



**Municipality of  
Magnetawan**

**COUNCIL MEETING MINUTES**

**March 25, 2026**

**1:00 pm**

The meeting of the Council of the Corporation of the Municipality of Magnetawan was held at the Magnetawan Community Centre on Wednesday March 25, 2026 with the following present:

Mayor Sam Dunnett  
Deputy Mayor John Hetherington  
Councillor Bill Bishop  
Councillor Brad Kneller  
Councillor Jon Hind

Staff: CAO/Clerk Kerstin Vroom and Deputy Clerk Recreation Communications Laura Brandt were present for the entire meeting. Deputy Clerk Planning and Development Erica Kellogg and Public Works Superintendent Scott Edwards were present for their respective section in the meeting.

**OPENING BUSINESS**

**1.1 Call to Order**

The meeting was called to order

**1.2 Adoption of the Agenda**

*RESOLUTION 2026-61 Hetherington-Bishop*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adopts the agenda as presented.*

*Carried.*

**1.3 Adoption of the Previous Minutes**

*RESOLUTION 2026-62 Kneller-Hetherington*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adopts the minutes of the Planning Act Public Meeting March 4, 2026 and the Council meeting on March 4, 2026, as copied and circulated.*

*Carried.*

### **1.3 Disclosure of Pecuniary Interest**

Mayor Sam Dunnett stated that should anyone have a disclosure of pecuniary interest that they could declare the nature thereof now or at any time during the meeting.

\*Councillor Kneller declared pecuniary interest for the Agenda Item 2.11 Donation Request Magnetawan Agricultural Society Fall Fair.

### **PUBLIC MEETING**

#### **2.2 Stop Up and Close – Abutting Lands Legally Known as Plan M36 Lot 11 and Plan M36 Lot 9, Lot 10 Parts 2 -Caudwell**

*RESOLUTION 2026-63 Hind-Kneller*

*WHEREAS the Municipality of Magnetawan passed Resolution 2022- 223 supporting in principle the sale of an Unopened Road Allowance application abutting lands between Plan M36 Lot 11 (Caudwell 030 00106402) and Plan M36 Lot 9, Lot 10 Parts 2 (Levering IV In Trust 03000406101);*

*AND WHEREAS the Municipality has received correspondence from Ted Levering agent for Levering IV In Trust indicating the family is no longer interested in pursuing the purchase of the 33ft allowance abutting lands legally known as Plan M36 Lot 9, Lot 10 Parts 2;*

*NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Magnetawan, after holding its public meeting regarding the Stop Up, Close and Sell Road Allowance, agrees to pass the by-law later in the meeting with the understanding that the road allowance lands are merged on title at the time of transfer with the purchaser's lot (Caudwell 030 00106402) abutting the road allowance, that was specified in the application and in the letter from the Municipal Solicitor.*

*Carried.*

### **STAFF REPORTS, MOTIONS AND DISCUSSION**

#### **2.1 Correspondence from Greer Galloway & Edward Veldboom, Russell Christie LLP - Horn Lake Culvert**

*RESOLUTION 2026-64 Hetherington-Kneller*

*WHEREAS the Council of the Municipality of Magnetawan deferred Motion 2025-293 and directed Staff to contact the Engineer to confirm the culvert invert information and explore options for improving water flow and accelerating drainage;*

*AND WHEREAS the Council of the Municipality receives the correspondence from Charles Mitz, Greer Galloway (engineer) dated February 3, 2026 and opinion letter from Edward Veldboom, Russell Christie LLP (municipal solicitor) dated March 13, 2026;*

*AND WHEREAS the Municipality has been advised that "lowering the invert would affect the lake's base pool elevation with potential fisheries impacts especially to fall-spawning salmonids such as lake trout" and "it is generally recommended that Municipalities try and avoid altering water courses for the purposes of water level/flow manipulation. This work falls outside the core services provided by Municipalities."*

*AND WHEREAS the Municipality is satisfied with the opinions of the Engineer and Municipal Solicitor;*

*NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality having fully reviewed this matter, considers this matter concluded, with no further action to be taken.*

*Carried.*

**2.3 DRAFT Deeming By-law for Municipal Lands- Highway 124 Lots 16 TO 21 N/S Ahmic Street all in Plan 110**

*RESOLUTION 2026-65 Bishop-Hetherington*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan supports in principle the deeming together of Municipally-owned lands, legally known as LOTS 16 TO 21 N/S AHMIC STREET all in Plan 110 and the by-law on this matter will be passed later in this meeting.*

*Carried.*

**2.4 Correspondence from Ombudsman - Outcome of Closed Meeting Complaint**

*RESOLUTION 2026-66 Hind-Hetherington*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the correspondence Ombudsman – Outcome of Closed Meeting Complaint; AND FURTHER expresses its appreciation to the Ombudsman for their prompt response and resolve regarding this complaint.*

*Carried.*

**2.5 Correspondence from Mark Wignall - Naming of Employment Lands Business Court**

*RESOLUTION 2026-67 Kneller-Hind*

*WHEREAS the Council of the Municipality of Magnetawan receives the correspondence from Mark Wignall – Naming of Employment Lands Business Court; AND WHEREAS Council thanks Mark Wignall for his request to name the business court located at 4855 Hwy 520 (Employment Lands) Wenonah and the address number for the fire hall 1866 for the year the Wenonah was born;*

*NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Magnetawan, with the approval of the Ministry of Transportation, undertakes to keep the address '4855 Highway 520' and names the business court "Wenonah" in honour of our history.*

*Deferred*

*Direction was given to Staff to create a contest for the naming of the Employment Lands Business Court.*

**2.6 Outcome of RFQ 2026-02 Request for Quotation Sewage Systems Supply & Installation**

*RESOLUTION 2026-68 Bishop-Hetherington*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the report Award of RFQ 2026-02 – Request for Quotation Sewage Systems Supply & Installation – 4855 Highway 520 – New Fire Hall from CAO/Clerk Kerstin Vroom and approves the recommendations contained therein to award RFQ 2026-02 to First Choice Landscaping in the amount of \$120,000 plus HST.*

*Carried.*

**2.7 Kris Clarke, Algonquin Fine Foods – Request to Permit Food Truck to Remain**

*RESOLUTION 2026-69 Bishop- Hetherington*

*WHEREAS the Council of the Municipality of Magnetawan passed resolution 2024-286 granting permission to Alieen Ireland to place a food truck known as “The Bears Den” on a “small piece of municipally owned lands adjacent to the Commercial Village Property” known as Algonquin Fine Foods with conditions;*

*AND WHEREAS the Council of the Municipality of Magnetawan has received correspondence dated March 16, 2026 from the new owners of Algonquin Fine Foods, Kris Clarke and Mike Chronowich, seeking written permission for the food truck to remain on Municipal lands while adding a porta potty to the same Municipal lands;*

*NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves the request for a portion of the existing food truck known as “The Bear’s Den” to remain on Municipal lands year round, and for a porta potty to be placed behind the Municipal Parks building for the duration of the opening of the food truck provided neither impede with the business of the Magnetawan Parks Department or they will need to be removed;*

*AND FURTHER proof of liability insurance in the amount of \$5,000,000 indemnifying the Municipality be provided on a yearly basis.*

*Carried.*

**2.8 Correspondence from the North Bay & Parry Sound Health Unit Discontinuation of Routine Beach Sampling**

*RESOLUTION 2026-70 Hetherington- Bishop*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the correspondence from the North Bay & Parry Sound Health Unit Discontinuation of Routine Beach Sampling for information only.*

*Carried.*

**2.9 Noise Exemption Application - Earle - 39 Highland Road**

*RESOLUTION 2026-71 Bishop- Hind*

*WHEREAS the Council of the Municipality of Magnetawan passed By-law 2023-40 Noise By-law; where an exemption must be granted by Council if the noise being created shall make, create, cause or permit to be made any sound or noise which reasonably would cause a nuisance or to disturb other person(s);*

