



AGENDA – Regular Meeting of Council

Wednesday, February 09, 2022

1:00 PM

Magnetawan Community Centre

Page # OPENING BUSINESS

- 1.1 Call to Order
- 1.2 Adoption of the Agenda
- 1.3 Disclosure of Pecuniary Interest
- 3 1.4 Adoption of Previous Minutes

PROCLAMATION

- 7 Year of the Garden 2022

DEPUTATION

- 11 Chris Haist, Highland Road Culvert - Horn Lake

STAFF REPORTS, MOTIONS AND DISCUSSION

- 31 2.1 Correspondence from Matt Foulk Ghost Gravel Cycling Event August 2022
- 33 2.2 DRAFT Site Plan Agreement 390 Miller Road-Woodruff
- 38 2.3 Correspondence from Jerry Brandt Almaguin Community Hatchery Program

MUNICIPAL BOARDS AND COMMITTEE MINUTES

- 40 3.1 OPP Almaguin Highlands 2020 Annual Progress Report
- 48 3.2 District of Parry Sound Social Services Administration Board (DSSAB) 2022 Budget

CORRESPONDENCE

- 55 4.1 Lakeland Holding Ltd. Memorandum 2021 Q4 Shareholder Update
- 59 4.2 Ministry of Infrastructure, Bringing High-Speed Internet to Every Community
- 66 4.3 District of Parry Sound Social Services Administration Board (DSSAB) 2021 Board Member Honorariums and Expenses
- 67 4.4 Treasurer's Statement of 2021 Council Remuneration
- 68 4.5 Request for Tender 2022-01 Replacement of Culvert 11 Magnet Road and West Poverty Bay Road
- 101 4.6 Outcome of Canada Community Revitalization Fund Grant
- 103 4.7 Madd Message Appreciation Certificate
- 104 4.8 Magnetawan-Ahmic Harbour Netspectrum Rural Internet Tower
- 105 4.9 Fitness Classes Poster
- 106 4.10 ICYMI Council Highlights January 19, 2022

ACCOUNTS

107 5.1 Accounts in the amount of \$311,845.61

BY-LAWS

124 6.1 Zoning By-law Amendment 390 Miller Road-Woodruff

127 6.2 Site Plan Agreement 390 Miller Road-Woodruff

CLOSED SESSION

In accordance with Section 239(2) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, Council shall proceed into Closed Session in order to address matters pertaining to:

- (b) personal matters about an identifiable individual
- (d) labour relations or employee negotiations
- (e) litigation or potential litigation

CONFIRMING BY-LAW AND ADJOURNMENT

132 7.1 Confirm the Proceedings of Council and Adjourn



COUNCIL MEETING MINUTES
January 19, 2022
10:00 am

The meeting of the Council of the Corporation of the Municipality of Magnetawan was held at the Magnetawan Community Centre and streamed electronically for the public through "Go To Meeting" on Wednesday January 19, 2022 with the following present:

Mayor Sam Dunnett
Deputy Mayor Tim Brunton
Councillor Brad Kneller
Councillor Wayne Smith

Regrets:
Councillor John Hetherington

Attendees:
Julie Ferris, Library Board Chair
Lorinda Makoviczki, Library CEO/Librarian/Secretary

Staff: CAO/Clerk Kerstin Vroom, Deputy Clerk Recreation and Communications Laura Brandt and Treasurer Linda Saunders were present for the entire meeting. Fire Chief Joe Readman, By-law Officer Caitlin Deovey, Chief Building Official Tyler Irwin, Public Works Superintendent Scott Edwards, and Parks and Maintenance Manager Steve Robinson were present for their respective sections in the meeting. Deputy Clerk Planning and Development Nicole Gourlay was present for the entire meeting via "Go To Meeting".

OPENING BUSINESS

1.1 Call to Order

The meeting was called to order at 10:00 a.m.

Council addressed the Library Chair and Library CEO/Librarian/Secretary requesting that they attend the next budget meeting once the 2020 and 2021 reserves have been confirmed by the auditors.

1.2 Adoption of the Agenda

RESOLUTION 2022-01 Brunton-Smith

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adopts the agenda as presented.

Carried.



**Municipality of
Magnetawan**

COUNCIL MEETING MINUTES

January 19, 2022

1:00 pm

The meeting of the Council of the Corporation of the Municipality of Magnetawan was held at the Magnetawan Community Centre and streamed electronically for the public through "Go To Meeting" on Wednesday January 19, 2022 with the following present:

Mayor Sam Dunnett
Deputy Mayor Tim Brunton
Councillor Brad Kneller
Councillor Wayne Smith

Regrets:
Councillor John Hetherington

Staff: CAO/Clerk Kerstin Vroom and Deputy Clerk Recreation and Communications Laura Brandt were present for the entire meeting. Deputy Clerk Planning and Development Nicole Gourlay was present for the entire meeting via "Go To Meeting".

OPENING BUSINESS

1.1 Call to Order

The meeting was called to order at 1:00 p.m.

1.2 Adoption of the Agenda

RESOLUTION 2022-05 Brunton-Smith

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adopts the agenda as presented.

Carried.

1.3 Disclosure of Pecuniary Interest

Mayor Dunnett stated that should anyone have a disclosure of pecuniary interest that they could declare the nature thereof now or at any time during the meeting.

1.4 Adoption of the Previous Minutes

RESOLUTION 2022-06 Smith-Brunton

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adopts the minutes of the December 15, 2021 meeting as copied and circulated.

Carried.

2.3 Report from Chief Building Official Tyler Irwin, 2021 Fourth Quarter Report/Year End

RESOLUTION 2022-12 Kneller-Brunton

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the 2021 Fourth Quarter Report/Year End Report from Chief Building Official Tyler Irwin as presented for information only.

Carried.

2.4 Report from Public Works Superintendent Scott Edwards, 2021 Fourth Quarter Report

RESOLUTION 2022-13 Brunton-Smith

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the Fourth Quarter Report from Public Works Superintendent Scott Edwards as presented for information only.

Carried.

2.5 DRAFT Motion Truck #21 Emergency Emission Repairs

RESOLUTION 2022-14 Brunton-Smith

*WHEREAS Truck #21 required emergency repairs to pass its emission test;
AND WHEREAS Section 5.9 of the Procurement By-law 2004-37 states that for emergency purposes department heads shall be authorized to make purchases in the excess of \$5,000 upon approval of the Mayor or Deputy Mayor;*

AND WHEREAS the Public Works Superintendent received approval for the repairs verbally from the Mayor;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves payment to Mac Lang (Sundridge) Limited invoice #CCCS189808 amount of \$9,627.10 including HST for the repair of Truck #21.

Carried.

2.6 Report from Parks & Maintenance Manager Steve Robinson, 2021 Fourth Quarter Report

RESOLUTION 2022-15 Smith-Brunton

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the Fourth Quarter Report from Parks and Maintenance Manager Steve Robinson as presented for information only.

Carried.

2.7 Report from Deputy Clerk Planning and Development, Nicole Gourlay, 2021 Fourth Quarter Report

RESOLUTION 2022-16 Brunton-Kneller

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the Fourth Quarter Report from Deputy Clerk Planning and Development Nicole Gourlay as presented for information only.

Carried.

MUNICIPAL BOARDS AND COMMITTEE MINUTES

- 3.1 **Magnetawan Cemetery Board (MCB) Minutes, November 25, 2021**
- 3.2 **District of Parry Sound Social Services Administration Board (DSSAB) Chief Administrative Officer's Report, December 29 2021**
- 3.3 **Magnetawan Community Centre Board (MCCB) Minutes, December 8, 2021**
- 3.4 **Almaguin Community Economic Development (ACED) Minutes, December 13, 2021**
- 3.5 **Almaguin Highlands Health Centre (AHHC) Minutes, January 7, 2022**

RESOLUTION 2022-22 Smith-Brunton

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the Municipal Boards and Committee Minutes as copied and circulated.

Carried.

CORRESPONDENCE

- 4.1 **Ministry of Municipal Affairs and Housing Omicron Variant of COVID-19, Testing and Isolation Guidelines, and Emergency Work Deployment Order O. reg. 157/20**
- 4.2 **Near North Crime Stoppers Proclamation January as Crime Stopper Month**
- 4.3 **Media Release – Community Schools Alliance Schools Have Social and Economic Impact for Small Communities in Ontario**
- 4.4 **Super Senior (Ontario Senior of the Year Award) Poster**
- 4.5 **Seniors Community Grant Application Funding Decision Outcome**
- 4.6 **Community Building Fund Capital Stream Application Funding Decision Outcome**
- 4.7 **ICYMI Council Highlights December 15, 2021**

RESOLUTION 2022-23 Smith-Kneller

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the correspondence items as copied and circulated.

Carried.

ACCOUNTS

- 5.1 **Accounts in the amount of \$409,881.53**

RESOLUTION 2022-24 Brunton-Smith

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves the accounts in the amount of \$409,881.53 as presented.

Carried.

Year of the Garden Année du jardin



Invitation to Municipalities

What is The Year of the Garden 2022?

The **Year of the Garden 2022** is the **Centennial Celebration of Canada's horticulture sector** marked with the 100th Anniversary of the Canadian Nursery Landscape Association. From January 1 to December 31, 2022, we will commemorate and celebrate Canada's rich garden heritage, celebrate today's vibrant garden culture, and create legacies for a sustainable future.

Planning is underway for a year of exciting activities, celebrations, special events and promotions that will take place in communities, schools, businesses, public gardens, and backyard gardens in all parts of Canada.

Join the Celebration and Proclaim 2022 as the Year of the Garden in Your Municipality

Join **Canada's Garden-Family** – thousands of plant growers, product manufacturers, retailers, landscape service providers, public gardens and garden experience providers, garden clubs and societies, and affiliated businesses – which will be sharing their knowledge and offering events to help Canadians **Live the Garden Life**.

The **Year of the Garden 2022** is a unique opportunity for your municipality to highlight and have a positive impact on priorities, such as:

- Post COVID Recovery
- Quality of Life
- Healthy Citizens
- Environmental Climate Action
- Economic Growth
- Enhance Cultural Vibrancy
- Reconciliation and Inclusivity
- Garden Tourism Destination positioning

The **Year of the Garden 2022 campaign** will reach and inspire the public to learn about the connections gardens and gardening have with many important community quality of life benefits including:

Environmental Benefits

- Integration of more plants into city life: tree canopy, community gardens, public parks, green roofs, green infrastructure
- More plants and more gardens produce more oxygen, sequester more carbon, mitigate heat island effect in urban areas
- Engaging Canadians in the Federal government's commitment to plant 2 billion trees, and commitment to fight Climate Change
- Contribute to attaining sustainable development goals

Economic Benefits

- Gardens and gardening generate economic activity for the garden family sector of your municipality
- Impact of public garden visitation, a demonstrated major tourism draw
- Generate economic development, attracting residents, businesses, and visitors in communities across the country
- Enhancing quality of life favours economic stability for your municipality and its residents

Health and Wellness Benefits

- The relation between improved health and gardening is well documented
- Active living for all ages
- Contribute to healthier citizens and reduced health costs
- Engage your with Canada's healthy eating strategy

Cultural Benefits

- Better understanding of the role gardens and gardening play in the development of communities and our country
- contribute to the reconciliation with the First Nations who live in harmony with nature and plants
- Contribute to Canada's inclusivity agenda since "in the garden there are no differences", just plants, and people of all ages and cultures who love them and care for them
- support the integration of a garden culture in schools and community gardens

Our Invitation to All Municipalities:

Communities in Bloom and the Canadian Garden Council **invite municipalities to proclaim 2022 the Year of the Garden** for their citizens to **acknowledge all the benefits that Gardens and Gardening provide.**

By joining Canada's celebration of the **Year of the Garden 2022** you will demonstrate leadership and inspire and engage your citizens using evidence-based information and actions to contribute to the sustainability of your municipality.

Our Proposal:

- **Proclamation of 2022 as the Year of the Garden** in your municipality (see attached Proclamation Template)
- **Commitment to be a Garden Friendly City**
- **Recognize National Garden Day** in your municipality, Saturday before Fathers Day

Should you have any question, please do not hesitate to contact us. Should you move forward with a proclamation, please send us copy of your proclamation.

Contact: gardenfamily@gardencouncil.ca

<https://www.communitiesinbloom.ca/>

<https://gardenscanada.ca/year-of-the-garden/>





CANADIAN GARDEN COUNCIL
CONSEIL CANADIEN DU JARDIN

Year of the Garden 2022 PROCLAMATION

- WHEREAS** 2022 mark the centennial of Canada’s ornamental horticulture sector on the occasion of the 100th Anniversary of the Canadian Nursery Landscape Association;
- WHEREAS** the Canadian Garden Council is committed to celebrating the contribution of gardens and gardening to the development of our country, our cities and the lives of Canadians in terms of health, quality of life, reconciliation, inclusion and environmental challenges;
- WHEREAS** gardens and gardening have greatly help us face the challenges of the COVID pandemic and make it possible to view the recovery with optimism;
- WHEREAS** Canadians across the country will be invited to commemorate Canada’s garden heritage, celebrate today’s vibrant garden culture and create legacies for a sustainable future;
- WHEREAS** the **Year of the Garden 2022** will engage Canadians with: our garden culture and history; the importance of public and private gardens and our urban landscapes; the health and well-being benefits of gardening; the values and aesthetic benefits of gardens; the positive environmental impact of gardens; as well as the important contribution of horticulture professionals to our garden culture, our quality of life and the economy of Canada;
- WHEREAS** the **Year of the Garden 2022** will be an opportunity for new and seasoned garden and gardening enthusiasts, families, schools, and tourists alike, to go out into their own garden, visit a public garden, an urban park or garden centre, participate in a garden activity or even a festival to stimulate and increase their garden and gardening passion.
- THEREFORE,** the **Canadian Garden Council**, endorsed by its nine Founding Partners, hereby proclaims **2022 as Canada’s Year of the Garden** and the going forward the **Saturday before Father’s Day (June 19,2022) be Canada’s National Garden Day** as a legacy of the **Year of the Garden 2022.**

PROCLAIMED on the 22 day of March 2021

Alexander Reford, President, Canadian Garden Council

Year of the Garden 2022 Founding Partners



Horn Lake Property Owner's Association

hello@hornlake.ca
647-325-6739

November 22, 2021

Municipality of Magnetawan
4304 Hwy #520, PO Box 70
Magnetawan, ON POA 1P0

Attention: Mr. Sam Dunnett, Mayor
Mr. Tim Brunton, Deputy Mayor
Ms. Kerstin Vroom, CAO
Mr. Scott Edwards, Superintendent Public Works
Ms. Nicole Gourlay, Deputy Clerk Planning & Development
Councillors Brad Kneller, John Hetherington, Wayne Smith

RE: Meeting Request - Highland Road Culvert – Horn Lake

On behalf of the Horn Lake property owners, the Horn Lake Property Owner's Association would like to request a meeting with the Township regarding the culvert installed on Highland Road in 2017. No doubt with climate change and record rainfalls this year, the Township has experienced more requests than usual. The average lake level has been increasing significantly each year since the installation of the new culvert. This fall, we have a lake water level that is 2 feet higher than average and protection of shoreline and cottages has now become an urgent matter for us.

The high water level has had an unprecedented impact on Horn Lake:

- More than 18 shoreline trees have fallen this year alone due to waterfront flooding
- Water level resting higher than many docks has created rot and docks now need to be replaced
- Legacy boathouses have been submerged and are at risk of rotting and foundation rebuilds
- Estimated damage already incurred is in excess of \$50,000
- \$5,000 in protection equipment has been purchased by property owners (ie bubblers)

We respectfully request the Township to:

1. Commit to finding a resolution in 2022
2. Re-engineer the outlet as soon as possible with a system i.e., culvert or bridge to significantly increase the water output and provide a more stable and consistent lake level through the year recognizing we will always have higher water levels in the spring

Thank you

Chris Haist, President & Tara Boyd, Vice President
Horn Lake Property Owner's Association

Urgent Assistance Request Regarding Horn Lake Water Level

Introduction:

The Horn Lake Property Owner's Association acts as the voice for the concern for property owners on Horn Lake. Horn Lake has a population of approximately 200 cottages and homes.

Concern:

Since 2017, property owners on Horn Lake have experienced both environmental and property damage due to the high-water levels. This coincides with the replacement of the Highland Rd. culvert in the fall of 2017.

The average water level on Horn Lake is increasing each year and is approximately 6" – 12" higher during the summer months than of those prior to 2017.

Concerns of property owners on Horn Lake are as follows:

- Physical evidence suggests the culvert installed in 2017 is too high and not suitable to pass sufficient water flow to lower the lake
- The high-water level was magnified this fall when we had a lake water level that was 2 ft higher than average
- Protection of shoreline and cottages has now become an urgent matter for us. With the combination of climate change and multiple creeks / streams flowing into our spring-fed lake, it is imperative we increase the outflow.
- According to the Federal Fisheries Act, the culvert as installed may be in violation of the Act subject to the following:
 "If you cause unauthorized harmful alteration, disruption or destruction of fish habitat." Violations include "preventing fish from moving in a stream from food source to food source, or along the stream to a spawning area."

In the pages to follow, we have outlined the environmental and property damage we have experienced on Horn Lake.

Our Ask:

The Horn Lake Property Owner's Association respectfully requests the assistance and expertise of Magnetawan Township in controlling the high-water level on Horn Lake by adjusting the existing culvert so that it sufficiently serves as an outlet for the water on the lake.

Environmental Impact

Shoreline and environmental damage has seen detrimental impact and is irreversible.

- Trees are dying on both private and crown lands
 - One private property has had 18 trees (with many more to follow) die due to property flooding since 2017
- Soil erosion and beach waterfronts are now submerged year-round
 - Some properties have had to add / reinforce retaining walls with lake rock to slow down erosion

Costs to Property Owners:

- Costs to remove fallen or dead trees - up to \$2,000 per tree
- An additional estimated cost of \$6,000 - \$8,000 of fill will be required to recondition the area of the fallen / damaged trees prior to replanting

Prior to 2017



2021



Prior to 2017



2021



Environmental Impact

2015



2021



2015



2021



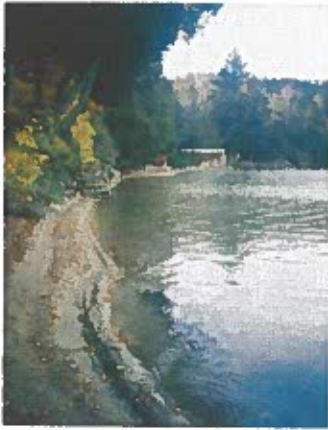
2021



Final life stage of 100-year-old Hemlock that will come down due to erosion from high water levels.

Environmental Impact

Prior to 2017



One example of ALL beaches underwater year-round since culvert installation

2021



Property Damage

Property Damage

Physical damage to residential properties on Horn Lake is increasing each year.

- Dryland boathouses built in the 60's and 70's are flooded each spring and fall (and some year-round)
- Dock poles and permanent docks are becoming non-functional and require modification to compensate for the higher water levels

Costs to Property Owners:

- Three dryland boathouses require repairing at an estimated cost of \$25,000 - \$40,000 per property
- Cottage foundation reinforcements due to high water levels = \$20,000 - \$30,000
- De-icers and bubblers purchased at a cost of \$2,500 to protect shoreline buildings



←
Cement
Boathouse
2020 –
(pre-2021
rain fall)

Property Damage

2006



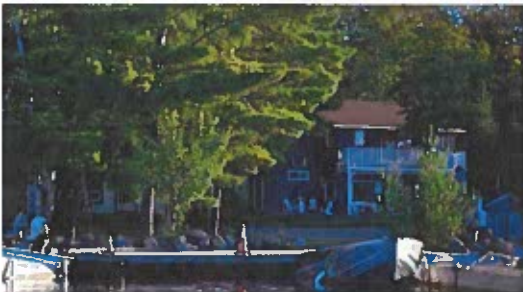
2021



Costs to Business Owners:

- Birch Crest Resort has had approximately \$80,000 in damages to their commercial dock since 2017
- Their main dock will require a re-build but are waiting for water levels to decrease before being able to do so

2016



2021



Assistance Requested

The Highland Road culvert (re-installed in 2017) is the only outlet of water from spring-fed Horn Lake.

These recent photos of the culvert show approximately only 25% of the culvert is being utilized at peak water levels, to move water out.

Highland Road Culvert – September 2021



Highland Road Culvert – December 28, 2021



The Horn Lake Property Owner's Association respectfully requests the assistance and expertise of Magnetawan Township in controlling the high-water level on Horn Lake by lowering the existing culvert.

Kerstin Vroom

Subject: FW: Horn Lake, Municipality of Magnetawan - Culvert at Highland Road

From: Stanley, Kyle (NDMNRF)
Sent: January 17, 2022 3:00 PM
To: Alexandria Cushing
Cc: Kerstin Vroom <Clerk@magnetawan.com>
Subject: RE: Horn Lake, Municipality of Magnetawan - Culvert at Highland Road

Hello Alexandria,
Thank you for the email.
I have no additional concerns at this time regarding the water crossing replacement.
Best regards,

Kyle Stanley

IRM Technical Specialist
Bracebridge Field Office, Parry Sound District
Ministry of Northern Development, Mines, Natural Resources and Forestry

From: Alexandria Cushing
Sent: January 17, 2022 2:42 PM
To: Stanley, Kyle (NDMNRF)
Cc: Kerstin Vroom <Clerk@magnetawan.com>
Subject: Horn Lake, Municipality of Magnetawan - Culvert at Highland Road

CAUTION -- EXTERNAL E-MAIL - Do not click links or open attachments unless you recognize the sender.

Good afternoon Kyle:

My name is Alexandria Cushing, I am an EIT with the Greer Galloway Group, Kingston.

Greer Galloway was retained by the Municipality of Magnetawan to review a culvert that was replaced in 2017 at Highland Road, on Horn Lake (here is the location). The original culvert was a 1200 mm CSP culvert. Greer Galloway has concluded that the culvert was replaced like-for-like.

Since the culvert was replaced in 2017, homeowners on Horn Lake have claimed that the culvert replacement has caused the lake water level to rise.

Attached are all letters that Greer Galloway has submitted to the Horn Lake homeowners, via the Municipality of Magnetawan.

We are available to discuss the issue. Please let me know if you have any comments or questions.

Best Regards,

Alexandria



**G R E E R
G A L L O W A Y
C O N S U L T I N G
E N G I N E E R S**

January 17, 2022

Municipality of Magnetawan
P.O. Box 70, 4304 Hwy 520
Magnetawan, ON
POA 1P0

Attention: Mr Scott Edwards, Public Works Superintendent

Re: Rick Wotherspoon Correspondence: *Horn Lake – Highland Road Culvert – High Water Issues*

Attachments:

- Email Correspondence among Rick Wotherspoon, Horn Lake homeowner, the Municipality of Magnetawan, and the Greer Galloway Group;
- January 7, 2021 correspondence;
- December 1, 2021 correspondence;
- March 4, 2021 correspondence.

Mr Edwards:

This letter is in response to homeowner Rick Wotherspoon’s correspondence with the Greer Galloway on January 10, 2022 regarding the Sollman Creek Culvert at Highland Road.

Greer Galloway was retained to review the replacement of a 1200 mm CSP culvert at Highland Road. In 2017 the original 1200 mm CSP culvert was replaced with a new 1200 mm CSP culvert. Based on the data provided by the Municipality of Magnetawan and based on data that was collected by Greer Galloway in 2020, we provided the opinion that the new culvert was replaced “like-for-like”.

Because the culvert at Highland Road was replaced “like-for-like”, the hydraulic capacity of the new culvert needed to closely match to the hydraulic capacity of the original culvert. The inverts of the new culvert are similar to the inverts of the original culvert. For reference, see the March 4, 2021 correspondence and the December 1, 2021 correspondence from Greer Galloway.

Should a new culvert with a different hydraulic capacity have been constructed at Highland Road, additional studies, designs, and analyses would have been required. This is outside the scope of work that we have been retained to complete.

Best regards,

**GREER GALLOWAY
CONSULTING ENGINEERS**

Kevin Hawley, P.Eng.
Project Manager

Alexandria Cushing, M.Eng.
EIT

640 Cataract Woods Drive

Unit 2A

Kingston, Ontario

K7P 2Y5

Telephone

(613) 536-5420

Facsimile

(613) 548-3793



Dear Mr. Hawley & Ms. Cushing,

With regards to the attached letter you provided to Scott Edwards of the Municipality of Magnetawan , could you please clarify the statement below for me.

"The Standards and Guidelines which Mr Wotherspoon refers to in his correspondence are in reference to installing new culverts which significantly impacts existing hydraulic capacities".

2 Take-aways from your letter:

1- It is the position of Greer Galloway that the installation of the "replacement" culvert is exempt from current MNRF protocols / standards for water crossings. If the culvert was a new installation it would have been subject to the standards and protocols as outlined in Ministry of Natural Resources and Forestry and Fisheries and Oceans Canada protocol for the review and approval of forestry water crossings. Link: <https://www.ontario.ca/document/ministry-natural-resources-and-forestry-and-fisheries-and-oceans-canada-protocol-review-and-approval/section-8-approved-water-crossing-standards>

2-It is the position of Greer Galloway that the installation does meet MNRF and Ontario protocols / standards as it is not mentioned in the letter. My assumption is if it did not meet the protocols / standards, Greer Galloway would bring the non compliance to the attention of the Township.

Could you please confirm my 2 take-aways are correct.

As well, given we were directed to these protocols / standards by Kyle Stanley, Water Management MNRF District of Parry Sound, I will forward the letter for his review and comment.

I have attached some before 2017 and after 2017 pictures to provide you with context. The pictures clearly show the destruction to the shorelines, properties and trees. You will also see, even at peak water levels ie Oct 2021 due to abnormal fall precipitation, the culvert is only operating at 25% capacity. It is my understanding CSP culverts can be utilized up to 50% capacities under normal water levels. As you will see under normal "normal" seasonal water conditions ex July 2020, the culvert is passing very little water and at that time the lake was still 8' above pre 2017 levels.

As one of many on the lake who are experiencing shoreline, trees and property damage due to the increasing water levels on the lake we are trying to find solutions as quickly as possible. The bottom of the culvert is at least 8" higher than the previous to 2017 normal summer lake levels. Thus our assumption the new culvert cannot and will not return the lake to the pre 2017 levels.

Thank you in advance for your response..

