



AGENDA – Regular Meeting of Council

Wednesday, March 26, 2025

1:00 PM

Magnetawan Community Centre

Page# OPENING BUSINESS

- 1.1 Call to Order
- 1.2 Adoption of the Agenda
- 1.3 Disclosure of Pecuniary Interest
- 3 1.4 Adoption of Previous Minutes

DEPUTATION

- 11 Justin Bellon - Increasing our STR Cottage Capacity by 2 Children Under 12

PRESENTATION

- 13 Patrick Townes, MHBC Planning - Overview of Proposed Zoning Housekeeping Amendment

STAFF REPORTS, MOTIONS AND DISCUSSION

- 21 2.1 Zoning By-law Application - Herrnstein (Lachance Agent) - CROFT CON 4 PT LOT 13 PCL 699 S/S
REM PT MF
- 44 2.2 2024 Annual Monitoring Reports, Croft Waste Disposal Site & Chapman Waste Disposal Site
**** Full Pinchin reports are available on the Recycling and Landfill Page on our website at
www.magnetawan.com under Annual Reports**
- 49 2.3 DRAFT Motion Canadian Suppliers Wording

MUNICIPAL BOARDS AND COMMITTEE MINUTES

- 50 3.1 North Bay Parry Sound District Health Unit Board of Health Minutes, January 22, 2025
- 62 3.2 Town of Parry Sound EMS Advisory Committee Minutes, February 27, 2025
- 66 3.3 Almaguin Highlands Health Centre (AHHC) Minutes March 6, 2025
- 69 3.4 Magnetawan Economic Tourism Committee (METC) Minutes, March 6, 2025

CORRESPONDENCE

- 71 4.1 City of Sarnia Carbon Tax
- 72 4.2 Town of Bradford West Gwillimbury Request Landlord Tenant Reforms
- 74 4.3 OPP MPB Financial Services Unit (OPP) October to December 2024 Detachment Revenues
- 75 4.4 Thank You Letter Seniors Active Living Fair
- 76 4.5 MADD Thank You Certificate & Ad
- 78 4.6 ICYMI Council Highlights March 5, 2025

ACCOUNTS

- 79 5.1 Accounts in the amount of \$322,921.04

BY-LAWS

- 90 6.1 Pound Services with the OSPCA
97 6.2 Zoning By-law - Herrnstein (Lachance Agent) - CROFT CON 4 PT LOT 13 PCL 699 S/S REM PT MF

CLOSED SESSION

In accordance with Section 239(2) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, Council shall proceed into Closed Session in order to address matters pertaining to:

- (b) personal matters about an identifiable individual, including municipal or local board employees
- (c) a proposed or pending acquisition or disposition of land

CONFIRMING BY-LAW AND ADJOURNMENT

- 99 7.1 Confirm the Proceedings of Council and Adjourn



COUNCIL MEETING MINUTES

March 19, 2025

10:00 am

The meeting of the Council of the Corporation of the Municipality of Magnetawan was held at the Magnetawan Community Centre on Wednesday March 19, 2025, with the following present:

Mayor Sam Dunnett
Councillor Bill Bishop
Councillor Jon Hind
Councillor Brad Kneller

Regrets
Deputy Mayor John Hetherington

Staff: CAO/Clerk Kerstin Vroom, Treasurer/Tax Collector Stephanie Lewin, Public Works Superintendent Scott Edward, Deputy Clerk Recreation and Communications Laura Brandt, Deputy Clerk Planning and Development Erica Kellogg, Parks & Maintenance Manager Steve Robinson, Chief Building Official Tyler Irwin, Fire Chief Derek Young and were present for the entire meeting.

OPENING BUSINESS

1.1 Call to Order

The meeting was called to order at 10:00 a.m.

1.2 Adoption of the Agenda

RESOLUTION 2025-63 Bishop Kneller

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adopts the agenda as presented.

Carried.

1.3 Disclosure of Pecuniary Interest

Mayor Sam Dunnett stated that should anyone have a disclosure of pecuniary interest that they could declare the nature thereof now or at any time during the meeting.

2.1 Draft Budget #1

Memo from Treasurer

Reserves and Reserves Funds

Provisional Budget Report Operating and Capital

5 Year Estimation Projection 2025-2029

Draft 2025 Library Budget

RESOLUTION 2025-64

BE IT RESOLVED that the Council of the Municipality of Magnetawan receives and approves the 2025 Magnetawan Public Library Budget as presented and directs Staff to include the following donation in the 2025 budget: \$82,000

Carried.

Draft #1 Municipal Budget

Capital Budget – All Departments

MCCB Motion 2024-18

Fire Department Budget

By-law Department Budget

Building Department Budget

Clerks Department Budget

Magnetawan Friendship Club 2025 Budget & Request Letter

Motion 2024-213

Motion 2024-289

Motion 2024-370

Treasury Department Budget

Recreation Department Budget

Motion 2024-290

Motion 2024-371

Motion 2024-374

Motion 2024-375

Motion 2025-13

Planning Department Budget

Parks Department Budget

Public Works Department Budget

RESOLUTION 2025-65 Hind-Bishop

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan has reviewed the 2025 Draft Budget #1 and directs Staff to make amendments as discussed and bring back to a future meeting.

Carried.

3.1 Adjournment

RESOLUTION 2025-66

BE IT RESOLVED, by the Council of the Municipality of Magnetawan that this 2025 Draft Budget #1 meeting is now adjourned at 11:30 am to meet again for the regular meeting of Council on Wednesday, March 26, 2025 at 1:00 pm.

Approved by:

Mayor

Clerk



COUNCIL MEETING MINUTES

March 5, 2025

1:00 pm

The meeting of the Council of the Corporation of the Municipality of Magnetawan was held at the Magnetawan Community Centre on Wednesday March 5, 2025, with the following present:

Mayor Sam Dunnett
Councillor Bill Bishop
Councillor Jon Hind
Councillor Brad Kneller

Regrets:

Deputy Mayor John Hetherington

Staff: CAO/Clerk Kerstin Vroom, Deputy Clerk Recreation and Communications Laura Brandt, and Deputy Clerk Planning and Development Erica Kellogg were present for the entire meeting. Public Works Superintendent Scott Edwards was present for his respective section in the meeting.

OPENING BUSINESS

1.1 Call to Order

The meeting was called to order at 1:00 p.m.

1.2 Adoption of the Agenda

RESOLUTION 2025-44 Bishop-Kneller

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adopts the agenda as presented.

Carried.

1.3 Disclosure of Pecuniary Interest

Mayor Sam Dunnett stated that should anyone have a disclosure of pecuniary interest that they could declare the nature thereof now or at any time during the meeting.

1.4 Adoption of the Previous Minutes

RESOLUTION 2025-45 Hind-Bishop

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adopts the minutes of the Council meeting on February 12, 2025, and Planning Act Public Meeting on February 12, 2025, as copied and circulated.

Carried.

PLANNING ACT MEETING

Consent Application – Longhurst – 28 River Road

RESOLUTION 2025-46 Kneller-Hind

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan recesses the regular meeting to hold a public meeting pursuant to Section 53 of the Planning Act to consider a Consent Application for the creation of one new lot described as:

- *Longhurst – Consent Application*

Carried.

RESOLUTION 2025-47 Hind-Bishop

WHEREAS the Municipality of Magnetawan has received a request to support an application for consent to create 2 new lots located on River Road which is a municipal road, Magnetawan (Longhurst 4944 010 00207800000). The property is legally described as CON 8 LOT 26 in the former Township of Chapman hereinafter referred to as “the Lands”;

WHEREAS the Municipal planning consultant has provided a report in support of the application with conditions;

NOW THEREFORE BE IT RESOLVED THAT the Committee of Adjustment for the Municipality of Magnetawan supports the consent application for the Lands, subject to the following conditions:

- *That the foregoing conditions be fulfilled within two years of the notice of decision of the Committee of Adjustment;*
- *Draft Reference Plan to be approved by the Municipality prior to registration;*
- *Two (2) true certified paper copies of the registered plan and an electronic version for the proposed severed lot by an Ontario Land Surveyor with a certification that it is a true copy be provided to the Municipality for review and approval which conforms substantially with the application as submitted;*
- *Draft copy of the deeds (with all schedules) to be approved by the Municipality prior to registration;*
- *A copy of the original executed transfer (deed) with all schedules be provided to the Municipality;*
- *Confirmation from the North Bay Mattawa Conservation Authority (NBMCA) that the proposed Severed Lot 1 and the Severed Lot 2 can be adequately serviced by individual on-site septic systems;*
- *Payment of all taxes, municipal legal fees, planning fees and fees as per the current Fees and Charges By-law, Park Land Dedication By-law and all other fees associated with the processing of these applications;*
- *That the Applicant receive conformation from the Municipality of a suitable location for an entrance to the severed lots from River Road;*
- *That a Zoning By-law Amendment be submitted to rezone the proposed Retained Lot to comply with the minimum lot size and minimum lot frontage in the Zoning By-law for the Rural Residential (RR) Zone.*
- *That any portion of the travelled road (River Road) be surveyed and dedicated to the Municipality, to the satisfaction of the Municipality.*

Carried.

RESOLUTION 2025-48 Bishop-Kneller

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adjourns the Planning Act public meeting and returns to the regular meeting.

Carried.

STAFF REPORTS, MOTIONS AND DISCUSSION

2.1 Stop Up & Close – Unopened Road Allowance Between CON 8 LOT 26 AND Con 8 LOT 25 CHAPMAN - Longhurst

RESOLUTION 2025-49 Hind-Bishop

WHEREAS the Municipality of Magnetawan has received a Stop Up and Close application for the exchange of an Unopened Road Allowance from Diane and Russell Longhurst between CON 8 LOT 26 AND CON 8 LOT 25 CHAPMAN (LONGHURST);

AND WHEREAS the Municipality of Magnetawan would take ownership of the portion of River Road that traverses the applicants' lands;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves in principle the exchange of lands listed above with the following provisions:

- The exchange of the 'road allowance' will be at no cost to the applicant for the lands only;*
- The cost of surveying the necessary lands, and any and all costs will be borne by the applicant;*
- The transferred road allowance (River Road) to the Municipality is to be a minimum of 66 feet in width;*

That the transferred unopened road allowance be consolidated with the applicants' lands.

Carried.

2.2 DRAFT Deeming By-law Heimbecker – Plan 319 being Parts 1 & 3 42R-22464

RESOLUTION 2025-50 Kneller-Hind

WHEREAS Council for the Municipality of Magnetawan supported an application for a Stop Up, Close and Sell of an original Shoreline Road Allowance known as Plan 319 being Parts 1 & 3 42R-22464 (Heimbecker);

AND WHEREAS, Council for the Municipality of Magnetawan after hosting the Public Meeting passed By-law No. 2024-27 to Stop Up, Close and Sell;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Magnetawan supports in principle the deeming together of Lot A W/S King Street, Lot 12 W/S King Street and Lot 12 E/S Queen Street and all in Plan 319 a by-law on the matter will be passed later in this meeting.

Carried.

2.3 DRAFT Consent Agreement (Site Plan Agreement) - Muszynski – 659 Nelson Lake Road

RESOLUTION 2025-51 Bishop-Hind

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves the DRAFT Consent Agreement (Site Plan Agreement) - Muszynski – 659 Nelson Lake Road as presented, and the by-law on this matter will be passed later in the meeting.

Carried.

2.4 DRAFT Consent Agreement (Site Plan Agreement) - Cordua– 184 Silver Lake Road

RESOLUTION 2025-52 Hind-Kneller

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves the DRAFT Consent Agreement (Site Plan Agreement) - Cordua – 184 Silver Lake Road as presented, and the by-law on this matter will be passed later in the meeting.

Carried.

2.5 DRAFT Consent Agreement (Limited Services Agreement) - Jolic- 5993B Highway 124

RESOLUTION 2025-53 Kneller-Bishop

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves the DRAFT Consent Agreement (Limited Services Agreement) - Jolic – 5993B Highway 124 as presented, and the by-law on this matter will be passed later in the meeting. Carried.

2.6 Magnetawan Economic Tourism Committee Recruitment Package

RESOLUTION 2025-54 Bishop-Hind

WHEREAS the Magnetawan Economic Tourism Committee seeks to fill two Member vacancies;

AND WHEREAS; the Magnetawan Economic Tourism Committee respectfully requests Council approve the recruitment package to be circulated to the community through Municipal platforms;

NOW THEREFORE BE IT RESOLVED THAT Council approves the recruitment package and the circulation to the community to fill current vacancies.

Carried.

2.7 Pinchin Feasibility Study for Provision of Hydro Electric Power Chapman Waste Disposal Site

RESOLUTION 2025-55 Kneller-Bishop

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the correspondence Pinchin Feasibility Study for Provision of Hydro Electric Power Chapman Waste Disposal Site for information purposes only.

Carried.

2.8 Ontario SPCA and Humane Society Shared Agreement

RESOLUTION 2025-56 Bishop-Hind

WHEREAS the Council of the Municipality of Magnetawan passed By-law 2020-42 to enter into an agreement with the Bracebridge Office of the Ontario SPCA and Humane Society from June 29, 2020 to June 30, 2023 with a remuneration paid to the Society for its services for a total of \$357.35 annually with an annual increase by the CPI;

AND WHEREAS upon the expiry of this agreement, the Bracebridge Office of the Ontario SPCA and Humane Society notified Staff that costs associated with the renewal of the pound agreement would be increasing to an annual charge of \$5,000 plus additional costs;

AND WHEREAS the Bracebridge Office of the Ontario SPCA and Humane Society is agreeable to enter into a shared services agreement with our Municipality and surrounding Municipalities;

NOW THEREFORE BE IT RESOLVED that the Council of the Municipality Magnetawan is in favour of entering into a shared services agreement with the Township of Ryerson, Village of Sundridge Township of Armour, McMurrich Township, Machar Township and the Town of Kearney for pound services with the Bracebridge Office of the Ontario SPCA and Humane Society for a 3 year term, with a 60 day escape clause at a cost of \$3,500 annually per municipality.

Carried.

2.9 Report from Deputy Clerk Laura Brandt, outcome of Magnetawan Leekfest Mascot Contest

RESOLUTION 2025-57 Kneller-Hind

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives and approves the report Outcome of the Magnetawan Leekfest Mascot Contest from Deputy Clerk Laura Brandt and approves the recommendations contained therein to incorporate the slogan "I had a leek in Magnetawan";

*AND FURTHER THAT Council chooses Submission 3 (back) as the winning mascot design.
Carried.*

Direction was given to Staff to contact the submission 3 artist to make the leek mascot slenderer, add roots more similar to a wild leek and to incorporate the new slogan into the drawing.

MUNICIPAL BOARD AND COMMITTEE MINUTES

3.1 District of Parry Sound Social Services Administration Board (DSAAAB) Chief Administrative Officer's Report February 2025

3.2 Magnetawan Economic Tourism Committee (METC) Minutes February 4, 2025

3.3 Almaguin Highlands Health Centre 9AHC) Minutes February 6, 2025

RESOLUTION 2025-58 Bishop-Kneller

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the Municipal Boards and Committee Minutes as copied and circulated.

Carried.

CORRESPONDENCE

4.1 Township of Uxbridge Implementation of "Buy Canadian Policy"

4.2 Free Tai Chi Wednesdays with Hugh Poster

4.3 Seniors Free Intergenerational Field Trip Series Science North Poster

4.4 ICYMI Council Highlights February 12, 2025

RESOLUTION 2025-59 Kneller-Bishop

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the correspondence items as copied and circulated;

AND FURTHER endorses the following motions:

4.1 Township of Uxbridge Implementation of "Buy Canadian Policy"

Carried.

ACCOUNTS

5.1 Accounts in the amount of \$636,657.11

RESOLUTION 2025-60 Hind-Kneller

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves the accounts in the amount of \$636,657.11 as presented.

Carried.

BY-LAWS

- 6.1 Deeming By-law Heimbecker – Plan 319 Parts 1 & 3 42R-22464
- 6.2 Consent Agreement (Site Plan Agreement) - Muszynski – 659 Nelson Lake Road
- 6.3 Consent Agreement (Site Plan Agreement) - Cordua– 184 Silver Lake Road
- 6.4 Consent Agreement (Limited Services Agreement) - Jolic– 5993B Highway 124

RESOLUTION 2025-61 Kneller-Hind

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan that the following by-laws are now read a first, second and a third time, passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation, and engrossed in the by-law book:

- 6.1 Deeming By-law Heimbecker - Plan 319 being Parts 1 & 3 42R-22464
 - 6.2 Consent Agreement - Muszynski - 659 Nelson Lake Road
 - 6.3 Consent Agreement - Cordua - 184 Silver Lake Road
 - 6.4 Consent Agreement (Limited Services Agreement) - Jolic - 5993B Highway 124
- Carried.*

CONFIRMING BY-LAW AND ADJOURNMENT

- 7.1 Confirm the Proceedings of Council and Adjourn

RESOLUTION 2025-62 Bishop-Hind

*BE IT RESOLVED by the Council of the Municipality of Magnetawan that the Confirming By-law is now read a first, second and a third time, passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and engrossed in the by-law book;
AND FURTHER THAT, this meeting is now adjourned at 1:45 pm to meet again on Wednesday March 26, 2025, at 1:00 pm or at the call of the Chair.
Carried.*

Approved by:

Mayor

Clerk



COUNCIL DEPUTATION REQUEST

Any written submissions and background information for consideration by Council must be submitted to the Clerk's office at least 7 (seven) days prior to the set meeting date.

PLEASE PRINT

COUNCIL DATE REQUESTED: March 26th 2025 (subject to availability)

SUBJECT: Increasing our STR cottage max capacity by 2 children and

NAME: Justin Bellon

ADDRESS: 486 East Poverty Bay Road, Magnetawan

PHONE: HOME: 4168056339 BUSINESS: _____

EMAIL ADDRESS: js bellon@hotmail.com

NAME OF GROUP OR PERSON(S) BEING REPRESENTED: (if applicable)

BRIEF STATEMENT OF ISSUE OR PURPOSE OF DEPUTATION (you may attach additional information)

We have a legal Short Term Rental in Magnetawan. License # - 2025-09

Last year we had a max capacity of 8 people and this year it was decreased to 6 because it is rated for 6 people, which is understandable. We are finding it very difficult to make business of the new max capacity and want to ask council to increase capacity by 2 children 12 &

Personal information on this form will be used for the purposes of sending correspondence relating to matters before Council. Your name, address, comments, and any other personal information, is collected and maintained for the purpose of creating a record that is available to the general public in a hard copy format and on the internet in an electronic format pursuant to Section 27 of the *Municipal Freedom of Information and Protection of Privacy Act*, R.S.O. 1990, c.M.56, as amended. Questions about this collection should be directed to the Clerk's office at clerk@magnetawan.com or 705 387 3947

Submission of this form does not automatically guarantee you will be granted a deputation. The Clerk will notify you of the date and time for your deputation.

Municipality of Magnetawan

4304 Hwy #520, P.O. Box 70
Magnetawan, ON, CA

March 6, 2025

Dear Mayor Dunnett and Magnetawan Council Members,

I hope this message finds you well. My wife and I are the owners of a cottage in Magnetawan, which we are proud to operate as a legal short-term rental (License # 2025 - 09), exclusively for other families. This marks our second year managing the property as a legal short-term rental.

Last year, we were allowed to have a maximum occupancy for 8 people, or 2 families of 4. However, we recently learned that this was an error, and our septic system is rated for 6 people. So this year our maximum occupancy is 6 because of it. As a legal STR in Magnetawan we fully understand and respect the regulations, and we are committed to complying with them.

As we begin booking for the upcoming summer season, we're finding it challenging to operate with the current maximum occupancy. In the past, our cottage has typically been fully booked by this time, and the limitation is proving to be difficult. I am reaching out today to respectfully request that the council consider increasing our maximum capacity by 2 people, bringing the total to 8, to align with our previous arrangement. We have never encountered any issues with the septic system handling this number of guests during the summer months, but we want to ensure we remain fully compliant with the bylaw.

In the spirit of cooperation, I would like to propose a solution that I believe would be fair for both the municipality and ourselves. We would be happy to commit, as part of the annual license renewal, to having the septic system fully pumped and inspected by a licensed technician after each summer season. This would ensure the septic system is well-maintained and reduce any concerns regarding potential issues, while allowing us to continue renting to two families of 4.

I truly believe this solution could benefit both our family and the municipality, ensuring that we can continue to operate a legal short-term rental in Magnetawan. I sincerely hope you will consider our request and proposal.

Thank you for your time and attention to this matter. I look forward to your response.

Sincerely,

Justin Bellon



MEMO

To:	Erica Kellogg, Deputy Clerk – Planning & Development
From:	Jamie Robinson, BES, MCIP, RPP and Patrick Townes, BA, BEd
Date:	March 17, 2025
File:	Housekeeping 2025 – 12153EM
Subject:	Overview of Proposed Zoning Housekeeping Amendment

This memo has been prepared following discussions with municipal staff regarding potential housekeeping updates to the Zoning By-law. This information has been prepared for background purposes and municipal staff and planning staff are seeking direction from Council to proceed with a housekeeping amendment, including a background information report that provides a detailed summary of the potential amendments for a Statutory Public Meeting under the *Planning Act*.

Below is a general summary of the proposed housekeeping amendments. It is recommended that the Municipality proceed with a Zoning Housekeeping Amendment for only Items #1 and #2 outlined below.

#1 - Minimum Dwelling Size:

Recommended Housekeeping Amendment – To include a general provision to require a minimum ground floor area of a detached dwelling of 17.5 square metres or 188 square feet, with the exception of detached dwellings within the Shoreline Residential (RS) Zone.

The Municipality is proposing a Housekeeping Amendment to ensure that all references to minimum dwelling unit sizes in the Zoning By-law are consistent with the *Ontario Building Code*. The Ontario Building Code includes a minimum dwelling size, and the legislation included in the Planning Act does not specifically reference a minimum dwelling unit size (relies solely on the requirements of the *Ontario Building Code*).

The following minimum dwelling unit sizes are included in the Zoning By-law:

- Single Detached Dwellings located in the Shoreline Residential (RS) Zone – **65 square metres or 700 square feet.**
- Tiny Homes – **17.5 square metres or 188 square feet.**
- Additional Dwelling Units (Attached) – **42 square metres or 450 square feet.**

The Zoning By-law currently includes a minimum dwelling unit size (minimum ground floor area) for a detached dwelling in the Shoreline Residential (RS) Zone. The minimum ground floor area for a single detached dwelling on a property that is located in the RS Zone is 65 square metres or 700 square feet. This is included in Section 4.2.2 ix) of the Zoning By-law.

The Zoning By-law also currently includes provisions regarding tiny homes, in Section 3.34 of the Zoning By-law. A tiny home is a type of building that is referenced under the *Ontario Building Code*. In response to the Province's overall direction to help municipalities permit additional housing types and sizes, legislation regarding tiny homes were included in the *Ontario Building Code* and legislation regarding additional dwelling units were included in the *Planning Act*.

Additional dwelling unit provisions are included in Section 3.6 of the Zoning By-law. For an attached additional dwelling unit, the minimum size is 42 square metres or 450 square feet. There is no minimum size referenced in the Zoning By-law for a detached additional dwelling unit.

