIVE
<b>Treasurer Linda Saunders</b>					
1300-1010	TREASURY - Wages and benefits	222,000	197,520	231,000	Reallocation of staff time in 2022 plus wage increase
1300-1310	TREASURY - Conferences/training/memberships	200	0	1,170	combined account in 2022
1300-1315	TREASURY - Training	750	0	0	obsolete
1300-1320	TREASURY - Memberships	220	0	0	obsolete
1300-2010	TREASURY - Taxation Materials	14,000	10,027	14,000	
1300-2025	TREASURY - Covid 19 Safe Restart Expenses	92,107	59,158	33,284	balance of 2021 grant to be spent on Friendship club furnace and generator & ahmic hall furnace and generator
1300-2200	TREASURY - Accounting/Audit	16,650	15,693	16,650	
1300-2210	TREASURY - Legal Fees	120	0	0	obsolete
1300-2310	TREASURY - Bank Charges	1,200	1,434	1,500	
1300-2320	TREASURY - Property Assessment MPAC	94,929	94,929	93,953	2022 levy
1300-7120	TREASURY - Tax Write-Offs	11,800	13,179	10,000	decrease as no reassessment being done until 2023
1400-9001	RESERVES - Transfer-Asset Management Reserve	750,000	750,000	0	
1400-9003	RESERVES - Transfer- Com Enhancement Reserv	24,800	25,972	24,800	Transfer of est'd Lakeland dividends
1400-9004	RESERVES -Transfer- Elections Reserve	8,000	8,000	0	
1400-9006	RESERVES - Transfer-Landfill Closure Reserv	20,000	20,700	20,000	Amount traditionally transferred annually
1400-9007	RESERVES - Transfer-Landfill Rehabilitation Reserve	0	0	250,000	Additional reserves to offset future landfill rehabilitaion at Chapman site

Account No.	2021 WORKING BUDGET AND 2022 FORECAST BUDGET Account Name	2021 FINAL BUDGET	PRELIMINARY DEC 31 2021 ACTUAL	2022 DRAFT 1	NARRATIVE
1400-9009	RESERVES - Transfer-Museum Covid Safe Restart	0	5,000	0	

Account No.	2021 WORKING BUDGET AND 2022 FORECAST BUDGET Account Name	2021 FINAL BUDGET	PRELIMINARY DEC 31 2021 ACTUAL	2022 DRAFT 1	NARRATIVE
TREASURER					
2500-2010	PROTECT - Policing Costs	505,270	445,845	515,375	Estimated using 2% increase
2500-2030	PROTECT - 911	2,000	2,082	2,040	

Account No.	2021 WORKING BUDGET AND 2022 FORECAST BUDGET Account Name	2021 FINAL BUDGET	PRELIMINARY DEC 31 2021 ACTUAL	2022 DRAFT 1	NARRATIVE
8400-8020	Debt Payment Roads Loan	130,000	130,000	130,000	



# RECREATION

Account No.	2021 WORKING BUDGET AND 2022 FORECAST BUDGET Account Name	2021 FINAL BUDGET	PRELIMINARY DEC 31 2021 ACTUAL	2022 DRAFT 1	NARRATIVE
DC REC and COMM					
2600-1010	RECREATION - Wages and benefits	44,000	35,027	44,880	
2600-2010	RECREATION - Materials/Supplies	2,000	1,708	7,500	Bikes with helmets and bike locks \$2,500 / Vetran Lampost Banners \$3,000
2600-2015	RECREATION - Events	20,000	14,346	27,000	\$5,000 drive in movie motion 2021-320 / Fireworks \$2,000 /
2600-2065	RECREATION - Regional Economic Dev Dept	10,000	10,000	0	Moved to Economic Development category in 2022, account 2300-2150
2600-2300	RECREATION - Advertising	3,500	0	500	
2600-2350	RECREATION - Signage	3,200	3,434	0	Moved to Economic Development category in 2022, account 2300-2350
2600-2400	COMMUNITY IMPROVE - Recreation	12,500	5,347	12,750	rock snake project include paint and table etc, art in the park, Exercise Classes \$4,800
2600-8000	RECREATION - Capital	33,718	0	33,718	LIGHTHOUSE - FROM COMMUNITY IMPROVEMENT FUND (16,282 USED IN 2020)

Account No.	2021 WORKING BUDGET AND 2022 FORECAST BUDGET Account Name	2021 FINAL BUDGET	PRELIMINARY DEC 31 2021 ACTUAL	2022 DRAFT 1	NARRATIVE
7500-1010	LOCKS - Student Wages and benefits	22,000	23,657	28,800	min wage is going up
7500-2010	LOCKS - Materials and Supplies	2,000	1,130	2,000	need a water cooler gas powered pressure washer
7500-2400	LOCKS - Repairs & Maintenance	1,500	0	500	window
7500-3010	LOCKS - Equipment Charges	300	500	0	
7500-8000	LOCKS - Capital	0	0	0	
7600-1010	HERITAGE CTR - Student Wages and benefits	10,000	10,752	28,880	first year with 4 students
7600-2010	HERITAGE CTR - Materials/Supplies/Memberships	1,000	1,028	1,500	telephone/ light ballast in display case/Membership in Ontario Museum Association
7600-2030	HERITAGE CTR - Hydro	1,225	1,084	1,250	
7600-3010	HERITAGE CTR -Equipment Charges	250	383	0	
7600-4020	HERITAGE CTR - Insurance	1,000	1,430	1,459	2021 actual + 2%
7600-7000	HERITAGE CTR - Amortization	0	0	0	
7600-8000	HERITAGE CTR - Capital	9,000	10,041	6,000	2021 4,000 mural - price was \$5,401 - \$1,620 paid through RED grant = our cost \$3,781 / 5,000 display case offset by covid grant <b>2022 Mural Public Art \$6,000</b> (Rec'd \$5,000 grant)
7600-8000	HERITAGE CTR - LOG CABIN - Capital	0	0	7,500	2022 Reshingle Log Cabin Roof

**Moved by:**

**Seconded by:**

Carried ✓ Defeated \_\_\_\_\_ Deferred \_\_\_\_\_

Recorded Vote Called by: \_\_\_\_\_

Member of Council	Yea	Nay	Absent
Brunton, Tim			
Hetherington, John			
Kneller, Brad			
Smith, Wayne			
Mayor: Dunnett, Sam			



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**RESOLUTION NO. 2021 - 320** **NOVEMBER 03, 2021**

Moved by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

**BE IT RESOLVED THAT** the Council of the Municipality of Magnetawan receives and approves the report from Deputy Clerk Laura Brandt, Outcome of Dinner and a Drive-In Movie Event, as presented and directs Staff to include \$5,000 in the 2022 budget to host two events next year and to actively source for funding.

Carried ☒ Defeated ☐ Deferred ☐

\_\_\_\_\_  
Sam Dunnett, Mayor

Recorded Vote Called by: \_\_\_\_\_

Recorded Vote

Member of Council	Yea	Nay	Absent
Brunton, Tim			
Hetherington, John			
Kneller, Brad			
Smith, Wayne			
Mayor: Dunnett, Sam			



*Knowing our heritage  
we will build our future*

# PLANNING

Account No.	2021 WORKING BUDGET AND 2022 FORECAST BUDGET Account Name	2021 FINAL BUDGET	PRELIMINARY DEC 31 2021 ACTUAL	2022 DRAFT 1	NARRATIVE
<b>DC PLANNING &amp; DEVELOPMENT</b>					
1500-1010	ASSET MANAGEMENT - Wages and benefits	25,000	3,246	25,000	\$22,800 from 2021 to be used in 2022. Plan creation took longer from PSD; therefore staff time for implementation and data maintenance required in 2022.
1500-2010	ASSET MANAGEMENT - Materials and Supplies	2,500	0	2,500	
1500-4010	ASSET - Contracts	32,500	28,621	0	AMP completed in 2021

