



COUNCIL MEETING MINUTES
January 22, 2025
1:00 pm

The meeting of the Council of the Corporation of the Municipality of Magnetawan was held at the Magnetawan Community Centre on Wednesday January 22, 2025, with the following present:

Mayor Sam Dunnett
Deputy Mayor John Hetherington
Councillor Bill Bishop
Councillor Jon Hind
Councillor Brad Kneller

Staff: CAO/Clerk Kerstin Vroom and Deputy Clerk Recreation and Communications Laura Brandt were present for the entire meeting. Deputy Clerk Planning and Development Erica Kellogg, Fire Chief Derek Young, Public Works Superintendent Scott Edwards were present for their respective sections in the meeting.

OPENING BUSINESS

1.1 Call to Order

The meeting was called to order at 1:00 p.m.

1.2 Adoption of the Agenda

RESOLUTION 2025-01 Hetherington-Bishop

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adopts the agenda as presented.

Carried.

1.3 Disclosure of Pecuniary Interest

Mayor Sam Dunnett stated that should anyone have a disclosure of pecuniary interest that they could declare the nature thereof now or at any time during the meeting.

1.4 Adoption of the Previous Minutes

RESOLUTION 2025-02 Kneller-Hetherington

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adopts the minutes of the Council meeting on December 11, 2024 , as copied and circulated.

Carried.

PLANNING ACT MEETING

Consent Application – Woodruff – 309 Miller Road

Zoning By-law Application – Herrnstein (Lachance Agent) – CROFT CON 4 PT Lot 13 PCL 699 S/S REM PT MF

RESOLUTION 2025-03 Bishop Hind

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan recesses the regular meeting to hold a public meeting pursuant to *Section 53 and Section 34 of the Planning Act* to consider a Consent Application for the creation of one new lot described as:

- Herrnstein – Zoning By-law Amendment
- Woodruff – Consent Application

Carried.

RESOLUTION 2025-04 Bishop-Hetherington

WHEREAS the Municipality of Magnetawan has received a request to support an application for consent for creation of one new lot located at Miller Road which is a municipal maintained road, Magnetawan (Woodruff 4944 010 00223400). The property is legally described as Con 10 PT Lots 24 and 25 PT RD ALLOW AND 42R21817 PARTS 12 AND 11 Township of Chapman hereinafter referred to as “the Lands”;

WHEREAS the Municipal planning consultant has provided a report in support of the application with conditions;

NOW THEREFORE BE IT RESOLVED THAT the Committee of Adjustment for the Municipality of Magnetawan supports in principle the consent application for the Lands, subject to the following conditions:

- *That the foregoing conditions be fulfilled within two years of the notice of decision of the Committee of Adjustment;*
- *Draft Reference Plan to be approved by the Municipality prior to registration;*
- *Two (2) true certified paper copies of the registered plan and an electronic version for the proposed Severed lot by an Ontario Land Surveyor with a certification that it is a true copy be provided to the Municipality for review and approval which conforms substantially with the application as submitted;*
- *Draft copy of the deeds (with all schedules) to be approved by the Municipality prior to registration;*
- *A copy of the original executed transfer (deed) with all schedules be provided to the Municipality;*
- *Confirmation from the North Bay Mattawa Conservation Authority (NBMCA) that the proposed Severed and Retained Lots can be adequately serviced by individual on-site septic systems;*
- *Payment of all taxes, municipal legal fees, planning fees and fees as per the current Fees and Charges By-law, Park Land Dedication By-law and all other fees associated with the processing of this application;*
- *That the Applicant receive conformation from the Municipality of a suitable location for an entrance to the severed lot;*
- *That a Zoning By-law Amendment be submitted to rezone the proposed severed lot to comply with the minimum lot size and minimum lot frontage.*

Carried.

RESOLUTION 2025-05 Kneller-Hind

WHEREAS the Council of the Municipality of Magnetawan receives the report and recommendations from Patrick Towns and Jamie Robinson, Planners MHBC to defer Zoning By-law Amendment Application 2024-10, Herrnstein (4944 030 00409301);

AND WHEREAS the Applicant seeks relief from Zoning By-law No. 2001-26 as amended, Section 3.1 g) iii) to permit the proposed two-storey boathouse being larger in square footage and height and with cooking facilities;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Magnetawan:

☒ *X defers the application*

☐ *denies the application*

☐ *approves the application as presented,*

OR

approves the application with

☐ *the proposed height*

☐ *the proposed length*

☐ *with cooking facilities.*

Carried.

RESOLUTION 2025-06 Bishop-Hetherington

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adjourns the Planning Act public meeting and returns to the regular meeting.

