



AGENDA – Regular Meeting of Council

Wednesday, January 22, 2025

1:00 PM

Magnetawan Community Centre

Page # OPENING BUSINESS

- 1.1 Call to Order
- 1.2 Adoption of the Agenda
- 1.3 Disclosure of Pecuniary Interest
- 3 1.4 Adoption of Previous Minutes

PLANNING ACT MEETING

- 9 Consent Application - Woodruff - 309 Miller Road
- 30 Zoning By-law Application - Herrnstein (Lachance Agent) - CROFT CON 4 PT LOT 13 PCL 699 S/S REM PT MF

STAFF QUARTERLY REPORTS

- 68 Report from Fire Chief Derek Young
- 78 Report from By-law Enforcement Officer Jason Newman
- 80 Report from Chief Building Official Tyler Irwin
- 82 Report from Public Works Superintendent Scott Edwards
- 84 Report from Parks and Maintenance Manager Steve Robinson
- 85 Report from Deputy Clerk Erica Kellogg
- 87 Report from Deputy Clerk Laura Brandt
- 90 YTD Budget 2024 from Treasurer Stephanie Lewin

STAFF REPORTS, MOTIONS AND DISCUSSION

- 102 2.1 Discussion Magnetawan Firehall - other facades, site plan, floorplan & Correspondence from Leah & Austin Toth
- 115 2.2 Municipal Risk Profile
- 148 2.3 Report from Public Works Superintendent Scott Edwards, Award of RFP 2024-06 Engineering Services for Rehabilitation of Bridge #4 Nipissing Road South
- 150 2.4 Report from Public Works Superintendent Scott Edwards, Award of RFP 2024-07 Engineering Services for Replacement of Bridge #17 Miller Road
- 152 2.5 DRAFT Consent Agreement - 1671258 Ontario Inc (Weins) - CON 1, Part Lot 9 PLAN 42R-10938 Chapman
- 163 2.6 Report from Deputy Clerk Laura Brandt, Outcome of New Years Eve Gala
- 165 2.7 DRAFT Committee of Adjustment for 2025 By-law
- 166 2.8 DRAFT Interim Tax Levy for 2025 By-law
- 168 2.9 DRAFT Authorize Borrowing for Current Expenditures 2025
- 170 2.10 DRAFT Regulate and Control Parking and Traffic By-Law

MUNICIPAL BOARDS AND COMMITTEE MINUTES

- 203 3.1 District of Parry Sound Social Services Administration Board (DSAAB) Chief Administrative Officer's Report December 2024 & January 2025
- 243 3.2 Almaguin Highlands Health Centre Minutes December 5, 2024 & January 9, 2025

CORRESPONDENCE

- 249 4.1 MAHC Municipal Usage Statistics
- 250 4.2 Ministry of Natural Resources Ontario Forest Industries Association's Recommendations
- 252 4.3 OPP MPB Financial Services Unit (OPP) July to September 2024 Detachment Revenues & 2025 Revised Annual Billing Letter, Statement, Cost Summary, Service Billing Summary, Calls for Service Details & 2023 Reconciled Year End Summary - Revised
- 264 4.4 NOSDA Municipalities Under Pressure: The Human and Financial Cost of Ontario's Homelessness Crisis
**** Full report is available on our website at www.magnetawan.com under News**
- 269 4.5 Parry Sound Age Friendly Update
- 270 4.6 Successful Outcome Fire Protection Grant 2024-25
- 272 4.7 Unsuccessful Outcome of 2025 Celebrate Canada Grant Funding
- 273 4.8 Unsuccessful Outcome of 2025 MLSE Foundation Community Action Grant Funding
- 274 4.9 Unsuccessful Outcome of 2025 Field of Dreams Blue Jays Capital Grant Funding
- 275 4.10 Service Ontario in Magnetawan Poster
- 277 4.11 Seniors Free Dinner and Learn Event Wednesday January 29th Poster
- 278 4.12 Super Senior Poster
- 279 4.13 ICYMI Council Highlights December 12, 2024

ACCOUNTS

- 280 5.1 Accounts in the amount of \$889,285.32

BY-LAWS

- 300 6.1 Consent Agreement - 1671258 Ontario Inc (Weins) - CON 1, Part Lot 9 PLAN 42R-10938 Chapman
- 311 6.2 Committee of Adjustment for 2025 By-law
- 312 6.3 Interim Tax Levy in 2025 By-law
- 314 6.4 Authorize Borrowing for Current Expenditures 2025

CLOSED SESSION

In accordance with Section 239(2) of the Municipal Act, 2001, S.O. 2001, c.25, as amended,

Council shall proceed into Closed Session in order to address matters pertaining to:

- (b) personal matters about an identifiable individual, including municipal or local board employees
- (c) a proposed or pending acquisition or disposition of land

CONFIRMING BY-LAW AND ADJOURNMENT

- 316 7.1 Confirm the Proceedings of Council and Adjourn



COUNCIL MEETING MINUTES
December 11, 2024
1:00 pm

The meeting of the Council of the Corporation of the Municipality of Magnetawan was held at the Magnetawan Community Centre on Wednesday December 11, 2024, with the following present:

Mayor Sam Dunnett
Deputy Mayor John Hetherington
Councillor Bill Bishop
Councillor Jon Hind
Councillor Brad Kneller

Staff: CAO/Clerk Kerstin Vroom, Deputy Clerk Recreation and Communications Laura Brandt and Deputy Clerk Planning and Development Erica Kellogg were present for the entire meeting.

OPENING BUSINESS

1.1 Call to Order

The meeting was called to order at 1:00 p.m.

1.2 Adoption of the Agenda

RESOLUTION 2024-361 Hetherington-Bishop

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adopts the agenda as presented.

Carried.

1.3 Disclosure of Pecuniary Interest

Mayor Sam Dunnett stated that should anyone have a disclosure of pecuniary interest that they could declare the nature thereof now or at any time during the meeting.

*Councillor Kneller declared pecuniary interest for Agenda Item 2.6 DRAFT Motion Yearly Donation Royal Canadian Legion, Dunchurch, Branch 394 due to being a member of the Royal Canadian Legion, Dunchurch, Branch 394.

1.4 Adoption of the Previous Minutes

RESOLUTION 2024-362 Bishop-Kneller

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adopts the minutes of the Council meeting on November 6, 2024, as copied and circulated.

Carried.

STAFF REPORTS, MOTIONS AND DISCUSSION

2.1 DRAFT Motion S357/358 Tax Assessment Reductions

RESOLUTION 2024-363 Hind-Hetherington

BE IT RESOLVED THAT the Council of the Municipality approves the S357/358 2024 assessment reductions as presented and circulated.

Assessment Type	Roll Number	Assessment Change	Year Affected	Reason
RT	030 002 07700	-197,000	2019	Razed by Fire
CT	030 002 19405	-150,500	2019	No Longer Operating as Business
RT	030 004 04817	-11,000	2019	Structure Removed
RT	010 002 21500	-185,000	2021	Razed by Fire
CT	040 007 03600	-13,300	2022	Coding Change
RT	010 001 32400	-25,000	2023	Razed by Fire

Carried.

2.2 DRAFT Year End Motions

RESOLUTION 2024-364 Bishop-Hetherington

- 1) Authorizes the payment of accounts up to and including December 31, 2024
- 2) Authorizes the Treasurer to transfer \$100,000 from the 2023 year-end surplus from into an investment account to be held for share contribution for the Huntsville and Bracebridge Hospital builds.
- 3) Authorizes the Treasurer to transfer any 2024 year-end surplus into the Asset Management Reserve.
- 4) Authorizes the Treasurer to draw any 2024 year-end deficit from the Working Funds Reserve.

Carried.

2.3 Stop Up & Close – Unopened Road Allowance Between CON 6 Lot 16 and PLAN 118 CROFT – Reid (Agent)

RESOLUTION 2024-365 Kneller-Hetherington

WHEREAS the Council of the Municipality of Magnetawan has received a Stop Up and Close application along with the required non-refundable fee for the purchase of an Unopened Road Allowance leading to water between CON 6 LOT 16 and PLAN118 CROFT which provides access to several waterfront properties (REID - AGENT);

AND WHEREAS the Unopened Road Allowance subject to the application is inaccessible by land as it is adjoined to private roads;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Magnetawan directs Staff to request the required deposit from the Agent and approves forwarding the application to the Municipal Solicitor for review and direction.

Carried.

2.4 DRAFT Consent (Limited Services Agreement) – Antonik – 354 Simmons Road

RESOLUTION 2024-366 Hind-Hetherington

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves the DRAFT Consent Agreement (Limited Services Agreement) – Antonik- 354 Simmons Road as presented, and the by-law on this matter will be passed later in the meeting.

Carried.

2.5 DRAFT Consent (Limited Services Agreement) – Cordua – 184 Silver Lake Road

RESOLUTION 2024-367 Kneller-Bishop

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves the DRAFT Consent Agreement (Limited Services Agreement) – Cordua- 184 Silver Lake Road as presented, and the by-law on this matter will be passed later in the meeting.

Carried.

2.6 DRAFT Motion Yearly Donation Royal Canadian Legion, Dunchurch, Branch 394

**Councillor Kneller declared pecuniary interest for Agenda Item 2.6 DRAFT Motion Yearly Donation Royal Canadian Legion, Dunchurch, Branch 394 due to being a member of the Royal Canadian Legion, Dunchurch, Branch 394. Councillor Kneller refrained from any discussion and refrained from voting.*

RESOLUTION 2024-368 Hetherington-Bishop

WHEREAS the Council of the Municipality of Magnetawan appreciates its Veterans and is supportive of the Royal Canadian Legion;

NOW THEREFORE BE IT RESOLVED THAT \$500 be donated directly to the Royal Canadian Legion, Dunchurch Branch 394 in 2024.

Carried.

2.7 2025 FONOM Northeastern Municipal Conference May 5th to May 7th – North Bay

RESOLUTION 2024-369 Hind-Hetherington

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the Correspondence 2025 FONOM Northeastern Municipal Conference May 5th to May 7th – North Bay;

AND the following Council Members will attend the FONOM Northeastern Municipal Conference in 2025: Council to reach out to Staff regarding attendance.

Carried.

2.8 Report from Deputy Clerk, Laura Brandt, 2024 Private Road Grant Program

RESOLUTION 2024-370 Bishop-Hetherington

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the report 2024 Private Road Grant Program from Deputy Clerk Laura Brandt and approves the recommendations contained therein to include \$15,000 in the 2024 budget and to make a recommendation of an increase for the 2026 budget if an upward trend is evident.

Carried.

2.9 Report from Deputy Clerk, Laura Brandt, Commemorative Plaque Steamship Carving

RESOLUTION 2024-371 Hind-Hetherington

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the report Commemorative Plaque Steamship Carving from Deputy Clerk Laura Brandt for information only and chooses option: SIGNCRAFT - Wooden Shaped Sign (router cut top) (Similar to what is at the Village Green) \$1,200 plus HST including Delivery;

AND FURTHER THAT these projects costs be included in the 2025 Budget and to actively source for funding.

Carried.

2.10 Report from Deputy Clerk, Laura Brandt, Skate/Walk Trail Splash Pad Project

RESOLUTION 2024-372 Hind-Kneller

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the report Skate/Walk Trail Splash Pad Project from Deputy Clerk Laura Brandt for information only and to continue to actively source for funding.

Carried.

2.11 Report from Deputy Clerk, Laura Brandt, Revitalization of Croft Recreational Park

RESOLUTION 2024-373 Kneller-Hetherington

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the report Revitalization of Croft Recreational Park from Deputy Clerk Laura Brandt for information only and to continue to actively source for funding.

Carried.

2.12 Report from Deputy Clerk, Laura Brandt, 2025 Annual Magnetawan Leekfest

RESOLUTION 2024-374 Bishop-Kneller

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives and approves the report 2025 1st Annual Magnetawan Leekfest from Deputy Clerk Laura Brandt and approves the recommendations contained therein to include \$10,000 in the 2025 budget line 1-4-2600-2015 (Events) and to actively source for funding.

Carried.

2.13 Report from Deputy Clerk, Laura Brandt, Outcome of Dinner and a Drive-in Movie Event

RESOLUTION 2024-375 Hetherington-Bishop

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives and approves the report Outcome of Dinner and Drive-In Movie Event from Deputy Clerk Laura Brandt and approves the recommendations contained therein to include \$7,000 in the 2025 budget and to actively source for funding.

Carried.

2.14 Report from Deputy Clerk, Laura Brandt, Time Capsule

RESOLUTION 2024-376 Hind-Hetherington

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives and approves the report Magnetawan Time Capsule from Deputy Clerk Laura Brandt and approves the recommendations contained therein to incorporate the opening of the Time Capsule with the Annual Canada Day Event held on Saturday June 28, 2025.

Carried.

Direction was given to Staff to start garnering interest for a new time capsule to be opened in 2050.

2.15 Discussion Magnetawan Firehall

RESOLUTION 2024-377 Hetherington-Bishop

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan is in favour of doing a Public Request for Proposal for the building of a new Fire Hall.

Carried.

Direction was given to Staff to bring the floorplan back to a future meeting for discussion with the Fire Chief.

2.16 Discussion on Funding for Almaguin Highlands Health Centre

RESOLUTION 2024-378 Kneller-Hetherington

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the correspondence Funding for Almaguin Highland Health Centre'

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Magnetawan authorizes an annual financial contribution of 1/10 share of the deficit to the Almaguin Highland Health Centre in the amount of \$3,000.

Carried.

MUNICIPAL BOARD AND COMMITTEE MINUTES

- 3.1 Municipal Partners POA Advisory Committee Meeting Minutes May 23, 2024, Parry Sound Provincial Offences Act Court Manager's Report Q3 2024, 2024 POA Working General Ledger, 2025 POA Budget – DRAFT, & 2024 POA Municipal Partners Distribution**
- 3.2 Magnetawan Planning Act Public Meeting Minutes July 3, 2024 & November 6, 2024**
- 3.3 Southeast Almaguin Highlands Regional Fire Services Committee (RFSC) Minutes August 22, 2024**
- 3.4 Magnetawan Library Board Meeting Minutes October 2, 2024**
- 3.5 North Bay Parry Sound District Health Unit Board of Health Minutes October 16, 2024, November 27, 2024 & Medical Officer of Health: Report to The Board of Health**
- 3.6 Magnetawan Cemetery Board (MCB) Minutes October 30, 2024**
- 3.7 District of Parry Sound Social Services Administration Board (DSSAB) Chief Administrative Officer's Report November 2024**
- 3.8 Almaguin Highlands Health Centre (AHHC) Minutes November 7, 2024**
- 3.9 Magnetawan Economic Tourism Committee (METC) Minutes November 27, 2024**
- 3.10 Magnetawan Community Centre Board (MCCB) Minutes December 4, 2024**

RESOLUTION 2024-379 Hind-Hetherington

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the Municipal Boards and Committee Minutes as copied and circulated.

Carried.

CORRESPONDENCE

- 4.1 Ministry of Natural Resources Modernization of Wildland Fire Management in Ontario**
- 4.2 North Bay Parry Sound District Health Unit Recommendation for Provincial Oral Health Strategy, including Evaluation of Current Funding Model**
- 4.3 Magnetawan Lakeland EV Charging Media Release**
- 4.4 NOAA 68th Annual Juried Exhibition 2024-2025 & 75th Anniversary Celebration Brochure**
- 4.5 Unsuccessful Outcome NOHFC Cultural Supports Program – Community Event Stream Funding**
- 4.6 Municipal Office & Council Christmas Closure Poster**

- 4.7 **New Year's Eve Gala Poster**
- 4.8 **ICYMI Council Highlights November 6, 2024**
- 4.9 **Request for Proposal RFP 2024-06 Bridge#4 Nipissing Road South**
- 4.10 **Request for Proposal RFP 2024-07 Bridge#17 Miller Road**

RESOLUTION 2024-380 Kneller-Bishop

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the correspondence items as copied and circulated.

Carried.

ACCOUNTS

- 5.1 **Accounts in the amount of \$493,039.83**

RESOLUTION 2024-381 Kneller-Hind

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves the accounts in the amount of \$493,039.83 as presented.

Carried.

BY-LAWS

- 6.1 **Establish Fees, Charges, AMPS & STA Fees and Fines for 2025**
- 6.2 **Consent (Limited Services Agreement) – Antonik – 354 Simmons Road**
- 6.3 **Consent (Limited Services Agreement) – Cordua – 184 Silver Lake Road**

RESOLUTION 2024-382 Bishop-Kneller

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan that the following by-laws are now read a first, second and a third time, passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation, and engrossed in the by-law book:

- 6.1 *Establish Fees, Charges, AMPS & STA Fees and Fines for 2025*
- 6.2 *Consent (Limited Services Agreement) – Antonik – 354 Simmons Road*
- 6.3 *Consent (Limited Services Agreement) – Cordua – 184 Silver Lake Road*

Carried.

CONFIRMING BY-LAW AND ADJOURNMENT

- 7.1 **Confirm the Proceedings of Council and Adjourn**

RESOLUTION 2024-383 Hind-Bishop

BE IT RESOLVED by the Council of the Municipality of Magnetawan that the Confirming By-law is now read a first, second and a third time, passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and engrossed in the by-law book;

AND FURTHER THAT, this meeting is now adjourned at 2:40 pm to meet again on Wednesday January 22, 2025, at 1:00 pm or at the call of the Chair.

Carried.

Approved by:

Mayor

Clerk



RESOLUTION NO. 2025 -

JANUARY, 22, 2025

Moved by: _____

Seconded by: _____

WHEREAS the Municipality of Magnetawan has received a request to support an application for consent for creation of one new lot located at Miller Road which is a municipal maintained road, Magnetawan (Woodruff 4944 010 00223400). The property is legally described as Con 10 PT Lots 24 and 25 PT RD ALLOW AND 42R21817 PARTS 12 AND 11 Township of Chapman hereinafter referred to as "the Lands";

WHEREAS the Municipal planning consultant has provided a report in support of the application with conditions;

NOW THEREFORE BE IT RESOLVED THAT the Committee of Adjustment for the Municipality of Magnetawan supports in principle the consent application for the Lands, subject to the following conditions:

- That the foregoing conditions be fulfilled within two years of the notice of decision of the Planning Board;
- Draft Reference Plan to be approved by the Municipality prior to registration;
- Two (2) true certified paper copies of the registered plan and an electronic version for the proposed severed and retained lot by an Ontario Land Surveyor with a certification that it is a true copy be provided to the Municipality for review and approval which conforms substantially with the application as submitted;
- Draft copy of the deeds (with all schedules) to be approved by the Municipality prior to registration;
- A copy of the original executed transfer (deed) with all schedules be provided to the Municipality;
- Confirmation from the North Bay Mattawa Conservation Authority (NBMCA) that the proposed Severed and Retained Lots can be adequately serviced by individual on-site septic systems;
- Payment of all taxes, municipal legal fees, planning fees and fees as per the current Fees and Charges By-law, Park Land Dedication By-law and all other fees associated with the processing of this application;
- That the Applicant receive conformation from the Municipality of a suitable location for an entrance to the severed lot;
- That a Zoning By-law Amendment be submitted to rezone the proposed severed lot to comply with the minimum lot size and minimum lot frontage.

Carried _____ Defeated _____ Deferred _____

Sam Dunnett, Mayor

Member of Council	Yea	Nay	Absent
Bishop, Bill			
Hetherington, John			
Hind, Jon			
Kneller, Brad			
Mayor: Dunnett, Sam			

STAFF REPORT

TO: Erica Kellogg, Deputy Clerk – Planning & Development
Municipality of Magnetawan

FROM: Patrick Townes, BA, BEd and Jamie Robinson, BES, MCIP, RPP
MHBC Planning Limited

DATE: January 22, 2025

SUBJECT Consent Application – 309 Miller Road (Woodruff)
Municipality of Magnetawan

Recommendation

That the Consent application for the subject lands located at 309 Miller Road (Woodruff) to create one new lot, be provisionally approved subject to the following conditions:

1. That the applicant meet all financial requirements of the Municipality, including the payment of the balance of any outstanding taxes, including penalties and interest be paid;
2. That a draft survey of the proposed retained and severed lot be provided to the Municipality for review and approval;
3. That a registrable description of the severed lot and a copy of the Reference Plan be deposited to the Land Registry office and be submitted to the Municipality;
4. That the owner obtain approval of a Zoning By-law Amendment to rezone the proposed severed lot to comply with the minimum lot size and minimum lot frontage of the Zoning By-law, i.e. rezone the severed lot to the Rural Residential (RR) Zone;
5. That the owner provide written confirmation that sufficient capacity exists for treatment capacity for hauled sewage to the satisfaction of the Municipality.
6. That the applicant pay to the Municipality a parkland contribution fee for the new residential lot to be created as cash-in-lieu of a parkland contribution pursuant to Section 53 (13) of the Planning Act, R.S.O. 1990 c. P. 13; and,
7. That the conditions of Consent be fulfilled within two years from the date of the giving of the notice by the Municipality of Magnetawan.

Proposal/Background

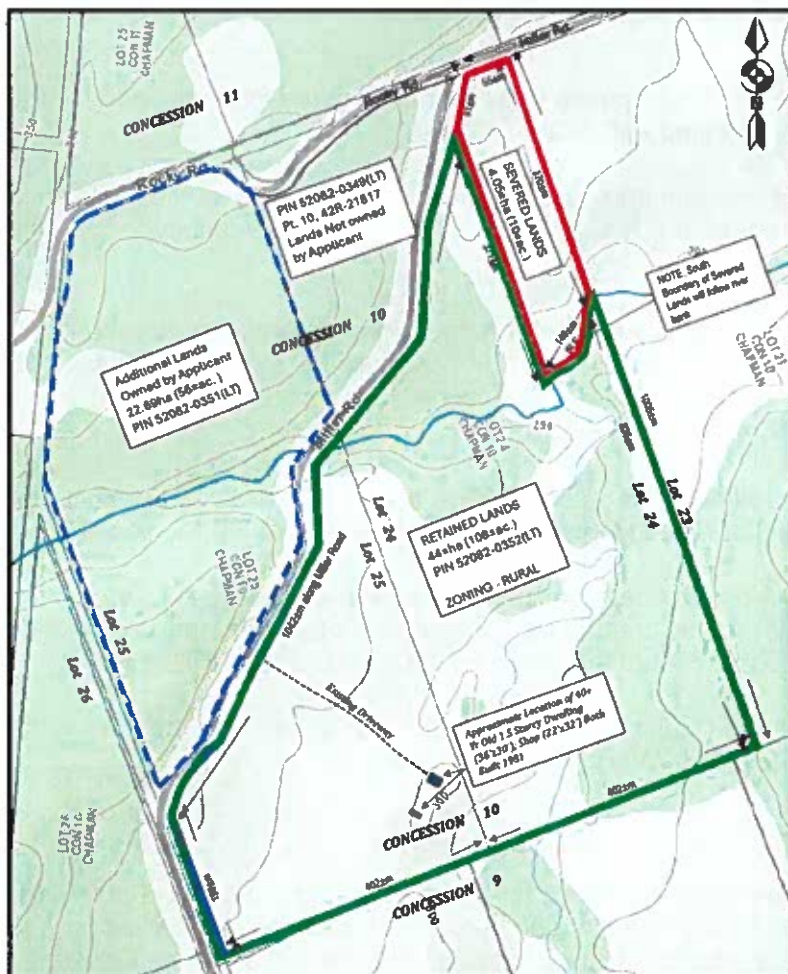
A Consent Application has been submitted for the subject lands located at 309 Miller Road in the Municipality of Magnetawan. The purpose of the Consent application is to create one new rural residential lot on the subject lands. The subject lands are owned by William and Nancy Woodruff.

Figure 1: Subject Lands



The proposed severed lot and the proposed retained lot are shown on Figure 2. The proposed retained lot is outlined in green, and the proposed severed lot is outlined in red on Figure 2.

Figure 2: Proposed Lot Configuration



The proposed lot areas and lot frontages of the proposed lots are shown on Table 1.

Table 1: Proposed Lot Areas and Frontages

	Proposed Retained Lot	Proposed Severed Lot
Lot Area	44 hectares	4 hectares
Lot Frontage	1,000 metres	91 metres

The owner has indicated that there is an existing dwelling and accessory building on the proposed retained lot. The location of the existing development on the retained lot is identified on Figure 1. Both proposed lots are to have lot frontage and access off of Miller Road.

Area Context

The surrounding land uses include the following:

North: Existing rural and rural residential uses.

East: Existing rural and rural residential uses.

South: Existing rural and rural residential uses.

West: Existing License B Pit and rural uses.

Policy Analysis

Provincial Planning Statement

The Provincial Planning Statement (PPS) came into effect on October 20, 2024. The PPS is the statement of the government's policies on land use planning and is intended to provide policy direction on land use matters which are in the Provincial interest. All land use planning decisions are required to be consistent with the PPS.

In the context of the PPS, the subject lands are considered as Rural Lands. Residential development, including lot creation, where site conditions are suitable for the provision of appropriate sewage and water services is included as a permitted use.

Section 3.6.4 of the PPS states that individual on-site sewage services and individual on-site water services may be used for a new development provided that site conditions are suitable for the long-term provision of such services with no negative impacts. The proposed retained lot is already developed, and the existing development is serviced by an existing well and septic system. The proposed severed lot and the future development is proposed to be serviced by a private well and septic system, and the proposed severed lot appears large enough to accommodate future services.

Chapter 4 of the PPS contains policies related to the wise use and management of resources. There is a watercourse on the subject lands that is identified as containing Fish Habitat. Section 4.1.6 of the PPS states that development and site alteration shall not be permitted in fish habitat except in accordance with provincial and federal requirements. Further, Section 4.1.8 of the PPS includes policies that apply to adjacent lands from Fish Habitat, and states that development and site alteration shall not be permitted on adjacent lands to the natural heritage features and areas identified in the PPS (including Fish Habitat) unless the ecological function of the adjacent lands has been evaluated and it has been demonstrated that there will be no negative

impacts on the natural features or on their ecological functions. This area on the subject lands is already restrictively zoned and no new development is permitted on these lands in the future. The proposed severed lot is large in size and provides for future building locations setback from the watercourse.

Chapter 4.1.8 of the PPS contains policies regarding development adjacent to natural heritage features and areas. The subject lands contain a water course through the property and on the south of the proposed severed lot. No additional development is proposed through this application and the existing watercourse on the subject lands is Environmental Protection, restricting development. As a result, an Environmental Impact Study is not required.

Subject to the recommended conditions of provisional Consent, the proposed Consent is consistent with the PPS.

Municipality of Magnetawan Official Plan

The Municipality's Official Plan provides policy direction on growth and development within Magnetawan. The policies in the Official Plan address the environment, cultural and built heritage, natural resources and servicing and transportation. In accordance with the schedules of the Official Plan, the following applies to the subject lands:

- Designated Rural in the Official Plan;
- Aggregate and Mineral Resources area identified to the east in the Official Plan;
- ARA Licence (aggregate operation) to the west;
- Waste disposal site to the west;
- Fish habitat associated with the watercourse on the subject property; and,
- Located on a municipal road.

Section 5.2.2 of the Municipality's Official Plan contains policies regarding residential development and states:

Limited new permanent residential development shall be permitted in the Rural Areas, preferably in close proximity to other residential uses as infilling on existing roadways where school busing and municipal winter maintenance is presently being provided. Scattered or isolated development that would result in an increase in municipal servicing costs shall be discouraged. Residential subdivisions are not permitted in the Rural Areas.

New lots should have a minimum lot area size of 1.0 hectares (2.47 acres).

The proposed new severed lot is located close to the existing dwelling on the retained lot in a general area that is developed with rural residential uses. The proposed retained and severed lot are larger than 1 hectare in lot area.

Section 5.2.7 of the Municipality's Official Plan contains policies regarding waste disposal sites and states:

Only those sites approved by the Ministry of the Environment and the Municipality shall be used for the disposal or storage of solid or liquid waste. All such sites shall be operated according to the standards established by the Ministry of the Environment and the Municipality's approved Waste Management Master Plan.

New developments utilizing private sewage disposal and water supplies shall not locate within 500 metres of the perimeter of the fill area of an existing or former waste disposal site unless it has been demonstrated through the

preparation of technical studies that there are no potential impacts associated with gas migration and ground water contamination.

The proposed severed lot where a future dwelling is proposed is located approximately 1,000 metres from the waste disposal site that is located to the west of the subject lands.

Section 7.1.1 of the Official Plan contains consent criteria that are applicable to Consent applications. Table 2 below summarizes the Consent policies.

Table 2: Official Plan Section 7.7.1 Summary

Policy 7.7.1 Severance Criteria	Does the Application Conform?
a) A registered plan of subdivision is not necessary for the orderly development of the lands.	A Plan of Subdivision is not required. The proposal is for one retained lot and one severed lot, and a Consent application is appropriate.
b) The lot size and setback requirements will satisfy specific requirements of this Plan and meet the implementing zoning by-law requirements.	The proposed retained lot meets the minimum standards required in the Zoning By-law. The proposed severed lot does not meet the minimum lot area and lot frontage required for the Rural (RU) Zone however is sized appropriately for a future dwelling. A condition of provisional Consent is recommended to require the owner to rezone the proposed severed lot to the Rural Residential (RR) Zone.
c) The proposed lot must front on a publicly maintained road or, within the Shoreline designation, between existing lots on an existing private road with a registered right-of-way to a municipally maintained road or be a condominium unit, which may be created on private roads having access to a municipal year round road.	Access is provided to the proposed lots via Miller Road which is a year-round municipally maintained road.
d) Lots for hunt camps, fishing camps, wilderness tourist camps or similar uses may be permitted on unmaintained municipal road allowances or on private right of ways to publicly maintained roads provided that the appropriate agreements are in place to ensure that the Municipality has no liability with respect to the use of these roads.	The proposed retained lot is used for rural residential purposes and the proposed severed lot is to be used for rural residential purposes.
e) The lot must have road access in a location where traffic hazards such as obstructions to sight lines, curves or grades are avoided;	No traffic impacts are anticipated as a result of the new lot which exceeds the frontage requirement and provides adequate space for a new driveway.
f) The lot size, soil and drainage conditions must allow for an adequate building site and to allow for the provision of an adequate means of sewage disposal and	The existing development on the retained lot is serviced with a well and septic system.

Policy 7.7.1 Severance Criteria	Does the Application Conform?
water supply, which meets the requirements of the Building Code, the lot must have safe access and a building site that is outside of any flood plain or other hazard land.	The proposed severed lot appears to be large enough to accommodate a future well and septic system.
g) Notwithstanding subsection c), lots created for seasonal or recreational purposes may be permitted where the access to the lot is by a navigable waterbody provided that Council is satisfied that there are sufficient facilities for mainland parking and docking.	Not applicable. The proposed lots are not for a seasonal residential use.
h) Any lot for permanent residential use shall be located on a year round maintained municipal road or Provincial highway.	The proposed lots would be accessed by a year-round maintained municipal road.
i) In the Rural designation, new lots created by consent shall be limited to the following: <ul style="list-style-type: none"> i. The Township will permit the creation of up to eight new lots per year. The new lots must comply with the regulations as set out in the implementing Zoning By-law. ii. two lots per original hundred acre lot; iii. one lot for each 50 acre parcel which existed as of the date of approval of this Plan; and iv. infilling between existing residences within 300 metres of each other on the same side of a municipal road or Provincial highway 	<p>There have been less than eight new lots created in Rural designation to date.</p> <p>The subject lands are over 100 acres in lot area and therefore eligible for the creation of two new lots. The proposed Consent conforms to this policy.</p>
j) The creation of any lot will not have the effect of preventing access to or land locking any other parcel of land.	The severed and retained lots will not prevent access to, or land lock, any other parcel of land.
k) Any severance proposal on land adjacent to livestock operations shall meet the Minimum Distance Separation Formula I in accordance with the MDS Guidelines and shall demonstrate that the proposed water supply has not been contaminated from agricultural purposes.	The subject lands are not adjacent to livestock operations.

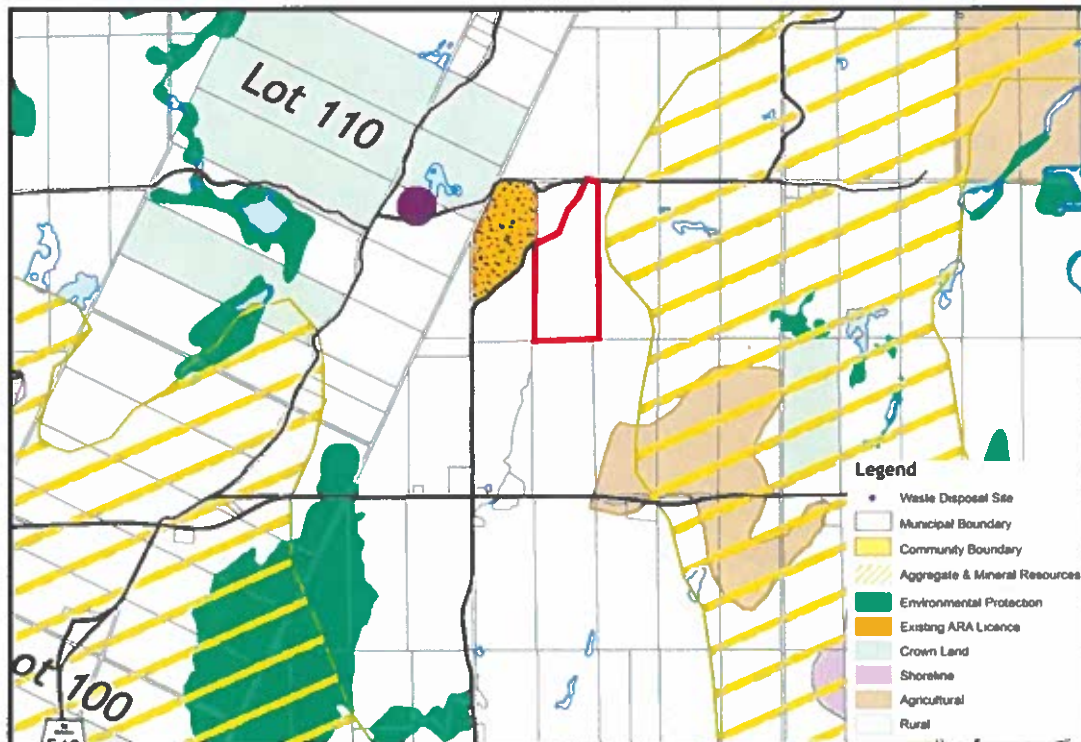
Section 4.14.1 of the Official Plan contains resource areas policies and states:

Where development is proposed in or adjacent to an area of known mineral or aggregate resources, the development shall be set back and buffered sufficiently to ensure that it would not preclude or hinder the establishment of new operations, expansion of existing operations or access to the resources, except where the following conditions are met:

- 1) *The resource use would not be feasible;*
- 2) *The proposed land use or development serves a greater long term public interest; and,*
- 3) *Issues of public health, public safety and environmental impact are addressed. Adjacent is considered to be minimum of 300 metres for existing pits and aggregate reserves and a minimum of 500 metres for quarries.*

The proposed severed lot is located 300 metres from the eastern property line of the existing property that contains an existing Licence B Pit under the Aggregate Resources Act. The proposed severed lot therefore is adequately setback from this site and the new residential property and use is not anticipated to preclude or hinder the establishment of new operations, expansion of existing operations, or access to the resources in the area. The location of the subject lands and the existing property containing the Licence B Pit is shown on Figure 4.

Figure 4: Subject Lands and Existing Licence B Pit



Section 4.15 of the Official Plan states that prior to the approval of all new development, the owner shall provide confirmation that arrangements can or have been made for the treatment of the hauled sewage generated from the development at a duly licensed facility. This has been recommended as a condition of provisional Consent.

Subject to the recommended conditions of provisional Consent, the proposed Consent conforms to the Official Plan.

Municipality of Magnetawan Zoning By-law

The subject lands are primarily located within the Rural (RU) Zone and there is an area adjacent to the watercourse that is located within the Environmental Protection (EP) Zone.

The minimum lot area for properties within the RU Zone is 10 hectares and the minimum lot frontage is 134 metres. The proposed retained lot meets these minimum standards however the proposed severed lot does not meet the minimums – proposed lot area of 4 hectares and a proposed lot frontage of 91 metres on Miller Road.

The owner is required to rezone the proposed severed lot to reflect the Rural Residential (RR) Zone standards, which requires a minimum lot area of 1 hectare and a minimum lot frontage of 60 metres.

Comments from Departments

Please note that no comments were received at the time this Staff Report was prepared.

Road Department: No comments were received as of this date of this Staff Report.

Fire Chief: No Concerns with this application.

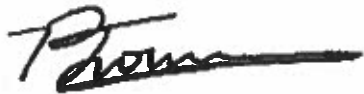
Building Department: No concerns with this application.

By-law Department: No concerns with this application.

Summary

Subject to the recommended conditions of provisional Consent, the Consent application is consistent with the PPS and conforms to the Municipality's Official Plan. It is recommended that proposed Consent application be approved.

Respectfully submitted,



Patrick Townes, BA, BEd
Planning Consultant
MHBC Planning



Jamie Robinson, BES, MCIP, RPP
Planning Consultant
MHBC Planning



**MUNICIPALITY OF MAGNETAWAN
COMMITTEE OF ADJUSTMENT
CONSENT APPLICATION**

AUTHORIZED UNDER SECTION 53 OF THE PLANNING Act, R.S.O 1990 c.P13

FILE # C _____/_____

1. APPLICANT INFORMATION

Owner/Applicant(s):

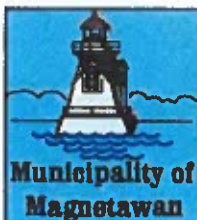
If the applicant is the purchaser, a copy of the portion of the agreement of purchase and sale that authorizes the purchaser to make the application is required to be submitted with the application.

Applicant and Ownership Information		
Name of Legal Owner(s)	William & Nancy Woodruff	
Telephone	705-387-4317; 705-783-8330	
Address	Box 269, Magnetawan	
Postal Code	P0A 1P0	
Email	woodrufftreecare@gmail.com	
	nanciwoodruff@gmail.com	
Contact Information, if different than owner (this may be a person/firm acting on behalf of the owner)		
Name of Contact	E.J. Williams Surveying Limited	
Telephone	705-789-4171	
Address	387 Muskoka Rd. 3 N, Huntsville	
Postal Code	P1H 1C5	
Email	kathy@ejwilliamssurveying.com	
	ted@ejwilliamssurveying.com	
Mortgage, Line of Credit, Charges or other encumbrances in respect of the subject land		
Name	Not Applicable	
Address		
DC#	Telephone	Email

2. Location of the subject lands:

Concession	10	Lot	24 & 25	Registered Plan /Lot/Block
Street No.	309	Street/Road	Miller Rd.	Survey No.
				Part Number(s)

IMPORTANT: If there are existing easements or restrictive covenants affecting the subject land, provide the legal description and its effect to the subject land. Attach a copy of relevant documentation.



**MUNICIPALITY OF MAGNETAWAN
COMMITTEE OF ADJUSTMENT
CONSENT APPLICATION**

AUTHORIZED UNDER SECTION 53 OF THE PLANNING Act, R.S.O 1990 c.P13

3. PURPOSE OF THE APPLICATION:

3.1 Type/Purpose of proposed Consent:

☒ Create a new lot (or re-establish an existing parcel)

☐ Lot Addition

☐ Easement Other: Charge ☐ / Release a Mortgage ☐ Lease ☐

3.2 If the application is a lot addition, identify which parcel of land will be the benefiting lands:

3.3 Mortgage, Charges or other Encumbrances: Name _____

Mailing Address _____

3.4 Name of party(s), if known, to whom the land or interest in land is to be transferred, leased or charged:

Owner of PIN 52082.0349(LT) being Part 10, 42R-21817 - Owners Courtney and Steven Seedhouse

4. DESCRIPTION OF SUBJECT LAND AND SERVICING INFORMATION

Description / Size	SEVERED LOT 1	SEVERED LOT 2	RETAINED (Original Lands)
Frontage (m)	146±m Miller Rd		1042m± Miller Rd
Depth (m)	370±m		>199±m Irregular
Area (ha)	4.05± ha		44± ha S/S Miller Rd
Existing Use of Property:			
Existing Building or Structures and date of construction	Vacant Land		Residential - 40+ yr old 1 Storey Dwelling; Detached Shop - Both built 1981
Proposed Use of the Severed and Retained Parcels	Unknown		Same as above
Road Access If by Provincial Highway provide written comments from MTO			
Municipal road, maintained all year	Miller Road		Miller Rd
Municipal Road, seasonally maintained.			

Municipality of Magnetawan Planning Department 430 HWY 520, Box 70 Magnetawan, ON P0A 1P0 (705)-387-3947
planning@magnetawan.com



**MUNICIPALITY OF MAGNETAWAN
COMMITTEE OF ADJUSTMENT
CONSENT APPLICATION**

AUTHORIZED UNDER SECTION 53 OF THE PLANNING Act, R.S.O 1990 c.P13

Other Public Road (e.g. Local Roads Board)			
Right of Way / Easement*(IF ACCESS TO THE SUBJECT LAND IS BY PRIVATE ROAD OR OTHER PUBLIC ROAD OR RIGHT OF WAY advise the status of the easement (permanent registered or prescriptive), name who owns the land or road, who is responsible for its maintenance and whether it is seasonal or year-round.			
MNRF Road Allowance [Written report from the MNRF if an MNRF road allowance is used for access to the subject land. North Bay Office: 705-475-5550]			
Water Access Lots shall provide confirmation from a commercial business showcasing sufficient mainland docking and parking is available for proposed severed and retained lots.			

4.1 Water Supply	SEVERED	SEVERED	RETAINED (Original Lands)
Publicly owned and operated piped water system			
Privately owned and operated individual well	X if developed		X
Privately owned and operated communal well			
Lake or other water body			
Other means			



**Municipality of
Magnetawan**

**MUNICIPALITY OF MAGNETAWAN
COMMITTEE OF ADJUSTMENT
CONSENT APPLICATION**

AUTHORIZED UNDER SECTION 53 OF THE PLANNING Act, R.S.O 1990 c.P13

Does your property abut a lake?	No		No
<i>[Is the lake deemed by the Ministry of the Environment Conservation and Parks (MOECP) to be at capacity for phosphorus load? **1-800-461-6290 for enquiries]</i>			

4.2 Sewage Disposal	SEVERED LOT 1	SEVERED LOT 2	RETAINED (Original Lands)
Publicly owned and operated sanitary sewage system			
Privately owned and operated individual septic tank <i>Attach documentation of the results of the review by the North Bay Mattawa Conservation Authority</i>	X - if developed		X existing
Privately owned and operated communal septic tank			
Privy			
Other Means (e.g. Advanced Treatment System) ** (Septic System over 10,000 litres requires Ministry of the Environment Conservation and Parks study and permit. 1-800-461-6290 for enquiries)			



**MUNICIPALITY OF MAGNETAWAN
COMMITTEE OF ADJUSTMENT
CONSENT APPLICATION**

AUTHORIZED UNDER SECTION 53 OF THE PLANNING Act, R.S.O 1990 c.P13

4.3 Other Services (indicate which service(s) are available)	SEVERED LOT 2	SEVERED LOT 2	RETAINED (Original Lands)
Electricity	X		X
School Bussing	X		X
Garbage Collection			

4.4 If access to the subject land is by private road or right of way was indicated in section 4.4, indicate who owns the land or the road, who is responsible for its maintenance and whether it is maintained seasonally or all year.

5. LAND USE

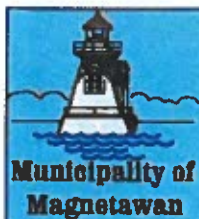
5.1 What is the existing Official Plan designation(s)? (Not applicable to lands in unorganized township)

Rural on lands south and east of Miller Road; Other lands north of Miller Road - Existing ARA license

5.2 What is the Zoning, if any, on the subject land? (Not applicable to lands in unorganized township)

Retained - Rural and EP; Severed - Rural and EP; Other lands owned by Applicant - MX and EP

If the subject land covered by a Minister's Zoning Order, what is the Plan and registration number?



**MUNICIPALITY OF MAGNETAWAN
COMMITTEE OF ADJUSTMENT
CONSENT APPLICATION**

AUTHORIZED UNDER SECTION 53 OF THE PLANNING Act, R.S.O 1990 c.P13

5.3 Are any of the following uses or features on the subject land or within 500 meters of the subject land, unless otherwise specified? Please check the boxes that apply.

Use or Feature	On the Subject Land	Within 500 meters of subject land, unless otherwise specified by the applicable agency, then indicate approximate distance.
An agricultural operation including livestock facility or stockyard [MANDATORY: Attach MDS work sheets from OMAFRA]	NO	There is a farm maybe 500m from subject n/w corner of land, however, it is vacant
A landfill	NO	NO
A sewage treatment plant or waste stabilization plant	NO	NO
A provincially significant wetland [North Bay Mattawa Conservation Authority or the Ministry of the Environment Conservation and Parks]	NO	NO
A provincially significant wetland within 120 meters of the subject land [North Bay Mattawa Conservation Authority or the Ministry of the Environment Conservation and Parks]	NO	NO
Flood Plain	NO	NO
A rehabilitated mine site	NO	NO
A non-operating mine site within one kilometer of the subject land	NO	NO
An active mine site	NO	NO
An industrial or commercial use, and specify the use (e.g. gravel pit)	NO	Yes, Class B on other lands owned by Applicant N/S of Miller Rd
An active railway line	NO	NO
Utility corridors (Natural Gas / Hydro)	NO	NO
A municipal or federal airport	NO	NO

6. HISTORY OF SUBJECT LAND

6.1 Has the subject land ever been the subject of an application for approval of a Plan of Subdivision or Consent under the Planning Act? NO YES UNKNOWN

If yes, and if known, please provide the application file number and the decision made on the application.

Lands also owned by Applicant on West Side of Miller Rd, B022/21 Magnetawan – Approved; Deposited Plan 42R-21817

Municipality of Magnetawan Planning Department 430 HWY 520, Box 70 Magnetawan, ON P0A 1P0 (705)-387-3947
planning@magnetawan.com



**MUNICIPALITY OF MAGNETAWAN
COMMITTEE OF ADJUSTMENT
CONSENT APPLICATION**

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Year the property was created? (if known) Original Township Lots

6.2 If this application is a re-submission of a previous consent application, what is the original consent application number and how has it been changed from the original application?

Not Applicable

7. CURRENT APPLICATION

7.1 Is the subject land currently the subject land of a proposed Official Plan or Official Plan Amendment that has been submitted to the Ministry of Municipal Affairs and Housing for approval?

NO ☒ YES ☐ UNKNOWN ☐

If yes and if known, specify the file number and status of the application

7.2 Is the subject land the subjection of an application for a Zoning By-law Amendment, Minister's Zoning Order amendment, Minor Variance, Consent or approval of a Plan of Subdivision?

NO ☒ YES ☐ UNKNOWN ☐

If yes and if known, specify the file number and status of the application.



**MUNICIPALITY OF MAGNETAWAN
COMMITTEE OF ADJUSTMENT
CONSENT APPLICATION**

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8. SKETCH: The application MUST BE ACCOMPANIED BY A SITE SKETCH showing the following:

- a. The boundaries and dimensions of the subject land proposed to be severed as well as the parcel to be retained, including the location of existing structures and driveway(s), other permanent features.
- b. The boundaries and dimensions of any land owned by the owner of the subject land and that abuts the subject land, the distance between the subject land and the nearest township lot line or landmark, such as a railway crossing or bridge
- c. The location of all land previously severed from the parcel originally acquired by the current owner of the subject land
- d. The approximate location of all natural and artificial features on the subject land and adjacent lands that in the opinion of the applicant may affect the application, such as buildings, railways, roads, watercourses, drainage ditches, river or stream banks, wetlands, wooded areas, wells and septic tank.
- e. The location, width and name of any roads within or abutting the subject land, indicating whether it is an unopened road allowance, a public traveled road, a private road or right of way
- f. If access to the subject land is by water only, location of the parking and boat docking facilities to be used
- g. The location and nature of any easement affecting the subject land

Site Sketch

See Attached.



**MUNICIPALITY OF MAGNETAWAN
COMMITTEE OF ADJUSTMENT
CONSENT APPLICATION**

AUTHORIZED UNDER SECTION 53 OF THE PLANNING Act, R.S.O 1990 c.P13

AUTHORIZATION, DECLARATIONS AND ACKNOWLEDGEMENTS

I, _____, the owner of the lands subject to this application hereby agree to the following:

1. Municipal Staff or their representatives are authorized to enter my property for the purposes of evaluating this application.
2. I acknowledge and agree to pay all costs associated with the processing and evaluation of this application, including any peer reviews and consulting fees. These costs may be deducted from the deposit or invoiced directly, at the discretion of the Municipality. Should this application be appealed to the Ontario Land Tribunal, I am aware that I will be responsible and agree to pay all fees related to the Ontario Land Tribunal process.
3. For the purpose of the Freedom of Information and protection privacy act, I authorize and consent to the use by or the disclosure to any person or public body of any personal information that is collected under the authority of the planning act for the purposes of processing this application, and further I authorized my agent for this application to provide any of my personal information that will be included in the application or collected during the processing of this application.
4. I _____ authorized _____ to make this application my behalf.

Date Oct 4, 2024

Signature of Owner Nancy Woodruff

Date Oct 4, 2024

Signature of Owner Kelly H. Smith

Sworn Declaration of Applicant

I, Edward J. Williams of the Town of Huntsville in the District of Muskoka make oath and say (or do solemnly declare) that the information contained in this application is true and that the information contained in the documents that accompany this application is true. Sworn (or declared) before me at the Town of Huntsville in the District of Muskoka this 11th day of October 2024.

Kathryn Irene Kujala, A Commissioner etc.,

Province of Ontario for E.J. Williams Surveying

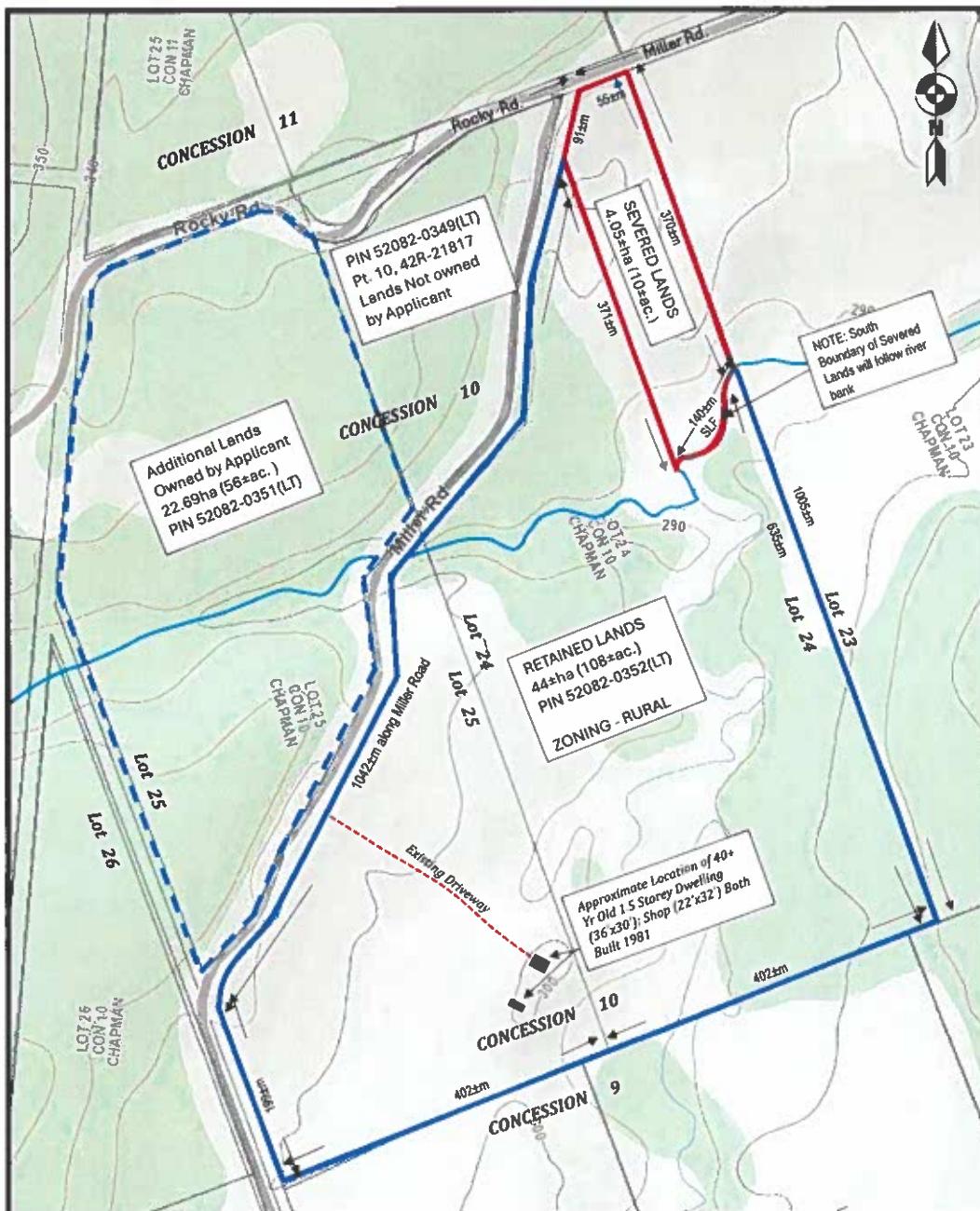
Limited. Expires April 12, 2025.

Commissioner of Oaths

Agent & Applicant [Signature]

Applicant

Municipality of Magnetawan Planning Department 430 HWY 520, Box 70 Magnetawan, ON P0A 1P0 (705)-387-3947
planning@magnetawan.com



LEGAL DESCRIPTION: PIN: 52082-0352 (LT); Part of Lots 24 and 25, Concession 10, Geographic Township of Chapman now in the Municipality of Magnetawan. Municipally known as 309 Miller Road.

METRIC: Distances shown on this sketch are in metres and can be converted to feet by dividing by 0.3048. Distances and areas shown on this plan have been derived from underlying plans of survey. NO field measurement has been completed to verify accuracy.

CAUTION: This is not a plan of survey and shall be used only for the purposes indicated herein.

File 1793-24bf

SKETCH FOR CONSENT PURPOSES

Prepared for
William and Nancy Woodruff
Scale 1:5000 (Approximate)

- Denotes Retained Land
- Denotes Severed Land
- Denotes Other Lands owned by Applicant

EJWILLIAMS
SURVEYING LIMITED
ONTARIO LAND SURVEYORS
PLANNERS

Main Office: 387 Mushoka Rd. 3N P1M 1C6
Huntsville, Ontario
Phone: 705-788-4171
Fax: 705-788-1087
Email: info@ejwilliamsurveying.com

Jun 10/24	Released for Comment	EJW
Date	Description	Approved



PUBLIC NOTICE
APPLICATION FOR CONSENT
Pursuant to Ontario Regulation 197/96
As amended by O.Reg. 547/06

TAKE NOTICE that the Municipality of Magnetawan Committee of Adjustment will be Considering an Application for Consent under *Section 53 of the Planning Act* and adjacent property owners within 60m will be notified by mail and notice posted for the Proposed Consent.

THE PURPOSE AND EFFECT of the proposed consent is to create one new rural residential on the subject lands located at 309 Miller Road. The proposed new lot has a lot area of approximately 4 hectares and a lot frontage of approximately 91 metres on a portion Miller Road. The proposed retained lot has a lot area of approximately 44 hectares and a lot frontage of approximately 91 metres on Miller Road. There is an existing dwelling and accessory building on the proposed retained lot and the proposed new lot is to be vacant.

THE SUBJECT LANDS ARE LOCATED at Chapman Con 10 PT LOTS 24 AND 25 PT ALLOW AND 42R-21817 PARTS 12 AND 11, Municipality of Magnetawan, District of Parry Sound.

The Public Meeting held at the Magnetawan Community Centre on:
Wednesday January 22, 2025 at 1:00pm

If you wish to make comment to the application or be notified of the Decisions of the Committee of Adjustment in respect of the Proposed Consent, you must make a written or oral request to the Committee of Adjustment Secretary either prior to or during the Public, please reference "Woodruff" within the comment.

Please note if the Minister, a specified person or public body files an appeal of the decision of the Committee of Adjustment in respect of the Proposed Consent but does not make an oral or written submission to the Committee of Adjustment before it gives or refuses to give a provisional Consent, the Ontario Land Tribunal may dismiss the appeal.

Additional Information on the Application is available at the Municipal Office or online at:

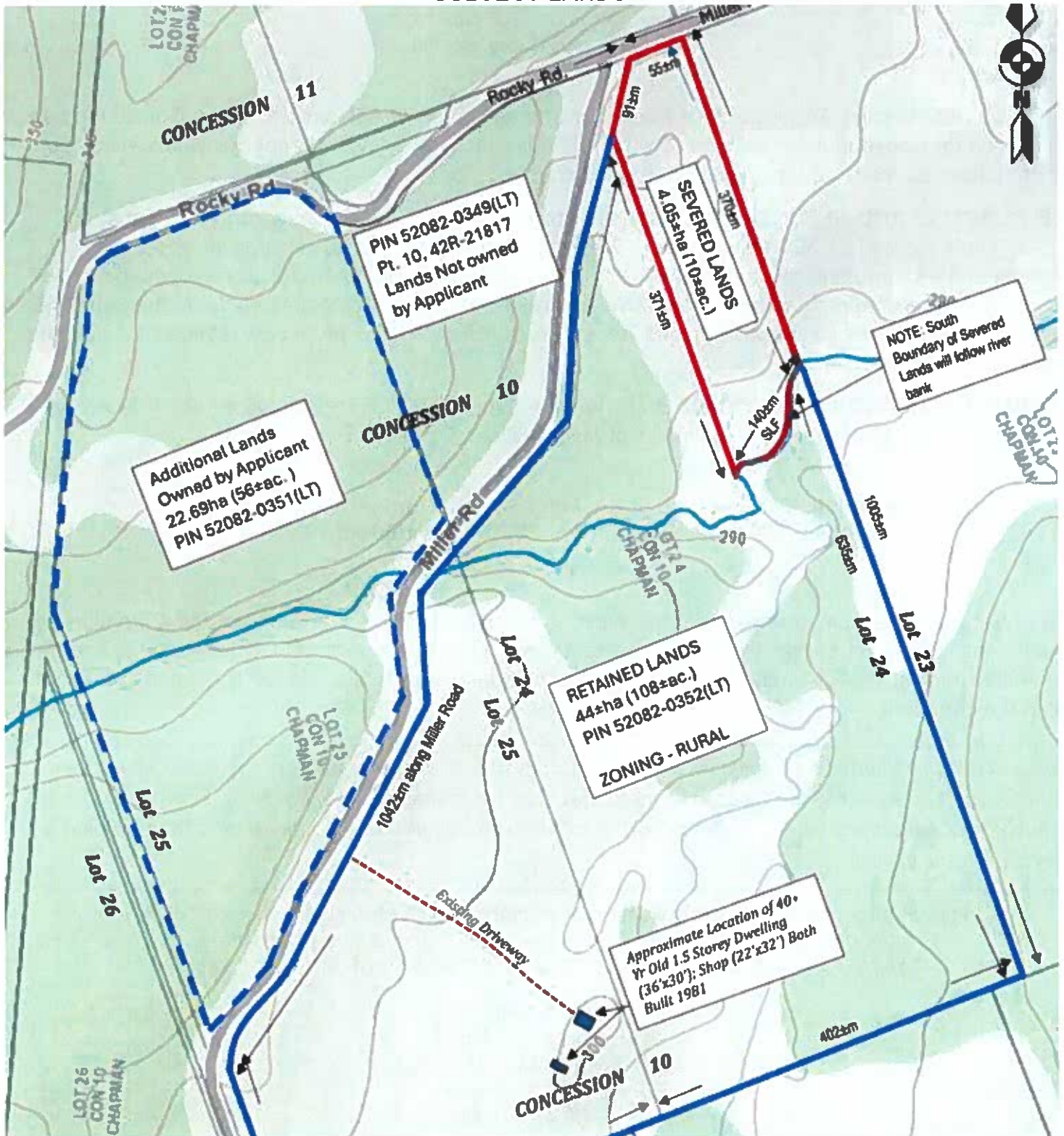
<https://magnetawan.com/residents/planning-zoning/active-applications>

DATED AT THE MUNICIPAL OFFICE THIS 8th Day of January, 2025

Erica Kellogg, Secretary
4304 Highway 520, Box 70
Magnetawan, ON P0A 1P0
Phone: 705-387-3947
Mon-Fri 8:00 am – 4:00 pm
planning@magnetawan.com

Proposed sketch on reverse – Not to scale

SUBJECT LANDS



STAFF REPORT

TO: Erica Kellogg, Deputy Clerk – Planning & Development
Municipality of Magnetawan

FROM: Patrick Townes, BA, BEd and Jamie Robinson, BES, MCIP, RPP
MHBC Planning Limited

DATE: January 22, 2025

SUBJECT: Zoning By-law Amendment Application – Robeson Herrnstein
c/o Denis Lachance, Part Lot 13, Concession 4, Reference Plan
PCL 699 S/S

Recommendation

Based on the land use planning analysis contained in this Planners Report, MHBC Planning Limited recommends:

THAT Council receive the Planners Report dated January 22, 2025 respecting the Zoning By-law Amendment application for Part Lot 13, Concession 4, Reference Plan PCL 699 S/S (Robeson Herrnstein c/o Denis Lachance); and,

THAT Council defers a decision on the Zoning By-law Amendment application for the following reasons:

- 1) To provide an opportunity for the Applicant to resubmit an application to the the Ministry of Natural Resources to specifically state that the request is for a dwelling unit on the second storey of the proposed boathouse;
- 2) To provide an opportunity for the Applicant to provide confirmation from the Ministry of Natural Resources the proposed development is supported; and,
- 3) To provide an opportunity for the Planners to conduct a site visit prior to making a final recommendation.

Proposal /Background

A Zoning By-law Amendment application has been submitted for the subject lands located on Part Lot 13, Concession 4, Reference Plan PCL 699 S which is located on the shoreline of Ahmic Lake. The owner of the subject lands is Robeson Herrnstein, and the application was submitted by Denis Lachance.

The purpose and effect of the Zoning By-law Amendment application is to permit the construction of a two-storey boathouse that contains a kitchen (cooking facilities) and a second-storey deck/covered dock. The proposed kitchen in the boathouse would make that portion of the boathouse a dwelling unit. The owner received approvals for a principal dwelling on the subject property, so the dwelling unit in the boathouse would be considered an additional dwelling unit.

The proposal seeks to amend the Municipality's Zoning By-law from the Shoreline Residential (RS) Zone to a site-specific Shoreline Residential Exception 41 (RS-41) Zone to permit the following:

- An additional dwelling unit to be located within a boathouse;
- An additional dwelling unit not to be located in the rear yard of a property located within the Shoreline Residential (RS) Zone; and,
- A boathouse that exceeds the maximum width requirement.

The subject lands have a lot area of approximately 7.4 hectares (18.3 acres) and have approximately 530 metres of frontage on Ahmic Lake. The subject lands are designated Shoreline and Rural in the Municipality's Official Plan and are zoned Shoreline Residential (RS) in the Municipality's Zoning By-law. Figure 1 shows the location of the subject lands and Figure 2 provides an aerial overview of the subject lands.

Figure 1: Location of the Subject Lands



Figure 2: Aerial of the Subject Lands



The owner submitted a site plan drawing with the application. The outline of a portion of the subject property is shown in green and the location of the proposed boathouse is circled in yellow in Figure 3.

Figure 3: Site Plan Drawing



Area Context

The following is a summary of the surrounding land uses:

North: Shoreline residential lots on Ahmic Lake.

East: Ahmic Lake.

South: Woodlands, wetlands.

West: Woodlands, wetlands, shoreline residential lots on Beaver Lake.

Policy Analysis

Public Lands Act

Ontario's Crown Lands, commonly referred to as Public Lands, include areas of Ontario that the Ministry of Natural Resources (MNR) has stewardship responsibility for under the authority of the *Public Lands Act*. These include the beds of lakes and rivers, such as Ahmic Lake.

The proposed two-storey boathouse adjacent to the subject lands is considered a dwelling unit (additional dwelling unit) as it contains a kitchen. The location of the proposed boathouse is considered Crown Lands, and the Ministry of Natural Resources has approval authority for dwelling units on Crown Lands. Prior to the construction of the boathouse with an additional dwelling unit, a Permit of Occupation is required from the Ministry of Natural Resources.

The owner did submit a copy of the Application for Work Permit associated with the proposed boathouse. A copy of the Application for Work Permit is included in this Report as Attachment 1. The Application that has been provided references that the proposed works include a two-storey boathouse and a "bunkie" on the second storey. The Application should be revised to specifically state that the request is for a dwelling unit on the second storey of the proposed boathouse.

If the Zoning By-law Amendment is passed, approval from the Ministry of Natural Resources is required prior to the construction of the boathouse due to the additional dwelling unit.

Provincial Planning Statement

The Provincial Planning Statement (PPS) is a document that provides policy direction on matters of Provincial interest concerning land use planning. Ontario has a policy-led planning system, and the PPS sets the foundation for regulating the development and use of land in the Province. Policies are set out to provide for appropriate development while also protecting resources of provincial interest, public health and safety, and the quality of the natural and built environment. When making land use planning decisions, Planning Authorities must ensure that all planning decisions are consistent with the PPS.

The subject lands are located outside of a Settlement Area and are considered Rural Lands in the context of the PPS. Section 2.6 of the PPS outlines policies for Rural Lands. Resource-based recreational uses, including recreational dwellings and accessory uses (e.g., boathouses), are permitted.

Section 3.6 of the PPS outlines policies for sewage, water, and stormwater. Where municipal sewage services and municipal water services are not available, planned or feasible, individual on-site sewage services and individual on-site water services may be used provided that site conditions are suitable for the long-term provision of such services with no negative impacts. Planning for stormwater management includes integration with sewage and water services to ensure that the systems are optimized and minimizing or preventing increases in contaminate loads and minimizing erosion and changes in water balance. The subject lands are intended to be serviced by individual on-site sewage services and individual on-site water services.

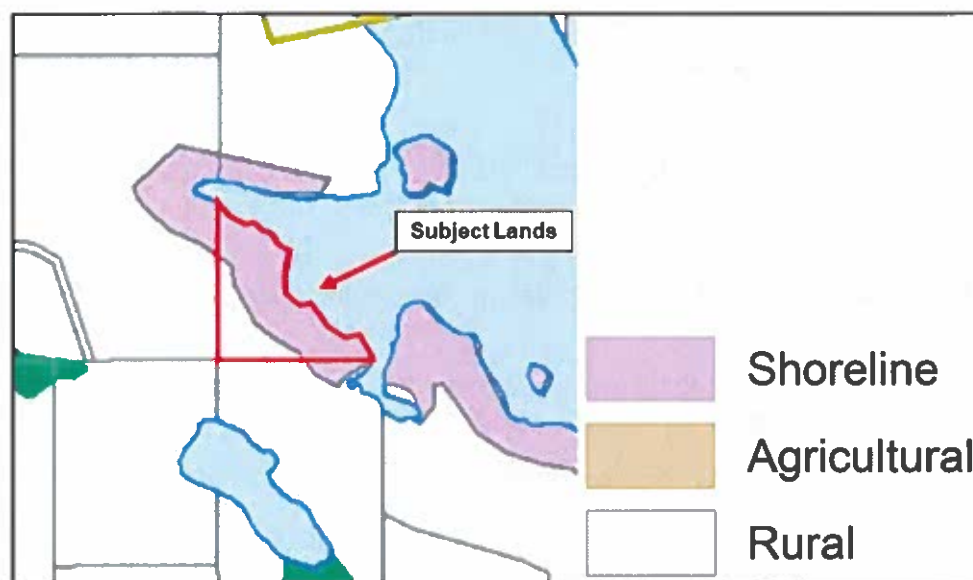
Section 4.1 of the PPS outlines policies for natural heritage. The subject lands are not located in or adjacent to any significant natural heritage features as shown in the Municipality of Magnetawan schedules to the Official Plan. There are areas on adjacent lands identified as Fish Habitat, however these features are located approximately 120 metres from the location of the proposed boathouse. Section 4.1.8 of the PPS specifies that development and site alteration is not permitted on lands adjacent to fish habitat unless the ecological function of the adjacent lands has been evaluated and it has been demonstrated that there will be no negative impacts on the natural features or on their ecological functions. The Municipality's Official Plan

identifies that adjacent lands from Fish Habitat shall be 120 metres, therefore the location of the proposed boathouse is outside of these adjacent lands. The owner has submitted correspondence from Fisheries and Oceans Canada included in this Report as Attachment 2. This correspondence includes recommended mitigation measures and if implemented, the proposed development will not require an authorization under the *Fisheries Act* or the *Species at Risk Act*. One of the mitigation measures include restrictions on in-water works between October 15 and July 15 in any given year.

Municipality of Magnetawan Official Plan

The Municipality's Official Plan provides policy direction on growth and development within Magnetawan. The policies in the Plan address the environment, cultural and built heritage, natural resources and servicing and transportation. Schedule A (Land Use Map) of the Official Plan identifies the subject lands as being designated Rural and Shoreline. Figure 4 includes an excerpt of Schedule A of the Official Plan.

Figure 4: Excerpt of Schedule A of Official Plan



Section 5.2 of the Official Plan contains policies for Rural Areas in the Municipality and states that the permitted uses include residential dwellings and accessory uses provided they are in close proximity to other residential uses and existing roadways.

Section 5.4 of the Official Plan contains policies for the Shoreline designation and states that permitted uses include detached dwellings and accessory uses. The proposed boathouse is considered a permitted use on the subject lands.

Section 4.7 of the Official Plan states that new development or site alteration shall have no negative impact on fish habitat or functions. Section 4.10 establishes 120 metres from the boundary of a significant fish habitat area as adjacent lands within which potential impacts of a development proposal must be considered. The proposed boathouse is located approximately 120 metres from the adjacent Fish Habitat and the owner has provided correspondence from Fisheries and Oceans Canada that provide mitigation measures associated with the construction of the boathouse and in-water works.

The Official Plan does not include policies regarding boathouses or additional dwelling units within shoreline structures, however the Zoning By-law only does permit additional dwelling units on shoreline properties where a minimum lot frontage is met and where the additional dwelling unit is located within the rear yard.

This application has been submitted following a housekeeping amendment to the Zoning By-law that permits boathouses to be two-storeys. The ability to include a kitchen in a boathouse is not permitted within the Zoning By-law and this application has precedent setting implications if a dwelling unit is approved within a boathouse.

Municipality of Magnetawan Zoning By-law

The subject lands are currently zoned Shoreline Residential (RS) Zone as shown in Figure 4. Section 4.2 of the Zoning By-law outlines the provisions for the RS Zone and a detached dwelling, and accessory uses are permitted. In accordance with Section 3.1 g) iii) of the Zoning By-law, a two-storey boathouse is permitted on the subject lands, subject to the criteria within this section. These criteria include the following:

- a) maximum width of 15 metres or 25% of the lot frontage, whichever is less;
- b) minimum side yard 6 metres;
- c) minimum lot frontage of 75 metres;
- d) maximum height of 7.6 metres;
- e) prior to the issuance of a building permit, the Chief Building Official shall receive foundation plans certified by a professional engineer or professional architect.

The proposal seeks to amend the Municipality's Zoning By-law from the Shoreline Residential (RS) Zone to a site-specific Shoreline Residential Exception 41 (RS-41) Zone to permit the following:

- An additional dwelling unit to be located within a boathouse. A guest cabin with no kitchen is permitted within a boathouse.
- An additional dwelling unit is only permitted in the rear yard of a property located within the RS Zone.
- A boathouse that exceeds the maximum width requirement. The maximum width of a boathouse in the Zoning By-law is 15 metres.

While a guest cabin with a sleeping area is permitted within a two-storey boathouse, cooking facilities and a kitchen are not permitted. The proposed dwelling unit is considered an additional dwelling unit and Section 4.2.3 of the Zoning specifically states that an additional dwelling unit is not permitted within shoreline storage buildings (i.e., boathouses) and relief from this provision is required. The Zoning By-law permits a guest cabin within a boathouse to have a maximum size of 40 square metres.

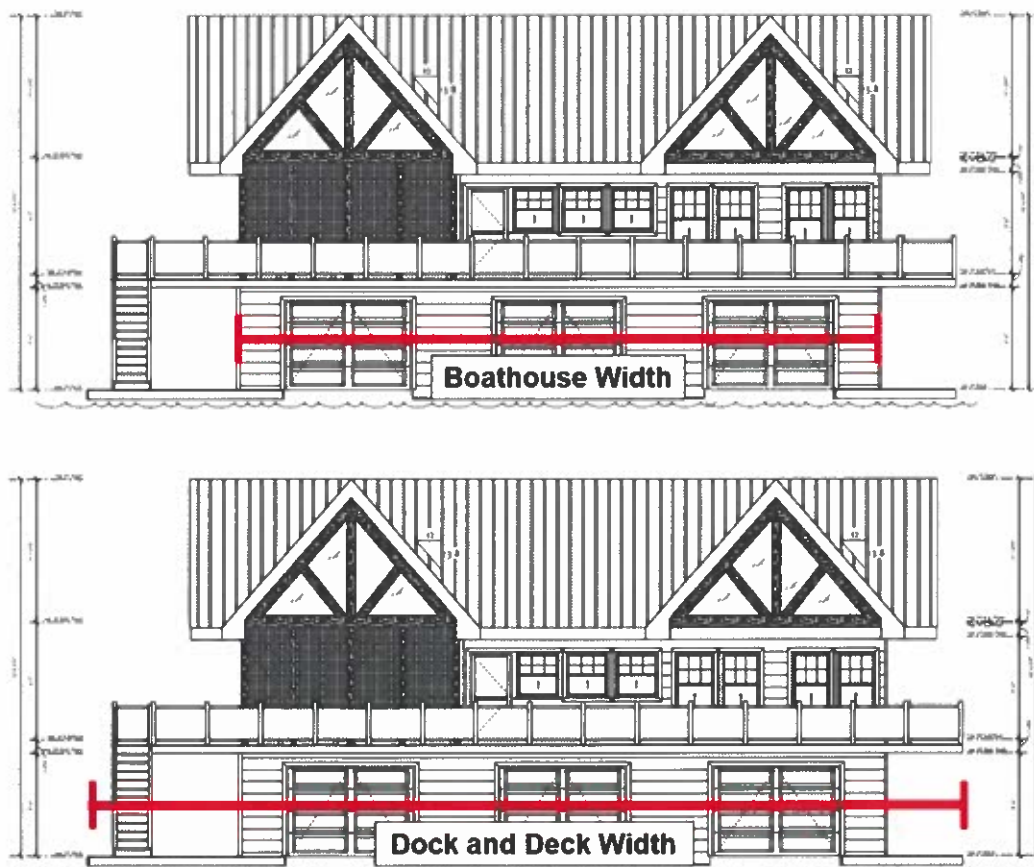
The drawings for the proposed boathouse are attached to this Report as Attachment 3. A summary of the proposed size of the boathouse and its components is included in Table 1. The metric numbers have been rounded to provide flexibility in the proposed amendment.

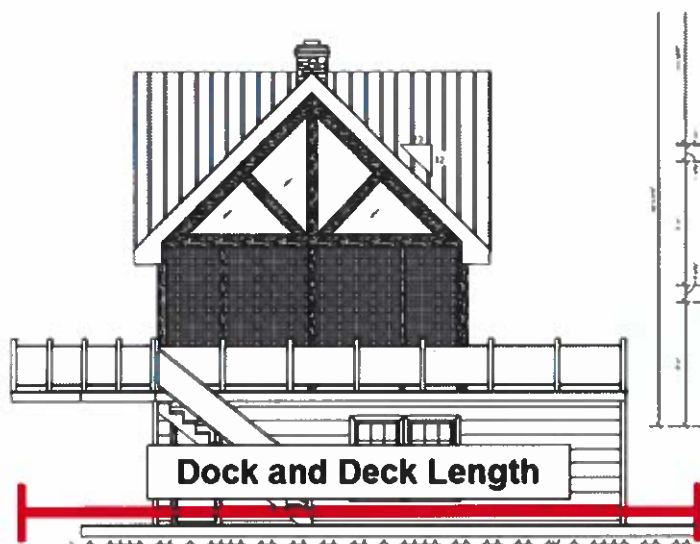
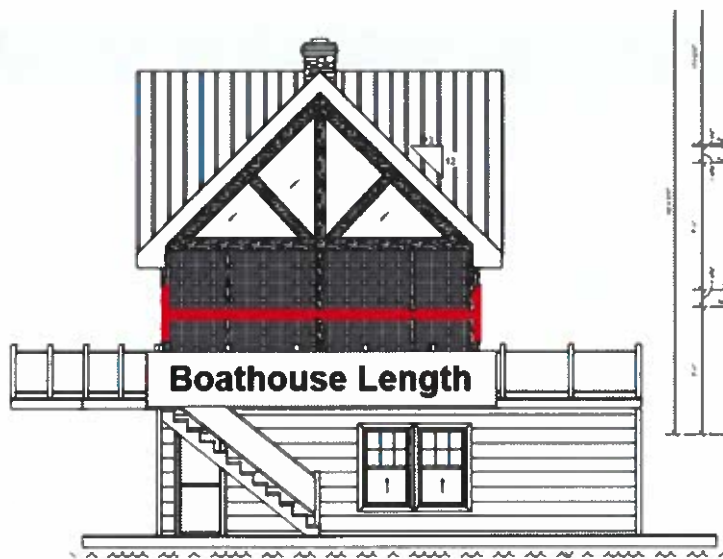
Table 1: Size of Proposed Boathouse

Size of Boathouse		
	Imperial	Metric
Width of Boathouse	50 feet	15.5 metres
Length of Boathouse	30 feet	9.5 metres
Width of attached second-story deck and covered dock	68 feet	21 metres
Length of attached second-story deck and covered dock	40 feet	12.5 metres
Height of Boathouse	24 feet and 9 ¾ inches	7.6 metres
Area of Boathouse	1500 square feet	140 square metres
Size of Additional Dwelling Unit	1,000 square feet	95 square metres

Figure 5 illustrates how the measurements of the boathouse were completed.

Figure 5: Boathouse Measurements





The maximum width of a boathouse in the Zoning By-law is 15 metres. The boathouse portion of the boathouse just exceeds this width, therefore an amendment to permit a boathouse width of 15.5 metres is recommended.

The size of the proposed additional dwelling unit is approximately double what is permitted in terms of the size of a guest cabin in a boathouse, which only includes sleeping facilities. This is a large increase from what is permitted in terms of maximum size.

Under Section 4.2.3 of the Zoning By-law, the location of an additional dwelling unit is restricted to the rear yard on a property located within the RS Zone. Additional dwelling units are also only permitted on a property that has greater than 180 metres of lot frontage. The subject property has approximately 530 metres of lot frontage and exceeds this requirement, however the proposed additional dwelling unit is not located

within the rear yard or even the front yard for that matter, because the dwelling unit is to be located within the boathouse and over the lake.

