



AMENDED AGENDA – Regular Meeting of Council

Wednesday, March 13, 2024

1:00 PM

Magnetawan Community Centre

Page# OPENING BUSINESS

- 1.1 Call to Order
- 1.2 Adoption of the Agenda
- 1.3 Disclosure of Pecuniary Interest
- 3 1.4 Adoption of Previous Minutes

DEPUTATION

- 13 Jim Shedden Repairing and Improving Baseball Field Croft Recreational Park

PLANNING ACT MEETING

- 14 Minor Variance Application - Zwierschke - 75 Audrey Smith Road

STAFF REPORTS, MOTIONS AND DISCUSSION

- 26 2.1 Consent Application - Eisses - 3676B Hwy 124
- 71 2.2 Report from Deputy Clerk Erica Kellogg, Blue Box Transition to Producer Responsibility
- 105 2.3 Correspondence from the Township of Perry & Ministry of the Solicitor General Ontario
Provincial Police (OPP) Detachment Board
- 109 2.4 Donation Request Magnetawan Horticultural Society
- 2.5 Verbal Update Habitat for Humanity

MUNICIPAL BOARDS AND COMMITTEE MINUTES

- 110 3.1 Central Almaguin Planning Board Minutes January 10, 2024
- 114 3.2 Town of Parry Sound EMS Advisory Committee Minutes February 22, 2024

CORRESPONDENCE

- 119 4.1 County of Lambton Uploading of Municipal Highway Infrastructure to the Province of Ontario
- 121 4.2 Town of Lincoln Urgent Need for Increased Funding to Libraries and Museums in Ontario
- 124 4.3 County of Renfrew Affordability of Water and Wastewater Systems
- 127 4.4 Correspondence from Director Consumer Policy and Liaison Branch Kelly Houston-Routley,
Funeral, Burial and Cremation Services Act, 2022
- 129 4.5 Correspondence from Prime Minister Trudeau, Cost Sharing Provincial Firefighting
- 130 4.6 Ministry of Transportation Memo to Chief Administrative Officers License Plate Renewal
- 131 4.7 Ontario Land Tribunal Notice of Meeting Camp Klahanie - ZBLA- 1680 Lakeside Trail
- 132 4.8 OPP MPB Financial Service Unit October to December 2023 Detachment Revenues
- 133 4.9 Correspondence from Municipality of Whitestone, Whitestone and Area Nurse
Practitioner-Led Clinic Report to Council February 29, 2024
- 134 4.10 FONOM Executive Award Call for Nominations

- 136 4.11 Payroll Compliance Professional (PCP) Designation Natalie Travaglini
- 137 4.12 Successful Outcome of NOHFC Grant Funding Ahmic Lake Dock Improvement Project
- 138 4.13 Unsuccessful Outcome of Ontario Trillium Foundation Grant Funding
- 139 4.14 Unsuccessful Outcome of Investment Ready Funding
- 140 4.15 Almaguin Baseball League Magnetawan Poster
- 141 4.16 ICYMI Council Highlights February 21, 2024

ACCOUNTS

- 142 5.1 Accounts in the amount of \$248,740.31

CLOSED SESSION

In accordance with Section 239(2) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, Council shall proceed into Closed Session in order to address matters pertaining to:

- (b) personal matters about an identifiable individual
- (i) information supplied in confidence to the Municipality by a third party

CONFIRMING BY-LAW AND ADJOURNMENT

- 148 7.1 Confirm the Proceedings of Council and Adjourn



COUNCIL MEETING MINUTES

February 21, 2024

10:00 am

The meeting of the Council of the Corporation of the Municipality of Magnetawan was held at the Magnetawan Community Centre on Wednesday February 21, 2024, with the following present:

Mayor Sam Dunnett
Deputy Mayor John Hetherington
Councillor Bill Bishop
Councillor Jon Hind
Councillor Brad Kneller

Staff: CAO/Clerk Kerstin Vroom, Treasurer/Tax Collector Stephanie Lewin, Public Works Superintendent Scott Edwards and Deputy Clerk Recreation and Communications Laura Brandt were present for the entire meeting. Deputy Clerk Planning and Development Erica Kellogg, Parks & Maintenance Manager Steve Robinson, Chief Building Official Tyler Irwin, Fire Chief Derek Young and By-law Enforcement Officer Jason Newman were present for their respective sections in the meeting.

OPENING BUSINESS

1.1 Call to Order

The meeting was called to order at 10:00 a.m.

1.2 Adoption of the Agenda

RESOLUTION 2024-31 Hetherington-Bishop

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adopts the agenda as presented.

Carried.

1.3 Disclosure of Pecuniary Interest

Mayor Sam Dunnett stated that should anyone have a disclosure of pecuniary interest that they could declare the nature thereof now or at any time during the meeting.

2.1 Draft Budget #1

Memo from Treasurer

Reserves and Reserves Funds

Provisional Budget Report Operating and Capital

Draft 2023 Library Budget

RESOLUTION 2024-32 Kneller-Hetherington

BE IT RESOLVED that the Council of the Municipality of Magnetawan receives and approves the 2024 Magnetawan Public Library Budget as amended and included in the 2024 Municipal Draft Budget to reduce the municipality's contribution by \$10,000.

Carried.

Draft #1 Municipal Budget

Fire Department Budget

Building Department Budget

Clerks Department Budget

Motion 2023-48 and Request

Motion 2023-361

Treasury Department Budget

Recreation Department Budget

Motion 2023-151

Motion 2023-273

Motion 2023-297

Motion 2023-299

Motion 2023-360

Motion 2024-22

Planning Department Budget

Public Works Department Budget

Parks Department Budget

MCCB Motion 2023-20

Motion 2023-162

By-law Department Budget

RESOLUTION 2024-33 Hind- Bishop

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan has reviewed the 2024 Draft Budget #1 and directs Staff to make amendments as discussed and bring back to a future meeting.

3.1 Adjournment

RESOLUTION 2024-34 Bishop-Hind

BE IT RESOVLED, by the Council of the Municipality of Magnetawan that this 2024 Draft Budget #1 meeting is now adjourned at 12:00 pm to meet again for the regular meeting of Council on Wednesday, February 21, 2024 at 1:00 pm.

Approved by:

Mayor

Clerk



COUNCIL MEETING MINUTES
February 21, 2024
1:00 pm

The meeting of the Council of the Corporation of the Municipality of Magnetawan was held at the Magnetawan Community Centre on Wednesday February 21, 2024, with the following present:

Mayor Sam Dunnett
Deputy Mayor John Hetherington
Councillor Bill Bishop
Councillor Jon Hind
Councillor Brad Kneller

Staff: CAO/Clerk Kerstin Vroom, Deputy Clerk Recreation and Communications Laura Brandt, and Public Works Superintendent Scott Edwards were present for the entire meeting. Deputy Clerk Planning and Development Erica Kellogg was present for her respective sections in the meeting.

OPENING BUSINESS

1.1 Call to Order

The meeting was called to order at 1:00 p.m.

1.2 Adoption of the Agenda

RESOLUTION 2024-35 Bishop-Hetherington

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adopts the agenda as presented.

Carried.

1.3 Disclosure of Pecuniary Interest

Mayor Sam Dunnett stated that should anyone have a disclosure of pecuniary interest that they could declare the nature thereof now or at any time during the meeting.

*Deputy Mayor John Hetherington declared pecuniary interest for Agenda Item 2.4 due to being a member of the Almaguin Community Hatchery Program.

1.4 Adoption of the Previous Minutes

RESOLUTION 2024-36 Hetherington-Bishop

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adopts the minutes of the Council meeting on January 17, 2024, as copied and circulated.

Carried.

DEPUTATION

Miranda MacDermid & Tammy Fitchett Magnetawan Food Bank Proposal

RESOLUTION 2024-37 Bishop-Kneller

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan thanks Miranda MacDermid & Tammy Fitchett for their Deputation Magnetawan Food Bank Proposal.
Carried.*

PLANNING ACT MEETING

Zoning By-law Amendment Application – Langford – 499 Roskopf Road

RESOLUTION 2024-38 Kneller-Hetherington

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan recesses the regular meeting to hold a public meeting pursuant to Sections 34 of the Planning Act to consider Zoning By-law Amendment Applications described as:

- Concession 1 PT Lot 26 and 27 Magnetawan (Langford) Rural Residential (RR-07) as a condition of Consent;*
- Concession A PT Lot 97 Plan PSR-416 Part 2 (Schiedel) Rural Residential exception eight (RR-08)*

Carried.

RESOLUTION 2024-39 Kneller-Bishop

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the report of Patrick Towns and Jamie Robinson, Planners MHBC Planning, and supports the application for Zoning By-law Amendment as part of the consent process for: Langford – Concession 1 PT Lot 26 and 27 (CHAPMAN), MAGNETAWAN. (4944 010 00121600) and the By-law on this matter will be passed later in the meeting.

Carried.

RESOLUTION 2024-40 Kneller-Hetherington

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives and approves the recommendations within the report of Erica Kellogg, Deputy Clerk – Planning and Development and supporting the application for Zoning By-law Amendment for: Schiedel – 47 Highway 510 (4944 010-00302700).

AND FURTHER THAT a By-law on this matter will be passed later in the meeting.

Carried.

RESOLUTION 2024-41 Hetherington-Bishop

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adjourns the Planning Act public meeting and returns to the regular meeting.

Carried.

STAFF REPORTS, MOTIONS AND DISCUSSION

2.1 DRAFT Ryerson Boundary Road Maintenance Agreement

RESOLUTION 2024-42 Kneller-Hetherington

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves the DRAFT Ryerson Boundary Road Maintenance Agreement By-law as presented, and the by-law on this matter will be passed later in the meeting.

Carried.

2.2 Stop Up & Close – Unopened Boundary Road Allowance between Concession 14, Township of Ryerson and Concession 1, Township of Chapman – McCharles

RESOLUTION 2024-43 Hind-Kneller

WHEREAS The Township of Ryerson has received an application and the required fee from the owner of lands described as Lot 6, Concession, Township of Ryerson being the lands described in PIN 52137-0004 (the Applicant) to purchase a portion of the unopened boundary road allowance between Concession 14, Township of Ryerson and Concession 1, Geographic Township of Chapman, which unopened boundary road allowance is under the joint jurisdiction and ownership of the Township of Ryerson and the Municipality of Magnetawan;

AND WHEREAS the Council of the Municipality of Magnetawan passed Resolution 2022-279 supporting in principle a Road Use Agreement between the Municipalities and applicant to provide access from the east side of South North Lake Road to give access to the subject lands; however, the Municipal Solicitor provides supports to sell the boundary unopened road allowance giving access to the subject lands via the west side of South Horn Lake Road as seen in Schedule "A";

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Magnetawan has considered various arrangements, and the Municipality of Magnetawan supports in principle the closure and sale of that portion of the unopened boundary road allowance to the Applicant shown on Schedule "A" attached hereto (the subject lands) subject to the following conditions:

- 1. A similar resolution of in principle support be obtained from the Council of the Township of Ryerson;*
- 2. The Township of Ryerson will be responsible to administer and collect all fees associated with the sale process;*
- 3. Each Municipality will complete the road closure process in accordance with its applicable by-law/policy*
- 4. The Applicant shall be responsible for obtaining a reference plan depicting the subject lands to the satisfaction of the Municipalities;*
- 5. The Applicant be required to take all steps required for the subject lands to merge with the Applicant's lands as determined by the Municipal Solicitor;*
- 6. The Applicant shall be responsible for all costs incurred by and/or imposed by the Municipalities arising from and in consequence of the application and the proposed closure and sale;*
- 7. That the price of the land shall be determined based upon currently applicable price per square foot set out in the Township of Ryerson's fees and charges by-law, and the sale proceeds are split equally between the municipalities.*

Carried.

2.3 Consent Application – Cordua – 184 Silver Lake Road

RESOLUTION 2024-44 Bishop-Hetherington

WHEREAS Council for the Municipality of Magnetawan on August 2, 2023 passed Resolution 2023-215 providing a support in principle to the Consent application known as 184 Silver Lake Road (Cordua 040 00712480) which was valid for six months;

AND WHEREAS the applicant (Cordua) has not applied to the Central Almaguin Planning Board within the required time frame sighting challenges arising from acquiring professional Planning Services;

AND WHEREAS Planscape Inc has been retained by the applicant and subsequently requested an extension of the six-month period allowing sufficient time to prepare studies;

NOW THEREFORE BE IT RESOLVED THAT Council approves a one-time extension of the support in principle subject to the consent application of 184 Silver Lake Road to September 25th 2024.

Carried.

2.4 DRAFT Motion Insurance Almaguin Community Hatchery Program

RESOLUTION 2024-45 Hind-Bishop

***Deputy Mayor John Hetherington declared pecuniary interest for Agenda Item 2.4 due to being a member of the Almaguin Community Hatchery Program. Deputy Mayor John Hetherington left the room.*

WHEREAS the Council of the Municipality of Magnetawan is appreciative of the important work that the Almaguin Community Hatchery Program has done and continues to do within the Municipality;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Magnetawan agrees to pay the additional Liability Insurance for this event, which is usually under \$1,000 for 2024 and subsequent years and directs Staff to include this amount in the budget.

Carried.

2.5 Correspondence from Township of Perry Regional Fire Department Training

RESOLUTION 2024-46 Hind-Hetherington

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the Correspondence from Township of Perry Regional Fire Department Training;

AND appoints Sam Dunnett to represent the Municipality at the upcoming meeting.

Carried.

MUNICIPAL BOARD AND COMMITTEE MINUTES

**3.1 North Bay Parry Sound District Health Unit Board of Health Minutes
November 22, 2023 & November 29, 2023**

3.2 Magnetawan Public Library Board Minutes December 5, 2023

3.3 Central Almaguin Planning Board Minutes December 6, 2023

**3.4 District of Parry Sound Social Services Administration Board (DSSAB) Chief
Administrative Officer's Report January 2024 & February 2023**

3.5 Magnetawan Community Centre Board (MCCB) Minutes January 31, 2024

3.6 Almaguin Highlands Health Centre (AHC) Minutes February 2, 2024

RESOLUTION 2024-47 Hetherington-Hind

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the Municipal Boards and Committee Minutes as copied and circulated.

Carried.

CORRESPONDENCE

- 4.1 **Municipality of Tweed License Plate Renewal Stickers**
- 4.2 **Town of Mono Road Safety Emergency**
- 4.3 **Prince Edward County Creation of New Community Fire Protection and Fire Prevention Insurance System**
- 4.4 **FONOM Social and Economic Prosperity Review**
- 4.5 **Municipality of Calvin Cost Sharing Provincial Firefighting**
- 4.6 **OPP MPB Financial Service Unit 2024 Court Security and Prisoner Transportation Grant Update**
- 4.7 **Ontario Provincial Police Municipal Policing Bureau Regulation 413/23 Amount Payable by Municipalities for Policing**
- 4.8 **District of Parry Sound Social Services Administration Board Notification of Total Honorariums and Expenses**
- 4.9 **FONOM Executive Award Call for Nominations & 2024 FONOM Conference Keynote Speaker**
- 4.10 **AORS Municipal Equipment Operator Course**
- 4.11 **Unsuccessful Outcome of Tourism Growth Program Grant Funding**
- 4.12 **Unsuccessful Outcome of 2024 Community Project Initiative Draw Grant Funding**
- 4.13 **Unsuccessful Outcome MLSE Foundation Grant Funding**
- 4.14 **Free Falls Prevention Program Poster**
- 4.15 **February 2024 Newsletter**
- 4.16 **Art in the Park Call for Artists Poster**
- 4.17 **Apply for Your Building Permit Online Poster**
- 4.18 **ICYMI Council Highlights January 17, 2024**

RESOLUTION 2024-48 Bishop-Hetherington

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the correspondence items as copied and circulated.

Carried.

RESOLUTION 2024-49 Hind-Kneller

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan endorses and supports item 4.1 Municipality of Tweed License Plate Renewal Stickers;

AND FURTHER THAT this resolution be circulated to the Honourable Doug Ford, Premier of Ontario, the Association of Municipalities of Ontario, and all Ontario municipalities through AMCTO.

Carried.

RESOLUTION 2024-50 Hetherington-Bishop

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan endorses and supports item 4.2 Town of Mono Road Safety Emergency;

AND FURTHER THAT this resolution be circulated to the Honourable Chrystia Freeland, Minister of Finance, the Honourable Sylvia Jones, Dufferin-Caledon MPP, the Association of Municipalities of Ontario, and all Ontario Municipalities Ontario municipalities through AMCTO.

Carried.

RESOLUTION 2024-51 Hind-Hetherington

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan endorses and supports item 4.3 Prince Edward County Creation of Ne Community Fire Protection and Fire Prevention Insurance System;

AND FURTHER THAT this resolution be circulated to the Honourable Doug Ford, Premier of Ontario, the Honourable David Piccini Minister of Labour, Immigration, Training and Skills Development, Paul Calandra, Minister of Municipal Affairs and Housing, the Federation of Canadian Municipalities (FCM), the Association of Municipalities of Ontario, The eastern Ontario Warden's Caucus (EOWC) and all Ontario Municipalities Ontario municipalities through AMCTO.

Carried.

RESOLUTION 2024-52 Hetherington-Hind

WHEREAS current provincial-municipal fiscal arrangements are undermining Ontario's economic prosperity and quality of life;

AND WHEREAS nearly a third of municipal spending in Ontario is for services in areas of provincial responsibility, and expenditures are outpacing provincial contributions by nearly \$4 billion a year;

AND WHEREAS municipal revenues, such as property taxes, do not grow with the economy or inflation;

AND WHEREAS unprecedented population and housing growth will require significant investments in municipal infrastructure;

AND WHEREAS municipalities are being asked to take on complex health and social challenges – like homelessness, supporting asylum seekers and addressing the mental health and addictions crisis;

AND WHEREAS inflation, rising interest rates, and provincial policy decisions are sharply constraining municipal fiscal capacity;

AND WHEREAS property taxpayers – including people on fixed incomes and small businesses – can't afford to subsidize income re-distribution programs for those most in need;

AND WHEREAS the province can and should invest more in the prosperity of communities;

AND WHEREAS municipalities and the provincial government have a strong history of collaboration;

NOW THEREFORE, BE IT RESOLVED THAT the Council of the Municipality of Magnetawan asks the Province of Ontario to commit to undertaking with the Association of Municipalities of Ontario a comprehensive social and economic prosperity review to promote the stability and sustainability of municipal finances across Ontario;

AND FURTHER THAT this resolution be circulated to Premier Doug Ford, Paul Calandra, Minister of Municipal Affairs and Housing, the Honourable Chrystia Freeland, Minister of Finance, the Association of Municipalities of Ontario, the Federation of Northern Ontario Municipalities (FONOM) and all Ontario Municipalities Ontario municipalities through AMCTO.

Carried.

RESOLUTION 2024-53 Hind-Bishop

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan endorses and supports item 4.5 Municipality of Calvin Cost Sharing Provincial Firefighting;

AND FURTHER THAT this resolution be circulated to the Right Honourable Justin Trudeau, Prime Minister of Canada, the Honourable Bill Blair, Minister of National Defence, the Honourable Doug Ford, Premier of Ontario, the Honourable Graydon Smith, Minister of Natural Resources and Forestry of Ontario, the Honourable Vic Fideli, Minister of Economic Development Ontario, the Federation of Canadian Municipalities (FMC) and the Association of Municipalities of Ontario, and all Ontario Municipalities Ontario municipalities through AMCTO.

Carried.

RESOLUTION 2024-54 Bishop-Hetherington

WHEREAS municipal public works departments from across the Province of Ontario provide invaluable services to our communities ensuring the health and safety of all residents;

AND WHEREAS if it was not for our municipal public works employees from across the Province of Ontario maintaining our public roads systems, our communities would not be able to function as emergency personnel could not respond to calls, school buses could not get our children to school, residents would not be able to get to work, school or appointments and many more basic functions would not be able to happen;

AND WHEREAS municipal public works departments are already feeling the impacts of a labour shortage, which will only be exasperated over the next three to five years, which will cause levels of service municipalities are able to provide to ensure the health and safety of our residents to decrease;

AND WHEREAS there is currently no province-wide course that properly trains potential municipal public works employees, specifically relating to municipal heavy equipment;

NOW THEREFORE BE IT RESOLVED that the Council of the Municipality of Magnetawan supports the work of the Association of Ontario Road Supervisors to develop a Municipal Equipment Operator Course to address this issue;

AND FURTHER THAT the Municipality of Magnetawan calls on the Province of Ontario's Ministry of Labour, Training, Immigration and Skilled Trades to fully fund the Municipal Equipment Operator Course in 2024 through the Skills Development Fund;

AND FURTHER a copy of this resolution be sent to the Honourable David Piccinii Minister of Labour Training, Immigration and Skilled Trades, Honourable Graydon Smith, Minister of Natural Resources and Forestry of Ontario, and the Association of Ontario Road Supervisors.

Carried.

ACCOUNTS

5.1 Accounts in the amount of \$795,035.64

RESOLUTION 2024-55 Hetherington-Hind

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves the accounts in the amount of \$795,035.64 as presented.

Carried.

BY-LAWS

6.1 Zoning By-law Amendment Application – Langford – 499 Rosskopf Road

6.2 Zoning By-law Amendment Application – Schiedel – 47 Highway 520

6.3 Ryerson Boundary Road Maintenance Agreement

RESOLUTION 2024-56 Hind-Hetherington

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan that the following by-laws are now read a first, second and a third time, passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation, and engrossed in the by-law book:

6.1 Zoning By-law Amendment Application – Langford – 499 Rosskopf Road

6.2 Zoning By-law Amendment Application – Schiedel – 47 Highway 520

6.3 Ryerson Boundary Road Maintenance Agreement

Carried.

CLOSED SESSION

In accordance with Section 239(2) of the Municipal Act, 2001, S.O. 2001, c25, as amended, Council shall proceed into Closed Session in order to address matters pertaining to:

(h) information explicitly supplied in confidence to the municipality

RESOLUTION 2024-57 Bishop-Hetherington

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan moves to a closed session at 2:10 pm pursuant to Section 239(2) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, Council shall proceed into Closed Session in order to address matters pertaining to:

(h) information explicitly supplied in confidence to the municipality

Carried.

RESOLUTION 2024-58 Hetherington-Hind

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan returns to open session at 3:15 pm.

Carried.

CONFIRMING BY-LAW AND ADJOURNMENT

7.1 Confirm the Proceedings of Council and Adjourn

RESOLUTION 2024-59 Hind-Kneller

BE IT RESOLVED by the Council of the Municipality of Magnetawan that the Confirming By-law is now read a first, second and a third time, passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and engrossed in the by-law book;

AND FURTHER THAT, this meeting is now adjourned at 3:20 pm to meet again on Wednesday March 13, 2024, at 1:00 pm or at the call of the Chair.

Carried.

Approved by:

Mayor

Clerk



COUNCIL DEPUTATION REQUEST

Any written submissions and background information for consideration by Council must be submitted to the Clerk's office at least 7 (seven) days prior to the set meeting date.

PLEASE PRINT

COUNCIL DATE REQUESTED: March 13 (subject to availability)

SUBJECT: repairing and improving base ball field

NAME: jim shedden

ADDRESS: 39 Bay st

Magnetawan

PHONE: HOME: _____ BUSINESS: 705-203-0117

EMAIL ADDRESS: jamesb.greatnorthandarrow@gmail.com

NAME OF GROUP OR PERSON(S) BEING REPRESENTED: (if applicable)

Magnetawan Youths Baseball

BRIEF STATEMENT OF ISSUE OR PURPOSE OF DEPUTATION (you may attach additional information)

I would like permission for a group of parents and contractors to make improvements to the baseball park.

Personal information on this form will be used for the purposes of sending correspondence relating to matters before Council. Your name, address, comments, and any other personal information, is collected and maintained for the purpose of creating a record that is available to the general public in a hard copy format and on the internet in an electronic format pursuant to Section 27 of the *Municipal Freedom of Information and Protection of Privacy Act*, R.S.O. 1990, c.M.56, as amended. Questions about this collection should be directed to the Clerk's office at clerk@magnetawan.com or 705 387 3947

Submission of this form does not automatically guarantee you will be granted a deputation. The Clerk will notify you of the date and time for your deputation.

Moved by: _____

Seconded by: _____

WHEREAS a Minor Variance application from Robert and Janet Zwierschke – Plan 593 CON 4 PT Lots 27 & 28 Part 1 and municipality known as 75 Audrey Smith Road, Municipality of Magnetawan (Roll #4944 010 00138800) Zwierschke - was received to seek relief from the Municipality of Magnetawan Zoning By-law 2001-26 as amended, Section 4.2.2 i) for a minimum lot area from 1.0 hectares to approximately 0.3 hectares and ii) minimum lot frontage from 90 metres to approximately 50.9 metres;

AND WHEREAS the subject lands are currently developed with a residential dwelling that will still satisfy the required setbacks within the Residential Shoreline Zone;

AND WHEREAS Council is satisfied the application meets the four tests of a Minor Variance;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Magnetawan provisionally approves the Minor Variance with the following conditions:

- That all taxes and monies owing to the Municipality are paid to date;
- Decrease the lot area from 1.0 hectares to approximately 0.3 hectares; and
- Decrease the lot frontage from 90 metres to approximately 50.9 metres.

Carried _____ Defeated _____ Deferred _____

Sam Dunnett, Mayor

Recorded Vote Called by: _____

Recorded Vote

Member of Council	Yea	Nay	Absent
Bishop, Bill			
Hetherington, John			
Hind, Jon			
Kneller, Brad			
Mayor: Dunnett, Sam			

**COMMITTEE OF ADJUSTMENT
NOTICE OF HEARING**

IN THE MATTER OF Subsections (1 and 2) of Section 45 of the Planning Act, R.S.O., 1990.

TAKE NOTICE that the Municipality of Magnetawan has received a complete application for Minor Variance and that the Committee of Adjustment of the Corporation of the Municipality of Magnetawan will hold a Public Hearing on:

March 13th, 2024

At 1:00 pm. at the

Municipality of Magnetawan Municipal Office, 4304 Hwy #520, Magnetawan, Ontario

THE PURPOSE OF THE PUBLIC HEARING is to consider a Minor Variance application submitted by the Owner of CON 4 PT Lots 27 & 28 PLAN PSR-593 Part 1, municipally known as 85 Audrey Smith Road. The proposed minor variance application seeks relief from Zoning By-law 2001-26, as amended, Section 4.2.2 (i) and (ii).

