



**COUNCIL MEETING MINUTES**  
**March 13, 2024**  
**1:00 pm**

The meeting of the Council of the Corporation of the Municipality of Magnetawan was held at the Magnetawan Community Centre on Wednesday March 13, 2024, with the following present:

Mayor Sam Dunnett  
Deputy Mayor John Hetherington  
Councillor Bill Bishop  
Councillor Jon Hind  
Councillor Brad Kneller

Staff: CAO/Clerk Kerstin Vroom, Deputy Clerk Recreation and Communications Laura Brandt, and Public Works Superintendent Scott Edwards were present for the entire meeting. Deputy Clerk Planning and Development Erica Kellogg was present for her respective sections in the meeting.

**OPENING BUSINESS**

**1.1 Call to Order**

The meeting was called to order at 1:00 p.m.

**1.2 Adoption of the Agenda**

*RESOLUTION 2024-63 Hetherington-Bishop*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adopts the agenda as amended to include item 2.5 Verbal Update Habitat for Humanity.*

*Carried.*

**1.3 Disclosure of Pecuniary Interest**

Mayor Sam Dunnett stated that should anyone have a disclosure of pecuniary interest that they could declare the nature thereof now or at any time during the meeting.

**1.4 Adoption of the Previous Minutes**

*RESOLUTION 2024-64 Bishop-Kneller*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adopts the minutes of the Council meeting on February 21, 2024, at 10am and February 21, 2024 at 1pm as copied and circulated.*

*Carried.*

## **DEPUTATION**

### **Jim Shedden Repairing and Improving Baseball Field Croft Recreational Park**

*RESOLUTION 2024-65 Hetherington-Bishop*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan thanks Jim Shedden for his deputation Repairing and Improving Baseball Field Croft Recreational Park;*

*AND WHEREAS Council passed Resolution 2023-07 and 2023-78 supporting the concept of a baseball team to play in the Almaguin League;*

*NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Magnetawan gives permission for a group of parents and contractors to make improvements to the baseball park provided that contractors provide proof of \$5 million dollar liability insurance coverage naming the Municipality as additional insured on their insurance policy and that all improvements are made with prior consultation of the Parks and Maintenance Manager as required.*

*Carried.*

## **PLANNING ACT MEETING**

### **Minor Variance Application – Zwierschke – 75 Audrey Smith Road**

*RESOLUTION 2024-66 Hind-Hetherington*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan recesses the regular meeting to hold a public meeting pursuant to Sections 34 of the Planning Act to consider a Zoning By-law Amendment Application described as:*

- *Concession 4 PT Lots 27 & 28, commonly known as 75 and 85 Audrey Smith Road (Zwierschke ) seeking relief from lot area and lot frontage, as a condition of consent.*

*Carried.*

*RESOLUTION 2024-67 Kneller-Bishop*

*WHEREAS a Minor Variance application from Robert and Janet Zwierschke – Plan 593 CON 4 PT Lots 27 & 28 Part 1 and municipality known as 75 Audrey Smith Road, Municipality of Magnetawan (Roll #4944 010 00138800) Zwierschke - was received to seek relief from the Municipality of Magnetawan Zoning By-law 2001-26 as amended, Section 4.2.2 i) for a minimum lot area from 1.0 hectares to approximately 0.3 hectares and ii) minimum lot frontage from 90 metres to approximately 50.9 metres;*

*AND WHEREAS the subject lands are currently developed with a residential dwelling that will still satisfy the required setbacks within the Residential Shoreline Zone;*

*AND WHEREAS Council is satisfied the application meets the four tests of a Minor Variance;*

*NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Magnetawan provisionally approves the Minor Variance with the following conditions:*

- *That all taxes and monies owing to the Municipality are paid to date;*
- *Decrease the lot area from 1.0 hectares to approximately 0.3 hectares; and*
- *Decrease the lot frontage from 90 metres to approximately 50.9 metres.*

*Carried.*

**RESOLUTION 2024-68 Hind-Hetherington**

**BE IT RESOLVED THAT** the Council of the Municipality of Magnetawan adjourns the Planning Act public meeting and returns to the regular meeting.

