



**Municipality of
Magnetawan**

COUNCIL MEETING MINUTES

February 12, 2025

1:00 pm

The meeting of the Council of the Corporation of the Municipality of Magnetawan was held at the Magnetawan Community Centre on Wednesday February 12, 2025, with the following present:

Mayor Sam Dunnett
Deputy Mayor John Hetherington
Councillor Bill Bishop
Councillor Jon Hind
Councillor Brad Kneller

Staff: CAO/Clerk Kerstin Vroom, Deputy Clerk Recreation and Communications Laura Brandt and Deputy Clerk Planning and Development Erica Kellogg were present for the entire meeting. Fire Chief Derek Young, Chief Building Official Tyler Irwin, Public Works Superintendent Scott Edwards were present for their respective sections in the meeting.

OPENING BUSINESS

1.1 Call to Order

The meeting was called to order at 1:00 p.m.

1.2 Adoption of the Agenda

RESOLUTION 2025-25 Hetherington-Bishop

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adopts the agenda as presented.

Carried.

1.3 Disclosure of Pecuniary Interest

Mayor Sam Dunnett stated that should anyone have a disclosure of pecuniary interest that they could declare the nature thereof now or at any time during the meeting.

*Councillor Hind declared pecuniary interest for Agenda Item 2.6 DRAFT Motion Canada Post and the Industrial Inquiry Commission due to being an employee of Canada Post.

1.4 Adoption of the Previous Minutes

RESOLUTION 2025-26 Kneller-Hetherington

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adopts the minutes of the Council meeting on January 22, 2025 and Planning Act Public Meeting on January 22, 2025, as copied and circulated.

Carried.

PRESENTATION

Tyler Whale, Technical Support Solutions Director BioDiffusion Technologies Inc. -BDT Application On Roads

RESOLUTION 2025-27 Bishop-Hetherington

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan thanks Tyler Whale, Technical Support Solutions Director Biodifussion Technologies Inc. – 2025 Road Work Plan BFT Application for information only.

Carried.

PLANNING ACT MEETING

Consent Application – VanderBreggan - 30 Trails End Lane

RESOLUTION 2025-28 Hind-Kneller

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan recesses the regular meeting to hold a public meeting pursuant to Section 53 of the Planning Act to consider a Consent Application for the creation of one new lot described as:

- *VanderBreggan – Consent Application*

Carried.

RESOLUTION 2025-29 Hetherington-Bishop

WHEREAS the Municipality of Magnetawan has received a request to support two applications for consent to create 1 new lot located on Ahmic Lake Road which is an open municipally maintained road, Magnetawan (VanderBreggan 4944 030 005049100000 and 4944 030 00504920). The properties are legally described as CON 8 PT LOT 21 42R-6889 PARTS 2 & 3 42R-9551 PART 1 and CON 8 PT LOT 21 42R-9551 PART 2, both being in the former Township of Croft hereinafter referred to as “the Lands”;

WHEREAS the Municipal planning consultant has provided a report in support of the application with conditions;

NOW THEREFORE BE IT RESOLVED THAT the Committee of Adjustment for the Municipality of Magnetawan supports in principle the consent applications for the Lands, subject to the following conditions:

- *That the foregoing conditions be fulfilled within two years of the notice of decision of the Committee of Adjustment;*
- *Draft Reference Plans to be approved by the Municipality prior to registration;*
- *Two (2) true certified paper copies of the registered plans and electronic versions for the proposed severed lots prepared by an Ontario Land Surveyor with a certification that it is a true copy be provided to the Municipality for review and approval which conforms substantially with the applications as submitted;*
- *Draft copy of the deeds (with all schedules) to be approved by the Municipality prior to registration;*

