



## **AGENDA – Regular Meeting of Council**

**Wednesday, January 19, 2022**

**1:00 PM**

**Magnetawan Community Centre**

### **Page # OPENING BUSINESS**

- 1.1 Call to Order
- 1.2 Adoption of the Agenda
- 1.3 Disclosure of Pecuniary Interest
- 3 1.4 Adoption of Previous Minutes

### **PLANNING MEETING**

- 8 DRAFT Zoning By-law Amendment 390 Miller Road - Woodruff

### **STAFF REPORTS, MOTIONS AND DISCUSSION**

- 26 2.1 Report from Fire Chief Joe Readman, 2021 Fourth Quarter Report/Year End
- 33 2.2 Report from By-law Officer Caitlin Deevey, 2021 Fourth Quarter Report/Year End
- 38 2.3 Report from Chief Building Official Tyler Irwin, 2021 Fourth Quarter Report/Year End
- 40 2.4 Report from Public Works Superintendent Scott Edwards, 2021 Fourth Quarter Report
- 42 2.5 DRAFT Motion Truck#21 Emergency Emission Repairs
- 44 2.6 Report from Parks & Maintenance Manager Steve Robinson, 2021 Fourth Quarter Report
- 47 2.7 Report from Deputy Clerk Planning and Development, Nicole Gourlay, 2021 Fourth Quarter Report
- 50 2.8 DRAFT Resolution S357/S358 Tax Assessment Reductions for 2021
- 52 2.9 DRAFT Interim Tax Levy in 2022 By-law
- 54 2.10 DRAFT Authorize Borrowing for Current Expenditures for 2022 By-law
- 56 2.11 DRAFT By-law to Rescind 2018-23 Adopt a Municipal Elections Recount Policy
- 60 2.12 2022 Land Ambulance Budget Increase in Levy and 2020 Audited Financial Statements

### **MUNICIPAL BOARDS AND COMMITTEE MINUTES**

- 87 3.1 Magnetawan Cemetery Board (MCB) Minutes, November 25, 2021
- 90 3.2 District of Parry Sound Social Services Administration Board (DSSAB) Chief Administrative Officer's Report, December 2021
- 108 3.3 Magnetawan Community Centre Board (MCCB) Minutes, December 8, 2021
- 112 3.4 Almaguin Community Economic Development (ACED) Minutes, December 13, 2021
- 114 3.5 Almaguin Highlands Health Centre (AHHC) Minutes, January 7, 2022

### **CORRESPONDENCE**

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- 120 4.2 Near North Crime Stoppers Proclamation January as Crime Stoppers Month
- 121 4.3 Media Release - Community Schools Alliance Schools Have Social and Economic Impact for Small Communities in Ontario
- 123 4.4 Super Senior (Ontario Senior of the Year Award) Poster

- 124 4.5 Seniors Community Grant Application Funding Decision Outcome
- 125 4.6 Community Building Fund Capital Stream Application Funding Decision Outcome
- 126 4.7 ICYMI Council Highlights December 15, 2021

**ACCOUNTS**

- 127 5.1 Accounts in the amount of \$409,881.53

**BY-LAWS**

- 148 6.1 Zoning By-law Amendment 390 Miller Road - Woodruff
- 150 6.2 Interim Tax Levy in 2022
- 152 6.3 Authorize Borrowing for Current Expenditures for 2022
- 154 6.4 Rescind By-law 2018-23 Adopt a Municipal Elections Recount Policy
- 155 6.5 Asset Management Plan

**CONFIRMING BY-LAW AND ADJOURNMENT**

- 156 7.1 Confirm the Proceedings of Council and Adjourn



**COUNCIL MEETING MINUTES  
December 15, 2021  
1:00 pm**

The meeting of the Council of the Corporation of the Municipality of Magnetawan was held at the Magnetawan Community Centre on Wednesday December 15, 2021 with the following present:

Mayor Sam Dunnett  
Deputy Mayor Tim Brunton  
Councillor John Hetherington  
Councillor Brad Kneller  
Councillor Wayne Smith

Staff: CAO/Clerk Kerstin Vroom and Deputy Clerk Recreation and Communications Laura Brandt were present for the entire meeting. Deputy Clerk Planning and Development Nicole Gourlay was present for her respective sections in the meeting.

**OPENING BUSINESS**

**1.1 Call to Order**

The meeting was called to order at 1:00 p.m.

**1.2 Adoption of the Agenda**

*RESOLUTION 2021-359 Brunton-Smith*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adopts the agenda as presented.*

*Carried.*

**1.3 Disclosure of Pecuniary Interest**

Mayor Dunnett stated that should anyone have a disclosure of pecuniary interest that they could declare the nature thereof now or at any time during the meeting.

**1.4 Adoption of the Previous Minutes**

*RESOLUTION 2021-360 Smith-Brunton*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adopts the minutes of the November 24, 2021 10:00 am and November 24, 2021 1:00 pm meetings as copied and circulated.*

*Carried.*

## **STAFF REPORTS, MOTIONS AND DISCUSSION**

### **2.1 Corporate Asset Management Program – Asset Management Plan 2021**

#### **RESOLUTION 2021-361 Kneller-Hetherington**

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives and approves the draft Asset Management Plan from Deputy Clerk – Planning & Development Nicole Gourlay and directs Staff to bring back a by-law to adopt the plan at the first meeting in 2022.*

*Carried.*

### **2.2 Correspondence from Darroll Parsons Request Parkland Dedication Fee Consent Application 194 Shadow's End Lane**

#### **RESOLUTION 2021-362 Smith-Brunton**

*WHEREAS the Council of the Municipality of Magnetawan receives the request from Darroll Parsons to reduce his Parkland Dedication Fee for his consent application which was paid May 14, 2021 in the amount of \$2,600;*

*AND WHEREAS Council passed by-law 2021-49 Parkland Dedication effective September 22<sup>nd</sup>, 2021 for a flat fee of \$1,000;*

*THEREFORE NOW BE IT RESOLVED THAT the request from Darroll Parsons is denied.*

*Carried.*

### **2.3 Correspondence from Kevin Fleishmann Request Parking on Easement and Installation of Seasonal Dock**

#### **RESOLUTION 2021-363 Hetherington-Kneller**

*WHEREAS the Council of the Municipality of Magnetawan receives the correspondence from Kevin Fleischmann regarding parking on an unopened road allowance and installation of a seasonal dock on Municipal lands;*

*AND WHEREAS Council has similar access agreements with the neighbouring three property owners on the west side of the Magnetawan River;*

*THEREFORE NOW BE IT RESOLVED THAT the Council of the Municipality of Magnetawan directs Staff to confer with legal counsel and bring a report back at a future meeting.*

*Carried.*

### **2.4 Correspondence from Matt Foulk Ghost Gravel Cycling Event August 2022**

#### **RESOLUTION 2021-364 Brunton-Smith**

*WHEREAS the Council of the Municipality of Magnetawan receives the correspondence from Matt Foulk, Ghost Gravel Cycling Event August 2022;*

*AND WHEREAS, Council passed resolution 2021-06 granting permission for this event in 2021;*

*AND WHEREAS, the route will follow Old Nipissing Road with the check in/out area to be set up in the parking lot adjacent to the library; and participants will have access to the restrooms located at the Pavilion.*

*NOW THEREFORE BE IT RESOLVED that the Council of the Municipality of Magnetawan supports the Cycling event to be hosted on Saturday August 20, 2022, at no charge with the following conditions:*

- Approval from the Ontario Cycle Association is granted*
- No roads will be blocked and cyclists will not impede the flow of traffic*
- Insurance indemnifying the Municipality in the amount of \$5,000,000 is submitted to the Clerk prior to the event*
- The advertisement reflects that the event is hosted in Magnetawan, ON*
- All applicable COVID 19 guidelines must be followed*

*Carried.*

**2.5 DRAFT Resolution Year End Motions**

*RESOLUTION 2021-365 Brunton-Hetherington*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan:*

- 1) Authorizes the payment of accounts up to and including December 31, 2021*
- 2) Authorizes the Treasurer to transfer any 2021 year-end surplus into the Asset Management Reserve*
- 3) Authorizes the Treasurer to draw any 2021 year-end deficit from the Working Funds Reserve*

*Carried.*

**2.6 Mosey & Mosey, Group Benefits Program 2021 Renewal Rating**

*RESOLUTION 2021-366 Smith-Brunton*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the correspondence Mosey & Mosey, Group Benefits Program 2021 Renewal Rating for information purposes only.*

*Carried.*

**2.7 DRAFT Establish Remuneration for the Mayor and Members of Council By-law**

*RESOLUTION 2021-367 Hetherington-Kneller*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves the DRAFT Establish Remuneration for the Mayor and Members of Council and the by-law on this matter will be passed later in the meeting.*

*Carried.*

**2.8 Updated Grant Funding Spreadsheet**

*RESOLUTION 2021-368 Brunton-Smith*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the correspondence Updated Grant Funding Spreadsheet as presented for information only.*

*Carried.*

**MUNICIPAL BOARDS AND COMMITTEE MINUTES**

**3.1 Town of Parry Sound POA Advisory Committee May 27, 2021**

**3.2 Central Almaguin Planning Board (CAPB) Minutes November 17, 2021**

**3.3 Almaguin Highlands Health Centre (AHHC) Minutes December 3, 2021**

**FYI DRAFT Almaguin Highlands Health Centre (AHHC) Terms of Reference and DRAFT Motion Re: Increase Burk's Falls Catchment Area**

*RESOLUTION 2021-369 Kneller-Brunton*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the Municipal Boards and Committee Minutes as copied and circulated.*

*Carried.*

## **CORRESPONDENCE**

- 4.1 **Ministry of Infrastructure, Building Broadband Faster Act Guidelines and Regulations**
- 4.2 **OPP MPB Financial Services Unit, July to September 2021 Detachment Revenues**
- 4.3 **FONOM Resource Extraction Revenues with Northern Ontario Municipalities**
- 4.4 **FONOM Physician, Nurse and Health Care Professional Shortage in Northern Communities**
- 4.5 **Ministry of Northern Development, Mines, Natural Resources and Forestry, Award of NORDS Grant Funding**
- 4.6 **Canadian Heritage, Award of Reopening Grant Funding**
- 4.7 **Ministry of Infrastructure, Redesign of The Ontario Community Infrastructure Fund (OCIF) and Award of Grant Funding**
- 4.8 **Christmas Holidays Poster**
- 4.9 **Magnetawan Lions' Pavilion Skating Hours Poster**
- 4.10 **ICYMI Council Highlights November 24, 2021**

*RESOLUTION 2021-370 Smith-Kneller*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the correspondence items as copied and circulated.  
Carried.*

## **ACCOUNTS**

- 5.1 **Accounts in the amount of \$490,670.41**

*RESOLUTION 2021-371 Brunton-Smith*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves the accounts in the amount of \$490,670.41 as presented.  
Carried.*

## **BY-LAWS**

- 6.1 **Deeming Plan 319 Lot 18, 19 Richmond Street, Lot 18, 19 James Street and Lot 17 South Water Street – James**
- 6.2 **Establish Fees and Charges for 2022**
- 6.3 **Building By-law 2022**
- 6.4 **Establish Remuneration for the Mayor and Members of Council**

*RESOLUTION 2021-372 Brunton-Smith*

*BE IT RESOLVED THAT by the Council of the Municipality of Magnetawan that the following by-laws are now read a first, second and a third time, passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation, and engrossed in the by-law book:*

- 6.1 *Deeming Plan 319 Lot 18, 19 Richmond Street, Lots 18, 19 James Street and Lot 17 South Water Street - James*
- 6.2 *Establish Fees and Charges for 2022*
- 6.3 *Building By-law 2022*
- 6.4 *Establish Remuneration for the Mayor and Members of Council*

*Carried.*

**CONFIRMING BY-LAW AND ADJOURNMENT**

**7.1 Confirm the Proceedings of Council and Adjourn**

*RESOLUTION 2021-373 Kneller-Hetherington*

*BE IT RESOLVED by the Council of the Municipality of Magnetawan that the Confirming By-law is now read a first, second and a third time, passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and engrossed in the by-law book;*

*AND FURTHER THAT, this meeting is now adjourned at 2:00 pm to meet again on Wednesday, January 19, 2022 at 1:00 pm at the call of the Chair.*

*Carried.*

Approved by:

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Clerk

DRAFT



**The Corporation of the  
Municipality of Magnetawan**

Box 70 4304 Hwy 520

Magnetawan ON POA 1P0

Phone 705 387 3947 Fax 705 387 4875

[www.magnetawan.com](http://www.magnetawan.com)

**APPLICATION FORM**

**ZONING BY-LAW AMENDMENT**

Date Received by Municipality: \_\_\_\_\_

**1) APPLICATION INFORMATION**

Name of Applicant: E.J. Williams Sonleying Limited

Mailing Address: 387 Mustoka Rd 3. N. Huntsville, ON P1H 1C5

Telephone Number (Home): \_\_\_\_\_ Fax Number: \_\_\_\_\_

Telephone Number (Business): 705-789-4171 Fax Number: 705-789-1097

**2) REGISTERED OWNER**

If the Applicant is not the Registered Owner of the subject lands, then authorization from the Owner is required, as well as the following information:

Owners Name: Nancy & William Woodruff

Mailing Address: Box 269, Magnetawan, ON POA 1P0

Telephone Number (Home): 705-387-4317 Fax Number: \_\_\_\_\_

Correspondence to be sent to:  Owner  Agent  Both

**3) MORTGAGES, CHARGES OR OTHER ENCUMBRANCES**

Name: None

Mailing Address: \_\_\_\_\_

Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

**4) SUBJECT LANDS**

Geographic Township: Chapman Concession: X Lot: 24

Reference Plan: \_\_\_\_\_ Part/Block/Lot: \_\_\_\_\_

Street Name and Number: Miller Road & Rocky Road

(If corner lot, please include both Street Names)

Water Access only: \_\_\_\_\_

(Name of Waterbody)

Area of subject lands (ha): 6.8 ha Frontage (m): 330m Depth (m): 341m  
(Rocky Road) (Irregular)

521m (Miller Rd.)



5) **OFFICIAL PLAN / ZONING STATUS**

What is the current designation of the *subject lands* in the approved Official Plan?

Rural

What is the current Zoning?

Rural

6) **REASONS FOR REQUEST**

Please describe the reasons for and extent of, the request:

As a condition of consent to address non-compliant minimum lot area and to establish a building envelope appropriate for aggregate setback; Municipal suggestion for consent proceedings.

7) **ACCESS**

Are the subject lands accessible by:

- Provincial Highway
- Municipal Road (seasonal maintenance)
- Municipal Road (year round maintenance) Rocky Road / Miller Road
- Right of Way
- Unopened Road Allowance
- Water Access
- Other (describe) \_\_\_\_\_

8) **BUILDINGS, STRUCTURES AND USES**

What are the existing buildings on the subject land? Vacant Land

What are they used for? \_\_\_\_\_

Please complete the following for each building or structure:

	Building One	Building Two	Building Three
Type of Building			
Setback from Front Lot Line			
Setback from Rear Lot Line			
Setback from Side Lot Line			
Setback from Side Lot Line			
Height (metres)			
Dimensions			
Floor Area			
Date of Construction			

*Vacant Land* ↗

What is the proposed future use of the subject lands: Residential - Rural

Are any buildings or structures to be build on the subject lands?

yes  no Possible

If yes, please complete the following for each building or structure:

	Building One	Building Two	Building Three
Type of Building			
Setback from Front Lot Line			
Setback from Rear Lot Line			
Setback from Side Lot Line			
Setback from Side Lot Line			
Height (metres)			
Dimensions			
Floor Area			
Date of Construction			

When were the subject lands acquired by the current owner? 1990

How long have the "existing uses" continued on the subject lands? Always - Vacant

9) **SERVICING**

	<u>Municipal</u>	<u>Private</u>	<u>Other</u>	
Water Supply	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	(If developed)
Sewage Disposal	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	(If developed)
Frontage on Road	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Is storm drainage provided by:  Sewer  Ditch  Swale  
 Other (describe) \_\_\_\_\_

10) **OTHER APPLICATIONS**

Are the subject lands also the subject of an application under the Planning Act for approval of a Plan of Subdivision or a Consent?  yes  no

If yes, what is the file number? Unknown

What is the status of the application? At the CAPB Planning Board being scheduled for meeting on August 18, 2021 then September 15, 2021.

Have the subject lands ever been the subject of an application under Section 34 of The Planning Act (rezoning)?  yes  no

If yes, please provide a brief explanation: \_\_\_\_\_

**11) DRAWINGS**

Please include a sketch showing the following:

- the boundaries and dimensions of the subject land;
- the location, size and type of all existing and proposed buildings and structures on the subject land, indicating the distance of the building or structures from the front yard lot line, rear yard lot line and side yard lot lines;
- the approximate location of all natural and artificial features on the subject land and on land that is adjacent to the subject land that, in the opinion of the applicant, may affect the application. Examples include: buildings, railways, roads, watercourses, drainage ditches, river or stream banks, wetlands, wooded areas, wells and septic tanks;
- the current uses on land that is adjacent to the subject land;
- the location, width and name of any roads within or abutting the subject land, indicating whether it is an unopened road allowance, a public travelled road, a private road or a right-of-way;
- if access to the subject land is by water only, the location of the parking and docking facilities to be used; and
- the location and nature of any easement affecting the subject land.

<b>Required Sketch</b>
<i>See Attached.</i>

**Required Sketch should include the following:**

- ✓ Lot dimensions
- ✓ Major Physical Features
- ✓ Surrounding Land Uses
- ✓ Buildings and Structures
- ✓ Sewage and Water Systems

12) PERMISSION TO ENTER

I hereby authorize, the Members of Staff and/or Elected Members of the Council of the Municipality of Magnetawan, to enter upon the subject lands and premises for the limited purpose of evaluating the merits of this application. This is their authority for doing so.

Date Aug 13, 2021 Nancy Woodruff W. Woodruff x  
Signature of Registered Owner(s) or Agent  
Nancy & William Woodruff

13) FREEDOM OF INFORMATION

I hereby provide authority for any information contained in this application, to be released in accordance with the Freedom of Information Act.

Date Aug 13, 2021 Nancy Woodruff W. Woodruff x  
Signature of Registered Owner(s) or Agent  
Nancy & William Woodruff

14) PAYMENT OF FEE AND DEPOSIT

- Application Fee As per the current Fees and Charges By-law
- Residential Deposit Fee As per the current Fees and Charges By-law
- Commercial/Industrial Deposit Fee As per the current Fees and Charges By-law

The "deposit" shall be used for expenses as defined below. As for the date of this application, I further hereby agree to pay for and bear the entire cost and expense for any engineering, legal, landscape, architectural and/or planning consulting expenses incurred by the Municipality of Magnetawan during the processing of this Application, in addition to the Application Fee set by the Municipality of Magnetawan.

An additional deposit shall be required if the deposit is insufficient to complete the Application.

Date Aug 13, 2021 Nancy Woodruff W. Woodruff x  
Signature of Registered Owner(s)  
Nancy & William Woodruff

Note: All invoices for payment shall be sent to the person(s) indicated in Section 2) Owner of this application, unless otherwise requested.

If the Applicant/Owner is a Corporation, the Applicant/Owner shall provide certification that he/she has the authority to Bind the Corporation.

15) AFFIDAVIT

I, Edward J. Williams of the Town of Huntsville in the ~~District of Muskoka~~ solemnly declare that all of the above statements contained herein and in all exhibits transmitted herewith are true and I make this solemn declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath and by virtue of "The Canada Evidence Act".

DECLARED BEFORE ME at Town of Huntsville in the District of Muskoka this 13th day of September, 2021  
Date Sept. 13, 2021 E. J. Williams  
Signature of Registered Owner(s) or Agent

Kathryn Kujala

Kathryn Irene Kujala, a Commissioner, etc.,  
Province of Ontario, for E.J. Williams Surveying  
Limited, Expires April 12, 2022



THE MUNICIPALITY OF MAGNETAWAN

**STAFF REPORT**

TO: Nicole Gourlay, Deputy Clerk – Planning & Development  
Municipality of Magnetawan

FROM: Jonathan Pauk HBASc, MSc, MCIP, RPP & Jamie Robinson, BES,  
MCIP, RPP – MHBC Planning Limited

DATE: January 19, 2022

SUBJECT Zoning By-law Amendment Application – Woodruff – 390 Miller  
Road, Municipality of Magnetawan

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**Recommendation**

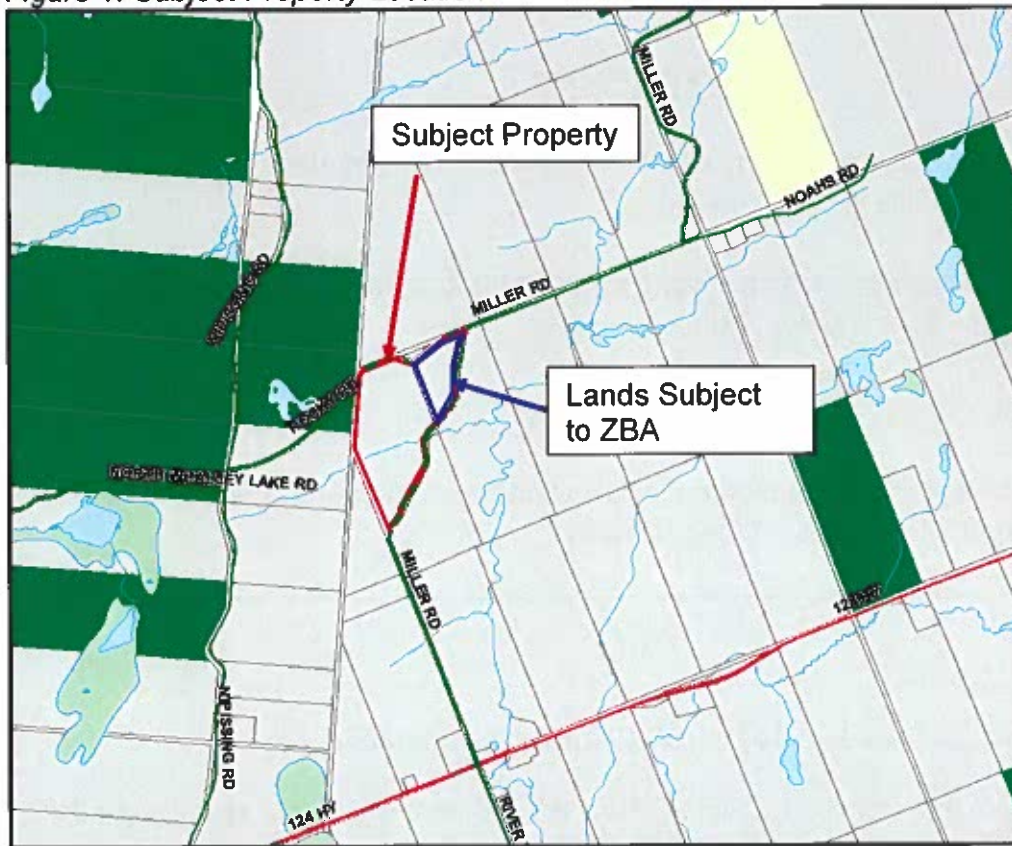
Based on the analysis contained below, MHBC Planning recommends:

**THAT** Council approve the proposed Zoning By-law Amendment with a site specific interior side yard setback of 200 metre from the west lot line.

**Background / Proposal**

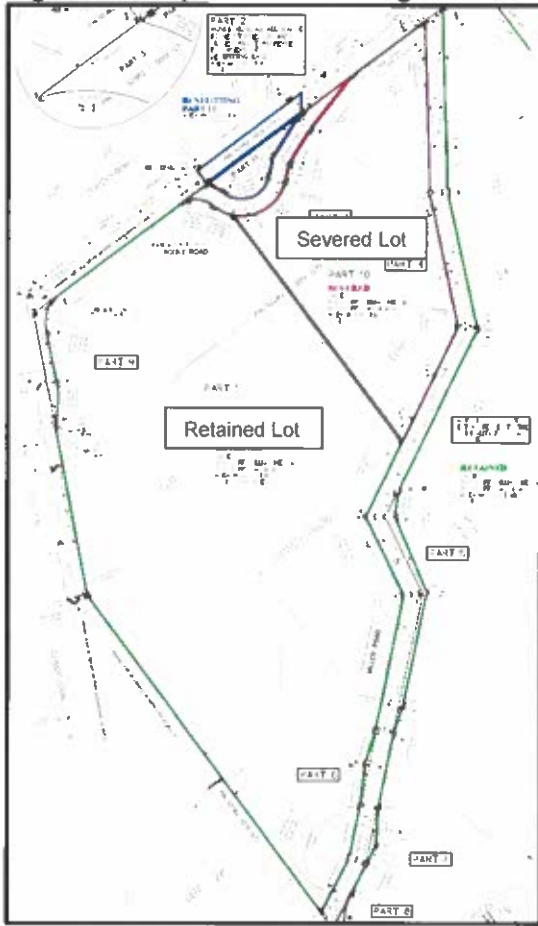
The Council of the Municipality of Magnetawan passed Resolution No 2021-193 in support of the consent application for the subject property on June 20, 2021. The Central Almaguin Planning Board provisionally approved Consent Application B022/21 on September 15, 2021. The Consent Application was submitted to create one new rural residential lot fronting onto Miller Road to facilitate a future residential use. Provisional Consent approval was granted subject to a condition requiring the rezoning of the Severed Lot to recognize the future residential use of the lot.

Figure 1: Subject Property Location



This Zoning By-law Amendment application only applies to the severed lands in purple on Figure 1 and the lands marked on Figure 2 as the severed lands.

Figure 2: Proposed Lot Configuration



### **Area Context**

The subject property is located at the intersection of Miller Road and Rocky Road, as shown in Figure 1. The surrounding land uses are generally described as follows:

- North:** Barton Road is 2 kilometres from the subject lands. The land uses in between are Rural, Agricultural and Environmental Protected.
- East:** Noah's Road and Miller Road with Rural/residential uses.
- South:** Forested land and Highway 124 further to south.
- West:** Crown Land and Landfill.

### **Policy Analysis**

#### **Provincial Policy Statement**

The 2020 Provincial Policy Statement (PPS) provides policy direction on matters of provincial interest related to land use planning and development. All land use planning decisions are required to be consistent with the PPS.



In the context of the PPS, the subject property would be considered Rural Lands. Section 1.1.5.2 of the PPS identifies residential development, including lot creation, which is locally appropriate, as a permitted use on rural lands.

The policies within the PPS speak to land use compatibility between major facilities and sensitive land uses. Section 1.2.6.1 states:

“Major facilities and sensitive land uses shall be planned and developed to avoid, or if avoidance is not possible, minimize and mitigate any potential adverse effects from odour, noise and other contaminants, minimize risk to public health and safety, and to ensure the long-term operational and economic viability of major facilities in accordance with provincial guidelines, standards and procedures.”

The PPS definition of major facilities includes resource extraction activities (i.e. pits and quarries).

Sensitive land uses are defined to, “mean buildings, amenity areas, or outdoor spaces where routine or normal activities occurring at reasonably expected times would experience one or more adverse effects from contaminant discharges generated by a nearby major facility.” Residences are captured within the definition of a sensitive land use and therefore compatibility between the proposed lots and the existing pit must be demonstrated in order to confirm consistency with Section 1.2.6.1 of the PPS.

Section 2.5 of the PPS provides policies that pertain to mineral aggregate resources and the protection of long-term resource supply. Section 2.5.2.4 and Section 2.5.2.5 specifically pertain to the protection of existing mineral aggregate operations and development on lands adjacent to mineral aggregate resources.

Section 2.5.2.4: “Mineral aggregate operations shall be protected from development and activities that would preclude or hinder their expansion or continued use or which would be incompatible for reasons of public health, public safety or environmental impact....”

Section 2.5.2.5: “In known deposits of mineral aggregate resources and on adjacent lands, development and activities which would preclude or hinder the establishment of new operations or access to the resources shall only be permitted if:

- a. resource use would not be feasible; or
- b. the proposed land use or development serves a greater long-term public interest; and,
- c. issues of public health, public safety and environmental impact are addressed.

The proposed Severed Lot is located adjacent to a licensed mineral aggregate operation. The Zoning By-law Amendment is submitted to implement the Central Almaguin Planning Board’s decision relating to the provisionally approved Consent application. The proposed zoning by-law amendment seeks to rezone the Severed Lot to the Rural Residential Exception Five Zone RR-5 to facilitate a future residential use and to include a side yard setback of 200 metres from the westerly interior lot line to ensure appropriate separation from the adjacent aggregate operation.

The mitigation of potential adverse effects between the aggregate operation and the proposed severed lot is proposed to be achieved by inclusion of a site specific lot standard to require a greater interior side yard setback than what is required by the Rural Residential Zone (7.5 metres).

The proposed setback has not been determined by supporting studies, but has been established based on a review of similar proposals and has had consideration of the topography and vegetation between the mineral aggregate operation use and the lands to be used for residential purposes. In addition, the proposed operation is a Class B pit, with limited annual tonnage limits and extraction permissions.

The proposed Zoning By-law Amendment is consistent with the PPS.

#### Municipality of Magnetawan Official Plan

The Municipality's Official Plan provides direction pertaining to growth and development within Magnetawan. The policies in the Plan address the environment, cultural and built heritage, natural resources and servicing and transportation. Schedule A (Land Use Map) of the Official Plan identifies the subject lands as being designated Rural and a portion of the subject property contains an area of an Aggregate Resources Act (ARA) license area.

Section 4.14 of the Official Plan provides policy direction for mineral aggregate Resource Areas. Specifically, Policy 4.14.1 states "Where development is proposed in or adjacent to an area of known mineral or aggregate resources, the development shall be set back and buffered sufficiently to ensure that it would not preclude or hinder the establishment of new operations, expansion of existing operations or access to the resources, except where the following conditions are met:

- 1) the resource use would not be feasible;
- 2) the proposed land used or development serves a greater long term public interest; and,
- 3) issues of public health, public safety and environmental impact are addressed.

The proposed Severed Lot is adjacent to a mineral aggregate operation that is licensed under the Aggregate Resources Act. The Central Almaguin Planning Board's decision included a condition of provisional approval to require the Applicant to submit a Zoning By-law Amendment application to identify an appropriate building envelope location on the Severed Lot in order to implement the aggregate policies of the Official Plan.

In order to mitigate any potential adverse effects between the aggregate operation and the proposed severed lot, a 200 metre interior side yard setback from the western lot line is proposed. The side yard setback of 200 metres will ensure all development on the Severed Lot is separated from the adjacent aggregate operation. In addition, the increased side yard setback will enable the vegetation on the westerly portion of the Severed Lot to screen and buffer the use to reduce negative effects between the residential and aggregate land uses.

The proposed Zoning By-law Amendment conforms to the Municipality's Official Plan.

#### Municipality of Magnetawan Zoning By-law

The subject property is zoned Rural (RU) in the Municipality's Zoning By-law.

The purpose and effect of the proposed Zoning By-law Amendment application is to fulfill the conditions that the Central Almaguin Planning Board's decision for the granting of provisional consent for application B022/21. The effect of the proposed Zoning By-law Amendment is to rezone the Severed Lot to Rural Residential Exception Five (RR-5) Zone to facilitate future residential development on the lot as well as to implement a 200 metre side yard setback from the westerly interior lot line. The intent of the site specific side yard setback is to ensure appropriate separation from the adjacent aggregate operation, as detailed in this Report.

The proposed consent approvals and proposed Zoning By-law Amendment maintain the general intent of the Municipality's Zoning By-law. The Draft Zoning By-law Amendment is included as Attachment 1 to this Report.

### **Comments From Departments**

#### **Fire Chief**

- No concerns.

#### **Public Works**

- No concerns.

#### **Building**

- No concerns.

#### **Municipal By-law Enforcement Officer**

- No concerns.

### **Summary**

It is MHBC Planning Staff's opinion that the proposed Zoning By-law Amendment application implements a condition of provisional consent by recognizing the future use of the subject lands, while establishing an appropriate development setback from the west lot line. As such, the application is consistent with the Provincial Policy Statement, conforms to the Municipality's Official Plan, is appropriate and represents good planning.

Respectively submitted,



Jonathan Pauk HBASc, MSc, MCIP, RPP  
Planning Consultant  
MHBC Planning



Jamie Robinson, BES, MCIP, RPP  
Planning Consultant  
MHBC Planning

Attachment 1 – Draft Zoning By-law Amendment

**THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN  
BY-LAW NO. \_\_\_\_\_**

Being a By-law to amend By-law No. 2001-26, as amended, the Zoning By-law for the Corporation of the Municipality of Magnetawan with respect to lands located on Concession 10, Lot 24, formally the geographic Township of Chapman, now Municipality of Magnetawan, (Roll: 494401000223300).

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**WHEREAS** the Council of the Corporation of the Municipality of Magnetawan is empowered to pass By-laws to regulate the use of land pursuant to Section 34 of the Planning Act, R.S.O. 1990;

**AND WHEREAS** the owner of the subject lands has filed an application with the Municipality of Magnetawan to amend By-law 2001-26 as amended;

**AND WHEREAS** the Council of the Corporation of the Municipality of Magnetawan deems it appropriate to amend By-law No. 2001-26 as amended;

**NOW THEREFORE** the Council of the Corporation of the Municipality of Magnetawan enacts as follows:

Schedule 'A-2', to Zoning By-law No. 2001-26 as amended, is further amended by zoning the lands legally described as Concession 10, Lot 24, formerly the Geographic Township of Chapman, now in the Municipality of Magnetawan, from the "Rural (RU) Zone" to the Rural Residential Exception Five (RR-5) Zone, as shown on Schedule 'A' attached forming part of this By-law.

1. Section 4.1 of By-law 2001-26 is hereby amended by adding the following section.

***4.1.3.XX Rural Residential Exception Five (RR-5) Zone, as amended.***

*Notwithstanding the provisions of this By-law to the contrary, within the Rural Residential Exception Five (RR-5) Zone the following shall apply:*

1. *Minimum Interior Side Yard (West) – 20 metres.*

This By-law take effect on the date of its passage, subject to the provisions of Section 34 (30) and (31) of the Planning Act (Ontario).

**READ A FIRST, SECOND, AND THIRD TIME**, passed, signed and the Seal of the Corporation affixed hereto this \_\_\_\_\_ day of \_\_\_\_\_ 2022.

\_\_\_\_\_  
Sam Dunnett, Mayor

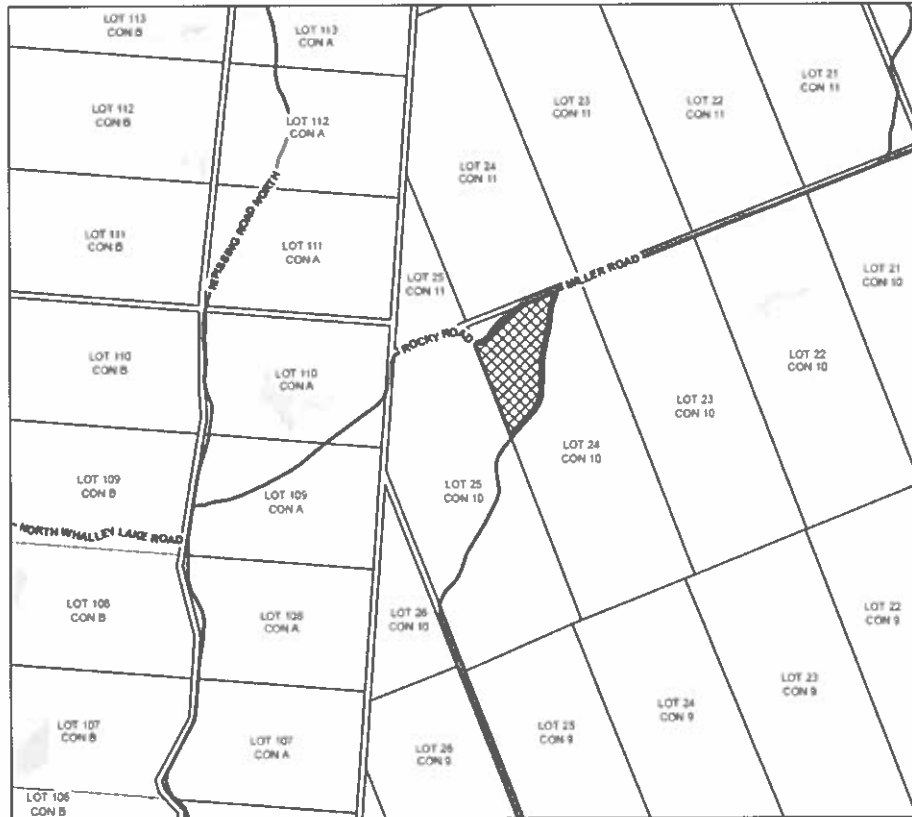
\_\_\_\_\_  
Kerstin Vroom, Clerk

**SCHEDULE A TO BY-LAW NO. 2022 -XX**



**Schedule 'A' to  
Zoning By-law Amendment \_\_\_\_\_**

Part of Lot 24, Concession 10  
Geographic Township of Chapman  
Municipality of Magnetawan  
District of Parry Sound



 Lands to be rezoned from Rural (RU) Zone to Rural Residential Exception Five (RR-5) Zone

This is Schedule 'A' to Zoning By-law \_\_\_\_\_  
Passed this \_\_\_\_ day of \_\_\_\_\_ 2022

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Clerk

**NOTICE OF COMPLETE APPLICATION and PUBLIC MEETING FOR A ZONING BY-LAW AMENDMENT**

**TAKE NOTICE** that the Municipality of Magnetawan has received a complete application to amend the Municipality's Zoning By-law under Section 34 of the *Planning Act* of the *Planning Act*, R.S.O., 1990. The Corporation of the Municipality of Magnetawan will hold a Public Meeting on:

**January 19<sup>th</sup>, 2022**

At 1:00 pm. at the

Municipality of Magnetawan Community Centre, 4304 Hwy #520, Magnetawan, Ontario

**PLEASE NOTE: This meeting will take place with the appropriate COVID-19 safety measures in place, including physical distancing and masks being required. Due to Provincial COVID-19 guidelines, all persons interested in attending the Public Meeting shall show proof of vaccination and Photo ID. You must be fully vaccinated 14 days prior to the date of the meeting. Written submissions are strongly encouraged prior to the meeting.**

**THE PURPOSE OF THE PUBLIC MEETING** is to consider a Zoning By-law Amendment application to amend Zoning By-law No. 2001-26 of the Municipality of Magnetawan, pursuant to Section 34 of the *Planning Act*, R.S.O. 1990, Chapter P. 13. A key map showing the location of the property affected by the Zoning By-law Amendment is attached to this notice.

**DESCRIPTION OF THE LANDS** The application for Zoning By-law Amendment applies to the subject property located at Concession 10, Lot 24, in the geographic Township of Chapman, now the Municipality of Magnetawan.

**THE PURPOSE** of the proposed Zoning By-law Amendment is to implement a condition of approval, as granted by the Central Almaguin Planning Board, for Consent Application B-22/20 which proposed the creation of one new lot on Miller Road. The condition of approval requires the rezoning of the proposed Severed Lot.

**THE EFFECT** of the application is to rezone the Severed Lot from the Rural (RU) Zone to a site specific Rural Residential Exception (RR-XX) Zone to recognize the residential use of the lot and to establish a 200 metre interior side yard setback from the westerly interior side lot line.

**INFORMATION AVAILABLE**

Information relating to the proposed Zoning By-law Amendment application is available for public review on the municipal website – [www.magnetawan.com](http://www.magnetawan.com) – or by request during business hours, Monday to Friday from 9:00 am to 4:30 pm, at the Municipality of Magnetawan Municipal Office (4304 Hwy #520 Magnetawan, Ontario, P0A 1P0) or by emailing: [planning@magnetawan.com](mailto:planning@magnetawan.com)

**NOTICE OF DECISION**

If you wish to be notified of the decision of Municipality of Magnetawan on the proposed Zoning By-law Amendment you must make a written request to Nicole Gourlay, Deputy Clerk – Planning and Development at the Municipality of Magnetawan.