At a future meeting a Zoning By-law Amendment should include the above items in Table 1 to ensure that the approval applies specifically to the drawings and design that have been submitted with the Zoning By-law Amendment application. Prior to passing a Zoning By-law Amendment the proposal to include a dwelling unit in a boathouse requires approval from the Ministry of Natural Resources and following the housekeeping amendment to permit two-storey boathouses, would be a precedent setting decision from Council.

Other than the proposed width of the boathouse and the inclusion of the additional dwelling unit, the proposed two-storey boathouse complies to the Zoning By-law.

The Zoning By-law was updated to reflect permissions for two-storey boathouses, however provisions were not included to apply to second storey decks or covered docks associated with the construction of two-storey boathouses. For the purposes of the boathouse width, only the width of the boathouse was included however if the application is supported at a future meeting the Zoning By-law Amendment should include measurement references to the size of the second storey deck and dock areas.

Comments from Departments

The following comments were received on the application:

Road Department: No Comment due to access provided by water

Fire Chief: It appears the only access that would be provided to the boat house is walking trails. If that is the case my comment is:

Limited services may be provided for the boat house due to inaccessibility for fire apparatus and equipment. If no access is available, fire services may not be provided.

As the new driveway appears to be quite long, I would offer a similar comment:

Limited service may be provided for these properties. As it is a long private driveway, it may not always be maintained in an acceptable condition to provide access for fire apparatus.

Building Department: No comment to the application

By-law Department: No comment to the application

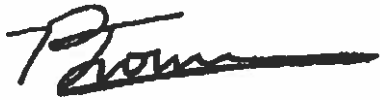
Summary

Prior to making a recommendation, it is recommended that the application be deferred to provide the Planners with an opportunity to conduct a site inspection to determine if there are any impacts on adjacent land uses as a result of the proposed boathouse and the use of the boathouse.

Dwelling units are currently not permitted within shoreline structures, and it is difficult for the Planner to make a recommendation prior to visiting the subject lands, reviewing public comments on the application, and seeking initial input from the Ministry of Natural Resources regarding the proposed dwelling unit on the lake.

Council may wish to deny, defer or approve the proposal as presented after confirmation from the Ministry of Natural Resources has been provided that the proposed dwelling is supported. Alternatively, Council may wish to approve the two-storey boathouse without a kitchen. In this case, only sleeping facilities would be permitted and this would be considered as a guest cabin in the context of the Zoning By-law definitions, and not a dwelling unit.

Respectfully submitted,



Patrick Townes, BA, BEd
Planning Consultant
MHBC Planning



Jamie Robinson, BES, MCIP, RPP
Planning Consultant
MHBC Planning

Attachment 1: Application for Work Permit from Ministry of Natural Resources
Attachment 2: Correspondence from Fisheries and Oceans Canada
Attachment 3: Boathouse Drawings

Application to Do Work on Shorelands Part 3

Instructions

1. Complete applicable sections.
 2. Include proof of ownership (e.g. copy of deed and, if available, a copy of survey plan) or indicate property lines.
 3. Include sketches/drawings/survey plans as indicated on the reverse of this form.
- Note:** Application will not be processed unless the sketches have been completed and attached to the application.
4. Applications may be required to include evidence that notice of the work has been provided to at least the two immediately adjacent neighbours and that they have been provided reasonable opportunity to comment on the proposed work.
 5. Include municipality's comments of the project, where applicable, (i.e. for dredging or constructing improvements).

1. Filling

a. Purpose

b. Dimensions of Area to be Filled	Length	Width	Depth of Water
------------------------------------	--------	-------	----------------

c. Type of Material to be Used

☐ Sand ☐ Earth ☐ Gravel ☐ Armour Stone ☐ Rock Rubble ☐ Other (specify) _____

d. Manner of Preventing Erosion or Silling

2. Dredging

a. Purpose

b. Area to be Dredged	Length	Width	Average Water Depth
-----------------------	--------	-------	---------------------

c. Type of Material (select check box and indicate approximate %)

☐ Sand _____ % ☐ Marsh _____ % ☐ Silt _____ % ☐ Gravel _____ % ☐ Clay _____ % ☐ Rock _____ %

d. Indicate Disposal Location of Dredged Material

e. Proposed Method of Siltation/Erosion Protection (i.e. straw bales, silt curtain, etc.)

3. Boat Launch/Ramp

a. Dimensions	b. Material to be Used
---------------	------------------------

4. Construction of Dock, Boathouse, Breakwall

a. Purpose

2 storey boathouse

b. Dimensions	Length	Width	Height
2.38(0.00)	68.00	35.00	28.00

c. Materials Used in Construction (if material has a preservative, also indicate what type)

steel piles ; steel beams ; spf wood framing ; pressure treated decking ; ewp ; asphalt shingles ; timber frame

d. Construction Details (i.e. type of support - concrete, wooden crib)

steel piles with steel beam grid on top ; spf wood framed structure with EWP integrated in design ; timber frame
roof design ; asphalt singles.

5. Other Works

Other Works (specify)

This portion is broken into 2 parts: **Part A** dealing with proposed construction on private property in territory without municipal organization that has been designated as a restricted area, and **Part B** dealing with structures on Crown Land.

A. On Private Property In a Restricted Area

(i.e. under Section 13 of the *Public Lands Act*)

1 Please check

☒ New Building ☐ Addition/Alternation

2 Size of Building (include a detailed sketch)

dock to be 35' x 68' : steel pile dock : see dwgs

3 Intended use

seasonal boathouse storage and bunkie on upper floor

4 Include a sketch showing the relation of property boundaries to the proposed structures

5 The following improvements now exist on the lot

Description of **Existing** Improvements

Size/Dimensions

B. On Crown Land

1 Please check

☒ New Building ☐ Addition/Alternation

2 Size of all building(s) (include detailed sketch of location and dimensions)

dock to be 35' x 68' : steel pile dock : see dwgs

2a Type of Materials to be Used (i.e. Crown Timber or Purchased, Manufactured Material)

steel piles : pressure treated decking : wood framed construction : timber frame components

3 Intended use

seasonal boathouse storage and bunkie on upper floor

4 Length of Time Building Required

1. Applicant Information

Applicant (e.g., landowner, licensee, permitted, etc.) (Cannot be a subcontractor)

Last Name Lachance		First Name Denis		Middle Initial
Business Telephone Number 705 499-7896		Residence Telephone Number ext.		
Mailing Address	Unit Number	Street Number 219	Street Name Victoria St	PO Box
City/Town Magnetawan	Province Ontario		Postal Code P0A 1P0	

2. Site Contractor or Person in Charge

Last Name Lachance		First Name Denis		Middle Initial
Business Telephone Number 705 499-7896		Residence Telephone Number ext.		Radio Contact Available <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Mailing Address	Unit Number	Street Number 219	Street Name Victoria St	PO Box
City/Town magnetawan	Province ontario		Postal Code P0A 1P0	

3. Type of Work Proposed

Indicate and complete the appropriate additional part(s)

☒ Building Construction ☐ Work on Shorelands ☐ Work within a Waterbody ☐ Roads or Trails or Water Crossing

4. Location of Work Permit Area

Township, Municipality, Basemap No. or Lot and Concession, Location, Subdivision or Mining Claim or U.T.M. No.

Lot 13, Concession 4 except Part 1, Plan PAR-1409 Roll No. 4944 030 004 06595 : 2012 Ahmic Lake Road

Other (i.e. Waterbody) describe

ahmic lake

Camp Location	Number or Workers on Site
---------------	---------------------------

5. Private Land

Private Lands of - Applicant

☐ Yes ☐ No ☒ Other (specify) lake bottom owned to depth 4'6" : boathouse will extend deeper

6. Effective Dates (s)

Start Date (yyyy/mm/dd) 2024/05/01	Finish Date (yyyy/mm/dd) 2024/09/30
---------------------------------------	--

7. Equipment Information


Equipment to be used (specify)

barge for installation of steel pile dock for 2 storey boathouse

8. Signature

Personal information on this form is collected under the authority of Section 13 of the *Public Lands Act*, R.S.O. 1990 and Ontario Regulation 453/96 as amended and Ontario Regulation 975 as amended, and the information will be used for the purposes of the Act and Regulations. Questions about this information should be directed to the local MNRF office. MNRF office addresses and phone numbers are listed on the reverse of this form. I/We hereby agree to rely solely upon the terms and conditions of the written work permit issued pursuant to this application. Any changes, amendments to the written work permit must be approved in writing by MNRF.

I certify the information given in this application is true.

Signature of Applicant 	Position authorized agent	Date (yyyy/mm/dd) 2024/02/23
Signature of Contractor (if applicable)	Position	Date (yyyy/mm/dd)
Date Application Received in Office (yyyy/mm/dd)		

Note: The issuance of this permit does not relieve the applicant from the responsibility of acquiring any other agency, board, government, or other approvals as may be required.

If an applicant requires a copy of this application, the applicant should retain copy prior to submitting.

Jamie Goldring

From: OP Habitat (DFO/MPO) <DFO.OPHabitat.MPO@dfo-mpo.gc.ca>
Sent: April 10, 2024 8:44 AM
To: den_chd@customhomedesigns.ca
Subject: RE: 24-HCAA-00490 - boathouse review ; Ahmic Lake , Magnetawan



Fisheries and Oceans Canada
Ontario and Prairie Region
Fish and Fish Habitat Protection Program
867 Lakeshore Rd.
Burlington, ON
L7S 1A1

Pêches et Océans Canada
Région de l'Ontario et des Prairies
Programme de protection du poisson et de son habitat
867 chemin Lakeshore
Burlington, ON
L7S 1A1

Dear Hemstein Boathouse:

Subject: Boathouse Installation, Ahmic Lake, Magnetawan (24-HCAA-00490) – Implementation of Measures to Avoid and Mitigate the Potential for Prohibited Effects to Fish and Fish Habitat

The Fish and Fish Habitat Protection Program (the Program) of Fisheries and Oceans Canada (DFO) received your proposal on March 1, 2024. We understand that you propose to:

- Install a boathouse on steel piles using a barge on Ahmic Lake (~3m² footprint below the high-water mark).

Our review considered the following information:

- Request for Review form and associated documents.

Your proposal has been reviewed to determine whether it is likely to result in:

- the death of fish by means other than fishing and the harmful alteration, disruption or destruction of fish habitat which are prohibited under subsections 34.4(1) and 35(1) of the *Fisheries Act*; and,
- effects to listed aquatic species at risk, any part of their critical habitat or the residences of their individuals in a manner which is prohibited under sections 32, 33 and subsection 58(1) of the *Species at Risk Act*.

The aforementioned impacts are prohibited unless authorized under their respective legislation and regulations.

To avoid and mitigate the potential for prohibited effects to fish and fish habitat (as listed above), we recommend implementing the measures listed below:

- Plan in-water works, undertakings and activities to respect [timing windows](#), or as stipulated by the Ministry of Natural Resources and Forestry (MNRF), to protect fish, including their eggs, juveniles, spawning adults and/or the organisms upon which they feed and migrate;
 - No in-water work between October 15 to July 15 in any given year;
- Limit impacts on riparian vegetation to those approved for the work, undertaking or activity;
 - Limit access to banks or areas adjacent to waterbodies;
 - Construct access points and approaches perpendicular to the watercourse or waterbody;
 - Re-vegetate the disturbed area with native species suitable for the site;
- Replace/restore any disturbed habitat features and remediate any areas impacted by the work, undertaking or activity;
- Salvage, reinstate or match habitat structure (e.g., large wood debris, boulders, instream aquatic vegetation/substrate) to its initial state;
- Develop and implement an erosion and sediment control plan avoid or minimize the introduction of sediment into any waterbody during all phases of the work, undertaking or activity;

- Inspect and maintain regularly the erosion and sediment control measures and structures during all phases of the project;
- Use biodegradable erosion and sediment control materials whenever possible;
- Remove all exposed non-biodegradable sediment control materials once site has been stabilized;
- Operate machinery on land, or from barges or on ice;
- Use methods to prevent substrate compaction (e.g., swamp mats, pads); and,
- Do not deposit any deleterious substances in the water course.

Provided that you incorporate these measures into your plans, the Program is of the view that your proposal will not require an authorization under the *Fisheries Act* or the *Species at Risk Act*.

Should your plans change or if you have omitted some information in your proposal, further review by the Program may be required. Consult our website (<http://www.dfo-mpo.gc.ca/pnw-ppc/index-eng.html>) or consult with a qualified environmental consultant to determine if further review may be necessary. It remains your responsibility to remain in compliance with the *Fisheries Act* and the *Species at Risk Act*.

It is also your *Duty to Notify* DFO if you have caused, or are about to cause, the death of fish by means other than fishing and/or the harmful alteration, disruption or destruction of fish habitat. Such notifications should be directed to FisheriesProtection@dfo-mpo.gc.ca or 1-855-852-8320.

Please notify this office at least 10 days before starting any in-water works. Send your notification to the assessor (contact information below) and the DFO 10 notification mailbox: DFO.OP.10DayNotification-Notification10Jours.OP.MPO@dfo-mpo.gc.ca. We recommend that a copy of this letter be kept on site while the work is in progress. It remains your responsibility to meet all other federal, territorial, provincial and municipal requirements that apply to your proposal.

If you have any questions with the content of this letter, please contact Samantha Terry at Samantha.Terry@dfo-mpo.gc.ca. Please refer to the file number referenced above when corresponding with the Program.

Yours sincerely,



Samantha Terry

Fisheries Biologist, Triage and Planning
Fish and Fish Habitat Protection Program

From: den_chd@customhomedesigns.ca <den_chd@customhomedesigns.ca>
Sent: Friday, March 1, 2024 2:58 PM
To: OP Habitat (DFO/MPO) <DFO.OPHabitat.MPO@dfo-mpo.gc.ca>
Subject: 24-HCAA-00490 - boathouse review ; Ahmic Lake , Magnetawan

Plz see attached for boathouse review ... plz acknowledge receipt of this email.

Denis Lachance - Proprietor
Custom Home Designs
BCIN – Certified
Architectural / Civil Technologist
705-499-7896 Cell
Magnetawan , Ont.

RE: Scanned from a Xerox Multifunction Printer

From OP Habitat (DFO/MPO) <[redacted]>
Date Wed 10/30/2024 2:44 PM
To Tyler Irwin <cbo@magnetawan.com>

Hello Tyler,

You are correct that the list of mitigation measures outlined within the Letter of Advice are only recommendations that when incorporated into a project reduce the likelihood of causing a harmful alteration, disruption or destruction (HADD) to fish habitat. The timing windows are meant to protect fish and their habitat from impacts of in-water work during sensitive life history stages (e.g. spawning), and since there are fall spawning fish species present within Ahmic Lake this is why those specific dates were indicated. That is not to say work cannot take place during the restricted timing window periods as we do receive projects proposing to work during restricted periods, but it is something that we factor into our reviews and may influence the type of regulatory response we provide (i.e. Letter of Advice vs. *Fisheries Act* Authorization). I realize that you may not have been the one who submitted the initial Request for Review, but it is recommended to include potential work dates within the submission (even if as a contingency these dates are within the restricted period) so we may fully assess these details when reviewing the project.

That being said, boathouse or dock construction on steel piles (opposed to cribs) are generally low risk projects and we have in place an Interim Code of Practice for such low risk projects that can occur without requiring DFO review as long as the conditions are met. We also generally have little concern with this type of work occurring during the winter through the ice instead of working from a barge. Provided that the work will not be taking place in appropriate fall-spawning habitat (gravel or cobble substrate), and is occurring as described within the submission and Letter of Advice, DFO does not have concern with work taking place during the restricted in-water work timing window.

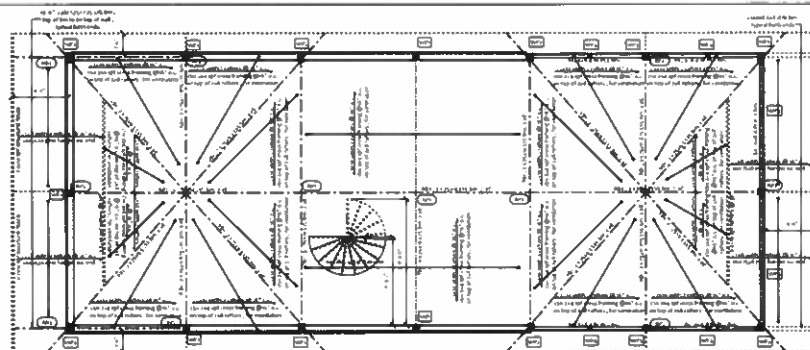
I will however add that it is the province (MNR) that establishes these timing windows that DFO follows, so if MNR has been involved with or reviewed the project and specified dates on any permits issued, the proponent would have to comply with these dates or speak with MNR for any extensions/exemptions.

Regards,

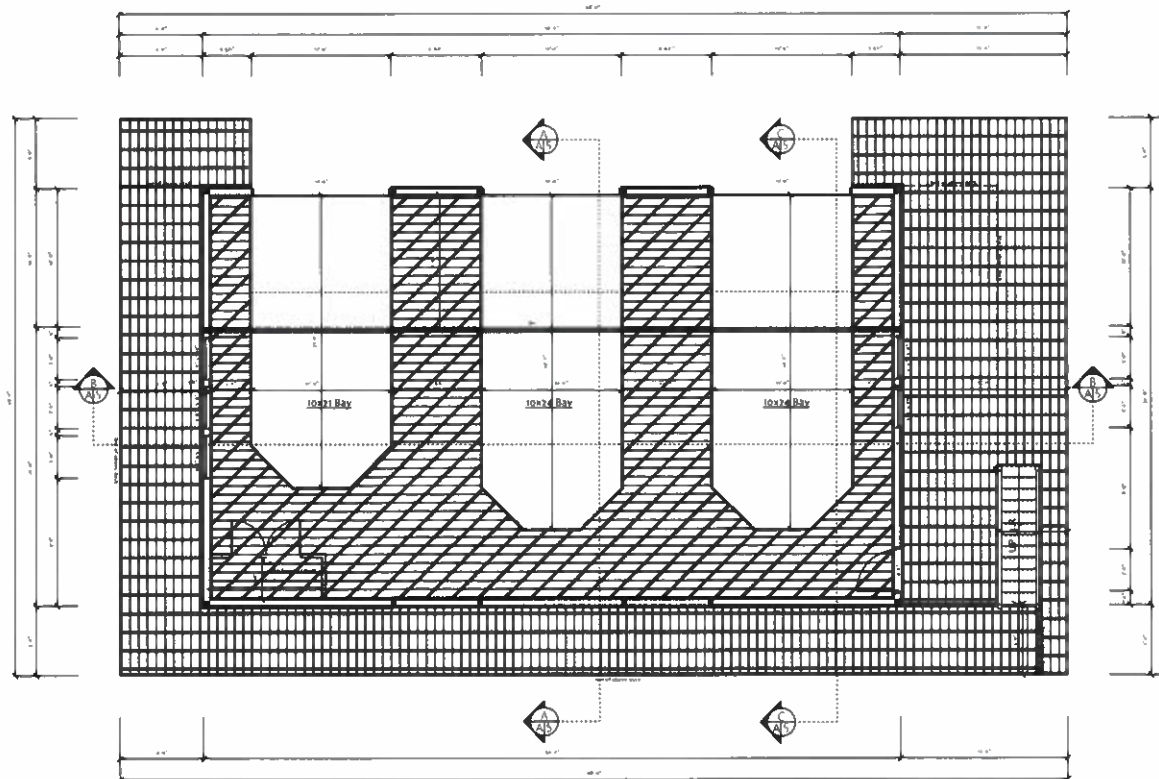
Kyle Mataya
Biologist | Biologiste
Fisheries and Oceans Canada | Pêches et Océans Canada
Fish and Fish Habitat Protection Program | Programme de Protection du Poisson et de Son Habitat
867 Lakeshore Road, Burlington, ON, L7S 1A1 | 867, ch. Lakeshore, Burlington, ON, L7S 1A1

From: Tyler Irwin <cbo@magnetawan.com>
Sent: Friday, October 18, 2024 12:48 PM
To: OP Habitat (DFO/MPO)
Subject: Fw: Scanned from a Xerox Multifunction Printer

You don't often get email from cbo@magnetawan.com. [Learn why this is important](#)



Roof Plan



Main Floor Plan

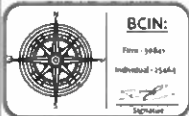
This drawing is not to be used for construction unless noted so. Any changes to project not detailed on this drawing or not approved in writing by Custom Home Designs shall hold harmless Custom Home Designs from any action and liability from the consequences of such changes. Drawings are copy verbatim. Drawings are not to be altered. Errors in dimensions, elevations or details must be reported immediately in writing or the contractor shall bear the consequences of any required corrections.

REV	DESCRIPTION	DATE
1	For permit issuance	04/2024

GENERAL NOTES

- **ALL DIMENSIONS ARE TO OUTSIDE STUD WALL.
- **ALL LINTELS TO BE 3x8 SPT #1 OR #2 FOR MAX OPENINGS OF 8' 0" & 5x8 SPT #1 OR #2 FOR MAX OPENINGS OF 7' 0" UNLESS OTHERWISE NOTED.
- **ALL PRE-ENG. BEAMS & COLUMNS SIZES TO BE CONFIRMED BY SUPPLIER. DISCREPANCIES TO BE REPORTED AND RECTIFIED BY CUSTOMER HOME DESIGNS.
- **MEASUREMENTS APPROXIMATE DIMENSIONS OF 1/8" DIA. BEAMS, FLOOR JOISTS, LINTELS AND TRUSSES TO BE ON SITE.
- **ALL EXTERIOR WINDOW OPENINGS ARE 6x6 UNLESS STATED OTHERWISE.

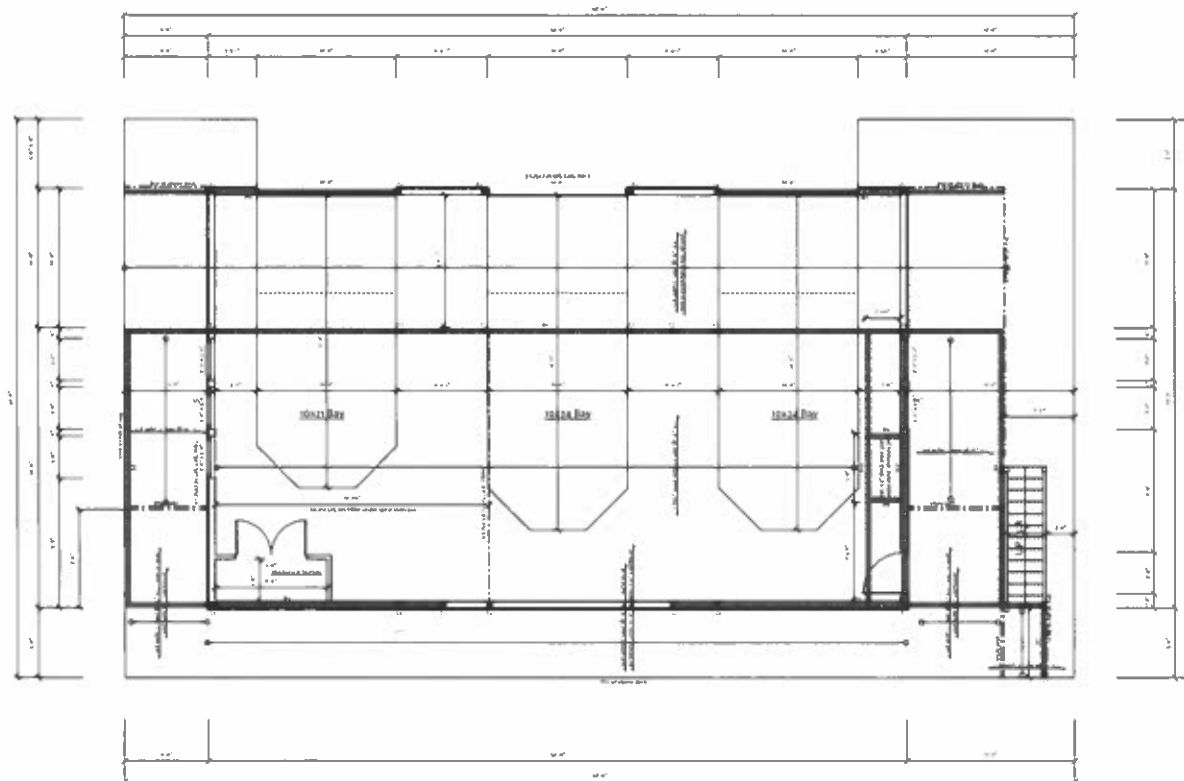
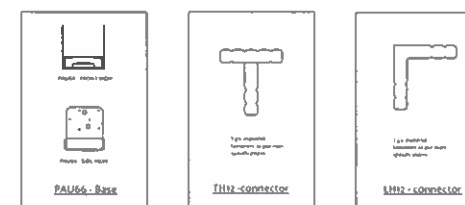
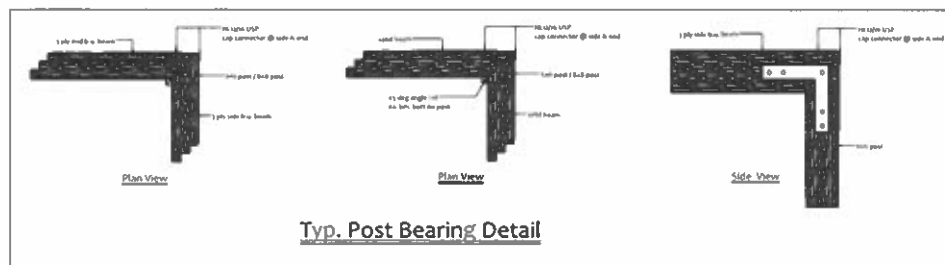
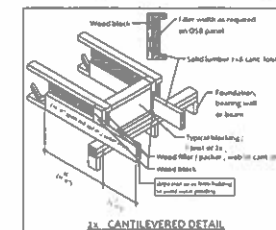
ATTENTION
TO ALL BUILDING OFFICIALS: IF THIS STAMP DOES NOT APPEAR IN RED, THE DRAWING MAY NOT BE USED FOR CONSTRUCTION. ANY AREA AND MAY BE STRUCTURALLY DEFICIENT. THIS ALSO APPLIES TO ILLEGALLY COPIED.



PROJECT
Herrnstein
Ahmic Boathouse

TITLE
Main Floor Plan

DESIGNED BY	DATE
DAL	Mar. 2024
CHECKED BY	SCALE
DAL	1/4" = 1'-0"
PROJECT	TABLE NO.
Herrnstein - 2014	A-2

[illegible][illegible]

This drawing is not to be used for construction unless noted so. Any changes to project not detailed on this drawing or not approved in writing by Custom Home Designs shall hold harmless Custom Home Designs from any action and liability from the consequences of such changes. Drawings are copy write protected. Drawings are not to be scaled. Errors in dimensions, elevations or details must be reported immediately in writing or the contractor shall bear the consequences of any required corrections.

1	fax permit number	0-27274
Reg V	DECCRP1004	DATE

GENERAL NOTES

ALL OTHERS MUST BE TO OUTSIDE STUD WALLS.
ALL LINTELS TO BE 3/4" x 3" x 1" OR 2" FOR MAX. OPENINGS OF 6" x 4" x 3" x 1" x 1" FOR MAX. OPENINGS OF 7" x 3" x 1" x 1" THEREFORE NOTED.
ALL 1" x 1" x 1" BEAMS & COLUMNS SIZES TO BE CONFIRMED BY SUPPLIER.
ALL DIMENSIONS TO BE APPROVED & CONFIRMED BY CUSTOM HOME ENGINEER.
ALL DIMENSIONS APPROVED ON BEAMS & FLOOR LAMES, FLOOR JOISTS, LINTELS AND RISERS TO BE ON SITE.
ALL EXTERIOR WINDOW OPENINGS ARE TO BE EXTERIOR STATED OTHERWISE.

TO ALL BUILDING OFFICIALS, IF THIS STAMP DOES NOT APPEAR IN RED, THE DRAWING MAY NOT BE DESIGNED FOR YOUR GEOGRAPHICAL AREA AND MAY BE STRUCTURALLY DEFICIENT. THE FOLLOWING MAY BE A CALL COPY.

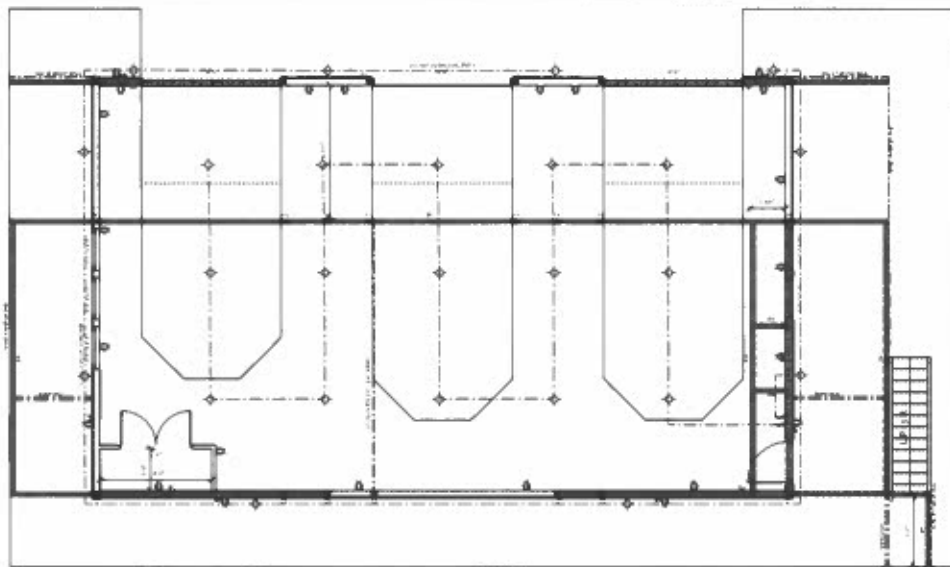


Custom Home Design
Est. 1993
www.customhomedesign.ca

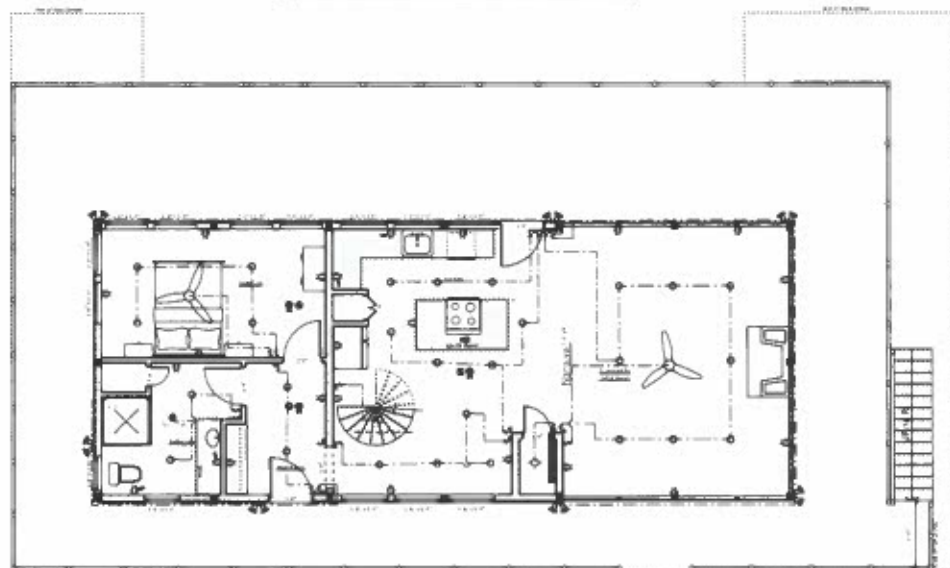
Herrnstein
Ahmic Boathouse

**Main Floor Plan
Steel Bm Layout**

<u>DATE</u>	OAL	<u>DATE</u>	Mar. 2024
<u>DATE</u>	OAL	<u>SCALE</u>	1/4" = 1'0"
<u>PROJECT</u>	Herrnstein 2024	<u>NO. & DATE</u>	A-3

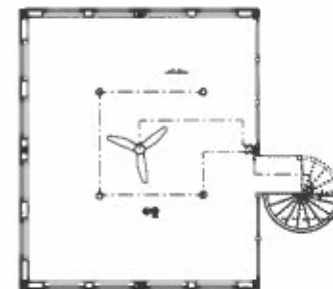


Main Floor Plan Electrical



Upper Floor Plan Electrical

Symbol	Description
○	Light Switch
□	Outlet
◇	Panel
△	Transformer
▽	Generator



Loft Floor Plan Electrical

Symbol	Description
○	Light Switch
□	Outlet
◇	Panel
△	Transformer
▽	Generator

This drawing is not to be used for construction unless noted as such. Any changes to plans must be approved by the designer or the manufacturer. The manufacturer shall be responsible for any changes to the plans. The manufacturer shall be responsible for any changes to the plans. The manufacturer shall be responsible for any changes to the plans.

Rev	Description	Date
1	For permit issuance	04/20/16
2	Revised	04/20/16

GENERAL NOTES

1. ALL DIMENSIONS ARE TO CENTER UNLESS NOTED OTHERWISE.

2. ALL DIMENSIONS ARE TO CENTER UNLESS NOTED OTHERWISE.

3. ALL DIMENSIONS ARE TO CENTER UNLESS NOTED OTHERWISE.

4. ALL DIMENSIONS ARE TO CENTER UNLESS NOTED OTHERWISE.

5. ALL DIMENSIONS ARE TO CENTER UNLESS NOTED OTHERWISE.

ATTENTION:

IF ALL BUILDING OFFICIALS IN THIS STATE DO NOT APPEAR AS RED, THE DRAWING MAY NOT BE USED FOR YOUR GEOGRAPHICAL AREA AND MAY BE ILLEGALLY COPIED. THEY HAVE BEEN ILLEGALLY COPIED.



CHD

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Maple, MN 55127
Call: 612-345-1234
Email: chd@computer-aided-design.com



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Hermstein
Ahmic Boathouse

Electrical Layouts

Rev	Description	Date
1	For permit issuance	04/20/16
2	Revised	04/20/16



**The Corporation of the
Municipality of Magnetawan**

Box 70 4304 Hwy 520
Magnetawan ON P0A 1P0
Phone 705 387 3947 Fax 705 387 4875
www.magnetawan.com

**APPLICATION FORM
ZONING BY-LAW AMENDMENT**

Date Received by Municipality: _____

1) APPLICATION INFORMATION

Name of Applicant: Denis Lachance
Mailing Address: 219 Victoria St., Magnetawan, Ont., P0A 1P0
Telephone Number (Home): 705-499-7896 Fax Number: _____
Telephone Number (Business): _____ Fax Number: _____

2) REGISTERED OWNER

If the Applicant is not the Registered Owner of the subject lands, then authorization from the Owner is required, as well as the following information:

Owners Name: Robeson Herrnstein
Mailing Address: 77 Harbor Rd., St. James NY, 11780
Telephone Number (Home): 631-584-3095 Fax Number: _____

Correspondence to be sent to: ☐ Owner ☐ Agent ☒ Both

3) MORTGAGES, CHARGES OR OTHER ENCUMBRANCES

Name: _____
Mailing Address: _____
Name: _____
Mailing Address: _____

4) SUBJECT LANDS

Geographic Township: Magnetawan (old Croft) Concession: 4 Lot: 13
Reference Plan: PCL 699 S/S Part/Block/Lot: _____
Street Name and Number: no civic address
(If corner lot, please include both Street Names)

Water Access only: _____

(Name of Waterbody)

Area of subject lands (ha): 7 ha Frontage (m): 500 + Depth (m): 375 +
roll 49 44 030 004 09301 0000

5) **OFFICIAL PLAN / ZONING STATUS**

What is the current designation of the *subject lands* in the approved Official Plan?

RS - Shoreline Residential

What is the current Zoning?

RS - Shoreline Residential

6) **REASONS FOR REQUEST**

Please describe the reasons for and extent of, the request:

livable sq ft is 655, allowable is 430 sq ft on 2 storey boathouse ; therefore 225
sq.ft. over allowable ; kitchen facility ; 68' of dock width
these request are based of previous allowances to properties in Magnetawan with

180 m of water frontage (591 lin ft.) .

7) **ACCESS**

Are the subject lands accessible by:

- ☐ Provincial Highway
- ☐ Municipal Road (seasonal maintenance)
- ☐ Municipal Road (year round maintenance)
- ☐ Right of Way
- ☐ Unopened Road Allowance
- ☒ Water Access
- ☐ Other (describe) also from 2012 ahmic lake road ; the Herrnstein's
own both these properties.

8) **BUILDINGS, STRUCTURES AND USES**

What are the existing buildings on the subject land? vacant lot ; conditional permit
has been applied for on new cottage ; and on new boathouse

What are they used for? _____

Please complete the following for each building or structure:

	Building One	Building Two	Building Three
Type of Building			
Setback from Front Lot Line			
Setback from Rear Lot Line			
Setback from Side Lot Line			
Setback from Side Lot Line			
Height (metres)			
Dimensions			
Floor Area			
Date of Construction			

What is the proposed future use of the subject lands: RS - Shoreline Residential

Are any buildings or structures to be build on the subject lands?

☒ yes ☐ no

If yes, please complete the following for each building or structure:

	Building One	Building Two	Building Three
Type of Building	new cottage	new boathouse	
Setback from Front Lot Line	68'-0"	on water	
Setback from Rear Lot Line	34'-0"	129'-0"	
Setback from Side Lot Line	100' +	100' +	
Setback from Side Lot Line	100' +	100'+	
Height (metres)	8.8 m	8.8 m	
Dimensions	60' x 50' odd	68'x40' dock	
Floor Area	2166 sq ft	627 sq ft livable	
Date of Construction	permit pending	permit pending	

When were the subject lands acquired by the current owner? _____

How long have the "existing uses" continued on the subject lands? vacant lot

9) **SERVICING**

	<u>Municipal</u>	<u>Private</u>	<u>Other</u>
Water Supply	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Sewage Disposal	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Frontage on Road	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Is storm drainage provided by: ☐ Sewer ☐ Ditch ☐ Swale
☐ Other (describe) n/a

10) **OTHER APPLICATIONS**

Are the subject lands also the subject of an application under the Planning Act for approval of a Plan of Subdivision or a Consent? ☐ yes ☒ no

If yes, what is the file number? _____

What is the status of the application? _____

Have the subject lands ever been the subject of an application under Section 34 of *The Planning Act* (rezoning)? ☐ yes ☒ no

If yes, please provide a brief explanation: _____

11) DRAWINGS

Please include a sketch showing the following:

- ☒ the boundaries and dimensions of the subject land;
- ☐ the location, size and type of all existing and proposed buildings and structures on the subject land, indicating the distance of the building or structures from the front yard lot line, rear yard lot line and side yard lot lines;
- ☐ the approximate location of all natural and artificial features on the subject land and on land that is adjacent to the subject land that, in the opinion of the applicant, may affect the application. Examples include: buildings, railways, roads, watercourses, drainage ditches, river or stream banks, wetlands, wooded areas, wells and septic tanks;
- ☐ the current uses on land that is adjacent to the subject land;
- ☐ the location, width and name of any roads within or abutting the subject land, indicating whether it is an unopened road allowance, a public travelled road, a private road or a right-of-way;
- ☐ if access to the subject land is by water only, the location of the parking and docking facilities to be used; and
- ☐ the location and nature of any easement affecting the subject land.

Required Sketch
see attachments

Required Sketch should include the following:

- | | |
|---------------------------|----------------------------|
| ✓ Lot dimensions | ✓ Buildings and Structures |
| ✓ Major Physical Features | ✓ Sewage and Water Systems |
| ✓ Surrounding Land Uses | |

12) PERMISSION TO ENTER

I hereby authorize, the Members of Staff and/or Elected Members of the Council of the Municipality of Magnetawan, to enter upon the subject lands and premises for the limited purpose of evaluating the merits of this application. This is their authority for doing so.

Oct. 21, 2024

Date

Oct. 21, 2024


Signature of Registered Owner(s) or Agent

13) FREEDOM OF INFORMATION

I hereby provide authority for any information contained in this application, to be released in accordance with the Freedom of Information Act.

Oct. 21, 2024

Date


Signature of Registered Owner(s) or Agent

14) PAYMENT OF FEE AND DEPOSIT

- ☐ Application Fee As per the current fees and charges By-law
☐ Deposit Fee As per the current fees and charges By-law
(By-law 2004-09)

The 'deposit' shall be used for expenses as defined below. As of the date of this application, I further hereby agree to pay for and bear the entire cost and expense for any engineering, legal, landscape, architectural and/or planning consulting expenses incurred by the Municipality of Magnetawan during the processing of this Application, in addition to the Application Fee set by the Municipality of Magnetawan.

An additional deposit shall be required if the deposit is insufficient to complete the Application.

Oct. 21, 2024

Date


Signature of Registered Owner(s)

Note: All Invoices for payment shall be sent to the person(s) indicated in Section 2) Owner of this application, unless otherwise requested.

If the Applicant/Owner is a Corporation, the Applicant/Owner shall provide certification that he/she has the authority to Bind the Corporation

15) AFFIDAVIT

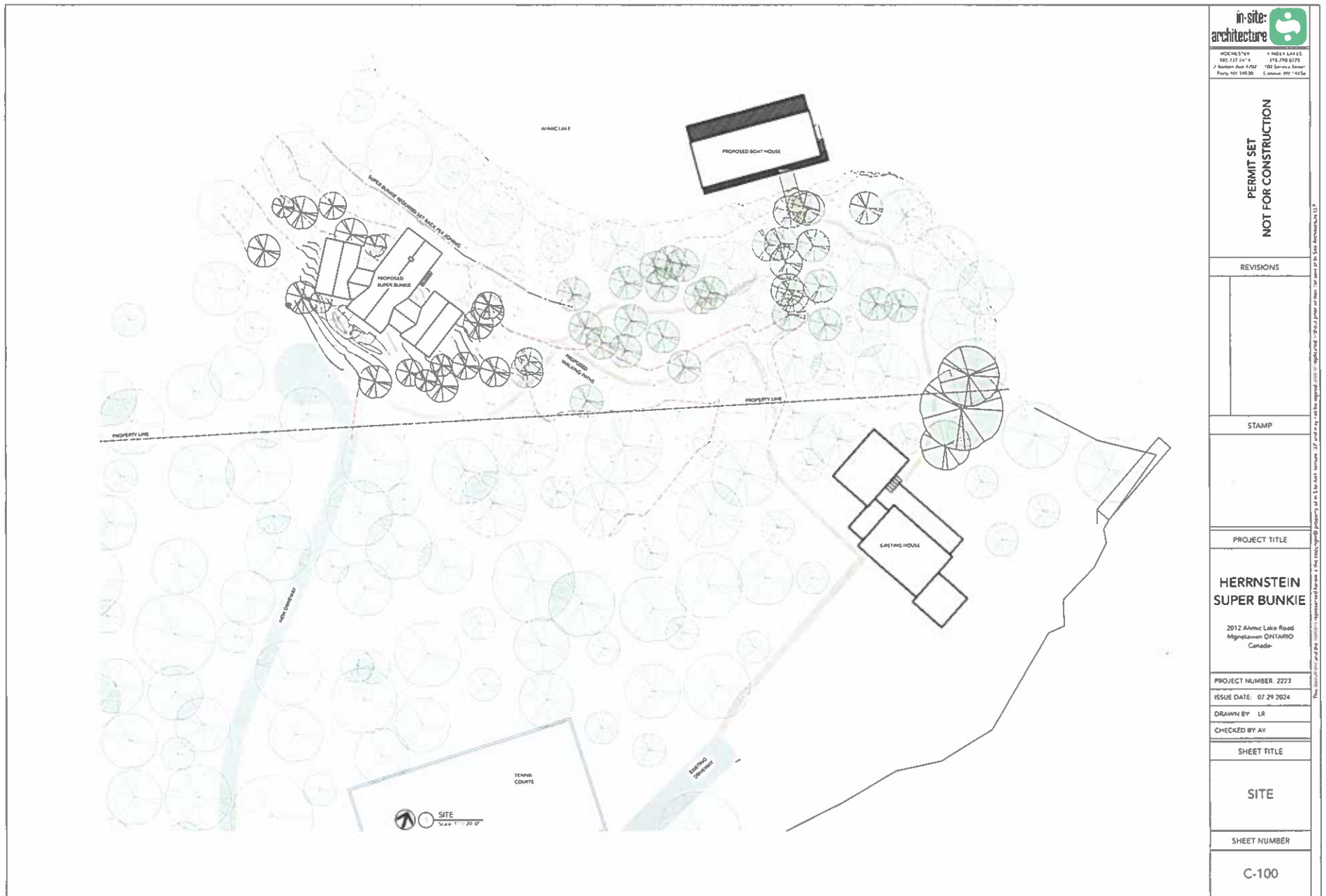
I, Denis Lachance of the village of Magnetawan in the district of Parry Sound solemnly declare that all of the above statements contained herein and in all exhibits transmitted herewith are true and I make this solemn declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath and by virtue of "The Canada Evidence Act".

DECLARED BEFORE ME at Magnetawan in the district of Parry Sound this 21st day of October, 2024

Oct. 21, 2024

Date


Signature of Registered Owner(s) or Agent

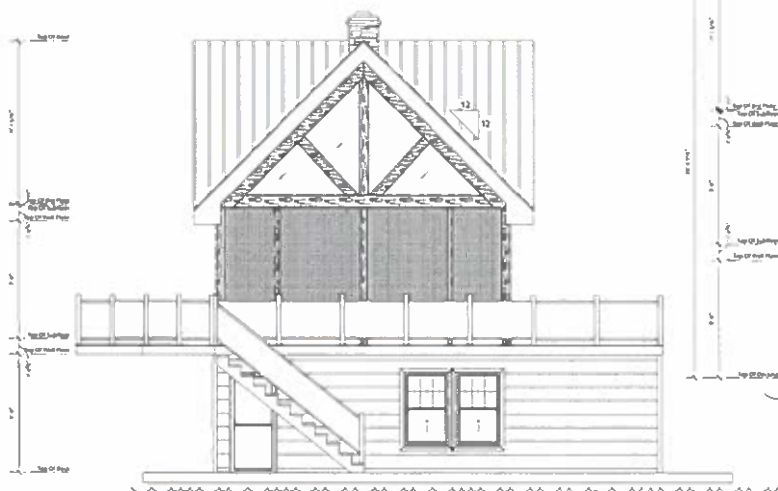




Front Elevation

ELEVATION DRAWINGS

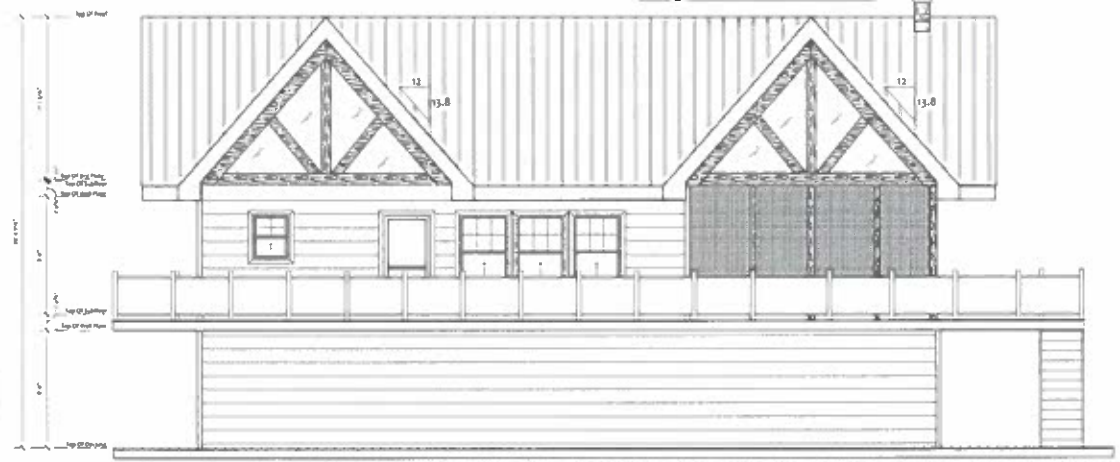
elevation dwgs. are conceptual only.
grade may vary due to site conditions.
floor elevations may change due to final
site conditions.
deck and railing conditions may change
due to grade conditions on site.



Left Elevation



Right Elevation



Rear Elevation

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REV.	DESCRIPTION	DATE
1	for permit issuance	03/01/24

GENERAL NOTES

**ALL DIMENSIONS ARE TO OUTSIDE STUD WALLS
**ALL LINTELS TO BE 3" X 8" SPT #1 OR #2 FOR JAW. OPENINGS OF 6" - 12" IS 3" X 8" SPT #1 OR #2 FOR JAW. OPENINGS OF 12" - 18" UNLESS OTHERWISE NOTED.
**ALL FLOORING, BEAMS & COLUMNS SHALL TO BE CONFIRMED BY SUPPLIER.
DISCREPANCIES TO BE REPORTED AND REVIEWED BY CUSTOM HOME DESIGNS.
**DIMENSIONS APPROVED DIMENSIONS OF FLOOR BEAMS, FLOOR JOISTS, LINTELS AND TRIMMINGS TO BE ON SITE.
**ALL EXTERIOR WINDOW OPENINGS ARE K.I.S.S. UNLESS STATED OTHERWISE.

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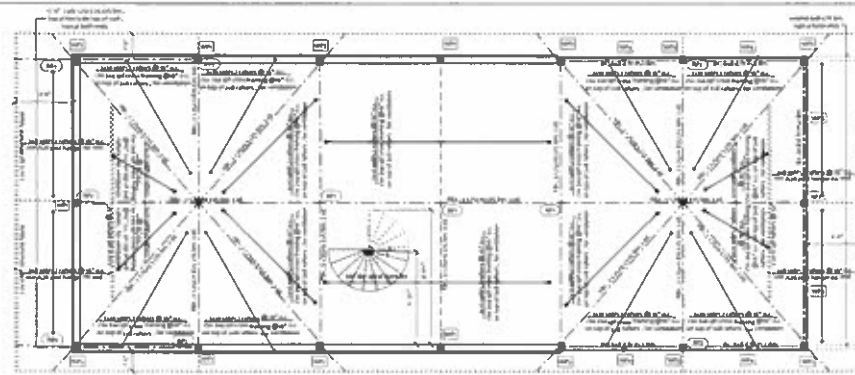


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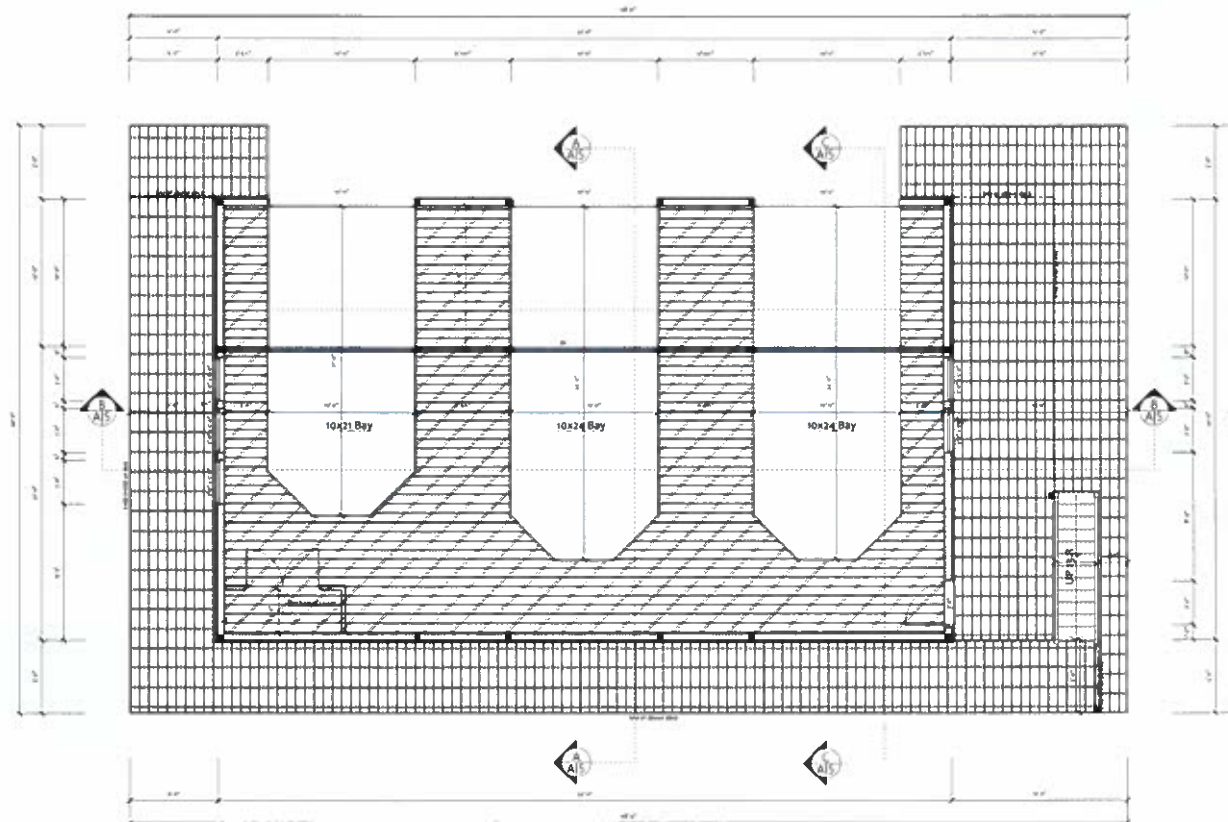
PROJECT
Herrstein
Ahmic Boathouse

TITLE
Building Elevations

CHECKED BY	DAL	DATE	Mar. 2024
DRAWN BY	DAL	SCALE	1/4" = 1'-0"
PROJECT	Herrstein - 2024	PROJECT NO.	A-1



Roof Plan



Main Floor Plan

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REV.	DESCRIPTION	DATE
1	For permit issuance	05/20/24

GENERAL NOTES

- *ALL DIMENSIONS ARE TO OUTSIDE STUD WALL.
- *ALL WINDOWS TO BE 1/2" LIP ON TOP & 1/2" FOR WALL OPENINGS OF 6" & 3" LIP ON TOP & 1/2" FOR WALL OPENINGS OF 7" UNLESS OTHERWISE NOTED.
- *ALL PRE-CNC BEAMS & COLUMNS SIZES TO BE CONFIRMED BY SUPPLIER.
- *ALL DISCREPANCIES TO BE REPORTED AND RESOLVED BY CUSTOMER BEFORE DECISION.
- *THESE ARE APPROXIMATE DIMENSIONS OF FLOOR BEAMS, FLOOR JOISTS, WALLS AND TRUSSES TO BE ON SITE.
- *ALL EXTERIOR FINISHES DIMENSIONS ARE PLUS UNLESS STATED OTHERWISE.

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CHD-001
Herrnstein
Ahmic Boathouse

100
Main Floor Plan

CHECKED BY	DAL	DATE	Mar. 2024
DRAWN BY	DAL	SCALE	1/4" = 1'-0"
TITLE	DESIGN	DATE	
Herrnstein - 2024			A-2

[illegible]

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1	for permit issuance	09/27/21
REV.	DESCRIPTION	DATE

- **ALL DIMENSIONS ARE TO OUTSIDE STUD WALL.
- **ALL UNITS TO BE 2'-0" SP. @ 16" OR #2 FOR MAX. OPENINGS OF 4'-4" & 3'-0" SP. @ 16" OR #2 FOR MAX. OPENINGS OF 7'-0" UNLESS OTHERWISE NOTED.
- **ALL PRE-ENG. BEAMS & COLUMNS SIZES TO BE CONFIRMED BY SUPPLIER.
- **DISCREPANCIES TO BE REPORTED AND REVIEWED BY CUSTOMER HOME DESIGNS.
- **ENGINEER APPROVED DIMENSIONS OF FLOOR BEAMS, FLOOR JOISTS, UNITS AND TRUSSES TO BE ON SITE.
- **ALL EXTERIOR WINDOW OPENINGS ARE R.O.D. UNLESS STATED OTHERWISE.

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TRANST

Hermstein
Ahmic Boathouse

1032

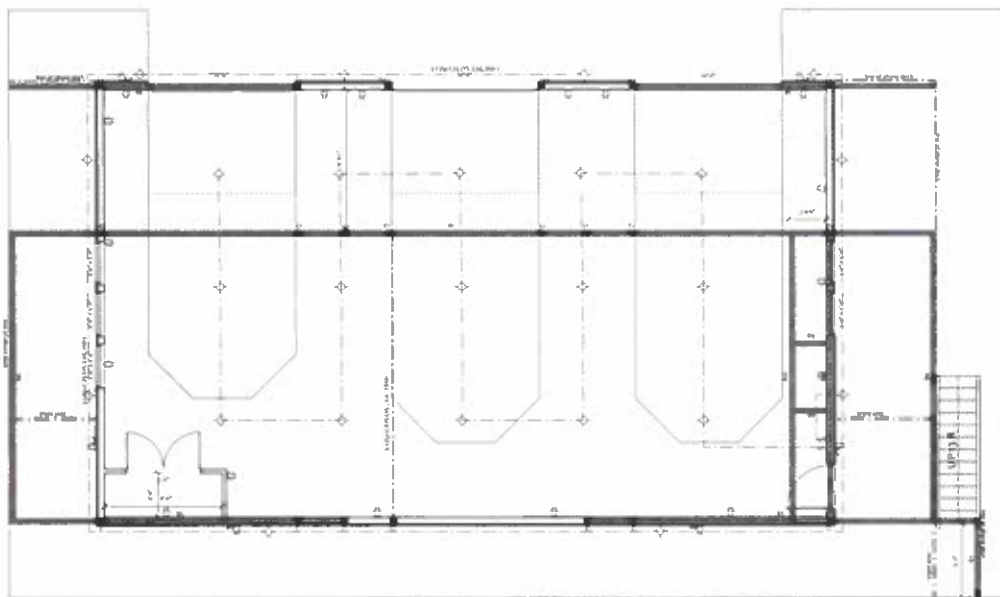
Upper Floor Plan
&
Loft Floor Plan

DESIGNED BY	DAL	DATE	Mar. 2024
DRAWN BY	DAL	SCALE	1/4" = 1'-0"
PROJECT	Herrnstein - 2024		
	DRAWING		
	A-4		

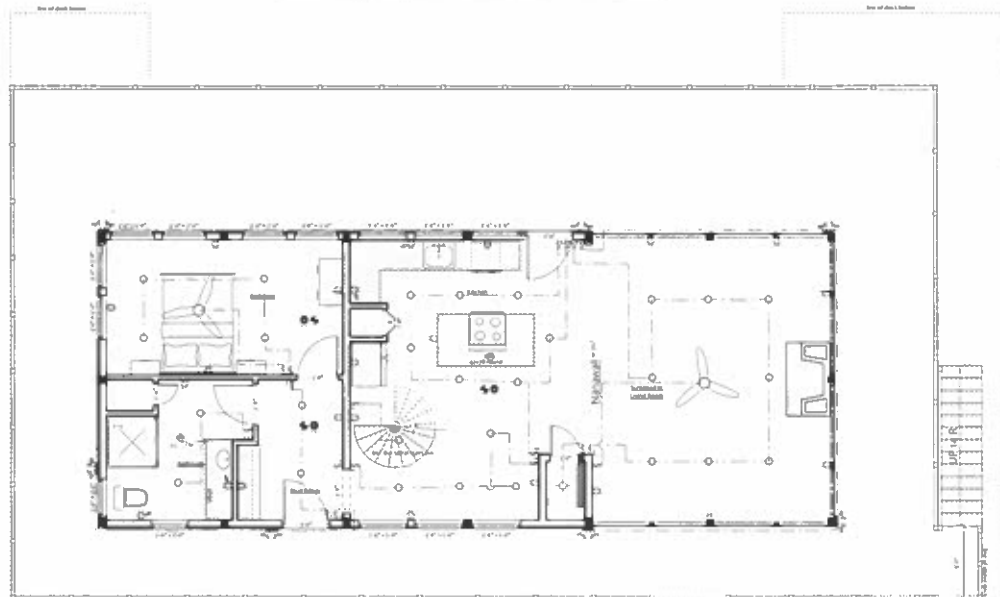
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CHECKED BY	DAL	DATE	Mar. 2024
DRAWING BY	DAL	SCALE	1/4" = 1'0"
PROJECT	Herrnstein - 2024		

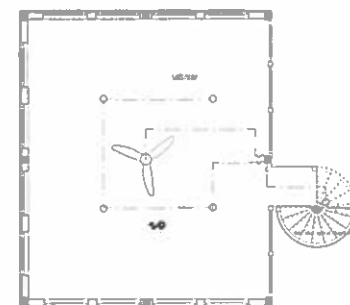
A-5



Main Floor Plan Electrical



Upper Floor Plan Electrical



Loft Floor Plan Electrical

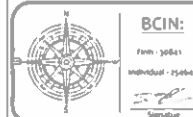
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1	for permit issuance	09/27/21
REV	DESCRIPTION	DATE

GENERAL NOTES

**ALL DIMENSIONS ARE TO OUTSIDE STUD WALL
 **ALL LIGHTS TO BE 3 JAB SFP IN OR IN FOR MAX. OPENINGS OF 8'-0" & 3 JAB SFP IN OR IN FOR MAX. OPENINGS OF 7'-5" UNLESS OTHERWISE NOTED.
 **ALL FLOORING, BEAMS & COLUMNS SIDES TO BE CONFIRMED BY SUPPLIER. DISCREPANCIES TO BE REPORTED AND REVIEWED BY CUSTOM HOME DESIGNS.
 **ENGINEER APPROVED DRAWINGS OF FLOOR BEAMS, FLOOR JOISTS, LINTELS AND TRUSSES TO BE ON SITE.
 **ALL EXTERIOR WINDOW OPENINGS ARE PLUMB UNLESS STATED OTHERWISE.

ATTENTION:
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 Margaretville, Ont.
 P6K 1H9
 Call 705.369.2696
 dan_chd@customhomedesigns.ca



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 Est. 1993
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PROJECT
**Hermstein
 Ahmic Boathouse**

DISCIPLINE
Electrical Layouts

DESIGNED BY	DAL	DATE	Mar. 2024
DRAWN BY	DAL	SCALE	NTS
PROJECT	Hermstein - 2024	PAGE No.	A-7

**MUNICIPALITY OF MAGNETAWAN
NOTICE OF PUBLIC MEETING FOR A ZONING BY-LAW AMENDMENT**

TAKE NOTICE that the Municipality of Magnetawan has received a complete application to amend the Municipality's Zoning By-law under Section 34 of the *Planning Act* of the *Planning Act*, R.S.O., 1990. The Corporation of the Municipality of Magnetawan will hold a Public Meeting on:

January 22nd 2025

At 1:00 pm. at the

Municipality of Magnetawan Community Centre, 4304 Hwy #520, Magnetawan, Ontario

THE PURPOSE OF THE PUBLIC MEETING is to consider a Zoning By-law Amendment application to amend Zoning By-law No. 2001-26 of the Municipality of Magnetawan, pursuant to Section 34 of the *Planning Act*, R.S.O. 1990, Chapter P. 13. A key map showing the location of the property affected by the Zoning By-law Amendment is attached to this notice.

DESCRIPTION OF THE LANDS The application for Zoning By-law Amendment applies to the subject property located at CROFT CON 4 PT LOT 13 PCL 699 S/S REM PT MF, Municipality of Magnetawan.

THE PURPOSE AND EFFECT of the Zoning By-law Amendment application is to seek relief from Section 3.1 g) iii) Two-Storey Boathouses – and if approved would permit a two-storey boathouse larger in square footage and height with cooking facilities on the subject lands.

INFORMATION AVAILABLE

Information relating to the proposed Zoning By-law Amendment application is available for public review on the municipal website – www.magnetawan.com – or by request during business hours, Monday to Friday from 8:00 am to 4:00 pm, at the Municipality of Magnetawan Municipal Office (4304 Hwy #520 Magnetawan, Ontario, P0A 1P0) or by emailing: planning@magnetawan.com

NOTICE OF DECISION

If you wish to be notified of the decision of Municipality of Magnetawan on the proposed Zoning By-law Amendment you must make a written request to Erica Kellogg, Deputy Clerk – Planning and Development at the Municipality of Magnetawan.

IF YOU WISH TO APPEAL the decision of the Municipality of Magnetawan to the Ontario Land Tribunal (OLT) in respect to the By-law, you may do so within twenty (20) days of the issuance of this notice by filing a Notice of Appeal via the OLT e-file at <https://olt.gov.on.ca/e-file-service/> by selecting Magnetawan [Municipality of] as the Approval Authority or by mail to the Deputy Clerk – Planning and Development, Municipality of Magnetawan, no later than 4:30 p.m. on or before the last date of appeal as seen in this notice. The filing of an appeal after 4:30 p.m., in person or electronically, will be deemed to have been received the next business day. If the efile portal is down, you can submit your appeal to: planning@magnetawan.com. Please consult the Ontario Land Tribunal's website (<https://olt.gov.on.ca/>) or call 1-866-448-2248 for further information regarding how to file an appeal and for the current filing fee.

WHO CAN FILE AN APPEAL

Pursuant to Section 34(19) of the *Planning Act* R.S.O 1990, c. P.13. a Notice of Appeal may be filled to the OLT by the following parties:

- The Applicant;
- A specified person who, prior to the Committee of Adjustment's decision, made oral submissions at a public meeting or written submissions to the Committee of Adjustment for the Municipality of Magnetawan;
- A public body who, prior to the Committee of Adjustment's decision, made oral submissions at a public meeting or written submissions to the Committee of Adjustment for the Municipality of Magnetawan;
- The registered owner who, prior to the Committee of Adjustment decision, made oral submissions at a public meeting or written submissions to the Committee of Adjustment for the Municipality of Magnetawan;
- The Minister.

No person or public body shall be added as a party to the hearing of the appeal unless, before the by-law was passed, the person or public body made oral submissions at the public meeting or written submissions to the Council of the Municipality of Magnetawan or, in the opinion of the OLT, there are reasonable grounds to add the person or public body as a party.

In accordance with Section 34(19) of the *Planning Act* third party appeals by persons or individuals are not permitted. When no appeal is lodged within the 20 days after the giving of notice, the decision becomes final and binding and notice to that effect will be issued by the Secretary.

The Notice of Appeal must:

- i. set out reasons for the appeal;
- ii. be accompanied by the fee as prescribed by the OLT per application, payable online through OLT e-file or by certified cheque or money order to the Minister of Finance. A copy of the Ontario Land Tribunal Fee Schedule may be found at <https://olt.gov.on>.

PLEASE SUBMIT ANY WRITTEN COMMENTS TO ERICA KELLOGG

Quoting File No: HERRNSTEIN ZONING BY-LAW AMENDMENT

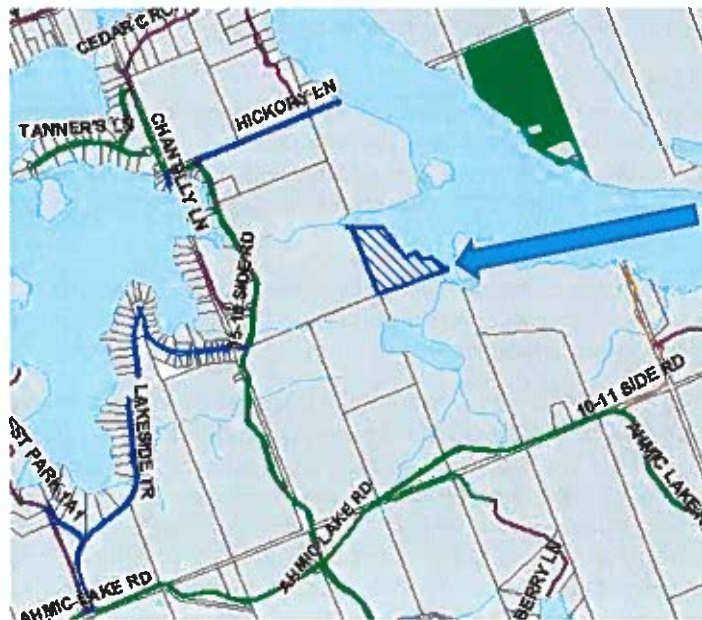
Erica Kellogg, Deputy Clerk – Planning and Development
Municipality of Magnetawan

P.O. Box 70, Magnetawan, Ontario, P0A 1P0

705-387-3947 ext. 1011, planning@magnetawan.com

DATED at the Municipality of Magnetawan this 24th day of December, 2024


KEY MAP OF SUBJECT PROPERTY:



**Subject
Property**

Magnetawan Fire Department Annual Year End Report 2024



 <p>Municipality of Magnetawan</p>	REPORT TO COUNCIL
To:	Mayor and Council
From:	Fire Chief Derek Young
Date of Meeting:	January 22, 2025
Report Title:	Magnetawan Fire Department Annual Year End Report 2024

Recommendation: THAT Council receives and approves this report as presented.

Introduction:

This report will provide the Mayor and Council a detailed outline of the calls for service, accomplishments, and training that the members of the Magnetawan Fire Department achieved in 2024.

In the report below you will see that the Fire Department attended 176 calls for service this year. Medical emergencies continue to represent much of our call volume, at around 62 percent, although a decrease over the past years. Call volume was slightly lower than average this year, based on the past five-year average of 184 calls.

Weekends and evenings/nights have been a busy time for the firefighters, accounting for over half of the total calls. 53% of calls occur on the weekends or between 8 pm and 8 am Monday to Friday. This means time away from their families and missed time they would normally be sleeping. These calls are in addition to their weekly evening training, regular workday, and other commitments.

The firefighters have dedicated a lot of time towards mandatory certification. Their training, testing, home study, and hard work has paid off as the Fire Department has achieved compliance, for those required, well before the required deadline of July 1, 2026.

Conclusion:

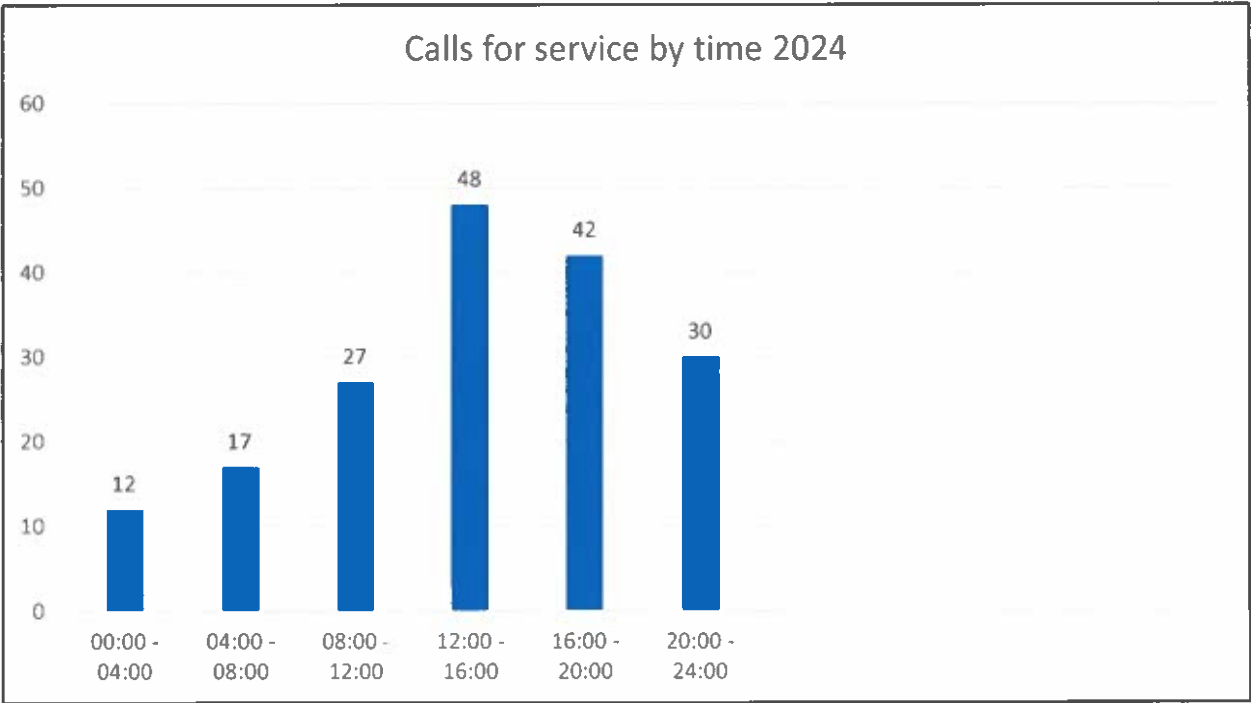
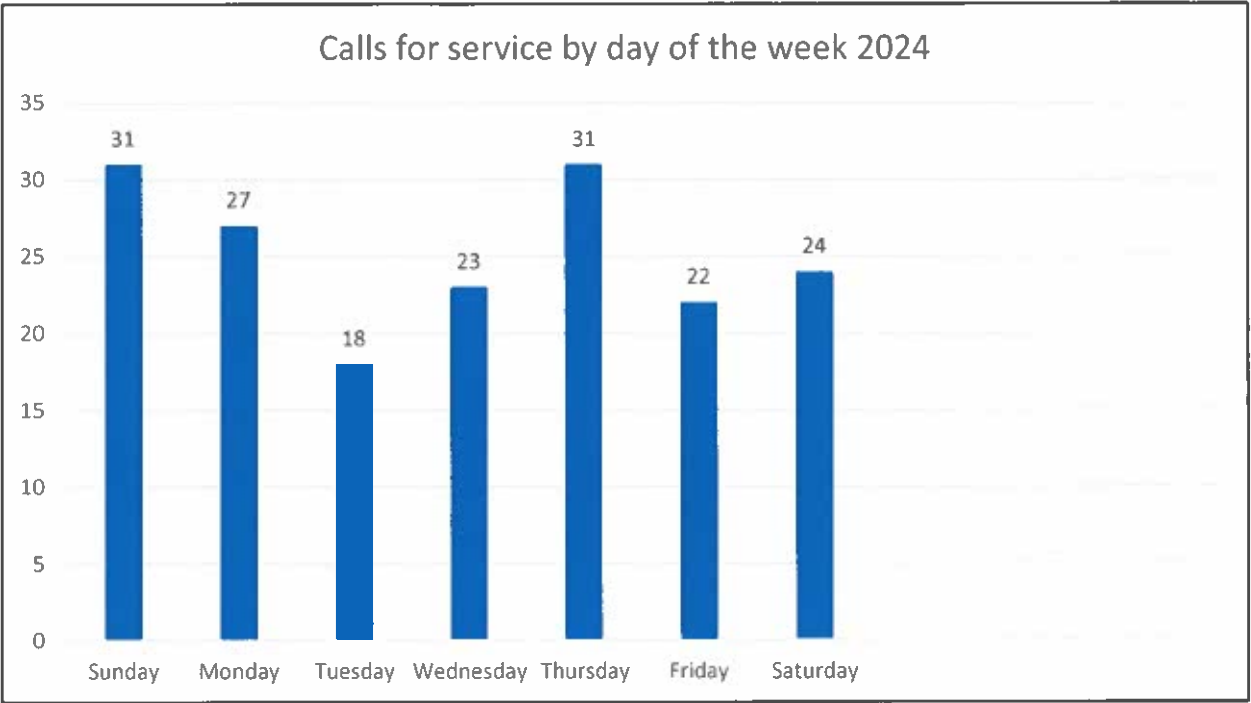
Although we experienced fewer calls, the Fire Department had a busy year. The gains the firefighters have made over the past year is impressive and their efforts are appreciated. With the continued updating of equipment and training, the Fire Department is ever improving the quality and level of response provided to the community.