- A copy of the original executed transfers (deeds) with all schedules be provided to the Municipality;
- Confirmation from the North Bay Mattawa Conservation Authority (NBMCA) that the proposed Severed Lot (Part 2) and the Retained Lot (Part 1) can be adequately serviced by individual on-site septic systems;
- Payment of all taxes, municipal legal fees, planning fees and fees as per the current Fees and Charges By-law, Park Land Dedication By-law and all other fees associated with the processing of these applications;
- That the Applicant receive conformation from the Municipality of a suitable location for an entrance to the severed and retained lots from Ahmic Lake Road;
- The entering into a Site Plan Agreement, to be registered on title, with the Municipality to implement the recommended measures contained in the Planning Report for the proposed Severed Lots;
- The owner's solicitor shall provide an undertaking to make an application within 1 week for consolidation following registration of the deed for the resulting enlarged parcel and to provide the Municipality with documentation which demonstrated that the consolidation has taken place.

Carried.

RESOLUTION 2025-30 Hind-Hetherington

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adjourns the Planning Act public meeting and returns to the regular meeting.

Carried.

STAFF REPORTS, MOTIONS AND DISCUSSION

2.1 Discussion Magnetawan Firehall - Design Quotation 5,500 SQ FT Firehall FAD Architects, Greer Galloway Septic Information, Perth East Façade, Floorplan

RESOLUTION 2025-31 Hetherington-Kneller

WHEREAS the Council of the Municipality is in favour of building a New Fire Hall;
NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves the design build as presented at approximately 8,320 square feet, with an updated façade with the location being: 4855 Hwy 520.

Carried.

RESOLUTION 2025-32 Bishop-Hind

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the quotation in the amount of \$43,000 plus HST to prepare a design for a 5,500 sq foot Firehall from FAD Architects as presented;

AND FURTHER THAT the Council of the Municipality of Magnetawan directs Staff to send out a Request for Proposal (RFP) for Consulting and Architectural Services for the Design and Project Administration of a 5,500 square foot Firehall and forward it to FAD Architects, 3Stones and Duncan Ross Architects for their submission as well as RFP for a Design Build quotation to Domm Construction.

Defeated.

2.2 DRAFT Road Use Agreement Over an Unopened Road Allowance Beyond Minklers Lane and the Seasonally Maintained Portion of Minklers Lane - Brown/Ross/Bechtel/Woods

RESOLUTION 2025-33 Kneller-Hetherington

WHEREAS Council for the Municipality of Magnetawan passed By-laws No. 2023-34 (Ross/Brown), No. 2023-35 (Bechtel), No. 2023-36 (Woods), and 2020-52 (Weins) approving in principle a draft Road Use Agreement to provide seasonal access to CHAPMAN CON 1 PT LOT 10 42-21844;

NOW THEREFORE BE IT RESOLVED THAT Council for the Municipality of Magnetawan passed By-law No. 2024-256 authorizing an amended agreement with the applicants, excluding Weins which is to be rescinded, to enter into a single Road Use Agreement to include winter maintenance on the entire length of the Unopened Road Allowance right to Crown Land which includes the seasonally maintained portion of Minklers Lane acknowledging the gate has been removed from Municipal Lands;

AND FURTHER the by-law on this matter will be passed later in the meeting.

Carried.

2.3 DRAFT Consent Agreement (Limited Services Agreement) - Davidson - 79 Whalley Lake Road West

RESOLUTION 2025-34 Kneller-Hind

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves the DRAFT Consent Agreement (Limited Services Agreement) – Davidson – 79 Whalley Lake Road West as presented, and the by-law on this matter will be passed later in the meeting.

Carried.

2.4 Board Appointment EMS Advisory Committee

RESOLUTION 2025-35 Kneller-Bishop

WHEREAS the Parry Sound District Emergency Medical Service Advisory Committee is jointly made appointment with neighbouring municipalities;

AND WHEREAS John Wilson has stepped down from the Council of the Village of Burk's Falls;

NOW THEREFORE BE IT RESOLVED that the Council of the Municipality of Magnetawan rescinds motion 2023-19 appointing John Wilson

AND HEREBY supports the appointment of: Magnetawan Council Member Jon Hind.

Carried.

