



## **AGENDA – Regular Meeting of Council**

**Wednesday, March 23 , 2022**

**1:00 PM**

**Magnetawan Community Centre**

### **Page # OPENING BUSINESS**

- 1.1 Call to Order
- 1.2 Adoption of the Agenda
- 1.3 Disclosure of Pecuniary Interest
- 3 1.4 Adoption of Previous Minutes

### **PRESENTATION**

- Daniel Longade and Jessica Dion, Baker Tilly – presentation of 2021 Financial Statements
- 10 Comparative Analysis
- 28 Auditor's Report and Financial Report
- 62 Management Letter

### **PLANNING MEETING**

- 63 Zoning By-law Amendment 133 Raney Road - Crozier

### **PUBLIC MEETING**

- 79 Stop Up, Close & Sell Road Allowance - Woodruff Closing of Part of Lots 24 & 25, Con 10, Geographic Township of Chapman, being Part 2, Plan 42R-21817, Municipality of Magnetawan, District of Parry Sound.

### **STAFF REPORTS, MOTIONS AND DISCUSSION**

- 86 2.1 Report from Public Works Superintendent Scott Edwards, Ahmic Lake Speed Reduction and Improvements
- 2.2 Greer Galloway, Award Letter for Tender Culvert 11 (West Poverty Bay & Magnet Road) (on desk)
- 89 2.3 DRAFT Motion Parry Sound Area Community, Business & Development Centre Donation Request
- 95 2.4 DRAFT Motion Support AHHC Reexamining the Local Funding of Provincial Hospitals
- 98 2.5 DRAFT Establish a Council Staff Relations Policy
- 107 2.6 DRAFT Exchange of Lands Langford Plan 319 Lot 18 E/S King Street and Plan 319 Lot 20 E/S Miller Street

### **MUNICIPAL BOARDS AND COMMITTEE MINUTES**

- 108 3.1 Almaguin Highlands Health Centre (AHHC) Minutes February 4, 2022, March 4, 2022, March 14, 2022
- 118 3.2 Town of Parry Sound EMS Advisory Committee Minutes February 24, 2022
- 122 3.3 Almaguin Community Economic Development (ACED) Minutes February 28, 2022

### **CORRESPONDENCE**

- 126 4.1 Town of South Bruce Peninsula, Municipal Accommodation Tax and Campgrounds
- 128 4.2 Information and Correspondence re: Northern Ontario School of Medicine (NOSM) Expansion
- 135 4.3 Eastholme District of Parry Sound (East) Home for the Aged, Request for 1st Quarter Payment
- 168 4.4 Ministry of Infrastructure, Getting Ontario Connected Act, 2022
- 170 4.5 OPP MPB Financial Services Unit, October to December 2021 Detachment Revenues
- 171 4.6 2021 POA Summary of Operations Q4 & 2021 POA Adjusted Summary of Operations
- 173 4.7 Correspondence from Michel Gauthier Executive Director Canadian Garden Council, Congratulations to Municipalities that Proclaimed 2022 the Year of the Garden
- 194 4.8 FONOM Northern Ontario Transportation Task Force (NOTTF)
- 195 4.9 Request for Tender 2022-04 Gravel (A+B)
- 207 4.10 Netspectrum Internet Solutions Tent Card
- 209 4.11 Public Art Call for Submissions Destination Mural Magnetawan Heritage Museum
- 214 4.12 Public Wifi Access Ahmic Community Centre and Magnetawan Fire Station #2 Poster
- 215 4.13 ICYMI Council Highlights March 02, 2022

### **ACCOUNTS**

- 216 5.1 Accounts in the amount of \$653,657.95

### **BY-LAWS**

- 234 6.1 Zoning By-law Amendment 133 Raney Road - Crozier
- 236 6.2 Stop Up, Close & Sell Road Allowance - Woodruff
- 241 6.3 Establish a Council Staff Relations Policy
- 245 6.4 Exchange of Lands Langford Plan 319 Lot 18 E/S King Street and Plan 319 Lot 20 E/S Miller Street

### **CLOSED SESSION**

In accordance with Section 239(2) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, Council shall proceed into Closed Session in order to address matters pertaining to:

- (b) personal matters about an identifiable individual
- (d) labour relations or employee negotiations
- (e) litigation or potential litigation

### **CONFIRMING BY-LAW AND ADJOURNMENT**

- 246 7.1 Confirm the Proceedings of Council and Adjourn



**Municipality of  
Magnetawan**

**COUNCIL MEETING MINUTES**

**March 02, 2022**

**1:00 pm**

The meeting of the Council of the Corporation of the Municipality of Magnetawan was held at the Magnetawan Community Centre on Wednesday March 2, 2022 with the following present:

Mayor Sam Dunnett  
Deputy Mayor Tim Brunton  
Councillor John Hetherington  
Councillor Brad Kneller  
Councillor Wayne Smith

Staff: CAO/Clerk Kerstin Vroom, Deputy Clerk Recreation and Communications Laura Brandt and Deputy Clerk Planning and Development Nicole Gourlay were present for the entire meeting. Chief Building Official Tyler Irwin was present for his respective sections in the meeting.

**OPENING BUSINESS**

**1.1 Call to Order**

The meeting was called to order at 1:00 p.m.

**1.2 Adoption of the Agenda**

*RESOLUTION 2022-41 Brunton-Smith*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adopts the agenda as presented.*

*Carried.*

**1.3 Disclosure of Pecuniary Interest**

Mayor Dunnett stated that should anyone have a disclosure of pecuniary interest that they could declare the nature thereof now or at any time during the meeting.

**1.4 Adoption of the Previous Minutes**

*RESOLUTION 2022-42 Smith-Brunton*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adopts the minutes of the meeting on February 9, at 1:00 pm as copied and circulated.*

*Carried.*

## **DEPUTATION**

### **Rev Sylvia Poetschke – Support to Install, Maintain and Stock a Community Food Pantry**

*RESOLUTION 2022-43 Kneller-Hetherington*

*WHEREAS, the Council of the Municipality of Magnetawan thanks Rev. Sylvia Poetschke for the deputation Support to Install, Maintain and Stock a Community Food Pantry;*  
*NOW THEREFORE BE IT RESOLVED THAT, the Municipality is supportive of this new venture.*

*Carried.*

## **STAFF REPORTS, MOTIONS AND DISCUSSION**

### **2.1 Report from Fire Chief Joe Readman, Update to Fire Protection and Prevention Act, Mandatory Certification for Firefighters**

*RESOLUTION 2022-44 Brunton-Smith*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives and approves the Report from Fire Chief Joe Readman, Update to Fire Protection and Prevention Act, Mandatory Certification for Firefighter as presented for information only and extends its appreciation to the Fire Chief Readman and Regional Trainer Gary Courtice for their excellent training efforts with our Firefighters.*

*Carried.*

### **2.2 Correspondence from the Joint Building Committee, Request for Sharing Services for Emergencies**

*RESOLUTION 2022-45 Smith-Brunton*

*WHEREAS the Council of the Municipality of Magnetawan has received correspondence from the Joint Building Committee, Request for Sharing Services for Emergencies;*  
*NOW THEREFORE BE IT RESOLVED THAT, the Municipality is interested in sharing building services and authorizes Staff to work with the Joint Building Committee to draft an agreement for Council's approval.*

*Carried.*

### **2.3 Report from Public Works Superintendent Scott Edwards, Truck #20 Replacement**

*RESOLUTION 2022-46 Hetherington-Kneller*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives and approves the report from Public Works Superintendent Scott Edwards, Truck #20 Replacement as presented and authorizes Staff to replace the Public Works Superintendent's Truck #20 with a 2021 1500 Classic St Quad Cab Truck, which is currently in stock at MacLangs for \$47,724 (plus snow tires \$1,500) plus HST and to include this amount in the 2022 budget.*

*Carried.*

**2.4 Report from Treasurer Linda Saunders, Schedule of Investments**

*RESOLUTION 2022-47 Brunton-Hetherington*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives and approves the report from Treasurer Linda Saunders, Schedule of Investments, as presented.*

*Carried.*

**2.5 Deeming By-law Request Collin James – PT Lot 11 W/S N and PT Lots 11 & 12 in Plan 319**

*RESOLUTION 2022-48 Smith-Brunton*

*WHEREAS Council has received correspondence and required fees from Collin James requesting the deeming together of PT LOT 11 W/S N and PT LOTS 11 & 12 in Plan 319;*

*NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Magnetawan supports in principle the deeming together of PT LOT 11 W/S N and PT LOTS 11 & 12 in PLAN 319 in the Village of Magnetawan and directs Staff to bring back the by-law for passing to a future Council meeting.*

*Carried.*

**2.6 Ecovue Consulting Services, Background Report, Official Plan and Zoning By-law Review and Update**

*RESOLUTION 2022-49 Brunton-Smith*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives and approves the Ecovue Consulting Services, Background Report, Official Plan and Zoning By-law Review and Update for information purposes only.*

*Carried.*

**2.7 DRAFT Appoint Council as Committee of Adjustment 2022**

*RESOLUTION 2022-50 Smith-Brunton*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves the DRAFT Appoint Council as Committee of Adjustment 2022 and the by-law on this matter will be passed later in the meeting.*

*Carried.*

**2.8 Request for Funding Burk's Falls Almaguin Highlands Health Centre (AHC)**

*RESOLUTION 2022-51 Kneller-Hetherington*

*WHEREAS the Municipality of Magnetawan in 2021 made a one-time payment of \$4,545 for building costs towards the Almaguin Health Care Council;*

*NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality receives the invoice from the Village of Burk's Falls, 2022 contribution towards the 2020 Almaguin Health Care Council deficit for information purposes only.*

*Carried.*

**2.9 Correspondence from Rev. Dr. Peter Wyatt, Requesting Chapman Road Rubbish Clean Up**

*RESOLUTION 2022-52 Brunton-Smith*

*WHEREAS the Council of the Municipality receives the correspondence from Rev. Dr. Peter Wyatt, Requesting Chapman Road Rubbish Clean Up;*

*NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Magnetawan directs Staff to address these concerns in the Spring once the weather permits.*

*Carried.*

**2.10 DRAFT Motion Northern Ontario Heritage Fund Corporation (NOHFC) Magnetawan Community Centre Roof and Pavilion Outdoor Rink**

*RESOLUTION 2022-53 Smith-Brunton*

*WHEREAS the Council of the Municipality of Magnetawan is always looking to improve and extend the useful life of social and recreational facilities while maintaining excellent service to our residents;*

*AND WHEREAS, the Municipality has submitted an application to request funding from the Northern Ontario Heritage Fund Corporation (NOHFC) towards the Outdoor Rink and Community Centre Improvement Project to repair Magnetawan Community Centre Roof and to repair the Pavilion Outdoor Rink in the estimated amount of \$320,000;*

*AND WHEREAS, if the Municipality is successful in obtaining a grant in the amount of \$214,000, the Municipality is committed to cover our contribution towards the project in the amount of \$41,000 along with any project cost overruns for this much needed project;*

*NOW THEREFORE BE IT RESOLVED, that the Council of the Municipality of Magnetawan deems it in the best interest of the Municipality to authorize the payment of any project cost overruns over and above the awarded grant funding.*

*Carried.*

**2.11 DRAFT Motion Ghost Gravel August 2022**

*RESOLUTION 2022-54 Kheller-Hetherington*

*WHEREAS the Council of the Municipality receives the correspondence from Matt Foulk, Ghost Gravel Cycling Event revising the route for the 2022 Ghost Gravel Cycling Event approved by motion 2022-31;*

*AND WHEREAS the event is no longer classed as a race and does not require approval from the Ontario Cycle Association;*

*NOW THEREFORE BE IT RESOLVED that the Council of the Municipality of Magnetawan supports the Cycling event to be hosted on Saturday August 20, 2022, at no charge, with the following amended conditions;*

- No roads will be blocked and cyclists will not impede the flow of traffic*
- Insurance indemnifying the Municipality in the amount of \$5,000,000 is submitted to the Clerk prior to the event*
- The advertisements reflect that the rest stop is in Magnetawan, ON*
- All applicable COVID-19 guidelines must be followed*

*AND FURTHER THAT motions 2021-364 and 2022-31 are rescinded.*

*Carried.*

**2.12 Correspondence from Chris Barry and Alaina Cawston, Magnetawan Park Gazebo July 2022**

*RESOLUTION 2022-55 Brunton-Smith*

*WHEREAS the Council of the Municipality receives the correspondence from Chris Barry and Alaina Cawston, Magnetawan Gazebo July 2022;*

*AND WHEREAS Council previously passed resolution 2019-371 approving the use of the Magnetawan Gazebo in September 2020 for 50 people and due to the COVID-19 pandemic the wedding was postponed;*

*NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Magnetawan congratulates Chris Barry and Alaina Cawston on their upcoming marriage and is in agreement with allowing the Magnetawan Gazebo to be used for their nuptials with the understanding that the park will remain open to the public, no signs will be removed from the park area, and a chair rental and delivery fee of \$100.00 plus HST is to be paid. Carried.*

**2.13 Almaguin Highlands Community Safety and Well-Being Plan 2021-2025 & Survey Results**

*RESOLUTION 2022-56 Kneller-Hetherington*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives and approves the Almaguin Highlands Community Safety and Well-Being Plan 2021-2025. Carried.*

**MUNICIPAL BOARDS AND COMMITTEE MINUTES**

**3.1 Almaguin Community Economic Development (ACED) Minutes January 17, 2021, 2021 Annual Report, 2022 Work Plan, & 2022 Budget Sheets**

**3.2 Magnetawan Community Development Committee (MCDC) Minutes, February 15, 2022**

**3.3 Magnetawan Community Centre Board (MCCB) Minutes, February 16, 2022**

*RESOLUTION 2022-57 Brunton-Kneller*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the Municipal Boards and Committee Minutes as copied and circulated. Carried.*

**CORRESPONDENCE**

**4.1 North Bay & Parry Sound Health Unit, 2022 Municipal Levy**

**4.2 RFP 2022-02 Request for Proposal Contractor – Replacement of Boat Ramp 4195 ON-520**

**4.3 RFP 2022-03 Request for Proposal Contractor – Roof Repair/Replacement Municipal Office Building**

**4.4 Magnetawan-Cedar Croft Netspectrum Rural Internet Tower**

**4.5 February 2022 Newsletter**

**4.6 The Great Northern Ontario Roadshow Poster**

**4.7 New Municipal Hours Poster**

**4.8 ICYMI Council Highlights February 09, 2022**

*RESOLUTION 2022-58 Smith-Brunton*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the correspondence items as copied and circulated. Carried.*

## **ACCOUNTS**

### **5.1 Accounts in the amount of \$324,055.87**

**RESOLUTION 2022-59 Brunton-Smith**

**BE IT RESOLVED THAT** the Council of the Municipality of Magnetawan approves the accounts in the amount of \$324,055.87 as presented.

*Carried.*

## **BY-LAWS**

### **6.2 Appoint Council as Committee of Adjustment 2022**

**RESOLUTION 2022-60 Kneller-Hetherington**

**BE IT RESOLVED THAT** by the Council of the Municipality of Magnetawan that the following by-laws are now read a first, second and a third time, passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation, and engrossed in the by-law book:

#### **6.1 Appoint Council as Committee of Adjustment 2022**

*Carried.*

## **CLOSED SESSION**

In accordance with Section 239(2) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, Council shall proceed into Closed Session in order to address matters pertaining to:

- (c) a proposed or pending acquisition or disposition of land by the municipality
- (d) labour relations or employee negotiations
- (e) litigation or potential litigation

**RESOLUTION 2022-61 Smith-Brunton**

**BE IT RESOLVED THAT** the Council of the Municipality of Magnetawan moves to a closed session at 2:20 pm pursuant to Section 239(2) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, Council shall proceed into Closed Session in order to address matters pertaining to:

- (c) a proposed or pending acquisition or disposition of land by the municipality
- (d) labour relations or employee negotiations
- (e) litigation or potential litigation

*Carried.*

**RESOLUTION 2022-62 Brunton-Smith**

**BE IT RESOLVED THAT** the Council of the Municipality of Magnetawan returns to open session at 3:40 pm.

*Carried.*

**RESOLUTION 2022-63 Hetherington-Kneller**

WHEREAS the Council of the Municipality of Magnetawan received a request from Mark Langford – President 1895507 Ontario Inc., for the exchange of lands owned by same at: PLAN 319 LOT 18 E/S KING STREET for the lands Municipally owned located at: PLAN 319 LOT 20 E/S MILLER STREET;

AND WHEREAS, the lands located at LOT 18 KING STREET are to be used for the building of a new Fire Hall;

NOW THEREFORE BE IT RESOLVED, that the Municipality of Magnetawan declares the lands at PLAN 319 LOT 20 E/S MILLER STREET as surplus;

AND FURTHER THAT, the CAO/Clerk and Mayor are hereby authorized to negotiate the exchange and enter into any agreements, including an offer of purchase and sale, necessary to facilitate the exchange of lands.

Carried.

**CONFIRMING BY-LAW AND ADJOURNMENT**

**7.1 Confirm the Proceedings of Council and Adjourn**

**RESOLUTION 2022-64 Smith-Brunton**

BE IT RESOLVED by the Council of the Municipality of Magnetawan that the Confirming By-law is now read a first, second and a third time, passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and engrossed in the by-law book;

AND FURTHER THAT, this meeting is now adjourned at 3:45 pm to meet again on Wednesday, March 23, 2022 at 11:00 am for a Special Council Budget Draft #2 Meeting at the call of the Chair.

Carried.

Approved by:

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Clerk

# **Comparative Analysis**

## **December 31, 2021**

**The Corporation of the  
Municipality of Magnetawan**

# Independent Auditor's Report

## Opinion

We have audited the consolidated financial statements of The Corporation of the Municipality of Magnetawan, which comprise the consolidated statement of financial position as at December 31, 2021, and the consolidated statements of operations and accumulated surplus, cash flows, and change in net financial assets for the year then ended, and notes to the consolidated financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying consolidated financial statements present fairly, in all material respects, the consolidated financial position of The Corporation of the Municipality of Magnetawan as at December 31, 2021, and its consolidated results of operations and its consolidated cash flows for the year then ended in accordance with Canadian Public Sector Accounting Standards.

# Statement of Financial Position

	Actual 2021	Actual 2020	Over (under) Compare to PY	Comments
<b>Financial Assets</b>				
Cash and cash equivalents	4,511,905	3,600,195	911,710	increase due to annual surplus and unspent gas tax funds
Taxes receivable	366,780	436,868	(70,088)	increased collection efforts
Accounts receivable	353,440	349,144	4,296	R
Investment in Lakeland Holding Ltd.	733,178	696,066	37,112	R
Other current assets	7,077	7,298	(221)	R
Assets held for sale	-	-	-	R
	<u>5,972,380</u>	<u>5,089,571</u>	<u>882,809</u>	
<b>Liabilities</b>				
Accounts payable and accrued liabilities	274,278	269,633	4,645	R
Deferred revenue - other	21,647	16,647	5,000	R
Deferred revenue - obligatory reserves	364,250	177,155	187,095	unspent gas tax funds
Municipal debt	650,000	780,000	(130,000)	scheduled debt repayment
Landfill closure and post-closure	1,000,500	924,500	76,000	increase based on annual usage
	<u>2,310,675</u>	<u>2,167,935</u>	<u>142,740</u>	
<b>Net Financial Assets</b>	<u>3,661,705</u>	<u>2,921,636</u>	<u>740,069</u>	
<b>Non-Financial Assets</b>				
Tangible capital assets	15,408,448	15,463,348	(54,900)	\$865k in additions offset by \$917k in amortization
Prepaid expenses	137,440	98,053	39,387	R
Inventory of supplies	172,368	221,473	(49,105)	R
	<u>15,718,256</u>	<u>15,782,874</u>	<u>(64,618)</u>	
<b>Accumulated Surplus</b>	<u>19,379,961</u>	<u>18,704,510</u>	<u>675,451</u>	

# Statement of Operations

	Budget 2021	Actual 2021	Actual 2020	Over (under) Budget	Comments
Net taxation	5,166,767	5,243,827	5,174,111	77,060	supplemental taxes not budgeted
User charges	9,100	3,462	1,925	(5,638)	R
Gvmt grants and transfers	1,443,867	1,298,433	1,476,741	(145,434)	ICIP and community grant not received
Lakeland Holding Ltd. Income	-	37,112	-	37,112	R internal equipment rates increased, building permits, parks, and environmental revenues increased higher than expected
Other	690,484	1,152,550	1,072,009	462,066	
	<u>7,310,218</u>	<u>7,735,384</u>	<u>7,724,786</u>	<u>425,166</u>	
General government	1,070,731	974,030	1,041,192	(96,701)	safe re-start expenses less than expected, couldn't purchase everything needed this year due to items not being available various savings in sub-departments - legal fees underbudget due to courts being closed, policing budget approved before final quote came in therefore underbudget, CBO admin assistant not hired this year, volunteer fire costs less than expected
Protection services	1,287,620	1,118,670	1,125,392	(168,950)	
Transportation services	2,755,603	2,795,295	2,474,566	39,692	R
Environmental services	651,680	683,197	605,902	31,517	R
Health services	310,761	290,782	286,593	(19,979)	R
Social and family services	567,196	546,517	525,823	(20,679)	R
Recreational and cultural services	652,129	650,011	594,680	(2,118)	R
Planning and development	80,000	88,452	37,404	8,452	R
	<u>7,375,720</u>	<u>7,146,954</u>	<u>6,691,552</u>	<u>(228,766)</u>	
Annual surplus (deficit) before other	- 65,502	588,430	1,033,234	653,932	
Gvmt grants & transf capital - prov	101,979	87,021	134,916	(14,958)	R
Gvmt grants & transf capital - fed	-	-	-	-	
Annual surplus	<u>36,477</u>	<u>675,451</u>	<u>1,168,150</u>	<u>638,974</u>	

# Statement of Operations - Expenditures

	Budget 2021	Actual 2021	Actual 2020	Over (under) Budget	Comments
Salaries, wages and benefits	2,141,366	1,972,140	1,879,432	(169,226)	vacant positions during the year
Interest on long term debt	18,461	18,461	21,734	-	R police budget was approved before final agreement obtained - \$18k underbudget, \$22k less spent on legal fees due to courts being closed
Materials, contracted services, etc	4,298,829	4,239,289	3,919,081	(59,540)	
Amortization	917,064	917,064	871,305	-	R
	<u>7,375,720</u>	<u>7,146,954</u>	<u>6,691,552</u>	<u>(228,766)</u>	3% budget less than budget

# Surplus Reconciliation

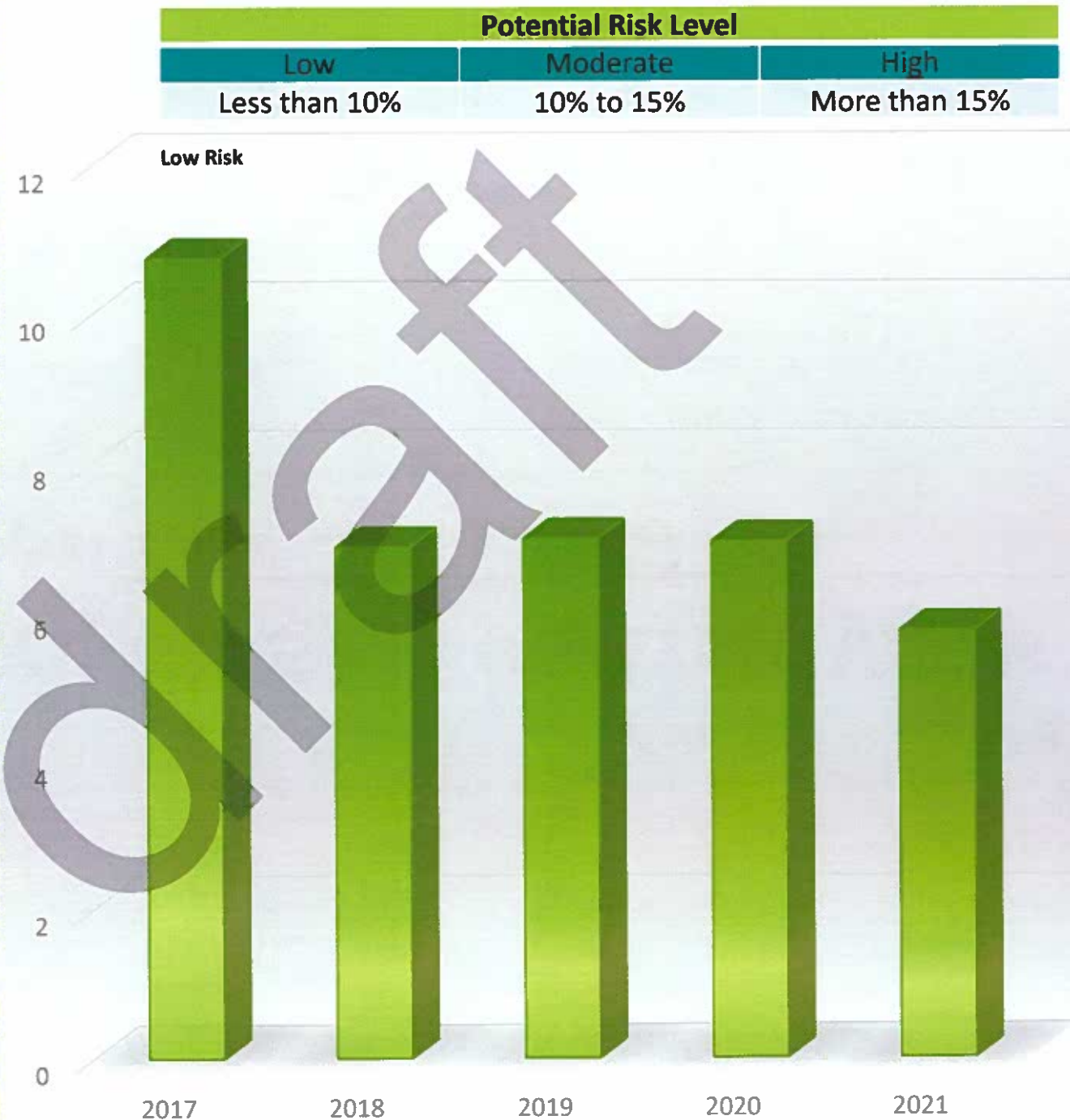
	Budget	Actual
Municipal Surplus	-	-
Adjustments for PSAB compliance		
Debt to be issued net of principal payments	130,000	130,000
Change in landfill closure and post-closure liability	(76,000)	(76,000)
Acquisition of tangible capital assets (budgeted as expenses)	1,436,479	864,933
Loss on disposal of tangible capital assets	-	(2,769)
Amortization of tangible capital assets	(917,064)	(917,064)
Contributions to reserves	802,800	1,838,083
Contributions from reserves	(1,339,738)	(1,198,844)
Increase in equity in Lakeland Holdings Ltd.		37,112
Change in general surplus (Library)	<u>-</u>	<u>-</u>
Surplus per financial statements	<u>36,477</u>	<u>675,451</u>

# **Comparative Analysis**

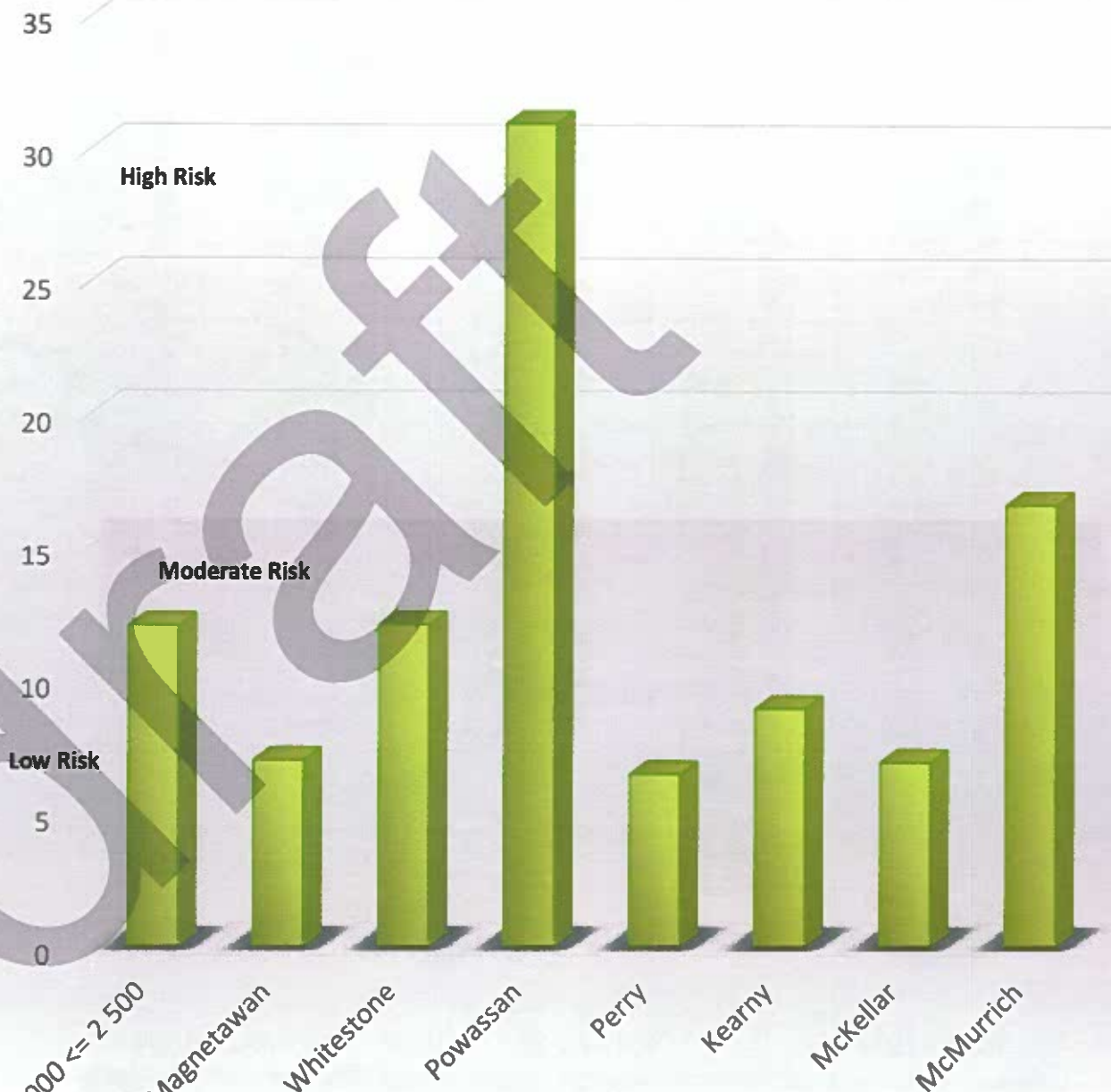
## **December 31, 2021**

**The Corporation of the  
Municipality of Magnetawan**

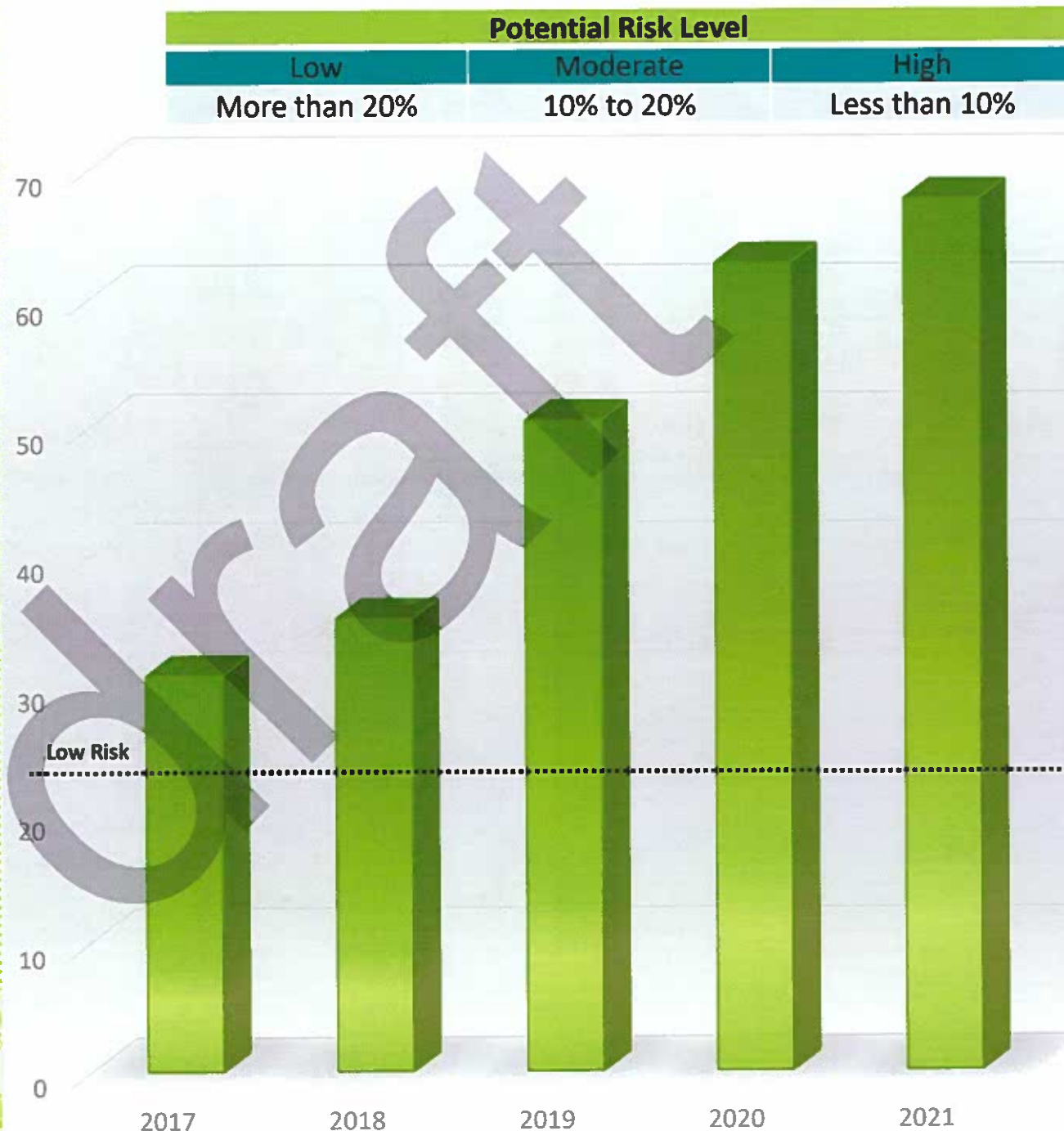
## Tax Arrears Ratio – 5 Year Trend



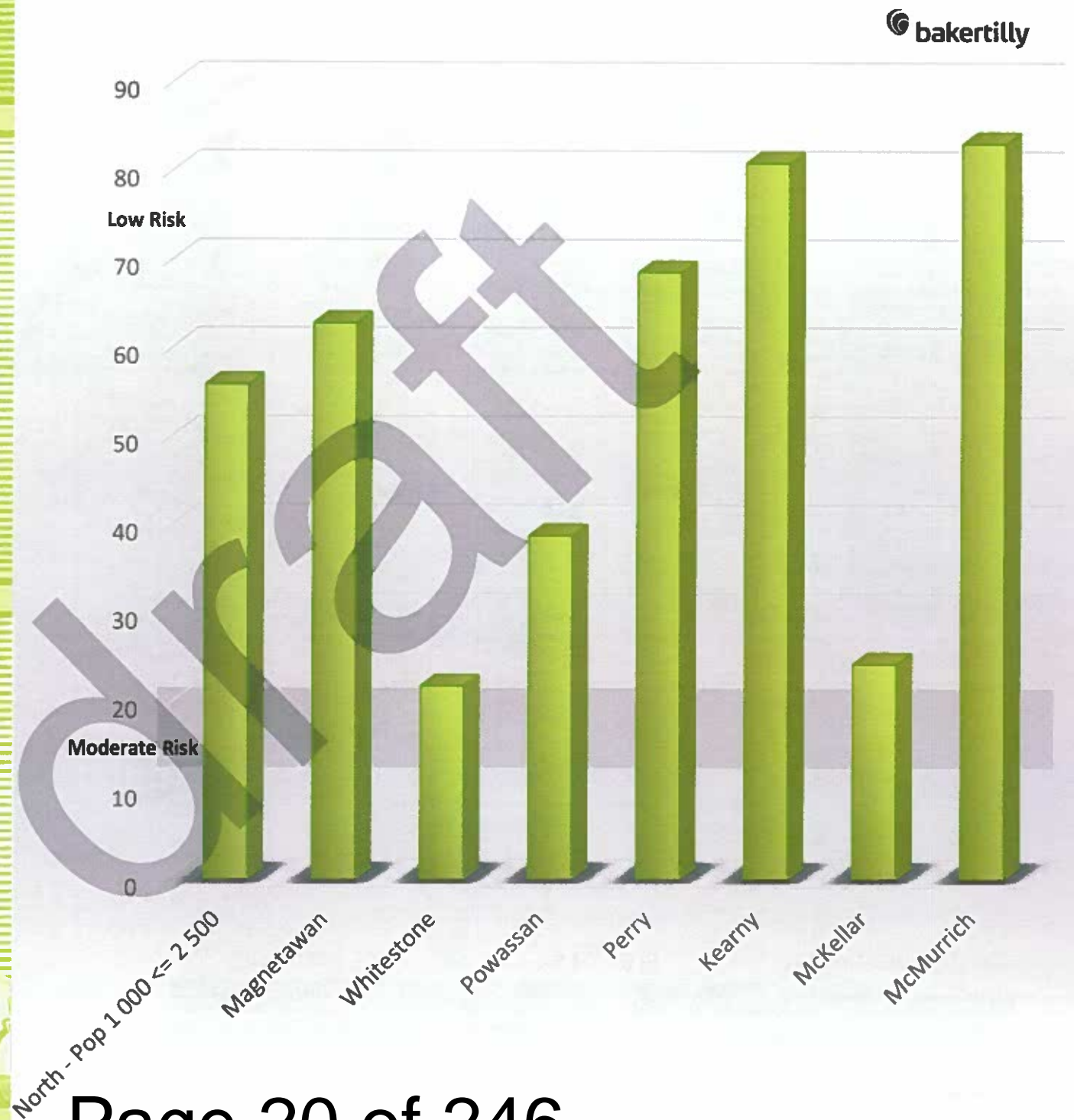
# Tax Arrears Ratio (2020)



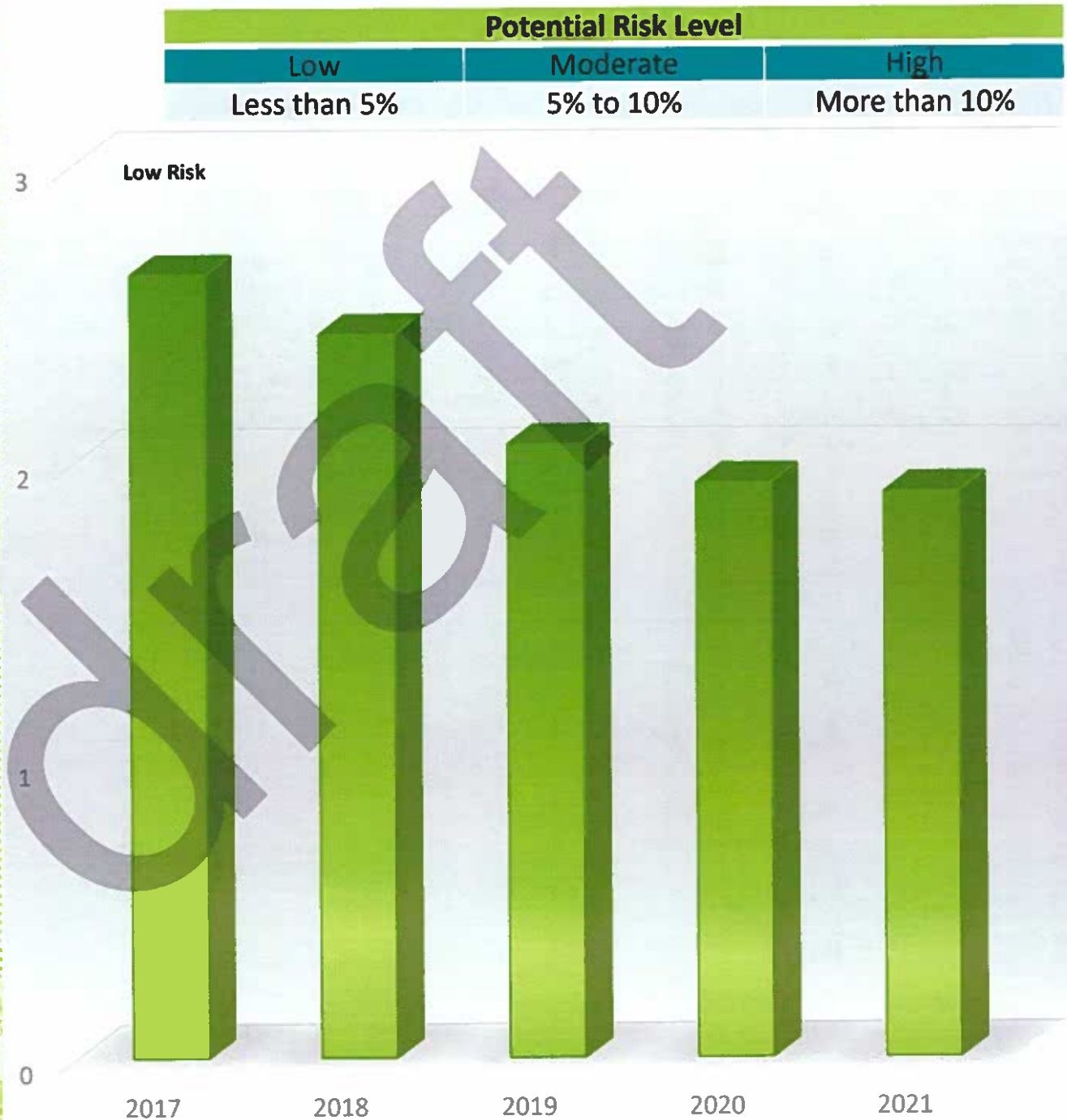
# Total Reserves Ratio – 5 Year Trend



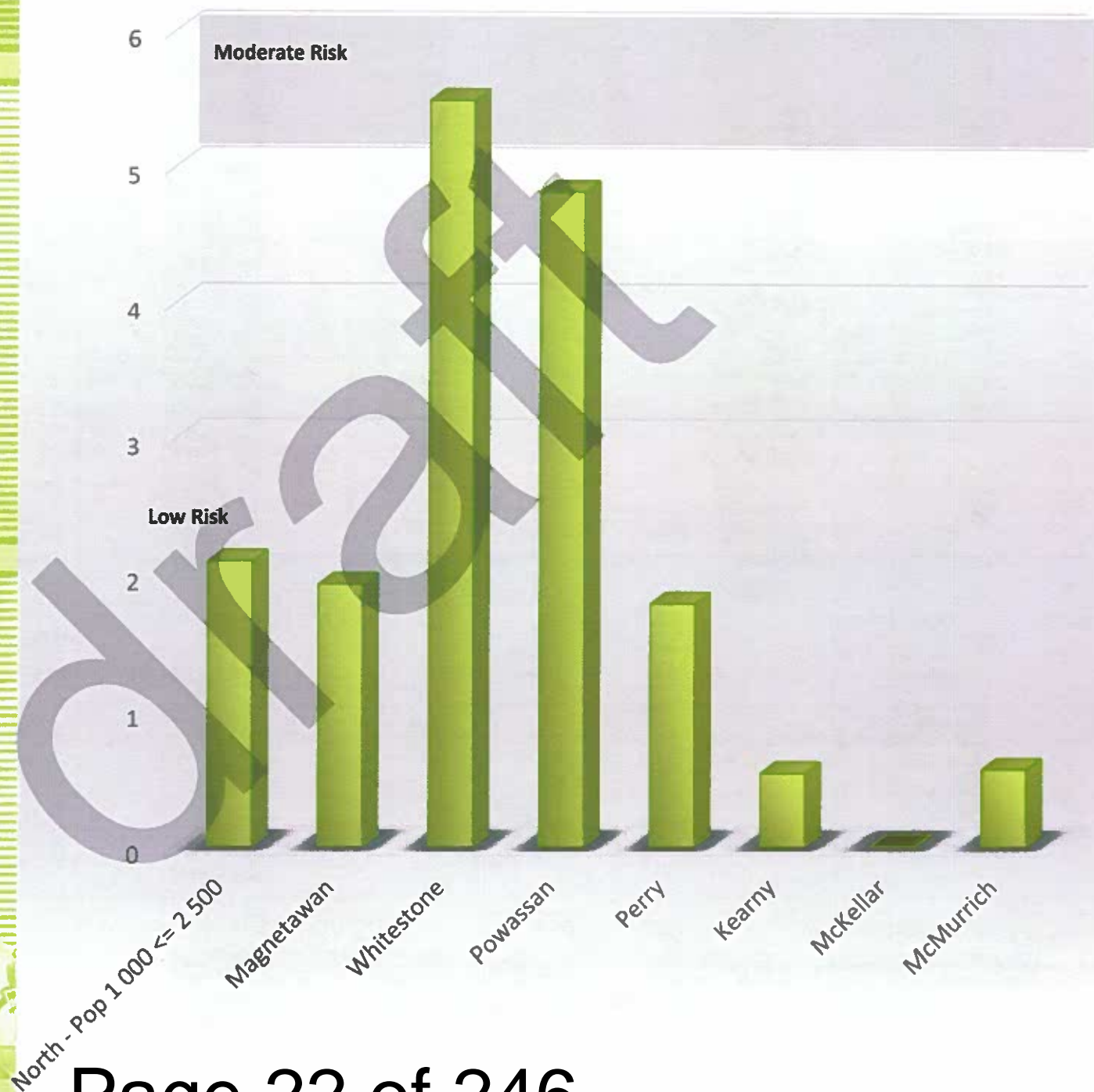
## Total Reserves Ratio (2020)



## Debt Servicing Cost – 5 Year Trend

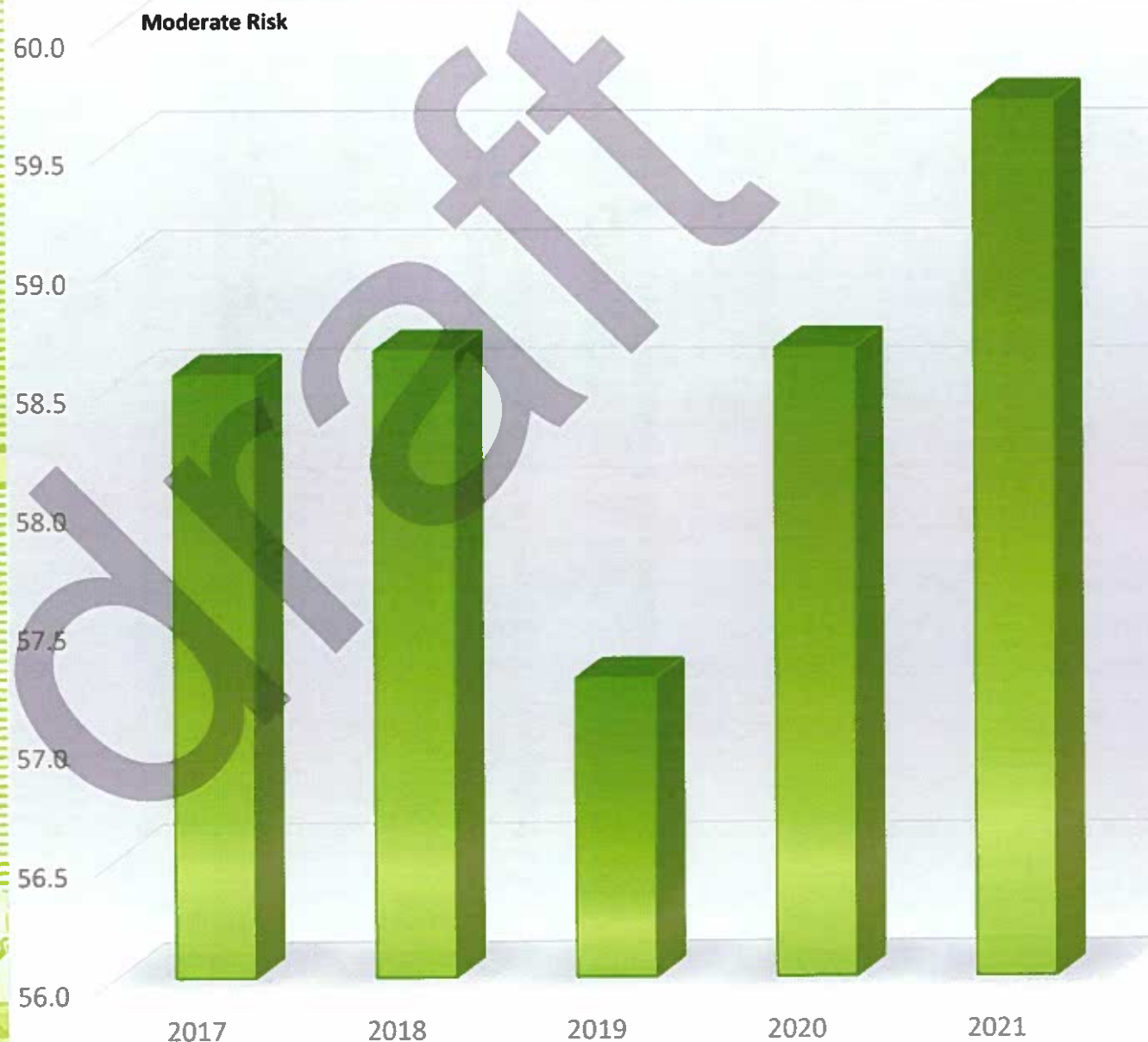


## Debt Servicing Cost (2020)

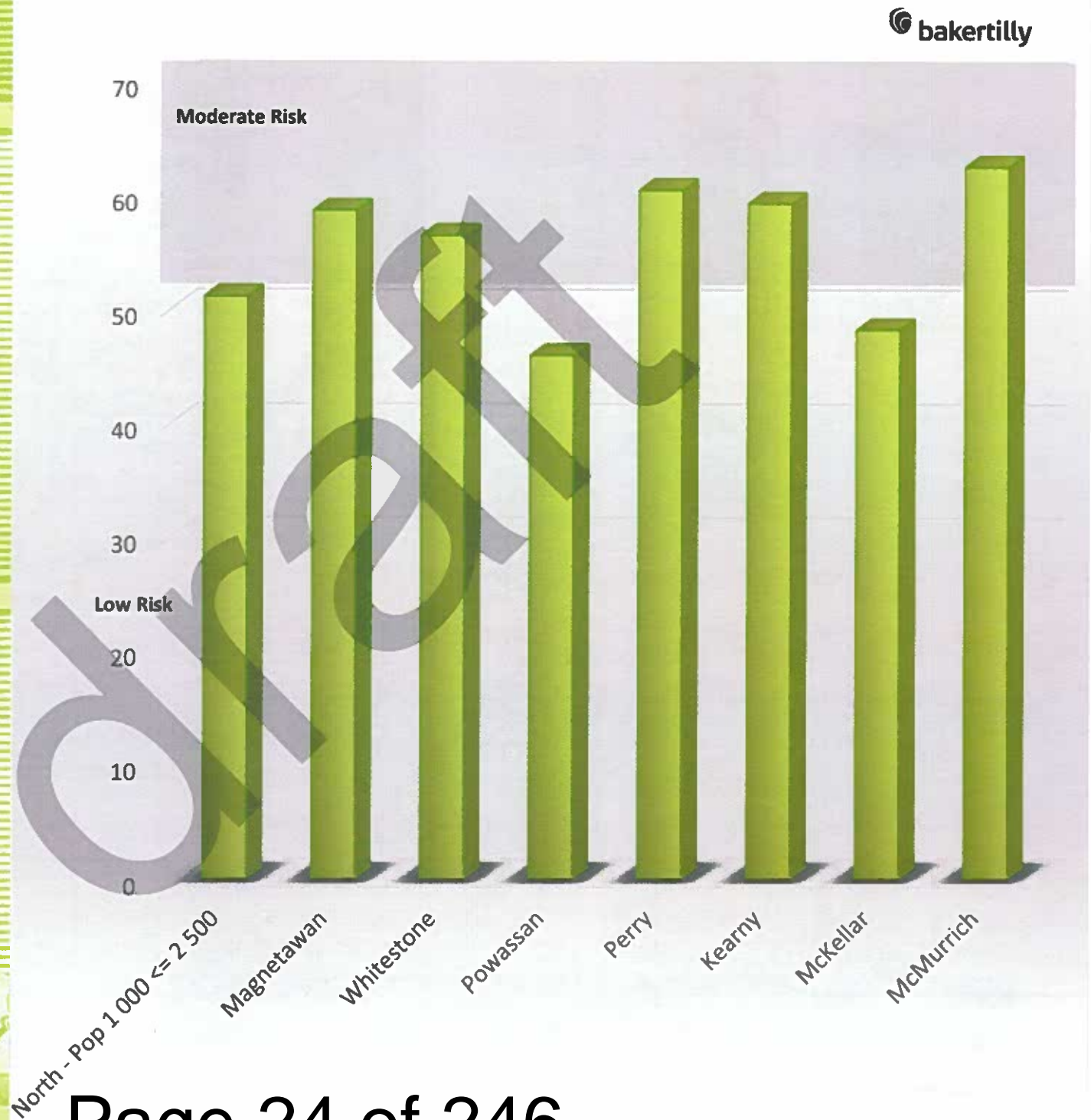


Potential Risk Level		
Low	Moderate	High
Less than 50%	50% to 75%	More than 75%

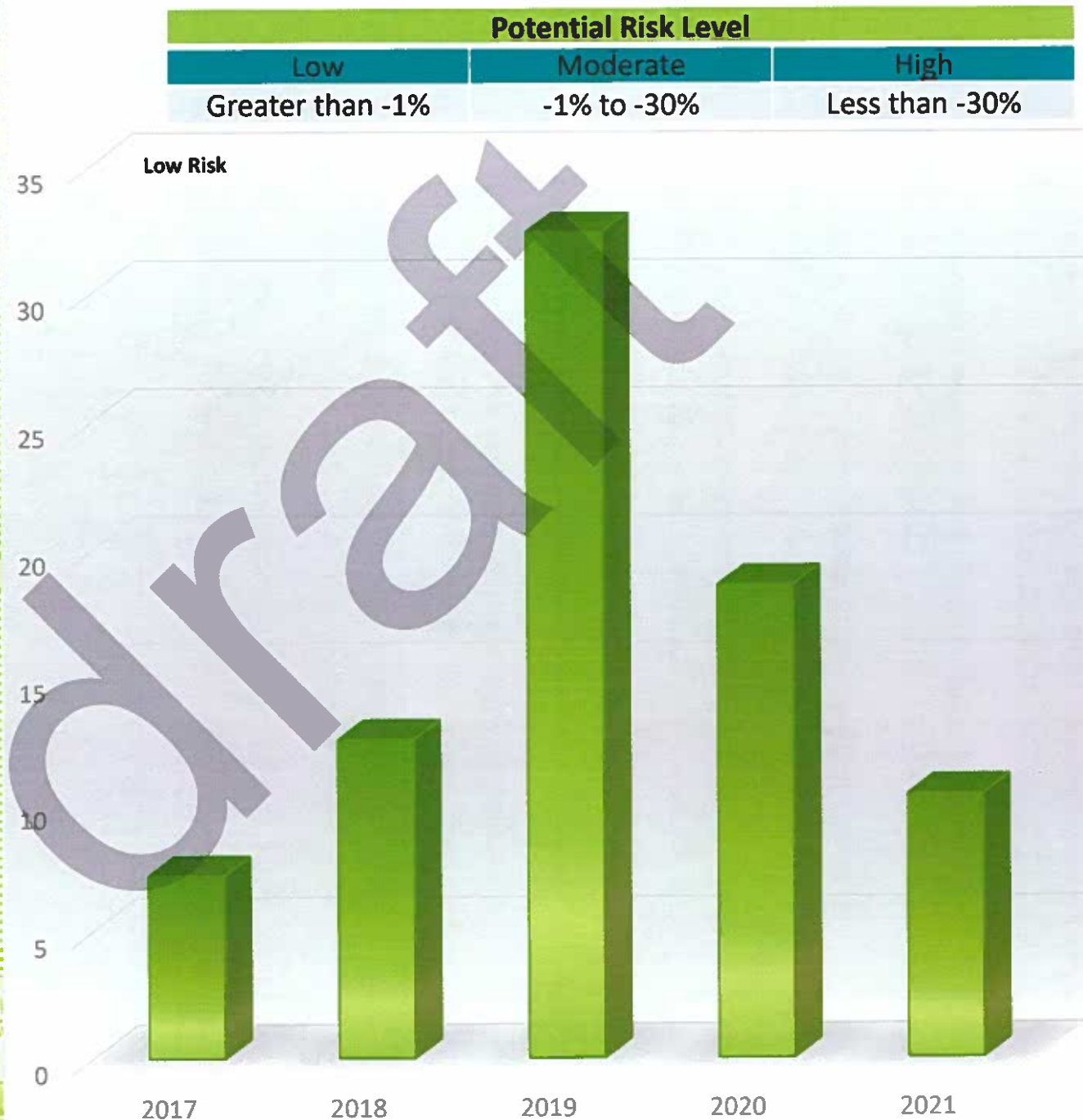
## Asset Consumption Ratio – 5 Year Trend



