



## **AGENDA – Regular Meeting of Council**

**Wednesday, February 21, 2024**

**1:00 PM**

**Magnetawan Community Centre**

### **Page # OPENING BUSINESS**

- 1.1 Call to Order
- 1.2 Adoption of the Agenda
- 1.3 Disclosure of Pecuniary Interest
- 3 1.4 Adoption of Previous Minutes

### **DEPUTATION**

- 12 Miranda MacDermid & Tammy Fitchett Magnetawan Food Bank Proposal

### **PLANNING ACT MEETING**

- 27 Zoning By-law Amendment Application - Langford - 499 Rosskopf Road
- 45 Zoning By-law Amendment Application - Schiedel - 47 Highway 510

### **STAFF REPORTS, MOTIONS AND DISCUSSION**

- 60 2.1 DRAFT Ryerson Boundary Road Maintenance Agreement
- 67 2.2 Stop Up & Close - Unopened Boundary Road Allowance between Concession 14, Township of Ryerson and Concession 1, Township of Chapman - McCharles
- 72 2.3 Consent Application - Cordua - 184 Silver Lake Road
- 76 2.4 DRAFT Motion Insurance Almaguin Community Hatchery Program
- 77 2.5 Correspondence from Township of Perry Regional Fire Department Training

### **MUNICIPAL BOARDS AND COMMITTEE MINUTES**

- 78 3.1 North Bay Parry Sound District Health Unit Board of Health Minutes November 22, 2023 & November 29, 2023
- 92 3.2 Magnetawan Public Library Board Minutes December 5, 2023
- 95 3.3 Central Almaguin Planning Board Minutes December 6, 2023
- 101 3.4 District of Parry Sound Social Services Administration Board (DSSAB) Chief Administrative Officer's Report January 2024 & February 2024
- 157 3.5 Magnetawan Community Centre Board (MCCB) Minutes January 31, 2024
- 160 3.6 Almaguin Highlands Health Centre (AHC) Minutes February 2, 2024

### **CORRESPONDENCE**

- 165 4.1 Municipality of Tweed License Plate Renewal Stickers
- 166 4.2 Town of Mono Road Safety Emergency
- 169 4.3 Prince Edward County Creation of New Community Fire Protection and Fire Prevention Insurance System
- 171 4.4 FONOM Social and Economic Prosperity Review
- 173 4.5 Municipality of Calvin Cost Sharing Provincial Firefighting
- 177 4.6 OPP MPB Financial Service Unit 2024 Court Security and Prisoner Transportation Grant Update

- 178 4.7 Ontario Provincial Police Municipal Policing Bureau Regulation 413/23 Amount Payable by Municipalities for Policing
- 179 4.8 District of Parry Sound Social Services Administration Board Notification of Total Honorariums and Expenses
- 180 4.9 FONOM Executive Award Call for Nominations & 2024 FONOM Conference Keynote Speaker
- 183 4.10 AORS Municipal Equipment Operator Course
- 186 4.11 Unsuccessful Outcome of Tourism Growth Program Grant Funding
- 189 4.12 Unsuccessful Outcome of 2024 Community Project Initiative Draw Grant Funding
- 190 4.13 Unsuccessful Outcome MLSE Foundation Grant Funding
- 191 4.14 Free Falls Prevention Program Poster
- 192 4.15 February 2024 Newsletter
- 194 4.16 Art in the Park Call for Artists Poster
- 195 4.17 Apply for Your Building Permit Online Poster
- 196 4.18 ICYMI Council Highlights January 17, 2024

#### **ACCOUNTS**

- 197 5.1 Accounts in the amount of \$795,035.64

#### **BY-LAWS**

- 211 6.1 Zoning By-law Amendment Application - Langford - 499 Rosskopf Road
- 213 6.2 Zoning By-law Amendment Application - Schiedel - 47 Highway 520
- 215 6.3 Ryerson Boundary Road Maintenance Agreement

#### **CLOSED SESSION**

In accordance with Section 239(2) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, Council shall proceed into Closed Session in order to address matters pertaining to:  
(h) information explicitly supplied in confidence to the municipality

#### **CONFIRMING BY-LAW AND ADJOURNMENT**

- 222 7.1 Confirm the Proceedings of Council and Adjourn



**Municipality of  
Magnetawan**

**COUNCIL MEETING MINUTES**

**January 17, 2024**

**1:00 pm**

The meeting of the Council of the Corporation of the Municipality of Magnetawan was held at the Magnetawan Community Centre on Wednesday January 17, 2024, with the following present:

Mayor Sam Dunnett  
Councillor Bill Bishop  
Councillor Jon Hind  
Councillor Brad Kneller

Regrets: Deputy Mayor John Hetherington

Staff: CAO/Clerk Kerstin Vroom, and Deputy Clerk Recreation and Communications Laura Brandt were present for the entire meeting.

**OPENING BUSINESS**

**1.1 Call to Order**

The meeting was called to order at 1:00 p.m.

**1.2 Adoption of the Agenda**

*RESOLUTION 2024-01 Kneller-Hind*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adopts the agenda as presented.*

*Carried.*

**1.3 Disclosure of Pecuniary Interest**

Mayor Sam Dunnett stated that should anyone have a disclosure of pecuniary interest that they could declare the nature thereof now or at any time during the meeting.

\*Councillor Bill Bishop declared pecuniary interest for Agenda Item 2.15 due to being a member of the Magnetawan Builds Committee.

**1.4 Adoption of the Previous Minutes**

*RESOLUTION 2024-02 Hind-Kneller*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adopts the minutes of the Council meeting on December 6, 2023, and Planning Act Public Meeting on September 28, 2022, as copied and circulated.*

*Carried.*

**DEPUTATION**

**Dave Gray, ACED and Councillor Wendy Whitwell, Armour Township Almaguin Community Economic Development Board Update**

*RESOLUTION 2024-03 Hind-Bishop*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan thanks Dave Gray, ACED and Councillor Wendy Whitwell, Township of Armour for their Deputation Almaguin Community Economic Development Board Update.*

*Carried.*

**PLANNING ACT MEETING**

**Zoning By-law Amendment Application – Ziebels – Part Lot 6-7, Concession 4 (CROFT), Part 6 & 7 PLAN 42R-17369**

*RESOLUTION 2024-04 Kneller-Hind*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan recesses the regular meeting to hold a public meeting pursuant to Sections 34 of the Planning Act to consider Zoning By-law Amendment Applications described as:*

- *Concession 4 Lots 6 & 7, Municipality of Magnetawan (Seibels) Shoreline Residential Holding Zone as a condition of consent*

*Carried.*

*RESOLUTION 2024-05 Hind-Bishop*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the report of Jonathan Pauk and Jamie Robinson, Planner MHBC Planning, and supports the application for Zoning By-law Amendment as part of the consent process for: Seibels – Part Lot 6-7, Concession 4 (CROFT), Part 6 & 7 PLAN 42R-17369, MAGNETAWAN. (4944 030-00107805) and the By-law on this matter will be passed later in the meeting.*

*Carried.*

*RESOLUTION 2024-06 Hind-Kneller*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adjourns the Planning Act public meeting and returns to the regular meeting.*

*Carried.*

**STAFF QUARTERLY REPORTS**

**Report from Fire Chief Derek Young**

**Report from By-law Enforcement Officer Jason Newman**

**Report from Chief Building Official Tyler Irwin**

**Report from Public Works Superintendent Scott Edwards**

**Report from Parks and Maintenance Manager Steve Robinson**

**Report from Deputy Clerk Erica Kellogg**

*RESOLUTION 2024-07 Kneller-Hind*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the Staff Quarterly Reports from the Department Heads as presented for information only.*

*Carried.*

## **STAFF REPORTS, MOTIONS AND DISCUSSION**

### **2.1 Request for Exemption Short-term Accommodation Licence Carter – 4037 Highway 520**

*RESOLUTION 2024-08 Kneller-Bishop*

*WHEREAS Council for the Municipality of Magnetawan passed Bylaw 2023-54 to Licence and regulate the Use of Short-term Accommodation Properties in the Municipality; AND WHEREAS all Short-term Accommodations operating within the Municipality must obtain an annual license, pay the necessary licensing fees of \$1,000, and ensure that all bookings are within the minimum rental period of seven (7) days;*

*AND WHEREAS Carter – 4037 Highway 520 has submitted an exemption request to exempt this property from all licencing requirements including obtaining a licence, paying all necessary fees, and allowing bookings under the required minimum rental period of seven (7) days due to the property being listed for sale and the property owner committing to bookings under the minimum rental period;*

*NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves a one-time exemption to allow bookings in 2024 only under the required minimum rental period of seven (7) days with the following conditions:*

- A Short-term Accommodation License be obtained for 2024 and all necessary fees paid*
- Proof of dates of bookings accepted prior to the passing of the STA bylaw, for February and March only, with these dates being expanded to be blocked out a full 7 day period*

*Carried.*

### **2.2 DRAFT Require Applicants to Pre-Consult Prior to Submitting a Planning Application**

*RESOLUTION 2024-09 Hind-Kneller*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves the DRAFT Require Applicants to Pre-Consult Prior to Submitting a Planning Application By-law as presented, and the by-law on this matter will be passed later in the meeting.*

*Carried.*

### **2.3 Request for Noise Exemption S.O.S. Drags – Ted Greenwood – 100 Jackson Road**

*RESOLUTION 2024-10 Kneller-Bishop*

*WHEREAS the Council of the Municipality of Magnetawan passed By-law 2023-40 Noise By-law; where an exemption must be granted by Council if the noise being created shall make, create, cause or permit to be made any sound or noise which reasonably would cause a nuisance or to disturb other person(s);*

*AND WHEREAS Council receives the correspondence from Ted Greenwood Request for Noise Exemption S.O.S. Drags to be held on January 27, 2024, February 17, 2024 & March 4, 2024, with the gates being open from 8am to 8pm and the event being held from 11am to 5pm and an anticipated attendance of 1,000 people;*

*NOW THEREFORE BE IT RESOLVED that the Council of the Municipality of Magnetawan approves the noise exemption for January 27, 2024, and provided there were no incidents and/or complaints received regarding the event- approves the dates of February 17, 2024 & March 4, 2024 as well, with the following conditions:*

- *Proof of notification to and from emergency services (Police, Fire and OPP) that they are aware of the event*
- *Proof of insurance in the amount of \$5 million liability per occurrence naming the Municipality as an additional insured*
- *A Public Health Permit be obtained if required*
- *Any such noise which would reasonably cause a nuisance or to disturb other person(s) not extend past the time of dusk (6:30pm)*
- *A letter from the property owner acknowledging the use of the property for these events located at 100 Jackson Road;*
- *Notice be provided to adjacent neighbours within 120 metre radius of the events;*

*FURTHER, the applicant apply for a Temporary Use Bylaw prior to any future events of this nature;*

*AND FURTHER, \$500 application fee, multiple event, will be waived as funds raised during the event are being donated to local charities.*

*Carried.*

Direction was given to Staff for the applicant to provide an updated site plan which includes the location of the beer garden, race area etc. and the site be reviewed by the Fire Chief Derek Young.

#### **2.4 Request for Municipally Significant Event Magnetawan Dunchurch Legion Liquor License S.O.S. Drags – Bill Church – 100 Jacksons Road**

*RESOLUTION 2024-11 Bishop-Kneller*

*WHEREAS the Council of the Municipality of Magnetawan receives the correspondence from Bill Church Request for Municipally Significant Event Magnetawan Dunchurch Legion Liquor License S.O.S. Drags;*

*AND WHEREAS it is a requirement under the Alcohol and Gaming Commission of Ontario (ACGO) Liquor License Application process for a Public Event to have the Municipality in which the event is being held in declare the event as municipally significant;*

*NOW THEREFORE BE IT RESOLVED that the Council of the Municipality of Magnetawan declares the Magnetawan S.O.S. Drags event being held at 100 Jacksons Road on Saturday January 27, 2024, as municipally significant as required by the ACGO.*

*Carried.*

#### **2.5 Request for Donation Almaguin Pride Network**

*RESOLUTION 2024-12 Hind-Bishop*

*WHEREAS the Council of the Municipality of Magnetawan receives the correspondence from Claire Burns, Request for Donation Almaguin Pride Network;*

*AND WHEREAS Council is appreciative of the good work and inclusive messaging that the Almaguin Pride Network provides to our residents and neighboring communities;*

*NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves the donation request in the amount of \$500.*

*Carried.*

**2.6 Pinchin Report – Surface Water Results – Chapman Midden Site**

*RESOLUTION 2024-13 Bishop-Hind*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the correspondence from Pinchin Ltd., Pinchin Report – Surface Water Results – Chapman Midden Site for information purposes only.*

*Carried.*

**2.7 2024 FONOM Northeastern Municipal Conference May 6<sup>th</sup> to 8<sup>th</sup> - Sudbury**

*RESOLUTION 2024-14 Kneller-Bishop*

*WHEREAS the Council of the Municipality of Magnetawan receives the Correspondence 2024 FONOM Northeastern Municipal Conference May 6<sup>th</sup> to 8<sup>th</sup> – Sudbury;*

*AND the following Council Members will attend the FONOM Northeastern Municipal Conference in 2024:*

*Carried.*

Council members to check their availability and advise the Deputy Clerk of their attendance.

**2.8 2024 ROMA Conference January 21<sup>st</sup> to January 23<sup>rd</sup> - Toronto**

*RESOLUTION 2024-15 Hind-Kneller*

*WHEREAS the Council of the Municipality of Magnetawan receives the Correspondence 2024 ROMA Conference January 21st to January 23rd – Toronto;*

*AND the following Council Members will attend the ROMA Conference in 2024:*

*Jon Hind*

*Bill Bishop*

*Carried.*

**2.9 DRAFT Committee of Adjustment By-law**

*RESOLUTION 2024-16 Kneller-Hind*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves the DRAFT Committee of Adjustment By-law for 2024 as presented, and the by-law on this matter will be passed later in the meeting.*

*Carried.*

**2.10 DRAFT Interim Tax Levy in 2024 By-law**

*RESOLUTION 2024-17 Bishop-Hind*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves the DRAFT Interim Tax Levy By-law for 2024 as presented, and the by-law on this matter will be passed later in the meeting.*

*Carried.*

**2.11 DRAFT Authorize Borrowing for Current Expenditures 2024**

*RESOLUTION 2024-18 Bishop-Kneller*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves the DRAFT Authorize Borrowing for Current Expenditures for 2024 as presented, and the by-law on this matter will be passed later in the meeting.*

*Carried.*

**2.12 DRAFT Appoint By-law Enforcement Officer Bryan Austin**

*RESOLUTION 2024-19 Kneller-Hind*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves the DRAFT Appoint a By-law Enforcement Officer Bryan Austin as presented, and the by-law on this matter will be passed later in the meeting.*

*Carried.*

**2.13 DRAFT Adopt an Emergency Management Program By-law**

*RESOLUTION 2024-20 Hind-Bishop*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves the DRAFT Adopt an Emergency Management Program as presented, and the by-law on this matter will be passed later in the meeting.*

*Carried.*

**2.14 Discussion February and March Council Meetings**

*RESOLUTION 2024-21 Bishop-Hind*

*NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Magnetawan authorizes the Mayor and Clerk to revise the Council meeting dates due to conflicts as follows:*

- *Remove February 07 and 28 – Add February 21*
- *Remove March 20 – Add March 13*

*Carried.*

**2.15 Report from Deputy Clerk, Laura Brandt Outcome of New Years Eve Gala**

*RESOLUTION 2024-22 Kneller-Hind*

*\*Councillor Bill Bishop declared pecuniary interest for Agenda Item 2.15 to being a member of the Magnetawan Builds Committee. Councillor Bill Bishop left the room.*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the report Outcome of New Years Eve Gala from Deputy Clerk Laura Brandt and approves the recommendations contained therein to donate the ticket and bar proceeds to the Magnetawan Chapter of Habitat for Humanity in the amount of \$7,074.30;*

*AND FURTHER that \$10,000 in the Budget be allocated for a New Years Eve Event in 2024.*

*Carried.*

**MUNICIPAL BOARD AND COMMITTEE MINUTES**

**3.1 East Parry Sound Veterinary Committee Minutes March 27, 2023**

**3.2 Magnetawan Public Library Board Minutes May 30, 2023, September 26, 2023 & October 24, 2023**

**3.3 District of Parry Sound Social Services Administration Bord (DSSAB) Chief Administrative Officer's Report December 2023**

**3.4 Almaguin Highlands Health Centre (AHC) Minutes December 7, 2023, & January 4, 2024**

**3.5 District of Parry Sound Municipal Association Minutes December 13, 2023**

*RESOLUTION 2024-23 Hind-Kneller*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the Municipal Boards and Committee Minutes as copied and circulated.*



*Carried.*

**CORRESPONDENCE**

- 4.1 **City of Sudbury Amendment to the Occupational Health and Safety Act**
- 4.2 **Clearview Township Cemetery Transfer/Abandonment Administration & Management Support**
- 4.3 **Town of Aurora Community Safety and Inciteful Speech**
- 4.4 **Village of Burk's Falls Business Model Health Hub**
- 4.5 **Office of the Fire Marshal Administrative Monetary Penalties**
- 4.6 **FONOM Recognize and Thank You Chief Daniel Foy and Chief Scott Tod**
- 4.7 **Information from Trans Canada Trail Upcoming Research Initiative**
- 4.8 **Confirmation of 2023 Compliance with Ontario Accessibility Laws**
- 4.9 **OPP MPB Financial Services Unit July to September 2023 Detachment Revenues**
- 4.10 **Approval of Stage #1 Expression of Interest United Way Grant Funding**
- 4.11 **Ministry of Infrastructure Ontario Community Infrastructure Fund (OCIP) Allocation Notice**
- 4.12 **North Bay Parry Sound Health Unit 2024 Municipal Levy**
- 4.13 **January is Crime Stoppers Month Poster**
- 4.14 **Do You Know a Super Senior Poster**
- 4.15 **Family Day Office and Landfill Closure Poster**
- 4.16 **Celebrate Family Day in the Mag Poster**
- 4.17 **Seniors Free Dinner and Learn Event Friday March 8<sup>th</sup> Poster**
- 4.18 **ICYMI Council Highlights December 6, 2023**

*RESOLUTION 2024-24 Kneller-Hind*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the correspondence items as copied and circulated.*

*Carried.*

*RESOLUTION 2024-25 Hind-Bishop*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan endorses and supports item 4.1 City of Sudbury Amendment to the Occupational Health and Safety Act;*

*AND FURTHER THAT this resolution be circulated to the Honourable Doug Ford, Premier of Ontario, the Honourable David Piccini, Minister of Labour, Immigration, Training and Skills Development, the Honourable Paul Calandra, Minister of Municipal Affairs and Housing, France Gelin, MPP for Nickel Belt, Jamie West, MPP for Sudbury, the Association of Municipalities of Ontario, the Federation of Northern Ontario Municipalities, Ontario's Big City Mayors, Mayors and Regional Chairs of Ontario, Northern Ontario Large Urban Mayors, the Council of Ontario Construction Associations, the Ontario Chamber of Commerce and all Ontario municipalities through AMCTO.*

*Carried.*

**RESOLUTION 2024-26 Kneller-Hind**

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan endorses and supports item 4.2 Clearview Township Cemetery Transfer/Abandonment Administration & Management Support;*

*AND FURTHER THAT this resolution be circulated to the Honourable Todd McCarthy, Ministry of Public and Business Service Delivery, Jim Cassimatis, BAO Interim CEO/Registrar, MPP Brian Saunderson and all Ontario Municipalities through AMCTO.  
Carried.*

**RESOLUTION 2024-27 Bishop-Kneller**

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan endorses and supports item 4.3 Town of Aurora Community Safety and Inciteful Speech;*

*AND FURTHER THAT this resolution be circulated to the Federal and Provincial government and all Ontario Municipalities through AMCTO.  
Carried.*

**ACCOUNTS**

**5.1 Accounts in the amount of \$778,628.30**

**RESOLUTION 2024-28 Bishop-Hind**

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves the accounts in the amount of \$778,628.30 as presented.*

*Carried.*

**BY-LAWS**

**6.1 Zoning By-law Amendment Application – Ziebels – Part Lot 6-7, Concession 4 (CROFT), Part 6 & 7 PLAN 42R-17369**

**6.2 Require Applicants to Pre-Consult Prior to Submitting a Planning Application**

**6.3 Committee of Adjustment By-law**

**6.4 Interim Tax Levy in 2024 By-law**

**6.5 Authorize Borrowing for Current Expenditures 2024**

**6.6 Appoint By-law Enforcement Office Bryan Austin**

**6.7 Adopt an Emergency Management Program By-law**

**RESOLUTION 2024-29 Kneller-Hind**

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan that the following by-laws are now read a first, second and a third time, passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation, and engrossed in the by-law book:*

*6.1 Zoning By-law Amendment Application - Ziebels - Part Lot 6-7, Concession 4 (CROFT), Part 6 & 7 PLAN 42R-17369*

*6.2 Require Applicants to Pre-Consult with the Municipality Prior to Submitting a Planning Application*

*6.3 Committee of Adjustment*

*6.4 Interim Tax Levy in 2024*

*6.5 Authorize Borrowing for Current Expenditures 2024*

*6.6 Appoint By-law Enforcement Officer Bryan Austin*

*6.7 Adopt an Emergency Management Program*

*Carried.*

**CONFIRMING BY-LAW AND ADJOURNMENT**

**7.1 Confirm the Proceedings of Council and Adjourn**

*RESOLUTION 2024-30 Bishop-Kneller*

*BE IT RESOLVED by the Council of the Municipality of Magnetawan that the Confirming By-law is now read a first, second and a third time, passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and engrossed in the by-law book; AND FURTHER THAT, this meeting is now adjourned at 2:35 pm to meet again on Wednesday February 21, 2024, at 1:00 pm or at the call of the Chair. Carried.*

Approved by:

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Clerk

DRAFT



**COUNCIL DEPUTATION REQUEST**

Any written submissions and background information for consideration by Council must be submitted to the Clerk's office at least 7 (seven) days prior to the set meeting date.

*PLEASE PRINT*

COUNCIL DATE REQUESTED: Feb 21 2024 (subject to availability)

SUBJECT: Magnetawan Food Bank

NAME: Miranda MacDermid

ADDRESS: 382 Whalley Lake Road West

Magnetawan ON

P0A1P0

PHONE: HOME: 506-588-9522 BUSINESS: \_\_\_\_\_

EMAIL ADDRESS: mirleerob@hotmail.com

NAME OF GROUP OR PERSON(S) BEING REPRESENTED: (if applicable)

Miranda MacDermid and Tammy Fitchett

BRIEF STATEMENT OF ISSUE OR PURPOSE OF DEPUTATION (you may attach additional information)

We come with a proposal to open a Magnetawan Food Bank.  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Personal information on this form will be used for the purposes of sending correspondence relating to matters before Council. Your name, address, comments, and any other personal information, is collected and maintained for the purpose of creating a record that is available to the general public in a hard copy format and on the internet in an electronic format pursuant to Section 27 of the *Municipal Freedom of Information and Protection of Privacy Act*, R.S.O. 1990, c.M.56, as amended. Questions about this collection should be directed to the Clerk's office at [clerk@magnetawan.com](mailto:clerk@magnetawan.com) or 705 387 3947

Submission of this form does not automatically guarantee you will be granted a deputation. The Clerk will notify you of the date and time for your deputation.



MAGNETAWAN AND SURROUNDING AREA

# FOOD BANK

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## PROPOSAL

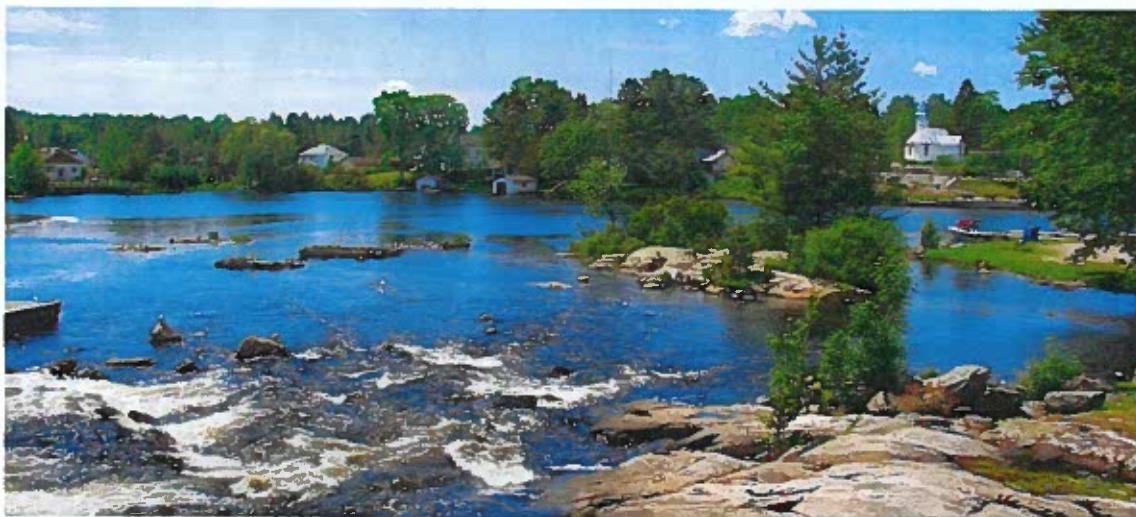


**ON BEHALF OF**  
COMMUNITY MEMBERS OF THE  
MUNICIPALITY MAGNETEWAN  
AND SURROUNDING AREAS



# EXECUTIVE SUMMARY

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## COMMUNITY APPROACH

### Summary

To address food insecurity faced by the community members of Magnetawan and the surrounding area, we are looking for support in accessing an operational space/building for a Food Bank and funding of low-end (\$39,000) and high-end (\$52,000) budgets to meet community needs for 60 families in 2024.



# CONTEX

## Ontario In 2023

As per the 2023 report of Food Bank In Ontario, the primary contributors to poverty are widely acknowledged as housing affordability and the high cost of living.

Homeownership costs rank as the second highest in the nation, with rental expenses being a key indicator of affordability challenges, affecting 70% of food bank users. About 25% of the population in the province faces difficulties securing affordable housing, and nearly 40% allocate more than 30% of their income to housing. The cost of living in Ontario is a significant concern, with many low-income individuals spending over half of their income on fixed costs.





# CONTEX

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## Ontario In 2023

Economic challenges are escalating, with 43% of Ontarians reporting being financially worse off than a year ago. Social assistance recipients face challenges re-entering the workforce due to aggressive benefit clawbacks and low social assistance rates. These challenges contribute to a higher likelihood of housing-related issues, with a significant percentage struggling to find adequate housing and facing difficulties in keeping up with rising rents, leading to higher-than-average housing expenditure. With these rising costs, we are hoping no one will have to choose their roof over food.







# CONTEX

## CANADA

Canada's Food Price Reports predicted that in 2024 a family of four will have an annual food expenditure of up to \$16,288.41, which was expected to be an increase of up to \$1065.60 from the total annual cost for 2023. However, The 2024 Report stated, "It is concerning to note that Canadians are spending less per capita on food retail in comparison to last year (2022), even in the face of elevated food prices." This would imply that Canadians are simply going without.

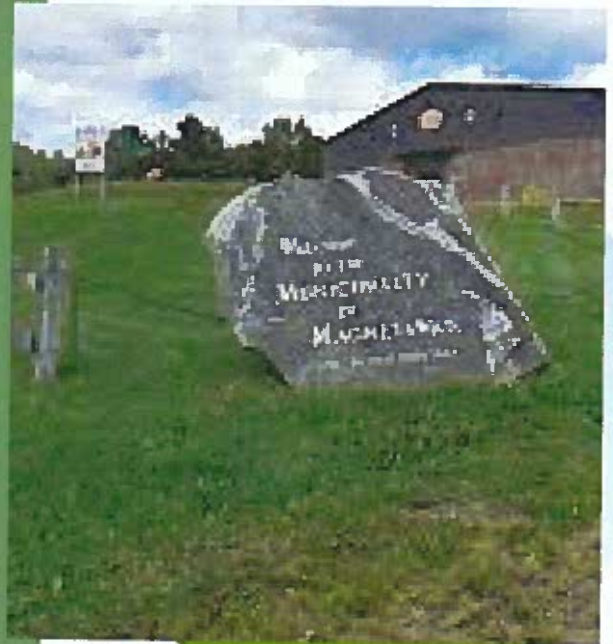




# CONTEX

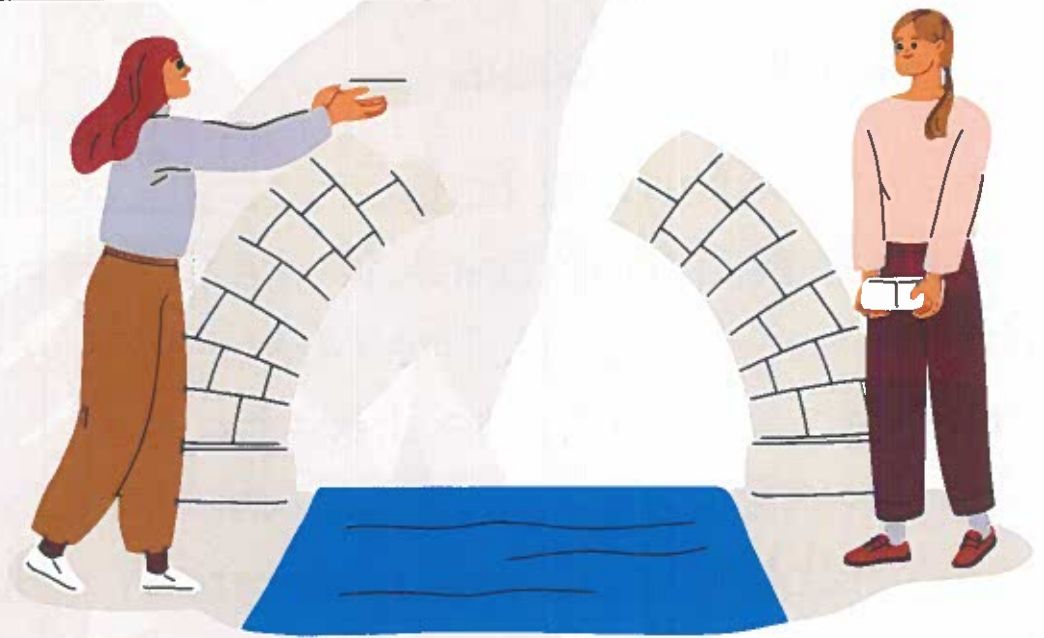
## Municipality of Magnetawan

Based on the latest report from StatsCan in 2015 on the Municipality of Magnetawan the median after-tax income of economic families was \$57,920. They identified from the 1,365 people in the area that 255 are low-income members, 75 of which are vulnerable seniors. We would argue that much has changed in the 8 years since these statistics were collected. With the compounding factors outlined above for Ontario, the COVID-19 Pandemic, the high rates of inflation, and the housing crisis, We are projecting that this number of 255 low-income people will be much higher now, as we approach the year 2024.



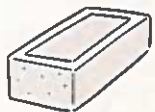
# Goals & Objective

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## BRIDGE THE GAPS

Our goal is to address the food insecurity faced by the growing economic pressures and fill the gaps in accessing a Food Bank in the Municipality of Magentewan. We would accomplish this by providing food and daily necessities to individuals in need. This would include canned goods, hygiene products, baby items, gift cards for fresh produce, frozen fruits, vegetables, and meats. The



food bank would be open at a more convenient time and by appointment for working community members, and delivery would be arranged for those experiencing transportation barriers.

# SERVICES

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## BRIDGE THE GAPS



One of the largest barriers to accessing services to a food bank while living here is the travel required. The nearest food banks are both a 20-minute drive from Magetawan, this is not walkable nor is there reasonable public transportation to access. In addition, their hours are very limited and during traditional 9 am - 5 pm work hours. Many people are unable to take time off of work to attend the operational hours. The hours of the closest food bank are as follows; Burks Falls is open on Tuesdays and Thursdays at 10 am by appointment only, and the Sunridge Food Bank is open on Wednesdays from 11 am - 2 pm.

# SERVICES

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## BRIDGE THE GAPS



To address the gap in service, our location would be open on **Wednesdays from 5-8 pm weekly, as well as appointments** that are arranged by phone. For further measures to address the gap in public transportation, we will also provide a **delivery option** within the community of Magnetawan for those who are unable to commute to our location.

Our established team of volunteers would run the food bank, make deliveries, stock the shelves, collect donations, record usage, and complete any shopping. We are purchasing goods within our community whenever possible. We will fundraise, and reach out to government programs for donations and local businesses in the area.



# IMPLIMENTATION

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## Request

We come to you to help in finding a location, financial support to operate the building, and financial support for the project launch. This financial support would include building operation fees and maintenance. The building requirements we are projecting would need to be approximately 20 X 20 feet. This would be large enough to hold shelves, a table, and supplies. A fridge and freezer would be beneficial but optional for launch.

### Request for:

1. SPACE
2. FUNDING



# IMPLIMENTATION

---

## Budget Request

Within a year of receiving funding, we are aiming to service 60 families. We would be helping ~5 families per week. With a low-budget request to help these 60 families families with approximately \$150.00 worth of goods, or a high-budget request of \$200.00 worth of goods.

**Service for:**  
**60 FAMILIES,  
SENIORS, AND  
VULNERABLE  
PEOPLES**

We hope that a \$150-\$200 supplement of food will last the family a month.



# IMPLIMENTATION

---

## Budget

With those projections, we are expecting this to cost **\$39,000-\$52,000** per year.

Any additional funding received would cover the following activities: ensure a fridge and freezer and is purchased, support mileage for volunteers who are delivering food, improve spaces, communications, and other incidental costs.

**Service for:  
60 FAMILIES,  
SENIORS, AND  
VULNERABLE  
PEOPLES**





# IMPLIMENTATION

---

## Budget Request 2024

From the Township of Magnetawan, we are requesting:

- a fully maintained and operational space
- Funds to purchase containers, shelving, and storage of \$3000
- A Request for start-up funding of \$5000
- Funds for sanitation and safety equipment \$500

Extra request:

- Fridge
- Any addition support

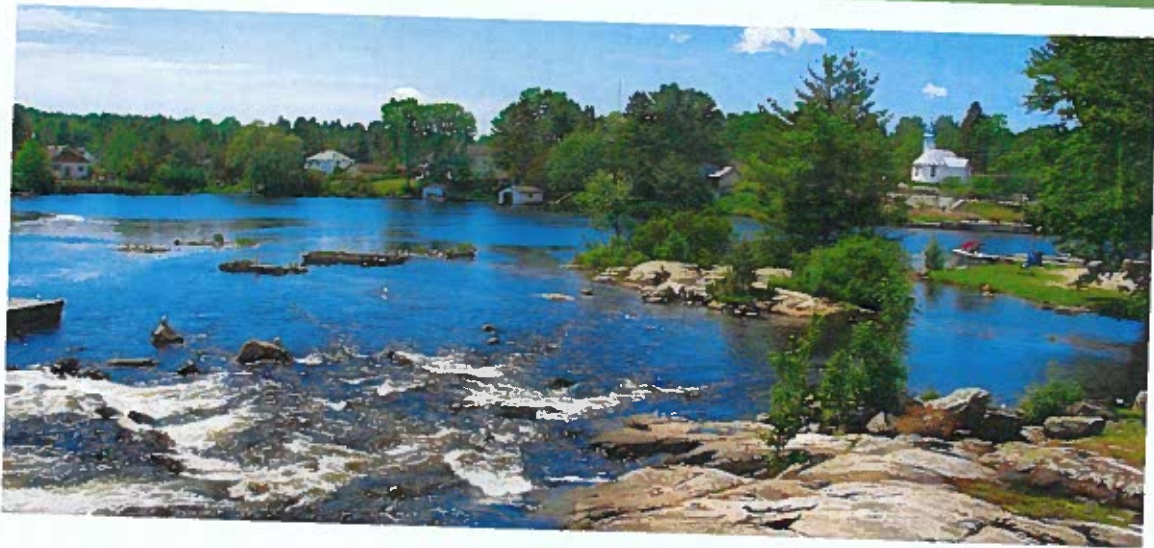
**Request to the Township of Magnetawan for:**

- SPACE
- \$8500



# 2025 AND BEYOND

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## COMMUNITY APPROACH

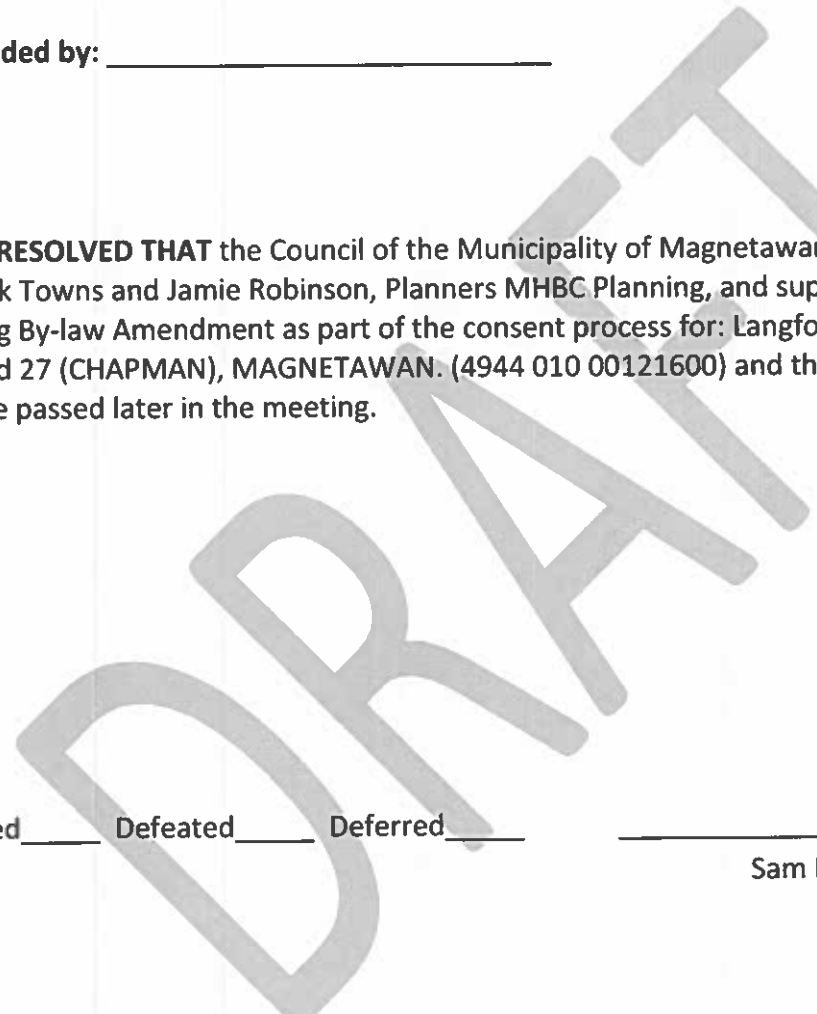
### FUTURE GOALS

We are also hoping to partner with nearby community organizations of First Nations, Parry Sound, Ahmic Harbour, Dunchurch, Mckellar, and local businesses and mental health centers.

Moved by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

**BE IT RESOLVED THAT** the Council of the Municipality of Magnetawan receives the report of Patrick Towns and Jamie Robinson, Planners MHBC Planning, and supports the application for Zoning By-law Amendment as part of the consent process for: Langford – Concession 1 PT Lot 26 and 27 (CHAPMAN), MAGNETAWAN. (4944 010 00121600) and the By-law on this matter will be passed later in the meeting.



Carried \_\_\_\_\_ Defeated \_\_\_\_\_ Deferred \_\_\_\_\_ \_\_\_\_\_

Sam Dunnett, Mayor

Recorded Vote Called by: \_\_\_\_\_

**Recorded Vote**

Member of Council	Yea	Nay	Absent
Bishop, Bill			
Hetherington, John			
Hind, Jon			
Kneller, Brad			
Mayor: Dunnett, Sam			

**MUNICIPALITY OF MAGNETAWAN**  
**NOTICE OF COMPLETE APPLICATION and PUBLIC MEETING FOR A ZONING BY-LAW AMENDMENT**

**TAKE NOTICE** that the Municipality of Magnetawan has received a complete application to amend the Municipality's Zoning By-law under Section 34 of the *Planning Act* of the *Planning Act*, R.S.O., 1990. The Corporation of the Municipality of Magnetawan will hold a Public Meeting on:

**February 21<sup>st</sup>, 2024**, At 1:00 pm. at the  
Municipality of Magnetawan Community Centre, 4304 Hwy #520, Magnetawan, Ontario

**THE PURPOSE OF THE PUBLIC MEETING** is to consider a Zoning By-law Amendment application to amend Zoning By-law No. 2001-26 of the Municipality of Magnetawan, pursuant to Section 34 of the *Planning Act*, R.S.O. 1990, Chapter P. 13. A key map showing the location of the property affected by the Zoning By-law Amendment is attached to this notice.

**DESCRIPTION OF THE LANDS** The application for Zoning By-law Amendment applies to the subject property located at Chapman CON 1 PT LOTS 26 and 27, Municipally known as 499 Roskopf Rd, Municipality of Magnetawan.

**THE PURPOSE AND EFFECT**

The purpose and effect of the proposed Zoning By-law Amendment application is to rezone a portion of the subject lands from the Rural (RU) Zone to the Rural Residential (RR) Zone to satisfy a condition of provisional Consent (B007/23). The new lot that was provisionally approved by the Planning Board does not meet the minimum lot area of the RU Zone, and therefore a rezoning is required.

**INFORMATION AVAILABLE**

Information relating to the proposed Zoning By-law Amendment application is available for public review on the Municipal website – [www.magnetawan.com](http://www.magnetawan.com) – or by requesting it during business hours, Monday to Friday from 8:30 am to 4:30 pm, at the Municipality of Magnetawan Municipal Office (4304 Hwy #520 Magnetawan, Ontario, P0A 1P0) or by emailing: [planning@magnetawan.com](mailto:planning@magnetawan.com)

**NOTICE OF DECISION**

If you wish to be notified of the decision of the Municipality of Magnetawan on the proposed Zoning By-law Amendment you must make a written request to Erica Kellogg, Deputy Clerk – Planning and Development at the Municipality of Magnetawan.

**ORAL AND WRITTEN SUBMISSION – APPEAL**

If a person or public body would otherwise have an ability to appeal the decision of the Council of the Municipality of Magnetawan to the Ontario Land Tribunal but the person or public body does not make oral submissions at a public meeting or make written submissions to the Municipality of Magnetawan before the by-law is passed, the person or public body is not entitled to appeal the decision.

If a person or public body does not make oral submissions at a public meeting or make written submissions to the Municipality of Magnetawan before the by-law is passed, the person or public body may not be added as a party to the hearing of an appeal before the Ontario Land Tribunal unless, in the opinion of the Tribunal, there are reasonable grounds to do so. Individuals who make written submissions should be aware that their submission and any personal information in their correspondence will become part of the public record and made available to the Applicant, Committee and Council.

**PLEASE SUBMIT ANY WRITTEN COMMENTS TO ERICA KELLOGG**

**Quoting File No: LANGFORD ZONING BY-LAW AMENDMENT**

Erica Kellogg, Deputy Clerk – Planning and Development

Municipality of Magnetawan

P.O. Box 70, Magnetawan, Ontario, P0A 1P0

705-387-3947 ext. 1011, [planning@magnetawan.com](mailto:planning@magnetawan.com)

DATED at the Municipality of Magnetawan this 1<sup>st</sup> day of February 2024

**KEY MAP OF SUBJECT PROPERTY:**



**THE MUNICIPALITY OF MAGNETAWAN**

**STAFF REPORT**

**TO:** Erica Kellogg, Deputy Clerk – Planning & Development  
Municipality of Magnetawan

**FROM:** Patrick Townes, BA, BEd and Jamie Robinson, BES, MCIP, RPP  
MHBC Planning Limited

**DATE:** February 21, 2024

**SUBJECT** Zoning By-law Amendment Application – Langford  
499 Rosskopf Road, Municipality of Magnetawan

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**Recommendation**

Based on the land use planning analysis contained in this Staff Report, MHBC Planning Limited recommends:

**THAT** Council receive the Staff Report dated February 21, 2024 respecting the Zoning By-law Amendment application for 499 Rosskopf Road (Langford); and,

**THAT** Council approved the Zoning By-law Amendment and pass a By-law;

**Proposal / Background**

A Zoning By-law Amendment application has been submitted by E.J. Williams Surveying Limited (c/o Ted Williams) on behalf of the property owners, Mark and Lila Langford. The subject property is municipally known as 499 Rosskopf Road in the Municipality of Magnetawan and is legally described as Chapman CON 1 PT LOTS 26 and 27. The location of the subject property is shown in Figure 1.

The purpose and effect of the proposed Zoning By-law Amendment application is to rezone a portion of the subject property from the Rural (RU) Zone to the Rural Residential (RR) Zone to satisfy a condition of provisional Consent (B007/23). The new lot that was provisionally approved by the Central Almaguin Planning Board does not meet the minimum lot area of the Rural (RU) Zone, and therefore a rezoning is required. The condition also required that a building envelope be established on the Severed Lot that is appropriately setback from the adjacent aggregate operation. Council previously passed a resolution in support of the Consent application.

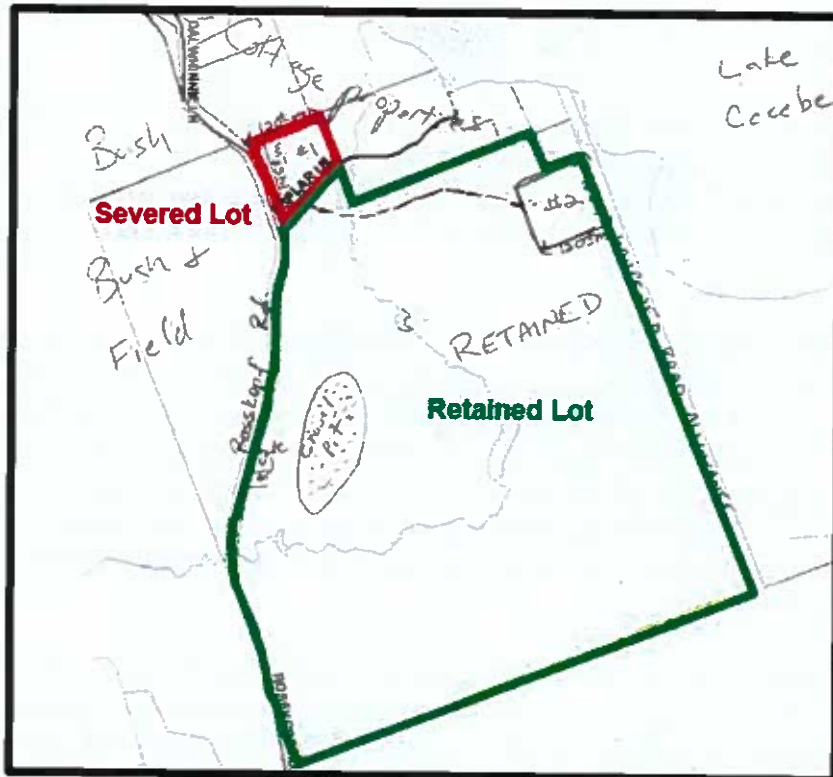
The Consent application that was provisionally approved was to create one new lot on the subject property. The proposed lot configuration for the subject property is shown on Figure 2. The portion of the subject property that is subject to the Zoning By-law Amendment is the

Severed Lot which is identified on Figure 2. The Severed Lot does not meet the minimum lot size required in the Rural (RU) Zone therefore a rezoning to the Rural Residential (RR) Zone is required in order for the minimum lot area to comply to the Zoning By-law. The Severed Lot has a lot area of 1.2 hectares and a lot frontage of 145 metres on Rosskopf Road.

Figure 1: Location of Subject Property



Figure 2: Proposed Lot Configuration Sketch



## Area Context

The following is a summary of the surrounding land uses:

**North:** Shoreline residential lots on Lake Cecebe.  
**East:** Lake Cecebe.  
**South:** Rural residential lots.  
**West:** Rural lots.

## Policy Analysis

### Provincial Policy Statement

The Provincial Policy Statement (PPS) is a document that provides policy direction on matters of Provincial interest concerning land use planning. Ontario has a policy led planning system and the PPS sets the foundation for regulating the development and use of land in the Province. Policies are set out to provide for appropriate development while also protecting resources of provincial interest, public health and safety, and the quality of the natural and built environment. When making land use planning decisions, Planning Authorities must ensure that all planning decisions are consistent with the PPS.

The subject property is located on Rural Lands within the Municipality. Section 1.1.5.2 of the PPS includes permitted uses on Rural Lands, which includes resource-based recreational uses; and residential development, including lot creation that is locally appropriate. Residential development on the Severed Lot is permitted.

Section 1.1.5.4 of the PPS indicates that *development that is compatible with the rural landscape and can be sustained by rural service levels should be promoted*. The proposed Severed Lot is an appropriate size for Rural Lands.

Section 1.6.6.4 provides policies that apply to development serviced by individual on-site sewage and water services. The PPS states that individual on-site sewage services and individual on-site water services may be used for a new development provided that site conditions are suitable for the long-term provision of such services with no negative impacts. The proposed Severed Lot is vacant, however would be serviced by private on-site sewage and water services in the future when the property is developed.

Section 2.0 of the PPS contains policies related to the wise use and management of resources. Ontario's long-term prosperity, environmental health, and social well-being is dependent on protecting water and natural heritage features. Section 2.1 of the PPS states that natural heritage features shall be protected for the long term. There are no natural heritage features identified on Severed Lot 1.

Section 3.0 of the PPS contains policies related to directing development away from natural or human made hazards. In accordance with Section 3.1, the Severed Lot is located outside of hazardous lands and hazardous sites and not affected by a dynamic beach hazard, flooding hazard or erosion hazard.



The proposed Zoning By-law Amendment satisfies a condition of provisional Consent and is consistent with the PPS.

### Municipality of Magnetawan Official Plan

The Municipality's Official Plan provides direction pertaining to growth and development within Magnetawan. The policies in the Plan address the environment, cultural and built heritage, natural resources and servicing and transportation. Schedule A (Land Use Map) of the Official Plan identifies the subject lands as being designated Rural, Shoreline, Environmental Protection and being within the Aggregate & Mineral Resources Overlay. A portion of the subject property also contains a Wetland area and an area of mapped Fish Habitat in accordance with Schedule B of the Official Plan. The Severed Lot is primarily designated Rural with a very small piece in the northeast corner designated shoreline.

Section 4.4 of the Official Plan states that new development or site alteration shall have no negative impact on the natural features or ecological functions of significant habitat of endangered or threatened species, other significant wildlife habitat, fish habitat, a provincially significant wetland or other significant natural heritage feature or function. The Severed Lot is located outside of any of these environmental areas.

Section 4.14 of the Official Plan provides policy direction for mineral aggregate resources Resource Areas. Specifically, Policy 4.14.1 states "*Where development is proposed in or adjacent to an area of known mineral or aggregate resources, the development shall be set back and buffered sufficiently to ensure that it would not preclude or hinder the establishment of new operations, expansion of existing operations or access to the resources, except where the following conditions are met:*

- 1) the resource use would not be feasible;*
- 2) the proposed land used or development serves a greater long term public interest; and,*
- 3) issues of public health, public safety and environmental impact are addressed.*

The Severed Lot is located approximately 400 metres from the existing gravel pit area on the Retained Lot. Staff are satisfied that this setback is sufficient for the new residential lot and represents a sufficient separation distance. Further, the Severed Lot is separated from the existing gravel pit area by existing tree cover providing a buffer. The Severed Lot is also located close to the lake and therefore the site may not be appropriate for future aggregate operations. In order to satisfy the condition of Consent, it is recommended that buildings and structures not be permitted within 25 metres of the southern lot line, abutting Poplar Lane, to provide a greater setback from the Retained Lot for future development; and to require an area of 20 metres to be maintained with the existing tree cover to ensure a buffer is preserved long term.

Section 5.2.1 of the Official Plan contains policies for Rural Areas in the Municipality and states that the permitted uses include agriculture and residential dwellings. Section 5.2.2 requires that new lots have a minimum lot area of 1 hectare (2.47 acres). The Severed Lot is 1.5 hectares and meets the minimum lot size requirement.

The proposed Zoning By-law Amendment satisfies a condition of provisional Consent and confirms to the Official Plan.

### Municipality of Magnetawan Zoning By-law

The purpose and effect of the proposed Zoning By-law Amendment application is to rezone a portion of the subject property from the Rural (RU) Zone to the Rural Residential (RR) Zone to satisfy a condition of provisional Consent (B007/23). The new lot that was provisionally approved by the Central Almaguin Planning Board does not meet the minimum lot area of the RU Zone, and therefore a rezoning is required. The condition also required that a building envelope be established on the Severed Lot that is appropriately setback from the adjacent aggregate operation. Council previously passed a resolution in support of the Consent application.