Regards,

Rick Wotherspoon



G R E E R
G A L L O W A Y
C O N S U L T I N G
E N G I N E E R S

January 7, 2022

Municipality of Magnetawan
P.O. Box 70, 4304 Hwy 520
Magnetawan, ON
P0A 1P0

Attention: Mr Scott Edwards, Public Works Superintendent

Re: Rick Wotherspoon Correspondence: *Horn Lake – Highland Road Culvert – High Water Issues*

Attachments:

- Email Correspondence between Christy Towers, Horn Lake homeowner and the Municipality of Magnetawan.
- March 4, 2021 correspondence
- December 1, 2021 correspondence

Mr Edwards:

This letter is in response to homeowner Rick Wotherspoon’s correspondence with the Municipality of Magnetawan regarding the Sollman Creek Culvert at Highland Road.

In Mr Wotherspoon’s correspondence to the Municipality of Magnetawan, he states that the new culvert at Highland Road was not installed per Ontario Standards. Specifically, “*the culvert was not installed 8” below the lake bed or even at the lake bed*”.

In reference to Greer Galloway’s letter dated March 4, 2021 the new culvert at Highland Road was installed “like-for-like”. This installation method was used so that the new culvert would have the same hydraulic capacity as the old culvert; no change in water surface elevation was to occur.

The Standards and Guidelines which Mr Wotherspoon refers to in his correspondence are in reference to installing new culverts which significantly impacts existing hydraulic capacities.

Best regards,

**GREER GALLOWAY
CONSULTING ENGINEERS**

Kevin Hawley, P.Eng.
Project Manager

Alexandria Cushing, M.Eng.
EIT

640 Cataragui Woods Drive

Unit 2A

Kingston, Ontario

K7P 2Y5

Telephone

(613) 536-5420

Facsimile

(613) 548-3793



To: Kerstin Vroom <Clerk@magnetawan.com>; Scott Edwards <publicworks@magnetawan.com>
Subject: Horn Lake - Highland Road Culvert - High Water Issues

Hi Kerstin and Scott,

Happy New Year and best wishes for 2022. Kerstin if you recall back in the spring you suggested I contact the MNFR with our high water issue. Correct me if I am wrong but my takeaway at this time was the Township's position based on the Greer Galloway report, was the culvert was installed "Like for Like" and was not the key contributor to the lake's increasing yearly high average water levels. We agreed to disagree as our position is the average lake levels have been rising since the installation in 2017.

We sent the information to the MFNR in June 2021 and after a number of delays we had a phone meet on December 24, 2021 with Kyle Stanley from Water Management, District of Parry Sound MFNR. To summarize the meeting:

1 - The culvert for the road falls under water crossings and is the responsibility of the Township not the MFNR to ensure the installation meets the MNRF protocols / standards. Kyle directed me to the standards / protocols as outlined in MNRF Protocol for the Review and Approval of Forestry Water Crossings, Section 8 - Approved Water Crossing Standards.

Link: <https://www.ontario.ca/document/ministry-natural-resources-and-forestry-and-fisheries-and-oceans-canada-protocol-review-and-approval/section-8-approved-water-crossing-standards>

2 - Culverts should be installed/embedded to ensure that a minimum of 20 centimetres (8") of water passes through the culvert during low-flow periods of the year.

I have also attached a technical bulletin (TN-013) CSP Installations at Water Crossings on Forested Roads from the Corrugated Steel Pipe Institute (CSPI). This document is more user friendly and provides greater detail for installation to standard.

Link: <https://cspi.ca/wp-content/uploads/2021/04/ONForestryCulvertInstallationGuidelines.pdf>.

Greer Galloway states in their report dated March 4, 2020 (see attached) that the current culvert was installed per Ontario Standards. After reviewing the 2 Links above, it appears they were not installed to standards. Specifically, the culvert was not installed 8" below the lake bed or even at the lake bed which one can clearly see on inspection. There are a number of other standards that appear to have not been followed including the time of year which you will find as you read. If they were, it is unlikely we would be having the conversation to have the culvert lowered to stop the damage to shoreline and property.

It is my understanding that the HLPOA presentation is still a go for the January 19th council meeting. My ask is that you and Scott please review the 2 links prior to the meeting. As the MNFR places the responsibility on the Township to self regulate the installation, we need to know why the protocols / standards were not followed. Again our single objective is simply to partner with the Township to resolve the increasing high water levels and stop the damage and destruction to shoreline and properties by lowering the average lake level.

Best Regards,

Rick Wotherspoon



G R E E R
G A L L O W A Y
C O N S U L T I N G
E N G I N E E R S

March 4, 2021

Municipality of Magnetawan
P.O. Box 70, 4304 Hwy 520
Magnetawan, ON
POA 1P0

Attention: Mr Scott Edwards, Public Works Superintendent

Re: Sollman Creek Culvert at Highland Road

As requested by the Township of Magnetawan the Greer Galloway Group has completed an onsite survey of the existing 1600mm CSP culvert located on Sollman Creek Culvert at Highland Road & compared the culvert elevations to the historical culvert elevation.

Sollman Creek acts as an outlet for Horn lake and has a drainage area of 19.5km², as per the Ontario Flow Assessment Tool (MNR). The water shed contains over 5.5km² of lakes/ wetlands.

TIMELINE OF THE SOLLMAN CREEK CULVERT

Prior to 2012: An existing 1600mm CSP culvert was installed. Date of installation is not known.

2012: AECOM submitted Final design drawings and final hydrologic/ hydraulic report to Municipality of Magnetawan. The design drawings replaced the existing 1,600mm diameter x 20m length CSP culvert with a 2,400mm x 1500mm x 17500mm precast concrete box culvert.

June 21, 2017: Municipality of Magnetawan issued a Request for Tender for a *like-for-like* replacement of the 1,600mm existing CSP culvert.

September 2017: Contractor completed project.

SURVEY DATA

Existing AECOM Survey 2012

	Elevation	Slope
Centerline	331.2 m	
West Invert	328.51 m	Slope= -2%
East Invert	328.92 m	
Water Elevation	329 m	

640 Cataragui Woods Drive

Unit 2A

Kingston, Ontario

K7P 2Y5

Telephone

(613) 536-5420

Facsimile

(613) 548-3793



Notes:

- The slope of the culvert was angled west to east; the culvert was angled towards the lake.

Greer Galloway Group Survey 2020

	Elevation	Slope
Centerline	331.47 m	
West Invert	328.896 m	Slope= 1.35%
East Invert	328.626 m	
Water		
Elevation	329.03 m	

Notes:


- The replaced culvert is angled east to west; the culvert is angled away from the lake.

CONCLUSIONS

- The current CSP culvert (after 2017) was installed 0.024m (approximately 1'') lower than the previous culvert (before 2017).
- Minimal changes in water elevation were observed between the 2012 survey (329.000m) and 2020 survey (329.030m). Water elevation was 30mm (approximately 1, 1/8'') higher in 2020.
- The current culvert (after 2017) has been installed as per Ontario Standards.
- Both the previous culvert and the current culvert are the same size and same material.
- The Hydraulic performance of both culverts is similar, and the installation was "like for like". The replacement of this culvert would have had negligible impacts to lake levels of Horn Lake based on the comparison of the pre- and post-2017 survey data.

Best regards,

**GREER GALLOWAY
CONSULTING ENGINEERS**



Kevin Hawley, P.Eng.
Project Manager



G R E E R
G A L L O W A Y
C O N S U L T I N G
E N G I N E E R S

December 1, 2021

Municipality of Magnetawan
P.O. Box 70, 4304 Hwy 520
Magnetawan, ON
P0A 1P0

Attention: Mr Scott Edwards, Public Works Superintendent

Re: Christy Towers Correspondence: Increased Horn Lake Water Level impacting near Shore Structures

Attachments:

- March 4, 2021 Sollman Creek Culvert letter
- Email Correspondence between Christy Towers, Horn Lake homeowner and the Municipality of Magnetawan.

Mr Edwards:

This letter is in response to homeowner Christy Towers' correspondence with the Municipality of Magnetawan regarding the Sollman Creek Culvert at Highland Road.

Concern 1

"An AECOM/Sarafinichin 2012 engineering (structural and geotechnical) report, prepared for Magnetawan Township, clearly shows 'edge of water level' at Highland Road's upstream bank at 329.01 m. Further, the report shows the culvert invert to be at 328.51 m. Therefore, the invert of previous culvert is 0.50 m below the lake level. AECOM's recommendation was to replace the original round corrugated steel pipe (CSP) with a larger capacity concrete rectangular culvert." ~ Christy Towers, November 25, 2021 via email correspondence with Municipality of Magnetawan.

Response to Concern 1

In 2012, AECOM performed a site survey of the Horn Lake culvert. The existing culvert was sloped incorrectly. The culvert was sloped east (east culvert invert: 328.92 m) to west (west culvert invert: 328.51 m). Prior to the culvert replacement, the water would need to reach an elevation of 328.92 m before it could flow out of Horn Lake. After the culvert replacement, the water level needs to reach an elevation of 328.90 m to flow out of Horn Lake. See Figure 1 for visual depiction of culvert slope in 2012. Figure 2 displays the culvert slope in 2012 versus culvert slope in 2020 with respect to the water level. The water level recorded in the 2012 AECOM survey was 329.01 m. The water level recorded in the 2020 Greer Galloway Group (Greer Galloway) survey was 329.03 m.

Concern 2

"A 2020 Greer Galloway Engineering report/letter showing geotechnical data from the fall of 2020 shows the culvert invert is at 333.16m, yet their report "Horn Lake Rev 4" cites 328.896m. The level indicated in their report represents a difference at the culvert invert of over 38 cm (>+15") from the AECOM 2012 survey." ~ Christy Towers, November 25, 2021 via email correspondence with Municipality of Magnetawan.

Response to Concern 2

In September 2017, the contractor completed a like-for-like (replacing an existing 1600 mm CSP culvert with a new 1600 mm CSP culvert).

In 2012, AECOM performed a site survey of the Horn Lake culvert. The survey points that AECOM recorded were not a geodetic reference system; the survey was not corrected to account for the curvature of the earth's surface. In the Autumn of 2020, Greer Galloway

640 Cataragui Woods Drive

Unit 2A

Kingston, Ontario

K7P 2Y5

Telephone

(613) 536-5420

Facsimile

(613) 548-3793



performed an independent site survey of the Horn Lake culvert. The survey points that were recorded by Greer Galloway was a geodetic reference system. Because the survey performed by AECOM was not a geodetic reference system, Greer Galloway needed to adjust their survey points to match the reference system used by AECOM. The Greer Galloway survey points were adjusted by 4.26 m (333.16 m – 328.896 m) to match the 2012 AECOM reference system. The 2020 Greer Galloway survey data was not corrected because the survey was not intended for public circulation. Greer Galloway noted that the slope of the new 1600 mm CSP culvert had been corrected. The culvert was sloped west (328.90 m) to east (328.63 m); water would flow away from the lake.

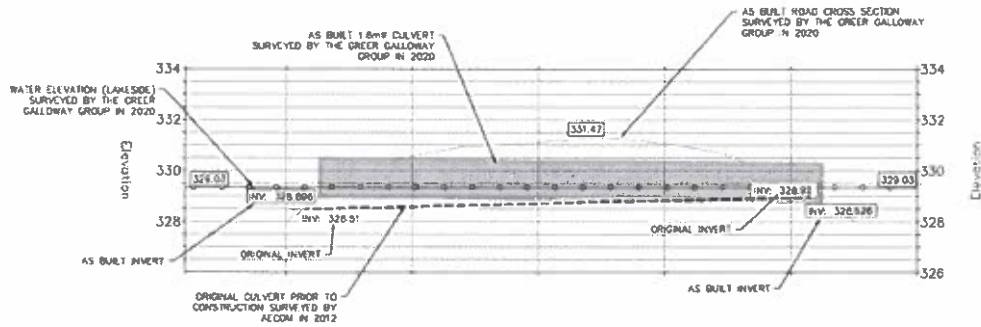


Figure 1: Depiction of culvert slope in 2012 versus culvert slope in 2020.

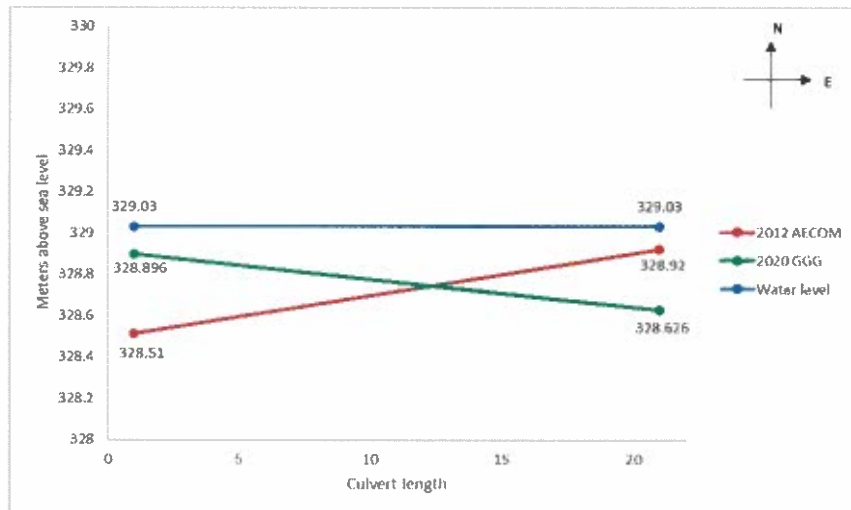


Figure 2: 2012 culvert slope (red) versus 2020 culvert slope (green).

Best regards,

**GREER GALLOWAY
CONSULTING ENGINEERS**

A handwritten signature in black ink, appearing to read "Kevin Hawley". The signature is written in a cursive style with a large initial 'K'.

Kevin Hawley, P.Eng.
Project Manager

A handwritten signature in black ink, appearing to read "Alexandria Cushing". The signature is written in a cursive style.

Alexandria Cushing, M.Eng.
EIT

From: Christy Towers
Sent: November 25, 2021 2:47 PM
To: Kerstin Vroom <Clerk@magnetawan.com>
Cc: Edwin DeBruyn <edwin@magtown.com>; Sam Dunnett <mayor@magnetawan.com>; Tim Brunton <deputymayor@magnetawan.com>; Scott Edwards <publicworks@magnetawan.com>; Chris Haist (Horn Lake) <chris@haist.com>; Rick Wotherspoon <rick@wotherspoon.com>
Subject: Increased Horn Lake Water Level Impacting Near Shore Structures

Hello Kerstin. Although we have not communicated directly, you may be aware of my concern about the high water levels in Horn Lake as I have been copied on several correspondences over the past year. I am not aware that there has been any resolution or corrective action by the Township of Magnetawan at this time. I am once again communicating my concern and the actions that I have taken in an attempt to protect my property. I look forward to hearing back from you about plans that the township is putting in place to remediate this situation and to being able to reach out to Greer Galloway to clarify apparent discrepancies.

Sincerely and respectfully,
Christy Towers

Dear Kerstin

Re: Increased Horn Lake Water Level Impacting Near Shore Structures.

I am writing to seek clarification on a matter which is of significant concern, and potentially of significant expense, to my boathouse/bunkhouse accommodation (Bunkie) situated on my cottage property's lake edge. You may be aware of my previous attempts to engage and correspond with Magnetawan Township and Horn Lake Property Owner's Association expressing clarification and concern about the increased water level in Horn Lake.

Changes in the past three years to Horn Lake's water level is now fully submersing my "Bunkie" basement (i.e. higher than last year at this time). It is my submission that the township's recent culvert replacement at the Horn Lake outflow under Highland Road has and continues to cause Horn Lake water levels to be higher than the long-term average water levels. Notwithstanding year over year and seasonal natural water level changes in any given lake, the water levels in Horn Lake are now consistently higher than long-term water levels.

To combat higher water levels, I have had to install sandbags last year and again this year in front of the Bunkie to protect the structure against wave action undercutting the foundation. The sandbag effort has not protected the Bunkie against increased water levels within the structure itself. Unfortunately, this season's even higher water levels and wave action in the past two weeks have led to a breakdown of the sandbag wall so that waves are now impinging on the structure until I can replace/repair the sandbag wall. Over the past 2 years water levels within the Bunkie are present throughout the ice-free season. As a relatively recent owner of this property, I do not have formal records or historic plans for the Bunkie. Regardless, I believe that my "Bunkie" was built in the 1960's (or earlier), when water levels in Horn Lake were substantially lower. A boathouse concrete rail and steel conveyance were part of the original design indicating a typical lower water level regimen for Horn Lake. That structure's foundation/floor is now fully under water throughout the ice-free season. The building structure was not designed to sustain this type of flooding. If the recent high-water levels are not corrected by the Township, there is a high risk of losing this structure.

Last year I sent correspondence to Scott Edwards, Public Works Superintendent on Dec 1, 2020, raising these concerns. After being copied to a report the following March, I have received no communication (formal or informal) about ongoing activity by Magnetawan Township regarding this concern. I am in possession of 2 reports related to the recent culvert replacement.

- ***An AECOM/Sarafinichin 2012 engineering (structural and geotechnical) report, prepared for Magnetawan Township, clearly shows 'edge of water level' at Highland Road's upstream bank at 329.01 m. Further, the report shows the culvert invert to be at 328.51 m. Therefore, the invert of previous culvert is 0.50 m below the lake level. AECOM's***

recommendation was to replace the original round corrugated steel pipe (CSP) with a larger capacity concrete rectangular culvert.

- **A 2020 Greer Galloway Engineering report/letter showing geotechnical data from the fall of 2020 shows the culvert invert is at 333.16m, yet their report "Horn Lake Rev 4" cites 328.896m. The level indicated in their report represents a difference at the culvert invert of over 38 cm (>+15") from the AECOM 2012 survey.**

I have engaged the support of a limnologist who has attended the culvert to help me understand the data reports and provide a perspective on the CSP currently installed under Highland Road. In reviewing the two reports and conducting a brief site recognisance, it appears that the newly installed CSP may not be a suitable water conveyance for Horn Lake, from both a hydraulic and fish migration perspective.

The installed CSP showed about a 15-18 cm hydraulic downward jump at the ingress of the culvert. Flow rates were observed to exceed 1.0 meter per second. The high flow rate and hydraulic jump suggests the CSP is too small and somewhat perched to allow unencumbered flow from Horn Lake downstream. That likely creates a backwater effect on Horn Lake water levels

Flow rates at or exceeding 1.0 m/s can impede fish movement of the species upstream through the culvert. This is especially pertinent to species such as pike, walleye and white sucker. These species naturally move during spring periods to spawn in shallow water areas such as those evidenced in the area downstream of Highland Road. Ontario Ministry of Natural Resources and Forestry have conducted recent fish surveys on Horn Lake and indicated a decline in pike presence.

I respectfully request that you either directly, or through the Township, have Greer Galloway representative to address the apparent discrepancies within their report and between their report and that prepared by AECOM et al in 2012.

Respectfully,

Christy Towers

Laura Brandt

Subject: FW: Ghost Gravel August 2022

From: Matt Foulk
Sent: January 24, 2022 10:20 AM
To: Laura Brandt <lbrandt@magnetawan.com>
Cc: Director <director@investalmaguin.ca>
Subject: Re: Ghost Gravel August 2022

Morning Laura

Was great to connect with you last week, thanks for your time and working through this together.

As discussed we'd like to submit a revised application to council for our August 20th event.

Instead of the overflow parking lot, we'd like to place our site at the Lions Park (eastward side).

In this way we will have riders avoid the vehicular and pedestrian traffic of the farmers market and better showcase the beauty of the area. Use of the pavilion will help in case of foul weather, and access to restrooms remains very important.

We expect riders to come through the village between 9am and 1045am so we will set up the site around 7am.

We can certainly commit to volunteers assisting with traffic flow.

Please let me know if you require any further detail.

Thanks and best, Matt

RESOLUTION NO. 2021 - 364 **DECEMBER 15, 2021**

Moved by: _____

Seconded by: _____

WHEREAS the Council of the Municipality of Magnetawan receives the correspondence from Matt Foulk, Ghost Gravel Cycling Event August 2022;

AND WHEREAS, Council passed resolution 2021-06 granting permission for this event in 2021;

AND WHEREAS, the route will follow Old Nipissing Road with the check in/out area to be set up in the parking lot adjacent to the library; and participants will have access to the restrooms located at the Pavilion:

NOW THEREFORE BE IT RESOLVED that the Council of the Municipality of Magnetawan supports the Cycling event to be hosted on Saturday August 20, 2022, at no charge with the following conditions:

- Approval from the Ontario Cycle Association is granted
- No roads will be blocked and cyclists will not impede the flow of traffic
- Insurance indemnifying the Municipality in the amount of \$5,000,000 is submitted to the Clerk prior to the event
- The advertisement reflects that the event is hosted in Magnetawan, ON
- All applicable COVID 19 guidelines must be followed

Carried Defeated Deferred

Sam Dunnett, Mayor

Recorded Vote Called by: _____

Recorded Vote

Member of Council	Yea	Nay	Absent
Brunton, Tim			
Hetherington, John			
Kneller, Brad			
Smith, Wayne			
Mayor: Dunnett, Sam			



*Knowing our heritage
we will build our future*

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

BY-LAW 2022 -

**BEING A BY-LAW TO PROVIDE FOR THE EXECUTION OF A SITE PLAN AGREEMENT, AS A CONDITION OF AN APPROVED ZONING BY-LAW AMENDMENT, WITH THE OWNERS OF THE LANDS:
WILLIAM & NANCY WOODRUFF. – PART OF LOT 24 CONCESSION 10, FORMERLY IN THE GEOGRAPHIC TOWNSHIP OF CHAPMAN, NOW IN THE MUNICIPALITY OF MAGNETAWAN, ROLL: 494401000223300).**

WHEREAS, an application for a Zoning By-law Amendment was approved by the Council with the condition of a site plan agreement being entered into and registered on title, pursuant to Section 45 (9.1) of the Planning Act, R.S.O. 1990, regarding the aforementioned lands;

AND WHEREAS, Council is satisfied that the proposed development of the lands is appropriate and in conformity with the Municipality's requirements;

NOW THEREFORE the Council of the Corporation of the Municipality of Magnetawan hereby enacts as follows:

1. That the Municipality of Magnetawan enter into a site plan agreement substantially in the form attached hereto as "This Agreement."
2. That the Mayor and the Clerk are hereby authorized to execute the Agreement and all documents in connection with the Agreement.
3. The Municipality's solicitor is hereby authorized to register the Agreement against the title of the lands to which it applies.

READ A FIRST, SECOND, AND THIRD TIME, passed, signed and the Seal of the Corporation affixed hereto, this 9th day of February, 2022

**THE CORPORATION OF THE
MUNICIPALITY OF MAGNETAWAN**

Mayor

CAO/Clerk

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

SITE PLAN AGREEMENT

THIS AGREEMENT made this _____ day of _____, 20__.

BETWEEN:

Woodruff, Nancy

Woodruff, William

(hereinafter called the "OWNER")
OF THE FIRST PART

- and -

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

(hereinafter called the "MUNICIPALITY")
OF THE SECOND PART

WHEREAS the lands that are the subject to this Agreement are the lands described in Schedule "A" attached hereto and as specifically shown on a Site Plan attached hereto as Schedule "B" and which lands are referred to herein as "said lands";

AND WHEREAS the **OWNER** has obtained a zoning by-law amendment as part of the provisional consent from the Central Almaguin Planning Board on September 15, 2021 under File B022/21, MAGNETAWAN;

AND WHEREAS one of the conditions of the approval of this zoning by-law amendment is that the Owner enter into a Site Plan Agreement to establish a building envelope with a specified interior side yard setback from a licensed aggregate pit on the newly created lot and be registered on title;

NOW THEREFORE THIS AGREEMENT WITNESSETH THAT in consideration of the premises and for other good and valuable consideration (the receipt of which is hereby acknowledged), the parties hereto covenant and agree with one another as follows:

4. DEVELOPMENT PROVISIONS

- 4.1 The OWNER agrees to develop the subject lands in accordance with the Site Plan being Schedule "B" attached hereto, and agree that no work will be performed on the subject lands except in conformity with all provisions of this Agreement.
- 4.2 The OWNER agrees that external lighting facilities on the subject lands and buildings will be designed and constructed so as to avoid the illumination of adjacent properties and waterways and agrees to only use a level of illumination that is consistent with the natural beauty of the surrounding properties and waterbody. All lighting shall be dark sky compliant lighting.
- 4.3 The OWNER further agrees to provide and maintain appropriate construction mitigation measures during any construction activity to ensure that there are no adverse environmental impacts on the natural heritage features including any watercourse or waterbody.
- 4.4 The OWNER further agrees to preserve and maintain the existing natural vegetation on the said lands outside of those areas identified for building, septic and driveways as shown in Schedule "B". In the areas outside of the building envelope in Schedule "B" vegetation shall be maintained and, only hazardous trees shall be permitted to be removed.
- 4.5 The OWNER further agrees to provide for the grading of change in elevation or contour of the land and the disposal of storm, surface and wastewater from the land and from any buildings or structures thereon as shown on Schedule "B" and will ensure that the natural drainage is not altered in any way that will cause damage to any adjacent lands, public highway or waterbody. The installation of storm water management works and the final grading of the subject lands, including any and all necessary ditching, culverts and construction mitigation measures will be provided by the OWNER.
- 4.6 The OWNER agrees to ensure that the natural drainage is not altered in any way that will cause damage to the vegetative buffers, any adjacent lands, or any river, stream, waterbody or to any public road.
- 4.7 The OWNER acknowledges that the residential lands are in close proximity to an active licensed pit and therefore may be subject to emissions (noise, dust etc) due to the adjacent existing industrial use.
- 4.8 The OWNER acknowledges and agrees that the policies and requirements of the Municipality and the terms and conditions of approval of the license issued by the Ministry of Natural Resources shall take precedence over any interest the Owner may have that is not otherwise provided for under applicable law (such as the control of emissions such as noise as prescribed in guidelines made pursuant to the Environmental Protection Act) and that the OWNER accepts that there will be regular heavy truck traffic on the adjacent properties and roads, heavy industrial operations on adjacent properties such as crushing, screening, conveying, and

- a) Taxes — have paid all municipal tax bills issued and outstanding on the said lands;
- b) Postponements to this Agreement — have delivered to the MUNICIPALITY all postponements of any prior encumbrances so that this Agreement will be first priority against the said lands;
- c) Land Ownership — be the registered owner in fee simple of the lands described in Schedule 'A'.

