



**AGENDA – Special Meeting of Council - 2023 DRAFT BUDGET #1**

**Wednesday, February 15, 2023**

**10:00 AM**

**Magnetawan Community Centre**

<b>Page #</b>	<b>OPENING BUSINESS</b>
1.1	Call to Order
1.2	Adoption of the Agenda
1.3	Disclosure of Pecuniary Interest
2.1	Draft Budget #1
2	<b>Memo from Treasurer</b>
4	<i>Reserves and Reserve Funds</i>
5	<i>Provisional Budget Report Operating and Capital (from Vadim)</i>
26	<b>Draft 2023 Library Budget</b>
27	<b>Draft 2023 Friendship Club Budget</b>
	<b>Draft #1 Municipal Budget</b>
29	<b>Fire Department Budget</b>
34	<i>Report to Council from Fire Chief Derek Young, Emergency Purchase Medical Response Vehicle</i>
35	<b>Building Department Budget</b>
37	<b>Clerks Department Budget</b>
41	<b>Treasury Department Budget</b>
46	<b>Recreation Department Budget</b>
50	<i>Motion 2022-326</i>
51	<i>Motion 2023-23</i>
52	<b>Planning Department Budget</b>
56	<i>Motion 2022-266</i>
57	<b>Public Works Department Budget</b>
69	<i>Report to Council from Public Works Superintendent Scott Edwards, Flashing Crosswalk Emergency Replacement</i>
70	<b>Parks Department Budget</b>
78	<i>Motion 2021-274 - Columbarium &amp; Previous Report to Council</i>
82	<i>Motion 2022-158</i>
83	<i>Motion 2022-206</i>
84	<b>By-law Department Budget</b>
3.1	Adjournment



## MEMO FROM THE TREASURER

### 2023 1<sup>st</sup> Draft Budget Information for Council February 15, 2023

Dear Mayor and Council:

Attached is the first draft of the 2023 budget as projected by department heads. Levies have been estimated where actual levies have not yet been received.

As you undoubtedly are aware, as of October 31<sup>st</sup>, 2022, year over year consumer price index (CPI) increase was 6.5 %, which has had an impact on costs surrounding Insurance, Hydro, Propane, Gas, and Municipal levy costs, as well as Capital costs.

Included as a new line item in the 2023 Draft Budget is a transfer specifically to the Asset Management Reserve fund of \$200,000, which could be considered the Municipality's annual funding from the tax base for Capital Asset purchases and Infrastructure Replacement.

There will be \$24,800 going into the Community Enhancement Reserve Fund from the Lakeland Dividend. Elections Reserve will need to be replenished from the tax base at a projected cost of \$8,000 for the next 4 years. Landfill Closure Reserve will be increased by \$20,000 and Landfill Rehabilitation will be \$50,000, again from the tax base.

The draft 2023 capital budget amount is \$2,101,700 which includes the Orange Valley bridge replacement, Landfill Leachate Management, Roads Department Backhoe, Resurface treatment of a portion of Ahmic Lake Road and several other potential projects. These are highlighted in yellow on the Budget Narrative.

In order to help fund capital projects, transfers from reserves of \$1,432,700 as well approximately \$600,000 in grants are included in this draft 2023 budget.

As Council is aware, 2019 – 2021 there was no tax increase and the assessment stayed mostly the same, except for new builds and/or additions. In 2022 Council approved a tax rate increase of 1% percent which generated a revenue of approximately \$53,000.

Assessment growth resulting from new builds and/or additions is \$9,757,709, equivalent to a 1.28 percent, which will generate an additional \$68,636 in tax revenue.

This budget shows an overall budget requirement of \$5,691,407 and would generate a Municipal residential tax rate of 0.00783280 which would be an approximate 5.35 percent levy increase.

For context, on a home assessed at \$300,000, this percentage increase would equate to an increase of \$119.33 in 2023.

For Council’s information, the following illustrates the annual impact of various tax rate increases and the annual cost on a \$300,000 residential assessed property:

Current Tax Rate:	<b>0.00743504</b>	
1% Increase	0.00750939	\$22.31
2% Increase	0.00758374	\$44.61
3% Increase	0.00765809	\$66.92
4% Increase	0.00778500	\$105.00
5.35% Increase	0.00783280	\$119.33

Note: this rate does not include the Special Area Rate of the Village of Magnetawan for waste collection nor the education rate which is expected to remain the same.

MPAC has not yet confirmed if they will be doing a reevaluation for 2024.

Council may want to consider increasing the Special Area Rate as in 2022 there was a shortfall of \$4,854 and it is anticipated in 2023, there will be a shortfall of \$7,795.25. To offset the shortfall, it is recommended to increase the rate from 0.00104305 to 0.00124123. Based on a \$300,000 assessed residential property this would be an increase of \$59.45 for 2023 for those in the Village of Magnetawan for waste collection.

Respectfully Submitted,



Stephanie Lewin,  
Treasurer

Municipality of Magnetawan  
Reserve and Reserve Funds  
Draft # 1 2023

(Does not reflect  
Any 2022 Surplus)  
Preliminary  
Balance  
Jan 1 2023

Draft #1  
Budget  
Transfers  
into  
Reserves

Carry-Over  
(Money From)  
2022  
Transfers  
from Reserves  
(5)

Budget  
Transfers  
from  
Reserves

Balance  
Dec 31 2023

Working Funds	301,244	0		0	301,244
Asset Management (2)	3,357,917	200,000	-162,000	-531,200	2,864,717
Community Enhancement (3)	177,475	24,800		-65,500	136,775
<b>Total</b>	<b>\$3,836,636</b>	<b>\$224,800</b>	<b>-\$162,000</b>	<b>-\$596,700</b>	<b>\$3,302,736</b>

<b>Dedicated Reserves</b>					
Cemetery	9,500	0		0	9,500
Elections	0	8,000			8,000
Firehall	189,613			-54,000	135,613
Landfill Closure	253,879	20,000		0	273,879
Landfill Rehabilitation	488,710	50,000	-508,000		30,710
Safe Restart Grant carried fwd from 2021	26,771	0		-26,771	0
Museum Covid Safe Restart Grant carried fwd from 2021	0				
Parkland - Park or other public recreation (4)	50,818	0		-20,000	30,818
	0				
Obligatory Reserve - Gas Tax Fund (1)	0	92,001		-92,001	0
<b>Total Dedicated/Obligatory</b>	<b>\$1,019,291</b>	<b>\$170,001</b>	<b>-\$508,000</b>	<b>-\$192,772</b>	<b>\$488,520</b>

**Grand Total**      \$4,855,927      \$394,801      -\$670,000      -\$789,472      **\$3,791,256**

(1) Gas Tax Reserve is an obligatory reserve dedicated for gas tax projects approved by AMO      Transfer in is from the Fed's for 2023 - Transfer out is for Orange Valley Bridge

(2) Asset Management      2022 Surplus will be credited to this Reserve once 2022 Audit is complete

(3) Community Enhancement transfer into reserves is from dividends received from Lakeland Holdings      Transfer out of reserves is to complete Chapman memorial sanctuary and Columbarium

(4) Parkland Reserves Transfers into reserves is from Parkland fees on severances plus interest earned      Transfer out of reserves to complete Baseball Diamond and Covered Bridge

(5) Carry Over (Money From) 2022  
\$40,000 - Office Reno  
\$508,000 - Leachate  
\$100,000 - 4855 Hwy 120  
\$22,000 - Parks Gravely

**MUNICIPALITY OF MAGNETAWAN**  
**Provisional Budget Report**

GL5220

Page : 1

Date : Feb 08, 2023

Time : 9:19 am

Account Code : 1-3-1003-2071

To 1-4-8400-8020

Fiscal Year : 2023

Account Code	Account Description	2023 BASE BUDGET	2022 ACTUAL VALUES	2022 FINAL BUDGET
<b>1</b>	<b>GENERAL FUND</b>			
	<b>Revenue</b>			
	<b>TAXATION: COMMERCIAL</b>			
1-3-1003-2071	COMMERCIAL: PIL General	0	-8,713	0
1-3-1003-2140	COMMERCIAL: PIL, Taxable Tenant	0	-488	0
1-3-1003-2170	COMMERCIAL: Taxable	0	-64,493	0
1-3-1003-2190	COMMERCIAL: Vacant	0	-1,808	0
	<b>Total TAXATION: COMMERCIAL</b>	<b>0</b>	<b>-75,502</b>	<b>0</b>
	<b>TAXATION: FARMLAND</b>			
1-3-1006-2170	FARMLAND: Taxable	0	-13,622	0
	<b>Total TAXATION: FARMLAND</b>	<b>0</b>	<b>-13,622</b>	<b>0</b>
	<b>TAXATION: LANDFILL</b>			
1-3-1008-2071	LANDFILL: PIL General	0	-172	0
	<b>Total TAXATION: LANDFILL</b>	<b>0</b>	<b>-172</b>	<b>0</b>
	<b>TAXATION: INDUSTRIAL</b>			
1-3-1009-2170	INDUSTRIAL: Taxable	0	-2,591	0
	<b>Total TAXATION: INDUSTRIAL</b>	<b>0</b>	<b>-2,591</b>	<b>0</b>
	<b>TAXATION: MULTI-RES</b>			
1-3-1013-2170	MULTI-RES: Taxable	0	-7,628	0
	<b>Total TAXATION: MULTI-RES</b>	<b>0</b>	<b>-7,628</b>	<b>0</b>
	<b>TAXATION: RESIDENTIAL</b>			
1-3-1018-2071	RESIDENTIAL: PIL General	0	-3,964	0
1-3-1018-2140	RESIDENTIAL: PIL, Taxable Tenant	0	-3,323	0
1-3-1018-2170	RESIDENTIAL: Taxable	0	-5,192,687	0
	<b>Total TAXATION: RESIDENTIAL</b>	<b>0</b>	<b>-5,199,974</b>	<b>0</b>
	<b>TAXATION: MANAGED FORESTS</b>			
1-3-1020-2170	MANAGED FORESTS: Taxable	0	-10,582	0
	<b>Total TAXATION: MANAGED FOREST</b>	<b>0</b>	<b>-10,582</b>	<b>0</b>
	<b>SUPPLEMENTAL TAXATION: RESIDENTIAL</b>			
1-3-1118-2170	SUPP RESIDENTIAL: Taxable	0	-28,398	0
	<b>Total SUPPLEMENTAL TAXATION: R</b>	<b>0</b>	<b>-28,398</b>	<b>0</b>

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 Fiscal Year : 2023

Account Code	Account Description	2023 BASE BUDGET	2022 ACTUAL VALUES	2022 FINAL BUDGET
<b>GENERAL TAXES</b>				
1-3-1250-3016	GENERAL - Area Rating Taxation	0	-40,396	-40,413
<b>Total GENERAL TAXES</b>		<b>0</b>	<b>-40,396</b>	<b>-40,413</b>
<b>TAXES - ENGLISH PUBLIC SCHOOL</b>				
1-3-1255-3000	ENG. PUB; SCH. - Tax Levy	0	-1,101,111	0
1-3-1255-3005	ENG. PUB; SCH. - Tax Supps & Omits	0	-5,906	0
1-3-1255-3012	ENG. PUB; SCH. - Tax Payments in Lieu	0	-1,120	0
<b>Total TAXES - ENGLISH PUBLIC S</b>		<b>0</b>	<b>-1,108,137</b>	<b>0</b>
<b>TAXES - ENGLISH SEPARATE SCHOOL</b>				
1-3-1256-3000	ENG. SEP. SCH. - Tax Levy	0	-15,786	0
<b>Total TAXES - ENGLISH SEPARATE</b>		<b>0</b>	<b>-15,786</b>	<b>0</b>
<b>TAXES - FRENCH PUBLIC SCHOOL</b>				
1-3-1257-3000	FR. PUB SCH. - Tax Levy	0	-7,112	0
<b>Total TAXES - FRENCH PUBLIC SC</b>		<b>0</b>	<b>-7,112</b>	<b>0</b>
<b>TAXES - FRENCH SEPARATE SCHOOL</b>				
1-3-1258-3000	FR. SEP. SCH. - Tax Levy	0	-9,176	0
<b>Total TAXES - FRENCH SEPARATE</b>		<b>0</b>	<b>-9,176</b>	<b>0</b>
<b>PENALTIES &amp; INTEREST</b>				
1-3-1400-7130	TREAS - Penalties & Interest	-71,000	-69,273	-71,000
<b>Total PENALTIES &amp; INTEREST</b>		<b>-71,000</b>	<b>-69,273</b>	<b>-71,000</b>
<b>UNCONDITIONAL GRANTS</b>				
1-3-1500-5030	TREAS - Ont. Municipal Partnership Fund	-1,172,600	-1,114,500	-1,114,500
<b>Total UNCONDITIONAL GRANTS</b>		<b>-1,172,600</b>	<b>-1,114,500</b>	<b>-1,114,500</b>
<b>CONDITIONAL GRANTS</b>				
1-3-1600-5014	Federal Govt-Trans Canada Trail	0	-4,000	0
1-3-1600-5015	Federal Govt-Canada Day Grant	0	-10,000	-4,000
1-3-1600-5017	Federal Govt-NOHFC Grant	-35,000	-242,967	-180,000
1-3-1600-5018	Federal Govt-Museum Reopening Fund	0	-4,000	0
1-3-1600-5035	Prov Govt -Mun.Modernization Grant	0	-3,739	0
1-3-1600-5045	Prov Govt - Wage Subsidy - SJS	0	-4,195	-3,723
1-3-1600-5046	Prov Govt - Wage Subsidy - SEP	0	-3,689	0
1-3-1600-5047	Prov Govt - Rural Economic Develop #1	0	-6,194	0

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To 1-4-8400-8020

Fiscal Year : 2023

Account Code	Account Description	2023	2022	2022
		BASE BUDGET	ACTUAL VALUES	FINAL BUDGET
1-3-1600-5077	Prov Govt - OCIF	-228,395	-198,677	-198,604
1-3-1600-5080	Prov Govt - NORDS Fund	-373,690	-249,338	-124,693
1-3-1600-5085	Prov Govt - ICIP	0	-32,167	0
1-3-1600-5090	Ontario Stewardship Grants	0	-65,182	-30,000
1-3-1600-5093	Prov Govt - CSPT Program	0	-587	-2,348
<b>Total CONDITIONAL GRANTS</b>		<b>-637,085</b>	<b>-824,735</b>	<b>-543,368</b>
<b>FEES &amp; CHARGES</b>				
1-3-1700-7100	TREAS - Lottery Licenses/Fees	0	-10	0
1-3-1700-7102	TREAS - Tax Certificates	-2,500	-2,876	-3,200
1-3-1700-7104	TREAS - Maps  Copies  Etc.	0	-27	-3,600
1-3-1700-7112	TREAS - Revenue - History Books	-100	-126	-100
1-3-1700-7120	TREAS - Other GG Revenues	0	-16,187	-500
1-3-1700-7132	TREAS - Land Sales	0	-193,220	0
1-3-1700-7140	TREAS - Investment Income	-65,000	-78,951	-40,000
1-3-1700-7150	TREAS - Dividend Income - Lakeland	-24,800	-24,800	-24,800
1-3-1700-7160	TREAS - Rental - Communication Tower	-1,500	-1,327	-1,500
1-3-1700-7170	TREAS - Hydro re Rockwynn Landing	-150	-101	-170
1-3-1700-7172	TREAS - Hydro re Fire Hall Solar Panels	-5,000	-5,212	-4,800
<b>Total FEES &amp; CHARGES</b>		<b>-99,050</b>	<b>-322,837</b>	<b>-78,670</b>
<b>FIRE DEPARTMENT REVENUES</b>				
1-3-2000-7220	FD - 911 Revenue	0	-997	-500
1-3-2000-7221	FD- Insurance Recovery	-12,000	0	0
1-3-2000-7230	FD - Fire Department Revenue	0	-10,123	0
<b>Total FIRE DEPARTMENT REVENUES</b>		<b>-12,000</b>	<b>-11,120</b>	<b>-500</b>
<b>BUILDING REVENUES</b>				
1-3-2100-7200	CBO - Building Permits	-194,000	-196,043	-132,826
1-3-2100-7210	CBO - Building Information Reports	-5,000	-5,445	-5,000
1-3-2100-7215	CBO - Abandoned Permits	-500	243	-2,000
<b>Total BUILDING REVENUES</b>		<b>-199,500</b>	<b>-201,245</b>	<b>-139,826</b>
<b>BYLAW REVENUES</b>				
1-3-2200-5300	BLEO - POA Revenues	0	-4,185	-896
1-3-2200-7210	BLEO - Dog Licenses	-1,000	-1,600	-1,000

**MUNICIPALITY OF MAGNETAWAN**  
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GL5220

Page : 4

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Account Code : 1-3-1003-2071  
 To 1-4-8400-8020  
 Fiscal Year : 2023

