

# AGENDA – Regular Meeting of Council Wednesday, February 03, 2021 1:00 PM Magnetawan Community Centre

# Page # OPENING BUSINESS

- 1.1 Call to Order
- 1.2 Adoption of the Agenda
- 1.3 Disclosure of Pecuniary Interest
- 1.4 Adoption of Previous Minutes

# **DEPUTATIONS**

2

- 9 Magnetawan Horticultural Society, Barbara Stewart, Scotts Canada Community Garden Grant
- 13 Mark Langford, Request to open/maintain unopened road allowance off of Chantilly Lane(Herrnstein)

# STAFF REPORTS, MOTIONS AND DISCUSSION

- 17 2.1 Wright, 132 South Sparks Street, Legal Right of Way
- 19 2.2 Heran, Lot 18 Conc 14, Exchange Trespass Road for Spence Croft Boundary Road
- 22 2.3 Report Public Works Superintendent Scott Edwards, Truck #24 Repair
- 23 2.4 DRAFT Motion in Support of the Ontario Fire College remaining open in Gravenhurst
- 26 2.5 Information from Spectrum Group and CENGN, 3 Proposed Internet Towers
- 2.6 Discussion 4855 Highway 520 Entrance
- 73 2.7 Report Acting Deputy Clerk Laura Brandt, Memorial Sanctuary at Chapman Cemetery
- 78 2.8 Whitestone Nursing Station Proposed Expansion Update
- 92 2.9 Almaguin Community Economic Development (ACED) 2021 Budget
- 95 2.10 Almaguin Recreation Committee Cost Sharing Request Driftscape Mobile App Platform
- 103 2.11 Appoint Cathy Loree Bulych Magnetawan Community Development Committee
- 104 2.12 DRAFT Motion 2021 Census of Population

# **MUNICIPAL BOARDS AND COMMITTEE MINUTES**

- 106 3.1 District of Parry Sound Social Services Administration Board 2021 Budget
- 119 3.2 Almaguin Community Economic Development (ACED) Minutes Dec 7, 2020 and Jan 18, 2021
- 157 3.3 Almaguin Highlands Health Centre (AHHC) Minutes January 8, 2021

# **CORRESPONDENCE**

- 161 4.1 Town of Bracebridge Infrastructure Funding
- 163 4.2 Ministry of Municipal Affairs and Housing Declaration of Provincial Emergency
- 166 4.3 Ministry of Municipal Affairs and Housing Municipal Modernization Program
- 168 4.4 Lakeland Holding Ltd 2020 Q4 Shareholders Update
- 176 4.5 MADD Appreciation Certificate
- 178 4.6 District of Parry Sound Social Services Board Honorariums and Expenses 2020
- 179 4.7 Treasurer's Statement of 2020 Council Remuneration

# ACCOUNTS

180 5.1 Accounts in the amount of \$288,404.00

# **CONFIRMING BY-LAW AND ADJOURNMENT**

194 6.1 Confirm the Proceedings of Council and Adjourn



# COUNCIL MEETING MINUTES January 13, 2021 10:00 am

The meeting of the Council of the Corporation of the Municipality of Magnetawan was held at the Magnetawan Community Centre and streamed electronically for the public through "Go To Meeting" with the following present:

Mayor Sam Dunnett Deputy Mayor Tim Brunton Councillor Brad Kneller Councillor Wayne Smith Councillor John Hetherington

Staff: CAO/Clerk Kerstin Vroom, Acting Deputy Clerk Laura Brandt, Treasurer Linda Saunders, and Public Works Superintendent Scott Edwards were present for the entire meeting. By-law Officer Caitlin Deevey, Parks & Maintenance Manager Steve Robinson, Pire Chief Lee Readman, and Deputy Chief Building Official Matthew Clouthier were present for their respective section in the meeting.

- 1.1 Call to Order The meeting was called to order at 10:00 a.m.
- 1.2 Adoption of the Agenda RESOLUTION 2021-01 Brunton-Smith BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adopts the agenda as presented. Carried.

# 1.3 Disclosure of Pecuriary Interest Mayor Dunnett stated that should anyone have a disclosure of pecuniary interest that they could declare the nature thereof now or at any time during the meeting.

2.1 - 2.10 Budget 2021 RESOLUTION 2021-02 Hetherington-Kneller BE IT RESOLVED THAT the Council has reviewed Draft 2, 2021 Budget and directs Staff to make amendments as discussed and bring back to a future meeting. Carried. 3.1 Confirming By-law and Adjournment *RESOLUTION 2021-03 Smith-Brunton BE IT RESOLVED by the Council of the Municipality of Magnetawan that the Confirming By law is now read a first, second and a third time, passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and engrossed in the by-law book; AND FURTHER THAT, this meeting is now adjourned at 12:00 pm to meet at on Wednesday, January 13, 2021 at 1:00 pm. Carried.* 

Clerk

Approved by:

Mayor



# COUNCIL MEETING MINUTES January 13, 2021 1:00 pm

The meeting of the Council of the Corporation of the Municipality of Magnetawan was held at the Magnetawan Community Centre and streamed electronically for the public through "Go To Meeting" with the following present:

Mayor Sam Dunnett Deputy Mayor Tim Brunton Councillor Brad Kneller Councillor Wayne Smith Councillor John Hetherington

Staff: CAO/Clerk Kerstin Vroom, Acting Deputy Clerk Laura Brandt and Public Works Superintendent Scott Edwards were present for the entire meeting.

#### **OPENING BUSINESS**

- 1.1 Call to Order The meeting was called to order at 1:00 p.m.
- 1.2 Adoption of the Agenda RESOLUTION 2021-04 Brunton-Smith BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adopts the agenda as presented. Carried.
- 1.3 Disclosure of Pecuniary Interest Mayor Dunnett stated that should anyone have a disclosure of pecuniary interest that they could declare the nature thereof now or at any time during the meeting.
- 1.4 Adoption of the Previous Minutes *RESOLUTION 2021-05 Smith-Brunton BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adopts the minutes of December 16, 2020 meeting as copied and circulated. Carried.*

#### PRESENTATIONS

Dave Gray, ACED representing Matt Foulk, Magnetawan Gravel Cycling Event RESOLUTION 2021-06 Kneller-Hetherington

WHEREAS the Council of the Municipality of Magnetawan thanks Dave Grey, representing Matt Foulk, Magnetawan Gravel Cycle Event;

AND WHEREAS, the route will follow Old Nipissing Road with the check in/out area to be set up in the parking lot adjacent to the library; and participants will have access to the restrooms located at the Pavilion:

NOW THEREFORE BE IT RESOLVED that the Council of the Municipality of Magnetawan supports the Cycling event to be hosted on August 21, 2021 at no charge with the following conditions:

- Approval from the Ontario Cycle Association is granted
- No roads will be blocked and cyclists will not impede the flow of traffic
- Insurance indemnifying the Municipality in the amount of \$5,000,000 is submitted to the Clerk prior to the event
- The advertisement reflects that the event is hosted in Magnetawan, ON

• All applicable COVID 19 guidelines must be followed

Carried.

#### STAFF REPORTS, MOTIONS AND DISCUSSION

2.1 DRAFT Resolution Purchase of a New Fire Tanker Truck RESOLUTION 2021-07 Brunton-Smith

WHEREAS, the cost of purchasing a Tanker Truck for the Fire Department is increasing substantially due to the increase in manufacturing costs due to the COVID-19 Pandemic;

AND WHEREAS, the fire department has located a Tanker Truck complete all necessary equipment that is currently available;

AND WHEREAS, Section 5.3.1. of the Municipality's Procurement By-law outlines that expenditures over \$20,000 shall be put out for Tender/Bid Process, unless specifically authorized by Council resolution and Section 4.1.1. of the Municipality's Procurement By-law outlines that Council has ultimate authority over expenditures;

NOW THEREFORE BE IT RESOLVED, that that the Council of the Municipality of Magnetawan deems it in the best interest of the Municipality to authorize the Fire Chief to enter into a purchase agreement for a New Tanker for the Magnetawan Fire Department in the amount of \$349,944.89 plus HST. from 1200 Degree Darch Fire

Carried.

2.2 Terraspec Engineering Inc, Culvert 11 Geotechnical Report RESOLUTION 2021-08 Brunton-Smith

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan authorizes Staff to promptly tender for Engineering Services for Culvert 11 Poverty Bay (estimated replacement in 2022), and as well, to source and apply for any applicable grants. Carried. 2.3 DRAFT Regional Fire Training Agreement By-law RESOLUTION 2021-09 Hetherington-Kneller BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives and approves the Draft Regional Fire Training Agreement By-law as presented and a by-law on this matter will be passed later in the meeting. Carried.

Direction was given to Staff to include "as invoiced" in the agreement for costs relating to administration and training expenses.

- 2.4 DRAFT By-law to Appoint Council as Committee of Adjustment 2021 RESOLUTION 2021-10 Smith-Brunton BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives and approves the Draft Appoint Council as Committee of Adjustment By-law as presented and a by-law on this matter will be passed later in the meeting. Carried.
- 2.5 DRAFT Interim Tax Levy By-law 2021 *RESOLUTION 2021-11 Kneller-Hetherington BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives and approves the Draft Interim Tax Levy By-law as presented and a by-law on this matter will be passed later in the meeting. Carried.*
- 2.6 DRAFT By-law Authorize Borrowing for 2021 RESOLUTION 2021-12 Brunton-Smith BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives and approves the Draft Authorize Borrowing By-law as presented and a by-law on this matter will be passed later in the meeting. Carried.
- 2.7 Draft Resolution Internet Distribution Towers RESOLUTION 2021-13 Smith-Brunton BE IT RESOLVED THAT the Council of the Municipality of Magnetawan is in favour of the placement of internet distribution towers on municipal lands, including unopened road allowances; AND FURTHER THAT Council supports a 30-day notice period for such installations. Carried.

#### **MUNICIPAL BOARDS AND COMMITTEE MINUTES**

- 3.1 Central Almaguin Planning Board Minutes (CAPB) December 16, 2020
- 3.2 Magnetawan Community Development Committee (MCDC) December 23, 2020

#### **RESOLUTION 2021-14 Kneller-Hetherington**

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the Municipal Boards and Committee Minutes as copied and circulated. Carried.

#### CORRESPONDENCE

- 4.1 COVID-19 Vaccine Distribution Task Force, Ontario's Vaccine Distribution Plan
- 4.2 Ministry of Municipal Affairs and Housing, 2021 COVID related operating pressures
- 4.3 Ministry of the Solicitor General, Update from OFM, Northeastern Ontario
- 4.4 Office of the Solicitor General, Amendments to the Police Services Act (PSA)
- 4.5 Lakeland Networks, 2020 Accomplishments Set Path for 2021
- 4.6 Blue Sky Net, CTAF (COVID-19 Technology Adoption Fund)
- 4.7 Magnetawan Community Development Committee Call for Volunteer Poster

#### RESOLUTION 2021-15 Brunton-Smith

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the correspondence items as copied and circulated. Carried.

#### ACCOUNTS

5.1 Accounts in the amount of \$496,244.71 *RESOLUTION 2021-16 Smith-Brunton BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves the accounts in the amount of \$496,244.71 as presented. Carried.* 

### **BY-LAWS**

- 6.1 Landfill Management/Illegal Dumping By-law
- 6.2 Regional Fire Training Agreement By-law
- 6.3 Appoint Council as Committee of Adjustment 2021 By-law
- 6.4 Interim Tax Levy By-law 2021
- 6.5 Authorize Borrowing for 2021 By-law

#### RESOLUTION 2021-17 Hetherington-Kneller

BE IT RESOLVED by the Council of the Municipality of Magnetawan that the following by-laws are now read a first, second and a third time, passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and engrossed in the by-law book:

- 6.1 Landfill Management/Illegal Dumping By-law
- 6.2 Regional Fire Training Agreement By-law
- 6.3 Appoint Council as Committee of Adjustment 2021 By-law
- 6.4 Interim Tax Levy By-law 2021
- 6.5 Authorize Borrowing for 2021 By-law

Carried.

#### CONFIRMING BY-LAW AND ADJOURNMENT

7.1 Confirm the Proceedings of Council and Adjourn *RESOLUTION 2021-18 Brunton-Smith BE IT RESOLVED by the Council of the Municipality of Magnetawan that the Confirming By-law is now read a first, second and a third time, passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and engrossed in the by-law book; AND FURTHER THAT, this meeting is now adjourned at 1:50 pm to meet again on Wednesday, February 3, 2021 at 1:00 pm or at the call of the Chair. Carried.* 

Ap	pr	ov	ed	by:
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Mayor	Clerk



## **COUNCIL DEPUTATION REQUEST**

Any written submissions and background information for consideration by Council must be submitted to the Clerk's office at least 7 (seven) days prior to the set meeting date.

PLEASE PRINT

COUNCIL DATE REQUESTED: FEBRUARY 3, 2021 (subject to availability)

NAME: BARBARA STEWART ADDRESS: 52 JACKSONS RD.

MAGNETAWAN, ON

POA IPO

PHONE: HOME: 705.387.0219 BUSINESS:

EMAIL ADDRESS: maghort society@gmail.com

NAME OF GROUP OR PERSON(S) BEING REPRESENTED: (if applicable)

MAGNETAWAN HORTICULTURAL SOCIETY

BRIEF STATEMENT OF ISSUE OR PURPOSE OF DEPUTATION (you may attach additional information)

Dur Society is applying for a \$ 2500.grant from Scott's Canada to use toward a Community Vegetable Garden. We would need space on Municipal land for raised gardens. This will benefit seniors, students (we will include them in planting) and any one who is Mable to have agarden at nome. (Consider availability of water source place.) Personal information on this form will be used for the purposes of sending correspondence relating to matters before Council. Your name, address, comments, and any other personal information, is collected and maintained for the purpose of creating a record that is available to the general public in a hard copy format and on the internet in an electronic format pursuant to Section 27 of the *Municipal Freedom of Information and Protection of Privacy Act*, R.S.O. 1990, c.M.56, as amended. Questions about this collection should be directed to the Clerk's office at clerk@magnetawan.com or 705 387 3947 x201

Submission of this form does not automatically guarantee you will be granted a deputation. The Clerk will notify you of the date and time for your deputation.

Subject:

FW: Scotts Canada 2021 Gro for good grants initiave...apply now!

View as Webpage if images are not loading properly

# Scotts Canada launches 2021 Gro for good Grants Initiative



# IN SUPPORT OF COMMUNITY GARDENS & GREEN SPACES ACROSS CANADA

*Mississauga, ON (January 11, 2021)* – Scotts Canada Limited proudly announces the 2021 edition of the *Gro for good* program to keep the spirit of community and connection to nature alive in Canada. The program provides grants to deserving communities, schools and non-profit organizations seeking to develop sustainable community gardens and green spaces.

"In 2020, as a response to COVID-19 lockdowns, we saw an overwhelming interest in gardening. People engaged in gardening as a way to keep busy, address their physical and mental health needs while also improving outdoor spaces and physical distancing"

Karen Stephenson Director Regulatory Affairs & Stakeholder Relations Scotts Canada

Scotts Canada is proud to offer another year of *Gro for good* grants to support green space projects and help plant the **seeds of Hope in 2021**. Gardening has been shown to provide multiple benefits, such as, encouraging healthy eating habits while learning how to grow your own food along with the health and wellness benefits that come from being outdoors and interacting with nature and other members of your community.



Scotts Canada is pleased to be offering this exciting grant opportunity to Canadian communities in partnership with Communities in Bloom, Plant - Grow - Share a Row and Nutrients for Life.

*Gro for good* grants are valued at **\$2,500** (cash plus in-kind product donation) and will be awarded to selected projects across Canada based on community impact, youth involvement and sustainability. The applicants will need to demonstrate one or more of the following benefits to the community: addressing health and wellness needs, enhancing the environment and/or engaging with youth.

Each recipient of a grant will also have the opportunity to compete for one additional grant of **\$2,500** in cash that will be awarded based on a social media contest hosted by **Scotts Canada**.

# APPLY NOW FOR A 2521 GRO FOR GOOD GRANT ONLINE AT GROFORGOOD.COM

The submission deadline for applications is **February 28, 2021, at 11:59 p.m. EST**. *Gro for good* grants will be awarded as a combination of cash and in-kind product donation. **Projects must be completed in 2021**.

For further details on the *Gro for good* program, please visit: **groforgood.com** Questions can also be directed to **communication@cib-cef.com** 



Communities in Bloom - Collectivites en fleurs | 7856 Fifth Line South, Milton, ON L9T 2X8 Canada

> Unsubscribe mayor@magnetawan.com Update Profile | About our service provider Sent by communication@cib-cef.com powered by





## **COUNCIL DEPUTATION REQUEST**

Any written submissions and background information for consideration by Council must be submitted to the Clerk's office at least 7 (seven) days prior to the set meeting date.

PLEASE PRINT
COUNCIL DATE REQUESTED: February 03, 2021 (subject to availability)
SUBJECT: Request to Open and Maintain Unopened Road Allowance - off of Chantilly Lane - Croft between Con 4 and 5
NAME: Mark Langford
ADDRESS:
PHONE: HOME: BUSINESS: 705 783 6229 (cell)
EMAIL ADDRESS: ahmicms@gmail.com
NAME OF GROUP OR PERSON(S) BEING REPRESENTED: (if applicable)
James and Robin Herrnstein
BRIEF STATEMENT OF ISSUE OR PURPOSE OF DEPUTATION (you may attach additional information)
To enter into an agreement with the Municipality to Open and Maintain unopened road allowance off of
Chantilly Lane - Croft between Con 4 and 5 to provide road access to the Herrnstein property
CROFT CON 4 PT LOT 12 PT LOT 13 RP PSR1409 PART 1 PCL 13758 S/S with the understanding that the
building of the road will be in consultation with Spectrum Ltd. and the Public Works Superintendent.
Personal information on this form will be used for the purposes of sending correspondence relating to matters before Council. Your name, address, comments, and any other personal information, is collected and maintained for the purpose of creating a record that is available to the general public in a hard copy format and on the internet in an electronic format pursuant to Section 27 of the <i>Municipal Freedom of Information and Protection of Privacy Act</i> , R.S.O. 1990, c.M.56, as amended. Questions about this collection should be directed to the Clerk's office at clerk@magnetawan.com or 705 387 3947 x201

Submission of this form does not automatically guarantee you will be granted a deputation. The Clerk will notify you of the date and time for your deputation

JAMES AND ROBIN HERRNSTEIN c/o CohnReznick LLP 1301 Avenue of the Americas 10<sup>th</sup> Floor New York, NY 10019

January 19, 2021

Municipality of Magnetawan Mayor and Council

We, James and Robin Herrnstein, give Mark Langford, full authority to represent our interests and negotiate the creation of road access to our property by the purchase of the municipal easements located off the 15<sup>th</sup> 16<sup>th</sup> Side Road north adjacent to our property which is legally described as Croft Con 4 Pt Lot 12 Pt Lot 13 RP PSR1409 Part 1 PCL 13758 S/S.

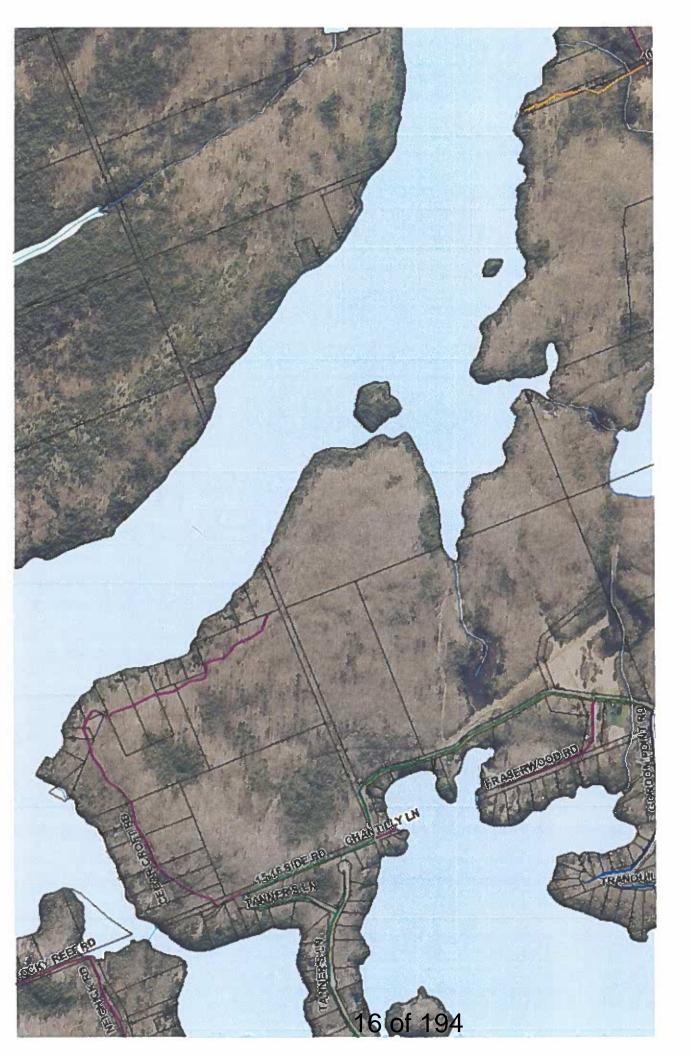
14 of 194

Thank you.

Very truly yours,

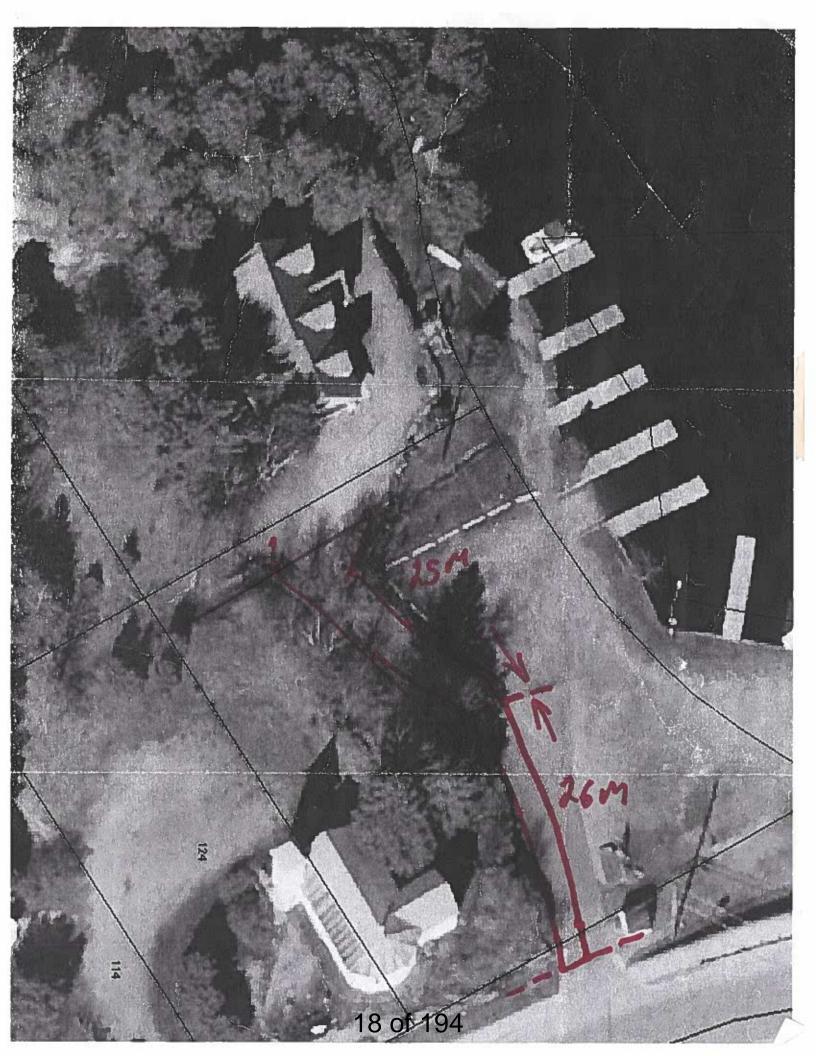
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# Wright Request for Right of Way Over Municipal Parking Lot





### **Kerstin Vroom**

From: Sent: To: Justin Heran January 26, 2021 6:35 PM Kerstin Vroom

Hi Kerstin,

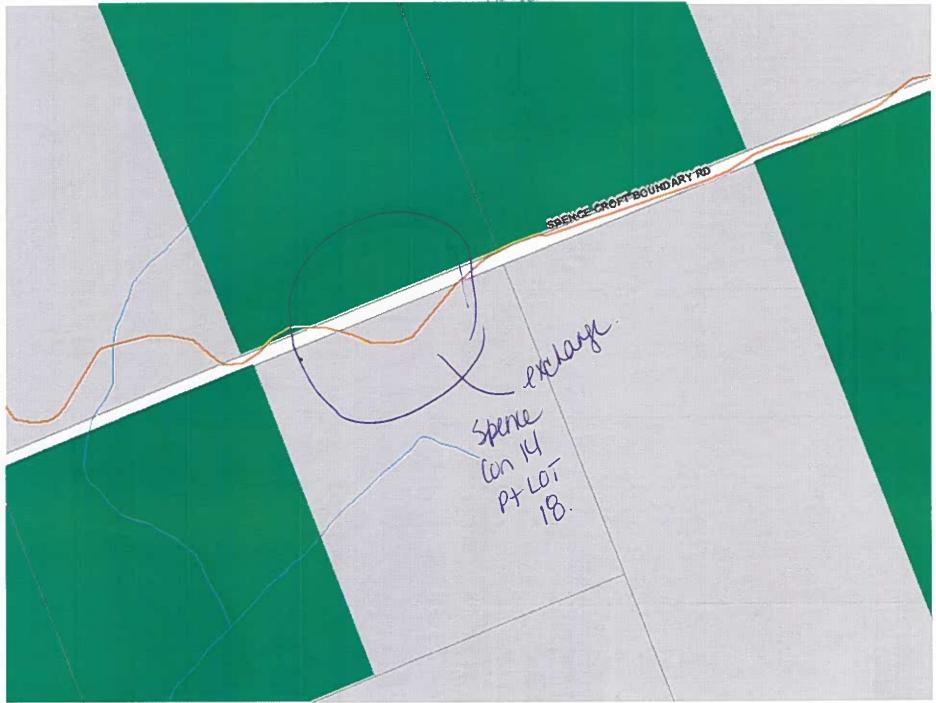
We would like to proceed with the exchange of the road with the town (Boundary Road). Our corp will pay for the survey of our portion of the road and with council approval it will be assumed by the township of Magnetawan for free. We are currently liable for anyone traveling on that road. We don't want to have to close this road we would prefer to give it to the town

Lot #18 Con 14

Sincerely,

Frank Heran







<b>REPORT TO COUNCIL</b>	
Mayor and Council	
Public Works Superintendent Scott Edwards	
February 3 2021	
Truck #24 Repair	
-	

Recommendation: THAT Council receives and approves this report as presented.

## Background:

. 1

This report is to update Council regarding the repair to Truck #24 2012 International Tandem which is out of service due to Low Engine Power. The original quote from Lewis Motors (North Bay) came to a total of \$23,637.95 to replace the Exhaust Manifold and Associated Parts as well as to replace the EGR Cooler Assembly to resolve the low engine power issue. I contacted 4 other repair shops: Lewis Motors, Phil's Diesel, Currie Truck Center (North Bay) and Lawrence Custom Diesel (Dean Bernas referral), however, Lewis Motors was the only one that had the software and was willing to look at the truck and provide a quotation. As Council may be aware, the 2012 International MAXXFORCE 11 does not have a good reputation and most repairs shops are not interested in repairing.

**Evaluation:** Municipality has 3 options available:

- Complete the repairs at Lewis Motors with the intent to use Truck 24 as a Spare Truck until replaced. Once Truck 24 is replaced as a spare, then it can be sold. It is anticipated that after the Truck is fixed and used for one year, we could probably sell it for \$40,000, less cost of repairs \$24,000 = \$16,000 estimated net return. Retrofitting of Truck #27 to become the spare would affect the 2022 budget.
- 2) Do not complete repairs and sell as is.

The truck, without repairs, is estimated to sell for \$30,000 less retrofit of Truck #27 to become the spare \$10,000 = **\$20,000 estimated net return.** Does not include cost for use and/or repairs of grader, if needed nor does it include additional sanding needed by another truck as the grader cannot sand.

3) Complete repairs at Lewis Motors and sell immediately. The truck, with repairs, is estimated to sell for \$50,000 less the cost of repairs \$24,000, less retrofit of Truck #27 to become the spare = \$16,000 estimated net return.

**Conclusion:** The Public Works Superintendent recommends that it is in the best interest of Municipality and the residents that we move forward with: Option 1 complete the repairs required with the intent to replace at a later date.

Respectfully Submitted,

Scott Edwards, CRS-S Public Works Superintendent

RESOLUTION NO. 2021 -

FEBRUARY 03, 2021

Moved by:

Seconded by: \_\_\_\_\_

WHEREAS the Ontario Fire College in Gravenhurst has been in existence since 1949 and is one of the primary sources of certified training for Ontario Firefighters;

**AND WHEREAS** the Ontario Fire College has been used to train and certify both Volunteer Part-Time and Career firefighters throughout Ontario;

AND WHEREAS the Ontario Fire College gives Northern Ontario Firefighters another option, other than southern Regional Training Centers, to obtain National Fire Protection Association (NFPA) certifications; AND WHEREAS the Ontario Fire College is the most cost-offective method to certify Northern Firefighters to NFPA Standards in Ontario;

NOW THEREFORE BE IT RESOLVED that the Monicipality of Magnetawan respectfully requests that the Province of Ontario reverses its decision to close the Ontario Fire College as the college is one of the best and most cost-effective methods for municipalities to train their firefighters which assists us in in protecting our community;

**AND FURTHER THAT this** resolution be forwarded to the Township of Augusta; the Honourable Doug Ford, Premier of Ontario; the Honourable Sylvia Jones, Solicitor General or Ontario; the Honourable Steve Clark, Minister of Municipal Afrairs and Housing; and, Mr. Jon Pegg, Ontario Fire Marshal.

Carried	Defeated	Deferred

Sam Dunnett, Mayor

Recorded Vote Called by:

Recorded Vote

Member of Council	Yea	Nay	Absent
Brunton, Tim			
Hetherington, John			
Kneller, Brad			
Smith, Wayne			
Mayor: Dunnett, Sam			

# **TOWNSHIP OF AUGUSTA**

Moved By: TANYA HENRY Seconded By: JETT SHUDEN

Date: January 25, 2021

Resolution No: \_\_\_\_\_

WHEREAS the Ontario Fire College has been in existence since 1949; and

WHEREAS the Ontario Fire College is one of the primary sources of certified training for Ontario Firefighters; and

WHEREAS the Ontario Fire College has built a reputation of integrity, credibility, and reliability in providing some of the best training to our Fire Services within the Province of Ontario; and

WHEREAS the Ontario Fire College has been used to train and certify both Volunteer, Part-Time and Career firefighters throughout Ontario; and

WHEREAS the Ontario Fire College gives Ontario Firefighters another option other than Regional Training Centers to obtain National Fire Protection Association (NFPA) certifications; and

**WHEREAS** the Ontario Fire College is the most cost-effective method to certify Firefighters to NFPA Standards in Ontario; and

WHEREAS the Ontario Government enacted and revoked O. Reg. 379/18: Firefighter Certification in 2018; and

WHEREAS when the Ontario Government revoked O. Reg. 379/18: Firefighter Certification, it was made known by the Office of the Solicitor General that the act would be amended and brought back in the future; and

**THEREFORE, BE IT RESOLVED THAT** the Township of Augusta requests that the Province of Ontario reverse their decision to close the Ontario Fire College as the OFC is one of the best and most cost-effective methods for municipalities to train their firefighters which assists us in protecting our residents; and

**BE IT FURTHER RESOLVED THAT** this Resolution is forwarded to the Honourable Doug Ford Premier of Ontario, the Honourable Sylvia Jones; Ontario Solicitor General, the Honourable Steve Clark, Minister of Municipal Affairs and Housing, the Ontario Fire Marshal; Jon Pegg, and all municipalities within the Province of Ontario.

## **RECORDED VOTE:**

	FOR	AGAINST
Councillor Bowman		
Councillor Henry		
Mayor Malanka		
Councillor Schapelhouman		
Deputy Mayor Shaver		
CARRIED: Down Ol	DEFEATE	D: MAYOR
Declaration of pecuniary interest by:		

Disclosed His/Her/Their Interest

□ Vacated His/Her/Their Seat

□ Abstained from discussion and did not vote on the question



# LUA Consultation Submission

Date: January 18, 2021, version 3

#### Sites: Ahmic Harbour, Cedar Croft, and Rosskopf

# Subject: Proposed Installation of Three Internet Distribution Towers in the Ahmic Lake Area within the Municipality of Magnetawan

Spectrum Telecom Group Ltd. (Spectrum Group) proposes to construct three self-support communication tower structures in the Ahmic Lake area in the Municipality of Magnetawan. These tower locations are named as follows:

- 1. Ahmic Harbour,
- 2. Cedar Croft, and
- 3. Rosskopf (on the boundary between Magnetawan and Ryerson Township).

These tower structures are required to support a network that will distribute fixed wireless broadband Internet services to residential and business users in the Ahmic Lake area.

The proposed tower sites would be located on unopened municipal road allowances that likely would not be used for future development. Spectrum Group is requesting the Municipality's approval to establish these sites as a means of providing better Internet services in the area. Use of these road allowances is seen as the Municipality's contribution to the project and their use would not be a monetary expense to the community. The remainder of this submission provides pertinent information that the Municipality needs to assess this proposal and, if deemed to be in the best interests of the community, is requested to provide its consent and concurrence in the form of a resolution or bylaw.

a) Site Requirement: Spectrum Group currently provides NetSpectrum branded fixed wireless Internet services to users over several telecommunication towers that are located within certain rural areas of the District Parry Sound including the Municipality of Magnetawan. During the past few months, Spectrum Group applied for, and was subsequently awarded, partial funding for the expansion of fixed wireless Internet infrastructure in Municipality of Magnetawan, in particular the Ahmic Lake area. Spectrum Group wishes to proceed with this infrastructure development opportunity.

This network expansion proposal includes the installation of three self-support tower structures in the Ahmic Lake area. Establishing these tower sites at the proposed locations will greatly improve Internet access in the area and allow potential users to subscribe to *NetSpectrum* services. The proposed sites are located on unopened municipal road allowances and setback a suitable distance so as not to interfere with existing residential subdivisions. A high-level map showing each location is included as Attachment #1. A simplified diagram of how the network connects to the user's premises is shown on Attachment #2, figure 1.

Spectrum Group is also open to the use of the structures by the Municipality for the colocation of two-way radio equipment that might be required for the operation of Public Works and Fire services.

Page 1 of 4

b) Site Locations: The actual site locations and heights of the three towers proposed are as follows.

Ahmic Harbour: Lat: 45.6578°, Long. -79.7732°, height 56.1 meters. Description: Unopened road allowance section between Lot 23 Con. 8 and Lot 23 Con. 9. PIN52086-0319.

- Cedar Croft: Lat: 45.6358°, Long. -79.7091°, height 56.1 meters. Description: Unopened road allowance section between Lot 14 Con. 4 and Lot 14 Con. 5, PIN52084-0341.
- Rosskopf: Lat: 45.6235°, Long. -79.6110°, height 33.5 meters. Description: Unopened road allowance section between Lot 81 Con. B and Lot 84 Con. B, PIN52080-0571.

Detailed topographical map sections of the sites are included as Attachment #3. It should be noted that two possible site options are being considered for the Cedar Croft location. The primary site choice offers the best service coverage and will be selected if vehicular access can be obtained and a hydro line extended from the end of the privately maintained road that terminates near the eastern end of the unopened road allowance. Municipal approval is requested for both options.

- c) Site Plan: The tower site compound will occupy an area of about 6.1 X 9.1 meters and be located to one side of the road allowance so as not to prevent use of the corridor for other activities such as snowmobiling, pedestrian passage, or off-road vehicular access to adjacent properties. The site would be secured with a locked fence to protect the site from authorized access. A sketch of a typical site layout is included as Attachment 4.
- d) **Site Surveys:** The position of the site compound on the road allowance will be laid out by a OLS surveyor. The boundaries of the road allowance near the site will also be staked to ensure that there is no encroachment onto adjacent properties during construction.
- e) **Tower and Shelter Profiles:** Profiles of the towers are shown on Attachment #5. The proposed towers are self-support structures (i.e. no guy wires). Radio equipment associated with the network will be installed on the towers and housed in a small secured 3X3 meter shelter located at the tower's base. An image of a typical shelter is included as figure 2 on Attachment #2.
- f) Aviation Obstruction Marking: Spectrum Group does not plan to equip the towers with white, red, or flashing aviation obstruction lighting as the structures likely do not pose a significant hazard to aircraft navigation in the area. However, Spectrum Group will have each tower assessed and conform to any aeronautical safety requirements that may be mandated by Transport Canada or NAV Canada.
- g) Site Hydro Services: Hydro power for the sites will be extended from existing aerial lines that pass near each location. Hydro extensions will be supported on new poles or buried as required. Line extensions will be designed by Hydro One and inspected by the Electrical Safety Authority (ESA).
- h) Site Agreements: Site license agreements will be drafted in January or February and forwarded to the Municipality by Spectrum Group. These agreements would cover use of the road allowance and be similar to the one completed for Horn Lake that was signed in 2012.

Page 2 of 4

- i) **Health Canada Safety Code 6:** RF output power of the networking equipment proposed is relatively low. Consequently, the tower and its antennas will not expose the public to any harmful levels of radio frequency exposure whatsoever and will be installed and operated on an ongoing basis to comply with Health Canada's Safety Code 6, including combined effects of the local spectrum environment. At the site, at ground level, RF emissions from the sites will be less than one (1) percent of the maximum allowable level as specified in the Code and emissions will diminish exponentially with distance.
- j) Colocation Opportunities: Spectrum Group is open to colocation and rental opportunities on most of its towers and shelters including the ones proposed. Typical collocation users on Spectrum Group's tower facilities are utilities, municipalities, and cellular service providers. Spectrum Group will seriously consider any colocation request on the proposed towers; however, the use must be compatible with the Internet services being provided from the tower and the structure itself must be able to safely support the proposed antenna load. This would be confirmed by a comprehensive structural analysis performed by a competent engineering firm.

