



**AGENDA – Special Meeting of Council - 2025 DRAFT BUDGET #2**

**Friday, April 4, 2025**

**10:00 AM**

**Magnetawan Community Centre**

<b>Page #</b>	<b><u>OPENING BUSINESS</u></b>
1.1	Call to Order
1.2	Adoption of the Agenda
1.3	Disclosure of Pecuniary Interest
2.1	Draft Budget #2
2	<b>Memo from Treasurer</b>
3	<i>Reserves and Reserve Funds</i>
4	<b>Draft #2 Municipal Budget Narrative</b>
3.1	Adjournment



**MEMO FROM THE TREASURER**  
**2025 2<sup>nd</sup> Draft Budget Information for Council April 4, 2025**

Dear Mayor and Council:

Attached is the second draft of the 2025 budget reflecting amendments requested from Council at the March 19 meeting.

Budget items removed for future consideration: Lock Island Trail Revitalization \$35,000, Pole Barn \$145,000, Commercial Dishwasher \$8,000, Spence Cemetery Fencing \$30,000, Chapman Hydro 230,000 and Croft Hydro \$145,000.

Budget item added: Purchase of Excavator \$380,000 and Repairs to Kirkpatrick Road \$85,000.

Please note: The budget has been reduced \$171,000 by removing excavator rental fees.

In order to help fund capital projects with these adjustments made, transfers from the Asset Management Reserve would be in the amount of \$2,314,479 still keeping in mind approximately \$1,000,000 was unused from 2024 and is included in this 2025 draft budget

This budget shows an overall requirement of \$15,349,661 with a decrease of approximately \$300,000 from Draft Budget #1. Staff still recommends a Municipal residential tax rate increase of which would be approximately 5 percent to replenish and build our reserve funds for much needed future large infrastructure projects. Over the last several years more asset management funds have been expended for projects than have been replenished causing a future forecasted shortfall which would facilitate a much larger tax increase down the road. It is important for the Municipality to ensure we have healthy reserves and a tax rate that is fair and stabilized.

Respectfully Submitted,

A handwritten signature in blue ink, appearing to read "Stephanie Lewin", is written over a light blue horizontal line.

Stephanie Lewin,  
Treasurer

### Estimates for 2025 Budget Discussion

Municipality of Magnetawan

Eliminary Reserve/Reserve Funds & Deferred Revenue

	Draft Balance Jan 1 2025	Draft Transfers into Reserves	Draft Transfers from Reserves	Draft Balance Dec 31 2025	
<b>Working Funds</b>	223,712	0	0	223,712	
Asset Management	3,843,522	325,000	-2,314,479	1,854,043	Approximately \$1,000,000 carry over from 2024
Community Enhancement - Lakeland	215,001	25,296	-40,000	200,297	Annual shareholders dividend
<b>Total</b>	<b>\$4,282,235</b>	<b>\$350,296</b>	<b>-\$2,354,479</b>	<b>\$2,278,052</b>	
<b>Dedicated Funds</b>					
MAHC (Hospital Fund)	100,000	100,000		200,000	
Firehall	179,613		-163,860	15,753	
Elections	16,000	8,000		24,000	Every 4 years
Landfill Leachate	588,710	50,000	-500,000	138,710	Not likely to happen in 2025
<b>Total</b>	<b>\$884,323</b>	<b>\$158,000</b>	<b>-\$663,860</b>	<b>\$378,463</b>	
<b>Obligatory Reserve GIC/High Interest</b>					
Cemetery	9,500	0	0	9,500	Cemetery Maintenance and Repairs
Landfill Closure	294,520	30,000	0	324,520	
Parkland - Park or other public recreation	60,040	0	0	60,040	Fund the growth-related costs of land for parks and other recreational purposes
<b>Total</b>	<b>\$364,060</b>	<b>\$30,000</b>	<b>\$0</b>	<b>\$394,060</b>	
<b>Grants</b>					
Gas Tax - Canada Community Building Fund-AMO	0	221,832	-221,832	0	Use 2025 Grant for Bridge
Ontario Community Infrastructure Fund	262,654	302,052	-564,706	0	Use 2024 Deferred and 2025 Grant for Bridge
NORDS FUND	124,693	124,693	-249,386	0	Use 2024 Deferred and 2025 Grant for Bridge
<b>Total</b>	<b>\$387,347</b>	<b>\$648,577</b>	<b>-\$1,035,924</b>	<b>\$0</b>	
<b>Grand Total</b>	<b>\$5,917,965</b>	<b>\$1,186,873</b>	<b>-\$4,054,263</b>	<b>\$3,050,575</b>	

# CAPITAL

ACCOUNT #	2024 WORKING BUDGET AND 2025 FORECAST BUDGET Account Name	2024 FINAL BUDGET Passed April 10/24	2024 NARRATIVE	ACTUALS December 31 2024	2025 DRAFT DATE: .....	2025 NARRATIVE
1200-8000	ADMIN - Capital	71,000	2024 - office renovation - \$45,000 to be taken from reserves as budgeted in the past - am anticipating drawings shortly - provide separate offices for Treasurer and DC and move files upstairs - create office space PMS/ new filing system/desk.// O. Reg. 278/05 Asbestos in buildings/PS3280 Asset Retirement Obligations (ARO)//	68,469	30,000	2025 30,000 Update Asset Management to be in compliance with O. Reg. 588/17 Due July 2025
2000-8000	FIRE - Capital Expenditures	70,000	2023 burn building to be done in 2024//Engineering Fee \$1,000 / no fill completed 2024 - burn building \$20,000 to come from reserves//Engineering \$2,000//FIRE HALL??	24,722	3,218,000	2024 - paid \$20,000 live burn unit 2025 remainder of live burn unit \$15,500/New Fire Hall 3,000,000// 1.7 Offset by Ontario Infrastructure Loan//1.25 NOHFC and 163,860 from Fire Hall Reserve// (2 Drones & Licenses, Cell Booster, Office Supplies, Backup Generator, AED for EOC, Offset by Emergency Preparedness Grant \$48,385) Bay door replacement \$6,000//Heating system between bay and office\$14,000//Diesel Fume Exhaust extractor \$35,000//Leak in Foundation Repairs \$20,000.
2600-8000	RECREATION - Capital	21,000	2024 10,000 Public Art Carvings Steamship 30% of cost covered by RED Grant Intake #2 up to \$3,000 this is the last public art grant//Rollerskates 6 new pairs \$1,000 (sizes 8, 10, 11, 13)//Beachwheelchair mats, Beach wheelchair accessible bike, hockey sledges \$10,000 Youth Accessibility Grant Funding	18,901	2,200	2024 Offset by Youth Accessibility Grant Funding \$10,000/Only \$5,000 spent on Public Art Carvings Steamship 30% of cost \$1,500 covered by RED Grant Intake #2 2025 \$1,200 Steamship Sign Plaque Motion 2024-371//Rope and Pillars around Carving \$1,000//

ACCOUNT #	2024 WORKING BUDGET AND 2025 FORECAST BUDGET Account Name	2024 FINAL BUDGET Passed April 10/24	2024 NARRATIVE	ACTUALS December 31 2024	2025 DRAFT DATE: .....	2025 NARRATIVE
3011-8000	BRIDGES AND CULVERT - Capital	676,000	2024 Orange Valley Bridge - was not completed last year -- funds will be offset by OCIF \$228,000 Gas Tax \$92,000 and NORDS \$249,000, and amount raised by taxation in 2023 \$55K - was not completed in 2023 carryover to 2024 // Replace Bridge #10 Bay St and Bridge #17 Miller St Engineering \$10,000 (both bridges needs to be replaced 2025 @\$825K per bridge)	600,514	1,539,000	2025 - Bridge #4 Nipissing Repairs \$714,500 2025 - Bridge #17 Miller Replacement \$825,000 Offset by Gas Tax \$221,832, OCIF \$564,706 NORDS \$249,386, Carry over from 2024 AMR \$75,000 AMR 2025 \$428,076
3022-8000	BRUSHING/TREE TRIMMING - CAPITAL	82,000	Chipper (rental cost 2023 \$65,000)	78,605		
3023-8000	DITCHING - EXCAVATOR	380,000	New Excavator - If purchased no need to rent (2024 Rental cost 2023 \$ 84,000)	0	380,000	2024 - Council passed motion to purchase 2024-146 to purchase a brush head (est 40K) and rent small excavator (est 59K) and not purchase an excavator// 2025 Purchase of Excavator and Brush Head
3034-8000	ROAD CONSTRUCTION/REPAIR - Capital Projects - road improvements	380,000	Ahmic Lake Rd - Repairs	374,414	827,000	2025 - Repairs to Nipissing Road \$742,000//Kirkpatrick Road \$85,000
3101-8000	OVERHEAD - Capital	96,000	2024 Security system (\$66,000) offset \$14,000 CHF reserves and \$17,000 AMP reserves (not used last year for fuel management system)//Calcium storage tanks with retaining wall \$30,000	68,393	70,000	2024 - Calcium Tanks not Purchased 2025 - Purchase of 2 Calcium Storage Tanks// Purchas of Water Tank
3102 - 8000, NEW	FLOAT TRAILER - CAPITAL				65,000	Replacement of unsafe Float Trailer
3218-8000	NEW BACK HOE - CAPITAL	198,000	2023 - not delivered - funds in reserve for 2024 delivery 2024 - anticipating delivery	209,981	0	2024 overage due to non refundable HST portion