**ORAL AND WRITTEN SUBMISSION – APPEAL**

If a person or public body would otherwise have an ability to appeal the decision of the Council of the Municipality of Magnetawan to the Ontario Land Tribunal but the person or public body does not make oral submissions at a public meeting or make written submissions to the Municipality of Magnetawan before the by-law is passed, the person or public body is not entitled to appeal the decision.

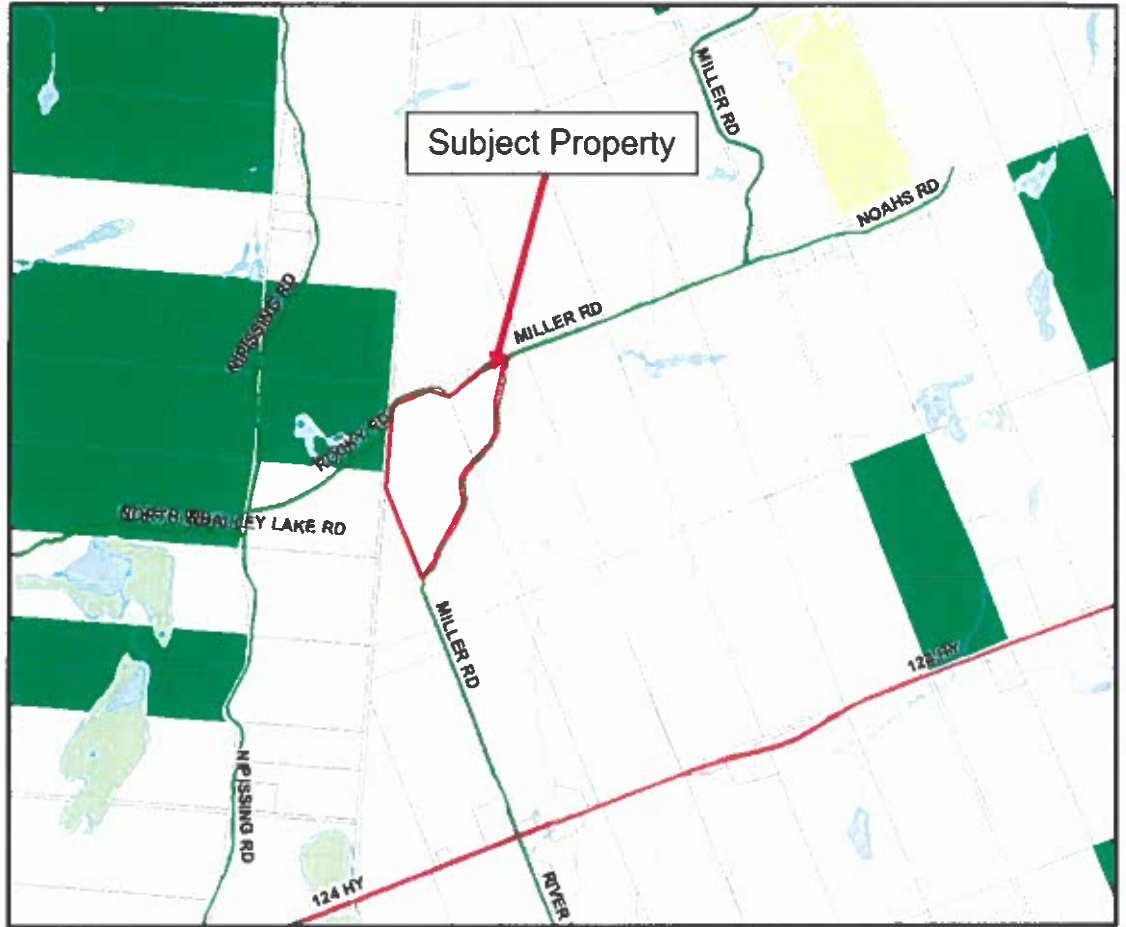
If a person or public body does not make oral submissions at a public meeting, or make written submissions to the Municipality of Magnetawan before the by-law is passed, the person or public body may not be added as a party to the hearing of an appeal before the Ontario Land Tribunal unless, in the opinion of the Tribunal, there are reasonable grounds to do so.

Individuals who make written submissions should be aware that their submission and any personal information in their correspondence will become part of the public record and made available to the Applicant, Committee and Council.

**PLEASE SUBMIT ANY WRITTEN COMMENTS TO NICOLE GOURLAY**  
**Quoting File No: WOODRUFF ZONING BY-LAW AMENDMENT**

Nicole Gourlay, Deputy Clerk – Planning and Development  
Municipality of Magnetawan  
P.O. Box 70  
Magnetawan, Ontario, P0A 1P0  
705-387-3947 ext. 1011  
[planning@magnetawan.com](mailto:planning@magnetawan.com)

KEY MAP OF SUBJECT PROPERTY:



**THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN**  
**BY-LAW NO. \_\_\_\_\_**

Being a By-law to amend By-law No. 2001-26, as amended, the Zoning By-law for the Corporation of the Municipality of Magnetawan with respect to lands located on Concession 10, Lot 24, formally the geographic township of Chapman, now Municipality of Magnetawan, (Roll: 494401000223300).

---

**WHEREAS** the Council of the Corporation of the Municipality of Magnetawan is empowered to pass By-laws to regulate the use of land pursuant to Section 34 of the Planning Act, R.S.O. 1990;

**AND WHEREAS** the owner of the subject lands has filed an application with the Municipality of Magnetawan to amend By-law 2001-26 as amended;

**AND WHEREAS** the Council of the Corporation of the Municipality of Magnetawan deems it appropriate to amend By-law No. 2001-26 as amended;

**NOW THEREFORE** the Council of the Corporation of the Municipality of Magnetawan enacts as follows:

Schedule 'A-2', to Zoning By-law No. 2001-26 as amended, is further amended by zoning a portion of the lands legally described as Concession 10, Lot 24, formerly the Geographic Township of Chapman, now in the Municipality of Magnetawan, from the Rural Zone to the Rural Residential Zone.

1. the "Rural (R) Zone" to the "Rural Residential (RR) Zone" as shown on Schedule 'A' attached forming part of this By-law.

This By-law take effect on the date of its passage, subject to the provisions of Section 34 (30) and (31) of the Planning Act (Ontario).

**READ A FIRST, SECOND, AND THIRD TIME**, passed, signed and the Seal of the Corporation affixed hereto this \_\_\_\_\_ day of \_\_\_\_\_ 2021.

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Sam Dunnett, Mayor

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Kerstin Vroom, Clerk

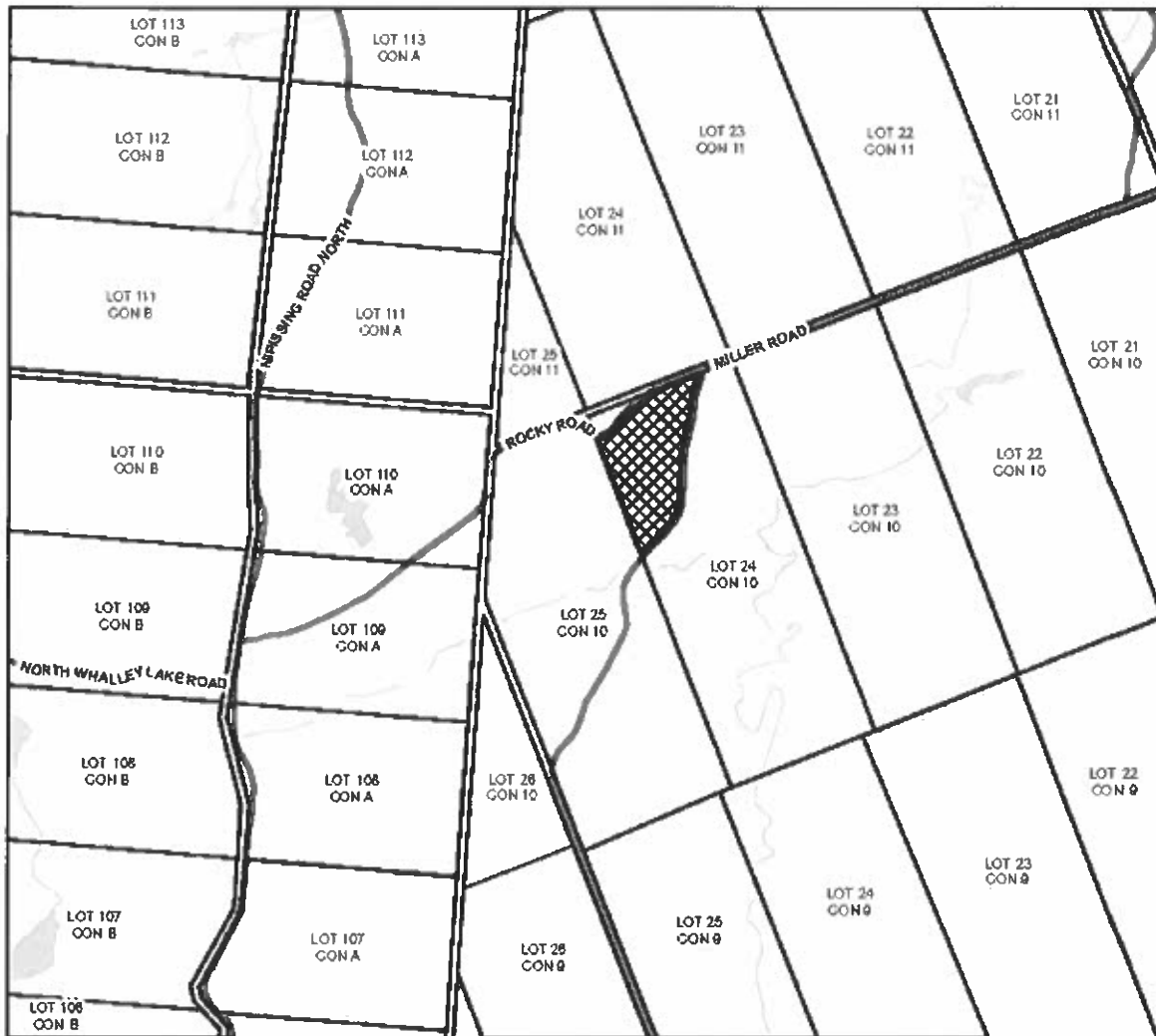


**SCHEDULE A TO BY-LAW NO. 2021 -**



**Schedule 'A' to  
Zoning By-law Amendment \_\_\_\_\_**

Part of Lot 24, Concession 10  
Geographic Township of Chapman  
Municipality of Magnetawan  
District of Parry Sound



 Lands to be rezoned from Rural (RU) Zone to  
Rural Residential Exception XX (RR-XX) Zone


This is Schedule 'A' to Zoning By-law \_\_\_\_\_  
Passed this \_\_\_\_ day of \_\_\_\_\_, 2021

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Clerk

# Magnetawan Fire Department Annual Year End Report 2021



 <p data-bbox="233 317 495 401"><b>Municipality of Magnetawan</b></p>	<p data-bbox="753 239 1211 279"><b>REPORT TO COUNCIL</b></p>
To:	Mayor and Council
From:	Fire Chief Joe Readman
Date of Meeting:	January 19, 2022
Report Title:	Magnetawan Fire Department Annual Year End Report 2021

**Recommendation:** THAT Council receives and approves this report as presented.

**Introduction:**

This report will provide the Mayor and Council a detailed outline of the calls for service, accomplishments, and training that the members of the Magnetawan Fire Department achieved in 2021.

2021 was another rollercoaster of a year when it came to Covid 19. We continue to work with our Health Unit, Parry Sound EMS and weekly Chief meetings with area Chiefs to ensure we are constantly meeting and exceeding restrictions as they are released.

In the report below you will see a drastic jump in medical response this year total 138 compared to 80's the two previous years. This will be monitored in 2022 to examine if this is a trend or just a busy year.

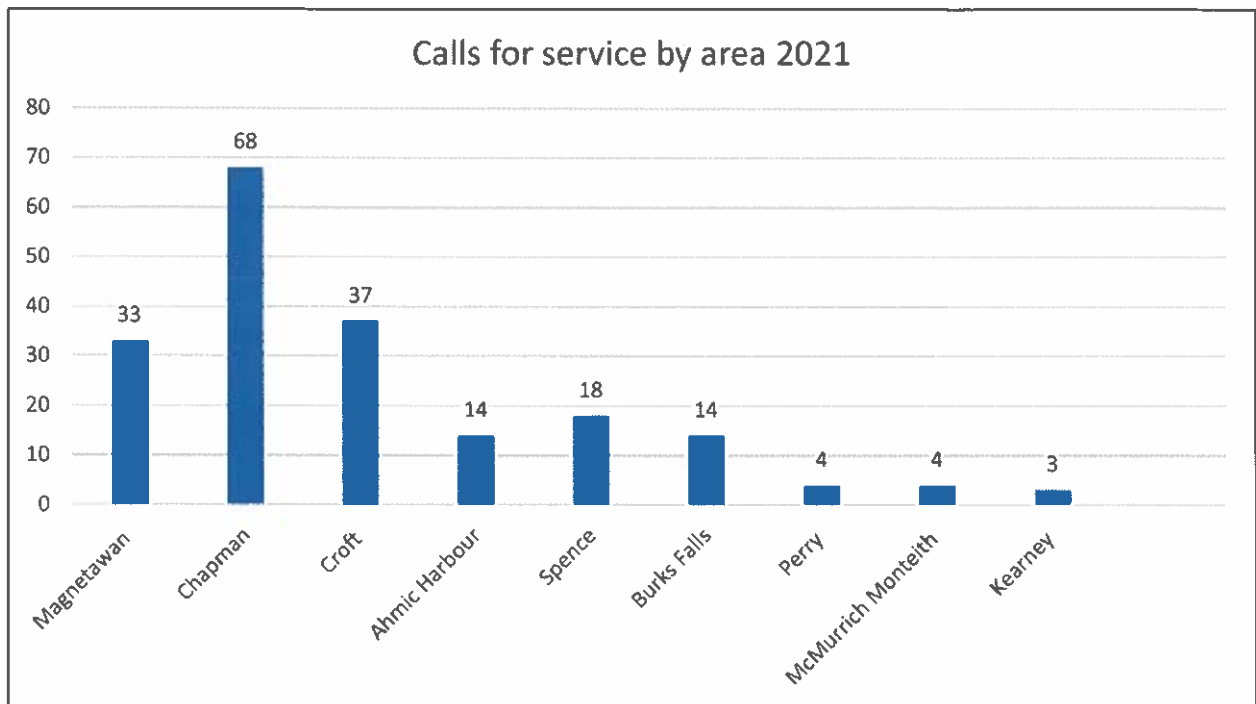
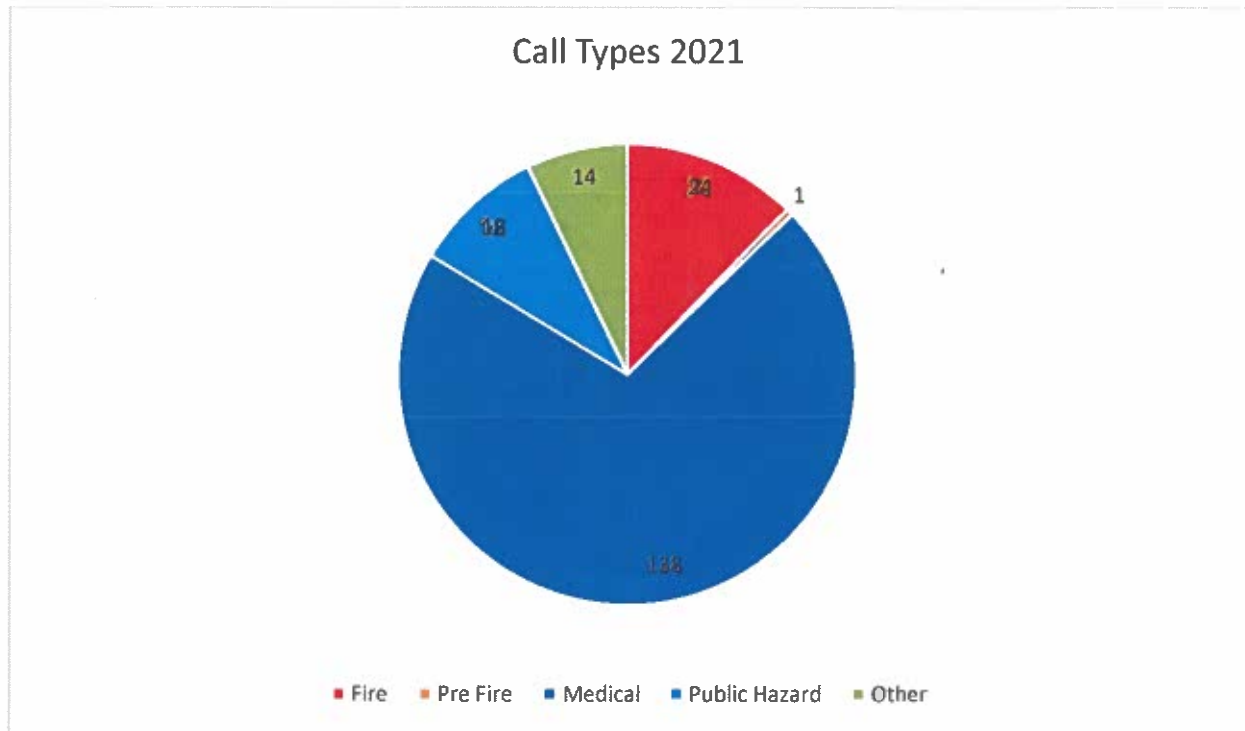
**Conclusion:**

The Magnetawan Firefighters have pushed themselves this past year with training and increased call volume. I look forward to 2022 and seeing the hard work and extra hours they have put in be rewarded with the NFPA Certificate they will receive.

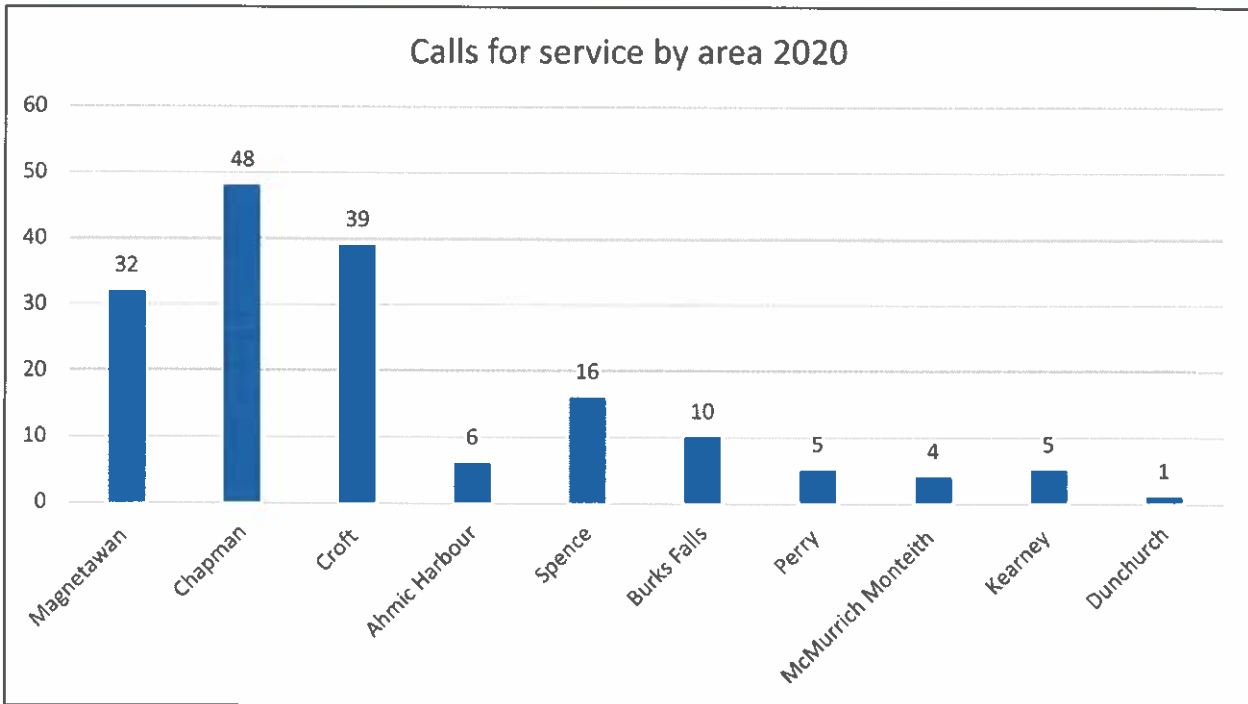
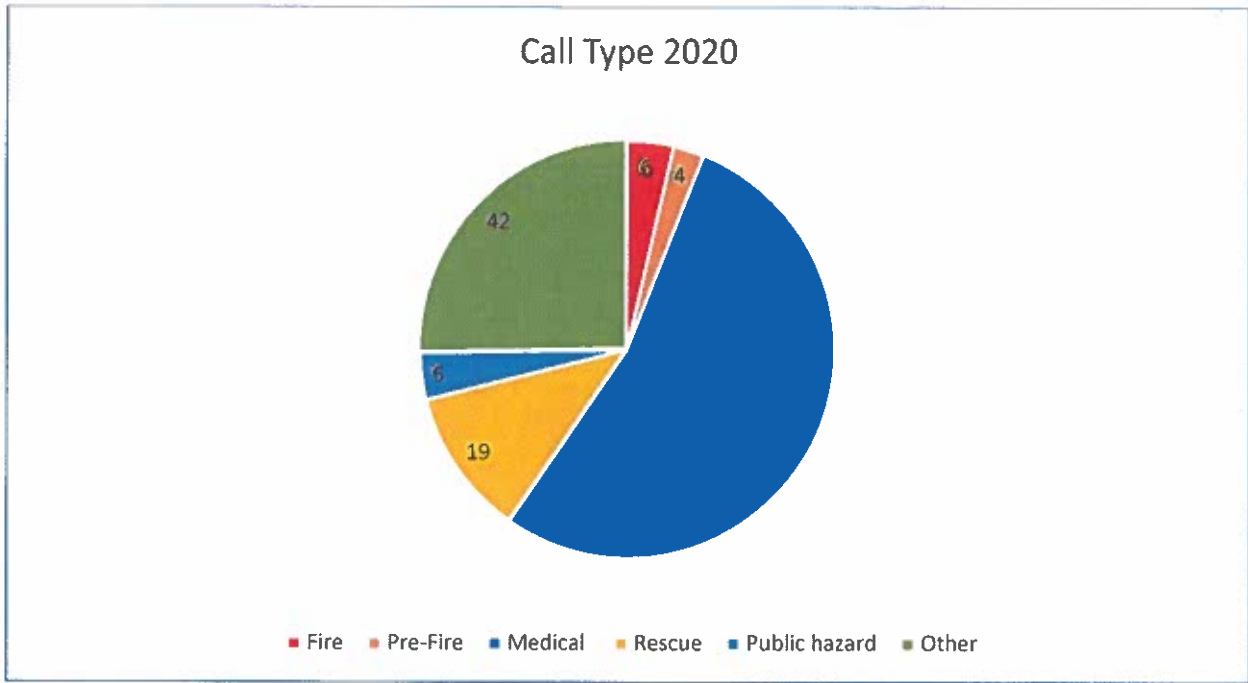
Respectfully Submitted,

Joe Readman  
Fire Chief

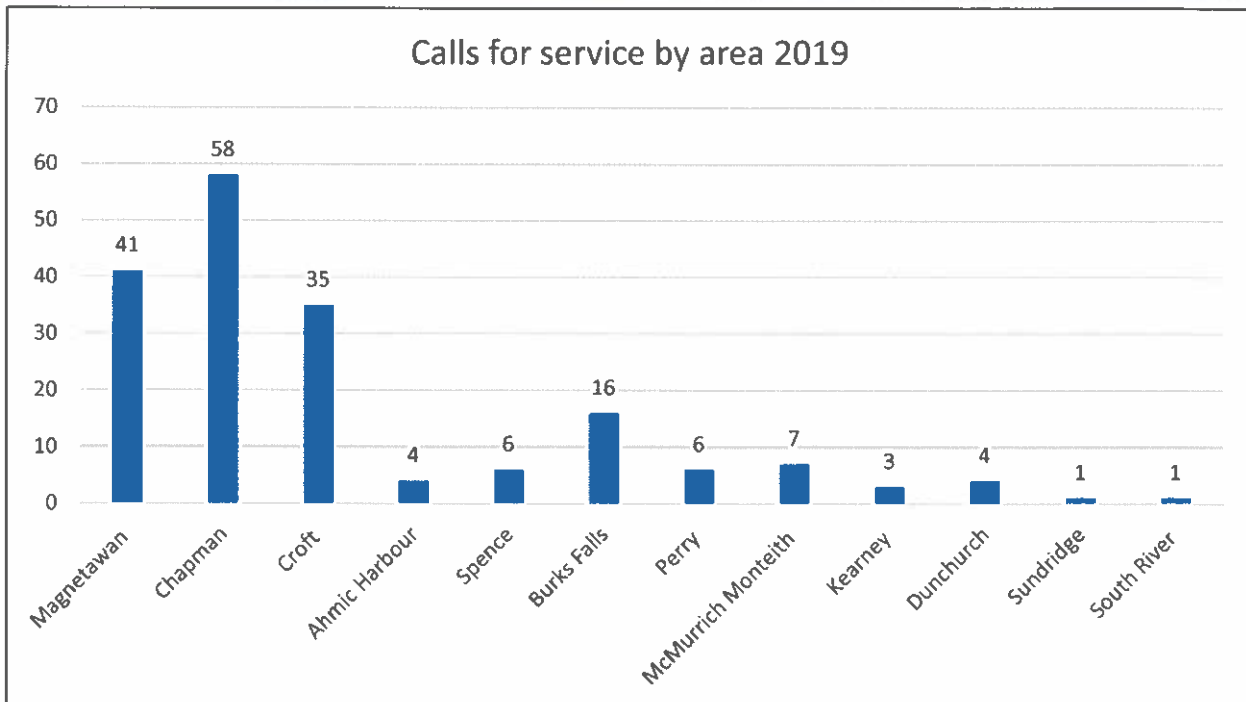
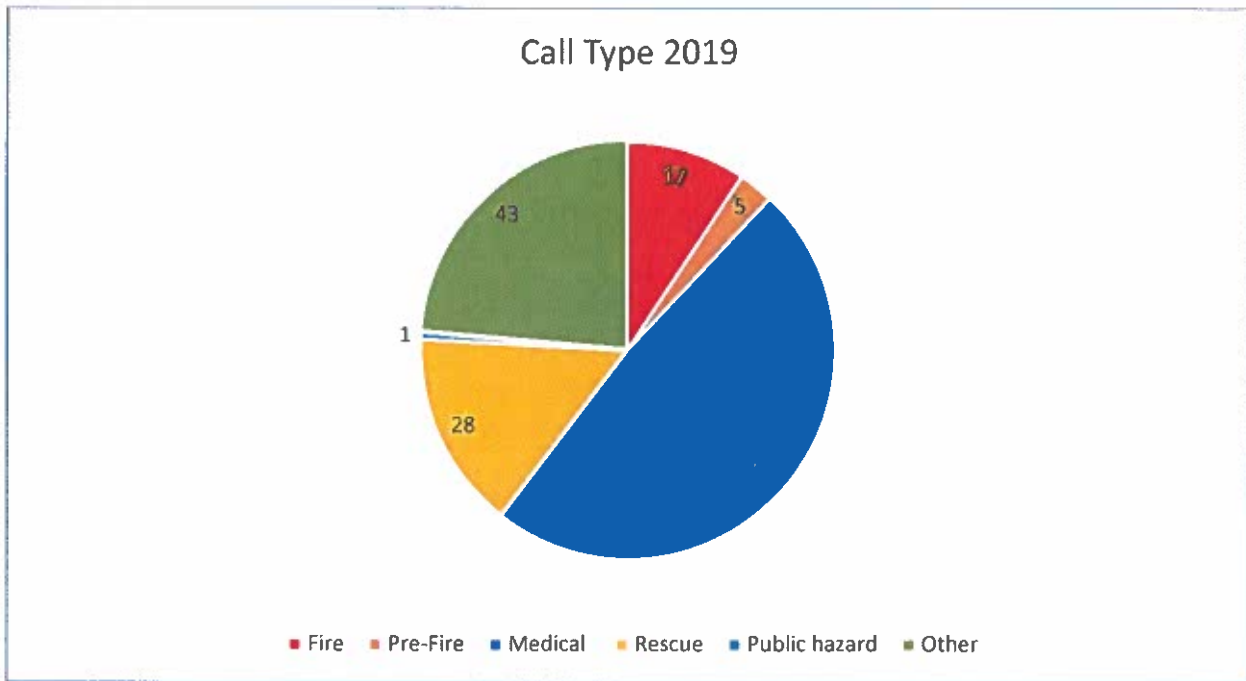
2021 Calls for service:



**Calls for service 2020:**



**Calls for service 2019:**



# Fire Chief

Joe Readman



# Deputy Fire Chief

Derek Young



# Captains and Training Officer

Captain-Mark Wignall  
Acting Captain-Ryan Kooy  
Training Officer- Gary Courtice



# Firefighters and Radio Operators

C.J Smith	Luke Crozier	Jennifer Buchler	Peter Pupek
Tyler Barry	Brad Kneller	Ryan Kooy	Jonathon Dunnett
Brandon McCracken	Matt Johnson	Wayne Smith	Trevor Hansen
Johnathon Crozier	Walley Smith	Merrilee Chapman	Kaleb Dunnett

**Accomplishments:**

- Hosted two AS&E written exams, allowing ourselves and 5 other Fire Departments to work toward Certification.
- Attended two Practical AS&E skill evaluations, again working toward Certification.
- Moved the heating oil tank outside, to gain more space in our hall.
- Recruited two new members
- Ran a successful Open house, the department was thrilled when the restrictions were lifted and we could welcome the public in to see what we do
- Started using FirePro this will help in everything from keeping track of hours, inventory of equipment, reminders or expiries and required testing of equipment.
- Built our Roof training prop.
- Seven firefighters successfully completed and received their Fireworks Display Certificate.
- We did have a significant weather event this summer with multiple calls for service received at once, the staff handle this great!

**Public education:**

- During Fire Prevention Week, we were welcomed into the school and visited every class and supplying Fire Prevention Material to each student. A week later we also had most classes to the hall for a demonstration of some of our equipment.
- We hosted an Open house in September and had a great opportunity to showcase some of our equipment to the public.

**Training:**

- Currently we are running a Hazmat Operation Course with AS&E testing in May of this year. This is the last stage for many Firefighters on their journey to certification.
- We have been told in the next 30 days the Province will roll out the new Mandatory Certification, no details have been released.
- We just received 4 Hazmat suits for training from Firefighters without boarders. These suits will allow us to train to the Hazmat Operations Level. These suits are for training purposes only.
- An officer course is set to start later this month. The purpose of this is to start training firefighters as part of succession planning.
- The Ontario Fire College started its online learning this year, allowing us to start having staff take advantage of these courses.

**Notable Purchases:****Tanker 514**

With Council's support we were able to purchase a 2021 Freightliner tanker with a 2000Gal water capacity. This tanker replaces a 1990 tanker that could no longer pass a safety inspection.

**Portable radio replacement**

Our old portable radios didn't meet the standards or requirements. an easy to identify example is the orange button that can be seen on top. This button is in case of an emergency the button can be pushed, this sends out a panic alarm to all other radios and then queues the microphone for 10 seconds allowing for a message to be received by all other radios. Most of a portable radio have now been switch out, with phase two of the replacements taking place in 2022







## REPORT TO COUNCIL

To:	Mayor and Council
From:	By-law Officer Caitlin Deevey
Date of Meeting:	January 19, 2022
Report Title:	2021 By-law Year End Report

**Recommendation:** THAT Council receives this report as presented for information only.

### Summary

Matters in progress:  
Previous report\year -19  
End 2021 – 102  
Total in progress – 121

### Training and Education:

- Property Standards Officer 1 and 2.
- Site alteration
- Use of force
- Licensing
- Short term rentals
- Administrative monetary penalties seminars
- Body worn cameras, Mental health seminars
- Residential tendencies act
- Dog owners liability act
- Situational awareness

### Upcoming training

Training dates are all currently pending for all courses covid numbers pending

### COVID Vaccination clinics

-COVID Vaccination clinics took place in Sundridge/Strong/Joly, at the arena. The request for by-law officers to aid with check in and parking enforcement was answered. The joint effort between all communities was well organized and regarded as a positive collaboration between services for any future emergency needs within the district. Mass vaccination clinics ended in September and are now smaller done in smaller scales.

## **Courts**

The courts system is significantly delayed and backed up. Charges that were in the system prior to covid shutdowns are just being rescheduled now.

Currently the bylaw department is exhausting all possible solutions and enforcement types, before advancing to court charges. The Bylaw department has had some success recently in processing backed up files. Approximately 19 charges remain in queue.

## **Complaints and Investigations**

### **Property Standards – 11**

-All were issued warnings and Orders. 8 have complied or been brought into compliance, 2 have been postponed due to weather restrictions but will be promptly follow up on in the spring.

-These are very time consuming and often require work with other departments and agencies. Investigations are currently only conducted upon complaint. On average a single valid property standards complaint consumes approximately 40 hours of investigating, working with property owners, and follow up inspections.

-One major clean up for Magnetawan was dilapidated old community center located on a boundary road intersection between Chapman and Strong Township. Both municipalities were able to work together to rectify the issue and bring the lands into compliance with both towns' bylaw. The work was performed by Magnetawan's Roads department and the results were perfect!

### **Overnight docking – 2**

-This is still a new-ish bylaw, lots of warnings and education was given.

### **Zoning – lot clearing – 3**

- All were monitored closely to ensure compliance with zoning bylaw. These three took place on shoreline zones, where bylaw joined with other enforcement agencies as needed.

### **Deposit snow on/across highway/roadway – 42**

### **Dogs at large/trespass – 73**

- An increase from last year, estimated cause is the flux of newcomers to the area. A lot of educational warnings were issued.

### **Fail to purchase dog license - 9**

### **Unauthorized work on municipal lands/ damage to roadway – 6**

- Education was provided.  
- One charge pending.

EMCPA (covid orders and violations) – 313

-The Majority of these were gathering complaints and warnings, compliance checks on businesses and working with Health Unit and other agencies. A lot of investigations were educational based providing most everyone with at least one warning.

Trailers – 71

-Upon complaint, or observation of no trailer license an inspection is conducted to see that it is a possibility for them to obtain compliance. A letter is sent out giving the owners a chance to bring it into compliance within 14-21days. If no compliance or attempt is made a follow up letter with an Order is sent out. The order is also posted on the property giving the property owners one last chance for compliance within 14 days. If no compliance a charge is issued, the trailer is removed and impounded.

Zoning – shipping containers – 17

- 3 outstanding
- two charges pending
- 12 complied

Permit/feed wildlife -2

Persistent Dog Barking – 6

- 3 found to not be in violation
- 2 warned
- 1 relocated

Animals (other than dogs) at large – 12

- 7 of these complaints were repeats from one owner, education and time to comply was given before a charge was issued
- 3 was not observed
- 2 were warned and educated

Zoning -lot coverage exceeded – 2

-both were investigated and found to be at their limit or just under according to the zoning bylaw

Zoning – other - 28

- These are often passed to planners, clerks, or building departments as a contracted by-law enforcement officer does not have enough hours to handle these properly. Even with deflecting these types of complaints usually require upwards of 8 hours
- these can include accessory structures, zoning uses, nonsufficient setbacks,

Dog bites/attacks - 5

- all reported to health unit.
- three charges pending

Drainage - 4

- three not observed in violation
- one in progress, will be followed up with promptly in spring

Non-permitted entrances – 7

- all cleared through roads and main office to ensure proper permits were issued and complied with

Dogs in prohibited areas – 47

- areas include parks, beach front, and pavilion

Parking – 53

- mostly winter complaints, blocking snow routes, warnings issued. Three towed. Seven charged.

Illegal dumping – 4

- all witnessed by Bylaw and compliance was obtained immediately. Education was given.

Excessive fortification – 1

- Found to be in compliance

Noxious weeds – 5

- Phragmites in the area. All phragmites found on municipal lands or crown lands are in process of being cleared for the spring.
- education was sent to those who were found to have phragmites on their private property

Burn during prohibited time - 9

Court Appeals -1

- no follow up at this time, delayed due to COVID, ongoing from previous years.

Court appearances and charges – 1

- one pre-covid matter completed. The owner was charged with Fail to Comply with an Order and the property and building violations were brought into compliance by the owner with a court Order to comply.

*\*Please note that this report does not include public inquiries regarding bylaws or complaints deferred to other departments or agencies.*

**Bylaws under review to be updated and future seminars in works**

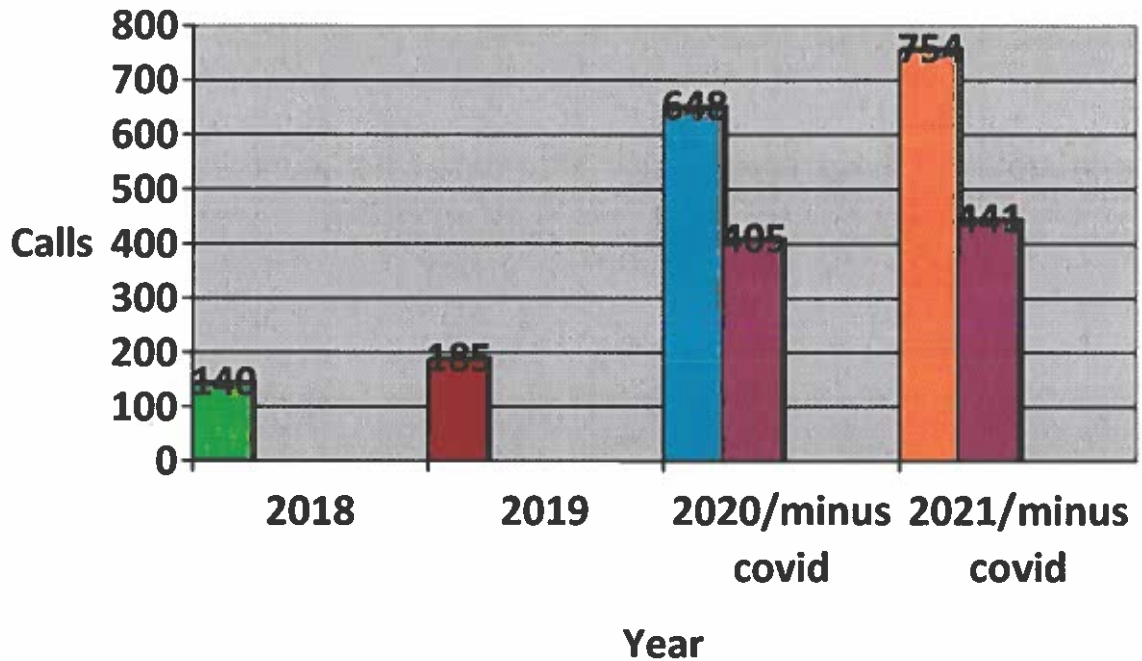
Parking

Road Fouling

Property Standards

\* Bylaw has been in contact with multiple services in hopes to provide the area public with a canine information session that includes emergency first aid, basic obedience, and information regarding dog bite procedures. The same services will be offered on more in-depth scale to provide a self defense course to emergency workers and officers in the district to aid in the rise of canine complaints.


**Insights and Trends:**



Respectfully Submitted,

*Caitlin Deevey*

Caitlin Deevey  
By-law Enforcement Officer

 <b>Municipality of Magnetawan</b>	<h2>REPORT TO COUNCIL</h2>
To:	Mayor and Council
From:	Chief Building Official Tyler Irwin
Date of Meeting:	January 19, 2022
Report Title:	Fourth Quarter Report, Annual Report on Building Permit Fees

**Recommendation:**

THAT Council receives this report as presented for information only.

**Background:**

The purpose of this report is to update Council on Building Department matters such as:

- Building Permit activity within the Municipality (October 1<sup>st</sup>- December 31<sup>th</sup>),
- Annual report on Building Permit fees, and five-year comparison,
- The general daily activities of the Building Department.

**Evaluation:**

Permit activity for 2021 appears to be on par with previous years, several applications have not been approved due to being incomplete.