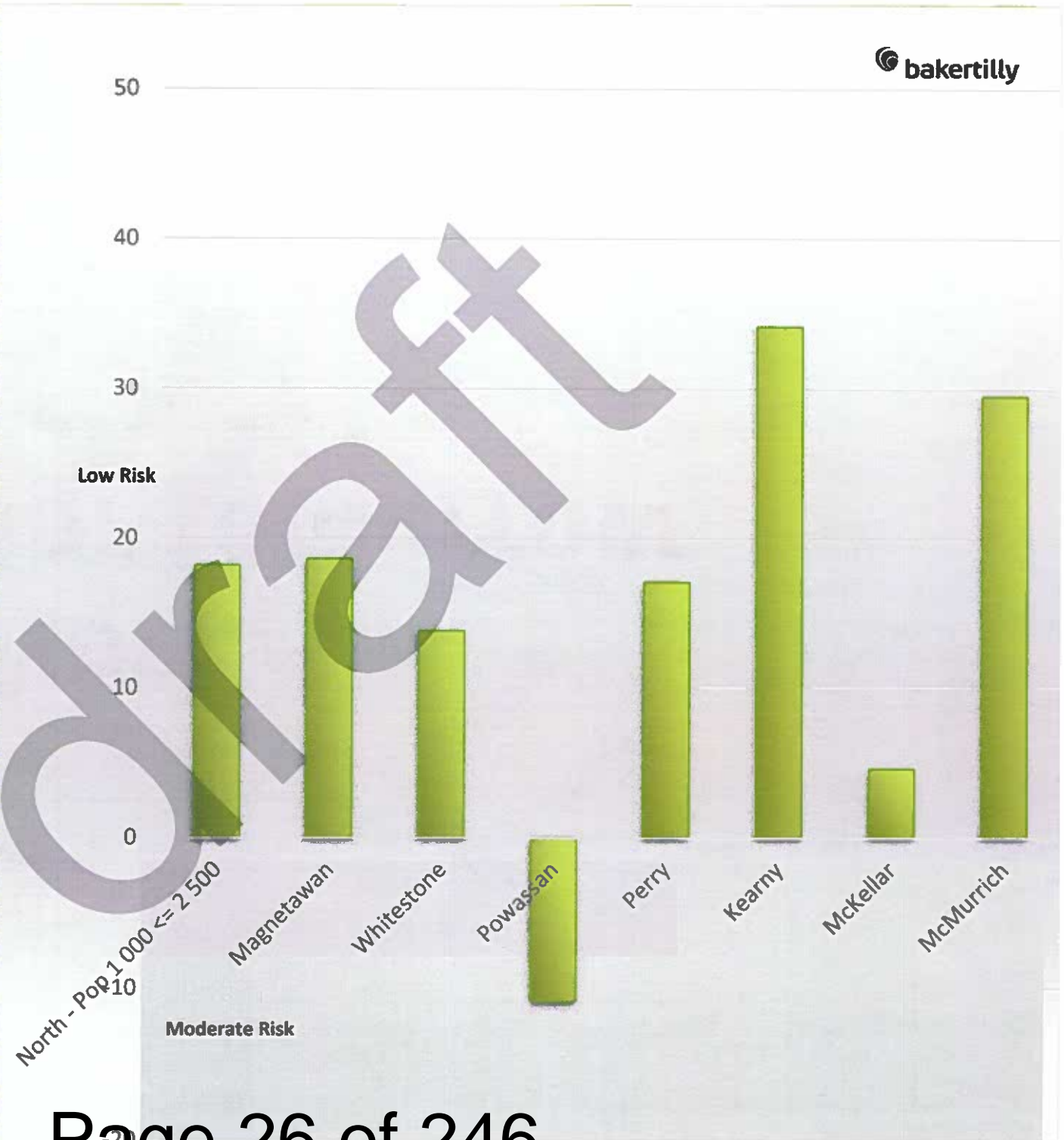
## Asset Consumption Ratio (2020)



## Operating Surplus Ratio – 5 Year Trend



## Operating Surplus Ratio (2020)





**Now,  
for tomorrow**



**The Corporation of the  
Municipality of Magnetawan**

**Independent Auditor's Report and  
Financial Report**

**December 31, 2021**

**The Corporation of the  
Municipality of Magnetawan**

**Financial Report**

**December 31, 2021**

Management Report

Independent Independent Auditor's Report

Consolidated Statement of Financial Position 1

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Consolidated Statement of Cash Flows 3

Consolidated Statement of Change in Net Financial Assets 4

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**Cemetery Care and Maintenance Funds**

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## **Management's Responsibility for the Consolidated Financial Statements**

The accompanying consolidated financial statements of The Corporation of the Municipality of Magnetawan (the "Municipality") are the responsibility of the Municipality's management and have been prepared in accordance with Canadian Public Sector Accounting Standards established by the Public Sector Accounting Board of the Chartered Professional Accountants of Canada, as described in Note 1 to the consolidated financial statements.

The preparation of consolidated financial statements necessarily involves the use of estimates based on management's judgment, particularly when transactions affecting the current accounting period cannot be finalized with certainty until future periods.

The Municipality's management maintains a system of internal controls designed to provide reasonable assurance that assets are safeguarded, transactions are properly authorized and recorded in accordance with Canadian Public Sector Accounting Standards established by the Public Sector Accounting Board of the Chartered Professional Accountants of Canada, and reliable financial information is available on a timely basis for preparation of the consolidated financial statements. These systems are monitored and evaluated by management. Council meets with management and the external auditor to review the consolidated financial statements and discuss any significant financial reporting or internal control matters prior to their approval of the consolidated financial statements.

The consolidated financial statements have been audited by Baker Tilly SNT LLP, independent external auditor appointed by the Municipality. The accompanying Independent Auditor's Report outlines their responsibilities, the scope of their examination and their opinion on the Municipality's consolidated financial statements.

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Chief Administrative Officer  
March 23, 2022

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Treasurer  
March 23, 2022

## **Independent Auditor's Report**

**To the Members of Council, Inhabitants and Ratepayers of the  
The Corporation of the Municipality of Magnetawan**

### **Opinion**

We have audited the consolidated financial statements of The Corporation of the Municipality of Magnetawan, which comprise the consolidated statement of financial position as at December 31, 2021, and the consolidated statements of operations and accumulated surplus, cash flows, and change in net financial assets for the year then ended, and notes to the consolidated financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying consolidated financial statements present fairly, in all material respects, the consolidated financial position of The Corporation of the Municipality of Magnetawan as at December 31, 2021, and its consolidated results of operations and its consolidated cash flows for the year then ended in accordance with Canadian Public Sector Accounting Standards.

### **Basis for Opinion**

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Consolidated Financial Statements section of our report. We are independent of the Municipality in accordance with the ethical requirements that are relevant to our audit of the consolidated financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

## **Independent Auditor's Report (continued)**

### **Responsibilities of Management and Those Charged with Governance for the Consolidated Financial Statements**

Management is responsible for the preparation and fair presentation of these consolidated financial statements in accordance with Canadian Public Sector Accounting Standards, and for such internal control as management determines is necessary to enable the preparation of consolidated financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the consolidated financial statements, management is responsible for assessing the Municipality's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Municipality or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Municipality's financial reporting process.

### **Auditor's Responsibilities for the Audit of the Consolidated Financial Statements**

Our objectives are to obtain reasonable assurance about whether the consolidated financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these consolidated financial statements. As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the consolidated financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Municipality's internal control.

## **Independent Auditor's Report (continued)**

### **Auditor's Responsibilities for the Audit of the Consolidated Financial Statements (continued)**

- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Municipality's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the consolidated financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Municipality to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the consolidated financial statements, including the disclosures, and whether the consolidated financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Obtain sufficient appropriate audit evidence regarding the financial information of the entities or business activities within the Group to express an opinion on the consolidated financial statements. We are responsible for the direction, supervision and performance of the group audit. We remain solely responsible for our audit opinion.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

North Bay, Ontario  
March 23, 2022

CHARTERED PROFESSIONAL ACCOUNTANTS,  
LICENSED PUBLIC ACCOUNTANTS

**The Corporation of the Municipality of Magnetawan**  
**Consolidated Statement of Financial Position**  
**December 31, 2021**

	<u>2021</u>	<u>2020</u>
<b>Financial Assets</b>		
Cash and cash equivalents (note 4)	\$ 4,511,905	\$ 3,600,195
Taxes receivable	366,780	436,868
Accounts receivable (note 5)	353,440	349,144
Investment in Lakeland Holding Inc (note 6)	733,178	696,066
Other current assets	<u>7,077</u>	<u>7,298</u>
	<u>5,972,380</u>	<u>5,089,571</u>
<b>Liabilities</b>		
Accounts payable and accrued liabilities (note 7)	274,278	269,633
Deferred revenues - other (note 8)	21,647	16,647
Deferred revenues - obligatory reserve funds (note 9)	364,250	177,155
Municipal debt (note 10)	650,000	780,000
Landfill closure and post-closure (note 11)	<u>1,000,500</u>	<u>924,500</u>
	<u>2,310,675</u>	<u>2,167,935</u>
<b>Net Financial Assets</b>	<u>3,661,705</u>	<u>2,921,636</u>
<b>Non-Financial Assets</b>		
Tangible capital assets (note 12)	15,408,448	15,463,348
Prepaid expenses	137,440	98,053
Inventories of supplies	<u>172,368</u>	<u>221,473</u>
	<u>15,718,256</u>	<u>15,782,874</u>
<b>Accumulated Surplus (note 13)</b>	<u>\$ 19,379,961</u>	<u>\$ 18,704,510</u>
Contingencies (note 14)		
Commitments (note 15)		

Approved by:

The accompanying notes are an integral part of these consolidated financial statements.

**The Corporation of the Municipality of Magnetawan**  
**Consolidated Statement of Operations and Accumulated Surplus**  
**For The Year Ended December 31, 2021**

	<b>2021</b>		<b>2020</b>
	<b>Budget</b>	<b>Actual</b>	<b>Actual</b>
	<b>(Unaudited)</b>		
<b>Revenues</b>			
Net taxation	\$ 5,166,767	\$ 5,243,827	\$ 5,174,111
User charges	9,100	3,462	1,925
Government grants and transfers - Provincial	1,417,867	1,268,267	1,464,053
Government grants and transfers - Federal	26,000	30,166	12,688
Lakeland Holding Ltd. income	-	37,112	-
Other	690,484	1,152,550	1,072,009
<b>Total revenues</b>	<b>7,310,218</b>	<b>7,735,384</b>	<b>7,724,786</b>
<b>Expenses</b>			
General government	1,070,731	974,030	1,041,192
Protection services	1,287,620	1,118,670	1,125,392
Transportation services	2,755,603	2,795,295	2,474,566
Environmental services	651,680	683,197	605,902
Health services	310,761	290,782	286,593
Social and family services	567,196	546,517	525,823
Recreation and cultural services	652,129	650,011	594,680
Planning and development	80,000	88,452	37,404
<b>Total expenses</b>	<b>7,375,720</b>	<b>7,146,954</b>	<b>6,691,552</b>
<b>Annual surplus (deficit) before other</b>	<b>(65,502)</b>	<b>588,430</b>	<b>1,033,234</b>
<b>Other</b>			
Government grants and transfers related to capital - Provincial	101,979	87,021	134,916
<b>Annual surplus</b>	<b>36,477</b>	<b>675,451</b>	<b>1,168,150</b>
<b>Accumulated surplus, beginning of year</b>	<b>18,704,510</b>	<b>18,704,510</b>	<b>17,536,360</b>
<b>Accumulated surplus, end of year</b>	<b>\$ 18,740,987</b>	<b>\$ 19,379,961</b>	<b>\$ 18,704,510</b>

The accompanying notes are an integral part of these consolidated financial statements.

**The Corporation of the Municipality of Magnetawan**  
**Consolidated Statement of Cash Flows**  
**For The Year Ended December 31, 2021**

	<u>2021</u>	<u>2020</u>
<b>Operating transactions</b>		
Annual surplus	\$ 675,451	\$ 1,168,150
<b>Cash and cash equivalents provided by (applied to)</b>		
Non-cash items:		
Amortization of tangible capital assets	917,064	871,305
Loss on disposal of tangible capital assets	2,769	26,739
Change in non-cash working capital balances		
Decrease (increase) in taxes receivable	70,088	(22,741)
Decrease (increase) in accounts receivable	(4,296)	56,236
Decrease in other current assets	221	8,476
Increase (decrease) in accounts payable and accrued liabilities	4,645	(186,420)
Increase (decrease) in deferred revenues - other	5,000	(21,745)
Increase in deferred revenues - obligatory reserve funds	187,095	82,121
Decrease (increase) in prepaid expenses	(39,387)	48,783
Decrease (increase) in inventories of supplies	49,105	(149,324)
Decrease in assets held for sale	-	396,720
Increase in landfill closure and post-closure	76,000	42,000
Cash and cash equivalents provided by operating transactions	<u>1,943,755</u>	<u>2,320,300</u>
<b>Capital transactions</b>		
Acquisition of tangible capital assets	(864,933)	(635,080)
Cash and cash equivalents applied to capital transactions	<u>(864,933)</u>	<u>(635,080)</u>
<b>Investing transactions</b>		
Increase in Lakeland Holding Ltd.	(37,112)	-
Cash and equivalents applied to investing transactions	<u>(37,112)</u>	<u>-</u>
<b>Financing transactions</b>		
Municipal debt repaid	(130,000)	(130,000)
Cash and cash equivalents applied to financing transactions	<u>(130,000)</u>	<u>(130,000)</u>
<b>Increase in cash and cash equivalents</b>	911,710	1,555,220
<b>Cash and cash equivalents, beginning of year</b>	<u>3,600,195</u>	<u>2,044,975</u>
<b>Cash and cash equivalents, end of year</b>	<u><u>\$ 4,511,905</u></u>	<u><u>\$ 3,600,195</u></u>

**The Corporation of the Municipality of Magnetawan**  
**Consolidated Statement of Change in Net Financial Assets**  
**For The Year Ended December 31, 2021**

	<u>2021</u> <u>Budget</u> (Unaudited)	<u>2021</u> <u>Actual</u>	<u>2020</u> <u>Actual</u>
<b>Annual surplus</b>	\$ 36,477	\$ 675,451	\$ 1,168,150
Amortization of tangible capital assets	917,064	917,064	871,305
Loss on disposal of tangible capital assets	-	2,769	26,739
Acquisition of tangible capital assets	(1,436,479)	(864,933)	(635,080)
Change in prepaid expenses	-	(39,387)	48,783
Change in inventories of supplies	-	49,105	(149,324)
<b>Increase (decrease) in net financial assets</b>	(482,938)	740,069	1,330,573
<b>Net financial assets, beginning of year</b>	<u>2,921,636</u>	<u>2,921,636</u>	<u>1,591,063</u>
<b>Net financial assets, end of year</b>	<u>\$ 2,438,698</u>	<u>\$ 3,661,705</u>	<u>\$ 2,921,636</u>

**The Corporation of the Municipality of Magnetawan**  
**Notes to the Consolidated Financial Statements**  
**December 31, 2021**

**1. Significant Accounting Policies**

These consolidated financial statements of the Municipality are the representation of management prepared in accordance with accounting policies recommended by the Public Sector Accounting Board of the Chartered Professional Accountants of Canada. Since precise determination of many assets and liabilities is dependent upon future events, the preparation of periodic consolidated financial statements necessarily involves the use of estimates and approximations. These have been made using careful judgement.

**(a) Basis of Consolidation**

- (i) These consolidated financial statements reflect the financial assets, liabilities, non-financial assets, accumulated surplus, revenues and expenses of the Municipality and include the activities of all committees of Council, the Heritage Board and of the Magnetawan Public Library.

All inter-fund assets and liabilities and revenues and expenses have been eliminated.

**(ii) Non-Consolidated Entities**

The following joint local boards are not consolidated:

District of Parry Sound Social Services Administration Board  
District of Parry Sound Land Ambulance  
District of Parry Sound (East) Home for the Aged  
North Bay Parry Sound District Health Unit

**(iii) Accounting for School Board Transactions**

The Municipality is required to collect and remit education support levies in respect of residential and other properties on behalf of the area school boards. The Municipality has no jurisdiction or control over the school boards operations. Therefore, taxation, other revenues, expenses, assets and liabilities with respect to the operations of the school boards are not reflected in the accumulated surplus of these consolidated financial statements.

**(iv) Cemetery Care and Maintenance Fund**

Cemetery Care and Maintenance Fund and their related operations administered by the Municipality are not consolidated, but are reported separately on the Cemetery Care and Maintenance Fund's Statement of Continuity and Statement of Financial Position.

**The Corporation of the Municipality of Magnetawan**  
**Notes to the Consolidated Financial Statements**  
**December 31, 2021**

**1. Significant Accounting Policies (Continued)**

**(a) Basis of Consolidation (consolidated)**

**(v) Modified equity accounting**

Government business enterprises are accounted for by the modified equity method. Under this method the business enterprise' accounting principles are not adjusted to conform with those of the Municipality and interorganizational transactions and balances are not eliminated. The following government business enterprise is included in these financial statements: Lakeland Holding Ltd.

**(b) Basis of Accounting**

**(i) Accrual Basis**

The accrual basis of accounting recognizes revenues as they become available and measurable; expenses are recognized as they are incurred and measurable as a result of receipt of goods or services and the creation of a legal obligation to pay.

**(ii) Cash and Cash Equivalents**

The Municipality's policy is to disclose bank balances under cash and cash equivalents, including bank overdrafts with balances that fluctuate frequently from being positive to overdrawn and term deposits with maturities of three months from the date of acquisition or less or those that can be readily convertible to cash.

**(iii) Deferred Revenues**

Deferred revenues represent user charges and fees that have been collected for which the related services have yet to be performed. Revenue is recognized in the period when the services are performed.

**(iv) Employee Future Benefits**

The Municipality makes contributions to the Ontario Municipal Employees Retirement Fund (OMERS) which is a multi-employer contributory defined benefit program with contributions expensed as incurred. The costs of other retirement benefits are determined using the projected benefit method prorated on services and management's best estimate of retirement ages of employees and health benefits costs. The liabilities are discounted using current interest rates on long-term bonds.

**The Corporation of the Municipality of Magnetawan**  
**Notes to the Consolidated Financial Statements**  
**December 31, 2021**

**1. Significant Accounting Policies (Continued)**

**(b) Basis of Accounting (Continued)**

**(v) Landfill Closure and Post-Closure**

The estimated costs to close and maintain solid waste landfill sites are based on estimated future expenses in current dollars, adjusted for estimated inflation, and are charged to operations as the landfill site's capacity is used.

**(vi) Segmented Information**

The Municipality reports its segmented information on functional areas and programs in its consolidated financial statements similar to reporting reflected as part of the Ontario Financial Information Return. These functional areas represent segments for the Municipality:

*General Government*

General government is comprised of Council, administration, and Ontario Property Assessment.

*Protection Services*

Protection is comprised of police, fire and other protective services.

*Transportation Services*

Transportation services are responsible for road maintenance, culverts, bridges, winter control and streetlights.

*Environmental Services*

Environmental services include waste and recycling services.

*Health Services*

Health services include public health services and cemetery services.

*Social and Family Services*

Social and family services include social assistance, long-term care, paramedic services, social housing and child care services.

*Recreation and Cultural Services*

Recreation and cultural services include parks and recreation, recreation facilities, culture and libraries.

*Planning and Development*

Planning and development manages development for residential and business interests as well as services related to the Municipality's economic development programs.

**The Corporation of the Municipality of Magnetawan**  
**Notes to the Consolidated Financial Statements**  
**December 31, 2021**

**1. Significant Accounting Policies (Continued)**

**(b) Basis of Accounting (Continued)**

**(vii) Non-Financial Assets**

Non-financial assets are not available to discharge existing liabilities and are held for use in the provision of services. They have useful lives extending beyond the current year and are not intended for sale in the ordinary course of operations. The change in non-financial assets during the year, together with the annual surplus, provides the Consolidated Change in Net Financial Assets for the year.

**i) *Tangible Capital Assets***

Tangible capital assets are recorded at cost which includes all amounts that are directly attributable to acquisition, construction, development or betterment of the asset. The costs, less residual value, of the tangible capital assets are amortized on a straight-line basis over their estimated useful lives as follows:

Land improvements	20 years
Buildings	40 years
Machinery and equipment	5 to 20 years
Vehicles	8 to 10 years
Roads	8 to 75 years
Bridges	30 to 60 years

One half of the annual amortization is charged in the year of acquisition and in the year of disposal. Assets under construction are not amortized until the asset is available for productive use.

The Municipality has a capitalization threshold of \$3,000; individual tangible capital assets, or pooled assets of lesser value are expensed in the year of purchase.

Tangible capital assets received as contributions are recorded at their fair value at the date of receipt and also are recorded as revenue.

**The Corporation of the Municipality of Magnetawan**  
**Notes to the Consolidated Financial Statements**  
**December 31, 2021**

**1. Significant Accounting Policies (Continued)**

**(b) Basis of Accounting (Continued)**

**(vii) Non-Financial Assets (continued)**

*ii) Inventories of supplies*

Inventories of supplies held for consumption are recorded at the lower of cost and replacement cost.

*iii) Prepaid Expenses*

Prepaid expenses represent amounts paid in advance for a good or service not yet received. The expense is recognized once the goods have been received or the services have been performed.

**(viii) Taxation and Other Revenues**

Property tax billings are prepared by the Municipality based on assessment rolls issued by the Municipal Property Assessment Corporation ("MPAC") and in accordance with the provisions of the Municipal Act, 2001. Tax rates are established annually by Council, incorporating amounts to be raised for local services and amounts the Municipality is required to collect on behalf of the Province of Ontario in respect of education taxes.

A normal part of the assessment process is the issue of supplementary assessment rolls which provide updated information with respect to changes in property assessment. Once a supplementary assessment roll is received, the Municipality determines the taxes applicable and renders supplementary tax billings. Taxation revenues are recorded at the time tax billings are issued.

Assessment and the related property taxes are subject to appeal. Tax adjustments as a result of appeals are recorded when the result of the appeal process is known or based on management's best estimates.

The Municipality is entitled to collect interest and penalties on overdue taxes. These revenues are recorded in the period the interest and penalties are levied.

Other income is recognized as revenue when earned. Fines and fees are recognized as revenue when collected.

# **The Corporation of the Municipality of Magnetawan**

## **Notes to the Consolidated Financial Statements**

### **December 31, 2021**

#### **1. Significant Accounting Policies (Continued)**

##### **(b) Basis of Accounting (Continued)**

##### **(ix) Government Grants and Transfers**

Government grants and transfers are recognized in the financial statements in the period in which events giving rise to the transfer occurs, providing the transfers are authorized, any eligibility criteria have been met, and reasonable estimates of the amounts can be made, except when and to the extent that stipulations associated with the transfer give rise to a liability. Transfers are recognized as deferred revenue when transfer stipulations give rise to a liability. The transfer revenue is recognized in the statement of operations as the stipulations giving rise to the liabilities are settled.

##### **(x) Use of Estimates**

The preparation of consolidated financial statements in conformity with Canadian Public Sector Accounting Standards requires management to make estimates and assumptions. These estimates and assumptions are based on management's best information and judgment and may differ significantly from actual results.

In March 2020, the World Health Organization declared coronavirus COVID-19 a global pandemic. This contagious disease outbreak and measures introduced at various levels of government to curtail the spread of the virus, such as travel restrictions, closures of non-essential municipal and private operations, imposition of quarantines and social distancing has adversely affected workforces, customers, economies and financial markets globally, potentially leading to an economic downturn. It has also disrupted the normal operations of many entities. This outbreak could adversely impact the results of the Municipality's operations. The extent of the impact of this outbreak and related containment measures on the Municipality's operations cannot be reliably estimated at this time.

#### **2. Measurement Uncertainty**

Certain items recognized in the consolidated financial statements are subject to measurement uncertainty. The recognized amounts of such items are based on the Municipality's best information and judgment.

- The amounts recorded for landfill closure and post-closure care depend on estimates of usage, remaining life and capacity. The provision for future closure and post-closure costs also depends on estimates of such costs.
- The amounts recorded for amortization and opening costs of tangible capital assets are based on estimates of useful life, residual values and valuation rates.

**The Corporation of the Municipality of Magnetawan**  
**Notes to the Consolidated Financial Statements**  
**December 31, 2021**

**2. Measurement Uncertainty (Continued)**

By their nature, these estimates are subject to measurement uncertainty and the effect on the consolidated financial statements of changes in such estimates in future periods could be significant.

**3. Future Accounting Pronouncements**

These standards and amendments were not effective in the year ended December 31, 2021, and have therefore not been applied in preparing these consolidated financial statements. Management is currently assessing the impact of the following accounting standards updates on the future consolidated financial statements.

Section PS 3450 - Financial Instruments, establishes recognition, measurement, and disclosure requirements for derivative and non-derivative financial instruments for public sector entities. The standard requires fair value measurement of derivatives and portfolio investments that are equity instruments quoted in an active market. All other non-derivative financial instruments will be measured at cost or amortized cost. A government can elect to record other financial assets or liabilities on a fair value basis, if they manage and evaluate the asset and liability groups on that basis. Unrealized gains and losses are represented in the new statement of re-measurement gains and losses. New requirements clarify when financial liabilities can be de-recognized. Disclosure of the nature and extent of risks arising from holding financial instruments is also required. This section is effective for fiscal years beginning on or after April 1, 2022. Early adoption is permitted.

Section PS 1201 - Financial Statement Presentation, was issued in June 2011. This standard requires entities to present a new statement of re-measurement gains and losses separate from the statement of operations. This new statement includes unrealized gains and losses arising from re-measurement of financial instruments and items denominated in foreign currencies and any other comprehensive income that arises when a government includes the results of government business enterprises and partnerships. This section is effective for fiscal years beginning on or after April 1, 2022 and applies when PS 2601 and PS 3450 are adopted.

Section PS 2601 - Foreign Currency Translation, was issued in June 2011 and replaces the existing Section PS 2600. This standard has been revised to ensure consistency with the financial instruments standard. The standard requires that non-monetary items denominated in foreign currency that are included in the fair value category are adjusted to reflect the exchange rate at the financial statement date. Unrealized exchange gains and losses are presented in the new statement of re-measurement gains and losses. This section is effective for fiscal years beginning on or after April 1, 2022. Early adoption is permitted.

Section PS 3280 - Asset Retirement Obligations, was issued in August 2018. This standard establishes standards on how to account for and report a liability for asset retirement obligations. It defines which activities would be included in a liability for retirement of a tangible capital asset, establishes when to recognize and how to measure a liability for an asset retirement obligation and provides the related financial statement presentation and disclosure requirements. This section is effective for fiscal years beginning on or after April 1, 2022. Early adoption is permitted.

**The Corporation of the Municipality of Magnetawan**  
**Notes to the Consolidated Financial Statements**  
**December 31, 2021**

**4. Cash and Cash Equivalents**

	<u>2021</u>	<u>2020</u>
Cash	\$ 1,168,227	\$ 1,487,401
Guaranteed Investment Certificates maturing between August 12, 2022 and November 29, 2022, bearing interest at rates between 0.30% and 1.00%	<u>3,343,678</u>	<u>2,112,794</u>
	<u>\$ 4,511,905</u>	<u>\$ 3,600,195</u>

The Municipality has authorized credit facilities totaling \$500,000, which is unsecured. As at December 31, 2021, the Municipality has utilized \$0 (2020 - \$0). The interest is calculated at 2.95%.

**5. Accounts Receivable**

	<u>2021</u>	<u>2020</u>
Federal	\$ 329,415	\$ 319,518
Province of Ontario	23,110	29,626
School Boards	<u>915</u>	<u>-</u>
	<u>\$ 353,440</u>	<u>\$ 349,144</u>

# The Corporation of the Municipality of Magnetawan

## Notes to the Consolidated Financial Statements

December 31, 2021

### 6. Investment in Lakeland Holding Ltd.

Lakeland Holding Ltd. is a municipally owned government business enterprise. Its subsidiaries produce and distribute hydro electric power to users in Bracebridge, Huntsville, Sundridge, Burk's Falls and Magnetawan. On July 1, 2014, Lakeland Holding Ltd. amalgamated with Parry Sound Hydro Corporation which resulted in the Municipalities' share of equity to be reduced from 1.47% to 1.24%. Condensed financial information in respect to Lakeland Holding Ltd. is provided below.

	2020	2019
<b>Consolidated Balance Sheet:</b>		
<b>Assets:</b>		
Current assets	\$ 23,073,265	\$ 23,456,958
Capital and other assets	118,095,494	108,600,755
Regulatory assets	347,619	176,009
<b>Total Assets</b>	<b>\$ 141,516,378</b>	<b>\$ 132,233,722</b>
<b>Liabilities:</b>		
Current liabilities	\$ 12,112,348	\$ 11,918,082
Long-term liabilities	70,276,722	64,181,254
<b>Total Liabilities</b>	<b>82,389,070</b>	<b>76,099,336</b>
<b>Equity:</b>		
Share capital	12,609,650	12,609,650
Retained earnings and contributed surplus	46,512,154	43,570,043
Accumulated other comprehensive loss	5,504	(45,307)
<b>Total Equity</b>	<b>59,127,308</b>	<b>56,134,386</b>
<b>Total Liabilities and Equity</b>	<b>\$ 141,516,378</b>	<b>\$ 132,233,722</b>
<b>Municipality's share of equity (1.24% ownership)</b>	<b>\$ 733,178</b>	<b>\$ 696,066</b>
<b>Consolidated Statement of Operations, Retained Earnings and Comprehensive Income</b>		
Total Revenues	\$ 65,992,184	\$ 58,662,758
Total Expenses	59,026,906	52,547,733
Net income	6,965,278	6,115,025
Less: dividends	(2,000,000)	(2,000,000)
Less: provision for payment in lieu of taxes	(1,778,112)	(1,567,002)
Add: net movement in regulatory deferral account balances	(245,055)	(378,981)
Add: other comprehensive income (loss)	50,811	(35,300)
<b>Comprehensive income, net of dividends</b>	<b>\$ 2,992,922</b>	<b>\$ 2,133,742</b>
<b>Municipality's share of comprehensive income, net of dividends (1.24% ownership)</b>	<b>\$ 37,112</b>	<b>\$ 26,460</b>

**The Corporation of the Municipality of Magnetawan**  
**Notes to the Consolidated Financial Statements**  
**December 31, 2021**

**7. Accounts Payable and Accrued Liabilities**

	<u>2021</u>	<u>2020</u>
Federal	\$ 12,007	\$ -
Trade payables	116,619	165,841
Other	<u>145,652</u>	<u>103,792</u>
	<u>\$ 274,278</u>	<u>\$ 269,633</u>

**8. Deferred Revenues - Other**

Deferred revenue set-aside for specific purposes are comprised of the following:

	Balance as at December 31, 2020	Amounts received during the year	Recognized as revenues during the year	Balance as at December 31, 2021
Ontario Cannabis Legalization Implementation Fund	\$ 16,647	\$ 5,000	\$ -	\$ 21,647
<b>Total Deferred Revenues - Other</b>	<u>\$ 16,647</u>	<u>\$ 5,000</u>	<u>\$ -</u>	<u>\$ 21,647</u>

**9. Deferred Revenues - Obligatory Reserve Funds**

A requirement of the Chartered Professional Accountants Canada Public Sector Accounting Handbook, is that obligatory reserve funds be reported as deferred revenue. This requirement is in place as legislation and external agreements restrict how these funds may be used and under certain circumstances these funds may possibly be refunded. The balance in the obligatory reserve funds of the Municipality are summarized below:

	Balance as at December 31, 2020	Amounts received during the year	Recognized as revenues during the year	Balance as at December 31, 2021
Federal gas tax	\$ 85,004	\$ 174,539	\$ -	\$ 259,543
Building code act	5,243	-	5,243	-
Parkland fees	57,526	20,410	-	77,936
Safe re-start	<u>29,382</u>	<u>62,725</u>	<u>65,336</u>	<u>26,771</u>
<b>Total Deferred Revenues - Obligatory Reserve Funds</b>	<u>\$ 177,155</u>	<u>\$ 257,674</u>	<u>\$ 70,579</u>	<u>\$ 364,250</u>

**The Corporation of the Municipality of Magnetawan**  
**Notes to the Consolidated Financial Statements**  
**December 31, 2021**

**10. Municipal Debt**

	<u>2021</u>	<u>2020</u>
Debenture loan, repayable in semi-annual instalments of \$65,000, including interest at the fixed rate of 2.47%, maturing December 1, 2026	<u>\$ 650,000</u>	<u>\$ 780,000</u>

Principal instalments required to be paid over the next five years are as follows:

2022	\$ 130,000
2023	130,000
2024	130,000
2025	130,000
2026	130,000
Total	<u>\$ 650,000</u>

# The Corporation of the Municipality of Magnetawan

## Notes to the Consolidated Financial Statements

December 31, 2021

### 11. Landfill Closure and Post-Closure

Under environmental law, there is a requirement for closure and post-closure care of solid waste landfill sites. This requirement is to be provided for over the estimated remaining life of the landfill site based on usage. The reported liability is based on estimates and assumptions with respect to events extending over an extended period using the best information available to management. Future events may result in significant changes to the estimated total expenses, capacity used or total capacity and the estimated liability, and would be recognized prospectively, as a change in estimate, when applicable.

The main components of the landfill closure plan are final capping and implementation of a drainage management plan. The post-closure care requirements will involve cap maintenance, installation of monitoring wells, groundwater monitoring, inspections and annual reports. Post-closure care activities for these sites are expected to occur for approximately 25 years.

The estimated liability for this care is the present value of future cash flows associated with closure and post-closure costs discounted using the Municipality's estimated average borrowing rate of 2.47% (2020 - 2.47%). The change in liability is recorded based on the capacity of the landfill used to date. The liability is currently unfunded and is expected to be funded through budget allocations to a landfill reserve over the remaining life of the landfill. The most recent waste capacity study for the Chapman landfill site was performed in a report dated September 2019 and the most recent waste capacity study for the Croft landfill site was performed in a report dated January 2016.

The Municipality operates the following landfill sites:

	Estimated Remaining Capacity	Estimated Remaining Life	Recorded Liability	Total Estimated Undiscounted Outflow in the Future	Amounts to be Recognized in the Future
<b>2021</b>					
Chapman	57% (32,008 m3)	13 years	\$ 324,000	\$ 750,820	\$ 426,820
Croft	23% (35,631 m3)	21 years	<u>676,500</u>	<u>881,102</u>	<u>204,602</u>
			<u>\$ 1,000,500</u>	<u>\$ 1,631,922</u>	<u>\$ 631,422</u>
<b>2020</b>			<u>\$ 924,500</u>	<u>\$ 1,571,925</u>	<u>\$ 647,425</u>

**The Corporation of the Municipality of Magnetawan**  
**Notes to the Consolidated Financial Statements**  
**December 31, 2021**

**12. Tangible Capital Assets**

	Cost				Accumulated Amortization				Net Book Value	
	Balance, beginning of year	Additions	Transfers / Disposals	Balance, end of year	Balance, beginning of year	Amortization	Disposals	Balance, end of year	December 31, 2021	December 31 2020
Land	\$ 741,152	\$ 45,094	\$ -	\$ 786,246	\$ -	\$ -	\$ -	\$ -	\$ 786,246	\$ 741,152
Land improvements	1,597,788	117,549	(8,160)	1,707,177	1,284,483	104,618	(5,391)	1,383,710	323,467	313,305
Buildings	4,619,626	73,161	(9,663)	4,683,124	1,477,048	116,171	(9,663)	1,583,556	3,099,568	3,142,578
Machinery and equipment	794,365	44,127	-	838,492	411,209	49,527	-	460,736	377,756	383,156
Vehicles	3,334,601	450,001	(79,699)	3,704,903	1,477,897	190,742	(79,699)	1,588,940	2,115,963	1,856,704
Roads and bridges	26,009,876	99,906	-	26,109,782	17,107,365	456,006	-	17,563,371	8,546,411	8,902,511
Work in progress	123,942	35,095	-	159,037	-	-	-	-	159,037	123,942
	<u>\$ 37,221,350</u>	<u>\$ 864,933</u>	<u>\$ (97,522)</u>	<u>\$ 37,988,761</u>	<u>\$ 21,758,002</u>	<u>\$ 917,064</u>	<u>\$ (94,753)</u>	<u>\$ 22,580,313</u>	<u>\$ 15,408,448</u>	<u>\$ 15,463,348</u>

# The Corporation of the Municipality of Magnetawan

## Notes to the Consolidated Financial Statements

December 31, 2021

### 13. Accumulated Surplus

	<u>2021</u>	<u>2020</u>
<b>Surplus</b>		
Invested in tangible capital assets	\$ 15,408,448	\$ 15,463,348
General (see note (a) below)	52,197	52,197
Unfunded liabilities		
Municipal debt	(650,000)	(780,000)
Landfill closure and post-closure liability	(1,000,500)	(924,500)
Equity in Lakeland Holding Ltd.	733,178	696,066
<b>Total surplus</b>	<u>14,543,323</u>	<u>14,507,111</u>
<b>Reserves</b>		
Special purpose reserves		
Working capital	301,245	1,419,366
Asset management	3,848,753	2,129,914
Waste disposal	233,879	213,240
Community enhancement	170,675	160,793
Cemetery	9,500	9,500
Election	24,000	16,000
Library	4,876	4,876
Landfill Rehabilitation	238,710	238,710
Museum Covid-19 relief grant	5,000	5,000
<b>Total reserves</b>	<u>4,836,638</u>	<u>4,197,399</u>
<b>Accumulated Surplus</b>	<u><u>\$ 19,379,961</u></u>	<u><u>\$ 18,704,510</u></u>

#### (a) General Surplus:

The general surplus of \$52,197 (2020 - \$52,197) at the end of the year is comprised of the following:

	<u>2021</u>	<u>2020</u>
Opening balance	\$ 52,197	\$ 14,858
Annual surplus	675,451	1,168,150
Transfer to reserves	(639,239)	(1,305,775)
Net change in tangible capital assets	54,900	262,964
Decrease in amounts to be recovered	(54,000)	(88,000)
Increase in equity in Lakeland Holding Ltd.	(37,112)	-
<b>Closing balance</b>	<u><u>\$ 52,197</u></u>	<u><u>\$ 52,197</u></u>

**The Corporation of the Municipality of Magnetawan**  
**Notes to the Consolidated Financial Statements**  
**December 31, 2021**

**14. Contingencies**

**Legal Matters**

The Municipality is involved in certain legal matters and litigations, the outcomes of which are not presently determinable. The loss, if any, from these contingencies will be accounted for in the periods in which the matters are resolved.

Council is of the opinion that it is unlikely that any liability, to the extent not provided by insurance or otherwise, would be material in relation to the Municipality's consolidated financial position.

**15. Commitments**

The Municipality entered into a three-year contractual agreement from January 2, 2018 to December 21, 2020, extended to December 31, 2023 for solid waste and recycling collection. The minimum commitment for solid waste and recycling collection is \$41,998 per year.

The Municipality entered into a three-year contractual agreement from 2019 to 2022 for the creation of the Almaguin Community Economic Development (ACED) Department. The minimum commitment of the Municipality for the ACED Department partnership is \$30,000 over the term of the agreement. At December 31, 2021 the remaining commitment was \$10,000.

The Municipality has entered into an agreement to purchase a tandem snowplow for \$272,931. The Municipality will take delivery of the vehicle in 2022 at which time it must pay the full balance owing.

**16. Operations of School Boards**

Further to note 1(a)(iii), the taxation, other revenues, and expenses of the school boards are comprised of the following:

	<u>2021</u>	<u>2020</u>
Taxation and user charges	<u>\$ 1,141,169</u>	<u>\$ 1,126,395</u>
Total amounts received or receivable	1,141,169	1,126,395
Requisitions	<u>1,141,169</u>	<u>1,126,395</u>
	<u>\$ -</u>	<u>\$ -</u>

**The Corporation of the Municipality of Magnetawan**  
**Notes to the Consolidated Financial Statements**  
**December 31, 2021**

**17. Contributions to Unconsolidated Joint Local Boards**

Further to note 1(a)(ii), the following contributions were made by the Municipality to these boards:

	<u>2021</u>	<u>2020</u>
District of Parry Sound Social Services Administration Board	\$ 302,959	\$ 303,019
District of Parry Sound Land Ambulance	215,521	205,495
District of Parry Sound (East) Home for the Aged	232,028	211,589
North Bay Parry Sound District Health Unit	<u>41,918</u>	<u>41,918</u>
	<u>\$ 792,426</u>	<u>\$ 762,021</u>

**18. Cemetery Care and Maintenance Fund**

Cemetery Care and Maintenance Fund administered by the Municipality amounting to \$95,496 (2020 - \$93,246) have not been included in the Consolidated Statement of Financial Position nor have their operations been included in the Consolidated Statement of Operations and Accumulated Surplus.

**19. Pension Agreements**

The Municipality makes contributions to the Ontario Municipal Employees Retirement Fund (OMERS), which is a multi-employer plan, on behalf of all qualifying members of its staff. The plan is a defined benefit plan which specifies the amount of the retirement benefit to be received by the employees based on the length of service and rates of pay. The OMERS Administration Corporation Board of Directors, representing plan members and employers, is responsible for overseeing the management of the pension plan, including investment of the assets and administration of the benefits. OMERS provides pension services to approximately 541,000 active and retired members and approximately 1,000 employers.

Each year an independent actuary determines the funding status of OMERS Primary Pension Plan ('the Plan') by comparing the actuarial value of invested assets to the estimated present value of all pension benefits that members have earned to date. On December 31, 2021, the estimated accrued pension obligation for all members of the Plan was \$119,342 million (2020 - \$111,820 million). The Plan had an actuarial value of net assets at that date of \$116,211 million (2020 - \$108,609 million) indicating an actuarial deficit of \$3,131 million (2020 - \$3,211 million). The Plan is a multi-employer plan, therefore any pension plan surpluses or deficits are a joint responsibility of Ontario municipal organizations and their employees. As a result, the Municipality does not recognize any share of the OMERS pension surplus or deficit.

**The Corporation of the Municipality of Magnetawan**  
**Notes to the Consolidated Financial Statements**  
**December 31, 2021**

**19. Pension Agreements (continued)**

The amount contributed by the Municipality to OMERS for 2021 was \$107,086 (2020 - \$101,810) for current services and is included as an expense on the Consolidated Statement of Operations and Accumulated Surplus.

On January 1, 2021 the yearly maximum pension earnings increased to \$61,600 from \$58,700 in 2020. The contributions are calculated at a rate of 9.0% (2020 - 9.0%) for amounts up to the yearly maximum pension earnings stated above and at a rate of 14.6% (2020 - 14.6%) for amounts above the yearly maximum pension earnings.

**20. Budget Figures**

Budget figures have been provided for comparison purposes and have been derived from the budget approved by Council. The budget approved by Council is based on a model used to manage departmental spending within the guidelines of the model. Given the differences between the model and generally accepted accounting principles established by the Public Sector Accounting Board, the budget figures presented have been adjusted to conform with this basis of accounting that is used to prepare the consolidated financial statements. The budget figures are unaudited.

**21. Comparative Figures**

The presentation of certain accounts of the previous year has been changed to conform with the presentation adopted for the current year.

**The Corporation of the Municipality of Magnetawan**  
**Notes to the Consolidated Financial Statements**  
**December 31, 2021**

**22. Segmented Information**

	<u>General Government</u>	<u>Protection Services</u>	<u>Transportation Services</u>	<u>Environmental Services</u>	<u>Health Services</u>	<u>Social and Family Services</u>	<u>Recreation and Cultural Services</u>	<u>Planning and Development</u>	<u>2021 Total</u>	<u>2020 Total</u>
<b>Revenues</b>										
Net taxation	\$ 714,660	\$ 820,785	\$ 2,050,949	\$ 501,272	\$ 213,351	\$ 400,988	\$ 476,923	\$ 64,899	\$ 5,243,827	\$ 5,174,111
User charges	-	-	-	-	1,475	-	1,987	-	3,462	1,925
Government grants and transfers - Provincial	218,208	190,262	445,943	160,711	45,638	85,775	107,848	13,882	1,268,267	1,464,053
Government grants and transfers - Federal	21,166	-	-	-	-	-	9,000	-	30,166	12,688
Lakeland Holding Ltd. income	37,112	-	-	-	-	-	-	-	37,112	-
Other	44,912	218,764	716,105	71,661	7,471	11,230	71,266	11,141	1,152,550	1,072,009
<b>Total Revenues</b>	<u>1,036,058</u>	<u>1,229,811</u>	<u>3,212,997</u>	<u>733,644</u>	<u>267,935</u>	<u>497,993</u>	<u>667,024</u>	<u>89,922</u>	<u>7,735,384</u>	<u>7,724,786</u>
<b>Expenses</b>										
Salary, wages and employee benefits	552,610	336,937	456,364	207,729	21,089	-	350,371	47,040	1,972,140	1,879,432
Interest on long-term debt	-	-	18,461	-	-	-	-	-	18,461	21,734
Materials, contracted services, rents, and financial expenses	388,580	714,666	1,701,015	367,385	267,761	545,239	213,231	41,412	4,239,289	3,919,081
Amortization	32,840	67,067	619,455	108,083	1,932	1,278	86,409	-	917,064	871,305
<b>Total expenses</b>	<u>974,030</u>	<u>1,118,670</u>	<u>2,795,295</u>	<u>683,197</u>	<u>290,782</u>	<u>546,517</u>	<u>650,011</u>	<u>88,452</u>	<u>7,146,954</u>	<u>6,691,552</u>
<b>Annual surplus (deficit) before other</b>	62,028	111,141	417,702	50,447	(22,847)	(48,524)	17,013	1,470	588,430	1,033,234
<b>Other</b>										
Government grants and transfers related to capital - Provincial	18,617	-	68,404	-	-	-	-	-	87,021	134,916
<b>Annual surplus (deficit)</b>	<u>\$ 80,645</u>	<u>\$ 111,141</u>	<u>\$ 486,106</u>	<u>\$ 50,447</u>	<u>\$ (22,847)</u>	<u>\$ (48,524)</u>	<u>\$ 17,013</u>	<u>\$ 1,470</u>	<u>\$ 675,451</u>	<u>\$ 1,168,150</u>

## **Independent Auditor's Report**

**To the Members of Council, Inhabitants and Ratepayers of  
The Corporation of the Municipality of Magnetawan**

### **Opinion**

We have audited the financial statements of the Cemetery Care and Maintenance Fund of The Corporation of the Municipality of Magnetawan, which comprise the statement of financial position as at December 31, 2021, and the statement of continuity for the year then ended, and notes to the financial statements, including a summary of significant accounting policies

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Cemetery Care and Maintenance Fund of The Corporation of the Municipality of Magnetawan as at December 31, 2021, and the continuity of the Cemetery Care and Maintenance Fund for the year then ended in accordance with Canadian Public Sector Accounting Standards.

### **Basis for Opinion**

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the Cemetery in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

## **Independent Auditor's Report (Continued)**

### **Responsibilities of Management and Those Charged with Governance for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian Public Sector Accounting Standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Cemetery's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Cemetery or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Cemetery's financial reporting process.

### **Auditor's Responsibilities for the Audit of the Financial Statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements. As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Cemetery's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.

## **Independent Auditor's Report (Continued)**

### **Auditor's Responsibilities for the Audit of the Financial Statements (Continued)**

- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Cemetery's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Cemetery to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

North Bay, Ontario  
March 23, 2022

CHARTERED PROFESSIONAL ACCOUNTANTS,  
LICENSED PUBLIC ACCOUNTANTS

**The Corporation of the Municipality of Magnetawan**  
**Cemetery Care and Maintenance Fund - Statement of Continuity**  
**For The Year Ended December 31, 2021**

	<u>2021</u>	<u>2020</u>
Balance, beginning of year	\$ 93,246	\$ 90,846
Investment income	1,504	1,557
Sale of plots and marker installations	<u>2,250</u>	<u>2,400</u>
	<b>97,000</b>	<b>94,803</b>
 Expenses		
Transfer to current fund of The Corporation of the Municipality of Magnetawan	<u>1,504</u>	<u>1,557</u>
 Balance, end of year	<u><b>\$ 95,496</b></u>	<u><b>\$ 93,246</b></u>

**The Corporation of the Municipality of Magnetawan  
Cemetery Care and Maintenance Fund - Statement of Financial Position  
December 31, 2021**

	<u>2021</u>	<u>2020</u>
<b>Financial Assets</b>		
Cash and term deposits	\$ 96,666	\$ 94,382
<b>Liabilities</b>		
Accounts payable and accrued liabilities	<u>\$ 1,170</u>	<u>\$ 1,136</u>
<b>Net Financial Assets</b>	<b>95,496</b>	<b>93,246</b>
<b>Non-Financial Assets</b>	<u>-</u>	<u>-</u>
<b>Accumulated Surplus</b>	<u><u>\$ 95,496</u></u>	<u><u>\$ 93,246</u></u>

**The Corporation of the Municipality of Magnetawan**  
**Note to the Financial Statements**  
**December 31, 2021**

**1. Accounting Policies**

**Basis of Accounting**

Capital receipts and income are reported on the cash basis of accounting.

Expenses are reported on the cash basis of accounting with the exception of administrative expenses and capital expenses which are reported on the accrual basis of accounting, which recognizes expenses as they are incurred and measurable as a result of the receipt of goods or services and the creation of a legal obligation to pay.

March 23, 2022

MEMBERS OF COUNCIL OF THE CORPORATION  
OF THE MUNICIPALITY OF MAGNETAWAN  
4304 HIGHWAY 520  
MAGNETAWAN ON P0A 1P0

Dear Members of Council:

We have recently completed the audit of the consolidated financial statements of the Corporation of the Municipality of Magnetawan for the year ended December 31, 2021. The objective of our audit was to obtain reasonable assurance that the financial statements were free of material misstatements; our audit was not designed for the purpose of identifying fraud and other matters. Accordingly, our audit would not usually identify all such matters that may be of interest to you and it is inappropriate to conclude that no such matters exist.

During the course of our audit, we have not identified any weaknesses in your system of internal controls nor did we identify any of the following matters: misstatements, other than trivial errors; fraud; misstatements that may cause future financial statements to be materially misstated; illegal or possibly illegal acts.

This communication is prepared solely for your information and is not intended for any other purpose. We accept no responsibility to a third party who uses this communication.