ACCOUNT #	2024 WORKING BUDGET AND 2025 FORECAST BUDGET Account Name	2024 FINAL BUDGET Passed April 10/24	2024 NARRATIVE	ACTUALS December 31 2024	2025 DRAFT DATE: .....	2025 NARRATIVE
4020-8000	LANDFILL - Capital CHAPMAN	585,000	Earth Works 500,000 (From Reserves)//Engineering for Pole Barn to Cover Equipment 5,000//Hydro 80,000 estimated (to the office, etc)	11,140	510,000	2024 - \$5,500 Pinchin implementation ideas passed by Council after budget completed//\$4,500 composters (all sold -- offset under landfill revenue) Hydro not complete in 2024  2025 - Earthworks \$500,000
4030-8000	RECY - Capital Expenditures CROFT	173,500	Sand/calcium for truck 20 to be used at both sites \$8,500// Replace office trailer \$20,000// Hydro \$145,000 (includes right to the office etc.)	30,532	0	2024 Hydro not complete \$145,000
5010-8000	CEMETERIES - Capital Cemetery	66,400	2023 Spence Tree completed/ Engineer drawings for foundation 1,000 / nothing else completed  2024 - \$55,600 funds to come from 2023 reserves columbarium 20,000 / concrete ordered for spring installation 12,400/columbarium pathway landscaping 20,000// monument repairs 2,000 / 5,000 cemetery signage/7,000 New Fencing at Spence	37,263	12,000	2024 - columbarium installed 2025- \$12,000 from 2024 finish beautification (not completed due to drainage issues - fixed by public works)
6350-8000	PROPERTY HWY 520 - Capital Expenditures	100,000	From reserves Road not completed	0	100,000	Entrance and road to be completed 2025
7100-8000	WHARFS - Capital Dock Improvements	125,000	2024 Lower Locks and Old Marina Site Dock Replacement offset by NOHFC Funding \$375,000 us \$125,000 approved stage one currently in stage two	309,827	0	2024 Lower Docks and Old Marina Site Dock Replacement offset by NOHFC up to a max of \$375,000 (our portion \$125,000)//Cost of project \$338,169 offset NOHFC Funding \$253,626.75 our portion \$84,542.25)

ACCOUNT #	2024 WORKING BUDGET AND 2025 FORECAST BUDGET Account Name	2024 FINAL BUDGET Passed April 10/24	2024 NARRATIVE	ACTUALS December 31 2024	2025 DRAFT DATE: .....	2025 NARRATIVE
5011-8000, NEW	CENOTAPH			0	40,000	2025 - levelling ground and fence cenotaph - money can be taken from community enhancement SD
6250 - 8000, NEW	FRIENDSHIP CLUB			0	42,500	2025 - railing/sidewalk - grant applied for// 2025 Flooring \$2,500
7200 - 8000, NEW	PARKS - CAPITAL			0	77,500	2025 - 3 metal waste receptacles to replace existing plastic ones \$7,500 // Sander for truck 12 \$16,000//Replace 2010 John Deer Tractor \$50,000// Floating Raft - Centennial Beach \$4,000
7300-8000	COMM CTR/PAVILLION - Capital Expenditures	43,000	2024 Furnace \$4,000 not completed in 2023 //Windows installation \$3084.48 not completed in 2023 will be offset by ICIP grant funding \$10,000 Windows costed \$4993.90 in 2023//Kitchen Air Intake \$25,000 to \$30,000 //Painting of the Kitchen ? \$5,000?//Replacement of Aluminium pots with steel pots at the Magnetawan Community Centre \$500	24,452	31,500	2024 Windows installation \$3,084.48 offset by ICIP funding - furnace not completed// 2025 propane furnace \$12,000 (offset by 4,000 carried forward,) replace commercial cooler in the bar (give old one to Ahmic) \$5,000/ Repair Seal on Old Fridge \$500/New tables for Pavilion (20X\$304 8 feet) \$8,500/Wooden Dividers for Drawers \$500//\$4,000 painting of washrooms etc Pavilion/

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7600-8000	HERITAGE CTR - Capital  HERITAGE CTR - LOG CABIN - Capital		2024 covered bridge for museum - funds to come from Community Enhancement was not completed in 2023	0	2,000	2024 covered bridge not completed but bridge repaired// 2025 Painting of existing bridge \$500//2 Bike Racks at Museum \$1500
7700-8000	AHMIC - Capital Expenditure	15,500	2023 Mural 30% offset by RED GRANT Funding \$2,442 (completed at pavilion)/garage doors \$13,470 not budgeted approved by Council 2023 Kitchen floor not complete - schedule once daycare no longer using the facility 2024 Basketball net for Croft Park \$2,500//Beach Stairs/Platform porta potty \$5,000//Repair of rock wall at beach area \$2,000	7,552	16,500	2025 Kitchen Floors Ahmic Hall \$4,000 not completed in 2023 scheduled now that daycare is no longer using facility/Blinds \$500//\$12,000 2X Accessible Benches & 2X Accessible Picnic Tables at Croft offset by Enabling Accessibility Fund
<b>SUBTOTAL</b>		<b>3,082,400</b>		<b>1,864,764</b>	<b>6,963,200</b>	

# FIRE CHIEF

ACCOUNT #	2024 WORKING BUDGET AND 2025 FORECAST BUDGET Account Name	2024 FINAL BUDGET Passed April 10/24	2024 NARRATIVE	ACTUALS December 31 2024	2025 DRAFT DATE: .....	2025 NARRATIVE
<b>FIRE CHIEF</b>						
2000-1010	FIRE - Wages & Benefits	230,000		229,905	260,000	Increase in Volunteer Firefighters
2000-1310	FIRE - Conferences/Training/memberships	8,000	NEFEC, OAFc Membeships, & OFM courses	6,528	8,000	
2000-1410	FIRE -Volunteer Training Expenses	7,000	Textbooks, First Aid, Online Courses	6,244	7,000	
2000-1500	FIRE - Regional Training - Contract	17,500		17,051	17,500	
2000-2010	FIRE - Materials &Supplies/licences/medicals	7,000	Fire Pro subscription, whos responding/Medical/DZ/Vulnerable Sector Check	6,406	23,461	2025 Offset Fire Protection Grant Funding \$16,461 (bunker gear, extractor, dryer, balaclavas, gloves, cancer prevention)
2000-2012	FIRE - Prevention Materials	10,000	Pub Ed materials/events/uniforms/firefighter clothing/smoke/co alarms	7,160	10,000	
2000-2018	FIRE - PPE & Fire Supplies	10,000	2023 bunker gear not replaced 2024 Replace Bunker Gear Medical Boots	9,327	20,000	Bunker Gear Replacement \$3,000 Per set
2000-2053	FIRE - Communications Tower	3,000		2,295	3,000	
2000-2054	FIRE - Radio Maintenance & Licensing	3,500	Battery Replacement	3,062	3,500	
2000-2056	FIRE - Radio Upgrades	10,000	Console Replacement for Parry Sound dispatch/batteries	9,145	5,000	Radio and Battery replacements
2000-2058	FIRE - Dispatch	2,000	AH dispatch service eliminated	2,623	2,000	Dispatch Service
2000-2120	FIRE - Office	4,000	New laptop/office supplies	2,912	4,000	
2000-4020	FIRE - Insurance			22,901	24,725	
2000-7130	FIRE - Equipment Repairs & Maintenance	8,000	SCBA servicing/bunker gear cleaning/general equipment repairs	7,400	10,000	SCBA Servicing, Bunker Gear Cleaning, Testing SCBA Cylinder Testing
2000-7132	FIRE - Equipment Replacement	15,000	Nozzle Replacement/forestry equipment/gas monitor tester	13,543	15,000	AED Replacement, SCBA Cylinders
2000-7134	FIRE - Equipment Testing	2,300	Pump=ladder testing	1,894	2,300	Pump and Ladder Testing
2000-7230	FIRE - MNR Fire Protection	10,000		10,164	10,500	
2005-2024	MAG STATION - Heating Fuel	3,000		2,417	3,000	
2005-2030	MAG STATION - Hydro	1,500		1,589	1,700	
2005-7140	MAG STATION - Maintenance & Repairs	4,000	General Maintenance	3,234	4,000	
2006-2024	AHMIC STATION - Heating Fuel	2,000		409	2,000	