*AND WHEREAS Council receives the correspondence dated March 6, 2026 from Greg and Cindy Earle Request for Noise Exemption 50th Wedding Anniversary - 99 Highland Road to be held on August 15, 2026 starting at 1pm to 8pm with an anticipated attendance of 75-100 people;*

*NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves the noise exemption with the following conditions:*

- That all immediate neighbours are notified of the event*

*AND FURTHER Council extends their congratulations to the couple on their 50th Wedding Anniversary.*

*Carried.*

**2.10 Parry Sound Area Community Business & Development Centre Request for Funding & 2025 Financial Statements**

*RESOLUTION 2026-72 Kneller-Hind*

*WHEREAS the Council of the Municipality of Magnetawan receives the correspondence from Parry Sound Area Community Business and Development Centre Request for Funding & 2025 Financial Statements;*

*NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality approves the funding request in the amount of \$1,000.*

*Carried.*

**2.11 Donation Request Magnetawan Agricultural Society Fall Fair**

**\*Councillor Kneller declared pecuniary interest for Agenda Item 2.11 Donation Request Magnetawan Agricultural Society Fall Fair due to being a member of the Agricultural Society. Councillor Kneller left the room.**

*RESOLUTION 2026-73 Bishop- Hetherington*

*WHEREAS the Council of the Municipality of Magnetawan receives the correspondence Donation Request Magnetawan Agricultural Society and thanks the Magnetawan Agricultural Society for all their good work in providing the Fall Fair for our community;*

*NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Magnetawan authorizes a donation of \$1,000 for the 2026 Magnetawan Fall Fair.*

*Carried.*

*\*Councillor Kneller returned to the meeting.*

**2.12 Report from Deputy Clerk Laura Brandt, Marriage Licences**

*RESOLUTION 2026-74 Hetherington-Hind*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the report Marriage License from Deputy Clerk Laura Brandt and approves the recommendations contained therein to include the fee of \$150.00 plus HST for the issuing marriage licenses and to bring back the 2026 Fees and Charges By-law to a future meeting for passing.*

*Carried.*

**2.13 DRAFT Magnetawan Fire Code AMPS By-law**

*RESOLUTION 2026-75 Bishop- Hind*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves the Magnetawan Fire Code AMPS By-law as presented, and the by-law on this matter will be passed later in the meeting.*

*Carried.*

**2.14 Correspondence from MECP "Proposed Boundaries for the Regional Consolidation of Ontario's Conservation Authorities**

**\*\*Full Ontario Conservation Authority report is available on the News Page on our Website at [www.magnetawan.com](http://www.magnetawan.com)**

*RESOLUTION 2026-76 Hetherington-Hind*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the correspondence from MECP "Proposed boundaries for the Regional Consolidation of Ontario's Conservation Authorities" for information purposes only.*

*Carried.*

## **MUNICIPAL BOARD AND COMMITTEE MINUTES**

- 3.1 **North Bay Parry Sound District Health Unit Meeting Minutes January 28, 2026 & Highlights from the February Medical Officer of Health Report to the Board of Health**
- 3.2 **Town of Parry Sound EMS Advisory Committee Meeting Minutes February 26, 2026**
- 3.3 **District of Parry Sound Social Services Administration Board (DSSAB) Chief Administrative Officer's Report March 2026**
- 3.4 **Magnetawan Economic Tourism Committee (METC) Meeting Minutes March 11, 2026**

*RESOLUTION 2026-77 Bishop-Hetherington*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the Municipal Boards and Committee Minutes as copied and circulated.  
Carried.*