The Severed Lot is primarily located within the Rural (RU) Zone and a small portion is located within the Environmental Protection (EP) Zone. The Severed Lot has a lot area of 1.5 hectares and therefore does not meet the minimum required lot area of the Rural (RU) Zone of 10 hectares (Section 4.6.2). The proposed Zoning By-law is to rezone the Severed Lot to the Rural Residential (RR) Zone which has a minimum required lot area of 1 hectare (Section 4.1.2). Based on the size of the Severed Lot, it is appropriate that the Rural Residential (RR) Zone be applied as the minimum lot area and lot frontage complies.

In regards to the part of the condition that relates to the adjacent gravel pit area, the Severed Lot is located approximately 400 metres from the existing gravel pit area on the Retained Lot. Staff are satisfied that this setback is sufficient for the new residential lot and represents a sufficient separation distance. Further, the Severed Lot is separated from the existing gravel pit area by existing tree cover providing a buffer. The Severed Lot is also located close to the Lake and therefore the site may not be appropriate for future aggregate operations. In order to satisfy the condition of Consent, it is recommended that buildings and structures not be permitted within 25 metres of the southern lot line, abutting Poplar Lane, to provide a greater setback from the Retained Lot for future development; and to require an area of 20 metres to be maintained with the existing tree cover to ensure a buffer is preserved long term.

The Draft Zoning By-law Amendment is included as Attachment 1 to this Report.

### Comments from Departments

Please note that no comments were received at the time this Staff Report was prepared.

Road Department:

Fire Chief:

Building Department:

By-law Department:

**Summary**

The proposed Zoning By-law Amendment is consistent with the Provincial Policy Statement, conforms to the Municipality's Official Plan, is appropriate and represents good planning. The application satisfies a condition of provisional Consent for the owner and establishes a Rural Residential (RR) Zone on the Severed Lot to reflect the lot size of 1.5 hectares.

Respectively submitted,



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Patrick Townes, BA, BEd  
Planning Consultant  
MHBC Planning



---

Jamie Robinson, BES, MCIP, RPP  
Planning Consultant  
MHBC Planning



The Corporation of the  
Municipality of Magnetawan

Box 70 4304 Hwy 520

Magnetawan ON POA 1P0

Phone 705 387 3947 Fax 705 387 4875

[www.magnetawan.com](http://www.magnetawan.com)

APPLICATION FORM

ZONING BY-LAW AMENDMENT

Date Received by Municipality: \_\_\_\_\_

1} APPLICATION INFORMATION

Name of Applicant: E.J. Williams Surveying Limited – Ted Williams

Mailing Address: 387 Muskoka Rd. 3 N., Huntsville, ON P1H 1C5

Telephone Number (Home): 705-789-4171 Fax Number: 705-789-1097

Telephone Number (Business): \_\_\_\_\_ Fax Number: \_\_\_\_\_

2} REGISTERED OWNER

If the Applicant is not the Registered Owner of the subject lands, then authorization from the Owner is required, as well as the following information:

Owners Name: Mark and Lila Langford

Mailing Address: Box 44, 200 Langford Ave., Magnetawan, ON P0A 1P0

Telephone Number (Home): 705-387-4214 Fax Number: \_\_\_\_\_

Correspondence to be sent to:  Owner  Agent  Both

3} MORTGAGES, CHARGES OR OTHER ENCUMBRANCES

Name: None

Mailing Address: \_\_\_\_\_

Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

4J SUBJECT LANDS

Geographic Township: Chapman Concessions: \_\_\_\_\_ Lot: 26

5} OFFICIAL PLAN / ZONING STATUS

What is the current designation of the *subject* funds in the approved Official Plan?

RURAL

What is the current Zoning? **RURAL**

6} REASONS FOR REQUEST

Please describe the reasons for and extent of, the request:

**Condition of Consent B007/23 Magnetawan (p) to rezone Part 1 and 2 on 42R-22370 to address non-compliant minimum lot area requirement. Requesting to re-zone to Rural Residential.**

7} ACCESS

Are the subject lands accessible by:

- Provincial Highway
- Municipal Road (seasonal maintenance)
- Municipal Road ( year round maintenance)**
- or  Right of Way described as Part 2, 42R-22370
- Unopened Road Allowance
- Water Access
- Other (describe) \_\_\_\_\_

8} BUILDINGS, STRUCTURES AND USES

What are the existing buildings on the subject land? Vacant Land

What are they used for? \_\_\_\_\_

Please complete the following for each building or structure:

	Building One	Building Two	Building Three
Type of Building			
Setback from Front Lot Line			
Setback from Rear Lot Line			

What is the proposed future use of the subject lands: Unknown

Are any buildings or structures to be built on the subject lands? Unknown  
 yes  no

If yes, please complete the following for each building or structure:

	Building One	Building Two	Building Three
Type of Building			
Setback from Front Lot Line			
Setback from Rear Lot Line			
Setback from Side Lot Line			
Setback from Side Lot Line			
Height (Metres)			
Dimensions			
Floor Area			
Date of Construction			

Vacant Land

When were the subject lands acquired by the current owner? November 22, 2016 by GB97361

How long have the "existing uses" continued on the subject lands? Always

9) SERVICING

	<u>Municipal</u>	<u>Private</u>	<u>Other</u>
Water Supply	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Sewage Disposal	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Frontage on Road	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Proposed if Lands are developed

Is storm drainage provided by:  Sewer  Ditch  Swale  
 Other (describe) \_\_\_\_\_

10) OTHER APPLICATIONS

Are the subject lands also the subject of an application under the Planning Act for approval of a Plan of Subdivision or a Consent?  yes  no

**11) DRAWINGS**

Please include a sketch showing the following:

- the boundaries and dimensions of the subject land;
- the location, size and type of all existing and proposed buildings and structures on the subject land, indicating the distance of the building or structures from the front yard lot line, rear yard lot line and side yard lot lines;
- the approximate location of all natural and artificial features on the subject land and on land that is adjacent to the subject land that, in the opinion of the applicant, may affect the application. Examples include: buildings, railways, roads, watercourses, drainage ditches, river or stream banks, wetlands, wooded areas, wells and septic tanks;
- the current uses on land that is adjacent to the subject land;
- the location, width and name of any roads within or abutting the subject land, indicating whether it is an unopened road allowance, a public travelled road, a private road or a right-of-way;
- if access to the subject land is by water only, the location of the parking and docking facilities to be used; and
- the location and nature of any easement affecting the subject land.

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Required Sketch - <a href="#">See Attached</a>
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12) PERMISSION TO ENTER

I hereby authorize, the Members of Staff and/or Elected Members of the Council of the Municipality of Magnetawan, to enter upon the subject lands and premises for the limited purpose of evaluating the merits of this application. This is their authority for doing so.

Dec 18/23  
Date

[Signature]  
Mark Langford

Dec 18/23  
Date

[Signature]  
Lila Langford

13) FREEDOM OF INFORMATION

I hereby provide authority for any information contained in this application, to be released in accordance with the Freedom of Information Act.

Dec 18, 2023  
Date

[Signature], Agent  
Signature of Registered Owner(s) or Agent

14) PAYMENT OF FEE AND DEPOSIT

- Application Fee As per the current Fees and Charges By-law
- Residential Deposit Fee As per the current Fees and Charges By-law
- Commercial/Industrial Deposit Fee As per the current Fees and Charges By-law

The "deposit" shall be used for expenses as defined below. As for the date of this application, I further hereby agree to pay for and bear the entire cost and expense for any engineering, legal, landscape, architectural and/or planning consulting expenses incurred by the Municipality of Magnetawan during the processing of this Application, in addition to the Application Fee set by the Municipality of Magnetawan.

An additional deposit shall be required if the deposit is insufficient to complete the Application.

Dec 18/23  
Date

[Signature]  
Mark Langford

Dec 18/23  
Date

[Signature]  
Lila Langford

Note: All Invoices for payment shall be sent to the person(s) indicated in Section 2) Owner of this application, unless otherwise requested.

If the Applicant/Owner is a Corporation, the Applicant/Owner shall provide certification that he/she has the authority to Bind the Corporation.



15) AFFIDAVIT

I, E.J. Williams of the Town of Huntsville in the District Municipality of Muskoka solemnly declare that all of the above statements contained herein and in all exhibits transmitted herewith are true and I make this solemn declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath and by virtue of "The Canada Evidence Act".

DECLARED BEFORE ME at Town of Huntsville in the District Municipality of Muskoka of ~~18th~~ this 18th day of December, 2023.

Kathryn I. Kujala  
Kathryn I. Kujala, A Commissioner Etc.

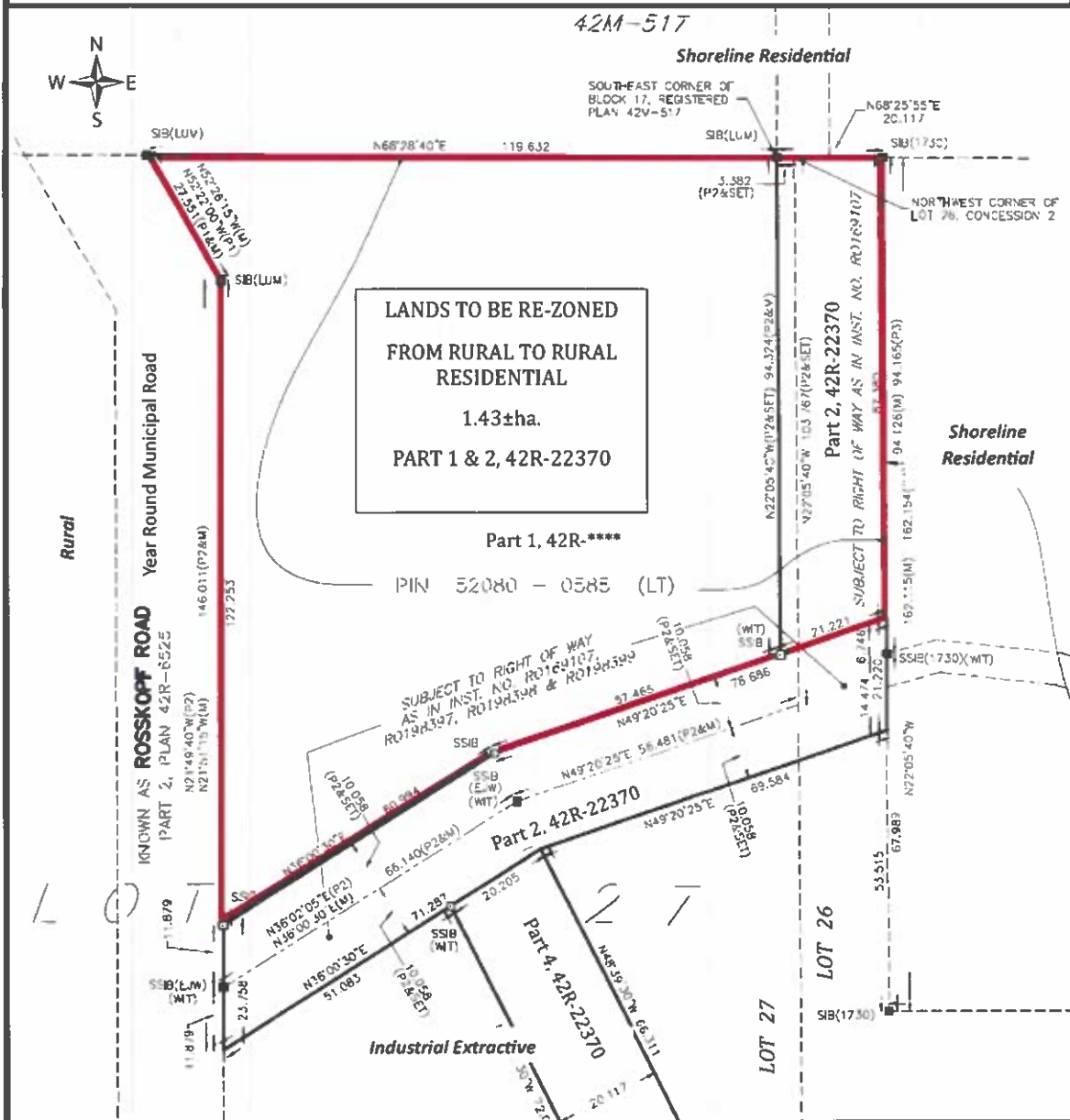
Kathryn Irene Kujala, A Commissioner etc.,  
Province of Ontario for E.J. Williams Surveying  
Limited. Expires April 12, 2025.

Dec 18 / 23  
Date

E.J. Williams  
Signature of Registered Owner(s) or Agent  
E.J. Williams, B.Sc., O.L.S. (Agent)

Sketch for Re-Zoning Purposes  
 Part of Lot 26 and 27, Concession 1,  
 Geographic Township of Chapman  
 Now in the Township of Magnetawan  
 District of Parry Sound

Scale 1:1000



Legal Description: Part of Lot 26 and 27, Concession 1 Geographic Township of Chapman now in the Township of Magnetawan described as Part 1 & 2, 42R-22370. Being Part of PIN 52080 0585(LT).

CAUTION: This is not a Plan of Survey. Sketch has been comprised from underlying Plans of Survey. This Plan shall not be used except for the Purpose indicated in the Title Block

© E.J. Williams Surveying Limited. No Person shall copy, reproduce, distribute or alter this plan in whole or in part without the written permission of E.J. Williams Surveying Limited.

File 1732-23bf; Langford – December 18th, 2023.



ONTARIO LAND SURVEYORS  
 PLANNERS  
 HUNTSVILLE & SOUTH RIVER  
 Van Office: 387 Muskoka Rd 3N P1M 1C5  
 Huntsville, Ontario  
 Phone: 705-789-4171  
 Fax: 705-789-1097  
 Email: info@ejwilliamsurveying.com

**THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN**

**BY-LAW NO. 2024 - \_\_\_\_\_**

Being a By-law to amend By-law No. 2001-26, as amended, the Zoning By-law for the Corporation of the Municipality of Magnetawan with respect to lands located at Chapman CON 1 PT LOTS 26 and 27, Municipally known as 499 Rosskopf Road, Municipality of Magnetawan.

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**WHEREAS** the Council of the Corporation of the Municipality of Magnetawan is empowered to pass By-laws to regulate the use of land pursuant to Section 34 of the *Planning Act, R.S.O. 1990*;

**AND WHEREAS** the owner of the subject lands has filed an application with the Municipality of Magnetawan to amend By-law 2001-26, as amended;

**AND WHEREAS** the Council of the Corporation of the Municipality of Magnetawan deems it advisable to amend By-law No. 2001-26, as amended, to rezone a portion of the subject property from the Rural (RU) Zone to the Rural Residential (RR) Zone;

**NOW THEREFORE** the Council of the Corporation of the Municipality of Magnetawan enacts as follows:

1. Schedule 'A-2', to Zoning By-law No. 2001-26 as amended, is further amended by zoning a portion of the lands legally described Chapman CON 1 PT LOTS 26 and 27, Municipally known as 499 Rosskopf Road, Municipality of Magnetawan, from the Rural (RU) Zone to the Rural Residential (RR) Zone as shown on Schedule 'A' attached forming part of this By-law.
2. Section 4.1 of By-law 2001-26 is hereby amended by adding the following new Section after 4.1.3.5:  
***"4.1.3.6 Rural Residential Exception Seven (RR-07) Zone, as amended.***  
***Chapman CON 1 PT LOTS 26 and 27, 499 Rosskopf Road***  
***Notwithstanding the provisions of this By-law to the contrary, within the Rural Residential Exception Seven (RR-07) Zone, the following shall apply:***
  - i) No buildings and structures shall be permitted within 25 metres of the southern lot line, abutting Poplar Lane.*
  - ii) A natural vegetated buffer along the whole southern lot line, abutting Poplar Lane, shall be maintained at a minimum width of 20 metres."*

This By-law shall take effect on the date of its passage, subject to the provisions of Section 34 (30) and (31) of the *Planning Act* (Ontario).

**READ A FIRST, SECOND AND THIRD TIME**, passed, signed and the Seal of the Corporation affixed hereto, this 21st day of February, 2024.

**THE CORPORATION OF THE  
MUNICIPALITY OF MAGNETAWAN**

---

Sam Dunnett, Mayor

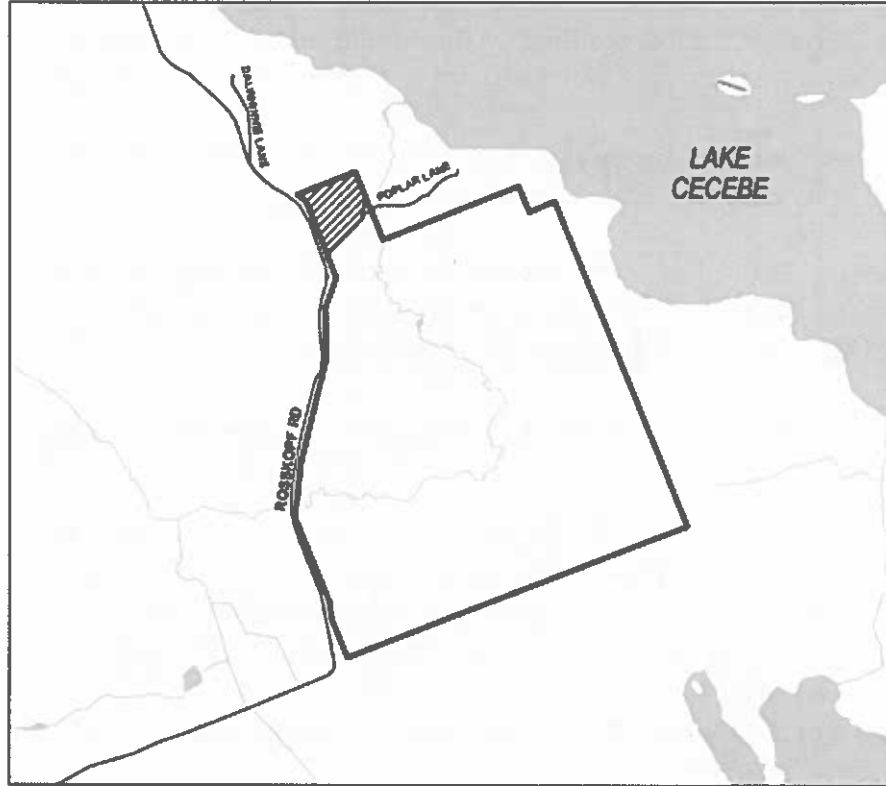
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Kerstin Vroom, CAO/Clerk

# SCHEDULE 'A' to Zoning By-law Amendment



499 Rosskopf Road  
Part of Lots 26 and 27, Concession 1 (Chapman)  
Municipality of Magnetawan  
District of Parry Sound



 Lands to be rezoned from Rural (RU) Zone to Rural Residential Exception Seven (RR-07) Zone

This is Schedule 'A' to Zoning By-law \_\_\_\_\_  
Passed this 21 day of February, 2024

\_\_\_\_\_  
Sam Dunnett, Mayor

\_\_\_\_\_  
Kerstin Vroom, CAO/Clerk

**Moved by:** \_\_\_\_\_

**Seconded by:** \_\_\_\_\_

**BE IT RESOLVED THAT** the Council of the Municipality of Magnetawan receives and approves the recommendations within the report of Erica Kellogg, Deputy Clerk – Planning and Development and supporting the application for Zoning By-law Amendment for: Schiedel – 47 Highway 510 (4944 010-00302700).

**AND FURTHER THAT** a By-law on this matter will be passed later in the meeting.

Carried \_\_\_\_\_ Defeated \_\_\_\_\_ Deferred \_\_\_\_\_ \_\_\_\_\_

Sam Dunnett, Mayor

Recorded Vote Called by: \_\_\_\_\_

**Recorded Vote**

<b>Member of Council</b>	<b>Yea</b>	<b>Nay</b>	<b>Absent</b>
Bishop, Bill			
Hetherington, John			
Hind, Jon			
Kneller, Brad			
Mayor: Dunnett, Sam			

**MUNICIPALITY OF MAGNETAWAN**  
**NOTICE OF COMPLETE APPLICATION and PUBLIC MEETING FOR A ZONING BY-LAW AMENDMENT**

**TAKE NOTICE** that the Municipality of Magnetawan has received a complete application to amend the Municipality's Zoning By-law under Section 34 of the *Planning Act* of the *Planning Act*, R.S.O., 1990. The Corporation of the Municipality of Magnetawan will hold a Public Meeting on:

**February 21<sup>st</sup>, 2024**, At 1:00 pm. at the  
Municipality of Magnetawan Community Centre, 4304 Hwy #520, Magnetawan, Ontario

**THE PURPOSE OF THE PUBLIC MEETING** is to consider a Zoning By-law Amendment application to amend Zoning By-law No. 2001-26 of the Municipality of Magnetawan, pursuant to Section 34 of the *Planning Act*, R.S.O. 1990, Chapter P. 13. A key map showing the location of the property affected by the Zoning By-law Amendment is attached to this notice.

**DESCRIPTION OF THE LANDS** The application for Zoning By-law Amendment applies to the subject property located at CON A PT LOT 97 Plan PSR-416 Part 2, Municipally known as 47 Highway 510, Municipality of Magnetawan.

**THE PURPOSE** of the proposed application is to, if approved, rezone the subject lands from Rural Residential (RR) to Rural Residential Exception Seven (RR-07) to permit the operation of a motor vehicle repair shop to operate on the subject lands.

**THE EFFECT** of the amendment would facilitate the operation of a motor vehicle repair shop within an existing accessory structure no larger than 122m<sup>2</sup> and permit outdoor storage of vehicle awaiting repair on the subject lands.

**INFORMATION AVAILABLE**

Information relating to the proposed Zoning By-law Amendment application is available for public review on the Municipal website – [www.magnetawan.com](http://www.magnetawan.com) – or by requesting it during business hours, Monday to Friday from 9:00 am to 5:00 pm, at the Municipality of Magnetawan Municipal Office (4304 Hwy #520 Magnetawan, Ontario, P0A 1P0) or by emailing: [planning@magnetawan.com](mailto:planning@magnetawan.com)

**NOTICE OF DECISION**

If you wish to be notified of the decision of the Municipality of Magnetawan on the proposed Zoning By-law Amendment you must make a written request to Erica Kellogg, Deputy Clerk – Planning and Development at the Municipality of Magnetawan.

**ORAL AND WRITTEN SUBMISSION – APPEAL**

If a person or public body would otherwise have an ability to appeal the decision of the Council of the Municipality of Magnetawan to the Ontario Land Tribunal but the person or public body does not make oral submissions at a public meeting or make written submissions to the Municipality of Magnetawan before the by-law is passed, the person or public body is not entitled to appeal the decision.

If a person or public body does not make oral submissions at a public meeting or make written submissions to the Municipality of Magnetawan before the by-law is passed, the person or public body may not be added as a party to the hearing of an appeal before the Ontario Land Tribunal unless, in the opinion of the Tribunal, there are reasonable grounds to do so. Individuals who make written submissions should be aware that their submission and any personal information in their correspondence will become part of the public record and made available to the Applicant, Committee and Council.

**PLEASE SUBMIT ANY WRITTEN COMMENTS TO ERICA KELLOGG**

**Quoting File No: SCHIEDEL ZONING BY-LAW AMENDMENT**

Erica Kellogg, Deputy Clerk – Planning and Development  
Municipality of Magnetawan


P.O. Box 70, Magnetawan, Ontario, P0A 1P0

705-387-3947 ext. 1011, [planning@magnetawan.com](mailto:planning@magnetawan.com)

DATED at the Municipality of Magnetawan this 1st day of February 2024

KEY MAP OF SUBJECT PROPERTY:



 <b>Municipality of Magnetawan</b>	<b>STAFF PLANNING REPORT</b>
To:	Mayor and Council
From:	Erica Kellogg – Deputy Clerk – Planning and Development
Subject Land:	47 Highway 520, Con A Pt Lot 97 Plan PSR-416 Part 2
Report Date:	February 21 <sup>st</sup> , 2024

**Recommendation**

THAT Council of the Municipality of Magnetawan receives the report of Erica Kellogg, Deputy Clerk – Planning and Development, and supports the application for Zoning By-law Amendment for: Schiedel - 47 Highway 510, Chapman Township with the following conditions. A By-law on this matter will be passed later in the meeting:

1. The applicant be current with municipal taxes and all associated application fees.
2. The motor vehicle repair shop shall be within a building having an area of no greater than 122m<sup>2</sup>
3. The outdoor storage of vehicles shall be permitted while awaiting repair and shall be located to the north side of the existing structure subject to the application.
4. The existing 15m vegetative buffer along Highway 510 be maintained to screen the use and reduce the impact on abutting properties.
5. The applicant apply for and be approved for, a Change of Use permit to convert the subject private storage garage to repair garage (Group F Division 2) in compliance with the *Ontario Building Code*.

**Proposal/Background**

An application for a Zoning By-law Amendment has been submitted by Rick Schiedel seeking to re-zone the subject lands to permit a motor vehicle repair garage to operate on the property.

The subject land is Municipally known as 47 Highway 510 Magnetawan. Legally described as Con A, Pt Lot 97 Plan PSR-416 Part 2, Municipality of Magnetawan, in the District of Parry Sound. The lands are designated Rural and are within the Aggregate and Mineral Resources layer, in the Municipality of Magnetawan Official Plan. The property is Zoned Rural Residential in entirety by the Municipality’s Zoning By-law 2001-26.

The subject lands are accessed via the Provincial Highway of 510 and have approximately 155m of frontage. The property comprises of 2 hectares (5 acres), which is oversized for the Rural Residential Zone by 1 hectare and provides approximately 15m of natural vegetative buffering for the existing workshop. The surrounding use of abutting properties include a mix of single detached dwellings and vacant land. The subject lands are located just outside of the Village of Magnetawan Community Boundary and was created in 2015 as part of a consent application.

The lands are currently developed with a single-family dwelling, detached garage and a detached workshop. The existing detached workshop is the structure that will facilitate the motor vehicle repair garage.

Figure 1: Location of Subject Land





**Policy Considerations**

**Provincial Policy Statement (PPS) and Planning Act**

When making land use decisions, Planning Authorities must ensure that the decisions are consistent with both the Planning Act and the PPS. In the context of the PPS the subject lands are consistent with the applicable policies:

- Healthy, liveable and safe communities (Section 1.1.1)
- The proposal promotes economic and employment opportunities through the diversification of goods and services in the Rural areas (Section 1.1.4.1)
- Home Industries are permitted within Rural Lands (Section 1.1.5.2)
- The proposal is compatible with the Rural landscape and can be supported by existing Rural services (Section 1.1.5.4)

For the reasons noted above, this proposal is consistent with the policies of the Provincial Policy Statement 2020.

**Municipality of Magnetawan Official Plan (Plan)**

The Municipality’s Official Plan provides policy direction as it relates to the development of land and compatible land uses. Policies within the Official Plan as they relate to the development proposal for 47 Highway 520 are noted below.

- An objective of the Plan includes the encouragement of economic development while providing opportunities for economic growth and diversification in a manner that fosters a positive business environment. (Section 3.0 2))
- The Rural Areas permit home industries and small scale industrial and commercial developments (Section 5.2.1)

For the reasons noted above, this proposal is consistent with the policies of the Municipality’s Official Plan.

Municipality of Magnetawan Zoning By-law

The subject lands are zoned Rural Residential as per the Municipality's Zoning By-law 2001-26 as amended. Permitted uses within this designation can be found in Section 4.1 of the By-law. Of which, a motor vehicle repair shop is not included as a permitted use. The applicant has applied for site specific zoning to permit the existing on-site workshop building be utilized as a motor vehicle repair garage as an accessory to the existing residential use.

Section 5. definition 149 provides the following definition for a Motor Vehicle Repair Garage;

*A building or structure where the exclusive service performed or executed on motor vehicles for compensation shall include the installation of exhaust system, repair of the electrical system, transmission repair, brake repair, radiator repair, tire repair and installation, rust proofing, motor vehicle diagnostic centre, major and minor mechanical repairs or similar use and in conjunction with which there may be a towing service, a motor vehicle service station and motor vehicle rentals for the convenience of the customer while the motor vehicle is being repaired, but shall not include any other establishment otherwise defined or classified in this By-law.*

**Conclusion:**

With the policy and site review completed, it is of the opinion of Staff that the impact of an indoor motor vehicle repair shop on the subject land will not negatively impact abutting properties. It is the recommendation of Staff to accept the rezoning application with the following conditions.

6. The applicant be current with municipal taxes and all associated application fees.
7. The motor vehicle repair shop shall be within a building having an area of no greater than 122m<sup>2</sup>.
8. The outdoor storage of vehicles shall be permitted while awaiting repair and shall be located to the north side of the existing structure subject to the application.
9. The existing 15m vegetative buffer along Highway 510 be maintained to screen the use and reduce the impact on abutting properties.
10. The applicant apply for and be approved for, a change in use permit to bring the subject workshop in compliance with the Building Code.

Respectfully submitted,



Erica Kellogg  
Acting Deputy Clerk – Planning and Development

## Erica Kellogg

---

**From:** Geauvreau, Jamie (MTO) <Jamie.Geauvreau2@ontario.ca>  
**Sent:** February 14, 2024 1:53 PM  
**To:** Erica Kellogg  
**Cc:** Burke, Debra A. (MTO)  
**Subject:** RE: Notice of Zoning Application Highway 510 - Public Notice ZBA Schiedel

Hi Erica,

Thanks for the additional information. Considering that there is no new construction planned and the rezoning is to address the current use of the existing buildings, and with the established building line, the setbacks of the existing buildings as provided in the application will meet the MTO setback requirements and site plan request.

Please note, an MTO building and land use permit will be required for any addition or alteration which would change the footprint size of existing buildings, structures, or fences, the owner shall submit an application for a building and land use permit to the Ministry. The application must indicate the extent of the proposed changes. Work must not start until the Ministry has issued a permit.

Also, an MTO building and land use permit will be required for any new buildings and structures or site alterations including grading or paving, septic systems, and wells, etc. located within 180 metres of the centre point of an intersection of Highway 510 or within 45 metres of the property limit of Highway 510. New buildings and structures must maintain a minimum setback of 8 metres from the highway property line, commercial buildings 14m, and wells must maintain a minimum setback of 30 metres from the highway property line.

Please include MTO comments in regard to the entrances for the subject property as provided earlier.

Thank you,  
Jamie

Jamie Geauvreau  
A/Corridor Management Planner  
Operations Division  
North Region, Area East  
Ministry of Transportation of Ontario  
Ph: 705-492-6410

RECEIVED

DEC 21 2023

CODE:  
DESC:



The Corporation of the  
Municipality of Magnetawan

Box 70 4304 Hwy 520

Magnetawan ON P0A 1P0

Phone 705 387 3947 Fax 705 387 4875

[www.magnetawan.com](http://www.magnetawan.com)

APPLICATION FORM  
ZONING BY-LAW AMENDMENT

Date Received by Municipality: \_\_\_\_\_

1) APPLICATION INFORMATION

Name of Applicant: RICK SCHIEDEL  
Mailing Address: 47 HIGHWAY 510  
Telephone Number (Home): 519 242 7585 Fax Number: \_\_\_\_\_  
Telephone Number (Business): 705 774 2251 Fax Number: \_\_\_\_\_

2) REGISTERED OWNER

If the Applicant is not the Registered Owner of the subject lands, then authorization from the Owner is required, as well as the following information:

Owners Name: RICK & JAVIS SCHIEDEL  
Mailing Address: 47 HIGHWAY 510  
Telephone Number (Home): 519 242 7585 Fax Number: \_\_\_\_\_

Correspondence to be sent to:  Owner  Agent  Both

3) MORTGAGES, CHARGES OR OTHER ENCUMBRANCES

Name: CIBC  
Mailing Address: 36 SAGUIN ST PARRY SOUND P2A 1B4  
Name: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_

4) SUBJECT LANDS

Geographic Township: CHAPMAN Concession: A Lot: 97  
Reference Plan: PSR-416 Part/Block/Lot: PART 2  
Street Name and Number: 47 HIGHWAY 510, MAGNETAWAN  
(If corner lot, please include both Street Names)

Water Access only: \_\_\_\_\_

(Name of Waterbody)

Area of subject lands (ha): 1.8 Frontage (m): 171.79 Depth (m): 105.16

5) **OFFICIAL PLAN / ZONING STATUS**

What is the current designation of the *subject lands* in the approved Official Plan?

What is the current Zoning?

RURAL / RESIDENTIAL

6) **REASONS FOR REQUEST**

Please describe the reasons for and extent of, the request:

CHANGE ZONING TO ALLOW COMMERCIAL  
AUTOMOTIVE, GENERAL REPAIRS

7) **ACCESS**

Are the subject lands accessible by:

- Provincial Highway
- Municipal Road (seasonal maintenance)
- Municipal Road (year round maintenance)
- Right of Way
- Unopened Road Allowance
- Water Access
- Other (describe): \_\_\_\_\_

8) **BUILDINGS, STRUCTURES AND USES**

What are the existing buildings on the subject land? HOUSE, SMALL GARAGE  
WOOD SHED, LARGE GARAGE.

What are they used for? LIVING QUARTERS, STORAGE  
GENERAL REPAIRS.

Please complete the following for each building or structure:

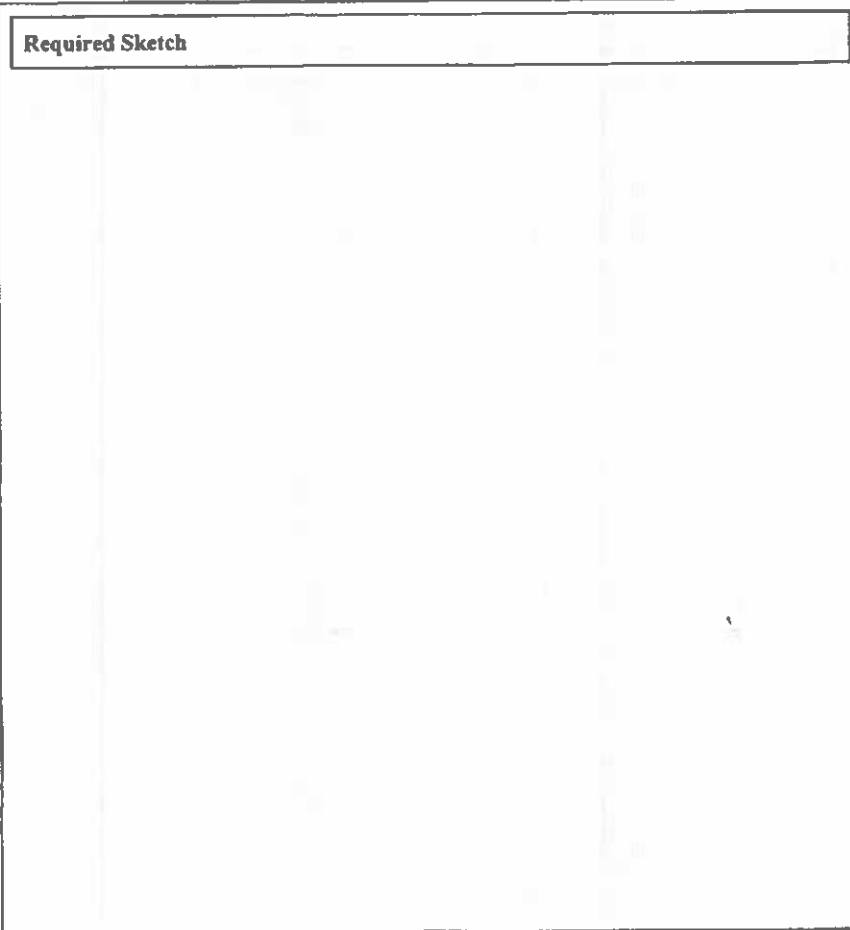
	Building One	Building Two	Building Three
Type of Building	HOUSE	SM GARAGE	LG GARAGE
Setback from Front Lot Line	50'	15'	55'
Setback from Rear Lot Line	200'		
Setback from Side Lot Line N	180'	120'	40'
Setback from Side Lot Line S	295'	390'	425'
Height (metres)	7.62m	4.95m	7.62m
Dimensions	30'x45'	24'x24'	30'x44'
Floor Area	1800 <sup>2</sup> FT	576 <sup>2</sup> FT	1320 <sup>2</sup> FT
Date of Construction	UNKNOWN	UNKNOWN	2023

**11) DRAWINGS**

Please include a sketch showing the following:

- the boundaries and dimensions of the subject land;
- the location, size and type of all existing and proposed buildings and structures on the subject land, indicating the distance of the building or structures from the front yard lot line, rear yard lot line and side yard lot lines;
- the approximate location of all natural and artificial features on the subject land and on land that is adjacent to the subject land that, in the opinion of the applicant, may affect the application. Examples include: buildings, railways, roads, watercourses, drainage ditches, river or stream banks, wetlands, wooded areas, wells and septic tanks;
- the current uses on land that is adjacent to the subject land;
- the location, width and name of any roads within or abutting the subject land, indicating whether it is an unopened road allowance, a public travelled road, a private road or a right-of-way;
- if access to the subject land is by water only, the location of the parking and docking facilities to be used; and
- the location and nature of any easement affecting the subject land.

**Required Sketch**



**Required Sketch should include the following:**

- ✓ Lot dimensions
- ✓ Major Physical Features
- ✓ Surrounding Land Uses
- ✓ Buildings and Structures
- ✓ Sewage and Water Systems

What is the proposed future use of the subject lands: RESIDANCE  
AUTO MOTIVE & GENERAL REPAIRS.

Are any buildings or structures to be build on the subject lands?

yes  no

If yes, please complete the following for each building or structure:

	Building One	Building Two	Building Three
Type of Building			
Setback from Front Lot Line			
Setback from Rear Lot Line			
Setback from Side Lot Line			
Setback from Side Lot Line			
Height (metres)			
Dimensions			
Floor Area			
Date of Construction			

When were the subject lands acquired by the current owner? JULY 2017

How long have the "existing uses" continued on the subject lands? \_\_\_\_\_

9) **SERVICING**

	Municipal	Private	Other
Water Supply	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Sewage Disposal	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Frontage on Road	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Is storm drainage provided by:  Sewer  Ditch  Swale  
 Other (describe) \_\_\_\_\_

10) **OTHER APPLICATIONS**

Are the subject lands also the subject of an application under the Planning Act for approval of a Plan of Subdivision or a Consent?  yes  no

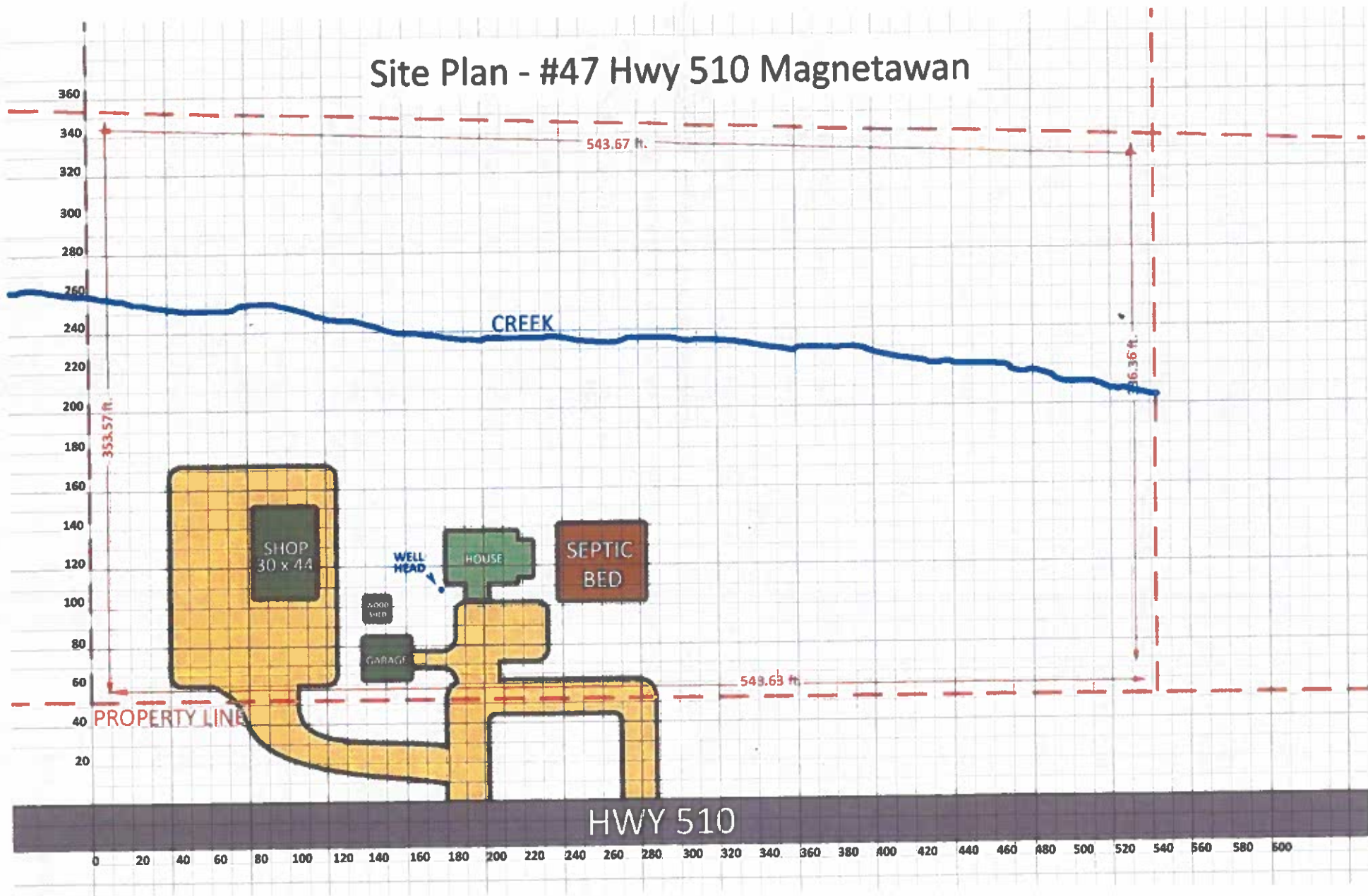
If yes, what is the file number? \_\_\_\_\_

What is the status of the application? \_\_\_\_\_

Have the subject lands ever been the subject of an application under Section 34 of *The Planning Act* (rezoning)?  yes  no

If yes, please provide a brief explanation: \_\_\_\_\_

# Site Plan - #47 Hwy 510 Magnetawan





12) PERMISSION TO ENTER

I hereby authorize, the Members of Staff and/or Elected Members of the Council of the Municipality of Magnetawan, to enter upon the subject lands and premises for the limited purpose of evaluating the merits of this application. This is their authority for doing so.

JAN. 4/24  
Date

[Signature]  
Signature of Registered Owner(s) or Agent

13) FREEDOM OF INFORMATION

I hereby provide authority for any information contained in this application, to be released in accordance with the Freedom of Information Act.

JAN. 4/24  
Date

[Signature]  
Signature of Registered Owner(s) or Agent

14) PAYMENT OF FEE AND DEPOSIT

- Application Fee As per the current Fees and Charges By-law
- Residential Deposit Fee As per the current Fees and Charges By-law
- Commercial/Industrial Deposit Fee As per the current Fees and Charges By-law

The "deposit" shall be used for expenses as defined below. As for the date of this application, I further hereby agree to pay for and bear the entire cost and expense for any engineering, legal, landscape, architectural and/or planning consulting expenses incurred by the Municipality of Magnetawan during the processing of this Application, in addition to the Application Fee set by the Municipality of Magnetawan.

An additional deposit shall be required if the deposit is insufficient to complete the Application.

JAN. 4/24  
Date

[Signature]  
Signature of Registered Owner(s)

Note: All Invoices for payment shall be sent to the person(s) indicated in Section 2) Owner of this application, unless otherwise requested.

If the Applicant/Owner is a Corporation, the Applicant/Owner shall provide certification that he/she has the authority to Bind the Corporation.

15) AFFIDAVIT

I, RECK SCHIEDEL of the Municipality of Magnetawan in the District of Parry Sound solemnly declare that all of the above statements contained herein and in all exhibits transmitted herewith are true and I make this solemn declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath and by virtue of "The Canada Evidence Act".

DECLARED BEFORE ME at the municipal office in the Municipality of Magnetawan District of Parry Sound this 4 day of January.

Jan 4/2024  
Date

[Signature]  
Signature of Registered Owner(s) or Agent

Erica Kellogg, Deputy Clerk  
Commissioner for taking oaths,  
Municipality of Magnetawan,  
District of Parry Sound

**THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN**

**BY-LAW NO. 2024-**

Being a By-law to amend By-law No. 2001-26, as amended, the Zoning By-law for the Corporation of the Municipality of Magnetawan with respect to lands located on CON A PT Lot 97 Plan PSR-416 Part 2, Municipality of Magnetawan, (Roll: 494401000302700).

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**WHEREAS** the Council of the Corporation of the Municipality of Magnetawan is empowered to pass By-laws to regulate the use of land pursuant to Section 34 of the *Planning Act, R.S.O. 1990*;

**AND WHEREAS** the owner of the subject lands has filed an application with the Municipality of Magnetawan to amend By-law 2001-26 as amended;

**AND WHEREAS** a public meeting has been held in accordance with Section 34 of the *Planning Act, R.S.O. 1990* and no further notice is required;

**AND WHEREAS** the Council of the Corporation of the Municipality of Magnetawan deems it appropriate to amend By-law No. 2001-26 as amended;

**NOW THEREFORE** the Council of the Corporation of the Municipality of Magnetawan enacts as follows:

1. Schedule "A-2", to Zoning By-law No. 2001-26 as amended, is further amended by zoning lands legally described as CON A PT Lot 97 Plan PSR-416 Part 2, now in the Municipality of Magnetawan from the "Rural Residential" (RR) to the "Rural Residential Exception Seven (RR-07) as shown on Schedule "A" attached forming part of this By-law.
2. In all other aspects, the provisions of By-law 2001-26, as amended, shall apply.
3. Section 4.1 of By-law 2001-26 is hereby amended by adding the following section.

**4.1.3.6 Rural Residential Seven (RR-07) Zone, as amended.**

- i. A motor vehicle repair shop shall be permitted within a building no greater than 122m<sup>2</sup>.
- ii. Outdoor storage of vehicles shall be permitted while awaiting repair and shall be located to the north side of the existing structure subject to the application.
- iii. The existing 15m vegetative buffer fronting Highway 510 shall be maintained.
- iv. The applicant applies for, and is approved for, a Change of Use permit to convert the subject private storage garage to repair garage (Group F Division 2) in compliance with the *Ontario Building Code*.

This By-law take effect on the date of its passage, subject to the provisions on Section 34 (30) and (31) of the *Planning Act (Ontario)*.

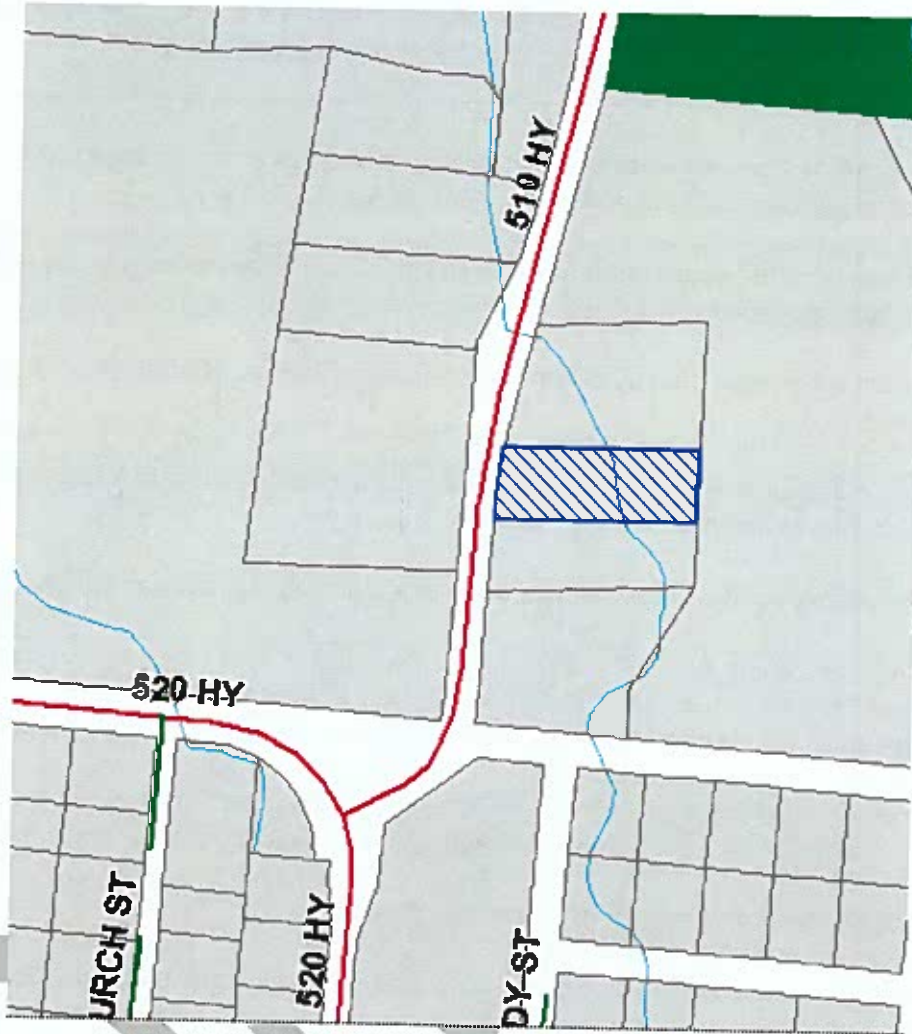
**READ A FIRST, SECOND, AND THIRD TIME**, passed, signed and the Seal of the Corporation affixed hereto this 21<sup>st</sup> day of February 2024.

**THE CORPORATION OF THE  
MUNICIPALITY OF MAGNETAWAN**

Sam Dunnett, Mayor

Kerstin Vroom, CAO/Clerk

Schedule "A"  
CON A PT Lot 97 Plan PSR-416 Part 2  
Municipality of Magnetawan



Lands to be rezone from Rural Residential to Rural Residential Exception Seven (RR-07)

This is Schedule "A" to Zoning By-law  
No. 2024- \_\_\_\_ Adopted February 21<sup>st</sup>, 2024.

\_\_\_\_\_  
Sam Dunnett, Mayor

\_\_\_\_\_  
Kerstin Vroom, CAO/Clerk

**The Corporation of the Municipality of Magnetawan**

**By-law # 2024-**

**Being a By-law to Enter into an Agreement for the Maintenance of a Boundary Road Agreement Between the Municipality of Magnetawan and the Township of Ryerson**

---

**WHEREAS** Section 20(1) of the *Ontario Municipal Act*, S.O. 2001, c. 25, as amended, allows a municipality to enter into an agreement with one or more municipalities for their joint benefit, any matter which all of them have the power to provide within their own boundaries; and

**AND WHEREAS** Section 8(1) of the *Ontario Municipal Act*, S.O. 2001, c. 25, as amended, enables a municipality to govern its affairs as it considers appropriate and to enhance the municipality's ability to respond to municipal issues;

**NOW THEREFORE THE COUNCIL OF THE MUNICIPALITY OF MAGNETAWAN HEREBY ENACTS AS FOLLOWS:**

1. **THAT** the Mayor and Clerk are hereby authorized to execute and sign the Agreement, substantially attached hereto as Schedule "A".
2. **THAT** the attached Agreement Schedule "A" shall form part of this By-law.
3. **THAT** the Agreement, attached hereto as Schedule 'A', entered into is hereby ratified and confirmed when signed by all parties.
4. **THAT** all conditions of the attached Agreement will remain in effect until the Agreement is terminated, as outlined in Schedule 'A'.
5. **THAT** any previously conflicting By-laws are hereby repealed.
6. **AND THAT** this By-law shall take effect upon the third and final reading thereof.

**READ A FIRST, SECOND, AND THIRD TIME**, passed, signed and the Seal of the Corporation affixed hereto, this 21st day of February 2024.

**THE CORPORATION OF THE  
MUNICIPALITY OF MAGNETAWAN**

---

Mayor

---

CAO/Clerk

**AGREEMENT**

**An Agreement for Maintenance of Boundary Roads and Bridges**

**SCHEDULE 'A' TO BY-LAW # 2-21**

This Agreement made in duplicate this \_\_\_ day of \_\_\_\_\_, 2024.