The intent of requiring a minimum ground floor area for a single detached dwelling in shoreline areas is to ensure that new dwellings are consistent with the existing built form and character. Zoning permissions within the shoreline areas are structured in a manner that permits a principal detached dwellings and accessory structures, such as a guest cabin, which are intended to be accessory or secondary in nature in terms of use to the principal building.

By permitting smaller detached dwellings within the shoreline areas may lead to a mix of development forms that may not align with the intended character of the area and may result in a number of smaller buildings on a property where there is no "principal" larger detached dwelling to be used by an owner.

It is understood that the minimum ground floor area for a single detached dwelling is 17.5 square metres or 188 square feet under the Ontario Building Code. This is consistent with the minimum size of a tiny home in the Zoning By-law.

Through discussions with the Building Department, it is recommended that a general provision be added to the Zoning By-law that requires a detached dwelling to have a minimum ground floor area of 17.5 square metres or 188 square feet. This would also include additional dwelling units to ensure the minimum sizes are consistent with the *Ontario Building Code*.

This recommended general provision will ensure that the rules are clear for those wanting to construct buildings on a property to be used as a residence and to ensure that are enforceable measures to require a building that meets the definition of a detached dwelling under the *Ontario Building Code* to require appropriate approvals from the Municipality.

At present time, it is recommended that this general provision does not apply to the SR Zone and that the existing minimum dwelling unit size remain in this zone only.

#2 - Two-Storey Boathouses:

Recommended Housekeeping Amendment – To include provisions in Section 3.1 a) of the Zoning By-law to regulate the size of attached docks and decks to boathouses, specifically two-storey boathouses.

Through a recent housekeeping amendment, permissions for two-storey boathouses were included in the Zoning By-law. General provisions for two-storey boathouses were added to Section 3.1 g) iii) of the Zoning By-law.

Additional items are to be considered in the Zoning By-law that regulate the size of docks and decks associated with two-storey boathouses.

It is recommended that provisions be added to the sections of the Zoning By-law that apply to boathouses, to include additional provisions related to attached docks and decks to assist in regulating the size of these structures on the shoreline.

Review of other Zoning By-laws for other municipalities who permit two-storey boathouses would be undertaken to research size limitations in this instance, in order to create provisions that work in the Municipality.

#3 - Dwelling Units within a Boathouse:

Recommendation: At present time, it is recommended that the Zoning By-law not be updated to include any permissions for any type of dwelling units within boathouses, until such time Council establishes a clear direction on this matter and applies policies in the Official Plan to evaluate such uses on the shoreline.

Through a recent housekeeping amendment, the definition of a guest cabin was updated to reflect permissions within a second storey of a boathouse. A guest cabin may include washroom facilities but does not include kitchen or cooking facilities.

The current Zoning By-law does not permit a dwelling unit or an additional dwelling unit within a boathouse. This means that a boathouse cannot be used as a principal dwelling unit on a shoreline property, nor can a boathouse be used as an additional dwelling unit (accessory dwelling unit to a principal dwelling unit on a shoreline lot).

The Zoning By-law does include permissions for an additional dwelling unit on a shoreline property, however an additional dwelling unit is only permitted within the Shoreline Residential (SR) Zone where the lot has a minimum lot frontage of 180 metres and the additional dwelling unit can only be located in the rear yard, i.e. located to the rear of the principal dwelling unit on the opposite side of the shoreline.

The current Official Plan or Zoning By-law does not contemplate dwelling units within a boathouse. Further, the Official Plan does not currently include policies to evaluate boathouses on shoreline properties within the Municipality.

Municipal staff have also reviewed previous Zoning By-laws and concluded although there have been periods of time where permissions have gone back and forth where two-storey boathouses were permitted, a dwelling unit (kitchen) has never been permitted in a new two-storey boathouse in the Zoning By-law.

The Municipality has the ability to apply policies and regulations in their Official Plan and Zoning By-law to regulate shoreline structures, including boathouses and docks. If a landowner is proposing a dwelling unit within a boathouse, approvals are required from the Ministry of Natural Resources.

Ontario's Crown Lands, commonly referred to as Public Lands, include areas of Ontario that the Ministry of Natural Resources (MNR) has stewardship responsibility for under the authority of the *Public Lands Act*. These include the beds of lakes and rivers within the Municipality.

Lakes and rivers are considered Crown Land, and the Ministry of Natural Resources has approval authority for dwelling units on Crown Land. Prior to the construction of the boathouse with any type of dwelling unit, a Permit of Occupation is required from the Ministry of Natural Resources. It is understood that the Ministry requires approvals from the Municipality prior to issuing a Permit of Occupation.

Following the review of other Official Plan and Zoning By-laws in or around the Muskoka region, the approach to boathouses and the inclusion of dwellings units is similar to that of Magnetawan. In some municipalities, guest cabins or similar terms are used to permit washrooms and sleeping accommodation within boathouses, however kitchens are not permitted. In cases where we have seen boathouses approved or legalized, it appears to be in instances where the buildings pre-dated the planning documents and was considered a legal non-complying use.

Permissions for dwelling units within boathouses is a departure from the Municipality's current zoning framework. At present time, we are not able to recommend that the Zoning By-law be updated to include permissions for a dwelling unit within a two-storey boathouse.

Depending on direction from Council whether or not they want to open the door for the permission of a dwelling unit within a boathouse, it is recommended that a policy basis be established in the Official Plan to include criteria to be considered when Council would entertain or not entertain dwelling units on a shoreline property or to provide policy support for the as-of-right permission for dwelling units in boathouses. Official Plan policies or criteria could include for example a minimum lot area or lot frontage.

Dwelling units are recommended to be setback from the shoreline for a number of reasons. Permanent dwellings over water are at more risk in terms of flooding and potential hazards, compared to a guest cabin that is only used on a temporary/non-permanent basis. The potential scale and impact of a permanent dwelling is greater than that of an accessory building on the character of the shoreline. A dwelling also has a greater intensity of use in comparison to a guest cabin that is used for sleeping. Dwellings also increase volumes of effluent in comparison to a guest cabin. Municipalities, including the *Ontario Building Code* require minimum setbacks from septic systems from the shoreline.

Permissions for dwelling units within boathouse should be established first through a policy basis that involves public involvement, prior to creating zoning permissions that would apply to the whole Municipality. It is recommended that the Municipality's Official Plan be updated prior to considering this Zoning By-law Amendment.

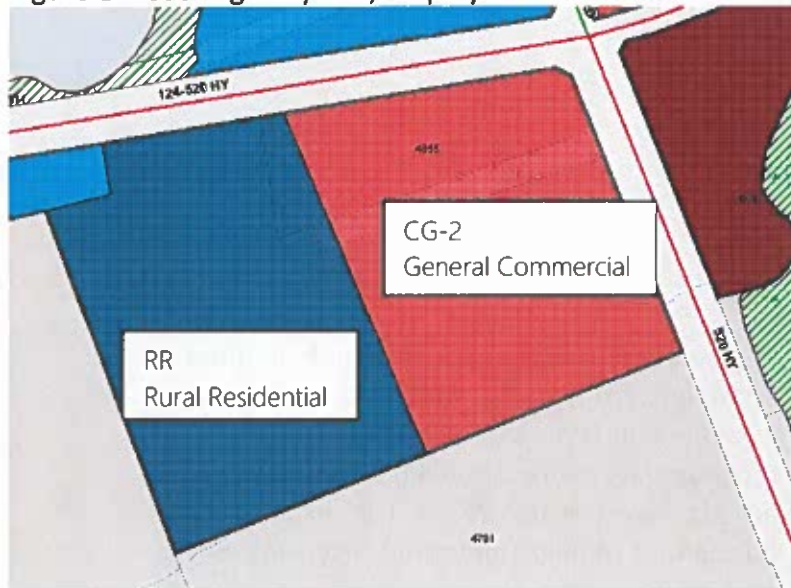
#3 – Re-zoning of 4855 Highway 520 (Employment Lands):

Recommended Housekeeping Amendment – To include a rezoning of lands Municipally known as 4855 Highway 520 to permit General Industrial uses and Institutional.

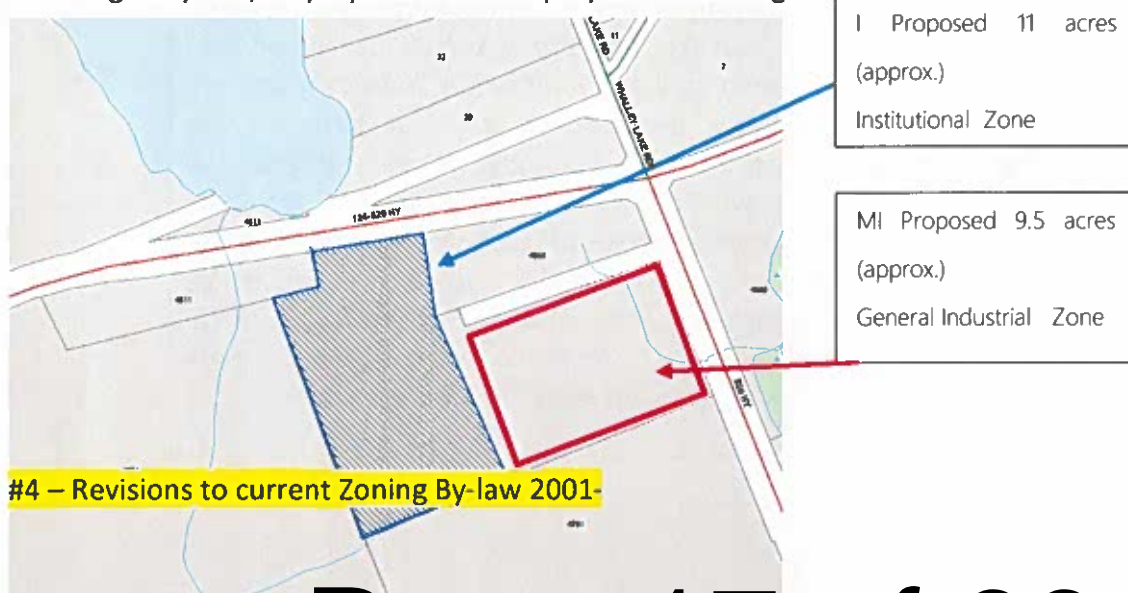
The subject land is currently zoned Rural Residential and General Commercial exception two (CG-2) as seen below in Figure 1. A recommendation to rezone a portion of the subject lands to Institutional (I) to permit uses such as ambulance station, library, municipal office and other similar institutional uses.

Additionally, should Council wish, the remaining portion of the subject lands could be rezoned from General Commercial to General Industrial. The General Commercial Zone permits uses such as vehicle repair shops, clinics, retail store and service shops among other service-oriented uses. These lands are conveniently located at the intersection of Highway 124 and 520, as such the subject lands may attract business in the manufacturing and assembly industry. To facilitate marketing efforts drawing these industrial uses to the subject lands, the subject lands would need to be rezoned to General Industrial (MI). The MI zone permits uses such as manufacturing, processing, assembling and/or fabricating plants among other uses.

Figure 1: 4855 Highway 520, Employment Lands – Current Zoning



4855 Highway 520, Employment Lands – proposed rezoning.



#4 – Revisions to current Zoning By-law 2001-

Recommended Housekeeping Amendment – To include the follow revisions into the Zoning By-law to establish conformity and clarity with respect to the below Sections and definitions.

Proposed Zoning By-law Amendment	Staff Explanation
<p>Section 3.13 Minimum Distance Separation: Remove references to Schedule D and E</p>	<p>Within Section 3.13 two schedules are referenced as forming part of the By-law. There are no schedules noted within the By-law that speak to Minimum Distance Separation; thus, the suggestion is to remove historical, redundant references to Schedules.</p>
<p>Section 3.34 Tiny Homes i) No tiny home shall be smaller than 17.5m² (188sqft), which is the minimum required size set out in the Ontario Building Code. ii) A tiny home shall not exceed 50 square meters (538ft²)</p> <p>Replace with: i) A tiny home shall be the required size as per the relevant Section of the Ontario Building Code for Tiny Homes.</p>	<p>This revision will bring conformity with the <i>Ontario Building Code</i> and any subsequent future changes of the code as it pertains to Tiny Homes.</p>
<p>Section 4.5.1, iii) Residential Mobile Home Zone (RMH) Permitted Uses: i) Mobile home ii) Community centre iii) Recreation facilities, commercial and service facilities, accessory to the mobile home establishment, intended to serve only the mobile home community</p> <p>Replace with: i) Mobile Home Park ii) Recreation facilities, commercial and service facilities and/or a community centre that will be accessory to the mobile home establishment and is intended to serve only the mobile home community.</p>	<p>This revision is suggested to bring in line the intended permitted use within the RMH Zone, as defined in Term 143 Mobile Home Park. A community center should be established as an accessory structure to the established Residential Mobile Home Park use, not as a singular permitted use.</p> <p>Definition of Residential Mobile Home Park: <i>"a parcel of land which is developed and managed as a unit where individual lots are made available on a rental basis for the placing of a mobile home, where the ownership and responsibility for the maintenance of private internal roads, services, communal areas and buildings, including snow plowing and removal, garbage collection, together with general park management rest with management".</i></p>

<p>Section 4.5.3 Residential Mobile Home Zone (RMH)</p> <p>No less than 10% of the total area of any mobile home community establishment shall be devoted to common recreational areas and facilities, such as playgrounds, swimming pools, community building and pathways for pedestrian and cyclists. At least one principle common recreational area shall contain not less than 5% of the total area of the community.</p> <p>Replace with: No less than 10% of the total area of any mobile home park shall be devoted to common recreational areas and facilities, such as playgrounds, swimming pools, community building and pathways for pedestrian and cyclists. At least one principle common recreational area shall contain not less than 5% of the total area of the community.</p>	<p>This suggestion is to again bring the RMH Zone in conformity with definition.</p>
<p>Amend Section 5 (Definitions):</p>	
<p>Term 23 Bed and Breakfast Establishment A detached dwelling wherein no more than 3 guest rooms are made available for temporary accommodation of the travelling or vacationing public. Such an establishment may offer light meals to those persons temporarily residing at the establishment. A Bed and Breakfast Establishment shall not include a restaurant, a tourist Establishment or Short-term Accommodation.</p> <p>Replace with: A single detached dwelling in which not more than three (3) guest rooms are used or maintained for the accommodation of the traveling or vacationing guests, which is owner occupied, supplying lodgings and meals for the guests.</p>	<p>This suggestion is to bring conformity with the Bed and Breakfast definition contained within By-law 2024-44, being a by-law to regulate Short-term Accommodations.</p> <p>By-law 2024-44 Definition: Bed and Breakfast: <i>"means an owner-occupied residential Dwelling Unit where a bedroom(s) is offered for rent and includes meals."</i></p>

Term 199 Recreational Dwelling:

A detached dwelling that is used for temporary occupation on a seasonal basis by persons who maintain a permanent residence in another location.

This term is not utilized within By-law 2001-26 as amended. It is recommended the term be deleted as it is redundant.

RESOLUTION NO. 2025 - 05

JANUARY 22, 2025

Moved by: Brad Kneller

Seconded by: Jon Kneller

WHEREAS the Council of the Municipality of Magnetawan receives the report and recommendations from Patrick Towns and Jamie Robinson, Planners MHBC to defer Zoning By-law Amendment Application 2024-10, Herrnstein (4944 030 00409301);

AND WHEREAS the Applicant seeks relief from Zoning By-law No. 2001-26 as amended, Section 3.1 g) iii) to permit the proposed two-storey boathouse being larger in square footage and height and with cooking facilities;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Magnetawan:

- ☒ defers the application
☐ denies the application
☐ approves the application as presented,

OR

- approves the application with
☐ the proposed height
☐ the proposed length
☐ with cooking facilities.

Carried ☒ Defeated ☐ Deferred ☐

Sam Dunnett

Sam Dunnett, Mayor

Recorded Vote Called by: _____

Recorded Vote

Member of Council	Yea	Nay	Absent
Bishop, Bill			
Hetherington, John			
Hind, Jon			
Kneller, Brad			
Mayor: Dunnett, Sam			



Knowing our heritage
we will build our future



**The Corporation of the
Municipality of Magnetawan**

Box 70 4304 Hwy 520

Magnetawan ON P0A 1P0

Phone 705 387 3947 Fax 705 387 4875

www.magnetawan.com

APPLICATION FORM

ZONING BY-LAW AMENDMENT

Date Received by Municipality: _____

1) APPLICATION INFORMATION

Name of Applicant: Denis Lachance

Mailing Address: 219 Victoria St, Magnetawan, Ont., P0A 1P0

Telephone Number (Home): 705-499-7896 Fax Number: _____

Telephone Number (Business): _____ Fax Number: _____

2) REGISTERED OWNER

If the Applicant is not the Registered Owner of the subject lands, then authorization from the Owner is required, as well as the following information:

Owners Name: Robeson Herrnstein

Mailing Address: 77 Harbor Rd, St. James NY, 11780

Telephone Number (Home): 631-584-3095 Fax Number: _____

Correspondence to be sent to: ☐ Owner ☐ Agent ☒ Both

3) MORTGAGES, CHARGES OR OTHER ENCUMBRANCES

Name: _____

Mailing Address: _____

Name: _____

Mailing Address: _____

4) SUBJECT LANDS

Geographic Township: Magnetawan (old Croft) Concession: 4 Lot: 13

Reference Plan: PCL 699 S/S Part/Block/Lot: _____

Street Name and Number: no civic address
(If corner lot, please include both Street Names)

Water Access only: _____

(Name of Waterbody)

Area of subject lands (ha): 7 ha Frontage (m): 500 + Depth (m): 375 +

roll 49 44 030 004 09301 0000

5) **OFFICIAL PLAN / ZONING STATUS**

What is the current designation of the *subject lands* in the approved Official Plan?

RS - Shoreline Residential

What is the current Zoning?

RS - Shoreline Residential

6) **REASONS FOR REQUEST**

Please describe the reasons for and extent of, the request:

livable sq ft is 655 , allowable is 430 sq ft on 2 storey boathouse ; therefore 225
sq.ft. over allowable ; kitchen facility ; 68' of dock width
these request are based of previous allowances to properties in Magnetawan with

180 m of water frontage (591 lin ft.) .

7) **ACCESS**

Are the subject lands accessible by:

- ☐ Provincial Highway
- ☐ Municipal Road (seasonal maintenance)
- ☐ Municipal Road (year round maintenance)
- ☐ Right of Way
- ☐ Unopened Road Allowance
- ☒ Water Access
- ☐ Other (describe) also from 2012 ahmic lake road ; the Hermstein's
own both these properties.

8) **BUILDINGS, STRUCTURES AND USES**

What are the existing buildings on the subject land? vacant lot ; conditional permit
has been applied for on new cottage ; and on new boathouse

What are they used for? _____

Please complete the following for each building or structure:

	Building One	Building Two	Building Three
Type of Building			
Setback from Front Lot Line			
Setback from Rear Lot Line			
Setback from Side Lot Line			
Setback from Side Lot Line			
Height (metres)			
Dimensions			
Floor Area			
Date of Construction			

What is the proposed future use of the subject lands: RS - Shoreline Residential

Are any buildings or structures to be build on the subject lands?

☒ yes ☐ no

If yes, please complete the following for each building or structure:

	Building One	Building Two	Building Three
Type of Building	new cottage	new boathouse	
Setback from Front Lot Line	68'-0"	on water	
Setback from Rear Lot Line	34'-0"	129'-0"	
Setback from Side Lot Line	100' +	100' +	
Setback from Side Lot Line	100' +	100' +	
Height (metres)	8.8 m	8.8 m	
Dimensions	60' x 50' odd	68'x40' dock	
Floor Area	2166 sq ft	627 sq ft livable	
Date of Construction	permit pending	permit pending	

When were the subject lands acquired by the current owner? _____

How long have the "existing uses" continued on the subject lands? vacant lot

9) **SERVICING**

	<u>Municipal</u>	<u>Private</u>	<u>Other</u>
Water Supply	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Sewage Disposal	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Frontage on Road	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Is storm drainage provided by: ☐ Sewer ☐ Ditch ☐ Swale
☐ Other (describe) n/a

10) **OTHER APPLICATIONS**

Are the subject lands also the subject of an application under the Planning Act for approval of a Plan of Subdivision or a Consent? ☐ yes ☒ no

If yes, what is the file number? _____

What is the status of the application? _____

Have the subject lands ever been the subject of an application under Section 34 of *The Planning Act* (rezoning)? ☐ yes ☒ no

If yes, please provide a brief explanation: _____

11) DRAWINGS

Please include a sketch showing the following:

- ☒ the boundaries and dimensions of the subject land;
- ☐ the location, size and type of all existing and proposed buildings and structures on the subject land, indicating the distance of the building or structures from the front yard lot line, rear yard lot line and side yard lot lines;
- ☐ the approximate location of all natural and artificial features on the subject land and on land that is adjacent to the subject land that, in the opinion of the applicant, may affect the application. Examples include: buildings, railways, roads, watercourses, drainage ditches, river or stream banks, wetlands, wooded areas, wells and septic tanks;
- ☐ the current uses on land that is adjacent to the subject land;
- ☐ the location, width and name of any roads within or abutting the subject land, indicating whether it is an unopened road allowance, a public travelled road, a private road or a right-of-way;
- ☐ if access to the subject land is by water only, the location of the parking and docking facilities to be used; and
- ☐ the location and nature of any easement affecting the subject land.

Required Sketch

see attachments

Required Sketch should include the following:

- | | |
|---------------------------|----------------------------|
| ✓ Lot dimensions | ✓ Buildings and Structures |
| ✓ Major Physical Features | ✓ Sewage and Water Systems |
| ✓ Surrounding Land Uses | |

12) PERMISSION TO ENTER

I hereby authorize, the Members of Staff and/or Elected Members of the Council of the Municipality of Magnetawan, to enter upon the subject lands and premises for the limited purpose of evaluating the merits of this application. This is their authority for doing so.

Oct. 21, 2024

Date

Oct. 21, 2024


Signature of Registered Owner(s) or Agent

13) FREEDOM OF INFORMATION

I hereby provide authority for any information contained in this application, to be released in accordance with the Freedom of Information Act.

Oct. 21, 2024

Date


Signature of Registered Owner(s) or Agent

14) PAYMENT OF FEE AND DEPOSIT

- ☐ Application Fee As per the current fees and charges By-law
☐ Deposit Fee As per the current fees and charges By-law
(By-law 2004-09)

The 'deposit' shall be used for expenses as defined below. As of the date of this application, I further hereby agree to pay for and bear the entire cost and expense for any engineering, legal, landscape, architectural and/or planning consulting expenses incurred by the Municipality of Magnetawan during the processing of this Application, in addition to the Application Fee set by the Municipality of Magnetawan.

An additional deposit shall be required if the deposit is insufficient to complete the Application.

Oct. 21, 2024

Date


Signature of Registered Owner(s)

Note: All invoices for payment shall be sent to the person(s) indicated in Section 2) Owner of this application, unless otherwise requested.