Account No.	2021 WORKING BUDGET AND 2022 FORECAST BUDGET Account Name	2021 FINAL BUDGET	PRELIMINARY DEC 31 2021 ACTUAL	2022 DRAFT 1	NARRATIVE
<b>DC PLANNING &amp; DEVELOPMENT</b>					
2300-1010	ECONOMIC DEVELOPMENT-Wages and Benefits	0	0	25,000	Transitioning out of ACED Agreement
2300-1310	ECONOMIC DEVELOPMENT-Conferences/Memberships/Training	0	0	300	
2300-2010	ECONOMIC DEVELOPMENT-Materials & Supplies	0	0	1,000	
2300-2020	ECONOMIC DEVELOPMENT-Projects & Programs	0	0	0	
2300-2150	ECONOMIC DEVELOPMENT-ACED Payments	0	0	7,500	Transferred from Community Development 2600-2065
2300-2300	ECONOMIC DEVELOPMENT-Advertising	0	0	1,000	
2300-2350	ECONOMIC DEVELOPMENT-Signage	0	0	7,500	Transferred from Community Development 2600-2350: TODS signs \$3,500, Centennial Park sign replacement \$2,500 (applied for red grant intake #2), way finding signs \$1,500(applied for red grant intake #2)
2300-8000	Economic Development Capital	0	0	5,500	Business Advertising Boards for both Ahmic Harbour & Magnetawan (applied for 30% funding through RED grant intake #2)



Account No.	2021 WORKING BUDGET AND 2022 FORECAST BUDGET Account Name	2021 FINAL BUDGET	PRELIMINARY DEC 31 2021 ACTUAL	2022 DRAFT 1	NARRATIVE
8010-1010	PLANNING - Wages and Benefits	40,000	47,040	40,000	2021 over as more applications/inquiries
8010-2030	PLANNING - CGIS Services	4,500	4,527	0	combined in 2022 with admin
8010-2210	PLANNING - Legal fees	500	628	1,000	
8010-5012	PLANNING- Official Plan & Zoning Bylaw & Second dwelling	25,000	30,572	72,000	\$37,000 remaining in project for OP and \$35,000 remaining in project for ZB Review from Ecovue Proposal
8010-5014	PLANNING - General	10,000	5,263	3,500	

# **PUBLIC WORKS**

Account No.	2021 WORKING BUDGET AND 2022 FORECAST BUDGET Account Name	2021 FINAL BUDGET	PRELIMINARY DEC 31 2021 ACTUAL	2022 DRAFT 1	NARRATIVE
<b>PUBLIC WORKS Scott</b>					
3011-1010	BRIDGES AND CULVERT Wages and benefits	87,400	31,046	0	combined account in 2022
3011-2010	BRIDGES AND CULVERTS Materials/Supplies	149,000	114,915	151,980	Invoice still to come in , Continue replacing culverts as required.
3011-3010	BRIDGES AND CULVERT Equipment Charges	60,000	57,245	0	obsolete account
3011-3015	BRIDGES AND CULVERT Rented Equipment Excavator	55,000	19,164	56,100	2021 didn't have time to complete Montgomery - to be Completed in 2022
3011-3020	BRIDGES AND CULVERTS - Rented Equipment - Other	10,200	360	10,404	2021 didn't have time to complete Montgomery - to be Completed in 2022
3011-3040	BRIDGES AND CULVERT-Engineering	58,000	36,484	59,160	West Poverty Bay, Orange Valley, etc
3011-4010	BRIDGES AND CULVERT-Contracts	0	0	70,000	Orange Valley Bridge - install guiderails may need more work in 2022 or 2023 - waiting on Bridge Report from Engineers
3011-8000	BRIDGES AND CULVERT - Capital	0	0	1,023,000	2021 Culvert # 11 West Poverty Bay \$750,000 was put in reserves 2022 - \$676,306 from reserves and \$346,694 from gas tax
3021-4010	GRASS MOWING - Contracts	9,000	9,413	9,420	
3022-1010	BRUSHING/TREE TRIMMING- Wages and benefits	15,000	17,030	0	combined account in 2022
3022-2010	BRUSHING/TREE TRIMMING- Materials/Supplies	500	517	0	combined account in 2022 - see overhead materials and supplies
3022-3010	BRUSHING/TREE TRIMMING- Equipment Charges	5,000	9,185	0	obsolete account
3022-3015	BRUSHING/TREE TRIMMING - Rental of Chipper	5,000	4,237	5,100	

Account No.	2021 WORKING BUDGET AND 2022 FORECAST BUDGET Account Name	2021 FINAL BUDGET	PRELIMINARY DEC 31 2021 ACTUAL	2022 DRAFT 1	NARRATIVE
3022-3030	BRUSHING/TREE TRIMMING- Rented Equipment-Excavator	18,000	18,487	18,856	
3022-4010	BRUSHING/TREE TRIMMING- Contract brushing	0	0	0	
3022-4015	BRUSHING/TREE TRIMMING- Emergency Tree Felling	458	0	0	combined account in 2022
3022-8000	BRUSHING/TREE TRIMMING- Capital	0	0	0	
3023-1010	DITCHING - Wages and benefits	55,000	35,032	0	combined account in 2022
3023-2010	DITCHING - Materials/supplies	0	0	0	combined account - see overhead materials and supplies
3023-3010	DITCHING - Equipment Charges	35,000	56,460	0	obsolete account
3023-3015	DITCHING - Rented Equipment - Excavator	25,500	20,850	26,010	2021 under - less ditching than anticipated - hoping to complete in 2022
3023-3020	Rented Equipment - Other	0	0	0	
3023-8000	DITCHING - Capital NO NARRATIVE	9,000	8,851	0	2021 Tamper purchased
3024-1010	BEAVER PROBLEMS - Wages and benefits	7,300	15,381	0	combined account - 2021 over due to an increase in beaver activities
3024-3010	BEAVER PROBLEMS - Equipment Charges	5,000	19,568	0	obsolete account
3025-1010	DEBRIS - Wages and benefits	217	259	0	combined account
3025-3010	DEBRIS - Equipment Charges	550	150	0	obsolete account
3031-1010	COLD MIX PATCHING - Wages and benefits	7,740	9,415	0	combined account in 2022
3031-2010	COLD MIX PATCHING - Materials/Supplies	18,000	11,190	18,000	2021 under as not enough time to complete - 2022 hoping to do more in house when time allows
3031-3010	COLD MIX PATCHING - Equipment Charges	9,000	15,555	0	obsolete account

Account No.	2021 WORKING BUDGET AND 2022 FORECAST BUDGET Account Name	2021 FINAL BUDGET	PRELIMINARY DEC 31 2021 ACTUAL	2022 DRAFT 1	NARRATIVE
3032-1010	SWEEPING/CRACK SEALING - Wages and benefits	3,120	3,451	0	combined account
3032-3010	SWEEPING/CRACK SEALING - Equipment Charges	8,000	7,680	0	obsolete account
3032-4010	SWEEPING/CRACK SEALING - Contracts	15,000	12,270	15,750	Advised 5% increase for" fuel"
3033-1010	WATER/FLOODING - Wages and benefits	4,200	663	0	combined account in 2022
3033-3010	WATER/FLOODING - Equipment Charges	2,500	460	0	obsolete account
3034-1010	ROAD CONSTRUCTION/REPAIR - Wages and benefits	5,800	3,235	0	combined account in 2022
3034-3010	ROAD CONSTRUCTION/REPAIR - Equipment Charges	1,570	3,185	0	obsolete account
3034-4010	ROAD CONSTRUCTION/REPAIR - Contracts	0	0	0	
3034-8000	ROAD CONSTRUCTION/REPAIR - Capital Projects - road improvements	130,000	99,906	138,480	2021 Slurry seal roads tar & chipped completed except for West Poverty Pay 2022 West Poverty Bay Slurry \$58,480 and Ahmic Lake Road \$80,000 replacing damaged asphalt sections. Offset by OCIF funding
3035-1010	CATCH BASIN VACUUMING - Wages and benefits	205	368	0	combined account in 2022
3035-3010	CATCH BASIN VACUUMING - Equipment Charges	95	255	0	obsolete account
3035-4010	CATCH BASIN VACUUMING - Contracts	1,640	1,272	1,673	
3036-1010	DRAINAGE - Wages and benefits	1,964	0	0	combined account in 2022
3036-3010	DRAINAGE - Equipment Charges	601	0	0	obsolete account
3036-4010	DRAINAGE - Contracts	3,759	0	3,759	2021 not needed - may need in 2022