The applicant has requested the following Minor Variance to permit:

Provision	By-law 2001-26 Required	Requested
4.2.2 (i) Minimum Lot Area	1.0 hectares	3,103 square metres (0.3 hectares)
4.2.2 (ii) Minimum Lot Frontage	90metres	50.9 metres

INFORMATION AVAILABLE

Information relating to the proposed Minor Variance application is available for public review on the municipal website – www.magnetawan.com – or by request during business hours, Monday to Friday from 8:30 am to 4:30 pm, at the Municipality of Magnetawan Municipal Office (4304 Hwy #520 Magnetawan, Ontario, POA 1P0) or by emailing: planning@magnetawan.com

NOTICE OF DECISION

If you wish to be notified of the decision of Municipality of Magnetawan on the proposed Minor Variance, you must make a written request to Erica Kellogg, Deputy Clerk – Planning and Development at the Municipality of Magnetawan.

ORAL AND WRITTEN SUBMISSION – APPEAL

If a person or public body would otherwise have an ability to appeal the decision of the Council and the Municipality of Magnetawan to the Local Planning Appeal Tribunal but the person or public body does not make oral submissions at a public meeting or make written submissions to the Municipality of Magnetawan before the Minor Variance is approved, the person or public body is not entitled to appeal the decision and the person or public body may not be added as a party to the hearing of an appeal before the Local Planning Appeal Tribunal unless, in the opinion of the Tribunal, there are reasonable grounds to do so.

Individuals who make written submissions should be aware that their submission and any personal information in their correspondence will become part of the public record and made available to the Applicant, Committee and Council.

PLEASE SUBMIT ANY WRITTEN COMMENTS TO ERICA KELLOGG

Quoting File No: ZWIERSCHKE MINOR VARIANCE

Erica Kellogg, Deputy Clerk – Planning and Development

Municipality of Magnetawan

P.O. Box 70

Magnetawan, Ontario, POA 1P0

705-387-3947 ext. 1001

planning@magnetawan.com

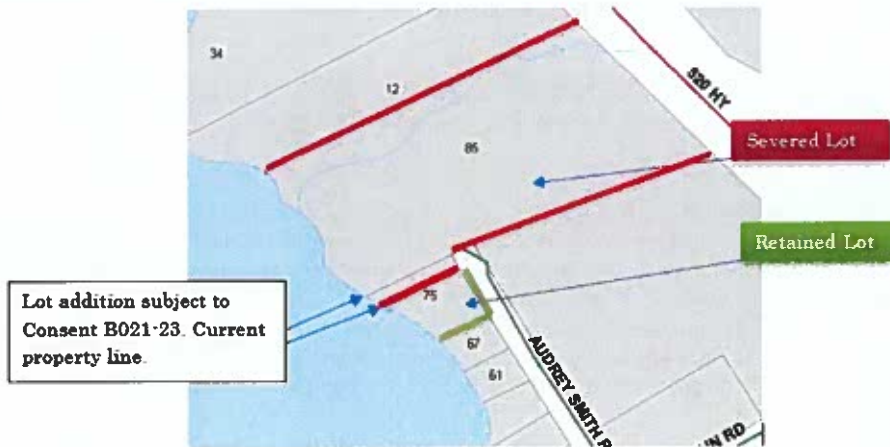
DATED at the Municipality of Magnetawan this 1st day of March, 2024

Please see reverse side for map and site plan (not to scale)

KEY MAP OF SUBJECT PROPERTY



PROPOSED SITE PLAN





STAFF REPORT

To:	Committee of Adjustment
From:	Erica Kellogg –Deputy Clerk – Planning and Development
Application:	Minor Variance, Condition of Consent B021-23
Subject Land:	Plan M230 Lots 1 & 2 PCL, 11172SS, Concession 4, Part Lots 27 & 28, Plan PSR-593 Part 1 & 85 Audrey Smith Road - Zwierschke
Report Date:	March 13, 2024

Recommendation:

That the Minor Variance Application MV-01-24, 75 Audrey Smith Road be approved as requested with the following conditions:

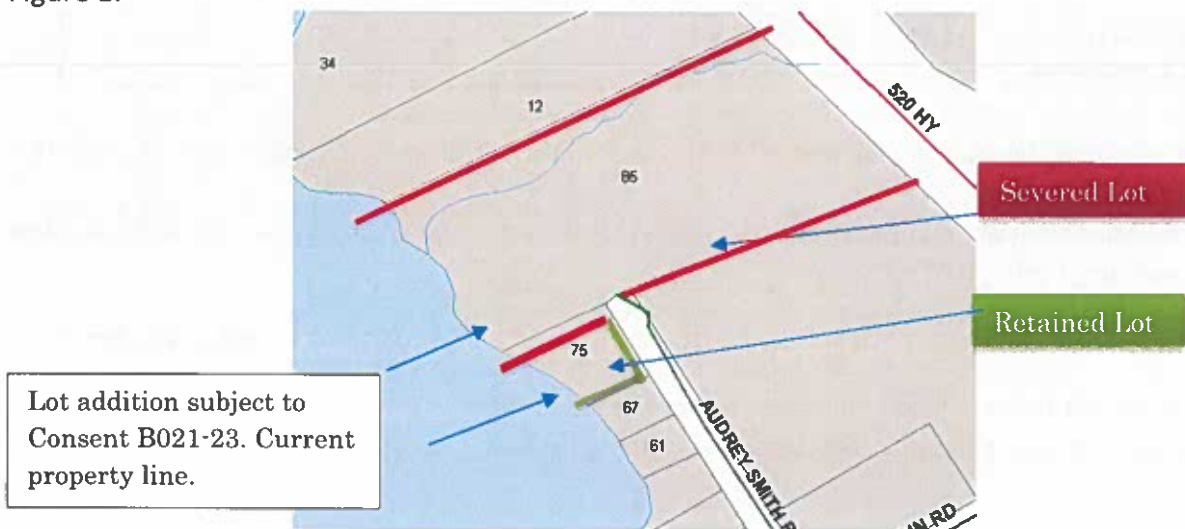
- 1) That all taxes and monies owing to the Municipality are paid to date.

Background

The Applicants, Robert and Janet Zwierschke, have received conditional support from the Central Almaguin Planning Board for a lot addition, B021-23. The conditional support is to sever and convey a portion of land from 75 Audrey Smith Road (retained lot) and add it to the property directly to the north, municipality known as 85 Audrey Smith Road (beneficiary lot). Provisional support includes a requirement to obtain a Minor Variance to bring the retained lot into conformity with the Zoning By-law for the undersized lot and frontage.

Both the retained lot and beneficiary lot are currently developed with residential dwelling and are accessed via Audrey Smith Road, refer to Figure 1. 75 Audrey Smith Road (retained lot) does not have any proposed future additional development and the current development will still satisfy existing setback requirements. The intent of the boundary adjustment is to provide additional frontage to the beneficiary lot to accommodate a future boathouse, outside of the Environmentally Protected Area.

Figure 1:



Planning Review

Section 45 of the *Planning Act* identifies four tests that must be satisfied in order to support Minor Variance applications, these include:

Is the general intent and purpose of the Official Plan maintained?

The subject lands are designated Shoreline Residential within the Official Plan. This designation permits residential, commercial tourist operation and recreational activities. As noted, both lots are currently developed with a residential dwelling and accessory structures. There is no indication within the application the retained lot will be further developed.

Appendix 1 of the Official Plan identified that Lake Cecebe is a lake which is to be developed with a "cautionary approach". With the retained lot development and no new development being proposed, other than the addition of a proposed future boathouse on the beneficiary lot, there does not appear to be any additional capacity concerns.

Section 7.7.1 b) requires any new lots within the Shoreline designation to meet setbacks and lot size commented to in Section 5.4.2 the Official Plan. The retained lot will not comply with the required minimum lot area nor the required lot frontage. The deficiency requires the applicant seek conformity through the approval of a Minor Variance. All other requirements of the Official Plan are either met or are not applicable to this application.

Is the general intent and purpose of the Zoning By-law maintained?

The retained lot is zoned Shoreline Residential (RS) in the Municipality's Zoning By-law 2001-26, Schedule A-2. The Zoning By-law specifically requires new lots to achieve a minimum lot area and frontage, Figure 2 showcases the requirement and the shortfall of the retained lot.

Figure 2:

Zoning By-law Requirements			Lot Configuration
Shoreline (RS) Zone			Proposed Retained Lot
Minimum Area	Lot	1.0 hectares	3,103 square metres (0.3hectares)
Minimum Frontage	Lot	90 metres	50.9 metres

With the residential use existing and no further development proposed, the general intent of the Zoning By-law is maintained.

With the Minor Variance approved, the retained lot would comply with the lot are and frontage of the existing Zoning By-law.

Is the proposed amendment desirable for the appropriate development or use of the land?

There is no further development proposed for the retained lot. The existing use of the land is in conformity with the current Official Plan and Zoning By-law.

Is the proposed development minor in nature?

There is no new development proposed, as part of the Minor Variance application except for the proposed future boathouse on the beneficiary lot.

Summary:

It is the opinion of Staff that this application meets the four tests of a minor variance; therefore, we recommend that the application be approved with conditions.

Public Consultation & Notice

Notice of the application and Public Hearing has been circulated to property owners within 60 metres of the subject property and to those that have requested Notice. Residents have the right to speak in favour or opposition of the application at the Public Hearing or by making a written or oral statement to the Municipality prior to the decision. Notice was also provided to required agencies in accordance with the *Planning Act*.

This report will be posted on the Municipality website along with the Notice of Hearing for further information to the public.

Respectfully submitted,

Erica Kellogg
Acting Deputy Clerk – Planning and Development



The Corporation of the
Municipality of Magnetawan
Box 70 4304 Hwy 520
Magnetawan ON POA 1P0
Phone 705 387 3947 Fax 705 387 4875
www.magnetawan.com

RECEIVED
JAN 22 2024
CODE:
DESC:

APPLICATION FORM
MINOR VARIANCE

Date Received by Municipality: _____

1) APPLICATION INFORMATION

Name of Applicant: ROBERT : JANET ZWIERSCHKE
Mailing Address: 155 METLER ROAD RIDGEVILLE
Telephone Number (Home): 905 373-5138 Fax Number: _____
Telephone Number (~~Business~~): 905 915 2915 Fax Number: _____

LOSIMO

2) REGISTERED OWNER

If the Applicant is not the Registered Owner of the subject lands, then authorization from the Owner is required, as well as the following information:

Owners Name: _____
Mailing Address: _____
Telephone Number (Home): _____ Fax Number: _____

Correspondence to be sent to: Owner Agent Both

3) MORTGAGES, CHARGES OR OTHER ENCUMBRANCES

Name: 0
Mailing Address: _____
Name: _____
Mailing Address: _____

4) SUBJECT LANDS

Geographic Township: MAGNETAWAN Concession: _____ Lot: _____
Reference Plan: M230 Part/Block/Lot: Lot 1-2
Street Name and Number: 75 AUDREY SMITH ROAD
(If corner lot, please include both Street Names)

Water Access only: _____
(Name of Waterbody)

Area of subject lands (ha): 4.05 (ha) Frontage (m): 75.152 m Depth (m): 49 m

5) **OFFICIAL PLAN / ZONING STATUS**

What is the current designation of the subject lands in the approved Official Plan?

RESIDENTIAL SHREELINE

What is the current Zoning?

6) **REASONS FOR REQUEST**

Please describe the reasons for and extent of, the request

Let Line Adjustment Between 15 Audrey Smith Road : 85 Audrey Smith Road
 15 Audrey Smith Road Frontage 50.932 m - AREA 3103 ha DEPTH 49 m
 giving 85 Audrey Smith Road Frontage 187.22 m - AREA 4.247 ha DEPTH 340 m

7) **ACCESS**

Are the subject lands accessible by:

- Provincial Highway
- Municipal Road (seasonal maintenance)
- Municipal Road (year round maintenance)
- Right of Way
- Unopened Road Allowance
- Water Access
- Other (describe) _____

8) **BUILDINGS, STRUCTURES AND USES**

What are the existing buildings on the subject land? Cottage : Shed

What are they used for? Residential : Storage

Please complete the following for each building or structure:

	Building One	Building Two	Building Three
Type of Building	COTTAGE	SHED	
Setback from Front Lot Line	+/- 90 ft.	+/- 35 ft.	
Setback from Rear Lot Line	+/- 40 ft.	+/- 200 ft.	
Setback from Side Lot Line	+/- 90 ft.	+/- 150 ft.	
Setback from Side Lot Line	+/- 80 ft.	+/- 50 ft.	
Height (metres)	20 ft.	8 ft.	
Dimensions	20 x 16	10 x 12	
Floor Area	320 sq. ft.	120 sq. ft.	
Date of Construction	? 1960	? 1960	

What is the proposed future use of the subject lands: Shoreline residential

Are any buildings or structures to be build on the subject lands?

yes no

If yes, please complete the following for each building or structure:

	Building One	Building Two	Building Three
Type of Building			
Setback from Front Lot Line			
Setback from Rear Lot Line			
Setback from Side Lot Line			
Setback from Side Lot Line			
Height (metres)			
Dimensions			
Floor Area			
Date of Construction			

When were the subject lands acquired by the current owner?

85 AUDREY SMITH - 2001 75 AUDREY SMITH - 2018

How long have the "existing uses" continued on the subject lands?

? 1960's

9) **SERVICING**

	Municipal	Private	Other
Water Supply	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Sewage Disposal	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Frontage on Road	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Is storm drainage provided by: Sewer Ditch Swale
 Other (describe) _____

10) **OTHER APPLICATIONS**

Are the subject lands also the subject of an application under the Planning Act for approval of a Plan of Subdivision or a Consent? yes no

If yes, what is the file number? B021/23 MAGNETAWAN

What is the status of the application?
- APPROVED - IN PROCESS OF FILLING CONDITIONS

Have the subject lands ever been the subject of an application under Section 34 of The Planning Act (rezoning)? yes no

If yes, please provide a brief explanation: _____

12) PERMISSION TO ENTER

I hereby authorize, the Members of Staff and/or Elected Members of the Council of the Municipality of Magnetawan, to enter upon the subject lands and premises for the limited purpose of evaluating the merits of this application. This is their authority for doing so.

JANUARY 18/2024
Date

[Signature]
Signature of Registered Owner(s) or Agent

13) FREEDOM OF INFORMATION

I hereby provide authority for any information contained in this application, to be released in accordance with the Freedom of Information Act

JANUARY 18/2024
Date

[Signature]
Signature of Registered Owner(s) or Agent

14) PAYMENT OF FEE AND DEPOSIT

- Application Fee As per the current fees and charges By-law
- Deposit Fee (By-law 2004-09) As per the current fees and charges By-law

The 'deposit' shall be used for expenses as defined below. As of the date of this application, I further hereby agree to pay for and bear the entire cost and expense for any engineering, legal, landscape, architectural and/or planning consulting expenses incurred by the Municipality of Magnetawan during the processing of this Application, in addition to the Application Fee set by the Municipality of Magnetawan.

An additional deposit shall be required if the deposit is insufficient to complete the Application.

JANUARY 18/2024
Date

[Signature]
Signature of Registered Owner(s)

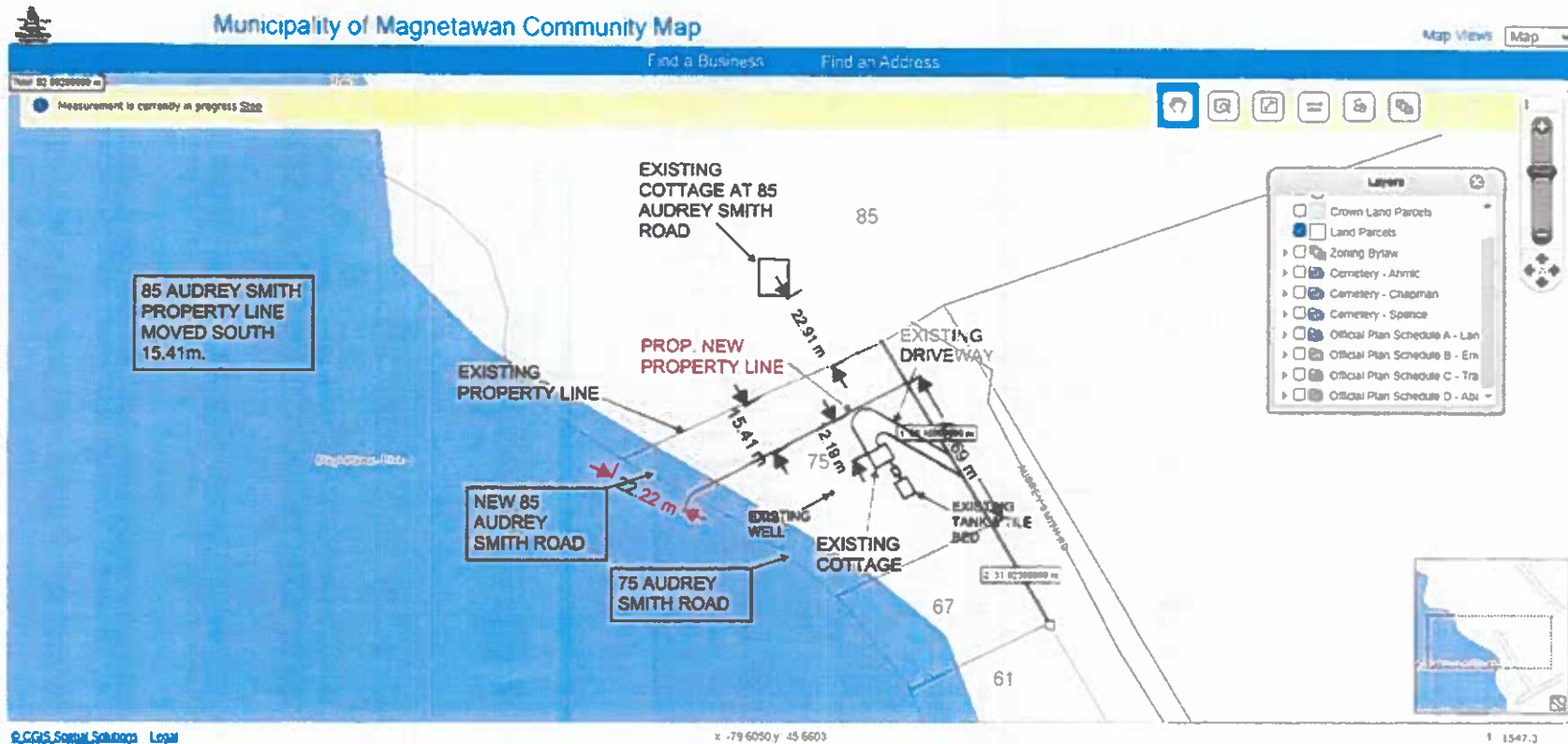
Note: All invoices for payment shall be sent to the person(s) indicated in Section 2) Owner of this application, unless otherwise requested.

If the Applicant/Owner is a Corporation, the Applicant/Owner shall provide certification that he/she has the authority to Bind the Corporation

15) AFFIDAVIT

I, [Signature] of the _____ in the _____ solemnly declare that all of the above statements contained herein and in all exhibits transmitted herewith are true and I make this solemn declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath and by virtue of "The Canada Evidence Act".

DECLARED BEFORE ME at _____ in the _____ of _____ this _____ day of _____
JANUARY 18/2024 Date [Signature] Signature of Registered Owner(s) or Agent





RESOLUTION NO. 2024 -

March, 13, 2024

Moved by: _____

Seconded by: _____

WHEREAS the Municipality of Magnetawan has received a request to support an application for consent for creation of 1 new lot located at Miller Road which is a municipally maintained road, Magnetawan (Name 4944 010 00211800). The property is legally described as CON 9 Lot 27 PT Lot 26 Township of Chapman hereinafter referred to as “the Lands”;

WHEREAS the Municipal planning consultant has provided a report in support of the application with conditions; **NOW THEREFORE BE IT RESOLVED THAT** the Council of the Municipality of Magnetawan supports in principle the consent application for the Lands, which is valid only for a period of six (6) months; subject to the following conditions:

- That the foregoing conditions be fulfilled within two years of the notice of decision of the Planning Board;
- Draft Reference Plan to be approved by the Municipality prior to registration;
- Two (2) true certified paper copies of the registered plan and an electronic version for the proposed sever lots and proposed easement prepared by an Ontario Land Surveyor with a certification that it is a true copy be provided to the Municipality for review and approval which conforms substantially with the application as submitted;
- Draft copy of the deeds (with all schedules) to be approved by the Municipality prior to registration;
- A copy of the original executed transfer (deed) with all schedules be provided to the Municipality;
- Confirmation from the North Bay Mattawa Conservation Authority (NBMCA) that the proposed Severed and Retained Lots can be adequately serviced by individual on-site septic systems;
- Payment of all taxes, municipal legal fees, planning fees and fees as per the current Fees and Charges By-law, Park Land Dedication By-law and all other fees associated with the processing of this application;
- That the Applicant apply for and be approved for an entrance permit for the severed lot;
- The Applicant provide confirmation that there are no buildings that could house livestock and/or livestock in the surrounding area that would have an impact on the proposed severed and retained lot with respect to the Minimum Distance Separation (MDS) requirements;
- That a Zoning By-law Amendment be submitted to rezone the proposed severed lot to address the deficient lot area.

Carried ___ Defeated ___ Deferred ___

Member of Council	Yea	Nay	Absent
Bishop, Bill			
Hetherington, John			
Hind, Jon			
Kneller, Brad			
Mayor: Dunnett, Sam			

Sam Dunnett, Mayor

THE MUNICIPALITY OF MAGNETAWAN

STAFF REPORT

TO: Erica Kellogg, Deputy Clerk – Planning & Development
Municipality of Magnetawan

FROM: Patrick Townes, BA, BEd and Jamie Robinson, BES, MCIP, RPP
MHBC Planning Limited

DATE: March 13, 2024

SUBJECT Consent Application – 3676B Highway 124, Municipality of
Magnetawan, Roll No. 494401000211800

Recommendation

Subject to the review and analysis of this report, it is recommended that Council support the proposed Consent Application that seeks to create one (1) new rural residential lot for a total of two (2) lots on the subject lands located at 3676 B Highway 124 in the Municipality of Magnetawan. It is recommended that Council support the application and recommend approval to the Planning Board, subject to the recommended conditions of provisional Consent provided below:

1. That the applicant meet all the financial requirements of the Municipality;
2. That a registrable description of the Severed Lot be submitted to the Municipality;
3. Confirmation from the North Bay Mattawa Conservation Authority (NBMCA) that the proposed Severed Lot can be adequately serviced by an individual on-site septic system and an individual on-site water system;
4. That one copy of a Registered Reference Plan of the proposed Severed Lot prepared by an Ontario Land Surveyor be submitted to the Municipality of Magnetawan for review and approval which conforms substantially with the application as submitted;
5. That the Applicant submit a Zoning By-law Amendment to rezone the proposed Severed Lot to address the deficient lot area;
6. That the Applicant obtain an entrance permit from the Municipality for the proposed Severed Lot;

7. Confirmation that there are no livestock in the surrounding area that would have an impact on the proposed severed and retained lot with respect to the Minimum Distance Separation (MDS) requirements.
8. That the applicant pay to the Municipality a parkland contribution fee for each residential lot to be created as cash-in-lieu of a parkland contribution pursuant to Section 53 (13) of the *Planning Act*, R.S.O. 1990 c. P. 13;
9. That the conditions of Consent be fulfilled within two years from the date of the giving of the notice by the Central Almaguin Planning Board;

Proposal / Background

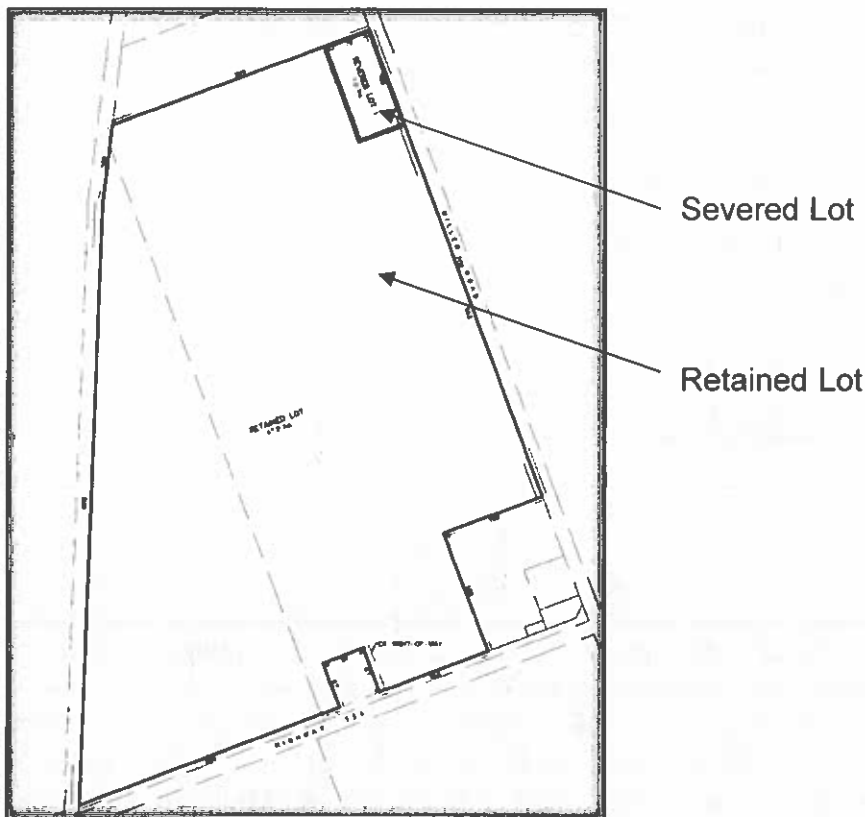
An application for Consent has been submitted by Luke and Nicole Eisses, property owners of the subject lands located at 3676 B Highway 124 in the Municipality of Magnetawan. The location of the subject lands are shown in **Figure 1**.

The subject lands are currently developed with an existing dwelling and accessory agricultural buildings. The purpose of the application is to create one (1) new rural residential lot on the subject lands. The proposed Consent application sketch submitted by the Applicant is shown in **Figure 2**.

Figure 1 – Location of the Subject Lands



Figure 2 – Proposed Lot Configuration



A summary of the proposed Severed and Retained Lots are summarized in **Table 1**.