If the Applicant/Owner is a Corporation, the Applicant/Owner shall provide certification that he/she has the authority to Bind the Corporation

15) AFFIDAVIT

I, Denis Lachance of the village of Magnetawan in the district of Parry Sound solemnly declare that all of the above statements contained herein and in all exhibits transmitted herewith are true and I make this solemn declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath and by virtue of "The Canada Evidence Act".

DECLARED BEFORE ME at Magnetawan in the district of Parry Sound this 21st day of October, 2024

Oct. 21, 2024

Date


Signature of Registered Owner(s) or Agent

STAFF REPORT

TO: Erica Kellogg, Deputy Clerk – Planning & Development
Municipality of Magnetawan

FROM: Patrick Townes, BA, BEd and Jamie Robinson, BES, MCIP, RPP
MHBC Planning Limited

DATE: March 26, 2025

SUBJECT: Zoning By-law Amendment Application – Robeson Herrnstein
c/o Denis Lachance, Part Lot 13, Concession 4, Reference Plan
PCL 699 S/S

Recommendation

Based on the land use planning analysis contained in this Planners Report, MHBC Planning Limited recommends:

THAT Council receive the Planners Report dated March 26, 2025 respecting the Zoning By-law Amendment application for Part Lot 13, Concession 4, Reference Plan PCL 699 S/S (Robeson Herrnstein c/o Denis Lachance); and,

THAT Council pass a By-law No. to permit a two-storey boathouse on the subject property that contains an attached dock, deck and a guest cabin (without kitchen facilities).

Proposal /Background

A Zoning By-law Amendment application has been submitted for the subject lands located on Part Lot 13, Concession 4, Reference Plan PCL 699 S which is located on the shoreline of Ahmic Lake. The owner of the subject lands is Robeson Herrnstein, and the application was submitted by Denis Lachance.

The purpose and effect of the Zoning By-law Amendment application is to permit the construction of a two-storey boathouse that contains a kitchen (cooking facilities) and a second-storey deck/covered dock. The proposed kitchen in the boathouse would make that portion of the boathouse a dwelling unit. The owner received approvals for a principal dwelling on the subject property, so the dwelling unit in the boathouse would be considered an additional dwelling unit.

The proposal seeks to amend the Municipality's Zoning By-law from the Shoreline Residential (RS) Zone to a site-specific Shoreline Residential Exception 41 (RS-41) Zone to permit the following:

- An additional dwelling unit to be located within a boathouse;
- An additional dwelling unit not to be located in the rear yard of a property located within the Shoreline Residential (RS) Zone; and,
- A boathouse that exceeds the maximum width requirement.

The subject lands have a lot area of approximately 7.4 hectares (18.3 acres) and have approximately 530 metres of frontage on Ahmic Lake. The subject lands are designated Shoreline and Rural in the Municipality's Official Plan and are zoned Shoreline Residential (RS) in the Municipality's Zoning By-law. Figure 1 shows the location of the subject lands and Figure 2 provides an aerial overview of the subject lands.

Figure 1: Location of the Subject Lands

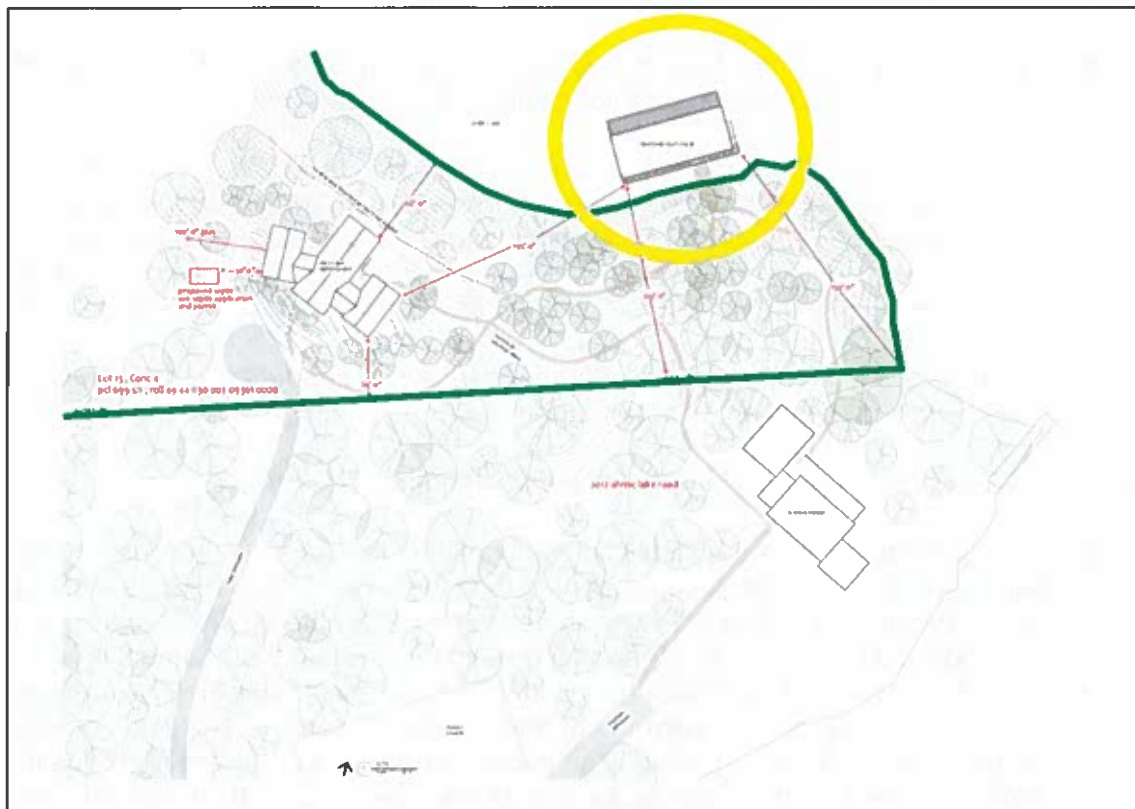


Figure 2: Aerial of the Subject Lands



The owner submitted a site plan drawing with the application. The outline of a portion of the subject property is shown in green and the location of the proposed boathouse is circled in yellow in Figure 3.

Figure 3: Site Plan Drawing



Area Context

The following is a summary of the surrounding land uses:

- North:** Shoreline residential lots on Ahmic Lake.
- East:** Ahmic Lake.
- South:** Woodlands, wetlands.
- West:** Woodlands, wetlands, shoreline residential lots on Beaver Lake.

Statutory Public Meeting

The Statutory Public Meeting was held on January 22, 2025. No members of the public provided written or verbal comments on the proposed Zoning By-law Amendment application. A couple of questions were asked during the Statutory Public Meeting from Council that primarily related to the relationship between the Ministry of Natural Resources and the Municipality when it comes to approvals for a dwelling unit within a boathouse. It was clarified that the Ministry of Natural Resources was the approval authority, through the issuance of a Permit of Occupation in these instances; however, it was confirmed that the Ministry would not make a decision until formal comments or a decision on the Zoning By-law Amendment application was received from the Municipality. The Ministry issued a request for comments from the

Municipality, but the Municipality cannot fill out those comments until a decision on the Zoning By-law Amendment is made by the Municipality (Council).

Following the Statutory Public Meeting, a decision was made to defer a decision on the Zoning By-law Amendment application, subject to the following:

- 1) *To provide an opportunity for the Applicant to resubmit an application to the Ministry of Natural Resources to specifically state that the request is for a dwelling unit on the second storey of the proposed boathouse;*
- 2) *To provide an opportunity for the Applicant to provide confirmation from the Ministry of Natural Resources the proposed development is supported; and,*
- 3) *To provide an opportunity for the Planners to conduct a site visit prior to making a final recommendation.*

Following the Statutory Public Meeting, the following has occurred:

- It is understood that the applicant resubmitted the application forms to the Ministry of Natural Resources to confirm that the proposed use is for a dwelling unit. The Ministry of Natural Resources staff have confirmed they are aware of the applicant's application to permit a dwelling unit within the boathouse.
- The Ministry of Natural Resources confirmed that they have their own review and approval protocol, however confirmed that they would not issue a decision on the Permit of Occupation until comments are received from the Municipality.
- The Planners, together with the applicants and municipal staff attended the site on February 19, 2025.

Following the deferral from Council, the Planners are prepared to make a recommendation to Council on the proposed Zoning By-law Amendment application. Land use planning justification has been provided through the analysis and policy sections of this Report.

Policy Analysis

Public Lands Act

Ontario's Crown Lands, commonly referred to as Public Lands, include areas of Ontario that the Ministry of Natural Resources (MNR) has stewardship responsibility for under the authority of the *Public Lands Act*. These include the beds of lakes and rivers, such as Ahmic Lake.

The proposed two-storey boathouse adjacent to the subject lands is considered a dwelling unit (additional dwelling unit) as it contains a kitchen. The location of the proposed boathouse is considered Crown Lands, and the Ministry of Natural Resources has approval authority for dwelling units on Crown Lands. Prior to the construction of the boathouse with an additional dwelling unit, a Permit of Occupation is required from the Ministry of Natural Resources.

If the Zoning By-law Amendment is passed, approval from the Ministry of Natural Resources is required prior to the construction of the boathouse due to the additional dwelling unit. It was confirmed from the Ministry of Natural Resources that they would

not make a decision on the Permit of Occupation until the Municipality provided formal comments. The formal comments would need to include a decision from the Municipality (Council) on the Zoning By-law Amendment application.

Provincial Planning Statement

The Provincial Planning Statement (PPS) is a document that provides policy direction on matters of Provincial interest concerning land use planning. Ontario has a policy-led planning system, and the PPS sets the foundation for regulating the development and use of land in the Province. Policies are set out to provide for appropriate development while also protecting resources of provincial interest, public health and safety, and the quality of the natural and built environment. When making land use planning decisions, Planning Authorities must ensure that all planning decisions are consistent with the PPS.

The subject lands are located outside of a Settlement Area and are considered Rural Lands in the context of the PPS. Section 2.6 of the PPS outlines policies for Rural Lands. Resource-based recreational uses, including recreational dwellings and accessory uses (e.g., boathouses), are permitted.

Section 3.6 of the PPS outlines policies for sewage, water, and stormwater. Where municipal sewage services and municipal water services are not available, planned or feasible, individual on-site sewage services and individual on-site water services may be used provided that site conditions are suitable for the long-term provision of such services with no negative impacts. Planning for stormwater management includes integration with sewage and water services to ensure that the systems are optimized and minimizing or preventing increases in contaminate loads and minimizing erosion and changes in water balance. The subject lands are intended to be serviced by individual on-site sewage services and individual on-site water services.

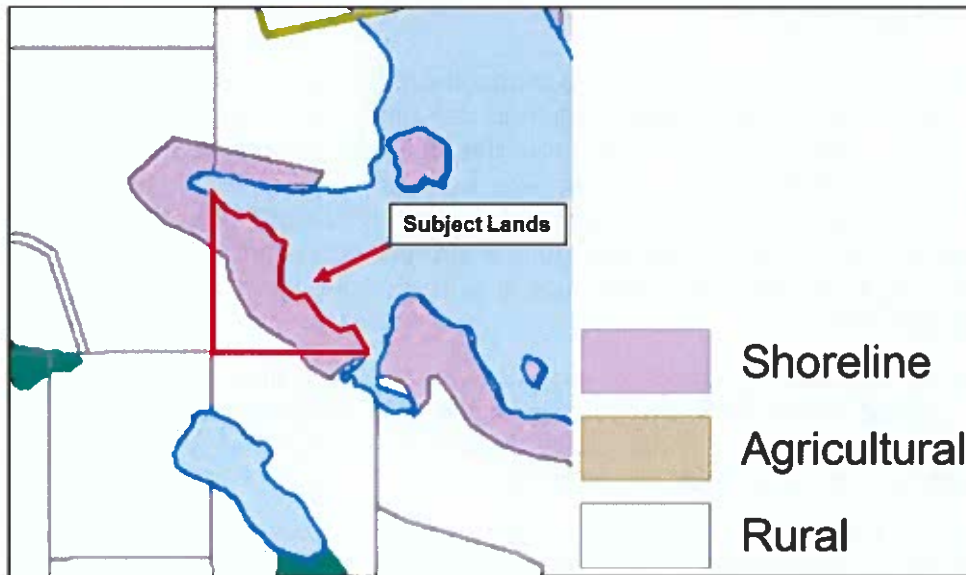
Section 4.1 of the PPS outlines policies for natural heritage. The subject lands are not located in or adjacent to any significant natural heritage features as shown in the Municipality of Magnetawan schedules to the Official Plan. There are areas on adjacent lands identified as Fish Habitat, however these features are located approximately 120 metres from the location of the proposed boathouse. Section 4.1.8 of the PPS specifies that development and site alteration is not permitted on lands adjacent to fish habitat unless the ecological function of the adjacent lands has been evaluated, and it has been demonstrated that there will be no negative impacts on the natural features or on their ecological functions. The Municipality's Official Plan identifies that adjacent lands from Fish Habitat shall be 120 metres, therefore the location of the proposed boathouse is outside of these adjacent lands. The owner has submitted correspondence from Fisheries and Oceans Canada included in this Report as Attachment 2. This correspondence includes recommended mitigation measures and if implemented, the proposed development will not require an authorization under the *Fisheries Act* or the *Species at Risk Act*. One of the mitigation measures include restrictions on in-water works between October 15 and July 15 in any given year.

Municipality of Magnetawan Official Plan

The Municipality's Official Plan provides policy direction on growth and development within Magnetawan. The policies in the Plan address the environment, cultural and built heritage, natural resources and servicing and transportation. Schedule A (Land

Use Map) of the Official Plan identifies the subject lands as being designated Rural and Shoreline. Figure 4 includes an excerpt of Schedule A of the Official Plan.

Figure 4: Excerpt of Schedule A of Official Plan



Section 5.2 of the Official Plan contains policies for Rural Areas in the Municipality and states that the permitted uses include residential dwellings and accessory uses provided they are in close proximity to other residential uses and existing roadways.

Section 5.4 of the Official Plan contains policies for the Shoreline designation and states that permitted uses include detached dwellings and accessory uses. The proposed boathouse would be an accessory structure to the detached dwelling on the lot.

Section 4.7 of the Official Plan states that new development or site alteration shall have no negative impact on fish habitat or functions. Section 4.10 establishes 120 metres from the boundary of a significant fish habitat area as adjacent lands within which potential impacts of a development proposal must be considered. The proposed boathouse is located approximately 120 metres from the adjacent Fish Habitat and the owner has provided correspondence from Fisheries and Oceans Canada that provide mitigation measures associated with the construction of the boathouse and in-water works.

The Official Plan does not include policies regarding boathouses or additional dwelling units within shoreline structures, however the Zoning By-law only does permit additional dwelling units on shoreline properties where a minimum lot frontage is met and where the additional dwelling unit is located within the rear yard.

This application has been submitted following a housekeeping amendment to the Zoning By-law that permits boathouses to be two-storeys. The ability to include a kitchen in a boathouse is not permitted within the Zoning By-law and this application has precedent setting implications if a dwelling unit is approved within a boathouse.

While the Zoning By-law document has been updated to include as-of-right permissions for two-storey boathouses, the absence of policies in the Official Plan regarding boathouses make it difficult to analyze the proposed boathouse that

exceeds the maximum size requirements, and even more difficult to evaluate whether or not a dwelling unit is appropriate within a boathouse.

The proposed size, in terms of length, width and height either is very close to complying with the provisions of the Zoning By-law or meet the size requirements of the Zoning By-law. Planning Staff have no concerns with the proposed size of the boathouse based on the size of the lot, the amount of lot frontage and the location of the boathouse on the lot.

Following a review of the historical information related to boathouses in the Municipality, it is apparent that new two-storey boathouses with a dwelling unit were not permitted at any point in time. Previous Zoning By-laws recognized there may be cases where existing boathouses contained dwelling units, however permissions for new boathouses with dwelling units were not permitted. The current Official Plan and Zoning By-law does not permit any type of dwelling unit within a boathouse.

Following a review of a previous decision from the Ontario Municipal Board (Decision/Order No. 0396 dated March 16, 2000) a site-specific approval for a two-storey boathouse was granted for a property that contained kitchen facilities. The decision from the OMB was based on a boathouse study that resulted in a "policy" that permitted kitchen facilities in two storey boathouses subject to a minimum lot frontage. This is the only instance where Planning Staff could locate a previous land use planning approval for a two-storey boathouse with kitchen facilities.

Following a review of the Zoning By-law Amendment application, it is difficult to make a recommendation to Council to approve the Zoning By-law Amendment application, without policies in the Official Plan to provide direction on how to evaluate these scenarios. Based on the review of historical information, dwelling units in new two-storey boathouses were never permitted from a land use planning perspective, however, there appears to have been a dwelling unit permitted within a boathouse in 2000 through an OMB decision. This decision was based on a boathouse study that determined kitchen facilities could be permitted subject to a minimum lot frontage. Planning Staff is not aware of what this boathouse study entailed and also note that this decision is over 25 years old and predates the Township's current Official Plan.

Although from a land use compatibility perspective, the subject property has a very large lot frontage and is well separated from adjacent properties and other developed shorelines, it is our recommendation that a decision such as this one should be based on policies in the Official Plan. In the absence of policies directing the establishment of a dwelling unit in a boathouse, we are not able to recommend support for the proposed application.

It is recommended that the Zoning By-law Amendment be denied or deferred until such time the Official Plan is updated to include a policy basis for evaluating Zoning By-law Amendment applications associated with dwelling units within boathouses.

It is however recommended that the proposed boathouse be approved, to only include an oversized guest cabin, and no kitchen facilities.

Municipality of Magnetawan Zoning By-law

The subject lands are currently zoned Shoreline Residential (RS) Zone as shown in Figure 4. Section 4.2 of the Zoning By-law outlines the provisions for the RS Zone and a detached dwelling, and accessory uses are permitted. In accordance with Section

3.1 g) iii) of the Zoning By-law, a two-storey boathouse is permitted on the subject lands, subject to the criteria within this section. These criteria include the following:

- a) maximum width of 15 metres or 25% of the lot frontage, whichever is less;
- b) minimum side yard 6 metres;
- c) minimum lot frontage of 75 metres;
- d) maximum height of 7.6 metres;
- e) prior to the issuance of a building permit, the Chief Building Official shall receive foundation plans certified by a professional engineer or professional architect.

The proposal seeks to amend the Municipality's Zoning By-law from the Shoreline Residential (RS) Zone to a site-specific Shoreline Residential Exception 41 (RS-41) Zone to permit the following:

- An additional dwelling unit to be located within a boathouse. (Note: A guest cabin with no kitchen is permitted within a boathouse.)
- An additional dwelling unit to be located in a boathouse - An additional dwelling unit is only permitted in the rear yard of a property located within the RS Zone.
- A boathouse that exceeds the maximum width requirement. The maximum width of a boathouse in the Zoning By-law is 15 metres.

While a guest cabin with a sleeping area is permitted within a two-storey boathouse, cooking facilities and a kitchen are not permitted. The proposed dwelling unit is considered an additional dwelling unit and Section 4.2.3 of the Zoning specifically states that an additional dwelling unit is not permitted within shoreline storage buildings (i.e., boathouses) and relief from this provision is required. The Zoning By-law permits a guest cabin within a boathouse to have a maximum size of 40 square metres.

The drawings for the proposed boathouse are attached to this Report as Attachment 3. A summary of the proposed size of the boathouse and its components is included in Table 1. The metric numbers have been rounded to provide flexibility in the proposed amendment.

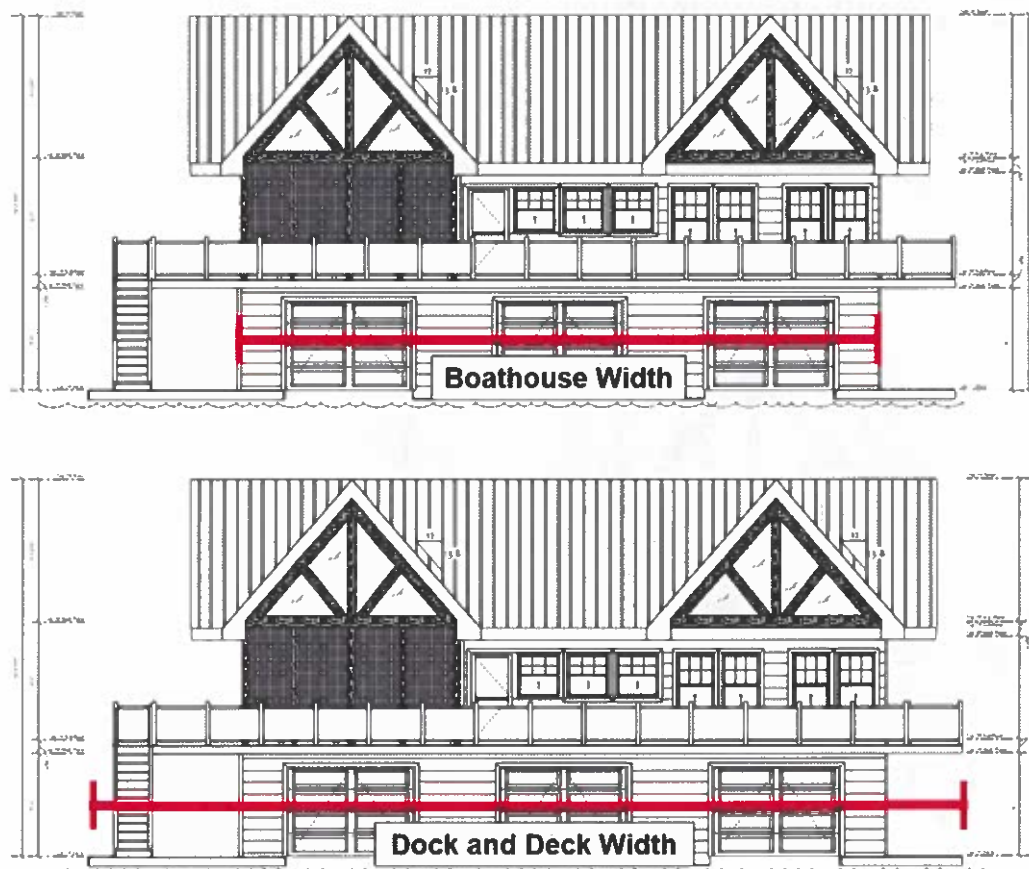
Table 1: Size of Proposed Boathouse

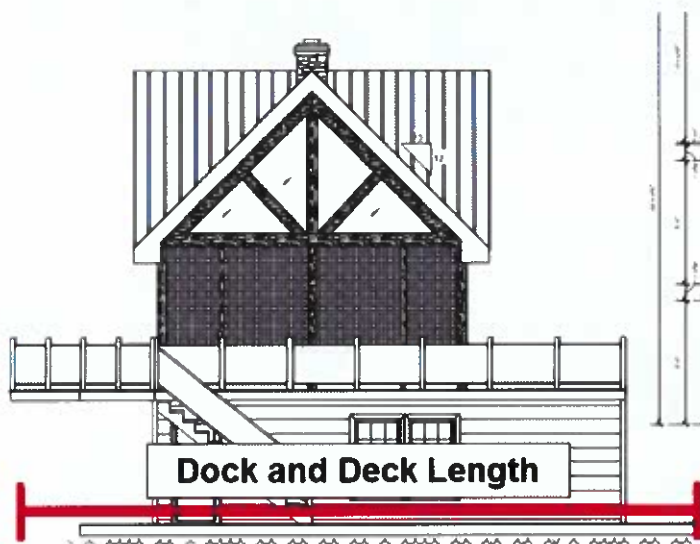
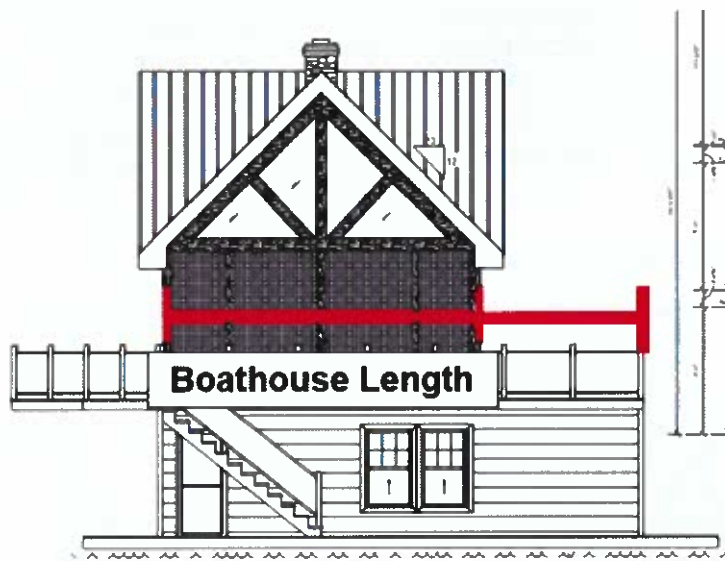
Size of Boathouse		
	Imperial	Metric
Width of Boathouse	50 feet	15.5 metres
Length of Boathouse	30 feet	9.5 metres
Width of attached second-story deck and covered dock	68 feet	21 metres
Length of attached second-story deck and covered dock	40 feet	12.5 metres
Height of Boathouse	24 feet and 9 ¾ inches	7.6 metres
Area of Boathouse	1,1615 square feet	150 square metres

Size of Additional Dwelling Unit	1,000 square feet (inclusive of covered and enclosed porch of approximately 320 square feet).	95 square metres (inclusive of covered and enclosed porch of approximately 30 square metres).
----------------------------------	---	--

Figure 5 illustrates how the measurements of the boathouse were completed.