We wish to express our appreciation to Mrs. Linda Saunders and to the members of her personnel for the cooperation and assistance accorded to us during our audit. It is a pleasure for us to be of service and look forward to many more years of association with you.

Please contact us if you have any questions or comments on the items discussed in this letter or any other matter.

Yours truly,

*Baker Tilly SNT LLP*

Chartered Professional Accountants, Licensed Public Accountants  
/jp

per: Daniel Longlade, FCPA, FCA

cc: Mrs. Kerstin Vroom, CAO / Clerk

ACCOUNTING • TAX • ADVISORY

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JAN 26 2022

RECEIVED



The Corporation of the  
Municipality of Magnetawan

Box 70 4304 Hwy 520

Magnetawan ON POA 1P0

Phone 705 387 3947 Fax 705 387 4875

[www.magnetawan.com](http://www.magnetawan.com)

APPLICATION FORM

ZONING BY-LAW AMENDMENT

Date Received by Municipality: \_\_\_\_\_

1) APPLICATION INFORMATION

Name of Applicant: Matthew and Karen Crozier

Mailing Address: 133 Raney Rd W Sundridge On. POA 120

Telephone Number (Home): 705 787 5475 Fax Number: \_\_\_\_\_

Telephone Number (Business): \_\_\_\_\_ Fax Number: \_\_\_\_\_

2) REGISTERED OWNER

If the Applicant is not the Registered Owner of the subject lands, then authorization from the Owner is required, as well as the following information:

Owners Name: Matthew and Karen Crozier

Mailing Address: 133 Raney Rd W Sundridge Ont POA 120

Telephone Number (Home): 705 787 5475 Fax Number: \_\_\_\_\_

Correspondence to be sent to: ☒ Owner ☐ Agent ☐ Both

3) MORTGAGES, CHARGES OR OTHER ENCUMBRANCES

Name: N/A

Mailing Address: \_\_\_\_\_

Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

4) SUBJECT LANDS

Geographic Township: Chapman Concession: 10 Lot: 2

Reference Plan: 42R-21788 Part/Block/Lot: 2

Street Name and Number: 200 Raney Rd Sundridge, On. POA 120  
(If corner lot, please include both Street Names)

Water Access only: N/A

(Name of Waterbody)

Area of subject lands (ha): 3.25 Frontage (m): 195 Depth (m): 201.951

**5) OFFICIAL PLAN / ZONING STATUS**

What is the current designation of the *subject lands* in the approved Official Plan?

What is the current Zoning?

Agricultural

**6) REASONS FOR REQUEST**

Please describe the reasons for and extent of, the request:

Rural residential, build a home on land

**7) ACCESS**

Are the subject lands accessible by:

- ☐ Provincial Highway
- ☐ Municipal Road (seasonal maintenance)
- ☒ Municipal Road (year round maintenance)
- ☐ Right of Way
- ☐ Unopened Road Allowance
- ☐ Water Access
- ☐ Other (describe) \_\_\_\_\_

**8) BUILDINGS, STRUCTURES AND USES**

What are the existing buildings on the subject land? None

What are they used for? N/A

Please complete the following for each building or structure:

	Building One	Building Two	Building Three
Type of Building			
Setback from Front Lot Line			
Setback from Rear Lot Line			
Setback from Side Lot Line			
Setback from Side Lot Line			
Height (metres)			
Dimensions			
Floor Area			
Date of Construction			

What is the proposed future use of the subject lands:

~~Residential home~~  
Residential home

Are any buildings or structures to be build on the subject lands?

☒ yes

☐ no

If yes, please complete the following for each building or structure:

	Building One	Building Two	Building Three
Type of Building	House	Garage	
Setback from Front Lot Line	79m	100m	
Setback from Rear Lot Line	86m	60m	
Setback from Side Lot Line	60m	70m	
Setback from Side Lot Line	127m	127m	
Height (metres)	8m to peak	6m to peak	
Dimensions	47' x 46'	30' x 40'	
Floor Area	1850 sq ft	1200 sq ft	
Date of Construction	June 2022	June 2022	

When were the subject lands acquired by the current owner? Aug. 30, 2012

How long have the "existing uses" continued on the subject lands? Bush area  
unsued in agricultural operation

9) **SERVICING**

	Municipal	Private	Other
Water Supply	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Sewage Disposal	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Frontage on Road	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Is storm drainage provided by: ☐ Sewer ☒ Ditch ☐ Swale  
☐ Other (describe) \_\_\_\_\_

10) **OTHER APPLICATIONS**

Are the subject lands also the subject of an application under the Planning Act for approval of a Plan of Subdivision or a Consent? ☐ yes ☒ no

If yes, what is the file number? \_\_\_\_\_

What is the status of the application? \_\_\_\_\_

Have the subject lands ever been the subject of an application under Section 34 of The Planning Act (rezoning)? ☐ yes ☒ no

If yes, please provide a brief explanation: \_\_\_\_\_

11) **DRAWINGS**

Please include a sketch showing the following:

- ☒ the boundaries and dimensions of the subject land;
- ☒ the location, size and type of all existing and proposed buildings and structures on the subject land, indicating the distance of the building or structures from the front yard lot line, rear yard lot line and side yard lot lines;
- ☒ the approximate location of all natural and artificial features on the subject land and on land that is adjacent to the subject land that, in the opinion of the applicant, may affect the application. Examples include: buildings, railways, roads, watercourses, drainage ditches, river or stream banks, wetlands, wooded areas, wells and septic tanks;
- ☒ the current uses on land that is adjacent to the subject land;
- ☒ the location, width and name of any roads within or abutting the subject land, indicating whether it is an unopened road allowance, a public travelled road, a private road or a right-of-way;
- ☒ if access to the subject land is by water only, the location of the parking and docking facilities to be used; and
- ☒ the location and nature of any easement affecting the subject land.

**Required Sketch**

Please see attached drawing.

**Required Sketch should include the following:**

- |   |  |
|---|--|
| <input checked="" type="checkbox"/> Lot dimensions          | <input checked="" type="checkbox"/> Buildings and Structures |
| <input checked="" type="checkbox"/> Major Physical Features | <input checked="" type="checkbox"/> Sewage and Water Systems |
| <input checked="" type="checkbox"/> Surrounding Land Uses   |  |



12) PERMISSION TO ENTER

I hereby authorize, the Members of Staff and/or Elected Members of the Council of the Municipality of Magnetawan, to enter upon the subject lands and premises for the limited purpose of evaluating the merits of this application. This is their authority for doing so.

Jan 26/22  
Date

Karen Craig  
Signature of Registered Owner(s) or Agent

13) FREEDOM OF INFORMATION

I hereby provide authority for any information contained in this application, to be released in accordance with the Freedom of Information Act.

Jan 26/22  
Date

Karen Craig  
Signature of Registered Owner(s) or Agent

14) PAYMENT OF FEE AND DEPOSIT

- |                                     |                                   |  |
|-------------------------------------|-----------------------------------|--|
| <input checked="" type="checkbox"/> | Application Fee                   | As per the current Fees and Charges By-law |
| <input type="checkbox"/>            | Residential Deposit Fee           | As per the current Fees and Charges By-law |
| <input type="checkbox"/>            | Commercial/Industrial Deposit Fee | As per the current Fees and Charges By-law |

The "deposit" shall be used for expenses as defined below. As for the date of this application, I further hereby agree to pay for and bear the entire cost and expense for any engineering, legal, landscape, architectural and/or planning consulting expenses incurred by the Municipality of Magnetawan during the processing of this Application, in addition to the Application Fee set by the Municipality of Magnetawan.

An additional deposit shall be required if the deposit is insufficient to complete the Application.

Jan 26/22  
Date

Karen Craig  
Signature of Registered Owner(s)

Note: All Invoices for payment shall be sent to the person(s) indicated in Section 2) Owner of this application, unless otherwise requested.

If the Applicant/Owner is a Corporation, the Applicant/Owner shall provide certification that he/she has the authority to Bind the Corporation.

15) AFFIDAVIT

I, Matt & Karen Crozier of the Municipality of Magnetawan in the \_\_\_\_\_ solemnly declare that all of the above statements contained herein and in all exhibits transmitted herewith are true and I make this solemn declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath and by virtue of "The Canada Evidence Act".

DECLARED BEFORE ME at Municipal Office in the Municipality of Magnetawan  
of \_\_\_\_\_ this 26<sup>th</sup> day of January,

January 26, 2022  
Date

Karen Craig  
Signature of Registered Owner(s) or Agent

Page 5 of 5

Laura Brandt  
Deputy Clerk  
Commissioner for taking oaths  
Municipality of Magnetawan  
District of Parry Sound

Laura Brandt

## MUNICIPALITY OF MAGNETAWAN

### NOTICE OF COMPLETE APPLICATION and PUBLIC MEETING FOR A ZONING BY-LAW AMENDMENT

TAKE NOTICE that the Municipality of Magnetawan has received a complete application to amend the Municipality's Zoning By-law under Section 34 of the *Planning Act* of the *Planning Act*, R.S.O., 1990. The Corporation of the Municipality of Magnetawan will hold a Public Meeting on:

March 23<sup>rd</sup>, 2022

At 1:00 pm. at the

Municipality of Magnetawan Community Centre, 4304 Hwy #520, Magnetawan, Ontario

**PLEASE NOTE: Due to the expected Provincial COVID-19 guidelines at the time of the meeting, all persons interested in attending the Public Meeting shall show proof of vaccination and Photo ID. You must be fully vaccinated 14 days prior to the date of the meeting you will be required to wear a mask always covering nose and chin and sanitize your hands prior to entry. Written submissions are strongly encouraged prior to the meeting. Should Provincial COVID-19 Guidelines change after the date of this Notice, please check the Municipal website for updates on how the meeting will take place and how the Municipality will be adhering to the new guidelines.**

**THE PURPOSE OF THE PUBLIC MEETING** is to consider a Zoning By-law Amendment application to amend Zoning By-law No. 2001-26 of the Municipality of Magnetawan, pursuant to Section 34 of the *Planning Act*, R.S.O. 1990, Chapter P. 13. A key map showing the location of the property affected by the Zoning By-law Amendment is attached to this notice.

**DESCRIPTION OF THE LANDS** The application for Zoning By-law Amendment applies to the subject property located at Concession 10, Lot 2 PT PCL 24466, formally the geographic Township of Chapman, now the Municipality of Magnetawan.

**THE PURPOSE** of the proposed Zoning By-law Amendment is to rezone the subject area from Rural (R) Zone to the Rural Residential (RR) Zone. The subject lands are being rezoned as a condition of provisional consent to recognize the residential use of the lot and associated lot characteristics.

**THE EFFECT** of the application is to ensure the intended residential use and lot characteristics comply to the bring the severed lot into compliance with the zoning by-law as the lot does not comply with the lot area requirement in the current zoning by-law.

#### INFORMATION AVAILABLE

Information relating to the proposed Zoning By-law Amendment application is available for public review on the municipal website – [www.magnetawan.com](http://www.magnetawan.com) – or by request during business hours, Monday to Friday from 8:00 am to 5:00pm, at the Municipality of Magnetawan Municipal Office (4304 Hwy #520 Magnetawan, Ontario, P0A 1P0) or by emailing: [planning@magnetawan.com](mailto:planning@magnetawan.com)

#### NOTICE OF DECISION

If you wish to be notified of the decision of Municipality of Magnetawan on the proposed Zoning By-law Amendment you must make a written request to Nicole Gourlay, Deputy Clerk – Planning and Development at the Municipality of Magnetawan.

#### ORAL AND WRITTEN SUBMISSION – APPEAL

If a person or public body would otherwise have an ability to appeal the decision of the Council of the Municipality of Magnetawan to the Ontario Land Tribunal but the person or public body does not make oral submissions at a public meeting or make written submissions to the Municipality of Magnetawan before the by-law is passed, the person or public body is not entitled to appeal the decision.

If a person or public body does not make oral submissions at a public meeting, or make written submissions to the Municipality of Magnetawan before the by-law is passed, the person or public body may not be added as a party to the hearing of an appeal before the Ontario Land Tribunal unless, in the opinion of the Tribunal, there are reasonable grounds to do so.

Individuals who make written submissions should be aware that their submission and any personal information in their correspondence will become part of the public record and made available to the Applicant, Committee and Council.

#### PLEASE SUBMIT ANY WRITTEN COMMENTS TO NICOLE GOURLAY

Quoting File No: CROZIER ZONING BY-LAW AMENDMENT

Nicole Gourlay, Deputy Clerk – Planning and Development

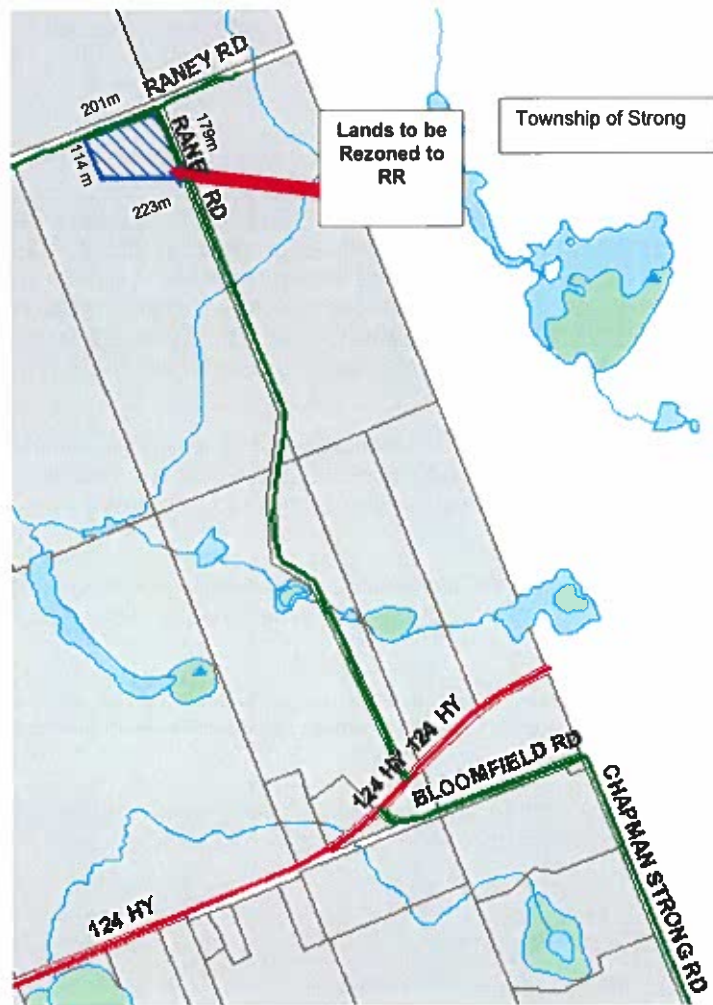
Municipality of Magnetawan


P.O. Box 70, Magnetawan, Ontario, P0A 1P0

705-387-3947 ext. 1011; [planning@magnetawan.com](mailto:planning@magnetawan.com)

DATED at the Municipality of Magnetawan this 1st day of March, 2022

KEY MAP OF SUBJECT PROPERTY:



 <p><b>Municipality of Magnetawan</b></p>	<h2>REPORT TO COUNCIL</h2>
To:	Mayor and Council
From:	Nicole Gourlay, Deputy Clerk – Planning & Development
Date of Meeting:	March 23, 2022
Report Title:	Crozier Zoning Bylaw Amendment Report

**Recommendation:**

That Council receives this report as presented and that Council approve the proposed Zoning By-law Amendment as it is consistent with the Provincial Policy Statement and conforms to the Municipality's Official Plan and is good planning.

**Proposal / Background:**

The Council of the Municipality of Magnetawan passed Resolution No 2021-105 in support of the consent application for the subject property on April 28, 2021. The Central Almaguin Planning Board (CAPB) provisionally approved Consent Application B012/21 on July 21, 2021.

The Consent Application was submitted to create one new rural residential lot fronting onto Raney Road to facilitate a future residential use. The CAPB granted provisional Consent approval subject to a condition requiring the rezoning of the Severed Lot to recognize the future residential use of the lot and to address the non-compliant minimum lot area requirement. A Zoning By-law Amendment Application has been submitted by the property owner, Matthew Crozier, for the property located at 133 Raney Road, which is legally described as Concession 10, Lot 2, PT PCL 24466, in the Municipality of Magnetawan.

The subject property is generally located in the northeastern extent of the Municipality to the north of Highway 124. The subject property is located at the southwest corner of the Raney Road (north/south) and Raney Road (east/west), as shown in Figure 2.

The subject property is currently used for agricultural purposes. The abutting property to the west is owned by the Applicant and contains a single detached dwelling and accessory agricultural buildings including a garage, a barn and manure storage. The severed lot to be rezoned will have approximately 210 metres of frontage on Raney Road (a year-round municipally maintained road).

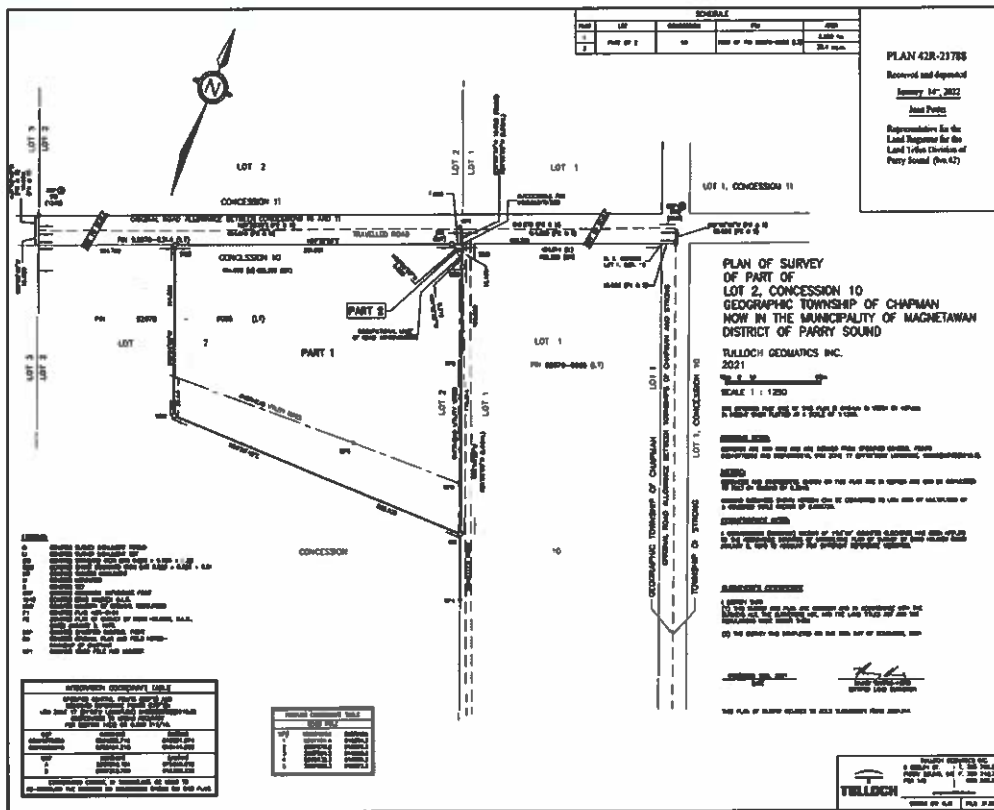
The proposed lot configuration is shown in Figure 1. The Severed Lot outlined in red is proposed to be rezoned to the Rural Residential Zone.

Figure 1: Proposed Lot Configuration



The Applicant has provided a survey of the proposed severed lot, see Figure 2.

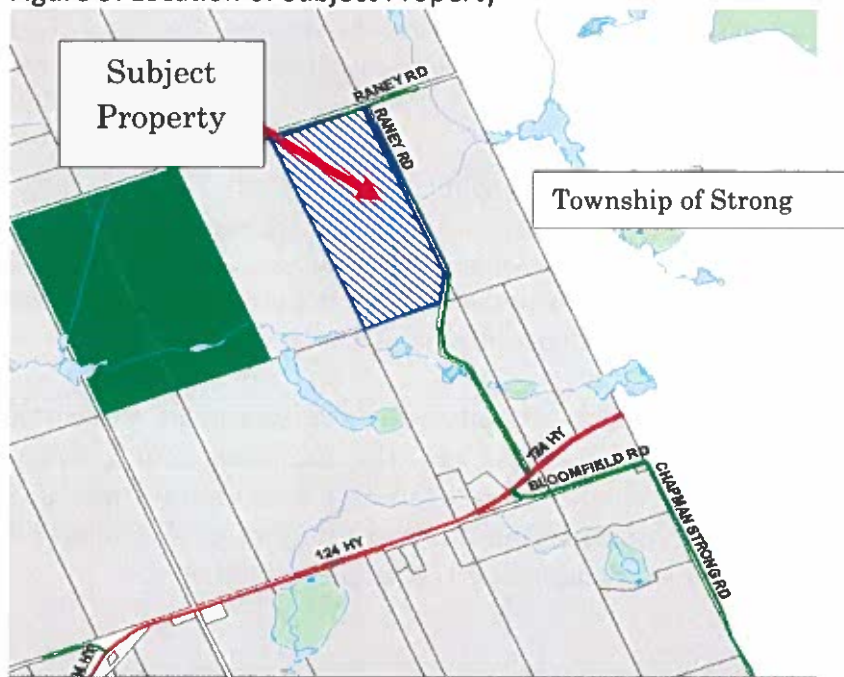
Figure 2: Survey of Proposed Severed Lot



The subject property is located at the intersection of Raney Rd (N/S) and Raney Road (E/W), as shown in Figure 3. The surrounding land uses are generally described as follows:

North: A large tract of forested lands and single detached dwellings fronting onto Raney Road.  
East: Raney Road and the eastern Municipality of Magnetawan boundary.  
South: Forested land and Highway 124 further to south.  
West: Crown Land.

Figure 3: Location of Subject Property



#### Policy Analysis:

The following is a review of the land use policy framework related to the subject lands and the proposed Zoning By-law amendment.

#### Provincial Policy Statement:

The Provincial Policy Statement (PPS) is a document that provides policy direction on matters of Provincial interest concerning land use planning. Ontario has a policy led planning system and the PPS sets the foundation for regulating the development and use of land in the province. Policies are set out to provide for appropriate development while also protecting resources of provincial interest, public health and safety, and the quality of the natural and built environment. When making land use planning decisions, Planning Authorities must ensure that decisions are consistent with the PPS.

The subject lands are located outside of a settlement area and are considered by the PPS to be Rural Lands. The PPS, specifically Section 1.1.5.2, recognizes residential development, including lot creation, that is locally appropriate is a permitted use on Rural Lands.

The proposed Severed Lot is to be used for rural residential purposes. The proposed Severed Lot has been configured to not remove the agricultural lands from production. The proposed Retained Lot is proposed to contain the agricultural lands.

Section 1.1.5.4 of the PPS indicates that development that is compatible with the rural landscape and can be sustained by rural service levels should be promoted. The future residential uses are compatible with the surrounding rural land uses and will not negatively impact the character of the area. The proposed severed lot is to be serviced by individual on-site sewage and water systems which is an anticipated type of servicing for this area of the Municipality.

Section 1.6.6.4 provides policies that apply to development serviced by individual on-site sewage and water services. It states that individual on-site sewage services and individual on-site water services may be used for a new development if site conditions are suitable for the long-term provision of such services with no negative impacts. The proposed Severed Lot is proposed to utilize on-site sewage and water services. The North Bay Mattawa Conservation Authority (NBMCA) is required to sign off on a suitable location for septic and well on the proposed severed lot once they are able in the spring.

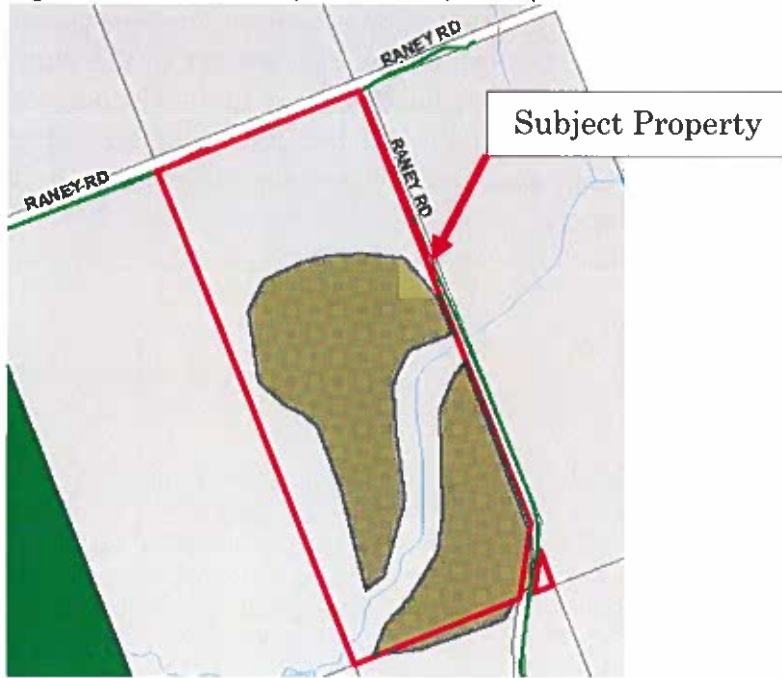
Section 2.0 of the PPS contains policies related to the wise use and management of resources. Ontario's long-term prosperity, environmental health, and social well-being is dependent on protecting water and natural heritage features. Upon review of Municipality's Environmental Features mapping the subject property contains an area of fish habitat. The mapped area is approximately 265 metres to the south of the proposed severed lot and is not anticipated to have a negative impact on the area identified as fish habitat.

The Zoning By-law Amendment is submitted to implement the Central Almaguin Planning Board's decision relating to the provisionally approved Consent application (File B012/21). The proposed Zoning Bylaw Amendment seeks to rezone the Severed Lot to the Rural Residential Zone to facilitate a future residential use and to bring the lot into compliance with the Municipality's Zoning By-Law due to insufficient lot area required to comply with Rural (RU) Zone. The proposed Zoning By-law Amendment is consistent with the PPS.

#### Municipality of Magnetawan Official Plan

The Municipality's Official Plan provides direction pertaining to growth and development within Magnetawan. The policies in the Plan address the environment, cultural and built heritage, natural resources and servicing and transportation. Schedule A (Land Use Map) of the Official Plan identifies the subject lands as being designated Rural and Agricultural as shown in Figure 3.

Figure 3: Official Plan (Schedule A) Excerpt



A portion of the subject property is also identified as being Fish Habitat in accordance with Schedule B of the Official Plan.

Section 5.2.1 of the Official Plan contains policies for Rural Areas in the Municipality and states that the permitted uses include agriculture and residential dwellings, among other uses. The future residential development on the Severed Lot is a permitted use within the Rural designation.

Section 5.2.2 contains policy direction regarding residential development and states that limited new permanent residential development shall be permitted in the Rural Area, preferably near other residential uses as infilling on existing roadways where school busing and municipal winter maintenance is presently being provided. The proposed Severed Lot is located on a municipally maintained road, in proximity to other residential uses and does not require the extension of municipal services.

Section 5.2.2 also requires that new lots have a minimum lot area of 1 hectare (2.47 acres). The proposed Severed Lot is to be 3.2 hectares in lot area and exceeds the minimum requirement for new lots within the Rural designation.

Section 5.2.3 of the Official Plan permits agriculture uses in Rural Areas of the Municipality, and states that, due to the importance of farmland in the Municipality existing agricultural operations shall be preserved and promoted. The existing agricultural use on the Retained Lot is to continue. The proposed Severed Lot does not contain an existing agricultural use.

The proposed Zoning By-law Amendment conforms to the Municipality's Official Plan.

#### Municipality of Magnetawan Zoning By-law

The subject property is zoned Rural (RU) in the Municipality's Zoning By-law.

The purpose and effect of the proposed Zoning By-law Amendment application is to fulfill a condition contained in the Central Almaguin Planning Board's decision for the granting of provisional consent for application B012/21. The effect of the proposed Zoning By-law Amendment is to rezone the Severed Lot to the Rural Residential Zone (RR) Zone to facilitate future residential development on the lot. The move to the RR Zone will also ensure the Severed Lot complies to the minimum lot area requirements of the Zoning By-law. The proposed Zoning By-law amendment is inline with the provisionally approved consent application. The Draft Zoning By-law Amendment is included as Attachment 1 to this Report.

#### **Comments From other Departments:**

Fire Chief

- No concerns

Public Works

- No concerns

Building

- No concerns

Municipal By-law Enforcement Officer

- No concerns

#### **Conclusion**

The proposed Zoning By-law Amendment application implements a condition of provisional consent by recognizing the future use of the subject lands. It is Staff's opinion that the proposed Zoning By-law amendment be approved as it maintains the spirit of the decisions rendered by the CAPB and are consistent with the Provincial Policy Statement and in conformity with the Municipality's Official Plan and the application represents good planning.

Respectfully Submitted,



Nicole Gourlay

Deputy Clerk- Planning & Development

**THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN**  
**BY-LAW NO: 2022-XX**

Being a By-law to amend By-law No. 2001-26, as amended, the Zoning By-law for the Corporation of the Municipality of Magnetawan with respect to lands located on Concession 10, Part Lot 2, PCL 24466 in the Municipality of Magnetawan, (Roll: 494401000220800).

**WHEREAS** the Council of the Corporation of the Municipality of Magnetawan is empowered to pass By-laws to regulate the use of land pursuant to Section 34 of the Planning Act, R.S.O. 1990;

**AND WHEREAS** the owner of the subject lands has filed an application with the Municipality of Magnetawan to amend By-law 2001-26 as amended;

**AND WHEREAS** the Council of the Corporation of the Municipality of Magnetawan deems it appropriate to amend By-law No. 2001-26 as amended;

**NOW THEREFORE** the Council of the Corporation of the Municipality of Magnetawan enacts as follows:

1. Schedule 'A-2', to Zoning By-law No. 2001-26 as amended, is further amended by zoning a portion of the lands legally described as Concession 10, Lot 2 PT PCL 24466 in the Municipality of Magnetawan from the "Rural" (RU) Zone to the "Rural Residential" (RR) Zone, as shown on Schedule 'A' attached forming part of this By-law.

This By-law take effect on the date of its passage, subject to the provisions of Section 34 (30) and (31) of the Planning Act.

**READ A FIRST, SECOND, AND THIRD TIME**, passed, signed and the Seal of the Corporation affixed hereto this XX day of March 2022.

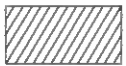
**THE CORPORATION OF THE  
MUNICIPALITY OF MAGNETAWAN**

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Clerk

# SCHEDULE 'A'

Part of Lot 2, Concession 10  
Geographic Township of Chapman  
Municipality of Magnetawan  
District of Parry Sound



Lands to be rezoned from the "Rural" (R) Zone to the "Rural Residential" (RR)

This is Schedule 'A' to Zoning By-law 2001 - 26  
Passed this \_\_\_\_ day of \_\_\_\_\_, 2022

Mayor \_\_\_\_\_

Clerk \_\_\_\_\_

# THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

## BY-LAW 2022 –

Being a By-law to stop up, close and sell Part of Lot 24 & 25, Con 10 Geographic Township of Chapman being Part 2, 42R-21817, Municipality of Magnetawan, District of Parry Sound.

(Woodruff)

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### **LEGISLATION**

**WHEREAS** pursuant to Section 27(1) of the *Municipal Act, S.O. 2001, c. 25*, as amended, municipalities are given authority over highways within their jurisdiction;

**AND WHEREAS** the Original Road Allowance which is the subject matter of this By-law is within the jurisdiction of this Municipality;

**AND WHEREAS** pursuant to the Municipality's Procedures for Public Notice By-law No. 2016-12, the Clerk of this Corporation did cause a Notice of the proposed By-law to be published in accordance with requirements of the said By-law.

### **BE IT ENACTED AS A BY-LAW OF THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN AS FOLLOWS:**

1. **Stop Up and Close** – This Council does hereby stop up and close to vehicular and pedestrian traffic the lands described in Schedule "A".
2. **Surplus Property** - The said lands described in Schedule "A" are declared to be surplus to the requirements of this Municipality.
3. **Authorization for Sale** – This Council does hereby authorize the exchange of the said lands described in Schedule "A" for other lands to be conveyed to the Municipality (being Parts 3 – 9, 42R-21817).
4. **Easements** – This Council does hereby authorize the transfer of such easements over the lands described in Schedule "A" attached hereto as may be required by utility providers. Notice of the proposed road closings were sent to Hydro One Networks Inc. and Bell Canada. Both have responded that they do not have any easement requirements.
5. **Sale of Land By-law** – Compliance with the Notice provisions of Public Notice By-law 2016-12, will be deemed to be in compliance with the Notice provisions of this Municipality's Sale of Land By-law 2006-11.

6. **Execution of Documents** –

a) **If Paper Registration**

The Mayor and the Clerk are hereby authorized to execute all documents for paper registration (including public utility easements, if any) in connection with the closing and subsequent transfer of title to the lands described in Schedule “A”.

b) **If Electronic Registration**

The Clerk is hereby authorized for or on behalf of the Municipality to execute, for the Municipal Solicitor an “Acknowledgment and Direction” authorizing the Municipal Solicitor to complete the Electronic Registration for any required easements, and the subsequent transfer of title relating to the lands described in Schedule “A”.

7. **Clerk’s Affidavit** - There shall be attached to this By-law, as Schedule “B”, an affidavit by the Clerk of this Corporation, setting out:

- a) the procedures taken for the giving of Notice pursuant to By-law 2016-12 and;
- b) the procedures taken for notice to Public Utilities and applicable Government Departments or Ministries.

READ A FIRST AND SECOND TIME THIS                      DAY OF                      , 2022.

READ A THIRD TIME AND FINALLY PASSED THIS                      DAY OF                      , 2022.

THE CORPORATION OF THE  
MUNICIPALITY OF MAGNETAWAN

\_\_\_\_\_  
Sam Dunnett, Mayor                      c/s

\_\_\_\_\_  
Kerstin Vroom, CAO/Clerk

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SCHEDULE "A"

Part of Lots 24 & 25, Con 10, Geographic Township of Chapman, being Part 2, Plan 42R-21817,  
Municipality of Magnetawan, District of Parry Sound.

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BY-LAW CERTIFICATION

CERTIFIED to be a true copy of By-law \_\_\_\_\_, and that such By-law is in full force and effect.

Dated at the Municipality of Magnetawan, this the \_\_\_\_\_ day of \_\_\_\_\_, 2022

\_\_\_\_\_  
Kerstin Vroom, CAO/Clerk c/s

**SCHEDULE "B"**

Part of Lots 24 & 25, Con 10, Geographic Township of Chapman, being Part 2, Plan 42R-21817,  
Municipality of Magnetawan, District of Parry Sound.

## CLERK'S AFFIDAVIT - NOTICE

I, Kerstin Vroom, CAO/Clerk, of the Municipality of Magnetawan, make oath and say as follows:

1. This Deponent  
I am the CAO/Clerk of the Corporation of the Municipality of Magnetawan and as such, have knowledge of the facts hereinafter deposed to.
2. Publication and Posting  
Pursuant to By-law 2016-12, I did cause Notice of Council's intention to consider a By-law to stop up, close and sell that parcel of land described in Schedule "A" to be published as follows:  
  
    Public Posting - posted on the Municipal website and at the Municipal Office at least seven (7) days prior to consideration of the matter by Council;
3. Grace Period  
This By-law was passed by Council more than seven (7) days after the posting.
4. Copy of Notice  
Attached to this my Affidavit as Exhibit "A" is a copy of the actual Notice as it was posted.
5. Additional Notification  
Notice of the proposed road closing was sent to Hydro One Networks Inc., Bell Canada, and Public Works Canada and they have advised that they do not have any interest in the subject lands.
6. Procedure  
To the best of my knowledge, the closing and selling procedures taken by this Municipality have been in accordance with the Municipality's Public Notice and Sale of Land By-laws.
7. Public  
The proposed by-law came before Council at its regular meeting on the     day of  
                    , 2022 and at that time, no person made any claim that the effect of the By-law would be to deprive them of the right of motor vehicle access to or from their land, and that all persons who applied to be heard, were heard.

SWORN before me at the )  
Municipality of Magnetawan )  
this the day )  
of \_\_\_\_\_, 2022. )

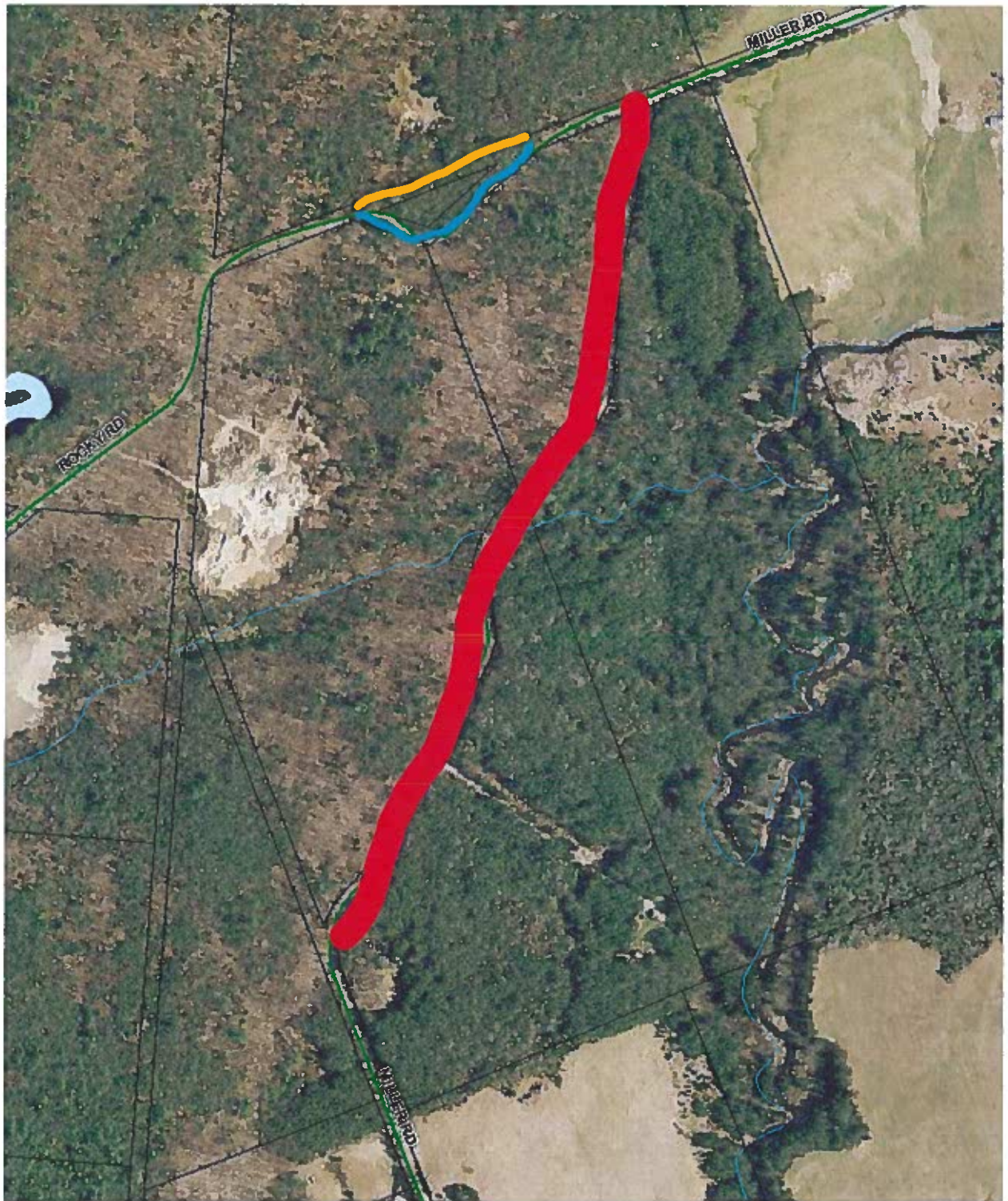
Kerstin Vroom, CAO/Clerk

A Commissioner for taking Affidavits, etc.

Name: \_\_\_\_\_

**Title:** \_\_\_\_\_





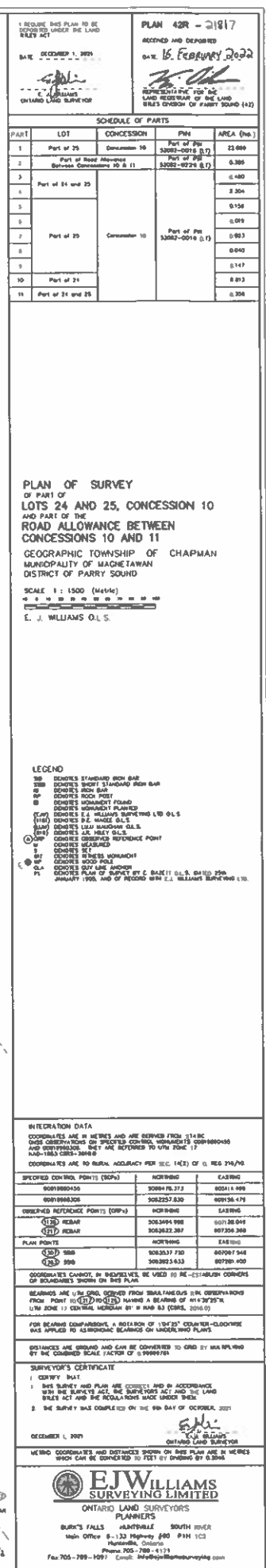
Municipal Road



Unopened Road Swap



Gifting of Miller Road





## REPORT TO COUNCIL

To:	Mayor and Council
From:	Public Works Superintendent
Date of Meeting:	March 23 2022
Report Title:	Ahmic Lake Rd Speed Reduction and Improvements

**Recommendation:** THAT Council receives and approves this report as presented and directs the Public Works Superintendent to create a Speed Limit Evaluation Policy to address evaluation criteria for speed limit change requests, and that the Public Works Superintendent continue to work with the Magnetawan Watershed Land Trust to provide a parking lot for its 'Old Man's Creek Reserve', to install 'No Parking' signs to discourage parking along this corridor, and as well, to put up Caution horses/bikes signs noting they need to be riding in single file along Ahmic Lake Road.

**Background:** At the November 23, 2021, Council meeting a Deputation and Petition was presented by Adam Prince in regards to 3 main requests regarding Ahmic Lake Road:

1. Reduction in the speed limit the entire length of Ahmic Lake Rd from 80km/h to 60 km/h
2. High Pedestrian Traffic, Sharp Turns and Hidden Driveways etc. reduced to 40km/h
3. The S-turn at the 5/6<sup>th</sup> Side Rd straightened so 2 vehicles can pass safely

There has been requests to lower the Speed limit along the entire length of Ahmic Lake Rd , in consideration of this we must consider that studies have indicated that lowering posted speed limits by as much as 30km/h, or raising speed limits by as much as 20 km/h has had little effect on motorist speed. Most motorists did not drive 10 km/h above the posted speed limits when the limit was raised, nor did they reduce their speed by 10km/h when speed limits are lowered. Over time unrealistic, and non-uniform speed limits have created a socially acceptable disregard for speed limits. Unrealistic speed limits increase collision risk for motorist who attempt to comply with the speed limit by driving faster or slower than most road users. Unreasonably low limits significantly decrease driver compliance and give road users such as people not familiar with the roadway as well as pedestrians a false indication of actual traffic speeds.

**Evaluation:** Regarding Speed Limit Reduction along the entire length of the Ahmic Lake Rd , Hidden Pedestrian Traffic and the S- turn at the 5/6<sup>th</sup> Side Rd the Municipality performed both in house and contracted Ontario Traffic Inc. to do speed studies in locations requested by the concerned Residents. The Mean (Average) speed, and 85<sup>th</sup> Percentile formula that indicates the speed at or below which 85% of motorist travel under free flow conditions when their speeds are not constrained by the vehicle in front of them and were as follows

Ahmic Lake Rd between Ako Mak and the First Bridge 453 vehicles surveyed

15<sup>th</sup> percentile :48km/h

50<sup>th</sup> percentile :59km/h

**85<sup>th</sup> percentile: 70km/h**

95<sup>th</sup> percentile: 78km/h

The Mean Speed (Average) was 59 km/h

Ahmic Lake Rd between Newell Lake Rd and 15<sup>th</sup>-16<sup>th</sup> Side Rd 399 vehicles surveyed

15<sup>th</sup> percentile :46km/h

50<sup>th</sup> percentile :56km/h

**85<sup>th</sup> percentile: 67km/h**

95<sup>th</sup> percentile: 72km/h

The Mean Speed (Average) was **56 km/h**

Ahmic Lake Rd between Johnston Rd and the 5<sup>th</sup>-6<sup>th</sup> Side Rd 364 vehicles surveyed

15<sup>th</sup> percentile :43km/h

50<sup>th</sup> percentile :53km/h

**85<sup>th</sup> percentile: 63km/h**

95<sup>th</sup> percentile: 69km/h

The Mean Speed (Average) was **53km/h**

Staff contacted the OPP for accident data and after reviewing the OPP Occurrence Details from January 1, 2010, to May 7, 2021, it was noted that there was one Motor Vehicle Collision which was a car into the ditch in November 2012.

**Consideration:** Currently the Municipality has no Policy regarding the setting or changing of speed limits within its boundary. Safety and speed are an ongoing concern, and although data can give us statistics and black and white answers, it may not always fit the issue at hand. The Municipality is sympathetic to the Residents who live on a said road with issues, as they live there day in and day out.

Ahmic Lake Road provides access to approximately 508 Individual Properties. If we consider that on average there are 2 motorists per household, that would be roughly 1016 motorists who would use Ahmic Lake Road to access their property. This number does not include visitors, sight seers, renters, etc. While there were 101 signatories on the petition, their status (property owner, visitor, tenant, etc.) is not known.

When contemplating lowering the speed limit, Council may consider that studies have indicated that lowering posted speed limits by as much as 30km/h, or raising speed limits by as much as 20 km/h has had little effect on motorist speed. Most motorists did not drive 10 km/h above the posted speed limits when the limit was raised, nor did they reduce their speed by 10km/h when speed limits are lowered. Over time unrealistic, and non-uniform speed limits have created a socially acceptable disregard for speed limits. Unrealistic speed limits increase collision risk for motorists who attempt to comply with the speed limit by driving faster or slower than most road users. Unreasonably low limits significantly decrease driver compliance and give road users, such as people not familiar with the roadway as well as pedestrians, a false indication of actual traffic speeds.

The Municipality has received numerous complaints about parked cars on Ahmic Lake Road by Old Man's Creek, which is owned by the Magnetawan Land Trust. Parked cars in this area restrict sight lines, increase pedestrian traffic on the roadway as opposed to the shoulder and cause lane restrictions. It is recommended to restrict parking in this area with appropriate "No Parking Allowed" and enforcement. The Magnetawan Land Trust should be providing onsite parking for its trail users. To note during the 2021 season, the Public Works Superintendent did approach the Magnetawan Land Trust with a proposal to create a parking location that would be off the traveled portion of the road. There was the possibility the Roads Department can assist with part

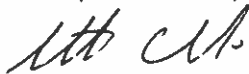
of this parking project as a joint venture. At this time, the Magnetawan Land Trust has not advised if they are open to having an area for onsite parking or closing the trail. The Land Trust will also need to apply for an entrance onto Ahmic Lake Road as well as a 911 Emergency Number.

The S-turn at the 5/6th Side Rd is clearly signed with caution signage, chevrons and a speed limit reduction sign. There is no evidence to suggest that this section of the road is a hazard. It is recommended to review all signage and increase signage on Ahmic Lake Road as appropriate to ensure signage is effective.

**Financial Implications:** To be determined based on the direction and or project decided upon moving forward.

**Conclusion:** Prior to making a decision to lower the speed limit, the Public Works Superintendent recommends the adoption of a Speed Limit Evaluation Policy to address evaluation criteria for speed limit change requests. In the interim, to mitigate concerns, it is recommended that the No Parking area near the Old Man's Creek Reserve be implemented as well as an offsite parking area. It is further recommended that signage advising the road is used by horse back rider and cyclists, and to include that they are to ride single file.

Respectfully Submitted,



Scott Edwards  
Edwards

**RESOLUTION NO. 2022 –**

**MARCH 23, 2022**

**Moved by:** \_\_\_\_\_

**Seconded by:** \_\_\_\_\_

**WHEREAS** the Council of the Municipality of Magnetawan receives the correspondence from Parry Sound Area Community Business and Development Centre Inc. Funding Request and 2021 Statements;

**NOW THEREFORE BE IT RESOLVED THAT** the Council of the Municipality of Magnetawan approves the funding request in the amount of \$1,000.

Carried \_\_\_\_\_ Defeated \_\_\_\_\_ Deferred \_\_\_\_\_

\_\_\_\_\_  
Sam Dunnett, Mayor

**Recorded Vote Called by:** \_\_\_\_\_

**Recorded Vote**

<b>Member of Council</b>	<b>Yea</b>	<b>Nay</b>	<b>Absent</b>
Brunton, Tim			
Hetherington, John			
Kneller, Brad			
Smith, Wayne			
Mayor: Dunnett, Sam			



**PARRY SOUND AREA  
COMMUNITY BUSINESS & DEVELOPMENT CENTRE INC.  
General Resolution**

<b>RESOLUTION #</b>	<b>CB&amp;DC – 2022-4035</b>
<b>DATE:</b>	January 31, 2022
<b>MOVED BY:</b>	<i>Rachel Sullivan</i>
<b>SECONDED BY:</b>	<i>Linda West</i>
<b>THAT:</b>	the Board of the Parry Sound Area Community Business & Development Centre Inc. does hereby direct the General Manager to apply to the Township of Magnetawan's Donations / Grants Program for a 2022 contribution of \$1,000.00.

Carried ☒

Defeated ☐

Deferred ☐

\_\_\_\_\_  
Chair

*[Signature]*

**Parry Sound Area**  
**COMMUNITY BUSINESS & DEVELOPMENT CENTRE INC.**  
A Community Futures Development Corporation



February 15, 2022

Municipality of Magnetawan  
4304 Hwy #520, P.O. Box 70  
Magnetawan, ON  
POA 1P0

Attention: Mayor Sam Dunnett  
Municipality of Magnetawan  
RE: Contribution to the Parry Sound Area CB&DC – 2022

Dear Mayor Dunnett,

On behalf of the Board volunteers and the staff of the CB&DC please share with Council our sincere appreciation for its past tangible support to our annual operating budget. In support of our request for a 2022 contribution of \$1000 I have attached the following:

1. September 30, 2021 year-end financial statements
2. CB&DC Investment Fund Municipal Concentration list as at December 31, 2021
3. Summary of past Municipal support
4. CB&DC Board resolution #2022-4035 authorizing this request

It's not surprising to note that 2021 continued to be a year of challenge. As a community across the West Parry Sound Area residents, businesses, community organizations and visitors have all had to adjust and pivot to continue to adapt to the ongoing challenges of the Covid-19 pandemic. The CB&DC staff and volunteer board members have embraced new tools and processes to continue to do the important work we do, as seamlessly as possible.

This year, our team at the office maintained a hybrid work from home model which allowed us to close the office to the public when required, doing our part to limit community contact, while ensuring we had someone in the office at all times to respond to client needs. We continue to update our processes through utilization of virtual channels and by implementing a digitization plan to maximize our flexibility as an organization.

In response to the Covid-19 pandemic, the Federal Government created the Regional Relief and Recovery Fund (RRRF), which provided SME's an interest free loan up to \$60,000, with up to 33% forgivable portion if the business repaid \$40,000 by December 2022; recently the government has extended the payment timeline to December 2023. Through FedNor, Community Futures organizations were charged with delivery of this program and in our area, CB&DC advanced \$3,800,000 to 72 local businesses, with a potential forgivable portion of over \$1,000,000. With that program closing to applications in June 2021, our team was nimble and acted quickly to access additional tranches of funds as they became available, enabling us to reach as many local businesses as possible, many of

1A Church St. Parry Sound, Ontario P2A 1Y2 Phone: 705-746-4455 Fax: 705-746-4435  
Email: [info@cbdc.parrysound.on.ca](mailto:info@cbdc.parrysound.on.ca) Web: [www.cbdc.parrysound.on.ca](http://www.cbdc.parrysound.on.ca)

whom were not eligible for other sources of covid-relief funding. We're extremely proud of this work, and the tangible difference it made in our community.

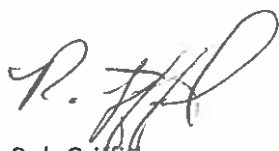
In addition to the RRRF funding, we assisted local business owners to access \$198,000 in non-repayable funding through the Covid Safety Protocol Program and Covid Professional Services Project. These two programs offered a maximum of \$5000 non-repayable funds each and we were grateful to have the opportunity to help so many local entrepreneurs access these covid relief programs.

Over and above the RRRF program, our regular loan portfolio continues to be very active. During CB&DC's 2021 fiscal year, the board invested a further \$1.3Million across our community to entrepreneurs in need of capital and operating funding, leveraging in excess of \$2Million. We have not slowed down and continue to speak with a wide variety of entrepreneurs looking to expand and/or build their businesses here.

This past year we saw changes in our staff team structure; Janice Heidman came on board as General Manager in January 2021. With the end of our Assistant Administrator's contract, we decided to reorganize our workflow from 3.5 to 3 full time employees. Our long time Loans Officer Sherry Keown has announced her retirement in May 2022 and we are pleased to welcome Nathan Thornborrow to the CB&DC as Loans & Business Development Officer. Nathan, a local resident, comes to us with experience in the business lending field and is looking forward to continuing to work hard for the betterment of our community.

Thank you for your consideration of this request and as always, we remain available to have further dialogue with Council at your convenience.