Account No.	2021 WORKING BUDGET AND 2022 FORECAST BUDGET Account Name	2021 FINAL BUDGET	PRELIMINARY DEC 31 2021 ACTUAL	2022 DRAFT 1	NARRATIVE
3041-1010	GRAVEL PATCHING/WASHOUTS - Wages and benefits	13,559	13,887	0	combined account
3041-2010	GRAVEL PATCHING/WASHOUTS - Materials/Supplies	56,620	56,063	57,752	
3041-3010	GRAVEL PATCHING/WASHOUTS - Equipment Charges	17,754	41,705	0	obsolete account
3041-4010	GRAVEL PATCHING/WASHOUTS - Contracts	7,250	6,773	7,395	
3042-1010	GRADING - Wages and benefits	16,303	18,588	0	combined account in 2022
3042-3010	GRADING - Equipment Charges	25,384	61,250	0	obsolete account
3042-4010	GRADING - Contracts	20,015	32,498	25,000	
3043-1010	DUST CONTROL - Wages and benefits	4,809	10,931	0	combined account in 2022
3043-2010	DUST CONTROL - Materials/Supplies	70,844	85,996	80,000	
3043-3010	DUST CONTROL - Equipment Charges	4,171	20,935	0	obsolete account
3043-4010	DUST CONTROL - Contracts	35,620	42,076	40,000	
3045-1010	GRAVEL - Wages and benefits	6,000	3,885	0	obsolete account
3045-2010	GRAVEL - Materials/Supplies	190,000	172,710	193,800	gravel prices increasing
3045-3010	GRAVEL - Equipment Charges	6,120	1,050	0	combined account in 2022
3045-3015	GRAVEL - Equipment Rental	20,400	20,673	20,808	
3045-4010	GRAVEL - Contracts	72,000	74,705	73,440	
3051-1010	SNOW PLOWING - Wages and benefits	58,165	59,777	59,328	
3051-2010	SNOW PLOWING - Materials/Supplies	10,000	13,350	10,200	2021 was a higher year for blade purchases - generally 10,000 should do.
3051-3010	SNOW PLOWING - Equipment Charges	51,571	142,335	0	obsolete account
3052-1010	SAND/SALTING - Wages and benefits	28,486	21,018	29,056	
3052-2010	SAND/SALTING - Materials/Supplies	45,990	31,912	46,910	2021 - under as we had leftover salt from 2020
3052-3010	SAND/SALTING - Equipment Charges	23,847	44,620	0	obsolete account

Account No.	2021 WORKING BUDGET AND 2022 FORECAST BUDGET Account Name	2021 FINAL BUDGET	PRELIMINARY DEC 31 2021 ACTUAL	2022 DRAFT 1	NARRATIVE
3052-4010	SAND/SALTING - Contracts	20,672	16,186	21,085	based on past
3053-1010	CULVERT THAWING - Wages and benefits	3,687	2,764	3,761	
3053-2010	CULVERT THAWING - Materials/Supplies	136	0	139	
3053-3010	CULVERT THAWING - Equipment Charges	1,232	4,315	0	obsolete account
3054-1010	STANDBY Wages and benefits	9,075	9,410	9,257	
3061-1010	SAFETY DEVICES Wages and benefits	5,000	4,499	0	
3061-2010	SAFETY DEVICES Materials/Supplies	2,000	1,110	0	2022 budget moved to 3101-2020
3061-2020	SAFETY DEVICES Safety-PPE	5,000	7,391	0	2022 budget moved to 3101-2020
3061-2350	SAFETY DEVICES Signage	4,000	11,818	0	2021 over Ahmic and Village stop signs 2022 budget moved to 3101-2350
3061-3010	SAFETY DEVICES Equipment Charges	1,020	4,075	0	obsolete account
3061-3040	SAFETY DEVICES Roadside Safety	2,500	519	0	2022 budget moved to 3101-2350
3061-3050	SAFETY DEVICES Line Painting	6,000	5,205	0	additional crosswalk OCIF funded 2022 budget moved to 3101-3050
3061-8000	SAFETY DEVICES Capital	0	0	0	
3072-1010	ROAD PATROL - Wages and benefits	20,000	13,047	20,400	
3072-3010	ROAD PATROL - Equipment Charges	5,600	17,485	0	obsolete account
3073-7500	PRIVATE ROAD GRANTS	15,000	15,000	0	2022 budget moved to council category

Account No.	2021 WORKING BUDGET AND 2022 FORECAST BUDGET Account Name	2021 FINAL BUDGET	PRELIMINARY DEC 31 2021 ACTUAL	2022 DRAFT 1	NARRATIVE
3101-1010	OVERHEAD - Wages and benefits Vacation Pay, Stat Holidays, Sick Days	129,000	112,292	385,316	includes all PW wages accounts except for 'winter' and 'road patrol'. 2021 was vastly under budget as distributed amongst more accounts (2021 budget \$449K/ 2022 actuals \$343K) -- Montgomery culvert not done but anticipate it being done in 2022 and more ditching for 2022 - took actuals + union increase + Montgomery Culvert/ditching \$25,000 + \$10,000 OT
3101-1090	OVERHEAD - Vacation Pay	33,000	25,428	0	combined account in 2022
3101-1092	OVERHEAD - Stat Holidays	18,100	15,984	0	combined account in 2022
3101-1094	OVERHEAD - Sick Days	3,200	7,169	0	combined account in 2022
3101-1310	OVERHEAD - Conferences/Training/Memberships/Dues /subscriptions	5,000	1,702	12,264	combined account in 2022 -- wasn't any training in 2020/2021 - hopefully this year training and conferences can take place
3101-1410	OVERHEAD - Training	4,000	1,367	0	combined account in 2022
3101-1415	OVERHEAD - Union costs	319	602	0	
3101-2010	OVERHEAD - Materials/Supplies	7,078	4,872	4,000	combined account includes brushing/ditching etc material as well
3101-2020	OVERHEAD - Safety Supplies	0	0	7,000	moved from 3061-2010 and 3061-2020
3101-2021	OVERHEAD - Gasoline inventory	0	5,594	30,385	includes all departments - 2021 actual \$26,081 - 5% increase for 2022 + \$3,00 for building dept new vehicle
3101-2022	OVERHEAD - Clear diesel inventory	0	8,549	69,300	includes all departments - 2021 actual \$66,000 - 5% increase for 2022 \$69,300
3101-2023	OVERHEAD - Dyed diesel inventory	0	3,963	40,403	includes all departments - 2021 actual \$38,480 - 5% increase for 2022
3101-2024	OVERHEAD - Heating Fuel	10,168	7,715	10,000	