Figure 5: Boathouse Measurements





The maximum width of a boathouse in the Zoning By-law is 15 metres. The boathouse portion of the boathouse just exceeds this width, therefore an amendment to permit a boathouse width of 15.5 metres is recommended.

The size of the proposed additional dwelling unit is approximately double what is permitted in terms of the size of a guest cabin in a boathouse, which only includes sleeping facilities. This is a large increase from what is permitted in terms of maximum size. It is recognized that the second storey is inclusive of a covered porch which is approximately 30 square metres of the total size. But because this is enclosed, it has been included in the overall calculation of the proposed dwelling unit.

Under Section 4.2.3 of the Zoning By-law, the location of an additional dwelling unit is restricted to the rear yard on a property located within the RS Zone. Additional dwelling units are also only permitted on a property that has greater than 180 metres

of lot frontage. The subject property has approximately 530 metres of lot frontage and exceeds this requirement, however the proposed additional dwelling unit is not located within the rear yard or even the front yard for that matter, because the dwelling unit is to be located within the boathouse and over the lake.

Prior to passing a Zoning By-law Amendment the proposal to include a dwelling unit in a boathouse requires approval from the Ministry of Natural Resources.

Other than the proposed width of the boathouse and the inclusion of the additional dwelling unit, the proposed two-storey boathouse complies to the Zoning By-law. Planning Staff have no issue with the size of the boathouse nor the inclusion of a guest cabin.

The Zoning By-law was updated to reflect permissions for two-storey boathouses through a housekeeping amendment, however provisions were not included to apply to second storey decks or covered docks associated with the construction of two-storey boathouses. For the purposes of the boathouse width, only the width of the boathouse was included however if the proposed Zoning By-law Amendment includes the dimensions of the attached dock and deck for clarity.

As discussed in the Official Plan section of this Report, the principal concern of the application relates to the inclusion of a dwelling unit within a boathouse. Following a review of other Zoning By-laws that permit boathouses, it is evident that new boathouses only permit washroom facilities and do not permit kitchens.

Planning Staff would support the Zoning By-law Amendment to only include a guest cabin at present time. The location of the subject property and the boathouse would not result in any negative impacts to surrounding land uses and not impact the shoreline. There are existing two-storey boathouses on the lake and the Zoning By-law permits these types of buildings with similar massing.

Planning Staff are not prepared to make a positive recommendation on the application, to permit a dwelling unit in the proposed boathouse. Land use planning policies should be implemented in the Official Plan through a comprehensive public process prior to making decisions on these types of applications on a site-by-site basis.

A draft Zoning By-law Amendment has been prepared to reflect the inclusion of a guest cabin in the proposed boathouse, and not a dwelling unit (i.e. not recommending to include a kitchen at present time).

Comments from Departments

The following comments were received on the application:

Road Department: No Comment due to access provided by water

Fire Chief: It appears the only access that would be provided to the boathouse is walking trails. If that is the case my comment is:

Limited services may be provided for the boathouse due to inaccessibility for fire apparatus and equipment. If no access is available, fire services may not be provided.

As the new driveway appears to be quite long, I would offer a similar comment:

Limited service may be provided for these properties. As it is a long private driveway, it may not always be maintained in an acceptable condition to provide access for fire apparatus.

Building Department: No comment to the application

By-law Department: No comment to the application

Summary

Dwelling units are currently not permitted within shoreline structures, and it is difficult to make a recommendation to Council without having a policy basis to form a decision.

In addition, the land use planning impacts associated with a dwelling unit are different than those associated with a dwelling unit. A dwelling unit has a higher propensity for an increased intensity of use. With this comes the potential for more noise, more occupants, greater use within a day and higher sewage and water needs.

Based on the site visit conducted, the subject property has a large lot frontage and is well separated from existing properties and other shoreline development. Planning Staff have no concerns with the proposed boathouse and a guest cabin, however, cannot support the application for a dwelling unit within the boathouse at present time.

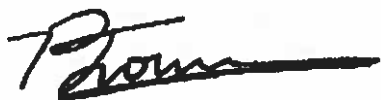
In the absence of Official Plan policies to evaluate the proposal, it cannot be concluded that the proposal represents good land use planning.

Based on a review of other municipalities, as-of-right permissions for dwelling units within boathouses are rare. It appears that previous examples of kitchens in boathouses was a result of legal non-complying uses, i.e. pre-existing boathouses containing dwelling units and kitchens that pre-dated the applicable Official Plan and Zoning By-law.

Staff cannot recommend approval of the proposed Zoning By-law Amendment in the absence of Official Plan policies. There also appears to be internal staff concern regarding the ability to provide fire emergency services to a dwelling unit at this location. This should also be considered in terms of evaluating the appropriateness of permanent dwelling units being located within boathouses.

Guest cabins are permitted within boathouses. Staff are supportive of the application if the kitchen was removed and the proposed boathouse only included a guest cabin (washroom facilities only).

Respectfully submitted,



MUNICIPALITY OF MAGNETAWAN
NOTICE OF PUBLIC MEETING FOR A ZONING BY-LAW AMENDMENT

TAKE NOTICE that the Municipality of Magnetawan has received a complete application to amend the Municipality's Zoning By-law under Section 34 of the *Planning Act* of the *Planning Act*, R.S.O., 1990. The Corporation of the Municipality of Magnetawan will hold a Public Meeting on:

January 22nd 2025

At 1:00 pm. at the

Municipality of Magnetawan Community Centre, 4304 Hwy #520, Magnetawan, Ontario

THE PURPOSE OF THE PUBLIC MEETING is to consider a Zoning By-law Amendment application to amend Zoning By-law No. 2001-26 of the Municipality of Magnetawan, pursuant to Section 34 of the *Planning Act*, R.S.O. 1990, Chapter P. 13. A key map showing the location of the property affected by the Zoning By-law Amendment is attached to this notice.

DESCRIPTION OF THE LANDS The application for Zoning By-law Amendment applies to the subject property located at CROFT CON 4 PT LOT 13 PCL 699 S/S REM PT MF, Municipality of Magnetawan.

THE PURPOSE AND EFFECT of the Zoning By-law Amendment application is to seek relief from Section 3.1 g) iii) Two-Storey Boathouses – and if approved would permit a two-storey boathouse larger in square footage and height with cooking facilities on the subject lands.

INFORMATION AVAILABLE

Information relating to the proposed Zoning By-law Amendment application is available for public review on the municipal website – www.magnetawan.com – or by request during business hours, Monday to Friday from 8:00 am to 4:00 pm, at the Municipality of Magnetawan Municipal Office (4304 Hwy #520 Magnetawan, Ontario, POA 1P0) or by emailing: planning@magnetawan.com

NOTICE OF DECISION

If you wish to be notified of the decision of Municipality of Magnetawan on the proposed Zoning By-law Amendment you must make a written request to Erica Kellogg, Deputy Clerk – Planning and Development at the Municipality of Magnetawan.

IF YOU WISH TO APPEAL the decision of the Municipality of Magnetawan to the Ontario Land Tribunal (OLT) in respect to the By-law, you may do so within twenty (20) days of the issuance of this notice by filing a Notice of Appeal via the OLT e-file at <https://olt.gov.on.ca/e-file-service/> by selecting Magnetawan [Municipality of] as the Approval Authority or by mail to the Deputy Clerk – Planning and Development, Municipality of Magnetawan, no later than 4:30 p.m. on or before the last date of appeal as seen in this notice. The filing of an appeal after 4:30 p.m., in person or electronically, will be deemed to have been received the next business day. If the efile portal is down, you can submit your appeal to: planning@magnetawan.com. Please consult the Ontario Land Tribunal's website (<https://olt.gov.on.ca/>) or call 1-866-448-2248 for further information regarding how to file an appeal and for the current filing fee.

WHO CAN FILE AN APPEAL

Pursuant to Section 34(19) of the *Planning Act* R.S.O 1990, c. P.13. a Notice of Appeal may be filled to the OLT by the following parties:

- The Applicant;
- A specified person who, prior to the Committee of Adjustment's decision, made oral submissions at a public meeting or written submissions to the Committee of Adjustment for the Municipality of Magnetawan;
- A public body who, prior to the Committee of Adjustment's decision, made oral submissions at a public meeting or written submissions to the Committee of Adjustment for the Municipality of Magnetawan;
- The registered owner who, prior to the Committee of Adjustment decision, made oral submissions at a public meeting or written submissions to the Committee of Adjustment for the Municipality of Magnetawan;
- The Minister.

No person or public body shall be added as a party to the hearing of the appeal unless, before the by-law was passed, the person or public body made oral submissions at the public meeting or written submissions to the Council of the Municipality of Magnetawan or, in the opinion of the OLT, there are reasonable grounds to add the person or public body as a party.

In accordance with Section 34(19) of the *Planning Act* third party appeals by persons or individuals are not permitted. When no appeal is lodged within the 20 days after the giving of notice, the decision becomes final and binding and notice to that effect will be issued by the Secretary.

The Notice of Appeal must:

- i. set out reasons for the appeal;
- ii. be accompanied by the fee as prescribed by the OLT per application, payable online through OLT e-file or by certified cheque or money order to the Minister of Finance. A copy of the Ontario Land Tribunal Fee Schedule may be found at <https://olt.gov.on>.

PLEASE SUBMIT ANY WRITTEN COMMENTS TO ERICA KELLOGG

Quoting File No: HERRNSTEIN ZONING BY-LAW AMENDMENT

Erica Kellogg, Deputy Clerk – Planning and Development
Municipality of Magnetawan

P.O. Box 70, Magnetawan, Ontario, POA 1P0

705-387-3947 ext. 1011, planning@magnetawan.com

DATED at the Municipality of Magnetawan this 24th day of December, 2024

KEY MAP OF SUBJECT PROPERTY:



**Subject
Property**

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN
BY-LAW NO. 2025-

Being a By-law to amend By-law No. 2001-26, as amended, the Zoning By-law for the Corporation of the Municipality of Magnetawan with respect to lands located at Part Lot 13, Concession 4, Reference Plan PCL 699 S/S, Municipality of Magnetawan, District of Parry Sound.

WHEREAS the Council of the Corporation of the Municipality of Magnetawan is empowered to pass By-laws to regulate the use of land pursuant to Section 34 of the *Planning Act*, R.S.O. 1990;

AND WHEREAS the owner of the subject lands has filed an application with the Municipality of Magnetawan to amend By-law 2001-26, as amended;

AND WHEREAS Council has conducted a public meeting as required by Section 34(12) of the *Planning Act*, R.S.O. 1990, as amended and if changes have been made to this By-law following the Public Meeting, that no further notice is required;

AND WHEREAS the matters herein are in conformity with the policies and designations contained in the Official Plan of the Municipality of Magnetawan as are currently in force and effect; and

NOW THEREFORE the Council of the Corporation of the Municipality of Magnetawan enacts as follows:

1. **THAT** Schedule 'A-1' to Zoning By-law No. 2001-26 is hereby amended by rezoning the subject lands legally described as Part Lot 13, Concession 4, Reference Plan PCL 699 S/S, Municipality of Magnetawan, District of Parry Sound, from the Shoreline Residential (RS) Zone and the Rural (RU) Zone, to the Shoreline Residential Exception Forty One (RS-41) Zone, as shown on Schedule 'A' attached forming part of this By-law.
2. **THAT** Section 4.2.4 of Zoning By-law No. 2001-26 is hereby amended by the addition of the following:
 - a. Notwithstanding the requirements of this By-law to the contrary, the following provisions will apply to the lands within the Shoreline Residential Exception Forty One (RS-41) Zone in Part Lot 13, Concession 4, Reference Plan PCL 699 S/S, Municipality of Magnetawan, District of Parry Sound:
 - i. The maximum size of a guest cabin within a two-storey boathouse shall be 95 square metres (inclusive of a covered and enclosed porch of a maximum of 30 square metres).

- ii. The maximum permitted width of the two-storey boathouse shall be 15.5 metres;
- iii. The maximum permitted length of the two-storey boathouse shall be 9.5 metres;
- iv. The maximum permitted width of the second-story deck and dock attached to the two-storey boathouse shall be 21 metres; and
- v. The maximum permitted length of the second-story deck and dock attached to the two-storey boathouse shall be 12.5 metres.

This By-Law shall become effective on the date it is passed by the Council of the Corporation of the Municipality of Magnetawan, subject to the applicable provisions of the *Planning Act*, R.S.O. 1990, as amended.

READ A FIRST, SECOND, AND THIRD TIME, passed, signed and the Seal of the Corporation affixed hereto, this 16th day of April, 2025.

**THE CORPORATION OF THE
MUNICIPALITY OF MAGNETAWAN**

Mayor

CAO/Clerk



SUMMARY OF RESULTS

DATE: March 3, 2025

MEMO TO: Kerstin Vroom (Municipality of Magnetawan)

FROM: Tim McBride (Pinchin), Alana Valle (Pinchin), Olivia King (Pinchin)

RE: 2024 Annual Monitoring Report, Croft Waste Disposal Site, Magnetawan, Ontario

PINCHIN FILE: 225335.008

Pinchin Ltd. (Pinchin) was retained by the Corporation of the Municipality of Magnetawan (Client) to prepare the 2024 annual groundwater and surface water monitoring report for the Croft Waste Disposal Site (the Site) to assess the hydraulic media for contaminants of concern as a compliance requirement under the Site Certificate of Approval (CofA) Number **A7034002** and the applicable regulatory requirements.

The current groundwater monitoring well network at the Site consists of eight bedrock groundwater monitoring wells (BH1, BH8, BH9, BH10, BH11, BH12, BH13 and BH14) and three drive point monitors (DP7, DP8 and DP9). Based on the 2022 Pinchin Monitoring Report, all three of the drive point monitors have consistently been observed to have an insufficient volume of water at the time of sample collection and have since been retained as water level only monitoring locations to supplement the groundwater elevation monitoring for the Site. All wells were inspected in 2024 and found to be in good condition. No wells displayed evidence of a condition non-compliant with Ontario Regulation 903 with the exception of DP7 which requires a well cap and BH12, which was observed to have fallen over, with the polyvinyl chloride (PVC) riser broken at the ground surface. Monitoring well BH12 was subsequently repaired by Marathon Underground Constructors Corporation under Pinchin's supervision on November 28, 2024. Additionally, three surface water locations were monitored for the Site (SW-1, SW-2 and SW-3). Pinchin notes that SW-1 was observed to be dry during both of the 2024 sampling events.

As per previous annual monitoring events, groundwater and surface water was sampled twice annually by Pinchin during 2024 in the spring and fall.

Based on the results obtained from the existing groundwater monitoring wells and surface water monitoring locations, Pinchin has not identified any significant landfill related impacts at the Site. Elevated parameter concentrations within the groundwater samples analyzed at the furthest downgradient monitoring locations (i.e., BH8, BH9, BH12, BH13 and BH14) are likely attributed to either naturally occurring conditions within the shallow unconfined aquifer on-Site, or from temperate impacts from leachate sourced from the waste deposits at the Site. All exceedances of the Guideline B-7 RUC at the downgradient wells considered representative of the property boundary are related to operational guidelines and/or aesthetic objectives associated with drinking water systems set by the ODWQS and are not considered to be an immediate significant human health or environmental



concern originating from the Site. These concentrations are interpreted to attenuate with further distance from the Site. In summary, the current 2024 groundwater monitoring data indicates that the Site is continuing to effectively operate as designed; as a natural attenuation type facility with any landfill derived groundwater impacts attenuated to acceptable levels prior to the downgradient property boundaries.

Pinchin notes that increasing parameter concentrations have been observed at background monitoring well BH1 over the course of the most recent annual monitoring events. Furthermore, concentrations of landfill indicator parameters are elevated at BH1 when compared to monitoring wells located downgradient of the landfill. Therefore, it is possible that groundwater at BH1 is being impacted by landfill leachate due to its proximity to the landfill.

Based on a review of the existing dataset and regulatory requirements to date, Pinchin recommends the following:

- Continue with routine monitoring of all the available groundwater monitoring wells and surface water monitoring locations. Groundwater and surface water monitoring shall be completed with analyses for the parameters identified in the historical monitoring record. It is recommended that groundwater and surface water monitoring be completed during the spring and late fall to generate a baseline data set, to evaluate trends and to determine the need and scope of a long-term monitoring program for the Site;
- Should elevated concentrations of landfill related parameters continue to be observed at monitoring well BH1, it may be necessary to re-evaluate its use as a background monitoring location for this Site. Furthermore, should dry conditions persist at SW-1, a new background location for surface water quality evaluation may be necessary;
- A new PVC well slip cap should be installed at drive point DP7;
- Pinchin notes that monitoring well BH12 was repaired in November 2024. It is therefore recommended that the top of casing elevation be re-surveyed and tied into the existing survey network during the next annual monitoring event in the spring of 2025 in order to ensure accurate groundwater elevations can be calculated for this monitoring location; and
- The Client should continue to ensure that the requirements as specified in the CofA are complied with.



SUMMARY OF RESULTS

DATE: March 17, 2025

MEMO TO: Kerstin Vroom

FROM: Tim McBride

RE: 2024 Annual Monitoring Report, Chapman Waste Disposal Site, Magnetawan, Ontario

PINCHIN FILE: 225335.008

Pinchin Ltd. (Pinchin) was retained by the Corporation of the Municipality of Magnetawan (Client) to prepare the 2024 annual groundwater and surface water monitoring report for the Chapman Waste Disposal Site (the Site) to assess the hydraulic media for contaminants of concern as a compliance requirement under the Site Certificate of Approval (CofA) Number **A521202** and the applicable regulatory requirements.

As per previous annual monitoring events, groundwater and surface water was sampled twice annually by Pinchin during 2024, in the spring and fall.

Seven overburden groundwater monitoring wells have historically been utilized at the Site (BH1, BH2, BH3, BH4, BH5-II, BH6-II and BH7-II). As part of the leachate management plan study completed by Pinchin, several additional monitoring wells were installed at the Site during September 2018 to support the existing monitoring well network. This included the addition of two new background wells (BH11 and BH3-II) to replace the previously destroyed BH3, one cross-gradient well (BH10-I), deeper nested wells at two existing monitoring locations which are consistently dry (BH4-II and BH6-III) and two additional downgradient wells (BH8-I and BH9-I). Additionally, four surface water locations were monitored for the Site (SW1, SW2, SW3 and SEEP).

All wells were inspected during 2024 and found to be in good condition. No wells displayed evidence of a condition non-compliant with Ontario Regulation 903. During the fall 2024 monitoring event, Pinchin modified monitoring wells BH1 and BH3-II which had PVC riser too tall to close the casing lid.

The Site currently operates as a typical natural attenuation waste disposal facility. No liner or other leachate collection/management system is in place at the Site. The 2019 Leachate Management Plan Study report indicated that a leachate-impacted groundwater seep/spring had been identified in a downgradient area (east of the Site, upstream from SW3 and in the vicinity of well BH9) resulting in the discharge of said waters to an adjacent surface water feature. This discharge essentially short circuits the natural attenuation process and has the potential to have negative effects on the surface water feature. The Corporation of the Municipality of Magnetawan initiated a proactive approach to leachate management and retained Pinchin to complete the Leachate Management Plan Study. The surface water quality data collected for the study indicated that an impact



from the leachate seep is being observed in the two adjacent creeks, and it was recommended that steps should be taken to eliminate the seep.

These steps include infilling the incised valley and relocating the creek to eliminate the seep, creating an extended CAZ boundary for additional leachate attenuation to occur prior to discharge to surface water bodies.

As part of the 2019 Leachate Management Study Report completed by Pinchin in April 2019, a trigger level monitoring program and contingency plan was proposed for the Chapman Waste Disposal Site which is to be implemented at the Site following the elimination of the seep. The proposed Trigger Level Monitoring Program is a three-tiered program that includes routine monitoring (i.e., the semi-annual monitoring program), compliance monitoring and confirmation monitoring. While this trigger level monitoring program has been developed following industry standard/best management practices, it is subject to revision. The trigger level program is in the process of being developed as a stand-alone document in consultation with the MECP.

Site compliance was evaluated based on the MECP's Guideline B-7 criteria. Based on the results obtained from the existing groundwater monitoring wells and surface water monitoring locations, Pinchin has not identified any significant landfill related impacts at the Site. Concentrations of pH, TDS, iron, nitrate, DOC, aluminum and manganese parameters within the groundwater samples analyzed at the furthest downgradient monitoring locations (BH5-II, BH6-III, BH7-II, BH8-I and BH9-I) which exceeded the Guideline B-7 criteria are likely attributed to either naturally occurring conditions within the shallow unconfined aquifer on-site, or from temperate impacts from leachate sourced from the waste deposits at the Site.