BETWEEN:

**THE CORPORATION OF THE TOWNSHIP OF RYERSON**  
(hereinafter referred to as Ryerson)

**OF THE FIRST PART**

AND

**THE CORPORATION OF THE MUNICIPALITY OF  
MAGNETAWAN**  
(hereinafter referred to as Magnetawan)

**OF THE SECOND PART**

WHEREAS Ryerson and Magnetawan are desirous to enter into an agreement regulating the maintenance and repair of the boundary highways over which they have joint jurisdiction in accordance with the Municipal Act, 2001, (S.O. 2001, C.25) Section 29 Boundary Lines, as amended;

AND WHEREAS Section 29.1(1) of the Municipal Act RSO 2001 states that if municipalities having joint jurisdiction over a boundary line highway enter into an agreement under which each municipality agrees to keep any part of the highway in repair for its whole width and to indemnify the other municipality from any loss or damage arising from the lack of repair for that part, the agreement and a copy of the by-law authorizing the agreement may be registered in the proper land registry office for the area in which the highway is located.

AND WHEREAS pursuant to subsection 29.1(2) of the Municipal Act, RSO 2001, If municipalities enter into an agreement under subsection (1), each municipality has jurisdiction over that part of the highway that it has agreed to keep in repair and is liable for any damages that arise from failure to keep the highway in repair and the other municipality is relieved from all liability in respect of the repair of that part.

AND WHEREAS Ontario Regulation 239/02 as amended from time to time and made pursuant to the Municipal Act has set Minimum Maintenance Standards for Municipal Highways to which the highways covered by this Agreement are to be maintained

NOW THEREFORE in consideration of the covenants contained herein and for good and valuable consideration, the sufficiency of which is hereby acknowledged, the parties hereto agree each with the other as follows:

1. All new entrances shall be installed under the supervision of the respective Municipality's Public Works Department. Each applicant shall be

responsible for obtaining a proper entrance permit from the respective Municipality.

2. It is understood by both parties that the maintaining Municipality shall be responsible for repairs and maintenance of the entire width of the boundary road allowance. The Municipalities agree that the value of the respective routine maintenance and repair for the road as identified in Appendix A will be approximately equal and logistically practical. By performing these respective works no invoicing or exchange of funds shall occur by either Municipality for costs incurred.
3. Any works for which cost sharing is being sought shall not be undertaken until such time as the works and funding are approved by each Municipality.
4. Each Municipality is responsible to maintain and keep in good repair those portions of the highway identified in Appendix A. The main point of contact for discussions and information regarding maintenance requirements will be between the Public Works Supervisors or their designate (such as Foreperson), if the Public Works Supervisor is not available.
  - a) Maintenance includes, but is not limited to – snow removal, sanding, grass cutting, brushing, dust suppressant, patching, sign maintenance, routine replacement of culverts, emergency repairs, and road patrols. A copy of each Road Patrol Report shall be available upon request.
5. Prior to any planned Capital Improvements, the Municipality proposing the work will notify the other Municipality one year in advance of the work to allow for appropriate Council budget approvals. Notwithstanding that all efforts will be made to reach an agreement on a mutually beneficial Capital Improvement, if one Municipality does not agree to proceed with a project, the project will not proceed, on a boundary road.
6. Capital includes additional granular, preventative road deterioration treatments, complete road reconstruction and replacement of all necessary infrastructure.
7. Each Municipality shall aspire to plan Capital works, in line with their respective Asset Management Plan and communicate said plan the with the other Municipality when a Boundary Road is added.
8. Should a capital project be required, both Public Works Supervisors or designate, if Public Works Supervisor is not available, will meet to develop a draft agreement for the capital project.
9. The Parties hereto agree that should emergency works or action be required due to a compromise of the highways and bridges set out in Appendix A, the party hereto first notified of the compromise of the highway or bridge by emergency services (police, fire, etc.) shall, without delay, make the area safe, notify the Municipality assigned the Boundary Road, and stay on site until they arrive so that they may undertake the emergency work. By performing these respective works no invoicing or exchange of funds shall occur by either Municipality for costs incurred.

10. If the construction is a result of development and population growth, the developing Municipality may undertake, cause, or permit to be undertaken such construction on the following terms:
- a) The developing Municipality shall give the other Municipality at least eight (8) weeks written notice prior to the commencement of such construction, if possible.
  - b) The other Municipality shall bear none of the costs relating directly to such construction.
11. Should any of the highways or bridges included in Appendix A be obstructed (water over the road, tree fall, downed hydro lines, etc.) in any manner that affects public safety, the party hereto first notified of the obstruction of the highway or bridge by emergency services (police, fire, etc.) or after becoming aware of the obstruction by other means, shall, without delay make the area safe if possible, notify the Municipality assigned the Boundary Road and stay on site until they arrive, if possible, so that they may undertake the removal of the obstruction and/or close the road to traffic and pedestrians. If the obstruction is minor either Municipality may remove the obstruction as a courtesy but must notify the other Municipality of the removal. By performing these respective works no invoicing or exchange of funds shall occur by either Municipality for costs incurred.
12. Ryerson shall maintain and keep in full force and effect at its own expense a policy of general public liability, property damage and environmental insurance with respect to its obligation for the maintenance of the highways and bridges set out in Appendix A hereto protecting against claims for personal injury, death and property damage resulting from failure to repair or maintain the said highways and bridges in which the limits shall be not less than five million dollars (\$5,000,000) in respect of injury or death of a single person, for each occurrence and not less than five million dollars (\$5,000,000) in respect of property damage. The policy shall name Magnetawan as an additional insured and Ryerson shall provide a certificate of such insurance coverage to Magnetawan throughout the term of this agreement and any renewal thereof and further provide Magnetawan within 30 days prior written notice of any cancellation or material change in risk which could diminish the aforesaid coverage.
13. Magnetawan shall maintain and keep in full force and effect at its own expense a policy of general public liability, property damage and environmental insurance with respect to its obligation for the maintenance of the highways and bridges set out in Appendix A hereto protecting against claims for personal injury, death and property damage resulting from failure to repair or maintain the said highways and bridges in which the limits shall be not less than five million dollars (\$5,000,000) in respect of injury or death of a single person, for each occurrence and not less than five million dollars (\$5,000,000) in respect of property damage. The policy shall name Ryerson as an additional insured and Magnetawan shall provide a certificate of such insurance coverage to Ryerson throughout the term of this agreement and any renewal thereof and further provide Ryerson within 30 days prior written notice of any cancellation or material change in risk which could diminish the aforesaid coverage.

14. The Parties shall maintain and keep in full force and effect at its own expense a Standard Form Automobile Liability Insurance that complies with all requirements of the current legislation of the Province of Ontario, having an inclusive limit of not less than five million dollars (\$5,000,000) per occurrence for Third Party Liability in respect of the use or operation of vehicles owned, operated or leased by Parties.
15. The Parties insurance shall be primary coverage and not additional to and shall not seek contribution from any other insurance policies available to the Parties.
16. This agreement shall be in force for a period of ten (10) years from \_\_\_\_\_, 2024 to \_\_\_\_\_, 2034 and may be renewed for another period not to exceed ten (10) years by resolution of the Councils of both Corporations as found necessary and it may be amended or changed by resolution of the Councils of both Corporations, as mutually agreed upon.
17. In the event that either party receives a Statement of Claim, Notice of Claim or other information regarding a pending or possible claim by a third party with respect to liability for failure to keep the highway in repair or for damages or injuries sustained relating thereto, such party shall immediately notify the other party in writing of such claim or Notice of Claim. In the event that a legal proceeding is commenced by a third party, each of the Parties to this Agreement shall provide for its own legal representation as it sees fit.
18. Each of the parties hereby undertake to save harmless and agree to indemnify the other against all claims and demands for damage, losses, costs, charges and expenses which the other municipality may sustain, incur, or be liable for arising from the lack of repair of any portion of any of the highways for which the Municipality has assumed sole responsibility under this agreement.

IN WITNESS WHEREOF both Corporations have hereunto affixed their Corporate Seals duly attested by the hands of their proper signing officers in that behalf.

SIGNED, SEALED AND DELIVERED

**THE TOWNSHIP OF RYERSON**

Gerry O'Leary  
Mayor

Nancy Field  
Clerk

Date \_\_\_\_\_

**THE MUNICIPALITY OF  
MAGNETAWAN**

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Clerk

Date \_\_\_\_\_



An Agreement for the Maintenance of Boundary Roads and Bridges

APPENDIX 'A'

To Schedule 'A' By-law # 2-24

**SUMMER MAINTENANCE**

The summer maintenance will include ditching, culverts (installation), grading, dust suppressant and any other maintenance activity related to roads and bridges.

**Ryerson** will provide summer maintenance for the following:

1. South Horn Lake Road from Minkler's Lane (Civic 2053) to Crozier's pit (Civic 1810) (1.7 kms.)
2. Mitchell's (Civic 1539) To Township of Strong Boundary (Civic 1082) (2.2 kms.)
3. Rosskopf Road from Nipissing Road to Langford's gravel pit (Civic 375) (1.8 kms.)
4. All of Midlothian Road

**Magnetawan** will provide summer maintenance for the following:

1. South Horn Lake Road from Hwy 520 to Minkler's Lane (Civic 2053) (3.2 kms.)
2. Crozier's Pit (Civic 1810) to Mitchell's (Civic 1539) (4.5 kms.)
3. All of Rockwynn Landing

**WINTER MAINTENANCE**

The winter maintenance will include plowing, sanding, winging back, ice scarifying and steaming.

**Ryerson** will provide the following winter maintenance:

1. All of Rosskopf Road (3.8 kms.)
2. All of Midlothian Road

**Magnetawan** will provide the following winter maintenance:

1. All of South Horn Lake Road (9.0 kms.)
2. All of Rockwynn Landing

**ROCKWYNN DOCKS**

Ryerson and Magnetawan equally share maintenance and construction costs of the Rockwynn Docks.

The parties will alternate every year, the annual installation and removal of the docks and by performing these respective works no invoicing or exchange of funds shall occur by either Municipality for labour costs.

The Public Works Supervisor or their designate, responsible for the docks in their year, will inspect the docks in the spring, for any repairs that may be required and will advise the other party of the work to be done and an estimate of cost. Upon approval from both parties, the responsible municipality will provide the labour and no labour costs will be charged to the other part.

Cost of materials required for repairs will be shared equally.

The docks shall be installed before the long weekend in May, as weather permits and will be removed after Thanksgiving weekend in October, as weather permits at the discretion of both Public Works Supervisors or designates.



Moved by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

**WHEREAS** The Township of Ryerson has received an application and the required fee from the owner of lands described as Lot 6, Concession, Township of Ryerson being the lands described in PIN 52137-0004 (the Applicant) to purchase a portion of the unopened boundary road allowance between Concession 14, Township of Ryerson and Concession 1, Geographic Township of Chapman, which unopened boundary road allowance is under the joint jurisdiction and ownership of the Township of Ryerson and the Municipality of Magnetawan;

**AND WHEREAS** the Council of the Municipality of Magnetawan passed Resolution 2022-279 supporting in principle a Road Use Agreement between the Municipalities and applicant to provide access from the east side of South North Lake Road to give access to the subject lands; however, the Municipal Solicitor provides supports to sell the boundary unopened road allowance giving access to the subject lands via the west side of South Horn Lake Road as seen in Schedule "A";

**NOW BE IT RESOLVED THAT** the Council of the Municipality of Magnetawan has considered various arrangements, and the Municipality of Magnetawan supports in principle the closure and sale of that portion of the unopened boundary road allowance to the Applicant shown on Schedule "A" attached hereto (the subject lands) subject to the following conditions:

1. A similar resolution of in principle support be obtained from the Council of the Township of Ryerson;
2. The Township of Ryerson will be responsible to administer and collect all fees associated with the sale process;
3. Each Municipality will complete the road closure process in accordance with its applicable by-law/policy
4. The Applicant shall be responsible for obtaining a reference plan depicting the subject lands to the satisfaction of the Municipalities;
5. The Applicant be required to take all steps required for the subject lands to merge with the Applicant's lands as determined by the Municipal Solicitor;
6. The Applicant shall be responsible for all costs incurred by and/or imposed by the Municipalities arising from and in consequence of the application and the proposed closure and sale;
7. That the price of the land shall be determined based upon currently applicable price per square foot set out in the Township of Ryerson's fees and charges by-law, and the sale proceeds are split equally between the municipalities.

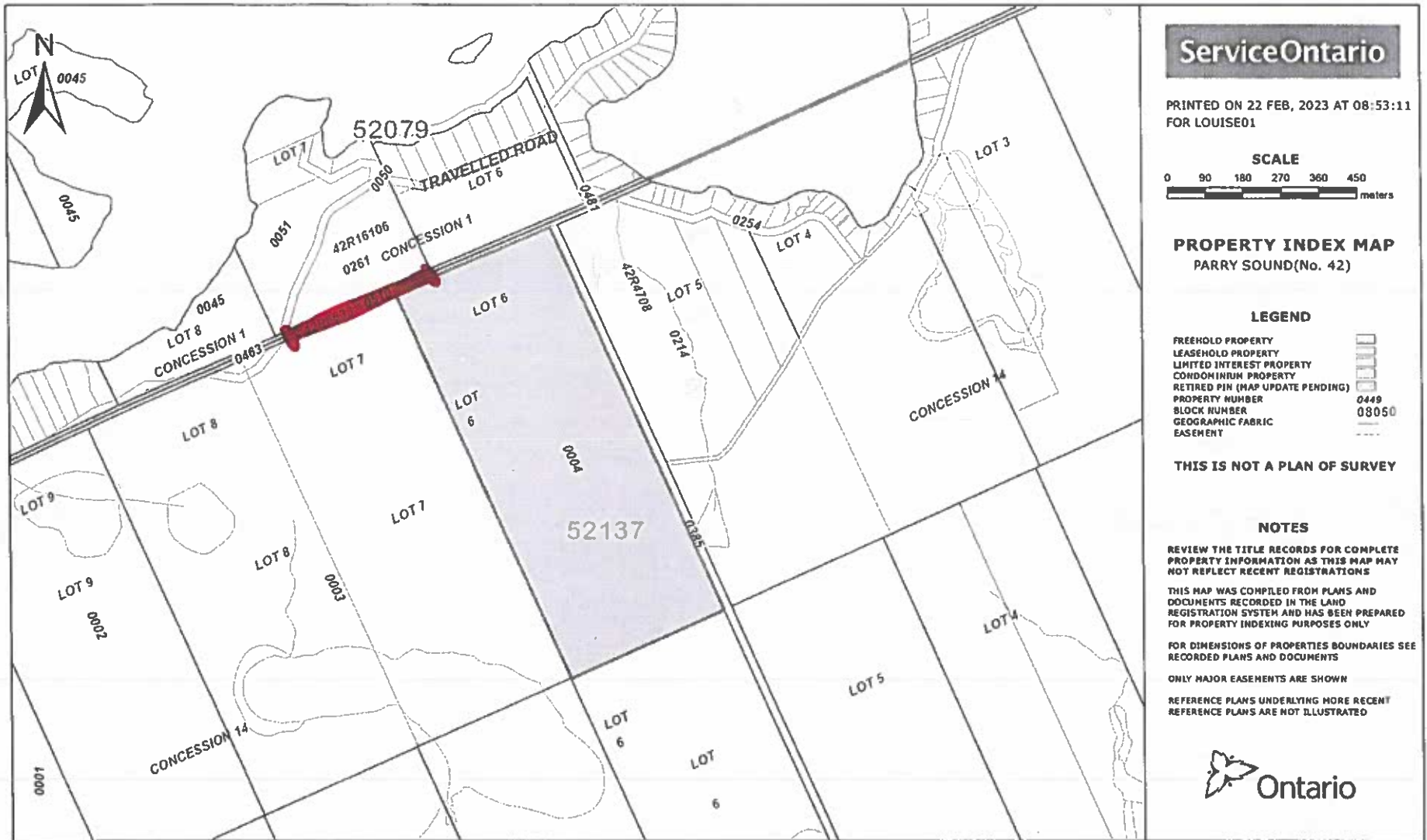
Carried \_\_\_\_\_ Defeated \_\_\_\_\_ Deferred \_\_\_\_\_ \_\_\_\_\_

Sam Dunnett, Mayor

Recorded Vote Called by: \_\_\_\_\_

Recorded Vote

Member of Council	Yea	Nay	Absent
Bishop, Bill			
Hetherington, John			
Hind, Jon			
Kneller, Brad			
Mayor: Dunnett, Sam			



**ServiceOntario**

PRINTED ON 22 FEB, 2023 AT 08:53:11  
FOR LOUISE01



**PROPERTY INDEX MAP**  
PARRY SOUND(No. 42)

**LEGEND**

FREEHOLD PROPERTY	[Symbol]
LEASEHOLD PROPERTY	[Symbol]
LIMITED INTEREST PROPERTY	[Symbol]
CONDOMINIUM PROPERTY	[Symbol]
RETIRED PIN (MAP UPDATE PENDING)	[Symbol]
PROPERTY NUMBER	0449
BLOCK NUMBER	08050
GEOGRAPHIC FABRIC	[Symbol]
EASEMENT	[Symbol]

**THIS IS NOT A PLAN OF SURVEY**

- NOTES**
- REVIEW THE TITLE RECORDS FOR COMPLETE PROPERTY INFORMATION AS THIS MAP MAY NOT REFLECT RECENT REGISTRATIONS
  - THIS MAP WAS COMPILED FROM PLANS AND DOCUMENTS RECORDED IN THE LAND REGISTRATION SYSTEM AND HAS BEEN PREPARED FOR PROPERTY INDEXING PURPOSES ONLY
  - FOR DIMENSIONS OF PROPERTIES BOUNDARIES SEE RECORDED PLANS AND DOCUMENTS
  - ONLY MAJOR EASEMENTS ARE SHOWN
  - REFERENCE PLANS UNDERLYING MORE RECENT REFERENCE PLANS ARE NOT ILLUSTRATED



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# Russell, Christie, LLP

Barristers & Solicitors

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W.D. (Rusty) Russell, Q.C., (1925-2019)  
Douglas S. Christie, B.A., LL.B. (retired)  
William S. Koughan, LL.B.

Edward B. Veldboom, MSc. Pl. LL.B.  
Michael F. Sirdevan, B.A. (Hons), LL.B.  
Jennifer E. Biggar, B.A., (Hons), J.D.

Please reply to:  
Edward B. Veldboom (Ext. 237)  
Email: [eveldboom@russellchristie.com](mailto:eveldboom@russellchristie.com)

February 1, 2024

Nancy Field, Deputy Clerk  
Township of Ryerson  
28 Midlothian Road  
RR1 Burks Falls, ON  
P0A 1C0  
Via email to [deputyclerk@ryersontownship.ca](mailto:deputyclerk@ryersontownship.ca)

Kerstin Vroom, CAO/Clerk  
The Corporation of the Municipality of Magnetawan  
4304 Hwy #520, P.O. Box 70  
Magnetawan, Ontario  
P0A 1P0  
via email to [Clerk@magnetawan.ca](mailto:Clerk@magnetawan.ca)

Dear Ms. Field and Ms. Vroom,

Re: McCharles Application to Purchase  
Unopened Boundary Road Allowance (Ryerson/Magnetawan)

Further to my recent discussions with Ms. Field, I have attached a copy of a draft resolution that could be considered by Council of each municipality to advance this application.

As part of my discussions with the Applicant's solicitor a number of options for the proposed closure and sale were outlined. It is our recommendation that the Municipalities give approval to the closure and sale of the land of that portion of the unopened boundary road allowance depicted on the attached parcel map.

The recommended route would provide direct access from the Applicant's lands (Lot 6, Concession 14, Township of Ryerson) to the year round maintained Horn Lake Road. The only other privately owned lands abutting this portion of the unopened boundary road allowance (being Part of Lot 7, Concession 1, Chapman and Lot 7, Concession 14, Ryerson) have frontage upon and direct access to Horn Lake Road.

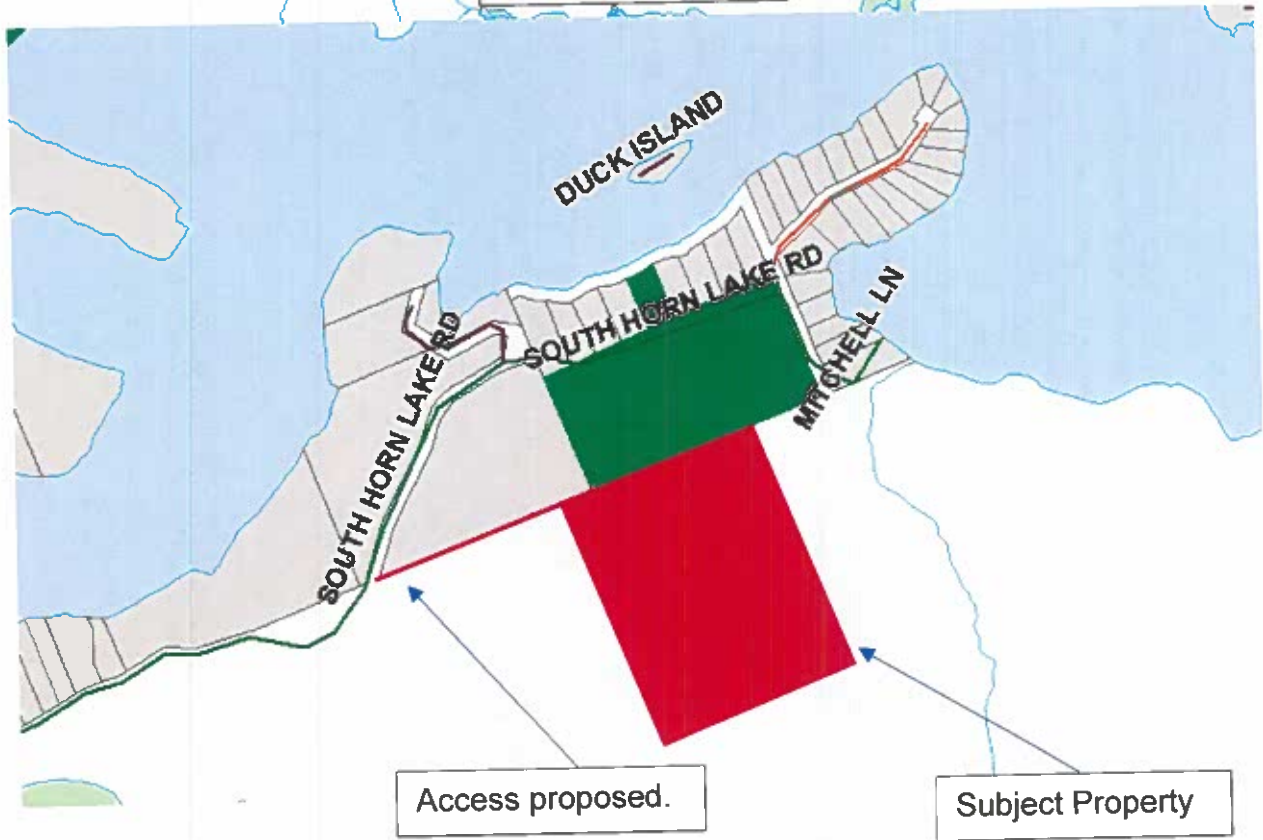
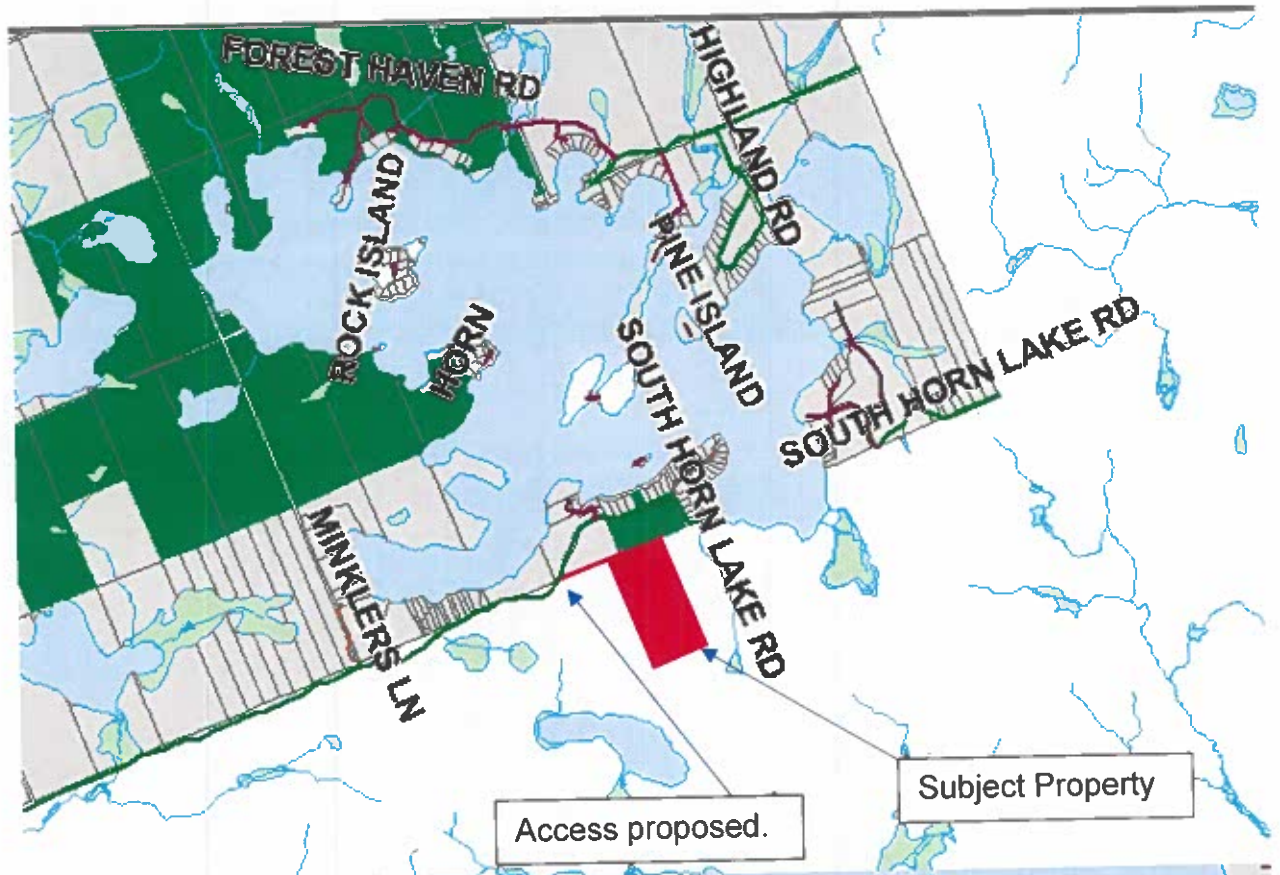
505 Memorial Ave., Box 158, Orillia, ON L3V 6J3  
Tel: 705-325-1326, Fax: 705-327-1811  
Website: [www.russellchristie.com](http://www.russellchristie.com) General Email: [info@russellchristie.com](mailto:info@russellchristie.com)

We trust this is of assistance.

Sincerely,

A handwritten signature in black ink, consisting of a series of overlapping, fluid strokes that form a cursive name.

**Edward B. Veldboom**  
*(electronically signed)*



**RESOLUTION NO. 2024 – FEBRUARY 21, 2024**

Moved by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

**WHEREAS** Council for the Municipality of Magnetawan on August 2, 2023 passed Resolution 2023-215 providing a support in principle to the Consent application known as 184 Silver Lake Road (Cordua 040 00712480) which was valid for six months;

**AND WHEREAS** the applicant (Cordua) has not applied to the Central Almaguin Planning Board within the required time frame sighting challenges arising from acquiring professional Planning Services;

**AND WHEREAS** Planscape Inc has been retained by the applicant and subsequently requested an extension of the six-month period allowing sufficient time to prepare studies;

**NOW THEREFORE BE IT RESOLVED THAT** Council approves a one-time extension of the support in principle subject to the consent application of 184 Silver Lake Road to September 25<sup>th</sup> 2024.

Carried \_\_\_\_\_ Defeated \_\_\_\_\_ Deferred \_\_\_\_\_

Sam Dunnett, Mayor

Recorded Vote Called by: \_\_\_\_\_

Recorded Vote

Member of Council	Yea	Nay	Absent
Bishop, Bill			
Hetherington, John			
Hind, Jon			
Kneller, Brad			
Mayor: Dunnett, Sam			





January 31, 2024

To Mayor and Council  
Municipality of Magnetawan  
c/o Erica Kellogg, Deputy Clerk Planning and Dev.  
P.O. Box 70  
Magnetwan, ON POA 1P0

Via E-mail: [ekellogg@magnetawan.com](mailto:ekellogg@magnetawan.com)

To Whom it may Concern,

RE: Consent application support – Resolution No. 2023-215

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Planscape Inc. was retained by Brandon Cordua at the end of November 2023, to assist him with his proposed consent application to the Central Almaguin Planning Board. He has provided us with a resolution from Council supporting the consent in principle. The resolution is dated August 2, 2023, and is noted to expire in six (6) months (Resolution No. 2023-215), attached.

Mr. Cordua was unable to retain professional planning support until November 2023. Since being retained, we are in the process of supporting Mr. Cordua in retaining an environmental consultant to prepare the necessary study for the application as per the pre-consultation meeting that was held. The supplemental environmental study needs to be undertaken in spring conditions (versus in winter snow conditions). We will therefore be unable to meet the resolution expiration timing.

We respectfully ask that Council extend the deadline to September 2024 on the original resolution to allow sufficient time to prepare the required studies.

Respectfully submitted,

**PLANSCAPE INC.**

Debbie Vandenaeker, MCIP, RPP, PMP  
Planning Consultant

Encl.

cc Central Almaguin Planning Board, via email  
Brandon Cordua, via email

Corporation of the  
**Municipality**  
of  
**Magnetawan**

Tel: (705) 387-3947  
Fax: (705) 387-4875  
www.magnetawan.com

P.O. Box 70, Magnetawan, Ontario POA 1P0

**RESOLUTION NO. 2023 - 015** **AUGUST 2, 2023**

Moved by: B. Bishop  
Seconded by: John Hetherington

**WHEREAS** the Municipality of Magnetawan has received a request to support an application for consent for creation of 1 new lot located at CON 14, Part Lot 13 PLAN 42R-2703 Part 8&13 SPENCE Magnetawan, which is a private road, (Cordua 4944 040 007124800) hereinafter referred to as "the Lands";

**WHEREAS** the Municipal planning consultant has provided a report in support of the application with conditions;

**NOW THEREFORE BE IT RESOLVED THAT** the Council of the Municipality of Magnetawan supports in principle the consent application for the Lands, which is valid only for a period of six (6) months subject to the following conditions:

- That the foregoing conditions be fulfilled within two years of the notice of decision of the Planning Board;
- Draft Reference Plan to be approved by the Municipality prior to registration;
- Two (2) true certified paper copies of the registered plan and an electronic version with a certification that it is a true copy be provided to the Municipality;
- Draft copy of the deeds (with all schedules) to be approved by the Municipality prior to registration;
- A copy of the original executed transfer (deed) with all schedules be provided to the Municipality;
- Confirmation from the North Bay Mattawa Conservation Authority (NBMCA) that the proposed Severed Lot can be adequately serviced by individual on site septic systems;
- Payment of all taxes, municipal legal fees, planning fees and fees as per the current Fees and Charges By-law, Park Land Dedication By-law and all other fees associated with the processing of this application;
- That the Applicant undertake and submit a Lake Capacity Study that demonstrates there is development capacity on Bells Lake to support the proposed development and demonstrates mitigation measures if required for the proposed severed parcel;
- That the Applicant undertake & submit an Environmental Impact Study to review the deer wintering habitat and any other natural heritage features (if identified), and to establish suitable building site and dock envelope along with any mitigation measures to be completed on the severed lot;
- That the Applicant enter into a Development Agreement with the Municipality to be registered on title to address mitigation measures and recommendations contained in both the Lake Capacity Study and Environmental Impact Study.
- That the Applicant enter into a Limited Service Agreement with the Municipality to be registered on title;
- That the Applicant submits a Zoning By-law Amendment to rezone the severed lot to address the non-compliant minimum lot area and frontage requirement within the Shoreline Residential designation;
- That the Applicant revise the application to show the severed lot with 80 m of shoreline frontage.

Carried  Defeated  Deferred

Sam Dunnett  
Sam Dunnett, Mayor

Recorded Vote Called by: \_\_\_\_\_

Recorded Vote

Member of Council	Yea	Nay	Absent
Bishop, Bill			
Hetherington, John			
Hind, Jon			
Kneller, Brad			
Mayor: Dunnett, Sam			



*Knowing our heritage  
we will build our future*

**OWNER'S AUTHORIZATION**

I/We, Brandon Cordua and Ashley Cordua , owning property described as:

Part of Lot 13, Concession 14, former Township of Spence, now in the Municipality of Magnetawan, in the Central Almaguin Planning Board area

Civic Address: 184 Silver Lake Road  
Roll Number: 4944 040 007 124800

hereby appoint **PLANSCAPE INC**, 104 Kimberley Avenue, Bracebridge, Ontario, P1L 1Z8 to act as agent to represent me/us in matters noted below for the property described above.

2023-11-27

Date: \_\_\_\_\_

e-Signed by Brandon Cordua  
on 2023-11-27 16:26:01 GMT

Brandon Cordua

e-Signed by Ashley Cordua  
on 2023-11-27 19:08:14 GMT

Ashley Cordua

**FREEDOM OF INFORMATION AND PRIVACY**

Personal information contained in this form, collected and maintained pursuant to Section 53 of The Planning Act, will be used for the purpose of responding to the Application and creating a public record. The Owner's Signature acknowledges that "personal information [is] collected and maintained specifically for the purpose of creating a record available to the general public;" per Section 14(1)(c) of the Municipal Freedom of Information and Protection of Privacy Act, R.S.O. 1990, c. M. 56.

The applicant acknowledges that the Township considers the application forms and all supporting materials, including studies and drawings, filed with this application to be public information and to form part of the public record. With the filing of an application, the applicant consents to the Township photocopying and releasing the application and any supporting material either for its own use in processing the application or at the request of a third party, without further notification to or permission from the applicant. The applicant also hereby states that it has authority to bind its consultants to the terms of this acknowledgement.

2023-11-27

Date: \_\_\_\_\_

e-Signed by Brandon Cordua  
on 2023-11-27 16:26:03 GMT

Brandon Cordua

e-Signed by Ashley Cordua  
on 2023-11-27 19:08:07 GMT

Ashley Cordua

Moved by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

**WHEREAS** the Council of the Municipality of Magnetawan is appreciative of the important work that the Almaguin Community Hatchery Program has done and continues to do within the Municipality;

**NOW THEREFORE BE IT RESOLVED THAT** the Council of the Municipality of Magnetawan agrees to pay the additional Liability Insurance for this event, which is usually under \$1,000 for 2024 and subsequent years and directs Staff to include this amount in the budget.

**DRAFT**

Carried \_\_\_\_\_ Defeated \_\_\_\_\_ Deferred \_\_\_\_\_

\_\_\_\_\_  
Sam Dunnett, Mayor

Recorded Vote Called by: \_\_\_\_\_

Recorded Vote

Member of Council	Yea	Nay	Absent
Bishop, Bill			
Hetherington, John			
Hind, Jon			
Kneller, Brad			
Mayor: Dunnett, Sam			



**The Corporation of the  
Township of Perry**

Box 70 1695 Emsdale Road Emsdale, Ontario P0A 1J0

Date: December 6, 2023

Resolution No.: 2023-309

Moved By: Jim Cushman      **Seconded By:** Joe Lumley

**Be it resolved that** the Council of the Corporation of the Township of Perry hereby recommends that the seven municipalities, comprised of the Township of Perry, Township of Ryerson, Township of Armour, Village of Burk's Falls, Township of McMurrich Monteith, Town of Kearney and the Municipality of Magnetawan, enter into discussions surrounding the Regional Fire Department;

**And further that** Council hereby directs the Clerk-Administrator to circulate a letter to the seven municipalities to confirm if there is an interest in a meeting to discuss regional fire services in the new year hosted by the Township of Perry.

Carried:  Defeated:

  
**Norm Hofstetter, Mayor**

RECORDED VOTE		
Council	For	Against
<b>Councillors</b> Jim Cushman		
Joe Lumley		
Margaret Ann MacPhail		
Paul Sowrey		
<b>Mayor</b> Norm Hofstetter		

A regular meeting of the Board of Health for the North Bay Parry Sound District Health Unit was held on Wednesday, November 22, 2023, via teleconference. The meeting was open to the public and live streaming of the proceedings was provided for the media and public through a link on the Health Unit's website.

**PRESENT:**

**Nipissing District:**

Central Appointees

Central Appointees

Central Appointees

Central Appointees

Eastern Appointee

Western Appointee

**Parry Sound District:**

Southeastern Appointee

Western Appointee

**Public Appointees:**

Karen Cook

Sara Inch

Jamie Lowery

Dave Wolfe

Rick Champagne (*Chairperson*)

Jamie Restoule

Marianne Stickland

Jamie McGarvey (*Vice-Chairperson*)

Tim Sheppard

Catherine Still

**ALSO IN ATTENDANCE:**

Medical Officer of Health/Executive Officer

Executive Director, Community Services

Executive Director, Finance

Executive Assistant, Director's Office

Dr. Carol Zimbalatti

Louise Gagné

Isabel Churcher

Christine Neily

**REGRETS:**

Central Appointees

Northeastern Appointee

Maurice Switzer

Blair Flowers

**Recorder**

Executive Assistant, Office of the MOH/EO

Nelly Bothelo

---

**1.0 CALL TO ORDER**

The Board of Health members joined the meeting in person from the Nipissing Room at 345 Oak Street West, North Bay, Ontario, and virtually via Teams video conference.

Rick Champagne, Board of Health Chairperson, called the meeting to order at 5.10 p.m.

Mr. Champagne announced the recent appointment of Dr. Zimbalatti as the Medical Officer of Health by the Ministry.

**2.0 APPROVAL OF THE AGENDA**

The agenda for the November 22, 2023, Board of Health meeting was reviewed, and the following motion was read:

**Board of Health Resolution #BOH/2023/11/01 \*Stickland/Still**

***Be It Resolved, that the Board of Health Agenda, dated November 22, 2023, be approved.***

The recorded vote was as follows:

**RECORDED VOTE FOR CIRCULATION: Yes / No (Please circle one)**

Name:	For:	Against:	Abstain:	Name:	For:	Against:	Abstain:
Rick Champagne	X			Jamie McGarvey	R		
Karen Cook	X			Jamie Restoule	X		
Blair Flowers	A			Marianne Stickland	X		
Catherine Still	X			Maurice Switzer	R		
Sara Inch	X			Dave Wolfe	X		
Jamie Lowery	X			Tim Sheppard	X		

*"Carried"*

**3.0 CONFLICT OF INTEREST DECLARATION**

There were no conflicts of interest declared.

**4.0 APPROVAL OF PREVIOUS MINUTES**

**4.1 Board of Health Minutes – September 27, 2023**

The minutes from the Board of Health meeting held on September 27, 2023, were reviewed and the following motion was read:

**Board of Health Resolution #BOH/2023/11/02 \*Cook/Restoule**

***Be It Resolved, that the minutes from the Board of Health meeting held on September 27, 2023, be approved as presented.***

The recorded vote was as follows:

**RECORDED VOTE FOR CIRCULATION: Yes / No (Please circle one)**

Name:	For:	Against:	Abstain:	Name:	For:	Against:	Abstain:
Rick Champagne	X			Jamie McGarvey	R		
Karen Cook	X			Jamie Restoule	X		
Blair Flowers	A			Marianne Stickland	X		
Catherine Still	X			Maurice Switzer	R		
Sara Inch	X			Dave Wolfe	X		
Jamie Lowery	X			Tim Sheppard	X		

*"Carried"*

#### 4.2. Board of Health In Camera Minutes – September 27, 2023

The minutes from the Board of Health meeting held on September 27, 2023, were reviewed and the following motion was read:

##### **Board of Health Resolution #BOH/2023/11/03 \*Still/Lowery**

***Be It Resolved, that the in-camera minutes from the Board of Health meeting held September 27, 2023, be approved as presented.***

The recorded vote was as follows:

##### **RECORDED VOTE FOR CIRCULATION: Yes / No (Please circle one)**

Name:	For:	Against:	Abstain:	Name:	For:	Against:	Abstain:
Rick Champagne	X			Jamie McGarvey	R		
Karen Cook	X			Jamie Restoule	X		
Blair Flowers	A			Marianne Stickland	X		
Catherine Still	X			Maurice Switzer	R		
Sara Inch	X			Dave Wolfe			X
Jamie Lowery	X			Tim Sheppard	X		

“Carried”

#### 5.0 DATE OF NEXT MEETING

Date: November 29, 2023  
Time: 5.30 p.m  
Location: 345 Oak Street West, North Bay, Ontario

#### 6.0 BUSINESS ARISING

##### 6.1. Intimate Partner Violence and Recommendations for Local Public Health Action

The following motion was read:

##### **Board of Health Resolution #BOH/2023/11/04 \*Inch/Lowery**

**Whereas**, the Ontario Public Health Standards identifies violence as a topic for consideration within the Substance Use and Injury Prevention Standard and requires public health units to use a comprehensive health promotion approach that addresses risk and protective factors to reduce the burden of preventable injuries in the health population;

**Whereas**, the Ontario Public Health Standards require public health units to monitor and assess trends related to injuries;

**Whereas**, public health units and their programs, such as Healthy Babies Healthy Children and Sexual Health, respond to disclosure of Intimate Partner Violence or support disclosing of Intimate Partner Violence within individual client care using best practices;



**Whereas**, it is well documented that Intimate Partner Violence is a serious preventable problem that significantly impacts victims and their children with effects across the lifespan and has considerable societal costs associated with medical and mental health services, lost productivity, and criminal justice and child welfare costs;

**Whereas**, responding to and preventing Intimate Partner Violence requires urgent and sustained evidence-based interventions by multisectoral agencies at a local and provincial level that are effective in preventing violence, and effective in changing risk and increasing protective factors, especially in adolescents and young adults;

**Whereas**, Intimate Partner Violence is generally underreported. Locally reported police, victim, and healthcare service data likely does not represent the full extent of Intimate Partner Violence, nor the risk and nature of the abuse and how it varies across specific population groups (e.g., 2sLGBTQ+, Indigenous) and age groups. Local level survey data is not available on Intimate Partner Violence, as collected through the Statistics Canada General Social Survey on Canadian's Safety (Victimization), or Adverse Childhood Experiences (ACEs);

**Therefore Be It Resolved**, That the Board of Health for the North Bay Parry Sound District Health Unit is committed to being a member on the Violence against Women Coordinating Committee (VAWCC) of Nipissing and VAWCC of Parry Sound, and support the efforts of staff to research and consult with local, regional, and provincial experts and community partners to enhance surveillance methodologies, knowledge of effective prevention strategies, promotion of local services, and capacity for collective action and evaluation; and,

**Furthermore Be It Resolved**, That the Board of Health call on the Province of Ontario to invest in surveillance and analytical methodologies at a provincial and local public health unit level to gain a better understanding of the prevalence of Intimate Partner Violence and Adverse Childhood Experiences and to permit monitoring of trends, and data-informed action; and,

**Furthermore Be It Resolved**, That the Board of Health call on the Province of Ontario to develop a Provincial Intimate Partner Violence strategy to support the identification, implementation, evaluation, and monitoring of effective violence prevention strategies; and

**Furthermore Be It Resolved**, That the Board of Health call on the Province of Ontario and the Ministry of Children, Community and Social Services (MCCSS) to increase the funding allocated to the Healthy Babies Healthy Children Home Visiting program that is operated out of local public health units. The program directly services individual parents who need more support. Within this work, staff respond to disclosure of Intimate Partner Violence or support disclosing of Intimate Partner Violence. The annual budget for the Healthy Babies Healthy Children program has not increased in over 10 years.

**Furthermore Be It Resolved**, That the Board of Health provide correspondence of these resolutions to district municipalities, Ontario Boards of Health, Victor Fedeli, MPP (Nipissing), Graydon Smith, MPP (Parry Sound-Muskoka), John Vanthof, MPP (Timiskaming-Cochrane), the Honourable Doug Ford (Premier), the Honourable Merrilee Fullerton (Minister of Children, Community and Social Services), Sylvia Jones (Minister of Health), the Honourable Michael Kerzner (Solicitor General of Ontario), Josée Bégin (Assistant Chief Statistician, Statistics Canada), and Chairs of the VAWCC of Nipissing and VAWCC of Parry Sound.

The recorded vote was as follows:

**RECORDED VOTE FOR CIRCULATION: Yes / No (Please circle one)**

Name:	For:	Against:	Abstain:	Name:	For:	Against:	Abstain:
Rick Champagne	X			Jamie McGarvey	X		
Karen Cook	X			Jamie Restoule	X		
Blair Flowers	A			Marianne Stickland	X		
Catherine Still	X			Maurice Switzer	R		
Sara Inch	X			Dave Wolfe	X		
Jamie Lowery	X			Tim Sheppard	X		

"Carried"

## 7.0 REPORT OF THE MEDICAL OFFICER OF HEALTH

The Report of the Medical Officer of Health for the November 22, 2023, meeting was presented to the Board of Health for information purposes.

Comments and questions were taken and answered.

## 8.0 BOARD COMMITTEE REPORTS

There were no Committee Reports to bring forward.

## 9.0 CORRESPONDENCE

Board of Health correspondence listed for the November 22, 2023 meeting is made available for review by Board members in the Board of Health online portal.

## 10.0 NEW BUSINESS

### 10.1 Endorsement of Ontario Public Health Association's Letter on Modernizing Alcohol Marketplace and Product Sales.

The following motion was read:

**Board of Health Resolution #BOH/2023/11/05 \*McGarvey/ Restoule**

*Whereas, Alcohol is a well-established risk factor for death, disease (including certain cancers, cardiovascular disease, liver disease), disability, unintentional injury, risky behaviour, social problems, and violence or aggressive behaviour;*

*Whereas, The Health Unit district has significantly higher rates of emergency department visits and hospitalizations due solely to alcohol consumption, compared to Ontario;*

*Whereas, The Health Unit district has significantly higher rates of heavy drinking episodes for persons aged 19 years or older compared to Ontario;*

**Whereas, Increased availability and affordability of alcohol has a particularly negative impact on school-aged Ontarians, for whom the risk of adverse outcomes from drinking is greater than adults. Alcohol is a leading risk factor for worsening academic performance, injury, violence, suicide, and death in youth;**

**Whereas, Within the Health Unit district a majority of high schools (87%) and almost two-thirds of post-secondary institutions (63%) are within a 3km distance of an alcohol retailer.**

**Whereas, When alcohol becomes more available and affordable, there is an associated increase in healthcare costs, lost productivity, criminal justice and other direct costs;**

**Whereas, The 2019 regulatory changes that have led to the relaxation of alcohol control policies have already placed Ontarians at an increased risk of harms and health related outcomes;**

**Therefore Be It Resolved, That the Board of Health endorse the Letter from the Ontario Public Health Association on Modernizing Alcohol Marketplace and Product Sales to raise awareness about, and work to reduce the impact of increased access to alcohol; and**

**Furthermore Be It Resolved, That the Board of Health call on the Province of Ontario to implement the following policy measures:**

- Reduce retail density
- Maintain or decrease hours of sale, with no exceptions
- Strengthen Ontario’s alcohol pricing policies including taxation, minimum pricing or other means.
- Stop further privatization of alcohol sales
- Apply a whole of government, health-in-all-policies approach to alcohol modernization, and

**Furthermore Be It Resolved, That the Board of Health provide correspondence of these resolutions to district municipalities, Ontario Boards of Health, Victor Fedeli, MPP (Nipissing), Graydon Smith, MPP (Parry Sound-Muskoka), John Vanthof, MPP (Timiskaming-Cochrane), the Honourable Doug Ford (Premier), the Honourable Sylvia Jones (Minister of Health) and the Association of Local Public Health Agencies (alPHA).**

The recorded vote was as follows:

**RECORDED VOTE FOR CIRCULATION: Yes / No (Please circle one)**

<b>Name:</b>	<b>For:</b>	<b>Against:</b>	<b>Abstain:</b>	<b>Name:</b>	<b>For:</b>	<b>Against:</b>	<b>Abstain:</b>
Rick Champagne	X			Jamie McGarvey	X		
Karen Cook	X			Jamie Restoule	X		
Blair Flowers	A			Marianne Stickland	X		
Catherine Still	X			Maurice Switzer	R		
Sara Inch	X			Dave Wolfe	X		
Jamie Lowery	X			Tim Sheppard	X		

“Carried”

**11.0 IN CAMERA**

**11.1 A position, plan, procedure, criteria or instructions to be applied to any negotiations carried on by or on behalf of the Board.**

**Board of Health Resolution #BOH/2023/11/06 \*Stickland/Lowery**

*Be It Resolved, that the Board of Health move in camera at 6:04 p.m. to discuss item #11.1. A position, plan, procedure, criteria or instructions to be applied to any negotiations carried on by or on behalf of the Board.*

The recorded vote was as follows:

**RECORDED VOTE FOR CIRCULATION: Yes / No (Please circle one)**

Name:	For:	Against:	Abstain:	Name:	For:	Against:	Abstain:
Rick Champagne	X			Jamie McGarvey	X		
Karen Cook	X			Jamie Restoule	X		
Blair Flowers	A			Marianne Stickland	X		
Catherine Still	X			Maurice Switzer	R		
Sara Inch	X			Dave Wolfe	X		
Jamie Lowery	X			Tim Sheppard	X		

*"Carried"*

At the close of the in camera session, the following motion was read:

**Board of Health Resolution #BOH/2023/11/07 \*Wolfe/Still**

*Be It Resolved, that the Board of Health rise and report at 6:59 p.m.*

The recorded vote was as follows:

**RECORDED VOTE FOR CIRCULATION: Yes / No (Please circle one)**

Name:	For:	Against:	Abstain:	Name:	For:	Against:	Abstain:
Rick Champagne	X			Jamie McGarvey	X		
Karen Cook	X			Jamie Restoule	X		
Blair Flowers	A			Marianne Stickland	X		
Catherine Still	X			Maurice Switzer	R		
Sara Inch	X			Dave Wolfe	X		
Jamie Lowery	X			Tim Sheppard	X		

*"Carried"*

Direction was provided; there was nothing further to report.

## 12.0 ADJOURNMENT

Having no further business, the Board of Health Chairperson adjourned the Board of Health meeting at 7.00 p.m.

*Original Signed by Rick Champagne*  
Chairperson/Vice-Chairperson

*2024-01-24*  
Date (yyyy/mm/dd)

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*Original Signed by Nelly Bothelo*  
Nelly Bothelo, Recorder

*2024-01-24*  
Date (yyyy/mm/dd)

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A regular meeting of the Board of Health for the North Bay Parry Sound District Health Unit was held on Wednesday, November 29, 2023, via teleconference. The meeting was open to the public and live streaming of the proceedings was provided for the media and public through a link on the Health Unit's website.

**PRESENT:**

**Nipissing District:**

Central Appointee

Central Appointee

Eastern Appointee

Central Appointee

Western Appointee

Sara Inch

Dave Wolfe

Rick Champagne (*Chairperson*)

Maurice Switzer

Jamie Restoule

**Parry Sound District:**

Northeastern Appointee

Southeastern Appointee

Blair Flowers

Marianne Stickland

**Public Appointees:**

Tim Sheppard

Catherine Still

**ALSO IN ATTENDANCE:**

Acting Medical Officer of Health/Executive Officer

Executive Director, Finance

Executive Director, Clinical Services

Executive Director, Community Services

Executive Director, Corporate Services

Executive Director, Human Resources

Executive Assistant, Director's Office

Dr. Carol Zimbalatti

Isabel Churcher

Shannon Mantha

Louise Gagné

Paul Massicotte

Josée Goulet

Christine Neily

**REGRETS:**

Central Appointee

Western Appointee

Central Appointee

Jamie Lowery

Jamie McGarvey (*Vice-Chairperson*)

Karen Cook

**Recorder**

Executive Assistant, Office of the MOH/EO

Nelly Bothelo

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**1.0 CALL TO ORDER**

The Board of Health members joined the meeting in person from the Nipissing Room at 345 Oak Street West, North Bay, Ontario, and virtually via Teams video conference.

Rick Champagne, Board of Health Chairperson, called the meeting to order at 5.48 p.m.