Account No.	2021 WORKING BUDGET AND 2022 FORECAST BUDGET Account Name	2021 FINAL BUDGET	PRELIMINARY DEC 31 2021 ACTUAL	2022 DRAFT 1	NARRATIVE
3101-2030	OVERHEAD - Hydro	4,628	4,921	4,721	
3101-2045	OVERHEAD - AVL monitoring and data	7,800	6,750	8,000	in 2022 GPS for all vehicles and departments and includes calibration
3101-2050	OVERHEAD - Telephone	995	590	0	combined account with admin
3101-2052	OVERHEAD - Cell Telephone	1,815	1,868	0	combined account with admin
3101-2053	OVERHEAD - Communications Equipment and Tower	1,225	725	1,250	
3101-2054	OVERHEAD - Radio License (Base)	1,500	1,095	1,117	
3101-2080	OVERHEAD - Small Tools and Supplies	7,263	6,168	7,000	
3101-2090	OVERHEAD - Loan Interest Expense- 2016 Rds Project	18,461	18,461	15,250	interest per loan schedule
3101-2110	OVERHEAD - Dues & Subscriptions	3,900	3,186	0	moved to 3101-1310
3101-2120	OVERHEAD - Office	2,500	3,721	1,500	
3101-2150	OVERHEAD - Consulting fees	1,491	1,526	1,500	
3101-2210	OVERHEAD -Legal fees	755	0	0	included in admin
3101-2350	OVERHEAD -Signage	0	0	8,500	moved from 3061-2350. Increased Signs Identified to Replace
3101-2400	OVERHEAD - Building Maintenance & Security	36,400	20,142	37,128	combined account in 2022
3101-2420	OVERHEAD - Building Security	771	2,378	0	moved to 3101-2400
3101-3010	OVERHEAD - Equipment Charges	0	300	0	obsolete account
3101-3050	OVERHEAD - Line Painting	0	0	6,500	moved from 3061-3050.
3101-4010	OVERHEAD - Contracts	10,000	0	10,000	
3101-4020	OVERHEAD - Insurance	33,000	32,185	32,829	2021 actual + 2%
3101-7000	OVERHEAD - Amortization Expense	0	0	0	
3101-8001	OVERHEAD - Capital Contra Account	0	0	0	
3101-8000	OVERHEAD - Capital <b>**NEW**</b>			21,500	2022 NEW - Fuel Management Terminal (coded fob for fuel) \$21,500
3211-1010	GRADER 2010 JOHN DEERE- Wages and benefits maintenance	1,320	1,358	0	obsolete account

Account No.	2021 WORKING BUDGET AND 2022 FORECAST BUDGET Account Name	2021 FINAL BUDGET	PRELIMINARY DEC 31 2021 ACTUAL	2022 DRAFT 1	NARRATIVE
3211-2022	GRADER 2010 JOHN DEERE Diesel	10,000	10,259	0	combined account in 2022
3211-2070	GRADER 2010 JOHN DEERE - Repairs & Maintenance	15,365	10,519	15,000	
3211-8000	GRADER 2010 JOHN DEERE Capital Machine Maintenance Overhaul	2,500	0	0	2021 completed - amount included above no capital needed for 2022
3213-1010	COMPACTOR 2003 CATERPILLAR - Wages and benefits Maintenance	0	0	0	
3213-2022	COMPACTOR 2003 CATERPILLAR Fuel	3,060	5,001	0	
3213-2070	COMPACTOR 2003 CATERPILLAR - Repairs & Maintenance	1,755	1,162	1,790	
3213-2072	COMPACTOR 2003 CATERPILLAR floating costs	2,000	5,371	4,000	
3214-1010	DOZER CASE 850 K - Wages and benefits Maintenance	2,190	0	0	
3214-2022	DOZER CASE 850 K - Fuel	1,530	1,642	0	combined account in 2022
3214-2070	DOZER CASE 850 K - Repairs & Maintenance	500	2,328	510	Regular Service
3214-8000	DOZER CASE 850 K - Capital	21,000	21,606	0	
3216-1010	BACK HOE #3 2005 CASE 580 4WD - Wages and benefits Maintenance	100	33	0	obsolete account
3216-2022	BACK HOE #3 2005 CASE 580 4WD - Diesel	2,040	2,550	0	combined account in 2022
3216-2070	BACK HOE #3 2005 CASE 580 4WD - Repairs & Maintenance	2,412	5,290	2,460	Regular Service
3216-8000	BACK HOE #3 2005 CASE 580 4WD - Capital	9,000	10,174	0	2021 should be completed by year end - thumb no capital needed for 2022
3217-1010	BACK HOE #4 2012 JOHN DEERE 410J - Wages and benefits Maintenance	609	418	0	obsolete account

Account No.	2021 WORKING BUDGET AND 2022 FORECAST BUDGET Account Name	2021 FINAL BUDGET	PRELIMINARY DEC 31 2021 ACTUAL	2022 DRAFT 1	NARRATIVE
3217-2022	BACK HOE #4 2012 JOHN DEERE 410J - Diesel	2,100	2,054	0	combined account in 2022
3217-2070	BACK HOE #4 2012 JOHN DEERE 410J Repairs & Maintenance	5,069	22,231	5,069	2021 Major Repairs as per the Resolutions 2021-197 & 289 2022 on average for repairs
3217-8000	BACK HOE #4 2012 JOHN DEERE 410J - Capital Expenditure	0	0	0	
3218-1010	BACK HOE #5 2014 CASE 590 - Wages and benefits Maintenance	500	0	0	obsolete account
3218-2022	BACK HOE #5 2014 CASE 590 - Diesel	5,800	2,835	0	combined account in 2022
3218-2070	BACK HOE #5 2014 CASE 590 - Repairs & Maintenance	4,279	5,280	4,365	Regular Service
3218-8000	BACK HOE #5 2014 CASE 590 - Capital	0	0	0	
3219-1010	LOADER - Wages and benefits Maintenance	367	317	0	obsolete account
3219-2022	LOADER - Diesel	3,060	1,722	0	combined account in 2022
3219-2070	LOADER - Repairs & Maintenance	1,600	3,090	1,632	Repairs as needed
3220-1010	TRUCK #20 2017 CHEV SILVERADO 150 - Wages and benefits Maintenance	271	341	0	obsolete account
3220-2022	TRUCK #20 2017 CHEV SILVERADO - Fuel	4,080	5,433	0	combined account
3220-2070	TRUCK #20 2017 CHEV SILVERADO - Repairs & Maintenance/Licences	2,971	2,866	3,030	Brake Work, Summer Tires
3220-4030	TRUCK #20 2017 CHEV SILVERADO 150 - Licences	140	120	0	Grouped in 2022 with repairs
3220-8000	REPLACEMENT TRUCK #20 FOR A 2022 1500 DODGE CLASSIC ST QUAD 4X4			52,722	2022 to replace Truck #20 - with a 2022 1500 Dodge Classic St Quad 4X4 \$52,722
3221-1010	TRUCK #21 2012 DODGE 2500 4X4 PU - Wages and benefits Maintenance	356	200	0	obsolete account

Account No.	2021 WORKING BUDGET AND 2022 FORECAST BUDGET Account Name	2021 FINAL BUDGET	PRELIMINARY DEC 31 2021 ACTUAL	2022 DRAFT 1	NARRATIVE
3221-2022	TRUCK #21 2012 DODGE 2500 4X4 PU- Fuel	6,120	2,991	0	combined account in 2022
3221-2070	TRUCK #21 2012 DODGE 2500 4X4 PU - Repairs & Maintenance/Licences	200	2,114	10,000	2021 failed emissions test - needed repairs as truck 11 no longer usable 2022 oil change/licences
3221-4030	TRUCK #21 2012 DODGE 2500 4X4 PU - Licences	270	265	0	Grouped in 2022 with repairs
3221-8000	TRUCK # Capital Expenditures		0	0	Using TR23 for new truck
3222-1010	TRUCK #22 2016 FREIGHTLINER TANDEM - Wages and benefits Maintenance	810	918	0	obsolete account
3222-2022	TRUCK #22 2016 FREIGHTLINER TANDEM - Fuel	13,260	10,652	0	combined account
3222-2070	TRUCK #22 2016 FREIGHTLINER TANDEM - Repairs & Maintenance/Licences	6,660	8,301	6,793	Regular Service Maintanance plus repairs
3222-4030	TRUCK #22 2016 FREIGHTLINER TANDEM - Licences	2,180	1,785	0	Grouped in 2022 with repairs
3222-8000	TRUCK #22 2016 FREIGHTLINER TANDEM - Capital	0	0	10,000	Winter tires
3223-2070	TRUCK #23 2022 GMC Pickup - Repairs & Maintenance/Licences		0	1,500	Winter Tires waiting for a quote
3223-8000	TRUCK #23 2022 Dodge Big Horn Crew Cab-Capital Expenditures	76,665	0	85,000	TRUCK 21 REPLACEMENT - TO BE CARRIED OVER 2022
3224-1010	TRUCK #24 2012 INTERNATIONAL TANDEM - Wages and benefits	800	126	0	obsolete account
3224-2022	TRUCK #24 2012 INTERNATIONAL TANDEM - Diesel	5,024	1,919	0	combined account in 2022