Respectfully Submitted,

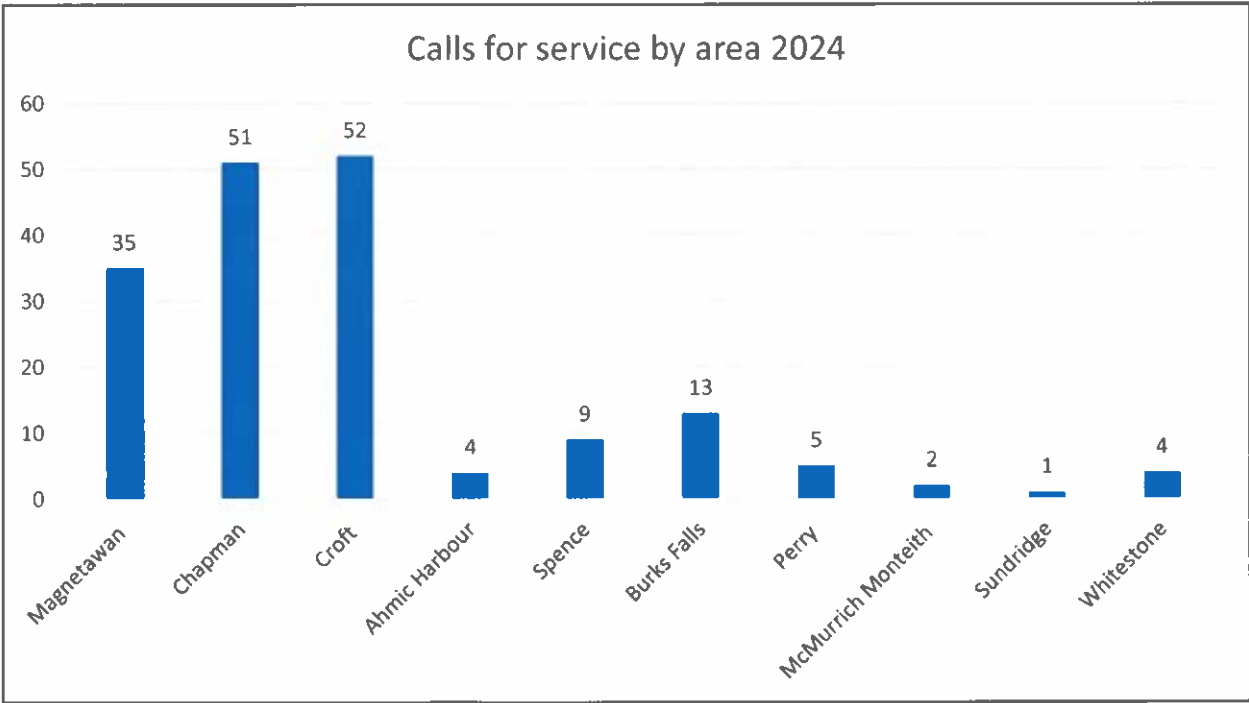
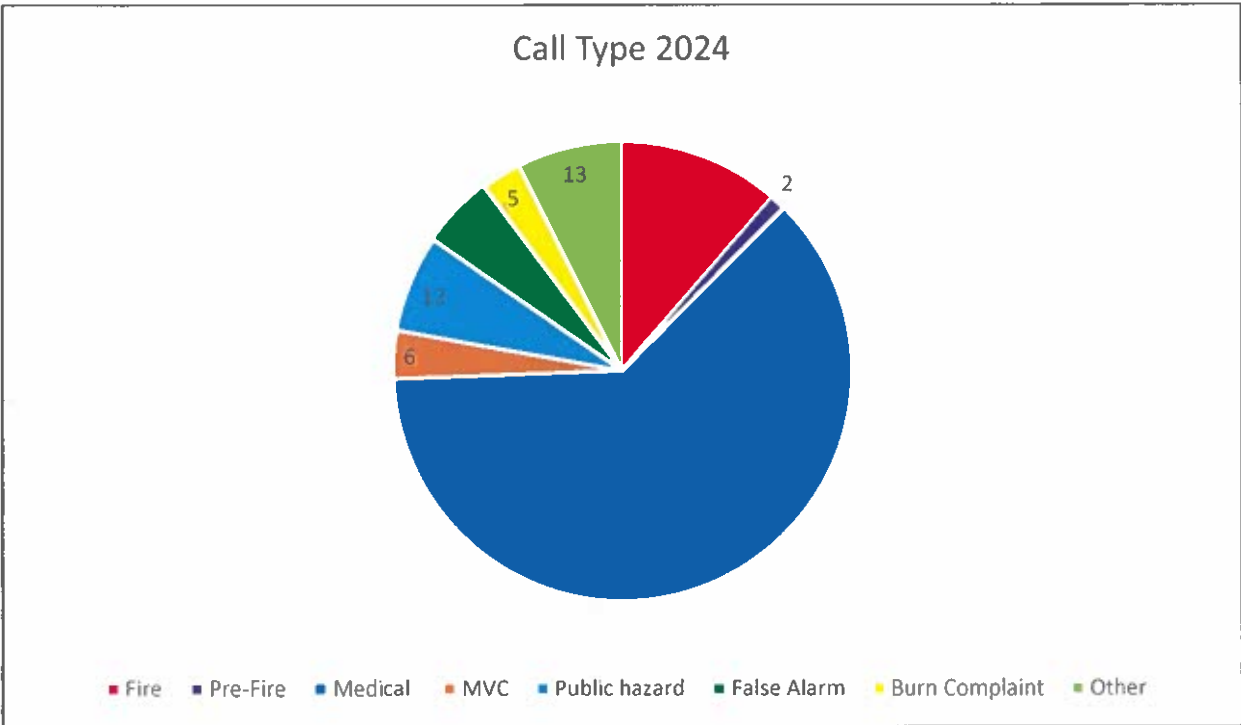
Derek Young

Derek Young

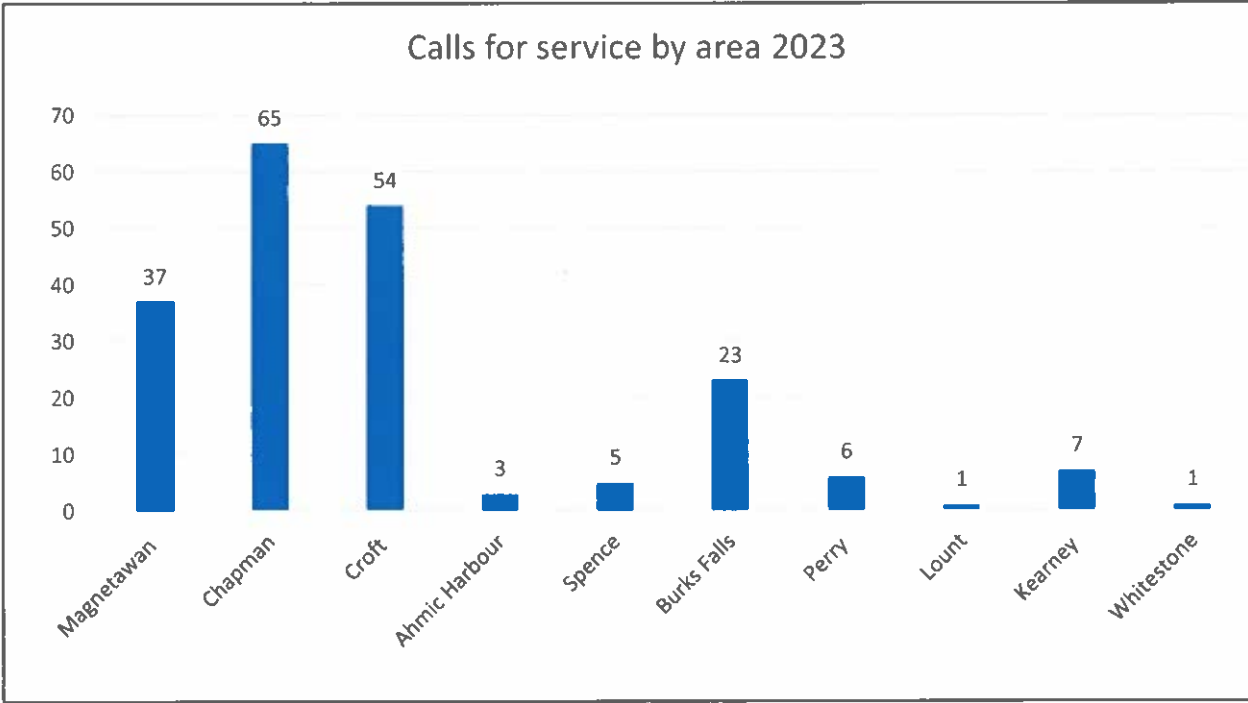
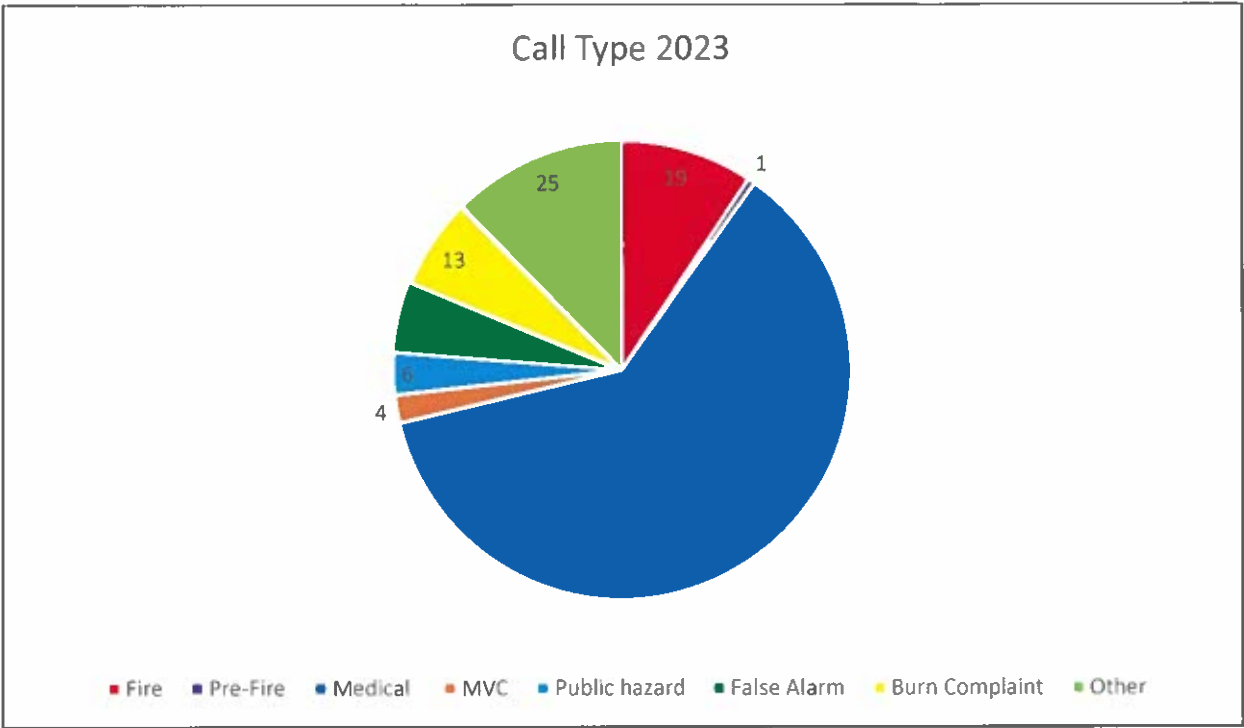
Fire Chief
Calls for service 2024:



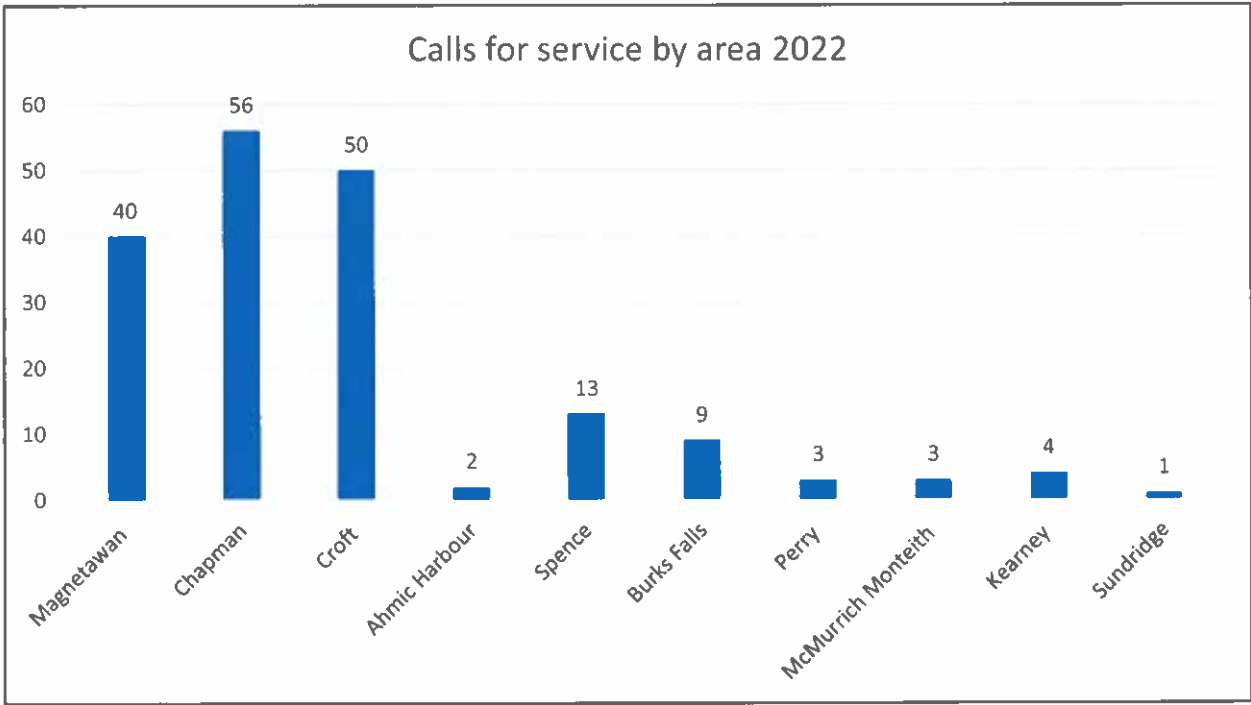
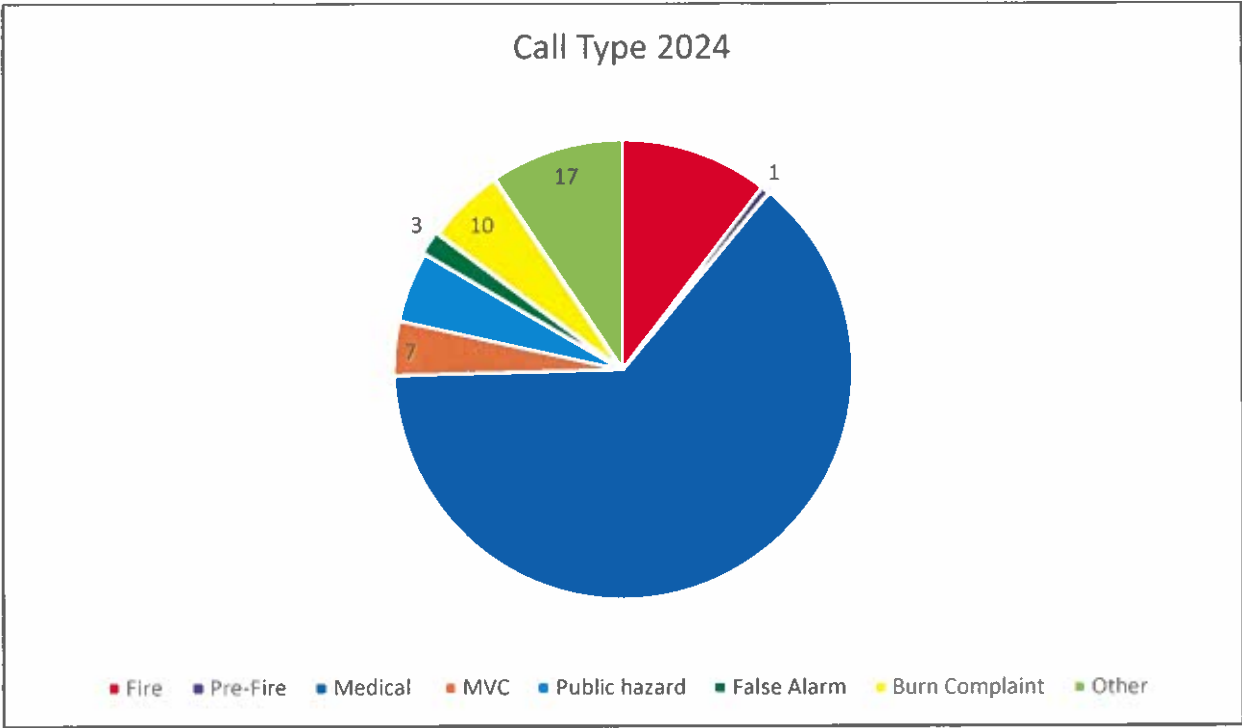
Calls for service 2024:



Calls for service 2023:



Calls for service 2022:



Fire Chief

Derek Young



Deputy Fire Chief

Mark Wignall



Fire Prevention Officer

Jamie Goldring



Captains and Training Officer

Captain-Brandon McCracken

Acting Captain-Ryan Kooy

Training Officer- Gary Courtice



Firefighters and Radio Operators

Shaun Brear

Tyler Barry

Trevor Hansen

Wayne Smith

Jon Hind

Daniel Blue

Luke Crozier

Gary White

Margaret Hirth

Micheal Gingerich

Joseph Boyden

Brad Kneller

Dominic Crnkovic

Jennifer Buchler

Francine Yolkowskie

Thomasz Hirth

Kaleb Dunnett

Thomas Tinmouth

Accomplishments:

- The Magnetawan Fire Department was the winner of the annual Firefighter Games. This was the second win out of the five times the event has been held. The team did an amazing job, and we are immensely proud of them.
- Our own website was created, www.magnetawanfire.ca. Here you can sign-up for email notification of fire rating changes, view the open-air burning by-law, and access other useful information. It also has a home safety section and fun things for the kids.
- A Community Risk Assessment was completed as required. This document identifies, analyzes, evaluates, and prioritizes fire-related risks to public safety within our community.
- All firefighters that started prior to 2022 have received certification to the level required for their role. This is a major accomplishment for these members and speaks to their dedication and commitment to the fire service and the community. Going forward, those that started after July 1, 2022, will have 3 years to become certified.
- A Hazard Identification and Risk Assessment (HIRA) was completed in cooperation with our community partners. The HIRA is a requirement for Emergency Management and is a process of defining and describing hazards by characterizing their probability, frequency and severity and evaluating adverse consequences, including potential losses and injuries. The emergency response plan has been developed and was assessed during the annual emergency exercise in September. The two-day session also involved education relating to the role of the emergency information officer.
- Some firefighters successfully completed the certification process to their respective requirements i.e. Firefighter, Captain, Pump Operator, etc.
- Attended two Practical AS&E skill evaluations for Hazmat, Pump Operator, and Firefighter I and II, a requirement for Certification.
- Attended two Written AS&E skills evaluations for various components, again continued work towards Certification.
- The ongoing recruitment of firefighters has been successful with 5 new members joining the Department.
- Upgrading our gas-powered equipment to more environmentally friendly battery powered options.

Public Education:

- Area firefighters assisted with a water rescue demonstration in Magnetawan for National Drowning Prevention Day, utilizing our Rapid Deployment Craft.
- We attended Magnetawan Central School for Fire Prevention Week. Every class was visited, and we spoke to the students about fire safety and provided everyone with Fire Prevention materials. A barbeque lunch was also provided for the students and staff by the Fire Department.

- The Green Fair was attended by the fire department to answer questions and speak about the Fire Smart program. With concerns of wildfires becoming more prevalent, it is important to ensure properties are safeguarded.
- An information session was held, in conjunction with the Burks Falls Fire Department, Parry Sound EMS, OPP, and the MNRF, for the Cecebe Waterways Association. The session included how to protect your property and cottage in the event of a fire, what to do in an emergency, and how other agencies may respond.
- Camp Chikopi had a visit from the fire department. The kids had an opportunity to go through our trucks and try some of our equipment. This visit provided us an opportunity to teach them about the importance of fire safety.

Training:

- Magnetawan hosted a 3-day Incident Safety Officer course for area fire departments. A safety officer is required on all fire scenes and several other types of incidents. This course is a requirement under the mandatory certification.
- Seven firefighters are currently enrolled in the recruit class being instructed by our Chief Training Officer, with our Automatic Aid partners.
- Three members attended the Northeastern Fire Education Conference in Huntsville, gaining valuable knowledge in firefighter cancer prevention through industry best practices. Other topics included mental health programs, fireground rehabilitation, application of the Highway Traffic Act and Book 7, and several other useful topics affecting the fire service.
- A Pumping Apparatus Driver/Operator course was completed, including a two-day weekend practical component. This course teaches the skills necessary to operate Pumpers effectively and safely. It is also a requirement under the mandatory certification.
- An Officer course has been completed which allows firefighters to expand their knowledge and potentially be promoted to Captain.
- Jamie and I participated in a two-day, on-line workshop put on by the MNRF about the Fire Smart program. Valuable knowledge was gained related to protecting your property from wildfires and ways to lower the risk and the effects from these fires.
- Magnetawan was fortunate to host the Ontario Fire Marshal's Mobile Live Fire Training Unit again this May. Seven of our neighbouring departments and approximately seventy-five firefighters were able to attend and benefit from this useful tool. This provided the recruits the opportunity to obtain the live fire component of their signoffs, as well as the ability for others to build on their current skills.
- Most firefighters have achieved or in the process of achieving their DZ licence.

Fire Prevention:

- Regular inspections are being conducted throughout the Municipality. Inspections are expanding with the expectation that all buildings will be inspected to ensure fire safety.

- The fire rating remained at Moderate throughout the fire season. Only three wildland fires occurred this past year, one from downed power lines, one from a lightning strike, and one from careless disposal of ashes, all fires were quickly extinguished.

Notable Purchases:

Calibration Station


A calibration/bump station has been purchased to easily and automatically test and calibrate our air monitoring equipment. These devices are used for carbon monoxide and fire related calls, to check for hazardous environments and ensure safety of on-site personnel.



Dispatch Software and Console

Our old and failing dispatch equipment in Parry Sound was upgraded to a more reliable and effective computer-based software. Previous equipment was being repaired on a consistent basis, with several parts being obsolete, due to age. This upgrade will ensure continued and uninterrupted communications between dispatchers and fire personnel. The program also allows simultaneous dispatching of multiple departments, eliminating delays that would have otherwise occurred.



 <p>Municipality of Magnetawan</p>	<h2>REPORT TO COUNCIL</h2>
To:	Mayor and Council
From:	Jason Newman, and Bryan Austin Bylaw Enforcement Officers
Date of Meeting:	January 22, 2025
Report Title:	Fourth Quarter Report - Bylaw

Recommendation: THAT Council receives and approves this report for information only.

Introduction:

As we complete our second year with Magnetawan, we would like to express our appreciation of the staff, management and Council in the Municipality of Magnetawan for the ongoing supports and confidence. Our professional relationships continue to grow and we are continuing our learning from the experience and supports available.

Background:

Current reporting will be effective from September 30, 2024 – December 31, 2024.

The fourth quarter in the By-law service as typical was somewhat slower due to the reduction in seasonal residents and reduced population during the winter months.

As demonstrated in our statistics calls for animals are the most reported followed by building supports and uses and trailers.

We are approaching the conclusion of our 2nd year with Magnetawan and are continuing to learn and grow both in our knowledge and relationships with the community, management, staff and council.

We now have concluded all of our By-Law court matters, and have no outstanding matters for Magnetawan.

Moving into 2025, it is hoped there is no continued need to escalate enforcement, however we remain prepared to do so as required.

Relationships with outside services continue to grow and I am happy to report some notable success and cooperations, where historically there was some deficiencies.

By-Laws:

By-Laws are mostly up to date and relevant. Moving into the winter months we will review and address any changes as required.

The Parking By-Law requires some review and it is expected this will be completed and included in Administrative Monetary Penalties by the Summer of 2025.

Training:

Bryan attended his first training / conference with the MLEO this fall, and reports the information was helpful and applicable.

We are not pursuing typical training measures towards certification, as they are not required legislatively.

Training opportunities will continue to be evaluated to ensure relevance and maximum benefit for the Municipalities we serve.

Calls For Service

Animal – 31
Building – 18
Noise – 1
Other – 17
Parking – 6
Snow – 2
Property Standards – 7
Trailer – 16
Zoning – 8

Total 106 Calls for Service in 2024 (compared to 77 calls in 2023)

Conclusion:


Thank you for your investment and confidence in sharing By-Law services with us. We remain open and available to address your communities needs and priorities.

We look forward to our continued relationship, and efforts to maintain and grow with the Municipality of Magnetawan in 2025.

Respectfully Submitted,

Jason and Bryan

Jason Newman & Bryan Austin
By-law Enforcement Officers

 <p>Municipality of Magnetawan</p>	<h2>REPORT TO COUNCIL</h2>
To:	Mayor and Council
From:	Chief Building Official Tyler Irwin
Date of Meeting:	January 22, 2025
Report Title:	Fourth Quarter Report

Recommendation:

THAT Council receives this report as presented for information only.

Background:

The purpose of this report is to update council on Building Department matters such as:

- Building Permit activity within the Municipality (Oct 1st- Dec 31st)
- The general daily activities of the Building Department
- Annual report on Building Permit fees, and five-year comparison

Evaluation:

The Building Department has had a busy season.

From Oct 1st to Dec 31st a total of ten (10) permits were issued for new construction and three (3) for demolition. A total of fifty-six (56) permits has been issued from January 1st to Dec 31st.

Category of permits issued:

Q4- Five-year comparison

New single-family dwelling-----1
 Seasonal-----4
 Sleep cabin -----0
 Park Model-----0
 Addition/ Renovation -----5
 Garage/ Shed/ Boathouse ---- 0
 Farm -----0
 Commercial -----0
 Demolition -----3

Year	No. of Permits
2020	8
2021	21
2022	10
2023	11
2024	13

Q4-Total Building Permit Fees- \$29,860.05

Q4-Total Construction Value- \$1,800,690.00

YTD-Total Building Permit Fees-\$138,145.55

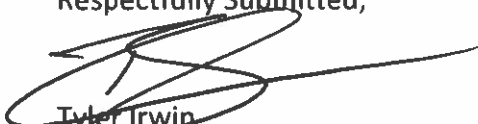
YTD-Total Construction Value-\$8,439,010.00

Five-year comparison

Year	No. of Permits	Building Permit Revenue	Construction Value (million)
2020	58	\$143,436.00	\$7.5
2021	66	\$157,045.00	\$9.6
2022	96	\$200,235.00	\$12.8
2023	74	\$162,750.00	\$10.1
2024	56	\$138,145.55	\$8.4

- Responded to general inquires.
- Completed property information reports.
- Reviewed and processed applications.
- Investigate complaints of building without a permit.
- Issue orders for non- compliance and or building without a permit.
- Conduct inspections.
- Attended Chapter meetings
- Staff attended a one-day training session in Gravenhurst regarding the changes to the Building Code. There were over 2,000 documented changes.
- Our first Contractor's Meeting was held in the Community Center December 13th. The meeting was mainly to discuss the 2024 Ontario Building Code which came into affect January 1st 2025. The meeting seemed to be well received with approximately 30 contractors and representatives from three local Building supply stores attended.
- CBO Irwin attended a virtual technical training course, Part 9- Buildings- Health and Safety which also included an exam. The course and exam were both successfully completed.
- Staff worked hard to update/ close dormant permits. In total, one-hundred eighteen (118) permits were closed and many updated. When files are closed it triggers MPAC to complete a reassessment which generates revenue through taxes.

Respectfully Submitted,


Tyler Irwin
Chief Building Official



REPORT TO COUNCIL

To:	Mayor and Council
From:	Public Works Superintendent Scott Edwards
Date of Meeting:	January 22nd 2025
Report Title:	Public Works Department Quarterly Report (Fourth Quarter)

Recommendation: THAT Council receives this report as presented for information only.

Background:

The fourth and final quarterly report for 2024 encompasses both the Fall and early Winter activities of the Landfill and Roads operations.

Activities Undertaken – Roads Department

Projects

Fibre Optics This ongoing project being completed by UTS for the most has gone quite well. UTS keeps in touch with Roads Department on any questionable locations and we have reciprocated as to locations that could be a future issue for road maintenance whether it be winter or summer. To note the subcontractor Bullseye Utilities used the Roads Yard as the staging base and this worked out quite well for communications as to day-to-day operations.

Culverts/Ditching Given the unseasonable warm weather the Roads Dept was able to work right up to November installing culverts and selective ditching. Large culverts were brought in and stored along Bothams Road ready for next season.

Late Season Potholes Once again inconsistent weather led to late season road repairs as lack of frost coupled with large amounts of snow followed by excessive rainfall over the Christmas Holidays removed the snow base. With the latest freeze and snow, the Roads Department will ice blade to regain a smoother surface that should last out the winter season.

Frost Weather Camera For the Orange Valley Road section that usually needs to be patrolled frequently for drifting is proving to be an asset. This extra set of eyes enables staff to see up-to-date footage combined with the Air/Surface Temperatures which saves Staff time and fuel by deciding when to respond with the Plow/Sander as opposed to checking with a Pickup Truck Patroller.

Sand Dome To date we have used an estimated 400 tonnes which is up from last year but still below historical averages.

Equipment The cost of parts/repairs appears to have leveled out for the time being in the industry, and by continuing to do as much in house repairs reduces downtime and costs. To note the CVOR Safeties will no longer be done in house by the Local Mechanic given the new system is completely computerized at Licensed facilities with trained Staff. Safeties will now need to be done in a licensed shop with the necessary technology. It is expected to influence the cost. The Municipality is still a Licensed Garage per se to have any other work performed by a licensed Mechanic.

Beaver Activity In the last quarter the complaints dropped off due to both the Cottagers leaving for the season and an aggressive campaign from the Roads Department on the known troubled areas. It is also worth noting that there is a new Trapper in the zone and some older ones have got back into the trade.

Staff/Training The Snow School Refresher Course was well received as we had the Association of Ontario Road Supervisors (AORS) send an instructor down and in order to keep costs affordable had surrounding Municipalities participate at the Municipality of Magnetawan Roads Yard. The challenge of training still continues with new Staff coming on board and requiring training that the older Staff have achieved hence combined training with the surrounding Municipalities and Townships.

Almaguin Road Superintendents Association Items discussed included the transition to Automatic Transmissions from Standard Transmissions in the Tandem Snow Plows as the new Work Force for the most part does not have the knowledge to use a Standard Transmission hence filling in vacancies from retirement will be more difficult. Chain Saw Course to be arranged using the surrounding municipalities to reduce cost and ensure all Staff have their certification. Joint Calcium Tender to go out soon so quantities must be confirmed.

Activities Undertaken – Landfill Department

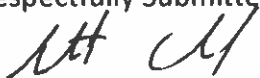
Illegal Dumping. There continues to be a decline in illegal dumping by both educating the Public and following up with Bylaws to hand out fines where applicable.

Circular Materials The new recycling program for the Depots has started at both the Croft and Chapman Landfill sites at the first of 2025. In short, the Producers of a product (say Pepsi) are now responsible from start to finish for their packaging, which is accomplished by downloading onto the Municipalities. The retrieval of packaging will be via the new Green Bins marked either Container or Fiber. The contractor is Emterra who will come twice a week to unload the bins. At this time, it does not include the businesses as they are considered ineligible as are Churches and the Municipality, this being said solutions are being investigated as this report is being written. One short term solution is to continue to allow the Businesses to use the existing large bins as is easier to unload and less of a lineup. The best location to continue this would be the Chapman Landfill site as is proven easier and less constricted than the Croft site.

Reuse Center Recently there has been requests to have the Reuse Centers open all year round, although there were initially concerns as to slips/trips in the winter it has been proven via the Electronics Bin this should not be an issue if properly maintained. Having open year-round will reduce the mattress bin significantly as this tends to increase when the Reuse Center closes for the season.

Staff At this time Melanie is the Acting Landfill Foreman until Tom returns to work.

Respectfully Submitted,



Scott Edwards
Public Works Superintendent



REPORT TO COUNCIL

To:	Mayor and Council
From:	Steve Robinson
Date of Meeting:	January 22, 2025
Report Title:	Quarterly Report Fall/Winter 2024

Recommendation: THAT Council receives and approves this report for information only.

Fall/Winter

The Parks Department has had a very full schedule this fall and winter.

- 6 new handicap parking signs installed beside library and accessible parking spots created in the overflow parking lot.
- Light post banners, hanging baskets and flower barrels were removed for the winter season.
- Christmas wreaths were installed on lamp posts along the downtown core and around the Community Centre/Municipal Office. Christmas tree at the Magnetawan Community Centre was trimmed as needed around the star and lights tested, Christmas tree set up at Ahmic Community Centre Hall
- All parks summer equipment serviced and put away for next season - winter snow removal equipment serviced and ready to go.
- Museum screen door removed and rebuilt, painted and reinstalled.
- Prepared base and put up temporary fencing for the Ship carving at the Village Green and
- Docks beside museum were disconnected and towed over to the bay beside the park. They do well over the winter in the bay. Thanks to Public works and Eric Langford and crew.
- The light house was moved over beside the park this year as the regular location beside Lands End Park was deemed too shallow this year. Thanks Eric Langford and crew.
- The docks beside the bridge and at the locks were completed and look outstanding! Thanks Eric and crew.
- Replaced two rotten stringers on overhang out back of the Community Centre Hall.
- Hockey nets were repaired (broken welds) and re-painted new skirting installed.
- Orkin pest control was added to service the Friendship Club, and Ahmic Fire Hall and Community Centre. Boat lock gates and wheels greased and serviced for the winter.
- All the cemeteries and parks were cleared of leaves and debris. 15 Graves and low areas were filled and seeded in croft cemetery.
- New stove purchased and installed at Friendship Club and painting of the Friendship Club kitchen and bathrooms contracted.


Ahmic Harbour

The new set of stairs built and installed at Ahmic beach this will make easier access to the beach area as well as the porta potty will be incorporated onto the platform which will look more aesthetically pleasing to the public. Thank you Legacy Carpentry

Respectfully Submitted,

Steve Robinson

Parks and Maintenance

 <p>Municipality of Magnetawan</p>	REPORT TO COUNCIL
To:	Mayor and Council
From:	Erica Kellogg, Deputy Clerk Planning and Development
Date of Meeting:	January 22, 2025
Report Title:	4 th Quarterly Report/Year End

Recommendation: THAT Council receives this report as presented for information only.

Background: This update is the Planning and Development Department 4th quarter report for 2024. This report will serve to highlight various activities within the Department and will include a review of current Planning Applications, Economic Development, Landfill Administration support as well as Cemetery activities.

During this quarter there were a total of 140 phone inquiries to the Planning department, along with a number of in office visit by residents. In total for the year of 2024, there were a total of 694 phone inquiries into the Planning Department.

Activities:

Pre-consultations: Staff continue to support residents by offering in person or over the phone pre-consultations as an effort to inform residents of the Municipality's planning policies and *Planning Act* Application procedures.

Consents: There has been a total of four new consent applications received in the quarter.

Zoning By-law Amendments Housekeeping: Two new applications were received in this quarter one will be appearing before the Committee of Adjustment during the regular meeting on January 22nd, 2025.

Deeming: There are no applications for deeming in this quarter.

Total Planning Applications – Year over Year comparison:

Application	2022	2023	2024
Consent	6	10	11
Zoning	3	10	9
Minor Variance	1	5	2

Encroachment: Staff have been working to bring forward the remaining three historical encroachments to Council as a means to provide permanent resolution. Two of three encroachments have been before Council with the third anticipated to appear early in 2025.

Road Allowance Purchases: Three applications to purchase Road Allowances came forward this

quarter, two for an original shoreline allowance and one for an Unopened Road Allowance leading to water that is inaccessible by a Municipal Road (Rocky Reef). Council provided support resolutions.

Economic Development: With two meetings of the Magnetawan Economic Development Committee (METC) having taken place, the Committee has rolled out the first of many initiatives – Wrap Up Almaguin. The customer appreciation program is an Almaguin Community Economic Development initiative that with the financial support of Council, was brought to our community businesses at no cost to participating businesses. Wrap Up Almaguin allowed shoppers who spend a minimum of \$10 at a participating store, to be entered into a draw to win one of three gift certificates to any Almaguin Highland business.

In addition to the participating businesses, METC members attended the Magnetawan Christmas Market and received over 300 Wrap Up Almaguin Entries. Administrative Assistant Michelle was instrumental in the data inputting of over 300 surveys, Michelles assistance made the entries seamless. This same customer appreciation program will be considered by METC with hopes of expanding the program since the 2024 program was brought to the Committee with a very short turn around time.

Members of the METC discussed and established budget recommendations for 2025. Items included signage, event participation, publication advertisements and focus group events among other things. This is a broad list that will allow the METC to capitalize on opportunities as they arise within the year.

The Committee will meet again middle of January to plan stakeholder focus groups, discuss a recruitment plan to file vacancies and discuss a tourism online presence.

Landfill:

Days before the Christmas closure, Staff learned Emterra (the new landfill collection provider) would be delivering new Blue Box collection bins to our Landfill sites. With an anticipated transition date of January 1st, Staff quickly collaborated to create and publish information to ease this transition for residents. Brochures were created that were posted on our Social Media accounts, mailed directly through the E-Newsletter and handed out directly to residents by Landfill Attendants.

All 70 composters were sold within the year, thanks to the Landfill Staff for supporting the initiative. Rain barrels are being investigated as a similar initiative and Staff are confident this project will be an equal success.

Short-Term Accommodations (STA)

At the time of this report, there have been a total of eleven licenses issued with two pending applications. Of the eleven, three are new STA applications while the remaining are renewals from 2024.

Respectfully Submitted,



Erica Kellogg

Deputy Clerk – Planning and Development



REPORT TO COUNCIL

To:	Mayor and Council
From:	Deputy Clerk Laura Brandt
Date of Meeting:	January 22, 2025
Report Title:	4 th Quarter Report Recreation and Communications

Recommendation: THAT Council receives this report as presented for information only.

Background: This is an update from October to December 2024 on the activities that have taken place in Recreation and Communication during the third quarter of the year.

Activities:

Human Resources

Working with team members providing support and coaching and have been facilitating weekly TED TALKS and Council Round Ups to ensure that Front line Staff are apprised of current issues and messaging.

Clerks Office

Staff have conducted three meetings of Council in this quarter including the preparation of agenda, agenda packages and minutes. Review of By-laws, Policies and Procedures are on going and updating accordingly to ensure that procedures are streamlined to improve delivery of services. Staff have secured Service Ontario to have the Mobile Service attend our Municipality to help service our ratepayers every second Monday of the month. Staff completed the Ahmic Lake Dock Project. Staff assisted with 2 RFP's during this quarter as well as collected 4 lottery licensing reports. Staff have organized and attended as Secretary one Magnetawan Community Centre Board meeting this quarter. Staff submitted 7 Reports to Council during this quarter including the 2024 Private Roads Grant.

Grant Funding Applications and Reporting

Staff have facilitated one meeting regarding upcoming grants and/or existing applications.

	2024	2025
Total Number of Applications	25	16
Annual Allocations	3	3
Awaiting outcome	1	12
Unsuccessful Applications	15	3
Successful Applications	9	1
Submitted by Third Party	1 Lakeland Power	1 Fire Department
Submitted Annual Grant Reports	1	0
Submitted Final Grant Reports	9	0

2024	Cost of Project	Amount Anticipated	Municipality Portion
Total Funding Applied For	3,589,392	3,101,137	408,983
Approved Funding	563,332	420,832	142,500
Annual Allocation	1,568,947	1,568,947	0

2025	Cost of Project	Amount Anticipated	Municipality Portion
Total Funding Applied For	7,297,745	5,256,045	2,036,400
Approved Funding	16,461	16,461	0
Annual Allocation	2,663,193	2,663,193	0

Health and Safety

Conducting monthly health and safety inspections as per the legislation and working with department heads and health and safety representatives to mitigate any concerns that arise.

IT

Staff have met onsite with the new IT company and have been working towards streamlining IT services and support. Transitioning will take place in January of 2025. Training regarding cyber security to Staff is ongoing.

Communications

Municipal Events and Recreational Programming were posted to the online event calendar for the North Bay Nipissing News, hard copy posters to Municipal displays, Municipal Digital Signs is ongoing. Posted messaging on our Municipal Website which included updates to our messaging on our Landfill, Planning, Applications, By-law, Recreation pages. Staff are currently working on messaging for our Winter Newsletter that will be distributed on all Municipal Social Media platforms as well as mailed out to all residents with their February Tax Bill. Staff also conducted one media interview regarding the new 2024 Public Art Installation.

	First Quarter	Second Quarter	Third Quarter	Fourth Quarter
Electronic Mailer	18	62	20	36
Number of Mailer Subscribers	490	501	514	555
Website Views	35,000	89,000	50,000	20,291
Website Users	8,874	50,000	14,000	8,100
Facebook Posts	65	105	117	92
Facebook Followers	1,821	1,905	1,957	1,990
Instagram Posts	63	95	112	83
Instagram Followers	196	226	244	262
Facebook Posting Reach	25,000	20,300	16,600	12,900
Facebook Page Visits	5,900	6,400	5,800	4,900

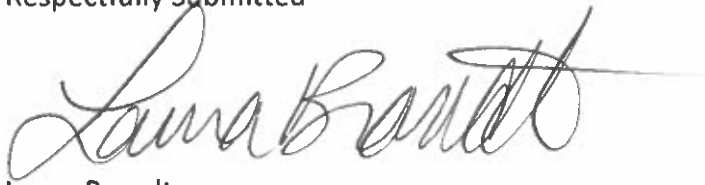
Recreation

We currently have exercise classes running four times a week (Mondays and Thursdays). Weekly Pickleball on Tuesdays and Nordic Walking twice a week (Mondays and Fridays). Executed the Dinner and Drive – in Movie Event and the “Mag Bucks” Program as well as the first Dinner and Learn Dinner Event November 13th and the first Intergenerational Seniors’ Trip October 14th. Staff also successfully executed our Annual Tree Lighting Event. Staff have planned and launched the next Seniors Dinner and Learn Event in January and it is close to being fully booked. Staff have also completed the 2024 Public Art Installation with Carver Jake Rhodes and are currently working on a sign to be installed at the Village Green Park in the Spring. Staff also completed the “Out of Water” project with Albert and his Team and many of the fish have found their way home! Staff also planned, launched and executed the New Years Eve Gala which was close to being sold out with 148 tickets sold! It was a well attended event that received a lot positive feedback.

Upcoming

Staff are actively sourcing and researching funding possibilities to help offset costs and fund new projects to benefit the Municipality. Staff will be conducting a Magnetawan Community Centre Board Meeting at the start of February which includes preparing the agenda and minutes. Staff are currently working toward organizing one more Dinner and Learn event one to be held in February as well as one more Intergenerational Seniors Trip to be held in March. Staff are also working on organizing other upcoming events such as the Annual Family Day Event in February, Seniors Living Fair to be held the start of March, Volunteer Dinner to be held on April 1st, Annual Leekfest to be held at the start of May, the Annual Canada Day Celebrations, and Music in the Park for 2025. Staff are also currently working on sourcing paint nights at the Ahmic Harbour Community Centre.

Respectfully Submitted

A handwritten signature in black ink, appearing to read "Laura Brandt", with a long horizontal flourish extending to the right.

Laura Brandt

Deputy Clerk Recreation and Communications

Municipality of Magnetawan
Budgetary Control Report
For the Period Ending December 31, 2024

	Year to Date	Budget
EXPENDITURES		
ELECTIONS		
1-4-1100-2010 - ELECTION - MATERIALS/SUPPLIES	125.00	150.00
Total ELECTIONS:	125.00	150.00
ADMINISTRATION		
1-4-1200-1010 - ADMIN - WAGES AND BENEFITS	318,144.40	292,000.00
1-4-1200-1310 - ADMIN - CONFERENCES/TRAINING/MEMBERSHIPS	12,003.34	18,000.00
1-4-1200-2010 - ADMIN - OFFICE & MAINTENANCE SUPPLIES	9,743.61	10,000.00
1-4-1200-2025 - ADMIN - HEALTH & SAFETY	1,380.77	1,500.00
1-4-1200-2030 - ADMIN - CGIS SERVICES	20,925.04	23,000.00
1-4-1200-2050 - ADMIN - TELEPHONE	9,033.69	9,000.00
1-4-1200-2052 - ADMIN - CELL PHONE	5,736.35	5,400.00
1-4-1200-2120 - ADMIN - INSURANCE	123,468.98	105,781.00
1-4-1200-2130 - ADMIN - COMPUTER EXPENSES	41,285.53	44,000.00
1-4-1200-2135 - ADMIN - WEBSITE EXPENSES	5,503.84	6,000.00
1-4-1200-2140 - ADMIN - COPYING EXPENSES	7,078.09	7,000.00
1-4-1200-2210 - ADMIN - LEGAL FEES-GENERAL	4,907.66	5,000.00
1-4-1200-2215 - ADMIN - LEGAL FEES-LABOUR	615.14	10,000.00
1-4-1200-2220 - ADMIN - UNION NEGOTIATION		10,000.00
1-4-1200-2225 - ADMIN - HR SERVICES	356.16	500.00
1-4-1200-8000 - ADMIN - CAPITAL EXPENDITURES	63,469.19	71,000.00
Total ADMINISTRATION:	623,651.79	618,181.00
TREASURY		
1-4-1300-1010 - TREAS - WAGES AND BENEFITS	216,677.84	250,000.00
1-4-1300-1310 - TREAS - CONFERENCES/TRAINING/MEMBERSHIPS	4,363.57	5,000.00
1-4-1300-2010 - TREAS - TAXATION MATERIALS	21,239.31	17,000.00
1-4-1300-2200 - TREAS - ACCOUNTING/AUDIT	16,574.50	16,600.00
1-4-1300-2310 - TREAS - BANK CHARGES	1,518.86	4,000.00
1-4-1300-2320 - TREAS - PROPERTY ASSESSMENT	94,172.16	94,172.00
Total TREASURY:	354,546.24	386,772.00
ASSET MANAGEMENT		
1-4-1500-1010 - ASSET - WAGES AND BENEFITS	17,160.74	25,000.00
1-4-1500-2010 - ASSET - MATERIALS AND SUPPLIES		2,500.00
Total ASSET MANAGEMENT:	17,160.74	27,500.00
FIRE DEPARTMENT		
Fire Department		
1-4-2000-1010 - FD - WAGES & BENEFITS	233,216.56	230,000.00
1-4-2000-1310 - FD - CONFERENCES/TRAINING/MEMBERSHIPS	6,528.15	8,000.00
1-4-2000-1410 - FD - VOLUNTEER TRAINING EXPENSES	5,484.30	7,000.00
1-4-2000-1500 - FD - REGIONAL TRAINING - CONTRACT	17,050.81	17,500.00
1-4-2000-2010 - FD - MATERIALS & SUPPLIES/LICENCES/MEDIC	6,231.56	7,000.00
1-4-2000-2012 - FD- PREVENTION MATERIALS	6,874.01	10,000.00
1-4-2000-2018 - FD - PPE & FIRE SUPPLIES	9,326.66	10,000.00
1-4-2000-2053 - FD - COMMUNICATIONS TOWER	2,294.71	3,000.00
1-4-2000-2054 - FD - RADIO MAINTENANCE & LICENSING	3,062.33	3,500.00
1-4-2000-2056 - FD - RADIO UPGRADES	9,144.74	10,000.00
1-4-2000-2058 - FD - DISPATCH		2,000.00

Municipality of Magnetawan
Budgetary Control Report
For the Period Ending December 31, 2024

	Year to Date	Budget
1-4-2000-2120 - FD - OFFICE	2,912.10	4,000.00
1-4-2000-7130 - FD - EQUIPMENT REPAIRS & MAINTENANCE	7,399.84	8,000.00
1-4-2000-7132 - FD - EQUIPMENT REPLACEMENT	13,542.86	15,000.00
1-4-2000-7134 - FD - EQUIPMENT TESTING	1,893.76	2,300.00
1-4-2000-7230 - FD - MNR FIRE PROTECTION	10,163.85	10,000.00
1-4-2000-8000 - FD - CAPITAL EXPENDITURES	24,722.16	70,000.00
Total Fire Department:	359,848.40	417,300.00
Fire MAG Station		
1-4-2005-2024 - MAG STATION - HEATING FUEL	1,955.80	3,000.00
1-4-2005-2030 - MAG STATION - HYDRO	1,450.29	1,500.00
1-4-2005-7140 - MAG STATION - MAINTENANCE & REPAIRS	3,233.74	4,000.00
Total Fire MAG Station:	6,639.83	8,500.00
Fire AHMIC Station		
1-4-2006-2024 - AHMIC STATION - HEATING FUEL	408.90	2,000.00
1-4-2006-2030 - AHMIC STATION - HYDRO	718.58	1,500.00
1-4-2006-7140 - AHMIC STATION - REPAIRS & MAINTENANCE	1,450.99	4,000.00
Total Fire AHMIC Station:	2,578.47	7,500.00
ATV & Mobile Equipment		
1-4-2009-2070 - ATV & MOBILE EQUIP-REPAIRS & MAINTENANCE	685.05	1,500.00
Total ATV & Mobile Equipment:	685.05	1,500.00
Fire Truck #510 - 2012 Dodge Ram 2500		
1-4-2010-2070 - TR510 - REPAIRS AND TESTING	3,432.98	4,000.00
Total Fire Truck #510 - 2012 Dodge Ram 2500	3,432.98	4,000.00
Fire Truck #514 - 2021 Freightliner Tank		
1-4-2014-2070 - TR514 - REPAIRS AND TESTING	4,148.73	2,000.00
Total Fire Truck #514 - 2021 Freightliner T	4,148.73	2,000.00
Fire Truck #517 - 2013 Chev Express Van		
1-4-2017-2070 - TR517 - REPAIRS AND TESTING	18.31	2,000.00
1-4-2018-2070 - TR520 REPAIRS & TESTING	493.45	1,000.00
Total Fire Truck #517 - 2013 Chev Express V	511.76	3,000.00
Fire Truck #521 - 2004 Freightliner Pump		
1-4-2021-2070 - TR521 - REPAIRS AND TESTING	2,578.47	4,000.00
Total Fire Truck #521 - 2004 Freightliner Pu	2,578.47	4,000.00
Fire Truck #531 - 2019 Pumper Truck		
1-4-2031-2070 - TR531 - REPAIRS AND TESTING	4,390.30	3,000.00
Total Fire Truck #531 - 2019 Pumper Truck:	4,390.30	3,000.00
Total FIRE DEPARTMENT:	384,813.99	450,800.00

BUILDING DEPARTMENT

Municipality of Magnetawan
Budgetary Control Report
For the Period Ending December 31, 2024

	Year to Date	Budget
1-4-2100-1010 - CBO - WAGES AND BENEFITS	193,640.02	218,000.00
1-4-2100-1320 - CBO - MEMBERSHIPS	650.65	1,400.00
1-4-2100-1410 - CBO - TRAINING	1,524.12	4,000.00
1-4-2100-2010 - CBO - MATERIALS/SUPPLIES	3,334.84	3,000.00
1-4-2100-2030 - CBO - MILEAGE		1,000.00
1-4-2100-2210 - CBO - LEGAL FEES	5,600.78	25,000.00
Total BUILDING DEPARTMENT:	204,750.41	252,400.00
BUILDING - VEHICLE		
1-4-2110-2045 - CBO VEHICLE - GPS MONITORING AND DATA	427.44	500.00
1-4-2110-2070 - CBO VEHICLE - REPAIRS & MAINT/LICENCE	3,610.71	2,500.00
Total BUILDING - VEHICLE:	4,038.15	3,000.00
BYLAW ENFORCEMENT		
1-4-2200-1010 - BLEO - WAGES AND BENEFITS	51,140.63	40,000.00
1-4-2200-1410 - BLEO - TRAINING		1,000.00
1-4-2200-2010 - BLEO - MATERIALS/SUPPLIES	2,999.66	3,000.00
1-4-2200-2016 - BLEO - ANIMAL CONTROL EXPENSES		1,000.00
1-4-2200-2025 - BLEO - MILEAGE	1,888.50	6,000.00
1-4-2200-2210 - BLEO - LEGAL FEES	1,302.53	5,000.00
Total BYLAW ENFORCEMENT:	57,331.32	56,000.00
ECONOMIC DEVELOPMENT		
1-4-2300-1010 - ED - WAGES AND BENEFITS	20,337.25	20,000.00
1-4-2300-2010 - ED - MATERIALS & SUPPLIES	1,300.19	4,000.00
1-4-2300-2350 - ED - SIGNAGE	5,892.92	7,000.00
Total ECONOMIC DEVELOPMENT:	27,530.36	31,000.00
COMMUNITY EMERGENCY MANAGEMENT		
1-4-2400-1010 - CEMC - WAGES AND BENEFITS		3,000.00
1-4-2400-1410 - CEMC - TRAINING	7,262.22	8,000.00
1-4-2400-2010 - CEMC - MATERIALS/SUPPLIES	475.61	2,000.00
Total COMMUNITY EMERGENCY MANAGEMENT:	7,737.83	13,000.00
PROTECTOR TO PERSONS & PROPERTY		
1-4-2500-2010 - PROTECT - POLICING COSTS	428,914.50	470,184.00
1-4-2500-2030 - PROTECT - 911 SIGNS	1,840.50	1,000.00
Total PROTECTOR TO PERSONS & PROPERTY:	430,755.00	471,184.00
RECREATION		
1-4-2600-1010 - REC - WAGES AND BENEFITS	45,599.32	54,000.00
1-4-2600-2010 - REC - MATERIALS/SUPPLIES	9,466.70	10,000.00
1-4-2600-2015 - REC - EVENTS	60,159.61	68,500.00
1-4-2600-2300 - REC - ADVERTISING	498.57	500.00
1-4-2600-2400 - REC - PROGRAMMING	21,183.59	32,960.00
1-4-2600-8000 - REC - CAPITAL	18,901.27	21,000.00
Total RECREATION:	155,809.06	186,960.00
BRIDGES & CULVERTS		
1-4-3011-2010 - A - MATERIALS/SUPPLIES	93,320.72	70,000.00

Municipality of Magnetawan
Budgetary Control Report
For the Period Ending December 31, 2024

	Year to Date	Budget
1-4-3011-3020 - A - RENTED EQUIPMENT-OTHER	9,933.83	10,000.00
1-4-3011-3040 - A - CULVERT/BRIDGE-ENGINEERING		2,000.00
1-4-3011-4010 - A - CONTRACTS		70,000.00
1-4-3011-8000 - A - CULVERT/BRIDGES- CAPITAL	600,514.41	676,000.00
Total BRIDGES & CULVERTS:	703,768.96	828,000.00
GRASS MOWING		
1-4-3021-4010 - B1 - CONTRACTS	17,299.23	11,000.00
Total GRASS MOWING:	17,299.23	11,000.00
BRUSHING/TREE TRIMMING		
1-4-3022-3015 - B2 - RENTAL OF CHIPPER	13,584.98	10,000.00
1-4-3022-8000 - BRUSHING/TREE TRIMMING/CAPITAL	78,604.67	82,000.00
Total BRUSHING/TREE TRIMMING:	92,189.65	92,000.00
DITCHING		
1-4-3023-3015 - B3 - RENTED EQUIPMENT-EXCAVATOR	63,876.24	10,000.00
1-4-3023-8000 - DITCHING CAPITAL	15,964.91	380,000.00
Total DITCHING:	79,841.15	390,000.00
COLD MIX PATCHING		
1-4-3031-2010 - C1 - MATERIALS/SUPPLIES	46,958.50	34,000.00
Total COLD MIX PATCHING:	46,958.50	34,000.00
SWEEPING/CRACK SEALING		
1-4-3032-4010 - C2 - CONTRACTS	59,960.55	70,400.00
Total SWEEPING/CRACK SEALING:	59,960.55	70,400.00
ROAD CONTRUCTION/ROAD REPAIR		
1-4-3034-8000 - C4 - CAPITAL PROJECTS	374,413.70	380,000.00
Total ROAD CONTRUCTION/ROAD REPAIR:	374,413.70	380,000.00
CATCHBASIN VACUUMING		
1-4-3035-4010 - C5 - CONTRACTS	1,450.08	1,500.00
Total CATCHBASIN VACUUMING:	1,450.08	1,500.00
DRAINAGE		
1-4-3036-4010 - C6 - CONTRACTS		3,800.00
Total DRAINAGE:	0.00	3,800.00
GRAVEL PATCHING/WASHOUTS		
1-4-3041-2010 - D1 - MATERIALS/SUPPLIES	52,749.73	60,000.00
1-4-3041-4010 - D1 - CONTRACTS	588.88	8,200.00
Total GRAVEL PATCHING/WASHOUTS:	53,338.61	68,200.00
GRADING		
1-4-3042-4010 - D2 - CONTRACTS	43,328.88	40,000.00
Total GRADING:	43,328.88	40,000.00

Municipality of Magnetawan
Budgetary Control Report
For the Period Ending December 31, 2024

	Year to Date	Budget
DUST CONTROL		
1-4-3043-2010 - D3 - MATERIALS/SUPPLIES	88,587.11	100,000.00
1-4-3043-4010 - D3 - CONTRACTS	61,512.05	50,000.00
Total DUST CONTROL:	150,099.16	150,000.00
GRAVEL		
1-4-3045-2010 - D5 - MATERIALS/SUPPLIES	278,631.66	290,000.00
1-4-3045-3015 - D5 - EQUIPMENT RENTAL-OTHER	4,776.12	20,000.00
1-4-3045-4010 - D5 - CONTRACTS	78,161.24	123,000.00
Total GRAVEL:	361,569.02	433,000.00
SNOW PLOWING		
1-4-3051-1010 - E1 - WAGES AND BENEFITS	43,119.29	60,000.00
1-4-3051-2010 - E1 - MATERIALS/SUPPLIES	21,730.63	25,000.00
Total SNOW PLOWING:	64,849.92	85,000.00
SANDING/SALTING		
1-4-3052-1010 - E2 - WAGES AND BENEFITS	21,830.35	30,000.00
1-4-3052-2010 - E2 - MATERIALS/SUPPLIES	34,313.40	58,000.00
1-4-3052-4010 - E2 - CONTRACTS	23,893.20	40,000.00
Total SANDING/SALTING:	80,036.95	128,000.00
CULVERT THAWING		
1-4-3053-1010 - E3 - WAGES AND BENEFITS		9,000.00
1-4-3053-2010 - E3 - MATERIALS/SUPPLIES		500.00
Total CULVERT THAWING:	0.00	9,500.00
STANDBY		
1-4-3054-1010 - E4 - WAGES AND BENEFITS	4,439.18	7,000.00
Total STANDBY:	4,439.18	7,000.00
ROAD PATROL		
1-4-3072-1010 - RP - WAGES AND BENEFITS	10,768.48	7,000.00
Total ROAD PATROL:	10,768.48	7,000.00
OVERHEAD		
1-4-3101-1010 - J - WAGES AND BENEFITS	435,331.18	410,000.00
1-4-3101-1310 - J - CONFERENCES/LICENCING/MEMBERSHIPS	11,724.17	15,000.00
1-4-3101-2010 - J - MATERIALS/SUPPLIES	7,803.39	11,200.00
1-4-3101-2020 - J - SAFETY SUPPLIES	9,223.15	14,000.00
1-4-3101-2021 - J - PREMIUM GASOLINE INVENTORY CLEARING	35,372.65	40,000.00
1-4-3101-2022 - J - CLEAR DIESEL INVENTORY CLEARING	70,749.13	90,000.00
1-4-3101-2023 - J - DYED DIESEL INVENTORY CLEARING	35,657.86	80,000.00
1-4-3101-2024 - J - HEATING	11,969.27	22,000.00
1-4-3101-2029 - J - Hydro - 226 15th & 16th Side Rd N	318.89	500.00
1-4-3101-2030 - J - HYDRO	4,677.34	5,800.00
1-4-3101-2045 - J - GPS MONITORING AND DATA	5,361.73	8,500.00
1-4-3101-2053 - J - COMMUNICATIONS EQUIPMENT AND TOWER	3,620.95	3,500.00
1-4-3101-2054 - J - RADIO LICENSE (BASE)	208.61	500.00

**Municipality of Magnetawan
Budgetary Control Report**
For the Period Ending December 31, 2024

	Year to Date	Budget
1-4-3101-2070 - 226 15/16 SIDE RD - OVERHEAD	670.74	1,000.00
1-4-3101-2080 - J - SMALL TOOLS AND SUPPLIES	6,497.42	7,000.00
1-4-3101-2090 - J - LOAN INTEREST EXPENSE- 2016 RDS PROJ	8,854.45	8,854.00
1-4-3101-2120 - J - OFFICE	3,257.08	3,500.00
1-4-3101-2150 - J - CONSULTING FEES	19,619.37	25,000.00
1-4-3101-2350 - J - SIGNAGE	6,233.85	17,000.00
1-4-3101-2400 - J - BUILDING MAINTENANCE	31,030.74	33,000.00
1-4-3101-3050 - J - LINE PAINTING	8,977.28	9,200.00
1-4-3101-4010 - J - CONTRACTS	4,212.87	5,000.00
1-4-3101-4020 - J - INSURANCE	45,300.08	43,021.00
1-4-3101-8000 - J - CAPITAL EXPENDITURES	68,392.59	96,000.00
Total OVERHEAD:	835,064.79	949,575.00
VEHCILES & EQUIPMENT		
Grader - 2012 John Deere		
1-4-3211-2070 - GR - REPAIRS & MAINTENANCE	21,921.64	20,000.00
Total Grader - 2012 John Deere:	21,921.64	20,000.00
Compactor - 2003 Caterpillar		
1-4-3213-2070 - COM - REPAIRS & MAINTENANCE	6,658.94	3,000.00
1-4-3213-2072 - COM - FLOATING COSTS	2,678.64	4,200.00
Total Compactor - 2003 Caterpillar:	9,337.58	7,200.00
Dozer - Case 850K		
1-4-3214-2070 - DOZ - REPAIRS & MAINTENANCE	6,922.10	2,000.00
Total Dozer - Case 850K:	6,922.10	2,000.00
Back Hoe #3 - 2005 Case 580 4WD		
1-4-3216-2070 - BH3 - REPAIRS & MAINTENANCE	1,805.86	1,000.00
Total Back Hoe #3 - 2005 Case 580 4WD:	1,805.86	1,000.00
Back Hoe #4 - 2012 John Deere 410J		
1-4-3217-2070 - BH4 - REPAIRS & MAINTENANCE	15,375.20	10,000.00
Total Back Hoe #4 - 2012 John Deere 410J:	15,375.20	10,000.00
Back Hoe #5 - 2014 Case 590		
1-4-3218-2070 - BH5 - REPAIRS & MAINTENANCE	3,255.62	7,000.00
1-4-3218-8000 - BH5 - CAPITAL EXPENDITURES	209,981.47	198,000.00
Total Back Hoe #5 - 2014 Case 590:	213,237.09	205,000.00
Wheel Loader - 2016 Case		
1-4-3219-2070 - LOADER - REPAIRS & MAINTENANCE	7,281.73	5,200.00
Total Wheel Loader - 2016 Case:	7,281.73	5,200.00
Truck #20 - 2017 Chevrolet Silverado 150		
1-4-3220-2070 - TR20 - REPAIRS & MAINTENANCE/LICENCES	3,261.06	2,320.00
Total Truck #20 - 2017 Chevrolet Silverado	3,261.06	2,320.00
Truck #22 - 2016 Freightliner Tandem		

Municipality of Magnetawan
Budgetary Control Report
For the Period Ending December 31, 2024

	Year to Date	Budget
1-4-3222-2070 - TR22 - REPAIRS & MAINTENANCE/LICENCES	26,924.31	12,760.00
Total Truck #22 - 2016 Freightliner Tandem:	26,924.31	12,760.00
Truck #23 - 2022 Dodge Ram 2500 Crew Cab		
1-4-3223-2070 - TR23 - REPAIRS & MAINTENANCE/LICENCES	2,571.25	1,000.00
Total Truck #23 - 2022 Dodge Ram 2500 Crew	2,571.25	1,000.00
Truck #26 - 2022 Freightliner Tandem		
1-4-3226-2070 - TR26 - REPAIRS & MAINTENANCE/LICENCES	7,799.68	8,760.00
Total Truck #26 - 2022 Freightliner Tandem:	7,799.68	8,760.00
Truck #27 - 2014 Freightliner Tandem		
1-4-3227-2070 - TR27 - REPAIRS & MAINTENANCE/LICENCES	29,513.57	17,760.00
Total Truck #27 - 2014 Freightliner Tandem:	29,513.57	17,760.00
Truck #28 - 2018 Western Star		
1-4-3228-2070 - TR28 - REPAIRS & MAINTENANCE/LICENCES	22,541.96	15,760.00
Total Truck #28 - 2018 Western Star:	22,541.96	15,760.00
Truck #29 - 2019 Western Star		
1-4-3229-2070 - TR29 - REPAIRS & MAINTENANCE/LICENCES	31,015.58	9,760.00
Total Truck #29 - 2019 Western Star:	31,015.58	9,760.00
Truck #30 - 2022 Dodge 1500 4X4 Truck		
1-4-3230-2070 - TR30 - REPAIRS & MAINTENANCE	962.44	2,000.00
Total Truck #30 - 2022 Dodge 1500 4X4 Truck	962.44	2,000.00
Truck #31 Dodge Ram 1500		
1-4-3231-2070 - TR 31-2023 REPAIR AND MAINTENANCE	800.87	2,000.00
Total Truck #31 Dodge Ram 1500:	800.87	2,000.00
Broom		
1-4-3236-2070 - BROOM - REPAIRS AND MAINTENANCE	4,917.43	9,000.00
Total Broom:	4,917.43	9,000.00
Float		
1-4-3240-2070 - FL - REPAIRS & MAINTENANCE	6,735.92	5,000.00
Total Float:	6,735.92	5,000.00
Total VEHICLES & EQUIPMENT:	412,925.27	336,520.00
PARKING LOT		
1-4-3700-2010 - PARKING - MATERIALS AND SUPPLIES	969.65	500.00
Total PARKING LOT:	969.65	500.00
STREETLIGHTS		
1-4-3800-5012 - STREET - MAGNETAWAN STREET LIGHTS	14,062.71	20,000.00

Municipality of Magnetawan
Budgetary Control Report
For the Period Ending December 31, 2024

	Year to Date	Budget
1-4-3800-5014 - STREET - AHMIC HARBOUR STREET LIGHT	570.01	1,000.00
1-4-3800-5016 - STREET - ROCKWYNN LANDING LIGHT	434.71	500.00
Total STREETLIGHTS:	15,067.43	21,500.00
GARBAGE COLLECTION		
1-4-4010-4010 - GARBAGE - CONTRACTS	24,217.78	23,918.00
Total GARBAGE COLLECTION:	24,217.78	23,918.00
LANDFILL		
1-4-4020-1010 - LF - WAGES AND BENEFITS	162,482.73	164,000.00
1-4-4020-1410 - LF - TRAINING	507.97	500.00
1-4-4020-2010 - LF - MATERIALS/SUPPLIES	6,612.86	15,000.00
1-4-4020-2020 - LF - LATRINE RENTALS/CLEANING	1,975.73	2,200.00
1-4-4020-2024 - LF - PROPANE HEAT	1,771.58	2,300.00
1-4-4020-2080 - LF - SMALL TOOLS	421.49	200.00
1-4-4020-2120 - LF - OFFICE	2,186.31	3,100.00
1-4-4020-2400 - LF - REPAIRS & MAINTENANCE	984.53	2,000.00
1-4-4020-2420 - LF - LANDFILL SURVEILLANCE	1,281.61	550.00
1-4-4020-3040 - LF - ENGINEERING FEES		10,000.00
1-4-4020-4020 - LF - INSURANCE	5,390.08	5,145.00
1-4-4020-4022 - LF - RUBBISH/MISC ITEM DISPOSAL BIN	94,571.44	94,000.00
1-4-4020-5020 - LF - MONITORING WELL COSTS-CROFT	19,503.37	16,000.00
1-4-4020-5025 - LF - MONITORING WELL COSTS-CHAPMAN	19,045.43	18,000.00
1-4-4020-8000 - LF - CAPITAL EXPENDITURES	8,595.68	585,000.00
Total LANDFILL:	325,330.81	917,995.00
RECYCLING		
1-4-4030-1010 - RECY - WAGES AND BENEFITS	96,882.38	99,000.00
1-4-4030-1410 - RECY - TRAINING	508.80	500.00
1-4-4030-2010 - RECY - MATERIALS/SUPPLIES/COMPOSTING	2,224.65	3,000.00
1-4-4030-2015 - RECY - LATRINE RENTALS/CLEANING	1,838.54	2,200.00
1-4-4030-2024 - RECY - PROPANE HEAT	2,484.17	2,500.00
1-4-4030-2080 - RECY - SMALL TOOLS	253.33	100.00
1-4-4030-2120 - RECY - OFFICE	847.05	3,500.00
1-4-4030-2400 - RECY - REPAIRS & MAINTENANCE	1,558.97	2,000.00
1-4-4030-2420 - RECY - LANDFILL SURVEILLANCE	880.89	500.00
1-4-4030-4012 - RECY - RECYCLING CURBSIDE	29,851.85	29,500.00
1-4-4030-4014 - RECY - RECYCLING DEPOT	62,568.19	70,000.00
1-4-4030-4018 - RECY - HOUSEHOLD HAZARDOUS WASTE DEPOT	12,162.38	15,000.00
1-4-4030-4020 - RECY - INSURANCE	5,390.07	5,145.00
1-4-4030-8000 - RECY - CAPITAL EXPENDITURES	30,531.62	173,500.00
Total RECYCLING:	247,982.89	406,445.00
WATER SYSTEMS		
1-4-4300-1010 - W-SYS - WAGES AND BENEFITS	6,291.02	5,171.00
1-4-4300-2010 - W-SYS - MATERIALS/SUPPLIES	6,578.91	6,500.00
Total WATER SYSTEMS:	12,869.93	11,671.00
CEMETERY		
1-4-5010-1010 - CEM - WAGES AND BENEFITS	16,650.36	25,000.00
1-4-5010-2010 - CEM - MATERIALS/SUPPLIES	2,389.38	4,000.00

Municipality of Magnetawan
Budgetary Control Report
For the Period Ending December 31, 2024

	Year to Date	Budget
1-4-5010-2400 - CEM - REPAIRS & MAINTENANCE	6,819.15	8,000.00
1-4-5010-4020 - CEM - INSURANCE	878.43	878.00
1-4-5010-8000 - CEM - CAPITAL EXPENDITURES	37,262.54	66,400.00
Total CEMETERY:	63,999.86	104,278.00
HOMES FOR THE AGED		
1-4-6010-2010 - HOME - EASTHOLME	260,779.00	259,357.00
Total HOMES FOR THE AGED:	260,779.00	259,357.00
SOCIAL/FAMILY SERVICES		
1-4-6200-2710 - SOCIAL - DSSAB	328,074.36	326,001.00
Total SOCIAL/FAMILY SERVICES:	328,074.36	326,001.00
FRIENDSHIP CLUB		
1-4-6250-1010 - FRIENDSHIP CLUB - WAGES AND BENEFITS		2,000.00
1-4-6250-2010 - FRIENDSHIP CLUB-MATERIALS/SUPPLIES	1,353.92	1,500.00
1-4-6250-2024 - FRIENDSHIP CLUB - HEATING FUEL	1,614.88	3,500.00
1-4-6250-2030 - FRIENDSHIP CLUB-HYDRO	1,655.15	2,500.00
1-4-6250-2050 - FRIENDSHIP CLUB - TELEPHONE	791.82	900.00
1-4-6250-2400 - FRIENDSHIP CLUB-REPAIRS & MAINTENANCE	3,031.10	3,000.00
1-4-6250-4020 - FRIENDSHIP CLUB - INSURANCE	761.85	4,500.00
Total FRIENDSHIP CLUB:	9,208.72	17,900.00
PROPERTY - HWY 520		
1-4-6350-4030 - PROPERTY - PLANNING	3,791.58	10,000.00
1-4-6350-8000 - PROPERTY - CAPITAL EXPENDITURES		100,000.00
Total PROPERTY - HWY 520:	3,791.58	110,000.00
HEALTH SERVICES		
1-4-6400-2010 - HEALTH - HEALTH UNIT	43,439.00	47,388.00
1-4-6400-2020 - HEALTH - LAND AMBULANCE	249,286.67	249,287.00
Total HEALTH SERVICES:	292,725.67	296,675.00
RECREATION		
Wharfs		
1-4-7100-2020 - WHARFS - DOCKS-ROCKWYNN LANDING	226.05	800.00
1-4-7100-2400 - WHARFS - REPAIRS & MAINTENANCE	3,029.14	4,000.00
1-4-7100-8000 - WHARFS - CAPITAL EXPENDITURES	309,827.10	125,000.00
Total Wharfs:	313,082.29	129,800.00
Parks		
1-4-7200-1010 - PARKS - WAGES AND BENEFITS	227,539.46	253,541.00
1-4-7200-1410 - PARKS - TRAINING	630.00	2,000.00
1-4-7200-2010 - PARKS - MATERIALS/SUPPLIES	9,450.76	10,500.00
1-4-7200-2012 - PARKS - FLOWERS	2,626.49	3,000.00
1-4-7200-2020 - PARKS - SAFETY & HEALTH	2,734.09	2,500.00
1-4-7200-2024 - PARKS - HEATING	5,238.10	9,000.00
1-4-7200-2030 - PARKS - HYDRO	3,881.80	5,000.00
1-4-7200-2045 - PARKS - GPS MONITORING AND DATA	1,282.20	1,500.00
1-4-7200-2400 - PARKS - REPAIRS & MAINTENANCE	9,909.18	11,000.00

**Municipality of Magnetawan
Budgetary Control Report**
For the Period Ending December 31, 2024

	Year to Date	Budget
1-4-7200-3030 - PARKS - GENERATOR EXPENSES	61.06	300.00
1-4-7200-4020 - PARKS - INSURANCE	18,381.97	18,670.00
Total Parks:	281,735.11	317,011.00
Parks Truck #10 - 2010 Dodge 1500		
1-4-7210-2070 - TR10 - REPAIRS	4,490.01	2,500.00
Total Parks Truck #10 - 2010 Dodge 1500:	4,490.01	2,500.00
Parks Tractor #2 - John Deere 2720		
1-4-7213-2070 - TRACTOR 2 - REPAIRS	272.25	2,500.00
1-4-7213-2075 - TRACTOR 2 - SNOWBLOWER REPAIRS	18.60	500.00
Total Parks Tractor #2 - John Deere 2720:	290.85	3,000.00
Parks Tractor #3 - Kubota 2610		
1-4-7214-2070 - TRACTOR 3 - REPAIRS	320.04	3,000.00
Total Parks Tractor #3 - Kubota 2610:	320.04	3,000.00
Parks Truck #12 - 2018 Dodge 5500		
1-4-7218-2070 - TR12 - REPAIRS	1,869.58	3,500.00
Total Parks Truck #12 - 2018 Dodge 5500:	1,869.58	3,500.00
Parks Truck #13 - 2020 GMC Sierra 1500		
1-4-7219-2070 - TR13 - REPAIRS	3,386.58	3,000.00
1-4-7221-2070 - TR #21 - REPAIRS/MAINTENANCE	1,076.53	5,000.00
Total Parks Truck #13 - 2020 GMC Sierra 15	4,463.11	8,000.00
Parks Trailers		
1-4-7225-2070 - PARKS TRAILERS - REPAIRS	254.40	500.00
Total Parks Trailers:	254.40	500.00
Total RECREATION:	606,505.39	467,311.00
COMMUNITY CENTRE AND PAVILLION		
1-4-7300-1010 - HALL - WAGES AND BENEFITS	96,016.69	76,909.00
1-4-7300-2010 - HALL - MATERIALS/SUPPLIES	4,707.15	9,000.00
1-4-7300-2024 - HALL - HEATING FUEL	14,503.74	18,000.00
1-4-7300-2030 - HALL - HYDRO/STOVE PROPANE	13,447.60	15,000.00
1-4-7300-2400 - HALL - REPAIRS & MAINTENANCE	21,000.04	20,000.00
1-4-7300-3020 - HALL - ZAMBONI EXPENSES		500.00
1-4-7300-3030 - HALL - GENERATOR EXPENSES	3,312.60	3,500.00
1-4-7300-4020 - HALL - INSURANCE	15,738.88	15,616.00
1-4-7300-8000 - HALL - CAPITAL EXPENDITURES	24,451.58	43,000.00
Total COMMUNITY CENTRE AND PAVILLION:	193,178.28	201,525.00
LIBRARY		
1-4-7400-5012 - LIBRARY	10,786.31	82,072.00
Total LIBRARY:	10,786.31	82,072.00

Municipality of Magnetawan
Budgetary Control Report
For the Period Ending December 31, 2024

	Year to Date	Budget
LOCKS		
1-4-7500-1010 - LOCKS - WAGES AND BENEFITS	29,757.94	28,800.00
1-4-7500-2010 - LOCKS - MATERIALS AND SUPPLIES	1,588.20	2,000.00
1-4-7500-2400 - LOCKS - REPAIRS & MAINTENANCE	1,096.34	2,000.00
Total LOCKS:	32,442.48	32,800.00
HERITAGE CENTRE		
1-4-7600-1010 - HERITAGE - WAGES AND BENEFITS	30,397.01	29,000.00
1-4-7600-2010 - HERITAGE - REPAIRS AND SUPPLIES	1,246.74	1,500.00
1-4-7600-2030 - HERITAGE - HYDRO	710.38	1,275.00
1-4-7600-4020 - HERITAGE - INSURANCE	1,921.95	1,953.00
Total HERITAGE CENTRE:	34,276.08	33,728.00
AHMIC COMMUNITY CENTRE		
1-4-7700-1010 - AHMIC - WAGES AND BENEFITS	131.49	2,005.00
1-4-7700-2010 - AHMIC - MATERIALS/SUPPLIES	871.62	1,500.00
1-4-7700-2024 - AHMIC - HEATING FUEL	3,710.44	3,000.00
1-4-7700-2030 - AHMIC - HYDRO	1,362.67	1,500.00
1-4-7700-2400 - AHMIC - REPAIRS & MAINTENANCE	4,470.78	2,000.00
1-4-7700-4020 - AHMIC - INSURANCE	3,808.12	2,091.00
1-4-7700-8000 - AHMIC - CAPITAL EXPENDITURES	7,551.79	15,500.00
Total AHMIC COMMUNITY CENTRE:	21,906.91	27,596.00
PLANNING & DEVELOPMENT		
1-4-8010-1010 - PLN - WAGES AND BENEFITS	57,578.86	55,000.00
1-4-8010-2210 - PLN - LEGAL / ONLAND	23,762.40	30,000.00
1-4-8010-5012 - PLN - OFFICIAL PLAN/ZONING BYLAW/2ND DWE	1,096.47	31,000.00
1-4-8010-5014 - PLN - GENERAL	2,158.36	4,500.00
Total PLANNING & DEVELOPMENT:	84,596.09	120,500.00
SHORT TERM ACCOMODATIONS		
1-4-8015-1010 - SHORT TERM ACCOM - WAGES & BENEFITS	15,692.95	20,000.00
1-4-8015-2210 - SHORT TERM ACCOM - LEGAL	458.53	5,000.00
1-4-8015-4010 - SHORT TERM ACCOM - CONTRACTS	13,454.65	15,000.00
Total SHORT TERM ACCOMODATIONS:	29,606.13	40,000.00
TO BE RECOVERED		
1-4-8400-8020 - 2B RECOV-(I/S) DEBT- ROADS	130,000.00	130,000.00
Total TO BE RECOVERED:	130,000.00	130,000.00
RESERVE TRANSFERS		
1-4-1400-9001 - RESERVE - TRANSFER-ASSET MNGMT RESERVE	325,000.00	325,000.00
1-4-1400-9003 - RESERVE - TRANSFER-COM ENHANCEMENT RESE	25,296.00	25,296.00
1-4-1400-9004 - RESERVE - TRANSFER-ELECTIONS RESERVE	8,000.00	8,000.00
1-4-1400-9006 - RESERVE - TRANSFER-LANDFILL CLOSURE RESE	20,000.00	20,000.00
1-4-1400-9007 - RESERVE - TRANSFER-LANDFILL REHABILITATI	50,000.00	50,000.00
Total RESERVE TRANSFERS:	428,296.00	428,296.00
LEGISLATIVE		
1-4-1000-1010 - COUNCIL - SALARIES AND BENEFITS	76,220.15	77,000.00

Municipality of Magnetawan
Budgetary Control Report
For the Period Ending December 31, 2024

	Year to Date	Budget
1-4-1000-1011 - COUNCIL - INTEGRITY COMMISSIONER EXPENSES	3,924.42	3,000.00
1-4-1000-1310 - COUNCIL - CONFERENCES AND SEMINARS	15,959.24	18,000.00
1-4-1000-2010 - COUNCIL - MATERIALS AND SUPPLIES	2,951.89	5,000.00
1-4-1000-5018 - COUNCIL - DONATIONS	27,597.92	20,000.00
1-4-1000-7500 - COUNCIL - ROAD GRANTS	14,999.99	15,000.00
Total LEGISLATIVE:	141,653.61	138,000.00
TOTAL EXPENDITURES:	8,958,816.93	10,719,510.00

Ponassan
Fire Hall









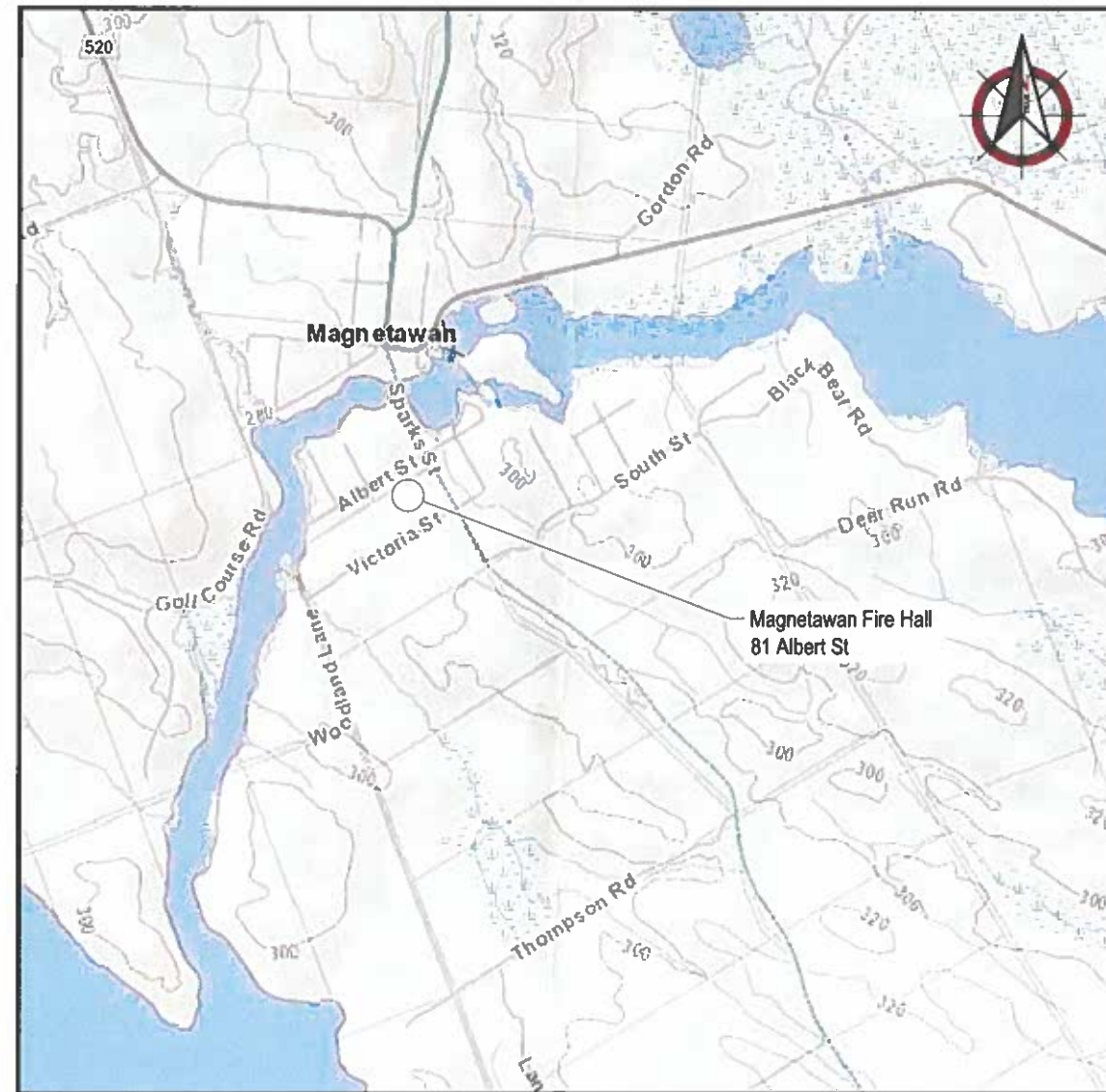






Magnetawan

Fire Hall Site Plan



LIST OF DRAWINGS

- | | |
|----|--------------------------------|
| C0 | COVER |
| C1 | SITE PLAN - VEHICLE TRACKING 1 |
| C2 | SITE PLAN - VEHICLE TRACKING 2 |



Greer Galloway Contract No. 24-5-6253

CAD OPERATOR: Brouillette

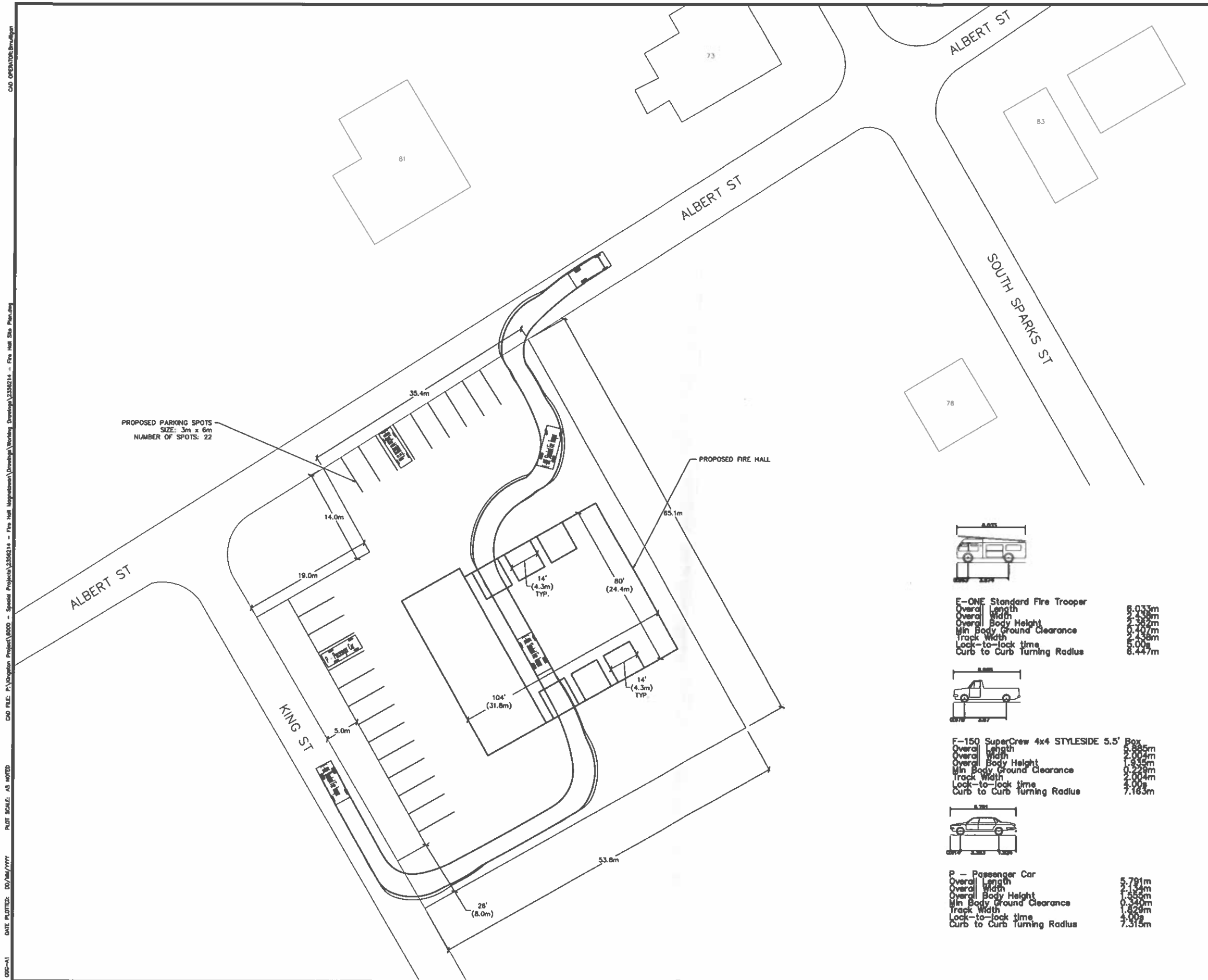
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PLOT SCALE: AS NOTED

DATE PLOTTED: 00/00/YY

000-41

(METRIC SCALE - ALL DIMS IN METERS UNLESS OTHERWISE SPECIFIED)



THE GREER GALLOWAY GROUP INC.
CONSULTING ENGINEERS
PETERBOROUGH
BELLEVILLE
KINGSTON
640 CATARAUGUS WOODS DRIVE #2A
KINGSTON, ONTARIO, K7P 2Y5
PHONE: 613-536-3420
FAX: 613-548-3793

NOTES:

1. ALL WORK SHALL BE IN ACCORDANCE WITH RELEVANT CODES AND GUIDELINES.
2. ALL DRAWINGS AND ADDENDA ARE TO BE READ AS, AND IN CONJUNCTION WITH THE SPECIFICATIONS.
3. ALL EQUIPMENT SHALL BE INSTALLED AS SPECIFIED OR APPROVED EQUIPMENT.
4. CONTRACTOR MUST CHECK AND VERIFY ALL DIMENSIONS BEFORE PROCEEDING WITH WORK AND BE RESPONSIBLE FOR SAME.
5. CONTRACTOR MUST REPORT ANY DISCREPANCIES TO ENGINEER FOR RESOLUTION BEFORE COMMENCING THE WORK.
6. ANY CHANGES MUST BE APPROVED BY THE ENGINEER.

