Municipality of Magnetawan

AGENDA – Regular Meeting of Council

Wednesday, April 10, 2024

1:00 PM

Magnetawan Community Centre

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	OPENING BUSINESS	
	1.1	Call to Order
	1.2	Adoption of the Agenda
	1.3	Disclosure of Pecuniary Interest
3	1.4	Adoption of Previous Minutes
	PROCLAMATION	
12	Moose Hide Campaign & Stop Gender Based Violence	
	PLANNING ACT MEETING	
16	Zoning By-law Amendment Application - Goodjohn - 1388 Ahmic Lake Road	
	STAFF QUARTERLY REPORTS	
70	Report from Fire Chief Derek Young	
72	Report from By-law Enforcement Officer Jason Newman	
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	STAFF REPORTS, MOTIONS AND DISCUSSION	
103	2.1	Consent Application - McIlroy - Part Lots 69 & 70 Con B Spence
129	2.2	Consent Application - Stevenson - 46 Thompson Road
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173	2.4	Consent Agreement -Seibels - Croft CON 4 PT LOTS 6&7 RP 42R17369 PARTS 6 & 7
178	2.5	Consent Agreement - Langford - Chapman CON 1 LOT 26&27 42R-22370 PART 5
183	2.6	Correspondence from the Township of Perry Ontario Provincial Police (OPP) Detachment Board
186	2.7	Report to Council Deputy Clerk Laura Brandt 2024 Public Art Project
192	2.8	DRAFT Motion Northern Ontario Heritage Fund Corporation (NOHFC) Fire Hall
193	2.9	DRAFT Hawkers and Peddlers By-law
205	2.10	DRAFT Set Tax Ratios for Municipal Purposes and Levy the Rates of Taxation for the Year 2024
	MUNICIPAL BOARDS AND COMMITTEE MINUTES	
209	3.1	District of Parry Sound Social Services Administration Board (DSSAB) Chief Administrative Officer's Report March 2024
226	3.2	Almaguin Highlands Health Centre (AHHC) Minutes March 7, 2024

CORRESPONDENCE

230	4.1	Municipality of Brighton Rideshare Services
232	4.2	Township of Amaranth Highway 413
233	4.3	Town of Aurora Amenity Sharing MOU with School Boards for Gymnasium Use
237	4.4	Township of Amaranth Operating Budgeting Funding
238	4.5	District of Parry Sound Social Services Board Reaching Home Funding
242	4.6	MADD Message Certificate
244	4.7	Mary Jane Campbell Thank You Card
246	4.8	Broader Public Sector (BPS) Reporting Submission
256	4.9	Treasurer's Statement of 2023 Council Remuneration
257	4.10	Successful Outcome of Enabling Accessibility Grant Funding
266	4.11	Unsuccessful Outcome of United Way Grant Funding
267	4.12	Tender RFT 2024-01 Gravel (A+B)
279	4.13	Proposal RFP 2024-01 Slurry Seal Surface Treatment
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304	4.15	HAZMAT DAY 2024 Poster
305	4.16	2024 Public Art "Out of Water" Poster
306	4.17	Call for Concession Stand Operators Poster
307	4.18	ICYMI Council Highlights March 13, 2024

ACCOUNTS

308	5.1	Accounts in the amount of $435,232.94

BY-LAWS

315	6.1	Consent Agreement -Seibels - Croft CON 4 PT LOTS 6&7 RP 42R17369 PARTS 6 & 7
320	6.2	Consent Agreement - Langford - Croft CON 1 LOT 26&27 42R-22370 PART 5
325	6.3	Set Tax Ratios for Municipal Purposes and Levy the Rates of Taxation for the Year 2024

CONFIRMING BY-LAW AND ADJOURNMENT

329	7.1	Confirm the Proceedings of Council and Adjourn

Municipality of Magnetawan

COUNCIL MEETING MINUTES
March 13, 2024
10:00 am

The meeting of the Council of the Corporation of the Municipality of Magnetawan was held at the Magnetawan Community Centre on Wednesday March 13, 2023, with the following present:

Mayor Sam Dunnett
Deputy Mayor John Hetherington
Councillor Bill Bishop
Councillor Jon Hind
Councillor Brad Kneller

Staff: CAO/Clerk Kerstin Vroom, Treasurer/Tax Collector Stephanie Lewin, Public Works Superintendent Scott Edwards and Deputy Clerk Recreation and Communications Laura Brandt were present for the entire meeting.

OPENING BUSINESS

1.1 **Call to Order**
The meeting was called to order at 10:00 a.m.

1.2 **Adoption of the Agenda**
RESOLUTION 2024-60 Hetherington-Kneller
BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adopts the agenda as presented.
Carried.

1.3 **Disclosure of Pecuniary Interest**
Mayor Sam Dunnett stated that should anyone have a disclosure of pecuniary interest that they could declare the nature thereof now or at any time during the meeting.

DRAFT

2.1 **Draft Budget #2**

Memo from Treasurer

Reserves and Reserves Funds

Provisional Budget Report Operating and Capital

Draft #2 Municipal Budget Narrative

RESOLUTION 2024-61 Hind-Hetherington

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan directs Staff to finalize the 2024 budget as directed and to prepare the By-law to set and levy the rates of taxation for passing at the April 10, 2024 meeting;

AND FURTHER Council thanks Staff for their good work on preparing the 2024 budget.

Carried.

3.1 **Adjournment**

RESOLUTION 2024-62 Hind-Bishop

BE IT RESOLVED, by the Council of the Municipality of Magnetawan that this 2024 Draft Budget #2 meeting is now adjourned at 10:45 am to meet again for the regular meeting of Council on Wednesday, March 13, 2024 at 1:00 pm.

Approved by:

_____ _____

Mayor Clerk

DRAFT

Municipality of
Magnetawan

COUNCIL MEETING MINUTES
March 13, 2024
1:00 pm

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Mayor Sam Dunnett
Deputy Mayor John Hetherington
Councillor Bill Bishop
Councillor Jon Hind
Councillor Brad Kneller

Staff: CAO/Clerk Kerstin Vroom, Deputy Clerk Recreation and Communications Laura Brandt, and Public Works Superintendent Scott Edwards were present for the entire meeting. Deputy Clerk Planning and Development Erica Kellogg was present for her respective sections in the meeting.

OPENING BUSINESS

1.1 **Call to Order**
The meeting was called to order at 1:00 p.m.

1.2 **Adoption of the Agenda**
RESOLUTION 2024-63 Hetherington-Bishop
BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adopts the agenda as amended to include item 2.5 Verbal Update Habitat for Humanity.
Carried.

1.3 **Disclosure of Pecuniary Interest**
Mayor Sam Dunnett stated that should anyone have a disclosure of pecuniary interest that they could declare the nature thereof now or at any time during the meeting.

1.4 **Adoption of the Previous Minutes**
RESOLUTION 2024-64 Bishop-Kneller
BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adopts the minutes of the Council meeting on February 21, 2024, at 10am and February 21, 2024 at 1pm as copied and circulated.
Carried.

DRAFT

DEPUTATION

Jim Shedden Repairing and Improving Baseball Field Croft Recreational Park

RESOLUTION 2024-65 Hetherington-Bishop

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan thanks Jim Shedden for his deputation Repairing and Improving Baseball Field Croft Recreational Park;

AND WHEREAS Council passed Resolution 2023-07 and 2023-78 supporting the concept of a baseball team to play in the Almaguin League;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Magnetawan gives permission for a group of parents and contractors to make improvements to the baseball park provided that contractors provide proof of $5 million dollar liability insurance coverage naming the Municipality as additional insured on their insurance policy and that all improvements are made with prior consultation of the Parks and Maintenance Manager as required.

Carried.

PLANNING ACT MEETING

Minor Variance Application – Zwierschke – 75 Audrey Smith Road

RESOLUTION 2024-66 Hind-Hetherington

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan recesses the regular meeting to hold a public meeting pursuant to Sections 34 of the Planning Act to consider a Zoning By-law Amendment Application described as:

- *Concession 4 PT Lots 27 & 28, commonly known as 75 and 85 Audrey Smith Road (Zwierschke) seeking relief from lot area and lot frontage, as a condition of consent.*

Carried.

RESOLUTION 2024-67 Kneller-Bishop

WHEREAS a Minor Variance application from Robert and Janet Zwierschke – Plan 593 CON 4 PT Lots 27 & 28 Part 1 and municipality known as 75 Audrey Smith Road, Municipality of Magnetawan (Roll #4944 010 00138800) Zwierschke - was received to seek relief from the Municipality of Magnetawan Zoning By-law 2001-26 as amended, Section 4.2.2 i) for a minimum lot area from 1.0 hectares to approximately 0.3 hectares and ii) minimum lot frontage from 90 metres to approximately 50.9 metres;

AND WHEREAS the subject lands are currently developed with a residential dwelling that will still satisfy the required setbacks within the Residential Shoreline Zone;

AND WHEREAS Council is satisfied the application meets the four tests of a Minor Variance;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Magnetawan provisionally approves the Minor Variance with the following conditions:

- *That all taxes and monies owning to the Municipality are paid to date;*
- *Decrease the lot area from 1.0 hectares to approximately 0.3 hectares; and*
- *Decrease the lot frontage from 90 metres to approximately 50.9 metres.*

Carried.

RESOLUTION 2024-68 Hind-Hetherington
BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adjourns the Planning Act public meeting and returns to the regular meeting.
Carried.

STAFF REPORTS, MOTIONS AND DISCUSSION

2.1 **Consent Application – Eisses – 3676B Hwy 124**

RESOLUTION 2024-69 Bishop-Hetherington
WHEREAS the Municipality of Magnetawan has received a request to support an application for consent for creation of 1 new lot located at Miller Road which is a municipally maintained road, Magnetawan (Eisses - 4944 010 00211800). The property is legally described as CON 9 Lot 27 PT Lot 26 Township of Chapman hereinafter referred to as "the Lands";
WHEREAS the Municipal planning consultant has provided a report in support of the application with conditions;
NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Magnetawan supports in principle the consent application for the Lands, which is valid only for a period of six (6) months; subject to the following conditions:

- *That the foregoing conditions be fulfilled within two years of the notice of decision of the Planning Board;*
- *Draft Reference Plan to be approved by the Municipality prior to registration;*
- *Two (2) true certified paper copies of the registered plan and an electronic version for the proposed severed lot be prepared by an Ontario Land Surveyor with a certification that it is a true copy be provided to the Municipality for review and approval which conforms substantially with the application as submitted;*
- *Draft copy of the deeds (with all schedules) to be approved by the Municipality prior to registration;*
- *A copy of the original executed transfer (deed) with all schedules be provided to the Municipality;*
- *Confirmation from the North Bay Mattawa Conservation Authority (NBMCA) that the proposed Severed and Retained Lots can be adequately serviced by individual on-site septic systems;*
- *Payment of all taxes, municipal legal fees, planning fees and fees as per the current Fees and Charges By-law, Park Land Dedication By-law and all other fees associated with the processing of this application;*
- *That the Applicant receive confirmation from the Municipality of a suitable location for an entrance to the severed lot;*
- *The Applicant provide confirmation that there are no buildings that could house livestock and/or livestock in the surrounding area that would have an impact on the proposed severed and retained lot with respect to the Minimum Distance Separation (MDS) requirements;*
- *That a Zoning By-law Amendment be submitted to rezone the proposed severed lot to address the deficient lot area.*

Carried.

2.2 Report from Deputy Clerk Erica Kellogg, Blue Box Transition to Producer Responsibility

RESOLUTION 2024-70 Bishop-Hind

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the report Blue Box Transition to Producer Responsibility, from Deputy Clerk Erica Kellogg as presented and directs Staff to advise Circular Material of the Municipality's conditional decision regarding Blue Box Transition to Full Producer Responsibility to Opt In for curbside collection of blue box material and to Opt In – Operations Agreement for depot (landfill) collection.

Carried.

RESOLUTION 2024-71 Kneller-Hind

WHEREAS under Ontario Regulation 391/21: Blue Box Producers are fully accountable and financially responsible for their products and packaging once they reach their end of life are disposed of, for 'eligible' sources only;

AND WHEREAS 'ineligible' sources which producers are not responsible for include businesses, place of worship, daycares, campgrounds, public-facing and internal areas of municipal-owned buildings, and not-for-profit organizations, such as shelters and food banks;

AND WHEREAS should a municipality continue to provide services to the 'ineligible' sources, the municipality will be required to oversee the collection, transportation, and processing of the recycling, assuming 100% of the costs;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality supports the Township of Perry's resolution and hereby requests that the province amend Ontario Regulation 391/21: Blue Box products from all sources;

AND FURTHER THAT this resolution be forwarded to the Honourable Doug Ford, Premier of Ontario, the Honourable Andrea Khanjin, Minister of the Environment, Conversation, and Parks, the Honourable Graydon Smith, MPP Parry Sound-Muskoka, and to all Ontario municipalities through AMCTO.

Carried.

2.3 Correspondence from the Township of Perry & Ministry of the Solicitor General Ontario Provincial Police (OPP) Detachment Board

RESOLUTION 2024-72-Kneller-Hetherington

WHEREAS the Council of the Municipality of Magnetawan receives the Correspondence from the Township of Perry, Ministry of the Solicitor General Ontario Provincial Police (OPP) Detachment Board;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Magnetawan is in favour of the Township of Perry remaining the lead for the OPP Almaguin Highlands Detachment Board;

AND FURTHER for the requirement of a Council member to represent Sundridge, Magnetawan and Strong on the OPP Detachment Board, nominates the following Magnetawan Council member for consideration by Sundridge and Strong: Jon Hind

Carried.