From October 1<sup>st</sup> to December 31<sup>st</sup> a total of twenty-two (22) permits were issued for new construction and three (3) for Demolition. From January 1<sup>st</sup> to December 31<sup>st</sup> a total of sixty-six (66) permits were issued for new construction and eleven (11) for demolition.

Category of permits issued:

New single-family dwellings-----	9
Seasonal-----	12
Sleep cabin -----	6
Addition/ Renovation -----	16
Garage/ Shed/ Boathouse ----	21
Farm -----	0
Commercial -----	2
Demolition -----	11

Total Building Permit Fees \$157,045  
Total Construction Value \$9.6 Million

Five-year comparison

Year	No. of Permits	Building Permit Revenue	Construction Value (million)
2017	76	\$112,138	\$8
2018	52	\$87,900	\$5.9
2019	73	\$160,000	\$10
2020	58	\$143,436	\$7.5
2021	66	\$157,045	\$9.6

- A summary of legal matters has been provided from our paralegal and legal counsel. Currently we have nine (9) matters on the court docket for January 11<sup>th</sup>.
- Responded to general inquires.
- Completed property information reports.
- Working on reorganizing the Building Department office.
- Discussed issuance of inspection reports, permits and reminders by using the CGIS software with some of the local contractors. The response was very positive.
- Reviewed and processed applications.

Respectfully Submitted,



Tyler Irwin  
Chief Building Official



## REPORT TO COUNCIL

To:	Mayor and Council
From:	Public Works Superintendent Scott Edwards
Date of Meeting:	January 19 <sup>th</sup> 2022
Report Title:	Public Works Department Quarterly Report (Fourth 2021)

**Recommendation:** THAT Council receives and approves this report as presented.

### **Background:**

The Fourth quarterly report for 2021 basically covers the Fall activities of both the Landfill and Roads operations. A productive Fall given Covid-19 restrictions which continues to cause delays and price increases to almost all aspects of Public Works.

### **Activities Undertaken – Roads Department**

Additional Project Chapman/Strong Boundary Teardown Assisted By-Law Officer in the final demolition of a disputed derelict building on the Boundary Road. With no assistance from the Strong Township Roads Department, the total estimated cost came to \$4,180. Strong Township passed a motion agreeing to pay for half of the costs of removal.

Additional Project Community Centre Parking Lot/Tree Removal This project required the Roads Department to assist the Contractor in the removal and disposal of the large coniferous trees to the Landfill Site for disposal. Ditching was required as well as gravel was brought into repair and level out the existing parking lot. The cost of the project was \$10,602 and with the improvements no future work should be required for quite a while.

Line Painting A well done job was completed by Everline Coatings & Services with the additional stop blocks and crossings which came to an estimated cost of \$5,779. Budgeted for this project was \$6,000.

Truck #21 Purchase There continues to be a supply/chip issue that has delayed this project, we are currently in talks with MacLangs the second runner up from the Tender as to an available truck of a different color.

Backhoe # 3 Thumb Project This project was completed after a lengthy time due to covid related supply issues which also drove up the cost of the original estimate. However estimated and budgeted for the project in 2021 was \$9,000, The total cost when completed was \$8,716 before HST.

Beavers Beaver Issues in 2021 were on the rise and had to be checked and corrected on a regular basis. According to staff - Plum Tree, Nipissing Rd South, Baker and Grindstone were attended to the most. As beavers are unpredictable we are hoping for a better 2022.

Budgeted for Beaver Problems for 2021 (wages) was \$7,300 and \$15,381 was spent in total. To note this proactive approach prevents our roads flooding out and property damages.



Culvert 11 Magnet Rd & West Poverty Bay Project This has now been pushed into 2022 due to late season to begin the project and higher than expected bids most likely related to the restricted closing of only one lane during construction. After consultation with the Fire Chief, 1 lane must remain open for emergency services. The tender is expected to be out this month.

Road Grading Given the busy summer season and fall grading, we were required to go outside to Contract Scott Johnston, estimated cost was \$32,498 and budgeted was \$20,015.

**Activities Undertaken – Landfill Department**

Re Use Storage Container /Center Given the success of this project we will be sending the existing second Storage Container to the Croft Landfill Site to set up a Re Use Centre there. To note the original concept of a Pole Barn is not feasible at this time.

Bag Tag Card Program Overall has worked well. There are some issues with the Cottage Rentals bringing in garbage and not having received their tags and card from the Landlord, but this is slowly getting resolved by education. This year we will be going to ‘round’ tags (less expensive and easier for mailing) staying status quo with the amount of 110 tags. Will be doing outreach to see how many tags residents have used and we will be looking into composting options and/or products for our ratepayers. We have been advised by the MOE that we cannot ‘compost’ on site nor any other municipal site without a new CofA.

Debit Card Reader This new innovation has just started and seems to be working fine in regard to the connectivity to the internet. Charging of the machine requires they be taken home at night. Estimated costs are projected at \$945 per year not including the 0.7% charge per transaction. I will review the cost – benefit analysis and advise if an increase in fees is warranted for 2023.

Landfill Gate/Fencing Project This has been completed and is working out very well. Estimated cost \$30,927, budgeted for this project was \$30,000 but by making use of existing fence and gates we were able to stay within limits.

**Staff**

As this was a very busy year, I cross trained some Staff Members in support roles such as Landfill Attendants doing both Flagging and assisting in Brushing in regard to cleanup. With the new hire of a Full time Landfill Assistant, the Landfill Foreman was freed up and available to assist in running the heavy equipment and truck driving for the Roads Department projects when required.

Staff continue to do well with the Covid-19 safety policies and procedures to date and continue to wear masks and practice social distancing.

Respectfully Submitted,

Scott Edwards  
Public Works Superintendent

**Moved by:** \_\_\_\_\_

**Seconded by:** \_\_\_\_\_

**WHEREAS** the Council of the Municipality of Magnetawan passed By-law 2004-37 governing procurement policies and procedure;

**AND WHEREAS** Section 5.9 of By-law 2004-37 states that for emergency purposes department heads shall be authorized to make purchases in the excess of \$5,000 upon approval of the Mayor or Deputy Mayor;

**AND WHEREAS** Truck #11 was rendered unsafe and Truck #21 required emergency repairs to pass its emission test;

**AND WHEREAS** the Public Works Superintendent received approval for the repairs verbally from the Mayor;

**NOW THEREFORE BE IT RESOLVED THAT** the Council of the Municipality of Magnetawan approves payment to Mac Lang (Sundridge) Limited invoice #CCCS189808 amount of \$9,627.10 including HST.

Carried \_\_\_\_\_ Defeated \_\_\_\_\_ Deferred \_\_\_\_\_

\_\_\_\_\_  
Sam Dunnett, Mayor

Recorded Vote Called by: \_\_\_\_\_

**Recorded Vote**

<b>Member of Council</b>	<b>Yea</b>	<b>Nay</b>	<b>Absent</b>
Brunton, Tim			
Hetherington, John			
Kneller, Brad			
Smith, Wayne			
Mayor: Dunnett, Sam			

VISIT  
OUR  
WEBPAGE



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**O U T**  
 INDEBTEDNESS IS HEREBY ACKNOWLEDGED IN THE SUM OF \$ \_\_\_\_\_ BEING ALL OF THE BALANCE OWING FOR REPAIRS, PARTS, & ACCESSORIES DESCRIBED IN THIS WORK ORDER.  
 DATE \_\_\_\_\_ SIGNATURE \_\_\_\_\_

H.S.T. VENDOR NO: R103439055 ALL ITEMS ARE SUBJECT TO H.S.T.

CUSTOMER NO <b>5320</b>	ADVISOR <b>SHELLEY</b>	TAG NO <b>8</b>	INVOICE DATE <b>01/05/22</b>	INVOICE NO. <b>CCCS189808</b>
MUNICIPALITY OF MAGNETAWAN BOX 70 MAGNETAWAN, ON POA 1P0	LABOUR RATE	LICENSE NO	COLOUR <b>Bright Whit</b>	STOCK NO
	YEAR/MAKE/MODEL <b>12/DODGE TRUCK/RAM PICKUP/2500 ST CR</b>	KILOMETRES <b>225,517</b>	DELIVERY DATE <b>11/10/11</b>	DELIVERY KMS <b>10</b>
	VEHICLE I.D. NO <b>3 C 6 U D 5 C L O C G 1 2 1 7 3 9</b>	SELLING DEALER NO. <b>C3549</b>	PRODUCTION DATE <b>09/06/11</b>	
	F.T.E. NO. <b>00000</b>	P.O. NO	R.O. DATE <b>12/15/21</b>	IN SERVICE DATE <b>11/10/11</b>
NONE				
RESIDENCE PHONE <b>705-387-3947</b>	BUSINESS PHONE <b>705-387-3980</b>	COMMENTS <b>E# ETJ 6.7L TURBO</b>	MO: 225517	

LABOR & PARTS-----  
 J# 1 10CCZ1 CHECK ENGINE LIGHT HOURS: 1.00 TECH(S):26320 94.95  
 COMPLAINT: INSPECT CAUSE OF CHECK ENGINE LIGHT ON  
 INCLUDES UP TO 1 HR OF DIAGNOSIS  
 CAUSE: INJECTORS NEED TO BE REPLACED

PARTS-----QTY---FP-NUMBER-----DESCRIPTION-----UNIT PRICE-----  
 JOB # 1 TOTAL PARTS 0.00  
 JOB # 1 TOTAL LABOR & PARTS 94.95

J# 2+18CCZD DIESEL MAINT/ HOURS: 6.00 TECH(S):26320 658.50  
 COMPLAINT: REPLACE 6 FUEL INJECTORS AND CONNECTOR TUBES  
 CAUSE: DIAG ON JOB 1  
 CORRECTION: REPLACED 6 FUEL INJECTORS AND CONNECTOR TUBES

PARTS-----QTY---FP-NUMBER-----DESCRIPTION-----UNIT PRICE-----  
 JOB # 2 1 68065608-AB FILTER 14-029-004 63.00 63.00  
 JOB # 2 6 R8069384-AA INJECTOR 14-099-006 1092.00 6552.00  
 JOB # 2 6 68441874-AA CONNECTOR 09-004-00 188.00 1128.00  
 JOB # 2 1 68024672-AB GASKET 14-062-002 23.10 23.10  
 JOB # 2 TOTAL PARTS 7766.10  
 JOB # 2 TOTAL LABOR & PARTS 8424.60

TAX SUMMARY-----  
 1107.55 R-

TOTALS-----

*****	TOTAL LABOR....	753.45
* AMEX [ ] CASH [ ] *	TOTAL PARTS....	7766.10
* [ ] [ ] *	TOTAL SUBLET...	0.00
* CHARGE [ ] CHEQUE [ ] *	TOTAL G.O.G....	0.00
* [ ] [ ] *	TOTAL MISC CHG.	0.00
* DBT/CRD [ ] MST/CRD [ ] *	TOTAL MISC DISC	0.00
* [ ] [ ] *	TOTAL TAX.....	1107.55
* VISA [ ] OTHER [ ] *		
*****	<b>TOTAL INVOICE \$</b>	<b>9627.10</b>



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**WHEELS MUST BE RE-TORQUED AFTER 100KMS!!**

PRIVACY STATEMENT  
 I have read the Privacy Statement on the back of this document.  
 By checking this box, I consent to receiving marketing updates and information regarding products and services from Dealer and/or Dealer's Parent Organization.  
 Customer Signature: \_\_\_\_\_

CUSTOMER SIGNATURE

*Roays*  
*Truck # 21*  
*1-4-3221-2070*

*[Signature]*  
*Jan 10/22*



## REPORT TO COUNCIL

To:	Mayor and Council
From:	Parks and Maintenance Manager Steve Robinson
Date of Meeting:	January 19, 2022
Report Title:	2021 Fourth Quarter Report

**Recommendation:** THAT Council receives this report for information only.

### Fall /Winter

The Parks Department has been very busy this fall and has experienced several staffing changes. We had one staff retire from their full-time position, but they have returned to the department on a casual basis. One seasonal moved into a full-time position and a new hire joined the parks department team on a full-time basis. Both full-time positions will be completing their Walkerton Clean Water Course.

- Agricultural barn hydro project was completed.
- Light post banners, hanging baskets and flower barrels were removed for the winter season.
- Christmas wreaths were installed on lamp posts along the downtown core and around the Community Centre/Municipal Office.
- Christmas tree was re-strung and new star was erected and affixed to tree.
- Community Centre in Ahmic Harbour stage was removed from storage and rebuilt along with deep cleaning as the hall was booked for an event in December.
- Christmas Tree was ordered, erected, and strung with lights on the grounds at the Community Centre in Ahmic Harbour.
- Older light bulbs were switched over to LED lighting at the Community Centre in Ahmic Harbour.
- New carpet runners and matts were ordered and installed at the Community Centre in Ahmic Harbour.
- Worked in unison completing tree removal with the Public Works department after inclement weather (windstorms).
- Community Centre in Magnetawan floors in event space and hallway were stripped and waxed over Christmas break closure.
- Dealt with Pavilion UV system breakdown and met with third party installer day of new installation - January 12<sup>th</sup>, 2022. completed
- Scheduled yearly inspection of fire extinguishers are Municipal buildings, public works, parks, and landfill and met with third party day of Jan 11/22 completed
- Regular maintenance and building of ice surface at the Magnetawan Lions' Pavilion which was especially challenging due to the warm temperatures at the start to middle of December into early Jan

- Utilizing the new Kubota tractor and blower to its potential. Staff are very pleased with the unit. Staff will be performing and have ordered all parts to ensure that oil changes are done according to the warranty and documented.
- Drainage grate in the Magnetawan Community Centre/Municipal Office parking lot was lowered and repair was completed working in unison with the Public Works Department.
- Investigated cost of repair for re-shingling of roof at the Heritage Museum Centre.
- Municipal Office/Community Center water systems have been tested and maintained on a regular basis.
- Closing of Park/Beach facilities including washrooms.
- Cleaning of offices, bathrooms, pavilion, municipal buildings adhering to more frequent cleaning due to COVID-19 protocols.
- Set up and tear down of meeting spaces and Council Chambers. This was being done more frequent due to recreational programming and in increase of events as the COVID-19 restrictions had been lifted.
- The Parks and Maintenance Manager has responded to 6 or more inquiries from the public regarding cemetery matters. Most inquiries are family members researching family history or looking for plots of family members.
- The Parks and Maintenance Manager this fall has facilitated staking for 3 monuments, 3 casket burials and 5 cremation burials within the Municipality. It should be noted that 2 of the casket burials had issues to the location of rocks and trees.
- Dig tests were completed at two gravesites with contractor at the Spence Cemetery due to concerns about possible rocks within the gravesite areas. These sites were deemed clear and free of rocks. Dig tests were completed at one additional gravesite and this site will have to be moved to another location due to rocks located at the headstone area. This gravesite will be relocated in the Spring.
- The Parks and Maintenance Manager has sold 2 plots within the municipal cemeteries this fall.


### **Upcoming**

- Repair of Heritage Museum Centre Roof.
- Repair and/or welding of drop box.
- Repair of walkway/sidewalk along the side of the Community Centre/Municipal Office.
- Repair of Community Centre/Municipal Office Roof – tender being completed by Engineer – expected to be completed end of January.
- Repair of boat ramp located by the Locks and Heritage Museum - tender being completed by Engineer – expected to be completed end of January.
- Installation of new docks and replacement of old docks – have measured and know quantities - will be calling for quotations
- Installation of cement or wooden walkway at 28 Church Street
- Chapman Memorial Sanctuary Project.
- Gazebo at Magnetawan Centennial Park was pressure washed and will be stained or painted.

- Removal of bush/tree behind the Heritage Centre Museum to make walking trail up to mural.
- Removal of fencing in front of Community Centre/Municipal Office.
- Expansion of Wharfhouse.

Respectfully Submitted,

Steve Robinson  
Parks and Maintenance Manager

 <p data-bbox="282 268 462 331"><b>Municipality of Magnetawan</b></p>	<h2 data-bbox="786 212 1198 254">REPORT TO COUNCIL</h2>
To:	Mayor and Council
From:	Nicole Gourlay, Deputy Clerk
Date of Meeting:	January 19 <sup>th</sup> 2022
Report Title:	2021 4 <sup>th</sup> Quarter Report

**Recommendation:** That Council receives this report as presented for information only.

**Background:** This is an update from October – December 2021 on the activities that have been going on in Planning & Development during the fourth quarter of the year. With the low inventory of properties within our municipality, we have seen fewer calls about properties for sale etc. We have however seen more of an increase in calls from current property owners looking to sever or what they can do on their property.

**Activities:**

**Human Resources:**

We hired a new staff member on a contract basis through the Municipal Modernization Grant to assist us in the digitization of our records including Cemetery Maps, Building Plans, Plans and Surveys. Francesca Clark started on January 10<sup>th</sup>, 2022 and will be assisting us for a maximum of 6 months.

**Consents:**

We have had the most inquiries regarding consents. It seems that most people want to purchase a property to sever the lot. We received two new applications for consent in the last quarter of the year. The total applications received in 2021 is eight. We had five applications submitted in 2020 and eight in 2019.

**Zoning Bylaw Amendments:**

We held two Public Meetings for Zoning By-law Amendments in the last quarter of 2021. Staff received seven applications for Zoning By-law Amendments in 2021 compared to two in 2020 and one in 2019. Previously, a new file wouldn't be started for an application for Zoning By-law Amendment if it was a condition of consent. Since it is a separate *Planning Act* application, the files should be kept separate and recorded separately as we are doing now.

One of the Public Meetings was for the Camp Klahanie file to legalize the installation of Park Model Trailers held on October 13<sup>th</sup>. During the month of October, Staff were receiving at minimum of one call a day regarding this application that could last 30-45 minutes each plus email conversations. Members of the public requested meetings with Staff to go over misinformation that has been spread. Since the Public Meeting, the Applicant and their agent have not yet communicated with the Municipal Planning Consultant to outline how they will address concerns raised by the Public at the Public Meeting. Staff has worked with the Municipal Planning Consultant and the Municipal Solicitor to offer assistance the Applicant and their Agent the Municipality we would like to see them complete to address resident concerns.

**Road Allowance Purchases/Swaps:**

We have worked with four applicants for road allowance swaps or purchases this year compared to three in 2020 and two in 2019. Staff ensure they explain the process to property owners when they call about severances, rezoning or other Planning Act related applications when Staff see there are deviation roads across their property. Typically, deviation roads will assist the property owner in obtaining a natural severance. Therefore, it's a benefit to both the Municipality as well as the landowner to deal with the deviation roads.

**Site Plan or Road Use/Maintenance Agreements:**

In the fourth quarter we have created and approved one additional Site Plan Agreement for Cobalt Lane and have another inquiry for a third property on the same road. Over the course of 2021 we created and approved nine site plan or road use/maintenance agreements. This would be compared to three in 2020 and two in 2019. Once again, many times site plan agreements weren't be tracked individually since most often the site plan was a condition of consent, zoning by-law amendment or minor variance.

**Summary Table of Applications:**

Year	Consent Apps	ZBA Apps	Road Purchase/Swap	Site Plan/Road Use Agreements
2021	8	7	4	9
2020	5	2	3	3
2019	8	1	2	2

**Plan of Condominium Road/Steel Crown Capital Corp Subdivision:**

Staff have been working with the developers to wrap up the creation of the condominium road agreement for Cobalt Lane that would finalize the Subdivision Agreement from 2011.

**Official Plan & Zoning By-law Reviews:**

The review of the Official Plan and Zoning By-law is well underway. We completed round table sessions with key stakeholders in the Municipality. There were 4 round table discussions on October 20<sup>th</sup> with the following groups (the numbers that attended); Contractors (3), Cottage Associations (3), Community Groups (6) and Retail/Tourism Business Owners (2). On November 18<sup>th</sup> we held the first Open House of the process where we invited residents to attend an afternoon session or an evening session to come and answer some questions about what they would like to see in their community. We had 31 attendees over the two sessions, which we believe was a success as these aren't usually well attended. That evening we had our first big snowstorm of the winter. Many residents expressed that they would have attended the evening session had the weather not been so terrible. We did put the questions and responses from the Open House up on the website to host a form of a virtual Open House due to the continuing COVID-19 Pandemic. To date we have had 33 responses to the four topics listed. We have kept the original surveys that were first circulated at the Farmer's Market on the webpage as well. To date, we have 377 surveys completed with the majority being completed on Short-Term Accommodation. We have three residents that are very engaged in the process and communicate regularly with Staff.

**Asset Management:**

Throughout the fourth quarter Staff worked through the Draft Asset Management Plan to bring it to Council for review in December. Staff is working with Department Heads to implement an asset condition assessment annually. Which will help ensure that assets' conditions are up to date for more clear budgeting in future years.



IT:

Over the last quarter Staff have been spending a significant amount of time working with the new IT Service Provider to get our system back up and running efficiently. We have completed a rebuild on the Vadim Server and the File Server with the recommendation to rebuild the Active Directory Server in 2022.

Economic Development:

Throughout the process of the Official Plan and Zoning By-law Review, Staff have heard from many members of the public the need for more Economic Development. Staff are working on a Community Improvement Program to be implemented once the Official Plan is approved by MMAH. A Community Improvement Program (CIP) is a grant program designed to assist commercial properties in a specific area in the Municipality. Typically, that area is in line with the Business Improvement Area (BIA) or the designated "Downtown" area, but a Municipality can create its own borders for this program. The CIP would allow commercial property owners or businesses to apply for grants for things such as: new signage; façade improvements; environmental impact assessments; accessibility improvements; or property beautification.

Staff is still working alongside ACED Staff to ensure that those looking to invest in the Municipality of Magnetawan are given attention at the municipal level to find the best fit for property or business opportunity for them.

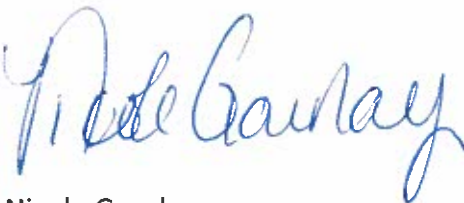
4855 Highway 520:

I am working through the letter from the MTO on their requirements for the Employment Lands with the Municipal Solicitor and the surveying company. We have added additional buffers and the surveyor is working on visibility triangles and the inclusion of a one-foot reserve.

Focus of 2022:

Staff's main focus in 2022 will be to get the Official Plan and Zoning By-law Review Completed, Adopted by Council and Approved by MMAH along with completing a draft of the CIP in hopes of implementation of that grant program in 2023. Staff will be turning more of a focus to Economic Development over the next few months as we transition out of the ACED Board in October. We will also be working diligently on getting MTO approval for the new entrance at the south end of the 4855 Highway 520 property. Once the budget is passed, we will be working hard to fill the Business Advertising Boards and getting the one installed in Ahmic Harbour. Another focus of Staff in 2022 will be cleaning up all the encroachment agreements to have residents remove the encroachment, purchase the land or give a proper right of way over the lands which ever is applicable to the property and circumstance.

Respectfully Submitted,



Nicole Gourlay  
Deputy Clerk

**Moved by:** \_\_\_\_\_

**Seconded by:** \_\_\_\_\_

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves the following S357/358 2021 assessment reductions as presented and circulated.

**DRAFT**

Carried \_\_\_\_\_ Defeated \_\_\_\_\_ Deferred \_\_\_\_\_

\_\_\_\_\_  
Sam Dunnett, Mayor

Recorded Vote Called by: \_\_\_\_\_

**Recorded Vote**

<b>Member of Council</b>	<b>Yea</b>	<b>Nay</b>	<b>Absent</b>
Brunton, Tim			
Hetherington, John			
Kneller, Brad			
Smith, Wayne			
Mayor: Dunnett, Sam			

**Municipality of Magnetawan Sec 357 2021 Summary**

Date	Assessment Type	Roll Number	Assessment Change	Year Affected	Reason
April 15 2021	CT	020 001 10200	-109,000	2018	Became exempt
April 15 2021	E	020 001 10200	109,000	2018	Became exempt
April 15 2021	CT	020 001 10200	-109,000	2019	Became exempt
April 15 2021	E	020 001 10200	109,000	2019	Became exempt
April 15 2021	CT	020 001 10200	-109,000	2020	Became exempt
April 15 2021	E	020 001 10200	109,000	2020	Became exempt
Aug 10 2021	RT	030 004 10304	-135,000	2019	Demolish Dwelling
Aug 10 2021	RT	030 004 10304	-135,000	2020	Demolish Dwelling
Aug 10 2021	RT	030 004 10304	-135,000	2021	Demolish Dwelling
Aug 23 2021	RT	020 002 11800	-104,000	2021	Building unusable
Sept 2 2021	CT	020 001 10200	-118,000	2021	Became exempt
Sept 2 2021	E	020 001 10200	118,000	2021	Became exempt
Oct 26 2021	CT	030 007 04400	-84000	2019	Class change
Oct 26 2021	RT	030 007 04400	83647	2019	Class change
Oct 26 2021	CT	030 007 04400	-84000	2020	Class change
Oct 26 2021	RT	030 007 04400	83391	2020	Class change
Oct 26 2021	CT	030 007 04400	-84000	2021	Class change
Oct 26 2021	RT	030 007 04400	83391	2021	Class change
Dec 8 2021	RT	010 001 22700	-66000	2021	Demolish Dwelling

-576,571

These changes resulted in writeoffs totalling \$8,276.15

**THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN**

**BY-LAW NO. 2022 -**

**Being a By-law to provide for an interim tax levy in 2022**

**WHEREAS** Section 317 (1) of *the Municipal Act, 2001, S.O 2001, C.25*, as amended, provides that a local municipality, before the adoption of the estimates for the year, may pass a By-law levying amounts on the assessment of property in the local municipality rate able for local municipality purposes;

**NOW THEREFORE**, the Council of the Corporation of the Municipality of Magnetawan hereby enacts as follows:

**1. Map Divisions 010, 030, and 040**

The following interim tax rates are imposed and levied on the whole of the assessment for real property in these classes according to the 2020 revised assessment roll:

Residential Class	0.00438521
Farm and Managed Forest Classes	0.00109630
Commercial Occupied Class	0.00771328
Commercial Vacant Class	0.00646367
Commercial New Construction	0.00771328
Industrial Occupied Class	0.00882862
Industrial Vacant Class	0.00743493
Landfill Assessment	0.02831916

**2. Map Division 020**

The following interim tax rates are imposed and levied on the whole of the assessment for real property in these classes according to the 2020 revised assessment roll:

Residential Class	0.00502723
Multi-Residential	0.00928946
Farm Class	0.00125681
Commercial Occupied Class	0.00845198
Commercial Vacant Class	0.00698076
Commercial New Construction	0.00845198

**3. Installment Dates**

The interim tax levy shall become due and payable in TWO (2) installments as follows:

March 23, 2022	Fifty per cent (50%) of the interim levy
June 23, 2022	Balance remaining

Non-payment of the amount on the dates stated in accordance with this section shall constitute a default.

**4. Penalties and Interest**

A penalty charge shall be imposed on overdue taxes at the rate of 1.25% per month (15% per annum) to be effective on the first day of each calendar month thereafter in which default continues, on all unpaid installments of taxes.

Interest charges at the rate of 1.25% per month (15% per annum) shall be payable on the unpaid taxes after the first year.

**5. Notice of Interim Levy**

The Treasurer may mail or cause to be mailed to the residence or place of business of such person indicated on the last revised assessment roll, a written or printed notice specifying the amount of taxes payable.

**6. Place of Payment**

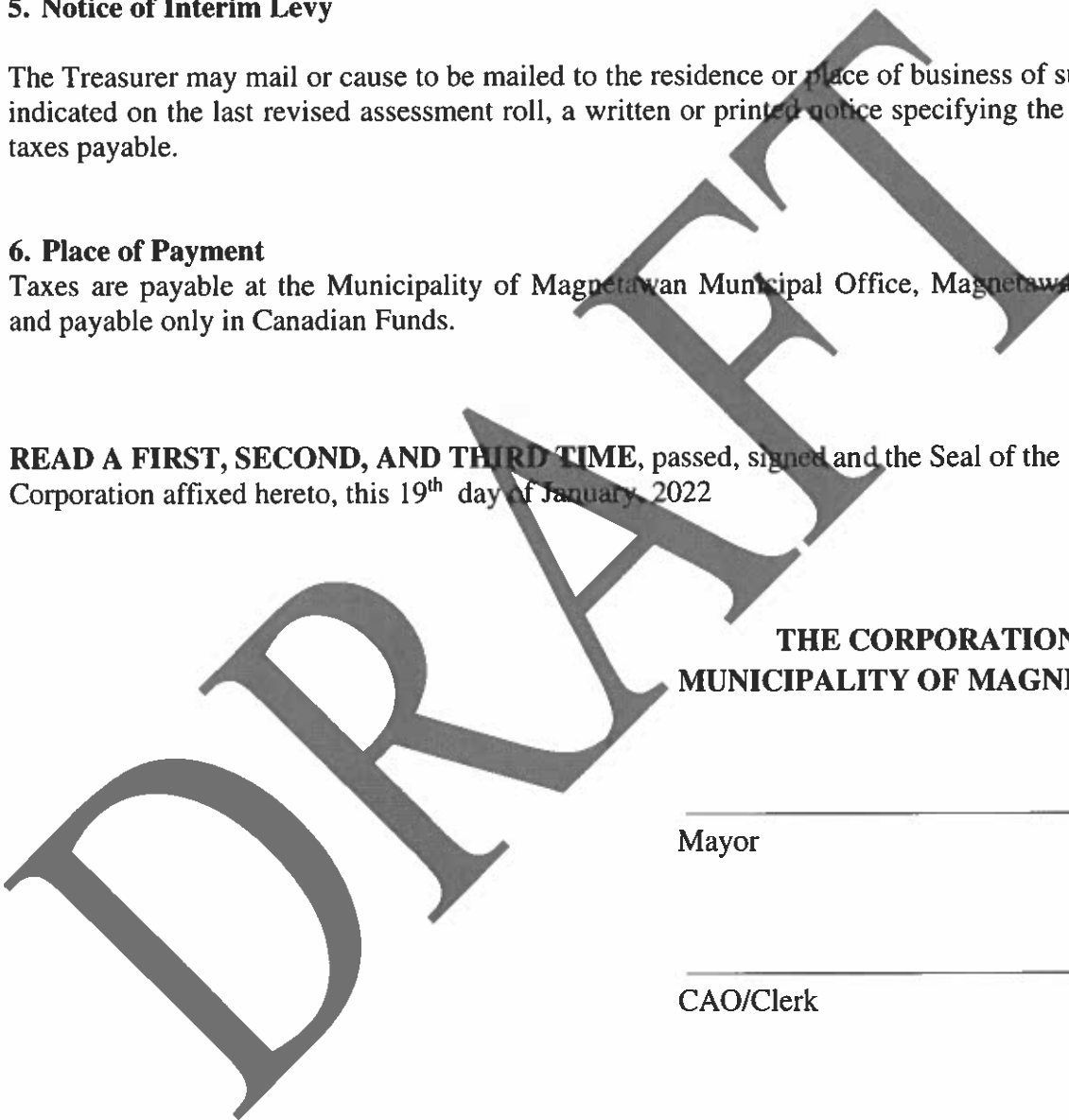
Taxes are payable at the Municipality of Magnetawan Municipal Office, Magnetawan, Ontario and payable only in Canadian Funds.

**READ A FIRST, SECOND, AND THIRD TIME**, passed, signed and the Seal of the Corporation affixed hereto, this 19<sup>th</sup> day of January, 2022

**THE CORPORATION OF THE  
MUNICIPALITY OF MAGNETAWAN**

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
CAO/Clerk



**THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN**  
**BY-LAW NO. 2022-**  
**Being a By-law to authorize borrowing for current expenditures for 2022**

**WHEREAS** Section 407 of *the Municipal Act, 2001, S.O 2001, C.25*, as amended, provides that a municipality may at any time during a fiscal year authorize temporary borrowing, until the taxes are collected and other revenues are received, of the amounts that the municipality considers necessary to meet the expenses of the municipality for the current year and of the amounts, whether or not they are expenses for the year, that the municipality requires in the year.

**AND WHEREAS** Section 407 (2) of *the Municipal Act, 2001, S.O 2001, C.25*, as amended, limits the total amount that may be borrowed from all sources at any one time, except with the approval of the Ontario Municipal Board.

**NOW THEREFORE** the Council of the Corporation of the Municipality of Magnetawan hereby enacts as follows:

**1. Borrowing By-law**

The signing authorities of the Corporation of the Municipality of Magnetawan are hereby authorized to borrow from time to time of promissory note or bankers' acceptance during the year 2022 (current year) such amounts as may be necessary to meet, until the taxes are collected and until other revenues are received, the current expenditures of the Municipality and other amounts that are stated in Section 407 (1) of *the Municipal Act, 2001, S.O 2001, C.25*, as amended.

**2. Instruments**

A promissory note or bankers' acceptance made under Section 1 of this By-law shall be signed by the Treasurer and by the Head of Council or other such person authorized by By-law.

**3. Lenders**

The Lenders from whom amounts may be borrowed under the authority of this By-law shall be the Kawartha Credit Union Limited, and other such tender(s) and reserve funds of the Municipality as may be determined from time to time by Council resolution.

**4. Limit on Borrowing**

Except with approval of the Ontario Municipal Board, the total amount borrowed at any one time plus any outstanding amounts of principal borrowed and accrued interest shall not exceed:

- a) from January 1 to September 30 in the year, fifty per cent (50%) of the total estimated revenues of the Municipality as set out in the budget adopted for the year.
- b) from October 1 to December 31 in the year, twenty-five per cent (25%) of the total estimated revenues of the Municipality as set out in the budget adopted for the year.

For the purposes of this By-law, the estimated revenues of the Municipality shall not include revenues derived from or derivable from:

- any borrowing, including any issue of debentures;
- a surplus, including arrears of taxes, fees, or charges; or
- a transfer from the capital fund, reserves, or reserve funds.

**5. Borrowing Documents Required**

At the time any amount is borrowed under this By-law, the Treasurer shall ensure that the Lender is or has been furnished with a certified copy of this By-law, a certified copy of the resolution mentioned in Section 3 determining the Lender, if applicable, and a certified copy of the estimates of the Municipality adopted for the current year and also showing the total of any amounts borrowed from any and all sources under authority of Section 407 of the *Municipal Act, 2001, S.O 2001, C.25*, as amended.

**6. Pending Adoption of the Budget**

Until the budget is adopted in the current year, the limits upon borrowing under Section 407 (2) of the *Municipal Act, 2001, S.O 2001, C.25*, as amended, shall be calculated temporarily using the estimated revenues of the Municipality, as adopted in the previous year's budget.

**7. Directive to Treasurer**

The Treasurer is authorized and directed to apply in payment of any or all amounts borrowed under this By-law together with interest, any or all of the funds collected or received, either on account or realized in respect of the taxes levied for the current year and preceding years, or from any other source that may be applied under prevailing legislation for such purpose.

**8. Effective Date**

This By-law shall come into effect retroactive the 1<sup>st</sup> day of January, 2022

**READ A FIRST, SECOND, AND THIRD TIME**, passed, signed and the Seal of the Corporation affixed hereto, this 19<sup>th</sup> day of January, 2022.

**THE CORPORATION OF THE  
MUNICIPALITY OF MAGNETAWAN**

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
CAO/Clerk

Moved by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

**WHEREAS** the Council of the Municipality of Magnetawan passed By-law 2021-35 authorizing the use of alternative voting methods (mail/telephone/internet) for the 2022 Municipal and School Board Election;

**AND WHEREAS** By-law 2018-23 adopting a Municipal Elections Recount Policy only reflects mail in voting;

**NOW THEREFORE BE IT RESOLVED THAT** the Council of the Municipality of Magnetawan rescinds By-law 2028-23 as a new policy will be included in the Clerk's Municipal Election Policies;

**AND FURTHER THAT** Council approves the DRAFT Rescind By-law 2018-23 and the by-law on this matter will be passed later in the meeting.

Carried \_\_\_\_\_ Defeated \_\_\_\_\_ Deferred \_\_\_\_\_

\_\_\_\_\_  
Sam Dunnett, Mayor

Recorded Vote Called by: \_\_\_\_\_

Recorded Vote

Member of Council	Yea	Nay	Absent
Brunton, Tim			
Hetherington, John			
Kneller, Brad			
Smith, Wayne			
Mayor: Dunnett, Sam			



**THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN**

**BY-LAW NO. 2022 -**

**BEING A BY-LAW TO RESCIND BY-LAW 2018-23**

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**WHEREAS** Section 9 of the *Municipal Act, S.O. 2001, Chapter M.25*, as amended, gives a municipality the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

**AND WHEREAS** Section 10(2)(1) of the *Municipal Act, S.O. 2001, Chapter M.25*, as amended, a single-tier municipality may pass By-laws respecting to the governance structure of the municipality and its local boards;

**AND WHEREAS** a Recount Policy will be included in the Clerk's Municipal Elections Policies;

**NOW THEREFORE** the Council of the Corporation of the Municipality of Magnetawan enacts as follows:

1. THAT By-law 2018-23 and any other previously relevant by-law(s) be hereby repealed effective the date of passing of this By-law.
2. THAT this By-law shall come into force and effect on the date of its passing.

**READ A FIRST, SECOND, AND THIRD TIME**, passed, signed and the Seal of the Corporation affixed hereto, this 19th day of January, 2022.

**THE CORPORATION OF THE  
MUNICIPALITY OF MAGNETAWAN**

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
CAO/Clerk

**THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN**

**BY-LAW NO. 2018 - 23**

**Being a By-law to adopt a Municipal Elections Recount Policy**

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**WHEREAS** Section 56(3) of the *Municipal Elections Act, 1996*, authorizes Council to adopt an automatic recount policy with respect to the circumstances in which the municipality requires the Clerk to hold a recount of the votes cast in an election;

**NOW THEREFORE** the Council of the Corporation of the Municipality of Magnetawan hereby enacts as follows:

**1. TITLE**

1.1. That this by-law be referred to as the "Municipal Elections Recount By-law"

**2. STATEMENT**

2.1. That the Municipality of Magnetawan recognizes that elections conducted with integrity are fundamental to our democratic society. The results of an election must instill confidence among candidates, electors and administrators and accurately reflect the votes cast. Where questions exist to the accuracy of the results, a recount will provide certainty that the results are correct.

**3. PURPOSE**

3.1. The purpose of this By-law is to establish criteria that will require the completion of an automatic recount in accordance with Section 56(1.1) of the *Municipal Elections Act, 1996*, as amended, hereinafter referred to as "the Act".

**4. AUTHORITY**

4.1. A recount under Sections 56, 57, or 58 of the Act, shall be conducted in the same manner as the original count as per Section 60(1) unless ordered otherwise by a Judge under Section 60(3).

4.2. The Act provides the authority to adopt a policy by May 1 of an election year to define circumstances under which a recount would be conducted other than those listed above.

**5. NOTIFICATION**

5.1. The Clerk shall give notice of the recount date, time and place on a "Notice of Recount" Form which shall include the following information:

- 5.1.1. all certified candidates for the office which is the subject of the recount;
- 5.1.2. where a resolution is involved, the Council or local/school board which passed the resolution;
- 5.1.3. the Minister when an order has been made; and
- 5.1.4. the applicant in the case of a court order.

5.2. Notice of recount will be given by registered mail or personal service.

**6. POLICY**

6.1. If the number of votes separating candidates from winning an office is a variance of ten (10) votes or less, the Clerk shall hold a recount of the votes for the candidate(s) in question.

6.2. The Clerk may include the votes for any other candidate for the same office. The practical application of this provision would be for the Clerk to include any candidate whose vote total was, in the Clerk's opinion, close enough to possibly be affected by the recount.