Carried.

**STAFF REPORTS, MOTIONS AND DISCUSSION**

**2.1 Consent Application – Eisses – 3676B Hwy 124**

**RESOLUTION 2024-69 Bishop-Hetherington**

**WHEREAS** the Municipality of Magnetawan has received a request to support an application for consent for creation of 1 new lot located at Miller Road which is a municipally maintained road, Magnetawan (Eisses - 4944 010 00211800). The property is legally described as CON 9 Lot 27 PT Lot 26 Township of Chapman hereinafter referred to as “the Lands”;

**WHEREAS** the Municipal planning consultant has provided a report in support of the application with conditions;

**NOW THEREFORE BE IT RESOLVED THAT** the Council of the Municipality of Magnetawan supports in principle the consent application for the Lands, which is valid only for a period of six (6) months; subject to the following conditions:

- That the foregoing conditions be fulfilled within two years of the notice of decision of the Planning Board;
- Draft Reference Plan to be approved by the Municipality prior to registration;
- Two (2) true certified paper copies of the registered plan and an electronic version for the proposed severed lot be prepared by an Ontario Land Surveyor with a certification that it is a true copy be provided to the Municipality for review and approval which conforms substantially with the application as submitted;
- Draft copy of the deeds (with all schedules) to be approved by the Municipality prior to registration;
- A copy of the original executed transfer (deed) with all schedules be provided to the Municipality;
- Confirmation from the North Bay Mattawa Conservation Authority (NBMCA) that the proposed Severed and Retained Lots can be adequately serviced by individual on-site septic systems;
- Payment of all taxes, municipal legal fees, planning fees and fees as per the current Fees and Charges By-law, Park Land Dedication By-law and all other fees associated with the processing of this application;
- That the Applicant receive confirmation from the Municipality of a suitable location for an entrance to the severed lot;
- The Applicant provide confirmation that there are no buildings that could house livestock and/or livestock in the surrounding area that would have an impact on the proposed severed and retained lot with respect to the Minimum Distance Separation (MDS) requirements;
- That a Zoning By-law Amendment be submitted to rezone the proposed severed lot to address the deficient lot area.

Carried.

## **2.2 Report from Deputy Clerk Erica Kellogg, Blue Box Transition to Producer Responsibility**

### **RESOLUTION 2024-70 Bishop-Hind**

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the report Blue Box Transition to Producer Responsibility, from Deputy Clerk Erica Kellogg as presented and directs Staff to advise Circular Material of the Municipality's conditional decision regarding Blue Box Transition to Full Producer Responsibility to Opt In for curbside collection of blue box material and to Opt In – Operations Agreement for depot (landfill) collection.*

*Carried.*

### **RESOLUTION 2024-71 Kneller-Hind**

*WHEREAS under Ontario Regulation 391/21: Blue Box Producers are fully accountable and financially responsible for their products and packaging once they reach their end of life are disposed of, for 'eligible' sources only;*

*AND WHEREAS 'ineligible' sources which producers are not responsible for include businesses, place of worship, daycares, campgrounds, public-facing and internal areas of municipal-owned buildings, and not-for-profit organizations, such as shelters and food banks;*

*AND WHEREAS should a municipality continue to provide services to the 'ineligible' sources, the municipality will be required to oversee the collection, transportation, and processing of the recycling, assuming 100% of the costs;*

*NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality supports the Township of Perry's resolution and hereby requests that the province amend Ontario Regulation 391/21: Blue Box products from all sources;*

*AND FURTHER THAT this resolution be forwarded to the Honourable Doug Ford, Premier of Ontario, the Honourable Andrea Khanjin, Minister of the Environment, Conversation, and Parks, the Honourable Graydon Smith, MPP Parry Sound-Muskoka, and to all Ontario municipalities through AMCTO.*