If any further information is required to assess this proposal submission, please contact the undersigned.

Respectfully,

Wayne Lynch Project Administrator Spectrum Group

Email: wlynch@spectrumtelecom.ca

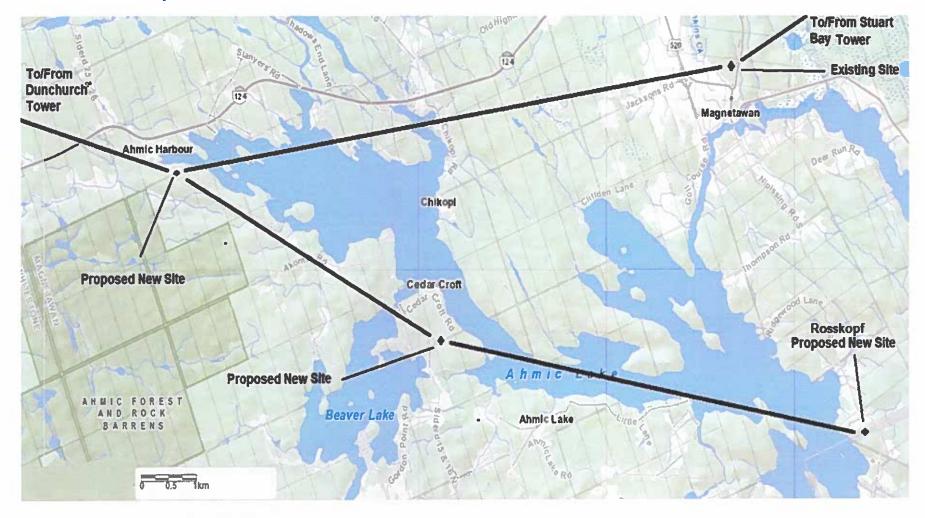
Phone: (705) 474-6368, extension 414 Mobile: (705) 491-0575

# **Attachments**

Page 4 of 4

Attachment #1

# Site Location Map



# **Network Infrastructure**

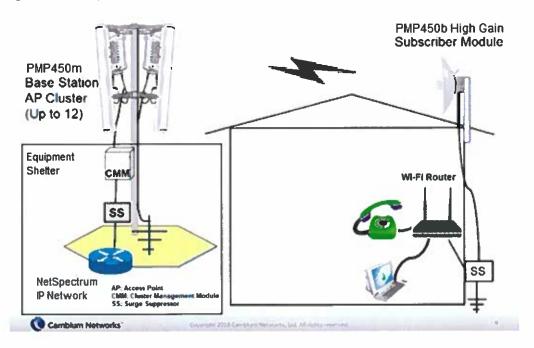
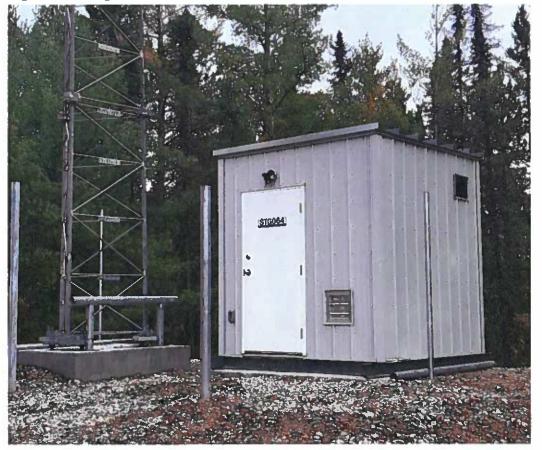


Figure 1: Simplified Block Diagram of Typical 5 GHz Base Station AP Cluster

Figure 2: Image of Similar Tower Site Under Construction in 2019

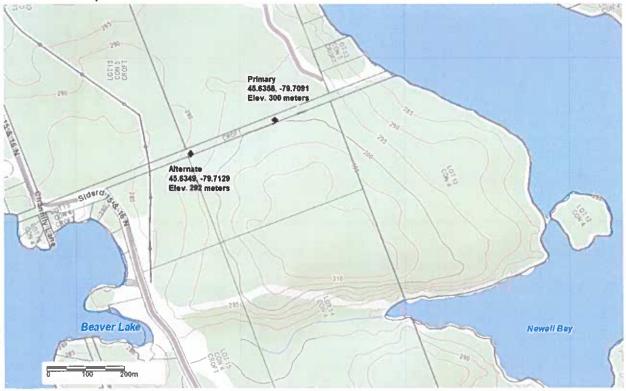


#### **Proposed Tower Locations**

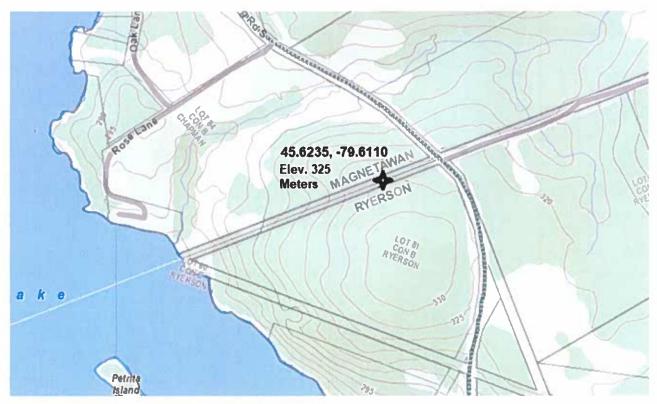
#### Ahmic Harbour Site, 56.1-Meter Tower

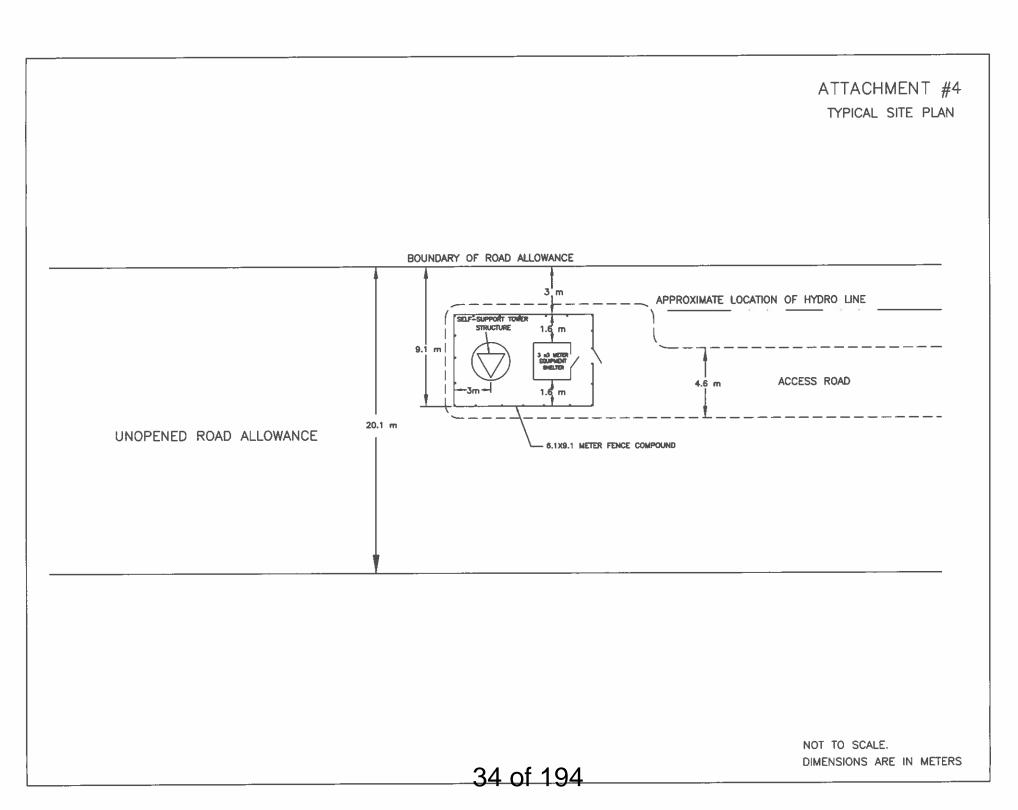


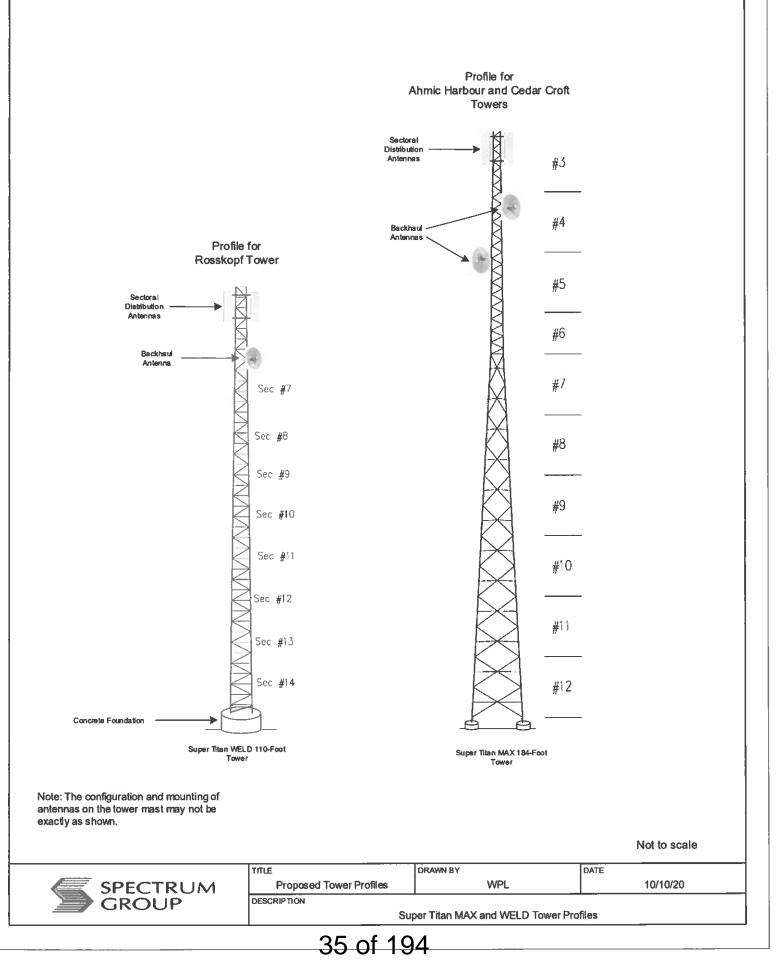
Cedar Croft Site, 56.1-Meter Tower



#### Rosskopf Site, New 33.5-Meter Tower



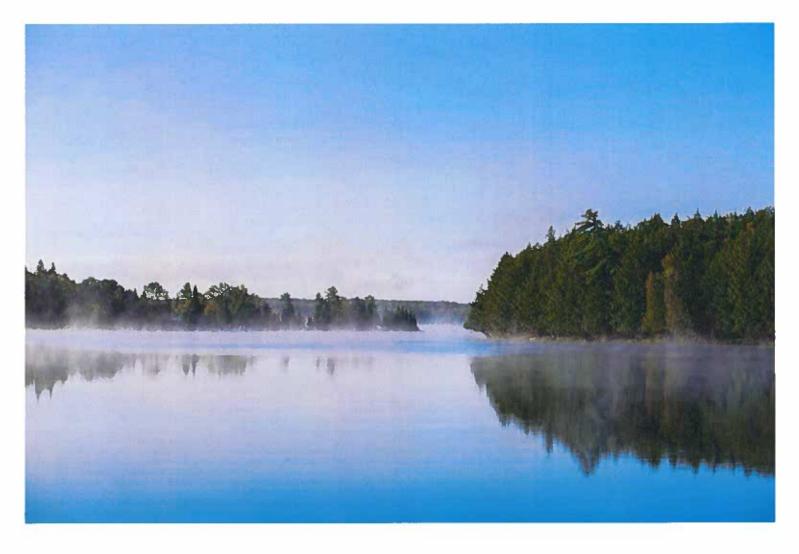






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# CENGN ANNOUNCES NORTHERN ONTARIO BROADBAND PROJECT IN AHMIC HARBOUR



Published: January 18, 2021

#### MULTI-TOWER WIRELESS ACCESS APPROACH WILL BRING HIGH-PERFORMANCE INTERNET TO AHMIC HARBOUR AND AHMIC LAKE AREA

CENGN is announcing the launch of an innovative project that will bring high-performance broadband access to the village of Ahmic Harbour and the Ahmic Lake Area within the Municipality of Magnetawan. This project is part of CENGN's Northern Ontario Residential Broadband program and will serve as a model for high-performance service expansion across large lakes for other communities across the province.

#### SPECTRUM TELECOM SELECTED TO PROVIDE BROADBAND SOLUTION IN AHMIC HARBOUR AND LAKE AREA

Internet Service Provider, Spectrum Telecom, was selected to address the needs of the Ahmic Harbour and Ahmic Lake area. Supported by program funding, the service provider will build 3 new self-supporting towers and use both licensed and unlicensed fixed wireless access (FWA) technologies to bring a range of broadband internet access services to the residents of Ahmic Lake. The FWA technologies will include 5GHz WIFI and 3.65GHz LTE, allowing for services up to 50 Mbps Down/10 Mbps Up.

This project promises several benefits, including:

- Multi-tower placement on both sides of the lake to ensure wider coverage for residents, and superior signal strength for higher speed internet access.
- Self-supporting tower designs with small area requirements, allowing towers to be built on narrow unused road allowances.
- 50% cost savings over alternative deployment options.
- Fast network deployment timeframe, becoming operational by end of 2021.

### QUOTES

"CENGN is pleased to work with our partners to bring reliable, high-speed broadband internet access to the under-served area of Ahmic Lake," said Jean-Charles Fahmy, President and CEO of CENGN. "This project identifies key innovation approaches to offering significantly improved broadband coverage across large lakes. By supporting and documenting Spectrum Telecom's implementation of broadband internet services at Ahmic Lake, we will gain a strong blueprint to help address the business and technological challenges of similar communities in Northern Ontario and across the province."

"Access to reliable broadband internet is essential for all Ontarians, no matter where they live. Businesses, families, schools and hospitals in rural and Northern communities need fast connections just as much as in urban areas," said Vic Fedeli, Minister of Economic Development, Job Creation, and Trade. "This innovative new project will mean secure and reliable internet connectivity for the Ahmic Lake Area, bringing long-overdue cost-effective and high-speed solutions for those who live and work in the region."

"Now more than ever, we see the importance of broadband in underserved and unserved communities like Ahmic Harbour," said Laurie Scott, Minister of Infrastructure. "The digital divide is real and magnified during this COVID -19 global pandemic. I understand this full well coming from a rural community. This investment continues to build on Ontario's commitment to connecting people and reducing that digital divide. We are moving as fast as we can to get people the services that they need."

"The Municipality of Magnetawan is very excited to have been selected to participate in a CENGN program that encourages the development of broadband infrastructure in our municipality" stated Sam Dunnett, Mayor of the Municipality of Magnetawan. "The strategic location of these 3 new towers in the Ahmic Lake Area, and the upgrade of the existing tower in Magnetawan, is a leap forward in getting us good coverage throughout the Municipality. Promoting the development of good community-wide broadband infrastructure that enables our residents to have better access to services such as e-health, online learning, e-commerce, as well as the ability to work efficiently from home, has always been a priority for our Council and Administration. The COVID-19 pandemic has certainly brought that goal into sharper focus. Funding and assistance provided by CENGN is a catalyst that enables these kinds of projects to proceed quickly where there wouldn't otherwise be a business case. This initiative will certainly help foster economic growth and retention of our population base, two issues we see as being very important."

"Spectrum Telecom is thrilled to be selected to participate in this important initiative to develop broadband infrastructure within the Municipality of Magnetawan," said Geoffrey Hatton, President and CEO of Spectrum Telecom Group. "Being based in the region, Spectrum Telecom has developed significant expertise in the deployment of leading-edge wireless technology and broadband infrastructure throughout the many rural and remote regions of Northern Ontario, and we are up to the challenges this presents. Through the deployment of innovative technology, our organization has provided a variety of essential telecommunication services in the area for many years, and our NETSPECTRUM division is excited and eager to further expand its role in providing high-speed Internet services in this progressive community. We are looking forward to working with CENGN and the Municipality on this very worthwhile project."

# THE NEXT GENERATION NETWORK PROGRAM (NGNP)

This project is part of the Next Generation Network Program (NGNP), an Ontario government program powered by CENGN in partnership with the Ontario Centre of Innovation, which helps Ontario companies develop and demonstrate new wired and wireless technology, products and services. Other projects in the program are focused on smart mining, smart agriculture and autonomous vehicles.

#### QUICK FACTS

- Ontario has committed \$63.3 million over five years to the NGNP, which is being delivered through a partnership between CENGN, Canada's Centre of Excellence in Next-Generation Networks, and the Ontario Centre of Innovation.
- This initiative aligns with Up To Speed: Ontario's Broadband and Cellular Action Plan, delivered by the Ministry of Infrastructure.
- This project is part of the Rural Ontario Residential Broadband program, under the NGNP.
   CENGN is currently evaluating new project proposals and communities for upcoming rounds of the program.
- Broadband is a federally regulated sector and telecommunications companies provide the services. Ontario is working with funding partners like the Federal government, municipalities and other investors to deliver broadband to our underserved and unserved communities.

#### CONTACT

#### **Rick Penwarden**

Senior Manager, Marketing

CENGN -Canada's Centre of Excellence in Next Generation Networks 613-963-1200 ex:329 rick.penwarden@cengn.ca

#### RESOURCES

CENGN Northern Ontario Residential Broadband Program https://www.cengn.ca/northern-ontario-broadband-program/

Spectrum Telecom https://spectrumtelecom.ca/

NetSpectrum Internet Solutions https://netspectrum.ca/

Municipality of Magnetawan https://magnetawan.com/

Next-Generation Network Program https://www.cengn.ca/next-generation-network-program-en/

Ministry of Economic Development Job Creation and Trade https://www.ontario.ca/page/ministry-economic-development-job-creation-trade





#### **Rick Penwarden**

Rick is a proud member of the Ottawa research and technology community, having an extensive background in marketing research and marketing strategy. Through his experience with startup businesses and not-for-profit organizations, Rick has become adept at building a

company's marketing team and public presence from the ground up. Rick brings his passion and positivity to the workplace, looking for new ways to optimize online traffic, key messaging, and event opportunities to grow branding and credibility. Whether it is public

relations and press coordination, or carrying out market analysis and data collection for actionable insights, Rick brings a level of expertise to ensure marketing is carried out in a way that drives results.

in

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#### CENGNCanada

@CENGNCanada

CENGN is thrilled to be taking on a new upcoming project with #Canadiantech company #COSM! #COSM strives to personalize and improve care for women affected by pelvic floor disorder.

To learn more about #COSM check out: cengn.ca/cosm/



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Northern Project#3 Ahmic Harbour & Ahmic Lake Project Overview

# January 25, 2021

# **CENGN** Overview

Detailed Project Overview for Ahmic Harbour and Ahmic Lake

## **CENGN** Vision and Mission



Advancing global technology innovation for the prosperity of all Canadians



CENGN drives technology innovation and industry growth through our test bed, technical expertise, talent development, and partner ecosystem



## Solidifying Canada's Leadership in Networking

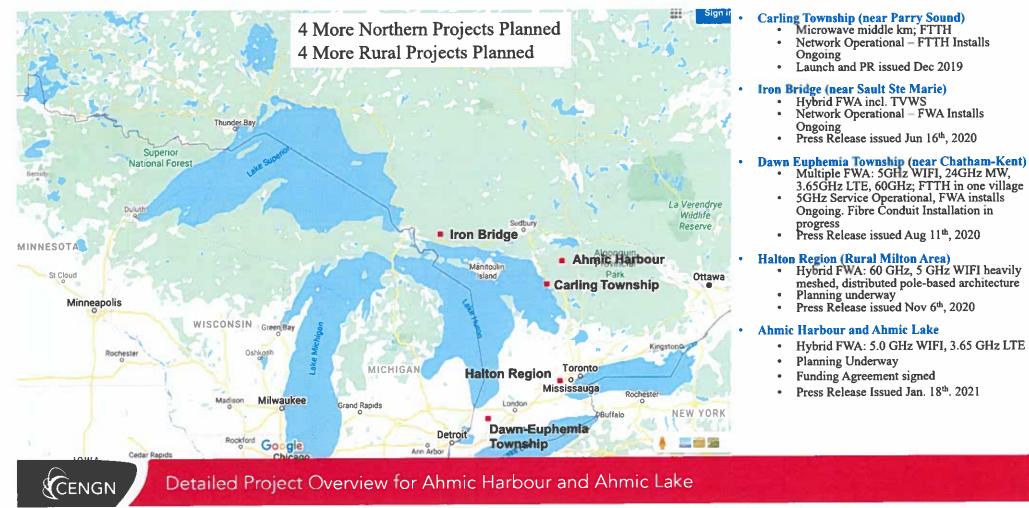




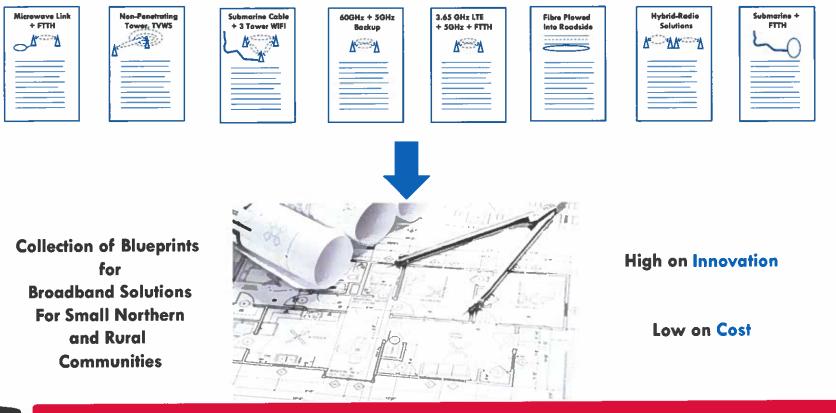
CENGN enables innovative tech solutions through its Rural & Northern Ontario Residential Broadband Program

CENGN Detailed Project Overview for Ahmic Harbour and Ahmic Lake

### **Residential Broadband Projects Underway**



### **Compile Collection of Blueprints for Broadband Innovation**





Detailed Project Overview for Ahmic Harbour and Ahmic Lake

### Focusing on Micro-Projects

- Many small northern & rural communities only have 100-300 permanent or year-round homes within a 3-5 km radius of the centre of the hamlet or village
- Some communities double the number of users in the summer months

#### **Key Properties of Micro-Projects**

- These communities are too small to justify more than \$150,000 \$500,000 Investment by WISPs
- \$150,000 to \$500,000 contribution by government funding can launch the project
- ROI typically can be within 2-4 years with 50% government funding
- Excellent service result for community with on-going investment by ISP
- Single committed small technology company or WISP makes sense for very small communities

# **Project Overview**



Detailed Project Overview for Ahmic Harbour and Ahmic Lake

### Northern Project#3 – Problem Statement



The technology design proposed for the project must extend broadband services from an existing broadband POP in a waterfront community to nearby homes or residences, with limited or no broadband high-speed internet access, that are across and surrounding a large nearby waterbody (such as a lake, river, or extended wetland).

The required solution will extend broadband capacity directly from an existing broadband POP within the selected host northern Ontario waterfront community, or using a network of extended POPs, access the outlying waterfront and nearby homes to extend residential broadband access for homes and cottages up to 3-5 km away.



Detailed Project Overview for Ahmic Harbour and Ahmic Lake

### **Ahmic Harbour and Ahmic Lake Area**



Detailed Project Overview for Ahmic Harbour and Ahmic Lake



# Village of Ahmic Harbour



#### **Village of Ahmic Harbour**

- At least 50 homes in the village area
- 100s of homes and cottages across the lake
- Homes extend both directions down the arm and across the lake
- Opportunity as either a primary funded or secondary unfunded phase

#### Ahmic Lake

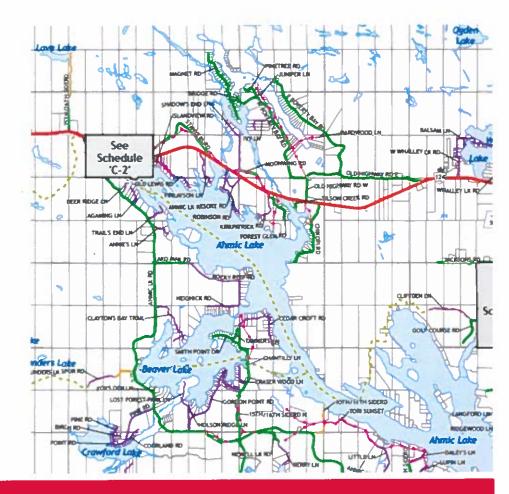
 Large Number of homes and Cottages across and down the lake from the village





### Ahmic Lake

- Large Number of homes and Cottages across and down the lake from the village
- Northern arm of Ahmic Lake north of Highway 124 also has a high number of homes and cottages
- Beaver Lake having many homes and cottages is also an expansion project option
- Many expansion phases possible down the length of the lake





# **Technology Overview**



Detailed Project Overview for Ahmic Harbour and Ahmic Lake

### Technology Overview

#### Combination of 3.65 GHz and 5.0 GHz Wireless Solution Proposed

- Combination of wireless technology for distribution/last km
- Prepared to use an optical POP location in a community and extend the POP out to the community using wireless network
- · Building 3 towers on both sides of Ahmic Lake

#### **Using Hybrid Radio Solutions**

- Proposed mix of radio technology to deal with unique community conditions
- 25/5 service using LTE internet access
- 50/10 service using 5.0GHz internet access

#### **Self-supporting Tower Design Proposed**

• Well suited to unused road allowance sites along the lake cottage-access roads

### Strengths of Spectrum Telecom Local ISP Well Established and Experienced - 130 towers across northern Ontario Northern Ontario Experience - Many communities across northern Ontario Head Office in Sudbury. Branch offices in North Bay, Timmons, Sault Ste. Marie, Thunder Bay, and Kenora. Detailed understanding of municipal permitting, ISED licensing, tower approvals, and hydro pole access requirements.



Innovative targeted approach for large lake coverage and narrow road allowance tower sites.

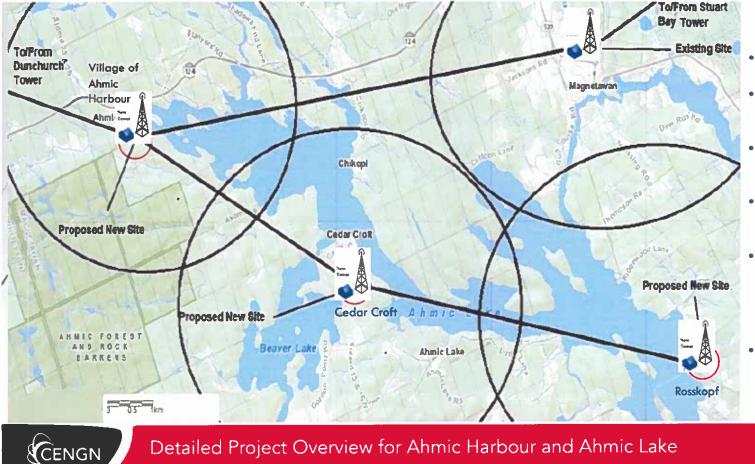


In-house tower site acquisition department



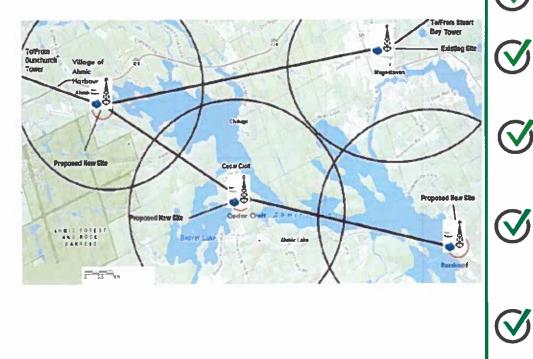
Detailed Project Overview for Ahmic Harbour and Ahmic Lake

### Spectrum Telecom – Network Design



- 3 new tower sites proposed
- Overlapping radio coverage to reduce radio shadows
- 2<sup>nd</sup> Tower will also extend coverage to Beaver Lake
- Coverage will extend across entire Ahmic Lake territory
- Upgrades to the existing site in Village of Magnetawan will also increase services there to 50/10
- Dual internet back-haul points, from Magnetawan and Dunchurch

## Advantages of Multi-Tower Radio Design



Interconnection of Sites for Higher Reliability

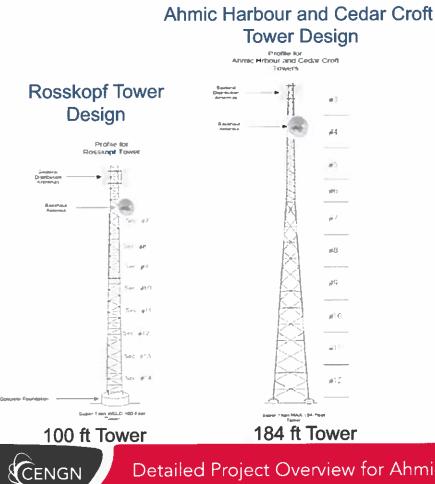
**Radio Signals from Different Directions** to reduce or eliminate radio shadows, more reliable service

**Options for Redundant Internet Backhaul** to improve reliability and do load sharing

Higher bandwidth internet access because stronger signals are available for internet access.

Much wider coverage down each arm of Ahmic Lake will improve coverage for both seasonal and permanent residents.

# Self-Supporting Towers Proposed

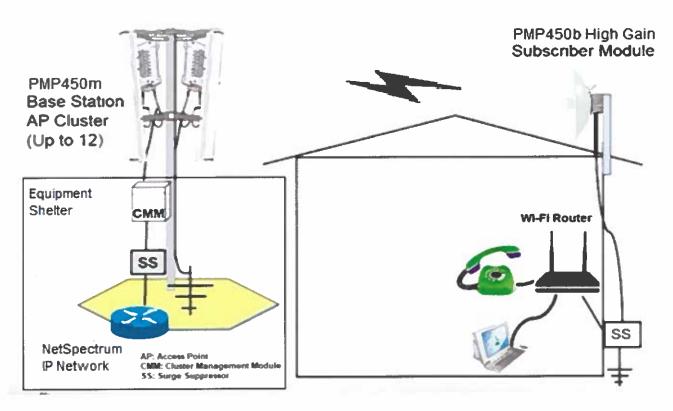


- Higher cost but significantly smaller footprint
- Towers fit on narrow unused road allowances where guyed towers would not fit
- Spacious secure climate-controlled equipment shed for each tower



Will also use ٠ existing 300 ft. guyed tower in village of Magnetawan

# **Radio Equipment to be Deployed**



- Hybrid fixed wireless solution
- Supports 5.0 GHz
   Unlicensed and 3.65 GHz
   Licensed services
- Range of services offered
  - 1.5 Mbps 10 Mbps internet access
  - 25/5 LTE internet access
  - New 50/10 internet access

**Cambium Networks Equipment Proposed** 

### **Technology Innovation**

#### Multi-tower Placement on Both Sides of Ahmic Lake

• Ensure wider coverage of entire lake shores and minimizes radio shadow impacts at shorelines



#### Self-supporting Tower Design to Minimize Tower Footprint

Small tower footprint allows tower to fit on unused road allowances





#### **Dual Internet Backhaul for High Availability and Load-sharing**

Access to dual internet gateways in Sudbury, and 3<sup>rd</sup> internet gateway in North Bay



#### 50/10 Access Point Support with Low Latency

- Support for up to 238 subscribers per Access Point sector
- Low latency (10ms is typical)
- Encrypted Links
- Multi-user MIMO



Detailed Project Overview for Ahmic Harbour and Ahmic Lake

# **New Service Connections**



Detailed Project Overview for Ahmic Harbour and Ahmic Lake

### Your Local Community ISP Spectrum Telecom



Headquartered in Sudbury, Ontario Local wireless Internet Service Provider (ISP) for Magnetawan area, committed to provide high quality, high bandwidth, and affordably priced internet access.

- Experienced wireless residential and commercial Internet Service Provider (ISP)
- Multiple wireless options to maximize service quality, download speeds and customer satisfaction.
- High quality protected network design to ensure your access to the internet stays up
- Affordably priced high-performance broadband access <u>no data cap</u>, <u>low prices</u>, <u>no contract</u>
- Great customer support and service based in Sudbury, with local support staff in the area



# **New Service Details for the Three Communities**



Detailed Project Overview for Ahmic Harbour and Ahmic Lake

### **New Internet Access Services for the Community**

#### **Residential Broadband Internet Packages**

<ul> <li>Existing Wireless Residential Internet Access</li> <li>1.5 Mbps Download / 0.5 Mbps Upload (Unlimited Data)</li> <li>3 Mbps Download / 0.6 Mbps Upload (Unlimited Data)</li> <li>5 Mbps Download / 1 Mbps Upload (Unlimited Data)</li> </ul>	\$ \$ \$	49.95 per Month 62.95 per Month 94.95 per Month
10 Mbps Download / 2 Mbps Upload (Unlimited Data) New Wireless Residential Internet Access	\$	125.95 per Month
	•	99.95 per Month
25 Mbps Download / 5 Mbps Upload (Unlimited Data)	•	-
50 Mbps Download / 10 Mbps Upload (Unlimited Data)	\$	125.95 per Month



# Schedule Overview



Detailed Project Overview for Ahmic Harbour and Ahmic Lake

# **Deployment Schedule Overview**

Project Milestones	Start Date	End Date
<b>Municipal Coordination</b>	January 04, 2021	March 31, 2021
Engineering	December 01, 2021	June 31, 2021
Construction	March 31, 2021	July 31, 2021
Network Deployment	July 05, 2021	September 30,2021



Detailed Project Overview for Ahmic Harbour and Ahmic Lake

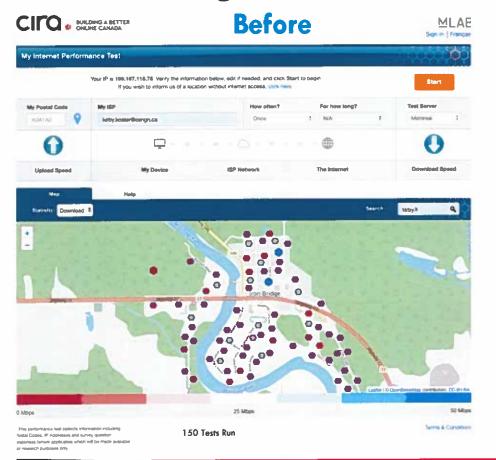
### Testing Your Internet Access Performance in Ahmic Harbour and Ahmic Lake

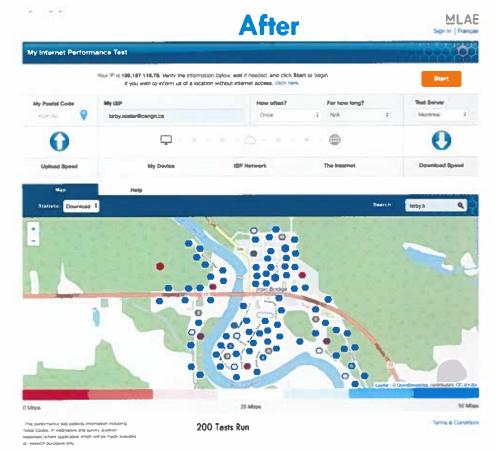
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- CENGN will be paying for an Internet Performance Tool customized for Magnetawan, Ahmic Lake, and Ahmic Harbour
- Offers visual representation of how the existing service is performing for the community
- Allows tracking of improvement as more residents get connected to the new services
- Monitors connection for up to a year after installation
- No charge to use the tool for residents
- No charge to use the tool for the community



### **Visualizing Your Internet Access Performance Improvements**







Detailed Project Overview for Ahmic Harbour and Ahmic Lake

### **Community Benefits of Project**

#### High-speed Reliable Broadband Internet Services to Underserved Residents

- Fixed wireless access to the home for up to residents
- No data cap!! Range of internet access charges.



#### **Multiple Wireless Options for Access to Residents**

Choice of technology depending on speed of access desired



#### This technology solution could be extended to the other nearby communities easily

Significantly reduced incremental cost per community



#### New 25/5 and 50/10 Internet Access Services for Village of Ahmic Harbour and Ahmic Lake Area

No data cap



#### New 25/5 and 50/10 Internet Access Services for Village of Magnetawan

• No data cap



Detailed Project Overview for Ahmic Harbour and Ahmic Lake



## **THANK YOU!**

Kirby Koster Senior Manager – Broadband Programs kirby koster Ocenanica 613-291-0707

Municipality of Magnetawan	<b>REPORT TO COUNCIL</b>		
То:	Mayor and Council		
From:	Laura Brandt, Acting Deputy Clerk		
Date of Meeting:	February 3 2021		
Report Title:	Memorial Sanctuary at Chapman Cemetery		

**Recommendation:** That Council receives and approves this report as presented and directs staff to meet with the Cemetery Board to discuss the proposed memorial sanctuary.

**Background:** Less and less people are considering traditional burials and are instead looking for other options to honour and have a sacred space to feel connected with loved ones that have passed on; for example: planting a tree, planting a garden, dedicating a bench, engraving rocks located in a tranquil outdoor space. This also rings true for our residents who may not be able to visit a loved one's grave site as it could be located out of Province or out of Country.

**Evaluation:** The most suitable location at the Chapman Cemetery would be in the south corner. This location will ensure that the memorial sanctuary can be designed in a way that would accommodate the expansion of extra burial plots if needed in the future.

Staff recommends hiring an arborist to identify the health of the existing trees and which trees would be good candidates for removal. Currently there is fencing surrounding the Chapman Cemetery. Staff recommends removing some or all the fencing surrounding that area to make an entrance into the proposed memorial sanctuary. By removal of the fencing and trees, the planting of grass, flowers, landscaping, installation of benches and signage we will ensure that the memorial sanctuary is a place of reflection for all of those who choose to use it.

Some clearing of fallen trees, the removal of fencing, landscaping, grass planting and installation of benches can be done in house. Due to the dense bush clearing of the proposed site may need to be performed by a logging company or arborist.