2.5 DRAFT Motion OPP Board Appointment & Update

RESOLUTION 2025-36 Bishop-Hetherington

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan the Council of the hereby appoint the following individuals to the Almaguin Highlands OPP Detachment Board, with terms and responsibilities in accordance with the Community Safety and Policing Act, 2019, to serve until November 14, 2026

- *Joe Lumley, Township of Perry, Council Representative*
- *Dan Robertson, Township of Ryerson, Council Representative*
- *Neil Scarlett, Township of Machar, Council Representative*
- *Kevin Noaik, Township of Strong, Council Representative*
- *Robert Sutherland, Community Representative*
- *Krista Miller, Community Representative*

AND FURTHER THAT the Council of the Municipality of Magnetawan supports the Township of Perry remaining as the lead municipality for the Almaguin Highlands OPP Board, whereas the Perry Township Deputy Clerk or designate acts as Secretary to the Board until a time when the Board formally appoints a Secretary;

AND FURTHER THAT the Council of the Municipality of Magnetawan supports paying its 1/12th share of annual Insurance Costs for the Almaguin Highlands OPP Detachment Board, as deemed required to protect the Board and its members, once the Insurance Provider and coverage details has been determined;

AND FURTHER THAT the Council of the Municipality of Magnetawan supports paying its 1/12th share of any other costs associated with the Almaguin Highlands OPP Detachment Board, as required under O.Reg 135/24, including remuneration and travel costs for the Provincial Appointee and any other matters, programs, or items in which the OPP Detachment Board formally enact.

Carried.

2.6 DRAFT Motion Canada Post and the Industrial Inquiry Commission

**Councillor Hind declared pecuniary interest for Agenda Item 2.6 DRAFT Motion Canada Post and the Industrial Inquiry Commission due to being an employee of Canada Post. Councillor Hind left the room.*

RESOLUTION 2025-37 Hetherington-Hind

WHEREAS the Canada Industrial Relations Board, as instructed by the Federal Minister of Labour, Steven MacKinnon, ordered the end to the postal strike and the resumption of mail service at Canada Post on December 17, 2024, under Section 107 of the Canada Labour Code.

WHEREAS the Federal Minister of Labour, Steven MacKinnon, created an Industrial Inquiry Commission under Section 108 of Canada Labour Code, led by William Kaplan, that will work with the Canadian Union of Postal Workers (CUPW) and Canada Post to examine the future of the public post office, including possible changes to the Canadian Postal Service Charter. WHEREAS Canada Post is, first and foremost, a public service.

WHEREAS the Commission only has until May 15, 2025, to submit its final report to the government and make recommendations about the future structure of Canada Post.

NOW THEREFORE BE IT RESOLVED that the Council of the Municipality of Magnetawan provides the following input to the Commission.

That the Magnetawan Post Office and Rural Delivery is essential for our rural northern community, especially for our many seniors who rely on it for mail, medications, and

essential services. Unlike urban areas with easy access to alternative delivery options, rural residents often have limited choices, and internet access isn't always reliable for online transactions. For our seniors, many of whom may not drive or use digital services, the local post office and rural delivery is a lifeline for staying connected with family, receiving important documents, and managing their daily needs. Not having the Magnetawan Post Office and Rural Delivery would create unnecessary hardships and isolate those who depend on it most.

AND FURTHER THAT this resolution be circulated to Federal Minister of Labour, Steven MacKinnon, and the Federal Minister of Public Services and Procurement of Canada, Jean-Yves Duclos.

Carried.

2.7 DRAFT Social Media Policy & DRAFT Rescind By-law 2018-34

RESOLUTION 2025-38 Bishop-Kneller

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives and approves the DRAFT Social Media Policy as presented;

AND FURTHER the by-law to rescind the previous bylaw will be passed later in the meeting..

Carried.