All exceedances of the Guideline B-7 RUC are related to operational guidelines and/or aesthetic objectives associated with drinking water systems set by the ODWQS and are not considered to be an immediate significant human health or environmental concern originating from the Site with the exception of nitrate which is a health-related parameter. The elevated concentrations of nitrate are only quantified in some downgradient wells and often fluctuate throughout the historical record; seasonal fluctuations are also observed with higher concentrations quantified during the fall events. These concentrations are generally stable or decreasing, but should be confirmed during the next monitoring period. Furthermore, concentrations of nitrate quantified at the downgradient groundwater wells are not interpreted to be impacting the surface water quality at the Site as nitrate concentrations are observed to be at low levels at downstream monitoring locations SW3 (near-field) and SW2 (far-field).

Based on a review of the existing dataset and regulatory requirements to date, Pinchin recommends the following:

- Continue with routine monitoring of all the available groundwater monitoring wells and surface water monitoring locations during the spring and fall. Groundwater and surface water monitoring shall be completed with analyses for the parameters identified in the historical monitoring record. Monitoring well BH4-II should also be analyzed for mercury and VOCs. Considering the dataset completed thus far, it is Pinchin's opinion that sampling should continue in 2025 before the adequacy of the monitoring program can be fully evaluated;



2024 Annual Monitoring Report – Summary of Results

Chapman Waste Disposal Site, Magnetawan, Ontario
Municipality of Magnetawan

March 17, 2025

Pinchin File: 225335.008

- Surveyed elevations at monitoring wells BH1 and BH3-II will require adjustment for the 2025 groundwater elevation calculations by reducing the survey elevation by the measured length of cut PVC;
- Rehabilitation of the SEEP should be initiated in order to address the potential associated impacts to the adjacent surface water receptor; and
- The Client should continue to ensure that the requirements as specified in the CofA are complied with.

RESOLUTION NO. 2025 –

MARCH 26, 2025

Moved by: _____

Seconded by: _____

WHEREAS a trade war involving the United States, Canada, and Mexico began on February 1, 2025, when U.S. president Donald Trump signed orders imposing near-universal tariffs on goods from the two countries entering the United States;

AND WHEREAS Premier Ford and the federal government have outlined several ways to address the current relationship with the U.S. at a federal, provincial and local government level;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality approves the following wording to be included in all RFP's, RFQ's and RFT's "Preference will be given to products and services sourced from Canadian suppliers, producers and manufacturers. If a suitable Canadian source cannot be found, procurement may be extended to suppliers from countries other than the United States. Suppliers based in or sourcing primarily from the United States will not be considered for this procurement. All bidders must clearly indicate the country of origin for their product and services. Proof of Canadian sourcing may be required".

Carried _____ Defeated _____ Deferred _____

Sam Dunnett, Mayor

Recorded Vote Called by: _____

Recorded Vote

Member of Council	Yea	Nay	Absent
Bishop, Bill			
Hetherington, John			
Hind, Jon			
Kneller, Brad			
Mayor: Dunnett, Sam			

A meeting of the Board of Health for the North Bay Parry Sound District Health Unit was held on Wednesday, January 22, 2025, via teleconference. The meeting was open to the public and live streaming of the proceedings was provided for the media and public through a link on the Health Unit's website.

PRESENT:

Nipissing District:

Central Appointee
Central Appointee
Central Appointee
Central Appointee
Central Appointee
Eastern Appointee
Western Appointee – Nipissing District

Karen Cook
Sara Inch
Jamie Lowery (*Vice-Chairperson*)
Maurice Switzer
Dave Wolfe
Rick Champagne (*Chairperson*)
Jamie Restoule

Parry Sound District:

Northeastern Appointee
Southeastern Appointee
Western Appointee
Public Appointees:

Blair Flowers
Marianne Stickland
Jamie McGarvey
Tim Sheppard
Catherine Still

REGRETS:

ALSO IN ATTENDANCE:

Medical Officer of Health/Executive Officer
Executive Assistant, Executive Director's Office

Dr. Carol Zimbalatti
Christine Neily

Recorder

Executive Assistant, Office of the Medical Officer of Health Ashley Lecappelain

1.0 CALL TO ORDER

The Board of Health members joined the meeting in person from the Nipissing Room at 345 Oak Street West, North Bay, Ontario, and virtually via Teams video conference.

Dr. Zimbalatti, called the Board of Health meeting to order at 5:01 p.m.

2.0 LAND ACKNOWLEDGEMENT

The land acknowledgement was provided by Jamie Restoule.

Blair Flowers joined the Board of Health meeting at 5:02 p.m.

3.0 ELECTIONS

Nominations for the Chairperson and Vice-Chairperson positions were conducted electronically prior to the start of the Board of Health meeting.

3.1 Election of Chairperson

Dr. Zimbalatti opened the floor for further nominations. Having no further nominations, a vote was conducted among the nominees during the meeting.

The following motion was read:

Board of Health Resolution #BOH/2025/01/01 *Restoule/Lowery

Be It Resolved, that Rick Champagne be elected Chairperson of the Board of Health for the year 2025.

The recorded vote was as follows:

Name:	For:	Against:	Abstain:	Name:	For:	Against:	Abstain:
Rick Champagne	x			Jamie Restoule	x		
Karen Cook	x			Tim Sheppard	x		
Blair Flowers	x			Marianne Stickland	x		
Sara Inch	x			Catherine Still	x		
Jamie Lowery	x			Maurice Switzer	x		
Jamie McGarvey	x			Dave Wolfe	x		

"Carried"

3.1 Election of Vice-Chairperson

Rick Champagne assumed the role as Chairperson and opened the floor for further nominations for Vice-Chairperson

Having no further nominations, the following motion was read:

Board of Health Resolution #BOH/2025/01/02 *Champagne/McGarvey

Be It Resolved, that Jamie Lowery be elected Vice-Chairperson of the Board of Health for the year 2025.

The recorded vote was as follows:

Name:	For:	Against:	Abstain:	Name:	For:	Against:	Abstain:
Rick Champagne	x			Jamie Restoule	x		
Karen Cook	x			Tim Sheppard	x		
Blair Flowers	x			Marianne Stickland	x		
Sara Inch	x			Catherine Still	x		
Jamie Lowery	x			Maurice Switzer	x		
Jamie McGarvey	x			Dave Wolfe	x		

"Carried"

Following the election of the Vice-Chairperson, Rick Champagne requested that Jamie Lowery, Vice-Chairperson, assume the role of Chair for the remainder of the Board of Health meeting.

4.0 APPROVAL OF AGENDA

The agenda for the January 22, 2025, Board of Health meeting was reviewed, and the following motion was read:

Board of Health Resolution #BOH/2025/01/03 *Still/Stickland

Be It Resolved, that the Board of Health Agenda, dated January 22, 2025, be approved.

The recorded vote was as follows:

RECORDED VOTE FOR CIRCULATION: Yes / No (Please circle one)

Name:	For:	Against:	Abstain:	Name:	For:	Against:	Abstain:
Rick Champagne	x			Jamie Restoule	x		
Karen Cook	x			Tim Sheppard	x		
Blair Flowers	x			Marianne Stickland	x		
Sara Inch	x			Catherine Still	x		
Jamie Lowery	x			Maurice Switzer	x		
Jamie McGarvey	x			Dave Wolfe	x		

"Carried"

5.0 CONFLICT OF INTEREST DECLARATION

There were no conflicts of interest declared.

6.0 APPROVAL OF PREVIOUS MINUTES

6.1 Board of Health Minutes – December 4, 2024

The minutes from the Board of Health meeting held on December 4, 2024, were reviewed and the following motion was read:

Board of Health Resolution #BOH/2025/01/04 *Sheppard/Cook

Be It Resolved, that the minutes from the Board of Health meeting held on December 4, 2024, be approved as presented.

The recorded vote was as follows:

RECORDED VOTE FOR CIRCULATION: Yes / No (Please circle one)

Name:	For:	Against:	Abstain:	Name:	For:	Against:	Abstain:
Rick Champagne	x			Jamie Restoule	x		
Karen Cook	x			Tim Sheppard	x		
Blair Flowers	x			Marianne Stickland	x		
Sara Inch	x			Catherine Still	x		
Jamie Lowery	x			Maurice Switzer	x		
Jamie McGarvey	x			Dave Wolfe	x		

"Carried"

6.2 Board of Health In-Camera Minutes – December 4, 2024

The in-camera minutes from the Board of Health meeting held on December 4, 2024, were reviewed and the following motion was read:

Board of Health Resolution #BOH/2025/01/05 *Restoule/Flowers

Be It Resolved, that the in-camera minutes from the Board of Health meeting held on December 4, 2024, be approved as presented.

The recorded vote was as follows:

RECORDED VOTE FOR CIRCULATION: Yes / No (Please circle one)

Name:	For:	Against:	Abstain:	Name:	For:	Against:	Abstain:
Rick Champagne	x			Jamie Restoule	x		
Karen Cook	x			Tim Sheppard	x		
Blair Flowers	x			Marianne Stickland	x		
Sara Inch	x			Catherine Still	x		
Jamie Lowery	x			Maurice Switzer	x		
Jamie McGarvey	x			Dave Wolfe	x		

"Carried"

7.0 DATE OF THE NEXT MEETING

The proposed meeting schedule for 2025 was presented and the following motion was read:

Board of Health Resolution #BOH/2025/01/06 *Wolfe/Stickland

Be It Resolved, that in accordance with Board of Health Bylaw Section III, #51, the Board of Health approve the regular meeting schedule for the year 2025 as follows:

DATE	MEETING	TIME
January 22 <i>*This date is carried over from the 2024 approved schedule: for information only</i>	Board of Health Meeting Finance and Property Committee	5 – 7 p.m.
February 26	Personnel Policy, Employee/Labour Relations Committee Finance and Property Committee Board of Health	5 – 7 p.m.
April 23	Personnel Policy, Employee/Labour Relations Committee Finance and Property Committee Board of Health	5 – 7 p.m.
June 25	Personnel Policy, Employee/Labour Relations Committee Finance and Property Committee Board of Health	5 – 7 p.m.
September 24	Personnel Policy, Employee/Labour Relations Committee Finance and Property Committee Board of Health	5 – 7 p.m.
November 26	Personnel Policy, Employee/Labour Relations Committee Board of Health	5 – 7 p.m.
December 3	Finance and Property Committee Board of Health	5 – 7 p.m.
January 28, 2026	Finance and Property Committee Board of Health	5 – 7 p.m.

And Furthermore Be It Resolved, that the Board of Health meetings are held at the North Bay Parry Sound District Health Unit, Main Office, North Bay, with the exception of one meeting that will be held at the Parry Sound Branch Office, if possible. The Parry Sound meeting date is scheduled for June 25, 2025

The recorded vote was as follows:

RECORDED VOTE FOR CIRCULATION: Yes / No (Please circle one)

Name:	For:	Against:	Abstain:	Name:	For:	Against:	Abstain:
Rick Champagne	x			Jamie Restoule	x		
Karen Cook	x			Tim Sheppard	x		
Blair Flowers	x			Marianne Stickland	x		
Sara Inch	x			Catherine Still	x		
Jamie Lowery	x			Maurice Switzer	x		
Jamie McGarvey	x			Dave Wolfe	x		

"Carried"

8.0 APPOINTMENT OF STANDING COMMITTEES FOR 2025

The following motion was read:

Board of Health Resolution #BOH/2025/01/07 *Cook /Champagne

Be It Resolved, that the Board of Health for the North Bay Parry Sound District Health Unit approves the appointment of the following Board of Health Standing Committees for 2025:

1. ***A Finance and Property Committee*** comprised of all Board members to deal with matters of finance, banking, insurance, property, and financial policies of the Board of Health; and
2. ***A Personnel Policy, Labour/Employee Relations Committee*** comprised of all Board members to deal with matters related to collective agreements (unions) and employment policies (non-union), and personnel policies of the Board of Health.

The recorded vote was as follows:

RECORDED VOTE FOR CIRCULATION: Yes / No (Please circle one)

Name:	For:	Against:	Abstain:	Name:	For:	Against:	Abstain:
Rick Champagne	x			Jamie Restoule	x		
Karen Cook	x			Tim Sheppard	x		
Blair Flowers	x			Marianne Stickland	x		
Sara Inch	x			Catherine Still	x		
Jamie Lowery	x			Maurice Switzer	x		
Jamie McGarvey	x			Dave Wolfe	x		

"Carried"

9.0 APPOINTMENT OF SIGNING OFFICERS FOR 2025

The following motion was read:

Board of Health Resolution #BOH/2025/01/08 *Wolfe/McGarvey

Be It Resolved, that the Board of Health for the North Bay Parry Sound District Health Unit approve the signing officers for the year 2025 as follows:

<i>Board of Health Chairperson</i>	<i>Rick Champagne</i>
<i>Board of Health Vice-Chairperson</i>	<i>Jamie Lowery</i>
<i>Medical Officer of Health/Executive Officer</i>	<i>Dr. Carol Zimbalatti</i>
<i>Executive Director, Clinical Services and Chief Nursing Officer</i>	<i>Shannon Mantha</i>
<i>Executive Director, Community Services</i>	<i>Louise Gagné</i>
<i>Executive Director, Corporate Services and Privacy Officer</i>	<i>Paul Massicotte</i>
<i>Executive Director, Finance</i>	<i>Isabel Churcher</i>
<i>Executive Director, Organizational Effectiveness</i>	<i>Chris Bowes</i>

The recorded vote was as follows:

RECORDED VOTE FOR CIRCULATION: Yes / No (Please circle one)

Name:	For:	Against:	Abstain:	Name:	For:	Against:	Abstain:
Rick Champagne	x			Jamie Restoule	x		
Karen Cook	x			Tim Sheppard	x		
Blair Flowers	x			Marianne Stickland	x		
Sara Inch	x			Catherine Still	x		
Jamie Lowery	x			Maurice Switzer	x		
Jamie McGarvey	x			Dave Wolfe	x		

"Carried"

10.0 APPOINTMENT OF LEGAL ADVISORS FOR 2025

The following motion was read:

Board of Health Resolution #BOH/2025/01/09 *Stickland/Still

Be It Resolved, that the Board of Health for the North Bay Parry Sound District Health Unit approve appointment of the following legal advisors for the year 2025:

Corporate Legal Advisors:

- *The Corporation of the City of North Bay*

- *Lucenti Orlando Professional Corporation*

Enforcement Legal Advisors:

- *Joseph D. Kennedy B.A., LL.B., C.S.*
- *The Corporation of the City of North Bay*

Health Protection and Promotion Act (HPPA) Legal Advisors:

- *Joseph D. Kennedy B.A., LL.B., C.S.*
- *Larmer Jackson*

Labour Relations Legal Advisors:

- *Filion Wakely Thorup Angeletti LLP*

and,

Furthermore Be It Resolved, that the North Bay Parry Sound District Health Unit may use additional legal advisors as directed by the Medical Officer of Health/Executive Officer, and approved by resolution at the next regular Board of Health meeting.

Jamie Lowery declared a conflict of interest and abstained from voting.

The recorded vote was as follows:

RECORDED VOTE FOR CIRCULATION: Yes / No (Please circle one)

Name:	For:	Against:	Abstain:	Name:	For:	Against:	Abstain:
Rick Champagne	x			Jamie Restoule	x		
Karen Cook	x			Tim Sheppard	x		
Blair Flowers	x			Marianne Stickland	x		
Sara Inch	x			Catherine Still	x		
Jamie Lowery			x	Maurice Switzer	x		
Jamie McGarvey	x			Dave Wolfe	x		

"Carried"

11.0 BUSINESS ARISING

Report on Meeting with the Deputy Minister of Health

Rick Champagne provided an update on his recent meeting with the Deputy Minister of Health. The following key points were discussed:

- The implications of a 1% funding increase for Public Health Units and its impact on service delivery.
- The continued financial burden on municipalities resulting from insufficient provincial funding for public health, leading to an increased municipal contribution.

12.0 REPORT OF MEDICAL OFFICER OF HEALTH

The Report of the Medical Officer of Health dated January 22, 2025, was presented to the Board of Health for information purposes.

Questions and comments were received and addressed.

13.0 BOARD COMMITTEE REPORTS

There were no committee reports.

14.0 CORRESPONDENCE

Board of Health correspondence listed for the January 22, 2025, meeting is made available for review by Board members in the Board of Health online portal.

15.0 NEW BUSINESS

15.1 Corporate Sponsorships and Donations 2024 – Report to the Board

The report for 2024 corporate sponsorships was provided to the Board for information purposes.

15.2 Requests for Proposal 2024 – Report to the Board

The report for 2024 requests for proposal was provided to the Board for information purposes.

15.3 Association of Local Public Health Agencies (alPHA) Winter Symposium Registration

Notice of the 2025 alPHA Winter Symposium was provided. The following motion was read:

Board of Health Resolution #BOH/2025/01/10 *Still/Restoule

Therefore Be It Resolved, that the Board of Health for the North Bay Parry Sound District Health Unit authorizes up to three Board of Health member(s) to attend the Association of Local Public Health Agencies (alPHA) 2025 Winter Symposium, to be held virtually on February 12-14, 2025; and

Furthermore Be It Resolved, that expenses related to attendance of the alPHA 2025 Winter Symposium be paid in accordance with Board of Health Bylaws Section VI, #79, Remuneration.

The recorded vote was as follows:

RECORDED VOTE FOR CIRCULATION: Yes / No (Please circle one)

Name:	For:	Against:	Abstain:	Name:	For:	Against:	Abstain:
Rick Champagne	x			Jamie Restoule	x		
Karen Cook	x			Tim Sheppard	x		

Blair Flowers	x	Marianne Stickland	x
Sara Inch	A	Catherine Still	x
Jamie Lowery	x	Maurice Switzer	x
Jamie McGarvey	x	Dave Wolfe	x

"Carried"

Sara Inch was absent from the Board of Health meeting during the recorded vote.

15.4 Quality Issue Report 2024 – Report to the Board

The year-end quality issue report for 2024 was provided to the Board for information purposes.

15.5 Elimination and Archiving of the Board of Health Policies

The following motion was read:

Board of Health Resolution #BOH/2025/01/11 *Champagne/Restoule

Whereas, on September 27, 2023, a presentation on a new governance documentation system aimed at streamlining the Board of Health policies, Board of Health Bylaws document, and Board of Health Orientation Manual into three core documents (Bylaws document, Governance Manual, and Code of Conduct) was received and accepted; and,

Whereas, on April 24, 2024, a memo and updated Board of Health Bylaws, updated Governance Manual (formerly called Orientation Manual) and new Code of Conduct document containing board governance content (e.g. information about the governing of board activities) from the Board of Health policies were reviewed and approved; and

Whereas, all operational content (e.g. information about operating Health Unit programs/services) from the Board of Health policies has been integrated into existing or new Health Unit policies, procedures, and/or associated documents, and

Whereas, the Board of Health is aware of and has access to Health Unit Operational Policies through the Board Governance Manual; and

Whereas, the new governance document system is fully implemented with associated work completed;

Therefore, be it resolved, that the Board of Health for the North Bay Parry Sound District Health Unit approves the elimination and archiving of the Board of Health policies listed below:

- Asset Capitalization – B-F-005
- Asset Protection – B-F-002
- Corporate Sponsorships and Donations – B-F-003

- Municipal Reserve – B-F-007
- Procurement – B-F-001
- Remuneration for Board Members – B-F-004
- Signing Authority – B-F-006
- Confidentiality of Information – B-G-004
- Risk Management – B-G-023
- Personal Health Information Protection Act – B-G-011
- Municipal Freedom of Information and Protection of Privacy Act – B-G-012
- Recognizing Community Partners – B-G-014
- Recognition of Staff and Volunteers – B-P-002
- Relocation (Moving) Expenses for New Employees – B-P-003
- Appointment of Board of Health Members – B-G-002
- Appointment, Term of Office, Powers and Duties for Committees of the Board of Health – B-G-006
- Appointment, Recognition, Terms and Duties of Board of Health Auditors and Legal Advisors for the Board of Health – B-G-007
- Board of Health Orientation and Training – B-G-020
- Code of Conduct – B-G-010
- Conflict of Interest – B-G-003
- Election, Term of Office, Duties and Powers of the Chairperson and Vice-Chairperson of the Board of Health – B-G-005
- In Camera Meeting Proceedings – B-G-015
- Information Process for Meetings of BOH and Committees – B-G-013
- Meeting Proceedings for Board of Health and Committees – B-G-009
- Notice and Attendance of Public at BOH and Committee Meetings – B-G-021
- Responding to Complaints Received by the BOH Members – B-G-016
- Roles and Responsibilities of Board of Health Members – B-G-008
- Integrated Accessibility Standards – B-P-012
- Occupational Health and Safety – B-P-004
- Preventing Workplace Harassment – B-P-001
- Preventing Workplace Violence – B-P-009
- Scent-free Workplace – B-P-005
- Baby Friendly Initiative – B-G-022
- Anti-Nepotism – B-P-006
- Social Media Governance for Health Unit Accounts – B-P-010
- Copyright – B-G-026
- Health Unit Brand Governance – B-G-025
- Tobacco, Cannabis, and Electronic Cigarette Use Policy – B-P-007
- Organizational Planning – B-G-024
- Geographic Areas Serviced by the NBPSDHU – B-G-001

The recorded vote was as follows:

RECORDED VOTE FOR CIRCULATION: Yes / No (Please circle one)

Name:	For:	Against:	Abstain:	Name:	For:	Against:	Abstain:
Rick Champagne	x			Jamie Restoule	x		
Karen Cook	x			Tim Sheppard	x		
Blair Flowers	x			Marianne Stickland	x		
Sara Inch	x			Catherine Still	x		
Jamie Lowery	x			Maurice Switzer	x		
Jamie McGarvey	x			Dave Wolfe	x		

"Carried"

16.0 IN CAMERA

There was no in camera session.

17.0 ADJOURNMENT

Having no further business, Jamie Lowery the Board of Health Vice-Chairperson adjourned the Board of Health meeting at 5:54 p.m.

Original Signed by Rick Champagne	2025/02/26
Chairperson/Vice-Chairperson	Date (yyyy/mm/dd)
Original Signed by Ashley Lecappelain	2025/02/26
Ashley Lecappelain, Recorder	Date (yyyy/mm/dd)

Town of Parry Sound EMS Advisory Committee

Open Minutes

Date:

February 27, 2025

Time: 6:30pm

06:30pm

Location:

(on-line) ZOOM Meeting and for streaming of the meeting please click on the link below.

<https://www.youtube.com/channel/UC4QrR6HjwibWOJRbLwnjcFQ/videos>

Members Present:

Jamie McGarvey - chairperson, Scott Sheard, Ann MacDiarmid, Joel Constable, Pearl Ivens, Shelly Foote

Regrets:

Present:

Dave Thompson, Director of Development and Protective Services

Recording:

Sheri Skinner, Administrative Assistant

Guests:

Matthew Thomas, EMS Manager

Land Acknowledgment

Town of Parry Sound EMS Advisory Committee

Open Minutes

1. Agenda

1.1 Additions to Agenda

1.2 Prioritization of Agenda

1.3 Adoption of Agenda

Moved by Ann MacDiarmid

Seconded by Scott Sheard

That the February 27, 2025 Parry Sound District Emergency Medical Services Committee meeting agenda be approved.

carried

1.4 Disclosure of Pecuniary Interest and the General Nature Thereof

2. Minutes and Matters Arising from Minutes

2.1 Adoption of Minutes

Moved by Joel Constable

Seconded by Scott Sheard

That the Minutes of the October 24, 2024 meeting of the Parry Sound District Emergency Medical Services Committee be approved as circulated.