A commemorative tree planting program could be launched, similar to the one the Town of Parry Sound has which allows residents to purchase a commemorative package for \$850 which includes a tree, a memorial plaque, and the planting of the tree. Plaques, benches, and trees can be purchased from local businesses, quarries, and nurseries in the area. As well the continued planting of new trees and the removal of older diseased trees will ensure the sustainability of the memorial sanctuary for residents to come.

**Financial Implications:** Estimated costs to consider would be the removal of trees, landscaping, removal of fencing purchasing of signs, and purchasing of benches.

Removal of trees	\$10, 000
Landscaping	\$ 6,000
Removal of fencing	\$ 2,000
Sign	\$ 2,000
Total Estimated Cost	\$20,000

Staff estimates costs to be \$20,000 to complete the proposed commemorative park.

**Staff Recommendations:** Staff recommends working closely with the Chapman Cemetery Board to begin the process for creating a Memorial Sanctuary at the Chapman Cemetery and that this project be included in the 2021 budget with funds being drawn from the Community Enhancement Reserve Funds.

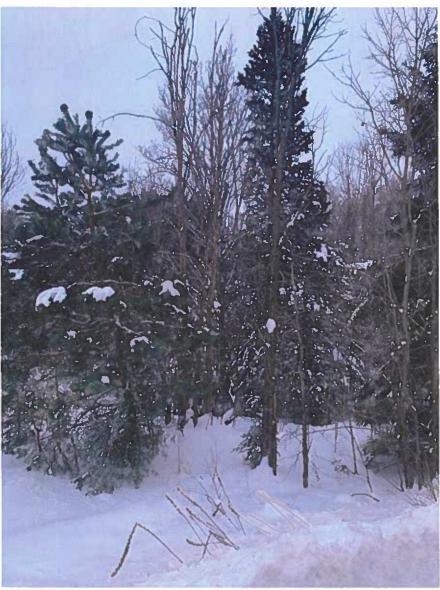
Respectfully Submitted,

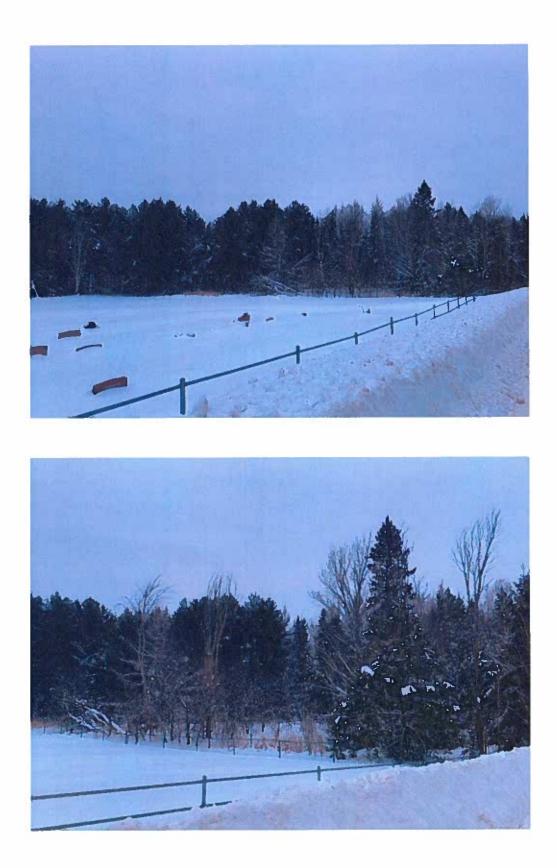
Laura Brandt

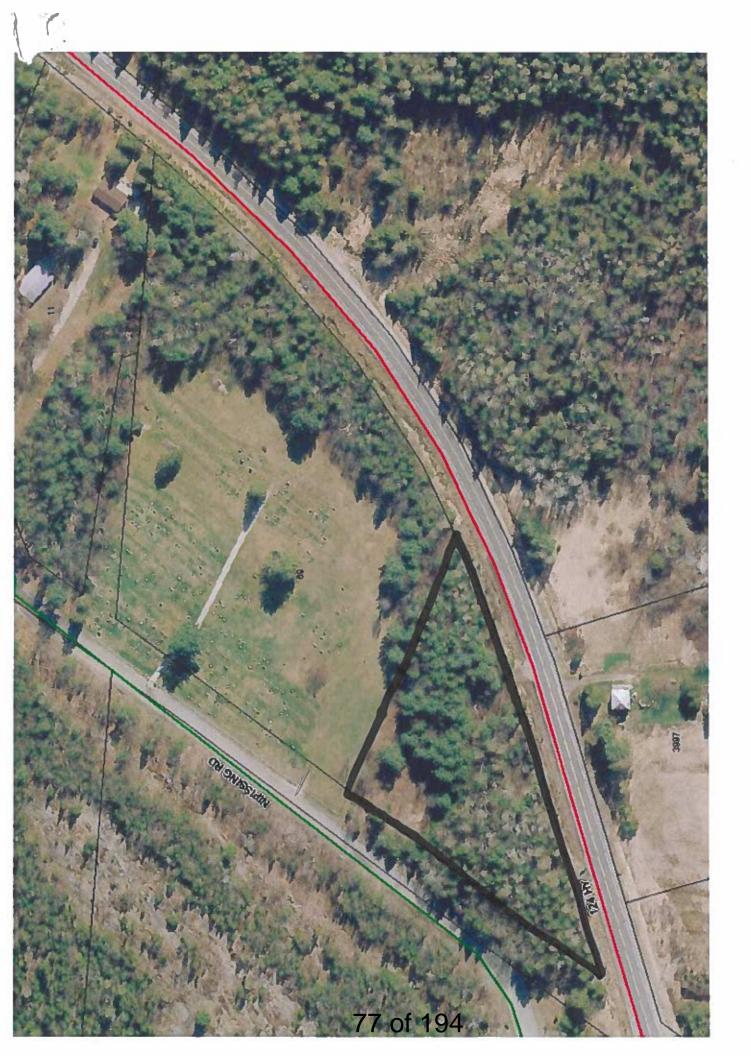
Laura Brandt Acting Deputy Clerk











# Whitestone Nursing Station Proposed Expansion – Update to Magnetawan Council

78 of 194

February 2021

# The Case for Expansion

- Rapid growth (e.g., 50% from 2018 to 2019) in patient visits:
  - Population growth and aging
  - Service enhancements (more staff, broader scope of practice for nurse practitioners)
  - Infection controls associated with pandemic

# The Case for Expansion (cont'd)

Growth projected to continue:

- Application for new funding from Ministry of Health for more staff
- Expected expanded role of Nurse Practitioner-Led Clinics with introduction of Ontario Health Teams

### Our Nursing Station has grown into a significant multi-disciplinary clinic, and that growth is expected to continue.

# Immediate Benefits to our Communities

- Safer care:
  - Space for infection control protocols
- Improved access to care (easier scheduling):
  - Nurse practitioner
  - Physiotherapist
  - Social worker
  - Mental health and addictions counsellor
  - Registered nurse
- Increased capacity to meet demand for existing services:
  - Subject to additional funding from Ministry of Health

# Other <u>Potential</u> Benefits for our Communities

- Possible new health care services:
  - Other health providers (e.g., massage therapist, pharmacist) (depending on interest)
- Possible new wellness services:
  - Health and wellness education seminars
  - Service enhancements (depending on Ontario Health Team initiatives)

# Space Needs Assessment

- Developed based on:
  - Current pressures at existing site
  - Discussions with other Nursing Stations that have expanded recently
  - Input from West Parry Sound Health Centre regarding potential role within an Ontario Health Team
  - Expectations of new and potentially permanent infection control protocols for clinics

# The Proposed Expansion

- Initial estimated footprint (1,500 sf addition) reduced by:
  - Moving some required space to basement
  - Removing a conference/meeting room (based on ability to access
  - Some reconfiguration in the plan
- Total estimated space: 1,000 sf above ground with full basement

# **Exterior View**



HISLARMANT HERBERG ONLY HOT SHOWING GR 1

ENTRY PERSPECTIVE Scale 3/6" + 11-0"





85 of 194

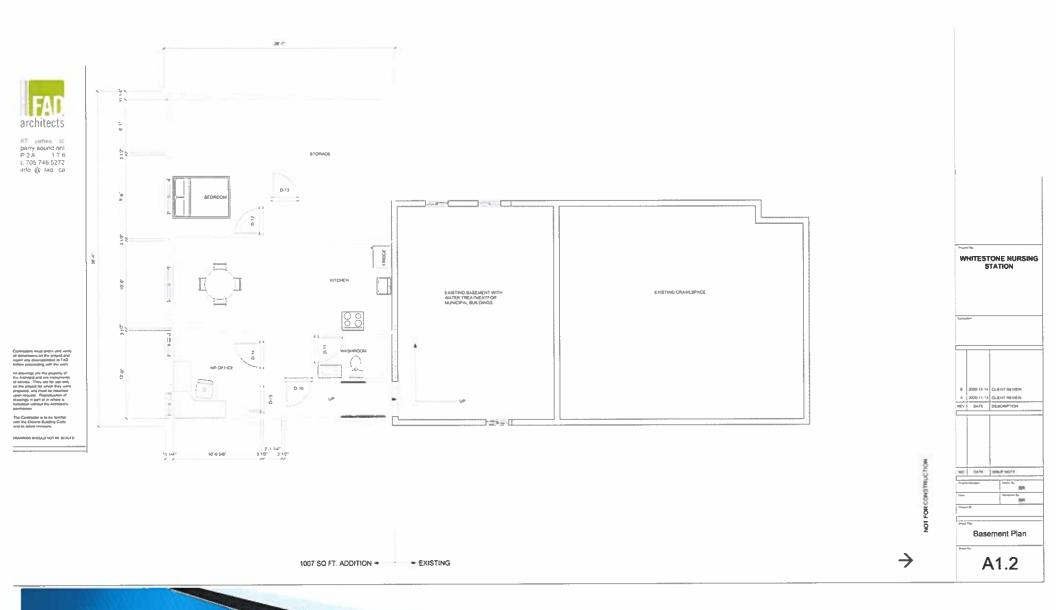
8A

1 67 james sl Damy sound onl P 2 A 1 T 6 L 705 746 5272 n/o 10 fad ica

# **Grade Level**



### Basement



# DRAFT Proposed Financing Plan

Funding	2021	2022	
Municipality of Whitestone	\$ 80,000	\$ 80,000	
Township of McKellar	\$ 30,000	\$ 30,000	
Municipality of Magnetawan	\$ 30,000	\$ 30,000	
ICIP Grant	\$ 100,000		
Safe ReStart Funds* (1 <sup>st</sup> round of funding)	\$ 85,000		
Safe ReStart Funds (2 <sup>nd</sup> round of funding)	\$ 20,000		
Existing Funds raised (WPSHC Foundation and Bingo)	\$ 115,000		
New Fundraising (Nursing Station Committee)		\$ 100,000	
	\$ 460,000	\$ 240,000	\$ 700,000

\*Total received - \$238,000 (remainder \$153,000 to Municipal Office expansion)

# Next Steps

- Presentation to McKellar Council (Feb 9, 2021)
- Identify other funding opportunities
- Begin planning for local fundraising campaign

# Our Ask

### • A financial contribution of:

- \$30,000 in 2021/22 and
- \$30,000 in 2022/23
- Assistance in local fundraising activities:
  - Link on municipal website
  - Inclusion in newsletter or related mailings
  - Other activities as identified by our fundraising team

# Thank you for your time and consideration.

# **Questions?** Comments?

GL Number	Description	2020 Actual	2020 Budgeted	2021 Department Estimate	
	Expenditures				
16-801	Salaries & Benefits	\$130,634.04	\$148,480		Reflects the completion of the CAEDA CIINO Agreement
16-804-001	Office Supplies	\$3,750.00	\$1,745		See Line Breakdown
16-804-005	Audit & Accountant Fees	\$4,000.00	\$4,000	\$4,000	
16-804-010	Advertising & Promotion	\$3,950.00	\$3,700	\$3,550	
16-804-020	Telephone	\$2,200.00	\$2,500	\$2,500	
16-804-025	Website	\$4,900.00	\$5,350	\$9,050	See Line Breakdown
16-804-030	Events & Seminars	\$600.00	\$2,000	\$4,000	
16-804-040	Training & Workshops	\$4,282.26	\$4,240	\$4,000	See Line Breakdown
16-804-050	Travel	\$3,786.00	\$5,000	\$6,000	
16-804-060	Office Rental	\$0.00	\$0	\$0	
16-804-062	Regional Relief & Recovery Program	\$26,600.00	\$26,600	\$0	
16-804-063	Almaguin Harvest Spin	\$12,679.30	\$60,000	\$45,000	
16-804-064	Almaguin Brand Strategy	\$33,090.49	\$35,040	\$34,000	
16-804-065	Regional Projects	\$5,500.00	\$10,392	\$14,000	See Line Breakdown
16-804-067	CAEDA expenses paid to Strong	\$10,000.00	\$20,000	\$0	
16-804-070	Transfer to EDC Reserve	\$0.00	\$0	\$0	
<b>Total Region</b>	al Economic Development expenditures	\$245,972.09	\$329,047	\$354,700	
	Total Regional Economic Development	(\$25,051.97)	\$0	\$0	

Staff was able to get an different interpretation of what can be claimed on the CIINO grant so that they would pay 84.27% of all salaries plus 20% benefits this increases the CIINO grant from \$100,000 to \$136,100 giving the department the money needed to implement the proposed work plan for 2021.

#### 2021-01-27

### 2021 Budget Sheets - Actuals as of December 31st, 2020

Regional Economic Development

**Operating Budget** 

GL Number	Description	2020 Projected Actual	2020 Budgeted	2021 Department Estimate	Notes
	Revenues				
15-370	Municipal & Chamber Contributions				
	Armour	(\$10,000.00)	(\$14,226)		
	Burk's Falls	(\$10,000.00)	(\$10,000)		
	Joly	(\$5,000.00)	(\$6,000)		
	Magnetawan	(\$10,000.00)	(\$10,000)		
	Регту	(\$10,000.00)	(\$14,226)		
	Powassan	(\$10,000.00)	(\$10,000)		
	Ryerson	(\$10,000.00)	(\$10,000)	(\$10,000)	
	South River	(\$10,000.00)	(\$10,000)	(\$10,000)	
	Strong	(\$10,000.00)	(\$10,000)		
-	Sundridge	(\$10,000.00)	(\$10,000)	(\$10,000)	
	Chamber of Commerce	(\$10,000.00)	(\$14,226)	(\$10,000)	
	Total Municipal & Chamber Contri.	(\$105,000.00)	(\$118,678)	(\$105,000)	
15-370-5	User fees - Almaguin Harvest Spin	\$0.00	(\$10,000)		
15-371	CIINO Funding	(\$68,505.00)	(\$72,945)	(\$136,100)	Represents 84.27% of total salaries + 20% in benefits.
15-371-2	FedNor - Almaguin Harvest Spin	(\$5,325.31)	(\$25,000)	(\$20,500)	
	FedNor - Almaguin Brand Strategy	\$0.00	\$0	(\$30,600)	
15-371-5	OBIAA Funding - Intern	(\$16,819.18)	(\$10,044)	(\$5,000)	
15-371-8	NECO - Regional Relief & Recovery	(\$26,600.00)	(\$26,600)		
15-372	NOHFC Funding - Intern	(\$23,856.70)	(\$24,500)	(\$32,500)	
15-372-1	NOHFC - Almaguin Harvest Spin	\$0.00	(\$15,000)	(\$15,000)	
15-372-2	NOHFC - Almaguin Brand Strategy	(\$24,917.87)	(\$26,280)	\$0	
	NOHFC - Almaguin Housing Strategy	\$0.00	\$0	\$0	
Total Re	gional Economic Development revenues	(\$271,024.06)	(\$329,047)	(\$354,700)	

GL Number	Expenditures	Item Cost	Budget AMT
16-804-001	Office Supplies		\$3,000
	Office 365 (5 user)	\$ 100	
	Kaspersky A/V (5 user)		
	Survey Monkey		
	Adobe Creative Cloud		
	Misc Supplies		
	Total	\$ 3,000	
16-804-010	Advertising & Promotion (General)		\$3,550
16-804-025	Website		\$9,050
	Domain, hosting & email fees (2 sites)		
	Website maintenance allowance	\$ 1,500	
	4C - AH Tourism Improvements		
	Total	\$ 9,050	
16-804-030	Events & Seminars		\$4,000
16-804-040	Training & Workshops		\$4,000
	EDCO & EDAC memberships		
	EDAC Year 2 - C&M Officer		
	General Admission Fees		
	Total	\$ 4,000	
16-804-063	Almaguin Harvest Spin		\$45,000
16-804-064	Almaguin Brand Strategy		\$34,000
16-804-065	Regional Projects		\$14,000
	2A - Community GRO		
	2C - Regional Rec		
	3E - AHCC Engagement		
	4B - Ag Strategy Implementation		
	4D - Shop in Almaguin	\$ 4,00	
	Total	\$ 14,00	<u> </u>

#### 2021 ACED Regional Economic Development Accounts Summary



#### The Municipality of the VILLAGE OF BURK'S FALLS

172 Ontario Street • PO Box 160 • Burk's Falls ON POA 1C0 P 705-382-3138 • F 705-382-2273 • www.burksfalls.net

#### **Report from General Government**

#### RECOMMENDATIONS

That the Almaguin Highlands Regional Recreation Committee, with assistance from ACED, invest in the mobile application Driftscape to promote the Almaguin Highlands on a regional level.

#### **Regional Recreation Committee Background**

The Almaguin Highlands Regional Recreation Committee is a group of representatives from.

- The Township of Perry
- The Village of Burk's Falls
- The Municipality of Magnetawan
- The Township of Strong/Sundridge
- The Township of Ryerson

#### What is Driftscape?

"Driftscape is a mobile app that provides a platform for local organizations to share site-specific stories, tours, and events. The app is free for users, and it provides a great way to explore what's around you. Simply select what you're interested in and start walking. You'll be notified when there's something nearby. For organizations, Driftscape is a powerful tool to help you get your stories out there. Visit our <u>partner page</u> to find out more about what Driftscape can do for you." www.driftscape.com/.

#### **Our Vision**

Driftscape would be a great opportunity to get the Almaguin Highlands on the map. With its many features that showcase Places, Events, and Tours alongside it's Augmented Reality feature our tourists are going to have an interactive way to explore and learn about our rich history. In light of COVID-19, Driftscape will allow us to go paperless giving tourists the option to explore without having to browse through brochures that multiple other hands have touched.

#### How we plan to implement this project

In addition to our current partners we hope to add ACED, the Village of South River, and Township of Kearney. After our committee saw a presentation from a Driftscape representative all parties are eager to make this project a reality. We have reached out to ACED already and they are interested in helping where needed. It is important to note that the more partners we bring on board the more affordable the project will be and the more area we will be able to promote across Almaguin. Once all parties confirm, we plan to execute the Drifscape project with the following steps.

- 1. A Regional Recreation Committee meeting will be held to appoint one representative from each municipality/partner to be a Driftscape administrator
- 2. Each representative will be responsible for organizing their own points of interest (POI) with their Council/Superiors



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- 3. We plan to start with trails, beaches, boat launches, parks, etc. for points of interest and expand to theatres, groceries stores, stand-alone businesses, attractions, and facilities
- 4. The committee will meet monthly until the project is launched and then as needed to approve all materials entered into the application to ensure we all keep updated with appropriate information in the app
- 5. Each partner will have their own representative from the Driftscape company to assist in uploading and organizing all materials once approved by the committee
- 6. The materials put into the application will be meant to highlight parks and recreation, infrastructure as well as culture and history while promoting a fun and interactive touring experience
- 7. Once the app is up and running, we plan to reach out to local businesses to get them into the app
- 8. Costs included in the Driftscape package is \$75.00/year for 25 Points of Interest, this means that should a business want to come on board to promote their business on the map they would be expected to pay a minimum of \$36.00 per year plus an administration fee
- 9. Should a business request to be added into the application with a \$36.00 a year fee we would add a \$14.00 administration fee and charge \$50.00 per year for a business to advertise and be seen on the application

#### **PROJECT EXPECTATIONS**

Regional Recreation Committee/ Municipal partner expectations

- Attend monthly meetings via Zoom until the project is live in the Driftscape application
- Gather 25 points of interest each to launch the project
- Always have additional POI's and information approved by the Committee before it goes into the app
- Additional businesses that want into the application must be approved by the committee
- Attend regularly scheduled meetings to ensure information is kept up to date
- Keep up with annual payments
- Commit to a three year partnership
- PLEASE NOTE: Any partner that choses to include a business on their own is welcome to without charging the business

#### **Business/Additional POI Expectations**

- Must be approved by the Committee at a formal meeting
- Will be charged an annual fee of \$50.00 each
- Must advertise the Driftscape application in their store window
- Must have brochures available in store if needed by customers & tourists

**PROJECT COSTS** - We have two options to invest in the driftscape application. Please see below.

#### Option #1 - Plus plan - \$1788.00/year

Option one divided between our current 5 partners would share use of the application, 25 POI's, 3 administrators and all other features as listed in the blue chart. Ideally, each partner would start out with their own 25 POI's which means right away we would be adding an additional 100 POI's at \$40.00 each that would cost an additional \$4000. We would also request an additional 2 Admin users to allow one per partner (5 total).



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#### Option #2 - Premium plan - \$4188/year

Option number two would greatly increase the amount of POI's. We would have to purchase an additional 50 POI's at \$40.00 each that would cost an additional \$2000 and we would not have to add any Admin Users.

Both options listed above are fully customizable to fit our needs however, as the premium plan's price is higher you get more value for the price you pay.

If we go with the Plus plan it would cost \$357.60 per year per partner (5) before we add onto the plan. If we go with the Premium plan it would cost \$837.60 per year per partner (6) before adding to the plan.

For example, we plan to have each municipal partner start with 25 Points of Interest (POI). If you refer to the 2<sup>nd</sup> chart listed below to have each municipal partner start with 25 POI on the Plus plan it would cost \$1157.60 annually per municipality and if we did the same with the Premium plan it would cost \$1237.60 which is a difference of \$80.00. As shown in the blue chart we would be spending an extra \$80.00 for the additional items that come included in the Premium plan compared to the Plus plan for an overall greater benefit for the price.

#### **OPTIONS / END WITH RECOMMENDED OUTCOME**

The Premium Plan is the recommended option when divided between the current six partners. It has the best value for the price and is the recommended option. This will allow a great base for the project and a lower amount of additional add on items to get started. All partners are welcome to add additional items on their own dime if they wish to do so. It's time to get Almaguin back on the map and showcase this region as the ultimate tourist destination in Northern Ontario. With our current and possible future partners, we can make Driftscape a reality and increase tourism for years to come.

\$1788/year	\$4,188/year
1 Unique Branded layer	1 Unique Branded Layer and 4 custom layers
25 Points on the Map	75 Points on the Map
3 Admin Users	5 Admin Users
Location notifications	Location notifications
External Links	External Links
Hashtag Feature	Hashtag Feature
Tours	Tours
Audio and Video	Audio and Video
Advanced Analytics	Advanced Analytics
1 Custom Deep Link	3 Custom Deep Links
1 Standard Content Promotion	3 Advanced Content Promotions (news notification within app)
	Unique Customizable Micro-Region
Plan	Plus \$1788
Add POI (25 Per Municipa 125-25= 100 x \$40.00 =	
Total \$4000 + \$1788 =	\$5788.00
Total Per Municipality / S	5 = \$1157.60 each
Plan	Premium \$4188
Add POI (25 Per Municipal	lity) \$2000.00

\$6188

\$1237.60

125-75= 50 x \$40.00 =

Total \$2000 + \$4188 =

Total Per Municipality / 5 =

Signature, Department Lacey Stevens - Recreation Coordinator



NEWS



Download

#### Driftscape 3.0 brings to you Quests!

Help your locals and visitors explore your destination in a unique new way with Driftscape Quests - A Scavenger Hunt feature. Click <u>here</u> to find out more.



Learn about where you are, on your own schedule, from diverse local experts.

Become a Partner

Become a Partner

Download the App >>

Cra
To

98 of 194



#### **TOUR: Hear Kensington Tour**

This tour invites you to explore Kensington Market through music and storytelling. Featuring interviews with local musicians including Jason Collett, Ron Hawkins, Andrew Cash, Delta Will, Abdominal and more. You'll hear songs and stories about the neighbourhood, and experience soundscapes woven together in a series of immersive vignettes.

Created in partnership with Myseum of Toronto.

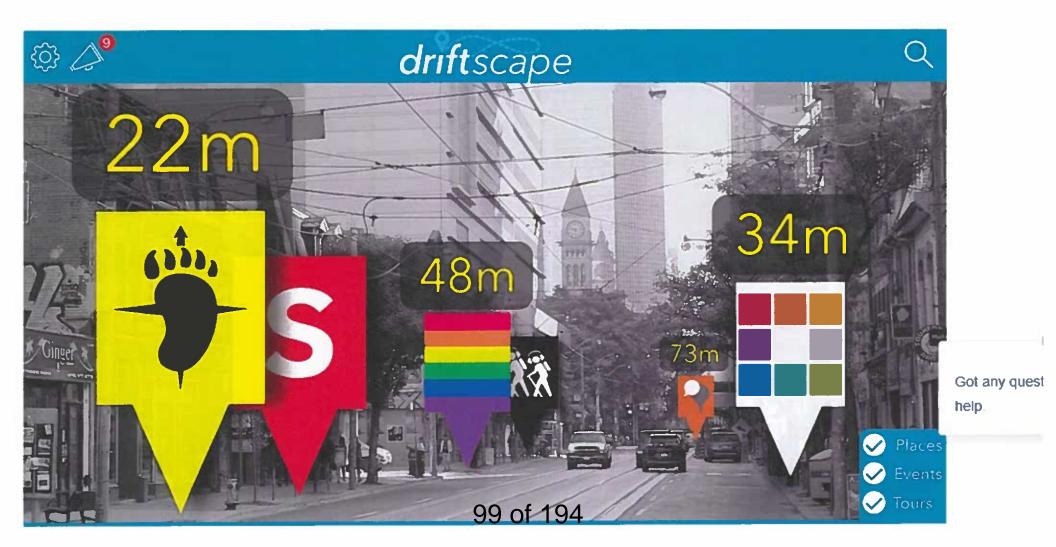


Got any help.

Driftscape is a mobile app that provides a platform for local organizations to share site-specific stories, tours, and events.

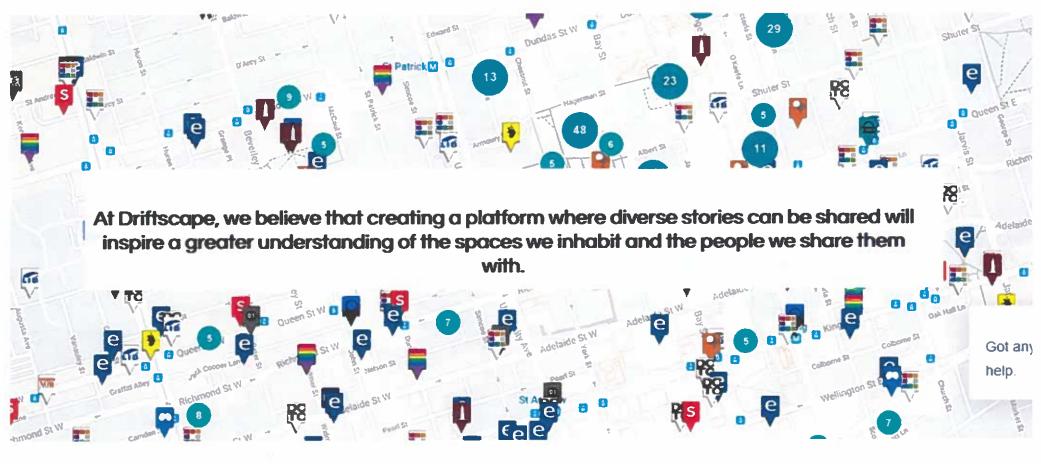
it provides a great way to is a powerful tool to help you explore what's you. Simply select what Visit our partner page to find you're interested in and start out walking. You'll be notified there's something when nearby.

For Users, the app is free and For Organizations, Driftscape around get your stories out there. about what more Driftscape can do for you.



### Driftscape 2.0

You can now explore the city in augmented reality on Driftscape! Access the new AR mode and see nearby markers appear in the streetscape around you. It's a new way to discover local arts, culture and history. Compatible with iOS devices (iPhone 6S and later), the AR mode displays markers within 400 meters of your location (about a 5-minute walk), and also shows the distance to each place. These markers represent places of interest, events, and tours from over 30 local organizations such as Heritage Toronto, Toronto Public Library, The Distillery District, First Story and many more.



### some or our amazing customers and partners:



### Create Amazing Experiences. Engage Visitors & Community.



Got any que help.

### eate & Publish Your Own Content

Driftscape puts you in control. Publish content in real-time and guide visitors from your unique perspective.

### Help Visitors Explore & Discover

When users are in your area, Driftscape will notify them that there's something interesting nearby. You can even make content appear only to those who are close by.

### Make Data-Driven Decisions

Access powerful analytics. Know where your visitors are from, how long they stayed and what they're most interested in. <u>Click</u> <u>here to learn more</u>

#### **Kerstin Vroom**

Subject:

Magnetawan Recreation Committee

-----Original Message-----From: Cathy Bulych Sent: January 28, 2021 1:00 PM To: Kerstin Vroom <Clerk@magnetawan.com>

Dear Kerstin,

I would like to submit my name to Council to become a member of the recreation committee. I am retired but held a senior positions for many years in all levels of government - municipal, provincial, federal and crowns. I am extremely interested in ensuring Magnetawan remains a place for all to enjoy living, working, and playing. Although my background is primarily Information Technology, Emergency Management and Business Continuity, I have many organizational skills, am very creative, hard working and would love to be more involved with the community as Covid restrictions lift. I have top secret government security and have held positions requiring vulnerable police checks.

Please let me know if you need anything more formal than this email to put my name forward for the recreation committee.

Please don't hesitate to call..

Kind regards, Cathy Loree Bulych 59 James St.

1

#### RESOLUTION NO. 2021-

FEBRUARY 03, 2021

Moved by:

Seconded by:

WHEREAS, the Council of the Municipality of Magnetawan recognizes that accurate and complete census data supports programs and services that benefit our community;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Magnetawan supports the 2021 Census, and encourages all residents to complete their census questionnaire online at www.census.gc.ca.

Carried	Defeated	Deferred

Sam Dunnett, Mayor

Recorded Vote Called by:

Recorded Vote

Member of Council	Yea	Nay	Absent
Brunton, Tim			
Hetherington, John			
Kneller, Brad			
Smith, Wayne			
Mayor: Dunnett, Sam			

#### **Kerstin Vroom**

#### Subject:

FW: 2021 Census of Population / Recensement de la population de 2021

----- Forwarded message ------

From: "Do Not Reply / Ne Pas Répondre (statcan/statcan)" <u>statcan.DoNotReply-NePasRepondre.statcan@canada.ca</u>> Date: Jan. 13, 2021 10:10 a.m.

Subject: 2021 Census of Population / Recensement de la population de 2021

#### Dear Mayor,

I am pleased to inform you that the next census will take place in May 2021. I am writing today to seek your support to increase awareness of the census among residents of your community.

For over a century, Canadians have relied on census data to tell them about how their country is changing and what matters to them. We all depend on key socioeconomic trends and census analysis to make important decisions that have a direct impact on our families, neighbourhoods and businesses. In response to the COVID-19 pandemic, Statistics Canada has adapted to ensure that the 2021 Census is conducted throughout the country in the best possible way, using a safe and secure approach.

Statistics Canada will be <u>hiring approximately 32,000 people</u> across the country to assist with census collection. We would like to work with you and your municipality to ensure that your residents are aware and informed of these job opportunities.

Furthermore, your support in encouraging your residents to complete the census will have a direct impact on gathering the data needed to plan, develop and evaluate programs and services such as schools, daycare, family services, housing, emergency services, roads, public transportation and skills training for employment.

If you would like to express your municipality's support for the census, please share the municipal council resolution text below with your residents:

#### Be it resolved that:

The Council of the Corporation of (NAME OF CITY/TOWN/MUNICIPALITY) supports the 2021 Census, and encourages all residents to complete their census questionnaire online at www.census.gc.ca. Accurate and complete census data support programs and services that benefit our community.

In the coming weeks, a member of our communications team may contact you to discuss ways in which we can work together. Should you have any questions, please contact us at <u>statcan.censusoutreach.ontario-</u>rayonnementdurec.ontario.statcan@canada.ca.

Thank you in advance for supporting the 2021 Census.

Yours sincerely,

Geoff Bowlby Director General, Census Management Office Statistics Canada / Government of Canada

### DISTRICT OF PARRY SOUND SOCIAL SERVICES ADMINISTRATION BOARD

### 2021 BUDGET

APPROVED December 10, 2020

#### DISTRICT OF PARRY SOUND SOCIAL SERVICES ADMINISTRATION BOARD 2021 BUDGET OVERVIEW

#### **OVERVIEW:**

The 2021 budget for the District of Parry Sound Social Services Administration Board (DSSAB) was approved on December 10, 2020 with no change to the municipal levy from the prior year.

Overall changes to the municipal levy are as follows:

2020 Budgeted Levy	\$6,421,953
OW Program decrease	(33,608)
Child Care increase	70,990
Community Services decrease	(188,366)
Corporate Services increase	73,257
Other Contributions increase	77,727
2021 Budgeted Levy	\$6,421,953

The DSSAB budgets are prepared with two primary goals: minimizing municipal levy fluctuations and maximizing Provincial:Municipal cost sharing arrangements.

Program costs include a general inflationary increase to expenses, adjustments for collective agreement obligations and an inflationary increase for non union staff for The year.

Ontario Works financial assistance costs have been budgeted at the same level as in 2020. It should be noted that the Province is planning to change the definition of disability for the Ontario Disability Support Program (ODSP) to align it with the definition used in federal government benefit programs. This change has the potential of reducing ODSP caseloads and increasing Ontario Works (OW) caseloads across the Province.

The Province is also planning to transform employment services for all job seekers. Included within this is the integration of Ontario Works social assistance employment services into Employment Ontario. At this point in time, we have no way of ascertaining what the impact of this change will be to our operations and whether or not we will be continuing to provide these supports for our clients.

#### DISTRICT OF PARRY SOUND SOCIAL SERVICES ADMINISTRATION BOARD 2021 BUDGET OVERVIEW and DIRECTION

Child Care Program costs have decreased by \$113,037 from 2020 to 2021. This is predominantly the result of implementing some staffing efficiencies within our directly operated day care programs. Further to this, our parent fee revenue will be impacted by a \$2 increase to our daily child care rates. Any parent fee revenue received helps to reduce our municipal levy.

Social Housing program costs have increased by \$74,830 from 2020 to 2021. This increase is offset by \$75,000 in Investment in Affordable Housing 2014 Extension funding as we take on the direct delivery of the Housing Allowance program. Savings from staffing changes have allowed us to offset inflationary increases to operating costs within the same funding allocation as the prior year.

Community Services program costs, for our Violence Against Women and Homelessness Programs have decreased by \$207,686. These decreased costs result primarily from two items: the removal of the nurse practitioner from the Homelessness budget, and reduced one-time funding in our VAW program budget.

Corporate Services costs from 2020 to 2021 show a small increase of \$18,257. A one-time cost allocation for comprehensive strategic planning in 2021 is offset by reductions to other administration operating costs and an increased allocation of administration costs to operating programs.

Social Assistance Restructuring expenditures have been held at the same level as the prior year. We continue our practice of spending the prior year's allocation in the current year. These funds are used to support those in our communities with the most limited resources and include funding for local food banks, the emergency shelter and energy program, community based supports for children and the Transitional Support (Home for Good) program.

Further to this it should be noted that several items added to the 2020 budget have been removed and are no longer part of our budget: the operating and capital costs for a van in East Parry Sound and two employment interns.

## DISTRICT OF PARRY SOUND SOCIAL SERVICES ADMINISTRATION BOARD 2021 BUDGET OVERVIEW and DIRECTION

#### OTHER ISSUES and CONCERNS:

Homelessness and Affordable Housing continue to be recognized as a challenge for municipalities in our District, as well as across the whole Province. Our Housing department continues to work to identify opportunities to address the housing shortage through the Canada-Ontario Affordable Housing Programs. Since 2006, investment in our District under these programs has reached \$10,497,368.

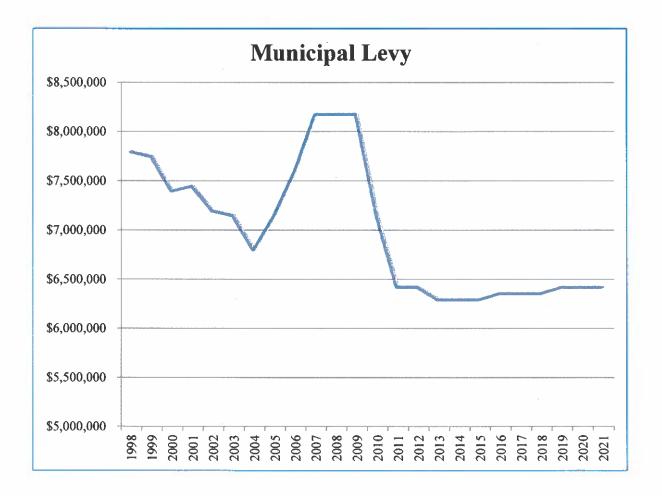
The expiration of operating agreements for our non profit housing providers is an issue of concern. As the operating agreements end, the related federal funding ends. Providers may at that point (if we are in agreement) decide to end their partnership with the DSSAB and convert their housing into market rent units – thereby reducing the social housing stock in the District. On the other hand, there may be opportunities to enter into new agreements to revitalize and expand the social housing stock.

As reported in the past, the Local Housing Corporation buildings were transferred from the Province to the DSSAB without capital reserves. One of our greatest priorities over the years has been to minimize the risk of a potential capital fund deficit for these buildings. Based on our building condition assessments and our capital planning process we have established a consistent funding approach with a yearly contribution of \$800,000 (\$700,000 from the municipal levy and \$100,000 from investment income) to minimize levy variability and formulate funding costs into the future.