Yours truly,



Bob Griffiths  
Chair,  
Parry Sound Area  
Community Business & Development Centre

**Municipal Concentration  
As at Dec 31, 2021**



**Parry Sound Community Business & Development Centre**  
1A Church St. Parry Sound, ON P2A 1Y2  
705-746-4455

<b>Municipality</b>	<b>Amount</b>	<b>Number of Loans</b>	<b>Percentage by Dollar</b>
Archipelago	\$ 480,000.00	4	4.71
Carling	\$ 60,000.00	1	0.59
Magnetawan	\$ 935,104.09	12	9.17
McDougall	\$ 554,869.96	7	5.44
McKellar	\$ 220,000.00	3	2.16
Mowat	\$ -	0	0.00
Seguin	\$ 1,343,446.92	17	13.18
Town of Parry Sound	\$ 5,347,203.70	64	52.45
Wallbridge	\$ 180,000.00	1	1.77
Whitestone	\$ 515,542.13	3	5.06
Other	\$ 433,000.00	5	4.25
Regional	\$ 125,000.00	1	1.23
<b>Total</b>	<b>\$ 10,194,166.80</b>	<b>118</b>	<b>100.00</b>

<b>MUNICIPAL CONTRIBUTIONS</b>									
	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>
<b>Archipelago</b>	\$4,000	\$1,000	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$ 2,000.00
<b>Carling</b>	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500		
<b>McDougall</b>	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000.00
<b>McKellar</b>	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500	
<b>Parry Sound</b>	\$2,468	\$3,123	\$4,021	\$2,613	\$1,585	\$2,233	\$2,000		\$ 2,002.00
<b>Seguin</b>	\$7,000	\$7,000	0	\$4,000	\$4,000	\$4,000	\$4,000	\$4,000	
<b>Whitestone</b>	\$1,100	\$1,100	\$1,100	\$1,100	\$1,100	\$550	\$1,100	\$1,100	\$ 1,100.00
<b>Magnetawan</b>	\$1,000	\$1,000	\$1,000	\$1,000		\$1,000	\$1,000	\$1,000	\$ 1,000.00
<b>Total</b>	<b>\$20,568</b>	<b>\$18,223</b>	<b>\$13,121</b>	<b>\$15,713</b>	<b>\$13,685</b>	<b>\$14,783</b>	<b>\$15,100</b>	<b>\$11,600</b>	<b>\$ 9,102.00</b>

Moved by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

**WHEREAS** healthcare funding is a Provincial and Federal responsibility;

**AND WHEREAS** from 2009 to 2020 a total of \$415.4 million has been transferred from municipal operations to fund and build provincial hospitals;

**AND WHEREAS** remaining long-term commitments to hospitals stand at \$117.5 million (as of 2020), which will also be financed from municipal operations;

**AND WHEREAS** a hospital is one of many public services that contributes to healthy communities;

**AND WHEREAS** municipal contributions to Provincial hospitals takes away from the resources available for other municipal services that contribute to the health and well-being of residents;

**AND WHEREAS** a community's total contribution to local hospitals also includes the donations made by benevolent individuals, groups, and businesses along with municipal contributions;

**AND WHEREAS** a community's required local share is to pay 10% of capital construction costs and 100% of the cost of equipment, furniture, and fixtures, which includes medical equipment with big ticket prices: MRI machines, CT scanners, and x-ray machines;

**AND WHEREAS** this translates to a 70% provincial share and 30% local share (individuals, groups, businesses, and municipalities) of the overall cost of provincial hospital operations and capital projects;

**AND WHEREAS** the adoption of the "design-build-finance" hospital construction model (also known as alternative financing and procurement or P3 projects), has increased local share amounts because they now include the costs of long-term financing;

**AND WHEREAS** equipment replacement needs are increasingly frequent and increasingly expensive with average equipment lifespan of just ten years;

**AND WHEREAS** the Association of Municipalities of Ontario (AMO) has highlighted the "local share" of hospital capital contributions as a major issue in its 2022 Pre-Budget Submission to the Standing Committee on Finance and Economic Affairs;

**NOW THEREFORE BE IT RESOLVED THAT** the Council of the Corporation of Magnetawan does hereby call for a provincial re-examination of the "local share" hospital capital calculation methodology, to better reflect the limited fiscal capacity of municipalities, and the contributions to health care services they already provide to a community;

**AND THEREFORE BE IT RESOLVED THAT** a copy of this resolution be hereby circulated to the Minister of Finance, the Minister of Health, the Minister of Municipal Affairs and Housing, and the Association of Municipalities of Ontario (AMO).

Carried \_\_\_\_\_ Defeated \_\_\_\_\_ Deferred \_\_\_\_\_

\_\_\_\_\_  
Sam Dunnett, Mayor

Recorded Vote Called by: \_\_\_\_\_

#### Recorded Vote

Member of Council	Yea	Nay	Absent
Brunton, Tim			
Hetherington, John			
Kneller, Brad			
Smith, Wayne			
Mayor: Dunnett, Sam			

## Request Support From AHHC

### **RE-EXAMINING THE LOCAL FUNDING OF PROVINCIAL HOSPITALS**

WHEREAS healthcare funding is a provincial and federal responsibility;

AND WHEREAS from 2009 to 2020 a total of \$415.4 million has been transferred from municipal operations to fund and build provincial hospitals:

AND WHEREAS remaining long-term commitments to hospitals stand at \$117.5 million (as of 2020), which will also be financed from municipal operations;

AND WHEREAS a hospital is one of many public services that contributes to healthy communities;

AND WHEREAS municipal contributions to provincial hospitals takes away from the resources available for other municipal services that contribute to the health and well-being of residents;

AND WHEREAS a community's total contribution to local hospitals also includes the donations made by benevolent individuals, groups, and businesses along with municipal contributions;

AND WHEREAS a community's required local share is to pay 10% of capital construction costs and 100% of the cost of equipment, furniture, and fixtures, which includes medical equipment with big ticket prices: MRI machines, CT scanners, and x-ray machines:

AND WHEREAS this translates to a 70% provincial share and 30% local share (individuals, groups, businesses, and municipalities) of the overall cost of provincial hospital operations and capital projects;

AND WHEREAS the adoption of the "design-build-finance" hospital construction model (also known as alternative financing and procurement or P3 projects), has increased local share amounts because they now include the costs of long-term financing;

AND WHEREAS equipment replacement needs are increasingly frequent and increasingly expensive with average equipment lifespan of just ten years;

AND WHEREAS the Association of Municipalities of Ontario has highlighted the "local share" of hospital capital contributions as a major issue in its 2022 Pre-Budget Submission to the Standing Committee on Finance and Economic Affairs;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Corporation of \_\_\_\_\_ does hereby call for a provincial re-examination of the "local share" hospital capital calculation methodology, to better reflect the limited fiscal capacity of municipalities, and the contributions to health care services they already provide to a community;

AND THEREFORE BE IT RESOLVED THAT a copy of this resolution be hereby circulated to the Minister of Finance, the Minister of Health, the Minister of Municipal Affairs and Housing, and the Association of Municipalities of Ontario.

**THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN**

**BY-LAW NO. 2022 -**

**BEING A BY-LAW TO ESTABLISH A COUNCIL STAFF RELATIONS POLICY**

---

**WHEREAS** Section 270(1) of the *Municipal Act, S.O. 2001, Chapter M.25*, as amended requires municipalities to adopt and maintain a policy with respect to the relationship between Members of Council, and all levels of Staff of the Municipality;

**AND WHEREAS** the Council of the Corporation of the Municipality of Magnetawan recognizes the importance of Council Staff relations and is committed to a respectful and productive relationship between and amongst Council, and all levels of Staff of the Municipality.

**NOW THEREFORE** the Council of the Corporation of the Municipality of Magnetawan enacts as follows:

1. **THAT** the Magnetawan Council Staff Relations Policy shall be adopted in the form attached hereto as Schedule "A" and forming part of this by-law
2. **THAT** By-law 2019-18 hereby repealed effective the date of passing of this By-law.
3. **THAT** this By-law shall come into force and effect on the date of its passing.

**READ A FIRST, SECOND, AND THIRD TIME**, passed, signed and the Seal of the Corporation affixed hereto, this 23rd day of March 2022.

**THE CORPORATION OF THE  
MUNICIPALITY OF MAGNETAWAN**

---

Mayor

---

CAO/Clerk



## **Schedule "A" By-law 2022- Council – Staff Relations Policy**

### **1. Purpose Statement:**

The Municipality of Magnetawan takes pride in providing a positive and healthy workplace for its employees through promoting and nurturing good relations and communications between Council and all levels of Staff. This policy provides a framework for information flow and interactions between Members of Council, Municipal Staff and Officers that leads to a respectful, productive, and harassment-free working relationship.

### **2. Scope:**

This Policy applies to all Members of Council, Municipal Staff, and Officers, which includes the members appointed to Council Boards and Committees as well as volunteers herein referred to as 'Staff'.

### **3. Principles:**

The relationship between Members of Council and Staff of the Municipality of Magnetawan is guided by this policy, which complements the existing legislation governing conduct of Members of Council and all levels of Staff including, but not limited to: the Council Code of Conduct, the Council Procedural By-law, the Employee Code of Conduct, the *Municipal Act*, the Ontario Human Rights Code, and the Criminal Code of Canada.

- Council Speaks by Resolution – Council is the elected voice of the ratepayers of the Municipality of Magnetawan, determines policies and provides direction to the administration by Council resolution.
- The CAO/Clerk is the head of the administration and under his/her direction Staff implement Council's decisions and establishes administrative practices, policies, and procedures to carry out Council's decisions.
- Open and Clear Communication – Open lines of communication are essential. Members of Council and Staff should feel comfortable speaking to one another about their work.
- Respectful Workplace – The Municipality is committed to maintaining a healthy, safe, and supportive workplace, free from discrimination and harassment.
- Operate in a working partnership to produce the best results and outcomes for the Municipality.

### **4. Guidelines**

The flow of information between Members of Council and Staff should promote the principles of transparency, accountability, and when required, confidentiality. Formal communication channels exist to raise and manage operational issues and should be respected.

**Where appropriate, or deemed necessary, Council Members shall:**

- Understand they have no individual capacity to direct Staff to perform, or not perform functions or duties.
- Understand that the CAO/Clerk is responsible for Staff. Members of Council who need to engage with Staff are to do so through the CAO/Clerk with the exception of emergencies or as otherwise agreed to with the CAO/Clerk, which includes both in person, verbal, written, and electronic messages.
- If they have questions or concerns about Staff, confidentially and privately direct these concerns to the CAO/Clerk.
- Discuss municipal business, issues and/or concerns with the CAO/Clerk and, whenever possible, advise of questions prior to meetings of Council or Committees of Council.
- Request advice from the CAO/Clerk regarding the appropriateness of wording for proposed motions, amendments, and formal directions to Staff in accordance with the Procedural By-law.
- Direct ratepayers to the CAO/Clerk regarding operational or corporate policy matters.
- Not permit Staff to be subject to derogatory comments and/or behaviour or conduct on the part of members of the public or individuals conducting business with the Municipality of Magnetawan.

**Where appropriate, or deemed necessary, all levels of Staff shall:**

- Ensure that Members of Council are apprised of issues that may directly, or indirectly impact the Municipality and/or their decision-making process through either the CAO/Clerk or senior management, which also includes legislative changes and changes to Municipal policies.
- Present balanced and consistent input and advice to Council Members at all times based on political neutrality and objectivity utilizing their professional expertise.
- Uphold decisions of Council as a whole, regardless of personal opinion or belief, and commit to the implementation of those decisions.
- Provide timely, well researched, accurate reports to Council and Committees of Council based on professional expertise and judgement to assist in the decision-making process.
- Develop and implement operational policies and procedures to ensure the effective, efficient, transparent, and accountable management and operation of the Municipality.
- Refrain from engaging in, or assuming, a political role within the discharging of their assigned duties.

## **5. Complaints:**

The CAO/Clerk shall be responsible for receiving complaints and/or concerns related to this Policy and initiating the appropriate processes and remedies to address the issue.

Upon receipt of a complaint and/or concern, the CAO/Clerk may:

- In the case of Staff, address the issue through the appropriate supervisor.
- In the case of a Member of Council, depending on the nature of the issue speak individually to the member, or bring forward to Council during a closed session, or refer the issue to the Integrity Commissioner.

- In the case of a complaint about the CAO/Clerk, the complainant shall be referred to the Head of Council and the complaint will be forwarded to the CAO/Clerk in closed session to be presented to Council as a whole.

DRAFT

**THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN**

**BY-LAW NO. 2019-18**

**Being a By-law to adopt a Council – Staff Relations Policy**

---

**WHEREAS**, Subsection 270(1) of the Municipal Act, Chapter C.25, R.S.O. 2001, as amended, requires municipalities to adopt and maintain a policy with respect to relationship between members of council and the officers and employees of the municipality by March 1, 2019;

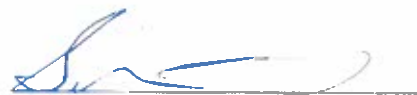
**AND WHEREAS**, the Council of the Corporation of the Municipality of West Grey deems it expedient to adopt the aforementioned policy;

**NOW THEREFORE, THE COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF WEST GREY ENACTS AS FOLLOWS:**

1. **THAT** the Magnetawan Council-Staff Relations Policy shall be adopted in the form attached hereto as Schedule 'A' and forming part of this by-law;
2. **AND THAT** this Policy shall come into effect as of the date of passing of this by-law.

**READ A FIRST, SECOND, AND THIRD TIME**, passed, signed and the Seal of the Corporation affixed hereto, this 27<sup>th</sup> day of February, 2019.

**THE CORPORATION OF THE  
MUNICIPALITY OF MAGNETAWAN**

  
Mayor

  
Interim Clerk-Administrator

## **Schedule 'A' By-law 2019-18**

### **Council – Staff Relations Policy**

#### **1. Introduction**

As of March 1, 2019, amendments to section 270 of the *Municipal Act, 2001* S.O. c25 require the Municipality to adopt and maintain a policy with respect to the relationship between Members of Council and the Officers and Staff of the Municipality.

#### **2. Scope and Intent**

This Policy shall apply to all Municipal Staff, Officers and Members of Council.

The intent of this Policy is to ensure that the relationship between Municipal Staff, Officers and Members of Council of the Municipality, is co-operative and supportive, with a clear understanding of the respective roles and responsibilities.

#### **3. Definitions**

"Member(s) of Council" means a member or members of the municipal council of the Corporation of the Municipality of Whitestone.

"Municipality" means the Municipality of Whitestone.

"Officer(s)" means a person who holds a position of responsibility with defined rights and duties prescribed by statute or by-law.

"Staff" means any of the following:

- i. A person, not including Members of Council, who performs work for the municipality for remuneration;
- ii. A person who supplies contractual services to the Municipality for remuneration;
- iii. Such other persons as may be prescribed who perform work or supply services to the municipality for no monetary compensation.

## 4. Clarifying Roles

### Role of Council:

- **Policy and Governance Focus:**
  - Provide governance and the representation of the Municipality;
  - Provide direction on matters relating to the Municipality;
  - Create policy.

### Role of CAO/Clerk:

- **Direction Focus:**
  - Liaison between Council and Staff, undertake and direct implementation of Council policy and direction;
  - Hire and develop a team of competent Staff and Officers.

### Role of Staff and other Officers:

- **Implementation Focus:**
  - Research policy and programs;
  - Give best professional advice;
  - Ensure Council members are aware of any issues that may impact upon their decision-making process
  - Implement decisions of Council, fulfill statutory duties, follow direction of Chief Administrative Officer/Clerk and generally see to the operation of the municipal organization.

## 5. Guiding Principles

### 1. Council Decisions

Once a matter is proposed or decided, Staff should only comment on matters of fact or history in discussing issues with the public and the media and should comply with all Municipal policies and by-laws in respect of communications.

### 2. All Members of Council are Equal

Staff and Officers must avoid favouritism and the appearance of favouritism when interrelating with Members of Council. Differences in experience and abilities amongst Members of Council are irrelevant – they all must be treated equally.

### 3. Reporting Relationship and Communication

Members of Council understand they have no individual capacity to direct Staff to perform, or not perform functions or duties.

The CAO/Clerk is responsible for Staff and Officers. Members of Council who need to engage with Staff and Officers are generally encouraged to do so through the CAO/Clerk with the exception of emergencies or as otherwise agreed to with the CAO/Clerk and Council member. This would include both in person, verbal, written and electronic messages.

With the exception of emergencies, generally all communication with Staff and Officers should be during the regular working hours of the Municipality.

Staff and Officers shall treat Council as a collective decision-making body. Staff and Officers shall not participate in political lobbying.

**4. Use of Staff Time**

Members of Council should use the resources of Staff and Officers judiciously and be respectful of the time and effort required to manage the business of the Municipality.

**5. Council Time is Valuable**

Staff and Officers must be respectful of Council's time and ensure information is provided in a timely manner and reports to Council are informative, well researched and concise.

**6. Represent the Whole Community**

Members of Council, together with the Municipality's Staff and Officers, work for the public. Decision making by Members of Council should be based on complete information and unbiased recommendations from Staff and Officers. Members of Council should, in addition to such information and recommendations, rely on their own judgment and show leadership in their decision making.

**7. Respectful Behaviour**

Members of Council should avoid divisions or conflicts at all times and be respectful of staff and Officers. Staff and Officers shall not be targets of derisive/vexatious comments/behaviour/conduct.

Members of Council who have questions or concerns with Staff or Officers shall confidentially and privately direct these concerns to the CAO/Clerk who will investigate and manage the issues as necessary through the appropriate confidential performance reviews or other means as deemed appropriate. Human Resources issues are at all times confidential and shall not be discussed in open Council meetings or in any public forum.

**8. Politics or Management – Not Both**

Page 3 of 4

Council provides governance and policy direction; Staff and Officers give professional advice and implement Council's directives and policies. Members of Council are not elected to be technical experts nor to act in their professional capacities. Likewise, Staff and Officers are not politicians. Advice comes from Staff and Officers; policy and general governance decisions are made by Council.

**9. Fostering Mutual Respect and Professionalism**

Members of Council, Staff and Officers shall work hard at fostering a climate of mutual respect and must treat each other with professionalism. Each must be respectful of others' role, abilities and professional duties. Members of Council, Staff and Officers must understand that they all face different, often unique, challenges and recognize their overarching goal is to serve the best interests of the Municipality.

**6. Complaints**

The CAO/Clerk shall be responsible for receiving complaints and/or concerns related to this Policy.

Upon receipt of a complaint and/or concern, the CAO/Clerk shall:

- a. In the case of Staff and other Officers address the issue;
- b. In the case of a Member of Council, refer the issue to the Integrity Commissioner.

In the case of there being a complaint in regard to the CAO/Clerk, the matter shall be reported to and be addressed by the Mayor.

Handling of complaints shall be done in the manner set out in the applicable Code of Conduct policy.

Where there is a discrepancy between this Policy and the applicable Code of Conduct, the applicable Code of Conduct prevails.

**THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN**

**BY-LAW NO. 2022 -**

**Being a By-law to Authorize the Exchange of Lands**

**WHEREAS** the Council of the Municipality of Magnetawan has received a request for an Exchange of Lands of the property owned by 1895507 Ontario Inc. known as Plan 319 Lot 18 E/S King Street (Roll# 4944 0200 021 6400), for the lands Municipally owned known as PLAN 319 Lot 20 E/S Miller Street (Roll# 4944 0200 021 0100);

**AND WHEREAS** the Council of the Municipality of Magnetawan declared the lands located at PLAN 319 Lot 20 E/S Miller as surplus on March 02, 2022 Motion# 2022-63 and public notice was posted March 04, 2022;

**NOW THEREFORE** the Council of the Corporation of the Municipality of Magnetawan enacts as follows:

1. **THAT** Council endorses and approves the Exchange of Lands as requested;
2. **AND FURTHER THAT** the CAO/Clerk of the Municipality of Magnetawan is hereby authorized and directed to do all things necessary to give effect to the said action or to obtain approvals where required, except where otherwise provided;
3. **AND FURTHER THAT** the CAO/Clerk and the Mayor are hereby authorized and directed to execute all necessary documents, including an offer of purchase and sale if required and to affix the Corporate Seal of the Municipality to such documents.

**READ A FIRST, SECOND, AND THIRD TIME**, passed, signed and the Seal of the Corporation affixed hereto, this 23rd day of March 2022.

**THE CORPORATION OF THE  
MUNICIPALITY OF MAGNETAWAN**

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
CAO/Clerk



**705-382-2900**  
**[www.almaguin-health.org](http://www.almaguin-health.org)**

**Minutes:** February 4, 2022, 11:00am via Zoom and in person in the AHHC boardroom

**Present:** Rod Ward (Chair), Tom Bryson, Carol Ballantyne, Brad Kneller, Dennis Banka, Delynne Patterson, Barbara Belrose, Carol Ballantyne, Marianne Stickland (Vice Chair), Cathy Still, Camille Barr (Secretary)

**Guests:** Kevin MacLeod (BFFHT), Courtney Metcalf (ACED), Dr. Paul Preston and Wendy Smith (Nippising Wellness OHT), Elder Healer Josh, Bobbie- Lyn Roberts, Joseph Vella

**Regrets:** Norm Hofstetter

Called to order at 11:04 am by Chair R. Ward

1. 2022-061 Moved by Barbara Belrose and Seconded by Carol Ballantyne  
**THEREFORE BE IT RESOLVED THAT** the Almaguin Highlands Health Council adopt the minutes from January 7, 2022, as circulated. Carried.
2. **DECLARATION OF PECUNIARY OF INTEREST:** None.
3. **DELEGATIONS:** Dr. Paul Preston and Wendy Smith of the Nippising Wellness Ontario Health Team to discuss item 5.a of agenda.

Dr. Paul Preston and Wendy Smith provided a presentation on the concept of "Health Hubs" for areas in the north which would fall under the Nippising Wellness OHT.

M. Stickland and R. Ward will follow up for more information. R. Ward will also reach out to the Muskoka and area OHT for feedback.

Council will consider the information provided during this presentation and have further discussion.

#### **4. RESOLUTIONS PASSED:**

2022-062 Moved by Tom Bryson and Seconded by Cathy Still

**THEREFORE BE IT RESOLVED THAT** the Almaguin Highlands Health Council receives an invoice from the Village of Burk's Falls for the purchase of the Bruce Campbell boardroom sign and;

**FURTHER** authorizes the Treasurer to issue payment in the amount of \$50.85 to The Corporation of the Village of Burk's Falls from the AHHC fund. Carried.

2022-063 Moved by

Seconded by

**WHEREAS** the life expectancy of Northern residents is more than two years lower than the Ontario average and one person in eight across the North do not have access to a family doctor,

**AND** these Northern Ontario communities advocate for equitable health care, especially for underserved rural, Indigenous and Francophone communities in Northern Ontario,

**AND** finding ways to encourage more physicians and health care professionals to stay and work in Northern communities will contribute to reducing the crisis for citizens in the North,

**AND** the Northern School of Medicine graduates far fewer health care professionals than the need requires and it would take five existing graduating classes at sixty-four physicians per year from NOSM just to address the current shortage,

**THEREFORE BE IT RESOLVED THAT** the Almaguin Highlands Health Council supports the Village of Sundridge Resolution #2021-381 and requests that the Provincial Government and the Ontario Medical Association expand NOSM's capacity for physician candidates to meet the needs of Northern Ontario,

**AND** find ways to bring additional health care support from other areas of the Province,

**AND FURTHER** that a copy of this resolution be distributed to the Almaguin Highlands Health Council member Councils asking for support.

#### **5. ITEMS FOR DISCUSSION**

##### **1) Terms of Reference Discussion**

R. Ward met with C. Still and N. Kunkel to review the Terms of Reference as it pertains to the Village of Burk's Falls as the building owner.

Item deferred due to time and in light of "health hub" information.

##### **2) Update on Discussions with Association of Municipalities Ontario (AMO) Regarding Municipal Involvement with Ontario Health Teams**

R. Ward met with a representative at AMO to discuss the work that has been done to have municipalities and social service organizations in an official role with OHTs. Advocacy is occurring by AMO. AMO may be interested in having a representative from the Council attend a future meeting to share the history of the AHHC and challenges experienced.

**3) Update on Discussions with Northern Ontario School of Medicine (NOSM)**

R. Ward, L. Hall and S. Hicks (Sundridge Medical Centre) met with NOSM to discuss an increase in the allotment of NOSM candidates to potentially provide more physician availability in the North. M. Stickland pointed out it is specifically family physicians needed.

The Village of Sundridge passed a resolution supporting increased enrollment which this Council supports. A resolution has been created and will be distributed to AHHC represented Councils for asking for their support.

**4) Monthly progress report review**

R. Ward provided a brief overview of the updates for Council.

**6. OTHER BUSINESS:** None at this time





**7. 2022-063 Moved by Barbara Belrose and Seconded by Marianne Stickland**

**THEREFORE BE IT RESOLVED THAT** the Almaguin Highlands Health Council adjourn at 12:11pm to meet again on March 4, 2022 at 11:00am. Carried.





Location will be via Zoom or in person

# AHH Council – Key Areas of Focus & Progress- February 2022

This summary provides the information related to the key areas of Focus and Progress as outlined in June 2019 for the Almaguin Highlands Health Council...

 <b>Ontario Health Team Partnership</b>	 <b>High-Speed Internet Throughout Almaguin Highlands</b>	 <b>Attract &amp; Retain Healthcare Professionals</b>	 <b>Coordinate Healthcare Services to Serve Entire Region</b>
<p>Document and communicate the specific healthcare needs of the entire Almaguin Highlands in order to create our vision of people-centred care within our own community. Establish partnership with OHT (or OHT's) which aligns with and supports our vision.</p>	<p>Ensure that high-speed internet, a key component in the future of healthcare delivery, is available to every resident of the Almaguin Highlands. The goal is to help level the playing field and ensure our residents can access existing and future digital healthcare options.</p>	<p>Ensure excellent healthcare to our region through continuous efforts to both attract new professionals and retain the ones we have. The goal is to build an exceptional team of healthcare professionals, working together across the region.</p>	<p>Advocate for new and expanded healthcare services and help influence decisions which protect our region. Continually partner with our healthcare providers in support of the specific healthcare needs of our community.</p>

**Progress:** Items in red and bolded below are new this month...

	<ul style="list-style-type: none"> <li>• AHHC participation in MAOHT Digital Working Group (on-going)</li> <li>• AHHC participation in MAOHT Collaboration Steering Committee (on-going)</li> <li>• Continued sessions with Nipissing Wellness and the discussion of "health hubs" for Almaguin region</li> <li>• <b>Follow-up with Association of Municipalities Ontario (AMO) with respect to municipal / OHT involvement completed</b></li> </ul>
	<ul style="list-style-type: none"> <li>• <b>Armour Township public wi-fi / internet point-of-presence at community centre (Katrine) completed / in use</b></li> <li>• <b>High-speed fibre build-out by Lakelands announced for southern Almaguin Highlands / Highway 11 corridor</b></li> </ul>
	<ul style="list-style-type: none"> <li>• Funding to assist with renovations for BFFHT approved by participating municipalities</li> <li>• <b>Resolution will be sent to all AHHC-represented Councils to support increased physician-candidate enrollment at NOSM</b></li> </ul>
	<ul style="list-style-type: none"> <li>• Confirmed new physiotherapist to move into AHHC location in January 2022</li> <li>• Finalized Almaguin Highlands Health Council Terms of Reference</li> <li>• Working to extend physician catchment area in Burk's Falls to include Kearney and McMurrich-Monteith</li> <li>• OTN services at BFFHT re-started in December</li> </ul>



705-382-2900  
[www.almaguin-health.org](http://www.almaguin-health.org)

**Minutes:** March 4, 2022, 11:00am via Zoom and in person in the AHHC boardroom

**Present:** Rod Ward (Chair), Tom Bryson, Carol Ballantyne, Brad Kneller, Dennis Banka, Joe Vella, Barbara Belrose, Marianne Stickland (Vice Chair), Camille Barr (Secretary)

**Guests:** Kevin MacLeod (BFFHT)

**Regrets:** Norm Hofstetter, Cathy Still

Called to order at 11:00 am by Chair R. Ward

1. 2022-08 Moved by Brad Kneller- Seconded by Carol Ballantyne  
**THEREFORE BE IT RESOLVED THAT** the Almaguin Highlands Health Council adopt the minutes from February 4, 2022, as circulated. Carried.
2. **DECLARATION OF PECUNIARY OF INTEREST:** None.
3. **DELEGATIONS:** None.
4. **RESOLUTIONS PASSED:**  
2022-09 Moved by Tom Bryson- Seconded by Carol Ballantyne  
**THEREFORE BE IT RESOLVED THAT** the Almaguin Highlands Health Council receives the correspondence from the Township of Ryerson and welcomes Councillor Joseph Vella. Carried.

*\*As a formality, although discussed and agreed to in February, this next resolution was signed at this meeting*

2022-06 Moved by Carol Ballantyne- Seconded by Tom Bryson  
**WHEREAS** the life expectancy of Northern residents is more than two years lower than the Ontario average and one person in eight across the North do not have access to a family doctor,

**AND** these Northern Ontario communities advocate for equitable health care, especially for underserved rural, Indigenous and Francophone communities in Northern Ontario,

**AND** finding ways to encourage more family physicians and health care professionals to stay and work in Northern communities will contribute to reducing the crisis for citizens in the North,

**AND** the Northern School of Medicine graduates far fewer health care professionals than the need requires and it would take five existing graduating classes at sixty-four physicians per year from NOSM just to address the current shortage,

**THEREFORE BE IT RESOLVED THAT** the Almaguin Highlands Health Council supports the Village of Sundridge Resolution #2021-381 and requests that the Provincial Government and the Ontario Medical Association expand NOSM's capacity for physician candidates to meet the needs of Northern Ontario,

**AND** find ways to bring additional health care support from other areas of the Province,

**AND FURTHER** that a copy of this resolution be distributed to the Almaguin Highlands Health Council member Councils asking for support. Carried.

## **5. ITEMS FOR DISCUSSION**

### **1) Follow Up Discussion- Presentation OHT- 'Health Hubs'**

Following the last meeting, R. Ward reached out to health care providers (K. MacLeod of BFFTH and Dr. S. McKinnon of Sundridge) as well D. Mathies (chair of Muskoka and Area OHT), and DSSAB, seeking feedback while maintaining transparency about the recent discussions and proposal to become a 'health hub' within the Nipissing Wellness Ontario Health Team. M. Stickland has also had conversations with West Parry Sound. R. Ward shared that Ontario Health North reached out inquiring when Council would make a decision.

The floor was turned over to Council in which much discussion occurred. There are many considerations for Council to contemplate and questions to be answered before a decision can be reached.

For the next meeting, R. Ward and M. Stickland will prepare a list of pros and cons to joining the Nipissing Wellness Ontario Health Team and creating a 'health hub', and the pros and cons of remaining on the current path in our relationship with the Muskoka and Area OHT. Additionally, all AHH Council members will review information received so far and forward questions to C. Barr or the whole group prior to April, where further discussion will occur.

### **2) Follow Up Regarding Resolution Increasing Capacity for Physician Candidates- NOSM**

Council will share resolution wording with member municipalities asking they too create a resolution to pass. See #4 above.

### **3) Follow Up Regarding Resolution- Kearney and McMurrich-Monteith being added to BFFHT Catchment**

The resolution that was passed in December will be redistributed to the Councils of Kearney and McMurrich-Monteith advocating for their inclusion into the catchment area of the BFFHT. These Councils may request support from Burk's Falls, Armour, Ryerson, and Magnetawan asking for them for support at their next Council meetings.

- 4) **Discussions Regarding Suggested Resolution- AMO 'local share'**  
Municipalities are being asked to provide significant assistance to hospital capital costs. AMO has created a draft resolution for municipalities to consider, asking for a reexamination of 'local share', reducing the portion already strained municipalities are asked to contribute. Suggested resolution will be shared asking member municipalities to consider passing at their next meetings.
- 5) **Bruce Campbell Board Room Sign**  
C. Barr will have the sign installed. R. Ward will invite Bruce to the May Council meeting to present him with the sign in honour of his years of dedication to improving healthcare in Almaguin Highlands.
- 6) **Information Sharing- NOAH**  
R. Ward shared information provided by the Non-Profit Organization for Almaguin Housing (NOAH) on the new Meadow View independent living option, just opened in Powassan.
- 7) **Terms of Reference**  
Item deferred until further discussion can be held regarding OHT and 'health hubs'.
- 8) **Monthly Progress Report**  
February 2022 Progress Report was shared with Council.
6. **OTHER BUSINESS:**  
The 2022 resolutions passed were numbered incorrectly. Numbering was corrected at this meeting.
- Magnetawan and Armour representatives would like further clarification on the ask from the Village of Burk's Falls for the member municipalities to assist with the deficit the Almaguin Highlands Health Centre creates annually. C. Barr will provide information on where this ask originated for the next meeting.
7. 2022-10 Moved by Brad Kneller- Seconded by Tom Bryson  
**THEREFORE BE IT RESOLVED THAT** the Almaguin Highlands Health Council adjourn at 12:10pm to meet again on April 1, 2022 at 11:00am. Carried.
- Location will be via Zoom or in person.

# AHH Council – Key Areas of Focus & Progress- March 2022

This summary provides the information related to the key areas of Focus and Progress as outlined in June 2019 for the Almaguin Highlands Health Council...



## Ontario Health Team Partnership

Document and communicate the specific healthcare needs of the entire Almaguin Highlands in order to create our vision of people-centred care within our own community. Establish partnership with OHT (or OHT's) which aligns with and supports our vision.



## High-Speed Internet Throughout Almaguin Highlands

Ensure that high-speed internet, a key component in the future of healthcare delivery, is available to every resident of the Almaguin Highlands. The goal is to help level the playing field and ensure our residents can access existing and future digital healthcare options.



## Attract & Retain Healthcare Professionals

Ensure excellent healthcare to our region through continuous efforts to both attract new professionals and retain the ones we have. The goal is to build an exceptional team of healthcare professionals, working together across the region.



## Coordinate Healthcare Services to Serve Entire Region

Advocate for new and expanded healthcare services and help influence decisions which protect our region. Continually partner with our healthcare providers in support of the specific healthcare needs of our community.

**Progress:** Items in red and bolded below are new this month...



- AHHC participation in MAOHT Digital Working Group (on-going)
- AHHC participation in MAOHT Collaboration Steering Committee (on-going)
- **Investigating other potential OHT partnerships (north and west)**



- Armour Township public wi-fi / internet point-of-presence at community centre (Katrine) completed / in use
- High-speed fibre build-out by Lakelands announced for southern Almaguin Highlands / Highway 11 corridor



- **Funding request to cover AHHC building deficit (2021) sent to area municipalities**
- **Resolution sent to all AHHC-represented Councils to support increased physician-candidate enrollment at NOSM**
- **Resolution passed by Almaguin Highlands Health Council supporting NOSM resolution**



- Continuing efforts to extend physician catchment area in Burk's Falls to include Kearney and McMurrich-Monteith
- **Resolution in progress to ensure any new hospital(s) funding does not negatively impact local municipalities / taxpayers**



**705-382-2900**  
**[www.almaguin-health.org](http://www.almaguin-health.org)**

**Minutes:** March 14, 2022, 1:00pm via Zoom and in person in the AHC boardroom

**Present:** Rod Ward (Chair), Tom Bryson, Carol Ballantyne, Cathy Still, Brad Kneller, Dennis Banka, Joe Vella, Barbara Belrose, Marianne Stickland (Vice Chair), Norm Hofstetter, Camille Barr (Secretary)

**Guests:** Lyle Hall, Tim Bryson

Special meeting called to order at 1:07 pm by Chair R. Ward

## **1. ITEMS FOR DISCUSSION**

### **1) Discuss the Current State and Progress of the AHC Council Partnership with Muskoka and Area Ontario Health Team (MAOHT)**

R. Ward opened the meeting with a slide presentation, charting the Council's journey from 2009 to present day. Additionally, he reminded the Council of a resolution that was passed on June 4, 2021, supporting their partnership with MAOHT. To date great gains have been made in this relationship and both the Burk's Falls and the Sundridge and District Family Health Team support this partnership. A round table discussion occurred and resulted in The Almaguin Highlands Health Council maintaining their alignment with the MAOHT as per previous resolution and respectfully declining the invitation to join the Nipissing Wellness Ontario Health Team.

R. Ward will share meeting minutes from the MAOHT with the AHC, keeping all apprised of the progress occurring.

### **2) Discuss the Township of Strong's Resolution to Partner with the Nipissing Wellness Ontario Health Team**

R. Ward opened the floor to discuss the Township of Strong's resolution-R2022-093. He reminded Council that the Nipissing Wellness OTH is not yet established, and the concept of 'health hubs' not yet sanctioned. Additionally, it was discussed that a rash decision could have a negative impact considering all the good work that has been done to date.

M. Stickland assured Council that this resolution passed by Strong was not intended to cause concern and was moved by their Council as a "statement of position" to the Ministry of Health. She expressed the goal is to have representation with Nipissing and MAOHT, stating that 40% of their residents access the north for healthcare services.

2. **2022-11** Moved by Cathy Still- Seconded by Tom Bryson  
**THEREFORE BE IT RESOLVED THAT** the Almaguin Highlands Health Council adjourn at 2:46 pm to meet again on April 1, 2022 at 11:00am. Carried.

Location will be via Zoom or in person.

DRAFT

## Town of Parry Sound EMS Advisory Committee

### Open Minutes

#### **Date:**

February 24, 2022

#### **Time:**

06:00pm

#### **Location:**

(on-line) ZOOM Meeting and for streaming of the meeting please click on the link below.

<https://www.youtube.com/channel/UC4QrR6HjwibWOJRbLwnjcFQ/videos>

#### **Members Present:**

Jamie McGarvey - Chairperson, Rod Osborne, Cathy Still, Scott Sheard, Lewis Malott, Irene Smit, Lyle Hall

#### **Present:**

Dave Thompson, Director of Emergency and Protective Services

#### **Recording:**

Sheri Skinner, Administrative Assistant

#### **Guest:**

#### **Regrets:**

#### **1. Agenda**

##### **1.1 Additions to Agenda**

##### **1.2 Prioritization of Agenda**

Town of Parry Sound EMS Advisory Committee

Open Minutes

**1.3 Adoption of Agenda**

**Moved by Irene Smit**

**Seconded by Cathy Still**

That the February 24, 2022 Parry Sound District Emergency Medical Services Committee meeting agenda be approved.

Carried

**1.4 Disclosure of Pecuniary Interest and the General Nature Thereof**

**2. Minutes and Matters Arising from Minutes**

**2.1 Adoption of Minutes**

**Moved by Scott Sheard**

**Seconded by Rod Osborne**

That the Minutes of the October 28, 2022 meeting of the Parry Sound District Emergency Medical Services Committee be approved as circulated.

Carried

**3. Correspondence**

No correspondence to note but Dave Thompson commented that just today we received notification from the province that EMS will receive a one time funding amount of \$40,000.00 for Covid related expenses.

**4. Deputations**

**5. Emergency Services Director's Report**

Dave Thompson gave a brief description and analysis of the items on the Director's report.

## Town of Parry Sound EMS Advisory Committee

### Open Minutes

Discussions included the local EMS Preceptor Program and McKellar's personal representation on this Committee as opposed to a shared member.

Dave Thompson will inquire with regard to the access of more local EMS training programs and inquire into the proper lobby avenues.

**Moved by Irene Smit**

**Seconded by Lewis Malott**

That the Emergency Services Director's Report dated February 24, 2022 be accepted as submitted.

Carried

## **6. Reports**

6.1 EMS Statistical Report - January 2022

6.2 EMS Night Call Statistics - January 2022

6.3 EMS Vehicle Inventory - January 2022

Dave Thompson provided a descriptive overview of the various reports attached.

### **Resolution**

EMS Committee members have received reports 6.1, 6.2, 6.3 as listed above.

**Moved by Cathy Still**

**Second by Scott Sheard**

Carried

Town of Parry Sound EMS Advisory Committee

Open Minutes

**7. Ratification of Matters from Closed Agenda**

**8. Other Business**

**8.1 DT R&R Joint Fire EMS Base - AD 20221**

**Resolution**

That the EMS Advisory Committee recommends the Town of Parry Sound Council approve report DT R&R Joint Fire EMS Base.

Discussion on who would conduct the negotiations, owning the building vs. leasing the building and why it is financially advantageous to have it as an operating expense and as well, provincial funding was discussed.

**Moved by Lyle Hall**

**Seconded by Rod Osborne**

Carried

**9. Dispatch Update**

**10. Business Plans**

**11. Adjournment @ 6:46pm**

**Moved by Lewis Malott**

**Seconded by Cathy Still**

Carried

# **ALMAGUIN COMMUNITY ECONOMIC DEVELOPMENT (ACED)**

## **MINUTES February 28, 2022**

A regular meeting of the ACED Board was held at the Township of Armour Office and virtually on February 28, 2022 at 6:00 pm.

Present: Wendy Whitwell, Township of Armour, Chair  
Tim Bryson, Township of Joly  
Jennifer Farquhar, AHCC Representative  
Margaret Ann MacPhail, Township of Perry  
Lyle Hall, Village of Sundridge  
Kelly Elik, Township of Strong  
Joseph Vella, Township of Ryerson  
John Wilson, Village of Burk's Falls  
Peter McIsaac, Municipality of Powassan  
Melanie Alkins, MNDMNRF  
Ron Begin, FedNor

Regrets: Brenda Scott, Village of South River  
Tim Brunton, Municipality of Magnetawan

Staff: Dave Gray, Director of Economic Development  
John Theriault, Township of Armour  
Ciara Ryan, Regional Brand Coordinator  
Nicole Gourlay, Municipality of Magnetawan

### **Call to Order**

The meeting was called to order at 6:00 pm.

### **Minutes**

The minutes of the meeting of Monday, January 17, 2022 meeting were adopted as circulated.

### **ACED Workplan and 2022 Draft Budget**

The ACED Board reviewed and discussed the 2022 ACED workplan and the 2022 draft budget. The workplan includes all of the work that the department is hoping to accomplish in 2022 and the budget includes the cost of running the department in 2022. Items were discussed and a resolution was passed recommending the approval of the workplan and the budget by the partners.

## **ACED 2021 Projected Surplus**

The Director of Economic Development gave an update on the projected surplus ACED will have for 2021. The Director explained that the surplus is not due to an overpayment from the partners, but from being able to secure grants to support salaries and certain projects and from the Implementation of the Brand Strategy starting later than anticipated. As in the previous year, the Director is recommending that this surplus be set aside to help fund ACED in the future. The Board passed a resolution approving the transfer of the 2021 surplus into the ACED accumulated surplus.

## **Director of Economic Development (DED) Report**

The Director covered the following items from the report;

1. An update on core activity tracking, which lists what the department has done over the past month. These included assistance to businesses, marketing, ACED website updates, social media activities, and communications.
2. Some of the updates in the report included:
  - a) 2022 BR&E Survey: The Board reviewed a copy of the survey and the explanation that accompanied the survey. The purpose of the survey was discussed.
  - b) AHCC Partnerships: ACED is working with AHCC to launch the second annual Influential Women of Almaguin Initiative.
  - c) Community Organization G.R.O.: ACED is reaching out to all agricultural societies in the region to work together on this project.
  - d) Regional Recreation Support: Staff is helping with the regional photography database as well as promoting winter activities.
  - e) Municipal Engagement: ACED staff is looking at supporting projects in the region. A survey has been sent out on what projects are being done in 2022 and from the results staff will be able to see what they can do to help.
  - f) Regional Brand Strategy Implementation: The new website is being worked on and input has been requested from stakeholders.
  - g) Tourism Promotion: Staff received a proposal from the PARC Association requesting the use of the ACED two Highway 11 billboards. A Memorandum of Understanding between ACED and the PARC Association was presented to the Board for their review along with a resolution to approve the partnership. The Board passed a resolution directing staff not to proceed with the partnership and to have regional signs created once the new Almaguin website is launched.

- h) Highway 11 & 520 Industrial Parks Development: Two applications for funding to install services at the Highway 520 and 11 industrial parks have been presented to FedNor and NOHFC.
- i) The report also gave updates on the commercial/residential development partnership in Strong/Sundridge, the Northern Ontario Roadshow and region wide planning statistics.

### **Post 2023 ACED Department Outlook and Funding**

The Township of Armour Clerk-Treasurer/Administrator presented a report to the Board outlining potential funding options and their shared costs to the partners. The Board discussed the report and the options included. The Board requested that staff prepare an information package outlining what benefits economic development has been to the region and what it could do in the future. This package would help support the request for higher contributions from the partners in 2023. The Board also requested that more funding options be explored.

### **Updates**

#### **FedNor**

Presently working on their year-end. Demand for grants is high and the Federal Government has made many funding commitments. They are presently implementing 4 to 5-year plans. The FedNor Director general is retiring as of March 4, 2022. We wish him a great retirement and thank him for the work he has done.

#### **MENDM**

Still working from home. Programs are at full speed to move applications before everything stop for the Provincial election. The NORDS program has gone ahead and many of our communities have received funding from it.

### **Resolutions**

1. 2022-004– Moved by Kelly Elik; Seconded by Margaret Ann MacPhail;  
Be it resolved that the Almaguin Community Economic Development Board approve the minutes of January 17, 2022, as circulated. Carried
2. 2022-005 – Moved by John Wilson; Seconded by Margaret Ann MacPhail;  
Be it resolved that the Almaguin Community Economic Development Board have reviewed the 2022 ACED Budget and Workplan and recommend that all ACED Members approve the budget and the workplan as presented. carried
3. 2022-006 – Moved by Peter McIsaac; Seconded by Jennifer Farquhar;  
**WHEREAS** a surplus is expected in the 2021 operating budget due to project related grant funding approved throughout the year;  
**AND WHEREAS** when the CIINO funding is depleted in 2023, the contribution of each partner will have to increase to cover the funds we no longer receive;

**AND WHEREAS** putting funds aside now will decrease the effect of receiving less funding or not receiving any funding in the future;

**NOW THEREFORE** be it resolved that the Almaguin Community Economic Development Board approves that any 2021 surplus funds remain as a surplus in the ACED books to be used to support future strategic initiatives or to subsidize contributions from the partners when the CIINO grant is depleted. Carried

4. 2022-007 – Moved by Kelly Elik; Seconded by John Wilson;  
Be it resolved that the Almaguin Community Economic Development Board accept the proposal from the PARC Association regarding the use of the Highway 11 signage locations for a period of two years and under the terms set out in the Memorandum of Understanding (MOU). Further, the Board directs the Director of Economic Development to forward the MOU to the PARC Association for signing. Defeated
5. 2022-008 – Moved by Lyle Hall; Seconded by Joseph Vella;  
Be it resolved that the Almaguin Community Economic Development Board amend the 2022 budget to include \$5,000 to design and install billboard signs on Highway 11 to promote the new ACED website and the new brand strategy. Furthermore, that this project be funded through the ACED surplus.

Adjournment

6. 2022-009 – Moved by Jennifer Farquhar; Seconded by Kelly Elik;  
Be it resolved that the Almaguin Community Economic Development Board adjourn the February 28, 2022 ACED meeting at 7:47 p.m. Carried

The next meeting will be March 21, 2022 at 6:00 p.m. If this change, members will be advised.



February 25, 2022

The Honourable David Piccini, Minister  
Ministry of Environment Conservation and Parks  
College Park 5th Floor, 777 Bay St.  
Toronto, ON M7A 2J3

**Re: Municipal Accommodation Tax and Crown Campgrounds**

On January 1<sup>st</sup>, 2022, the Town of South Bruce Peninsula implemented a Municipal Accommodation Tax (MAT). The tax equates to a 4% fee Levied on short term accommodations including, hotels, motels, rooming houses, bed & breakfast, cottage rentals and campgrounds, for all bookings of 30 days or less.

The Town of South Bruce Peninsula is the first jurisdiction in Ontario to levy the MAT on campgrounds. There are approximately 14 campgrounds within the Town of South Bruce Peninsula. Of those, one is a municipally owned campground, and one is a provincially owned campground, known as the Sauble Falls Provincial Park.

The Town recently amended the MAT program to confirm that our Town owned campground will contribute to MAT in the same manner as all of our privately owned campgrounds.

The Municipal Act states that "the Crown, any agency of the Crown in right of Ontario or any authority....." Is exempt from MAT. As such, the Sable Falls Provincial Park is not participating in the MAT program.

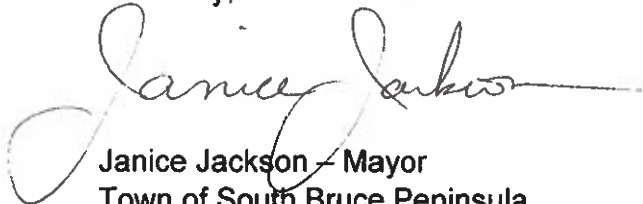
Several campground owners within the Town recently attended a Council meeting and stated their concerns and objections pertaining to the MAT exemption for the Sauble Falls Provincial Park. Town Council and private campground owners believe that this exemption creates an unfair competitive advantage for the provincially operated campground.

Council fully supports the position of our local campground owners and has passed the following resolution

*"And further that the Town sends a letter to the Ministry of Environment Conservation and Parks as well as to MPP Bill Walker requesting the removal of the Municipal Accommodation Tax exemption for all Crown owned campgrounds and that this letter is sent to all Ontario municipalities to seek their support"*

By way of this letter, we are asking the province to remove exemptions listed within section 400.1 (1) of the Municipal Act pertaining to Crown owned facilities, specifically campgrounds.

Sincerely,

A handwritten signature in black ink, appearing to read "Janice Jackson", with a long horizontal flourish extending to the right.

Janice Jackson – Mayor  
Town of South Bruce Peninsula  
Janice.jackson@southbrucepeninsula.com  
519-534-1400 ext. 200

cc. MPP Bill Walker



Northern Ontario  
School of Medicine  
École de médecine  
du Nord de l'Ontario  
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March 16, 2022

Danny Whalen, President  
Federation of Northern Ontario Municipalities  
Email: [dwhalen@temiskamingshores.ca](mailto:dwhalen@temiskamingshores.ca)

RE: NOSM Expansion Announcement

Dear Danny,

I write with deep humility and appreciation for your efforts and advocacy for medical education expansion for NOSM. Your voices were heard loud and clear and yesterday the Ontario government added 30 more undergraduate and 41 additional postgraduate positions to our complement to roll out over the next 5 years. The [government press](#) release and the [NOSM media release](#) are attached.

I would be so grateful if you could send this message to the Mayors, Councillors and City Councils on my behalf to say: Thank you, Merci, Marsi, Miigwetch.

Collectively you helped us take a valued and important step in transforming the health-care system in Northern Ontario. With these increases we will eliminate the gaps in health human resources and create equitable access to care in northern Ontario. Now, NOSM will be Canada's first independent medical university and with your ongoing support we will continue to be one of the greatest education and physician workforce strategy success stories of Northern Ontario.

Please accept my sincere gratitude for everything you all did and have done for NOSM. I look forward to speaking at NOMA's annual meeting in April and at the FONOM meeting in May.

With warm regards,

Sarita Verma BA, LLB, MD, CCFP, FCFP  
Dean, President, and CEO  
Northern Ontario School of Medicine

cc: Mac Bain [fonom.info@gmail.com](mailto:fonom.info@gmail.com)

## NEWS RELEASE

## Ontario Training More Doctors as it Builds a More Resilient Health Care System

Province Launching Largest Expansion of Medical School Education in Over 10 Years

March 15, 2022

[Office of the Premier](#)

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BRAMPTON — The Ontario government is expanding medical school education as it continues to build a stronger, more resilient health care system, especially in growing and underserved communities. Ontario is adding 160 undergraduate seats and 295 postgraduate positions over the next five years, the largest expansion of undergraduate and postgraduate education in over 10 years.

"As our province grows, our government has a plan to build a stronger, more resilient health care system," said Premier Doug Ford. "We've already shored up domestic production of critical supplies like PPE and have added thousands more hospital beds. Now, building on our work to recruit and retain nurses and personal support workers, we're launching the largest expansion of medical education in ten years."

This expansion will support all six medical schools across Ontario, including the University of Toronto's new Scarborough Academy of Medicine and Integrated Health, the Queen's-Lakeridge Health Campus, the Northern Ontario School of Medicine, Western University, McMaster University and the University of Ottawa. Medical seats will also be allotted to the new Ryerson School of Medicine in Brampton when it becomes operational.

"Ontario's health care professionals are some of the finest practitioners in the world and that is a testament to the education they receive through Ontario's universities and colleges," said Jill Dunlop, Minister of Colleges and Universities. "This expansion will increase access to family and specialty physicians and other health care professionals in every corner of the province to ensure that Ontarians can access the health care they need, when they need it, wherever they may live."

Expanded undergraduate and postgraduate medical school positions will be allocated as follows:

- Ryerson University will receive 80 undergraduate seats and 95 postgraduate positions
- University of Toronto will receive 30 undergraduate seats and 45 postgraduate positions
- Northern Ontario School of Medicine will receive 30 undergraduate seats, and 41 postgraduate positions
- Queen's University will receive 20 undergraduate seats and 30 postgraduate positions
- Western University, McMaster University and University of Ottawa will each receive 28 postgraduate positions.

"Ontario's doctors are key partners of a strong and sustainable health care system," said Christine Elliott, Deputy Premier and Minister of Health. "Supporting more students to become physicians is a key part of our plan to build up our health care workforce and ensure patients can access the care they need no matter where they live."

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### Quick Facts

- The University of Toronto's new Scarborough Academy of Medicine and Integrated Health will also receive funding for enrolment in life sciences and physical therapy programs.
  - To strengthen the health and long-term care workforce, [Ontario is investing \\$342 million](#), beginning in 2021-22, to add over 5,000 new and upskilled registered nurses and registered practical nurses as well as 8,000 personal support workers. In addition, Ontario is investing \$57.6 million, beginning in 2022-23, to hire 225 nurse practitioners in the long-term care sector.
- 

### Quotes

"As a growing city with pressing healthcare needs, I'm proud of the fact that the first new medical school in Ontario in over 30 years is being built right here in Brampton. After years of chronic staffing shortages, budget cuts, and neglect from previous governments, our community is finally getting our fair share. Brampton's new medical school will give the eager students of today the opportunity to become the skilled doctors serving our community tomorrow — improving access and quality of care for all Bramptonians."