Account Code	Account Description	2023 BASE BUDGET	2022 ACTUAL VALUES	2022 FINAL BUDGET
1-3-2200-7220	BLEO - Trailer Licences	-10,000	-9,900	-4,500
<b>Total BYLAW REVENUES</b>		<b>-11,000</b>	<b>-14,945</b>	<b>-6,396</b>
<b>ECONOMIC DEVELOPMENT</b>				
1-3-2300-7600	ED - Economic Development Revenue	-100	-150	-150
<b>Total ECONOMIC DEVELOPMENT</b>		<b>-100</b>	<b>-150</b>	<b>-150</b>
<b>ROADS REVENUE</b>				
1-3-3000-7310	ROADS - Miscellaneous Revenue	0	-19,625	0
1-3-3000-7320	ROADS - Entrance Permits	-1,500	-1,981	-1,000
1-3-3000-7330	ROADS - Aggregate Licence Fees	-10,000	-30,424	-10,000
<b>Total ROADS REVENUE</b>		<b>-11,500</b>	<b>-52,030</b>	<b>-11,000</b>
<b>LANDFILL REVENUES</b>				
1-3-4020-7400	LF - Landfill Revenues	-25,000	-27,502	-20,000
1-3-4020-7402	LF - Gabage Bag Tags	-200	-58	-200
1-3-4020-7404	LF - Landfill cards	-250	-18	-100
<b>Total LANDFILL REVENUES</b>		<b>-25,450</b>	<b>-27,578</b>	<b>-20,300</b>
<b>RECYCLING REVENUES</b>				
1-3-4030-7410	RECY - Recycling Revenue	-25,000	-22,272	-30,000
1-3-4030-7420	RECY - Recycling Electronics	-2,000	-1,614	-2,500
<b>Total RECYCLING REVENUES</b>		<b>-27,000</b>	<b>-23,886</b>	<b>-32,500</b>
<b>CEMETERY REVENUE</b>				
1-3-5010-7500	CEM - Cemetery Revenue	-1,000	-3,475	-1,000
1-3-5010-7510	CEM - Interest Revenue	-1,300	-60	-1,300
<b>Total CEMETERY REVENUE</b>		<b>-2,300</b>	<b>-3,535</b>	<b>-2,300</b>
<b>RECREATION REVENUE</b>				
1-3-7000-7700	REC - Recreation Fees	-1,000	-1,750	-1,000
1-3-7000-7730	REC - Revenue-Lions Club Re Swim Lessons	-7,300	-8,563	-7,300
1-3-7000-7745	REC - Magnetawan Locks Revenue	-800	-881	-800
<b>Total RECREATION REVENUE</b>		<b>-9,100</b>	<b>-11,194</b>	<b>-9,100</b>
<b>PARKS REVENUE</b>				
1-3-7200-7735	Revenue - Parks	0	-600	-600
<b>Total PARKS REVENUE</b>		<b>0</b>	<b>-600</b>	<b>-600</b>



**MUNICIPALITY OF MAGNETAWAN**  
**Provisional Budget Report**

GL5220

Page : 5

Date : Feb 08, 2023

Time : 9:19 am

Account Code : 1-3-1003-2071

To 1-4-8400-8020

Fiscal Year : 2023

Account Code	Account Description	2023 BASE BUDGET	2022 ACTUAL VALUES	2022 FINAL BUDGET
<b>COMMUNITY CENTRE AND PAVILION REVENUE</b>				
1-3-7300-7725	Revenue- Mag Com Centre & Pavilion	-5,000	-3,601	-5,000
1-3-7300-7735	Revenue-Ahmic Community Centre	-3,000	-3,961	-1,000
<b>Total COMMUNITY CENTRE AND PAV</b>		<b>-8,000</b>	<b>-7,562</b>	<b>-6,000</b>
<b>HERITAGE CENTRE REVENUE</b>				
1-3-7600-7520	HERITAGE - Donations	-600	-1,350	-600
<b>Total HERITAGE CENTRE REVENUE</b>		<b>-600</b>	<b>-1,350</b>	<b>-600</b>
<b>PLANNING REVENUES</b>				
1-3-8000-7800	PLN - Planning Revenue	-8,000	-15,293	-6,000
<b>Total PLANNING REVENUES</b>		<b>-8,000</b>	<b>-15,293</b>	<b>-6,000</b>
<b>CAPITAL REVENUES</b>				
1-3-9000-8000	Transfer from Working Reserves	0	15,556	0
1-3-9000-8001	Transfer from Asset Management Reserve	-693,200	0	-1,804,578
1-3-9000-8002	Transfer-Election Reserve	0	0	-24,000
1-3-9000-8003	Transfer-Community Enhancement Reserve	-65,500	0	-18,000
1-3-9000-8004	Transfer-Obligatory Reserve-Parkland	-20,000	-36,120	-33,718
1-3-9000-8005	Transfer-Obligatory Reserve-Gas Tax	-92,001	0	-347,710
1-3-9000-8006	TRANSFER FROM FIRE RESERVE	-54,000	0	0
1-3-9000-8007	Transfer from Landfill Rehab. Reserve	-508,000	0	0
1-3-9000-8008	Transfer from Safe Restart Reserve	-26,771	0	-26,771
1-3-9000-8009	Transfer-Museum Covid 19 Relief Reserve	0	0	-5,000
1-3-9000-8030	Previous Years Special Area Surplus	0	0	-11,117
<b>Total CAPITAL REVENUES</b>		<b>-1,459,472</b>	<b>-20,564</b>	<b>-2,270,894</b>
<b>Total Revenue</b>		<b>-3,753,757</b>	<b>-9,241,473</b>	<b>-4,354,117</b>
<b>Expense</b>				
<b>LEGISLATIVE</b>				
1-4-1000-1010	COUNCIL - Salaries and benefits	75,000	67,753	73,440
1-4-1000-1011	COUNCIL - Integrity Commissioner expenses	3,000	0	3,000
1-4-1000-1310	COUNCIL - Conferences and Seminars	18,000	6,669	3,000
1-4-1000-2010	COUNCIL - Materials and Supplies	2,000	1,833	7,000
1-4-1000-5018	COUNCIL - Donations	20,000	16,697	20,000
1-4-1000-7500	COUNCIL - Road Grants	15,000	13,000	15,000

**MUNICIPALITY OF MAGNETAWAN**  
**Provisional Budget Report**

GL5220

Page : 6

Date : Feb 08, 2023

Time : 9:19 am

Account Code : 1-3-1003-2071  
 To 1-4-8400-8020  
 Fiscal Year : 2023

Account Code	Account Description	2023 BASE BUDGET	2022 ACTUAL VALUES	2022 FINAL BUDGET
<b>Total LEGISLATIVE</b>		<b>133,000</b>	<b>107,952</b>	<b>121,440</b>
<b>ELECTIONS</b>				
1-4-1100-1010	ELECTION - Wages and benefits	0	16,552	15,000
1-4-1100-2010	ELECTION - Materials/Supplies	0	16,123	18,000
<b>Total ELECTIONS</b>		<b>0</b>	<b>32,675</b>	<b>33,000</b>
<b>ADMINISTRATION</b>				
1-4-1200-1010	ADMIN - Wages and benefits	287,298	271,379	279,830
1-4-1200-1310	ADMIN - Conferences/training/memberships	15,000	7,211	7,000
1-4-1200-2010	ADMIN - Office & Maintenance Supplies	11,500	11,340	9,000
1-4-1200-2025	ADMIN - Health & Safety	1,600	26	1,000
1-4-1200-2030	ADMIN - CGIS Services	25,000	22,747	25,000
1-4-1200-2050	ADMIN - Telephone	8,000	7,731	6,700
1-4-1200-2052	ADMIN - Cell Telephone	4,000	3,624	5,300
1-4-1200-2120	ADMIN - Insurance	97,837	85,686	74,420
1-4-1200-2130	ADMIN - Computer expenses	44,000	19,849	26,800
1-4-1200-2135	ADMIN - Website expenses	1,800	2,348	3,400
1-4-1200-2140	ADMIN - Copying Expenses	4,500	5,473	4,000
1-4-1200-2210	ADMIN - Legal Fees-general	5,000	3,892	7,500
1-4-1200-2215	ADMIN - Legal fees-labour	30,000	15,208	30,000
1-4-1200-2220	ADMIN - Union negotiation /arbitration	2,000	740	5,000
1-4-1200-2225	ADMIN - HR Services	500	356	1,400
1-4-1200-8000	ADMIN - Capital Expenditures	40,000	0	40,000
<b>Total ADMINISTRATION</b>		<b>578,035</b>	<b>457,610</b>	<b>526,350</b>
<b>TREASURY</b>				
1-4-1300-1010	TREAS - Wages and benefits	267,441	276,401	231,000
1-4-1300-1310	TREAS - Conferences/Training/membershiip	4,000	916	0
1-4-1300-1325	TREAS - Training/Conferences/Memberships	0	0	1,170
1-4-1300-2010	TREAS - Taxation Materials	14,000	12,175	14,000
1-4-1300-2025	TREAS - Covid 19 Safe Restart Expenses	26,771	25,306	26,771
1-4-1300-2200	TREAS - Accounting/Audit	16,600	15,035	16,650
1-4-1300-2310	TREAS - Bank Charges	2,500	1,685	1,500
1-4-1300-2320	TREAS - Property Assessment	93,227	91,617	93,953

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		BASE BUDGET	ACTUAL VALUES	FINAL BUDGET
1-4-1300-7120	TREAS - Tax Write-Offs	0	6,542	10,000
<b>Total TREASURY</b>		<b>424,539</b>	<b>429,677</b>	<b>395,044</b>
<b>RESERVE TRANSFERS</b>				
1-4-1400-9001	RESERVE - Transfer-Asset Mngmt Reserve	200,000	0	0
1-4-1400-9003	RESERVE - Transfer-Com Enhancement Reser	25,296	0	24,800
1-4-1400-9004	RESERVE - Transfer-Elections Reserve	8,000	0	0
1-4-1400-9005	RESERVE - Transfer-Fire Hall Reserve	0	193,220	0
1-4-1400-9006	RESERVE - Transfer-Landfill Closure Rese	20,000	0	20,000
1-4-1400-9007	RESERVE - Transfer-Landfill Rehabilitati	50,000	250,000	250,000
<b>Total RESERVE TRANSFERS</b>		<b>303,296</b>	<b>443,220</b>	<b>294,800</b>
<b>ASSET MANAGEMENT</b>				
1-4-1500-1010	ASSET - Wages and benefits	25,000	20,952	25,000
1-4-1500-2010	ASSET - Materials and Supplies	2,500	2,239	2,500
1-4-1500-4010	ASSET - Contracts	0	407	0
<b>Total ASSET MANAGEMENT</b>		<b>27,500</b>	<b>23,598</b>	<b>27,500</b>
<b>FIRE DEPARTMENT</b>				
1-4-2000-1010	FD - Wages & Benefits	215,000	161,941	167,280
1-4-2000-1310	FD - Conferences/training/memberships	8,000	1,969	3,000
1-4-2000-1410	FD - Volunteer Training Expenses	7,000	5,458	7,000
1-4-2000-1500	FD - Regional Training - Contract	17,500	20,022	17,182
1-4-2000-2010	FD - Materials & Supplies/licences/medic	6,000	4,697	6,000
1-4-2000-2012	FD- Prevention Materials	10,000	7,324	10,000
1-4-2000-2018	FD - PPE & Fire Supplies	10,000	6,270	10,000
1-4-2000-2029	FD - Hydro - 226 15th & 16th Side Rd N	0	442	510
1-4-2000-2053	FD - Communications Tower	3,500	1,329	765
1-4-2000-2054	FD - Radio Maintenance & Licensing	2,500	1,591	3,500
1-4-2000-2056	FD - Radio Upgrades	10,000	5,543	10,000
1-4-2000-2058	FD - Dispatch	2,700	2,316	2,652
1-4-2000-2120	FD - Office	4,000	2,267	3,060
1-4-2000-4020	FD - Insurance	23,968	22,577	20,739
1-4-2000-7130	FD - Equipment Repairs & Maintenance	8,000	5,866	8,000
1-4-2000-7132	FD - Equipment Replacement	15,000	12,806	15,000

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1-4-2000-7134	FD - Equipment Testing	2,300	2,212	2,000
1-4-2000-7230	FD - MNR Fire Protection	10,000	9,447	9,180
1-4-2000-8000	FD - Capital Expenditures	70,000	0	5,000
<b>Total FIRE DEPARTMENT</b>		<b>425,468</b>	<b>274,077</b>	<b>300,868</b>
<b>FIRE MAG STATION</b>				
1-4-2005-2024	MAG STATION - Heating Fuel	5,100	6,090	3,060
1-4-2005-2030	MAG STATION - Hydro	1,500	1,178	1,530
1-4-2005-7140	MAG STATION - Maintenance & Repairs	4,000	8,339	4,080
<b>Total FIRE MAG STATION</b>		<b>10,600</b>	<b>15,607</b>	<b>8,670</b>
<b>FIRE AHMIC STATION</b>				
1-4-2006-2024	AHMIC STATION - Heating Fuel	1,000	368	1,020
1-4-2006-2030	AHMIC STATION - Hydro	800	588	800
1-4-2006-7140	AHMIC STATION - Repairs & Maintenance	4,000	1,988	4,080
<b>Total FIRE AHMIC STATION</b>		<b>5,800</b>	<b>2,944</b>	<b>5,900</b>
<b>ATV &amp; MOBILE EQUIPMENT</b>				
1-4-2009-2070	ATV & MOBILE EQUIP-Repairs & Maintenance	2,500	259	2,500
<b>Total ATV &amp; MOBILE EQUIPMENT</b>		<b>2,500</b>	<b>259</b>	<b>2,500</b>
<b>FIRE TRUCK#510 - 2012 DODGE RAM 2500</b>				
1-4-2010-2070	TR510 - Repairs and testing	4,000	3,243	4,000
<b>Total FIRE TRUCK#510 - 2012 DO</b>		<b>4,000</b>	<b>3,243</b>	<b>4,000</b>
<b>FIRE TRUCK #514 - 2021 FREIGHTLINER TANK</b>				
1-4-2014-2070	TR514 - Repairs and testing	2,000	1,836	2,000
<b>Total FIRE TRUCK #514 - 2021 F</b>		<b>2,000</b>	<b>1,836</b>	<b>2,000</b>
<b>FIRE TRUCK #517 - 2013 CHEV EXPRESS VAN</b>				
1-4-2017-2070	TR517 - Repairs and testing	3,500	522	5,100
<b>Total FIRE TRUCK #517 - 2013 C</b>		<b>3,500</b>	<b>522</b>	<b>5,100</b>
<b>FIRE TRUCK # 520 - 2022 DODGE RAM 1500</b>				
1-4-2018-8000	Capital	12,000	59,771	0
<b>Total FIRE TRUCK # 520 - 2022</b>		<b>12,000</b>	<b>59,771</b>	<b>0</b>
<b>FIRE TRUCK #521 - 2004 FREIGHTLINER PUMP</b>				
1-4-2021-2070	TR521 - Repairs and testing	3,000	796	3,000

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<b>Total FIRE TRUCK #521 - 2004 F</b>		<b>3,000</b>	<b>796</b>	<b>3,000</b>
<b>FIRE TRUCK #531 - 2019 PUMPER TRUCK</b>				
1-4-2031-2070	TR531 - Repairs and testing	3,000	1,139	3,000
<b>Total FIRE TRUCK #531 - 2019</b>		<b>3,000</b>	<b>1,139</b>	<b>3,000</b>
<b>BUILDING DEPARTMENT</b>				
1-4-2100-1010	CBO - Wages and benefits	178,000	138,762	138,150
1-4-2100-1320	CBO - Memberships	1,100	486	600
1-4-2100-1410	CBO - Training	4,000	3,442	3,000
1-4-2100-2010	CBO - Materials/Supplies	4,500	4,337	4,550
1-4-2100-2030	CBO - Mileage	1,000	-142	500
1-4-2100-2210	CBO - Legal Fees	5,000	5,591	25,000
<b>Total BUILDING DEPARTMENT</b>		<b>193,600</b>	<b>152,476</b>	<b>171,800</b>
<b>BUILDING- VEHICLE</b>				
1-4-2110-2045	CBO Vehicle - GPS monitoring and data	400	285	450
1-4-2110-2070	CBO Vehicle - Repairs & Maintenance	1,000	403	1,000
<b>Total BUILDING- VEHICLE</b>		<b>1,400</b>	<b>688</b>	<b>1,450</b>
<b>BYLAW ENFORCEMENT</b>				
1-4-2200-1010	BLEO - Wages and benefits	55,000	41,038	55,000
1-4-2200-1410	BLEO - Training	1,250	1,098	1,250
1-4-2200-2010	BLEO - Materials/Supplies	3,000	829	1,425
1-4-2200-2016	BLEO - Animal Control Expenses	500	627	1,575
1-4-2200-2025	BLEO - Mileage	5,500	3,556	5,500
1-4-2200-2210	BLEO - Legal fees	2,000	694	7,000
<b>Total BYLAW ENFORCEMENT</b>		<b>67,250</b>	<b>47,842</b>	<b>71,750</b>
<b>ECONOMIC DEVELOPMENT</b>				
1-4-2300-1010	ED - Wages and benefits	25,000	15,436	25,000
1-4-2300-1310	ED - Conferences	0	0	300
1-4-2300-2010	ED - Materials & Supplies	3,200	0	1,000
1-4-2300-2150	ED - Contracted Services	0	7,555	7,500
1-4-2300-2300	ED - Advertising	0	0	1,000
1-4-2300-2350	ED - Signage	12,000	6,436	7,500
1-4-2300-8000	ED - Capital	0	0	5,500