## DISTRICT OF PARRY SOUND SOCIAL SERVICES ADMINISTRATION BOARD 2021 BUDGET SUMMARY OF MUNICIPAL LEVY: OPERATING AND CAPITAL 0.0% CHANGE TO LEVY

	2019 ACTUAL	2020 BUDGET	2021 BUDGET	% CHANGE IN LEVY
OPERATING FUND ONTARIO WORKS CHILD CARE SOCIAL HOUSING COMMUNITY SERVICES CORPORATE SERVICES DSSAB MUNICIPAL INITIATIVES MUNICIPAL COST	1,186,839 485,680 2,309,993 86,682 586,136 350,000 <b>5,005,330</b>	1,217,850 470,100 2,450,000 345,306 651,378 270,000 <b>5,404,634</b>	1,184,242 <sup>**</sup> 541,090 2,450,000 156,940 724,635 270,000 <b>5,326,907</b>	1.11% 0.00% -2.93%
TRANSFERS TO (FROM) OPERATING RESERVES/CONTINGENCY MUNICIPAL LEVY FOR OPERATIONS	316,623 <b>5,321,953</b>	(82,681) <b>5,321,953</b>	(4,954) <b>5,321,953</b>	1.21% <b>0.00%</b>
CAPITAL FUND DSSAB PROGRAM FACILITIES DSSAB HOUSING FACILITIES MUNICIPAL COST NOT YET ALLOCATED CONTRIBUTION MUNICIPAL LEVY FOR CAPITAL	400,000 700,000 1,100,000 - 1,100,000	400,000 700,000 <b>1,100,000</b> - <b>1,100,000</b>	400,000 700,000 <b>1,100,000</b> - <b>1,100,000</b>	0.00% 0.00% <b>0.00%</b> 0.00% <b>0.00%</b>
TOTAL MUNICIPAL LEVY INCREASE(DECREASE) TO LEVY PERCENTAGE INCREASE (DECREASE)	6,421,953	6,421,953 0.00%	6,421,953	0.00%

## DISTRICT OF PARRY SOUND SOCIAL SERVICES ADMINISTRATION BOARD 2021 BUDGET MUNICIPAL LEVY TRENDS



The municipal levy decreased drastically in 2011 when ODSP financial assistance costs were uploaded to the Province. Since then, the levy has hovered between \$6,295,415 and \$6,432,893 – a range of only \$128,478 or 2% of the levy.

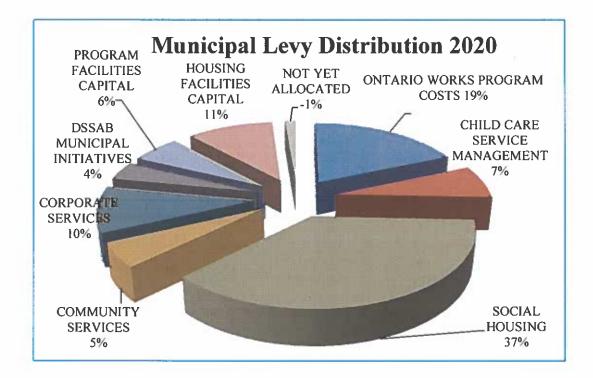
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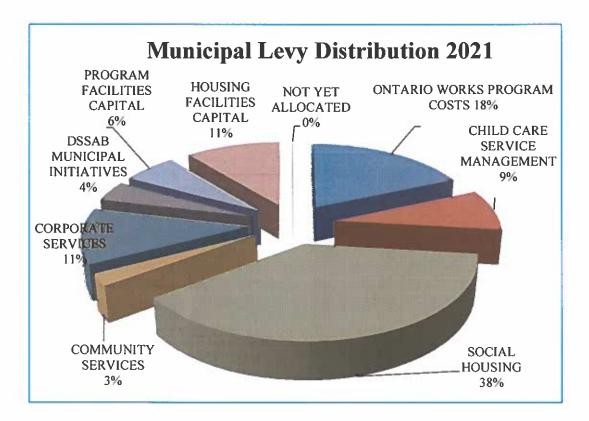
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## DISTRICT OF PARRY SOUND SOCIAL SERVICES ADMINISTRATION BOARD 2021 BUDGET MUNICIPAL LEVY WITH 2020 COMPARISON

	2021	2020	2021	Increase
Municipality	Apportionment	Levy	Levy	(Decrease)
·	Percentage	Actual	Actual	to Levy
Armour	2.53%	162,675	162,577	(98)
Burks Falls	0.55%	35,092	35,077	(15)
Callander	3.73%	239,077	239,438	361
Carling	6.89%	442,520	442,691	171
Joly	0.41%	26,228	26,237	9
Kearney	2.52%	162,067	161,645	(422)
Machar	1.75%	112,406	112,135	(271)
Magnetawan	4.72%	303,019	302,958	(61)
McDougall	5.15%	329,707	330,622	915
McKellar	4.45%	286,874	286,030	(844)
McMurrich	1.54%	98,925	99,088	163
Nipissing	2.61%	167,856	167,296	(560)
Parry Sound	4.95%	317,319	318, 150	831
Perry	3.20%	205,282	205,573	291
Powassan	2.25%	144,219	144,235	16
Ryerson	1.27%	81,407	81,439	32
Seguin	23.82%	1,524,938	1,529,631	4,693
South River	0.48%	30,023	30,476	453
Strong	1.98%	127,168	127,414	246
Sundridge	0.70%	45,480	45,126	(354)
The Archipelago	14.16%	914,178	909,553	(4,625)
Whitestone	4.08%	262,573	262,259	(314)
	93.74%	6,019,033	6,019,650	617
Unincorporated	6.26%	402,920	402,303	(617)
Total	100%	6,421,953	6,421,953	-

## DISTRICT OF PARRY SOUND SOCIAL SERVICES ADMINISTRATION BOARD 2021 BUDGET MUNICIPAL OPERATING LEVY DISTRIBUTION



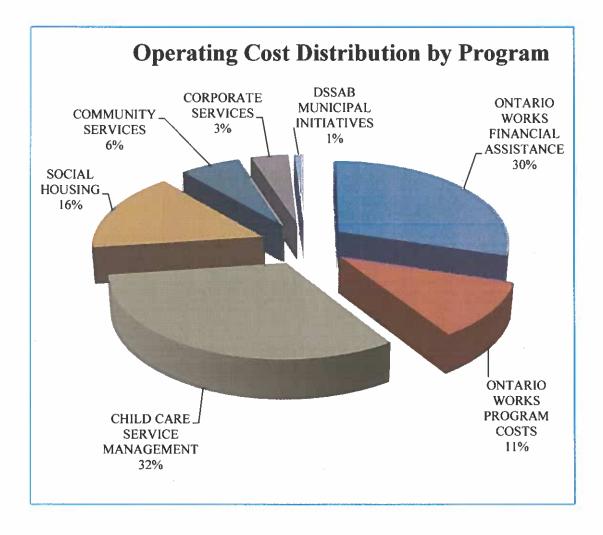


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## DISTRICT OF PARRY SOUND SOCIAL SERVICES ADMINISTRATION BOARD 2021 BUDGET OPERATING BUDGET TOTAL EXPENDITURES AND FUNDING

	2020 BUDGET	2021 BUDGET	CHANGE
ONTARIO WORKS			
ONTARIO WORKS FINANCIAL ASSISTANCE	\$8,262,000	\$8,262,000	0
ONTARIO WORKS PROGRAM	<u>3,132,250</u>	<u>3.093.185</u>	-39,065
	11,394,250	11,355,185	-39,065
CHILD CARE ADMINISTRATION	432,000	400,000	32 000
CHILD CARE CENTRE OPERATIONS	5,542,775	5,449,438	93 337
EARLY YEARS	1,052,000	1,052,000	0
INCLUSION SUPPORT SERVICES	587,700	600,000	12,300
INTEGRATED RECEPTION	40,000	40,000	0
NON DSSAB FEE SUBSIDY	470,000	470,000	0
NON DSSAB OPERATING SUBSIDY	390,000	390,000	0
NON DSSAB OPERATING WAGE ENHANCEMENT	100,000	100,000	0
JOURNEY TOGETHER	295,364	295,364	0
PLANNING AND PROJECTS	<u>80.716</u>	<u>80.716</u>	Q
	8,990,555	8,877,518	-113,037
SOCIAL HOUSING			
SOCIAL HOUSING ADMINISTRATION	766,112	742,912	23,200
AFFORDABLE HOUSING PROGRAM COSTS	30,000	29,830	-170
BUILDING OPERATING COSTS	2,533,364	2,556,564	23,200
RENT SUPPLEMENT/HOUSING BENEFIT/HOUSING ALLOWANCE	149,600	224,600	75,000
NON-PROFIT HOUSING COSTS	<u>812.000</u>	<u>812.000</u>	<u>0</u>
	4,291,076	4,365,906	74,830
COMMUNITY SERVICES			
VIOLENCE AGAINST WOMEN PROGRAMS	825,000	805,680	-19,320
HOMELESSNESS PROGRAM	620,066	431,700	-188,366
EMERGENCY HEATING AND SHELTER	396,000	396,000	0
TRANSITIONAL SUPPORT (Home for Good)	61,200	61,200	0
HOMEMAKERS PROGRAM	<u>100.000</u>	100,000	<u>0</u>
	2,002,266	1,794,580	-207,686
CORPORATE SERVICES			
CORPORATE SERVICES	1,032,878	1,051,135	18,257
BOARD	<u>60.000</u>	<u>60.000</u>	Q
	1,092,878	1,111,135	18,257
SOCIAL ASSISTANCE RESTRUCTURING FUND	270,000	270,000	0
TOTAL ANNUAL OPERATING EXPENSES	28,041,025	27,774,324	-266,701
LESS FUNDING FROM OTHER SOURCES			
PROVINCIAL FUNDING	19,242,115	19,084,141	-157,974
FEDERAL FUNDING	802,076	802,076	0
SOCIAL ASSISTANCE RESTRUCTURING FUND	121,200	121,200	0
PARENT FEE, REVENUE	1,455,000	1,430,000	-25 000
TENANT REVENUE	910,000	910,000	0
INVESTMENT INCOME AND OTHER	106,000	100,000	6.000
	22,636,391	22,447,417	-188,974
MUNICIPAL FUNDING - OPERATING EXPENSES	\$5,404,634	\$5,326,907	62,048
TRANSFERS TO (FROM) OPERATING RESERVES	(\$82,681)	(\$4,954)	-62,048
MUNICIPAL LEVY FOR OPERATIONS	\$5,321,953	\$5,321,953	0

## DISTRICT OF PARRY SOUND SOCIAL SERVICES ADMINISTRATION BOARD 2021 BUDGET OPERATING COST DISTRIBUTION BY PROGRAM



Total costs are based on the Total Expenditures and Funding schedule found on page 8.

## DISTRICT OF PARRY SOUND SOCIAL SERVICES ADMINISTRATION BOARD 2021 BUDGET CAPITAL BUDGET AND OPERATING FUNDS OVERVIEW

#### **OVERVIEW:**

#### **General Operating Fund:**

The DSSAB maintains operating funds for cash management purposes. As per the Board Operating Reserve Policy, operating funds of no greater than three months of annual operating expenses will be maintained by the DSSAB. This equates to \$6,848,463 at the end of 2021.

Our projected level of operating funds at December 31, 2021 is \$3,208,242 or 42 days of annual operating expenses. Coupled with our capital reserves, we believe that we have sufficient funds on hand to meet our current short-term operating requirements.

#### **Program Facilities Capital Fund:**

The DSSAB holds capital funds for program facilities that we own. These include our multi-use building in South River (offices, child care centre and EarlyON site), our office building in Parry Sound, Child Care Centres in Emsdale and Parry Sound, our 6 unit apartment building in Parry Sound and our women's shelter in Parry Sound. In addition we lease space for our child care centre in Powassan from the local school board and from the Sound Community Hub in Parry Sound for our EarlyOn, Integration Support Services and Home Child Care programs.

Two items were added to the budget in 2020 that are currently on hold. The planned renovations to Waubeek Day Care (64 & 66 Waubeek Street) and the workshop/garage at 118 Church Street. As part of the strategic planning process in 2021 we will be determining whether or not either of these items will be needed in the future.

We are making a \$400,000 contribution to the Program Facilities Capital Fund in 2021 to ensure that sufficient capital funds are available to meet our needs.

## DISTRICT OF PARRY SOUND SOCIAL SERVICES ADMINISTRATION BOARD 2021 BUDGET CAPITAL BUDGET OVERVIEW

### **Social Housing Capital Fund:**

The DSSAB also holds capital funds for the 344 housing units owned and operated within our Social Housing programs. These include the Local Housing Corporation housing units as well as the Non Profit Housing program units that we fund, as we are responsible for any of their operating or capital shortfalls.

Our building condition assessments (BCA's), when initially prepared in 2006, indicated that our Social Housing capital fund would be fully depleted over a period of 5-10 years, and that we would need to contribute \$13,249,903 to the fund in order to maintain these buildings to December 31, 2025. This infrastructure deficit is the DSSAB's most significant financial exposure and is the result of the Provincial transfer of ownership of the Ontario Housing Stock to the Municipalities in 2000 with \$0 capital.

We updated the BCA's in 2018 and have revised the schedules to include an additional 10 years – to December 31, 2035.

Per a review of the anticipated levels of spending recommended by the building condition assessments we require an \$800,000 contribution yearly in order to maintain these reserves at needed levels into the future. In light of the investment income that we are earning on these reserves, we have been making municipal contributions to these reserves of \$700,000 (offset by the additional investment income of \$100,000 each year).

Accordingly, Social Housing Capital Fund contributions will continue at the same level in 2021 (i.e. \$700,000 per year).

## DISTRICT OF PARRY SOUND SOCIAL SERVICES ADMINISTRATION BOARD 2021 BUDGET SCHEDULE OF CHANGES IN CAPITAL & OPERATING FUNDS

	-	GENERAL PERATING FUND	PROGRAM FACILITIES CAPITAL FUND	SOCIAL HOUSING CAPITAL FUND	TOTAL
Balance, December 31, 2018		\$2,812,467	\$1,886,466	\$7,729,144	\$12,428,077
Contribution: 2019 Municipal Levy Contribution: 2019 Surplus/Adjustments Contribution: Interest Eamed		483,410	400,000 - 91,585	700,000 	1,100,000 483,410 479,894
Capital Expenditures in 2019 One-time Funding			(279,112) 236,300	(1,109,032)	(1,388,144) 236,300
Non Profit Capital Expenditures in 2019		-		(1,341)	(1,341)
Balance, December 31, 2019	_	\$3,295,877	\$2,335,239	\$7,707,080	\$13,338,196
Contribution: 2020 Municipal Levy Contribution: 2020 Surplus/Adjustments Contribution: Interest Earned Capital Expenditures in 2020 Non Profit Capital Expenditures in 2020		(82,681)	400,000 20,000 (60,000)	700,000 100,000 (875,414) (200,000)	1,100,000 (82,681) 120,000 (935,414) (200,000)
Projected Balance, December 31, 2020	_	\$3,213,196	\$2,695,239	\$7,431,666	\$13,340,101
Contribution: 2021 Municipal Levy Contribution: 2021 Surplus/Adjustments Contribution: Interest Earned Capital Expenditures in 2021 Non Profit Capital Expenditures in 2021		(4,954)	400,000 20,000 (1,888,000)	700,000 100,000 (1,390,900) (300,000)	1,100,000 (4,954) 120,000 (3,278,900) (300,000)
Projected Balance, December 31, 2021		\$3,208,242	\$1,227,239	\$6,540,766	\$10,976,247
Daily operating cash flow requirements # Days operating funds on hand	\$	76,094 42			
Maximum allowable operating fund	\$	6,848,463			

# ALMAGUIN COMMUNITY ECONOMIC DEVELOPMENT (ACED)

## MINUTES December 7, 2020

A regular meeting of the ACED Board was held at the Township of Strong Municipal Office on December 7, 2020 at 6:00 pm.

- Present: Tim Bryson, Township of Joly, Chair Wendy Whitwell, Township of Armour Kelly Elik, Township of Strong Jennifer Farquhar, AHCC Representative Barb Belrose, Village of Sundridge Margaret Ann MacPhail, Township of Perry Melanie Alkins, MENDM Delynne Patterson, Township of Ryerson Brenda Scott, Village of South River Ron Begin, FedNor Tim Brunton, Municipality of Magnetawan John Wilson, Village of Burk's Falls
- Regrets: Peter McIsaac, Municipality of Powassan
- Staff: Dave Gray, Director of Economic Development Courtney Metcalf, Economic Development Officer John Theriault, Township of Armour Nicky Kunkel. Village of Burk's Falls

#### Call to Order

The meeting was called to order at 6:00 pm.

#### **Minutes**

That the minutes of Monday, October 19, 2020 meeting were adopted as circulated.

#### Director of Economic Development (DED) Report

The ACED Board reviewed the November report from the Director of Economic Development.

The Director covered the following items from the report;

1. The Director spoke to the recent announcements regarding the Universal Broadband Fund. Blue Sky Net has made an application for funding which was supported by the Board.

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- 2. Employment North, in collaboration with The Labour Market and ACED, has hosted a series of virtual job fairs to help connect job seekers with employers.
- 3. The consultant for the Regional Brand Strategy project has provided a Phase 1 report which was discussed by the Board. ACED was asked to reach out to the partners to request existing municipal reports. The project is now in phase 3.
- 4. Digital Main Street 2.0 has reached out to businesses to see who can make use of the program. The deadline for grant applications was amended from November 30 to December 15, 2020.
- 5. The Board received the final report for the Agriculture and Culinary Stakeholder Engagement Strategy.
- 6. An update was given on the Great Taste of Ontario Road Trip project.
- 7. The Board reviewed a report of the 2021 revised draft budget for the ACED Department. The budget was discussed by the board and a resolution was passed recommending approval by the partners.
- 8. The Board discussed the possibility of having a surplus for 2020 and passed a resolution approving that the 2020 surplus remain in the ACED books to fund future initiatives.
- 9. The Director pointed out that ACED seeking updates regarding the status of Carpool Almaguin locations and looking at transportation options.
- 10. The Director clarified the partnership with Explorer's Edge on the snowmobile article promotion. The Director is currently working to establish an agreement for 2020/2021 article promotion.
- 11. The Board reviewed a report from the Director of Economic Development on the hiring process which was used to fill the position of Economic Development Officer. The position was offered and accepted by the chosen candidate. The Director discussed the hiring of an Administrative Assistant to cover a one year leave of absence for the Economic Development Officer.
- 12. The Board reviewed and discussed the 2021 draft work plan for the Economic Development Department. The Board requested some amendments to the plan. Amendments will be completed, and the plan will be sent to board members. The Director requested that all municipalities review the plan with council as well as present any municipally specific economic development projects for consideration.

### **Updates**

### FedNor

FedNor was awarded another 2.6 million in funding from the Federal Government, but they already have enough applications to award this funding. FedNor may get more funds in the near future so if anyone is thinking about applying for funds please do so.

### NOHFC

NOHFC is presently evaluating the applications they have received, but programs are on pause waiting for more funding. Because employees are working from home it takes more time to secure decisions.

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#### **Other Business**

It is recommended to Board members that, not only the minutes of the ACED Board meetings be presented to each partner, but that the Director's report be presented and, if necessary, explained to each partner. This will enhance the communication with each partner and make everyone aware of what the Economic Development Department is doing for the area.

#### **Resolutions**

- 1. 2020-039 Moved by Margaret Ann MacPhail; Seconded by Wendy Whitwell; Be it resolved that the Almaguin Community Economic Development Board approve the minutes of October 19, 2020, as circulated. Carried
- 2. 2020-040 Moved by Barb Belrose; Seconded by Wendy Whitwell;

**WHEREAS** the adjustment of the claimed expenses noted in the November 9<sup>th</sup> Staff Report in addition to projected savings in staff wages and benefits in 2020 have created a budget surplus;

**AND WHEREAS** when the CIINO funding is depleted the contribution of each partner will have to increase to cover the funds we no longer receive;

**AND WHEREAS** putting funds aside now will decrease the effect of receiving less funding or not receiving any funding in the future;

**NOW THEREFORE** the Almaguin Community Economic Development Board approves that any 2020 surplus funds remain as a surplus in the ACED books to be used to support future strategic initiatives or to subsidize contributions from the partners when the CIINO grant is depleted. Carried

3. 2020-41 - Moved by Kelly Elik; Seconded by Barb Belrose;

Be it resolved that the Almaguin Community Economic Development Board recommends that all member councils and the Almaguin Highlands Chamber of Commerce Board approve the 2021 ACED budget as circulated. Carried

#### <u>Adjournment</u>

- 4. 2020-042 Moved by Kelly Elik;
  - Be it resolved that the Almaguin Community Economic Development Board adjourn the January 18, 2020 ACED meeting at 7:21 p.m. Carried

The next meeting will be January 18, 2020 at 6:00 p.m. If this changes, members will be advised.

## ALMAGUIN COMMUNITY ECONOMIC DEVELOPMENT (ACED)

## MINUTES January 18, 2021

A regular meeting of the ACED Board was held at the Township of Armour Office and virtually on January 18, 2021 at 6:00 pm.

Present:

Tim Bryson, Township of Joly, Chair
Wendy Whitwell, Township of Armour
Kelly Elik, Township of Strong
Jennifer Farquhar, AHCC Representative
Barb Belrose, Village of Sundridge
Margaret Ann MacPhail, Township of Perry
Melanie Atkins, MENDM
Delynne Patterson, Township of Ryerson
Brenda Scott, Village of South River
Ron Begin, FedNor
Tim Brunton, Municipality of Magnetawan
John Wilson, Village of Burk's Falls
Peter McIsaac, Municipality of Powassan

Regrets: None

....

- Staff: Dave Gray, Director of Economic Development Ciara Stead, Communication & Marketing Officer Jeannette Smith, Administrative Assistant John Theriault, Township of Armour Nicky Kunkel. Village of Burk's Falls
- Guest: Marcia Nykamp, Driftscape

#### Call to Order

The meeting was called to order at 6:00 pm.

#### Minutes

The minutes of the meeting of Monday, December 7, 2020 meeting were adopted, as circulated.

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#### **Delegation**

Marcia Nykamp, from Driftscape, gave a presentation on the Driftscape destination exploration application and its potential to support tourism in the Almaguin Region. The presentation included how the app works and the cost of using it. The Almaguin Regional Recreation Committee is investigating opportunities for regional representation in a partnership to deploy Driftscape to promote events and points of interest.

#### Director of Economic Development (DED) Report

The ACED Board reviewed the January report from the Director of Economic Development.

The Director covered the following items from the report;

- 1. An update on core activity tracking, which lists what the department has done over the past month.
- 2. An update on the Communications and Marketing Officer's work.
- 3. An update on the Micro Grant Programs, which provided funding to businesses to offset COVID-19 expenditures. The program helped 23 participants.
- 4. An update on the Regional Brand Strategy. The Board discussed the proposed logo for the strategy and what should be included on it. The discussion centered around whether we keep "Villages of Almaguin" or just "Almaguin". The comments received will be forwarded to the consultant.
- 5. The Board was apprised of two funding applications, which are ready to be sent out, to fund the implementation of the Regional Brand Strategy. The Board passed resolutions supporting two funding applications to help defray the cost of the implementation of the Regional Brand Strategy.
- 6. An update on the Digital Main Street program for which the application period has been extended to January 31, 2021.
- 7. An update on the work done to offset the COVID-19 restrictions implemented by the Province last week.
- 8. An update on the hiring of an Administrative Assistant for ACED. Jeanette Smith was introduced to the Board.
- 9. An update on the Snowmobiling Promotion Partnership. The program is ready to roll, but the Health Unit has closed the snowmobile trails as of January 21, 2021.
- 10. The report also introduced the Ghost Gravel Event, which is a gravel based cycling event proposed for August of 2021. The event will appeal to gravel and mountain bike enthusiasts.

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## 2021 Work plan & 2020 Annual Report

The Board reviewed and discussed the proposed 2021 work plan and the 2020 annual report. After some discussion, the Board passed resolutions approving the reports and recommending they be forwarded to each partner's Council or Board.

## <u>Updates</u>

### FedNor

Because of COVID-19 restrictions, FedNor will not be approving any marketing funding at this time. The priority right now is to try helping businesses which are having financial problems because of COVID-19.

### NOHFC

Delays in launching new programs. Trying to help businesses which are having financial programs because of COVID-19. Some programs are still open, send in funding applications. Province is looking for input on their 2021 budget.

## Appointment of the 2021 ACED Chair and Vice Chair

The Director asked for nominations for the positions of Chair and Vice-Chair for the ACED Board. Tim Bryson was nominated for Chair and Wendy Whitwell was nominated for Vice-Chair. Both accepted the positions.

### **Resolutions**

- 2021-001 Moved by Delynne Patterson; Seconded by Barb Belrose; Be it resolved that the Almaguin Community Economic Development Board approve the minutes of December 7, 2020, as circulated. Carried
- 2. 2021-0020 Moved by Barb Belrose; Seconded by Wendy Whitwell; WHEREAS the Almaguin Community Economic Development Board is committed to the implementation of the Almaguin Regional Brand Strategy and has approved contributions from the 2021 ACED budget to support associated activities; NOW THEREFORE the Almaguin Community Economic Development Board supports the Almaguin Brand Strategy Implementation Project and the application to the Northern Ontario Development Program offered through FedNor. Furthermore, the Board supports the Township of Armour as the lead applicant on behalf of the 10member municipalities of ACED and the Almaguin Highlands Chamber of Commerce. Carried

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3. 2021-03 – Moved by Delynne Patterson; Seconded by Barb Belrose;

**WHEREAS** the Almaguin Community Economic Development Board is committed to the implementation of the Almaguin Regional Brand Strategy and has approved contributions from the 2021 ACED budget to support associated activities;

**NOW THEREFORE** the Almaguin Community Economic Development Board supports the Almaguin Brand Strategy Implementation Project and the application to the Rural Economic Development Fund offered through the Ministry of Agriculture, Food and Rural Affairs. Furthermore, the Board supports the Township of Armour as the lead applicant on behalf of the 10-member municipalities of ACED and the Almaguin Highlands Chamber of Commerce. Carried

- 2021-04 Moved by Kelly Elik; Seconded by: Barb Belrose; Be it resolved the Almaguin Community Economic Development Board have received and reviewed the 2020 ACED Annual Report. The Board approves the report and recommends that it be added to upcoming Council/Board meetings of ACED partners.
- 5. 2021-05 Moved by Jennifer Farquhar; Seconded by Margaret Ann MacPhail; Be it resolved the Almaguin Community Economic Development Board have received and reviewed the 2021 ACED Work plan. The Board approves the work plan and recommends that it be added to upcoming Council/Board meetings of ACED partners.

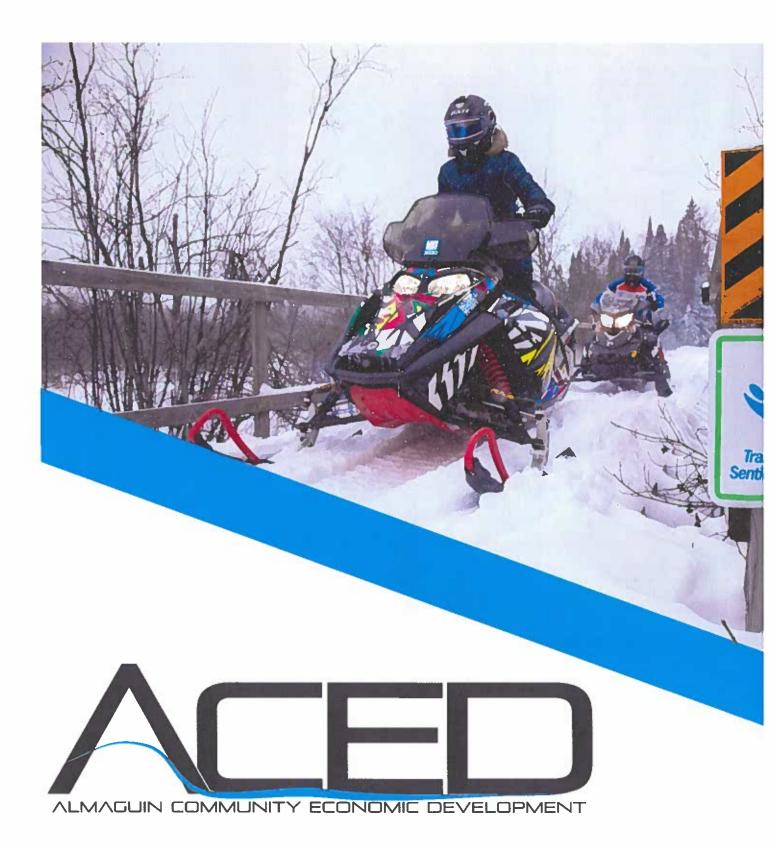
#### Adjournment

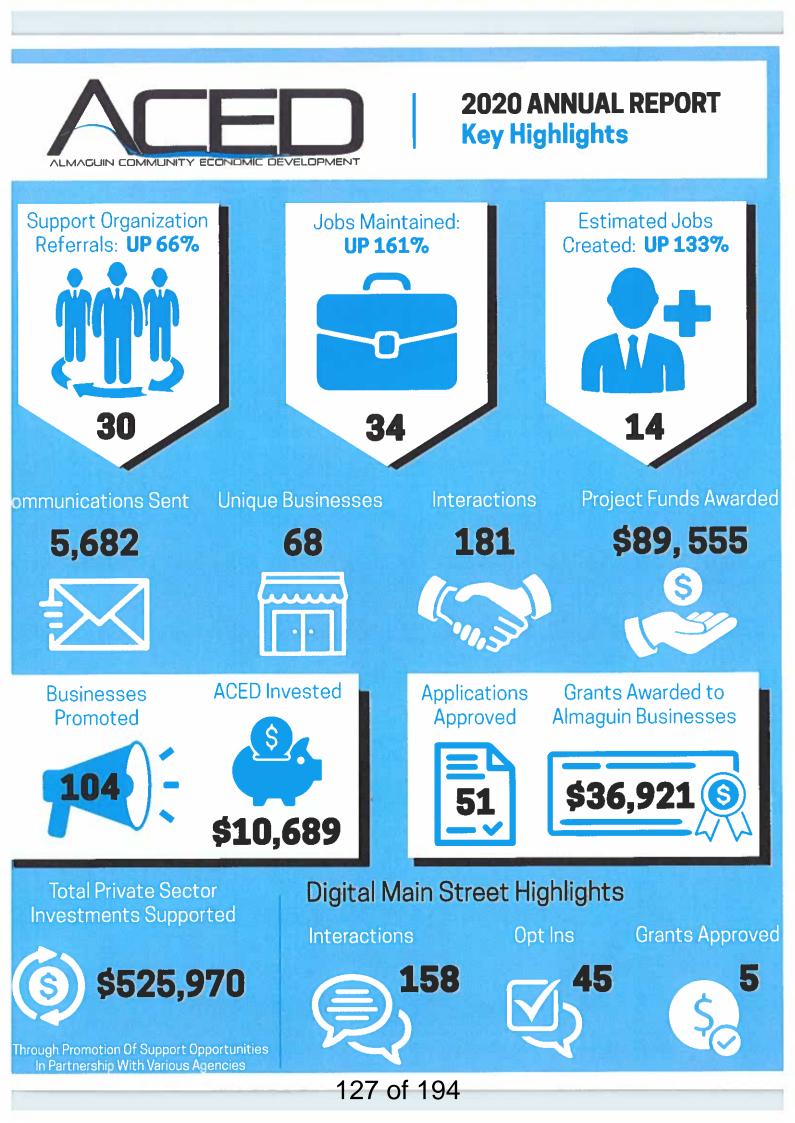
 2020-06 – Moved by Barb Belrose; Be it resolved that the Almaguin Community Economic Development Board adjourn the January 18, 2021 ACED meeting at 7:51 p.m. Carried

The next meeting will be February 25, 2021 at 6:00 p.m. If this changes, members will be advised.

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# 2020 ANNUAL REPORT





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# **Introduction**

Unprecedented situations call for an unprecedented response. The past year has presented businesses and the regional economy with significant challenges. Through sustained investment in the ACED Department, regional stakeholders have been well positioned to promote, develop and roll out programs that meet the needs of local businesses and support the local economy. Strong partnerships developed between ACED and supportive organizations continue to provide the means to create significant impacts in support of businesses as they work to manage mandatory shutdowns, disrupted consumer traffic and unplanned modifications to ensure public safety in a rapidly changing environment.

Maintaining secure and productive partnerships with regional stakeholders, support agencies and the business community is a cornerstone for the successful implementation of strategic priorities upheld by ACED. These partnerships create a foundation that enables ACED to continue building capacity and momentum for economic growth and sustainability. The projects and results presented in this report reflect positive impacts of these relationships. Collaborative program design, cross promotion of complimentary programs and effective communication have all played a key role in providing real value to businesses and the regional economy.

As ACED heads in to 2021, expecting continued challenges and new opportunities, the focus will be on continuing to deliver value-based projects and opportunities to all stakeholders while working with our many partners to ensure success.

"ACED will develop our economy and regional environment through taking strategic action and stewarding strong relationships between municipalities, the business community, community organizations and economic development stakeholders."

## 2020 ACED Activities Overview

Year over year, the ACED Department continues to strive toward making annual work plans and initiatives clear and understandable. This process has evolved multiple times in the short history of ACED and will continue to evolve to ensure a collective understanding of the value that the department brings, as well as an understanding of the rationale behind strategic objectives. The following key themes guided the efforts of ACED through 2020:

- <u>General Projects</u>: These projects are coded as 'Red Plan Projects', or RPP. These projects have been derived from the 2018 Almaguin Highlands Regional Economic Development Strategic Plan and are intended to encompass all involved stakeholders.
- <u>Core Services:</u> Core services reflect ACED's constant availability to support businesses and community organizations as well as maintain a supportive presence in the region.

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- <u>Marketing Activities:</u> Promotional activities designed to create internal and external awareness of Almaguin's assets, initiatives and other features.
- <u>Events and Special Projects:</u> Events include both small and large-scale events targeted towards a variety of audiences.

# General Projects

#### RPP 201 ACED Department Presence and Growth

ACED's core function is to provide economic development services and support to all municipalities, businesses and stakeholders throughout the region. **ACED has worked to provide services both to shareholder and non-shareholder municipalities to demonstrate goodwill and encourage future participation.** ACED has delivered support opportunities to non-shareholder businesses and organizations throughout regional programming such as:

- ✓ Digital Main Street 1.0 and 2.0 programming;
- ✓ One-on-one consultation support;
- Inclusive shop local advertising;
- Inclusive Investment Property Inventory processes;
- Inclusion in the regional accommodation inventory;

In Q1 of 2021, ACED will re-approach non-shareholder municipalities with the 2020 final report and approved budget and work plan to encourage investment in ACED.

### RPP 202 Manufacturing and Forestry BR&E

Originally announced in November of 2019, and planned for launch in Q1 of 2020, the sector specific BR&E process remains ongoing throughout 2021. The Director is seeking support from agency partners to connect with outstanding operators. While delays and challenges have been encountered, the initiative has produced several positive results as seen in Figure 1.

#### Figure 1

#### Key Activities & Results

Activities	Results
Businesses Interviewed	11 (7 on-site, 4 Remote)
'Green' Flag Instances	6 (Across 4 businesses)
Support Agency Referrals	4
'Red' Flag Instances	1
Support Offered/Provided	1
Supply Chain Information Provided	3

### RPP 203 Broadband Enhancement Support

ACED has actioned several significant opportunities to support broadband enhancement initiatives through partnerships with the Information Communications Technology Network Organizations (ICTNs) such as Blue Sky Net and Parry Sound Muskoka Community Network. The Director currently sits on the core coordination group for the Muskoka Parry Sound Broadband Initiative, which works towards

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identifying political/municipal support opportunities and increasing shared knowledge/awareness of broadband challenges.

#### Key activities

- > Participation in the Blue Sky Broadband Service Improvements for Almaguin Highlands;
- Supported (in principle) three applications for funding to support broadband infrastructure deployment including promotion to regional municipalities:
  - o Blue Sky CTRC Broadband Fund & ICON Program applications;
  - o Lakeland Networks CRTC Broadband Fund;
- Participated in the development of the Muskoka Parry Sound Broadband Initiative in partnership with Staff and Council from The Village of Burk's Falls;
  - o Assisted in the development of support resolutions and support requests;
- > Attended the spring of 2020 Canadian Rural and Remote Broadband Virtual Conference.

#### RPP 204 Almaguin Accommodation Guide Publication

The <u>'Stay in Almaguin' Accommodation Guide</u> was published in the spring of 2020 and was uploaded to the ACED Website on July 10<sup>th</sup>. It is scheduled for revision in April of 2021 and will be re-uploaded prior to the beginning of the tourism season and will include all necessary branding components. The publication lists 67 known accommodations with links, images and operating seasons.

Supplementary to the guide, a directory database was created outlining amenities, key contacts and other valuable information that can be used by ACED Staff to communicate with operators regarding tourism programming.

#### **Key Activities**

- ✓ Inventoried 67 accommodations businesses with notes on 14 key data points (where applicable)
- ✓ Connected with 57 operators directly to introduce ACED and the publication
- ✓ Noted 141 total active Air B&B locations (active at the time of the survey) with price ranges.

#### RPP 205 Investment Property Inventory and Asset Database

The <u>Investment Property Inventory</u> is currently live on the ACED website and has been updated twice since its launch. Currently, there are 15 active properties for sale and 7 lease opportunities across 6 municipalities listed on the site.

#### **Key activities**

- Conducted 12 interviews with municipal staff to learn about municipally owned assets that could be used for investment opportunities.
- Connected with 7 property owners to gather information regarding non-advertised lease spaces.
- Catalogued 64 Municipally owned properties with current use, zoning and potential for future investment.

#### RPP 206 Regional Volunteerism Support and Strategy Development

ACED was unable to connect with community organizations in volunteerism support capacity in 2020. Goals outlined in the 2020 work plan involved revisiting the 2017 3R Volunteer Recruitment Training workshop series, connecting with support organizations and rolling out a regional volunteerism toolkit. Lockdowns and social limitations presented significant challenges to all volunteer organizations

throughout the year. ACED will aim in 2021 to support volunteer organizations as they prepare to resume activities while operating within health unit recommendations.