Carried.

STAFF QUARTERLY REPORTS

Report from Fire Chief Derek Young

Report from By-law Enforcement Officer Jason Newman

Report from Chief Building Official Tyler Irwin

Report from Public Works Superintendent Scott Edwards

Report from Parks and Maintenance Manager Steve Robinson

Report from Deputy Clerk Erica Kellogg

Report from Deputy Clerk Laura Brandt

YTD Budget 2024 from Treasurer Stephanie Lewin

RESOLUTION 2025-07 Hetherington-Kneller

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the Staff Quarterly Reports from the Department Heads as presented for information only.

Carried.

STAFF REPORTS, MOTIONS AND DISCUSSION

2.1 Discussion Magnetawan Firehall – other facades, site plan, floorplan & Correspondence from Leah & Austin Toth

RESOLUTION 2025-08 Hetherington-Hind

WHEREAS the Council of the Municipality is in favour of building a New Fire Hall;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves the design as presented and directs Staff to contact the Contractor for an updated quotation on the project at the original site across from the current fire hall, with a façade more favourable to a residential area.

Deferred.

Direction was given to Staff to obtain updated pricing for the existing quotation with and without a different façade as well as a quotation for a Fire Hall similar to Perth East with or without a different facade.

2.2 Municipal Risk Profile

RESOLUTION 2025-09 Hind-Bishop

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives and approves the correspondence Municipal Risk Profile;

AND FURTHER authorizes the Mayor and CAO/Clerk to sign the document as presented.

Carried.

2.3 Report from Public Works Superintendent Scott Edwards, Award of RFP 2024-06 Engineering Services for Rehabilitation of Bridge#4 Nipissing Road South

RESOLUTION 2025-10 Kneller-Hetherington

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the report Award of RFP 2024-06 Engineering Services for Rehabilitation of Bridge #4 Nipissing Road South from Public Works Superintendent Scott Edwards and approves the recommendations contained therein to award the project to EXP Services Inc. in the amount of \$116,965 plus HST;

AND FURTHER directs Staff to include this amount in the 2025 budget.

Carried.

Direction was given to Staff to tender for both replacement at double wide and rehabilitation for Bridge #4 Nipissing Road South

2.4 Report from Public Works Superintendent Scott Edwards, Award of RFP 2024-07 Engineering Services for Rehabilitation of Bridge#17 Miller Road

RESOLUTION 2025-11 Hind-Hetherington

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the report Award of RFP 2024-07 Engineering Services for replacement of Bridge #17 Miller Road from Public Works Superintendent Scott Edwards and approves the recommendations contained therein to award the project to Greer Galloway in the amount of \$99,206 plus HST;

AND FURTHER directs Staff to include this amount in the 2025 budget.

Carried.

Direction was given to Staff to tender for replacement like for like and for double wide for Bridge #17 Miller Road

2.5 DRAFT Consent Agreement – 1671258 Ontario Inc (Weins) – CON 1, Part Lot 9 PLAN 42R-10938 Chapman

RESOLUTION 2025-12 Kneller-Bishop

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves the DRAFT Consent Agreement– 1671258 Ontario Inc. (Wiens)- CON 1, Part Lot 9 PLAN 42R-10938 Chapman as presented, and the by-law on this matter will be passed later in the meeting.

Carried.

2.6 Report from Deputy Clerk Laura Brandt, Outcome of New Years Eve Gala

RESOLUTION 2025-13 Bishop-Hetherington

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the report Outcome of New Years Eve Gala and approves the recommendations contained therein to transfer the ticket and bar proceeds to the Community Enhancement Fund in the amount of \$7,943;

AND FURTHER that \$10,000 be allocated for a New Years Eve Event in 2025.

Carried.

2.7 DRAFT Committee of Adjustment for 2025 By-law

RESOLUTION 2025-14 Hind-Kneller

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves the DRAFT Committee of Adjustment By-law for 2025 as presented, and the by-law on this matter will be passed later in the meeting.

Carried.

2.8 DRAFT Interim Tax Levy in 2025 By-law

RESOLUTION 2025-15 Hind-Hetherington

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves the DRAFT Interim Tax Levy for 2025 as presented, and the by-law on this matter will be passed later in the meeting.

Carried.

2.9 DRAFT Authorize Borrowing for Current Expenditures 2025

RESOLUTION 2025-16 Bishop-Hetherington

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves the DRAFT Authorize Borrowing for Current Expenditures 2025 as presented, and the by-law on this matter will be passed later in the meeting.

Carried.