ACCOUNT #	2024 WORKING BUDGET AND 2025 FORECAST BUDGET Account Name	2024 FINAL BUDGET Passed April 10/24	2024 NARRATIVE	ACTUALS December 31 2024	2025 DRAFT DATE: .....	2025 NARRATIVE
2006-2030	AHMIC STATION - Hydro	1,500		779	1,500	
2006-7140	AHMIC STATION - Repairs & Maintenance	4,000	General Maintenance	1,451	4,000	
2009-2070	FIRE ATV & MOBILE EQUIP-Repairs & Maintenance	1,500		685	1,500	
2010-2070	TR510 2012 DODGE RAM 2500 - Repairs and testing	4,000	Annual Inspection/General Repairs	3,433	4,000	
2014-2070	TR514 2021 FREIGHTLINER TANKER- Repairs and testing	2,000	Annual Inspection	4,149	5,000	
2017-2070	TR517 - REPAIRS & TESTING	2,000	General Maintenance	18	0	
2018-2070 * new (was 2018-8000 in 2023 budget narrative)	TR520-REPAIRS & TESTING	1,000	General Maintenance	2,459	3,000	
2021-2070	TR521 2004 FREIGHTLINER PUMP - Repairs and testing	4,000	Annual Inspection/Drive tire replacement	2,578	5,000	Drive Tire Replacement
2031-2070	TR531 2019 PUMPER TRUCK - Repairs and testing	3,000		4,390	5,000	

ACCOUNT #	2024 WORKING BUDGET AND 2025 FORECAST BUDGET Account Name	2024 FINAL BUDGET Passed April 10/24	2024 NARRATIVE	ACTUALS December 31 2024	2025 DRAFT DATE: .....	2025 NARRATIVE
<b>FIRE CHIEF/CEMC</b>						
2400-1010	CEMC - Wages and benefits	3,000		3,311	3,311	
2400-1410	CEMC - Training	8,000		7,262	3,000	
2400-2010	CEMC - Materials/Supplies	2,000	Annual Exercise	713	2,000	

# BY-LAW

ACCOUNT #	2024 WORKING BUDGET AND 2025 FORECAST BUDGET Account Name	2024 FINAL BUDGET Passed April 10/24	2024 NARRATIVE	ACTUALS December 31 2024	2025 DRAFT DATE: .....	2025 NARRATIVE
<b>BYLAW</b>						
2200-1010	BYLAW ENFORCEMENT - Wages and benefits	40,000	back to 20 hours per week from 10	55,402	<b>60,000</b>	under estimated from 2024
2200-1410	BYLAW ENFORCEMENT - Training	1,000		0	<b>1,000</b>	
2200-2010	BYLAW ENFORCEMENT - Materials/Supplies	3,000	Veterinary Service Committee annual fee \$385	3,000	<b>3,000</b>	
2200-2016	BYLAW ENFORCEMENT - Animal Control Expenses	1,000		0	<b>3,500</b>	2025 New OSPCA Agreement
2200-2025	BYLAW ENFORCEMENT - Mileage	6,000	2024 RATE .70/KM	2,309	<b>3,000</b>	
2200-2210	BYLAW ENFORCEMENT - Legal fees	5,000		1,303	<b>2,000</b>	

# BUILDING - CBO

ACCOUNT #	2024 WORKING BUDGET AND 2025 FORECAST BUDGET Account Name	2024 FINAL BUDGET Passed April 10/24	2024 NARRATIVE	ACTUALS December 31 2024	2025 DRAFT DATE: .....	2025 NARRATIVE
<b>BUILDING Tyler</b>						
2100-1010	BUILDING DEPARTMENT - Wages and benefits	218,000	2023 \$16,000 to Town of Kearney for 2021 2024 RSM services	195,506	<b>220,000</b>	
2100-1320	BUILDING DEPARTMENT - Memberships	1,400		1,137	<b>1,400</b>	
2100-1410	BUILDING DEPARTMENT - Training	4,000		1,396	<b>2,500</b>	
2100-2010	BUILDING DEPARTMENT - Materials/Supplies	3,000	2023 Shelving/laptop, not purchased	3,335	<b>2,000</b>	2025 adobe renewal automatic for TI on KV's Visa \$352.42 in July/JG Foxit renewal \$352.42 / New monitor \$450 and docking station \$150
2100-2030	BUILDING DEPARTMENT - Mileage	1,000		0	<b>500</b>	
2100-2210	BUILDING DEPARTMENT - Legal Fees	25,000	Upcoming court cases	5,601	<b>25,000</b>	Court cases still pending
2110-2045	CBO Vehicle - GPS monitoring and data	500		427	<b>500</b>	
2110-2070	CBO Vehicle - Repairs & Maintenance/licences	2,500	brakes/routine maintenance	3,611	<b>1,500</b>	2024 Brakes underestimated due to electronic parking brake.

# CLERK & COUNCIL

ACCOUNT #	2024 WORKING BUDGET AND 2025 FORECAST BUDGET Account Name	2024 FINAL BUDGET Passed April 10/24	2024 NARRATIVE	ACTUALS December 31 2024	2025 DRAFT DATE: .....	2025 NARRATIVE
1000-1010	COUNCIL - Salaries and Benefits	77,000		76,220	78,000	
1000-1011	COUNCIL - Integrity Commissioner expenses	3,000		3,924	3,000	
1000-1310	COUNCIL - Conferences and Seminars	18,000	ROMA (2), OGRA (4), FONOM, WEBEX	17,689	10,000	OGRA (2) FONOM WEBEX
1000-2010	COUNCIL - Materials and Supplies	5,000	2024 new Council chairs \$2,500	2,952	1,500	
1000-5018	COUNCIL - Donations	20,000	legion/ag society/school awards/emily ross langford award/baseball insurance/parry sound social services/parry sound community development/madd yearbook/Almaguin Fish Hatchery \$1500 includes insurance/Almaguin Pride/ Friendship club/MAOT recruiter/Women's Own Resource, Friendship club donation	24,098	20,000	2024 overage - Health Centre, Lions Club , Secondary School, Moosehide, Hort garden 2025 legion/ag society/school awards/emily ross langford award/ff insurance/parry sound social services/parry sound community development/madd yearbook/Almaguin Fish Hatchery \$1500 includes insurance/Almaguin Pride/MHAOT recruiter/Women's Own Resource, Friendship club donation
1000-7500	COUNCIL - Private Road Grants	15,000	2024 \$15,000 Motion 2023-360	15,000	15,000	2025 - Motion 2024-370
1100-1010	ELECTION - Wages and benefits			0	500	
1100-2010	ELECTION - Materials/Supplies	150	2024 Share of Joint Audit Committee	125	150	2025 Share of Joint Audit Committee
<b>CAO/CLERK/ADMIN/ SCANNING CONTRACT</b>						
1200-1010	ADMIN - Wages and benefits	292,000	summer student file revamp/overlap fill in for maternity	301,144	310,000	
1200-1310	ADMIN - Conferences/Training/memberships	18,000	OGRA, AMCTO, FONOM, EDC, courses	12,216	15,000	2025 OGRA,FONOM,EDC,Courses
1200-2010	ADMIN - Office and Maintenance Supplies	10,000	2024 Letterhead \$500	9,787	10,000	