Table 1 - Proposed Lot Statistics

Proposed Lot	Lot Area	Lot Frontage
Retained Lot	47.8 hectares	+/- 563 metres (Highway 124)
Severed Lot #1	1 hectare	+/- 145 metres (Miller Road)

The subject lands are designated 'Rural' and 'Environmental Protection' in the Official Plan. The subject lands also contain a portion of lands designated as 'Provincially Significant Wetland' in the southwest corner of the subject lands, as shown on Schedule B (Environmental Features) in the Official Plan. The subject lands are zoned 'Rural (RU)' and 'Environmental Protection (EP)' in the Zoning By-law.

The subject lands are accessed via Highway 124 which is a Provincial highway as identified on Schedule C (Transportation) of the Official Plan. The subject lands are also bordered by Miller Road.

Area Context

The subject lands have lot frontage on Highway 124 on the south portion of the subject lands and frontage on Miller Road on the east portion of the subject lands. The surrounding land uses in the general area are the following:

- North: Existing rural and rural residential uses;
- East: Municipal public works yard, rural uses, and Institutional uses (The Chapman Valley Gospel Church);
- South: Existing rural residential uses; and,
- West: Existing rural and residential uses.

Policy Analysis

Provincial Policy Statement

The Provincial Policy Statement (PPS) is a document that provides policy direction on matters of Provincial interest concerning land use planning. Ontario has a policy led planning system and the PPS sets the foundation for regulating the development and use of land in the Province. Policies are set out to provide for appropriate development while also protecting resources of provincial interest, public health and safety, and the quality of the natural and built environment. When making land use planning decisions, Planning Authorities must ensure that decisions are consistent with the PPS.

The subject lands are located outside of a settlement area and are considered by the PPS to be 'Rural Lands'. The PPS, specifically Section 1.1.5.2, recognizes limited residential development, including lot creation that is locally appropriate, as permitted uses on Rural Lands. The proposed Severed Lot is to be used for future rural residential uses. The Retained Lot is to contain the existing rural residential use. The uses of the Retained and Severed Lot are permitted uses in accordance with Section 1.1.5.2 of the PPS.

Section 1.1.5.4 of the PPS indicates that *development that is compatible with the rural landscape and can be sustained by rural service levels should be promoted*. The future rural residential use on the Severed Lot would be compatible with the surrounding rural land uses and would not negatively impact the character of the area. The proposed Severed Lot would be serviced by individual on-site sewage and water services which is the typical servicing approach for this area of the Municipality.

Section 1.6.6.4 provides policies that apply to development serviced by individual on-site sewage and water services. It states that individual on-site sewage services and individual on-site water services may be used for a new development provided that site conditions are suitable for the long-term provision of such services with no negative impacts. The proposed Severed Lot would be serviced by private on-site sewage and water services. A condition of provisional consent should be included that requires confirmation from the North Bay Mattawa Conservation Authority (NBMCA) that a well and septic can be accommodated on the proposed Severed Lot.

Section 2.0 of the PPS contains policies related to the wise use and management of resources. Section 2.1 of the PPS includes policies for natural heritage features and areas. It states that natural features and areas shall be protected for the long term. The proposed Severed Lot does not contain any mapped natural heritage features or within adjacent lands.

Section 3.0 of the PPS contains policies related to directing development away from natural or human made hazards. In accordance with Section 3.1, the Subject Lands are located outside of hazardous areas, hazardous sites and are not affected by a dynamic beach hazard, flooding hazard or erosion hazard.

Provided the recommended conditions of provisional Consent are satisfied, the proposed Consent application is consistent with the policies contained in the PPS.

Municipality of Magnetawan Official Plan

The Municipality's Official Plan provides direction pertaining to growth and development within Magnetawan. The policies in the Plan address the environment, cultural and built heritage, natural resources, and servicing and transportation. Schedule A (Land Use Map) of the Official Plan identifies the subject lands as being designated 'Rural' and 'Environmental Protection' as shown in **Figure 3**. The southwest corner of the subject lands have also been identified as a 'Provincially Significant Wetland' on Schedule B (Environmental Features) as shown in **Figure 4**.

Figure 3 - Official Plan (Schedule A) Excerpt

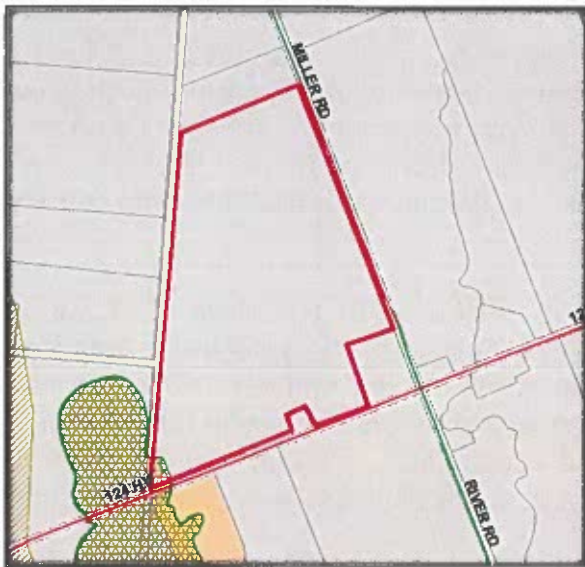


Figure 4 - Official Plan (Schedule B) Excerpt



A small portion of the proposed Retained Lot is identified as a 'Provincially Significant Wetland' as outlined on Schedule B of the Municipality's Official Plan. The Retained Lot already is developed and the proposed Severed Lot is more than 120 metres from the feature. There are no anticipated impacts on the wetland feature as a result of the Consent application.

Section 5.2.1 of the Official Plan contains policies for Rural Areas in the Municipality and states that the permitted uses include agriculture and residential dwellings, among other uses. The existing residential use on the Retained Lot and future rural residential development on the Severed Lot are permitted uses within the 'Rural' designation.

Section 5.2.2 contains policy direction regard residential development and states that limited new permanent residential development shall be permitted in the Rural Area, preferably in close proximity to other residential uses as infilling on existing roadways where school busing and municipal winter maintenance is presently being provided. The proposed Severed Lot is located on a municipally maintained road, in proximity to other residential uses and does not require the extension of municipal services.

Section 5.2.2 also requires that new lots have a minimum lot area of 1 hectare (2.47 acres) within the 'Rural' designation. The proposed Severed Lot is to be 1 hectare in lot area and conforms the minimum requirement for new lots within the Rural designation. It is noted that the minimum required lot area for the Rural (RU) Zone is 10 hectares. As a result, a Zoning By-law Amendment application has been included as a condition of provisional Consent to recognize this deficiency and to rezone the Severed Lot to the Rural Residential (RR) Zone which has a minimum lot area of 1 hectare.

Section 7.1.1 of the Official Plan contains criteria that are applicable to consent applications. **Table 2** summarizes the consent policies and the relevance to the proposed Consent application for one new lot and one retained lot.

Table 2 - Official Plan Section 7.7.1 Summary

Policy 7.7.1 Severance Criteria	Does the Application Conform?
a) A registered plan of subdivision is not necessary for the orderly development of the lands.	A registered plan of subdivision is not required for the creation of a single lot.
b) The lot size and setback requirements will satisfy specific requirements of this Plan and meet the implementing zoning by-law requirements.	<p>Section 5.2.2 of the Official Plan requires a minimum lot area of 1 hectare for new residential lots. The proposed Severed and Retained Lots exceed this requirement.</p> <p>The Severed Lot does not meet the minimum lot area requirement for the Rural (RU) Zone of 10 hectares, therefore a condition of provisional Consent has been included to require a Zoning By-law Amendment to rezone the Severed Lot to the Rural Residential (RR) Zone which has a minimum lot area of 1 hectare.</p>
c) The proposed lot must front on a publicly maintained road or, within the Shoreline designation, between existing lots on an existing private road with a registered right-of-way to a municipally maintained road or be a condominium unit, which may be created on private roads having access to a municipal year round road.	The proposed Retained Lot has lot frontage on Highway 124, which is a Provincial Highway. The proposed Severed Lot has lot frontage on Miller Road, which is a Municipal Road that is maintained year round.
d) Lots for hunt camps, fishing camps, wilderness tourist camps or similar uses may be permitted on unmaintained municipal road allowances or on private right of ways to publicly maintained roads provided that the appropriate agreements are in place to ensure that the Municipality has no liability with respect to the use of these roads.	Not Applicable.
e) The lot must have road access in a location where traffic hazards such as obstructions to sight lines, curves or grades are avoided;	There does not appear to be any traffic hazards where the proposed severed lot is to be accessed off Miller Road. An entrance permit should be obtained for the proposed Severed Lot, if required by the Municipality.

<p>f) The lot size, soil and drainage conditions must allow for an adequate building site and to allow for the provision of an adequate means of sewage disposal and water supply, which meets the requirements of the Building Code, the lot must have safe access and a building site that is outside of any flood plain or other hazard land.</p>	<p>The proposed Severed Lot appears to be of sufficient size. Approval from the North Bay Mattawa Conservation Authority (NBMCA) is required to confirm that the Severed Lot can be adequately serviced by on-site septic systems and on-site water services. It is recommended that this be included as a condition of Consent.</p>
<p>g) Notwithstanding subsection c), lots created for seasonal or recreational purposes may be permitted where the access to the lot is by a navigable waterbody provided that Council is satisfied that there are sufficient facilities for mainland parking and docking.</p>	<p>N/A</p>
<p>h) Any lot for permanent residential use shall be located on a year round maintained municipal road or Provincial highway.</p>	<p>The proposed severed lot is to be accessed off Miller Road which is a year round Municipal Road.</p>
<p>i) In the Rural designation, new lots created by consent shall be limited to the following:</p> <ul style="list-style-type: none"> i. The Township will permit the creation of up to eight new lots per year. The new lots must comply with the regulations as set out in the implementing Zoning By-law. ii. two lots per original hundred acre lot; iii. one lot for each 50 acre parcel which existed as of the date of approval of this Plan; and iv. infilling between existing residences within 300 metres of each other on the same side of a municipal road or Provincial highway 	<p>The subject lands are located within the Rural designation. To date, there has not been eight new lots created in 2024.</p> <p>It is our understanding that there have been three lots created from the subject lands previously.</p> <p>In accordance with subsection iii., the subject lands are eligible for the creation of one new lot because the subject lands existed in 1989 prior to the adoption of the Official Plan; and have a lot area of greater than 50 acres.</p>
<p>j) The creation of any lot will not have the effect of preventing access to or land locking any other parcel of land.</p>	<p>The proposed Severed Lot does not land lock or prevent the access to any other parcel of land.</p>

<p>k) Any severance proposal on land adjacent to livestock operations shall meet the Minimum Distance Separation Formula I in accordance with the MDS Guidelines and shall demonstrate that the proposed water supply has not been contaminated from agricultural purposes.</p>	<p>To our knowledge, the subject lands do not appear to be adjacent to livestock operations that would trigger an MDS calculation.</p> <p>Council shall be satisfied that there are no livestock facilities in the area. If there are, a MDS calculation shall be completed prior to consideration of the application by the Planning Board. A condition of provisional Consent has been included to address this requirement.</p>
---	--

As summarized in **Table 2**, the proposed Consent application conforms to the severance policies in Section 7.1.1 of the Official Plan, subject to the recommended conditions.

Provided the conditions are satisfied, the proposed Consent application would be in conformity with the Municipality's Official Plan.

Municipality of Magnetawan Zoning By-law

The subject lands are zoned 'Rural (RU)' and 'Environmental Protection (EP)' in the Municipality's Zoning By-law. **Table 3** provides a summary of the proposed lots in relation to the minimum requirements for the Rural (RU) Zone.

Table 3 - Rural Residential Zone Standard Summary

Rural (RU) 4.6.2	Zone Provision	Proposed Retained Lot	Proposed Severed Lot
Lot Frontage (min)	134 metres	+/- 563 metres (Hwy 124)	+/- 145 metres (Miller Road)
Lot Area (min)	10 hectares (RU)	47.8 hectares	1 hectare

As shown in **Table 3**, the proposed Severed Lot does not comply with the minimum lot area requirement of 10 hectares for the Rural (RU) Zone. As a result, a Zoning By-law Amendment is required and recommended as a condition of Consent, to rezone the Severed Lot to the Rural Residential (RR) Zone which has a minimum lot area of 1 hectare.

Comments from Departments

Public Works

- Applicants will require an Entrance Permit and a culvert for the proposed Severed Lot.

Fire Chief

- No Concerns.

Building Department

- No Concerns.

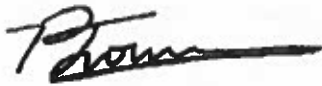
By-law Department

- No Concerns

Summary

The Consent Application proposes to create one (1) new Severed Lot and one (1) Retained Lot. The proposed Consent application is consistent with the Provincial Policy Statement and conforms to the Consent criteria in the Municipality's Official Plan, subject to the recommended conditions. It is recommended that Council support the proposed application and recommend that the Planning Board approve the application, subject to the recommended conditions of provisional Consent contained in this Report.

Respectively submitted,



Patrick Townes, BA, BEd
Planning Consultant
MHBC Planning



Jamie Robinson, BES, MCIP, RPP
Planning Consultant
MHBC Planning

CENTRAL ALMAGUIN PLANNING BOARD

63 Marie Street, P.O. Box 310 South River ON P0A 1X0

Phone: 705-386-2573 Email: admin@centralapb.ca

Christine Hickey, Secretary - Treasurer

SUBMITTING YOUR APPLICATION TO THE CENTRAL ALMAGUIN PLANNING BOARD OFFICE

This application form is to be used if the Central Almaguin Planning Board is the consent granting authority.

For any assistance with the consent process, please refer to the policy documents and the CAPB application guidelines. The documents may be found on the CAPB website - www.centralapb.ca

Submission of your completed and signed Application Form may be done by Canada Post mail, in person (63 Marie Street, Box 310 South River) or by courier.

Submit one (1) single-sided original completed Application Form, with all signatures and Commissioned Declaration. Sketch must show the parcel(s) to be severed and the parcel to be retained, with metric measurements.

- *A complete application MUST include a Council resolution (organized municipalities) supporting the consent in principal and include a list of conditions required, if any*
- *Please provide 10 copies of: the completed application form, council resolution of support, and supporting documents, if any*
- *The fee to accompany the application is \$700.00 per lot created, per lot addition or per right of way.*

Please Note:

Applications received for land in the Unorganized Townships will require a Planner's Review. This review ensures that decisions made are consistent with applicable legislation, the application is presented to the Board after this review has been completed. The cost of this review and any required studies or other consultation will be at the expense of the applicant(s). A \$1,000.00 deposit is required to cover planner fees. Once completed, any amount remaining will be returned to the applicant. If there are monies owing, the applicant will be responsible for the additional fees.

Fee is payable by cheque to Central Almaguin Planning Board or by Etransfers to centralalmaguinplan@hotmail.com. Please ensure that your full name and property address are noted in the message.

CONSENT APPLICATIONS WILL ONLY BE ACCEPTED AND PROCESSED once all applicable information is provided.

A file number will be assigned once your application is deemed complete by CAPB staff. This file number should be quoted in all communication on the Consent application.

Email communication and a letter acknowledging receipt of your fee and advising that the application is complete and ready to process will be sent to you after the application is deemed complete by staff.

A Notice of Meeting advising the date on which the Consent(s) will be heard by the Central Almaguin Planning Board, will be included in this mailing. It is the applicant/agents responsibility to post the Notice of Meeting Posters on the subject site for public view.

CENTRAL ALMAGUIN PLANNING BOARD

63 Marie Street, P.O. Box 310
South River Ontario P0H 1X0
705-386.2573 Email: admin@centralapb.ca
Website: http://capb.ca

AN APPLICATION FOR CONSENT UNDER SECTION 53 OF THE *PLANNING ACT, R.SO. 1990 c.P.13*

FILE # B _____/_____

PLEASE PRINT OR TYPE AND COMPLETE ALL APPROPRIATE BOXES.

1. APPLICANT INFORMATION

Applicant(s):

Name(s) of Property Owner(s): Luke Eisses and Nicole Eisses

Phone #: Home: 705-816-5967 Mobile: _____ Business: _____

Mailing Address: 3676 Highway 124, Magnetawan ON

Postal Code: P0A 1Z0 Email Address: lukee.drfoam@gmail.com

Agent for the Applicant

The property owner(s) may appoint a person or an agent to act on their behalf for processing this application and attending the meeting at which it will be considered, or a person who is to be contacted about the application for communication. This may be a person or firm acting on behalf of the property owner(s). Owner authorization is required in Section 11 of this form if the applicant is an agent appointed by the owner.

Name of Contact Person/Agent: Plan Muskoka - Savas Varadas

Phone #: Home: _____ Mobile: _____ Business: 705-783-6300

Address: PO BOX 5384, Huntsville, ON

Postal Code: P1H 2K7 Email Address: savas@planmuskoka.com

2. LOCATION OF THE SUBJECT LAND (District of Parry Sound)

Tax Roll Number: _____

Municipality / Unincorporated Township: Magnetawan

Municipal Address (Civic Address): 3676 B Highway 124

Legal Description: Concession: 9 Lot Number: 26/27 Registered Plan: _____

Lot(s): _____ Reference Plan: _____ Part(s): _____

Parcel Number: 10738 SEC SS PIN: 52082-0019 LT

IMPORTANT: If there are **existing easements or restrictive covenants** affecting the subject land, provide the legal description and its effect to the subject land. Attach a copy of relevant documentation.

S/T easement over Part 3, 42R-10532

3. PURPOSE OF THE APPLICATION:

3.1 Type and Purpose of proposed transaction(s) that requires the Consent:

Create a new lot (or re-establish an existing parcel) / ___ Lot Addition / ___ Easement

Other: Charge ___ / Release a Mortgage ___ Lease ___

3.2 Name of party(s), if known, to whom the land or interest in land is to be transferred, leased or charged:
Unknown

3.3 If a lot addition, identify the lands to which the parcel will be added _____

3.4 Mortgage, Charges or other Encumbrances: Name John and Alida Eisses

Mailing Address _____

4. DESCRIPTION OF SUBJECT LAND AND SERVICING INFORMATION

(Complete each Section in order that your application can be processed. Incomplete applications may be delayed.)

(If 2 new lots are proposed, split the SEVERED section and apply appropriate dimensions and information through Sections 4.1 through

4.1 Description / Size	SEVERED	RETAINED
Frontage (m)	145 metres	563 metres (Miller Road) 560 metres (Highway 124)
Depth (m)	70 metres	Irregular
Area (ha)	1.0 hectare	48.7 hectares
4.2 Existing Use of Property:	Farm	Dwelling and farm
4.3 Existing Building or Structures and date of construction	Vacant lands	Dwelling and agricultural buildings Date of construction unknown

4.4 Proposed Use of the Severed and Retained Parcels	Rural Residential - detached dwelling	Existing dwelling and farm
4.5 Road Access: Provincial highway MANDATORY: <i>Provide written comments from MTO North Bay. 705-497-5401</i>		X No change to existing driveway on Hwy 124
Municipal road, maintained all year	X	X
Municipal Road, seasonally maintained		
Other Public Road (e.g. Local Roads Board)		
Right of Way / Easement* (IF ACCESS TO THE SUBJECT LAND IS BY PRIVATE ROAD OR OTHER PUBLIC ROAD OR RIGHT OF WAY advise the status of the easement (permanent registered or prescriptive), name who owns the land or road, who is responsible for its maintenance and whether it is seasonal or year round.		
MNRF Road Allowance [<i>Written report from the MNRF if an MNRF road allowance is used for access to the subject land. North Bay Office: 705-475-5550</i>]		
4.6 Water Access Lots: Describe the parking and docking facilities to be used and the approximate distance of these facilities for the subject land and the nearest public road.		

4.7 Water Supply	SEVERED	RETAINED
Publicly owned and operated piped water system		
Privately owned and operated individual well	X	X
Privately owned and operated communal well		
Lake or other water body		
Other means		
Does your property abut a lake?		

<p>[Is the lake deemed by the Ministry of the Environment Conservation and Parks (MOECP) to be at capacity for phosphorus load ? **1-800-461-6290 for enquiries]</p>		
--	--	--

4.8 Sewage Disposal	SEVERED	RETAINED
Publicly owned and operated sanitary sewage system		
Privately owned and operated individual septic tank <i>Attach documentation of the results of the review by the North Bay Mattawa Conservation Authority</i>	X	X
Privately owned and operated communal septic tank		
Privy		
Other Means (e.g. Advanced Treatment System) ** (Septic System over 10,000 litres requires Ministry of the Environment Conservation and Parks study and permit. 1-800-461-6290 for enquiries)		

4.9 Other Services (indicate which service(s) are available)	SEVERED	RETAINED
Electricity	X	X
School Bussing	X	X
Garbage Collection		

4.10 If access to the subject land is by private road or right of way was indicated in section 4.4, indicate who owns the land or the road, who is responsible for its maintenance and whether it is maintained seasonally or all year.

5. LAND USE

5.1 What is the existing Official Plan designation(s)? (Not applicable to lands in unorganized township)

Rural and Environmental Protection

5.2 What is the Zoning, if any, on the subject land? (Not applicable to lands in unorganized township)

Rural (RU) and Environmental Protection (EP)

If the subject land covered by a Minister’s Zoning Order, what is the Plan and registration number?

N/A

5.3 Are any of the following uses or features on the subject land or within 500 meters of the subject land, unless otherwise specified? Please check the boxes that apply.

Use or Feature	On the Subject Land	Within 500 meters of subject land, unless otherwise specified by the applicable agency, then indicate approximate distance.
An agricultural operation including livestock facility or stockyard <i>[MANDATORY: Attach MDS work sheets from OMAFRA]</i>		
A landfill		
A sewage treatment plant or waste stabilization plant		
A provincially significant wetland <i>[North Bay Mattawa Conservation Authority or the Ministry of the Environment Conservation and Parks]</i>	X	
A provincially significant wetland within 120 meters of the subject land <i>[North Bay Mattawa Conservation Authority or the Ministry of the Environment Conservation and Parks]</i>	X	
Flood Plain		
A rehabilitated mine site		
A non-operating mine site within one kilometer of the subject land		
An active mine site		
An industrial or commercial use, and specify the use (eg gravel pit)		X Public works yard on adjacent property
An active railway line		
Utility corridors (Natural Gas / Hydro)		
A municipal or federal airport		

6. HISTORY OF SUBJECT LAND

6.1 Has the subject land ever been the subject of an application for approval of a Plan of Subdivision or Consent under the Planning Act? NO YES UNKNOWN

If yes, and if known, please provide the application file number and the decision made on the application.

Unknown - two lots severed

Year the property was created? (if known)

6.2 If this application is a re-submission of a previous consent application, what is the original consent application number and how has it been changed from the original application?

N/A

7. CURRENT APPLICATION

7.1 Is the subject land currently the subject land of a proposed Official Plan or Official Plan Amendment that has been submitted to the Ministry of Municipal Affairs and Housing for approval?

NO YES UNKNOWN

If yes and if known, specify the file number and status of the application

7.2 Is the subject land the subjection of an application for a Zoning By-law Amendment, Minister's Zoning Order amendment, Minor Variance, Consent or approval of a Plan of Subdivision?

NO YES UNKNOWN

If yes and if known, specify the file number and status of the application.

Zoning amendment to change zoning of severed lot to Rural Residential (RR) will be required as condition of approval

8. SKETCH: The application MUST BE ACCOMPANIED BY A *SKETCH / SITE PLAN showing the following:

- a. The boundaries and dimensions of the subject land proposed to be severed as well as the parcel to be retained, including the location of existing structures and driveway(s), other permanent features.
- b. The boundaries and dimensions of any land owned by the owner of the subject land and that abuts the subject land, the distance between the subject land and the nearest township lot line or landmark, such as a railway crossing or bridge
- c. The location of all land previously severed from the parcel originally acquired by the current owner of the subject land
- d. The approximate location of all natural and artificial features on the subject land and adjacent lands that in the opinion of the applicant may affect the application, such as buildings, railways, roads, watercourses, drainage ditches, river or stream banks, wetlands, wooded areas, wells and septic tank.
- f. The location, width and name of any roads within or abutting the subject land, indicating whether it is an unopened road allowance, a public traveled road, a private road or right of way
- g. If access to the subject land is by water only, location of the parking and boat docking facilities to be used
- h. The location and nature of any easement affecting the subject land

9. OTHER INFORMATION: Is there any other information that you think may be useful to the Board or other agencies reviewing the application? If so, explain below or attached on a separate page.

Please see attached Planning Justification Report

10. AFFIDAVIT OR SWORN DECLARATION (all applicant(s))

I, Savas Varadas, MCIP, RPP (Plan Muskoka, Principal) OF THE Town of Huntsville
IN THE DISTRICT OF Muskoka MAKE OATH AND SAY THAT THE INFORMATION
CONTAINED IN THIS APPLICATION IS TRUE AND THAT THE INFORMATION CONTAINED IN THE DOCUMENTS
THAT ACCOMPANY THIS APPLICATION IS TRUE.

SWORN OR DECLARED BEFORE ME

AT THE Town of Huntsville

IN THE District OF Muskoka

THIS 25 DAY OF October, 2023

Jamie Last



A COMMISSIONER OF OATHS
~~Jamie Last~~
a Commissioner, etc., Province of Ontario,
for Plan Muskoka Inc.
Expires October 14, 2024

Applicant

11. AUTHORIZATION OF AGENT (if applicable)

11.1 If the applicant is not the owner of the land subject in this application, written authorization of the property owner authorizing the particular person to act as their agent to make the application and represent them at the meeting when the Board considers this matter, must be submitted with this application form OR the authorization section below be completed.

AUTHORIZATION OF OWNER FOR AGENT TO MAKE THE APPLICATION

I, _____, AM THE OWNER OF THE LAND THAT IS THE SUBJECT OF THIS APPLICATION FOR CONSENT AND HEREBY AUTHORIZE _____

TO MAKE THIS APPLICATION ON MY BEHALF.

DATED: _____ SIGNATURE OF PROPERTY OWNER _____

11.2 If the applicant is not the owner of the land that is the subject of this application, complete the authorization of the owner concerning personal information set out below.

APPOINTMENT AND AUTHORIZATION OF AN AGENT AND CONSENT TO PROVIDE PERSONAL INFORMATION

I, _____, AM THE OWNER OF THE LAND THAT IS THE SUBJECT OF THIS APPLICATION FOR CONSENT AND FOR THE PURPOSES OF THE FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY ACT, I AUTHORIZE _____ TO SUBMIT THE INFORMATION REQUIRED FOR THIS PURPOSE.