## **Core Services**

#### CS 201 General Business Support Overview

Business interactions listed below are representative of the six types of support, including: General, Startup, Expansion, COVID-19 General, BR&E and developer. Private Sector Investment results and jobs created/maintained include data from support agency partners including NECO, Blue Sky Net and IION. Figure 2 displays the count and Year Over Year (YOY) changes and Figure 3 provides an overview of unique businesses served by type. Figure 4 offers a break-down of the interactions that occurred in each municipality.

#### Figure 2

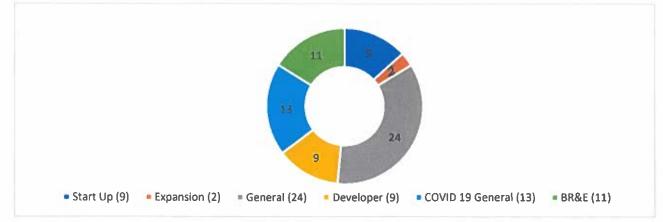
#### Broad Business Interactions Overview

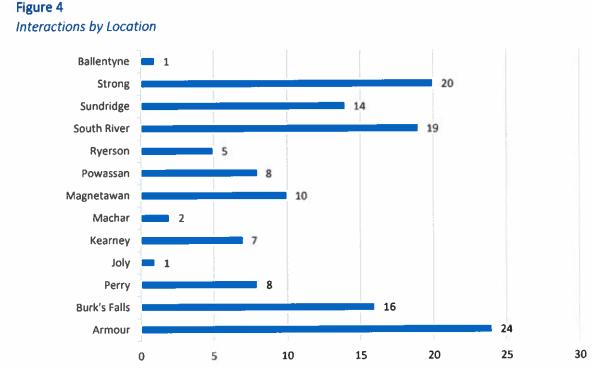
Broad Business Interactions Overview				
	Count	YOY Change		
Total Business Interactions	135	+ 72%		
Total Unique Business Clients	68	+ 54%		
Supported Start Ups	4	-33%		
Actual Expansions	1	- 86%		
Support Organization Referrals	30	+66%		
Total Private Sector Investment Supported*	\$525 970	- 30%		
Jobs maintained*	34	+161%		
Jobs created*	14	+133%		

*Note.* \*Reflects active/approved investment files only, several other clients are currently awaiting approval in 2020. Represents support agency and ACED data.

#### Figure 3

Unique Business by Type





Total business interactions have increased year over year throughout 2019 by approximately 72%. The addition of COVID-19 related follow ups, combined with business retention and expansion visits, accounts for a large portion of the activity increases. COVID-19 related interactions resulted from survey follow ups and business operators requesting support in sourcing associated programs and/or information.

#### Interactions Not Included:

Direct business interactions associated with ACED specific program deployment, such the Almaguin Digital Advancement Program, general business community program updates (email blasts and/or phone calls) and other programs were not included in the data. Digital Main Street interactions can be reviewed under Special Projects (SP201). These interactions will alternatively be represented where possible in program specific sections of this report.

#### CS 202 Business Support Events & COVID-19 Response Activities

The ACED staff has historically worked with regional partners to host business events that provide themed education and networking opportunities. Gathering limitations and significant disruptions to business' ability to operate restricted ACED's ability to deliver these events. Despite these challenges, ACED was able to work with regional partners to support two events. See Figure 5 below for an overview of support provided.

#### Figure 5

#### **Business Support Events**

Event	Date	Est. Attendance	ACED Invest.
Dive into Digital Virtual Session	Oct. 6	11	\$125
Northern Ontario Recovery Program	Oct. 6	11	-
Almaguin Virtual Job Fair	Oct. 26	3 Employers 15 Job Seekers	\$200

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In previous years, the ACED staff has engaged more business operators and event participants and reached greater levels of impact than was possible in 2020. To help support businesses with immediate challenges regarding the pandemic, ACED staff refocused their business support efforts to design and deliver a suite of programs aimed at supporting businesses throughout the Pandemic.

# COVID-19 Response Activities

Please see the Appendix A – Covid-19 Results Infographic

Responding to the challenges and disruptions imposed by the pandemic required the efforts of all ACED staff members. As supportive and government agencies began to analyse and respond to immediate business challenges, staff members focused on attending announcements, information sessions, round tables and other events. The staff conducted regular environmental scans and developed communications plans and supportive programs aimed at providing valuable programs for businesses.

1. COVID-19 Information & Resource Page (https://investalmaguin.ca/covid-19/)

The resource page served as the main information sharing vehicle for the ACED staff to communicate emerging news and support programs for businesses. The goal of the page was to curate programs, gain an understanding of supports and simplify access to applications and program staff.

#### 2. Regular Business Email Communications

The ACED staff established a weekly communications rhythm to ensure that emerging programs and best practices were communicated to businesses. Updates were curated by the sectors they were intended for. Figure 6 illustrates an aggregate total of email activity.

#### Figure 6

#### Email Communications Overview

Total Blasts	Unique Businesses	<b>Communications Sent</b>	Key Sectors & Groups
22	460	5 682	Tourism (Incl. Food) (215) Agricultural (23) Retail / Downtown (121) Accommodation (64) Employers (139)

#### 3. COVID-19 Outreach & BR&E Follow Up Surveys

The ACED staff designed and deployed the COVID-19 Outreach Survey within the first two weeks of lockdown. The goal was to understand impacts of a lockdown in real time to better direct staff efforts. A final staff report was produced on May 1<sup>st</sup> which was circulated to the ACED Board and various support agencies.

The COVID-19 BR&E Follow Up Survey was deployed on June 8<sup>th</sup> which helped the ACED staff track and respond to ongoing needs. Throughout the survey period, ACED staff monitored responses and contacted businesses to recommend support programs that would fit their needs. The 13 COVID-19 General Support clients (referenced in Figure 1) were primarily sourced from survey follow up.

#### 4. The Almaguin Delivers Program

The delivery program was led by the Almaguin Highlands Chamber of Commerce and supported by partnership contributions from the Parry Sound Muskoka Community Network (PMCN), NECO Community Futures Development Corporation, Ryerson Township, Strong Township, Armour Township and ACED. The program was aimed at supporting residents in shopping locally by providing \$5 and \$10 delivery subsidies. Figure 7 shows an overview of the outcomes from this program below.

#### Figure 7 Almaguin Delivers Program

Almaguin Delivers Program Results at-a-glance			
Participating Businesses 18			
Number of Claims	590		
Claims Reimbursed \$4,637.56			
Total Cost of Program \$5,491.01			

#### 5. Almaguin Micro Grant Programs

ACED staff, in partnership with the Almaguin Highlands Chamber of Commerce, drafted a successful proposal to apply for financial assistance through the *Rural Relief and Recovery Fund* (RRRF) offered through NECO (using FedNor funding). The RRRF proposal outlined opportunities to support businesses directly through deploying two *Micro Grant Programs*. The *Almaguin Digital Advancement Program* (ADAP) supported Almaguin businesses in their efforts to improve their digital presence and connect with isolated customers through one-time micro grants of up to \$1000. The *Almaguin Protective Equipment Program* (APEP) offered one-time micro grants of up to \$500 to offset costs of purchasing personal protective equipment and sanitization supplies. Figure 8 shows the outcomes of these programs.

#### Figure 8

#### Micro Grant Outcomes

	APEP	ADAP
Total Applications Received	30	25
Approved Applications	24	22
Total Funds Disbursed	\$10,163	\$14,258

#### 6. The Almaguin Digital Pivoting Cheat Sheet

ACED staff prepared the *Digital Pivoting Cheat Sheet* as a quick reference guide to identify ways for businesses to engage with consumers through curbside pick-up programs, online retailing services and by adhering to commonly used best *Occupational Safety and Health Administration* practices.

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7. Program Participation by Municipality

A municipality breakdown of participation rates in programs and communications, including the total number of email addresses on file, can be found in Figure 9 below. It should be noted that while email was the primary starting point for the communications process while COVID-19 restrictions have been in place, other forms of direct communications were used on a case-by-case basis.

#### Figure 9

#### COVID-19 Program Participation by Municipality

Municipality	Email on File	Delivery Prog.	APEP	ADAP
Powassan	98	4	1	5
South River	45	3	-	2
Joly	6	-	1	2
Machar	9	-	1	-
Sundridge	61	4	4	3
Strong	18	1	1	1
Magnetawan	48	-	2	1
Ryerson	8	-	1	-
Burk's Falls	39	3	6	4
Armour	38	1	5	2
Perry	41	1	1	-
Kearney	24	-	1	1
McMurrich/Monteith	21	-	-	1
Unorganized	4	-	-	10000
McKellar *	-	1	-	-
Totals:	460	18	24	22

# *Note.* \* McKellar is a non-stakeholder municipality but was included in the Delivery Program at the request of the municipality.

#### **Core Communications Overview**

Core communications are not listed as a work plan objective, however, are reported on a monthly basis under core ACED activities. Many communications elements will link to initiatives and projects throughout this report and monthly reports. There are several types of core communications that are represented in monthly reporting as can be viewed in Figure 10 below. The goals with all forms of communications are threefold:

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- 1. To maintain an active presence with all stakeholders for both information collecting and sharing, as well as funding opportunities;
- 2. To learn about new programs and services that will serve regional stakeholder organizations and/or businesses;
- 3. To actively seek partnership opportunities

#### Figure 10

#### **Communications Overview**

Core Communication Type	Amount	Description
Organization Meeting	44	Key organizations: NECO, Explorer's Edge, Blue Sky, IION, Almaguin Chamber of Commerce (AHCC), Digital Main Street, Labour Market Group (LMG), Culinary Tourism Alliance, Provincial & Federal COVID-19 Response
Partnership Opportunities		
<b>Regional Support Letters</b>	6	Includes support in principle for public and private sector projects that align with ACED Priorities
Partnership Programs	6	See list below under Partnership Opportunities
Media Inquiries & coverage	12	Includes project specific coverage and general story comments. See figure 4 for highlights.
Celebrate Almaguin Episodes	18	The Bay 88.7FM radio show interviews
Funding Application Activity		
Public Sector Supported	4	Blue Sky Broadband Applications, Lakeland Networks, Dragonfly Collective
Private Sector	2	
ACED Program Applications (Approved)	4	FedNor NODP (Almaguin Harvest Spin), NOHFC (Brand Strategy), NECO COVID-Micro Grants, OBIAA (Digital Main Street Service Squad)
Total Funds Awarded		\$89 555

#### Partnership Opportunities Overview

Maintaining an active presence within the region, specifically with stakeholder and supportive organizations, often yields partnership opportunities for projects that benefit the Almaguin region. Figure 11 below is a brief summary of key partnership highlights and Figure 12 shows print media highlights featuring various municipalities.

#### Figure 11

#### Partnership Project Contributions

Partnership Project	Support Type	Description
Almaguin Delivers Program	In Kind / Financial	Partners: NECO, PMCN, AHCC, Municipalities
Curbside Pickup Tool	In Kind	Partners: AHCC, Curbside Pickup Developers
Digital Advancement Program	In Kind	Partners: NECO, AHCC
Protective Equipment Program	In Kind	Partners: NECO, AHCC
Almaguin Wellbeing Survey	In Kind	Partners: Almaguin Municipalities
Almaguin Virtual Job Fair	In Kind / Financial	Partners: LMG, Employment North

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#### Figure 12 Print Media Highlights

Article Date	Feature
May 17, 2020	"Delivery Subsidy Offered to Almaguin Businesses"
May 25, 2020	"Nearly 40% of Almaguin Businesses Surveyed on COVID-19 Fear Permanent Closure"
June 26, 2020	"Perry Township Agrees to Additional Funding for Regional Branding Initiative"
Aug 13, 2020	"Ontario Supports Economic Development in Almaguin Highlands Region"
Aug 13, 2020	"Tourism and Economic Development a Priority for Almaguin Highlands Region"
Sept 2, 2020	"High-Speed Internet Coming to Burk's Falls, Sundridge"
Sept 30, 2020	"Planning for Greater Visibility in the Almaguin Highlands"
Dec 13, 2020	"Work from Home Crowd Heading North to Almaguin"
Dec 13, 2020	"Side Effects of Population Growth in Parry Sound / Almaguin"

In addition to the article coverage, ACED has advertised several key initiatives and events in the Almaguin News which have helped bolster interest and attention from businesses and residents across the region.

# **Regional Marketing**

#### RMP 201 Collective Branding Strategy

ACED was successful in securing \$26 280 to support the development of an *Almaguin Brand Strategy*. The project was awarded to *Karen Jones Consulting* and began on September 11<sup>th</sup>. At the time of this report, the draft final report is near completion. The final report will include a new visual identity and strategic implementation recommendations across four major themes. These themes are:

- ✓ Creating a *Regional Brand Hub*
- ✓ Brand Adoption
- Brand Awareness
- ✓ Regional Asset Development

Implementation of the Brand Strategy is planned to commence in 2021. ACED staff are currently preparing an application for financial assistance to the Northern Ontario Development Program offered by FedNor. ACED is requesting \$100 000 over a two to three-year implementation term.

#### RMP 202 Regional Web Strategy and Enhancement

The Communications and Marketing Officer led a process of merging both the former Burk's Falls & Area Community Economic Development and Central Almaguin Economic Development Association websites into the ACED website located at: <u>https://investalmaguin.ca</u>. The process involved forwarding traffic from

the previous sites to the ACED site, along with several major components and significant content merging. Several of these major components and additions included:

- ✓ Reimaging all website color schemes, headers, footers, logos and other visual elements;
- ✓ Merging municipal information into the new site, including:
  - o Arenas and fairgrounds
  - o Plans, studies and research documents (new additions pending)
  - o Municipal planning and zoning
  - o Community groups and volunteering
  - o Municipal services and service providers
- ✓ Regional community profile redesign
- ✓ Creation of the *Investment Properties Inventory*
- ✓ Redesign of out-dated web pages such as the Celebrate Almaguin Radio Show page
- ✓ Creating and updating the *Regional Business Directory*

The Almaguin Regional Brand Strategy development process will include considerations to further integrate the Almaguin Highlands Tourism web page into a regional web presence.

Several major challenges were met regarding the functionality of the ACED and Almaguin Highlands *Tourism* web site that required web-developer intervention. Following the resolution of these challenges, both websites are currently operational.

#### RMP 203 AHCC Visitor Guide Support

ACED staff worked with the Almaguin Highlands Chamber of Commerce to assist with several components of the 2020/2021 Community Guide and Directory in addition to placing an ad for ACED. Components included:

- ✓ Providing the ACED's updated business directory
- ✓ Creating the "Let's Travel Together" article
- ✓ Supporting the event directory process

#### RMP 204 Shop Local and Retail Sector Support

Working with the established *Shop in Almaguin* and *Wrap Up Almaguin* themes, ACED staff delivered two shop local initiatives in the spring and late autumn. The spring *Stay at Home and Support Local* campaign, in Figure 13, was launched during the province-wide lock down event and was targeted towards having residents and visitors interact with local businesses by leaving a positive review of their favourite businesses.

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## Figure 13 Stay at Home and Support Local

Stay at Home and Support Local Results		
<b>Businesses Mentioned</b>	36	
Reach	12 092	
Shares	78	
Engagements	2 175	
Comments	41	
Total Cost	\$350	

#### Wrap Up Almaguin

The 2020 *Wrap Up Almaguin* Campaign included a blend of new and old components that enhanced the promotion of participating businesses and increased audience participation. This was achieved by implementing the *Digital Service Squad* member to create business-specific videos and photo montages intended to showcase local products as gift ideas for holiday shopping ideas. The *Wrap Up Almaguin* Campaign was widely promoted online, in print and over radio broadcasting. The campaign was the most successful to date in driving online traffic and engagement to local businesses. Figure 14 shows the highlights from this campaign.

#### Figure 14

Wrap Up Almaguin Campaign		
<b>Businesses Featured</b>	19	
Unique Campaign Posts	22	
Online Reach	20 550	
Shares	515	
Engagements	3027	
Comments	89	
<b>Business Investment</b>	\$465	
Total ACED Investment	\$3270	

#### RMP 205 Content Development

The ACED staff created and promoted online articles on the ACED website which were aimed at creating interest in various regional features and ACED initiatives. Seven articles were drafted and promoted in 2020 and include the following in Figure 15:

#### Figure 15 Highlighted Content Development Articles

Article Title	Release Date
The Ultimate Guide to Valentine's Day the Almaguin Highlands	Jan 14
MARCH into Fun, without BREAKing the Bank	Feb 21
COVID-19 Best Practices and Resources for Businesses	March 17
Digital Main Street is Back!	July 22
The Road Best Taken	Aug 11
Peace on Two Wheels	Sept 24
Wrap Up Almaguin This Year	Dec 1

Note. These articles can be found by visiting: https://investalmaguin.ca/news-featured-articles-notices/.

## Special Projects and Events

#### SP 201 Digital Main Street

The Communications and Marketing Officer continued to deliver the *Digital Service Squad* services throughout 2020 and work with businesses to improve their digital presence. Ontario Business Improvement Area Association (OBIAA) announced the launch of Digital Main Street (DMS) 2.0 which following ACED's application, provided \$11 000 in program funding to support the continuation of service delivery in Almaguin.

Promotion and delivery of the DMS program was significantly more challenging in 2020 as a result of maintaining social distancing guidelines and COVID-19 safety measures. DMS awareness blitzing was done in person during the 2019 program, which was decidedly not appropriate in 2020. A heavy focus was placed on phone calls, physical "door drops" and emailing contacts. Unfortunately, many businesses were not receptive to phone calls or email contact methods. The DMS *Digital Service Squad* member provided services to businesses through a blend of online service delivery through the online ZOOM application and socially distanced with in-person visits where necessary. Figure 16 provides an overview from the *Digital Main Street* program outcomes to date. Figure 17 demonstrates which areas of technological media support were required.

#### Figure 16

#### **Digital Main Street Key Statistics**

#### **Digital Main Street Key Statistics Overview**

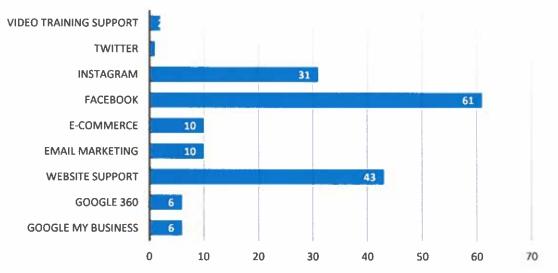
Total Businesses Contacted	90
Total Successful Attempts	70
Total DMS Businesses "Opt-Ins"	45
Total DMS Visits (including follow-ups)	158
Total Grant Eligible Businesses*	121
Total Grant Applications (to Jan. 2020)	10
Grants Approved to date	5
Businesses completed video training	12

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14 14 | Page *Note.* \* During the application process, the amount of DMS eligible businesses was estimated through a pre-validation screening (including zoning and location qualification by municipality), however despite pre-qualifying zoning and downtown areas, some businesses met challenges with eligibility.

#### Figure 17

Digital Main Street Service Types



# **DMS Support Types by Occurence**

*Note.* Compared to 2019, website and Facebook Support increased significantly demonstrating a correlation to the amount of participating businesses.

#### SP 202 Creating In-Roads to Almaguin Highlands Secondary School

ACED staff has been preparing to host a *Summer Company Program* awareness event at Almaguin Highlands Secondary School prior to the spring lockdown and school closures. This event and other inroads related programs referenced in the *2020 Work Plan* have been placed on the *2021 Work Plan*. Staff will evaluate opportunities to develop programs that can be accessed remotely and collaborate with faculty members where opportunities exist.

### SP 203 Almaguin Gala Event

The Almaguin Gala was unable to occur in 2020 due to COVID-19 restrictions. As a result, it has been proposed as the RED Gala in the 2021 ACED Department Work Plan, creating a focus on bringing together stakeholders in Regional Economic Development (RED).

#### SP 204 Almaguin Harvest Spin Event

The Almaguin Harvest Spin was transitioned to a series of three self-guided rides held over a six-week period. Ride locations and routes were designed to showcase currently promoted Almaguin in Motion

cycling routes, as well as two new routes in the Municipality of Powassan. The purpose of the series was to begin building an organic base of riders through pre-registration as well as develop a cycling-specific photo gallery that could be used for future events and cycling promotion. A summary of results can be seen in Figure 18 below.

#### Figure 18

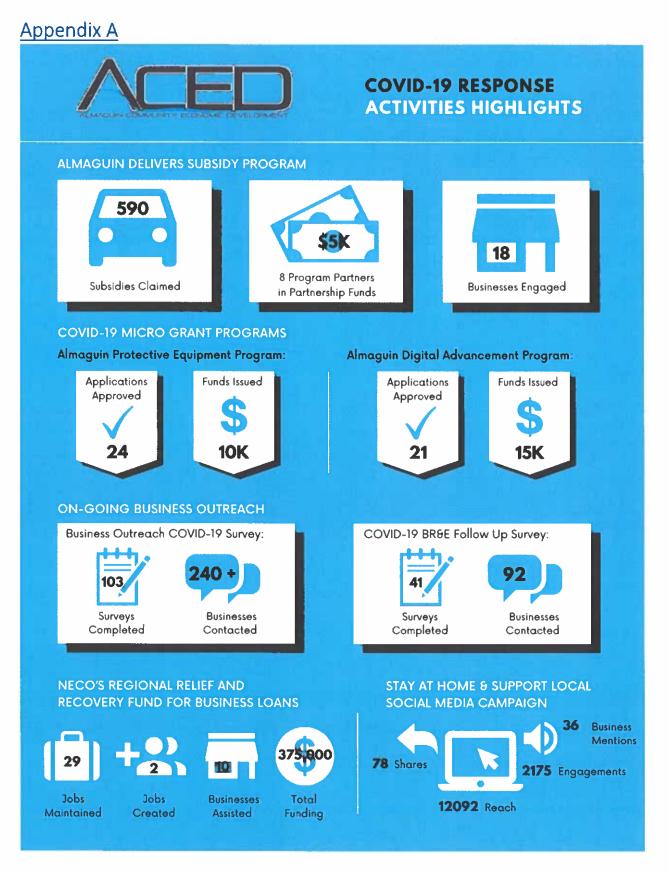
#### Almaguin Harvest Spin Series Results

	Result
Participants Registered*	119
Photos Taken	939
Businesses Engaged	3
Business Contributions	\$250
Businesses Promoted on Advertising	26
Total ACED Investment	\$1378.56

#### Note. \*Registered riders participated in two of the three rides on average.

ACED staff was successful in securing a \$25 000 funding agreement through the FedNor Northern Ontario Development Program to support the main event that was originally planned for Saturday, September 26<sup>th</sup> however, this was postponed until 2021. Staff had also applied to the Northern Ontario Heritage Fund Corporation Event Partnership Program; however, the application was withdrawn once it became evident that the event was not possible.

FedNor funds enabled the development of the <u>2020 Agricultural & Culinary Stakeholder Engagement</u> <u>Strategy</u>. The strategy was included in the application primarily as a support for the *Almaguin Harvest Feast* that would showcase local products and culinary talents for riders after the ride. In addition, the strategy provides a series of resources and action items to support agricultural and culinary partnership development, promotion and capacity building.



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### 2021 ACED DEPARTMENT WORK PLAN



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4.0 Marketing and Promotion
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### INTRODUCTION

The 2021 Almaguin Community Economic Development (ACED) Work Plan has been developed to provide ACED member municipalities and member stakeholders with an overview of the strategic action items to be accomplished by the ACED Department throughout the year. These action items include recommendations from current strategic plans, studies and research as well as core services that recur from year to year. The objective of the ACED Board and Department, through all affairs is to

"Develop our economy and regional environment through taking strategic action and stewarding strong relationships between municipalities, the business community, community organizations and economic development stakeholders."

Almaguin Community Economic Development
2020 Agricultural and Culinary Stakeholder Engagement Strategy
Almaguin Highlands Chamber of Commerce
2020 Almaguin Highlands Regional Brand Strategy
Business Retention & Expansion
Communications & Marketing Officer
Director of Economic Development
Economic Administrative Assistant
2018 Almaguin Highlands Regional Economic Development Strategic Plan



### THE PLAN

All work plan action items have been categorized in to five primary themes that represent the objectives and core functions of the ACED Board and Department. Each of these themes is intended to reinforce a specific outcome as defined under their respective headings. Specific action items for each theme have bee derived from evidence-based research as referenced in the following guiding documents:

### The 2018 RED Plan

The 2020 Ag Strategy

The 2020 Brand Strategy (link N/A) The 2016 BR&E Report

A key performance indicator index can be found in Appendix A.

### **1.0 BUSINESS SUPPORT AND DEVELOPMENT**

Business support and development encompasses all activities intended to support businesses in any capacity. This includes but is not limited to start up, expansion, general business support, online presence building, networking, and site selection.

### **KEY PERFORMANCE INDICATORS:**

Total businesses served (by municipality)	Total start-ups supported
Total expansions supported	Total general inquiries
Total businesses served by program	Private sector investment (where known)

### A. CORE BUSINESS SUPPORT COST: TIME/TRAVEL TIMELINE: CORE

Providing personalized one-on-one support for entrepreneurs and business operators requiring support with start-up, expansion, site selection or other general support types. This service is accessed through in bound calls and referrals from municipal staff, support organizations and the website. Additional core support includes:

- i. Business directory updates.
- ii. Accommodation directory updates.
- iii. Asset inventory updates.



### B. BR&E BY INDUSTRY

COST: TIME/TRAVEL

TIMELINE: CORE

The DoED will complete the Manufacturing and Forestry BR&E process and supply chain process referenced in the 2020 work plan in Q1 of 2021. The construction industry, as the next largest sector will follow.

### C. DIGITAL MAIN STREET AND ONLINE PRESENCE SUPPORT TIMELINE: CORE

The CMO will continue providing online presence support to businesses both in affiliation with Digital Main Street and as a stand alone offering. These services will be marketed through regular social media and email communications.

### D. BUSINESS SUPPORT EVENTS COST: \$2000 TIMELINE: QUARTERLY

The Department will work in partnership with the AHCC to develop and deploy events that meet current needs of businesses. Virtual job fairs, socials, seminars and information sessions are all examples of potential events.

### E. AHCC PARTNERSHIPS COST: \$2000 TIMELINE: PROJECT SPECIFIC

The department will support a series of capacity building initiatives in partnership with the AHCC to support new and existing businesses while generating increased engagement in the business community

- i. Support the design of an AHCC Welcome Wagon program
- ii. Develop an Almaguin Business Awards program (\$2000)
- iii.

### F. WIN THIS SPACE ALMAGUIN COST: \$1000 TIMELINE: Q1(DEVELOPMENT)

The DoED will work with interested municipalities and support organization partners to develop a 'Win this Space' business plan competition aimed at providing a local entrepreneur with a free rental space for a year. The ACED Team will support implementation and promotion if the program is viable based on municipal participation.



### 2.0 COMMUNITY DEVELOPMENT

Community Development is broken into two main segments: working to support communityand recreation-based organizations; and supporting community and recreation-based projects undertaken by municipalities where efforts benefit multiple partners.

### **KEY PERFORMANCE INDICATORS:**

Total projects supported Total partnership funds Total project investments made Total partners involved

### A. COMMUNITY PROGRAM G.R.O. COST\$1500 TIMELINE: Q1-Q2

The ACED Team will support community organizations in preparing to attract new volunteers as organizations plan to deliver 2021 events and programs (as allowed). ACED will position it as a 'Grand Reopening (G.R.O.)' from a marketing perspective. The team will provide virtual training sessions using elements of the Almaguin 3R Volunteer Recruitment program and provide funds to market volunteer opportunities.

### B. VILLAGE IMPRESSIONS PROGRAM COST: TIME/TRAVEL TIMELINE: Q2/Q3

The DoED will create a community assessment program focused on conducting community visits to villages using elements of the Provincial First Impressions program. Visits will focus on providing recommendations for visual appeal and resident/visitor experience improvements.

### C. REGIONAL RECREATION SUPPORT COST: \$1500 TIMELINE: 2021

The ACED Team will work to support experience development and point of interest promotion in partnership with the Almaguin Regional Recreation Committee. ACED will work with recreation stakeholders to capitalize on the growth of the recreation market in 2020.

- i. Promote and support adoption of the Driftscape digital promotion platform.
- ii. Support the development of experience itineraries and content and help coordinate marketing efforts to reach seasonal audiences.
- Develop partnerships with municipal recreation staff and recreation stakeholders that support the upkeep of the Almaguin Highlands Tourism website.



### 3.0 ECONOMIC CAPACITY BUILDING

Economic capacity building represents activities that are intended to increase the region's ability to attract investment of any kind. Typically, capacity building initiatives provide less immediately tangible results; however, in many cases they provide a foundation for future activities, increase the investment readiness of the region or otherwise position the region for growth.

### **KEY PERFORMANCE INDICATORS:**

Total partners involved Total partnership funds Total investment made Total completed initiatives and intended outcomes

### A. OPERATION OPEN 4 BUSINESS

COST: TIME/TRAVEL

### TIMELINE: 2021

The DoED will working with willing municipalities to review municipally specific development processes to identify any opportunities to reduce barriers and improve the investment experience. The DoED and ACED Team will work to support enhanced communications with municipalities regarding investment and business development opportunities

### B. BROADBAND DEVELOPMENT COST: TIME TIMELINE 2021

The DoED will support the development of broadband internet services through supporting the efforts of the Information Communications Technology Networks serving the Almaguin Region. Specific action items in 2021 will include:

- i. Supporting municipalities in preparing for broadband build-out projects through policy review, scouting locations and other considerations.
- ii. Supporting the education process as it pertains to current initiatives, currently available information, and the status of funding applications.
- iii. Supporting advocacy efforts where possible and/or requested.

### C. TRANSPORTATION DEVELOPMENT COST: TIME/TRAVEL TIMELINE: 2021

The DoED will work with municipal contacts to support initiatives that help to overcome transportation barriers throughout the region. Efforts will be made throughout the year to source funding for studying the feasibility of public transportation solutions. Specific action items will include:



- i. Promoting public parking and carpool opportunities.
- ii. Examining options for increased community bussing pilot programs.
- iii. Conducting case studies of cost-effective transportation solutions in rural environments.

### D. BUSINESS OPPORTUNITY PROFILING COST: TIME/TRAVEL TIMELINE: Q1-Q3

The DoED will work with municipal representatives to develop profiles for available spaces in downtown cores to support business development and idea generation. Profiles will be site/area specific and based on identified needs in the community or region. As an example, the former South River Municipal Office space on Ottawa Ave. Profiles will be intended to provide an executive overview of relevant information with linkages to support opportunities.

### E. AHSS STUDENT ENGAGEMENT COST: \$2000 TIMELINE: Q2

The DoED and AA will with AHSS Staff and Faculty to establish a presence for business development support, civic engagement and youth retention considerations. ACED will work with community support organizations to promote and deliver programs available to students and support students in accessing programs. Specific objectives include:

- i. Promoting and supporting the Summer Company Program;
- ii. Designing a graduating class exit interview process to identify opportunities to reattract youth.

### 4.0 MARKETING AND PROMOTION

Marketing and promotion will encompass all activities intended to market or promote any aspect of the region. This includes website development, general tourism promotion, business joint marketing initiatives (including shop-local activities), local initiative promotion, storytelling and other marketing activities.

### **KEY PERFORMANCE INDICATORS:**

Total marketing project files (by type) Reach and engagement analyses Marketing focus summary



### A. BRAND STRATEGY IMPLEMENTATION COST: \$34 000 TIMELINE: 2020

The Almaguin Highlands Regional Brand Strategy will be approved by the ACED Board in January of 2021. The DoED has applied to the Northern Ontario Development Program for supporting funds to role out the brand strategy project. Once the strategy is approved, the ACED Team will implement the strategy. Expected action items include:

- i. Support municipalities in adopting the regional brand on digital facades.
- ii. Supply training opportunities to stakeholders for brand standards and usage.
- iii. Apply the brand elements to all ACED digital facades.
- iv. Execute additional strategy items.

### B. AG STRATEGY IMPLEMENTATION COST: \$5000 TIMELINE: Q1-Q3

ACED will work to lay a foundation to support agriculture and culinary promotion efforts using the ACED website as recommended in the strategy. ACED will further work to enhance relationships with and between producers and value chain stakeholders to enhance collaboration potential. Specific action items include (but are not limited to):

- i. Implement and configure CRM system.
- ii. Design agri-food newsletter templates and 3 season themes.
- iii. Create web pages on investalmaguin.ca and tourism website.
- iv. Develop google map for location promotion.
- v. Develop communications strategy to connect value chain members.
- vi. Develop food truck promotion efforts.
- vii. Support information sharing regarding farming opportunities and supports in the North.

### C. TOURISM PROMOTION COST: \$7000 TIMELINE: ONGOING

The ACED Team will support the promotion of tourism activities by aligning with key support organizations and tourism stakeholders. The ACED team will develop promotional content that showcases regional experiences and assets using a variety of online mediums. ACED will also promote product and experience development where possible through strategic partnerships. Specific activities include:

- i. Redevelopment of the Almaguin Highlands Tourism Website
  - a. Develop partnership committee to guide site structure;



- b. Implement brand strategy elements;
- c. Hire web designer to develop the site framework and functionality.
- ii. Finalize Great Taste of Ontario Road Trip itineraries and promote program with the Culinary Tourism Alliance.
- iii. Promote Snowmobiling content in partnership with Explorers' Edge.
- iv. Promote recreational trail usage, events and activities in partnership with Discovery Routes.

### D. SHOP IN ALMAGUIN CAMPAIGNS COST: \$4000 TIMELINE: SPRING/FALL

The CMO and EAA will continue supporting local retailers, producers and restaurants by offering Shop in Almaguin buy-local campaigns to keep local spending top-of-mind. 2021 will feature both spring (before and during seasonal tourism) and holiday shopping.

### 5.0 SPECIAL EVENTS & PROJECTS

Special Events and Projects are geared to draw enhanced attention to regional features and assets. 2021 will be geared both for event hosting as well as promoting safe and accessible events occurring throughout the region.

### **KEY PERFORMANCE INDICATORS:**

Total marketing project files (by type) Reach and engagement analyses Marketing focus summary

### A. ALMAGUIN HARVEST SPIN COST: \$45 000 TIMELINE: Q3

The ACED team will continue planning and preparing for the 2021 Almaguin Harvest Spin Event which is scheduled to run on September 25<sup>th</sup>. The team will monitor and follow pandemic trends and associated regulations to ensure a safe environment for participants. The DoED will monitor provincial funding opportunities and apply for funds as programs fit.

Specific activities include:

- i. Coordination of agricultural and culinary stakeholders for the Harvest Experience.
- ii. Finalization of the event safety and emergency preparedness plan.



- iii. Event specific marketing.
- iv. Making all event day preparations.

### B. RED GALA COST: \$5000 TIMELINE: TENTATIVE

The DoED and EAA will explore opportunities for hosting an economic development showcase event focused on bringing together stakeholders in regional economic development. Virtual and/or in person elements will be reviewed which will be qualified by provincial restrictions and event best practices. The event will continue the tradition of partnering with multiple stakeholder groups to showcase highlights in economic development as well as provide an engaging keynote presentation.



### APPENDIX A - KEY PERFORMANCE INDICATOR INDEX

Work Plan Item   KPI Description	2021 Target	2020 Result	FedNor Target
Section 1 - Business Support		1	
A. Core Business Support			
Business Supported (Unique)	75	68	
Jobs Created	16	11	16 Per Year
Jobs Retained	16	34	16 Per Year
B. BR&E By Industry	10	54	TO FEI TEai
Total Interviews	30	10	
C. Digital Main Street Support	30	10	
Businesses Supported	40	45	
D. Business Support Events	40	45	
Events Hosted	5	3	
Business Attendees	150	25	150/Year
E. AHCC Partnerships	150	2.5	150/1001
Membership Increase	10%	N/A	10% / Year
F. Win This Space Almaguin	1070	0/0	10/07/1001
Locations Established	2	N/A	
Entrepreneur Participants	5	N/A	
	3		
2.0 Community Development		-	
A. Community Program G.R.O		-	w _ /
Organizations Supported	5	N/A	
Volunteer Positions Marketed	15	N/A	
B. Village Assessment Program		1	
Villages Assessed	2	N/A	
C. Regional Recreation			Rec Master Plan Created
<b>Experiences Promoted</b>	25	N/A	N/A
Partnerships Developed	2	N/A	
3.0 Economic Capacity Building			
A. Operation Open 4 Business		N/A	
Municipalities on-boarded	3	N/A	
B. Broadband Development			3.3% Coverage / Year
Projects Supported	T.B.D.	2	
Advocacy Efforts	14	4	

10 | Page



Work Plan Item   KPI Description	2021 Target	2020 Result	FedNor Target
C. Transportation Development			
Projects Undertaken	1	N/A	
D. Business Opportunity Profiling			
Profiles Developed	2	N/A	
E. AHSS Student Engagement			
Initiatives Launched	2	N/A	
4.0 Marketing & Promotion			
A. Brand Strategy Implementation			
Initiatives Undertaken	T.B.D.	N/A	
B. Ag. Strategy Implementation			
Initiatives Undertaken	7	N/A	
C. Tourism Promotion			
AHT Website Developed	1	N/A	
Partnerships Developed		N/A	
G.T.O Road Trip Itineraries Dev.	2	N/A	
D. Shop in Almaguin Campaigns			
Campaigns Launched	2	2	
Business Promoted	55	55	50/Year
5.0 Special Events & Projects			
A. Almaguin Harvest Spin			
Total Participants	200	N/A	200
B. Red Gala			
Total Attendees	100	N/A	



### 705-382-2900 www.almaguin-health.org

### Minutes: January 8th, 2021 Via Zoom

**Present:**, Marianne Stickland, Dennis Banka, Rod Ward, Cathy Still, Norm Hofstetter, Tom Bryson, Barbara Marlow and Lyle Hall **Regrets:** Brad Kneller, Carol Ballantyne

Guests: Kevin MacLeod (Executive Director BFFHT), Secretary: Erica Kellogg Call to order at 11:00am by Chair Rod Ward.

1. 2020-030 Moved by Norm Hofstetter and Seconded Cathy Still

adopt the minutes from December 4<sup>th</sup>, 2020 as circulated. Carried.