ACCOUNT #	2024 WORKING BUDGET AND 2025 FORECAST BUDGET Account Name	2024 FINAL BUDGET Passed April 10/24	2024 NARRATIVE	ACTUALS December 31 2024	2025 DRAFT DATE: .....	2025 NARRATIVE
1200-2025	ADMIN - Health & Safety	1,500	2024 HS inspection training	1,381	2,000	2025 \$1,500 First Aid & CPR/AED Level C CSA Std. Z1210-17 - Intermediate training for Admin Staff/Parks/Roads/Landfill expires end of Jan/25/ AED cartridges pads and battery \$600 needs replaced every two years.
1200-2030	ADMIN - GIS Project	23,000		20,925	23,000	
1200-2050	ADMIN - Telephone	9,000		9,034	9,000	
1200-2052	ADMIN - Cell Telephone	5,400	2023 approx \$2,000 from 2022 not posted	5,736	6,000	
1200-2120	ADMIN - Insurance	105,781		112,463	116,936	
1200-2130	ADMIN - Computer expenses	44,000	2024 replacement of three switches budget about \$3,000 TP links with 24 ports //Scott laptop \$1,000//ESET Protect Entry License Renewal 17 antivirius \$1000//Dan Hildebrand approx \$1,950/month //Computertech approx \$302/month//Munisoft \$5,500//emails \$4,100	41,286	61,000	2025 Motion 2024-289 IT Support Services Lake Country \$28,140// January Dan Hildebrand \$1,950/ January Computertech \$604//Emails \$4,200//Replacement of three switches budget \$3,000 TP links with 24 ports not completed in 2024/Munisoft including Pubworks \$6,500//\$9,000 For Windows upgrade//\$7,000 For Backup Servers(\$539/month \$1,199 set up)
1200-2135	ADMIN - Website/ internet expenses	6,000	2024 website plus new internet for security cameras/website AODA compliance \$3,000	5,504	3,840	2025 OSIM website hosting now \$50 per month instead of \$40/OSIM support \$1,800//Park Internet for Camera \$1440//
1200-2140	ADMIN - Copying Expenses	7,000		7,078	7,000	
1200-2210	ADMIN - Legal Fees-general	5,000		4,908	5,000	
1200-2215	ADMIN - Legal fees-labour	10,000		615	1,000	

ACCOUNT #	2024 WORKING BUDGET AND 2025 FORECAST BUDGET Account Name	2024 FINAL BUDGET Passed April 10/24	2024 NARRATIVE	ACTUALS December 31 2024	2025 DRAFT DATE: .....	2025 NARRATIVE
1200-2220	ADMIN - Union negotiation /arbitration	10,000	contract coming due	0	10,000	
1200-2225	ADMIN - HR Services	500		356	500	

# TREASURY

ACCOUNT #	2024 WORKING BUDGET AND 2025 FORECAST BUDGET Account Name	2024 FINAL BUDGET Passed April 10/24	2024 NARRATIVE	ACTUALS December 31 2024	2025 DRAFT DATE: .....	2025 NARRATIVE
<b>Treasurer</b>						
1300-1010	TREASURY - Wages and benefits	250,000		225,678	231,000	
1300-1310	TREASURY - Conferences/training/memberships	5,000	2023 conference not attended 2024 CITYWIDE training, 2 for MFOA Conference//payroll course/AMCTO course	4,364	5,000	
1300-2010	TREASURY - Taxation Materials	17,000	2023 preprinted tax bills//Moneris//newsletter	16,614	20,000	
1300-2200	TREASURY - Accounting/Audit	16,600		16,960	24,000	
1300-2310	TREASURY - Bank Charges	4,000	2023 - debit machine	1,519	2,000	
1300-2320	TREASURY - Property Assessment MPAC	94,172		94,172	96,538	Final
<b>RESERVES</b>						
1400-9001	Transfer to Asset Management Reserve	325,000		325,000	325,000	
1400-9003	Transfer to Com- EnhancEment Reserve	25,296		25,296	25,296	
1400-9004	Transfer to Elections Reserve	8,000	2026 Election	8,000	8,000	
1400-9006	Transfer to Landfill Closure Reserve	20,000	amount traditionally transferred annually	20,000	30,000	
1400-9007	Transfer to Landfill Rehabilitation Reserve	50,000	amount traditionally transferred annually	50,000	50,000	
1500-1010	ASSET MANAGEMENT - Wages and benefits	25,000	2023 Citywide and inhouse 2024 additional Citywide data entry and inhouse	17,161	25,000	2025 Inhouse Data Entry
1500-2010	ASSET MANAGEMENT - Materials and Supplies	2,500		0	2,500	

ACCOUNT #	2024 WORKING BUDGET AND 2025 FORECAST BUDGET Account Name	2024 FINAL BUDGET Passed April 10/24	2024 NARRATIVE	ACTUALS December 31 2024	2025 DRAFT DATE: .....	2025 NARRATIVE
<b>TREASURER</b>						
2500-2010	PROTECT - Policing Costs	470,184		429,072	<b>487,435</b>	Final
2500-2030	PROTECT - 911	1,000		1,841	<b>1,000</b>	2024 over as purchased larger signs to accommodate solar stickers/tesla wall sticker

ACCOUNT #	2024 WORKING BUDGET AND 2025 FORECAST BUDGET Account Name	2024 FINAL BUDGET Passed April 10/24	2024 NARRATIVE	ACTUALS December 31 2024	2025 DRAFT DATE: .....	2025 NARRATIVE
8400-8020	Debt Payment Roads Loan	130,000	Loan ends in 2026	130,000	130,000	

# RECREATION

ACCOUNT #	2024 WORKING BUDGET AND 2025 FORECAST BUDGET Account Name	2024 FINAL BUDGET Passed April 10/24	2024 NARRATIVE	ACTUALS December 31 2024	2025 DRAFT DATE: .....	2025 NARRATIVE
DC REC and COMM 2600-1010	RECREATION - Wages and benefits	54,000	2023 received approved grant funding but intern was not hired due to external issues (budgeted \$43,000 of which \$35,000 was grant funding)	53,599	55,300	
2600-2010	RECREATION - Materials/Supplies	10,000	2024 base amount \$2,500//10 custom order wreaths \$5,000//desk \$1,000//\$1,500 banners	9,521	9,500	2025 base amount \$3,000//10 custom order wreaths \$5,000// 14 banners \$2,000
2600-2015	RECREATION - Events	68,500	<p>2023 10,000 offset Canada Day Grant // \$15,000 offset New Years not included in budget Motion 2023-299//Music in the Park offset by NOHFC 30% \$2,533.23// \$12,701.93 offset Seniors Community Grant Dinner and Workshop/Event Series July 1, 2023 to December 31, 2023 Total Amount dues not show grants</p> <p>2024 Skate demonstration \$500// \$1898.07 Seniors Community Grant Dinner and Workshop/Event Series January 1 to March 31, 2024// \$2,500 NOAA Juried Show Event Wine and Cheese and Boat Tour Grazing Table for 40 people Motion 2023-299//Canada Day 10,000 as no Canada Day Grant to offset spending //Drive-In Movie event \$7,000 motion 2023-361// Music in the Park \$10,000//New Years \$10,000 Motion 2024-22</p>	61,039	85,100	<p>2024 offset by NOHFC Community Stream 30% - Music in the Park 3,019.20/offset Canada Day Grant \$5,000/offset by Seniors Community Grant - Dinner and Workshop Event Series Jan to Mar \$1898.07/offset by Seniors Community Grant - Dinner and Workshop Event Series July to Dec \$2,400/offset by Seniors Community Grant - Bus Trip July to Dec \$1,500//</p> <p>2025 \$2,500 Seniors Living Fair offset by grant funding/2025 Time capsule opening \$1,000/Skate demonstration \$500/Canada Day \$10,000/Drive-in Movie Event \$7,000/New Years \$10,000 Motion 2025-13/Music in the Park \$12,000/Offset by Seniors Community Grant- Bus Trip Jan to Mar \$5,500/Offset by Seniors Community Grant - Dinner and Learn Jan to Mar \$5,100/ \$4,600 for 2 seniors dinner for Fall 2025 if grant funding is not secured/</p>