Carried

3. Correspondence

3.1 E-mail received February 18, 2025 addressed to Dave Thompson from Fire Chief Bob Whitman of Whitestone re: surplus ambulances (forward to file)

4. Deputations

5. Emergency Services Director's Report

Dave Thompson provided a brief description and further explanations of the items on his Director's Report.

Direction: Director Dave Thompson to prepare a Report and Resolution to encourage continued and stable provincial funding for the Community Paramedicine for Long Term Care Program.

Moved by Pearl Ivens

Seconded by Shelly Foote

That the Emergency Services Director's Report dated February 27, 2025 be accepted as submitted.

Carried

6. Reports

6.1 EMS Statistical Report - December 2024

6.2 EMS Night Call Statistics - December 2024

6.3 EMS Vehicle Inventory - December 2024

Dave Thompson provided a descriptive overview of the various reports attached.

Resolution

EMS Committee members have received reports 6.1, 6.2, 6.3 as listed above.

Moved by Joel Constable

Second by Scott Sheard

Carried

Town of Parry Sound EMS Advisory Committee

Open Minutes

7. Ratification of Matters from Closed Agenda

8. Other Business

8.1 DT R&R Cross Border Responses-2025

Resolution

That the EMS Advisory Committee has accepted the report for information purposes.

Moved by Pearl Ivens

Seconded by Shelly Foote

Carried

8.2 DT R&R South River EMS Base Lease-2025

Resolution

That the EMS Advisory Committee recommend Town of Parry Sound Council approve and renew the South River EMS base lease.

Moved by Scott Sheard

Seconded by Ann MacDiarmid

carried

9. Adjournment @ 6:49pm

Moved by Pearl Ivens

Seconded by Joel Constable

carried



705-382-2900
www.almaguin-health.org

Minutes: March 6, 2025 at 10:00 am via Zoom and at the Township of Perry Municipal Office.

Present: Rod Ward (Chair), Vicky Roeder-Martin (Vice- Chair), Delynne Patterson, Margaret Ann MacPhail, Brad Kneller, Norm Hofstetter, Sean Cotton, Jim Ronholm, Cheryl Philip, Tom Bryson, Shawn Jackson, Ashley Soundy (Secretary)

Regrets:

Guest: Shelly van den Heuvel , Courtney Metcalf, Sarah Cooke, Sandy Zurigg, Quintin McCluskie

Called to order at 10:01 am by Chair R. Ward

1. 2025-07 Moved by Tom Bryson - Seconded by Sean Cotton
THEREFORE BE IT RESOLVED THAT the Almaguin Highlands Health Council adopt the minutes from the regular meeting of February 6, 2025, as circulated. Carried.
2. **DECLARATION OF PECUNIARY OF INTEREST:** None
3. **DELEGATIONS:** None
4. **RESOLUTIONS PASSED:** None
5. **ITEMS FOR DISCUSSION:**

a) Welcome and Introductions

Shawn Jackson, Representative for the Village of Sundridge and Shelly van den Heuvel, returning/interim Executive Director for Almaguin Highlands Family Health Team welcomed to the AHH Council.

b) Introduction of Quintin McCluskie, Community Health Promoter

Quintin McCluskie, Community Health Promoter from the North Bay Parry Sound District Health Unit, provided an overview of the Falls Prevention and Healthy Ageing program, specifically the "Stay on Your Feet" initiative. This program, supported by five public health units and funded by Ontario Health, collaborates with local healthcare providers to promote free exercise opportunities and improve the quality of life for older adults across northeastern Ontario. A brief presentation was given on the "Staying Independent Prescription Pad," which highlights the program's three main pillars for healthy aging and lists community groups and clubs that offer social connections. A discussion followed regarding local support resources, how the community can access programs, and

feedback on the resource material provided through the presentation. The program aims to connect with local family health teams, Chiropractors, Physiotherapy, etc. ensuring that resource materials are available in their offices for distribution to clients who may benefit. Further discussions took place on next steps to increase community awareness, with feedback provided to Quintin. Questions, comments, and suggestions were welcomed to enhance the program's usefulness for both communities and healthcare providers.

b) Proposed name change for Muskoka and Area Ontario Health Team

R. Ward provided an update on the official name change of the Muskoka and Area Ontario Health Team to the Muskoka Almaguin Ontario Health Team. He shared a brief history of the efforts dating back to 2019, when concerns were raised that Almaguin was being overlooked. Over time, the community has regained recognition, leading to the formal adoption of the new name. Residents can expect to see information about the change being shared in the near future.

c) Update from Patient Family Caregiver committee

S. Zurbrigg provided an update on the PFCPAC. With terms coming to an end, changes are expected, and there is a need to recruit new members. Efforts are being made to increase representation from the Almaguin area, particularly individuals with firsthand experience in the healthcare system, with a focus on caregiver experience. Advertising for new members will begin soon, with interviews anticipated between April and June. The MAOHT website was shared, outlining the organization's purpose, projects, and recommendations. Additional volunteers are needed.

d) Update from ALC and Care at Home committees

T. Bryson expressed enthusiasm for MiND-AID's expansion into the Almaguin area. A discussion took place regarding event timing, service offerings, and potential connections with Burk's Falls and a youth centre. Options were explored on how the MiND-AID Bus could support the community.

S. van den Heuvel provided an update on the ALC, noting that it is now incorporated and that the Ministry is reviewing incorporation and related tasks. The task force is in its early stages and is currently gathering recommendations and information.

M. MacPhail reported that there are no new updates from the Care at Home Committee. The next meeting is scheduled for April, with further information and updates expected in the spring.

e) Update and status on Almaguin MAHC Local Share contributions

R. Ward provided an update on the status of the MAHC Local Share Contributions. A presentation was given outlining the history of the initiative since its inception in 2023, including background information and an explanation of the local share formula. A breakdown of funds received and financial commitments made by each municipality was also presented to the AHH Council. Questions were asked and answered.

f) Update on proposed health and wellness centre for Almaguin

Council discussed concerns regarding negative comments circulating in the community and the strain they impose. Council emphasized a commitment to focusing on positive developments and exploring ways to expand community services rather than diminish those already established at 150 Huston Street. The proposed new building in Armour Township is intended to enhance health services, serving the entire Almaguin Highlands. The next step is to seek tenants willing to establish services, which may include both health-related and other community-oriented services. Additionally, efforts will be made to secure partners for the project, extending beyond doctors to include a broad range of health services. The vision for the building is to create a wellness centre or hub for the community. Questions were raised and addressed regarding the building's use, with clarification that the proposed services aim to complement existing offerings in Burk's Falls. A discussion was also held regarding concerns about the potential impacts of the new building and services on both facilities.

The subject of upgraded x-ray equipment and the best way to target fund-raising efforts was mentioned. R. Ward will follow up on funding inquiries related to the X-ray machine.

g) Other Business

B. Kneller inquired about the required modifications for the building at 150 Huston St. S. Cotton was directed to provide a list of necessary renovations to AHH Council members.

S. Cotton requested that an "Action Item List" be included in the minutes to ensure proper record-keeping by the secretary and to serve as a guide for council members.

M. MacPhail recommended that all meetings be recorded to prevent any missed items. R. Ward will explore the feasibility of recording future meetings via Zoom and will report back at the next AHHC meeting on April 3, 2025.

To promote community engagement and strengthen public relations, Council recommended reaching out to Sarah Cooke from ACED to develop a "good news" story highlighting recent progress within AHHC and outlining the next steps for the community to observe.

ACTION ITEM LIST:

- R. Ward to follow up regarding funding for X-ray machine
- R. Ward to review and set-up for Zoom recording starting April 3, 2025
- S. Cotton to provide AHH Council members with a detailed list regarding the necessary renovations required at the 150 Huston Street building
- R. Ward to touch base with Sarah Cooke from ACED regarding the recent progress within AHHC and outlining the next steps.
- A. Soundy to create an Action Item List section in the Meeting Minutes recordings, effective immediately.

6. ADJOURNMENT

2025-08 Moved by Vicky Roeder-Martin - Seconded by Norm Hofstetter
THEREFORE, BE IT RESOLVED THAT the Almaguin Highlands Health Council adjourn at 11:32 am to meet again on April 3, 2025 at 10:00 am at Perry Township.
Carried.



**Magnetawan Economic Tourism Committee (METC)
Meeting Minutes
March 6th, 2025**

The meeting of the METC was held on Wednesday, March 6th, 2025, 9:00am electronically with the following present:

Rachel Sullivan (Chair)
Angela Ramsay (Vice Chair)
Joan Lewis
Rob Ross
Erica Kellogg (Secretary)

OPENING BUSINESS

1.1 Call to Order Meeting was called to order by the Chair at 1:00 pm.

1.2 Adoption of the Agenda

RESOLUTION 2025-10 Ramsay - Lewis

BE IT RESOLVED THAT the Magnetawan Economic Tourism Committee adopts the agenda as presented.

Carried

1.4 Adoption of Previous Minutes

RESOLUTION 2025-11 Ross - Ramsay

BE IT RESOLVED THAT the Magnetawan Economic Tourism Committee approves and accepts the Magnetawan Economic Tourism Committee Minutes from the February 4th, 2025 meeting as presented.

Carried.

ITEMS BROUGHT FORWARD

2.1 South Algonquin – Feedback from networking

Member Ramsay provided written feedback from the discussions had with South Algonquin. The Committee thanked Member Ramsay for the follow up.

2.2 Wrap Up Almaguin – Official Results

The Committee reviewed with no discussion the Official Results from Wrap Up Almaguin.

DISCUSSION ITEMS

3.1 Focus Groups – Further Planning Events

Members discussed the Draft Stakeholder Engagement Agenda, invite list, draft invitation and the event draft agenda. Members were assigned specific businesses and asked to make cold calls to those businesses as a means to encourage participation in the event while furthering awareness of the Committee.

Upon reviewing the draft invitation, a recommendation to revise the title to Tourism Focus Group was accepted, this change will ensure the event focus is clear. The invitation was then supported to be posted on Municipal platforms and emailed directly to stakeholders in the community. Discussion around the event took place. Members were made minor revisions to the agenda to create a better flow for the event.

Direction was given to the Secretary to arrange a door prize consisting of Magnetawan swag and to purchase light refreshments for the event.

The Committee decided to meet the Friday afternoon before the event to set up.

RESOLUTION 2025-12 Lewis - Ramsay

BE IT RESOLVED THAT the Magnetawan Economic Tourism Committee receives and approves as the Focus Group invitation and presentation as amended and requests the Municipality of Magnetawan circulate the invitation on Municipal platforms.

Carried.

3.2 Almaguin Chamber of Commerce – call out for article submissions

Advertising information pertaining to the annual publication of the Chamber Magazine was provided. This included a media kit. The Secretary provided the Committee with information regarding an article submission by the Municipality which will highlight the Magnetawan Farmers Market.

FOR INFORMATION

4.1 AHHC Newsletter – March 2025

4.2 Social Media and Marketing in a Crazy World; Zoom Presentation Video Link

https://docs.google.com/presentation/d/1t03-iA_OsIWN7ZjblI9e5nOTsaNFs3FnUczmKXyTzBg/edit?usp=sharing

ADJOURNMENT

5.1 Adjournment

RESOLUTION 2025-13 Ross - Lewis

BE IT RESOLVED THAT the Magnetawan Economic Tourism Committee adjourns this meeting at 10:58am to meet again at the call of the Chair.

Carried.

Approved by:

Chair Rachel Sullivan

Secretary Erica Kellogg

March 6, 2025

The Right Honourable Justin Trudeau, P.C., M.P.
Prime Minister of Canada
Office of the Prime Minister
80 Wellington Street
Ottawa, ON K1A 0A2
Justin.trudeau@parl.gc.ca

Re: Carbon Tax

Dear Prime Minister,

At the meeting of Sarnia City Council held on March 3, 2025, the following resolution was adopted:

That given the advent of the US tariffs and the economic impact on Canadians it is even more critical at this time to petition our own Federal liberal government to put a stop the 20 percent increase to the carbon tax scheduled to be implemented April 1, 2025. The vast majority of Canadians do not support the carbon tax, and the timing could not be worse for the impact to our citizens; and

That the resolution be forwarded to the Prime Minister, his Cabinet, Leaders of Opposition, our MP, and All Ontario Municipalities.

Your consideration of this matter is respectfully requested.

Yours sincerely,



Amy Burkhart
City Clerk

Cc: Cabinet Ministers
The Honourable Pierre Poilievre, M.P.
The Honourable Marilyn Gladu, M.P.
All Ontario Municipalities

March 12, 2025

VIA EMAIL

The Hon. Doug Ford
Legislative Building
Queen's Park
Toronto ON M7A 1A1
premier@ontario.ca

Dear Premier Ford

Re: Motion to Request Landlord Tenant Reforms

At its Regular Meeting of Council held on Tuesday, March 4, 2025, the Town of Bradford West Gwillimbury Council approved the following resolution:

Resolution 2025-79
Moved: Councillor Giordano
Seconded: Councillor Dykie

WHEREAS Ontario has expanded the accessory dwelling unit (ADU) framework to address the housing supply crisis, which includes the need to balance the interests of both tenants and small-scale landlords;

WHEREAS small-scale landlords may face financial strain when tenants withhold rent in bad faith, and delayed dispute resolution systems can result in undue hardship for landlords, while also affecting tenants' security and well-being;

WHEREAS it is crucial to support the development of legal ADUs and secondary rentals while ensuring tenants' rights are respected and upheld;

WHEREAS proposed reforms could include:

- Accelerating dispute resolution for ADUs and secondary rentals at the Landlord and Tenant Board (LTB) within 30 days, ensuring fairness for both tenants and landlords
- Introducing mediation services to resolve disputes quickly and amicably, reducing reliance on lengthy hearings
- Providing both landlords and tenants with enhanced tools for clear communication, such as standardized rental agreements and better screening practices

- Strengthening protections for tenants against unfair eviction while enforcing stricter penalties for tenants withholding rent in bad faith
- Ensuring law enforcement access to properties only under appropriate circumstances, respecting tenants' rights while supporting landlords in the resolution of unpaid rent issues
- Establishing a hardship relief fund for landlords impacted by unpaid rent, while ensuring tenants are also supported in cases of financial distress
- Offering free or low-cost legal assistance to both landlords and tenants to navigate disputes fairly.

NOW THEREFORE BE IT RESOLVED that the Town of Bradford West Gwillimbury Council requests the provincial government to look at ways to implement these balanced reforms that protect both small-scale landlords and tenants, ensuring fairness in the rental market; and

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to Premier Doug Ford, our local Member of Provincial Parliament, President of the Association of Municipalities of Ontario, Minister of Municipal Affairs and Housing, Attorney General, and all Ontario municipalities to support the creation of balanced protections for both landlords and tenants

CARRIED.

Thank you for your consideration of this request.

Regards,



Tara Reynolds
Clerk, Town of Bradford West Gwillimbury
(905) 775-5366 Ext 1104
treynolds@townofbwg.com

CC: President of Association of Municipalities of Ontario, Robin Jones - resolutions@amo.on.ca
Hon. Paul Calandra, Minister of Municipal Affairs and Housing - minister.mah@ontario.ca
Hon. Doug Downey, Attorney General - attorneygeneral@ontario.ca
All Ontario Municipalities

Laura Brandt

From: OPP MPB Financial Services Unit (OPP) <OPP.MPB.Financial.Services.Unit@opp.ca>
Sent: March 10, 2025 12:10 PM
To: Kerstin Vroom; Stephanie Lewin; Laura Brandt
Subject: Magnetawan M - October to December 2024 Detachment Revenues

Good afternoon,

Revenues collected for work performed by detachment staff is credited to municipalities quarterly throughout the year.

We are pleased to advise October to December 2024 revenue credits have been sent to Ontario Shared Services (OSS) for processing and will be issued within the week. Your municipality will be receiving a credit memo in the amount of \$443.04.

The breakdown of the October to December revenue credit is as follows:

Security Checks = \$328
Reports = \$0
Fingerprints = \$115.04
Other = \$0

We have been advised by OSS a call to 1-877-535-0554 is required to apply the credit to an outstanding invoice.

Should you have any questions please email OPP.MPB.Financial.Services.Unit@opp.ca.

Respectfully,

MPB Financial Services Unit

Laura Brandt

From: Ramani, Siddharth Manoj <SiddharthManoj.Ramani1@canadorecollege.ca>
Sent: March 10, 2025 11:53 AM
To: Laura Brandt
Cc: Deroche, Christina; Kharazmi, Omid Ali
Subject: Thank You & Request for Social Media Sharing – Seniors Active Living Fair

Good day, **Laura**,

I wanted to take a moment to sincerely **Thank You** and the entire team at the Municipality of Magnetawan for organizing such a fantastic and well-run **Seniors Active Living Fair** on Friday. The event was incredibly well-managed, engaging, and a true testament to the dedication and effort put into ensuring a meaningful experience for both attendees and vendors.

It was a pleasure for **Canadore Research Centre** to participate, and we truly appreciate the opportunity to showcase our **Social Robot Project** to such a wonderful audience. Seeing the level of engagement from seniors, caregivers, and fellow vendors was incredibly inspiring, and it reinforced the importance of collaborative efforts in supporting healthy aging and innovation in our communities.

We would love to share some **highlights and key takeaways** from the event on our social media platforms, along with a few photos featuring our presentation. Before doing so, we wanted to check in and ensure we have your approval. Please let us know if you have any concerns or specific guidelines for sharing event-related content.

Additionally, if the **Municipality of Magnetawan** has any official social media accounts, we would love to tag you in our posts and amplify the reach of this wonderful event. We would also appreciate a shout-out if you're sharing event highlights from your end!

Once again, thank you for your warm hospitality and for creating such an impactful experience for the community. Looking forward to staying connected and collaborating again in the future!

Thanks and Best Regards,

Siddharth M. Ramani, B. Tech. (Engineering)

Pronouns: *he/him/his*

Research Coordinator | Research Centre

Canadore College of Applied Arts and Technology

Office: Room **333, C-Wing**, Canadore College Drive Campus

E-mail: SiddharthManoj.Ramani1@canadorecollege.ca

Research Centre: 705.474.7600 ext. 5174

Work Phone / Cell: (705) 303-8124 / (647) 949-9297

ORCID® ID: 0000-0003-1280-1035

Book a meeting with us [here](#)



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In Appreciation To:

Municipality of Magnetawan

*for supporting MADD Canada with your ad in the
MADD Message Yearbook*

Thank You!

2024

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General Manager

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ICYMI Council Highlights March 5, 2025



To read the complete minutes, agenda packages and by-laws please visit our website at www.magnetawan.com

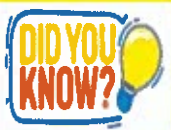


Council passed Resolution 2025-56 in favour of entering into a shared services agreement with surrounding municipalities for pound services with the Bracebridge Office of the Ontario SPCA and Humane Society for a 3 year term!

Council passed Resolution 2025-57 receiving and approving the report outcome of the Magnetawan Leekfest Mascot Contest! The winning Mascot will be featured on our 1st Annual Leekfest "Swag" to be sold at the event! **STAY TUNED** for updates on this **NEW EXCITING EVENT** to be held Saturday May 3rd!



The Magnetawan Economic Tourism Committee (METC) is seeking applicants to fill existing vacancies. Established in 2024, this Committee of volunteers is mandated to market and promote Magnetawan as a tourism destination for long-term, year-round growth. If you would like to be part of this exciting collaborative opportunity, Council is interested in hearing from you! Share with us a one-page letter outlining your work history, committee work, community involvement and any tourism -related experience you might have. Letters can be emailed to planning@magnetawan.com dropped off at the Municipal Office in person, or placed in our afterhours drop box. Submissions will be accepted until April 7th, 2025. If you would like more information regarding the MET Committee, please contact Erica Kellogg 705-387-3947 or at planning@magnetawan.com



We have 233.2 kms of centerline roads (180.8 Gravel Roads, 50.4 kms Surface Treated and 2 kms of Asphalt) within the Municipality of Magnetawan. This does not include Privately Maintained Roads or Provincial Highways located within our Municipality!

SAVE THE DATE

The next open public meeting of Council is March 26, 2025, at 1:00 pm at the Magnetawan Community Centre.