8. **NOTICE**

- 8.1 Any notice, required to be given pursuant to the terms hereto, shall be in writing and mailed or delivered to the other at the following addresses:

OWNER'S NAME AND ADDRESS: William & Nancy Woodruff
309 Miller Road Municipality of
Magnetawan,
PO BOX 269 Magnetawan, ON
P0A 1P0

MUNICIPALITY: Kerstin Vroom, Clerk
Municipality of Magnetawan
P.O. Box 70
Magnetawan, ON
P0A 1P0

SCHEDULE "A"

LEGAL DESCRIPTION OF THE LANDS

designated as Part 10, Plan 42R-_____ in the former Geographic Township of
Chapman, now in the Municipality of Magnetawan

DRAFT

Moved by: _____

Seconded by: _____

WHEREAS the Council of the Municipality of Magnetawan is appreciative of the important work that the Almaguin Community Hatchery has done and continues to do within the Municipality;

NOW THEREFORE BE IT RESOLVED that Council of the Municipality of Magnetawan authorizes the donation of \$500.00 to proceed with the educational component in the mobile hatchery.

DRAFT

Carried _____ Defeated _____ Deferred _____

Sam Dunnett, Mayor

Recorded Vote Called by: _____

Recorded Vote

Member of Council	Yea	Nay	Absent
Brunton, Tim			
Hetherington, John			
Kneller, Brad			
Smith, Wayne			
Mayor: Dunnett, Sam			



WE HATCH'EM - YOU CATCH'EM

DATE: DEC 8/2021

ACHP would like to invite you to help fund our quest in restoring our Walleye population, presently within the Magnetawan River System of the Almaguin area by purchasing and installing new educational data monitoring components.

Our hatchery group of volunteers have been in existence for over 30 years. Mother Nature played a big role in our successes of the past, however Global Warming has forced us to change our operations. With this being said, we took a new approach and have been able to develop and build a State of the Art new mobile hatchery. It employs modern technology, born and raised in Almaguin, and built during the Pandemic. We are Wheelchair accessible! We were able to prove our concept this year. The first run produced an 80% hatch rate and we placed 1.6 million fry into the Magnetawan River Ahmic Lake system with permits via MNR. With community help, we expect to increase our success rate to between 95-100% next year.

With this year's success behind us we are ready to introduce the next phase, which is on-line education. We presently have two micro hatcheries in Almaguin, one in the Magnetawan Public School and the other in the Almaguin Highlands Secondary School. Our children's education of the Almaguin area is very important to us.

In order to achieve this we need to purchase high tech equipment to monitor in real time, water levels, water flow rates, oxygen levels, PH levels, ammonia levels, temperatures, all via sensors, camera, computer equipment and software programs, etc.

Our hatchery has the capability of being able to hatch close to 5 million fry with limited manpower. Our mobile hatchery is simple, sophisticated and modern.

Laura Brandt

Subject: FW: OPP 2021 stats, and change in leadership for 3 months
Attachments: 2020-NER-Almaguin-Highlands-POST.PDF; Police Board 2021 Stats.pdf

From: Lalonde, Dominic (OPP) <[Dominic.Lalonde@opp.ca](mailto: Dominic.Lalonde@opp.ca)>
Sent: January 27, 2022 2:01 PM
To: Kerstin Vroom <[Clerk@magnetawan.com](mailto: Clerk@magnetawan.com)>; Don McArthur <[clerk@southriverontario.com](mailto: clerk@southriverontario.com)>; Cheryl Marshall <[clerk@mcmurrichmonteith.com](mailto: clerk@mcmurrichmonteith.com)>; Brenda Fraser <[brenda.fraser@townofkearney.ca](mailto: brenda.fraser@townofkearney.ca)>
Subject: FW: OPP 2021 stats, and change in leadership for 3 months

Good morning! I would like to share with you our 2021 stats as they pertain to the Almaguin Highlands Detachment area. Coming soon, hopefully in 2022, we will be working towards starting the now mandated police board for our detachment and stats like these will be shared with the board members quarterly. I thought that sharing the stats with all of you via email would be a good start to keep you informed and in turn, inform your councils. You must all be receiving a detailed report specific to your municipality or township when the policing bureau reports to your municipalities for billing purposes also. I am available to discuss these stats with you should you wish to obtain further details.

Furthermore I am including the Detachment's 2020 progress report as it relates to the 2020-2022 action plan I had submitted. The update was made public on our website at opp.ca recently.

Lastly, I want to inform all of you that I will be absent from the Detachment between February 14th and May 14th. (it could become a 6 month duration) I will be heading to our James Bay Detachment to replace a retired Inspector Detachment Commander while a full time replacement is identified for him. I will be at the helm of the Kapuskasing, Cochrane, Hearst and Moosonee Detachments. Having the opportunity to work in one of the largest Detachment area in the North East, I am sure that I will be able to learn a lot and bring back different ways of doing business that will benefit Almaguin Highlands.

In the interim, Sergeant Derek Shoppoff will be the Acting Staff Sergeant Detachment Commander here in Almaguin Highlands. He come to us from the Superior East Detachment (Wawa) in his 24th year of policing. Feel free to communicate with him directly after February 14th.

Thank you for your continuous support and talk soon.

Dominic.

Staff Sergeant Dominic Lalonde

Detachment Commander

Ontario Provincial Police

Almaguin Highlands Detachment

46 Hwy 520, Burks Falls ON POA 1G0

T:705-382-2015, C:705-618-6759, VNET 504-3210

OPP members can access the Healthy Workplace Team 24/7 at 1-844-OPP-9409 (1-844-677-9409)



2020

PROGRESS REPORT



ALMAGUIN HIGHLANDS DETACHMENT

**ALMAGUIN HIGHLANDS
2020 Progress Report
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Summary of Commitments

The OPP's action planning process ensures compliance with the Adequacy and Effectiveness of Police Services Regulation (Adequacy Standards) filed as O. Reg. 3/99 in 1999.

Through analysis and consultation, the following areas of focus were identified for the next three years. These are reflective of local issues; activities will be addressed, monitored and adjusted as needed.

Crime	Roadways, Waterways and Trails	Other
To identify, prevent and deter drug crimes in our communities.	To sustain a continuous and year-round focus on the causal factors of motorized vehicle collisions.	To identify co-response solutions for non-police related demands for service that impact police resourcing.
To ensure Investigative Excellence is evident in all investigations.	Sustained education, prevention and enforcement actions targeting impaired driving by drugs and alcohol.	To develop transfer of care protocols with relevant healthcare facilities.
Victim-centered investigative approach and support for all investigations.		To streamline collision reporting.
To address and prevent crime in our communities.		

2020 Crime Progress Results

To address and prevent crime in our communities.

To identify alternative response solutions for non-police-related demands for service that impact police resourcing in our communities.

Commitment	Progress Status	Progress Update
Victim-centered investigative approach and support for all investigations.	Relevant Activity Underway	<p>Officers participated in a mandatory victim-centered approach training session in relation to sexual assault investigations.</p> <p>Supervisors ensure Victim Services are notified of every violent and traumatic event through the use of a referral tool.</p> <p>Victim Services and the Victim Witness Assistance Program (VWAP) directors are in constant contact with the Detachment Commander to ensure that the appropriate assistance is provided to victims of crime.</p> <p>The Detachment Commander continues to sit on the Victims Services Board.</p>
To ensure Investigative Excellence is evident in all investigations.	Relevant Activity Underway	<p>Officers continue to tackle crime by conducting focus patrols and prevention efforts in targeted areas, utilizing our crime analyst data.</p> <p>Officers also engage with various specialty units such as the OPP's Forensic Identifications Services (FIS) and Scenes of Crime Officer (SOCO) Program for investigative excellence and, as a result, reduce victimization.</p>
To identify, prevent and deter drug crimes in our communities.	Relevant Activity Underway	<p>Frontline and crime officers along with Community Street Crime Unit (CSCU) have made significant seizures of illicit drugs and dismantling major grow operations both through traffic stops and criminal investigations.</p> <p>Intelligence gathering and education continue to be at the forefront of our efforts to battle the opioid crisis.</p>
To address and prevent crime in our communities.	Relevant Activity Underway	<p>Intelligence-led Policing continues to be an efficient tool utilized by our criminal investigators and front line officers to monitor offenders out on conditions in our communities and prevent breaches of these conditions, therefore preventing re-victimization.</p> <p>Officers continue to be trained on various investigative techniques and attended several specialized courses.</p>

		<p>Snowmobile ATV and Vessel Enforcement (SAVE) team permits for more of our detachment area to be covered, deterring the dangerous driving behaviours everywhere in an effort to keep the motoring public safe.</p> <p>Two officers were recently trained in ATV operation to enhance our patrol capability and ability to respond to calls for service in remote areas.</p>
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Endnotes

Table 1.1 Hours (Field Personnel)

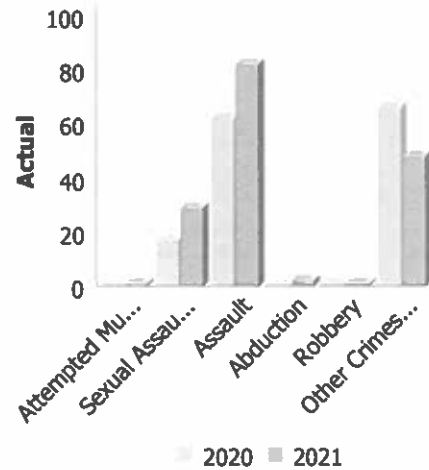
Source: Ontario Provincial Police, Daily Activity Reporting (DAR) System, Business Intelligence (BI) Cube. (2020/03/16)

Note: Based on Total hours of activity reported in DAR under selected Obligated Duty Codes (CCC, Traffic, Patrol, Total) reported to Home Location. The % change is based on last year over previous year.

**Police Services Board Report for Almaguin Highlands
Records Management System
January to December - 2021**

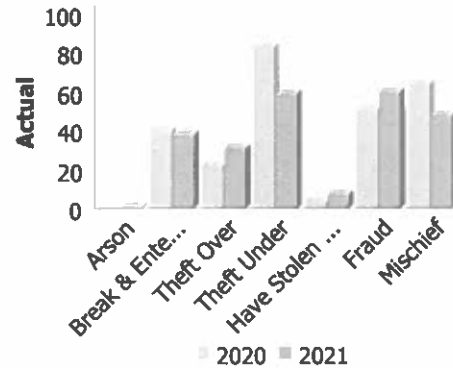
Violent Crime

Actual	January to December			Year to Date - December		
	2020	2021	% Change	2020	2021	% Change
Murder	0	0	--	0	0	--
Other Offences Causing Death	0	0	--	0	0	--
Attempted Murder	0	1	--	0	1	--
Sexual Assault	17	29	70.6%	17	29	70.6%
Assault	62	82	32.3%	62	82	32.3%
Abduction	0	2	--	0	2	--
Robbery	1	1	0.0%	1	1	0.0%
Other Crimes Against a Person	66	48	-27.3%	66	48	-27.3%
Total	146	163	11.6%	146	163	11.6%



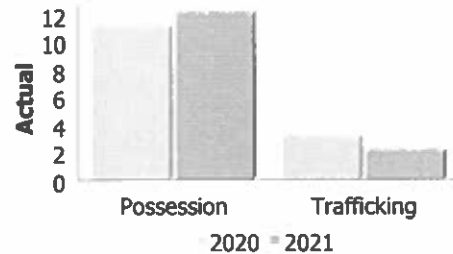
Property Crime

Actual	January to December			Year to Date - December		
	2020	2021	% Change	2020	2021	% Change
Arson	0	1	--	0	1	--
Break & Enter	40	38	-5.0%	40	38	-5.0%
Theft Over	22	31	40.9%	22	31	40.9%
Theft Under	83	59	-28.9%	83	59	-28.9%
Have Stolen Goods	3	7	133.3%	3	7	133.3%
Fraud	51	60	17.6%	51	60	17.6%
Mischief	64	48	-25.0%	64	48	-25.0%
Total	263	244	-7.2%	263	244	-7.2%



Drug Crime

Actual	January to December			Year to Date - December		
	2020	2021	% Change	2020	2021	% Change
Possession	11	12	9.1%	11	12	9.1%
Trafficking	3	2	-33.3%	3	2	-33.3%
Importation and Production	0	0	--	0	0	--
Total	14	14	0.0%	14	14	0.0%



Detachment: 4C - ALMAGUIN HIGHLANDS
Data source date: 2022/01/22

Report Generated by:
Lalonde, Dominic

Report Generated on:
27-Jan-22 10:19:00 AM
PP-CSC-Operational Planning-4300

***DISTRICT OF PARRY SOUND SOCIAL SERVICES
ADMINISTRATION BOARD***

2022 BUDGET

APPROVED January 13, 2022

DISTRICT OF PARRY SOUND SOCIAL SERVICES ADMINISTRATION BOARD
2022 BUDGET
OVERVIEW and DIRECTION

Child Care Program costs have decreased by \$137,938 from 2021 to 2022. This is predominantly the result of reducing our child care administration costs due to reductions in related funding from the Province. At the same time, our parent fee revenue will increase as our child care basic rate will be rising \$1 per day. Any parent fee revenue received helps to reduce our municipal levy.

Social Housing program costs have decreased by \$176,391 from 2021 to 2022. However, due to a \$216,261 decrease in federal funding the net result is an increase in the municipal levy of \$82,000. The major decreases in costs are due to the changes in non-profit housing subsidies and debenture payments (two social housing projects reached the end of their operating agreements in 2021). Other operating costs have been reduced where possible to offset this loss in revenue, but with inflation running at over 4% in the Province, costs continue to rise to meet the ongoing repairs and maintenance challenges of our buildings.

Community Services program costs, for our Violence Against Women and Homelessness Programs have increased by \$262,813 with a corresponding increase to the municipal levy of \$74,469. The majority of these costs relate to staffing increases in the Homelessness Program. In order to support people through this program during covid, we have added a team lead and two community relations works to the staffing complement.

Corporate Services costs have decreased by \$16,635. Removal of the one-time cost allocation in 2021 of \$100,000 is offset by inflationary increases to staffing and operating costs. Combined with an increased allocation to the programs, the net result is an overall decrease to the municipal levy of \$48,635.

The Social Assistance Restructuring allocation has been held at the same level as the prior year. We continue our practice of spending the prior year's allocation in the current year. These funds are used to support those in our communities with the most limited resources and include funding for local food banks, the emergency shelter and energy program, community based supports for children and the Transitional Support.

**DISTRICT OF PARRY SOUND SOCIAL SERVICES ADMINISTRATION BOARD
2022 BUDGET
SUMMARY OF MUNICIPAL LEVY: OPERATING AND CAPITAL
1.0% INCREASE TO LEVY**

	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2022 BUDGET	% CHANGE IN LEVY
OPERATING FUND					
ONTARIO WORKS	1,186,839	1,057,730	1,184,242	1,162,954	-0.33%
CHILD CARE	485,680	921,093	541,090	449,590	-1.42%
SOCIAL HOUSING	2,309,993	2,422,894	2,450,000	2,532,000	1.28%
COMMUNITY SERVICES	86,682	112,442	156,940	231,409	1.16%
CORPORATE SERVICES	586,136	543,094	724,635	676,000	-0.76%
DSSAB MUNICIPAL INITIATIVES	350,000	264,700	270,000	270,000	0.00%
MUNICIPAL COST	5,005,330	5,321,953	5,326,907	5,321,953	-0.08%
TRANSFERS TO (FROM) OPERATING RESERVES/CONTINGENCY	316,623	-	(4,954)	64,220	1.08%
MUNICIPAL LEVY FOR OPERATIONS	5,321,953	5,321,953	5,321,953	5,386,173	1.00%
CAPITAL FUND					
DSSAB PROGRAM FACILITIES	400,000	400,000	400,000	400,000	0.00%
DSSAB HOUSING FACILITIES	700,000	700,000	700,000	700,000	0.00%
MUNICIPAL COST	1,100,000	1,100,000	1,100,000	1,100,000	0.00%
NOT YET ALLOCATED CONTRIBUTION	-	-	-	-	0.00%
MUNICIPAL LEVY FOR CAPITAL	1,100,000	1,100,000	1,100,000	1,100,000	0.00%
TOTAL MUNICIPAL LEVY	6,421,953	6,421,953	6,421,953	6,486,173	1.00%
INCREASE(DECREASE) TO LEVY			-	64,220	
PERCENTAGE INCREASE (DECREASE)			0.00%	1.00%	

DISTRICT OF PARRY SOUND SOCIAL SERVICES ADMINISTRATION BOARD
2022 BUDGET
MUNICIPAL LEVY
WITH 2021 COMPARISON

Municipality	2022 Apportionment Percentage	2021 Levy Actual	2022 Levy Actual	Increase (Decrease) to Levy
Armour	2.54%	162,577	164,946	2,369
Burks Falls	0.54%	35,077	35,058	(19)
Callander	3.71%	239,438	240,483	1,045
Carling	6.93%	442,691	449,470	6,779
Joly	0.42%	26,237	26,954	717
Kearney	2.53%	161,645	164,114	2,469
Machar	1.76%	112,135	114,141	2,006
Magnetawan	4.73%	302,958	306,601	3,643
McDougall	5.18%	330,622	336,241	5,619
McKellar	4.47%	286,030	289,815	3,785
McMurrich	1.54%	99,088	100,022	934
Nipissing	2.60%	167,296	168,830	1,534
Parry Sound	4.94%	318,150	320,548	2,398
Perry	3.21%	205,573	207,868	2,295
Powassan	2.25%	144,235	146,079	1,844
Ryerson	1.27%	81,439	82,023	584
Seguin	23.82%	1,529,631	1,544,932	15,301
South River	0.48%	30,476	30,889	413
Strong	1.98%	127,414	128,119	705
Sundridge	0.70%	45,126	45,288	162
The Archipelago	14.12%	909,553	915,568	6,015
Whitestone	4.08%	262,259	264,531	2,272
	93.80%	6,019,650	6,082,520	62,870
Unincorporated	6.22%	402,303	403,653	1,350
Total	100%	6,421,953	6,486,173	64,220

DISTRICT OF PARRY SOUND SOCIAL SERVICES ADMINISTRATION BOARD
2022 BUDGET
OPERATING BUDGET
TOTAL EXPENDITURES AND FUNDING

	2021 BUDGET	2022 BUDGET	CHANGE
ONTARIO WORKS			
ONTARIO WORKS FINANCIAL ASSISTANCE	\$8,262,000	\$8,262,000	0
ONTARIO WORKS PROGRAM	<u>3,093,185</u>	<u>3,001,354</u>	-91,831
	11,355,185	11,263,354	-91,831
CHILD CARE SERVICE MANAGEMENT			
CHILD CARE ADMINISTRATION	400,000	250,000	-150,000
CHILD CARE CENTRE OPERATIONS	5,449,438	5,501,500	52,062
EARLY YEARS	1,052,000	1,037,000	-15,000
INCLUSION SUPPORT SERVICES	600,000	615,000	15,000
INTEGRATED RECEPTION	40,000	0	-40,000
NON DSSAB FEE SUBSIDY	470,000	600,000	130,000
NON DSSAB OPERATING SUBSIDY	390,000	260,000	-130,000
NON DSSAB OPERATING WAGE ENHANCEMENT	100,000	100,000	0
JOURNEY TOGETHER	295,364	295,364	0
PLANNING AND PROJECTS	<u>80,716</u>	<u>80,716</u>	0
	8,877,518	8,739,580	-137,938
SOCIAL HOUSING			
SOCIAL HOUSING ADMINISTRATION	742,912	619,803	-123,109
AFFORDABLE HOUSING PROGRAM COSTS	29,830	25,200	-4,630
BUILDING OPERATING COSTS	2,556,564	2,712,912	156,348
RENT SUPPLEMENT/HOUSING BENEFIT/HOUSING ALLOWANCE	224,600	187,100	-37,500
NON-PROFIT HOUSING COSTS	<u>812,000</u>	<u>644,500</u>	-167,500
	4,365,906	4,189,515	-176,391
COMMUNITY SERVICES			
VIOLENCE AGAINST WOMEN PROGRAMS	805,680	828,680	23,000
HOMELESSNESS PROGRAM	431,700	671,513	239,813
EMERGENCY HEATING AND SHELTER	396,000	396,000	0
TRANSITIONAL HOUSING SUPPORT	61,200	61,200	0
HOMEMAKERS PROGRAM	<u>100,000</u>	<u>100,000</u>	0
	1,794,580	2,057,393	262,813
CORPORATE SERVICES			
CORPORATE SERVICES	1,051,135	1,034,500	-16,635
BOARD	<u>60,000</u>	<u>60,000</u>	0
	1,111,135	1,094,500	-16,635
SOCIAL ASSISTANCE RESTRUCTURING FUND	270,000	270,000	0
TOTAL ANNUAL OPERATING EXPENSES	27,774,324	27,614,342	-159,982
LESS FUNDING FROM OTHER SOURCES			
PROVINCIAL FUNDING	19,084,141	19,075,374	-8,767
FEDERAL FUNDING	802,076	585,815	-216,261
SOCIAL ASSISTANCE RESTRUCTURING FUND	121,200	121,200	0
PARENT FEE REVENUE	1,430,000	1,500,000	70,000
TENANT REVENUE	910,000	910,000	0
INVESTMENT INCOME AND OTHER	<u>100,000</u>	<u>100,000</u>	0
	22,447,417	22,292,389	-155,028
MUNICIPAL FUNDING - OPERATING EXPENSES	\$5,326,907	\$5,321,953	-4,954
TRANSFERS TO (FROM) RESERVES	(\$4,954)	\$64,220	69,174
MUNICIPAL LEVY FOR OPERATIONS	\$5,321,953	\$5,386,173	64,220

**DISTRICT OF PARRY SOUND SOCIAL SERVICES ADMINISTRATION BOARD
2022 BUDGET
CAPITAL BUDGET AND OPERATING FUNDS OVERVIEW**

OVERVIEW:

General Operating Fund:

The DSSAB maintains operating funds for cash management purposes. As per the Board Operating Reserve Policy, operating funds of no greater than three months of annual operating expenses will be maintained by the DSSAB. This equates to \$6,848,463 at the end of 2021.

Our projected level of operating funds at December 31, 2022 is \$3,208,242 or 42 days of annual operating expenses. Coupled with our capital reserves, we believe that we have sufficient funds on hand to meet our current short-term operating requirements.

Program Facilities Capital Fund:

The DSSAB holds capital funds for program facilities that we own. These include our multi-use building in South River (offices, child care centre and EarlyON site), our office building in Parry Sound, Child Care Centres in Emsdale and Parry Sound, our 6 unit apartment building in Parry Sound and our women's shelter in Parry Sound. In addition we lease space for our child care centre in Powassan from the local school board and from the Sound Community Hub in Parry Sound for our EarlyOn, Integration Support Services and Home Child Care programs.

We are making a \$400,000 contribution to the Program Facilities Capital Fund in 2022 to ensure that sufficient capital funds are available to meet our needs.

**DISTRICT OF PARRY SOUND SOCIAL SERVICES ADMINISTRATION BOARD
2022 BUDGET
SCHEDULE OF CHANGES IN CAPITAL & OPERATING FUNDS**

	GENERAL OPERATING FUND	PROGRAM FACILITIES CAPITAL FUND	SOCIAL HOUSING CAPITAL FUND	TOTAL
Balance, December 31, 2019	\$3,295,877	\$2,335,239	\$7,707,080	\$13,338,196
Contribution: 2020 Municipal Levy		400,000	700,000	1,100,000
Contribution: 2020 Surplus/Adjustments	(82,681)	-	-	(82,681)
Contribution: Interest Earned		87,310	302,009	389,319
Capital Expenditures in 2020		(42,473)	(635,394)	(677,867)
Non Profit Capital Expenditures in 2020		-	-	-
CMHA Funding			67,800	67,800
Projected Balance, December 31, 2020	\$3,213,196	\$2,780,076	\$8,141,495	\$14,134,767
Contribution: 2021 Municipal Levy		400,000	700,000	1,100,000
Contribution: 2021 Surplus/Adjustments	(4,954)	-	-	(4,954)
Contribution: Interest Earned		20,000	100,000	120,000
Capital Expenditures in 2021		(160,703)	(668,387)	(829,090)
Non Profit Capital Expenditures in 2021		-	(300,000)	(300,000)
Projected Balance, December 31, 2021	\$3,208,242	\$3,039,373	\$7,973,108	\$14,220,723
Contribution: 2022 Municipal Levy		400,000	700,000	1,100,000
Contribution: 2022 Interest Earned	-	20,000	100,000	120,000
Capital Expenditures in 2022		(1,727,000)	(1,652,000)	(3,379,000)
Non Profit Capital Expenditures in 2021		-	(300,000)	(300,000)
SSRF Funding		1,034,500		1,034,500
One-time Reserve Contribution	64,220			64,220
Projected Balance, December 31, 2021	\$3,272,462	\$2,766,873	\$6,821,108	\$12,860,443
Daily operating cash flow requirements	\$ 76,094			
# Days operating funds on hand	42			
Maximum allowable operating fund	\$ 6,848,463			
Social Housing Contributions / unit	\$2,035			
Social Housing Spending / uni	\$5,674			



MEMORANDUM

Chris Litschko, Chief Executive Officer
Lakeland Holding Ltd.

TO: Municipal Councils:

- Town of Bracebridge
- Town of Huntsville
- Town of Parry Sound
- Village of Burk's Falls
- Village of Sundridge
- Municipality of Magnetawan

FROM: Chris Litschko, Chief Executive Officer

COPY: Municipal Chief Administrative Officers
Lakeland Board of Directors
Executive Team

DATE: January 26, 2022

SUBJECT: 2021 Q4 Shareholder Update

On behalf of Roger Alexander, Chair, and the members of the Board of Directors of Lakeland Holding Ltd. (Lakeland), I am pleased to provide Lakeland's 2021 Q4 Shareholder Update.

VISION

Our company will ...

Provide a safe, productive working environment for all employees

Provide our customers with safe, reliable and affordable products and services

Operate profitably for shareholder dividend payment and value enhancement

Strive for constant improvements in our working relationships with customers, suppliers and our communities

Actively pursue profitable core business opportunities for the enhancement of shareholder value



MEMORANDUM

Chris Litschko, Chief Executive Officer
Lakeland Holding Ltd.