- Hon. Prabmeet Singh Sarkaria  
MPP for Brampton South

"Ryerson University will offer a new approach to medical education in Ontario — one that draws on the university's commitment to community, diversity and inclusion, and innovation to address the changing needs for healthcare delivery and practice. We are encouraged and grateful for this announcement of long-term investment by the government of Ontario and we look forward to shaping the future of healthcare with our partners in Brampton and Peel region."

- Mohamed Lachemi  
President & Vice-Chancellor, Ryerson University

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### Additional Resources

- [Ontario Training More Health Care Workers at Indigenous Institutes](#)
- [Ontario is investing \\$35 million to increase enrolment in nursing education programs in publicly-assisted colleges and universities across the province](#)
- [Ontario is investing over \\$115 million to train up to 8,200 new PSWs at publicly assisted colleges](#)
- [Ontario is providing \\$86 million to help train up to 8,000 PSWs through private career colleges and district school boards](#)
- [Ontario Enhancing Personal Support Worker Training](#)
- [Ontario Establishes New Independent Universities in Northern Ontario](#)

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### Related Topics

#### Government

Learn about the government services available to you and how government works. [Learn more](#)

#### Health and Wellness

Get help navigating Ontario's health care system and connecting with the programs or services you're looking for. [Learn more](#)

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### Media Contacts

Ivana Yelich  
Premier's Office  
[Ivana.Yelich@ontario.ca](mailto:Ivana.Yelich@ontario.ca)

Bethany Osborne  
Minister Dunlop's Office  
[Bethany.Osborne2@ontario.ca](mailto:Bethany.Osborne2@ontario.ca)

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# NOSM University expansion to aid with Northern Ontario physician shortage

Posted on March 15, 2022



*Additional spots for MD and residency will contribute to long-term sustainability of physician workforce*

On March 15, 2022 the Government of Ontario announced medical school expansion across the province. With this announcement, NOSM University will see an added 30 medical degree and 41 residency spots over the next five years.

"Thank you to Premier Doug Ford, Minister of Health Christine Elliott and Minister of Colleges and Universities Jill Dunlop for making changes that will impact the health of our Northern communities," says Dr. Sarita Verma, Dean, President and CEO of NOSM. "They have supported the creation of Canada's first independent medical university effective April 1 and now, with this expansion, are providing new physician spots for the North. It is an exciting time for NOSM University."

According to NOSM's estimates, more than 300 physicians are needed in the North and that number does not factor retirements that may take place over the next five years.

"As part of our promise to deliver high quality health care to all parts of Ontario, we are ensuring that the doctors of tomorrow have access to the world-class training that Ontario's medical schools provide," says Premier Doug Ford. "This is the largest expansion of medical education in 10 years and is a key element to building a stronger and more resilient province for generations to come."

NOSM's latest strategic plan, *The NOSM Challenge 2025*, will move forward with addressing the urgent physician workforce shortage, innovate health professions education and strengthen research capacity while embedding social accountability throughout.

"This is another important step in transforming the health-care system in Northern Ontario to eliminate the gaps in health human resources and create equitable access to care," says Dr. Verma. "We cannot underestimate the impact that Northern Ontarians make when they pull together and advocate for change. I want to particularly acknowledge the Ontario Medical Association, the Federation of Northern Ontario Municipalities and the Northwestern Ontario Municipal Association and their members. Municipalities, big, small and all, have had loud voices heard at Queen's Park."

NOSM currently enrolls 64 MD students and 60 first-year residents per year.

- 30 -

*NOSM University is Canada's first independent medical university and one of the greatest education and physician workforce strategy success stories of Northern Ontario. More than just a medical university, it was purpose built to address the health needs of the region. While advocating for equitable access to care, the University contributes to the economic development of Northern Ontario. NOSM University relies on the commitment and expertise of the peoples of Northern Ontario to educate health-care professionals to practise in Indigenous, Francophone, rural, remote and underserved communities. With a focus on diversity, inclusion and advocacy, NOSM University is an award-winning, socially accountable organization renowned for its innovative model of distributed, community-engaged education and research.*

Through evidence-based strategies and health-care service models, NOSM University advocates for sustainable solutions for health human resources in Northern Ontario. By preparing, attracting and retaining health-care professionals, the University will improve access to equitable, high-quality health care in the North with an aim to eliminate the gaps.

For further information about NOSM, please contact:

Kimberley Larkin  
Manager, Communications  
Northern Ontario School of Medicine  
Phone: 705-669-7943  
Email: [klarkin@nosm.ca](mailto:klarkin@nosm.ca)



P.O. Box 129, 110 Main Street, Sundridge, Ontario, P0A 1Z0

Telephone (705) 384-5316

Fax (705) 384-7874

Email: [admin@sundridge.ca](mailto:admin@sundridge.ca)

Village of Sundridge Council Resolution  
November 24, 2021  
Item (9.3)

**Resolution #2021-381**  
**Moved By: Lyle Hall**  
**Seconded By: Barbara Belrose**

**WHEREAS** the life expectancy of Northern residents is more than two years lower than the Ontario average and one person in eight across the North do not have access to a family doctor, and this represents the failure of health care in Northern Ontario,

**AND** these Northern Ontario communities advocate for equitable health care, especially for underserved rural, Indigenous and Francophone communities in Northern Ontario,

**AND** finding ways to encourage more physicians and health care professionals to stay and work in Northern communities, is contributing to the crisis for citizens in the North,

**AND** the Northern School of Medicine graduates far fewer health care professionals than the need requires and it would take five existing graduating classes at sixty-four physicians per year from NOSM just to address the current shortage,

**THEREFORE**, The Village of Sundridge, wishes to strongly request that the Provincial Government and the Ontario Medical Association expand NOSM's capacity to meet the needs of Northern Ontario,

**AND** find ways to bring additional health care support from other areas of the Province,

**AND FURTHER THAT**, a copy of this motion be forwarded to Minister Mulroney, Premier Ford, the AMO, the NOSM and the FONOM membership.

<b>Recorded Vote</b>	<b>For</b>	<b>Against</b>
<b>Belrose, Barbara</b>	x	
<b>Hicks, Steven</b>	x	
<b>Jackson, Shawn</b>	x	
<b>Williamson, Fraser</b>	x	
<b>Hall, Lyle</b>	x	
<b>Carried.</b>		

[www.sundridge.ca](http://www.sundridge.ca)

## ***THE ALMAGUIN HIGHLANDS HEALTH COUNCIL***

***Resolution No: 2022-64***

***Date: February 4, 2022***

***Moved By:***

***Seconded By:***

**WHEREAS** the life expectancy of Northern residents is more than two years lower than the Ontario average and one person in eight across the North do not have access to a family doctor,

**AND** these Northern Ontario communities advocate for equitable health care, especially for underserved rural, Indigenous and Francophone communities in Northern Ontario,

**AND** finding ways to encourage more family physicians and health care professionals to stay and work in Northern communities will contribute to reducing the crisis for citizens in the North,

**AND** the Northern School of Medicine graduates far fewer health care professionals than the need requires and it would take five existing graduating classes at sixty-four physicians per year from NOSM just to address the current shortage,

**THEREFORE BE IT RESOLVED THAT** the Almaguin Highlands Health Council supports the Village of Sundridge Resolution #2021-381 and requests that the Provincial Government and the Ontario Medical Association expand NOSM's capacity for physician candidates to meet the needs of Northern Ontario,

**AND** find ways to bring additional health care support from other areas of the Province,

**AND FURTHER** that a copy of this resolution be distributed to the Almaguin Highlands Health Council member Councils asking for support.

Pecuniary Interest Declared: None \_\_\_\_\_

Chairman: \_\_\_\_\_

Eastholme  
District of Parry Sound (East)  
Home for the Aged  
P.O. Box 400  
Powassan ON. P0H 1Z0  
Phone: 705-724-2005 Fax: 705-724-5429

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## REQUEST FOR 1st QUARTER PAYMENT

February 24, 2022

**Municipality of Magnetawan**

<b>Total Levy for 2022</b>	<b>\$243,306.00</b>
Amount paid to date	0.00
Amount Outstanding	<b>\$243,306.00</b>

Schedule of Payments for 2022	
1 <sup>st</sup> Quarter Due: March 31	60,826.50
2 <sup>nd</sup> Quarter Due: June 30	60,826.50
3 <sup>rd</sup> Quarter Due: Sept 30	60,826.50
4 <sup>th</sup> Quarter Due: Dec 31	60,826.50
<b>Total</b>	<b>\$243,306.00</b>



## **EASTHOLME**

*East District of Parry Sound Home for The Aged*

February 24, 2022

Mayor/Reeve and Councilors  
Municipalities in the East District of Parry Sound

Dear Mayor/Reeve and Councilors:

Re: Annual Levy Increase/Annual General Meeting

As the pandemic continues, Eastholme remains proactive in protecting its residents and staff from Covid-19. We do this by following Ministry of Long-Term Care (Ministry) directives and guidance as well as maintaining Infection Prevention And Control (IPAC) protocols, all while providing great care to residents!

Activities that are currently required by the Ministry that are outside of the normal, pre-pandemic operations include the following:

- Using a single point of entry with a person dedicated to conducting screening
- Providing clean surgical masks to everyone entering the building
- Testing all general visitors and essential caregivers for Covid-19
- Surveillance testing of staff
- Enhanced cleaning of all commonly touched surfaces
- Reporting on Covid-19 matters (i.e. PPE levels, vaccination status, testing results)

At the time of setting the budget, the Ministry had committed to an additional \$416,400 for containment of Covid-19 covering the period of January 1<sup>st</sup> 2022 to March 31<sup>st</sup> 2022. At this time no additional funds have been committed. In light of that information and the current requirement to continue to the pandemic related activities to protect our residents, we have evaluated activities and set the budget to pre-pandemic activity levels (with the exception of the first quarter of the year). Should the direction from the Ministry change effective April 1<sup>st</sup> we will adjust accordingly with the expectation that any required activities will continue to be funded.

The 2022 municipal levy has been set at \$1,480,900 and was increased by 5% (\$70,480) over the 2021 levy. The current year levy increase is due to a combination of inflationary pressures as well as specific cost increases caused by the pandemic. The following lines experienced significant increases which are attributed to the pandemic:

- Insurance cost increase and reduction of coverages (67% increase in actuals)
- Food cost – supply chain issues and price increases (9% increase in actuals)

As a result, the budget increase for these line items represents 94% of the \$70,480 increase in the levy for 2022.



## EASTHOLME

*East District of Parry Sound Home for The Aged*

We have a great appreciation of the municipal contribution to Eastholme and welcome municipalities to the Annual General Meeting (AGM) which will be held on March 23<sup>rd</sup> 2022. Please respond by calling the Main Office, at 705-724-2005 Ext: 221 to let us know if you plan to attend the in-person AGM no later than March 9, 2022.

Sincerely,

Odelia Callery, CPA, CA

Administrator

c. Eastholme Board of Management

**EASTHOLME  
MUNICIPAL LEVY APPORTIONMENT CALCULATION  
FOR 2022 LEVY**

FILE: EASTHOLME/EASTHOLME 2022 LEVY

		(A)	(B)	(C)	(D)	(E)	(F)	(G)						
	Households per 2016 Statistics Canada Schedule 2	Households per 2016 Statistics Canada Census	Phase-In Taxable Asmt. (Wtd & Disc CVA) per 2020 FIR, Sch 26, row 9199, column 17	Phase-In PIL Asmt. (Wtd & Disc CVA) per 2020 FIR, Sch 26, row 9299, column 17	Hydro Power Dam Compensation per 2020 FIR, Sch 26, row 5236, column 2	Industrial Class Tax Ratio per 2020 FIR, Sch 22, column 5	Industrial Class Tax Rate per 2020 FIR, Sch 22 *	Weighted Equivalent Hydro Assessment (((C)/(E))*(D))	2022 Apportionment Base ((A) + (B) + (F))	% 2022	2021 Apportionment Base	% 2021	Current year phased-in assessment increase (decrease)	
Township of Armour	1,080	1,080	368,579,955	5,717,488	-	N/A	N/A	-	374,297,443	8.7673%	363,235,377	8.7692%	3.05%	
Village of Burk's Falls	510	510	84,791,777	736,520	7,658	1.420400	2.1747090%	500,178	86,028,475	2.0151%	82,107,083	1.9822%	4.78%	
Municipality of Callander	1,806	1,710	557,665,085	1,767,472	-	N/A	N/A	-	559,432,557	13.1038%	542,842,673	13.1053%	3.06%	
Township of Joly	164	164	58,259,971	47,300	-	N/A	N/A	-	58,307,271	1.3658%	56,823,752	1.3718%	2.61%	
Town of Kearney	1,299	1,155	371,936,380	1,746,364	-	N/A	N/A	-	373,682,744	8.7529%	361,965,533	8.7386%	3.24%	
Township of Machar	915	848	256,250,686	1,533,378	4,147	0.950000	1.3907650%	283,272	258,067,336	6.0448%	252,298,667	6.0910%	2.29%	
Municipality of Magnetawan	2,062	1,698	699,365,958	2,049,574	-	N/A	N/A	-	701,415,532	16.4296%	681,434,999	16.4512%	2.93%	
Township of Nipissing	1,051	1,051	381,349,321	3,056,196	472	0.269800	0.4391080%	29,001	384,434,518	9.0048%	371,130,159	8.9598%	3.58%	
Township of Perry	1,736	1,676	469,771,125	2,241,267	-	N/A	N/A	-	472,012,392	11.0561%	456,546,194	11.0219%	3.39%	
Municipality of Powassan	1,495	1,381	335,088,588	3,539,949	50,652	1.750069	2.6931090%	3,291,530	341,920,067	8.0089%	330,889,857	7.9883%	3.33%	
Township of Ryerson	580	580	184,140,624	116,600	-	N/A	N/A	-	184,257,224	4.3159%	176,796,793	4.2682%	4.22%	
Village of South River	530	528	71,040,140	349,235	-	N/A	N/A	-	71,389,375	1.6722%	70,414,650	1.6999%	1.38%	
Township of Strong	922	922	293,889,899	2,557,247	-	N/A	N/A	-	296,447,146	6.9438%	288,866,531	6.9738%	2.62%	
Village of Sundridge	497	497	107,429,613	107,705	-	N/A	N/A	-	107,537,318	2.5189%	106,816,147	2.5787%	0.68%	
	14,647	13,800	4,239,559,122	25,566,295				4,103,981	4,269,229,398	100.000%	4,142,168,415	100.000%	3.07%	

**COMMENTS:**

1. Overall weighted average increase in phased in assessment = 3.07% for the current year.

Municipalities whose assessments increased by more than 3.07% will show an increase in their apportionment for the current year;  
those whose assessments increased by less than 3.07% will show a decrease in their apportionment.

2. The 2020 FIRs can be viewed at <https://efis.fma.csc.gov.on.ca/fir/Welcome.htm>

\* Basic approach re Hydro PIL's resulted from a February 2005 discussion with Lynnette Coy, Ministry of Municipal Affairs, Finance branch.

Per Lynnette, Burk's Falls receives the municipal portion of hydro payments only, while Machar, Nipissing and Powassan receive both the municipal and school board portions.  
Consequently, the tax rate reported in column 8 of Schedule 22 is used for Burk's Falls and that in column 11 is used for the other municipalities.

**Eastholme  
East District of Parry Sound  
Home for the Aged  
Operating Budget 2022**

	Budget 2022	Level of Care Funding	Covid-19 Subsidy Containment Funding
<b>Revenue</b>			
Ministry operating funding	\$ 7,222,500		
Resident revenue basic fees	\$ 2,874,200		
<b>TOTAL</b>	<b>\$ 10,096,700</b>		
Ministry capital payment SW-construction subsidy	\$ -		
Resident revenue private accommodation fees	\$ 543,000		
Resident revenue semi-private accommodation fees	\$ 53,600		
Subsidy for Basic Revenue during covid19	\$ 77,400		
Subsidy for Covid19 - containment funding	\$ 416,400		\$ 416,400
Subsidy - One time	\$ 167,900		
Interest	\$ 15,000		
<b>Sub-Total</b>	<b>\$ 11,370,000</b>		<b>\$ 416,400</b>
Municipal Levy (5%) 1,410,420 x 1.05	\$ 1,480,900		
Covid Specific Levy 4.8%			\$ 68,100
Transfer from reserve	\$ 110,500		
<b>Total Revenue</b>	<b>\$ 12,961,400</b>		<b>\$ 484,500</b>
<b>Expenses</b>			
Program and Support Services	\$ 637,100	\$ 571,200	
BSO phase 1 and 2	\$ 63,400	\$ 63,400	
Raw Food	\$ 604,200	\$ 445,700	\$ 62,000
Nursing and Personal Care	\$ 7,267,100	\$ 6,216,400	\$ 83,400
Accommodation (OA*)	\$ 4,389,600	\$ 2,800,000	\$ 339,100
<b>Total Expenses</b>	<b>\$ 12,961,400</b>	<b>\$ 10,096,700</b>	<b>\$ 484,500</b>
<b>Excess of Revenue over Expenses</b>	<b>\$ -</b>		<b>\$ -</b>

**Eastholme, Home for the Aged  
Powassan, Ontario  
2022 Municipal Levy Apportionment Schedule**

<b>MUNICIPALITY</b>	<b>APPORTIONMENT PERCENTAGE</b>	<b>2022 Levy - 5%</b>
Town of Kearney	8.753%	129,622
Municipality of Magnetawan	16.430%	243,306
Municipality of Powassan	8.009%	118,604
Municipality of Callander	13.104%	194,055
Village of Burk's Falls	2.015%	29,842
Village of South River	1.672%	24,764
Village of Sundridge	2.519%	37,302
Township of Armour	8.767%	129,835
Township of Joly	1.366%	20,226
Township of Machar	6.045%	89,517
Township of Nipissing	9.005%	133,352
Township of Perry	11.056%	163,730
Township of Ryerson	4.316%	63,914
Township of Strong	6.944%	102,831
<b>Total</b>	<b>100.000%</b>	<b>1,480,900</b>
<i>Please be advised that the 2021 Municipal Levy has been apportioned in accordance with Ontario Regulation 79/10 made under the Long-Term Care Homes Act, 2007</i>		

**EASTHOLME  
MUNICIPAL LEVY APPORTIONMENT CALCULATION  
FOR 2022 LEVY**

FILE: EASTHOLME/EASTHOLME 2022 LEVY

		(A)	(B)	(C)	(D)	(E)	(F)	(G)						
	Households per 2020 FIR Schedule 2	Households per 2016 Statistics Canada Census	Phase-In Taxable Asmt. (Wtd & Disc CVA) per 2020 FIR, Sch 26, row 9199, column 17	Phase-In PIL Asmt. (Wtd & Disc CVA) per 2020 FIR, Sch 26, row 9299, column 17	Hydro Power Dam Compensation per 2020 FIR, Sch 26, row 5236, column 2	Industrial Class Tax Ratio per 2020 FIR, Sch 22, column 5	Industrial Class Tax Rate per 2020 FIR, Sch 22 "	Weighted Equivalent Hydro Assessment ((C)/(E)*(D))	2022 Apportionment Base ((A) + (B) + (F))	% 2022	2021 Apportionment Base	% 2021	Current year phased-in assessment increase (decrease)	
Township of Armour	1,080	1,080	368,579,955	5,717,488	-	N/A	N/A	-	374,297,443	8.7673%	363,235,377	8.7692%	3.05%	
Village of Burk's Falls	510	510	84,791,777	736,520	7,658	1.420400	2.1747090%	500,178	86,028,475	2.0151%	82,107,083	1.9822%	4.78%	
Municipality of Callander	1,806	1,710	557,665,085	1,767,472	-	N/A	N/A	-	559,432,557	13.1038%	542,842,673	13.1053%	3.06%	
Township of Joly	164	164	58,259,971	47,300	-	N/A	N/A	-	58,307,271	1.3658%	56,823,752	1.3718%	2.61%	
Town of Kearney	1,299	1,155	371,936,380	1,746,364	-	N/A	N/A	-	373,682,744	8.7529%	361,965,533	8.7386%	3.24%	
Township of Machar	915	848	256,250,686	1,533,378	4,147	0.950000	1.3907650%	283,272	258,067,336	6.0448%	252,298,667	6.0910%	2.29%	
Municipality of Magnetawan	2,062	1,698	699,365,958	2,049,574	-	N/A	N/A	-	701,415,532	16.4296%	681,434,999	16.4512%	2.93%	
Township of Nipissing	1,051	1,051	381,349,321	3,056,196	472	0.269800	0.4391080%	29,001	384,434,518	9.0048%	371,130,159	8.9596%	3.58%	
Township of Perry	1,736	1,676	469,771,125	2,241,267	-	N/A	N/A	-	472,012,392	11.0561%	456,546,194	11.0219%	3.39%	
Municipality of Powassan	1,495	1,381	335,088,588	3,539,949	50,652	1.750069	2.6931090%	3,291,530	341,920,067	8.0089%	330,889,857	7.9883%	3.33%	
Township of Ryerson	580	580	184,140,624	116,600	-	N/A	N/A	-	184,257,224	4.3159%	176,796,793	4.2682%	4.22%	
Village of South River	530	528	71,040,140	349,235	-	N/A	N/A	-	71,389,375	1.6722%	70,414,650	1.6999%	1.38%	
Township of Strong	922	922	293,889,899	2,557,247	-	N/A	N/A	-	296,447,146	6.9438%	288,866,531	6.9738%	2.62%	
Village of Sundridge	497	497	107,429,613	107,705	-	N/A	N/A	-	107,537,318	2.5189%	106,816,147	2.5787%	0.68%	
	14,647	13,800	4,239,559,121	25,566,295				4,103,981	4,269,229,398	100.000%	4,142,168,415	100.000%	3.07%	

**COMMENTS:**

- Overall weighted average increase in phased in assessment = 3.07% for the current year.  
Municipalities whose assessments increased by more than 3.07% will show an increase in their apportionment for the current year;  
those whose assessments increased by less than 3.07% will show a decrease in their apportionment.

- The 2020 FIRs can be viewed at <https://efis.fma.csc.gov.on.ca/fir/Welcome.htm>

\* Basic approach re Hydro PIL's resulted from a February 2005 discussion with Lynnette Coy, Ministry of Municipal Affairs, Finance branch.

Per Lynnette, Burk's Falls receives the municipal portion of hydro payments only, while Machar, Nipissing and Powassan receive both the municipal and school board portions.  
Consequently, the tax rate reported in column 8 of Schedule 22 is used for Burk's Falls and that in column 11 is used for the other municipalities.



**THE BOARD OF MANAGEMENT  
FOR THE DISTRICT OF PARRY SOUND EAST**

**CONSOLIDATED  
FINANCIAL STATEMENTS OF**

**Eastholme, District of Parry Sound (East),  
Home for the Aged  
and the  
East Parry Sound Community Support  
Services Program**

**FOR THE YEAR ENDED DECEMBER 31, 2021**



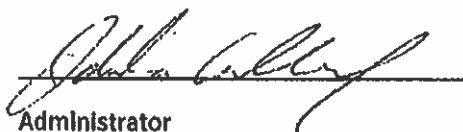
**EASTHOLME, DISTRICT OF PARRY SOUND (EAST), HOME FOR THE AGED  
MANAGEMENT'S RESPONSIBILITY FOR THE CONSOLIDATED FINANCIAL  
STATEMENTS  
FOR THE YEAR ENDED DECEMBER 31, 2021**

The accompanying financial statements of the Eastholme, District of Parry Sound (East), Home for the Aged (the "Home") are the responsibility of the Home's management and have been prepared in accordance with Canadian Public Sector Accounting Standards established by the Public Sector Accounting Board of the Chartered Professional Accountants of Canada, as described in Note 1 to the financial statements.

The preparation of financial statements necessarily involves the use of estimates based on management's judgment, particularly when transactions affecting the current accounting period cannot be finalized with certainty until future periods.

The Home's management maintains a system of internal controls designed to provide reasonable assurance that assets are safeguarded, transactions are properly authorized and recorded in accordance with Canadian Public Sector Accounting Standards established by the Public Sector Accounting Board of the Chartered Professional Accountants of Canada, and reliable financial information is available on a timely basis for preparation of the financial statements. These systems are monitored and evaluated by management. The Board meets with management and the external auditor to review the financial statements and discuss any significant financial reporting or internal control matters prior to their approval of the financial statements.

The financial statements have been audited by Baker Tilly SNT LLP, independent external auditor appointed by the Home. The accompanying Independent Auditor's Report outlines their responsibilities, the scope of their examination and their opinion on the Home's financial statements.



Administrator

February 23, 2022



Director of Administrative Services

February 23, 2022



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## Independent Auditor's Report

To the Board of Management of  
Eastholme, District of Parry Sound (East), Home for the Aged

### Opinion

We have audited the consolidated financial statements of Eastholme, District of Parry Sound (East), Home for the Aged, which comprise the consolidated statement of financial position as at December 31, 2021, and the consolidated statements of operations and accumulated surplus, cash flows and change in net financial assets for the year then ended, and notes to the consolidated financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying consolidated financial statements present fairly, in all material respects, the consolidated financial position of Eastholme, District of Parry Sound (East), Home for the Aged as at December 31, 2021, and its results of consolidated operations and its consolidated cash flows for the year then ended in accordance with Canadian Public Sector Accounting Standards.

### Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Consolidated Financial Statements section of our report. We are independent of the Home in accordance with the ethical requirements that are relevant to our audit of the consolidated financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

ACCOUNTING • TAX • ADVISORY

*Baker Tilly SNT LLP is a member of Baker Tilly Canada Cooperative, which is a member of the global network of Baker Tilly International Limited. All members of Baker Tilly Canada Cooperative and Baker Tilly International Limited are separate and independent legal entities.*

COMPTABILITÉ • FISCALITÉ • SERVICES-CONSEILS

*Baker Tilly SNT s.r.l. est membre de la Coopérative Baker Tilly Canada, qui fait partie du réseau mondial Baker Tilly International Limited. Les membres de la Coopérative Baker Tilly Canada et de Baker Tilly International Limited sont tous des entités juridiques distinctes et indépendantes.*

## **Independent Auditor's Report (continued)**

### **Responsibilities of Management and Those Charged with Governance for the Consolidated Financial Statements**

Management is responsible for the preparation and fair presentation of these consolidated financial statements in accordance with Canadian Public Sector Accounting Standards, and for such internal control as management determines is necessary to enable the preparation of consolidated financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the consolidated financial statements, management is responsible for assessing the Home's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Home or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Home's financial reporting process.

### **Auditor's Responsibilities for the Audit of the Consolidated Financial Statements**

Our objectives are to obtain reasonable assurance about whether the consolidated financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these consolidated financial statements. As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the consolidated financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Home's internal control.

## **Independent Auditor's Report (Continued)**

### **Auditor's Responsibilities for the Audit of the Consolidated Financial Statements (continued)**

- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Home's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the consolidated financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Home to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the consolidated financial statements, including the disclosures, and whether the consolidated financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Obtain sufficient appropriate audit evidence regarding the financial information of the entities or business activities within the Group to express an opinion on the consolidated financial statements. We are responsible for the direction, supervision and performance of the group audit. We remain solely responsible for our audit opinion.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

North Bay, Ontario  
February 23, 2022

*Baker Tilly SNT LLP*  
CHARTERED PROFESSIONAL ACCOUNTANTS,  
LICENSED PUBLIC ACCOUNTANTS

**EASTHOLME, DISTRICT OF PARRY SOUND (EAST), HOME FOR THE AGED  
CONSOLIDATED STATEMENT OF FINANCIAL POSITION  
AS AT DECEMBER 31, 2021**

	<u>2021</u>	<u>2020</u>
<b>FINANCIAL ASSETS</b>		
Cash	\$ 2,924,402	\$ 2,722,126
Accounts Receivable, No Allowance	<u>401,506</u>	<u>543,332</u>
	<u>3,325,908</u>	<u>3,265,458</u>
<b>LIABILITIES</b>		
Accounts Payable and Accrued Liabilities	1,043,410	1,125,334
Deferred Revenue	331,431	199,979
Accumulated Sick Leave (Note 3)	345,307	350,077
Designated Donations	<u>2,800</u>	<u>1,181</u>
	<u>1,722,948</u>	<u>1,676,571</u>
<b>NET FINANCIAL ASSETS</b>	<u>1,602,960</u>	<u>1,588,887</u>
<b>NON-FINANCIAL ASSETS</b>		
Tangible Capital Assets - Net (Note 10)	10,127,566	10,099,493
Inventories of Supplies	63,377	54,146
Prepaid Expenses	<u>20,957</u>	<u>9,458</u>
	<u>10,211,900</u>	<u>10,163,097</u>
<b>ACCUMULATED SURPLUS (Note 11)</b>	<u>\$ 11,814,860</u>	<u>\$ 11,751,984</u>

APPROVED ON BEHALF OF THE BOARD OF MANAGEMENT

Tom Piper Chairman

The accompanying notes and schedules are an integral part of these consolidated financial statements

**EASTHOLME, DISTRICT OF PARRY SOUND (EAST), HOME FOR THE AGED  
CONSOLIDATED STATEMENT OF OPERATIONS AND ACCUMULATED SURPLUS  
FOR THE YEAR ENDED DECEMBER 31, 2021**

	<b>2021 Budget (unaudited)</b>	<b>2021 Actual</b>	<b>2020 Actual</b>
<b>REVENUE</b>			
Province of Ontario Subsidies			
-Operating	\$ 6,292,000	\$ 6,948,098	\$ 6,457,471
-Minor Capital	39,000	113,518	45,704
-Pandemic Pay	—	—	521,288
-COVID19 Prevention and Containment	1,584,000	1,328,400	816,000
-PSW Temporary Wage Enhancement	—	311,650	78,774
-Infection, Prevention & Control Personnel	—	34,773	48,005
-Capital Construction (Note 5)	30,300	29,090	121,219
Municipal Levy (Note 7)	1,538,840	1,538,640	1,282,200
Resident Accommodation Fees	3,373,900	3,080,417	3,143,244
Community Support Services' Clients Fees (Note 6)	631,000	355,099	340,959
Other	30,000	20,057	22,834
<b>Total Revenues</b>	<u>13,498,840</u>	<u>13,759,740</u>	<u>12,877,698</u>
<b>EXPENSES</b>			
Nursing and Personal Care	6,119,900	6,166,113	6,136,956
Program and Support Services	740,300	688,975	807,530
Raw Food	542,200	525,359	501,973
Other Accommodation	5,217,800	4,941,225	4,452,794
Community Support Services	1,001,000	772,122	698,020
Amortization of Capital Assets	—	603,070	609,707
<b>Total Expenses</b>	<u>13,621,200</u>	<u>13,696,864</u>	<u>13,206,980</u>
<b>EXCESS OF REVENUES OVER EXPENSES</b>	(122,360)	62,876	(329,282)
<b>OPENING ACCUMULATED SURPLUS</b>	<u>11,751,984</u>	<u>11,751,984</u>	<u>12,081,286</u>
<b>ENDING ACCUMULATED SURPLUS</b>	<u>\$ 11,629,624</u>	<u>\$ 11,814,860</u>	<u>\$ 11,751,984</u>

The accompanying notes and schedules are an integral part of these consolidated financial statements

**EASTHOLME, DISTRICT OF PARRY SOUND (EAST), HOME FOR THE AGED  
CONSOLIDATED STATEMENT OF CHANGES IN NET FINANCIAL ASSETS  
AS AT DECEMBER 31, 2021**

	<b>2021 <u>Budget</u> (unaudited)</b>	<b>2021 <u>Actual</u></b>	<b>2020 <u>Actual</u></b>
Excess of Revenues over Expenses	\$ (122,360)	\$ 62,876	\$ (329,282)
Acquisition of Tangible Capital Assets	(335,100)	(667,277)	(280,683)
Amortization of Tangible Capital Assets	-	603,070	609,707
Loss on Disposal of Tangible Capital Assets	-	36,134	17,697
Change in Inventories of Supplies	-	(9,231)	(16,585)
Change in Prepaid Expenses	-	(11,499)	8,183
	<hr/>	<hr/>	<hr/>
<b>Increase in Net Financial Assets</b>	<b>(457,460)</b>	<b>14,073</b>	<b>9,037</b>
<b>Net Financial Assets, Beginning of Year</b>	<b><u>1,588,887</u></b>	<b><u>1,588,887</u></b>	<b><u>1,579,850</u></b>
<b>Net Financial Assets, End of Year</b>	<b><u>\$ 1,131,427</u></b>	<b><u>\$ 1,602,960</u></b>	<b><u>\$ 1,588,887</u></b>

The accompanying notes and schedules are an integral part of these consolidated financial statements

**EASTHOLME, DISTRICT OF PARRY SOUND (EAST), HOME FOR THE AGED  
CONSOLIDATED STATEMENT OF CASH FLOW  
FOR THE YEAR ENDED DECEMBER 31, 2021**

	<u>2021</u>	<u>2020</u>
<b>OPERATING TRANSACTIONS</b>		
Excess of Revenues over Expenses	\$ 62,876	\$ (329,282)
Non-Cash Charges to Operations:		
Amortization	603,070	609,707
Loss on disposal of tangible capital assets	<u>36,134</u>	<u>17,697</u>
	<u>702,080</u>	<u>298,122</u>
Changes in Non-Cash Items:		
Prepaid expenses	(11,499)	8,183
Accounts receivable	141,826	(317,534)
Inventories of supplies	(9,231)	(16,585)
Accounts payable and accrued liabilities	(81,924)	180,131
Deferred revenue and designated donations	133,071	113,100
Accumulated sick leave	<u>(4,770)</u>	<u>(60,741)</u>
	<u>167,473</u>	<u>(93,446)</u>
Cash Provided by Operating Transactions	<u>869,553</u>	<u>204,676</u>
<b>CAPITAL TRANSACTIONS</b>		
Acquisition of tangible capital assets	<u>(667,277)</u>	<u>(280,683)</u>
Cash Applied to Capital Transactions	<u>(667,277)</u>	<u>(280,683)</u>
<b>NET CHANGE IN CASH AND CASH EQUIVALENTS</b>	<u>202,276</u>	<u>(76,007)</u>
<b>OPENING CASH AND CASH EQUIVALENTS</b>	<u>2,722,126</u>	<u>2,798,133</u>
<b>CLOSING CASH AND CASH EQUIVALENTS</b>	<u>\$ 2,924,402</u>	<u>\$ 2,722,126</u>
<b>CASH AND CASH EQUIVALENTS CONSIST OF:</b>		
Cash on hand	\$ 1,000	\$ 1,000
Bank accounts	<u>2,923,402</u>	<u>2,721,126</u>
	<u>\$ 2,924,402</u>	<u>\$ 2,722,126</u>
<b>CASH FLOW SUPPLEMENTARY INFORMATION</b>		
Interest income received	<u>\$ 16,439</u>	<u>\$ 22,834</u>

The accompanying notes and schedules are an integral part of these consolidated financial statements

**EASTHOLME, DISTRICT OF PARRY SOUND (EAST), HOME FOR THE AGED  
NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS  
FOR THE YEAR ENDED DECEMBER 31, 2021**

The Board of Management for the District of Parry Sound East was initially established under the Homes for the Aged and Rest Homes Act. With the coming into force of the Long-Term Care Homes Act, 2007 on July 1, 2010, the Board of Management is deemed to have been established under Part VIII of this new Act. Its principal activity is to provide long-term care services.

**1. SIGNIFICANT ACCOUNTING POLICIES**

The consolidated financial statements of Eastholme, District of Parry Sound (East), Home for the Aged (the Home) are the representation of management prepared in accordance with Canadian Public Sector Accounting Standards for local governments as recommended in the Public Sector Accounting Handbook of the Chartered Professional Accountants of Canada. Significant aspects of the accounting policies adopted by the reporting entity are as follows:

**(a) Basis of Consolidation**

**Reporting Entity**

These consolidated statements reflect the assets, liabilities, revenues, expenses and reserves of the reporting entity. The reporting entity is comprised of all committees of the Board of Management including Eastholme, District of Parry Sound (East), Home for the Aged (hereinafter referred to as the Home) and the East Parry Sound Community Support Services Program (Note 6).

Inter-organizational transactions and balances between these organizations are eliminated.

**(b) Trust Funds**

Trust funds and their related operations administered by the Home are not consolidated, but are reported separately on the resident's trust funds financial statements.

**(c) Basis of Accounting**

Sources of financing and expenses are reported on the accrual basis of accounting. The accrual basis of accounting recognizes revenues as they become available and measurable; expenses are recognized as they are incurred and measurable as a result of receipt of goods or services and the creation of a legal obligation to pay.

**(d) Government Transfers**

Government transfers are recognized in the consolidated financial statements as revenues in the period in which events giving rise to the transfers occur, providing the transfers are authorized, any eligibility criteria have been met, and reasonable estimates of the amounts can be made.

**EASTHOLME, DISTRICT OF PARRY SOUND (EAST), HOME FOR THE AGED  
NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS  
FOR THE YEAR ENDED DECEMBER 31, 2021**

(note 1. continued.....)

**(e) Non-Financial Assets**

Non-financial assets are not intended to discharge existing liabilities but are held for use in the provision of the Home's services. They have useful lives extending beyond the current year.

**(i) Tangible Capital Assets**

Tangible capital assets are recorded at cost, which includes all amounts that are directly attributable to acquisition, construction, development or betterment of the asset (Note 10). The cost, less residual value, of the tangible capital assets are amortized on a straight-line basis over their estimated useful lives as follows:

Land improvements - 25 years

Buildings - 40 years

Furniture and Equipment - 20 years

A full year's amortization is charged in the year of acquisition and in the year of disposal.

Works of art are not included in the tangible capital assets reported on the Consolidated Statement of Financial Position. The Home owns a number of paintings and other pieces of artwork that are prominently displayed in the Home and on the grounds. The value of these items are negligible.

The Home has a policy to expense borrowing costs related to the acquisition of tangible capital assets.

**(ii) Inventories of Supplies**

Inventories held for consumption are recorded at the lower of cost and replacement cost.

**(f) Reserves**

The Board of Management has allocated accumulated surplus into reserves for working funds, future capital expenditures and sick leave (Note 11).

**EASTHOLME, DISTRICT OF PARRY SOUND (EAST), HOME FOR THE AGED  
NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS  
FOR THE YEAR ENDED DECEMBER 31, 2021**

(note 1. continued.....)

**(g) Deferred Revenue**

One time funding/revenue is deferred and recorded as revenue in a subsequent period when matched with the related expenses.

The East Parry Sound Community Support Services Program receives HST rebates in respect of the transportation program. Due to the uncertainty of receiving these rebates, any rebates received in the current year are recorded as deferred revenue and will be applied against future transportation expenses in the Program.

**(h) Pension Agreement and Accumulated Sick Leave**

The Home makes contributions to the Ontario Municipal Employee Retirement Fund (OMERS), which is a multi-employer plan, on behalf of certain members of its staff. The plan is a defined benefit plan which specifies the amount of the retirement benefit to be received by the employee based upon the length of service and rates of pay. Each year an independent actuary determines the funding status of the OMERS plan by comparing the actuarial value of invested assets to the estimated present value of all pension benefits that members have earned to date. Because OMERS is a multi-employer plan, any plan surpluses or deficits are a joint responsibility of the Ontario municipal organizations and their employees. As a result, the Home does not recognize any share of the plan surplus or deficit (Note 4).

Accumulated sick leave benefits are administered by the Home and accrued when they are vested and subject to pay out when an employee leaves the Home's employ.

**(i) Revenue Recognition**

Resident accommodation fees are recognized as revenue during the month of occupancy. Municipal levy is recognized as income based on approved budget. East Parry Sound Community Support Services' client fees and other revenues are recognized as income when received or receivable if the amount can be reasonably estimated and collection is reasonably assured.

**EASTHOLME, DISTRICT OF PARRY SOUND (EAST), HOME FOR THE AGED  
NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS  
FOR THE YEAR ENDED DECEMBER 31, 2021**

(note 1. continued.....)

**(j) Use of Estimates**

The preparation of consolidated financial statements in conformity with Canadian Public Sector Accounting Standards requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the consolidated financial statements, and the reported amounts of revenues and expenses during the period. Significant items subject to such estimates and assumptions include estimated useful lives of tangible capital assets and the related amortization and accrued liabilities. Actual results could differ from these estimates. The estimates are reviewed periodically and any resulting adjustments are reported in earnings in the year in which they become known.

**(k) Cash and Cash Equivalents**

Cash and cash equivalents includes cash on hand and balances with banks.

**2. Province of Ontario Subsidy**

The provincial operating subsidy for the Home for 2018, 2019, 2020 and 2021 has been estimated and is subject to a final reconciliation by the province. Any adjustments for 2018, 2019, 2020 and 2021 will be reflected in the Consolidated Statement of Operations in the year 2022. The Home has an accounts receivable from the Province in respect of operating subsidies in the amount of \$86,127 (2020 – \$211,834).

**3. Accumulated Sick Leave**

The Consolidated Statement of Financial Position and the Consolidated Statement of Operations include accruals for accumulated sick leave for full-time employees. These obligations amount to \$345,307 (2020 - \$350,077). A total of \$429,120 has been set up in a reserve (Note 11).

**4. Pension Plan**

The plan is a defined benefit plan which specifies the amount of the retirement benefit to be received by the participating employees based on the length of service and rates of pay. Each year an independent actuary determines the funding status of OMERS Primary Pension Plan (the Plan) by comparing the actuarial value of invested assets to the estimated present value of all pension benefits that members have earned to date. The most recent actuarial valuation of the Plan was conducted at December 31, 2020. The results of this valuation disclosed total actuarial liabilities of \$111,820 million with

**EASTHOLME, DISTRICT OF PARRY SOUND (EAST), HOME FOR THE AGED  
NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS  
FOR THE YEAR ENDED DECEMBER 31, 2021**

(note 4, continued.....)

respect to benefits accrued for service with actuarial assets at that date of \$108,60 million indicating an actuarial deficit of \$3,211 million.

Because OMERS is a multi employer plan, any Plan surpluses or deficits are a joint responsibility of Ontario municipal organizations and their employees. As a result, the Home does not recognize any share of the Plan surplus or deficit.

The amount contributed to OMERS for the current year was \$662,040 (2020 \$597,574) for current service and is included as an expense on the Consolidated Statement of Operations.

**5. Capital Construction**

In October 1998 the Board of Management was awarded 30 new long-term care facility beds, to be built as an addition to the Home, by the Ministry of Health and Long-Term Care. The total cost of the project was \$3,409,703. Construction of the new building began in April of 2000 and was completed in March, 2001. The Ministry's capital subsidy for the project is for a 20 year period, ending in March 2021, at approximately \$120,888 annually (2021 subsidy is \$29,090).

In the Spring of 2021 the Board of Management was awarded \$5,322,947 under the Investing in Canada Infrastructure Program (ICIP) with 80% Federally funded and 20% Provincially funded. The funding will be used to replace Heating, Ventilation, Air Conditioning (HVAC) units and upgrade the Building Automated Systems, air quality improvements, replace the roofing membrane and windows. The project will be completed in 2022. At December 31, 2021, there was approximately \$5,055,407 of work remaining to be completed on this contract.

**6. East Parry Sound Community Support Services Program**

The Board of Management for the District of Parry Sound East is the appointed sponsor of this program. The program receives revenue from Ontario Health and client fees. Expenses include payments in support of community programs for eligible persons for meals, falls prevention, transportation and volunteer recognition. The fiscal year end for this program is March 31<sup>st</sup> and the program's assets, liabilities, revenues and expenses as at December 31<sup>st</sup> are included in these consolidated financial statements.

The program operates a wheelchair accessible van which was purchased under a five year lease expiring in March 2024.

**EASTHOLME, DISTRICT OF PARRY SOUND (EAST), HOME FOR THE AGED  
NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS  
FOR THE YEAR ENDED DECEMBER 31, 2021**

7. **Participating Municipalities**  
The participating municipalities are as follows:

<b>MUNICIPALITY</b>	<b>APPORTIONMENT PERCENTAGE</b>	<b>2021 LEVY</b>	<b>2021 Special COVID-19 Levy</b>
Town of Kearney	8.739	\$123,257	\$11,205
Municipality of Magnetawan	16.451	232,028	21,094
Municipality of Powassan	7.988	112,664	10,242
Municipality of Callander	13.105	184,833	16,803
Village of Burk's Falls	1.982	27,955	2,541
Village of South River	1.700	23,977	2,180
Village of Sundridge	2.579	36,375	3,307
Township of Armour	8.769	123,680	11,244
Township of Joly	1.372	19,351	1,759
Township of Machar	6.091	85,909	7,810
Township of Nipissing	8.960	126,374	11,489
Township of Perry	11.022	155,457	14,132
Township of Ryerson	4.268	60,197	5,472
Township of Strong	6.974	98,363	8,942
<b>Total</b>	<b>100.00</b>	<b>\$1,410,420</b>	<b>\$128,220</b>

8. **Trust Funds**  
Trust funds administered by the Home amounting to \$39,125 (2020 - \$34,158) are presented in a separate financial statement. As such balances are held in trust by the Home for the benefit of others and are not presented as part of the Home's consolidated financial position or consolidated financial activities.

**EASTHOLME, DISTRICT OF PARRY SOUND (EAST), HOME FOR THE AGED  
NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS  
FOR THE YEAR ENDED DECEMBER 31, 2021**

**9. Segment Disclosures and Expenditures by Object**

The Home provides services to 128 long-term care beds that are operated in accordance with the Long-Term Care Homes Act, 2007 and Regulation 79/10. Provincial funding is received for four funding envelopes and the Home's operating expenses are classified into each of these envelopes as follows:

- a) Nursing and Personal Care - relates to the provision of medical and nursing services for the personal care of the resident;
- b) Program and Support Services - relates to the provision of activation and therapy services, including social work, dietician, spiritual services and volunteer programs;
- c) Raw Food - relates to the cost of food for consumption by the residents (the costs related to preparing and serving the food are included in the Dietary department);
- d) Accommodation - relates to the costs of operating the departments of: Dietary, Housekeeping, Laundry, Maintenance, Administration, and Facility.

The column for Community Support Services reports the East Parry Sound Community Support Services Program's revenue and expenses for meals-on-wheels, congregate dining, falls prevention and transportation services.

**EASTHOLME DISTRICT OF PARRY SOUND (EAST), HOME FOR THE AGED  
NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS  
FOR THE YEAR ENDED DECEMBER 31, 2021**

**10. Consolidated Schedule of Tangible Capital Assets**

**FOR THE YEAR ENDED DECEMBER 31, 2021**

	Land and Land Improvements	Buildings	Furniture and Equipment	Totals
<b>COST</b>				
Balance, beginning of year	\$ 654,572	\$ 17,607,872	\$ 2,493,535	\$ 20,755,979
Additions and betterments	10,347	-	389,390	399,737
Work in Progress	-	175,536	92,004	267,540
Disposals and writedowns	-	(14,186)	(95,421)	(109,607)
Balance, end of year	<u>664,919</u>	<u>17,769,222</u>	<u>2,879,508</u>	<u>21,313,649</u>
<b>ACCUMULATED AMORTIZATION</b>				
Balance, beginning of year	338,643	8,795,647	1,522,196	10,656,486
Annual amortization	26,128	453,372	123,570	603,070
Amortization disposals	-	(4,232)	(69,241)	(73,473)
Balance, end of year	<u>364,771</u>	<u>9,244,787</u>	<u>1,576,525</u>	<u>11,186,083</u>
<b>TANGIBLE CAPITAL ASSETS - NET</b>	<u>\$ 300,148</u>	<u>\$ 8,524,435</u>	<u>\$ 1,302,983</u>	<u>\$ 10,127,566</u>

**FOR THE YEAR ENDED DECEMBER 31, 2020**

	Land and Land Improvements	Buildings	Furniture and Equipment	Totals
<b>COST</b>				
Balance, beginning of year	\$ 535,210	\$ 17,575,279	\$ 2,411,508	\$ 20,521,997
Additions and betterments	119,362	56,054	105,267	280,683
Disposals and writedowns	-	(23,401)	(23,240)	(46,701)
Balance, end of year	<u>654,572</u>	<u>17,607,872</u>	<u>2,493,535</u>	<u>20,755,979</u>
<b>ACCUMULATED AMORTIZATION</b>				
Balance, beginning of year	312,929	8,351,662	1,411,192	10,075,783
Annual amortization	25,714	453,745	130,248	609,707
Amortization disposals	-	(9,760)	(19,244)	(29,004)
Balance, end of year	<u>338,643</u>	<u>8,795,647</u>	<u>1,522,196</u>	<u>10,656,486</u>
<b>TANGIBLE CAPITAL ASSETS - NET</b>	<u>\$ 315,929</u>	<u>\$ 8,812,225</u>	<u>\$ 971,339</u>	<u>\$ 10,099,493</u>

**EASTHOLME, DISTRICT OF PARRY SOUND (EAST), HOME FOR THE AGED  
NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS  
FOR THE YEAR ENDED DECEMBER 31, 2021**

	<u>2021</u>	<u>2020</u>
<b>11. ACCUMULATED SURPLUS</b>		
<b>Surplus</b>		
Invested in tangible capital assets	\$ 10,127,566	\$ 10,099,493
General deficit (a)	(49,729)	(20,052)
Unfunded		
Accumulated sick leave	(345,307)	(350,077)
<b>Total Surplus</b>	<u>9,732,530</u>	<u>9,729,364</u>
<b>Reserves</b>		
Working funds	1,325,394	1,267,815
Future capital expenditures	327,816	327,816
Sick leave	429,120	426,989
<b>Total Reserves</b>	<u>2,082,330</u>	<u>2,022,620</u>
<b>Accumulated Surplus</b>	<u>\$ 11,814,860</u>	<u>\$ 11,751,984</u>
 <b>(a) General Deficit</b>		
The general deficit at the end of the year is comprised of the following:		
Opening balance	\$ (20,052)	\$ (49,765)
Excess of revenue over expenses	62,876	(329,282)
Transfer from (to) reserves	(59,710)	73,015
Net change in tangible capital assets	(28,073)	346,721
(Decrease)/increase in unfunded liabilities	(4,770)	(60,741)
Closing balance	<u>\$ (49,729)</u>	<u>\$ (20,052)</u>

**12. COMPARATIVE FIGURES**

Certain comparative figures for 2020 have been restated to conform to the financial statement presentation for 2021.

**EASTHOLME, DISTRICT OF PARRY SOUND (EAST), HOME FOR THE AGED**  
**SCHEDULE OF SEGMENT DISCLOSURES AND EXPENSES BY OBJECT**  
**FOR THE YEAR ENDED DECEMBER 31, 2021**

	Nursing and Personal Care	Program and Support Services	Raw Food	Accommodation	Community Support Services	Total 2021
<b>REVENUE</b>						
Province of Ontario Subsidies						
- Operating	\$ 5,335,796	\$ 633,242	\$ 445,699	\$ 147,499	\$ 385,860	\$ 6,948,096
- Minor Capital	—	—	—	113,518	—	113,518
- COVID19 Prevention and Containment	—	527	—	1,327,873	—	1,328,400
- PSW Temporary Wage Enhancement	311,650	—	—	—	—	311,650
- Infection, Prevention & Control Personnel	34,773	—	—	—	—	34,773
- Capital Construction	—	—	—	29,090	—	29,090
Municipal Levy	483,894	55,206	79,660	919,880	—	1,538,640
Residents' Basic Accommodation Fees	—	—	—	2,552,652	—	2,552,652
Residents' Preferred Accommodation Fees	—	—	—	527,765	—	527,765
Client Fees	—	—	—	—	355,099	355,099
Other	—	—	—	16,439	3,618	20,057
<b>Total Revenue</b>	<b>6,166,113</b>	<b>688,975</b>	<b>525,359</b>	<b>5,634,716</b>	<b>744,577</b>	<b>13,759,740</b>
<b>EXPENSES</b>						
Wages and Benefits	5,869,502	568,633	—	3,521,813	229,425	10,189,373
Other Operating Expenses	296,611	120,342	525,359	2,050,555	542,697	3,535,564
Amortization of Capital Assets	—	—	—	588,637	14,433	603,070
Less Assets Capitalized (net of disposals)	—	—	—	(631,143)	—	(631,143)
<b>Total Expenses</b>	<b>6,166,113</b>	<b>688,975</b>	<b>525,359</b>	<b>5,529,862</b>	<b>786,555</b>	<b>13,696,864</b>
<b>EXCESS OF REVENUE OVER EXPENSES</b>	<b>\$ —</b>	<b>\$ —</b>	<b>\$ —</b>	<b>\$ 104,854</b>	<b>\$ (41,978)</b>	<b>\$ 62,876</b>

This schedule provides a breakdown by major segment of the excess of revenue over expenses reported on the Consolidated Statement of Operations.

**EASTHOLME, DISTRICT OF PARRY SOUND (EAST), HOME FOR THE AGED  
SCHEDULE OF SEGMENT DISCLOSURES AND EXPENSES BY OBJECT  
FOR THE YEAR ENDED DECEMBER 31, 2020**

	Nursing and Personal Care	Program and Support Services	Raw Food	Accommodation	Community Support Services	Total 2020
<b>REVENUE</b>						
Province of Ontario Subsidies						
- Operating	\$ 4,841,315	\$ 634,922	\$ 446,920	\$ 185,518	\$ 368,796	\$ 6,457,471
- Minor Capital	—	—	—	45,704	—	45,704
- Pandemic Pay	279,157	38,212	—	196,174	7,745	521,288
- COVID19 Prevention and Containment	326,360	71,640	—	398,000	20,000	816,000
- PSW Temporary Wage Enhancement	78,774	—	—	—	—	78,774
- Infection, Prevention & Control Personnel	48,005	—	—	—	—	48,005
- Capital Construction	—	—	—	121,219	—	121,219
Municipal Levy	563,345	62,756	55,053	601,046	—	1,282,200
Residents' Basic Accommodation Fees	—	—	—	2,588,756	—	2,588,756
Residents' Preferred Accommodation Fees	—	—	—	554,488	—	554,488
Client Fees	—	—	—	—	340,959	340,959
Other	—	—	—	22,834	—	22,834
<b>Total Revenue</b>	<b>6,136,956</b>	<b>807,530</b>	<b>501,973</b>	<b>4,693,739</b>	<b>737,500</b>	<b>12,877,698</b>
<b>EXPENSES</b>						
Wages and Benefits	5,853,073	684,779	—	3,344,888	219,262	10,102,002
Other Operating Expenses	295,029	122,751	501,973	1,349,978	488,527	2,758,258
Amortization of Capital Assets	—	—	—	594,487	15,220	609,707
Less Assets Capitalized (net of disposals)	(11,146)	—	—	(242,072)	(9,769)	(262,987)
<b>Total Expenses</b>	<b>6,136,956</b>	<b>807,530</b>	<b>501,973</b>	<b>5,047,281</b>	<b>713,240</b>	<b>13,206,980</b>
<b>EXCESS OF EXPENSES OVER REVENUE</b>	<b>\$ —</b>	<b>\$ —</b>	<b>\$ —</b>	<b>\$ (353,542)</b>	<b>\$ 24,260</b>	<b>\$ (329,282)</b>

This schedule provides a breakdown by major segment of the excess of expenses over revenue reported on the Consolidated Statement of Operations.