## 2.0 APPROVAL OF THE AGENDA

The agenda for the November 29, 2023, Board of Health meeting was reviewed, and the following motion was read:

### **Board of Health Resolution #BOH/2023/11/01 \*Wolfe/Stickland**

***Be It Resolved, that the Board of Health Agenda, dated November 29, 2023, be approved.***

The recorded vote was as follows:

#### RECORDED VOTE FOR CIRCULATION: Yes / No (Please circle one)

Name:	For:	Against:	Abstain:	Name:	For:	Against:	Abstain:
Rick Champagne	X			Jamie McGarvey	R		
Karen Cook	R			Jamie Restoule	X		
Blair Flowers	X			Marianne Stickland	X		
Catherine Still	X			Maurice Switzer	X		
Sara Inch	X			Dave Wolfe	X		
Jamie Lowery	R			Tim Sheppard	X		

*"Carried"*

## 3.0 CONFLICT OF INTEREST DECLARATION

There were no conflicts of interest declared.

## 4.0 APPROVAL OF PREVIOUS MINUTES

## 5.0 DATE OF NEXT MEETING

Date: January 24, 2024

Time: To be determined

Place: To be determined

## 6.0 BUSINESS ARISING

### 6.1 Report back on ALPHa Fall Symposium 2023

Sara Inch & Dr. Zimbalatti attended the virtual session on Risk Communication and Human Rights Lens at the ALPHa Fall symposium.

Key points from the session:

Implementing a Human Rights-Based Approach (HRBA) in seven stages.

Public health faced accusations of human rights breaches during the COVID-19 pandemic.

- In emergencies, it's acceptable to bypass some HRBA steps, compensating for it later.
- Human rights tribunal ruled that mask mandates during the pandemic didn't violate human rights.
- Only the legislature can amend the Ontario Human Rights Code.
- Caste-based discrimination is a policy position, not a ruling; tribunals follow policy positions.
- Policy drafters use policy positions to inform legislation.
- In vaccine-related cases, there's a right not to be vaccinated, but it doesn't grant unrestricted access.

Implementing a Human Rights-Based Approach involves a thorough process, considering historical context, community needs, and cultural nuances. Flexibility, inclusivity, and community engagement are key elements. Emergency situations might warrant bypassing some steps temporarily. Specific case examples illustrate the intersection of human rights, health policies, and risk communication strategies. Communication is a process, not an event.

Dr. Zimbalatti attended other sessions as well at the alpha Fall symposium. She shared a few highlights:

- Organizations can move the human rights agenda forward by following a Human Rights approach, informing partners and the public that they do so, and explain what that means.
- Dr. Moore spoke at the symposium and announced that the Chief Medical Officer of Health Annual Report will be released shortly with a focus on tobacco, alcohol, opioids, and cannabis. He also shared that there will be a population health assessment plan in Ontario in collaboration with Public Health Ontario with a report back to the Legislature.
- Health Units that underwent merger shared their experiences and lessons learned – the biggest effort they had to put in was around aligning leadership and culture between two health units.
- In the discussion which followed the presentation on merger experiences, the membership indicated that it would be useful if alpha created and made available to members a repository of merger resources. Alpha leadership indicated this is something they felt they could do.

## **7.0 REPORT OF THE MEDICAL OFFICER OF HEALTH**

No report of the Medical Officer of Health was prepared for this meeting.

## **8.0 BOARD COMMITTEE REPORTS**

### **8.1 Finance and Property Committee**

A Finance and Property Committee meeting was held prior to the Board of Health meeting.

The following motion was read:



**Board of Health Resolution #BOH/2023/11/02 \*Stickland/Sheppard**

**Be It Resolved**, that on recommendation of the Finance and Property Committee the Board of Health for the North Bay Parry Sound District Health Unit approves the 2024 Board of Health Public Health Budget, as presented, with a total shareable base of \$17,360,680.

**Furthermore Be It Resolved**, that on the recommendation of the Finance and Property Committee the Board of Health for the North Bay Parry Sound District Health Unit approves 2% of the 2024 municipal share be paid from the municipal reserve and the remainder levied to the municipalities.

The recorded vote was as follows:

**RECORDED VOTE FOR CIRCULATION: Yes / No (Please circle one)**

Name:	For:	Against:	Abstain:	Name:	For:	Against:	Abstain:
Rick Champagne	X			Jamie Restoule	X		
Karen Cook	R			Marianne Stickland	X		
Blair Flowers	X			Maurice Switzer	X		
Sara Inch	X			Dave Wolfe	X		
Jamie Lowery	R			Tim Sheppard	X		
Jamie McGarvey	R			Catherine Still	X		

"Carried"

**9.0 CORRESPONDENCE**

**10.0 NEW BUSINESS**

**11.0 IN CAMERA**

**11.1** A position, plan, procedure, criteria or instructions to be applied to any negotiations carried on by or on behalf of the Board.

**Board of Health Resolution #BOH/2023/11/03 \*Wolfe/Flowers**

**Be It Resolved**, that the Board of Health move in camera at 6:12 p.m. to discuss item #11.1. A position, plan, procedure, criteria or instructions to be applied to any negotiations carried on by or on behalf of the Board.

The recorded vote was as follows:

**RECORDED VOTE FOR CIRCULATION: Yes / No (Please circle one)**

Name:	For:	Against:	Abstain:	Name:	For:	Against:	Abstain:
Rick Champagne	X			Jamie McGarvey	R		
Karen Cook	R			Jamie Restoule	X		
Blair Flowers	X			Marianne Stickland	X		
Catherine Still	X			Maurice Switzer	X		
Sara Inch	X			Dave Wolfe	X		
Jamie Lowery	R			Tim Sheppard	X		

"Carried"

At the close of the in camera session, the following motion was read:

**Board of Health Resolution #BOH/2023/11/04 \*Wolfe/Still**

***Be It Resolved, that the Board of Health rise and report at 6:36 p.m.***

The recorded vote was as follows:

**RECORDED VOTE FOR CIRCULATION: Yes / No (Please circle one)**

Name:	For:	Against:	Abstain:	Name:	For:	Against:	Abstain:
Rick Champagne	X			Jamie McGarvey	R		
Karen Cook	R			Jamie Restoule	X		
Blair Flowers	X			Marianne Stickland	X		
Catherine Still	X			Maurice Switzer	X		
Sara Inch	X			Dave Wolfe	X		
Jamie Lowery	R			Tim Sheppard	X		

"Carried"

Upon rising and reporting, the following motion was read:

**Board of Health Resolution #BOH/2023/11/05 \*Wolfe/Stickland**

***Whereas mergers by public health units under the Ministry of Health's Strengthening Public Health plan are currently referred to as voluntary, yet mergers are increasingly being understood to be necessary for local public health unit sustainability; and***

***Whereas feasibility assessments must be completed in time to inform the merger fund application within the Annual Service Plan, which is to be submitted in March 2024;***

***Be It Resolved, That the Board of Health for the North Bay Parry Sound District Health Unit directs staff to request provincial one-time funding for consultation to study the feasibility and potential risks and benefits of mergers with neighbouring public health units; and***

***Furthermore Be It Resolved, That additional Board of Health direction be sought should further consultation result in a recommendation to change the focus of the feasibility assessment of voluntary mergers with other regional local public health agencies.***

***Furthermore Be It Resolved, That the Board of Health approves consulting externally for the completion of the feasibility assessment without undertaking a fulsome Request for Proposal (RFP) process.***

The recorded vote was as follows:

**RECORDED VOTE FOR CIRCULATION: Yes / No (Please circle one)**

<b>Name:</b>	<b>For:</b>	<b>Against:</b>	<b>Abstain:</b>	<b>Name:</b>	<b>For:</b>	<b>Against:</b>	<b>Abstain:</b>
Rick Champagne	X			Jamie McGarvey	R		
Karen Cook	R			Jamie Restoule	X		
Blair Flowers	X			Marianne Stickland	X		
Catherine Still	X			Maurice Switzer	X		
Sara Inch	X			Dave Wolfe	X		
Jamie Lowery	R			Tim Sheppard	X		

"Carried"

**12.0 ADJOURNMENT**

Having no further business, the Board of Health Chairperson adjourned the Board of Health meeting at 7.00 p.m.

*Original Signed by Rick Champagne*

*2024-01-24*

Chairperson/Vice-Chairperson

Date (yyyy/mm/dd)

*Original Signed by Nelly Bothelo*

*2024-01-24*

Nelly Bothelo, Recorder

Date (yyyy/mm/dd)

# Magnetawan Public Library

## LIBRARY BOARD MEETING MINUTES

DATE AND TIME	Tuesday, December 5, 2023, 7:00pm
LOCATION	Magnetawan Public Library
ATTENDEES	Mary Bishop, Sheila Smith, Jon Hind, Lorinda Makoviczki
REGRETS	Julie Ferris, Elinor Raaflaub, Michael Fleming
CALL TO ORDER	7:15pm

### DECLARATION OF CONFLICT OF INTEREST

2023-02

### APPROVAL OF AGENDA

2023-03

Moved: Mary Bishop

Carried

Seconded: Sheila Smith

Be it resolved that the agenda for this meeting be approved.

### APPROVAL OF LAST MEETING MINUTES

2023-04

Moved: Sheila Smith

Carried

Seconded: Mary Bishop

Be it resolved that the last meeting minutes be approved.

### 2023-05 - NEW BUSINESS

2023-5.1 – Appoint Acting Chair – Sec 14(4) Public Libraries Act – No quorum, move to next meeting.

2023-5.2 – Appoint a member for signing authority - No quorum, move to next meeting.

### 2023-06 - BUSINESS ARISING

6.1 – Budget for 2024, may need two meetings in January

### 2023-07 - CHAIR REPORT

N/A

2023-08 – Librarian Report

8.1 –

Librarian Report

November 2023

- The library has been steady with patrons.
- I have been keeping up with Inter-library loan requests.
- I had a book display for Remembrance Day
- My current book display is book titles beginning with 'N'
- I am in the process of re-organizing the children's area
- I went to the school for craft and story time with the kindergarten class on Nov. 2.
- I have set up a craft workshop – Angels from coat hangers. It will be held on Thursday, Nov. 30<sup>th</sup>. I have 6 spots, all are filled. \$5/person
- Attached is a copy of the weekly reconciliation sheets for the months of Oct & Nov.
- Attached is a copy of monthly ephemerals

Ephemeral	October	November
Adults	362	132
Area Question		
Book Bag \$5	2	
Book Bag \$6	0	
Book/DVD Sale		
Computer Use	50	21
Display		
Donation	4	
Fax	13	2
General Question	8	5
Internet	91	16
Kids	28	8
Lamination	6	5
Magazine		
Municipal Question	4	
Paperback Sale	28	
Pen Sale		
Phone call	22	8
Postcard Sale		
Printing	639	103
Program Attendance	54	12
Puzzle	42	21
Reading Advisory	10	3
Restroom	38	6
Tech	16	
Teens		2

**2023-09 – Fundraising Committee**

9.1 – Have a report from the committee, idea to include it in the board orientation package

9.2 – Meeting again before the end of 2023 to set a plan for 2024

**2023-10 – Unfinished/Ongoing Business**

10.1 – Budget report from October

10.2 - Policies to be completed by end of February 2024.

**2023-11 – Question Period for public**

- N/A

**2023-12 – Closed Session**

**12.1 – Labour relation or employee negotiations**

Sec 16(4)(d) Public Library Act

- N/A – no quorum or Chairperson present

**2023-12 - Next meeting will be held at 7:00 pm on Tuesday, January 30, 2024 @ Magnetawan Public Library**

**ADJOURNMENT**

2023-13 Moved: Sheila Smith

Carried Seconded: Mary Bishop

Be it resolved that the meeting adjourned at 7:37 pm

Chairperson signature

A handwritten signature in black ink, appearing to read 'John F...', is written over a horizontal line. The signature is cursive and somewhat stylized.

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**Central Almaguin Planning Board**  
**MINUTES**  
**Wednesday, December 6, 2023**  
**At the Village of South River Municipal Office located at**  
**63 Marie Street, South River (705-386-2573)**

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Board Meeting Minutes for December 6, 2023 – 5:30 p.m.

Attending:

<b>Vice Chair</b>	Magnetawan Member Sam Dunnett	South River Member Jim Coleman
Machar	Member Lynda Carleton	Strong Member Jeff McLaren
<b>Chair</b>	Provincial Member John MacLachlan	Joly Member Chris Nicholson
Sundridge	Member Jim MacLachlan	

Secretary-Treasurer: Christine Hickey

Guests: Michael Vallins, Brandon Huls, Ted Williams, Paul Goodridge, Ron Seemann, Gordon Shaw, Ellen Shaw, Dave McAllister, Tony Karasmanis, Dave Mack, Henry Wiens, Peter Kerrigan

1. The chair called the meeting to order at 5:37 p.m
2. Declaration of Pecuniary Interests - None
3. Minutes of the November 1, 2023

**Res #1 - Jim Coleman-Jeff McLaren**

BE IT RESOLVED THAT this Board does hereby adopt the minutes of Wednesday, November 1, 2023; as written. **CARRIED**

**Res #2 - Jim Coleman-Jim MacLachlan**

Be it resolved that the Central Almaguin Planning Board does hereby approve an amendment to the agenda to add CH#574 – Municipal Planning Services – Invoices 6772 & 6773 & 6774- \$915.31 and Item 7.3 Minor Amendment to Decision for B005/23 Magnetawan **CARRIED**

4. Payment of December Accounts:

**Res #3 - Lynda Carleton-Chris Nicholson**

BE IT RESOLVED THAT this Board does hereby approve payment of the December Accounts:

Ch# 562 - Village of South River – Rent for December 2023 - \$341.92  
Ch# 563 - Christine Hickey – Wages (October 26 – November 29 – 37.5 hours)  
CH#564-#570 Board Member Honourarium - \$9,375.00  
CH#571 – Municipal Planning Services – Invoices 6687 & 6688 -\$1,084.00  
CH#572 – Refund of Deposit Owing – B014/22 - \$635.57

CH#573 – Refund of Deposit Owing – B002/23 - \$720.32  
CH#574 – Municipal Planning Services – Invoices 6772 & 6773 & 6774-\$1,084.00  
Online CRA Payments for November (\$195.51) **CARRIED**

5. Public Meetings/Decisions on the following Files

B023/23 Strong– Concession 10, Lot 12 (164 Cottrell Road)

The meeting time for this application was approximately 5:44 p.m. to 5:47 p.m.

The Chair confirmed if there were any questions or comments from those attending electronically or in person. There were no further comments on the application from those in attendance. The Secretary-Treasurer advised that there were no comments received on this application as part of the circulation process only a request to be copied on the decision.

**Res #4 - Jeff McLaren-Sam Dunnett**

BE IT RESOLVED THAT this Board does hereby approve File B023/23 Strong

That this approval applies to create one (1) lot which will have:

502m (+/-) Frontage on Cottrell Road, with a Depth of 1237m (+/-) and an area of 5.6ha (+/-).

Retained lot will be an area of 5.6ha (+/-).

The subject lands are located at Concession 10, Lot 12, Plan 42R-5182, with a municipal address of 164 Cottrell Road, Township of Strong, District of Parry Sound.

The Board requires that all conditions of draft approval from the Central Almaguin Planning Board and the Township of Strong be met before the deeds can be stamped and final approval given. **CARRIED**

B025/23 Magnetawan – Concession 1, Lot 9 (Water Access Lot)

The meeting time for this application was approximately 5:47 p.m. to 5:55 p.m.

The Chair confirmed if there were any questions or comments from those attending electronically or in person. There were no further comments on the application from those in attendance. The Secretary-Treasurer advised that there were three comments received from neighbouring properties on this application as part of the circulation process, all comments also requested to be copied on the decision.

The applicant, Mr. Wiens requested to speak. The lot that is proposed to be severed is vacant and the retained lot has a house. Currently there is a rough road up to the waterfront. The neighbour purchased the property at the same time, and they made an agreement on an access road to the properties. There have been issues with the agreement that are being



dealt with. The comment received is not applicable to this application and there has been no contravention to Environmental issues.

Confirmation was provided that Magnetawan supports the application.

**Res #5 - Chris Nicholson-Jim MacLachlan**

BE IT RESOLVED THAT this Board does hereby approve File B025/23 Magnetawan

That this approval applies to create one (1) new lot (water access) which will have:

388.49m (+/-) Water Frontage, with a Depth of 339.17m (+/-) and an area of 8.55ha (+/-).

Retained lot will be an area of 12.09ha (+/-).

The subject lands are located at Concession 1, Part Lot 9, Plan 42R-10938, Municipality of Magnetawan, District of Parry Sound.

The Board requires that all conditions of draft approval from the Central Almaguin Planning Board and the Municipality of Magnetawan must be met before the deeds can be stamped and final approval given.

**CARRIED**

B015/23 Lount – Concession 6, Part Lot 10 (37 Willards Lane)

The discussion for this application was approximately 5:55 p.m. to 6:14 p.m. The public meeting for this application was held previously.

Confirmation was provided that the requested items were removed. It was noted to the Board that the fence in the Right of way was not removed. Discussion ensued on the fence that is remaining and if the fence impeded access to the property. Clarification was provided that matters such as a fence are civil matters.

Mr. Goodridge, the agent for the application advised that the fence that is being further discussed will be removed by next week. The lot on the waterfront is an existing lot and the frontage is not changing. The retained lot is divided by the existing road allowance which is a natural break for the retained lot.

**Res #6 - Jeff McLaren-Sam Dunnett**

BE IT RESOLVED THAT this Board does hereby approve File B015/23 Lount

That this approval applies to create one (1) lot which will have:

29.5m (+/-) water frontage with a Right-of-Way over Part 1 Plan 42R-6682, 62.48m (+/-) Depth and an area of 0.186 ha (+/-).

Retained lot will be an area of 0.637ha (+/-)

The subject lands are located at Concession 6, Part Lot 10, with an address of 37 Willards Lane, Township of Lount, District of Parry Sound.

The Board requires that all conditions of draft approval from the Central Almaguin Planning Board must be met before the deeds can be stamped and final approval given.

**CARRIED**

6. New Files

B024/23 Lount – Concession 7, Lots 11 & 12 (4357 Eagle Lake Road)

The applicants prepared a report that provides further details on the proposal.

Discussion ensued on why the proposed lot 3 leads back to the private road, this would mean that the owner of lot 3 could access the road to go to the waterfront. The applicant confirmed that the reason was to have an alternate means to access this lot due to the layout of the property.

The surveyor for the applicant, Ted Williams spoke to the comment on the proposal being a backlot creation. Backlots are typically to stop the demand on the lake. If you look at the details here the closest line to the lake is approximately 300 m, this provides good separation to the lake. The overland drainage is going to flow out to Eagle Lake Road, these lots will have the same drainage pattern. Based on these details, the proposed lots will not have any impact to Deer Lake. The layout on this lot can be changed if that will be satisfactory to the board.

The Board requested that a one-foot reserve between the access road and the lots so that there is separation.

The Secretary-Treasurer was directed to proceed with a notice of hearing. The applicant is to provide an updated sketch and a proper description of the intent of the application before the end of this week to include with the notice.

B028/23 Lount – Concession 3, Part Lot 6 (Summer Road)

The Board deferred the application until the Planner is able to prepare a detailed report.

**Res #7 - Sam Dunnett-Jim Coleman**

BE IT RESOLVED THAT the Central Almaguin Planning Board defer discussion until we have received a Planning Report for fil B028/23 Lount.

**CARRIED**

B026/23 Strong – Concession 1, Lot 7 (219 Stirling Falls Road) - (Status Update)

The Secretary Treasurer advised that the sketch that accompanied the application was not consistent with the resolution provided by the Township of Strong. The applicant is to further discuss with the Township and will follow up with the Planning Board.

7. Follow-up/New Items

- 7.1 Ministry of Municipal Affairs and Housing (Resolution)  
Re: Special Case Business Funding- 2023-2024

**Res #8 - Sam Dunnnett-Lynda Carleton**

Be it resolved that the Central Almaguin Planning Board does hereby direct the Secretary-Treasurer to submit a Special Case Business Funding application to the Ministry of Municipal Affairs and Housing for the purchase of Accounting Software to improve the financial records of the Central Almaguin Planning Board, specifically for the unorganized townships.

**CARRIED**

- 7.2 Appointment of Chair and Vice Chair for 2024

**Res #9 - Jeff McLaren-Sam Dunnnett**

Be it resolved that the Central Almaguin Planning Board does hereby appoint:

Jim Coleman as Chair and Lynda Carleton as Vice Chair of the Central Almaguin Planning Board for 2024;

AND THAT this appointment be effective January 10, 2024

**CARRIED**

- 7.3 Request to Prepare a Procedural Policy

**Res #10 - Sam Dunnnett-Jim Coleman**

BE IT RESOLVED THAT the Secretary-Treasurer be authorized to prepare a Procedural Policy for further consideration by the Board.

**CARRIED**

- 7.4 Consent Application B005/23 Magnetawan (Update)

Re: Minor amendment to decision – Lot 1, Lot 2 and Lot 3 area be modified from 1 ha to approximately 4.0ha and in increase to depth

**Res #11 - Jim MacLachlan-Jeff McLaren**

Be it resolved that the Central Almaguin Planning Board does hereby approve minor amendment to Consent Decision B005/23 Magnetawan:

AND THAT the amended lot frontage, depth and area are:

Lot 1: 110.9m (+/-) Water Frontage with a Depth of 340m (+/-) and an area of 4.4ha (+/-), with 118m (+/-) of access from Fords Road.

Lot 2: 110.1m (+/-) Water Frontage with a Depth of 444m (+/-) and an area of 3.95ha (+/-), with 76m (+/-) of access from Fords Road.

Lot 3: 95.7m (+/-) Water Frontage with a Depth of 500m (+/-) and an area of 3.69ha (+/-), with 46m (+/-) of access from Fords Road.

Retained lot will be an area of 4.4ha (+/-)

**CARRIED**

8. Correspondence - None

The Board requested the Secretary-Treasurer look into the cost and availability ordering copies of the current Provincial Policy Statement.

9. Closed Session - None

10. Adjournment until Wednesday, January 10, 2023 at 5:00 p.m.

**Res #12 - Jeff McLaren-Lynda Carleton**

BE IT RESOLVED THAT this Board does hereby adjourn until Wednesday, January 10, 2024 or at the call of the Chair.

**CARRIED**

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# District of Parry Sound



Social Services  
Administration Board

## **Chief Administrative Officer's Report**

*January 2024*

### Mission Statement

To foster healthier communities by economically providing caring human services that empower and enable the people we serve to improve their quality of life.

### Canada Mortgage and Housing Corporation (CMHC) Funding

The District of Parry Sound Social Services Administration Board and Canada Mortgage and Housing Corporation (“CMHC”) share a common goal of preserving existing affordable housing stock and housing Canada’s most vulnerable. CMHC recognizes the District of Parry Sound Social Services Administration Board as a critical partner.

We are pleased to share that we have accepted an offer of funding from CMHC which will allow us to complete necessary repairs to extend the life of our housing stock while improving the long-term sustainability of our units, through the National Housing Co-Investment Fund (“NHCF”).

CMHC has committed \$1,846,045 to support the repair and renewal of our social housing stock over the next three years. We would like to thank CMHC for their support and look forward to this renewed relationship.

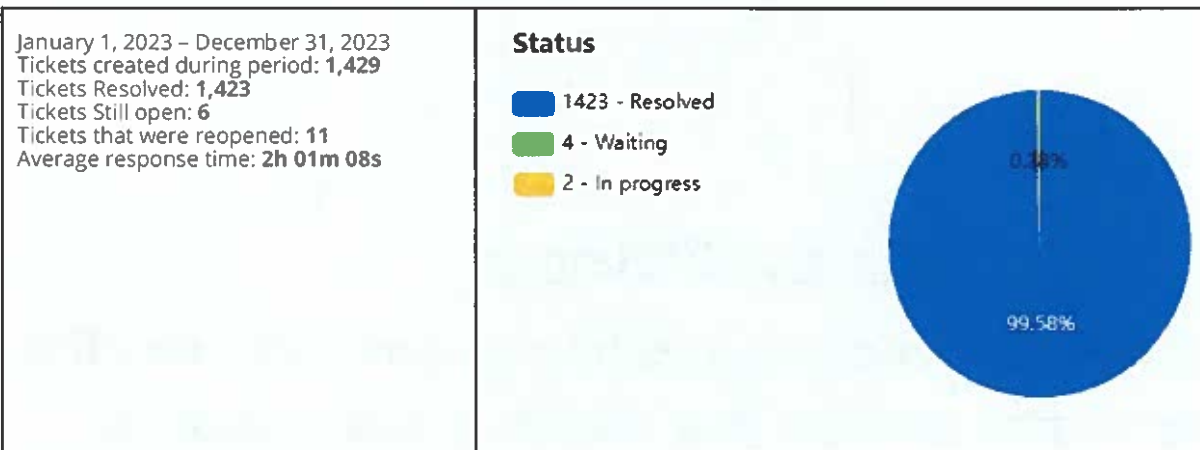
### Information Technology Update

During the last quarter of 2023 the I.T. Department focused on planning and deploying a new security solution for Esprit place. This solution focuses on the safety and security of our clients as well as the staff in both the Shelter and our main office at 1 Beechwood. Updated access controls have also been planned and will be implemented in the first quarter of 2024.

There was also a large focus on the migration to our newly implemented domain allowing us to move forward with further centralized controls of our network and application access. As security requirements continue to become more complicated, our goal is to make things as simple as possible for the staff to avoid user frustration, ticket volume increase and general technology fatigue.

As always, our support channels were busy. Over 2023, we saw the largest ticket volume on record. With 1,429 official support requests from January 1<sup>st</sup> to December 31<sup>st</sup> of 2023. Our ticket numbers reflect most requests though we still have several informal requests which we are working on capturing moving forward.

### 2023 Ticket Statistics (as of December 31, 2023)



## Human Resources Update

The last quarter of 2023 began to show some improvement in the recruitment landscape, as we were able to fill some key positions. We are hopeful that this will continue into 2024. Registered Early Childhood Educators and Counsellors for Esprit Place remain our biggest challenge.

We have filed our AODA compliance report, which is a legal obligation under the *Accessibility for Ontarians with Disabilities Act* and are happy to report that the DSSAB has met full compliance under the Act. We continue to look for opportunities to support applicants and employees with accessibility.

As we begin to prepare T4 information for the 2023 year, we are mindful of the new Canada Dental Care Plan T4/T4A boxes.

To support the administration of the new [Canadian Dental Care Plan](#), the following new boxes have been added to the tax slips beginning with the 2023 tax year.

- Box 45 on the [T4: Statement of Remuneration Paid](#)
- Box 15 on the [T4A: Statement of Pension, Retirement, Annuity and Other Income](#)

A corresponding reporting code (*not deduction*) will represent the dental coverage you **had access to** under our dental plan as of December 31<sup>st</sup> of the tax year. “Access” refers to the plan coverage available to you and not to your individual family status or the coverage you may have elected. For example, your T4 may be coded with a “3” even if you have no spouse or dependents.

Code	Access
1	Not eligible to access any dental care insurance or coverage of dental services of any kind
2	Payee only
3	Payee, spouse, and dependent children
4	Payee and their spouse
5	Payee and their dependent children

## Facebook Pages

A friendly reminder to follow our Facebook pages!



- ♦ [District of Parry Sound Social Services Administration Board](#)
- ♦ [Esprit Place Family Resource Centre](#)
- ♦ [EarlyON Child and Family Centres in the District of Parry Sound](#)
- ♦ [The Meadow View](#)

**Social Media**

Facebook Stats

<b>District of Parry Sound Social Services Administration Board</b>	<b>MAY 2023</b>	<b>JUNE 2023</b>	<b>AUG 2023</b>	<b>SEPT 2023</b>	<b>OCT 2023</b>	<b>NOV 2023</b>
Total Page Followers	474	478	490	500	513	521
Post Reach this Period (# of people who saw post)	3,789	4,010	2,249	4,112	2,667	4,324
Post Engagement this Period (# of reactions, comments, shares)	241	692	234	428	287	305

<b>Esprit Place Family Resource Centre</b>	<b>MAY 2023</b>	<b>JUNE 2023</b>	<b>AUG 2023</b>	<b>SEPT 2023</b>	<b>OCT 2023</b>	<b>NOV 2023</b>
Total Page Followers	131	131	132	133	133	151
Post Reach this Period (# of people who saw post)	29	203	62	55	92	5,743
Post Engagement this Period (# of reactions, comments, shares)	1	2	1	2	16	624

<b>DSSAB Twitter Stats</b> <a href="https://twitter.com/psdssab">https://twitter.com/psdssab</a>	<b>MAY 2023</b>	<b>JUNE 2023</b>	<b>AUG 2023</b>	<b>SEPT 2023</b>	<b>OCT 2023</b>	<b>NOV 2023</b>
Total Tweets	8	10	N/A	19	11	8
Total Impressions	291	301	56	229	206	167
Total Profile Visits	137	128	N/A	135	N/A	N/A
Total Followers	27	30	31	32	34	40

<b>DSSAB LinkedIn Stats</b> <a href="https://bit.ly/2YyFHIE">https://bit.ly/2YyFHIE</a>	<b>MAY 2023</b>	<b>JUNE 2023</b>	<b>AUG 2023</b>	<b>SEPT 2023</b>	<b>OCT 2023</b>	<b>NOV 2023</b>
Total Followers	416	434	437	441	444	444
Search Appearances (in last 7 days)	228	281	185	115	49	52
Total Page Views	41	56	33	22	49	48
Post Impressions	546	786	182	558	1,036	570
Total Unique Visitors	19	25	19	14	22	18



**NEW! Instagram - Esprit Place  
Family Resource Centre**

**NOV  
2023**

<https://www.instagram.com/espritplace/>

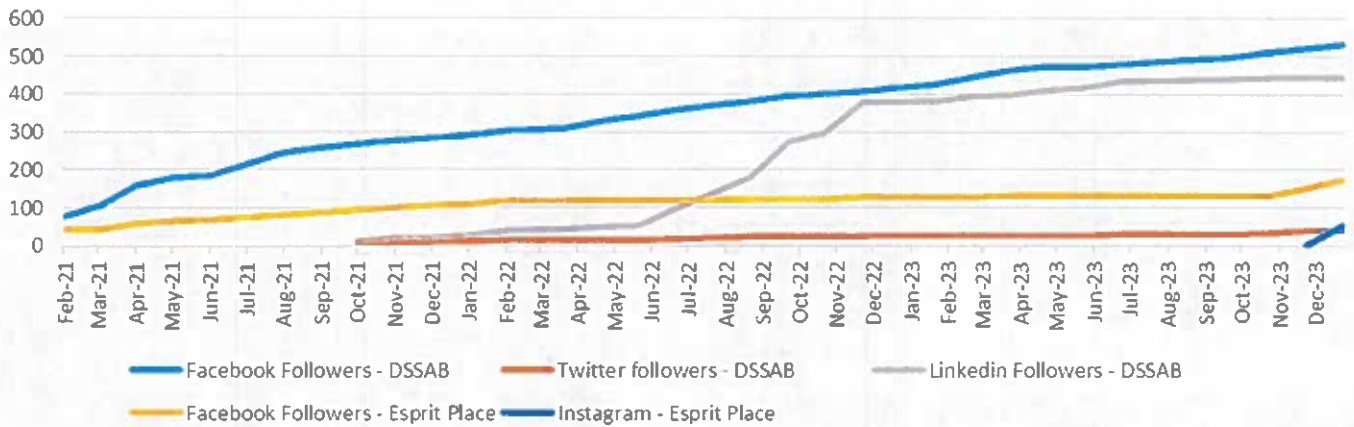
**Total Followers**

0

**# of posts**

0

Social Media Follower - Trends



**Municipal Presentations**

Over the last couple of months, our Communications Officer and I have continued our visits to Municipalities as follows:

- November 6<sup>th</sup> – Seguin Township
- November 14<sup>th</sup> – Township of Carling
- November 14<sup>th</sup> – Municipality of Callander

At each meeting, we outlined the DSSAB’s programs and services and explaining to members of each Council how we can help members of their community. All Councils expressed their appreciation for the work done by DSSAB staff. These presentations were part of a series of Municipal presentations taking place over the next year.



## Sponsor-A-Family Program

This holiday season, we launched a 'Sponsor-A-Family' program. By donating gift cards, sponsors empowered the women we serve through Esprit Place to engage in the spirit of the season and purchasing for the needs of her family.

We would like to take a moment to thank each of the families, individuals, and even youth sports teams who rallied together to represent the true spirit of the season by becoming sponsors in our first holiday Sponsor-A-Family program. In less than two weeks we were able to find sponsors for all 12 families, and even received sponsorship for two additional families who required our services over the holiday season. We are so grateful for the continued generosity of this community.

*Esprit Place*

### SPONSOR - A FAMILY

*This holiday season*

- 1. MOM BOY 8
- 2. MOM GIRL 1 GIRL 11
- 3. MOM BOY 1 GIRL 6
- 4. SENIOR WOMAN
- 5. SENIOR WOMAN
- 6. MOM GIRL 18 BOY 16 BOY 11
- 7. TEENAGE GIRL 17
- 8. MOM GIRL 14
- 9. MOM GIRL 9 BOY 10 GIRL 19
- 10. MOM GIRL 6 GIRL 11
- 11. MOM GIRL 14
- 12. MOM GIRL 16 BOY 15 GIRL 14

To sponsor a family please call 705-746-7777 Ext 5264

Please purchase local gift cards for family use.  
 Gift Card donations must be dropped off by December 15th  
 Call to arrange drop off location. Charitable tax receipt will be provided.

**NORTH POLE**

## Shelter Wish List

Please call ahead to arrange drop off times and location 705-746-4800

- New clothes (socks, underwear, women's leggings, hoodies, and t-shirts in all sizes)
- Hygiene items (hair products, soaps, lotions, face care, feminine hygiene products, make-up, nail polish, dental care products, razors, sunscreen)
- Baby & children's products (diapers, lotions, bath/hair wash, baby wipes)
- NEW linens (dishcloths, tea towels, facecloths, bath towels, single and double sized bed sheets and comforters, pillows)
- Household management supplies (toilet paper, paper towel)
- Financial support or gift cards (gas, groceries, pharmacy, etc). Please call ahead 705-746-7777 Ext. 5125 to make arrangements.

*Esprit Place*

Due to storage and infection prevention and control measures we are currently unable to accept furniture, large quantities of used clothing, used baby furniture or safety equipment or stuffed animals.

**Licensed Child Care Programs**

**Total Children Utilizing Directly Operated Child Care in the District  
November 2023**

Age Group	Fairview ELCC	First Steps ELCC	Highlands ELCC	Waubeek ELCC	HCCP	Total
Infant (0-18M)	2	3	3	1	18	27
Toddler (18-30M)	10	7	9	21	27	74
Preschool (30M-4Y)	17	17	20	29	44	127
# of Active Children	29	27	32	51	89	228

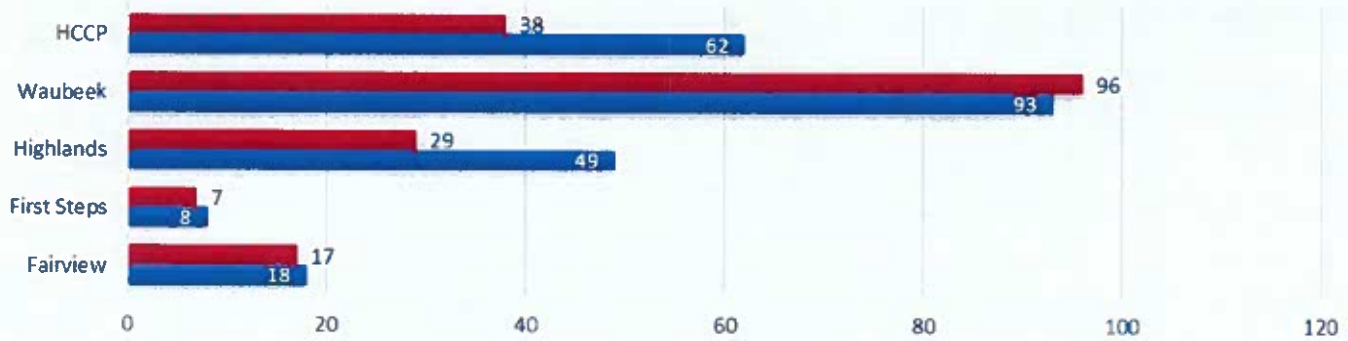
Enrollment remained steady for the month of November with operating capacity at the child care center's being maxed out given the available staff. There remain some contract positions unfilled in the centre-based programs that is affecting full enrollment, and the Home Visitor west contract position remains unfilled. With the new Directed Growth Strategy from the Ministry of Education, we have been unable to commit to opening more Home Child Care premises until this year as funding for new spaces has been greatly reduced. We will be consulting with the Child Care Service Management team as we navigate the new ministry funding guidelines.

**School Age Programs  
November 2023**

Location	Enrollment	Primary	Secondary
Mapleridge After School	26	7	0
Mapleridge Before School	11	0	0
Sundridge Centennial After School	13	0	0
Home Child Care	37	15	2
# of Active Children	87	22	2

These school age programs continue to be viable. The Sundridge Centennial program is currently at capacity. We are working with Mapleridge Public School to utilize an additional space at the school so we can separate the current group into two smaller groupings that can better meet the needs of the children. Mapleridge is also at licensed capacity and has created a waitlist.

**Directly Operated Child Care Waitlist by Program  
November 2023**



The blue bar indicates the current number of children needing care now that cannot be accommodated. There is a notable shift in the ages needing care being equally divided among all three age groups. The red bar shows the number of children that will be needing care in future months. Waubeek has seen a significant increase in families calling to be placed on the waiting list as they are newly pregnant so children will hopefully be in care when parents are ready to return to work. Please note: these numbers may be duplicated as families are placing their children on multiple waiting lists.

**Inclusion Support Services  
November 2023**

Age Group	EarlyON	Licensed ELCC's	Monthly Total	YTD Total	Waitlist	New Referrals	Discharges
Infant (0-18M)	0	0	0	0	0	0	0
Toddler (18-30M)	0	11	11	21	1	0	0
Preschool (30M-4Y)	6	32	38	60	2	4	4
School Age (4Y+)	4	20	24	46	0	0	9
Monthly Total	10	63	73	-	3	4	13
YTD Total	12	80	-	132	40	41	32

The six Resource consultants have participated in and successfully completed certification to be trainers in Reaching In, Reaching Out which allows them to lead in-service workshops that model and teach resilience-building approaches for children under 8 years of age and their families. Specifically, adults are trained to role model thinking and coping strategies while simultaneously enhancing adult-child relationships. Resource Consultants will be available to use this new certification to support the capacity building of educators across the district beginning this year.

**EarlyON Child and Family Programs  
November 2023**

Activity	November	YTD
Number of Children Attending	833	10,155
Number of New Children Attending	43	576
Number of Adults Attending	587	6,370
Number of Virtual Programming Events	10	49
Number of Engagements through Social Media	512	7,035
Number of Views through Social Media	9,845	99,712

On December 2<sup>nd</sup>, a Family Holiday party was held at the Sound Community Hub with 37 adults and 33 children in attendance. The adults and children engaged in Christmas activities along with a nutritious snack and an exciting visit from Santa. The Holiday party was held at the South River location on December 9<sup>th</sup>, with 16 adults and 13 children in attendance. The Virtual Facilitator position has now been filled and plans are underway to add virtual educational and fun activities for both adults and children this year. We were able to increase our virtual events to 10 in November and are hopeful that attendance will increase as families become more aware of the virtual programming.

**Funding Sources for District Wide Childcare Spaces  
November 2023**

Active	# of Children	# of Families	Funding Source - New	# of Children	# of Families
CWELCC*	74	73	CWELCC	6	6
CWELCC Full Fee	199	195	CWELCC Full Fee	3	3
Extended Day Fee Subsidy	1	1	Fee Subsidy	1	1
Fee Subsidy	37	28	Ontario Works	1	1
Full Fee	19	18	<b>Total</b>	<b>11</b>	<b>11</b>
Ontario Works	15	11			
<b>Total</b>	<b>345</b>	<b>326</b>			

\* CWELCC – Canada-Wide Early Learning Child Care; eligible for children 0 - 6

## **Child Care Service Management Update**

The Ministry of Education has recently issued the 2024 Child Care Funding Guidelines, Allocations and Canada-Wide Early Learning Child Care Guidelines (CWELCC). Investments from the Government of Ontario and the Government of Canada in the child care and early years system will total more than \$3.9B for 2024. Funding will support the implementation of previously announced fee reductions, workforce supports and other measures. This investment represents an increase of \$42M over 2023.

Key changes to the funding guidelines include, updates on funding for cost escalation, additional funding for emerging issues, updates under Wage Enhancement Grant (WEG) and Home Child Care Enhancement Grant, updates on allocation holdbacks, adjustment to align to the calendar year, expiry of the one-time transitional grant, expiry of the Canada-Ontario Early Childhood Workforce Agreement, and the value-for-money audits. Please see Appendix A for more detail.

In 2024, the Ontario Child Care Workforce Strategy will be introduced. This strategy will support the recruitment and the retention of qualified professionals, help achieve system growth, and ensure increased access to high quality licensed child care in the province. The Ontario Child Care Workforce Strategy will continue the commitment to support Ontario's child care and early years professionals by implementing better wages and working conditions, supporting career laddering and entry to the profession, and building the profile of the profession by implementing new programs and building on existing initiatives.

## **Quality Assurance Update**

It's been a busy year for child care and the focus for Workforce Strategy and Quality Assurance was on providing ongoing support for educators in the field of early childhood education. Due to the continuing struggle with retention and recruitment of RECE's great effort and funding was put into maintaining and recruiting staff for child care programs around the district through the Become An ECE Campaign. The campaign centered on raising awareness and value of the ECE profession and supporting early childhood educators in the workforce with a focus on building capacity. Along with the campaign focus, effort was put into offering an array of professional learning opportunities and training to all educators to build on early learning skills and knowledge and promote a high-quality early learning environment.

In the spring to support the importance of professional development a full day training was offered to all early years and child care educators for the east and west Districts of Parry Sound. The focus for the training was to support the unique needs of the group with a focus on How Does Learning Happen, along with the importance of mental wellness and self-care.

In addition to training opportunities a resource lending library has been created for all early years and child care programs in the district. These resources will be made readily available for programs to access to assist in supporting the educators and leaders in the program both professionally and personally. The resources will support mental health, the learning environment, leadership & coaching, behaviour management, curriculum development and more.

During the months of September to December, a total of 31 EarlyON and Child Care programs were visited. During those visits a quality assurance assessment was completed. The assessments were used to provide an overall evaluation of observations during the visits as well as feedback to the Supervisors and educators at the centres. The assessment tool helps to measure the overall quality of the staff, learning environment and programming being provided. Following the visits, highlights and recommendations were provided and any necessary follow-up or changes were noted. All visits were successful and recommended changes have been initiated or recognized by the program Supervisors.

To enhance and build on existing Indigenous resources, two early learning kits have been created for the early years and child care programs to borrow. The kits are designed to assist and support educators in delivering the traditional teachings of the Indigenous culture and supporting the importance of an inclusive and diverse early learning environment. In addition, a beginner's smudging kit and prayer book have been purchased for each child care program.



Indigenous Learning



7 Grandfather Teachings



Beginners Smudging Kit



### Income Support & Stability Divisional Update

With the retirement at the end of October of our longtime Supervisor of Income Support in the Parry Sound Office, we have continued our integration of the Housing Stability and Ontario Works programs. Our former Supervisor of Housing Stability is now the Supervisor of Income Support & Stability and now oversees the Ontario Works and Housing Stability programs in West Parry Sound. Our former Supervisor of Income Support in the South River Office is now the Supervisor of Income Support & Stability for East Parry Sound. This change will continue to support the provision of integrated services for the clients we serve.

Income Support & Stability front line users' insightful recommendations have recently been launched in our Fiit Program. Go Live was December 11<sup>th</sup>. Their input led to some streamlined approaches to real time data entry, improved categorization features and functionality. These changes will empower the program to generate robust data that will enable our Leadership Team to effectively advocate with local municipal, provincial and federal levels of government for funding that will positively impact the District of Parry Sound and the people we serve.

The continued effort of building joint protocols between Income Support & Stability and Housing Services, Tenant Services and Esprit is a strategic initiative to minimize duplication, remove silos and foster a seamless client experience when working with any program at the DSSAB. Through this collaboration we have been able to streamline processes and enable an integrated approach to client services. Shared protocols enhance communications and information flow between Supervisors and front-line staff in each department while reducing and eliminating redundancies.

Income Support & Stability West have dedicated time to supporting the Esprit Women’s Shelter and their staff throughout the work week. This commitment is an integrated approach to work with the counselors at Esprit and the women grappling with the profound challenges associated with intimate partner violence. This approach allows the teams to combine their diverse expertise to address the multifaceted needs of these women. From counselling to legal assistance to transitional housing solutions, to accessing social assistance funds, this fosters trust and open communication between departments and the women accessing the services.

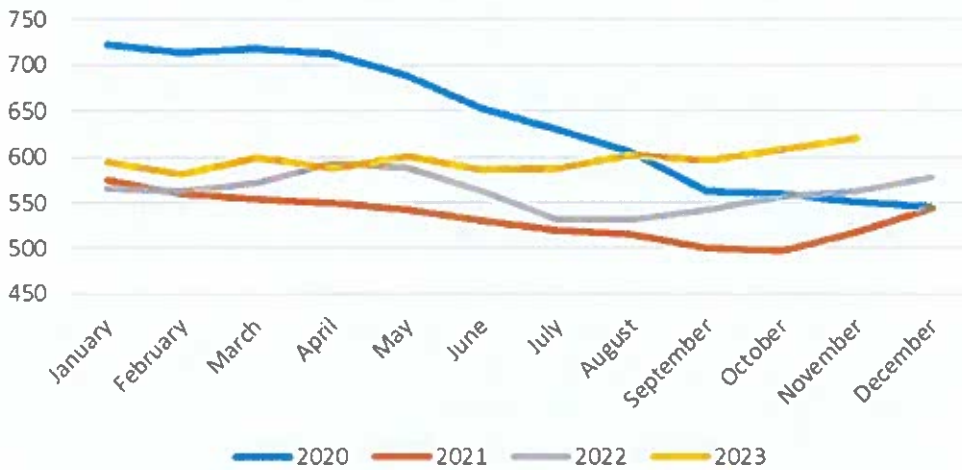
The Director of Income Support & Stability attended the OMSSA Policy Conference in Toronto from November 29<sup>th</sup> to December 1<sup>st</sup>. Some very informative plenaries included a panel discussion with the ADM’s from MCCSS, MEDU, MMAH and Health. Other relevant plenaries included an update on Employment Services Transformation and Supportive Housing hosted by Iain DeJonge.

Staff attended ‘Creating Amazing Customer Service’ training on November 14<sup>th</sup>.

Many clients have benefited from the Orphan Clinics hosted by the Nurse Practitioner-Led Clinics over the past few months. The East Parry Sound team met with the NPLC team to discuss the challenges access to primary care is in this part of the district. We are grateful for the support and partnership of the NPLC’s to help address barriers for people working towards self-sustainability.

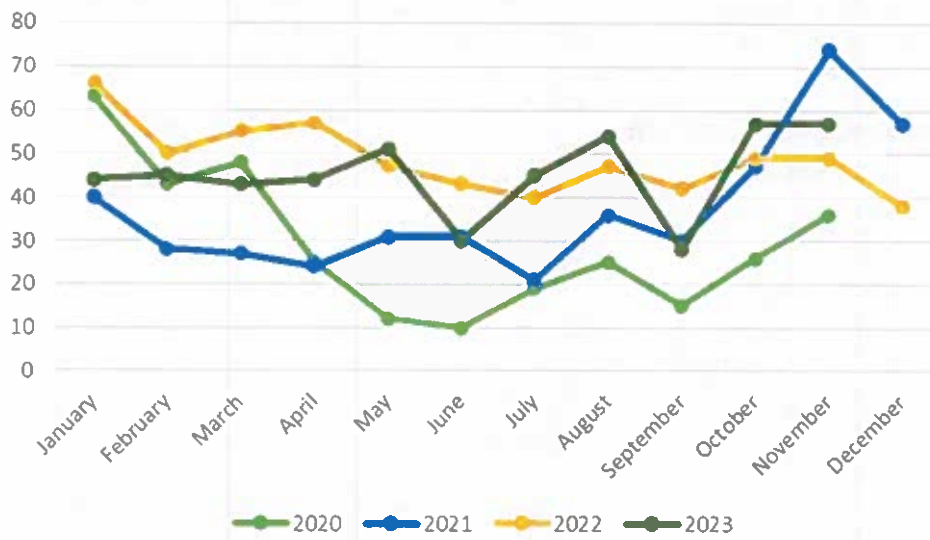
On November 7<sup>th</sup>, the Director of Income Support & Stability attended the DPSVAWCC meeting held in Parry Sound. As well, he also attended the Health and Social Services meeting on December 6<sup>th</sup> and the West Parry Sound Equity, Diversity and Inclusion meeting on December 12<sup>th</sup>.

Ontario Works Caseload

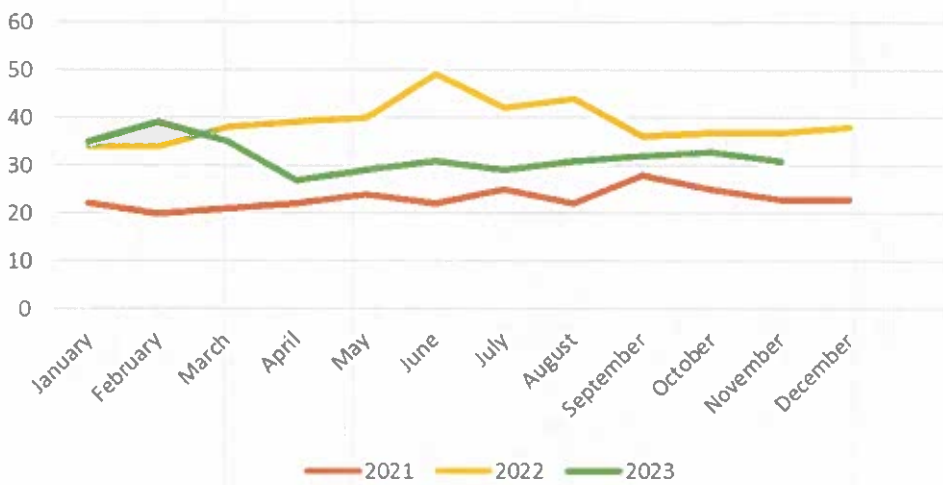




### Ontario Works Intake - Social Assistance Digital Application (SADA) & Local Office Ontario Works Applications Received



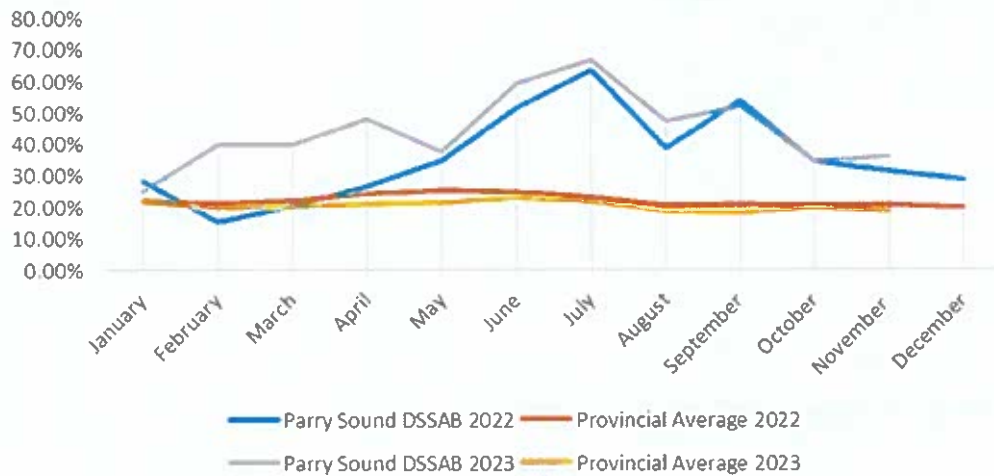
### ODSP Participants in Ontario Works Employment Assistance



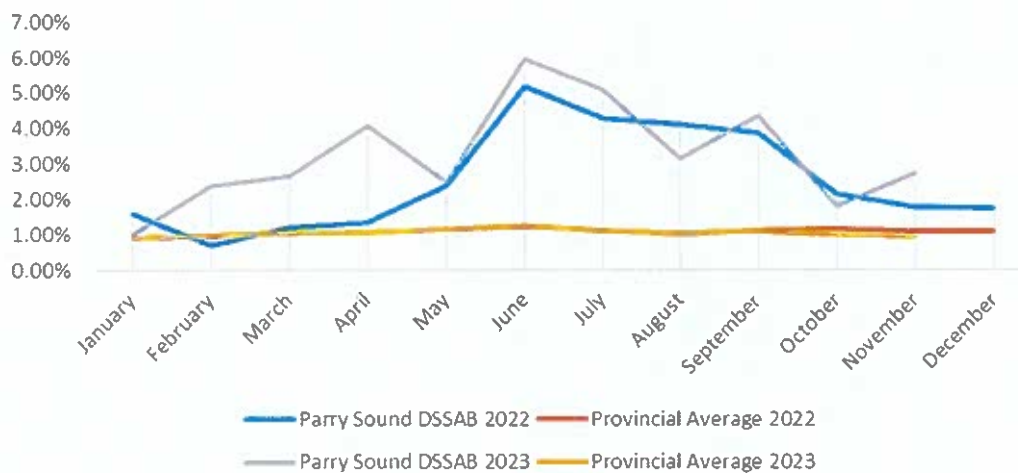
The OW Caseload as of the end of November was **619**. The number continues its slow upward climb we have seen month over month in 2023. We are supporting **31** ODSP participants in our Employment Assistance program. We also have **54** Temporary Care Assistance cases. Intake was steady month over month. We had **57** Ontario Works Applications (41 of those online through SADA).