ACCOUNT #	2024 WORKING BUDGET AND 2025 FORECAST BUDGET Account Name	2024 FINAL BUDGET Passed April 10/24	2024 NARRATIVE	ACTUALS December 31 2024	2025 DRAFT DATE: .....	2025 NARRATIVE
2600-2300	RECREATION - Advertising	500		499	2,000	Ontario Parks Magazine \$575/Metroland Muskoka Life Tourism Magazine \$1,200/Facebook advertising//
2600-2400	COMMUNITY IMPROVE - Recreation Programming	32,960	<p>2023 \$7,760 offset Seniors Community Grant Exercise Classes four times a week July 1, 2023 to December 1, 2023</p> <p>2024 Baseball insurance \$500 so does not have to go to Council// \$600 New youth catchers equipment and 2 new youth baseball bats/ \$1,000 Aquafit Classes for July and August and three new aquafit belts// \$3,600 Installation Project Fish out of Water offset by sponsorships// \$300 for paint donation to public school for project Fish out of Water launch to donate to public school// NASP Archery Class \$1,300 and two left handed bows \$500// Geocaches \$300</p> <p>Rock Snake Paint \$300// \$2,000 Volunteer Dinner// \$2,640 Seniors Community Grant Exercise Classes four times a week January 1, 2024 to March 31, 2024// free exercise classes four times a week \$18,720, Misc \$200</p>	27,549	25,000	<p>2024 offset by Participaction Grant Exercise Classes - \$1,200/offset by Seniors Community Grant - Exercise Classes \$2,640 Jan to Mar/offset by Seniors Community Grant - Exercise Classes \$8,520 July to Dec/Volunteer dinner not held in 2024 \$2,000//</p> <p>2025 Bike Tuneups \$300// Rock Snake Paint \$300// Geocaches \$300// NASP Archery Class \$1,300 // Volunteer Dinner early 2025 \$2,000/Aquafit Classes for July and August \$800/Free Exercise Classes four times a week \$18,720/(offset by Seniors Community Grant - Exercise Classes \$1,980 Jan to Mar)</p>

ACCOUNT #	2024 WORKING BUDGET AND 2025 FORECAST BUDGET Account Name	2024 FINAL BUDGET Passed April 10/24	2024 NARRATIVE	ACTUALS December 31 2024	2025 DRAFT DATE: .....	2025 NARRATIVE
7500-1010	LOCKS - Student Wages and benefits	28,800		29,758	32,480	
7500-2010	LOCKS - Materials and Supplies	2,000	2024 base budget and \$100 half mini fridge for student lunches	1,588	2,000	2025 base budget and Microwave \$100 for students lunches
7500-2400	LOCKS - Repairs & Maintenance	2,000	2023 - windows came in higher than expected 2024 base budget//install 4 windows \$1,096.34	1,096	1,000	
7600-1010	HERITAGE CTR - Student Wages and benefits	29,000	2023 offset SEP Grant in the amount of \$3,812	30,397	32,700	2024 offset by SEO two students wages \$7,632
7600-2010	HERITAGE CTR - Materials/Supplies/Memberships	1,500	2023 \$3,600 offset by Museum Intake Assistance 2 Funding ongoing operations salaries wages utilties insurance material and supplies minor capital costs up to 10% awarded roof (\$400 not \$700 so that is why there is \$300 more) 2024 base amount plus Half Mini Fridge \$100 for students lunches	1,247	2,000	2025 Base amount/New Utility Wagon \$300/Microwave \$100 for student lunches//
7600-2030	HERITAGE CTR - Hydro	1,275		788	1,275	
7600-4020	HERITAGE CTR - Insurance	1,953	10% increase estimated	1,922	2,115	

# DC PLANNING & DEVELOPMENT

ACCOUNT #	2024 WORKING BUDGET AND 2025 FORECAST BUDGET Account Name	2024 FINAL BUDGET Passed April 10/24	2024 NARRATIVE	ACTUALS December 31 2024	2025 DRAFT DATE: .....	2025 NARRATIVE
<b>DC PLANNING &amp; DEVELOPMENT</b>						
2300-1010	ECONOMIC DEVELOPMENT-Wages and Benefits	20,000		20,337	25,000	2025 METC
2300-2010	ECONOMIC DEVELOPMENT-Materials & Supplies	4,000	survey monkey 1,200, advertising boards (include Municipal signage) 1,500, Incorporate MAT 1,000	1,300	20,000	2025 - signage, event participation, publication advertisements and focus group events.
2300-2350	ECONOMIC DEVELOPMENT-Signage	7,000	2024 TransCanada Trail sign replacement now moved to 2025 \$3,000 offset by Grant Funding Motion 2022-166 and \$1,000 Trail Grant carry forward till 2025 left over can be used for benches, bike racks, picnic tables at Pavilion 2024 Centennial Park Sign \$3,500 as was not completed in 2023 sign for Village Green was done instead /\$3,500-TODS	9,119	12,000	2025 TransCanada Trail sign replacement now moved from 2024 \$3,000 offset by Grant Funding Motion 2022-166 and \$1,000 Trail Grant carry forward till 2025 left over can be used for benches, bike racks, picnic tables at Pavilion//TODS \$5000 (hoping for one more)

ACCOUNT #	2024 WORKING BUDGET AND 2025 FORECAST BUDGET Account Name	2024 FINAL BUDGET Passed April 10/24	2024 NARRATIVE	ACTUALS December 31 2024	2025 DRAFT DATE: .....	2025 NARRATIVE
8010-1010	PLANNING - Wages and Benefits	55,000		54,579	57,000	
8010-2210	PLANNING - Legal fees and Onland	30,000	2023 ZBL Appeal filed Camp K. Planners fees 2024 OLT Klahanie	23,762	15,000	2025 Klahanie completed
8010-5012	PLANNING- Official Plan & Zoning Bylaw & Second dwelling	31,000	2023 under due to lack of Ministry comments 2024 remainder of funds from 2023	1,096	31,000	2024 Not Completed//Carry Forward to 2025
8010-5014	PLANNING - General	4,500		2,781	3,000	
Short Term Accomodations						
8015-1010	STA - Wages & Benefits	20,000		18,693	20,000	
8015-2210	STA - Legal	5,000		459	5,000	
8015-4010	STA - Contracts	15,000	Avenue Monitoring	13,455	15,000	2025 exchange

# PARKS

ACCOUNT #	2024 WORKING BUDGET AND 2025 FORECAST BUDGET Account Name	2024 FINAL BUDGET Passed April 10/24	2024 NARRATIVE	ACTUALS December 31 2024	2025 DRAFT DATE: .....	2025 NARRATIVE
PARKS Steve						
4300-1010	WATER SYSTEM - Wages and benefits	5,171		6,291	6,500	
4300-2010	WATER SYSTEM - Materials/Supplies	6,500		6,703	7,000	
5010-1010	CEMETERIES - Wages and benefits	25,000		16,650	25,000	
5010-2010	CEMETERIES - Materials/Supplies	4,000	2023 Monument Repair not completed, Historical cemetery signage for each cemetery \$1,500	2,389	4,000	2024 - signs paid for - waiting for new photos, committee honorarium and OFCA membership
5010-2400	CEMETERIES - Repairs & Maintenance	8,000	Gate and Shed Roof Repairs	6,819	6,000	2024 - shed completed, stone pillars at Chapman
5010-4020	CEMETERIES - Insurance	878	Estimated	878	975	
6010-2010	HOME - Eastholme	259,357	Estimated	260,779	267,296	Final
6200-2710	SOCIAL - DSSAB	326,001	Estimated	328,074	340,421	Final
6200-5020	SOCIAL -Friendship Club		Included in Council donations - request \$3,400 for 2024	3,500	3,800	Included in Council donations -request \$3,500 for 2025
6250-1010	Friendship Club - Wages & Benefits	2,000		2,811	2,900	
6250-2010	Friendship Club - Materials/Supplies	1,500		1,354	1,500	
6250-2024	Friendship Club - Heating Fuel	3,500		1,615	2,500	
6250-2030	Friendship Club - Hydro	2,500		1,847	2,500	
6250-2050	Friendship Club - Telephone	900		792	900	
6250-2400	Friendship Club - Repairs & Maintenance	3,000		3,102	3,000	
6250-4020	Friendship Club - Insurance	4,500	Estimated	1,721	2,000	
6350-4030	PROPERTY HWY 520 - Planning	10,000	2024 7,000 from reserves	4,087	10,000	
6400-2010	HEALTH - Health Unit	47,388	Final	47,388	47,388	Final
6400-2020	HEALTH - Land Ambulance	249,287	Final	249,287	256,773	Final
7100-2020	WHARFS - Docks-Rockwynn Landing	800	2023 boards to be replaced - will be split with Ryerson - not completed - to be done in 2024	226	800	2024 Replacement of Boards not Complete
7100-2400	WHARFS - Repairs & Maintenance	4,000		3,029	4,000	
7200-1010	PARKS - Wages and benefits	253,541		227,539	235,000	