A

B

A DETAIL NO.
B DRAWING NO. - WHERE DETAILED

LEGEND

NORTH

STAMP

APR 21/21

PROJECT

MAGNETAWAN
FIRE HALL
MAGNETAWAN, POA 1PO

81 ALBERT ST, MAGNETAWAN, ON

DRAWING TITLE

SITE PLAN
VEHICLE TRACKING 2

NO	REVISION	DATE
05		
04		
03		
02		
01		

DESIGNED BY

S. HIGH

DRAWN BY

S. HIGH

REVIEWED BY

K. HAWLEY

APPROVED BY

K. HAWLEY

PROJECT DATE

11/04/2024 (DD/MM/YYYY)

PROJECT #

23-5-6214

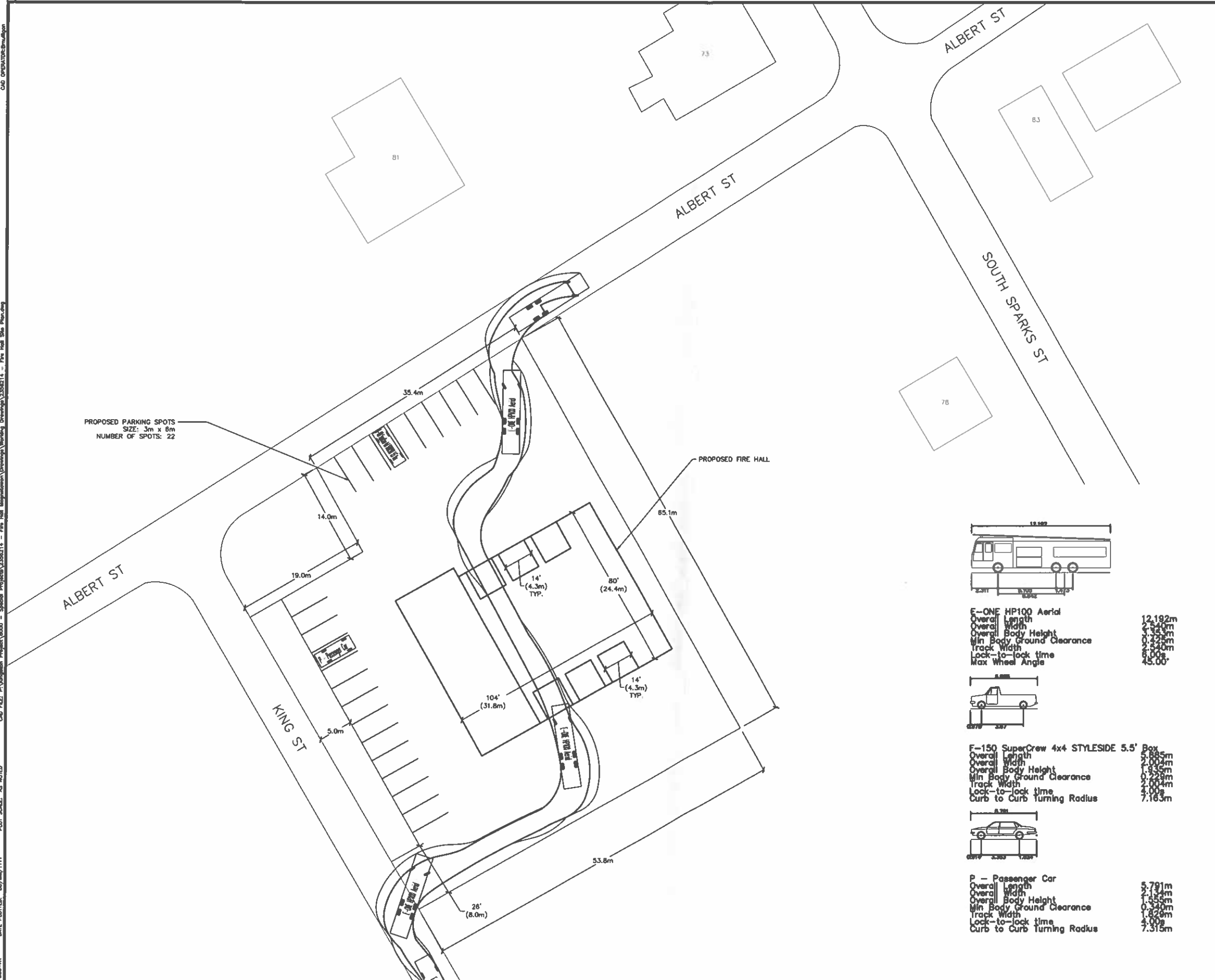
SCALE

HOR: 1:250
VER: NTS

DRAWING #

C1

CAD OPERATOR: Brouillette
CAD FILE: P:\Projects\2356214 - Fire Hall Magnetawan\Drawings\Working Drawings\2356214 - Fire Hall Site Plan.dwg
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PLOT SCALE: AS NOTED
DATE PLOTTED: 00/00/YY
000-41



THE GREER GALLOWAY GROUP INC.
CONSULTING ENGINEERS
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BELLEVILLE
KINGSTON
640 CATARAQUI WOODS DRIVE #2A
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A

B

A DETAIL NO.
B DRAWING NO. - WHERE DETAILED

LEGEND

NORTH

STAMP

APR. 21/21

PROJECT

MAGNETAWAN
FIRE HALL
MAGNETAWAN, POA 1PO

81 ALBERT ST, MAGNETAWAN, ON

DRAWING TITLE

SITE PLAN
VEHICLE TRACKING 2

REVISION	DATE
05	
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DESIGNED BY

S. HIGH

DRAWN BY

S. HIGH

REVIEWED BY

K. HAWLEY

APPROVED BY

K. HAWLEY

PROJECT DATE

11/04/2024 (00/00/YYYY)

PROJECT #

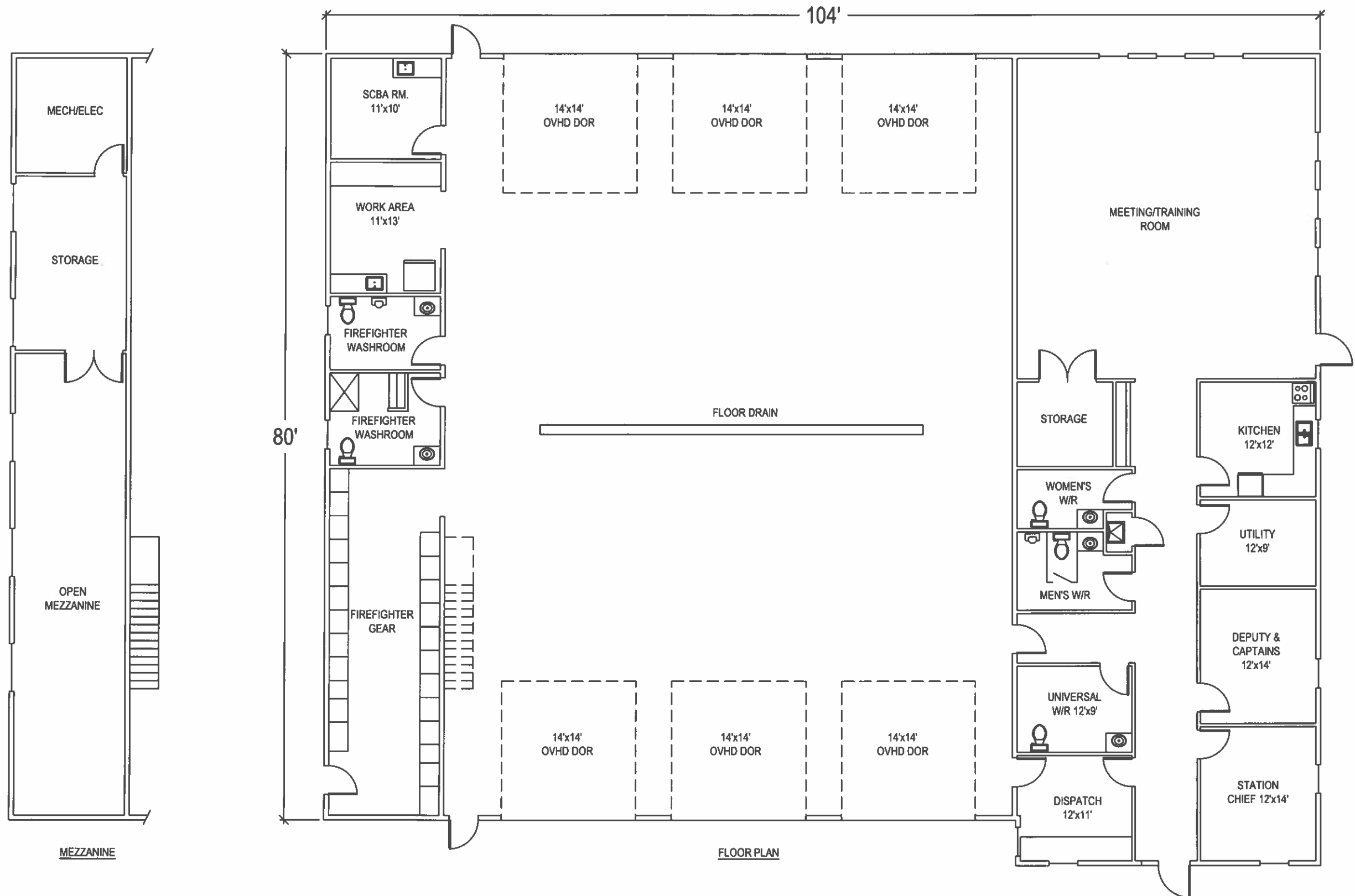
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VER: NTS

DRAWING #

C1



January 13, 2025 .

Municipality of Magnetawan
Box 70
Magnetawan , ON
P0A1P0



Attention : **Mayor and Council - Support for a New Fire Hall**

Dear: Mayor S. Dunnett, Deputy Mayor J. Hetherington, Councillors B. Kneller, J. Hind and B. Bishop

We (Leah and Austin Toth), are writing to Council today in support of a New Fire Hall. The discussion about a new Fire Hall for Magnetawan has been a long time coming, and we are hopeful that the talk will turn into action on this subject.

We wanted to show our support for this endeavour, as most of you know we've spent 20 + yrs and 14 yrs volunteering for the Fire Department in a couple of capacities- as Firefighter and Captain and Dispatcher. We know the energy, dedication and commitment it takes for individuals in the Municipality to become a firefighter.

Many things have changed since we started out in 1997/1998 and looking back, the Fire Department has grown, in its responsibilities to serve and protect not only the Magnetawan Community but our neighbouring communities as well through mutual aid agreements. When we started at the Fire Department in 1997 we would receive just under 100 calls per year for service, when Austin left in 2018 that number had reached over 300 calls for service. This means that Firefighters are spending more time at the Fire Hall. Combine that with the increase in required training for all firefighters and you can easily see the need for a Firehall that can accommodate those needs.

We hear the "noise" concerning costs and we understand that council has to be respectful and cautious of using tax-payers dollars wisely. In the past, we as part of being a firefighter would do "fundraising" in the community to buy equipment like portable pumps back then. We even approach the Magnetawan Lions Club who provided the financial donations for us to purchase such items as an ATV, to provide services to the ever-growing community of Magnetawan. We are sure that there are a lot of stories of what the Volunteer Group had to do to obtain what was needed to function as a working department. As the times changed and the firefighters had less "free-time" due to more calls and training requirements, the ability to do fund raising was phased out.

As the community changed and additional folks moved in from away, the expectations became more demanding on the volunteers. and the population expected the same service

as a paid Fire Department. Combined with the shift from the Province that all firefighters whether full time or volunteer achieve a certain standard of training.

We had made the decision to volunteer, because we could. We held fulltime jobs and raise 2 kids in this community , plus volunteered for other groups and committees as well.

We will not bore you with all the “ this happened and that happened” we will share information if asked something specific. The bottom line here is that we saw, experienced and learned a lot during our time on the Fire Department .

The need for a New Hall, as mentioned had been in the works for some time- as we clearly remember that being a topic of one of those early years that we served.

A New Hall would do a lot for the Fire Department. Having been out of the service of sometime, protocols have changed and certainly Health and Safety Regulations have as well.

But from our perspective, a new fire hall would provide the following to volunteers:

- Proper areas to hang gear after a fire that will allow the vapours from the fire not to further contaminate firefighters.
- A proper locker room area that will allow for both men and women to change out of clothing and have a shower. To further decontaminate from any fires or medical calls that may include bodily fluids.
- Washing area to deal with clothing and bunker-gear that is contaminated
- Allow you to have a proper ventilation system for proper air circulation in and out so that you are not breathing any exhausts and off-gases from contaminated gear and vehicles starting up in the hall.
- Allow for proper storage of additional supplies so that you are not looking for items and that they are all in one area.
- A New Hall would allow for the storage of Equipment and Trucks in a proper order so that you are jockeying around vehicles to get out to a fire or emergency call.
- Although these last two are at the bottom of the list they are just as important in the for current and future firefighters:
 - 1) Proper area to provide on-going in-class training. This area needs to be big enough to be able have training that includes such things as CPR, First-Aid, and Firefighter curriculum. Some of this training includes physically being on the floor doing chest compressions to reading from a book. Our suggestion is that the garage bays are not the area that is regularly used there is always fuel and oil fumes in the garage bays.
 - 2) Some sort of work-out area that includes cardio and strength training equipment. Our suggestion is something you would find in a Hotel where there are a couple of cardio machines and a weight machine. Firefighting requires

firefighters to have an above average fitness level. There is no place in Magnetawan that would provide this kind of opportunity for Firefighters. (On a personal note, I always had a gym membership during my time on the fire department.)

We know that the cost tends to hold folks back and you look at ways of cutting and saving with respect to a Fire Hall. But we believe, forward thinking must be part of your plan, otherwise you have no options and if growth of the community is foremost in your thoughts, then this would be seriously negligent on your behalf.

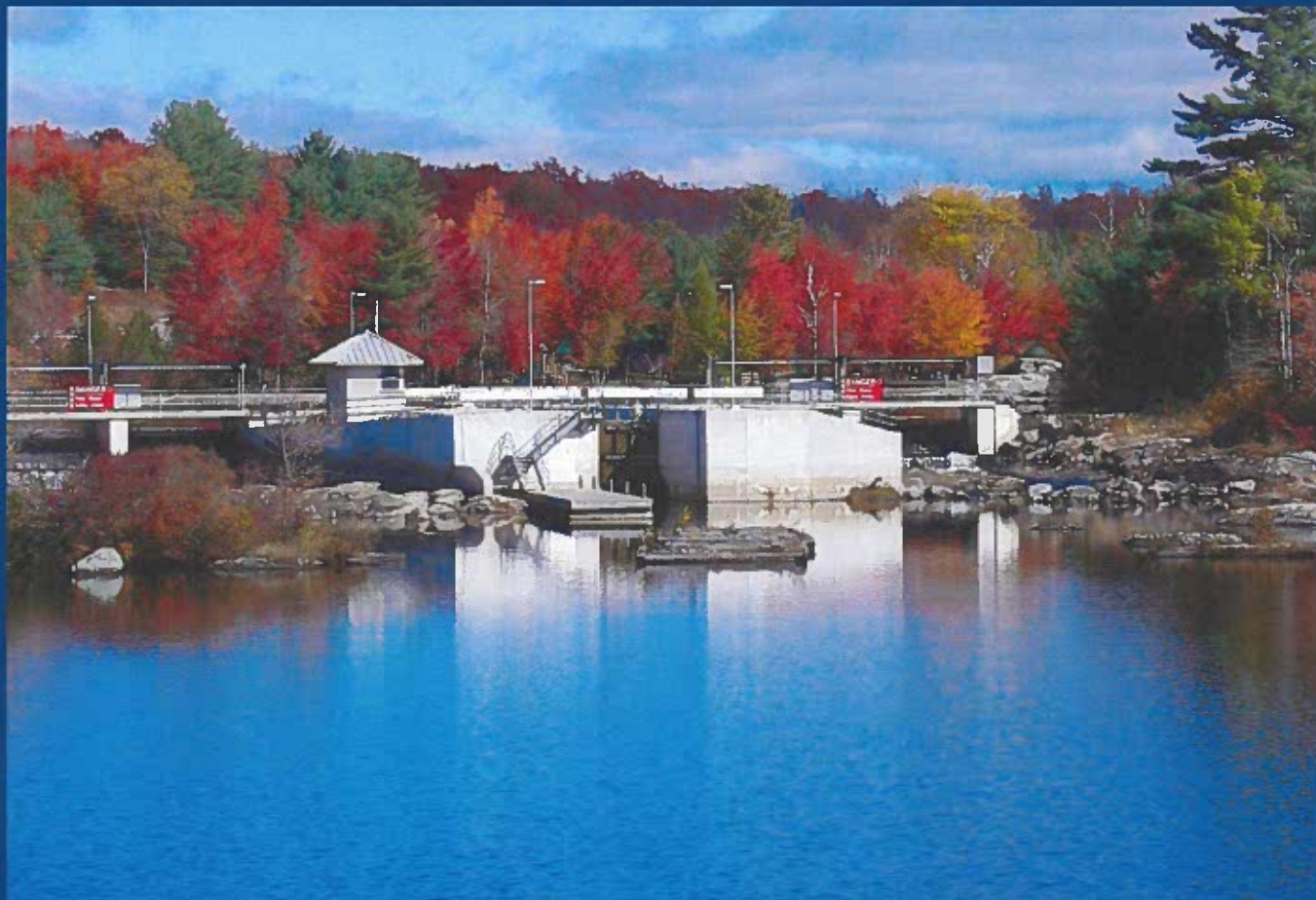
We are sure that there is much more to all of it and looking at the big picture, however we would like to give you one big thing to think about when making your decision .

If forward thinking and a New Hall had materialized long before or even shortly after we joined, we may have dodged a bullet. Being a Firefighter for 20 years even a volunteer has certainly put Austin at risk and now with the battle he is enduring is for life . As Cancer patient it has been determined by WSIB as a Chronic Exposures occupational disease, even as a volunteer Fire-Fighter for all those years – could it have been a fire that he was exposed to, or the fact that his equipment could not be washed, and he had to wear it to the next call. Austin remembers one of his first car fire calls where he grabbed a fire hose off the pumper and put the fire out. He was wearing his bunker gear but no SCBA, which is now mandatory due to the chemicals in the vehicles. Could it be from inhaling all of the fuel and oil fumes as the trucks all started up and Austin was putting on his PPE within one foot of a pumper truck. We can speculate and guess why- but we may never know . What is for sure is that Austin continues with his treatments and is fighting the disease, but it does limit us in our retirement.

Our ask is that you make/take all the considerations as if it were you or a family member that was going to fight the fire and or medical call and protect all those around you in the community as well as your family members at home . If you can do that with what you decide on then great- if you can't please reconsider and re-evaluate, as you can't redo Health and Safety- you only get one chance in life to do that. Leah and I are no longer part of the Fire Department. Although Austin would have liked to return to the department his health would not allow it. We have given many hours of our time to try and make the Community of Magnetawan a better place for all. Please Council members, take the time to consider our words. We do not wish this type of disease on any one if it can have a chance of being prevented.

Sincerely,


Leah and Austin Toth



The Municipality of Magnetawan

MUNICIPAL RISK PROFILE

2024

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Contents

Version Control.....	5
Version.....	5
Publication of New Versions	5
Record of Revisions	5
Revisions.....	5
Document Management.....	6
Distribution.....	6
Document Approval.....	6
Approval by Municipal Council	6
Emergency Management in Magnetawan.....	7
Disclaimer.....	7
Acknowledgments.....	7
Local Subject Matter Experts.....	7
Risk Factors	8
Vulnerable Populations	8
Critical Infrastructure.....	8
Climate Change.....	9
Identifying the Hazards and Assessing the Risks	9
Hazard Identification.....	9
Risk Assessment.....	10
2024 Risk Rating	11
Risk Profiles	11
Extreme Cold	12
Definition.....	12
Description.....	12
Scale, Timing and Warning Period	14
Past Incidents.....	14
Municipal Risk Statement.....	14
Extreme Heat	16
Definition.....	16
Description.....	16

Scale, Timing and Warning Period	17
Past Incidents.....	17
Municipal Risk Statement.....	17
Fire/Explosion.....	19
Definitions.....	19
Description.....	19
Scale, Timing and Warning Period	20
Past Incidents.....	20
Municipal Risk Statement.....	20
Infectious Disease.....	22
Definition.....	22
Description.....	22
Scale, Timing and Warning Period	23
Municipal Risk Statement.....	23
Winter Weather	25
Definition.....	25
Description.....	25
Scale, Timing and Warning Period	28
Past Incidents.....	28
Municipal Risk Statement.....	28
Wildland Fire.....	30
Definition.....	30
Description.....	30
Scale, Timing and Warning Period	31
Municipal Risk Statement.....	31
Conclusion.....	33

Version Control

Version

This is version 1.0 of the Municipal Risk Profile, there have been no previous profiles published for the municipality.

Publication of New Versions

A complete Hazard Identification and Risk Assessment (HIRA) should be completed every five (5) years, and a revised Municipal Risk Profile should be published based on the HIRA results.

The municipality's Emergency Management Program Committee will review this risk profile annually and make those revisions necessary to ensure the document is current and accurately reflects the community's hazards.

Record of Revisions

Revisions

Revisions to this document can occur at any time with the approval of the municipality's Emergency Management Program Committee.

Vers.	Description of Change(s)	Date	Revised By	Approved By
1.0	Initial Publication	2024-01-30	SDM Preparedness Inc.	

Document Management

Distribution

This document is to be widely distributed to all municipal stakeholders including Emergency Services, Provincial Ministries, the private sector, not-for-profit organizations, elected officials and the general public residing, or operating within the municipality.

Comments and suggestions related to this Municipal Risk Profile should be directed to:

The Municipality of Magnetawan
Magnetawan Fire Department
Attention: Chief Derek Young
4304 Hwy 520, PO Box 70
Magnetawan, ON
POA 1P0

Document Approval

Approval by Municipal Council

**The Municipality of Magnetawan
Office of the Mayor**

APPROVAL

Municipal Risk Profile Version 1.0 Dated the 30th Day of January 2024

With my signature affixed below and on behalf of Municipal Council I hereby approve this document:

Sam Dunnett, Mayor

Date

Kerstin Vroom, CAO/Clerk

Date

Emergency Management in Magnetawan

While Magnetawan is a safe place to live, work, and visit, emergencies can happen anywhere and at any time. Emergency management in the community consists of a system of mutually supportive partnerships coordinated by the Magnetawan Fire Department. These partnerships and relationships encompass municipal, regional, unincorporated and private sector enterprises, as well as Not-For-Profit Organizations from across the region and throughout Ontario.

The legislated role of emergency management coordinator has been assigned to the municipality's Chief Fire Official. The Chief's role is to monitor, co-ordinate and assist in the development and implementation of prevention, mitigation, preparedness, response and recovery strategies to maximize the safety, security and resiliency of the municipality through effective partnerships.

Disclaimer

This document was developed by SDM Preparedness Consulting Incorporated to provide information in support of the municipality's commitment to fulfilling the requirements of the *Emergency Management and Civil Protection Act*, Sections 2.1 (3) and 5.1 (2).

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Acknowledgments

Local Subject Matter Experts

The Emergency Management Program Committee would like to express their appreciation to the following people who contributed their time and expertise in developing this risk profile:

Kerstin Vroom, Magnetawan	Derek Young, Magnetawan
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Tom Tilson, Magnetawan	Tyler Irwin, Magnetawan
Matt Thomas, Parry Sound District EMS	Robert A-Muhong, NBPS District Health Unit
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Brian Elliott, Lakeland Power	Tammy MacKenzie, District Social Services Administration
Mike Hooper, Fowler Construction	Meghan Powell, Ministry of Natural Resources & Forestry

Risk Factors

Vulnerable Populations

An important consideration for the municipality is to recognize the deeply rooted social risk factors within our society. The goal of the Emergency Management Program Committee should not be to solve the issues, but to acknowledge their existence and connect with those in the community who are already immersed in a given population.

Safe and affordable housing, employment, physical and mental well-being, and social inclusiveness are just some of the fundamental human needs that contribute to the health of individuals, families, and communities.

There are numerous social risk factors, such as poverty, homelessness, unemployment, substance abuse, and mental health issues that are pertinent to understanding human vulnerability to hazards. More importantly, these issues can affect specific groups of people disproportionately and exacerbate their vulnerability levels. These groups include, but are not limited to, those who are homeless, unemployed, the elderly, Indigenous peoples, and ethnic minorities.

Critical Infrastructure

It is vital to understand and liaise with the critical infrastructure owners, operators, providers, and other stakeholders in and around the municipality. These stakeholders are vital to reducing and/or mitigating the hazards and risks associated with their services.

Aging infrastructure and underinvestment have led to some gaps between actual and needed infrastructure in Ontario and Canada, which puts pressure on this infrastructure to meet the growing needs of the population. Aging and poorly maintained infrastructure can expose owners, operators and those living or working in the vicinity of the infrastructure to risk.

The disruption of critical infrastructure and other community assets is often a key threshold or criteria for emergencies. The provision of key services is crucial to the ability of the community to support its' residents, to withstand the effects of hazards, and to respond effectively. This is especially true in the case of essential services such as electrical power.

For the purposes of completing the most thorough risk assessment possible, the following critical infrastructure sectors were considered:

- | | | |
|----------------------|-------------------------|----------------------|
| ✓ Electrical Grid | ✓ Petroleum | ✓ Public Safety |
| ✓ Financial Services | ✓ Health Care | ✓ Telecommunications |
| ✓ Food and Water | ✓ Government Continuity | ✓ Transportation |

Climate Change

Climate change is causing more frequent and extreme events like flooding, forest fires, ice and wind storms, and warming winters. The effects of the changing climate have already increased our risks of illness, damage to homes and businesses, losses to the economy and impacts on society.

Regardless of the cause, these changes cannot be ignored. We need to understand current and future vulnerabilities and risks in order to prioritize our actions because some risks will be greater than others. Hazard identification and risk assessment can help us set priorities and direct our efforts toward areas where they will be most needed.

Emergency management programs that integrate climate change adaptation measures will ensure an integration of programs, appropriate response mechanisms, suitable tools and resilient governance structures.

Identifying the Hazards and Assessing the Risks

Hazard identification and risk assessment is a pivotal process within the realm of emergency preparedness, serving as cornerstones for effective risk management in diverse municipalities. This systematic methodology aims to proactively identify potential threats, hazards, and vulnerabilities that may pose harm to people, property, or the environment. By understanding and categorizing these hazards, municipalities can develop informed strategies to mitigate risks and enhance overall community safety.

Hazard identification involves the systematic recognition and analysis of elements or situations with the potential to cause harm. This encompasses a broad spectrum, ranging from physical hazards like machinery malfunctions to chemical, biological, environmental, and psychosocial factors. Thorough hazard identification is essential for creating a comprehensive risk profile.

Subsequently, risk assessment evaluates the likelihood and severity of identified hazards, enabling organizations to prioritize and allocate resources effectively. This process involves quantitative and qualitative analyses to gauge the potential impact and frequency of adverse events. By systematically assessing risks, municipalities can make informed decisions, implement appropriate control measures, and cultivate a culture of safety.

Together, hazard identification and risk assessment empower municipal leaders to preemptively address threats, fostering a safer environment for residents, visitors, and the surrounding community. In essence, they form the bedrock of a proactive and resilient approach to emergency management in an ever-evolving landscape.

Hazard Identification

The province of Ontario has prepared a comprehensive list of potential hazards that have the potential to negatively impact all or a part of the province. This list was used to guide the Local Subject Matter Experts in determining the likelihood of a hazard occurring.

Using a formula developed by the province of Ontario, the working group was tasked with answering the following question; how likely is each of the potential hazards to occur in the municipality? The working group was divided into four separate teams and each team was asked to work through the entire list using the collective knowledge and experience of their team to determine the most appropriate rating.

Rating	Description	Percent Chance
Rare	Occurs every 100 years or more	1% chance of occurrence in any year
Very Unlikely	Occurs every 50-99 years	1-2% chance of occurrence in any year
Unlikely	Occurs every 20-49 years	chance of occurrence in any year
Probable	Occurs every 5-19 years	chance of occurrence in any year
Likely	Occurs every 2-4 years	chance of occurrence in any year
Certain	Occurs every year	chance of occurrence in any year

Risk Assessment

After determining the likelihood of each potential hazard the working group was tasked with determining the possible consequences of the hazard.

By examining the exposure, vulnerability and capacity of the people and assets within the municipality the working group considered that when people or assets are exposed to a hazard, they may experience any or all of the following consequences:

- Fatalities
- Injuries/Illness
- Psychosocial impacts
- Severed social connections
- Evacuations or shelter-in-place
- Property damage
- Critical Infrastructure disruption
- Environmental damage
- Economic loss
- Reputational harm

These consequences will be more pronounced in those who are vulnerable. Vulnerability is also known as the susceptibility of a community, system, or asset to the damaging effects of a hazard.

The ability of people or assets to adapt to, transform and recover from those effects, regardless of how vulnerable or exposed, is determined by their capacity. If this capacity is low, the effects may be more severe, or longer lasting.

2024 Risk Rating



Risk Profiles

To better understand those risks which have been identified as being 'high' or 'very high' the following risk profiles have been created.

- ✓ Extreme Cold
- ✓ Infectious Disease
- ✓ Extreme Heat
- ✓ Winter Weather
- ✓ Fire/Explosion
- ✓ Wildland Fire

Extreme Cold

Definition

The term "extreme cold" refers to weather conditions characterized by exceptionally low temperatures that pose a significant risk to health, safety, and well-being. In Southern Ontario, Canada, where winters can be quite harsh, extreme cold typically involves temperatures well below freezing, often accompanied by factors such as wind chill, which can make it feel even colder.

The specific definition of extreme cold can vary depending on local guidelines. Generally, extreme cold warnings may be issued when temperatures fall to a certain threshold, such as -30 degrees Celsius (-22 degrees Fahrenheit) or lower, or when the combination of temperature and wind chill reaches a level where exposure to the cold can lead to increased risks of frostbite, hypothermia, and other cold-related illnesses.

Description

Extremely cold weather can have various impacts on a municipality, affecting both the community and the local infrastructure. Here are some potential consequences of extreme cold conditions:

Health and Safety Risks:

- Increased risk of frostbite, hypothermia, and other cold-related illnesses for residents who are exposed to the extreme cold without adequate protection.
- Challenging conditions for vulnerable populations, such as the elderly, homeless individuals, and those with pre-existing health conditions.

Disruption of Services:

- School closures and disruptions to public services due to safety concerns.
- Potential disruptions to public transportation, as extreme cold can affect the functionality of vehicles and infrastructure.

Increased Energy Demand:

- Higher demand for heating, potentially leading to strain on energy resources and power grids.

Infrastructure Challenges:

- Freezing temperatures can lead to the formation of ice on roads and sidewalks, creating hazardous conditions for transportation and pedestrians.
- Water infrastructure may be at risk, with the potential for frozen pipes including standpipes or dry hydrants.
- The structural integrity of buildings and other infrastructure may be compromised due to freezing and thawing cycles.

Economic Impact:

- Increased costs for municipalities to address issues related to extreme cold, such as increased road maintenance, emergency services, and support for vulnerable populations.

Emergency Response Challenges:

- Emergency services may face challenges in responding to incidents due to harsh weather conditions, impacting response times and overall effectiveness.

Community Outreach and Support:

- Increased demand for emergency shelters, food assistance, and other support services for those most vulnerable to the extreme cold.

Depending on the severity of an event there are some terms which may be used during extreme cold events by meteorologists, media sources and subject matter experts. Such terms include the following:

Cold Wave

The term 'cold wave' is sometimes used to describe sustained cold weather, just like the term 'heat wave' is for a sustained heat event. There is no official definition for cold wave.

However, there are also many different types of winter weather than can occur in such conditions.

Polar Vortex

A polar vortex is a large area of low pressure and cold air that is typically centered over the Earth's polar regions, specifically near the North and South Poles. It is a natural atmospheric circulation pattern that exists high in the Earth's atmosphere, in the stratosphere. The polar vortex is strongest during the winter months when temperature differences between the polar regions and the mid-latitudes are most significant.

While the polar vortex is a regular and natural occurrence, it can sometimes weaken or become distorted, allowing frigid Arctic air to spill southward. When this happens, it can lead to extremely cold temperatures and severe winter weather. This phenomenon is often associated with outbreaks of bitterly cold air and can result in events like the polar vortex intrusion, where portions of North America or Europe experience unusually cold temperatures.

It's important to note that while the polar vortex can contribute to extreme cold events, it is just one factor among many that influence weather patterns. The term gained more public attention in recent years as extreme cold events associated with disruptions in the polar vortex received media coverage.

Cryoseisms

The term "cryoseism" refers to a phenomenon known as "frost quake" or "ice quake." Cryoseisms are seismic events caused by the sudden release of energy in the ground due to the rapid freezing of water-saturated soil or rock. This phenomenon typically occurs during very cold winter conditions.

The process leading to cryoseism involves the following steps:

- **Water Saturation:**
The ground becomes saturated with water, either through rainfall, snowmelt, or other forms of water infiltration.
- **Rapid Freezing:**
During extremely cold temperatures, the saturated ground freezes rapidly.

- **Expansion of Ice:**

When water freezes, it expands. In the case of cryoseisms, the rapid freezing and expansion of ice generate stress within the soil or rock.

- **Sudden Release of Stress:**

The stress builds up until it is released suddenly, causing the ground to crack or fracture. This release of stress creates seismic waves, leading to the cryoseismic event.

Cryoseisms are not true earthquakes in the sense of tectonic activity but can be locally felt and heard. The sound produced during a cryoseismic event is often described as a loud booming or cracking noise. While they are relatively rare and usually not associated with significant damage, they can startle or concern people in the affected areas.

Scale, Timing and Warning Period

Scale: Extreme temperatures can affect large geographic regions.

Timing: Extreme cold events that occur at a level of severity to trigger an emergency are limited to the winter months.

Warning Period: Extreme temperature events are often forecasted days to a week in advance.

Past Incidents

Extreme Cold events occur regularly in Magnetawan although they are expected to decrease in duration and severity by 2050.

Municipal Risk Statement

Extremely cold weather can have a detrimental effect on the Municipality of Magnetawan.

Human Impacts

Effects due to extreme cold can be widespread and serious if the conditions are prolonged, or if there is limited relief from the conditions. Fortunately, the capacity to manage such effects is high.

Social Impacts

Extreme cold events have the capacity to interfere with the healthy functioning of communities, in that mobility and ability to go outside can be severely restricted. This can affect the capacity for community members to prepare and respond to emergency conditions effectively.

Property Damage

Extreme cold generally does not result in as much property damage as many of the other identified hazards. Fires and carbon monoxide related harm may occur as a secondary hazard as people may resort to unsafe heating methods.

Critical infrastructure

Damage to critical infrastructure due to the direct impact of cold conditions or increased demands on utility and power services are possible. During these events, the health care sector often responds to increased cases of frostbite, hypothermia and falls from icy walkways.

Environmental

The general negative effects of cold waves on animals include decreased animal activity, nutritional uptake, reproduction, and increased mortality.

Economic

Supply chains can be interrupted, and costs related to the extreme weather, including from employees having difficulty doing their jobs and increased heating needs, can lead to severe losses for businesses, particularly if conditions persist.

Parents of school aged children may incur economic loss if schools or buses are canceled due to cold weather and they have to pay for child care or lose wages to stay home.

Extreme Heat

Definition

Extreme heat refers to weather conditions characterized by exceptionally high temperatures that pose a significant risk to health, safety, and well-being. In the context of Southern Ontario, Canada, where summers can be warm and humid, extreme heat conditions typically involve prolonged periods of elevated temperatures that are well above the seasonal norms.

The specific definition of extreme heat can vary based on local guidelines and weather agencies. Generally, extreme heat warnings may be issued when temperatures reach a certain threshold, often combined with other factors such as high humidity. Heat alerts and advisories are designed to notify the public and relevant authorities about the potential health risks associated with the extreme heat.

In Southern Ontario, temperatures exceeding 30 degrees Celsius (86 degrees Fahrenheit) or even higher, particularly when accompanied by high humidity, can be considered extreme heat. The humidex, which combines temperature and humidity levels to determine perceived temperature, is also used to assess the impact of heat on the human body.

During periods of extreme heat, individuals are advised to take precautions to avoid heat-related illnesses, such as heatstroke or heat exhaustion. These precautions may include staying hydrated, staying in cool environments, using fans or air conditioning, and avoiding strenuous outdoor activities during the hottest parts of the day. Vulnerable populations, such as the elderly and those with pre-existing health conditions, are often at a higher risk during extreme heat events, and special attention is given to their well-being.

Description

Extreme heat in Ontario can have various effects on municipalities, impacting both the population and local infrastructure.

Health Risks

- Increased risk of heat-related illnesses, such as heat exhaustion and heatstroke, particularly among vulnerable populations like the elderly, children, and individuals with pre-existing health conditions.

Strain on Healthcare Systems

- Higher demand on healthcare services, including emergency rooms, due to heat-related health issues.

Energy Demand

- Increased demand for electricity as residents use air conditioning and cooling systems to cope with the high temperatures.

Water Supply Challenges

- Increased demand for water for cooling and hydration, which can strain local water supplies.

Infrastructure Challenges

- Potential for pavement and road damage due to extreme heat, leading to issues like buckling or cracking.

Public Services Impact

- Disruption of public services, such as transportation and infrastructure maintenance, due to the extreme heat.

Economic Impact

- Productivity losses in sectors sensitive to extreme heat, as well as increased costs for cooling and energy consumption.

Water Quality Issues

- Elevated water temperatures in lakes and rivers, potentially leading to water quality issues and affecting aquatic ecosystems.

Increased Fire Risk

- Higher risk of wildfires, especially in areas with dry vegetation, as extreme heat contributes to drying out the landscape.

Social Impact

- Discomfort, reduced quality of life, illness or death for residents who may not have access to air conditioning or cooling centers.

Scale, Timing and Warning Period

Scale:	Extreme temperatures can affect large geographic regions.
Timing:	Extreme heat events that occur at a level of severity to trigger an emergency are more common during the summer months.
Warning Period:	Extreme temperature events are often forecast several days in advance.

Past Incidents

Comparing heat-related deaths across Canada is challenging, as each province records and investigates heat deaths differently. In Ontario, tracking of heat-related deaths is restricted to those classified as Hyperthermia (elevated body temperature due to failed regulation of body heat).

Municipal Risk Statement

Extreme heat events are projected to become more frequent and longer lasting in the coming decades. As a result, the effects will increase and increase the severity of the impacts.

Human Impacts

Effects due to extreme temperatures are mostly limited to adverse health impacts due to heat, humidity and pollution. These can be widespread and serious if the heat wave is prolonged, or if there is limited relief from the conditions. Studies have recorded an increase in the number of fatalities associated with heat waves, particularly in Southern Ontario.

Social Impacts

The health and vitality of the social fabric is generally not limited by extreme heat events.

Property Damage

Damage can be caused by the thermal expansion of materials but is a fairly rare occurrence in Ontario. Buildings and other structures such as bridges can experience moisture loss in concrete during a heat wave, particularly when it occurs along with low relative humidity which can result in cracking.

Critical Infrastructure Disruptions

Extreme heat can also alter road surface conditions and railway infrastructure. Heat can result in the expansion or buckling of roads or tracks, which can cause accidents or delays.

Utilities are susceptible to damage from extreme heat events. The demand for electricity increases during periods with high temperatures and may exceed the supply. Rolling blackouts may be implemented. The efficiency of transmission lines decreases due to high air temperatures and power lines may expand which can make them more susceptible to damage.

Environmental Damage

The majority of native plants and animals in Ontario have adapted to occasional heat waves and the environmental damage caused by a heat wave is often minimal. However, prolonged, higher than usual temperatures, especially when coupled with high humidity may result in heat stress in animals and plants, especially those that have been introduced to Ontario, including many agricultural plants.

For some crops, a heat wave during the growing season may result in a decrease in the crop yield and grain quality. Low oxygen levels and higher water temperatures can also trigger increased nutrient pollution resulting in algal blooms.

Economic

Any business/financial interruption is likely to be minimal, or related to secondary hazards rather than directly to the heat wave. Agriculture and tourism are the industries that are most likely to be negatively impacted by a heat wave.

Fire/Explosion

Definitions

Fire: A rapid oxidation process, which is a chemical reaction resulting in the evolution of light and heat in varying intensities. Any instance of destructive and uncontrolled burning, including explosions.

Explosion: The sudden conversion of potential energy (chemical, mechanical, or nuclear) into kinetic energy that produces and violently releases gas.

Description

Fires can pose an immediate threat to the safety of life or damage to property. Among a range of effects, they can cause not only extensive damage to property but also evacuations of large numbers of people, and restrictions on the re-entry of homes and businesses.

Fires can pose a significant public safety risk, both from the direct effects of the fire such as smoke and burn damage, and from the secondary effects.

The environment created by fires and explosions can include any of the following conditions:

- **Smoke:** Which impairs visibility and the ability to breathe.
- **Oxygen deficient atmosphere:** Oxygen is vital for humans and animals to breathe.
- **Elevated temperatures:** Even without direct contact with the flames, conductive heat and radiant heat can cause serious burns even from great distances.
- **Toxic atmospheres:** Combustion produces atmosphere that is harmful to humans and animals.

Structure fires and explosions can result in fatalities, injuries, and significant property damage. However, large-scale and mass fatality fires have decreased due to advances in fire prevention and suppression since the 1970s, when smoke alarms became widely available.

Fire Protection and Prevention Act, 1997 (FPPA) is the overall governing legislation in the province for fire protection matters at both the municipal and provincial level. Under this Act, "fire protection services" includes:

- a) fire suppression, fire prevention and fire safety education,
- b) mitigation and prevention of the risk created by the presence of unsafe levels of carbon monoxide and safety education related to the presence of those levels,
- c) rescue and emergency services,
- d) communication in respect of anything described in clauses (a) to (c),
- e) training of persons involved in providing anything described in clauses (a) to (d), and
- f) the delivery of any service described in clauses (a) to (e).

Municipal fire departments enforce the Fire Code, though local zoning and land use bylaws also help to limit the potential impact of industrial accidents or fires through distancing requirements and other limitations of use.

The Ontario Building Code works together with the Fire Prevention and Protection Act and other regulations, including the Fire Code, by providing building requirements designed to limit and prevent the spread of fire. Specific requirements vary depending on building use.

In addition to legislation, standards and regulation, fire prevention activities are important to mitigate fire and explosion risk, and core to the mandate of the Ontario Office of the Fire Marshal. An example of such initiatives is the extensive public safety education program provided by the Office of the Fire Marshal, including the addition of new curriculum specifically for vulnerable populations such as seniors.

Scale, Timing and Warning Period

Scale:	Fires and explosions can affect one or multiple buildings or structures.
Timing:	Explosions and fires can occur at any time of the year.
Warning Period:	Explosions and fires often have little to no warning. The presence of proper sensing equipment such as smoke or heat detectors can provide early warning.

Past Incidents

The Municipality of Magnetawan has experienced the impacts of structure fires over the years. Most notably are the following incidents:

- In 2011 the general store in Magnetawan was destroyed by fire. This incident had a considerable impact on the community and took years to recover from.
- In November of 2021, the Magnetawan Fire Department responded to a fire in the Township of Strong. Three occupants of the home perished in that fire.

Municipal Risk Statement

Human Impacts

There is a risk of fatalities and injuries caused by explosions/fires. From burns to smoke inhalation, the health risks are varied. Toxins contained in smoke can also cause severe respiratory and other longer-lasting health effects.

Social Impacts

Social impact is likely to be limited and localized, though psychological or lasting social effects are possible.

Property Damage

Damage is often isolated to the building/structure affected; however nearby buildings may suffer serious damage. Larger scale events may impact multiple buildings. Damage may range from cosmetic to severe. Smoke may result in additional damage.

Critical Infrastructure Disruptions

Electricity infrastructure may be damaged. Roads near the affected area may be blocked by debris.

Environmental Damage

Environmental damage is likely to be fairly localized. Air quality can be impacted by toxins or particulate being released as a result of an explosion and/or fire.

Economic

Since this is often a localized hazard, damages are often restricted to economic impacts in the immediate area or within the affected building.

Infectious Disease

Definition

An infectious disease outbreak is defined as a widespread incident of disease or other situation that presents a danger to the general health and well-being of the human population.

These diseases can be acquired from another person, through fluid exchange or exposure to vectors, or from the environment.

Infectious diseases can become an epidemic or pandemic:

Epidemic: An outbreak of infection that spreads rapidly and affects many individuals in a given area or population at the same time.

Pandemic: An epidemic occurring worldwide, crossing international boundaries and usually affecting a large number of people.

Description

Infectious disease outbreaks can arise from a variety of different pathogens. Some of these include viruses, bacterium, parasites, fungi and protozoa, which are vital and usually innocuous members of the ecosystem.

While the vast majority of these pathogens are harmless or even beneficial to human health, a small number can pose a risk to human health.

Types of diseases include:

Airborne/Droplet: Refers to situations where residue from evaporated droplets or dust particles containing microorganisms can remain suspended in air for long periods of time.

Vector Borne: Living organisms can transmit infectious diseases between humans or from animals to humans

Blood borne: Blood borne pathogens, infectious microorganisms, are found in human blood that can lead to disease in humans.

Zoonotic: Diseases that can be transmitted from animals to humans by either contact with the animals or through vectors that carry zoonotic pathogens to from animals to humans.

Enteric Infectious enteric disease refers to gastrointestinal illnesses that result from ingesting microorganisms that may be traced back to food, water, animals or an infected person. Some examples are Salmonella, E. coli, Listeria and Giardia.

There are many factors that can cause infectious diseases, such as the evolution of micro-organisms (including antibiotic-resistant strains), the alteration of natural habitats, the increasing frequency and the decreasing duration of global travel.

Infectious disease outbreaks and their severity are influenced heavily by human behaviour, even though they are naturally occurring. There are several ways an infectious disease outbreak can be introduced and spread:

- Direct contact
- Indirect contact
- Droplet contact
- Airborne transmission
- Vector-borne transmission

Given that pathogens can easily cross-jurisdictional boundaries, from a known or unknown agent of disease, efforts to mitigate and respond to infectious disease should occur at all levels and across borders, to ensure appropriate collaboration and planning takes place and to ensure that communities are prepared to effectively contain the spread of an illness and limit its impact.

The Ontario Public Health Standards (OPHS) are published by the Ministry of Health and Long-Term Care under the authority of the Health Protection and Promotion Act (HPPA) to specify the mandatory health programs and services provided by boards of health.

Scale, Timing and Warning Period

- Scale:** Varies, although impacts are usually across an entire community/region.
- Timing:** There are seasons where certain diseases are more likely. For example, peak influenza season is typically from November through to March.
- Warning:** The amount of warning can vary significantly, but there is often a period of weeks to months between the identification of the initial cases and greater transmission, depending on the location of initial cases and mode of spread within the environment. Monitoring and forecasting by experts can assist with predictions.

Municipal Risk Statement

Scientists continue to advise that there is an increasing threat from infectious diseases, including some novel diseases as was the case with SARS CoV2 (Covid-19).

Population density, especially with a mobile population that has global reach, is increasing the risk for the introduction of diseases into the population. Changes in global temperature, precipitation, and extreme events could increase the geographic range of vector-borne diseases.

As more antimicrobial drugs become ineffective and fail to treat a growing number of infections, those infections will persist and increase the risk of disease, poor health and death.

To address these emerging and other risks, emergency planners can integrate understandings of social determinants of health into their program activities. Examples of key sources of expertise include local and regional health partners and social service organizations, Social Services Administration Boards, local Indigenous communities and specialized social support and health groups.

Human impacts

The symptoms of infectious disease can be serious and, in some cases, life-threatening. The specific impact depends on a number of factors including vulnerability, which varies for each type of illness, as well as environmental, social, economic, and other conditions.

There are numerous potential mental health impacts that have been associated with past infectious disease emergencies, including stress or anxiety following isolation or quarantine orders/recommendations.

Social Impacts

Potential social effects are varied and include community financial loss or employment loss due to need to quarantine or isolate, stigma, disruption in the activities of daily living.

Property Damage

Property damage is not likely from an infectious disease outbreak.

Critical Infrastructure Disruptions

While some critical infrastructure services may suffer due to large numbers of workers being sick or caring for others, the probability is low and dependent on the severity of the emergency.

Environmental Damage

Environmental damage is not a likely impact of an infectious disease outbreak. However, unsafe disposal of infected materials could be of concern.

Economic

The business and finances of Ontario continue to be vulnerable to this hazard. The severity of the business and financial interruption depends on the transmission mode and the virulence of the illness. If large numbers of the workforce became ill or if travel restrictions are used to control spread, significant business and financial interruptions will occur.

Winter Weather

Definition

For the purposes of this document winter weather is a severe weather event with varieties of precipitation that can form only at low temperatures, such as snow, freezing rain and ice.

Description

Severe winter weather is an annual occurrence in Magnetawan. Snowstorms, ice storms, snow squalls, blowing snow, flash freeze and blizzards make up the fabric of the community from late October until April each year. A significant portion of the municipality's economic wellbeing is dependent on winter weather. From heating fuel to outdoor adventure seeking tourists, the dollar value of winter and all it entails significantly contributes to the local economy.

Generally, winter weather can include the following:

Snowstorm

- A period of rapid accumulation of snow, often accompanied by high winds, cold temperatures, and low visibilities. Snowfall warnings are issued by Environment and Climate Change Canada when there is an expected accumulation of 15 cm or more during a period of 12 hours or less.

Blizzard

- A severe weather condition characterized by winds of 40 km/h or greater causing widespread reductions in visibility to 400 m or less due to blowing snow, or blowing snow in combination with falling snow for at least four hours. Blizzard warnings are issued by Environment and Climate Change Canada when the above conditions are expected.

Snow Squall

- Sudden heavy snow showers with strong, gusty winds causing blowing snow conditions that reduce visibility. Sometimes, snow squalls bring zero visibility, which is referred to as a whiteout and is similar to a blizzard but is localized.

Freezing Rain

- Rain or drizzle, which falls in liquid form and then freezes upon contact with the ground or a cold object forming a coating of ice. Freezing rain occurs when upper air temperatures are warm enough for rain to develop, but temperatures near the surface are cold enough that the rain cools and forms ice on contact. A long-lived freezing rain event is often referred to as an 'ice storm'.

Flash Freeze

- A flash freeze warning is issued by Environment and Climate Change Canada when significant ice is expected to form on roads, sidewalks or other surfaces over much of a region because of the freezing of residual water from either melted snow or falling/fallen rain due to a rapid drop in temperatures.

It is possible for some of those conditions to follow one another. For example, heavy snowfall may be followed by freezing rain as temperatures warm. Another hazard, extreme cold, may follow a storm system as cold arctic air pushes out a warmer air mass.

There are also some weather systems with unique characteristics and consequently, names have been developed for them, including:

Nor'easter

A nor'easter, short for "northeaster," is a type of powerful extratropical cyclone that commonly affects the East Coast of North America, particularly in the northeastern United States and eastern Canada. Nor'easters are characterized by strong, sustained winds that come from the northeast, and they typically bring heavy precipitation, including rain, snow, sleet, and sometimes freezing rain.

Key features of Nor'easters include:

- **Formation:** Nor'easters often develop along the East Coast when a low-pressure system intensifies along the boundary between cold Arctic air to the north and warmer, moist air from the Atlantic Ocean to the south.
- **Direction of Winds:** The term "nor'easter" reflects the northeasterly winds associated with these storms. These winds can be strong and persistent, causing coastal erosion and significant wave action.
- **Precipitation:** Nor'easters are known for producing a variety of precipitation types. Coastal areas may experience heavy rain, while inland areas, especially to the north and west, may see heavy snowfall. The precipitation can be intense and prolonged, leading to the potential for flooding.
- **Impact:** Nor'easters can have a significant impact on transportation, power infrastructure, and daily life. Heavy snowfall and strong winds can lead to blizzard conditions, making travel hazardous. Coastal areas may experience storm surges, beach erosion, and coastal flooding.
- **Seasonality:** While nor'easters can occur at any time of the year, they are most common and often most intense during the fall and winter months when the contrast between cold air masses from the north and warm, moist air from the ocean is greatest.

Alberta Clipper

An Alberta clipper, often referred to simply as a "clipper," is a type of fast-moving, low-pressure weather system that originates in the province of Alberta, Canada. These weather systems are known for their swift movement and ability to bring light to moderate snowfall over a relatively short period. Alberta clippers typically track southeastward, affecting regions in the Midwest and Northeast.

Key characteristics of Alberta clippers include:

- **Origin:** Alberta clippers typically form in Alberta, Canada, and are associated with cold air masses originating from the Arctic region.
- **Swift Movement:** These systems move quickly, often at a forward speed of 20 to 40 miles per hour (32 to 64 kilometers per hour). Due to their rapid movement, Alberta clippers don't usually bring prolonged periods of precipitation to a single location.

- **Snowfall:** Alberta clippers are often associated with light to moderate snowfall. The snow tends to be powdery and can accumulate quickly, especially in the colder air behind the clipper's associated cold front.
- **Limited Moisture:** While Alberta clippers can bring snow, they typically don't have access to large amounts of moisture. As a result, they tend to produce less precipitation compared to some other storm systems.
- **Temperature Drop:** Behind the cold front associated with an Alberta clipper, temperatures often drop noticeably, contributing to the cold and wintry conditions.
- **Wind:** Clipper systems may also bring gusty winds, which can lead to blowing and drifting snow.
- **Quick Passage:** Alberta clippers usually pass through an area relatively quickly, with the entire system moving from west to east in a matter of hours.

While Alberta clippers are not as intense as some other storm systems, they can still impact travel and create winter weather hazards, especially due to the quick accumulation of snow and potential for slippery road conditions. Residents in regions affected by Alberta clippers often need to stay vigilant and be prepared for rapidly changing weather conditions associated with these fast-moving systems.

Winter weather can have a variety of impacts as it involves sub-zero temperatures. Impacts can include frozen pipes, resulting in water supply issues and burst pipes, and power outages from downed or damaged lines. Prolonged power outages may result in residents having to vacate homes and discard spoiled food. Those who are particularly vulnerable to winter weather conditions include those who:

- are socially isolated.
- require power for medical equipment.
- are dependent on a caregiver.
- have mobility challenges or issues.

The effects of winter weather on physical infrastructure and the continued operation of critical services can be severe and varied. For example, low visibility can impede travel routes and create unsafe outdoor conditions. Snow accumulation can create slippery conditions or even cause collapse of structures. Icy conditions further increase the potential for slips and falls, and present challenges for the transportation sector. Ice can also accumulate on objects causing them to topple or break. Power lines and trees are particularly susceptible to this form of damage.

Severe power outages can accompany this type of weather event.

Such conditions can also limit mobility and the ability for people to remain independent. Individuals living with disabilities may experience more severe limitations and require greater assistance. In the case of power outages, those dependent on home medical equipment such as oxygen systems, CPAP devices and dialysis machines are particularly at risk.

Snow or blowing snow can lead to poor visibility, impacting drivers and pedestrians.

Heavy snowfalls may present a flood risk later in the season. Large accumulations of snow and ice can swell waterways, especially if there is a rapid thaw.

Areas windward of the Great Lakes and Georgian Bay are prone to lake-effect snow, heavy, usually localized snow squalls which are generated by the difference in temperature between the cold air and the warmer water of the lakes.

Scale, Timing and Warning Period

Scale: Winter severe weather can affect large parts of the province or region. Snowstorms and blizzards may differ greatly in size. Some are fairly localized (e.g. lake effect snow) while others may span a significant portion of the province.

Timing: In Ontario, winter weather events usually occur from November to April. In general, these events can last from a few hours to several days. Snow squalls are more frequent earlier in the fall/winter season before ice covers the large bodies of water that feed the squalls.

Warning Period: Winter weather usually has a significant lead time and can be forecasted days ahead.

Past Incidents

By far the costliest winter event was the North American Ice Storm of 1998 at a cost of \$4,635,720,433 and 25 deaths (primarily from hypothermia). between Ontario, Quebec and New Brunswick. A weather system stalled over the St. Lawrence region dumping a steady stream of freezing rain for 80 hours. Hundreds of hydro towers toppled under the weight and millions of people in Eastern Canada and the North-Eastern United States were plunged into darkness. The event prompted the largest military mobilization in Canadian history since the Korean War.

The following additional significant incidents are recorded in the Canadian Disaster Database:

- December 24, 2022: Southern Ontario
- Mar 23, 2016: Southern Ontario
- Feb 24, 2016: Ontario
- Dec 21, 2013: Southern Ontario. 2 fatalities. 25 injured. \$262,781,642 estimated total cost.
- Dec 12, 2010: Lambton County ON. 1 fatality. 1 injury. 625 evacuated
- Dec 01, 2006: Russell ON
- Feb 13, 1999: Barrie ON. 30 injured.
- Jan 13, 1999: Toronto ON. 2 fatalities. \$122,000,000 estimated cost
- Jan 03, 1999: Southern Ontario. 11 fatalities. 7 injured.
- Dec 10, 1995: Southern Ontario. 1 fatality. 50 evacuated
- Nov 01, 1993: Quebec and Ontario
- Dec 23, 1986: Eastern Ontario and Southwestern Quebec
- Jan 26, 1978: Southwestern Ontario. 8 fatalities. 400 injured
- Jan 28, 1977: Niagara Peninsula ON.

Municipal Risk Statement

Severe winter weather will continue to bring hazards to Magnetawan although the hazard may change in frequency and severity from year to year.

The potential consequence and likelihood of power outages related to winter weather has been historically high, but so have prevention and mitigation efforts. While this hazard can directly affect overhead wires and power infrastructure, secondary impacts from falling tree limbs or cascading failures felt as a result from effects in other regions (such as in the 2003 Eastern blackout) should also be considered in risk assessments and planning efforts.

The long-term costs of winter storms can be particularly significant, given the high level of complexity and likelihood for secondary and cascading failures.

Human impacts

The number of traffic accidents skyrockets during winter storms, causing injuries and (some) fatalities. In addition, people trapped outside, in their vehicles or in isolated residences without adequate heating may suffer from hypothermia. While hypothermia can directly result in fatalities and injuries, indirect causes of fatalities and injuries are more common during snowstorms and blizzards.

Social Impacts

People in Ontario can be vulnerable to winter storms. Familiarity with this hazard, as well as advanced forecasting has helped to decrease the population's vulnerability. Of particular concern are socially isolated individuals, those with mobility challenges, and those with a dependence on support services.

Property Damage

The Ontario Building Code has reduced the vulnerability of property. Buildings that have not followed this code risk the collapse of roofs under the weight of the snow. Flat roofs are more vulnerable than sloped ones.

Buildings may be damaged by ice accumulation, falling branches, or water seepage.

Critical Infrastructure Disruptions

Without power, many buildings will not have a source of heat. Heavy snowfall may also make unplowed roads and rail lines impassable. Poor visibility may further hamper transportation conditions. Transportation and electrical infrastructure are particularly sensitive to freezing rain.

Health care facilities may experience higher than normal volumes, and experience capacity issues as a result of power disruption.

Environmental Damage

Snowstorms and blizzards are a naturally reoccurring hazard in Ontario. As a result, the majority of the native flora and fauna are well adapted to survive the impacts of such a storm. Plants, in particular deciduous trees, are especially sensitive to the effects of freezing rain.

Economic

A large and prolonged snowstorm or blizzard or freezing rain, in particular ice storms with a long duration and that result in a large ice accumulation, can significantly disrupt business and financial transactions. Disruptions to air, road, and rail travel could lead to financial loss, especially if it occurs for several days.

Wildland Fire

Definition

Any fire in forests, shrub lands and grasslands.

Description

Wildland fires, also known as wildfires or forest fires, can pose various risks in Southern Ontario, although the region is not as prone to large-scale wildfires as some other parts of North America. Nevertheless, the risks associated with wildland fires in Southern Ontario include:

Forest and Vegetation Damage: Wildfires can destroy large areas of forests, grasslands, and other natural vegetation, leading to ecological disruption and loss of habitat for wildlife.

Air Quality: The smoke generated by wildfires can degrade air quality over wide areas, impacting respiratory health. This can be a concern for both rural and urban communities.

Property Damage: Wildfires can threaten homes, infrastructure, and other property near wooded or forested areas. Embers carried by the wind can ignite structures even if the main fire is some distance away.

Economic Impact: The costs associated with firefighting efforts, property damage, and loss of productivity in affected areas can have economic repercussions for local communities.

Human Health Risks: Wildfire smoke contains various pollutants that can pose health risks, especially for individuals with respiratory conditions. Evacuations and displacement of communities during wildfires can also impact mental and physical well-being.

Water Quality Issues: Wildfires can lead to soil erosion, which may affect water quality in rivers and lakes. Ash and debris runoff can contribute to sedimentation and pose challenges for water treatment facilities.

Emergency Response Challenges: Large wildfires can strain emergency response resources, including firefighting personnel, equipment, and infrastructure. Coordination and management of evacuation efforts become critical during major wildfire events.

Impact on Biodiversity: The destruction of natural habitats and ecosystems due to wildfires can have long-term impacts on the diversity of plant and animal species in the affected areas.

Climate Change Feedback: Wildfires release significant amounts of carbon dioxide into the atmosphere, contributing to greenhouse gas emissions. In the context of climate change, the frequency and intensity of wildfires may increase, creating a feedback loop that exacerbates global warming.

It's important for communities in Southern Ontario to be aware of the potential risks associated with wildfires, even if large-scale wildfires are less common in the region compared to the north. Fire prevention measures, public education, and preparedness efforts, including creating defensible spaces

around homes and implementing effective firefighting strategies, are crucial in mitigating the impact of wildfires in areas susceptible to these events.

Scale, Timing and Warning Period

- Spatial Scale:** The size of forest fires can vary significantly. The size, location, spread direction, and fire intensity all have an effect on the potential for threats to public safety or social disruption. Smoke further increases the size of the impacted area.
- Timing:** The wildland fire season is April 1 to October 31. Fires are more common during the spring (before canopy cover is renewed and while there is still a large amount of dry vegetation on the forest floor) and summer (when lightning is more frequent). Both of these seasons tend to have periods of hot, dry and windy weather, which can further spread fire.
- Warning Period:** The amount of warning varies for each situation, although several days is average.

Municipal Risk Statement

Fires that occur in storm-damaged forests are generally more intense and make firefighting efforts more difficult.

Of particular concern are fires that occur within or close to areas where homes, cottages and subdivisions are built into the forest landscape (the urban interface).

Organized forest fire protection has been active in Ontario since 1885. To support the protection of public safety and other values, the Ministry of Natural Resources and Forestry maintains a system of firefighting resources to allow appropriate response to wildland fire. The goals of the wildland fire management program are to:

- prevent loss of human life and injury
- prevent and mitigate losses alongside economic and social disruption
- promote understanding of the ecological role of fire
- use fire to benefit resource management

Human Impacts

Wildland fires can endanger lives when they approach populated areas. However, due to improvements in fire prediction and forest fire management, deaths due to forest fires remain uncommon in Ontario. Injuries due to wildland fires are also uncommon. There are health concerns related to poor air quality and wildfire smoke.

Social Impacts

Evacuations may occur due to smoke even if the community is not directly threatened by the fire itself. This can cause serious disruptions in social networks and support systems.

Property Damage

Property is vulnerable to wildland fires and can result in substantial property damage. Buildings and structures within the path of the fire may be completely burned. Buildings that remain structurally intact after a fire has ended may have had their contents damaged due to smoke.

Critical Infrastructure Disruptions

Wildland fires can result in substantial infrastructure damage. Structures within the path of the fire may be completely burned. Roads, electrical lines, and other above-ground assets can be burned, as well as below-ground cable and communications infrastructure. Large networks of assets such as these are challenging to defend from fire; the strategy often employed to defend them is for wildfire services to prioritize 'values protection' on key hubs or nodes in the areas at risk.

Environmental Damage

Wildland fires are a natural feature of the forest ecosystem. While a forest fire may have what appears to be negative effects, these often turn out to be beneficial for the ecosystem in the long-term. Many species are adapted to fire, and some (such as jack pine) use fire to release seeds. Fire also benefits vegetation by enriching the soil with ash and allowing more sunlight and precipitation to reach the forest floor. Fire can help control invasive species (including insects, plants, and diseases) that have not evolved in areas in which fire is a natural part of the maintenance of the landscape and reducing the competition for some species.

Excessive fire over large areas may adversely impact ecosystems, wildlife, and species at risk.

Erosion and changes in water temperature caused by the loss of vegetation due to a fire can negatively impact water quality affecting cold water fish habitats.

Economic

Wildland fires can have a negative economic impact if they occur near communities and necessitate the evacuation of large numbers of people. Resources needed for suppression may be costly. The forestry sector is the industry most likely to be negatively impacted by wildland fires, although tourism can also be severely affected.

Perceived impacts of fire can lead to similar negative effects, even if there are no direct or immediate hazards. In July 2018 the community of Parry Sound reported a decline in tourism and cottage-related industry as a result of a significant fire. While the fire was more than 100km away from the community, the fire was widely covered in the media, and its official designation 'Parry Sound 033' led to concern about the settlement.

Conclusion

The Municipal Risk Profile and the Hazard Identification and Risk Assessment (HIRA) process, integral components of a comprehensive emergency management program, play a pivotal role in enhancing community resilience. As a crucial step in the risk management continuum, the HIRA process identifies potential hazards and evaluates their associated risks, providing a foundation for informed decision-making.

Once the risks for each hazard are discerned, proactive measures must be implemented to reduce these risks, with particular emphasis on hazards identified as posing high and very high levels of risk. This strategic approach ensures that resources are allocated efficiently, targeting areas where vulnerabilities are most pronounced.

The wealth of data obtained through the HIRA process serves as the cornerstone for developing robust emergency procedures. These procedures are tailor-made to address the specific risks identified, equipping the municipality with a well-defined roadmap to respond effectively to potential threats. The emergency response plan, grounded in the HIRA data, becomes a dynamic tool that not only outlines immediate response actions but also guides ongoing preparedness efforts.

By translating risk assessments into actionable emergency procedures, municipalities fortify their ability to mitigate the impacts of diverse threats, fostering a safer and more resilient community. This integrated approach underscores the importance of proactive risk reduction and lays the groundwork for a comprehensive emergency management framework.



REPORT TO COUNCIL

To:	Mayor and Council
From:	Public Works Superintendent
Date of Meeting:	January 22, 2025
Report Title:	Award of RFP2024-06 – Engineering Services for Rehabilitation of Bridge #4 Nipissing Road South

Recommendation: THAT Council receives and approves this report as presented and awards the Engineering Services for Rehabilitation of Bridge #4 on Nipissing Road South as per RFP2024-06 to EXP Services Inc. and directs Staff to include the amount of \$116,965 plus HST in the 2025 Budget.

Background:

Request for Proposal (RFP) 2024-06 was posted December 6, 2024 electronically on the Municipal Website and Biddingo, an industry tender service website. The RFP closed on January 8, 2025 at which time three formal Proposals were received.

The RFP was issued for the engineering services related to the detailed design, permitting, tendering and construction support services necessary for the rehabilitation of Bridge #4 located on Nipissing Road South, approx. 700 metres south of Beaver Lake Road/ Blacks Road. The bridge was originally constructed circa 1930 and requires rehabilitation in 2025 to ensure continued safe service life. Once the design and permitting for the project is completed, a separate tender will be prepared for the construction services related to the actual bridge rehabilitation. In accordance with the engineering services schedule, we anticipate tendering of this project to allow for summer/fall construction completion. Due to the narrow width of the bridge/road, it is expected that Nipissing Road South will be closed at the bridge site throughout construction and that a local detour will be established to maintain local traffic.

A Quality-Based Selection (QBS) process was used in accordance with the Municipality's Procurement Bylaw 2004-37, as amended. QBS is fully endorsed by the engineering consulting industry as the standard for proposal submission-based consultant selection. In accordance with Section 5.4.5. of the Procurement Bylaw and as provided in the Council Meeting of December 11th, 2024, the following Evaluation Criteria was established for RFP 2024-06:

Quality Factors	Points	Min. Passing Score
Insight and Understanding	25	
Corporate Overview and Key Team Members	15	
Team Experience and Similar Project Experience	20	
Project Schedule (Detailed Work Plan)	10	
Sub-Total (Quality Factors)	70	50
Price Factor	30	
Total (Maximum Available) Score	100	

The Proposal submissions were received as a two-envelope system whereby the first envelope contained the Technical Write-Up and addressed the Quality Factors of the evaluation. At this stage, a Minimum Passing Score of 50 is required for the Pricing Submission (second envelope) to be opened and scored.

Proposal Submissions:

Proposals were received in proper form by the closing deadline on January 8th, 2025, by the following Consultants:

EXP Services Inc. (Sudbury)
Greer Galloway Group (Kingston)
Tulloch Engineering Inc. (Huntsville)

Evaluation:

Based upon scoring of the Quality Factors by the Evaluation Committee, the submission from Tulloch Engineering Inc. did not obtain the required minimum score of 50 points and therefore this submission was not further evaluated. The remaining two submissions were fully evaluation based upon their respective Quality and Price Factors.

Based upon the full and complete evaluation, the successful Consultant has been identified as EXP Services Inc.

Award Recommendation:

That the Municipality of Magnetawan enter into a Consulting Services Agreement with EXP Services Inc. of Sudbury, Ontario to provide consulting engineering services for the detailed design, permitting, tendering, contract administration and construction inspection for Rehabilitation of Bridge #4 on Nipissing Road South at an upset fee limit of \$116,965 plus applicable taxes.

Financial Implications:

\$116,965 plus HST in the 2025 Budget


Conclusion:

On behalf of the Evaluation Committee, the Public Works Superintendent recommends that Council award RFP 2024-06 to ensure that Bridge #4 remains in safe condition and that rehabilitation is completed to address the bridge needs identified in the most recent OSIM Bridge Inspection Report and Municipal Asset Management Plan (By-law 2022-04).

Respectfully Submitted,



Scott Edwards
Public Works Superintendent

 Municipality of Magnetawan	<h2 style="text-align: center;">REPORT TO COUNCIL</h2>
To:	Mayor and Council
From:	Public Works Superintendent
Date of Meeting:	January 22, 2025
Report Title:	Award of RFP2024-07 – Engineering Services for Replacement of Bridge #17 Miller Road

Recommendation: THAT Council receives and approves this report as presented and awards the Engineering Services for Replacement of Bridge #17 on Miller Road as per RFP2024-07 to Greer Galloway. and directs Staff to include the amount of \$99, 206 plus HST in the 2025 Budget.