DATED _____ SIGNATURE OF PROPERTY OWNER _____

12. CONSENT OF OWNER TO THE USE AND DISCLOSURE OF PERSONAL INFORMATION

I/WE _____, AM/ARE THE OWNER(S) OF THE LAND THAT IS THE SUBJECT OF THIS CONSENT APPLICATION AND FOR THE PURPOSES OF THE MUNICIPAL FREEDOM OF INFORMATION AND PROTECTION OF PERSONAL PRIVACY ACT, I/WE AUTHORIZE AND CONSENT TO THE USE BY OR THE DISCLOSURE TO ANY PERSON OR PUBLIC BODY OF ANY PERSONAL INFORMATION THAT IS COLLECTED UNDER THE AUTHORITY OF THE PLANNING ACT FOR THE PURPOSES OF PROCESSING THIS APPLICATION.

DATED _____ SIGNATURE OF PROPERTY OWNER _____

SEE ATTACHED AUTHORIZATION FORM

3676 B HIGHWAY 124



10/23/2023

PLANNING JUSTIFICATION REPORT

PREPARED BY:

Plan Muskoka
www.planmuskoka.com

1.0 INTRODUCTION

Plan Muskoka has been retained by Luke and Nicole Eisses, as their agent, to review proposed Consent and Zoning By-law Amendment applications for their property located at 3676 B Highway 141 in the Municipality of Magnetawan. The purpose of this report is to provide planning justification for staff and Council's consideration regarding the applications, which will be filed with the Municipality of Magnetawan and the Central Almaguin Planning Board.



**Figure 1: Key Map Showing Location of Subject Lands
(Municipality of Magnetawan Community Map)**

2.0 SITE CHARACTERISTICS

The subject lands are located at 3676 B Highway 124 and are generally described as Part of Lots 26 and 27, Concession 9, Chapman. The property is approximately 48.8 hectares in lot area with 560 metres of frontage on Highway 124 and 708 metres of frontage on Miller Road. The lands are presently developed with a dwelling and accessory agricultural buildings. The subject lands have generally flat topography and

consist primarily of open meadow areas with mature vegetation along the interior property boundaries. Surrounding the property are primarily rural and rural residential uses. A municipal public works yard is located adjacent to the subject lands at the intersection of Miller Road and Highway 124 and an institutional use (Chapman Valley Gospel Hall) is located further to the east on the opposite side of Miller Road. A Provincially Significant Wetland is located to the south and west, falling on a small area in the southwestern corner of the subject lands.

The subject lands are designated Rural and Environmental Protection according to Schedule A of the Municipality of Magnetawan Official Plan and are zoned Rural (RU) and Environmental Protection (EP) by the Municipality of Magnetawan Comprehensive Zoning By-law 2001-26.

3.0 PROPOSAL

The applicant wishes to create one new vacant rural residential lot, as shown in Figure 2 below. The proposed severed lot would have an area of 1.0 hectare with approximately 145 metres of frontage on Miller Road. The retained lands would have an area of approximately 47.8 hectares with 563 metres of frontage on Miller Road and maintain all the existing frontage on Highway 124.

To implement the proposed lot creation, a Zoning By-law Amendment application will be filed with the Municipality of Magnetawan to rezone the proposed severed lot from the Rural (RU) Zone to a Rural Residential (RR) Zone.

4.0 PLANNING FRAMEWORK

To come to a professional opinion regarding the consistency and conformity of the proposed development, and if the proposal represents good planning, a review of all relevant planning documents is required. These documents consist of the Provincial Policy Statement (2020), the Growth Plan of Northern Ontario (2011), the Municipality of Magnetawan Official Plan, and the Municipality of Magnetawan Comprehensive Zoning By-law 2001-26, as amended.

Therefore, the purpose of this report is to examine the proposal and make a determination as to if the proposal is consistent, is in conformity, and/or complies with all the above-mentioned documents.

4.1 PROVINCIAL PLANS

Section 3 (5) of the *Planning Act* states:

"A decision of a council of a municipality, a local board, a planning board, a minister of the Crown and a ministry, board, commission or agency of the government, including the Municipal Board, in respect of the exercise of any authority that affects a planning matter,

- a) shall be consistent with the policy statements issued under subsection (1) that are in effect on the date of the decision; and*
- b) shall conform with the provincial plans that are in effect on that date, or shall not conflict with them, as the case may be."*

As such, the determination must be made that the proposed development is consistent with the Provincial Policy Statement (2020) and conforms to the Growth Plan of Northern Ontario (2011) in order for the Municipality of Magnetawan Council to approve the proposed zoning by-law amendment application and for the Central Almaguin Planning Board to make the decision to approve the proposed consent application.

Sections 4.1.1 and 4.1.2 of this report will review the proposed development for consistency with those documents.

4.1.1 PROVINCIAL POLICY STATEMENT (2020)

The Provincial Policy Statement (2020) (the 'PPS') is a broad-range policy document that provides direction for development across all of Ontario.

The subject property, being outside of any settlement area, is considered to be within the Rural Area of Ontario, as defined in the PPS. Furthermore, being located outside any Prime Agricultural Area of Ontario, the subject lands are deemed to be 'Rural Lands' within the policy framework of the PPS.

Section 1.1.4.1 of the PPS states that *"healthy, integrated and viable rural areas should be supported by:*

- a) building upon rural character, and leveraging rural amenities and assets; ...*

- d) *encouraging the conservation and redevelopment of existing rural housing stock on rural lands;*
- e) *using rural infrastructure and public service facilities efficiently; ..."*

The lot sizes and low-density land use proposed reflect the existing rural character of the area, and the creation of one additional lot does not require the expansion of existing municipal infrastructure and services.

Section 1.1.5.2 of the PPS permits *"residential development, including lot creation, that is locally appropriate"* on rural lands, which matches the description of the existing and proposed use of the lots. Furthermore, Section 1.1.5.4 of the PPS states that *"development that is compatible with the rural landscape and can be sustained by rural service levels should be promoted."* Rural residential development is found throughout the Municipality of Magnetawan, forming part of the rural landscape of the area. The proposed lot, being on a year-round maintained public road with existing utilities and services, such as school bussing, is to be serviced by rural service levels and is therefore promoted by the PPS.

Section 1.1.5.5 of the PPS states that *"development shall be appropriate to the infrastructure which is planned or available, and avoid the need for the unjustified and/or uneconomical expansion of this infrastructure."* As the proposed lot is located on an existing public road with utilities readily available, there is no expansion of services required to accommodate the proposed development.

Section 1.6.6.4 of the PPS states that *"where municipal sewage services and municipal water services or private communal sewage services and private communal water services are not available, planned or feasible, individual on-site sewage services and individual on-site water services may be used provided that site conditions are suitable for the long-term provision of such services with no negative impacts."* The subject lands are not serviced by municipal water and sewer services, nor are there any private communal sewage and water services available for the lands. The proposed severed lot will be serviced by private individual water and sewage systems, consistent with all surrounding properties in the area, which is the typical form of servicing found in the Municipality of Magnetawan. Given the proposed use, there is no expected negative impact to the existing services of the lands in the long-term.

Section 2.1.4 of the PPS states that "development and site alteration shall not be permitted in: a) significant wetlands in Ecoregions 5E, 6E and 7E." Furthermore, Section 2.2.2 states that "development and site alteration shall be restricted in or near sensitive surface water features and sensitive ground water features such that these features and their related hydrologic functions will be protected, improved or restored. ..." A review of the available natural heritage mapping from the Ministry of Natural Resources and Forestry (the 'MNR') indicates the presence of a provincially significant wetland on a small area in the southwest corner of the subject lands and on adjacent lands, as illustrated in Figure 3 below. The mapping also illustrates a stream that crosses Miller Road into the centre of the subject lands.

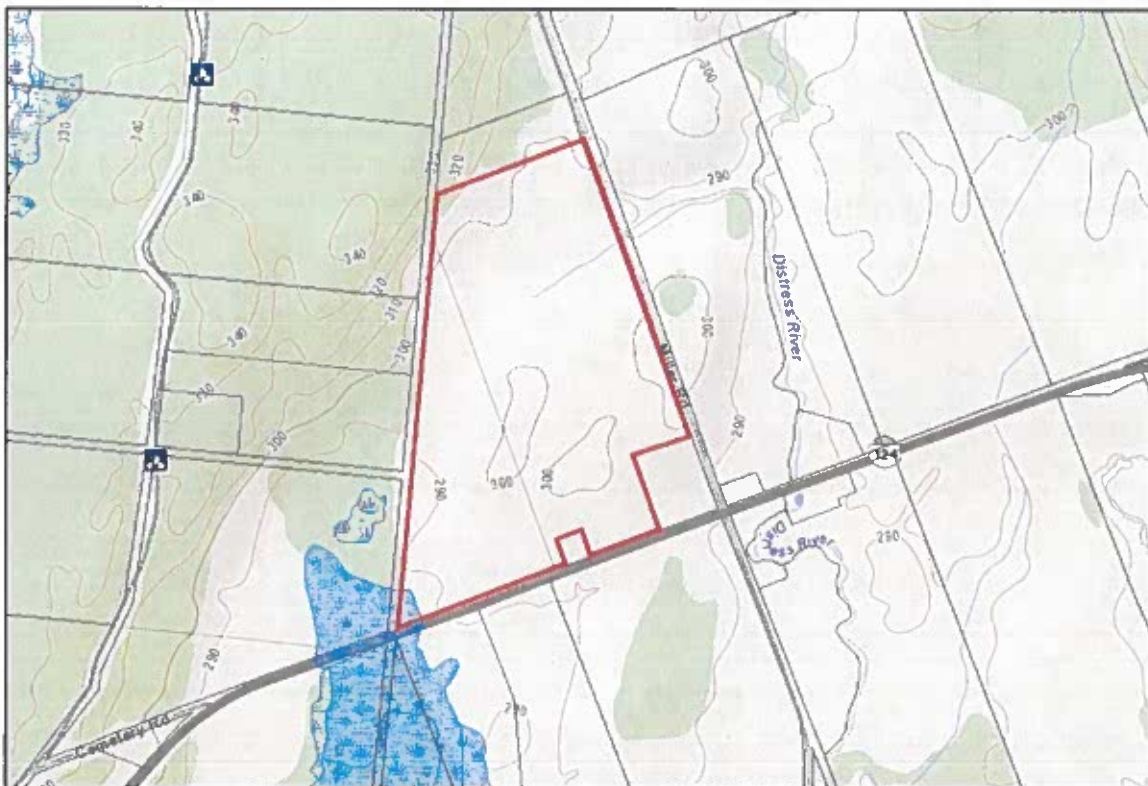


Figure 3: Map Illustrating Natural Heritage Features (MNR Make a Map)

No new development is proposed within or adjacent to the stream or PSW as they will continue to form part of the already developed retained lands. Given the distance between these features and the proposed severed lot, there is ample area to site development on the new lot while maintaining sufficient setbacks from the watercourse and wetland areas both on site and on adjacent lands, in accordance with provincial regulations.

In light of the analysis above, it is my professional opinion that the proposed development is consistent with the Provincial Policy Statement (2020).

4.1.2 GROWTH PLAN FOR NORTHERN ONTARIO (2011)

The Growth Plan for Northern Ontario (2011) (the '**Growth Plan**') is described as, in part, an economic development plan, an infrastructure investment plan, a labour market plan and a land-use plan. Section 1.4 of the Growth Plan states several guiding principles for growth in northern Ontario, the most relevant being "1. *Creating a highly productive region, with a diverse, globally competitive economy that offers a range of career opportunities for all residents*" and "5. *Demonstrating leadership in sustainable growth and environmental management.*" This application, which seeks to provide additional housing opportunities in the Municipality of Magnetawan, conforms to the above-noted guiding principles.

Section 4.2.1 of the Growth Plan states that all municipalities should prepare long-term community strategies that are designed to achieve:

- a. *economic, social and environmental sustainability*
- b. *accommodation of the diverse needs of all residents, now and in the future*
- c. *optimized use of existing infrastructure*
- d. *a high quality of place*
- e. *a vibrant, welcoming and inclusive community identity that builds on unique local features*
- f. *local implementation of regional economic plans, where such plans have been completed.*

The proposed lot creation will provide a wider range of residential tenure choice and more affordable rural housing options while utilizing existing municipal infrastructure.

Section 5.2.1 states that "*infrastructure planning, land-use planning, and infrastructure investments will be co-ordinated to implement this Plan. Infrastructure includes, but is not limited to: transportation systems, water and wastewater infrastructure, waste management systems, energy infrastructure, community infrastructure, and information and communications technology infrastructure.*" Further, Section 5.2.4 states that "*infrastructure planning and investments will contribute to a culture of conservation by, wherever feasible, utilizing approaches and technologies that reduce energy and water use, increase efficiencies, and promote intensification and brownfield site redevelopment.*" The proposed lot creation

would permit the construction of an additional dwelling on a new lot, where only one dwelling is permitted today, thereby increasing efficiencies and optimizing the use of existing services.

Considering the above analysis, it is my professional opinion that the proposed development conforms with the policies of the Growth Plan for Northern Ontario (2011).

4.2 MUNICIPALITY OF MAGNETAWAN OFFICIAL PLAN

The Municipality of Magnetawan Official Plan (the '**Official Plan**') builds off provincial policies, establishing guiding principles and objectives that are more specific to the local municipality. The primary intent of the Official Plan is to guide development to suitable areas and to protect the physical and natural resources of the municipality (Section 1.1). Section 2.4 of the Official Plan states that *"the Municipality of Magnetawan is experiencing development pressures primarily in the form of shoreline development and to a lesser extent, for rural residential development along municipal roads. Council wishes to guide residential development to ensure that development does not result in an undue financial burden to the Municipality or adverse environmental effects."* This, among other Objectives, forms the basis upon which land use designations and policies to guide future development are established.

The subject lands are designated Rural and Environmental Protection according to Schedule A of the Official Plan.

Section 5.2.1 of the Official Plan states that permitted uses within the Rural designation include residential dwellings, as is proposed for the severed lot. Further to this, Section 5.2.2 states that *"limited new permanent residential development shall be permitted in the Rural Areas, preferably in close proximity to other residential uses as infilling on existing roadways where school busing and municipal winter maintenance is presently being provided. Scattered or isolated development that would result in an increase in municipal servicing costs shall be discouraged. Residential subdivisions are not permitted in the Rural Areas."* The proposed severed lot fronts onto Miller Road, which is a year-round maintained road with school busing and utilities readily available. Therefore, no expansion of existing services or municipal infrastructure is required to service the new lot.

Section 5.2.2 further states that *"new lots should have a minimum lot size of 1.0 hectares (2.47 acres)."* The proposed severed lot conforms with this standard.

Section 7.0 of the Official Plan contains land division policies, with Section 7.1 stating that *"applications for land division through the consent process shall only be considered if the proposal is minor in nature, does not result in unnecessary expansion of the present level of municipal services, is in compliance with the Objectives and General Development policies of this Plan and the applicable Land Use policies for the designation in which the land is located."*

The creation of one new lot that conforms with the policies of the Official Plan and complies with the standards of the Zoning By-law is minor, particularly considering the significant size of the retained lot. As stated throughout this report, no expansion of municipal services is required to support the proposed lot.

Section 7.1.1 provides criteria for evaluating consent applications. A brief comment on each criterion is included below:

- a) *a registered plan of subdivision is not necessary for the orderly development of the lands;*

As the proposal is extremely limited in nature, being the creation of one new lot with no new infrastructure required, a plan of subdivision is not necessary.

- b) *the lot size and setback requirements will satisfy specific requirements of this Plan and meet the implementing zoning by-law requirements;*

The proposed lot meets the minimum 1.0 hectare lot area required under the Rural land use designation, and a zoning by-law amendment application will be filed to implement the proposed Rural Residential lot standards and use.

- c) *the proposed lot must front on a publicly maintained road or, within the Shoreline designation, between existing lots on an existing private road with a registered right-of-way to a municipally maintained road or be a condominium unit, which may be created on private roads having access to a municipal year round road;*

The proposed severed lot has frontage on Miller Road, which is a year-round maintained public road.

- d) *lots for hunt camps, fishing camps, wilderness tourist camps or similar uses may be permitted on unmaintained municipal road allowances or on private right of ways to*

publicly maintained roads provided that the appropriate agreements are in place to ensure that the Municipality has no liability with respect to the use of these roads;

Not applicable.

- e) the lot must have road access in a location where traffic hazards such as obstructions to sight lines, curves or grades are avoided;*

The subject property's frontage on Miller Road is straight, with no curves or other hazards that would impact access. Further, an entrance permit will be required to demonstrate appropriate access at the time the severed lot is developed.

- f) the lot size, soil and drainage conditions must allow for an adequate building site and to allow for the provision of an adequate means of sewage disposal and water supply, which meets the requirements of the Building Code, the lot must have safe access and a building site that is outside of any flood plain or other hazard land;*

The proposed lot size conforms with the minimum standard established for new rural lots in the Official Plan and has a suitable building envelope that meets all required setbacks in the Zoning By-law. The proposed severed lot is located outside of any hazard lands; therefore, it is not anticipated that there would be any issue with siting the required private individual sewage disposal and water supply. The applicant will also be required to obtain approval from the North Bay Mattawa Conservation Authority to demonstrate an appropriate location and sizing for an on-site sewage system before a permit for new construction can be issued.

- g) notwithstanding subsection c), lots created for seasonal or recreational purposes may be permitted where the access to the lot is by a navigable waterbody provided that Council is satisfied that there are sufficient facilities for mainland parking and docking;*

Not applicable.

- h) any lot for permanent residential use shall be located on a year round maintained municipal road or Provincial highway;*

Miller Road is a year-round maintained municipal road.

- i) in the Rural designation, new lots created by consent shall be limited to the following:*
 - i) The Township will permit the creation of up to eight new lots per year. The new lots must comply with the regulations as set out in the implementing Zoning By-law.*
 - ii) two lots per original hundred acre lot;*
 - iii) one lot for each 50 acre parcel which existed as of the date of approval of this Plan; and*
 - iv) infilling between existing residences within 300 metres of each other on the same side of a municipal road or Provincial highway.*

During the pre-consultation process, no concerns were identified by municipal staff with respect to the limit on new lots created per year. The proposed severed lot will be rezoned to comply with the Rural Residential zone established in the comprehensive Zoning By-law. As the subject lands are presently 120 acres in area and no lots have been severed from the parcel since the time of the approval of the Official Plan, the proposed lot creation conforms to the consent policies.

- j) the creation of any lot will not have the effect of preventing access to or land locking any other parcel of land.*

The retained lands will continue to have significant frontage on both Miller Road and Highway 124.

- k) any severance proposal on land adjacent to livestock operations shall meet the Minimum Distance Separation Formula I in accordance with the MDS Guidelines and shall demonstrate that the proposed water supply has not been contaminated from agricultural purposes.*

There do not appear to be any livestock facilities in close proximity to the severed lot that would trigger the Minimum Separation Distance requirements.

Lastly, Section 4.0 of the Official Plan contains general development policies applicable to all development in the Municipality. As illustrated in Figure 3, constraint mapping identifies a stream crossing the subject lands. Further, Schedule B of the Official Plan illustrates that the subject lands are partially within and adjacent to a Provincially

Significant Wetland ('PSW'), and a Candidate Life ANSI is located to the south of the subject lands on the opposite side of Highway 124.

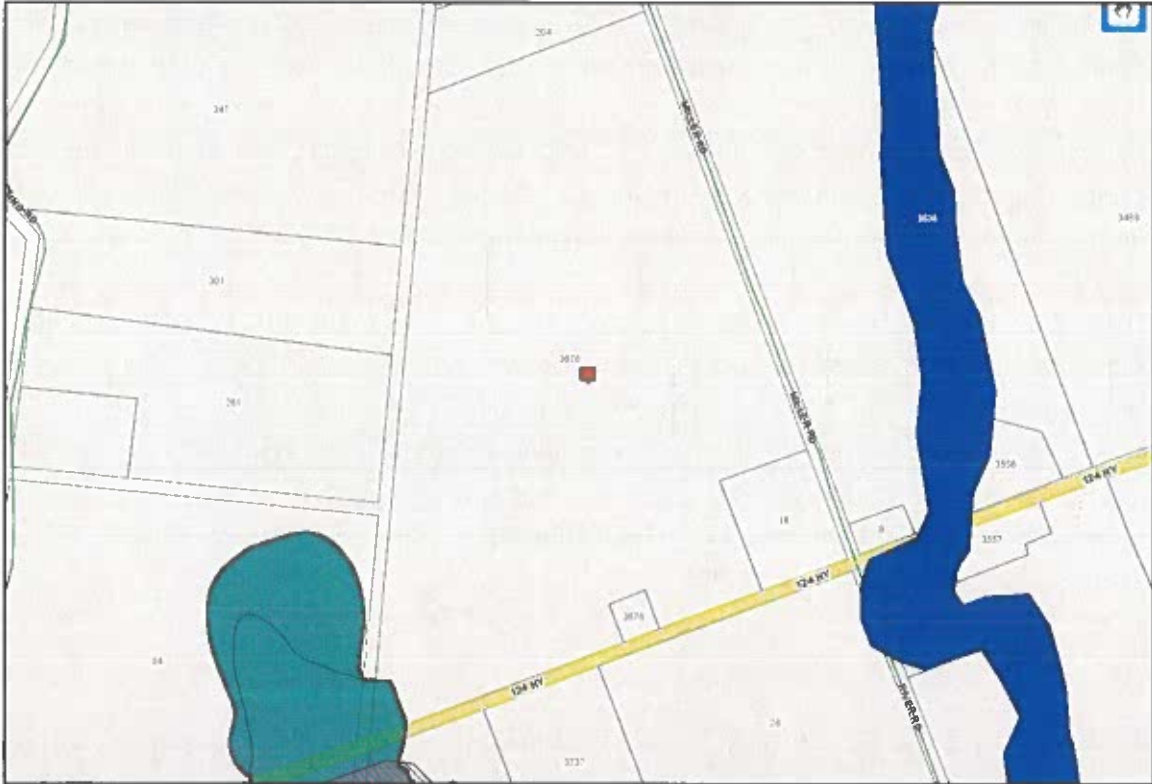


Figure 4: Map Illustrating Provincially Significant Wetland (Green Crosshatch) and Candidate Life Science ANSI (Red Hatch) (Municipality of Magnetawan Community Map)

Section 4.3 states that *"preservation of water quality is a significant consideration in reviewing any development proposal adjacent to a watercourse or lake. Septic systems shall be located at least 30 metres from a watercourse or waterbody"* A review of the provincial natural heritage mapping indicates that the stream on the subject lands is located approximately 100 metres from the nearest boundary of the proposed severed lot; therefore, there is sufficient distance to site a new septic system on the severed lot without encroaching into the 30 metre setback.

Section 4.4 of the Official Plan states, in part, that *"new development or alterations shall have no negative impact on the natural features or ecological functions of significant habitat of endangered or threatened species, other significant wildlife habitat, fish habitat, a provincially significant wetland or other significant natural heritage feature or function."* Section 4.5 further directs that *"there are two Provincially significant wetlands within the*

Municipality, the Distress River wetland and the Bear Lake wetland. These areas are to be protected and maintained in a natural state. ... Development and site alteration will not be permitted in the Distress River Wetland or the Bear Lake Wetland or any wetlands that are determined to be provincially significant in the future. The boundaries of wetland areas shall be determined in the field. Where development is proposed in or within 120 metres of any Provincially significant wetlands shown on Schedule B, the proponent shall submit an Environmental Impact Assessment Report. Council will permit site alteration or development in or within the 120 metre buffer area only where it has been demonstrated that there will be no negative impact on the ecological features and functions of the wetland."

Lastly, Section 4.4 defines "adjacent lands" as "the lands adjacent to a natural heritage feature within which potential impacts of a development proposal must be considered. For the purposes of this Official Plan, adjacent lands are defined as all lands within:

- 120 metres of the boundary of a Provincially Significant Wetland or unclassified wetland in excess of 0.8 ha;
- 50 metres of the boundary of other wetlands;
- 30 metres of any watercourse;
- 50 metres from the boundary of a Provincially or Regionally Significant Area of Natural and Scientific Interest; ..."

As illustrated in Figure 4 above, the PSW is located on a small portion of the southwestern property boundary only. The proposed severed lot is located more than 900 metres away from the PSW, well beyond the 120 metre buffer. Likewise, as the ANSI is located on the south side of Highway 124, the proposed severed lot and any new development will be located approximately 1,000 metres from the identified boundary of the ANSI. Therefore, no negative impacts are expected from the proposed lot creation, nor is an assessment warranted.

Based on the above analysis, it is my professional opinion that the proposed development conforms to the Municipality of Magnetawan Official Plan.

4.3 MUNICIPALITY OF MAGNETAWAN ZONING BY-LAW 2001-26

The Municipality of Magnetawan Zoning By-law 2001-26 (the 'Zoning By-law') implements the Official Plan with provisions and regulations that control development form and -function. The subject lands are presently zoned Rural (RU) and Environmental Protection (EP) in the Zoning By-law. In order to facilitate the proposed lot creation,

application will be made to rezone the severed lot from the RU zone to the Rural Residential (RR) zone. No changes to the existing EP zone are proposed.

Section 4.1.1 of the Zoning By-law states that permitted uses of the RR zone include detached dwelling, home occupation, bed and breakfast establishment and resource management uses. Therefore, the proposed residential land use is permitted on the severed lot.

The table below indicates the relevant required provisions of the RR zone and how the proposed severed and retained lots measure against those provisions.

RR ZONE REGULATION	REQUIRED	SEVERED LOT
Minimum Lot Area (4.1.2)	1.0 hectare	1.0 hectare
Minimum Lot Frontage (4.1.2)	60 metres	145 metres
Minimum Front Yard (4.1.2)	15 metres	n/a
Minimum Interior Side Yard (4.1.2)	7.5 metres	n/a
Minimum Rear Yard (4.1.2)	7.5 metres	n/a
Maximum Lot Coverage (4.1.2)	5%	n/a

As is indicated in the table above, all relevant regulations of the Zoning By-Law are met by the proposal for the severed lot.

Further, the retained lands will continue to comply with the permitted uses and significantly exceed the minimum lot area and frontage requirements of the existing RU zone, as indicated in the table below.

RU ZONE REGULATION	REQUIRED	RETAINED LOT
Minimum Lot Area (4.6.2)	10 hectares	47.8 hectare
Minimum Lot Frontage (4.6.2)	134 metres	563 metres (Miller Road) 560 metres (Highway 124)

Minimum Front Yard (4.6.2)	15.0 metres	~25 metres
Minimum Interior Side Yard (4.1.2)	15.0 metres	~125 metres
Minimum Exterior Side Yard (4.6.2)	15.0 metres	~270 metres
Minimum Rear Yard (4.1.2)	15.0 metres	~700 metres
Maximum Lot Coverage (4.1.2)	25%	<1%

As such, it is my professional opinion that the proposed development complies with the Municipality of Magnetawan Zoning By-law 2001-26.