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<b>Total ECONOMIC DEVELOPMENT</b>		<b>40,200</b>	<b>36,576</b>	<b>47,800</b>
<b>COMMUNITY EMERGENCY MANAGEMENT</b>				
1-4-2400-1010	CEMC - Wages and benefits	3,000	0	7,000
1-4-2400-1410	CEMC - Training	7,000	0	1,000
1-4-2400-2010	CEMC - Materials/Supplies	3,000	290	5,000
<b>Total COMMUNITY EMERGENCY MANA</b>		<b>13,000</b>	<b>290</b>	<b>13,000</b>
<b>PROTECTION TO PERSONS &amp; PROPERTY</b>				
1-4-2500-2010	PROTECT - Policing Costs	468,519	433,093	475,122
1-4-2500-2030	PROTECT - 911	2,081	1,206	2,040
<b>Total PROTECTION TO PERSONS &amp;</b>		<b>470,600</b>	<b>434,299</b>	<b>477,162</b>
<b>RECREATION</b>				
1-4-2600-1010	REC - Wages and benefits	95,000	51,887	44,880
1-4-2600-2010	REC - Materials/Supplies	8,500	7,368	7,500
1-4-2600-2015	REC - Events	49,000	36,063	27,000
1-4-2600-2300	REC - Advertising	500	0	500
1-4-2600-2400	REC - Recreation	17,000	9,609	12,750
1-4-2600-8000	REC - Capital	15,000	36,120	33,718
<b>Total RECREATION</b>		<b>185,000</b>	<b>141,047</b>	<b>126,348</b>
<b>BRIDGES &amp; CULVERTS</b>				
1-4-3011-2010	A - Materials/Supplies	114,000	92,505	151,980
1-4-3011-3015	A - Rented Equipment-Excavator	25,000	14,495	56,100
1-4-3011-3020	A - Rented Equipment-Other	10,000	7,473	10,404
1-4-3011-3040	A - Culvert/Bridge-Engineering	2,000	1,272	59,160
1-4-3011-4010	A - Contracts	70,000	15,098	70,000
1-4-3011-8000	A - Culvert/Bridges- Capital	626,000	838,545	1,023,000
<b>Total BRIDGES &amp; CULVERTS</b>		<b>847,000</b>	<b>969,388</b>	<b>1,370,644</b>
<b>GRASS MOWING</b>				
1-4-3021-4010	B1 - Contracts	11,000	10,685	9,420
<b>Total GRASS MOWING</b>		<b>11,000</b>	<b>10,685</b>	<b>9,420</b>
<b>BRUSHING/TREE TRIMMING</b>				
1-4-3022-3015	B2 - Rental of Chipper	16,869	6,869	5,100
1-4-3022-3030	B2- Rented Equipment-Excavator	50,000	21,019	18,856

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	<b>Total BRUSHING/TREE TRIMMING</b>	<b>66,869</b>	<b>27,888</b>	<b>23,956</b>
<b>DITCHING</b>				
1-4-3023-3015	B3 - Rented Equipment-Excavator	26,000	33,026	26,010
	<b>Total DITCHING</b>	<b>26,000</b>	<b>33,026</b>	<b>26,010</b>
<b>COLD MIX PATCHING</b>				
1-4-3031-2010	C1 - Materials/Supplies	18,000	9,278	18,000
	<b>Total COLD MIX PATCHING</b>	<b>18,000</b>	<b>9,278</b>	<b>18,000</b>
<b>SWEEPING/CRACK SEALING</b>				
1-4-3032-4010	C2 - Contracts	30,000	19,334	15,750
1-4-3032-8000	B3 - Capital Debris Blower	17,000	0	0
	<b>Total SWEEPING/CRACK SEALING</b>	<b>47,000</b>	<b>19,334</b>	<b>15,750</b>
<b>ROAD CONSTRUCTION/ROAD REPAIR</b>				
1-4-3034-8000	C4 - Capital Projects	86,400	122,348	138,480
	<b>Total ROAD CONSTRUCTION/ROAD R</b>	<b>86,400</b>	<b>122,348</b>	<b>138,480</b>
<b>CATCHBASIN VACUUMING</b>				
1-4-3035-4010	C5 - Contracts	1,500	1,399	1,673
	<b>Total CATCHBASIN VACUUMING</b>	<b>1,500</b>	<b>1,399</b>	<b>1,673</b>
<b>DRAINAGE</b>				
1-4-3036-4010	C6 - Contracts	3,800	3,358	3,759
	<b>Total DRAINAGE</b>	<b>3,800</b>	<b>3,358</b>	<b>3,759</b>
<b>GRAVEL PATCHING/WASHOUTS</b>				
1-4-3041-2010	D1 - Materials/Supplies	60,000	59,525	57,752
1-4-3041-4010	D1 - Contracts	8,200	8,051	7,395
	<b>Total GRAVEL PATCHING/WASHOUTS</b>	<b>68,200</b>	<b>67,576</b>	<b>65,147</b>
<b>GRADING</b>				
1-4-3042-4010	D2 - Contracts	40,000	41,803	25,000
	<b>Total GRADING</b>	<b>40,000</b>	<b>41,803</b>	<b>25,000</b>
<b>DUST CONTROL</b>				
1-4-3043-2010	D3 - Materials/Supplies	85,000	84,826	80,000
1-4-3043-4010	D3 - Contracts	40,000	37,273	40,000
	<b>Total DUST CONTROL</b>	<b>125,000</b>	<b>122,099</b>	<b>120,000</b>

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<b>GRAVEL</b>				
1-4-3045-2010	D5 - Materials/Supplies	378,000	193,460	193,800
1-4-3045-3015	D5 - Equipment Rental-Other	20,000	9,445	20,808
1-4-3045-4010	D5 - Contracts	80,000	81,485	73,440
<b>Total GRAVEL</b>		<b>478,000</b>	<b>284,390</b>	<b>288,048</b>
<b>SNOW PLOWING</b>				
1-4-3051-1010	E1 - Wages and benefits	65,020	59,125	59,328
1-4-3051-2010	E1 - Materials/Supplies	20,000	19,779	10,200
<b>Total SNOW PLOWING</b>		<b>85,020</b>	<b>78,904</b>	<b>69,528</b>
<b>SANDING/SALTING</b>				
1-4-3052-1010	E2 - Wages and benefits	31,921	28,352	29,056
1-4-3052-2010	E2 - Materials/Supplies	58,000	57,107	46,910
1-4-3052-4010	E2 - Contracts	40,000	38,618	21,085
<b>Total SANDING/SALTING</b>		<b>129,921</b>	<b>124,077</b>	<b>97,051</b>
<b>CULVERT THAWING</b>				
1-4-3053-1010	E3 - Wages and benefits	9,000	8,710	3,761
1-4-3053-2010	E3 - Materials/Supplies	200	113	139
<b>Total CULVERT THAWING</b>		<b>9,200</b>	<b>8,823</b>	<b>3,900</b>
<b>STANDBY</b>				
1-4-3054-1010	E4 - Wages and benefits	9,000	4,165	9,257
<b>Total STANDBY</b>		<b>9,000</b>	<b>4,165</b>	<b>9,257</b>
<b>ROAD PATROL</b>				
1-4-3072-1010	RP - Wages and benefits	20,400	13,571	20,400
<b>Total ROAD PATROL</b>		<b>20,400</b>	<b>13,571</b>	<b>20,400</b>
<b>OVERHEAD</b>				
1-4-3101-1010	J - Wages and benefits	385,000	361,435	385,316
1-4-3101-1310	J - Conferences/licencing/memberships	13,000	7,697	12,264
1-4-3101-2010	J - Materials/Supplies	10,000	6,216	4,000
1-4-3101-2020	J - Safety Supplies	13,000	7,749	7,000
1-4-3101-2021	J - Premium Gasoline Inventory Clearing	34,000	35,281	33,423
1-4-3101-2022	J - Clear Diesel Inventory Clearing	90,000	98,909	76,230
1-4-3101-2023	J - Dyed Diesel Inventory Clearing	80,000	46,561	44,443



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1-4-3101-2024	J - Heating	22,000	18,184	11,000
1-4-3101-2029	J-Hydro-226 15th & 16th Side Rd N	500	0	0
1-4-3101-2030	J - Hydro	5,500	5,751	4,721
1-4-3101-2045	J - GPS monitoring and data	7,000	5,422	8,000
1-4-3101-2053	J - Communications Equipment and Tower	1,250	1,012	1,250
1-4-3101-2054	J - Radio License (Base)	1,200	1,098	1,117
1-4-3101-2056	J - Digital Radios	0	204	0
1-4-3101-2080	J - Small Tools and Supplies	7,000	6,311	7,000
1-4-3101-2090	J - Loan Interest Expense- 2016 Rds Proj	12,000	15,250	15,250
1-4-3101-2120	J - Office	3,000	2,208	1,500
1-4-3101-2150	J - Consulting fees	2,500	2,035	1,500
1-4-3101-2350	J - Signage	18,500	8,208	8,500
1-4-3101-2400	J - Building Maintenance	45,000	21,152	37,128
1-4-3101-3050	J - Line Painting	7,500	6,752	6,500
1-4-3101-4010	J - Contracts	5,000	2,697	10,000
1-4-3101-4020	J - Insurance	42,409	37,018	32,829
1-4-3101-8000	J - Capital Expenditures	74,000	0	0
<b>Total OVERHEAD</b>		<b>879,359</b>	<b>697,150</b>	<b>708,971</b>
<b>GRADER - 2012 JOHN DEERE</b>				
1-4-3211-2070	GR - Repairs & Maintenance	18,000	7,897	15,000
<b>Total GRADER - 2012 JOHN DEERE</b>		<b>18,000</b>	<b>7,897</b>	<b>15,000</b>
<b>COMPACTOR - 2003 CATERPILLAR</b>				
1-4-3213-2070	COM - Repairs & Maintenance	1,800	1,591	1,790
1-4-3213-2072	COM - Floating costs	4,000	2,542	4,000
<b>Total COMPACTOR - 2003 CATERPI</b>		<b>5,800</b>	<b>4,133</b>	<b>5,790</b>
<b>DOZER - CASE 850K</b>				
1-4-3214-2070	DOZ - Repairs & Maintenance	2,000	3,958	510
<b>Total DOZER - CASE 850K</b>		<b>2,000</b>	<b>3,958</b>	<b>510</b>
<b>BACK HOE #3 - 2005 CASE 580 4WD</b>				
1-4-3216-2070	BH3 - Repairs & Maintenance	4,000	8,368	2,460
<b>Total BACK HOE #3 - 2005 CASE</b>		<b>4,000</b>	<b>8,368</b>	<b>2,460</b>
<b>BACK HOE #4 - 2012 JOHN DEERE 410J</b>				

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1-4-3217-2070	BH4 - Repairs & Maintenance	10,000	10,011	5,069
	<b>Total BACK HOE #4 - 2012 JOHN</b>	<b>10,000</b>	<b>10,011</b>	<b>5,069</b>
	<b>BACK HOE #5 - 2014 CASE 590</b>			
1-4-3218-2070	BH5 - Repairs & Maintenance	7,000	12,613	4,365
1-4-3218-8000	BH5 - Capital Expenditures	198,000	0	0
	<b>Total BACK HOE #5 - 2014 CASE</b>	<b>205,000</b>	<b>12,613</b>	<b>4,365</b>
	<b>WHEEL LOADER - 2016 CASE</b>			
1-4-3219-2070	LOADER - Repairs & Maintenance	3,000	2,762	1,632
	<b>Total WHEEL LOADER - 2016 CASE</b>	<b>3,000</b>	<b>2,762</b>	<b>1,632</b>
	<b>TRUCK #20 - 2017 CHEVROLET SILVERADO 150</b>			
1-4-3220-2070	TR20 - Repairs & Maintenance/licences	2,000	1,311	3,030
1-4-3220-8000	TR20 - Capital Expenditures	65,000	0	0
	<b>Total TRUCK #20 - 2017 CHEVROL</b>	<b>67,000</b>	<b>1,311</b>	<b>3,030</b>
	<b>TRUCK #21 - 2012 DODGE 2500 4X4 PICKUP</b>			
1-4-3221-2070	TR21 - Repairs & Maintenance/licences	10,000	15,623	10,000
	<b>Total TRUCK #21 - 2012 DODGE 2</b>	<b>10,000</b>	<b>15,623</b>	<b>10,000</b>
	<b>TRUCK #22 - 2016 FREIGHTLINER TANDEM</b>			
1-4-3222-2070	TR22 - Repairs & Maintenance/licences	6,929	15,036	6,793
1-4-3222-8000	TR22 - Capital Expenditures	0	11,104	10,000
	<b>Total TRUCK #22 - 2016 FREIGHT</b>	<b>6,929</b>	<b>26,140</b>	<b>16,793</b>
	<b>TRUCK #23 - 2022 DODGE RAM 2500 CREW CAB</b>			
1-4-3223-2070	TR23 - Repairs & Maintenance/licences	3,000	1,138	1,500
1-4-3223-8000	TR23 - Capital Expenditures	0	82,820	80,653
	<b>Total TRUCK #23 - 2022 DODGE R</b>	<b>3,000</b>	<b>83,958</b>	<b>82,153</b>
	<b>TRUCK #24 - 2012 INTERNATIONAL TANDEM</b>			
1-4-3224-2070	TR24 - Repairs & Maintenance/licences	0	2,989	510
	<b>Total TRUCK #24 - 2012 INTERNA</b>	<b>0</b>	<b>2,989</b>	<b>510</b>
	<b>TRUCK #26 - 2022 FREIGHTLINER TANDEM</b>			
1-4-3226-2070	TR26 - Repairs & Maintenance/licences	4,300	7,952	2,400
1-4-3226-8000	TR26 - Capital Expenditures	0	290,655	282,931
	<b>Total TRUCK #26 - 2022 FREIGHT</b>	<b>4,300</b>	<b>298,607</b>	<b>285,331</b>

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<b>TRUCK #27 - 2014 FREIGHTLINER TANDEM</b>				
1-4-3227-2070	TR27 - Repairs & Maintenance/licences	20,000	17,266	10,200
<b>Total TRUCK #27 - 2014 FREIGH</b>		<b>20,000</b>	<b>17,266</b>	<b>10,200</b>
<b>TRUCK #28 - 2018 WESTERN STAR</b>				
1-4-3228-2070	TR28 - Repairs & Maintenance/licences	13,000	19,066	6,426
<b>Total TRUCK #28 - 2018 WESTERN</b>		<b>13,000</b>	<b>19,066</b>	<b>6,426</b>
<b>TRUCK #29 - 2019 WESTERN STAR</b>				
1-4-3229-2070	TR29 - Repairs & Maintenance/licences	10,000	24,123	6,040
<b>Total TRUCK #29 - 2019 WESTERN</b>		<b>10,000</b>	<b>24,123</b>	<b>6,040</b>
<b>TRUCK #30 - 2022 1500 TRADESMAN QUAD CAB</b>				
1-4-3230-8000	TR30-2022 1500 Tradesman Quad Cab 4X4	1,500	68,873	68,424
<b>Total TRUCK #30 - 2022 1500 TR</b>		<b>1,500</b>	<b>68,873</b>	<b>68,424</b>
<b>BROOM</b>				
1-4-3236-2070	BROOM - Repairs and Maintenance	9,000	3,048	3,000
<b>Total BROOM</b>		<b>9,000</b>	<b>3,048</b>	<b>3,000</b>
<b>FLOAT</b>				
1-4-3240-2070	FL - Repairs & Maintenance	1,000	703	1,000
<b>Total FLOAT</b>		<b>1,000</b>	<b>703</b>	<b>1,000</b>
<b>PARKING LOT</b>				
1-4-3700-2010	PARKING - Materials and Supplies	1,200	777	1,000
<b>Total PARKING LOT</b>		<b>1,200</b>	<b>777</b>	<b>1,000</b>
<b>STREETLIGHTS</b>				
1-4-3800-5012	STREET - Magnetawan Street Lights	2,000	17,546	20,000
1-4-3800-5014	STREET - Ahmic Harbour Street Light	1,000	669	1,020
1-4-3800-5016	STREET - Rockwynn Landing Light	500	404	400
<b>Total STREETLIGHTS</b>		<b>3,500</b>	<b>18,619</b>	<b>21,420</b>
<b>SIDEWALKS</b>				
1-4-3900-2010	SIDEWALKS - Materials/Supplies	0	0	130
<b>Total SIDEWALKS</b>		<b>0</b>	<b>0</b>	<b>130</b>
<b>GARBAGE COLLECTION</b>				
1-4-4010-4010	GARBAGE - Contracts	27,050	21,596	27,050