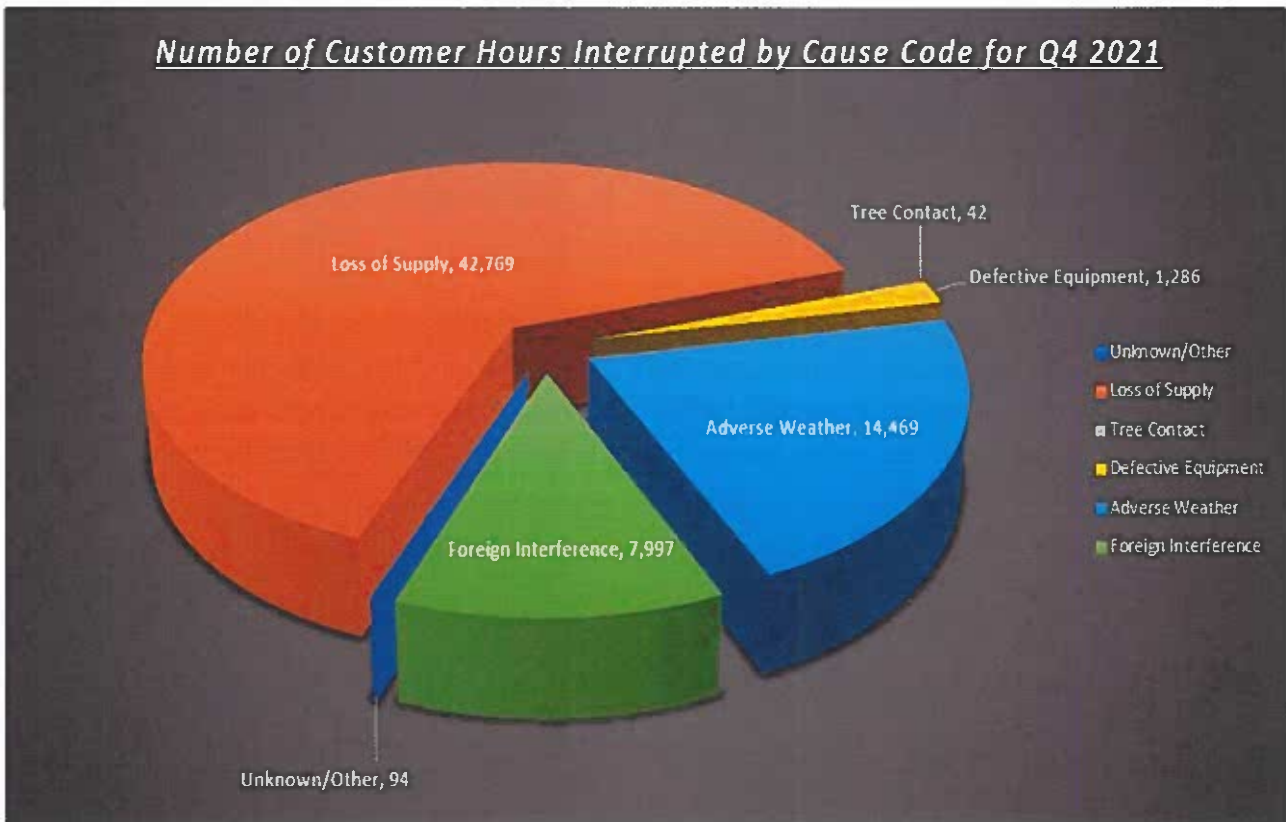
The 2021 Q4 report, which is attached as Appendix "A" to this memorandum, highlights Lakeland's continued success in achieving its Vision to the benefit of our Shareholders and the customers we serve.

Respectfully submitted on behalf of Lakeland's Board of Directors.

A handwritten signature in black ink, appearing to read "C. Litschko", is written over a horizontal line.

Chris Litschko, CEO

will considerably improve reliability to approximately 1,500 customers while many others will be converted to this station over future years. Hydro One has also installed remote automated switches which should decrease the outage time per incident for customers in Bracebridge. Over a decade ago, we convinced Hydro One to convert Huntsville over to a shorter more reliable 44,000 feeder line which has resulted in good reliability. Parry Sound is in proximity to the Hydro One transmission station and has good reliability. While Hydro One is committed to increased tree trimming in 2023 and more automated switches affecting our northern customers (Burk’s Falls, Magnetawan, Sundridge) outage duration should improve but the number of outages may not improve considerably. Lakeland Power has also improved customer communications by utilizing a new after-hours company during outages and storms. To proactively protect the environment, all overhead island transformers are being replaced with ground transformers to guard against oil leaks. Also, more than half of the porcelain switches have been replaced that have an increased propensity to crack and cause outages at any time. Later in 2021 wind picked up with the worst storm occurring around December 11th affecting all hydro companies from Sudbury south. After our distribution system was repaired our skilled Power team was able to assist Hydro One around the Parry Sound / Muskoka area.





Our innovation team completed its first round of interviews for \$1M UK/Canada Forward Challenge first place prize in November and will answer to a second-round interview in January 2022. The company has signed a licencing agreement for bidding into energy markets and will start selling this service across North America in 2022. The team has also been invited to many international conferences to discuss our Parry Sound innovation project, individual parts & services. The company continues to work with the Ministry of Energy and regulators regarding rules/policy changes to remove hurdles for future innovation projects.

Supply chain issues are occurring within all our companies, so we are preordering larger volumes of inventory than in the past.

To the end of Q4 the consolidated company made capital investments of \$12M.

Ministry of Infrastructure

Ontario Connects: Bringing High-Speed Internet to Every Community

January 2022

CONFIDENTIAL



The opportunity

Impact of broadband access

Economic Sectors

Global competitiveness in a digital world. Increased sector contribution to economic growth, including to green economy.

Communities / Municipalities

Increased attraction for people and businesses, and support for economic activity.

Firms / Businesses

Improved productivity, efficiency and competitiveness. e.g., advanced manufacturing and finance.

Consumers / Households

Enhanced knowledge, skills and networks. Improved access to services and standard of living.

- Investment in broadband infrastructure is a key element of the government's plan to create growth and build the foundation for a strong economic recovery.
- Access to reliable broadband aids in establishing Ontario as a leader in the adoption of critical technologies to support a more digital society and supports communities by:
 - Providing continuity by enabling work, learning, business and connecting from home.
 - Supporting local businesses in expanding their markets and responding to increasingly digital demands.
 - Protecting jobs and creating positive impacts to the health and well-being of the community.
 - Supporting access to health, education and financial services.

Up to Speed: Ontario's Broadband and Cellular Action Plan

Ontario has committed nearly **\$4 billion** to bring access to reliable high-speed internet to every community across the province



Four Pillars of Action



1. DELIVER

Work with regional partners on shovel-ready projects to expand access.



2. INVEST

Launch provincial investment program.



3. MAXIMIZE

Expand existing programs and make better use of government assets.



4. MODERNIZE

Make it easier for government and the private sector to deliver broadband projects.

Invest

Commitment: Invest in broadband and cellular infrastructure: Ontario will launch a provincial broadband infrastructure program.

- Ontario launched the Improving Connectivity (ICON) Program in July 2020 to help connect more homes and businesses with high-speed internet in areas of need.
- ICON has committed support to 35 different broadband projects totalling close to \$125 million in provincial investment.
- In July 2021, Ontario announced a partnership with the federal government to support an additional 41 projects in Ontario for a total investment of over \$500 million to expand access to high-speed internet across the province.
- On August 6, 2021, Ontario also announced an investment of more than \$109 million in Telesat's next-generation Low Earth Orbit satellite network, to meet future demand for high-speed connectivity.
- Through shovel ready projects and new investments, Ontario has committed over \$900 million to date, improving broadband and cellular connectivity in underserved areas and enabling access to high-speed internet for nearly 375,000 premises.

Maximize/Modernize: Reducing barriers to deployment

- [The Supporting Broadband and Infrastructure Expansion Act, 2021 \(SBIEA\)](#) was introduced in April 2021 to accelerate timely deployment of provincial designated projects in unserved and underserved communities in Ontario.
- [The Building Broadband Faster Act, 2021 \(BBFA\)](#) provides authority to the Minister of Infrastructure to reduce barriers to deployment of broadband-related infrastructure.
- Regulation-making authorities under the Ontario Energy Board Act, 1998 (OEBA) can reduce barriers for telecom providers to use existing electricity assets, such as hydro poles, to expand access to broadband, while reducing the costs to do so.
- The Statement of Intent outlines proposed legislative amendments, regulations, and additional mechanisms to enhance enabling authorities and compliance mechanisms to accelerate deployment of high-speed internet infrastructure.

Building Broadband Faster Act Guideline

On November 30 2021, Ontario released the Building Broadband Faster Act Guideline to support implementation of the Building Broadband Faster Act, 2021 (BBFA).

The Guideline is designed to reduce barriers that are currently preventing the timely deployment of reliable, high-speed internet infrastructure.

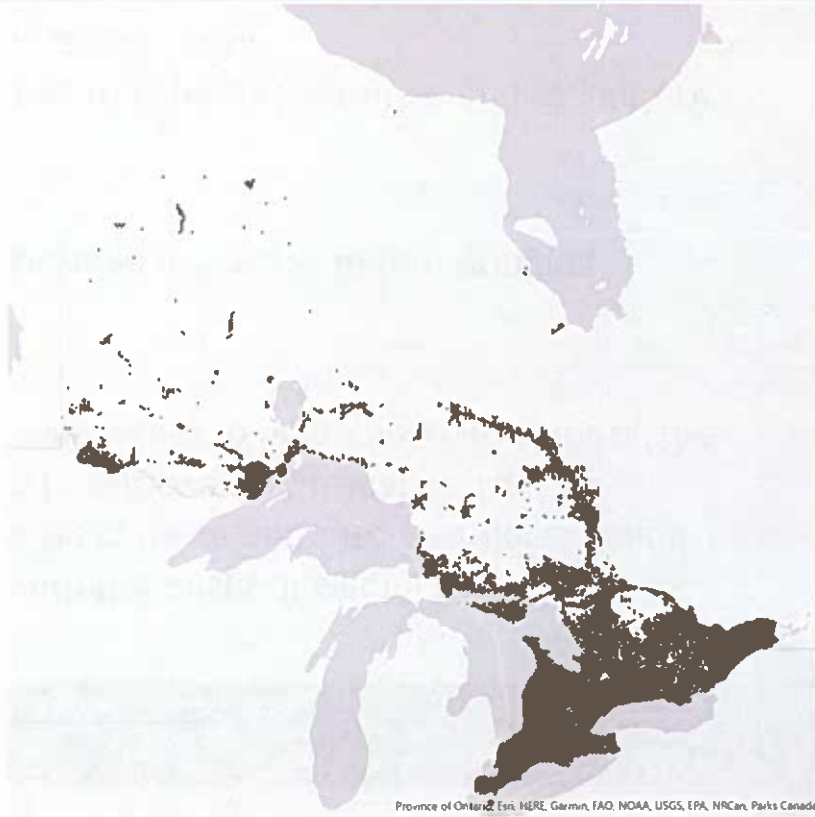
To enhance compliance with the Guideline, proposed regulations are being drafted under the BBFA and OEBA. A regulation under the OEBA including a new wireline pole attachment charge became effective January 1, 2022.

Coordinated and accelerated action to achieve 100% coverage

BEFORE PROVINCIAL INVESTMENTS



AFTER PROVINCIAL INVESTMENTS



*These maps show what proportion of populated areas have access to high-speed internet (50/10 mbps). Lighter brown are population areas with less access to high-speed internet. The government is on track to bring better internet to everyone in the province by the end of 2025.

We want to hear from you

Municipalities will play an expanded role in ensuring the timely deployment of broadband infrastructure projects.

1. What are the greatest challenges to broadband expansion in your community? How is your community currently working to address them?
2. What type of additional information or resources does your municipality need to support broadband expansion?
3. What challenges, if any, do you anticipate in providing electronic data?
4. What is the typical timeframe for municipal permits, concurrences, or approvals for a broadband project?
5. What types of resources or assistance could help your municipality comply with the proposed service standard, and the requirement to provide asset data proactively and electronically?

Let us know:

broadband@ontario.ca

District of Parry Sound



Social Services
Administration Board

January 26, 2022

MUNICIPALITY OF
MAGNETAWAN

FEB 01 2022

RECEIVED

Municipality of Magnetawan
Box 70, 4304 Hwy. #520
Magnetawan, ON
POA 1P0

Attn: Clerk Administrator

In compliance with Section 284(3) of the Municipal Act, this letter is to serve as notification of the total Honorariums and Expenses received by your representatives who are Board Members for the District of Parry Sound Social Services Administration Board.

Board Members representing the Township of Joly, Township of Machar, Township of Strong, Village of South River, Village of Sundridge and the Municipality of Magnetawan - **Area 5**, received the following in 2021:

<u>BOARD MEMBER</u>	<u>TOTAL</u>	<u>HONORARIUM</u>	<u>TRAVEL EXPENSES</u>
Theresa Brandt		\$ 1,440.00	\$ 0.00
Lyle Hall		\$1,440.00	\$ 0.00

If you require any additional information or if your contact information requires updating, I can be reached at (705) 746-7777 ext. 5241 or bkingston@psdssab.org.

Sincerely,

Bobbie-Jo Kingston
Payroll Coordinator

Housing Services /// Community Services and Income Supports /// Administration Offices

705-746-7777 / 1-800-461-4464

1 Beechwood Drive, Parry Sound, Ontario P2A 1J2


www.psdssab.org
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I, Linda Saunders, hereby submit the following itemized statement of the amounts paid to the members of Council for the period January 1, 2021 to December 31, 2020 in accordance with Section 284(1) of The Municipal Act, S.O.2001.

These payments were made pursuant to the Municipality of Magnetawan's Bylaw 2021-67 which sets out remuneration paid to Council Members, and mileage paid to Council Members as approved by the Municipality of Magnetawan's Resolution 2014-12.

	Remuneration	Expenses
Tim Brunton	\$12,285.44	\$ 0.00
Sam Dunnett	17,256.08	308.00
John Hetherington	11,950.44	0.00
Bradley Kneller	12,025.44	0.00
Wayne Smith	12,025.44	0.00
	<u>\$65,542.84</u>	<u>\$ 308.00</u>

Dated: January 27, 2022



Linda Saunders, Treasurer
Municipality of Magnetawan



*Knowing our heritage
we will build our future*

**THE CORPORATION OF THE
MUNICIPALITY OF MAGNETAWAN**



**RFT for Replacement of Culvert 11 Magnet
Road and West Poverty Bay Road
RFT No. 2022-01**

SEALED Request for Tenders, on the forms supplied, will be received at the Magnetawan Municipal Offices, 4304 Highway 520, Magnetawan, Ontario, P0A-1P0

UNTIL

Wednesday, February 23rd 2022 at 1:00 pm

In general, the work includes the replacement of an existing CSP Culvert with a 6.780m by 3.610m polymer coated arch culvert, road reconstruction and guide rail replacement.

Major Items include: Removal of the existing culvert and installation of a new culvert, roadway excavation and reconstruction, dewatering and environmental protection.

Contract specifications and tender forms may be obtained electronically from Kingston@GreerGalloway.com

Documents will be available February 3, 2022

The RFT submittal must be accompanied by an Agreement to Bond or a letter from a financial institution agreeing to supply a letter of credit. The RFT submittal must also include a deposit in the form of a Certified Cheque or Bid Bond made payable to the Corporation of the Municipality of Magnetawan, in an amount not less than that specified in the Request for Tenders Documents.

Bidders -Due to covid restriction Tenders will be opened shortly after closing. Unofficial results will be sent to all bidders within 24 hours of the Request for Tender opening for those that provided an email contact.

The lowest or any submitted Tender may not necessarily be accepted.

**Scott Edwards, Public Works Superintendent
The Corporation of the Municipality of Magnetawan**

RFT No. 2022-01

RFT for Replacement of Magnetawan Culvert 11, Magnet Road and West Poverty Bay



**Municipality of
Magnetawan**

**The Submission Deadline is 1:00 pm (local time) February 23rd,
2022-Proposals received later than the stated date and time will
be returned to the proponent unopened.**

Proposal Closing:

Tenders shall be enclosed in a sealed envelope plainly marked "Tender No.2022-01 The Contractor shall provide their company name, address and contact information on the envelope, and deliver it to the Municipal Office located at:

**Municipality of Magnetawan
P.O. Box 70, 4304 Hwy 520
Magnetawan, ON
POA 1P0**



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All submissions must be in original form. Electronic submissions will be accepted due to the COVID19 pandemic. Electronic submissions will not be reviewed until the tender opening.

5. RFT Submission Requirements

- i. The certified bid deposit cheque or bid bond, submitted by the successful bidder, will be returned when the successful Contractor has provided the Municipality with a Performance Bond and Labour and Material Payment Bond each totaling Fifty Percent (50%) of the Total RFT Price. The lowest two bids will be kept by the Municipality and all other RFT deposit cheques or bid bonds shall be returned after the selection of the successful bidder by the Municipality of Magnetawan.
- ii. Sealed bids, plainly marked as to contents shall be received prior to the closing date specified. Bids received after closing time will not be considered.
- iii. Bids must be submitted on the RFT submission Form supplied.
- iv. Bids must be completed in ink or by typewriter (not in pencil) and shall be clear and legible.
- v. Bids which are incomplete; or contain additions, conditions or reservations not called for; or which contain erasures or are obscured or illegible may be rejected as informal.
- vi. Bids must be signed by an authorized official of the firm.
- vii. The successful bidder must have Workplace Safety and Insurance Board coverage and provide a Workplace Safety and Insurance Board Clearance Certificate in advance of undertaking any of the work required by this Contract.
- viii. Individual item unit prices and accumulated sub-total must be exclusive of the Harmonized Sales Tax required to be paid by the Municipality Magnetawan. These taxes are to be identified separately in all of the Contractor's invoices.
- ix. No officer or employee of the Owner has authority to make or accept an offer or to enter into a contract on behalf of the Owner or to create any right against or to impose any obligations on the Owner. Recommendation of a tender to the Owner for acceptance does not constitute acceptance of the RFT submission by the Owner.
- x. The Owner and its constituent local municipalities reserve the right to delete items, sections or parts of this RFT, in whole or in part, if it is deemed to be advantageous to the Owner. The lowest bid submitted after deletion of items, section or parts of the RFT will be considered for acceptance subject to item ix. above.



\$500,000.01 to \$1,000,000.00	\$40,000.00
\$1,000,000.00 to 1,500,000.00	\$60,000.00

8. Ability and Experience of Contractor

In order to aid the Municipality in determining the qualification of each Bidder, the Bidder shall complete the following statement sheets, which are bound herein and included in the documentation which is to be submitted.

Statement "A" Stating the Bidders experience in similar work which he/she has successfully completed and references for each job.

Statement "B" Giving a list of the Bidders senior supervisory staff whom will be employed in this contract, with a summary of the experience of each.

Statement "C" Giving the name and address of each proposed Sub-Contractor/Suppliers used in making up his/her RFT and shall state the portion of the work allotted to each. Only one Sub-Contractor shall be named for each part of the work to be sublet.

After the tender has been accepted by the Municipality, the Contractor shall not be allowed to substitute other Sub-Contractors in place of those named in his/her tender without written approval from the Engineer, in accordance with Section G.C.3.09.04 of the OPS General Conditions of Contract.

9. Bonding

The successful Bidder is required to provide the following:

i. **Performance Bond, and a Labour and Material Payment Bond**

Before the contract agreement is signed, the successful bidder must furnish a **Performance Bond** for 50% of the RFT amount, and a **Labour & Material Bond** issued by the Bonding Company for 50% of the amount of the RFT amount, or 100% of the amount of the Tender amount in cash or acceptable collateral. The Performance Bond and Labour & Material Bond shall be on a form endorsed by the Canadian Construction Association. Bond prices shall include Harmonized Sales Tax and will guarantee his/her faithful performance of this Contract and his/her fulfillment of all obligations in respect of maintenance and payment for labour and materials used on this work. The Performance Bond shall include a **15% Maintenance Bond** during the warranty period.

ii. **Guaranteed Maintenance Period**

The guaranteed maintenance period shall be a period of one (1) year from the date of Substantial Performance in accordance with the General Conditions. During this period, the Contractor shall maintain



13. Bidders to Investigate

The Contractor must satisfy themselves as to the local conditions to be met with during the construction and conduct of the work before submitting their RFT. They shall make Their own estimate of the facilities and difficulties to be encountered including the nature of the subsurface materials and conditions. They are not to claim at any time after submission of their RFT that there was any misunderstanding of the terms and conditions of the Contract relating to site conditions.

The Bidder shall carefully examine all contract documents so that the unit prices tendered is commensurate with the nature of the work.

14. Examination of Plans, Specifications, and RFT Documents

The Contractor shall carefully examine the plans, provisions, specifications, and conditions described herein and accept the said plans, provisions, specifications and conditions for the prices set forth in this tender, and hereby offer to furnish all materials and to complete the work in strict accordance with the said plans, provisions, specifications and conditions.

The Contractor acknowledges that quantities shown in the RFT documents and drawings are estimated only, and are subject to increase, decrease or deletion entirely by the municipality, if found not to be required or if in excess of budgetary limitations.

15. Utilities

The location of utilities as shown on the contract drawings (if any) are approximate only and are not guaranteed by the Owner. It is the Bidder's responsibility to contact the Utility Companies for further information in regard to these utilities and to exercise the necessary care in construction operations to take such precautions as are necessary to safeguard the utilities from damage. The costs of all damages to utilities, both overhead and underground caused by the Proponents shall be the sole responsibility of the Bidder.

The Bidder shall ensure that utility service is not disturbed during the course of construction, by reason of the construction.

16. Occupational Health and Safety Act

Bidders should note that where the provisions of the Occupational Health and Safety Act of Ontario and Regulations apply to the services to be provided under a contract resulting from this RFT, and all the responsibilities and obligations imposed upon the "Contractor" under this Act must be assumed by the bidder. All costs of service/materials required to fulfil these obligations shall be included in the contract price quoted. Should the owner be aware of any violations of the Act and Regulations, a notification will be made to the appropriate authorities. Where so warranted, work could be suspended or indeed terminated with no cost to the owner.



When the owner issues the Certificate of Substantial Performance, the Owner will also issue the Substantial Performance Payment Certificate and the Substantial Performance Statutory Holdback Release Payment Certificate or where appropriate, a combined payment certificate. The Substantial Performance Statutory Holdback Release Payment Certificate will be a payment certificate releasing to the Contractor the statutory holdback due in respect of Work performed up to the date of Substantial Performance. Payment of such statutory holdback shall be due 46 days after the date of publication of the Certificate of Substantial Performance but subject to the provisions of the *Construction Lien Act* and the submission by the Contractor of the following documents:

- i. A release by the Contractor in a form satisfactory to the Owner releasing the Owner from all further claims relating to the Contract, qualified by stated exceptions such as outstanding work or matters arising out of subsection GC3.14, Claims, Negotiations, Mediation;
- ii. A statutory declaration in a form satisfactory to the Owner that all liabilities incurred by the Contractor and the Contractor's Subcontractors in carrying out the Contract have been discharged except for statutory holdbacks properly retained;
- iii. A satisfactory Certificate of Clearance from the Workplace Safety and Insurance Board; and
- iv. Proof of Publication of the Certificate of Substantial Performance.

The Contractor shall include in the Total Tender Price the publication cost of the Certificate of Substantial Performance. Publication is mandatory whether the Contractor requests Substantial Performance or not.



**THE REQUEST FOR TENDER – Replacement of Culvert 11 Magnet Road and
West Poverty Bay Road**

LETTER OF INTENT

To: The Municipality of Magnetawan

Re: RFT No. 2022-01

Replacement of an existing 6.50m x 3.0m x 21.5m CSP culvert with a 6.780m x 3.610m x 22.0m polymer coated arch culvert, road base improvements, final grading, and guide rail installation at Magnet Road and West Poverty Bay Road, approximately 2.3km north of Highway 124.

The undersigned has carefully examined the plans, specifications and location of the work described herein and is fully informed as to the nature of the work and the conditions related to its performance and understands that the quantities shown are approximate only and are subject to either increase or decrease.

The undersigned hereby proposes to furnish all necessary machinery, tools, apparatus, and other means of construction to do all the work, furnish all materials, except as otherwise specified, and for the unit prices named in the itemized list, to complete the work herein described in strict accordance with the contract documents, therefore, and in conformity with the requirements of the specifications and supplemented specifications as may be provided by the Owner for the performance of this Work.

Submitted by (Please Print Legibly in Ink):

NAME OF FIRM OR INDIVIDUAL

(HEREINAFTER REFERRED TO AS THE “PROPONENT”)

ADDRESS

NAME OF PERSON SIGNING FOR THE PROPONENT

TITLE OF PERSON SIGNING FOR THE PROPONENT



STATEMENT "B"

The Proponent must list below the names and experience of the Supervisory Personnel to be employed in this Contract.

List of Proponent's Senior Supervisory Staff to be employed on this Contract		
Name	Position	Qualifications/Experience



--	--	--

RFT's Senior Supervisory Staff to be employed on this Contract attached as an appendix



--	--	--

Suppliers list of proposed sub-Contractors/Suppliers attached as an appendix



date of the acceptance of the RFT, and to complete the work in strict accordance with the Provisions, Specifications, and Conditions hereto attached for the sums calculated in accordance with the actual measured quantities and unit prices set forth in the RFT herein as follows:

Itemized Bid Form

Culvert 11 Magnet Road and West Poverty Bay

Item	OPSS / OPSD	Description	UNIT	QTY.	Unit Cost \$	Total Price \$
1	OPSS 180, 510, SP	Removal and Disposal of Existing Culvert	LS	1		
2	OPSS 180, 510, SP	Removal and Disposal of Existing Cable Guide Rail	m	85		
3	OPSS 421, SP	Supply & Install, 6780mm x 3610mm polymer coated arch culvert	m	22		
4	OPSS 401, 1010, SP	Granular A Bedding	tonne	126		
5	OPSS 804, SP	Topsoil and Seed	m ²	100		
6	OPSS 517, 518, SP	Dewatering	LS	1		
7	OPSS 805, OPSD 219.110	Turbidity Curtain	LS	1		
8	OPSS 805, OPSD 219.110, SP	Light-Duty Silt Fence Barrier	LS	1		
9	OPSS 511, 1004, 1860, OPSD 810.010, SP	R50 Rip Rap with Geotextile (Class II - Non-Woven)	m ²	65		
10	OPSS 180, 206, SP	Earth Excavation, Grading	LS	1		



The relevant Ontario Provincial Standard Specifications for construction are as follows:

Ontario Provincial Standard Specifications

The following is a list of OPSS's that apply to the Contract. This table does not include all OPSS's that apply. As part of this contract, all relative OPSS's apply unless otherwise specified. The most current Municipal version is to be used. If no Municipal specification exists, the Provincial is to be used.

OPSS	Date
180	November 2016
206	November 2014
310	November 2017
314	November 2016
401	November 2018
421	November 2018
510	November 2018
511	November 2018
517	November 2018
518	April 2017
706	April 2018
721	November 2018
732	April 2017
805	November 2018
1004	November 2013
1010	November 2013
1150	November 2018
1860	November 2018

Ontario Provincial Standard Drawings

The following is a list of OPSD's that apply to the Contract. This table does not include all OPSD's that apply. As part of this contract, all relative OPSD's apply unless otherwise specified.