ACCOUNT #	2024 WORKING BUDGET AND 2025 FORECAST BUDGET Account Name	2024 FINAL BUDGET Passed April 10/24	2024 NARRATIVE	ACTUALS December 31 2024	2025 DRAFT DATE: .....	2025 NARRATIVE
7200-1410	PARKS - Training	2,000	Summer Student/new training - bulk training	630	1,500	
7200-2010	PARKS - Materials/Supplies	10,500	2 Backpack Blowers	9,451	5,000	
7200-2012	PARKS - Flowers	3,000	2023 offset 30% of total spent \$ 2,482.55 (\$744.77) 2024 offset 30% of total spend RED GRANT	2,626	3,000	2024 offset 30% of total spend \$2,549.58 RED GRANT \$764.87
7200-2020	PARKS - Safety & Health	2,500		2,734	2,500	
7200-2024	PARKS - Heating	9,000		5,238	7,000	
7200-2030	PARKS - Hydro	5,000		4,261	5,000	
7200-2045	PARKS - AVL Monitoring & Data	1,500		1,282	1,500	
7200-2400	PARKS - Repairs & Maintenance	11,000		9,909	15,000	
7200-3030	PARKS - Generator Expenses	300		61	1,200	New Battery and Starter
7200-4020	PARKS - Insurance	18,670	Estimated	18,382	20,070	
7210-2070	TRUCK#10 2010 DODGE 1500 - Repairs & Maintenance/Licences	2,500		4,490	5,000	2024 sensors/brakes/regular maintenance/leaking rear axle//2025 Possible Engine Repairs
7213-2070	TRACTOR 2 JOHN DEERE 2720 - Repairs	2,500	2023 No Repairs/2024 Repairs Expected	272	2,500	
7213-2075	TRACTOR 2 JOHN DEERE 2720 - Snowblower repairs	500		19	500	
7214-2070	TRACTOR 3 KUBOTA 2610 - Repairs/Maintenance	3,000		320	3,000	
7218-2070	TRUCK #12 - Repairs & Maintenance/Licences	3,500	2023 Tires More then Expexted	3,837	6,000	Plow Repairs
7219-2070	TRUCK #13 - GMC SIERRA Repairs & Maintenance/Licences	3,000	Summer Tires Needed	3,387	6,000	Transmission Services/Brakes/Winter Tires
7221-2070 <small>Was 3221-2070</small>	TRUCK #21 2012 DODGE 2500 4X4 PU - Repairs & Maintenance/Licences	5,000	Repairs Expected	1,342	5,000	Possible Front End Work
7225-2070	PARKS TRAILERS - Repairs/Maintenance	500		254	500	
7300-1010	COMM CTR/PAVILLION - Wages and benefits	76,909		96,017	98,900	
7300-2010	COMM CTR/PAVILLION - Materials/Supplies	9,000		4,707	9,000	2025 \$500 New Microphone System Community Centre

ACCOUNT #	2024 WORKING BUDGET AND 2025 FORECAST BUDGET Account Name	2024 FINAL BUDGET Passed April 10/24	2024 NARRATIVE	ACTUALS December 31 2024	2025 DRAFT DATE: .....	2025 NARRATIVE
7300-2024	COMM CTR/PAVILLION - Heating	18,000		14,504	18,000	
7300-2030	COMM CTR/PAVILLION - Hydro/Stove Propane	15,000		13,448	15,000	
7300-2400	COMM CTR/PAVILLION - Repairs & Maintenance	20,000		21,000	22,000	
7300-3020	COMM CTR/PAVILLION - Zamboni Expenses	500		0	500	
7300-3030	COMM CTR/PAVILLION - Generator Expenses	3,500	2023 additional Repairs needed	3,313	4,000	
7300-4020	COMM CTR/PAVILLION - Insurance	15,616	Estimated	15,739	17,440	
7400-5012	LIBRARY	82,072	2023 Insurance was higher than anticipated	82,072	82,072	

ACCOUNT #	2024 WORKING BUDGET AND 2025 FORECAST BUDGET Account Name	2024 FINAL BUDGET Passed April 10/24	2024 NARRATIVE	ACTUALS December 31 2024	2025 DRAFT DATE: .....	2025 NARRATIVE
7700-1010	AHMIC COM CTR - Wages and benefits	2,005		131	2,500	
7700-2010	AHMIC COM CTR - Materials/Supplies	1,500	2023 overage due to propane tank/gravel	872	1,500	
7700-2024	AHMIC COM CTR - Heating	3,000		3,710	4,000	
7700-2030	AHMIC COM CTR - Hydro	1,500		1,467	2,000	
7700-2400	AHMIC COM CTR - Repairs & Maintenance	2,000	2023 overage due to well,sign repairs, moving propane, generator	4,471	3,000	2024 holding tank pumping due to Daycare
7700-4020	AHMIC COM CTR - Insurance	2,091	Estimated	3,808	2,905	

ACCOUNT #	2024 WORKING BUDGET AND 2025 FORECAST BUDGET Account Name	2024 FINAL BUDGET Passed April 10/24	2024 NARRATIVE	ACTUALS December 31 2024	2025 DRAFT DATE: .....	2025 NARRATIVE
<b>PARKS Steve</b>						
3700-2010	PARKING - Materials and Supplies	500		970	1,000	
3800-5012	STREET - Magnetawan Street Lights	20,000	2023 should have been 20,000	16,173	20,000	
3800-5014	STREET - Ahmic Harbour Street Light	1,000		619	1,000	
3800-5016	STREET - Rockwynn Landing Light	500		437	500	

# PUBLIC WORKS

ACCOUNT #	2024 WORKING BUDGET AND 2025 FORECAST BUDGET Account Name	2024 FINAL BUDGET Passed April 10/24	2024 NARRATIVE	ACTUALS December 31 2024	2025 DRAFT DATE: .....	2025 NARRATIVE
<b>PUBLIC WORKS Scott</b>						
3011-2010	BRIDGES AND CULVERTS Materials/Supplies	70,000	No Large Projects anticipated	93,321	70,000	2025-No large projects
3011-3020	BRIDGES AND CULVERTS - Rented Equipment - Other	10,000		9,934	0	2025 If Excavator Purchased
3011-3040	BRIDGES AND CULVERT-Engineering	2,000		0	2,000	
3011-4010	BRIDGES AND CULVERT-Contracts	70,000	Bridge #10 Bay Street// Bridge #17 Miller Rd.// Geotech Needed	0	70,000	2024 - Not complete//2025 Bridge #10 Bay St Geotech and Engineering needed
3021-4010	GRASS MOWING - Contracts	11,000		6,360	15,000	
3022-3015	BRUSHING/TREE TRIMMING	10,000	if new chipper purchased, no need to rent (\$3,000)depends on weather ie wind storms	1,374	0	If Excavator Purchased//2025-Contractor road side, pick up send to landfill to burn.
3022-3020	BRUSHING/TREE TRIMMING - Repairs & Maintenance			0	1,000	
3022-3030	BRUSHING/TREE TRIMMING- Rented Equipment-Excavator / contractor brushing	0	If new excavator purchased, no need to rent (\$45,000)	24,359	0	2024 - overage due to contracted brushing and no purchase of a excavator 2025 if excavator Purchased
3023-3015	DITCHING - Rented Equipment - Excavator	10,000	still required to rent small excavator	79,840	0	2024 - Excavator Not Purchased 2025 - If excavator Purchased
3031-2010	COLD MIX PATCHING - Materials/Supplies	34,000	2023 potholes were excessive this year Forsee more patching in 2024	46,959	50,000	
3032-4010	SWEEPING - Contracts	70,400	\$20,000 Street Sweeping Contract // \$50,400 Slurry Seal - Daley ST./Spark ST./W. Poverty Bridge.	59,961	214,000	2025-Hired sweeper \$25,000 2025 - Slurry Seal West Poverty Bay \$93,000//Ahmic Lake Road \$96,000//
3035-4010	CATCH BASIN VACUUMING - Contracts	1,500		1,450	1,500	
3036-4010	DRAINAGE - Contracts	3,800	Needs to be inspected	0	3,800	2024 Not Inspected
3041-2010	GRAVEL PATCHING/WASHOUTS - Materials/Supplies	60,000		54,699	60,000	
3041-4010	GRAVEL PATCHING/WASHOUTS - Contracts	8,200		589	8,200	2024 - No Need for contactor
3042-4010	GRADING - Contracts	40,000		43,329	45,000	
3043-2010	DUST CONTROL - Materials & Supplies	100,000		88,587	90,000	