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<b>Total GARBAGE COLLECTION</b>		<b>27,050</b>	<b>21,596</b>	<b>27,050</b>
<b>LANDFILL</b>				
1-4-4020-1010	LF - Wages and benefits	148,662	120,165	121,000
1-4-4020-1410	LF - Training	500	104	561
1-4-4020-2010	LF - Materials/Supplies	15,000	13,297	14,736
1-4-4020-2020	LF - Latrine Rentals/Cleaning	2,000	1,679	1,800
1-4-4020-2024	LF - Propane Heat	2,000	1,539	836
1-4-4020-2080	LF - Small tools	100	61	100
1-4-4020-2120	LF - Office	3,500	391	600
1-4-4020-2400	LF - Repairs & Maintenance	2,000	1,970	1,632
1-4-4020-2420	LF - Landfill Surveillance	500	518	400
1-4-4020-3030	LF - Lawn tractor fuel & repairs	100	18	100
1-4-4020-3040	LF - Engineering fees	5,000	0	5,000
1-4-4020-4010	LF - Contracts	50,000	0	5,100
1-4-4020-4020	LF - Insurance	4,622	4,367	3,995
1-4-4020-4022	LF - Mattress/Misc item disposal bin	90,000	89,075	70,000
1-4-4020-5020	LF - Monitoring Well Costs-Croft	17,000	15,080	13,260
1-4-4020-5025	LF - Monitoring Well Costs-Chapman	19,000	17,133	16,646
1-4-4020-8000	LF - Capital Expenditures	533,800	1,595	504,595
<b>Total LANDFILL</b>		<b>893,784</b>	<b>266,992</b>	<b>760,361</b>
<b>RECYCLING</b>				
1-4-4030-1010	RECY - Wages and benefits	101,640	89,858	81,000
1-4-4030-1410	RECY - Training	500	0	300
1-4-4030-2010	RECY - Materials/Supplies/Composting	3,000	2,922	3,000
1-4-4030-2015	RECY - Latrine Rentals/Cleaning	2,000	1,679	1,800
1-4-4030-2024	RECY - Propane Heat	1,500	1,005	643
1-4-4030-2080	RECY - Small Tools	100	23	100
1-4-4030-2120	RECY - Office	3,100	45	600
1-4-4030-2400	RECY - Repairs & Maintenance	1,000	635	1,000
1-4-4030-2420	RECY - Landfill Surveillance	420	408	400
1-4-4030-3030	RECY - Lawn tractor fuel & repairs	0	0	100
1-4-4030-4012	RECY - Recycling Curbside	25,000	23,654	24,480
1-4-4030-4014	RECY - Recycling Depot	50,000	40,306	61,200

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1-4-4030-4018	RECY - Household Hazardous Waste Depot	1,500	14,690	13,770
1-4-4030-4020	RECY - Insurance	4,622	4,367	3,995
1-4-4030-8000	RECY - Capital Expenditures	0	1,595	1,595
<b>Total RECYCLING</b>		<b>194,382</b>	<b>181,189</b>	<b>193,983</b>
<b>WATER SYSTEMS</b>				
1-4-4300-1010	W-SYS - Wages and benefits	4,600	4,142	4,600
1-4-4300-2010	W-SYS - Materials/Supplies	6,000	4,839	8,000
<b>Total WATER SYSTEMS</b>		<b>10,600</b>	<b>8,981</b>	<b>12,600</b>
<b>CEMETERY</b>				
1-4-5010-1010	CEM - Wages and benefits	25,900	25,379	23,000
1-4-5010-2010	CEM - Materials/Supplies	3,500	991	1,000
1-4-5010-2210	CEM - Legal Fees	0	0	500
1-4-5010-2400	CEM - Repairs & Maintenance	1,500	1,380	1,500
1-4-5010-4020	CEM - Insurance	812	712	639
1-4-5010-8000	CEM - Capital Expenditures	60,500	18,261	23,000
<b>Total CEMETERY</b>		<b>92,212</b>	<b>46,723</b>	<b>49,639</b>
<b>HOMES FOR THE AGED</b>				
1-4-6010-2010	HOME - Eastholme	255,471	243,306	243,306
<b>Total HOMES FOR THE AGED</b>		<b>255,471</b>	<b>243,306</b>	<b>243,306</b>
<b>SOCIAL/FAMILY SERVICES</b>				
1-4-6200-2710	SOCIAL - DSSAB	321,931	306,601	306,601
1-4-6200-5020	SOCIAL -Friendship Club	11,350	10,800	10,800
<b>Total SOCIAL/FAMILY SERVICES</b>		<b>333,281</b>	<b>317,401</b>	<b>317,401</b>
<b>BUILDING - 28 CHURCH ST</b>				
1-4-6300-1010	CHURCH ST - Wages and benefits	0	1,450	1,040
1-4-6300-2010	CHURCH ST - Materials/Supplies	0	0	200
1-4-6300-2030	CHURCH ST - Hydro	0	2,236	2,000
1-4-6300-2400	CHURCH ST - Repairs & Maintenance	0	102	200
1-4-6300-4020	CHURCH ST - Insurance	0	868	794
1-4-6300-8000	CHURCH ST - Capital Expenditures	4,000	3,607	7,000
<b>Total BUILDING - 28 CHURCH ST</b>		<b>4,000</b>	<b>8,263</b>	<b>11,234</b>
<b>PROPERTY - HWY 520</b>				

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1-4-6350-4030	PROPERTY - Planning	10,000	879	10,000
1-4-6350-8000	PROPERTY - Capital Expenditures	100,000	0	100,000
<b>Total PROPERTY - HWY 520</b>		<b>110,000</b>	<b>879</b>	<b>110,000</b>
<b>HEALTH SERVICES</b>				
1-4-6400-2010	HEALTH - Health Unit	45,460	43,295	43,295
1-4-6400-2020	HEALTH - Land Ambulance	240,174	229,046	229,046
<b>Total HEALTH SERVICES</b>		<b>285,634</b>	<b>272,341</b>	<b>272,341</b>
<b>SWIM PROGRAM</b>				
1-4-7050-1010	SWIM - Wages and benefits	8,600	8,563	7,300
<b>Total SWIM PROGRAM</b>		<b>8,600</b>	<b>8,563</b>	<b>7,300</b>
<b>WHARFS</b>				
1-4-7100-2020	WHARFS - Docks-Rockwynn Landing	800	0	700
1-4-7100-2400	WHARFS - Repairs & Maintenance	3,000	2,355	2,500
1-4-7100-8000	WHARFS - Capital Expenditures	0	177,415	200,000
<b>Total WHARFS</b>		<b>3,800</b>	<b>179,770</b>	<b>203,200</b>
<b>PARKS</b>				
1-4-7200-1010	PARKS - Wages and benefits	218,915	201,469	199,500
1-4-7200-1410	PARKS - Training	2,000	75	2,000
1-4-7200-2010	PARKS - Materials/Supplies	9,000	6,811	5,000
1-4-7200-2012	PARKS - Flowers	3,000	2,618	3,570
1-4-7200-2020	PARKS - Safety & Health	2,300	2,375	2,000
1-4-7200-2024	PARKS - Heating	9,000	8,606	3,000
1-4-7200-2030	PARKS - Hydro	5,100	4,780	5,000
1-4-7200-2045	PARKS - GPS monitoring and data	1,530	1,282	1,500
1-4-7200-2400	PARKS - Repairs & Maintenance	10,200	12,243	10,000
1-4-7200-3030	PARKS - Generator Expenses	510	61	500
1-4-7200-4020	PARKS - Insurance	17,690	16,116	15,029
1-4-7200-8000	PARKS - Capital Expenditures	22,000	0	25,000
<b>Total PARKS</b>		<b>301,245</b>	<b>256,436</b>	<b>272,099</b>
<b>PARKS TRUCK #10 - 2010 DODGE 1500</b>				
1-4-7210-2070	TR10 - Repairs	2,500	956	2,500
<b>Total PARKS TRUCK #10 - 2010 D</b>		<b>2,500</b>	<b>956</b>	<b>2,500</b>

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<b>PARKS TRACTOR #2 - JOHN DEERE 2720</b>				
1-4-7213-2070	TRACTOR 2 - Repairs	2,500	0	2,500
1-4-7213-2075	TRACTOR 2 - Snowblower repairs	500	0	500
<b>Total PARKS TRACTOR #2 - JOHN</b>		<b>3,000</b>	<b>0</b>	<b>3,000</b>
<b>PARKS TRACTOR #3 - KUBOTA 2610</b>				
1-4-7214-2070	TRACTOR 3 - Repairs	2,500	1,629	1,000
<b>Total PARKS TRACTOR #3 - KUBOT</b>		<b>2,500</b>	<b>1,629</b>	<b>1,000</b>
<b>PARKS TRUCK #12- 2018 DODGE 5500</b>				
1-4-7218-2070	TR12 - Repairs	5,000	3,195	5,000
<b>Total PARKS TRUCK #12- 2018 DO</b>		<b>5,000</b>	<b>3,195</b>	<b>5,000</b>
<b>PARKS TRUCK #13 - 2020 GMC SIERRA 1500</b>				
1-4-7219-2070	TR13 - Repairs	2,500	2,767	2,000
<b>Total PARKS TRUCK #13 - 2020 G</b>		<b>2,500</b>	<b>2,767</b>	<b>2,000</b>
<b>PARKS TRAILERS</b>				
1-4-7225-2070	PARKS TRAILERS - Repairs	1,500	517	1,000
<b>Total PARKS TRAILERS</b>		<b>1,500</b>	<b>517</b>	<b>1,000</b>
<b>COMMUNITY CENTRE AND PAVILION</b>				
1-4-7300-1010	HALL - Wages and benefits	86,000	81,152	80,000
1-4-7300-2010	HALL - Materials/Supplies	8,500	6,469	5,000
1-4-7300-2024	HALL - Heating Fuel	18,000	18,946	15,000
1-4-7300-2030	HALL - Hydro/Stove Propane	15,000	15,703	15,000
1-4-7300-2400	HALL - Repairs & Maintenance	20,000	23,977	18,000
1-4-7300-3020	HALL - Zamboni Expenses	500	198	500
1-4-7300-3030	HALL - Generator Expenses	3,500	0	2,500
1-4-7300-4020	HALL - Insurance	14,335	12,883	12,021
1-4-7300-8000	HALL - Capital Expenditures	24,000	266,085	313,000
<b>Total COMMUNITY CENTRE AND PAV</b>		<b>189,835</b>	<b>425,413</b>	<b>461,021</b>
<b>LIBRARY</b>				
1-4-7400-5012	LIBRARY	91,300	80,000	80,000
<b>Total LIBRARY</b>		<b>91,300</b>	<b>80,000</b>	<b>80,000</b>
<b>LOCKS</b>				
1-4-7500-1010	LOCKS - Wages and benefits	28,800	26,338	28,800

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1-4-7500-2010	LOCKS - Materials and Supplies	2,000	1,936	2,000
1-4-7500-2400	LOCKS - Repairs & Maintenance	1,000	121	500
<b>Total LOCKS</b>		<b>31,800</b>	<b>27,437</b>	<b>31,300</b>
<b>HERITAGE CENTRE</b>				
1-4-7600-1010	HERITAGE - Wages and benefits	29,000	28,668	28,880
1-4-7600-2010	HERITAGE - Repairs and Supplies	1,500	1,407	1,500
1-4-7600-2030	HERITAGE - Hydro	1,275	1,084	1,250
1-4-7600-4020	HERITAGE - Insurance	1,775	1,582	1,459
1-4-7600-8000	HERITAGE - Capital	5,000	12,676	13,500
<b>Total HERITAGE CENTRE</b>		<b>38,550</b>	<b>45,417</b>	<b>46,589</b>
<b>AHMIC COMMUNITY CENTRE</b>				
1-4-7700-1010	AHMIC - Wages and benefits	5,000	8,427	5,000
1-4-7700-2010	AHMIC - Materials/Supplies	1,500	146	1,500
1-4-7700-2024	AHMIC - Heating Fuel	3,000	4,596	2,500
1-4-7700-2030	AHMIC - Hydro	1,500	1,026	1,000
1-4-7700-2400	AHMIC - Repairs & Maintenance	1,500	6,475	1,000
1-4-7700-4020	AHMIC - Insurance	1,934	1,688	1,508
1-4-7700-8000	AHMIC - Capital Expenditures	34,500	32,103	83,500
<b>Total AHMIC COMMUNITY CENTRE</b>		<b>48,934</b>	<b>54,461</b>	<b>96,008</b>
<b>PLANNING &amp; DEVELOPMENT</b>				
1-4-8010-1010	PLN - Wages and benefits	50,000	39,074	40,000
1-4-8010-2210	PLN - Legal fees	25,000	5,167	1,000
1-4-8010-5012	PLN - Official Plan/Zoning Bylaw/2nd Dwe	39,000	41,927	72,000
1-4-8010-5014	PLN - General	4,500	4,732	3,500
<b>Total PLANNING &amp; DEVELOPMENT</b>		<b>118,500</b>	<b>90,900</b>	<b>116,500</b>
<b>REQUISITIONS</b>				
1-4-8300-6100	EP School Requisition	0	1,108,136	0
1-4-8300-6110	FP School Requisition	0	7,112	0
1-4-8300-6120	ES School Requisition	0	15,786	0
1-4-8300-6130	FS School Requisition	0	9,176	0
<b>Total REQUISITIONS</b>		<b>0</b>	<b>1,140,210</b>	<b>0</b>

TO BE RECOVERED



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1-4-8400-8020	2B Recov-(I/S) Debt- Roads	130,000	130,000	130,000
	<b>Total TO BE RECOVERED</b>	<b>130,000</b>	<b>130,000</b>	<b>130,000</b>
	<b>Total Expense</b>	<b>9,445,164</b>	<b>9,753,593</b>	<b>9,664,191</b>
	<b>Total GENERAL FUND</b>	<b>5,691,407</b>	<b>512,120</b>	<b>5,310,074</b>

MAGNETAWAN PUBLIC LIBRARY BUDGET 2023- DRAFT				
	2022 Budget	December 31/22 Actual	DRAFT 2023	NARRATIVE
<b>Revenue</b>				
Provincial Operating Funding	10,323	10,611	10,500	
Municipal Operating Funding	80,000	86,304	91,300	Increase to include rent and insurance paid to the Municipality and a 1% increase
Connectivity Grant	1,140	1,199	1,199	
Donations	500	1,962	1,000	
Book Sales/Other/Printing	1,000	2,049	2,000	
Brought in from Bank Reserve	0	25,000	0	
<b>TOTAL</b>	<b>\$ 92,963</b>	<b>\$ 127,125</b>	<b>\$ 105,999</b>	
<b>Expenditures</b>				
Balance as at December 31/22			8,402	Forecasted Deficit from end of 2022
JASi system	700	705	750	
Overdrive	950	1,080	1,200	
Ancestry	56	42	50	
Books	2,500	2,937	3,000	
Magazines	350	0	40	House & Home
Staff Wages - GROSS	82,196	82,560	57,000	
Employer Portion - EI	0	1,826	1,500	
Employer Portion - CPP	0	4,276	2,700	
Employer Portion - OMERS	0	4,859	2,900	
WSIB	0	248	200	
EHT	0	809	550	
2021 WSIB owing	0	190	0	
2021 OMERS owing	0	522	0	
2021 EHT owing	0	510	0	
OMERS - 2022 employer portion of pay equity	0	1,277	0	
Summer Student wage	0	0	0	
Health Benefits	5,400	4,143	5,700	
Staff Training	0	0	0	
Insurance	3,700	3,954	4,160	@5% increase – offset by monies received from Municipality
Rent	6,304	6,304	6,304	offset by monies received from Municipality
Internet	1,400	1,312	1,500	
Phone	1,700	1,403	1,600	
Computer Equipment	1,000	283	500	
Tech Support	200	1,794	1,000	
Awards /Plaques	500	0	200	
Activities - snacks, crafts, drinks & tea time	1,000	1,926	700	
Access Copyright	60	57	60	
Our Digital World	135	136	0	no longer required
Audit	1,000	1,017	1,100	
CRA - Past Due (2021) \$5,237.21+INTEREST \$1,397.06	0	6,634	1,000	
Postage	0	437	500	
Unknown Expenses from Petty Cash	0	586	0	
Supplies Office/Library/Computer	1,500	3,700	3,100	
<b>TOTAL</b>	<b>\$ 110,651</b>	<b>\$ 135,527</b>	<b>\$ 105,716</b>	
<b>Subtotal</b>	<b>-\$ 17,688</b>	<b>-\$ 8,402</b>	<b>\$ 283</b>	

## Magnetawan Friendship Club

### 2023 Budget and Municipal Subsidy Request

( Based on 2022 receipts and expenditures, estimated 2023 )

#### **RECEIPTS:**

(Receipts)

(Estimated)

ITEMS	Jan Dec 2022	Jan Dec 2023
Rent	1420.00	2000.00
W.T.M. & Com. Support Services	702.00	1000.00
Card Parties	1616.57	2500.00
Memberships	1545.00	1500.00
Donations	385.00	300.00
Fund raising,	2251.85	2200.00
Bus Trips		
Interest	5.78	10.00
Municipal Subsidy	10,800.00	11,350.00
<b>Total receipts and 2023 estimates</b>	<b>18,726.20</b>	<b>20,860.00</b>

#### **EXPENDITURES:**

(Expenditures)

(Estimated)

Hydro & Propane	3796.50	4500.00
Caretaking, grass etc.	600.00	700.00
Housekeeping	2400.00	3000.00
Mtc. & Repairs	722.26	1500.00
Bell telephone	833.20	900.00
Snow removal	2666.72	3200.00
Insurance	2727.00	2800.00
Program/Socials	2945.91	3500.00
Supplies, Card Party & Meetings	380.66	400.00
Memorial & donations		100.00
Wheels to Meals		200.00
Dues, The Voice		300.00
Service Charges	95.00	100.00
Bus Trips	795.97	1500.00
<b>Total Expenditures &amp; 2023 Estimates</b>	<b>17,963.22</b>	<b>22,700.00</b>

## **Requested Municipal Grant for 2023**

**50% Of 22,700.00 = 11,350.00**

### **Notes;**

- Small increase to help cover heating costs, snow removal and insurance increases.
- We are starting to see more activities following the end of COVID restrictions. We now have 66 members who have enjoyed: pot luck dinner, a Chinese dinner, 2 barbecues in the park, turkey Christmas dinner and potted flowers at Easter. We have had special programs for Valentines, St. Patrick's Day, and Easter.
- The Club has started using messenger to keep members informed and as a social network.
- Card parties have started again and attendance is improving although not back to prior to COVID .
- The Horticulture Society meets here for meetings and workshops and looks after the flower beds in lieu of rent.
- The Friendship Club sponsors the Wheel to Meals program. To date the Sunday night AA Meetings have not resumed.
- The Club has purchased extra content and liability in insurance to cover both Meals to Wheels and AA meetings.