OPSD	Date
219.110	November 2015
219.260	November 2015
803.031	November 2015
804.040	November 2015
810.010	November 2018
912.130	November 2016



AGREEMENT TO BOND

(to be completed by Bonding Company)

WE, the undersigned, HEREBY AGREE to become bound as Surety for _____

In a Performance Bond totaling FIFTY (50%) of the Total RFT Amount, and a Labour and Material Payment Bond totaling FIFTY (50%) of the Total RFT Amount, and conforming to the Instruments of Contract attached hereto, for the full and due performance of the works shown or described herein, if the RFT Bid Price for RFT No. 2022-01 is accepted by the Owner.

IT IS A CONDITION of this Agreement that if the above-mentioned RFT is accepted, application for a Performance Bond and a Labour and Material Payment Bond must be made to the Undersigned within TEN (10) DAYS of Notice of Contract Award, otherwise the Agreement shall be null and void.

DATED AT _____ this _____ day of _____, 2022.

(Name of Bonding Company)

(Signature of Authorized Person Signing for Bonding Company)

(BONDING COMPANY SEAL)

(Position)

(This Form shall be completed and attached to the RFT Submitted.)



Agreement

THIS AGREEMENT made in triplicate this, 2022

BETWEEN

Hereinafter called the “Proponent”

THE PARTY OF THE FIRST PART

-And -

THE MUNICIPALITY OF MAGNETAWAN

Hereinafter called the “Owner”

THE PARTY OF THE SECOND PART

WITNESSETH, that the party of the first part, for and in consideration of the payment or payments specified in the RFT for this work hereby agrees to furnish all necessary machinery, tools, equipment, supplies, labour and other means of construction and, to the satisfaction of the Owner, to do all the work as described hereafter, furnish all materials except as herein otherwise specified, and to complete such works in strict accordance with the Specifications and RFT therefore, all of which are to be read herewith and form part of this present agreement as fully and completely to all intents and purposes as though all the stipulations thereof have been embodied herein.

The Proponent further agrees that they will deliver the whole of the works completed in accordance with this Agreement within the time stipulated in the General Conditions Section 7.2 entitled “Progress of Work and Construction Time.”

The Proponent agrees that any monies due to the Owner as a result of non-completion of the works within the time stipulated may be deducted from any monies due to the Proponent in accordance with the General Conditions Section 7.3 entitled “Liquidated Damages” or any account whatsoever.

DESCRIPTION OF THE WORK:

The work includes the removal and replacement of an existing 6500m x 3000m x 21.5m CSP bridge culvert with a new 6780mm x 3610mm x 22.0m CSP Multi Plate and Polymer Coated culvert, road base improvements, final grading and guide rail installation.



Memorandum of Agreement

RE: Replacement of Culvert 11 Magnet Road and West Poverty Bay Road

By undertaking the above-noted project I/we, _____, the
(Name of Proponent)

undersigned hereby acknowledge and agree to meet or exceed health and safety requirements included in all Legislative Acts and Regulations (including, but not limited to, The Occupational Health and Safety Act, The Pesticides Act, The Explosives Act of Canada, The Workers' Compensation Act and Workplace Hazardous Materials Information System), as amended, and that failure to abide by these acts and regulations may result in the Municipality's issuance of a stop work order, and, in the case of a repetitive infraction, the dismissal and cancellation of the contract or purchase order.

Furthermore, I accept that I or any worker in my employment found to be in violation of the Occupational Health and Safety Act in respect of failure to wear protective clothing such as protective headwear, protective footwear, or approved safety vest may be dismissed without prior notification. In such an event, I concur that the Municipality shall not be liable for any costs incurred by me as a direct result of such dismissal.

Dated this _____ day of _____, 2022

(Signature of Proponent)

(Witness or Seal)

(Authorized Municipality of Magnetawan Representative)



The Greer Galloway Group Inc.
Consulting Engineers
January 2022

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GENERAL CONDITIONS

1. Description of Engineer's Rights.

The Engineer shall have the right, at any time before or during the prosecution of work, or before or after the execution of the Contract, to make, or order in writing, any alterations or changes deleting, extending, increasing, decreasing, varying or otherwise altering any lines, grades, forms, dimensions, methods, plans or materials, omissions of any portion or portions of the work, variations in any other way the works contracted for, or to order any additional or extra work to be done or extra material to be furnished. The Proponent shall proceed with and carry out the work as directed and/or supply such materials as directed, and shall do so without being entitled to any additional payment on account of any changes in work or materials except as otherwise provided. The Proponent shall proceed with work without delay and, if he is of the opinion he is entitled to additional compensation, shall make a written claim for additional compensation. If, in the opinion of the Engineer, such order or change materially increases or decreases the cost of the work or material from that on which the Proponent based his bid, other than estimated quantities, the Engineer, in his sole discretion, may increase or decrease the Contract price by an amount or amounts he, in his sole discretion, considers appropriate. The Engineer's decision shall be final.

2. Proponent to Investigate

It is the responsibility of the Bidder to satisfy itself that the RFT Documents are complete. The Bidder shall carefully examine all the RFT Documents. Prior to submitting its Bid, the Bidder shall visit and carefully examine the place of the Work and satisfy itself as to all existing surface and subsurface conditions, facilities and difficulties and shall take into consideration weather conditions, local labour conditions, and material and equipment availability which may affect the execution of the Work.

No claims by the Bidder will be considered or allowed for conditions which can be determined by careful and diligent examination of the RFT Documents, the place of the Work and local conditions, or both. No plea of ignorance of conditions or difficulties which may be encountered in the execution of the work hereunder by failure to make such inspections or investigations will be accepted as sufficient reason for failure on part of any successful Bidder to fulfill all requirements of the Contract

3. Changes to Government Taxes

Where a change in Canadian Federal or Provincial taxes occurs after the RFT closing date for this Contract, and this change was not announced in law prior to the time of bidding, the Municipality will increase or decrease contract payments to account for the exact amount of tax change involved.

Claims for compensation for additional tax cost shall be submitted by the Proponent to the Owner. Such claims for additional tax costs shall be submitted no later than 30 days after the date of acceptance of the work.



8. Employment

The Proponent and any sub-Proponent of the Contract, will, irrespective of the construction to be carried out under this Contract:

- i) Employ only residents of Canada, and
- ii) In employing persons, refrain from discrimination against any person by reason of race, colour, religious views or political affiliations.
- iii) Give preference to local truckers if he/she requires more trucks than he/she has available of his/her own fleet on site.
- iv) Give preference to local labour if it is necessary to augment his/her regular forces.

9. Payment of Workers

The Proponent shall pay all non-skilled workers employed by him/her at the site of the work a wage that shall be the Ministry of Labor's current Fair Wage Scale for Roads and Structures.

In the event the Proponent assigns the performance of any of his/her obligations at the site of the work to a sub-Proponent, then any such assignment of work to a sub-Proponent shall contain a provision obligating the sub-Proponent to abide by the provisions of the preceding paragraph with respect to non-skilled workers employed by him/her at the site of the work.

10. Coordination of Meetings

The Proponent shall attend such meetings with the Owner and the local municipalities as may be required to coordinate services affected by the Contract and routinely review its progress. A pre-construction meeting shall be scheduled to be held within ten (10) days of notification of acceptance of the Tender by the Owner.

11. Hours of Work

Hours of work shall be from one hour after dawn until one hour before dusk, Monday to Friday and no work will be permitted on weekends or statutory holidays, unless prior written approval is received from the Contract Administrator.

12. Use of Sub-Proponents

Sub-Section GC3.09 of the OPS General Conditions of Contract, is amended by the addition of the following:



Commercial General Liability Insurance

Commercial General Liability Insurance issued on an occurrence basis for an amount of not less than \$5,000,000. per occurrence / \$5,000,000. annual aggregate for any negligent acts or omissions by the engineer relating to their obligations under this Agreement. Such insurance shall include, but is not limited to bodily injury and property damage including loss of use; personal injury; contractual liability; premises, property & operations; non-owned automobile; broad form property damage; owners & Proponents protective; occurrence property damage; products & completed operations; employees as Additional Insured(s); contingent employers liability; tenants legal liability; cross liability and severability of interest clause

Automobile Liability Insurance

Automobile liability insurance with respect to owned or leased vehicles used directly or indirectly in the performance of the services covering liability for bodily injury, death and damage to property with a limit of not less than \$2,000,000 inclusive for each and every loss.

Environmental Impairment Liability

The Proponent shall affect and maintain Environmental Impairment Liability with a limit of not less than \$2,000,000 per Incident /Annual Aggregate. Coverage shall include Third Party Bodily Injury and Property Damage including on-site and off-site clean-up. Such insurance shall be maintained for a period of two (2) years subsequent to conclusion of services provided under this Agreement.

The Policies shown above shall not be cancelled unless the Insurer notifies the Municipality in writing at least thirty (30) days prior to the effective date of the cancellation. The insurance policy will be in a form and with a company which are, in all respects, acceptable to the Municipality.

15. Property Owners Release of Pit and Waste Disposal Areas on Privately Owner or Municipally

Owned Land used by the Proponent

Where the Proponent uses privately-owned or municipally owned lands for pits or waste disposal areas, the Proponent shall provide the Engineer with one copy of a release signed by or on behalf of the owner of each pit or waste disposal area used by the Proponent.

The Proponent is responsible for ensuring that the disposal of surplus material is carried out in an environmentally acceptable manner and to the satisfaction of the owner of the land upon which the material is disposed.



20. Dust Control

As a part of the work required under Section GC7.06 of the OPS General Conditions, the Proponent shall take such steps as may be required to prevent dust nuisance resulting from his/her operations either within the right-of-way or elsewhere or by public traffic where it is the Proponent's responsibility to maintain a roadway through the work.

The cost of all such preventative measures shall be borne by the Proponent including where water or calcium chloride is used to reduce the dust caused by traffic on a roadway which it is the Proponent's responsibility to maintain for public traffic. The cost of such quantities of water and calcium chloride as are authorized by the Owner to restrict dust to acceptable levels, shall be included within the item price of each bid item as per OPSS. GC 8.02.01(02).

21. Haul Roads

The maintenance and restoration of all haul roads required for this contract shall be the responsibility of the Proponent and no additional payment will be made.

22. Traffic Control - General

Construction operations shall be carried out in such a manner as to maximize safety and minimize disruption to traffic flow and operation.

Upon request - prior to construction, the Proponent shall submit a Construction Staging and Traffic Control Plan for work within the Contract to the Contract Administrator for review and approval.

Temporary concrete barriers, flashing beacons, and temporary traffic control devices shall be installed and maintained during all shutdown times including evenings and weekends if the trench is left open.

The Proponent shall follow the Manual of Uniform Traffic Control Devices (MUTCD) and shall be responsible for temporary lane closures.

The Proponent shall provide all construction and traffic control signage (as per the MUTCD) and flagmen to protect workmen and the public to the satisfaction of the Contract Administrator.

23. Protection of Public Traffic

i) Construction Staging and Traffic Control / Protection Plan

Upon request - prior to construction, the Proponent shall supply the Contract Administrator for review a Construction Staging Plan and Traffic Control/Protection Plan for work within the Contract.

ii) Restriction on the Use of Construction Equipment and Unlicensed Vehicles

Unlicensed vehicles and construction equipment, with the exception of rock trucks, shall not travel, work or stop within 4 m of a lane carrying traffic except where construction operations necessitate the working



24. Metric and Imperial Systems of Measurement

Quantities and dimensions referenced in the Special Provisions, Specifications and General Conditions shall be converted from one system of measurement to the other as required in order to complete the work.

Where a conflict occurs between imperial and metric quantities or dimensions, the Contract Administrator shall determine the appropriate system of measurement to be used.

Where conversion from one system of measurement to the other is required the Metric Practice Guide, standard CSA Z234.1-1973 shall apply.

25. Unit Conversion of Weighed Materials

In the event that a weigh scale is not available in the required metric or imperial units as designated for material to be weighed on this Contract, then the quantities so weighed on the scale supplied, shall be converted to the designated units by the Contract Administrator, for payment purposes.

One conversion only shall be made at the end of each day; on the basis that one metric tonne is equivalent to 1.102 imperial tons.

26. Property Bars

The Proponent shall protect all property bars during construction. Prior to the acceptance of the work by the Owner, the Proponent, at his/her own expense, shall have an Ontario Land Surveyor replace any bars that were destroyed or disturbed during construction.

27. Lines, Levels and Grades

Layout for the work on this contract shall be provided by the Proponent, in accordance with GC 3.05, GC 7.02 of the OPS General Conditions of Contract, and the following:

The Proponent shall carefully lay out his work so that during its progress and at its completion, it shall conform to the lines and levels as shown on the plans and profiles and established by him in the field. The work shall be built in accordance with the contract drawings and directions given from time to time by the Engineer.

The Proponent shall provide a copy of grade sheets to the Engineer on a weekly basis for all work related to this contract.

The cost of layout performed by the Engineer because of errors in the Proponent's layout or because of the Proponent's inability to correctly perform the layout shall be charged to the Proponent at rates normally charged for such work by the Engineer. Charges incurred under this provision shall be withheld by the Owner from payments made to the Proponent, or otherwise collected by the Owner from the Proponent.



In areas where excavated materials are stored temporarily the Proponent shall prevent erosion of any material into watercourses, sewer systems or onto private property.

Upon request - prior to construction the Proponent shall submit his proposed methods for controlling erosion and runoff to the Contract Administrator.

Run-off from construction materials and any stockpiles shall be contained and discharged so as to prevent entry of sediment to watercourses.

Where dewatering is required, dewatering effluent shall be discharged so as to prevent entry of sediment to watercourses.

The Proponent shall clean out all storm catch basins and maintenance hole sumps upon completion of the construction works.

Erosion and sedimentation control measures shall not be placed in watercourses unless otherwise specified in the Contract, or directed by the Contract Administrator.

31. Watercourse / Fisheries Protection: General

At all times, the Proponent's operations shall be controlled so as to prevent the entry of deleterious materials to watercourses and shall conform to the regulations embodied in the Navigable Waters Protection Act. Controls shall include, but not be restricted to, the following:

- i) Erosion and sedimentation control and protection of environmentally sensitive areas shall be in compliance with requirements that may be specified elsewhere in the Contract.
- ii) Watercourses shall not be diverted and temporary watercourse crossings shall not be constructed or utilized unless otherwise specified in the Contract.
- iii) Where the Contract does not require work in watercourses or on watercourse banks, equipment shall not be operated within such areas.
- iv) Where the Contract requires work in watercourses or on watercourse banks, operation of equipment within such areas shall:
 - v) Be kept to the minimum necessary to perform the specified work;
 - vi) Comply with operational constraints that may be specified elsewhere in the Contract; and
 - vii) Otherwise proceed in a continuous fashion so as to minimize the duration of such work.
- viii) Construction material, excess material, construction debris, and empty containers shall be stored away from watercourses and watercourse banks.



The Proponent will be responsible for all hauling and stockpiling of excess material at the designated site(s) to the satisfaction of the Contract Administrator and/or the Municipality staff. Payment for management and disposal of excess materials shall be included in related contract items.

34. Garbage Collection

The Proponent shall be responsible for ensuring that if required, garbage collection, including recyclables, is maintained and when necessary, the Proponent shall make arrangements directly with the collecting agency, to permit and coordinate pick-up. The Proponent shall coordinate this with the Municipality.

35. Occupational Health and Safety – Confined Spaces

The Proponent's attention is specifically directed to Part II.1 “Confined Spaces” of the OH&S Regulations for Construction Projects regarding requirements for working in confined spaces. All maintenance holes, catch basins and structures must be checked for the presence of gases prior to removal of covers and/or entering them.

Should the Proponent not have the proper equipment for this procedure he/she may make arrangements, at his/her own expense, to have the testing performed by the Municipality.

36. Contract Time & Liquidated Damages

i) Time

Time shall be of the essence for this Contract. For the purposes of this Contract, GC1.04 of the General Conditions is revised, in that Contract Time means the time stipulated herein for Completion of the Work as defined in clause GC1.06.

ii) Progress of the Work and Contract Time

Forthwith upon acceptance of this Contract, the Proponent shall provide a “Proponent’s Schedule of Work” to the Owner.

The Schedule shall include the proposed methods of construction and the name of a responsible individual from the Proponent’s firm who can be contacted in the event of emergencies. The Proponent must prepare and submit his/her schedule to the Owner within ten (10) calendar days of Contract acceptance and prior to start of construction.

The Proponent shall complete this Contract as defined in GC1.06 of the General Conditions **on or before September 30th, 2022.**

If the Contract time allowed by the above-noted date is not sufficient to permit completion of the work by the Proponent working a normal number of hours each day or week on a single daylight shift basis, it is



Payment will be made on the next payment certificate after the approval of the Proponent's invoice. If extra work invoices and all required substantiation and support are not received within 30 days, it is deemed that the Proponent does not intend to charge for the work and no payment will be made.

38. Mailboxes

The Proponent shall maintain access to mailboxes at all times. In the event that mailboxes are damaged as a result of construction activities or any other activity related to the execution of this contract, the Proponent will be responsible for replacement at no additional cost to the Owner.



Item Specific Special Provisions

NOTE: For the following Item Specific Special Provisions, the following list of items (including but not limited to) will be incorporated in the price of each bid item as per OPSS. GC 8.02.01(.02):

- 1. Mobilization & Demobilization**
- 2. Insurance & Bonding**
- 3. Maintenance and/or Reinstatement of Existing Signage**
- 4. Calcium Chloride Flake and Water for Dust Control**

OPERATIONAL CONSTRAINT – Start and Completion Date

No work shall commence onsite until July 15th, 2022, and must be complete no later than September 30th, 2022.

OPERATIONAL CONSTRAINT – Lane Closure – Permitted to close one lane.

The Contractor shall only be permitted to close one lane of traffic to implement dewatering measures, removal of the existing culverts, installation of the new culvert and re-instate the existing roadway complete with all safety items including but not limited to guide rail and environmental protection measures. A detailed staging plan is to be submitted to contract administrator two weeks prior to the start of construction for review and approval.

OPERATIONAL CONSTRAINT - Lane Closure Notification, Notification of Affected Agencies

The contractor shall notify all affected emergency services, school boards, transportation services and residences at least two weeks in advance of the lane closure.

METHOD OF NOTIFICATION

Notifications to agencies and regulatory authorities shall be via email and phone. Notification to residents shall be via hand delivered notices. Only residents within 10 km of the jobsite will require hand delivered notices. Prior to road closure, the Contractor will be required to provide confirmation of notifications to



Item No. 1 Removal and Disposal of 6500mm x 3600mm CSP Culvert

The work under this tender item shall include the equipment, labour and material required for the removal and disposal of all existing components of the existing box culvert and the existing 6500mm x 3600mm CSP culvert, as directed by the Contract Administrator. This item includes the disposal of materials in accordance with the OPSS General Conditions of Contract and environmental protection provisions. The removals shall be as per OPSS 180 & OPSS 510.

This work shall be in accordance with all requirements as set by Regulatory Agencies (MNRF, DFO, Transport Canada, etc). Approvals are in place, or are in process, from these agencies. However, the Contractor will be required to submit a demolition/staging and erosion and sediment control plan for the review and approval by the Ministry of Natural Resources and the Contract Administrator prior to the start of construction. Work shall be completed in a manner that will minimize the amount of small particle debris and include all environmental protection (silt fences, turbidity curtains, formwork, check dams, barriers, berms etc.) necessary to prevent sedimentation of the Lake. The Contractor is to erect this environmental protection and have it approved by the Contract Administrator prior to beginning any work, and provide maintenance as required to ensure its intended performance during this project.

All materials removed under this item must be disposed from site immediately following excavation. Removal of materials off site shall be in accordance with OPSS 180 & O. Reg. 406/19: ON-SITE AND EXCESS SOIL MANAGEMENT. Materials cannot be stockpiled on site unless written approval has been received from the Contract Administrator.

Due to winter maintenance and the possibility of high salt content in the soils to be excavated and or removed from site, the contractor must ensure that the soils be treated as Table 2 soils and disposed of in a location that is able to accept the same as per the Ministry of the Environments O.Reg. 406/19

In the event the contractor test the soils and they meet Table 1 requirements then the contractor will be able to dispose accordingly, all cost associated with the additional testing shall be at the contractors expense.

The Contractor shall contact the Municipality to confirm if they have an acceptable site able to receive the material.

Basis of Payment: Payment for this item shall be lump sum for the full compensation for the provision of all labour, materials and equipment required to complete the work.

Item No. 2 Removal and Disposal of Existing 3 Cable Guide Rail

The work shall include the removal of any present cable guide rail, including cables, hardware, posts, anchor blocks, and anchoring systems to the limits specified in the Contract Documents.



Basis of payment: Payment at the contract price for the above tender item shall be full compensation for all labour, equipment and material required to complete the work. Measurement for payment shall be by the metric tonne.

Item No. 5 Topsoil and Seed

Under this item the contractor shall supply and place 50mm of topsoil and standard roadside seed to the disturbed areas.

Basis of Payment: Payment at the contract price for the above tender item shall be full compensation for all labour, equipment topsoil and seed required to complete the work.

Measurement for payment shall be by the square meter.

Item No. 6 Dewatering

Activities under this item include, but are not limited to, the construction of coffer dams or approved equivalent, dewatering/sediment traps, and pumping. Dewatering operations shall conform to OPSS 517 and 518. The Contractor's dewatering method shall be capable of lowering the groundwater table to a minimum of 1.0 m below the proposed base of the excavation.

This work shall be in accordance with all regulations as set by Regulatory Agencies (MNR). The Contractor will be required to provide a detailed dewatering plan for the review and approval of the Conservation Authority and the Contract Administrator prior to construction. A permit to take water has not been obtained and it is the Contractor's responsibility to ensure that the dewatering operation does not exceed 50,000 liters of water per day from the environment. If the Contractor's dewatering plan calls for the removal of more than 50,000 litres of water per day it will be the contractor's responsibility to ensure that they meet the requirements of O.Reg 63/16, O.Reg 245/11, O.Reg387/04, EPA and the Ontario Water resources Act. (OWRA) prior to the commencement of dewatering operations.

50,000 Litres/Day – 400,000 Litres/Day requires the contractor to register with the Environmental Activity and Sector Registry or (EASR) prior to commencement of any water taking.

The link to the registry is <https://www.ontario.ca/page/water-taking-user-guide-environmental-activity-and-sector-registry#section4> this registry explains in detail the process required and there is no wait time associated with receiving the approval and necessary documentation to complete the work, note there is a fee associated with this registration and the contractor must include the cost associated with this fee in his/her unit cost for this item.

Further to the above the Contractor shall be required to obtain a Licence to collect fish and aquatic species that will most likely become entrapped within the confines of the coffer damn used to



Basis of Payment: Payment at the contract price for the above tender item shall be full compensation for all labour, equipment, excavation and materials to complete the installation. Measurement for payment shall be by the square meter.

Item No. 10 Earth Excavation, Grading

The work under this item shall include the equipment and labour required for any excavation, filling, and grading associated with construction activities. Work shall include all excavation, grading, compaction, and backfill (except granular) required for the installation of the new 6780mm x 3610mm polymer coated CSP associated, shaping of existing graded shoulders, associated frost tapers, excavation and preparation of the road sub-base, and widening as specified in the Contract Drawings.

This item includes work required for the reinstatement of shoulders and side slopes required for guide rail installation and the modifications of approaches, and any other grading required as part of the site restoration.

This item includes the removal of boulders, if present, in the excavation zone.

All excess material removed under this item must be disposed from site immediately following excavation. Excess materials cannot be stock piled on site unless written approval has been received from the Contract Administrator. Any material disposed from the shall be in accordance with O. Reg. 406/19: ON-SITE AND EXCESS SOIL MANAGEMENT. It is the contractor's responsibility to ensure that any dump site is in compliance with O. Reg. 406/19. The Contractor should contact the Township to determine if there is a dedicated fill site available at the time of construction.

Due to winter maintenance and the possibility of high salt content the contractor must treat the excavated material as Table 2 soils and dispose of the same accordingly as per O.Reg. 406/19.

Basis of Payment: Payment for the above item shall be by lump sum and shall be full compensation for all labour, material and equipment required to complete the work.

Items No. 11 and 12 Granular A and Granular B Road Base

Under this item the contractor shall supply all labour, equipment and material to complete the placement, grading and compaction of the roadway granular materials.

Water for compaction must also be included in the bid price.

Granular A and B shall conform to OPSS 1010, Granular B shall be Type 2 for the road base, Granular A shall be 100% crushed quarry material.



Item No. 15 Terrafix TBX3000 Geogrid

The unit price for the above tender shall be full compensation for all labour, material and equipment to complete the supply and placement of the Terrafix TBX3000 Geogrid or an approved equivalent.

The Geogrid shall be placed under the new culvert installation and run continuous to the end of the frost taper.

Basis of Payment: Measurement for payment shall be by the square meter covered, overlapped area shall not be paid for as an additional cost and must be included in the square meter coverage.

Item No. 16 Clearing and Grubbing

The unit price for the above tender item shall be full compensation for all labour and equipment to complete the grubbing and clearing as required.

Clearing and grubbing shall be completed as per the Contract Documents and as directed by the Contract Administrator.

All material generated under this item shall be removed from site and disposed of as per O.Reg. 406.19: On Site Excess Soil Management regulations payment for management and disposal of excess materials shall be included under this item.

Basis of Payment: The unit price submitted for this item shall be full compensation for all work completed.

Measurement for payment shall be by the square meter.

Item No. 17 Clear Stone Pipe Bedding/ Partial Backfill (Provisional)

The unit price for the above tender item shall be full compensation for all labour and equipment to complete the supply and placement of $\frac{3}{4}$ clear stone as bedding and partial backfill material for the new culvert, this material shall be used in place of Granular A Bedding if wet conditions restrict the use of Granular A.

Basis of Payment: The unit price submitted for this item shall be full compensation for all work completed and the supply of material.

Measurement for payment shall be by the metric tonne.