Background:

Request for Proposal (RFP) 2024-07 was posted December 6, 2024 electronically on the Municipal Website and Biddingo, an industry tender service website. The RFP closed on January 8, 2025 at which time three formal Proposals were received.

The RFP was issued for the engineering services related to the detailed design, permitting, tendering and construction support services necessary for the replacement of Bridge #17 located on Miller Road Nipissing Road South, approx. 3.2 kms north of highway 124. The bridge was originally constructed circa 1930 and requires replacement in 2025 to ensure continued safe condition for use. Once the design and permitting for the project is completed, a separate tender will be prepared for the construction services related to the actual bridge replacement. In accordance with the engineering services schedule, we anticipate tendering of this project to allow for summer/fall construction completion. It is expected that Miller Road will be closed at the bridge site throughout construction and that a local detour will be established to maintain local traffic.

A Quality-Based Selection (QBS) process was used in accordance with the Municipality's Procurement Bylaw 2004-37, as amended. QBS is fully endorsed by the engineering consulting industry as the standard for proposal submission-based consultant selection. In accordance with Section 5.4.5. of the Procurement Bylaw and as provided in the Council Meeting of December 11th, 2024, the following Evaluation Criteria was established for RFP 2024-07:

Quality Factors	Points	Min. Passing Score
Insight and Understanding	25	
Corporate Overview and Key Team Members	15	
Team Experience and Similar Project Experience	20	
Project Schedule (Detailed Work Plan)	10	
Sub-Total (Quality Factors)	70	50
Price Factor	30	
Total (Maximum Available) Score	100	

The Proposal submissions were received as a two-envelope system whereby the first envelope contained the Technical Write-Up and addressed the Quality Factors of the evaluation. At this stage, a Minimum Passing Score of 50 is required for the Pricing Submission (second envelope) to be opened and scored.

Proposal Submissions:

Proposals were received in proper form by the closing deadline on January 8th, 2025, by the following Consultants:

EXP Services Inc. (Sudbury)
Greer Galloway Group (Kingston)
Tulloch Engineering Inc. (Huntsville)

Evaluation:

Based upon scoring of the Quality Factors by the Evaluation Committee, all submissions obtained the required minimum score of 50 points and were fully evaluation based upon their respective Quality and Price Factors.

Based upon the full and complete evaluation, the successful Consultant has been identified as Greer Galloway.

Award Recommendation:

That the Municipality of Magnetawan enter into a Consulting Services Agreement with Greer Galloway (Kingston) to provide consulting engineering services for the detailed design, permitting, tendering, contract administration and construction inspection for Replacement of Bridge #17 on Miller Road at an upset fee limit of \$99,206 plus applicable taxes.

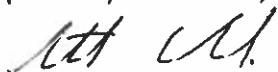
Financial Implications:

\$99,206 plus HST in the 2025 Budget.

Conclusion:

On behalf of the Evaluation Committee, the Public Works Superintendent recommends that Council award RFP 2024-07 to ensure that Bridge #17 is replaced to address the bridge needs identified in the most recent OSIM Bridge Inspection Report and Municipal Asset Management Plan (Bylaw 2022-04).

Respectfully Submitted,



Scott Edwards
Public Works Superintendent

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

BY-LAW 2025-

BEING A BY-LAW TO PROVIDE FOR THE EXECUTION OF A CONSENT AGREEMENT, AS A CONDITION OF AN APPROVED CONSENT, WITH THE OWNERS OF THE LANDS: 1671258 ONTARIO INC. (WEINS), CONCESSION 1, PT LOT 9 42R-10938 FORMERLY IN THE GEOGRAPHIC TOWNSHIP OF CHAPMAN, NOW IN THE MUNICIPALITY OF MAGNETAWAN, ROLL: (4944010001052500)

WHEREAS, an application for a Consent was approved by the Council with the condition of a consent agreement being entered into and registered on title, pursuant to Section 45 (9.1) of the Planning Act, R.S.O. 1990, regarding the aforementioned lands;

AND WHEREAS, Council is granted the power pursuant to Section 53(12) and 51(26) of the Planning Act, R.S.O. 1990, to enter into an agreement to be registered against the land to which the consent applies;

AND WHEREAS, Council is entitled to enforce the provisions of such an agreement against the owner of the land, pursuant to Section 51(26) of the Planning Act, R.S.O. 1990

AND WHEREAS, Council is satisfied that the proposed development of the lands is appropriate and in conformity with the Municipality's requirements;

NOW THEREFORE BE IT RESOLVED the Council of the Corporation of the Municipality of Magnetawan hereby enacts as follows:

1. That the Municipality of Magnetawan enter into a consent agreement substantially in the form attached hereto as "the Agreement."
2. That the Mayor and the Clerk are hereby authorized to execute the Agreement and all documents in connection with the Agreement.
3. The Municipality's solicitor is hereby authorized to register the Agreement against the title of the lands to which it applies.

READ A FIRST, SECOND, AND THIRD TIME, passed, signed and the Seal of the Corporation affixed hereto, this 22nd day of January, 2025

**THE CORPORATION OF THE
MUNICIPALITY OF MAGNETAWAN**

Mayor

CAO/Clerk

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

CONSENT AGREEMENT

THIS AGREEMENT made this ___ day of _____, 2025.

BETWEEN:

1671258 ONTARIO INC. C/O HENRY WIENS

(hereinafter called the "OWNER")
OF THE FIRST PART

- and -

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

(hereinafter called the "MUNICIPALITY")
OF THE SECOND PART

WHEREAS the lands that are the subject to this Agreement are the lands described in Schedule "A" attached hereto, are referred to as the "subject lands";

AND WHEREAS the **OWNER** has obtained a provisional consent from the Central Almaguin Planning Board on December 6th, 2023, File B025/23, Magnetawan – Concession 1, Lot 9;

AND WHEREAS the conditions to approval require the Owner to enter into this Consent Agreement and to register such agreement on title to the subject lands in accordance with Section 51(26) of the Planning Act;

AND WHEREAS one of the conditions of the approval of this consent is that the Owner enter into a Consent Agreement for the severed and retained lands to ensure the mitigation measures and recommendations contained in the Environmental Impact Letter prepared by RiverStone Environmental Solutions Inc., dated August 3, 2023.

NOW THEREFORE THIS AGREEMENT WITNESSED that, in consideration of the premises and for other good and valuable consideration (the receipt of which is hereby acknowledged), the parties hereto covenant and agree with one another as follows:

1. **SCOPE OF AGREEMENT**

1.1 **DESCRIPTION OF LANDS**

The lands that are the subject to this Agreement are the lands described in Schedule "A" attached hereto, are referred to as the "subject lands";

1.2 **CONFORMITY OF AGREEMENT**

The OWNER covenants and agrees that all new work performed on the subject lands shall be in conformity with:

- a) The provisions of this Agreement;
- b) All applicable Municipal By-laws and all applicable Provincial and Federal legislation; and,
- c) The mitigation measures and recommendations contained within the Environmental Impact Letter prepared by RiverStone Environmental Solutions Inc., dated August 3, 2023, included as Schedule "B" attached hereto.

2. REGISTRATION OF THE AGREEMENT

- 2.1 The OWNER agrees that all documents required herein shall be submitted in a form suitable to the MUNICIPALITY and suitable for registration.
- 2.2 The Agreement shall be registered on title to the subject lands as provided for by Section 53(12) and 51(26) of the Planning Act R.S.O. 1990, by the Municipality, at the expense of the OWNER.
- 2.3 The OWNER agrees to reimburse the MUNICIPALITY for all administrative and professional costs incurred in preparing, executing and registering this Agreement.
- 2.4 The OWNER agrees not to make any application or request to deregister this Agreement without the authorization in writing from the MUNICIPALITY.
- 2.5 All offers of Purchase and Sale shall contain a clause advising the potential purchaser of this Agreement.

3. ISSUANCE OF BUILDING PERMITS

- 3.1 The OWNER agrees to not request the Chief Building Official to issue a building permit to carry out the development until the Agreement has been registered on title to the subject lands and a registered copy of same has been provided to the MUNICIPALITY.
- 3.2 It is agreed that if the OWNER fails to apply for a building permit or permits to implement this Agreement within two (2) years after registration, then the MUNICIPALITY, at its option, has the right to terminate the Agreement and require that a new Consent Agreement be submitted for approval and execution.

4. DEVELOPMENT PROVISIONS

- 4.1 The OWNER agrees to develop the subject lands in accordance with this Agreement and as depicted in the documents referenced in Schedule "B" attached hereto, and agree that no work will be performed on the subject lands except in conformity with all provisions of this Agreement.

- 4.2 The OWNER agrees that external lighting facilities on the subject lands and buildings will be designed and constructed so as to avoid the illumination of adjacent properties and agrees to only use a level of illumination that is consistent with the natural beauty of the surrounding properties. All lighting shall be dark sky compliant lighting.
- 4.3 The OWNER further agrees to provide and maintain appropriate construction mitigation measures during any construction activity to ensure that there are no adverse environmental impacts on the natural heritage features, including the lake.
- 4.7 The OWNER agrees to ensure that the natural drainage is not altered in any way that will cause damage to the vegetative buffers, any adjacent lands, or any river, stream, waterbody or to any public road.

5. **OTHER REQUIREMENTS**

- 5.1 The OWNER agrees that nothing in this Agreement shall relieve him or her from complying with all other applicable agreements, by-laws, laws or regulations of the MUNICIPALITY or any other laws, regulations or policies established by any other level of government. Nothing in this Agreement shall prohibit the MUNICIPALITY or its Chief Building Official from instituting or pursuing prosecutions in respect of any violations of the said by-laws, laws or regulations.

6. **BINDING PARTIES, ALTERATION, AMENDMENT, EFFECT, PENALTY**

- 6.1 This Agreement may only be amended or varied by a written document executed by the parties hereto and registered against the title to the subject lands.
- 6.2 Following the completion of the works, the OWNER shall maintain to the satisfaction of the MUNICIPALITY, and at his or her sole expense, all the facilities or works described on Schedule "B".
- 6.3 This Agreement shall ensure to the benefit of and be binding upon the respective successors and assigns of each of the parties hereto.
- 6.4 The OWNER acknowledges that the Agreement is entered into under the provisions of Section 41(10) of the Planning Act, and that the expenses of the MUNICIPALITY arising out of the enforcement of this Agreement may, in addition to any other remedy the Municipality may have at law, be recovered as taxes under Section 427 of the Municipal Act, 2001, S.O. 2001, c.25 as amended.
- 6.5 The Agreement shall come into effect on the date of execution by the MUNICIPALITY.
- 6.6 Nothing in this Agreement shall relieve the OWNER from complying with all other applicable by-laws, laws or regulations of the MUNICIPALITY or any other laws, regulations or policies established by any other level of government. Nothing in this

Agreement shall prohibit the MUNICIPALITY from instituting or pursuing prosecutions in respect of any violations of the said by-laws, laws or regulations.

- 6.7 The definitions of Municipality of Magnetawan Zoning By-law 2001-26, as amended, shall be used to define any terms used in this Agreement.

7. **CONDITIONS PRIOR TO EXECUTION OF AGREEMENT BY THE MUNICIPALITY**

- 7.1 Prior to the execution of this Agreement by the MUNICIPALITY, the OWNER shall:

- a) Taxes — have paid all municipal tax bills issued and outstanding on the subject lands;
- b) Postponements to this Agreement — have delivered to the MUNICIPALITY all postponements of any prior encumbrances so that this Agreement will be first priority against the subject lands;
- c) Land Ownership — be the registered owner in fee simple of the lands described in Schedule 'A'.

8. **NOTICE**

- 8.1 Any notice, required to be given pursuant to the terms hereto, shall be in writing and mailed or delivered to the other at the following addresses:

OWNER'S NAME AND ADDRESS: 1671258 Ontario Inc. c/o Henry Wiens
13 Neptune Drive
St. Catharines, ON
L2M 2S1

MUNICIPALITY: Kerstin Vroom, CAO/Clerk
Municipality of Magnetawan
P.O. Box 70
Magnetawan, ON
POA 1P0

THIS AGREEMENT shall inure to the benefit of and be binding upon the OWNER and their respective heirs, executors, administrators, successors and assigns.

IN WITNESS WHEREOF the OWNER and the MUNICIPALITY have caused their corporate seals to be affixed over the signatures of their respective signing officers.

SIGNED, SEALED AND DELIVERED
In the presence of:

Witness

Henry Wiens

**THE CORPORATION OF THE
MUNICIPALITY OF MAGNETAWAN**

Mayor
Sam Dunnett

CAO/Clerk
Kerstin Vroom

We have authority to bind the corporation

SCHEDULE "A"

**This is Schedule "A" to the Consent Agreement between the Corporation of the Municipality
of Magnetawan and Owner**

LEGAL DESCRIPTION OF THE LANDS

CON 1, PART LOT 9 PLAN 42R-10938 CHAPMAN, MAGNETAWAN

DRAFT

SCHEDULE "B"

This is Schedule "B" to the Consent Agreement between the Corporation of the Municipality of Magnetawan and Owner

Environmental Impact Letter prepared by RiverStone Environmental Solutions Inc., dated
August 3, 2023

DRAFT



RIVERSTONE

ENVIRONMENTAL SOLUTIONS INC.

August 3, 2023
RS#222-245

Mr. Henry Wiens

Via email: wienshenry111@gmail.com

**SUBJECT: Lake Capacity and Fish Habitat Mitigation - Wiens Property, Horn Lake
Municipality of Magnetawan**

Dear Henry:

As you know, RiverStone Environmental Solutions Inc. (hereafter RiverStone), completed a review of lake capacity for your consent application on Horn Lake. The review was based on knowledge of the science behind lake capacity and the report submitted by Hutchinson Environmental Sciences in support of a neighbouring property on the lake where they addressed the capacity issue for the lake as a whole. The results of the Hutchinson lake capacity assessment for the neighbouring property showed that Horn Lake is not at capacity, and the addition of one (1) new lot on your property will not have any impact on water quality. As a result, our letter was accepted by Township council.

In consideration of our letter for your property and the Hutchinson report on the neighbour's property, council noted that there were several recommendations put forward by Hutchinson to mitigate any potential impacts to water quality and fish habitat. There were questions from council as to whether these same recommendations should be applied to the Wiens severance. In particular, the following recommendations were considered to be potentially applicable:

From Hutchinson Report regarding Lake Capacity (pg 19)

1. Septic systems shall be located at least 30 metres from a watercourse or waterbody.
2. As a condition of development approval, a natural shoreline vegetation buffer shall be preserved within at least 20 metres of all watercourses and waterbodies wherever possible except for the removal of hazardous trees and a narrow area to allow a pathway to the shoreline.
3. Where development would result in a significant increase in storm water run-off, the Municipality shall require the proponent to complete storm water management works that will ensure that off- site surface water quality and quantity is not adversely impacted by the development. Direct outfalls to surface waters should be avoided and wherever possible developments shall utilize infiltration as a method for storm water management.
 - We recommend discharging of roof leaders, use of soak away pits and other measures to promote infiltration. Other specific design options for consideration include: grassed and vegetated swales, filter strips, roof leaders and French drains which have all proven to be effective at mitigating impacts associated with stormwater.

4. We recommend implementation of an Erosion and Sediment Control plan during construction, which should (CISEC Canada 2012):
 - Utilize a multi-barrier approach;
 - Retain existing vegetation;
 - Minimize land disturbance area;
 - Slow down and retain runoff to promote settling;
 - Divert runoff from problem areas;
 - Minimize slope length and gradient of disturbed areas;
 - Maintain overland sheet flows and avoid concentrated flows; and
 - Store/stockpile soil away from watercourses, drainage features, and tops of steep slopes.
5. Utilize Waterloo Biofilter Systems with EC-P units to minimize sewage related-TP.

Additional information regarding waterfront development Best Management Practices can be found in "Protect Your Waterfront Investment" (Muskoka Watershed Council; Appendix B).

From Hutchinson Report regarding Fish Habitat (pg 30)

- Avoid construction of shoreline structures on or within 10m of the groundwater seepage area identified on Figure 6. A 10 m buffer is sufficient to protect the functionality of the seepage area from adjacent development of docks or boardwalks since 10 m is a suitable base buffer width for water quality, screening of human disturbances and core habitat protection (Beacon Environmental Ltd. 2012).
- Implement a timing window of March 15th to July 15th and October 15th to May 31st to protect spring and fall spawning species; that is dock construction should be completed outside of that timing window (July 15th to October 14th).
- Utilize a dock design that has a small footprint on the lakebed such as a floating, cantilever or a pole supported dock. If a larger footprint is used (i.e. cribs) then the cribs should be constructed in an open- faced manner and filled with large rocks to provide accessible crevices for fish and other small organisms. Cribs should be spaced (2 m) and located at least 2 m from the high-water mark to allow nearshore water to circulate.
- Develop and implement an Erosion and Sediment Control Plan for the site that minimizes risk of sedimentation of the waterbody during all phases of the project. For dock construction this includes:
 - Installation of effective erosion and sediment control measures before starting work to prevent sediment from entering the water body.
- Clearing of riparian vegetation should be kept to a minimum.
- Minimize the removal of natural woody debris, rocks, sand or other materials from the banks, the shoreline or the bed of the waterbody below the ordinary high water mark. If material is removed from the waterbody, set it aside and return it to the original location once construction activities are completed.

RIVERSTONE ENVIRONMENTAL SOLUTIONS INC.


- Immediately stabilize shoreline or banks disturbed by any activity associated with the project to prevent erosion and/or sedimentation, preferably through re-vegetation with native species suitable for the site.
- Restore bed and banks of the waterbody to their original contour and gradient; if the original gradient cannot be restored due to instability, a stable gradient that does not obstruct fish passage should be restored.
- If replacement rock reinforcement/armouring is required to stabilize eroding or exposed areas, then ensure that appropriately-sized, clean rock is used: and that rock is installed at a similar slope to maintain a uniform bank/shoreline and natural stream/shoreline alignment.
- Remove all construction materials from site upon project completion.

The application of these lake capacity and fish habitat mitigation measures to your severed lot is reasonable; however, it should be noted that some of these recommendations are provided as there is a difference in scale of the proposed development on the neighbouring parcel, four (4) lots, compared to the single severance of your property. For example, a sediment and erosion control plan for a single lot can be very simple as the slopes are moderate and construction straight forward, whereas, the terrain across four lots may be more variable and challenging, requiring engineering support. The same can be said for stormwater management.

I trust this information will be suitable for the Township to further review your application for severance and proceed with the approvals. Please do not hesitate to call should there be any questions.

RiverStone Environmental Solutions Inc.

Al Shaw, M.Sc.
Senior Ecologist / Principal

 <p>Municipality of Magnetawan</p>	<p>REPORT TO COUNCIL</p>
To:	Mayor and Council
From:	Deputy Clerk Laura Brandt
Date of Meeting:	January 22, 2025
Report Title:	Outcome of New Years Eve Gala

Recommendation: That Council receives and approves this report as presented and directs Staff to transfer the ticket and bar proceeds to the Community Enhancement Fund in the amount of \$7,943 and further that \$10,000 be allocated for a New Years Eve Event in 2025.

Background: Council passed motion 2023-299 receiving and approving the report 2023 New Years Eve Gala from Deputy Clerk Laura Brandt as presented and directed Staff to organize a New Years Eve Gala with all proceeds going to the Magnetawan Chapter of Habitat for Humanity and to include the amount of \$15,000 in the 2023 budget line 1-4-2600-2015 (Events) to be taken from Reserves. Due to the success of the 2023 New Years Gala Council passed motion 2024-22 allocating \$10,000 in the 2024 budget for a New Years Event in 2024 with proceeds of the event going to the Community Enhancement Fund.

Evaluation: Musical artists Filthy Rich and the Empty Pockets once again entertained guests with live music for all ages and they were very well received by attendees. Staff have also booked them as artists for the upcoming 2025 Music in the Park Series.

Local catering company Northpoint Catering supplied an abundance of great food by having a as well as supplied two bartenders to tend the bar.

Gala tickets were \$40 each which included entrance to the Gala, champagne, live entertainment, and food. 150 tickets were available to be purchased in advance at the municipal office and 148 tickets were sold in total.

Three photobooth stations and props were set up in the hallway to encourage attendees to take photos with the hashtags #magnetawan and #magswhereitsat. As well as glow sticks, noise makers and party hats were all made available to attendees.

Advertising for the event was provided through Municipal social media platforms, electronic mailing list, digital sign as well as posters outside the Municipal Office and Community Boards.

Gift Certificates in the amount of \$50 were purchased by the Municipality from ten local businesses (Home Hardware, Algonquin Fine Foods, Buzz'in Around Apiaries., Ahmic Lake Apiaries, Grill & Grocery, Quiet Bay Café, Swiss House, Bait and Tackle, Trader Teds, Cornball Store) for door prizes.

The event was organized in-house with two volunteers helping the day of for set up and one the day after with tear down.

Financial:

Item	Amount
Band	\$1,750.00
Midnight Buffet for approximately 150 people including two bartenders	\$4,282.70
Decorations (noise makers, plastic cups, paper plates, napkins, champagne flutes, etc.,)	\$1,043.69
Draw Prizes 5 Gift Cards of \$100 Each	\$ 500.00
Cost of Liquor including Champagne, ice, and mix	\$1,077.50
Total Costs	\$8,653.89

Item	Amount
Ticket Sales 148@\$40	\$5,920.00
Bar Sales	\$2,000.00
Return of Empties	\$ 23.00
Total Proceeds To Be Allocated to the Community Enhancement Fund	\$7,943.00

Council had approved a budget of \$10,000. The cost to run the event was \$8,653.89.

Conclusion: Staff received many positive comments about the success of the evening including the band, food and tickets sold. It did not matter if it was a fast or a slow song the dance floor was packed! Staff recommends that due to the success of this event, that \$10,000 be budgeted for 2025 providing volunteers can be secured to help with set up the day of and tear down the next day.

Respectfully Submitted



Laura Brandt

Deputy Clerk Recreation and Communications

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

BY-LAW NO. 2025 -

Being a By-law to establish a Committee of Adjustment for the Municipality of Magnetawan for 2025

WHEREAS O'Reg 354/02 Consent Granting Authority has been amended by adding the Municipality of Magnetawan effective September 1st, 2024;

AND WHEREAS O'Reg 353/02 Plans of Subdivision has been amended by adding the Municipality of Magnetawan effective September 1st, 2024;

AND WHEREAS Section 51.2 (1) and 54(5) of the *Planning Act, R.S.O. 1990, Chapter P.13*, authorizes Council to delegate the authority of the Council under Section 53 or any part of that authority to the Committee of Adjustment;

AND WHEREAS Section 44(1) of the *Planning Act, R.S.O. 1990, Chapter P.13*, authorizes a municipality to constitute and appoint a Committee of Adjustment;

AND WHEREAS Section 44(3) of the *Planning Act, R.S.O. 1990, Chapter P.13*, states the members of the Committee who are members of a municipal Council shall be appointed annually;

AND WHEREAS Section 45 (1) The Committee of Adjustment, upon the application of the owner of any land, building or structure affected by any by-law that is passed under section 34 or 38, or a predecessor of such sections, or any person authorized in writing by the owner, may, despite any other Act, authorize such minor variance from the provisions of the by-law;

AND WHEREAS Section 45 (3) A Council that has constituted a Committee of Adjustment may by by-law empower the Committee of Adjustment to grant minor variances from the provisions of any by-law of the municipality that implements an official plan, or from such by-laws of the municipality as are specified;

NOW THEREFORE BE IT RESOLVED the Council of the Corporation of the Municipality of Magnetawan hereby enacts as follows:

The following persons, all of whom are members of Council, are hereby appointed as its members for the 2025 calendar year:

- Sam Dunnett
- John Hetherington
- Bill Bishop
- Brad Kneller
- Jon Hind

The Committee of Adjustment shall be hereby empowered with the authority to grant minor variances, consents and plan of subdivision from the provisions of any by-law of the municipality that implements an Official Plan.

The Clerk of the Municipality of Magnetawan is hereby appointed as the Secretary-Treasurer of the Committee of Adjustment. The Clerk may delegate to any employee of the Municipality of Magnetawan any and or all duties of Secretary-Treasurer of the Committee of Adjustment.

That this By-law shall come into force and effect on January 22nd, 2025

READ A FIRST, SECOND AND THIRD TIME, passed, signed and the Seal of the Corporation affixed hereto, this 22nd day of January 2025.

THE CORPORATION OF THE
MUNICIPALITY OF MAGNETAWAN

Mayor

CAO/Clerk

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

BY-LAW NO. 2025 -

Being a By-law to provide for an interim tax levy in 2025

WHEREAS Section 317 (1) of the *Municipal Act, 2001, S.O 2001, C.25*, as amended, provides that a local municipality, before the adoption of the estimates for the year, may pass a By-law levying amounts on the assessment of property in the local municipality rate able for local municipality purposes;

NOW THEREFORE, the Council of the Corporation of the Municipality of Magnetawan hereby enacts as follows:

1. Map Divisions 010, 030, and 040

The following interim tax rates are imposed and levied on the whole of the assessment for real property in these classes according to the 2025 revised assessment roll:

Residential Class	0.004817635
Farm and Managed Forest Classes	0.00120441
Commercial Occupied Class	0.008210825
Commercial Vacant Class	0.00681195
Commercial New Construction	0.008210825
Industrial Occupied Class	0.00885763
Industrial Vacant Class	0.00729746
Landfill Assessment	0.03117624

2. Map Division 020

The following interim tax rates are imposed and levied on the whole of the assessment for real property in these classes according to the 2025 revised assessment roll:

Residential Class	0.005425195
Multi-Residential	0.01008539
Farm Class	0.0013563
Commercial Occupied Class	0.008909875
Commercial Vacant Class	0.007301285
Commercial New Construction	0.008909875

3. Installment Dates

The interim tax levy shall become due and payable in TWO (2) installments as follows:

March 24, 2025	Fifty per cent (50%) of the interim levy
June 24, 2025	Balance remaining

Non-payment of the amount on the dates stated in accordance with this section shall constitute a default.

4. Penalties and Interest

A penalty charge shall be imposed on overdue taxes at the rate of 1.25% per month (15% per annum) to be effective on the first day of each calendar month thereafter in which default continues, on all unpaid installments of taxes.

Interest charges at the rate of 1.25% per month (15% per annum) shall be payable on the unpaid taxes after the first year.

5. Notice of Interim Levy

The Treasurer may mail or cause to be mailed to the residence or place of business of such person indicated on the last revised assessment roll, a written or printed notice specifying the amount of taxes payable.

6. Place of Payment

Taxes are payable at the Municipality of Magnetawan Municipal Office, Magnetawan, Ontario and payable in Canadian Funds.

READ A FIRST, SECOND, AND THIRD TIME, passed, signed and the Seal of the Corporation affixed hereto, this 22nd day of January 2025

**THE CORPORATION OF THE
MUNICIPALITY OF MAGNETAWAN**

Mayor

CAO/Clerk

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN
BY-LAW NO. 2025-
Being a By-law to authorize borrowing for current expenditures for 2025

WHEREAS Section 407 of *the Municipal Act, 2001, S.O 2001, C.25*, as amended, provides that a municipality may at any time during a fiscal year authorize temporary borrowing, until the taxes are collected and other revenues are received, of the amounts that the municipality considers necessary to meet the expenses of the municipality for the current year and of the amounts, whether or not they are expenses for the year, that the municipality requires in the year.

AND WHEREAS Section 407 (2) of *the Municipal Act, 2001, S.O 2001, C.25*, as amended, limits the total amount that may be borrowed from all sources at any one time, except with the approval of the Ontario Municipal Board.

NOW THEREFORE the Council of the Corporation of the Municipality of Magnetawan hereby enacts as follows:

1. Borrowing By-law

The signing authorities of the Corporation of the Municipality of Magnetawan are hereby authorized to borrow from time to time of promissory note or bankers' acceptance during the year 2025 (current year) such amounts as may be necessary to meet, until the taxes are collected and until other revenues are received, the current expenditures of the Municipality and other amounts that are stated in Section 407 (1) of *the Municipal Act, 2001, S.O 2001, C.25*, as amended.

2. Instruments

A promissory note or bankers' acceptance made under Section 1 of this By-law shall be signed by the Treasurer and by the Head of Council or other such person authorized by By-law.

3. Lenders

The Lenders from whom amounts may be borrowed under the authority of this By-law shall be the Kawartha Credit Union Limited, and other such tender(s) and reserve funds of the Municipality as may be determined from time to time by Council resolution.

4. Limit on Borrowing

Except with approval of the Ontario Municipal Board, the total amount borrowed at any one time plus any outstanding amounts of principal borrowed and accrued interest shall not exceed:

- a) from January 1 to September 30 in the year, fifty per cent (50%) of the total estimated revenues of the Municipality as set out in the budget adopted for the year.
- b) from October 1 to December 31 in the year, twenty-five per cent (25%) of the total estimated revenues of the Municipality as set out in the budget adopted for the year.

For the purposes of this By-law, the estimated revenues of the Municipality shall not include revenues derived from or derivable from:

- any borrowing, including any issue of debentures;
- a surplus, including arrears of taxes, fees, or charges; or
- a transfer from the capital fund, reserves, or reserve funds.

5. Borrowing Documents Required

At the time any amount is borrowed under this By-law, the Treasurer shall ensure that the Lender is or has been furnished with a certified copy of this By-law, a certified copy of the resolution mentioned in Section 3 determining the Lender, if applicable, and a certified copy of the estimates of the Municipality adopted for the current year and also showing the total of any amounts borrowed from any and all sources under authority of Section 407 of *the Municipal Act, 2001, S.O 2001, C.25*, as amended.

6. Pending Adoption of the Budget

Until the budget is adopted in the current year, the limits upon borrowing under Section 407 (2) of *the Municipal Act, 2001, S.O 2001, C.25*, as amended, shall be calculated temporarily using the estimated revenues of the Municipality, as adopted in the previous year's budget.

7. Directive to Treasurer

The Treasurer is authorized and directed to apply in payment of any or all amounts borrowed under this By-law together with interest, any or all of the funds collected or received, either on account or realized in respect of the taxes levied for the current year and preceding years, or from any other source that may be applied under prevailing legislation for such purpose.

8. Effective Date

This By-law shall come into effect retroactive the 1st day of January 2025

READ A FIRST, SECOND, AND THIRD TIME, passed, signed and the Seal of the Corporation affixed hereto, this 22nd day of January 2025.

**THE CORPORATION OF THE
MUNICIPALITY OF MAGNETAWAN**

Mayor

CAO/Clerk

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

BY-LAW NO. 2025 -

BEING A BY-LAW TO REGULATE AND CONTROL PARKING AND TRAFFIC FOR THE MUNICIPALITY OF MAGNETAWAN

WHEREAS the *Municipal Act, 2001, S.O. 2001, c. 25, as amended* Section 11(3) paragraph 1 authorizes a municipality to pass by-laws respecting its highways, including parking and traffic on highways;

AND WHEREAS the *Municipal Act, 2001, S.O. c. 25, Section 10(6)* authorizes the Council of a Municipality to pass By-laws respecting health, safety, and well-being of persons;

AND WHEREAS the *Highway Traffic Act, R.S.O. 1990c H-8*, as amended, provides that Council of a Municipality have the power to make By-laws to regulate, govern, and control parking within the boundaries of the said municipality;

AND WHEREAS the *Municipal Act, 2001, S.O. c.25, Section 434.1 (1)* authorizes the Council of a Municipality without limiting sections 9, 10 and 11, that a Municipality may require a person, subject to such conditions as the Municipality considers appropriate, to pay an administrative penalty if the Municipality is satisfied that the person has failed to comply with a By-law of the Municipality passed under this Act. 2017, c. 10, Sched. 1, s. 75.

AND WHEREAS the *Municipal Act, 2001, S.O. 2001, c 25 as amended and Ontario Regulation 333/07* This Regulation applies to Administrative Monetary Penalties that are required by a municipality in respect of the parking, standing or stopping of vehicles and referred to in Section 102.1 of the *Act*;

NOW THEREFORE BE IT ENACTED BY THE MUNICIPAL COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN AS FOLLOWS:

THAT this By-law may be cited as the "Municipal Parking By-law"

1.0 DEFINITIONS

- 1.1 **"Accessible Parking Permit"** means a permit issued to a person who meets the requirements of the Ministry of Transportation of Ontario pursuant to the *Highway Traffic Act, R.S.O 1990 c. H.8*.
- 1.2 **"Authorized Sign"** means any sign or roadway, curb or sidewalk markings or other device placed or erected on a highway under the authority of this By-law for the purpose of regulating parking.

- 1.3 **“Boulevard”** means that part of a street lying between the roadway and sidewalk or where no sidewalk has been laid, that part between the roadway and the highway boundary.
- 1.4 **“By-law Enforcement Officer”** means a person appointed by the Council of the Municipality of Magnetawan for the purpose of enforcing the By-laws of the municipality.
- 1.5 **“Commercial Motor Vehicle”** means a motor vehicle having permanently attached thereto a truck, or delivery body and includes ambulances, hearses, casket wagons, fire apparatus, buses and tractors used for hauling purposes on the highways.
- 1.6 **“Corner”** means a point of intersection of curbs or edges of the portion of the highway used for vehicular traffic.
- 1.7 **“Crosswalk”** means that part of a highway at an intersection that is included within the connections of the lateral lines of the sidewalks on opposite sides of the highway measured from the curbs or, in the absence of curbs, from the edges of the roadway; or any portion of a roadway at an intersection or elsewhere distinctly indicated for pedestrian crossing by signs or by lines or other markings on the surface.
- 1.8 **“Designated Fire Route”** means any private roadway, lane, ramp or other means of vehicular access to or egress from a building and it may include part of a parking lot set aside for use by authorized emergency vehicles.
- 1.9 **“Designated Parking Space”** means a parking space designated for the sole use of motor vehicles displaying a valid accessible parking permit.
- 1.10 **“Highway”** (See “Street”)
- 1.11 **“Intersection”** means the area embraced within the prolongation or connection of the lateral curb lines or, if none, then of the lateral boundary lines of two or more highways that join one another at an angle, whether or not one highway crosses the other.
- 1.12 **“Motor Vehicle”** includes an automobile, motorcycle, motor assisted bicycle unless otherwise indicated in this By-law and any other vehicle propelled or driven otherwise than by muscular power; but does not include a streetcar or other motor vehicles running on rails, or motorized snow vehicle, traction engine, farm tractor, self-propelled implement of husbandry or road building machine within the meaning of the *Highway Traffic Act, R.S.O. 1990* and amendments thereto.
- 1.13 **“One Way Street”** means a street upon which vehicular traffic is limited to movement in one direction.
- 1.14 **“Park” or “Parking”** when prohibited, means the standing of a vehicle, whether

occupied or not, except when standing temporarily for the purpose of and while actually engaged in loading or unloading merchandise or passengers.

- 1.15 **“Pedestrian”** means a person afoot, invalid, and children in wheeled carriages.
- 1.16 **“Police Officer”** means a member of the Ontario Provincial Police or a person authorized by the Commander of the Ontario Provincial Police Detachment to regulate or direct traffic.
- 1.17 **“Roadway”** means the part of the highway that is improved, designed or ordinarily used for vehicular traffic, but does not include the shoulder, and, where a highway includes two or more separate roadways, the term “roadway” refers to any one roadway separately and not to all of the roadways collectively.
- 1.18 **“Sidewalk”** means that portion of a street between the curb lines or the lateral lines of a roadway and the adjacent property lines intended for the use of pedestrians.
- 1.19 **“School Purpose Vehicle”** means a vehicle operated under contract with a Board of Education that meets all the standards of the *Highway Traffic Act* and Regulations.
- 1.20 **“Stand” or “Standing”** when prohibited, means the halting of a vehicle, whether occupied or not, except for the purpose of and while actually engaged in receiving or discharging passengers or merchandise.
- 1.21 **“Stop” or “Stopping”**, when prohibited, means the halting of a vehicle, even momentarily, whether occupied or not, except when necessary to avoid conflict with other traffic or in compliance with the directions of a police officer or of a traffic control sign or signal.
- 1.22 **“Street” or “Highway”** includes a common and public highway, street, avenue, parkway, driveway, square, place, bridge, viaduct or trestle, any part of which is intended for or used by the general public for the passage of vehicles and includes the area between the lateral property lines thereof.
- 1.23 **“Traffic”** includes pedestrians, ridden or herded animals, vehicles, street cars, bikes and other conveyances either singly or together while using any street for purposes of travel.
- 1.24 **“Traffic Control device”** means any sign; or roadway, curb, or sidewalk marking; or other device erected or placed under the authority of the Municipal Council for the purpose of guiding or directing traffic.
- 1.25 **“Traffic Signal”** means any device manually, electrically or mechanically operated for the regulation of traffic.

- 1.26 **"Through Highway"** means any highway or part of a highway designated as such by the Minister of Transportation or by by-law of the municipality and, every such highway shall be marked by a stop sign or yield sign, right-of-way sign in compliance with the Regulations of the Ministry.
- 1.27 **"Vehicle"** includes a motor vehicle, trailer, traction engine, farm tractor, road building machinery, and any vehicle drawn, propelled or driven by any kind of power, including muscular power, but does not include a motorized snow vehicle.

2.0 GENERAL

- 2.1 **Application of By-law** - Save where otherwise specifically provided, the provisions of this By-law shall apply to:
- a) all highways and parts of highways under the jurisdiction of the Municipality of Magnetawan.
 - b) all public lanes or alleys that have been established by a By-law of the Municipality of Magnetawan.
- 2.2 **Enforcement** - The Ontario Provincial Police or a By-law Enforcement Officer shall enforce the provisions of this By-law.
- 2.3 **Obedience to Traffic Signs and Signals** - Every person shall promptly obey all signals given either by a Police Officer or by a traffic control device or a traffic signal.

3.0 METHOD OF PARKING

- 3.1 **Parallel** - No person shall park a vehicle on any street unless on the right-hand side of the street, having regard for the direction in which the vehicle had been proceeding and unless the right-front and right-rear wheels or runners of the vehicle are parallel to and a distance respectively not more than six inches from the edge of the roadway, unless prevented from doing so by an accumulation of snow in winter.
- 3.2 **Angle** - Where angle parking is permitted, no person shall park a vehicle except at an angle of forty-five degrees with the edge of the roadway and so that the front end of the vehicle is nearest to the edge of the roadway.
- 3.3 **Right Angle** - Where right-angle parking is permitted, no person shall park a vehicle except at an angle of ninety degrees with the edge of the roadway.
- 3.4 **One-way Streets** - Where parking is permitted on a one-way street, a person may park a vehicle facing only in the direction in which it was proceeding and with the left-front and left rear wheels parallel to and distant not more than six (6) inches from the edge of the roadway, provided that this provision shall not apply where parking on the right-hand side of a one-way street is specifically authorized by By-law.

- 3.5 **Parking Spaces** - Where parking spaces are distinctly marked on a street no person shall park a vehicle except within the marked area so that no part of the vehicle encroaches on an adjacent parking space, aisle or traffic lane unless the vehicle cannot be accommodated in one parking space.

4.0 PARKING & STOPPING REGULATION

4.1 Parking Prohibited – General

- a) No person shall park a vehicle in any of the following places:
- i) on or overhanging the sidewalk or curb;
 - ii) on that portion of a boulevard that is not intended for the use by vehicles and that portion of the boulevard between the sidewalk and curb;
 - iii) in front of or within one point five (1.5) metres of the entrance to a driveway or so as to prevent ingress to or exit from such driveway;
 - iv) within an intersection;
 - v) within three (3) metres of a fire hydrant;
 - vi) within a designated fire route;
 - vii) within fifteen (15) metres of any railway track which crosses the roadway or is adjacent to a roadway;
 - viii) within nine (9) metres of an intersecting roadway
 - ix) on any bridge;
 - x) in such a position as will prevent the convenient removal of any other vehicle previously parked or standing;
 - xi) in front of the entrance to a theatre, auditorium, or other building where large assemblies are being held in such theatre, auditorium or other building or for a reasonable time immediately preceding and following such assemblages;
 - xii) on the approaches, turning, or ramp areas to any Public Boat Launching Ramp in such a manner as to interfere with the launching or landing of any water craft;
 - xiii) on any highway for the purpose of repairing, washing, or maintenance of a vehicle, save when such use of the highway is unavoidable through emergency;
 - xiv) on any highway for the purpose of soliciting, vending, buying or selling goods and/or service otherwise permitted by By-law;
 - xv) on a crosswalk
 - xvi) on any highway so as to obstruct or prohibit snow removal operations
 - xvii) on any highway if it is immobile or unlicensed for the current year
- b) No vehicle shall stand or park on any street within the municipality where the effect of the standing or parking would obstruct the passage of vehicles on the street.
- c) No person shall park a vehicle from November 1st to April 15th, on a highway under the jurisdiction of the Municipality of Magnetawan.

4.2 Parking Prohibited - In specific places where authorized signs displayed

- a) When authorized signs have been erected and are on display, no person

shall park a vehicle in any of the following places:

- i) on any highways or parts of highways named or described in Schedule "A" to this By-law, on the side or sides of highways set out in the said schedule, during the times and/or days set out in the said schedule;
 - ii) on any public lane;
 - iii) in a cul-de-sac along the turn around;
 - iv) on any highway within fifteen (15) metres of the termination of a dead end highway;
 - v) within thirty (30) metres of an intersection controlled by traffic control signals;
 - vi) within fifteen (15) metres of an intersection;
- b) **Bus Loading Zones** - When authorized signs have been erected and are on display, no person shall park, stop or stand a vehicle with the exception of a School Purpose Vehicle during the process of loading or unloading pupils in a designated Bus Loading Zone, from 8:00 a.m. to 9:00 a.m. and 2:00 p.m. to 3:00 p.m.

4.3 **Loading and Unloading Commercial Vehicles**

- a) No person engaged in the loading or unloading of a commercial vehicle shall permit their vehicle to stand for a period longer than the actual loading or unloading required.
- b) Notwithstanding anything contained elsewhere in this By-law, where a lane is located at the rear or to the side of premises to or from which the loading or unloading is to be carried out, the loading or unloading shall be made from the lane.
- c) Wherever possible, vehicles shall be loaded or unloaded from the side and be parked within six (6) inches of the curb.

4.4 **Stopping Prohibited - In Specific Places where authorized signs displayed**

No person shall stop a vehicle, unless otherwise permitted in this By-law, on any highways or parts of highways, on the side or sides of highways unless authorized signs have been erected.

4.5 **Stopping Prohibited – General**

- a) No person shall stop a vehicle in any of the following places:
 - i) on a sidewalk;
 - ii) on a crosswalk;
 - iii) within a designated fire route;
 - iv) within a school bus loading zone;
 - v) on, under or within thirty (30) metres of a bridge, elevated structure, tunnel and/or underpass;
 - vi) on a highway alongside another vehicle which is stopped, standing or parked except where such stopping, standing or parking is in compliance with traffic control signals, authorized signs or other lawful traffic control method.

4.6 **Parked on Private or Municipal Property without Consent**

- (a) No vehicle shall be parked on Private Property or Municipal Property without the consent of the owner or adult occupant of the property.
- (b) Notwithstanding 4.6 (a), overnight parking is permitted where authorized signs have been erected, so long as the vehicle is removed by 9:00 a.m. the following day.

4.7 Accessible Parking Regulations

- a) A designated parking space shall be distinctly indicated in accordance with the requirements of the *Highway Traffic Act* and the regulations made thereunder.
- b) No person shall park, stop or stand a vehicle in a designated accessible parking space, or be entitled to the benefit of an exemption under this by-law, unless a currently valid accessible parking permit has been issued to that person or to a passenger being picked up or transported in such vehicle, and such permit is displayed on or in the vehicle in accordance with the *Highway Traffic Act*.
- c) Every person having possession of an accessible parking permit shall, on the demand of a police officer, police cadet, municipal law enforcement officer or an officer appointed for carrying out the provisions of the *Highway Traffic Act*, surrender the permit for reasonable inspection to ensure compliance with the provisions of the *Highway Traffic Act*, the regulations made thereunder and this by-law.
- d) No person shall hinder or obstruct, or attempt to hinder or obstruct, any person exercising a power or performing a duty under the *Highway Traffic Act*, the regulations made thereunder and this by-law

4.8 Temporary "No Parking" or "No Stopping" Signs

- a) The Ontario Provincial Police, Public Works Department, By-law Enforcement Department may erect or cause to be erected "No Parking" and "No Stopping" signs in such places and for such temporary periods as may be reasonably necessary or advisable and no person shall park or stop their vehicle in accordance with said authorized signs.
- b) Pursuant to the above section, no unauthorized person may remove, alter, injure, obstruct or otherwise interfere with an authorized sign erected.

4.9 Exemptions

- a) The provisions of this By-law respecting parking, stopping or standing of vehicles shall not apply to:
 - i) Emergency Vehicles where the operator is engaged in the performance of their duty;
 - ii) motor vehicles forming part of a funeral cortege, provided that all such vehicles are parked only on one side of the highway at one time;
 - iii) a motor vehicle that has been rendered immobile due to mechanical failure, provided that the owner of said vehicle has removed the vehicle within twenty-four (24) hours of the breakdown so long as the vehicle is not impeding traffic;
 - iv) a municipally owned or leased vehicle, where the operator is engaged in work on behalf of the municipality;
 - v) a motor vehicle during any emergency which includes and is not limited to fire, flood, or other natural disaster, road repairs or maintenance, or public utility maintenance or repair and any circumstances in which *Section 134 of the Highway Traffic Act, R.S.O., 1990*, applies.
- b) Any person may make application to Council to be granted an exemption from the time limited parking regulations. The request must provide specific dates, times, locations and reasons for the exemption. Council, by resolution, may refuse, allow or alter the requested exemption. Breach by the applicant of any of the terms or conditions of any exemption granted by Council shall render the exemption null and void.

5.0 TRAFFIC REGULATION

5.1 **Through Streets** - Through Highways as defined in the *Highway Traffic Act*. Every operator or driver of vehicle shall, immediately before entering or crossing any one of these streets, bring the vehicle to a full stop.

5.2 One-Way Streets

When authorized signs have been erected and are on display, the highways or parts of highways named or described in Schedule "C" to this by-law are designated as one-way highways in the direction of travel stated in the said schedule.

5.3 Rates of Speed (Km/h)

When authorized signs have been erected and are on display, the maximum permissible rate of speed on all of the highways or parts of highways within the municipality shall be 80 kms/hour with the exception of the highways or parts of the highway designated as a Community Safety Zone where the speed limit shall be 40 kms/hour.

5.4 Community Safety Zones

When authorized signs have been erected and are on display, the highways or parts of highways named or described in Schedule "B" to this By-law are designated as Community Safety Zones.

5.5 Turn Movement Prohibition

When authorized signs have been erected and are on display prohibiting a U-turn, no person operating a vehicle shall disobey the sign and execute a U-turn.

6.0 TRAFFIC CONTROL DEVICES

6.1 The Superintendent of Public Works, and/or designate, is hereby authorized and directed to erect and maintain such signs, traffic control signals, markings, barricades, traffic control devices and other structures and equipment as are required to give effect to this By-law and as are required to regulate, direct, warn or guide pedestrian and vehicular traffic for the safety and convenience of the public.

6.2 The Superintendent of Public Works, and/or designate, is authorized to temporarily remove or otherwise annul such parking regulation signs and other traffic control devices as may be necessary to accommodate the interests of the municipality.

6.3 Save as may be otherwise more specifically provided in this By-law or the *Highway Traffic Act*, it shall be an Offence against the provisions of this By-law for any person to fail to comply with the directions of any Official Traffic Sign or Traffic Control Device Regulating Traffic on a Highway.

7.0 ENFORCEMENT

7.1. Where a vehicle is found parked in violation of the provisions of this By-law, the By-law Enforcement Officer so finding the vehicle may attach to the vehicle a Certificate of Parking Infraction, or Administrative Monetary Penalty which states:

- a) the license number of the vehicle and any other identification tag marking, if any, of such vehicle.
- b) the date, time and location when such vehicle is parked in violation of any of the provisions of this By-law
- c) that the vehicle has violated the provisions of the By-law and nature of the alleged offence.
- d) that the owner or operator thereof may report to the Corporation within fifteen (15) days after the date the Certificate of Parking Infraction was issued to make voluntary payment of the penalty indicated on said certificate.

7.2 The owner of a motor vehicle may be charged with and convicted of an offence for contravention of any provision of this By-law for which the driver of the vehicle is subject to be charged unless, at the time of the offence, the vehicle was in the possession of some person other than the owner without the owner's consent.

7.3 Vehicle Towing

In addition to any other penalties provided for in this By-law, a By-law Enforcement Officer, Superintendent of Public Works, Fire Department Chief and/or designate, or Ontario Provincial Police, where a vehicle is in contravention of this By-law, at their discretion, may cause the vehicle to be removed, taken away and stored in a suitable place and all costs and charges incurred are the responsibility of the owner of said vehicle and shall be a lien, upon the vehicle, which lien may be enforced in the manner provided for by the *Repair and Storage Liens Act, R.S.O., 1990, Chapter R.25, as amended*.

8.0 PENALTIES

8.1 Every person and/or owner and/or occupant who contravenes and/or directs another person(s) to contravene and/or permits another person the doing of any act which contravenes any of the provisions of this By-law is guilty of an offence and may be subject to:

- a) fees, fines, penalties, and/or charges under the Administrative Monetary Penalties By-law and/or
- b) fees or charges as per the current Fees and Charges By-law and/or
- c) upon conviction is liable to a fine, to a maximum of \$5,000 (five thousand dollars) for each offence exclusive of the costs, as prescribed by the *Provincial Offences Act, R.S.O. 1990, c.P. 33, as amended*.

And further, in addition to any other remedy and to any other penalty the person convicted may also be prohibited from continuing or repeating the offence in accordance with the provisions of section 442 of the *Municipal Act*.

8.2 Fees, fines, penalties, and/or charges are as Schedule "F" attached for 2025 and are to be incorporated into the current Fees and Charges By-law. Any changes to Schedule "F" will be made during the annual updating of the Fees and Charges By-law and will be contained therein.

9.0 SCHEDULES

The schedules to this By-law shall be deemed to form part of this By-law.

10.0 SEVERABILITY

If any section or sections of this By-law or parts thereof are found by a court of law to be illegal or beyond the power of Council to enact, such section or sections or parts thereof shall be deemed to be severable and all other sections or parts of this by-law shall be deemed to be separate and independent therefrom and to be enacted as such.

11.0 CONFLICT

If a provision of this By-law conflicts with an Act or regulation or another By-law the provision that is the most restrictive shall prevail.

12.0 REPEALED BY-LAWS

That By-law 2005-23 and any previously conflicting By-laws are hereby repealed.

13.0 EFFECTIVE DATE

This By-law shall come into force and take effect upon the date of its passing.

14.0 SCHEDULE G

Part II Offences short form wording and set fines for such offences

Once the by-law has been approved, the short form wording and set fines will be applied for with the Provincial Offences Courts to have them approved.

These offences can be issued as Part II ticketing on the persons committing the offences on the day of the offence, or within thirty (30) days of the offence.

READ A FIRST, SECOND, AND THIRD TIME, passed, signed and the Seal of the Corporation affixed hereto, this day of 2025.

**THE CORPORATION OF THE
MUNICIPALITY OF MAGNETAWAN**

Mayor

CAO/Clerk



Schedule "A"
TO BY-LAW 2025- REGULATE AND CONTROL PARKING
AND TRAFFIC

Prohibited Parking

Street	From	To	Side	Period
Burrows Street/ North Sparks Street intersection	Corner as Posted	Corner as Posted	South Side	At All Times
Burrows Street/ North Sparks Street Intersection	Corner as Posted	Corner as Posted	West Side	At All Times
North Sparks Street	154 North Sparks Street	114 South Sparks Street	West Side	At All Times
South Sparks Street	115 South Sparks Street	143 North Sparks Street	East Side	At All Times



Municipality of
Magnetawan

**TO BY-LAW 2025-
Schedule "B"
REGULATE AND CONTROL PARKING
AND TRAFFIC**

Community Safety Zone

Street	From	To	Side	Rate of Speed



**Municipality of
Magnetawan**

**TO BY-LAW 2025-
Schedule "C"
REGULATE AND CONTROL PARKING
AND TRAFFIC**

One Way Streets

Street	From	To



Schedule "D"
TO BY-LAW 2025- REGULATE AND CONTROL PARKING
AND TRAFFIC

Fire Routes

Street	From	To	Period
Ahmic Street South Side	Across from Ahmic Harbour Community Centre and Magnetawan Fire Station #2	As Posted	At All Times
Ahmic Street North Side	In Front of Fire Hall	As Posted	At All Times
Albert Street South Side	Across from of Fire Hall	As Posted	At All Times
Albert Street North Side	In Front of Fire Hall	As Posted	At All Times
Municipal Office and Pavillion	Beside all Buildings	As Posted	At All Times
Biddy Street	End of Biddy Street by the Village Green Park to Hwy 520	As Posted	At All Times



**TO BY-LAW 2025- Schedule "E"
REGULATE AND CONTROL PARKING
AND TRAFFIC**

Accessible Parking

Location	From/To	Period
Magnetawan Community Centre, Municipal Office & Library	As Posted	At All Times
Magnetawan Centennial Park	As Posted	At All Times
Magnetawan Croft Recreational Park	As Posted	At All Times
Magnetawan Lions Pavilion	As Posted	At All Times
Magnetawan Overflow Parking Lot	As Posted	At All Times
Ahmic Harbour Community Centre and Magnetawan Fire Station #2	As Posted	At All Times
Magnetawan Friendship Centre	As Posted	At All Times



**Municipality of
Magnetawan**

Schedule "F"
**TO BY-LAW 2025- REGULATE AND CONTROL PARKING
AND TRAFFIC**

Fees, Fines, Penalties, And/Or Charges Schedule

ITEM	COLUMN 1 SHORT FORM WORDING	COLUMN 2 PROVISION CREATING OR DEFINING OFFENCE	COLUMN 3 EARLY VOLUNTARY PAYMENT (payable within 7 days)	COLUMN 4 SET FINE
1	Park face wrong side.	3.1	\$50.00	\$75.00
2	Park not at a 45 degree angle.	3.2	\$50.00	\$75.00
3	Park not at a 90 degree angle.	3.3	\$50.00	\$75.00
4	Park on wrong side of one way street.	3.4	\$50.00	\$75.00
5	Park not wholly within a parking space.	3.5	\$50.00	\$75.00
6	Park on sidewalk.	4.1(a)(i)	\$50.00	\$75.00
7	Park on boulevard.	4.1(a)(ii)	\$50.00	\$75.00
8	Park obstructing driveway.	4.1(a)(iii)	\$50.00	\$75.00
9	Park within intersection.	4.1(a)(iv)	\$50.00	\$75.00
10	Park within 3 m of fire hydrant.	4.1(a)(v)	\$50.00	\$75.00
11	Park within fire route.	4.1(a)(vi)	\$50.00	\$75.00
12	Park within 15 m of railway tracks.	4.1(a)(vii)	\$50.00	\$75.00
13	Park within 9 meters of an intersecting roadway.	4.1(a)(viii)	\$50.00	\$75.00
14	Park on a bridge.	4.1(a)(ix)	\$50.00	\$75.00
15	Park obstructing other vehicle.	4.1(a)(x)	\$50.00	\$75.00
16	Park obstructing theatre, auditorium or other places of assembly entrance.	4.1(a)(xi)	\$50.00	\$75.00
17	Park obstructing public boat launch and ramp.	4.1(a)(xii)	\$50.00	\$75.00
18	Park for the purpose of repairing, washing or maintenance of vehicle.	4.1(a)(xiii)	\$50.00	\$75.00
19	Park for the purpose of soliciting.	4.1(a)(xiv)	\$50.00	\$75.00
20	Park obstructing crosswalk.	4.1(a)(xv)	\$50.00	\$75.00
21	Park obstructing snow removal.	4.1(a)(xvi)	\$50.00	\$75.00

ITEM	COLUMN 1 SHORT FORM WORDING	COLUMN 2 PROVISION CREATING OR DEFINING OFFENCE	COLUMN 3 EARLY VOLUNTARY PAYMENT (payable within 7 days)	COLUMN 4 SET FINE
22	Park immobile or unlicensed vehicle.	4.1(a)(xvii)	\$50.00	\$75.00
23	Park obstructing traffic.	4.1(b)	\$50.00	\$75.00
24	Park during prohibited times.	4.1(c)	\$50.00	\$75.00
25	Park in prohibited area.	4.2(a)(i)	\$50.00	\$75.00
26	Park in public lane.	4.2(a)(ii)	\$50.00	\$75.00
27	Park in cul-de-sac.	4.2(a)(iii)	\$50.00	\$75.00
28	Park within 15 meters of dead end.	4.2(a)(iv)	\$50.00	\$75.00
29	Park within 30 meters of intersection controlled by traffic control signals.	4.2(a)(v)	\$50.00	\$75.00
30	Park within 15 meters of intersection.	4.2(a)(vi)	\$50.00	\$75.00
31	Park within bus loading zone.	4.2(b)	\$50.00	\$75.00
32	Stand commercial vehicle longer than loading and unloading time.	4.3(a)	\$50.00	\$75.00
33	Stop within no stopping area.	4.4	\$50.00	\$75.00
34	Stop on sidewalk.	4.5(a)(i)	\$50.00	\$75.00
35	Stop on crosswalk.	4.5(a)(ii)	\$50.00	\$75.00
36	Stop within fire route.	4.5(a)(iii)	\$50.00	\$75.00
37	Stop within bus loading zone.	4.5(a)(iv)	\$50.00	\$75.00
38	Stop within 30 meters of bridge, elevated structure, tunnel or underpass.	4.5(a)(v)	\$50.00	\$75.00
39	Stop alongside a previously stopped vehicle.	4.5(a)(vi)	\$50.00	\$75.00
40	Park on private property without consent.	4.6(a)	\$50.00	\$75.00
41	Park on municipal property without consent.	4.6(a)	\$50.00	\$75.00
42	Park in a designated accessible parking space without a valid permit.	4.7(b)	n/a	\$300.00

Fees, fines, penalties, and/or charges are as Schedule "F" attached for 2025 and are to be incorporated into the current Fees and Charges By-law. Any changes to Schedule "F" will be made during the annual updating of the Fees and Charges By-law and will be contained therein.



**Municipality of
Magnetawan**

Schedule "G"
TO BY-LAW 2025- REGULATE AND CONTROL PARKING
AND TRAFFIC

Part II Provincial Offences Act

ITEM	COLUMN 1 SHORT FORM WORDING	COLUMN 2 PROVISION CREATING OR DEFINING OFFENCE	COLUMN 3 EARLY VOLUNTARY PAYMENT (payable within 7 days)	COLUMN 4 SET FINE
1	Park face wrong side.	3.1	\$50.00	\$75.00
2	Park not at a 45 degree angle.	3.2	\$50.00	\$75.00
3	Park not at a 90 degree angle.	3.3	\$50.00	\$75.00
4	Park on wrong side of one way street.	3.4	\$50.00	\$75.00
5	Park not wholly within a parking space.	3.5	\$50.00	\$75.00
6	Park on sidewalk.	4.1(a)(i)	\$50.00	\$75.00
7	Park on boulevard.	4.1(a)(ii)	\$50.00	\$75.00
8	Park obstructing driveway.	4.1(a)(iii)	\$50.00	\$75.00
9	Park within intersection.	4.1(a)(iv)	\$50.00	\$75.00
10	Park within 3 m of fire hydrant.	4.1(a)(v)	\$50.00	\$75.00
11	Park within fire route.	4.1(a)(vi)	\$50.00	\$75.00
12	Park within 15 m of railway tracks.	4.1(a)(vii)	\$50.00	\$75.00
13	Park within 9 meters of an intersecting roadway.	4.1(a)(viii)	\$50.00	\$75.00
14	Park on a bridge.	4.1(a)(ix)	\$50.00	\$75.00
15	Park obstructing other vehicle.	4.1(a)(x)	\$50.00	\$75.00
16	Park obstructing theatre, auditorium or other places of assembly entrance.	4.1(a)(xi)	\$50.00	\$75.00
17	Park obstructing public boat launch and ramp.	4.1(a)(xii)	\$50.00	\$75.00
18	Park for the purpose of repairing, washing or maintenance of vehicle.	4.1(a)(xiii)	\$50.00	\$75.00
19	Park for the purpose of soliciting.	4.1(a)(xiv)	\$50.00	\$75.00
20	Park obstructing crosswalk.	4.1(a)(xv)	\$50.00	\$75.00
21	Park obstructing snow removal.	4.1(a)(xvi)	\$50.00	\$75.00

ITEM	COLUMN 1 SHORT FORM WORDING	COLUMN 2 PROVISION CREATING OR DEFINING OFFENCE	COLUMN 3 EARLY VOLUNTARY PAYMENT (payable within 7 days)	COLUMN 4 SET FINE
22	Park immobile or unlicensed vehicle.	4.1(a)(xvii)	\$50.00	\$75.00
23	Park obstructing traffic.	4.1(b)	\$50.00	\$75.00
24	Park during prohibited times.	4.1(c)	\$50.00	\$75.00
25	Park in prohibited area.	4.2(a)(i)	\$50.00	\$75.00
26	Park in public lane.	4.2(a)(ii)	\$50.00	\$75.00
27	Park in cul-de-sac.	4.2(a)(iii)	\$50.00	\$75.00
28	Park within 15 meters of dead end.	4.2(a)(iv)	\$50.00	\$75.00
29	Park within 30 meters of intersection controlled by traffic control signals.	4.2(a)(v)	\$50.00	\$75.00
30	Park within 15 meters of intersection.	4.2(a)(vi)	\$50.00	\$75.00
31	Park within bus loading zone.	4.2(b)	\$50.00	\$75.00
32	Stand commercial vehicle longer than loading and unloading time.	4.3(a)	\$50.00	\$75.00
33	Stop within no stopping area.	4.4	\$50.00	\$75.00
34	Stop on sidewalk.	4.5(a)(i)	\$50.00	\$75.00
35	Stop on crosswalk.	4.5(a)(ii)	\$50.00	\$75.00
36	Stop within fire route.	4.5(a)(iii)	\$50.00	\$75.00
37	Stop within bus loading zone.	4.5(a)(iv)	\$50.00	\$75.00
38	Stop within 30 meters of bridge, elevated structure, tunnel or underpass.	4.5(a)(v)	\$50.00	\$75.00
39	Stop alongside a previously stopped vehicle.	4.5(a)(vi)	\$50.00	\$75.00
40	Park on private property without consent.	4.6(a)	\$50.00	\$75.00
41	Park on municipal property without consent.	4.6(a)	\$50.00	\$75.00
42	Park in a designated accessible parking space without a valid permit.	4.7(b)	n/a	\$300.00

Note: The general penalty provision for the offences listed above is Section 8. of By-law 2025- , a certified copy of which has been filed.

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

BY-LAW No. 2005 - 23
THE MUNICIPAL PARKING BY-LAW

**Being a BY-LAW To regulate, govern and control
the parking of vehicles in the Municipality of Magnetawan**

WHEREAS the *Municipal Act, 2001*, S.O. 2001, c. 25, as amended, authorizes Municipalities to pass By-laws for regulating traffic on highways, prohibiting of unauthorized parking on private or Municipal property, for standing, parking or stopping of motor vehicles, for the owners and drivers of motor vehicles on any highway or part thereof under the jurisdiction of the Municipality or other parking facility the public has access to and for regulating and controlling the use including the use for the purposes of untravelled portions of highways;

AND WHEREAS Part XIV of the *Municipal Act, 2001*, S.O. 2001, c. 25, as amended, provides that Councils of all Municipalities have the power to impose fines and enforce By-laws;

AND WHEREAS the *Highway Traffic Act*, R.S.O. 1990 c. H-8, as amended, provides that Councils of Municipalities have the power to make By-laws to regulate, govern and control parking within the boundaries of the said Municipality;

NOW THEREFORE the Council of the Corporation of the Municipality of Magnetawan enacts as follows:

SECTION 1 SHORT TITLE

This By-law may be cited as the "Municipal Parking By-law".

SECTION 2 DEFINITIONS

- 2.1 "Authorized Sign" means any sign, or marking on a roadway, curb or sidewalk or other device placed or erected on a highway under the authority of this By-law for the purpose of regulating, warning or guiding traffic.
- 2.2 "Boulevard" means all parts of a highway save and except any roadway, shoulder or sidewalk.
- 2.3 "Corporation" means the Corporation of the Municipality of Magnetawan.
- 2.4 "Council" shall mean the Council of the Corporation of Magnetawan.
- 2.5 "Fire Route" means a public and private roadway, lane, driveway or parking lot aisle, not less than three (3) metres wide, designated by this By-law as Fire Routes.
- 2.6 "Highway" includes a common and public highway, street, avenue, parkway, driveway, square, place, bridge, viaduct or trestle, designed and intended for, or used by, the general public for the passage of vehicles, and includes the total width of the road allowance.
- 2.7 "Intersection" means the area embraced within the prolongation or connection of the lateral curb lines or, if none, then of the lateral boundary lines of two (2) or more highways that join one (1) another at an angle, whether or not one highway crosses the other.
- 2.8 "Motor Vehicle" includes an automobile, motorcycle and any other vehicles propelled or driven otherwise than by muscular power, but does not include the cars of electric or steam railways, or other motor vehicles running only upon rails, or traction engine, farm tractor, self propelled instrument of husbandry or road building machine within the meaning of the *Highway Traffic Act*.

- 2.9 **“Municipal By-law Enforcement Officer”** means the officer or employee of the Corporation of the Municipality of Magnetawan charged with the duty of enforcing this By-law.
- 2.10 **“Municipality”** means the Municipality of Magnetawan.
- 2.11 **“Occupant”** means
- a) the tenant of private property or part thereof whose consent to permit parking on private property shall extend only to the control of the land or part thereof of which he/she is the tenant and any parking spaces allowed to him/her under their lease or agreement;
 - b) the spouse of a tenant;
 - c) a person, a Municipality or a Local Board thereof, having an interest in the property under an easement of right of way granted to or expropriated by the person, Municipality or Local Board whose consent to permit parking on private property shall extend only to that part of the property that is subject to the easement or right of way.
 - d) a person authorized in writing by an occupant as defined in clauses (a), (b) and (c) of this section to act on the occupant’s behalf for requesting the enforcement of this By-law.
- 2.12 **“Official Sign”** means an authorized sign approved by the Ministry of Transportation of Ontario.
- 2.13 **“Owner”** when used in relation to property means:
- a) the registered owner of the property;
 - b) the spouse of the person described in clause (a);
 - c) a person authorized in writing by the property owner as described in clauses (a) or (b) of this section to act on the owner’s behalf for requesting the enforcement of this By-law.
- 2.14 **“Park or Parking”** when prohibited, means the standing of a vehicle, whether occupied or not, except when standing temporarily for the purpose of and while actually engaged in loading or unloading merchandise or passengers.
- 2.15 **“Parking Infraction Notice”** means a notice authorized by the Provincial Offences Act.
- 2.16 **“Police Officer”** means a Police Officer as defined under the Ontario Police Act.
- 2.17 **“Private Roadway”** means any private roadway, private driveway, lane, ramp or other means to enter or egress from a property, building or structure and it may include part of a parking lot.
- 2.18 **“Roadway”** means the part of the highway that is improved, designed or ordinarily used for vehicular traffic, but does not include the shoulder and where a highway includes two (2) or more separate roadways, the term roadway refers to any one (1) roadway separately and not to all of the roadway collectively.
- 2.19 **“Schedule”** means a schedule referred to in this By-law and forming part of this By-law.
- 2.20 **“Shoulder”** means that part of the highway immediately adjacent to the roadway and having a surface which has been improved with asphalt, concrete or gravel.
- 2.21 **“Stand or Standing”** when prohibited means the halting of a vehicle, whether occupied or not, except for the purpose of and while actually engaged in receiving or discharging passengers.
- 2.22 **“Stop or Stopping”** when prohibited means the halting of a vehicle, even momentarily, whether occupied or not, except when necessary to avoid conflict with other traffic or in compliance with the directions of a Police Office or of a traffic control sign.
- 2.23 **“Vehicle”** means a motor vehicle, trailer, traction vehicle, farm tractor, road building machine, snowmobile and any vehicle drawn, propelled or driven by any kind of power.

SECTION 3 APPLICATIONS AND GENERAL REQUIREMENTS

- 3.1 This By-law applies to all highways under the jurisdiction of the Corporation of the Municipality of Magnetawan.
- 3.2 The Schedules referred to in the By-law shall form part of this By-law and each entry in a column of such a Schedule shall be read in conjunction with the entries across and not otherwise.
- 3.3 Where any expression of time occurs or where any hour or other period of time is stated in the By-law or on a sign erected pursuant to this By-law, the time referred to shall be Standard Time, except in periods when Daylight Saving Time is in effect, in which periods it shall be Daylight Saving Time.
- 3.4 The provisions of this By-law shall not apply to ambulances, police and fire vehicles, while engaged in the performance of their duties and motor vehicles actually engaged in works undertaken for the Municipality of Magnetawan.
- 3.5 No person shall place, maintain or display upon or in view of any highway, any sign, signal, marking or device which purports to be or is an imitation of, or resembles an authorized sign or traffic control signal, or which conceals from view or interferes with the effectiveness of an authorized sign or traffic control device.
- 3.6 The Roads Superintendent is authorized to place or erect and to maintain such authorized signs and traffic control signals as are required to give effect to the provisions of the safety or convenience of the public.

SECTION 4 PARKING PROVISIONS

4.1 General Parking and Stopping Requirements

4.1.1 Method of Parking - Parallel - Two (2) Way Traffic

4.1.1.1 No person shall park or stop any vehicle on any highway or portion thereof except as follows:

- a) where there is a raised curb, on the right side of the roadway with the right front and rear wheels having regard to the direction in which such vehicle was proceeding, parallel to and not more than thirty (30) centimetres out from such curb;
- b) where there is a rolled curb or no curb with the right front and rear wheels parallel to and as near to the right of the roadway as is practical.

4.1.1.2 The provisions of subsection 4.1.1.1 do not apply where angle parking is permitted or to parking or stopping a vehicle on the left side of the roadway or a highway designated for one-way traffic.

4.1.2 Method of Parking - Parallel - One (1) Way Traffic

4.1.2.1 Where a highway is designated for one-way traffic and parking is permitted on the left side of such highway no person shall park or stop any vehicle on the left side of the highway or portion thereof except as follows:

- a) where there is a raised curb, on the roadway with the left front and the rear wheels, having regard to the direction in which such vehicle is proceeding, parallel to and not more than thirty (30) centimetres out from such curb;
- b) where there is a rolled curb or no curb, with the left front and rear wheels, having regard to the direction in which such vehicle was proceeding, parallel to and as practical.

4.2 Parking Prohibited in Specified Places - Signs not Required

4.2.1 No person shall park any vehicle on any highway:

- 4.2.1.1 in front of or within two (2) metres of the intersection of a private roadway, or within sixty (60) centimetres of a driveway on all Village Roads;
- 4.2.1.2 within three (3) metres of a point on the curb or edge of the roadway nearest to any fire hydrant;
- 4.2.1.3 within nine (9) metres of an intersecting roadway;
- 4.2.1.4 within fifteen (15) metres of any level crossing of a railway;
- 4.2.1.5 for the purpose of displaying the vehicle for sale;
- 4.2.1.6 for the purpose of washing, greasing or repairing the vehicle, except for such repairs as have been necessitated by an emergency;
- 4.2.1.7 along side the tracks of any railway;
- 4.2.1.8 in such a position as will prevent the removal under its own power of any other vehicle;
- 4.2.1.9 so as to obstruct a crosswalk;
- 4.2.1.10 so as to interfere with the movement of traffic;
- 4.2.1.11 on a highway within 152 metres of fire fighting apparatus where said apparatus is actually engaged in fighting a fire, or when if directed by a member of the Police or Fire Department;
- 4.2.1.12 on a bridge;
- 4.2.1.13 on a boulevard.

4.3 Parking Prohibited in Specified Places where Signs are on Display

Where authorized signs are on display indicating that parking is prohibited, no person shall park any vehicle on any highway:

- 4.3.1 within thirty (30) metres of an intersection controlled by traffic control signals;
- 4.3.2 within a turning basin at the end of a cul-de-sac;
- 4.3.3 within fifteen (15) metres of the termination of a cul-de-sac.

4.4 Stopping Prohibited in Specified Places where Signs not Required

No person shall park any vehicle on a highway:

- 4.4.1 on or over a sidewalk or footpath;
- 4.4.2 alongside or across the highway from any excavation or obstruction in the roadway when the free flow of traffic would thereby be impeded;
- 4.4.3 on the roadway side of any stopped vehicle;
- 4.4.4 upon any bridge or elevated structure or within any tunnel or underpass.

SECTION 5 SPECIFIC PARKING, STOPPING AND STANDING REQUIREMENTS

5.1 Parking Restrictions and Prohibitions on Certain Highways

5.1.1 Where authorized signs are on display indicating that parking is prohibited, no person shall park a vehicle on any highway at the side and between the limits set out in Schedule A, during the prohibited times or days set out in said Schedule.

5.1.2 Nothing in this Section shall be deemed to permit parking at any location where or at any time when parking is prohibited.

5.2 Stopping Restrictions and Prohibitions on Certain Highways

Where authorized signs are on display indicating that stopping is prohibited, no person shall stop a vehicle on any highway at the side and between the limits set out respectively in Schedule B, during the prohibited times or days set out in said Schedule.

5.3 Standing Restrictions and Prohibitions on Certain Highways

Where authorized signs are on display indicating that standing is prohibited, no person shall stand a vehicle on any highway at the side and between the limits set out respectively in Schedule C, during the prohibited times or days set out in said Schedule.

5.4 Fire Routes

The public and private roadways, lanes, driveways and parking lot aisles outlined in Schedule D hereto, are hereby authorized and assigned as fire routes.

5.5 Parking on Private or Municipal Property

5.5.1 No person shall park or leave a motor vehicle:

5.5.1.1 on private property without consent of the owner or occupant of the property;

5.5.1.2 on property owned or occupied by the Municipality or any local board thereof, without the consent of the Municipality or Local Board as the case may be.

5.5.2 Any vehicle parked or left contrary to this By-law may be removed and/or impounded at its owners expense, subject to the limiting provisions of the By-law;

5.5.2.1 A vehicle shall be deemed to have been removed if a towing vehicle has been summoned to remove it by a person authorized to enforce this By-law.

5.5.3 Where an owner or occupant of property affected by this By-law has posted signs stating conditions on which a motor vehicle may be parked or left on the property or prohibiting the parking or leaving of a motor vehicle on the property, a motor vehicle parked or left on the property contrary to such conditions or prohibitions shall be deemed to have been parked or left without consent.

5.5.4 A Police Officer or Municipal By-law Enforcement Officer, in respect of a particular property to enforce this By-law shall be deemed to have the written authority of the owner or occupant of the property to enforce this By-law and such officers are not required to receive written complaint before enforcing this By-law.

5.6 Parking on Untravelled Portions of Highways

- 5.6.1 No person shall park or leave any vehicle upon any portion of an untravelled highway for a period exceeding seventy-two (72) hours.
- 5.6.2 Vehicles parked or left in contravention of this Section may, by order of a Police Officer or Municipal By-law Enforcement Officer, be removed and impounded at the expense of the owner thereof.

SECTION 6 PHYSICALLY HANDICAPPED PARKING

- 6.1 Every owner and operator of a parking lot or of a parking facility to which the public has access may designate parking spaces for the exclusive use of a motor vehicle operated by a physically handicapped person, or a motor vehicle carrying a physically handicapped person in respect of which a permit has been issued and properly displayed.
- 6.2 No person shall park, store or leave standing, a motor vehicle in a designated handicapped parking space unless a handicapped permit is properly displayed on the vehicle.

SECTION 7 SNOW REMOVAL

In order to facilitate the process of snow removal from highways, no person shall park any vehicle on any highway under the jurisdiction of the Municipality of Magnetawan from November 1, of each year to April 15, of the following year.

SECTION 8 PENALTY PROVISIONS FOR PARKING INFRACTIONS

- 8.1 A Police Officer or Municipal By-law Enforcement Officer, upon discovery of any vehicle parked, stopped or left standing in contravention of the provisions of this By-law, may attach a Parking Infraction Notice to the vehicle.
- 8.2 Every person who contravenes the provisions of this By-law, upon conviction, is guilty of an offence and is liable to a fine as provided for pursuant to the *Provincial Offences Act*, for each offence, exclusive of costs.
- 8.3 A Police Officer or Municipal By-law Enforcement Officer, upon discovery of any motor vehicle parked or left standing in contravention of this By-law, may cause it to be moved to, or stored in a suitable place, and all costs and charges for removing, care and storage thereof, if any, are a lien upon the vehicle, which may be enforced in the manner provided by the *Mechanics Lien Act*.
- 8.4 Any vehicle parked or left standing on any highway for a period exceeding seventy-two (72) hours shall be considered to be abandoned. Upon discovery of such abandonment, a Police Officer or Municipal By-law Enforcement Officer may cause it to be moved to or stored in a suitable place, and all costs and charges for removing, care and storage thereof, if any, are a lien upon the vehicle, which may be enforced in a manner provided by the relevant provisions of the *Mechanics Lien Act*.

SECTION 9 PARKING INFRACTION NOTICE

- 9.1 Every person who contravenes any provisions of this By-law may be issued a Parking Infraction Notice which shall indicate the particulars of the offence and the set fine amount.
- 9.2 The Parking Infraction Notice will be in a format set out in Schedule F. This Notice will clearly indicate the particulars of the offence, the set fine for the offence and the conditions for payment or a trial option.

SECTION 10 BY-LAW MAINTENANCE

Additions and deletions to the By-law Schedules may be made when deemed necessary by Council, and such changes shall be made by a Resolution in Council.

SECTION 11 REPEAL

By -Law No. 2002 - 32 is hereby repealed.

SECTION 12 SEVERABILITY


If a Court of competent jurisdiction should declare any Section or part of any section of the By-law to be invalid, such Section or part of such Section shall not be construed as having persuaded or influenced Council to pass the remainder of the By-law and it is hereby declared the remainder of the By-law shall be valid and shall remain in force.

SECTION 13 EFFECTIVE DATE

This By-law shall come into full force and effect upon the final passing thereof.