# FIRE


ACCOUNT #	2021 WORKING BUDGET AND 2022 FORECAST BUDGET Account Name	2022 FINAL BUDGET Passed April 13 2022	ACTUALS AS OF DEC. 31/22	2023 DRAFT	2023 NARRATIVE
<b>FIRE CHIEF</b>					
2000-1010	FIRE - Wages & Benefits	167,280	161,440	215,000	2023 FPO Wage Volunteer Wage increase + \$15,000
2000-1310	FIRE - Conferences/Training/memberships	3,000	1,969	8,000	2022 All conferences cancelled due to Covid 2023 NEFEC, OAFM Membership OFM Courses, FPO Courses
2000-1410	FIRE -Volunteer Training Expenses	7,000	5,458	7,000	2023 Textbooks, First Aid, Mandatory Cert Training
2000-1500	FIRE - Regional Training - Contract	17,182	20,022	17,500	Gary attended the Burn Unit when it was at the Fire Hall
2000-2010	FIRE - Materials &Supplies/licences/medicals	6,000	4,697	6,000	2023 DZ licensing, medical checks, drivers abstract, fire pro, Responding Tanker Shuttle & medical supplies
2000-2012	FIRE - Prevention Materials	10,000	7,324	10,000	2023 Pub Ed Materials Events Uniforms Smoke/co Alarms
2000-2018	FIRE - PPE & Fire Supplies	10,000	6,270	10,000	2022 Gloves and flashlights not replaced 2023 New hoods, flashlights, Medical boots and Start Bunker gear replacement
2000-2029	FIRE - Hydro - 226 15th & 16th Side Rd N	510	442	0	Transferred to Roads
2000-2053	FIRE - Communications Tower	765	1,329	3,500	2023 Monthly rental fee - \$200/month
2000-2054	FIRE - Radio Maintenance & Licensing	3,500	1,591	2,500	2023 Licensing & Battery check/replacement
2000-2056	FIRE - Radio Upgrades	10,000	5,543	10,000	2022 Battery shortage 2023 radios for new members & battery replacements
2000-2058	FIRE - Dispatch	2,652	2,316	2,700	2023 10% increase

ACCOUNT #	2021 WORKING BUDGET AND 2022 FORECAST BUDGET Account Name	2022 FINAL BUDGET Passed April 13 2022	ACTUALS AS OF DEC. 31/22	2023 DRAFT	2023 NARRATIVE
2000-2120	FIRE - Office	3,060	2,267	4,000	2023 office supplies filing cabinets new printer office chair second person in office
2000-4020	FIRE - Insurance	20,739	22,577	23,968	10% Increase Estimated
2000-7000	FIRE - Amortization expense	0	0	0	
2000-7130	FIRE - Equipment Repairs & Maintenance	8,000	5,866	8,000	2022 Hose tester was not purchased 2023 Defib Batteries SCBA servicing Hose tester
2000-7132	FIRE - Equipment Replacement	15,000	12,806	15,000	2023 Scene lights PPF Inflatable CP
2000-7134	FIRE - Equipment Testing	2,000	2,212	2,300	2023 ladder testing
2000-7230	FIRE - MNR Fire Protection	9,180	9,447	10,000	2022 increased cost
2000-8000	FIRE - Capital Expenditures	5,000	0	70,000	2023 \$20,000 - Burn Building \$10,000 - Architect - from Fire Hall Reserve \$40,000 - Fill - from Fire Hall Reserve
2000-8000	FIRE -Capital Expenditures	0	59,771	12,000	Offset by insurance - expected \$25,000// still requires bed slide, emergency lighting etc.
2000-8001	FIRE - Capital Contra Account	0	0	0	
2005-2024	MAG STATION - Heating Fuel	3,060	6,090	5,100	
2005-2030	MAG STATION - Hydro	1,530	1,178	1,500	
2005-7140	MAG STATION - Maintenance & Repairs	4,080	8,339	4,000	2022 Garage door needed to be replaced Sewage pumped General maintenance
2006-2024	AHMIC STATION - Heating Fuel	1,020	368	1,000	
2006-2030	AHMIC STATION - Hydro	800	588	800	
2006-7140	AHMIC STATION - Repairs & Maintenance	4,080	1,988	4,000	2023 General Maintenance soffit & fascia repairs/replacement

ACCOUNT #	2021 WORKING BUDGET AND 2022 FORECAST BUDGET Account Name	2022 FINAL BUDGET Passed April 13 2022	ACTUALS AS OF DEC. 31/22	2023 DRAFT	2023 NARRATIVE
2009-2070	FIRE ATV & MOBILE EQUIP-Repairs & Maintenance	2,500	259	2,500	2022 Fenders not replaced 2023 Replace fenders
2010-2070	TR510 2012 DODGE RAM 2500 - Repairs and testing	4,000	3,243	4,000	2023 Replace/repair slideout and emergency lights
2014-2070	TR514 2021 FREIGHTLINER TANKER- Repairs and testing	2,000	1,836	2,000	
2017-2070	TR517 - REPAIRS & TESTING	5,100	522	3,500	2023 Winter tires
2021-2070	TR521 2004 FREIGHTLINER PUMP - Repairs and testing	3,000	796	3,000	2023 Steer tire replacement every 7 years
2031-2070	TR531 2019 PUMPER TRUCK - Repairs and testing	3,000	1,139	3,000	



ACCOUNT #	2021 WORKING BUDGET AND 2022 FORECAST BUDGET Account Name	2022 FINAL BUDGET Passed April 13 2022	ACTUALS AS OF DEC. 31/22	2023 DRAFT	2023 NARRATIVE
FIRE CHIEF					
2400-1010	CEMC - Wages and benefits	7,000	1,228	3,000	
2400-1410	CEMC - Training	1,000	0	7,000	
2400-2010	CEMC - Materials/Supplies	5,000	290	3,000	

 <p data-bbox="240 312 500 394"><b>Municipality of Magnetawan</b></p>	<p data-bbox="824 237 1149 268"><b>REPORT TO COUNCIL</b></p>
<p data-bbox="198 411 250 443">To:</p>	<p data-bbox="570 411 850 443">Mayor and Council</p>
<p data-bbox="198 459 289 491">From:</p>	<p data-bbox="570 459 922 491">Derek Young, Fire Chief</p>
<p data-bbox="198 508 456 539">Date of Meeting:</p>	<p data-bbox="570 508 841 539">February 15, 2023</p>
<p data-bbox="198 556 386 588">Report Title:</p>	<p data-bbox="570 556 1279 588">Emergency Purchase Medical Response Vehicle</p>

**Recommendation:** THAT Council receives and approves this report for the emergency purchase for the replacement of the medical response vehicle – 2022 RAM1500 in the amount of \$58,724 plus taxes and outfitting to be included in the 2023 budget in the amount of \$72,000.

**Background:** On November 19, 2022, the main medical response vehicle was involved in a motor vehicle collision resulting in a total loss of the vehicle. The wrecked vehicle was the primary response vehicle for medical and fire station responses. An immediate replacement vehicle was needed for the fire department to be properly prepared to meet response requirements. As per Section 5.9 of the Procurement By-law 2004-37 states that for emergency purposes department heads shall be authorized to make purchases in the excess of \$5,000 upon approval of the Mayor or Deputy Mayor; this purchase was verbally approved by the Mayor.

**Financial Implications:** A replacement vehicle at Mac Lang’s in Sundridge is \$58,724 not including tax. Decals and required stripping from Sign Craft in Sundridge for \$1,200. The truck cap and bed slide from Carter’s in North Bay is \$5,195. Spectrum in North Bay will do the emergency lighting, salvaging as much as possible from the previous vehicle, for approximately \$6,000. The total for the entire purchase is anticipated to be around \$72,000 not including taxes. We expect to receive around \$25,000 or more from the insurance company which will offset this cost.

**Conclusion:** The purchased vehicle is expected to be fully in service in the coming weeks.

Respectfully Submitted,

*Derek Young*  
Derek Young,  
Fire Chief.

# BUILDING

ACCOUNT #	2021 WORKING BUDGET AND 2022 FORECAST BUDGET Account Name	2022 FINAL BUDGET Passed April 13 2022	ACTUALS AS OF DEC. 31/22	2023 DRAFT	2023 NARRATIVE
<b>BUILDING Tyler</b>					
2100-1010	BUILDING DEPARTMENT - Wages and benefits	138,150	138,233	178,000	Increased due to new Building Official
2100-1320	BUILDING DEPARTMENT - Memberships	600	486	1,100	Red Seal/MMAH/OBOA/Local Chapter
2100-1410	BUILDING DEPARTMENT - Training	3,000	3,442	4,000	Inspector and Building Official
2100-2010	BUILDING DEPARTMENT - Materials/Supplies	4,550	4,337	4,500	Safty clothing/Shelving/Laptop
2100-2030	BUILDING DEPARTMENT - Mileage	500	-142	1,000	JBC mileage for inspections/ Building Offical personal vehicle
2100-2210	BUILDING DEPARTMENT - Legal Fees	25,000	5,591	5,000	2022 Major case resolved legal fees over estimated
2110-2045	CBO Vehicle - GPS monitoring and data	450	285	400	
2110-2070	CBO Vehicle - Repairs & Maintenance/licences	1,000	403	1,000	New tires and Oil changes
2110-7000	CBO Vehicle - Amortization		0	0	

# CLERKS

ACCOUNT #	2021 WORKING BUDGET AND 2022 FORECAST BUDGET Account Name	2022 FINAL BUDGET Passed April 13 2022	ACTUALS AS OF DEC. 31/22	2023 DRAFT	2023 NARRATIVE
1000-1010	COUNCIL - Salaries and benefits	73,440	67,753	75,000	2023 - more conferences
1000-1011	COUNCIL - Integrity Commisioner expenses	3,000	0	3,000	keep incase the Integrity Commissioner is used
1000-1310	COUNCIL - Conferences and Seminars	3,000	6,669	18,000	2022 is too high as it includes ROMA conference which is a 2023 expense/ sb 360 for Webex and 550 for new member training <b>2023 ROMA, OGRA, FONOM,WEBEX</b>
1000-2010	COUNCIL - Materials and Supplies	7,000	1,833	2,000	2022 - only required 1 IPAD <b>2023 - based on 2021 expenses</b>
1000-5018	COUNCIL - Donations	20,000	16,697	20,000	legion/ag society/school awards/emily ross langford award/ff insurance/parry sound social services/parry sound community development/madd yearbook/whitestone nursing/Almaguin Fish Hatchery \$1500 includes insurance
1000-7500	COUNCIL - Private Road Grants	15,000	15,000	15,000	as approved by motion
1100-1010	ELECTION - Wages and benefits	15,000	16,552	0	2022 - \$24,000 coming in from reserves
1100-2010	ELECTION - Materials/Supplies	18,000	16,123	0	
<b>CAO/CLERK/ADMIN/ SCANNING CONTRACT</b>					
1200-1010	ADMIN - Wages and benefits	279,830	266,670	287,298	
1200-1310	ADMIN - Conferences/Training/memberships	7,000	7,211	15,000	2023 ROMA/OGRA/AMCTO/FONOM conferences now in person, general training webinars and survey monkey
1200-2010	ADMIN - Office and Maintenance Supplies	9,000	11,340	11,500	based on actuals

ACCOUNT #	2021 WORKING BUDGET AND 2022 FORECAST BUDGET Account Name	2022 FINAL BUDGET Passed April 13 2022	ACTUALS AS OF DEC. 31/22	2023 DRAFT	2023 NARRATIVE
1200-2025	ADMIN - Health & Safety	1,000	26	1,600	8 employees Health and Safety training with Jeff \$1,000 5/6 employees CPR Training \$90 per person \$540
1200-2030	ADMIN - GIS Project	25,000	22,747	25,000	
1200-2050	ADMIN - Telephone	6,700	7,731	8,000	based on actuals
1200-2052	ADMIN - Cell Telephone	5,300	3,624	4,000	based on actuals
1200-2120	ADMIN - Insurance	74,420	85,686	97,837	10% Increase Estimated
1200-2130	ADMIN - Computer expenses	26,800	19,849	44,000	2022: \$300/month for firewall, server/offsite back up//\$8,500 Vadim annual fee/\$1,000 set up computers, troubleshooting, etc.//emails \$3,700/ \$10,000 rebuilding of Active File Server 2023: New accounting software \$24,000/ \$5,000 old software/300 per month firewall/\$3,000 computer repairs/\$3,900 emails/\$4,200 Microsoft/
1200-2135	ADMIN - Website/Internet expenses	3,400	2,348	1,800	2023 - no longer pay vianet - netspectrum no fee
1200-2140	ADMIN - Copying Expenses	4,000	5,473	4,500	2022 higher due to election, increase in building permits, and large council agendas
1200-2210	ADMIN - Legal Fees-general	7,500	3,892	5,000	
1200-2215	ADMIN - Legal fees-labour	30,000	15,208	30,000	
1200-2220	ADMIN - Union negotiation /arbitration	5,000	740	2,000	
1200-2225	ADMIN - HR Services	1,400	356	500	OMHRA membership

ACCOUNT #	2021 WORKING BUDGET AND 2022 FORECAST BUDGET Account Name	2022 FINAL BUDGET Passed April 13 2022	ACTUALS AS OF DEC. 31/22	2023 DRAFT	2023 NARRATIVE
1200-8000	ADMIN - Capital	40,000	0	40,000	2023 office renovation - to be taken from reserves as budgeted last year and not completed - still waiting on engineer to move file room upstairs and convert old file room to office space for PMS



# TREASURY

ACCOUNT #	2021 WORKING BUDGET AND 2022 FORECAST BUDGET Account Name	2022 FINAL BUDGET Passed April 13 2022	ACTUALS AS OF DEC. 31/22	2023 DRAFT	2023 NARRATIVE
<b>Treasurer</b>					
1300-1010	TREASURY - Wages and benefits	231,000	275,398	267,441	2022 TREASURER RETIRED VACATION PAID OUT UNTIL DEC./22 2023 includes PT position back
1300-1310	TREASURY - Conferences/training/memberships	1,170	916	4,000	2023 - MFOA/MAFP2/Payroll/Conference
1300-2010	TREASURY - Taxation Materials	14,000	12,175	14,000	
1300-2025	TREASURY - Covid 19 Safe Restart Expenses	26,771	25,306	26,771	
1300-2200	TREASURY - Accounting/Audit	16,650	15,035	16,600	
1300-2310	TREASURY - Bank Charges	1,500	1,681	2,500	2023 - debit machine
1300-2320	TREASURY - Property Assessment MPAC	93,953	91,617	93,227	2023 Final Levy
1300-7120	TREASURY - Tax Write-Offs	10,000	6,542	0	2023 - included under revenue section as an offset to supps

ACCOUNT #	2021 WORKING BUDGET AND 2022 FORECAST BUDGET Account Name	2022 FINAL BUDGET Passed April 13 2022	ACTUALS AS OF DEC. 31/22	2023 DRAFT	2023 NARRATIVE
<b>TREASURER</b>					
2500-2010	PROTECT - Policing Costs	475,122	433,093	468,519	2023 Final Levy
2500-2030	PROTECT - 911	2,040	1,206	2,081	

ACCOUNT #	2021 WORKING BUDGET AND 2022 FORECAST BUDGET Account Name	2022 FINAL BUDGET Passed April 13 2022	ACTUALS AS OF DEC. 31/22	2023 DRAFT	2023 NARRATIVE
8400-8020	Debt Payment Roads Loan	130,000	65,000	130,000	

ACCOUNT #	2021 WORKING BUDGET AND 2022 FORECAST BUDGET Account Name	2022 FINAL BUDGET Passed April 13 2022	ACTUALS AS OF DEC. 31/22	2023 DRAFT	2023 NARRATIVE
<b>RESERVES</b>					
1400-9001	Transfer to Asset Management Reserve	0	0	200,000	
1400-9003	Transfer to Com Enhancement Reserve	24,800	24,800	25,296	
1400-9004	Transfer to Elections Reserve	0	0	8,000	For 2026 Election
1400-9006	Transfer to Landfill Closure Reserve	20,000	20,000	20,000	amount traditionally transferred annually
1400-9007	Transfer to Landfill Rehabilitation Reserve	250,000	250,000	50,000	
1400-9008	Transfer to Safe Restart Grant Reserve	0	0	0	
1400-9009	Transfer to Museum Covid Safe Restart	0	0	0	