- 2. Delegations: None at this time
- 3. Resolutions passed:

2020-031 Moved by Barb Marlow and Seconded Marianne Stickland

**Items 4(c)THEREFORE BE IT RESOLVED THAT** the Almaguin Highlands Health Centre Committee accepts and approves a onetime request from the Burk's Falls Family Health Team, Executive Director, for reimbursements of funds expensed during the November physician recruitment and retention in the amount of \$138.36. Carried

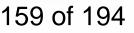
### 4. Items for Discussion

- a) The Committee discussed Muskoka and Area Ontario Health Team (MAOHT) publication seeking Advisory Committee members from East Parry Sound and the Almaguin Communities. The callout indicates East Parry Sound is included within MAOHT, this contradicts discussions between MAOHT and members of the AHHC Committee in February 2020. R.Ward will reach out to Janine van den Heuvel, Executive Director for Algonquin Family Health Team regarding participation.
- b) M.Stickland provided the Committee with an update on the Almaguin Ontario Health Team application. M.Stickland continues to collect data required for the application. The Committee thanked M. Stickland for her efforts and offered to provide support when needed.

- c) R. Ward provided the Committee with the monthly status report, highlighting various health focuses and progress made.
- d) K. MacLeod discussed the potential role out of COVID-19 vaccines through the Burk's Falls Family Health Team. K. MacLeod would like to have support from the AHHC Committee regarding the logistics of the role out. M. Stickland indicated that information and coordination will be provided by the North Bay Parry Sound District Health Unit.
- e) Discussion regarding the plaque for the Bruce Campbell Board Room ensued. T. Bryson and N. Hofstetter will work together to provide Peacock Signs with a suitable wood plaque.

Resolution: 2020-32 Moved by Lyle Hall and Seconded by Barb Marlow **THEREFORE BE IT RESOLVED THAT** The Almaguin Highlands Health Centre adjourn at 12:01pm to meet again on February 5<sup>th</sup>, 2021 at 11. Carried.





### ENGAGE ADVISE ENGAGE ADVISE



### Care about health care? Are you a patient, family member or caregiver of a patient? Be a piece of the puzzle.

to participate on the Patient Family Caregiver Partners Advisory Committee to help co-design The Muskoka and Area Ontario Health Team (MAOHT) is seeking community members a new model of health system integration with enhanced programs and service delivery.

# As an Advisory Committee member, you will:

- Participate in meetings 4 times/year, plus working groups (remuneration provided, eligible travel costs reimbursed)
- Provide advice on achieving person-centred health care
- Promote initiatives to increase patient/family/caregiver engagement
- Help address the pandemic's impact on chronic disease management, mental health and well-being
- Offer system-level guidance and recommendations for strategic priorities

# APPLY BY FEBRUARY 19, 2021 at www.engagemuskoka.ca/MAOHT

CICI DOB BOB

### SEEKING DIVERSITY FROM MUSKOKA, EAST PARRY SOUND & ALMAGUIN COMMUNITIES:

- Indigenous Nations
- Francophone community
- Mental health & addictions
- Gender-based violence survivor
- LGBTQ2+
- Dementia community
  - Children and youth
- Persons with disabilities
  - Visible minorities

SHARE LIVED HEALTH CARE EXPERIENCE & INSIGHTS TO INFORM POSITIVE SYSTEM CHANGEI

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### YOU CAN MAKE A DIFFERENCE!

### AHHC - Key Areas of Focus & Progress - January 2021

This summary provides the information related to the key areas of Focus and Progress as outlined in June 2019 for the Almaguin Highlands Health Centre (AHHC) committee...

		Ó	
Ontario Health Team Application	High-Speed Internet Throughout Almaguin Highlands	Attract & Retain Healthcare Professionals	Coordinate Healthcare Services to Serve Entire Region
Communicate the specific healthcare needs of the entire Almaguin Highlands through an application for an Ontario Health Team (OHT). The goal is to provide a voice and local decision-making regarding healthcare services in our region.	Ensure that high-speed internet, a key component in the future of healthcare delivery, is available to every resident of the Almaguin Highlands. The goal is to help level the playing field and ensure our residents can access future healthcare options.	Deliver excellent healthcare to our region through continuous efforts to both attract new professionals and retain the ones we have. The goal is to build an exceptional team of healthcare professionals, working together across the region.	Advocate for new and expanded healthcare services and help influence decisions which protect our region. The goal is to maintain an eye on continually meeting the healthcare needs of our community.

### Progress: Items in red and bolded below are new this month...

- · Currently updating our Ontario Health Team (OHT) application, for completion by end of February 2021
- Provided update on the OHT application, status and next steps to the Burk's Falls Family Health Team board in December 2020
- Determining next steps for potential OHT partnerships (January 2021)
- · Took part in ROMA session and follow-up meeting regarding further strategies for moving high-speed connectivity forward
- · Met with ACED director to determine other possible ways AHHC can assist in ensuring high-speed services are top of mind
- Assisted the Burk's Falls FHT with a physician visit in mid November (November 16/17)
- Attended Magnetawan Council meeting on November 4 to request assistance with on-going municipal funding
- Reviewing potential upgrades and improvements to building
- · Worked with EMS to secure mobile COVID testing, housed at the AHHC
- Added "Wellness Centre" for one-day-a-month 'vitals clinic' in COVID office through paramedicine program
- Active participant in the Almaguin Community Safety Program (due July 2021)

### Office of the Mayor



January 22, 2021

### RE: Item for Discussion – Infrastructure Funding

At its meeting of January 20, 2021, the Council of the Corporation of the Town of Bracebridge ratified motion 21-GC-024, regarding Infrastructure Funding, as follows:

"WHEREAS the Association of Municipalities of Ontario (AMO) has reported that municipal governments own more of Ontario's infrastructure than any other order of government, and most of it is essential to economic prosperity and quality of life;

AND WHEREAS municipalities deliver many of the services that are critical to residents in every community, and these services rely on well-planned, well-built and well-maintained infrastructure;

AND WHEREAS the Ontario Provincial Government has stated that universal asset management will be the foundation of its municipal infrastructure strategy because effective asset management planning helps ensure that investments are made at the right time to minimize future repair and rehabilitation costs and maintain assets;

AND WHEREAS Federal and Provincial infrastructure funding models now contain requirements for recipients to demonstrate that comprehensive asset management planning principles are applied when making decisions regarding infrastructure investment;

AND WHEREAS infrastructure funding limits need to be large enough to support significant projects that have a lasting community impact over multiple generations;

AND WHEREAS targeted funding for critical infrastructure is inconsistent with the principle foundation of an asset management strategy which prioritizes needs over wants and has resulted in underfunding of the wide range of infrastructure that municipalities are responsible for maintaining, such as arenas and libraries;

AND WHEREAS the Community, Culture and Recreation Stream of the Investing in Canada Infrastructure Program received demand of almost \$10 billion for a \$1 billion funding envelope;

AND WHEREAS broad eligibility for funding is more appropriate as municipalities best understand their infrastructure needs together with the needs of their community;

AND WHEREAS no and/or insufficient funding programs currently exist to fund the demonstrated need for the building, restoration and enhancement of community, culture and recreation assets;

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1000 Taylor Court, Bracebridge, ON P1L 1R6 Canada telephone: (705) 645-5264 ext 242 direct: (705) 645-6319 ext 242

www.bracebridge.ca

AND WHEREAS the age of the Town of Bracebridge arena is greater than 70 years old, and the Library greater than 110 years old, requiring immediate replacement;

AND WHEREAS the Town of Bracebridge was recently denied any funding under the Community, Culture and Recreation stream of the Investing in Canada Infrastructure Program, despite clearly meeting the tests of proper asset management and identifying needs over wants;

AND WHEREAS the economy of Ontario has been negatively impacted by the ongoing measures implemented to reduce the spread of COVID-19;

NOW THEREFORE the Council of The Corporation of the Town of Bracebridge resolves as follows:

- 1. THAT the Federal and Provincial Governments provide immediate broad and substantial municipal funding opportunities for well-planned, shovel-ready projects already prioritized under municipal asset management plans to provide immediate stimulus to the local, provincial and the federal economies in order to rebound from the impact of the COVID-19 pandemic.
- 2. AND THAT this resolution be forwarded to the Right Honourable Prime Minister of Canada; the Federal Minister of Infrastructure and Communities; the Honourable Premier of Ontario; the Ontario Minister of the Finance; the Ontario Minister of Infrastructure; the Ontario Minister of Municipal Affairs and Housing; the Association of Municipalities of Ontario (AMO); the Federation of Canadian Municipalities (FCM); the Local Member of Parliament (MP); the Local Member of Provincial Parliament (MPP); and all Municipalities in Ontario.

In accordance with Council's direction I am forwarding you a copy of the resolution for your attention.

Please do not hesitate to contact me if I can provide any additional clarification in this regard.

Yours truly,

Graydon Smith Mayor



Ministry of Municipal Affairs and Housing	Ministère des Affaires Municipales et du Logement
Office of the Deputy Minister	Bureau du ministre
777 Bay Street, 17 <sup>th</sup> Floor Toronto ON M7A 2J3 Tel.: 416 585-7100 <b>January 14, 2021</b>	777, rue Bay, 17° étage Toronto ON M7A 2J3 Tél. : 416 585-7100
MEMORANDUM TO:	Municipal Chief Administrative Officers and Clerks
SUBJECT:	Declaration of Provincial Emergency under the Emergency Management and Civil Protection Act

As COVID-19 cases continue to rise at an alarming rate, the Ontario government, in consultation with the Chief Medical Officer of Health and other health experts, announced a <u>Declaration of Emergency</u> under the *Emergency Management and Civil Protection Act* (EMCPA) with new measures being effective **January 14, 2021 at 12.01 a.m.** 

By declaring a provincial emergency, the EMPCA provides the government with authority to make new orders to address the increasing COVID-19 cases. The Declaration of Emergency is valid for up to 14 days and can be extended once for up to another 14 days by the Lieutenant Governor in Council, and then must receive approval by the Legislature to be extended further. The Legislature can extend the emergency declaration for additional periods of no more than 28 days for each extension.

Orders made under the *Reopening Ontario (A Flexible Response to COVID-19) Act, 2020* (ROA) remain an important tool in stopping the spread of COVID-19 and continue to be in effect. These can be found online on the Government of Ontario's website at <u>https://www.ontario.ca/laws/statute/20r17</u>.

### Enforcement

Under the declaration of a provincial emergency, the province has provided authority to all enforcement and provincial offences officers, including the Ontario Provincial Police, local police forces, bylaw officers, and provincial workplace inspectors to issue tickets to individuals who do not comply with the stay-at-home-order, or those not wearing a mask or face covering indoors as well as retail operators and companies who do not ensure individuals wear face coverings in their premises. Those who decide not to abide by orders will be subject to set fines and/or prosecution under both the ROA and EMCPA.

In addition, all enforcement personnel will have the authority to temporarily close a premise and disperse individuals who are in contravention of an order and will be able

Page 1 of 3

to disperse people who are gathering, regardless whether a premise has been closed or remains open such as a park or house.

Individuals can continue to be ticketed or prosecuted under the ROA with respect to orders under the ROA.

In addition to the Declaration of Emergency, new Orders under the EMPCA and changes to the Stage 1 Order (O. Reg 82/20) under the ROA are now in effect. This includes: O. Reg. 10/21 – Rules for Areas in Stage 1 (Lockdown); O. Reg. 11/21 – Stay-at-Home Order; O. Reg. 12/21 – Set Fines under the Provincial Offences Act; and O. Reg. 13/21 – Residential Evictions Order. These Orders include requirements for gatherings; the stay-at-home order; a moratorium on residential evictions under the Residential Tenancies Act, 2006; hours of operation for non-essential businesses that remain open; and, the requirement that individuals wear masks and distance inside businesses and other public indoor settings.

To help support municipal enforcement activities, I am attaching information the Ministry of the Solicitor General has shared with Chiefs of Police regarding the Declaration of Emergency, and Orders under the *Emergency Management and Civil Protection Act*. These attachments provide detail on the Orders.

As I mentioned in my previous correspondence to you, to ensure we continue to maximize the impact of enforcement efforts on the ground, I strongly encourage our municipal partners to work closely with provincial enforcement officers and public health officers to coordinate enforcement activities in your communities. To identify opportunities for and to plan coordinated compliance activities in your community, please email Natasha Bartlett at <u>natasha.bartlett@ontario.ca</u>.

To help support enforcement personnel, staff at the Ministry of the Solicitor General continue to respond to inquiries via <u>EssentialWorkplacesSupport.SolGen@ontario.ca</u>. Through this confidential channel, assistance is available to enforcement personnel seven days a week. In addition, a confidential Enforcement Support Phone Line (1-866-389-7638) is operational and available to assist enforcement personnel Monday to Friday (8:30 a.m. – 5:30 p.m.).

### Reporting

The Ministry of the Solicitor General has requested that municipalities that are enforcing orders under the EMCPA and ROA, and all provincial offences officers enforcing emergency orders, including municipal bylaw enforcement officers, submit data to the Ministry related to their enforcement efforts.

The collection of enforcement data is integral to monitoring and measuring the impact of accelerated enforcement and compliance activities province wide and to inform the government's response to COVID-19. I would strongly urge you again to support the Ministry of the Solicitor General's efforts to collect enforcement data. You can find out more on how you may contribute to the Ministry of the Solicitor General's weekly data collection efforts by contacting Jeanette Gorzkowski or Brianne Chan at jeanette.gorzkowski@ontario.ca or brianne.chan2@ontario.ca respectively.

Page 2 of 3

Staff from the Ministry's Municipal Services Offices will be contacting you and your bylaw enforcement staff to increase awareness of the compliance, enforcement and reporting efforts of the province and discuss your municipality's role in the ongoing enforcement efforts to reduce the transmission of COVID-19 and efforts to keep our communities safe.

Thank you, once again, for your continued efforts to help keep our communities safe and healthy.

Sincerely,

Kate Manson-Smith Deputy Minister, Ministry of Municipal Affairs and Housing

Enclosure: Correspondence from the Ministry of the Solicitor General to all Chiefs of Police – English version. If a French version is required, please contact <u>Richard.Stubbings@ontario.ca</u>.

### Ministry of Municipal Affairs and Housing

Office of the Minister 777 Bay Street, 17<sup>th</sup> Floor Toronto ON M7A 2J3 Tel.: 416 585-7000

### Ministère des Affaires municipales et du Logement



Bureau du ministre 777, rue Bay, 17° étage Toronto ON M7A 2J3 Tél.: 416 585-7000

234-2021-344

January 26, 2021

Dear Head of Council:

Our government is committed to improving local service delivery and better respecting taxpayers' dollars. That is why we launched the Municipal Modernization Program in 2019. Through this program, the Ontario government is providing funding to help small and rural municipalities modernize service delivery and identify new ways to be more efficient and effective.

Today at the Rural Ontario Municipal Association (ROMA) conference, I announced the launch of the second intake under the Municipal Modernization Program. Modern, efficient municipal services that are financially sustainable are more important than ever in light of the COVID-19 pandemic. Even as municipalities continue to face challenges, there are also opportunities to transform services and stimulate new ways of doing business.

The second intake will allow municipalities to benefit from provincial funding to conduct third party reviews as well as to implement projects to increase efficiency and effectiveness and lower costs in the longer term. I also want to encourage you to work with your neighbouring municipalities to find innovative joint projects that can benefit each of you. The government is excited to learn about your project applications that support the following priorities:

- Digital modernization
- Service integration
- Streamlined development approvals
- Shared services/alternative delivery models

To apply, you must submit a completed Expression of Interest form with attached supporting documents via the Transfer Payment Ontario (TPON) system by **March 15**, **2021.** To get started, visit <u>www.Ontario.ca/getfunding</u>.

If you have questions on the program, or would like to discuss a proposal, I encourage you to contact your <u>Municipal Services Office</u> or e-mail <u>municipal.programs@ontario.ca</u>.

I look forward to continuing to work together to support your municipality in delivering efficient, effective and modern services for your residents and businesses.

Sincerely,

Fee Black -

Steve Clark Minister

c. Chief Administrative Officers and Treasurers

### MEMORANDUM



Chris Litschko, Chief Executive Officer Lakeland Holding Ltd.

то:	Mun	nicipal Councils:				
	•	Town of Bracebridge				
	•	Town of Huntsville				
	•	Town of Parry Sound				
	•	Village of Burk's Falls				
	•	Village of Sundridge				
	•	Municipality of Magnetawan				
FROM:	Chris Litschko, Chief Executive Officer					
COPY:	Mun	nicipal Chief Administrative Officers				
	Lakeland Board of Directors					
	Exec	cutive Team				
DATE:	January 22, 2021					
SUBJECT:	2020 Q4 Shareholder Update					

On behalf of Roger Alexander, Chair, and the members of the Board of Directors of Lakeland Holding Ltd. (Lakeland), I am pleased to provide Lakeland's 2020 Q4 Shareholder Update.

### VISION

Our company will ...

Provide a safe, productive working environment for all employees

Provide our customers with safe, reliable and affordable products and services

Operate profitably for shareholder dividend payment and value enhancement

Strive for constant improvements in our working relationships with customers, suppliers and our communities

Actively pursue profitable core business opportunities for the enhancement of shareholder value

### MEMORANDUM



Chris Litschko, Chief Executive Officer Lakeland Holding Ltd.

The table below provides a summary of the Lakeland Holding's current business activities through each of the current subsidiary companies:

L	akeland Power Distribution Ltd. (Local Distribution Company)	Bracebridge Generation Ltd. (Generation Plants and Output)			Lakeland Energy Ltd. (Including Lakeland Networks Operations)	
• 13,998 Customers		.998 Customers     Bracebridge Falls 2.6 MWs Generation Plant		•	Web Mapping	
•	163 square Kms of Service Area	Wilson Falls Generation     Plant	2.9 MWs	•	Fibre to Business	
•	367 Kms of Distribution Lines	High Falls Generation     Plant	2.8 MWs	•	Fibre to Home	
•	10 Substations	Cascade Generation     Plant	3.25 MWs	٠	6,209 Wireless & Fibre Broadband Customers	
•	2,392 Transformers	Burk's Falls Generation     Plant	1.2 MWs	•	465 Km of Installed Fibre- Optic Cable & 81 Towers	
•	Offices in Bracebridge, Huntsville, and Parry Sound	Bancroft Generation     Plant	0.6 MWs	•	Internet Service Provider	
		<ul> <li>Drag River Generation Plant</li> </ul>	0.29 MWs	•	IT Consulting Services	
		Irondale Generation     Plant	0.45 MWs	•	VOIP and Traditional Phone Services	
		Elliott Falls Generation     Plant	0.8 MWs	•	IT Server Hosting	
		Chute Blanche     (50% ownership)	1.4 MWs	•	Voice and Data Cabling	
		10 Generation Facilities	<u>16.29MWs</u>	•	Business Phone Systems	
				•	Streetlight Maintenance	
				•	Water Heater Rentals	

The 2020 Q4 report, which is attached as Appendix "A" to this memorandum, highlights Lakeland's continued success in achieving its Vision to the benefit of our Shareholders and the customers we serve.

### MEMORANDUM



Chris Litschko, Chief Executive Officer Lakeland Holding Ltd.

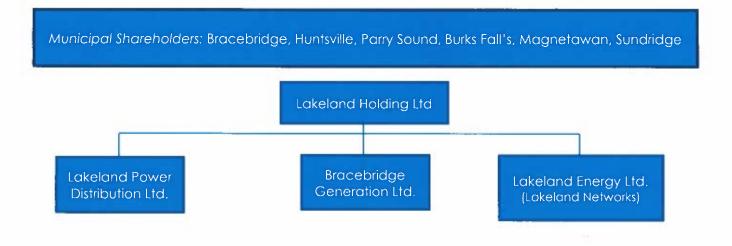
Respectfully submitted on behalf of Lakeland's Board of Directors.

Chris Litschko Chief Executive Officer



### Appendix "A"

### 2020 Q4 Shareholder Update



### <u>COVID-19</u>

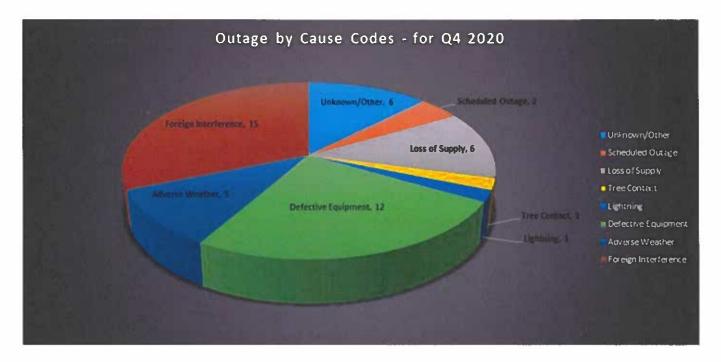
During COVID-19 the health and safety of the staff and public remains our number one priority. All offices have been closed to the public and the majority of staff has been encouraged to work from home. Cash management remains a high priority due to the unknown effects of the pandemic. Priority spending is to maintain operations, keep electricity & internet on, make new customer connections for electricity and internet, and operate generation plants while managing the watershed to protect property and environment. We understand the value of our dividend for municipal operations and currently the annual payment of \$2M has been protected. Through the pandemic all of Lakeland companies continue to be deemed essential services. We cannot predict how long this pandemic will continue or its future impacts and are staying as proactive as possible by ensuring all our plans are flexible so we can quickly adjust for any eventuality.

In October a Strategy & 2021 Budget meeting was held, both plans were approved by your Board ensuring Shareholder needs are met. Cyber security and intrusion continue to be a priority to ensure company and customer data & infrastructure is protected.

The Provincial moratorium on disconnection for non-payment of customer electrical bills came into effect on November 15<sup>th</sup> so we are working with customers to ensure they do not fall far behind. Lakeland Power's largest customer is under creditor protection with new ownership. \$300,000 (cash impact) will not be recovered but, for the most part, new ownership is making routine payments.



In serving 13,998 Lakeland Power customers to the end of Q4 2020, each experienced an average of 0.2 outages for 55 minutes in duration. Crews did a great job restoring electrical distribution quickly and safely through at least two major wind events throughout 2020.



Preventive maintenance tree trimming and proactive switch replacements were completed by years' end. Due to year end demand, technicians and crews were busier than usual meeting new customer and developer connection needs. One of Parry Sound's distribution stations that sustained a major lightning strike is now fully repaired.

We held a meeting with Hydro One's CEO and VP of Customer Service on a variety of issues that included feeder reliability, processes & procedures and working closer together for the benefit of all customers. Hydro One to improve outage duration has installed 8 automated switches on the 44,000 volt feeders and is working on the Bracebridge Transformer station to transfer the long M3 feeder to this closer station later in 2021.

Fibre optic builds allowing for our triple play offering (TV, Internet, and Phone) continue in Burk's Falls and Sundridge with strong sales and great customer feedback.

Lakeland Networks total wireless and fibre customer count to the end of December was 6,209. The company continues to update wireless towers across Muskoka to 50/10 (50 megabits per second download & 10 megabits per second upload) speed. This is more than sufficient for any homes and 5



most businesses, and a standard that the federal government has set across Canada. The company was successful in completing 6 Trillium Lakelands School Board builds across Muskoka, Haliburton and Lindsay. Interactive North (wireless) company name ceased being used in December as all broadband now falls under Lakeland Networks.

To expand better broadband throughout Parry Sound/Muskoka our proposal has successfully made it to Phase 2 of Ontario's *Improving Connectivity in Ontario (ICON)* \$150M broadband improvement program and we have completed further information requests. In addition, the company made 2 rapid response applications (<\$5M max requirement) to the \$1.75B Federal Universal Broadband Fund.

The District of Muskoka has set up a Muskoka Economic Recovery Task Force (MERTF) and we are staying abreast of the broadband subcommittee work in hopes of being broadband supplier of choice across Muskoka due to our municipal ownership, fibre & wireless infrastructure, local presence, jobs, purchasing, community involvement, etc. We will continue to work with MERTF and support them any way we can but will also continue to roll out our own expansion plans.

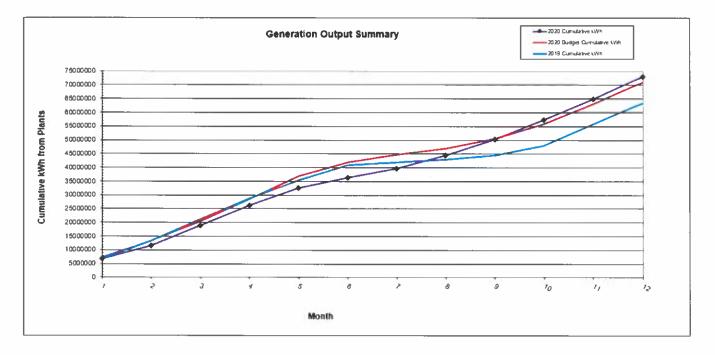


MPP Norm Miller attending Tesla Battery & Solar Site installation

The SPEEDIER/DEMOCRASI innovation 'net zero' project in Parry Sound has had both the battery storage and solar installation completed and now being tested. Also, as part of this award winning project load controls, power walls, charging stations etc. have mostly all been installed.



Bracebridge Generation experienced lower than normal winter precipitation and a dry spring resulting in decreased production 14% below budget but average summer and above average fall precipitation resulted in the company exceeding annual budgeted production by 3%. Three monthly and two annual plant production records were set throughout 2020. The lack of snowfall in Q4 may have potential spring impact.

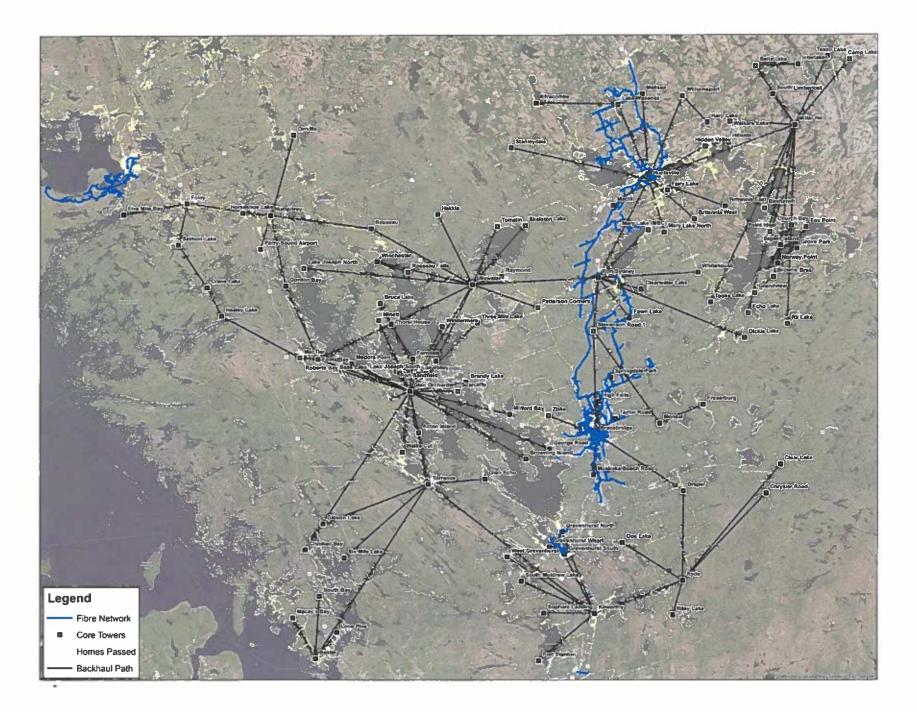


Our Elliott Falls generation plant obtained commercial operation on October 1<sup>st</sup> and was verified by the Independent Electricity System Operator. The 100 kilowatt upgrade has resulted in a 20-year guaranteed contract. This plant was purchased in 2016 specifically for the upgrade opportunity that we successfully took advantage of. Staff did a great job in obtaining all of the approvals, performing the engineering and hands-on work while utilizing COVID safety measures.

Finally, on December 18<sup>th</sup>, we completed 50% ownership purchase of 1.4Mw Chute Blanche waterpower generation plant in Quebec. As the Ontario electricity generation market requires less green energy, there is potentially more opportunity to utilize our specialized skills in Quebec for growth.

### Attachment:

The year end financial audit is being completed; therefore, Lakeland Networks wireless and fibre optic coverage map is attached (Sundridge & Burk's Falls to be added this year).



## message

In Appreciation To:

### Municipality of Magnetawan

for supporting Mothers Against Drunk Driving with your ad in the MADD Message Yearbook

Thank You!

2020





RE	EC	E		VED
	JAN	2	7	2021
CODE: DESC:		2		

Municipality of Magnetawan Box 70, 4304 Hwy. #520 Magnetawan, ON POA 1PO

Attn: Clerk Administrator

In compliance with Section 284(3) of the Municipal Act, this letter is to serve as notification of the total Honorariums and Expenses received by your representatives who are Board Members for the District of Parry Sound Social Services Administration Board.

Board Members representing the Township of Joly, Township of Machar, Township of Strong, Village of South River, Village of Sundridge and the **Municipality of Magnetawan** - **Area 5**, received the following in 2020:

BOARD MEMBER	TOTAL	HONORARIUM	TRAVEL EXPENSES
Theresa Brand	lt	\$ 1,780.00	\$ 203.84
Lyle Hall		\$1,485.00	\$ 342.16

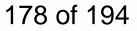
If you require any additional information or if your contact information requires updating, I can be reached at (705) 746-7777 ext. 5241 or bkingston@psdssab.org.

Sincerely,

Billel

Bobbie-Jo Kingston Payroll & Benefits Coordinator

Housing Services /// Community Services and Income Supports /// Administration Offices 705-746-7777 / 1-800-461-4464 1 Beechwood Drive, Parry Sound, Ontario P2A 1J2 www.psdssab.org



I, Linda Saunders, hereby submit the following itemized statement of the amounts paid to the members of Council for the period January 1, 2020 to December 31, 2020, in accordance with Section 284(1) of The Municipal Act, S.O.2001.

These payments were made pursuant to the Municipality of Magnetawan's Bylaw 2019-64 which sets out remuneration paid to Council Members, and mileage paid to Council Members as approved by the Municipality of Magnetawan's Resolution 2014-12.

Tim Brunton Sam Dunnett John Hetherington Bradley Kneller Wayne Smith

Expenses
\$ 444.95
634.70
0.00
339.90
0.00
\$1,419.55

Dated: January 20, 2021

Linda Saunders, Treasurer Municipality of Magnetawan

### Council Approval Accounts Payable and Payroll

Meeting Date: 03/02/2021

Accounts Payable Batch # / Cheque Date: 11/01/2021 Cheque Numbers From: 21367 To: 21367	Amount \$ 325.31
Batch # 4 Cheque Date: 19/01/2021 From: 21371 To: 21371	\$1,356.00
Batch # 3 Cheque Date: From: 21374 To: 21428	\$192,526.92
EFT Batch # 7	\$29,218.47
Total Accounts Payable	\$ 223,426.70
Cancelled Cheques	
Payroll DEC 27/20-SAN 9/21 Staff Pay Pay Period: # 1 Direct deposit and Cheque #21368 to #21370	\$ 29,037.12
Staff Pay $TAN 10[21 - TAN 23[21]$ Pay Period: # 2 Direct deposit and Cheque #21372 to # 21372	\$ 31173.57
Council Pay SAN 1 - 312021 Pay Period: #2 All Direct deposit	\$ 4766.61
Total Payroll	\$ 64,977.30
Total for Resolution	\$ 288,404.00

3 To 7

All

Vendor :

Batch :

Department :

01009 To 30000

**Council/Board Report By Dept-(Computer)** 



AP5130	
Date :	Jan 28, 2021

	-		
Time	:	11:20 am	
Page	:	1	

To 03-Feb-2021 Cheque Print Date : 27-Jan-2021 Bank : 0099 To 1

Class : All

Vendor Invoice G.L. Accoun	Vendor Name Description t CC1	CC2	CC3	GL Account Name	Batch Invc Date	Invc Due Date Amount
DEPARTMENT	r 1000		LITIES			
03065	CLOUTHIER MA		LITIES			
	DECEMBER 202		F		3 26-Nov-2020	03-Feb-2021
1-2-1000-1009		o miller (o	-	Accounts Payable - Clearing account	5 20-1107-2020	1,158.26
04090	SCOTT DINGMA		ING			
910980	SEWAGE PUMP	- AHMIC S	TATION		3 21-Dec-2020	03-Feb-2021
1-2-1000-1009				Accounts Payable - Clearing account		271.20
06003	NORTHERN NEP					
0001267 1-2-1000-1009		PENCESA	AND GRA	NDSTEAM PHONE SYSTEM TROUBLE SHOOTIN( Accounts Payable - Clearing account	3 07-Dec-2020	03-Feb-2021 1,243.00
1-2-1000-1009				Accounts Payable - Clearing account		879.99
07007	G-TEL ENGINEE	RING INC				
	PRIVATE LOCAT	E TRANQ	UILITY TF	RAIL	3 23-Sep-2020	03-Feb-2021
1-2-1000-1009				Accounts Payable - Clearing account		211.88
PL20-3801-829 1-2-1000-1009	PRIVATE LOCAT	E LAKESI	DE TRAIL	- Accounts Payable - Clearing account	3 23-Sep-2020	03-Feb-2021 141.2
11015	TOWN OF KEAR	NEY		Accounts Payable - Cleaning account		141.23
				ISES - OCT1 - DEC 31 2020	3 25-Jan-2020	03-Feb-2021
1-2-1000-1009				Accounts Payable - Clearing account	• •• ••••	36,541.83
1-2-1000-1009				Accounts Payable - Clearing account		538.72
1-2-1000-1009				Accounts Payable - Clearing account		269.5
<b>13069</b> 7280879					0.04 8 0000	00 E-1 0004
1-2-1000-1009	CHRISTMAS AD	IN ALMAG		Accounts Payable - Clearing account	3 31-Dec-2020	03-Feb-2021 525.45
13104	MAGNETAWAN 1	RUCK AN	ID TRAIL			
208	TRUCK 27 REPA	IRS			3 09-Dec-2020	03-Feb-2021
1-2-1000-1009				Accounts Payable - Clearing account		288.1
209	TRUCK #24 REP	AIRS			3 10-Dec-2020	03-Feb-2021
1-2-1000-1009				Accounts Payable - Clearing account		240.13
1 <b>3240</b> 558589	JIM MOORE PET					
1-2-1000-1009	DYED FURNACE	OIL - PAP	KS GAR	AGE Accounts Payable - Clearing account	3 18-Dec-2020	03-Feb-2021 358.78
559129	CLEAR DIESEL				3 23-Dec-2020	03-Feb-2021
1-2-1000-1009				Accounts Payable - Clearing account		2,200.70
559130	DYED DIESEL				3 23-Dec-2020	03-Feb-2021
1-2-1000-1009		. 8		Accounts Payable - Clearing account		102.02
559131 1-2-1000-1009	PREMIUM GASC	LINE		Accounts Payable - Clearing account	3 23-Dec-2020	03-Feb-2021 959.29
559339	DYED FURNANC		ARKS GA	· -	3 29-Dec-2020	03-Feb-2021
1-2-1000-1009				Accounts Payable - Clearing account		295.01
559341	CLEAR DIESEL				3 29-Dec-2020	03-Feb-2021
1-2~1000-1009				Accounts Payable - Clearing account		1,525.34
13334	M&L SUPPLY FI					
006331 1-2-1000-1009	SCBA PURCHAS	E - ADDIT	IONAL C	OST AS PER TENDER Accounts Payable - Clearing account	3 21-Dec-2020	03-Feb-2021
14093	NOVEXCO INC.			Accounts Laganic - Cleaning account		10,277.12
403981940	OFFICE PAPER		ERS		3 16-Dec-2020	03-Feb-2021
1-2-1000-1009				Accounts Payable - Clearing account	0 10-060-2020	130.97
				101 (101		

3 To 7

Vendor Name

Description

All

01009 To 30000

Vendor :

Batch :

Vendor

Invoice

Department :

**Council/Board Report By Dept-(Computer)** 



AP5130 Date : Jan 28, 2021

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3, 202 <sup>-</sup>	1 -	Time	:	11:20 am
ate :	27-Jan-202	1	То	03-Feb-2021

Invc Due Date

Cheque Print Date : 27-Jan-2021 To 03 Bank : 0099 To 1

**Batch Invc Date** 

Class : All

						IIIAC DIG Date
G.L. Accoun	t CC1	CC2	CC3	GL Account Name		Amoun
DEPARTMENT	1000	LIAB	ILITIES			
15050	HYDRO ONE NE	TWORKS				
200029713087 1-2-1000-1009	HWY 124 AHMIC	HARBOU	IR	Accounts Payable - Clearing account	3 05-Jan-2021	03-Feb-2021 50.29
200089680309 1-2-1000-1009	18 MILLER ROA	D-PARKS	BLDG	Accounts Payable - Clearing account	3 21-Dec-2020	03-Feb-2021 148.70
200126933189 1-2-1000-1009	LAKE CECEBE \	WHARF LI	GHT	Accounts Payable - Clearing account	3 07-Jan-2021	03-Feb-2021 32.16
15083	ONTARIO SPCA		IANE SOC	•		
IN008135 1-2-1000-1009	ANIMAL CONTR	OLL FEE		Accounts Payable - Clearing account	3 19-Oct-2020	03-Feb-2021 89.34
16059	WASTE CONNE	CTIONS O		A INC.		
7113-00003049 1-2-1000-1009 1-2-1000-1009 1-2-1000-1009 1-2-1000-1009	WASTE MANAG	EMENT- D	9EC/20 CC	ONTRACT Accounts Payable - Clearing account Accounts Payable - Clearing account Accounts Payable - Clearing account Accounts Payable - Clearing account	3 31-Dec-2020	03-Feb-2021 1,914.22 2,144.82 5,274.44 5,406.74
18035	RUSSELL					0,10011
63-283-377 1-2-1000-1009	LEGAL FEES RC	OAD TITLE	SEARCH	Accounts Payable - Clearing account	3 16-Nov-2020	03-Feb-2021 496.69
63283276 1-2-1000-1009	GENERAL LEGA	L FEES		Accounts Payable - Clearing account	3 18-Dec-2020	03-Feb-2021 102.04
18054	ROYAL CANADI	AN LEGIO	N BRANC	H 394		
JAN/2021 1-4-1000-5018	DONATION			COUNCIL - Donations	3 18-Jan-2021	03-Feb-2021 570.00
19008	SDB TRUCK & E		IT REPAIR	RS		
11654 1-2-1000-1009	FIRE TANKER F	UEL ISSUI	e repair	S Accounts Payable - Clearing account	3 15-Dec-2020	03-Feb-2021 141.25
<b>19055</b> 55039157 1-2-1000-1009	STAPLES BUSIN MONTHLY PLAN		ANTAGE	Accounts Payable - Clearing account	3 21-Dec-2020	03-Feb-2021 37.72
19070	SPECTRUM TEL	ECOM G		)		
SRVCE055020 1-2-1000-1009 1-2-1000-1009	CAPITOL PROJE	CT 2020 I	DIGITAL R	ADIO UPGRADE Accounts Payable - Clearing account Accounts Payable - Clearing account	3 29-Dec-2020	03-Feb-2021 13,560.00 29,262.92
19996	TATHAM ENGINI	EERING				
68144 1-2-1000-1009	ROAD NEEDS S	TUDY REF	PORT	Accounts Payable - Clearing account	3 31-Dec-2020	03-Feb-2021 287.31
23045	R.C. WEIDMARK		ES			
6348 1-2-1000-1009	TRACTOR 2 SNO	OWBLOW	ER CHAIN	Accounts Payable - Clearing account	3 31-Dec-2020	03-Feb-2021 19.18
					Department Totals :	117,696.42