Account No.	2021 WORKING BUDGET AND 2022 FORECAST BUDGET Account Name	2021 FINAL BUDGET	PRELIMINARY DEC 31 2021 ACTUAL	2022 DRAFT 1	NARRATIVE
3224-2070	TRUCK #24 2012 INTERNATIONAL TANDEM - Repairs & Maintenance/Licences	500	4,247	510	2021 unexpected Exhaust Issue - had to be repaired immediately as it was a health and safety issue
3224-4030	TRUCK #24 2012 INTERNATIONAL TANDEM - Licences	1,800	1,765	0	Grouped in 2022 with repairs
3224-8000	TRUCK #24 2012 INTERNATIONAL TANDEM - Capital Expenditures	24,000	23,103	0	2021 24,000 major repair was completed
3226-2070	TRUCK #26 NEW TANDEM - Repairs & Maintenance/Licences	0	0	2,400	Regular Service Maintanance plus repairs
3226-4030	TRUCK #26 NEW TANDEM - Licences	0	0	0	Grouped in 2022 with repairs
3226-8000	TRUCK #26 New TANDEM - Capital Expenditures	0	0	282,931	In 2021 new tandem was to be budgeted for 2022 + tires
3227-1010	TRUCK #27 2014 INTERNATIONAL TANDEM - Wages and benefits	2,080	306	0	obsolete account
3227-2022	TRUCK #27 2014 INTERNATIONAL TANDEM - Diesel	13,260	10,633	0	combined account in 2022
3227-2070	TRUCK #27 2014 INTERNATIONAL TANDEM - Repairs & Maintenance/Licences	10,000	16,264	10,200	Overage due to Electrical Issue
3227-4030	TRUCK #27 2014 INTERNATIONAL TANDEM - Licences	1,840	1,791	0	Grouped in 2022 with repairs
3227-8000	TRUCK #27 2014 INTERNATIONAL TANDEM	0	0	0	no capital needed
3228-1010	TRUCK #28 2018 WESTERN STAR - Wages and benefits Maintenance	1,407	1,133	0	obsolete account
3228-2022	TRUCK #28 2018 WESTERN STAR - Diesel	12,240	11,520	0	combined account in 2022
3228-2070	TRUCK #28 2018 WESTERN STAR - Repairs & Maintenance/Licences	6,300	10,835	6,426	Regular Service Maintanance plus repairs

Account No.	2021 WORKING BUDGET AND 2022 FORECAST BUDGET Account Name	2021 FINAL BUDGET	PRELIMINARY DEC 31 2021 ACTUAL	2022 DRAFT 1	NARRATIVE
3228-4030	TRUCK #28 2018 WESTERN STAR - Licences	2,000	1,868	0	Grouped in 2022 with repairs
3228-8000	TRUCK #28 2018 WESTERN STAR - Capital New Tires	0	0	0	no capital needed
3229-1010	TRUCK #29 2019 WESTERN STAR - Wages and benefits Maintenance	888	1,232	0	obsolete account
3229-2022	TRUCK #29 2019 WESTERN STAR - Diesel	13,260	16,207	0	combined account in 2022
3229-2070	TRUCK #29 2019 WESTERN STAR - Repairs & Maintenance/Licences	5,922	7,868	6,040	Regular Service Maintanance plus repairs
3229-4030	TRUCK #29 2019 WESTERN STAR - Licences	2,000	1,868	0	Grouped in 2022 with repairs
3229-8000	TRUCK #29 2019 WESTERN STAR - winter tires	10,000	492	0	2021 should be completed by year end 2022 - no capital budget
3232-1010	STEAM JENNY - Wages and benefits Maintenance	107	61	0	obsolete account
3232-2022	STEAM JENNY - Fuel	610	103	0	combined account in 2022
3232-2070	STEAM JENNY - Repairs	117	0	0	combined account in 2022
3234-1010	WATER TANK- Wages and benefits Maintenance	542	0	0	obsolete account
3234-2022	WATER TANK- Fuel	70	1,144	0	combined account in 2022
3234-2070	WATER TANK- Repairs & Maintenance	600	42	0	combined account in 2022
3236-2070	BROOM- Repairs & Maintenance	3,000	5,731	3,000	2021 Brush Replacements as needed - depends on amount of use
3240-1010	FLOAT Wages and benefits Maintenance	459	77	0	obsolete account
3240-2070	FLOAT Repair Parts & Maintenance	1,500	682	1,000	

Account No.	2021 WORKING BUDGET AND 2022 FORECAST BUDGET Account Name	2021 FINAL BUDGET	PRELIMINARY DEC 31 2021 ACTUAL	2022 DRAFT 1	NARRATIVE
LANDFILL	**ADD CATEGORY FOR CALCIUM AND GRAVEL**				
4010-1010	GARBAGE - Wages and benefits	0	123	0	
4010-4010	GARBAGE - Contracts	26,520	18,921	27,050	
4020-1010	LANDFILL - Wages and benefits	99,000	114,966	121,000	combined account in 2022 incl union increase and 1 PT to FT
4020-1090	LANDFILL - Vacation Pay	4,000	5,605	0	moved to 4020-1010
4020-1092	LANDFILL - Stat Holidays	3,400	3,059	0	moved to 4020-1010
4020-1094	LANDFILL - Sick Days	1,400	2,460	0	moved to 4020-1010
4020-1410	LANDFILL - Training	550	409	561	New Staff ,Covid Delayed Annuals
4020-1415	LANDFILL - Union costs	150	406	0	
4020-2010	LANDFILL - Materials/Supplies	14,447	15,268	14,736	
4020-2020	LANDFILL - Latrine Rentals/Cleaning	2,600	1,526	1,800	
4020-2022	LANDFILL - Small Equipment Fuel	0	307	0	combined account in 2022
4020-2023	LANDFILL - Dyed Diesel Inventory	0	-1,137	0	combined account in 2022
4020-2024	LANDFILL - Propane Heat	820	898	836	
4020-2052	LANDFILL - Cell Telephone	900	801	0	combined with admin
4020-2080	LANDFILL - Small Tools	0	0	100	Rakes, Shovels
4020-2120	LANDFILL - Office	0	0	600	Debit Machine and supplies monthly
4020-2400	LANDFILL - Repairs & Maintenance	1,600	830	1,632	
4020-2420	LANDFILL - Landfill Surveillance	1,275	790	400	Bell Arlo Camera Yearly
4020-3010	LANDFILL - Equipment Charges	31,700	93,430	0	obsolete account
4020-3030	LANDFILL - Lawn Tractor Fuel & Repairs	0	144	100	
4020-3040	LANDFILL - Engineering fees	5,000	5,215	5,000	
4020-4010	LANDFILL - Contracts	5,100	0	5,100	
4020-4020	LANDFILL - Insurance	3,130	3,917	3,995	2021 actual + 2%
4020-4022	LANDFILL - Mattress/Misc item disposal bin	50,000	75,757	70,000	