Questions? Concerns? Ideas? Contact the Municipal Office at (705) 387-3947 or by email at info@magnetawan.com

Council Approval Accounts Payable and Payroll

Meeting Date: March 26/25

Accounts Payable	Amount
Batch # 2025-00023 Cheque Date: Mar. 6/25 From: 26857 To: 26873	\$ 75,849.05
Batch # 2025-00026 Cheque Date: Mar. 13/25 From: 26874 To: 26876	\$ 54,995.00
Batch # 2025-00028 Cheque Date: Mar. 26/25 From: 26877 To: 26913	\$ 82,335.76
EFT Batch # 2025-00025	\$ 56,523.79
Cancelled Cheques	\$
Total Accounts Payable	\$ 269,703.60

Payroll	
Staff Pay Pay Period: # 5 All Direct Deposit	\$ 48,464.75
Staff Pay Pay Period: # All Direct Deposit	\$
Council Pay Pay Period: # 5 All Direct Deposit	\$ 4,752.69
Pay Period: # All Direct Deposit	\$
Total Payroll	\$ 53,217.44
Total for Resolution	\$ 322,921.04

Municipality of Magnetawan
List Of Accounts for Approval
Batch: 2025-00023 to 2025-00030

Bank Code - CURR - CURRENT ACCOUNT

COMPUTER CHEQUE

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
26857 MARCH25	3/6/2025	AIG INSURANCE COMPANY OF CANADA			
		1-4-8010-1010 - PLN - WAGES	MARCH 2025 AD&D INSUF	1.94	
		1-4-1200-1010 - ADMIN - WAGE	MARCH 2025 AD&D INSUF	8.40	
		1-4-1300-1010 - TREAS - WAGI	MARCH 2025 AD&D INSUF	3.65	
		1-4-2000-1010 - FD - WAGES 8	MARCH 2025 AD&D INSUF	3.65	
		1-4-2100-1010 - CBO - WAGES	MARCH 2025 AD&D INSUF	2.70	
		1-4-3101-1010 - J - WAGES AN	MARCH 2025 AD&D INSUF	11.75	
		1-4-4020-1010 - LF - WAGES A	MARCH 2025 AD&D INSUF	3.38	
		1-4-7200-1010 - PARKS - WAG	MARCH 2025 AD&D INSUF	5.38	
		1-2-1000-1055 - BENEFITS PA`	MARCH 2025 AD&D INSUF	0.81	41.66
26858 20250226-01	3/6/2025	BRANDT, KATHERINE			
		1-1-1200-1200 - TAXES - CURF	Refund for Customer #833 -	1,056.09	1,056.09
26859 FEB2025	3/6/2025	CANADIAN UNION OF PUBLIC EMPLOYEES			
		1-2-1000-1044 - UNION DUES I	FEBRUARY 2025 UNION C	757.00	757.00
26860 04408110S	3/6/2025	CURRIE TRUCK CENTRE			
		1-4-3228-2070 - TR28 - REPAIF	TRUCK #28 DIAGNOSE AP	1,736.66	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	191.82	1,928.48
26861 43748	3/6/2025	GREER GALLOWAY, A DIVISION OF Jp2g			
		1-4-3011-4010 - A - CONTRAC1	BRIDGE #17 ENGINEERIN	4,930.28	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	544.57	5,474.85
26862 20250029077	3/6/2025	INNOVATION, SCIENCE AND ECONOMIC			
		1-4-2000-2054 - FD - RADIO M/	RADIO AUTHORIZATION F	837.58	837.58
26863 MAR2025	3/6/2025	MANULIFE FINANCIAL			
		1-4-8010-1010 - PLN - WAGES	MARCH 2025 GROUP BEN	576.28	
		1-4-1200-1010 - ADMIN - WAGE	MARCH 2025 GROUP BEN	2,050.37	
		1-4-1300-1010 - TREAS - WAGI	MARCH 2025 GROUP BEN	1,126.01	
		1-4-2000-1010 - FD - WAGES 8	MARCH 2025 GROUP BEN	904.15	
		1-4-2100-1010 - CBO - WAGES	MARCH 2025 GROUP BEN	602.29	
		1-4-3101-1010 - J - WAGES AN	MARCH 2025 GROUP BEN	3,582.24	
		1-4-4020-1010 - LF - WAGES A	MARCH 2025 GROUP BEN	1,016.73	
		1-4-7200-1010 - PARKS - WAG	MARCH 2025 GROUP BEN	2,414.61	
		1-2-1000-1055 - BENEFITS PA`	MARCH 2025 GROUP BEN	484.19	12,756.87
26864 200225-C	3/6/2025	JENKINS MACHINE			
		1-4-3051-2010 - E1 - MATERIAL	SNOW PLOWING PARTS	777.60	777.60
26865 3826022508581	3/6/2025	MINISTER OF FINANCE			
		1-4-2500-2010 - PROTECT - PC	JANUARY 2025 POLICING	40,620.00	40,620.00
26866 1330464	3/6/2025	HURONIA ALARM & FIRE SECURITY INC.			
		1-4-3101-2400 - J - BUILDING M	FIRE ALARM MONITORINC	293.07	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	32.37	325.44
26867 662778	3/6/2025	JIM MOORE PETROLEUM			
		1-4-3218-2070 - BH5 - REPAIRS	ENGINE OIL	394.76	
		1-4-3219-2070 - LOADER - REF	ENGINE OIL	394.76	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	87.20	876.72

Municipality of Magnetawan
List Of Accounts for Approval
Batch: 2025-00023 to 2025-00030

COMPUTER CHEQUE

Payment #	Date	Vendor Name	GL Account	GL Transaction Description	Detail Amount	Payment Amount
Invoice #						
660754	Accrual	1-4-3222-2070 - TR22 - REPAIF	ENGINE OIL	234.96		
		1-4-3226-2070 - TR26 - REPAIF	ENGINE OIL	234.97		
		1-4-3227-2070 - TR27 - REPAIF	ENGINE OIL	234.96		
		1-4-3229-2070 - TR29 - REPAIF	ENGINE OIL	234.96		
		1-4-3228-2070 - TR28 - REPAIF	ENGINE OIL	234.96		
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	129.78		1,304.59
				Payment Total:		2,181.31
26868	3/6/2025	ONTARIO ASSOCIATION OF FIRE CHIEFS				
66317		1-4-2000-1310 - FD - CONFERE	OAFC 2025 MEMBERSHIP	279.84		
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	30.91		310.75
26869	3/6/2025	WASTE CONNECTIONS OF CANADA INC.				
7113-00003508		1-4-4010-4010 - GARBAGE - C	FEBRUARY 2025 WASTE	2,082.22		
		1-4-4030-4012 - RECY - RECYC	FEBRUARY 2025 WASTE	2,367.52		
		1-4-4020-4022 - LF - RUBBISH/	FEBRUARY 2025 WASTE	809.50		
		1-4-4030-4014 - RECY - RECYC	FEBRUARY 2025 WASTE	376.52		
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	622.49		6,258.25
26870	3/6/2025	SELECTCOM				
0005293404		1-4-1200-2050 - ADMIN - TELEI	MARCH 2025 PHONE LINE	838.77		
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	92.69		931.46
26871	3/6/2025	SAM'S COUNTRY CLEANING				
1707		1-4-3101-2400 - J - BUILDING M	BUILDING MAINTENANCE	81.41		
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	8.99		90.40
26872	3/6/2025	THOMPSON'S MACHINE SHOP LTD.				
54115		1-4-3053-2010 - E3 - MATERIAL	100' STEAM HOSE WITH F	987.07		
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	109.03		1,096.10
26873	3/6/2025	XEROX CANADA LTD				
F63695053		1-4-1200-2140 - ADMIN - COPY	FEBRUARY 2025 COPYIN	364.90		
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	40.31		405.21
26874	3/13/2025	GUTTORMSON, MARK STANLEY				
2023-059BP		1-3-2100-7200 - CBO - BUILDIN	BUILDING FEE REIMBURS	4,650.00		4,650.00
26875	3/13/2025	JIMMY, MCMURDO				
03182025		1-4-1200-1310 - ADMIN - CONF	CLERK'S MEETING MARC	60.00		
		1-1-1100-2057 - A/R - EVENTS	CLERK'S MEETING MARC	285.00		345.00
26876	3/13/2025	MAGNETAWAN PUBLIC LIBRARY				
2025-005		1-4-7400-5012 - LIBRARY	1ST INSTALLMENT 2025 M	50,000.00		50,000.00
26877	3/26/2025	ADAMS BROS. CONSTRUCTION LTD.				
179138		1-4-4020-2020 - LF - LATRINE I	LANDFILL MONTHLY TOIL	152.64		
		1-4-4030-2015 - RECY - LATRII	LANDFILL MONTHLY TOIL	152.64		
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	33.72		339.00
26878	3/26/2025	AGRICULTURE FORESTRY CONSTRUCTION INC				
6800		1-4-3217-2070 - BH4 - REPAIRS	BH #4 FUEL LEAK REPAIR	224.88		
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	24.84		249.72
26879	3/26/2025	BRANDT TRACTOR LTD.				
52 7234749		1-4-3211-2070 - GR - REPAIRS	GRADER PARTS	32.48		

Municipality of Magnetawan
List Of Accounts for Approval
Batch: 2025-00023 to 2025-00030

COMPUTER CHEQUE

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	3.59	36.07
26880	3/26/2025	Bell Mobility			
538589007MAR		1-4-4030-2420 - RECY - LANDF	MARCH LANDFILL SURVE	11.77	
		1-4-4020-2420 - LF - LANDFILL	MARCH LANDFILL SURVE	11.77	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	2.24	25.78
26881	3/26/2025	BELL MOBILITY INC			
50066875MAR2		1-4-4020-2420 - LF - LANDFILL	TOWER RENTAL - PW & F	59.89	
		1-4-4030-2420 - RECY - LANDF	TOWER RENTAL - PW & F	59.88	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	13.23	133.00
26882	3/26/2025	CGIS CENTRE			
45748		1-4-1200-1310 - ADMIN - CONF	Q2 2025 SLIMS CONTRAC	5,296.11	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	584.98	5,881.09
26883	3/26/2025	COMWAVE			
395576		1-4-1200-2050 - ADMIN - TELEI	VOIP LINES	48.86	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	5.40	54.26
26884	3/26/2025	DRD DISTRIBUTING			
13185		1-4-7218-2070 - TR12 - REPAIF	BOSS PLOW PARTS	1,495.87	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	165.23	1,661.10
26885	3/26/2025	CINDY LEGGETT			
FEB25		1-4-2600-2400 - REC - PROGR	FEBRUARY 2025 FITNESS	560.00	560.00
26886	3/26/2025	EXP SERVICES INC.			
873698		1-4-3011-4010 - A - CONTRACT	RFP #2024-06 BRIDGE #4	11,647.43	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	1,286.50	12,933.93
26887	3/26/2025	FREIGHTLINER NORTH BAY			
IN13015		1-4-3051-2010 - E1 - MATERIAL	CLIPS-SNOW PLOWING P	15.47	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	1.71	17.18
26888	3/26/2025	GIN-COR INDUSTRIES			
90713		1-4-3227-2070 - TR27 - REPAIF	TRUCK #27 - REPAIR	1,285.09	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	141.94	1,427.03
90647		1-4-3229-2070 - TR29 - REPAIF	TRUCK #29 - SANDER CH.	412.72	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	45.58	458.30
			Payment Total:		1,885.33
26889	3/26/2025	GRIFFITH BROS SERVICE CTR. LTD			
88642		1-4-3228-2070 - TR28 - REPAIF	TRUCK #28-DRIVESHAFT	801.36	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	88.52	889.88
26890	3/26/2025	HUBB CAP			
1037966		1-4-3051-2010 - E1 - MATERIAL	CARRIAGE BOLTS	297.65	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	32.88	330.53
26891	3/26/2025	IRWIN, TYLER			
03102025		1-4-2110-2070 - CBO VEHICLE	MAP-WIPER, REIMBURSE	15.42	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	1.70	17.12
26892	3/26/2025	PAUL, JENNY			
29		1-4-2600-2400 - REC - PROGR	FEBRUARY 2025 EXERCISE	500.00	500.00

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Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
26893 LE034306	3/26/2025	LAKELAND ENERGY LTD 1-4-3800-5012 - STREET - MAC 1-1-1100-1102 - HST RECEIVA	STREET LIGHT REPAIR HSTBIReb Tax Code	1,477.74 163.22	1,640.96
26894 8335	3/26/2025	BRANDT, LAURA 1-4-2600-2015 - REC - EVENTS 1-1-1100-1102 - HST RECEIVA	FOODLAND-SENIORS FAI HSTBIReb Tax Code	67.15 1.12	68.27
26895 101-157194	3/26/2025	MAGNETAWAN BUILDING CENTRE (PARKS) 1-4-7210-2070 - TR10 - REPAIF 1-4-7300-2010 - HALL - MATER 1-1-1100-1101 - HST RECEIVA 1-1-1100-1102 - HST RECEIVA	SUPPLIES SUPPLIES HST100%Reb Tax Code HSTBIReb Tax Code	17.39 21.59 2.81 1.92	43.71
101-157459		1-4-7300-2010 - HALL - MATER 1-1-1100-1101 - HST RECEIVA	SUPPLIES HST100%Reb Tax Code	175.29 22.79	198.08
101-156905		1-4-7200-2010 - PARKS - MATE 1-4-7300-2010 - HALL - MATER 1-1-1100-1101 - HST RECEIVA 1-1-1100-1102 - HST RECEIVA	SUPPLIES SUPPLIES HST100%Reb Tax Code HSTBIReb Tax Code	91.53 89.95 11.70 10.11	203.29
101-156776		1-4-7300-2010 - HALL - MATER 1-1-1100-1101 - HST RECEIVA	SUPPLIES HST100%Reb Tax Code	40.85 5.31	46.16
101-156775		1-4-7300-2010 - HALL - MATER 1-1-1100-1101 - HST RECEIVA	SUPPLIES HST100%Reb Tax Code	157.40 20.46	177.86
101-156632		1-4-7200-2010 - PARKS - MATE 1-1-1100-1102 - HST RECEIVA	SUPPLIES HSTBIReb Tax Code	10.05 1.11	11.16
101-156388		1-4-7300-2400 - HALL - REPAIF 1-1-1100-1101 - HST RECEIVA	SUPPLIES HST100%Reb Tax Code	62.99 8.19	71.18
101-156370		1-4-7210-2070 - TR10 - REPAIF 1-4-7300-2010 - HALL - MATER 1-1-1100-1101 - HST RECEIVA 1-1-1100-1102 - HST RECEIVA	SUPPLIES SUPPLIES HST100%Reb Tax Code HSTBIReb Tax Code	21.05 107.94 14.03 2.33	145.35
101-156380		1-4-7300-2400 - HALL - REPAIF 1-1-1100-1101 - HST RECEIVA	SUPPLIES HST100%Reb Tax Code	13.49 1.75	15.24
101-156387		1-4-7300-2400 - HALL - REPAIF 1-1-1100-1101 - HST RECEIVA	SUPPLIES-CM HST100%Reb Tax Code	-13.49 -1.75	-15.24
101-156161		1-4-7200-2010 - PARKS - MATE 1-1-1100-1102 - HST RECEIVA	SUPPLIES HSTBIReb Tax Code	49.42 5.46	54.88
101-155974		1-4-7200-2010 - PARKS - MATE 1-1-1100-1102 - HST RECEIVA	SUPPLIES HSTBIReb Tax Code	48.52 5.36	53.88
101-155936		1-4-7200-2010 - PARKS - MATE 1-1-1100-1102 - HST RECEIVA	SUPPLIES HSTBIReb Tax Code	15.56 1.72	17.28
101-155930		1-4-7300-2010 - HALL - MATER 1-4-7200-2010 - PARKS - MATE 1-4-7300-2400 - HALL - REPAIF 1-4-7200-2400 - PARKS - REPAIF 1-1-1100-1101 - HST RECEIVA 1-1-1100-1102 - HST RECEIVA	SUPPLIES SUPPLIES SUPPLIES SUPPLIES HST100%Reb Tax Code HSTBIReb Tax Code	87.72 10.98 42.94 21.85 16.98 3.63	184.10
101-155797		1-4-7300-2010 - HALL - MATER 1-1-1100-1101 - HST RECEIVA	SUPPLIES HST100%Reb Tax Code	37.78 4.91	42.69
101-155800		1-4-7300-2010 - HALL - MATER 1-1-1100-1101 - HST RECEIVA	SUPPLIES HST100%Reb Tax Code	29.97 3.90	33.87

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101-155341		1-4-7200-2010 - PARKS - MATE	SUPPLIES	12.81	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	1.42	14.23
101-155038		1-4-7700-2400 - AHMIC - REPA	SUPPLIES-CM	-28.99	
		1-1-1100-1101 - HST RECEIVA	HST100%Reb Tax Code	-3.77	-32.76
			Payment Total:		1,264.96
26896	3/26/2025	MAGNETAWAN BUILDING CENTRE (ROADS)			
101-156863		1-4-3101-2010 - J - MATERIALS	SUPPLIES	13.22	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	1.46	14.68
103-138834		1-4-3101-2010 - J - MATERIALS	SUPPLIES	147.01	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	11.94	158.95
101-156861		1-4-3101-2010 - J - MATERIALS	SUPPLIES	28.47	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	3.15	31.62
103-138707		1-4-3101-2010 - J - MATERIALS	SUPPLIES	13.22	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	1.46	14.68
101-156534		1-4-3101-2400 - J - BUILDING M	SUPPLIES	25.41	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	2.81	28.22
101-156375		1-4-3101-2400 - J - BUILDING M	SUPPLIES	52.12	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	5.76	57.88
101-155735		1-4-3101-2010 - J - MATERIALS	SUPPLIES	20.34	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	2.25	22.59
101-155306		1-4-3101-2010 - J - MATERIALS	SUPPLIES	34.06	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	3.76	37.82
			Payment Total:		366.44
26897	3/26/2025	MAGNETAWAN BUILDING CENTRE (FIRE DEPT.)			
103-138628		1-4-2010-2070 - TR510 - REPAI	SUPPLIES	16.27	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	1.80	18.07
101-155910		1-4-2000-2120 - FD - OFFICE	SUPPLIES	34.59	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	3.82	38.41
104-114361		1-4-2005-7140 - MAG STATION	SUPPLIES	111.95	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	12.36	124.31
104-114372		1-4-2005-7140 - MAG STATION	SUPPLIES	13.62	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	1.50	15.12
			Payment Total:		195.91
26898	3/26/2025	MAGNETAWAN BUILDING CENTRE (LANDFILL)			
101-156821		1-4-4020-2120 - LF - OFFICE	SUPPLIES	12.98	
		1-4-4030-2120 - RECY - OFFICI	SUPPLIES	12.98	25.96
101-156133		1-4-4020-2010 - LF - MATERIAL	SUPPLIES	743.86	
		1-4-4030-2010 - RECY - MATEF	SUPPLIES	743.85	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	164.33	1,652.04
101-156066		1-4-4020-2010 - LF - MATERIAL	SUPPLIES	27.97	
		1-4-4030-2010 - RECY - MATEF	SUPPLIES	27.99	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	6.18	62.14
101-155856		1-4-3101-2010 - J - MATERIALS	SUPPLIES	42.73	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	4.72	47.45
104-114389		1-4-3101-2080 - J - SMALL TOC	SUPPLIES	25.42	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	2.81	28.23
			Payment Total:		1,815.82
26899	3/26/2025	MAP SUNDRIDGE			
917088/3		1-4-3101-2080 - J - SMALL TOC	SMALL TOOLS	17.57	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	1.95	19.52

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26900	3/26/2025	JIM MOORE PETROLEUM			
666168		1-4-3101-2023 - J - DYED DIES	DYED DIESEL	2,355.21	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	260.14	2,615.35
666167		1-4-3101-2021 - J - PREMIUM C	PREMIUM GASOLINE	1,488.74	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	164.44	1,653.18
666166		1-4-3101-2022 - J - CLEAR DIE	CLEAR DIESEL	2,060.81	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	227.62	2,288.43
665650		1-4-3101-2022 - J - CLEAR DIE	CLEAR DIESEL	3,905.03	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	431.32	4,336.35
665651		1-4-3101-2023 - J - DYED DIES	DYED DIESEL	2,452.19	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	270.85	2,723.04
			Payment Total:		13,616.35
26901	3/26/2025	MOORE PROPANE LIMITED			
6025206		1-4-7300-2024 - HALL - HEATIN	4304 HWY 520 PROPANE	1,550.77	
		1-1-1100-1101 - HST RECEIVA	HST100%Reb Tax Code	201.60	1,752.37
163005242		1-4-3101-2024 - J - HEATING	18 MILLER ROAD-BACK O	4,713.70	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	520.64	5,234.34
163005250		1-4-4020-2024 - LF - PROPANE	CHAPMAN LANDFILL PRO	410.64	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	45.36	456.00
			Payment Total:		7,442.71
26902	3/26/2025	NEPSMAA/NEFEC			
1684		1-4-2000-1310 - FD - CONFERE	MAR. 28-30/25 CONFERE	1,546.76	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	170.84	1,717.60
26903	3/26/2025	NEAR NORTH LABORATORIES INC.			
107416		1-4-4300-2010 - W-SYS - MATE	MARCH 2025 WATER TES	132.09	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	14.59	146.68
26904	3/26/2025	ORKIN CANADA CORPORATION			
C-5119715		1-4-6250-2400 - FRIENDSHIP C	FRIENDSHIP CLUB ORKIN	61.06	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	6.74	67.80
C-5119137		1-4-7300-2400 - HALL - REPAIF	4304 HWY 520 ORKIN CAF	306.10	
		1-1-1100-1101 - HST RECEIVA	HST100%Reb Tax Code	39.79	345.89
C-5114778		1-4-3101-2400 - J - BUILDING M	PW GARAGE ORKIN CARI	76.32	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	8.43	84.75
C-5114777		1-4-4020-2120 - LF - OFFICE	CHAPMAN LANDFILL ORK	45.79	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	5.06	50.85
C-5114776		1-4-4030-2120 - RECY - OFFIC	CROFT LANDFILL ORKIN (45.79	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	5.06	50.85
C-5114728		1-4-7700-2400 - AHMIC - REPA	81 ALBERT ST ORKIN CAF	96.80	
		1-1-1100-1101 - HST RECEIVA	HST100%Reb Tax Code	12.58	109.38
			Payment Total:		709.52
26905	3/26/2025	PINCHIN LTD.			
1654011		1-4-4020-5020 - LF - MONITOF	CROFT ANNUAL MONITOF	3,505.64	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	387.21	3,892.85
26906	3/26/2025	RICH HOWARD			
AUG16/25DEP		1-4-2600-2015 - REC - EVENTS	AUGUST 16/2025 MUSIC II	300.00	300.00
DEC31/25DEP		1-4-2600-2015 - REC - EVENTS	NYE GALA DEPOSIT	300.00	300.00
			Payment Total:		600.00
26907	3/26/2025	RUSSELL CHRISTIE LLP			

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63-283-276-17		1-4-1200-2210 - ADMIN - LEGA	GENERAL MATTERS	17.81	
		1-4-5010-2400 - CEM - REPAIR	GENERAL MATTERS	190.80	
		1-4-1200-2210 - ADMIN - LEGA	GENERAL MATTERS	1,501.58	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	188.90	1,899.09
63-283-468-1		1-4-1200-2210 - ADMIN - LEGA	HRT LEGAL	534.55	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	59.04	593.59
63-283-478-2		1-4-1200-2210 - ADMIN - LEGA	PARK LEGAL	894.62	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	98.82	993.44
			Payment Total:		3,486.12
26908	3/26/2025	TOWNSHIP OF RYERSON			
RTO2025-011		1-4-2000-1500 - FD - REGIONA	2025 FIRE TRAINING BUD	4,170.40	4,170.40
26909	3/26/2025	SDB TRUCK & EQUIPMENT REPAIRS			
13713		1-4-3229-2070 - TR29 - REPAIF	TRUCK #29 MONTHLY INS	305.28	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	33.72	339.00
13700		1-4-3222-2070 - TR22 - REPAIF	TRUCK #22 MONTHLY INS	152.64	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	16.86	169.50
13701		1-4-3228-2070 - TR28 - REPAIF	TRUCK #28 MONTHLY INS	152.64	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	16.86	169.50
13702		1-4-3226-2070 - TR26 - REPAIF	TRUCK #26 MONTHLY INS	152.64	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	16.86	169.50
13657		1-4-3227-2070 - TR27 - REPAIF	TRUCK #27 MONTHLY INS	152.64	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	16.86	169.50
13699		1-4-3229-2070 - TR29 - REPAIF	TRUCK #29 MONTHLY INS	518.98	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	57.32	576.30
			Payment Total:		1,593.30
26910	3/26/2025	STAPLES BUSINESS ADVANTAGE			
69434929		1-4-2600-2400 - REC - PROGR	OFFICE SUPPLIES	27.47	
		1-4-1200-2010 - ADMIN - OFFIC	OFFICE SUPPLIES	67.15	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	10.45	105.07
69335200		1-4-1200-2010 - ADMIN - OFFIC	OFFICE SUPPLIES	110.81	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	12.23	123.04
			Payment Total:		228.11
26911	3/26/2025	SAM'S COUNTRY CLEANING			
1709		1-4-3101-2400 - J - BUILDING M	OFFICE MAINTENANCE	81.41	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	8.99	90.40
26912	3/26/2025	TRACKMATICS INC			
43305		1-4-2110-2045 - CBO VEHICLE	BUILDING MONTHLY GPS	39.69	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	4.38	44.07
43360		1-4-3101-2045 - J - GPS MONIT	ROADS-MONTHLY GPS M	540.35	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	59.68	600.03
			Payment Total:		644.10
26913	3/26/2025	WINDSOR			
5300731389		1-4-3052-2010 - E2 - MATERIAL	WINTER SALT	11,807.56	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	1,304.19	13,111.75
			Total COMPUTER CHEQUE:		213,179.81