### Employment Assistance & Performance Outcomes

% of Closures Exiting to Employment

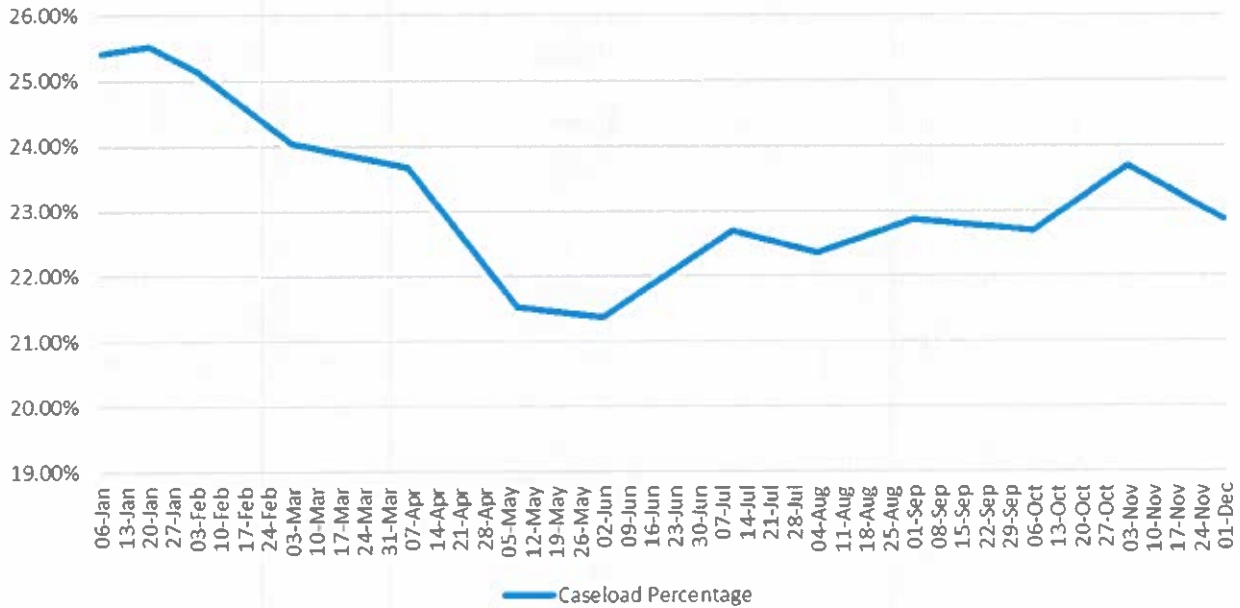


% of Caseload Exiting to Employment



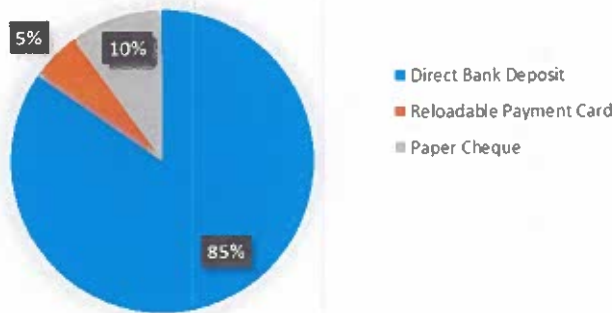
Our Employment Outcomes performance in November exceeded last years performance and continues to be well above the provincial average. These are great results considering the early start to the winter in our area. Additionally, we also exited 7.6% of the caseload for any reason in November.

### MyBenefits Enrollment 2023



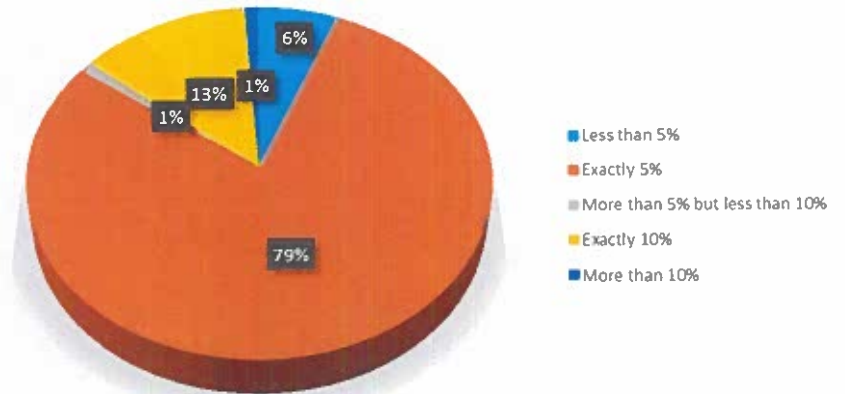
### DBD Enrollment

Payment Receipt Method  
November 2023



### Overpayment Recovery Rate

November 2023



## **Ontario Works Update**

Ontario Works implemented the Paperless By Default strategy initiated by the Ministry in November 2023. Ontario Works is already paperless and uses electronic documents management. The final part is aligning with the rest of the province and connecting the paperless strategy to clients already enrolled in my benefits. This means all statements including Direct Deposit will no longer print at the local office, they will be accessible for viewing on the MyBenefits app. This will help achieve accuracy in client records and a more sustainable and technologically friendly approach to delivering social assistance.

The Employment Placement program with Employment North has seamlessly connected job seekers with suitable employers and incentivized retention for employer and employee. Ontario Works has connected 10 people since the program started in 2022. Participants gain employment and the necessary tools to be successful. The partnerships between Ontario Works, Employment North and Employers offer ongoing support to contribute to sustained growth and career opportunities.

In preparation for Employment Services Transformation, we received approval for One-Time Funding to provide Transformational Case Management training to DSSAB staff. Blending Bridges Out of Poverty and Coaching Principles, the training will support staff to shift from a 'transactional' mindset to a 'transformational' mindset.

**Housing Stability Program - Community Relations Workers**

**Support**

All services performed, provided, or arranged by the Homelessness Stability Program staff to promote, improve, sustain, or restore appropriate housing for individuals active with the Homelessness Stability Program, periodically within the month, not requiring intense case management.

November 2023 Income Source	East	West
Senior	4	14
ODSP	10	28
Ontario Works	4	21
Low Income	22	33

**Intense Case Management**

Intense Case Management involves the coordination of appropriate services and the provision of consistent and on-going weekly supports, required by the individual to obtain, and sustain housing stability.

November 2023 Income Source	East	West
Senior	13	19
ODSP	4	14
Ontario Works	7	15
Low Income	9	54

**Contact/Referrals**

November 2023	East	West	YTD
Homeless	2	5	78
At Risk	2	4	107
Esprit Outreach Homeless	0	0	6
Esprit Outreach at Risk	0	0	10
Esprit in Shelter	2		22
Program Total	185		

**Short Term Housing Allowance**

	Active	YTD
November 2023	2	42

**Housing Stability: Household Income Sources and Issuance from HPP:**

November 2023 Income Source	Total	HPP	November 2023 Reason for Issue	Total
Senior	5	\$1,195.40	Rental Arrears	\$453.51
ODSP	15	\$3,517.42	Utilities/Firewood	\$1,344.04
Ontario Works	1	\$212.00	Transportation	\$562.00
Low Income	6	\$3,650.01	Food/Household/Misc	\$5,202.85
			Emergency Housing	\$1,012.42
			Total	\$15,261.42

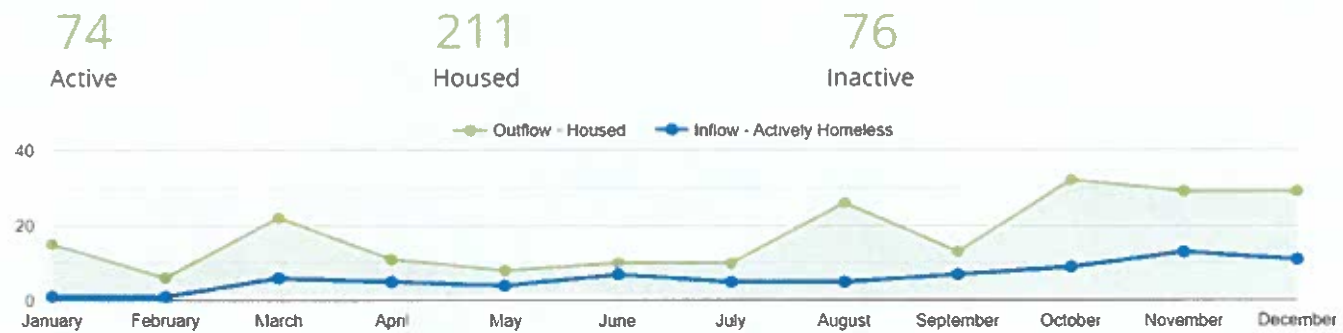
**Ontario Works: Household Income Sources and Issuance from HPP**

November 2023 Income Source	Total	HPP
ODSP	8	\$4,508.44
Ontario Works	26	\$15,685.09
Low Income	1	\$454.26

November 2023 Reason for Issue	Total
Rental Arrears	\$1,897.00
Utilities/Firewood	\$4,015.29
Transportation	\$446.41
Food/Household/Misc.	\$558.85
Emergency Housing	\$13,730.25
<b>Total</b>	<b>\$20,647.79</b>

**By-Name List Data**

**September 2021– November 2023**



**Housing Stability Update**

On November 28, 2023, staff attended a Seniors Connect Community Engagement hosted by Community Support Services in Pointe Au Baril.

On December 5<sup>th</sup>, the West Parry Sound Supervisor of Income Support & Stability attended a Community Partners meeting hosted in the Seguin Council Chambers. The goal was to discuss outreach from community services to the community.

Community Relations Workers created and planned very successful Income Support & Stability ID Clinics in East & West Parry Sound. They collaborated with Ontario Works to implement two separate clinics to target both sides of the district. The success of these clinics provided crucial identification to social assistance recipients, seniors and the vulnerable population. These clinics have not only provided essential identification but will also empower clients by opening doors to services and opportunities previously difficult to access without proper identification. This has a tangible impact on the lives of those we serve and moves them towards stability and inclusivity. Through open communication and shared commitment in the IS&S program, the idea evolved into a collaborative effort that surpassed our expectations.

**Housing Programs**

**Social Housing Centralized Waitlist Report  
November 2023**

	East Parry Sound	West Parry Sound	Total
Seniors	48	125	173
Families	134	445	579
Individuals	513	200	713
Total	695	770	1,465
Total Waitlist Unduplicated			470

**Social Housing Centralized Waitlist (CWL) 2022 - 2023 Comparison  
Applications and Households Housing from the CWL**

Month 2022	New App.	New SPP	Cancelled	Housed	SPP Housing	Month 2023	New App.	New SPP	Cancelled	Housed	SPP Housing
Jan	5			1		Jan	5	1	13		
Feb	9	1	2			Feb	5	1	10		
Mar	12		5	2	1	Mar	6		35		
Apr	12	1	1			Apr	11		17	6	
May	11	1		3		May	13	2	9	2	
June	15		3	2		June	9	1	2	1	
July	13	2	10	1		July	5	1	5	1	
Aug	5		17	2	1	Aug	14	1	3	1	
Sept	16		10	1	1	Sept	12		4		
Oct	14		12	6		Oct	8	1	1	4	2
Nov	12	1	8	3		Nov	12		3		
Dec	1			5		Dec					
Total	125	6	68	26	3	Total	100	8	102	15	2

SPP = Special Priority Applicant

## Housing Programs Update

Housing Programs had a busy year. We saw a longtime team member retire, and a new team member join. Our team had the opportunity to participate in various trainings over 2023, one being an in-person training in Toronto which was a great networking experience. We're looking forward to new opportunities in 2024!

We have had a significant amount of "Ontario Renovates" 10-year loans start to fulfill their terms. These loans were allocated to eligible homeowners for home repairs such as work to foundations, wells, roofs, etc. There will be another 11 loans ending in 2024. In total, there were 15 loans discharged from the Ontario Renovates Home Repair program in 2023. Of those, 11 were considered "defaults", as they sold their home before the term of the loan ended. During a "default", the homeowner will pay back a portion of the loan to the DSSAB.

In 2023, Housing Programs saw an overall decrease of new social housing applications. Fortunately, we were able to process a significant number of applications for COHB (Canada Ontario Housing Benefit), which allowed those seeking affordable housing access to funding – applicants must obtain a rental agreement within the district before they can apply for COHB and must meet financial eligibility. Although we have reached our maximum COHB allocation and are suspended from submitting new applications until spring 2024, we continue to promote the program with community partners and take information from applicants.

In 2023, Housing Programs was able to process three separate "offers of accommodation" from the chronological waitlist for 66 Church. It has been several years since someone was housed based on their chronological application date. This is due to special priority placements on list, as well as internal transfers – two of those offered moved in during 2023, and one is scheduled to move in early 2024.

Housing Programs created and distributed a survey in the fall to local landlords and known developers via social media to gather information about local rental rates/trends and to determine what the average cost of rent would be for various sized units. The table below summarizes the average monthly rent of units posted online in the District of Parry Sound. It reflects the increase we're seeing in private market rents in our area, which directly correlates to the number of clients we've seen inquiring about COHB funding.

Average Monthly Rent by Unit Size





**Parry Sound District Housing Corporation  
November 2023**

Activity for Tenant and Maintenance Services

	Current	YTD
Move outs	2	33
Move in	4	32
L1/L2 forms	0	5
N4 - notice of eviction for non payment of rent	2	11
N5 - notice of eviction disturbing the quiet enjoyment of the other occupants	1	13
N6 - notice of eviction for illegal acts or misrepresenting income for RGI housing	0	0
N7 - notice of eviction for willful damage to unit	0	1
Repayment agreements	2	65
No Trespass Order	0	1
Tenant Home Visits	23	205
Mediation/Negotiation/Referrals	17	185
Tenant Engagements/Education	6	95

## Tenant Services Update

Tenant Services spent the fall getting all remaining new leases out to tenants who weren't able to make it to the workshops we provided in the common rooms. As well as making efforts to connect with each family unit to understand the history, family dynamic, and needs of them, as the family units tend to be more difficult to connect with (children, jobs, busy people). We now understand there is some work to be done in re-building what seems like a bit of a lost relationship there (this is in our goals for the very near future to develop a strategy to address this).

We also pursued a "holiday cheer" campaign around the buildings, bringing crafting supplies, Christmas trees, ornaments, and treats to share space with our tenants. It was very well received, we had lots of participation and those who attended seemed to really enjoy their crafts they made and loved the cheerful atmosphere (complete with holiday favourite music of course!).

For the family units we delivered holiday goodie bags to each door to celebrate the season.



(photo consent provided)

At the end of 2023, we put our heads together to create goals, wishes, and hopes for 2024. Some of the brainstorming ideas that came forward are a formal tenant engagement strategy prioritizing working WITH and FOR our tenants toward successful outcomes in our buildings, as well as working collaboratively with partnering departments so that the customer experience is smooth and efficient. Calling in additional supports through the Ontario Works and Housing Stability programs, to assisting with reaching out for a recalculation of rent when a tenant's household composition or income changes, to transitioning through the housing stock when appropriate if a family unit is no longer needed after children grow and move out. More to come on that engagement strategy in months to come.

This past year we sadly experienced 9 deaths within our housing portfolio. The Tenant Services Team were available to support and provide referrals for the tenants as they mourned their neighbours.

**Property Maintenance  
November 2023**

Pest Control		3 buildings are currently being inspected monthly for bedbugs; 7 units have been treated
Vacant Units	13	one-bedroom (8); multiple bedroom (5) (not inclusive of The Meadow View)
Vacant Units - The Meadow View	8	one-bedroom market units available
After Hours Calls	8	Smoke detector defect, water leaking from upstairs, fire panel "trouble" alarm, bed bugs, power outage, furnace trouble, Bell Canada requiring access to mechanical room 4 staff participate in the on-call phone tree system
Work Orders	193	Created for maintenance work, and related materials for the month of November
Fire Inspections		Will provide in next month's report

**Capital Projects  
November 2023**

- Architectural and structural inspections are currently underway for the planning phase of the Esprit Renovation project
- Roof replacement completed for a child care centre in Parry Sound
- Scheduled painters, and flooring replacement for our Parry Sound Office
- Software upgrade for Housing Operations continues

**Duplex Project Update**

South River: Drywall installation complete, main floor being prepared for flooring installation. Walls and ceilings have been primed with one coat of paint. Trim work has commenced. Bi-fold closet doors installed. Mudding and priming on-going at time of review. Occupancy timeline is on track for February 1<sup>st</sup>, 2024.

Burks Falls: Unit paver sidewalk and exterior siding complete. New front doors installed and capped. Insulation & strapping on basement perimeter walls installed. Two new steel columns with concrete slabs complete. Occupancy timeline is on track for March 2024.

**Esprit Place Family Resource Centre  
November 2023**

<b>Emergency Shelter Services</b>	<b>November 2023</b>	<b>YTD</b>
Number of women who stayed in shelter this month	11	111
Number of children who stayed in the shelter this month	6	49
Number of hours of direct service to women (shelter and counselling)	140	1,812
Number of days at capacity	5	85
Number of days over capacity	21	92
Overall capacity %	110%	85%
Resident bed nights (women & children)	331	2,624
Phone interactions (crisis/support)	32	309

<b>Transitional Support</b>	<b>November 2023</b>	<b>YTD</b>
Number of women served this month	12	137
Number of NEW women registered in the program	6	31
Number of public ed/groups offered	0	3

<b>Child Witness Program</b>	<b>November 2023</b>	<b>YTD</b>
Number of children/women served this month	28	188
Number of NEW clients (mothers and children) registered in the program	2	45
Number of public ed/groups offered	0	7

## Esprit Place Family Resource Centre Update

Esprit Place continues to be very busy supporting women and children fleeing violence, as well as women experiencing homelessness from across the District of Parry Sound. Our residential program remained at or over capacity for the duration of the fall and continued to be near capacity during the holiday season. Operationally we have begun to undertake a complete review and update of Esprit Place policies and procedures with a completion goal of mid-2024. We have also undergone a comprehensive review and upgrade of our security camera system, led by our IT Director. Cameras have been installed and activated and the next phase of the project will include enhanced access controls and a reviewing of current monitoring practices. This is a significant enhancement to our building that will ensure the ongoing safety and security of Esprit Place residents and staff.

As previously reported, CMHA has supported an Addiction's Counsellor to be present at the shelter a half day a week. This partnership has increased access to timely addiction and mental health support for our clients and has strengthened the relationship with this important community partner. As a direct result of the success of this arrangement, CMHA has also committed an additional Crisis Counsellor to work in the shelter for one half day bi-weekly. This individual will meet with all new residents to ensure that appropriate referrals are made to CMHA programs and partner programs across the district.

We are also prioritizing partnerships with other local community organizations to ensure Esprit clients have easy and timely access to support and resources. Esprit staff have been engaging with St. Mary's Church to arrange for Esprit clients and outreach clients to have comfortable and easy access to their boutique and free community meal programs, and Hope Pregnancy Centre will start delivering a Finance and Budgeting Program at Esprit Place for clients.

Although COVID-19 is no longer considered an emergency within the community, it, as well as other seasonal respiratory viruses continue to have an impact on shelter operations. Staff illness has created challenges with scheduling and has increased the demand for relief staff and management to secure appropriate operations. We are closely monitoring updates from our local Public Health Unit and have prioritized infection prevention and control measures within Esprit Place to try and mitigate the risk of outbreak.

The holiday season was very busy at Esprit Place. As usual, our community was very generous during the Christmas period. Last year was the inaugural year for our Sponsor-a-Family Campaign spearheaded by our incredible Communications Officer. We surpassed our goal of sponsorship for 12 families and were able to provide gift cards and small gifts to 14 families and individuals. We received support from throughout the community including, but limited to, local individuals, businesses, and hockey teams. In addition, Parry Sound EMS selected Esprit Place as a recipient of its toy drive, many local citizens donated cash, toys, gift cards, food, stuffed shoeboxes, and Zak's Clothing made a significant in-kind contribution of new women's clothing. These donations were used to ensure the women and children staying at Esprit Place, as well as many other families across the district had the Christmas season they deserved.

## Appendix A

Ministry of Education  
Early Years and Child Care  
Division

315 Front Street West, 11<sup>th</sup> Floor  
Toronto, ON M7A 0B8

Ministère de l'Éducation  
Division de la petite enfance et de la  
garde d'enfants

315, rue Front Ouest, 11<sup>e</sup> étage Toronto,  
ON M7A 0B8



**TO:** Consolidated Municipal Service Managers (CMSMs)  
District Social Services Administration Boards (DSSABs)

**FROM:** Holly Moran, Assistant Deputy Minister  
Early Years and Child Care Division

**DATE:** November 30, 2023

**SUBJECT:** 2024 Child Care, EarlyON Child and Family Centres, and Canada-wide  
Early Learning and Child Care Funding

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We continue to invest and make strides in our work together to deliver affordable, accessible and high-quality child care to Ontario's families. With that, and as promised in September, I am pleased to share the following to support municipal planning for 2024:

- 2024 Child Care Funding Allocations
- 2024 Child Care and EarlyON Child and Family Centres Service Management and Funding Guidelines (EYCC guidelines)
- 2024 Canada-wide Early Learning and Child Care System Guidelines (CWELCC guidelines)
- 2024 transfer payment agreement (to be shared under separate cover).

### Investments

Investments from the Government of Ontario and the Government of Canada in the child care and early years system will total more than \$3.9B for 2024. Funding will support the implementation of previously announced fee reductions, workforce supports and other measures. This investment represents an increase of \$42M over 2023.

\$1.6B is being invested in **pre-CWELCC child care programs**, including:

- \$1.2B in general allocation and Child Care Expansion Plan
- \$26M in base funding for Licensed Home Child Care
- \$146M in Canada-Ontario Early Learning and Child Care funding
- \$203M in Wage Enhancement/Home Child Care Enhancement Grant funding

\$162M is being invested in **EarlyON Child and Family Centres**, including:

- \$101M in provincial allocation
- \$61M in Canada-Ontario Early Learning and Child Care funding

\$2.1B is being invested in **CWELCC**, including:

- \$1.9B for fee reductions and workforce compensation
- \$28M for CMSM/DSSAB CWELCC administration
- \$66M for space creation
- \$75M for emerging issues
- \$85M for start-up grants

\$34.5M in **other investments**, including:

- \$25.5M for off-reserve Indigenous-led Child Care, and Child and Family Programming; and
- \$9M for mental health programs over three years, from 2022-23 to 2024-25.

### Key changes

#### **A. Updates on funding for cost escalation**

The ministry recognizes that licensees may be subject to cost escalation beyond their control (e.g., rent increases, inflation). The ministry has included cost escalation funding of approximately **\$235M** to support licensees. CMSMs/DSSABs should provide cost escalation funding to licensees using updated cost escalation factors. Refer to Section 7 of the 2024 CWELCC guidelines for more information.

#### **B. Additional funding for emerging issues**

In addition to the cost escalation funding, the ministry is also allocating an additional **\$75M** to support emerging issues for CWELCC-enrolled licensees. CMSMs/DSSABs are required to implement a fair and transparent process (such as through an application) to allocate this funding to licensees who demonstrate that their revenue for eligible spaces (including routine funding, fee reduction, wage enhancement, workforce compensation, cost escalation and parent fees) is insufficient to support the licensees' non-discretionary costs. This funding is a new and separate allocation under the 2024 transfer payment agreements.

The ministry will be seeking to gain an early understanding of uptake of this component of the program. CMSMs/DSSABs must report funding commitments by **Monday, February 5, 2024**. See attached template. Refer to Section 8 of the 2024 CWELCC guidelines for more information.

#### **C. Updates under Wage Enhancement Grant (WEG) and Home Child Care Enhancement Grant (HCCEG)**

The ministry has increased the hourly wage maximum for WEG and HCCEG to help close the gap between RECEs in the education sector and eligible RECEs in licensed child care settings. The new hourly wage maximum for WEG is \$30.59 per hour, for full HCCEG is \$305.90 per day and for partial HCCEG is \$183.54 per day.

#### **D. Updates on allocation holdbacks**

For 2024, the ministry has removed the 5 per cent holdback policy on all allocations. In its place, the ministry will withhold a portion of CWELCC funding equal to the difference between a CMSM's/DSSAB's fee reduction allocation calculated at full licensed capacity versus calculated at assumed targeted operating capacity.

CMSMs/DSSABs will still have flexibility within their CWELCC allocation to provide funding up to the licensees' targeted operating capacity. To access additional funding to support operating capacity beyond the assumed targeted operating capacity (and up to full licensed capacity), CMSMs/DSSABs will be required to demonstrate that space occupancy exceeds the assumed targeted operating capacity.

**E. Adjustment to align to the calendar year**

For 2024, an adjustment is being made to realign the allocation with the cash payment stream. As the January 2024 fee reduction and workforce compensation amounts totaling **\$161M** are included in the December 2023 payments, these amounts are not part of the 2024 allocations as they will have already been provided. The adjustment will be applied to monthly payments (from January to December).

**F. Expiry of the one-time transitional grant**

In 2021 and 2022, the ministry introduced changes to provincial administrative funding, specifically the requirement to cost share all provincial child care administration funding at a rate of 50/50 and reducing the allowable administrative funding threshold from 10% to 5%.

Considering the impacts of the COVID-19 pandemic and the significant changes to the system introduced by CWELCC in 2022, the ministry provided a transitional grant to CMSMs/DSSABs for 2023 to support CMSMs/DSSABs while they found efficiencies and adjusted their administrative cost structures. After three years of funding, over which the ministry has invested a total of \$220M to help stabilize the system during exceptional circumstances, the one-time transitional grant will be discontinued for 2024.

**G. Expiry of the Canada-Ontario Early Childhood Workforce Agreement**

In August 2021, the governments of Ontario and Canada signed the Early Childhood Workforce Agreement (WFA), which provided Ontario with about \$150M in one-time federal funding to support the recruitment and retention of the early childhood workforce. The Agreement was amended in September 2022 to permit completion of the initiatives by March 2023. In recognition of the workforce supports in the CWELCC Agreement the early years and child care workforce support provided through the WFA will not continue in 2024.

**H. Value-for-money audits**

CMSMs/DSSABs who directly operate child care centres are required to retain independent advice (e.g., third-party services) and conduct a value-for-money audit on their direct delivery of child care services.

The purpose of the value-for-money audit is to determine whether provincial funding is being used efficiently and effectively by directly operated centres, and whether the child care services could be offered by a third-party provider instead. The audit report, recommendations and management responses should be posted publicly.



## **Other important information**

### **Recently announced Ontario Child Care Workforce Strategy**

The Ontario Child Care Workforce Strategy was announced on November 16, 2023. The Workforce Strategy will support the recruitment and the retention of qualified professionals, help achieve system growth, and ensure increased access to high-quality licensed child care in the province. The ministry is working on the implementation of the Workforce Strategy and will be communicating further details in the coming months.

### **EarlyON Child and Family Centres**

To support EarlyON Child and Family Centres in delivering mandatory core services that are responsive to local needs, the ministry has provided clarification in the guidelines around eligible expenses for light meals or snacks for EarlyON program participants.

The ministry has also made updates to emphasize the critical role that EarlyON staff play in the early identification of child development concerns and in connecting families to specialized services.

### **Clarification on CWELCC recoveries**

On September 8, the ministry distributed an additional Q&A document to provide greater clarity on the 2023 CWELCC System Update materials shared in late May and early June 2023. CMSMs/DSSABs are encouraged to review the ministry's expectations related to recoveries upon year-end reconciliation.

Specifically, as part of the year-end financial review and reconciliation process with licensees, CMSMs/DSSABs must ensure CWELCC funding is used to support the actual eligible costs incurred by licensees and, when vacancies on eligible spaces lead to cost avoidance, CMSMs/DSSABs should work with licensees to identify savings related to those avoidable costs and recover up to 52.75% of such savings (which is the government contribution towards the base fee).

### **Upcoming CWELCC funding approach**

The ministry continues to work on finalizing a new child care funding approach that aims to integrate current child care funds into the new CWELCC funding formula. Information about a new funding approach will follow later providing sufficient time to support a smooth implementation.

Thank you for your ongoing support and valuable feedback. We look forward to working together to support the sector, children and families. If you have any questions, please contact your Early Years Advisor or Financial Analyst (contact list can be found on the [ministry website](#)).

Sincerely,

*Original signed by*

Holly Moran

Assistant Deputy Minister  
Early Years and Child Care Division  
Ministry of Education

c: Early Years Advisors, Programs and Service Integration Branch  
Financial Analysts, Financial Accountability and Data Analysis Branch

**Attachments:**

- 2024 Child Care and EarlyON Child and Family Centres Service Management and Funding Guidelines
- 2024 Canada-wide Early Learning and Child Care System Guidelines
- Appendix A - 2024 Child Care Funding Allocations
- Appendix B - 2024 EarlyON Funding Allocations
- Appendix C - 2024 CWELCC Funding Allocations
- Update on Emerging Issues Funding Application and Commitment Status

**Appendix A - 2024 Child Care Allocations - November 2023**

CMSM/DSSAB	General & Expansion Plan	Base Funding for LHCC	ELCC	Wage Enhancement/ HCCEG Allocation	Wage Enhancement/ HCCEG Administration	Total 2024 Allocation
Corporation of the City of Brantford	9,126,763	276,000	1,185,133	1,693,976	37,715	12,319,587
City of Cornwall	8,708,005	82,800	1,126,970	923,745	28,688	10,870,208
City of Greater Sudbury	17,273,496	82,800	1,852,751	2,453,982	74,227	21,737,256
The City of Hamilton	52,846,466	1,062,600	6,596,529	8,043,346	173,244	68,722,185
Corporation of the City of Kawartha Lakes	5,592,631	-	739,627	782,322	12,787	7,127,367
Corporation of the City of Kingston	9,796,154	124,200	1,254,808	2,051,745	48,969	13,275,876
Corporation of the City of London	36,333,311	503,700	4,432,442	7,433,193	138,538	48,841,184
City of Ottawa	89,056,946	5,637,300	10,157,636	17,315,818	427,663	122,595,363
Corporation of the City of Peterborough	9,413,247	420,900	1,154,180	1,617,246	35,467	12,641,040
Corporation of the City of St. Thomas	6,813,722	124,200	891,469	1,039,792	23,484	8,892,667
Corporation of the City of Stratford	4,801,979	55,200	587,148	574,255	16,300	6,034,882
City of Toronto	352,916,564	5,927,100	41,731,704	42,629,943	1,026,399	444,231,710
Corporation of the City of Windsor	33,057,378	255,300	4,218,571	5,132,145	120,513	42,783,907
Corporation of the County of Bruce	4,521,375	165,600	535,280	813,338	19,882	6,055,475
Corporation of the County of Dufferin	3,759,359	69,000	455,304	793,783	15,082	5,092,528
Corporation of the County of Grey	6,137,923	262,200	762,884	1,241,082	26,853	8,430,942
Corporation of the County of Hastings	9,448,337	289,800	1,237,322	1,457,072	30,635	12,463,166
Corporation of the County of Huron	3,935,532	103,500	482,763	639,342	14,097	5,175,234
Corporation of the County of Lambton	13,158,792	262,200	1,143,226	1,596,663	39,848	16,200,729
County of Lanark	4,644,761	269,100	605,366	825,900	19,385	6,364,512
County of Lennox & Addington	4,100,333	138,000	518,888	481,237	12,413	5,250,871
County of Northumberland	4,965,276	62,100	601,605	821,020	16,098	6,466,099
County of Oxford	6,513,824	110,400	849,012	683,980	25,458	8,182,674
County of Renfrew	6,511,697	110,400	806,028	946,049	20,157	8,394,331
County of Simcoe	29,210,741	434,700	3,663,080	5,737,618	129,548	39,175,687
County of Wellington	15,095,994	262,200	1,665,414	2,269,753	47,707	19,341,068
District Municipality of Muskoka	4,032,912	103,500	530,005	487,107	12,932	5,166,456
Corporation of the Municipality of Chatham-Kent	12,633,111	-	1,096,970	1,272,777	27,809	15,030,667

**Appendix A - 2024 Child Care Allocations - November 2023**

<b>CMSM/DSSAB</b>	<b>General &amp; Expansion Plan</b>	<b>Base Funding for LHCC</b>	<b>ELCC</b>	<b>Wage Enhancement/ HCCEG Allocation</b>	<b>Wage Enhancement/ HCCEG Administration</b>	<b>Total 2024 Allocation</b>
The Corporation of Norfolk County	6,582,196	103,500	867,364	813,007	14,523	8,380,590
Regional Municipality of Durham	45,688,270	565,800	5,177,387	11,384,624	206,003	63,022,084
Regional Municipality of Halton	34,588,450	552,000	3,924,710	11,771,714	264,648	51,101,522
Regional Municipality of Niagara	31,963,872	476,100	3,677,031	4,648,461	125,170	40,890,634
Regional Municipality of Peel	127,844,409	2,277,000	15,743,085	18,953,608	358,473	165,176,575
Regional Municipality of Waterloo	38,613,750	2,566,800	4,452,080	6,625,142	168,830	52,426,602
Regional Municipality of York	95,807,207	662,400	11,304,394	23,694,245	477,074	131,945,320
United Counties of Leeds & Grenville	5,842,227	75,900	758,861	1,241,599	27,590	7,946,177
United Counties of Prescott & Russell	6,726,103	186,300	863,639	1,439,107	33,790	9,248,939
Algoma District Services Administration Board	4,515,682	-	515,203	383,196	14,300	5,428,381
District of Cochrane Social Service Administration Board	8,972,668	117,300	1,086,659	905,394	24,432	11,106,453
District of Nipissing Social Services Administration Board	8,668,803	248,400	1,058,703	1,444,375	31,692	11,451,973
District of Parry Sound Social Services Administration Board	4,854,482	165,600	593,629	220,112	10,358	5,844,181
District of Sault Ste Marie Social Services Administration Board	6,436,864	165,600	768,168	869,126	20,671	8,260,429
District of Timiskaming Social Services Administration Board	6,229,165	131,100	642,820	604,506	12,679	7,620,270
Kenora District Services Board	6,697,964	-	720,451	192,051	14,935	7,625,401
Manitoulin-Sudbury District Social Services Administration Board	6,378,476	27,600	612,576	341,882	6,767	7,367,301
Rainy River District Social Services Administration Board	3,497,313	-	382,780	182,358	3,058	4,065,509
District of Thunder Bay Social Services Administration Board	12,699,898	82,800	1,521,867	1,218,236	34,705	15,557,506
<b>PROVINCIAL TOTAL</b>	<b>1,227,014,428</b>	<b>25,599,000</b>	<b>145,553,522</b>	<b>198,690,972</b>	<b>4,471,596</b>	<b>1,601,329,518</b>

**Appendix B - 2024 EarlyON Allocations - November 2023**

<b>CMSM/DSSAB</b>	<b>EarlyON (Provincial)</b>	<b>ELCC</b>	<b>2024 Mental Health Allocation</b>	<b>Total 2024 Allocation</b>
Corporation of the City of Brantford	1,432,827	859,143	39,345	2,331,315
City of Cornwall	1,163,873	697,874	31,960	1,893,707
City of Greater Sudbury	2,334,900	1,400,037	64,116	3,799,053
The City of Hamilton	4,164,475	2,497,074	114,356	6,775,905
Corporation of the City of Kawartha Lakes	779,879	467,625	21,415	1,268,919
Corporation of the City of Kingston	2,002,192	1,200,541	54,980	3,257,713
Corporation of the City of London	2,736,837	1,641,043	75,154	4,453,034
City of Ottawa	6,984,799	4,188,178	191,803	11,364,780
Corporation of the City of Peterborough	903,198	541,569	24,802	1,469,569
Corporation of the City of St. Thomas	792,933	475,453	21,774	1,290,160
Corporation of the City of Stratford	645,691	387,164	17,731	1,050,586
City of Toronto	19,211,462	11,519,445	527,547	31,258,454
Corporation of the City of Windsor	2,520,651	1,511,414	69,217	4,101,282
Corporation of the County of Bruce	658,488	394,838	18,082	1,071,408
Corporation of the County of Dufferin	556,069	333,427	15,270	904,766
Corporation of the County of Grey	748,878	449,037	20,564	1,218,479
Corporation of the County of Hastings	1,023,529	613,721	28,106	1,665,356
Corporation of the County of Huron	594,068	356,210	16,313	966,591
Corporation of the County of Lambton	1,610,950	965,947	44,237	2,621,134
County of Lanark	657,601	394,307	18,058	1,069,966
County of Lennox & Addington	596,599	357,729	16,383	970,711
County of Northumberland	606,732	363,804	16,661	987,197
County of Oxford	765,754	459,157	21,028	1,245,939
County of Renfrew	957,858	574,345	26,303	1,558,506
County of Simcoe	2,727,528	1,635,462	74,898	4,437,888
County of Wellington	1,429,141	856,931	39,244	2,325,316
District Municipality of Muskoka	593,558	355,905	16,299	965,762
Corporation of the Municipality of Chatham-Kent	931,366	558,460	25,575	1,515,401
The Corporation of Norfolk County	759,467	455,386	20,855	1,235,708
Regional Municipality of Durham	3,215,086	1,927,808	88,286	5,231,180

**Appendix B - 2024 EarlyON Allocations - November 2023**

<b>CMSM/DSSAB</b>	<b>EarlyON (Provincial)</b>	<b>ELCC</b>	<b>2024 Mental Health Allocation</b>	<b>Total 2024 Allocation</b>
Regional Municipality of Halton	2,986,367	1,790,664	82,006	4,859,037
Regional Municipality of Niagara	2,872,468	1,722,370	78,878	4,673,716
Regional Municipality of Peel	8,541,154	5,121,389	234,540	13,897,083
Regional Municipality of Waterloo	2,968,255	1,779,804	81,508	4,829,567
Regional Municipality of York	6,661,019	3,994,035	182,912	10,837,966
United Counties of Leeds & Grenville	718,874	431,046	19,740	1,169,660
United Counties of Prescott & Russell	1,314,350	788,103	36,092	2,138,545
Algoma District Services Administration Board	805,037	482,710	22,106	1,309,853
District of Cochrane Social Service Administration Board	1,464,873	878,357	40,225	2,383,455
District of Nipissing Social Services Administration Board	1,480,481	887,715	40,654	2,408,850
District of Parry Sound Social Services Administration Board	799,262	479,247	21,948	1,300,457
District of Sault Ste Marie Social Services Administration Board	1,120,716	671,996	30,775	1,823,487
District of Timiskaming Social Services Administration Board	753,552	451,840	20,693	1,226,085
Kenora District Services Board	1,130,027	677,578	31,031	1,838,636
Manitoulin-Sudbury District Social Services Administration Board	1,058,489	634,683	29,066	1,722,238
Rainy River District Social Services Administration Board	778,552	466,830	21,379	1,266,761
District of Thunder Bay Social Services Administration Board	1,665,104	998,418	45,724	2,709,246
<b>PROVINCIAL TOTAL</b>	<b>101,224,969</b>	<b>60,695,819</b>	<b>2,779,639</b>	<b>164,700,427</b>

**Appendix C - 2024 CWELCC Allocations - November 2023**

<b>CMSM/DSSAB</b>	<b>Fee Reduction and Workforce Compensation - Base Funding</b>	<b>Fee Reduction and Workforce Compensation - 2024 Directed Growth</b>	<b>Fee Reduction and Workforce Compensation - Additional Operating Capacity Holdback</b>	<b>Emerging Issues Funding</b>	<b>Start-up Grants</b>	<b>Administration</b>	<b>January 2024 Funding included in the 2023 Transfer Payment Agreement</b>	<b>Total Allocation</b>
Corporation of the City of Brantford	13,113,580	496,577	1,392,020	514,729	268,000	302,130	1,079,014	15,008,022
City of Cornwall	6,276,379	-	638,470	237,251	-	202,462	554,030	6,800,532
City of Greater Sudbury	18,694,312	130,274	2,301,973	961,066	70,000	379,658	1,443,454	21,093,829
The City of Hamilton	74,525,572	981,093	6,555,684	2,815,585	1,459,000	1,015,592	6,622,692	80,729,834
Corporation of the City of Kawartha Lakes	5,616,706	259,985	319,966	212,609	473,000	168,867	473,506	6,577,627
Corporation of the City of Kingston	14,266,158	199,798	1,956,360	563,455	469,000	278,034	1,302,986	16,429,819
Corporation of the City of London	60,395,471	2,586,875	4,321,232	2,309,207	4,004,000	827,501	5,047,373	69,396,913
City of Ottawa	152,274,371	2,161,826	20,063,960	5,987,155	3,745,000	2,205,882	14,965,359	171,472,835
Corporation of the City of Peterborough	15,183,959	337,180	910,049	563,760	562,000	297,311	1,265,931	16,588,328
Corporation of the City of St. Thomas	8,499,295	294,477	601,334	322,349	403,000	207,072	617,291	9,710,236
Corporation of the City of Stratford	7,306,513	372,091	576,697	283,242	359,000	197,364	549,489	8,545,418
City of Toronto	449,570,111	24,398,822	33,500,937	18,261,242	25,165,000	4,926,605	36,065,227	519,757,490
Corporation of the City of Windsor	38,508,355	908,974	4,577,420	1,509,474	1,512,000	713,934	3,286,009	44,444,148
Corporation of the County of Bruce	7,297,843	511,531	617,681	289,135	1,164,000	191,287	612,223	9,459,254
Corporation of the County of Dufferin	8,375,150	360,998	468,238	315,806	690,000	192,335	684,850	9,717,677
Corporation of the County of Grey	7,844,246	282,872	451,944	294,351	290,000	195,338	585,104	8,773,647
Corporation of the County of Hastings	14,266,015	179,235	1,255,200	743,171	382,000	280,199	1,049,099	16,056,721
Corporation of the County of Huron	4,442,204	71,803	441,847	170,037	210,000	154,968	391,385	5,099,474
Corporation of the County of Lambton	13,128,251	530,729	1,471,049	519,116	237,000	270,281	1,133,889	15,022,537
County of Lanark	7,589,769	115,731	796,467	291,705	301,000	193,103	735,122	8,552,653
County of Lennox & Addington	4,534,350	365,921	383,332	181,282	658,000	158,460	362,035	5,919,310
County of Northumberland	6,062,686	148,423	834,783	241,747	317,000	181,788	476,876	7,309,551
County of Oxford	6,456,078	1,267,215	726,759	289,924	2,672,000	223,485	554,902	11,080,559
County of Renfrew	7,688,747	307,313	489,597	291,146	434,000	185,700	577,420	8,819,083
County of Simcoe	49,453,422	2,245,515	4,846,005	1,940,074	2,768,000	793,975	4,171,323	57,875,668
County of Wellington	22,151,852	1,554,076	1,303,728	1,095,750	3,172,000	378,401	1,751,699	27,904,108

**Appendix C - 2024 CWELCC Allocations - November 2023**

<b>CMSM/DSSAB</b>	<b>Fee Reduction and Workforce Compensation - Base Funding</b>	<b>Fee Reduction and Workforce Compensation - 2024 Directed Growth</b>	<b>Fee Reduction and Workforce Compensation - Additional Operating Capacity Holdback</b>	<b>Emerging Issues Funding</b>	<b>Start-up Grants</b>	<b>Administration</b>	<b>January 2024 Funding included in the 2023 Transfer Payment Agreement</b>	<b>Total Allocation</b>
District Municipality of Muskoka	3,594,352	175,515	549,942	148,214	71,000	144,840	277,669	4,406,194
Corporation of the Municipality of Chatham-Kent	11,197,345	272,044	1,809,088	455,589	213,000	258,338	1,011,125	13,194,279
The Corporation of Norfolk County	6,783,836	225,951	415,738	254,772	379,000	182,277	548,612	7,692,962
Regional Municipality of Durham	92,693,910	1,528,250	8,568,033	3,526,763	742,000	1,304,678	8,625,908	99,737,726
Regional Municipality of Halton	115,554,366	690,578	13,104,260	4,895,665	-	1,364,395	10,567,161	125,042,103
Regional Municipality of Niagara	41,121,289	3,982,730	4,444,632	1,860,436	7,699,000	792,090	3,371,103	56,529,074
Regional Municipality of Peel	198,739,505	11,048,177	21,283,669	7,928,131	15,395,000	2,478,695	16,282,568	240,590,609
Regional Municipality of Waterloo	88,076,743	2,687,921	9,371,341	3,435,698	3,870,000	1,357,760	7,797,343	101,002,120
Regional Municipality of York	210,816,980	1,705,754	28,187,536	8,258,844	2,198,000	2,480,581	20,149,578	233,498,117
United Counties of Leeds & Grenville	8,114,082	255,752	441,199	302,309	364,000	199,179	671,638	9,004,883
United Counties of Prescott & Russell	10,084,927	29,251	1,327,297	392,561	91,000	259,805	852,777	11,332,064
Algoma District Services Administration Board	2,798,670	183,801	477,458	118,711	77,000	133,176	241,289	3,547,527
District of Cochrane Social Service Administration Board	7,129,337	173,403	888,741	281,052	147,000	199,808	650,392	8,168,949
District of Nipissing Social Services Administration Board	11,190,225	50,169	787,706	608,499	91,000	241,575	897,484	12,071,690
District of Parry Sound Social Services Administration Board	3,158,493	169,978	151,924	119,413	30,000	122,211	246,905	3,505,114
District of Sault Ste Marie Social Services Administration Board	6,981,974	206,583	276,114	395,926	332,000	183,604	607,428	7,768,773
District of Timiskaming Social Services Administration Board	2,853,299	37,943	-	99,200	105,000	121,303	246,311	2,970,434
Kenora District Services Board	5,273,091	708,572	212,325	212,518	1,317,000	168,657	435,491	7,456,672
Manitoulin-Sudbury District Social Services Administration Board	1,871,386	62,499	122,120	70,542	35,000	122,560	154,820	2,129,287
Rainy River District Social Services Administration Board	1,634,501	101,821	266,903	68,732	210,000	108,312	151,983	2,238,286
District of Thunder Bay Social Services Administration Board	9,198,851	171,597	1,182,083	362,060	212,000	204,208	837,309	10,493,490
<b>PROVINCIAL TOTAL</b>	<b>1,862,388,557</b>	<b>65,537,623</b>	<b>185,670,841</b>	<b>75,000,000</b>	<b>85,362,000</b>	<b>27,549,784</b>	<b>160,983,182</b>	<b>2,140,525,626</b>



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# District of Parry Sound



Social Services  
Administration Board

## **Chief Administrative Officer's Report**

*February 2024*

### Mission Statement

To foster healthier communities by economically providing caring human services that empower and enable the people we serve to improve their quality of life.

### **NOSDA Chair's Meeting**

On Jan. 10<sup>th</sup>, myself and Board Chair Rick Zanussi attended a NOSDA Chair's meeting where the topic of the Federal "Reaching Home" Funding reductions was discussed. We have not been a recipient of this funding allotment, however we as a Board will be discussing our support of our NOSDA partners in their ask for this reduction of 57% to be reversed.

### **Hazard Identification and Risk Assessment (HIRA) Session**

On Jan. 12<sup>th</sup> I attend a Hazard Identification and Risk Assessment or HIRA session to support the Municipality of Magnetawan who are modernizing their emergency management program. The first phase of this project is well underway, and the purpose of HIRA is to assess the potential risk of hazards with the capacity to cause an emergency or disaster. This process helps to set priorities for prevention, mitigation, preparedness, response, and recovery efforts.

### **2024 Rural Ontario Municipal Association (ROMA) Annual Conference**

I had the privilege to participate in the 2024 Rural Ontario Municipal Association (ROMA) Annual Conference, January 21<sup>st</sup> to 23<sup>rd</sup> at the Sheraton Centre Toronto Hotel. Rural municipalities are facing unprecedented challenges related to homelessness, access to primary health care and attainable housing. More than 1,600 participants from as many as 300 municipalities, as well as organizations across Ontario, participated in this conference.

The conference theme, "Closer to Home" specifically reflects ROMA's recent focus on improving rural access to primary health care. The event featured dozens of speakers, sessions and workshops that reflect the broad scope of rural municipal responsibilities. Keynote presenters included:

- Hon. Doug Ford, Premier of Ontario
- Hon. Paul Calandra, Ontario's Minister of Municipal Affairs and Housing
- Hon. Lisa Thompson, Minister of Agriculture, Food and Rural Affairs
- Hon. Kinga Surma, Minister of Infrastructure
- Marit Stiles, Leader of the Ontario NDP and Official Opposition
- Bonnie Crombie, Leader, Ontario Liberal Party
- Mike Schreiner, Leader of the Green Party of Ontario
- Robin Jones, ROMA Chair
- Colin Best, AMO President

I participated in nine delegations to various ministries with NOSDA . We were received very well by all ministers and representatives and look forward to their responses.



**Caroline Mulrone** @C\_Mulroney · 1m

Thank you to AFMO, NOSDA & @TIAOtweets for meeting with me during #ROMA2024, we discussed the importance of Francophone tourism to Northern Ontario's economy & safeguarding essential French-language service delivery for all ages across Ontario, including in rural & remote areas.



**Michael Parsa** @MichaelParsa

Follow

It was a pleasure to meet with @NOSDA2 today at @ROMA\_Ont to discuss ways that we can work together to continue improving social assistance delivery for everyone in rural Ontario.

Thank you for sharing your insights.

#ROMA2024



### Town of Parry Sound Official Plan Visioning Session

On January 30<sup>th</sup>, we attended a Visioning Workshop hosted by the Town of Parry Sound at the Bobby Orr Community Centre, as they undertake an update to their Official Plan with the help of MHBC planning. Identified as a key community member, the DSSAB was invited to attend and provide input into this important initiative. This event was well attended, and providing for thought provoking and engaging conversations in a workshop format. The town is inviting feedback from the community through a visioning questionnaire found [here](#) until **Friday February 9<sup>th</sup>, 2024**. For more information on the Official Plan Review and to keep up to date with updates and opportunities to get involved, please visit the Official Plan Review [webpage](#).

### Ontario Health Team

On January 26<sup>th</sup>, we were pleased to be present at the Charles W. Stockey centre in Parry Sound where Deputy Premier and Minister of Health, Sylvia Jones, announced the approval of the West Parry Sound Ontario Health Team. Since June of 2018, when the Ministry of Health announced its intention to restructure how health care is organized and delivered across the province, local partners have been working to ensure that West Parry Sound has an official voice at the table. Becoming one of 58 localized health organizations tasked with better integration of local services will provide the WPS OHT partners with opportunities to champion the unique challenges of the area and to build local solutions, based on the real-time needs of West Parry Sound. As an organization that depends on integration and partnerships, we are proud to be a partner in the creation of the new West Parry Sound Ontario Health Team. This will mean further advancement of partnerships, with greater financial resources from the province, which will broaden the scope of collaboration between health and human service providers. Together, we will continue to work towards better outcomes for those we serve.



### Facebook Pages

A friendly reminder to follow our Facebook pages!