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## Independent Auditor's Report

To the Board of Management of  
Eastholme, District of Parry Sound (East), Home for the Aged

### Opinion

We have audited the financial statements of the trust funds of Eastholme, District of Parry Sound (East), Home for the Aged, which comprise the statement of financial position as at December 31, 2021, and the statement of financial activities and change in fund balance for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the trust funds and the financial activities and change in fund balance of the trust funds of Eastholme, District of Parry Sound (East), Home for the Aged as at December 31, 2021, and its results of operations and its cash flows for the year then ended in accordance with Canadian Public Sector Accounting Standards.

### Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the Home in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

ACCOUNTING • TAX • ADVISORY

*Baker Tilly SNT LLP is a member of Baker Tilly Canada Cooperative, which is a member of the global network of Baker Tilly International Limited. All members of Baker Tilly Canada Cooperative and Baker Tilly International Limited are separate and independent legal entities.*

COMPTABILITÉ • FISCALITÉ • SERVICES-CONSEILS

*Baker Tilly SNT s.r.l. est membre de la Coopérative Baker Tilly Canada, qui fait partie du réseau mondial Baker Tilly International Limited. Les membres de la Coopérative Baker Tilly Canada et de Baker Tilly International Limited sont tous des entités juridiques distinctes et indépendantes.*

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## **Independent Auditor's Report (continued)**

### **Responsibilities of Management and Those Charged with Governance for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian Public Sector Accounting Standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the trust funds' ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the trust funds or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the trust funds financial reporting process.

### **Auditor's Responsibilities for the Audit of the Financial Statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements. As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Home's internal control.

## **Independent Auditor's Report (continued)**

### **Auditor's Responsibilities for the Audit of the Financial Statements (continued)**

- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the trust funds' ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the trust funds to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

North Bay, Ontario  
February 23, 2022

*Baker Tilly SNT LLP*

CHARTERED PROFESSIONAL ACCOUNTANTS,  
LICENSED PUBLIC ACCOUNTANTS

**EASTHOLME, DISTRICT OF PARRY SOUND (EAST), HOME FOR THE AGED  
RESIDENTS' TRUST FUNDS - STATEMENT OF FINANCIAL  
ACTIVITIES AND CHANGE IN FUND BALANCE  
FOR THE YEAR ENDED DECEMBER 31, 2021**

	<u>2021</u>	<u>2020</u>
<b>RECEIPTS</b>		
Resident Deposits	\$ <u>3,208,331</u>	\$ <u>3,263,633</u>
<b>DISBURSEMENTS</b>		
Resident Withdrawals	\$ <u>3,203,364</u>	\$ <u>3,259,845</u>
<b>INCREASE IN FINANCIAL ASSETS</b>	\$ 4,967	\$ 3,788
<b>OPENING FUND BALANCE</b>	<u>34,158</u>	<u>30,370</u>
<b>CLOSING FUND BALANCE</b>	\$ <u>39,125</u>	\$ <u>34,158</u>

**STATEMENT OF FINANCIAL POSITION  
AS AT DECEMBER 31, 2021**

	<u>2021</u>	<u>2020</u>
<b>FINANCIAL ASSETS</b>		
Cash	\$ <u>39,125</u>	\$ <u>34,158</u>
<b>FUND BALANCE</b>	\$ <u>39,125</u>	\$ <u>34,158</u>

The accompanying notes are an integral part of the financial statements

**EASTHOLME, DISTRICT OF PARRY SOUND (EAST) HOME FOR THE AGED  
RESIDENTS' TRUST FUND NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED DECEMBER 31, 2021**

Residents' Trust Funds, Eastholme, District of Parry Sound (East), Home for the Aged is established under the Ontario Regulation 79/10, made under the Long-Term Care Homes Act, 2007, and its principal activity is to provide a service to the residents.

**1. Significant Accounting Policies**

The statements of the Residents' Trust Funds, for Eastholme, District of Parry Sound (East), Home for the Aged are the representation of management prepared in accordance with Canadian Public Sector Accounting Standards for local governments as outlined in the Public Sector Accounting Handbook of the Chartered Professional Accountants of Canada. Since precise determination of many assets and liabilities is dependent upon future events, the preparation of periodic financial statements necessarily involves the use of estimates and approximations. These have been made using careful judgements.

**(a) Basis of Accounting**

Sources of revenue and expenditures are reported on the accrual basis of accounting. The accrual basis of accounting recognizes revenues as they become available and measurable; expenditures are recognized as they are incurred and measurable as a result of receipt of goods or services and the creation of a legal obligation to pay.

**(b) Trust Funds Held in a Financial Institution**

Provincial regulations for long-term care homes require trust funds to be deposited into a non-interest bearing account at a financial institution. Accordingly, the financial institution banking arrangements and service charges for maintenance of the trust account and electronic funds transfer charges for resident payments of accommodation fees are accounted for in the general operations of the Home.

Ministry of Infrastructure

Broadband Strategy Division

777 Bay Street, 4<sup>th</sup> Floor, Suite 425  
Toronto, Ontario M5G 2E5

Ministère de l'Infrastructure

Division des stratégies pour l'accès à large  
bande

777, rue Bay, 4 étage, Suite 425  
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## Getting Ontario Connected Act, 2022

I am pleased to reach out to you today, following the update that the Minister of Infrastructure, The Honourable Kinga Surma provided (March 7, 2022) to municipal heads of council.

The Government is committed to ensuring that all communities across Ontario have access to high-speed internet by committing nearly \$4 billion in funding-based opportunities for unserved and underserved communities. The *Building Broadband Faster Act* was enacted in April 2021 to help achieve this goal by the end of 2025. This legislation will help remove barriers or delays to broadband project construction and support a more streamlined approach to the deployment of high-speed internet infrastructure.

The Building Broadband Faster Act Guideline (Guideline) was then released in November 2021 to outline the standards for supporting broadband deployment. This was accompanied by a Statement of Intent that provided a roadmap for further legislative, regulatory, and policy tools to facilitate this work.

In line with the Statement of Intent, the Government of Ontario has introduced the *Getting Ontario Connected Act, 2022* which, if passed, would help achieve its high-speed internet goals by reducing construction delays and expediting collaboration among infrastructure owners.

The legislation, if passed, would amend the *Building Broadband Faster Act, 2021* (BBFA) to set required service standards to ensure municipalities provide timely responses to right-of-way permit requests. It would also require information and data sharing by municipalities, infrastructure owners and other stakeholders upon request in relation to designated broadband projects.

Infrastructure Ontario is concurrently developing an online platform called Broadband One Window that would provide municipalities and stakeholders with easy and secure access to datasets while helping to manage right of way access applications.

The legislation, if passed, would also amend the *Ontario Underground Infrastructure Notification System Act, 2012* to improve the process for locating underground infrastructure while enabling construction activities in the province to be completed faster and more efficiently, without compromising safety.

The government has worked with municipalities and other key stakeholders to communicate the impacts these measures would have in advancing broadband projects. To further support these efforts, I would appreciate your feedback on a proposal to be posted shortly on [Ontario's Regulatory Registry](#) related to these amendments, as well as a separate proposal for an administrative penalties framework under the BBFA, which will be developed in the coming months.

Thank you for your ongoing support and should you have any questions, please do not hesitate to contact the Ministry at [broadband@ontario.ca](mailto:broadband@ontario.ca).

Yours sincerely,

Jill Vienneau

Digitally signed by Jill Vienneau  
DN: cn=Jill Vienneau, o=Ministry of  
Infrastructure, ou=Broadband Strategy  
Division, email=jill.vienneau@ontario.ca, c=CA  
Date: 2021.03.07 15:39:30 -0500

Jill Vienneau  
Assistant Deputy Minister  
Broadband Strategy Division

**Laura Brandt**

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**From:** OPP MPB Financial Services Unit (OPP) <OPP.MPB.Financial.Services.Unit@opp.ca>  
**Sent:** February 28, 2022 1:32 PM  
**To:** Laura Brandt; Linda Saunders  
**Subject:** Magnetawan M - October to December 2021 Detachment Revenues

Good afternoon,

Revenues collected at detachments on behalf of municipalities are credited to municipalities quarterly throughout the year, approximately two months after the end of the quarter.

We are pleased to advise October to December 2021 revenue credits have been sent to Ontario Shared Services (OSS) for processing and should be issued within the week. Your municipality will be receiving a credit memo in the amount of \$336.56.

The breakdown of the October to December revenue credit is as follows:

Security Checks = \$164  
Reports = \$0  
Fingerprints = \$172.56  
Other = \$0

We have been advised by OSS a call to 1-877-535-0554 is required to apply the credit to an outstanding invoice.

Should you have any questions please email [OPP.MPB.Financial.Services.Unit@opp.ca](mailto:OPP.MPB.Financial.Services.Unit@opp.ca).

Respectfully,

MPB Financial Services Unit

## 2021 POA Municipal Partners Distribution

	Population	% of Population	Households	% of Households	Distribution	Q1 Distribution	Q2 Distribution	Q3 Distribution	Q4 Distribution	YTD
Armour	1,414	4.65%	1,080	3.89%	4.27%	\$1,880.80	\$484.06	\$1,963.01	\$2,354.93	\$6,682.80
Seguin	4,304	14.16%	4,744	17.11%	15.63%	\$6,880.71	\$1,770.89	\$7,181.46	\$8,615.25	\$24,448.31
Carling	1,125	3.70%	2,283	8.23%	5.97%	\$2,626.12	\$675.88	\$2,740.90	\$3,288.13	\$9,331.04
Perry	2,454	8.08%	1,676	6.04%	7.06%	\$3,106.75	\$799.59	\$3,242.55	\$3,889.92	\$11,038.81
Kearney	882	2.90%	1,155	4.17%	3.53%	\$1,555.11	\$400.24	\$1,623.08	\$1,947.13	\$5,525.57
Burk's Falls	981	3.23%	510	1.84%	2.53%	\$1,114.99	\$286.97	\$1,163.73	\$1,396.06	\$3,961.74
South River	1,114	3.67%	528	1.90%	2.78%	\$1,225.57	\$315.43	\$1,279.14	\$1,534.52	\$4,354.67
Sundridge	961	3.16%	497	1.79%	2.48%	\$1,090.19	\$280.58	\$1,137.84	\$1,365.02	\$3,873.64
Whitestone	916	3.01%	1,410	5.08%	4.05%	\$1,782.07	\$458.65	\$1,859.96	\$2,231.31	\$6,331.99
Joly	304	1.00%	164	0.59%	0.80%	\$350.25	\$90.14	\$365.56	\$438.54	\$1,244.49
Machar	882	2.90%	848	3.06%	2.98%	\$1,311.51	\$337.54	\$1,368.83	\$1,642.12	\$4,660.01
McDougall	2,702	8.89%	1,521	5.48%	7.19%	\$3,163.33	\$814.15	\$3,301.60	\$3,960.76	\$11,239.83
McKellar	1,111	3.66%	1,520	5.48%	4.57%	\$2,010.55	\$517.45	\$2,098.43	\$2,517.38	\$7,143.81
McMurrich/Monteith	824	2.71%	752	2.71%	2.71%	\$1,193.34	\$307.13	\$1,245.50	\$1,494.16	\$4,240.12
Magnetawan	1,390	4.57%	1,698	6.12%	5.35%	\$2,353.80	\$605.80	\$2,456.69	\$2,947.17	\$8,363.45
Ryerson	648	2.13%	580	2.09%	2.11%	\$929.42	\$239.21	\$970.04	\$1,163.72	\$3,302.39
Strong	1,439	4.74%	922	3.32%	4.03%	\$1,773.53	\$456.45	\$1,851.05	\$2,220.62	\$6,301.65
The Archipelago	531	1.75%	2,693	9.71%	5.73%	\$2,521.36	\$648.92	\$2,631.56	\$3,156.96	\$8,958.80
Parry Sound	6,408	21.09%	3,150	11.36%	16.22%	\$7,139.32	\$1,837.45	\$7,451.37	\$8,939.05	\$25,367.18
<b>Totals</b>	<b>30,390</b>	<b>100%</b>	<b>27,731</b>	<b>100%</b>	<b>100%</b>	<b>\$44,008.72</b>	<b>\$11,326.53</b>	<b>\$45,932.31</b>	<b>\$55,102.74</b>	<b>\$156,370.30</b>

Population & Households Count sourced from 2016 Statistics Canada Records

2021 POA Summary of Operations

Revenues	2021 Budget	Q1 Gen Ledger	Q1 MAG Recon.	Q1 Adjusted	Q2 Gen Ledger	Q2 MAG Recon.	Q2 Adjusted	Q3 Gen Ledger	Q3 MAG Recon.	Q3 Adjusted	Q4 Gen Ledger
Provincial Offences Revenues	\$ 785,761.00	\$ 187,058.71	\$ 1,897.14	\$ 188,955.85	\$ 339,064.02	\$ -	\$ 339,064.02	\$ 581,126.65		\$ 581,126.65	\$ 835,441.71
Transcripts	\$ -	\$ -	\$ -	\$ -	\$ 20.00	\$ -	\$ 20.00	\$ 20.00		\$ 20.00	\$ 20.00
<b>TOTAL</b>	<b>\$ 785,761.00</b>	<b>\$ 187,058.71</b>	<b>\$ 1,897.14</b>	<b>\$ 188,955.85</b>	<b>\$ 339,084.02</b>	<b>\$ -</b>	<b>\$ 339,084.02</b>	<b>\$ 581,146.65</b>	<b>\$ -</b>	<b>\$ 581,146.65</b>	<b>\$ 835,461.71</b>
<b>Expenditures</b>				\$ -							
Salaries, Benefits & Contracted Services	\$ 258,546.00	\$ 67,421.26		\$ 67,421.26	\$ 127,809.05		\$ 127,809.05	\$ 189,456.49		\$ 189,456.49	\$ 258,528.54
Office Administration & Facilities	\$ 37,400.00	\$ 6,376.37	\$ 1,939.32	\$ 8,315.69	\$ 10,200.33		\$ 10,200.33	\$ 16,503.90		\$ 16,503.90	\$ 24,717.01
Partner's Administration Charge	\$ 55,000.00	\$ 13,750.00		\$ 13,750.00	\$ 27,500.00		\$ 27,500.00	\$ 41,250.00		\$ 41,250.00	\$ 55,000.00
Prosecution & Justice of Peace	\$ 130,000.00	\$ 924.66	\$ 2,207.03	\$ 3,131.69	\$ 11,405.86	\$ 2,578.50	\$ 13,984.36	\$ 32,316.32	\$ 3,078.69	\$ 35,395.01	\$ 63,155.91
Interpreter Costs	\$ 10,000.00	\$ -		\$ -	\$ 102.88		\$ 102.88	\$ 102.88	\$ 2,779.80	\$ 2,882.68	\$ 3,023.40
Court related travel & witness fees	\$ 500.00	\$ -		\$ -	\$ 15.41		\$ 15.41	\$ 30.81		\$ 30.81	\$ 108.61
NCO & A1 Collection Costs	\$ 15,000.00	\$ 418.48	\$ 683.31	\$ 1,101.79	\$ 3,122.85		\$ 3,122.85	\$ 10,865.50		\$ 10,865.50	\$ 21,321.18
Amortization of Capital Assets	\$ 1,082.00	\$ -		\$ -	\$ 541.00		\$ 541.00	\$ 811.50		\$ 811.50	\$ 541.01
Audit Costs	\$ 3,200.00	\$ -		\$ -	\$ 1,600.00		\$ 1,600.00	\$ 1,402.25		\$ 1,402.25	\$ 1,402.25
Fines & By-Laws to Municipalities	\$ 11,750.00	\$ 350.00		\$ 350.00	\$ 1,340.00		\$ 1,340.00	\$ 3,405.00		\$ 3,405.00	\$ 7,236.00
Fines paid to other POA Offices	\$ 27,000.00	\$ 15,629.44		\$ 15,629.44	\$ 15,629.44	\$ 9,851.63	\$ 25,481.07	\$ 25,481.07	\$ 9,204.60	\$ 34,685.67	\$ 43,398.99
Transfer to Municipal Partners	\$ 65,498.00			\$ -	\$ 42,391.98		\$ 42,391.98	\$ 53,718.51		\$ 53,718.51	\$ 99,650.81
Certificate of Offence charges	\$ 2,000.00	\$ -		\$ -	\$ 45.07		\$ 45.07	\$ 478.05		\$ 478.05	\$ 3,944.34
POA IT & Software	\$ 30,085.00	\$ 4,299.52	\$ 992.55	\$ 5,292.07	\$ 8,824.10	\$ 975.00	\$ 9,799.10	\$ 12,548.07	\$ 3,453.76	\$ 16,001.83	\$ 17,811.61
Provincial Monitoring/Enforcement	\$ 5,700.00	\$ 1,407.00	\$ 469.00	\$ 1,876.00	\$ 2,814.00	\$ 469.00	\$ 3,283.00	\$ 4,221.00		\$ 4,221.00	\$ 6,097.00
VFS paid to Province	\$ 86,000.00	\$ 12,541.25	\$ 9,952.94	\$ 22,494.19	\$ 37,799.39	\$ 8,337.00	\$ 46,136.39	\$ 72,396.08	\$ 12,085.06	\$ 84,481.14	\$ 113,078.32
Dedicated Fines paid to Province	\$ 47,000.00	\$ 3,710.00	\$ 1,875.00	\$ 5,585.00	\$ 7,540.00	\$ 6,865.00	\$ 14,405.00	\$ 25,530.00	\$ 14,095.00	\$ 39,625.00	\$ 61,885.00
<b>TOTAL EXPENDITURES</b>	<b>\$ 785,761.00</b>	<b>\$ 126,827.98</b>	<b>\$ 18,119.15</b>	<b>\$ 144,947.13</b>	<b>\$ 298,681.36</b>	<b>\$ 29,076.13</b>	<b>\$ 327,757.49</b>	<b>\$ 490,517.43</b>	<b>\$ 44,696.91</b>	<b>\$ 535,214.34</b>	<b>\$ 780,899.98</b>
Distribution to Partners				\$ 44,008.72			\$ 11,326.53	\$ 90,629.22		\$ 45,932.31	\$ 54,561.73
										\$ 541.01	Amort.
										\$ 55,102.74	

## Laura Brandt

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**From:** Garden Family <gardenfamily@gardencouncil.ca>  
**Sent:** March 8, 2022 9:28 AM  
**To:** sdunnett2@gmail.com  
**Cc:** Laura Brandt; Garden Family  
**Subject:** Congratulations on Proclaiming 2022 The Year of the Garden!  
**Attachments:** Congratulations to Municipalities that Proclaimed 2022 the Year of the Garden.pdf

Dear Mayor Dunnett,

On behalf of the Chair of Communities in Bloom and the President of the Canadian Garden Council, we wish to congratulate you for proclaiming 2022 the **Year of the Garden** in your municipality. Thank you for joining the Garden-Family in a nationwide celebration of the ornamental horticulture sector's Centennial, marked by the Canadian Nursery Landscape Association's 100th Anniversary.

We are excited to collaborate with you to celebrate your municipality's garden culture in 2022 and to join you in inviting your citizens to '**Live the Garden Life**'.

Your commitment to the **Year of the Garden 2022** is an ideal time to reflect on how gardens and gardening have had and continue to have a positive impact on your municipality in terms of:

- COVID Challenges
- Quality of Life
- Healthy Citizens
- Environmental Climate Action
- Economic Growth
- Cultural Vibrancy
- Reconciliation and Inclusivity
- Garden Tourism appeal of the Destination

There are many ways your citizens can '**Live the Garden Life**'. Attached is a presentation on the opportunities offered by the **Year of the Garden 2022**. We invite you to share with Councillors and management.

### **Other ways for your municipality to celebrate the Year of the Garden 2022.**

- Raise the **Year of the Garden 2022 flag** at City Hall
- Celebrate **National Garden Day**, June 18
- Celebrate your Canadian Garden Heroes during **Garden Days**, June 11 to 19
- Put up some **Year of the Garden 2022** signage
- Take an ad on the **Year of the Garden** website to share your garden pride and invite Canadians to visit your municipality.
- Use the **Year of the Garden 2022** logo on your website and social media platforms.
- Consider creating your own **Year of the Garden 2022** legacy.

If you are not already participating with [Communities in Bloom](#), this is a good year to sign up! Join communities across Canada already committed to using plants to develop civic pride, mitigate and adapt to the impacts of climate change, enhance green spaces, strengthen neighbourhoods, and increase investment opportunities and their tourism appeal.

We are committed to staying in touch and keep you informed of the **Year of the Garden 2022** latest development. To do so effectively, we would appreciate it if you could provide us with contact info for your **Year of the Garden 2022** liaison person for ongoing communications. Please forward info to [gardenfamily@gardencouncil.ca](mailto:gardenfamily@gardencouncil.ca).

Again, thank you and congratulations for embracing the **Year of the Garden 2022** celebrations.

Your sincerely,

p.p. Kath Thompson, Garden-Family Manager/Gestionnaire famille-jardin

**Michel Gauthier**

**Executive Director/Directeur**

**Canadian Garden Council/Conseil Canadien du jardin**

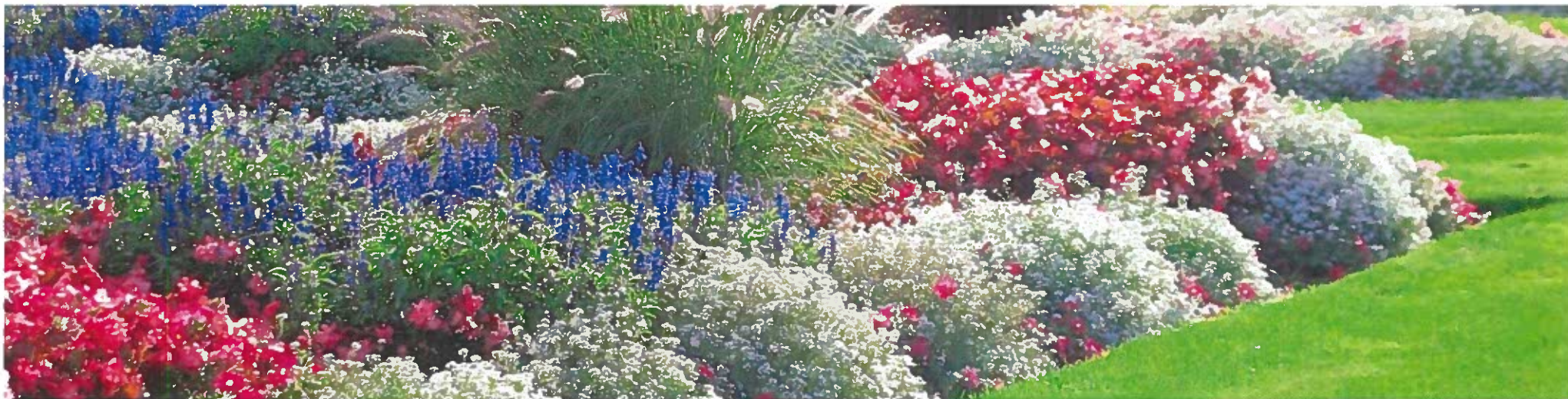
**Kath Thompson**

**Garden-Family Manager / Gestionnaire Famille-jardin**

**Garden-Family Manager / Gestionnaire Famille-jardin**



**Gardens Canada / Jardins du Canada**



Year of the Garden  
Année du jardin



# Our Invitation to Engage and to Celebrate

November 2021

Year of the Garden  
Année du jardin



# Congratulations for Proclaiming 2022 the Year of the Garden and Joining the celebrations

**This is an opportunity to Celebrate and Make a Difference**

**2022** is the **centennial of Canada's ornamental horticulture sector** marked by the Canadian Nursery Landscape Association (CNLA) **100<sup>th</sup> Anniversary.**

The **Year of the Garden 2022**, January 1 to December 31:

- **commemorate** Canada's rich horticulture and garden heritage
- **celebrate** today's vibrant garden culture
- **create** legacies for a sustainable future

**Year of the Garden**  
**Année du jardin**



**An invitation to your Citizens to  
'Live the Garden Life – Vivre la vie de jardin'**

Year of the Garden  
Année du jardin



## Canada's *Year of the Garden* 2022

The goal is to **celebrate and generate development and growth of Canada's garden culture.**

As we recovers from COVID-19, the *Year of the Garden 2022* will mark an important period **for Canadians of all ages to:**

- **celebrate the benefits of gardening during the pandemic,**
- **learn more about growing, enjoying and experiencing gardens, and all the vital quality of life benefits they provide.**

**The 'Year of the Garden' 'Live the Garden Life' call to action program will kick off with the arrival of spring on March 20, 2022**



CANADIAN GARDEN  
COUNCIL

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CONSEIL CANADIEN  
DU JARDIN

## A Garden Celebration for all your Citizens

Passion for gardening has never been more evident than during the **pandemic** as families sheltered at home and turned their yards into practical and beautiful garden sanctuaries.

The **'Live the Garden Live'** is

- an engaging **marketing and communication campaign**
- **delivered from coast to coast to coast**
- via **digital and traditional media** and **Canada's Garden-Family members** .

There'll be **something of interest for everyone** of every age and for all gardening skill levels from novice to expert.

**Year of the Garden 2022** is meant to **profile and enhance all the good work being done by members of Canada's Garden-Family in your municipality** and across the country and **make it easy for your citizens to participate.**

Year of the Garden  
Année du jardin



## Founding Partners

The launch of the **Year of the Garden 2022** was made possible by the generous support and guidance of the Founding Partners

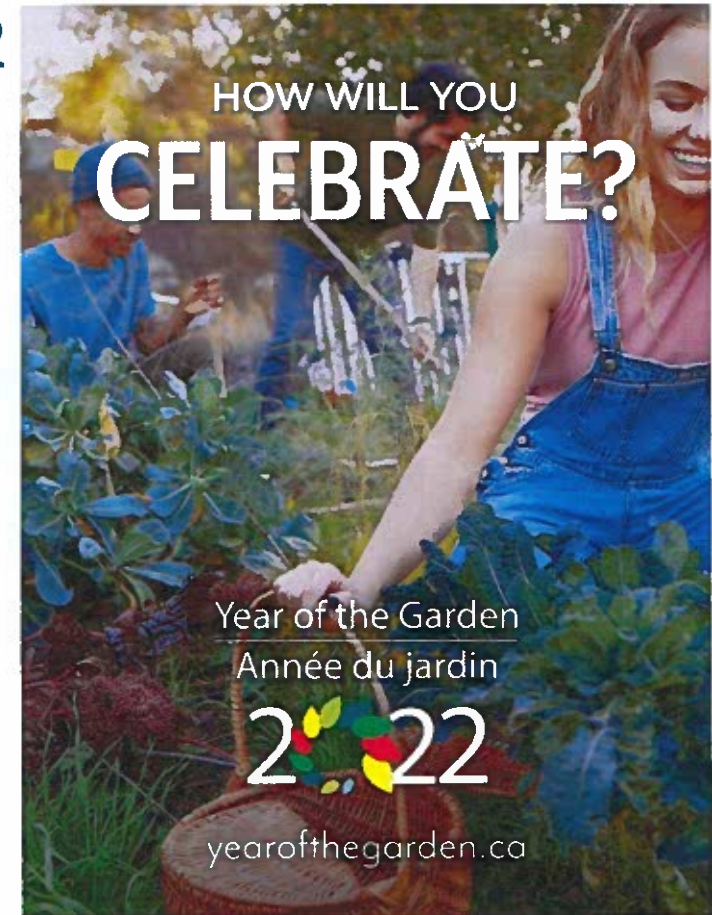


# Engaging with the Year of the Garden 2022

Thank you for accepting our invitation to proclaim 2022 the Year of the Garden in your municipality.

Via the proclamation, we invited you to:

- Celebrate **National Garden Day** – June 18
- Celebrate **Garden Days** – June 11 to 19
- Be a **Garden-Friendly City**
- **Highlight your garden culture and traditions**
- **Share the various Year of the Garden 2022 'Live the Garden Life' call to actions**
- **Invite your citizens to engage with them**
- **Follow us on social media**



# Invitations to share with your citizens

## Making it Easy for Them Participate!

Invite your citizens to join the **Year of the Garden 2022** celebration via the many existing and new activities and promotions offered by members of the Garden-Family in your community or nationally.

### First Invitation:

Invite your citizens to sign up their gardens as a “**Year of the Garden 2022 Celebration Garden**”.

They will be able to sign up by visiting the [www.yearofthegarden.ca](http://www.yearofthegarden.ca) website.

- **How many gardens can your municipality put on Canada’s ‘Celebration Garden’ map?**

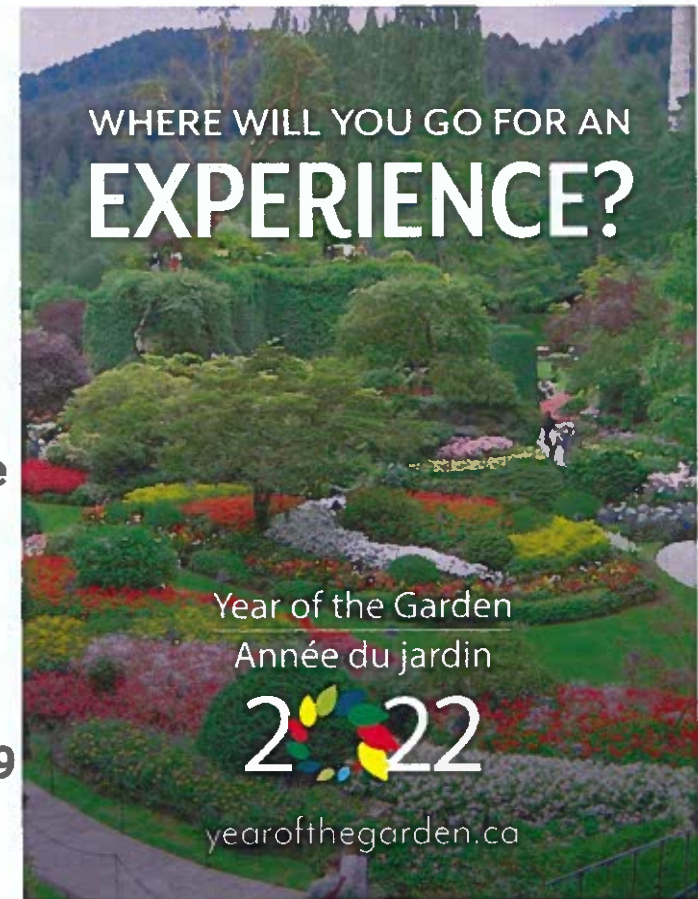


## Invitation to Visit a Garden

**Invite your citizens to visit your gardens or the many gardens across the country on Canada's Garden Route.**

Visiting gardens will inspire your citizens with ideas for their own garden sanctuaries.

- **Invite 'garden tourists' to visit your municipality during the Year of the Garden 2022.**
- **Make sure your public gardens are on Canada's Garden Route.**
- **Celebrate your gardens during Garden Days – June 11 - 19**



## Celebrate Your Garden Heritage

During the **Year of the Garden 2022** Canadians will be invited to **discover gardening traditions** such as:

- the First Nations' knowledge of living in harmony with plants and nature
  - early 'European-style' gardens
  - the importance of historic gardens like those in Annapolis Royal and Québec City
  - garden traditions introduced by immigrants from around the world.
- **Which tradition would you like your municipality to celebrate and share with Canadians during the Year of the Garden 2022?**



## Invite your citizens to 'Plant Red' to show their garden pride

Inspired by Communities in Bloom's successful 2021 invitation to "Plant Yellow", the **Year of the Garden 2022** invites all Canadians to plant something **red** to express their Canadian garden pride and the joy of celebrating the **Year of the Garden 2022**.

From parks to playgrounds, front yards, back yards, balconies, baskets, boulevards, barrels and planters, wherever there's an empty space, there is an opportunity to 'Plant **Red**' and join in the **Year of the Garden 2022** celebration.

- Invite your citizens to 'Plant **Red**' during the Year of the Garden 2022!



## Invite your citizens to be Garden Volunteers

**Volunteering improves quality of life as well as the community's quality of life.**

How can you encourage your citizens to **engage with volunteer gardening opportunities in their community** during the **Year of the Garden 2022** and to discover the benefits and the fun of sharing their passion for gardenening and learning from others by becoming a member of a garden organization.

- **Invite your citizens to engage with gardening organization during the Year of the Garden 2022**



## Do you have an Official Flower or Plant

**If not, maybe 2022 is the good time to select one**

A flower or a plant can become the pride of a municipality.

Selecting one is a way of engaging citizens and creating a legacy of the **Year of the Garden 2022**.

- **Invite your citizens to get involved in selecting your official flower or plant.**
- **If you have one, 2022 is a good time to celebrate and promote it.**



Rose – Welland's Official Flower

## A Therapeutic Garden Invitation

During the **Year of the Garden 2022** Canadians will learn about the **many benefits that plants, gardens and gardening have on health and well-being**. It will be like getting a garden prescription for the future.

- **Share the Year of the Garden 2022 weekly 'Therapeutic Garden Invitation' with all your citizens?**

**Year of the Garden 2022** launches the challenge of integrating a **garden experience into each health center** in the country.

- **What can you do to integrate garden experiences into your municipality's health centers in 2022 ?**



## Invitation to celebrate your Garden Heroes

Every garden organization has a **special person** who inspires and leads volunteers in planting a love of gardens and gardening. Not-for-profit garden organizations, in your municipality, will be encouraged to recognize that passion and hard work by selecting their **Garden Hero** to be celebrated during **Garden Days, June 11 to 19**.

- **How will you celebrate your municipality's Garden Heroes?**

Right: **Eileen Hunt**, volunteers with "Friends of Maplelawn Garden." This is just one of several community garden projects she is involved in.



# Canadian Garden Hall of Fame

The **Year of the Garden 2022** will shine a spotlight on **garden events and leaders** who have helped to **shape today's rich Canadian garden culture and our horticulture heritage** by identifying **Canada's '100 Garden Moments'**

- **Who or which event could your municipality nominate to be included ?**



Above: **Brother Marie-Victorin**, the father of the Botanical Garden of Montreal.

Left: **Isabella Preston**, ornamental plant breeder.

## 'Live the Garden Life' Agenda?

The 'Live the Garden Life' Agenda will become a **dynamic source of information** that will keep everyone updated on what's happening **when and where, and how to connect, to engage, to participate and celebrate.**

- How will you ensure that garden activities in your municipality be included on the 'Live the Garden Live' Agenda.



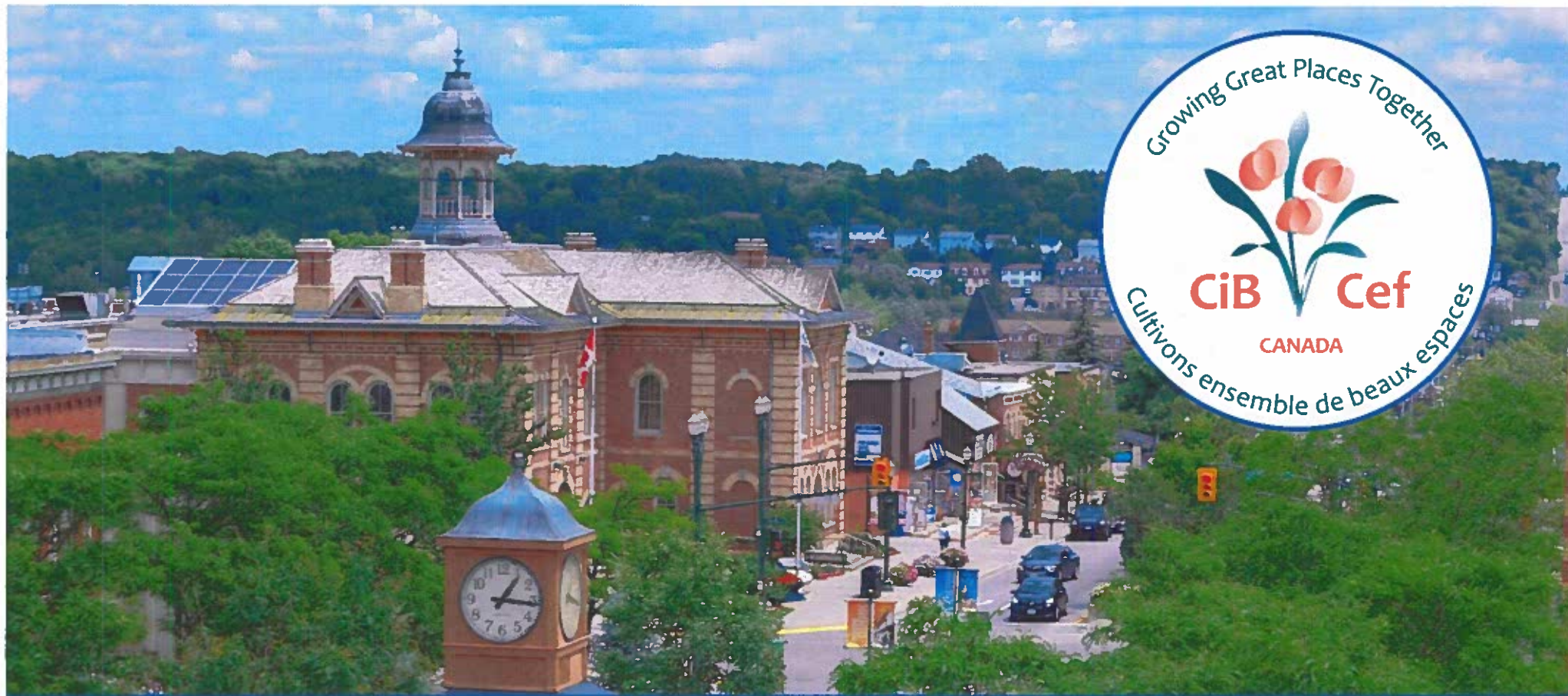
## YOUR ACTIVITY

Year of the Garden | Année du jardin

2022

Year of the Garden  
Année du jardin

2022



If you are not already participating with Communities in Bloom, this is the year to sign up!  
Join communities across Canada to develop civic pride, mitigate and adapt to the impacts of  
climate change, enhance green spaces, strengthen neighbourhoods, and increase  
investment opportunities and tourism.

[www.communitiesinbloom.ca](http://www.communitiesinbloom.ca)

# Start Planning Now for the Year of the Garden 2022

**Start Planning and be ready for March 20, first day of spring**

It's not too soon to begin thinking about how your citizens might **'Live the Garden Life'** during the **Year of the Garden 2022** at home, work, school, in their communities, clubs and societies or even while on vacation!

**How will you help your citizens**

- **celebrate your municipality's Year of the Garden in 2022**
- **and Live the Garden Life**



## The Year of the Garden 2022 Team

Canadian Garden Council - [gardenscanada.ca](https://gardenscanada.ca)  
Enterprise Canada - [enterprisecanada.com](https://enterprisecanada.com)  
Grow with AMP - [growwithamp.com](https://growwithamp.com)  
Paradigme Stratégies - [paradigmestrategies.com](https://paradigmestrategies.com)  
Rocket Digital / ZRB - [rocketdigital.ca](https://rocketdigital.ca)  
Québec Vert - [dujardindansmavie.com](https://dujardindansmavie.com)

Michel Gauthier,  
Executive Director,  
[director@gardencouncil.ca](mailto:director@gardencouncil.ca)  
613 301 4554



Learn more about the Canadian Garden Council and the Year of the Garden at: <https://gardenscanada.ca>

Year of the Garden  
Année du jardin



**Northern Ontario Transportation Task Force**

March 3rd, 2022

To: Heads of Councils, their Council colleagues, and Senior Municipal Staff

In January, I was pleased to hear Minister Mulroney announce the Northern Ontario Transportation Task Force (NOTTF).

During our initial discussions with ministry staff regarding the Task Force, I stressed the importance of these discussions, be held in the North by people of the North. Minister Mulroney heard this message, and in appointing Mayor Landry, Chair of the Northwestern Ontario Municipal Association, and myself as President of The Federation of Northern Ontario Municipalities, the Minister ensured all northern Ontario municipalities have the opportunity to participate and provide input.

Several northern Ontario municipalities have their respective associations, and every district association in the northeast has a FONOM Board member representing their interests. Further, our largest municipalities in the northeast, North Bay, Timmins, Sudbury, and Sault Ste. Marie have a FONOM representative and district representative available to gather their input.

The NOTTF will also be contacting many local transportation experts within our membership area to provide their input and expertise to the task force.

I encourage all municipal councils, airport boards, transportation committees to reach out in writing to your FONOM Board members or directly to our FONOM office with your concerns about our suggestions for the NOTTF.

I also ask our municipal membership to reach out to their local road safety coalitions, school safety groups, and other interested parties to make them aware of the opportunity to provide input.

Please provide all submissions to [fonom.info@gmail.com](mailto:fonom.info@gmail.com) , which will be provided to me, and I will present to the entire task force membership. To share thoughts with the Ministry please send submissions to [NorthernTransportationPlan@ontario.ca](mailto:NorthernTransportationPlan@ontario.ca)

Sincerely,



Danny Whalen  
President



**Municipality of  
Magnetawan**

P.O. Box 70, 4304 Hwy 520  
Magnetawan, ON  
P0A 1P0

Lead Contact: Scott Edwards  
Public Works Superintendent  
P.O. Box 70, 4304 Hwy 520  
Magnetawan, ON  
P0A 1P0

Email: [publicworks@magnetawan.com](mailto:publicworks@magnetawan.com)

**Request for Tender**

***Project Name: "TENDER 2022-04 Gravel (A + B)"***

Granular 'A' – Quarried 7/8" 14,102 Metric Tonnes  
Granular 'B' 2" 1000 Metric Tonnes

**Date of issue: Tuesday March 8, 2022**

**Tender Submission Deadline: Thursday April 21, 2022**

## **Section 1 Introduction and General Instructions**

### **1.01 Introduction**

The Municipality of Magnetawan is inviting tenders for Gravel (A+B).

This Request for Tender document (and any other applicable attachments or addenda) is available in PDF format through the Municipality of Magnetawan's website at [www.magnetawan.com](http://www.magnetawan.com)

Any information contained in the Request for Tender that is changed by the Bidder (except for filling in the blanks) will be grounds for disqualification.

Magnetawan's Procurement By-law is available for review at the Municipal Office or on the website.

### **1.02 Submission of Tenders**

Tenders shall be submitted in the form and format specified in Section 3 and shall include the completed Form of Tender included as Section 5 at the end of this document. A designated signing officer authorized to bind the Bidder to the provisions of their Tender must sign the Form of Tender. Any addenda issued by the Municipality of Magnetawan in accordance with Subsection 1.06 must be acknowledged by the Bidder on the Form of Tender.

All hard copy tenders must be signed, sealed, the envelope marked with the Bidder's name and the Project Name, and received by: The Municipality of Magnetawan, P.O. Box 70, 4304 Hwy 520, Magnetawan, ON P0A 1P0

Electronic submissions will be accepted in response to this RFT due to the COVID-19 pandemic. Electronic submissions will not be reviewed until the tender opening date.

Faxed submissions will not be accepted.

**Project Name: TENDER 2022-04 GRAVEL (A+B)**

**Tenders must be received no later than Thursday April 21, 2022 at 3:00pm**

Tenders must not be restricted by a statement added to the Form of Tender or by a covering letter, or by alterations to the Form of Tender supplied unless otherwise provided in the RFT.

The onus unequivocally remains with the Bidder to ensure that the Municipality of Magnetawan receives Tenders delivered by the Tender Submission Deadline, in accordance with the submission process described in this section. Tenders received after the Tender Submission Deadline will not be considered.

### 1.03 Contacts

All questions or inquiries must be made in writing or email to the Lead Contact named below by the specified date and time:

*Scott Edwards  
Public Works Superintendent  
PO Box 70, 4304 Hwy 520  
Magnetawan, ON  
P0A 1P0  
publicworks@magnetawan.com*

**IMPORTANT:** A Bidder may be disqualified if they make inquiries, between the Tender issue date and the notification of the Award, in a manner other than that described in this RFT or to anyone involved in the process who is not the Lead Contact, including but not limited to the members of Council. This is to ensure that each Bidder receives the same information, and that no Bidder receives unfair treatment during the RFT process.

### 1.04 Schedule

The schedule set out herein represents the Municipality of Magnetawan's best estimate of the schedule that will be followed, and it is intended to be a guideline.

The approximate schedule is as follows:

RFT Issue Date	Tuesday March 8, 2022
Final date of posting addenda	Thursday April 7, 2022 by 4:30pm
Tender Submission Deadline	Thursday April 21, 2022 by 3:00 p.m.
Tender Opening	Thursday April 21, 2022 by 3:30 p.m.

### 1.05 Required Review and Clarification

Bidders shall carefully review this RFT. If questions concerning clarification of the contents of this document arise, the questions must be made in writing and received by the Lead Contact to allow time for the issuance of any necessary addenda. Protests based on any omission or error or on the content of the RFT will be disallowed if these perceived faults have not been brought to the attention of the Lead Contact.

In submitting a Tender, the Bidder acknowledges that they have read, completely understand, and accept the terms and conditions of the RFT in full. The Municipality of Magnetawan is not responsible for any misunderstanding of the RFT.

### 1.06 Amendments to the RFT

The Municipality of Magnetawan may issue addenda as they are received, clarify and/or modify certain aspects of the RFT prior to the Tender Submission Deadline. No addenda shall be posted after **Thursday, April 7, 2022**. Addenda will be posted to our website at [www.magnetawan.com](http://www.magnetawan.com) and will be available in the Municipal Office.

### **1.07 Reserved Rights of the Municipality of Magnetawan**

The Municipality of Magnetawan reserves the right to:

- a. make public the names of any or all Bidders and their quoted price.
- b. request written clarification or the submission of supplementary written information in relation to the clarification request from any Bidder and incorporate a Bidder's response to that request for clarification into the Bidder's Tender.
- c. adjust a Bidder's scoring or reject a Bidder's Tender based on:
  - i) a financial analysis,
  - ii) information provided by references,
  - iii) the Bidder's past performance on previous contracts awarded by the Municipality of Magnetawan,
  - iv) the information provided by a Bidder pursuant to the Municipality of Magnetawan exercising its clarification rights under this RFT process; or
  - v) other relevant information that arises during the RFT process.
- d. verify with any Bidder or with a third party any information set out in a Tender.
- e. check references other than those provided by any Bidder.
- f. disqualify any Bidder whose Tender contains misrepresentations and/or any other inaccurate and/or misleading information or qualifications.
- g. disqualify any Bidder or the Tender of any Bidder who has engaged in conduct prohibited by this RFT.
- h. make changes, including substantial changes, to this RFT provided that those changes are issued by way of addenda in the manner set out in this RFT.
- i. select the Bidder other than the Bidder whose Tender reflects the lowest cost to the Municipality of Magnetawan or the highest overall score.
- j. cancel this RFT process at any stage.
- k. cancel this RFT process at any stage and issue a new RFT for the same or similar deliverables.
- l. accept or reject any or all Tenders in whole or in part.
- m. discuss with any Bidder different or additional terms to those contemplated in this RFT or in any Bidder's Tender.
- n. if a single Tender is received, reject the Tender of the sole Bidder, and cancel this RFT process
- o. to negotiate with the two lowest Bidder(s).

These reserved rights are in addition to any other expressed rights or any other rights which may be implied in the circumstances.

### **1.08 Not Responsible for Costs**

The Municipality of Magnetawan shall not pay any costs associated with the preparation, submission, or presentation of the Bidder's Tender. The Municipality of Magnetawan shall not be liable for any expenses, costs or losses suffered by the Bidder or any third party resulting from the Municipality of Magnetawan exercising any of its expressed or implied rights under this RFT.

### **1.09 Tender Expiry Date**

Bidders hereby acknowledge that their Tenders shall be irrevocable for a period of 60 days from the Tender submission deadline. Extensions to this period may be granted with the mutual agreement of the Municipality of Magnetawan and the successful Bidder and may be initiated by either party.

### **1.10 Confidentiality and Ownership**

Any information provided to the Bidder by the Municipality of Magnetawan before, during or after the project is completed shall be treated as confidential and shall not be used or communicated by the Bidder or any third party in any way unless otherwise identified or permitted by the Municipality of Magnetawan. The information, reports, documentation, plans, etc. that are produced by the successful Bidder in response to this project shall become the exclusive property of the Municipality of Magnetawan. However, intellectual property, such as specific tools, templates, processes, etc. that the Bidder provides as part of the deliverables remains the property of the Bidder.

### **1.11 Invoicing**

The Vendor will be solely responsible submitting a proper invoice as defined in the Construction Act, R.S.O. 1990 to the Municipality in accordance with the schedule and requirements of Section 2.04. In addition to the statutory requirements of a proper invoice, Contractors shall also submit the following documentation to the Municipality:

- a. A valid WSIB clearance certificate that covers the invoice period;
- b. If holdback is being retained by the Municipality, then on the second invoice (if applicable) and every invoice thereafter, a Statutory Declaration from the Contractor declaring that all accounts for labour, subcontracts, productions, construction equipment, and other indebtedness which may have incurred by the Contractor in the substantial performance of the Work and for which the Municipality might in any way be held responsible have been paid in full, except for amounts properly retained as a holdback or as an identified amount in the dispute on form CCDC 9A-2018 or some other alternative form acceptable to the Municipality; and
- c. Supporting documentation including weight tickets for materials used to substantiate the Work delivered and/or performed to date.

### **1.12 Method of Delivery of Invoices**

- a. The Contractor shall send invoices to both the attention of the Municipal contact(s) specified in the Contract and the Treasurer. The Contractor shall reference the invoice Project Name in the email subject line and/or envelope.
- b. Invoices not received by the Municipal contacts set out herein as instructed will not be acknowledged or considered received by the Municipality.
- c. Invoices delivered after 4:00 pm between Monday to Friday or statutory holiday or weekend will be considered received on the next business day.

### **1.13 Processing of Proper Invoices**

Failure of the Contractor to submit a Proper invoice will not be processed for the payment by the Municipality until a Proper invoice is received by the Municipality. It is the Contractor's responsibility to submit and re-submit a Proper Invoice to the Municipality whether the Municipality provides notice or not.

### **1.14 Payment Disputes**

- a. Upon receipt of a Proper Invoice from the Contractor, the Municipality may approve or dispute – all or part of the contents of the Proper Invoice.
- b. If the Municipality does not agree with the invoiced Work or amounts, the Municipality will review the invoice with the Contractor and try to resolve the disputed amounts within ten (10) calendar days from the date of receipt. If the invoice cannot be resolved between the Municipality and the Contractor within ten (10) calendar days, the Municipality may pay the portion that it determines is owing and will include with the payment an explanation for any reduction of the invoiced amount. Any Notice of Non-Payment shall comply with the Construction Act.
- c. The Municipality may withhold payment under the Contract for any disputed amounts, without interest until such dispute is settled or resolved – informally or formally i.e. litigation, adjudication or any formal dispute resolution procedure.
- d. No payment made under the Contract will constitute a waiver of any terms of the Contract or any other rights available at law or equity.
- e. Unless otherwise agreed to by the parties, the Municipality will not be liable for any charge or fees for late payment.
- f. If the Contractor is in any way indebted to the Municipality, either under the terms of the Contract or for any other reason, the Municipality shall have the right of set-off to the extent of such debt.

### **1.15 Freedom of Information**

Any personal information required in the Tender is received under the authority of the Municipality of Magnetawan. This information shall be an integral component of the submission. All written Tenders received by the Municipality of Magnetawan become a public record. Once a Tender is accepted by the Municipality of Magnetawan and the contract has been awarded, all information contained in the Tenders may be available to the public, including personal information. Questions about the collection of personal information and the *Municipal Freedom of Information and Protection of Privacy Act, 1989, R.S.O. 1990*, as amended may be directed to the Lead Contact.

### **1.16 Additional Requirements**

- a. A certified cheque made payable to the Municipality of Magnetawan in the amount of ten per cent (10%) of the total Tender must be submitted with the Tender, for deposit purposes. Deposit cheques of unsuccessful bidders will be returned within ten business (10) days of the Tender opening. The cheque of the successful bidder shall be retained until the Municipality's acceptance of the completed work.
- b. The successful bidder may file with the Municipality of Magnetawan, a completed Performance Bond. The Bond shall be signed and sealed by a recognized Bonding Company, in the amount of one hundred per cent (100%) of the total estimated Tender. Upon receipt of such a bond, the Municipality of Magnetawan will return the Contractor's Tender deposit cheque.

## **Section 2 Scope of Work and Project Requirements**

### **2.01 Scope of Work** *PLEASE SEE SCHEDULE A & B to TENDER 2022-04 on page 11*

The tendered price shall include Operator(s) and Unit(s). Should Schedule 1 require payment by the tonne, the method of weighing shall be in accordance with Ontario Provincial Standards Specification (OPSS) Form 502. In addition, where a scale is found to be in excess of the Limits of Error specified by the Government of Canada Weights and Measures Act (0.1% on indicated load for a portable scale) but not more than three (3) times the Limits of Error, the scale may continue to be used for no more than forty eight (48) hours.