5.0 SUMMARY AND CONCLUSIONS

The subject lands are located at 3676 B Highway 124 and are generally described as Part of Lots 26 and 27, Concession 9, Chapman. The property is approximately 48.8 hectares in lot area with 560 metres of frontage on Highway 124 and 708 metres of frontage on Miller Road. The lands are presently developed with a dwelling and accessory agricultural buildings.

The applicant wishes to create one new vacant rural residential lot. The proposed severed lot would have an area of 1.0 hectare with approximately 145 metres of frontage on Miller Road. The retained lands would have an area of approximately 47.8 hectares with 563 metres of frontage on Miller Road and maintain all the existing frontage on Highway 124.

To implement the proposed lot creation, a Zoning By-law Amendment application will be filed with the Municipality of Magnetawan to rezone the proposed severed lot from the Rural (RU) Zone to a Rural Residential (RR) Zone.

Based on the analysis provided in this report, it is my professional planning opinion that the proposed development:

- i. is consistent with the Provincial Policy Statement (2020),
- ii. is consistent with the Growth Plan for Northern Ontario (2011),

- iii. conforms to the Municipality of Magnetawan Official Plan, and,
- iv. complies to the Municipality of Magnetawan Zoning By-law 2001-26.

Furthermore, the proposal, in my professional opinion, represents good planning.

PLAN MUSKOKA



Savas Varadas, MCIP, RPP
Principal

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VERSION	DESCRIPTION	DD/MM/YYYY
1	Issued for Submission	23/10/2023

CURRICULUM VITAE OF SAVAS VARADAS

ACADEMIC BACKGROUND

SEPTEMBER 1999 – MAY 2003

UNIVERSITY OF WATERLOO

Bachelor of Environmental Studies
Honours Planning – Geography Minor

PROFESSIONAL EXPERIENCE

SEPTEMBER 2015 – PRESENT
(~8 YEARS)

PLAN MUSKOKA

Planning and Development Consulting

Huntsville, Ontario
Principal

Planning Consulting for a wide range of Planning Act applications and Land Development related projects, such as Official Plan and Zoning By-law Amendments, Plans of Subdivision and Condominium, Minor Variances, Site Plan Approvals, Consents, and Development Permits. Also, consulting services have been provided for Project Management, FIT Application Zoning Certificates, Professional Evidence at the Ontario Land Tribunal (previously LPAT/OMB), and Zoning Analysis Reporting

APRIL 2004 – AUGUST 2015
(11 YEARS, 5 MONTHS)

WAYNE SIMPSON AND ASSOCIATES

Planning and Development Consultants

Huntsville, Ontario
Planner – Senior Planner

Planning Consulting for a wide range of Planning Act applications and Land Development related projects, such as Official Plan and Zoning By-law Amendments, Plans of Subdivision and Condominium, Minor Variances, Consents, Development Permits, Project Management, FIT Application Zoning Certificates, Professional Evidence at the Ontario Municipal Board, and Zoning Analysis Reporting

PROFESSIONAL MEMBERSHIP

CANADIAN INSTITUTE OF
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Full Member Since October 13, 2006

ONTARIO PROFESSIONAL
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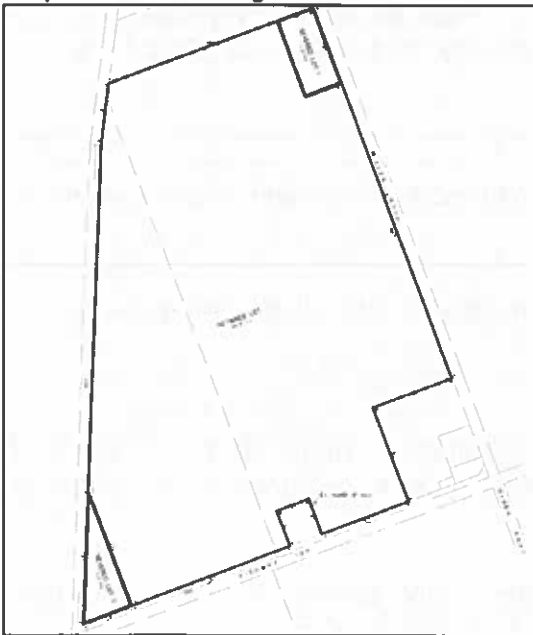


PLANNING
URBAN DESIGN
& LANDSCAPE
ARCHITECTURE

To:	Erica Kellogg, Acting Deputy Clerk, Municipality of Magnetawan
From:	Jonathan Pauk, Senior Planner, MHBC Planning Jamie Robinson, Partner, MHBC Planning
MHBC File:	12153DZ
Date	October 3, 2023
Subject:	Land Use Planning Review – Eisses Consent Application 3676 B Highway 124, Municipality of Magnetawan

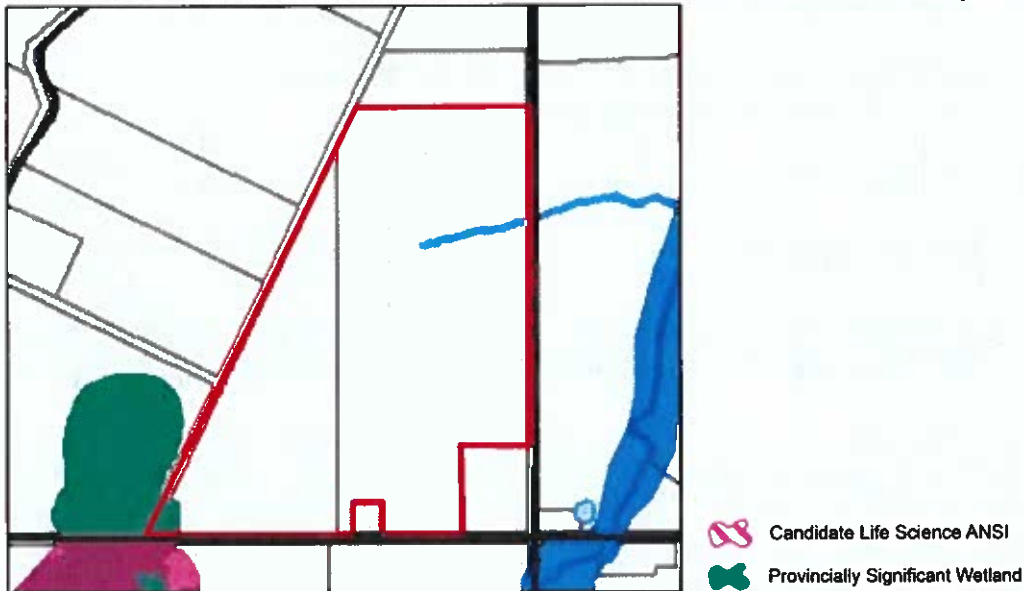
The purpose of this letter is to provide information related to the review of a proposed consent application which seeks to create two (2) new rural residential lots and one (1) retained lot for the property located at 3676 B Highway 124, legally described as Concession 9, Part Lot 27 and Part Lot 26 in the former Township of Croft, herein after referred to as the 'subject lands'. The pre-consultation application has been submitted by Jasmine Last of Plan Muskoka on behalf of the property owners. The proposed lot configuration sketch provided by the Applicant is included below.

Proposed Lot Configuration Sketch



The subject property:

- Is designated "Rural" and "Environmental Protection" in accordance with Schedule A of the Municipality of Magnetawan Official Plan.
- Is partially designated Environmental Protection in the southwest corner to recognize a Provincially Significant Wetland (PSW) and is adjacent to an area identified as "Candidate Life Science ANSI" in accordance with Schedule B of the Official Plan. See excerpt below.



- Is zoned Rural (RU) and Environmental Protection (EP) in the Municipality's Zoning By-law.
- Is accessed via Miller Road (Municipal Road – Year Round) and Highway 124 (Provincial Highway) in accordance with Schedule C of the Municipality of Magnetawan Official Plan.
- Has a lot area of approximately 49.9 hectares.
- Has a lot frontage of approximately 560 metres onto Highway 124 and approximately 708 metres of frontage onto Miller Road; and,
- Is currently developed with an existing dwelling and accessory agricultural buildings.

Summary

1. The consent policies of the Official Plan (Section 7.1.1) limit lot creation in the rural area by only permitting one lot per 50 acre lot that existed at the time of the adoption of the Plan and two lots from each original 100 acre lot.
2. There appears to have been three lots created from the original parcel. The three lots appear to have been created in 1989, prior to the adoption of the Official Plan.

3. Based on the history of lot creation and the policies of the Official Plan, the current lot would appear to be eligible for the creation of one new lot as the lot was over 50 acres at the time of adoption of the Official Plan (Section 7.1.1 (i)) of the Official Plan).
4. The lot proposed in the PSW is not permitted. The PPS does not permit development, including lot creation, in a PSW within the Eco Region where the subject lands are located.
5. If the lot is proposed outside of the PSW and within 120 metres of the PSW, then an EIS is required as part of a complete application. The EIS must demonstrate no negative impact on the natural features or their ecological function.
6. In summary, the lot would appear to be eligible for one new lot. The proposed new lot must be located outside of the area identified as a PSW. If the lot is proposed within 120 metres of the PSW, then an EIS is required. If the new lot is proposed to be located more than 120 metres from the PSW, no EIS is required.
7. Section 4.6 of the Zoning By-law contains policies for the Rural (RU) Zone. Section 4.6.2 requires a minimum lot area of 10 hectares and a minimum lot frontage of 134 metres. The proposed Severed Lot #1 and #2 do not comply with the minimum lot frontage and lot area requirements of the Rural Zone. As a result, **a Zoning By-law Amendment will be required to zone the severed lot the Rural Residential Zone.**

Zoning By-law Lot Requirements

Rural (RU) (4.6.2)	Standard	Proposed Severed Lot 1	Proposed Severed Lot 2	Proposed Retained Lot
Lot Frontage (min)	134 metres	145 metres	94 metres	466 metres (Highway 124) 563 metres (Miller Road)
Lot Area (min)	10 hectares	1 hectare	1 hectare	46.8 hectares

Application Submission Requirements

The following are required as part of a complete application submission:

- Completed Consent application form.
- Completed Zoning By-law Amendment application form.
- The required application fees for Consent and Zoning By-law Amendment Applications.
- Planning Justification Report (PJR) prepared by a Registered Professional Planner. Specifically, the PJR is required to ensure the applicant can demonstrate conformity with the Municipality's Official Plan.

- If the lot is proposed within 120 metres of the PSW; An Environmental Impact Assessment Environmental Impact Study (EIS) to evaluate the mapped environmental features on and adjacent to the subject property. The EIS would be required to confirm the environmental features and to demonstrate that any future development would not have any negative impacts on the proposed use of the property and determine any mitigation measures.

The Applicant is advised that these notes should be interpreted with regard to the specific details of the given proposal and the prevailing legislation, infrastructure planning and policy in place at the time when it was filed. These comments are used to determine the basis for a complete application in terms of the required studies.

We trust that this provides you with the background planning information associated with the proposal. Please do not hesitate to contact Municipal Staff if you have any questions or require any additional information.



**Municipality of
Magnetawan**

REPORT TO COUNCIL

To:	Mayor and Council
From:	Erica Kellogg – Deputy Clerk – Planning and Development
Date of Meeting:	March 13 th , 2024
Report Title:	Blue Box Transition to Producer Responsibility

Recommendation: that Council receives and approves this report directing Staff to advise Circular Material of the Municipality’s conditional decision regarding Blue Box Transition to Full Producer Responsibility. The Municipality will conditionally *Opt In* for curbside collection of blue box material and to *Opt In – Operations Agreement* for depot (landfill) collection.

Background:

The Ontario Minister of Environment, Conservation and Parks approved Ontario Regulation 391/21 Blue Box under the *Resource Recovery and Circular Economy Act, 2016*. The regulation shifts the responsibility of blue box materials, promotion and education, from Municipalities to the producers of blue box material. These producers will have partial financial and operational responsibility for the residential Blue Box Program of eligible sources. Municipalities have been given a transition period of July/2023 to December 2025 to either opt in or out. Post transition, January 1st, 2026, participation in the program with Circular Materials is mandatory and the program will be in full force.

Options:

Curbside Collection: Opting In - remain status quo with our current provider. All curbside material, including waste will continue to be picked up uninterrupted. **Opting Out** - Circular Material will take over curbside collection of just blue box material for only eligible sources. Circular Materials will not pick up any waste or recycling from the non-eligible sources, the Municipality will need an additional contract for curbside collection to pick up all waste and non-eligible sources of blue box material.

Depot Collection: Opting In - remain status quo for depot collection (landfill bins) of blue box material; however, Circular Material would take over the hauling and delivery of material from the landfill bins to a receiving facility. **Opting Out** - Circular Material takes over depot (landfill bins) collection, this option will change the depot location, in all likelihood that location will not be within our municipal boundaries.

Financial Implications:

The recommendation to opt in for 2025 will make the Municipality a contractor to Circular Materials. In doing so, Circular Material will provide minimal financial compensation to the Municipality. Compensation is based on the financials of the 2020 data call; wherein blue box tonnage was significantly lower than recent years.

Respectfully Submitted,

Erica Kellogg, Deputy Clerk – Planning and Development



Backgrounder on the Ontario Blue Box Program Transition to Producer Responsibility

Updated Version 2

Publication Date: December 16, 2022

(Version 1 dated September 29, 2021)

Outline

Producer Responsibility

Legislative Framework

Benefits of New BB Program

Key Concepts & Terms

Eligible & Non-Eligible

Sources

Decisions for Council



Operational	100% Municipalities/First Nations	100% Municipalities/First Nations	100% Producer
Financial	100% Municipalities/First Nations	50/50 Municipalities/First Nations + Stewards	100% Producer

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Designated Materials

All of these:



Aluminum cans



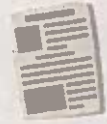
Glass bottles & cans



PET plastic bottles



Steel cans



Newsprint

for food and beverages

At least two of these:



Aluminum foil



Boxboard & paperboard



Cardboard



Polystyrene containers & packing materials



Office paper



Polycoat cartons



Magazines



Paper cups & plates



Plastic film



Rigid plastic containers (HDPE, PS)



Telephone Directories



Textiles

Varies by Municipality

[\(O. Reg 101/94: Schedule 1\)](#)

Packaging, Paper Products, & Packaging-like products:



✓ Typical "blue box packaging" items, made of paper, glass, metal or plastic



✓ Printed and un-printed paper (newspaper, magazines, flyers, office paper)



✓ Single-use products used for consumption (e.g., straws, cutlery, plates, coffee cups)



✓ Single-use products used for containment (e.g., aluminum foil, plastic bag)

Consistent across the Province

[\(O. Reg 391/21 s. 2\)](#)

Blue Box Materials



Varies by Community

(O. Reg 101/94: Schedule 1)



Consistent across the Province

(O. Reg 391/21 s. 2)

Outline

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Producers vs. Producer Responsibility Organizations (PROs)



Producers

The brand holders, importers, or retailers of products that contain blue box materials

Any company that supplies products (containing packaging, paper products and packaging-like products) into the Ontario market, including online sales. Includes:

- Grocery store foods with packaging (cereals, cookies, frozen foods, dairy products)
- Retail stores items with packaging (cosmetics, games, household wares, dog and cat foods)
- Fast food packaging (burgers, fries, pizza, pop cans, water bottles)



Producer Responsibility Organization (PRO)

The Blue Box legislation allows for more than one organization/entity (called a Producer Responsibility Organization - PRO) to represent the producers of paper and packaging products

Producers may collaborate to meet their requirements and responsibilities in the new regulation under a PRO

Each Producer decides which PRO to join

Producers vs. Producer Responsibility Organizations (PROs)



Producers



Producer Responsibility Organization (PRO)



Loblaw Companies Limited



Coca-Cola Canada Bottling Limited



(Source: CircularMaterials.ca. Our Founders)

- As the majority PRO in Ontario, Circular Materials Ontario (CMO) is responsible for the **Common Collection System**
 - Will procure & award agreements for collection & consolidation of blue box materials
 - Has hired Reverse Logistic Group (RLG) to help arrange and manage its agreements
- Eligible Communities must share critical details about their Eligible Sources prior to the transition period to ensure a smooth handover of responsibility



Common Collection System



Circular Materials will oversee the **Common Collection System**

- Ensure curbside & depot collection for all Eligible Sources throughout the Province
- Determine locations of and designate **Receiving Facilities (RF)** for collection operators to deliver materials to for consolidation
- PROs transfer consolidated materials to a **Material Recycling Facility (MRF)**

Common Collection System

During Transition Period (July 1, 2023 – Dec 31, 2025)

- Municipalities and Circular Materials will be responsible for collecting and delivering the blue box materials to the Receiving Facilities and P&E materials.
- Once the blue box materials are delivered to the Receiving Facility, the PROs will transfer consolidated materials to Material Recycling Facility (MRF) be processed and marketed.

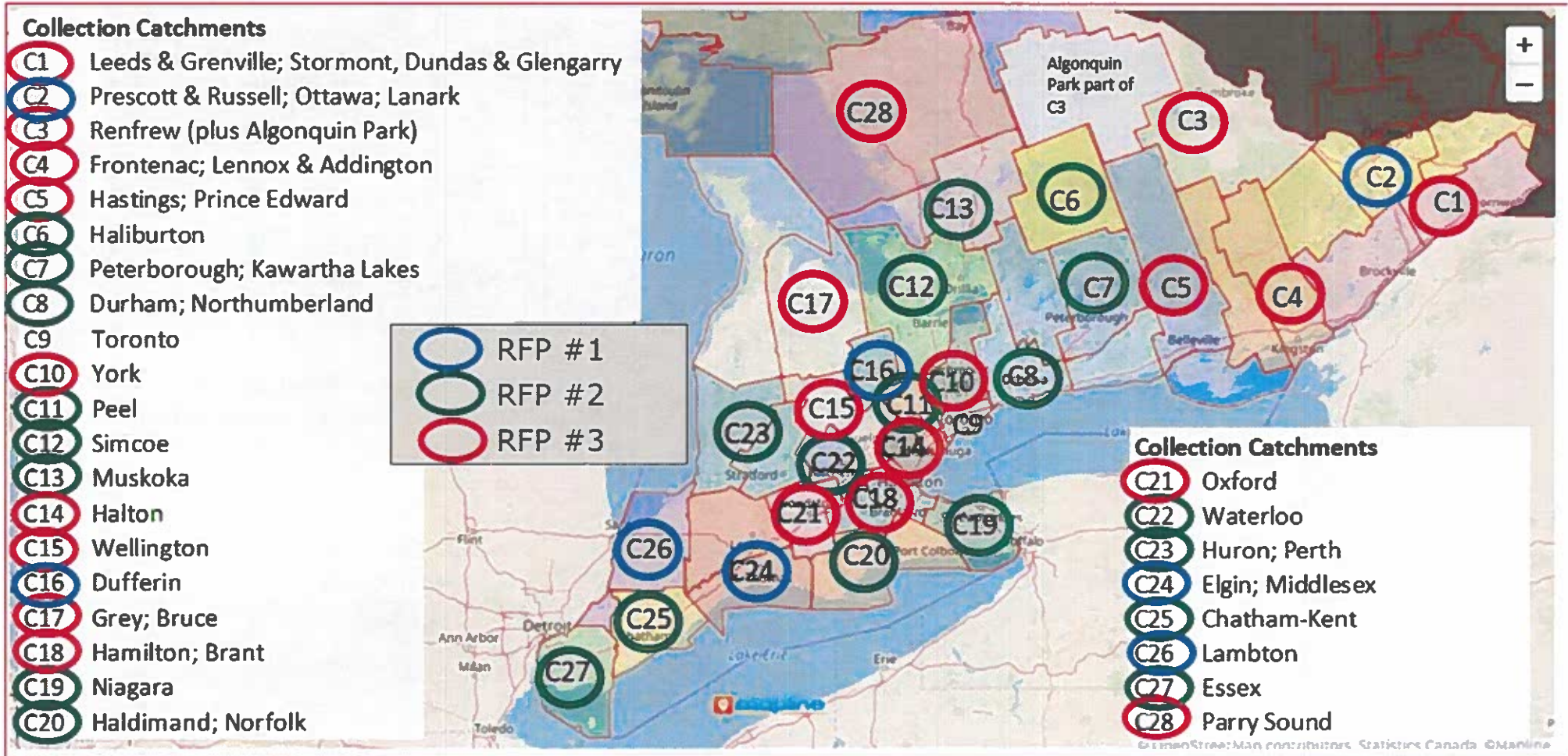


Post Transition (January 1, 2026 +)

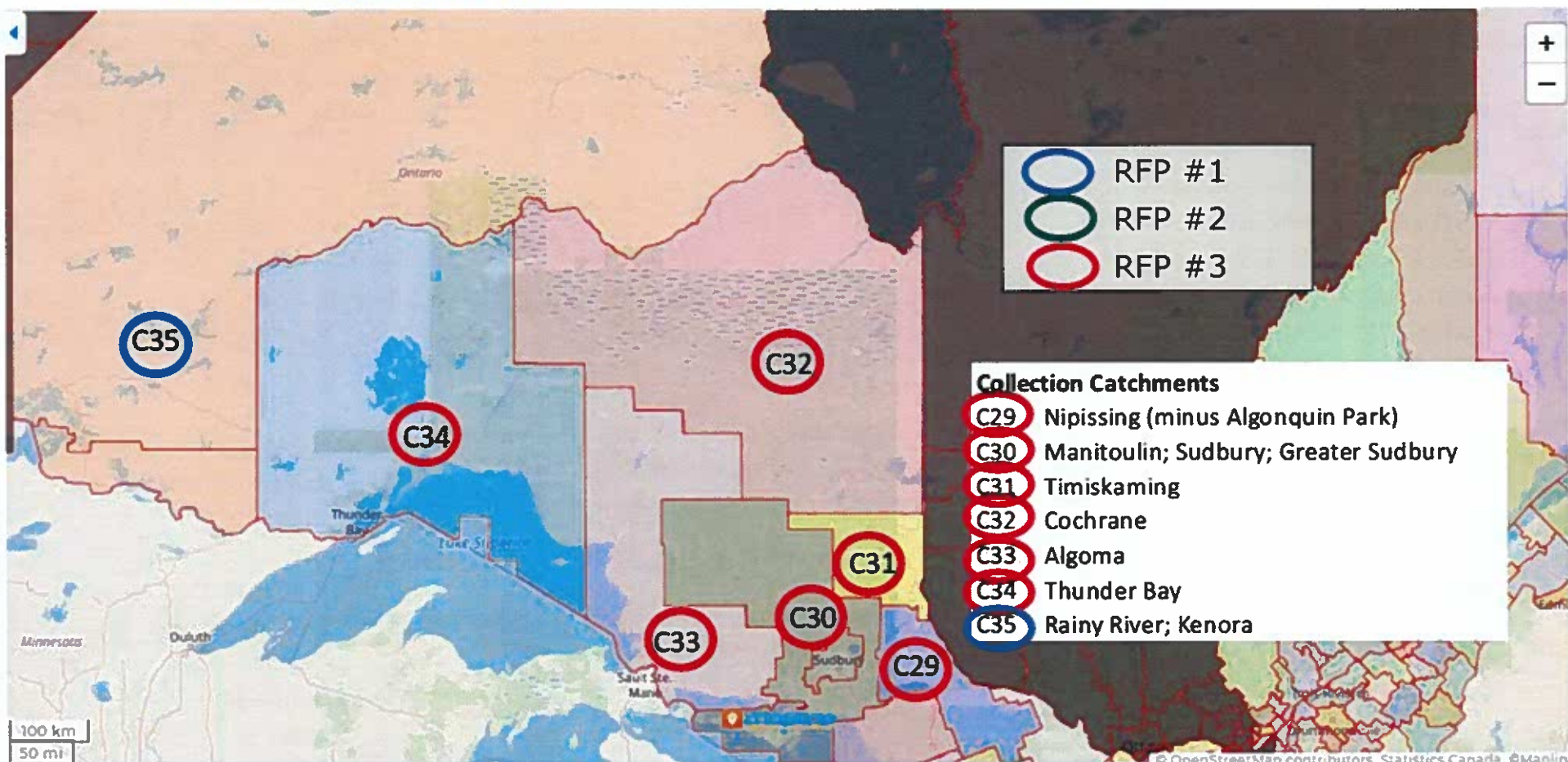
- Circular Materials and PROs will be fully responsible for collection, deliver and management of the blue box materials.



RFP Receiving Facilities Catchment Areas – Southern Ontario



RFP Receiving Facilities Catchment Areas – Northern Ontario



Receiving Facility RFP Schedule (update Sept 2023)

Receiving Facility RFP 2022-01 closed on August 26, 2022.

- Agreements finalized

Receiving Facility RFP 2022-02 closed on February 17, 2023.

- Preferred Proponents notified; agreements being finalized

Receiving Facility RFP 2022-03 closed on April 28, 2023.

Preferred Proponents notified; agreements being finalized

Collection RFP Schedule (update Sept 2023)

Collection RFP 2022-04 closed on January 6, 2023.

- Preferred Proponents notified; agreements being finalized.

Collection RFP 2022-05 closed on May 12, 2023.