**7. TIED AFTER RECOUNT**

- 7.1. In the event that a tied vote occurs after the recount, the Clerk shall choose the successful candidate or candidates by lot following the procedure below:
- 7.1.1. The Clerk shall determine the texture and quality of the paper to be used to inscribe the names of the candidates, and each person who is present may examine the paper.
  - 7.1.2. The Clerk shall select a box that is open on one end ~~form~~ <sup>from</sup> which to draw the lot, and each person who is present may examine the box.
  - 7.1.3. The Deputy Clerk shall inscribe the name of each candidate on a similar size paper, and each person who is present, without touching the paper, may examine the paper.
  - 7.1.4. Upon acceptance of the candidates or their representatives that the processes outlined in 7.1.1 to 7.1.3. have been adhered to, the Deputy Clerk shall fold the papers bearing each candidate's name twice in two (2) equal parts and shall deposit these papers in the box in full view of all persons present.
  - 7.1.5. The Deputy Clerk shall hold the box and, without looking into the box, ensure that the contents are displaced sufficiently. The Clerk shall draw one (1) piece of paper from the box for each seat that is involved in the tie-vote.
  - 7.1.6. The Clerk shall hand directly to the Deputy Clerk the selected and required number of papers, and the Deputy Clerk shall read aloud the name of the candidate or candidates. The Clerk shall proceed to declare this or these individuals elected. Each person who is present may examine the selected paper(s).
  - 7.1.7. Once completed, the Clerk shall remove the remaining contents from the box and provide an opportunity for all persons present to examine these slips of papers and the box.

**8. DECLARATION**

- 8.1. Unless an application has been made for a judicial recount, the Clerk, on the 16th day after the recount is completed, will declare the successful candidate or candidates elected by posting a "Declaration of Recount Results" form at the Municipal Office and on the website. Such Declaration shall be sent to everyone previously given notice of the recount.

**9. EFFECT**

- 9.1. This By-law shall come into force and effect on the day it is passed.

**10. BY-LAWS**

- 10.1. Any other by-laws inconsistent with this by-law are hereby repealed.

**READ A FIRST, SECOND, AND THIRD TIME**, passed, signed and the Seal of the Corporation affixed hereto, this 25<sup>th</sup> day of April, 2018

**THE CORPORATION OF THE  
MUNICIPALITY OF MAGNETAWAN**



Mayor



Clerk-Administrator



The Corporation of the Town of Parry Sound

## **Committee Report and Recommendation**

### **Open or Closed Agenda**

### **Section 239 (2), Municipal Act Subsection:**

### **Committee Meeting Date:**

### **Subject:**

2022 Land Ambulance Budget

### **TOMRMS File Number:**

F05

### **Spokesperson(s) Name and Title:**

Dave Thompson, Director of Development and Protective Services

### **Department:**

Development and Protective Services

### **Purpose of Report:**

To gain direction from the EMS Advisory Committee on the targets and operational adjustments for a 2022 Levy Increase recognizing the service level impacts resulting from a variety of courses of action.

## **Determination for Committee:**

### **Direction (For Direct Staff Follow-up)**

That Staff prepare the 2022 Land Ambulance Budget with the following amendments;

And return to Committee for ratification on

### **Identify Relationship to Strategic Priorities:**

Core Service - yes

Key Stretch Goal or Core Service Improvement Goal - No

New Service, Project or Program - No

Does This Item Relate to Council's Strategic Priorities? n/a

### **Background:**

The 2022 Land Ambulance Budget requires thoughtful consideration to the staffing changes required to be made due to past negotiated settlements as well as other financial requirements. A summary of issues is presented below for Committee consideration;

The 2020 Land Ambulance Budget as currently attached requires a 9.8% levy Increase.

There are two specific reasons for the high rate.

1. The WPSHC staff negotiated solution to a grievance with regards to the utilization of 8 hour shifts in Argyle and the Parry Sound summer upstaff shift require a move from 8 hour shifts to 12-hour shifts. This results in an approximate \$250,000 increase to costs.

2. During the 2021 budget cycle both the Town and the WPSHC budget for the same revenue for LHIN Community Paramedicine funding of \$216,000. This needs to be corrected in the 2022 Budget cycle which necessitates a decline of LHIN funding for the overall budget.

The following strategies could be utilized to offset some of the increase;

1. Removal of the Argyle on Call system
2. Reduction of the number of months that the Parry Sound Summer Upstaff shift is in place
3. Utilize reserve monies to fund a portion of the gap to spread the increase out over more than 1 year.

Significant increases in call volume as well as enhanced policies and procedures are continually increasing the amount of Unit Hour Utilization (UHU) that occurs for every EMS crew. Enhancing resources will be a continual requirement into the future for EMS services.

Recognition that as a primary service creating a reasonable quality of life for District residents will require continual commitment to increasing municipal resources in terms of tax dollars is necessary.

EMS does not have access to growth taxation in the manner that municipalities do. The ability to maintain cost of living increases is not possible with additional demand for services with an aging and growing population base. The past expectation of cost of living increases to the levy are a portion of the reason for a significant needed influx in funding as seen this year.

Future Base replacement to make room for more staffing is also needed in the near future.

**Staff Recommendation:**

Discussion of the need for and if required, implementation of various methods of levy reduction need to occur during the Committee meeting. There are operational implications to each method as outlined above. The movement of crews and resources throughout the District is complex and requires extensive dialogue.

**Advantages and/or Disadvantages of Staff Recommendation:**

Open discussion of the merits of levy containment will allow for a consensus moving forward with the finalization of the land Ambulance Budget.

**Alternatives:**

To reach a consensus on operational needs and provide the Director with authority to move a Budget forward to Town Council.

**Cost/Financial Impact:**

The current Budget has a 9.8% levy increase. Lowering this increase through various operational or financial processes will have a direct service impact.

**Included in Current Budget:**

n/a

**Attachments:**

Attachment #1 2022 Draft Land Ambulance Budget

*(Accessible format available upon request)*

## **CAO's Comments**

**Recommends Council Approval:**

**Recommends Council consider staff recommendation with the following comments:**



APPENDIX - # 1

forecast admin increase	2.00%					
forecast contract increase	2.00%					
MOH Increase	1.75%	3.00%	2.00%	2.00%	2.00%	2.00%

levy changes >>>>	9.80%	2.25%	2.25%	2.25%	2.25%
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year	Budget		Forecast			
	2021	2022	2023	2024	2025	2026
<b>Revenues</b>						
MOH grant-100% TWOMO	\$1,015,845	\$1,046,320	\$1,067,247	\$1,088,502	\$1,110,384	\$1,132,571
First Nation	\$202,484	\$208,550	\$212,730	\$216,084	\$221,324	\$225,750
MOH grant 50%	4,211,654	4,409,546	4,497,757	4,587,892	4,679,445	4,773,034
Levy - 50%	4,341,115	4,766,544	4,873,791	4,983,451	5,095,579	5,210,229
LHIN CP Grant/CPLTC less wages	216,700	217,577	217,577	217,577	217,577	217,577
Transfers from Reserves - operating (municipal)						
Transfers from Reserves- capital	460,000	640,000	474,600	522,392	462,000	500,000
<b>Revenues</b>	<b>\$10,447,797</b>	<b>\$11,288,546</b>	<b>\$11,343,681</b>	<b>\$11,616,688</b>	<b>\$11,786,283</b>	<b>\$12,059,162</b>
<b>Costs</b>						
Admin costs	\$ 423,701	\$ 421,042	\$ 429,463	\$ 438,052	\$ 446,813	\$ 455,749
WPSHC - Current Contract (including CP staffing)	9,072,994	9,661,579	9,854,811	10,051,907	10,252,945	10,458,004
CPLTC cost not included in contract		109,533	111,724	113,958	116,237	118,562
Amortization of capital assets & capital losses	490,178	491,251	470,506	479,916	489,515	499,305
<b>Capital (from Reserve Funds)</b>						
Buildings	0	100,000	0	0	0	0
Furniture and non-medical equipment	10,000		7,700	16,892	0	0
Vehicles	375,000	540,000	335,000	408,000	412,000	400,000
Medical Equipment	75,000	0	131,900	97,500	50,000	100,000
<b>Total costs</b>	<b>\$10,446,873.34</b>	<b>\$11,293,434.72</b>	<b>\$11,341,103.41</b>	<b>\$11,606,229.48</b>	<b>\$11,767,510.15</b>	<b>\$12,031,620.36</b>
<b>Net Deficit (Surplus) - Reserve Fds</b>	<b>(\$923.99)</b>	<b>\$4,889.07</b>	<b>(\$2,577.97)</b>	<b>(\$10,462.46)</b>	<b>(\$18,778.80)</b>	<b>(\$27,541.78)</b>

Revised for 2022

Note: Buildings includes numerous repairs throughout all stations; painting and floors at a number of stations, overhead doors in Burks Falls, Pc. The price of ambulances is increasing significantly due to global supply issues as well as lower competition in the market. We are utilizing

## Kerstin Vroom

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**Subject:** FW: EMS Advisory Committee Meeting Minutes  
**Attachments:** 8.1 DT R&R 2020 Land Ambulance Audited Financial Statements-AD2021.pdf; 8.1.1 DT 2020 Land Ambulance Financial Statements-AD2021.pdf

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**From:** Dave Thompson <dthompson@townofparrysound.com>  
**Sent:** November 26, 2021 1:30 PM  
**To:** Kerstin Vroom <Clerk@magnetawan.com>  
**Cc:** Sheri Skinner <sskinner@townofparrysound.com>; Cathy Still <cathystill56@gmail.com>  
**Subject:** RE: EMS Advisory Committee Meeting Minutes

Kerstin,

Please find attached the reports requested. As for the resolution I encourage you to work through your EMS Advisory Committee representative Cathy Still for information with regards to this issue.

**Dave Thompson**  
**Director of Development and Protective Services/Fire Chief**  
[dthompson@townofparrysound.com](mailto:dthompson@townofparrysound.com)

**Town of Parry Sound**  
4 Church Street  
Parry Sound, ON P2A 1Y3  
T. (705) 746-2262 ext. 305  
F. (705) 746-2377



Please visit [www.parrysound.ca](http://www.parrysound.ca) to learn more about the Town of Parry Sound and upcoming events.

**RESOLUTION NO. 2020 - 312** **NOVEMBER 25, 2020**

Moved by: Brad Kneller

Seconded by: [Signature]

**WHEREAS**, the Council of the Municipality of Magnetawan receives the correspondence Town of Parry Sound Supplemental Emergency medical Services Levy;  
**NOW THEREFORE BE IT RESOLVED** that Council authorizes the payment of this supplemental levy;  
**AND FURTHER THAT** the Council of the Municipality of Magnetawan respectfully requests that the Town of Parry Sound tender for EMS services before the current contract expires.

Carried  Defeated  Deferred

[Signature]  
Sam Dunnett, Mayor

Recorded Vote Called by: \_\_\_\_\_

Recorded Vote

Member of Council	Yea	Nay	Absent
Brunton, Tim			
Hetherington, John			
Kneller, Brad			
Smith, Wayne			
Mayor: Dunnett, Sam			



*Knowing our heritage  
we will build our future.*



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52 Seguin Street, Parry Sound, Ontario P2A 1B4  
Tel.: (705) 746-2101 • Fax: (705) 746-7461 • [www.parrysound.ca](http://www.parrysound.ca)

November 3, 2020

Municipality of Magnetawan  
PO Box 70  
Magnetawan, ON  
P0A 1P0

Attention: Kirsten Vroom, Clerk

Dear Ms. Vroom

Thank you for your correspondence dated November 2, 2020 with regards to the EMS supplementary levy. Also thank-you to the Council of the Municipality of Magnetawan for their consideration of this issue.

In addressing the issue, I can advise that the Ministry of Health commits to provide "up to 50%" of EMS costs. They make no guarantees or commitments to even provide the 50% if they decide at any time that a lesser amount is appropriate. In practise, the Ministry of Health is always a least one year behind in their 50% commitment. At times this can linger to being two years behind.

In addition, it has been our experience to anticipate that the Ministry will fund their portion of a deficit amount that can be anticipated to continue year over year. Best efforts are always exerted when submitting reporting information to demonstrate that any deficit will be a continual funding need so as it can not be interpreted as a one time operating cost which the Ministry will be hesitant to fund.

The Ambulance Act which is the legislation which allows for the EMS levy to be dispersed to the District municipalities does not provide for us to carry costs over year to year. Any required

funds must be levied and received in the calendar year they are to be expended. Therefore, I do not have the authority to provide a two-year payment window.

I would also like to note that it is recognized that a supplemental levy is less than ideal for our municipal partners. This is not expected to occur in the future.

Thank you

Town of Parry Sound

*Dave Thompson*

Dave Thompson, Director of Emergency and Protective Services  
cc. EMS Advisory Committee members



52 Seguin Street,  
 Parry Sound, Ontario P2A 1B4  
 Tel.: (705) 746-2101 Fax: (705) 746-7461  
 e-mail:tbolwerk@townofparrysound.com

**Bill to:**

EMS-MAGNETAWAN  
 P O BOX 70, 4304 HWY 520,  
 MAGNETAWAN ON P0A 1P0

Date: 9/9/2020  
 Invoice #: VC009000002020  
 Terms:  
 Account Number: EMS-MAGNETAWAN

HST Registration #: 10698 4735

Item Number	Description	Quantity	Price	Amount
	SUPPLEMENTAL EMS LEVY	1.00	\$22,334.77	\$22,334.77

MUNICIPALITY OF  
 MAGNETAWAN

SEP 10 2020

**RECEIVED**

*U# 16018*

**Comments :**

*Supplemental EMS Levy  
 ?? 1464002020*

Subtotal :	\$22,334.77
HST:	\$0.00
	\$0.00
<b>Total :</b>	<b>\$22,334.77</b>



The Corporation of the Town of Parry Sound

## **Committee Report and Recommendation**

### **Open or Closed Agenda**

Open

### **Section 239 (2), Municipal Act Subsection:**

### **Committee Meeting Date:**

October 28, 2021

### **Subject:**

2020 Land Ambulance Audited Financial Statements

### **TOMRMS File Number:**

F03

### **Spokesperson(s) Name and Title:**

Dave Thompson, Director of Development and Protective Services

### **Department:**

Development and Protective Services

### **Purpose of Report:**

To provide the EMS Advisory Committee with the 2020 Land Ambulance Audited Financial Statements

## **Determination for Committee:**

### **Resolution:**

That the EMS Advisory Committee receives the 2020 Land Ambulance Audited Financial Statements and that the committee concurs with staff's course of action to place the accumulated surplus of \$274,928.00 into reserves to utilized in future years in case of a deficit position

### **Identify Relationship to Strategic Priorities:**

Core Service - Yes

Key Stretch Goal or Core Service Improvement Goal - No

New Service, Project or Program - No

Does This Item Relate to Council's Strategic Priorities? n/a

### **Background:**

BDO Canada LLP prepared the 2020 Land Ambulance Audited Financial Statements in the spring and summer of 2021. Attached to this report are the Statements. These Statements have already been presented and received by the Town of Parry Sound with the recommendation to place the accumulated surplus in reserves as recommended by the Chief Financial Officer.

The EMS Advisory Committee have previously provided direction to pursue the placement of the surplus in reserves to replace the depleted amounts utilized through 2019 and during the pandemic. This report and resolution will formalize that direction provided by the EMS Advisory Committee.

### **Staff Recommendation:**

That the Committee receives the Statements and that the Committee ratifies its direction to place the surplus in reserves.



**Advantages and/or Disadvantages of Staff Recommendation:**

Replaces depleted reserves

**Alternatives:**

To refund the municipalities

**Cost/Financial Impact:**

n/a

**Included in Current Budget:**

n/a

**Attachments:**

Attachment #1 2020 Land Ambulance Audited Financial Statements

*(Accessible format available upon request)*

**CAO's Comments**

**Recommends Council Approval:**

**Recommends Council consider staff recommendation with the following comments:**

**The Corporation of the Town of Parry Sound  
Administration of the Land Ambulance Services  
Financial Statements  
For the year ended December 31, 2020**

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Tel: 705 726 6331  
Fax: 705 722 6588  
www.bdo.ca

BDO Canada LLP  
300 Lakeshore Drive  
Suite 300  
Barrie, ON L4N 0B4  
Canada

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## Independent Auditor's Report

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**To the Members of Council, Inhabitants and Ratepayers of The Corporation of the Town of Parry Sound**

### Opinion

We have audited the financial statements of The Corporation of the Town of Parry Sound - Administration of Land Ambulance Services (the "Entity"), which comprise the statement of financial position as at December 31, 2020, and the statement of operations and accumulated surplus, the statement of changes in net financial assets and the statement of cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Entity as at December 31, 2020, and its results of operations, its change in net financial assets, and its cash flows for the year then ended in accordance with Canadian public sector accounting standards.

### Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the Entity in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

### Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Entity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Entity or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Entity's financial reporting process.

### Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.



As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Entity's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Entity's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Entity to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

*BDO Canada LLP*

Chartered Professional Accountants, Licensed Public Accountants

September 7, 2021  
Barrie, Ontario

**The Corporation of the Town of Parry Sound  
Administration of the Land Ambulance Services  
Statement of Financial Position**

December 31	2020	2019
<b>Financial assets</b>		
Cash	\$ 963,385	\$ 1,408,763
Due from Town of Parry Sound (Note 3)	915,881	251,350
Due from the Ministry of Health (Note 6)	157,349	-
	<u>2,036,615</u>	<u>1,660,113</u>
<b>Liabilities</b>		
	<u>-</u>	<u>-</u>
<b>Net financial assets</b>	<u>2,036,615</u>	<u>1,660,113</u>
<b>Non-financial assets</b>		
Tangible capital assets (Note 2)	<u>1,784,793</u>	<u>1,886,367</u>
<b>Accumulated surplus (Note 4)</b>	<u>\$ 3,821,408</u>	<u>\$ 3,546,480</u>

Commitments (Note 7)

On behalf of the Council:

\_\_\_\_\_, Mayor

\_\_\_\_\_, Council

The accompanying notes are an integral part of these financial statements.

**The Corporation of the Town of Parry Sound  
Administration of the Land Ambulance Services  
Statement of Operations and Accumulated Surplus**

<b>For the year ended December 31</b>	<b>2020 Budget</b>	<b>2020 Actual</b>	<b>2019 Actual</b>
<b>Revenues</b>			
Provincial grants	\$ 5,309,559	\$ 5,629,695	\$ 5,081,163
Municipal contributions (Note 3)	4,140,310	4,590,310	4,019,718
Interest revenue	33,706	15,554	41,697
	<u>9,483,575</u>	<u>10,235,559</u>	<u>9,142,578</u>
<b>Expenses</b>			
Advertising and promotion	2,750	3,550	814
Amortization (Note 2)	486,567	436,295	394,783
Conference and travel	2,600	-	1,034
Contract fees - WPSHC (Note 5 & 7)	8,526,228	8,857,456	8,501,912
Insurance	37,423	42,517	37,429
Loss on disposal of tangible capital assets	6,000	4,000	27,860
Membership dues and fees	1,500	1,423	1,423
Miscellaneous services	-	-	402
Office supplies and other	3,528	2,211	1,587
Professional fees	20,000	4,369	5,480
Salaries and employee benefits	120,218	396,249	130,165
Station occupancy costs and supplies	148,740	98,419	117,246
Telecommunications and GPS	20,224	17,534	23,558
Town administration fees (Note 3)	73,950	74,459	72,500
Vehicle supplies and licences	7,100	22,149	11,465
	<u>9,456,828</u>	<u>9,960,631</u>	<u>9,327,658</u>
<b>Annual surplus (deficit)</b>	<b>26,747</b>	<b>274,928</b>	<b>(185,080)</b>
<b>Accumulated surplus, beginning of the year</b>	<b>3,546,480</b>	<b>3,546,480</b>	<b>3,731,560</b>
<b>Accumulated surplus, end of the year</b>	<b>\$ 3,573,227</b>	<b>\$ 3,821,408</b>	<b>\$ 3,546,480</b>

The accompanying notes are an integral part of these financial statements.

**The Corporation of the Town of Parry Sound  
Administration of the Land Ambulance Services  
Statement of Changes in Net Financial Assets**

<b>For the year ended December 31</b>	<b>2020 Budget</b>	<b>2020 Actual</b>	<b>2019 Actual</b>
Annual surplus (deficit)	\$ 26,747	\$ 274,928	\$ (185,080)
Acquisition of tangible capital assets (Note 2)	-	(338,721)	(532,673)
Amortization of tangible capital assets (Note 2)	486,567	436,295	394,783
Loss on disposal of tangible capital assets	6,000	4,000	27,860
Proceeds on disposal of tangible capital assets	-	-	8,500
<b>Change in net financial assets</b>	<b>519,314</b>	<b>376,502</b>	<b>(286,610)</b>
<b>Net financial assets, beginning of year</b>	<b>1,660,113</b>	<b>1,660,113</b>	<b>1,946,723</b>
<b>Net financial assets, end of year</b>	<b>\$ 2,179,427</b>	<b>\$ 2,036,615</b>	<b>\$ 1,660,113</b>

The accompanying notes are an integral part of these financial statements.

**The Corporation of the Town of Parry Sound  
Administration of the Land Ambulance Services  
Statement of Cash Flows**

<b>For the year ended December 31</b>	<b>2020</b>	<b>2019</b>
<b>Cash provided by (used in)</b>		
<b>Operating transactions</b>		
Annual deficit for the year	\$ 274,928	\$ (185,080)
Amortization of tangible capital assets (Note 2)	436,295	394,783
Loss on disposal of tangible capital assets	4,000	27,860
	<u>715,223</u>	<u>237,563</u>
<b>Changes in non-cash working capital balances</b>		
Due to Town of Parry Sound	(664,531)	(121,683)
Due from the Ministry of Health	(157,349)	-
	<u>(106,657)</u>	<u>115,880</u>
<b>Capital transactions</b>		
Acquisition of tangible capital assets	(338,721)	(532,673)
Proceeds on disposal of tangible capital assets	-	8,500
	<u>(338,721)</u>	<u>(524,173)</u>
<b>Decrease in cash during the year</b>	<b>(445,378)</b>	<b>(408,293)</b>
<b>Cash, beginning of year</b>	<b>1,408,763</b>	<b>1,817,056</b>
<b>Cash, end of year</b>	<b>\$ 963,385</b>	<b>\$ 1,408,763</b>

The accompanying notes are an integral part of these financial statements.



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# The Corporation of the Town of Parry Sound Administration of the Land Ambulance Services Notes to Financial Statements

December 31, 2020

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## 1. Summary of Significant Accounting Policies

### Nature and Purpose

Effective January 1, 2001 The Corporation of the Town of Parry Sound assumed the Administration of the Land Ambulance Services for the Parry Sound District. The purpose is to administrate the land ambulance services for the Parry Sound District.

### Management Responsibility

The financial statements of the Town of Parry Sound - Administration of Land Ambulance Services are the responsibility of management. They have been prepared in accordance with Canadian public sector accounting standards established by the Public Sector Accounting Board ("PSAB") of the Chartered Professional Accountants of Canada.

### Non-financial Assets

Non-financial assets are not available to discharge existing liabilities and are held for use in the provision of services. They have useful lives extending beyond the current year and are not intended for sale in the ordinary course of operations.

### Tangible Capital Assets

Tangible capital assets are recorded at cost less accumulated amortization. Cost includes all costs directly attributable to acquisition or construction of the tangible capital asset including transportation costs, installation costs, design and engineering fees, legal fees and site preparation costs. Contributed tangible capital assets are recorded at fair value at the time of the donation, with a corresponding amount recorded as revenue. Amortization is recorded on a straight-line basis over the estimated life of the tangible capital asset commencing once the asset is available for productive use as follows:

Building	40 years
Machinery and equipment	7 - 15 years
Vehicles	5 - 7 years

Annual amortization is charged in the year of acquisition and in the year of disposal on a pro-rated basis determined by the number of months in use.

### Reserves

Certain amounts, received for specific purposes, are set aside in reserves. Transfers from the reserves are made when the expenses are incurred for the specific purposes. Further disclosure of the amounts are part of accumulated surplus in Note 4 of the financial statements.

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**The Corporation of the Town of Parry Sound  
Administration of the Land Ambulance Services  
Notes to Financial Statements**

**December 31, 2020**

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**1. Summary of Significant Accounting Policies (continued)**

**Revenue Recognition**

Revenues are recognized as follows:

- a. Municipal contributions are recognized in the period to which the related expenses are incurred.
- b. Government transfers are recognized in the financial statements in the period in which the events giving rise to the transfer occur, providing the transfers are authorized, any eligibility criteria have been met, and reasonable estimates of the amounts can be made.
- c. Interest and other income is recognized in the period it is earned.

**Use of Estimates**

The preparation of financial statements in accordance with Canadian public sector accounting standards requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the reporting period. Significant items subject to such estimates and assumptions include the carrying amount of tangible capital assets. Actual results could differ from those estimates. These estimates are reviewed periodically, and, as adjustments become necessary, they are reported in earnings in the year in which they become known.

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**The Corporation of the Town of Parry Sound  
Administration of the Land Ambulance Services  
Notes to Financial Statements**

**December 31, 2020**

**2. Tangible Capital Assets**

	Land	Building	Machinery and Equipment	Vehicles	Assets under Construction	Total 2020
Cost, beginning of year	\$ 22,687	\$ 69,032	\$ 1,063,930	\$ 1,879,788	\$ -	\$ 3,035,437
Additions	-	-	-	338,721	-	338,721
Disposals	-	-	-	(70,677)	-	(70,677)
Cost, end of year	22,687	69,032	1,063,930	2,147,832	-	3,303,481
Accumulated amortization, beginning of year	-	27,901	327,050	794,119	-	1,149,070
Amortization	-	1,726	115,242	319,327	-	436,295
Disposals	-	-	-	(66,677)	-	(66,677)
Accumulated amortization, end of year	-	29,627	442,292	1,046,769	-	1,518,688
Net carrying amount, end of year	\$ 22,687	\$ 39,405	\$ 621,638	\$ 1,101,063	\$ -	\$ 1,784,793

	Land	Building	Machinery and Equipment	Vehicles	Assets under Construction	Total 2019
Cost, beginning of year	\$ 22,687	\$ 69,032	\$ 993,427	\$ 1,792,860	\$ 64,142	\$ 2,942,148
Additions	-	-	142,662	390,011	-	532,673
Disposals	-	-	(74,642)	(364,742)	-	(439,384)
Transfers	-	-	2,483	61,659	(64,142)	-
Cost, end of year	22,687	69,032	1,063,930	1,879,788	-	3,035,437
Accumulated amortization, beginning of year	-	26,175	296,823	834,313	-	1,157,311
Amortization	-	1,726	104,869	288,188	-	394,783
Disposals	-	-	(74,642)	(328,382)	-	(403,024)
Accumulated amortization, end of year	-	27,901	327,050	794,119	-	1,149,070
Net carrying amount, end of year	\$ 22,687	\$ 41,131	\$ 736,880	\$ 1,085,669	\$ -	\$ 1,886,367

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**The Corporation of the Town of Parry Sound  
Administration of the Land Ambulance Services  
Notes to Financial Statements**

**December 31, 2020**

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**3. Due from the Town of Parry Sound**

The Administration Board had the following related party transactions with the Corporation of the Town of Parry Sound, valued at cost:

	2020	2019
Contributions for land ambulance services	\$ 278,654	\$ 247,335
Administrative fee charged	72,500	72,500
Balance outstanding at December 31:		
Due from the Corporation of the Town of Parry Sound	\$ 915,881	\$ 251,350

The balance due to the Corporation of the Town of Parry Sound is non-interest bearing and has no set terms of repayment.

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**4. Accumulated Surplus**

The accumulated surplus balance at year end consists of the following:

	2020	2019
Invested in tangible capital assets	\$ 2,166,320	\$ 1,886,367
Reserves:		
Severance pay	578,371	571,611
Other - municipal contributions	870,264	1,025,884
Equipment and vehicle replacement	206,453	62,618
	\$ 3,821,408	\$ 3,546,480

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**The Corporation of the Town of Parry Sound  
Administration of the Land Ambulance Services  
Notes to Financial Statements**

**December 31, 2020**

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**5. Contract Fees - WPSHC**

The contract fees reported on the statement of operations include the contract fees which are based on the annual budget for Parry Sound Ambulance Service operated by West Parry Sound Health Centre (WPSHC) and any deficit or surplus for the year of the Parry Sound Ambulance Service.

A breakdown of the contract fees is as follows:

	2020	2019
Contract fees	\$ 8,523,761	\$ 8,117,255
Deficit of Parry Sound Ambulance Service	333,695	384,657
Other recoveries	-	-
	\$ 8,857,456	\$ 8,501,912

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**6. COVID-19 Impact**

On March 11, 2020, the COVID-19 outbreak was declared a pandemic by the World Health Organization. Since then, the impact of COVID-19 in Canada on the global economy has increased significantly.

The Ministry of Health has provided additional funding in the amount of \$402,037 to help cover additional costs incurred due to COVID-19, of which \$157,349 has been recorded as due from the Ministry on the statement of financial position. Total revenue of \$402,037 has been included in provincial grants shown on the statement of operations and accumulated surplus. In addition, the Entity received a supplemental emergency medical services levy, in the amount of \$450,000, to help meet the financial requirements in 2020 without significant decreases to EMS staffing.

On January 14, 2021 and April 7, 2021, the Province of Ontario declared another state of emergency and a stay-at-home order. If the effects of COVID-19 continue, there could be further impacts on the Entity. At this time, the full financial impact of COVID-19 on the Entity is unknown. The Entity's ability to continue to meet obligations as they come due is dependent on the continued ability to generate earnings and cash flows.

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# The Corporation of the Town of Parry Sound Administration of the Land Ambulance Services Notes to Financial Statements

December 31, 2020

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## 7. Commitments

### Operating Agreement West Parry Sound Health Centre

The Town has entered into an operating agreement with the West Parry Sound Health Centre (WPSHC) whereby the WSPHC provides and operates land ambulance services through Parry Sound Ambulance Services in the geographical area of Parry Sound using the equipment provided by the Town. This agreement is effective for the period January 1, 2016 to December 31, 2019 and remains in place until a new contract is negotiated. The contract costs are paid based on the annual budget and in year cost increases due to factors not under the control of WPSHC. See Note 5 for a breakdown of contract fees related to the operating agreement with WPSHC.

Under this agreement the Administration of the Land Ambulance Services is also responsible for covering the costs related to the non-pension post-employment and post-retirement benefits for medical and dental in the year the expense occurs for the Parry Sound Ambulance Service Employees. These costs have been determined during the most recent actuarial valuation conducted in 2018 and the Parry Sound Ambulance Service's share of the total WPSHC liability is \$663,798 (2019 - \$663,798) as of March 31, 2020.

### Ambulance Base Lease

The Town has entered into an agreement with the Corporation of the Township of the Archipelago for the utilization of property as an ambulance base. The term of the lease is 30 years ending on the 31st day of December 2047. For the first 15 years of the agreement, the total annual cost will be \$35,572 for a total commitment of \$533,581 over the initial 15 years. For the final 15 years of the agreement, the Town shall be responsible for its proportionate share of the operating costs of the facility.

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## 8. Segmented Reporting

The Canadian Institute of Chartered Accountants Public Sector Accounting Handbook Section PS 2700, Segmented Disclosures, establishes standards on defining and disclosing segments in a government's financial statements. Governments that apply these standards are encouraged to provide the disclosures established by this section when their operations are diverse enough to warrant disclosures. Due to the nature of the organization segmented reporting has not been disclosed.

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**Magnetawan Cemetery Board (MCB)  
Meeting Minutes  
November 25, 2021**

The meeting of the MCB was held on Thursday November 25, 2021, 4:30 pm with the following present:

Garfield Robertson (Chair)  
Jack Crossman (Vice Chair)  
Doris Langford  
Keith Miller  
Councillor Wayne Smith  
Erica Kellogg (Secretary)

**OPENING BUSINESS**

**1.1 Call to Order**

Meeting was called to order by the Chair at 4:30 pm.

**1.3 Disclosure of Pecuniary Interest**

None declared

**1.4 Adoption of previous minutes**

*RESOLUTION 2021-007 Miller-Langford*

***BE IT RESOLVED THAT the Magnetawan Cemetery Board approves and accepts the Cemetery Board Minutes from October 21<sup>st</sup>, 2021 as presented.***

Carried.

**DISCUSSION ITEMS**

**2.1 Report from Secretary Erica Kellogg, Active versus Inactive Cemeteries**

Direction was given to the Secretary to investigate any outstanding interment rights and report back during the next regular meeting.

**2.2 Report from Secretary Erica Kellogg, Fees and Charges – Cemetery Operations**

*RESOLUTION 2021-008 Smith-Langford*

**BE IT RESOLVED THAT THAT** the Cemetery Board receives and approves the report Fees and Charges Cemetery Operations, as presented and recommends the Municipality of Magnetawan increase fees and charges included in the table below, related to Cemetery administration as of January 1<sup>st</sup>, 2022.

<b>Cemetery + HST</b>	<b>Fee</b>
Lot	\$250.00
Lot Care & Maintenance	\$290.00
Cremation Lot	\$175.00
Cremation Lot Care & Maintenance	\$175.00
Niche Lot	\$600.00
Niche Lot Care & Maintenance	\$165.00
<b>Interments + HST + Staking Fee</b>	<b>Fee</b>
Staking Fee	\$50.00
Vault	\$500.00
Adult	\$500.00
Children, ten (10) years and under	\$300.00
Cremated Remains	\$150.00
Niche per urn/opening	\$250.00
<b>Monument Care &amp; Maintenance + HST + Staking Fee</b>	<b>Fee</b>
Staking Fee	\$50.00
Flat Marker (less than 172 sq. inches)	\$50.00
Flat Marker (over 172 sq. inches)	\$100.00
Pillow Marker	\$200.00
Upright Monument (up to 4 feet high and 4 feet wide)	\$200.00
Upright Monument (over 4 feet high and 4 feet wide)	\$400.00
Disinterment	\$600.00
Lot Transfer Fee	\$50.00

Carried.

**2.3 Orange Valley Cemetery - Pletzer**

*RESOLUTION 2021-090 Crossman-Smith*

**WHEREAS** the Magnetawan Cemetery Board received a request from Mr. Dan Pletzer dated August 20, 2021, requesting interments of 16 cremated remains within the Orange Valley Cemetery;

**NOW THEREFORE BE IT RESOLVED THAT,** the Magnetawan Cemetery Board denies the request due to lack of maps/ownership of plots etc.

Carried.



## **2.5 Update on: Bell Plot**

Secretary Erica Kellogg informed members the concerns regarding possible bedrock within the Bell plot has been examined and there are no concerns regarding future full interments.

## **ITEMS FOR INFORMATION ONLY**

- 3.1** Report from Deputy Clerk Laura Brandt, Cost Analysis Municipal Cemeteries
- 3.2** Magnetawan Council Motion regarding Cemetery Board Honorarium
- 3.3** Information from BAO – Compliance, Management, Abandonments & Approvals of Cemeteries & Crematoriums
- 3.4** Magnetawan Council Motion Spence Cemetery; Land Purchase

## **ITEMS FOR FUTURE MEETING**

### **ADJOURNMENT**

#### **4.1 Adjournment**

*RESOLUTION 2021-010 Langford-Smith*

***BE IT RESOLVED THAT the Magnetawan Cemetery Board adjourns this meeting at 5:40 pm to meet again on March 10, 2022, at 4:30 pm or at the call of the Chair.***

Carried.

**Approved by:**

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Secretary

# District of Parry Sound



## Chief Administrative Officer's Report

*December 2021*

### **Mission Statement**

To foster healthier communities by economically providing caring human services that empower and enable the people we serve to improve their quality of life.

Season's greetings!

### **COVID-19 Third Dose Boosters**

Our partners at the WPSHC have reached out to include us in their planning for third dose boosters.

As you know, third doses are not currently required to be fully vaccinated. However, it is recommended to maintain and enhance immunity to the COVID-19 variants.

We are working with the WPSHC as well as our community paramedicine contacts to help employees obtain their third dose. We will be coordinating third dose clinics at all our worksites, based on the optimal time frame for the majority of staff at each location.

To be eligible for a third dose, you must be 168 days past your second dose. Both Pfizer and Moderna, are acceptable third doses regardless of what vaccine you received as your first or second dose. Staff will get what is available during the clinics depending on PHU allocation.

The WPSHC has also offered spots for DSSAB staff at their upcoming clinics with priority to employees who work in congregate living or high-risk environments and including all staff that work with vulnerable peoples.

We will actively encourage all employees to get the third dose booster and hope that we will have high participation at our on-site clinics.

Currently, 89% of our employees are fully vaccinated. The remaining employees are participating in mandatory rapid antigen testing three times per week.

### **Waubeek Street Re-zoning Application**

On November 16<sup>th</sup> the Public Meeting for our Waubeek Street rezoning application was held and well attended by the community. Mr. Zanussi (DSSAB Board Chair), Mr. Wheeler (Bertrand Wheeler Architecture Inc.) and Mr. Jackson (John Jackson Planner Inc.) presented the DSSAB's development plan requesting a zoning bylaw amendment.

Mr. Zanussi brought attention to the increasing need for affordable housing options in our community and the DSSAB's desire to embark on the development of this property. The Town of Parry Sound council will consider the rezoning of this property at a future meeting.

### **National Housing Day Symposium - Let's Talk Leadership!**

This year, the Canadian Housing and Renewal Association (CHRA) marked National Housing Day (November 22<sup>nd</sup>) with a free full-day symposium exclusive for CHRA members focusing on leadership and what it means in the context of community housing.

Several DSSAB staff were in attendance, participating in sessions that included Leadership 101, Leadership in Advocacy: How to Change the World, Leadership and Inclusivity and Innovative Leadership: Breaking the Mold.

We are very pleased to be able to take our learnings back to our teams and incorporate new skills into the daily work of the DSSAB.

### **The Parry Sound Friendship Centre**

As indicated in our new Strategic Plan, one of our values is "Collaborative". We strive to work as a team with our colleagues, community partners and the people we serve to achieve the best outcomes. We also want to improve and increase our engagement with our Indigenous communities.

With this in mind, we reached out to The Parry Sound Friendship Centre who have opened a community drop-in (Biudigen) in the downtown core of Parry Sound. We had a mutually beneficial and collaborative meeting that enabled the DSSAB to provide support to this new service and offer “warm” connections to other vital community services such as Community Paramedicine and Nurse Practitioner-Led Clinics.

On November 30<sup>th</sup>, the DSSAB leadership team had the pleasure of attending Cultural Competence Training led by Kelly Brownbill and hosted by The Parry Sound Friendship Centre. We had the opportunity to learn more about pre-contact land usage, governance, structures, family dynamics and spirituality. Contact and post-contact colonization, 1763 Royal Proclamation, Gradual Civilization Act of 1857, Gradual Enfranchisement Act of 1869, assimilative practices, 1969 white paper and 1985 Bill C-31. We had discussion time linking the resulting conditions of what history has left behind and how this affects perceptions towards health and health care.

We were very pleased to meet and hear from Joyce Tabobondung who is the President of the Board of The Parry Sound Friendship Centre. Hearing her commitment to the community was truly humbling. Warren Tabobondung, Chief of Wasauking First Nation also shared his knowledge and understandings. We thank them for both for sharing with us their personal experiences and insights.

Miigwech to Delores McKay and her team at The Parry Sound Friendship Centre for hosting this event.

### **Elected Municipal Representative and Senior Staff Meeting with WPSHC Board of Directors and Senior Staff**

On November 29<sup>th</sup> I was invited to attend a sharing of information session hosted by the WPSHC with elected officials and senior leaders. We heard updates with regards to West Parry Sound Pandemic Prevention & Containment, WPSHC Mandatory Vaccination Policy, West Parry Sound Long Term Care Collaborative and West Parry Sound Ontario Health Team - In Development. The DSSAB also had an opportunity to speak about our partnerships with WPSHC and the benefit they have to the community.

### **OMSSA Policy Conference**

While the COVID-19 pandemic isn't over, the year ahead offers an opportunity to recover and rebuild. Some from the DSSAB leadership team were in attendance at the 2021 OMSSA Policy Conference which brought together human service leaders, policymakers and subject matter experts for strategic conversations about how human service leaders can navigate the realities and pressures of the present while still laying the groundwork for better futures for clients, organizations and communities. The conference focused on key issues including: economic recovery through an equity-based lens, human services integration at the provincial level, creating a culture of anti-racism for human service practitioners, and equitable and affordable early childhood education and child care.