Where the scale is in error by more than three (3) times the Limits of Error, weighing of material on the scale must cease immediately. All materials to be weighed on certified scales approved by Weights and Measures Canada. Platform on scales must be of sufficient length to weigh the complete unit. (no split weighing) All scales, and electronic equipment must be capable of providing a printed ticket. Loader Bucket Scales are Not Acceptable.

Spills Reporting Spills or discharges of pollutants or contaminants under the control of the Contractor, and spills or discharges of pollutants or contaminants that are the result of the Contractor's operations that cause or are likely to cause adverse effects shall forthwith be reported to the Contract Administrator. Such spills or discharges and their adverse effects shall be as defined in the Environmental Protection Act R.S.O. 1980. This reporting shall not relieve the Contractor of his/her legislated responsibilities regarding such spills or discharges.

Pre-marking of overhead wires and obstructions is the responsibility of the Contractor. In the event of damage to overhead wires or obstructions it is the Contractors responsibility to notify the required utility companies or 911 along with the Municipality.

### **2.02 Services Required**

The services to be provided by the successful Bidder will include but not be limited to those areas as set out below. Generally, services provided by the successful Bidder in each area shall include but not be limited to: Granular particles must satisfy the requirements of Table 1 - Gradation Requirements and OPSS Forms 314, 1001 and 1010. Stockpiling shall conform with the requirements of OPSS Form 1001. Where the tender includes application of granular materials, materials may be applied by dump-truck tailgate, providing care is taken to avoid segregation.

Where the total thickness of crushed material called for in the Schedule exceeds 100mm thickness, it shall be placed in multiple layers. Each layer shall not exceed 100mm in thickness. Compaction is not a requirement of this contract, unless otherwise specified.

Where compaction is required, OPSS Form 501 is applicable and material shall be compacted to one hundred per cent (100%) of maximum dry Proctor density. During the term of this agreement a minimum of five hundred (500) metric tonnes per day for ten (10) consecutive days, excluding weekends, must be applied. A penalty of \$500.00/day, at the Municipality's discretion may be applied if agreed to quantities are not supplied on schedule.

### 2.03 Core Key Deliverables/Requirements

The Municipality has the following general requirements of a potential preferred vendor for Gravel:

- a. The successful bidder shall deliver a certified copy of the Firm's Public Liability and Property Damage Insurance Policy for the works, within ten (10) calendar days of receiving the Acceptance Notice. Coverage shall be at least five million dollars (\$5,000,000) per accident in the name of the Municipality. Failure to provide such proof shall result in cancellation of the Contract and forfeiture of the bid deposit. (Also see Form M-100, Subsections 106-1 and 106-2)
- b. The successful bidder shall also deliver proof of Workman' s Safety Insurance Board coverage within ten (10) calendar days of receiving the Acceptance Notice. The Municipality may also require HST compliance.

### 2.04 Payment Schedule

Payment of the contract amount, subject to the statutory holdback (*Construction Act*) and the deficiency holdback referenced in section 2.05, shall be made promptly upon the Issuance of the Certificate of Substantial Completion and the receipt of a proper invoice as set out in section 1.11.

### 2.05 Deficiency Hold Back

In addition to statutory holdback and any other remedy available to the Municipality, the Municipality may withhold up to Five percent (5%) of the total value of Work performed ("Deficiency Holdback") for a period of up to two (2) years following the Substantial Performance of the Contract. Upon rectification and completion of the deficiencies in accordance with the Contract Documents and as approved by the Municipality and/or Contract Administrator, the Deficiency Holdback (less any monies owed to the Municipality by the Contractor) will be released to the Contractor. All monies payable to the Municipality by the Contractor, including but not limited to the costs and expenses incurred to rectify the deficiencies that the Contractor fails to rectify and complete to the Municipality's satisfaction may be retained out of the Deficiency Holdback.

### 2.06 Performance Evaluation:

Failure to execute the contract in a competent manner shall result in the bidder's disqualification from bidding on the Municipalities future contracts for a period of two (2) years.

### 2.07 Completion Date:

The Contractor shall commence delivery of 'B' gravel per Schedule B within five (5) business days of written notice to commence, from the Municipality (typically in mid to late June). After 'B' gravel is complete, 'A' gravel placement shall commence immediately per Schedule B. The Contractor shall complete the entirety of the work within this contract within twenty (20) business days of receiving written notice from the Municipality, to commence work.

If the time limit above is not enough to permit completion by the Contractor, working a normal number of hours, the Contractor shall make changes to permit the work to be completed within the allotted time. Additional costs incurred shall be deemed to be included in the price submitted by the Bidder for this Tender.

If the work is not completed by the above time frame or by an amended time frame allowed by an approved extension of time (see Form M-100, Subsection 107-2) then the Contractor agrees

to pay the Municipality of Magnetawan the sum of Five Hundred Dollars (\$500.00) per calendar day, for each day's delay in finishing the work, excluding weekends.

### **2.08 Testing**

The owner (Municipality) will be responsible for transportation and testing of samples, if necessary, at a designated Laboratory. Sieve analysis (gradation requirements) and percent crushed tests may be performed.

The contractor shall be responsible for field sampling in the presence of the Superintendent of Public Works. The lot size has been predetermined to be three thousand (3,000) metric tonnes. Samples for testing may be required. The time that samples are to be taken will be at the discretion of the Superintendent of Public Works. Samples may be taken from the stockpile at the source or on the road.

## **Section 3 Requirements**

### **3.01 Submission**

For the Municipality of Magnetawan to evaluate Tenders fairly and completely, Bidders shall provide **all** information requested in the format set out in the RFT. Failure to provide all required information as detailed in this section may result in the Bidder being disqualified or scoring poorly in the evaluation.

Each Proponent shall submit one (1) set of their Tender, containing the following items:

• An indication of the Proponent's understanding of the project scope and requirements, including how the specific required services shall be met.	
• An overview of the Company submitting the proposal, along with an overview of any sub-contractors which will be taking part in the work on behalf of the Proponent, and their legal/contractual relationship to the Proponent.	
• An overview of the Proponent's experience and expertise, as well as the expertise of any sub-contractors that will be involved as part of the Proponent's team.	
• A Completed proposal package including signatures.	
• Proposal Addendums signed by Proponent for acknowledgement.	
• All necessary funds.	

### **3.02 Evaluation Criteria, Process and Award**

The Municipality of Magnetawan may make an award based on the tenders received without further discussion with the Bidders. Therefore, each initial offer should contain the Bidder's best terms/information, including all required documentation as listed in this RFT.

The evaluation committee will recommend Award to Council for the Bidder achieving the specifications required and the lowest price.

The successful Bidder shall be notified of the Award in writing to the e-mail address given on the Form of Tender, and/or may be contacted verbally by the Lead Contact.

## **Section 4 Evaluation of the Tenders**

### **4.01 Evaluation Criteria, Process and Award**

As part of the evaluation process, the Municipality of Magnetawan may contact one or more Bidders to clarify or obtain more information about their Tender or to request the Bidder to exhibit or otherwise demonstrate the information contained therein. The purpose of these discussions will be to ensure full understanding of the requirements of the RFT and Tender. Discussions will be limited to specific sections of the RFT identified by the evaluation committee. The Lead Contact will only hold discussions with Bidders who have submitted a tender deemed to be reasonably acceptable for Award.

The Municipality of Magnetawan may make an award based on the tenders received without further discussion with the Bidders. Therefore, each initial offer should contain the Bidder's best terms/information, including all required documentation as listed in this RFT.

### **4.02 Basis of Rejection of Tender**

Tenders not conforming to the requirements within this document and/or the following will be disqualified:

- a. Tender must be legible, in ink, typewritten, or by printer.
- b. Tender must be in the possession of the Municipality of Magnetawan by the closing date and time and on form provided.
- c. Tender must be signed and sealed by an authorized official of the bidding organization. A joint tender must be signed and sealed by each company.

The Contractor has carefully examined the conditions and specifications attached and referred to in this contract, and has carefully examined the site and work location (see Form M-100, Sub-section 102-2), and understands and accepts the said conditions and specifications, and for the prices set forth in this tender, hereby offers to furnish all labour, equipment and materials, except as otherwise specified in the contract, to complete the work in strict accordance with said conditions and specifications.

Attached to this tender is a certified cheque, in the amount of 10% of the total tender, made payable to the Municipality of Magnetawan. The proceeds of this cheque shall, upon acceptance of the tender, constitute a deposit which shall be forfeited to the Municipality of Magnetawan if the Contractor fails to perform the work in accordance with the conditions and specifications referred to or contained in this tender.

It is agreed that the tender quantities are estimated only and may be increased or decreased by the Municipality without alterations of the tender price. However, such increases or decreases shall not exceed 20%. (See Form M-100, Subsection 103-1)

It is also agreed that upon acceptance in writing by the Municipality of Magnetawan this tender form becomes the agreement for the performance of the work between the contractor and the Municipality.

**SCHEDULE A 2022-04**

**As per OPSS 1010 – Granular A Quarried 7/8” (Gran. A) and Granular B Type 1 (2”) (Gran B.)**

Item Number	Item Description	Quantity	Unit Price	Total
1	<b>SUPPLY AND APPLY</b> See Schedule B -Location of Work	11,602 MT (approx.) Gran A. PLACED		
2	<b>STOCKPILED AT THE PUBLIC WORKS YARD</b> See Schedule B	2,500 MT Gran A.		
3	<b>STOCKPILED AT THE PUBLIC WORKS YARD</b> See Schedule B	1,000 MT Gran B.		
			<b>TOTAL</b>	<b>\$</b>

**SCHEDULE B 2022-04**

Schedule 1: Locations and Quantities

ROAD NAME	MATERIAL	FROM		TO	NOTE	SECTION	LENGTH (km)	TONNES Gran B	TONNES Gran A
<b>1. SUPPLY AND APPLY</b> Nipissing Road South	Gran. A	Wolf Lake	South to	Rock Hill Road Orange Valley		1345	1.2		1,301
		Rock Hill Road	South to	Orange Valley		1340	1.5		1,626
Orange Valley Road	Gran. A	Nipissing Road South	to	Road		1470	3.4		3,687
Pearceley Road	Gran. A	Hwy 124	to	2nd Bridge		1490	0.8		868
Horne Road	Gran. A	Hwy 520	to	Grindstone Road		970	1.2		1,301
Chapman Drive East & West	Gran. A	Hwy 520	to	End		480	2.6		2,819
<b>2. STOCKPILE</b> Stock Pile	Gran. A								2,500
<b>3. STOCKPILE</b> Stock Pile (18 Miller Rd Yard)	Gran. B							1,000	
<b>Totals</b>							<b>10.7</b>	<b>1,000</b>	<b>14,102</b>

General Note: Unless otherwise noted, layer thickness shall be 65mm (2.5").

General Note: Pre Site Meeting With Grader Operator to Confirm Locations Required

## Section 5 Form of Tender

I/We, the Undersigned, having examined this Request for Tenders, do hereby offer to enter into an Agreement with the Municipality of Magnetawan to provide gravel, without undue delay, and by completion date.

I, We \_\_\_\_\_  
(Name-Print) (Position)

of \_\_\_\_\_  
(Company Name)

Dated at \_\_\_\_\_ this \_\_\_\_\_ day of \_\_\_\_\_, 2021.

\_\_\_\_\_  
AUTHORIZED SIGNATURE

\_\_\_\_\_  
ADDRESS

\_\_\_\_\_  
CITY PROVINCE POSTAL CODE

\_\_\_\_\_  
TELEPHONE NO. FACSIMILE NO. E-MAIL ADDRESS

Receipt of any issued addenda shall be acknowledged by initialing in the space provided below.

Addendum No. 1 \_\_\_\_\_ Addendum No. 2 \_\_\_\_\_ Addendum No. 3 \_\_\_\_\_

Receipt of any issued addenda shall be acknowledged by initialing in the space provided below  
Last posted addendum on the website on Thursday April 7, 2022 \_\_\_\_\_

Signature in the designated space, by an authorized officer of the Bidder's company affirms acceptance of the Request for Tender requirements set forth in this document, the associated costs attributed to the business arrangement between the Bidder and the Municipality of Magnetawan, and hereby certifies that the information supplied in this Tender to be true and complete in all respects.

Company Seal



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# UNLIMITED INTERNET PACKAGES

## RURAL 5 Mbps

<b>5</b>	<b>1</b>	<b>UNLIMITED</b>
MBPS DOWN	MBPS UP	USAGE

**\$65.95**  
per month + tax

## RURAL 50 Mbps

<b>50</b>	<b>10</b>	<b>UNLIMITED</b>
MBPS DOWN	MBPS UP	USAGE

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help you pick the package that  
suits your needs and budget.

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\$250+tax installation fee  
Pricing subject to change. Pricing Listed as of March 2022  
Package Availability varies by location

# **PUBLIC ART**

## **CALL FOR SUBMISSIONS**

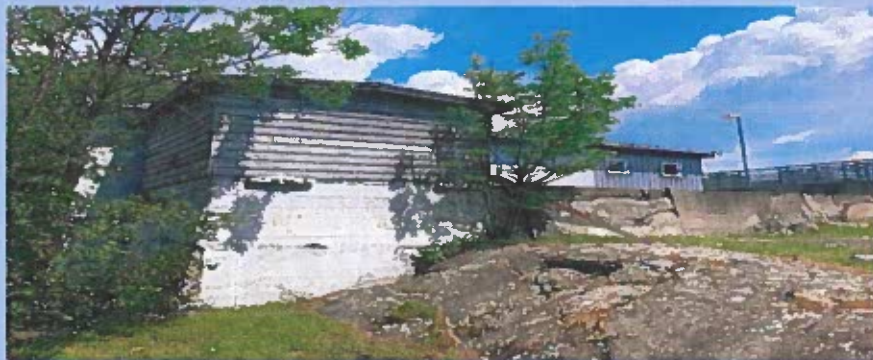
### **DESTINATION MURAL**

#### **MAGNETAWAN HERITAGE MUSEUM CENTRE**

#### **HOW TO APPLY**

**Due Thursday  
May 19<sup>th</sup>**

- Short bio including artistic style and motivations
- Portfolio including three works of art
- Description of works to be produced including a sketch
- Artist's social media platforms (if available)
- Contact information
- View full Submission Guidelines on our News Section at [www.magnetawan.com](http://www.magnetawan.com)



**IMAGINE YOUR ART HERE!!!!**



## Project Details

We are excited to share with you our Call for Submission's for the continuation of the Beautification of the Municipality of Magnetawan Project. Through the establishment of a Public Art Collection, the Municipality intends to enhance Magnetawan's visual appeal and vibrancy of our public spaces as well as honor, preserve and encourage Magnetawan's cultural heritage and artistic diversity while providing an opportunity to recognize local and regional artists.

The Municipality is looking for submissions that encompass one "destination" mural on the wall identified in the picture below of the Heritage Museum Centre. The work of art shall be of a type and designed to stand up to exposure to year-round weather. It is recommended that the Artist do a site visit prior to submission to view the area of terrain.

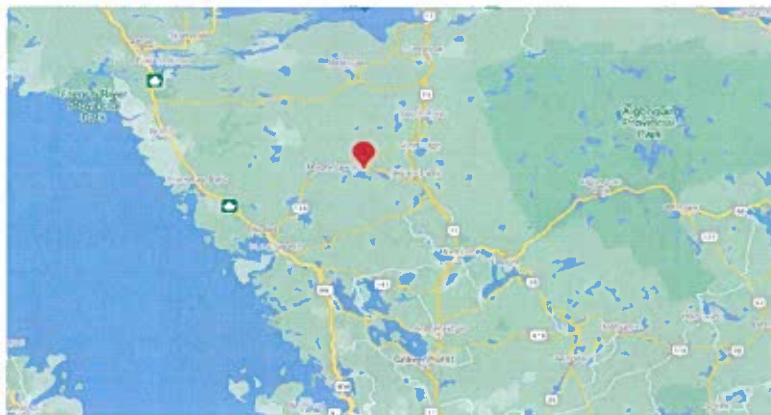
Mural tourism uses street art or mural art to enhance the look and cultural vibrancy of an area. It provides residents and tourists with a unique opportunity to take part in tourism that is cool, colorful, and beneficial to a destination's social and economic status.

The purpose of the destination piece is to attract residents and tourist that seek these \*destination murals\* out and encourage pictures to be posted with a #hashtag signature line like #magnetawan, #magnetawaniswhereitsat which will help boost our social media presence and community profile.

The Artist will be selected through an open one stage competition with a total budget of approximately \$5,000.

## Community Background

The Municipality of Magnetawan is situated on the Magnetawan River and is centrally located 45 minutes from Parry Sound, Huntsville, and North Bay. Come spend a day and fall in love exploring our scenic views, parks, beaches, waterways, historic locks, dams, waterfalls, recreational facilities, hiking trails, Heritage Centre Museum, and enjoy local cuisine, fishing, hunting, snowmobiling, boating and much more.



## Risk and Responsibility

Artists should understand that the finished work will be installed onto a functioning Municipality of Magnetawan building which may require repair, maintenance and/or replacement. Therefore, the Municipality cannot guarantee the duration of the work's display or be responsible for any damages or modifications of the artwork due to required maintenance and wear and tear. Artists should also be aware that the Municipality cannot guarantee that vandalized works will be repaired, restored, or replaced as this is dependent on available funding. Artists must accept this risk that their artwork may be removed if damage or vandalism occurs at the Municipality's discretion.

### Proposed Wall for Destination Mural



### Examples of Destination Murals



# Proposal Submission Requirements

Each submission shall include one hard copy or one electronic copy of their Proposal containing the following items:

- A short bio of the Artist including their artistic style and motivations.
- A portfolio including at least three works of unique and original art similar to the proposed work.
- Description of works of art to be produced including summary of the type and style, approximate dimensions, anticipated materials to be used, label/signage requirements, requirements for installation and maintenance, a sketch or similar concept for the proposed work of art.
- Total cost of the works of art.
- A delivery date range for the anticipated delivery and completion of the proposed pieces to be completed by the end of September.
- Contact information including Artist's social media platforms.
- Must include a complete and signed art release form.

## Evaluation Criteria, Process and Award

<b>Artist Portfolio</b>	<b>25 points</b>
-------------------------	------------------

- Quality of the Bidder's past works of art and suitability to this project

<b>Proposed Plan for Works of Art</b>	<b>50 points</b>
---------------------------------------	------------------

- Demonstration that the needs of the Municipality of Magnetawan are understood and will be met.
- Compatibility with goals and scope of public art policy.
- Artistic merit and quality of the proposed works of art.
- Suitability to public display under the specified conditions.
- Ethical and legal suitability, including any risk to public health and safety.
- Meets the timeline.

<b>Project Cost</b>	<b>25 points</b>
---------------------	------------------

- Project Cost is within the identified budget
- Detailed description of the cost of the work(s)
- Financial implications of installation, maintenance, storage, etc.

<b>Maximum Points Available</b>	<b>100 points</b>
---------------------------------	-------------------

## Submissions

Submissions must be received by **Thursday May 19, 2022, at 3:00 pm**

Late submissions will not be accepted

Email submissions to: [lbrandt@magnetawan.com](mailto:lbrandt@magnetawan.com)

By mail to 4304 Highway 520 P.O. Box 70 Magnetawan, ON P0A 1P0

## Contact

Laura Brandt  
Deputy Clerk Recreation and Communications  
(705) 387-3947 Ext 1002  
[lbrandt@magnetawan.com](mailto:lbrandt@magnetawan.com)

# MUNICIPALITY OF MAGNETAWAN

## ART RELEASE FORM

I the undersigned, own the rights to the Artwork entitled

\_\_\_\_\_ (the "Work")

I give permission to use my Work in my entry to the Municipality of Magnetawan's call for submissions Magnetawan Heritage Museum Centre Project 2022. I hereby give the Municipality of Magnetawan and those authorized by the Municipality of Magnetawan a royalty-free, worldwide, perpetual, non-exclusive license to publicly display, distribute, reproduce, and create derivative works of that entry, including my Work, in whole or in part, in any media now existing or later developed, for any purpose, including but not limited to advertising and promotion in any media.

I understand that the Municipality of Magnetawan and those authorized by the Municipality of Magnetawan is under no obligation to use the entry in any way. I waive my claim or right of action arising out of these uses described in this release.

Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Email: \_\_\_\_\_

Telephone: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_



**NEW!**

# **BIG ANNOUCEMENT!**

**FREE PUBLIC WIFI ACCESS WILL NOW BE  
AVAILABLE AT  
THE AHMIC COMMUNITY CENTRE AND  
MAGNETAWAN FIRE STATION #2  
LOCATED AT 60 AHMIC STREET, AHMIC HARBOUR**



**FOR MORE INFORMATION CONTACT US AT (705) 387-3947**

**OR AT [INFO@MAGNETAWAN.COM](mailto:INFO@MAGNETAWAN.COM)**





An illustration featuring a large black money bag with a gold dollar sign (\$) on it. A yellow line graph with an upward-pointing arrow is superimposed over the bag. Several small figures of people are shown interacting with gold coins and dollar signs. In the background, there are icons for a clock, a pie chart, and a line graph, suggesting financial analysis and time management.

[illegible]

Council Approval Accounts Payable and Payroll

Meeting Date: 23/03/22

**Accounts Payable**

**Amount**

Batch # 22 \$ 35,346.78

Cheque Date:

Cheque Numbers

From: 22670 To: 22676

Batch # 24 \$ 19,657.20

Cheque Date:

From: 22677 To: 22678

Batch # 31 \$ 497,404.33

Cheque Date:

From: 22679 To: 22736

EFT

Batch # 26 \$ 47,572.55

EFT

Batch # 33 \$ 31,327.33

Total Accounts Payable \$ 631,308.19

Cancelled Cheques - 22675 < 19,657.20 >

**Payroll**

Staff Pay \$ 37,580.80

Pay Period: # 5

Direct deposit and

Cheque # 22669 to # 22669

Staff Pay \$

Pay Period: #

Direct deposit and

Cheque # to #

Council Pay

Pay Period: # 4

All Direct deposit

\$ 4426.16

Total Payroll

\$ 42,006.96

Total for Resolution

\$ 653,657.95

**MUNICIPALITY OF MAGNETAWAN**  
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Vendor Invoice	Vendor Name Description					Batch Invc Date	Invc Due Date	
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**DEPARTMENT 1000 LIABILITIES**

<b>03082</b>	<b>CANADIAN UNION OF PUBLIC EMPLOYEES LOCAL 1813</b>							
FEB/22	FEB/22 UNION DUES					22 25-Feb-2022	28-Feb-2022	
1-2-1000-1044				Union dues payable				736.66
<b>04120</b>	<b>SAM DUNNETT</b>							
02032022	CAPB MEETING MILEAGE					31 02-Mar-2022	23-Mar-2022	
1-4-1000-2010				COUNCIL - Materials and Supplies				42.70
<b>11015</b>	<b>TOWN OF KEARNEY</b>							
2021Q3	2021 CBO WAGES					31 15-Mar-2022	23-Mar-2022	
1-2-1000-1009				Accounts Payable - Clearing account				16,760.16
<b>18054</b>	<b>ROYAL CANADIAN LEGION BRANCH 394</b>							
271	DONATION					24 01-Feb-2022	28-Feb-2022	
1-4-1000-5018				COUNCIL - Donations				570.00
<b>Department Totals :</b>								<b>18,109.52</b>

**DEPARTMENT 1100 DUE TO OTHER BOARDS**

<b>03300</b>	<b>CONSEIL SCOLAIRE CATHOLIQUE FRANCO-NORD</b>							
MARCH/22	2021 TAXES WRITTEN OFF					31 16-Mar-2022	23-Mar-2022	
1-2-1100-1230				Due to FS Board				-355.26
<b>12025</b>	<b>CONSEIL SCOLAIRE PUBLIC DU NORD-EST DE L'ONTARIO</b>							
MARCH/22	2021 TAXES WRITTEN OFF					31 16-Mar-2022	23-Mar-2022	
1-2-1100-1210				Due to FP Board				-190.49
<b>14030</b>	<b>NIPISSING-PARRY SOUND CATHOLIC DISTRICT SCHOOL</b>							
MARCH/22	2021 TAXES WRITTEN OFF					31 16-Mar-2022	23-Mar-2022	
1-2-1100-1220				Due to ES Board				-368.80
<b>Department Totals :</b>								<b>-914.55</b>

**DEPARTMENT 1200 ADMINISTRATION**

<b>01024</b>	<b>ADJUSTERS SSA LIMITED</b>							
22-142	BOJA MISKOVIC - CLAIM S22-13704					22 23-Feb-2022	28-Feb-2022	
1-4-1200-2120				ADMIN - Insurance				1,801.50
<b>02013</b>	<b>BELL MOBILITY</b>							
519949447/FEI	FEB/22 CELL PHONE CHARGES					31 09-Feb-2022	23-Mar-2022	
1-4-1200-2052				ADMIN - Cell Telephone				489.38
<b>03039</b>	<b>CGIS CENTRE</b>							
44652	SLIMS CONTRACTED SERVICES APRIL 1 - JUNE 30/22					31 16-Mar-2022	23-Mar-2022	
1-4-1200-2030				ADMIN - CGIS Services				5,231.40
<b>13035</b>	<b>MATHEWS DINSDALE &amp; CLARK LLP</b>							
424682	LEGAL FEES - LABOUR					22 28-Feb-2022	28-Feb-2022	
1-4-1200-2215				ADMIN - Legal fees-labour				6,559.65
<b>13086</b>	<b>MINUTEMAN PRESS</b>							
18799	LANDFILL PACKAGE ENVELOPES					31 07-Mar-2022	23-Mar-2022	
1-4-1200-2010				ADMIN - Office & Maintenance Supplies				68.12
<b>13089</b>	<b>MUNICIPAL EMPLOYER PENSION CENTRE OF ONTARIO</b>							
MC007460	EMPLOYEE MUNICIPAL CONTRIBUTION 2022					31 01-Jan-2022	23-Mar-2022	
1-4-1200-2010				ADMIN - Office & Maintenance Supplies				11.86

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## DEPARTMENT 1200 ADMINISTRATION

18035	RUSSELL						
63-283-399/2	SPENCE CEMETERY LEGAL FEES				31 11-Mar-2022	23-Mar-2022	
1-4-1200-2210				ADMIN - Legal Fees-general			216.08
19055	STAPLES BUSINESS ADVANTAGE						
58749185	SUPPLIES				31 08-Mar-2022	23-Mar-2022	
1-4-1200-2010				ADMIN - Office & Maintenance Supplies			53.84
19083	SELECTCOM						
0005028841	LONG DISTANCE CHARGES				31 01-Mar-2022	23-Mar-2022	
1-4-1200-2050				ADMIN - Telephone			687.84
22030	VIA NET INTERNET SOLUTIONS						
2022-03-01	MONTHLY INTERNET SERVICES				31 01-Mar-2022	23-Mar-2022	
1-4-1200-2135				ADMIN - Website expenses			230.50
Department Totals :							15,350.17

## DEPARTMENT 1300 TREASURY

02070	BAKER TILLY SNT LLP						
469190	PROFESSIONAL ACCOUNTING SERVICES FOR 2021				31 28-Feb-2022	23-Mar-2022	
1-4-1300-2200				TREAS - Accounting/Audit			3,390.00
13089	MUNICIPAL EMPLOYER PENSION CENTRE OF ONTARIO						
MC007460	EMPLOYEE MUNICIPAL CONTRIBUTION 2022				31 01-Jan-2022	23-Mar-2022	
1-4-1300-2010				TREAS - Taxation Materials			11.86
Department Totals :							3,401.86

## DEPARTMENT 2000 FIRE DEPARTMENT

02014	BELL MOBILITY INC						
0095822278	BELL TOWER RENTAL				31 01-Mar-2022	23-Mar-2022	
1-4-2000-2053				FD - Communications Tower			66.50
09035	INSERVUS MANAGEMENT SYSTEMS						
1263	BUNKER GEAR CLEANING				31 03-Mar-2022	23-Mar-2022	
1-4-2000-7130				FD - Equipment Repairs & Maintenance			400.09
13089	MUNICIPAL EMPLOYER PENSION CENTRE OF ONTARIO						
MC007460	EMPLOYEE MUNICIPAL CONTRIBUTION 2022				31 01-Jan-2022	23-Mar-2022	
1-4-2000-1320				FD - Memberships			11.86
15050	HYDRO ONE NETWORKS						
200198935146	226 SIDE RD 15/16				31 01-Mar-2022	23-Mar-2022	
1-4-2000-2029				FD - Hydro - 226 15th & 16th Side Rd N			35.57
Department Totals :							514.02

## DEPARTMENT 2005 FIRE MAG STATION

13013	MAGNETAWAN BUILDING CENTRE (FIRE DEPT.)						
101-85551	SUPPLIES				31 24-Feb-2022	23-Mar-2022	
1-4-2005-7140				MAG STATION - Maintenance & Repairs			98.81
101-85813	ICE MELT				31 02-Mar-2022	23-Mar-2022	
1-4-2005-7140				MAG STATION - Maintenance & Repairs			30.71
13240	JIM MOORE PETROLEUM						

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**DEPARTMENT 2005 FIRE MAG STATION**

587108	DYED FURNACE OIL - MAG FIRE HALL					31 20-Jan-2022	23-Mar-2022	
1-4-2005-2024				MAG STATION - Heating Fuel				946.84
590657	DYED FURNACE OIL - MAG FIRE HALL					31 23-Feb-2022	23-Mar-2022	
1-4-2005-2024				MAG STATION - Heating Fuel				1,070.30
<b>Department Totals :</b>								<b>2,146.66</b>

**DEPARTMENT 2006 FIRE AHMIC STATION**

15050	HYDRO ONE NETWORKS							
200198932621	60 AHMIC					31 15-Mar-2022	23-Mar-2022	
1-4-2006-2030				AHMIC STATION - Hydro				80.60
<b>Department Totals :</b>								<b>80.60</b>

**DEPARTMENT 2010 FIRE TRUCK#510 - 2012 DODGE RAM 2500**

19008	SDB TRUCK & EQUIPMENT REPAIRS							
12234	TEST AND REPLACE BATTERY - TR510					31 14-Feb-2022	23-Mar-2022	
1-4-2010-2070				TR510 - Repairs and testing				491.55
<b>Department Totals :</b>								<b>491.55</b>

**DEPARTMENT 2100 BUILDING REVENUES**

01084	ASHMORE PHILIP ALEXANDER							
2021-66	ABANDONAD BUILDING PERMIT 50% OF FEE REFUNDABLE					31 16-Feb-2022	23-Mar-2022	
1-3-2100-7215				CBO - Abandoned Permits				242.50
13089	MUNICIPAL EMPLOYER PENSION CENTRE OF ONTARIO							
MC007460	EMPLOYEE MUNICIPAL CONTRIBUTION 2022					31 01-Jan-2022	23-Mar-2022	
1-4-2100-2010				CBO - Materials/Supplies				11.86
<b>Department Totals :</b>								<b>254.36</b>

**DEPARTMENT 2110 BUILDING- VEHICLE**

20083	TRACKMATICS INC							
38356	MONTHLY GPS MONITORING - BUILDING DEPT.					31 05-Mar-2022	23-Mar-2022	
1-4-2110-2045				CBO Vehicle - GPS monitoring and data				39.55
<b>Department Totals :</b>								<b>39.55</b>

**DEPARTMENT 2200 BYLAW ENFORCEMENT**

04031	DEEVEY CAITLIN A							
FEB/2022	PROPERTY STANDARDS ACT TRAINING					31 28-Feb-2022	23-Mar-2022	
1-4-2200-1410				BLEO - Training				693.50
M00000378	FEB 7-18/22 MILEAGE AND CELL PHONE CHARGES					31 22-Feb-2022	23-Mar-2022	
1-4-2200-2025				BLEO - Mileage				226.19
1-4-2200-2010				BLEO - Materials/Supplies				20.00
M00000383	FEB 21/22 - MAR 4/22 MILEAGE					31 07-Mar-2022	23-Mar-2022	
1-4-2200-2025				BLEO - Mileage				354.78
<b>Department Totals :</b>								<b>1,294.47</b>

**DEPARTMENT 2300 ECONOMIC DEVELOPMENT**

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## DEPARTMENT 2300 ECONOMIC DEVELOPMENT

01130 TOWNSHIP OF ARMOUR

ARM 22-16 2022 ACED

1-4-2300-2150

ED - Contracted Services

31 01-Mar-2022 23-Mar-2022

2,500.00

Department Totals : 2,500.00

## DEPARTMENT 2400 COMMUNITY EMERGENCY MANAGEMENT

03039 CGIS CENTRE

44538 CGIS WELL MAPPING

1-4-2400-2010

CEMC - Materials/Supplies

31 08-Dec-2021 23-Mar-2022

322.05

Department Totals : 322.05

## DEPARTMENT 2500 PROTECTION TO PERSONS &amp; PROPERTY

13073 MINISTER OF FINANCE

2803022111102 OCT-DEC/21 OPP BILLING CREDIT

1-4-2500-2010

PROTECT - Policing Costs

31 03-Mar-2022 23-Mar-2022

-336.56

2823022211110 JANUARY 2022 OPP BILLING

1-4-2500-2010

PROTECT - Policing Costs

31 28-Feb-2022 23-Mar-2022

39,593.00

Department Totals : 39,256.44

## DEPARTMENT 3011 BRIDGES &amp; CULVERTS

08002 GREER GALLOWAY CONSULTING ENGINEERS

25640 CULVERT 11 - NORTH HORN LETTER

1-4-3011-3040

A - Culvert/Bridge-Engineering

31 25-Feb-2022 23-Mar-2022

565.00

Department Totals : 565.00

## DEPARTMENT 3051 SNOW PLOWING

03116 CANADA FASTENAL LTD

ONHUN77880 SNOW PLOW PINS

1-4-3051-2010

E1 - Materials/Supplies

31 29-Nov-2021 23-Mar-2022

1,229.56

08084 HUBB CAP

736681 BLADE GRADER &amp; BLADE RUNNER

1-4-3051-2010

E1 - Materials/Supplies

22 18-Oct-2021 28-Feb-2022

2,949.71

740842 SNOW PLOW PARTS

1-4-3051-2010

E1 - Materials/Supplies

31 11-Feb-2022 23-Mar-2022

631.67

13021 MAP SUNDRIDGE

754962/3 STANDARD SEALED BEAM

1-4-3051-2010

E1 - Materials/Supplies

31 09-Feb-2022 23-Mar-2022

56.07

19007 SERVICE 1 MUFFLERS &amp; MORE

76184 SNOW PLOW PARTS

1-4-3051-2010

E1 - Materials/Supplies

31 11-Feb-2022 23-Mar-2022

161.21

Department Totals : 5,028.22

## DEPARTMENT 3061 SAFETY DEVICES

13175 CEDAR SIGNS

2022/0284 STREET NAME SIGNS

31 02-Mar-2022 23-Mar-2022

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<b>DEPARTMENT 3061 SAFETY DEVICES</b>							
1-4-3061-2350				F - Signage			148.69
2022/0285	SIGNAGE				31 05-Mar-2022	23-Mar-2022	
1-4-3061-2350				F - Signage			611.26
19037	SLING-CHOKER MFG. (NORTH BAY) LTD.						
91197	SAFETY WEAR				31 11-Jan-2022	23-Mar-2022	
1-4-3061-2020				F - Safety-PPE			426.55
91728	SAFETY COAT				22 15-Feb-2022	28-Feb-2022	
1-4-3061-2020				F - Safety-PPE			74.44
<b>Department Totals :</b>							<b>1,260.94</b>

<b>DEPARTMENT 3101 OVERHEAD</b>							
02014	BELL MOBILITY INC						
0095822278	BELL TOWER RENTAL				31 01-Mar-2022	23-Mar-2022	
1-4-3101-2053				J - Communications Equipment and Tower			66.50
03321	CURRIE TRUCK CENTRE						
0567878P	SUPPLIES				31 10-Feb-2022	23-Mar-2022	
1-4-3101-2010				J - Materials/Supplies			302.73
0567879P	HAND CLEANER				31 10-Feb-2022	23-Mar-2022	
1-4-3101-2010				J - Materials/Supplies			115.83
11010	KIDD'S HOME HARDWARE BUILDING CENTRE						
2874800	SNOW SHOVEL				31 07-Mar-2022	23-Mar-2022	
1-4-3101-2010				J - Materials/Supplies			76.82
13012	MAGNETAWAN BUILDING CENTRE (ROADS)						
101-85806	BATTERIES				31 03-Feb-2022	23-Mar-2022	
1-4-3101-2010				J - Materials/Supplies			16.94
101-85818	ROUND SHOVEL				31 03-Feb-2022	23-Mar-2022	
1-4-3101-2010				J - Materials/Supplies			23.72
103-88408	PROPANE REFILL FOR STEAM JENNY				31 22-Feb-2022	23-Mar-2022	
1-4-3101-2120				J - Office			32.45
104-72556	SUPPLIES				31 07-Mar-2022	23-Mar-2022	
1-4-3101-2010				J - Materials/Supplies			20.26
13089	MUNICIPAL EMPLOYER PENSION CENTRE OF ONTARIO						
MC007460	EMPLOYEE MUNICIPAL CONTRIBUTION 2022				31 01-Jan-2022	23-Mar-2022	
1-4-3101-2110				J - Dues & Subscriptions			11.87
13240	JIM MOORE PETROLEUM						
585072	DYED DIESEL - 61 SPARKS STREET				31 17-Feb-2022	23-Mar-2022	
1-4-3101-2023				J - Dyed Diesel Inventory Clearing			533.02
589453	CLEAR DIESEL				31 09-Feb-2022	23-Mar-2022	
1-4-3101-2022				J - Clear Diesel Inventory Clearing			2,703.69
589454	DYED DIESEL				31 09-Feb-2022	23-Mar-2022	
1-4-3101-2023				J - Dyed Diesel Inventory Clearing			356.09
590065	DYED DIESEL - CROFT LANDFILL				31 15-Feb-2022	23-Mar-2022	
1-4-3101-2023				J - Dyed Diesel Inventory Clearing			534.65
590221	CLEAR DIESEL				31 17-Feb-2022	23-Mar-2022	
1-4-3101-2022				J - Clear Diesel Inventory Clearing			3,822.39
590222	DYED DIESEL				31 17-Feb-2022	23-Mar-2022	
1-4-3101-2023				J - Dyed Diesel Inventory Clearing			265.84

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## DEPARTMENT 3101 OVERHEAD

590647	CLEAR DIESEL					31 23-Feb-2022	23-Mar-2022	
1-4-3101-2022				J - Clear Diesel Inventory Clearing				1,979.75
590968	CLEAR DIESEL					31 24-Feb-2022	23-Mar-2022	
1-4-3101-2022				J - Clear Diesel Inventory Clearing				2,293.78
591249	PREMIUM GASOLINE					31 22-Feb-2022	23-Mar-2022	
1-4-3101-2021				J - Premium Gasoline Inventory Clearing				365.58
13242	MOORE PROPANE LIMITED							
23015976	18 MILLER ROAD PROPANE					31 08-Feb-2022	23-Mar-2022	
1-4-3101-2024				J - Heating				2,535.64
23016034	18 MILLER ROAD PROPANE					31 10-Feb-2022	23-Mar-2022	
1-4-3101-2024				J - Heating				2,718.11
23016293	18 MILLER ROAD - PROPANE					31 25-Feb-2022	23-Mar-2022	
1-4-3101-2024				J - Heating				2,332.32
15050	HYDRO ONE NETWORKS							
200032498809	18 MILLER ROAD PARKS GARGAE					31 23-Feb-2022	23-Mar-2022	
1-4-3101-2030				J - Hydro				483.63
20083	TRACKMATICS INC							
38389	MONTHLY GPS MONITORING					31 05-Mar-2022	23-Mar-2022	
1-4-3101-2045				J - GPS monitoring and data				501.72
Department Totals :								22,093.33

## DEPARTMENT 3211 GRADER - 2012 JOHN DEERE

14062	NEAR NORTH INDUSTRIAL SOLUTIONS							
78148	GRADER PARTS					31 25-Feb-2022	23-Mar-2022	
1-4-3211-2070				GR - Repairs & Maintenance				317.16
78228	GRADER PARTS					31 02-Mar-2022	23-Mar-2022	
1-4-3211-2070				GR - Repairs & Maintenance				11.71
Department Totals :								328.87

## DEPARTMENT 3216 BACK HOE #3 - 2005 CASE 580 4WD

01033	AGRICULTURE FORESTRY CONSTRUCTION INC							
2398	REPAIRS TO BACKHOE #3					31 18-Feb-2022	23-Mar-2022	
1-4-3216-2070				BH3 - Repairs & Maintenance				169.08
2415	REPAIRS TO BACKHOE #3					31 16-Feb-2022	23-Mar-2022	
1-4-3216-2070				BH3 - Repairs & Maintenance				337.81
Department Totals :								506.89

## DEPARTMENT 3221 TRUCK #21 - 2012 DODGE 2500 4X4 PICKUP

04021	DEAN'S AUTO CARE							
16650	REPLACE FUEL TANK IN TRUCK 21					31 22-Feb-2022	23-Mar-2022	
1-4-3221-2070				TR21 - Repairs & Maintenance				1,242.74
13025	MAC LANG (SUNDRIDGE) LIMITED							
35876	TRUCK 21 IGNITION SWITCH					31 06-Jul-2021	23-Mar-2022	
1-4-3221-2070				TR21 - Repairs & Maintenance				292.67
Department Totals :								1,535.41

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## DEPARTMENT 3224 TRUCK #24 - 2012 INTERNATIONAL TANDEM

## 19008 SDB TRUCK &amp; EQUIPMENT REPAIRS

12236	TRUCK 24 - REPLACED LOWER THERMOSTAT				31 15-Feb-2022	23-Mar-2022	
1-4-3224-2070	TR24 - Repairs & Maintenance/licences						282.50
Department Totals :							282.50

## DEPARTMENT 3227 TRUCK #27 - 2014 FREIGHTLINER TANDEM

## 19007 SERVICE 1 MUFFLERS &amp; MORE

76273	TRUCK 27 WIPERS				31 16-Feb-2022	23-Mar-2022	
1-4-3227-2070	TR27 - Repairs & Maintenance/licences						22.49
Department Totals :							22.49

## DEPARTMENT 3229 TRUCK #29 - 2019 WESTERN STAR

## 07064 GIN-COR INDUSTRIES

71561	REPAIRS TO TRUCK 29				31 15-Feb-2022	23-Mar-2022	
1-4-3229-2070	TR29 - Repairs & Maintenance/licences						877.66

## 19008 SDB TRUCK &amp; EQUIPMENT REPAIRS

12220	MONTHLY SAFETY INSPECTION AND REPAIR - TRUCK 29				31 06-Feb-2022	23-Mar-2022	
1-4-3229-2070	TR29 - Repairs & Maintenance/licences						678.00

## 19042 STANDARD AUTO GLASS

8835-926631	TRUCK 29 WINDSHIELD REPLACEMENT				31 01-Mar-2022	23-Mar-2022	
1-4-3229-2070	TR29 - Repairs & Maintenance/licences						336.74
Department Totals :							1,892.40

## DEPARTMENT 3232 STEAM JENNY

## 13012 MAGNETAWAN BUILDING CENTRE (ROADS)

103-88408	PROPANE REFILL FOR STEAM JENNY				31 22-Feb-2022	23-Mar-2022	
1-4-3232-2022	SJ1 - Fuel						125.00

## 104-72557 PROPANE REFILL FOR STEAMER

1-4-3232-2022	SJ1 - Fuel				31 07-Mar-2022	23-Mar-2022	125.00
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## 13144 MAGNETAWAN BAIT &amp; TACKLE (PUBLIC WORKS)

1243342	30LB PROPANE TANK FOR STEAMER				31 09-Nov-2021	23-Mar-2022	
1-4-3232-2022	SJ1 - Fuel						124.30
Department Totals :							374.30

## DEPARTMENT 3800 STREETLIGHTS

## 15050 HYDRO ONE NETWORKS

200029713087	AHMIC HARBOUR STREET LIGHTS				31 04-Mar-2022	23-Mar-2022	
1-4-3800-5014	STREET - Ahmic Harbour Street Light						56.61

## 200126393189 LAKE CECEBE WHARF LIGHT

1-4-3800-5016	STREET - Rockwynn Landing Light				31 08-Mar-2022	23-Mar-2022	37.19
Department Totals :							93.80

## DEPARTMENT 4010 GARBAGE COLLECTION

## 16059 WASTE CONNECTIONS OF CANADA INC.

7113-00003176	WASTE DISPOSAL - FEB 2022				31 28-Feb-2022	23-Mar-2022	
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<b>DEPARTMENT 4010</b>	<b>GARBAGE COLLECTION</b>							
1-4-4010-4010				GARBAGE - Contracts				2,000.38
<b>Department Totals :</b>								<b>2,000.38</b>

<b>DEPARTMENT 4020</b>	<b>LANDFILL</b>							
01015	ADAMS BROS. CONSTRUCTION LTD.							
150153	CHAPMAN/CROFT LANDFILL TOILET RENTALS					31 02-Mar-2022	23-Mar-2022	
1-4-4020-2020	LF - Latrine Rentals/Cleaning							169.50
02072	BELL MOBILITY							
538589007/03	LANDFILL SURVEILLANCE					31 07-Mar-2022	23-Mar-2022	
1-4-4020-2420	LF - Landfill Surveillance							117.28
13086	MINUTEMAN PRESS							
18799	LANDFILL PACKAGE ENVELOPES					31 07-Mar-2022	23-Mar-2022	
1-4-4020-2010	LF - Materials/Supplies							136.26
13089	MUNICIPAL EMPLOYER PENSION CENTRE OF ONTARIO							
MC007460	EMPLOYEE MUNICIPAL CONTRIBUTION 2022					31 01-Jan-2022	23-Mar-2022	
1-4-4020-2010	LF - Materials/Supplies							11.87
13242	MOORE PROPANE LIMITED							
3009138	CROFT LANDFILL - PROPANE					31 26-Feb-2022	23-Mar-2022	
1-4-4020-2024	LF - Propane Heat							128.85
16059	WASTE CONNECTIONS OF CANADA INC.							
7113-00003176	WASTE DISPOSAL - FEB 2022					31 28-Feb-2022	23-Mar-2022	
1-4-4020-4022	LF - Mattress/Misc item disposal bin							3,069.10
19055	STAPLES BUSINESS ADVANTAGE							
58721579	ADDRESS LABELS FOR LANDFILL MAIL OUT					31 04-Mar-2022	23-Mar-2022	
1-4-4020-2010	LF - Materials/Supplies							136.93
20088	PHILPOTT TREVOR							
FEB 15-22/22	FEB 15-22/22 LANDFILL MILEAGE					31 16-Mar-2022	23-Mar-2022	
1-4-4020-2010	LF - Materials/Supplies							60.39
FEB 7-15/22	FEB 7-15/22 LANDFILL MILEAGE					31 16-Mar-2022	23-Mar-2022	
1-4-4020-2010	LF - Materials/Supplies							78.08
FEB/22	LANDFILL MILEAGE FEB 21/22 - MAR 1/22					31 01-Mar-2022	23-Mar-2022	
1-4-4020-2010	LF - Materials/Supplies							142.13
MAR/22	LANDFILL MILEAGE MAR 4-13/22					31 13-Mar-2022	23-Mar-2022	
1-4-4020-2010	LF - Materials/Supplies							187.27
<b>Department Totals :</b>								<b>4,237.66</b>

<b>DEPARTMENT 4030</b>	<b>RECYCLING</b>							
01015	ADAMS BROS. CONSTRUCTION LTD.							
150153	CHAPMAN/CROFT LANDFILL TOILET RENTALS					31 02-Mar-2022	23-Mar-2022	
1-4-4030-2015	RECY - Latrine Rentals/Cleaning							169.50
02072	BELL MOBILITY							
538589007/03	LANDFILL SURVEILLANCE					31 07-Mar-2022	23-Mar-2022	
1-4-4030-2420	RECY - Landfill Surveillance							117.29
13089	MUNICIPAL EMPLOYER PENSION CENTRE OF ONTARIO							
MC007460	EMPLOYEE MUNICIPAL CONTRIBUTION 2022					31 01-Jan-2022	23-Mar-2022	
1-4-4030-2010	RECY - Materials/Supplies/Composting							11.87

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## DEPARTMENT 4030 RECYCLING

## 13242 MOORE PROPANE LIMITED

3009138	CROFT LANDFILL - PROPANE		31	26-Feb-2022	23-Mar-2022	
1-4-4030-2024		RECY - Propane Heat				128.85

## 16059 WASTE CONNECTIONS OF CANADA INC.

7113-00003176	WASTE DISPOSAL - FEB 2022		31	28-Feb-2022	23-Mar-2022	
1-4-4030-4014		RECY - Recycling Depot				3,308.28
1-4-4030-4012		RECY - Recycling Curbside				2,103.46

Department Totals : 5,839.25

## DEPARTMENT 4300 WATER SYSTEMS

## 14063 NEAR NORTH LABORATORIES INC.

87801	WATER TESTING FEB 2022		31	15-Feb-2022	23-Mar-2022	
1-4-4300-2010		W-SYS - Materials/Supplies				134.24

Department Totals : 134.24

## DEPARTMENT 6010 HOMES FOR THE AGED

## 05010 EASTHOLME HOME FOR THE AGED

MARCH/2022	1ST QUARTER PAYMENT		31	15-Mar-2022	23-Mar-2022	
1-4-6010-2010		HOME - Eastholme				60,826.50

Department Totals : 60,826.50

## DEPARTMENT 6400 HEALTH SERVICES

## 14085 NORTH BAY PARRY SOUND DISTRICT HEALTH UNIT

FEB/22	FEB/22 HEALTH UNIT LEVY		22	28-Feb-2022	28-Feb-2022	
1-4-6400-2010		HEALTH - Health Unit				3,493.19

MARCH 2022	MARCH 2022 HEALTH UNIT LEVY		31	01-Mar-2022	23-Mar-2022	
1-4-6400-2010		HEALTH - Health Unit				3,630.85

## 16048 TOWN OF PARRY SOUND

FEBRUARY/22	FEB/22 LAND AMBULANCE LEVY		24	28-Feb-2022	28-Feb-2022	
1-4-6400-2020		HEALTH - Land Ambulance				19,087.20

MARCH 2022	MARCH 2022 LAND AMBULANCE LEVY		31	01-Mar-2022	23-Mar-2022	
1-4-6400-2020		HEALTH - Land Ambulance				19,087.20

Department Totals : 45,298.44

## DEPARTMENT 7200 PARKS

## 13011 MAGNETAWAN BUILDING CENTRE (PARKS)

101-85450	SUPPLIES		31	23-Feb-2022	23-Mar-2022	
1-4-7200-2400		PARKS - Repairs & Maintenance				7.62

101-85480	SUPPLIES		31	23-Feb-2022	23-Mar-2022	
1-4-7200-2010		PARKS - Materials/Supplies				4.06

101-86089	SUPPLIES		31	08-Mar-2022	23-Mar-2022	
1-4-7200-2400		PARKS - Repairs & Maintenance				33.58

101-86473	SUPPLIES		31	16-Mar-2022	23-Mar-2022	
1-4-7200-2010		PARKS - Materials/Supplies				50.04

## 13089 MUNICIPAL EMPLOYER PENSION CENTRE OF ONTARIO

MC007460	EMPLOYEE MUNICIPAL CONTRIBUTION 2022		31	01-Jan-2022	23-Mar-2022	
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<b>DEPARTMENT 7200</b>				<b>PARKS</b>				
1-4-7200-2010				PARKS - Materials/Supplies				11.87
<b>13143</b>				<b>MAGNETAWAN BAIT &amp; TACKLE (PARKS)</b>				
1241586				LIGHT BULBS		31 28-Oct-2021	23-Mar-2022	
1-4-7200-2400				PARKS - Repairs & Maintenance				36.14
<b>13240</b>				<b>JIM MOORE PETROLEUM</b>				
589725				DYED FURNACE OIL - PARKS GARAGE		31 14-Feb-2022	23-Mar-2022	
1-4-7200-2024				PARKS - Heating				931.99
590646				DYED FURNACE OIL PARKS GARAGE		31 23-Feb-2022	23-Mar-2022	
1-4-7200-2024				PARKS - Heating				478.83
591683				PARKS GARAGE FURNACE OIL		31 03-Mar-2022	23-Mar-2022	
1-4-7200-2024				PARKS - Heating				470.52
<b>15050</b>				<b>HYDRO ONE NETWORKS</b>				
200089680309				18 MILLER ROAD		31 24-Feb-2022	23-Mar-2022	
1-4-7200-2030				PARKS - Hydro				356.29
<b>19037</b>				<b>SLING-CHOKER MFG. (NORTH BAY) LTD.</b>				
91728				SAFETY COAT		22 15-Feb-2022	28-Feb-2022	
1-4-7200-2020				PARKS - Safety & Health				74.43
<b>Department Totals :</b>								<b>2,455.37</b>

<b>DEPARTMENT 7205</b>				<b>PARKS OVERHEAD</b>				
<b>13333</b>				<b>MARKS</b>				
141629				SAFETY BOOTS		31 28-Feb-2022	23-Mar-2022	
1-4-7205-2020				P - Safety & Health				192.09
<b>15050</b>				<b>HYDRO ONE NETWORKS</b>				
200100056780				6527 HWY 124		31 02-Mar-2022	23-Mar-2022	
1-4-7205-2030				P - Hydro				35.13
<b>20083</b>				<b>TRACKMATICS INC</b>				
38341				PARKS - MONTHLY GPS MONITORING		31 05-Mar-2022	23-Mar-2022	
1-4-7205-2045				P - GPS monitoring and data				118.65
<b>Department Totals :</b>								<b>345.87</b>

<b>DEPARTMENT 7218</b>				<b>PARKS TRUCK #12- 2018 DODGE 5500</b>				
<b>19008</b>				<b>SDB TRUCK &amp; EQUIPMENT REPAIRS</b>				
12193				MONTHLY INSPECTION TRUCK 12		31 20-Feb-2022	23-Mar-2022	
1-4-7218-2070				TR12 - Repairs				90.40
<b>Department Totals :</b>								<b>90.40</b>