2.10 DRAFT Regulate and Control Parking and Traffic By-laws

RESOLUTION 2025-17 Hind-Kneller

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves the DRAFT Regulate and Control Parking and Traffic By-law presented, and the by-law on this matter will be brought to a future meeting for passing.

Carried.

MUNICIPAL BOARD AND COMMITTEE MINUTES

3.1 District of Parry Sound Social Services Administration Board (DSSAB) Chief Administrative Officer's Report December 2024 & January 2025

3.2 Almaguin Highlands Health Centre Minutes December 5, 2024 & January 9, 2025

RESOLUTION 2025-18 Hetherington-Bishop

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the Municipal Boards and Committee Minutes as copied and circulated.

Carried.

CORRESPONDENCE

- 4.1 MAHC Municipal Usage Statistics
- 4.2 Ministry of Natural Resources Ontario Forest Industries Association's Recommendations
- 4.3 OPP MPB Financial Services Unit (OPP) July to September 2024 Detachment Revenues & 2025 Revised Annual Billing Letter, Statement, Cost Summary, Service Bills Summary, Calls for Service Details & 2023 Reconciled Year End Summary – Revised
- 4.4 NOSDA Municipalities Under Pressure: The Human and Financial Cost of Ontario's Homelessness Crisis
*Full report is available on our website at www.magnetawan.com under News
- 4.5 Parry Sound Age Friendly Update
- 4.6 Successful Outcome Fire Protection Grant 2024-25
- 4.7 Unsuccessful Outcome of 2025 Celebrate Canada Grant Funding
- 4.8 Unsuccessful Outcome of 2025 MLSE Foundation Community Action Grant Funding
- 4.9 Unsuccessful Outcome Field of Dreams Blue Jays Capital Grant Funding
- 4.10 Service Ontario in Magnetawan Poster
- 4.11 Seniors Free Dinner and Learn Event Wednesday January 29th Poster
- 4.12 Super Senior Poster
- 4.13 ICYMI Council Highlights December 12, 2024

RESOLUTION 2025-19 Hetherington-Kneller

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the correspondence items as copied and circulated.

Carried.

ACCOUNTS

- 5.1 Accounts in the amount of \$889,285.32

RESOLUTION 2025-20 Bishop-Hind

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves the accounts in the amount of \$889,285.32 as presented.

Carried.

BY-LAWS

- 6.1 **Consent Agreement – 1671258 Ontario Inc (Weins) -CON1, Part Lot 9 PLAN 42R-10938**
- 6.2 **Committee of Adjustment for 2025 By-law**
- 6.3 **Interim Tax Levy in 2025 By-law**
- 6.4 **Authorize Borrowing for Current Expenditures 2025**

RESOLUTION 2025-21 Hind-Hetherington

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan that the following by-laws are now read a first, second and a third time, passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation, and engrossed in the by-law book:

- 6.1 Consent Agreement – 1671258 Ontario Inc (Weins) -CON1, Part Lot 9 PLAN 42R-10938*
- 6.2 Committee of Adjustment for 2025 By-law*
- 6.3 Interim Tax Levy in 2025 By-law*
- 6.4 Authorize Borrowing for Current Expenditures 2025*

Carried.

CLOSED SESSION

In accordance with Section 239(2) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, Council shall proceed into Closed Session in order to address matters pertaining to:

(b) personal matters about an identifiable individual, including municipal or local board employees

(c) a proposed or pending acquisition or disposition of land

RESOLUTION 2025-22 Kneller-Hetherington

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan moves to a closed session at 2:50 pm pursuant to Section 239(2) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, Council shall proceed into Closed Session in order to address matters pertaining to:

(b) personal matters about an identifiable individual, including municipal or local board employees

(c) a proposed or pending acquisition or disposition of land Carried.

RESOLUTION 2025-23 Bishop-Hind

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan returns to open session at 3:15 pm.

Carried.

CONFIRMING BY-LAW AND ADJOURNMENT

7.1 Confirm the Proceedings of Council and Adjourn

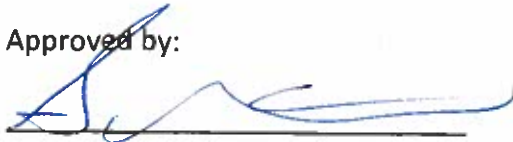
RESOLUTION 2025-24 Kneller-Hetherington

BE IT RESOLVED by the Council of the Municipality of Magnetawan that the Confirming By-law is now read a first, second and a third time, passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and engrossed in the by-law book;

AND FURTHER THAT, this meeting is now adjourned at 2:35 pm to meet again on Wednesday February 12, 2025, at 1:00 pm or at the call of the Chair.

Carried.

Approved by:



Mayor



Clerk