- Agreements being finalized

Collection RFP 06 – Proposal Submission Deadline: Tuesday, March 20, 2024, at 4:00 p.m. ET

Outline

Producer Responsibility

Legislative Framework

Benefits of New BB Program

Key Concepts & Terms

**Eligible & Non-Eligible
Sources**

Decisions for Council

Eligible Sources

Local municipalities with 5,000+ population



Collect or accept from same sources as residential garbage



50% funding does not include costs for Industrial, Commercial and Institutional (IC&I), even if delivered through municipal program

[\(O. Reg 101/94 s. 7, BBPP p. 59\)](#)

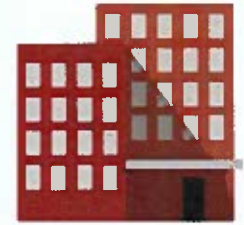
All Ontario communities outside of the [Far North](#), including First Nation communities.



single-family homes



seasonal dwellings



multi-unit residential buildings



public & private schools



specified retirement & long-term care homes



specified public spaces

[\(O. Reg 391/21 s. 1 & 4\)](#)

Eligible Sources

**Transition Date to December 31, 2025:**

- PROs to maintain servicing as of August 15, 2019 for eligible sources already serviced and new developments. PROs will not be required to collect from non-eligible sources

January 1, 2026:

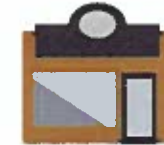
- PROs to extend collection to all non-serviced communities outside the Far North, and non-serviced eligible sources, if registered

Non-Eligible Sources



50% funding does not include costs for Industrial, Commercial and Institutional (IC&I), even if delivered through municipal program

[\(O. Reg 101/94 s. 7, BBPP p. 59\)](#)



Industrial or commercial properties



Not-for-profit organizations



Municipal buildings or facilities (e.g., libraries, arenas)



Daycare



Places of worship



Campgrounds and trailer-parks (without permanent or seasonal households)



Commercial Farms

Outline

Producer Responsibility

Legislative Framework

Current vs. Future

Key Concepts & Terms

Eligible & Non-Eligible
Sources

Decisions for Council

Blue Box Transition Timeline



Transition Period

- Producers have time to transition communities in phases
- Producers will assume operational and fiscal responsibility for all Eligible Communities throughout the Transition Period on dates provided by the Ministry

Post Transition

- Full EPR Blue Box program begins
- Producers will be fully responsible for operating and financing the blue box program in all Ontario municipalities
- Producers will be responsible for communications, replacing blue boxes and dealing with complaints/concerns from residents

Opt In or Out for Transition Period



During the Transition Period, Eligible Communities may **OPT IN** to providing services by accepting the Master Services Agreement and the Statement(s) of Work being offered:

- Residence and Facility Collection (curbside collection)
- Depot Collection or Depot Operations Agreement (depot)
- Optional add-on: Promotion and Education

These documents can be found on [Circular Materials website](#).

Eligible Communities may also **OPT OUT** of providing services during the Transition Period and CMO will secure arrangements with an alternate service provider.



Blue Box Curbside Collection During Transition



Opting In

- Municipality continue to manage blue box curbside service with existing service provider or in-house and receive payments from CMO
- Municipality responsible for delivering materials to designated receiving facility
- Municipality becomes a contractor to CM
- Reversal of roles – municipality will need to meet contract requirements identified in CMO's Municipal Service Agreement (MSA) and Statement of Work (SOW) – called *Statement of Work for Eligible Community Residence And Facility And Public Space Collection*



Opting Out

- CMO takes over curbside collection services and contracts with a service provider through collection RFP process
- Municipality is no longer responsible for managing or providing blue box curbside collection service
- CMO is responsible for providing blue box curbside collection and delivering materials to receiving facility
- CMO also responsible for customer service calls and promotion and education of the blue box program

Blue Box Depot Collection During Transition



Opting In – Operations Agreement

- Municipality becomes a contractor to CMO (the dominant PRO representing producers)
- Municipality continues to manage blue box depot operations only
- CMO responsible for hauling and delivery of materials to receiving facility
- CMO responsible for costs to maintain, rent or purchase bins
- CMO compensates for costs to operate the depot (i.e. attendant time, site maintenance associated with Blue Box operations)
- SoW Called - *Eligible Community Depot Operations Agreement* (incorporates MSA & P&E)



Opting Out – Operations SoW

- CMO takes over depot collection services
- Municipality is no longer responsible for managing or providing depot collection service
- Location of CMO blue box depot uncertain

Opting In – Collection SoW

- Municipality continues to manage all blue box depot services and receive payments from CMO
- Municipality responsible for depot operations, hauling and delivery of materials to designated receiving facility
- Reversal of roles – municipality will need to meet contract requirements identified in CMO's Municipal Service Agreement (MSA) and Statement Of Work For Eligible Community Depot Collection

Eligible Sources

Non-Eligible Sources



single-family homes



seasonal dwellings



multi-unit residential buildings



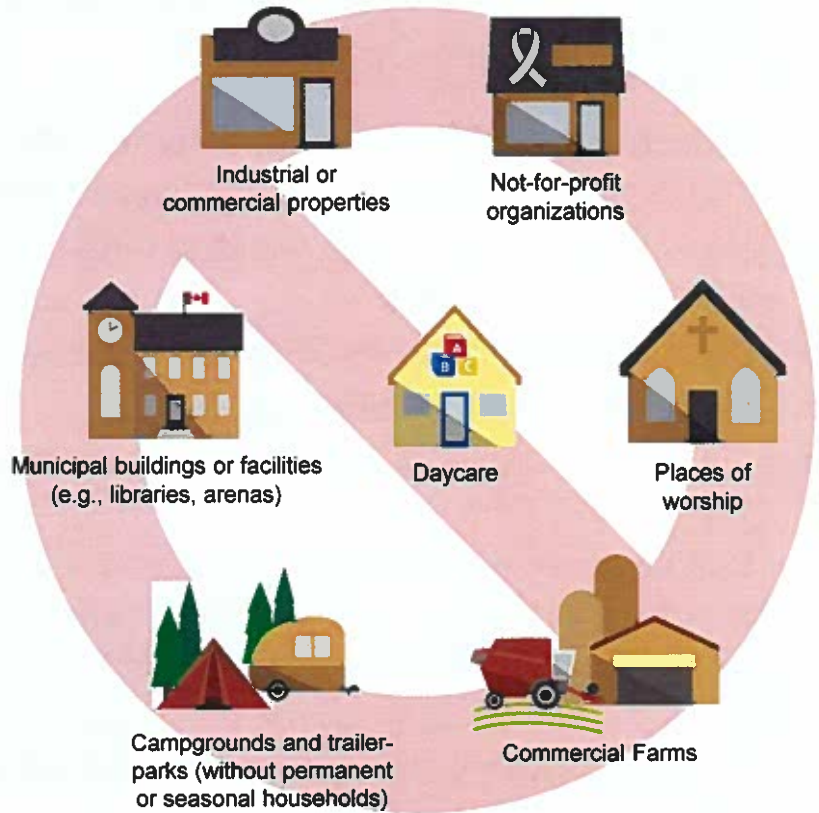
public & private schools



specified retirement homes



specified long-term care homes



(O. Reg. 391/21 s. 4)

Non-Eligible Sources

- PROs are not responsible to service these sources
- Currently, some non-eligible sources are serviced through residential blue box programs (not covered in 50% Shared Funding model)
- During the Transition Period (July 1, 2023 to December 31, 2025) , PROs will allow continued service to non-eligible sources, if appropriate arrangements are made:
 - Communities that **opt in** are compensated for only the collection of eligible sources by the PRO
 - Communities that **opt out** can pay the PRO's private sector service provider, if an agreement is made
- After the Transition Period (January 1st, 2026) PROs will not allow blended collection of non-eligible and eligible materials
 - Communities to decide whether to continue servicing these non-eligible sources separately



Considerations for Curbside Collection During Transition



Opting In

- Maintain consistency over service delivery (e.g., continued co-collection, schedule, routing of trucks)
- Offer based on costs reported in 2020 datacall (determine if this is adequate and provide proof if costs have increased)
- Ensure you can meet CMO contract terms & contractor obligations (e.g., reporting, monitoring service provider, working to meet contamination threshold)
- Responsible for target of 4% contamination threshold (aspirational)
- Need to pay for collection, hauling and processing of blue box materials from non-eligible sources (CM charging \$200/tonne for processing, based on % non-eligible stops/total stops)



Opting Out

- No longer need to manage blue box service but may need to open existing curbside contract to unbundle blue box service
- Less control over service delivery details (e.g., co-collection with other materials no longer an option, schedule changes may occur, less control over routing, different blue box service provider, Savings (blue box budgets) can be used for other services; ensure you have budgeted accordingly to account for program changes)
- Need to secure agreement with CMO blue box service provider to collect from non-eligible sources (need to determine who that is) (CIF can help)



Opting In

- Offer based on costs reported in 2020 datacall (determine if this is adequate)
- Ensure you can meet CMO contract terms (e.g., reporting, working to meet contamination threshold)
- CMO contractor obligations (e.g. reporting, monitoring service provider)
- Responsible for target of 4% contamination threshold (aspirational)
- If non-eligible sources account for less than 25% of blue box material, need to provide verification to CMO to avoid overpayment for non-eligible (CIF can help)
- Need to pay for processing of blue box materials from non-eligible sources (CM charging \$200/tonne for hauling and processing from receiving facility, based on % non-eligible stops/total stops)

**RPRA
Initial Report**

- Number of
 - residents and residences
 - residences that received collection services
 - facilities that received collection services
 - blue box receptacles in a public space that receive collection
- Contact information of the person responsible
- Criteria or conditions used to determine which facilities were included in the WDTA blue box program on August 15, 2019.

**RPRA
Transition Report
Due August 31, 2023**

- Location of
 - residences that receive curbside garbage and blue box collection
 - residences that receive depot garbage and blue box collection
 - every garbage and blue box depot collection site
 - facilities that receive blue box collection services
 - each blue box receptacle in a public space that received collection
- List of blue box materials that are collected
- Frequency residences receive blue box collection
- The number of blue box collection streams
- Languages used for communications about the blue box program



Questions?

■ ■ ■ 31



Township of Perry

PO Box 70, 1695 Emsdale Road, Emsdale, ON POA 1J0

PHONE: (705)636-5941

FAX: (705)636-5759

www.townshipofperry.ca

February 26, 2024

Via Email

The Honourable Doug Ford, Premier of Ontario
Premier's Office
Room 281, Legislative Building, Queen's Park
Toronto, ON M7A 1A1

Dear Premier Ford,

**RE: Request to the Province to Amend Blue Box Regulation for
'Ineligible' Sources**

At their last regular meeting on Wednesday February 21, 2024, the Council of the Corporation of the Township of Perry supported the following:

"Resolution #2024-52
Moved by: Paul Sowrey
Seconded by: Jim Cushman

Whereas under Ontario Regulation 391/21: Blue Box producers are fully accountable and financially responsible for their products and packaging once they reach their end of life and are disposed of, for 'eligible' sources only;

And Whereas 'ineligible' sources which producers are not responsible for include businesses, places of worship, daycares, campgrounds, public-facing and internal areas of municipal-owned buildings, and not-for-profit organizations, such as shelters and food banks;

And Whereas should a municipality continue to provide services to the 'ineligible' sources, the municipality will be required to oversee the collection, transportation, and processing of the recycling, assuming 100% of the costs;

Be it resolved that the Council of the Corporation of the Township of Perry hereby request that the province amend Ontario Regulation 391/21: Blue

...2

Box so that producers are responsible for the end-of-life management of recycling products from all sources;

And further that Council hereby request the support of all Ontario Municipalities;

And further that this resolution be forwarded to the Honourable Doug Ford, Premier of Ontario, the Honourable Andrea Khanjin, Minister of the Environment, Conservation, and Parks, the Honourable Graydon Smith, MPP Parry Sound-Muskoka, and to all Ontario Municipalities.

Carried."

Your attention to this matter is greatly appreciated.

Sincerely,



Beth Morton
Clerk-Administrator

BM/ec

c.c. Honourable Andrea Khanjin, Minister of Environment, Conservation and Parks
Honourable Graydon Smith, MPP Parry Sound-Muskoka
All Ontario Municipalities

Laura Brandt

Subject: FW: OPP Detachment Board Update - Request for response by Monday, March 11, 2024 at 4:00 pm

From: Beth Morton <beth.morton@townshipofperry.ca>

Sent: Tuesday, March 5, 2024 4:16 PM

To: Cheryl Marshall <clerk@mcmurrichmonteith.com>; Brenda Paul <bpaulmachar@vianet.ca>; Nicole Gourlay <nicole.gourlay@townofkearney.ca>; John Theriault <clerk@armourtownship.ca>; Nancy Field <deputyclerk@ryersontownship.ca>; Township of Joly <office@townshipofjoly.com>; Nancy Austin <naustin@sundridge.ca>; Caitlin Haggart <clerk@strongtownship.com>; Don McArthur <clerk@southernriver.ca>; Brayden Robinson <treasurer@ryersontownship.ca>; Denis Duguay <clerk@burksfalls.ca>; Kerstin Vroom <Clerk@magnetawan.com>

Cc: Erica Cole <info@townshipofperry.ca>; Kim Seguin <kim.seguin@townshipofperry.ca>

Subject: RE: OPP Detachment Board Update - Request for response by Monday, March 11, 2024 at 4:00 pm

Importance: High

Good afternoon:

As the current lead for the OPP Detachment Board, Perry has received a letter from the Province requesting the key contact information for each detachment board in order to create the Agency Profile on Ontario's Public Appointment Management System (PAMS). The PAMS will be put in place in order to facilitate the provincial appointee to the Board.

In Nicky Kunkel's letter of May 28, 2021, it outlined that based on our internal municipal survey, the Townships opted that one municipality would hold the contract if required (to be decided later) and that a part time contract position for the Board would be created for Board Administration. The Province is now requesting these details by March 15, 2024.

Is there any other municipality interested in acting as the lead for the OPP Detachment Board, or is it preference that it stay with Perry at this time? If you could please respond by **Monday, March 11, 2024 at 4:00 pm**, so that we have ample time in our schedule to respond to the Province that would be appreciated.

Next steps:

Public Community Representatives - The lead municipality will be required to take on the responsibility to advertise and accept applications on behalf of the Board for the 2 public community representatives. A 'Draft' advertisement will be provided to the Clerks by the lead for review prior to it being circulated. Note - Whoever the lead is will need to start advertising ASAP.

Council Representatives – There are 4 municipal reps to be appointed, outlined as follows:

- 1 from Burk's Falls, Armour, Ryerson (appointment received)
- 1 from Perry, Kearney, McMurrich Monteith
- 1 from Sundridge, Magnetawan and Strong
- 1 from Joly, Machar and South River

Please circulate to your Council on the next Council Meeting and provide the lead municipality with the name of the municipal rep, together with resolutions. We ask that this be completed during the month of March or early April at the latest as the *Community Safety and Policing Act, 2019* comes into force on April 1, 2024.

Once we have more information from the Province, the lead will provide details on the next steps for the Board.

Thank you for your immediate attention to this matter.

Take care,

Beth Morton, Clerk-Administrator



Township of Perry | 1695 Emsdale Road
Emsdale ON | (705)636-5941
www.townshipofperry.ca

The Municipal Office is open to the public Monday to Friday from 8:30 am to 4:30 pm. **If you wish to discuss a planning application, kindly email me or call 705-636-5941 to schedule an appointment.** We also are continuing to provide services online, by telephone, and by email. You can also visit our website www.townshipofperry.ca for more information.

The Perry Township Public Library is now open at 25 Joseph St, Emsdale! For more information or to view their hours, visit their [website](#).

[My working day may differ from your working day. Please do not feel obliged to reply to this email outside of your normal working hours.](#)

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Telephone: (416) 314-3377
Facsimile: (416) 314-4037

Téléphone: (416) 314-3377
Télécopieur: (416) 314-4037

March 4, 2024

Dear Ontario Provincial Police Detachment Board Lead:

In January 2024, communities were notified that the Ministry of the Solicitor General released the description of the regulation that will set out Ontario Provincial Police (OPP) Detachment Board compositions and other related matters; public/stakeholder input on the Ontario Regulatory Registry (ORR) was due February 13, 2024. The ministry is now writing to provide OPP Detachment Boards with next steps in this process.

The ORR posting is now closed, and we thank all stakeholders for their feedback. Please be aware, the proposed board compositions reflected in the posting are not finalized as the ministry will be taking all feedback into consideration, including any requests received from communities for revisions to their respective board composition. In the interim, the ministry continues to prepare for the *Community Safety and Policing Act, 2019* to come in-force on April 1, 2024.

The ministry requires a key contact for each detachment board to create an Agency Profile on Ontario's Public Appointment Management System (PAMS). This Agency Profile will be available on the public-facing Public Appointments Secretariat [website](#) to help facilitate the appointment of provincial appointees to your Board.

The following information is required to create an Agency Profile:

- Name of the OPP detachment board
- Mailing address
- Email address
- Phone number
- URL (if applicable)

Please note that the contact information that is provided will be published and can be accessed publicly. The name of the OPP detachment board on the PAMS system will be labelled as it appears on the description (e.g., [Detachment name] OPP Detachment Board – Board 1).

Please submit this information to the ministry lead, Jacob Estrela-Robalino, Appointments Officer, Public Safety Division, at Jacob.estrela-robalino@ontario.ca. Once received, the information will be translated to French and posted to the website. Each OPP Detachment Board will be notified when their Agency Profile is live on the website and accepting applications. All boards should provide the above information to the ministry by **March 15, 2024**.

Page 2

If you have any further questions about the public appointments process, please contact Jacob Estrela-Robalino, Appointments Officer, Public Safety Division, by email at Jacob.estrela-robalino@ontario.ca.

Thank you for your continued support and collaboration throughout this ongoing process.

Sincerely,

A handwritten signature in black ink, appearing to read 'Michelina Longo', with a stylized flourish at the end.

Michelina Longo
Director, External Relations Branch
Public Safety Division

Laura Brandt

Subject: FW: Request for donation

From: Magnetawan Horticultural Society <maghortsociety@gmail.com>

Sent: Monday, February 19, 2024 5:57 PM

To: Kerstin Vroom <Clerk@magnetawan.com>

Subject: Request for donation

Dear Magnetawan Council members,

I am writing today on behalf of the Magnetawan Horticultural Society.

As I'm sure you are aware, our group has undertaken many gardening projects located within the Municipality since we formed a Society in 2017. Most recently in 2023, we planted a Native Wildflower garden in front of the Lions Pavilion and will finish a Native Pollinator garden in Ahmic Harbour this summer.

We do our best to raise as much money as possible throughout the year in order to pay for our projects but last year's new gardens took a big chunk of our funds, with the soil being the largest expense at over \$1800.00.

In order to continue to improve upon our work within the Municipality and move forward with some new ideas and projects, we are requesting a donation of \$1000.00.

We appreciate the years of support we have received from the Municipality; the Roads department, Parks and Landfill crew and the Fire Department, as well as Council and office staff.

Thank you for always being behind us 100%!

Yours truly,

Barb Stewart

President

Magnetawan Horticultural Society

**Central Almaguin Planning Board
MINUTES
Wednesday, January 10, 2024
At the Village of South River Municipal Office located at
63 Marie Street, South River (705-386-2573)**

Board Meeting Minutes for January 10, 2024

Attending:

Vice Chair	Magnetawan Member Sam Dunnett	Provincial Member John MacLachlan
Machar	Member Lynda Carleton	Strong Member Jeff McLaren
Chair	South River Member Jim Coleman	Joly Member Chris Nicholson
Sundridge	Member Jim MacLachlan	

Secretary-Treasurer: Christine Hickey

Guests: Michael Vallins, Brandon Huls, Dave McAllister, Dave Coughlin, Thomas Healy, Wayne Simpson, Peter Benninger

1. The chair called the meeting to order at 5:00 p.m.
2. Declaration of Pecuniary Interests- None
3. Approval of Agenda

Res #1 - Lynda Carleton-John MacLachlan

BE IT RESOLVED THAT the Central Almaguin Planning Board does hereby approve an amendment to the January 10, 2024 agenda to add Item 7.2 – Consent Application B015/23 Lount – Appeal Documents. **CARRIED**

Member Sam Dunnett arrived at approximately 5:08 p.m.

4. Appointment of Secretary Treasurer for 2024

Res #2 - Jim MacLachlan-Jeff McLaren

BE IT RESOLVED THAT the Central Almaguin Planning Board does hereby appoint Christine Hickey as the Secretary-Treasurer for 2024. **CARRIED**

5. Minutes - December 6, 2023

Res #3 - Lynda Carleton-John MacLachlan

BE IT RESOLVED THAT this Board does hereby adopt the minutes of Wednesday, December 6, 2023; as written. **CARRIED**

6. Payment of January Accounts:

Res #4 - Jeff McLaren-John MacLachlan

BE IT RESOLVED THAT this Board does hereby approve payment of the January Accounts:

Ch# 575 - Village of South River – Rent for January 2024 - \$341.92

Ch# 576 - Christine Hickey – Wages (December 5 – December 29 – 22.5 hours)

CH#577 – Refund of Deposit Owing – B014/22 – Correction to original amount – \$435.57

CH#578 - CGIS SPATIAL SOLUTIONS – Invoice # 45265 - \$322.05

Online CRA Payments for December (\$112.30)

CARRIED

7. Public Meetings/Decisions on the following Files

B024/23 Lount – Concession 7, Lots 11 & 12 (4357 Eagle Lake Road)

The meeting time for this application was approximately 5:09 p.m. to 5:15 p.m.

The Chair confirmed if there were any questions or comments from those attending electronically or in person. There were no further comments on the application from those in attendance. The Secretary-Treasurer advised that there were no comments received on this application and that the applicant submitted revised drawings as directed at the December 6, 2023 meeting.

Res #5 - Sam Dunnett-John MacLachlan

BE IT RESOLVED THAT this Board does hereby approve File B024/23 Lount

That this approval applies to create three (3) new lots which will have:

Lot 1: 117.50m (+/-) Frontage on Eagle Lake Road, with a Depth of 114.4m (+/-) and an area of 1.05ha (+/-).

Lot 2: 86.58m (+/-) Frontage on Eagle Lake Road, with a Depth of 174.97m (+/-) and an area of 1.32ha (+/-).

Lot 3: 128.39m (+/-) Frontage on Eagle Lake Road, with a Depth of 228.83m (+/-) and an area of 2.2ha (+/-).

Retained lot will be an area of 13.12ha (+/-).

The subject lands are located at Concession 7, Lot 11 & 12, Plan 42R-15503, with a municipal address of 4357 Eagle Lake Road, Township of Lount, District of Parry Sound.

The Board requires that all conditions of draft approval from the Central Almaguin Planning Board be met before the deeds can be stamped and final approval given. **CARRIED**

B027/23 Strong – Concession 3, Lot 8 and Part Lot 7 (School House Lane)

The Secretary-Treasurer advised that the applicant for B027/23 Strong requested by email to withdraw the application submitted.

6. New Files

B026/23 Strong – Concession 1, Lot 7 (219 Stirling Falls Road)

The Secretary-Treasurer was directed to proceed with a notice of hearing.

B028/23 Lount – Concession 3, Part Lot 6 (Summer Road)

Discussion ensued on the private road signage. It was confirmed that this was a sign that was posted by a property owner along this road. It was further confirmed that Pebbles Road is Private Road that was relayed through previous application, which leads to Deer Lake,

The Committee deferred the application to the next meeting to allow review of report that was provided by Municipal Planning Services.

Res #6 - John MacLachlan-Jim MacLachlan

BE IT RESOLVED THAT this Board does defer application B028/23 Lount to allow for review of the Planner Memo dated January 10, 2024. **CARRIED**

B001/24 Magnetawan – Concession 9, Part Lots 2 and 3 (79 West Whalley Lake Road)

The Secretary-Treasurer was directed to proceed with a notice of hearing.

The Secretary Treasurer was directed to Send the Conditions provided by the Municipality of Magnetawan for application B001/24.

B002/24 Laurier – Concession 8, Lot 3 (11 Goreville Road)

The Secretary-Treasurer was directed to proceed with a notice of hearing.

B003/24 and B004/24 Lount – Concession A, Lot 148 and 149 (977 Rye Road)

The Committee deferred the application until a planning report was provided by Municipal Planning Services.

Res #7 - Lynda Carleton-Jeff McLaren

BE IT RESOLVED THAT this Board does defer application B028/23 Lount to allow for review of the Planner Memo dated January 10, 2024. **CARRIED**

7. Follow-up/New Items

- 7.1 Spring Lake Subdivision – Lot 8
Re: Accessory Building – Requested Documents

The Board reviewed the documents provided by the applicant of Spring Lake Subdivision – Lot 8. The Board requested that the following information be provided to the Planner to as part of the review: All of the recommendations from Hutchinson be followed and as part of the application process, the relief that is being requested be addressed.

- 7.2 Consent Application B015/23 Lount
Re: Appeal Documents Received

Res #8 - Jeff McLaren-Sam Dunnett

BE IT RESOLVED THAT the Central Almaguin Planning Board direct the Secretary-Treasurer to obtain a legal opinion and have the solicitor prepare a letter to the appellant on file B015/23 Lount. **CARRIED**

8. Correspondence - None

9. Closed Session - None

10. Adjournment

Res #9 - John MacLachlan-Lynda Carleton

BE IT RESOLVED THAT this Board does hereby adjourn until Wednesday, February 7, 2024 or at the call of the Chair. **CARRIED**

Town of Parry Sound EMS Advisory Committee

Open Minutes

Date:

February 22, 2024

Time:

06:30pm

Location:

(on-line) ZOOM Meeting and for streaming of the meeting please click on the link below.

<https://www.youtube.com/channel/UC4QrR6HjwibWOJRbLwnjcFQ/videos>

Members Present:

Jamie McGarvey - chairperson, Joel Constable, Scott Sheard, John Wilson, Pearl Ivens, Shelly Foote, Ann MacDiarmid

Regrets:

Present:

Dave Thompson, Director of Development and Protective Services

Recording:

Sheri Skinner, Administrative Assistant

Guests:

1. Agenda

1.1 Additions to Agenda

1.2 Prioritization of Agenda

Town of Parry Sound EMS Advisory Committee

Open Minutes

1.3 Adoption of Agenda

Addition to the Agenda

8.3 That the EMS Advisory Committee request staff to investigate opportunities of Aero Future Canada's autonomous drone technology and to report back to the next EMS Advisory Committee with the progress.

Moved by Pearl Ivens

Seconded by Scott Sheard

That the February 22, 2024 Parry Sound District Emergency Medical Services Committee meeting agenda be approved.

Carried

1.4 Disclosure of Pecuniary Interest and the General Nature Thereof

2. Minutes and Matters Arising from Minutes

2.1 Adoption of Minutes

Moved by Shelly Foote

Seconded by Scott Sheard

That the Minutes of the October 26, 2023 meeting of the Parry Sound District Emergency Medical Services Committee be approved as circulated.

Carried

3. Correspondence

4. Deputations

4.1 Tom Smith, EMS Supervisor of Community Paramedicine - overview of the Community Paramedicine Program for Parry Sound District EMS.

Town of Parry Sound EMS Advisory Committee

Open Minutes

Tom Smith, EMS Supervisor of Community Paramedicine presented and orientated the Committee on what Community Paramedicine stands for and how they assist the community from the various services they offer to administering mediations, Paramedic training, responding to 911 calls while on duty and provided statistics on how the program is positively affecting the community.

5. Emergency Services Director's Report

Dave Thompson provided a brief description and further explanations of the items on his Director's Report when necessary.

Moved by Ann MacDiarmid

Seconded by John Wilson

That the Emergency Services Director's Report dated February 22, 2024 be accepted as submitted.