Account No.	2021 WORKING BUDGET AND 2022 FORECAST BUDGET Account Name	2021 FINAL BUDGET	PRELIMINARY DEC 31 2021 ACTUAL	2022 DRAFT 1	NARRATIVE
4020-5020	LANDFILL - Monitoring Well Costs-Croft	13,000	10,516	13,260	Year not complete
4020-5025	LANDFILL - Monitoring Well Costs- Chapman	16,320	16,259	16,646	Year not complete
4020-5030	LANDFILL - Closure Costs - Croft	0	0	0	
4020-5035	LANDFILL - Closure Costs - Chapman	0	0	0	
4020-7000	LANDFILL - Amortization Expense	0	0	0	
4020-8000	LANDFILL - Capital	44,004	30,356	15,000	2021 New security gates 14,000/addition to trailer 14,000/Pinchin new test wells 15,000 completed 2022 1 Generator for Hydro \$15,000
4020-8001	LANDFILL - Capital Contra Account	0	0	0	
4030-1010	RECY - Wages and benefits	54,600	72,626	81,000	combined account in 2022
4030-1090	RECY - Vacation Pay	2,120	1,085	0	moved to 4030-1010
4030-1092	RECY - Stat Holidays	2,160	2,546	0	moved to 4030-1010
4030-1094	RECY - Sick Days	370	1,163	0	moved to 4030-1010
4030-1410	RECY - Training	550	305	300	New Staff , Annuals Delayed
4030-2010	RECY - Materials/Supplies	2,100	2,566	3,000	
4030-2015	RECY - Latrine Rentals/Cleaning	2,600	1,526	1,800	
4030-2022	RECY - Small Equipment Fuel	0	201	0	obsolete account
4030-2024	RECY - Propane Heat	630	685	643	
4030-2052	RECY - Cell Telephone	460	472	0	combined with admin
4030-2080	RECY - Small Tools	0	0	100	Rakes, Shovels
4030-2120	RECY - Office	0	234	600	Debit Machines Monthly and supplies
4030-2400	RECY - Repairs & Maintenance	1,000	1,004	1,000	
4030-2420	RECY - Surveillance	1,275	249	400	Bell Arlo Camera Yearly
4030-3010	RECY - Equipment Charges	8,160	23,090	0	obsolete account
4030-3030	RECY - Lawn Tractor Fuel & Repairs	0	119	100	



Account No.	2021 WORKING BUDGET AND 2022 FORECAST BUDGET Account Name	2021 FINAL BUDGET	PRELIMINARY DEC 31 2021 ACTUAL	2022 DRAFT 1	NARRATIVE
4030-4012	RECY - Recycling Curbside	24,000	19,580	24,480	2021 4th quarter not billed yet
4030-4014	RECY - Recycling Depot	60,000	35,455	61,200	2021 was based on 2020 actual 2022 increased costs due to blue box transition and anticipating higher usage
4030-4018	RECY - Household Hazardous Waste Depot	13,500	11,706	13,770	2022 anticipate higher costs as some rebates are lapsing
4030-4020	RECY - Insurance	3,060	3,917	3,995	2021 actual + 2%
4030-4021	RECY - Electronics	0	0	0	
4030-7000	RECY - Amortization Expense	0	0	0	
4030-8000	LANDFILL CHAPMAN Capital	156,503	31,822	518,000	2021 New security gates /new trailer / reuse centre incl permits is completed. Earth works for Pinchin 102,500 - not completed. 2022 additional capital for Leachate Management \$250,000 / Generator for Hydro \$15,000 / Earthworks now quoted at \$253,000 which will be offset by \$102,500 unused in 2021

# PARKS

Account No.	2021 WORKING BUDGET AND 2022 FORECAST BUDGET Account Name	2021 FINAL BUDGET	PRELIMINARY DEC 31 2021 ACTUAL	2022 DRAFT 1	NARRATIVE
<b>PARKS Steve</b>					
3700-1010	PARKING - Wages and benefits	1,300	2,757	0	moved to 7200-1010
3700-2010	PARKING - Materials and Supplies	500	1,955	1,000	2021 extra work over flow parking lot - curbstones/tree removal/ 2022 regravelling of lot by boat ramp
3700-3010	PARKING - Equipment Charges	1,000	2,265	0	obsolete account
3800-5012	STREET - Magnetawan Street Lights	20,000	19,582	20,000	
3800-5014	STREET - Ahmic Harbour Street Light	1,000	524	1,020	
3800-5016	STREET - Rockwynn Landing Light	400	306	400	
3800-7000	STREET - Amortization Expense	0	0	0	
3900-1010	SIDEWALKS - Wages and benefits	7,000	6,957	0	moved to 7200-1010
3900-2010	SIDEWALKS - Materials/Supplies	130	0	130	
3900-2400	SIDEWALKS - Equipment Repairs	0	0	0	repairs not needed
3900-3010	SIDEWALKS - Equipment Charges	3,000	3,690	0	obsolete account
3900-7000	SIDEWALKS - Amortization Expense	0	0	0	

Account No.	2021 WORKING BUDGET AND 2022 FORECAST BUDGET Account Name	2021 FINAL BUDGET	PRELIMINARY DEC 31 2021 ACTUAL	2022 DRAFT 1	NARRATIVE
PARKS Steve					
4300-1010	WATER SYSTEM - Wages and benefits	4,600	4,134	4,600	
4300-2010	WATER SYSTEM - Materials/Supplies	5,000	4,489	8,000	2022 pavillion system broke down over Christmas - replaced in January 2022
4300-3010	WATER SYSTEM - Equipment Charges	500	935	0	obsolete account
5010-1010	CEMETERIES - Wages and benefits	19,690	19,233	23,000	includes committee wages, admin, PMM, grass cutting
5010-2010	CEMETERIES - Materials/Supplies	1,000	491	1,000	
5010-2210	CEMETERIES - Legal Fees	2,000	0	500	
5010-2400	CEMETERIES - Repairs & Maintenance	1,000	1,272	1,500	2022 Membership to OACFP \$220
5010-3010	CEMETERIES - Equipment Charges	1,500	2,255	0	obsolete account
5010-4020	CEMETERIES - Insurance	700	627	639	2021 actual + 2%
5010-7000	CEMETERIES - Amortization Expense	0		0	
5010-8000	CEMETERIES - Capital Cemetery	25,000	44,619	63,000	2021 5,000 for xray not completed, 20,000 for memorial sanctuary: spent on sign \$1,788 expected to spend \$1,100 for tree marking 2022 budget \$5,000 for xray, \$40,000 columbarium (Chapman), \$18,000 for Memorial Sanctuary(Chapman)
6010-2010	HOME - Eastholme	253,122	232,028	258,184	Est'd increase of 2%
6200-2710	SOCIAL - DSSAB	302,958	302,959	309,017	Est'd increase of 2%
6200-5020	SOCIAL -Friendship Club	9,838	9,838	9,838	Using same estimate as 2021
6200-7000	SOCIAL - Amortization Expense	0	0	0	

Account No.	2021 WORKING BUDGET AND 2022 FORECAST BUDGET Account Name	2021 FINAL BUDGET	PRELIMINARY DEC 31 2021 ACTUAL	2022 DRAFT 1	NARRATIVE
6200-8000	SOCIAL -Capital expenditure	18,825	415	0	2021 \$18,825 for generator and furnace - not completed in 2021 - 2021 grant monies were not secured, so using covid funding and shown as covid expense in 2022
6300-1010	28 CHURCH STREET - Wages and benefits	1,000	1,860	1,040	2021 - over due to fixing of wall
6300-2010	28 CHURCH STREET - Materials/Supplies	2,000	167	200	
6300-2030	28 CHURCH STREET - Hydro	2,000	2,008	2,000	no furnace - using a construction heater in basement to prevent freezing - electric upstairs (low)
6300-2400	28 CHURCH STREET - Repairs & Maint	0	121	200	
6300-3010	28 CHURCH STREET - Equipment Charges	200	1,420	0	obsolete account
6300-4020	28 CHURCH STREET - Insurance	800	778	794	2021 actual + 2%
6300-8000	28 CHURCH STREET - Capital	71,000	29,654	7,000	2021 spent \$27,596 for wall repair 2022 \$7,000 for walkway and railing to prevent parking too close to building
6350-4030	PROPERTY HWY 520 - Planning	7,500	4,297	10,000	Project held up due to Entrances. \$3,200 remaining from 2021 plus \$6,800 in funds required for Planning/Legal to get MTO approval