# RECREATION

ACCOUNT #	2021 WORKING BUDGET AND 2022 FORECAST BUDGET Account Name	2022 FINAL BUDGET Passed April 13 2022	ACTUALS AS OF DEC. 31/22	2023 DRAFT	2023 NARRATIVE
DC REC and COMM					
2600-1010	RECREATION - Wages and benefits	44,880	51,887	52,000	
2600-1010	RECREATION - Wages and benefits - Intern			43,000	Rec/EDC Intern \$43,000 82% covered by NOHFC Grant Funding \$35,000 if approved If do not receive grant funding will not be moving forward with this position
2600-2010	RECREATION - Materials/Supplies	7,500	7,368	8,500	2022 actuals \$4,858 due to \$2,500 grant 2023 \$2,500 base amount \$500 arrows motion 2022-265/\$3,000 new banners/\$2,500 to start replacing wreaths (banners and wreaths cost could be offset by RED intake #3 if approved \$1,650)
2600-2015	RECREATION - Events	27,000	36,063	49,000	2022 actual 24,791 due to \$10,000 canada day grant and COVID restrictions no events till March 2023 motion 2022-326 increase movie event \$5,000 to \$7,000/ included additonal \$5,000 if do not get Canada Day Grant / Moved Music in the Park from 2600-2400 to this line Motion 2022-265 music in the park from 7 to 10 saturdays (offset by NOHFC Community Stream Funding if approved currently passed Stage 1 30% \$4,500)
2600-2065	RECREATION - Regional Economic Dev Dept	0	0	0	
2600-2300	RECREATION - Advertising	500	0	500	
2600-2350	RECREATION - Signage	0	0	0	

ACCOUNT #	2021 WORKING BUDGET AND 2022 FORECAST BUDGET Account Name	2022 FINAL BUDGET Passed April 13 2022	ACTUALS AS OF DEC. 31/22	2023 DRAFT	2023 NARRATIVE
2600-2400	COMMUNITY IMPROVE - Recreation	12,750	9,609	17,000	2022 Underbudget due to COVID and programming not running restrictions 2023 Geocaches \$300 / Free exercise classes two times a week \$9,360 (1 day and 1 night) (could be offset by Participaction Grant if successful)/Volunteer Dinner \$1,500
2600-8000	RECREATION - Capital	33,718	36,120	15,000	2022 Lighthouse came in over budget due to cost of materials (supply/demand chain issues and labour) 2023 Rollerskates, helmets, pads (offset by NOHFC Community Stream Funding if approved currently passed Stage 1 30% \$4,500)



ACCOUNT #	2021 WORKING BUDGET AND 2022 FORECAST BUDGET Account Name	2022 FINAL BUDGET Passed April 13 2022	ACTUALS AS OF DEC. 31/22	2023 DRAFT	2023 NARRATIVE
7500-1010	LOCKS - Student Wages and benefits	28,800	25,380	28,800	
7500-2010	LOCKS - Materials and Supplies	2,000	1,936	2,000	base budget as well as two new chairs
7500-2400	LOCKS - Repairs & Maintenance	500	121	1,000	2022 windows back ordered
7600-1010	HERITAGE CTR - Student Wages and benefits	28,880	28,668	29,000	2022 actuals are \$20,779 due to \$7,889 student grant funding 2023 increase in minimum wage and in case we do not receive grant funding
7600-2010	HERITAGE CTR - Materials/Supplies/Memberships	1,500	1,407	1,500	2023 base amount plus new bell line and two new staff chairs (Will be offset by Museum Assistance Intake 2 \$3,300)
7600-2030	HERITAGE CTR - Hydro	1,250	1,084	1,275	2023 (Can be offset by Intake 2 Grant)
7600-4020	HERITAGE CTR - Insurance	1,459	1,582	1,775	10% Increase Estimated
7600-7000	HERITAGE CTR - Amortization	0	0	0	
7600-8000	HERITAGE CTR - Capital	6,000	5,665	5,000	covered bridge for museum - funds to come from Community Enhancement
7600-8000	HERITAGE CTR - LOG CABIN - Capital	7,500	7,011		

**RESOLUTION NO. 2022 - 32b**

**DECEMBER 07, 2022**

Moved by: John Hetherington

Seconded by: B. Braly

**BE IT RESOLVED THAT** the Council of the Municipality of Magnetawan receives and approves the report Outcome of Dinner and a Drive-In Movie Event from Deputy Clerk Recreation and Communications Laura Brandt as presented and directs Staff to include \$7,000 in the 2023 budget for this event and to actively source for funding.

Carried  Defeated  Deferred

Sam Dunnett

Sam Dunnett, Mayor

Recorded Vote Called by: \_\_\_\_\_

Recorded Vote

Member of Council	Yea	Nay	Absent
Bishop, Bill			
Hetherington, John			
Hind, Jon			
Kneller, Brad			
Mayor: Dunnett, Sam			



*Knowing our heritage  
we will build our future*

**RESOLUTION NO. 2023 - 23**

**JANUARY 18, 2023**

Moved by: Jon Hind

Seconded by: John Hetherington

**BE IT RESOLVED THAT** the Council of the Municipality of Magnetawan receives and approves the report NOHFC Workforce Development Stream from Deputy Clerk Recreation and Communications Laura Brandt as presented and directs Staff to include a Recreation Economic Development Intern in the 2023 Budget providing grant funding is successful.

Carried  Defeated  Deferred

Sam Dunnett

Sam Dunnett, Mayor

Recorded Vote Called by: \_\_\_\_\_

Recorded Vote

Member of Council	Yea	Nay	Absent
Bishop, Bill			
Hetherington, John			
Hind, Jon			
Kneller, Brad			
Mayor: Dunnett, Sam			



*Knowing our heritage  
we will build our future*

# PLANNING

ACCOUNT #	2021 WORKING BUDGET AND 2022 FORECAST BUDGET Account Name	2022 FINAL BUDGET Passed April 13 2022	ACTUALS AS OF DEC. 31/22	2023 DRAFT	2023 NARRATIVE
DC PLANNING & DEVELOPMENT				0	
1500-1010	ASSET MANAGEMENT - Wages and benefits	25,000	20,952	25,000	
1500-2010	ASSET MANAGEMENT - Materials and Supplies	2,500	2,239	2,500	
1500-4010	ASSET - Contracts	0	407	0	used for 2021/2022

ACCOUNT #	2021 WORKING BUDGET AND 2022 FORECAST BUDGET Account Name	2022 FINAL BUDGET Passed April 13 2022	ACTUALS AS OF DEC. 31/22	2023 DRAFT	2023 NARRATIVE
<b>DC PLANNING &amp; DEVELOPMENT</b>					
2300-1010	ECONOMIC DEVELOPMENT-Wages and Benefits	25,000	15,436	25,000	
2300-1310	ECONOMIC DEVELOPMENT-Conferences/Memberships/Training	300	0	0	
2300-2010	ECONOMIC DEVELOPMENT-Materials & Supplies	1,000	0	3,200	new desk (current one is falling apart) and replacement laptop, business board blanks
2300-2020	ECONOMIC DEVELOPMENT-Projects & Programs	0	0	0	
2300-2150	ECONOMIC DEVELOPMENT-ACED Payments	7,500	7,555	0	
2300-2300	ECONOMIC DEVELOPMENT-Advertising	1,000	0	0	
2300-2350	ECONOMIC DEVELOPMENT-Signage	7,500	6,436	12,000	2023 TransCanada Trail sign replacement \$3,000 offset by Grant funding Motion 2022-266\$1,000 benches at pavilion offset by Grant funding/Wayfinding signage \$1,500 / Business Boards / TODS \$3,500 and Centennial Park Sign \$2,500 offset by RED intake #3 if approved 30% of cost
2300-8000	Economic Development Capital	5,500	7,149	0	2022 Ahmic Harbour Sign hit rock, exceeding budget expectations.

ACCOUNT #	2021 WORKING BUDGET AND 2022 FORECAST BUDGET Account Name	2022 FINAL BUDGET Passed April 13 2022	ACTUALS AS OF DEC. 31/22	2023 DRAFT	2023 NARRATIVE
8010-1010	PLANNING - Wages and Benefits	40,000	39,074	50,000	
8010-2210	PLANNING - Legal fees	1,000	5,167	25,000	2022 Employment lands, ZBL infractions. 2023 OLT representation, STA research program (\$10,000)
8010-5012	PLANNING- Official Plan & Zoning Bylaw & Second dwelling	72,000	41,927	39,000	OP/ZBLA and STR
8010-5014	PLANNING - General	3,500	4,732	4,500	

RESOLUTION NO. 2022 - 266 SEPTEMBER 28, 2022

Moved by: 

Seconded by: 

**BE IT RESOLVED THAT** the Council of the Municipality of Magnetawan receives the correspondence from Heidi Tillmanns, National Manager Trans Canada Trail and authorizes Staff to work with the Trans Canada Trail representative to purchase the structure at a cost of \$3,000 plus HST;  
**AND FURTHER** directs Staff to transfer the necessary funds from the Community Enhancement Reserves account number 1--3-9000-8003.

Carried  Defeated  Deferred

  
Sam Dunnett, Mayor

Recorded Vote Called by: \_\_\_\_\_

Recorded Vote

Member of Council	Yea	Nay	Absent
Brunton, Tim			
Hetherington, John			
Kneller, Brad			
Smith, Wayne			
Mayor: Dunnett, Sam			



*Knowing our heritage  
we will build our future*



# **PUBLIC WORKS**

ACCOUNT #	2021 WORKING BUDGET AND 2022 FORECAST BUDGET Account Name	2022 FINAL BUDGET Passed April 13 2022	ACTUALS AS OF DEC. 31/22	2023 DRAFT	2023 NARRATIVE
<b>PUBLIC WORKS Scott</b>					
3011-2010	BRIDGES AND CULVERTS Materials/Supplies	151,980	92,505	114,000	2023 Bridge #24 replacement Culvert, does not count gravel etc.
3011-3015	BRIDGES AND CULVERT Rented Equipment Excavator	56,100	14,495	25,000	2023 Excavator if needed
3011-3020	BRIDGES AND CULVERTS - Rented Equipment - Other	10,404	7,473	10,000	2023 Roller for large projects
3011-3040	BRIDGES AND CULVERT-Engineering	59,160	1,272	2,000	2022 Engineering for West Poverty Bay was included in Capital <b>2023 Engineer Letters as needed (one off's)</b>
3011-4010	BRIDGES AND CULVERT-Contracts	70,000	15,098	70,000	
3011-8000	BRIDGES AND CULVERT - Capital	1,023,000	838,545	626,000	Orange Valley Bridge - funds will be offset by OCIF \$228,000 Gas Tax \$92,000 and NORDS \$249,0000
3021-4010	GRASS MOWING - Contracts	9,420	10,685	11,000	2023 Inflation Actuals
3022-3015	BRUSHING/TREE TRIMMING - Rental of Chipper	5,100	6,869	16,869	2023 Use Picker/Logger Services as well as rent a chipper as safer (\$10,000)
3022-3030	BRUSHING/TREE TRIMMING- Rented Equipment-Excavator	18,856	21,019	50,000	2022 - operation included ditching with same machine took longer than estimated. <b>2023 big excavator brushing \$25,000 - contractor cleanup after \$20,000</b>
3023-3015	DITCHING - Rented Equipment - Excavator	26,010	33,026	26,000	2022 - additional projects added on such as Chapman Rd. abandoned dump site needed to be completed in the 2022 season

ACCOUNT #	2021 WORKING BUDGET AND 2022 FORECAST BUDGET Account Name	2022 FINAL BUDGET Passed April 13 2022	ACTUALS AS OF DEC. 31/22	2023 DRAFT	2023 NARRATIVE
3031-2010	COLD MIX PATCHING - Materials/Supplies	18,000	9,278	18,000	2023 Varies as to amount of cold patching required.
3032-4010	SWEEPING/CRACK SEALING - Contracts	15,750	19,334	30,000	2022 - due to heavy winter sanding there was more sand to sweep up, additional sweeper brought in to meet timelines being the long weekend <b>2023 Motion# 2022-139 expansion of rural sweeping to be considered. Options: Historically (\$19,334) Do the entire Municipality - (\$53,000) or inhouse Broom &amp; Sweeping Contract (estimated \$30,000)</b>
3032-8000	SWEEPING - Capital Purchase - Debris Blower			17,000	2023 used before grading and sweeping to removes excess debris eliminating wear/tear on municipal owned broom and reduce contracted pick up fee for sweeping
3034-8000	ROAD CONSTRUCTION/REPAIR - Capital Projects - road improvements	138,480	122,348	86,400	2022 \$18,000 left from Poverty Bay surface treat after bridge completed - not able to complete due to weather. <b>2023 Surface treat Ahmic Lake Rd. between Civic #2691F to #2245 joining the roadcut preps to create one stretch // \$18,000 to complete surface treat Poverty Bridge area</b>
3035-4010	CATCH BASIN VACUUMING - Contracts	1,673	1,399	1,500	
3036-4010	DRAINAGE - Contracts	3,759	3,358	3,800	
3041-2010	GRAVEL PATCHING/WASHOUTS - Materials/Supplies	57,752	59,525	60,000	
3041-4010	GRAVEL PATCHING/WASHOUTS - Contracts	7,395	8,051	8,200	

ACCOUNT #	2021 WORKING BUDGET AND 2022 FORECAST BUDGET Account Name	2022 FINAL BUDGET Passed April 13 2022	ACTUALS AS OF DEC. 31/22	2023 DRAFT	2023 NARRATIVE
3042-4010	GRADING - Contracts	25,000	41,803	40,000	2022 - grading required in the south end during gravel operations required additional grader, in the fall given the torrential weather beat up the roads into washboard plus we had to cover as much ground as possible before freeze up
3043-2010	DUST CONTROL - Materials & Supplies	80,000	84,826	85,000	
3043-4010	DUST CONTROL - Contracts	40,000	37,273	40,000	
3045-2010	GRAVEL - Materials/Supplies	193,800	193,460	378,000	2023 - Nipissing Rd. from Orange Valley Rd. to Border \$226,000, Holden Rd. from HWY 520 to the end \$42,000, Cecebe Rd. HWY 520 to Feldspar \$37,000, 25th/26th SdRd from HWY 124 to the landfill \$73,000
3045-3015	GRAVEL - Equipment Rental	20,808	9,445	20,000	
3045-4010	GRAVEL - Contracts	73,440	81,485	80,000	2022 - additional belly dump trucks were required for the ahmic lake rd. repairs
3051-1010	SNOW PLOWING - Wages and benefits	59,328	59,125	65,020	
3051-2010	SNOW PLOWING - Materials/Supplies	10,200	19,779	20,000	2022 - increased costs to replacement parts not foreseen
3052-1010	SAND/SALTING - Wages and benefits	29,056	28,352	31,921	
3052-2010	SAND/SALTING - Materials/Supplies	46,910	57,107	58,000	2022 - sand domes from last season needed to be refilled to capacity for this winter season
3052-4010	SAND/SALTING - Contracted delivery to the yard	21,085	38,618	40,000	2022 - increased fuel costs to deliver material to the yard
3053-1010	CULVERT THAWING - Wages and benefits	3,761	8,710	9,000	2022 - spring thaw in 2022 required more call outs
3053-2010	CULVERT THAWING - Materials/Supplies	139	113	200	
3054-1010	STANDBY Wages and benefits	9,257	4,165	9,000	2022 slow year - 2023 based on 2021
3072-1010	ROAD PATROL - Wages and benefits	20,400	13,571	20,400	

ACCOUNT #	2021 WORKING BUDGET AND 2022 FORECAST BUDGET Account Name	2022 FINAL BUDGET Passed April 13 2022	ACTUALS AS OF DEC. 31/22	2023 DRAFT	2023 NARRATIVE
3101-1010	OVERHEAD - Wages and benefits Vacation Pay, Stat Holidays, Sick Days	385,316	359,361	385,000	2022 - Overtime much less
3101-1310	OVERHEAD - Conferences/Training/Memberships/Dues/sub scriptions	12,264	7,697	13,000	2023 Inflation , combined with training to go back to pre-covid levels
3101-2010	OVERHEAD - Materials/Supplies	4,000	6,216	10,000	2022 - increased cost of products required not foreseen
3101-2020	OVERHEAD - Safety Supplies	7,000	7,749	13,000	2022 - additional casual staff combined with regular staff to be outfitted as per the CSA                      2023 - 3 new defibrillators
3101-2021	OVERHEAD - Gasoline inventory	33,423	35,281	34,000	
3101-2022	OVERHEAD - Clear diesel inventory	76,230	98,909	90,000	
3101-2023	OVERHEAD - Dyed diesel inventory	44,443	46,561	80,000	
3101-2024	OVERHEAD - Heating Fuel	11,000	18,184	22,000	2022 - fuel price increases   2023 - based on actuals and inflation
3101-2030	OVERHEAD - Hydro	4,721	5,751	5,500	
3101-2045	OVERHEAD - AVL monitoring and data	8,000	5,422	7,000	
3101-2053	OVERHEAD - Communications Equipment and Tower	1,250	1,012	1,250	