**Passed in open Council as read a First, Second and Third time,
this 24th day of August, 2005**

**THE CORPORATION OF THE
MUNICIPALITY OF MAGNETAWAN**



Sam Dunnett, Mayor



Brenda J. Fraser, Clerk/Administrator

SCHEDULE 'A'

PROHIBITED PARKING

	LOCATION		FROM/TO	
1)	Burrows Street / North Sparks Street intersection S/S		Corner, as posted	At all times
2)	North Sparks Street / Burrows Street intersection	W/S	Corner, as posted	At all times
3)	North Sparks Street	W/S	154 North Sparks Street south to 114 South Sparks Street, as posted	At all times
4)	South Sparks Street	E/S	115 South Sparks Street to 143 North Sparks Street, as posted	At all times

SCHEDULE 'B'
PROHIBITED STOPPING

LOCATION

TIME

SCHEDULE 'C'

PROHIBITED STANDING

LOCATION

TIME

SCHEDULE 'D'

FIRE ROUTES

	LOCATION		FROM/TO	
1.	Ahmic Street	S/S	Across from AHCFRCC, as posted	At all times
2.	Ahmic Street	N/S	In front of Fire Hall, as posted	At all times
3.	Albert Street	S/S	Across from Fire Hall, as posted	At all times
4.	Albert Street	N/S	In front of Fire Hall, as posted	At all times

SCHEDULE 'E'

PHYSICALLY HANDICAPPED PARKING

LOCATION

1.	Magnetawan Area Community Centre	As Posted	At all times
2.	Magnetawan Centennial Park	As Posted	At all times
3.	Magnetawan Lions Pavilion	As Posted	At all times
4.	Magnetawan Medical Building	As Posted	At all times

SCHEDULE 'F'

PARKING INFRACTION NOTICE AND SET FINES

The Parking Infraction Notice shall be in three (3) parts, the original, the violators copy and the Officers copy.
The set fines shall be set out on the front of the Parking Infraction Notice in the following format:

FRONT PAGE

SCHEDULE 'F'

PARKING INFRACTION NOTICE AND SET FINES

The Parking Infraction Notice shall be in three (3) parts, the original, the violators copy and the Officers copy.
The set fines shall be set out on the front of the Parking Infraction Notice in the following format:

FRONT PAGE

CORPORATION OF THE No. 00001
MUNICIPALITY OF MAGNETAWAN

CERTIFICATE OF PARKING INFRACTION Provincial Offences Act																									
I, _____, believe from personal knowledge and certify that on the date shown below, the owner (or operator) of the vehicle upon which was displayed the number plate indicated:																									
LOCATION WITHIN THE MUNICIPALITY OF MAGNETAWAN _____																									
DATE _____	TIME: _____ A.M. P.M.																								
MAKE OF VEHICLE _____ PROVINCE _____																									
PLATE# _____ PLATE EXPIRY MONTH _____																									
did commit the parking infraction of:																									
X	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 80%;">OFFENCE CONTRARY TO: MUNICIPALITY OF MAGNETAWAN PARKING AND TRAFFIC CONTROL BY LAW 2002-32</th> <th style="width: 20%;">SET FINE AMOUNT</th> </tr> </thead> <tbody> <tr><td>1. Parked in prohibited area</td><td>\$25.00</td></tr> <tr><td>2. Parked in designated handicapped parking</td><td>\$50.00</td></tr> <tr><td>3. Stopped in a prohibited area</td><td>\$50.00</td></tr> <tr><td>4. Parked on a boulevard</td><td>\$25.00</td></tr> <tr><td>5. Parked over sidewalk</td><td>\$25.00</td></tr> <tr><td>6. Parked on municipal property without consent</td><td>\$25.00</td></tr> <tr><td>7. Parked on private property without consent</td><td>\$25.00</td></tr> <tr><td>8. Parked left wheels to left shoulder</td><td>\$25.00</td></tr> <tr><td>9. Parked within 9 meters of intersecting road</td><td>\$25.00</td></tr> <tr><td>10. Parked at the route</td><td>\$50.00</td></tr> <tr><td>11. OTHER _____</td><td></td></tr> </tbody> </table>	OFFENCE CONTRARY TO: MUNICIPALITY OF MAGNETAWAN PARKING AND TRAFFIC CONTROL BY LAW 2002-32	SET FINE AMOUNT	1. Parked in prohibited area	\$25.00	2. Parked in designated handicapped parking	\$50.00	3. Stopped in a prohibited area	\$50.00	4. Parked on a boulevard	\$25.00	5. Parked over sidewalk	\$25.00	6. Parked on municipal property without consent	\$25.00	7. Parked on private property without consent	\$25.00	8. Parked left wheels to left shoulder	\$25.00	9. Parked within 9 meters of intersecting road	\$25.00	10. Parked at the route	\$50.00	11. OTHER _____	
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9. Parked within 9 meters of intersecting road	\$25.00																								
10. Parked at the route	\$50.00																								
11. OTHER _____																									
I further certify that:																									
<input type="checkbox"/> A. served a parking infraction notice on the owner of the vehicle identified herein by affixing it to the vehicle in a conspicuous place at the time of this alleged infraction or; <input type="checkbox"/> B. served a parking infraction notice on the owner (or operator) of the vehicle identified herein by delivering it personally to the person having care and control (or operator) of the vehicle at the time of the alleged infraction.																									
Signature of Issuing Provincial Offences Officer _____	SET FINE \$ _____																								
Officer No. _____	UNIT _____																								
If a trial is requested it will be held at the Ontario Court (Provincial Division) S.S.J. Arena & Hall, 14 Albert St., Sundridge, Ontario																									

IMPORTANT - PLEASE READ CAREFULLY

Within fifteen (15) days of the date of the Parking Infraction Notice choose one of the following options. Complete the selected option and sign where necessary. All enquiries concerning this infraction should be made to:

Municipality of Magnetawan
P.O. Box 70, 4304 Hwy. #520,
Magnetawan ON P0A 1P0

Defendant's Options - Choose Option "A" or "B"

Option A - Voluntary Payment of Reduced Fine:
THIS PAYMENT MUST BE RECEIVED WITHIN 7 DAYS OF THE NOTICE DATE.
I do not wish to dispute the Charge and enclose the amount of the voluntary fine BEING \$5.00 LESS THAN THE SET FINE INDICATED ON THE FRONT OF THIS NOTICE.

X _____
YOUR SIGNATURE

Option B - Voluntary Payment:
I do not wish to dispute the charge and enclose the amount of the set fine indicated on the front of this notice.

X _____
YOUR SIGNATURE

Write the number of the Parking Infraction Notice on the front of your cheque or money order and make it payable to:

Municipality of Magnetawan
P.O. Box 70, 4304 Hwy. #520, Magnetawan, ON P0A 1P0
and mail or deliver your payment along with this notice to the address shown above. Dishonoured cheques will be subject to an administrative charge. An administrative fee is payable if the fine goes into default and the information may be provided to a credit bureau. Please allow sufficient time for your payment to be delivered.

Option 2 - Trial Option - Notice of Intention to Appear in Court:

Notice of Intention must be delivered to:

Municipality of Magnetawan
P.O. Box 70, 4304 Hwy. #520, Magnetawan, ON P0A 1P0
1. I intend to appear in court to enter a plea at the time and date set for trial.
2. I intend to challenge the evidence of the officer who completed the Parking Infraction Notice.

☐ No ☐ Yes

If you indicated "NO" above, the officer may not attend and the prosecutor may rely on certified statements as evidence against you.

I request my trial be held in the
☐ English Language ☐ French Language

Signature _____

Name _____

Address _____

Postal Code _____

Deliver the signed notice (and payment where applicable) to the:

Municipality of Magnetawan
P.O. Box 70, 4304 Hwy. #520, Magnetawan, ON P0A 1P0

NOTICE TO ONTARIO MOTORISTS

Failure to pay fine imposed upon conviction will result in an order that your Ontario Vehicle Permit not be renewed and that no new permit be issued until you have paid the fine and all costs have been paid.

District of Parry Sound



Social Services
Administration Board

Chief Administrative Officer's Report

December 2024

Mission Statement

To foster healthier communities by economically providing caring human services that empower and enable the people we serve to improve their quality of life.

Esprit Giving Campaigns

As a reminder, The Orange Door Project campaign continues! From November 12th to December 22nd, Home Depot customers across Canada are being empowered to be a part of the change by making a donation in support of a local charity that provides housing and supportive services. Staff have been attending the store weekly to provide information on our services and programs.



Sponsor-A-Family Program

Wow! We are overwhelmed by the response and support we've already received for our Sponsor-A-Family campaign. In less than 24 hours we had sponsors for almost all of our families!, and they are now fully sponsored!

Each one of these elves represents a family we are supporting through our programs. Your support makes a huge difference in their lives everyday, and especially during the holiday season.

More information can be found on our website at www.espritplace.ca/sponsorafamily/



Holiday Wish List

We are seeking donations for our reopening in early 2025. We've created our 'holiday wish list' to help identify the items most in need.

Social Media Stats

Facebook –District of Parry Sound Social Services Administration Board	JUNE 2024	JULY 2024	AUG 2024	SEPT 2024	OCT 2024	NOV 2024
Total Page Followers	601	626	642	657	671	677
Post Reach this Period (# of people who saw post)	5213	5510	6261	5343	2332	3032
Post Engagement this Period (# of reactions, comments, shares)	599	609	512	380	365	257

Facebook -Esprit Place Family Resource Centre	JUNE 2024	JULY 2024	AUG 2024	SEPT 2024	OCT 2024	NOV 2024
Total Page Followers	192	193	196	198	199	209
Post Reach this Period (# of people who saw post)	421	526	1782	275	124	3103
Post Engagement this Period (# of reactions, comments, shares)	102	26	91	32	11	151

DSSAB LinkedIn Stats https://bit.ly/2YyFHIE	JUNE 2024	JULY 2024	AUG 2024	SEPT 2024	OCT 2024	NOV 2024
Total Followers	474	478	485	488	492	501
Search Appearances (in last 7 days)	178	226	184	90	64	10
Total Page Views	26	26	26	84	69	55
Post Impressions	1089	1251	1241	243	154	1800
Total Unique Visitors	15	11	13	41	38	23

Instagram - Esprit Place Family Resource Centre https://www.instagram.com/espritplace/	JUNE 2024	JULY 2024	AUG 2024	SEPT 2024	OCT 2024	NOV 2024
Total Followers	74	83	85	93	93	97
# of accumulated posts	23	25	27	36	37	53

Licensed Child Care Programs

Total Children Utilizing Directly Operated Child Care in the District October 2024

Age Group	Fairview ELCC	First Steps ELCC	Highlands ELCC	Waubeeek ELCC	HCCP	Total
Infant (0-18M)	3	2	1	5	15	26
Toddler (18-30M)	5	5	14	17	35	76
Preschool (30M-4Y)	16	14	16	32	41	119
# of Active Children	24	21	31	54	91	221

The overall enrollment has not changed in the month of October although several children have aged up to the next age-grouping.

School Age Programs October 2024

Location	Enrollment
Mapleridge After School	26
Mapleridge Before School	8
Mapleridge Summer Program	N/A
Sundridge Centennial After School	13
Home Child Care	19
# of Active Children	66

Both Mapleridge and Sundridge School Age Programs are now operating at capacity.

Inclusion Support Services October 2024

Age Group	EarlyON	Licensed ELCC's	Monthly Total	YTD Total	Waitlist	New Referrals	Discharges
Infant (0-18M)	0	2	2	4	0	0	0
Toddler (18-30M)	5	4	9	19	3	3	1
Preschool (30M-4Y)	1	32	33	51	7	0	1
School Age (4Y+)	7	32	39	30	2	0	15
Monthly Total	13	70	83	-	12	3	17
YTD Total	19	85	-	104	39	40	44

The ISS Resource Consultants continue to discharge children that have fully transitioned to school and are now receiving services through the school boards.

EarlyON Child and Family Programs October 2024

Activity	Monthly Total	YTD
Number of Children Attending	989	9,582
Number of New Children Attending	44	372
Number of Adults Attending	801	7,473
Number of Virtual Programming Events	10	101
Number of Engagements through Social Media	1,080	7,333
Number of Views through Social Media	16,796	140,485

There were 265 more visits by children this month in the EarlyON Child and Family Centres with 44 new children in attendance that have not previously visited a program. With the children, there was an increase of 236 adults attending one or more programs.

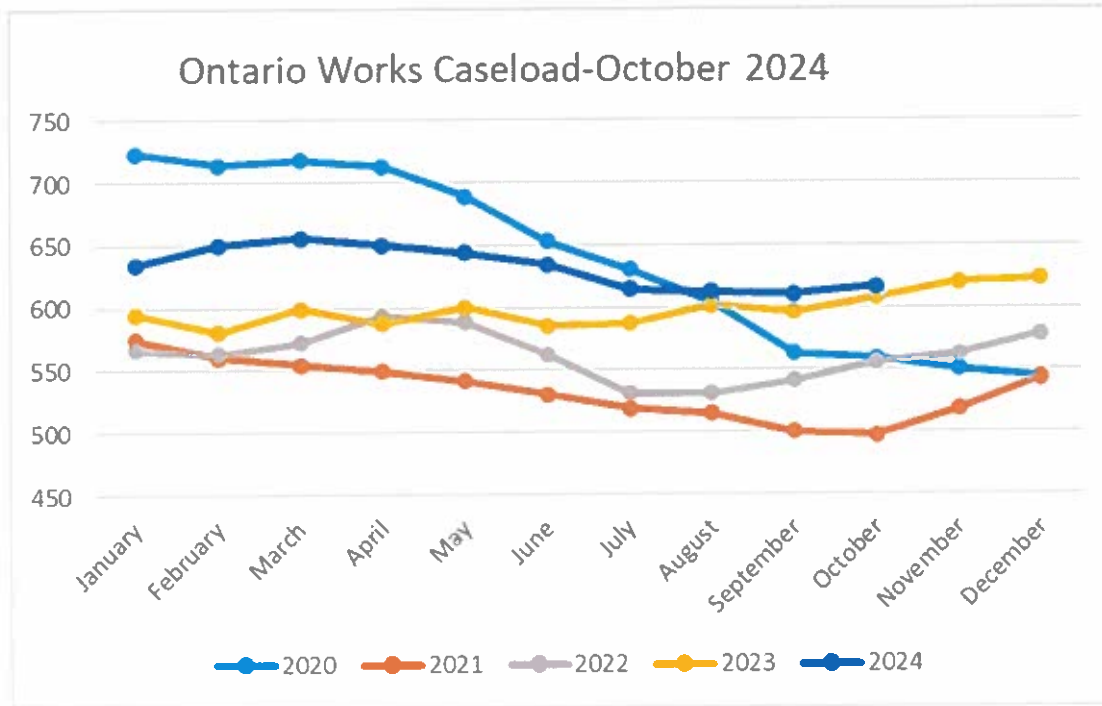
Funding Sources for District Wide Childcare Spaces - October 2024

Funding Source - Active	# of Children	# of Families
CWELCC*	56	54
CWELCC Full Fee	190	188
Extended Day Fee Subsidy	5	5
Fee Subsidy	33	27
Full Fee	28	26
Ontario Works	2	2
Total	314	302

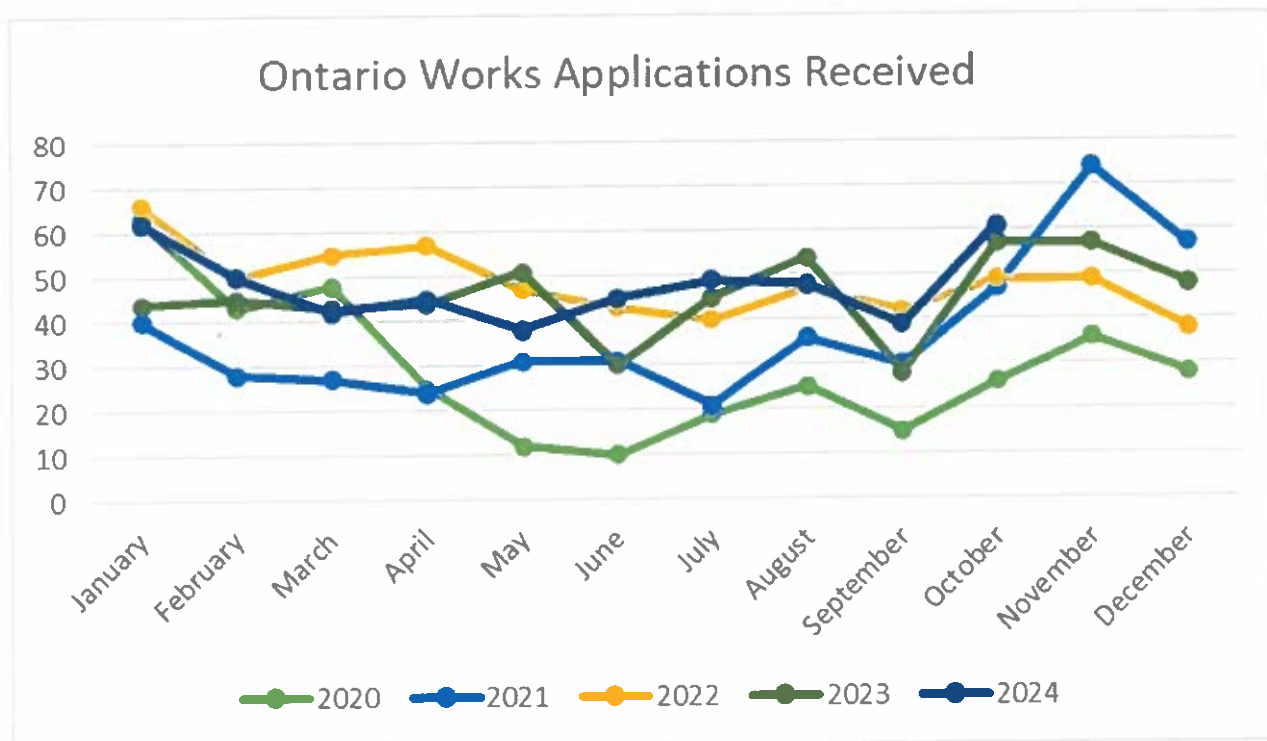
Funding Source - New	# of Children	# of Families
CWELCC*	2	2
CWELCC Full Fee	5	5
Extended Day Fee Subsidy	2	2
Fee Subsidy	5	4
Full Fee	1	1
Ontario Works		
Total	15	14

Exits	# of Children	# of Families
Fee Subsidy	0	0
CWELCC Full Fee	0	0
Extended Day Fee Subsidy	0	0
Total	0	0

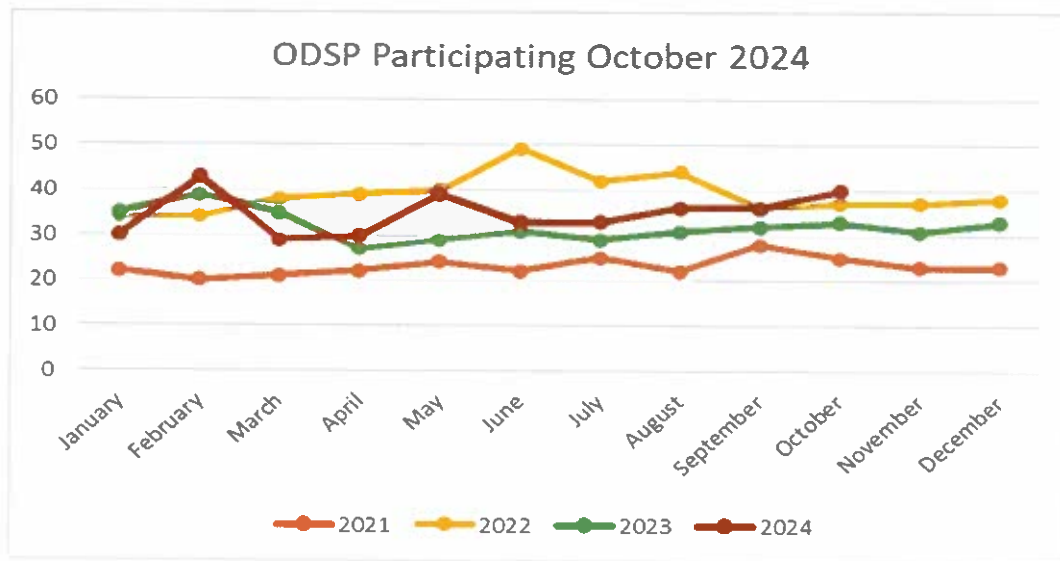
* CWELCC: Canada-Wide Early Learning Child Care; eligible for children 0 - 6



Ontario Works Intake - Social Assistance Digital Application (SADA) & Local Office Ontario Works Applications Received

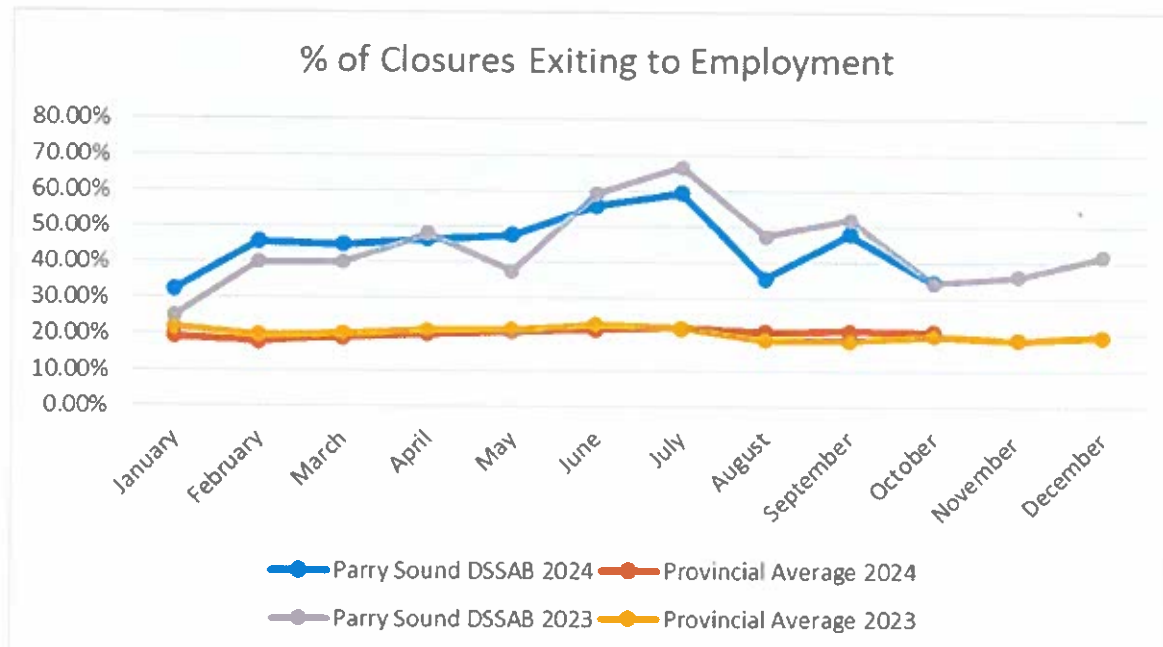


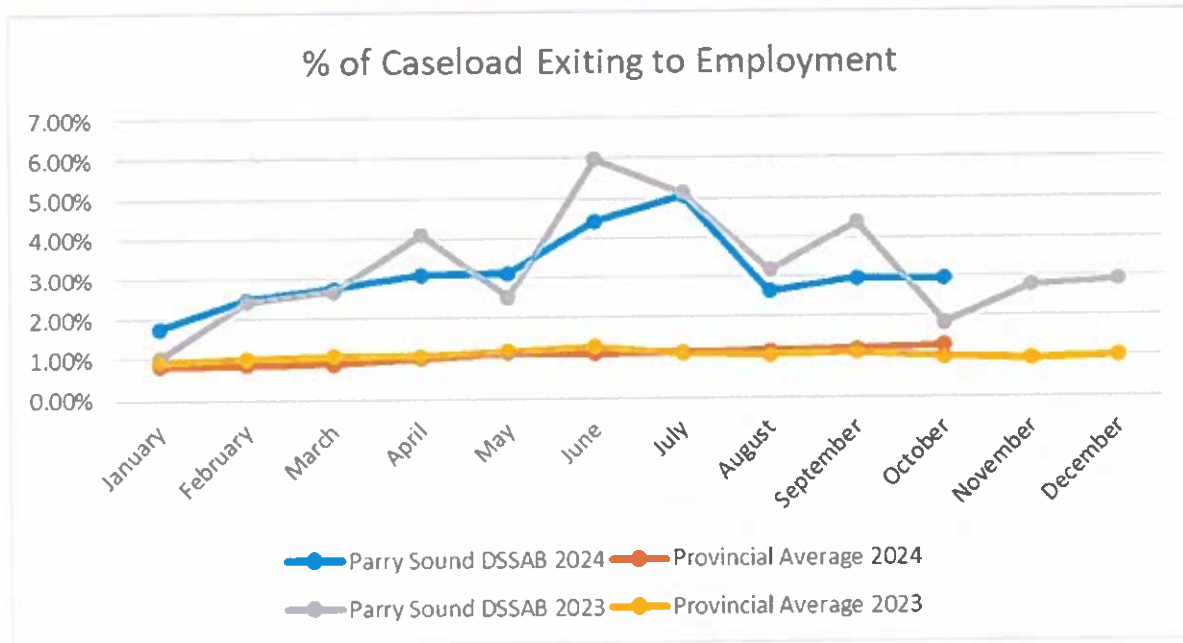
ODSP Participants in Ontario Works Employment Assistance



The OW Caseload continues to plateau at **616**, but it should be noted that as of September 2024, the caseload is up 6% over 2023. We are supporting **40** ODSP participants in our Employment Assistance program. We also have **61** Temporary Care Assistance cases. We received **61** Ontario Works Applications, 48 (79%) of which were online through SADA and managed through IBAU in the month of October.

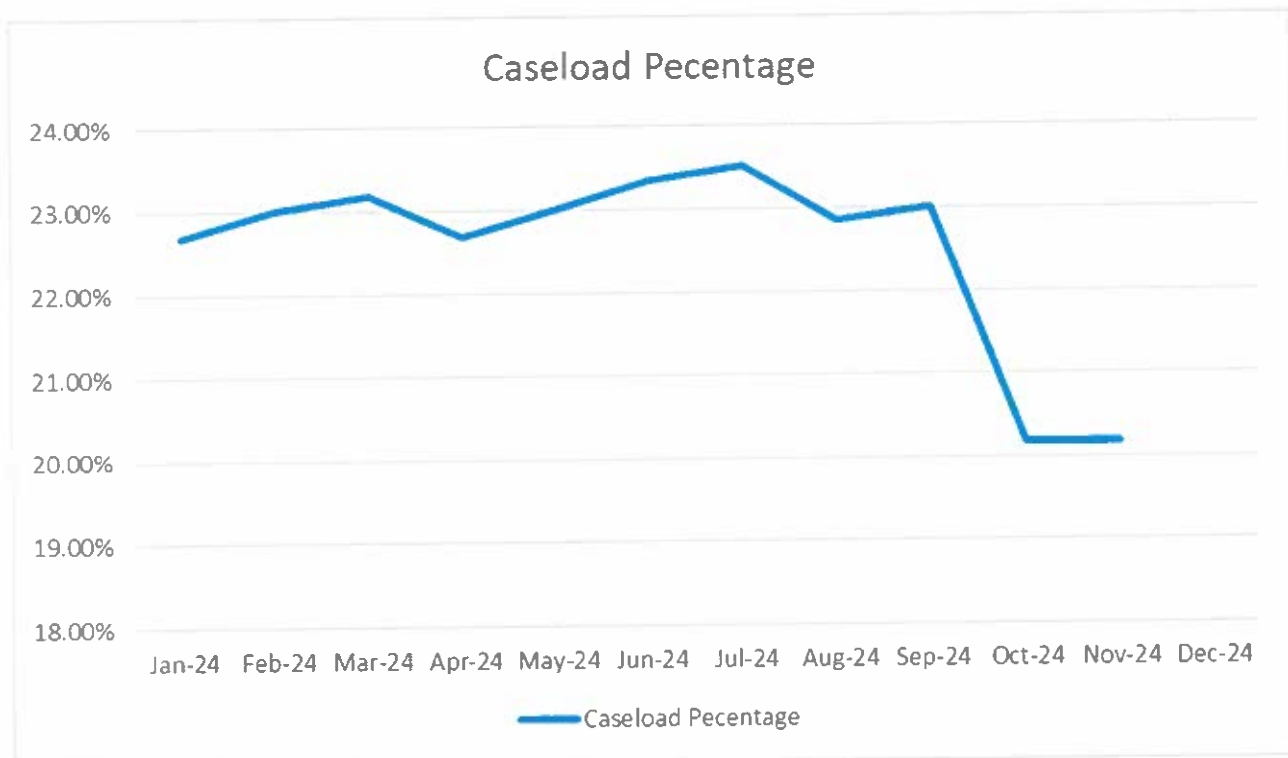
Employment Assistance & Performance Outcomes



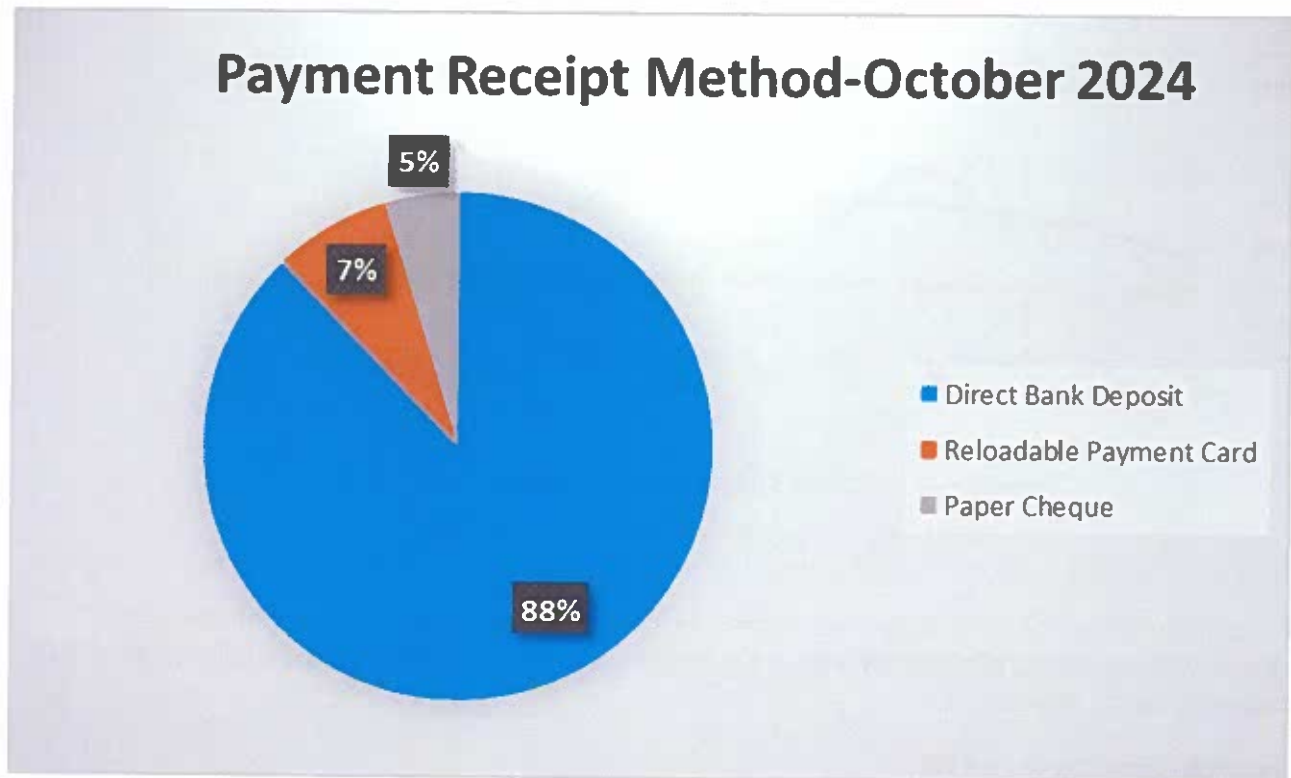


As we are firmly entrenched in autumn, we continue to support people to exit the program through employment. We exceeded our performance in October from the same time in 2023. We also had 8.4% of caseload exit OW for any reason.

MyBenefits Enrollment 2024



DBD Enrollment

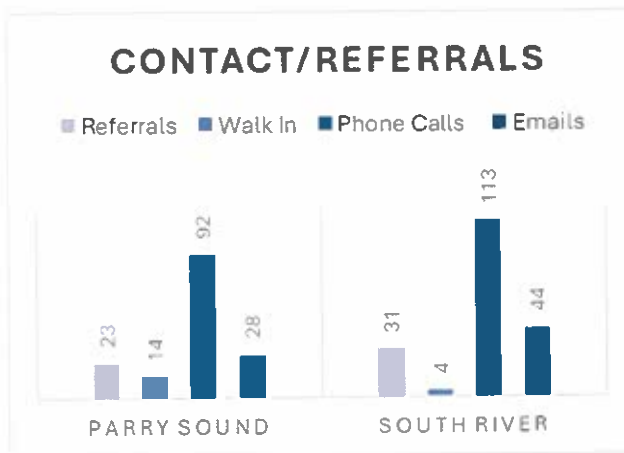


Income Support & Stability Update

Income Support and Stability Program Case Management involves the coordination of appropriate services and the provision of consistent and on-going weekly or bi-weekly supports, required by the individual to succeed in achieving and maintain life stabilization goals.

Contact / Referrals – October 2024

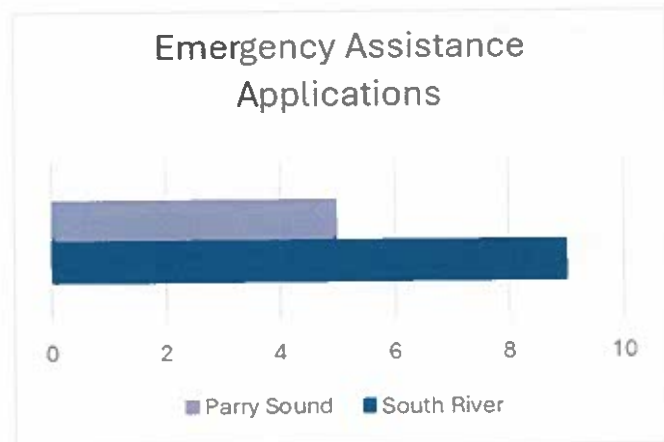
The data collected is initial contact made with a client to determine eligibility for on going support. This includes ongoing Housing Stability and Ontario Works cases.



Emergency Assistance Applications

October 2024

An application can be created when the applicant is not currently in receipt of social assistance, or not serving a period of ineligibility. Administrator also must be satisfied the applicant to the best of their ability made a reasonable effort to access other resources.



Client Referrals

Clients who identify as experiencing homelessness, or at immediate risk of homelessness

October 2024	East	West	YTD
Homeless	0	4	37
At Risk	1	5	80
Program Total (Esprit In Shelter Clients calculated in Homelessness Numbers)			117
Esprit Outreach Homeless	0	0	0
Esprit Outreach at Risk	0	0	0
Esprit in Shelter	1		3

Short Term Housing Allowance

Max of \$400 for 6 months

	Active	YTD
October	10	14

Household Income Sources and Issuance from Homelessness Prevention Programs Funding (HPP)

October 2024 Income Source	Total	HPP
Senior	3	\$2,100.00
ODSP	2	\$11,336.84
Ontario Works	13	\$8,533.16
Low Income	13	\$2,760.50
No Income		

October 2024 Reason for Issue	Total
Rental Arrears	\$7,920.00
Utilities/Firewood	\$2,500.72
Transportation	
Food/Household/Misc.	\$14,309.78
Emergency Housing	
Total	\$24,730.50

By-Name List Data

September 1, 2021– October 31, 2024

The By Name List is real-time list of all known people who are experiencing homelessness in our community that are willing to participate in being on the list and connecting with our agency for ongoing support to maintain affordable and sustainable housing. The individuals who are connected to this program are provided Intense Case Management supports with the foundations from Coordinated Access.



Through the end of October, we have housed 60% of all people that have been active on our By Name List. 39% of those active on our By Name List are experiencing Chronic Homelessness. Our transitional housing program in East Parry Sound remains at capacity.

Housing Programs

Social Housing Centralized Waitlist Report October 2024

	East Parry Sound	West Parry Sound	Total
Seniors	48	131	179
Families	128	463	591
Individuals	508	159	667
Total	684	753	1437
Total Waitlist Unduplicated			402

Social Housing Centralized Waitlist (CWL) 2023 - 2024 Comparison Applications and Households Housing from the CWL

Month 2023	New App.	New SPP	Cancelled	Housed	SPP Housing	Month 2024	New App.	New SPP	Cancelled	Housed	SPP Housing
Jan	5	1	13			Jan	3		2	1	
Feb	5	1	10			Feb	5		11	1	
Mar	6		35			Mar	7		3	3	
Apr	11		17	6		Apr	10	1	7		
May	13	2	9	2		May	4	1	5	1	
June	9	1	2	1		June	1		15	3	
July	5	1	5	1		July	9	1	19		
Aug	14	1	3	1		Aug	9	1	21		
Sept	12		4			Sept	6		16	2	
Oct	8	1	1	4	2	Oct	6		9		
Nov	12		3			Nov					
Dec	1		2	3	3	Dec					
Total	101	8	104	18	5	Total	60	4	108	15	

SPP = Special Priority Applicant

- Housing Programs had 6 new applications to the centralized waitlist, one being an approved Special Priority Program (SPP) application.
- There were 9 applications cancelled in October. 3 were cancelled at the applicants request, 2 were ineligible due to income or assets in excess, 2 were deceased, and 2 were unable to be contacted.
- 4 applicants were housing in the month of October.

**Parry Sound District Housing Corporation
October 2024**

Activity for Tenant Services

	Current	YTD
Move outs	3	29
Move in	4	32
L1/L2 forms	0	4
N4 - notice of eviction for non payment of rent	1	4
N5 - notice of eviction disturbing the quiet enjoyment of the other occupants	3	8
N6 - notice of eviction for illegal acts or misrepresenting income for RGI housing	0	0
N7 - notice of eviction for willful damage to unit	0	1
Repayment agreements (formal & informal)	1	51
No Trespass Order	0	4
Tenant Home Visits	47	331
Mediation/Negotiation/Referrals	9	151
Tenant Engagements/Education	1	42

Property Maintenance & Capital Projects October 2024

Pest Control		3 buildings are currently being inspected monthly for bedbugs; 10 units treated for bedbugs.
Vacant Units	10	one-bedroom (9); multiple bedroom (1) (asbestos abatement, and significant repair contributes to longer vacancy times)
Vacant Units - The Meadow View	7	5-one bedroom (market), 2-studio (affordable) vacant
After Hours Calls	9	Lock out, leaks, no hot water, washing machine malfunction.
Work Orders	138	Work orders are created for our staff to complete routine maintenance repairs
Purchase Orders	200	Purchase orders are for services, and materials required outside of the Housing Operations Department
Fire Inspections	0	
Annual Inspections	0	
Incident Reports	0	

Esprit Place Family Resource Centre

Emergency Shelter Services	October 2024	YTD
Number of women who stayed in shelter this month <i>This month's stats include women who were housed in a hotel</i>	0	31
Number of children who stayed in the shelter this month <i>This month's stats include women who were housed in a hotel</i>	0	14
Number of hours of direct service to women (shelter and counselling)	98	1239
Number of days at capacity	0	0
Number of days over capacity	0	0
Overall capacity %	-	-
Resident bed nights (women & children)	-	-
Phone interactions (crisis/support)	45	311

- Please note: Esprit Place closed for renovations mid April 2024. Statistics are reflective of minimum occupancy during closure preparations, but accurately reflect outreach and business day crisis line management.
- We are also currently housing 1 family of three, and 1 woman in two transitional housing units.

Transitional Support	October 2024	YTD
Number of women served this month	6	35
Number of NEW women registered in the program	1	17
Number of public ed/groups offered		0

Child Witness Program	October 2024	YTD
Number of children/women served this month	0	119
Number of NEW clients (mothers and children) registered in the program	0	11
Number of public ed/groups offered	0	2

District of Parry Sound



Social Services
Administration Board

Chief Administrative Officer's Report

January 2025

Mission Statement

To foster healthier communities by economically providing caring human services that empower and enable the people we serve to improve their quality of life.

2024 OMSSA Policy Conference (December 4-5, 2024)

On December 4-5, 2024, I joined senior leaders from our organization and other human and public services from across Ontario at the Ontario Municipal Social Services Association (OMSSA) policy conference in Toronto. This conference provided the opportunity to bring human services leaders and policy experts, together with provincial leaders, stakeholder organizations, and other subject matter experts with the goal of discussing policy priorities into 2025 and beyond.

Over two days, the 2024 Policy Conference focused on strategic conversations about key issues such as: social services provision, supporting human services delivery, Indigenous women's safety, changing the narrative on homelessness, aging in place, building capacity in child care, employment service transformation, measuring the impact of municipal social services, person-centric systems, and much more.

Human Resources Update

The HR department had a busy last quarter of 2024 with recruitment, year-end reconciliations and finishing up our Indigenous allyship training with Kelly Brownbill. Employee response to the allyship training was exceptional, and we hope to continue this training journey moving forward.

We are also preparing for some employment legislation changes. Building on the previous five Working for Workers Acts, on November 27, the Ontario Government introduced Bill 229: Working for Workers Six Act, 2024, which proposes further changes to key employment legislation including, but not limited to, the ESA, OHSA, and WSIA.

This new legislation builds on previous efforts to enhance worker protections and promote a fair and inclusive work environment across the province. If passed, the Act will introduce the following amendments:

Employment Standards Act

- A 16-week parental leave for parents through adoption and surrogacy, which aligns with the upcoming federal changes to create employment insurance (EI) benefits for adoption, and
- A 27-week long-term illness leave for workers unable to work due to a serious medical illness as defined by a medical practitioner, such as Crohn's or cancer.

Occupational Health and Safety Improvements:

- New measures include stricter penalties for employers who violate health and safety regulations, with mandatory minimum fines of \$500,000 for corporations convicted of repeated offences within a two-year period.
- The Act also mandates properly fitting Personal Protective Equipment (PPE) for women in all sectors, aiming to bring more women into the trades.

Workplace Safety and Insurance Act:

- The Government aims to allocate \$400 million to enhance health and safety programs for employees and employers developed by the Workplace Safety and Insurance Board (WSIB), prioritizing mental health, preventative and chronic injury care and recovery.

Licensed Child Care Programs

Total Children Utilizing Directly Operated Child Care in the District November 2024

Age Group	Fairview ELCC	First Steps ELCC	Highlands ELCC	Waubeeek ELCC	HCCP	Total
Infant (0-18M)	3	2	1	4	17	27
Toddler (18-30M)	7	5	14	17	35	78
Preschool (30M-4Y)	16	14	16	32	47	125
# of Active Children	26	21	31	53	99	230

With the hiring of staff in the licensed programs, we have been able to enroll an additional 20 preschoolers. There will be a continuation of hiring staff into the new year with the intention of increasing enrollment to the operational capacity in the infant/toddler age groupings at the 4 licensed child care centres.

Staff have now been trained and certified in the Seeds of Empathy program and three centres have secured participants and begun the program with older preschool children, with the 4th centre beginning their program in January.

The HCCP offered a successful First Aid/CPR certification course to 17 existing home child care providers. There are currently 19 approved providers across the district.

All 5 child care programs have had successful annual Ministry of Education licensing inspections in October and November and have received clear licenses for 2025.

School Age Programs

November 2024

Location	Enrollment
Mapleridge After School	25
Mapleridge Before School	8
Mapleridge Summer Program	N/A
Sundridge Centennial After School	13
Home Child Care	19
# of Active Children	65

There is currently a school age staff position available at Sundridge Centennial that we are hoping to find a successful candidate in the new year.

Inclusion Support Services November 2024

Age Group	EarlyON	Licensed ELCC's	Monthly Total	YTD Total	Waitlist	New Referrals	Discharges
Infant (0-18M)	0	2	2	4	0	0	0
Toddler (18-30M)	6	4	10	21	4	0	0
Preschool (30M-4Y)	2	32	34	53	6	2	2
School Age (4Y+)	7	17	24	30	2	0	6
Monthly Total	15	55	70	-	12	2	8
YTD Total	21	87	-	108	43	42	52

Four Resource Consultants that are certified trainers for "Reaching In ... Reaching Out" facilitated four separate two-day training sessions for educators across the district in the months of October and November. This 12-hour training helps educators gain the skills needed to support their own well-being, resiliency and self-regulation while modelling and supporting the same behaviours with children under 8 years of age and their families.

The ISS team has benefited from in-services from the Income Stability and Support department, as well as Esprit Place Family Resource Centre with the goal of learning and sharing departmental resources while considering new ways of partnering to better support children and families.

EarlyON Child and Family Programs November 2024

Activity	November 2024	YTD
Number of child visits	983	10,565
Number of adult visits	793	8,266
Number of Virtual Programming Events	8	100
Number of Engagements through Social Media	1,076	8,409
Number of Views through Social Media	14,475	154,960

EarlyON is thrilled to announce that they have expanded the Moms to Moms program to South River and Burk's Falls. This program is offered weekly and supports new moms in connecting with others in their communities and works with community partners in providing support and resources on post partum recovery and other topics of special interest.

The Resource Facilitators attended three workshops offered by the Sound Youth Counselling Program; De-escalation: Supporting Community, Self, and Colleagues; Trauma: Supporting Children and Families; and Avoiding Burn-Out: Building a Practice of Self-Compassion.

EarlyOn would like to extend a thank you to the Bethal Pentecostal Church in Sundridge for expanding the days of operation to allow us to move the EarlyON program from the South River hub while it undergoes remediation from the recent flood.



Child Care Service Management Update

Cost-Based Allocation – 2025 Funding Formula

The child care service management team has been working to prepare for the implementation of the new Cost-Based Allocation funding formula that takes effect on January 1, 2025.

Cost-based funding provides support for operating costs for licensees participating in CWELCC (Canada Wide Early Learning Child Care program) for the delivery of child care to children aged 0-5 years. Cost-based funding is guided by the following principles:

Transparent: Clear and consistent approach, both locally and across CMSMs/DSSABs so that licensees know what to expect from CMSMs/DSSABs.

Representative: Funding is responsive to how child care is delivered in Ontario and based on the true costs of providing child care to eligible children.

Simple: Easy to understand with minimal administrative burden.

Accountable: Cost control structures and safeguards ensure accountability for and equitable distribution of public funding.

To achieve balance towards realizing these principles, cost-based funding allocations to licensees will include benchmark-based allocations with adjustment factors to account for geographic variances, growth top-ups for new spaces or top-ups for existing licensees whose cost structures exceed their benchmark allocations and amounts in lieu of profit and surplus.

To ensure cost containment and the proper use of public funds, CMSMs/DSSABs will be required to reconcile funding allocated to licensees with their actual eligible costs at the end of the year, select licensees subject to Direct Engagements to Report on Compliance, and perform cost reviews of the most disproportionately high top-up allocations, among other measures.

Local Priorities

As part of the new child care funding approach, starting 2025, CMSMs/DSSABs will receive local priorities allocations to support child care programs as follows:

General operating grants (for ages 6-12);

Wage Enhancement Grant (WEG)/Home Child Care Enhancement Grant (HCCEG) and CWELCC wage enhancements, including those under the Workforce Strategy (for ages 6-12);

Workforce Strategy – Professional Learning (for ages 0-12);

Fee subsidies (for ages 0-12);

Special needs resourcing (for ages 0-12);

Capacity building (for ages 0-12); and

Claims-based funding: Small Water Works and Territory without Municipal Organization (for ages 0-12).

Effective January 1, 2025, along with implementation of the new, cost-based funding approach, base fees for child care in CWELCC-enrolled programs will be capped at a maximum of \$22 per day for eligible children.

Child Care Service Management Update

Cost-Based Allocation – 2025 Funding Formula...continued

The following rules will apply once the amended regulation is in effect:

CWELCC-enrolled programs charging more than \$22 per day for eligible children must reduce fees to \$22 per day;

CWELCC-enrolled programs charging \$22 per day or less for eligible children must maintain current fees (as of December 31, 2024); and

New programs enrolling in CWELCC in 2025 must set base fees in accordance with specific amounts set out in the regulation.

Please note that programs that are NOT enrolled in CWELCC may continue to set their own parent fees.

Funding Sources for District Wide Childcare Spaces—November 2024

Active	# of Children	# of Families
CWELCC*	54	52
CWELCC Full Fee	201	199
Extended Day Fee Subsidy	3	3
Fee Subsidy	35	27
Full Fee	28	26
Ontario Works	1	1
Total	322	308

*CWELCC – Canada-Wide Early Learning Child
Care; eligible for children 0 - 6

Funding Source - New	# of Children	# of Families
CWELCC	1	1
CWELCC Full Fee	8	8
Fee Subsidy	2	1
Ontario Works	0	0
Total	11	10

Exits	# of Children	# of Families
CWELCC	0	0
Fee Subsidy	0	0
CWELCC Full Fee	0	0
Full Fee	0	0
Total	0	0

Child Care Service Management Update

Quality Assurance

With the ongoing constraints in the retention and recruitment of Early Childhood Educators we feel it is important to focus on the value and importance of educators who are currently working in the field of early childhood education. This year a strong focus has been directed at providing ongoing professional training opportunities and purchasing resources to support educators with the ongoing staffing crisis that has led to burnout and to support less experienced educators who are now working in the field.

This fall a total of four professional learning sessions were offered to all child care educators in both the east and west District of Parry Sound. There were two sessions held on each side of the district to meet the needs of educators travelling from various locations and to provide more opportunities for programs to send multiple staff. The PSDSSAB Inclusion Support Services team provided the RIRO-Reaching In, Reaching Out training. This 2-day program is designed to teach child care and early learning staff resiliency skills to help them respond instead of reacting to challenging situations. This evidence-based program helps to strengthen well-being and resilience in adults and children through role modelling and relationships. The training was a success servicing 46 educators from most of the child care programs in our district. In addition, self-regulation kits are being designed to continue to support both the educators and children in the importance of understanding and promoting ways to manage and cope with stress in the learning environment.

We continue to build the early learning Padlet of resources through purchasing resources to meet both the personal and professional needs of educators and leaders working in the child care programs in the District of Parry Sound. This lending library holds many resources to support child care teams from the early learning environment to team building and leadership as well as Indigenous programming and children's literacy. In addition, there are resources to support the importance of healthy eating, mental health, communication, partnerships and much more.

We are happy to announce that many programs have accessed the Play Based Materials and Equipment Funding to assist in enriching their indoor and outdoor learning environments with open-ended materials to promote opportunities for exploration and discovery. These new materials and equipment will greatly assist in providing a more stimulating environment and will help to increase the overall quality of play and learning.

As we move into 2025, we will continue to provide opportunities for professional growth as well as provide ongoing support to programs to ensure we are offering children and families in our community high quality child care.

Income Support & Stability Divisional Update

Employment Services Transformation

With March 1st and full implementation of the EST model right around the corner, there has been a flurry of activity in the lead up. On November 7th, we hosted a division wide meeting to present to staff the upcoming changes, our performance outcomes and give a high-level overview of the Common Assessment and Action Plan. We completed and submitted to MCCSS and our SSM, our Client Transition Plan. The Director of Income Support & Stability continues to meet monthly with the OW Working Group led by College Boreal. We have had 2 very productive meetings with our Employment Ontario Service Providers across the district to support the shift towards Integrated Employment Services (IES). These meetings will continue as we prepare for life post-implementation. We have initiated 2 Working Groups with staff to support implementation. One focuses on the shift from Employment Related Expenses to Participation Benefits and the other on the implementation of the Common Assessment. On December 2nd, we received access to the Common Assessment and Action Plan in SAMS. On December 9th, the Director of Income Support & Stability attended a Focus Group at YES Employment in North Bay along with Nipissing DSSAB. The focus group was led by College Boreal and focused on Employment Ontario Providers common knowledge of the new model.

Centralized Intake Expansion-Ontario Works Intake Unit (OWIU)

In December, the IBAU underwent a name change and is now known at the Ontario Works Intake Unit. This coincides with the further expansion of Centralized Intake. On December 16th, 10 more municipalities were added to the full expansion in December. 27 municipalities and DSSAB's (including our DSSAB, which will occur January 27th, 2025) remain to be implemented, which will occur throughout 2025. The ministry will engage all local offices in this process from the beginning of the onboarding process.

Broadway Transitional Unit

Our transitional housing program in East Parry Sound remains at capacity with participants selected and prioritized from our By Name List. ISN's are coordinating wraparound supports for participants with the goal of finding stable housing. We will be expanding the program in January, when the Income Support & Stability program takes over one of the transitional housing units Esprit was using during the renovation in West Parry Sound.

Income Support & Stability Divisional Update

Canadian Alliance for Ending Homelessness Conference in Ottawa

From October 29th to the 31st, members of the Income Support & Stability team attended the CAEH National Conference on Ending Homelessness in Ottawa. The 3 day event included inspiring stories from people with lived experience with homelessness, a keynote address from Olympic Gold Medalist Jennifer Botterill, updates from federal and provincial governments and from Iain De Jong, CEO and President of OrgCode Consulting about encampment response and service provider self care.



Case Notes and Professional Writing Training

In October, we partnered with Esprit to bring in Kirby Steinhoff, trainer through OMSSA, conduct a workshop on Case Notes and Professional Writing. The training was attended by all ISN's and Esprit staff and sparked many good discussions and things to take back. This training is very beneficial as we continue to enhance our level of coordination and referrals with our Community Partners, to provide person centered supports.

Income Support & Stability Divisional Update

Community Engagement

Income Support & Stability team members have been busy across the district attending various meetings and attending various locations:

- YMCA of Simcoe-Muskoka has started welcoming our ISN's every Thursday as we prepare for EST and Integrated Employment Services. Our South River team will be attending our partner sites at Employment North and Agilec beginning in January 2025
- The South River office hosted the Almaguin Highlands Community Partners meeting in October. Several staff attended this meeting.
- The Director of Income Support & Stability attended the AMO Knowledge Exchange on Community and Supportive Housing in Toronto in October
- The Director of Income Support & Stability has continued to meet monthly with the Age Friendly Community Group
- Our South River ISN's attended a Youth Seminar at Employment North in South River to discuss the supports and services our program offers.
- Our Program Lead in the Parry Sound Office attended the Interagency meeting hosted by the Parry Sound Public Library
- Throughout November, ISN's in Parry Sound attended lunch programs at various churches in town and continue visits to the NPLC's in the district.
- ISN's in in East Parry Sound attended the Community Kitchen run by Women's Own at various locations in East Parry Sound.

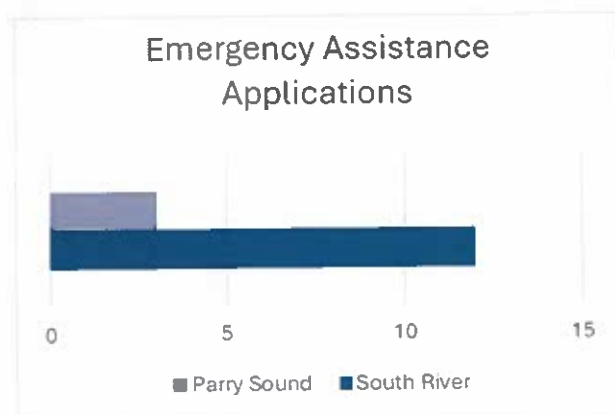
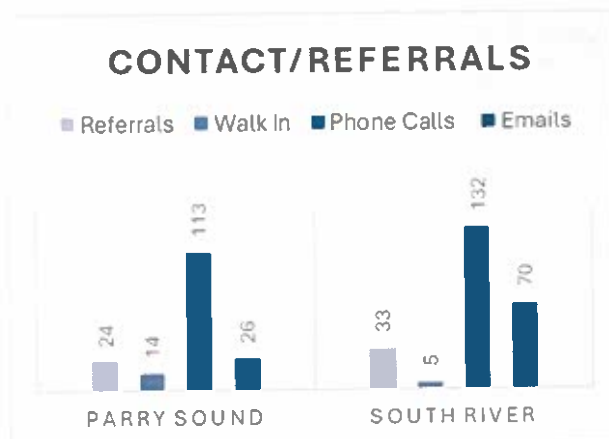
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Contact / Referrals – August 2024

The data collected is initial contact made with a client to determine eligibility for on going support. This includes ongoing Housing Stability and Ontario Works cases.

Emergency Assistance Applications – August 2024

An application can be created when the applicant is not currently in receipt of social assistance, or not serving a period of ineligibility. Administrator also must be satisfied the applicant to the best of their ability made a reasonable effort to access other resources.



Income Support & Stability Divisional Update

Client Referrals

Clients who identify as experiencing homelessness, or at immediate risk of homelessness.

November 2024	East	West	YTD
Homeless	0	3	40
At Risk	1	2	83
Program Total			123
Esprit In Shelter Clients calculated in			
Esprit In Shelter		1	3
Esprit Outreach Homelessness	0	0	0
Esprit Outreach At Risk	0	0	0

Short Term Housing Allowance

Max of \$400 for 6 months

	Active	YTD
November 2024	13	16

Household Income Sources and Issuance from Housing Prevention Programs Funding (HPP):

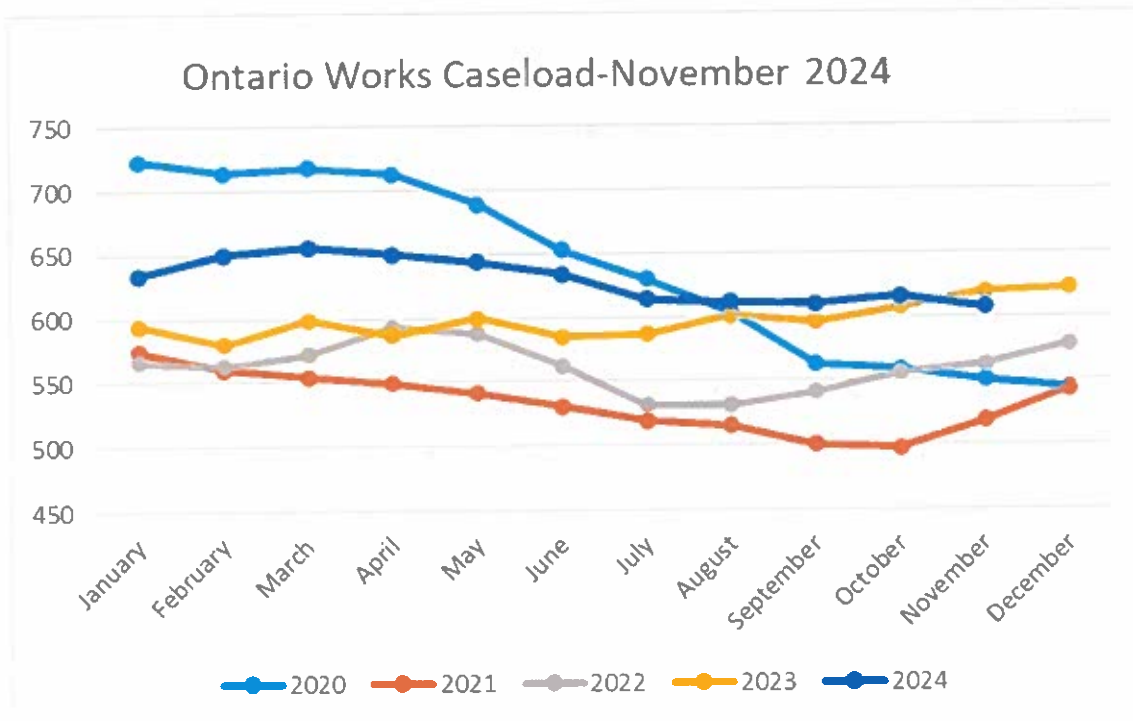
November 2024 Income Source	Total	HPP
Senior	4	\$7,256.30
ODSP	15	\$9,686.32
Ontario Works	15	\$9,405.10
Low Income	2	\$7,005.65

November 2024 Reason for Issue	Total
Rental Arrears	\$4,333.15
Utilities/Firewood	\$7,256.30
Food/Household/Misc	\$21,763.92
Total	\$33,353.37

Income Support & Stability Divisional Update

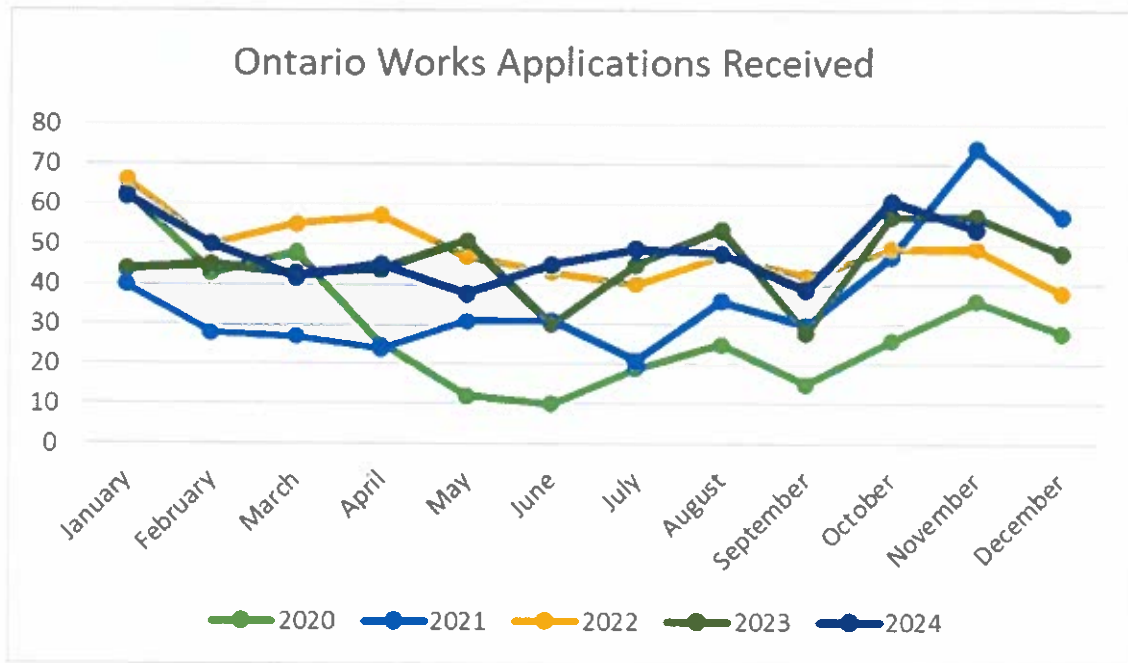
By-Name List Data November 30, 2024

The By Name List is real-time list of all known people who are experiencing homelessness in our community that are willing to participate in being on the list and connecting with our agency for ongoing support to maintain affordable and sustainable housing. The individuals who are connected to this program are provided Intense Case Management supports with the foundations from Coordinated Access. We have 60% of all those that have been active on our By Name List.

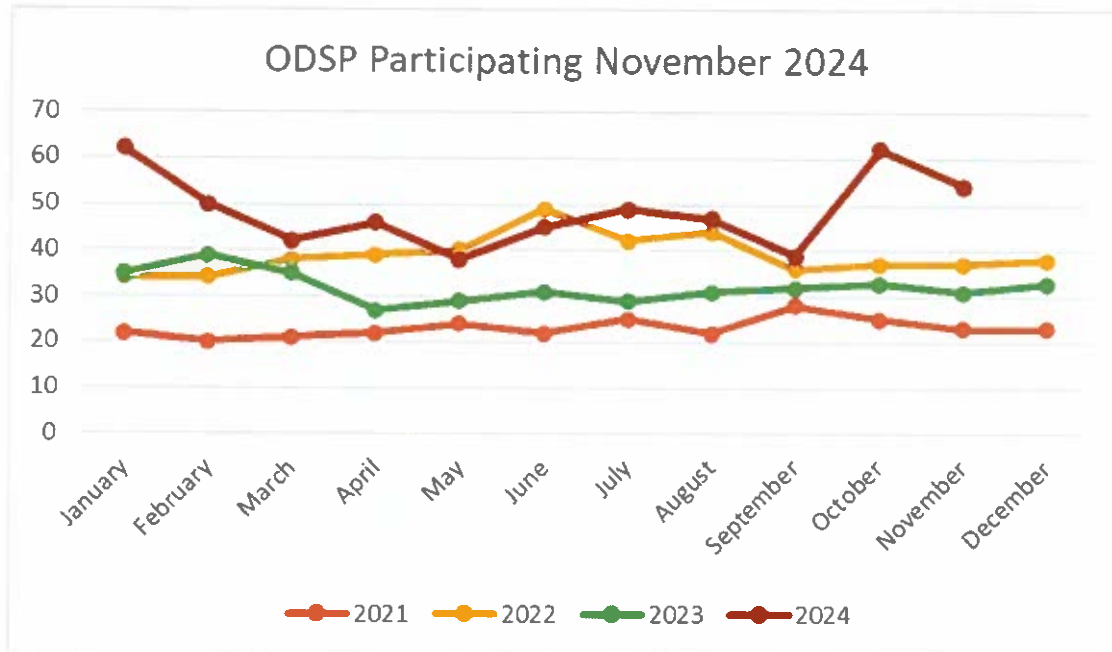


Income Support & Stability Divisional Update

Ontario Works Intake - Social Assistance Digital Application (SADA) & Local Office Ontario Works Applications Received



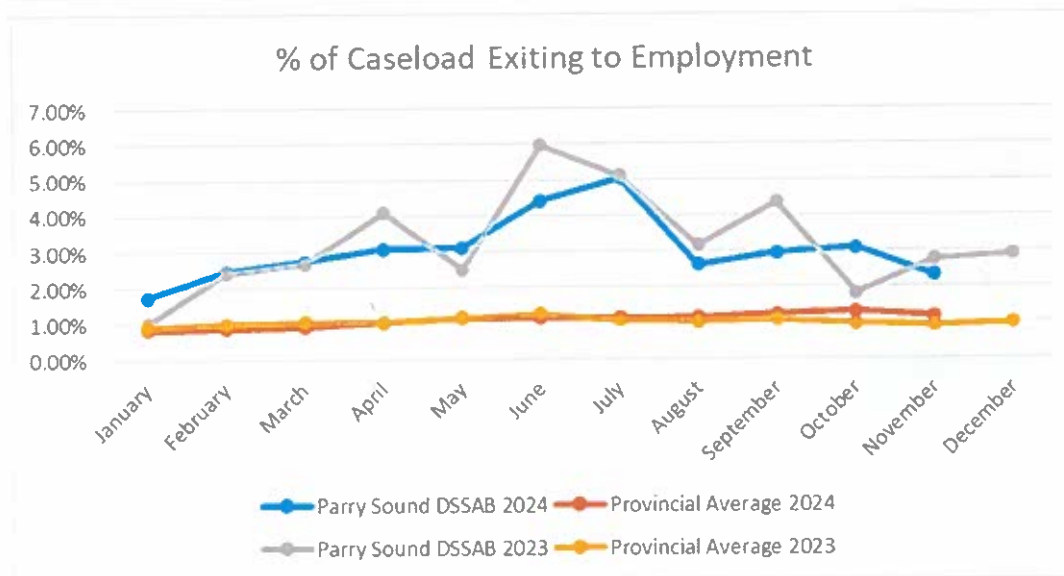
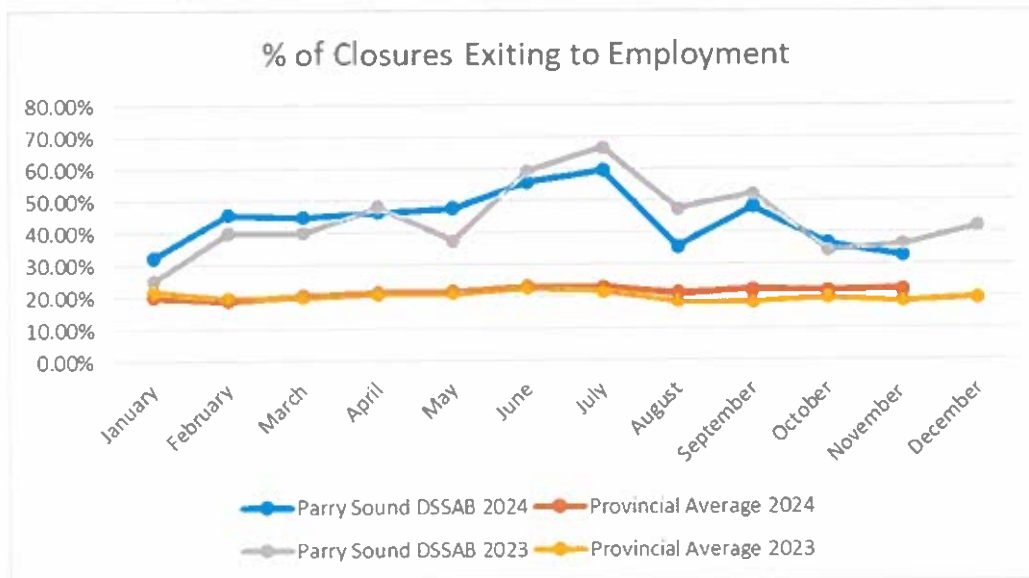
ODSP Participants in Ontario Works Employment Assistance



Income Support & Stability Divisional Update

The OW Caseload continues to remain static at 607. We are supporting 40 ODSP participants in our Employment Assistance program. We also have 61 Temporary Care Assistance cases. We received 54 Ontario Works Applications, 48 (82%) of which were through SADA and managed through IBAU in November.

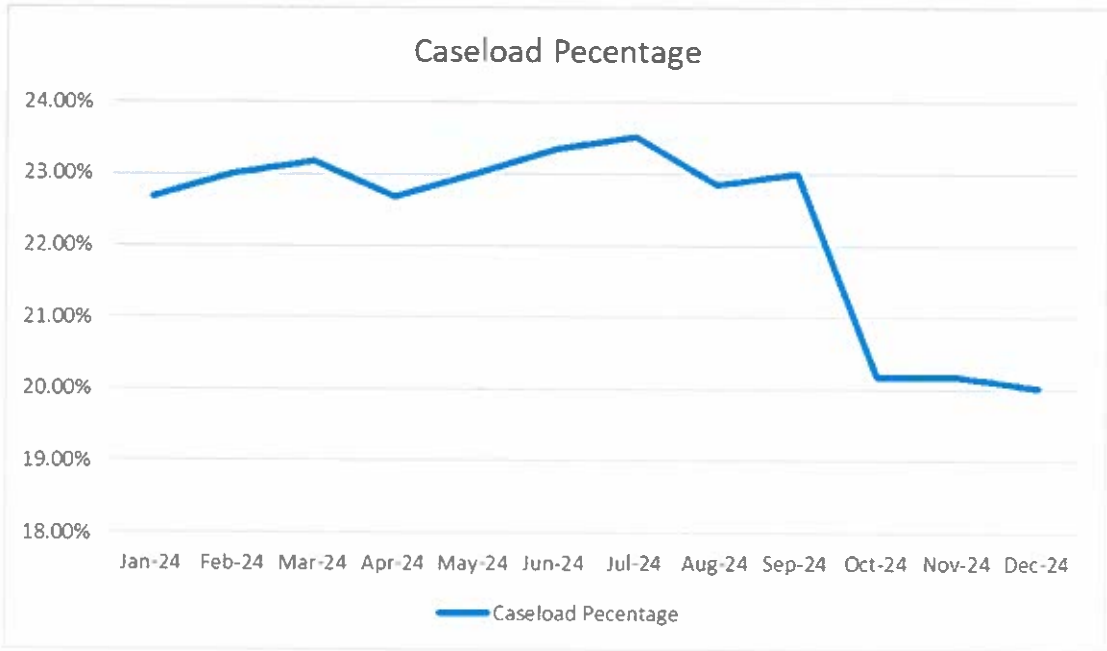
Employment Assistance & Performance Outcomes



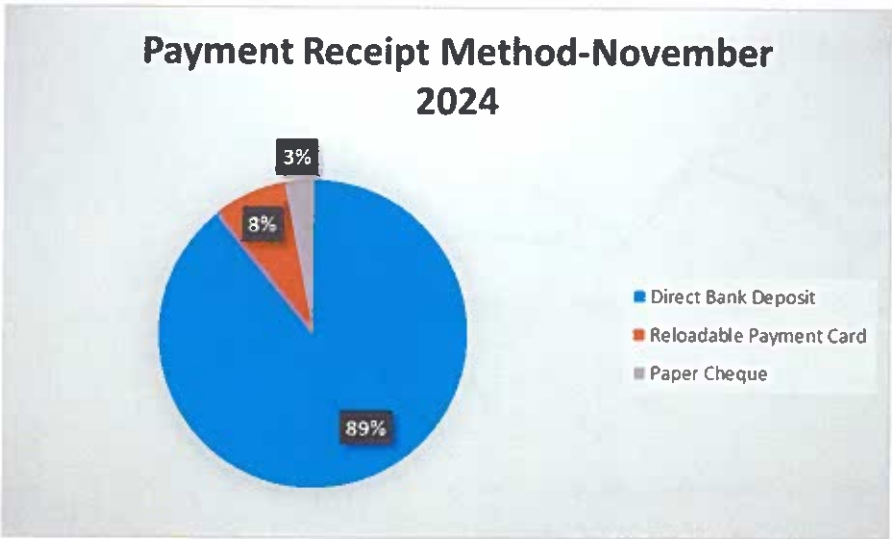
As the snow takes hold across the district, we continue to maintain our performance in exits to employment.

Income Support & Stability Divisional Update

MyBenefits Enrollment 2024



DBD Enrollment



With the Canada Post Strike beginning in November, we were able to shift even more folks away paper cheques to ensure timely receipt of their financial assistance. ISN's worked with those unable to make the shift to ensure they received their payment through pick up or drop off.

Housing Programs

Social Housing Centralized Waitlist Report November 2024

	East Parry Sound	West Parry Sound	Total
Seniors	48	132	180
Families	133	467	600
Individuals	481	150	631
Total	662	749	1411
Total Waitlist Unduplicated			393

Social Housing Centralized Waitlist (CWL) 2023 - 2024 Comparison Applications and Households Housing from the CWL

Month 2023	New App.	New SPP	Cancelled	Housed	SPP Housing	Month 2024	New App.	New SPP	Cancelled	Housed	SPP Housing
Jan	5	1	13			Jan	3		2	1	
Feb	5	1	10			Feb	5		11	1	
Mar	6		35			Mar	7		3	3	
Apr	11		17	6		Apr	10	1	7		
May	13	2	9	2		May	4	1	5	1	
June	9	1	2	1		June	1		15	3	
July	5	1	5	1		July	9	1	19		
Aug	14	1	3	1		Aug	9	1	21		
Sept	12		4			Sept	6		16	2	
Oct	8	1	1	4	2	Oct	6		9	4	
Nov	12		3			Nov	10	1	17	3	
Dec	1		2	3	3	Dec					
Total	101	8	104	18	5	Total	70	5	125	18	

SPP = Special Priority Applicant

Housing Programs Update

Housing Programs had a busy fourth quarter. We had various training courses wrap up and are gearing up for new training opportunities. Some of our team will be continuing with excel training, and others will be starting out on Microsoft word training. These trainings will assist us in our daily activities. We're also looking forward to a Special Priority Guide training being offered by the Ministry of Municipal Affairs and Housing. This training guide will assist those of us who review and approve special priority applications and will be based off the Special Priority Policy Guide for Rent-Geared-to-Income Assistance released earlier this year.

We've also recently had four housing providers complete projects where COCHI (Canada Ontario Communities Initiative) and OPHI (Ontario Priorities Housing Initiative) funding was used. The projects included repairs such as new windows and shingles, replacement of siding and ceiling tiles, repairing and replacing walkways and retaining walls, and upgrading bathrooms. In total we were able to provide \$587550.00 to the providers to maintain their social housing stock. We were also able to assist our housing providers with a support services position under our tenant services department. This position provided tenant education to tenants with all four social housing providers in our district.

Our team was pleased to receive the announcement that COHB (Canada Ontario Housing Benefit) funding was open for new application submissions. This program allows clients to remain in their existing rentals while receiving a subsidy to assist with housing costs. To date, we have been able to assist 15 clients, and hope to be able to submit more applications in the new year.

We had the opportunity to attend a second board meeting at Golden Sunshine Municipal Non-Profit in November. While there, we continued our conversation around service agreements and financial plans. We will be continuing these discussions with our other Non-Profit boards in the new year.

The Canada Post mail strike caused a shift in our operations, as we send many letters to waitlist and affordable applicants, those applying for special funding and tenants of three of our housing providers. We have been able to utilize email to communicate, as well as get on the road. This has been a great opportunity to build face to face connections with our clients.

So far, in 2024 we have seen a decrease in both regular and special priority applications to the centralized waitlist. We saw an increase to cancellations, and our housed will be slightly higher than 2023. In the month of November, there were ten new applications, with one being an approved special priority applicant. There were three applicants housed from the waitlist. We also saw 17 cancelled applications for various reasons, such as requests to be removed, and no contact.

**Parry Sound District Housing Corporation
November 2024**

Activity for Tenant and Maintenance Services

	Current	YTD
Move outs	3	32
Move in	2	34
L1/L2 forms	0	4
N4 - notice of eviction for non payment of rent	3	7
N5 - notice of eviction disturbing the quiet enjoyment of the other occupants	1	9
N6 - notice of eviction for illegal acts or misrepresenting income for RGI housing	0	0
N7 - notice of eviction for willful damage to unit	0	1
Repayment agreements	2	53
No Trespass Order	0	4
Tenant Home Visits	26	357
Mediation/Negotiation/Referrals	18	169
Tenant Engagements/Education	18	60

Tenant Services Update

The fall was a very busy time for Tenant Services, supporting tenants in trying to get accounts set up in the tenant portal, and with the Scotia bank account closing this was an important time to help tenants sort out paying their rent without the ability to make bank bill payment transfers any longer. Many tenants are now using the portal successfully now, with a majority preferring to sign permission for us to automatically withdraw their rent funds each month. This combined with the cheque scanning recently implemented should make a significant difference in rental payments being received into our bank on time!

Tenant Services has again hit the road with educational activities at all our buildings, and also delivered little holiday bags filled with treats to each and every family unit. The holiday educationals included building a wreath for hanging on unit doors, and a mental health during the winter months handout with a personal fillable self care plan.



(permission obtained for the use of photos)

Maintenance and Capital Report October, November and December 2024

In October the Maintenance team solidified the snow removal contracts both East and West, this includes both the DSSAB owned buildings along with The Meadow View and the Parry Sound District Housing Stock. We did not see a significant increase from last year.

Also in October, Supervisors and Directors attended the Creating a Person-Centered Workplace Culture training. It was discussed within this training that there are 5 dimensions of leadership: Front, Field, Beside, Behind and Within. Various coaching skills were revisited.

The Housing Operations Team said goodbye to the Maintenance Community Relations Worker in November, posting filled in December with an internal employee to start January 6th, 2025, in the South River office.

In December some of the Maintenance team attended the Building Show at the Toronto Convention Centre. This was a jam-packed conference to include specific workshops, along with reviewing the latest building trends and technologies.

In Capital Projects the Housing Operations Department began work on the walkways, ramp, outdoor lighting, additional security cameras and retaining walls at one of the buildings in Parry Sound. Funding was received from the Canada-Ontario Community Housing Initiative to complete this project. Project completed early December 2024.

Window replacement installation began late August for the 6 storey seniors building located in Parry Sound. Funding was received from Ontario Priorities Housing Initiative for a portion of the project. Estimated completion is mid January 2025.

Routine inspections of two-family units (1-East, 1-West) presented concerns with mould, and a breach in asbestos materials. This led to a displacement of tenants while remediation, and abatement occurs.

A leak from a waste pipe within a wall in a unit led to an abatement of breeched asbestos containing material, along with necessary plumbing repairs. The tenant was permanently transferred to a vacant unit within the building.