### **Capital Projects - October 2021**

#### **Local Housing Corporation:**

- Dimsdale Ave., Burk's Falls fence complete (end privacy inserts were on back order)
- Securing quote for Roselawn, South River drain replacement
- Security cameras across the district complete
- 119A William, Parry Sound completed and signed off by Building Official for occupancy
- Mapleview, Parry Sound project restarted with new contractor, Barne Building and Construction; anticipated project completion December 15<sup>th</sup>, 2021
- Investigating quotes from restoration companies re: 15A Broadway family home rebuild post abatement; significant water damage to structure is apparent

**DSSAB Buildings:**

- Completion of kitchen renovation for First Steps ELCCC, South River
- Beechwood, Parry Sound access card readers installed
- Request for quotes posted for snow contracts
- Obtaining quotes for garbage enclosure at Waubeek ELCCC, Parry Sound
- Investigating replacement generator for Toronto Ave., South River

**Current Challenge**

Difficulty securing contractors/labourers as well as materials are often backordered. We continue to complete capital projects; however, this is taking longer than typically expected.

**The Meadow View (NOAH) Update**

Please see Appendix A for an update on The Meadow View.

**Social Media**

The DSSAB now has a presence on LinkedIn and Twitter!

**Twitter Stats**

Link to the DSSAB's Twitter page - <https://twitter.com/psdssab>

District of Parry Sound Social Services Administration Board – Twitter Page	Oct. 5 <sup>th</sup> - Nov. 2 <sup>nd</sup> , 2021	Nov. 3 <sup>rd</sup> - Nov. 30 <sup>th</sup> , 2021
Total Tweets	21	8
Total Impressions	564	164
Total Profile Visits	667	275
Total Followers	7	8

**LinkedIn Stats** – used primarily for HR recruitment & RFP/Tender Postings

Link to the DSSAB's LinkedIn page – <https://bit.ly/2YyFHIE>

District of Parry Sound Social Services Administration Board – LinkedIn	Oct. 3 <sup>rd</sup> - Nov. 2 <sup>nd</sup> , 2021	Nov. 1 <sup>st</sup> - Nov. 30 <sup>th</sup> , 2021
Total Followers	11	20
Total Page Views	29	43
Total Unique Visitors	12	10

**Recent Media Coverage**

- Parry Sound North Star (November 28, 2021) [Parry Sound's Waubeek Street Neighbours Oppose High-density Development](#)

<b>District of Parry Sound Social Services Administration Board</b>	<b>Aug. 3<sup>rd</sup> - Aug. 30<sup>th</sup>, 2021</b>	<b>Sept. 7<sup>th</sup> - Oct. 4<sup>th</sup>, 2021</b>	<b>Oct. 6<sup>th</sup> - Nov. 2<sup>nd</sup>, 2021</b>	<b>Nov. 4<sup>th</sup> - Dec. 1<sup>st</sup>, 2021</b>
Total Page Followers	245	259	268	279
Post Reach this Period (# people who saw post)	6,212	4,935	3,284	2,068
Page Views this Period	103	80	94	73
Post Engagement this Period (# reactions, comments, shares)	579	451	334	305

<b>Esprit Place Family Resource Centre</b>	<b>Aug. 3<sup>rd</sup> - Aug. 30<sup>th</sup>, 2021</b>	<b>Sept. 7<sup>th</sup> - Oct. 4<sup>th</sup>, 2021</b>	<b>Oct. 6<sup>th</sup> - Nov. 2<sup>nd</sup>, 2021</b>	<b>Nov. 4<sup>th</sup> - Dec. 1<sup>st</sup>, 2021</b>
Total Page Followers	78	87	93	98
Post Reach this Period (# people who saw post)	551	211	67	222
Page Views this Period	23	23	11	4
Post Engagement this Period (# reactions, comments, shares)	68	15	3	18

<b>The Meadow View (NOAH)</b>	<b>Aug. 3<sup>rd</sup> - Aug. 30<sup>th</sup>, 2021</b>	<b>Sept. 7<sup>th</sup> - Oct. 4<sup>th</sup>, 2021</b>	<b>Oct. 6<sup>th</sup> - Nov. 2<sup>nd</sup>, 2021</b>	<b>Nov. 4<sup>th</sup> - Dec. 1<sup>st</sup>, 2021</b>
Total Page Followers	263	294	325	349
Post Reach this Period (# people who saw post)	484	72	4,374	389
Page Views this Period	585	536	974	591
Post Engagement this Period (# reactions, comments, shares)	91	51	1,307	31

**Licensed Child Care Programs**

**Total Children Utilizing Directly Operated Child Care in the District  
October 2021**

Age Group	Fairview ELCC	First Steps ELCC	Highlands ELCC	Waubeeek ELCC	HCCP	Total
Infant (0-18m)	0	0	3	5	18	26
Toddler (18m-30m)	12	10	10	21	15	68
Preschool (30m-4y)	19	15	17	25	38	114
School Age (4y-12y)	0	0	0	0	18	18
<b># of Active Children</b>	<b>31</b>	<b>25</b>	<b>30</b>	<b>51</b>	<b>89</b>	<b>226</b>

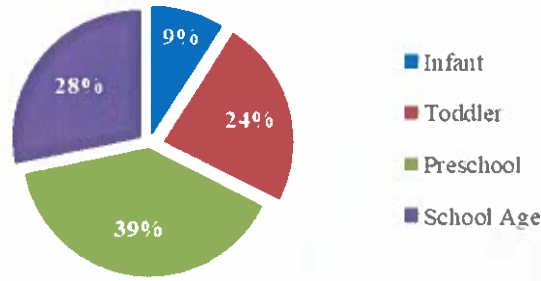
Enrollment is slowly returning to normal as families are getting back to work and finding employment post pandemic. As the licensed programs are receiving calls from families looking for child care spaces, most need space for children younger than 18 months and have been placed on the waiting list pending space availability. Spaces are available at each program for children 2.5 – 4 years of age. Qualified staff recruitment continues to be challenging for the licensed child care programs.

**School Age Programs**

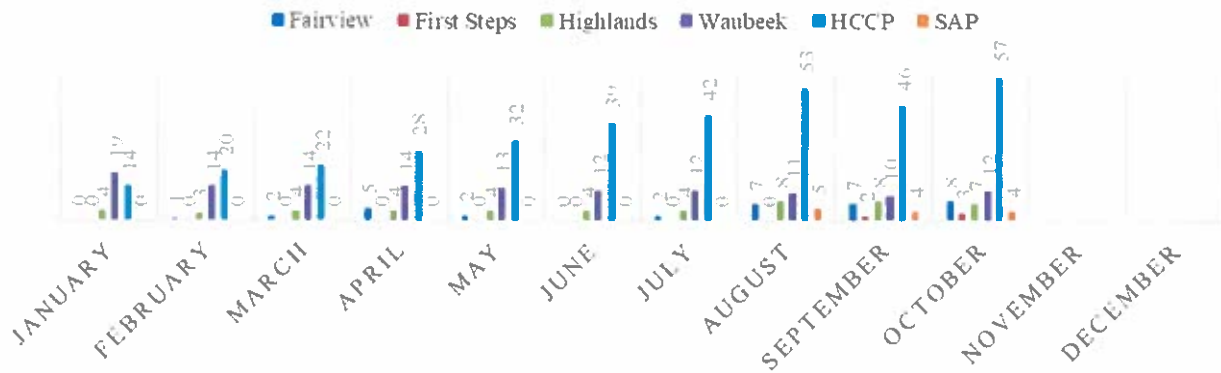
**School Age Programs  
October 2021**

Location	Enrollment	Waitlist	Staff recruitment continues to be a challenge for the School Age Programs, but enrollment is strong with new families requesting care in January. The program is currently working collaboratively with the Near North District School Board to offer 2 full-day March Break School Age Recreation Programs.
Mapleridge After School	13	4	
St. Gregory’s After School	19	0	
St. Gregory’s Before School	10	0	
Sundridge Centennial After School	12	0	
Sundridge Centennial Before School	3	0	
Magnetawan Central After School	13	0	
Land of Lakes After School	12	0	
<b># of Active Children</b>	<b>82</b>	<b>4</b>	

### PERCENTAGE OF CHILDREN BY AGE GROUP

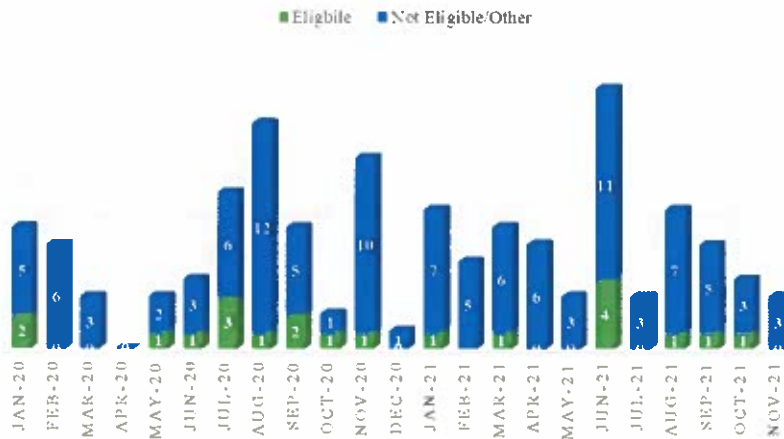


### DIRECTLY OPERATED CHILD CARE WAITLIST BY PROGRAM



### OLAF

### OLAF FEE SUBSIDY APPLICATIONS

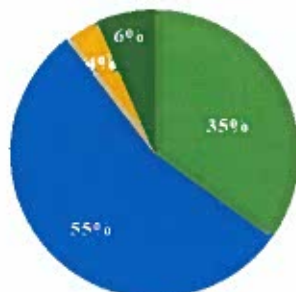




**Child Care Fee Subsidy Statistics for October 2021**

**TOTAL CHILDREN BY FUNDING SOURCE IN DISTRICT**

■ Subsidized ■ Full Fee ■ Ontario Works ■ Extended Day Fee Subsidy



A total of **321** families and **339** children accessed care in October.

**Inclusion Support Services**

**October 2021**

Age Group	EarlyON	Licensed Early Learning & CCC's	Monthly TOTAL	Year-to-Date TOTAL	Waitlist	New Referrals	Discharges
Infants (0-18m)	0	0	0	2	1	1	0
Toddlers (18m-30m)	1	5	6	8	0	5	1
Preschool (30m-4 y)	5	28	33	56	2	4	5
School Age (4y+)	12	13	25	44	0	0	7
<b>Monthly TOTAL</b>	<b>18</b>	<b>46</b>	<b>64</b>	<b>-</b>	<b>3</b>	<b>10</b>	<b>13</b>
<b>Year-to-Date TOTAL</b>	<b>36</b>	<b>71</b>	<b>-</b>	<b>110</b>	<b>34</b>	<b>55</b>	<b>50</b>

Referrals continue to increase with the highest percentage being for children experiencing delays in language development and social/emotional development. Many referrals are citing 'poor peer interactions' as the most pressing family concern for the child. The Resource Consultants are starting to notice an increase in children requiring extra support as they enter group situations after being isolated at home for such an extended period of time.

## EarlyON Child and Family Programs

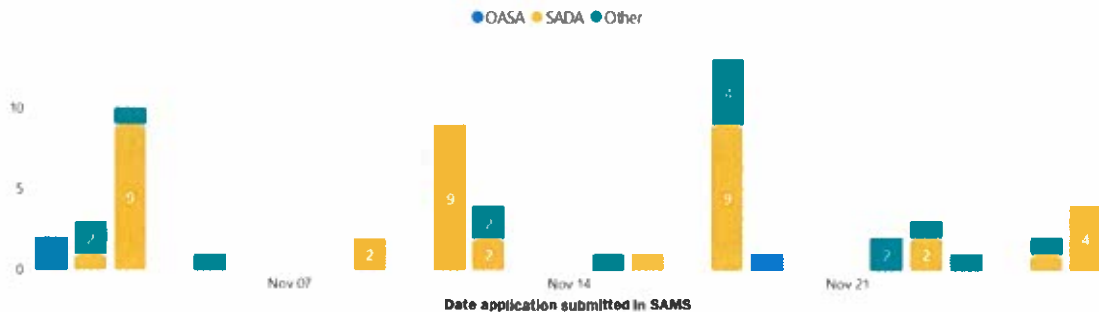
### October 2021

Activity	October	Year-to-Date
Number of Children Attending	180	822
Number of New Children Attending	21	152
Number of Families Visiting	154	557
Number of New Families Visiting	19	115
Number of Virtual Programming Events	8	37

The EarlyON Program has once again been asked to delay re-opening satellite programs as School Boards work through ever-changing Ministry of Education Health and Safety Guidelines and vaccination policies. We are anticipating receiving notification that we can proceed with re-opening mid to late January. In the meantime, staff are continuing with virtual programming through the EarlyON Facebook platform and Microsoft Teams. As the hub programs in Parry Sound, South River, and Burk's Falls moves to indoor activities, registration has been reduced to support staff and participants with maintaining social distancing.

## Social Assistance Digital Application (SADA) & Centralized Intake - November 2021

Cases with an Ontario Works application that has been submitted in SAMS



**\*\*Yellow bars represent applications completed by Intake and Benefits Administration Unit. Green bars represent applications completed by local staff. Data from the Tracking the Impacts of COVID-19 report and Centralized Intake Report.**

#### Ontario Works applications

3 ▲  
Average received per business day

62  
Received Nov 2021

#### Emergency Assistance applications

1 ▼  
Average received per business day

25  
Received Nov 2021

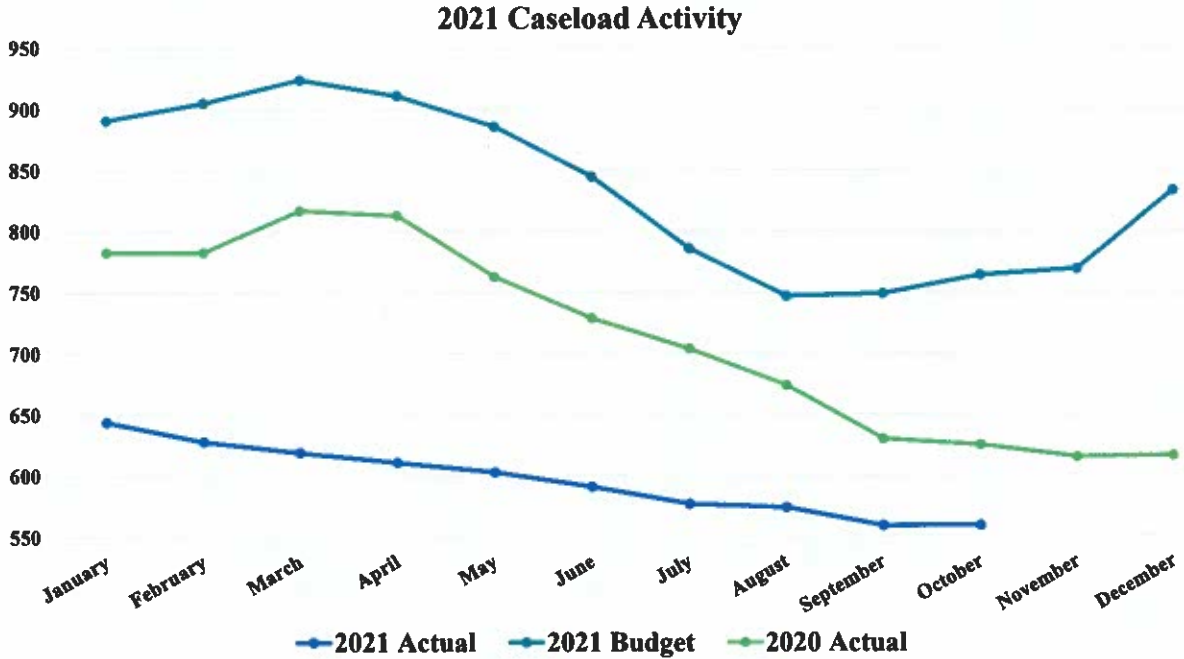
#### Average number of business days from screening to grant

3.9 ▼  
Ontario Works

0.2 -  
Emergency Assistance

We continue to be impacted by the surge of Ontario Works applications due to the end of Federal COVID Benefits. We also continue to support the Centralized Intake Team at the IBAU to manage this surge as they continue to try and increase their capacity. With 62 OW applications alone received in November, this surpasses our seasonal highs from the winter of 2019-20. Last month, for comparison, we received 44 OW applications and 19 Emergency Assistance applications.

**Ontario Works Caseload**



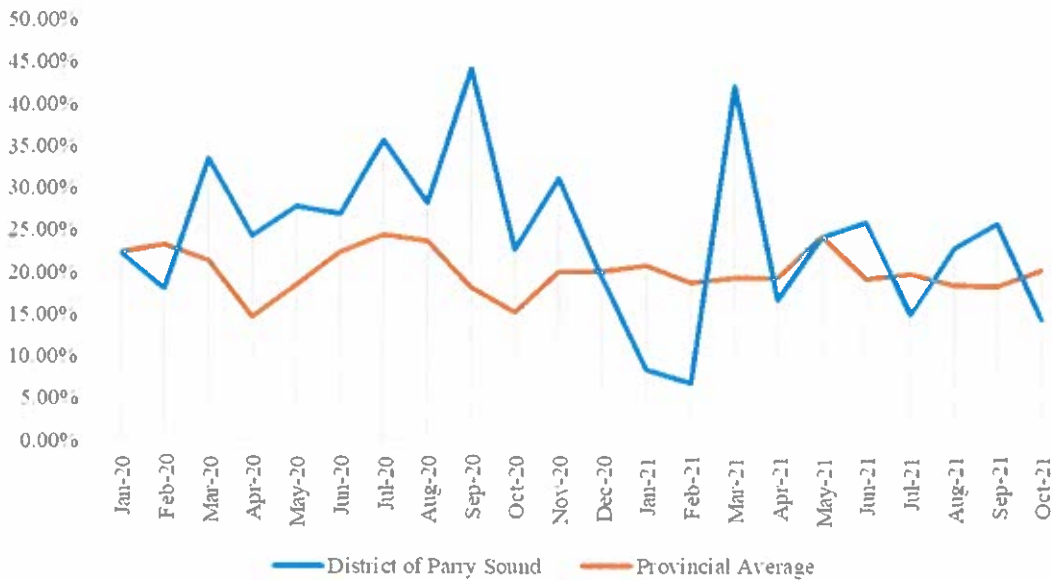
LEGEND	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC
2021 Actual	644	628	619	611	603	591	577	574	559	559		
2021 Budget	891	905	924	911	886	845	786	747	749	764	769	833
2020 Actual	783	783	817	813	763	729	704	674	630	625	615	616

**MyBenefits**

We now have **26.80%** of the caseload registered with the MyBenefits web service. With our launch of Electronic Document Management (EDM), we look to continue to increase uptake and continue to make it easier for clients to submit documents to their Case Worker.

**Employment**

% of Closures Exiting to Employment



**Social Assistance Interactive Performance Report - Ontario Works November 2021**

Percentage of caseload exiting to employment



**Ontario Works/Employment North Initiative**

The OW East office has embarked on an exciting partnership with the team at Employment North in Sundridge. This intensive employment support program works with clients that are far removed from the work force and may have significant barriers that will need to be addressed to obtain and sustain gainful employment.

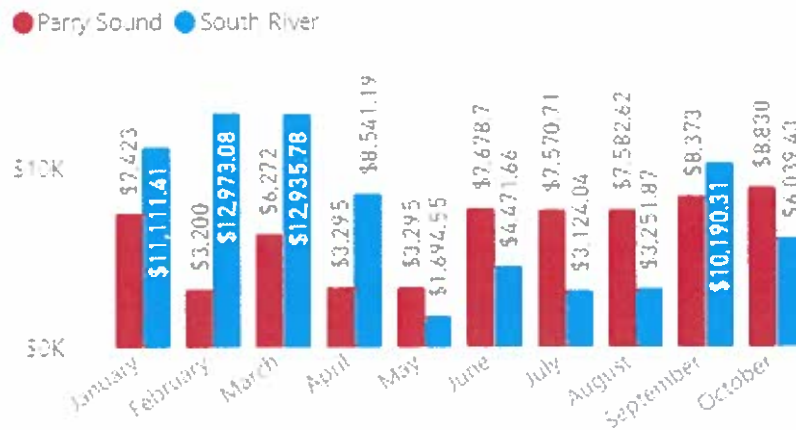
10 clients have been referred to the Employment North Coordinator. They have gone through the interview process and completed an assessment. A joint meeting with the OW East team and the Employment North team took place on November 24<sup>th</sup>.

We met to discuss the clients and shorten the list down to 5 people. Case Workers and the Program Co-ordinator agreed on the 5 successful clients that would start the program at the beginning of December. These 5 people will go through 6 months of intensive supports, training and a job placement. The other 5 people will get referred for regular Employment Services at Employment North.

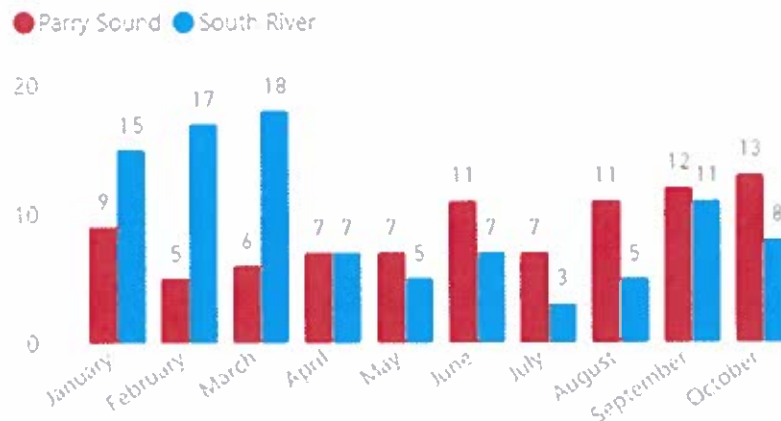
Coordination and communication will be key to the success of this initiative. The teams will continue to meet regularly to discuss progress and support. Workshops are due to start by December 3<sup>rd</sup> and finish by Christmas. Clients will begin their employment placement sometime in January 2022.

**Community Homelessness Prevention Initiative (CHPI) Spending - Social Assistance**

Amount Spent in 2021 by Month and Office

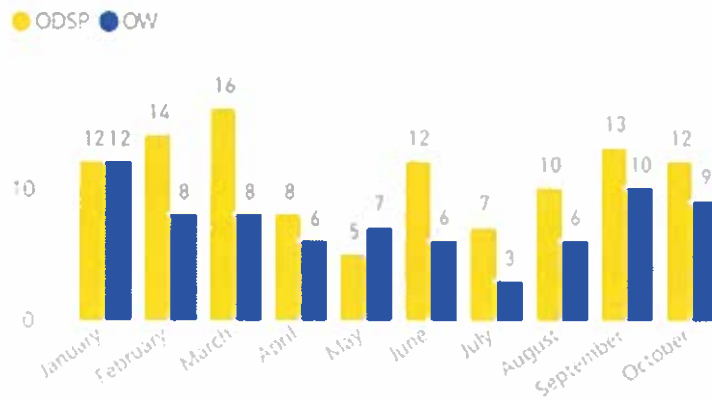


CHPI Applications by Month and Office



**CHPI Applications by Month and Program**

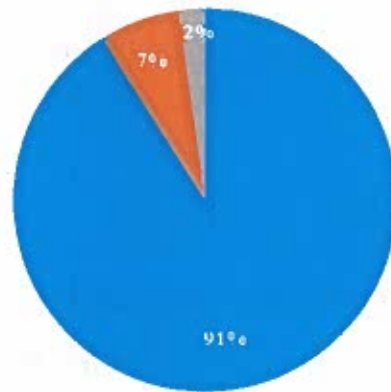
CHPI Applications in 2021 by Month and Pr...



**Direct Bank Deposit Enrollment**

**PAYMENT RECEIPT METHOD-OCTOBER 2021**

■ Direct Bank Deposit ■ Reloadable Payment Card ■ Paper Cheque



**Homelessness Prevention Program - Community Relations Workers**

For the month of October 2021

Support

All services performed, provided, or arranged by the Homelessness Prevention Program staff to promote, improve, sustain, or restore appropriate housing for individuals active with the Homelessness Prevention Program, periodically within the month, not requiring intense case management.

Income Source	East	West
Senior	4	5
ODSP	7	20
Ontario Works	3	9
Low Income	8	11

Intense Case Management

Intense Case Management involves the coordination of appropriate services and the provision of consistent and on-going weekly supports, required by the individual to obtain and sustain housing stability.

Income Source	East	West
Senior	10	5
ODSP	8	22
Ontario Works	1	8
Low Income	5	11

Contact/Referrals

October	East	West	YTD
Homeless	0	1	71
At Risk	0	1	42

Short Term Housing Allowance

Month	Active	YTD
October	8	22

Household Income Sources and Issuance from CHPI

Income Source	Total	CHPI	Reason for Issue	Total
ODSP	3	\$254.53	Food/Household/Misc.	\$254.53

**Housing Programs Centralized Waitlist**

**Social Housing Centralized Waitlist Report - October 2021**

	East Parry Sound	West Parry Sound	Total
Seniors	21	104	125
Families	141	395	536
Individuals	377	221	598
<b>Total</b>	<b>539</b>	<b>720</b>	<b>1,259</b>
<b>Total Waitlist Unduplicated</b>			<b>460</b>

**Community Housing Centralized Waitlist (CWL) 2020 - 2021 Comparison  
Applications and Households Housed from the CWL**

Month 2020	New App	New SPP	Cancelled	Housed	SPP Housed	Month 2021	New App	New SPP	Cancelled	Housed	SPP Housed
Jan	6	1	6	5		Jan	4		5	5	1
Feb	15		11	3		Feb	12	3	3	2	
Mar	10					Mar	8		4	1	1
Apr	3		5	4		Apr	9		6	1	
May	1		8	2		May	8	1	3	1	
June	1		3			June	8	1	4	1	1
July	5		13	2		July	7			1	
Aug	10		6	2		Aug	9		1	2	
Sept	4	2	6	3	1	Sept	22		5		
Oct	7	1	11	3		Oct	16	1	6	1	
Nov	4	1	1	2		Nov					
Dec	6	1	2	1		Dec					
<b>Total</b>	<b>72</b>	<b>6</b>	<b>72</b>	<b>27</b>	<b>1</b>	<b>Total</b>	<b>103</b>	<b>6</b>	<b>37</b>	<b>15</b>	<b>3</b>

SPP = Special Priority Applicant

- We had 16 new applications this month; 10 were completed online, and 6 were paper copy applications
- 2 offers of accommodation were refused this month and the applicants requested to go back on to the bottom of the waitlist
- Of the 6 cancelled applications, 4 requested to be removed, one had assets in excess and one was deceased
- We had one new approved SPP
- One applicant was housed from the CWL this month



**Parry Sound District Housing Corporation**

**Activity for Tenant and Maintenance Services October 2021**

Action	Current	Year-To-Date
Move outs	3	14
Move ins	1	15
L1 Forms	0	0
N4 – notice of eviction for non payment of rent	2	8
N5 – notice of eviction for disturbing the quiet enjoyment of the other occupants	2	2
N6 - notice of eviction for illegal acts or misrepresenting income for RGI housing	0	0
N7 –notice of eviction for willful damage to unit	0	0
Repayment Agreements	16	48
No Trespass Order	0	1

**Tenant Services for October 2021**

Wellness Check-ins	59	Regular well-being check-ins with our most vulnerable tenants
Paramedicine	7	Wellness checks @ 7 buildings
Tenant Home Visits	20	Tenants requiring assistance with annual review packages, wellness checks, filing income tax
Tenant Education & Engagement	0	
Mediation/Conflict Resolution/Referrals	29	Tenant complaints, tenant vs. tenant conflict, referrals to outside agencies

**Maintenance for October 2021**

Pest Control	8	8 buildings monitored monthly
Vacant Units	8	family (3); single (5)
Work Orders	60	work orders created for maintenance work and related materials
After Hours Calls	4	types of calls: lost keys, microwave fire (fire call), no hot water 5 staff participate in the weekly on call rotation
Fire Inspections	8	monthly fire checks at 7 of 8 buildings; 1 walk through with Fire Chief after a fire call
Disability Modifications	1	extra railings and grab bars for a unit transfer
Incident Reports	0	

**Esprit Place Family Resource Centre**

**Transitional Support**

	October 2021	Year-to- Date 2021
Number of Women Served this Month	5	76
Number of Women Registered in Program	1	31

**Child Witness Program**

	October 2021	Year-to- Date 2021
Number of Children Served this Month	17	109
Number of Children Registered in Program	6	40
Number of Public Ed/Groups Offered	3 groups	3

**Outreach Services**

	October 2021	Year-to- Date 2021
Number of Women Served this Month	8	108
Number of Women Registered in the Program	3	55

<b>Emergency Shelter Services</b>	October 2021	Year-to-Date (2021)
Number of Women who stayed in shelter this month may be duplicated within the month or year.	9	41  Number of women who stayed in the shelter this year who were unique to the shelter
Number of Children Active in program this month	4	12
Number of New Children Admissions (unduplicated)	0	7
Direct Service Hours to Women (Shelter and counselling)	124	1,123
Resident Bed Nights (Women & Children)	224	1,581
Occupancy Rate	79%	52%
Days at capacity	1 (COVID capacity)	12
Days over-capacity	0	0
Phone Interactions (crisis/support)	51	492



**Municipality of  
Magnetawan**

**Magnetawan Community Centre Board (MCCB)**

**Meeting Minutes**

**Wednesday December 08, 2021**

**9:00 am**

**Magnetawan Community Centre  
4304 Highway 520, Magnetawan**

**Board members in attendance:**

Chair Garry Johnston  
Vice Chair Garfield Robertson  
Councillor Brad Kneller  
Harvey Sohm  
Maria Dunnett

**Regrets:**

Charlie Gray  
Mark Langford

**Staff members in attendance:**

Deputy Clerk Laura Brandt (Secretary)  
Parks & Maintenance Manager Steve Robinson

**OPENING BUSINESS**

Vice Chair Garfield Robertson assumed the position of Chair

**1.1 Call to order**

The meeting was called to order at 9:00 AM

**1.2 Adoption of the Agenda**

*RESOLUTION 2021-22 Dunnett-Kneller*

*BE IT RESOLVED THAT the Magnetawan Community Centre Board adopts the agenda for this regular meeting of Wednesday December 08, 2021.*

*Carried.*

**1.3 Disclosure of Pecuniary Interest**

Chair Robinson stated that should anyone have a disclosure of pecuniary interest that they could declare the nature thereof now or at any time during the meeting.

**1.4 Adoption of the meeting minutes from previous meeting**

*RESOLUTION 2021-23 Kneller-Dunnett*

*BE IT RESOLVED THAT the Magnetawan Community Centre Board adopts the minutes from the regular committee meeting of Wednesday October 6, 2021 as copied and circulated.*

*Carried.*

## **Items Brought Forward**

### **2.1 Verbal Update Ahmic Harbour Community Centre and Fire Hall**

The Parks & Maintenance Manager updated the Board that the Ahmic Harbour Community Centre has been rented for a Christmas function. Staff are currently preparing it for the upcoming rental. The stage has been reinstalled and currently cleaning is being completed. It should be noted that in the future that this facility does not have extra storage for tables and chairs. The Secretary also updated the Board that a new sign has been installed on the outer building, the occupancy partial does not include the kitchen and that Staff and Council have received the engineering report for the kitchen renovations. The completion of the kitchen is planned to be finished in 2022.

### **2.2 Discussion on Magnetawan Community Centre Floor**

The Parks and Maintenance Manager updated the Board that the flooring located in the Community Centre is in need of repair. Currently Staff are having difficulty buffing the floor and it appears the floor is lifting. The Parks and Maintenance Manager will get information from a commercial flooring contractor with recommendations as to type and what areas to replace.

The Secretary also brought forth to the Board a request from residents who are currently playing Pickleball on Tuesdays in the Community Centre if the new flooring could have a pickleball court incorporated into it when the Community Centre Floor is replaced. The Board discussed several different options and decided that renters of the Community Centre would not want to hold their weddings or functions if the flooring was to look like a gymnasium.

### **2.3 Verbal Update Magnetawan Agricultural Society Hydro at Barn'**

The Parks & Maintenance Manager updated the Board that this project is now completed. When the installation of the Hydro was completed, it came to the Parks & Maintenance Manager's attention that there is a wasp's nest. The nest will be left as is, as wasps will not return the next year to build a new one if there is an empty one and their life cycle is one year.

### **2.4 Verbal Update on Front Steps**

The Parks & Maintenance Manager updated the Board that the railing has been installed and the project is now completed. In the spring the Parks & Maintenance Manager will investigate installing a walkway with patio stone to make a pathway from the stairs to the driveway.

### **2.5 Verbal Update Roof Magnetawan Community Centre**

The Secretary updated the Board that Staff and Council have received the engineering report for the Magnetawan Community Centre roof. The Secretary also advised the Board that there is approximately \$65,000 from the ICIP grant that has been allocated towards this project and Staff have applied for additional funding. The Board did discuss that when the roof is replaced/repared that the damage that did occur to the windows should be investigated to ensure that the same issue does not reoccur.

**2.6 Verbal Update Catch Basin in Municipal Parking Lot**

The Parks & Maintenance Manager updated the Board that the Catch Basin has been repaired. Staff took out one spacer and cold patched so that the Catch Basin is no longer protruding upward. The Catch Basin was draining better after the last rain fall. This project is now completed.

**2.7 Verbal Update Grant Outcomes and Potential Grant Funding**

The Secretary advised the Board that the funding applied for to replace the Magnetawan Lions' Pavilion boards under the Health Communities Initiative Grant Funding was not awarded to the Municipality. Staff will continue to actively source grant funding.

**2.8 Verbal Update Community Rock Snake Project**

The Secretary updated the Board that the Community Rock Snake is now in place and that the Social Media Campaign including the newspaper article has been completed. The Secretary also advised that a rock snake painting station will be set up for the summer season in 2022 at the Heritage Museum Centre and will be overseen by the Students. The Board discussed having a contest to name the Community Rock Snake in 2022 ensuring that the name started with the letter \*M\*. The Board also discussed whether or not winter plowing would affect the community rock snake and the Parks & Maintenance Manager advised the Board that the Lion's Trail/Parkway is not plowed.

Direction was given to the Secretary to bring forward the recommendation of a naming contest to the Magnetawan Community Development Committee in 2022.

**2.9 Verbal Update COVID-19 Protocols**

The Secretary updated the Board that currently there are no longer any occupancy limits and that all members of the public who enter into the Community Centres must provide proof of double vaccinations and adhere to COVID protocols.

**NEW BUSINESS**

**3.1 2021-2022 Skating Hours**

The Secretary noted that messaging on social media platforms reminding residents that the rink is weather dependant and that there is no refrigeration equipment utilized in maintaining the ice.

**3.2 Discussion Painting of Fire Route Municipal Office/Community Centre/Library**

*RESOLUTION 2021-24 Sohm-Johnston*

*WHEREAS the Magnetawan Community Centre Board has received information that complaints have been received by the Municipal Office and Library in regard to vehicles parking in the Fire Route;*

*NOW THEREFORE BE IT RESOLVED THAT the Magnetawan Community Centre Board respectfully recommends to Council the painting of the Fire Route at the Municipal Office/Community Centre/Library and continued enforcement by the By-law Officer.*

*Defeated.*

**3.3 Discussion Fencing of Municipal Overflow Parking Lot and Rail Fencing Facing Hwy 520**  
*RESOLUTION 2021-25 Johnston-Sohm*  
*BE IT RESOLVED THAT the Magnetawan Community Centre Board respectfully recommends to Council the installation of fencing along the Magnetawan Community Centre/Municipal Office/Library property line and overflow parking lot;*  
*AND FURTHER recommends the removal of the Rail Fencing along Hwy 520.*  
*Carried.*

**3.4 Discussion Signs/Art Murals in Municipal Parking Lot**  
The Secretary advised the Board that when Staff decorated for the Annual Christmas Tree Lighting, they noticed that the boards were in disrepair and that there was a large hole in the center board. Councillor Kneller will bring this item forward to the Magnetawan Agricultural Society to be discussed at their annual meeting in January and will update the Board as to the outcome.

**3.5 Capital Budget Items Presented to Council November 24, 2021**  
The Secretary advised the Board that the Items included in the agenda package were presented to Council at the November 24<sup>th</sup> meeting of Council. Council deferred this item to be discussed at a meeting of Council in January.

**3.6 Committee Information and Declaration Form**  
The Secretary advised the Board that each member if willing can submit this form back to the Secretary to be kept on file.

**4.1 Adjournment**  
*RESOLUTION 2021-26 Sohm-Johnston*  
*BE IT RESOLVED THAT the Magnetawan Community Centre Board adjourns this meeting at 9:31 am to meet again on Wednesday February 9, 2022 at 09:00am or the call of the chair.*  
*Carried.*

Approved by:

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Secretary

**ALMAGUIN COMMUNITY ECONOMIC DEVELOPMENT  
(ACED)**

**MINUTES  
December 13, 2021**

A regular meeting of the ACED Board was held at the Township of Armour Office and virtually on December 13, 2021 at 6:00 pm.

Present: Tim Bryson, Township of Joly, Chair  
Wendy Whitwell, Township of Armour  
Margaret Ann MacPhail, Township of Perry  
Tim Brunton, Municipality of Magnetawan  
Lyle Hall, Village of Sundridge  
Kelly Elik, Township of Strong  
Delynne Patterson, Township of Ryerson  
John Wilson, Village of Burk's Falls  
Melanie Alkins, MNDMNR

Regrets: Brenda Scott, Village of South River  
Peter McIsaac, Municipality of Powassan  
Jennifer Farquhar, AHCC Representative  
Ron Begin, FedNor

Staff: Dave Gray, Director of Economic Development  
John Theriault, Township of Armour  
Ciara Ryan, Regional Brand Coordinator  
Courtney Metcalf, Economic Development Officer

**Call to Order**

The meeting was called to order at 6:03 pm.

**Minutes**

The minutes of the meeting of Monday, November 15, 2021 meeting were adopted as circulated.

**Director of Economic Development (DED) Report**

The ACED Board reviewed the December report from the Director of Economic Development.



## **Correspondence from Ryerson Township**

The Board reviewed a letter and resolution from the Township of Ryerson requesting that their contribution to ACED be reduced from \$10,000 to \$5,000 for 2022. The board discussed this request and felt that The Township of Ryerson entered into an agreement for ACED and they should follow it. The Director will send a letter to the Township of Ryerson explaining the Boards position. When a new agreement is negotiated new terms can be negotiated.

## **Post 2023 ACED Department Outlook and Funding**

ACED Staff will to continue to investigating funding options through the Federal and Provincial government to support operational costs passed 2022. The Board requested that staff prepare some options to be discussed on how the funding for ACED could look like in the future. The Board would like to be able to present an approved option to each of the contributing organizations.

## **Updates**

### **MENDM**

Still receiving applications, lot of interest in their programs. If you wish to apply, make sure the application is top notch. Will be reviewing application in January 2022. Wil be on vacation for the last two weeks of December 2021.

## **Resolutions**

1. 2021-030– Moved by Kelly Elik; Seconded by Wendy Whitwell;  
Be it resolved that the Almaguin Community Economic Development Board approve the minutes of November 15, 2021, as circulated. Carried

### **Adjournment**

2. 2020-031 – Moved by Margaret Ann MacPhail;  
Be it resolved that the Almaguin Community Economic Development Board adjourn the December 13, 2021 ACED meeting at 7:39 p.m. Carried

The next meeting will be January 17, 2022 at 6:00 p.m. If this changes, members will be advised.