- ◆ [District of Parry Sound Social Services Administration Board](#)
- ◆ [Esprit Place Family Resource Centre](#)
- ◆ [EarlyON Child and Family Centres in the District of Parry Sound](#)
- ◆ [The Meadow View](#)

**Social Media**

Facebook Stats

<b>District of Parry Sound Social Services Administration Board</b>	<b>JUNE 2023</b>	<b>AUG 2023</b>	<b>SEPT 2023</b>	<b>OCT 2023</b>	<b>NOV 2023</b>	<b>DEC 2023</b>
Total Page Followers	478	490	500	513	521	530
Post Reach this Period (# of people who saw post)	4,010	2,249	4,112	2,667	4,324	2,441
Post Engagement this Period (# of reactions, comments, shares)	692	234	428	287	305	289

<b>Esprit Place Family Resource Centre</b>	<b>JUNE 2023</b>	<b>AUG 2023</b>	<b>SEPT 2023</b>	<b>OCT 2023</b>	<b>NOV 2023</b>	<b>DEC 2023</b>
Total Page Followers	131	132	133	133	151	175
Post Reach this Period (# of people who saw post)	203	62	55	92	5,743	1,610
Post Engagement this Period (# of reactions, comments, shares)	2	1	2	16	624	292

<b>DSSAB Twitter Stats</b> <a href="https://twitter.com/psdssab">https://twitter.com/psdssab</a>	<b>JUNE 2023</b>	<b>AUG 2023</b>	<b>SEPT 2023</b>	<b>OCT 2023</b>	<b>NOV 2023</b>	<b>DEC 2023</b>
Total Tweets	10	N/A	19	11	8	4
Total Impressions	301	56	229	206	167	77
Total Followers	30	31	32	34	40	42

<b>DSSAB LinkedIn Stats</b> <a href="https://bit.ly/2YyFHIE">https://bit.ly/2YyFHIE</a>	<b>JUNE 2023</b>	<b>AUG 2023</b>	<b>SEPT 2023</b>	<b>OCT 2023</b>	<b>NOV 2023</b>	<b>DEC 2023</b>
Total Followers	434	437	441	444	444	444
Search Appearances (in last 7 days)	281	185	115	49	52	25
Total Page Views	56	33	22	49	48	30
Post Impressions	786	182	558	1,036	570	368
Total Unique Visitors	25	19	14	22	18	16

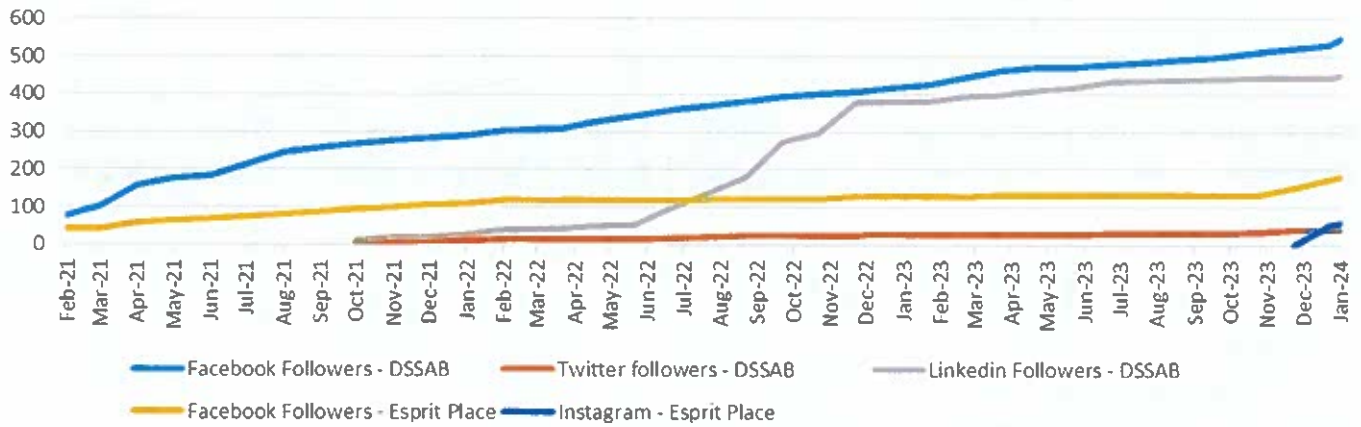
**NEW! Instagram - Esprit Place  
Family Resource Centre**

<https://www.instagram.com/espritplace/>

**NOV  
2023**      **DEC  
2023**

<b>Total Followers</b>	0	55
<b># of posts</b>	0	18

Social Media Follower - Trends



**Licensed Child Care Programs**

**Total Children Utilizing Directly Operated Child Care in the District  
December 2023**

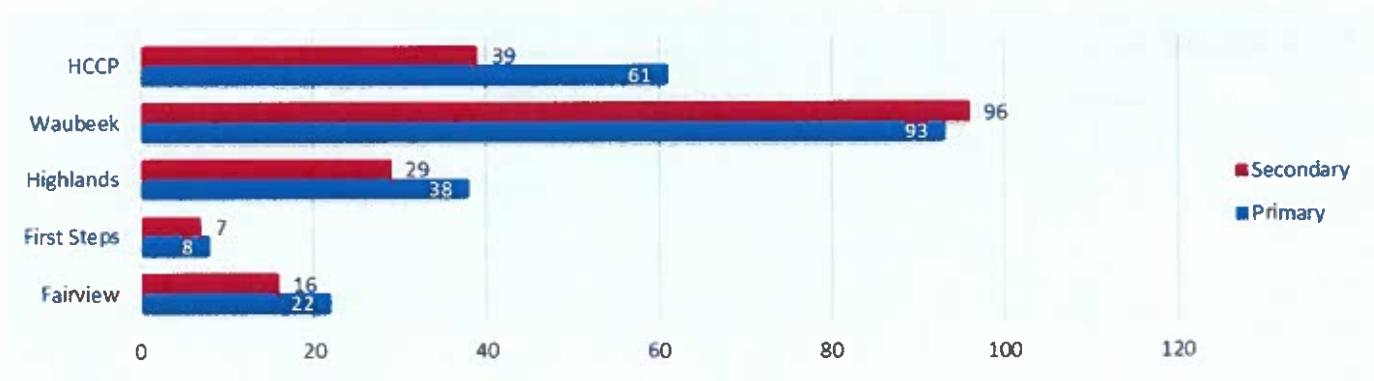
Age Group	Fairview ELCC	First Steps ELCC	Highlands ELCC	Waubeek ELCC	HCCP	Total
Infant (0-18M)	2	3	3	1	19	28
Toddler (18-30M)	10	7	12	21	24	74
Preschool (30M-4Y)	17	17	20	29	53	136
# of Active Children	29	27	35	51	96	238

Fairview, First Steps, and Waubeek Early Learning and Child Care Centres are at their operating capacity and Highlands has reached their licensed capacity to try and accommodate as many families off the waitlist as possible.

**School Age Programs  
December 2023**

Location	Enrollment	Primary Waitlist	Secondary Waitlist
Mapleridge After School	26	6	3
Mapleridge Before School	11	0	0
Sundridge Centennial After School	13	0	0
Home Child Care	37	10	1
# of Active Children	87	26	4

**Directly Operated Child Care Waitlist by Program  
December 2023**



The blue bar indicates the current number of children needing care now that cannot be accommodated. The red bar shows the number of children that will be needing care in future months. The greatest need for spaces remains consistent across the west side of the district and the southeast corner, namely Emsdale, Kearney, Sprucedale, and Novar communities.

**Inclusion Support Services  
December 2023**

Age Group	EarlyON	Licensed	Monthly	YTD Total	Waitlist	New	Discharges
Infant	0	0	0	0	0	1	0
Toddler (18-30M)	0	10	10	21	1	1	0
Preschool (30M-4Y)	6	32	38	67	4	3	0
School Age (4Y+)	4	13	17	49	1	0	0
Monthly Total	10	55	65	-	6	5	0
YTD Total	12	80	-	137	46	46	32



**EarlyON Child and Family Programs  
December 2023**

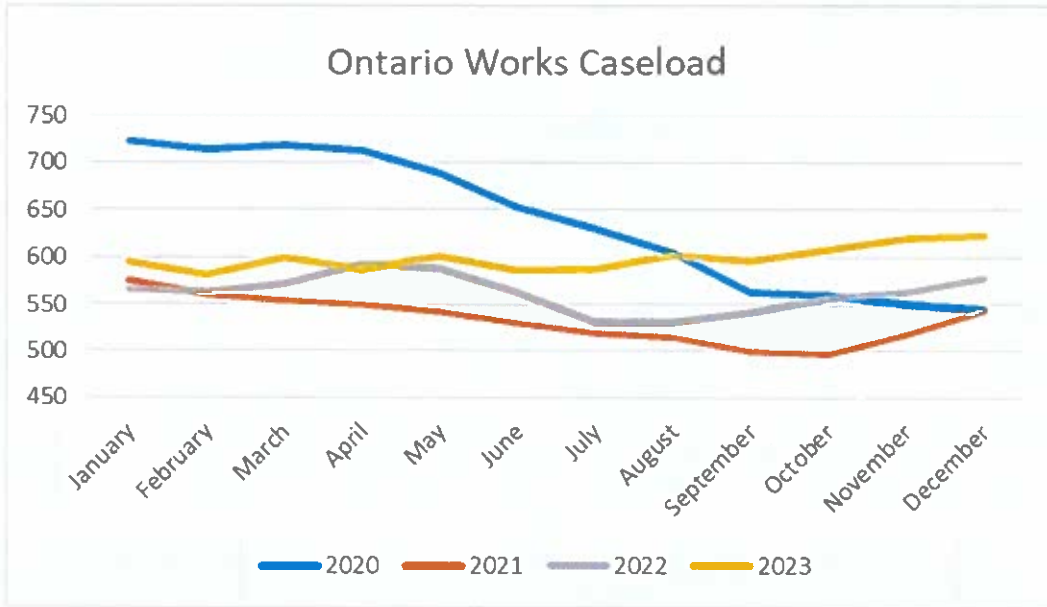
Activity	December	YTD
Number of Children Attending	711	18,866
Number of New Children Attending	25	601
Number of Adults Attending	523	6,893
Number of Virtual Programming Events	3	52
Number of Engagements through Social Media	146	7,181
Number of Views through Social Media	4,323	104,035

The EarlyON Child and Family Centres have had great success this past year as shown by the Year-to-Date totals. Over 18,000 children and over 6,000 adults have visited the programs! In addition, we have surpassed our goal of 100,000 views on the EarlyON Facebook page!

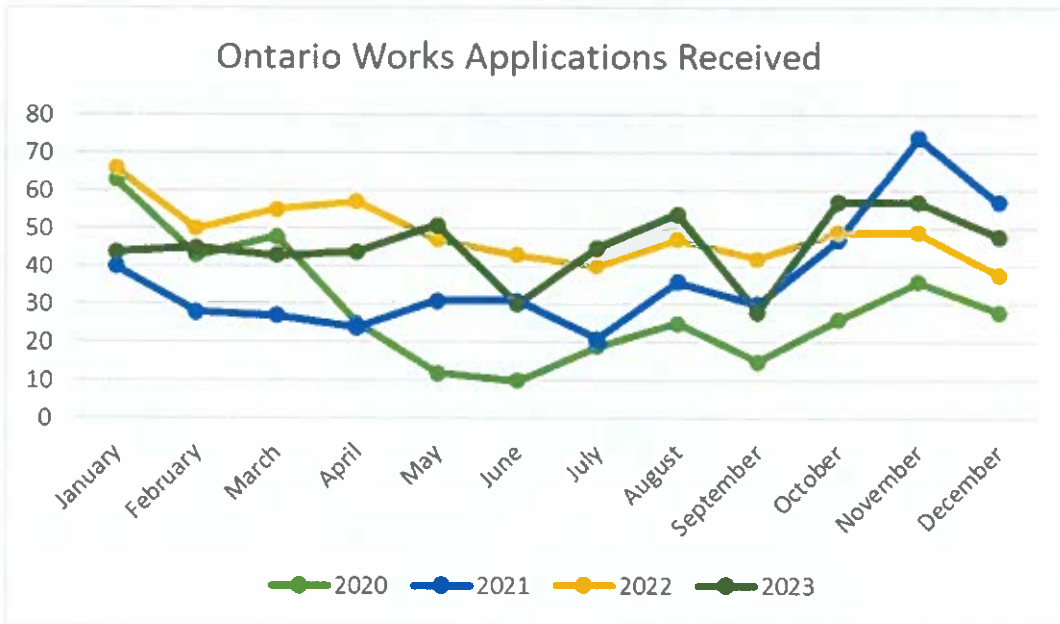
**Funding Sources for District Wide Childcare Spaces  
December 2023**

Active	# of Children	# of Families	Funding Source - New	# of Children	# of Families
CWELCC*	75	74	CWELCC	1	1
CWELCC Full Fee	203	199	CWELCC Full Fee	1	1
Extended Day Fee Subsidy	1	1	Fee Subsidy	1	1
Fee Subsidy	38	27	Ontario Works	0	0
Full Fee	20	19	<b>Total</b>	<b>3</b>	<b>3</b>
Ontario Works	12	9			
<b>Total</b>	<b>349</b>	<b>329</b>			

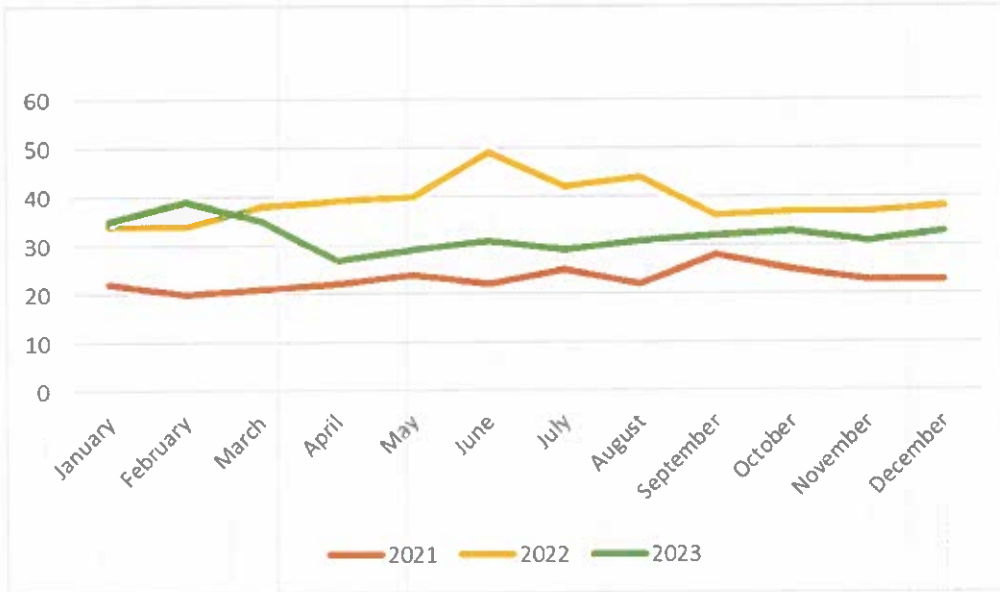
\* CWELCC – Canada-Wide Early Learning Child Care; eligible for children 0 - 6



**Ontario Works Intake - Social Assistance Digital Application (SADA) & Local Office Ontario Works Applications Received**

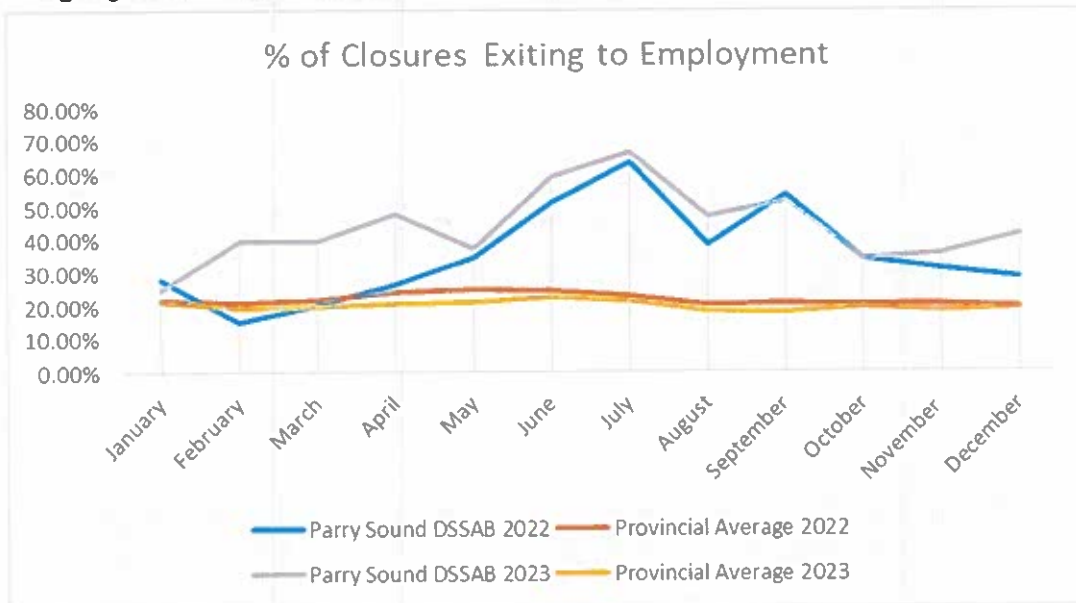


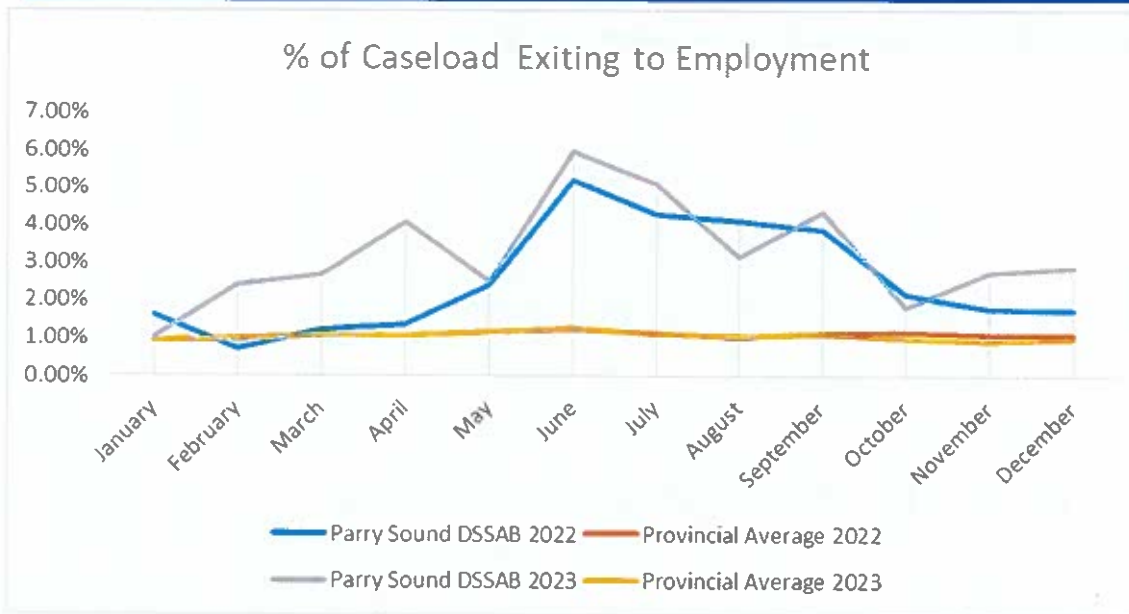
### ODSP Participants in Ontario Works Employment Assistance



The OW Caseload as of the end of December is **622**. The number continues its slow upward climb we have seen month over month in 2023. We are supporting **33** ODSP participants in our Employment Assistance program. We also have **55** Temporary Care Assistance cases. Intake was steady month over month. We had **48** Ontario Works Applications (43 of those online through SADA) in the month of December.

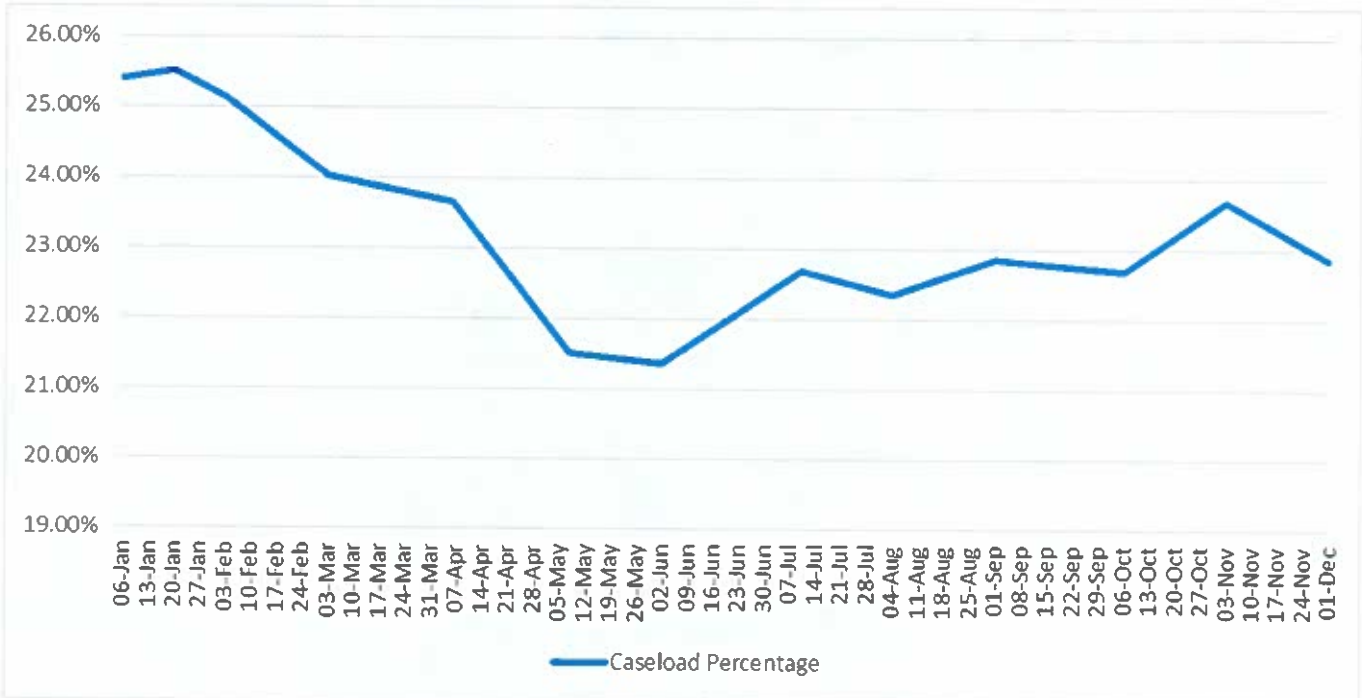
### Employment Assistance & Performance Outcomes



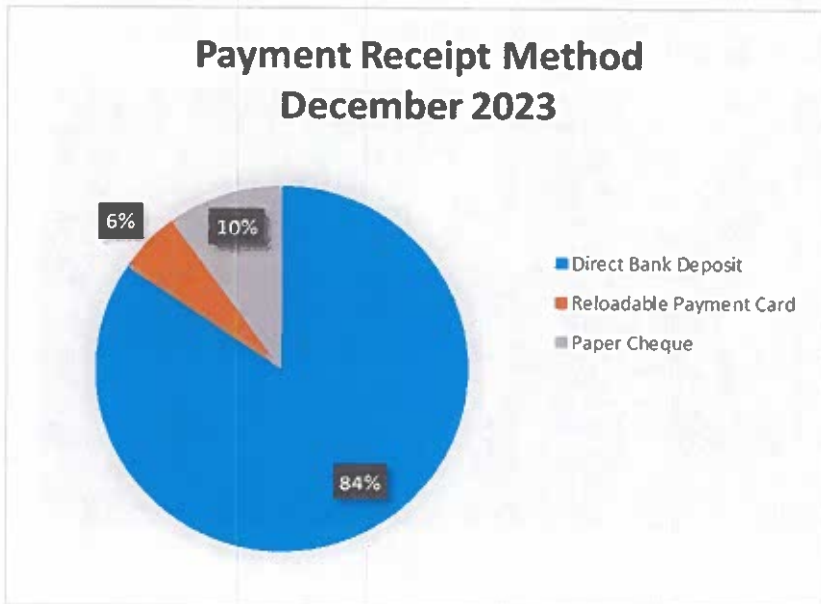


Our Employment Outcomes performance in December have exceeded last years performance and continues to be well above the provincial average and our target range. These are great results considering the early start to the winter in our area and the declining job postings according to the Labour Market Group. Additionally, we also exited 6.9% of the caseload for any reason in December.

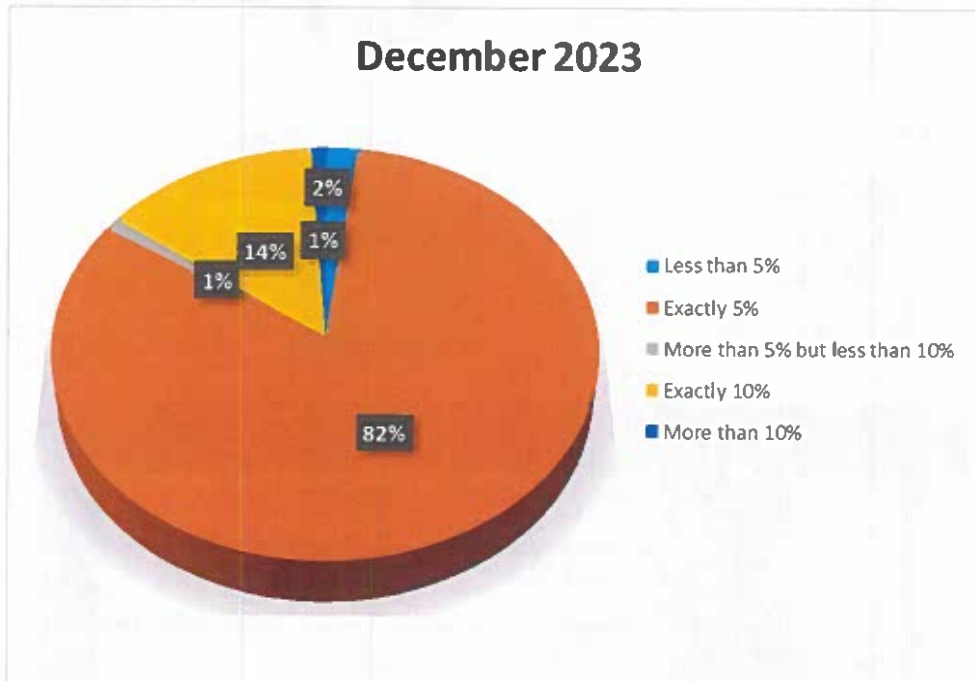
### MyBenefits Enrollment 2023



### DBD Enrollment



### Overpayment Recovery Rate





West Parry Sound Health Centre  
Rural Nurse Practitioner-Led Clinic



Referral Source



Client Gender



Location of Encounter



Referral Out

CMHA 9	RAAM 3	PSFHT 2	Min Attorney General 1	NNDSB 1
			Home & Community Care 2	Legal Aid 3
			The Friends 1	Esprit Place 1
			Salvation Army 1	Addiction Tx 3
	SJB 5	NPLC 2	Harvest Share 1	Housing Stability - VAW 1

Encounter Data for 2023-2024 Q3 (Oct-Dec)

**Housing Stability Program - Community Relations Workers**

**Support**

All services performed, provided, or arranged by the Homelessness Stability Program staff to promote, improve, sustain, or restore appropriate housing for individuals active with the Homelessness Stability Program, periodically within the month, not requiring intense case management.

December 2023 Income Source	East	West
Senior	12	14
ODSP	10	28
Ontario Works	4	17
Low Income	22	33

**Intense Case Management**

Intense Case Management involves the coordination of appropriate services and the provision of consistent and on-going weekly supports, required by the individual to obtain, and sustain housing stability.

December 2023 Income Source	East	West
Senior	13	19
ODSP	4	14
Ontario Works	8	15
Low Income	9	54

**Contact/Referrals**

December 2023	East	West	YTD
Homeless	0	3	81
At Risk	2	1	110
Esprit Outreach Homeless	0	0	6
Esprit Outreach at Risk	1	1	12
Esprit in Shelter	2		24
Program Total	191		

**Short Term Housing Allowance**

	Active	YTD
December 2023	4	44

**Housing Stability: Household Income Sources and Issuance from HPP:**

December 2023 Income Source	Total	HPP
Senior	4	\$1,682.21
ODSP	10	\$3,423.52
Ontario Works	3	\$3,276.62
Low Income	4	\$2,125.61

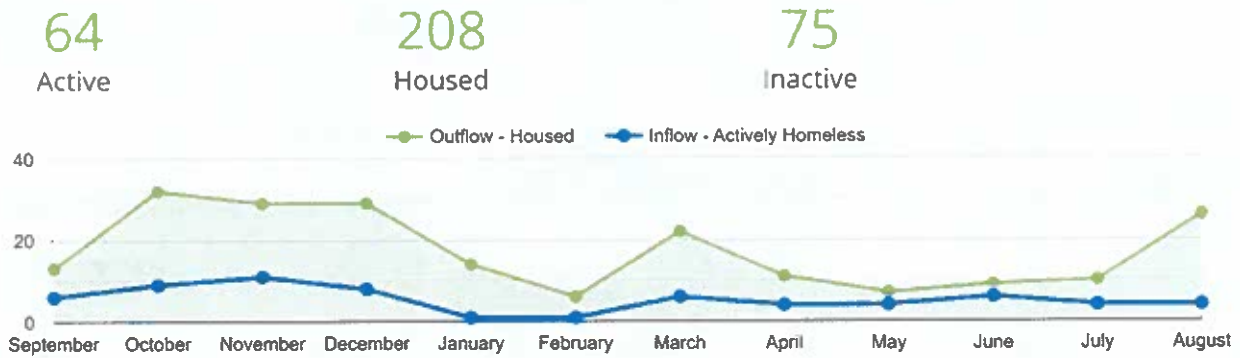
December 2023 Reason for Issue	Total
Utilities/Firewood	\$400.00
Transportation	\$1,037.91
Food/Household/Misc	\$7,798.83
Emergency Housing	\$1,271.22
Total	\$10,507.96

**Ontario Works: Household Income Sources and Issuance from HPP**

December 2023 Income Source	Total	HPP
Senior	1	\$941.29
ODSP	4	\$2,178.11
Ontario Works	10	\$7,309.98
Low Income	8	\$5,260.60

December 2023 Reason for Issue	Total
Rental Arrears	\$2,219.00
Utilities/Firewood	\$4,885.81
Food/Household/Misc.	\$8,370.47
Emergency Housing	\$214.70
Total	\$15,689.98

**By-Name List Data  
September 2021- December 2023**





**Housing Programs**

**Social Housing Centralized Waitlist Report  
December 2023**

	East Parry Sound	West Parry Sound	Total
Seniors	48	125	173
Families	131	443	574
Individuals	506	200	706
Total	685	768	1,453
Total Waitlist Unduplicated			466

**Social Housing Centralized Waitlist (CWL) 2022 - 2023 Comparison  
Applications and Households Housing from the CWL**

Month 2022	New App.	New SPP	Cancelled	Housed	SPP Housing	Month 2023	New App.	New SPP	Cancelled	Housed	SPP Housing
Jan	5			1		Jan	5	1	13		
Feb	9	1	2			Feb	5	1	10		
Mar	12		5	2	1	Mar	6		35		
Apr	12	1	1			Apr	11		17	6	
May	11	1		3		May	13	2	9	2	
June	15		3	2		June	9	1	2	1	
July	13	2	10	1		July	5	1	5	1	
Aug	5		17	2	1	Aug	14	1	3	1	
Sept	16		10	1	1	Sept	12		4		
Oct	14		12	6		Oct	8	1	1	4	2
Nov	12	1	8	3		Nov	12		3		
Dec	1			5		Dec	1		2	3	3
Total	125	6	68	26	3	Total	101	8	104	18	5

SPP = Special Priority Applicant

- Housing Programs added only one new application to the centralized waitlist in the month of December
- Two applications were cancelled:
  - ◊ one was cancelled as the applicant has now entered long term care
  - ◊ one was cancelled as the applicant is deceased
- All three housed applicants in December held special priority placement on the waitlist

**Parry Sound District Housing Corporation  
December 2023**

Activity for Tenant and Maintenance Services

	Current	YTD
Move outs	2	35
Move in	4	36
L1/L2 forms	0	8
N4 - notice of eviction for non payment of rent	2	11
N5 - notice of eviction disturbing the quiet enjoyment of the other occupants	1	13
N6 - notice of eviction for illegal acts or misrepresenting income for RGI housing	0	0
N7 - notice of eviction for willful damage to unit	1	2
Repayment agreements	0	65
No Trespass Order	0	1
Tenant Home Visits	19	224
Mediation/Negotiation/Referrals	9	194
Tenant Engagements/Education	4	99

**Property Maintenance  
December 2023**

<b>Pest Control</b>	<b>3 buildings are currently being inspected monthly for bedbugs; 8 units have been treated</b>	
Vacant Units	15	one-bedroom (10); multiple bedroom (5) (not inclusive of The Meadow View)
Vacant Units - The Meadow View	8	one-bedroom market units available
After Hours Calls	9	Smoke detector defect, water running in vacant unit, hot water tank repairs, furnace trouble, OPP wellness check, toilet not flushing 4 staff participate in the on-call phone tree system
Work Orders	121	Created for maintenance work, and related materials for the month of December
Fire Inspections		Annual inspections were done for 5 apartment buildings, sprinkler inspection complete for 1 building

**Capital Projects  
December 2023**

- Architectural and structural inspections are currently underway for the planning phase of the Esprit Renovation project
- Painting and flooring replacement underway for Beechwood Office
- Software upgrade for Housing Operations continues
- Water pipe replacement investigation underway

**Duplex Project Update**

South River: Work on hot water tanks ongoing at the time of the review. Flooring complete in all units. The stair nosing installed. Railings to upper level outstanding. Doors are installed and painted. Millwork installation has commenced. Range hoods installed. A small portion of drywall / painting in main level bedrooms complete. Area to be primed & painted. Occupancy timeline is on track for February 1<sup>st</sup>, 2024.

Burks Falls: Priming was ongoing at the time of the review. Exterior railing outstanding. Dryer vent goose-necks and new hose bib have been installed. Dust from brick removal on new soffit to be cleaned. Contractor to confirm reason for break in eavestrough at the rear of the building, Occupancy timeline is on track for March 2024.

**Esprit Place Family Resource Centre  
December 2023**

<b>Emergency Shelter Services</b>	<b>December 2023</b>	<b>YTD</b>
Number of women who stayed in shelter this month	9	120
Number of children who stayed in the shelter this month	3	49
Number of hours of direct service to women (shelter and counselling)	137	1,950
Number of days at capacity	1	86
Number of days over capacity	0	92
Overall capacity %	75%	84%
Resident bed nights (women & children)	233	2,857
Phone interactions (crisis/support)	32	309

<b>Transitional Support</b>	<b>December 2023</b>	<b>YTD</b>
Number of women served this month	22	159
Number of NEW women registered in the program	3	34
Number of public ed/groups offered	0	3

<b>Child Witness Program</b>	<b>December 2023</b>	<b>YTD</b>
Number of children/women served this month	28	216
Number of NEW clients (mothers and children) registered in the program	0	45
Number of public ed/groups offered	0	7



**Magnetawan Community Centre Board (MCCB)**

**Meeting Minutes**

**Wednesday January 31, 2024**

**9:00 am**

**Magnetawan Community Centre  
4304 Highway 520, Magnetawan**

**Committee members in attendance:**

Chair Garfield Robertson  
Vice Chair Mark Langford  
Councillor Brad Kneller  
Maria Dunnett  
Garry Johnston  
Harvey Sohm  
Martina Winstone

**Staff members in attendance:**

Deputy Clerk Laura Brandt (Secretary)  
Steve Robinson

**Regrets:**

Maria Dunnett

**OPENING BUSINESS**

**1.1 Call to order**

The meeting was called to order at 9:00 AM

**1.2 Appoint Chair and Vice Chair 2024**

*RESOLUTION 2024-01 Langford-Johnstone*

*WHEREAS the Committee Mandate outlines that a chair and vice chair be appointed yearly;*

*AND WHEREAS the Magnetawan Community Centre Board is an active committee or board of Council;*

*THEREFORE BE IT RESOLVED THAT the Magnetawan Community Centre Board appoints Garfield Robertson as Chair and Mark Langford as Vice Chair for the 2024 calendar year.*

*Carried.*

1.3 **Adoption of the Agenda**

*RESOLUTION 2024-02 Kneller-Winstone*

*BE IT RESOLVED THAT the Magnetawan Community Centre Board adopts the agenda for this regular meeting of Wednesday January 31, 2024.*

*Carried.*

1.3 **Disclosure of Pecuniary Interest**

Chair Robertson stated that should anyone have a disclosure of pecuniary interest that they could declare the nature thereof now or at any time during the meeting.

1.4 **Adoption of Previous Minutes**

*RESOLUTION 2024-03 Sohm-Kneller*

*BE IT RESOLVED THAT the Magnetawan Community Centre Board adopts the minutes from the committee meeting of Wednesday November 01, 2024 as copied and circulated.*

*Carried.*

**ITEMS BROUGHT FORWARD**

2.1 **Verbal Update Ahmic Harbour Community Centre and Magnetawan Fire Station #2**

The Secretary advised the Committee that propane tank and generator were relocated away from the digital sign and well is located. The Secretary also advised the Committee that the only project left outstanding potentially is to replace the flooring.

2.2 **Verbal Update Magnetawan Community Centre Projects**

The Secretary advised the Committee that a contractor has been secured to install the windows in the Community Centre and Staff are currently working with the contractor on installation dates. The Secretary also advised the Committee that the drain is still floating back up and down with the change of seasons (frost) and that Staff will revisit this in the Spring to ensure it is flush. The Committee discussed that the only other outstanding projects are leveling the concrete steps to the Pavilion and the air make up unit located within the kitchen. Vice Chair Langford offered to investigate the need for a new air intake to be installed. Parks and Maintenance Manager Steve Robinson advised the Committee that for future consideration in the next two to five years the oil boiler may need to be replaced with propane as it is getting increasingly difficult to find anyone to service oil furnaces/boilers.

2.3 **Verbal Update Lions' Pavilion Projects**

The Secretary advised the Committee that the furnace repair is still currently in progress. Staff have sourced a new repair company who have done a site visit, and this project will be included in the 2024 Budget for Councils consideration. Parks and Maintenance Manager advised the Committee that currently the furnace is oil and that he may also investigate replacing the furnace with propane as it is getting increasingly difficult to find anyone to service oil units. Steve also advised the Committee that if the oil furnace was replaced with propane consideration would have to be given to where the propane tank would be located as it is required to be away from the building.

2.4 **Verbal Update Trees at Community Centre/Municipal Office**  
The Secretary advised the Committee that Staff would evaluate the trees in the Spring to see if they successfully wintered. The Secretary also advised the Committee that it has come to light that the soil might be an issue as there is an abundance of clay. If the trees do not successfully winter Staff will bring forward a request from the Committee to Council to replace the trees as well as monies for caging/fencing.

2.5 **Resignation Committee Member**  
*RESOLUTION 2024-04 Winstone-Kneller*  
*BE IT RESOLVED THAT the Magnetawan Community Centre Board regretfully accepts the resignation of Victor Belyea and thanks him for his service to the Board.*  
*Carried.*

2.6 **2024 Budget Update**  
The Secretary advised the Committee that the first budget meeting will be held sometime in February and that all items have been submitted for Council consideration.

**FOR MORE INFORMATION ONLY**

3.1 **Committee Mandate**

3.2 **Final Minutes from September 6, 2023 Meeting**

**Adjournment**

4.1 **Confirm the Proceedings of Committee and Adjourn**  
*RESOLUTION 2024-05*  
*BE IT RESOLVED THAT the Magnetawan Community Centre Board adjourns this meeting at 9:26 am to meet again on April 17, 2024 at 9:00 am at the call of the Chair.*  
*Carried.*

Approved by:

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Secretary



705-382-2900  
www.almaguin-health.org

**Minutes:** February 2, 2024, 10:00 am via Zoom in the Township of Armour Municipal Office

Present: Rod Ward (Chair), Delynne Patterson, Margaret Ann MacPhail, Brad Kneller, Chris Hope, Fraser Williamson (Vice Chair), Vicky Roeder-Martin, Tom Bryson, Jim Ronholm, Cheryl Phillip, Camille Barr (Secretary)

Regrets: None

Guest: Susan Keast (HHR MAOHT), Isabel Pereira, Courtney Metcalf (ACED). John Wilson, Rod Blakelock, Cheryl Harrison (CEO and President of MAHC)

Called to order at 10:00 am by Chair R. Ward

1. 2024-06 Moved by F. Williamson - Seconded by T. Bryson  
**THEREFORE BE IT RESOLVED THAT** the Almaguin Highlands Health Council adopt the minutes from the regular meeting of January 4, 2024, as circulated. Carried.
2. **DECLARATION OF PECUNIARY OF INTEREST:** None
3. **DELEGATIONS:** Cheryl Harrison- CEO and President of MAHC  
Cheryl provided the group with the "Made in Muskoka Healthcare" presentation, same as used for the current community conversations. She shared the journey MAHC has been on to the model presented today. She reviewed the proposed new model which has focused care services at each location, new services being offered, and aims to expand community partnerships. She was clear care goes beyond the four walls of the two hospitals.

Emergency services will be at both locations. Cheryl explained that user groups have been a part of the planning groups however the timeline to do so was short.

Cheryl reviewed the local share component and that communities are responsible for 10% percent of development costs and 100% of costs associated with equipment, furnishing and land.

There is lots of work between now and 2027 when the projects are expected to go to tender. The projected end completion goal is 2032.

Many from the Council were present for the community chat that occurred in Burk's Falls. Good questions were asked, and it was clear there is interest from the community in the project.

Council had the opportunity to ask questions and thanked Cheryl for her time.



**RESOLUTIONS PASSED:** None

**5. ITEMS FOR DISCUSSION:**

**a) BFFHT funding for branding, follow up discussion**

The BFFHT is looking for other options to fund the remainder of the costs associated with the rebranding project. At this time the \$2000.00 approved by the Health Council to support the initiative will remain in the account until it needs to be released.

**b) Recruiter brochure, follow up discussion**

C. Metcalf met with Dr, McKinnon and R. Paul to receive feedback from the FHT's perspective. Based on the feedback, additional changes were made. QR codes leading back to websites will be included to keep the brochure current. It is currently being used by S. Keast. S. Keast will provide C. Barr will a copy to share with Council.

**c) Annual municipal funding requests and possible request for support, follow up discussion**

Last meeting Council passed a resolution to ask member municipalities for a contribution of \$1000.00 annually that would be placed in a Health Council account for funding request towards Almaguin health care related activities. R. Ward shared an overview of what asks have come forward in the past and possible new asks. The question was posed as to why we are having another ask when we have the 20% local share hold back for Almaguin. It was stated that the funds were for MAHC services in Almaguin such as lab, xray, etc. and there could be resistance to spending it elsewhere or spending the money on one community. Additionally, it was also questioned why the group is funding these requests at all. Would it not be better to support by proving advocacy to the groups that need the money? Council decided this is a large topic to discuss in such a short period of time. This will be tabled until the next AHHC meeting.

**d) Public and media communications**

Based on recent media inquiries R. Ward stated he appreciated the groups support and that ongoing it is important for all to be sending the same messages and communications with the public to avoid confusion for the public.

**e) Progress report**

None for this month

**f) Other business**

In light of the future x-ray replacement in Burk's Falls, R. Ward spoke to the MAHC Foundation to initiate the fundraising effort. Regardless of where it goes, the fundraising needs to start. It was raised as to when a decision will be made and should both Burk's Falls and new building owner or Armour be given a deadline to submit proposals. C. Hope brought forward the concept of a foundation for the Health Centre. Discussion was tabled as it was not an agenda item and will require more time.

R. Ward met with the Paramedicine Team, R. Paul and Dr. S. McKinnon. Paramedicine is now visiting in the home to support patients with virtual doctor appointments so that a patient does not need to leave their home. An example could be a patient with diabetes receiving a virtual visit in their home. In some circumstances the paramedic can administer treatment or medicine. This has also been provided in some palliative care situations.

M. McPhail provided an update from the Care at Home Committee she is a part of. They have begun a pilot project which will follow the care journey of 10 patients with chronic conditions over a period of time. The aim is to capture the experience from the perspective of the patient and to make improvements based on the findings.

2024-07 Moved by C. Hope - Seconded by V. Roeder-Martin  
**THEREFORE, BE IT RESOLVED THAT** the Almaguin Highlands Health Council adjourn at 11:35 am to meet again on March 7, 2024, at 10:00 am at the Almaguin Highlands Health Centre. Carried.

# MAOHT Project Summary

Project Name: HHR Task Force

Date: February 2024

## Key achievement attained and or deliverable in the reporting period.

Working with the **Communication Specialists** on the "plan" - A smattering of items include:

- Providing medical student and physician pull factors for the region.
- Establishing a communications plan, timeline and preferred communications channels and development of HHR Branding and tagline(s) and key messaging tailored to both medical students and practicing physicians. Initiative Core Tactics Resources Required Timelines and Key messages to be used in website content, marketing materials, and social media posts. Create a "Healthcare Infrastructure Infographic" including various medical assets in the regions (i.e. hospitals, family health teams, diagnostic imaging centres, specialty services, surgical services etc.).
- Create a "Medical Practice Directory" outlining each region, region-specific infrastructure, and links to municipality websites or specific recruitment contacts in each region.
- Social Media: create a social media recruitment campaign providing links to hospitals, come live, work, play with us video, and other resources.

**ROMP 2024** is in the planning stages. (**Rural Ontario Medical Program**). A follow up to ROMP 2023, whereby the community hosted two students from U of T for one week in June 2023.

- Working with colleagues on the planning to host 6 medical students in the community for
- **two** sessions of one week with 3 students in each session, totalling 6.

**PRO (Practise Ready Ontario)** has sent applications to the Four communities who applied for the program (Bracebridge, Port Carling, Huntsville, and Sundridge. Applications are currently being reviewed with a completion date of Feb 5, 2024, and an expected 3-year Return of Service Date in Fall 2024.

Planning for a **Spring visit to NOSM** (Northern School of Medicine) in Sudbury to share with 41 first year students along with Dr. Sarah MacKinnon the virtues of Muskoka and Area

Working with **SOPRA** - (South Ontario Physician Recruitment Alliance) from Southwestern Ontario who has developed a very progressive way of doing recruiting - to be discussed at the next HHR Meeting

# Recruiter Dashboard | February 2024



Vacancies	Connections	Leads
Family Medicine with OB speciality (1) (HV)	Covering a maternity leave and then setting up a practice (2024/2025)	Maternity Leave (2024) and then set up a Practise (2025)
Internal Medicine (2) BB & HV	Husband and Wife (2) Internal Medicine BB/HV Fellowships Spring 2024	Potentially looking for a place to land upon graduation (2025) Husband and Wife
Internal Medicine (1) (BB)	Elective/Fellowship Spring 2024	Potentially looking for a place to land upon Graduation (2025)
Family Medicine/Emergency (1) (HV) and Anesthesiologist (HV)	Husband and Wife visited Summer 2023 - Determine final decision June 2024 (HV)	Final Decision June 2024 Husband and Wife

MUSKOKA & AREA ONTARIO HEALTH TEAM |

Municipality of Tweed Council Meeting  
Council Meeting



Resolution No.

3

Title:

Councillor J. Flieler

Date:

Tuesday, January 9, 2024

---

Moved by

J. Flieler

Seconded by

P. Valiquette

WHEREAS the decision to eliminate licence plate renewal fees was made with the intention of easing the financial burden on hardworking Ontario Residents;

AND WHEREAS while the elimination of renewal fees has provided relief to residents, it has simultaneously deprived our Ontario infrastructure of vital funding, exacerbating the pressing issues we face;

AND WHEREAS the burden placed on our four hundred and forty-four Ontario municipalities is escalating, pushing them further into debt as they struggle to address critical infrastructure needs without the necessary financial support;

AND WHEREAS the elimination of these fees has resulted in the removal of over six billion dollars over six years, funds urgently needed for our failing Ontario infrastructure;

AND WHEREAS the burden on all four hundred and forty-four Ontario municipalities is pushing them further into debt;

AND WHEREAS reinstating licence plate renewal stickers (fees) and distributing the collected monies to all Ontario municipalities would significantly benefit the urgently required infrastructure upgrades and replacements;

AND WHEREAS redistributed licence plate renewal sticker fees divided equally among all four hundred and forty-four Municipalities would total \$2,252,252.25 every year for each Municipality;

NOW THEREFORE BE IT RESOLVED THAT we request that the Licence Plate Renewal system be reinstated to allocate these six billion lost infrastructure dollars where they rightfully belong;

AND FURTHER, we propose that all monies collected through the reinstated Licence Plate Renewal system be used in the best interests of all Ontarian's for infrastructure improvements, ensuring long-term prosperity and safety of our communities;

AND FURTHER, we trust that the Provincial Government will carefully consider this proposal and take the necessary steps to address the critical infrastructure needs that our Municipality currently faces.

Carried



January 15, 2024

Hon. Doug Ford  
Premier of Ontario

Hon. Prabmeet Sarkaria  
Minister of Transportation

Dear Premier Ford and Minister Sarkaria:

On January 9<sup>th</sup>, 2024, Council for the Town of Mono passed the following resolution declaring a **Road Safety Emergency**, calling on the province to take action to address traffic safety through measures including public education, increased Highway Traffic Act fines and expanded use of Automated Speed Enforcement.

Resolution #4-1-2024

*Moved by Elaine Capes, Seconded by Melinda Davie*

**WHEREAS** road safety is of continuing and increasing concern to Ontarians;

**AND WHEREAS**, the number of traffic collisions, injuries and fatalities are at unacceptable levels[i];

**AND WHEREAS**, recent statistics and media reports show increasing fatalities and police roadway activities[ii];

**AND WHEREAS**, speeding is a leading contributing factor in many accidents including fatalities[iii];

**AND WHEREAS**, fines for basic speeding have not increased for three decades or more thus losing at least 50% of their deterrent value through inflation;

**AND WHEREAS**, over 60% of all other Highway Traffic Act (HTA) Set Fines remain at \$85, an amount also suggesting no increase in decades[iv];

**AND WHEREAS**, municipalities are frustrated in their attempt to roll out Automated Speed Enforcement (ASE) with current rules that restrict it to less than 80 km/h speed zones and make it contingent upon declaring Community Safety Zones where not warrant except to use ASE;

**AND WHEREAS**, Administrative Monetary Penalties (AMPs) are the logical and efficient means of dealing with offences including parking violations, red light camera infractions and ASE charges, the Regulations involving its use are mired in red tape leading to unnecessary complexity and cost.

**BE IT RESOLVED** that we call on other municipalities and the Province of Ontario to recognize a Road Safety Emergency and take the following actions;

1. Launch a province wide road safety educational program to be funded from a portion of monies currently spent by the Ontario Lottery and Gaming Corporation (OLG) to advertise games of chance and lotteries in Ontario.
2. Review and increase all HTA fines and penalties to reflect a deterrent amount and consequence that sends a message that driving is a privilege subject to conditions.
3. Permit municipalities to deploy ASE in 80 km/h zones or less without having to declare Community Safety Zones and without onerous conditions.
4. Establish a Working Group with municipalities to identify and recommend elimination of regulatory red tape associated with the use of ASE and AMPs.
5. Develop mechanisms that ensure POA fines and penalties do not lose their deterrent effect over time.
6. Work with municipalities to create better means of collecting outstanding POA fines and Victim Surcharge monies estimated to exceed \$1 billion as far back as 2011 <sup>[v]</sup>.

**"Carried"**

---

<sup>[i]</sup> The Preliminary 2022 Ontario Road Safety Annual Report indicates a total of 25,165 fatal and personal injury collisions and of that, some 530 fatal collisions (3.9 persons per 100,000 in Ontario).

<sup>[ii]</sup> [https://www.caledonenterprise.com/news/map-fatal-collisions-nearly-doubled-in-caledon-in-2023/article\\_3131acaf-acae-5b21-bee4-a67a33600c33.html](https://www.caledonenterprise.com/news/map-fatal-collisions-nearly-doubled-in-caledon-in-2023/article_3131acaf-acae-5b21-bee4-a67a33600c33.html). Since publication of this article, the number of Caledon fatalities has increased to nearly 20 last year. The Town of Mono has experienced an explosion of traffic stop occurrences, up over 300% since 2019.

<sup>[iii]</sup> Speeding convictions account for over 50% of all HTA convictions - see <https://www.ontariocourts.ca/ocj/statistics/>.

<sup>[iv]</sup> <https://www.ontariocourts.ca/ocj/provincial-offences/set-fines/set-fines-i/schedule-43/>.