*Carried.*

## **2.3 Correspondence from the Township of Perry & Ministry of the Solicitor General Ontario Provincial Police (OPP) Detachment Board**

### **RESOLUTION 2024-72-Kneller-Hetherington**

*WHEREAS the Council of the Municipality of Magnetawan receives the Correspondence from the Township of Perry, Ministry of the Solicitor General Ontario Provincial Police (OPP) Detachment Board;*

*NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Magnetawan is in favour of the Township of Perry remaining the lead for the OPP Almaguin Highlands Detachment Board;*

*AND FURTHER for the requirement of a Council member to represent Sundridge, Magnetawan and Strong on the OPP Detachment Board, nominates the following Magnetawan Council member for consideration by Sundridge and Strong: Jon Hind*

*Carried.*

**2.4 Donation Request Magnetawan Horticultural Society**

*RESOLUTION 2024-73 Hetherington-Bishop*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan appreciates the great work of the Magnetawan Horticultural Society;*

*AND FURTHER authorizes a donation in the amount of \$1,800 for 2024.*

*Carried.*

**2.5 Verbal Update Habitat for Humanity**

**MUNICIPAL BOARD AND COMMITTEE MINUTES**

**3.1 Central Almaguin Planning Board Minutes January 10, 2024**

**3.2 Town of Parry Sound EMS Advisory Committee Minutes February 22, 2024**

*RESOLUTION 2024-74 Kneller-Hetherington*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the Municipal Boards and Committee Minutes as copied and circulated.*

*Carried.*

**CORRESPONDENCE**

**4.1 County of Lambton Uploading of Municipal Highway Infrastructure to the Province of Ontario**

**4.2 Town of Lincoln Urgent Need for Increased Funding to Libraries and Museums in Ontario**

**4.3 County of Renfrew Affordability of Water and Wastewater Systems**

**4.4 Correspondence from Director Consumer Policy and Liaison Branch Kelly Houston-Routley, Funeral, Burial and Cremation Services Act, 2022**

**4.5 Correspondence from Prime Minister Trudeau, Cost Sharing Provincial Firefighting**

**4.6 Ministry of Transportation Memo to Chief Administrative Officers License Plate Renewal**

**4.7 Ontario Land Tribunal Notice of Meeting Camp Klahanie – ZBLA – 1680 Lakeside Trail**

**4.8 OPP MPB Financial Service Unit October to December 2023 Detachment Revenues**

**4.9 Correspondence from Municipality of Whitestone, Whitestone and Area Nurse Practitioner – Led Clinic Report to Council February 29, 2024**

**4.10 FONOM Executive Award Call for Nominations**

**4.11 Payroll Compliance Professional (PCP) Designation Natalie Travaglini**

**4.12 Successful Outcome of NOHFC Grant Funding Ahmic Lake Dock Improvement Project**

**4.13 Unsuccessful Outcome of Ontario Trillium Foundation Grant Funding**

**4.14 Unsuccessful Outcome of Investment Ready Funding**

**4.15 Almaguin Baseball League Magnetawan Poster**

**4.16 ICYMI Council Highlights February 21, 2024**

*RESOLUTION 2024-75 Bishop-Hind*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the correspondence items as copied and circulated.*

*Carried.*

**RESOLUTION 2024-76 Hetherington-Kneller**

**BE IT RESOLVED THAT** the Council of the Municipality of Magnetawan endorses and supports item 4.1 County of Lambton Uploading of Municipal Highway Infrastructure to the Province of Ontario;

**AND FURTHER THAT** this resolution be circulated to the Honourable Doug Ford, Premier of Ontario, Sarnia-Lambton MPP Bob Bailey, the Honourable Prabmeet Singh Sarkaria, Ontario Minister of Transportation, the Association of Municipalities of Ontario, and all Ontario municipalities through AMCTO.

