



## **COUNCIL MEETING MINUTES**

**March 26, 2025**

**1:00 pm**

The meeting of the Council of the Corporation of the Municipality of Magnetawan was held at the Magnetawan Community Centre on Wednesday March 26, 2025, with the following present:

Mayor Sam Dunnett  
Deputy Mayor John Hetherington  
Councillor Bill Bishop  
Councillor Jon Hind  
Councillor Brad Kneller

Staff: CAO/Clerk Kerstin Vroom, and Deputy Clerk Recreation and Communications Laura Brandt, were present for the entire meeting. Public Works Superintendent Scott Edwards, Chief Building Official Tyler Irwin, and Deputy Clerk Planning and Development Erica Kellogg were present for their respective sections in the meeting.

### **OPENING BUSINESS**

#### **1.1 Call to Order**

The meeting was called to order at 1:00 p.m.

#### **1.2 Adoption of the Agenda**

*RESOLUTION 2025-67 Hetherington-Bishop*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adopts the agenda as presented.*

*Carried.*

#### **1.3 Disclosure of Pecuniary Interest**

Mayor Sam Dunnett stated that should anyone have a disclosure of pecuniary interest that they could declare the nature thereof now or at any time during the meeting.

#### **1.4 Adoption of the Previous Minutes**

*RESOLUTION 2025-68 Kneller-Hetherington*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adopts the minutes of the Council meetings on March 5, 2025, and March 19, 2025, as copied and circulated.*

*Carried.*

## **DEPUTATION**

### **Justin Bellon – Increasing our STR Cottage Capacity by 2 Children Under 12**

*RESOLUTION 2025-69 Hetherington-Bishop*

*WHEREAS the Council of the Municipality of Magnetawan passed Bylaw 2023-54 to Licence and Regulate the Use of Short-term Accommodation Properties in the Municipality;*

*AND WHEREAS Bellon – 486 East Poverty Bay Road, a licensed STA, has submitted an exemption request from the maximum occupancy of 6 guest to 8 guests, which consists of two families with 2 children under the age of 12;*

*NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves the exemption request to allow family bookings of 8 guests in 2025 with the following conditions:*

- A letter from the North Bay Mattawa Conservation Authority that they are satisfied that this use is acceptable as the property is not occupied full time, and;*
- Proof of the septic system fully pumped and inspected by a licensed technician to be submitted to the Municipality by October 31, 2025.*

*Carried.*

## **PRESENTATION**

### **Patrick Townes, MHBC Planning – Overview of Proposed Zoning Housekeeping Amendment**

*RESOLUTION 2025-70 Hind-Kneller*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan thanks Patrick Townes, MHBC for his presentation and receives the report Overview of Proposed Zoning Housekeeping Amendment for information only;*

*AND FURTHER directs Staff to prepare the new Housekeeping By-law as discussed to bring back to a future Public Planning Act meeting for consideration.*

*Carried.*

## **STAFF REPORTS, MOTIONS AND DISCUSSION**

### **2.1 Zoning By-law Application – Herrnstein (Lachance Agent) – CROFT CON 4 PT LOT 13 PCL 699 S/S REM PT MF**

*RESOLUTION 2025-71 Kneller-Hind*

*WHEREAS the Council of the Municipality of Magnetawan receives the report from Patrick Townes and Jamie Robinson, Planners MHBC Zoning By-law Amendment Application 2024-10, Herrnstein (4944 030 00409301);*

*AND WHEREAS the Applicant seeks relief from Zoning By-law No. 2001-26 as amended, Section 3.1 g) iii) to permit the proposed two-storey boathouse being larger in square footage and height and with cooking facilities;*

*AND WHEREAS the Council of the Municipality of Magnetawan Official Plan Section 6.2 requires any development where access is not provided by a Municipally owned or maintained road to enter into a Limited-Service Agreement; and*

*NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Magnetawan: approves the application with the requirement a Limited-Service Agreement be entered into AND the proposed height, the proposed length with guest cabin (without cooking facilities) on the second of the accessory boathouse.*

*Carried.*

**2.2 2024 Annual Monitoring Reports, Croft Waste Disposal Site & Chapman Waste Disposal Site**

*RESOLUTION 2025-72 Bishop-Hetherington*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the correspondence 2024 Annual Monitoring Reports, Croft Waste Disposal Site & Chapman Waste Disposal Site for information purposes only.*

*Carried.*

**2.3 DRAFT Motion Canadian Suppliers Wording**

*RESOLUTION 2025-73 Hetherington-Bishop*

*WHEREAS a trade war involving the United States, Canada, and Mexico began on February 1, 2025, when U.S. president Donald Trump signed orders imposing near-universal tariffs on goods from the two countries entering the United States;*

*AND WHEREAS Premier Ford and the federal government have outlined several ways to address the current relationship with the U.S. at a federal, provincial and local government level;*

*NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality approves the following wording to be included in all RFP's, RFQ's and RFT's "Preference will be given to products and services sourced from Canadian suppliers, producers and manufacturers. If a suitable Canadian source cannot be found, procurement may be extended to suppliers from other countries. All bidders must clearly indicate the country of origin for their product and services. Proof of Canadian sourcing may be required".*

*Carried.*

**MUNICIPAL BOARD AND COMMITTEE MINUTES**

**3.1 North Bay Parry Sound District Health Unit Board of Health Minutes, January 22, 2025**

**3.2 Town of Parry Sound EMS Advisory Committee Minutes, February 27, 2025**

**3.3 Almaguin Highlands Health Centre 9AHC) Minutes March 6, 2025**

**3.4 Magnetawan Economic Tourism Committee (METC) Minutes March 6, 2025**

*RESOLUTION 2025-74 Hind-Hetherington*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the Municipal Boards and Committee Minutes as copied and circulated.*

*Carried.*

**CORRESPONDENCE**

**4.1 City of Sarnia Carbon Tax**

**4.2 Town of Bradford West Gwillimbury Request Landlord Tenant Reforms**

**4.3 OPP MPB Financial Services Unit (OPP) October to December 2024 Detachment Revenues**

**4.4 Thank You Letter Seniors Active Living Fair**

**4.5 MADD Thank You Certificate & Ad**

**4.6 ICYMI Council Highlights March 5, 2025**

**RESOLUTION 2025-75 Kneller-Hetherington**

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the correspondence items as copied and circulated;*

*AND FURTHER endorses the following motions:*

*4.1 City of Sarnia Carbon Tax*

*4.2 Town of Bradford West Gwillimbury Request Landlord Tenant Reforms*

*Carried.*

**ACCOUNTS**

**5.1 Accounts in the amount of \$322,921.04**

**RESOLUTION 2025-76 Hind-Bishop**

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves the accounts in the amount of \$322,921.04 as presented.*

*Carried.*

**BY-LAWS**

**6.1 Pound Services with the OSPCA**

**6.2 Zoning By-law – Herrnstein (Lachance Agent) – CROFT CON 4 PT LOT 13 PCL 699 S/S REM PT MF**

**RESOLUTION 2025-77 Kneller-Hetherington**

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan that the following by-laws are now read a first, second and a third time, passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation, and engrossed in the by-law book:*

*6.1 Pound Services with the OSPCA*

*6.2 Zoning By-law Application – Herrnstein (Lachance Agent) – CROFT CON 4 PT LOT 13 PCL 699 S/S REM PT MF*

*Carried.*

**CLOSED SESSION**

**In accordance with Section 239(2) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, Council shall proceed into Closed Session in order to address matters pertaining to:**

**(b) personal matters about an identifiable individual, including municipal or local board employees**

**(c) a proposed or pending acquisition or disposition of land**

**RESOLUTION 2025-78 Hetherington-Bishop**

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan moves to a closed session at 1:50 pm pursuant to Section 239(2) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, Council shall proceed into Closed Session in order to address matters pertaining to:*

*(b) personal matters about an identifiable individual, including municipal or local board employees*

*(c) a proposed or pending acquisition or disposition of land*

*Carried.*

**RESOLUTION 2025-79 Bishop-Kneller**

**BE IT RESOLVED THAT** the Council of the Municipality of Magnetawan returns to open session at 3:15 pm.

**Carried.**

**RESOLUTION 2025-80 Hetherington-Hind**

**WHEREAS** the Council of the Municipality of Magnetawan thanks the residents for their nominations for the Ontario Senior of the Year Award 2025;

**AND WHEREAS** Council has carefully considered each nomination and is grateful to have and extends its thanks to all of our super senior volunteers in our community;

**NOW THEREFORE BE IT RESOLVED THAT** the Council of the Municipality of Magnetawan nomination to be forwarded to the Province for the Ontario Senior of the Year Award 2025 is: Dianne O'Connor

**Carried.**

**CONFIRMING BY-LAW AND ADJOURNMENT**

**7.1 Confirm the Proceedings of Council and Adjourn**

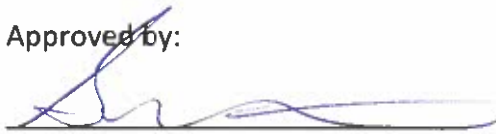
**RESOLUTION 2025-81 Kneller-Bishop**

**BE IT RESOLVED** by the Council of the Municipality of Magnetawan that the Confirming By-law is now read a first, second and a third time, passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and engrossed in the by-law book;

**AND FURTHER THAT**, this meeting is now adjourned at 3:20 pm to meet again on Wednesday April 16, 2025, at 1:00 pm or at the call of the Chair.

**Carried.**

Approved by:



Mayor



Clerk