Account No.	2021 WORKING BUDGET AND 2022 FORECAST BUDGET Account Name	2021 FINAL BUDGET	PRELIMINARY DEC 31 2021 ACTUAL	2022 DRAFT 1	NARRATIVE
6350-8000	PROPERTY HWY 520 - Capital Expenditures	50,000	0	400,000	2021 \$50,000 for entrance not used and will be put in reserves 2022 \$100,000 for road (\$50,000 to come from reserves/\$50,000 from taxation) \$300,000 for 3 Phase Hydro from Municipal Office to Employment Lands
6350-8001	PROPERTY HWY 520 - Capital Contra Acct	0	0	0	
6400-2010	HEALTH - Health Unit	41,918	41,918	59,446	Est'd province changing to 30/70 split?
6400-2020	HEALTH - Land Ambulance	215,521	215,521	234,918	9.8% increase per committee minutes
7050-1010	SWIM - Student Wages and benefits	7,300	0	7,300	Reimbursed by Lions Club
7100-1010	WHARFS - Wages and benefits	2,500	3,817	0	moved to 7200-1010
7100-2010	WHARFS - Materials and Supplies	1,000	1,527	0	2021 - replace boards 2022 included under repairs/maintenance
7100-2020	WHARFS - Docks-Rockwynn Landing	500	1,196	700	2021 - repaired boards, replaced chain holding dock 2022 more boards to be replaced
7100-2400	WHARFS - Repairs & Maintenance	3,000	813	2,500	2022 to replace boards etc
7100-3010	WHARFS - Equipment Charges	500	1,735	0	obsolete account
7100-8000	WHARFS - Capital Dock Improvements	150,000	458	200,000	2021 \$50,000 for docks (not completed) / \$90,000 for launch (not completed) / \$10,000 misc repairs (none completed that could be capitalized) 2022 \$200,000 requested for the same items as costs have increased and engineering needs to be paid for as well. NOHFC grant for \$180,000 received

Account No.	2021 WORKING BUDGET AND 2022 FORECAST BUDGET Account Name	2021 FINAL BUDGET	PRELIMINARY DEC 31 2021 ACTUAL	2022 DRAFT 1	NARRATIVE
7200-1010	PARKS - Wages and benefits	106,829	107,142	199,500	combined account in 2022 (parks/park overhead/parking/sidewalks/wharfs) (and some monies were put into COVID)
7200-1410	PARKS - Training	2,000	126	2,000	water/first aid/chainsaw/heights
7200-2010	PARKS - Materials/Supplies	10,000	5,525	5,000	includes vandalism
7200-2012	PARKS - Flowers	3,500	2,176	3,570	RED GRANT 30% of spending up to a maximum of \$1,650 for 2022 and \$1,800 for 2023 also applied for Red Grant Intake 2 for 30% for 2024
7200-2015	PARKS - Vandalism	300	0	0	combined account 2022
7200-2020	PARKS - Safety & Health	0	0	2,000	moved from 7205-2020 (protective wear/reflective vests etc)
7200-2022	PARKS - Equipment Fuel	1,000	1,861	0	merged with fuel
7200-2024	PARKS - Heating	0	0	3,000	moved from 7205-2024
7200-2030	PARKS - Hydro	0	0	5,000	moved from 7205-2030
7200-2045	PARKS - AVL Monitoring & Data	0	0	1,500	moved from 7205-2045
7200-2400	PARKS - Repairs & Maintenance	10,000	12,051	10,000	
7200-3010	PARKS - Equipment Charges	6,500	17,645	0	obsolete account
7200-3030	PARKS - Generator Expenses	0	430	500	propane
7200-4020	PARKS - Insurance	0	0	15,029	moved from 7205-4020 2021 actual + 2%
7200-7000	PARKS - Amortization Expense	0	0	0	
7200-8000 **NEW**	PARKS - CAPITAL			20,000	2022 Small wharf house extension - see report
7200-8001	PARKS - Capital Contra Account	0	0	0	
7205-1010	PARKS OVERHEAD Wages and benefits	40,000	62,055	0	moved to 7200-1010
7205-1415	PARKS OVERHEAD Union costs	500	0	0	
7205-2020	PARKS OVERHEAD Safety & Health	2,000	1,926	0	moved to 7200-2020

Account No.	2021 WORKING BUDGET AND 2022 FORECAST BUDGET Account Name	2021 FINAL BUDGET	PRELIMINARY DEC 31 2021 ACTUAL	2022 DRAFT 1	NARRATIVE
7205-2024	PARKS OVERHEAD Heating Fuel	3,000	4,964	0	moved to 7200-2024
7205-2030	PARKS OVERHEAD Hydro	5,000	3,991	0	moved to 7200-2030
7205-2045	PARKS OVERHEAD AVL Monitoring and data	1,500	1,282	0	moved to 7200-2045
7205-2050	PARKS OVERHEAD Telephone	500	444	0	combined in 2022 with admin
7205-2052	PARKS OVERHEAD Cell Telephone	816	415	0	combined in 2022 with admin
7205-2120	PARKS OVERHEAD Office	100	648	0	combined in 2022 with admin
7205-4020	PARKS OVERHEAD Insurance	13,500	14,734	0	moved to 7200-4020
7210-1010	TRUCK#10 2010 DODGE 1500 - Wages and benefits Maintenance	400	0	0	moved to Parks Overhead 7200-1010
7210-2022	TRUCK#10 2010 DODGE 1500 Fuel	3,000	2,204	0	combined account in 2022
7210-2070	TRUCK#10 2010 DODGE 1500 - Repairs & Maintenance/Licences	3,000	1,337	2,500	2022 - 2 tires needed
7210-4030	TRUCK#10 2010 DODGE 1500 - Licences	130	120	0	Grouped in 2022 with repairs account
7212-1010	TRACTOR 1 JOHN DEERE 4110 - Wages and benefits Maintenance	500	0	0	obsolete account
7212-2022	TRACTOR 1 JOHN DEERE 4110 Fuel	400	0	0	obsolete - tractor out of service
7212-2070	TRACTOR 1 JOHN DEERE 4110 Repairs	3,000	0	0	obsolete - tractor out of service
7213-1010	TRACTOR 2 JOHN DEERE 2720 - Wages and benefits Maintenance	300	366	0	moved to overhead
7213-2022	TRACTOR 2 JOHN DEERE 2720 -Fuel	400	0	0	combined account in 2022
7213-2070	TRACTOR 2 JOHN DEERE 2720 - Repairs	4,000	1,263	2,500	average over 2 years
7213-2075	TRACTOR 2 JOHN DEERE 2720 - Snowblower repairs	500	2,440	500	2021 repair gear box and window
7214-1010	TRACTOR 3 KUBOTA 2610 - Wages and benefits Maintenance	0	37	0	obsolete account
7214-2060	TRACTOR 3 KUBOTA 2610 - Lubrication	0	166	0	included in repairs/maintenance