<sup>[v]</sup> <http://oapssb.ca/wp-content/uploads/2021/05/OAPSSB-POA-WHITE-PAPER-FINAL-1-Nov-2011.pdf>. This report, prepared by the Ontario Association of Police Services Boards,

*suggests a number of effective mechanisms to collect unpaid fines including garnishment of Federal income tax refunds and other payments as is currently done in other provinces.*

Respectfully,

**Fred Simpson**

Digitally signed by Fred Simpson  
Location: Town of Mono  
Date: 2024-01-15 13:56-05:00

Fred Simpson, Clerk

Copy: Minister of Finance  
Honourable Sylvia Jones, Dufferin-Caledon MPP  
Association of Municipalities of Ontario  
All Ontario municipalities



January 22, 2024

Please be advised that during the regular Council meeting of January 16, 2024 the following motion regarding support for the Province to expand the life span of fire apparatus, specifically pertaining to the replacement of fire trucks due to insurance requirements was carried:

**RESOLUTION NO. 2024-46**

**DATE:** January 16, 2024

**MOVED BY:** Councillor Nieman

**SECONDED BY:** Councillor Branderhorst

**WHEREAS** By-Law 3256-2013, being a By-Law to Establish, Maintain, and Operate a Fire Department established service level standards for the Corporation of the County of Prince Edward Fire Department;

**AND WHEREAS** apparatus and equipment are directly tied to the delivery of fire protection services authorized by Council in By-Law 3256-2013, and a safe, reliable and diverse fleet is required to serve operational needs;

**AND WHEREAS** fire Apparatus is governed by industry best practices, the application of law and recognized industry partners, including the Ontario Fire Service Section 21 Guidance Notes, National Fire Protection Association Standards, The Occupational Health and Safety Act, and Fire Underwriters Survey (FUS);

**AND WHEREAS** Fire Underwriters Survey (FUS) is a provider of data, underwriting, risk management and legal/regulatory services focusing on community fire-protection and fire prevention systems in Canada, establishing apparatus replacement schedules based on safety and risk mitigation practices;

**AND WHEREAS** on November 16, 2023, Council, received report FD-06-2023 regarding asset Management - Fire Apparatus Fleet Report and noted the budgetary pressures of meeting FUS replacement schedules;

**AND WHEREAS** no provincial funding is available for new fire trucks, yet, small and rural municipalities must meet the same standards set by FUS as larger municipalities for fire equipment, including additional pressure to move fire trucks out when they reach a specific age, even though they can still meet the safety regulations;

**THEREFORE BE IT RESOLVED THAT** the Council of the Corporation of Prince Edward County direct the Mayor to draft a letter to MPP Minister Todd Smith requesting a meeting to discuss the life span of fire apparatus, specifically pertaining to the replacement of fire trucks due to insurance requirements; and

**THAT** the Mayor draft a letter to FUS requesting the creation of a new community fire-protection and fire prevention insurance system that does not put all municipalities under the same umbrella, with distinct categories for rural and urban municipalities;

**THAT** this resolution be sent to Premier Doug Ford, the Honourable David Piccini, Minister of Labour, Immigration, Training and Skills Development, Paul Calandra, Minister of Municipal Affairs and Housing requesting a response on this matter within 30 days of receipt; and

**THAT** this resolution be shared with all 444 municipalities in Ontario, The Federation of Canadian Municipalities (FCM), The Association of Municipalities Ontario (AMO), and The Eastern Ontario Wardens' Caucus (EOWC).

**CARRIED**

Yours truly,



Catalina Blumenberg, **CLERK**

cc: Mayor Steve Ferguson, Councillor Nieman, Councillor Branderhorst, Marcia Wallace, CAO and Fire Chief Chad Brown

**Laura Brandt**

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**From:** FONOM Office/ Bureau de FONOM <fonom.info@gmail.com>  
**Sent:** February 4, 2024 4:59 PM  
**Subject:** Motion for Consideration - Comprehensive Social and Economic Prosperity Review  
**Attachments:** Policy Document -Supportive- comprehensive social and economic prosperity review.docx; Municipal Resolution for consideration - Social and Economic Prosperity Review (1).docx

Good morning

Please share this email with the Council and Senior Staff

AMO has released its 2024 pre-budget submission, [Social and Economic Prosperity Review](#), calling on the provincial government to sit down with municipalities and work together on a joint review of municipal finance, including a detailed analysis of Ontario's infrastructure investment and service delivery needs.

The FONOM Board believes this is a critical step and hopes the Province will partner with AMO, FONOM, and other Municipal organizations in the Review. The Board passed the attached resolution, asking the Province of Ontario to undertake a comprehensive social and economic prosperity review with the Association of Municipalities of Ontario to promote the stability and sustainability of municipal finances across Ontario.

I have attached a Draft Resolution for your Council to consider, along with the email addresses for those mentioned in the Further paragraph.

Please let me know if you have any questions

Talk soon, Mac.

Mac Bain  
Executive Director  
The Federation of Northern Ontario Municipalities  
615 Hardy Street North Bay, ON, P1B 8S2  
Ph. 705-498-9510

February 2, 2024

WHEREAS current provincial-municipal fiscal arrangements are undermining Ontario's economic prosperity and quality of life

WHEREAS nearly a third of municipal spending in Ontario is for services in areas of provincial responsibility, and expenditures are outpacing provincial contributions by nearly \$4 billion a year

WHEREAS municipal revenues, such as property taxes, do not grow with the economy or inflation

WHEREAS unprecedented population and housing growth will require significant investments in municipal infrastructure

WHEREAS municipalities are being asked to take on complex health and social challenges – like homelessness, supporting asylum seekers and addressing the mental health and addictions crises

WHEREAS inflation, rising interest rates, and provincial policy decisions are sharply constraining municipal fiscal capacity

WHEREAS property taxpayers – including people on fixed incomes and small businesses – can't afford to subsidize income re-distribution programs for those most in need

WHEREAS the province can and should invest more in the prosperity of communities

WHEREAS municipalities and the provincial government have a strong history of collaboration

THEREFORE, BE IT RESOLVED THAT the **Federation of Northern Ontario Municipalities** asks the Province of Ontario to commit to undertaking with the Association of Municipalities of Ontario a comprehensive social and economic prosperity review to promote the stability and sustainability of municipal finances across Ontario

AND FURTHER THAT a copy of this motion be sent to the Premier of Ontario, Minister of Municipal Affairs and Housing, the Minister of Finance, the Association of Municipalities of Ontario, the Leaders of the Opposition, and the Federation of Northern Ontario Municipalities.



## Corporation of the Municipality of Calvin Council Resolution

**Date:** January 30, 2024

**Resolution Number:** 2024-31

**Moved By:** Councillor Moreton

**Seconded By:** Councillor Manson

**Background:** Before Calvin township became a township, it was burned by numerous forest fires. This was before the time of fire towers, water bombers, and municipal fire departments. A 1881 report from Lawrence Tallan, Provincial Land surveyor, states: *"The township of Calvin has been traversed by repeated and severe fires – so well have the flames done their work that with the exception of an insignificant portion, scarcely a vestige of the original timber remains."*

History has a way of repeating itself, and now rural municipalities and remote areas need more than ever to be prepared to respond to forest fires. Invasive pests like the emerald ash borer and the spruce bud worm are killing large numbers of trees, leaving copious amounts of dry kindling in our forests just waiting for a careless human or a lightning strike. Our forests are choked with deadfall and forest fires are becoming increasingly difficult to control. Add to this the effects of rising temperatures and drier seasons, or climate change, and we could be facing increasingly disastrous forest fires. This is not the time to be caught short with limited forest fire-fighting resources.

Jordan Omstead of the Canadian Press recently wrote: "But as Canada's water bombers age – and wildfire seasons are expected to intensify – some wildland

firefighters and emergency preparedness experts say the country needs to prop up its fleet of firefighting aircraft, even though several provinces are playing down concerns about capacity.” He quotes Eric Davidson, president of the Ontario Professional Association of Wildland Firefighters, “We’re really starting to see the effect of the aging fleet.”

The article further states the John Gradek, lecturer at McGill University estimates that almost half of the larger water bombers used to fight Canadian forest fires are nearing the end of their service life.

However, a Canadian company making a large skimmer-style water bomber is backed up with orders from European countries until the end of the decade.

Ontario has its own fleet of aircraft. They have 20 fixed-wing aircraft which includes 9 CL215 and CL415 water bombers that are 24 years old on average. The remaining 11 aircraft are an average of 54 years old. Melissa Candelaria, a spokesperson for Minister Graydon Smith says the MNR can handle Ontario fires with these aircraft, but Jennifer Kamau, communications manager for the Canada Interagency Forest Fire Centre, CIFFC, noted that other provinces contract out firebombers and last year there was a strain in Canada to get the resources to areas in need because there were so many fires across the country at the same time and very few aircraft available.

Peter Zimonjic of the CBC quoted the Canadian Association of Fire Chiefs (CAFC) President Ken McMullen, “It's not often that the fire chiefs sound the alarm. We are very concerned about this impending crisis that the summer of 2024 and beyond is going to bring our sector.”

In 2023 we all smelled the smoke and saw the sky turn brown. Buildings can be replaced, but lives cannot. And once an area is burned it takes more than a lifetime for it to return to its original state.

**WHEREAS** Forest fires are a very real threat to rural municipalities.

**AND WHEREAS** smoke from forest fires put people's health at risk. This is especially true of children and the elderly. The David Suzuki Foundation reports that wildfires kill many thousands of people per year and most of the deaths are from smoke inhalation.

**AND WHEREAS** forest fires are a very real danger to the climate and according to The Guardian, in 2023 they emitted three times as much carbon as the entire carbon footprint of Canada.

**AND WHEREAS** according to the John Crace interview in The Guardian with William Kurz, a retired scientist with Natural Resources Canada, around two billion tonnes of carbon have been released into the atmosphere from forest fires in 2023.

**AND WHEREAS** carbon emissions from forest fires are not counted against Canada's Paris agreement commitments, according to Kurz, but they far exceeded all of the emissions tied to Canada's economy (670 mega tonnes, or 0.67 billion tonnes, according to Environment and Climate Change Canada).

**AND WHEREAS** that standing healthy forest serves as a carbon sink, drawing in carbon, but once destroyed by fire, even though second growth takes its place, it is much less effective for many decades.

**AND WHEREAS** the federal government owns no water bombers and assists the provinces through the CIFFC, Canadian Interagency Forest Fire Centre, a spokesperson with CIFFC says that last year there were too many requests and not enough inventory to meet the needs of the country.

**AND WHEREAS** as reported by De Havilland Canada who manufacture the Canadian made water bomber, they have contracts with European countries for the next 22 of its new DHC-515 planes, which will take until 2029 or 2030 to complete and there will be very little production available to replace the aging water bombers in Ontario and the rest of Canada.

**NOW THEREFORE BE IT RESOLVED THAT** the council of the Corporation of Calvin Township urges and encourages the Federal Government to commit additional funds for cost sharing of provincial firefighting and to consider the development of a national strategy of firefighting. Furthermore, we urge the federal government to consider the measures necessary for acquiring a national fleet of Canadian-made waterbombers, with home bases strategically located to best serve and respond to the needs of rural communities, and a national fire administration to better coordinate and manage efforts across the country. We also encourage the introduction of a program similar to the Joint Emergency Preparedness Program (JEPP) which was ended in 2013.

And we encourage Minister Graydon Smith to step up the on-the-ground firefighting capability and water bomber acquisitions in Ontario.

**AND THAT** this resolution be forwarded to The Right Honourable Justin Trudeau, Prime Minister of Canada, The Honourable Bill Blair, Minister of National Defence, The Honourable Doug Ford, Premier of Ontario, The Honourable Graydon Smith, Minister of Natural Resources and Forestry of Ontario, The Honourable Vic Fideli, Minister of Economic Development Ontario, the Federation of Canadian Municipalities (FMC) and the Association of Municipalities Ontario (AMO).

**AND THAT** this resolution be shared with all 444 municipalities in Ontario for their consideration and adoption.

**Results: Carried**

**Recorded Vote:**

<u>Member of Council</u>	<u>In Favour</u>	<u>Opposed</u>
Mayor Gould	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Moreton	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Latimer	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Grant	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Manson	<input type="checkbox"/>	<input type="checkbox"/>



**Laura Brandt**

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**From:** OPP MPB Financial Services Unit (OPP) <OPP.MPB.Financial.Services.Unit@opp.ca>  
**Sent:** February 6, 2024 1:16 PM  
**To:** Laura Brandt; Stephanie Lewin  
**Subject:** Magnetawan M - 2024 Court Security and Prisoner Transportation Grant Update

Good afternoon,

We are pleased to advise we have received approval to release a portion of the 2024 Court Security Prisoner Transportation (CSPT) grant allotted to your Municipality.

Based on estimated 2024 costs, the Municipality's allotment for the 2024 calendar year is \$1725.

We have asked Ontario Shared Services to issue a credit memo for 25% of the 2024 allotment in the amount of \$431.

We anticipate the remainder of the grant will be credited in September 2024. Please note that 2023 reconciled CSPT costs will be compared to the actual grant allocated for 2023, and any grant overpayment will be deducted from the outstanding grant allocation.

Respectfully,

MPB Financial Services Unit Team Members

Ontario  
Provincial  
Police

Police  
provinciale  
de l'Ontario



**Municipal Policing Bureau**  
**Bureau des services policiers des municipalités**

777 Memorial Ave.  
Orillia ON L3V 7V3

777, avenue Memorial  
Orillia ON L3V 7V3

Tel: 705 329-6140  
Fax: 705 330-4191

Tél. : 705 329-6140  
Télé.: 705 330-4191

File Reference:

612-20

January 30, 2024

Dear Mayor/Reeve/CAO/Treasurer,

April 1, 2024, has been proclaimed as the official date on which the *Community Safety and Policing Act, 2019 (CSPA)* will come into force. At that time, it will repeal and replace the current *Police Services Act, 1990 (PSA)*.

We wish to confirm that the OPP 2024 Annual Billing Statements remain in effect after April 1, 2024, and municipalities will continue to be billed in accordance with costs in the statements.

Under the CSPA, all municipalities policed by the OPP will be subject to Regulation 413/23 *Amount Payable by Municipalities for Policing from Ontario Provincial Police*. This regulation preserves the cost-recovery methodologies currently in effect. The OPP Billing Model cost allocation method remains the same under Reg. 413/23. There are transitional provisions included in the Regulation that stipulate that 2024 annual billing statements will not need to be reissued.

Should you have any further questions about your annual billing statements or any other billing inquiries, please reach out to the OPP Municipal Policing Bureau Financial Services Unit at [OPP.MPB.Financial.Services.Unit@opp.ca](mailto:OPP.MPB.Financial.Services.Unit@opp.ca)

Sincerely,

A handwritten signature in black ink, appearing to read "Phil Whitton", with a long horizontal flourish extending to the right.

Phil Whitton  
Superintendent  
Municipal Policing Bureau Commander

c: Detachment Commander

**RECEIVED**  
 JAN 30 2024  
 CODE:  
 DESC:

January 24, 2024

Municipality of Magnetawan  
 Box 70, 4304 Hwy. #520  
 Magnetawan, ON  
 POA 1P0

Attn: Clerk Administrator

In compliance with Section 284(3) of the Municipal Act, this letter is to serve as notification of the total Honorariums and Expenses received by your representatives who are Board Members for the District of Parry Sound Social Services Administration Board.

Board Members representing the Township of Joly, Township of Machar, Township of Strong, Village of South River, Village of Sundridge and the Municipality of Magnetawan - **Area 5**, received the following in 2023:

<u>BOARD MEMBER</u>	<u>TOTAL</u>	<u>HONORARIUM</u>	<u>TRAVEL EXPENSES</u>
Theresa Brandt		\$ 1,530.00	\$ 0.00
Sharon Smith		\$1,350.00	\$ 0.00

If you require any additional information or if your contact information requires updating, I can be reached at (705) 746-7777 ext. 5241 or [bkingston@psdssab.org](mailto:bkingston@psdssab.org).

Sincerely,



**Bobbie-Jo Kingston**  
 Payroll Coordinator



## **Executive Award Call for Nominations**

**Nominations are now being accepted from municipalities and individuals in Northeastern Ontario for the FONOM Executive Award to be presented at the upcoming FONOM Conference in the City of Greater Sudbury.**

**The following is a description of the purpose of the award and eligibility requirements.**

### **Purpose**

The purpose of this award is to honour an individual member of FONOM who has contributed in a special and meaningful way toward the enrichment and betterment of the lives of the residents of Northeastern Ontario and who has exerted tireless efforts over a period of years in promoting the objectives of FONOM regionally and provincially.

**Who is eligible?** To qualify for the Executive Award, recipients must have served in an elected office in one of the municipalities within the FONOM membership district.

### **When are the awards presented?**

The award is presented concurrent with the annual FONOM Conference. The recipient and their nominator will be notified in advance of the awards ceremony.

### **When is the deadline for nominations?**

Any person or organization can nominate an individual by completing the following nomination form and sending the signed form to the address below, no later than **April 5th, 2024**.

**Previous recipients of the FONOM Executive Award are:**

- 1997 Joe Mavrinnac, Kirkland Lake
- 1998 John Hodder, Manitoulin
- 1999 Marcel Noel, West Nipissing
- 2000 Fred Poulin, Smooth Rock Falls
- 2001 Vic Power, City of Timmins
- 2002 Austin Hunt, Manitoulin
- 2003 Jim Gordon, Sudbury
- 2004 Richard Adams, Parry Sound
- 2005 Phyllis Floyd, Former Executive Director, Sudbury
- 2006 Henry (Chick) Goertzen, Township of Laird
- 2008 Ellwood McKinnon, Township of Johnson
- 2009 George Farkouh, City of Elliot Lake
- 2010 John Rowswell, Sault Ste. Marie
- 2011 Michael "J.J." Doody, Timmins
- 2012 Frank Gillis, Espanola
- 2013 Austin Hunt, Billings
- 2014 Stephen Butland, Sault Ste. Marie
- 2015 Vyrn Peterson, Blind River
- 2016 Tom Laughren, Timmins
- 2017 Alan Spacek, Kapuskasing
- 2018 Jamie McGarvey, Parry Sound
- 2019 Mac Bain, North Bay
- 2020 Merrill Bond, Charlton and Dack
- 2021 Georges Bilodeau, Huron Shores
- 2022 Lynn Watson, Township of Macdonald, Meredith & Aberdeen Additional
- 2023 Councillor Paul Borneman, Town of Parry Sound

**Need more information?**

Further information and nomination forms may be obtained from:

**Federation of Northern Ontario Municipalities**

Address: 615 Hardy Street North Bay, Ontario P1B 8S2

Email: [fonom.info@gmail.com](mailto:fonom.info@gmail.com)

**Nominations must be submitted by April 5th so please submit your nomination forms as soon as possible. Thank you!**

# FONOM and the City of Greater Sudbury

would like to announce the

2024 FONOM Northeastern Ontario Municipal Conference

Keynote Speaker on Monday, May 6th, Global News Anchor

**Alan Carter.**

*Monday, May 6th*

*Keynote Speaker*

**Alan Carter**

Global News at 5:30 & 6



**2024 FONOM**

**Northeastern**

**Ontario**

**Municipal**

**Conference**

Alan Carter has been the anchor of Global Toronto's flagship newscast, Global News at 5:30 & 6 since 2015. In addition to anchoring Global News, Carter hosts Focus Ontario.

After graduating from Ryerson University in 1989, Carter began his journalism career as an anchor and producer for CKVU in Vancouver. While there, he covered the 1994 Stanley Cup playoff riots and was tear-gassed alongside unruly rioters, all in the name of getting the story.

After moving to Edmonton in 1997, Carter anchored for A-Channel News. Missing his family in Ontario, he moved home to Toronto in 1999 to join the Global Toronto team as a crime reporter, covering everything from local shootings to the police taser debate. To demonstrate the effects to viewers, Carter absorbed 50,000 volts after being tasered by the Toronto Police. In 2003, he jumped to daytime television on Morning News, later becoming Global Toronto's managing editor.

Carter served as Global News' Queen's Park Bureau Chief for five years, interviewing numerous cabinet ministers, opposition leaders and political guests. Carter continues to pursue his passion for politics by hosting the weekly public affairs show Focus Ontario, covering the biggest issues in Queen's Park.

When he's not covering the news, you'll find Carter exploring the incredible Ontario outdoors – on his mountain bike, snowboard, or longboard.

When it's time to come inside, Carter likes to shuffle things up with some poker – and that's no bluff.



# AORS

PROMOTING KNOWLEDGE. PURSUING EXCELLENCE

January 8, 2024

Dear Head of Council, Deputy Head of Council and Councillors,

Your local Public Works department provides invaluable services within your community. Without the dedicated public works employees that you are fortunate to have, many basic functions in your community would not be able to happen. Without maintained roads, your emergency services (police, fire, and ambulance) would not be able to respond to calls, school buses could not run to get children to school, and your residents would not be able to leave to work, school, appointments, children's extra-curriculars and any other activity important to them. Additionally, as you work with the provincial government to tackle the housing crisis, your communities require more core infrastructure to handle the growth. For the health and safety of our communities it is important we keep our Public Works department staff complement full, and well trained.

Public Works departments across the province have already begun to feel the impacts of labour shortages, and as we will begin to see many retirements across the province, the shortage will become even more exasperated. From a recent survey that AORS completed with public works departments from across Ontario, we know that 91.5% of respondents will be hiring entry level positions in the next three to five years. However, we are already seeing the start of the labour shortage. From our survey, we found that 70% of respondents already reported getting less than five applications for entry level positions when posted, and the top three challenges municipalities are currently facing is a lack of applicants, applicants that do apply not meeting the required qualifications and municipalities having to compete with private sector positions.

Over the last year, AORS has been dedicating much of our advocacy to encouraging youth to consider careers in public works through career fairs, local government presentations to students, developing printed resources for guidance counsellors and much more. AORS has also been working closely with Fanshawe College Corporate Training Solutions to develop a Municipal Operator Course that would train potential municipal equipment operators to come to your municipality with the basic knowledge they need to begin maintaining your core infrastructure. This would be the first course of its kind that would attract potential students from across the Province of Ontario. To fund this endeavor, AORS has applied for a Skills Development Fund through the Province's Ministry of Labour, Training, Immigration and Skilled Trades. We are reaching out to you for your support in our application and your advocacy to the province on why having more – and qualified – applicants to our public works departments are so imperative.

We would ask that you consider passing the following motion:

*WHEREAS, municipal public works departments from across the Province of Ontario provide invaluable services to our communities ensuring the health and safety of all residents;*

*AND WHEREAS, if it was not for our municipal public works employees from across the Province of Ontario maintaining our public roads systems, our communities would not be able to function as*

emergency personnel could not respond to calls, school buses could not get our children to school, residents would not be able to get to work, school or appointments and many more basic functions would not be able to happen;

AND WHEREAS, municipal public works departments are already feeling the impacts of a labour shortage, which will only be exasperated over the next three to five years, which will cause levels of service municipalities are able to provide to ensure the health and safety of our residents to decrease;

AND WHEREAS, there is currently no provincial-wide course that properly trains potential municipal public works employees, specifically relating to municipal heavy equipment.

THEREFORE IT BE RESOLVED, that (INSERT MUNICIPALITY NAME) supports the work of the Association of Ontario Road Supervisors to develop a Municipal Equipment Operator Course to address this issue;

AND THAT, (INSERT MUNICIPALITY NAME) calls on the Province of Ontario's Ministry of Labour, Training, Immigration and Skilled Trades to fully fund the Municipal Equipment Operator Course in 2024 through the Skills Development Fund;

AND THAT, a copy of this resolution be sent to the Minister of Labour, Training, Immigration and Skilled Trades David Piccini, (INSERT MUNICIPALITY'S NAME)'s Member of Provincial Parliament (INSERT LOCAL MPP NAME) and the Association of Ontario Road Supervisors.

We appreciate your on-going support and should you have any questions or concerns, please do not hesitate to contact AORS for all things municipal public works!

Best regards,



John Maheu  
AORS Executive Director



Dennis O'Neil  
AORS Member Services Coordinator



Christie Little  
AORS Training and Programming Coordinator



Kelly Elliott  
AORS Marketing and Communications  
Specialist



## **Notice of Motion – Municipal Equipment Operator Course**

**WHEREAS**, municipal public works departments from across the Province of Ontario provide invaluable services to our communities ensuring the health and safety of all residents;

**AND WHEREAS**, if it was not for our municipal public works employees from across the Province of Ontario maintaining our public roads systems, our communities would not be able to function as emergency personnel could not respond to calls, school buses could not get our children to school, residents would not be able to get to work, school or appointments and many more basic functions would not be able to happen;

**AND WHEREAS**, municipal public works departments are already feeling the impacts of a labour shortage, which will only be exasperated over the next three to five years, which will cause levels of service municipalities are able to provide to ensure the health and safety of our residents to decrease;

**AND WHEREAS**, there is currently no provincial-wide course that properly trains potential municipal public works employees, specifically relating to municipal heavy equipment.

**THEREFORE IT BE RESOLVED**, that (INSERT MUNICIPALITY NAME) supports the work of the Association of Ontario Road Supervisors to develop a Municipal Equipment Operator Course to address this issue;

**AND THAT**, (INSERT MUNICIPALITY NAME) calls on the Province of Ontario's Ministry of Labour, Training, Immigration and Skilled Trades to fully fund the Municipal Equipment Operator Course in 2024 through the Skills Development Fund;

**AND THAT**, a copy of this resolution be sent to the Minister of Labour, Training, Immigration and Skilled Trades David Piccinni, (INSERT MUNICIPALITY'S NAME)'s Member of Provincial Parliament (INSERT LOCAL MPP NAME) and the Association of Ontario Road Supervisors.

\$250,000 - creation of new walking, snowshoeing, skiing trail

- creation of festival of lights christmas lighting

**Laura Brandt**

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**From:** Perreault, Lucie (FEDNOR) <lucie.perreault@FedNor.gc.ca>  
**Sent:** January 15, 2024 4:38 PM  
**To:** Laura Brandt  
**Cc:** Begin, Ron (FEDNOR); Howsam, Matt (FEDNOR)  
**Subject:** Notice of decision - Tourism Growth Program IC:00092000432

Dear Laura,

We have completed our assessment of your application dated December 6, 2023, requesting support under the Tourism Growth Program (TGP) for the Downtown enhancements and infrastructure additions, Project #515187.

FedNor is committed to supporting the tourism sector and assisting Indigenous and non-Indigenous communities, small and medium-sized businesses, and not-for-profit organizations to develop local tourism products and experiences that position Canada as an all seasons destination of choice for domestic and international travelers.

The response to the TGP has been very positive. Although activities proposed in your application, such as Downtown beautification and the creation of public spaces are worthy initiatives, they are not considered a priority activity under this program.

I regret to inform you that your proposed project will not be moving forward. You may wish to contact Ministry of Northern Development to see if they have any programs that could assist you with these initiatives.

If you have any questions, please feel free to call FedNor Officer Mr. Ron Begin at 1-877-333-6673 (ext. 5314) or directly at (705) 499-5314. Thank you for your interest in FedNor's programs and services.

Sincerely,

Lucie Perreault,  
Executive Director, Programs  
Federal Economic Development Agency for Northern Ontario (FedNor)

First Nations as represented by their Chief and Council, Tribal Councils, Indigenous representative organizations, Métis and Inuit organizations and settlements

## II. Eligible activities

Projects should align with the new [Federal Tourism Growth Strategy, Canada 365: Welcoming the World Every Day](#) and contribute to economic development by improving tourism offerings that generate increased economic benefits for the region.

Priority consideration will be given to projects that:

- support the Indigenous tourism industry
- increase tourism benefits for communities by driving visitation from outside urban centres to rural areas
- support economic, environmental and cultural sustainability
- support active outdoor experiences (projects that provide more opportunities for physically active tourism offerings such as rock-climbing, cycling/hiking trail development, etc.)
- extend the tourism season (projects which support development and growth of products, services or experiences, with an aim to increase tourism activity outside the traditional high season or to extend their services year-round)

Project assessments will reflect RDAs' respective tourism priorities, and regional/provincial/territorial tourism strategies, to ensure investments meet regional and local needs.

Eligible projects must provide incremental value (i.e., incremental improvements to the client's existing activities).

If you are a tourism business, examples of project activities could include:

- improving/creating new or innovative tourism offerings or products
- investing in digitization or technology integration to enhance your productivity, sustainability, efficiency and/or competitiveness
- developing and delivering new products, services or experiences to increase tourism activity outside of the traditional high season or to extend services year-round
- enhancing accessibility, creating a welcoming environment for diverse clientele

If you are a not-for-profit tourism organization, examples of project activities could include:

- developing/implementing sustainable tourism plans in the community you serve based on research and market analysis
- improving local assets, facilities, and/or planning for key active outdoor tourism experiences (e.g., projects that provide more opportunities for physically active tourism offerings)

- facilitating the growth of off-season tourism (e.g., promoting tourism products, services and experiences outside of the traditional high-season, supporting the expansion of seasonal tourism to year-round service)
- supporting the delivery of local community festivals and events that attract tourists to a destination
- developing/increasing capacity for tourism businesses to provide inclusive tourism experience

### III. Eligible costs

Eligible costs include all expenses directly related to the project and deemed reasonable and necessary for its execution.

Non-capital costs may include:

- costs incurred in designing new or improved tourism products and services
- marketing costs (e.g. design, promotional materials, advertising, digital media content, products demonstrations, participation at trade shows) are eligible in the case that they are associated with a larger project that is not solely marketing;
- professional services (project implementation, design and engineering services)
- costs related to community engagement and planning such as facilitation and rental of meeting space
- acquisition of new technology that will improve performance and productivity

Capital costs may include:

- infrastructure such as the cost of constructing or expanding buildings, trail development, and leasehold improvements, etc.
- purchase and/or rental of machinery and equipment directly related to the authorized project

Costs may be eligible on a retroactive basis for a 12-month period prior to the receipt of a funding application, but no earlier than March 29, 2023.

### IV. Ineligible costs

Certain activities and costs will not be considered eligible, including:

- infrastructure related to retail, wholesale, restaurants, chain hotel and administrative facilities
- refinancing of an existing debt
- the purchase of any assets for more than the fair market value of the said asset
- costs of amortization
- land and building acquisition
- motor vehicles that can be licensed for off-site use
- goodwill

Made 1st stage, did not win draw

\$2,000 exercise classes \$500 pantry

Laura Brandt

**From:** MuniSoft Client Care <clientcare@munisoft.ca>  
**Sent:** January 29, 2024 5:49 PM  
**Subject:** 2024 Community Project Initiative Draw Winners



## 2024 COMMUNITY PROJECT INITIATIVE DRAW WINNERS!

Each year, we receive more and more entries for our Community Project Initiative. We are continually inspired by our clients' dedication to helping their communities and neighbours. What a difference you make!

**Congratulations to our 2024 Winners!** These winners were randomly selected from all eligible entries (with so many worthwhile and amazing projects, it would be impossible for us to choose the "best" one).

### DRAW #1 - COMMUNITY PROJECT - \$2,000

*(150 entries received)*

Mossey River Municipality

**Project: Community Garden**

*This project will provide fruit trees and other fruits and vegetables that will be accessible to people within their community. Maintained by municipal staff and volunteers.*

### DRAW #2 - RELIEF FUND PROGRAM - \$500 (2 prizes available)

*(75 entries received)*

Town of Luseland

**Relief Fund: Luseland Breakfast Program**

*This fund supplements food for students at the local school.*

Resort Village of Sifton

**Relief Fund: Oak Lake & Area Christmas Dinner**

*This volunteer-run initiative provides a free Christmas dinner, including delivery, for the residents and many in neighbouring communities.*

Thank you to all who submitted entries. Keep up the great work!

--  
MuniSoft Client Care

Phone: 800.663.6864 | 306.569.2988  
1834 McAra Street | Regina, SK | S4N 6C4  
[clientcare@munisoft.ca](mailto:clientcare@munisoft.ca) | [www.munisoft.ca](http://www.munisoft.ca)

**Laura Brandt**

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**From:** MLSE Foundation <no-reply@webportalapp.com>  
**Sent:** February 12, 2024 3:31 PM  
**To:** Laura Brandt  
**Subject:** RE: MLSE Foundation Community Action Grant

inclusive  
playground  
equipment  
wheelchair swing  
\$50,000

Hello,

Thank you for submitting an Expression of Interest for the MLSE Foundation Community Action Grant. We apologize for the delay in final responses and errant emails - we have been experiencing issues with our Grant Management System.

Regarding your Expression of Interest - we know it takes time to do this, and we are grateful for the opportunity to learn more about organization and offered programs.

Each year we receive requests that exceed our available funds. Unfortunately, after careful review from our Selection Circle, we will not be moving forward with your proposal at this time.

If you would like to receive feedback on your proposal, we will be sending out an email in April with information on how to book a feedback call with an MLSE Foundation Grant Administrator.

We look forward to hearing from you in the future!

Thank you,

MLSE Foundation



**Stand Up! A FREE twice per week  
for 12 weeks FALLS PREVENTION  
program for older adults**

Tuesdays & Thursdays @ 9:30 am beginning  
April 2, 2024 at the Magnetawan Friendship Club

**Register with Instructor Corinne Penstone @ 416-859-6953**

**(LIMITED SPOTS AVAILABLE)**  
Page 191 of 222

# Municipality of Magnetawan



February 2024 Newsletter

## Quick Links

- Explore
- Government
- Residents
- News
- Join Our Mailing List
- Privacy Policy

## Read All About It !!!

Want to be the first to hear about Municipal News and Events? Join our Mailing List! Visit our website at [www.magnetawan.com](http://www.magnetawan.com) You can find the **JOIN OUR MAILING LIST** at the bottom of the **HOMEPAGE** under **QUICK LINKS**. Do not forget to confirm your subscription!! (If you do not receive a confirmation email, check your **JUNK MAIL!**)

Share your thoughts and ideas with us on "What Tourism Means to You". Tourism is an important component to year-round economic growth for all municipalities. Share with us your experiences with tourism here and in other communities. From adventure, culinary, wellness and agritourism – tourism opportunities are endless, bringing diverse people to our community with varied interests and needs. Have your say by completing our survey!



## Can't find what you're looking for on our website?

Utilize our convenient search bar located in the top right corner of the home page!



The Municipality has partnered with Avenu Analytics and Insights to identify and monitor Short-term Accommodation properties within Magnetawan. As per By-law 2024-54, Short-term Accommodations are now under regulation and require a licence to operate

beginning in 2024 or fees and charges will apply. Visitors to Magnetawan can find a licenced STA property in Magnetawan by visiting the interactive STA map found on our website at <https://www.cqis.com/cpal/?map=Magnetawan>



Residents who deposit waste at the Landfills, your Landfill Card top up will take place electronically April 2024. You do not need to contact or visit the Municipal Office. Residents with curbside collection stickers, your stickers will not expire, and we encourage you to use what you have left first. If you have more stickers than you need, bring them back to the Municipal office and we can recirculate them!

**BEAUTIFICATION PROJECT UPDATE** The beautification project aims to establish a Public Art Collection which will enhance Magnetawan's visual appeal and vibrancy of our public spaces as well as honour, preserve and encourage Magnetawan's cultural heritage and artistic diversity, while providing an opportunity to recognize local and regional artists. **Make sure to watch for updates on this year's installation!**

## DO YOU KNOW A SUPER SENIOR?

The Ontario Senior of the Year award gives each Municipality in Ontario, the opportunity to honour one outstanding local Ontarian who, after the age of 65, has enriched the social, cultural, or civic life of their community. If you would like to nominate a **SUPER SENIOR** from our Municipality for this prestigious provincial award, please send your nomination telling us why this person is a **SUPER SENIOR** to [lbrandt@magnetawan.com](mailto:lbrandt@magnetawan.com) or drop it off at the Municipal Office by **Friday March 8, 2024**



## Building Permit Reminders!

Please ensure you obtain a building permit before you build or renovate. When in doubt give the building department a shout! (705) 387-4029.

Applications are available online on our applications and licensing page on our website at [www.magnetawan.com](http://www.magnetawan.com) or by reaching out to the Municipal Office at (705) 387-3947 or by email at [info@magnetawan.com](mailto:info@magnetawan.com)

The Municipal Office is located at

4304 Highway 520, Magnetawan, Ontario P0A 1P0  
705-387-3947

Please visit our website at [www.magnetawan.com](http://www.magnetawan.com) or email us at [info@magnetawan.com](mailto:info@magnetawan.com)

and Like The Municipality of Magnetawan on Facebook!

## Property tax due dates for 2024:

For 2024, the payment dates for your property taxes are on the 27th day of March, June, September, November.



Visit our website for more information [magnetawanlibrary.com](http://magnetawanlibrary.com) Or call (705) 387-4411

## Council Meetings

Council generally meets every third Wednesday at 1:00 p.m. As always Council agendas and meeting dates are posted on our website for your convenience!

## DO YOU HAVE GENTLY USED ELECTRONICS OR FUEL OPERATED MACHINERY?

Please consider donating these items to a local organization such as the Magnetawan Agricultural Society for their White Elephant Sale, other thrift stores like The Restore or Salvation Army, or give them away for free to friends and/or neighbours who may want to or could repair them!

Have you moved or changed your mailing address? Mailing address changes must be submitted in writing with permission to submit your address change to MPAC!





### From Fire Chief Derek Young

The Ministry of Natural Resources' fire season runs from April 1, 2024, through to October 31, 2024. Daytime burning is prohibited between 10am and 6pm during this time. Green (Low) rating means all day burning is allowed of brush or clean wood with a size no greater than 8' in diameter and a pile height of no greater than 5'. Yellow (Moderate) rating means normal burning after 6pm and extinguished by 10am. Orange (High) rating means small fire for cooking and warmth ONLY. Red (Extreme) rating indicates a TOTAL FIRE BAN and no burning of any kind, and/or the use of fireworks are banned. Fires must always be monitored. For more information consult our Burning By-law, contact the Fire Department. Questions? please contact Fire Chief Derek Young at fire@magnetawan.com or (705) 349-8477

### PERSONAL INCOME TAX FRIENDLY REMINDER!



Don't forget to keep a copy of your 2023 final tax bill for your 2023 personal income tax filing!!!

### Dog Tags 2024

Help your furry friend find their way home. By purchasing a dog tag, lost dogs can be easily identified to help reunite them with their owners. The cost of a lifetime tag for your pooch is \$10.



### Do you have a Trailer you are using on your property?

Did you know that Trailer By-law 2023-46 only permits trailers on properties zoned Rural Residential (RR), Agricultural (A) and Rural (RU) with a valid Trailer License? Annual trailer licenses are issued from May 1st to November 30th and are \$750. Monthly licenses can be purchased for \$150/month for a maximum of 3 months in a calendar year. **Don't forget to post your licensing sticker in a visible location on your trailer!**



### From Public Works Superintendent Scott Edwards

#### WHAT ARE WE UP TO? FLUSHING CULVERTS

Come Spring thaw, many culverts have ice buildup which blocks water flow. When the temperature drops overnight the water freezes blocking up the culvert reducing or restricting proper waterflow. The roads crew will be using a steamer designed to steam out the ice. This will ensure drainage and help avoid flooding. Remember don't pollute, it clogs our ditches and culverts!



**Not sure about Half Loads? Not sure if you need a Road Occupation Permit? Think You Have A Blocked Culvert? Tree Down Across the Road? Any Other Public Works Questions? Contact Scott Edwards, Public Works Superintendent at (705) 349-3034 or by email at [sedwards@magnetawan.com](mailto:sedwards@magnetawan.com)**



E-billing!

eBilling!

eBilling!

**Have you signed up for eBilling?** Get your property tax bills emailed directly to you! Please visit our **Treasury** page under **Residents** on our website at [www.magnetawan.com](http://www.magnetawan.com) to sign up now!

**Exciting News! Watch for updates about our new online residential portal coming soon!** You will be able to view your tax bills, statements, payments, property assessment and more online!

# PORTAL

**Just a reminder you can make payments through online banking, by cheque (CDN and US funds), or in person with cash, credit card or debit card. Don't forget to please include your roll number on your cheque!**

**We want to hear from you !! Ideas, questions, and/or opinions? Contact us at (705) 387-3947 or [info@magnetawan.com](mailto:info@magnetawan.com) [www.magnetawan.com](http://www.magnetawan.com)**

**Witnessed Illegal Dumping?  
Please contact us  
at the Municipal Office  
(705) 387-3947**

**Violators will be guilty of  
a Provincial Offence,  
subject to a maximum  
penalty of \$5,000 and a  
day in court**

### LANDFILL HOURS

**SUMMER - Begins Saturday of  
May Long Weekend**

Landfills regularly scheduled to be OPEN during the Summer will be OPEN on Statutory Holidays

**CHAPMAN SITE 259 Rocky Road  
8am to 4pm  
Sunday Monday Saturday**

**CROFT 218 25<sup>TH</sup> & 26<sup>TH</sup> Side Road  
8am to 4pm  
Sunday Tuesday Friday  
Saturday**

**WINTER - Begins Tuesday after  
Thanksgiving Weekend  
Closed all Statutory Holidays**

**CHAPMAN SITE 259 Rocky Road  
8am to 4pm  
Sunday Monday**

**CROFT 218 25<sup>TH</sup> & 26<sup>TH</sup> Side Road  
8am to 4pm  
Tuesday Friday Saturday**



**CAUTION  
Hazardous  
Material**

**HAZMAT DAY  
IS TENTATIVELY BOOKED FOR JULY,  
2024**

**WATCH FOR UPDATES FOR  
CONFIRMED DATE, TIME, AND  
LOCATION!**

**WE ARE NOW ON  
INSTAGRAM!  
FOLLOW US AT  
[@municipalityofmagnetawan](https://www.instagram.com/municipalityofmagnetawan)**



**#kissthemoose  
#magnetawan  
#magswhereitsat**

# CALL FOR ARTISTS

*We are planning Art in the Park this Summer!*

**Are you a local artist?**

**Want to showcase your work?**

*For more information contact us at (705) 387-3947 or at  
[recreation@magnetawan.com](mailto:recreation@magnetawan.com)*



*“Music and art are the guiding lights of the world”*

*Pablo Picasso*

# EXCITING NEWS!

YOU CAN NOW APPLY FOR YOUR  
BUILDING PERMIT ONLINE!

VISIT OUR BUILDING DEPARTMENT PAGE ON OUR  
WEBSITE UNDER RESIDENTS AT

<https://magnetawan.com/residents/building-department>



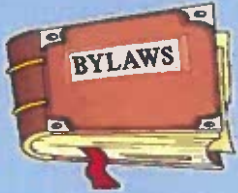
**FOR MORE INFORMATION ABOUT THIS  
NEW CONVENIENT FEATURE CONTACT US  
AT (705) 387-3947 OR AT [INFO@MAGNETAWAN.COM](mailto:INFO@MAGNETAWAN.COM)**



# ICYMI Council Highlights January 17, 2024



To read the complete minutes, agenda packages and by-laws please visit our website at [www.magnetawan.com](http://www.magnetawan.com)



Council passed By-laws 2024-05 "Interim Tax Levy in 2024" and 2024-04 "Authorize Borrowing for Current Expenditures 2024". To read the By-laws in their entirety visit our 2024 By-law page or Frequently Requested By-laws page under By-laws, Government on our website!

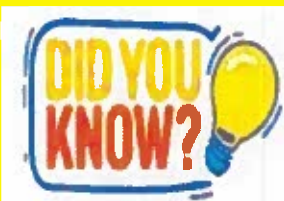
Super Senior nominations are now open for 2024! The Ontario Senior of the Year Award gives each Municipality in Ontario the opportunity to honour one outstanding local Ontarian who after the age of 65 has enriched the social, cultural, or civic life of their community. If you would like to nominate a SUPER SENIOR from our Municipality for this award, please send your nomination to [lbrandt@magnetawan.com](mailto:lbrandt@magnetawan.com) by March 8, 2024



Council passed resolution 2024-12 donating \$500 to the Almaguin Pride Network in 2024. To find out more about the Almaguin Pride Network and their events visit their website at [www.almaguinpride.com](http://www.almaguinpride.com)



Council passed resolution 2024-22 receiving the report Outcome of New Years Eve Gala and approves the recommendations contained therein to donate the ticket and bar proceeds to the Magnetawan Chapter of Habitat for Humanity in the amount of \$7,074.30. Stay tuned for a New Years Eve Gala in 2024!



That it takes the Public Works Department an estimated 8 hours per route (one round) to complete Snowplowing within the Municipality? The Roads Crew aims to be out before the School Buses and typically Bus Routes are completed first!

**SAVE THE DATE**

The next open public meeting of Council is February 21, 2024, at 1:00 pm at the Magnetawan Community Centre.

Questions? Concerns? Ideas? Contact the Municipal Office at (705) 387-3947

Council Approval Accounts Payable and Payroll

Meeting Date: FEBRUARY 21/2024

Accounts Payable	Amount
Batch # 2023-00202 Cheque Date: DEC 31/23 From: 25368 To: 25369	\$ 34,205.97
Batch # 2023-00204 Cheque Date: DEC 31/23 From: 25370 To: 25370	\$ 50.00
Batch # 2024-00001 Cheque Date: JAN. 19/24 From: 25371 To: 25372	\$ 5,793.43
Batch # 2024-00003 Cheque Date: JAN. 26/24 From: 25373 To: 25425	\$ 84,373.98
Batch # 2024-00007 Cheque Date: JAN. 30/24 From: 25426 To: 25427	\$ 2,565.08
Batch # 2024-00009 Cheque Date: FEB. 6/24 From: 25428 To: 25441	\$ 25,945.29
Batch # 2024-00011 Cheque Date: FEB. 21/24 From: 25443 To: 25489	\$ 343,163.45
EFT Batch # 2024-00004	\$ 124,577.23
EFT Batch # 2024-00012	\$ 43,436.97
<b>Total Accounts Payable</b>	<b>\$ 664,111.40</b>

Cancelled Cheques #25442 - used as VOID cheq for grant funding

Payroll

Staff Pay  
Pay Period: # 1  
All Direct Deposit

\$ 42,840.14

Staff Pay  
Pay Period: # 2  
All Direct Deposit

\$ 40,773.41

Staff Pay  
Pay Period: # 3  
All Direct Deposit

\$ 42,573.00

**Council Pay**

---

Pay Period: # 2  
All Direct Deposit

\$ 4,737.69

Pay Period: #  
All Direct Deposit

\$

Total Payroll

---

\$ 130,924.24

Total for Resolution

---

\$ 795,035.64

**Municipality of Magnetawan**  
**List Of Accounts for Approval**  
Batch: 2023-00202 to 2024-00015

Bank Code - CURR - CURRENT ACCOUNT

COMPUTER CHEQUE

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
25368	12/31/2023	THE ACCOUNTANT SUPERIOR COUR				
		GOWLETT		BALANCE OF TAX SALE PROCE	18,360.47	18,360.47
25369	12/31/2023	THE ACCOUNTANT SUPERIOR COUR				
		H.Y. EMERALD		BALANCE OF TAX SALE PROCE	15,845.50	15,845.50
25370	12/31/2023	MUNICIPALITY OF MAGNETAWAN				
		PETTY CASH		FLOAT	50.00	50.00
25371	1/19/2024	Canada Post				
		01012024		POSTAGE - TREASURY, TAXATI	4,644.30	4,644.30
25372	1/19/2024	GRAHAM, RONALD VICTOR				
		02000207200		REIMBURSE PT ON ROLL - SOLI	1,149.13	1,149.13
25373	1/26/2024	AMANDA'S EXOTICS				
		02172024		EDUCATIONAL REPTILE EVENT-	375.00	375.00
25374	1/26/2024	AGRICULTURE FORESTRY CONSTRU				
		4888		BH #3 - REPAIRS	1,077.99	
		4859		BH #4 REPAIRS	1,613.96	2,691.95
25375	1/26/2024	BELL CANADA				
		3620-JAN2024		LANDFILL OFFICE TELEPHONE	103.86	103.86
25376	1/26/2024	Bell Mobility				
		519949447-12024		CELL PHONES	451.06	451.06
25377	1/26/2024	BELL MOBILITY INC				
		50066875JAN2024		TOWER RENTAL	133.00	133.00
25378	1/26/2024	BRAY MOTORS LIMITED				
		16761		PARKS TRUCK #13 DEFROST BI	616.29	616.29
25379	1/26/2024	CGIS CENTRE				
		45322		1ST QTR 2024 CGIS CONTRACT	5,939.10	5,939.10
25380	1/26/2024	CORH REFRIGERATION & HVAC				
		3813		CC DISHWASHER REPAIR	1,958.17	1,958.17
25381	1/26/2024	DEAN'S AUTO CARE				
		23440		PARKS VEHICLE MAINTENANCE	246.77	
		23385		FD VEHICLE REPAIR	2,920.73	3,167.50
25382	1/26/2024	Sam Dunnett				
		01102024		MILEAGE - CAPB	49.00	49.00
25383	1/26/2024	ECOVUE CONSULTING SERVICES				
		21-2125-313	Accrual	OFFICIAL PLAN UPDATE	466.13	466.13
25384	1/26/2024	FIRE-ALERT				
		9296		ANNUAL FIRE EXTINGUISHER IN	608.99	
		9295		ANNUAL FIRE EXTINGUISHER IN	377.77	
		9297		ANNUAL FIRE EXTINGUISHER IN	385.14	
		9298		ANNUAL FIRE EXTINGUISHER IN	99.67	
		9291		ANNUAL FIRE EXTINGUISHER IN	212.22	
		9292		ANNUAL FIRE EXTINGUISHER IN	89.95	
		9294		ANNUAL LIBRARY FIRE EXTINGI	224.92	
		9293		CC ANNUAL FIRE EXTINGUISHE	185.88	
		9301		FIRE-ANNUAL FIRE EXTINGUISF	221.49	2,406.03
25385	1/26/2024	FIREHALL BOOKSTORE				
		BK0015701		TEXTBOOK	152.78	152.78
25386	1/26/2024	HABITAT FOR HUMANITY ONTARIO G				

**Municipality of Magnetawan**  
**List Of Accounts for Approval**  
Batch: 2023-00202 to 2024-00015

COMPUTER CHEQUE

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
			01172024	NYE GALA DONATION	7,074.30	7,074.30
25387	1/26/2024	ULINE CANADA CORPORATION	13322857	Accrual WHEELS-TABLE CARTS, HALL	184.76	184.76
25388	1/26/2024	HUBB CAP	1034106	Accrual SNOW PLOWING SUPPLIES	2,489.28	2,489.28
25389	1/26/2024	SCOTT JOHNSTON	408430	SAFETY SUPLIES-SJ	111.87	111.87
25390	1/26/2024	KIDD'S HOME HARDWARE BUILDING	2928661	SUPPLIES	19.20	19.20
25391	1/26/2024	KELLOGG ERICA E	VALUMART	SUPPLIES-EMERGENCY MANAC	49.13	
			FRESHCO	SUPPLIES-EMERGENCY MANAC	21.38	70.51
25392	1/26/2024	LLOYD BARRY	SJ-100	Accrual BUILDING MAINTENANCE-ROAC	996.86	
			SJ-99	Accrual PARKS BUILDING MAINTENANC	1,067.85	2,064.71
25393	1/26/2024	MAGNETAWAN GRILL AND GROC	55507211	Accrual NYE GALA SUPPLIES	25.36	
			39541122	Accrual NYE GALA SUPPLIES	35.00	
			38727475	Accrual SENIORS DINNER SUPPLIES	15.01	
			48940650	Accrual DECEMBER SENIORS DINNER S	101.99	
			33147329	Accrual SUPPLIES	7.98	
			31820166	Accrual SUPPLIES	30.41	215.75
25394	1/26/2024	MAGNETAWAN BUILDING CENTRE (P.	101-110204	Accrual 2023 SUPPLIES - 07/03/2023	13.61	
			101-110750	Accrual 2023 SUPPLIES - 17/03/2023	-28.24	
			101-111114	Accrual 2023 SUPPLIES - 24/03/2023	15.26	
			101-112081	Accrual 2023 SUPPLIES - 14/04/2023	147.42	
			101-123748	Accrual 2023 SUPPLIES - 31/07/23	14.54	
			102-46138	Accrual 2023 SUUPLIES CREDIT - 24/08/	-9.54	
			104-99266	SUPPLIES	5.58	
			103-123234	SUPPLIES	74.09	
			101-132875	SUPPLIES	17.28	
			101-132972	SUPPLIES	103.20	
			101-133039	SUPPLIES	37.61	390.81
25395	1/26/2024	MAGNETAWAN BUILDING CENTRE (R	104-98952	SUPPLIES	9.02	
			101-1333058	SUPPLIES	14.68	
			105-11937	SUPPLIES	33.90	
			101-133206	SUPPLIES	42.93	
			104-99098	SUPPLIES	47.98	
			104-99060	SUPPLIES	37.79	186.30
25396	1/26/2024	MAGNETAWAN BUILDING CENTRE (FI	103-123330		-112.99	
			104-99270	SUPPLIES	264.37	151.38
25397	1/26/2024	MAGNETAWAN BUILDING CENTRE (L	103-123213	SUPPLIES	19.75	19.75
25398	1/26/2024	MAC LANG (SUNDRIDGE) LIMITED	CCCS203747	TRUCK #12-NEW BATTERY	410.14	410.14
25399	1/26/2024	MUNICIPAL EMPLOYER PENSION CEN				