Municipality of Magnetawan

RFT No.2022-01

Replacement of Culvert 11, Magnet Road and West Poverty Bay

DIVISION VI

SPECIFICATIONS

MUNICIPALITY OF MAGNETAWAN

REPLACEMENT OF CULVERT 11, MAGNET ROAD AND WEST POVERTY BAY ROAD

RFT No. 2022-01

LIST OF DRAWINGS

C0-00 COVER
C1-00 PROPOSED CONSTRUCTION

THE GREER GALLOWAY GROUP INC.
ENGINEERS PLANNERS



PETERBOROUGH
BELLEVILLE
KINGSTON



640 CATARAQUI WOODS DRIVE, UNIT 2A
KINGSTON, ONTARIO K7P 2Y5
PHONE: (613) 536-5420

THE GREER GALLOWAY GROUP INC.
ENGINEERS & PLANNERS
 BELLEVILLE
 KINGSTON
 640 CATARAUGUS WOODS DRIVE #2A
 KINGSTON, ONTARIO, L7P 1Y3
 PHONE: 613-536-5420
 FAX: 613-548-3783

- NOTES**
1. ALL WORK SHALL BE IN ACCORDANCE WITH HIGHLIGHT NOTES AND SUBNOTES.
 2. ALL DIMENSIONS AND JOINTS ARE TO BE READ AND IN COMPLIANCE WITH THE SPECIFICATIONS.
 3. ALL EQUIPMENT SHALL BE RECALLED AS SPECIFIED OR APPROVED EQUIVALENT.
 4. CONTRACTOR MUST CHECK AND VERIFY ALL DIMENSIONS BEFORE PROCEEDING WITH WORK AND BE RESPONSIBLE FOR SAME.
 5. CONTRACTOR MUST REPORT ANY DISCREPANCIES TO CUSTOMER FOR RECTIFICATION BEFORE COMMENCEMENT OF WORK.
 6. ANY CHANGES MUST BE APPROVED BY THE ENGINEER.

A: DCHG. NO.
 B: SHOWN ONLY WHERE DETAILLED

LEGEND

NORTH 


PROJECT
MUNICIPALITY OF MAGNETAWAN
4304 HIGHWAY 520
MAGNETAWAN, ON. POA-1P0

MUNICIPALITY OF MAGNETAWAN
 MAGNETAWAN, ONTARIO

PROPOSED CONSTRUCTION

NO	REVISION FOR REVISION	DATE
02		
03	REVISION FOR REVISION	12/01/23
04	FOR REVISION	07/07/2021
01	FOR REVISION	14/09/2020
		DATE

DESIGNED BY
KEVIN HAWLEY

DRAWN BY
A CUSHING

CHECKED BY
K. HAWLEY / R. FERGUSON

APPROVED BY
KEVIN HAWLEY

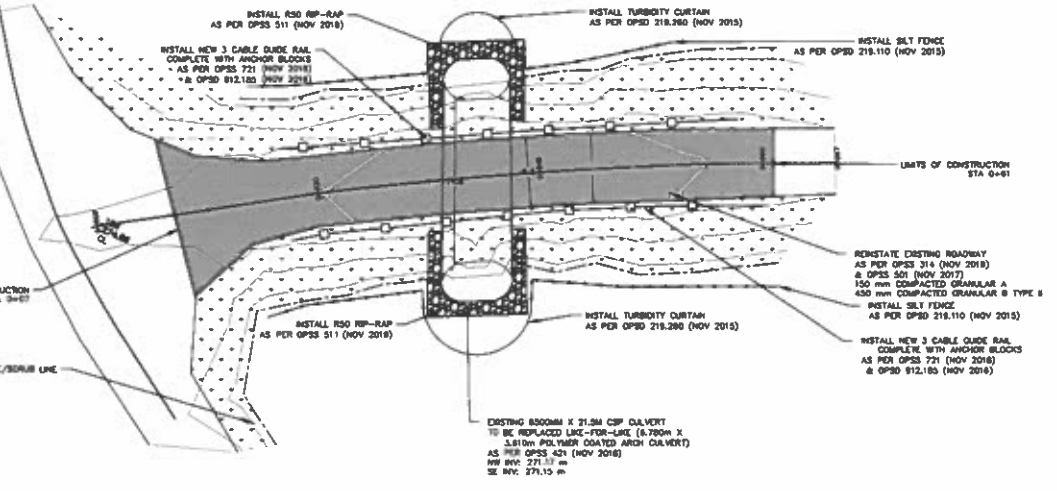
PROJECT DATE
27/07/2021 (DD/MM/YYYY)

PROJECT #
20-5-5236

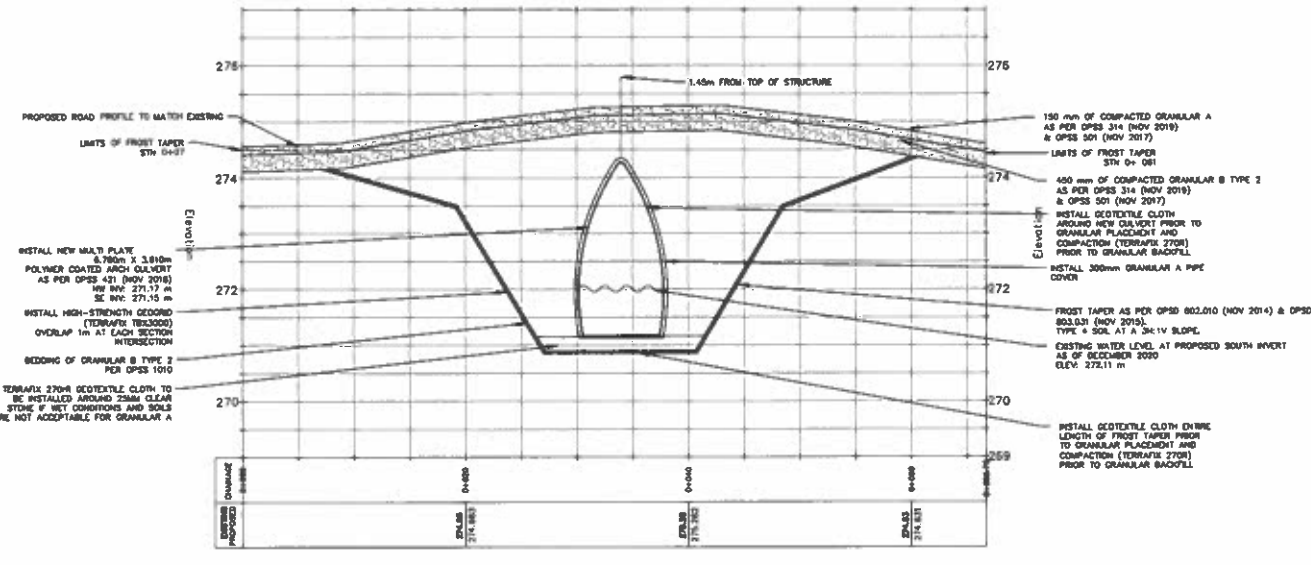
SCALE
 HORIZ 1:200
 VERT 1:40

DRAWING #
C1-00

- NOTES**
1. THE CONTRACTOR IS RESPONSIBLE FOR THE DISPOSAL OF ALL REMOVALS INCLUDING BUT NOT LIMITED TO, CURBS, CULVERTS, SOIL, AND ROCK. ALL EROSION AND SEDIMENT CONTROLS SHALL BE INSTALLED PRIOR TO CONSTRUCTION.
 2. ALL END TREATMENTS SHALL BE ASSIGNED TO BE FROM TAIL UNLESS OTHERWISE NOTED.
 3. DETAILED TREATMENT PLUM SUBMISSIONS SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR AND SHALL BE COMPLETED AS PER OPS 517 (NOV 2018) & OPS 518 (APR 2017). THE DETAILED PLAN FOR WHICH THE DESIGN IS THE RESPONSIBILITY OF THE CONTRACTOR SHALL BE SUBMITTED FOR APPROVAL PRIOR TO COMMENCEMENT OF THE WORK.
 4. GEODOR IS TO BE PLACED CONTINUOUSLY (PARALLEL TO THE ROAD) WITH 1m OVERLAP AT EACH END EDGE.
 5. A SUPPORT SYSTEM MAY BE REQUIRED FOR THE CULVERT.
 6. INSTALL COPPER DAM FOR DEWATERING BEYOND CULVERT ENDS AS REQUIRED TO ENSURE AN ADEQUATE WORK AREA IS ACHIEVED.
 7. MAINTAIN MINIMUM 500 MM GRANULAR COVER OVER NEW CULVERT.
 8. GRANULAR B TYPE 1 CAN BE USED IN FROST TAPER.



EXISTING 800MM X 215M CSP CULVERT TO BE REPLACED LIKE-FOR-LIKE (6.700M X 3.810M POLYMER COATED ARCH CULVERT) AS PER OPS 431 (NOV 2018) HW REV: 271.17 m SE REV: 271.15 m



METRIC SCALE - ALL DIM IN METERS UNLESS OTHERWISE SPECIFIED

Laura Brandt

cc Roof.

From: Perreault, Lucie (ISED/ISDE) <lucie.perreault@ised-isde.gc.ca>
Sent: January 28, 2022 2:06 PM
To: Laura Brandt; Kerstin Vroom
Cc: Begin, Ron (ISED/ISDE); Kinnonen, Laura (ISED/ISDE)
Subject: 513809 Notice of decision - Canada Community Revitalization Fund IC:00092000156

Dear Laura and Kerstin,

I am writing regarding the application (Community Building, Community Centre, Library, Municipal Office, Roof Revitalization) your organization submitted under the Canada Community Revitalization Fund. We received many excellent applications from across the region and the demand for funding greatly exceeded available funds. I regret to inform you that your submission will not be retained for funding.

Thank you for your interest in the Canada Community Revitalization Fund and I wish your organization ongoing success in your economic development efforts.

Sincerely,

Lucie Perreault
Program Director
Federal Economic Development Agency for Northern Ontario (FedNor)

Laura Brandt

From: Begin, Ron (ISED/ISDE) <ron.begin@ised-isde.gc.ca>
Sent: January 30, 2022 10:15 AM
To: Laura Brandt
Cc: Alkins, Melanie (NDMNRF)
Subject: RE: 513809 Notice of decision - Canada Community Revitalization Fund IC:00092000156

Hi Laura,

As noted we received an significant amount of requests for assistance under our CCRF program and were unable to fund them all.

I am cc'ing Melanie with the Province and including a summary of your project in the letter below. Perhaps, she can review and keep in touch you should the Province have any programs that may be helpful.

If we come up with anything new in the future, I will make sure to share.

Regards

Ron Begin

Initiatives Officer, FedNor
Innovation, Science and Economic Development Canada
Ron.Begin@canada.ca / Tel: 705-499-5314 / TTY: 1-866-694-8389

Agent des Initiatives, FedNor
Innovation, Sciences et Développement économique Canada
Ron.Begin@canada.ca / Tél: 705-499-5314 / ATS: 1-866-694-8389

From: Laura Brandt <lbrandt@magnetawan.com>
Sent: January 28, 2022 2:23 PM
To: Perreault, Lucie (ISED/ISDE) <lucie.perreault@ised-isde.gc.ca>; Kerstin Vroom <Clerk@magnetawan.com>
Cc: Begin, Ron (ISED/ISDE) <ron.begin@ised-isde.gc.ca>; Kinnonen, Laura (ISED/ISDE) <laura.kinnonen@ised-isde.gc.ca>
Subject: RE: 513809 Notice of decision - Canada Community Revitalization Fund IC:00092000156

Hi Lucie

Thank you so much for letting us know. Is there any way you could provide us with some more feedback so if and when we submit another application under this funding, we can make the necessary adjustments to our application?

Stay safe and well

Laura

madd

M E S S A G E

In Appreciation To:

Municipality of Magnetawan

*for supporting MADD Canada with your ad in the
MADD Message Yearbook*

Thank You!

2021



Magnetawan- Ahmic Harbour

NETSPECTRUM has built a
new tower for unlimited rural
internet!

Up to 50 Mbps Available*!

*Availability dependent on location



EXCITING NEWS!!!

***NEW* ADULT EXERCISE CLASSES
WITH JENNY PAUL WILL BE
STARTING FEBRUARY 28, 2022**



THE MUNICIPALITY OF MAGNETAWAN WILL BE OFFERING
“FAB, FIT, AND FUN” (CARDIO BASED)
MONDAY EVENINGS FROM 6:30 PM TO 7:30 PM
FREE OF CHARGE

&

“YES TO YOGA”

THURSDAY EVENINGS FROM 6:30 PM TO 7:30 PM
\$12/CLASS OR \$50 FOR 5 CLASSES

Participants must follow the Provincial Protocols under the Ontario Re-opening Plan
(double vaccination, sanitization, and mask wearing)

**For more information, please contact the Municipal Office at (705) 387-3947 or
by email at recreation@magnetawan.com**



ICYMI In Case You Missed It! Council Highlights January 19, 2022

To read the complete minutes, agenda packages and by-laws please visit our website at www.magnetawan.com



Council had a special public Meeting of Council January 19, 2022, to review 2022 Draft Budget #1 and passed Resolution 2022-02 directing Staff to make amendments as discussed to bring back to a future meeting. Check our website for the full Budget agenda package.

Council passed the yearly treasury By-laws for 2022
By-law 2022-01 Interim Tax Levy and By-law 2022-02 Authorize Borrowing for Current Expenditures for 2022



Bylaws

Council received 2021 Year End Reports from the Fire Chief, By-law Officer and Chief Building Official. Council also received 2021 Fourth Quarter Reports from the Public Works Superintendent, Parks & Maintenance Supervisor, and Deputy Clerk. Check the agenda package to see what we are up to!

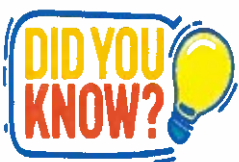


MANAGEMENT REPORT



SUBMIT YOUR NOMINATION NOW FOR THE 2022 SUPER SENIOR

The Ontario Senior of the Year award gives each Municipality in Ontario, the opportunity to honour one outstanding local Ontarian who, after the age of 65, has enriched the social, cultural, or civic life of their community. If you would like to nominate a SUPER SENIOR from our Municipality for this prestigious provincial award, please send your nomination telling us why this person is a SUPER SENIOR to lbrandt@magnetawan.com or drop it off at the Municipal Office by March 11, 2022



That the Ontario Federation of Snowmobile Clubs (OFSC) has an interactive trail guide? The interactive trail reference tool provides real-time trail status and trail accessible points of interests, fuel, and amenities! CHECK IT OUT AT <https://www.ofsc.on.ca/trail-maps/#> or on our website

SAVE THE DATE

The next meeting of Council is February 9, 2022, at 1:00 pm at the Magnetawan Community Centre

Questions? Concerns? Ideas? Contact the Municipal Office at (705) 387-3947 or by email at info@magnetawan.com

Council Approval Accounts Payable and Payroll

Meeting Date: 09/02/22

Accounts Payable	Amount
Batch # 1 Cheque Date: Cheque Numbers From: 22554 To: 22598	\$ 93,022.35
Batch # 3 Cheque Date: From: 22599 To: 22603	\$ 50,779.77
EFT Batch # 5	\$ 64,082.04
EFT Batch # 7	\$ 56,393.56
Total Accounts Payable	\$ 264,277.72
Cancelled Cheques	
Payroll Staff Pay Pay Period: # 1 Direct deposit and Cheque # 22552 to # 22552	\$ 36,999.72
Staff Pay Pay Period: # 2 Direct deposit and Cheque # 22553 to # 22553	\$ 39,169.40
Council Pay Pay Period: # 1 All Direct deposit	\$ 4,698.77
Total Payroll	\$ 47,567.89
Total for Resolution	\$ 311,845.61

MUNICIPALITY OF MAGNETAWAN
Council/Board Report By Dept-(Computer)

AP5130

Page : 1

Date : Feb 02, 2022

Time : 4:22 pm

Vendor : 01009 To 30000
 Batch : 1 To 7
 Department : All

Cheque Print Date : 01-Dec-2021 To 09-Feb-2022
 Bank : 0099 To 1
 Class : All

Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 1000 LIABILITIES					
03082	CANADIAN UNION OF PUBLIC EMPLOYEES LOCAL 1813				
JAN 31/22	JANUARY 2022 UNION DUES	3	31-Jan-2022	31-Jan-2022	
1-2-1000-1044	Union dues payable				733.70
04006	HALL DEBBIE ANN				
0001242	PARALEGAL SERVICES - BYLAW, BUILDING & ADMIN	1	11-Jan-2022	09-Feb-2022	
1-2-1000-1009	Accounts Payable - Clearing account				254.25
1-2-1000-1009	Accounts Payable - Clearing account				161.04
1-2-1000-1009	Accounts Payable - Clearing account				923.78
04120	SAM DUNNETT				
JAN/22	CAPS MEETING MILEAGE	1	19-Jan-2022	09-Feb-2022	
1-4-1000-2010	COUNCIL - Materials and Supplies				42.70
12030	LLOYD BARRY				
SJ-61	INSTALL NEW LED LIGHT FIXTURE AT PARKS GARAGE & INSTALL MOTION & FLOOD LIGHT	1	31-Dec-2021	09-Feb-2022	
1-2-1000-1009	Accounts Payable - Clearing account				559.35
SJ-62	REPAIR LIGHT FIXTURE IN PUBLIC WORKS TRUCK BAY	1	31-Dec-2021	09-Feb-2022	
1-2-1000-1009	Accounts Payable - Clearing account				203.40
13025	MAC LANG (SUNDRIDGE) LIMITED				
CCCS189770	TRUCK 21 OIL CHANGE AND MAINTENANCE	1	14-Dec-2021	09-Feb-2022	
1-2-1000-1009	Accounts Payable - Clearing account				207.96
13035	MATHEWS DINSDALE & CLARK LLP				
422716	ADMIN LEGAL - UNION NEGOTIATIONS	1	31-Dec-2021	09-Feb-2022	
1-2-1000-1009	Accounts Payable - Clearing account				768.40
13175	CEDAR SIGNS				
2021/4869	STREET NAME SIGNS	1	30-Nov-2021	09-Feb-2022	
1-2-1000-1009	Accounts Payable - Clearing account				172.10
15050	HYDRO ONE NETWORKS				
200126393189	CECEBE WHARF LIGHT	1	06-Dec-2021	09-Feb-2022	
1-2-1000-1009	Accounts Payable - Clearing account				35.33
200126393189	CECEBE WHARF LIGHT	1	07-Jan-2022	09-Feb-2022	
1-2-1000-1009	Accounts Payable - Clearing account				35.36
16059	WASTE CONNECTIONS OF CANADA INC.				
7113-00003145	NOVEMBER 2021 WASTE DISPOSAL	1	30-Nov-2021	09-Feb-2022	
1-2-1000-1009	Accounts Payable - Clearing account				1,914.22
1-2-1000-1009	Accounts Payable - Clearing account				1,843.82
1-2-1000-1009	Accounts Payable - Clearing account				7,771.46
1-2-1000-1009	Accounts Payable - Clearing account				1,574.75
7113-00003145	OVERPAYMENT	1	30-Nov-2021	09-Feb-2022	
1-2-1000-1009	Accounts Payable - Clearing account				-1,738.37
18035	RUSSELL				
63-283-270-2	GARDEN SUITE - ILLEGAL USE (STEVENSON)	1	06-Jan-2022	09-Feb-2022	
1-2-1000-1009	Accounts Payable - Clearing account				136.28
63-283-276-2	GENERAL MATTERS	1	03-Jan-2022	09-Feb-2022	
1-2-1000-1009	Accounts Payable - Clearing account				340.70
63-283-354-2	EMPLOYMENT LAND	1	03-Jan-2022	09-Feb-2022	
1-2-1000-1009	Accounts Payable - Clearing account				483.96
63-283-365-2	LAND EXCHANGE WITH JEFFERY BAILEY	1	03-Jan-2022	09-Feb-2022	

MUNICIPALITY OF MAGNETAWAN
Council/Board Report By Dept-(Computer)

AP5130 Page : 2
 Date : Feb 02, 2022 Time : 4:22 pm

Vendor : 01009 To 30000
 Batch : 1 To 7
 Department : All

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Vendor Invoice	Vendor Name Description				Batch Invc Date	Invc Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name						
DEPARTMENT 1000	LIABILITIES						
1-2-1000-1009	Accounts Payable - Clearing account						48.24
63-283-370	STEEL CROWN SUBDIVISION ROAD ISSUE				1 03-Jan-2022	09-Feb-2022	
1-2-1000-1009	Accounts Payable - Clearing account						50.23
63-283-374	WOODRUFF GIFTING OF MILLER TRESPASS ROAD				1 03-Jan-2022	09-Feb-2022	
1-2-1000-1009	Accounts Payable - Clearing account						381.21
63-283-384	LAND EXCHANGE WITH FRANK HERON (1862110 ONTARIO LTD.)				1 03-Jan-2022	09-Feb-2022	
1-2-1000-1009	Accounts Payable - Clearing account						424.37
63-283-386-	OSBORNE, RONALD MAUREEN AND KATIE				1 06-Jan-2022	09-Feb-2022	
1-2-1000-1009	Accounts Payable - Clearing account						212.95
63-283-391	LAND EXCHANGE WITH ROBERT MAIN AND RON HUTCHESON				1 03-Jan-2022	09-Feb-2022	
1-2-1000-1009	Accounts Payable - Clearing account						388.49
63-283-393	PHILLIPS GIFTING OF LAND				1 03-Jan-2022	09-Feb-2022	
1-2-1000-1009	Accounts Payable - Clearing account						114.74
63-283-399	MUNN & SAUNDERS				1 03-Jan-2022	09-Feb-2022	
1-2-1000-1009	Accounts Payable - Clearing account						2,318.24
19008	SDB TRUCK & EQUIPMENT REPAIRS						
12160	TRUCK 29 MONTHLY INSPECTION				1 11-Dec-2021	09-Feb-2022	
1-2-1000-1009	Accounts Payable - Clearing account						169.50
12161	TRUCK 22 MONTHLY INSPECTION				1 11-Dec-2021	09-Feb-2022	
1-2-1000-1009	Accounts Payable - Clearing account						169.50
12166	TRUCK 12 MONTHLY INSPECTION				1 24-Dec-2021	09-Feb-2022	
1-2-1000-1009	Accounts Payable - Clearing account						90.40
12167	SERVICE CALL ON TRUCK 22 FOR AIR LEAK				1 28-Dec-2021	09-Feb-2022	
1-2-1000-1009	Accounts Payable - Clearing account						113.00
19145	SIGNCRAFT CANADA INC.						
1279	BUILDING DEPARTMENT VEHICLE DOOR GRAPHICS				1 06-Aug-2021	09-Feb-2022	
1-2-1000-1009	Accounts Payable - Clearing account						367.25
1340	NO SWIMMING SIGN FOR LOCKS				1 17-Sep-2021	09-Feb-2022	
1-2-1000-1009	Accounts Payable - Clearing account						146.90
1378	2022 TRAILER PERMIT DECALS				1 20-Oct-2021	09-Feb-2022	
1-2-1000-1009	Accounts Payable - Clearing account						73.45
23086	XEROX CANADA LTD						
85523938	DEC/21 COPYING EXPENSES				1 31-Dec-2021	09-Feb-2022	
1-2-1000-1009	Accounts Payable - Clearing account						256.17
Department Totals :							21,748.83

DEPARTMENT 1200	ADMINISTRATION						
02013	BELL MOBILITY						
519949447 JAI	CELL PHONE CHARGES				1 09-Jan-2022	09-Feb-2022	
1-4-1200-2052	ADMIN - Cell Telephone						491.37
19055	STAPLES BUSINESS ADVANTAGE						
58122818	COPYING PAPER				1 04-Jan-2022	09-Feb-2022	
1-4-1200-2010	ADMIN - Office & Maintenance Supplies						175.63
58192396	SUPPLIES				1 11-Jan-2022	09-Feb-2022	
1-4-1200-2010	ADMIN - Office & Maintenance Supplies						91.21
58230345	PAPER				1 14-Jan-2022	09-Feb-2022	
1-4-1200-2010	ADMIN - Office & Maintenance Supplies						62.23

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Vendor Invoice	Vendor Name Description				Batch Invc Date	Invc Due Date	Amount
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DEPARTMENT 1200 ADMINISTRATION							
58277417				SUPPLIES	1	19-Jan-2022	09-Feb-2022
1-4-1200-2015				ADMIN - Office maintenance & supplies			101.65
58288565				LATERAL 4 DRAWER FILING CABINET	1	20-Jan-2022	09-Feb-2022
1-4-1200-2010				ADMIN - Office & Maintenance Supplies			1,003.43
58325262				SUPPLIES	1	25-Jan-2022	09-Feb-2022
1-4-1200-2010				ADMIN - Office & Maintenance Supplies			142.53
58352919				SUPPLIES	1	27-Jan-2022	09-Feb-2022
1-4-1200-2010				ADMIN - Office & Maintenance Supplies			61.10
19083 SELECTCOM							
0005012986				LONG DISTANCE CHARGES	1	28-Jan-2022	09-Feb-2022
1-4-1200-2050				ADMIN - Telephone			607.46
22030 VIA NET INTERNET SOLUTIONS							
JAN/22				JAN/2022 INTERNET SERVICES	1	01-Jan-2022	09-Feb-2022
1-4-1200-2135				ADMIN - Website expenses			230.50
Department Totals :							2,967.11

DEPARTMENT 1300 TREASURY							
02071				BEATTY PRINTING			
49472				3,300 WINTER 2022 NEWSLETTERS	1	21-Jan-2022	09-Feb-2022
1-4-1300-2010				TREAS - Taxation Materials			551.44
03100 CANADA POST							
JAN 2022				POSTAGE FOR INTERIM BILLING AND REMINDER NOTICES	3	31-Jan-2022	31-Jan-2022
1-4-1300-2010				TREAS - Taxation Materials			3,465.71
13086 MINUTEMAN PRESS							
18697				5000 #10 WINDOW ENVELOPES	1	14-Jan-2022	09-Feb-2022
1-4-1300-2010				TREAS - Taxation Materials			732.81
13348 MUNICIPAL PROPERTY Y ASSESSMENT CORPORATION							
1800029782				1ST QUARTER 2022 LEVY	1	01-Jan-2022	09-Feb-2022
1-4-1300-2320				TREAS - Property Assessment			23,488.24
14077 NORTHERN BUSINESS SOLUTIONS							
AR790087				CLEAN TREASURY PRINTER	1	19-Jan-2022	09-Feb-2022
1-4-1300-2010				TREAS - Taxation Materials			129.95
Department Totals :							28,368.15

DEPARTMENT 2000 FIRE DEPARTMENT							
02014				BELL MOBILITY INC			
0095804009				CELL TOWER RENTAL	1	01-Jan-2022	09-Feb-2022
1-4-2000-2053				FD - Communications Tower			66.50
Department Totals :							66.50

DEPARTMENT 2006 FIRE AHMIC STATION							
13242				MOORE PROPANE LIMITED			
23015797				60 AHMIC ST PROPANE	1	29-Jan-2022	09-Feb-2022
1-4-2006-2024				AHMIC STATION - Heating Fuel			408.63
Department Totals :							408.63