2.4 **Donation Request Magnetawan Horticultural Society**

RESOLUTION 2024-73 Hetherington-Bishop

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan appreciates the great work of the Magnetawan Horticultural Society;

AND FURTHER authorizes a donation in the amount of $1,800 for 2024.

Carried.

2.5 **Verbal Update Habitat for Humanity**

MUNICIPAL BOARD AND COMMITTEE MINUTES

3.1 **Central Almaguin Planning Board Minutes January 10, 2024**

3.2 **Town of Parry Sound EMS Advisory Committee Minutes February 22, 2024**

RESOLUTION 2024-74 Kneller-Hetherington

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the Municipal Boards and Committee Minutes as copied and circulated.

Carried.

CORRESPONDENCE

4.1 **County of Lambton Uploading of Municipal Highway Infrastructure to the Province of Ontario**

4.2 **Town of Lincoln Urgent Need for Increased Funding to Libraries and Museums in Ontario**

4.3 **County of Renfrew Affordability of Water and Wastewater Systems**

4.4 **Correspondence form Director Consumer Policy and Liaison Branch Kelly Houston-Routley, Funeral, Burial and Cremation Services Act, 2022**

4.5 **Correspondence from Prime Minister Trudeau, Cost Sharing Provincial Firefighting**

4.6 **Ministry of Transportation Memo to Chief Administrative Officers License Plate Renewal**

4.7 **Ontario Land Tribunal Notice of Meeting Camp Klahanie – ZBLA – 1680 Lakeside Trail**

4.8 **OPP MPB Financial Service Unit October to December 2023 Detachment Revenues**

4.9 **Correspondence from Municipality of Whitestone, Whitestone and Area Nurse Practitioner – Led Clinic Report to Council February 29, 2024**

4.10 **FONOM Executive Award Call for Nominations**

4.11 **Payroll Compliance Professional (PCP) Designation Natalie Travaglini**

4.12 **Successful Outcome of NOHFC Grant Funding Ahmic Lake Dock Improvement Project**

4.13 **Unsuccessful Outcome of Ontario Trillium Foundation Grant Funding**

4.14 **Unsuccessful Outcome of Investment Ready Funding**

4.15 **Almaguin Baseball League Magnetawan Poster**

4.16 **ICYMI Council Highlights February 21, 2024**

RESOLUTION 2024-75 Bishop-Hind

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the correspondence items as copied and circulated.

Carried.

RESOLUTION 2024-76 Hetherington-Kneller
BE IT RESOLVED THAT the Council of the Municipality of Magnetawan endorses and supports item 4.1 County of Lambton Uploading of Municipal Highway Infrastructure to the Province of Ontario;
AND FURTHER THAT this resolution be circulated to the Honourable Doug Ford, Premier of Ontario, Sarnia-Lambton MPP Bob Bailey, the Honourable Prabmeet Singh Sarkaria, Ontario Minister of Transportation, the Association of Municipalities of Ontario, and all Ontario municipalities through AMCTO.
Carried.

RESOLUTION 2024-77 Bishop-Hetherington
BE IT RESOLVED THAT the Council of the Municipality of Magnetawan endorses and supports item 4.2 Town of Lincoln Urgent Need for Increased Funding to Libraries and Museums in Ontario;
AND FURTHER THAT this resolution be circulated to the Province, the Minister of Tourism Culture and Sport, the Niagara Region, the 12 Local Area Municipalities in Niagara, the Association of Municipalities of Ontario, and all Ontario Municipalities Ontario municipalities through AMCTO.
Carried.

RESOLUTION 2024-78 Hind-Bishop
BE IT RESOLVED THAT the Council of the Municipality of Magnetawan endorses and supports item 4.3 County of Renfrew Affordability of Water and Wastewater Systems;
AND FURTHER THAT this resolution be circulated to the Honourable Doug Ford, Premier of Ontario, the Honourable Kinga Surma, Minister of Infrastructure (Ontario), the Honourable Dominic Leblanc, Minister of Intergovernmental Affairs, Infrastructure and Communities (Canada), the Honourable Paul Calandra, Minister of Municipal Affairs and Housing, the Honourable Andrea Khanjin, Minister of the Environment, Conversation and Parks (Ontario), Cheryl Gallant, MP, Renfrew-Nipissing-Pembroke, John Yakabuski, MPP, Renfrew-Nipissing-Pembroke and Parliamentary Assistant to the Minister of the Environment, Conversation and Parks, the Federation of Canadian Municipalities (FCM), the Association of Municipalities of Ontario, and all Ontario Municipalities Ontario municipalities through AMCTO.
Carried.

ACCOUNTS

5.1 **Accounts in the amount of $248,740.31**

RESOLUTION 2024-79 Kneller-Hetherington
BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves the accounts in the amount of $248,740.31 as presented.
Carried.

CLOSED SESSION

In accordance with Section 239(2) of the Municipal Act, 2001, S.O. 2001, c25, as amended, Council shall proceed into Closed Session in order to address matters pertaining to:

(b) personal matters about an identifiable individual

(i) information explicitly supplied in confidence to the municipality by a third party

RESOLUTION 2024-80 Hetherington-Bishop

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan moves to a closed session at 1:45 pm pursuant to Section 239(2) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, Council shall proceed into Closed Session in order to address matters pertaining to:

(b) personal matters about an identifiable individual

(h) information explicitly supplied in confidence to the municipality

Carried.

RESOLUTION 2024-81 Hetherington-Hind

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan returns to open session at 2:50 pm.

Carried.

RESOLUTION 2024-82 Bishop-Kneller

WHEREAS the Council of the Municipality of Magnetawan thanks the residents for their nominations for the Ontario Senior of the Year Award 2024;

AND WHEREAS Council has carefully considered each nomination and is grateful to have and extends its thanks to all of our super senior volunteers in our community;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Magnetawan nominates Harvey Sohm for the Ontario Senior of the Year Award 2024 and directs Staff to forward Council's nomination to the Province.

Carried.

CONFIRMING BY-LAW AND ADJOURNMENT

7.1 **Confirm the Proceedings of Council and Adjourn**

RESOLUTION 2024-83 Hind-Hetherington

BE IT RESOLVED by the Council of the Municipality of Magnetawan that the Confirming By-law is now read a first, second and a third time, passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and engrossed in the by-law book;

AND FURTHER THAT, this meeting is now adjourned at 2:55 pm to meet again on Wednesday April 10, 2024, at 1:00 pm or at the call of the Chair.

Carried.

Approved by:

_____ _____

Mayor Clerk

DRAFT

Laura Brandt

Subject: FW: Participate in the Moose Hide Campaign & stop gender-based violence

---------- Forwarded message ---------
From: **Moose Hide Campaign** <info@moosehidecampaign.ca>
Date: Tue., Mar. 26, 2024, 9:35 a.m.
Subject: Participate in the Moose Hide Campaign & stop gender-based violence
To: <sdunnett2@gmail.com>

MOOSE HIDE CAMPAIGN
CAMPAGNE MOOSE HIDE

Dear Mayor Dunnett,

Canada is facing a crisis of Intimate Partner Violence (IPV) with more than 4 in 10 women having experienced it in their lifetime. This epidemic cuts across all demographics but is especially harmful to Indigenous women who are twice as likely to experience violence from their current or former partners.

The Moose Hide Campaign is an Indigenous-led grassroots movement that allows people to take steps towards reconciliation and eliminate IPV in Canada.

Wearing the free gift of Indigenous medicine - the moose hide pin - is a way to show your solidarity with victims and to make a commitment to honour and protect the women in your life.

All levels of government are are choosing to embrace the Moose Hide Campaign. Last year, mayors across Canada took part in the Campaign by sharing videos of support and making proclamations - including Ottawa Mayor Mark Sutcliffe, Edmonton Mayor Amarjeet Sohi, Halifax Mayor Mike Savage, and many more.

HOW YOU CAN SUPPORT: We are honoured to invite you to support the Moose Hide Campaign, raise your voice to end gender-based violence and help foster positive change in your community. Here are some ways you can take part:

- **Participate in the Mayoral Social Media Challenge:** Post a video on social media between May 1 and May 16, showing your support for the Campaign, wearing a moose hide pin and challenging another mayor in Canada to participate. *Respond to this email if you would like a script and moose hide pins sent to you.*

- **Make a Proclamation:** Proclaim May 16, 2024 to be Moose Hide Campaign Day in your community to coincide with our Canada-wide day of ceremony.

- **Order Moose Hide pins:** Order moose hide pins to wear and share with Council and Staff.

Now, more than ever, Canadians and Indigenous people need their leaders to stand together and state unequivocally that violence against women and children has no place in our societies. Your participation in Moose Hide Campaign Day is an opportunity to contribute to our collective healing journey.

Please let us know you if can participate and we will send you supporting materials.

Thank you for your support and leadership.

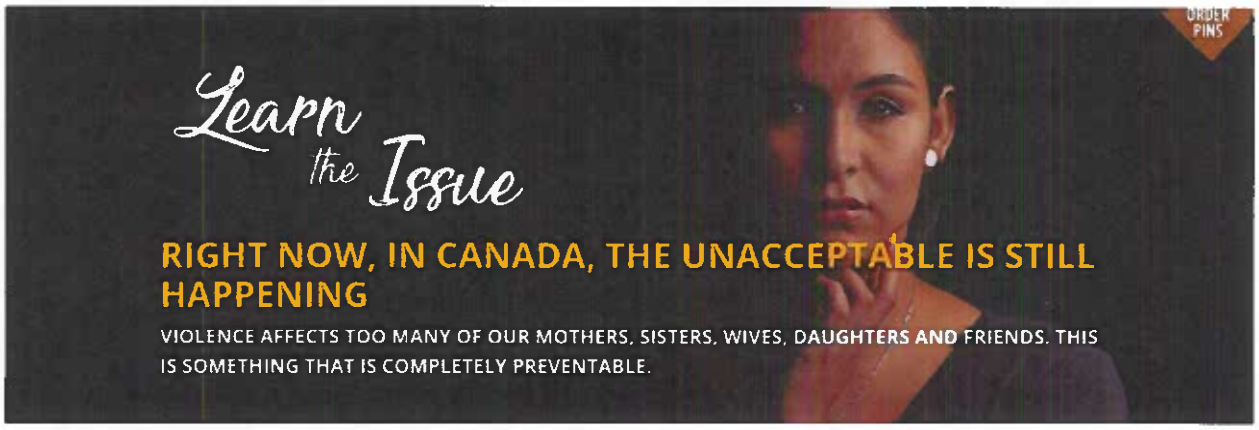
Sincerely,

Raven Lacerte

Raven Lacerte
National Ambassador and
Co-Founder

David Stevenson
Chief Executive Officer

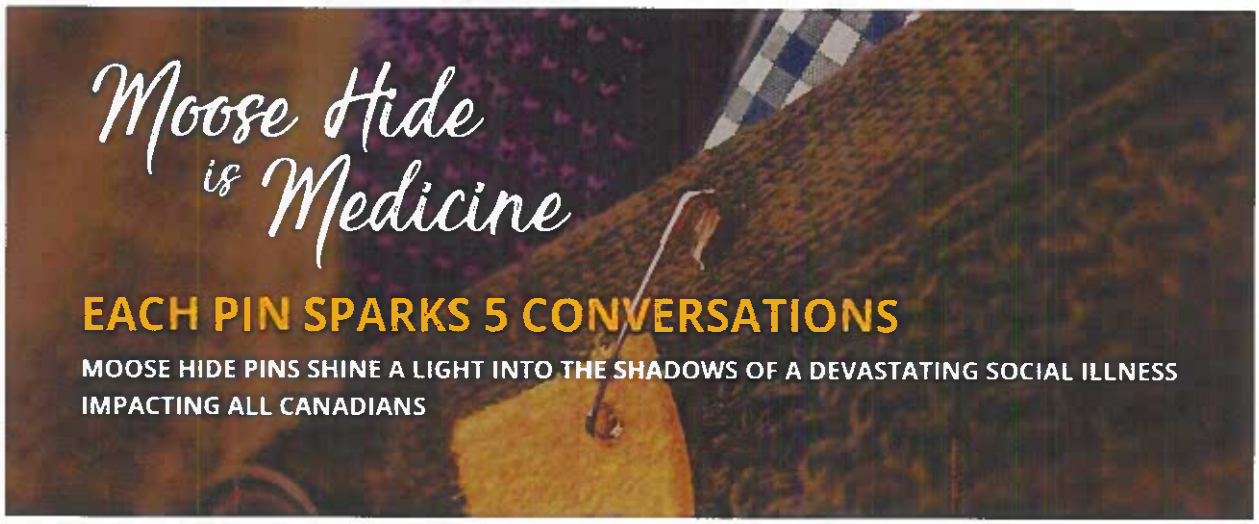
unsubscribe from Moose Hide Campaign correspondence



The Moose Hide Campaign recognizes that all forms of violence are unacceptable, regardless of gender. We see the disproportionate number of women who are victims and the importance of engaging men and boys in addressing this issue. We also know that "shame and blame" isn't the answer.

Did you know?

- Every year there are over 60,000 physical or sexual assaults against women in BC – more than 1,000 per week
- One in three women will be sexually assaulted in her lifetime (Stats Canada, 2006)
- In 2014 there was a daily average of 7,969 women and children staying in shelters across Canada because it was not safe at home (Statistics Canada)
- There were 1,181 cases of missing or murdered Aboriginal women in Canada between 1980 and 2012, according to the RCMP, with BC recording more than any other province (Native Women's Association of Canada, 2010). However, according to grassroots organizations the number is much higher, closer to 4,000
- Domestic violence is preventable.



Worn as a commitment to honour, respect and protect the women and children in your life, pins are completely free and come in batches of 25 so you can spread the word of the campaign. We also offer the option of animal-free pins.
We provide these pins and information cards as a free gift of medicine. In return, we ask you to not sell them for any amount of money – and consider doing the following:

- Share a photo of yourself wearing a pin on social media and tagging us!
- Carry extra pins with you to share with those who ask you about it.
- Donating towards future moose hide pin production and distribution.