705-382-2900  
[www.almaguin-health.org](http://www.almaguin-health.org)

**Minutes:** January 7, 2022, 11:00am via Zoom

**Present:** Rod Ward, Tom Bryson, Carol Ballantyne, Brad Kneller, Dennis Banka, Delynne Patterson, Barbara Belrose

**Regrets:** Marianne Stickland, Cathy Still, Norm Hofstetter

**Guests:** Kevin MacLeod, Courtney Metcalf

**Secretary:** Camille Barr

Called to order at 11:01am by Chair R. Ward

1. 2022-058 Moved by B. Kneller and Seconded by T. Bryson  
**THEREFORE BE IT RESOLVED THAT** the Almaguin Highlands Health Council adopt the minutes from December 3, 2021, as circulated. Carried.
2. **DECLARATION OF PECUNIARY OF INTEREST:** None at this time
3. **DELEGATIONS:** None at this time
4. **RESOLUTIONS PASSED:**  
2022-059 Moved by Carol Ballantyne and Seconded by Barbara Belrose

**THEREFORE BE IT RESOLVED THAT** the Almaguin Highlands Health Council receives an invoice from Kevin MacLeod of the Burk's Falls Family Health Team for the purchase of an air purifier with HEPA filters for the OTN space and;

**FURTHER** authorizes the Treasurer to issue payment in the amount of \$598.55 to the Burk's Falls Family Health Team from the OTN reserve fund. Carried

## **5. ITEMS FOR DISCUSSION**

### **1) Revisit of the Terms of Reference for the Almaguin Highlands Health Council**

No further progress has been made on this item. At the last meeting Council was happy with the terms. R. Ward will contact N. Kunkel and C. Still of the Village of Burk's Falls to set up a meeting discussing the financial portion of the terms, being that the Village of Burk's Falls is owner of the building. R. Ward will provide an update at the next meeting.

### **2) Update on the Bruce Campbell Boardroom Sign**

C. Barr purchased the sign and shared it with Council. Council is pleased with the product. R. Ward will reach out to Bruce Campbell and hopes to have a presentation for him in the month of February, pending COVID-19 restrictions.

### **3) Update on the Letter and Resolution for Kearney and McMurrich-Monteith to be Included in the FHT Catchment Area**

R. Ward provided a brief review of this item to Council. C. Barr will resend the resolution and letter to C. Marshall, Clerk of McMurrich-Monteith, for their next Council meeting.

### **4) Update on North East "Health Hubs" Discussions**

R. Ward and M. Stickland did attend a meeting on December 15, 2021 with the North East OHT Steering Committee. There is no further update on this item currently. R. Ward will update Council as updates become available.

### **5) Update on Potential COVID-19 Vaccination Clinic at the Katrine Community Centre**

R. Ward is exploring the possibility of hosting a COVID-19 vaccination clinic at the Katrine Community Centre. He has reached out to the health unit however has received little information. EMS is willing to assist with the initiative however much support would be needed from others to handle the administrative portion of the clinic. K. MacLeod's team has some experience with running clinics and agreed there is a lot of work on the administrative side. He shared that the FHT would be willing to support it administratively and with immunizations as they are able. K. MacLeod will share his contacts with R. Ward. R. Ward to update Council as updates are available. The aim is to host this in January or February as able.

### **6) Municipal Engagement with Ontario Health Teams Report**

The Association of Municipalities Ontario (AMO) published a report which was shared with Council members. In the report AMO is advocating to have municipal representation at the OHT tables. R. Ward will seek more information from AMO on this. The work being done may go a long way in supporting municipalities to have a seat and a voice at the table.

### **7) NOSM Medical Students**

K. MacLeod updated Council that the FHT will be welcoming 3rd year medical students already on placement in Huntsville and Bracebridge to the practice. This placement in Almaguin will offer the students the opportunity to practice in a rural northern Ontario setting. Students will be onsite 2 at a time, 2-3 days per week, beginning in September.

K. MacLeod shared that when students come to placement, typically the area they are completing residency in will plan an orientation. This can include a welcome from the Mayor, a tour. Some have done a small amazing race. This orientation will be thought about by the Council over the next bit.

The FHT is also exploring the opportunity to have family medicine residents in rotation at the clinic.

NOSM sent C. Barr and K. MacLeod an email regarding Community Profile Development. The Council believes there is already one in place, however it may need to be reviewed. C. Barr will reach out to NOSM to understand what is currently on file. R. Ward and C. Metcalf will assist should there be changes required or content requiring development.

**8) Progress Report**

R. Ward provided a brief overview of the updates for Council.

**6. OTHER BUSINESS:** None at this time

**7. 2022-060** Moved by Barbara Belrose and Seconded by Tom Bryson  
**THEREFORE BE IT RESOLVED THAT** the Almaguin Highlands Health Council adjourn at 11:35am to meet again on February 4, 2022 at 11:00am. Carried.

Location will be via Zoom.

# AHH Council – Key Areas of Focus & Progress- January 2022

This summary provides the information related to the key areas of Focus and Progress as outlined in June 2019 for the Almaguin Highlands Health Council...



## Ontario Health Team Partnership

Document and communicate the specific healthcare needs of the entire Almaguin Highlands in order to create our vision of people-centred care within our own community. Establish partnership with OHT (or OHT's) which aligns with and supports our vision.



## High-Speed Internet Throughout Almaguin Highlands

Ensure that high-speed internet, a key component in the future of healthcare delivery, is available to every resident of the Almaguin Highlands. The goal is to help level the playing field and ensure our residents can access existing and future digital healthcare options.



## Attract & Retain Healthcare Professionals

Ensure excellent healthcare to our region through continuous efforts to both attract new professionals and retain the ones we have. The goal is to build an exceptional team of healthcare professionals, working together across the region.



## Coordinate Healthcare Services to Serve Entire Region

Advocate for new and expanded healthcare services and help influence decisions which protect our region. Continually partner with our healthcare providers in support of the specific healthcare needs of our community.

**Progress:** Items in red and bolded below are new this month...

- AHC participation in MAOHT Digital Working Group (on-going)
- AHC participation in MAOHT Collaboration Steering Committee (on-going)
- **Continued sessions with Nipissing Wellness and the discussion of "health hubs" for Almaguin region**
- **Follow-up with Association of Municipalities Ontario (AMO) with respect to municipal / OHT involvement**

- Armour Township public wi-fi / internet point-of-presence at community centre (Katrine) in progress
- High-speed fibre build-out by Lakelands is in progress for Emsdale to South River Highway 11 corridor

- **Funding to assist with renovations for BFFHT approved by participating municipalities**
- Funding requests to provide rental relief for new Physiotherapist expected to be approved by most / all Councils

- Confirmed new physiotherapist to move into AHC location in January 2022
- Finalized Almaguin Highlands Health Council Terms of Reference
- Working to extend physician catchment area in Burk's Falls to include Kearney and McMurrich-Monteith
- **Organizing COVID Vaccine clinic for area for January 2022**

**Ministry of Municipal  
Affairs and Housing**

Office of the Deputy Minister

777 Bay Street, 17<sup>th</sup> Floor  
Toronto ON M7A 2J3  
Tel.: 416 585-7100

**Ministère des Affaires  
Municipales et du Logement**

Bureau du sous-ministre

777, rue Bay, 17<sup>e</sup> étage  
Toronto ON M7A 2J3  
Tél. : 416 585-7100



**January 7, 2022**

**MEMORANDUM TO:** Municipal Chief Administrative Officers and Clerks

**SUBJECT:** Omicron Variant of COVID-19, Testing and Isolation Guidelines, and Emergency Work Deployment Order O.Reg.157/20

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I am writing today to provide updated information related to the ongoing pandemic and Ontario's response to protect against the Omicron variant. I will start by acknowledging that Ontario is very grateful for the continued partnership with Ontario's municipalities. Local leaders and public servants have been at the forefront of the response to COVID for going on two years now and your leadership and resiliency have been remarkable.

**Ontario Temporarily Moving to Modified Step Two of the Roadmap to Reopen**

On January 3, 2022, Ontario announced that in response to recent trends that show an alarming increase in COVID-19 hospitalizations, the province will return to a modified version of Step Two of the Roadmap to Reopen effective Wednesday, January 5, 2022 at 12:01 a.m. for at least 21 days (until January 26, 2022).

Among a range of measures this includes reduced limits for social gatherings and indoor organized public events, closures and restrictions for businesses and organizations, and a requirement for remote work unless the nature of the work requires employees to be onsite.

I encourage you to review, with your legal counsel, the rules for areas in Step Two which are set out in O Reg 263/20: Rules for Areas in Step 2. Subsection 1 (7) of Schedule 1 of the regulation provides that nothing in the order precludes operations or delivery of services by any governments (which includes municipalities).

The measures also include a return to remote learning for Ontario students until January 17, 2022. During this period free emergency childcare will be provided for school aged children of eligible frontline workers. The list of eligible workers is set out in Schedule 4 of O. Reg. 263/20 which can be found at: <https://www.ontario.ca/laws/regulation/200263#BK8>

Municipalities are encouraged to review this and other applicable orders (available on the Government's Emergency Information webpage at: [Ontario.ca/alert](https://ontario.ca/alert) and work with their legal counsel for advice and understanding of the flexibility and obligations this and other orders provides municipalities, as employers.

### **Vaccine Boosters and Proof of Vaccination Updates**

To protect Ontario's progress in the fight against COVID-19 and slow the spread of the Omicron variant, the government is taking actions, including rapidly accelerating its booster dose rollout, and enhancing proof of vaccination requirements, which will impact businesses and organizations. Your continued support in the delivery of vaccinations remains critical to our shared success.

As of Monday, December 20, 2021, individuals aged 18 and over are eligible to schedule their booster dose appointment. At this time, this does not change the definition of fully vaccinated.

Please reference the full set of guidance which is found here. Please continue to check regularly for updates on this site as situation change.

Proof of vaccination requirements at select businesses and organizations will remain in effect beyond January 17, 2022.

Starting January 4, 2022, it will be mandatory for individuals to use the enhanced vaccine certificate with QR code and for businesses to use the Verify Ontario app in settings where proof of vaccination is required, except for nine First Nations communities who can still show their vaccine receipt. Individuals will continue to need to show a piece of identification that matches their name and date of birth to their enhanced COVID-19 vaccine certificate when required.

Thank you for your continued support in protecting the health and well-being of Ontarians while delivering the services they depend upon.

Sincerely,



Kate Manson-Smith  
Deputy Minister



P.O. Box 382  
North Bay, ON P1B 8H5  
Tel: 705-497-5555 #507  
Tipline: 1-800-222-8477(TIPS)  
[nearnorthcrimestoppers.com](http://nearnorthcrimestoppers.com)  
[kim@nearnorthcrimestoppers.com](mailto:kim@nearnorthcrimestoppers.com)

November 22, 2021/Jan. 11, 2022

Municipality of Magnetewan

Dear Mayor Dunnett and Councillors,

Near North Crime Stoppers (NNCS), which serves the Districts of Nipissing and Parry Sound is a non-profit program designed to enhance community safety. Despite all the modern technology available to law enforcement agencies, one of the most cost effective and successful methods to prevent or solve crime is when someone anonymously reports a TIP to Crime Stoppers through the TIPLINE or website. We do not subscribe to any call tracing technology, so tips remain confidential and are passed on to the appropriate law enforcement agency.

The success of Crime Stoppers rests heavily with community engagement through awareness and support of many partners, with municipalities being a key stakeholder. Recently, municipalities across Ontario have gone through the process of establishing *Community Safety and Well Being Plans*. Recognizing and supporting Crime Stoppers helps municipalities to support their local plans.

To date, NNCS has received over 20,762 calls from tipsters, contributing to the arrest of 1,738 individuals. Over \$4.2 million in property has been recovered, and over \$52 million in drugs destined for our communities have been seized because of Crime Stoppers valuable information.

We rely on volunteer fundraising activities as well as charitable donations from a wide range of stakeholders. These funds support our reward payments, education, and promotion of our program. NNCS does not receive any government funding. Several municipalities already contribute to Crime Stoppers, and for those that do, we are most appreciative. If your municipality does not yet support Crime Stoppers, we are hoping you will consider doing so with an annual donation.

In order to enhance the relationship with your municipality, we would be pleased to have one of our Board Members attend a council meeting to deliver a brief presentation on Crime Stoppers, and to answer any questions you may have.

January is Crime Stoppers Month. We are asking your council to pass a resolution recognizing Crime Stoppers Month 2022, and post messaging on your social media sites and electronic boards in your community.

Please contact NNCS by email or phone if your council agrees to proclaim January as Crime Stoppers month, if you would like a presentation, and/or you're able to provide financial support. A representative will contact you directly. Thank you.

Sincerely,

Chad Evans  
Chairperson

*"Fingerprinting, DNA and Crime Stoppers are the top three innovations in modern-day policing."*

Thomas B. O'Grady, Retired Canadian Association of Chiefs of Police





## **Community Schools Alliance**

Follow us on Twitter: @csaont

Find us on Facebook

[www.communityschoolsalliance.ca](http://www.communityschoolsalliance.ca)

### **Press Release**

**Monday, January 10, 2020**

### **Schools have social and economic impact for small communities in Ontario**

Schools serve important functions within smaller communities by supporting overall vitality and attractiveness. Research shows that small rural and northern communities with schools tend to have more private amenities and more public services than those without schools. Closing a school in a single-school community threatens the future existence of those amenities and services and the quality of life of the families living there. It also reduces the ability to attract new growth and economic development to the community.

The past two decades of educational policy in Ontario has resulted in the amalgamation of smaller local schools into larger buildings, and often the closure of schools in smaller communities. Instead of attending school within their local community, many students are forced to attend schools in communities further away from home. This trend towards bussing rural and smaller community students into other communities can have wide-ranging impacts on the health, wellbeing, and stability of students, parents, and affected communities. The impacts of these closures may also not be immediately apparent, with potentially longer-term impacts being experienced decades later that affect economic competitiveness and socioeconomic outcomes.

The Community Schools Alliance retained the Human Environments Analysis Lab at Western University to undertake an objective analysis of the connections between a community's vitality and the presence of a school within the community. This analysis revealed that of the 733 communities in Ontario with more than 300 and less than 10,000 people, 303 (41%) had no schools, 232 (32%) only have one school, and 198 (27%) have two or more schools.

Communities with schools, independent of overall population, tended to have more services in the community like banks, grocery stores, emergency services, libraries, and community centres. These communities also tended to have more residents that have moved into the community within the last five years, more affordable and recently constructed housing options, and more school age children compared to the general population. The analysis also found schools in Central Ontario communities to be closer to each other than schools in Northern and Western Ontario

All these factors contribute to a comparative advantage for communities with schools. Given Ontario's population growth patterns, it would appear young families are seeking out communities that have schools, and in turn, better services. Moreover, communities that can gain approval for the construction of a new subdivision may be more attractive given cheaper housing and, most importantly, being able to secure funds and land for the construction of a new school. However, this trend of new construction often results in the closure of an older school somewhere else in the same school board, potentially impacting the economic growth potential of another smaller community.

Unfortunately, under the current governance model, local area municipalities have no influence over school board capital infrastructure decisions. Many smaller municipalities may even be forecasting growth that would support a school with declining enrolment. However, they have no way to prevent a school closure and disposition of land should the school board choose to do so in the short-term to meet new growth elsewhere in the board.

The Community Schools Alliance is a non-profit organization committed to working with the Ontario Ministry of Education, municipalities, and school boards to achieve a collaborative process that results in democratically determined decisions regarding education infrastructure. Such decisions should be based on principles that consider the broad impact, including but not limited to both social and fiscal effects of any changes to school infrastructure on students and their community.

The Community Schools Alliance believes that a better system is needed to address the educational facility needs of Ontario's smaller communities. The Ministry, school boards, and municipalities need to work together to develop policies that address planning for declining enrolments, a predictable Accommodation Review Committee process, a review of funding to rural and small community schools, and improved transparency and accountability in capital infrastructure decision-making by school boards.

– ### –

Media contacts:

Doug Reycraft  
Chair, Community Schools Alliance  
[reycraft@sympatico.ca](mailto:reycraft@sympatico.ca)

Marcus Ryan  
Vice-Chair, Community Schools Alliance  
Mayor, Township of Zorra  
Councillor, Oxford County  
[mryan@zorra.ca](mailto:mryan@zorra.ca)

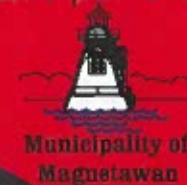


# Do you know a Super Senior?

## **The Ontario Senior of the Year Award**

gives each Municipality in Ontario the opportunity to honour one outstanding local Ontarian who after the age of 65 has enriched the social, cultural, or civic life of their community. If you would like to nominate a SUPER SENIOR from our Municipality for this prestigious provincial award, please send your nomination telling us why this person is a SUPER SENIOR

Send to [deputyclerk@magnetawan.com](mailto:deputyclerk@magnetawan.com) or drop off at the Municipal Office  
by March 11, 2022



**Laura Brandt**

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**From:** Seniors Community Grant (MSAA) <SeniorsCommunityGrant@ontario.ca>  
**Sent:** December 8, 2021 8:13 PM  
**To:** Seniors Community Grant (MSAA)  
**Subject:** Seniors Community Grant Application 2021-22 – Unsuccessful Application / Demande de subvention aux projets communautaires pour l'inclusion des aînés 2021-2022

*(La version française suit la version anglaise)*

Dear Applicant,

Thank you for submitting your Seniors Community Grant application to the Ministry for Seniors and Accessibility.

The ministry received hundreds of applications for funding this year and a detailed evaluation was conducted of all eligible applications based on the program criteria. At this point, all final decisions regarding program funding have been made.

Unfortunately, due to the competitive nature of this program and the very high demand we were not able to fund your application. We recognize the effort and commitment made in developing your application. If you would like to receive feedback on your application, [please click here](#) to find your local regional development advisor by December 17, 2021. If anything changes, the ministry may reach out to you.

We also encourage you to visit Ontario's [website](#) regularly for the latest information on government initiatives.

The government values the contribution of organizations such as yours to the people of Ontario.

Thank you again for your interest.

Ministry for Seniors and Accessibility

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Madame, Monsieur,

Nous vous remercions d'avoir présenté une demande au ministère des Services aux aînés et de l'Accessibilité pour une subvention aux projets communautaires pour l'inclusion des aînés.

Le ministère a reçu des centaines de demandes de financement cette année et a étudié avec soin toutes les demandes admissibles en se basant sur les critères du programme. Toutes les décisions finales de financement au titre du programme sont maintenant prises.

Malheureusement, en raison de la concurrence et de la très forte demande de ce programme, nous ne pouvons pas financer votre demande. Nous saluons l'effort et l'engagement que vous avez mis pour élaborer votre demande. Si vous voulez obtenir une rétroaction sur votre demande, [veuillez](#)

## Laura Brandt

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**From:** donotreply@otf.ca  
**Sent:** January 12, 2022 9:06 AM  
**To:** Laura Brandt  
**Subject:** Community Building Fund Capital Stream Application ID# CC117245 Funding Decision

**Please note: This is an unmonitored mailbox. Do not reply directly to this message.**

Thank you for submitting an application to the Ontario Trillium Foundation (OTF) for the Community Building Fund: Capital Stream. We appreciate the time and effort that went into the application, and we understand the commitment you have to the success of your organization's mission.

OTF receives a very high volume of applications and while there are so many worthy proposals, we are only able to fund a limited number of projects. Unfortunately, we are not able to fund your application as outlined further in this letter.

We understand this notification is arriving at a challenging time during which your organization is rebuilding its resiliency to provide valuable programs and services in your community.

Having reviewed your application, we have determined that your project does not meet OTF's Eligibility Policy and/or the Government of Ontario's Community Building Fund: Capital Stream eligibility requirements. More specifically:

- Financial Workbook includes ineligible expenses
- Project does not align with the Community Building Fund – Capital Stream:  
Project does not align with Community Building Fund – Capital stream outcomes  
Applicant requested funds for multiple improvements at multiple facilities

To learn more about other grant deadlines, please visit [www.otf.ca](http://www.otf.ca) or contact the OTF Support Centre at 1-800-263-2887 or [otf@otf.ca](mailto:otf@otf.ca)

We wish you the very best with the important work you do in your community and urge all organizations to continue to follow Public Health guidelines to keep our communities safe and healthy.

Thank you for applying to the Ontario Trillium Foundation.

Sincerely,  
Melanie Maxwell  
Director, Granting Support



# ICYMI In Case You Missed It! Council Highlights December 15, 2021

To read the complete minutes, agenda packages and by-laws please visit our website at [www.magnetawan.com](http://www.magnetawan.com)



Council also passed Resolution 2021-361 receiving and approving the Draft Asset Management Plan and directed Staff to bring back a by-law to adopt the plan at the future meeting in 2022.

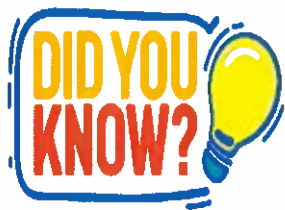
Council passed By-laws 2021-65 Establish Fees and Charges and 2021-66 Building By-law to be implemented January 01, 2022.



**GREAT NEWS!** Staff submitted an application to the Museums Assistance Program, Reopening Fund for Heritage Organizations and were successful in their application and received \$5,000 in grant funding. The Municipality was also allocated \$198,604 for 2022 under the Ontario Community Infrastructure Fund (OCIF) and \$124,693.14 for 2022 under the new Northern Ontario Resource Development Support (NORDS) Fund.



**Fantastic News!** Council passed Resolution 2021-364 in support of the Ghost Gravel Cycling Event to be held in August 2022. Happy Cycling!!!



That the Dinner and a Drive-in Movie Event "Magnetawan Bucks" Program generated \$900 in sales for participating businesses within our Municipality between October 9<sup>th</sup> and November 9<sup>th</sup>  
**SHOP, SPEND, SUPPORT, AND ENJOY LOCAL!**

**SAVE THE DATE**

The next meeting of Council is January 19, 2022, at 1:00 pm at the Magnetawan Community Centre

Questions? Concerns? Ideas? Contact the Municipal Office at (705) 387-3947 or by email at [info@magnetawan.com](mailto:info@magnetawan.com)

Council Approval Accounts Payable and Payroll

Meeting Date: JAN 19/22

Accounts Payable	Amount
Batch # 189 Cheque Date: Cheque Numbers From: 22459 To: 22459	\$ 10,221.00
Batch # 196 Cheque Date: From: 22477 To: 22489	\$ 39,253.78
Batch # 198 Cheque Date: From: 22493 To: 22551	\$ 173,154.74
EFT Batch # 194	\$ 62,274.02
EFT Batch # 200	\$ 10,689.47
Total Accounts Payable	\$ 295,593.01
Cancelled Cheques 22445	< 21,453.31 >
<b>Payroll</b> Staff Pay Pay Period: # 25 Direct deposit and Cheque # 22460 to # 22476	<b>\$ 83,065.32</b>
Staff Pay Pay Period: # 26 Direct deposit and Cheque # 22490 to # 22492	\$ 48,257.92
Council Pay Pay Period: # 26 All Direct deposit	\$ 4,418.59
Total Payroll	\$ 135,741.83
Total for Resolution	\$ 409,881.53

**MUNICIPALITY OF MAGNETAWAN**  
**Council/Board Report By Dept-(Computer)**

AP5130 Page : 1  
 Date : Jan 12, 2022 Time : 12:14 pm

Vendor : 01009 To 30000  
 Batch : 189 To 200  
 Department : All

Cheque Print Date : 01-Jan-2020 To 31-Dec-2021  
 Bank : 0099 To 1  
 Class : All

Vendor Invoice	Vendor Name Description				Batch Invc Date	Invc Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name						
<b>DEPARTMENT 1000 LIABILITIES</b>							
03082	CANADIAN UNION OF PUBLIC EMPLOYEES LOCAL 1813						
DEC 31/21	DECEMBER 2021 UNION DUES				198 31-Dec-2021	31-Dec-2021	
1-2-1000-1044	Union dues payable						720.78
04028	HAROLD G. ELSTON						
677	INTEGRITY COMMISSIONER - 2020 RESIDENT INQUIRY				198 31-Mar-2020	31-Dec-2021	
1-4-1000-1011	COUNCIL - Integrity Commisioner expenses						197.75
04120	SAM DUNNETT						
DEC 15/21	DECEMBER 15/21 CAPB MEETING MILEAGE				198 15-Dec-2021	31-Dec-2021	
1-4-1000-2010	COUNCIL - Materials and Supplies						38.50
06022	THE FRASER FAMILY FUND						
2021	DONATION				196 15-Dec-2021	15-Dec-2021	
1-4-1000-5018	COUNCIL - Donations						500.00
15060	OFFICE OF THE PUBLIC GUARDIAN						
2021	MONUMENT FEE CHAPMAN A/C 970283023				196 01-Dec-2021	15-Dec-2021	
1-2-1000-1011	A/P-Public Trustee						100.00
16053	GARRATT PATRICK						
DEC/2021	TAX OVERPAYMENT REFUND				198 23-Dec-2021	31-Dec-2021	
1-2-1000-1090	Miscellaneous Clearing						201.00
19237	SUNDRIDGE MEATS & DELICATESSEN						
DEC/21	CHRISTMAS TURKEY'S AND HAMS				196 15-Dec-2021	15-Dec-2021	
1-4-1000-5018	COUNCIL - Donations						2,336.00
23078	WOODWARD BARBARA						
2021	REFUND FOR ENCROACHMENT SECURITY DEPOSIT				196 15-Dec-2021	15-Dec-2021	
1-2-1000-1083	Entrance Security Deposits						500.00
<b>Department Totals :</b>							<b>4,594.03</b>

<b>DEPARTMENT 1100 ACCOUNTS RECEIVABLE</b>							
01023	1895507 ONTARIO INC.						
2021	REFUND BALANCE OF DEPOSIT RE DEEMING BYLAW APPLICATION				196 08-Dec-2021	15-Dec-2021	
1-1-1100-1155	A/R-1895507 Ontario Inc.						532.68
01083	CARY DARRYL						
2021	BALANCE OF DEPOSIT FOR ROAD TURN AROUND AGREEMENT				196 15-Dec-2021	15-Dec-2021	
1-1-1100-1128	A/R-Tranquility Trail						662.51
13330	MHBC PLANNING LIMITED						
5024591	MAGNETAWAN - WIENS CONSENT REVIEW				198 10-Dec-2021	31-Dec-2021	
1-1-1100-1125	A/R-Wiens						575.17
5024592	MAGNETAWAN - CAMP KLAHANIE				198 10-Dec-2021	31-Dec-2021	
1-1-1100-1139	A/R-Klahanie Campers Corporation						785.35
5024593	WOODRUFF - 390 MILLER ROAD - CONSENT				198 10-Dec-2021	31-Dec-2021	
1-1-1100-1198	A/R-W WOODRUFF						1,239.61
5024594	YOUNG - HWY 124 ZBA				198 10-Dec-2021	31-Dec-2021	
1-1-1100-2017	A/R-N Glad						74.58
5024595	WAKELY - LOT3- SPA				198 10-Dec-2021	31-Dec-2021	
1-1-1100-2018	A/R- Wakely						87.01
14066	NEAR NORTH DISTRICT SCHOOL BOARD						
2021	2021 SUPPLEMENTARY TAXES				198 31-Dec-2021	31-Dec-2021	



Council/Board Report By Dept-(Computer)

Date : Jan 12, 2022

Time : 12:14 pm

Vendor : 01009 To 30000

Cheque Print Date : 01-Jan-2020 To 31-Dec-2021

Batch : 189 To 200

Bank : 0099 To 1

Department : All

Class : All

Vendor Invoice	Vendor Name Description				Batch Invc Date	Invc Due Date	Amount
G.L. Account	CC1	CC2	CC3	GL Account Name			
<b>DEPARTMENT 1100 ACCOUNTS RECEIVABLE</b>							
1-2-1100-1200				Due to EP Board			10,644.59
<b>18035</b>	<b>RUSSELL</b>						
63-283-380/21				KLAHANIE CAMPER ZONING/BUILDING CODE ENFORCEMENT	198 20-Dec-2021	31-Dec-2021	
1-1-1100-1139				A/R-Klahanie Campers Corporation			1,769.84
<b>23036</b>	<b>WATTS WILLIAM GUY</b>						
2021				BALANCE OF DEPOSIT RE: ROAD TURN AROUND AGREEMENT	196 23-Nov-2021	15-Dec-2021	
1-1-1100-1127				A/R-Lakeside Trail			662.51
<b>Department Totals :</b>							<b>17,033.85</b>

<b>DEPARTMENT 1200 ADMINISTRATION</b>							
<b>02013</b>	<b>BELL MOBILITY</b>						
519949447 DE				DECEMBER 2021 CELL PHONE CHARGES	198 09-Dec-2021	31-Dec-2021	
1-4-1200-2052				ADMIN - Cell Telephone			37.29
<b>03087</b>	<b>CENTRALSQUARE CANADA SOFTWARE INC.</b>						
331766				FIXED FEE SERVICES BUNDLE	196 23-Sep-2021	15-Dec-2021	
1-4-1200-2130				ADMIN - Computer expenses			6,102.00
<b>03184</b>	<b>COMPUTER TECH CD</b>						
1833				BACKUP AND REBUILD OF HYPER V & PROVIDED FORENSIC IMAGE AND FILES	198 17-Dec-2021	31-Dec-2021	
1-4-1200-2130				ADMIN - Computer expenses			2,614.82
1834				ESET PROTECT ENTRY LICENSE	198 17-Dec-2021	31-Dec-2021	
1-4-1200-2130				ADMIN - Computer expenses			633.93
1835				MSP GOLD SERVER PACKAGE	198 17-Dec-2021	31-Dec-2021	
1-4-1200-2130				ADMIN - Computer expenses			301.71
<b>07060</b>	<b>GREENER EARTH ENGINEERING</b>						
10257				MCC ENGINEERING REVIEW FOR 2ND FLOOR WITH OPTIONS FOR SPACE AND US	198 31-Dec-2021	31-Dec-2021	
1-4-1200-8000				ADMIN - Capital Expenditures			565.00
<b>19055</b>	<b>STAPLES BUSINESS ADVANTAGE</b>						
57238790				SUPPLIES	198 30-Sep-2021	31-Dec-2021	
1-4-1200-2010				ADMIN - Office & Maintenance Supplies			301.77
57281716				SUPPLIES	198 05-Oct-2021	31-Dec-2021	
1-4-1200-2010				ADMIN - Office & Maintenance Supplies			202.22
57314451				SUPPLIES	198 08-Oct-2021	31-Dec-2021	
1-4-1200-2010				ADMIN - Office & Maintenance Supplies			29.36
57895189				SUPPLIES	198 07-Dec-2021	31-Dec-2021	
1-4-1200-2010				ADMIN - Office & Maintenance Supplies			224.83
57966987				SUPPLIES	198 14-Dec-2021	31-Dec-2021	
1-4-1200-2010				ADMIN - Office & Maintenance Supplies			47.93
<b>23086</b>	<b>XEROX CANADA LTD</b>						
85516025				NOV/21 COPYING EXPENSES	198 30-Nov-2021	31-Dec-2021	
1-4-1200-2140				ADMIN - Copying Expenses			327.23
<b>Department Totals :</b>							<b>11,388.09</b>

<b>DEPARTMENT 1300 TREASURY</b>							
<b>02070</b>	<b>BAKER TILLY SNT LLP</b>						
467415				DECEMBER 31/21 AUDIT INTERIM BILLING	198 20-Dec-2021	31-Dec-2021	
1-4-1300-2200				TRF To Accounting/Audit			9,040.00

**MUNICIPALITY OF MAGNETAWAN**  
**Council/Board Report By Dept-(Computer)**

AP5130 Page : 3  
 Date : Jan 12, 2022 Time : 12:14 pm

Vendor : 01009 To 30000  
 Batch : 189 To 200  
 Department : All

Cheque Print Date : 01-Jan-2020 To 31-Dec-2021  
 Bank : 0099 To 1  
 Class : All

Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
<b>DEPARTMENT 1300 TREASURY</b>					
07093	GLOBAL INDUSTRIAL CANADA				
666241	COVID PPE	198	10-Dec-2021	31-Dec-2021	
1-4-1300-2025	TREAS - Covid 19 Safe Restart Expenses				372.10
18069	MARJORIE ROSE ROBINSON				
2021-44	ACCOUNTING ASSISTANCE - NOVEMBER 1/21 - DECEMBER 31/21	198	31-Dec-2021	31-Dec-2021	
1-4-1300-2200	TREAS - Accounting/Audit				720.38
19045	LINDA SAUNDERS				
DEC 10/21	DEC 10/21 BANKING MILEAGE	198	10-Dec-2021	31-Dec-2021	
1-4-1300-2010	TREAS - Taxation Materials				25.30
DEC 17/21	DEC 17/21 BANKING MILEAGE	198	17-Dec-2021	31-Dec-2021	
1-4-1300-2010	TREAS - Taxation Materials				25.30
DEC 24/21	DEC 24/21 BANKING MILEAGE	198	24-Dec-2021	31-Dec-2021	
1-4-1300-2010	TREAS - Taxation Materials				25.30
DEC 31/21	DEC 31/21 BANKING MILEAGE	198	31-Dec-2021	31-Dec-2021	
1-4-1300-2010	TREAS - Taxation Materials				25.30
<b>Department Totals :</b>					<b>10,233.68</b>

<b>DEPARTMENT 2000 FIRE DEPARTMENT</b>					
02013	BELL MOBILITY				
519949447 DE	DECEMBER 2021 CELL PHONE CHARGES	198	09-Dec-2021	31-Dec-2021	
1-4-2000-2052	FD - Cell Telephone				95.20
07093	GLOBAL INDUSTRIAL CANADA				
591769	EYE WASH STATION	198	19-Apr-2021	31-Dec-2021	
1-4-2000-2018	FD - PPE & Fire Supplies				76.26
09035	INSERVUS MANAGEMENT SYSTEMS				
1175	BUNKER GEAR CLEANING	198	17-Nov-2021	31-Dec-2021	
1-4-2000-7130	FD - Equipment Repairs & Maintenance				207.37
1227	BUNKER GEAR CLEANING	198	15-Dec-2021	31-Dec-2021	
1-4-2000-7130	FD - Equipment Repairs & Maintenance				174.07
13013	MAGNETAWAN BUILDING CENTRE (FIRE DEPT.)				
101-80838	TOILET PAPER	198	24-Nov-2021	31-Dec-2021	
1-4-2000-2010	FD - Materials & Supplies/licences/medic				12.42
15050	HYDRO ONE NETWORKS				
200198935746	226 15/16TH SIDE ROAD	198	29-Dec-2021	31-Dec-2021	
1-4-2000-2029	FD - Hydro - 226 15th & 16th Side Rd N				35.95
16033	PARRY SOUND AMBULANCE COMMUNICATIONS SERVICE				
2021	2021 FIRE DISPATCHING SERVICES	196	25-Nov-2021	15-Dec-2021	
1-4-2000-2058	FD - Dispatch				2,571.84
<b>Department Totals :</b>					<b>3,173.11</b>

<b>DEPARTMENT 2002 FIRE TRAINING</b>					
06062	FIREHALL BOOKSTORE				
BK0008762	CODE STANDARD BOOKS	198	09-Dec-2021	31-Dec-2021	
1-4-2002-2010	FT - Training expenses				174.10
BK0008822	FIRE DEPARTMENT TEXT BOOKS	198	16-Dec-2021	31-Dec-2021	
1-4-2002-2010	FT - Training expenses				320.85

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DEPARTMENT 2002 FIRE TRAINING

13076 MINISTER OF FINANCE

2824112110110	ONTARIO FIRE COLLEGE REGISTRATION FEES JULY-SEPT/21	198	24-Nov-2021	31-Dec-2021	130.00
1-4-2002-2010	FT - Training expenses				
<b>Department Totals :</b>					<b>624.95</b>

DEPARTMENT 2003 FIRE PREVENTION

19145 SIGNCRAFT CANADA INC.

1335	FIRE HALL - OPEN HOUSE SIGN	198	09-Oct-2021	31-Dec-2021	378.55
1-4-2003-2010	FP - Prevention materials & supplies				
<b>Department Totals :</b>					<b>378.55</b>

DEPARTMENT 2005 FIRE MAG STATION

03081 CANADOOR DOOR SYSTEMS

357012	FIRE HALL GARAGE DOOR REPAIRS	198	13-Dec-2021	31-Dec-2021	782.82
1-4-2005-7140	MAG STATION - Maintenance & Repairs				
<b>Department Totals :</b>					<b>782.82</b>

DEPARTMENT 2006 FIRE AHMIC STATION

13242 MOORE PROPANE LIMITED

23014612	AHMIC HALL & FIRE STATION HEATING OIL	198	03-Dec-2021	31-Dec-2021	496.99
1-4-2006-2024	AHMIC STATION - Heating Fuel				
15050	HYDRO ONE NETWORKS				
200198932621	60 AHMIC STREET	198	30-Dec-2021	31-Dec-2021	36.85
1-4-2006-2030	AHMIC STATION - Hydro				
<b>Department Totals :</b>					<b>533.84</b>

DEPARTMENT 2017 FIRE TRUCK #517 - 2013 CHEV EXPRESS VAN

13021 MAP SUNDRIDGE

744586/3	BATTERY	198	25-Nov-2021	31-Dec-2021	211.30
1-4-2017-2070	TR517 - Repairs and testing				
<b>Department Totals :</b>					<b>211.30</b>

DEPARTMENT 2100 BUILDING DEPARTMENT

02013 BELL MOBILITY

519949447 DE	DECEMBER 2021 CELL PHONE CHARGES	198	09-Dec-2021	31-Dec-2021	37.29
1-4-2100-2052	CBO - Cell Telephone				
13069	METROLAND MEDIA GROUP LTD.				
7335911	CBO AD	198	31-May-2021	31-Dec-2021	210.63
1-4-2100-2300	CBO - Advertising				
7425584	CBO ADVERTISING	198	31-Dec-2021	31-Dec-2021	113.98
1-4-2100-2300	CBO - Advertising				
19055	STAPLES BUSINESS ADVANTAGE				
57281716	SUPPLIES	198	05-Oct-2021	31-Dec-2021	80.78
1-4-2100-2010	CBO - Materials/Supplies				
57316936	OFFICE CHAIR	198	08-Oct-2021	31-Dec-2021	

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DEPARTMENT	2100	BUILDING DEPARTMENT					
1-4-2100-2010				CBO - Materials/Supplies			263.01
<b>Department Totals :</b>							<b>705.69</b>

DEPARTMENT	2110	BUILDING- VEHICLE					
07086				GRIFFITH BROS SERVICE CTR. LTD			
207634				SEASONAL TIRE STORAGE	198 30-Nov-2021	31-Dec-2021	
1-4-2110-2070				CBO Vehicle - Repairs & Maint/licence			81.36
<b>Department Totals :</b>							<b>81.36</b>

DEPARTMENT	2200	BYLAW ENFORCEMENT					
04031				DEEVEY CAITLIN A			
000000363				DECEMBER 2021 CELL PHONE CHARGES	198 26-Dec-2021	31-Dec-2021	
1-4-2200-2010				BLEO - Materials/Supplies			20.00
M00000362				DECEMBER 1 - 11/21 MILEAGE	198 13-Dec-2021	31-Dec-2021	
1-4-2200-2010				BLEO - Materials/Supplies			143.90
M00000364				DECEMBER 13 - 24/21 MILEAGE	198 26-Dec-2021	31-Dec-2021	
1-4-2200-2010				BLEO - Materials/Supplies			180.53
19055				STAPLES BUSINESS ADVANTAGE			
57314451				SUPPLIES	198 08-Oct-2021	31-Dec-2021	
1-4-2200-2010				BLEO - Materials/Supplies			35.03
19229				SUNBELT RENTALS			
74159686-0001				HYDRAULIC EXCAVATOR RENTAL	198 24-Nov-2021	31-Dec-2021	
1-4-2200-2010				BLEO - Materials/Supplies			1,435.10
<b>Department Totals :</b>							<b>1,814.56</b>

DEPARTMENT	2500	PROTECTION TO PERSONS & PROPERTY					
13073				MINISTER OF FINANCE			
282912211154				NOVEMBER 2021 OPP BILLING	198 31-Dec-2021	31-Dec-2021	
1-4-2500-2010				PROTECT - Policing Costs			40,641.00
<b>Department Totals :</b>							<b>40,641.00</b>

DEPARTMENT	2600	RECREATION					
11010				KIDD'S HOME HARDWARE BUILDING CENTRE			
2868770				PICKLEBALL TAPE	198 08-Dec-2021	31-Dec-2021	
1-4-2600-2400				REC - Recreation			108.21
23065				WOODRUFF BILL			
2021 30				12-FOOT CHRISTMAS TREE	198 08-Dec-2021	31-Dec-2021	
1-4-2600-2400				REC - Recreation			50.00
<b>Department Totals :</b>							<b>158.21</b>