Account No.	2021 WORKING BUDGET AND 2022 FORECAST BUDGET Account Name	2021 FINAL BUDGET	PRELIMINARY DEC 31 2021 ACTUAL	2022 DRAFT 1	NARRATIVE
7214-2070	TRACTOR 3 KUBOTA 2610 - Repairs/Maintenance	0	0	1,000	standard maintenance
7214-8000	TRACTOR 3 - Capital	50,000	44,701	0	2021 New Tractor <b>2022 No capital needed</b>
7216-1010	TRUCK #11 2007 DODGE PICKUP - Wages and benefits Maintenance	200	0	0	obsolete - truck out of service
7216-2022	TRUCK #11 2007 DODGE PICKUP - Fuel	2,000	3,563	0	obsolete - truck out of service
7216-2070	TRUCK #11 2007 DODGE PICKUP - Repairs & Maintenance/Licences	2,500	1,044	0	obsolete - truck out of service
7216-4030	TRUCK #11 2007 DODGE PICKUP - Licences	120	120	0	obsolete - truck out of service
7218-1010	TRUCK #12 - Wages and benefits Maintenance	250	0	0	combined account in 2022
7218-2022	TRUCK #12 - Fuel	3,000	3,134	0	combined account in 2022
7218-2070	TRUCK #12 - Repairs & Maintenance/Licences	5,000	4,049	5,000	has monthly inspections and \$1,200 year licence
7218-4030	TRUCK #12 - Licences	1,300	506	0	Grouped in 2022 with repairs account
7219-1010	TRUCK #13 -Wages and benefits Maintenance	250	0	0	combined account in 2022
7219-2022	TRUCK #13 - Fuel	3,000	4,221	0	combined account in 2022
7219-2070	TRUCK #13 - GMC SIERRA Repairs & Maintenance/Licences	2,000	2,525	2,000	
7219-4030	TRUCK #13 - Licences	150	120	0	Grouped in 2022 with repairs account
7225-1010	PARKS TRAILERS - Wages and benefits Maintenance	100	0	0	combined account in 2022
7225-2070	PARKS TRAILERS - Repairs/Maintenance	200	466	1,000	2 trailers - new boards - tandem needs to be inspected
7300-1010	COMM CTR/PAVILLION - Wages and benefits	85,000	63,402	80,000	2021 offset by Covid Acct, short staffed, not open

Account No.	2021 WORKING BUDGET AND 2022 FORECAST BUDGET Account Name	2021 FINAL BUDGET	PRELIMINARY DEC 31 2021 ACTUAL	2022 DRAFT 1	NARRATIVE
7300-2010	COMM CTR/PAVILLION - Materials/Supplies	5,000	2,492	5,000	community centre was closed due to COVID
7300-2024	COMM CTR/PAVILLION - Heating	15,000	15,470	15,000	
7300-2030	COMM CTR/PAVILLION - Hydro/Stove Propane	15,000	13,395	15,000	
7300-2050	COMM CTR/PAVILLION - Telephone	600	439	0	combined account in 2022 with admin
7300-2400	COMM CTR/PAVILLION - Repairs & Maintenance	20,100	35,120	18,000	2021 over due to rink repairs, overflow parking lot work incl tree removal 2022 based on closer to actual (2020 \$17,800)
7300-3010	COMM CTR/PAVILLION - Equipment Charges	6,500	9,205	0	obsolete account
7300-3020	COMM CTR/PAVILLION - Zamboni Expenses	2,000	87	500	
7300-3030	COMM CTR/PAVILLION - Generator Expenses	4,000	2,819	2,500	inspections/testing/oil changes
7300-4020	COMM CTR/PAVILLION - Insurance	12,500	11,785	12,021	2021 actual + 2%
7300-7000	COMM CTR/PAVILLION - Amortization	0	0	0	

Account No.	2021 WORKING BUDGET AND 2022 FORECAST BUDGET Account Name	2021 FINAL BUDGET	PRELIMINARY DEC 31 2021 ACTUAL	2022 DRAFT 1	NARRATIVE
7300-8000	COMM CTR/PAVILLION - Capital Expenditures	80,500	1,275	313,000	2021 roof/windows/stove/walkway/ replace pavillion furnace- nothing completed 2022 roof \$190,000/windows \$10,000/stove \$5,000/walkway \$10,000/ pavillion furnace \$3,000/replace rail fence along Hwy 520 \$3,000 or remove \$0/rink boards \$80,000/trees for parking lot \$4,000/ fencing along parking lot \$5,000 / replace fence from AG building to parking lot \$3,000. \$65,000 ICIP grant confirmed!
7300-8012	COMM CTR/PAVILLION -Contra Interfuncional Bldg Chg	0	0	0	
7400-5012	LIBRARY	80,000	80,000	80,000	Same levy as 2021

Account No.	2021 WORKING BUDGET AND 2022 FORECAST BUDGET Account Name	2021 FINAL BUDGET	PRELIMINARY DEC 31 2021 ACTUAL	2022 DRAFT 1	NARRATIVE
7700-1010	AHMIC COM CTR - Wages and benefits	3,000	2,435	5,000	will be open in 2022
7700-2010	AHMIC COM CTR - Materials/Supplies	1,500	668	1,500	
7700-2024	AHMIC COM CTR - Heating	5,000	528	2,500	2021 baseboards 2022 propane - estimate
7700-2030	AHMIC COM CTR - Hydro	1,000	2,277	1,000	2021 hydro used for baseboards 2022 new furnace
7700-2050	AHMIC COM CTR - Telephone	500	441	0	combined in 2022 with admin
7700-2400	AHMIC COM CTR - Repairs & Maintenance	10,000	275	1,000	
7700-3010	AHMIC COM CTR - Equipment Charges	800	1,040	0	obsolete account
7700-4020	AHMIC COM CTR - Insurance	1,400	1,478	1,508	2021 actual + 2%
7700-8000	AHMIC - Capital Expenditures	37,910	2,569	83,500	2021 kitchen/stove install/ 17,910 for propane furnace & generator and costs offset by Covid grant <b>2022 WIFI \$8,500 (GRANT REC'D FOR \$2,550) // MESSAGING SIGN \$15,000 // KITCHEN RENOV \$50,000 // SIDING FOR BRICK \$10,000 (motion 2021-116)</b>

NG

Corporation of the  
**Municipality**  
of  
**Magnetawan**

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RESOLUTION NO. 2021 - 116

APRIL 28, 2021

Moved by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

**BE IT RESOLVED THAT** the Council of the Municipality of Magnetawan receives the report as presented from Acting Deputy Clerk Laura Brandt, Outcome of Inclusive Community Grants Program Submission, and approves the recommendations contained therein to transfer \$15,000 from the Asset Management Reserves for the installation of a Municipal Messaging Sign at the Ahmic Harbour Community Center in the 2022 Budget, and to transfer funds as needed from the Working Reserves to cover the remaining balance of the renovations at the Ahmic Harbour Community Centre, and to apply for a grant to complete an Age Friendly Community Plan.

Carried ☒ Defeated ☐ Deferred ☐

\_\_\_\_\_  
Sam Dunnett, Mayor

Recorded Vote Called by: \_\_\_\_\_

Recorded Vote

Member of Council	Yea	Nay	Absent
Brunton, Tim			
Hetherington, John			
Kneller, Brad			
Smith, Wayne			
Mayor: Dunnett, Sam			



Knowing our heritage



on desk.  
Jan 19. 2022

19 Jan 2022

To: Municipality of Magnetawan Council  
Re: Magnetawan Public Library Operations

Dear Councillors,

The library has had a difficult year as has everyone else. Keeping attendance up has been challenging without the ability to hold any events or activities. Lorinda and the board have been brainstorming ideas for the future when there are less restrictions in place.

Fundraising is big part of what we're planning, as well as hosting increased activities such as crafts, book clubs, children's activities and other programs. Specifically, we're hoping that Heritage Day will be a well-attended event for both the library and the village. Angela Dunnet's mother Gayl collected many photographs and stories over the years – this collection will be valuable in focusing on Magnetawan's history. Many ideas have been proposed, yet implementation remains contingent on Covid-19 restrictions.

Some of you may already be aware that Karen, the assistant librarian, has been working on a large mural of the entire village on a large wall in the children's area of the library. We are hoping to hold an Open House to unveil this project and further increase interest in library. We invite council to come into the library to see this amazing project.

We continue to purchase new books and supplies as our budget allows, and we'd like to be able to purchase more as interest in the library increases, a trend that we hope continues.

Our limited space for library materials and accommodating patrons is an ongoing issue. A new library location has been discussed and the board looks forward to pursuing this further with council.

Another significant concern to be addressed going forward is a proposed increase in funding received from the Municipality. We have recently instituted proper implementation of pay equity to comply with regulations resulting in a large increase in wages retroactive to 2017.

As you can see, we are doing what we can to improve our local library under difficult circumstances. We welcome any questions or required information regarding the current operation of the public library and hope to work in conjunction with Council to implement and/or improve our services.

Respectfully,

Julie Ferris

Library Board Chair