**Municipality of Magnetawan**  
**List Of Accounts for Approval**  
Batch: 2023-00202 to 2024-00015

**COMPUTER CHEQUE**

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
			781	MUNICIPAL CONTRIBUTION-PET	94.92	94.92
25400	1/26/2024	MUSKOKA - PARRY SOUND OBOA				
		2024FEES		2024 MEMBERSHIP FEES - OBO.	60.00	60.00
25401	1/26/2024	CEDAR SIGNS				
		INV/2024/0162		SIGNAGE	329.24	329.24
25402	1/26/2024	JIM MOORE PETROLEUM				
		639031		CLEAR DIESEL	4,384.16	
		639026		PAVILLION FURNACE OIL	564.08	
		639027		COMMUNITY CTR FURNACE OIL	989.32	
		639025		PARKS GARAGE FURNACE OIL	592.17	
		638616		PREMIUM GASOLINE	805.74	
		635127	Accrual	15W40 ENGINE OIL	1,304.59	8,640.06
25403	1/26/2024	MOORE PROPANE LIMITED				
		6021500		PROPANE - 4304 HWY 520	1,259.10	
		6021425		PROPANE - 60 AHMIC ST.	661.84	
		19005053		PROPANE-18 MILLER	1,449.60	
		19005037		PROPANE - CROFT	316.17	
		6021367		PROPANE - CHAPMAN	472.80	4,159.51
25404	1/26/2024	MUNICIPAL PROPERTY ASSESSMENT				
		1800034628		QUARTERLY BILLING, 1ST QTR	23,543.04	23,543.04
25405	1/26/2024	NEPSMAA/NEFEC				
		1524		CONFERENCE-NEFEC MARCH 2	847.50	847.50
25406	1/26/2024	NEAR NORTH LABORATORIES INC.				
		99700		WATER TESTING	137.33	137.33
25407	1/26/2024	NORTHERN RHODES ARTISTRY IN W				
		2024FAMILYDAY		FAMILY DAY CARVING DEMO	791.00	791.00
25408	1/26/2024	Hydro One Networks				
		3087JAN2024		00 HWY 124 AHMIC HARBOUR	51.53	
		3189JAN2024		14 CONCESSION LOT 18	36.00	
		0309JAN2024		18 MILLER RD, TWSP	247.19	
		8809JAN2024		18 MILLER RD. NEW GARAGE	573.36	908.08
25409	1/26/2024	ORKIN CANADA CORPORATION				
		C-4392671		4304 HWY 520 ORKIN CARE	324.24	
		C-4391417		AHMIC HARBOUR CC ORKIN CA	101.70	425.94
25410	1/26/2024	DISTRICT OF PARRY SOUND MUNICIF				
		10		2024 MEMBERSHIP DUES-DPSM	200.00	200.00
25411	1/26/2024	GF PRESTON SALES AND SERVICE L'				
		IN02928		SMALL TOOLS-PW	90.05	90.05
25412	1/26/2024	RICH HOWARD				
		08172024DEP		DEPOSIT-MUSIC IN THE PARK-0	300.00	300.00
25413	1/26/2024	RAINEY, ELLIE MAE				
		MINORVAR.	Accrual	MINOR VARIANCE-4289 HWY 52	1,640.00	1,640.00
25414	1/26/2024	RUSSELL CHRISTIE LLP				
		63-283-380-5		KLAHANIE CAMPERS ZONING &	213.31	
		63-283-276-07		GENERAL MATTERS	237.64	
		63-283-438-1		GREEN CONSENT AGREEMENT	690.79	
		63-283-270-4		STEVENSON - LEGAL	196.05	
		63-283-411		FUETH/REINHARTZ ROAD EXCH	413.41	1,751.20
25415	1/26/2024	TOWNSHIP OF RYERSON				

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Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
			2024-002	ELECTRICAL FOR ICE WATER T	103.58	103.58
25416	1/26/2024	RSM BUILDING CONSULTANTS INC.				
			2939	Accrual BUILDING FEES	1,855.86	
			2953	Accrual BUILDING FEES	-681.39	1,174.47
25417	1/26/2024	SDB TRUCK & EQUIPMENT REPAIRS				
			13189	TRUCK #22-SAFETY INSPECTIO	827.16	
			13191	TRUCK #29-MONTHLY INSPECTI	169.50	
			13192	TRUCK #26-MONTHLY INSPECTI	169.50	
			13193	TRUCK #28 MONTHLY INSPECTI	169.50	
			13194	TRUCK #22 MONTHLY INSPECTI	169.50	1,505.16
25418	1/26/2024	STAPLES BUSINESS ADVANTAGE				
			65326135	OFFICE SUPPLIES	63.29	
			65369568	OFFICE SUPPLIES	10.16	
			65312681	OFFICE SUPPLIES	82.74	
			65380125	CREDIT-KEYBOARD	-45.19	
			65222368	OFFICE SUPPLIES	192.62	
			65228140	OFFICE SUPPLIES	151.36	454.98
25419	1/26/2024	ENTANDEM				
			392787	SOCAN LICENSING	266.09	266.09
25420	1/26/2024	SELECTCOM				
			5195244	LONG DISTANCE, PHONE LINES	763.03	763.03
25421	1/26/2024	SIGNCRAFT CANADA INC.				
			2506	Accrual ROADS SIGNAGE	904.00	904.00
25422	1/26/2024	AJ STONE COMPANY LTD				
			180344	Accrual CALIBRATION GASES,SMOKE LI	2,171.50	2,171.50
25423	1/26/2024	TRACKS & WHEELS EQUIPMENT BRC				
			P15928	SNOW BLOWER SHOES	172.30	172.30
25424	1/26/2024	TRACKMATICS INC				
			41586	PARKS MONTHLY GPS MONITOI	118.65	
			41636	ROADS MONTHLY GPS MONITO	541.27	
			41601	BUILDING DEPT MONTHLY GPS	39.55	699.47
25425	1/26/2024	XEROX CANADA LTD				
			85777035	COPYING EXPENSES	342.90	342.90
25426	1/30/2024	ALMAGUIN PRIDE NETWORK				
			01172024	ALMAGUIN PRIDE NETWORK	500.00	500.00
25427	1/30/2024	FAD ARCHITECTS INC.				
			24055	ARCHITECT OFFICE RENDERIN	2,065.08	2,065.08
25428	2/6/2024	BELL CANADA				
			4855-JAN2024	FRIENDSHIP CLUB TELEPHONE	70.52	70.52
25429	2/6/2024	BEATTY PRINTING				
			58279	TAX BILL & ENVELOPES	1,306.83	
			58293	WINTER 2024 NEWSLETTER	590.80	
			58326	LETTERHEAD PAPER	581.61	2,479.24
25430	2/6/2024	FREIGHTLINER NORTH BAY				
			IN09582	TRUCK #22 - REPAIR PARTS	1,571.10	
			IN09626	TRUCK #22 REPAIR PARTS	331.48	
			IN09700	TRUCK #26 - MAINTENANCE PAI	571.15	2,473.73
25431	2/6/2024	FIRE-ALERT				

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			9299	ANNUAL FIRE EXTINGUISHER IN	86.22	
			9300	ANNUAL FIRE EXTINGUISHER IN	122.26	208.48
25432	2/6/2024	GILROY'S TIRE				
			4793	Accrual FIRE TRUCK MAINTENANCE	1,151.47	1,151.47
25433	2/6/2024	GREER GALLOWAY CONSULTING EN				
			28631	GEOTHERMAL STUDY	847.50	
			28600	Accrual FIRE HALL RFP	2,811.21	3,658.71
25434	2/6/2024	ULINE CANADA CORPORATION				
			13593047	CASTER WHEELS	174.59	
			13459410	Accrual CLEANING SUPPLIES	200.24	
			13463072	Accrual STRIPPING PAD	110.18	485.01
25435	2/6/2024	HOSE TECHNOLOGY LTD.				
			5823	Accrual EMERGENCY REPAIR-ROADS	7,116.54	
			176896	MATERIALS-ROADS	39.80	7,156.34
25436	2/6/2024	NEAR NORTH INDUSTRIAL SOLUTION				
			90558	ROADS SUPPLIES & PARTS	168.66	
			90634	TRUCK #29 PARTS	367.85	
			90726	ROADS PARTS	62.72	599.23
25437	2/6/2024	Hydro One Networks				
			3087FEB2024	00 HWY 124 AHMIC HARBOUR	64.55	
			2621JAN302024	60 AHMIC ST	288.48	
			6780JAN302024	6527 HWY 124	35.46	
			5146JAN292024	226 SIDERD 15 16 N	35.46	423.95
25438	2/6/2024	SPECTRUM TELECOM GROUP LTD				
			C1297731	Accrual TOWER RENTAL-FIRE & PW DEI	452.00	
			C1298313	TOWER RENTAL-FIRE & PW DEI	463.30	
			31881-X9Y4	TOWER BATTERY REPLACEMEI	1,740.71	2,656.01
25439	2/6/2024	SAM'S COUNTRY CLEANING				
			1498	OFFICE MAINTENANCE	113.00	113.00
25440	2/6/2024	Valley Blades Limited				
			S076819	SNOW PLOWING PARTS	2,169.60	2,169.60
25441	2/6/2024	ZHENG, CUI				
			230195-001CR	BUILDING PERMIT FEE-PARTIAL	2,300.00	2,300.00
25442	2/21/2024	VOID - Cheque Printing				
25443	2/21/2024	ADAMS BROS. CONSTRUCTION LTD.				
			168875	MONTHLY TOILET RENTAL-LANI	339.00	339.00
25444	2/21/2024	ABC OVERHEAD GARAGE DOORS				
			24777	18 MILLER RD. BUILDING MIANT	647.63	647.63
25445	2/21/2024	ALGONQUIN CLEAN WATER SERVICE				
			2039	SERVICE CALL-CLEAN SENSOR	1,451.23	1,451.23
25446	2/21/2024	ALMAGUIN ROAD SUPERINTENDENT:				
			2024	2024 ANNUAL MEMBERSHIP FEI	160.00	160.00
25447	2/21/2024	BELL MOBILITY INC				
			50066875FEB24	TOWER RENTAL - PW & FD	133.00	133.00
25448	2/21/2024	BAKER TILLY SNT LLP				
			485724	INTERIM AUDIT	9,040.00	9,040.00
25449	2/21/2024	BISHOP, WILLIAM MICHAEL				

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			01232024	MILEAGE-ROMA CONFERENCE	380.80	
			01242024	ROMA CONFERENCE HOTEL RE	640.64	
			SHERATON012324	REIMBURSEMENT-ROMA CONF	39.90	1,061.34
25450	2/21/2024	COMWAVE				
			344474	VOIP LINES	57.84	57.84
25451	2/21/2024	CRAIG'S WELDING & FABRICATION				
			2179	TRUCK #22 WELD REPAIR	674.61	
			2180	TRUCK #29 FABRICATE PART	46.49	721.10
25452	2/21/2024	DRD DISTRIBUTING				
			12740	DXT PLOW PARTS	1,988.63	1,988.63
25453	2/21/2024	DEAN'S AUTO CARE				
			23481	TRUCK #20 REPAIRS	134.47	134.47
25454	2/21/2024	Sam Dunnett				
			02072024	CAPB	49.00	49.00
25455	2/21/2024	EDWARDS SCOTT W				
			5012021090	SE - BOOTS, SAFETY SUPPLIES	200.00	200.00
25456	2/21/2024	FLUENT IMS				
			8578	ANNUAL SUBSCRIPTION	954.17	954.17
25457	2/21/2024	FREIGHTLINER NORTH BAY				
			RN10217	TRUCK #27 REPAIR	2,033.56	2,033.56
25458	2/21/2024	GIN-COR INDUSTRIES				
			83607	TRUCK #28 REPAIRS	753.03	753.03
25459	2/21/2024	INSERVUS MANAGEMENT SYSTEMS				
			1813	BUNKER GEAR CLEANING	387.14	387.14
25460	2/21/2024	PAUL JENNY				
			01302024	EXCERCISE CLASS JANUARY 20	600.00	600.00
25461	2/21/2024	BRANDT LAURA				
			1154	DOLLARAMA-FAMILY DAY SUPP	35.99	
			59	PARTY CITY-NAPKINS,FAMILY D	36.10	72.09
25462	2/21/2024	MAXTECH SECURITY SYSTEMS				
			2024-7702	CENTENNIAL PARK SECURITY S	21,213.38	
			2024-7701	PAVILLION-SECURITY SYSTEM I	24,724.45	
			2024-7700	18 MILLER RD. SECURITY SYST	28,385.29	74,323.12
25463	2/21/2024	MAGNETAWAN BUILDING CENTRE (P				
			101-134235	SUPPLIES	50.83	
			104-99513	SUPPLIES	12.19	
			101-133624	SUPPLIES	75.20	
			103-123448	SUPPLIES	40.63	
			101-133833	SUPPLIES	17.82	
			101-133660	SUPPLIES	31.35	
			101-133670	SUPPLIES	29.70	
			101-133835	SUPPLIES	6.49	
			101-133862	SUPPLIES	34.14	
			101-133836	SUPPLIES	84.38	
			103-123230	SUPPLIES	50.83	
			101-134010	SUPPLIES	25.84	
			101-134071	SUPPLIES	104.62	
			101-134046	SUPPLIES	9.14	573.16
25464	2/21/2024	MAGNETAWAN BUILDING CENTRE (R				

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			103-123799	SUPPLIES	133.84	
			104-99741	SUPPLIES	45.19	
			104-99770	SUPPLIES	38.94	
			103-123518	SUPPLIES	63.22	
			101-133542	SUPPLIES	23.71	
			104-99347	SUPPLIES	16.95	
			101-133277	SUPPLIES	42.93	
			103-123561	SUPPLIES	70.03	
			104-99632	SUPPLIES	152.19	
			103-123655	SUPPLIES	111.53	
			103-123656	SUPPLIES	12.98	
			103-123970	SUPPLIES	17.81	729.32
25465	2/21/2024	MAGNETAWAN BUILDING CENTRE (FI				
			101-133803	SUPPLIES	314.09	314.09
25466	2/21/2024	MAGNETAWAN BUILDING CENTRE (L				
			104-99700	SUPPLIES	112.98	
			101-134154	SUPPLIES	19.47	
			101-133319	SUPPLIES	54.23	
			103-123351	SUPPLIES	54.23	
			103-123621	SUPPLIES	111.53	352.44
25467	2/21/2024	MAC LANG (SUNDRIDGE) LIMITED				
			CCCS204021	TRUCK #31 REPLACE FLAT TIRE	330.52	330.52
25468	2/21/2024	MCPHERSON-ANDREWS CONTRACTI				
			2024-01	ORANGE VALLEY - BRIDGE #8	170,669.06	170,669.06
25469	2/21/2024	MINISTER OF FINANCE				
			301701240856049	MUN. POLICING P-PSAP ANNUA	671.52	
			30240120854103	Accrual LSR DECEMBER OPP BILLING	39,043.00	39,714.52
25470	2/21/2024	JIM MOORE PETROLEUM				
			640601	CC FURNACE OIL	765.21	
			640602	PAVILLION FURNACE OIL	633.22	
			640239	61 SPARKS DIESEL	736.39	
			640191	18 MILLER RD - CLEAR DIESEL	1,764.22	
			640190	18 MILLER DYED DIESEL	955.04	
			640607	CHAPMAN LF DYED DIESEL	1,138.59	
			640608	CROFT LF DYED DIESEL	1,444.24	
			640189	PARKS GARAGE - FURNACE OIL	700.06	
			639839	61 SPARKS DYED DIESEL	136.50	
			639029	81 ALBERT FURNACE OIL	605.83	
			639721	18 MILLER - CLEAR DIESEL	2,752.43	
			639434	18 MILLER - GASOLINE	936.26	
			639432	18 MILLER CLEAR DIESEL	3,559.78	
			639433	18 MILLER DYED DIESEL	775.23	
			640594	CLEAR DIESEL-18 MILLER RD.	1,816.27	
			640595	DYED DIESEL-18 MILLER RD.	792.39	19,511.66
25471	2/21/2024	MOORE PROPANE LIMITED				
			6021966	18 MILLER RD. PROPANE HEAT	2,531.69	
			6021969	LANDFILL PROPANE HEAT	374.47	
			19005418	60 AHMIC ST. PROPANE HEAT	698.83	3,604.99
25472	2/21/2024	M&L SUPPLY FIRE & SAFETY				

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			020231	PROTECTIVE HOODS	693.54	693.54
25473	2/21/2024	MY-TECH INFORMATION TECHNOLOG	01312024	IT SERVICES	2,203.50	2,203.50
25474	2/21/2024	NEAR NORTH LABORATORIES INC.	100023	COMMUNITY CENTRE TEST	47.29	47.29
25475	2/21/2024	NORTH BAY PARRY SOUND DISTRIC1	02/2024	FEBRUARY 2024 LEVY	3,949.00	3,949.00
25476	2/21/2024	Hydro One Networks	3189FEB2024	14 CONCESSION LOT 18	39.24	39.24
25477	2/21/2024	TOWNSHIP OF PERRY	2024-007	FIT TESTING	150.66	
			2024-003	TRAINING LUNCH	45.52	196.18
25478	2/21/2024	RUSSELL CHRISTIE LLP	63-283-454	TAX ARREARS	140.12	
			63-283-448	TAX ARREARS	116.90	
			63-283-446	TAX ARREARS	118.37	
			63-283-447	TAX ARREARS	114.47	489.86
25479	2/21/2024	TOWNSHIP OF RYERSON	2024-007	ICE WATER TRAILER MATERIAL	90.82	90.82
25480	2/21/2024	SERVICE 1 MUFFLERS & MORE	9461	SMALL TOOLS	53.08	
			7329	Accrual TRUCK #27 BRAKE REPAIR	622.39	675.47
25481	2/21/2024	SDB TRUCK & EQUIPMENT REPAIRS	13208	MONTHLY INSPECTION	96.05	
			13212	TRUCK #22 REPAIR	1,180.85	1,276.90
25482	2/21/2024	SLING-CHOKER MFG. (NORTH BAY) I	103895	ROADS SUPPLIES	48.01	48.01
25483	2/21/2024	SIMCOE GASES INC.	300868	ANNUAL MEDIUM CYLINDER LE	90.40	90.40
25484	2/21/2024	CHARLES SAUNDERS	558	AORS-CERTIFICATE RENEWAL :	186.45	186.45
25485	2/21/2024	STAPLES BUSINESS ADVANTAGE	65563175	T4 ENVELOPES	190.06	
			65562073	OFFICE SUPPLIES	66.41	256.47
25486	2/21/2024	SELECTCOM	5202415	LONG DISTANCE, PHONE LINES	786.42	786.42
25487	2/21/2024	TRACKMATICS INC	41768	GPS MONITORING - ROADS DEF	541.27	
			41718	GPS MONITORING - PARKS	118.65	
			41733	GPS MONITORING - CBO	39.55	699.47
25488	2/21/2024	KEN WHITE	0788	SERVICE CALL - NO HEAT	168.00	168.00
25489	2/21/2024	XEROX CANADA LTD	85782211	COPYING EXPENSES JAN.2024	360.32	360.32
					Total COMPUTER CHEQUE:	496,097.20

**ONLINE BANKING**

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FEB 1	2/1/2024	ROYAL BANK VISA EFT		
		101-133037CR	CREDIT MEMO-SUPPLIES	-55.97
		CA49HQQCACII	AMAZON-PARKS SUPPLIES	271.74
FEB 1	2/1/2024	ROYAL BANK VISA EFT		
		01252024	AORS - 2024 CRS RENEWAL	186.45
		Z8MTSR7G	FAIRMONT-OGRA JH	1,218.15
		O8LZCY7Y	FAIRMONT-OGRA SD	1,218.15
		5PE836XD	FAIRMONT-OGRA BK	1,218.15
		1-769051635	JG - MMAH FEE	128.00
		23600	OSIM WEBSITE	39.55
		ON00089E	OPP FOI REQUEST-MPBSD	5.00
		8P2EOFBA	FAIRMONT-OGRA, SE	1,624.20
		6EW4A0B5	FAIRMONT-OGRA, SE	1,624.20
		FR-24/011140412	KASPERSKY-ANTIVIRUS, ROAD	64.40
		Q1JAH32R	FAIRMONT-OGRA, JH	1,218.15
		5810938	ONLAND-PROPERTY INDEX MAI	5.65
FEB 7	2/7/2024	MINISTER OF FINANCE EFT		
		JAN2024	EMPLOYER HEALTH TAX REMIT	2,565.65
FEB 9	2/9/2024	RECEIVER GENERAL		
		JAN 15-31.2024	JAN 15-31 2024 PAYROLL REMIT	18,020.83
		JAN 15-31 2024	JAN 15-31 2024 PAYROLL REMIT	1,855.42
FEB 9	2/9/2024	ROYAL BANK VISA EFT		
		02012024	ANNUAL FEE	12.00
		1017811	AMAZON-SUPPLIES FIRE DEPT	73.41
FEB 9	2/9/2024	ROYAL BANK VISA EFT		
		45245034	SURVEY MONKEY	111.87
		02012024	SERVICE CHARGE	29.00
		02012024*	ANNUAL FEE	12.00
		8019418	AMAZON-OFFICE SUPPLIES	34.35
		9692249	AMAZON-SIM CARDS	9.02
		1016688589	BEST BUY-KV PHONE, OFFICE S	531.43
		19796	NETSPECTRUM-CENTENNIAL P,	118.59
		34654	OACFP - MEMBERSHIP FEE	237.81
		0231738625	HOME DEPOT-PICKLEBALL TAP	46.85
		355720911	GOTO MEETING MONTHLY FEE	29.38
		20272	NETSPECTRUM INTERNET-ROA	112.94
		19004917	PROPANE-FRIENDSHIP CLUB	228.18
		6021000	Accrual PROPANE - FRIENDSHIP CLUB	266.93
		02012024	ANNUAL FEE	12.00
JAN 10	1/10/2024	RECEIVER GENERAL		
		DEC. 16-31/2023	Accrual DECEMBER 16-31/2023 PAYROL	7,025.10
		DEC 16-31/2024	Accrual DECEMBER 16-31/2024 PAYROL	27,253.36
JAN 10	1/10/2024	ROYAL BANK VISA EFT		
		2205025	Accrual AMAZON-CLEANING SUPPLIES	103.47
		3075362	SR & JB WATER RESOURCE RE	630.00
		101-132703	SUPPLIES-MAG HH	55.97
		IN164068	Accrual FMPFSC - CO ALARMS, QTY 18	419.68
		2880248	Accrual AMAZON-CLEANING SUPPLIES	62.30
		2903	Accrual FOODLAND-CARPET CLEANER	101.67
		13455926	Accrual ULINE - ENTRY MATS	738.93
		4974621	Accrual AMAZON - CLEANING SUPPLIES	35.26
		6419428	Accrual AMAZON-HARDWARE	40.80

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JAN 10	1/10/2024	ROYAL BANK VISA EFT		
	01042024	SERVICE FEE	29.00	
	12142023	Accrual SERVICE FEE	29.00	
	3552208	Accrual AMAZON-OFFICE SUPPLIES	202.14	
	23506	OSIM - WEBSITE EXPENSE	1,356.00	
	15035	Accrual NETSPECTRUM-BEACH INTERN	519.68	
	355001935	GOTO MEETING - JAN 2024 REN	29.38	
	6616209	Accrual AMAZON - FITNESS CLASS SUP	406.77	
	5113036	Accrual AMAZON - EXERCISE CLASS SU	203.39	
	0890611	Accrual AMAZON-SENIORS DINNER SUF	135.50	
	2024AMCTO	AMCTO - LB, RENEWAL FEES	270.07	
	6553831CR	Accrual AMAZON-CREDIT, VOICE AMPLII	-145.40	
	70809	OGRA CONFERENCE, SD	977.45	
	70811	OGRA CONFERENCE, JH	977.45	
	70813	OGRA CONFERENCE, JH	977.45	5,967.88
	1553	Accrual FOODLAND-NYE GALA SUPPLIE	174.56	174.56
	15672	ROADS INTERNET	112.94	112.94
	75162	AMCTO - MAFP UNIT 2 - EK	457.65	
	3892	Accrual PSHSA - HEALTH & SAFETY FOF	339.00	
	5775099	Accrual ONLAND - PROPERTY INDEX M/	5.65	
	5775109	Accrual ONLAND - PROPERTY INDEX M/	5.65	
	5775623	Accrual ONLAND - PROPERTY INDEX M/	5.65	
	5776025	Accrual ONLAND - PROPERTY INDEX M/	5.65	
	71128	OGRA - COUNCIL CONFERENCE	977.45	
	5788423	ONLAND - PROPERTY INDEX M/	5.65	
	70812	OGRA - CONFERENCE, SE	977.45	
	70810	OGRA CONFERENCE, KV	977.45	3,757.25
	7837013	AMAZON-FAMILY DAY EVENT	50.54	
	74909	AMCTO - MAP UNIT 1, NT	457.65	508.19
	5776029	Accrual ONLAND - PARCEL REGISTER	35.68	35.68
JAN 17	1/17/2024	ROYAL BANK VISA EFT		
	3354	O AFC MEMBERSHIP FEE	305.10	
	58995SE069824	2024 FIRE DEPT. CONFERENCE	196.17	
	58995SE069825	2024 FIRE DEPT. CONFERENCE	196.17	
	58995SE069826	2024 FIRE DEPT. CONFERENCE	196.17	
	58995SE069827	2024 FIRE DEPT. CONFERENCE	196.17	1,089.78
JAN 17	1/17/2024	ROYAL BANK VISA EFT		
	E0400QDPTY	MICROSOFT OFFICE FEE	4,610.40	
	5805989	ONLAND - PROPERTY INDEX M/	5.65	4,616.05
	3122645	FAMILY DAY SUPPLIES	63.46	
	2106632	OFFICE SUPPLIES	101.69	
	75572	AMCTO ANNUAL CONFERENCE	960.50	
	2024MEMFEE	AMCTO KV MEMBERSHIP FEE 2	508.50	
	75568	2024 AMCTO CONFERENCE	734.50	
	OR04228334	AMCTO CONFERENCE 2024	171.74	
	80220069370	CBO COURSE	723.66	3,264.05
	01102024	CANADIAN WASTE TO RESOUR	898.35	898.35
	5805985	ONLAND - PROPERTY INDEX M/	5.65	5.65
	MR-2024-1349	OMHRA - MUNICIPAL MEMBERS	395.50	395.50



**Municipality of Magnetawan  
List Of Accounts for Approval  
Batch: 2023-00202 to 2024-00015**

	Invoice #	Reference	Invoice Amount	Payment Amount
	70820	2024 GOOD ROADS MUNICIPAL	907.83	
	01092024	W2R0 - PUBLIC SECTOR MEM. F	342.39	1,250.22
	OR04228335	AMCTO CONFERENCE 2024	171.74	171.74
JAN 24	1/24/2024	OMERS EFT		
	DECEMBER2023	Accrual DECEMBER 2023 OMERS REMIT	33,513.58	33,513.58
JAN 24	1/24/2024	RECEIVER GENERAL		
	JAN 1-15/2024	JANUARY 1-15 2024 PAYROLL R	1,156.23	1,156.23
	JAN 1-15/24	JANUARY 1-15/2024 PAYROLL R	19,103.63	19,103.63
JAN 24	1/24/2024	WORKPLACE SAFETY & INSURANCE		
	DECEMBER2023	Accrual DECEMBER 2023 WSIB REMITT/	7,002.17	7,002.17
JAN 31	1/31/2024	MUNISOFT		
	24-03589	MUNISOFT - 2024 PROGRAM FE	5,487.97	5,487.97
		Total ONLINE BANKING:		158,051.44

**AUTOMATIC WITHDRAWAL**

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
FEB 9	2/9/2024	LAKELAND POWER - EFT				
		072644JAN2024		FRIENDSHIP CLUB	192.91	
		072642JAN2024		81 ALBERT ST FIRE	144.97	
		072693JAN2024		4205 HWY 520	80.51	
		073239JAN2024		MAG STREET LIGHTS	1,030.28	
		076598JAN2024		61 SPARKS ST	149.04	
		077271JAN2024		SPARKS ST STLGT	133.98	
		076283JAN2024		4135 HWY 520 PARK	69.51	
		073252JAN2024		4304 HWY 520	1,388.38	3,189.58
JAN 11	1/11/2024	LAKELAND POWER - EFT				
		073252-00DEC23	Accrual	4304 HWY 520	1,194.77	
		073239-00DEC23	Accrual	STREET LIGHTS	980.27	
		076598-00DEC23	Accrual	61 SPARKS ST	132.70	
		072642-00DEC23	Accrual	81 ALBERT ST	154.08	
		077271-00DEC23	Accrual	SPARKS ST STLGT	124.11	
		076283-00DEC23	Accrual	4135 HWY 520 PARK	67.81	
		072693-00DEC23	Accrual	4205 HIGHWAY 520-HERITAGE (	73.83	2,727.57
JAN 9	1/9/2024	MINISTER OF FINANCE EFT				
		DECEMBER2023	Accrual	DECEMBER 2023 EMPLOYER HE	4,045.61	4,045.61
				Total AUTOMATIC WITHDRAWAL:		9,962.76

Total CURR: 664,111.40

Certified February 21, 2024

Date Printed  
2/14/2024 8:28 AM

**Municipality of Magnetawan**  
**List Of Accounts for Approval**  
Batch: 2023-00202 to 2024-00015

Page 12

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Mayor

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Treasurer

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

BY-LAW NO. 2024 - \_\_\_\_\_

Being a By-law to amend By-law No. 2001-26, as amended, the Zoning By-law for the Corporation of the Municipality of Magnetawan with respect to lands located at Chapman CON 1 PT LOTS 26 and 27, Municipally known as 499 Rosskopf Road, Municipality of Magnetawan.

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**WHEREAS** the Council of the Corporation of the Municipality of Magnetawan is empowered to pass By-laws to regulate the use of land pursuant to Section 34 of the *Planning Act, R.S.O. 1990*;

**AND WHEREAS** the owner of the subject lands has filed an application with the Municipality of Magnetawan to amend By-law 2001-26, as amended;

**AND WHEREAS** the Council of the Corporation of the Municipality of Magnetawan deems it advisable to amend By-law No. 2001-26, as amended, to rezone a portion of the subject property from the Rural (RU) Zone to the Rural Residential (RR) Zone;

**NOW THEREFORE** the Council of the Corporation of the Municipality of Magnetawan enacts as follows:

1. Schedule 'A-2', to Zoning By-law No. 2001-26 as amended, is further amended by zoning a portion of the lands legally described Chapman CON 1 PT LOTS 26 and 27, Municipally known as 499 Rosskopf Road, Municipality of Magnetawan, from the Rural (RU) Zone to the Rural Residential (RR) Zone as shown on Schedule 'A' attached forming part of this By-law.
2. Section 4.1 of By-law 2001-26 is hereby amended by adding the following new Section after 4.1.3.5:

***"4.1.3.6 Rural Residential Exception Seven (RR-07) Zone, as amended.  
Chapman CON 1 PT LOTS 26 and 27, 499 Rosskopf Road***

*Notwithstanding the provisions of this By-law to the contrary, within the Rural Residential Exception Seven (RR-07) Zone, the following shall apply:*

- i) No buildings and structures shall be permitted within 25 metres of the southern lot line, abutting Poplar Lane.*
- ii) A natural vegetated buffer along the whole southern lot line, abutting Poplar Lane, shall be maintained at a minimum width of 20 metres."*

This By-law shall take effect on the date of its passage, subject to the provisions of Section 34 (30) and (31) of the *Planning Act* (Ontario).

**READ A FIRST, SECOND AND THIRD TIME**, passed, signed and the Seal of the Corporation affixed hereto, this 21st day of February, 2024.

THE CORPORATION OF THE  
MUNICIPALITY OF MAGNETAWAN

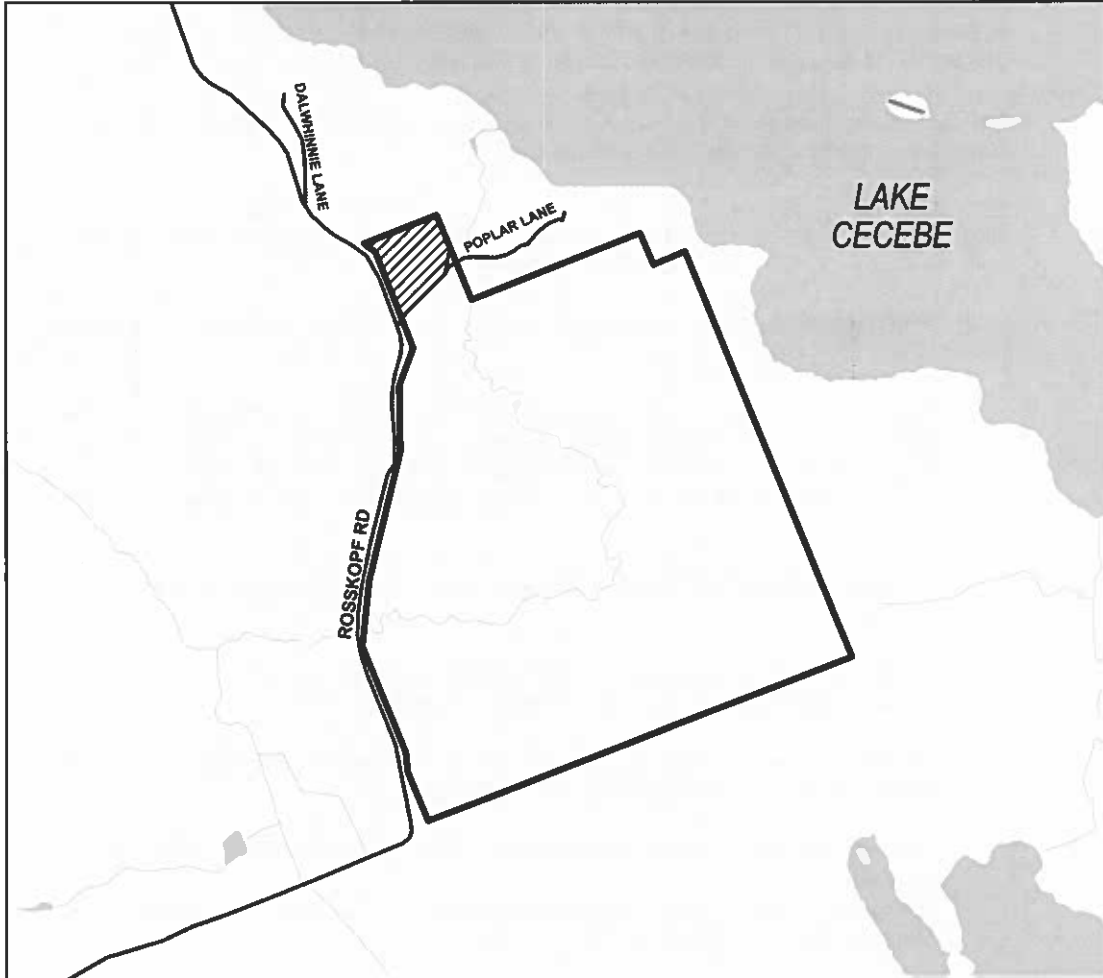
\_\_\_\_\_  
Sam Dunnnett, Mayor

\_\_\_\_\_  
Kerstin Vroom, CAO/Clerk

# SCHEDULE 'A' to Zoning By-law Amendment



499 Rosskopf Road  
Part of Lots 26 and 27, Concession 1 (Chapman)  
Municipality of Magnetawan  
District of Parry Sound



Lands to be rezoned from Rural (RU) Zone to Rural Residential Exception Seven (RR-07) Zone

This is Schedule 'A' to Zoning By-law \_\_\_\_\_  
Passed this 21 day of February, 2024

\_\_\_\_\_  
Sam Dunnelt, Mayor

\_\_\_\_\_  
Kerstin Vroom, CAO/Clerk

**THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN**

**BY-LAW NO. 2024-**

Being a By-law to amend By-law No. 2001-26, as amended, the Zoning By-law for the Corporation of the Municipality of Magnetawan with respect to lands located on CON A PT Lot 97 Plan PSR-416 Part 2, Municipality of Magnetawan, (Roll: 494401000302700).

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**WHEREAS** the Council of the Corporation of the Municipality of Magnetawan is empowered to pass By-laws to regulate the use of land pursuant to Section 34 of the *Planning Act, R.S.O. 1990*;

**AND WHEREAS** the owner of the subject lands has filed an application with the Municipality of Magnetawan to amend By-law 2001-26 as amended;

**AND WHEREAS** a public meeting has been held in accordance with Section 34 of the *Planning Act, R.S.O. 1990* and no further notice is required;

**AND WHEREAS** the Council of the Corporation of the Municipality of Magnetawan deems it appropriate to amend By-law No. 2001-26 as amended;

**NOW THEREFORE** the Council of the Corporation of the Municipality of Magnetawan enacts as follows:

1. Schedule "A-2", to Zoning By-law No. 2001-26 as amended, is further amended by zoning lands legally described as CON A PT Lot 97 Plan PSR-416 Part 2, now in the Municipality of Magnetawan from the "Rural Residential" (RR) to the "Rural Residential Exception Seven (RR-07) as shown on Schedule "A" attached forming part of this By-law.
2. In all other aspects, the provisions of By-law 2001-26, as amended, shall apply.
3. Section 4.1 of By-law 2001-26 is hereby amended by adding the following section.

**4.1.3.6 Rural Residential Seven (RR-07) Zone, as amended.**

- i. A motor vehicle repair shop shall be permitted within a building no greater than 122m<sup>2</sup>.
- ii. Outdoor storage of vehicles shall be permitted while awaiting repair and shall be located to the north side of the existing structure subject to the application.
- iii. The existing 15m vegetative buffer fronting Highway 510 shall be maintained.
- iv. The applicant applies for, and is approved for, a Change of Use permit to convert the subject private storage garage to repair garage (Group F Division 2) in compliance with the *Ontario Building Code*.

This By-law take effect on the date of its passage, subject to the provisions on Section 34 (30) and (31) of the Planning Act (Ontario).

**READ A FIRST, SECOND, AND THIRD TIME**, passed, signed and the Seal of the Corporation affixed hereto this 21<sup>st</sup> day of February 2024.

**THE CORPORATION OF THE  
MUNICIPALITY OF MAGNETAWAN**  
\_\_\_\_\_  
Sam Dunnett, Mayor

\_\_\_\_\_  
Kerstin Vroom, CAO/Clerk

Schedule "A"  
CON A PT Lot 97 Plan PSR-416 Part 2  
Municipality of Magnetawan



Lands to be rezone from Rural Residential to Rural Residential Exception Seven (RR-07)

This is Schedule "A" to Zoning By-law  
No. 2024- \_\_\_\_ Adopted February 21<sup>st</sup>, 2024.

\_\_\_\_\_  
Sam Dunnett, Mayor

\_\_\_\_\_  
Kerstin Vroom, CAO/Clerk

**The Corporation of the Municipality of Magnetawan**

**By-law # 2024-**

**Being a By-law to Enter into an Agreement for the Maintenance of a Boundary Road Agreement Between the Municipality of Magnetawan and the Township of Ryerson**

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**WHEREAS** Section 20(1) of the *Ontario Municipal Act*, S.O. 2001, c. 25, as amended, allows a municipality to enter into an agreement with one or more municipalities for their joint benefit, any matter which all of them have the power to provide within their own boundaries; and

**AND WHEREAS** Section 8(1) of the *Ontario Municipal Act*, S.O. 2001, c. 25, as amended, enables a municipality to govern its affairs as it considers appropriate and to enhance the municipality's ability to respond to municipal issues;

**NOW THEREFORE THE COUNCIL OF THE MUNICIPALITY OF MAGNETAWAN HEREBY ENACTS AS FOLLOWS:**

1. **THAT** the Mayor and Clerk are hereby authorized to execute and sign the Agreement, substantially attached hereto as Schedule "A".
2. **THAT** the attached Agreement Schedule "A" shall form part of this By-law.
3. **THAT** the Agreement, attached hereto as Schedule 'A', entered into is hereby ratified and confirmed when signed by all parties.
4. **THAT** all conditions of the attached Agreement will remain in effect until the Agreement is terminated, as outlined in Schedule 'A'.
5. **THAT** any previously conflicting By-laws are hereby repealed.
6. **AND THAT** this By-law shall take effect upon the third and final reading thereof.

**READ A FIRST, SECOND, AND THIRD TIME**, passed, signed and the Seal of the Corporation affixed hereto, this 21st day of February 2024.

**THE CORPORATION OF THE  
MUNICIPALITY OF MAGNETAWAN**

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Mayor

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CAO/Clerk

**AGREEMENT**

**An Agreement for Maintenance of Boundary Roads and Bridges**

**SCHEDULE 'A' TO BY-LAW # 2-21**

This Agreement made in duplicate this \_\_\_ day of \_\_\_\_\_, 2024.

**BETWEEN:**

**THE CORPORATION OF THE TOWNSHIP OF RYERSON**  
(hereinafter referred to as Ryerson)

**OF THE FIRST PART**

**AND**

**THE CORPORATION OF THE MUNICIPALITY OF**  
**MAGNETAWAN**

(hereinafter referred to as Magnetawan)

**OF THE SECOND PART**

WHEREAS Ryerson and Magnetawan are desirous to enter into an agreement regulating the maintenance and repair of the boundary highways over which they have joint jurisdiction in accordance with the Municipal Act, 2001, (S.O. 2001, C.25) Section 29 Boundary Lines, as amended;

AND WHEREAS Section 29.1(1) of the Municipal Act RSO 2001 states that if municipalities having joint jurisdiction over a boundary line highway enter into an agreement under which each municipality agrees to keep any part of the highway in repair for its whole width and to indemnify the other municipality from any loss or damage arising from the lack of repair for that part, the agreement and a copy of the by-law authorizing the agreement may be registered in the proper land registry office for the area in which the highway is located.

AND WHEREAS pursuant to subsection 29.1(2) of the Municipal Act, RSO 2001, If municipalities enter into an agreement under subsection (1), each municipality has jurisdiction over that part of the highway that it has agreed to keep in repair and is liable for any damages that arise from failure to keep the highway in repair and the other municipality is relieved from all liability in respect of the repair of that part.

AND WHEREAS Ontario Regulation 239/02 as amended from time to time and made pursuant to the Municipal Act has set Minimum Maintenance Standards for Municipal Highways to which the highways covered by this Agreement are to be maintained

NOW THEREFORE in consideration of the covenants contained herein and for good and valuable consideration, the sufficiency of which is hereby acknowledged, the parties hereto agree each with the other as follows:

1. All new entrances shall be installed under the supervision of the respective Municipality's Public Works Department. Each applicant shall be



responsible for obtaining a proper entrance permit from the respective Municipality.

2. It is understood by both parties that the maintaining Municipality shall be responsible for repairs and maintenance of the entire width of the boundary road allowance. The Municipalities agree that the value of the respective routine maintenance and repair for the road as identified in Appendix A will be approximately equal and logistically practical. By performing these respective works no invoicing or exchange of funds shall occur by either Municipality for costs incurred.
3. Any works for which cost sharing is being sought shall not be undertaken until such time as the works and funding are approved by each Municipality.
4. Each Municipality is responsible to maintain and keep in good repair those portions of the highway identified in Appendix A. The main point of contact for discussions and information regarding maintenance requirements will be between the Public Works Supervisors or their designate (such as Foreperson), if the Public Works Supervisor is not available.
  - a) Maintenance includes, but is not limited to – snow removal, sanding, grass cutting, brushing, dust suppressant, patching, sign maintenance, routine replacement of culverts, emergency repairs, and road patrols. A copy of each Road Patrol Report shall be available upon request.
5. Prior to any planned Capital Improvements, the Municipality proposing the work will notify the other Municipality one year in advance of the work to allow for appropriate Council budget approvals. Notwithstanding that all efforts will be made to reach an agreement on a mutually beneficial Capital Improvement, if one Municipality does not agree to proceed with a project, the project will not proceed, on a boundary road.
6. Capital includes additional granular, preventative road deterioration treatments, complete road reconstruction and replacement of all necessary infrastructure.
7. Each Municipality shall aspire to plan Capital works, in line with their respective Asset Management Plan and communicate said plan the with the other Municipality when a Boundary Road is added.
8. Should a capital project be required, both Public Works Supervisors or designate, if Public Works Supervisor is not available, will meet to develop a draft agreement for the capital project.
9. The Parties hereto agree that should emergency works or action be required due to a compromise of the highways and bridges set out in Appendix A, the party hereto first notified of the compromise of the highway or bridge by emergency services (police, fire, etc.) shall, without delay, make the area safe, notify the Municipality assigned the Boundary Road, and stay on site until they arrive so that they may undertake the emergency work. By performing these respective works no invoicing or exchange of funds shall occur by either Municipality for costs incurred.

10. If the construction is a result of development and population growth, the developing Municipality may undertake, cause, or permit to be undertaken such construction on the following terms:
  - a) The developing Municipality shall give the other Municipality at least eight (8) weeks written notice prior to the commencement of such construction, if possible.
  - b) The other Municipality shall bear none of the costs relating directly to such construction.
11. Should any of the highways or bridges included in Appendix A be obstructed (water over the road, tree fall, downed hydro lines, etc.) in any manner that affects public safety, the party hereto first notified of the obstruction of the highway or bridge by emergency services (police, fire, etc.) or after becoming aware of the obstruction by other means, shall, without delay make the area safe if possible, notify the Municipality assigned the Boundary Road and stay on site until they arrive, if possible, so that they may undertake the removal of the obstruction and/or close the road to traffic and pedestrians. If the obstruction is minor either Municipality may remove the obstruction as a courtesy but must notify the other Municipality of the removal. By performing these respective works no invoicing or exchange of funds shall occur by either Municipality for costs incurred.
12. Ryerson shall maintain and keep in full force and effect at its own expense a policy of general public liability, property damage and environmental insurance with respect to its obligation for the maintenance of the highways and bridges set out in Appendix A hereto protecting against claims for personal injury, death and property damage resulting from failure to repair or maintain the said highways and bridges in which the limits shall be not less than five million dollars (\$5,000,000) in respect of injury or death of a single person, for each occurrence and not less than five million dollars (\$5,000,000) in respect of property damage. The policy shall name Magnetawan as an additional insured and Ryerson shall provide a certificate of such insurance coverage to Magnetawan throughout the term of this agreement and any renewal thereof and further provide Magnetawan within 30 days prior written notice of any cancellation or material change in risk which could diminish the aforesaid coverage.
13. Magnetawan shall maintain and keep in full force and effect at its own expense a policy of general public liability, property damage and environmental insurance with respect to its obligation for the maintenance of the highways and bridges set out in Appendix A hereto protecting against claims for personal injury, death and property damage resulting from failure to repair or maintain the said highways and bridges in which the limits shall be not less than five million dollars (\$5,000,000) in respect of injury or death of a single person, for each occurrence and not less than five million dollars (\$5,000,000) in respect of property damage. The policy shall name Ryerson as an additional insured and Magnetawan shall provide a certificate of such insurance coverage to Ryerson throughout the term of this agreement and any renewal thereof and further provide Ryerson within 30 days prior written notice of any cancellation or material change in risk which could diminish the aforesaid coverage.

14. The Parties shall maintain and keep in full force and effect at its own expense a Standard Form Automobile Liability Insurance that complies with all requirements of the current legislation of the Province of Ontario, having an inclusive limit of not less than five million dollars (\$5,000,000) per occurrence for Third Party Liability in respect of the use or operation of vehicles owned, operated or leased by Parties.
15. The Parties insurance shall be primary coverage and not additional to and shall not seek contribution from any other insurance policies available to the Parties.
16. This agreement shall be in force for a period of ten (10) years from \_\_\_\_\_, 2024 to \_\_\_\_\_, 2034 and may be renewed for another period not to exceed ten (10) years by resolution of the Councils of both Corporations as found necessary and it may be amended or changed by resolution of the Councils of both Corporations, as mutually agreed upon.
17. In the event that either party receives a Statement of Claim, Notice of Claim or other information regarding a pending or possible claim by a third party with respect to liability for failure to keep the highway in repair or for damages or injuries sustained relating thereto, such party shall immediately notify the other party in writing of such claim or Notice of Claim. In the event that a legal proceeding is commenced by a third party, each of the Parties to this Agreement shall provide for its own legal representation as it sees fit.
18. Each of the parties hereby undertake to save harmless and agree to indemnify the other against all claims and demands for damage, losses, costs, charges and expenses which the other municipality may sustain, incur, or be liable for arising from the lack of repair of any portion of any of the highways for which the Municipality has assumed sole responsibility under this agreement.

IN WITNESS WHEREOF both Corporations have hereunto affixed their Corporate Seals duly attested by the hands of their proper signing officers in that behalf.

SIGNED, SEALED AND DELIVERED

**THE TOWNSHIP OF RYERSON**

*George Ostry*  
Mayor

*Nancy Field*  
Clerk

Date \_\_\_\_\_

**THE MUNICIPALITY OF  
MAGNETAWAN**

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Clerk

Date \_\_\_\_\_

An Agreement for the Maintenance of Boundary Roads and Bridges

APPENDIX 'A'

To Schedule 'A' By-law # 2-24

**SUMMER MAINTENANCE**

The summer maintenance will include ditching, culverts (installation), grading, dust suppressant and any other maintenance activity related to roads and bridges.

**Ryerson** will provide summer maintenance for the following:

1. South Horn Lake Road from Minkler's Lane (Civic 2053) to Crozier's pit (Civic 1810) (1.7 kms.)
2. Mitchell's (Civic 1539) To Township of Strong Boundary (Civic 1082) (2.2 kms.)
3. Rosskopf Road from Nipissing Road to Langford's gravel pit (Civic 375) (1.8 kms.)
4. All of Midlothian Road

**Magnetawan** will provide summer maintenance for the following:

1. South Horn Lake Road from Hwy 520 to Minkler's Lane (Civic 2053) (3.2 kms.)
2. Crozier's Pit (Civic 1810) to Mitchell's (Civic 1539) (4.5 kms.)
3. All of Rockwynn Landing

**WINTER MAINTENANCE**

The winter maintenance will include plowing, sanding, winging back, ice scarifying and steaming.

**Ryerson** will provide the following winter maintenance:

1. All of Rosskopf Road (3.8 kms.)
2. All of Midlothian Road

**Magnetawan** will provide the following winter maintenance:

1. All of South Horn Lake Road (9.0 kms.)
2. All of Rockwynn Landing

**ROCKWYNN DOCKS**

Ryerson and Magnetawan equally share maintenance and construction costs of the Rockwynn Docks.

The parties will alternate every year, the annual installation and removal of the docks and by performing these respective works no invoicing or exchange of funds shall occur by either Municipality for labour costs.

The Public Works Supervisor or their designate, responsible for the docks in their year, will inspect the docks in the spring, for any repairs that may be required and will advise the other party of the work to be done and an estimate of cost. Upon approval from both parties, the responsible municipality will provide the labour and no labour costs will be charged to the other part.

Cost of materials required for repairs will be shared equally.

The docks shall be installed before the long weekend in May, as weather permits and will be removed after Thanksgiving weekend in October, as weather permits at the discretion of both Public Works Supervisors or designates.

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

BY-LAW NO. 2024-

Being a By-law to confirm the proceedings of Special Meeting of Council February 21, 2024, and Meeting of Council February 21, 2024

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**WHEREAS** Section 5(3) of the *Municipal Act, 2001, S.O. 2001, c.25*, as amended, requires a municipal Council to exercise a municipal power, including a municipality's capacity, rights, powers and privileges under Section 9, by by-law unless the municipality is specifically authorized to do otherwise;

**AND WHEREAS** the Council of the Municipality of Magnetawan deems it desirable to confirm the proceedings of Council and to ratify decisions made at its meeting hereinafter set out;

**NOW THEREFORE** the Council of the Corporation of the Municipality of Magnetawan enacts as follows:

1. **Ratification and Confirmation**

**THAT** the action of the Council of the Municipality of Magnetawan at its meeting for the aforementioned date(s) with respect to each motion, resolution and other action passed and taken by this Council at its meetings, except where otherwise required, is hereby adopted, ratified, and confirmed as if such proceedings and actions were expressly adopted and confirmed by its separate By-law.

2. **Execution of all Documents**

**THAT** the Mayor of the Council of the Municipality of Magnetawan and the proper officers of the Municipality of Magnetawan are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain approvals where required, except where otherwise provided, and the Mayor and Clerk are hereby authorized and directed to execute all necessary documents and to affix the Corporate Seal of the Municipality to such documents.

**READ A FIRST, SECOND, AND THIRD TIME**, passed, signed and the Seal of the Corporation affixed hereto, this 21st day of February 2024.

THE CORPORATION OF THE  
MUNICIPALITY OF MAGNETAWAN

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Mayor