Carried

6. Reports

6.1 EMS Statistical Report - December 2023

6.2 EMS Night Call Statistics - December 2023

6.3 EMS Vehicle Inventory - December 2023

Dave Thompson provided a descriptive overview of the various reports attached.

Dave Thompson will inquire and clarify to the Committee on report 6.2 EMS Night Call Statistics - December 2023 with regard to the zero Code 8's reported between the hours of 4:00pm thru 7:00pm every month from every station.

Resolution

EMS Committee members have received reports 6.1, 6.2, 6.3 as listed above.

Town of Parry Sound EMS Advisory Committee

Open Minutes

Moved by Shelly Foote

Second by Pearl Ivens

Carried

7. Ratification of Matters from Closed Agenda

8. Other Business

8.1 DT EMS Surplus Ambulance Disposal

Resolution

That the EMS Advisory Committee recommends the Town of Parry Sound Council approve report DT EMS Surplus Ambulance Disposal.

Moved by John Wilson

Seconded by Ann MacDiarmid

carried

8.2 DT Burks Falls EMS Base Rehabilitation - 2024

Resolution

That the EMS Advisory Committee recommends the Town of Parry Sound Council approve report DT Burks Falls EMS Base Rehabilitation.

Moved by Scott Sheard

Seconded by Ann MacDiarmid

Carried

8.3 Aero Future Canada's autonomous drone technology

Town of Parry Sound EMS Advisory Committee

Open Minutes

Resolution

That the EMS Advisory Committee request staff to investigate opportunities of Aero Future Canada's autonomous drone technology and to report back to the next EMS Advisory Committee with the progress.

Moved by Scott Sheard

Seconded by Ann MacDiarmid

9. Dispatch Update

10. Business Plans

11. Adjournment @ 7:54pm

Moved by Shelly Foote

Seconded by Pearl Ivens

Carried



Legal Services / Clerk's Department
789 Broadway Street, Box 3000
Wyoming, ON N0N 1T0

Telephone: 519-845-0801
Toll-free: 1-866-324-6912
Fax: 519-845-0818

February 23, 2024

The Honourable Doug Ford
Premier of Ontario
Legislative Building
Queen's Park
Toronto ON M7A 1A1

Dear Premier Ford:

Re: Lambton County Council Motion

Please be advised that at its regular meeting of February 07, 2024, Lambton County Council Passed the following resolution:

#25: Ferguson/Bradley:

WHEREAS the Province of Ontario has agreed to assume responsibility for the Gardiner Expressway and the Don Valley Parkway from the City of Toronto, which will be uploaded to the Province of Ontario;

WHEREAS like the City of Toronto, The Corporation of the County of Lambton and all municipalities in the Province of Ontario are experiencing significant financial and budgetary pressures including those related to infrastructure development, maintenance and repairs, and are seeking reasonable solutions to address the same while balancing their financial books;

WHEREAS the uploading of municipal highway infrastructure to the Province of Ontario or, alternatively, appropriately increasing the Ontario Community Infrastructure Fund to Ontario municipalities will assist municipalities in addressing such financial challenges;

THEREFORE, BE IT RESOLVED:

- a) That the Province of Ontario: (i) upload from local municipalities the responsibility of and costs associated with the continued construction, operation, and maintenance of major municipally-owned highways throughout the Province of Ontario to the Ontario Ministry of Transportation; or (ii) alternatively, if uploading is not the preferred option of the Province and/or local municipality, to appropriately increase the

Ontario Community Infrastructure Fund to municipalities so as to fairly and equitably allocate resources to Ontario municipalities.

- b) That a copy of this resolution be circulated to all municipalities in Ontario; the Association of Municipalities of Ontario; Sarnia-Lambton MPP, Bob Bailey; the Ontario Minister of Transportation, the Hon. Prabmeet Singh Sarkaria; and the Premier of Ontario, the Hon. Doug Ford.

Carried.

Kind Regards,

DocuSigned by:


5897967E2272445
Olivia Leger

Clerk/County Solicitor

Encl #CC 04-10-24

cc: Association of Municipalities of Ontario
All Ontario Municipalities
Bob Bailey, M.P.P. Sarnia-Lambton Riding
Hon. Prabmeet Singh Sakaria, Ontario Minister of Transportation



4800 SOUTH SERVICE RD
BEAMSVILLE, ON L0R 1B1
905-563-8205

February 28, 2024

SENT VIA EMAIL: Premier@ontario.ca

The Honourable Doug Ford
Premier of Ontario
Legislative Building, Queen's Park
Toronto, ON M7A 1A1

Dear Honourable Doug Ford:

RE: Town of Lincoln Council Resolution – Urgent Need for Increased Funding to Libraries and Museums in Ontario

Please be advised that the Council of the Corporation of the Town of Lincoln at its Council Meeting held on February 26, 2024, passed the following motion regarding an Urgent Need for Increased Funding to Libraries and Museums in Ontario:

Resolution No: RC-2024-23
Moved by Mayor Easton; Seconded by Councillor Mike Mikolic

WHEREAS the provincial funding for public libraries is currently based on population levels from 25 years ago, which fails to reflect the substantial growth and changing needs of our communities. The Town of Lincoln Council wishes to draw your attention to the "Overdue" report of 2023 from the Canadian Urban Council, which emphasizes the pivotal role libraries play in various aspects of community life, including knowledge distribution, culture, health, reconciliation, belonging, and our democracy; and

WHEREAS libraries, situated at the heart of our communities, serve as multifaceted institutions catering to diverse needs. They provide essential services such as access to culture and information, refuge for those experiencing domestic violence, election information centers, job search facilities, health clinics, language learning centers for newcomers, and spaces for educational and community events. Despite their vital role, public libraries in Ontario have not seen an increase in provincial funding for over 25 years, leading to a decrease in the value of the province's investment by over 60%; and

WHEREAS the Town of Lincoln Council urges the Provincial Government to

consider increasing provincial funding for Ontario's public libraries to address critical shared priorities and community needs. While over 90% of library funding comes from local municipal governments, provincial operating funding is crucial for providing stability to library budgets, especially in times of inflation, technological changes, and increasing demands on libraries as community hubs; and

WHEREAS the Town of Lincoln Council would like to bring to the Provincial Government's attention the pressing need to increase the funding envelope for the Community Museum Operating Grant (CMOG). The Town of Lincoln currently receives \$25,000 annually, the maximum amount through this grant, but the funding envelope has remained stagnant for over 15 years. This limitation hampers the ability of community museums to offset increasing operational expenses, impacting their role in preserving and promoting local stories, attracting cultural tourists, supplementing school curriculum, and contributing to vibrant and vital communities; and

WHEREAS the Lincoln Museum and Cultural Centre is a community hub critical to the health and vibrancy of our community. An increase in CMOG funding will enable our museum to continue its valuable service to the community, creating a sense of place, attracting cultural tourists, and preserving local stories that define our unique identity; and

WHEREAS Cultural institutions, particularly museums, play a vital role in shaping and preserving our community's identity. They contribute to tourism, social participation, senior well-being, skill-building, and learning. As the largest government funder for most of Ontario's smaller museums, municipalities create value in their communities through the work of these institutions.

THEREFORE, BE IT RESOLVED THAT the Town of Lincoln Council urges the Provincial Government to support increasing funding to both public libraries and community museums. Recognizing these institutions as national assets and strategically investing in their potential will contribute significantly to renewing post-pandemic social cohesion, economic well-being, and community resilience; and

BE IT FURTHER RESOLVED THAT this resolution be circulated to the Province, the Minister of Tourism, Culture and Sport, Association of Municipalities of Ontario (AMO), the Niagara Region, the 12 Local Area Municipalities in Niagara and all municipalities of Ontario for endorsement.

CARRIED

If you require any additional information, please do not hesitate to contact the undersigned.

Regards,



Julie Kirkelos

Town Clerk

jkirkelos@lincoln.ca

JK/dp

Cc: Premier of Ontario
Minister of Tourism, Culture and Sport
Association of Municipalities of Ontario (AMO)
Ann-Marie Norio, Clerk, Niagara Region
Local Area Municipalities
All Ontario Municipalities

Office of the
County Warden



9 INTERNATIONAL DRIVE
PEMBROKE, ON, CANADA
K8A 6W5
613-735-7288
FAX: 613-735-2081
www.countyofrenfrew.on.ca

January 31, 2024

The Honourable Doug Ford
Premier of Ontario
premier@ontario.ca

DELIVERED VIA EMAIL

RE: Rural and Small Urban Municipalities – Affordability of Water and Wastewater Systems

Dear Premier Ford,

Please be advised that at the Regular Council Meeting on January 31, 2024, The County of Renfrew passed the following resolution:

WHEREAS the Provincial Policy Statement (PPS) (Section 1.6.6.2) states that municipal sewage services and municipal water services are the preferred form of servicing for settlement areas to support protection of the environment and minimize potential risks to human health and safety and that intensification and redevelopment within these settlement areas should be promoted; and

WHEREAS the PPS (Section 2.2.1 (f)) states that planning authorities shall protect, improve, or restore the quality and quantity of water by implementing the necessary restrictions on development and site alternation to protect all drinking supplies and designated vulnerable areas, and protect, improve, or restore vulnerable surface and ground water, sensitive surface water features and sensitive groundwater features, and their hydrologic functions; and

WHEREAS the PPS (Sections 2.2.1(h) and (i)) states that there is consideration of environmental lake capacity as well as stormwater management practices; and

WHEREAS the Ministry of the Environment, Protection and Conservation (MECP) Procedural Guideline B-1-5 Policy 2 provision states that water quality which presently does not meet the Provincial Water Quality Objectives shall not be further degraded and all practical measures shall be undertaken to upgrade the water quality to the Objectives; and

WHEREAS in 2014 the Township of Whitewater Region authorized Jp2gConsultants Inc. to undertake a Municipal Class Environmental Assessment (EA) for the purpose of evaluating viable options to upgrade the 1979 Cobden Wastewater Treatment Plant. This plant did not meet guidelines for effluent flow into Muskrat Lake and Cobden Wetland being highly sensitive, at-capacity, inland lake, and Provincial Significant Wetland (PSW) and acknowledged as one of

the most eutrophic in the province. The plant had ongoing seasonal overflow events, and was operating at maximum capacity; and

WHEREAS in 2018 the Council of the Township of Whitewater Region approved the construction of a new parallel mechanical system that would meet all provincial environmental and regulatory requirements including accommodating future growth. Federal and provincial contributions only covered 50% of the final construction costs, as there was no ability to renegotiate with federal and provincial partners once real costs were known. As a result, the balance of costs (\$6M) was debentured over 30 years at interest rates that are slightly punitive to rural and small urban municipalities; and

WHEREAS in 2019 the Council of the Township of Whitewater Region conducted a Water and Wastewater Rate Study that demonstrated the need for rate increases of over 100% to fund the new wastewater treatment plant construction debenture and the significantly increased operating costs for a parallel mechanical system. Rural and small urban municipalities experience very limited growth as federal and provincial policies heavily support growth in urban centers. As there are no other sources of available operational funding, rural and small urban municipalities are expected to fund the construction and operation of these state-of-the-art systems from existing property owners and nominal forecasted growth; and

WHEREAS in 2023 the Township of Whitewater Region combined water and wastewater rates have risen to almost \$3,000/year for its five hundred and eleven (511) users and are among the highest in the County of Renfrew and across the Province of Ontario. There are similarly high user rates in the Township of Madawaska Valley as a result of Provincial regulations and a small number of users. Other examples of rapidly increasing rates include the Towns of Deep River, Renfrew, Arnprior, Laurentian Hills, and Petawawa, and the Townships of Bonnechere Valley, Laurentian Valley and Killaloe, Hagarty and Richards, where significant upgrades in short periods of time are making rates unaffordable even with an increased number of users.

NOW, THEREFORE BE IT RESOLVED THAT the Council of the County of Renfrew:

Advocate to the provincial and federal levels of government to make them aware that rural and small urban water and wastewater systems are financially unsustainable; and Advocate to the Association of Municipalities of Ontario (AMO), the Rural Ontario Municipalities Association (ROMA) and the Federation of Canadian Municipalities (FCM) to examine if the unaffordability of water and wastewater system operational costs is systemic provincially and nationally.

AND THAT a copy of this resolution be circulated to The Honourable Doug Ford, Premier of Ontario; the Honourable Kinga Surma, Minister of Infrastructure (Ontario); the Honourable Dominic LeBlanc, Minister of Intergovernmental Affairs, Infrastructure and Communities (Canada); the Honourable Paul Calandra, Minister of Municipal Affairs and Housing, the Honourable Andrea Khanjin, Minister of the Environment, Conservation and Parks (Ontario), Cheryl Gallant, MP, Renfrew-Nipissing-Pembroke, John Yakabuski, MPP, Renfrew-Nipissing-Pembroke and Parliamentary Assistant to the Minister of the Environment, Conservation and Parks; AMO; ROMA; FCM; and all Municipalities in Ontario.

If you have any questions regarding the above resolution, please do not hesitate to contact me.

Sincerely,



Peter Emon, Warden

County of Renfrew

warden@countyofrenfrew.on.ca

cc: Honourable Kinga Surma, Minister of Infrastructure (Ontario)
Honourable Dominic LeBlanc, Minister of Intergovernmental Affairs, Infrastructure and Communities (Canada)
Honourable Paul Calandra, Minister of Municipal Affairs and Housing
Honourable Andrea Khanjin, Minister of the Environment, Conservation and Parks (Ontario), Cheryl Gallant, MP, Renfrew-Nipissing-Pembroke
John Yakabuski, MPP, Renfrew-Nipissing-Pembroke and Parliamentary Assistant to the Minister of the Environment, Conservation and Parks
AMO; ROMA; FCM; and all Municipalities in Ontario.

Laura Brandt

From: CPLB-Admin Asst (MPBSD) <CPLB-Admin@ontario.ca>
Sent: February 23, 2024 5:18 PM
To: Laura Brandt
Subject: Response from the Ministry of Public and Business Service Delivery - 996-2024-213

Sent on behalf of Kelly Houston-Routley, Director of the Consumer Policy and Liaison Branch, Ministry of Public and Business Service Delivery

Date: February 23, 2024
Name: Laura Brandt
Email: lbrandt@magnetawan.com

Dear Laura Brandt,

Thank you for writing to the Honourable Todd McCarthy, the Minister of Public and Business Service Delivery, expressing support for the Township of Clearview's resolution about cemetery transfer/abandonment administration and management support. As the Director responsible for policy related to the Funeral, Burial and Cremation Services Act, 2002 (FBCSA) and its regulations, and for oversight of the Bereavement Authority of Ontario (BAO), I am pleased to respond on behalf of the Ministry of Public and Business Service Delivery (ministry).

The Government of Ontario is committed to a strong bereavement sector – one that protects consumers and serves them with integrity. The FBSCA, and its regulations, set out certain requirements for Ontario's bereavement sector, including cemetery operators. The requirements in the FBSCA help to protect consumers and to promote high standards for cemeteries.

The ministry acknowledges your request for the Ontario government to provide financial and legislative relief for municipalities that are required to assume ownership of and maintenance responsibilities for cemeteries that have been abandoned within their geographic boundaries. The ministry also recognizes your request for other resources to support municipal cemetery operators.

The ministry is aware of the challenges that municipalities have raised about funding the ongoing maintenance of abandoned cemeteries. The ministry acknowledges abandoned cemeteries can pose a burden on some municipalities, particularly when an abandoned cemetery has a depleted cemetery care and maintenance fund/account.

While the ministry recognizes your concerns, at this time it is not considering providing municipalities with financial assistance for assuming responsibility for abandoned cemeteries. However, between 2019 and 2021, the ministry consulted with the bereavement sector and municipalities to understand their concerns with the framework for cemetery care and maintenance funds/accounts and to identify solutions.

You may know that regulatory changes took effect on January 1, 2022 – including increases to the minimum care and maintenance fund/account contribution amounts – to help generate more income for ongoing cemetery maintenance.

In addition, as of January 1, 2022, non-commercial cemetery operators, such as municipalities, are permitted to apply for the BAO Registrar's approval to use the capital portion of care and maintenance funds/accounts to increase the capacity of a cemetery.

These changes aim to respond to municipal cemetery operator requests for more flexibility in the framework for care and maintenance funds/ accounts. The ministry is closely monitoring the impact of these changes and will continue to note all feedback from municipalities.

Once again, thank you for writing. Please accept my best wishes.

Sincerely,
Kelly Houston-Routley
Director, Consumer Policy and Liaison Branch
Policy Planning and Oversight Division
Ministry of Public and Business Service Delivery

Laura Brandt

From: Prime Minister | Premier Ministre <PM@pm.gc.ca>
Sent: February 26, 2024 6:46 PM
To: Laura Brandt
Subject: RE: Office of the Prime Minister/Cabinet du premier ministre
Attachments: 2024-53 Calvin.pdf; image001.png

Dear Ms. Brandt:

On behalf of Prime Minister Justin Trudeau, I would like to acknowledge receipt of your correspondence of February 22, 2024, regarding your resolution number 2024-53 endorsing a resolution of the Municipality of Calvin in relation to cost sharing provincial firefighting.

Thank you for sharing this document on behalf of the Council of the Municipality of Magnetawan. Your courtesy in bringing this information to the Prime Minister's attention is appreciated.

Once again, thank you for taking the time to write.

M. Bredeson

Executive Correspondence Officer / Agent de la correspondance Executive Correspondence Services / Services de la correspondance de la haute direction

----- Original Message -----

From: lbrandt@magnetawan.com
Sent: Thursday, February 22, 2024, 1:15 PM
To: bill.blair@parl.gc.ca;premier@ontario.ca;graydon.smith@pc.ola.org;info@fcm.ca;amo@amo.on.ca;amcto@amcto.com; Vic.Fedeli@pc.ola.org;justin.trudeau@parl.gc.ca;
Cc: DeputyClerk@calvintownship.ca
Subject: Support Resolution Municipality of Calvin Cost Sharing Provincial Firefighting

Good Afternoon

Please find attached our resolution in support of the Municipality of Calvin Cost Sharing Provincial Firefighting

Thank you

Laura
Laura Brandt, Deputy Clerk Recreation and Communications Municipality of Magnetawan | PO Box 70 | 4304 Highway 520 | Magnetawan, ON POA 1P0 Phone 705-387-3947 ext. 1002 | Fax 705-387-4875 | lbrandt@magnetawan.com

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<https://magnetawan.com/join-our-mailing-list>

Ministry of Transportation

Ministère des Transports



Assistant Deputy Minister's Office
Integrated Policy and Planning
Division

Bureau du sous-ministre adjointe
Division des politiques et de la
planification intégrées

438 University Avenue
12th Floor
Toronto ON M5G 2K8
Tel. (647) 302-7129

438 Avenue University
12^e étage
Toronto ON M5G 2K8
Tel. (647) 302-7129

Memo to Chief Administrative Officers re:
Licence Plate Renewal

I am writing to provide further information regarding the Government of Ontario's announcement on Feb. 15, 2024, regarding proposed changes to the way licence plates are renewed in Ontario.

The government has announced it will be introducing legislation related to the renewal of licence plates in the coming days, and more details regarding the proposed changes will be released over the coming months.

It is important to note the Government of Ontario is not eliminating licence plate renewals nor is it proposing changes to the plate denial process. The introduction of a new plate renewal process will not change the way municipalities collect unpaid fines.

Plate denial information will continue to support municipal fine collection. As a plate nears its expiry date, the automated system will check if the plate has fines, outstanding tolls, or insurance issues. If the plate has none of these issues, it will be renewed automatically for one year. If the plate has any of these issues, renewal will not proceed and the vehicle owner will be notified that they need to take action, which will include paying any fines or their plate will expire.

Expired plates will continue to be subject to roadside enforcement.

MTO and partner ministries have consulted with key stakeholders, including municipal court managers, throughout the development of this proposal. Further consultations will be held in spring 2024 to discuss the proposal in more detail.

We thank you for your support on this important initiative.

If you have further questions, please contact Katie De Palma at katie.depalma@ontario.ca.

Sincerely,

Jonathan Lebi, Assistant Deputy Minister
Ministry of Transportation

Ontario Land Tribunal

655 Bay Street, Suite 1500
Toronto ON M5G 1E5
Telephone: (416) 212-6349
Toll Free: 1-866-448-2248
Website: olt.gov.on.ca

**Tribunal ontarien de
l'aménagement du territoire**

655 rue Bay, suite 1500
Toronto ON M5G 1E5
Téléphone: (416) 212-6349
Sans Frais: 1-866-448-2248
Site Web: olt.gov.on.ca



PROCEEDING COMMENCED UNDER subsection 34(19) of the *Planning Act*, R.S.O. 1990, c. P.13, as amended

Appellant:	Darryl Cary
Subject:	By-law No. 2023-19
Description:	to establish site specific zoning to existing Tourist Commercial Zone
Reference Number:	By-law 2023-19
Property Address:	1680 Lakeside Trail
Municipality/UT:	Municipality of Magnetawan
OLT Case No.:	OLT-23-000771
OLT Lead Case No.:	OLT-23-000771
OLT Case Name:	Cary v. Magnetawan (Municipality)

The Ontario Land Tribunal ("Tribunal") will conduct a **Case Management Conference (CMC)** by **Video Conference** for this matter.

The event will be held:

AT: 10:00 AM

ON: March 28th, 2024

**AT: <https://global.gotomeeting.com/join/687587165>
Access code: 687-587-165**

The Tribunal has set aside **one (1) day** for this matter.

The event will be held using GoTo Meetings. The appellant(s), applicant, municipality or approval authority, and those persons who intend to request party or participant status, are asked to log into the video hearing through the link provided above at least **15 minutes** before the start of the event to test their video and audio connections. All persons are expected to access and set-up the application well in advance of the event to avoid unnecessary delay. The desktop application can be downloaded at [GoToMeeting](https://gotomeeting.com). A web application is also available: <https://app.gotomeeting.com/home.html>. A compatible web browser for this service is Chrome.

Persons who experience technical difficulties accessing the GoToMeeting application or who only wish to listen to the event can connect to the event by calling into an audio-

Laura Brandt

From: OPP MPB Financial Services Unit (OPP) <OPP.MPB.Financial.Services.Unit@opp.ca>
Sent: February 29, 2024 3:03 PM
To: Laura Brandt; Stephanie Lewin
Subject: Magnetawan M - October to December 2023 Detachment Revenues

Good afternoon,

Revenues collected for worked performed by detachment staff is credited to municipalities quarterly throughout the year, approximately two months after the end of the quarter.

We are pleased to advise October to December 2023 revenue credits have been sent to Ontario Shared Services (OSS) for processing and should be issued within the week. Your municipality will be receiving a credit memo in the amount of \$287.

The breakdown of the October to December revenue credit is as follows:

Security Checks = \$287

Reports = \$0

Fingerprints = \$0

Other = \$0

We have been advised by OSS a call to 1-877-535-0554 is required to apply the credit to an outstanding invoice.

Should you have any questions please email OPP.MPB.Financial.Services.Unit@opp.ca.

Respectfully,

MPB Financial Services Unit



21 Church Street
Dunchurch, Ontario P0A 1G0
Phone: 705-389-2466 ~ Fax: 705-389-1855

www.whitestone.ca
E-mail: info@whitestone.ca

Whitestone and Area Nurse Practitioner-Led Clinic Report to Magnetawan Council, February 29, 2024

Safer Care

The expansion to the nursing station has enabled our team to provide safer care for our patients by improving our ability to protect patients from infection:

- We can now guide patients to an examination room while they await their health professional, which helps us limit the number of patients in the waiting room, limiting opportunities for the spread of infection.
- In addition, we can use the staff entrance (at the back of the building – away from the main entrance) for patients who are deemed “infectious” during a visit. These patients do not need to pass through the waiting area, reducing the risk of their infection spreading to other patients.

More Services

The expansion has also provided additional space for us to deliver new and expanded services for the community:

- Our newly funded Community Enhanced Geriatric Team (CEGT) helps older adults age well at home – and helps to prevent older adults from being admitted to hospital if their needs can be met at home. This team includes a **part-time (twice weekly) registered practical nurse (RPN)** to expand our care team.
- Since November 2022, we have an additional **part-time nurse practitioner (NP)** visiting twice weekly.
- Our clinic has been designated as a **Home and Community Care Overflow Site**. Patients who are able to travel can visit our clinic for some home care services.
- The District Social Services Administrative Board (DSSAB) provides social services once a month at the clinic.

These new services are in addition to our existing services:

- Nurse practitioner Monday to Friday.
- Physiotherapy and counselling one day a week.

The new examination bed, which was provided by the local Legion, has provided much easier access for people with mobility challenges.

Thank you for Your Support

Once again, our Committee would like to sincerely thank Magnetawan Council for its continued support of our activities.

Respectfully Submitted by:

Marcella Sholdice
Chair, Whitestone and Area Nursing Station
Community Advisory Committee

Michelle Hendry
CAO/Clerk, Municipality of Whitestone

FONOM

Federation of Northern Ontario Municipalities

Executive Award Call for Nominations

Nominations are now being accepted from municipalities and individuals in Northeastern Ontario for the FONOM Executive Award to be presented at the upcoming FONOM Conference in the City of Greater Sudbury.

The following is a description of the purpose of the award and eligibility requirements.

Purpose

The purpose of this award is to honour an individual member of FONOM who has contributed in a special and meaningful way toward the enrichment and betterment of the lives of the residents of Northeastern Ontario and who has exerted tireless efforts over a period of years in promoting the objectives of FONOM regionally and provincially.

Who is eligible? To qualify for the Executive Award, recipients must have served in an elected office in one of the municipalities within the FONOM membership district.

When are the awards presented?

The award is presented concurrent with the annual FONOM Conference. The recipient and their nominator will be notified in advance of the awards ceremony.

When is the deadline for nominations?

Any person or organization can nominate an individual by completing the following nomination form and sending the signed form to the address below, no later than **April 5th, 2024**.