RESOLUTION NO. 2024 – APRIL 10, 2024

Moved by: _____

Seconded by: _____

WHEREAS the Council of the Municipality of Magnetawan receives the report of Patrick Towns and Jamie Robinson, Planners MHBC Planning, for a Zoning by-law Amendment Application from John Jackson (Agent) for Mark Goodjohn – Lot 19 & 20 Concession 3 & 4, Municipally known as 1388 Ahmic Lake Road Municipality of Magnetawan to refine the Environmental Protection (EP) Zone boundary following the submission of an Environmental Impact Study (EIS) by FRI Corp;

AND WHEREAS the EIS outlines recommended mitigation;

NOW THEREFORE BE IT RESOLVED THAT Council defers a decision on this matter until the mitigation recommendations are completed.

Carried_____ Defeated_____ Deferred_____ _____

Sam Dunnett, Mayor

Recorded Vote Called by: _____

Recorded Vote

Member of Council	Yea	Nay	Absent
Bishop, Bill			
Hetherington, John			
Hind, Jon			
Kneller, Brad			
Mayor: Dunnett, Sam			

MUNICIPALITY OF MAGNETAWAN

NOTICE OF COMPLETE APPLICATION and PUBLIC MEETING FOR A ZONING BY-LAW AMENDMENT

TAKE NOTICE that the Municipality of Magnetawan has received a complete application to amend the Municipality's Zoning By-law under Section 34 of the *Planning* Act of the *Planning Act*, R.S.O., 1990. The Corporation of the Municipality of Magnetawan will hold a Public Meeting on:

April 10, 2024
At 1:00 pm. at the
Municipality of Magnetawan Community Centre, 4304 Hwy #520, Magnetawan, Ontario

THE PURPOSE OF THE PUBLIC MEETING is to consider a Zoning By-law Amendment application to amend Zoning By-law No. 2001-26 of the Municipality of Magnetawan, pursuant to Section 34 of the *Planning Act,* R.S.O. 1990, Chapter P. 13. A key map showing the location of the property affected by the Zoning By-law Amendment is attached to this notice.

DESCRIPTION OF THE LANDS The application for Zoning By-law Amendment applies to the subject property located at 1388 Ahmic Lake Road, and is legally described as Part of Lots 19 and 20, Concession 3 and 4, Part of 42R-16810, Municipality of Magnetawan.

THE PURPOSE of the proposed Zoning By-law Amendment is to rezone the subject property to refine the boundary of the Environmental Protection (EP) Zone mapping following the submission of an Environmental Impact Study. The subject property is currently located within the Shoreline Residential (RS) Zone and the Environmental Protection (EP) Zone.

THE EFFECT of the application is to facilitate the applicant in establishing a building envelope for a proposed residential dwelling, dock and boathouse along the shoreline on the subject property.

INFORMATION AVAILABLE
Information relating to the proposed Zoning By-law Amendment application is available for public review on the municipal website – www.magnetawan.com – or by request during business hours, Monday to Friday from 8:30 am to 4:30 pm, at the Municipality of Magnetawan Municipal Office (4304 Hwy #520 Magnetawan, Ontario, P0A 1P0) or by emailing: planning@magnetawan.com

NOTICE OF DECISION
If you wish to be notified of the decision of Municipality of Magnetawan on the proposed Zoning By-law Amendment you must make a written request to Erica Kellogg, Deputy Clerk – Planning and Development at the Municipality of Magnetawan.

ORAL AND WRITTEN SUBMISSION – APPEAL
If a person or public body would otherwise have an ability to appeal the decision of the Council of the Municipality of Magnetawan to the Ontario Land Tribunal but the person or public body does not make oral submissions at a public meeting or make written submissions to the Municipality of Magnetawan before the by-law is passed, the person or public body is not entitled to appeal the decision.

If a person or public body does not make oral submissions at a public meeting, or make written submissions to the Municipality of Magnetawan before the by-law is passed, the person or public body may not be added as a party to the hearing of an appeal before the Ontario Land Tribunal unless, in the opinion of the Tribunal, there are reasonable grounds to do so.

Individuals who make written submissions should be aware that their submission and any personal information in their correspondence will become part of the public record and made available to the Applicant, Committee and Council.

Please see reverse for key map

PLEASE SUBMIT ANY WRITTEN COMMENTS TO ERICA KELLOGG
Quoting File No: GOODJOHN ZONING BY-LAW AMENDMENT

Erica Kellogg, Deputy Clerk – Planning and Development
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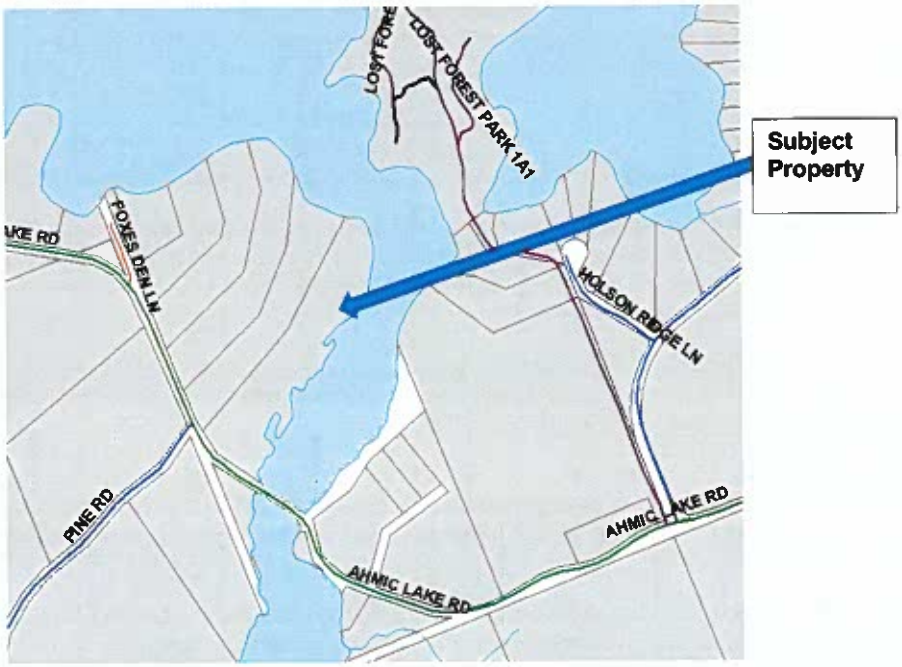
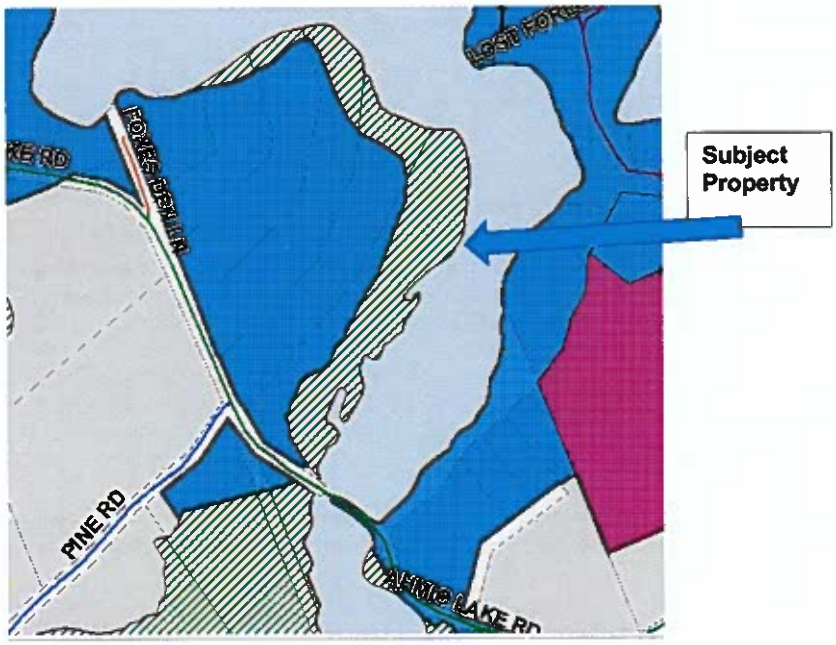
DATED at the Municipality of Magnetawan this 21st day of March, 2024

KEY MAP OF SUBJECT PROPERTY:



KEY MAP OF SUBJECT PROPERTY:
Zoning Schedule "A"



STAFF REPORT

TO:	Erica Kellogg, Deputy Clerk – Planning & Development Municipality of Magnetawan
FROM:	Patrick Townes, BA, BEd and Jamie Robinson, BES, MCIP, RPP MHBC Planning Limited
DATE:	April 10, 2024
SUBJECT	Zoning By-law Amendment Application – Goodjohn 1388 Ahmic Lake Road, Municipality of Magnetawan

Recommendation

Based on the land use planning analysis contained in this Staff Report, MHBC Planning Limited recommends:

THAT Council receive the Staff Report dated April 10, 2024 respecting the Zoning By-law Amendment application for 1388 Ahmic Lake Road (Goodjohn); and,

THAT Council approves the Zoning By-law Amendment and passes a By-law.

Proposal /Background

A Zoning By-law Amendment application has been submitted by John Jackson Planner Inc. (Agent) on behalf of the property owner, Mark Goodjohn. The subject property is municipally known as 1388 Ahmic Lake Road in the Municipality of Magnetawan and is legally described as Part Lots 19 and 20, Concession 3 and 4, Geographic Township of Croft, Municipality of Magnetawan, District of Parry Sound. The location of the subject property is shown in Figure 1.

Figure 1: Location of Subject Property

The subject property is currently located within the Shoreline Residential (RS) Zone and the Environmental Protection (EP) Zone. The purpose and effect of the proposed Zoning By-law Amendment application is to rezone the subject property to refine the boundary of the Environmental Protection (EP) Zone mapping following the submission of an Environmental Impact Study. The application is to facilitate the applicant in establishing a building envelope for a proposed residential dwelling, dock and boathouse along the shoreline on the subject property.

The subject property is currently vacant and appears to contain an existing driveway as shown in the aerial photography. An aerial image of the subject property is shown in Figure 2. The boundary of the subject property appears to include lands that are now flooded along the shoreline.

Figure 2: Aerial Image of Subject Property

Area Context

The following is a summary of the surrounding land uses:

North: Existing shoreline residential

East: Existing shoreline residential

South: Existing rural residential and shoreline residential

West: Existing rural residential and shoreline residential

Policy Analysis

Provincial Policy Statement

The Provincial Policy Statement (PPS) is a document that provides policy direction on matters of Provincial interest concerning land use planning. Ontario has a policy led planning system and the PPS sets the foundation for regulating the development and use of land in the Province. Policies are set out to provide for appropriate development while also protecting resources of provincial interest, public health and safety, and the quality of the natural and built environment. When making land use planning decisions, Planning Authorities must ensure that all planning decisions are consistent with the PPS.

The subject property is located on Rural Lands within the Municipality. Section 1.1.5.2 of the PPS includes permitted uses on Rural Lands. The proposed use is considered as a resource-based recreational use (recreational dwelling) on the shoreline and is a permitted use in the context of the PPS.

Section 1.1.5.4 of the PPS indicates that "*development that is compatible with the rural landscape and can be sustained by rural service levels should be promoted".* The Proposed Zoning By-law Amendment is compatible with the existing rural landscape of the surrounding lands and can be sustained by rural service levels.

Section 1.6.6.4 provides policies that apply to development serviced by individual on-site sewage and water services. The PPS states that individual on-site sewage services and individual on-site water services may be used for a new development provided that site conditions are suitable for the long-term provision of such services with no negative impacts. The subject property will be serviced by private on-site sewage and water services when it is developed with the future proposed residential use.

Section 2.0 of the PPS contains policies related to the wise use and management of resources. Ontario's long-term prosperity, environmental health, and social well-being is dependent on protecting water and natural heritage features. Section 2.1 of the PPS further states that natural heritage features shall be protected for the long term. Accordingly, an Environmental Impact Study (EIS) was prepared by FRi Ecological Services, dated October 2023, to assess the potential impact of proposed development on the subject property, including the refinement of the Environmental Protection (EP) Zone mapping to accurately reflect the natural heritage features identified on the subject property. Currently, the EP Zone mapping encompasses the majority of the subject property and there is limited areas for development.

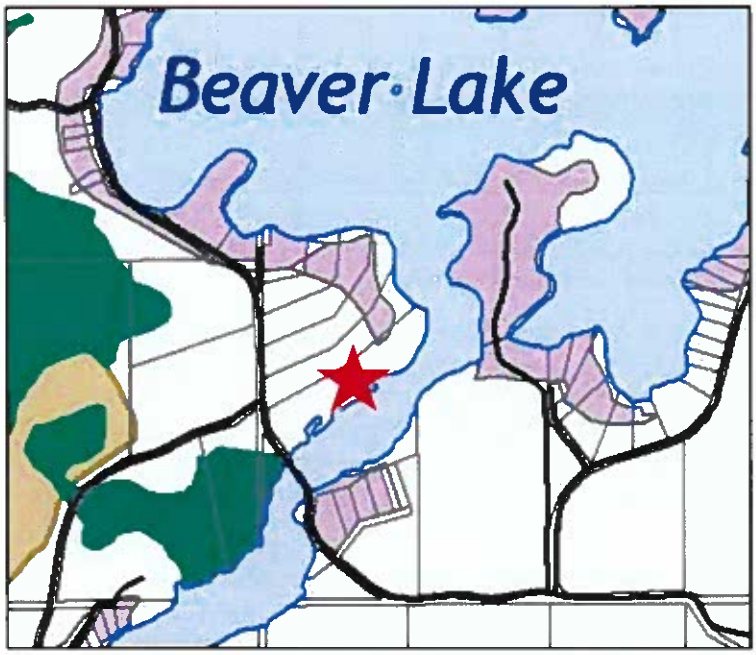
Section 2.1.6 of the PPS states that *"development and site alteration shall not be permitted in fish habitat except in accordance with provincial and federal requirements".* The EIS identified areas of wetlands and fish habitat on the subject property. The conclusions of the EIS provide support to refine the EP Zone mapping to provide a building envelope for a future residential dwelling on the property, as well as a dock and boathouse on the northern portion of the subject property. The previous EP Zone mapping was overestimated and the site specific study confirmed the appropriate EP Zone boundary based on a review of the relevant policies and natural heritages features present.