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DEPARTMENT 2200 BYLAW ENFORCEMENT

04031	DEEVEY CAITLIN A						
MD00000369	DEC 27/21 - JAN 8/21				1 10-Jan-2022	09-Feb-2022	
1-4-2200-2010				BLEO - Materials/Supplies			20.00
1-4-2200-2025				BLEO - Mileage			238.84
MD00000371	JAN 11 - 21/22 MILEAGE AND CELL PHONE EXPENSES				1 24-Jan-2022	09-Feb-2022	
1-4-2200-2010				BLEO - Materials/Supplies			20.00
1-4-2200-2025				BLEO - Mileage			151.83
Department Totals :							430.67

DEPARTMENT 2500 PROTECTION TO PERSONS & PROPERTY

19145	SIGNCRAFT CANADA INC.						
1493	911 SIGN DECALS				1 14-Jan-2022	09-Feb-2022	
1-4-2500-2030				PROTECT - 911			79.10
Department Totals :							79.10

DEPARTMENT 3051 SNOW PLOWING

03315	CRAIG'S WELDING & FABRICATION						
1855	WELD REPAIR TO ONE SET OF VIKING TRIP SPRING MOUNTS				1 12-Jan-2022	09-Feb-2022	
1-4-3051-2010				E1 - Materials/Supplies			101.70
07064	GIN-COR INDUSTRIES						
71106	HYD CYLINDER				1 21-Jan-2022	09-Feb-2022	
1-4-3051-2010				E1 - Materials/Supplies			1,038.57
13021	MAP SUNDRIDGE						
K51240/3	STANDARD SEALED BEAM				1 12-Jan-2022	09-Feb-2022	
1-4-3051-2010				E1 - Materials/Supplies			70.20
Department Totals :							1,210.47

DEPARTMENT 3053 CULVERT THAWING

13012	MAGNETAWAN BUILDING CENTRE (ROADS)						
103-87353	PROPANE REFILL FOR STEAMER				1 26-Jan-2022	09-Feb-2022	
1-4-3053-2010				E3 - Materials/Supplies			125.00
Department Totals :							125.00

DEPARTMENT 3061 SAFETY DEVICES

19037	SLING-CHOKER MFG. (NORTH BAY) LTD.						
91199	RESPIRATOR AND SURGICAL MASK				1 11-Jan-2022	09-Feb-2022	
1-4-3061-2020				F - Safety-PPE			255.44
91258	SUPPLIES				1 14-Jan-2022	09-Feb-2022	
1-4-3061-2010				F - Materials/Supplies			179.26
Department Totals :							434.70

DEPARTMENT 3101 OVERHEAD

01070	ALMAGUIN ROAD SUPERINTENDENTS						
2022	2022 MEMBERSHIP FEE				1 27-Jan-2022	09-Feb-2022	
1-4-3101-2110							160.00

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DEPARTMENT 3101 OVERHEAD					
02014 BELL MOBILITY INC					
0095804009	CELL TOWER RENTAL	1	01-Jan-2022	09-Feb-2022	
1-4-3101-2053	J - Communications Equipment and Tower				66.50
06048 FIRE-ALERT					
7664	ANNUAL EXTINGUISHER/EMERGENCY LIGHTING INSPECTION - PUBLIC WORKS	1	11-Jan-2022	09-Feb-2022	
1-4-3101-2400	J - Building Maintenance				336.65
13012 MAGNETAWAN BUILDING CENTRE (ROADS)					
101-83224	WATER	1	05-Jan-2022	09-Feb-2022	
1-4-3101-2120	J - Office				38.94
101-84227	SUPPLIES	1	27-Jan-2022	09-Feb-2022	
1-4-3101-2010	J - Materials/Supplies				15.79
103-86955	SUPPLIES	1	17-Jan-2022	09-Feb-2022	
1-4-3101-2400	J - Building Maintenance				21.42
13240 JIM MOORE PETROLEUM					
585618	CLEAR DIESEL	1	04-Jan-2022	09-Feb-2022	
1-4-3101-2022	J - Clear Diesel Inventory Clearing				1,201.30
585978	CLEAR DIESEL	1	07-Jan-2022	09-Feb-2022	
1-4-3101-2022	J - Clear Diesel Inventory Clearing				1,462.08
585980	PREMIUM GASOLINE	1	07-Jan-2022	09-Feb-2022	
1-4-3101-2021	J - Premium Gasoline Inventory Clearing				824.23
586073	DYED DIESEL - CROFT LANDFILL	1	07-Jan-2022	09-Feb-2022	
1-4-3101-2023	J - Dyed Diesel Inventory Clearing				481.84
586585	CLEAR DIESEL	1	13-Jan-2022	09-Feb-2022	
1-4-3101-2022	J - Clear Diesel Inventory Clearing				1,864.92
586586	DYED DIESEL	1	13-Jan-2022	09-Feb-2022	
1-4-3101-2023	J - Dyed Diesel Inventory Clearing				145.42
13242 MOORE PROPANE LIMITED					
23015205	18 MILLER ROAD PROPANE	1	03-Jan-2022	09-Feb-2022	
1-4-3101-2024	J - Heating				3,981.65
15020 ONTARIO GOOD ROADS ASSOCIATION					
61240	2022 MUNICIPAL MEMBERSHIP	1	13-Dec-2021	09-Feb-2022	
1-4-3101-2110	J - Dues & Subscriptions				894.42
19055 STAPLES BUSINESS ADVANTAGE					
58278085	SUPPLIES	1	20-Jan-2022	09-Feb-2022	
1-4-3101-2120	J - Office				112.98
58325262	SUPPLIES	1	25-Jan-2022	09-Feb-2022	
1-4-3101-2120	J - Office				15.80
20083 TRACKMATICS INC					
38213	MONTHLY GPS TRACKING	1	05-Jan-2022	09-Feb-2022	
1-4-3101-2045	J - GPS monitoring and data				501.72
Department Totals :					12,125.66

DEPARTMENT 3214 DOZER - CASE 850K					
01033 AGRICULTURE FORESTRY CONSTRUCTION INC					
2326	REPLACE FAN BELTS ON LANDFILL DOZER	1	20-Jan-2022	09-Feb-2022	
1-4-3214-2070	J - Repairs & Maintenance				584.68

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DEPARTMENT 3214 DOZER - CASE 850K

Department Totals : 584.68

DEPARTMENT 3218 BACK HOE #5 - 2014 CASE 590

01033	AGRICULTURE FORESTRY CONSTRUCTION INC						
2316	OIL CHANGE AND MAINTENANCE ON BACK HOE				1 05-Jan-2022	09-Feb-2022	
1-4-3218-2070	BH5 - Repairs & Maintenance						747.18

Department Totals : 747.18

DEPARTMENT 3220 TRUCK #20 - 2017 CHEVROLET SILVERADO 150

13021	MAP SUNDRIDGE						
750628/3	TRUCK 20 LIGHT BULBS				1 06-Jan-2022	09-Feb-2022	
1-4-3220-2070	TR20 - Repairs & Maintenance						3.39

Department Totals : 3.39

DEPARTMENT 3221 TRUCK #21 - 2012 DODGE 2500 4X4 PICKUP

13025	MAC LANG (SUNDRIDGE) LIMITED						
189808	REPAIRS TO TRUCK 21				1 05-Jan-2022	09-Feb-2022	
1-4-3221-2070	TR21 - Repairs & Maintenance						9,627.10

18009	R & S MOBILE						
364513	TRUCK 21 EMISSIONS TEST				1 10-Jan-2022	09-Feb-2022	
1-4-3221-2070	TR21 - Repairs & Maintenance						214.70

Department Totals : 9,841.80

DEPARTMENT 3222 TRUCK #22 - 2016 FREIGHTLINER TANDEM

13021	MAP SUNDRIDGE						
751240/3	TRUCK 22 - SEALED BEAM				1 11-Jan-2022	09-Feb-2022	
1-4-3222-2070	TR22 - Repairs & Maintenance/licences						35.10

19008	SDB TRUCK & EQUIPMENT REPAIRS						
12181	TRUCK 22 MONTHLY INSPECTION				1 08-Jan-2022	09-Feb-2022	
1-4-3222-2070	TR22 - Repairs & Maintenance/licences						169.50

Department Totals : 204.60

DEPARTMENT 3224 TRUCK #24 - 2012 INTERNATIONAL TANDEM

19008	SDB TRUCK & EQUIPMENT REPAIRS						
12179	TRUCK 24 MONTHLY INSPECTION				1 08-Jan-2022	09-Feb-2022	
1-4-3224-2070	TR24 - Repairs & Maintenance/licences						169.50

12183	YEARLY INSPECTION AND REPAIRS ON TRUCK 24				1 10-Jan-2022	09-Feb-2022	
1-4-3224-2070	TR24 - Repairs & Maintenance/licences						678.00

Department Totals : 847.50

DEPARTMENT 3227 TRUCK #27 - 2014 FREIGHTLINER TANDEM

19008	SDB TRUCK & EQUIPMENT REPAIRS						
12194	SERVICE CALL FOR AIR LEAK ON TRUCK 27				1 18-Jan-2022	09-Feb-2022	
1-4-3227-2070	TR27 - Repairs & Maintenance/licences						242.95

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DEPARTMENT 3227 TRUCK #27 - 2014 FREIGHTLINER TANDEM

Department Totals : 242.95

DEPARTMENT 3228 TRUCK #28 - 2018 WESTERN STAR

19008 SDB TRUCK & EQUIPMENT REPAIRS

12180	TRUCK 28 MONTHLY INSPECTION		1 08-Jan-2022	09-Feb-2022	
1-4-3228-2070	TR28 - Repairs & Maintenance/licences				169.50
12187	REPLACE BREAK LINE ON TRUCK 28		1 11-Jan-2022	09-Feb-2022	
1-4-3228-2070	TR28 - Repairs & Maintenance/licences				248.60

Department Totals : 418.10

DEPARTMENT 3229 TRUCK #29 - 2019 WESTERN STAR

19008 SDB TRUCK & EQUIPMENT REPAIRS

12182	TRUCK 29 MONTHLY INSPECTION		1 08-Jan-2022	09-Feb-2022	
1-4-3229-2070	TR29 - Repairs & Maintenance/licences				169.50

Department Totals : 169.50

DEPARTMENT 3232 STEAM JENNY

14062 NEAR NORTH INDUSTRIAL SOLUTIONS

77741	PARTS FOR STEAMER		1 27-Jan-2022	09-Feb-2022	
1-4-3232-2070	SJ1 - Repairs & Maintenance				33.90

Department Totals : 33.90

DEPARTMENT 3800 STREETLIGHTS

15050 HYDRO ONE NETWORKS

200029713087	AHMIC HARBOUR STREET LIGHT		1 05-Jan-2022	09-Feb-2022	
1-4-3800-5014	STREET - Ahmic Harbour Street Light				54.67

Department Totals : 54.67

DEPARTMENT 4020 LANDFILL

01015 ADAMS BROS. CONSTRUCTION LTD.

149297	DEC 31/21 - JAN 28/22 LANDFILL MONTHLY TOILET RENTALS		1 05-Jan-2022	09-Feb-2022	
1-4-4020-2020	LF - Latrine Rentals/Cleaning				169.50

149598	JAN 29 - FEB 26/22 MONTHLY TOILET RENTAL - CROFT & CHAPMAN LANDFILL		1 25-Jan-2022	09-Feb-2022	
1-4-4020-2020	LF - Latrine Rentals/Cleaning				169.50

02071 BEATTY PRINTING

49471	2022 LANDFILL CARDS AND BAG TAGS		1 21-Jan-2022	09-Feb-2022	
1-4-4020-2010	LF - Materials/Supplies				2,028.35

06048 FIRE-ALERT

7665	ANNUAL EXTINGUISHER/EMERGENCY LIGHTING INSPECTION AT LANDFILL SITES		1 11-Jan-2022	09-Feb-2022	
1-4-4020-2400	LF - Repairs & Maintenance				216.96

13014 MAGNETAWAN BUILDING CENTRE (LANDFILL)

101-83142	WATER		1 04-Jan-2022	09-Feb-2022	
1-4-4020-2010	LF - Materials/Supplies				6.49

101-83360	SUPPLIES		1 08-Jan-2022	09-Feb-2022	
1-4-4020-2010	LF - Materials/Supplies				14.68

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G.L. Account	CC1	CC2	CC3	GL Account Name			
DEPARTMENT 4020 LANDFILL							
101-83809				WATER	1	18-Jan-2022	09-Feb-2022
1-4-4020-2010				LF - Materials/Supplies			6.49
103-87167				EXTENSION CORD	1	21-Jan-2022	09-Feb-2022
1-4-4020-2010				LF - Materials/Supplies			90.39
13242 MOORE PROPANE LIMITED							
23015342				CHAPMAN LANDFILL PROPANE	1	10-Jan-2022	09-Feb-2022
1-4-4020-2024				LF - Propane Heat			161.68
20088 PHILPOTT TREVOR							
JAN 23-29/22				LANDFILL MILEAGE JAN 24-29/22	1	29-Jan-2022	09-Feb-2022
1-4-4020-2400				LF - Repairs & Maintenance			67.71
JAN/2022				JAN 16,17,18,21 & 22/22 MILEAGE	1	27-Jan-2022	09-Feb-2022
1-4-4020-2010				LF - Materials/Supplies			71.98
JAN/22				JAN 4 -14/22 LANDFILL MILEAGE	1	15-Jan-2022	09-Feb-2022
1-4-4020-2010				LF - Materials/Supplies			80.52
Department Totals :							3,084.25

DEPARTMENT 4030 RECYCLING							
01015 ADAMS BROS. CONSTRUCTION LTD.							
149297				DEC 31/21 - JAN 28/22 LANDFILL MONTHLY TOILET RENTALS	1	05-Jan-2022	09-Feb-2022
1-4-4030-2015				RECY - Latrine Rentals/Cleaning			169.50
149598				JAN 29 - FEB 26/22 MONTHLY TOILET RENTAL - CROFT & CHAPMAN LANDFILL	1	25-Jan-2022	09-Feb-2022
1-4-4030-2015				RECY - Latrine Rentals/Cleaning			169.50
06048 FIRE-ALERT							
7665				ANNUAL EXTINGUISHER/EMERGENCY LIGHTING INSPECTION AT LANDFILL SITES	1	11-Jan-2022	09-Feb-2022
1-4-4030-2400				RECY - Repairs & Maintenance			216.97
13242 MOORE PROPANE LIMITED							
23015342				CHAPMAN LANDFILL PROPANE	1	10-Jan-2022	09-Feb-2022
1-4-4030-2024				RECY - Propane Heat			161.67
Department Totals :							717.64

DEPARTMENT 6300 BUILDING - 28 CHURCH ST							
06048 FIRE-ALERT							
7666				CHURCH STREET ANNUAL EXTINGUISHER/EMERGENCY LIGHTING INSPECTION	1	11-Jan-2022	09-Feb-2022
1-4-6300-2400				CHURCH ST - Repairs & Maintenance			98.31
Department Totals :							98.31

DEPARTMENT 6400 HEALTH SERVICES							
14085 NORTH BAY PARRY SOUND DISTRICT HEALTH UNIT							
JAN/22				JAN/22 MONTHLY LEVY	3	31-Jan-2022	31-Jan-2022
1-4-6400-2010				HEALTH - Health Unit			3,493.19
16048 TOWN OF PARRY SOUND							
JAN/22				JAN/22 LAND AMBULANCE LEVY	3	31-Jan-2022	31-Jan-2022
1-4-6400-2020				HEALTH - Land Ambulance			19,087.17
Department Totals :							22,580.36

DEPARTMENT 7200 PARKS

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G.L. Account	CC1	CC2	CC3	GL Account Name			

DEPARTMENT	7200	PARKS					
04017		DRD DISTRIBUTING					
11899		SPREADER PIN FOR BOSS SNOW PLOW			1 21-Jan-2022	09-Feb-2022	
1-4-7200-2400				PARKS - Repairs & Maintenance			101.64
06048		FIRE-ALERT					
7663		PARKS - ANNUAL EXTINGUISHER/EMERGENCY LIGHTING INSPECTION			1 11-Jan-2022	09-Feb-2022	
1-4-7200-2400				PARKS - Repairs & Maintenance			162.72
7667		WHARF HOUSE - ANNUAL EXTINGUISHER INSPECTION			1 11-Jan-2022	09-Feb-2022	
1-4-7200-2400				PARKS - Repairs & Maintenance			50.85
11010		KIDD'S HOME HARDWARE BUILDING CENTRE					
17012022		SNOW SHOVEL			1 17-Jan-2022	09-Feb-2022	
1-4-7200-2010				PARKS - Materials/Supplies			32.76
13011		MAGNETAWAN BUILDING CENTRE (PARKS)					
101-83649		SUPPLIES			1 14-Jan-2022	09-Feb-2022	
1-4-7200-2400				PARKS - Repairs & Maintenance			6.40
101-84394		SUPPLIES			1 31-Jan-2022	09-Feb-2022	
1-4-7200-2010				PARKS - Materials/Supplies			38.59
102-28908		TOILET CONNECTOR			1 14-Jan-2022	09-Feb-2022	
1-4-7200-2400				PARKS - Repairs & Maintenance			6.60
103-86500		SUPPLIES			1 05-Jan-2022	09-Feb-2022	
1-4-7200-2010				PARKS - Materials/Supplies			22.35
103-86793		UNTILITY KNIFE			1 13-Jan-2022	09-Feb-2022	
1-4-7200-2010				PARKS - Materials/Supplies			33.49
103-87020		SUPPLIES			1 18-Jan-2022	09-Feb-2022	
1-4-7200-2010				PARKS - Materials/Supplies			29.49
103-87341		SUPPLIES			1 26-Jan-2022	09-Feb-2022	
1-4-7200-2010				PARKS - Materials/Supplies			70.53
104-71325C		RETURNED SUPPLIES			1 17-Jan-2022	09-Feb-2022	
1-4-7200-2400				PARKS - Repairs & Maintenance			-6.40
13021		MAP SUNDRIDGE					
752011/3		SUPPLIES			1 17-Jan-2022	09-Feb-2022	
1-4-7200-2400				PARKS - Repairs & Maintenance			23.82
13240		JIM MOORE PETROLEUM					
586584		PARKS GARAGE FURNACE OIL			1 13-Jan-2022	09-Feb-2022	
1-4-7200-2024				PARKS - Heating			727.62
19055		STAPLES BUSINESS ADVANTAGE					
58294611		MARGIN TABS			1 21-Jan-2022	09-Feb-2022	
1-4-7200-2010				PARKS - Materials/Supplies			13.78
20083		TRACKMATICS INC					
38168		GPS MONTHLY MONITORING			1 05-Jan-2022	09-Feb-2022	
1-4-7200-2045				PARKS - GPS monitoring and data			118.65
Department Totals :							1,432.89

DEPARTMENT	7214	PARKS TRACTOR #3 - KUBOTA 2610					
20081		TRACKS & WHEELS EQUIPMENT BROKERS					
011483		TRACTOR 3 PARTS			1 14-Jan-2022	09-Feb-2022	
1-4-7214-2070				TRACTOR 3 - Repairs			421.59

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G.L. Account	CC1 CC2 CC3 GL Account Name				

DEPARTMENT 7214 PARKS TRACTOR #3 - KUBOTA 2610

Department Totals : 421.59

DEPARTMENT 7300 COMMUNITY CENTRE AND PAVILION

01043	ALGONQUIN CLEAN WATER SERVICES INC				
1213	REMOVE AND INSTALL NEW PLUMBING ON WATER SYSTEM		1 18-Jan-2022	09-Feb-2022	
1-4-7300-2400	HALL - Repairs & Maintenance				4,285.98
06048	FIRE-ALERT				
7659	PAVILLION - ANNUAL EXTINGUISHER/EMERGENCY LIGHTING INSPECTION		1 11-Jan-2022	09-Feb-2022	
1-4-7300-2400	HALL - Repairs & Maintenance				62.15
7660	MUNICIPAL OFFICE - EXTINGUISHER/EMERGENCY LIGHTING INSPECTION		1 11-Jan-2022	09-Feb-2022	
1-4-7300-2400	HALL - Repairs & Maintenance				73.45
7661	MCC - ANNUAL EXTINGUISHER/EMERGENCY LIGHTING INSPECTION		1 11-Jan-2022	09-Feb-2022	
1-4-7300-2400	HALL - Repairs & Maintenance				435.01
7662	LIBRARY - EXTINGUISHER/EMERGENCY LIGHTING INSPECTION		1 11-Jan-2022	09-Feb-2022	
1-4-7300-2400	HALL - Repairs & Maintenance				77.96
7668	FRIENDSHIP CENTRE - ANNUAL EXTINGUISHER/EMERGENCY LIGHTING INSPECTION		1 11-Jan-2022	09-Feb-2022	
1-4-7300-2400	HALL - Repairs & Maintenance				62.15
13011	MAGNETAWAN BUILDING CENTRE (PARKS)				
101-83303	SUPPLIES		1 07-Jan-2022	09-Feb-2022	
1-4-7300-2010	HALL - Materials/Supplies				4.06
101-83429	SUPPLIES		1 10-Jan-2022	09-Feb-2022	
1-4-7300-2010	HALL - Materials/Supplies				273.96
101-83893	SUPPLIES		1 20-Jan-2022	09-Feb-2022	
1-4-7300-2010	HALL - Materials/Supplies				26.53
101-83947	VACUUM		1 21-Jan-2022	09-Feb-2022	
1-4-7300-2400	HALL - Repairs & Maintenance				61.01
101-84379	SUPPLIES		1 31-Jan-2022	09-Feb-2022	
1-4-7300-2010	HALL - Materials/Supplies				35.58
103-87020	SUPPLIES		1 18-Jan-2022	09-Feb-2022	
1-4-7300-2010	HALL - Materials/Supplies				67.08
104-71325	SUPPLIES		1 17-Jan-2022	09-Feb-2022	
1-4-7300-2010	HALL - Materials/Supplies				46.17
13240	JIM MOORE PETROLEUM				
586581	PAVILLION FURNACE OIL		1 13-Jan-2022	09-Feb-2022	
1-4-7300-2400	HALL - Repairs & Maintenance				756.18
586592	MCC FURNACE OIL		1 13-Jan-2022	09-Feb-2022	
1-4-7300-2024	HALL - Heating Fuel				1,191.37
13242	MOORE PROPANE LIMITED				
23015570	MCC PROPANE		1 19-Jan-2022	09-Feb-2022	
1-4-7300-2024	HALL - Heating Fuel				1,073.31
Department Totals :					8,531.95

DEPARTMENT 7400 LIBRARY

13080 MAGNETAWAN PUBLIC LIBRARY
 JAN/22 2022 BUDGET LEVY

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G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 7400	LIBRARY				
1-4-7400-5012	LIBRARY				24,000.00
Department Totals :					24,000.00

Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 7600	HERITAGE CENTRE				
14101	ONTARIO MUSEUM ASSOCIATION				
03818	OMA MEMBERSHIP RENEWAL 2021-2022	1	01-Jan-2022	09-Feb-2022	
1-4-7600-2010	HERITAGE - Repairs and Supplies				100.00
Department Totals :					100.00

Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 7700	AHMIC COMMUNITY CENTRE				
13242	MOORE PROPANE LIMITED				
23015210	AHMIC HARBOUR PROPANE	1	03-Jan-2022	09-Feb-2022	
1-4-7700-2024	AHMIC - Heating Fuel				904.79
23015797	60 AHMIC ST PROPANE	1	29-Jan-2022	09-Feb-2022	
1-4-7700-2024	AHMIC - Heating Fuel				817.25
Department Totals :					1,722.04

Computer Paid Total : 143,802.12

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Vendor Code Invoice No.	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 1000	LIABILITIES				
07068	GREEN SHIELD CANADA EFT				
JAN/22	JAN/22 GREEN SHIELD GROUP BENEFIT PREMIUM	5	15-Jan-2022	15-Jan-2022	
1-2-1000-1055	Benefits Payable - librarian				349.88
13023	MANULIFE FINANCIAL EFT				
JAN/22	JAN/22 MANULIFE GROUP BENEFIT PREMIUM	5	15-Jan-2022	15-Jan-2022	
1-2-1000-1050	Benefits Payable				1,049.10
1-2-1000-1055	Benefits Payable - librarian				110.40
13270	MINISTER OF FINANCE EFT				
1589897216	JANUARY 2022 EMPLOYER HEALTH TAX INSTALLMENT	7	31-Jan-2022	31-Jan-2022	
1-2-1000-1045	EHT Payable				2,312.41
15001	OMERS EFT				
DEC/21	DEC/21 OMERS REMITTANCE	5	31-Dec-2021	15-Jan-2022	
1-2-1000-1022	OMERS Payable				18,415.22
JAN/22	JAN/22 OMERS REMITTANCE	7	31-Jan-2022	31-Jan-2022	
1-2-1000-1022	OMERS Payable				19,838.44
18043	RECEIVER GENERAL				