**Carried.**

**RESOLUTION 2024-77 Bishop-Hetherington**

**BE IT RESOLVED THAT** the Council of the Municipality of Magnetawan endorses and supports item 4.2 Town of Lincoln Urgent Need for Increased Funding to Libraries and Museums in Ontario;

**AND FURTHER THAT** this resolution be circulated to the Province, the Minister of Tourism Culture and Sport, the Niagara Region, the 12 Local Area Municipalities in Niagara, the Association of Municipalities of Ontario, and all Ontario Municipalities Ontario municipalities through AMCTO.

**Carried.**

**RESOLUTION 2024-78 Hind-Bishop**

**BE IT RESOLVED THAT** the Council of the Municipality of Magnetawan endorses and supports item 4.3 County of Renfrew Affordability of Water and Wastewater Systems;

**AND FURTHER THAT** this resolution be circulated to the Honourable Doug Ford, Premier of Ontario, the Honourable Kinga Surma, Minister of Infrastructure (Ontario), the Honourable Dominic Leblanc, Minister of Intergovernmental Affairs, Infrastructure and Communities (Canada), the Honourable Paul Calandra, Minister of Municipal Affairs and Housing, the Honourable Andrea Khanjin, Minister of the Environment, Conversation and Parks (Ontario), Cheryl Gallant, MP, Renfrew-Nipissing-Pembroke, John Yakabuski, MPP, Renfrew-Nipissing-Pembroke and Parliamentary Assistant to the Minister of the Environment, Conversation and Parks, the Federation of Canadian Municipalities (FCM), the Association of Municipalities of Ontario, and all Ontario Municipalities Ontario municipalities through AMCTO.

**Carried.**

**ACCOUNTS**

**5.1 Accounts in the amount of \$248,740.31**

**RESOLUTION 2024-79 Kneller-Hetherington**

**BE IT RESOLVED THAT** the Council of the Municipality of Magnetawan approves the accounts in the amount of \$248,740.31 as presented.

**Carried.**

**CLOSED SESSION**

In accordance with Section 239(2) of the Municipal Act, 2001, S.O. 2001, c25, as amended, Council shall proceed into Closed Session in order to address matters pertaining to:

- (b) personal matters about an identifiable individual
- (i) information explicitly supplied in confidence to the municipality by a third party

*RESOLUTION 2024-80 Hetherington-Bishop*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan moves to a closed session at 1:45 pm pursuant to Section 239(2) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, Council shall proceed into Closed Session in order to address matters pertaining to:*

- (b) personal matters about an identifiable individual*
- (h) information explicitly supplied in confidence to the municipality*

*Carried.*

*RESOLUTION 2024-81 Hetherington-Hind*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan returns to open session at 2:50 pm.*

*Carried.*

*RESOLUTION 2024-82 Bishop-Kneller*

*WHEREAS the Council of the Municipality of Magnetawan thanks the residents for their nominations for the Ontario Senior of the Year Award 2024;*

*AND WHEREAS Council has carefully considered each nomination and is grateful to have and extends its thanks to all of our super senior volunteers in our community;*

*NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Magnetawan nominates Harvey Sohm for the Ontario Senior of the Year Award 2024 and directs Staff to forward Council's nomination to the Province.*

*Carried.*

**CONFIRMING BY-LAW AND ADJOURNMENT**

**7.1 Confirm the Proceedings of Council and Adjourn**

*RESOLUTION 2024-83 Hind-Hetherington*

*BE IT RESOLVED by the Council of the Municipality of Magnetawan that the Confirming By-law is now read a first, second and a third time, passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and engrossed in the by-law book;*

*AND FURTHER THAT, this meeting is now adjourned at 2:55 pm to meet again on Wednesday April 10, 2024, at 1:00 pm or at the call of the Chair.*

*Carried.*

Approved by:

  
Mayor

  
Clerk