The proposed Zoning By-law Amendment is consistent with the PPS.

Municipality of Magnetawan Official Plan

The Municipality's Official Plan provides policy direction on growth and development within Magnetawan. The policies in the Plan address the environment, cultural and built heritage, natural resources and servicing and transportation. Schedule A (Land Use Map) of the Official Plan identifies the subject property as being designated "Rural" and a small portion "Shoreline". The proposed future residential use is entirely located within the Rural designation. Figure 3 includes an excerpt of Schedule A of the Official Plan.

Figure 3: Excerpt of Schedule A of Official Plan



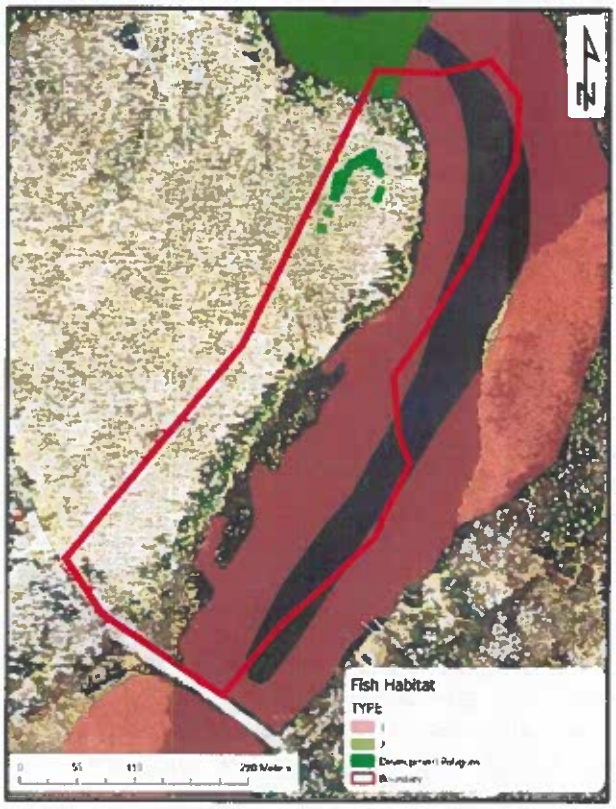
Section 5.2 of the Official Plan contains policies for Rural Areas in the Municipality and states that the permitted uses include agriculture and residential dwellings provided they are in close proximity to other residential uses and existing roadways. The subject property is bound by neighbouring residential uses and will be accessed by an existing roadway via Ahmic Lake Road.

Section 4.4 of the Official Plan states that new development or site alteration shall have no negative impact on the natural features or ecological functions of significant habitat of endangered or threatened species, other significant wildlife habitat, fish habitat, a Provincially Significant Wetland or other significant natural heritage feature or function. The Official Plan does not identify any natural heritage features on the subject property, however the EIS that was completed identified unevaluated wetlands on the subject property and fish habitat along the shoreline.

Section 4.7 of the Official Plan states that Type 1 Fish Habitat must be protected to ensure a healthy population of sports fish in the Municipality and the watershed. Setbacks of 30 meters from cool or cold-water streams and 15 metres from other streams are required. The proposed future residential use falls outside of the

delineated boundary of the Type 1 Fish Habitat which was identified in the EIS. The boundary of the Type 1 Fish Habitat and Type 2 Fish Habitat is shown on Figure 4.

Figure 4: Location of Fish Habitat



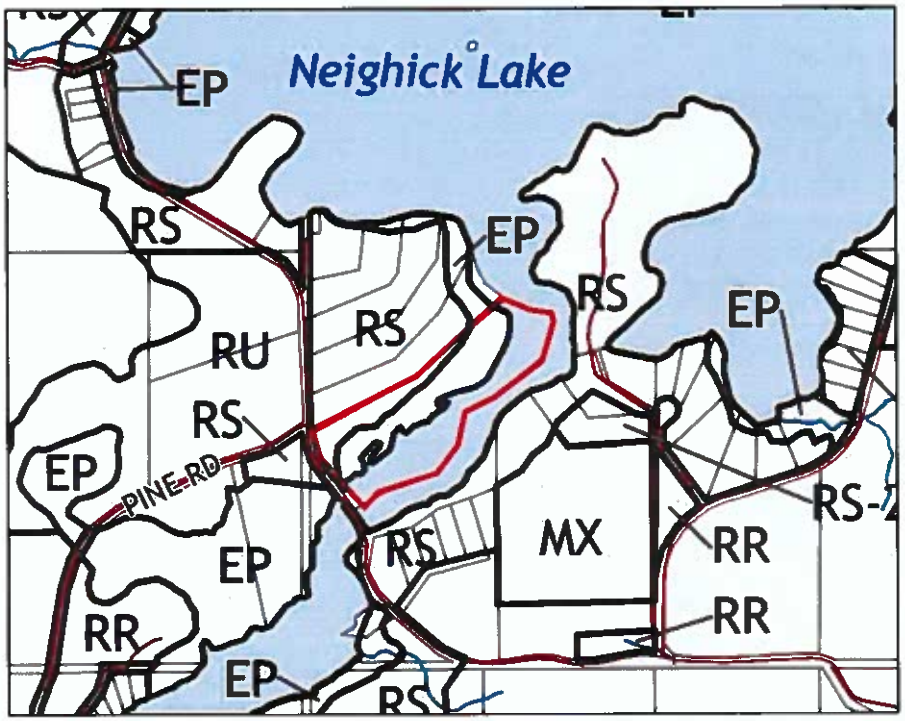
The EIS completed on the subject property has identified unevaluated wetlands and Fish Habitat on the subject property and along the shoreline. The conclusions of the EIS support the refinement of the EP Zone mapping that allows for a building envelope for a future residential dwelling; and established an area on the north portion of the shoreline for a future dock and boathouse. The location of the proposed residential dwelling and proposed dock and boathouse are shown in green on Figure 4 and are located outside the wetland features, and located outside the Type 1 Fish Habitat that has been identified.

The proposed Zoning By-law Amendment conforms to the Official Plan.

<u>Municipality of Magnetawan Zoning By-law</u>

The subject property is currently located within the Shoreline Residential (RS) Zone and the Environmental Protection (EP) Zone. The current zoning is shown in Figure 4.

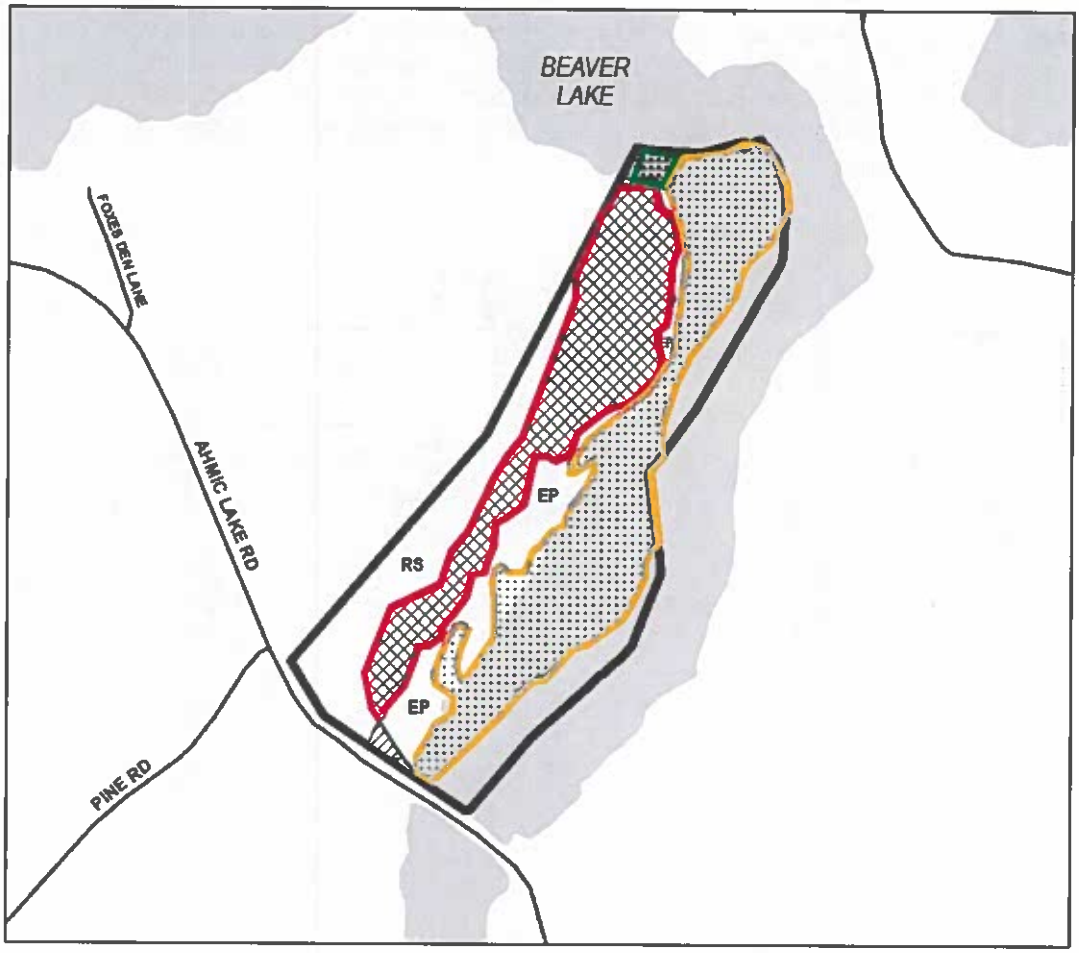
Figure 4: Excerpt of Zoning By-law



The purpose and effect of the proposed Zoning By-law Amendment application is to rezone the subject property to refine the boundary of the Environmental Protection (EP) Zone mapping following the submission of an Environmental Impact Study. The application is to facilitate the applicant in establishing a building envelope for a proposed residential dwelling, dock and boathouse along the shoreline on the subject property.

The Draft Zoning By-law Amendment is included as Attachment 1 to this Report. The portion of the subject property to be rezoned from the EP Zone to the RS Zone it outlined in red on Figure 5. The only portion of the subject property where future shoreline structures are permitted is outlined in green on Figure 5. Additional EP Zone mapping as recommended in the EIS is outlined in orange on Figure 5.

Figure 5: Updated Zone Mapping



The proposed amendment includes a refinement to the EP Zone mapping in accordance with the results of the EIS, resulting in an enlarged RS Zone to provide a suitable building envelope for a residential dwelling, well and septic system. Further, the proposed amendment establishes a specific area on the subject property where a future dock and boathouse is permitted. The remaining shoreline of the subject property is to be protected and no shoreline structures are permitted. The proposed Zoning By-law Amendment is supported by the EIS.

Comments from Departments

Please note that no comments were received at the time this Staff Report was prepared.

Road Department: No comments received as of the date of this report.

Fire Chief: No comments received as of the date of this report.

Building Department: No comments received as of the date of this report.

By-law Department: No concerns.

Summary

The proposed Zoning By-law Amendment is consistent with the Provincial Policy Statement, conforms to the Municipality's Official Plan, is appropriate and represents good planning. The proposed Zoning By-law implements the findings of an EIS that was prepared to establish building envelopes on the subject property for a residential dwelling, dock and boathouse.

Respectfully submitted,

Patrick Townes, BA, BEd
Planning Consultant
MHBC Planning

Jamie Robinson, BES, MCIP, RPP
Planning Consultant
MHBC Planning

Scoped Environmental impact Study
1388 Ahmic Lake Road

October 2023

FRICORP

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Introduction

The subject property is an approximate 4.5-hectare parcel, (10.4 ha as more than half is flooded land) with approximately 650 metres frontage of shoreline on Neighick Lake (formerly Beaver Lake). The property is described as 1388 Ahmic Lake Road (Figure 1). A large portion of the property is zoned Environmental Protection (EP), and the entire shoreline frontage is identified as fish habitat. Both designations preclude development of a cottage and associated infrastructure. Based on the available aerial information, it appears that the current zoning and fish habitat designations may be incorrect.