MUNICIPAL BOARD AND COMMITTEE MINUTES

3.1 Lakeland Holdings Ltd. 2024 Q4 Shareholder Update

3.2 North Bay Parry Sound District Health Unit Board of Health Minutes, December 4, 2024

3.3 Muskoka Algonquin Healthcare (MAHC) Political Leaders Forum Minutes, January 9, 2025

3.4 Magnetawan Community Centre Board (MCCB) Minutes, February 5, 2025

RESOLUTION 2025-39 Kneller-Bishop

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the Municipal Boards and Committee Minutes as copied and circulated.

Carried.

CORRESPONDENCE

4.1 Town of Hawkesbury, Municipal Accountability Act, 2024 - Municipal Code of Conduct

4.2 Town of Halton Hills, Sovereignty of Canada

4.3 Peterborough County, Proposed US Tariffs on Canadian Goods

4.4 FONOM Executive Award Call for Nominations

4.5 Ministry of the Solicitor General Office of the Associate Minister of Auto Theft & Bail Reform New Associate Minister Appointment Graham McGregor

4.6 District of Parry Sound Social Services Administration Board (DSSAB) Notification of Total Honorariums and Expenses

4.7 Muskoka Algonquin Healthcare (MAHC) Board of Directors Seeking Applications

4.8 Successful Outcome of 2025 Enabling Accessibility Grant Funding

4.9 Successful Outcome of 2024-2025 Community Emergency Preparedness Grant Funding

4.10 Outcome of ACED Wrap Up Almaguin Program

4.11 Seniors Free Dinner and Learn Event Wednesday February 19th Poster

4.12 Seniors Active Living Fair Friday March 7th Poster & Agenda

4.13 ICYMI Council Highlights January 22, 2025

RESOLUTION 2025-40 Hind-Hetherington

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the correspondence items as copied and circulated;

AND FURTHER endorses the following motions:

4.1 Town of Hawkesbury, Municipal Accountability Act, 2024

4.2 Town of Halton Hills, Sovereignty of Canada

4.3 Peterborough County, Proposed US Tariffs on Canadian Goods

Carried.

ACCOUNTS

5.1 Accounts in the amount of \$407,308.03

RESOLUTION 2025-Hind-Bishop

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves the accounts in the amount of \$407,308.03 as presented.

Carried.

BY-LAWS

6.1 Regulate and Control Parking and Traffic By-Law

6.2 Road Use Agreement Over an Unopened Road Allowance Beyond Minklers Lane and the Seasonally Maintained Portion of Minklers Lane -Brown/Ross/Bechtel/Woods

6.3 Limited Services Agreement - Davidson - 79 Whalley Lake Road West

6.4 Rescind By-law 2018-34 Social Media Policy

RESOLUTION 2025-42 Bishop-Kneller

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan that the following by-laws are now read a first, second and a third time, passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation, and engrossed in the by-law book:

6.1 Regulate and Control Parking and Traffic By-law

6.2 Road Use Agreement Over an Unopened Road Allowance Beyond Minklers Lane and the Seasonally Maintained Portion of Minklers Lane - Brown/Ross/Betchel/Woods

6.3 Limited Services Agreement - Davidson - 79 Whalley Lake Road West

6.4 Rescind By-law 2018-34 Social Media Policy

Carried.

CONFIRMING BY-LAW AND ADJOURNMENT

7.1 Confirm the Proceedings of Council and Adjourn

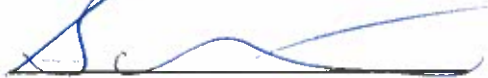
RESOLUTION 2025-43 Hetherington-Hind

BE IT RESOLVED by the Council of the Municipality of Magnetawan that the Confirming By-law is now read a first, second and a third time, passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and engrossed in the by-law book;

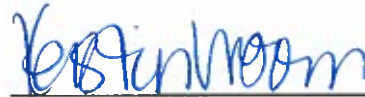
AND FURTHER THAT, this meeting is now adjourned at 2:20 pm to meet again on Wednesday March 5, 2025, at 1:00 pm or at the call of the Chair.

Carried.

Approved by:



Mayor



Clerk