DEPARTMENT	3011	BRIDGES & CULVERTS					
19229				SUNBELT RENTALS			
74159686-0001				HYDRAULIC EXCAVATOR RENTAL	198 24-Nov-2021	31-Dec-2021	
1-4-3011-3015				A - Rented Equipment-Excavator			2,687.03
<b>Department Totals :</b>							<b>2,687.03</b>

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DEPARTMENT 3011 BRIDGES & CULVERTS

DEPARTMENT 3051 SNOW PLOWING

01076	ALLISTON EQUIPMENT LTD				
15724	CHAINS FOR SNOW PLOWS		198 23-Dec-2021	31-Dec-2021	
1-4-3051-2010		E1 - Materials/Supplies			2,978.10
08084	HUBB CAP				
1027225	SNOW PLOW PARTS		198 07-Dec-2021	31-Dec-2021	
1-4-3051-2010		E1 - Materials/Supplies			5,335.04
19037	SLING-CHOKER MFG. (NORTH BAY) LTD.				
90675	SUPPLIES		198 30-Nov-2021	31-Dec-2021	
1-4-3051-2010		E1 - Materials/Supplies			123.55
<b>Department Totals :</b>					<b>8,436.69</b>

DEPARTMENT 3061 SAFETY DEVICES

03306	COOMBS GARY J				
162749	REIMBURSEMENT FOR WORK BOOTS		198 27-Dec-2021	31-Dec-2021	
1-4-3061-2020		F - Safety-PPE			166.08
19037	SLING-CHOKER MFG. (NORTH BAY) LTD.				
018987	OVER PAYMENT		198 14-Dec-2021	31-Dec-2021	
1-4-3061-2020		F - Safety-PPE			25.12
89132	DISPOSABLE MASKS		198 24-Aug-2021	31-Dec-2021	
1-4-3061-2020		F - Safety-PPE			103.91
90674	SUPPLIES		198 30-Nov-2021	31-Dec-2021	
1-4-3061-2020		F - Safety-PPE			478.19
90675	SUPPLIES		198 30-Nov-2021	31-Dec-2021	
1-4-3061-2020		F - Safety-PPE			259.17
90793	REFLECTIVE SAFETY CLOTHING		198 08-Dec-2021	31-Dec-2021	
1-4-3061-2020		F - Safety-PPE			413.77
<b>Department Totals :</b>					<b>1,446.24</b>

DEPARTMENT 3101 OVERHEAD

02013	BELL MOBILITY				
519949447 DE	DECEMBER 2021 CELL PHONE CHARGES		198 09-Dec-2021	31-Dec-2021	
1-4-3101-2052		J - Cell Telephone			162.09
02071	BEATTY PRINTING				
49379	BUSINESS CARDS - SCOTT EDWARDS		198 20-Dec-2021	31-Dec-2021	
1-4-3101-2120		J - Office			96.05
03321	CURRIE TRUCK CENTRE				
0565589P	DEF FLUID		198 01-Oct-2021	31-Dec-2021	
1-4-3101-2010		J - Materials/Supplies			1,139.04
13012	MAGNETAWAN BUILDING CENTRE (ROADS)				
101-81724	WINDSHIELD WASHER FLUID		198 08-Dec-2021	31-Dec-2021	
1-4-3101-2010		J - Materials/Supplies			41.78
103-85699	WATER		198 13-Dec-2021	31-Dec-2021	
1-4-3101-2010		J - Materials/Supplies			65.43
13240	JIM MOORE PETROLEUM				

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<b>DEPARTMENT 3101 OVERHEAD</b>							
582282				PREMIUM GASOLINE	198 24-Nov-2021	31-Dec-2021	
1-4-3101-2021				J - Premium Gasoline Inventory Clearing			1,471.92
582283				CLEAR DIESEL	198 24-Nov-2021	31-Dec-2021	
1-4-3101-2022				J - Clear Diesel Inventory Clearing			1,736.53
582801				CLEAR DIESEL	198 02-Dec-2021	31-Dec-2021	
1-4-3101-2022				J - Clear Diesel Inventory Clearing			3,492.33
582802				DYED DIESEL	198 02-Dec-2021	31-Dec-2021	
1-4-3101-2023				J - Dyed Diesel Inventory Clearing			471.12
583100				CLEAR DIESEL	198 03-Dec-2021	31-Dec-2021	
1-4-3101-2022				J - Clear Diesel Inventory Clearing			236.70
583394				PREMIUM GASOLINE	198 07-Dec-2021	31-Dec-2021	
1-4-3101-2021				J - Premium Gasoline Inventory Clearing			805.95
583543				CLEAR DIESEL	198 09-Dec-2021	31-Dec-2021	
1-4-3101-2022				J - Clear Diesel Inventory Clearing			3,831.34
583544				DYED DIESEL	198 09-Dec-2021	31-Dec-2021	
1-4-3101-2023				J - Dyed Diesel Inventory Clearing			120.60
583979				CLEAR DIESEL	198 16-Dec-2021	31-Dec-2021	
1-4-3101-2022				J - Clear Diesel Inventory Clearing			3,553.53
583980				DYED DIESEL	198 16-Dec-2021	31-Dec-2021	
1-4-3101-2023				J - Dyed Diesel Inventory Clearing			105.33
584699				CLEAR DIESEL	198 22-Dec-2021	31-Dec-2021	
1-4-3101-2022				J - Clear Diesel Inventory Clearing			1,485.03
584876				PREMIUM GASOLINE	198 23-Dec-2021	31-Dec-2021	
1-4-3101-2021				J - Premium Gasoline Inventory Clearing			1,465.81
585319				CLEAR DIESEL	198 30-Dec-2021	31-Dec-2021	
1-4-3101-2022				J - Clear Diesel Inventory Clearing			3,199.81
585320				DYED DIESEL	198 30-Dec-2021	31-Dec-2021	
1-4-3101-2023				J - Dyed Diesel Inventory Clearing			188.46
13242				<b>MOORE PROPANE LIMITED</b>			
1062296				YEARLY TANK RENTAL	198 30-Nov-2021	31-Dec-2021	
1-4-3101-2024				J - Heating			67.80
14062				<b>NEAR NORTH INDUSTRIAL SOLUTIONS</b>			
77295				SUPPLIES	198 21-Dec-2021	31-Dec-2021	
1-4-3101-2010				J - Materials/Supplies			729.05
77307				SUPPLIES	198 21-Dec-2021	31-Dec-2021	
1-4-3101-2010				J - Materials/Supplies			101.04
14201				<b>ONTARIO TRAFFIC INC.</b>			
21-246				CONSULTING - JOHNSTON/5TH & 6TH/AK-O-MAK/NEWELL LAKE & 15TH/16TH	198 14-Dec-2021	31-Dec-2021	
1-4-3101-2150				J - Consulting fees			1,695.00
15050				<b>HYDRO ONE NETWORKS</b>			
200032498809				18 MILLER ROAD NEW GARAGE	198 21-Dec-2021	31-Dec-2021	
1-4-3101-2030				J - Hydro			863.55
18090				<b>RTP MECHANICAL LIMITED</b>			
6762				SERVICE FURNACE AT PUBLIC WORKS GARAGE	198 17-Nov-2021	31-Dec-2021	
1-4-3101-2400				J - Building Maintenance			856.25
19007				<b>SERVICE 1 MUFFLERS &amp; MORE</b>			
74650				SUPPLIES	198 30-Nov-2021	31-Dec-2021	

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<b>DEPARTMENT 3101 OVERHEAD</b>							
1-4-3101-2010				J - Materials/Supplies			387.30
74653	SUPPLIES				198 30-Nov-2021	31-Dec-2021	
1-4-3101-2080				J - Small Tools and Supplies			97.63
<b>19037 SLING-CHOKER MFG. (NORTH BAY) LTD.</b>							
89131	METRIC MEASURING WHEEL				198 24-Aug-2021	31-Dec-2021	
1-4-3101-2080				J - Small Tools and Supplies			138.89
89133	SUPPLIES				198 24-Aug-2021	31-Dec-2021	
1-4-3101-2080				J - Small Tools and Supplies			292.86
<b>19046 CHARLES SAUNDERS</b>							
053001	REIBURSEMENT FOR ROADS TOOLS				196 07-Dec-2021	15-Dec-2021	
1-4-3101-2080				J - Small Tools and Supplies			440.67
<b>20083 TRACKMATICS INC</b>							
38065	RECALIBRATION OF GPS ON PLOWS 22, 27, 28, & 29				198 02-Dec-2021	31-Dec-2021	
1-4-3101-2045				J - GPS monitoring and data			678.00
38123	MONTHLY GPS MONITORING				198 05-Dec-2021	31-Dec-2021	
1-4-3101-2045				J - GPS monitoring and data			501.72
<b>23064 WOOD ENVIRONMENT &amp; INFRASTRUCTURE</b>							
GE3898	NOV/21 - APRIL/22 MAGNETAWAN WEATHER FORECASTING				198 09-Dec-2021	31-Dec-2021	
1-4-3101-2120				J - Office			2,644.20
<b>Department Totals :</b>							<b>33,162.81</b>

<b>DEPARTMENT 3213 COMPACTOR - 2003 CATERPILLAR</b>							
<b>23024 WEEKS CONSTRUCTION</b>							
83365	NOVEMBER 16/21 FLOATED LANDFILL COMPACTOR				198 22-Nov-2021	31-Dec-2021	
1-4-3213-2072				COM - Floating costs			820.95
<b>Department Totals :</b>							<b>820.95</b>

<b>DEPARTMENT 3216 BACK HOE #3 - 2005 CASE 580 4WD</b>							
<b>01033 AGRICULTURE FORESTRY CONSTRUCTION INC</b>							
2228	LANDFILL BACK HOE REPAIRS				198 13-Dec-2021	31-Dec-2021	
1-4-3216-8000				BH3 - Capital Expenditures			7,622.56
2243	LANDFILL BACK HOE REPAIR				198 15-Dec-2021	31-Dec-2021	
1-4-3216-8000				BH3 - Capital Expenditures			1,489.54
<b>Department Totals :</b>							<b>9,112.10</b>

<b>DEPARTMENT 3219 WHEEL LOADER - 2016 CASE</b>							
<b>01033 AGRICULTURE FORESTRY CONSTRUCTION INC</b>							
2270	WHEEL LOADER REPAIRS				198 22-Dec-2021	31-Dec-2021	
1-4-3219-2070				LOADER - Repairs & Maintenance			1,299.51
<b>Department Totals :</b>							<b>1,299.51</b>

<b>DEPARTMENT 3220 TRUCK #20 - 2017 CHEVROLET SILVERADO 150</b>							
<b>13077 MINISTER OF FINANCE</b>							
DEC/2021	2022 LICENSE PLATE RENEWAL				189 09-Dec-2021	09-Dec-2021	
1-4-3220-4030				TR20 - Licences			120.00

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**DEPARTMENT 3220 TRUCK #20 - 2017 CHEVROLET SILVERADO 150**

**Department Totals : 120.00**

**DEPARTMENT 3221 TRUCK #21 - 2012 DODGE 2500 4X4 PICKUP**

13077	MINISTER OF FINANCE				
DEC/2021	2022 LICENSE PLATE RENEWAL		189 09-Dec-2021	09-Dec-2021	
1-4-3221-4030	TR21 - Licences				265.25
18009	R & S MOBILE				
463787	TRUCK 21 EMISSIONS TEST		198 09-Dec-2021	31-Dec-2021	
1-4-3221-2070	TR21 - Repairs & Maintenance				203.40
<b>Department Totals :</b>					<b>468.65</b>

**DEPARTMENT 3222 TRUCK #22 - 2016 FREIGHTLINER TANDEM**

06034	FREIGHTLINER NORTH BAY				
IN03737	OIL AND FILTERS TRUCKS 22,27,28,29		198 30-Nov-2021	31-Dec-2021	
1-4-3222-2070	TR22 - Repairs & Maintenance/licences				224.90
13077	MINISTER OF FINANCE				
DEC/2021	2022 LICENSE PLATE RENEWAL		189 09-Dec-2021	09-Dec-2021	
1-4-3222-4030	TR22 - Licences				1,758.75
19007	SERVICE 1 MUFFLERS & MORE				
74761	TRUCK 22 PARTS		198 03-Dec-2021	31-Dec-2021	
1-4-3222-2070	TR22 - Repairs & Maintenance/licences				372.49
74933	LED LAMP - TRUCK 22		198 13-Dec-2021	31-Dec-2021	
1-4-3222-2070	TR22 - Repairs & Maintenance/licences				197.75
19008	SDB TRUCK & EQUIPMENT REPAIRS				
12124	TRUCK 22 MONTHLY INSPECTION		198 20-Nov-2021	31-Dec-2021	
1-4-3222-2070	TR22 - Repairs & Maintenance/licences				169.50
<b>Department Totals :</b>					<b>2,723.39</b>

**DEPARTMENT 3224 TRUCK #24 - 2012 INTERNATIONAL TANDEM**

06034	FREIGHTLINER NORTH BAY				
IN03914	AIR FILTERS & THERMALBLADES - TRUCK 24 & 28		198 29-Dec-2021	31-Dec-2021	
1-4-3224-2070	TR24 - Repairs & Maintenance/licences				387.17
13077	MINISTER OF FINANCE				
DEC/2021	2022 LICENSE PLATE RENEWAL		189 09-Dec-2021	09-Dec-2021	
1-4-3224-4030	TR24 - Licences				1,764.50
18009	R & S MOBILE				
463786	TRUCK 24 EMISSIONS TEST		198 09-Dec-2021	31-Dec-2021	
1-4-3224-2070	TR24 - Repairs & Maintenance/licences				203.40
19008	SDB TRUCK & EQUIPMENT REPAIRS				
12126	TRUCK 24 MONTHLY INSPECTION		198 20-Nov-2021	31-Dec-2021	
1-4-3224-2070	TR24 - Repairs & Maintenance/licences				169.50
12139	TRUCK 24 MONTHLY INSPECTION AND REPAIR		198 08-Dec-2021	31-Dec-2021	
1-4-3224-2070	TR24 - Repairs & Maintenance/licences				603.42
<b>Department Totals :</b>					<b>3,127.99</b>



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<b>DEPARTMENT 3227 TRUCK #27 - 2014 FREIGHTLINER TANDEM</b>							
<b>06034</b>	<b>FREIGHTLINER NORTH BAY</b>						
IN03737	OIL AND FILTERS TRUCKS 22,27,28,29				198	30-Nov-2021	31-Dec-2021
1-4-3227-2070	TR27 - Repairs & Maintenance/licences						224.90
<b>13077</b>	<b>MINISTER OF FINANCE</b>						
DEC/2021	2022 LICENSE PLATE RENEWAL				189	09-Dec-2021	09-Dec-2021
1-4-3227-4030	TR27 - Licences						1,764.50
<b>13104</b>	<b>MAGNETAWAN TRUCK AND TRAILER</b>						
605	TRUCK 27 REPAIRS				198	25-Nov-2021	31-Dec-2021
1-4-3227-2070	TR27 - Repairs & Maintenance/licences						352.00
<b>18009</b>	<b>R &amp; S MOBILE</b>						
463785	TRUCK 27 EMISSIONS TEST				198	09-Dec-2021	31-Dec-2021
1-4-3227-2070	TR27 - Repairs & Maintenance/licences						203.40
<b>19008</b>	<b>SDB TRUCK &amp; EQUIPMENT REPAIRS</b>						
12121	TRUCK 27 MONTHLY INSPECTION				198	20-Nov-2021	31-Dec-2021
1-4-3227-2070	TR27 - Repairs & Maintenance/licences						169.50
12159	TRUCK 27 MONTHLY INSPECTION AND REPAIR				198	08-Dec-2021	31-Dec-2021
1-4-3227-2070	TR27 - Repairs & Maintenance/licences						339.00
<b>Department Totals :</b>							<b>3,053.30</b>

<b>DEPARTMENT 3228 TRUCK #28 - 2018 WESTERN STAR</b>							
<b>06034</b>	<b>FREIGHTLINER NORTH BAY</b>						
IN03737	OIL AND FILTERS TRUCKS 22,27,28,29				198	30-Nov-2021	31-Dec-2021
1-4-3228-2070	TR28 - Repairs & Maintenance/licences						224.90
IN03914	AIR FILTERS & THERMALBLADES - TRUCK 24 & 28				198	29-Dec-2021	31-Dec-2021
1-4-3228-2070	TR28 - Repairs & Maintenance/licences						387.17
<b>13077</b>	<b>MINISTER OF FINANCE</b>						
DEC/2021	2022 LICENSE PLATE RENEWAL				189	09-Dec-2021	09-Dec-2021
1-4-3228-4030	TR28 - Licences						1,841.00
<b>19008</b>	<b>SDB TRUCK &amp; EQUIPMENT REPAIRS</b>						
12125	TRUCK 28 MONTHLY INSPECTION				198	20-Nov-2021	31-Dec-2021
1-4-3228-2070	TR28 - Repairs & Maintenance/licences						169.50
12158	TRUCK 28 MONTHLY INSPECTION AND REPAIR				198	08-Dec-2021	31-Dec-2021
1-4-3228-2070	TR28 - Repairs & Maintenance/licences						508.50
<b>Department Totals :</b>							<b>3,131.07</b>

<b>DEPARTMENT 3229 TRUCK #29 - 2019 WESTERN STAR</b>							
<b>06034</b>	<b>FREIGHTLINER NORTH BAY</b>						
IN03737	OIL AND FILTERS TRUCKS 22,27,28,29				198	30-Nov-2021	31-Dec-2021
1-4-3229-2070	TR29 - Repairs & Maintenance/licences						224.87
<b>13012</b>	<b>MAGNETAWAN BUILDING CENTRE (ROADS)</b>						
101-82144	PAINT AND SUPPLIES				198	14-Dec-2021	31-Dec-2021
1-4-3229-2070	TR29 - Repairs & Maintenance/licences						85.85
<b>13077</b>	<b>MINISTER OF FINANCE</b>						
DEC/2021	2022 LICENSE PLATE RENEWAL				189	09-Dec-2021	09-Dec-2021
1-4-3229-4030	TR29 - Licences						1,841.00
<b>13104</b>	<b>MAGNETAWAN TRUCK AND TRAILER</b>						

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Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
<b>DEPARTMENT 3229 TRUCK #29 - 2019 WESTERN STAR</b>					
592	TRUCK 29 AIR LEAK REPAIR	198	12-Nov-2021	31-Dec-2021	
1-4-3229-2070	TR29 - Repairs & Maintenance/licences				268.60
<b>19008 SDB TRUCK &amp; EQUIPMENT REPAIRS</b>					
12123	TRUCK 29 MONTHLY INSPECTION	198	20-Nov-2021	31-Dec-2021	
1-4-3229-2070	TR29 - Repairs & Maintenance/licences				169.50
<b>Department Totals :</b>					<b>2,589.82</b>

<b>DEPARTMENT 3800 STREETLIGHTS</b>					
<b>12046 LAKELAND ENERGY LTD</b>					
LE033801	STREETLIGHT REPAIRS	198	29-Nov-2021	31-Dec-2021	
1-4-3800-5012	STREET - Magnetawan Street Lights				439.92
<b>Department Totals :</b>					<b>439.92</b>

<b>DEPARTMENT 4010 GARBAGE COLLECTION</b>					
<b>16059 WASTE CONNECTIONS OF CANADA INC.</b>					
7113-0000315E	DEC/2021 WASTE DISPOSAL	198	31-Dec-2021	31-Dec-2021	
1-4-4010-4010	GARBAGE - Contracts				1,901.80
<b>Department Totals :</b>					<b>1,901.80</b>

<b>DEPARTMENT 4020 LANDFILL</b>					
<b>02013 BELL MOBILITY</b>					
519949447 DE	DECEMBER 2021 CELL PHONE CHARGES	198	09-Dec-2021	31-Dec-2021	
1-4-4020-2052	LF - Cell Telephone				71.43
<b>13240 JIM MOORE PETROLEUM</b>					
585328	DYED DIESEL - CHAPMAN LANDFILL	198	30-Dec-2021	31-Dec-2021	
1-4-4020-2023	LF - Dyed Diesel Inventory Clearing				1,016.77
<b>13242 MOORE PROPANE LIMITED</b>					
1062295	CROFT LANDFILL TANK RENEWAL NOV/21 - NOV/22	198	30-Nov-2021	31-Dec-2021	
1-4-4020-2024	LF - Propane Heat				33.90
12039876	CHAPMAN LANDFILL PROPANE	198	12-Dec-2021	31-Dec-2021	
1-4-4020-2024	LF - Propane Heat				95.79
159007482	CROFT LANDFILL PROPANE	198	21-Dec-2021	31-Dec-2021	
1-4-4020-2024	LF - Propane Heat				153.36
<b>16059 WASTE CONNECTIONS OF CANADA INC.</b>					
7113-0000315E	DEC/2021 WASTE DISPOSAL	198	31-Dec-2021	31-Dec-2021	
1-4-4020-4022	LF - Mattress/Misc item disposal bin				6,992.06
<b>16087 PINCHIN LTD.</b>					
1552684	CHAPMAN LANDFILL SERVICES - LEACHATE MANAGEMENT OPTIONS	198	17-Dec-2021	31-Dec-2021	
1-4-4020-3040	LF - Engineering fees				1,200.63
1552693	CHAPMAN LANDFILL 2021 MONITORING	198	17-Dec-2021	31-Dec-2021	
1-4-4020-5025	LF - Monitoring Well Costs-Chapman				2,589.96
<b>Department Totals :</b>					<b>12,153.90</b>

**DEPARTMENT 4030 RECYCLING**  
 02013 BELL MOBILITY

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DEPARTMENT 4030		RECYCLING					
519949447 DE	1-4-4030-2052			DECEMBER 2021 CELL PHONE CHARGES	198 09-Dec-2021	31-Dec-2021	43.08
				RECY - Cell Telephone			
07060				GREENER EARTH ENGINEERING			
10259	1-4-4030-8000			CHAPMAN LANDFIL - ENGINEERING DESIGN & DRAWINGS FOR REUSE CENTRE	198 31-Dec-2021	31-Dec-2021	1,356.00
				RECY - Capital Expenditures			
13242				MOORE PROPANE LIMITED			
1062295	1-4-4030-2024			CROFT LANDFILL TANK RENEWAL NOV/21 - NOV/22	198 30-Nov-2021	31-Dec-2021	33.90
				RECY - Propane Heat			
12039876	1-4-4030-2024			CHAPMAN LANDFILL PROPANE	198 12-Dec-2021	31-Dec-2021	95.78
				RECY - Propane Heat			
159007482	1-4-4030-2024			CROFT LANDFILL PROPANE	198 21-Dec-2021	31-Dec-2021	153.37
				RECY - Propane Heat			
16059				WASTE CONNECTIONS OF CANADA INC.			
7113-0000315E	1-4-4030-4014			DEC/2021 WASTE DISPOSAL	198 31-Dec-2021	31-Dec-2021	1,220.50
				RECY - Recycling Depot			
	1-4-4030-4012			RECY - Recycling Curbside			1,901.80
<b>Department Totals :</b>							<b>4,804.43</b>

DEPARTMENT 5010		CEMETERY					
13097				MUNN AMANDA			
2021	1-4-5010-8000			REIMBURSE FOR SURVEY COSTS - RE PARCEL OF LAND FOR SPENCE CEMETRY	196 01-Dec-2021	15-Dec-2021	1,977.50
				CEM - Capital Expenditures			
2021-59	1-4-5010-8000			REIMBURSE FOR LEGAL COSTS RE PURCHASE OF LAND FOR SPENCE CEMETRY	196 01-Dec-2021	15-Dec-2021	1,414.76
				CEM - Capital Expenditures			
<b>Department Totals :</b>							<b>3,392.26</b>

DEPARTMENT 6300		BUILDING - 28 CHURCH ST					
07060				GREENER EARTH ENGINEERING			
10212	1-4-6300-8000			28 CHURCH - FOUNDATION WALL REPAIR SITE REVIEWS	198 08-Oct-2021	31-Dec-2021	339.00
				CHURCH ST - Capital Expenditures			
<b>Department Totals :</b>							<b>339.00</b>

DEPARTMENT 6400		HEALTH SERVICES					
14085				NORTH BAY PARRY SOUND DISTRICT HEALTH UNIT			
DEC 2021	1-4-6400-2010			DEC/21 HEALTH UNIT LEVY	196 01-Dec-2021	15-Dec-2021	3,493.19
				HEALTH - Health Unit			
16048				TOWN OF PARRY SOUND			
DEC 2021	1-4-6400-2020			DEC/21 LAND AMBULANCE LEVY	196 01-Dec-2021	15-Dec-2021	17,960.12
				HEALTH - Land Ambulance			
<b>Department Totals :</b>							<b>21,453.31</b>

DEPARTMENT 7100		WHARFS					
07060				GREENER EARTH ENGINEERING			
10258	1-4-7100-8000			HWY 520 BOAT RAMP ENGINEERING REVIEW	198 31-Dec-2021	31-Dec-2021	508.50
				WHARFS - Capital Expenditures			

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**DEPARTMENT 7100 WHARFS**

**Department Totals : 508.50**

**DEPARTMENT 7200 PARKS**

**13011 MAGNETAWAN BUILDING CENTRE (PARKS)**

101-81748	SUPPLIES				198 08-Dec-2021	31-Dec-2021	
1-4-7200-2010				PARKS - Materials/Supplies			45.75
101-81785	SUPPLIES				198 09-Dec-2021	31-Dec-2021	
1-4-7200-2400				PARKS - Repairs & Maintenance			5.02
101-81891	SUPPLIES				198 10-Dec-2021	31-Dec-2021	
1-4-7200-2010				PARKS - Materials/Supplies			10.16
101-82047	SUPPLIES				198 13-Dec-2021	31-Dec-2021	
1-4-7200-2010				PARKS - Materials/Supplies			22.32
101-82142	SUPPLIES				198 14-Dec-2021	31-Dec-2021	
1-4-7200-2400				PARKS - Repairs & Maintenance			21.35
101-82166	SUPPLIES				198 14-Dec-2021	31-Dec-2021	
1-4-7200-2400				PARKS - Repairs & Maintenance			24.39
101-82451	ELECTRIC HEATERS				198 20-Dec-2021	31-Dec-2021	
1-4-7200-2010				PARKS - Materials/Supplies			203.38
101-83010	SUPPLIES				198 31-Dec-2021	31-Dec-2021	
1-4-7200-2010				PARKS - Materials/Supplies			23.36

**13242 MOORE PROPANE LIMITED**

23015148	PARKS GARAGE GENERATOR PROPANE				198 30-Dec-2021	31-Dec-2021	
1-4-7200-3030				PARKS - Generator Expenses			125.22

**15050 HYDRO ONE NETWORKS**

200089680309	18 MILLER ROAD				198 21-Dec-2021	31-Dec-2021	
1-4-7200-2030				PARKS - Hydro			165.13

**23045 R.C. WEIDMARK SERVICES**

7217	FLOAT JD TRACTOR TO ROADS YARD				198 03-Dec-2021	31-Dec-2021	
1-4-7200-2400				PARKS - Repairs & Maintenance			214.70

**Department Totals : 860.78**

**DEPARTMENT 7205 PARKS OVERHEAD**

**02013 BELL MOBILITY**

519949447 DE	DECEMBER 2021 CELL PHONE CHARGES				198 09-Dec-2021	31-Dec-2021	
1-4-7205-2052				P - Cell Telephone			37.57

**13240 JIM MOORE PETROLEUM**

582281	DYED FURNACE OIL - PARKS GARAGE				198 02-Dec-2021	31-Dec-2021	
1-4-7205-2024				P - Heating Fuel			1,011.41

583981	DYED FURNACE OIL PARKS GARAGE				198 16-Dec-2021	31-Dec-2021	
1-4-7205-2024				P - Heating Fuel			531.03

585318	DYED FURNACE OIL - PARKS GARAGE				198 30-Dec-2021	31-Dec-2021	
1-4-7205-2024				P - Heating Fuel			635.50

**15050 HYDRO ONE NETWORKS**

200100056780	6527 HWY 124				198 30-Dec-2021	31-Dec-2021	
1-4-7205-2030				P - Hydro			32.50

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**DEPARTMENT 7205 PARKS OVERHEAD**

**Department Totals : 2,248.01**

**DEPARTMENT 7210 PARKS TRUCK #10 - 2010 DODGE 1500**

**13077 MINISTER OF FINANCE**

DEC/2021 2022 LICENSE PLATE RENEWAL 189 09-Dec-2021 09-Dec-2021  
 1-4-7210-4030 TR10 - Licences 120.00

**Department Totals : 120.00**

**DEPARTMENT 7213 PARKS TRACTOR #2 - JOHN DEERE 2720**

**23045 R.C. WEIDMARK SERVICES**

7246 TRACTOR 2 PART 198 13-Dec-2021 31-Dec-2021  
 1-4-7213-2070 TRACTOR 2 - Repairs 27.60

**Department Totals : 27.60**

**DEPARTMENT 7216 PARKS TRUCK #11- 2007 DODGE PICKUP**

**13077 MINISTER OF FINANCE**

DEC/2021 2022 LICENSE PLATE RENEWAL 189 09-Dec-2021 09-Dec-2021  
 1-4-7216-4030 TR11 - Licences 120.00

**Department Totals : 120.00**

**DEPARTMENT 7218 PARKS TRUCK #12- 2018 DODGE 5500**

**13077 MINISTER OF FINANCE**

DEC/2021 2022 LICENSE PLATE RENEWAL 189 09-Dec-2021 09-Dec-2021  
 1-4-7218-4030 TR12 - Licences 506.00

**19008 SDB TRUCK & EQUIPMENT REPAIRS**

12122 MONTHLY INSPECTION TRUCK 12 198 20-Nov-2021 31-Dec-2021  
 1-4-7218-2070 TR12 - Repairs 90.40

**Department Totals : 596.40**

**DEPARTMENT 7219 PARKS TRUCK #13 - 2020 GMC SIERRA 1500**

**13077 MINISTER OF FINANCE**

DEC/2021 2022 LICENSE PLATE RENEWAL 189 09-Dec-2021 09-Dec-2021  
 1-4-7219-4030 TR13 - Licences 120.00

**Department Totals : 120.00**

**DEPARTMENT 7300 COMMUNITY CENTRE AND PAVILION**

**07060 GREENER EARTH ENGINEERING**

10255 MCC ENGINEERING REVIEW OF ROOF, DESIGN AND STRUCTURE 198 31-Dec-2021 31-Dec-2021  
 1-4-7300-8000 HALL - Capital Expenditures 1,440.75

**13011 MAGNETAWAN BUILDING CENTRE (PARKS)**

101-81891 SUPPLIES 198 10-Dec-2021 31-Dec-2021  
 1-4-7300-2010 HALL - Materials/Supplies 7.59

101-82047 SUPPLIES 198 13-Dec-2021 31-Dec-2021  
 1-4-7300-2010 HALL - Materials/Supplies 85.30

101-82140 GARBAGE BAGS 198 14-Dec-2021 31-Dec-2021

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<b>DEPARTMENT 7300</b>				<b>COMMUNITY CENTRE AND PAVILION</b>			
1-4-7300-2010				HALL - Materials/Supplies			11.16
101-82451	ELECTRIC HEATERS				198 20-Dec-2021	31-Dec-2021	
1-4-7300-2010				HALL - Materials/Supplies			35.59
101-83033	INDOOR SWITCH TIMER				198 31-Dec-2021	31-Dec-2021	
1-4-7300-2400				HALL - Repairs & Maintenance			91.52
103-86068	SUPPLIES				198 22-Dec-2021	31-Dec-2021	
1-4-7300-2010				HALL - Materials/Supplies			290.81
<b>13240</b>	<b>JIM MOORE PETROLEUM</b>						
582969	MCC GENERATOR FUEL				198 17-Dec-2021	31-Dec-2021	
1-4-7300-3030				HALL - Generator Expenses			570.88
584701	DYED FURNACE OIL - PAVILLION				198 22-Dec-2021	31-Dec-2021	
1-4-7300-2024				HALL - Heating Fuel			429.65
584703	DYED FURNACE OIL - MCC				198 22-Dec-2021	31-Dec-2021	
1-4-7300-2024				HALL - Heating Fuel			857.64
<b>13242</b>	<b>MOORE PROPANE LIMITED</b>						
1073868	DEC 31/21 - DEC 31/22 TANK RENEWAL				198 31-Dec-2021	31-Dec-2021	
1-4-7300-2030				HALL - Hydro/Stove Propane			67.80
23014696	MCC HEATING FUEL				198 07-Dec-2021	31-Dec-2021	
1-4-7300-2024				HALL - Heating Fuel			1,830.41
<b>15068</b>	<b>ORKIN CANADA CORPORATION</b>						
C-2991976	DECEMBER 2021 MONTHLY PEST CONTROL				198 14-Dec-2021	31-Dec-2021	
1-4-7300-2400				HALL - Repairs & Maintenance			253.12
<b>Department Totals :</b>							<b>5,972.22</b>

<b>DEPARTMENT 7700</b>				<b>AHMIC COMMUNITY CENTRE</b>			
<b>07060</b>	<b>GREENER EARTH ENGINEERING</b>						
10256	AHMIC HALL-KITCHEN EXHAUST PREPARATION OF REPORT OUTLINING PROJECT AND COST				198 31-Dec-2021	31-Dec-2021	
1-4-7700-8000				AHMIC - Capital Expenditures			395.50
<b>13011</b>	<b>MAGNETAWAN BUILDING CENTRE (PARKS)</b>						
101-81706	SUPPLIES				198 08-Dec-2021	31-Dec-2021	
1-4-7700-2010				AHMIC - Materials/Supplies			29.47
101-81746	RETURNED SUPPLIES				198 08-Dec-2021	31-Dec-2021	
1-4-7700-2010				AHMIC - Materials/Supplies			-19.31
101-81748	SUPPLIES				198 08-Dec-2021	31-Dec-2021	
1-4-7700-2400				AHMIC - Repairs & Maintenance			27.08
101-81785	SUPPLIES				198 09-Dec-2021	31-Dec-2021	
1-4-7700-2010				AHMIC - Materials/Supplies			96.41
103-85530	SUPPLIES				198 09-Dec-2021	31-Dec-2021	
1-4-7700-2010				AHMIC - Materials/Supplies			13.09
103-85814	SUPPLIES				198 16-Dec-2021	31-Dec-2021	
1-4-7700-2400				AHMIC - Repairs & Maintenance			20.62
<b>13242</b>	<b>MOORE PROPANE LIMITED</b>						
1073869	DEC 31/21 - DEC 31/22 AHMIC TANK RENEWAL				198 31-Dec-2021	31-Dec-2021	
1-4-7700-2024				AHMIC - Heating Fuel			67.80
23014612	AHMIC HALL & FIRE STATION HEATING OIL				198 03-Dec-2021	31-Dec-2021	
1-4-7700-2024				AHMIC - Heating Fuel			496.99

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**DEPARTMENT 7700 AHMIC COMMUNITY CENTRE**

<b>15050</b>	<b>HYDRO ONE NETWORKS</b>				
200198932621	60 AHMIC STREET	198	30-Dec-2021	31-Dec-2021	
1-4-7700-2030	AHMIC - Hydro				73.69
<b>Department Totals :</b>					<b>1,201.34</b>

**DEPARTMENT 8010 PLANNING & DEVELOPMENT**

<b>05016</b>	<b>ECOVUE CONSULTING SERVICES</b>				
21-2125-305	DRAFTING OF OP	198	31-Dec-2021	31-Dec-2021	
1-4-8010-5012	PLN - Official Plan/Zoning Bylaw/2nd Dwe				1,636.58
<b>13330</b>	<b>MHBC PLANNING LIMITED</b>				
5024596	NOVEMBER/21 BIWEEKLY FOLLOW-UPS	198	10-Dec-2021	31-Dec-2021	
1-4-8010-5014	PLN - General				198.88
<b>Department Totals :</b>					<b>1,835.46</b>

**Computer Paid Total : 222,629.52**

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**DEPARTMENT 1000 LIABILITIES**

<b>13023</b>	<b>MANULIFE FINANCIAL EFT</b>				
DEC 2021	DEC/21 MANULIFE GROUP BENEFIT PREMIUM	194	15-Dec-2021	15-Dec-2021	
1-2-1000-1050	Benefits Payable				1,096.38
1-2-1000-1055	Benefits Payable - librarian				110.40
<b>13270</b>	<b>MINISTER OF FINANCE EFT</b>				
DEC/21	DECEMBER 2021 EMPLOYER HEALTH TAX INSTALMENT	200	31-Dec-2021	31-Dec-2021	
1-2-1000-1045	EHT Payable				3,335.55
<b>18043</b>	<b>RECEIVER GENERAL</b>				
DEC 1-15/21	DEC 1-15/21 PAYROLL REMITTANCE	194	12-Dec-2021	15-Dec-2021	
1-2-1000-1047	CPP Payable				2,715.58
1-2-1000-1049	Income Tax Payable				10,152.99
1-2-1000-1048	EI Payable				770.15
<b>18044</b>	<b>RECEIVER GENERAL</b>				
DEC 1-15/21	DEC 1-15/21 PAYROLL REMITTANCE	194	12-Dec-2021	15-Dec-2021	
1-2-1000-1048	EI Payable				248.92
1-2-1000-1049	Income Tax Payable				1,159.05
1-2-1000-1047	CPP Payable				656.86

**18086 ROYAL BANK VISA EFT**

1000	TANNERS - STAFF CHRISTMAS LUNCHEON	200	16-Dec-2021	31-Dec-2021	
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 Department : All

EFT Paid Date : 01-Jan-2020 To 31-Dec-2021  
 Bank : 0099 To 1  
 Class : All

Vendor Code	Vendor Name				Batch	Inv Date	Inv Due Date	Amount
Invoice No.	Description							
G.L. Account	CC1	CC2	CC3	GL Account Name				
<b>DEPARTMENT 1000</b>				<b>LIABILITIES</b>				
1-4-1000-2010				COUNCIL - Materials and Supplies				536.75
40060	DOLLAR TREE - STAFF CHRISTMAS				200	15-Dec-2021	31-Dec-2021	
1-4-1000-2010				COUNCIL - Materials and Supplies				22.09
<b>18089</b>	<b>ROYAL BANK VISA EFT</b>							
320588049	GO TO MEETING FOR COUNCIL				194	29-Nov-2021	15-Dec-2021	
1-4-1000-1310				COUNCIL - Conferences and Seminars				29.38
<b>23010</b>	<b>WORKPLACE SAFETY &amp; INSURANCE BOARD - EFT</b>							
DEC/21	DECEMBER 2021 WSIB REMITTANCE				200	31-Dec-2021	31-Dec-2021	
1-2-1000-1046				WSIB Payable				3,119.62
<b>Department Totals :</b>								<b>23,953.72</b>

<b>DEPARTMENT 1100</b>				<b>ACCOUNTS RECEIVABLE</b>				
<b>18088</b>	<b>ROYAL BANK VISA EFT</b>							
02122021	SPOTIFY - UNAUTHORIZED PURCHASE WAITING FOR REFUND				194	02-Dec-2021	15-Dec-2021	
1-1-1100-1182				Amount Receivable Other				18.39
<b>Department Totals :</b>								<b>18.39</b>

<b>DEPARTMENT 1200</b>				<b>ADMINISTRATION</b>				
<b>13023</b>	<b>MANULIFE FINANCIAL EFT</b>							
DEC 2021	DEC/21 MANULIFE GROUP BENEFIT PREMIUM				194	15-Dec-2021	15-Dec-2021	
1-4-1200-1010				ADMIN - Wages and benefits				611.19
<b>18089</b>	<b>ROYAL BANK VISA EFT</b>							
63218	AMCTO - TRAINING				194	01-Dec-2021	15-Dec-2021	
1-4-1200-1315				ADMIN - Training				412.45
DEC/21	ANNUAL FEE				194	01-Dec-2021	15-Dec-2021	
1-4-1200-2010				ADMIN - Office & Maintenance Supplies				12.00
<b>Department Totals :</b>								<b>1,035.64</b>

<b>DEPARTMENT 1300</b>				<b>TREASURY</b>				
<b>13023</b>	<b>MANULIFE FINANCIAL EFT</b>							
DEC 2021	DEC/21 MANULIFE GROUP BENEFIT PREMIUM				194	15-Dec-2021	15-Dec-2021	
1-4-1300-1010				TREAS - Wages and benefits				307.13
<b>Department Totals :</b>								<b>307.13</b>