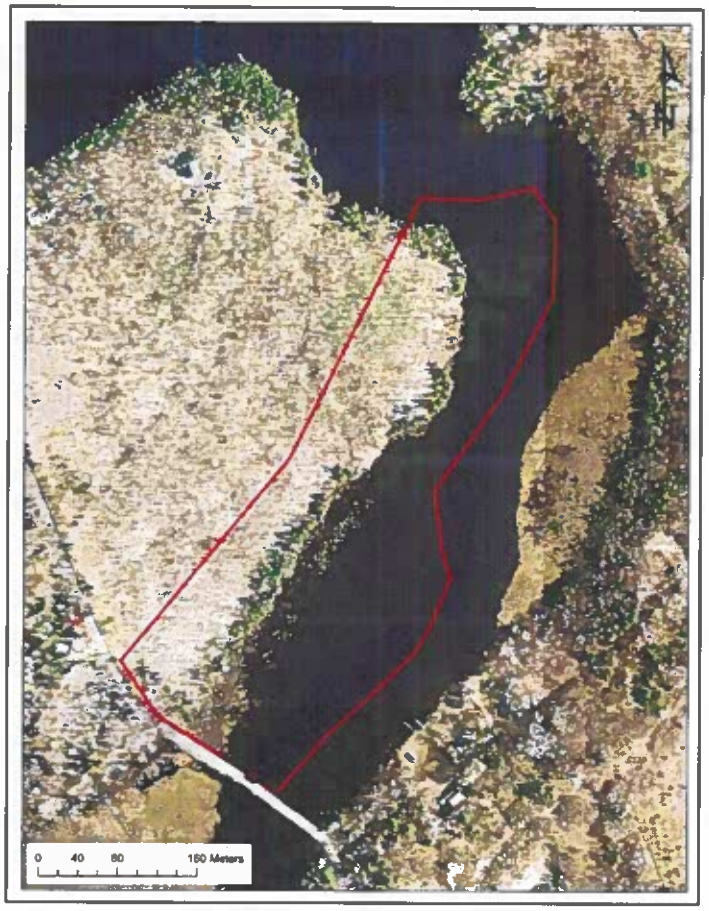


Figure 1: The location and boundary of the subject property is shown in a red outline.

The landowner wishes to establish a development envelope for future residential use and will potentially require a zoning by-law amendment to facilitate this. A sketch of the proposed development is included in Appendix A.

FRi was retained to complete a scoped EIS to assess the existing conditions and provide an opinion on the extent and type of habitat available. The background information consolidation, field work and reporting were guided by a Preconsultation Memo from July 21, 2023. The memo indicated

that an Environmental Impact Study be prepared identifying the nature of the EP zone and the fish habitat, the limits of the fish habitat areas and providing recommendations regarding the preservation of habitat. The memo also noted that the property is within Stratum II deer wintering habitat.

This report will address Stratum II deer wintering habitat, the extent of the EP zone based on the natural heritage values, the extent of fish habitat and a suitable dock and boathouse location. For all three considerations, an assessment of impact and recommendations for avoiding negative impacts are included.

Approach

FRi took a two-part approach to assessing the existing conditions on the property. They include both background research and in-person field investigation.

Background Information

FRi completed a thorough search and consolidation of the existing background information. This included a review of the following:

- Municipal planning documents – Official Plan, Zoning By-law and associated schedules[1]
- Land Information Ontario Geohub[2] - GIS layers
- Leaf-off 2018 orthoimagery
- Fisheries Protection Program – Request for Review[3]
- Fisheries and Oceans – Species at risk critical habitat; aquatic species at risk GIS data[4]
- FishOnline[5]

Field Investigation

A single in-person field visit was conducted on August 29, 2023, by two FRi biologists. The entire property was walked, including a cruise of the entire shoreline frontage. The ecosites on the property were assessed and the type and extent of fish habitat was similarly assessed.

Existing Conditions

Ecological Setting

The subject property is within the Ontario Shield Zone, Georgian Bay Ecoregion (5E). This ecozone occupies more than half of Ontario and contains both boreal forest and non-boreal Great Lakes – St. Lawrence Forest regions. It experiences long cold winters and short warm summers. There

[1] https://magnetawan.com/residents/planning-zoning
[2] https://geohub.lio.gov.on.ca/
[3] https://www.dfo-mpo.gc.ca/pnw-ppe/measures-mesures-eng.html
[4] https://www.lioapplications.lrc.gov.on.ca/AgMaps/Index.html?viewer=AgMaps.AgMaps&locale=en-CA
[5] https://www.lioapplications.lrc.gov.on.ca/fishonline/Index.html?viewer=FishONLine.FishONLine&locale=en-CA

are a wide range of temperatures, precipitation and diverse surficial geology and substrates, as well as complex drainage patterns.[6]

It is more specifically within the Huntsville Ecodistrict (5E-8). The climate in this ecoregion is cool temperate and humid; with mean annual temperatures ranging from 2.8 to 6.2°C and a growing season between 183 and 219 days. Mean precipitation ranges between 771 and 1134 annually.[7] The Huntsville Ecodistrict is situated on the southern edge of the Precambrian Shield and is comprised of gneissic and granitic bedrock. Exposed bedrock is common, as is bedrock covered by limited unconsolidated matter; reflecting the bedrock-controlled geology of the region. There are localized pockets of clay and silt scattered throughout the ecodistrict; wetlands are present in lower areas adjacent the upland bedrock knobs. The forest composition in this region is dominated by mixed forest with pure deciduous and coniferous stands.

Ecological Land Classification

The ecosites on and within 120 metres of the subject property, to the extent possible respecting adjacent private property, were determined and are described in detail below. The represented ecosites correspond to potential habitat and natural heritage features and could reflect the rationale for the EP zoning. They are described below.

Ecosites

Ecological land classification or 'ecosites' are determined by assessing the soil and vegetation characteristics of a site. An ecosite is a contiguous area that shares soil, moisture, and vegetation characteristics, and is at least 0.5 hectares in size. Areas smaller than 0.5 ha are typically not considered standalone ecosites and are included as part of the larger landscape ecosite. However, where small, unique areas are present on the landscape, they are assessed and delineated as ecoelements.

There is one (1) terrestrial ecosites and two (2) wetland ecosites represented on the subject property. The terrestrial ecosite is represented in the tall-treed (Tt) condition, while the wetland ecosites are represented in shrub (S) and open (N) condition. The adjacent properties are other private land, and in the absence of permission to access these lands, the ecosites are assumed contiguous with the assessed types and boundary apparent from the available imagery and observation in the field.

There is a change in forest type along a narrow section of parts of the shoreline where balsam fir and occasional Eastern white cedar (*Thuja occidentalis*) are present in the forest canopy and understory. They are visible in the aerial imagery; however, they were not large enough (>0.5ha)

[6] Crins, William J., Paul A. Gray, Peter W. C. Uhlig, and Monique C. Wester. 2009. The Ecosystems of Ontario, Part 1: Ecozones and Ecoregions. Ontario Ministry of Natural Resources, Peterborough Ontario. Inventory, Monitoring and Assessment, SIV TER IMA TR-01, 71pp.
[7] Ibid.

to be considered as a separate ecosite and since the soils were the same as the larger G058 ecosite, they are assumed under the G058 description.

There is an area of flooded land which represents the 'channel' between Neighick Lake and Crawford Lake downstream. This open water channel does not align with an ecosystem in the provincial framework, rather it is a watercourse.

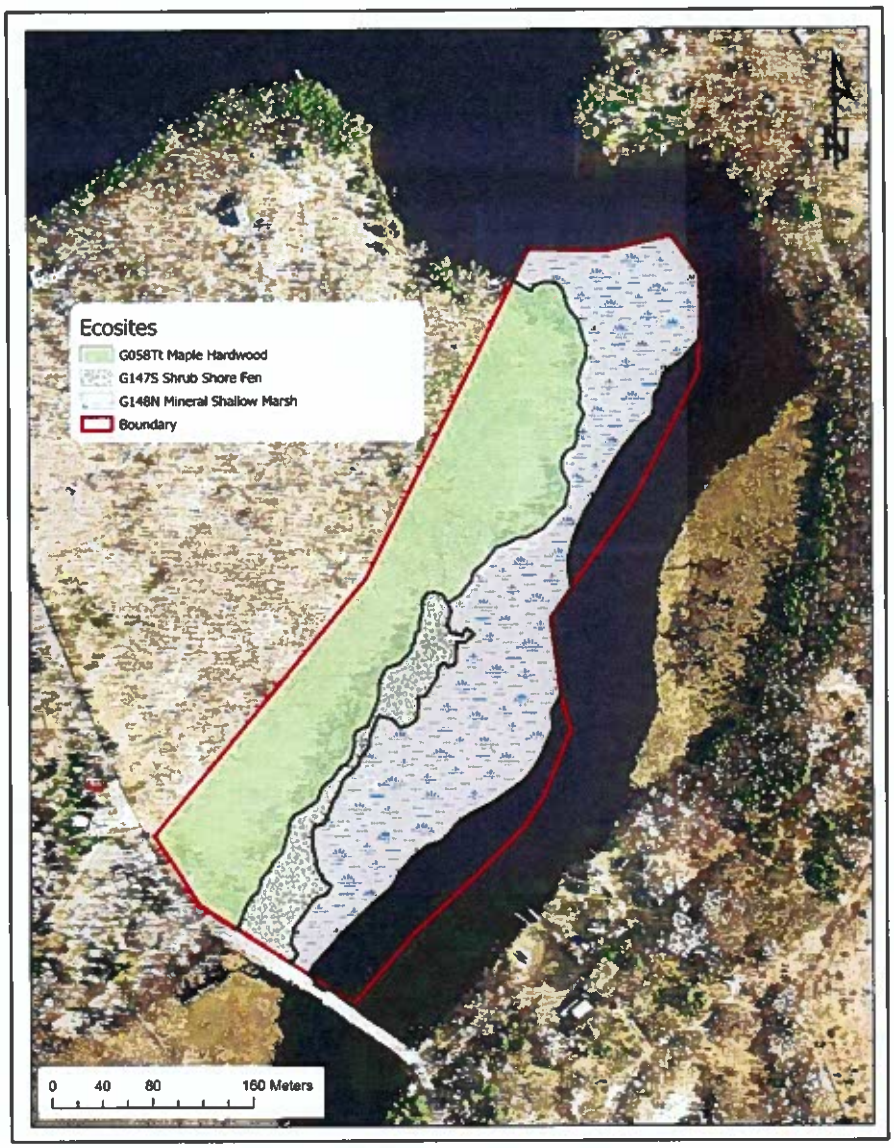


Figure 2: Ecosites on the subject property.

Terrestrial Ecosites

- G058Tt Dry to Fresh, Coarse: Maple Hardwood

G058Tt Dry to Fresh, Coarse: Maple Hardwood

This upland terrestrial ecosite is represented on almost all of the non-flooded subject property, about 4.5 hectares. It is characterized by fresh mineral soils, a coarse sandy loam, with inclusions of bedrock at or near the surface. There are very occasional boulders at the surface, and a moderate understory. The canopy is dominated by sugar maple (*Acer saccharum)*, with occasional yellow birch (*Betula alleghaneiensis*), American basswood (*Tilia americana*) and black cherry (*Prunus nigra*).

The understory herbaceous vegetation includes young sugar maple seedlings, wood fern (*Dryopteris sp.*), wild sarsaparilla (*Aralia nudicaulis*), honeysuckle (*Lonicera sp*), grasses (*Poa sp.*) and leaf litter. Exposed sandy loam soils were apparent in the forested ecosite. There is occasional balsam fir (*Abies balsamea*) in the understory, in particular along the shoreline.

Figure 3 & Figure 4: Coarse sandy loam soils at representative locations in the G058 maple hardwood ecosite. Note the soils over bedrock, sometimes exposed.

Figure 5: Sandy loam soils in G058 ecosite.

Figure 6 & Figure 7: Typical tall-treed maple hardwood forest. The understory is moderately open.

Figure 8: Typical G058 maple hardwood showing the coarse loamy soils, understory and canopy.

Wetland Ecosites

- G147S Shrub Shore Fen
- G148N Mineral Shallow Marsh

G147S Shrub Shore Fen

The shrub shore fen ecosite is represented in a narrow band along the shoreline – upland interface. It experiences seasonal flooding and is represented by floating mats of low shrubs about 0.8 ha in size. The size of this ecosite is influenced by water level fluctuations; the Ahmic system can fluctuate as much as 1.5 metres annually.[8] Species include leatherleaf (*Chamaedaphne calyculata*), sweet gale (*Myrica gale*), and occasional speckled alder and willow species. Herbaceous vegetation includes sedges (*Carex sp.*), marsh cinquefoil (*Comarum palustre*), and bluejoint grass (*Calamagrostis canadensis*).

Figure 9: (left) Shoreline with shrub shore fen in foreground, shallow marsh in background.
Figure 10: (right) Close up of shrub shore fen vegetation.

Figure 11: Organic substrate, saturated, in the G147 shrub shore fen ecosite.

[8] http://www.muskokawaterweb.ca/water-101/water-quantity/operating-regime

G148N Mineral Shallow Marsh

The G148 N mineral shallow marsh is represented on approximately 4.61 ha of the subject property. It is entirely within the wetted/flooded lands along the eastern and northern boundaries. There are extensive areas of emergent aquatic vegetation including pickerelweed (*Pontederia cordata*), sedges (*Carex sp.*), rushes (*Scirpus sp.*), cattails (*Typha sp.*) and a few floating species including white-water lily (*Nymphaea alba*) and floating heart (*Nymphoides cordata*).

Figure 12: Typical view of dense pickerelweed dominated G148 ecosite along the northern and eastern portions of the subject property.

Figure 13: View of the G148 ecosite in the foreground, narrow band of G147 followed by G058 upland maple hardwood ecosite on the subject property. View from the bridge on Ahmic Lake Road looking northeast from the southeast corner of the subject property.

Shoreline Cruise

A shoreline cruise was completed during the August 29th field investigation. Biologists walked the entire frontage of the shoreline on the subject property, with particular attention to the locations identified for both a dock and boathouse. The riparian area and substrate were assessed, the type and extent of aquatic vegetation, and the potential presence of fish habitat features.

Existing Dock

There is an existing floating dock at the north end of the subject property. It is a small floating dock with two sections. The planned development includes the construction of a boathouse at this dock location, with the floating dock relocated to a different location along the shoreline.

The water depths drop quickly at this location; approximately 70 cm in depth at the shore. The substrate is mostly bedrock, with some organic accumulation but also small cobble and sand.