ACCOUNT #	2024 WORKING BUDGET AND 2025 FORECAST BUDGET Account Name	2024 FINAL BUDGET Passed April 10/24	2024 NARRATIVE	ACTUALS December 31 2024	2025 DRAFT DATE: .....	2025 NARRATIVE
3043-4010	DUST CONTROL - Contracts	50,000		61,512	60,000	
3045-2010	GRAVEL - Materials/Supplies	290,000	Stock Pile 3,000 tonne A, 1,000 Tonne B Supply/Apply - Stayers / Hughes Lake Rd. - Grindstone / 30/31 side rd. - Halls East/West / Sugar Bush East/West	278,632	531,914	2025-Stockpile 4,000 tonne (A) and 1,000 tonne (B) Beaver Lake Rd Spence/Croft Boundary Plum Tree//Orange Valley Rd//Wolf Lake Road
3045-3015	GRAVEL - Equipment Rental	20,000		4,776	20,000	
3045-4010	GRAVEL - Contracts	123,000	2023 due it issues at Holden Rd - did another road and gravel to Croft Landfill was more than anticipated Additional trucks brought in	78,161	227,963	2025-Nelson Lake Rd Wolf Lake Rd//Beaver Lake Rd//Spence/Boundry Rd.//Wolf Lake Rd// Orange Valley Rd
3051-1010	SNOW PLOWING - Wages and benefits	60,000	2023 Y/E, no snow	43,119	60,000	
3051-2010	SNOW PLOWING - Materials/Supplies	25,000	includes electric chainsaws for the trucks	22,605	25,000	
3052-1010	SAND/SALTING - Wages and benefits	30,000		21,830	30,000	
3052-2010	SAND/SALTING - Materials/Supplies	58,000		34,313	60,000	
3052-4010	SAND/SALTING - Contracted delivery to the yard	40,000	2023 Y/E, no snow	23,893	40,000	
3053-1010	CULVERT THAWING - Wages and benefits	9,000		0	9,000	
3053-2010	CULVERT THAWING - Materials/Supplies	500		0	500	
3054-1010	STANDBY Wages and benefits	7,000	2023 slow year	4,439	7,000	
3072-1010	ROAD PATROL - Wages and benefits	7,000		10,768	10,000	
3101-1010	OVERHEAD - Wages and benefits Vacation Pay, Stat Holidays, Sick Days	410,000		435,331	448,000	
3101-1310	OVERHEAD - Conferences/Training/Memberships/Dues/subs criptions	15,000		11,802	16,000	2025-training new staff
3101-2010	OVERHEAD - Materials/Supplies	11,200		7,803	11,000	
3101-2020	OVERHEAD - Safety Supplies	14,000		9,366	14,000	
3101-2021	OVERHEAD - Gasoline inventory	40,000		35,373	40,000	
3101-2022	OVERHEAD - Clear diesel inventory	90,000		70,749	90,000	
3101-2023	OVERHEAD - Dyed diesel inventory	80,000		35,658	60,000	

ACCOUNT #	2024 WORKING BUDGET AND 2025 FORECAST BUDGET Account Name	2024 FINAL BUDGET Passed April 10/24	2024 NARRATIVE	ACTUALS December 31 2024	2025 DRAFT DATE: .....	2025 NARRATIVE
3101-2024	OVERHEAD - Heating Fuel	22,000		11,969	22,000	
3101-2029	OVERHEAD - 226 15th & 16th side rd. N - Hydro	500		319	500	
3101-2070	OVERHEAD - 226 15th & 16th Side rd.N - Repairs & Maintenance	1,000	new door/lock/paint	671	500	
3101-2030	OVERHEAD - Hydro	5,800		5,203	5,800	
3101-2045	OVERHEAD - AVL monitoring and data	8,500	Additional vehicle	5,849	5,500	
3101-2053	OVERHEAD - Communications Equipment and Tower	3,500		3,621	3,700	
3101-2054	OVERHEAD - Radio License (Base)	500		209	500	
3101-2080	OVERHEAD - Small Tools and Supplies	7,000		6,497	7,000	
3101-2090	OVERHEAD - Loan Interest Expense- 2016 Rds Project	8,854		8,854	5,617	
3101-2120	OVERHEAD - Office	3,500	New washing machine	3,257	3,000	
3101-2150	OVERHEAD - Consulting fees	25,000	Roads Needs Study	19,619	5,000	2025-caught up for now due every 4 years
3101-2350	OVERHEAD -Signage	17,000		6,234	21,000	2024 Signage Replacement Delayed
3101-2400	OVERHEAD - Building Maintenance & Security	33,000	2023 Emergency Boiler Repair \$7,600 - cameras were not installed 2024 Peaks For Emergency Exits/ licencing cameras	31,031	33,000	
3101-3050	OVERHEAD - Line Painting	9,200	2023 overage due to stop blocks added and heat transfer pavement markings for handicapped Additional Line Wire/New product	8,977	9,200	
3101-4010	OVERHEAD - Contracts	5,000	Sand Dome Engineering	4,213	5,000	2025 - Additional Engineering
3101-4020	OVERHEAD - Insurance	43,021	Estimate	45,300	44,595	
3211-2070	GRADER 2010 JOHN DEERE - Repairs & Maintenance	20,000	Front Wheel Issue/Service Due	24,140	40,000	2025-Gear replace service
3213-2070	COMPACTOR 2003 CATERPILLAR - Repairs & Maintenance	3,000	2023 - emergency packer repair water pump and packer blade cylinder	6,659	3,000	

ACCOUNT #	2024 WORKING BUDGET AND 2025 FORECAST BUDGET Account Name	2024 FINAL BUDGET Passed April 10/24	2024 NARRATIVE	ACTUALS December 31 2024	2025 DRAFT DATE: .....	2025 NARRATIVE
3213-2072	COMPACTOR 2003 CATERPILLAR floating costs	4,200		2,679	4,200	
3214-2070	DOZER CASE 850 K - Repairs & Maintenance	2,000		6,922	2,000	2024 - Unexpected Repairs
3216-2070	BACK HOE #3 2005 CASE 580 4WD - Repairs & Maintenance	1,000	2023 - unexpected backhoe window repair// 2024 Should Be Sold In February	1,806	0	2025-SOLD
3217-2070	BACK HOE #4 2012 JOHN DEERE 410J Repairs & Maintenance	10,000		15,375	10,000	
3218-2070	BACK HOE #5 2014 CASE 590 - Repairs & Maintenance	7,000	will be going to landfill once new BH received	3,256	4,000	
3212-2070	BACK HOE #6 2025 - Repairs & Maintenance		licensing		2,000	
3219-2070	LOADER - Repairs & Maintenance	5,200	2023 - unexpected bucket malfunction.- needed to be fixed	7,282	15,000	2025-Steering/Oil Line/Electrical Repairs
3220-2070	TRUCK #20 2017 CHEV SILVERADO - Repairs & Maintenance/Licences	2,320	2023 - winter tires - unexpected replacement	3,261	3,500	2025-Summer Tires
3222-2070	TRUCK #22 2016 FREIGHTLINER TANDEM - Repairs & Maintenance/Licences	12,760	2023 - \$3,600 plow part - does not include repairs, major electrical issues - needed to go to NB to repair// 2024 Needs Rims	30,066	15,000	2024 - Repairs to electrical
3223-2070	TRUCK #23 2022 DODGE RAM Pickup - Repairs & Maintenance/Licences	1,000		2,837	2,000	
3226-2070	TRUCK #26 NEW TANDEM - Repairs & Maintenance/Licences	8,760	2023 std maintenance plus 2x tire change // 2024- Electrical	9,952	10,000	
3227-2070	TRUCK #27 2014 FREIGHTLINER TANDEM - Repairs & Maintenance/Licences	17,760	2023 general repairs 2024 Clutch and Brake Repair/Regular Maintenance	31,513	20,000	2025-Talk to dean, tires 10K