Previous recipients of the FONOM Executive Award are:

- 1997 Joe Mavrinac, Kirkland Lake
- 1998 John Hodder, Manitoulin
- 1999 Marcel Noel, West Nipissing
- 2000 Fred Poulin, Smooth Rock Falls
- 2001 Vic Power, City of Timmins
- 2002 Austin Hunt, Manitoulin
- 2003 Jim Gordon, Sudbury
- 2004 Richard Adams, Parry Sound
- 2005 Phyllis Floyd, Former Executive Director, Sudbury
- 2006 Henry (Chick) Goertzen, Township of Laird
- 2008 Ellwood McKinnon, Township of Johnson
- 2009 George Farkouh, City of Elliot Lake
- 2010 John Rowswell, Sault Ste. Marie
- 2011 Michael "J.J." Doody, Timmins
- 2012 Frank Gillis, Espanola
- 2013 Austin Hunt, Billings
- 2014 Stephen Butland, Sault Ste. Marie
- 2015 Vyrn Peterson, Blind River
- 2016 Tom Laughren, Timmins
- 2017 Alan Spacek, Kapuskasing
- 2018 Jamie McGarvey, Parry Sound
- 2019 Mac Bain, North Bay
- 2020 Merrill Bond, Charlton and Dack
- 2021 Georges Bilodeau, Huron Shores
- 2022 Lynn Watson, Township of Macdonald, Meredith & Aberdeen Additional
- 2023 Councillor Paul Borneman, Town of Parry Sound

Need more information?

Further information and nomination forms may be obtained from:

Federation of Northern Ontario Municipalities

Address: 615 Hardy Street North Bay, Ontario P1B 8S2

Email: fonom.info@gmail.com

Nominations must be submitted by April 5th so please submit your nomination forms as soon as possible. Thank you!

Laura Brandt

From: credentialing <Credentialing@payroll.ca>

Sent: Monday, March 4, 2024 6:35 PM

To: Kerstin Vroom <Clerk@magnetawan.com>

Subject: From the NPI: PCP Designation

Dear Kerstin,

The National Payroll Institute is pleased to notify you that **Natalie Travaglini**, recently completed the Payroll Compliance Professional (PCP) Designation.

Recognized nationally as the standard of excellence, the PCP designation is the foundation of a career in payroll. It provides the compliance knowledge required to process an organization's annual payroll cycle, effectively communicate payroll information to all stakeholders, and understand the accounting function as it relates to payroll.

This designation represents **Natalie's** commitment to high standards of quality, efficiency and professional knowledge. As part of this ongoing commitment, designation holders must comply with the following three requirements to maintain designation with the National Payroll Institute:

- Maintain a membership with the National Payroll Institute through a Professional membership or the Business membership of their employer.
- Adhere to the National Payroll Institute's Code of Professional Conduct
- Meet the Continuing Professional Education (CPE) requirements.

For more information on the National Payroll Institute's designation Programs, please see the National Payroll Institute's website, www.payroll.ca, under Payroll Education.

We would like to once again congratulate Natalie on this significant achievement, and thank you for your support as an employer.

Sincerely,

Professional Accreditation Department
National Payroll Institute

February 21, 2024
NOHFC Project: 7510207

Board of Directors

Honourable Greg Rickford - Chair

David Sinclair, Vice Chair

Michael Fox

Don Mitchell

Fred Slade

Peter Chirico

Sam Biasucci

Kim Cornell

Laurie Marcl

Bill Spinney

Bernie Kamphof

Tonia Blenkarn

Kimberly Ballance

Lucy Belanger

Sue Prodaniuk

Jim Hook

Delivered via email to lbrandt@magnetawan.com
The Corporation of the Municipality of Magnetawan
4304 Highway 520
PO Box 70
Magnetawan, ON P0A 1P0

Attention: Laura Brandt, Deputy Clerk

Dear Laura Brandt,

*Amnic Lake
Dock Improvement
Project
US 125,000 NOHFC 375,000*

I am pleased to advise that the Northern Ontario Heritage Fund Corporation (NOHFC) has approved funding for your project in the following amount(s):

Conditional Contribution	Loan	Total Funding Not to Exceed
\$375,000	\$0	\$375,000

This approval is subject to entering into a signed agreement with NOHFC setting forth the essential terms and conditions of the funding and such other documents that NOHFC may require.

The team assigned to your project is currently preparing the required document(s) and will be in touch with you in the upcoming weeks. For information on program requirements and the funding process, please consult our website at www.nohfc.ca. If you have questions, please contact your project's Financial Officer, Kefier Pommells, toll-free at 1-800-461-8329.

To help us assist you better, please reference your NOHFC project number (7510207) in all your communications with us.

At this time, please do not publicly announce your approval for funding from NOHFC. NOHFC or the Ministry of Northern Development will contact you to arrange the details for an official announcement, where it is expected that you and/or a member of your organization participate.

On behalf of the Board of Directors, please accept my best wishes.

Sincerely,



The Honourable Greg Rickford
Minister of Northern Development
Chair, Northern Ontario Heritage Fund Corporation

offset cost of recreational programming
Music in Park, Public Art, Archery, Exercise
Classroom, roller skates, baseball
nets, geocaches, etc.
\$85,600

Laura Brandt

From: donotreply@otf.ca
Sent: February 27, 2024 1:32 PM
To: Laura Brandt
Subject: Ontario Trillium Foundation Application ID# RF131204 Funding Decision

Please note: This is an unmonitored mailbox. Do not reply directly to this message.

Thank you for submitting an application to the Ontario Trillium Foundation (OTF) for the Resilient Communities Fund. We appreciate the time and effort that went into the application, and we understand the commitment you have to the success of your organization's mission.

OTF receives a very high volume of applications and while there are so many worthy proposals, we are only able to fund a limited number of projects. Unfortunately, we are not able to fund your application which is further outlined below.

We recognize this notification is arriving at a challenging time during which your organization is rebuilding its resiliency to provide valuable programs and services in your community.

Successful Resilient Communities Fund grant applications demonstrate strength in [four assessment areas](#). Based on our criteria for each of these assessment areas, your project could have:

- more clearly articulated the project and demonstrated how the organization plans to recover and build their resilience from the noted challenges. (Strategy)
- more clearly demonstrated alignment with OTF's Resilient Communities Fund outcomes. (Strategy)
- more clearly demonstrated that the equipment costs are appropriate to address the noted challenges. (Strategy)
- more clearly demonstrated that it is feasible to carry out the key project activities in the stated timeline. (Process)
- more clearly demonstrated that the budget is reasonable and aligned to key project activities. (Process)

For upcoming grant deadlines, please visit www.otf.ca or contact the OTF Support Centre at 1 800 263-2887 or otf@otf.ca.

We wish you the very best with the important work you do in your community.

Thank you for applying to the Ontario Trillium Foundation.

Sincerely,

Renee Beauparlant
Bilingual Director, Community Investments

Laura Brandt

From: Rubletz, Louise (MEDJCT) <Louise.Rubletz@ontario.ca>
Sent: February 12, 2024 4:15 PM
To: Laura Brandt
Cc: Erica Kellogg
Subject: Re: Investment Ready: Inquiry

Investment ready funding
employment lands

Hi Laura

50% OR MAX. 50,000

I apologize that I didn't get back to you on Friday but I have only just got an opportunity to discuss the property with my manager today.

Unfortunately, properties do have to be fully serviceable, including municipal water/waste in order to be eligible for the program. Since Municipal water isn't available to the lot, it would not be prequalified for the program.

If you have any further questions, please let me know.

Thank you,
Louise Rubletz

[Get Outlook for iOS](#)

From: Laura Brandt <lbrandt@magnetawan.com>
Sent: Wednesday, February 7, 2024 4:18:18 PM
To: Rubletz, Louise (MEDJCT) <Louise.Rubletz@ontario.ca>
Cc: Erica Kellogg <ekellogg@magnetawan.com>
Subject: RE: Investment Ready: Inquiry

CAUTION -- EXTERNAL E-MAIL - Do not click links or open attachments unless you recognize the sender.

Thank you so much Louise

Laura

From: Rubletz, Louise (MEDJCT) <Louise.Rubletz@ontario.ca>
Sent: Wednesday, February 7, 2024 4:13 PM
To: Laura Brandt <lbrandt@magnetawan.com>
Cc: Erica Kellogg <ekellogg@magnetawan.com>
Subject: Re: Investment Ready: Inquiry

No worries. I will be available until 3:15PM so you can let me know if you're running late tomorrow and I can accommodate until then.

[Get Outlook for iOS](#)

Almaguin Baseball League Magnetawan



Cyndi and I and The Great North Arrow Newspaper will once again sponsor and coach the Magnetawan youths base ball team. The ages are from 8-12 years old. Boys & girls. In doing so, we are asking for "local" sponsor support.

Our sponsorship program is \$200 per sponsor.

Your \$200 we would provide the kids with a uniform (shirt & pants) and any peripheral equipment we might require. All purchased equipment would be the property of Magnetawan and continue to be used in future years. We will also have a banner manufactured that would have all our sponsors logo's included that will be hung on the backstop of every game. We will try to keep everything as local as possible.

Last year was so much fun for the kids and the parents that we would like to kick it up a notch by including black pants as well as hats.

The intent of the league is to move away from softball and move forward towards baseball.

The Almaguin Baseball League has made some major changes in the rules over the winter, keeping in mind that safety of the kids is paramount. I will also be presenting two clinics this summer. One will be held in Huntsville and the other to be held in Magnetawan. These clinics will be an introduction to pitching and catching. There will be no charge to our players. The intent of these clinics is to help kids that grow out of our league to continue to play in more competitive environments which includes pitching and catching.

If you require more information, please send me a note or call:

Jim: jamesb.greatnorthandarrow@gmail.com

705-203-0117

Cyndi: greatnorthandarrow@gmail.com

705-203-0115



Magnetawan





ICYMI Council Highlights February 21, 2024



To read the complete minutes, agenda packages and by-laws please visit our website at www.magnetawan.com



Council passed resolution 2024-38 recessing the regular meeting to hold a public Planning Act Meeting. To read the current Planning Applications visit our page under Planning & Zoning , Residents on our website!

Council passed resolution 2024-49, 2024-50, 2024-51, 2024-52, 2024-53 and 2024-54 supporting resolutions passed by the Municipality of Tweed, the Town of Mono, Prince Edward County, FONOM, and AORS. To view the resolutions, check out the agenda package posted on the website!



Council passed resolution 2024-45 donating \$1000 to the Almaguin Community Hatchery Program for the additional Liability Insurance required to run this Program! To find out more about the Almaguin Community Hatchery Program visit their website at www.almaguinhatchery.com



Council passed resolution 2024-33 reviewing the 2024 Draft Budget #1 and directed Staff to make amendments as discussed and bring back to a future meeting.



That Half Loads will be in place starting Monday February 26th until further notice! When in doubt give us a SHOUT!



The next open public meeting of Council is March 13, 2024, at 1:00 pm at the Magnetawan Community Centre.

Questions? Concerns? Ideas? Contact the Municipal Office at (705) 387-3947

or by email at info@magnetawan.com

Council Approval Accounts Payable and Payroll

Meeting Date: March 13/2024

<u>Accounts Payable</u>	<u>Amount</u>
Batch # 2024-00016 Cheque Date: March 13/24 From: 25490 To: 25540	\$ 186,081.00
Batch # Cheque Date: From: To:	\$
EFT Batch # 2024-0017	\$ 46,906.05
EFT Batch #	\$
<u>Total Accounts Payable</u>	<u>\$ 232,987.05</u>

Cancelled Cheques

<u>Payroll</u>	
Staff Pay Pay Period: # 4 All Direct Deposit	\$ 10,989.24
Staff Pay Pay Period: # All Direct Deposit	\$
Staff Pay Pay Period: # All Direct Deposit	\$
<u>Council Pay</u>	
Pay Period: # 4 All Direct Deposit	\$ 4,764.02
Pay Period: # All Direct Deposit	\$
<u>Total Payroll</u>	<u>\$ 15,753.26</u>
<u>Total for Resolution</u>	<u>\$ 248,740.31</u>

Municipality of Magnetawan
List Of Accounts for Approval
Batch: 2024-00016 to 2024-00021

Bank Code - CURR - CURRENT ACCOUNT

COMPUTER CHEQUE

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
25490	3/13/2024	ADAMS BROS. CONSTRUCTION LTD.				
			169319	MONTHLY TOILET RENTAL-LANI	339.00	339.00
25491	3/13/2024	ABC OVERHEAD GARAGE DOORS				
			24803	COMMERCIAL PREVENTATIVE M	107.35	
			24805	COMMERCIAL PREVENTATIVE M	214.70	
			24806	MAG FIRE HALL PREVENTATIVE	271.20	
			24804	18 MILLER RD. PREVENTATIVE I	986.33	1,579.58
25492	3/13/2024	AGRICULTURE FORESTRY CONSTRU				
			5037	BH #4 REPAIRS	751.48	751.48
25493	3/13/2024	Township Of Armour				
			ARM 24-15	MILEAGE/PARKING ROMA	155.61	
			ARM 24-13	JANUARY HOURS, MILEAGE AN	5,434.77	5,590.38
25494	3/13/2024	BELL CANADA				
			4855FEB2024	FRIENDSHIP CLUB PHONE FEB	141.04	
			3620FEB2024	LANDFILL OFFICE TELEPHONE	117.42	258.46
25495	3/13/2024	Bell Mobility				
			519949447FEB24	CELL PHONES - FEBRUARY 202	498.04	498.04
25496	3/13/2024	BURKS FALLS BUILDING CTR				
			4288194	SUPPLIES	81.83	
			4288052	SUPPLIES	262.11	343.94
25497	3/13/2024	CGIS CENTRE				
			45383	2ND QTR CONTRACTED CGIS S	5,765.73	5,765.73
25498	3/13/2024	CANADIAN UNION OF PUBLIC EMPLO				
			DECEMBER2023	Accrual DECEMBER 2023 UNION DUES	967.20	
			NOVEMBER 2023	Accrual NOVEMBER 2023 UNION DUES	636.12	
			OCTOBER 2023	Accrual OCTOBER 2023 UNION DUES	709.72	2,313.04
25499	3/13/2024	COMPUTER TECH CD				
			2330	MONTHLY SERVICE CONTRACT	301.71	301.71
25500	3/13/2024	DEAN'S AUTO CARE				
			23449	TRUCK #13 REPAIRS	81.71	81.71
25501	3/13/2024	DESCHAMPS MATS SYSTEMS INC.				
			5082	RECREATIONAL MOBI CHAIR & I	8,814.82	8,814.82
25502	3/13/2024	CINDY LEGGETT				
			01312024	JANUARY FITNESS CLASSES	480.00	
			FEB29/24	FEBRUARY FITNESS CLASS 202	800.00	1,280.00
25503	3/13/2024	Peter Dunnett				
			02112024	FIRST AID - FIRE DEPARTMENT	360.00	360.00
25504	3/13/2024	EASTHOLME HOME FOR THE AGED				
			1STQTR2024	1ST QTR 2024 HOME FOR THAT	65,194.75	65,194.75
25505	3/13/2024	ECOVUE CONSULTING SERVICES				
			23-2125-314	OFFICIAL PLAN UPDATE	466.14	466.14
25506	3/13/2024	EJ WILLIAMS SURVEYING LIMITED				
			3326	PLAN OF SURVEY - FEES REND	5,412.59	5,412.59
25507	3/13/2024	FAD ARCHITECTS INC.				
			24074	OFFICE RENO	627.15	627.15
25508	3/13/2024	FIRE-ALERT				
			9399	PUBLIC WORKS FIRE EXTINGUI	142.27	142.27

Municipality of Magnetawan
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25509	3/13/2024	PAUL JENNY	18	FEBRUARY FAB, FIT, FUN/YOGA	400.00	400.00
25510	3/13/2024	BRANDT LAURA	1383634	FAMILY DAY-MAG B&T, REIMBUI	23.96	23.96
25511	3/13/2024	MAGNETAWAN AGRICULTURAL SOCI	2023	Accrual COUNCIL DONATION 2023-48	1,000.00	
			2024	COUNCIL DONATION 2023-48	1,000.00	2,000.00
25512	3/13/2024	MAGNETAWAN GRILL AND GROC	41516644	SUPPLIES	19.98	
			34044260	SUPPLIES	18.75	
			38924575	SUPPLIES	21.77	
			37981434	SUPPLIES	17.97	78.47
25513	3/13/2024	MAGNETAWAN BUILDING CENTRE (P	101-135104	SUPPLIES	16.74	
			101-135161	SUPPLIES	31.50	
			101-134944	SUPPLIES	354.71	
			101-134663	SUPPLIES	13.72	
			101-134580	SUPPLIES	40.67	457.34
25514	3/13/2024	MAGNETAWAN BUILDING CENTRE (R	104-99795	SUPPLIES	33.89	
			104-99771	SUPPLIES	7.33	
			104-99769	SUPPLIES	635.75	
			104-100003	SUPPLIES	508.48	1,185.45
25515	3/13/2024	MAGNETAWAN BUILDING CENTRE (L	104-100095	SUPPLIES	12.42	
			104-100096	SUPPLIES	12.42	
			101-134529	SUPPLIES	13.55	
			101-134477	SUPPLIES	59.49	
			104-100042	SUPPLIES	15.01	112.89
25516	3/13/2024	MAGNETAWAN BUILDING CENTRE (C	104-99988	SUPPLIES	30.49	30.49
25517	3/13/2024	MAP SUNDRIDGE	862091/3	ROADS - SUPPLIES	9.83	9.83
25518	3/13/2024	MAP SUNDRIDGE	862802/3	BATTERY REPLACEMENT	142.28	142.28
25519	3/13/2024	MINISTER OF FINANCE	302202240643106	LSR JANUARY OPP BILLING	39,182.00	
			300602240845104	LSR 2024 CSPT GRANT	-431.00	38,751.00
25520	3/13/2024	MUSKOKA ALGONQUIN HEALTHCARE	2024-25	MAOHT RECRUITER FUNDING	1,000.00	1,000.00
25521	3/13/2024	JIM MOORE PETROLEUM				

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			641277	18 MILLER RD - GASOLINE	2,242.12	
			641276	18 MILLER RD. DYED DIESEL	782.06	
			642016	PARKS GARAGE - FURNACE OIL	335.32	
			642022	CC FURNACE OIL	931.32	
			642023	PAVILLION FURNACE OIL	504.86	
			641515	PARKS GARAGE FURNACE OIL	598.89	
			640318	TRUCK OIL	1,635.68	
			641517	DYED DIESEL - 18 MILLER RD	186.38	
			641516	CLEAR DIESEL - 18 MILLER RD	2,446.92	
			641751	CLEAR DIESEL - 18 MILLER RD	2,072.99	11,736.54
25522	3/13/2024	MOORE PROPANE LIMITED				
			19005440	CROFT 218-25/26 SIDE RD PROF	199.65	
			6022354	4304 HWY 520	1,095.04	
			02292024	PROPANE SERVICE CHARGE	27.95	1,322.64
25523	3/13/2024	M&L SUPPLY FIRE & SAFETY				
			020303	MEDICAL BOOTS	1,162.04	1,162.04
25524	3/13/2024	NEPSMAA/NEFEC				
			1569	NEFEC 2024 CONFERENCE	1,582.00	1,582.00
25525	3/13/2024	NEAR NORTH INDUSTRIAL SOLUTION				
			91036	TRUCK #28 - REPAIR PARTS	614.01	
			90967	ROADS SUPPLIES	39.53	
			91162	BH #1 REPAIR PARTS	86.41	739.95
25526	3/13/2024	NEAR NORTH LABORATORIES INC.				
			100189	WATER TEST	137.33	137.33
25527	3/13/2024	OMFPOA				
			2024-01/01/31	ANNUAL FIRE DEPT MEMBERSH	150.00	150.00
25528	3/13/2024	Hydro One Networks				
			5146FEB2024	226 SIDERD 15 16 N	66.57	
			0309FEB2024	18 MILLER RD. TWSP	230.48	
			8809FEB2024	18 MILLER RD - NEW GARAGE	562.78	859.83
25529	3/13/2024	ORKIN CANADA CORPORATION				
			C-4439632	ORKIN CARE - AHMIC HARBOUF	101.70	
			C-4439116	ORKIN CARE - 4304 HWY 520	324.24	425.94
25530	3/13/2024	PINCHIN LTD.				
			1621075	LANDFILL ANNUAL TESTING	8,217.36	8,217.36
25531	3/13/2024	RUSSELL CHRISTIE LLP				
			63-283-276-08	LEGAL FEES - GENERAL	373.58	
			63-283-433	FERRANTE CONSENT AGREEMI	1,431.51	
			63-283-445	TAX ARREARS	331.61	2,136.70
25532	3/13/2024	RSM BUILDING CONSULTANTS INC.				
			3025	BUILDING DEPARTMENT	1,489.74	1,489.74
25533	3/13/2024	SDB TRUCK & EQUIPMENT REPAIRS				
			13226	TRUCK #29 - REPAIR	1,949.25	
			13230	TRUCK #28 REPAIR	1,559.40	
			13222	ANNUAL INSPECTION - TRUCK #	1,022.65	
			13239	TRUCK #28 PARTS SUPLIES	248.60	
			13238	TRUCK #27 - SAFETY INSPECTI	1,340.18	6,120.08
25534	3/13/2024	SILVER SCREEN PRINTING				

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Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
			2407	FIREFIGHTER UNIFORMS	1,435.12	
			2416	BLDG DEPT SUPPLIES	27.97	1,463.09
25535	3/13/2024	STAPLES BUSINESS ADVANTAGE				
			65640355	OFFICE SUPPLIES	166.83	
			65647228	OFFICE SUPPLIES	271.48	
			6573956	SUPPLIES	40.66	478.97
25536	3/13/2024	SPECTRUM TELECOM GROUP LTD				
			C1298915	TOWER RENTAL - FIRE & PW	463.30	463.30
25537	3/13/2024	SELECTCOM				
			0005209410	LONG DISTANCE PHONE LINES	763.09	763.09
25538	3/13/2024	SAM'S COUNTRY CLEANING				
			1506	OFFICE MAINTENANCE	101.70	101.70
25539	3/13/2024	THE CITY OF GREATER SUDBURY				
			JH - MAY 6-8	FONOM - JH, MAY 6-8	452.00	
			LB - MAY 6-8	FONOM - LB MAY 6-8	452.00	
			SD - MAY 6-8	FONOM - SD, MAY 6-8	452.00	
			KV - MAY 6-8	FONOM - KV, MAY 6-8	452.00	
			SE - MAY 6-8	FONOM - SE, MAY 6-8	452.00	2,260.00
25540	3/13/2024	TRACKMATICS INC				
			41842	PARKS GPS MONITORING	118.65	
			41857	BUILDING GPS MONITORING	39.55	158.20
					Total COMPUTER CHEQUE:	186,081.00

ONLINE BANKING

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
FEB 22	2/22/2024	RECEIVER GENERAL				
			FEB 1-15/24	FEB 1-15/2024 PAYROLL REMITI	1,579.68	1,579.68
			FEB 1-15/24	FEB 1-15/24 PAYROLL REMITTAI	17,558.11	17,558.11
FEB 22	2/22/2024	ROYAL BANK VISA EFT				
			CA49HGGCACII	AMAZON - PARKS SUPPLIES CR	-271.74	
			2101672071	PARTSTOWN CANADA-HALL SU	372.17	
			043191	CITY ELECTRIC SUPPLY-HALL S	363.86	464.29
FEB 22	2/22/2024	ROYAL BANK VISA EFT				
			3206698438	GEOCACHE - ETSY	37.31	
			2864255	AMAZON-OFFICE SUPPLY	79.41	
			8214603	AMAZON-FAMILY DAY	112.92	
			4741048	AMAZON - PICKLEBALL	46.84	276.48
			IN952096	PC CANADA-OFFICE ADMIN PRI	119.20	119.20
			HUNTSIN9992	WPCI - CHAMAN CAMERA SURV	355.95	355.95
			38115344	OFFICE SUPPLIES-MAG G&G	7.08	
			5861455	ONLAND-PROPERTY INDEX MAI	5.65	
			1023	RSM TRAINING - CBO JG	333.35	
			5851203	ONLAND-PROPERTY INDEX MAI	5.65	351.73
FEB 26	2/26/2024	OMERS EFT				
			JANUARY2024	JANUARY 2024 OMERS PENSIOI	22,237.50	22,237.50
FEB, 22	2/22/2024	ROYAL BANK VISA EFT				
			7527413	AMAZON-BLOOD PRESSURE MC	76.87	76.87

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ONLINE BANKING

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
FEB. 22	2/22/2024	ROYAL BANK VISA EFT				
			4559	INTERCITY INDUSTRIAL-MEDIC/	119.38	119.38
					Total ONLINE BANKING:	43,139.19

AUTOMATIC WITHDRAWAL

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
MAR 10	3/10/2024	LAKELAND POWER - EFT				
			076598-FEB24	61 SPARKS ST	181.01	
			073252FEB24	4304 HWY 520	1,468.55	
			077271FEB24	SPARKS ST STLGT	128.17	
			076283FEB24	4135 HWY520 PARK	69.51	
			072693FEBB24	4205 HWY 520	86.11	
			073239FEB24	STREET LIGHTS	1,016.24	
			072644FEB24	130 SPARKS ST - FRIENDSHIP C	216.64	3,166.23
MAR 15	3/15/2024	MUNISOFT				
			2024/25-00094	A/P CHEQUES	600.63	600.63
					Total AUTOMATIC WITHDRAWAL:	3,766.86

Total CURR: 232,987.05

Certified March 13, 2024

Mayor

Treasurer

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

BY-LAW NO. 2024-

Being a By-law to confirm the proceedings of Special Meeting of Council March 13, 2024, and Meeting of Council March 13, 2024

WHEREAS Section 5(3) of the *Municipal Act, 2001, S.O. 2001, c.25*, as amended, requires a municipal Council to exercise a municipal power, including a municipality's capacity, rights, powers and privileges under Section 9, by by-law unless the municipality is specifically authorized to do otherwise;

AND WHEREAS the Council of the Municipality of Magnetawan deems it desirable to confirm the proceedings of Council and to ratify decisions made at its meeting hereinafter set out;

NOW THEREFORE the Council of the Corporation of the Municipality of Magnetawan enacts as follows:

1. Ratification and Confirmation

THAT the action of the Council of the Municipality of Magnetawan at its meeting for the aforementioned date(s) with respect to each motion, resolution and other action passed and taken by this Council at its meetings, except where otherwise required, is hereby adopted, ratified, and confirmed as if such proceedings and actions were expressly adopted and confirmed by its separate By-law.

2. Execution of all Documents

THAT the Mayor of the Council of the Municipality of Magnetawan and the proper officers of the Municipality of Magnetawan are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain approvals where required, except where otherwise provided, and the Mayor and Clerk are hereby authorized and directed to execute all necessary documents and to affix the Corporate Seal of the Municipality to such documents.

READ A FIRST, SECOND, AND THIRD TIME, passed, signed and the Seal of the Corporation affixed hereto, this 13th day of March 2024.

THE CORPORATION OF THE
MUNICIPALITY OF MAGNETAWAN

Mayor

CAO/Clerk