## **CORRESPONDENCE**

- 4.1 **Town of Whitby Request for a Comprehensive Review of the Province-Municipal Fiscal Framework**
- 4.2 **FONOM Call for Nominations Executive Award**
- 4.3 **OPP Municipal Policing October to December 2025 Detachment Revenues**
- 4.4 **Almaguin Chamber of Commerce Membership Info Session April 1, 2026 Poster**
- 4.5 **Community Connections DSAAB Poster**
- 4.6 **Successful Outcome of Participaction Grant Funding**
- 4.7 **Unsuccessful Outcome of OTF Grow Grant Funding**
- 4.8 **2026 METC Annual Tourism Forum Poster**
- 4.9 **ICYMI Council Highlights February 11, 2026**
- 4.10 **ICYMI Council Highlights March 4, 2026**

*RESOLUTION 2026-78 Hind-Bishop*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the correspondence items as copied and circulated;  
AND FURTHER endorses the following motions:*

- 4.1 *Town of Whitby Request for a Comprehensive Review of the Province-Municipal Fiscal Framework*

*Carried.*

## **ACCOUNTS**

- 5.1 **Accounts in the amount of \$1,018,123.59**

*RESOLUTION 2026-79 Hetherington-Hind*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves the accounts in the amount of \$1,018,123.59 as presented.*

*Carried.*

**BY-LAWS**

**6.1 Stop Up and Close – Abutting Lands Legally Known as Plan M36 Lot 11 and Plan M36 Lot 9, Lot 10 Parts 2 -Caudwell**

**6.2 Deeming By-law - Part of Registered Plan 110 - Municipal Lands**

**6.3 Magnetawan Fire Code AMPS**

*RESOLUTION 2026-80 Hind-Hetherington*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan that the following by-laws are now read a first, second and a third time, passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation, and engrossed in the by-law book:*

*6.1 Stop Up and Close – Abutting Lands Legally Known as Plan M36 Lot 11 and Plan M36 Lot 9, Lot 10 Parts 2 -Caudwell*

*6.2 Deeming By-law – Part of Registered Plan 110 – Municipal Lands*

*6.3 Magnetawan Fire Code Amps*

*Carried.*

**CLOSED SESSION**

**in accordance with Section 239(2) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, Council shall proceed into Closed Session in order to address matters pertaining to:**

**(b) personal matters about an identifiable individual, including municipal or local board employees**

**(c) a proposed or pending acquisition or disposition of land by the municipality or local board**

*RESOLUTION 2026-81 Bishop-Hind*

*BE IT RESOLVED the Council of the Municipality of Magnetawan moves to a closed session at 1:40 pm pursuant to Section 239(2) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, Council shall proceed into Closed Session in order to address matters pertaining to:*

*(b) personal matters about an identifiable individual, including municipal or local board employees*

*(c) a proposed or pending acquisition or disposition of land by the municipality or local board.*

*Carried.*

*RESOLUTION 2026-82 Kneller-Hetherington*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan returns to open session at 2:25 pm.*

*Carried.*

*RESOLUTION 2026-83 Hetherington-Bishop*

*WHEREAS the Council of the Municipality of Magnetawan thanks the residents for their nominations for the Ontario Senior of the Year Award 2026;*

*AND WHEREAS Council has carefully considered each nomination and is grateful to have and extends its thanks to all of our super senior volunteers in our community;*

*NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Magnetawan nomination to be forwarded to the Province for the Ontario Senior of the Year Award 2026 is Ed Lake*

*Carried*

**CONFIRMING BY-LAW AND ADJOURNMENT**

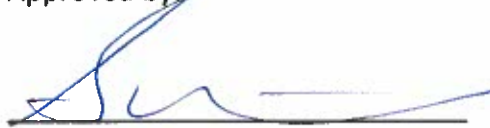
**6.1 Confirm the Proceedings of Council and Adjourn**

*RESOLUTION 2026-84 Bishop-Kneller*

*BE IT RESOLVED by the Council of the Municipality of Magnetawan that the Confirming By-law is now read a first, second and a third time, passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and engrossed in the by-law book; AND FURTHER THAT this meeting is now adjourned at 2:30 pm to meet again on Wednesday April 15, 2026, at 1:00 pm or at the call of the Chair.*

*Carried.*

Approved by:



Mayor



Clerk