ACCOUNT #	2024 WORKING BUDGET AND 2025 FORECAST BUDGET Account Name	2024 FINAL BUDGET Passed April 10/24	2024 NARRATIVE	ACTUALS December 31 2024	2025 DRAFT DATE: .....	2025 NARRATIVE
3228-2070	TRUCK #28 2018 WESTERN STAR - Repairs & Maintenance/Licences	15,760	2023 general price increases 10 new tires 2024 Clutch and Brake Repair/Regular Maintenance	25,412	10,000	2024 - Electrical Repairs
3229-2070	TRUCK #29 2019 WESTERN STAR - Repairs & Maintenance/Licences	9,760		33,972	20,000	2024 - Clutch and Brake Repairs 2025 -Tires 10K
3230-2070	TR30 - 2022 1500 Tradesman Quad Cab 4X4	2,000		962	2,200	2025-Replace summer tires
3231-2070	TR31-2023 Dodge Ram 1500 Repairs&Maintenance	2,000		801	2,000	
3236-2070	BROOM- Repairs & Maintenance	9,000		4,917	5,000	
3240-2070	FLOAT Repair Parts & Maintenance	5,000	2023 failed inspection - needed tires 2024 Welding Work	6,736	0	2024 - Major repairs// 2025 should replace

ACCOUNT #	2024 WORKING BUDGET AND 2025 FORECAST BUDGET Account Name	2024 FINAL BUDGET Passed April 10/24	2024 NARRATIVE	ACTUALS December 31 2024	2025 DRAFT DATE: .....	2025 NARRATIVE
<b>LANDFILL - CHAPMAN</b>						
4010-4010	GARBAGE - Contracts Curbside	23,918	Offset by special tax rate for Village	24,218	25,000	Offset by special tax rate for Village
4020-1010	LANDFILL - Wages and benefits	164,000		162,483	167,500	
4020-1410	LANDFILL - Training	500		508	500	
4020-2010	LANDFILL - Materials/Supplies	15,000		8,993	10,000	
4020-2020	LANDFILL - Latrine Rentals/Cleaning	2,200		1,976	2,200	
4020-2024	LANDFILL - Propane Heat	2,300		1,772	2,300	
4020-2080	LANDFILL - Small Tools	200		421	3,000	2025-New riding mower
4020-2120	LANDFILL - Office	3,100	Roof awning/Debit Machine/Pest Control	2,186	2,000	
4020-2400	LANDFILL - Repairs & Maintenance	2,000		985	2,000	
4020-2420	LANDFILL - Landfill Surveillance	550		1,282	2,000	2024 Repairs to Camara//2025 Replace signage
4020-3040	LANDFILL - Engineering fees	10,000	2023 additional testing required by ministry - Midden Site/ Methane	0	10,000	2025-unknown
4020-4020	LANDFILL - Insurance	5,145	Estimate	5,390	5,965	
4020-4022	LANDFILL - Mattress/Misc item disposal bin	94,000	2024 - the rubbish from this bin - could be added into our landfill instead of shipping it away	94,571	95,000	
4020-5020	LANDFILL - Monitoring Well Costs-Croft	16,000		19,503	16,100	2024 - additional repairs well
4020-5025	LANDFILL - Monitoring Well Costs- Chapman	18,000		19,045	18,440	2024 - addional repairs well
<b>LANDFILL - CROFT</b>						
4030-1010	RECY - Wages and benefits	99,000	no summer student for 2023 season	96,882	99,000	
4030-1410	RECY - Training	500		509	500	
4030-2010	RECY - Materials/Supplies	3,000		2,620	9,200	2025 \$6,200 - 80 rain barrels - will be selling at cost
4030-2015	RECY - Latrine Rentals/Cleaning	2,200		1,839	2,200	
4030-2024	RECY - Propane Heat	2,500		2,484	4,500	2025-Emergency repair
4030-2080	RECY - Small Tools	100		253	200	
4030-2120	RECY - Office	3,500	New Debit Machine//Pest Control	847	1,000	
4030-2400	RECY - Repairs & Maintenance	2,000	2023 blocks around recycling area/generator install	1,559	3,000	2025-Signage/New Bins
4030-2420	RECY - Surveillance	500		881	800	2024 - Camera Repairs

ACCOUNT #	2024 WORKING BUDGET AND 2025 FORECAST BUDGET Account Name	2024 FINAL BUDGET Passed April 10/24	2024 NARRATIVE	ACTUALS December 31 2024	2025 DRAFT DATE: .....	2025 NARRATIVE
4030-4012	RECY - Recycling Curbside	29,500	Offset by special tax rate for Village	29,852	30,000	Offset by special tax rate for Village
4030-4014	RECY - Recycling Depot	70,000	transitioning will not happen until 2025	62,568	70,000	2025 - Transition
4030-4018	RECY - Household Hazardous Waste Depot	15,000		12,162	15,000	
4030-4020	RECY - Insurance	5,145	Estimate	5,390	5,965	

on desk April 4/25



**Municipality of  
Magnetawan**

**REPORT TO COUNCIL**

To:	Mayor and Council
From:	Derek Young, Fire Chief
Date of Meeting:	April 4, 2025
Report Title:	Diesel Exhaust Extractor

**Recommendation:** THAT Council receives and approves this report and approves funding for the diesel exhaust extractor installation.

**Background:** Diesel exhaust extractors have been talked about and budgeted for over many years. The project has been postponed due to the future construction of a new fire hall. According to the Occupational Health and Safety Regulations, employers are required to minimize workplace exposure to harmful substances, including diesel exhaust. Diesel exhaust extractors are an effective way to meet these obligations and create a safe working environment for firefighters.

**Introduction:** Firefighters face significant health risks from exposure to diesel exhaust fumes produced by fire trucks and emergency vehicles. These fumes contain carcinogenic substances, which can contribute to long-term health issues, including cancer. Additionally, diesel exhaust can contaminate firefighting gear, increasing the risk of cancer and other harmful effects. Installing diesel fume extractors in the fire station is a crucial step in reducing these risks by protecting both the health of firefighters and the integrity of their gear.

**Health Risks and Cancer Link**

Diesel exhaust is classified as a Group 1 carcinogen by the International Agency for Research on Cancer (IARC). Exposure to diesel exhaust increases the risk of developing various types of cancer, particularly **lung cancer** and **bladder cancer**. Firefighters, who are regularly exposed to these fumes in confined station environments, are at an elevated risk due to both direct exposure during vehicle operation and indirect exposure through contaminated gear.

**Gear Contamination**

Diesel fumes do not just affect respiratory health; they also contaminate firefighting gear. When exposed to diesel exhaust, bunker gear can absorb harmful particles and chemicals, leading to long-term contamination. These contaminants can be transferred to firefighters' skin

and respiratory systems during operations, further increasing the risk of cancer. The accumulation of diesel particulates on gear is a significant concern for cancer prevention.

### **Role of Diesel Fume Extractors**

Diesel fume extractors are designed to capture and remove exhaust gases. These systems prevent harmful emissions from entering the station environment, significantly improving air quality, and reducing the risk of cancer and gear contamination.

### **Fire Station Decommissioning**

A diesel exhaust extractor is a valuable asset in any facility where diesel-powered vehicles are operated or stored, including a decommissioned fire station repurposed for municipal workers and vehicle storage. Even though the fire station may no longer be used for its original purpose, the presence of diesel-powered vehicles—such as municipal service vehicles and maintenance vehicles, poses significant health risks. Leaving the diesel exhaust extractor in place continues to offer several important benefits for worker health, safety, and overall air quality.

**Financial Implications:** An updated quote was received from the contractor at approximately \$32,000, plus rental of a lift for installation.

**Request:** Approve funds for immediate installation. We should prioritize the installation of diesel fume extractors to protect firefighters from cancer and gear contamination.

**Conclusion:** Installing diesel fume extractors in fire stations is a critical step in preventing both cancer and gear contamination. These systems protect firefighters by improving air quality, reducing exposure to harmful diesel exhaust, and preserving the integrity of their protective gear. The implementation of such systems should be prioritized to safeguard the health of firefighters and prevent long-term health consequences.

Respectfully Submitted,



Derek Young  
Fire Chief.