 DEPARTMENT
 1100
 ACCOUNTS RECEIVABLE

 13330
 MHBC PLANNING LIMITED

 5021419
 CAMP KLAHANIE

 1-1-1100-1139
 A/R-Klaha

A/R-Klahanie Campers Corporation

DEPARTMENT         1100         ACCOUNTS RECEIN           5021435         BAILEY - 119 HAWTHORNE LANE         A/F           1-1-1100-1124         A/F           DEPARTMENT         1200         ADMINISTRATION           01090         AMCTO - ASSOCIATION OF MUNICIPAL I           215140/2021         KERSTIN 2021 AMCTO MEMBERSHIP           1-4-1200-1320         AD           229554         NICOLE 2021 AMCTO MEMBERSHIP           1-4-1200-1320         AD           14093         NOVEXCO INC.           404011153         USB CABLES           1-4-1200-2015         AD           15096         OSIM INC           17769         1 YEAR SUCCESSFUL DOMAIN RENEW/           1-4-1200-2015         AD           19055         STAPLES BUSINESS ADVANTAGE           55154323         FILE FOLDERS, LABELS, 15GB           1-4-1200-2015         AD           55260610         HAND SOAP           1-4-1200-2015         AD           55277370         16GB FLASH DRIVE           1-4-1200-2010         AD           19083         SELECTCOM           00049611091         JAN/21 LONG DISTANCE CHARGES           1-4-1200-2050         AD           19121 </th <th>L Account Name</th> <th>Cheque Bank : Class :</th> <th>Print Date : 2 0099 To 1 All Batch</th> <th>7-Jan-2021</th> <th>To 03-Feb-2</th> <th></th>	L Account Name	Cheque Bank : Class :	Print Date : 2 0099 To 1 All Batch	7-Jan-2021	To 03-Feb-2	
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404011153       USB CABLES         1-4-1200-2015       AD         15096       OSIM INC         17769       1 YEAR SUCCESSFUL DOMAIN RENEW//         1-4-1200-2135       AD         19055       STAPLES BUSINESS ADVANTAGE         55154323       FILE FOLDERS, LABELS, 15GB         1-4-1200-2015       AD         55260610       HAND SOAP         1-4-1200-2015       AD         55277370       16GB FLASH DRIVE         1-4-1200-2010       AD         19083       SELECTCOM         00049611091       JAN/21 LONG DISTANCE CHARGES         1-4-1200-2050       AD         19121       SAFETY TRAINING AND CONSULTING S         20200109       WSIB EXCELLENCE REGISTRATION         1-4-1200-2025       AD         2030       VIA NET INTERNET SOLUTIONS         561084 JAN/21 INTERNET SERVICES       S	OMIN - Memberships		3	18-Jan-2021	03-Feb-2021	457.65
1-4-1200-2015       AD         15096       OSIM INC         17769       1 YEAR SUCCESSFUL DOMAIN RENEWA         1-4-1200-2135       AD         19055       STAPLES BUSINESS ADVANTAGE         55154323       FILE FOLDERS, LABELS, 15GB         1-4-1200-2015       AD         55260610       HAND SOAP         1-4-1200-2015       AD         55277370       16GB FLASH DRIVE         1-4-1200-2010       AD         19083       SELECTCOM         00049611091       JAN/21 LONG DISTANCE CHARGES         1-4-1200-2050       AD         19121       SAFETY TRAINING AND CONSULTING S         20200109       WSIB EXCELLENCE REGISTRATION         1-4-1200-2025       AD         20200109       WSIB EXCELLENCE REGISTRATION         1-4-1200-2025       AD         20200109       WSIB EXCELLENCE REGISTRATION         1-4-1200-2025       AD         2030       VIA NET INTERNET SOLUTIONS         561084 JAN/21       INTERNET SERVICES						
17769       1 YEAR SUCCESSFUL DOMAIN RENEW/         1-4-1200-2135       AD         19055       STAPLES BUSINESS ADVANTAGE         55154323       FILE FOLDERS, LABELS, 15GB         1-4-1200-2015       AD         55260610       HAND SOAP         1-4-1200-2015       AD         55277370       16GB FLASH DRIVE         1-4-1200-2010       AD         19083       SELECTCOM         00049611091       JAN/21 LONG DISTANCE CHARGES         1-4-1200-2050       AD         19121       SAFETY TRAINING AND CONSULTING S         20200109       WSIB EXCELLENCE REGISTRATION         1-4-1200-2025       AD         2030       VIA NET INTERNET SOLUTIONS         561084 JAN/21 INTERNET SERVICES	DMIN - Office maintenance & suppl	es	3	04-Jan-2021	03-Feb-2021	84.48
1-4-1200-2135     AD       19055     STAPLES BUSINESS ADVANTAGE       55154323     FILE FOLDERS, LABELS, 15GB       1-4-1200-2015     AD       55260610     HAND SOAP       1-4-1200-2015     AD       55277370     16GB FLASH DRIVE       1-4-1200-2010     AD       19083     SELECTCOM       00049611091     JAN/21 LONG DISTANCE CHARGES       1-4-1200-2050     AD       19121     SAFETY TRAINING AND CONSULTING S       20200109     WSIB EXCELLENCE REGISTRATION       1-4-1200-2025     AD       20200109     WSIB EXCELLENCE REGISTRATION       1-4-1200-2025     AD       20200109     IVIA NET INTERNET SOLUTIONS       561084 JAN/21 INTERNET SERVICES     AD						
55154323       FILE FOLDERS, LABELS, 15GB         1-4-1200-2015       AD         55260610       HAND SOAP         1-4-1200-2015       AD         55277370       16GB FLASH DRIVE         1-4-1200-2010       AD         19083       SELECTCOM         00049611091       JAN/21 LONG DISTANCE CHARGES         1-4-1200-2050       AD         19121       SAFETY TRAINING AND CONSULTING S         20200109       WSIB EXCELLENCE REGISTRATION         1-4-1200-2025       AD         2030       VIA NET INTERNET SOLUTIONS         561084 JAN/21 INTERNET SERVICES	/AL FOR MAGNETAWAN.COM 20 DMIN - Website expenses	21	3	18-Jan-2021	03-Feb-2021	39.55
1-4-1200-2015       AD         55260610       HAND SOAP         1-4-1200-2015       AD         55277370       16GB FLASH DRIVE         1-4-1200-2010       AD         19083       SELECTCOM         00049611091       JAN/21 LONG DISTANCE CHARGES         1-4-1200-2050       AD         19121       SAFETY TRAINING AND CONSULTING S         20200109       WSIB EXCELLENCE REGISTRATION         1-4-1200-2025       AD         20200109       WSIB EXCELLENCE REGISTRATION         1-4-1200-2025       AD         2030       VIA NET INTERNET SOLUTIONS         561084 JAN/21 INTERNET SERVICES       SAFETY ISERVICES			2	11 Jan 2021	02 Eab 2024	
1-4-1200-2015     AD       55277370     16GB FLASH DRIVE       1-4-1200-2010     AD       19083     SELECTCOM       00049611091     JAN/21 LONG DISTANCE CHARGES       1-4-1200-2050     AD       19121     SAFETY TRAINING AND CONSULTING S       20200109     WSIB EXCELLENCE REGISTRATION       1-4-1200-2025     AD       20200109     WSIB EXCELLENCE REGISTRATION       1-4-1200-2025     AD       2030     VIA NET INTERNET SOLUTIONS       561084 JAN/21     INTERNET SERVICES	OMIN - Office maintenance & suppl	es	3	11-Jan-2021	03-Feb-2021	47.52
55277370       16GB FLASH DRIVE         1-4-1200-2010       AD         19083       SELECTCOM         00049611091       JAN/21 LONG DISTANCE CHARGES         1-4-1200-2050       AD         19121       SAFETY TRAINING AND CONSULTING S         20200109       WSIB EXCELLENCE REGISTRATION         1-4-1200-2025       AD         202030       VIA NET INTERNET SOLUTIONS         561084 JAN/21 INTERNET SERVICES	DMIN - Office maintenance & suppl	es	3	22-Jan-2021	03-Feb-2021	69.93
19083SELECTCOM00049611091JAN/21 LONG DISTANCE CHARGES1-4-1200-2050AD19121SAFETY TRAINING AND CONSULTING S20200109WSIB EXCELLENCE REGISTRATION1-4-1200-2025AD22030VIA NET INTERNET SOLUTIONS561084 JAN/21 INTERNET SERVICES	OMIN - Office Supplies		3	26-Jan-2021	03-Feb-2021	33.05
00049611091         JAN/21 LONG DISTANCE CHARGES         AD           1-4-1200-2050         AD           19121         SAFETY TRAINING AND CONSULTING S           20200109         WSIB EXCELLENCE REGISTRATION           1-4-1200-2025         AD           22030         VIA NET INTERNET SOLUTIONS           561084 JAN/21         INTERNET SERVICES	Simila - Onice Supplies					00.00
19121SAFETY TRAINING AND CONSULTING S20200109WSIB EXCELLENCE REGISTRATION 1-4-1200-202522030VIA NET INTERNET SOLUTIONS561084 JAN/21 INTERNET SERVICES	DMIN - Telephone		3	10-Jan-2021	03-Feb-2021	276.18
1-4-1200-2025         AD           22030         VIA NET INTERNET SOLUTIONS           561084         JAN/21         INTERNET SERVICES	SERVICES LTD.					
561084 JAN/21 INTERNET SERVICES	DMIN - Health & Safety		3	23-Dec-2020	03-Feb-2021	1,011.35
1-4-1200-2135 AD	DMIN - Website expenses		3	01-Jan-2021	03-Feb-2021	151.41
23086 XEROX CANADA LTD						
85366104 COPYING EXPENSES-JAN 1-31/21 1-4-1200-2140 AD	DMIN - Copying Expenses		3	01-Jan-2021	03-Feb-2021	211.39
			Department To	otals :		2,840.16

48139	LANDFILL CARD AND BAG TAG PRIM		3 14-Jan-2021	03-Feb-2021	
1-4-1300-2010		TREAS - Taxation Materials			325.44
03100	CANADA POST				
JAN/21	POSTAGE 2021- TAXES		3 12-Jan-2021	03-Feb-2021	
1-4-1300-2010		TREAS - Taxation Materials		2	,295.18
13011	MAGNETAWAN BUILDING CENTRE	(PARKS)			
103-69340	PAPER TOWELS & DISINFECTANT		3 11-Jan-2021	03-Feb-2021	

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Vendor Invoice	Vendor Name Description				Batch Invc Date	Invc Due Date
G.L. Account	t CC1	CC2	CC3	GL Account Name		Amo
DEPARTMENT 1-4-1300-2025	1300	TREA	SURY	TREAS - Covid 19 Safe Restart Expenses		73
103-69382	HAND SANITIZE	R			3 12-Jan-2021	03-Feb-2021
1-4-1300-2025				TREAS - Covid 19 Safe Restart Expenses		18
103-69535 1-4-1300-2025	PAPER TOWEL	AND HANI	) SANITIZ	ER TREAS - Covid 19 Safe Restart Expenses	3 19-Jan-2021	03-Feb-2021 54
13014	MAGNETAWAN	BUILDING	CENTRE	(LANDFILL)		
103-69352 1-4-1300-2025	EYEWASH STAT	FION & HA	ND SANIT	TIZER TREAS - Covid 19 Safe Restart Expenses	3 11-Jan-2021	03-Feb-2021 112
13345	MUNICIPAL PRO	OPERTY A	SSESSM	ENT CORPORATION		
1800027278 1-4-1300-2320	MUNICIPAL PRO	PERTY A	SSESSME	ENT SERVICES - 1ST QUARTER BILLING TREAS - Property Assessment	3 01-Jan-2021	03-Feb-2021 23,732
					Department Totals :	26,611
DEPARTMENT	1500	ASSE		GEMENT		
16235	THE PUBLIC SE		SEST INC.			
14611	COMPLIANCE P	ROJECT -	INVOICE		3 15-Dec-2020	03-Feb-2021
1-4-1500-4010	40057144140			ASSET - Contracts		7,345
14704	ASSET MANAGE AMP-INVOICE 2		AN SERV	ICES- ONTARIO REGULATION 588 COMPLIANT	3 15-Jan-2021	03-Feb-2021
1-4-1500-4010				ASSET - Contracts		7,345
					Department Totals :	14,690
DEPARTMENT	2000	FIRE	DEPART	MENT		
02014	BELL MOBILITY	INC				
JAN/2021 1-4-2000-2053	CELL TOWER R	ENTAL JAI	N/2021	FD - Communications Tower	3 01-Jan-2021	03-Feb-2021 66
03039	CGIS CENTRE					
44197 1-4-2000-2030	CGIS-SLIMS SEI	RVICE CO	NTRACT	SERVICES JAN 1-MAR 31 2021 FD - CGIS Services	3 01-Jan-2021	03-Feb-2021 1,280
					Department Totals :	1,346
DEPARTMENT	2005	FIRE	MAG STA	TION		
19083	SELECTCOM					
)0049611091  -4-2005-2050	JAN/21 LONG DI	STANCE (	HARGES	MAG STATION - Telephone	3 10-Jan-2021	03-Feb-2021 126
2030	VIA NET INTERN	IET SOLU	TIONS			
	INTERNET SERV	/ICES			3 01-Jan-2021	03-Feb-2021
-4-2005-2050				MAG STATION - Telephone		79
					Department Totals :	
DEPARTMENT	2100	BUILD	DING DEP	ARTMENT		
	CGIS CENTRE					
14197  -4-2100-2040	CGIS-SLIMS SEF	RVICE CO	NTRACT	SERVICES JAN 1-MAR 31 2021 CBO - CGIS Services	3 01-Jan-2021	03-Feb-2021 1,280
	STAPLES BUSIN	IESS ADV	ANTAGE			
1007700	DAILY DLANDER	O DI 441 m 12				

DAILY PLANNERS-BUILDING DEPT. 55097768

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Vendor	Vendor Name							-
Invoice	Description				Bai	tch Invc Date	Invc Due Da	
G.L. Account	CC1	CC2	CC3	GL Account Name				Amount
DEPARTMENT	2100	BUILI	DING DEP	ARTMENT				
-4-2100-2010				CBO - Materials/Supplies				90.38
19083	SELECTCOM							
00049611091	JAN/21 LONG DIS		CHARGES	;		3 10-Jan-2021	03-Feb-2021	
1-4-2100-2050				CBO - Telephone				43.22
					Department	Totals :		1,413.69
DEPARTMENT	2200	BYLA	W ENFOR	RCEMENT				
03039	CGIS CENTRE							
44197	CGIS-SLIMS SER		NTRACT	SERVICES JAN 1-MAR 31 2021		3 01-Jan-2021	03-Feb-2021	
1-4-2200-2030				BLEO - CGIS Services				1,280.09
04031	DEEVEY CAITLIN							
M000000281 1-4-2200-2010	DEC 26/20 - JAN	8/21 MILE	EAGE	PLEO Metoriole/Supplies		3 11-Jan-2021	03-Feb-2021	100 10
V000000283	JANUARY 12-22 2	0024 MILE	AGE	BLEO - Materials/Supplies		3 24-Jan-2021	03-Feb-2021	186.15
1-4-2200-2010	0/010/01/17/2222			BLEO - Materials/Supplies		5 24-Jan-2021	03-F80-2021	212.05
					Department	Totals :		1,678.29
DEPARTMENT	3031	COL		CHING				
19073	STRATAWORKS							
	WINTER COLD M					3 15-Jan-2021	03-Feb-2021	
1-4-3031-2010				C1 - Materials/Supplies		0 10-041-2021		2,088.95
					Department	Totals :		2,088.95
DEPARTMENT	3061	SAFE		:ES				
13014	MAGNETAWAN B							
103-69352	EYEWASH STATI					3 11-Jan-2021	03-Feb-2021	
1-4-3061-2010				F - Materials/Supplies		0 11-001-2021	00-1 60-2021	112.98
1-4-3061-2010				F - Materials/Supplies				112.98
					Department	Totals :		225.96
DEPARTMENT	3101	OVEF	RHEAD					
2014	BELL MOBILITY	INC						
IAN/2021	CELL TOWER RE	NTAL JAI	N/2021			3 01-Jan-2021	03-Feb-2021	
-4-3101-2053				J - Communications Equipment and T	ower			66.50
3072	COTTRELL JASO							
5298992 REPL I-4-3101-5010	JAN 2021 REPLA	CEMENT	CHEQUE	# 20559 J - Miscellaneous		3 26-Jan-2021	03-Feb-2021	14.89
3012	MAGNETAWAN B	UILDING	CENTRE	(ROADS)				
	WATER JUG RET		REFILL			3 18-Jan-2021	03-Feb-2021	
-4-3101-2120				J - Office				41.90
02-16941	BROOM & BLEAC	H		L - Building Maintonanao		3 08-Jan-2021	03-Feb-2021	45.00
3240	JIM MOORE PETI			J - Building Maintenance				15.23
60102	CLEAR DIESEL	UN				3 07-Jan-2021	03-Feb-2021	
-4-3101-2022				J - Clear Diesel Inventory Clearing		5 57*50H*2V21	00-1-00-2021	2,445.34
560103	DYED DIESEL					3 07-Jan-2021	03-Feb-2021	
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Invoice	Description				Batch Invc Date	Invc Due Dat	e
G.L. Account	CC1	CC2	CC3	GL Account Name			Amoun
DEPARTMENT 1-4-3101-2023	3101	OVE	RHEAD	J - Dyed Diesel Inventory Clearing			765.7
560196	PREMIUM GASC	DLINE		5 - Dyce Dicsol inventory Dicaring	3 07-Jan-2021	03-Feb-2021	100.1
1-4-3101-2021				J - Premium Gasoline Inventory Clearing			419.6
13242	MOORE PROPA						
23009790 1-4-3101-2024	HEATING FUEL	- 18 MILLE	R ROAD	J - Heating Fuel	3 05-Jan-2021	03-Feb-2021	2 462 6
14062	NEAR NORTH IN		LSOLUT	-			2,462.8
71511	HARDWARE				3 08-Jan-2021	03-Feb-2021	
1-4-3101-2010				J - Materials/Supplies	••••••		33.0
15020	ONTARIO GOOD	ROADS /	ASSOCIAT	rion (			
58335	OGRA 2021 MUN	ICIPAL M	EMBERSH		3 18-Jan-2021	03-Feb-2021	
1-4-3101-2110				J - Dues & Subcriptions			868.3
18090	RTP MECHANIC		Ð				
5826 1-4-3101-2400	BOILER REPAIR	S		J - Building Maintenance	3 14-Jan-2021	03-Feb-2021	358.7
19083	SELECTCOM						556.7
00049611091	JAN/21 LONG DI	STANCE (	CHARGES	3	3 10-Jan-2021	03-Feb-2021	
1-4-3101-2050				J - Telephone	0 10 000 2021	00-1 60-2021	54.6
20083	TRACKMATICS	NC					
	MONTHLY GPS	MONITOR	ING		3 05-Jan-2021	03-Feb-2021	
1-4-3101-2045				J - GPS monitoring and data			501.7
					Department Totals :		8,048.5
DEPARTMENT	3211	GRAI	DER - 201	2 JOHN DEERE			
	CRAIG'S WELDI						
	REMOVE & REP	LACE WO	RN WEAF	R BARS ON GRADER BLADES	3 08-Jan-2021	03-Feb-2021	
1-4-3211-2070				GR - Repairs	· · · · · · · · · · · · · · · · · · ·		727.6
					Department Totals :		727.6
DEPARTMENT				- 2005 CASE 580 4WD			
01033	AGRICULTURE I	FORESTR		RUCTION INC			
1439	BH #3 REPAIRS				3 13-Jan-2021	03-Feb-2021	
1-4-3216-2070				BH3 - Repairs			201.7
13021	MAP SUNDRIDG	E,					
	PARTS FOR BH	#3			3 15-Jan-2021	03-Feb-2021	
1-4-3216-2070				BH3 - Repairs			146.8
					Department Totals :	an di Kirina in Mara du Jawa a	348.5
DEPARTMENT	3222	TRUC	CK #22 - 20	016 FREIGHTLINER TANDEM			
13240	JIM MOORE PET	ROLEUM					
	15W40 OIL				3 13-Jan-2021	03-Feb-2021	
-4-3222-2070				TR22 - Repairs			219.3
					Department Totals :		219.3
DEPARTMENT	3227	TRUC	CK #27 - 21	014 FREIGHTLINER TANDEM			

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Vendor Invoice G.L. Account	Vendor Name Description CC1	CC2	CC3	GL Account Name	Batch Invc Date	Invc Due Date Amount
DEPARTMENT			CK #27 - 2	2014 FREIGHTLINER TANDEM		
13021 692859/3	MAP SUNDRID		28		3 07-Jan-2021	03-Feb-2021
1-4-3227-2070				TR27 - Repairs	0 01 001 2021	25.33
13240	JIM MOORE P	ETROLEUN	8			
560766 1-4-3227-2070	15W40 OIL			TR27 - Repairs	3 13-Jan-2021	03-Feb-2021 219.37
19008	SDB TRUCK &	EQUIPME				210101
	MONTHLY INSI				3.08. Jap 2021	02 Eab 2021
1-4-3227-2070		Lottolito		TR27 - Repairs	3 08-Jan-2021	1,429.45
					Department Totals :	1,674.15
DEPARTMENT	3228	TRU	CK #28 - 2	2018 WESTERN STAR		
13021	MAP SUNDRID	GE				
	PARTS FOR TR		28	TR28 - Repairs	3 07-Jan-2021	03-Feb-2021 25.34
13240	JIM MOORE PI	TROLEUN	1			- 10
560766	15W40 OIL				3 13-Jan-2021	03-Feb-2021
1-4-3228-2070				TR28 - Repairs		219.37
					Department Totals :	244.71
DEPARTMENT	3229	TRU	CK #29 - 2	2019 WESTERN STAR		
03315	CRAIG'S WELD	ING & FAE	RICATIO	N		
1630	REPAIRS TO TI	RUCK #29-	PUSHAR	M ROD	3 08-Jan-2021	03-Feb-2021
1-4-3229-2070				TR29 - Repairs		42.37
06034	FREIGHTLINEF	NORTH B	AY			
	TRUCK 29 PAR	TS			3 06-Jan-2021	03-Feb-2021
1-4-3229-2070				TR29 - Repairs		163.42
	JIM MOORE PE	TROLEUM	I			
560766 1-4-3229-2070	15W40 OIL			7000 P	3 13-Jan-2021	03-Feb-2021
1-4-3229-2070				TR29 - Repairs		219.40
11-11-1 Malassia ( )					Department Totals :	425.19
DEPARTMENT	4020	LANE	FILL			***************************************
01015	ADAMS BROS.	CONSTRU	CTION LI	ſD.		
139278 1-4-4020-2020	MONTHLY TOIL	ET RENTA	LS CROF	T & CHAPMAN JAN 17- FEB 14/21 LF - Latrine Rentals/Cleaning	3 14-Jan-2021	03-Feb-2021 169.50
02071	BEATTY PRINT	ING				
48139 1-4-4020-2010	LANDFILL CAR	D AND BAG	G TAG PR	INTING LF - Materials/Supplies	3 14-Jan-2021	03-Feb-2021 1,327.75
02072	BELL MOBILIT	Y				
538589007 JAI 1-4-4020-2420	LANDFILL SUR	VAILLANCE		LF - Landfill Surveillance	3 02-Jan-2021	03-Feb-2021 32.49
03100	CANADA POST					
JAN/2021 1-4-4020-2010	POSTAGE FOR	LANDFILL	CARDSA	ND BAG TAGS LF - Materials/Supplies	3 27-Jan-2021	03-Feb-2021 3,500.18

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FURNACE OIL - PARKS GARAGE

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Invoice	Description				Batch Invc Date	Invc Due Date	ė
G.L. Accoun	t CC1	CC2	CC3	GL Account Name			Amount
	F 4020	1.6.61	DFILL				
1 <b>3012</b> 103-69350	MAGNETAWAN I BATTERIES	BUILDING	S CENTRE	(ROADS)			
1-4-4020-2010				LF - Materials/Supplies	3 11-Jan-2021	03-Feb-2021	12.42
14062	NEAR NORTH IN		AL SOLUT				14.74
71717	LANDFILL MATE	RIALS			3 21-Jan-2021	03-Feb-2021	
1-4-4020-2010				LF - Materials/Supplies			32.18
					Department Totals :		5,074.52
DEPARTMENT	r 4030	REC	YCLING				
01015	ADAMS BROS.	CONSTRU		rD.			
139278	MONTHLY TOILE	ET RENTA	LS CROF	T & CHAPMAN JAN 17- FEB 14/21	3 14-Jan-2021	03-Feb-2021	
1-4-4030-2015				RECY - Latrine Rentals/Cleaning	·		169.50
					Department Totals :		169.50
DEPARTMENT	6350	BUIL	DING - 48	55 HWY 520			
13330	MHBC PLANNIN		Ð				
5021417 1-4-6350-4030	MAGNETAWAN -	MUNICIE	PALITY INI	TIATED EMPLOYMENT AREA BUILDING - Planning	3 20-Jan-2021	03-Feb-2021	214.70
					Department Totals :		214.70
DEPARTMENT	7200	PARI	/0				
01022	ABC OVERHEAD						
20833	REPAIR TO 18 M			2			
1-4-7200-2400				PARKS - Repairs & Maintenance	3 05-Jan-2021	03-Feb-2021	159.33
13011		UILDING	CENTRE				100.00
101-55302	BRAKE CLEANE				3 02-Jan-2021	03-Feb-2021	
1-4-7200-2010				PARKS - Materials/Supplies			14.22
03-69253	HARDWARE				3 08-Jan-2021	03-Feb-2021	
I-4-7200-2010 I <b>302</b> 1		-		PARKS - Materials/Supplies			39.62
	MAP SUNDRIDG HARDWARE	E					
-4-7200-2400				PARKS - Repairs & Maintenance	3 21-Jan-2021	03-Feb-2021	12.84
9145	SIGNCRAFT CAN		•				12.04
949	NO OVERNIGHT	BOAT DO	CKING - S	SIGNS	3 08-Jan-2021	03-Feb-2021	
-4-7200-2400				PARKS - Repairs & Maintenance			276.85
957 -4-7200-2010	NO WINTER MAI	NTENAN	CE SIGN		3 19-Jan-2021	03-Feb-2021	
-4-7200-2010				PARKS - Materials/Supplies			197.75
					Department Totals :		700.61
DEPARTMENT	7205	PAR		IEAD		1993 1997 1997 1997 1997 1997 (Jan Katalan	
	MAGNETAWAN E	UILDING	CENTRE	(PARKS)			
	FIRST AID KIT				3 22-Jan-2021	03-Feb-2021	
I-4-7205-2020				P - Safety & Health			10.67
1924U	JIM MOORE PET	RULEUM	I				

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Batch :	3 To 7				Bank :	0099 To 1			
Department :	All				Class :	All			
Vendor Invoice G.L. Account	Vendor Name Description t CC1	CC2 C	C3 GL Account Name	6		Ва	tch Invc Date	Invc Due Dat	e Amount
DEPARTMENT	7205	PARKS C	VERHEAD						
1-4-7205-2024			P - Heating Fuel						463.83
19037	SLING-CHOKER M	IFG. (NORT	H BAY) LTD.						
85503 1-4-7205-2020	SAFETY GLASSES	\$	P - Safety & Health	h			3 07-Jan-2021	03-Feb-2021	81.09
19083	SELECTCOM								
00049611091	JAN/21 LONG DIST	ANCE CHA	RGES				3 10-Jan-2021	03-Feb-2021	
1-4-7205-2050			P - Telephone						41.10
						Department	t Totals :		596.69
DEPARTMENT	7210	PARKS T	RUCK #10 - 2010 DODGE	1500					*****
13025	MAC LANG (SUND	RIDGE) LIN	IITED						
	AF LAMP FOR TR1	0					3 06-Jan-2021	03-Feb-2021	
1-4-7210-2070			TR10 - Repairs						190.97
20083	TRACKMATICS INC								
37192	MONTHLY GPS MO	ONITORING					3 05-Jan-2021	03-Feb-2021	
1-4-7210-2070			TR10 - Repairs						39.55
						Department	t Totals :		230.52
DEPARTMENT	7216	PARKS T	RUCK #11- 2007 DODGE I	PICKUP					
20083	TRACKMATICS INC	•							
37192	MONTHLY GPS MC	ONITORING	AND DATA				3 05-Jan-2021	03-Feb-2021	

	MONTHLY GPS MONITORING AND DATA	3 05-Jan-2021	03-Feb-2021
1-4-7216-2070	TR11 - Repairs		39.55
		Department Totals :	39.55
DEPARTMENT			

20083	TRACKMATICS	INC
37192	MONTHLY GPS	MONITORING AND DATA
1-4-7218-2070		TR12 - Repairs

			Department Totals :	39.55
DEPARTMENT	7300 CC	MMUNITY CENTRE AND PAVILION		
13011	MAGNETAWAN BUILDIN	IG CENTRE (PARKS)		
101-55386 1-4-7300-2400	HARDWARE	HALL - Repairs & Maintenance	3 05-Jan-2021	03-Feb-2021 24.38
101-55386 RE1 1-4-7300-2400	RETURN HARDWARE	HALL - Repairs & Maintenance	3 05-Jan-2021	03-Feb-2021 -18.29
102-16859 1-4-7300-2400	HARDWARE	HALL - Repairs & Maintenance	3 18-Jan-2021	03-Feb-2021 21.52
103-69340 1-4-7300-2010	PAPER TOWELS & DISI	NFECTANT HALL - Materials/Supplies	3 11-Jan-2021	03-Feb-2021 91.48
103-69535 1-4-7300-2010	PAPER TOWELAND HA	ND SANITIZER HALL - Materials/Supplies	3 19-Jan-2021	03-Feb-2021 36.56
13240	JIM MOORE PETROLEL	M		080
560104 1-4-7300-2024	DYED FURNACE OIL - P	AVILLION HALL - Heating Fuel	3 07-Jan-2021	03-Feb-2021 439.31
560105	COMMUNITY CENTRE F	URNACE OIL	3 07-Jan-2021	03-Feb-2021