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Vendor Code	Vendor Name				Batch	Inv Date	Inv Due Date	Amount	
Invoice No.	Description								
G.L. Account	CC1	CC2	CC3	GL Account Name					
DEPARTMENT 1000		LIABILITIES							
DEC 16-31/21	DEC 16-31/21 PAYROLL REMITTANCE				5	31-Dec-2021	15-Jan-2022		
1-2-1000-1049				Income Tax Payable				10,281.42	
1-2-1000-1047				CPP Payable				2,384.80	
1-2-1000-1048				EI Payable				744.18	
JAN 1-15/22	JAN 1-15/22 PAYROLL REMITTANCE				5	15-Jan-2022	15-Jan-2022		
1-2-1000-1048				EI Payable				1,734.24	
1-2-1000-1049				Income Tax Payable				8,706.81	
1-2-1000-1047				CPP Payable				5,537.28	
JAN 16-31/22	JAN 16-31/22 PAYROLL REMITTANCE				7	31-Jan-2022	31-Jan-2022		
1-2-1000-1047				CPP Payable				5,512.94	
1-2-1000-1048				EI Payable				1,751.94	
1-2-1000-1049				Income Tax Payable				8,335.81	
18044 RECEIVER GENERAL									
DEC 16-31/21	DEC 16-31/21 PAYROLL REMITTANCE				5	31-Dec-2021	15-Jan-2022		
1-2-1000-1049				Income Tax Payable				1,725.59	
1-2-1000-1047				CPP Payable				772.34	
1-2-1000-1048				EI Payable				237.60	
JAN 1-15/22	JAN 1-15/22 PAYROLL REMITTANCE				5	15-Jan-2022	15-Jan-2022		
1-2-1000-1049				Income Tax Payable				930.85	
1-2-1000-1047				CPP Payable				668.20	
1-2-1000-1048				EI Payable				242.69	
JAN 16-31/22	JAN 16-31/22 PAYROLL REMITTANCE				7	31-Jan-2022	31-Jan-2022		
1-2-1000-1047				CPP Payable				845.98	
1-2-1000-1048				EI Payable				254.38	
1-2-1000-1049				Income Tax Payable				1,577.54	
18088 ROYAL BANK VISA EFT									
2021	SPOTIFY REFUND FOR UNAUTHORIZED PAYMENT				7	17-Dec-2021	31-Jan-2022		
1-2-1000-1009				Accounts Payable - Clearing account				-18.39	
18089 ROYAL BANK VISA EFT									
322592215	GO TO MEETING FOR COUNCIL				5	29-Dec-2021	15-Jan-2022		
1-4-1000-1310				COUNCIL - Conferences and Seminars				29.38	
538589007	BELL MOBILITY - LANDFILL SURVIELLANCE				7	17-Jan-2022	31-Jan-2022		
1-2-1000-1009				Accounts Payable - Clearing account				265.76	
99509	GRILL & GROCERY - COUNCIL LUNCH				7	19-Jan-2022	31-Jan-2022		
1-4-1000-2010				COUNCIL - Materials and Supplies				44.89	
23010 WORKPLACE SAFETY & INSURANCE BOARD - EFT									
JAN/22	JAN/22 WSIB REMITTANCE				7	31-Jan-2022	31-Jan-2022		
1-2-1000-1046				WSIB Payable				3,474.32	
Department Totals :								98,116.00	

DEPARTMENT 1200		ADMINISTRATION						
07068 GREEN SHIELD CANADA EFT								
JAN/22	JAN/22 GREEN SHIELD GROUP BENEFIT PREMIUM				5	15-Jan-2022	15-Jan-2022	
1-4-1200-1010				ADMIN - Wages and benefits				1,404.52
13023 MANULIFE FINANCIAL EFT								
JAN/22	JAN/22 MANULIFE GROUP BENEFIT PREMIUM				5	15-Jan-2022	15-Jan-2022	
1-4-1200-1010				ADMIN - Wages and benefits				611.19
18085 ROYAL BANK VISA EFT								
E0400H47MA	ANNUAL MICROSOFT LICENSES				7	11-Jan-2022	31-Jan-2022	

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Invoice No.	Description							
G.L. Account	CC1	CC2	CC3	GL Account Name				
DEPARTMENT 1200	ADMINISTRATION							
1-4-1200-2130				ADMIN - Computer expenses				4,122.24
18086	ROYAL BANK VISA EFT							
12012022	2022 AMCTO MEMBERSHIP RENEWAL - NICOLE				7	12-Jan-2022	31-Jan-2022	
1-4-1200-1320				ADMIN - Memberships				457.65
22011013269	FOXIT LICENSE				7	10-Jan-2022	31-Jan-2022	
1-4-1200-2130				ADMIN - Computer expenses				241.40
3574	COMPUTER TECH - NETWORK SWITCH				7	08-Jan-2022	31-Jan-2022	
1-4-1200-2130				ADMIN - Computer expenses				55.37
4746643	AMAZON - DOCKING STATION, TABLET CASE AND LAPTOP BAG				7	11-Jan-2022	31-Jan-2022	
1-4-1200-2015				ADMIN - Office maintenance & supplies				36.14
64133	AMCTO TRAINING - NICOLE				7	06-Jan-2022	31-Jan-2022	
1-4-1200-1310				ADMIN - Conferences/training/memberships				412.45
64165	AMCTO TRAINING - ERICA				7	07-Jan-2022	31-Jan-2022	
1-4-1200-1310				ADMIN - Conferences/training/memberships				412.45
MR-2022-0169	OMHRA MUNICIPAL MEMBERSHIP RENEWAL 2022				7	14-Jan-2022	31-Jan-2022	
1-4-1200-2225				ADMIN - HR Services				395.50
18089	ROYAL BANK VISA EFT							
1004339331	BEST BUY - PRINTER TONER				7	13-Jan-2022	31-Jan-2022	
1-4-1200-2010				ADMIN - Office & Maintenance Supplies				170.98
19633	OSIM - WEBSITE HOSTING				5	04-Jan-2022	15-Jan-2022	
1-4-1200-2135				ADMIN - Website expenses				1,356.00
19720	OSIM - 2022 WEBSITE DOMAIN RENEWAL				7	17-Jan-2022	31-Jan-2022	
1-4-1200-2135				ADMIN - Website expenses				39.55
215140/22	AMCTO MEMBERSHIP FEE - KERSTIN				5	31-Dec-2021	15-Jan-2022	
1-4-1200-1310				ADMIN - Conferences/training/memberships				457.65
Department Totals :								10,173.09

DEPARTMENT 1300	TREASURY							
07068	GREEN SHIELD CANADA EFT							
JAN/22	JAN/22 GREEN SHIELD GROUP BENEFIT PREMIUM				5	15-Jan-2022	15-Jan-2022	
1-4-1300-1010				TREAS - Wages and benefits				702.00
13023	MANULIFE FINANCIAL EFT							
JAN/22	JAN/22 MANULIFE GROUP BENEFIT PREMIUM				5	15-Jan-2022	15-Jan-2022	
1-4-1300-1010				TREAS - Wages and benefits				307.13
18085	ROYAL BANK VISA EFT							
2312237	AMAZON - CALCULATOR RIBBON				7	12-Jan-2022	31-Jan-2022	
1-4-1300-2010				TREAS - Taxation Materials				63.76
Department Totals :								1,072.89

DEPARTMENT 2000	FIRE DEPARTMENT							
07068	GREEN SHIELD CANADA EFT							
JAN/22	JAN/22 GREEN SHIELD GROUP BENEFIT PREMIUM				5	15-Jan-2022	15-Jan-2022	
1-4-2000-1010				FD - Wages & Benefits				350.83
13023	MANULIFE FINANCIAL EFT							
JAN/22	JAN/22 MANULIFE GROUP BENEFIT PREMIUM				5	15-Jan-2022	15-Jan-2022	
1-4-2000-1010				FD - Wages & Benefits				153.94
18088	ROYAL BANK VISA EFT							

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Invoice No.	Description								
G.L. Account	CC1	CC2	CC3	GL Account Name					
DEPARTMENT 2000 FIRE DEPARTMENT									
14745231	STAPLES - COMPLETED STAMP					7	17-Jan-2022	31-Jan-2022	
1-4-2000-2120				FD - Office					14.24
14745231-2	KEYBOARD ABD MOUSE					7	17-Jan-2022	31-Jan-2022	
1-4-2000-2120				FD - Office					37.38
27341701	CANADA POST - SHIPPING EQUIPMENT FOR REPAIR					7	26-Jan-2022	31-Jan-2022	
1-4-2000-7130				FD - Equipment Repairs & Maintenance					65.57
23010 WORKPLACE SAFETY & INSURANCE BOARD - EFT									
JAN/22	JAN/22 WSIB REMITTANCE					7	31-Jan-2022	31-Jan-2022	
1-4-2000-1010				FD - Wages & Benefits					478.60
Department Totals :									1,100.56

DEPARTMENT 2010 FIRE TRUCK#510 - 2012 DODGE RAM 2500									
18088	ROYAL BANK VISA EFT								
4101042171	2012 DODGE RAM 2500 - TIRES					7	17-Jan-2022	31-Jan-2022	
1-4-2010-2070				TR510 - Repairs and testing					1,740.72
Department Totals :									1,740.72

DEPARTMENT 2100 BUILDING DEPARTMENT									
07068	GREEN SHIELD CANADA EFT								
JAN/22	JAN/22 GREEN SHIELD GROUP BENEFIT PREMIUM					5	15-Jan-2022	15-Jan-2022	
1-4-2100-1010				CBO - Wages and benefits					351.50
13023	MANULIFE FINANCIAL EFT								
JAN/22	JAN/22 MANULIFE GROUP BENEFIT PREMIUM					5	15-Jan-2022	15-Jan-2022	
1-4-2100-1010				CBO - Wages and benefits					185.74
18086	ROYAL BANK VISA EFT								
4746643	AMAZON - DOCKING STATION, TABLET CASE AND LAPTOP BAG					7	11-Jan-2022	31-Jan-2022	
1-4-2100-2010				CBO - Materials/Supplies					256.51
18089	ROYAL BANK VISA EFT								
2309809	AMAZON - BUILDING DEPT. SAMSUNG TABLET					7	11-Jan-2022	31-Jan-2022	
1-4-2100-2010				CBO - Materials/Supplies					1,573.67
4269056	AMAZON - BUILDING DEPT. TOUCH SCREEM MONITOR					7	24-Jan-2022	31-Jan-2022	
1-4-2100-2010				CBO - Materials/Supplies					1,280.88
Department Totals :									3,648.30

DEPARTMENT 2600 RECREATION									
18089	ROYAL BANK VISA EFT								
2022	DRIVE-IN MOVIE 2022 DEPOSIT - PRIMEAU MULTIMEDIA					5	04-Jan-2022	15-Jan-2022	
1-4-2600-2015				REC - Events					1,035.35
Department Totals :									1,035.35

DEPARTMENT 3101 OVERHEAD									
07068	GREEN SHIELD CANADA EFT								
JAN/22	JAN/22 GREEN SHIELD GROUP BENEFIT PREMIUM					5	15-Jan-2022	15-Jan-2022	
1-4-3101-1010				J - Wages and benefits					1,753.83
13023	MANULIFE FINANCIAL EFT								
JAN/22	JAN/22 MANULIFE GROUP BENEFIT PREMIUM					5	15-Jan-2022	15-Jan-2022	

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Invoice No.		CC1	CC2	CC3	GL Account Name			
G.L. Account								
DEPARTMENT 3101 OVERHEAD								
1-4-3101-1010					J - Wages and benefits			726.65
Department Totals :								2,480.48
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DEPARTMENT 3221 TRUCK #21 - 2012 DODGE 2500 4X4 PICKUP								
18083	ROYAL BANK VISA EFT							
012530	MTO - TRUCK 21 LICENSE					7 11-Jan-2022	31-Jan-2022	
1-4-3221-4030					TR21 - Licences			265.25
Department Totals :								265.25
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DEPARTMENT 4020 LANDFILL								
07068	GREEN SHIELD CANADA EFT							
JAN/22	JAN/22 GREEN SHIELD GROUP BENEFIT PREMIUM					5 15-Jan-2022	15-Jan-2022	
1-4-4020-1010					LF - Wages and benefits			290.20
13023	MANULIFE FINANCIAL EFT							
JAN/22	JAN/22 MANULIFE GROUP BENEFIT PREMIUM					5 15-Jan-2022	15-Jan-2022	
1-4-4020-1010					LF - Wages and benefits			201.55
18083	ROYAL BANK VISA EFT							
2021	SPY POINT REFUND					7 31-Jan-2022	31-Jan-2022	
1-4-4020-2420					LF - Landfill Surveillance			-91.41
Department Totals :								400.34
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DEPARTMENT 4030 RECYCLING								
18083	ROYAL BANK VISA EFT							
ON3702284	HWIN REGISTRATION RENEW 2022					7 13-Jan-2022	31-Jan-2022	
1-4-4030-4018					RECY - Household Hazardous Waste Depot			50.00
Department Totals :								50.00
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DEPARTMENT 7200 PARKS								
07068	GREEN SHIELD CANADA EFT							
JAN/22	JAN/22 GREEN SHIELD GROUP BENEFIT PREMIUM					5 15-Jan-2022	15-Jan-2022	
1-4-7200-1010					PARKS - Wages and benefits			701.72
13023	MANULIFE FINANCIAL EFT							
JAN/22 C	JAN/22 MANULIFE GROUP BENEFIT PREMIUM REFUND					5 15-Jan-2022	15-Jan-2022	
1-4-7200-1010					PARKS - Wages and benefits			-427.74
18091	ROYAL BANK VISA EFT							
092920	SAFETY CLOTHING					7 13-Jan-2022	31-Jan-2022	
1-4-7200-2020					PARKS - Safety & Health			118.64
Department Totals :								392.62
<hr/>								
EFT Paid Total :								120,475.60

Total Unpaid for Approval :	0.00
Total Manually Paid for Approval :	0.00
Total Computer Paid for Approval :	143,802.12
Total EFT Paid for Approval :	120,475.60
Grand Total ITEMS for Approval :	<u>264,277.72</u>

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN
BY-LAW NO. _____

Being a By-law to amend By-law No. 2001-26, as amended, the Zoning By-law for the Corporation of the Municipality of Magnetawan with respect to lands located on Concession 10, Lot 24, formerly the geographic township of Chapman, now Municipality of Magnetawan, (Roll: 494401000223300).

WHEREAS the Council of the Corporation of the Municipality of Magnetawan is empowered to pass By-laws to regulate the use of land pursuant to Section 34 of the Planning Act, R.S.O. 1990;

AND WHEREAS the owner of the subject lands has filed an application with the Municipality of Magnetawan to amend By-law 2001-26 as amended and the Municipality held the Public Meeting under the *Planning Act* on January 19, 2022;

AND WHEREAS the applicant requested a reduced side yard setback at the Public Meeting from 200m down to 150m, which was different from the notice that was circulated;

AND WHEREAS the Council of the Corporation of the Municipality of Magnetawan does not deem it necessary to provide further notice, as per Section 34(17) of the Planning Act as there was no public comment received nor was there any public attendance at the meeting;

AND WHEREAS the Council of the Corporation of the Municipality of Magnetawan deems it appropriate to amend By-law No. 2001-26 as amended;

NOW THEREFORE the Council of the Corporation of the Municipality of Magnetawan enacts as follows:

Schedule 'A-2', to Zoning By-law No. 2001-26 as amended, is further amended by zoning the lands legally described as Concession 10, Lot 24, formerly the Geographic township of Chapman, now in the Municipality of Magnetawan, from the "Rural (RU) Zone" to the Rural Residential Exception Five (RR-5) Zone, as shown on Schedule 'A' attached forming part of this By-law.

1. Section 4.1 of By-law 2001-26 is hereby amended by adding the following section.

4.1.3.4 Rural Residential Exception Five (RR-5) Zone, as amended.

Notwithstanding the provisions of this By-law to the contrary, within the Rural Residential Exception Five (RR-5) Zone the following shall apply:

1. Minimum Interior Side Yard (West) – 150 metres.

2. That the Applicant enter into a Site Plan Control Agreement with the Municipality.

This By-law take effect on the date of its passage, subject to the provisions of Section 34 (30) and (31) of the Planning Act (Ontario).

READ A FIRST, SECOND, AND THIRD TIME, passed, signed and the Seal of the Corporation affixed hereto this _____ day of _____ 2022.

Mayor

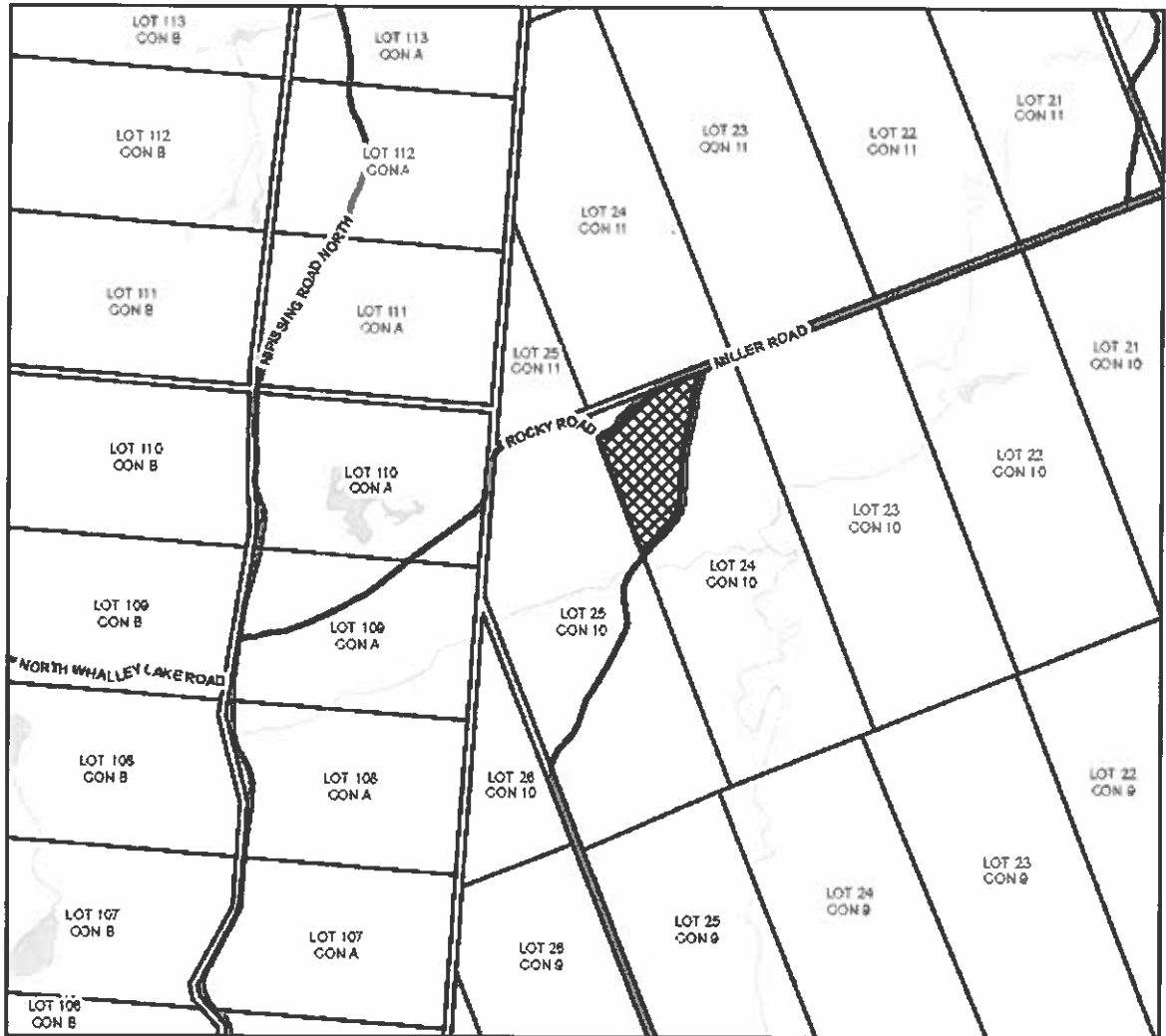
Clerk

SCHEDULE A TO BY-LAW NO. 2021 -



**Schedule 'A' to
Zoning By-law Amendment _____**

Part of Lot 24, Concession 10
Geographic Township of Chapman
Municipality of Magnetawan
District of Parry Sound



 Lands to be rezoned from Rural (RU) Zone to Rural Residential Exception XX (RR-XX) Zone

This is Schedule 'A' to Zoning By-law _____
Passed this ____ day of _____, 2021

Mayor

Clerk

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

BY-LAW 2022 -

**BEING A BY-LAW TO PROVIDE FOR THE EXECUTION OF A SITE PLAN AGREEMENT, AS A CONDITION OF AN APPROVED ZONING BY-LAW AMENDMENT, WITH THE OWNERS OF THE LANDS:
WILLIAM & NANCY WOODRUFF. – PART OF LOT 24 CONCESSION 10, FORMERLY IN THE GEOGRAPHIC TOWNSHIP OF CHAPMAN, NOW IN THE MUNICIPALITY OF MAGNETAWAN, ROLL: 494401000223300).**

WHEREAS, an application for a Zoning By-law Amendment was approved by the Council with the condition of a site plan agreement being entered into and registered on title, pursuant to Section 45 (9.1) of the Planning Act, R.S.O. 1990, regarding the aforementioned lands;

AND WHEREAS, Council is satisfied that the proposed development of the lands is appropriate and in conformity with the Municipality’s requirements;

NOW THEREFORE the Council of the Corporation of the Municipality of Magnetawan hereby enacts as follows:

1. That the Municipality of Magnetawan enter into a site plan agreement substantially in the form attached hereto as “This Agreement.”
2. That the Mayor and the Clerk are hereby authorized to execute the Agreement and all documents in connection with the Agreement.
3. The Municipality’s solicitor is hereby authorized to register the Agreement against the title of the lands to which it applies.

READ A FIRST, SECOND, AND THIRD TIME, passed, signed and the Seal of the Corporation affixed hereto, this 9th day of February, 2022

**THE CORPORATION OF THE
MUNICIPALITY OF MAGNETAWAN**

Mayor

CAO/Clerk

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

SITE PLAN AGREEMENT

THIS AGREEMENT made this _____ day of _____, 20__.

BETWEEN:

Woodruff, Nancy

Woodruff, William

(hereinafter called the "OWNER")
OF THE FIRST PART

- and -

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

(hereinafter called the "MUNICIPALITY")
OF THE SECOND PART

WHEREAS the lands that are the subject to this Agreement are the lands described in Schedule "A" attached hereto and as specifically shown on a Site Plan attached hereto as Schedule "B" and which lands are referred to herein as "said lands";

AND WHEREAS the **OWNER** has obtained a zoning by-law amendment as part of the provisional consent from the Central Almaguin Planning Board on September 15, 2021 under File B022/21, MAGNETAWAN;

AND WHEREAS one of the conditions of the approval of this zoning by-law amendment is that the Owner enter into a Site Plan Agreement to establish a building envelope with a specified interior side yard setback from a licensed aggregate pit on the newly created lot and be registered on title;

NOW THEREFORE THIS AGREEMENT WITNESSETH THAT in consideration of the premises and for other good and valuable consideration (the receipt of which is hereby acknowledged), the parties hereto covenant and agree with one another as follows:

4. **DEVELOPMENT PROVISIONS**

- 4.1 The OWNER agrees to develop the subject lands in accordance with the Site Plan being Schedule "B" attached hereto, and agree that no work will be performed on the subject lands except in conformity with all provisions of this Agreement.
- 4.2 The OWNER agrees that external lighting facilities on the subject lands and buildings will be designed and constructed so as to avoid the illumination of adjacent properties and waterways and agrees to only use a level of illumination that is consistent with the natural beauty of the surrounding properties and waterbody. All lighting shall be dark sky compliant lighting.
- 4.3 The OWNER further agrees to provide and maintain appropriate construction mitigation measures during any construction activity to ensure that there are no adverse environmental impacts on the natural heritage features including any watercourse or waterbody.
- 4.4 The OWNER further agrees to preserve and maintain the existing natural vegetation on the said lands outside of those areas identified for building, septic and driveways as shown in Schedule "B". In the areas outside of the building envelope in Schedule "B" vegetation shall be maintained and, only hazardous trees shall be permitted to be removed.
- 4.5 The OWNER further agrees to provide for the grading of change in elevation or contour of the land and the disposal of storm, surface and wastewater from the land and from any buildings or structures thereon as shown on Schedule "B" and will ensure that the natural drainage is not altered in any way that will cause damage to any adjacent lands, public highway or waterbody. The installation of storm water management works and the final grading of the subject lands, including any and all necessary ditching, culverts and construction mitigation measures will be provided by the OWNER.
- 4.6 The OWNER agrees to ensure that the natural drainage is not altered in any way that will cause damage to the vegetative buffers, any adjacent lands, or any river, stream, waterbody or to any public road.
- 4.7 The OWNER acknowledges that the residential lands are in close proximity to an active licensed pit and therefore may be subject to emissions (noise, dust etc) due to the adjacent existing industrial use.
- 4.8 The OWNER acknowledges and agrees that the policies and requirements of the Municipality and the terms and conditions of approval of the license issued by the Ministry of Natural Resources shall take precedence over any interest the Owner may have that is not otherwise provided for under applicable law (such as the control of emissions such as noise as prescribed in guidelines made pursuant to the Environmental Protection Act) and that the OWNER accepts that there will be regular heavy truck traffic on the adjacent properties and roads, heavy industrial operations on adjacent properties such as crushing, screening, conveying, and

- a) Taxes — have paid all municipal tax bills issued and outstanding on the said lands;
- b) Postponements to this Agreement — have delivered to the MUNICIPALITY all postponements of any prior encumbrances so that this Agreement will be first priority against the said lands;
- c) Land Ownership — be the registered owner in fee simple of the lands described in Schedule 'A'.

8. **NOTICE**

8.1 Any notice, required to be given pursuant to the terms hereto, shall be in writing and mailed or delivered to the other at the following addresses:

OWNER'S NAME AND ADDRESS: William & Nancy Woodruff
309 Miller Road Municipality of
Magnetawan,
PO BOX 269 Magnetawan, ON
P0A 1P0

MUNICIPALITY: Kerstin Vroom, Clerk
Municipality of Magnetawan
P.O. Box 70
Magnetawan, ON
P0A 1P0

SCHEDULE "A"

LEGAL DESCRIPTION OF THE LANDS

designated as Part 10, Plan 42R-_____ in the former Geographic Township of
Chapman, now in the Municipality of Magnetawan

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

BY-LAW NO. 2022 -

Being a By-law to confirm the proceedings of Council February 09, 2022

WHEREAS Section 5(3) of the *Municipal Act, 2001, S.O. 2001, c.25*, as amended, requires a municipal Council to exercise a municipal power, including a municipality's capacity, rights, powers and privileges under Section 9, by by-law unless the municipality is specifically authorized to do otherwise;

AND WHEREAS the Council of the Municipality of Magnetawan deems it desirable to confirm the proceedings of Council and to ratify decisions made at its meeting hereinafter set out;

NOW THEREFORE the Council of the Corporation of the Municipality of Magnetawan enacts as follows:

1. Ratification and Confirmation

THAT the action of the Council of the Municipality of Magnetawan at its meeting for the aforementioned date(s) with respect to each motion, resolution and other action passed and taken by this Council at its meetings, except where otherwise required, is hereby adopted, ratified and confirmed as if such proceedings and actions were expressly adopted and confirmed by its separate By-law.

2. Execution of all Documents

THAT the Mayor of the Council of the Municipality of Magnetawan and the proper officers of the Municipality of Magnetawan are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain approvals where required, except where otherwise provided, and the Mayor and Clerk are hereby authorized and directed to execute all necessary documents and to affix the Corporate Seal of the Municipality to such documents.

READ A FIRST, SECOND, AND THIRD TIME, passed, signed and the Seal of the Corporation affixed hereto, this 9th day of February 2022.

**THE CORPORATION OF THE
MUNICIPALITY OF MAGNETAWAN**

Mayor

CAO/Clerk