Figure 14: Existing floating dock looking north; note the relative absence of floating and emergent aquatic vegetation.

Figure 15: View of the bedrock at shore, standing on the existing floating dock. Note the immediately deep water and relative absence of aquatic vegetation (August 29, 2023). This is an ideal location for a boathouse.

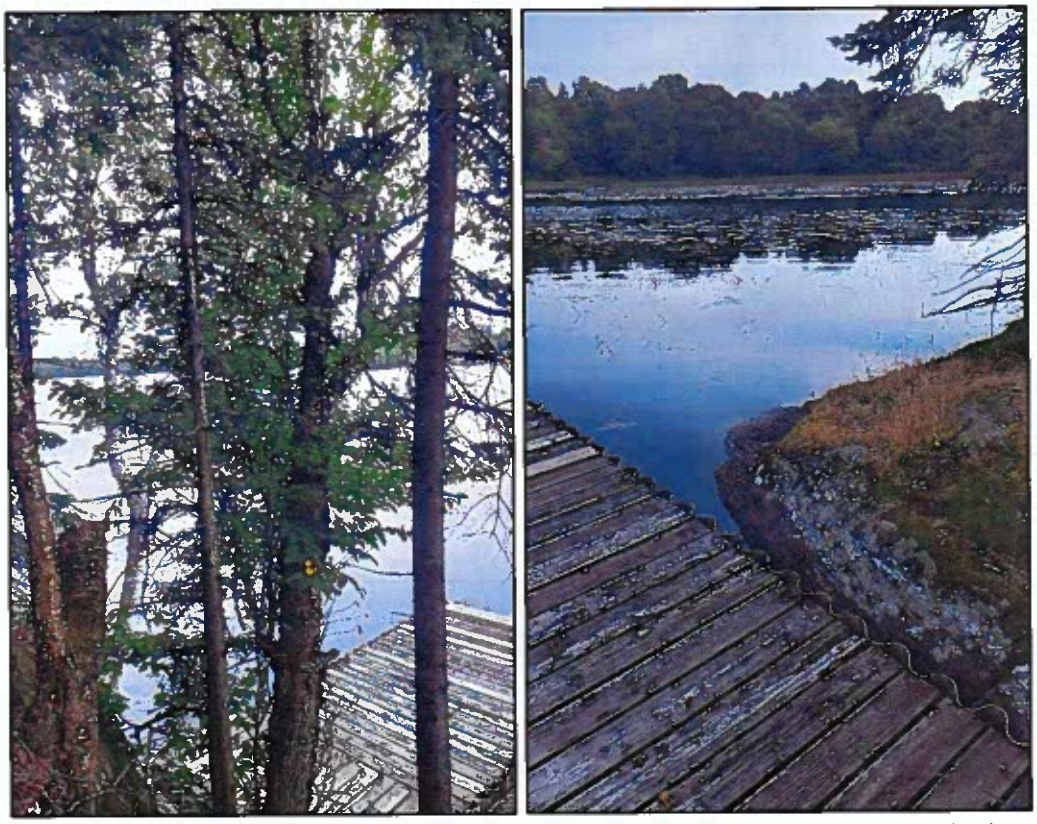


Figure 16: (left) View from upland toward existing floating dock; terrestrial upland is largely bedrock and elevation rise as one moves away from the lake. Figure 17: (right) View to the immediate west of the existing dock; note the bedrock shoreline and the relative absence of both floating and emergent aquatic vegetation at the dock location.

Proposed Boat House Location

The landowner wishes to construct a boathouse at the current dock location. According to plans provided by Custom Home Designs, the architect for the landowner, the proposed boat house will be approximately 32' by 24' or 9.75 metres by 7.3 metres.

The proposed location for the boat house coincides with the existing location of the dock and the nearshore area with the least amount of both emergent and floating aquatic vegetation. It also falls outside of the delineated 'Type 1 fish habitat'. See Figures 28 & 29 for mapping of the identified fish habitat.

Figure 18: (left) To the immediate west of the existing dock location and proposed boat house. Figure 19: (right) View to the front and west of the existing dock and proposed boat house.

Figure 20: (left) View to the front and east of the existing dock and proposed boat house. Figure 21: (right) View to the east of the existing dock and proposed boat house.

Proposed Dock Location

The landowner is proposing a floating dock, on the east side of the subject property; specifically at a location where the upland slopes gently to the shoreline.

Figure 22: (left) View looking south to gently sloping upland and Figure 23: (right) View looking north at gently sloping upland to lake and location of proposed floating dock.

Figure 24: View of upland area adjacent lake where floating dock is proposed.

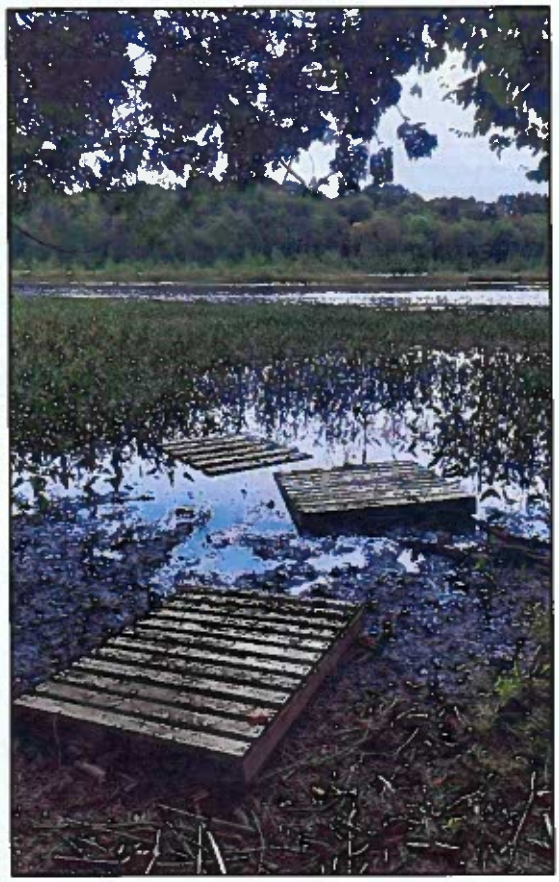


Figure 25: Existing condition at proposed floating dock location. Note fluctuating water levels will result in dock sections being temporarily stranded. Any proposed in-water and nearshore works will require a Request for Review be submitted to Fisheries and Oceans.

Natural Heritage Considerations

The following natural heritage features were identified and addressed as directed in the pre-consultation memo from July 21, 2023.

Environmental Protection Zoning

A large portion of the subject property is presently zoned environmental protection or EP according to the zoning bylaw schedules. Both Schedule A-1 from the 2018 Zoning By-law and the interactive municipal mapping[9] show more than half of the upland (unflooded lands) as 'EP'. The reason for this zoning is not entirely clear, although it is suspected that it is related to the fish habitat and wetlands in the wetted areas of the property.

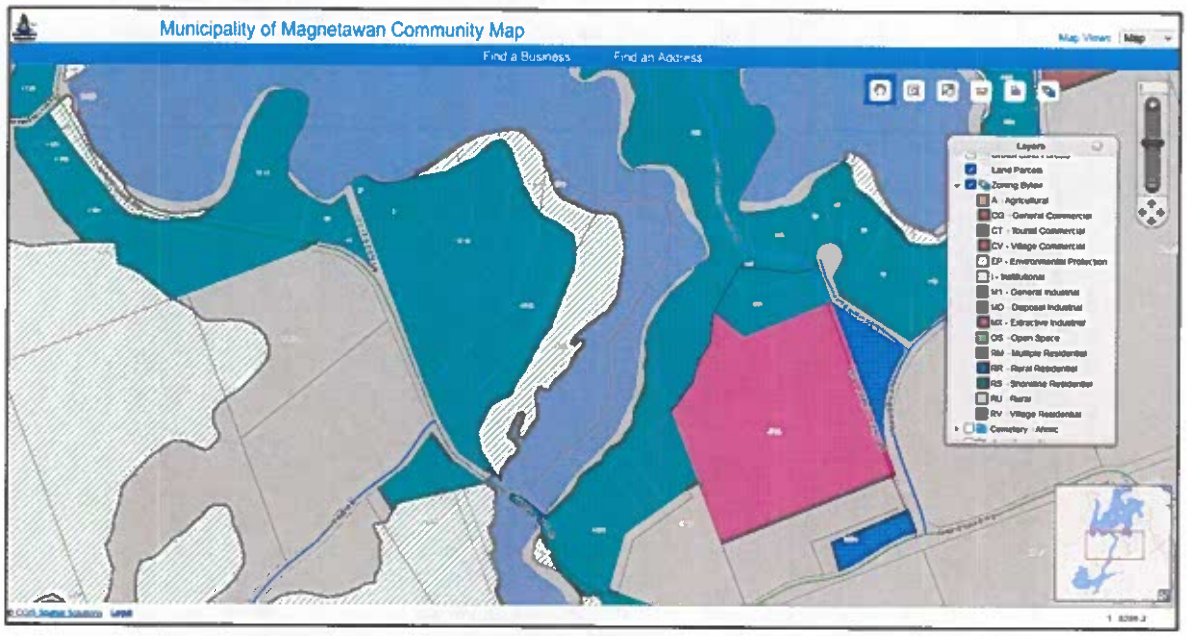


Figure 26: Zoning by-law interactive mapping showing 'EP' on a large portion of the non-wetted area of the subject property.

Field investigations confirm the absence of both wetlands and fish habitat on the subject property to the extent shown in the Zoning Bylaw mapping. It is our opinion that the EP designation for most of the terrestrial upland area is incorrect and should be adjusted to reflect the nature of the subject land. The upland area is mature maple hardwood bush and does not provide either wetland or fish habitat values.

The EP boundary should be adjusted to reflect the high-water line and known elevations based on the water control and associated fluctuations. The system is regulated, and the levels are known. Field investigations confirm the presence of this 'line' by the upland terrestrial vegetation and a

[9] http://www.cgis.com/cpal/?map=Magnetawan

clear boundary on the ground separating the upland areas from the seasonally or occasionally wetted areas. This report supports rezoning any area identified as G058 Maple Hardwood from EP (Environmental Protection) to RS (Shoreline Residential) – identified in pink hatching in Figure 26.

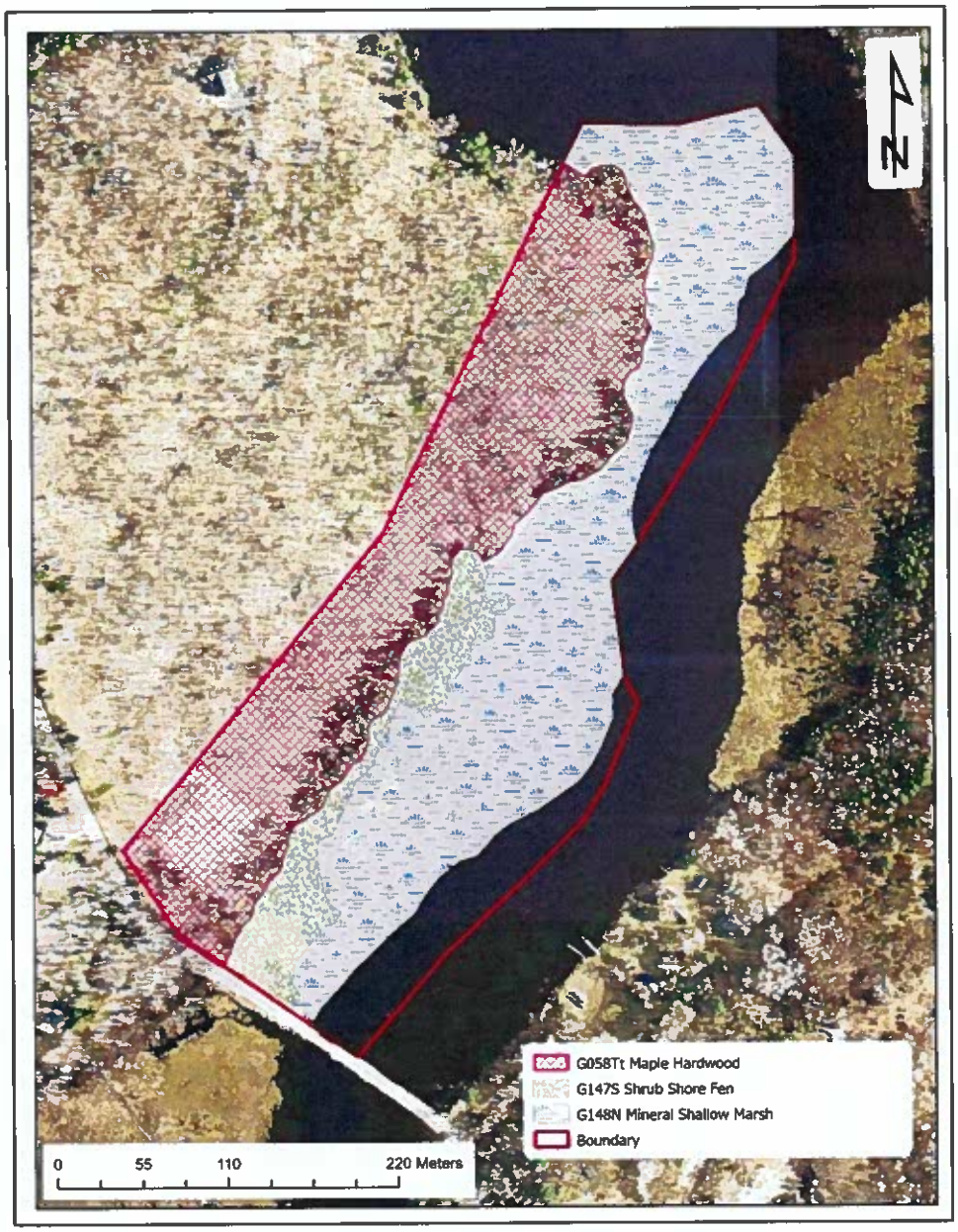


Figure 27: The pink hatching represents the upland terrestrial 'maple hardwood' forest on the subject property. This report supports the rezoning of this entire forested polygon to RS – Shoreline Residential – from EP – environmental protection.