<b>DEPARTMENT 1400</b>				<b>OTHER ASSETS</b>				
<b>18086</b>	<b>ROYAL BANK VISA EFT</b>							
121471	2022 BUILDING OFFICIAL MEMBERSHIP - OBOA				194	03-Dec-2021	15-Dec-2021	
1-1-1400-1250				Prepaid Expenses				372.90
<b>Department Totals :</b>								<b>372.90</b>

<b>DEPARTMENT 2000</b>				<b>FIRE DEPARTMENT</b>				
<b>13023</b>	<b>MANULIFE FINANCIAL EFT</b>							
DEC 2021	DEC/21 MANULIFE GROUP BENEFIT PREMIUM				194	15-Dec-2021	15-Dec-2021	
1-4-2000-1010				FD - Wages & Benefits				153.94
<b>18088</b>	<b>ROYAL BANK VISA EFT</b>							
15112021	STAPLES - OFFICE SUPPLIES				194	15-Nov-2021	15-Dec-2021	



**MUNICIPALITY OF MAGNETAWAN**  
**Council/Board Report By Dept-(EFT)**

AP5130

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Date : Jan 12, 2022

Time : 12:14pm

Vendor : 01009 To 30000  
 Batch : 189 To 200  
 Department : All

EFT Paid Date : 01-Jan-2020 To 31-Dec-2021  
 Bank : 0099 To 1  
 Class : All

Vendor Code	Vendor Name					Batch	Invc Date	Invc Due Date	Amount
Invoice No.	Description								
G.L. Account	CC1	CC2	CC3	GL Account Name					
DEPARTMENT 2000				FIRE DEPARTMENT					
1-4-2000-2120				FD - Office				84.96	
<b>Department Totals :</b>								<b>238.90</b>	

DEPARTMENT 2001				FIRE VOLUNTEERS				
23010				WORKPLACE SAFETY & INSURANCE BOARD - EFT				
DEC/21				DECEMBER 2021 WSIB REMITTANCE	200	31-Dec-2021	31-Dec-2021	
1-4-2001-1010				FV - Wages & Benefits-volunteer calls				510.87
<b>Department Totals :</b>								<b>510.87</b>

DEPARTMENT 2005				FIRE MAG STATION				
12045				LAKELAND POWER - EFT				
2072642-00 DE/91 ALBERT STREET - FIRE HALL					200	21-Dec-2021	31-Dec-2021	
1-4-2005-2030				MAG STATION - Hydro				145.08
<b>Department Totals :</b>								<b>145.08</b>

DEPARTMENT 2100				BUILDING DEPARTMENT				
13023				MANULIFE FINANCIAL EFT				
DEC 2021				DEC/21 MANULIFE GROUP BENEFIT PREMIUM	194	15-Dec-2021	15-Dec-2021	
1-4-2100-1010				CBO - Wages and benefits				185.74
18085				ROYAL BANK VISA EFT				
18085				REGISTERED LETTER - BUILDING	194	09-Nov-2021	15-Dec-2021	
1-4-2100-2010				CBO - Materials/Supplies				12.23
<b>Department Totals :</b>								<b>197.97</b>

DEPARTMENT 2110				BUILDING- VEHICLE				
18089				ROYAL BANK VISA EFT				
100968382107 MTO - LICENCE PLATE STICKER BUILDING					200	20-Dec-2021	31-Dec-2021	
1-4-2110-4030				CBO Vehicle - Licences				240.00
<b>Department Totals :</b>								<b>240.00</b>

DEPARTMENT 2200				BYLAW ENFORCEMENT				
18085				ROYAL BANK VISA EFT				
26998101				REGISTERED LETTER - BYLAW	194	29-Nov-2021	15-Dec-2021	
1-4-2200-2010				BLEO - Materials/Supplies				12.23
27079801				REGISTERED LETTER - BYLAW	194	09-Dec-2021	09-Dec-2021	
1-4-2200-2010				BLEO - Materials/Supplies				12.23
<b>Department Totals :</b>								<b>24.46</b>

DEPARTMENT 2600				RECREATION				
18089				ROYAL BANK VISA EFT				
9170662				TAPE FOR PICKLEBALL	194	19-Nov-2021	15-Dec-2021	
1-4-2600-2400				REC - Recreation				11.29
9480208				TAPE FOR PICKLEBALL	194	30-Nov-2021	15-Dec-2021	
1-4-2600-2400				REC - Recreation				14.87
<b>Department Totals :</b>								<b>26.16</b>

**MUNICIPALITY OF MAGNETAWAN**  
**Council/Board Report By Dept-(EFT)**

AP5130 Page : 19  
 Date : Jan 12, 2022 Time : 12:14pm

Vendor : 01009 To 30000  
 Batch : 189 To 200  
 Department : All

EFT Paid Date : 01-Jan-2020 To 31-Dec-2021  
 Bank : 0099 To 1  
 Class : All

Vendor Code	Vendor Name	Batch	Inv Date	Inv Due Date	Amount
13023	MANULIFE FINANCIAL EFT				
DEC 2021	DEC/21 MANULIFE GROUP BENEFIT PREMIUM	194	15-Dec-2021	15-Dec-2021	
1-4-3101-1010	J - Wages and benefits				726.65
<b>Department Totals :</b>					<b>726.65</b>

Vendor Code	Vendor Name	Batch	Inv Date	Inv Due Date	Amount
12045	LAKELAND POWER - EFT				
073239-00	DEC VILLAGE STREET LIGHTS	200	21-Dec-2021	31-Dec-2021	
1-4-3800-5012	STREET - Magnetawan Street Lights				922.96
<b>Department Totals :</b>					<b>922.96</b>

Vendor Code	Vendor Name	Batch	Inv Date	Inv Due Date	Amount
13023	MANULIFE FINANCIAL EFT				
DEC 2021	DEC/21 MANULIFE GROUP BENEFIT PREMIUM	194	15-Dec-2021	15-Dec-2021	
1-4-4020-1010	LF - Wages and benefits				201.55
<b>Department Totals :</b>					<b>201.55</b>

Vendor Code	Vendor Name	Batch	Inv Date	Inv Due Date	Amount
18037	RUSSELL CHRISTIE LLP IN TRUST				
63-283-399	PURCHASE OF LAND FOR SPENCE CEMETRY	194	13-Dec-2021	15-Dec-2021	
1-4-5010-8000	CEM - Capital Expenditures				40,034.50
<b>Department Totals :</b>					<b>40,034.50</b>

Vendor Code	Vendor Name	Batch	Inv Date	Inv Due Date	Amount
12045	LAKELAND POWER - EFT				
072641-00	DEC 28 CHURCH STREET	200	21-Dec-2021	31-Dec-2021	
1-4-6300-2030	CHURCH ST - Hydro				267.70
<b>Department Totals :</b>					<b>267.70</b>

Vendor Code	Vendor Name	Batch	Inv Date	Inv Due Date	Amount
13023	MANULIFE FINANCIAL EFT				
DEC 2021	DEC/21 MANULIFE GROUP BENEFIT PREMIUM	194	15-Dec-2021	15-Dec-2021	
1-4-7200-1010	PARKS - Wages and benefits				1,277.63
18091	ROYAL BANK VISA EFT				
9542889	REFLECTIVE COATS - PARKS	194	08-Dec-2021	15-Dec-2021	
1-4-7200-2010	PARKS - Materials/Supplies				229.38
<b>Department Totals :</b>					<b>1,507.01</b>

Vendor Code	Vendor Name	Batch	Inv Date	Inv Due Date	Amount
12045	LAKELAND POWER - EFT				
076598-00	DEC 91 SPARKS ST - PUBLIC UTILITY BUILDING	200	21-Dec-2021	31-Dec-2021	
1-4-7205-2030	P - Hydro				104.56
077271-00	DEC SPARKS STREET LIGHTS	200	21-Dec-2021	31-Dec-2021	
1-4-7205-2030	P - Hydro				111.62
096283-00	DEC 4135 HWY 520 - PARK	200	21-Dec-2021	31-Dec-2021	
1-4-7205-2030	P - Hydro				51.34

**MUNICIPALITY OF MAGNETAWAN**  
**Council/Board Report By Dept-(EFT)**

AP5130

Date : Jan 12, 2022

Page : 20

Time : 12:14pm

Vendor : 01009 To 30000  
 Batch : 189 To 200  
 Department : All

EFT Paid Date : 01-Jan-2020 To 31-Dec-2021  
 Bank : 0099 To 1  
 Class : All

Vendor Code	Vendor Name				Batch	Inv Date	Inv Due Date	Amount	
Invoice No.	Description								
G.L. Account	CC1	CC2	CC3	GL Account Name					
DEPARTMENT 7205		PARKS OVERHEAD							
18091	ROYAL BANK VISA EFT								
9508017	REFLECTIVE COATS - PARKS								
1-4-7205-2020				P - Safety & Health	194	02-Dec-2021	15-Dec-2021	416.66	
<b>Department Totals :</b>								<b>684.18</b>	

DEPARTMENT 7300		COMMUNITY CENTRE AND PAVILION							
12045	LAKELAND POWER - EFT								
073252-00 DEC 4304 HWY 520 - MCC									
1-4-7300-2030				HALL - Hydro/Stove Propane	200	21-Dec-2021	31-Dec-2021	1,225.27	
<b>Department Totals :</b>								<b>1,225.27</b>	

DEPARTMENT 7600		HERITAGE CENTRE							
12045	LAKELAND POWER - EFT								
072693-00 DEC 4205 HWY 520 - HERITAGE CENTRE									
1-4-7600-2030				HERITAGE - Hydro	200	21-Dec-2021	31-Dec-2021	96.06	
<b>Department Totals :</b>								<b>96.06</b>	

DEPARTMENT 8010		PLANNING & DEVELOPMENT							
18086	ROYAL BANK VISA EFT								
002831	QUIET BAY CAFE - OP/ZB OPEN HOUSE DINNER								
1-4-8010-5012				PLN - Official Plan/Zoning Bylaw/2nd Dwe	194	18-Nov-2021	15-Dec-2021	86.16	
071519	VALUMART - OP/ZB OPEN HOUSE SNACKS								
1-4-8010-5012				PLN - Official Plan/Zoning Bylaw/2nd Dwe	194	17-Nov-2021	15-Dec-2021	21.78	
112418953-02	DEC 12/21 - JAN 11/21 ZOOM SUBSCRIPTION								
1-4-8010-5012				PLN - Official Plan/Zoning Bylaw/2nd Dwe	194	15-Dec-2021	15-Dec-2021	22.60	
301265502	TIM HORTONS - COFFEE AND MUFFINS FOR COUNCIL TRAINING MEETING								
1-4-8010-5012				PLN - Official Plan/Zoning Bylaw/2nd Dwe	194	24-Nov-2021	15-Dec-2021	38.41	
4561598	ONTARIO LAND REGISTRY - PROPERTY INDEX MAP								
1-4-8010-2210				PLN - Legal fees	194	23-Nov-2021	15-Dec-2021	5.65	
4561606	ONTARIO LAND REGISTRY - PARCEL REGISTER								
1-4-8010-2210				PLN - Legal fees	194	23-Nov-2021	15-Dec-2021	33.82	
9807	VALUMART - OP/ZB OPEN HOUSE SNACKS								
1-4-8010-5012				PLN - Official Plan/Zoning Bylaw/2nd Dwe	194	18-Nov-2021	15-Dec-2021	17.97	
<b>Department Totals :</b>								<b>226.39</b>	

**EFT Paid Total : 72,963.49**

Total Unpaid for Approval :	0.00
Total Manually Paid for Approval :	0.00
Total Computer Paid for Approval :	222,629.52
Total EFT Paid for Approval :	72,963.49
<b>Grand Total ITEMS for Approval :</b>	<b>295,593.01</b>

**THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN**  
**BY-LAW NO. \_\_\_\_\_**

Being a By-law to amend By-law No. 2001-26, as amended, the Zoning By-law for the Corporation of the Municipality of Magnetawan with respect to lands located on Concession 10, Lot 24, formally the geographic township of Chapman, now Municipality of Magnetawan, (Roll: 494401000223300).

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**WHEREAS** the Council of the Corporation of the Municipality of Magnetawan is empowered to pass By-laws to regulate the use of land pursuant to Section 34 of the Planning Act, R.S.O. 1990;

**AND WHEREAS** the owner of the subject lands has filed an application with the Municipality of Magnetawan to amend By-law 2001-26 as amended;

**AND WHEREAS** the Council of the Corporation of the Municipality of Magnetawan deems it appropriate to amend By-law No. 2001-26 as amended;

**NOW THEREFORE** the Council of the Corporation of the Municipality of Magnetawan enacts as follows:

Schedule 'A-2', to Zoning By-law No. 2001-26 as amended, is further amended by zoning a portion of the lands legally described as Concession 10, Lot 24, formerly the Geographic Township of Chapman, now in the Municipality of Magnetawan, from the Rural Zone to the Rural Residential Zone.

1. the "Rural (R) Zone" to the "Rural Residential (RR) Zone" as shown on Schedule 'A' attached forming part of this By-law.

This By-law take effect on the date of its passage, subject to the provisions of Section 34 (30) and (31) of the Planning Act (Ontario).

**READ A FIRST, SECOND, AND THIRD TIME**, passed, signed and the Seal of the Corporation affixed hereto this \_\_\_\_\_ day of \_\_\_\_\_ 2021.

\_\_\_\_\_  
Sam Dunnett, Mayor

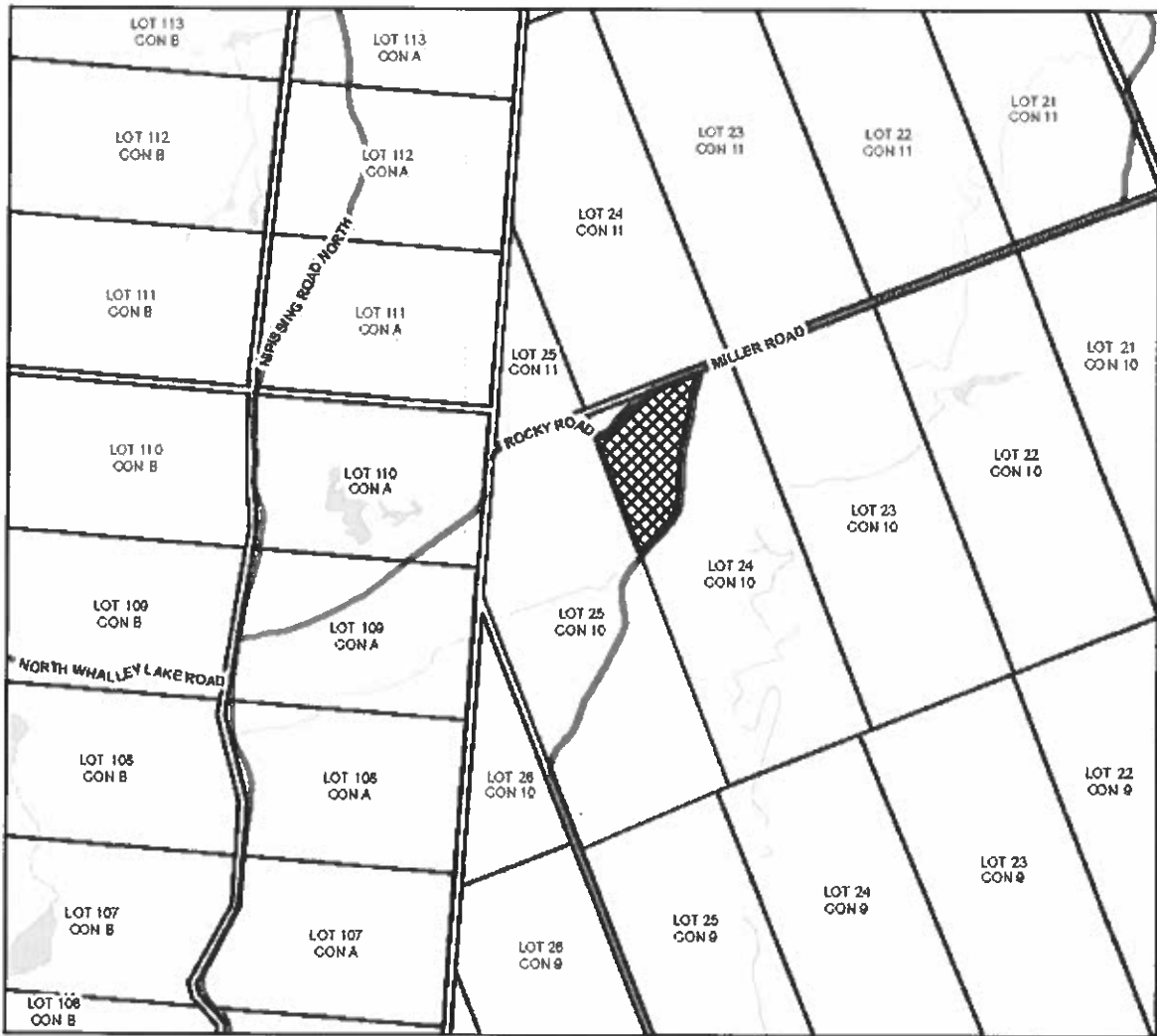
\_\_\_\_\_  
Kerstin Vroom, Clerk

**SCHEDULE A TO BY-LAW NO. 2021 -**



**Schedule 'A' to  
Zoning By-law Amendment**

Part of Lot 24, Concession 10  
Geographic Township of Chapman  
Municipality of Magnetawan  
District of Parry Sound



 Lands to be rezoned from Rural (RU) Zone to Rural Residential Exception XX (RR-XX) Zone

This is Schedule 'A' to Zoning By-law \_\_\_\_\_  
Passed this \_\_\_\_ day of \_\_\_\_\_, 2021

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Clerk

**THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN**

**BY-LAW NO. 2022 -**

**Being a By-law to provide for an interim tax levy in 2022**

**WHEREAS** Section 317 (1) of *the Municipal Act, 2001, S.O 2001, C.25*, as amended, provides that a local municipality, before the adoption of the estimates for the year, may pass a By-law levying amounts on the assessment of property in the local municipality rate able for local municipality purposes;

**NOW THEREFORE**, the Council of the Corporation of the Municipality of Magnetawan hereby enacts as follows:

**1. Map Divisions 010, 030, and 040**

The following interim tax rates are imposed and levied on the whole of the assessment for real property in these classes according to the 2020 revised assessment roll:

Residential Class	0.00438521
Farm and Managed Forest Classes	0.00109630
Commercial Occupied Class	0.00771328
Commercial Vacant Class	0.00646367
Commercial New Construction	0.00771328
Industrial Occupied Class	0.00882862
Industrial Vacant Class	0.00743493
Landfill Assessment	0.02831916

**2. Map Division 020**

The following interim tax rates are imposed and levied on the whole of the assessment for real property in these classes according to the 2020 revised assessment roll:

Residential Class	0.00502723
Multi-Residential	0.00928946
Farm Class	0.00125681
Commercial Occupied Class	0.00845198
Commercial Vacant Class	0.00698076
Commercial New Construction	0.00845198

**3. Installment Dates**

The interim tax levy shall become due and payable in TWO (2) installments as follows:

March 23, 2022	Fifty per cent (50%) of the interim levy
June 23, 2022	Balance remaining

Non-payment of the amount on the dates stated in accordance with this section shall constitute a default.

**4. Penalties and Interest**

A penalty charge shall be imposed on overdue taxes at the rate of 1.25% per month (15% per annum) to be effective on the first day of each calendar month thereafter in which default continues, on all unpaid installments of taxes.

Interest charges at the rate of 1.25% per month (15% per annum) shall be payable on the unpaid taxes after the first year.

**5. Notice of Interim Levy**

The Treasurer may mail or cause to be mailed to the residence or place of business of such person indicated on the last revised assessment roll, a written or printed notice specifying the amount of taxes payable.

**6. Place of Payment**

Taxes are payable at the Municipality of Magnetawan Municipal Office, Magnetawan, Ontario and payable only in Canadian Funds.

**READ A FIRST, SECOND, AND THIRD TIME**, passed, signed and the Seal of the Corporation affixed hereto, this 19<sup>th</sup> day of January, 2022

**THE CORPORATION OF THE  
MUNICIPALITY OF MAGNETAWAN**

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
CAO/Clerk

**THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN**  
**BY-LAW NO. 2022-**  
**Being a By-law to authorize borrowing for current expenditures for 2022**

**WHEREAS** Section 407 of *the Municipal Act, 2001, S.O 2001, C.25*, as amended, provides that a municipality may at any time during a fiscal year authorize temporary borrowing, until the taxes are collected and other revenues are received, of the amounts that the municipality considers necessary to meet the expenses of the municipality for the current year and of the amounts, whether or not they are expenses for the year, that the municipality requires in the year.

**AND WHEREAS** Section 407 (2) of *the Municipal Act, 2001, S.O 2001, C.25*, as amended, limits the total amount that may be borrowed from all sources at any one time, except with the approval of the Ontario Municipal Board.

**NOW THEREFORE** the Council of the Corporation of the Municipality of Magnetawan hereby enacts as follows:

**1. Borrowing By-law**

The signing authorities of the Corporation of the Municipality of Magnetawan are hereby authorized to borrow from time to time of promissory note or bankers' acceptance during the year 2022 (current year) such amounts as may be necessary to meet, until the taxes are collected and until other revenues are received, the current expenditures of the Municipality and other amounts that are stated in Section 407 (1) of *the Municipal Act, 2001, S.O 2001, C.25*, as amended.

**2. Instruments**

A promissory note or bankers' acceptance made under Section 1 of this By-law shall be signed by the Treasurer and by the Head of Council or other such person authorized by By-law.

**3. Lenders**

The Lenders from whom amounts may be borrowed under the authority of this By-law shall be the Kawartha Credit Union Limited, and other such tender(s) and reserve funds of the Municipality as may be determined from time to time by Council resolution.

**4. Limit on Borrowing**

Except with approval of the Ontario Municipal Board, the total amount borrowed at any one time plus any outstanding amounts of principal borrowed and accrued interest shall not exceed:

- a) from January 1 to September 30 in the year, fifty per cent (50%) of the total estimated revenues of the Municipality as set out in the budget adopted for the year.
- b) from October 1 to December 31 in the year, twenty-five per cent (25%) of the total estimated revenues of the Municipality as set out in the budget adopted for the year.



For the purposes of this By-law, the estimated revenues of the Municipality shall not include revenues derived from or derivable from:

- any borrowing, including any issue of debentures;
- a surplus, including arrears of taxes, fees, or charges; or
- a transfer from the capital fund, reserves, or reserve funds.

**5. Borrowing Documents Required**

At the time any amount is borrowed under this By-law, the Treasurer shall ensure that the Lender is or has been furnished with a certified copy of this By-law, a certified copy of the resolution mentioned in Section 3 determining the Lender, if applicable, and a certified copy of the estimates of the Municipality adopted for the current year and also showing the total of any amounts borrowed from any and all sources under authority of Section 407 of *the Municipal Act, 2001, S.O 2001, C.25*, as amended.

**6. Pending Adoption of the Budget**

Until the budget is adopted in the current year, the limits upon borrowing under Section 407 (2) of *the Municipal Act, 2001, S.O 2001, C.25*, as amended, shall be calculated temporarily using the estimated revenues of the Municipality, as adopted in the previous year's budget.

**7. Directive to Treasurer**

The Treasurer is authorized and directed to apply in payment of any or all amounts borrowed under this By-law together with interest, any or all of the funds collected or received, either on account or realized in respect of the taxes levied for the current year and preceding years, or from any other source that may be applied under prevailing legislation for such purpose.

**8. Effective Date**

This By-law shall come into effect retroactive the 1<sup>st</sup> day of January, 2022

**READ A FIRST, SECOND, AND THIRD TIME**, passed, signed and the Seal of the Corporation affixed hereto, this 19<sup>th</sup> day of January, 2022.

**THE CORPORATION OF THE  
MUNICIPALITY OF MAGNETAWAN**

---

Mayor

---

CAO/Clerk

**THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN**

**BY-LAW NO. 2022 -**

**BEING A BY-LAW TO RESCIND BY-LAW 2018-23**

---

**WHEREAS** Section 9 of the *Municipal Act, S.O. 2001, Chapter M.25*, as amended, gives a municipality the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

**AND WHEREAS** Section 10(2)(1) of the *Municipal Act, S.O. 2001, Chapter M.25*, as amended, a single-tier municipality may pass By-laws respecting to the governance structure of the municipality and its local boards;

**AND WHEREAS** a Recount Policy will be included in the Clerk's Municipal Elections Policies;

**NOW THEREFORE** the Council of the Corporation of the Municipality of Magnetawan enacts as follows:

1. THAT By-law 2018-23 and any other previously relevant by-law(s) be hereby repealed effective the date of passing of this By-law.
2. THAT this By-law shall come into force and effect on the date of its passing.

**READ A FIRST, SECOND, AND THIRD TIME**, passed, signed and the Seal of the Corporation affixed hereto, this 19th day of January, 2022.

**THE CORPORATION OF THE  
MUNICIPALITY OF MAGNETAWAN**

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Mayor

---

CAO/Clerk

**THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN**  
**BY-LAW NO. \_\_\_\_\_**

Being a By-law to adopt a Municipal Asset Management Plan

---

**WHEREAS** the Corporation of the Municipality of Magnetawan must comply with O. Reg. 588/17 by July 1, 2022 under the *Infrastructure for Jobs and Prosperity Act, 2015*;

**NOW THEREFORE** the Council of the Corporation of the Municipality of Magnetawan enacts as follows:

1. THAT the Municipal Asset Management Plan in the form attached as Schedule 'A' to this By-Law, is adopted as a requirement pursuant to Ontario Regulation 588/17.
  
2. THAT this By-law shall come into full force and effect on the date and time of passing.

**READ A FIRST, SECOND, AND THIRD TIME**, passed, signed and the Seal of the Corporation affixed hereto this \_\_\_\_\_ day of \_\_\_\_\_ 2022.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Clerk

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

BY-LAW NO. 2022 -

Being a By-law to confirm the proceedings of Special Meeting of Council January 19, 2022 and Meeting of Council January 19, 2022

---

**WHEREAS** Section 5(3) of the *Municipal Act, 2001, S.O. 2001, c.25*, as amended, requires a municipal Council to exercise a municipal power, including a municipality's capacity, rights, powers and privileges under Section 9, by by-law unless the municipality is specifically authorized to do otherwise;

**AND WHEREAS** the Council of the Municipality of Magnetawan deems it desirable to confirm the proceedings of Council and to ratify decisions made at its meeting hereinafter set out;

**NOW THEREFORE** the Council of the Corporation of the Municipality of Magnetawan enacts as follows:

**1. Ratification and Confirmation**

**THAT** the action of the Council of the Municipality of Magnetawan at its meeting for the aforementioned date(s) with respect to each motion, resolution and other action passed and taken by this Council at its meetings, except where otherwise required, is hereby adopted, ratified and confirmed as if such proceedings and actions were expressly adopted and confirmed by its separate By-law.

**2. Execution of all Documents**

**THAT** the Mayor of the Council of the Municipality of Magnetawan and the proper officers of the Municipality of Magnetawan are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain approvals where required, except where otherwise provided, and the Mayor and Clerk are hereby authorized and directed to execute all necessary documents and to affix the Corporate Seal of the Municipality to such documents.

**READ A FIRST, SECOND, AND THIRD TIME**, passed, signed and the Seal of the Corporation affixed hereto, this 19th day of January 2022.

THE CORPORATION OF THE  
MUNICIPALITY OF MAGNETAWAN

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Mayor

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CAO/Clerk

on desk Jan 9, 2022

**THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN**  
**BY-LAW NO. \_\_\_\_\_**

Being a By-law to amend By-law No. 2001-26, as amended, the Zoning By-law for the Corporation of the Municipality of Magnetawan with respect to lands located on Concession 10, Lot 24, formally the geographic township of Chapman, now Municipality of Magnetawan, (Roll: 494401000223300).

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**WHEREAS** the Council of the Corporation of the Municipality of Magnetawan is empowered to pass By-laws to regulate the use of land pursuant to Section 34 of the Planning Act, R.S.O. 1990;

**AND WHEREAS** the owner of the subject lands has filed an application with the Municipality of Magnetawan to amend By-law 2001-26 as amended;

**AND WHEREAS** the Council of the Corporation of the Municipality of Magnetawan deems it appropriate to amend By-law No. 2001-26 as amended;

**NOW THEREFORE** the Council of the Corporation of the Municipality of Magnetawan enacts as follows:

Schedule 'A-2', to Zoning By-law No. 2001-26 as amended, is further amended by zoning the lands legally described as Concession 10, Lot 24, formerly the Geographic township of Chapman, now in the Municipality of Magnetawan, from the "Rural (RU) Zone" to the Rural Residential Exception Five (RR-5) Zone, as shown on Schedule 'A' attached forming part of this By-law.

1. Section 4.1 of By-law 2001-26 is hereby amended by adding the following section.

***4.1.3.4 Rural Residential Exception Five (RR-5) Zone, as amended.***

*Notwithstanding the provisions of this By-law to the contrary, within the Rural Residential Exception Five (RR-5) Zone the following shall apply:*

*1. Minimum Interior Side Yard (West) – 200 metres.*

This By-law take effect on the date of its passage, subject to the provisions of Section 34 (30) and (31) of the Planning Act (Ontario).

**READ A FIRST, SECOND, AND THIRD TIME**, passed, signed and the Seal of the Corporation affixed hereto this \_\_\_\_\_ day of \_\_\_\_\_ 2021.

\_\_\_\_\_  
Sam Dunnett, Mayor

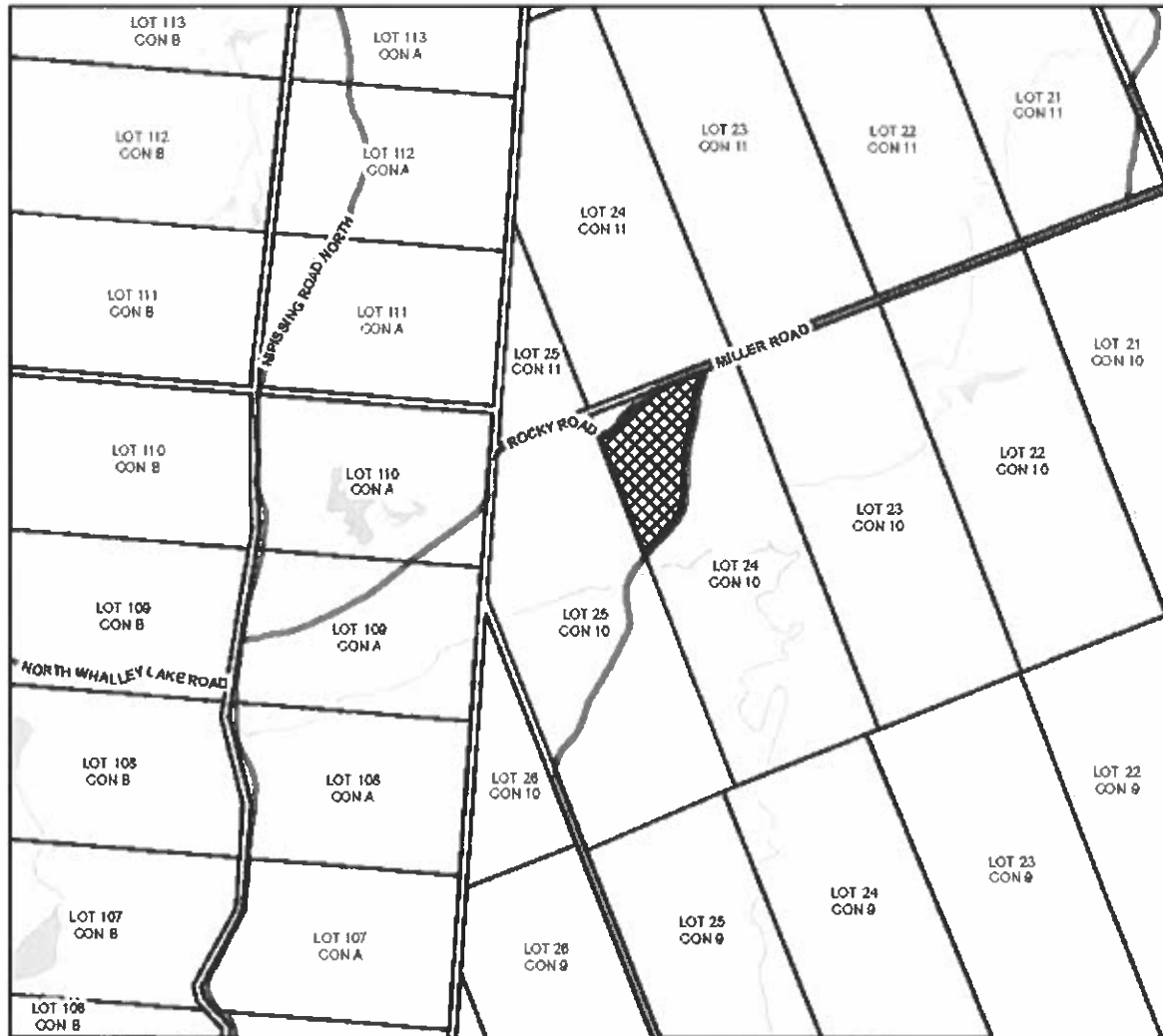
\_\_\_\_\_  
Kerstin Vroom, Clerk

**SCHEDULE A TO BY-LAW NO. 2021 -**



**Schedule 'A' to  
Zoning By-law Amendment \_\_\_\_\_**

Part of Lot 24, Concession 10  
Geographic Township of Chapman  
Municipality of Magnetawan  
District of Parry Sound



 Lands to be rezoned from Rural (RU) Zone to Rural Residential Exception XX (RR-XX) Zone

This is Schedule 'A' to Zoning By-law \_\_\_\_\_  
Passed this \_\_\_ day of \_\_\_\_\_, 2021

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Clerk

**Kerstin Vroom**

on desk

**Subject:** FW: 2022 Weighted Assessments

January 19, 2022

**From:** Dave Thompson <dthompson@townofparrysound.com>  
**Sent:** January 17, 2022 3:03 PM  
**To:** Kerstin Vroom <Clerk@magnetawan.com>; Sheri Skinner <:sskinner@townofparrysound.com>  
**Subject:** RE: 2022 Weighted Assessments

Kerstin,

Sheri is off for a couple days.

The committee made some adjustments to the proposed budget that were put forward to Town Council for approval.

A 6.2% levy increase was what was finally approved.

You can find the minutes at this link and it also included a link to the live stream of the meeting if the discussion of the members is of interest to you.

[https://calendar.parrysound.ca/Council/Index?\\_RequestVerificationToken=QZzkTYDBbsJ7grPMiWoMtvya--AA95E2WUY2mB5VVGszwDiWlkOiRY0s9\\_pr0K4lnsz2amRwqmB1NQrshqOn5AjRTW-dhDny2p6ST2NjIMM1&\\_RequestVerificationToken=sTOCNV7A\\_EZjyhaM-GDzU-VrQPoliGi1uxAnmm61hO9kByYgkEWPKfgIMGd6RFZcHP3qHWLvORXES9SPJs0Rd3-Ey28CDyj5NYfG2JRVoJg1&StartDate=10/28/2021&EndDate=10/28/2021](https://calendar.parrysound.ca/Council/Index?_RequestVerificationToken=QZzkTYDBbsJ7grPMiWoMtvya--AA95E2WUY2mB5VVGszwDiWlkOiRY0s9_pr0K4lnsz2amRwqmB1NQrshqOn5AjRTW-dhDny2p6ST2NjIMM1&_RequestVerificationToken=sTOCNV7A_EZjyhaM-GDzU-VrQPoliGi1uxAnmm61hO9kByYgkEWPKfgIMGd6RFZcHP3qHWLvORXES9SPJs0Rd3-Ey28CDyj5NYfG2JRVoJg1&StartDate=10/28/2021&EndDate=10/28/2021).

Dave

Town of Parry Sound EMS Advisory Committee

Open Minutes

**Date:**

October 28, 2021

**Time:**

06:30pm

**Location:**

(on-line) ZOOM Meeting and for streaming of the meeting please click on the link below.

<https://www.youtube.com/channel/UC4QrR6HjwibWOJRbLwnjcFQ/videos>

**Members Present:**

Jamie McGarvey - Chairperson, Rod Osborne, Cathy Still, Scott Sheard, Lewis Malott,  
Irene Smit, Lyle Hall

**Present:**

Dave Thompson, Director of Emergency and Protective Services

**Recording:**

Sheri Skinner, Administrative Assistant

**Guest:**

Frank May, Manager EMS - WPSHC

Stephanie Phillips, CFO - Town of Parry Sound

**Regrets:**



Town of Parry Sound EMS Advisory Committee

Open Minutes

**1. Agenda**

**1.1 Additions to Agenda**

**1.2 Prioritization of Agenda**

**1.3 Adoption of Agenda**

**Moved by Irene Smit**

**Seconded by Lewis Malott**

That the October 28, 2021 Parry Sound District Emergency Medical Services Committee meeting agenda be approved.

Carried

**1.4 Disclosure of Pecuniary Interest and the General Nature Thereof**

**2. Minutes and Matters Arising from Minutes**

**2.1 Adoption of Minutes**

**Moved by Cathy Still**

**Seconded by Scott Sheard**

That the Minutes of the June 16, 2021 meeting of the Parry Sound District Emergency Medical Services Committee be approved as circulated.

Carried

**3. Correspondence**

**3.1 OAPC Position on Mandatory Vaccinations (forward to file)**

**4. Deputations**

Town of Parry Sound EMS Advisory Committee

Open Minutes

## **5. Emergency Services Director's Report**

Dave Thompson summarized the Director's Report with the Committee which included the Powassan Base ownership and the Base's amortization annual rate.

Frank May spoke on the PSDEMS current staffing issue, and the challenges Paramedics are facing in the district such as housing and no in-person training hours at the base hospital thru Covid. A brief description of student hires vs. fully certified Paramedics was provided as well as a discussion on mandatory vaccinations which would become effective November 15, 2021.

**Moved by Irene Smit**

**Seconded by Scott Sheard**

That the Emergency Services Director's Report dated October 28, 2021 be accepted as submitted.

Carried

## **6. Reports**

6.1 EMS Statistical Report - September 2021

6.2 EMS Night Call Statistics - September 2021

6.3 EMS Vehicle Inventory - September 2021

Dave Thompson provided a descriptive overview of the various reports attached.

**Resolution**

EMS Committee members have received reports 6.1, 6.2, 6.3 as listed above.

**Moved by Cathy Still**

**Second by Rod Osborne**

Carried

**7. Ratification of Matters from Closed Agenda**

**8. Other Business**

8.1 DT R&R 2020 Land Ambulance Audited Financial Statements-AD2021

8.1.1 DT 2020 Land Ambulance Financial Statements-AD2021

**Resolution**

That the EMS Advisory Committee receives the 2020 Land Ambulance Audited Financial Statements and that the committee concurs with staff's course of action to place the accumulated surplus of \$274,928.00 into reserves to utilized in future years in case of a deficit position.

**Moved by Lyle Hall**

**Seconded by Lewis Malott**

Carried

8.2 DT R&R 2022 Land Ambulance Budget-AD2021

8.2.1 DT ATT#1 2022 Land Ambulance Budget-AD2021

**Resolution**

That the EMS Advisory Committee directs staff to prepare the 2022 Land Ambulance Budget with the following amendments;

a) 120000.00 transfers from reserves to operating budget

b) reduction of summer upstaff by 1 month

and move to Parry Sound Town Council for approval with a 6.2% levy increase.

**Moved by Rod Osborne**

**Seconded by Lewis Malott**

Carried

Town of Parry Sound EMS Advisory Committee

Open Minutes

**9. Dispatch Update**

**10. Business Plans**

**11. Adjournment @ 8:00PM**

**Moved by Scott Sheard**

**Seconded by Cathy Still**

Carried

**Next scheduled on-line Zoom meetings:**

**February 24, 2022 ... May 26, 2022 ... October 27, 2022**