ACCOUNT #	2021 WORKING BUDGET AND 2022 FORECAST BUDGET Account Name	2022 FINAL BUDGET Passed April 13 2022	ACTUALS AS OF DEC. 31/22	2023 DRAFT	2023 NARRATIVE
3101-2054	OVERHEAD - Radio License (Base)	1,117	1,098	1,200	
3101-2080	OVERHEAD - Small Tools and Supplies	7,000	6,311	7,000	
3101-2090	OVERHEAD - Loan Interest Expense- 2016 Rds Project	15,250	8,006	12,000	
3101-2120	OVERHEAD - Office	1,500	2,208	3,000	2022 - this includes both the office & kitchen for supplies and appliances   2023 office new desk/chair
3101-2150	OVERHEAD - Consulting fees	1,500	2,035	2,500	2022 - Ontario Traffic for speed counts
3101-2350	OVERHEAD -Signage	8,500	8,208	18,500	2023 Capital replace flashing crosswalk sign on south spark st. (post office), plus \$8,500 based on actuals
3101-2400	OVERHEAD - Building Maintenance & Security	37,128	21,152	45,000	2023 New Security camera, fix sand barn, and general building maintenance
3101-2029	Hydro - 226 15th & 16th Side Rd N	510	442	500	not used by fire, used by roads
3101-3050	OVERHEAD - Line Painting	6,500	6,752	7,500	
3101-4010	OVERHEAD - Contracts	10,000	2,697	5,000	
3101-4020	OVERHEAD - Insurance	32,829	37,018	42,409	10% Increase Estimated
3101-7000	OVERHEAD - Amortization Expense	0	0	0	
3101-8000	OVERHEAD - Capital			24,000	2023 Steam Jenny - replacement for existing as due. Existing to be spare as aged
3101-8000	OVERHEAD - Capital			15,000	2023 - Building Maint. Geothermal Heating for the Roads yard (\$100,000 estimated). Rising heating cost of up to an estimated \$2,000 a month during the winter season
3101-8000	OVERHEAD - Capital			8,000	2023 - Building Maint. Shingle Roof & Repair at the 15th/16th SdRd Storage Shed. Roof & shingles at point of need to be replaced before damage occurs.
3101-8000	OVERHEAD - Capital			17,000	2023 - Building Maint. Fuel Management System (\$13,765 plus \$3,240 annual fees) at present basic fuel security & accounting for.
3101-8000	OVERHEAD - Capital			10,000	Bridge Inspection Report

ACCOUNT #	2021 WORKING BUDGET AND 2022 FORECAST BUDGET Account Name	2022 FINAL BUDGET Passed April 13 2022	ACTUALS AS OF DEC. 31/22	2023 DRAFT	2023 NARRATIVE
3211-2070	GRADER 2010 JOHN DEERE - Repairs & Maintenance	15,000	7,897	18,000	2023 Repairs/Maint. New Teeth plus usual maint.
3213-2070	COMPACTOR 2003 CATERPILLAR - Repairs & Maintenance	1,790	1,591	1,800	
3213-2072	COMPACTOR 2003 CATERPILLAR floating costs	4,000	2,542	4,000	
3214-2070	DOZER CASE 850 K - Repairs & Maintenance	510	3,958	2,000	2022 - older 2005 unit required repairs to stay in service ie hoses, wiring etc. repairs budgeted from 3 year average combined with increased cost to parts and service   2023 Repairs/Maint. Monthly Inspection plus repairs unforeseen
3216-2070	BACK HOE #3 2005 CASE 580 4WD - Repairs & Maintenance	2,460	8,368	4,000	2023 if not replaced
3217-2070	BACK HOE #4 2012 JOHN DEERE 410J Repairs & Maintenance	5,069	10,011	10,000	
3218-2070	BACK HOE #5 2014 CASE 590 - Repairs & Maintenance	4,365	12,613	7,000	2022 - repairs budgeted from 3 year average combined with increased cost to parts & service
3218-8000	NEW BACK HOE - CAPITAL			198,000	2023 New unit for the Roads Dept. and transfer BH #5 to landfill. Will put old BH on Gov Deals
3219-2070	LOADER - Repairs & Maintenance	1,632	2,762	3,000	2022 - repairs budgeted from 3 year average combined with increased cost to parts & service
3220-2070	TRUCK #20 2017 CHEV SILVERADO - Repairs & Maintenance/Licences	3,030	1,311	2,000	2022 - older unit being a 202 dodge pickup truck the repairs budgeted from 3 year average combined with increase to cost to parts & service
3220-8000	NEW TRUCK to replace Truck #20			65,000	Truck 20 to become the landfill truck and Truck 21 to become parks water truck. (Dodge Ram 1500 with winter tires)

ACCOUNT #	2021 WORKING BUDGET AND 2022 FORECAST BUDGET Account Name	2022 FINAL BUDGET Passed April 13 2022	ACTUALS AS OF DEC. 31/22	2023 DRAFT	2023 NARRATIVE
3221-2070	TRUCK #21 2012 DODGE 2500 4X4 PU - Repairs & Maintenance/Licences	10,000	15,623	10,000	2023 Repairs/Maint. Monthly Inspection plus repairs unforeseen
3222-2070	TRUCK #22 2016 FREIGHTLINER TANDEM - Repairs & Maintenance/Licences	6,793	15,036	6,929	2022
3222-8000	TRUCK #22 2016 FREIGHTLINER TANDEM - Capital	10,000	11,104	0	
3223-2070	TRUCK #23 2022 GMC Pickup - Repairs & Maintenance/Licences	1,500	1,138	3,000	
3223-8000	TRUCK #23 2022 Dodge Big Horn Crew Cab- Capital Expenditures	80,653	82,820	0	2022 - required additional equipment not available during the purchase given supply & demand issues
3224-2070	TRUCK #24 2012 INTERNATIONAL TANDEM - Repairs & Maintenance/Licences	510	2,989	0	2023 - No longer in the fleet
3226-2070	TRUCK #26 NEW TANDEM - Repairs & Maintenance/Licences	2,400	7,952	4,300	2022 - increased cost of product   2023 Repairs/Maint. Monthly Inspection plus repairs unforeseen
3226-8000	TRUCK #26 New TANDEM - Capital Expenditures	282,931	290,655	0	
3227-2070	TRUCK #27 2014 FREIGHTLINER TANDEM - Repairs & Maintenance/Licences	10,200	17,266	20,000	2022 - older unit 2014 Tandem repairs budgeted from 3 year average combined with increase cost to parts & service   2023 Repairs/Maint. Monthly Inspection plus repairs unforeseen, 8x Summer tire plus
3228-2070	TRUCK #28 2018 WESTERN STAR - Repairs & Maintenance/Licences	6,426	19,066	13,000	2022 - repairs budgeted from 3 year average combined with increased cost to parts & services. This included electrical issues that required to be traced numerous times   2023 Repairs/Maint. 2 new front tires required plus monthly inspection plus repairs unforeseen



ACCOUNT #	2021 WORKING BUDGET AND 2022 FORECAST BUDGET Account Name	2022 FINAL BUDGET Passed April 13 2022	ACTUALS AS OF DEC. 31/22	2023 DRAFT	2023 NARRATIVE
3229-2070	TRUCK #29 2019 WESTERN STAR - Repairs & Maintenance/Licences	6,040	24,123	10,000	2023 Repairs/Maint. 2 new front tires & rims required plus monthly inspection plus repairs unforeseen
3230-8000	TR30 - 2022 1500 Tradesman Quad Cab 4X4	68,424	68,873	1,500	2023 Repairs/Maint. Monthly Inspection plus repairs unforeseen
3236-2070	BROOM- Repairs & Maintenance	3,000	3,048	9,000	<b>Sweeping to be combined between Contractor and our own Backhoe with the Broom Attachment ,3 Brooms will ensure inhouse sweeping is completed with a minimum of 1 Brush in reserve for use throughout the rest of the seasons as needed.</b>
3240-2070	FLOAT Repair Parts & Maintenance	1,000	703	1,000	

ACCOUNT #	2021 WORKING BUDGET AND 2022 FORECAST BUDGET Account Name	2022 FINAL BUDGET Passed April 13 2022	ACTUALS AS OF DEC. 31/22	2023 DRAFT	2023 NARRATIVE
LANDFILL - CHAPMAN	**ADD CATEGORY FOR CALCIUM AND GRAVEL**				
4010-4010	GARBAGE - Contracts	27,050	21,596	27,050	Offset by special tax rate for Village
4020-1010	LANDFILL - Wages and benefits	121,000	119,197	141,062	2022 - foreman was off part of the year - 2023 foreman will be here for the full year
4020-1010	LANDFILL - Wages and benefits *SUMMER STUDENT*			7,600	2023 summer student
4020-1410	LANDFILL - Training	561	104	500	2023 Equipment and Operations training
4020-2010	LANDFILL - Materials/Supplies	14,736	13,297	15,000	
4020-2020	LANDFILL - Latrine Rentals/Cleaning	1,800	1,679	2,000	
4020-2024	LANDFILL - Propane Heat	836	1,539	2,000	2022 - Increased usage for block heaters on heavy equipment combined with rising gas costs   2023 Now using propane generators to run power and block heaters, Repairs/Maint. inflation & maintain older equipment
4020-2080	LANDFILL - Small Tools	100	61	100	
4020-2120	LANDFILL - Office	600	391	3,500	2022 we got a deal   2023 closer to actual, tags and refillable cards included as well as debit machine fees
4020-2400	LANDFILL - Repairs & Maintenance	1,632	1,970	2,000	Repairs & upgrades to the landfill office, doors etc.
4020-2420	LANDFILL - Landfill Surveillance	400	518	500	2022 - Batteries for Solar Charge
4020-3030	LANDFILL - Lawn Tractor Fuel & Repairs	100	18	100	
4020-3040	LANDFILL - Engineering fees	5,000	0	5,000	
4020-4010	LANDFILL - Contracts	5,100	0	50,000	tub grinding at both landfill sites
4020-4020	LANDFILL - Insurance	3,995	4,367	4,622	10% Increase Estimated
4020-4022	LANDFILL - Mattress/Misc item disposal bin	70,000	89,075	90,000	
4020-5020	LANDFILL - Monitoring Well Costs-Croft	13,260	15,080	17,000	2022 \$4,000 on 'methane' monitoring, 2022 - additional methane monitoring test

ACCOUNT #	2021 WORKING BUDGET AND 2022 FORECAST BUDGET Account Name	2022 FINAL BUDGET Passed April 13 2022	ACTUALS AS OF DEC. 31/22	2023 DRAFT	2023 NARRATIVE
4020-5025	LANDFILL - Monitoring Well Costs-Chapman	16,646	17,133	19,000	2022 - additional methane monitoring test
4020-8000	LANDFILL - Capital	504,595	1,595	508,000	2023 Offset from reserve account for Earthworks and gravel// operations,electric riding lawn mower & trimmer to be used @ both sites
4020-8000	LANDFILL - Capital			5,000	composting supplies for resident's to purchase at a reduced price - eg foodcycler, bear proof composting bins
4020-8000	LANDFILL - Capital			20,800	2023 - 109" Snow Blade attachment for the Backhoe for snow removal, at present use normal bucket and this takes a long time given the width.
4020-8001	LANDFILL - Capital Contra Account	0	0	0	
<b>LANDFILL - CROFT</b>					
4030-1010	RECY - Wages and benefits	81,000	89,858	94,040	2022 - used staff in different roles to support Roads projects
4030-1010	RECY- Wages and benefits *SUMMER STUDENT*			7,600	2023 - NEW Summer Student
4030-1410	RECY - Training	300	0	500	Equipment Training, Landfill Operations
4030-2010	RECY - Materials/Supplies	3,000	2,922	3,000	
4030-2015	RECY - Latrine Rentals/Cleaning	1,800	1,679	2,000	
4030-2024	RECY - Propane Heat	643	1,005	1,500	Increased usage for block heaters on heavy equipment combined with rising gas cost
4030-2080	RECY - Small Tools	100	23	100	
4030-2120	RECY - Office	600	45	3,100	2022 we got a deal   2023 closer to actual, tags and refillablecards included as well as debit machine fees
4030-2400	RECY - Repairs & Maintenance	1,000	635	1,000	
4030-2420	RECY - Surveillance	400	408	420	

ACCOUNT #	2021 WORKING BUDGET AND 2022 FORECAST BUDGET Account Name	2022 FINAL BUDGET Passed April 13 2022	ACTUALS AS OF DEC. 31/22	2023 DRAFT	2023 NARRATIVE
4030-3030	RECY - Lawn Tractor Fuel & Repairs	100	0	0	2023 one unit does both sites
4030-4012	RECY - Recycling Curbside	24,480	23,654	25,000	Offset by special tax rate for Village
4030-4014	RECY - Recycling Depot	61,200	40,308	50,000	transitioning will not happen until Jan 01, 2025
4030-4018	RECY - Household Hazardous Waste Depot	13,770	14,690	1,500	
4030-4020	RECY - Insurance	3,995	4,367	4,622	10% Increase Estimated
4030-7000	RECY - Amortization Expense	0	0	0	
4030-8000	RECY - Capital	1,595	1,595	0	



## REPORT TO COUNCIL

To:	Mayor and Council
From:	Public Works Superintendent Scott Edwards
Date of Meeting:	February 15 <sup>th</sup> 2023
Report Title:	Flashing Crosswalk Emergency Replacement

**Recommendation:** THAT Council receives this report as presented and approves the purchase of the Flashing Cross Walk Sign on Sparks St South and to include the amount of \$9,742 in the 2023 budget line 1-4-3101-2350.

**Background:**

This report is to update Council on the purchase of a R920-E Dual Light Bar Flashing Crosswalk Sign to replace the failing current Flashing Crosswalk Sign. On June 14<sup>th</sup>, 2017, the PWS was directed to research and improve the crossing at the Sparks St South (Post Office). The outcome was the recommendation for a Flashing Crosswalk Sign and Painted Crosswalk Bars. In the last 2 years there has been repairs made to this sign due to the lights working intermittent and then failing completely. Although we were able to purchase parts it appears there are no longer available. At present the sign is working intermittently with Out of Order Signs attached to ensure safe crossing by looking both ways and not relying on the signal.

**Evaluation:** Immediate replacement with a new updated version being the R920E Dual Light Bar Flashing Crosswalk Sign to ensure the safe crossing for pedestrians who use this location on a regular basis. The new model will only have the upper lights on both sides , as one of the issues is the motorist hitting the bottom light bar causing more damage and repairs.

**Financial Implications:** Cost of replacement at the 2022 price which is being honoured by Cedar Signs. To come from the yet to be approved 2023 Budget Line being Signage 1-4-3101-2350

R920E Dual Light Bar Crosswalk Sign  
Estimated cost before HST

\$9,742

**Conclusion:** The Public Works Superintendent after approval from the Mayor, (*as per Procurement By-law 2004-37 as amended Section 5.9.1 Emergency Purchases: Department Heads shall be authorized to make emergency purchases in excess of \$5,000.00 upon approval of the Mayor or Deputy Mayor. The Department Head shall present a report to Council at its next meeting.*) has moved forward with the immediate replacement of the Flashing Crosswalk sign given the next Council Meeting is February 15<sup>th</sup> 2023 and the high priority for the safety of both the Traveling Public and Pedestrians alike.

Respectfully Submitted,

Scott Edwards  
Public Works Superintendent

# PARKS

ACCOUNT #	2021 WORKING BUDGET AND 2022 FORECAST BUDGET Account Name	2022 FINAL BUDGET Passed April 13 2022	ACTUALS AS OF DEC. 31/22	2023 DRAFT	2023 NARRATIVE
<b>PARKS Steve</b>					
3700-2010	PARKING - Materials and Supplies	1,000	777	1,200	
3800-5012	STREET - Magnetawan Street Lights	20,000	17,546	2,000	
3800-5014	STREET - Ahmic Harbour Street Light	1,020	669	1,000	
3800-5016	STREET - Rockwynn Landing Light	400	404	500	
3800-7000	STREET - Amortization Expense	0	0	0	
3900-2010	SIDEWALKS - Materials/Supplies	130	0	0	
3900-7000	SIDEWALKS - Amortization Expense	0	0	0	

ACCOUNT #	2021 WORKING BUDGET AND 2022 FORECAST BUDGET Account Name	2022 FINAL BUDGET Passed April 13 2022	ACTUALS AS OF DEC. 31/22	2023 DRAFT	2023 NARRATIVE
PARKS Steve					
4300-1010	WATER SYSTEM - Wages and benefits	4,600	4,142	4,600	
4300-2010	WATER SYSTEM - Materials/Supplies	8,000	4,839	6,000	
5010-1010	CEMETERIES - Wages and benefits	23,000	25,379	25,900	
5010-2010	CEMETERIES - Materials/Supplies	1,000	991	3,500	2023 - add monument repairs
5010-2210	CEMETERIES - Legal Fees	500	0	0	
5010-2400	CEMETERIES - Repairs & Maintenance	1,500	1,380	1,500	
5010-4020	CEMETERIES - Insurance	639	712	812	10% Increase Estimated
5010-7000	CEMETERIES - Amortization Expense	0	0	0	
5010-8000	CEMETERIES - Capital Cemetery	23,000	18,261	20,500	2022 5,000 xray not completed and cannot as not permissible by BAO . 2023 Spence Tree Removal 6,000/ Spence fence repair/replace 7,500 / monument repairs 2,000/Chapman trail for Sanctary 5,000
5010-8000	CEMETERIES - Capital Cemetery			40,000	Columbarium
5010-8001	CEM = Capital Contra Account	0	0	0	
6010-2010	HOME - Eastholme	243,306	243,306	255,471	5% Estimate Increase
6200-2710	SOCIAL - DSSAB	306,601	306,601	321,931	5% Estimate Increase
6200-5020	SOCIAL -Friendship Club	10,800	10,800	11,350	
6200-7000	SOCIAL - Amortization Expense	0	0	0	
6200-8000	SOCIAL -Capital expenditure	0	0	0	
6300-1010	28 CHURCH STREET - Wages and benefits	1,040	1,450	0	SOLD IN 2022
6300-2010	28 CHURCH STREET - Materials/Supplies	200	0	0	