The proposed cottage and accessory buildings will be entirely within the upland terrestrial area, which will be appropriately zoned to RS (shoreline residential) accommodate the proposed development.

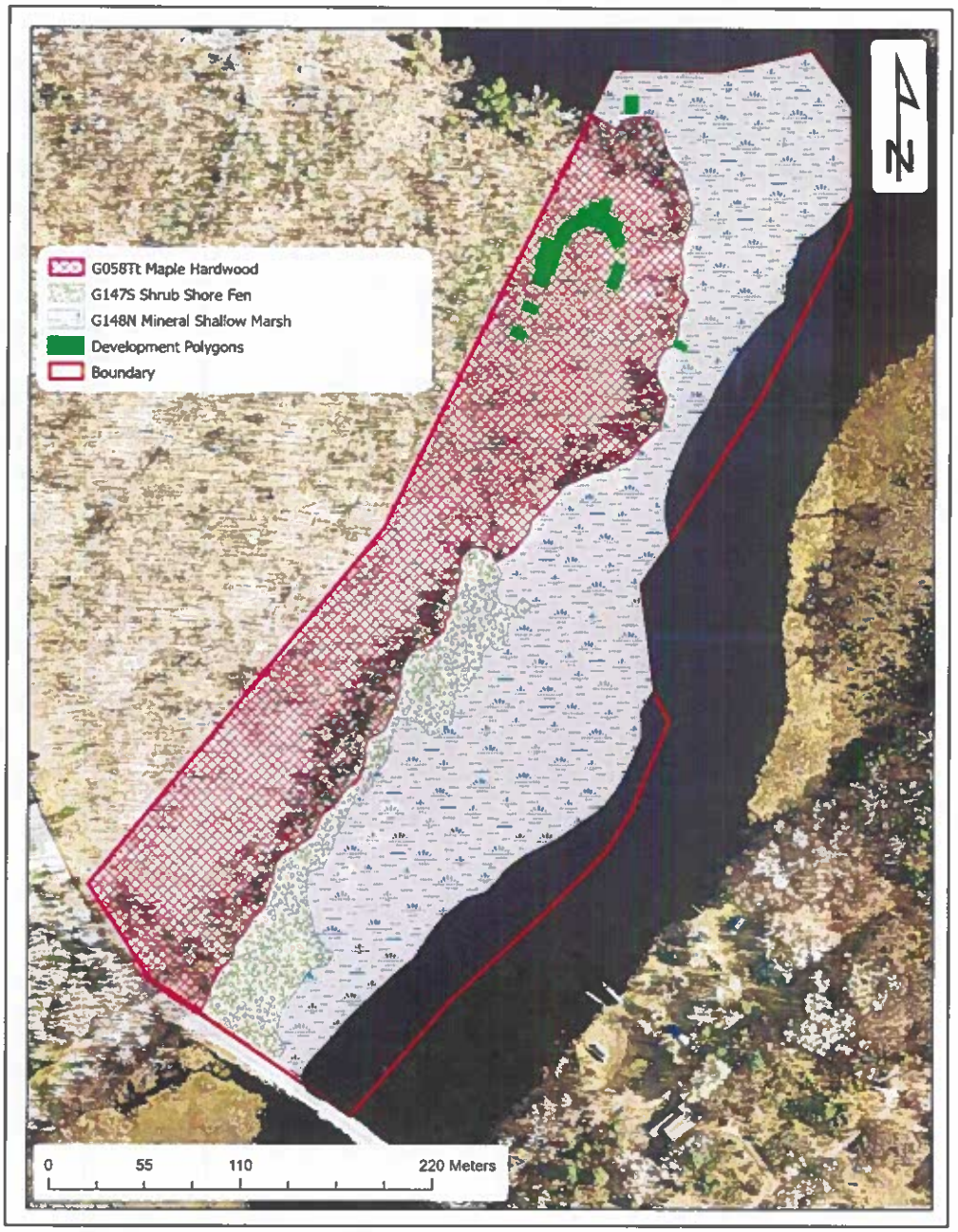


Figure 28: Location of proposed cottage development and accessory buildings; wholly within the area to be rezoned from EP to RS – which permits the planned shoreline residential development.

Fish Habitat

Fish and fish habitat are protected under the federal *Fisheries Act*. This Act has undergone considerable changes over the past 20 years, which are not always reflected in municipal planning framework including Official Plans, Zoning and policies related to fish and fish habitat protections.

Presently, a large portion of the flooded land is identified as 'Type 1 Fish Habitat'. The remaining wetted areas along the shoreline of the property are identified as Type 2 Fish Habitat. The Province of Ontario provided the Town with 'information identifying the location and typing of fish habitat'. Fish habitat typing is an historic approach to fish habitat management dating back to the 1990's. The province has certain delegated responsibilities assigned by the federal government under the Fisheries Act e.g., Fishing Regulations, but the province is not directly responsible for fish habitat protection. This falls under the purview of the federal government. The federal *Fisheries Act* is the legislation which provides protection provisions for fish and their habitat.

The recently revised *Fisheries Act* (1985) prohibits activities that 'result in the death of fish' or 'result in the harmful alteration, disruption or destruction of fish habitat'. The Act has exceptions to these prohibitions which include authorizations and prescribed work (detailed in the Regulations).

Sections 34.4 and 35 of the *Fisheries Act* represent the current legislative framework that protects fish and their habitat. These sections include prohibitions on activities which 'result in the death of fish' or 'result in the harmful alteration, disruption or destruction of fish habitat' (HADD). Fish habitat 'typing' is irrelevant to inform the sensitivity of a fish habitat since the Act prohibits both the death of fish and the harmful alteration, disruption or destruction of fish habitat. The Act treats all fish and fish habitat equally – it does not differentiate or assign levels of sensitivity based on the thermal regime or species of fish present in a watercourse.

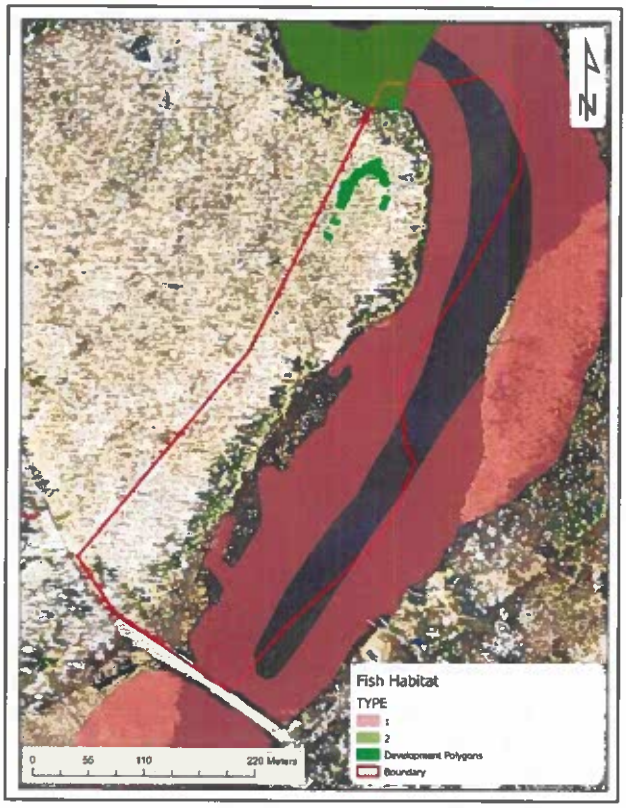


Figure 29: Overview of fish habitat 'typing' fronting the subject property. Note the majority of the shoreline is designated 'type 1'; however, the location of the existing dock and proposed boat house are wholly within Type 2 fish habitat.

Figure 30: Zoomed in view of the proposed development polygons and the fish habitat typing. Note that the entire upland cottage and associated development envelopes are outside of any identified fish habitat.

The proposed boat house is situated entirely outside of the identified Type 1 fish habitat. This meets any natural heritage considerations from the municipal planning perspective. The federal Fisheries Act protects fish and fish habitat and provides a self-assessment tool for which proponents can assess whether their project avoids harm to fish and/or fish habitat. FRi recommends the landowner complete a self-assessment and Request for Review, if necessary, in advance of boat house construction. If a Request for Review is necessary, Fisheries and Oceans (DFO) will review the work and provide either a letter of advice to proceed or recommendations to seek an authorization. Regardless, the process will ensure the municipality has met their listed requirements under the Provincial Policy Statement and their Official Plan.

Deer Wintering Area

The subject property is overlapped by Stratum II deer wintering area, specifically the Oranmore Deer Yard. These areas are identified by the Ministry of Natural Resources and Forestry and are reflected in municipal planning documents.

The Significant Wildlife Habitat Criteria Schedules for Ecoregion 5E[10] (SWHCS) and the Significant Wildlife Habitat Mitigation Support Tool[11] (SWHMiST) provide details on the function and composition of winter concentration areas for white-tailed deer. Deer wintering or yarding areas are areas where deer move to at the onset of colder temperatures and snow. The 'yard' is described as two distinct stratums, referred to as Stratum I and Stratum II.

Stratum I represents the 'core' of the yard, areas where deer will concentrate during the winter when snow depths reach 30+ cm. Stratum I areas are critical for survival during the winter and are primarily composed of coniferous trees (pine, hemlock, cedar, spruce) with a canopy cover of more than 60%.

Stratum II is typically a deciduous or mixed forest with abundant woody browse available for food. Deer move into Stratum II areas in the fall and early winter, usually when snow depths reach 20 cm. Deer use the Stratum II habitat to move to Stratum I habitats during winters with heavier snowfalls; Stratum II functions as a staging and movement area.

[10] Significant Wildlife Habitat Criteria Schedules for Ecoregion 5E, January, 2015, Ontario Ministry of Natural Resources and Forestry. 46 pp.
[11] Significant Wildlife Habitat Mitigation Support Tool, Version 2014. Ontario Ministry of Natural Resources and Forestry. 533 pp.

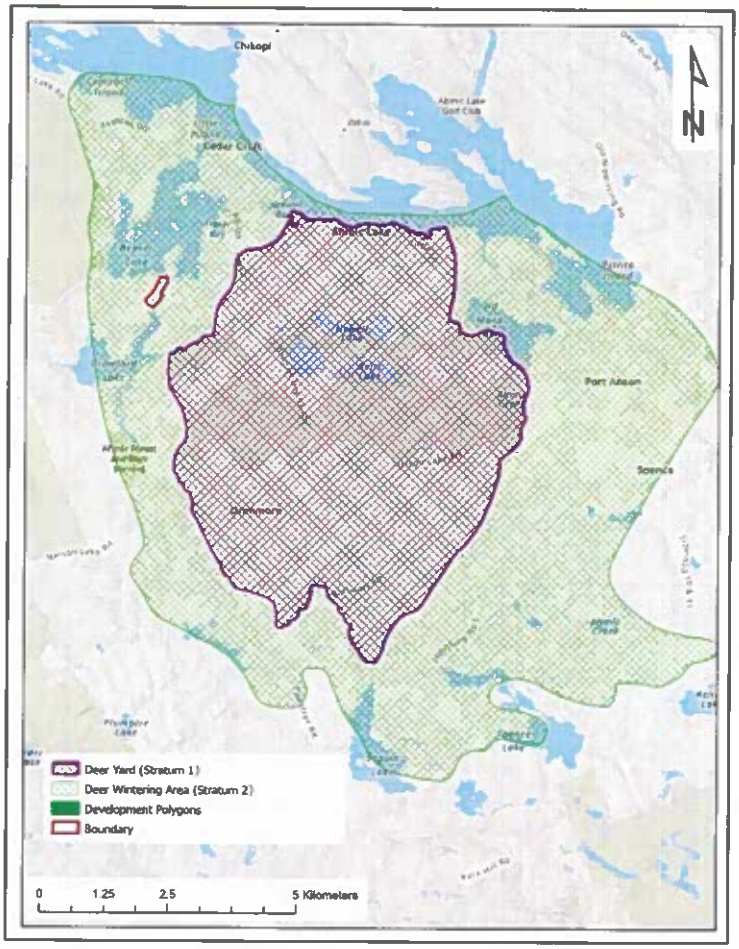


Figure 31: Oranmore deer yard; stratum I in purple, stratum II in green. The subject property is wholly overlapped by stratum II deer wintering habitat.

In Northern Ontario, Stratum II habitat staging areas are on lands surrounding core wintering areas. According to the SWHMiST, single-lot development is not expected to have significant or serious impacts on deer wintering habitat and its function. However, the guide cautions that the practice of depositing food for deer to enhance viewing opportunities by people should be discouraged. The practice of winter-deer feeding affects the animal's normal migration to a deer wintering area and concentrates deer in areas where they would not normally spend the winter. Supplemental feeding can also contribute to localized traffic hazards and negative human-wildlife interactions.

FRi recommends that landowners refrain from supplemental feeding of white-tailed deer in the winter. This will ensure deer continue to follow their natural migration patterns. The proposed small-scale cottage development should not negatively impact the ability of white-tailed deer to move through the identified Stratum II habitat to the 'core' yard during the winter months.

Proposed Development

Cottage and Accessory Buildings

The proposed cottage and accessory buildings including the septic system are situated in mature maple hardwood forest. They exceed the minimum planning setbacks from the shoreline and adjacent properties according to the plans provided by the landowner's architect.