<b>DEPARTMENT 7300</b>				<b>COMMUNITY CENTRE AND PAVILION</b>				
<b>13011</b>				<b>MAGNETAWAN BUILDING CENTRE (PARKS)</b>				
101-85281				SUPPLIES		31 18-Feb-2022	23-Mar-2022	
1-4-7300-2010				HALL - Materials/Supplies				109.00
101-85716				GARBAGE BAGS		31 28-Feb-2022	23-Mar-2022	
1-4-7300-2010				HALL - Materials/Supplies				73.20
101-86230				HEATER		31 11-Mar-2022	23-Mar-2022	
1-4-7300-2400				HALL - Repairs & Maintenance				42.91
103-89011				SUPPLIES		31 09-Mar-2022	23-Mar-2022	

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<b>DEPARTMENT 7300</b>	<b>COMMUNITY CENTRE AND PAVILION</b>						
1-4-7300-2400				HALL - Repairs & Maintenance			4.87
104-72495	SUPPLIES				31 04-Mar-2022	23-Mar-2022	
1-4-7300-2010				HALL - Materials/Supplies			18.98
<b>13143</b>	<b>MAGNETAWAN BAIT &amp; TACKLE (PARKS)</b>						
1239904	CREAM & COFFEE				31 18-Oct-2021	23-Mar-2022	
1-4-7300-2010				HALL - Materials/Supplies			22.95
1243201	COOKING SPRAY				31 08-Nov-2021	23-Mar-2022	
1-4-7300-2010				HALL - Materials/Supplies			11.98
1244464	COFFE CUPS				31 18-Nov-2021	23-Mar-2022	
1-4-7300-2010				HALL - Materials/Supplies			14.67
<b>13170</b>	<b>HURONIA ALARM &amp; FIRE SECURITY INC.</b>						
1167391	ANNUAL FIRE AND HOOD SYSTEM INSPECTION				31 26-Feb-2022	23-Mar-2022	
1-4-7300-2400				HALL - Repairs & Maintenance			668.96
<b>13240</b>	<b>JIM MOORE PETROLEUM</b>						
590654	DYED FURNACE OIL - PAVILLION				31 23-Feb-2022	23-Mar-2022	
1-4-7300-2024				HALL - Heating Fuel			832.78
590655	DYED FURNACE OIL - MCC				31 23-Feb-2022	23-Mar-2022	
1-4-7300-2024				HALL - Heating Fuel			1,328.51
<b>13242</b>	<b>MOORE PROPANE LIMITED</b>						
23016309	MCC PROPANE				31 25-Feb-2022	23-Mar-2022	
1-4-7300-2024				HALL - Heating Fuel			1,130.38
<b>15068</b>	<b>ORKIN CANADA CORPORATION</b>						
C-3273651	MONTHLY PEST CONTROL				31 26-Feb-2022	23-Mar-2022	
1-4-7300-2400				HALL - Repairs & Maintenance			253.12
<b>Department Totals :</b>							<b>4,512.31</b>

<b>DEPARTMENT 7700</b>	<b>AHMIC COMMUNITY CENTRE</b>						
<b>13242</b>	<b>MOORE PROPANE LIMITED</b>						
23016348	60 AHMIC ST - PROPANE				31 01-Mar-2022	23-Mar-2022	
1-4-7700-2024				AHMIC - Heating Fuel			1,238.98
<b>15050</b>	<b>HYDRO ONE NETWORKS</b>						
200198932621	60 AHMIC				31 15-Mar-2022	23-Mar-2022	
1-4-7700-2030				AHMIC - Hydro			161.20
<b>Department Totals :</b>							<b>1,400.18</b>

<b>DEPARTMENT 8010</b>	<b>PLANNING &amp; DEVELOPMENT</b>						
<b>05016</b>	<b>ECOVUE CONSULTING SERVICES</b>						
21-2125-307	START UP & BACK GROUND REVIEW				31 28-Feb-2022	23-Mar-2022	
1-4-8010-5012				PLN - Official Plan/Zoning Bylaw/2nd Dwe			3,987.63
<b>Department Totals :</b>							<b>3,987.63</b>

<b>DEPARTMENT 8300</b>	<b>REQUISITIONS</b>						
<b>03300</b>	<b>CONSEIL SCOLAIRE CATHOLIQUE FRANCO-NORD</b>						
MARCH 2022	MARCH 2022 FIRST QUARTER EDUCATION LEVY				31 02-Mar-2022	23-Mar-2022	
1-4-8300-6130				FS School Requisition			2,367.75
<b>12025</b>	<b>CONSEIL SCOLAIRE PUBLIC DU NORD-EST DE L'ONTARIO</b>						

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DEPARTMENT 8300 REQUISITIONS

MARCH 2022	MARCH 2022 FIRST QUARTER EDUCATION LEVY					31	02-Mar-2022	23-Mar-2022	
1-4-8300-6110	FP School Requisition								1,785.95
14030	NIPISSING-PARRY SOUND CATHOLIC DISTRICT SCHOOL								
MARCH 2022	MARCH 2022 FIRST QUARTER EDUCATION LEVY					31	02-Mar-2022	23-Mar-2022	
1-4-8300-6120	ES School Requisition								4,097.58
14066	NEAR NORTH DISTRICT SCHOOL BOARD								
MARCH 2022	FIRST QUARTER EDUCATION LEVY					31	02-Mar-2022	23-Mar-2022	
1-4-8300-6100	EP School Requisition								276,540.75

Department Totals : 284,792.03

Computer Paid Total : 532,751.11

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DEPARTMENT 1000 LIABILITIES

07068	GREEN SHIELD CANADA EFT								
MARCH 2022	MARCH/22 GREEN SHIELD GROUP BENEFIT PREMIUM					33	01-Mar-2022	15-Mar-2022	
1-2-1000-1055	Benefits Payable - librarian								349.88
13023	MANULIFE FINANCIAL EFT								
MARCH 2022	MARCH/22 MANULIFE GROUP BENEFIT PREMIUM					33	01-Mar-2022	15-Mar-2022	
1-2-1000-1050	Benefits Payable								1,040.39
1-2-1000-1055	Benefits Payable - librarian								110.40
13270	MINISTER OF FINANCE EFT								
FEB/22	EMPLOYER HEALTH TAX					26	25-Feb-2022	28-Feb-2022	
1-2-1000-1045	EHT Payable								2,367.50
15001	OMERS EFT								
FEB/22	OMERS REMITTANCE					26	28-Feb-2022	28-Feb-2022	
1-2-1000-1022	OMERS Payable								18,728.26
18043	RECEIVER GENERAL								
FEB/22	FEBRUARY 2022 PAYROLL REMITTANCE					26	28-Feb-2022	28-Feb-2022	
1-2-1000-1047	CPP Payable								5,439.74
1-2-1000-1049	Income Tax Payable								8,684.57
1-2-1000-1048	EI Payable								1,720.65
MARCH 1-15/22	MARCH 1-15/22 PAYROLL REMITTANCE					33	15-Mar-2022	15-Mar-2022	
1-2-1000-1047	CPP Payable								5,576.68
1-2-1000-1048	EI Payable								1,739.03
1-2-1000-1049	Income Tax Payable								9,107.41
18044	RECEIVER GENERAL								

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<b>DEPARTMENT 1000 LIABILITIES</b>										
FEB/22	FEBRUARY 2022 PAYROLL REMITTANCE					26	28-Feb-2022	28-Feb-2022		
1-2-1000-1047				CPP Payable					917.92	
1-2-1000-1049				Income Tax Payable					1,603.68	
1-2-1000-1048				EI Payable					289.53	
MARCH 1-15/22	MARCH 1-15/22 PAYROLL REMITTANCE					33	15-Mar-2022	15-Mar-2022		
1-2-1000-1047				CPP Payable					677.16	
1-2-1000-1048				EI Payable					255.87	
1-2-1000-1049				Income Tax Payable					754.21	
23010	WORKPLACE SAFETY & INSURANCE BOARD - EFT									
FEB/22	FEBRUARY 2022 WSIB REMITTANCE					26	28-Feb-2022	28-Feb-2022		
1-2-1000-1046				WSIB Payable					3,556.86	
<b>Department Totals :</b>									<b>62,919.74</b>	

<b>DEPARTMENT 1200 ADMINISTRATION</b>										
07068	GREEN SHIELD CANADA EFT									
MARCH 2022	MARCH/22 GREEN SHIELD GROUP BENEFIT PREMIUM					33	01-Mar-2022	15-Mar-2022		
1-4-1200-1010				ADMIN - Wages and benefits					1,404.52	
13023	MANULIFE FINANCIAL EFT									
MARCH 2022	MARCH/22 MANULIFE GROUP BENEFIT PREMIUM					33	01-Mar-2022	15-Mar-2022		
1-4-1200-1010				ADMIN - Wages and benefits					611.19	
18086	ROYAL BANK VISA EFT									
016101	ONTARIO LAND REGISTRY - PROPERTY INDEX MAP SILVER LAKE ROAD					26	11-Feb-2022	28-Feb-2022		
1-4-1200-2210				ADMIN - Legal Fees-general					5.65	
18089	ROYAL BANK VISA EFT									
021943	ONTARIO LAND REGISTRY - PARCEL REGISTER					26	14-Feb-2022	28-Feb-2022		
1-4-1200-2210				ADMIN - Legal Fees-general					33.82	
042881	ONTARIO LAND REGISTRY - INDEX MAP					26	14-Feb-2022	28-Feb-2022		
1-4-1200-2210				ADMIN - Legal Fees-general					16.95	
082678	ONTARIO LAND REGISTRY - PARCEL REGISTER					26	17-Feb-2022	28-Feb-2022		
1-4-1200-2210				ADMIN - Legal Fees-general					33.82	
082678-2	ONTARIO LAND REGISTRY - PROPERTY INDEX MAP					26	17-Feb-2022	28-Feb-2022		
1-4-1200-2210				ADMIN - Legal Fees-general					5.65	
091522	ONTARIO LAND REGISTRY - PARCEL REGISTER					26	14-Feb-2022	28-Feb-2022		
1-4-1200-2210				ADMIN - Legal Fees-general					33.82	
<b>Department Totals :</b>									<b>2,145.42</b>	

<b>DEPARTMENT 1300 TREASURY</b>										
07068	GREEN SHIELD CANADA EFT									
MARCH 2022	MARCH/22 GREEN SHIELD GROUP BENEFIT PREMIUM					33	01-Mar-2022	15-Mar-2022		
1-4-1300-1010				TREAS - Wages and benefits					702.00	
13023	MANULIFE FINANCIAL EFT									
MARCH 2022	MARCH/22 MANULIFE GROUP BENEFIT PREMIUM					33	01-Mar-2022	15-Mar-2022		
1-4-1300-1010				TREAS - Wages and benefits					307.13	
<b>Department Totals :</b>									<b>1,009.13</b>	

<b>DEPARTMENT 2000 FIRE DEPARTMENT</b>										
07068	GREEN SHIELD CANADA EFT									

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Vendor Code	Vendor Name								
Invoice No.	Description					Batch	Inv Date	Inv Due Date	
G.L. Account	CC1	CC2	CC3	GL Account Name					Amount
<b>DEPARTMENT 2000</b>	<b>FIRE DEPARTMENT</b>								
MARCH 2022	MARCH/22 GREEN SHIELD GROUP BENEFIT PREMIUM					33	01-Mar-2022	15-Mar-2022	
1-4-2000-1010	FD - Wages & Benefits								350.83
<b>13023</b>	<b>MANULIFE FINANCIAL EFT</b>								
MARCH 2022	MARCH/22 MANULIFE GROUP BENEFIT PREMIUM					33	01-Mar-2022	15-Mar-2022	
1-4-2000-1010	FD - Wages & Benefits								153.94
<b>23010</b>	<b>WORKPLACE SAFETY &amp; INSURANCE BOARD - EFT</b>								
FEB/22	FEBRUARY 2022 WSIB REMITTANCE					26	28-Feb-2022	28-Feb-2022	
1-4-2000-1010	FD - Wages & Benefits								478.60
<b>Department Totals :</b>									<b>983.37</b>

<b>DEPARTMENT 2005</b>	<b>FIRE MAG STATION</b>								
<b>12045</b>	<b>LAKELAND POWER - EFT</b>								
077844-00	MAR 81 ALBERT ST - FIRE HALL					33	02-Feb-2022	15-Mar-2022	
1-4-2005-2030	MAG STATION - Hydro								138.76
<b>Department Totals :</b>									<b>138.76</b>

<b>DEPARTMENT 2100</b>	<b>BUILDING DEPARTMENT</b>								
<b>07068</b>	<b>GREEN SHIELD CANADA EFT</b>								
MARCH 2022	MARCH/22 GREEN SHIELD GROUP BENEFIT PREMIUM					33	01-Mar-2022	15-Mar-2022	
1-4-2100-1010	CBO - Wages and benefits								351.50
<b>13023</b>	<b>MANULIFE FINANCIAL EFT</b>								
MARCH 2022	MARCH/22 MANULIFE GROUP BENEFIT PREMIUM					33	01-Mar-2022	15-Mar-2022	
1-4-2100-1010	CBO - Wages and benefits								185.74
<b>18085</b>	<b>ROYAL BANK VISA EFT</b>								
27445701	REGISTERED LETTERS - BUILDING					26	18-Feb-2022	28-Feb-2022	
1-4-2100-2010	CBO - Materials/Supplies								61.13
27466201	LANDFILL CARDS/TAGS POSTAGE AND BUILDING REGISTERED LETTER					26	23-Feb-2022	28-Feb-2022	
1-4-2100-2010	CBO - Materials/Supplies								12.23
<b>Department Totals :</b>									<b>610.60</b>

<b>DEPARTMENT 3101</b>	<b>OVERHEAD</b>								
<b>07068</b>	<b>GREEN SHIELD CANADA EFT</b>								
MARCH 2022	MARCH/22 GREEN SHIELD GROUP BENEFIT PREMIUM					33	01-Mar-2022	15-Mar-2022	
1-4-3101-1010	J - Wages and benefits								1,052.81
<b>13023</b>	<b>MANULIFE FINANCIAL EFT</b>								
MARCH 2022	MARCH/22 MANULIFE GROUP BENEFIT PREMIUM					33	01-Mar-2022	15-Mar-2022	
1-4-3101-1010	J - Wages and benefits								405.75
<b>18083</b>	<b>ROYAL BANK VISA EFT</b>								
4916308	HWIN 2022 RENEWAL					26	09-Feb-2022	28-Feb-2022	
1-4-3101-2110	J - Dues & Subscriptions								50.00
<b>Department Totals :</b>									<b>1,508.56</b>

<b>DEPARTMENT 3800</b>	<b>STREETLIGHTS</b>								
<b>12045</b>	<b>LAKELAND POWER - EFT</b>								
073239-00	FEB, VILLAGE STREET LIGHTS					33	22-Feb-2022	15-Mar-2022	
1-4-3800-5012	STREET - Magnetawan Street Lights								884.08

**MUNICIPALITY OF MAGNETAWAN**  
**Council/Board Report By Dept-(EFT)**

AP5130

Date : Mar 16, 2022

Page : 15

Time : 4:14pm

Vendor : 01009 To 30000  
 Batch : 22 To 33  
 Department : All

EFT Paid Date : 01-Jan-2022 To 16-Mar-2022  
 Bank : 0099 To 1  
 Class : All

Vendor Code	Vendor Name	Batch	Inv Date	Inv Due Date	Amount
Invoice No.	Description				
G.L. Account	CC1 CC2 CC3 GL Account Name				

<b>DEPARTMENT 3800</b>	<b>STREETLIGHTS</b>				
077271-00 FEB, SPARKS ST. STREET LIGHTS		33	22-Feb-2022	15-Mar-2022	
1-4-3800-5012	STREET - Magnetawan Street Lights				109.28
<b>Department Totals :</b>					<b>993.36</b>

<b>DEPARTMENT 4020</b>	<b>LANDFILL</b>				
<b>07068</b>	<b>GREEN SHIELD CANADA EFT</b>				
MARCH 2022	MARCH/22 GREEN SHIELD GROUP BENEFIT PREMIUM	33	01-Mar-2022	15-Mar-2022	
1-4-4020-1010	LF - Wages and benefits				435.37
<b>13023</b>	<b>MANULIFE FINANCIAL EFT</b>				
MARCH 2022	MARCH/22 MANULIFE GROUP BENEFIT PREMIUM	33	01-Mar-2022	15-Mar-2022	
1-4-4020-1010	LF - Wages and benefits				307.46
<b>18085</b>	<b>ROYAL BANK VISA EFT</b>				
27466201	LANDFILL CARDS/TAGS POSTAGE AND BUILDING REGISTERED LETTER	26	23-Feb-2022	28-Feb-2022	
1-4-4020-2010	LF - Materials/Supplies				3,165.13
<b>Department Totals :</b>					<b>3,907.96</b>

<b>DEPARTMENT 5010</b>	<b>CEMETERY</b>				
<b>18085</b>	<b>ROYAL BANK VISA EFT</b>				
99806	BAO 2022 LICENCE RENERAL	26	15-Feb-2022	28-Feb-2022	
1-4-5010-2010	CEM - Materials/Supplies				303.00
<b>Department Totals :</b>					<b>303.00</b>

<b>DEPARTMENT 6300</b>	<b>BUILDING - 28 CHURCH ST</b>				
<b>12045</b>	<b>LAKELAND POWER - EFT</b>				
072641-00 FEB, 28 CHURCH STREET		33	22-Feb-2022	15-Mar-2022	
1-4-6300-2030	CHURCH ST - Hydro				458.24
<b>Department Totals :</b>					<b>458.24</b>

<b>DEPARTMENT 7200</b>	<b>PARKS</b>				
<b>07068</b>	<b>GREEN SHIELD CANADA EFT</b>				
MARCH 2022	MARCH/22 GREEN SHIELD GROUP BENEFIT PREMIUM	33	01-Mar-2022	15-Mar-2022	
1-4-7200-1010	PARKS - Wages and benefits				1,051.33
<b>12045</b>	<b>LAKELAND POWER - EFT</b>				
076283-00 FEB, 4135 HWY 520 - PARK LIGHT		33	22-Feb-2022	15-Mar-2022	
1-4-7200-2030	PARKS - Hydro				47.95
076598-00 FEB, 61 SPARKS ST - PUBLIC UTILITY BUILDING		33	22-Feb-2022	15-Mar-2022	
1-4-7200-2030	PARKS - Hydro				214.51
<b>13023</b>	<b>MANULIFE FINANCIAL EFT</b>				
MARCH 2022	MARCH/22 MANULIFE GROUP BENEFIT PREMIUM	33	01-Mar-2022	15-Mar-2022	
1-4-7200-1010	PARKS - Wages and benefits				371.92
<b>Department Totals :</b>					<b>1,685.71</b>

<b>DEPARTMENT 7300</b>	<b>COMMUNITY CENTRE AND PAVILION</b>				
<b>12045</b>	<b>LAKELAND POWER - EFT</b>				
073252-00 FEB, 4304 HWY 520 - MCC		33	22-Feb-2022	15-Mar-2022	
1-4-7300-2030	W/LC - Wages/Stove Propane				2,077.26

MUNICIPALITY OF MAGNETAWAN  
Council/Board Report By Dept-(EFT)

AP5130

Date : Mar 16, 2022

Page : 16

Time : 4:14pm

Vendor : 01009 To 30000  
Batch : 22 To 33  
Department : All

EFT Paid Date : 01-Jan-2022 To 16-Mar-2022  
Bank : 0099 To 1  
Class : All

Vendor Code	Vendor Name	Invoice No.	Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1	CC2	CC3	GL Account Name			

DEPARTMENT 7300 COMMUNITY CENTRE AND PAVILION

Department Totals : 2,077.26

DEPARTMENT 7600 HERITAGE CENTRE

12045 LAKELAND POWER - EFT

072693-00 FEB. 4205 HWY 520 - HERITAGE CENTRE

1-4-7600-2030 HERITAGE - Hydro

33 22-Feb-2022 15-Mar-2022

94.73

Department Totals : 94.73

DEPARTMENT 8010 PLANNING & DEVELOPMENT

18086 ROYAL BANK VISA EFT

FEB 15/22 ECOVUE CONSULTING - OP AND ZONING REVIEW

1-4-8010-5012 PLN - Official Plan/Zoning Bylaw/2nd Dwe

26 15-Feb-2022 28-Feb-2022

64.04

Department Totals : 64.04

EFT Paid Total : 78,899.88

Total Unpaid for Approval :	0.00
Total Manually Paid for Approval :	0.00
Total Computer Paid for Approval :	532,751.11
Total EFT Paid for Approval :	78,899.88
Grand Total ITEMS for Approval :	611,650.99

**THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN**  
**BY-LAW NO: 2022-**

Being a By-law to amend By-law No. 2001-26, as amended, the Zoning By-law for the Corporation of the Municipality of Magnetawan with respect to lands located on Concession 10, Part Lot 2, PCL 24466 in the Municipality of Magnetawan, (Roll: 494401000220800).

**WHEREAS** the Council of the Corporation of the Municipality of Magnetawan is empowered to pass By-laws to regulate the use of land pursuant to Section 34 of the Planning Act, R.S.O. 1990;

**AND WHEREAS** the owner of the subject lands has filed an application with the Municipality of Magnetawan to amend By-law 2001-26 as amended;

**AND WHEREAS** the Council of the Corporation of the Municipality of Magnetawan deems it appropriate to amend By-law No. 2001-26 as amended;

**NOW THEREFORE** the Council of the Corporation of the Municipality of Magnetawan enacts as follows:

1. Schedule 'A-2', to Zoning By-law No. 2001-26 as amended, is further amended by zoning a portion of the lands legally described as Concession 10, Lot 2 PT PCL 24466 in the Municipality of Magnetawan from the "Rural" (RU) Zone to the "Rural Residential" (RR) Zone, as shown on Schedule 'A' attached forming part of this By-law.

This By-law take effect on the date of its passage, subject to the provisions of Section 34 (30) and (31) of the Planning Act.

**READ A FIRST, SECOND, AND THIRD TIME**, passed, signed and the Seal of the Corporation affixed hereto this \_\_\_\_ day of March 2022.

**THE CORPORATION OF THE  
MUNICIPALITY OF MAGNETAWAN**

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Clerk

# SCHEDULE 'A'

Part of Lot 2, Concession 10  
Geographic Township of Chapman  
Municipality of Magnetawan  
District of Parry Sound



Lands to be rezoned from the "Rural" (R) Zone to the "Rural Residential" (RR)

This is Schedule 'A' to Zoning By-law 2001 - 26  
Passed this \_\_\_\_ day of \_\_\_\_\_, 2022

Mayor \_\_\_\_\_

Clerk \_\_\_\_\_

# THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

## BY-LAW 2022 –

Being a By-law to stop up, close and sell Part of Lot 24 & 25, Con 10 Geographic Township of Chapman being Part 2, 42R-21817, Municipality of Magnetawan, District of Parry Sound.

(Woodruff)

---

### **LEGISLATION**

**WHEREAS** pursuant to Section 27(1) of the *Municipal Act, S.O. 2001, c. 25*, as amended, municipalities are given authority over highways within their jurisdiction;

**AND WHEREAS** the Original Road Allowance which is the subject matter of this By-law is within the jurisdiction of this Municipality;

**AND WHEREAS** pursuant to the Municipality's Procedures for Public Notice By-law No. 2016-12, the Clerk of this Corporation did cause a Notice of the proposed By-law to be published in accordance with requirements of the said By-law.

### **BE IT ENACTED AS A BY-LAW OF THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN AS FOLLOWS:**

1. **Stop Up and Close** – This Council does hereby stop up and close to vehicular and pedestrian traffic the lands described in Schedule "A".
2. **Surplus Property** - The said lands described in Schedule "A" are declared to be surplus to the requirements of this Municipality.
3. **Authorization for Sale** – This Council does hereby authorize the exchange of the said lands described in Schedule "A" for other lands to be conveyed to the Municipality (being Parts 3 – 9, 42R-21817).
4. **Easements** – This Council does hereby authorize the transfer of such easements over the lands described in Schedule "A" attached hereto as may be required by utility providers. Notice of the proposed road closings were sent to Hydro One Networks Inc. and Bell Canada. Both have responded that they do not have any easement requirements.
5. **Sale of Land By-law** – Compliance with the Notice provisions of Public Notice By-law 2016-12, will be deemed to be in compliance with the Notice provisions of this Municipality's Sale of Land By-law 2006-11.

6. **Execution of Documents** –

a) **If Paper Registration**

The Mayor and the Clerk are hereby authorized to execute all documents for paper registration (including public utility easements, if any) in connection with the closing and subsequent transfer of title to the lands described in Schedule “A”.

b) **If Electronic Registration**

The Clerk is hereby authorized for or on behalf of the Municipality to execute, for the Municipal Solicitor an “Acknowledgment and Direction” authorizing the Municipal Solicitor to complete the Electronic Registration for any required easements, and the subsequent transfer of title relating to the lands described in Schedule “A”.

7. **Clerk’s Affidavit** - There shall be attached to this By-law, as Schedule “B”, an affidavit by the Clerk of this Corporation, setting out:

- a) the procedures taken for the giving of Notice pursuant to By-law 2016-12 and;
- b) the procedures taken for notice to Public Utilities and applicable Government Departments or Ministries.

READ A FIRST AND SECOND TIME THIS                      DAY OF                      , 2022.

READ A THIRD TIME AND FINALLY PASSED THIS                      DAY OF                      , 2022.

THE CORPORATION OF THE  
MUNICIPALITY OF MAGNETAWAN

\_\_\_\_\_  
Sam Dunnett, Mayor                      c/s

\_\_\_\_\_  
Kerstin Vroom, CAO/Clerk

---

SCHEDULE "A"

Part of Lots 24 & 25, Con 10, Geographic Township of Chapman, being Part 2, Plan 42R-21817,  
Municipality of Magnetawan, District of Parry Sound.

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BY-LAW CERTIFICATION

CERTIFIED to be a true copy of By-law \_\_\_\_\_, and that such By-law is in full force and effect.

Dated at the Municipality of Magnetawan, this the \_\_\_\_\_ day of \_\_\_\_\_, 2022

\_\_\_\_\_  
Kerstin Vroom, CAO/Clerk c/s

## SCHEDULE "B"

Part of Lots 24 & 25, Con 10, Geographic Township of Chapman, being Part 2, Plan 42R-21817,  
Municipality of Magnetawan, District of Parry Sound.

## CLERK'S AFFIDAVIT - NOTICE

I, Kerstin Vroom, CAO/Clerk, of the Municipality of Magnetawan, make oath and say as follows:

1. This Deponent  
I am the CAO/Clerk of the Corporation of the Municipality of Magnetawan and as such, have knowledge of the facts hereinafter deposed to.
2. Publication and Posting  
Pursuant to By-law 2016-12, I did cause Notice of Council's intention to consider a By-law to stop up, close and sell that parcel of land described in Schedule "A" to be published as follows:  
  
    Public Posting - posted on the Municipal website and at the Municipal Office at least seven (7) days prior to consideration of the matter by Council;
3. Grace Period  
This By-law was passed by Council more than seven (7) days after the posting.
4. Copy of Notice  
Attached to this my Affidavit as Exhibit "A" is a copy of the actual Notice as it was posted.
5. Additional Notification  
Notice of the proposed road closing was sent to Hydro One Networks Inc., Bell Canada, and Public Works Canada and they have advised that they do not have any interest in the subject lands.
6. Procedure  
To the best of my knowledge, the closing and selling procedures taken by this Municipality have been in accordance with the Municipality's Public Notice and Sale of Land By-laws.
7. Public  
The proposed by-law came before Council at its regular meeting on the     day of  
    , 2022 and at that time, no person made any claim that the effect of the By-law would be to deprive them of the right of motor vehicle access to or from their land, and that all persons who applied to be heard, were heard.

SWORN before me at the )  
Municipality of Magnetawan )  
this the day )  
of , 2022. )

**Kerstin Vroom, CAO/Clerk**

A Commissioner for taking Affidavits, etc.

Name: \_\_\_\_\_

**Title:** \_\_\_\_\_



**THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN**

**BY-LAW NO. 2022 -**

**BEING A BY-LAW TO ESTABLISH A COUNCIL STAFF RELATIONS POLICY**

---

**WHEREAS** Section 270(1) of the *Municipal Act, S.O. 2001, Chapter M.25*, as amended requires municipalities to adopt and maintain a policy with respect to the relationship between Members of Council, and all levels of Staff of the Municipality;

**AND WHEREAS** the Council of the Corporation of the Municipality of Magnetawan recognizes the importance of Council Staff relations and is committed to a respectful and productive relationship between and amongst Council, and all levels of Staff of the Municipality.

**NOW THEREFORE** the Council of the Corporation of the Municipality of Magnetawan enacts as follows:

1. **THAT** the Magnetawan Council Staff Relations Policy shall be adopted in the form attached hereto as Schedule "A" and forming part of this by-law
2. **THAT** By-law 2019-18 hereby repealed effective the date of passing of this By-law.
3. **THAT** this By-law shall come into force and effect on the date of its passing.

**READ A FIRST, SECOND, AND THIRD TIME**, passed, signed and the Seal of the Corporation affixed hereto, this 23rd day of March 2022.

**THE CORPORATION OF THE  
MUNICIPALITY OF MAGNETAWAN**

---

Mayor

---

CAO/Clerk



## **Schedule "A" By-law 2022- Council – Staff Relations Policy**

### **1. Purpose Statement:**

The Municipality of Magnetawan takes pride in providing a positive and healthy workplace for its employees through promoting and nurturing good relations and communications between Council and all levels of Staff. This policy provides a framework for information flow and interactions between Members of Council, Municipal Staff and Officers that leads to a respectful, productive, and harassment-free working relationship.

### **2. Scope:**

This Policy applies to all Members of Council, Municipal Staff, and Officers, which includes the members appointed to Council Boards and Committees as well as volunteers herein referred to as 'Staff'.

### **3. Principles:**

The relationship between Members of Council and Staff of the Municipality of Magnetawan is guided by this policy, which complements the existing legislation governing conduct of Members of Council and all levels of Staff including, but not limited to: the Council Code of Conduct, the Council Procedural By-law, the Employee Code of Conduct, the *Municipal Act*, the Ontario Human Rights Code, and the Criminal Code of Canada.

- Council Speaks by Resolution – Council is the elected voice of the ratepayers of the Municipality of Magnetawan, determines policies and provides direction to the administration by Council resolution.
- The CAO/Clerk is the head of the administration and under his/her direction Staff implement Council's decisions and establishes administrative practices, policies, and procedures to carry out Council's decisions.
- Open and Clear Communication – Open lines of communication are essential. Members of Council and Staff should feel comfortable speaking to one another about their work.
- Respectful Workplace – The Municipality is committed to maintaining a healthy, safe, and supportive workplace, free from discrimination and harassment.
- Operate in a working partnership to produce the best results and outcomes for the Municipality.

### **4. Guidelines**

The flow of information between Members of Council and Staff should promote the principles of transparency, accountability, and when required, confidentiality. Formal communication channels exist to raise and manage operational issues and should be respected.

**Where appropriate, or deemed necessary, Council Members shall:**

- Understand they have no individual capacity to direct Staff to perform, or not perform functions or duties.
- Understand that the CAO/Clerk is responsible for Staff. Members of Council who need to engage with Staff are to do so through the CAO/Clerk with the exception of emergencies or as otherwise agreed to with the CAO/Clerk, which includes both in person, verbal, written, and electronic messages.
- If they have questions or concerns about Staff, confidentially and privately direct these concerns to the CAO/Clerk.
- Discuss municipal business, issues and/or concerns with the CAO/Clerk and, whenever possible, advise of questions prior to meetings of Council or Committees of Council.
- Request advice from the CAO/Clerk regarding the appropriateness of wording for proposed motions, amendments, and formal directions to Staff in accordance with the Procedural By-law.
- Direct ratepayers to the CAO/Clerk regarding operational or corporate policy matters.
- Not permit Staff to be subject to derogatory comments and/or behaviour or conduct on the part of members of the public or individuals conducting business with the Municipality of Magnetawan.

**Where appropriate, or deemed necessary, all levels of Staff shall:**

- Ensure that Members of Council are apprised of issues that may directly, or indirectly impact the Municipality and/or their decision-making process through either the CAO/Clerk or senior management, which also includes legislative changes and changes to Municipal policies.
- Present balanced and consistent input and advice to Council Members at all times based on political neutrality and objectivity utilizing their professional expertise.
- Uphold decisions of Council as a whole, regardless of personal opinion or belief, and commit to the implementation of those decisions.
- Provide timely, well researched, accurate reports to Council and Committees of Council based on professional expertise and judgement to assist in the decision-making process.
- Develop and implement operational policies and procedures to ensure the effective, efficient, transparent, and accountable management and operation of the Municipality.
- Refrain from engaging in, or assuming, a political role within the discharging of their assigned duties.

## **5. Complaints:**

The CAO/Clerk shall be responsible for receiving complaints and/or concerns related to this Policy and initiating the appropriate processes and remedies to address the issue.

Upon receipt of a complaint and/or concern, the CAO/Clerk may:

- In the case of Staff, address the issue through the appropriate supervisor.
- In the case of a Member of Council, depending on the nature of the issue speak individually to the member, or bring forward to Council during a closed session, or refer the issue to the Integrity Commissioner.

- In the case of a complaint about the CAO/Clerk, the complainant shall be referred to the Head of Council and the complaint will be forwarded to the CAO/Clerk in closed session to be presented to Council as a whole.

**THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN**

**BY-LAW NO. 2022 -**

**Being a By-law to Authorize the Exchange of Lands**

---

**WHEREAS** the Council of the Municipality of Magnetawan has received a request for an Exchange of Lands of the property owned by 1895507 Ontario Inc. known as Plan 319 Lot 18 E/S King Street (Roll# 4944 0200 021 6400), for the lands Municipally owned known as PLAN 319 Lot 20 E/S Miller Street (Roll# 4944 0200 021 0100);

**AND WHEREAS** the Council of the Municipality of Magnetawan declared the lands located at PLAN 319 Lot 20 E/S Miller as surplus on March 02, 2022 Motion# 2022-63 and public notice was posted March 04, 2022;

**NOW THEREFORE** the Council of the Corporation of the Municipality of Magnetawan enacts as follows:

1. **THAT** Council endorses and approves the Exchange of Lands as requested;
2. **AND FURTHER THAT** the CAO/Clerk of the Municipality of Magnetawan is hereby authorized and directed to do all things necessary to give effect to the said action or to obtain approvals where required, except where otherwise provided;
3. **AND FURTHER THAT** the CAO/Clerk and the Mayor are hereby authorized and directed to execute all necessary documents, including an offer of purchase and sale if required and to affix the Corporate Seal of the Municipality to such documents.

**READ A FIRST, SECOND, AND THIRD TIME**, passed, signed and the Seal of the Corporation affixed hereto, this 23rd day of March 2022.

**THE CORPORATION OF THE  
MUNICIPALITY OF MAGNETAWAN**

---

Mayor

---

CAO/Clerk

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

BY-LAW NO. 2022 -

Being a By-law to confirm the proceedings of Special Meeting of Council March 23, 2022 and Meeting of Council March 23, 2022

---

**WHEREAS** Section 5(3) of the *Municipal Act, 2001, S.O. 2001, c.25*, as amended, requires a municipal Council to exercise a municipal power, including a municipality's capacity, rights, powers and privileges under Section 9, by by-law unless the municipality is specifically authorized to do otherwise;

**AND WHEREAS** the Council of the Municipality of Magnetawan deems it desirable to confirm the proceedings of Council and to ratify decisions made at its meeting hereinafter set out;

**NOW THEREFORE** the Council of the Corporation of the Municipality of Magnetawan enacts as follows:

1. Ratification and Confirmation

**THAT** the action of the Council of the Municipality of Magnetawan at its meeting for the aforementioned date(s) with respect to each motion, resolution and other action passed and taken by this Council at its meetings, except where otherwise required, is hereby adopted, ratified and confirmed as if such proceedings and actions were expressly adopted and confirmed by its separate By-law.

2. Execution of all Documents

**THAT** the Mayor of the Council of the Municipality of Magnetawan and the proper officers of the Municipality of Magnetawan are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain approvals where required, except where otherwise provided, and the Mayor and Clerk are hereby authorized and directed to execute all necessary documents and to affix the Corporate Seal of the Municipality to such documents.

**READ A FIRST, SECOND, AND THIRD TIME**, passed, signed and the Seal of the Corporation affixed hereto, this 23<sup>rd</sup> day of March 2022.

THE CORPORATION OF THE  
MUNICIPALITY OF MAGNETAWAN

---

Mayor

---

CAO/Clerk



**G R E E R  
G A L L O W A Y**  
CONSULTING  
ENGINEERS

640 Cataraqui Woods Drive

2A

Kingston, Ontario

K7P 4Z5

Telephone

(613) 966-3068

E-mail

kingston@greergalloway.com

*on desk  
March 23, 2022*

March 17, 2022

Greer Galloway #20-5-5236

Mr. Scott Edwards  
Municipality of Magnetawan  
P.O. Box 70, 4304 Hwy 520  
Magnetawan, Ontario  
P0A 1P0

**Re: RFT 2022-01 Replacement of Magnetawan Culvert 11, Magnet Road and West Poverty Bay**

Dear Mr. Edwards:

The Request for Tender (RFT) 2022-01 Replacement of Magnetawan Culvert 11, Magnet Road and West Poverty Bay closed on February 23, 2022. Six (6) submissions were received and reviewed by Greer Galloway.

The lowest bid received was submitted by Deep Construction 2018 Inc. of \$498,253.71 plus \$13,658.00 of provisional work (total cost: \$511,911.71). The Highest bid received was submitted by Rankin Construction of \$1,530,940.00 plus \$16,400.00 of provisional work.

The cost difference is largely associated with the price per meter of the new culvert, Deep Construction: \$6,397.66/ m versus Rankin Construction: \$36,000.00/ m, and the cost of traffic control, Deep Construction: \$12,230.35 versus Rankin Construction: \$150,000.00. The average cost per meter for a new culvert is approximately \$20,000.00. Greer Galloway & the municipality arranged a meeting with Deep Construction to discuss their bid and the culvert price and it was agreed that an error in tendering had occurred with the submitted tender.

The six (6) bid results are summarized below, lowest bid to highest.

Company	Bid Bond	Addenda	Price (less HST)			Comments
			Subtotal	Provisional works	Total	
Deep Construction	Y	Y	\$ 498,253.71	\$ 13,658.00	\$ 511,911.71	Calculations are accurate
Fowler	Y	Y	\$ 881,680.68	\$ 11,809.00	\$ 893,489.68	Calculations are accurate
Denis Gratton	Y	Y	\$ 1,122,642.00	\$ 22,650.00	\$ 1,145,292.00	Calculations are accurate
Premier North	Y	Y	\$ 1,341,122.00	\$ 36,150.00	\$ 1,377,272.00	Calculations are accurate
Bruman Construction	Y	Y	\$ 1,400,115.11	\$ 20,954.00	\$ 1,421,069.11	Calculations are accurate
Rankin	Y	Y	\$ 1,530,940.00	\$ 16,400.00	\$ 1,547,340.00	Calculations are accurate



**G R E E R  
G A L L O W A Y**  
CONSULTING  
ENGINEERS

The second lowest bid received was submitted by Fowler Construction of \$881,680.68 plus \$11,809.00 of provisional work. Based on the tendering Error that occurred with Deep Constructions submission Greer Galloway recommends that the contract be awarded to Fowler Construction Ltd.

Please contact us should you have any questions or concerns regarding our recommendation.

**THE GREER GALLOWAY  
CONSULTING ENGINEERS**

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ON DESK

March 23, 2022

# AUDIT FINDINGS REPORT

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**Presented to The Corporation of the  
Municipality of Magnetawan**

Prepared by Baker Tilly SNT  
March 23, 2021

# PURPOSE OF THE REPORT ON DESK

We have been engaged to express an audit opinion on the financial statements of on the consolidated financial statements of The Corporation of the Municipality of Magnetawan ("the Municipality") for the year ended December 31, 2021. We have substantially completed our audit and are pleased to report our findings to date.

The purpose of this report is to summarize certain aspects of the audit that we believe to be of interest to the Members of Council. This report should be read in conjunction with the draft financial statements and our audit report thereon.

We have received full cooperation during the course of our audit and unrestricted access to all documents, books and records. We did not encounter any significant difficulties during the audit.

This report is intended for use by the Council only.





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# RESPONSIBILITIES

AUDITOR	COUNCIL	MANAGEMENT
<p>Express an opinion on whether the financial statements present fairly, in all material respects, the consolidated financial position and its consolidated financial results of operations and its consolidated cash flows for the year in accordance with Canadian Public Sector Accounting Standards.</p>	<p>Act as an objective, independent liaison between the auditor and management</p>	<p>Ensure financial statements are prepared and presented in accordance with Canadian Public Sector Accounting Standards.</p>
<p>Perform the audit in accordance with Canadian generally accepted auditing standards</p>	<p>Assist in the planning process when appropriate</p>	<p>Ensure completeness of information with regards to financial records and data and provide information on non-compliance, illegal acts, related party transactions</p>
<p>Assess risk that the financial statements may contain material misstatements that, individually or in the aggregate are material to the financial statements as a whole</p>	<p>Meet with the auditors prior to the release and approval of the audited financial statements to review the audit, disclosure and compliance issues</p>	<p>Ensure proper controls are in place to prevent and detect fraud and error, assess risk and provide information on any fraud or suspected fraud</p>



## RESPONSIBILITIES (continued)

AUDITOR	COUNCIL	MANAGEMENT
Assessing the accounting policies used and their application	Review selection of accounting policies	Ensure proper recognition, measurement and disclosure for selection of accounting policies, significant assumptions, future plans, related party transactions, any claims and possible claims and contingent gains and losses
Assessing the significant estimates made by management	Review and approve draft financial statements	Provide a written confirmation of significant representations to the auditor
Examine on a test basis, evidence supporting the amounts and disclosures in the financial statements	Advise auditor of any issues of disclosure, governance, fraud or illegal acts	

# OUR AUDIT PROCESS

1  
ON DESK

## INITIAL PLANNING

- Assess and respond to engagement risk
- Assessment of audit management process
- Enhance understanding of the Municipality and accounting processes
- Determine planning materiality
- Perform walkthroughs
- Establish an overall audit strategy

2

## DEVELOP THE AUDIT PLAN

- Assess risk at account balance and potential error levels
- Plan use of working papers
- Plan substantive and control tests

3

## EXECUTE THE AUDIT PLAN

- Perform substantive and control tests including sampling techniques using the appropriate tools and software
- Review completion documents and working papers for areas with significant or high risk

4

## REPORT & ASSESS PERFORMANCE

- Obtain management representations
- Complete engagement reporting
- Issue audit report and management letter
- Summarize audit results
- Assess engagement quality



# OUR AUDIT APPROACH

The background of the slide is a photograph of a forest stream. The water is calm and reflects the surrounding greenery. On the right side, a large, moss-covered tree trunk is visible, extending from the top to the bottom of the frame. The rocks in the stream are covered in vibrant green moss and algae. The overall scene is a lush, natural environment.

We determined, based on our understanding of internal controls, that limited reliance would be placed on the system of internal controls.

We adopted a substantive approach for the audit.



## AUDIT RISKS & RESULTS

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There were no significant audit risks identified.

# SIGNIFICANT FINDINGS FROM THE AUDIT

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## **Audit Opinion**

The Independent Auditor's Report will be issued without modification.

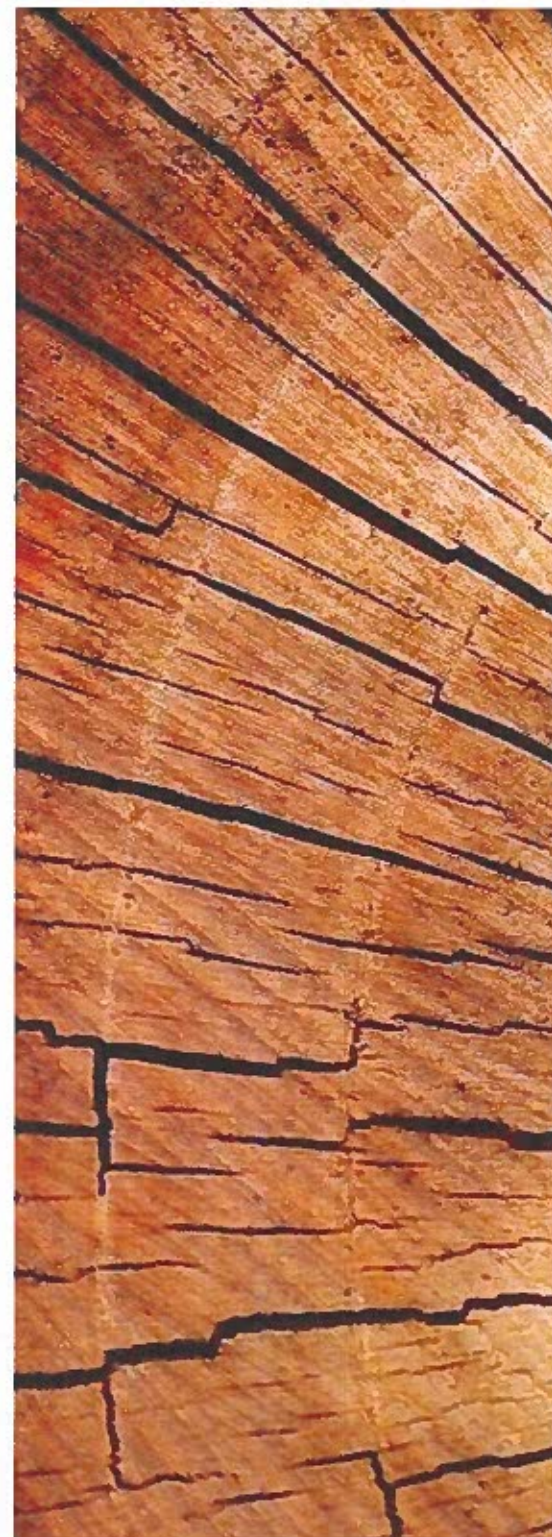
## **Accounting Policies**

No new accounting policies were adopted in the current year.

## **Key Estimates**

Key estimates in the financial statements include:

- Landfill closure and post-closure costs
- Useful life of tangible capital assets and related amortization



# MATERIALITY

Materiality is the term used to describe the significance of financial statement information to decision makers. An item of information, or an aggregate of items, is material if it is probable that its omission or misstatement would influence or change a decision. Materiality is a matter of professional judgement in the particular circumstances.

FACTORS	COMMENTS	AMOUNT
Basis for Calculation	Total expenses	\$ 7,146,954
Factors Used	Upper end of the range accepted by Canadian Auditing Standards	3.00%
Overall Materiality	Level at which misstatements individually or in aggregate would affect the decisions of the users of the financial statements	\$214,000
Performance Materiality	Amount that is used when determining the extent of substantive testing	\$ 182,000
Trivial Error Threshold	Matters identified during the audit, which are trivial	\$ 10,700

# MISSTATEMENTS ON THE DESK

Misstatements are categorized as corrected audit misstatements and uncorrected audit misstatements. These include disclosure deficiencies as well.

## Significant Misstatements

We have not found any material misstatements or unadjusted items that exceed materiality (see attached appendix).

# INDEPENDENCE ON DESK

Canadian auditing standards require us to confirm our independence with Council and those responsible with governance.

To our knowledge, Baker Tilly SNT has no independence issues in the following areas:

- Holding a financial interest, either directly or indirectly, in the Municipality;
- Holding a position, either directly or indirectly, that gives the right of responsibility to exert significant influence over the financial or account policies of the Municipality;
- Personal or business relationships of immediate family, close relatives, partners or retired partners, either directly or indirectly, with the Municipality;
- Economic dependence on the Municipality; and
- Provision of services in addition to the audit engagement





# OTHER MATTERS

## **Related Party Transactions**

All related party transactions are disclosed in the notes to the financial statements.

## **Significant Unusual Transactions**

No significant transactions were entered into by the entity that you should be aware of.

## **Significant Matters Discussed with Management**

There were no significant matters arising from the audit discussed with management and no disagreements.

## **Written Representations Requested from Management**

We request that management prepare a letter to us reaffirming various representations that were provided to us and we have relied upon.

## **Internal Control Recommendations and Management Letter**

We will not be issuing a management letter, as we did not identify any deficiencies in internal control.

## **Other**

No instances of illegal acts, fraud, intentional misstatements or errors were noted during the audit.

No instances of non-compliance of laws and regulation were identified during our audit.

# CONCLUSION CONDESK

We are ready to release the financial statements subject to completion of the following:

- Receipt of signed management representation letter
- Completing our discussion with Council
- Receipt of evidence of Council approval of the financial statements



# KEY DELIVERABLES

## KEY DELIVERABLES

## EXPECTED DATE

Present draft financial statements to Council

March 23, 2022

Issue audited financial statements

March 29, 2022

## ON DESK

We would like to take this opportunity to note our appreciation to management and administrative personnel for their cooperation and assistance.

We welcome any feedback on our performance as we strive to continually improve our service.



# APPENDIX

## ON DESK

### Schedule of Uncorrected Misstatements

Description of Misstatement	Proposed Adjustments Dr (Cr)				
	Statement of Income		Balance Sheet		
	Identified Misstatements	Likely Aggregate Misstatements	Assets	Liabilities	Opening Equity
Town of Kearney additional accrual	9,394	9,394	-	(9,394)	-
a) Totals		9,394	-	(9,394)	-
b) Misstatements corrected by management		-	-	-	-
c) Likely aggregate misstatements net of corrections (a - b)		9,394	-	(9,394)	-
d) Effect of unadjusted misstatements from previous year's errors		-	-	-	-
e) Aggregate likely misstatements (c + d)		9,394	-	(9,394)	-
f) Final overall materiality		214,000	214,000	214,000	214,000
g) Amount remaining for further possible misstatement (f - e)		204,606	214,000	204,606	214,000

# Tax

Our Tax Services are designed to meet your business tax compliance and consulting needs.

- Tax
- Advisory
- Indirect Tax
- Transfer Pricing
- Cross Border & International
- SR&ED
- Personal and Corporate Tax Compliance
- Tax Minimizing Strategies
- Corporate Reorganizations
- Tax Dispute Resolution

# Transaction

Whether you are a buyer or a seller, knowledge is power and decisive action begins with clarity.

- Mergers and Acquisitions
- Capital Raising
- Transaction Support
- Valuations
- Corporate
- Finance
- Restructuring and Recovery

# IT

Navigating through the maze of information technology needs and business optimization planning is a challenge to most businesses in today's evolving world.

- Security and Data Protection
- Network Assessment
- Infrastructure
- Recommendations and Implementation
- Backup Solutions

# Assurance

When you're facing a changing global economy, it's important to have someone next to you who will help navigate through the evolving accounting standards and changing regulatory environment.

- Entrepreneurial
- Audit and Accounting
- Private Enterprise
- Public Markets

# Data Analytics

At Baker Tilly, we strive to be up-to-date on the latest data analytic trends and software.

Techniques commonly performed include:

- Predictive modelling
- Key Performance Indicator (KPI) analysis
- Historical operational analysis
- Tax recovery
- Improved production line efficiency
- Reduction of unnecessary costs
- Analyze complex forex
- Data visualization
- Risk analysis
- Benchmarking
- System implementation

# Advisory

Across our advisory service lines, we get to the essence of value drivers, so clients can realize optimal value and achieve their business objectives.

- Organizational Effectiveness & Productivity
- Operational Performance Reviews
- Business Development
- Social Enterprise Development
- Project Management
- Corporate and Organizational Governance
- Human Resources
- Financial and Risk Management
- Government
- Funding Applications
- Succession Planning
- Marketing and Client Strategy

# BT Advantage

As a business owner, you need information that's timely and relevant to drive daily decisions. Baker Tilly Advantage addresses that need by leveraging best-in-class technologies to deliver customized accounting, finance and operational assistance. Traditional accounting solutions focus on where you have been. Baker Tilly Advantage transforms this approach into proactive solutions that focus on where you are going. The difference is a powerful combination of innovative cloud technology, financial expertise and industry insight delivered by experienced advisors, who are committed to helping you gain a competitive advantage.

**4 offices | 15 partners | 90 professionals**

ON DESK

**THANK YOU**

on date March 23, 2022

**THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN**

**BY-LAW NO. 2022 -**

**Being a By-law to Authorize the Exchange of Lands**

**WHEREAS** the Council of the Municipality of Magnetawan has received a request for an Exchange of Lands of the property owned by 1895507 Ontario Inc. known as Plan 319 Lot 18 E/S King Street (Roll# 4944 0200 021 6400), for the lands Municipally owned known as PLAN 319 Lot 20 E/S Miller Street (Roll# 4944 0200 021 0100);

**AND WHEREAS** the Council of the Municipality of Magnetawan declared the lands located at PLAN 319 Lot 20 E/S Miller as surplus on March 02, 2022 Motion# 2022-63 and public notice was posted March 04, 2022;

**NOW THEREFORE** the Council of the Corporation of the Municipality of Magnetawan enacts as follows:

1. **THAT** Council endorses and approves the Exchange of Lands as requested with each party being responsible for their own legal cost and disbursements;
2. **AND FURTHER THAT** the CAO/Clerk of the Municipality of Magnetawan is hereby authorized and directed to do all things necessary to give effect to the said action or to obtain approvals where required, except where otherwise provided;
3. **AND FURTHER THAT** the CAO/Clerk and the Mayor are hereby authorized and directed to execute all necessary documents, including an offer of purchase and sale if required and to affix the Corporate Seal of the Municipality to such documents.

**READ A FIRST, SECOND, AND THIRD TIME**, passed, signed and the Seal of the Corporation affixed hereto, this 23rd day of March 2022.

**THE CORPORATION OF THE  
MUNICIPALITY OF MAGNETAWAN**

\_\_\_\_\_  
Mayor