**Council/Board Report By Dept-(Computer)** 



Vendor :	01009 To 30000
Batch :	3 To 7
Department :	All

Vendor Name					
Vendor Name Description				Batch Invc Date	Invc Due Date
CC1	CC2	CC3	GL Account Name		Amoui
7300	СОМІ		CENTRE AND PAVILION HALL - Heating Fuel		899.5
ORKIN CANADA	CORPOR	ATION			
	CONTRO	L	HALL - Repairs & Maintenance	3 16-Jan-2021	03-Feb-2021 240.1
JAN/21 LONG DIS	STANCE C	CHARGES		3 10-Jan-2021	
			HALL - Telephone	Demodel and Tedala .	41.4
				Department lotals :	1,776.0
7700	AHMI	C COMM	UNITY CENTRE		
SELECTCOM					
	STANCE C	CHARGES	3	3 10- Ian-2021	03-Eeb-2021
			AHMIC - Telephone	5 10-5811-2021	41.1
				Department Totals :	41.1
8010	PLAN	NING & D	DEVELOPMENT		
CGIS CENTRE					
		NTRACT	SERVICES JAN 1-MAR 31 2021	3 01-Jan-2021	03-Feb-2021
	VICE COI	NTRACT	SERVICES JAN 1-MAR 31 2021 PLN - CGIS Services	3 01-Jan-2021	03-Feb-2021 1,280.0
	VICE COI	NTRACT		3 01-Jan-2021 Department Totals :	
		NTRACT			1,280.0
	VICE COI	NTRACT			1,280.0
				Department Totals : Computer Paid Total :	1,280.0 1,280.0 1,280.0
CGIS-SLIMS SER	ETAWAT	N	PLN - CGIS Services	Department Totals : Computer Paid Total : AP5130	1,280.0 1,280.0 1,280.0 192,526.9 Page : 10
CGIS-SLIMS SER	ETAWAT	N	PLN - CGIS Services	Department Totals : Computer Paid Total :	1,280.0 1,280.0 1,280.0
CGIS-SLIMS SER	ETAWAN	N	PLN - CGIS Services	Department Totals : Computer Paid Total : AP5130	1,280.0 1,280.0 192,526.9 Page : 10 Time : 11:20am
CGIS-SLIMS SER	ETAWAN	N	PLN - CGIS Services	Department Totals : Computer Paid Total : AP5130 Date : Jan 28, 2021	1,280.0 1,280.0 1,280.0 192,526.9 Page : 10
CGIS-SLIMS SER TY OF MAGNE oard Repor	ETAWAN	N	PLN - CGIS Services	Department Totals : Computer Paid Total : AP5130 Date : Jan 28, 2021 EFT Paid Date : 31-Dec-2020	1,280.0 1,280.0 192,526.9 Page : 10 Time : 11:20am
CGIS-SLIMS SER TY OF MAGNE oard Repor	ETAWAN	N	PLN - CGIS Services	Department Totals : Computer Paid Total : AP6130 Date : Jan 28, 2021 EFT Paid Date : 31-Dec-2020 Bank : 0099 To 1	1,280.0 1,280.0 192,526.9 Page : 10 Time : 11:20am
CGIS-SLIMS SER TY OF MAGNE oard Repor 01009 To 30000 3 To 7 All Vendor Name Description	ETAWAN	N	PLN - CGIS Services	Department Totals : Computer Paid Total : AP5130 Date : Jan 28, 2021 EFT Paid Date : 31-Dec-2020 Bank : 0099 To 1 Class : All	1,280.0 1,280.0 192,526.9 Page : 10 Time : 11:20am To 03-Feb-2021
CGIS-SLIMS SER TY OF MAGNE oard Repor 01009 To 30000 3 To 7 All Vendor Name	ETAWAN	N Pept-(E	PLN - CGIS Services	Department Totals : Computer Paid Total : AP6130 Date : Jan 28, 2021 EFT Paid Date : 31-Dec-2020 Bank : 0099 To 1	1,280.0 1,280.0 192,526.9 Page : 10 Time : 11:20am
CGIS-SLIMS SER TY OF MAGNE oard Repor 01009 To 30000 3 To 7 All Vendor Name Description	ETAWAN t By D	N Pept-(E GL Acco	PLN - CGIS Services	Department Totals : Computer Paid Total : AP5130 Date : Jan 28, 2021 EFT Paid Date : 31-Dec-2020 Bank : 0099 To 1 Class : All	1,280.0 1,280.0 192,526.9 Page : 10 Time : 11:20am To 03-Feb-2021
CGIS-SLIMS SER TY OF MAGNE oard Repor 01009 To 30000 3 To 7 All Vendor Name Description CC1 CC2	ETAWAN t By D	N Bept-(E GL Acco ITIES	PLN - CGIS Services	Department Totals : Computer Paid Total : AP5130 Date : Jan 28, 2021 EFT Paid Date : 31-Dec-2020 Bank : 0099 To 1 Class : All	1,280.0 1,280.0 192,526.9 Page : 10 Time : 11:20am To 03-Feb-2021
CGIS-SLIMS SER TY OF MAGNE oard Repor 01009 To 30000 3 To 7 All Vendor Name Description CC1 CC2 1000 GREEN SHIELD	ETAWAN t By D	GL Acco ITIES	PLN - CGIS Services	Department Totals : Computer Paid Total : AP5130 Date : Jan 28, 2021 EFT Paid Date : 31-Dec-2020 Bank : 0099 To 1 Class : All	1,280.0 1,280.0 1,280.0 192,526.9 Page : 10 Time : 11:20am To 03-Feb-2021 Invc Due Date Amour 31-Jan-2021
CGIS-SLIMS SER TY OF MAGNE oard Repor 01009 To 30000 3 To 7 All Vendor Name Description CC1 CC2 1000 GREEN SHIELD	ETAWAN t By D CC3 LIABIL CANADA	GL Acco ITIES A EFT HIELD GR	PLN - CGIS Services FT) ount Name OUP BENEFIT PREMIUM	Department Totals : Computer Paid Total : AP5130 Date : Jan 28, 2021 EFT Paid Date : 31-Dec-2020 Bank : 0099 To 1 Class : All Batch Invc Date	1,280.0 1,280.0 1,280.0 192,526.9 Page : 10 Time : 11:20am To 03-Feb-2021 Invc Due Date Amour 31-Jan-2021
CGIS-SLIMS SER TY OF MAGNE oard Repor 01009 To 30000 3 To 7 All Vendor Name Description CC1 CC2 1000 GREEN SHIELE JANUARY 2021 G MANULIFE FINA	ETAWAN t By D CC3 LIABIL CANADA	GL Acco ITIES A EFT HELD GR	PLN - CGIS Services FT) ount Name OUP BENEFIT PREMIUM	Department Totals : Computer Paid Total : AP5130 Date : Jan 28, 2021 EFT Paid Date : 31-Dec-2020 Bank : 0099 To 1 Class : All Batch Invc Date	1,280.0 1,280.0 1,280.0 192,526.5 Page : 10 Time : 11:20am To 03-Feb-2021 Invc Due Date Amoun 31-Jan-2021 352.7
CGIS-SLIMS SER TY OF MAGNE oard Repor 01009 To 30000 3 To 7 All Vendor Name Description CC1 CC2 1000 GREEN SHIELE JANUARY 2021 G MANULIFE FINA	ETAWAN t By D CC3 LIABIL CANADA	GL Acco ITIES A EFT HELD GR	PLN - CGIS Services FT) OUP BENEFIT PREMIUM Benefits Payable - librarian BENEFIT PREMIUM Benefits Payable	Department Totals : Computer Paid Total : AP5130 Date : Jan 28, 2021 EFT Paid Date : 31-Dec-2020 Bank : 0099 To 1 Class : All Batch Invc Date 7 01-Jan-2021	1,280.0 1,280.0 1,280.0 192,526.5 Page : 10 Time : 11:20am To 03-Feb-2021 Invc Due Date Amoun 31-Jan-2021 352.7 31-Jan-2021
CGIS-SLIMS SER TY OF MAGNE oard Repor 01009 To 30000 3 To 7 All Vendor Name Description CC1 CC2 1000 GREEN SHIELE JANUARY 2021 G MANULIFE FIN/	ETAWAN t By D CC3 LIABIL CANADA REEN SH ANCIAL E IANULIFE	GL Acco ITIES A EFT HELD GR	PLN - CGIS Services FT) Ount Name OUP BENEFIT PREMIUM Benefits Payable - librarian BENEFIT PREMIUM	Department Totals : Computer Paid Total : AP5130 Date : Jan 28, 2021 EFT Paid Date : 31-Dec-2020 Bank : 0099 To 1 Class : All Batch Invc Date 7 01-Jan-2021	1,280.0 1,280.0 1,280.0 192,526.9 Page : 10 Time : 11:20am To 03-Feb-2021 Invc Due Date Amoun 31-Jan-2021 352.7 31-Jan-2021 843.9
CGIS-SLIMS SER TY OF MAGNE oard Repor 01009 To 30000 3 To 7 All Vendor Name Description CC1 CC2 1000 GREEN SHIELD JANUARY 2021 G MANULIFE FIN/ JANUARY 2021 M RECEIVER GEN	ETAWAN t By D CC3 LIABIL CANADA REEN SH ANCIAL E IANULIFE	GL Acco ITIES A EFT HELD GR	PLN - CGIS Services FT) OUP BENEFIT PREMIUM Benefits Payable - librarian BENEFIT PREMIUM Benefits Payable	Department Totals : Computer Paid Total : AP5130 Date : Jan 28, 2021 EFT Paid Date : 31-Dec-2020 Bank : 0099 To 1 Class : All Batch Invc Date 7 01-Jan-2021	1,280.0 1,280.0 1,280.0 192,526.9 Page : 10 Time : 11:20am To 03-Feb-2021 Invc Due Date Amoun 31-Jan-2021 352.7 31-Jan-2021 843.9
CGIS-SLIMS SER TY OF MAGNE oard Repor 01009 To 30000 3 To 7 All Vendor Name Description CC1 CC2 1000 GREEN SHIELE JANUARY 2021 G MANULIFE FIN/	ETAWAN t By D CC3 LIABIL CANADA REEN SH ANCIAL E IANULIFE	GL Acco ITIES A EFT HELD GR	PLN - CGIS Services FT) ount Name OUP BENEFIT PREMIUM Benefits Payable - librarian BENEFIT PREMIUM Benefits Payable Benefits Payable - librarian	Department Totals : Computer Paid Total : AP5130 Date : Jan 28, 2021 EFT Paid Date : 31-Dec-2020 Bank : 0099 To 1 Class : All Batch Invc Date 7 01-Jan-2021	1,280.0 1,280.0 1,280.0 192,526.9 Page : 10 Time : 11:20am To 03-Feb-2021 Invc Due Date Amour 31-Jan-2021 352.7 31-Jan-2021 843.9
CGIS-SLIMS SER TY OF MAGNE oard Repor 01009 To 30000 3 To 7 All Vendor Name Description CC1 CC2 1000 GREEN SHIELD JANUARY 2021 G MANULIFE FIN/ JANUARY 2021 M RECEIVER GEN	ETAWAN t By D CC3 LIABIL CANADA REEN SH ANCIAL E IANULIFE	GL Acco ITIES A EFT HELD GR	PLN - CGIS Services FT) OUP BENEFIT PREMIUM Benefits Payable - librarian BENEFIT PREMIUM Benefits Payable	Department Totals : Computer Paid Total : AP5130 Date : Jan 28, 2021 EFT Paid Date : 31-Dec-2020 Bank : 0099 To 1 Class : All Batch Invc Date 7 01-Jan-2021 7 27-Jan-2021	1,280.0 1,280.0 1,280.0 192,526.9 Page : 10 Time : 11:20am To 03-Feb-2021 Invc Due Date Amour 31-Jan-2021 352.7 31-Jan-2021 843.9 115.2
	Description CC1 7300 ORKIN CANADA MONTHLY PEST SELECTCOM JAN/21 LONG DIS 7700 SELECTCOM JAN/21 LONG DIS	Description         CC1       CC2         7300       COM         ORKIN CANADA CORPOR         MONTHLY PEST CONTRO         SELECTCOM         JAN/21 LONG DISTANCE (         7700         AHMI         SELECTCOM         JAN/21 LONG DISTANCE (	Description         CC1       CC2       CC3         7300       COMMUNITY C         ORKIN CANADA CORPORATION         MONTHLY PEST CONTROL         SELECTCOM         JAN/21 LONG DISTANCE CHARGES         7700       AHMIC COMMUNITY         SELECTCOM         JAN/21 LONG DISTANCE CHARGES	Description         CC1       CC2       CC3       GL Account Name         7300       COMMUNITY CENTRE AND PAVILION HALL - Heating Fuel         ORKIN CANADA CORPORATION MONTHLY PEST CONTROL       HALL - Repairs & Maintenance         SELECTCOM       HALL - Repairs & Maintenance         JAN/21 LONG DISTANCE CHARGES       HALL - Telephone         7700       AHMIC COMMUNITY CENTRE         SELECTCOM       JAN/21 LONG DISTANCE CHARGES         JAN/21 LONG DISTANCE CHARGES       HALL - Telephone	Description       Batch Invc Date         CC1       CC2       CC3       GL Account Name         7300       COMMUNITY CENTRE AND PAVILION HALL - Heating Fuel       HALL - Heating Fuel         ORKIN CANADA CORPORATION MONTHLY PEST CONTROL       3 16-Jan-2021 HALL - Repairs & Maintenance       3 10-Jan-2021 HALL - Telephone         SELECTCOM JAN/21 LONG DISTANCE CHARGES       3 10-Jan-2021 HALL - Telephone       Department Totals :         7700       AHMIC COMMUNITY CENTRE       3 10-Jan-2021 HALL - Telephone         JAN/21 LONG DISTANCE CHARGES       3 10-Jan-2021 HALL - Telephone         JAN/21 LONG DISTANCE CHARGES       3 10-Jan-2021 HALL - Telephone

	oard Report	By D	N )ept-(EFT)		AP5130 Date : Ja	ın 28, 2021	Page : 11 Time : 11	20am
Vendor :	01009 To 30000			~ dia	EFT Paid Date :	31-Dec-2020	To 03-Feb	-2021
Batch :	3 To 7				Bank : 0099	То 1		
Department :	All			22	Class : All			
Vendor Code Invoice No. G.L. Account	Vendor Name Description CC1 CC2	ССЗ	GL Account Na	me	Bate	ch Invc Date	Invc Due Da	te Amoun
DEPARTMENT	1000	LIABIL	.ITIES					
18044		ERAL						
JANUARY 2021 1-2-1000-1049 1-2-1000-1048 1-2-1000-1047	PAYROLL REMITTA	ANCE	Income El Pay CPP P			7 15-Jan-2021	31-Jan-2021	540.09 209.32 499.04
18083	ROYAL BANK VIS	SA EFT						
20200067569 1-2-1000-1009	RADIO LICENCE		Accour	nts Payable - Clearing accou	nt	7 11-Jan-2021	31-Jan-2021	138.80
18089	ROYAL BANK VI	SA EFT						
DEC 31/20 1-2-1000-1009	GO TO MEETING		Accour	nts Payable - Clearing accou	nt	7 31-Dec-2020	31-Jan-2021	29.38
					Departmer	t Totals :		14,605.43
DEDADTMENT	4400	1000		-				
DEPARTMENT			UNTS RECEIVABL	-E				
07068	GREEN SHIELD							
JANUARY 2021 1-1-1100-1182	JANUARY 2021 GR	REEN SI		NEFIT PREMIUM CREDIT		7 01-Jan-2021	31-Jan-2021	-145.8
13023	MANULIFE FINA							
JANUARY 2021 1-1-1100-1182	JANUARY 2021MA	NULIFE		T PREMIUM - CREDIT It Receivable Other		7 27-Jan-2021	31-Jan-2021	-166.4
					Departmer	t Totals :		-312.22
DEPARTMENT	1200	ADMIN	ISTRATION					and a set of the second data and a second
07068	GREEN SHIELD	CANAD	A EFT					
JANUARY 2021 1-4-1200-1010	JANUARY 2021 GR		ADMIN	NEFIT PREMIUM I - Wages and benefits		7 01-Jan-2021	31-Jan-2021	1,062.73
13023	MANULIFE FINAN							
JANUARY 2021 1-4-1200-1010	JANUARY 2021 MA	NULIFE		T PREMIUM I - Wages and benefits		7 27-Jan-2021	31-Jan-2021	586.30
					Departmen	t Totals :		1,649.03
	1300	TREAS						
DEPARTMENT		TREAS	SURY					17100
DEPARTMENT 07068 JANUARY 2021	1300	TREAS	SURY <b>A EFT</b> HIELD GROUP BE	NEFIT PREMIUM		7 01-Jan-2021	31-Jan-2021	707 7
DEPARTMENT 07068 JANUARY 2021 1-4-1300-1010	1300 GREEN SHIELD (	TREAS	SURY <b>A EFT</b> HIELD GROUP BEI TREAS			7 01-Jan-2021	31-Jan-2021	707.70
DEPARTMENT 07068 JANUARY 2021 1-4-1300-1010 13023 JANUARY 2021	1300 GREEN SHIELD ( JANUARY 2021 GR	TREAS CANAD/ REEN SH	SURY A EFT HIELD GROUP BE TREAS FT : GROUP BENEFI'	NEFIT PREMIUM 5 - Wages and benefits		7 01-Jan-2021 7 27-Jan-2021		
DEPARTMENT 07068 JANUARY 2021 1-4-1300-1010 13023 JANUARY 2021 1-4-1300-1010	1300 GREEN SHIELD ( JANUARY 2021 GR MANULIFE FINAN	TREAS	SURY A EFT HIELD GROUP BE TREAS FT : GROUP BENEFI'	NEFIT PREMIUM S - Wages and benefits T PREMIUM				
DEPARTMENT 07068 JANUARY 2021 1-4-1300-1010 13023 JANUARY 2021 1-4-1300-1010 18089	1300 GREEN SHIELD ( JANUARY 2021 GR MANULIFE FINAN JANUARY 2021 MA	TREAS CANADA REEN SH NCIAL E NULIFE SA EFT	SURY A EFT HIELD GROUP BE TREAS FT GROUP BENEFI TREAS	NEFIT PREMIUM S - Wages and benefits T PREMIUM	penses			707.70 341.63 4,123.43

DEPARTMENT 2000 FIRE DEPARTMENT

07068 GREEN SHIELD CANADA EFT

JANUARY 2021 JANUARY 2021 GREEN SHIELD GROUP BENEFIT PREMIUM

7 01-Jan-2021 31-Jan-2021

ITY OF MAGNE		FT)		AP5130 Date :	Jan 28, 2021	Page : 12 Time : 11:	:20am
01009 To 30000 3 To 7 All				EFT Pai Bank : Class :	d Date : 31-Dec-2020 0099 To 1 All	To 03-Feb	-2021
Vendor Name Description CC1 CC2	CC3 GL Acco	ount Name			Batch Invc Date	Invc Due Da	te Amoui
2000	FIRE DEPARTM		Benefits-Fire Chief				353.6
MANULIFE FINA							
JANUARY 2021 MA	NULIFE GROUP				7 27-Jan-2021	31-Jan-2021	169.4
				De	partment Totals :		523.1
2404		****					
					7 01-Jan-2021	31-Jan-2021	1,768.0
					7 27-Jan-2021	31-Jan-2021	799.9
ROYAL BANK VIS	SA EFT						199.9
2021 OGRA CONFE	ERENCE	J - Conference	es/Trade Shows		7 15-Jan-2021	31-Jan-2021	<b>740</b> .1
				De	partment Totals :		3,308.1
3800	STREETLIGHTS						
LAKELAND POW	ER - EFT						
					7 17-Jan-2021	31-Jan-2021	
		STREET - Mag	gnetawan Street Lights				129.0
				De	partment Totals :		129.0
4020	LANDFILL					*****	
GREEN SHIELD (	CANADA EFT						
JANUARY 2021 GR	EEN SHIELD GRO				7 01-Jan-2021	31-Jan-2021	291.4
JANUARY 2021 MA	NULIFE GROUP I				7 27-Jan-2021	31-Jan-2021	221.2
				De	partment Totals :		512.7
4030	RECYCLINC						
					7 06 Jap-2021	31 Jan 2021	
		RECY - House	hold Hazardous Waste D	epot	/ 00-Jan-2021	51-Jan-2021	50.0
				Dej	partment Totals :		50.0
6300	BUILDING - 28 C	HURCH ST REI	NTAL				
LAKELAND POW							
28 CHURCH STREE					7 17-Jan-2021	31-Jan-2021	
		RENTAL - Hyd	ro		7 17-Jan-2021	31-Jan-2021	312.02
	01009 To 30000 3 To 7 All Vendor Name Description CC1 CC2 2000 MANULIFE FINAL JANUARY 2021 MA 3101 GREEN SHIELD O JANUARY 2021 GR MANULIFE FINAL JANUARY 2021 MA ROYAL BANK VIS 2021 OGRA CONFE 3800 LAKELAND POW SPARKS STREET L 4020 GREEN SHIELD O JANUARY 2021 GR MANULIFE FINAL JANUARY 2021 GR MANULIFE FINAL 4030 ROYAL BANK VIS MECP-HWIN - HAZI	01009 To 30000 3 To 7 All Vendor Name Description CC1 CC2 CC3 GL Acc 2000 FIRE DEPARTM MANULIFE FINANCIAL EFT JANUARY 2021 MANULIFE GROUP 3101 OVERHEAD GREEN SHIELD CANADA EFT JANUARY 2021 GREEN SHIELD GR MANULIFE FINANCIAL EFT JANUARY 2021 MANULIFE GROUP ROYAL BANK VISA EFT 2021 OGRA CONFERENCE 3800 STREETLIGHTS LAKELAND POWER - EFT SPARKS STREET LIGHTS 4020 LANDFILL GREEN SHIELD CANADA EFT JANUARY 2021 GREEN SHIELD GR MANULIFE FINANCIAL EFT JANUARY 2021 GREEN SHIELD GR 4020 LANDFILL GREEN SHIELD CANADA EFT JANUARY 2021 GREEN SHIELD GR MANULIFE FINANCIAL EFT JANUARY 2021 MANULIFE GROUP I	3 To 7 All Vendor Name Description CC1 CC2 CC3 GL Account Name 2000 FIRE DEPARTMENT FD - Wages & MANULIFE FINANCIAL EFT JANUARY 2021 MANULIFE GROUP BENEFIT PREM FD - Wages and 3101 OVERHEAD GREEN SHIELD CANADA EFT JANUARY 2021 GREEN SHIELD GROUP BENEFIT PREM J - Wages and MANULIFE FINANCIAL EFT JANUARY 2021 MANULIFE GROUP BENEFIT PREM J - Wages and MANULIFE FINANCIAL EFT JANUARY 2021 MANULIFE GROUP BENEFIT PREM J - Wages and ROYAL BANK VISA EFT 2021 OGRA CONFERENCE J - Conference 3800 STREETLIGHTS LAKELAND POWER - EFT SPARKS STREET LIGHTS STREET - Mag 4020 LANDFILL GREEN SHIELD CANADA EFT JANUARY 2021 GREEN SHIELD GROUP BENEFIT PREM LF - Wages an MANULIFE FINANCIAL EFT JANUARY 2021 MANULIFE GROUP BENEFIT PREM LF - Wages an MANULIFE FINANCIAL EFT JANUARY 2021 MANULIFE GROUP BENEFIT PREM LF - Wages an MANULIFE FINANCIAL EFT JANUARY 2021 MANULIFE GROUP BENEFIT PREM LF - Wages an MANULIFE FINANCIAL EFT JANUARY 2021 MANULIFE GROUP BENEFIT PREM LF - Wages an MANULIFE FINANCIAL EFT JANUARY 2021 MANULIFE GROUP BENEFIT PREM LF - Wages an MANULIFE FINANCIAL EFT JANUARY 2021 MANULIFE GROUP BENEFIT PREM LF - Wages an MANULIFE FINANCIAL EFT JANUARY 2021 MANULIFE GROUP BENEFIT PREM LF - Wages an MANULIFE FINANCIAL EFT JANUARY 2021 MANULIFE GROUP BENEFIT PREM LF - Wages an MANULIFE FINANCIAL EFT JANUARY 2021 MANULIFE GROUP BENEFIT PREM LF - Wages an MANULIFE FINANCIAL EFT JANUARY 2021 MANULIFE GROUP BENEFIT PREM LF - Wages an MANULIFE FINANCIAL EFT JANUARY 2021 MANULIFE GROUP BENEFIT PREM LF - Wages an MANULIFE FINANCIAL EFT JANUARY 2021 MANULIFE GROUP BENEFIT PREM LF - Wages an MANULIFE FINANCIAL EFT JANUARY 2021 MANULIFE GROUP BENEFIT PREM LF - Wages an MANULIFE FINANCIAL EFT MECP-HWIN - HAZMAT WASTE RECY - HOUSE	01009 To 30000 3 To 7 All Vendor Name Description CC1 CC2 CC3 GL Account Name 2000 FIRE DEPARTMENT FD - Wages & Benefits-Fire Chief MANULIFE FINANCIAL EFT JANUARY 2021 MANULIFE GROUP BENEFIT PREMIUM FD - Wages & Benefits-Fire Chief GREEN SHIELD CANADA EFT JANUARY 2021 GREEN SHIELD GROUP BENEFIT PREMIUM J - Wages and benefits MANULIFE FINANCIAL EFT JANUARY 2021 GREEN SHIELD GROUP BENEFIT PREMIUM J - Wages and benefits ROYAL BANK VISA EFT 2021 OGRA CONFERENCE J - Conferences/Trade Shows 3800 STREETLIGHTS LAKELAND POWER - EFT SPARKS STREET LIGHTS STREET - Magnetawan Street Lights 6020 LANDFILL GREEN SHIELD CANADA EFT JANUARY 2021 GREEN SHIELD GROUP BENEFIT PREMIUM LF - Wages and benefits MANULIFE FINANCIAL EFT JANUARY 2021 GREEN SHIELD GROUP BENEFIT PREMIUM LF - Wages and benefits MANULIFE FINANCIAL EFT JANUARY 2021 GREEN SHIELD GROUP BENEFIT PREMIUM LF - Wages and benefits MANULIFE FINANCIAL EFT JANUARY 2021 MANULIFE GROUP BENEFIT PREMIUM LF - Wages and benefits MANULIFE FINANCIAL EFT JANUARY 2021 MANULIFE GROUP BENEFIT PREMIUM LF - Wages and benefits MANULIFE FINANCIAL EFT JANUARY 2021 MANULIFE GROUP BENEFIT PREMIUM LF - Wages and benefits MANULIFE FINANCIAL EFT JANUARY 2021 MANULIFE GROUP BENEFIT PREMIUM LF - Wages and benefits MANULIFE FINANCIAL EFT JANUARY 2021 MANULIFE GROUP BENEFIT PREMIUM LF - Wages and benefits MANULIFE FINANCIAL EFT JANUARY 2021 MANULIFE GROUP BENEFIT PREMIUM LF - 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Wages & Benefits-Fire Chief       Batch Invc Date       Invc Due Da         2000       FIRE DEPARTMENT FD - Wages & Benefits-Fire Chief       7 27-Jan-2021       31-Jan-2021         JANUARY 2021 MANULIFE GROUP BENEFIT PREMIUM FD - Wages and benefits       7 01-Jan-2021       31-Jan-2021         JANUARY 2021 GREEN SHIELD GROUP BENEFIT PREMIUM J - Wages and benefits       7 27-Jan-2021       31-Jan-2021         MANULIFE FINANCIAL EFT JANUARY 2021 GREEN SHIELD GROUP BENEFIT PREMIUM J - Wages and benefits       7 15-Jan-2021       31-Jan-2021         3101       OVERHEAD GREEN SHIELD GROUP BENEFIT PREMIUM J - Wages and benefits       7 15-Jan-2021       31-Jan-2021         31-Jan-2021 OGRA CONFERENCE       J - Conferences/Trade Shows       Department Totals :

	ITY OF MAGNE		EFT)	AP5130 Date : Jan 28, 2021	Page : 13 Time : 11:20am
Vendor : Batch : Department :	01009 To 30000 3 To 7 All			EFT Paid Date: 31-Dec-2020 Bank: 0099 To 1 Class: All	To 03-Feb-2021
Vendor Code Invoice No. G.L. Account	Vendor Name Description CC1 CC2	CC3 GL Ac	count Name	Batch Invc Date	Invc Due Date Amouni
DEPARTMENT	7200	PARKS			
07068	GREEN SHIELD	CANADA EFT			
1-4-7200-1010	JANUARY 2021 G	REEN SHIELD G	ROUP BENEFIT PREMIUM PARKS - Wages and benefits	7 01-Jan-2021	31-Jan-2021 1,059-23
13023 JANUARY 2021 1-4-7200-1010	MANULIFE FINA JANUARY 2021 M	·····	P BENEFIT PREMIUM PARKS - Wages and benefits	7 27-Jan-2021	31-Jan-2021 298.98
18091	ROYAL BANK V	ISA EFT			
149423 1-4-7200-2010	CHAIN SHIELD		PARKS - Materials/Supplies	7 20-Jan-2021	31-Jan-2021 122.19
				Department Totals :	1,480.40
DEPARTMENT	7205	PARKS OVER	-tead		
12045	LAKELAND POV	VER - EFT			
076283-00 JAN/ 1-4-7205-2030	4135 HWY 520 - P	ARK	P - Hydro	7 17-Jan-2021	31-Jan-2021 52.69
076598-00-JAN 1-4-7205-2030	61 SPARKS STRE	ΕT	P - Hydro	7 17-Jan-2021	31-Jan-2021 211.67
				Department Totals :	264.36
DEPARTMENT	7300	COMMUNITY	ENTRE AND PAVILION		
12045	LAKELAND POV	VER - EFT			
073252-00 JAN/ 1-4-7300-2030	4304 HWY 520 MC	C & PAVILION	HALL - Hydro/Stove Propane	7 17-Jan-2021	31-Jan-2021 1,414.60
				Department Totals :	1,414.60
DEPARTMENT	7600	HERITAGE CE	NTRE		
12045	LAKELAND POW	VER - EFT			
072693-00 JAN 1-4-7600-2030	HERITAGE CENTR		HERITAGE - Hydro	7 17-Jan-2021	31-Jan-2021 108.97
				Department Totals :	108.97
				EFT Paid Total :	29,218.47
		Total Manua Total Comp	d for Approval : Illy Paid for Approval : uter Paid for Approval : aid for Approval :	0.00 0.00 192,526.92 29,218.47	
			ITEMS for Approval :	221,745.39	

#### THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

#### BY-LAW NO. 2021 -

#### Being a By-law to confirm the proceedings of Council February 03, 2021

**WHEREAS** Section 5(3) of the *Municipal Act, 2001, S.O. 2001, c.25*, as amended, requires a municipal Council to exercise a municipal power, including a municipality's capacity, rights, powers and privileges under Section 9, by by-law unless the municipality is specifically authorized to do otherwise;

**AND WHEREAS** the Council of the Municipality of Magnetawan deems it desirable to confirm the proceedings of Council and to ratify decisions made at its meeting hereinafter set out;

**NOW THEREFORE** the Council of the Corporation of the Municipality of Magnetawan enacts as follows:

#### 1. <u>Ratification and Confirmation</u>

**THAT** the action of the Council of the Municipality of Magnetawan at its meeting for the aforementioned date with respect to each motion, resolution and other action passed and taken by this Council at its meetings, except where otherwise required, is hereby adopted, ratified and confirmed as if such proceedings and actions were expressly adopted and confirmed by its separate By-law.

#### 2. Execution of all Documents

**THAT** the Mayor of the Council of the Municipality of Magnetawan and the proper officers of the Municipality of Magnetawan are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain approvals where required, except where otherwise provided, and the Mayor and Clerk are hereby authorized and directed to execute all necessary documents and to affix the Corporate Seal of the Municipality to such documents.

**READ A FIRST, SECOND, AND THIRD TIME**, passed, signed and the Seal of the Corporation affixed hereto, this 3rd day of February 2021.

## THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

Mayor

CAO/Clerk



FEBU3, 2021 on des 12

January 29, 2021

#### January 29 ACED Budget Update Staff Report

#### **Overview**

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The 2021 ACED Budget has been reviewed and revised to include considerations regarding the funding of the Almaguin Brand Strategy Implementation process. During the January 17<sup>th</sup> 2021 ACED Meeting, the Director of Economic Development presented an opportunity outlined in the Draft Almaguin Brand Strategy which involved leveraging the OMAFRA Rural Economic Development Program in addition to the FedNor Northern Ontario Development Program discussed in Q4 of 2020. This additional application would provide the necessary resources to implement the brand strategy recommendations in full over the course of two years. To accommodate the expected increase in revenues, the ACED budget has been amended. Additionally, due to the NOHFC Program Review, ACED is no longer able to capitalize on the second-year internship that was expected. Other minor adjustments are noted below. These amendments <u>do not</u> increase the expected partner shares.

#### Summary of Changes

#### Revenues:

15-371-000 – CIINO Funding:	Decreased to reflect salary decrease of Administrative
	Assistant and an increase of benefits claimed.
15-371-000 – Harvest Spin:	Minor decrease to reflect eligible expenses in 2020.
15-371-003 – FedNor Brand Strat:	Increased to reflect 2-year term vs. 3-year term.
15-371-005 – OBIAA Funding:	Minor decrease do to reflect actual program funds.
15-372-000 - NOHFC Intern:	Decreased due to second year internship cancellation
15-372-002 - NOHFC Brand Strat:	Created/Increased to reflect RED Funding
	-
Expenses	
	Decreased based on Administrative Assistant salary
	Decreased based on Administrative Assistant salary.
16-804-025 – Website:	Decreased based on AH Tourism website inclusion in
	Brand Strategy Implementation.
16-804-065 – Regional Projects:	Increased due to decreases in net salary costs resulting
	from the RED Funding (staff portion).
	non the rep randing (out portion).
16-804-066 – Brand Strategy	Increased to reflect RED Funding.

# 2021 Budget Sheets - Actuals as of December 31st, 2020

Regional Economic Development

## **Operating Budget**

GL Number	Description	2020 Projected Actual	2020 Budgeted	2021 Department Estimate	Notes
	Revenues				
15-370	Municipal & Chamber Contributions				
	Armour	(\$10,000.00)	(\$14,226)	(\$10,000)	
	Burk's Falls	(\$10,000.00)		(\$10,000)	
	Joly	(\$5,000.00)		(\$5,000)	
	Magnetawan	(\$10,000.00)		(\$10,000)	
	Репу	(\$10,000.00)		(\$10,000)	
	Powassan	(\$10,000.00)		(\$10,000)	
	Ryerson	(\$10,000.00)	(\$10,000)	(\$10,000)	
	South River	(\$10,000.00)	(\$10,000)	(\$10,000)	
	Strong	(\$10,000.00)	(\$10,000)	(\$10,000)	
	Sundridge	(\$10,000.00)	(\$10,000)	(\$10,000)	
	Chamber of Commerce	(\$10,000.00)		(\$10,000)	
	Total Municipal & Chamber Contri.	(\$105,000.00)		(\$105,000)	
15-370-005	User fees - Almaguin Harvest Spin	\$0.00	(\$10,000)	(\$10,000)	
15-371-000	CIINO Funding	(\$63,968.00)	(\$72,945)		Represents 84.27% of total salaries + 28% in benefits.
15-371-002	FedNor - Almaguin Harvest Spin	(\$5,283.00)	(\$25,000)	(\$19,717)	
15-371-003	FedNor - Implement Brand Strategy	\$0.00	\$0		33.333% of \$120,000
15-371-005	OBIAA Funding - Intern	(\$16,975.77)	(\$10,044)	(\$4,850)	
15-371-008	NECO - Regional Relief & Recovery	(\$26,600.00)	(\$26,600)	\$0	
15-372-000	NOHFC Funding - Intern	(\$24,220.00)	(\$24,500)	(\$7,280)	
15-372-001	NOHFC - Almaguin Harvest Spin	\$0.00	(\$15,000)	(\$15,000)	
15-372-002	NOHFC - Almaguin Brand Strategy	\$0.00	(\$26,280)	\$0	
	NOHFC - Implement Brand Strategy	\$0.00	\$0	(\$60,000)	50% of \$120,000
Total Reg	ional Economic Development revenues	(\$242,046.77)	(\$329,047)	(\$391,347)	

GL Number	Description	2020 Actual	2020 Budgeted	2021 Department Estimate	
	Expenditures				
6-801-000	Salaries & Benefits	\$135,865.23	\$148,480		Reflects salaries for 3 employees for a full year
16-804-001	Office Supplies	\$5,247.37	\$1,745	\$3,000	
16-804-005	Audit & Accountant Fees	\$4,680.96	\$4,000	\$4,000	
16-804-007	Legal Fees	\$336.11	\$0	\$0	
16-804-010	Advertising & Promotion	\$4,800.00	\$3,700	\$3,550	
16-804-020	Telephone	\$2,208.08	\$2,500	\$2,500	
16-804-025	Website	\$4,828.06	\$5,350	\$2,500	Reduced. AH Tourism Website transferred to 16-804-066
16-804-030	Events & Seminars	\$524.15	\$2,000	\$4,000	
16-804-040	Training & Workshops	\$4,299.66	\$4,240	\$4,000	
16-804-050	Travel	\$3,927.49	\$5,000	\$6,000	
16-804-060	Office Rental	\$0.00	\$0	\$0	
16-804-062	Regional Relief & Recovery Program	\$25,758.58	\$26,600	\$0	
16-804-063	Almaguin Harvest Spin	\$12,679.30	\$60,000	\$45,000	
16-804-064	Almaguin Brand Strategy	\$28,064.91	\$35,040	\$0	
16-804-065	Regional Projects	\$6,355.95	\$10,392		Culinary Strategy Implementation + other projects
16-804-066	Implement Almaguin Brand Strategy	\$0.00	\$0	\$80,000	\$120,000 less salaries & benefits included in 16-801-000
16-804-067	CAEDA expenses paid to Strong	\$9,142.24	\$20,000	\$0	
16-804-070	Transfer to EDC Reserve	\$0.00	\$0	\$0	
Total Region	al Economic Development expenditures	\$248,718.09	\$329,047	\$391,347	
	Total Regional Economic Development	\$6,671.32	\$0	\$0	

Staff was able to get an different interpretation of what can be claimed on the CIINO grant so that they would pay 84.27% of all salaries plus 28% benefits this increases the CIINO grant from \$100,000 to \$129,500 giving the department the money needed to implement the proposed work plan for 2021.

GL Number	Expenditures	Item Cost	Budget AMT
16-804-001	Office Supplies		\$3,000
	Office 365 (5 user)	\$ 100	
	Kaspersky A/V (5 user)	\$ 100	
	Survey Monkey	\$ 460	
	Adobe Creative Cloud	<b>\$</b> 985	
	Misc Supplies	\$ 1,355	
	Total	\$ 3,000	
16-804-010	Advertising & Promotion (General)		\$3,550
16-804-025	Website		\$2,500
	Domain, hosting & email fees (2 sites)	\$ 550	
	Website maintenance allowance	\$ 1,950	
	4C - AH Tourism Improvements (note 1)	\$ -	
	Total	\$ 2,500	
16-804-030	Events & Seminars		\$4,000
16-804-040	Training & Workshops		\$4,000
	EDCO & EDAC memberships	\$ 1,500	
	EDAC Year 2 - C&M Officer	\$ 1,150	
	General Admission Fees	\$ 1,350	
	Total	\$ 4,000	
16-804-063	Almaguin Harvest Spin		\$45,000
16-804-064	Almaguin Brand Strategy Implementation	(note 2)	\$80,000
16-804-065	Regional Projects		\$26,747
	2A - Community GRO	\$ 1,500	
	2C - Regional Rec	\$ 1,500	
	3E - AHCC Engagement	\$ 2,000	
	4B - Ag Strategy Implementation	\$ 5,000	
	4D - Shop in Almaguin	\$ 4,000	
	Contingency/Surplus	\$ 12,747	
	Total		

## 2021 ACED Regional Economic Development Accounts Summary

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Notes

Note 1: Almaguin Highlands Tourism website included in the Brand Strategy Implemen

**Note 2:** Implementation (non wages) portion of the Brand Strategy Implementation. Dig physical assets, third party expenses, etc.

Kerstin Vroom	EB03.207
From:	Director <director@investalmaguin.ca></director@investalmaguin.ca>
Sent:	February 1, 2021 1:31 PM
То:	Barbara Belrose; Beth Morton; clerk@strongtownship.com; Delynne Patterson; Don McArthur; encausticartist23@gmail.com; Jennifer Farquhar; John Theriault (clerk@armourtownship.ca); John Wilson; Judy Kosowan; Kelly Elik; Kerstin Vroom; Kim Dunnett (deputyclerk@strongtownship.com); Leanne Crozier; Margaret Ann MacPhail;
Subject:	Maureen Lang; Nancy Austin; Nicky Kunkel; Laura Brandt; Peter McIsaac; Tim Brunton; Tim Bryson; Wendy Whitwell; Wendy Whitwell Council Clarification RE: 2021 ACED Budget Update

ondesk

Good afternoon all,

I hope everyone had a great weekend! After a couple of conversations regarding the budget update and its impact on the current council approval process, as well as some of the functional items discussed in the staff report, I wanted to summarize some of the discussion items to keep everyone in the loop.

- ACED's current recommendation regarding the approval of the previously presented budget: The Board passed a resolution (2020-041) at the December 7, 2020 meeting recommending that councils approve the 2021 ACED budget as circulated. During the January 17<sup>th</sup>, 2021 meeting, an application to the Rural Economic Development Fund was discussed to support the implementation of the Almaguin Brand Strategy prompting another resolution (2021-003) to proceed with the application and recognize Armour Township as the lead applicant.
  - a. The budget update provided last week reflects the impact of that funding. While it has not yet been discussed by the ACED Board, it reflects the discussion from the January meeting. The update will be on the agenda for the February meeting.
  - b. If the RED application (or the FedNor Application for the same project) is not approved, a further update to the budget and/or work plan will be required.
  - c. Implementing many of our strategic initiatives often requires funding that, in some cases, may not be available at the time of the budget draft which can make establishing a concrete projection somewhat difficult.
  - d. In any case, budget updates will be based on the agreed upon financial commitment of \$10 000 and will represent the necessary changes to make the budget balance. Updates will be communicated as quickly as possible to members in all cases.
- 2. ACED Department Staffing: The Communications and Marketing Officer Internship second year is no longer available based on reported changes to the NOHFC program line-up. While this has not been publicly announced at this time, it has been communicated via the Internship Program Coordinator. The hope is that we will receive approvals from our applications in time to hire the recommended 'Brand Coordinator' position to maintain the momentum that has been build over the last 18 months. The current internship will expire at the end of March. There is a potential to use some of the 2020 surplus to act as a carry-over between positions if required. The main point here is that we will not exceed 3 staff in the department based on the potential hiring of a Brand Coordinator.

1 hope this helps to clarify some of the questions that you may face at your upcoming council meetings. If there is any other questions that arise – please don't hesitate to call me or email me directly.

Thanks very much and have a great start to the week!





# Quote

**POA 1PO** 

Ch deak Feb 3. 2021

HDWE BLDG CNTR BURROWS & CHURCH ST. E. Box 3 MAGNETAWAN ON POA1PO P: 705-387-3988 F: 705-387-4712 magnetawanbuilding@bellnet.ca

**MAGNETAWAN HOME** 

 Quote ID:
 Q001083

 Quote created:
 02/02/21

 Quote expires:
 04/03/21

**Quote Description / Job ID:** 4 RAISED BEDS 3FT X 10FT X 2FT WITH FENCE

To: MAGNETAWAN HORTICULTURAL SOCIETY BOX 160 MAGNETAWAN, ON

BACE STEWART

Quote Qty	UOM	Item No.	Description	Quote Price	Extended Price
16	EA	2835988	PT SIENNA, 4X4X 8'	\$19.08 D	\$305.28
14	EA	2836001	PT SIENNA, 2X4X 8"	\$10.76 D	\$150.64
8	EA	2836002	PT SIENNA, 2X4X10'	\$11.23 D	\$89.84
32	EA	2835974	PT SIENNA, 2X 8X10	\$27.97 D	\$895.04
1	EA	1874950	SEALER, END CUT SIENNA CEDAR 946ML	\$19.23 D	\$19.23
6	RL	5422436	FENCE, WELDED GLV 16G 2X2X48"X 20'	\$24.83 D	\$148.98
2	кт	2373005	GATE KIT, HARDWARE BLK 3PC	\$13.15 D	\$26.30
10	-LB	2131151	NAILS, SPIRAL HOT GLV 3-1/2" 50LB	\$1.90 D	\$19.00
1	PA	2183623	SCRWS, DCK BRN SQ 10X3-1/21000P	\$73.49 D	\$73.49
5	LB	5243088	STAPLES, FENCE E-GLV 3/4" 50LB	\$1.76 D	\$8.80

Total savings: \$236.81

		PAGE 1 / 1
HST: 103454740	SUBTOTAL	\$1,736.60
User ID: ALANF	HST	\$225.76
Disclaimer:		
	TOTAL	\$1,962.36