ACCOUNT #	2021 WORKING BUDGET AND 2022 FORECAST BUDGET Account Name	2022 FINAL BUDGET Passed April 13 2022	ACTUALS AS OF DEC. 31/22	2023 DRAFT	2023 NARRATIVE
6300-2030	28 CHURCH STREET - Hydro	2,000	2,236	0	
6300-2400	28 CHURCH STREET - Repairs & Maint	200	102	0	
6300-4020	28 CHURCH STREET - Insurance	794	868	0	SOLD IN 2022
6300-8000	28 CHURCH STREET - Capital	7,000	3,607	4,000	Need to replace water system for new owner - money to come out of Fire Reserves (where the money from the sale went)
6350-4030	PROPERTY HWY 520 - Planning	10,000	879	10,000	2022 not completed 2023 came out of reserves
6350-8000	PROPERTY HWY 520 - Capital Expenditures	100,000	0	100,000	2022 \$100,000 for road (\$50,000 to come from reserves/\$50,000 from taxation)   2023 - \$100,000 from reserves
6350-8001	PROPERTY HWY 520 - Capital Contra Acct	0	0	0	
6400-2010	HEALTH - Health Unit	43,295	43,295	45,460	5% Estimate Increase
6400-2020	HEALTH - Land Ambulance	229,046	229,046	240,174	5% Estimate Increase
7050-1010	SWIM - Student Wages and benefits	7,300	8,563	8,600	REIMBURSED BY LION'S CLUB
7100-2020	WHARFS - Docks-Rockwynn Landing	700	0	800	2023 boards to be replaced - will be split with Ryerson
7100-2400	WHARFS - Repairs & Maintenance	2,500	2,355	3,000	
7100-8000	WHARFS - Capital Dock Improvements	200,000	177,415	0	

ACCOUNT #	2021 WORKING BUDGET AND 2022 FORECAST BUDGET Account Name	2022 FINAL BUDGET Passed April 13 2022	ACTUALS AS OF DEC. 31/22	2023 DRAFT	2023 NARRATIVE
7200-1010	PARKS - Wages and benefits	199,500	200,101	211,315	
7200-1010	PARKS - Wages and benefits			7,600	Summer Student
7200-1410	PARKS - Training	2,000	75	2,000	
7200-2010	PARKS - Materials/Supplies	5,000	6,811	9,000	
7200-2012	PARKS - Flowers	3,570	2,618	3,000	Offset by RED Grant 30% of spending to a max of \$1,800 for 2023 and 2024
7200-2020	PARKS - Safety & Health	2,000	2,375	2,300	2023 CPR training \$450
7200-2024	PARKS - Heating	3,000	8,387	9,000	
7200-2030	PARKS - Hydro	5,000	4,748	5,100	
7200-2045	PARKS - AVL Monitoring & Data	1,500	1,282	1,530	
7200-2400	PARKS - Repairs & Maintenance	10,000	12,243	10,200	
7200-3030	PARKS - Generator Expenses	500	61	510	
7200-4020	PARKS - Insurance	15,029	16,116	17,690	10% Increase Estimated
7200-7000	PARKS - Amortization Expense	0	0	0	
7200-8000 **NEW**	PARKS - CAPITAL	25,000	0	22,000	2022 wharfhouse not done and no longer necessary 2023 money used for purchase of gravelly and sander
7200-8001	PARKS - Capital Contra Account	0	0	0	
7210-2070	TRUCK#10 2010 DODGE 1500 - Repairs & Maintenance/Licences	2,500	956	2,500	
7213-2070	TRACTOR 2 JOHN DEERE 2720 - Repairs	2,500	0	2,500	
7213-2075	TRACTOR 2 JOHN DEERE 2720 - Snowblower repairs	500	0	500	
7214-2070	TRACTOR 3 KUBOTA 2610 - Repairs/Maintenance	1,000	1,629	2,500	

ACCOUNT #	2021 WORKING BUDGET AND 2022 FORECAST BUDGET Account Name	2022 FINAL BUDGET Passed April 13 2022	ACTUALS AS OF DEC. 31/22	2023 DRAFT	2023 NARRATIVE
7218-2070	TRUCK #12 - Repairs & Maintenance/Licences	5,000	3,195	5,000	need tires
7219-2070	TRUCK #13 - GMC SIERRA Repairs & Maintenance/Licences	2,000	2,767	2,500	need tires
7225-2070	PARKS TRAILERS - Repairs/Maintenance	1,000	517	1,500	
7300-1010	COMM CTR/PAVILLION - Wages and benefits	80,000	81,152	86,000	
7300-2010	COMM CTR/PAVILLION - Materials/Supplies	5,000	6,469	8,500	
7300-2024	COMM CTR/PAVILLION - Heating	15,000	18,946	18,000	
7300-2030	COMM CTR/PAVILLION - Hydro/Stove Propane	15,000	15,703	15,000	
7300-2400	COMM CTR/PAVILLION - Repairs & Maintenance	18,000	23,977	20,000	
7300-3020	COMM CTR/PAVILLION - Zamboni Expenses	500	198	500	
7300-3030	COMM CTR/PAVILLION - Generator Expenses	2,500	0	3,500	work not completed in 2022
7300-4020	COMM CTR/PAVILLION - Insurance	12,021	12,883	14,335	10% Increase Estimated
7300-7000	COMM CTR/PAVILLION - Amortization	0	0	0	

ACCOUNT #	2021 WORKING BUDGET AND 2022 FORECAST BUDGET Account Name	2022 FINAL BUDGET Passed April 13 2022	ACTUALS AS OF DEC. 31/22	2023 DRAFT	2023 NARRATIVE
7300-8000	COMM CTR/PAVILLION - Capital Expenditures	313,000	266,085	24,000	Windows \$10,000/walkway \$10,000/pavillion furnace \$4,000

ACCOUNT #	2021 WORKING BUDGET AND 2022 FORECAST BUDGET Account Name	2022 FINAL BUDGET Passed April 13 2022	ACTUALS AS OF DEC. 31/22	2023 DRAFT	2023 NARRATIVE
7700-1010	AHMIC COM CTR - Wages and benefits	5,000	8,427	5,000	2022 labour was spent on renovations
7700-2010	AHMIC COM CTR - Materials/Supplies	1,500	146	1,500	
7700-2024	AHMIC COM CTR - Heating	2,500	4,596	3,000	2023 baseboards only used as back up
7700-2030	AHMIC COM CTR - Hydro	1,000	1,026	1,500	
7700-2400	AHMIC COM CTR - Repairs & Maintenance	1,000	6,475	1,500	2022 electrical, fridge, stove, freezer, other improvements to allow for renting it out
7700-4020	AHMIC COM CTR - Insurance	1,508	1,688	1,934	10% Increase Estimated
7700-8000	AHMIC - Capital Expenditure			15,000	Baseball diamond clean up - funds offset from Parkland Dedication
7700-8000	AHMIC - Capital Expenditures	83,500	32,103	19,500	2023 2022-158 Mural \$8,000 as siding was not done RED GRANT 30% to a MAX of \$3,000 for public art for Mural 2023 flooring \$5,000, Countertops \$5,000, Digital sign electrical \$750 - will be putting unused hood fan on Gov Deals which will offset costs Router and IT work to set up sign \$750

**RESOLUTION NO. 2021 - 274** **SEPTEMBER 22, 2021**

Moved by: [Signature]

Seconded by: [Signature]

**BE IT RESOLVED THAT** the Council of the Municipality of Magnetawan receives the report from Deputy Clerk Laura Brandt, Update Chapman Memorial Sanctuary – Tree and Bench Program, Columbarium as presented, and approves in principle the Commemorative Tree Planting and Bench Program, as well as the installation of a Columbarium in the amount of \$40,000 which is to be included in the 2022 Draft Budget and further directs staff to forward this report to the Cemetery Board for their consideration.

Carried  Defeated  Deferred

[Signature]  
Sam Dunnett, Mayor

Recorded Vote Called by: \_\_\_\_\_

Recorded Vote

Member of Council	Yea	Nay	Absent
Brunton, Tim			
Hetherington, John			
Kneller, Brad			
Smith, Wayne			
Mayor: Dunnett, Sam			



*Knowing our heritage  
we will build our future*



## REPORT TO COUNCIL

To:	Mayor and Council
From:	Deputy Clerk Laura Brandt
Date of Meeting:	September 22, 2021
Report Title:	Update Chapman Memorial Sanctuary – Tree and Bench Program, Columbarium

**Recommendation:** That Council receives and approves this report as presented, and approves in principle the Commemorative Tree Planting and Bench Program, as well as the installation of a Columbarium for the Memorial Sanctuary which is to be included in the 2022 Draft Budget, and further directs staff to forward this report to the Cemetery Board for their consideration.

**Background:** Council passed motion 2021-29 receiving the report as presented from Deputy Clerk Laura Brandt, Memorial Sanctuary at Chapman Cemetery, (February 3, 2021 and May 19, 2021 for information only) and approved Staff recommendations to begin the process for creating a Memorial Sanctuary at the Chapman Cemetery and approved this project in the 2021 budget with \$20,000 to be drawn from the Community Enhancement Reserve Funds.

**Evaluation:** Staff has developed a Commemorative Tree and Bench Program Policy, and Species Guide which outlines the Purpose and Program Guidelines.

Staff reached out to several local businesses in regard to sourcing trees (with memorial stones) and benches (with plaques). Everything except the memorial stones can be sourced locally. Staff has sourced a company outside of the local area which can be used if a local business can not be found.

Staff estimates that the cost of planting a tree would be \$600 which would include the price of the tree, one memorial rock with a personalized description, the installation of the memorial rock, planting of the tree and general maintenance.

Staff estimates that the cost of installing a bench would be \$400 which would include the price of the bench, one plaque with personalized description, the installation of the bench and general maintenance.

The cost for installation and/or planting would be borne by the purchaser of a memorial tree or bench.

With the cremation at a all time high in Canada (73.1% in 2020), Staff recommends the addition of a Columbarium (public storage of funerary urns) to help build upon the vision of the proposed Memorial Sanctuary as an extension of the Chapman Cemetery. A Columbarium can range from 24 niches to 72 niches and has less of a footprint than that of a traditional burial plot. A 72-niche columbarium's footprint is approximately the same size as two traditional burial plots and has a capacity of 144 urns. By reducing the footprint, the Municipality would be conserving valuable cemetery land which in turn would extend the life of the cemetery. Additional Columbarium's can be added if needed. A policy for the Columbarium in conjunction with the Cemetery Board would need to be developed. As well only 15% of each niche sale or \$150 whichever is greater is required for care and maintenance funds, as opposed to the 40% or \$250 whichever is greater required for traditional plots.

Currently charges for a cremation lot is \$50, cremation lot care and maintenance is \$150 and internments for cremated remains is \$150 for a total of \$350. Staff recommends charging \$100 for a niche (2 urns), niche care and maintenance \$300 and internment for cremated remains per urn is \$150 for a maximum total of \$700.

The cost of a columbarium ranges from \$8,400 for a 24 niche to \$31,680 for a 72 niche not including installation. Staff recommends the 72 niche for cost effectiveness and esthetics.

	<b>Cost</b>
72 Niche Columbarium	\$31,680
Concrete Foundation	\$5,000
Crane Rental	\$2,000
Dry Ice	\$1,320
<b>Total Cost</b>	<b>\$40,000</b>

	<b>Revenue</b>
Cost of Niche (2 urns)	\$7,200
Cost of Lot Care and Maintenance Fund per urn (to be invested as per the Bereavement Ontario Authority)	\$21,600
Cost of Internment per urn	\$21,600
Proposed Increase of \$50	\$7,200
<b>Total Revenue Generated</b>	<b>\$47,160</b>
<b>Funds Available to Offset Costs</b>	<b>\$36,000</b>

Staff recommends that the Cemetery Board review the cost of the care and maintenance charges applied to both a lot, cremation, and niches. Currently approximately 5 lots are sold per year, but the Municipality has sold as many as 15 lots in a calendar year. By increasing the Care and Maintenance charge by \$50 the Municipality can generate an additional \$7,200 in funds by selling the 144 Niches available in the proposed columbarium. In addition to that any other lots or cremation lots would also generate an additional \$50 per lot that can be used to offset the cost of operating the Cemetery. The proposed increase can be implemented in 2022.

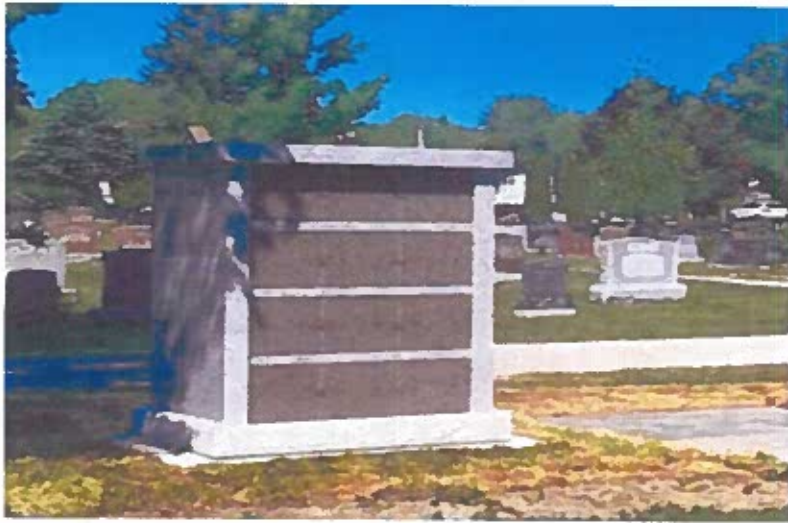
**Financial Implications:** Staff estimates that it would cost roughly \$40,000 to install a 72 Niche Columbarium, a concrete foundation and crane rental with costs eventually being offset by proceeds received from the purchasing of niches, and care and maintenance fund as well as relevant charges at the time of internment according to the current Fees and Charges By-law. As well each year the Municipality applies the interest generated from the Care and Maintenance Fund towards costs incurred at the Municipal Cemeteries. Staff recommends that this cost be included in the 2022 Budget.

**Conclusion:** The addition of a Columbarium would add value to our proposed Memorial Sanctuary and the Chapman Cemetery. Staff will be working collaboratively with the Cemetery Board to create the Chapman Memorial Sanctuary and will continue to provide updates to Council.

Respectfully Submitted,

Laura Brandt  
Deputy Clerk





**24 Niche**



**32 Niche**



**72 Niche**

**RESOLUTION NO. 2022 - 158**

**JUNE 15, 2022**

Moved by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

**BE IT RESOLVED THAT** the Council of the Municipality of Magnetawan receives and approves as presented the Committee Report from Deputy Clerk Laura Brandt, Ahmic Harbour Siding;

**AND FURTHER** directs Staff to distribute a Call for Public Art submissions in 2023 for a mural to be placed on the exterior of the Ahmic Community Centre and Magnetawan Fire Station #2 instead of siding.

Carried  Defeated  Deferred

\_\_\_\_\_

Sam Dunnett, Mayor

Recorded Vote Called by: \_\_\_\_\_


Recorded Vote

Member of Council	Yea	Nay	Absent
Brunton, Tim			
Hetherington, John			
Kneller, Brad			
Smith, Wayne			
Mayor: Dunnett, Sam			



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RESOLUTION NO. 2022 - 206 JULY 27, 2022

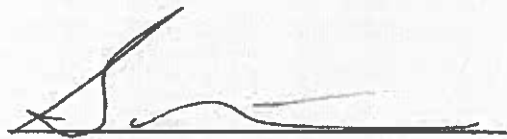
Moved by: 

Seconded by: Brad Kneller

**BE IT RESOLVED THAT** the Council of the Municipality of Magnetawan receives and accepts the recommendation from the Magnetawan Community Centre Board receiving the Report from Deputy Clerk Laura Brandt, Update Municipal Messaging Sign at the Ahmic Harbour Community Centre and Magnetawan Fire Station #2 and directs Staff to award the Digital Sign Project to Harris Time Inc. in the amount of \$20,800 plus HST;

**AND FURTHER THAT** Council directs Staff to transfer \$10,800 from the Working Funds Reserve account number 1-3-9000-8000 to offset the overage.

Carried  Defeated  Deferred

  
Sam Dunnett, Mayor

Recorded Vote Called by: \_\_\_\_\_

Recorded Vote

Member of Council	Yea	Nay	Absent
Brunton, Tim			
Hetherington, John			
Kneller, Brad			
Smith, Wayne			
Mayor: Dunnett, Sam			



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we will build our future*

# BYLAW

ACCOUNT #	2021 WORKING BUDGET AND 2022 FORECAST BUDGET Account Name	2022 FINAL BUDGET Passed April 13 2022	ACTUALS AS OF DEC. 31/22	2023 DRAFT	2023 NARRATIVE
<b>BYLAW</b>					
2200-1010	BYLAW ENFORCEMENT - Wages and benefits	55,000	41,038	55,000	
2200-1410	BYLAW ENFORCEMENT - Training	1,250	1,098	1,250	
2200-2010	BYLAW ENFORCEMENT - Materials/Supplies	3,000	829	3,000	
2200-2016	BYLAW ENFORCEMENT - Animal Control Expenses	1,575	627	500	
2200-2025	BYLAW ENFORCEMENT - Mileage	5,500	3,556	5,500	
2200-2210	BYLAW ENFORCEMENT - Legal fees	7,000	694	2,000	