Maintenance and Capital Report October, November and December 2024...continued

The extensive renovation at the DSSAB's Women's Shelter continued throughout October, November and December. Hand over of the building is scheduled for December 20th. Funding was received for the completion of this project by the Social Services Relief Fund.

A faulty water filtration system filter gave way in November, within the South River Administration Office. Unfortunately, this happened over a weekend, and substantial water flooded some areas of the building. As a result, the reception area was temporarily displaced to the board room. Remediation and repairs are anticipated to be complete by mid January 2025.

Housing Services Corporation has been contracted to organize the replacement of a load bearing retaining wall. Tendering will be initiated early 2025.

Property Maintenance November 2024

Pest Control		3 buildings are currently being inspected monthly for bedbugs; 2 units treated for bedbugs
Vacant Units	11	one-bedroom (8); multiple bedroom (3)
Vacant Units - The Meadow View	5	(asbestos abatement, and significant repair contributes to longer vacancy times)
		4 one-bedroom markets, and 1 studio affordable unit are vacant
After Hours Calls	4	Leak, heater not working, DSSAB building flood, smoke detector-batteries
Work Orders	115	Work orders are created for our staff to complete routine maintenance repairs
Purchase orders	189	Purchase Orders are for services, and materials required outside of the Housing Operations Department
Fire Inspections	0	
Annual Inspections	0	Huron Fire Safety Inspections completed for 50 unit building
Incident Reports	0	

Esprit Place Family Resource Centre

November 2024

Please note: Esprit Place closed for renovations mid April, statistics are reflective of minimum occupancy during closure preparations, but accurately reflect outreach and business day crisis line management.

We are also currently housing 1 family of 3, and 1 woman in 2 transitional housing units.

Emergency Shelter Services	November 2024	YTD
Number of women who stayed in shelter this month <i>This month's stats include women who were housed in a hotel</i>	0	31
Number of children who stayed in the shelter this month <i>This month's stats include dependents who were housed in a hotel</i>	0	14
Number of hours of direct service to women (shelter and counselling)	183	1422
Number of days at capacity	0	0
Number of days over capacity	0	0
Overall capacity %	-	-
Resident bed nights (women & children)	-	-
Phone interactions (crisis/support)	31	342

Transitional Support	November 2024	YTD
Number of women served this month	6	41
Number of NEW women registered in the program	0	17
Number of public ed/groups offered	1	1

Child Witness Program	November 2024	YTD
Number of children/women served this month	5	126
Number of NEW clients (mothers and children) registered in the program	0	11
Number of public ed/groups offered	1	3

Esprit Place renovations are now complete with building reopening expected early 2025. We are excited to reopen with a refreshed building and an updated program delivery model. Recruitment is now underway to ensure proper staffing levels are in place when we welcome women and children fleeing violence back into our residential program. Transitional housing support, Children's Voices programming and Outreach programming have continued throughout the closure. We have also continued to answer crisis calls and respond to requests for support from women and families in our communities.

Our holiday fundraising campaign has been very successful once again this year, and we have also received donations of filled shoeboxes for women and children. The Paramedic Service has also donated toys from their toy drive to support our families throughout the entire district.

Social Media Stats

Facebook –District of Parry Sound Social Services Administration Board	JULY 2024	AUG 2024	SEPT 2024	OCT 2024	NOV 2024	DEC 2024
Total Page Followers	626	642	657	671	677	682
Post Reach this Period (# of people who saw post)	5510	6261	5343	2332	3032	2421
Post Engagement this Period (# of reactions, comments, shares)	609	512	380	365	257	59

Facebook -Esprit Place Family Resource Centre	JUNE 2024	JULY 2024	AUG 2024	SEPT 2024	OCT 2024	DEC 2024
Total Page Followers	192	193	196	198	199	214
Post Reach this Period (# of people who saw post)	421	526	1782	275	124	3304
Post Engagement this Period (# of reactions, comments, shares)	102	26	91	32	11	119

DSSAB LinkedIN Stats https://bit.ly/2YyFHIE	JUNE 2024	JULY 2024	AUG 2024	SEPT 2024	OCT 2024	DEC 2024
Total Followers	474	478	485	488	492	503
Search Appearances (in last 7 days)	178	226	184	90	64	52
Total Page Views	26	26	26	84	69	50
Post Impressions	1089	1251	1241	243	154	1416
Total Unique Visitors	15	11	13	41	38	14

Instagram - Esprit Place Family Resource Centre https://www.instagram.com/espritplace/	JUNE 2024	JULY 2024	AUG 2024	SEPT 2024	OCT 2024	DEC 2024
Total Followers	74	83	85	93	93	97
# of accumulated posts	23	25	27	36	37	59



705-382-2900
www.almaguin-health.org

Minutes: December 5, 2024, 10:00 am via Zoom and at the Township of Perry Municipal Office

Present: Rod Ward (Chair), Delynn Patterson, Margaret Ann MacPhail, Vicky Roeder-Martin (Vice- Chair), Sean Cotton, Brad Kneller, Norm Hofstetter, Jim Ronholm, Cheryl Philip, Tom Bryson, Justine Leveque (for Luke Preston), Ashley Soundy (Secretary), Camille Barr, Sandy Zurbrigg (Patient/Family/Caregiver rep)

Regrets: None

Guest: Chris Hope, Isabel Pereira, Rocco Frangione

Called to order at 10:01 am by Chair R. Ward

1. 2024-34 Moved by Norm Hofstetter - Seconded by Vicky Roeder-Martin
THEREFORE BE IT RESOLVED THAT the Almaguin Highlands Health Council adopt the minutes from the regular meeting of November 7, 2024, as circulated. Carried.

2. **DECLARATION OF PECUNIARY OF INTEREST:** None

3. **DELEGATIONS:** None

4. **RESOLUTIONS PASSED:**
 - a) None

5. **ITEMS FOR DISCUSSION:**

- a) **Introduction of Ashley and many thanks to Camille**

Ashley Soundy welcomed as the Health Council Secretary and Camille Barr was thanked for her work with the AHH Council.

- b) **Potential options for cost-recovery of operating losses at 150 Huston Street**

At its last meeting of the AHHC, the Village of Burk's Falls provided a proposal of how the Almaguin Municipalities could be a part of the ownership model for the Almaguin Highlands Health Centre. Chair Rod Ward provided the group with a discussion paper containing options to support a cost recovery model for the building. The four options were: Based on Percentages, Based on Assessment, Based on Households, Status Quo

A discussion occurred regarding the information received and options presented. Noted that Sundridge, Strong and Joly have a medical building they are already

providing for. Their model to finance the building includes rental revenue and a 50/40/10 split on both building ownership and on-going expenses, which is said to be significant.

It was shared that municipalities paying into medical buildings is a typical model across the province. Options to increase rental revenue was discussed. Spaces are fully rented. Due to an existing agreement MAHC does not pay for space however the group agrees this must be revisited. S. Cotton answered other questions regarding rental options as well reviewed the email previously sent demonstrating payments made towards the deficit over the years by Almaguin municipalities and clarified information regarding the discussion paper. The AHHC has requested a review of operating losses verse capital for 2023 & 2024. Invoices for 2023 were not sent to municipalities. AHHC requests these are sent out to the member municipalities asap. AHHC requests the discussion paper is brought to each municipal council and to supply feedback at the next AHHC meeting.

c) Updates from MAHC

C. Harrison was unable to attend the meeting and sent her regrets. The group had a discussion surrounding MAHC services coming to the area as part of the hospital rebuild project. Council was advised nothing has been determined yet regarding services in Almaguin and this is still years out. It will be important for the group to keep active in the conversations with MAHC to not become overlooked in the process.

d) Updates from Almaguin Highlands Family Health Team

R. Paul was unable to attend the meeting however it was reported that McMurrich/ Monteith and Kearney residents, among others, are starting to see movement in service due to the AHFHT employing nurse practitioners rostering patients.

e) Summary of November activities – Muskoka and Area Ontario Health Team

M. MacPhail gave an update on funding received through MAHC and Closing the Gap program. Working towards moving people out of the hospital and back into their own homes with supports needed. Care to Home program in the works with a pilot program group. Positive feedback is being received and the group is now being recognized for their efforts.

f) AHHC updates

Deferred

g) Review of Terms of Reference

R. Ward will update the Terms of Reference and send out via email for comment in preparation for the next meeting.

h) Re-scheduling January meeting

January 2025 meeting moved from January 2nd to January 9th at the Perry Township Office.

i) Progress Report

Deferred

j) Other Business

Vicky Roeder-Martin reported that Evergreen Heights Education Centre in Emsdale has received reduced funding for their breakfast program. Asked if any council members received notice regarding other schools having their funding reduced for these types of programs. The Lions Club will try to provide support to keep the breakfast program going. Breakfast programs are important part of children's nutrition.

A site plan by Grey Stone has been completed for the potential hub in the Township of Armour. A draft may be available in January.

6. ADJOURNMENT

2024-35 Moved by Cheryl Philip - Seconded by Brad Kneller

THEREFORE, BE IT RESOLVED THAT the Almaguin Highlands Health Council adjourn at 10:55 am to meet again on January 9, 2025 at 10:00 am at Perry Township. Carried.



705-382-2900
www.almaguin-health.org

Minutes: January 9, 2025 at 10:00 am via Zoom and at the Township of Perry Municipal Office.

Present: Rod Ward (Chair), Delynn Patterson, Margaret Ann MacPhail, Vicky Roeder-Martin (Vice- Chair), Sean Cotton, Brad Kneller, Norm Hofstetter, Jim Ronholm, Cheryl Philip, Tom Bryson, Luke Preston, Ashley Soundy (Secretary)

Regrets: None

Guest: Cheryl Harrison, Sandy Zurbrigg, Isabel Pereira, Sarah Mackinnon, John Theriault, Dave Gray, Courtney Metcalf, Rocco Frangione

Called to order at 10:00 am by Chair R. Ward

1. 2025-01 Moved by Brad Kneller - Seconded by Tom Bryson
THEREFORE BE IT RESOLVED THAT the Almaguin Highlands Health Council adopt the minutes from the regular meeting of December 5, 2024, as circulated. Carried.
2. **DECLARATION OF PECUNIARY OF INTEREST:** None
3. **DELEGATIONS:** None
4. **RESOLUTIONS PASSED:** None
5. **ITEMS FOR DISCUSSION:**

a) Updates from MAHC

The following was summarized by R. Ward from the MAHC Quarterly Update:

- Redevelopment application submitted to the Ministry in November should see comments coming back starting in January - the process is moving along well
- MAHC recruitment efforts have paid off over the last year as vacancy number of 350 in December 2023 have now been reduced to 80
- The MRI machine should be operational in late spring of 2025.

C. Harrison confirmed that the hospital is running at a 125% - 135% capacity due to the surge of illnesses like influenza, respiratory illness, pneumonia, etc. This is currently a problem across the province. The Covid outbreak that had a section of the hospital closed ended last week.

b) Updates from Almaguin Highlands Family Health Team

Rebecca Paul, Executive Director for AHFHT, will be leaving at the end of February. On December 18, 2024 Rod Ward stepped aside as Chair for the AHFHT Board and resigned from the Board.

S. MacKinnon reports that the Sundridge Medical Office has been very fortunate to receive funding to hire an additional RN and Administration personnel. Interviews will take place later this month and they are hoping to hire by February. These new positions will be focused on programming. A new Nurse Practitioner also started on January 8, 2025. Sundridge Medical is seeing a lot of wins recently.

c) Review Updated AHHC Terms of Reference

R. Ward reviewed the updates of the Terms of Reference. Discussion took place regarding the Administrator/Secretary Responsibilities - financials portion. Follow-up regarding creation of a separate bank account for the committee is required. Resolution not carried at this time. Will discuss at a later date.

d) Feedback from Municipal Partners – Cost-Recovery Options for 150 Huston Street Building

A general discussion took place regarding the ongoing deficit that the facility sustains each year. C. Philip stated that the Town of Kearney passed a resolution detailing that the deficit could be assisted by other revenues such as rent be paid by the tenants in the amount of \$834/month. Noted that this should be a separate conversation between the Village of Burk's Falls and the MAHC as this is a Tenant/Landlord topic. Questions asked and answered on how the budget will be calculated and shared-costing options. Municipalities received an invoice for 2023 and S. Cotton was directed to check the status of the 2024 invoice to municipalities. General consensus is to choose the option of majority support to assist with the cost recovery. L. Preston confirmed that the Village of Sundridge passed a resolution to provide \$3000 towards the deficit of the facility for 2023. Township of Armour received an invoice for \$5,348 for 2023. Cost Recovery options has been deferred to a later date for more discussion.

e) Summary of Muskoka and Area Ontario Health Team Committee meetings for December

S. Zurbrigg gave a brief update on PFCPAC, which was focused on succession planning initiatives and recruitments to start soon. M. MacPhail reported that the Care at Home program is making progress and moving into a task force. David Gravelle has joined MAOHT as a recruiter for the area. S. MacKinnon is working on a Primary Care Network that will work with physicians, nurse practitioners and midwives that work in our region from Sundridge to Gravenhurst. Group was created to have a voice and their focus points will be on the Scope and Best Care programs.

f) Current Financials

The AHH Council account holds a total of \$9,050.69, unchanged from last month.

g) Other Business

Concerns of a risk of losing services over rental options at AHHC building were voiced. C. Harrison stated that if there are services that the MAHC can provide to the community, they will and the future of outreach services is a good discussion to hold.

V. Roeder-Martin suggested possible options to support local health care initiatives such as community awareness programs that could generate more interest.

6. ADJOURNMENT

2025-02 Moved by Vicky Roeder-Martin - Seconded by Brad Kneller
THEREFORE, BE IT RESOLVED THAT the Almaguin Highlands Health Council
adjourn at 11:10 am to meet again on February 6, 2025 at 10:00 am at Perry
Township. Carried.



The Municipality of the
VILLAGE OF BURK'S FALLS

172 Ontario Street Box 160 Burk's Falls ON P: 705-382-3138 F: 705-382-2273 www.burksfalls.net

January 6, 2025

The following stats were collected by the staff of MAHC demonstrating usage of the lab, xray, and physiotherapy department for 2023. These stats are displayed in Schedule "A".

Beginning September 2023, the lab began to track stats strictly by postal code as identified in Schedule "B". The numbers in Schedule "B" are in addition to Schedule "A", for municipalities with shared postal codes.

Please keep in mind that these stats are collected by the MAHC staff and are done to the best of their ability given various factors, including people correctly identifying their municipality:

Schedule "A"

Municipality	Lab, X-Ray, Physiotherapy Patients
Armour	634
Ryerson	259
Burk's Falls	1051
Sundridge	1021
Joly	121
Strong	559
Perry	510
Kearney	522
Magnetawan	676
McMurrich/Monteith	350

Schedule "B"

Postal Code	Lab, X-Ray, Physiotherapy Patients
P0A 1C0 Includes Burk's Falls, Ryerson and Armour	887
P0A 1Z0 Includes Sundridge, Strong, Joly	767

Regards,

Denis Duguay
CAO-Clerk

**Ministry of Natural
Resources**

Office of the Associate
Minister of Forestry and
Forest Products

99 Wellesley Street West
Room 6630, Whitney Block
Toronto ON M7A 1W3
Tel: 416-314-2301

**Ministère des Richesses
naturelles**

Bureau du ministre
Associé des Forêts et des
Produits forestiers

99, rue Wellesley Ouest
Bureau 6630, Édifice Whitney
Toronto ON M7A 1W3
Tél.: 416 314-2301



316-2024-28

December 13, 2024

His Worship Sam Dunnett
Mayor
Municipality of Magnetawan
sdunnett2@gmail.com
lbrandt@magnetawan.com

Dear Mayor Dunnett:

Thank you for sharing with me and my colleagues the Municipality of Magnetawan's resolution supporting the Ontario Forest Industries Association's recommendations on how Ontario can better support the forest sector.

I want to express how disappointed we were to hear of Domtar and AV Terrace Bay's decisions to idle their mills.

While we continue to look for opportunities to restart idled pulp and paper mills, we are acutely aware that sawmill by-product inventories, particularly wood chips, are growing. In response, the Ministry of Natural Resources recently launched the Ontario Sawmill Chip Support Program. The program is a short-term relief measure that will provide grants to licensed Ontario Forest Resource Processing Facilities (mills) that urgently need to reduce their by-product/wood chip inventories.

Ontario's Forest Biomass Program supports the ministry's longer-term vision to grow the forest industry by increasing wood utilization across the province, commercialize new uses for forest biomass, and facilitate Indigenous led projects and participation in forest biomass sectors. Over the next three years, Ontario will be making an investment of \$60 million in the Forest Biomass Program to attract innovative and novel investments to further develop markets for underutilized wood and mill by-products such as wood chips.

The ministry continues to closely monitor the current state of the forest industry. We often meet with forest industry representatives to discuss current challenges and short- and long-term opportunities, and we value the input of communities on how best to move forward.

Thank you again for writing.

Sincerely,

A handwritten signature in dark ink, appearing to read "K. Holland". The signature is written in a cursive, flowing style.

The Honourable Kevin Holland
Associate Minister of Forestry and Forest Products

- c: The Honourable Graydon Smith, Minister of Natural Resources
 The Honourable Peter Bethlenfalvy, Minister of Finance
 The Honourable George Pirie, Minister of Mines
 The Honourable Vic Fedeli, Minister of Economic Development, Job Creation
 and Trade
 The Honourable Todd McCarthy, Acting Minister of the Environment,
 Conservation and Parks
 The Honourable Minister Stephen Lecce, Minister of Energy and Electrification
 The Honourable Sam Oosterhoff, Associate Minister of Energy - Intensive
 Industries

Laura Brandt

From: OPP MPB Financial Services Unit (OPP) <OPP.MPB.Financial.Services.Unit@opp.ca>
Sent: January 7, 2025 12:13 PM
To: Kerstin Vroom; Stephanie Lewin; Laura Brandt
Subject: Magnetawan M - July to September 2024 Detachment Revenues

Good afternoon,

Revenues collected for worked performed by detachment staff is credited to municipalities quarterly throughout the year.

We are pleased to advise July to September 2024 revenue credits were sent to Ontario Shared Services (OSS) for processing and were issued on December 20th. Your municipality will be receiving a credit memo in the amount of \$262.52.

The breakdown of the July to September revenue credit is as follows:

Security Checks = \$205
Reports = \$0
Fingerprints = \$57.52
Other = \$0

We have been advised by OSS a call to 1-877-535-0554 is required to apply the credit to an outstanding invoice.

Should you have any questions please email OPP.MPB.Financial.Services.Unit@opp.ca.

Respectfully,

MPB Financial Services Unit

Laura Brandt

From: OPP MPB Financial Services Unit (OPP) <OPP.MPB.Financial.Services.Unit@opp.ca>
Sent: December 19, 2024 1:14 PM
To: sdunnett2@gmail.com; Kerstin Vroom; Stephanie Lewin; Laura Brandt
Subject: Revised 2025 OPP Annual Billing Statement - Magnetawan M
Attachments: 2025 Revised Annual Billing Letter for Municipalities.pdf; Magnetawan.pdf

Good day,

Please find the attached letter and Revised 2025 OPP Annual Billing Statement package for your municipality.

A revised 2023 cost reconciliation is also included in the new 2025 package.

Details regarding new January dates for the billing information webinars are included in the attached letter. In the meantime, if you have any questions about the package, please contact OPP.MPB.Financial.Services.Unit@opp.ca.

Happy Holidays,

MPB Financial Services Unit Team Members

Ontario
Provincial
Police

Police
provinciale
de l'Ontario

**Municipal Policing Bureau
Bureau des services policiers des municipalités**

777 Memorial Ave.
Orillia ON L3V 7V3

777, avenue Memorial
Orillia ON L3V 7V3

Tel: 705 329-6140
Fax: 705 330-4191

Tél. : 705 329-6140
Télec.: 705 330-4191

File Reference:

612-20

December 19, 2024

Dear Mayor/Reeve/CAO/Treasurer,

Further to the letter sent to you by the Solicitor General on November 29, 2024, please find attached your revised OPP municipal policing 2025 Annual Billing Statement package.

As per the amended Ontario Regulation 413/23, a discount has been applied to the 2023 year-end reconciliation statement that includes both a 44 per cent discount on reconciled overtime costs as well as a 3.75 per cent discount on total 2023 reconciled costs (after the discount on overtime is applied). Additionally, a 10 per cent discount has been applied to the total 2025 estimated costs.

The Municipal Policing Bureau will be hosting rescheduled webinar information sessions on Wednesday, January 15, 2025 at 2:00 p.m. and on Friday, January 17, 2025 at 9:00 a.m. E-mail invitations will be forwarded to your municipality. The webinar content will be the same on both dates, please accept the invitation for the date that works best for your schedule.

If you have questions about the Annual Billing Statement, please e-mail OPP.MPB.Financial.Services.Unit@OPP.ca.

Yours truly,



S.B. (Steve) Ridout
Superintendent
Commander - Municipal Policing Bureau

OPP 2025 Annual Billing Statement - Revised

Magnetawan M

Estimated costs for the period January 1 to December 31, 2025

Please refer to www.opp.ca for 2025 Municipal Policing Billing General Information summary for further details.

			<u>Cost per Property \$</u>	<u>Total Cost \$</u>
Base Service	Property Counts			
	Household	2,130		
	Commercial and Industrial	74		
	Total Properties	<u>2,204</u>	189.44	417,516
Calls for Service	(see summaries)			
	Total all municipalities	209,489,870		
	Municipal portion	0.0433%	41.20	90,808
Overtime	(see notes)		7.41	16,326
Prisoner Transportation	(per property cost)		1.67	3,681
Accommodation/Cleaning Services	(per property cost)		5.70	12,563
Total 2025 Estimated Cost			<u>245.41</u>	<u>540,894</u>
10% Discount on 2025 Estimated Costs			(24.54)	(54,089)
Total 2025 Estimated Cost After Discount			<u>220.87</u>	<u>486,805</u>
2023 Year-End Adjustment	(see summary)			630
Revised Grand Total Billing for 2025				<u>487,435</u>
Revised 2025 Monthly Billing Amount				40,620

Notes

A 10% Discount has been applied to the grand total of all 2025 estimated costs. The 2023 Year-End Adjustment also includes discounts applied to 2023 reconciled costs (44% on OT and 3.75% on total reconciled costs), see 2023 reconciled statement page for more information.

OPP 2025 Annual Billing Statement

Magnetawan M

Estimated costs for the period January 1 to December 31, 2025

Notes to Annual Billing Statement

- 1) **Municipal Base Services and Calls for Service Costs** - The costs allocated to municipalities are determined based on the costs assigned to detachment staff performing municipal policing activities across the province. A statistical analysis of activity in detachments is used to determine the municipal policing workload allocation of all detachment-based staff as well as the allocation of the municipal workload between base services and calls for service activity. For 2025 billing purposes the allocation of the municipal workload in detachments has been calculated to be 50.7 % Base Services and 49.3 % Calls for Service. The total 2025 Base Services and Calls for Service cost calculation is detailed on the Base Services and Calls for Service Cost Summary included in the municipal billing package.
- 2) **Base Services** - The cost to each municipality is determined by the number of properties in the municipality and the standard province-wide average cost per property of \$189.44 estimated for 2025. The number of municipal properties is determined based on MPAC data. The calculation of the standard province-wide base cost per property is detailed on Base Services and Calls for Service Cost Summary included in the municipal billing package.
- 3) **Calls for Service** - The municipality's Calls for Service cost is a proportionate share of the total cost of municipal calls for service costs calculated for the province. A municipality's proportionate share of the costs is based on weighted time standards applied to the historical billable calls for service. The municipality's total weighted time is calculated as a percentage of the total of all municipalities.
- 4) **Overtime** - Municipalities are billed for overtime resulting from occurrences in their geographic area and a portion of overtime that is not linked specifically to a municipality, such as training. Municipalities are not charged for overtime identified as a provincial responsibility. The overtime activity for the calendar years 2020, 2021, 2022, and 2023 has been analyzed and averaged to estimate the 2025 costs. The costs incorporate the estimated 2025 salary rates and a discount to reflect overtime paid as time in lieu. The overtime costs incurred in servicing detachments for shift shortages have been allocated on a per property basis based on straight time. Please be advised that these costs will be reconciled to actual 2025 hours and salary rates and included in the 2027 Annual Billing Statement.
- 5) **Court Security and Prisoner Transportation (CSPT)** - Municipalities with court security responsibilities in local courthouses are billed court security costs based on the cost of the staff required to provide designated court security activities. Prisoner transportation costs are charged to all municipalities based on the standard province-wide per property cost. The 2025 costs have been estimated based on the 2023 activity levels. These costs will be reconciled to the actual cost of service required in 2025.

There was no information available about the status of 2025 Court Security Prisoner Transportation Grant Program at the time of the Annual Billing Statement preparation.
- 6) **Year-end Adjustment** - The 2023 adjustment accounts for the difference between the amount billed based on the estimated cost in the Annual Billing Statement and the reconciled cost in the Year-end Summary. The most significant year-end adjustments are resulting from the cost of actual versus estimated municipal requirements for overtime, contract enhancements and court security.

OPP 2025 Estimated Base Services and Calls for Service Cost Summary
Estimated Costs for the period January 1, 2025 to December 31, 2025

Salaries and Benefits	Positions	Base	Total Base Services and Calls for Service		Base Services	Calls for Service
	FTE	%	\$/FTE	\$	\$	\$
Uniform Members	Note 1					
Inspector	26.56	100.0	187,318	4,975,177	4,975,177	-
Staff Sergeant-Detachment Commander	8.60	100.0	156,717	1,347,770	1,347,770	-
Staff Sergeant	38.53	100.0	168,657	6,498,335	6,498,335	-
Sergeant	226.23	50.7	143,480	32,459,478	16,460,024	15,999,454
Constable	1,618.15	50.7	120,835	195,529,705	99,147,813	96,381,892
Part-Time Constable	11.97	50.7	91,572	1,096,112	555,839	540,272
Total Uniform Salaries	1,930.04			241,906,577	128,984,959	112,921,618
Statutory Holiday Payout			6,207	11,906,411	6,262,929	5,643,483
Shift Premiums			1,129	2,095,821	1,062,740	1,033,081
Uniform Benefits - Inspector			29.47%	1,466,114	1,466,114	-
Uniform Benefits - Full-Time Salaries			36.38%	85,791,541	44,909,750	40,881,790
Uniform Benefits - Part-Time Salaries			18.75%	205,571	104,245	101,326
Total Uniform Salaries & Benefits				343,372,035	182,790,737	160,581,298
Detachment Civilian Members	Note 1					
Detachment Administrative Clerk	164.29	50.7	75,342	12,377,949	6,276,748	6,101,201
Detachment Operations Clerk	3.41	50.7	69,798	238,011	120,750	117,260
Detachment Clerk - Typist	1.74	50.7	62,349	108,488	54,867	53,620
Court Officer - Administration	28.73	50.7	92,124	2,646,719	1,342,245	1,304,474
Crimestoppers Co-ordinator	0.89	50.7	73,240	65,184	32,958	32,226
Cadet	1.62	50.7	51,219	82,974	41,999	40,975
Total Detachment Civilian Salaries	200.68			15,519,324	7,869,568	7,649,757
Civilian Benefits - Full-Time Salaries			36.13%	5,606,608	2,843,009	2,763,599
Total Detachment Civilian Salaries & Benefits				21,125,933	10,712,577	10,413,355
Support Costs - Salaries and Benefits	Note 2					
Communication Operators			6,682	12,896,527	6,782,230	6,114,297
Prisoner Guards			2,061	3,977,812	2,091,915	1,885,897
Operational Support			7,119	13,739,955	7,225,785	6,514,170
RHQ Municipal Support			3,208	6,191,568	3,256,120	2,935,448
Telephone Support			157	303,016	159,355	143,661
Office Automation Support			938	1,810,378	952,070	858,308
Mobile and Portable Radio Support			357	693,298	364,522	328,776
Total Support Staff Salaries and Benefits Costs				39,612,554	20,831,997	18,780,557
Total Salaries & Benefits				404,110,521	214,335,311	189,775,210
Other Direct Operating Expenses	Note 2					
Communication Centre			150	289,506	152,250	137,256
Operational Support			1,112	2,146,204	1,128,680	1,017,524
RHQ Municipal Support			360	694,814	365,400	329,414
Telephone			1,458	2,813,998	1,479,870	1,334,128
Mobile Radio Equipment Repairs & Maintenance			168	326,258	171,540	154,718
Office Automation - Uniform			4,487	8,660,089	4,554,305	4,105,784
Office Automation - Civilian			1,154	231,585	116,485	115,100
Vehicle Usage			10,219	19,723,079	10,372,285	9,350,794
Detachment Supplies & Equipment			1,073	2,070,933	1,089,095	981,838
Uniform & Equipment			2,360	4,583,144	2,409,725	2,173,418
Uniform & Equipment - Court Officer			1,037	29,793	15,109	14,684
Total Other Direct Operating Expenses				41,569,403	21,854,744	19,714,660
Total 2025 Municipal Base Services and Calls for Service Cost				\$ 445,679,925	\$ 236,190,055	\$ 209,489,870
Total OPP-Policed Municipal Properties					1,246,809	
Base Services Cost per Property					\$ 189.44	

OPP 2025 Estimated Base Services and Calls for Service Cost Summary

Estimated Costs for the period January 1, 2025 to December 31, 2025

Notes:

Total Base Services and Calls for Service Costs are based on the cost of salary, benefit, support and other direct operating expenses for staff providing policing services to municipalities. Staff is measured in full-time equivalent (FTE) units and the costs per FTE are described in the notes below.

- 1) Full-time equivalents (FTEs) are based on average municipal detachment staffing levels for the years 2020 through 2023. Contract enhancements, court security, prisoner transportation and cleaning staff are excluded.

The equivalent of 85.71 FTEs with a cost of \$17,779,996 has been excluded from municipal costs to reflect the average municipal detachment FTEs required for provincially-mandated responsibilities eligible for Provincial Service Usage credit.

Salary rates are based on weighted average rates for municipal detachment staff by rank, level, and classification. The 2025 salaries incorporate the 2025 general salary rate increase set in the 2023 to 2026 OPPA Uniform and Civilian Agreements (uniform and civilian staff - 4.75% in 2023, 4.50% in 2024 and 2.75% in 2025.)

The benefit rates are estimated based on the most recent rates set by the Treasury Board Secretariat, (2024-25). Statutory Holiday Payouts, Shift Premiums, and Benefit costs are subject to reconciliation.

Two new premiums were added in these new agreements: a 3% Frontline Patrol Premium (which applies to Constables and Sergeants in Frontline roles only) and a 3% Second-In-Command Premium (which applies to members when temporarily backfilling a short term platoon command position.) An allowance of \$2,101 per Constable FTE and \$3,330 per Sergeant FTE for the Frontline Patrol Premium and \$76 per Constable FTE for the Second-In-Command premium have been included in the salary rates for Constables and Sergeants. These allowances are subject to reconciliation.

FTEs have been apportioned between Base Services and Calls for Service costs based on the current ratio, 50.7% Base Services : 49.3% Calls for Service.

- 2) Support Staff Costs and Other Direct Operating Expenses for uniform FTEs are calculated on a per FTE basis as per rates set in the 2024 Municipal Policing Cost-Recovery Formula.

OPP 2025 Calls for Service Billing Summary
Magnetawan M
Estimated costs for the period January 1 to December 31, 2025

Calls for Service Billing Workgroups	Calls for Service Count					2025 Average Time Standard	Total Weighted Time	% of Total Provincial Weighted Time	2025 Estimated Calls for Service Cost
	2020	2021	2022	2023	Four Year Average				
					A	B	C = A * B		
	Note 1					Note 2		Note 3	
Drug Possession	0	0	0	0	0	5.9	0	0.0000%	0
Drugs	0	0	0	0	0	88.1	0	0.0000%	0
Operational	86	70	79	72	77	3.9	299	0.0164%	34,431
Operational 2	41	32	36	35	36	1.7	61	0.0034%	7,040
Other Criminal Code Violations	7	4	7	12	8	7.1	53	0.0029%	6,125
Property Crime Violations	22	22	23	11	20	6.2	121	0.0066%	13,907
Statutes & Acts	22	17	18	4	15	3.5	53	0.0029%	6,140
Traffic	14	18	22	10	16	3.8	61	0.0033%	6,994
Violent Criminal Code	2	8	15	13	10	14.8	141	0.0077%	16,173
Municipal Totals	194	171	200	157	181		789	0.0433%	\$90,808

Provincial Totals (Note 4)

Calls for Service Billing Workgroups	Calls for Service Count					2025 Average Time Standard	Total Weighted Time	% of Total Provincial Weighted Time	2025 Estimated Calls for Service Cost
	2020	2021	2022	2023	Four Year Average				
					A	B	C = A * B		
	Note 1					Note 2		Note 3	
Drug Possession	2,803	2,979	2,483	2,363	2,657	5.9	15,676	0.8608%	1,803,207
Drugs	1,127	1,050	797	920	974	88.1	85,765	4.7092%	9,865,380
Operational	178,171	180,823	176,502	180,423	178,980	3.9	698,021	38.3272%	80,291,662
Operational 2	48,046	48,395	46,304	47,019	47,441	1.7	80,650	4.4283%	9,276,939
Other Criminal Code Violations	12,123	12,103	12,206	12,931	12,341	7.1	87,619	4.8110%	10,078,638
Property Crime Violations	46,799	47,403	48,878	49,446	48,132	6.2	298,415	16.3855%	34,325,987
Statutes & Acts	31,261	32,888	32,697	34,047	32,723	3.5	114,531	6.2887%	13,174,266
Traffic	32,067	34,757	38,776	32,713	34,578	3.8	131,397	7.2148%	15,114,318
Violent Criminal Code	19,343	20,055	21,513	22,640	20,888	14.8	309,139	16.9743%	35,559,474
Provincial Totals	371,740	380,453	380,156	382,502	378,713		1,821,214	100%	\$209,489,870

Notes to Calls for Service Billing Summary

- 1) Displayed without decimal places, exact numbers used in calculations
- 2) Displayed to four decimal places, nine decimal places used in calculations
- 3) Total costs rounded to zero decimals
- 4) Provincial Totals exclude data for dissolutions and post-2021 municipal police force amalgamations.

OPP 2025 Calls for Service Details
Magnetawan M
For the calendar years 2020 to 2023

Calls for Service Billing Workgroups	Calls for Service Count				Four Year Average
	2020	2021	2022	2023	
Grand Total	194	171	200	157	180.50
Operational	86	70	79	72	76.75
Alarm - Others	1	0	0	0	0.25
Animal - Bear Complaint	3	0	0	0	0.75
Animal - Bite	0	1	0	1	0.50
Animal - Dog Owners Liability Act	1	1	1	0	0.75
Animal - Injured	0	1	2	3	1.50
Animal - Master Code	0	1	0	0	0.25
Animal - Other	0	1	0	1	0.50
Animal - Stray	2	5	2	5	3.50
Assist Fire Department	2	2	2	1	1.75
Assist Public	7	6	7	13	8.25
By-Law - Master Code	0	0	0	1	0.25
Domestic Disturbance	7	16	14	13	12.50
Family Dispute	6	6	1	3	4.00
Fire - Building	0	0	1	0	0.25
Fire - Other	1	0	1	0	0.50
Fire - Vehicle	0	0	1	1	0.50
Found - Household Property	0	1	1	0	0.50
Found Property - Master Code	4	0	0	1	1.25
Insecure Condition - Others	0	1	0	0	0.25
Lost - License Plate	0	0	1	0	0.25
Lost - Others	0	1	1	0	0.50
Lost - Personal Accessories	0	0	1	0	0.25
Lost Property - Master Code	1	1	1	0	0.75
Missing Person - Master Code	1	0	0	0	0.25
Missing Person 12 & older	1	0	1	1	0.75
Missing Person Located 12 & older	1	0	1	1	0.75
Missing Person under 12	0	1	0	0	0.25
Neighbour Dispute	11	7	13	9	10.00
Noise By-Law	1	0	0	0	0.25
Noise Complaint - Master Code	10	4	8	5	6.75
Noise Complaint - Others	2	1	0	0	0.75
Noise Complaint - Residence	1	0	3	0	1.00
Phone - Nuisance - No Charges Laid	1	0	1	0	0.50
Sudden Death - Apparent Overdose/Overdose	0	0	1	0	0.25
Sudden Death - Natural Causes	5	2	4	1	3.00
Suspicious Person	5	2	4	8	4.75
Suspicious vehicle	7	2	4	3	4.00
Trouble with Youth	0	2	1	0	0.75
Unwanted Persons	5	4	1	1	2.75
Vehicle Recovered - Automobile	0	1	0	0	0.25
Operational 2	41	32	36	35	36.00
911 call - Dropped Cell	7	3	0	2	3.00
911 call / 911 hang up	15	6	21	18	15.00

OPP 2025 Calls for Service Details

Magnetawan M

For the calendar years 2020 to 2023

Calls for Service Billing Workgroups	Calls for Service Count				Four Year Average
	2020	2021	2022	2023	
False Alarm - Cancelled	1	0	0	0	0.25
False Alarm - Others	12	12	10	10	11.00
False Holdup Alarm - Accidental Trip	0	1	1	0	0.50
Keep the Peace	6	10	4	5	6.25
Other Criminal Code Violations	7	4	7	12	7.50
Bail Violations - Fail To Comply	1	2	2	5	2.50
Bail Violations - Master Code	0	0	1	1	0.50
Breach of Probation	0	0	0	4	1.00
Child Pornography - Making or distributing	0	1	0	0	0.25
Child Pornography - Possess child pornography	0	0	0	1	0.25
Disturb the Peace	1	0	0	0	0.25
Obstruct Public Peace Officer	1	0	0	0	0.25
Offensive Weapons - Fail to Report Losing/Finding Firearm	0	0	0	1	0.25
Offensive Weapons - Other Offensive Weapons	1	0	0	0	0.25
Offensive Weapons - Possession of Weapons	0	1	2	0	0.75
Offensive Weapons - Restricted	1	0	0	0	0.25
Other Criminal Code * Sec.462 - Sec.753	1	0	1	0	0.50
Trespass at Night	1	0	0	0	0.25
Utter Threats to Property / Animals	0	0	1	0	0.25
Property Crime Violations	22	22	23	11	19.50
Break & Enter	6	4	4	0	3.50
Fraud - False Pretence Under \$5,000	0	1	0	1	0.50
Fraud - Master Code	0	0	3	0	0.75
Fraud - Money/property/security Over \$5,000	0	1	1	1	0.75
Fraud - Money/property/security Under \$5,000	1	1	4	0	1.50
Fraud - Other	2	2	0	3	1.75
Fraud - Steal/Forge/Poss./Use Credit Card	0	0	1	0	0.25
Mischief	8	3	1	1	3.25
Mischief Graffiti - Non-Gang Related	0	0	1	0	0.25
Personation with Intent (fraud)	0	0	1	0	0.25
Possession of Stolen Goods over \$5,000	0	1	0	0	0.25
Property Damage	0	1	1	0	0.50
Theft of - All Terrain Vehicles	0	1	0	0	0.25
Theft of - Automobile	0	1	0	0	0.25
Theft of - Snow Vehicles	1	0	0	0	0.25
Theft of Motor Vehicle	0	1	2	4	1.75
Theft Over \$5,000 - Boat (Vessel)	0	0	1	0	0.25
Theft Over \$5,000 - Other Theft	0	1	0	0	0.25
Theft Under \$5,000 - Farm Equipment	0	1	0	0	0.25
Theft Under \$5,000 - Master Code	0	0	0	1	0.25
Theft Under \$5,000 - Other Theft	4	3	3	0	2.50
Statutes & Acts	22	17	18	4	15.25
Landlord / Tenant	6	4	5	0	3.75
Mental Health Act	1	2	1	1	1.25
Mental Health Act - Attempt Suicide	0	1	1	0	0.50

OPP 2025 Calls for Service Details

Magnetawan M

For the calendar years 2020 to 2023

Calls for Service Billing Workgroups	Calls for Service Count				Four Year Average
	2020	2021	2022	2023	
Mental Health Act - No contact with Police	0	0	1	0	0.25
Mental Health Act - Placed on Form	1	2	2	0	1.25
Mental Health Act - Threat of Suicide	5	3	2	1	2.75
Mental Health Act - Voluntary Transport	1	0	0	1	0.50
Trespass To Property Act	8	5	6	1	5.00
Traffic	14	18	22	10	16.00
MVC - Personal Injury (Motor Vehicle Collision)	4	2	0	1	1.75
MVC - Prop. Dam. Failed to Remain (Motor Vehicle Collision)	0	1	0	1	0.50
MVC - Prop. Dam. Non Reportable (Motor Vehicle Collision)	1	2	9	3	3.75
MVC - Prop. Dam. Reportable (Motor Vehicle Collision)	9	13	13	5	10.00
Violent Criminal Code	2	8	15	13	9.50
Assault - Level 1	0	1	3	5	2.25
Assault With Weapon or Causing Bodily Harm - Level 2	1	1	2	2	1.50
Criminal Harassment	1	0	4	1	1.50
Criminal Harassment - Offender Unknown	0	0	0	1	0.25
Forcible confinement	0	0	0	1	0.25
Indecent / Harassing Communications	0	1	0	0	0.25
Invitation to Sexual Touching	0	0	1	0	0.25
Robbery - With Threat of Violence	0	1	0	0	0.25
Sexual Assault	0	0	3	0	0.75
Sexual Assault With a Weapon	0	0	0	1	0.25
Sexual Interference	0	0	1	0	0.25
Utter Threats - Master Code	0	1	0	0	0.25
Utter Threats to Person	0	3	1	2	1.50

OPP 2023 Reconciled Year-End Summary - Revised
Magnetawan M
Reconciled cost for the period January 1 to December 31, 2023

			<u>Cost per Property \$</u>	<u>Reconciled Cost \$</u>	<u>Estimated Cost \$</u>
Base Service	Property Counts				
	Household	2,090			
	Commercial and Industrial	74			
	Total Properties	<u>2,164</u>	174.11	376,785	358,493
Calls for Service					
	Total all municipalities	187,830,598			
	Municipal portion	0.0430%	37.32	80,766	76,787
Overtime			8.19	17,730	14,531
Prisoner Transportation	(per property cost)		1.45	3,138	2,532
Accommodation/Cleaning Services	(per property cost)		5.06	10,950	10,539
Total 2023 Costs			<u>226.14</u>	<u>489,368</u>	<u>462,882</u>
Discount on 2023 Reconciled Costs	(see notes)		(11.95)	(25,860)	-
Total Revised 2023 Costs			<u>214.19</u>	<u>463,508</u>	<u>462,882</u>
2023 Billed Amount				<u>462,878</u>	
2023 Revised Year-End-Adjustment				<u>630</u>	

Notes

The discount on 2023 Reconciled Costs was calculated by first applying a 44% discount to reconciled OT costs, and then applying a 3.75% discount to the total reconciled costs (after the OT discount had been applied).

The Year-End Adjustment above is included as an adjustment on the 2025 Billing Statement.



**MEDIA RELEASE
FOR IMMEDIATE RELEASE**

New report highlights staggering growth in homelessness across Northern Ontario

Report reveals 204 per cent surge in homelessness since 2016 in the North, calls for urgent \$11-billion investment to achieve functional zero chronic homelessness by 2035

The Northern Ontario Service Deliverers Association (NOSDA), in collaboration with the Association of Municipalities of Ontario (AMO) and the Ontario Municipal Social Services Association (OMSSA), has partnered with HelpSeeker to release a groundbreaking report on Ontario's homelessness crisis.

The report, ["Municipalities Under Pressure: The Human and Financial Cost of Ontario's Homelessness Crisis."](#) quantifies the current and projected scope of homelessness, outlines the financial investments needed to achieve functional zero chronic homelessness by 2035, and identifies the funding gap across all levels of government.

"It is deeply concerning that homelessness has increased by 204% in Northern Ontario and that it could increase to 26,663 people by 2035. The impacts on our communities have been devastating. Municipalities cannot face this alone. We need all orders of government to step up and make real commitments to end chronic homelessness across the province. We need decisive action, now."

~ **Michelle Boileau**, NOSDA Chair and Mayor, City of Timmins

"As the Mayor of the largest urban municipality in the most southern area of Northern Ontario, I am amazed, yet sadly not surprised to see the findings laid out in the HelpSeeker report and thank NOSDA, AMO, and OMSSA for partnering on this project to provide real data on the human and financial cost of Ontario's homelessness crisis. Regardless of how much progress we seem to make, it appears that the homelessness crisis is not going away, and while it may look different in some communities than others, it is something that can only be addressed through the continued collaboration of all levels of government to fund meaningful change."

~ **Jamie McGarvey**, Mayor of the Town of Parry Sound



Key findings for Northern Ontario are alarming:

- Known homelessness has surged by 204 per cent since 2016, increasing from 1,771 people to 5,377 in 2024
- Without significant government investment, homelessness in the region could climb to between 10,674 and 26,633 people by 2035.
- The challenges in Northern Ontario are amplified by geographic isolation, limited public transportation, inadequate infrastructure, and systemic inequities, including the over representation of Indigenous populations in homelessness.

While Northern Ontario has seen steeper proportional increases, other regions in Ontario are also grappling with severe growth:

- Known homelessness outside Northern Ontario has risen by 46 per cent since 2016, from 52,032 people to 76,140 in 2024.
- Projections estimate homelessness outside the North could rise to 117,448-267,633 people by 2035, depending on economic conditions and policy interventions.

The report models a 10-year investment scenario to achieve functional zero chronic homelessness across the province. This scenario requires:

- \$11 billion over 10 years: \$7.7 billion for one-time capital investments and \$329 million annually for operational costs.

Additionally, the report explores solutions for addressing the pressing issue of encampments through a fixed investment scenario:

- \$2 billion in targeted funding: \$810 million for one-time capital investments and \$151 million annually for operations.

Recognizing the unique challenges of Northern Ontario, the report recommends allocating up to 20 per cent of these investments to address regional capacity gaps, infrastructure deficits, and the disproportionate impact on Indigenous populations.



About NOSDA:

The Northern Ontario Service Deliverers Association was formed to develop a co-operative and collaborative approach with municipalities and municipal organizations, to facilitate the consolidated municipal delivery of services in Northern Ontario. NOSDA is intended to create a political forum for reviewing and developing both policies and program delivery issues from a Northern perspective.

For more information, please contact:

Fern Dominelli
Executive Director, NOSDA
fern.dominelli@nosda.net | 705-665-2944
www.nosda.net

JJ Blower
Communications Officer
District of Parry Sound Social Services Administration Board
jblower@psdssab.org | 705-746-7777 Ext. 5264
www.psdssab.org



NOSDA Homelessness Research – Key Messages

- The Northern Ontario Service Deliverers Association (NOSDA), in collaboration with the Association of Municipalities of Ontario (AMO) and the Ontario Municipal Social Services Association (OMSSA), has partnered with HelpSeeker to release a groundbreaking report on Ontario's homelessness crisis.
- Northern communities face an especially urgent crisis, known homelessness has risen by an estimated 204% since 2016, growing from 1,771 people to 5,377 people in 2024.
- In Northern Ontario, without significant provincial action starting now, this number could grow to 15,000 in the next decade.
 - The number of people experiencing known homelessness annually in Northern Ontario could range from 10,674 to 26,633 by 2035, depending on economic conditions.
- Indigenous People are disproportionately affected, representing nearly 45% of people experiencing chronic homelessness in northern communities.
 - Tailored investments in culturally safe, Indigenous-led housing solutions, as well as strategies to stabilize populations locally and reduce service migration, are critical to ensuring that northern communities are equitably supported within this broader response.
- In Northern Ontario, the average wait time on the Community Housing (RGI) Waitlist is 38 months.
 - Northern Ontario has some of the highest percentages of housing in need of major repairs, with smaller communities experiencing even greater challenges. In many cases, over 50% of housing units require major repairs, and for some communities, the figure reaches as high as 70% to 80%.
- Homelessness is increasing three times faster in rural communities, and four times faster in northern communities.
 - Transportation Barriers and limited public services in Northern Ontario make accessing shelters, healthcare, and supports particularly challenging, which worsens housing instability.

- While Ontario municipalities are stepping in to help, provincial and federal governments are not doing their part.
 - Municipal spending on homelessness and housing programs has increased substantially in recent years, more than doubling since 2020 to over \$2.1 billion in 2024, representing 51.5% of the total reported funding across all three levels of government.
 - Meanwhile, recent provincial and federal investments are nominal.
- A fundamentally new approach is needed focusing on long-term housing solutions instead of temporary emergency measures and enforcement:
 - HelpSeeker research estimates that \$11 billion over 10 years could end chronic homelessness by boosting the supply of affordable housing, improving transitional and supportive services, and enhancing prevention programs.
 - To largely address encampments, around \$2 billion over 8 years is needed.
 - Recognizing the unique challenges faced by Northern Ontario, it is suggested that up to 20% of the \$2 Billion to end encampments, be allocated to address capacity gaps, issues created by geographic isolation, and the overrepresentation of Indigenous populations in homelessness.
 - In addition to representing a significant proportion of service need, encampments in Northern Ontario are shaped by distinct local factors, including geographic isolation, higher construction costs, and limited shelter capacity. For example, northern construction costs average \$500 per square foot for a standard 700-square-foot unit, resulting in \$350,000 per unit. To ensure equitable funding, funding formulas must reflect these cost disparities, ensuring that resources are sufficient to address regional variations without placing undue strain on local systems.
- Recent provincial investments in affordable housing and emergency shelters are appreciated but are insufficient.
- NOSDA members are ready to work with the province on a new approach that would actually solve this crisis.

Laura Brandt

Subject: FW: Parry Sound Age Friendly Update

From: Taylor Matson <taylor.matson@healthunit.ca>
Sent: January 10, 2025 1:51 PM
To: Taylor Matson <taylor.matson@healthunit.ca>
Cc: Don Carmichael
Subject: Parry Sound Age Friendly Update

Good afternoon,

My name is Taylor Matson, and I am a Community Health Promoter at the North Bay Parry Sound District Health Unit and the chair of the Parry Sound Age Friendly Communities Committee. I am reaching out to provide you with an update on the Age Friendly Needs Assessment survey that was conducted between August and October 2024 in the Parry Sound district. We are currently analyzing the data and will have a report to share back with you all in the coming months.

Based on early analysis, a consistent theme of survey respondents was being unaware of services in their community and interested in a community calendar/ one place to find this information. With this information, I thought I would take this opportunity to share with you resources that have been developed that municipalities can share with their residents on their website, in their offices, through newsletters, etc.

1. [Parry Sound Older Adult Activity Calendar](#) is an online calendar created in collaboration with 211 to list programming offered to older adults in Parry Sound district. If there is a program offered in your community that is not listed on this calendar, please reach out to Don Carmichael (cc'd) and he can support with adding this information. Additionally, if you are interested in adding this calendar to your municipal website, please feel free to use this [link](#) to add the Google Calendar.
2. [Nipissing and Parry Sound Transportation Inventory](#) was developed to provide a list of transportation services in Nipissing and Parry Sound districts that includes information on eligibility, service location and types of transportation offered (e.g., medical, social, groceries). Please feel free to share this inventory with your residents by sharing on your website, Facebook, or printing copies for your municipal offices. I have included a link [here](#) from a previous post that was used by the Health Unit to promote this resource.

If you have any questions, please do not hesitate to reach out. I will be connecting back soon to share the final report.

Thank you,

Taylor Matson, MSc | Community Health Promoter | Healthy Living | Pronouns: she/her
North Bay Parry Sound District Health Unit | 90 Bowes Street, Suite 201 | Parry Sound, Ontario, P2A 2L7 | Canada
705.746.5801 ext. 5398 | 1.800.563.2808
taylor.matson@healthunit.ca | myhealthunit.ca
[Facebook](#) | [Twitter](#) | [LinkedIn](#) | [YouTube](#)

MAX FUNDS
\$16,460.90

Laura Brandt

From: Derek Young
Sent: December 19, 2024 3:22 PM
To: Laura Brandt
Subject: Fw: Fire Protection Grant 2024-25 - Transfer Payment Agreement
Attachments: MAGNETAWAN-2024-07-1-2967343379-TPA-FINAL.pdf
Sensitivity: Personal

bunker gear extractor
dryer
balaclavas +
gloves
Cancer prevention
Equipment

Get [Outlook for iOS](#)

From: Maki, Brian (SOLGEN) <Brian.Maki@ontario.ca>
Sent: Thursday, December 19, 2024 2:50:58 PM
To: Derek Young <dyoung@magnetawan.com>
Cc: OFM Grants (SOLGEN) <OFMGrants@Ontario.ca>; Desormeaux, Cheryl (SOLGEN) <Cheryl.Desormeaux@ontario.ca>; Costoff, Brittany (SOLGEN) <Brittany.Costoff@ontario.ca>
Subject: Fire Protection Grant 2024-25 - Transfer Payment Agreement

Good afternoon Chief,

Thank you for submitting an application for the Fire Protection Grant. Applications for Year 1 have been approved with funds allocated proportionate to the number of active fire stations in a municipality, ensuring a fair, transparent and consistent disbursement of funds to municipalities across Ontario.

The Fire Protection Grant allocation is based on projects undertaken at the local level, targeting cancer prevention initiatives for firefighters and minor infrastructure modernization.

Please find attached a copy of the Transfer Payment Agreement (TPA) for your municipality to review and finalize. The TPA must be completed and returned to OFM to permit the release of grant funds to your municipality for the 2024-25 fiscal year. Send the completed TPA to OFMGrants@ontario.ca with your Municipality name included in the subject line, and include a cc to brian.maki@ontario.ca

Transfer Payment Agreement highlights:

Page 1 – OFM will enter the effective date once received back from your municipality.
The **Signature page** to be completed by the designated signing authority for you municipality.
Schedule "B" identifies the Fire Protection Grant funds and requires completion of Contact information.

Schedule "C" confirms the Project purpose and focus, approved grant funding and project(s) basic summary.

Schedule "D" confirms funding to the municipality upon execution of the agreement and identifies that copies of invoices and receipts for the approved project(s) are to be provided to OFM as part of

the required Report Back. Dates for the commitment of funds and the final date that funds must be spent are specified here.

Schedule “F” identifies the requirement for a Report Back outlining how the grant was utilized and the benefit(s) achieved. The Report Back will be provided at a later date for your completion.

Thank you again for your efforts to help improve the health and safety of firefighters through cancer prevention initiatives.

Should you have any questions, please contact me.

Regards,

Brian Maki

Fire Protection Adviser, Field and Advisory Services | Office of the Fire Marshal

Ministry of Solicitor General | Ontario Public Service

705-521-3457 | brian.maki@ontario.ca

Office of the Fire Marshal 

Working together towards making Ontario a fire safe place to live, work and play.

Canada Day \$5,000 to \$10,000

Laura Brandt

From: Ioanna Malakassiotis (elle, la | she, her) <ioanna.malakassiotis@pch.gc.ca>
Sent: December 11, 2024 12:57 PM
To: Laura Brandt
Subject: RE: Celebrate Canada - your application - MUNICIPALITY OF MAGNETAWAN

Hi Laura,

Your application will be deemed ineligible for funding unless Canada Day is celebrated on July 1st.

Thanks,
Joanne

From: Laura Brandt <lbrandt@magnetawan.com>
Sent: Wednesday, December 11, 2024 12:41 PM
To: Ioanna Malakassiotis (elle, la | she, her) <ioanna.malakassiotis@pch.gc.ca>
Subject: RE: Celebrate Canada - your application - MUNICIPALITY OF MAGNETAWAN

Hi Joanne

Could you tell me how long I have to get back to you regarding the date? And could you tell me what the funding amount would be if we changed the date to the 1st?

Thank you

Laura

Laura Brandt, Deputy Clerk Recreation and Communications
Municipality of Magnetawan | PO Box 70 | 4304 Highway 520 | Magnetawan, ON POA 1P0
Phone 705-387-3947 ext. 1002 | Fax 705-387-4875 | lbrandt@magnetawan.com

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After subscribing make sure to confirm your subscription through the confirmation email.
<https://magnetawan.com/join-our-mailing-list>



**Municipality of
Magnetawan**

This message (including attachments, if any) is intended to be confidential and solely for the addressee. If you received this e-mail in error, please delete it and advise me immediately. E-mail transmission cannot be guaranteed.

Laura Brandt

From: no-reply@app.goodgrants.com on behalf of MLSE Foundation <no-reply@app.goodgrants.com>
Sent: January 6, 2025 4:27 PM
To: Laura Brandt
Subject: RE: MLSE Foundation Community Action Grant

Exercise classes over
four times a week 3 years
AquaFit for 8 weeks
Dance classes twice a
week over two years

Dear MLSE Foundation,

Thank you for submitting an Expression of Interest for the MLSE Foundation Community Action Grant on behalf of MLSE Foundation. We know it takes time to do this, and we are grateful for the opportunity to learn more about organization and offered programs.

\$50,000

Each year we receive requests that exceed our available funds.

Unfortunately, after careful review from our Selection Circle, we will not be moving forward with your proposal at this time.

If you would like to receive feedback on your proposal, we will be sending out an email in April with information on how to book a feedback call with an MLSE Foundation Grant Administrator.

We look forward to hearing from you in the future!

Thank you,

MLSE Foundation

[Unsubscribe from our emails](#)

Laura Brandt

Subject:

FW: 2025 Field of Dreams Capital Grant Program – Application Update

From: Field of Dreams <FieldofDreams@Bluejays.com>

Sent: December 20, 2024 1:22 PM

To: Laura Brandt <lbrandt@magnetawan.com>

Subject: 2025 Field of Dreams Capital Grant Program – Application Update

Revamp of Baseball Field
Dugouts, Backstop, Newfencing,
In-field Repair, Benches,
Lighting. \$200,000

Dear Laura,

Thank you for applying to the Field of Dreams capital grant program and for your dedication to the Municipality of Magnetawan. We truly appreciate the time and effort you invested in preparing your application and recognize the importance of improving community spaces like yours.

Each year, we are inspired by the commitment and creativity of organizations working to support children and youth across Canada. This year was no exception. The 2025 application cycle saw a record number of outstanding initial proposals, making the decision-making process especially challenging for our Grants Committee.

While your application was impressive, we regret to inform you that we are unable to recommend moving this project to the second phase. The committee recognizes the importance of revitalizing Croft Recreational Park. Providing a comprehensive contingency plan would have strengthened the application.

We understand this news may be disappointing. Please know that your proposal was part of a highly competitive pool of submissions, and we encourage you to consider reapplying with an application more aligned with our eligibility criteria.

We understand this news may be disappointing. Please know that your proposal was part of a highly competitive pool of submissions, and we encourage you to consider reapplying when you are further along in the planning process and more funding is secured.

We wish you continued success with your important work!

Kindest Regards,

Shari

Shari Ralph-Topolie

Director, Finance and Operations



The Municipality of Magnetawan

Published by Deputy Clerk Magnetawan



about an hour ago · 🌐

We apologize for the late notice but we have exciting NEWS!

The Municipality of Magnetawan has been working over the last few months to bring the new Service Ontario mobile service centre to Magnetawan to provide in-person access to government services to your community members.

The mobile service centre will offer a wide range of services, such as driver and vehicle, health card, Ontario Photo Card and accessible parking permit services, among others.

The Mobile Unit is currently here located in the Upper Lions' Pavilion Parking Lot till 3pm.

The Mobile Service Unit will be here every 2nd Monday of the Month and its next scheduled visit is Monday January 13th from 10am until 3pm!

[#magswhereitsat](#) [#magnetawan](#)

ServiceOntario

**ServiceOntario
is on the go!**



The ServiceOntario mobile service centre is providing
in-person access to government services in

ServiceOntario is on the go!



**The ServiceOntario mobile service centre is providing
in-person access to government services in
The Municipality of Magnetawan**

**The mobile service centre will be located
at the Upper Lions Pavilion Parking Lot**

**when it is in the community
from 10am to 3pm Monthly (Every 2nd Monday)**

**Go to Ontario.ca/ServiceOntarioOnTheGo to find out more.
Don't wait in line, book an appointment online at Ontario.ca/Appointments**

The Municipality of Magnetawan presents

SENIORS FREE DINNER AND LEARN EVENT WEDNESDAY JANUARY 29TH



Location: Magnetawan Community Centre

***Presentation by Cathy Rodgers, East Parry Sound Area
Program Supervisor, The Friends at 5:00 pm***

Chicken Parmesan Dinner by Jimmy to be served at 6:00 pm

***Come join us to learn about the programs that are offered in
the East Parry Sound Area!***

**RESERVATIONS ARE REQUIRED BY THURSDAY JANUARY 23RD
AS THERE IS LIMITED SEATING**

**To register, please contact the Municipal Office at (705) 387-3947 or by email at
recreation@magnetawan.com**

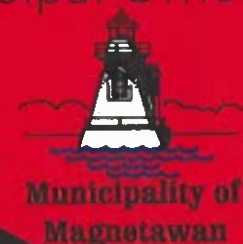


Do you know a Super Senior?

The Ontario Senior of the Year Award

gives each Municipality in Ontario the opportunity to honour one outstanding local Ontarian who after the age of 65 has enriched the social, cultural, or civic life of their community. If you would like to nominate a SUPER SENIOR from our Municipality for this prestigious provincial award, please send your nomination telling us why this person is a SUPER SENIOR

Send to lbrandt@magnetawan.com or drop off at the Municipal Office
by March 14, 2025





ICYMI Council Highlights December 12, 2024



To read the complete minutes, agenda packages and by-laws please visit our website at www.magnetawan.com



Council passed By-law 2024-55 "Establish Fees, Charges and AMPS for 2025" which takes effect January 1, 2025. To read the By-law in its entirety visit our 2024 By-law page or Frequently Requested By-law page under By-laws, Government on our website!



Council passed resolution 2024-370 receiving and approving the 2024 Private Road Grant Program as presented and directed Staff to budget \$15,000 for the Private Road Grant in 2025 and to make a recommendation of an increase for the 2026 budget if an upward trend is evident. For more information about the Private Road Grant and eligibility visit our applications, licenses, and permits page under residents on our website!



Council passed resolution 2024-374 receiving and approving the report 2025 1st Annual Magnetawan Leekfest. STAY TUNED for updates on this NEW EXCITING EVENT to be held in MAY 2025!

Council passed resolution 2024-368 donating \$500 to the Royal Canadian Legion, Branch 394 Magnetawan-Dunchurch in 2024. To find out more about the Royal Canadian Legion Branch 394 visit their Facebook Page!



That agenda and agenda packages are posted on our website by 3pm the Friday before Council Meetings! Don't miss out on agenda package posting notices be sure to sign up for our electronic newsletter or follow us on Facebook & Instagram!

SAVE THE DATE

The next open public meeting of Council is January 22, 2025, at 1:00 pm at the Magnetawan Community Centre.

Questions? Concerns? Ideas? Contact the Municipal Office at (705) 387-3947

or by email at info@magnetawan.com

Council Approval Accounts Payable and Payroll

Meeting Date: JANUARY 22/2025

Accounts Payable	Amount
Batch # 2024-00168 Cheque Date: Dec. 6/24 From: 26572 To: 26572	\$ 200.00
Batch # 2024-00170 Cheque Date: Dec. 9/24 From: 26573 To: 26573	\$ 2,602.85
Batch # 2024-00171 Cheque Date: Dec. 12/24 From: 26574 To: 26597	\$ 354,544.76
Batch # 2024-00174 Cheque Date: Dec. 13/24 From: 26598 To: 26607	\$ 20,791.01
Batch # 2024-00176 Cheque Date: Dec. 17/24 From: 26608 To: 26608	\$ 40.00
Batch # 2024-00181 Cheque Date: Dec. 19/24 From: 26609 To: 26609	\$ 2,727.00
Batch # 2024-00178 Cheque Date: Dec. 20/24 From: 26610 To: 26649	\$ 71,595.95
Batch # 2024-00183 Cheque Date: Dec. 24/24 From: 26650 To: 26650	\$ 80.00
Batch # 2024-00185 Cheque Date: Dec. 31/24 From: 26651 To: 26654	\$ 5,802.35
Batch # 2024-00187 Cheque Date: Dec. 31/24 From: 26655 To: 26690	\$ 198,648.73

Batch # 2024-00191 \$3,180.49
Cheque Date: Dec. 31/24
From: 26691 To: 26692

Batch # \$
Cheque Date:
From: To:

EFT
Batch # 2024-00172 \$72,728.35

EFT
Batch # 2024-00188 \$5,961.93

EFT
Batch # \$

Cancelled Cheques \$

Total Accounts Payable \$738,903.42

Payroll

Staff Pay
Pay Period: # 24 \$45,283.96
All Direct Deposit

Staff Pay
Pay Period: # 25 \$49,957.85
All Direct Deposit

Council Pay

Pay Period: # 26 \$4,644.02
All Direct Deposit

Pay Period: # \$
All Direct Deposit

Total Payroll \$150,381.90

Total for Resolution \$889,285.32

STAFF PAY
PAY PERIOD #26
50,496.07

Municipality of Magnetawan
List Of Accounts for Approval
Batch: 2024-00168 to 2024-00192

Bank Code - CURR - CURRENT ACCOUNT

COMPUTER CHEQUE

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
26572 12062024	12/6/2024	KOBAK, DAVID JOHN 1-4-2600-2015 - REC - EVENTS	ENTERTAINMENT FOR XM	200.00	200.00
26573 2023-022	12/9/2024	Village Of Burk's Falls 1-4-1000-5018 - COUNCIL - DO		2,602.85	2,602.85
26574 2112507	12/12/2024	ALMAGUIN CUSTOM CANVAS 1-4-2600-2010 - REC - MATER 1-1-1100-1102 - HST RECEIVA	REMAINDER OF EXTRA C HSTBIReb Tax Code	1,196.96 259.92	1,456.88
26575 08122024	12/12/2024	ALGONQUIN FINE FOODS 1-4-1000-5018 - COUNCIL - DO	MUNICIPAL STAFF SUMMI	315.32	315.32
26576 DEC2024	12/12/2024	AIG INSURANCE COMPANY OF CANADA 1-4-8010-1010 - PLN - WAGES 1-4-1200-1010 - ADMIN - WAGE 1-4-1300-1010 - TREAS - WAGI 1-4-2000-1010 - FD - WAGES & 1-4-2100-1010 - CBO - WAGES 1-4-3101-1010 - J - WAGES AN 1-4-4020-1010 - LF - WAGES A 1-4-7200-1010 - PARKS - WAG 1-2-1000-1055 - BENEFITS PA	DECEMBER 2024 AD&D DECEMBER 2024 AD&D DECEMBER 2024 AD&D DECEMBER 2024 AD&D DECEMBER 2024 AD&D DECEMBER 2024 AD&D DECEMBER 2024 AD&D DECEMBER 2024 AD&D DECEMBER 2024 AD&D DECEMBER 2024 AD&D	1.94 8.40 3.65 3.65 2.70 10.21 3.38 5.38 0.81	40.12
26577 NOV24	12/12/2024	CANADIAN UNION OF PUBLIC EMPLOYEES 1-2-1000-1044 - UNION DUES I	NOVEMBER 2024 UNION I	774.61	774.61
26578 Q4-2024	12/12/2024	CONSEIL SCOLAIRE CATHOLIQUE FRANCO-NOR 1-4-8300-6130 - FS SCHOOL R	Q4 2024 FRENCG SEPER/	2,381.70	2,381.70
26579 15-10-2024-002	12/12/2024	LEGACY CARPENTRY INC. 1-4-7700-8000 - AHMIC - CAPIT 1-1-1100-1101 - HST RECEIVA	AHMIC BEACH STAIRS/PL HST100%Reb Tax Code	3,370.01 438.10	3,808.11
26580 406588	12/12/2024	GOLDRING, JAMIE 1-4-2110-2070 - CBO VEHICLE 1-1-1100-1102 - HST RECEIVA	REIMBURSEMENT - CBO V HSTBIReb Tax Code	152.63 16.86	169.49
26581 5588 5604	12/12/2024	GREEN'S HAULAGE 1-4-3011-2010 - A - MATERIALS 1-1-1100-1102 - HST RECEIVA 1-4-3041-2010 - D1 - MATERIAL 1-1-1100-1102 - HST RECEIVA	GRAVEL-BRIDGES & CULV HSTBIReb Tax Code GRAVEL PATCHING/WASI HSTBIReb Tax Code	637.91 70.46 2,002.73 221.21	708.37 2,223.94
				Payment Total:	2,932.31
26582 240487-027	12/12/2024	GREENWOOD, TED 1-1-1100-2045 - A/R - GREENW	REIMBURSEMENT-ZBLA	2,000.00	2,000.00
26583 1037459	12/12/2024	HUBB CAP 1-4-3011-2010 - A - MATERIALS 1-1-1100-1102 - HST RECEIVA	2 CULVERTS HSTBIReb Tax Code	18,520.36 2,045.64	20,566.00
26584 39	12/12/2024	JOSEPH BOYDEN 1-4-2006-7140 - AHMIC STATIC	REIMBURSEMENT-LIGHTS	81.39	

Municipality of Magnetawan
List Of Accounts for Approval
Batch: 2024-00168 to 2024-00192

COMPUTER CHEQUE

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	8.99	90.38
26585 Q4-2024	12/12/2024	CONSEIL SCOLAIRE PUBLIC DU NORD-EST DE 1-4-8300-6110 - FP SCHOOL R	Q4 2024 FRENCH PUBLIC	1,808.44	1,808.44
26586 12052024	12/12/2024	BRANDT, LAURA 1-4-2600-2015 - REC - EVENTS	MILEAGE-MAG BUCKS	28.18	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	3.11	31.29
26587 DEC2024	12/12/2024	MANULIFE FINANCIAL 1-4-8010-1010 - PLN - WAGES	GROUP BENEFITS-DECEN	576.28	
		1-4-1200-1010 - ADMIN - WAGE	GROUP BENEFITS-DECEN	2,050.37	
		1-4-1300-1010 - TREAS - WAGI	GROUP BENEFITS-DECEN	1,126.01	
		1-4-2000-1010 - FD - WAGES &	GROUP BENEFITS-DECEN	904.15	
		1-4-2100-1010 - CBO - WAGES	GROUP BENEFITS-DECEN	602.29	
		1-4-3101-1010 - J - WAGES AN	GROUP BENEFITS-DECEN	3,358.42	
		1-4-4020-1010 - LF - WAGES A	GROUP BENEFITS-DECEN	1,016.73	
		1-4-7200-1010 - PARKS - WAG	GROUP BENEFITS-DECEN	2,414.61	
		1-2-1000-1055 - BENEFITS PA	GROUP BENEFITS-DECEN	484.19	12,533.05
26588 IN2160777	12/12/2024	MES CANADA INC. 1-4-2000-7132 - FD - EQUIPME	CHARGER	905.97	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	100.07	1,006.04
26589 12062024	12/12/2024	MAIN, ROBERT GARFIELD 1-1-1100-1178 - A/R - ROBERT	SEVERANCE & ROAD EXC	45.02	45.02
26590 041224-C	12/12/2024	JENKINS MACHINE 1-4-3051-2010 - E1 - MATERIAI	SNOW PLOWING PARTS	648.00	648.00
26591 Q4-2024	12/12/2024	NIPISSING-PARRY SOUND CATHOLIC DISTRICT 1-4-8300-6120 - ES SCHOOL R	Q4 2024 - ENGLISH SPER,	4,025.39	4,025.39
26592 Q4-2024	12/12/2024	NEAR NORTH DISTRICT SCHOOL BOARD 1-4-8300-6100 - EP SCHOOL R	Q4 2024 ENGLISH PUBLIC	282,514.45	282,514.45
26593 1646560	12/12/2024	PINCHIN LTD. 1-4-4020-5020 - LF - MONITOF	2024 MONITORING FOR B	4,392.99	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	485.22	4,878.21
26594 12312024	12/12/2024	MUNICIPALITY OF MAGNETAWAN 1-4-2600-2015 - REC - EVENTS	NYE FLOAT	200.00	200.00
26595 RTO2024-091	12/12/2024	TOWNSHIP OF RYERSON 1-4-2000-1500 - FD - REGIONA	2024 SEPS REGIONAL FIF	4,170.40	4,170.40
26596 108584	12/12/2024	CHARLES SAUNDERS 1-4-3101-2010 - J - MATERIALS	REIMBURSEMENT-WORK	180.11	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	19.89	200.00
26597 2024-1	12/12/2024	SDM PREPAREDNESS CONSULTING INC. 1-4-2400-1410 - CEMC - TRAIN	CEMC TRAINING	7,158.83	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	790.72	7,949.55
26598 0001896	12/13/2024	HALL, DEBBIE ANN 1-4-2200-2210 - BLEO - LEGAL	BYLAW & BUILDING LEGA	356.16	
		1-4-2100-2210 - CBO - LEGAL I	BYLAW & BUILDING LEGA	958.79	

**Municipality of Magnetawan
List Of Accounts for Approval**
Batch: 2024-00168 to 2024-00192

COMPUTER CHEQUE

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	145.24	1,460.19
26599	12/13/2024	DEAN'S AUTO CARE			
26793		1-4-2010-2070 - TR510 - REPA	OIL CHANGE	116.94	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	12.92	129.86
26789		1-4-2018-2070 - TR520 REPAIF	OIL CHANGE	113.90	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	12.58	126.48
26899		1-4-2110-2070 - CBO VEHICLE	2021 NISSAN BRAKE REP	3,124.93	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	345.17	3,470.10
			Payment Total:		3,726.44
26600	12/13/2024	HUGHES LAKE HEATING INC.			
120835		1-4-6250-2400 - FRIENDSHIP C	FRIENDSHIP CLUB FURN/	373.71	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	41.28	414.99
26601	12/13/2024	JOHNSTON, CALVIN			
31		1-4-3022-3015 - B2 - RENTAL C	BRUSHING-NOVEMBER 21	5,914.81	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	653.32	6,568.13
26602	12/13/2024	KIDD'S HOME HARDWARE BUILDING CENTRE			
2954731		1-4-7200-2010 - PARKS - MATE	SUPPLIES	36.61	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	4.05	40.66
26603	12/13/2024	MAP SUNDRIDGE			
905999/3		1-4-3228-2070 - TR28 - REPAIF	TRUCK #28 REPAIR PART	44.33	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	4.89	49.22
907363/3		1-4-7200-2400 - PARKS - REPA	SNOW PLOW PARTS	55.71	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	6.16	61.87
			Payment Total:		111.09
26604	12/13/2024	MAC LANG (SUNDRIDGE) LIMITED			
209862		1-4-7210-2070 - TR10 - REPAIF	TRUCK #10 REPAIR	3,552.74	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	392.42	3,945.16
26605	12/13/2024	MAGNETAWAN FRIENDSHIP CLUB			
2024		1-4-1000-5018 - COUNCIL - DO	GRASS CUTTING	700.00	
		1-4-1000-5018 - COUNCIL - DO	DONATION	2,700.00	3,400.00
26606	12/13/2024	SAM'S COUNTRY CLEANING			
1674		1-4-3101-2400 - J - BUILDING M	OFFICE MAINTENANCE	81.41	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	8.99	90.40
26607	12/13/2024	SIGNCRAFT CANADA INC.			
2995		1-4-5010-2010 - CEM - MATER	CEMETERY SIGNAGE	829.35	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	91.60	920.95
2996		1-4-2000-2012 - FD- PREVENT	FIRE DEPT. SIGNAGE	101.76	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	11.24	113.00
			Payment Total:		1,033.95
26608	12/17/2024	TED MCEWEN			
12012024		1-4-2600-2015 - REC - EVENTS	MAG BUCKS	40.00	40.00
26609- Man	12/19/2024	SUNDRIDGE MEATS & DELICATESSEN			
119255		1-4-1000-5018 - COUNCIL - DO	CHRISTMAS TURKEYS & I	2,727.00	2,727.00
26610	12/20/2024	ADAMS BROS. CONSTRUCTION LTD.			
178039		1-4-4020-2020 - LF - LATRINE I	LANDFILL TOILET RENTAL	152.64	

Municipality of Magnetawan
List Of Accounts for Approval
Batch: 2024-00168 to 2024-00192

COMPUTER CHEQUE

Payment # Invoice #	Date	Vendor Name	GL Account	GL Transaction Description	Detail Amount	Payment Amount
			1-4-4030-2015 - RECY - LATRI	LANDFILL TOILET RENTAL	152.64	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	33.72	339.00
26611	12/20/2024	BEATTY PRINTING				
59958			1-4-4020-2010 - LF - MATERIAL	LANDFILL/CURBSIDE STIC	1,540.40	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	170.14	1,710.54
26612	12/20/2024	BURKS FALLS BUILDING CTR				
4297238			1-4-3101-2080 - J - SMALL TOC	CHAINSAW PARTS	62.76	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	6.93	69.69
26613	12/20/2024	COMWAVE				
384313			1-4-1200-2050 - ADMIN - TELEI	VOIP LINES	54.20	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	5.98	60.18
26614	12/20/2024	Township Of Armour				
ARM24-164			1-4-2200-2010 - BLEO - MATEF	NOVEMBER 2024 BYLAW	30.72	
			1-4-2200-1010 - BLEO - WAGE	NOVEMBER 2024 BYLAW	6,392.58	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	709.47	7,132.77
26615	12/20/2024	DRD DISTRIBUTING				
13030			1-4-7200-2400 - PARKS - REPA	SNOW PLOW REPAIRS	712.27	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	78.67	790.94
26616	12/20/2024	FREIGHTLINER NORTH BAY				
IN12417A			1-4-3227-2070 - TR27 - REPAIF	TRUCK #27 REPAIR PART	110.55	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	12.21	122.76
IN12417			1-4-3227-2070 - TR27 - REPAIF	TRUCK #27 REPAIR PART	221.11	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	24.42	245.53
				Payment Total:		368.29
26617	12/20/2024	GREEN'S HAULAGE				
5623			1-4-3011-2010 - A - MATERIALS	GRAVEL PATCHING/WASI	1,275.92	
			1-4-3041-2010 - D1 - MATERIAL	GRAVEL PATCHING/WASI	5,083.32	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	702.40	7,061.64
26618	12/20/2024	GILROY'S TIRE				
9239			1-4-3218-2070 - BH5 - REPAIRS	BH #5 TIRE & INSTALL	725.31	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	80.11	805.42
26619	12/20/2024	HUBB CAP				
1037495			1-4-3051-2010 - E1 - MATERIAL	SNOW PLOW RUNNER	1,220.96	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	134.86	1,355.82
26620	12/20/2024	LAKELAND ENERGY LTD				
LE034260			1-4-3800-5012 - STREET - MAC	STREETLIGHT REPAIR	1,463.61	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	161.66	1,625.27
26621	12/20/2024	BRANDT, LAURA				
12172024			1-4-2600-2015 - REC - EVENTS	MILEAGE	28.24	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	3.12	31.36
12172024*			1-4-2600-2015 - REC - EVENTS	DOOR PRIZE-NYE, REIMB	50.00	50.00
				Payment Total:		81.36
26622	12/20/2024	MAGNETAWAN GRILL AND GROC				
12172024			1-4-2600-2015 - REC - EVENTS	MAG BUCKS-DRIVE IN	120.00	120.00