ONLINE BANKING

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MAR 3	3/3/2025	ROYAL BANK VISA EFT			
7160000309877		1-4-2005-7140 - MAG STATION	HOME DEPOT-FAUCET RE	-50.75	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	-5.60	-56.35
10919		1-4-2000-8000 - FD - CAPITAL	DRONE POINT-DRONE	1,606.79	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	177.48	1,784.27
989234		1-4-2000-2120 - FD - OFFICE	BEST BUY-SUPPLIES	180.13	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	19.89	200.02
			Payment Total:		1,927.94
MAR 3	3/3/2025	ROYAL BANK VISA EFT			
6465942		1-4-8010-2210 - PLN - LEGAL /	ONLAND-PROPERTY INDE	5.09	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	0.56	5.65
5249055		1-4-2100-2010 - CBO - MATERI	AMAZON-PICKLEBALL AN	11.03	
		1-4-2600-2400 - REC - PROGR	AMAZON-PICKLEBALL AN	63.44	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	8.22	82.69
02102025		1-4-2600-2015 - REC - EVENTS	AMAZON-TIME CAPSULE	-127.20	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	-14.05	-141.25
3620FEB25		1-4-4020-2120 - LF - OFFICE	BELL-LANDFILL OFFICE T	113.87	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	12.57	126.44
6479402		1-4-8010-2210 - PLN - LEGAL /	ONLAND-PARCEL REGIST	33.52	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	2.65	36.17
6479395		1-4-8010-2210 - PLN - LEGAL /	ONLAND-PARCEL REGIST	33.52	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	2.65	36.17
051579		1-4-8010-2210 - PLN - LEGAL /	ONLAND-PARCEL REGIST	33.52	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	2.65	36.17
6479329		1-4-8010-2210 - PLN - LEGAL /	ONLAND-PROPERTY INDE	5.09	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	0.56	5.65
6479309		1-4-8010-2210 - PLN - LEGAL /	ONLAND-PROPERTY INDE	5.09	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	0.56	5.65
6460346		1-4-8010-2210 - PLN - LEGAL /	ONLAND-PROPERTY INDE	5.09	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	0.56	5.65
54G4		1-4-2600-2015 - REC - EVENTS	ALGONQUIN FINE FOODS	50.00	50.00
4673030		1-4-1200-1310 - ADMIN - CONF	AMAZON-A/P ORGANIZER	37.64	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	4.16	41.80
CSS10028		1-4-1200-2025 - ADMIN - HEAL	CANADIAN SAFETY SUPP	282.79	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	31.24	314.03
6824243		1-4-2600-2010 - REC - MATERI	AMAZON-PLASTIC TABLE	14.73	14.73
555129498		1-4-1300-2010 - TREAS - TAXA	PUROLATOR-POSTAGE	16.45	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	1.82	18.27
525083621		1-4-2600-2300 - REC - ADVERT	PUROLATOR-POSTAGE, [30.27	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	3.35	33.62
4318641		1-4-2600-2010 - REC - MATERI	AMAZON-PLASTIC TABLE	30.29	30.29
2968225		1-4-7300-2010 - HALL - MATER	AMAZON-OVEN MITTS	17.99	
		1-1-1100-1101 - HST RECEIVA	HST100%Reb Tax Code	2.34	20.33
101-156132		1-4-2600-2015 - REC - EVENTS	MAG HOME HARDWARE-S	50.00	50.00
6458773		1-4-8010-2210 - PLN - LEGAL /	ONLAND-PROPERTY INDE	5.09	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	0.56	5.65
8441819		1-4-2600-2015 - REC - EVENTS	AMAZON-LEEKFEST	23.12	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	2.55	25.67
2265804		1-4-2600-2015 - REC - EVENTS	AMAZON-LEEKFEST	32.88	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	3.63	36.51
427379		1-4-2600-2015 - REC - EVENTS	MOOSE FM-RADIO, LEEKI	494.55	

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Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
NORECEIPT 3304213		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	54.63	549.18
		1-4-8010-2210 - PLN - LEGAL /	ONLAND-PROPERTY INDE	5.09	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	0.56	5.65
		1-4-2100-2010 - CBO - MATERI	AMAZON-ETHERNET SWI	23.39	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	2.59	25.98
			Payment Total:	25.98	
MAR 5 FEB2025	3/5/2025	OMERS EFT 1-2-1000-1022 - OMERS PAYAI	FEBRUARY 2025 OMERS I	21,363.26	21,363.26
MAR 5 FEB 15-28/25	3/5/2025	RECEIVER GENERAL 1-2-1000-1047 - CPP PAYABLE	FEBRUARY 15-28/2025 PA	6,534.78	17,884.85
		1-2-1000-1048 - EI PAYABLE	FEBRUARY 15-28/2025 PA	2,043.47	
		1-2-1000-1049 - INCOME TAX F	FEBRUARY 15-28/2025 PA	9,306.60	
FEB 15-28/25		1-2-1000-1047 - CPP PAYABLE	FEBRUARY 15-28/25 PAYF	602.14	1,778.55
		1-2-1000-1048 - EI PAYABLE	FEBRUARY 15-28/25 PAYF	291.65	
		1-2-1000-1049 - INCOME TAX F	FEBRUARY 15-28/25 PAYF	884.76	
			Payment Total:	1,778.55	
MAR 5 FEB25	3/5/2025	WORKPLACE SAFETY & INSURANCE BOARD - EF 1-2-1000-1046 - WSIB PAYABL	FEBRUARY 2025 WSIB RE	4,644.02	4,644.02
				Total ONLINE BANKING:	49,019.32

AUTOMATIC WITHDRAWAL

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
MAR 13	3/13/2025	Hydro One Networks			
8809FEB25		1-4-3101-2030 - J - HYDRO	18 MILLER RD NEW GAR	570.64	642.98
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	72.34	
0309FEB25		1-4-7200-2030 - PARKS - HYDF	18 MILLER RD, TWSP	199.27	224.53
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	25.26	
				Payment Total:	867.51
MAR 14	3/14/2025	LAKELAND POWER - EFT			
072644FEB25		1-4-6250-2030 - FRIENDSHIP C	130 SPARKS ST	255.45	287.84
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	32.39	
073239FEB25		1-4-3800-5012 - STREET - MAC	STREET LIGHTS	1,096.21	1,235.18
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	138.97	
073252FEB25		1-4-7300-2030 - HALL - HYDR	4304 HWY 520	1,579.06	1,815.28
		1-1-1100-1101 - HST RECEIVA	HST100%Reb Tax Code	236.22	
076283FEB25		1-4-7200-2030 - PARKS - HYDF	4135 HWY 520 PARK	63.61	71.68
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	8.07	
076598FEB25		1-4-7200-2030 - PARKS - HYDF	61 SPARKS ST	202.43	228.09
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	25.66	
077271FEB25		1-4-3800-5012 - STREET - MAC	SPARKS ST STLGT	114.88	129.44
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	14.56	
072693FEB25		1-4-7600-2030 - HERITAGE - H	4205 HWY 520	78.12	88.02
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	9.90	
072642FEB25		1-4-2005-2030 - MAG STATION	81 ALBERT ST FIRE	160.03	180.32
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	20.29	
				Payment Total:	4,035.85
MAR 15	3/15/2025	LAKE COUNTRY OFFICE SOLUTIONS INC.			
108555		1-4-1200-2130 - ADMIN - COMF	MARCH 2025 IT SERVICE	1,994.50	

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AUTOMATIC WITHDRAWAL

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	220.30	2,214.80
MAR 19	3/19/2025	Hydro One Networks			
5146FEB25		1-4-2000-2029 - FD - HYDRO -	226 SIDERD 15 16 N	28.27	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	3.59	31.86
MAR 20	3/20/2025	Hydro One Networks			
2621FEB25		1-4-2006-2030 - AHMIC STATIC	60 AHMIC ST	67.70	
		1-4-2006-2030 - AHMIC STATIC	60 AHMIC ST	135.41	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	25.75	228.86
6780FEB25		1-4-7200-2030 - PARKS - HYDF	6527 HWY 124	28.27	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	3.59	31.86
			Payment Total:		260.72
MAR 24	3/24/2025	Hydro One Networks			
3087MAR25		1-4-3800-5014 - STREET - AHM	00 HWY 124 AHMIC HARB	50.76	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	6.43	57.19
MAR 26	3/26/2025	Hydro One Networks			
3189MAR25		1-4-3800-5016 - STREET - ROC	14 CONCESSION LOT 18	32.57	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	3.97	36.54
			Total AUTOMATIC WITHDRAWAL:		7,504.47
			Total CURR:		269,703.60

Certified March 26, 2025

Mayor

Treasurer

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

BY-LAW NO. 2025 –

BEING A BY-LAW TO ENTER INTO AN AGREEMENT WITH THE ONTARIO SOCIETY FOR THE PREVENTION OF CRUELTY TO ANIMALS TO PROVIDE POUND KEEPING SERVICES TO THE MUNICIPALITY OF MAGNETAWAN

WHEREAS Section 5(3) of the *Municipal Act, 2001, S.O. 2001, c.25*, as amended, requires a municipal Council to exercise a municipal power, including a municipality's capacity, rights, powers and privileges under Section 9, by by-law unless the municipality is specifically authorized to do otherwise;

AND WHEREAS Section 9 of the *Municipal Act, S.O. 2001, c. 25* provides that a municipality has the capacity, rights, powers & privileges of a natural person for the purpose of exercising its authority under this or any other Act;

AND WHEREAS the Council of the Municipality of Magnetawan deems it expedient to enter into an agreement for the provision of an animal shelter and a pound keeper;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Corporation of the Municipality of Magnetawan enacts as follows:

1. **THAT** the Corporation of the Municipality of Magnetawan is hereby authorized to enter into an agreement with the Ontario Society for the Prevention of Cruelty to Animals, hereinafter referred to as the "Society", to provide pound keeping services to the Municipality, attached hereto as Schedule 'A' and forming part of this By-law;
2. That the agreement attached hereto and forming part of this by-law between the Township of Armour, the Township of Machar, the Village of Sundridge, the Town of Kearney, the Municipality of Magnetawan, the Municipality of McMurrich Monteith and the Ontario Society for the Prevention of Cruelty to Animals (Ontario Humane Society) be entered into by the municipalities;
3. **THAT** the Society is hereby named Pound Keeper for the Municipality of Magnetawan effective April 1, 2025;
4. **THAT** nothing in this By-law shall restrict the Municipality from entering into similar agreements with other providers of pound keeping services;
5. **THAT** the Mayor and CAO/Clerk are hereby authorized to execute the Agreement substantially in the format attached on behalf of the Corporation.

READ A FIRST, SECOND, AND THIRD TIME, passed, signed and the Seal of the Corporation affixed hereto, this 26th day of March, 2025

Read in its entirety, approved,
signed and the seal of the
Corporation affixed thereto and
finally passed in open Council
this ____ day of _____, 2025.

Rod Ward, Mayor

Charlene Watt Clerk

THIS AGREEMENT made in duplicate this ____ day of _____, 2025.

B E T W E E N:

**THE MUNICIPAL CORPORATION OF THE
TOWNSHIP OF ARMOUR, THE TOWNSHIP OF MACHAR,
THE VILLAGE OF SUNDRIDGE, THE TOWN OF
KEARNEY, THE MUNICIPALITY OF MAGNETAWAN,
THE MUNICIPALITY OF MCMURRICH MONTEITH**

Hereinafter called the "Municipalities" of the FIRST PART

- and -

**ONTARIO SOCIETY FOR THE PREVENTION OF
CRUELTY TO ANIMALS** (Ontario Humane Society) a
Society incorporated under *The Ontario S.P.C.A. Act*.

Hereinafter called the "Society" of the SECOND PART

WHEREAS the Society has the facilities and is prepared to act as Pound keeper for the
Municipalities;

NOW THEREFORE this Agreement witnesseth for and in consideration of the mutual
covenants hereinafter contained, the parties hereto agree each with the other as follows:

1. The Municipalities agree:

- 1.1 To appoint and it does hereby appoint the Society as Pound keeper for the
Municipalities with the duties of such Pound keeper to be exercised by the

Society to impound canines (dogs) in accordance with the provisions of the Municipalities independent by-laws;

- 1.2 The Township of Armour will pay to the Society as remuneration for its services as such Pound keeper effective the 1st day of April 2028, an annual sum of \$21000.00, to be billed **annually**. The annual fee will continue at \$21,000.00, plus the Consumer Price Index for the preceding 12 months as per the Stats Canada Website;
- 1.3 These fees will then be collected by the Township of Armour from the individually identified municipalities. An annual amount of \$3,500 to be billed on or to the nearest business date of the anniversary of the agreement (April 1st) and those fees shall be increased by the Consumer Price Index for the preceding 12-month period as per the Stats Canada website;
- 1.4 If this Agreement continues after March 31, 2028, payments shall be on the foregoing basis of the 2025 term plus the annual CPI increase, unless otherwise agreed to in writing by the parties;
- 1.5 To grant to the Society and the Municipalities do hereby give the right to dispose of all dogs impounded which become the property of the Municipality after the 72-hour hold period;
- 1.6 To grant to the Society and the Municipalities do hereby give the Society, the right to dispose of the carcasses of all dogs lawfully impounded and lawfully destroyed;
- 1.7 To grant to the Society and the Municipalities do hereby give the right to collect all daily pound fees and impound charges from time to time and the Society will keep all daily pound fees collected and remit or credit the Municipalities for 50% all impound charges collected;
- 1.8 To grant to the Society and the Municipalities does hereby give permission to sell dog licences in accordance with fees established by the Municipality from time to time and the Municipalities do hereby agree to permit the Society to retain the license revenue;
- 1.9 To reimburse the Society for all veterinarian care costs incurred by the Society and not reimbursed by the Owner, for those dogs that have been brought to the Pound requiring veterinary care. The Society will attempt to collect said costs prior to releasing the animal to the Owner.
- 1.10 To promptly transport sick or injured dogs to a veterinarian, prior to delivering to the shelter. The Municipalities will be responsible for the payment of all veterinary fees. Once the animal has been deemed medically stable and released from the veterinary clinic, the Municipalities By-law Enforcement Officer or designate may transport the dog to the Society;
- 1.11 The contract is for dogs only and does not cover cats, stray cats, wildlife, exotics, livestock, roadkill/deadstock or deceased dogs;

- 1.12 To reimburse the Society the cost of any rabies or other vaccinations mandated by Public Health Ontario under the *Health Protection and Promotion Act of Ontario* and Regulation 567;
- 1.13 The pound keeping services, as outlined in Section 1.1, only covers animals impounded under the authority of the individual Municipalities By-laws and does not include or permit the use of the Pound for detention, boarding or holding animals that are part of a police investigation, or removed by other enforcement agencies under any authority or legislation, including the *Dog Owners' Liability Act*;

2. The Society agrees:

- 2.1 To provide an animal shelter capable of providing adequate accommodation for all dogs impounded in the Municipalities and designed to meet the standards of this type of building as set by the Society and the *Animals for Research Act* as it relates to Pounds. The Society further agrees that it will not sell or provide any animals for Research for any reason including those specific in the *Animals for Research Act*;
- 2.2 To install in the animal shelter all the equipment necessary for the proper operation of the animal shelter and in particular, to supply the equipment necessary to humanely destroy unwanted and unclaimed dogs and such equipment must meet the standards set by the Society;
- 2.4 To receive, impound and hold for quarantine any stray dog delivered to the Society's animal shelter by animal control officers or other duly authorized persons for bite quarantine under the authority of the *Health Protection and Promotion Act*, Reg. 557, **that do not have a known owner** and shall attract additional fees above the set annual contract amount at a rate of **\$100/day** plus any necessary veterinarian expenses incurred by the Society;
- 2.5 If an owner has been identified or voluntarily brings in a dangerous dog following a bite incident requiring quarantine for Public Health reasons, the Society reserves the right to decline the request. It is the owners' responsibility to arrange appropriate housing for the animal in accordance with the directive of the local Public Health Department;
- 2.6 To permit the Municipalities By-law Enforcement Officer or designate after-hours access to the shelter premises for the purpose of impounding stray dogs;
- 2.7 To charge and collect such pound, impound and other fees as may be approved from time to time by the Municipalities, and remit or credit the Municipality 50% of any impound fees collected;
- 2.8 To keep the shelter open and in operation for 40 hours per week to ensure that the owners of impounded dogs have a reasonable opportunity to reclaim such animals, and to advise the Municipalities of any change of hours of operation;

- 2.9 To deliver to the Municipalities on an annual basis, by the 15th of the month after the year end, a written statement of the operations of the shelter up to the last day of the preceding month, showing the number of impounded dogs received at the shelter, the length of time detained in the shelter and the disposal of the animals. Each municipality will be provided independent records for appropriate reporting;
- 2.10 To indemnify and save harmless the Municipalities in respect to all charges, costs, expenses and claims whatsoever, in connection with the operation of the shelter;
- 2.11 To keep the Society and the Municipalities properly insured in respect to public liability and property damage, including claims in respect to injury and loss and/or death of any animal in the following amounts:

Public Liability	\$ 2,000,000.00
Property Damage	\$ 25,000.00

3. Both parties agree:

- 3.1 This Agreement shall commence on the 1st day of April 2025 and shall continue in full force and effect until the 31st day of March 2028. However, it is further agreed that this Agreement may be terminated by any party(s) upon 60 (sixty) days written notice.

IN WITNESS WHEREOF the Parties have hereunto affixed their respective corporate seals under the hands of their respective proper officers duly authorized in that behalf.

SIGNED, SEALED AND DELIVERED

**THE MUNICIPAL
CORPORATION OF THE
TOWNSHIP OF ARMOUR**

Rod Ward, Mayor

Charlene Watt, Clerk

Date

**THE MUNICIPAL
CORPORATION
OF THE TOWNSHIP OF
MACHAR**

Linda Carleton, Mayor

Angela Loney, Clerk

Date

**THE MUNICIPAL
CORPORATION
OF THE VILLAGE OF
SUNDRIDGE**

Justine Leveque, Mayor

Nancy Millar, Clerk CAO

Date

**THE MUNICIPAL
CORPORATION FOR THE
TOWN OF KEARNEY**

Cheryl Philip, Mayor

Nicole Gourlay, Clerk CAO

Date

**THE MUNICIPAL
CORPORATION
OF THE MUNICIPALITY OF
MAGNETAWAN**

Sam Dunnett, Mayor

Kerstin Vroom, CAO / Clek

Date

**THE MUNICIPAL
CORPORATION
OF THE MUNICIPALITY OF
MCMURRICH MONTEITH**

Glynn Robinson, Mayor

Cheryl Marshall, Clerk

Date

**THE ONTARIO SOCIETY FOR
THE PREVENTION OF
CRUELTY TO ANIMALS
(Ontario Humane Society)
A Society incorporated under the
*Ontario S.P.C.A. Act***

Chief Financial Officer

Date

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN
BY-LAW NO. 2025-

Being a By-law to amend By-law No. 2001-26, as amended, the Zoning By-law for the Corporation of the Municipality of Magnetawan with respect to lands located at Part Lot 13, Concession 4, Reference Plan PCL 699 S/S, Municipality of Magnetawan, District of Parry Sound.

WHEREAS the Council of the Corporation of the Municipality of Magnetawan is empowered to pass By-laws to regulate the use of land pursuant to Section 34 of the *Planning Act*, R.S.O. 1990;

AND WHEREAS the owner of the subject lands has filed an application with the Municipality of Magnetawan to amend By-law 2001-26, as amended;

AND WHEREAS Council has conducted a public meeting as required by Section 34(12) of the *Planning Act*, R.S.O. 1990, as amended and if changes have been made to this By-law following the Public Meeting, that no further notice is required;

AND WHEREAS the matters herein are in conformity with the policies and designations contained in the Official Plan of the Municipality of Magnetawan as are currently in force and effect; and

NOW THEREFORE the Council of the Corporation of the Municipality of Magnetawan enacts as follows:

1. **THAT** Schedule 'A-1' to Zoning By-law No. 2001-26 is hereby amended by rezoning the subject lands legally described as Part Lot 13, Concession 4, Reference Plan PCL 699 S/S, Municipality of Magnetawan, District of Parry Sound, from the Shoreline Residential (RS) Zone and the Rural (RU) Zone, to the Shoreline Residential Exception Forty One (RS-41) Zone, as shown on Schedule 'A' attached forming part of this By-law.
2. **THAT** Section 4.2.4 of Zoning By-law No. 2001-26 is hereby amended by the addition of the following:
 - a. Notwithstanding the requirements of this By-law to the contrary, the following provisions will apply to the lands within the Shoreline Residential Exception Forty One (RS-41) Zone in Part Lot 13, Concession 4, Reference Plan PCL 699 S/S, Municipality of Magnetawan, District of Parry Sound:
 - i. The maximum size of a guest cabin within a two-storey boathouse shall be 95 square metres (inclusive of a covered and enclosed porch of a maximum of 30 square metres).

- ii. The maximum permitted width of the two-storey boathouse shall be 15.5 metres;
- iii. The maximum permitted length of the two-storey boathouse shall be 9.5 metres;
- iv. The maximum permitted width of the second-story deck and dock attached to the two-storey boathouse shall be 21 metres; and
- v. The maximum permitted length of the second-story deck and dock attached to the two-storey boathouse shall be 12.5 metres.

This By-Law shall become effective on the date it is passed by the Council of the Corporation of the Municipality of Magnetawan, subject to the applicable provisions of the *Planning Act*, R.S.O. 1990, as amended.

READ A FIRST, SECOND, AND THIRD TIME, passed, signed and the Seal of the Corporation affixed hereto, this 16th day of April, 2025.

**THE CORPORATION OF THE
MUNICIPALITY OF MAGNETAWAN**

Mayor

CAO/Clerk

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

BY-LAW NO. 2025-

**Being a By-law to confirm the proceedings of Special Meeting of Council March 19, 2025, and
Meeting of Council March 26, 2025**

WHEREAS Section 5(3) of the *Municipal Act, 2001, S.O. 2001, c.25*, as amended, requires a municipal Council to exercise a municipal power, including a municipality's capacity, rights, powers and privileges under Section 9, by by-law unless the municipality is specifically authorized to do otherwise;

AND WHEREAS the Council of the Municipality of Magnetawan deems it desirable to confirm the proceedings of Council and to ratify decisions made at its meeting hereinafter set out;

NOW THEREFORE the Council of the Corporation of the Municipality of Magnetawan enacts as follows:

1. Ratification and Confirmation

THAT the action of the Council of the Municipality of Magnetawan at its meeting for the aforementioned date(s) with respect to each motion, resolution and other action passed and taken by this Council at its meetings, except where otherwise required, is hereby adopted, ratified, and confirmed as if such proceedings and actions were expressly adopted and confirmed by its separate By-law.

2. Execution of all Documents

THAT the Mayor of the Council of the Municipality of Magnetawan and the proper officers of the Municipality of Magnetawan are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain approvals where required, except where otherwise provided, and the Mayor and Clerk are hereby authorized and directed to execute all necessary documents and to affix the Corporate Seal of the Municipality to such documents.

READ A FIRST, SECOND, AND THIRD TIME, passed, signed and the Seal of the Corporation affixed hereto, this 26th day of March 2025.

**THE CORPORATION OF THE
MUNICIPALITY OF MAGNETAWAN**

Mayor