Municipality of Magnetawan
List Of Accounts for Approval
Batch: 2024-00168 to 2024-00192

COMPUTER CHEQUE

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
26623	12/20/2024	MAGNETAWAN BUILDING CENTRE (COM DEV)			
101-152483		1-4-2600-2010 - REC - MATER	SUPPLIES	73.25	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	8.09	81.34
26624	12/20/2024	MAGNETAWAN BUILDING CENTRE (PARKS)			
101-153301		1-4-7300-2010 - HALL - MATER	SUPPLIES	19.97	
		1-1-1100-1101 - HST RECEIVA	HST100%Reb Tax Code	2.60	22.57
101-153245		1-4-7200-2400 - PARKS - REPA	SUPPLIES	345.94	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	38.21	384.15
101-152962		1-4-7200-2010 - PARKS - MATE	SUPPLIES	4.56	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	0.50	5.06
101-152814		1-4-7200-2010 - PARKS - MATE	SUPPLIES	32.95	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	3.64	36.59
101-152601		1-4-7200-2010 - PARKS - MATE	SUPPLIES	49.69	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	5.49	55.18
103-135817		1-4-7200-2010 - PARKS - MATE	SUPPLIES	8.76	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	0.97	9.73
104-112718		1-4-7213-2075 - TRACTOR 2 - S	SUPPLIES	18.60	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	2.06	20.66
101-153355		1-4-7200-2010 - PARKS - MATE	SUPPLIES	11.34	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	1.25	12.59
101-153353		1-4-7300-2010 - HALL - MATER	SUPPLIES	33.28	
		1-1-1100-1101 - HST RECEIVA	HST100%Reb Tax Code	4.33	37.61
			Payment Total:		584.14
26625	12/20/2024	MAGNETAWAN BUILDING CENTRE (ROADS)			
101-153105		1-4-3101-2080 - J - SMALL TOC	SUPPLIES	345.94	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	38.22	384.16
101-153333		1-4-3101-2080 - J - SMALL TOC	SUPPLIES	218.77	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	24.17	242.94
103-136964		1-4-3101-2010 - J - MATERIALS	SUPPLIES	3.65	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	0.41	4.06
101-152833		1-4-3101-2020 - J - SAFETY SL	SUPPLIES	15.25	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	1.69	16.94
103-136774		1-4-3101-2080 - J - SMALL TOC	SUPPLIES	20.34	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	2.25	22.59
101-152376		1-4-3101-2010 - J - MATERIALS	SUPPLIES	29.49	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	3.26	32.75
102-64794		1-4-3101-2010 - J - MATERIALS	SUPPLIES	92.57	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	10.23	102.80
101-152547		1-4-3101-2080 - J - SMALL TOC	SUPPLIES	129.17	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	14.27	143.44
			Payment Total:		949.68
26626	12/20/2024	MAGNETAWAN BUILDING CENTRE (FIRE DEPT.)			
103-136958		1-4-2006-7140 - AHMIC STATIC	SUPPLIES	41.70	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	4.61	46.31
101-152623		1-4-2000-1410 - FD - VOLUNTE	SUPPLIES	51.92	
103-136862		1-4-2005-7140 - MAG STATION	SUPPLIES	29.28	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	3.23	32.51
			Payment Total:		130.74
26627	12/20/2024	MAGNETAWAN BUILDING CENTRE (LANDFILL)			

Municipality of Magnetawan
List Of Accounts for Approval
Batch: 2024-00168 to 2024-00192

COMPUTER CHEQUE

Payment #	Date	Vendor Name			
Invoice #		GL Account	GL Transaction Description	Detail Amount	Payment Amount
101-153211		1-4-4030-2010 - RECY - MATEF	SUPPLIES	47.81	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	5.28	53.09
104-112644		1-4-4020-2080 - LF - SMALL TC	SUPPLIES	22.36	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	2.47	24.83
103-136786		1-4-4020-2080 - LF - SMALL TC	SUPPLIES	23.42	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	2.59	26.01
104-112606		1-4-4020-2010 - LF - MATERIAL	SUPPLIES	25.44	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	2.81	28.25
			Payment Total:		132.18
26628	12/20/2024	MAP SUNDRIDGE			
908043/3		1-4-4020-2010 - LF - MATERIAL	LANDFILL SUPPLIES	16.93	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	1.87	18.80
26629	12/20/2024	MAC LANG (SUNDRIDGE) LIMITED			
208888		1-4-3223-2070 - TR23 - REPAIF	TRUCK #23 MAINTENANC	602.19	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	66.51	668.70
26630	12/20/2024	JIM MOORE PETROLEUM			
658908		1-4-3101-2022 - J - CLEAR DIE	CLEAR DIESEL	2,028.47	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	224.05	2,252.52
658909		1-4-3101-2023 - J - DYED DIES	DYED DIESEL	66.48	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	7.34	73.82
658963		1-4-7200-2024 - PARKS - HEAT	PARKS GARAGE FURNAC	536.36	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	59.24	595.60
			Payment Total:		2,921.94
26631	12/20/2024	MOORE PROPANE LIMITED			
161008429		1-4-3101-2024 - J - HEATING	PROPANE-18 MILLER, RO	3,116.92	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	344.28	3,461.20
158015792		1-4-4030-2024 - RECY - PROP/	PROPANE-CROFT LANDF	315.18	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	34.81	349.99
158015789		1-4-4020-2024 - LF - PROPANE	PROPANE-CHAPMAN LAN	251.89	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	27.82	279.71
6023865		1-4-7300-2030 - HALL - HYDR	PROPANE-4304 HWY 520	88.38	
		1-1-1100-1101 - HST RECEIVA	HST100%Reb Tax Code	11.49	99.87
6023792		1-4-7300-2024 - HALL - HEATIN	PROPANE-4304 HWY 520	1,319.62	
		1-1-1100-1101 - HST RECEIVA	HST100%Reb Tax Code	171.55	1,491.17
			Payment Total:		5,681.94
26632	12/20/2024	MOORE PROPANE LIMITED			
6023871		1-4-6250-2024 - FRIENDSHIP C	PROPANE-73 ALBERT	507.58	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	56.06	563.64
26633	12/20/2024	MHBC PLANNING LIMITED			
5035398		1-1-1100-1198 - A/R - W WOOD	WOODRUFF-390 MILLER I	1,718.22	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	189.79	1,908.01
5035399		1-1-1100-2005 - A/R - J HERRN	HERRNSTEIN BOATHOUS	276.28	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	30.52	306.80
			Payment Total:		2,214.81
26634	12/20/2024	NEAR NORTH INDUSTRIAL SOLUTIONS			
97317		1-4-7300-2010 - HALL - MATER	RINSE MAG HALL SUPPLI	142.90	
		1-1-1100-1101 - HST RECEIVA	HST100%Reb Tax Code	18.58	161.48
97091		1-4-3228-2070 - TR28 - REPAIF	TRUCK #28 PARTS	22.25	

Municipality of Magnetawan
List Of Accounts for Approval
Batch: 2024-00168 to 2024-00192

COMPUTER CHEQUE

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	2.46	24.71
			Payment Total:		186.19
26635	12/20/2024	NORTHPOINT CATERING			
11645BAL		1-4-2600-2015 - REC - EVENTS	NYE GALA CATERED SNA	1,928.04	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	212.96	2,141.00
26636	12/20/2024	GF PRESTON SALES AND SERVICE LTD.			
WO20608		1-4-4020-2020 - LF - LATRINE I	LANDFILL - SMALL ENGIN	130.53	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	14.42	144.95
IN05626		1-4-3101-2080 - J - SMALL TOC	POLE SAW	34.57	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	3.82	38.39
			Payment Total:		183.34
26637	12/20/2024	RECEIVER GENERAL			
2023PIER		1-4-2000-1010 - FD - WAGES &	2023 PIER REVIEW #6265:	46.49	
		1-4-3101-1010 - J - WAGES AN	2023 PIER REVIEW #6265:	46.49	92.98
26638	12/20/2024	RICH HOWARD			
12312024BAL		1-4-2600-2015 - REC - EVENTS	NYE LIVE BAND, DECEMB	1,450.00	1,450.00
26639	12/20/2024	RUSSELL CHRISTIE LLP			
63-283-467		1-4-8010-2210 - PLN - LEGAL /	JAMES, C-ZONING & BUIL	122.11	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	13.49	135.60
63-283-276-15		1-4-8010-2210 - PLN - LEGAL /	GENERAL MATTERS	156.61	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	17.30	173.91
63-283-468		1-4-1200-2210 - ADMIN - LEGA	HRT GENERAL LEGAL	3,556.52	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	392.83	3,949.35
63-283-391-1		1-1-1100-1178 - A/R - ROBERT	LAND EXCHANGE-MAIN/H	1,901.48	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	210.03	2,111.51
63-283-472		1-4-1200-2210 - ADMIN - LEGA	GENERAL LEGAL	281.74	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	31.12	312.86
63-283-380-9		1-4-8010-2210 - PLN - LEGAL /	KLAHANIE CAMPERS-ZON	414.42	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	45.77	460.19
			Payment Total:		7,143.42
26640	12/20/2024	ROYAL CANADIAN LEGION BRANCH 394			
2024-368		1-4-1000-5018 - COUNCIL - DO	COUNCIL DONATION	500.00	500.00
26641	12/20/2024	SERVICE 1 MUFFLERS & MORE			
16149		1-4-3101-2080 - J - SMALL TOC	SMALL TOOLS	342.07	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	37.78	379.85
17034		1-4-3101-2080 - J - SMALL TOC	PACKER PARTS	101.15	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	11.17	112.32
17023		1-4-3101-2080 - J - SMALL TOC	BLOWER PARTS	179.58	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	19.83	199.41
			Payment Total:		691.58
26642	12/20/2024	SLING-CHOKER MFG. (NORTH BAY) LTD.			
108771		1-4-3101-2020 - J - SAFETY SL	SAFETY SUPPLIES	214.45	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	23.69	238.14
108772		1-4-3101-2020 - J - SAFETY SL	SAFETY SUPPLIES	479.98	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	53.02	533.00
			Payment Total:		771.14
26643	12/20/2024	STAPLES BUSINESS ADVANTAGE			
68471398		1-4-1200-2010 - ADMIN - OFFIC	OFFICE SUPPLIES	89.19	

Municipality of Magnetawan
List Of Accounts for Approval
Batch: 2024-00168 to 2024-00192

COMPUTER CHEQUE

Payment # Invoice #	Date	Vendor Name	GL Account	GL Transaction Description	Detail Amount	Payment Amount
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	9.85	99.04
68525398			1-4-1200-2010 - ADMIN - OFFIC	OFFICE SUPPLIES	80.12	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	8.85	88.97
68548511			1-4-1200-2010 - ADMIN - OFFIC	OFFICE SUPPLIES	98.67	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	10.90	109.57
68589041			1-4-1200-2010 - ADMIN - OFFIC	OFFICE SUPPLIES	38.61	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	4.27	42.88
68595146			1-4-1200-2010 - ADMIN - OFFIC	OFFICE SUPPLIES	28.99	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	3.20	32.19
68606280			1-4-1200-2010 - ADMIN - OFFIC	OFFICE SUPPLIES	112.43	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	12.42	124.85
				Payment Total:		497.50
26644	12/20/2024	SPECTRUM TELECOM GROUP LTD				
INV-040550			1-4-2000-2056 - FD - RADIO UF	DISPATCH CONSOLE	7,539.47	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	832.77	8,372.24
26645	12/20/2024	AJ STONE COMPANY LTD				
187712			1-4-2000-1410 - FD - VOLUNTE	FIRE DEPARTMENT SUPP	695.91	
			1-4-2000-2010 - FD - MATERIA	FIRE DEPARTMENT SUPP	577.99	
			1-4-2021-2070 - TR521 - REPA	FIRE DEPARTMENT SUPP	238.12	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	167.01	1,679.03
26646	12/20/2024	TATHAM ENGINEERING				
96739			1-4-6350-4030 - PROPERTY - F	REVISED TRAFFIC STUDY	468.10	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	51.70	519.80
26647	12/20/2024	TRACKMATICS INC				
42841			1-4-2110-2045 - CBO VEHICLE	CBO, GPS MONTHLY MON	35.62	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	3.93	39.55
42839			1-4-7200-2045 - PARKS - GPS I	PARKS, GPS MONTHLY M	106.85	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	11.80	118.65
				Payment Total:		158.20
26648	12/20/2024	D.M. WILLS ASSOCIATES				
27596			1-4-3021-4010 - B1 - CONTRAC	RFP PREPARATION - BRIE	6,360.01	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	702.49	7,062.50
26649	12/20/2024	WSP E & I CANADA LIMITED				
20196036			1-4-3101-4010 - J - CONTRACT	WEATHER FORECASTING	4,212.87	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	465.33	4,678.20
26650	12/24/2024	FRENCH, MARGARET				
12232024			1-4-2600-2015 - REC - EVENTS	REFUND NYE GALA TICKET	80.00	80.00
26651	12/31/2024	FORGET, CHANTAL				
2024-258			1-4-1000-5018 - COUNCIL - DO	DONATION-AHRC CHRIST	300.00	300.00
26652	12/31/2024	BRANDT, LAURA				
7996			1-4-2600-2015 - REC - EVENTS	FOODLAND-POP FOR NYE	96.53	96.53
12062024			1-4-2600-2015 - REC - EVENTS	BAIT & TACKLE - ICE FOR	42.00	
			1-4-2600-2015 - REC - EVENTS	DOLLARAMA - FAMILY DA	25.55	
			1-4-2600-2015 - REC - EVENTS	FOODLAND-POP FOR NYE	95.48	
			1-4-2600-2015 - REC - EVENTS	LCBO - NYE	1,077.50	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	0.34	1,240.87

Municipality of Magnetawan
List Of Accounts for Approval
Batch: 2024-00168 to 2024-00192

COMPUTER CHEQUE

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
				Payment Total:	1,337.40
26653	12/31/2024	OSIM INTERACTIVE			
25444		1-4-1200-2135 - ADMIN - WEBS	DOMAIN REGISTRATION	35.62	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	3.93	39.55
25382		1-1-1400-1250 - PREPAID EXP	2025 WEBSITE SUPPORT	1,831.68	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	202.32	2,034.00
				Payment Total:	2,073.55
26654	12/31/2024	SEAN SPADAFORA			
210		1-4-7300-8000 - HALL - CAPITA	PAINT - MAG HALL KITCH	1,850.80	
		1-1-1100-1101 - HST RECEIVA	HST100%Reb Tax Code	240.60	2,091.40
26655	12/31/2024	AGRICULTURE FORESTRY CONSTRUCTION INC			
6115		1-4-3214-2070 - DOZ - REPAIR	DOZER REPAIR	2,821.31	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	311.63	3,132.94
26656	12/31/2024	BELL CANADA			
3874855NOV24		1-4-6250-2050 - FRIENDSHIP C	FRIENDSHIP CLUB TELEF	133.98	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	14.78	148.76
26657	12/31/2024	BAKER TILLY SNT LLP			
SNT500440		1-1-1400-1250 - PREPAID EXP	2024 INTERIM AUDIT	8,140.82	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	899.18	9,040.00
26658	12/31/2024	BLUE, DANIEL			
LT10073		1-4-2000-1410 - FD - VOLUNTE	DZ MEDICAL REIMBURSE	150.00	150.00
26659	12/31/2024	Village Of Burk's Falls			
2024-378		1-4-1000-5018 - COUNCIL - DO	ANNUAL CONTRIBUTION,	3,000.00	3,000.00
26660	12/31/2024	CRAIG'S WELDING & FABRICATION			
2294		1-4-3051-2010 - E1 - MATERIAL	SNOW PLOWING REPAIR	256.61	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	28.34	284.95
26661	12/31/2024	CINDY LEGGETT			
12312024		1-4-2600-2400 - REC - PROGR	DECEMBER 2024 FITNESS	480.00	480.00
26662	12/31/2024	KEVIN NOAIK			
50		1-4-2000-1410 - FD - VOLUNTE	ID CARDS & ACCOUNTAB	148.25	148.25
26663	12/31/2024	FISHER'S REGALIA			
56393		1-4-2000-2012 - FD- PREVENT	CRESTS & UNIFORM	886.10	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	97.87	983.97
26664	12/31/2024	FREIGHTLINER NORTH BAY			
IN12574		1-4-3222-2070 - TR22 - REPAIF	TRUCK #22 REPAIRS	453.23	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	50.06	503.29
IN12448		1-4-3051-2010 - E1 - MATERIAL	SNOW PLOWING SUPPLIE	998.66	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	110.31	1,108.97
				Payment Total:	1,612.26
26665	12/31/2024	FOWLER CONSTRUCTION COMPANY			
81983		1-4-3045-4010 - D5 - CONTRAC	ROADS GRAVEL	10,807.21	
		1-4-3045-2010 - D5 - MATERIAL	ROADS GRAVEL	4,631.66	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	1,705.29	17,144.16
26666	12/31/2024	GILROY'S TIRE			

Municipality of Magnetawan
List Of Accounts for Approval
Batch: 2024-00168 to 2024-00192

COMPUTER CHEQUE

Payment #	Date	Vendor Name	GL Account	GL Transaction Description	Detail Amount	Payment Amount
8312			1-4-3222-2070 - TR22 - REPAIF	ROADS FLEET TIRE INST/	352.50	
			1-4-3226-2070 - TR26 - REPAIF	ROADS FLEET TIRE INST/	352.49	
			1-4-3229-2070 - TR29 - REPAIF	ROADS FLEET TIRE INST/	352.50	
			1-4-3227-2070 - TR27 - REPAIF	ROADS FLEET TIRE INST/	352.50	
			1-4-3228-2070 - TR28 - REPAIF	ROADS FLEET TIRE INST/	352.50	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	194.67	1,957.16
26667	12/31/2024	Town Of Kearney				
FDS-24-014			1-4-2000-1410 - FD - VOLUNTE	TRAINING MEAL	52.29	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	5.78	58.07
26668	12/31/2024	LLOYD BARRY				
JS-117			1-4-7300-2400 - HALL - REPAIF	ELECTRICAL REPAIR	375.00	
			1-1-1100-1101 - HST RECEIVA	HST100%Reb Tax Code	48.75	423.75
26669	12/31/2024	MAGNETAWAN BUILDING CENTRE (PARKS)				
101-153930			1-4-7300-2010 - HALL - MATER	SUPPLIES	14.29	
			1-1-1100-1101 - HST RECEIVA	HST100%Reb Tax Code	1.86	16.15
101-153931			1-4-7200-2010 - PARKS - MATE	SUPPLIES	41.57	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	4.59	46.16
101-153718			1-4-7200-2400 - PARKS - REPA	SUPPLIES	0.51	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	0.06	0.57
101-153720			1-4-7200-2010 - PARKS - MATE	SUPPLIES	24.43	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	2.70	27.13
101-153793			1-4-7210-2070 - TR10 - REPAIF	SUPPLIES	34.78	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	3.84	38.62
103-137203			1-4-7300-2010 - HALL - MATER	SUPPLIES	196.17	
			1-4-6250-2010 - FRIENDSHIP C	SUPPLIES	914.82	
			1-1-1100-1101 - HST RECEIVA	HST100%Reb Tax Code	25.50	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	101.05	1,237.54
101-154011			1-4-7300-2010 - HALL - MATER	SUPPLIES	53.34	
			1-1-1100-1101 - HST RECEIVA	HST100%Reb Tax Code	6.93	60.27
				Payment Total:		1,426.44
26670	12/31/2024	MAGNETAWAN BUILDING CENTRE (ROADS)				
104-113165			1-4-3101-2020 - J - SAFETY SL	SUPPLIES	22.38	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	2.47	24.85
104-113438			1-4-3101-2010 - J - MATERIALS	SUPPLIES	35.06	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	3.87	38.93
				Payment Total:		63.78
26671	12/31/2024	MAGNETAWAN BUILDING CENTRE (LANDFILL)				
101-153640			1-4-4020-2010 - LF - MATERIAL	SUPPLIES	30.50	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	3.37	33.87
26672	12/31/2024	MINISTER OF FINANCE				
3817122413510			1-4-2500-2010 - PROTECT - PC	OCTOBER 2024 POLICING	39,182.00	39,182.00
3820122411040			1-4-2500-2010 - PROTECT - PC	JUL-SEP 2024 LSR REVEN	-262.52	-262.52
3820122410470			1-4-2500-2010 - PROTECT - PC	NOVEMBER 2024 POLICIN	39,182.00	39,182.00
				Payment Total:		78,101.48
26673	12/31/2024	MINISTER OF FINANCE				
3621112416130			1-4-2000-7230 - FD - MNR FIRE	2024 FOREST PROTECTIC	10,163.85	10,163.85
26674	12/31/2024	MAGNETAWAN BAIT & TACKLE (PARKS)				

Municipality of Magnetawan
List Of Accounts for Approval
Batch: 2024-00168 to 2024-00192

COMPUTER CHEQUE

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
201244		1-4-7300-2010 - HALL - MATER	COMMUNITY CENTRE SU	58.42	58.42
26675	12/31/2024	JIM MOORE PETROLEUM			
657930		1-4-2005-2024 - MAG STATION	FURNACE OIL-81 ALBERT	315.49	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	34.84	350.33
658479		1-4-7300-2024 - HALL - HEATIN	FURNACE OIL-PAVILION	359.93	
		1-1-1100-1101 - HST RECEIVA	HST100%Reb Tax Code	46.79	406.72
658434		1-4-3101-2021 - J - PREMIUM C	GASOLINE	1,459.04	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	161.15	1,620.19
658426		1-4-3101-2022 - J - CLEAR DIE	CLEAR DIESEL	1,277.37	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	141.09	1,418.46
658427		1-4-3101-2023 - J - DYED DIES	DYED DIESEL	666.20	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	73.59	739.79
658478		1-4-7300-2024 - HALL - HEATIN	FURNACE OIL-COMMUNIT	942.47	
		1-1-1100-1101 - HST RECEIVA	HST100%Reb Tax Code	122.52	1,064.99
659438		1-4-3101-2022 - J - CLEAR DIE	CLEAR DIESEL	2,615.72	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	288.91	2,904.63
659439		1-4-3101-2023 - J - DYED DIES	DYED DIESEL	316.62	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	34.97	351.59
659938		1-4-3101-2023 - J - DYED DIES	DYED DIESEL	51.88	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	5.73	57.61
659937		1-4-3101-2022 - J - CLEAR DIE	CLEAR DIESEL	2,542.00	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	280.77	2,822.77
659992		1-4-7200-2024 - PARKS - HEAT	FURNACE OIL-PARKS GA	372.73	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	41.17	413.90
659994		1-4-3101-2021 - J - PREMIUM C	GASOLINE	1,605.87	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	177.37	1,783.24
660684		1-4-7300-2024 - HALL - HEATIN	FURNACE OIL-PAVILION	354.21	
		1-1-1100-1101 - HST RECEIVA	HST100%Reb Tax Code	46.05	400.26
660685		1-4-7300-2024 - HALL - HEATIN	FURNACE OIL-COMMUNIT	803.68	
		1-1-1100-1101 - HST RECEIVA	HST100%Reb Tax Code	104.48	908.16
660691		1-4-3101-2022 - J - CLEAR DIE	CLEAR DIESEL	4,679.30	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	516.85	5,196.15
660690		1-4-3101-2023 - J - DYED DIES	DYED DIESEL	393.05	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	43.41	436.46
660693		1-4-3101-2023 - J - DYED DIES	DYED DIESEL-CROFT LAN	627.97	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	69.36	697.33
660692		1-4-3101-2023 - J - DYED DIES	DYED DIESEL-CHAPMAN	541.42	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	59.80	601.22
661218		1-4-7200-2024 - PARKS - HEAT	FURNACE OIL-PARKS GA	414.42	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	45.77	460.19
661216		1-4-3101-2023 - J - DYED DIES	DYED DIESEL	333.38	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	36.82	370.20
661217		1-4-3101-2021 - J - PREMIUM C	GASOLINE	1,204.84	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	133.08	1,337.92
661215		1-4-3101-2022 - J - CLEAR DIE	CLEAR DIESEL	1,252.77	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	138.37	1,391.14
			Payment Total:		25,733.25
26676	12/31/2024	MOORE PROPANE LIMITED			
163004247		1-4-7700-2024 - AHMIC - HEAT	PROPANE-60 AHMIC ST	907.65	

Municipality of Magnetawan
List Of Accounts for Approval
Batch: 2024-00168 to 2024-00192

COMPUTER CHEQUE

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
163004237		1-1-1100-1101 - HST RECEIVA	HST100%Reb Tax Code	117.99	1,025.64
		1-4-4030-2024 - RECY - PROP	PROPANE-CROFT LANDF	352.64	
1379637		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	38.95	391.59
		1-4-7700-2024 - AHMIC - HEAT	RENEWAL FEE-60 AHMIC	60.00	
1379636		1-1-1100-1101 - HST RECEIVA	HST100%Reb Tax Code	7.80	67.80
		1-4-7300-2024 - HALL - HEATIN	RENEWAL FEE-4304 HWY	60.00	
		1-1-1100-1101 - HST RECEIVA	HST100%Reb Tax Code	7.80	67.80
			Payment Total:		1,552.83
26677	12/31/2024	MY-TECH INFORMATION TECHNOLOGY			
DEC31/24		1-4-1200-2130 - ADMIN - COMF	DECEMBER 2024 IT SERV	1,984.32	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	219.18	2,203.50
26678	12/31/2024	NIPISSING-EAST PARRY SOUND MUTUAL AID			
202-10		1-4-2000-1310 - FD - CONFERE	2024 DUES-MUTUAL AID M	50.00	50.00
26679	12/31/2024	ORKIN CANADA CORPORATION			
C-4977936		1-4-7300-2400 - HALL - REPAIF	NOVEMBER 2024 ORKIN C	306.10	
		1-1-1100-1101 - HST RECEIVA	HST100%Reb Tax Code	39.79	345.89
C-4978365		1-4-4030-2120 - RECY - OFFIC	NOVEMBER 2024 ORKIN C	45.79	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	5.06	50.85
C-4978366		1-4-4020-2120 - LF - OFFICE	NOVEMBER 2024 ORKIN C	45.79	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	5.06	50.85
C-4978367		1-4-3101-2400 - J - BUILDING M	NOVEMBER 2024 ORKIN C	76.32	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	8.43	84.75
C-4990923		1-4-7700-2400 - AHMIC - REPA	NOVEMBER 2024 ORKIN C	96.80	
		1-1-1100-1101 - HST RECEIVA	HST100%Reb Tax Code	12.58	109.38
C-5003956		1-4-6250-2400 - FRIENDSHIP C	DECEMBER 2024 ORKIN C	61.06	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	6.74	67.80
C-5016709		1-4-4030-2120 - RECY - OFFIC	DECEMBER 2024 ORKIN C	45.79	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	5.06	50.85
C-5016710		1-4-4020-2120 - LF - OFFICE	DECEMBER 2024 ORKIN C	45.79	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	5.06	50.85
C-5016711		1-4-3101-2400 - J - BUILDING M	DECEMBER 2024 ORKIN C	76.32	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	8.43	84.75
C-5016654		1-4-7700-2400 - AHMIC - REPA	DECEMBER 2024 ORKIN C	96.80	
		1-1-1100-1101 - HST RECEIVA	HST100%Reb Tax Code	12.58	109.38
C-5016783		1-4-6250-2400 - FRIENDSHIP C	DECEMBER 2024 ORKIN C	61.06	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	6.74	67.80
C-5016144		1-4-7300-2400 - HALL - REPAIF	DECEMBER 2024 ORKIN C	306.10	
		1-1-1100-1101 - HST RECEIVA	HST100%Reb Tax Code	39.79	345.89
			Payment Total:		1,419.04
26680	12/31/2024	WASTE CONNECTIONS OF CANADA INC.			
7113-00003490		1-4-4010-4010 - GARBAGE - C	DECEMBER 2024 WASTE	2,018.15	
		1-4-4030-4012 - RECY - RECYC	DECEMBER 2024 WASTE	2,474.64	
		1-4-4020-4022 - LF - RUBBISH/	DECEMBER 2024 WASTE	2,777.61	
		1-4-4030-4014 - RECY - RECYC	DECEMBER 2024 WASTE	5,844.77	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	1,448.62	14,563.79
0000349073-B		1-4-4030-4012 - RECY - RECYC	DECEMBER 2024 WASTE	48.25	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	5.33	53.58
			Payment Total:		14,617.37
26681	12/31/2024	RUSSELL CHRISTIE LLP			

Municipality of Magnetawan
List Of Accounts for Approval
Batch: 2024-00168 to 2024-00192

COMPUTER CHEQUE

Payment #	Date	Vendor Name	GL Transaction Description	Detail Amount	Payment Amount
Invoice #		GL Account			
63-283-465		1-4-2100-2210 - CBO - LEGAL I	LEGAL FEES	2,022.06	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	196.51	2,218.57
63-283-423-2		1-4-2100-2210 - CBO - LEGAL I	LEGAL FEES	117.02	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	12.93	129.95
63-283-270-5		1-4-8010-2210 - PLN - LEGAL /	PLANNING-LEGAL FEES	720.56	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	79.60	800.16
			Payment Total:		3,148.68
26682	12/31/2024	SLING-CHOKER MFG. (NORTH BAY) LTD.			
108935		1-4-3101-2020 - J - SAFETY SU	SAFETY SUPPLIES	92.25	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	10.18	102.43
26683	12/31/2024	SILVER SCREEN PRINTING			
2690		1-4-1000-5018 - COUNCIL - DO	TSHIRTS	103.12	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	11.40	114.52
26684	12/31/2024	STAPLES BUSINESS ADVANTAGE			
68713609		1-4-3101-2120 - J - OFFICE	ROADS COMPUTER KEYE	37.96	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	4.19	42.15
68707887		1-4-2100-2010 - CBO - MATER	CBO-OFFICE SUPPLIES	49.68	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	5.49	55.17
68668051		1-4-1200-2010 - ADMIN - OFFI	OFFICE SUPPLIES	109.63	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	12.11	121.74
			Payment Total:		219.06
26685	12/31/2024	SAM'S COUNTRY CLEANING			
1680		1-4-3101-2400 - J - BUILDING M	BUILDING MAINTENANCE	81.41	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	8.99	90.40
26686	12/31/2024	AJ STONE COMPANY LTD			
10075509-0		1-4-2021-2070 - TR521 - REPA	LIGHTS	714.36	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	78.90	793.26
26687	12/31/2024	TRANS CANADA SAFETY			
60616		1-4-2000-2018 - FD - PPE & FIF	BUNKER GEAR	5,864.58	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	647.77	6,512.35
60730		1-4-2000-7132 - FD - EQUIPME	GAS DETECTOR	941.28	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	103.97	1,045.25
			Payment Total:		7,557.60
26688	12/31/2024	TRI-CITY EQUIPMENT			
106988		1-4-3023-8000 - DITCHING CAF	RENTAL EQUIPMENT - DI	9,114.41	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	1,006.72	10,121.13
26689	12/31/2024	Valley Blades Limited			
SV097704		1-4-3051-2010 - E1 - MATERIA	SNOW PLOWING PARTS	1,178.38	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	130.16	1,308.54
26690	12/31/2024	XEROX CANADA LTD			
F63226364		1-4-1200-2140 - ADMIN - COPY	NOVEMBER 2024 COPYIN	701.85	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	77.52	779.37
F63403306		1-4-1200-2140 - ADMIN - COPY	DECEMBER 2024 COPYIN	383.30	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	42.34	425.64
			Payment Total:		1,205.01
26691	12/31/2024	CANADIAN UNION OF PUBLIC EMPLOYEES			
DEC24		1-2-1000-1044 - UNION DUES I	DECEMBER 2024 UNION E	1,194.40	1,194.40

Municipality of Magnetawan
List Of Accounts for Approval
Batch: 2024-00168 to 2024-00192

COMPUTER CHEQUE

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
26692 211	12/31/2024	SEAN SPADAFORA 1-4-6250-2400 - FRIENDSHIP C 1-1-1100-1102 - HST RECEIVA	FRIENDSHIP CLUB-PAINT HSTBIReb Tax Code	1,744.44 241.65	1,986.09
Total COMPUTER CHEQUE:					660,213.14

ONLINE BANKING

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
DEC 10 NOV2024	12/10/2024	OMERS EFT 1-2-1000-1022 - OMERS PAYAI	NOVEMBER 2024 OMERS	21,888.10	21,888.10
DEC 10 NOV 16-30/2024	12/10/2024	RECEIVER GENERAL 1-2-1000-1047 - CPP PAYABLE 1-2-1000-1048 - EI PAYABLE 1-2-1000-1049 - INCOME TAX F	NOVEMBER 16-30/2024 P/ NOVEMBER 16-30/2024 P/ NOVEMBER 16-30/2024 P/	179.64 128.35 212.49	520.48
NOV 16-30/24		1-2-1000-1047 - CPP PAYABLE 1-2-1000-1048 - EI PAYABLE 1-2-1000-1049 - INCOME TAX F	NOV 15-30/2024 PAYROLL NOV 15-30/2024 PAYROLL NOV 15-30/2024 PAYROLL	3,769.52 897.26 9,138.93	13,805.71
Payment Total:					13,805.71
DEC 10 SO137867 1301543	12/10/2024	ROYAL BANK VISA EFT 1-4-2021-2070 - TR521 - REPAI 1-4-7300-2400 - HALL - REPAIF 1-1-1100-1101 - HST RECEIVA	MAGNUM ELECTRONICS- HURONIA-ALARM SYSTEM HST100%Reb Tax Code	536.83 900.00 117.00	536.83 1,017.00
24597		1-4-7700-2010 - AHMIC - MATE 1-1-1100-1101 - HST RECEIVA	FINCHAM'S-XMAS TREE F HST100%Reb Tax Code	35.40 4.60	40.00
65974176		1-4-2000-2120 - FD - OFFICE 1-1-1100-1102 - HST RECEIVA	STAPLES-LAPTOP, OFFSE HSTBIReb Tax Code	646.85 71.44	718.29
26		1-4-2005-7140 - MAG STATION 1-4-2006-7140 - AHMIC STATIC 1-1-1100-1102 - HST RECEIVA	CANADIAN TIRE-PRESSU CANADIAN TIRE-PRESSU HSTBIReb Tax Code	298.65 549.48 93.68	941.81
88624CR		1-4-2000-2010 - FD - MATERIA 1-1-1100-1102 - HST RECEIVA	ACTION FIRST AID-REFUN HSTBIReb Tax Code	-415.16 -45.86	-461.02
Payment Total:					1,199.08
DEC 10 62631	12/10/2024	ROYAL BANK VISA EFT 1-4-3101-2120 - J - OFFICE 1-1-1100-1102 - HST RECEIVA	NETSPECTRUM-18 MILLE HSTBIReb Tax Code	101.71 11.23	112.94
64116		1-4-1200-2135 - ADMIN - WEBS 1-1-1100-1102 - HST RECEIVA	NETSPECTRUM-CENTENI HSTBIReb Tax Code	106.80 11.79	118.59
9771443		1-4-2600-2010 - REC - MATER 1-4-8010-2210 - PLN - LEGAL /	AMAZON-PICKLEBALL MA ONLAND-PROPERTY INDE	55.91 5.09	55.91
6337988-2		1-1-1100-1102 - HST RECEIVA 1-4-1200-1310 - ADMIN - CONF 1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code AMCTO-MLP UNIT 2, LB HSTBIReb Tax Code	0.56 218.78 24.17	5.65 242.95
80360		1-1-1400-1250 - PREPAID EXP 1-1-1100-1102 - HST RECEIVA	2025 OBOA FEE HSTBIReb Tax Code	371.42 41.03	412.45
136220		1-4-1200-2130 - ADMIN - COMF 1-1-1100-1102 - HST RECEIVA	GOTO MEETING-MONTHL HSTBIReb Tax Code	26.46 2.92	29.38
362002682		1-4-8010-5014 - PLN - GENERA 1-1-1100-1102 - HST RECEIVA	AMAZON-LAPTOP BAG FC HSTBIReb Tax Code	40.64 4.49	45.13

Municipality of Magnetawan
List Of Accounts for Approval
Batch: 2024-00168 to 2024-00192

ONLINE BANKING

Payment #	Date	Vendor Name	GL Transaction Description	Detail Amount	Payment Amount
Invoice #		GL Account			
11282024		1-4-8010-2210 - PLN - LEGAL /	ONLAND-PROPERTY INDE	5.09	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	0.56	5.65
6337988		1-4-8010-2210 - PLN - LEGAL /	ONLAND-PROPERTY INDE	5.09	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	0.56	5.65
11212024		1-4-8010-2210 - PLN - LEGAL /	ONLAND-PROPERTY INDE	5.09	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	0.56	5.65
12032024		1-4-1300-2310 - TREAS - BANK	VISA FEE	5.81	5.81
12012024		1-4-1300-2310 - TREAS - BANK	ANNUAL FEE	12.00	12.00
1314522		1-4-7300-2400 - HALL - REPAIF	HURONIA-PANIC BUTTON	113.50	
		1-1-1100-1101 - HST RECEIVA	HST100%Reb Tax Code	14.76	128.26
CA2024-43295		1-4-1200-1310 - ADMIN - CONF	SURVEY MONKEY-MONTH	100.74	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	11.13	111.87
6358088		1-4-8010-2210 - PLN - LEGAL /	ONLAND-PROPERTY INDE	5.09	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	0.56	5.65
6358023		1-4-8010-2210 - PLN - LEGAL /	ONLAND-INSTRUMENT	3.05	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	0.34	3.39
6356261		1-4-8010-2210 - PLN - LEGAL /	ONLAND-PARCEL REGIST	33.52	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	2.65	36.17
6357749		1-4-8010-2210 - PLN - LEGAL /	ONLAND-PARCEL REGIST	33.52	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	2.65	36.17
6357744		1-4-8010-2210 - PLN - LEGAL /	ONLAND-PROPERTY INDE	5.09	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	0.56	5.65
6355718		1-4-8010-2210 - PLN - LEGAL /	ONLAND-PARCEL REGIST	33.52	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	2.65	36.17
6357757		1-4-8010-2210 - PLN - LEGAL /	ONLAND-INSTRUMENT	3.05	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	0.34	3.39
6355717		1-4-8010-2210 - PLN - LEGAL /	ONLAND-PROPERTY INDE	5.09	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	0.56	5.65
6355715		1-4-8010-2210 - PLN - LEGAL /	ONLAND-PROPERTY INDE	5.09	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	0.56	5.65
6355724		1-4-8010-2210 - PLN - LEGAL /	ONLAND-PARCEL REGIST	33.52	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	2.65	36.17
6354211		1-4-8010-2210 - PLN - LEGAL /	ONLAND-PARCEL REGIST	33.52	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	2.65	36.17
6354197		1-4-8010-2210 - PLN - LEGAL /	ONLAND-PROPERTY INDE	5.09	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	0.56	5.65
6349525		1-4-8010-2210 - PLN - LEGAL /	ONLAND-PROPERTY INDE	5.09	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	0.56	5.65
1314521		1-4-7300-2400 - HALL - REPAIF	HURONIA-FIX ALARM SYS	677.60	
		1-1-1100-1101 - HST RECEIVA	HST100%Reb Tax Code	88.09	765.69
6338001		1-4-8010-2210 - PLN - LEGAL /	ONLAND-PARCEL REGIST	33.52	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	2.65	36.17
12032024		1-4-1000-5018 - COUNCIL - DO	MAG G&G-REFRESHMEN	32.56	32.56
12032024-ARLC		1-4-4020-2420 - LF - LANDFILL	ARLO TECHNOLOGIES-C/	10.17	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	1.12	11.29
C1304148		1-4-2000-2053 - FD - COMMUN	TOWER RENTAL - PW & F	208.61	
		1-4-3101-2053 - J - COMMUNIC	TOWER RENTAL - PW & F	208.61	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	46.08	463.30
520001459715		1-4-1200-2010 - ADMIN - OFFIC	PUROLATOR-SHIP UNION	56.70	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	6.26	62.96

Municipality of Magnetawan
List Of Accounts for Approval
Batch: 2024-00168 to 2024-00192

ONLINE BANKING

Payment #	Date	Vendor Name	GL Transaction Description	Detail Amount	Payment Amount
Invoice #		GL Account			
9478606		1-4-8010-5014 - PLN - GENERAL	AMAZON-STAND UP DESK	176.04	
		1-1-1100-1102 - HST RECEIVABLE	HSTBIReb Tax Code	19.44	195.48
			Payment Total:		195.48
DEC 10	12/10/2024	WORKPLACE SAFETY & INSURANCE BOARD - EFT			
NOV24		1-2-1000-1046 - WSIB PAYABLE	NOVEMBER 2024 WSIB RI	4,690.65	4,690.65
DEC 12	12/12/2024	BELL MOBILITY INC			
50066875DEC2		1-4-4020-2420 - LF - LANDFILL	TOWER RENTAL - PW & F	59.89	
		1-4-4030-2420 - RECY - LANDFILL	TOWER RENTAL - PW & F	59.88	
		1-1-1100-1102 - HST RECEIVABLE	HSTBIReb Tax Code	13.23	133.00
DEC 12	12/12/2024	Hydro One Networks			
3087DEC24		1-4-3800-5014 - STREET - AHM	OO HWY 124, AHMIC HAR	52.31	
		1-1-1100-1102 - HST RECEIVABLE	HSTBIReb Tax Code	6.73	59.04
6780NOV24		1-4-7200-2030 - PARKS - HYDF	6527 HWY 124	27.73	
		1-1-1100-1102 - HST RECEIVABLE	HSTBIReb Tax Code	3.59	31.32
2621NOV24		1-4-2006-2030 - AHMIC STATIC	60 AHMIC ST	46.99	
		1-4-2006-2030 - AHMIC STATIC	60 AHMIC ST	95.38	
		1-1-1100-1102 - HST RECEIVABLE	HSTBIReb Tax Code	18.48	160.85
5146NOV24*2		1-4-3101-2070 - 226 15/16 SIDE	226 SIDERD 15 16 N	61.11	
		1-1-1100-1102 - HST RECEIVABLE	HSTBIReb Tax Code	3.58	64.69
0309NOV24		1-4-7200-2030 - PARKS - HYDF	18 MILLER RD, TWSP	164.01	
		1-1-1100-1102 - HST RECEIVABLE	HSTBIReb Tax Code	21.60	185.61
3189DEC24		1-4-3800-5016 - STREET - ROC	14 CONCESSION LOT 18	67.12	
		1-1-1100-1102 - HST RECEIVABLE	HSTBIReb Tax Code	8.24	75.36
8809NOV24		1-4-3101-2030 - J - HYDRO	18 MILLER RD, NEW GAR	425.66	
		1-1-1100-1102 - HST RECEIVABLE	HSTBIReb Tax Code	55.96	481.62
			Payment Total:		1,058.49
DEC 16	12/16/2024	MINISTER OF FINANCE EFT			
NOV2024		1-2-1000-1045 - EHT PAYABLE	NOVEMBER 2024 EMPLOYE	2,482.53	2,482.53
DEC 17	12/17/2024	Bell Mobility			
519949447DEC		1-4-1200-2052 - ADMIN - CELL	CELL PHONES-NOVEMBE	418.54	
		1-4-1200-2052 - ADMIN - CELL	CELL PHONES-DECEMBE	614.97	
		1-1-1100-1102 - HST RECEIVABLE	HSTBIReb Tax Code	114.15	1,147.66
DEC 18	12/18/2024	RECEIVER GENERAL			
DEC 1-15/24		1-2-1000-1047 - CPP PAYABLE	DECEMBER 1-15/2024 PA	298.96	
		1-2-1000-1048 - EI PAYABLE	DECEMBER 1-15/2024 PA	253.49	
		1-2-1000-1049 - INCOME TAX F	DECEMBER 1-15/2024 PA	3,259.53	3,811.98
DEC 1-15/24		1-2-1000-1047 - CPP PAYABLE	DECEMBER 1-15/2024 PA	3,497.92	
		1-2-1000-1048 - EI PAYABLE	DECEMBER 1-15/2024 PA	897.45	
		1-2-1000-1049 - INCOME TAX F	DECEMBER 1-15/2024 PA	9,781.75	14,177.12
			Payment Total:		14,177.12
DEC 20	12/20/2024	ROYAL BANK VISA EFT			
147		1-4-2005-7140 - MAG STATION	CANADIAN TIRE-SHELVE	651.18	
		1-1-1100-1102 - HST RECEIVABLE	HSTBIReb Tax Code	71.93	723.11
CA4EJJGQSII		1-4-7214-2070 - TRACTOR 3 - F	AMAZON-TRACTOR #3 PA	124.20	124.20
CA478IGP8ZOI		1-4-7214-2070 - TRACTOR 3 - F	AMAZON-TRACTOR 3 PA	40.68	
		1-1-1100-1102 - HST RECEIVABLE	HSTBIReb Tax Code	4.50	45.18
66201		1-4-7200-2010 - PARKS - MATE	HOME DEPOT-SUPPLIES	249.97	
		1-1-1100-1102 - HST RECEIVABLE	HSTBIReb Tax Code	27.61	277.58

Municipality of Magnetawan
List Of Accounts for Approval
Batch: 2024-00168 to 2024-00192

ONLINE BANKING

Payment #	Date	Vendor Name	GL Transaction Description	Detail Amount	Payment Amount
Invoice #		GL Account			
23227855		1-4-2000-2120 - FD - OFFICE	STAPLES - OFFICE SUPPL	613.74	
		1-1-1100-1102 - HST RECEIVABLE	HSTBIReb Tax Code	67.73	681.47
CA4F7ZQFL3I		1-4-2000-2012 - FD- PREVENT	AMAZON-BROCHURE STA	191.04	
		1-1-1100-1102 - HST RECEIVABLE	HSTBIReb Tax Code	21.10	212.14
			Payment Total:		893.61
DEC 20	12/20/2024	ROYAL BANK VISA EFT			
575110044		1-4-1200-2010 - ADMIN - OFFICE	PUROLATOR-SHIPPING F	181.57	
		1-1-1100-1102 - HST RECEIVABLE	HSTBIReb Tax Code	20.03	201.60
3620DEC24		1-4-4020-2120 - LF - OFFICE	BELL-LANDFILL OFFICE T	103.71	
		1-1-1100-1102 - HST RECEIVABLE	HSTBIReb Tax Code	11.45	115.16
12162024		1-4-2600-2015 - REC - EVENTS	ALGONQUIN FINE FOODS	50.00	50.00
066403		1-4-2600-2015 - REC - EVENTS	DUTCH HARMONY-NYE D	50.00	50.00
INV-43094-C5JZ		1-4-2000-2056 - FD - RADIO UF	SPECTRUM GROUP-BATT	1,605.27	
		1-1-1100-1102 - HST RECEIVABLE	HSTBIReb Tax Code	177.31	1,782.58
C1304710		1-4-2000-2053 - FD - COMMUN	SPECTRUM GROUP-TOW	208.61	
		1-4-3101-2053 - J - COMMUNIC	SPECTRUM GROUP-TOW	208.61	
		1-1-1100-1102 - HST RECEIVABLE	HSTBIReb Tax Code	46.08	463.30
555104262		1-4-1200-2010 - ADMIN - OFFICE	PUROLATOR-SHIPPING F	63.08	
		1-1-1100-1102 - HST RECEIVABLE	HSTBIReb Tax Code	6.96	70.04
A9AF4		1-4-1200-2010 - ADMIN - OFFICE	STAPLES-MARK MAKER E	103.78	
		1-1-1100-1102 - HST RECEIVABLE	HSTBIReb Tax Code	11.46	115.24
169689548		1-4-3101-1310 - J - CONFEREN	WORKSITE SAFETY-WHM	50.78	
		1-1-1100-1102 - HST RECEIVABLE	HSTBIReb Tax Code	5.61	56.39
101-153237		1-4-2600-2015 - REC - EVENTS	MAG HOME HARDWARE-I	50.00	50.00
1439839		1-4-2600-2015 - REC - EVENTS	MAG BAIT & TACKLE-NYE	50.00	50.00
6372381		1-4-8010-2210 - PLN - LEGAL /	ONLAND-PROPERTY INDE	5.09	
		1-1-1100-1102 - HST RECEIVABLE	HSTBIReb Tax Code	0.56	5.65
1472218		1-4-2600-2015 - REC - EVENTS	AMAZON-REC SUPPLIES	44.82	
		1-1-1100-1102 - HST RECEIVABLE	HSTBIReb Tax Code	4.95	49.77
01-027		1-4-2600-2015 - REC - EVENTS	QUIET BAY INN-NYE DOO	50.00	50.00
8230600		1-4-2600-2015 - REC - EVENTS	AMAZON-NYE DECORATI	27.45	
		1-1-1100-1102 - HST RECEIVABLE	HSTBIReb Tax Code	3.03	30.48
170181		1-4-2100-1410 - CBO - TRAININ	VALU-MART-CBO SUPPLII	108.44	
		1-1-1100-1102 - HST RECEIVABLE	HSTBIReb Tax Code	3.15	111.59
2902-7527		1-4-1200-1310 - ADMIN - CONF	FOXIT - 2025 SUBSCRIPTI	230.95	
		1-1-1100-1102 - HST RECEIVABLE	HSTBIReb Tax Code	25.51	256.46
41600229		1-4-2100-2010 - CBO - MATERI	SHOPPER + - CBO PRINTI	91.56	
		1-1-1100-1102 - HST RECEIVABLE	HSTBIReb Tax Code	10.12	101.68
6360847		1-4-8010-2210 - PLN - LEGAL /	ONLAND-PROPERTY INDE	5.09	
		1-1-1100-1102 - HST RECEIVABLE	HSTBIReb Tax Code	0.56	5.65
6360837		1-4-8010-2210 - PLN - LEGAL /	ONLAND-PARCEL REGIST	33.52	
		1-1-1100-1102 - HST RECEIVABLE	HSTBIReb Tax Code	2.65	36.17
6360828		1-4-8010-2210 - PLN - LEGAL /	ONLAND-PROPERTY INDE	5.09	
		1-1-1100-1102 - HST RECEIVABLE	HSTBIReb Tax Code	0.56	5.65
6360792		1-4-8010-2210 - PLN - LEGAL /	ONLAND-PARCEL REGIST	33.52	
		1-1-1100-1102 - HST RECEIVABLE	HSTBIReb Tax Code	2.65	36.17
6360759		1-4-8010-2210 - PLN - LEGAL /	ONLAND-PROPERTY INDE	5.09	
		1-1-1100-1102 - HST RECEIVABLE	HSTBIReb Tax Code	0.56	5.65
595101827		1-4-1200-2010 - ADMIN - OFFICE	PUROLATOR-SHIPPING F	47.20	
		1-1-1100-1102 - HST RECEIVABLE	HSTBIReb Tax Code	5.20	52.40

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1/14/2025 1:23 PM

Municipality of Magnetawan
List Of Accounts for Approval
Batch: 2024-00168 to 2024-00192

Page 18

ONLINE BANKING

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
8193004		1-4-2600-2400 - REC - PROGR.	AMAZON-EXERCISE	146.62	146.62
				Payment Total:	146.62
DEC 4 11102024	12/4/2024	407 ETR 1-4-3101-1310 - J - CONFEREN	OCT.10 TO NOV 9-ROW C	31.55	31.55
DEC 4 50066875NOV2	12/4/2024	BELL MOBILITY INC 1-4-4020-2420 - LF - LANDFILL	TOWER RENTAL-PW & FC	59.89	
		1-4-4030-2420 - RECY - LANDF	TOWER RENTAL-PW & FC	59.88	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	13.23	133.00
DEC 4 538589007NOV	12/4/2024	Bell Mobility 1-4-4020-2420 - LF - LANDFILL	LANDFILL SURVEILLANCE	30.53	
		1-4-4030-2420 - RECY - LANDF	LANDFILL SURVEILLANCE	30.53	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	6.74	67.80
DEC 4 3189NOV24	12/4/2024	Hydro One Networks 1-4-3800-5016 - STREET - ROC	14 CONCESSION LOT 18	34.43	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	4.42	38.85
5146NOV24		1-4-3101-2029 - J - Hydro - 226	226 SIDERD 15 16 N	29.02	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	3.95	32.97
			Payment Total:		71.82
			Total ONLINE BANKING:		75,861.60

AUTOMATIC WITHDRAWAL

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
DEC 11 072642NOV24	12/11/2024	LAKELAND POWER - EFT 1-4-2005-2030 - MAG STATION	81 ALBERT STREET	136.20	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	18.56	154.76
072693NOV24		1-4-7600-2030 - HERITAGE - H	4205 HIGHWAY 520	61.68	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	8.40	70.08
072644NOV24		1-4-6250-2030 - FRIENDSHIP C	130 SPARKS STREET	163.06	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	22.23	185.29
077271NOV24		1-4-3800-5012 - STREET - MAC	SPARKS STREET STLGT	99.64	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	13.58	113.22
073239NOV24		1-4-3800-5012 - STREET - MAC	STREET LIGHTS	807.41	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	110.05	917.46
076283NOV24		1-4-7200-2030 - PARKS - HYDF	4135 HIGHWAY 520 PARK	100.35	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	13.68	114.03
073252NOV24		1-4-7300-2030 - HALL - HYDR	4304 HIGHWAY 520	1,053.22	
		1-1-1100-1101 - HST RECEIVA	HST100%Reb Tax Code	169.66	1,222.88
076598NOV24		1-4-7200-2030 - PARKS - HYDF	61 SPARKS STREET	44.85	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	6.11	50.96
			Payment Total:		2,828.68
			Total AUTOMATIC WITHDRAWAL:		2,828.68

Total CURR: 738,903.42

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

BY-LAW 2025-

**BEING A BY-LAW TO PROVIDE FOR THE EXECUTION OF A CONSENT
AGREEMENT, AS A CONDITION OF AN APPROVED CONSENT, WITH THE OWNERS OF THE
LANDS: 1671258 ONTARIO INC. (WEINS), CONCESSION 1, PT LOT 9 42R-10938 FORMERLY IN
THE GEOGRAPHIC TOWNSHIP OF CHAPMAN, NOW IN THE MUNICIPALITY OF
MAGNETAWAN, ROLL: (4944010001052500)**

WHEREAS, an application for a Consent was approved by the Council with the condition of a consent agreement being entered into and registered on title, pursuant to Section 45 (9.1) of the Planning Act, R.S.O. 1990, regarding the aforementioned lands;

AND WHEREAS, Council is granted the power pursuant to Section 53(12) and 51(26) of the Planning Act, R.S.O. 1990, to enter into an agreement to be registered against the land to which the consent applies;

AND WHEREAS, Council is entitled to enforce the provisions of such an agreement against the owner of the land, pursuant to Section 51(26) of the Planning Act, R.S.O. 1990

AND WHEREAS, Council is satisfied that the proposed development of the lands is appropriate and in conformity with the Municipality's requirements;

NOW THEREFORE BE IT RESOLVED the Council of the Corporation of the Municipality of Magnetawan hereby enacts as follows:

1. That the Municipality of Magnetawan enter into a consent agreement substantially in the form attached hereto as "the Agreement."
2. That the Mayor and the Clerk are hereby authorized to execute the Agreement and all documents in connection with the Agreement.
3. The Municipality's solicitor is hereby authorized to register the Agreement against the title of the lands to which it applies.

READ A FIRST, SECOND, AND THIRD TIME, passed, signed and the Seal of the Corporation affixed hereto, this 22nd day of January, 2025

**THE CORPORATION OF THE
MUNICIPALITY OF MAGNETAWAN**

Mayor

CAO/Clerk

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

CONSENT AGREEMENT

THIS AGREEMENT made this ____ day of _____, 2025.

BETWEEN:

1671258 ONTARIO INC. C/O HENRY WIENS

(hereinafter called the "OWNER")
OF THE FIRST PART

- and -

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

(hereinafter called the "MUNICIPALITY")
OF THE SECOND PART

WHEREAS the lands that are the subject to this Agreement are the lands described in Schedule "A" attached hereto, are referred to as the "subject lands";

AND WHEREAS the **OWNER** has obtained a provisional consent from the Central Almaguin Planning Board on December 6th, 2023, File B025/23, Magnetawan – Concession 1, Lot 9;

AND WHEREAS the conditions to approval require the Owner to enter into this Consent Agreement and to register such agreement on title to the subject lands in accordance with Section 51(26) of the Planning Act;

AND WHEREAS one of the conditions of the approval of this consent is that the Owner enter into a Consent Agreement for the severed and retained lands to ensure the mitigation measures and recommendations contained in the Environmental Impact Letter prepared by RiverStone Environmental Solutions Inc., dated August 3, 2023.

NOW THEREFORE THIS AGREEMENT WITNESSED that, in consideration of the premises and for other good and valuable consideration (the receipt of which is hereby acknowledged), the parties hereto covenant and agree with one another as follows:

1. **SCOPE OF AGREEMENT**

1.1 **DESCRIPTION OF LANDS**

The lands that are the subject to this Agreement are the lands described in Schedule "A" attached hereto, are referred to as the "subject lands";

1.2 **CONFORMITY OF AGREEMENT**

The OWNER covenants and agrees that all new work performed on the subject lands shall be in conformity with:

- a) The provisions of this Agreement;
- b) All applicable Municipal By-laws and all applicable Provincial and Federal legislation; and,
- c) The mitigation measures and recommendations contained within the Environmental Impact Letter prepared by RiverStone Environmental Solutions Inc., dated August 3, 2023, included as Schedule "B" attached hereto.

2. **REGISTRATION OF THE AGREEMENT**

- 2.1 The OWNER agrees that all documents required herein shall be submitted in a form suitable to the MUNICIPALITY and suitable for registration.
- 2.2 The Agreement shall be registered on title to the subject lands as provided for by Section 53(12) and 51(26) of the Planning Act R.S.O. 1990, by the Municipality, at the expense of the OWNER.
- 2.3 The OWNER agrees to reimburse the MUNICIPALITY for all administrative and professional costs incurred in preparing, executing and registering this Agreement.
- 2.4 The OWNER agrees not to make any application or request to deregister this Agreement without the authorization in writing from the MUNICIPALITY.
- 2.5 All offers of Purchase and Sale shall contain a clause advising the potential purchaser of this Agreement.

3. **ISSUANCE OF BUILDING PERMITS**

- 3.1 The OWNER agrees to not request the Chief Building Official to issue a building permit to carry out the development until the Agreement has been registered on title to the subject lands and a registered copy of same has been provided to the MUNICIPALITY.
- 3.2 It is agreed that if the OWNER fails to apply for a building permit or permits to implement this Agreement within two (2) years after registration, then the MUNICIPALITY, at its option, has the right to terminate the Agreement and require that a new Consent Agreement be submitted for approval and execution.

4. **DEVELOPMENT PROVISIONS**

- 4.1 The OWNER agrees to develop the subject lands in accordance with this Agreement and as depicted in the documents referenced in Schedule "B" attached hereto, and agree that no work will be performed on the subject lands except in conformity with all provisions of this Agreement.

- 4.2 The OWNER agrees that external lighting facilities on the subject lands and buildings will be designed and constructed so as to avoid the illumination of adjacent properties and agrees to only use a level of illumination that is consistent with the natural beauty of the surrounding properties. All lighting shall be dark sky compliant lighting.
- 4.3 The OWNER further agrees to provide and maintain appropriate construction mitigation measures during any construction activity to ensure that there are no adverse environmental impacts on the natural heritage features, including the lake.
- 4.7 The OWNER agrees to ensure that the natural drainage is not altered in any way that will cause damage to the vegetative buffers, any adjacent lands, or any river, stream, waterbody or to any public road.

5. **OTHER REQUIREMENTS**

- 5.1 The OWNER agrees that nothing in this Agreement shall relieve him or her from complying with all other applicable agreements, by-laws, laws or regulations of the MUNICIPALITY or any other laws, regulations or policies established by any other level of government. Nothing in this Agreement shall prohibit the MUNICIPALITY or its Chief Building Official from instituting or pursuing prosecutions in respect of any violations of the said by-laws, laws or regulations.

6. **BINDING PARTIES, ALTERATION, AMENDMENT, EFFECT, PENALTY**

- 6.1 This Agreement may only be amended or varied by a written document executed by the parties hereto and registered against the title to the subject lands.
- 6.2 Following the completion of the works, the OWNER shall maintain to the satisfaction of the MUNICIPALITY, and at his or her sole expense, all the facilities or works described on Schedule "B".
- 6.3 This Agreement shall ensure to the benefit of and be binding upon the respective successors and assigns of each of the parties hereto.
- 6.4 The OWNER acknowledges that the Agreement is entered into under the provisions of Section 41(10) of the Planning Act, and that the expenses of the MUNICIPALITY arising out of the enforcement of this Agreement may, in addition to any other remedy the Municipality may have at law, be recovered as taxes under Section 427 of the Municipal Act, 2001, S.O. 2001, c.25 as amended.
- 6.5 The Agreement shall come into effect on the date of execution by the MUNICIPALITY.
- 6.6 Nothing in this Agreement shall relieve the OWNER from complying with all other applicable by-laws, laws or regulations of the MUNICIPALITY or any other laws, regulations or policies established by any other level of government. Nothing in this

Agreement shall prohibit the MUNICIPALITY from instituting or pursuing prosecutions in respect of any violations of the said by-laws, laws or regulations.

- 6.7 The definitions of Municipality of Magnetawan Zoning By-law 2001-26, as amended, shall be used to define any terms used in this Agreement.

7. **CONDITIONS PRIOR TO EXECUTION OF AGREEMENT BY THE MUNICIPALITY**

- 7.1 Prior to the execution of this Agreement by the MUNICIPALITY, the OWNER shall:

- a) Taxes — have paid all municipal tax bills issued and outstanding on the subject lands;
- b) Postponements to this Agreement — have delivered to the MUNICIPALITY all postponements of any prior encumbrances so that this Agreement will be first priority against the subject lands;
- c) Land Ownership — be the registered owner in fee simple of the lands described in Schedule 'A'.

8. **NOTICE**

- 8.1 Any notice, required to be given pursuant to the terms hereto, shall be in writing and mailed or delivered to the other at the following addresses:

OWNER'S NAME AND ADDRESS: 1671258 Ontario Inc. c/o Henry Wiens
13 Neptune Drive
St. Catharines, ON
L2M 2S1

MUNICIPALITY: Kerstin Vroom, CAO/Clerk
Municipality of Magnetawan
P.O. Box 70
Magnetawan, ON
POA 1P0

THIS AGREEMENT shall inure to the benefit of and be binding upon the OWNER and their respective heirs, executors, administrators, successors and assigns.

IN WITNESS WHEREOF the OWNER and the MUNICIPALITY have caused their corporate seals to be affixed over the signatures of their respective signing officers.

SIGNED, SEALED AND DELIVERED
In the presence of:

Witness

Henry Wiens

**THE CORPORATION OF THE
MUNICIPALITY OF MAGNETAWAN**

Mayor
Sam Dunnett

CAO/Clerk
Kerstin Vroom

We have authority to bind the corporation

SCHEDULE "A"

**This is Schedule "A" to the Consent Agreement between the Corporation of the Municipality
of Magnetawan and Owner**

LEGAL DESCRIPTION OF THE LANDS

CON 1, PART LOT 9 PLAN 42R-10938 CHAPMAN, MAGNETAWAN

SCHEDULE "B"

**This is Schedule "B" to the Consent Agreement between the Corporation of the Municipality
of Magnetawan and Owner**

Environmental Impact Letter prepared by RiverStone Environmental Solutions Inc., dated
August 3, 2023



RIVERSTONE

ENVIRONMENTAL SOLUTIONS INC.

August 3, 2023
RS#222-245

Mr. Henry Wiens

Via email: wienshenry111@gmail.com

**SUBJECT: Lake Capacity and Fish Habitat Mitigation - Wiens Property, Horn Lake
Municipality of Magnetawan**

Dear Henry:

As you know, RiverStone Environmental Solutions Inc. (hereafter RiverStone), completed a review of lake capacity for your consent application on Horn Lake. The review was based on knowledge of the science behind lake capacity and the report submitted by Hutchinson Environmental Sciences in support of a neighbouring property on the lake where they addressed the capacity issue for the lake as a whole. The results of the Hutchinson lake capacity assessment for the neighbouring property showed that Horn Lake is not at capacity, and the addition of one (1) new lot on your property will not have any impact on water quality. As a result, our letter was accepted by Township council.

In consideration of our letter for your property and the Hutchinson report on the neighbour's property, council noted that there were several recommendations put forward by Hutchinson to mitigate any potential impacts to water quality and fish habitat. There were questions from council as to whether these same recommendations should be applied to the Wiens severance. In particular, the following recommendations were considered to be potentially applicable:

From Hutchinson Report regarding Lake Capacity (pg 19)

1. Septic systems shall be located at least 30 metres from a watercourse or waterbody.
2. As a condition of development approval, a natural shoreline vegetation buffer shall be preserved within at least 20 metres of all watercourses and waterbodies wherever possible except for the removal of hazardous trees and a narrow area to allow a pathway to the shoreline.
3. Where development would result in a significant increase in storm water run-off, the Municipality shall require the proponent to complete storm water management works that will ensure that off- site surface water quality and quantity is not adversely impacted by the development. Direct outfalls to surface waters should be avoided and wherever possible developments shall utilize infiltration as a method for storm water management.
 - We recommend discharging of roof leaders, use of soak away pits and other measures to promote infiltration. Other specific design options for consideration include: grassed and vegetated swales. filter strips, roof leaders and French drains which have all proven to be effective at mitigating impacts associated with stormwater.

47 Quebec St, Bracebridge Ontario, P1L 2A5 / T 705.645.9887 / F 888.857.4979 / E info@rsenviro.ca

4. We recommend implementation of an Erosion and Sediment Control plan during construction, which should (CISEC Canada 2012):
 - Utilize a multi-barrier approach;
 - Retain existing vegetation;
 - Minimize land disturbance area;
 - Slow down and retain runoff to promote settling;
 - Divert runoff from problem areas;
 - Minimize slope length and gradient of disturbed areas;
 - Maintain overland sheet flows and avoid concentrated flows; and
 - Store/stockpile soil away from watercourses, drainage features, and tops of steep slopes.
5. Utilize Waterloo Biofilter Systems with EC-P units to minimize sewage related-TP.

Additional information regarding waterfront development Best Management Practices can be found in "Protect Your Waterfront Investment" (Muskoka Watershed Council; Appendix B).

From Hutchinson Report regarding Fish Habitat (pg 30)

- Avoid construction of shoreline structures on or within 10m of the groundwater seepage area identified on Figure 6. A 10 m buffer is sufficient to protect the functionality of the seepage area from adjacent development of docks or boardwalks since 10 m is a suitable base buffer width for water quality, screening of human disturbance and core habitat protection (Beacon Environmental Ltd. 2012).
- Implement a timing window of March 15th to July 15th and October 15th to May 31st to protect spring and fall spawning species. that is dock construction should be completed outside of that timing window (July 16th to October 14th).
- Utilize a dock design that has a small footprint on the lakebed such as a floating, cantilever or a pole supported dock. If a larger footprint is used (i.e. cribs) then the cribs should be constructed in an open- faced manner and filled with large rocks to provide accessible crevices for fish and other small organisms. Cribs should be spaced (2 m) and located at least 2 m from the high-water mark to allow nearshore water to circulate.
- Develop and implement an Erosion and Sediment Control Plan for the site that minimizes risk of sedimentation of the waterbody during all phases of the project. For dock construction this includes:
 - Installation of effective erosion and sediment control measures before starting work to prevent sediment from entering the water body.
- Clearing of riparian vegetation should be kept to a minimum.
- Minimize the removal of natural woody debris, rocks, sand or other materials from the banks, the shoreline or the bed of the waterbody below the ordinary high water mark. If material is removed from the waterbody, set it aside and return it to the original location once construction activities are completed.

RIVERSTONE ENVIRONMENTAL SOLUTIONS INC.

- Immediately stabilize shoreline or banks disturbed by any activity associated with the project to prevent erosion and/or sedimentation, preferably through re-vegetation with native species suitable for the site.
- Restore bed and banks of the waterbody to their original contour and gradient; if the original gradient cannot be restored due to instability, a stable gradient that does not obstruct fish passage should be restored.
- If replacement rock reinforcement/armouring is required to stabilize eroding or exposed areas, then ensure that appropriately-sized, clean rock is used; and that rock is installed at a similar slope to maintain a uniform bank/shoreline and natural stream/shoreline alignment.
- Remove all construction materials from site upon project completion.

The application of these lake capacity and fish habitat mitigation measures to your severed lot is reasonable; however, it should be noted that some of these recommendations are provided as there is a difference in scale of the proposed development on the neighbouring parcel, four (4) lots, compared to the single severance of your property. For example, a sediment and erosion control plan for a single lot can be very simple as the slopes are moderate and construction straight forward, whereas, the terrain across four lots may be more variable and challenging, requiring engineering support. The same can be said for stormwater management.

I trust this information will be suitable for the Township to further review your application for severance and proceed with the approvals. Please do not hesitate to call should there be any questions.

RiverStone Environmental Solutions Inc.

Al Shaw, M.Sc.
Senior Ecologist / Principal

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

BY-LAW NO. 2025 -

Being a By-law to establish a Committee of Adjustment for the Municipality of Magnetawan for 2025

WHEREAS O'Reg 354/02 Consent Granting Authority has been amended by adding the Municipality of Magnetawan effective September 1st, 2024;

AND WHEREAS O'Reg 353/02 Plans of Subdivision has been amended by adding the Municipality of Magnetawan effective September 1st, 2024;

AND WHEREAS Section 51.2 (1) and 54(5) of the *Planning Act, R.S.O. 1990, Chapter P.13*, authorizes Council to delegate the authority of the Council under Section 53 or any part of that authority to the Committee of Adjustment;

AND WHEREAS Section 44(1) of the *Planning Act, R.S.O. 1990, Chapter P.13*, authorizes a municipality to constitute and appoint a Committee of Adjustment;

AND WHEREAS Section 44(3) of the *Planning Act, R.S.O. 1990, Chapter P.13*, states the members of the Committee who are members of a municipal Council shall be appointed annually;

AND WHEREAS Section 45 (1) The Committee of Adjustment, upon the application of the owner of any land, building or structure affected by any by-law that is passed under section 34 or 38, or a predecessor of such sections, or any person authorized in writing by the owner, may, despite any other Act, authorize such minor variance from the provisions of the by-law;

AND WHEREAS Section 45 (3) A Council that has constituted a Committee of Adjustment may by by-law empower the Committee of Adjustment to grant minor variances from the provisions of any by-law of the municipality that implements an official plan, or from such by-laws of the municipality as are specified;

NOW THEREFORE BE IT RESOLVED the Council of the Corporation of the Municipality of Magnetawan hereby enacts as follows:

The following persons, all of whom are members of Council, are hereby appointed as its members for the 2025 calendar year:

- Sam Dunnett
- John Hetherington
- Bill Bishop
- Brad Kneller
- Jon Hind

The Committee of Adjustment shall be hereby empowered with the authority to grant minor variances, consents and plan of subdivision from the provisions of any by-law of the municipality that implements an Official Plan.

The Clerk of the Municipality of Magnetawan is hereby appointed as the Secretary-Treasurer of the Committee of Adjustment. The Clerk may delegate to any employee of the Municipality of Magnetawan any and or all duties of Secretary-Treasurer of the Committee of Adjustment.

That this By-law shall come into force and effect on January 22nd, 2025

READ A FIRST, SECOND AND THIRD TIME, passed, signed and the Seal of the Corporation affixed hereto, this 22nd day of January 2025.

THE CORPORATION OF THE
MUNICIPALITY OF MAGNETAWAN

Mayor

CAO/Clerk

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

BY-LAW NO. 2025 -

Being a By-law to provide for an interim tax levy in 2025

WHEREAS Section 317 (1) of *the Municipal Act, 2001, S.O 2001, C.25*, as amended, provides that a local municipality, before the adoption of the estimates for the year, may pass a By-law levying amounts on the assessment of property in the local municipality rate able for local municipality purposes;

NOW THEREFORE, the Council of the Corporation of the Municipality of Magnetawan hereby enacts as follows:

1. Map Divisions 010, 030, and 040

The following interim tax rates are imposed and levied on the whole of the assessment for real property in these classes according to the 2025 revised assessment roll:

Residential Class	0.004817635
Farm and Managed Forest Classes	0.00120441
Commercial Occupied Class	0.008210825
Commercial Vacant Class	0.00681195
Commercial New Construction	0.008210825
Industrial Occupied Class	0.00885763
Industrial Vacant Class	0.00729746
Landfill Assessment	0.03117624

2. Map Division 020

The following interim tax rates are imposed and levied on the whole of the assessment for real property in these classes according to the 2025 revised assessment roll:

Residential Class	0.005425195
Multi-Residential	0.01008539
Farm Class	0.0013563
Commercial Occupied Class	0.008909875
Commercial Vacant Class	0.007301285
Commercial New Construction	0.008909875

3. Installment Dates

The interim tax levy shall become due and payable in TWO (2) installments as follows:

March 24, 2025	Fifty per cent (50%) of the interim levy
June 24, 2025	Balance remaining

Non-payment of the amount on the dates stated in accordance with this section shall constitute a default.

4. Penalties and Interest

A penalty charge shall be imposed on overdue taxes at the rate of 1.25% per month (15% per annum) to be effective on the first day of each calendar month thereafter in which default continues, on all unpaid installments of taxes.

Interest charges at the rate of 1.25% per month (15% per annum) shall be payable on the unpaid taxes after the first year.

5. Notice of Interim Levy

The Treasurer may mail or cause to be mailed to the residence or place of business of such person indicated on the last revised assessment roll, a written or printed notice specifying the amount of taxes payable.

6. Place of Payment

Taxes are payable at the Municipality of Magnetawan Municipal Office, Magnetawan, Ontario and payable in Canadian Funds.

READ A FIRST, SECOND, AND THIRD TIME, passed, signed and the Seal of the Corporation affixed hereto, this 22nd day of January 2025

**THE CORPORATION OF THE
MUNICIPALITY OF MAGNETAWAN**

Mayor

CAO/Clerk

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN
BY-LAW NO. 2025-
Being a By-law to authorize borrowing for current expenditures for 2025

WHEREAS Section 407 of *the Municipal Act, 2001, S.O 2001, C.25*, as amended, provides that a municipality may at any time during a fiscal year authorize temporary borrowing, until the taxes are collected and other revenues are received, of the amounts that the municipality considers necessary to meet the expenses of the municipality for the current year and of the amounts, whether or not they are expenses for the year, that the municipality requires in the year.

AND WHEREAS Section 407 (2) of *the Municipal Act, 2001, S.O 2001, C.25*, as amended, limits the total amount that may be borrowed from all sources at any one time, except with the approval of the Ontario Municipal Board.

NOW THEREFORE the Council of the Corporation of the Municipality of Magnetawan hereby enacts as follows:

1. Borrowing By-law

The signing authorities of the Corporation of the Municipality of Magnetawan are hereby authorized to borrow from time to time of promissory note or bankers' acceptance during the year 2025 (current year) such amounts as may be necessary to meet, until the taxes are collected and until other revenues are received, the current expenditures of the Municipality and other amounts that are stated in Section 407 (1) of *the Municipal Act, 2001, S.O 2001, C.25*, as amended.

2. Instruments

A promissory note or bankers' acceptance made under Section 1 of this By-law shall be signed by the Treasurer and by the Head of Council or other such person authorized by By-law.

3. Lenders

The Lenders from whom amounts may be borrowed under the authority of this By-law shall be the Kawartha Credit Union Limited, and other such tender(s) and reserve funds of the Municipality as may be determined from time to time by Council resolution.

4. Limit on Borrowing

Except with approval of the Ontario Municipal Board, the total amount borrowed at any one time plus any outstanding amounts of principal borrowed and accrued interest shall not exceed:

- a) from January 1 to September 30 in the year, fifty per cent (50%) of the total estimated revenues of the Municipality as set out in the budget adopted for the year.
- b) from October 1 to December 31 in the year, twenty-five per cent (25%) of the total estimated revenues of the Municipality as set out in the budget adopted for the year.

For the purposes of this By-law, the estimated revenues of the Municipality shall not include revenues derived from or derivable from:

- any borrowing, including any issue of debentures;
- a surplus, including arrears of taxes, fees, or charges; or
- a transfer from the capital fund, reserves, or reserve funds.

5. Borrowing Documents Required

At the time any amount is borrowed under this By-law, the Treasurer shall ensure that the Lender is or has been furnished with a certified copy of this By-law, a certified copy of the resolution mentioned in Section 3 determining the Lender, if applicable, and a certified copy of the estimates of the Municipality adopted for the current year and also showing the total of any amounts borrowed from any and all sources under authority of Section 407 of *the Municipal Act, 2001, S.O 2001, C.25*, as amended.

6. Pending Adoption of the Budget

Until the budget is adopted in the current year, the limits upon borrowing under Section 407 (2) of *the Municipal Act, 2001, S.O 2001, C.25*, as amended, shall be calculated temporarily using the estimated revenues of the Municipality, as adopted in the previous year's budget.

7. Directive to Treasurer

The Treasurer is authorized and directed to apply in payment of any or all amounts borrowed under this By-law together with interest, any or all of the funds collected or received, either on account or realized in respect of the taxes levied for the current year and preceding years, or from any other source that may be applied under prevailing legislation for such purpose.

8. Effective Date

This By-law shall come into effect retroactive the 1st day of January 2025

READ A FIRST, SECOND, AND THIRD TIME, passed, signed and the Seal of the Corporation affixed hereto, this 22nd day of January 2025.

**THE CORPORATION OF THE
MUNICIPALITY OF MAGNETAWAN**

Mayor

CAO/Clerk

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

BY-LAW NO. 2025-

Being a By-law to confirm the proceedings of Council January 22, 2025

WHEREAS Section 5(3) of the *Municipal Act, 2001, S.O. 2001, c.25*, as amended, requires a municipal Council to exercise a municipal power, including a municipality's capacity, rights, powers and privileges under Section 9, by by-law unless the municipality is specifically authorized to do otherwise;

AND WHEREAS the Council of the Municipality of Magnetawan deems it desirable to confirm the proceedings of Council and to ratify decisions made at its meeting hereinafter set out;

NOW THEREFORE the Council of the Corporation of the Municipality of Magnetawan enacts as follows:

1. Ratification and Confirmation

THAT the action of the Council of the Municipality of Magnetawan at its meeting for the aforementioned date(s) with respect to each motion, resolution and other action passed and taken by this Council at its meetings, except where otherwise required, is hereby adopted, ratified, and confirmed as if such proceedings and actions were expressly adopted and confirmed by its separate By-law.

2. Execution of all Documents

THAT the Mayor of the Council of the Municipality of Magnetawan and the proper officers of the Municipality of Magnetawan are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain approvals where required, except where otherwise provided, and the Mayor and Clerk are hereby authorized and directed to execute all necessary documents and to affix the Corporate Seal of the Municipality to such documents.

READ A FIRST, SECOND, AND THIRD TIME, passed, signed and the Seal of the Corporation affixed hereto, this 22nd day of January 2025.

**THE CORPORATION OF THE
MUNICIPALITY OF MAGNETAWAN**

Mayor

CAO/Clerk