Boathouse

As noted above, the best location for the proposed boathouse is the location of the existing floating dock. This location is ideal given the relative absence/minimal aquatic vegetation, the bedrock substrate and the immediately suitable water depths to accommodate watercraft. It is also entirely outside of the identified 'type 1' fish habitat.

The planned boat house should undergo a 'self assessment' following the guidance found on the Fisheries Protection website. https://www.dfo-mpo.gc.ca/pnw-ppe/reviews-revues/request-review-demande-d-examen-004-eng.html If determined through the self-assessment process, a Request for Review may be required. Regardless, the proposed boathouse generally meets the municipality's planning requirements.

Dock

The existing floating dock location is proposed to be replaced by a boathouse. This necessitates moving the floating dock to another suitable location. Most of the shoreline is identified 'type 1' fish habitat; however, an explanation was given, providing context in the current legislative framework. In short, a float dock will not likely negatively impact fish or fish habitat. It is assumed that the proposed dock will include a narrow footpath, not more than 3 metres wide to accommodate access to the dock.

FRi recommends the landowner submit a Request for Review to Fisheries and Oceans, requesting their review and approval of the proposed dock location. This approach is consistent with the Provincial Policy Statement (PPS) and associated municipal planning framework.

Recommended Mitigation

The following are recommended respecting the proposed development at 1388 Ahmic Lake Road:

- Self assessment of the proposed dock and boat house following the Fisheries Protection Program guidance
    - https://www.dfo-mpo.gc.ca/pnw-ppe/reviews-revues/request-review-demande-d-examen-004-eng.html
- Submit a Request for Review for any in-water and riparian work e.g., boat house and dock, following self-assessment if required;
- Timing of tree clearing and vegetation removal for the development envelopes restricted to October 1st through March 31st to protect wildlife values; e.g., breeding birds;

- Delineate development areas to minimize disturbance to adjacent undeveloped areas on the subject property.
- Refrain from supplemental feeding of wildlife to discourage human-wildlife conflicts, including winter feeding of white-tailed deer.

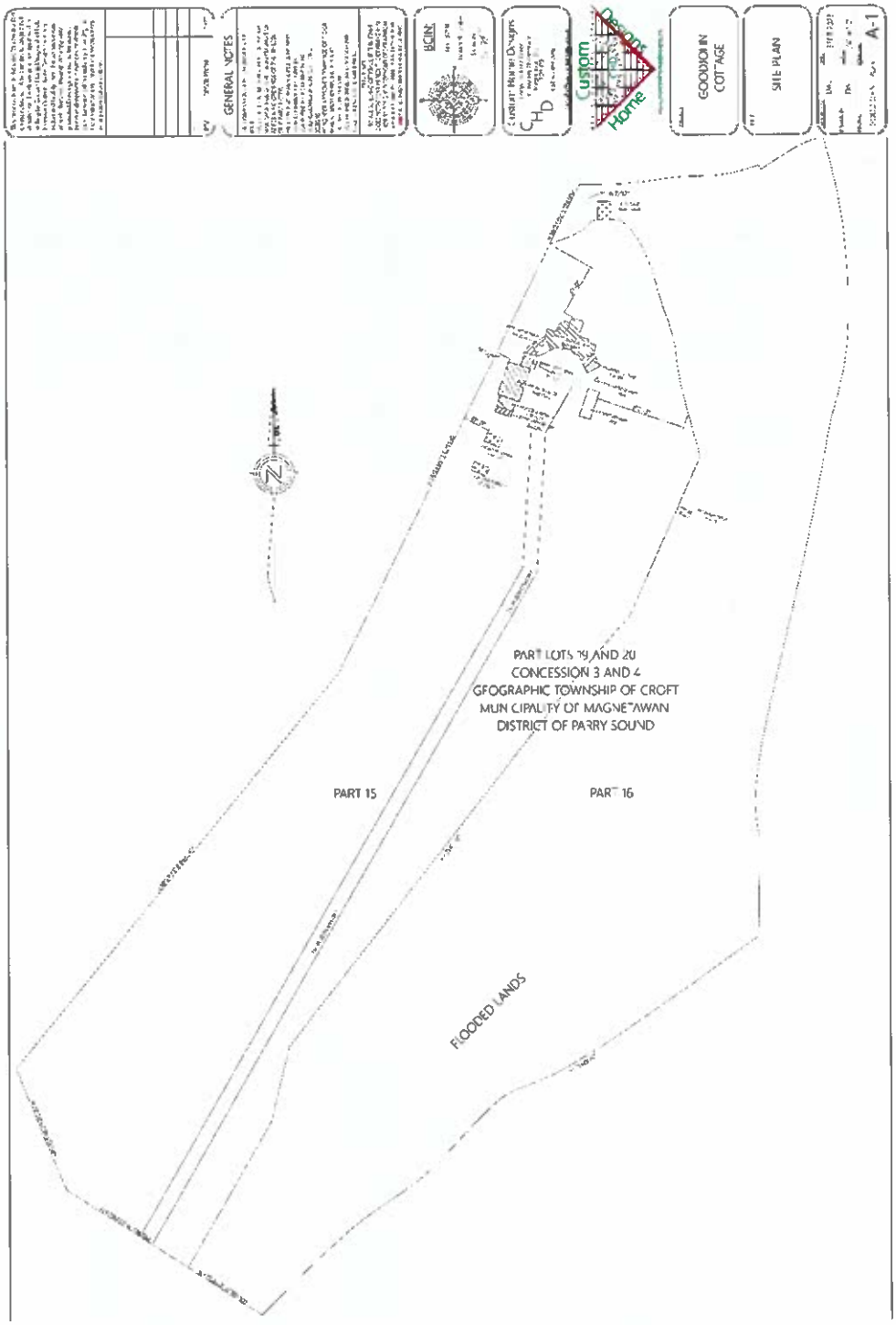
Summary

This report supports the rezoning of all identified terrestrial upland areas at 1388 Ahmic Lake Road from EP (environmental protection) to RS (shoreline residential). If the above noted recommendations are implemented and the suggested timing is adhered to, the proposed cottage development and associated accessory buildings including a boat house and floating dock, will not negatively impacts the natural heritage values on the subject property. This applies to those proposed development envelopes as shown in the appended sketch and reproduced in the figures in this report.

Respectfully submitted,

Rebecca Geauvreau
FRi Ecological Services
Species at Risk Biologist

Appendix A: Sketch of the Proposed Development



Erica Kellogg

From:	Simon Gitalis <simon@gitalis.com>
Sent:	April 2, 2024 8:53 AM
To:	Erica Kellogg
Subject:	GOODJOHN ZONING BY-LAW AMENDMENT
Attachments:	Magnetawan By-law 2016-10 Langford ZBL Amendment (1).pdf; EA AMIC FISH_001 (1).pdf

PLEASE SUBMIT ANY WRITTEN COMMENTS TO ERICA KELLOGG
Quoting File No: GOODJOHN ZONING BY-LAW AMENDMENT
Erica Kellogg, Deputy Clerk – Planning and Development
Municipality of Magnetawan
P.O. Box 7 Magnetawan, Ontario, P0A 1P0
705-387-3947 ext. 1011
planning@magnetawan.com

March 31, 2024

This letter is submitted and representing the following owners and properties:

1) 1422 Ahmic Lake Road, Jordan Goodman, Simon Gitalis
2) 1516 Ahmic Lake Road, 2737101 ONTARIO LTD.
3) 1422 Ahmic Lake Road, Joan Laws, Brian Laws

After reviewing the submission noted above, we are of the opinion that there should be no Boathouse or Dock allowed for this Property.

Attached you will find the Supplementary Fish Habitat Impact Assessment for Seasonal Shoreline Lot Creation Part Lot 19, Concession 3, Geographic Township of Croft, Municipality of Magnetawan, Prepared for Mark Langford when he rezoned and subdivided the 2 lots (S1 & S2) off Lost Forest Park Lane right across from the subject Property. I am also attaching the resulting By-Law No. 2016-10 passed on March 23rd, 2016 by The Corporation of the Municipality of Magnetawan.

These same measures should exist for the opposite side of the channel as it is included and is the same area referred to as "CRITICAL FISH HABITAT" in the Fish Habitat Impact Assessment. There is tons of vegetation and wildlife that utilize this channel. Fish, Turtles, Birds, Deer, Muskrats, Wolf, Bugs, etc...There are three established Beaver Lodges along the Shoreline of the subject Property, they can even be seen in Figure 1.

Why would the other side of the channel be different? They are both "FISH HABITAT" the same guidelines should apply.

The Big Rock where they want to build a (very to large) Boathouse is called the Honey Pot by everyone as it and the shoreline hold many fish all the time.

The spot where they want to squeeze in a floating dock was, is and always will be in the heart of the Fish Habitat. The proposed changes from EP to RS have blurred the lines from the established EP areas for the

proposed Boathouse and Dock to look like they are not in the EP zone anymore. They have shuffled the lines around to confuse the issue at hand. Yes the EP zone does not seem to make sense for the wooded lot area but the shoreline is still a **Critical Fish Habitat**. All the owners in this letter understand this and that the property was designated by the EP zoning and never expected this type of density to be there let alone a Boathouse and Dock. This is very surprising and distressing.

We strongly recommend reviewing the materials attached, taking more time to consider this Bylaw Application and have more discussion about the matter as some of the owners will not be able to attend the short notice for the April 10th date.

Kindly confirm receipt.

Cordially,

Simon Gitalis

simon@gitalis.com

Mobile: 416.592.0263

Simon Gitalis
Public Comment
Attachment #1

Supplementary Fish Habitat Impact Assessment For Seasonal Shoreline Residential Lot Creation Part Lot 19, Concession 3, Geographic Township of Croft Municipality of Magnetawan

Prepared for

By Blythe and Associates
December, 2015

1.0 Introduction and Background Information

In 2013 the proponent, Mr. Mark Langford, prepared an application to sever and rezone a 1-hectare shoreline lot as seasonal shoreline residential. The proposed lot creation was located on the shoreline of Neighick (Beaver) Lake that is part of Ahmic Lake, and the greater Magnetawan River system (UTM centroid coordinate 17 T 599174 5052522).

Subsequently, in 2015, Mr. Langford amended his lot creation application to increase the number of seasonal-residential lots from the original application of one (1), to three (3) lots in the amended application. The shoreline fronting all of the proposed lots has been given a fish habitat importance designation of Type 1 -- the highest level of protection.

Blythe and Associates was originally retained by Mr. Langford in 2013 to prepare a fish habitat impact assessment report on his initial 1-lot application. This report found that although the fish habitat typing was technically correct, the habitat was of marginal value to overall Ahmic Lake fishery and any potential negative impacts to the fish habitat could be easily mitigated by implementing the appropriate standard shoreline development protocols and procedures as stipulated in the local municipal by-laws, provincial septic system standards, and Fisheries and Oceans Canada (DFO) regulations.

1.1 Location

All three lots, as shown on the proponent's lot creation application sketch, are in close proximity to one another (**Attachment 1**). They are located at the narrow isthmus of a peninsula that projects northward into Neighick Lake; terminating at Pleasant Point (UTM centroid coordinate 17 T 599191 5053132).

The original lot for which the 2013 report was written — for the purposes of this report designated as Lot O — was located on the east side of the isthmus (UTM centroid coordinate 17 T 599174 5052522). As previously stated, the fish habitat characteristics of Lot O were marginal.

Lot O fronts on a shallow back bay with:

- shallow-water depth varying from 0.5 m to 1.5 m deep,
- lake bed substrates of a soft organic soil cover by a scattering of woody debris ranging from fine twig and leaf debris with a few scattered submerged logs,
- sparsely vegetated with a mixture of the aquatic plants,
- and a north-facing aspect that limits aquatic vegetation growth and suitability as warm-water fish spawning habitat.

2.0 Existing Lakefront Conditions of Lots S1 and S2

The two newly proposed lots in Mr. Langford's amended application — designated as Lots S1 and S2 for the purposes of this report — are located on the west side of the peninsula's isthmus (UTM centroid coordinate 17 T 599087 5052311) (**Attachment 1**). The fish habitat in this area is significantly different from that of Lot O and is more important to the overall Ahmic Lake fishery.

3.0 Fish Habitat Characteristics of Lots S1 and S2

Lots S1 and S2 front on a narrow — 155 metre wide — channel that connects Neighick Lake and Crawford Lake (**Attachment 1**). The channel between Neighick Lake and Crawford Lake is approximately 2 kilommetre long and heavily vegetated with aquatic plants . This is the main outflow channel from Crawford Lake. The flow is northward into Beaver Lake : thence, into Ahmic Lake and the greater Magnetawan River system.

Crawford Lake receives inflow waters from a relatively large watershed that includes: Bells, Simmons, and Newell Lakes — via Wylie Creek. In addition, it also receives inflow from the Neighick River and its extensive watershed catchment area that includes Seguin (Wolf) Lake: approximately 8 kilometres to the south.

The 2-kilometre long outflow channel, in front of the proposed lot development, sustains an aquatic-plant species rich, lacustrine marsh. At the peak of the summer growing season — late July — the navigable portion of the channel is very narrow — approximately 5 m — and is choked with submerged and floating aquatic vegetation.

This type of lacustrine marsh is relatively uncommon within the Precambrian Shield environment. The open-water marsh is dominated by aquatic plant species such as: water horsetail (*Equisetum fluviatile*), floating burreed (*Sparganium fluctuans*), pickerel weed (*Pontederia cordata*), floating heart (*Nymphoides cordata*), water shield (*Brasenia Schreberi*) , fragrant water lily (*Nymphaea odorata*) , purple bladderwort (*Utriculata purpurea*) and an assortment of pondweeds (*Potamogeton* spp). Along its margins, there is a band of common cattail (*Typha latifolia*).

This extensive area of aquatic vegetation provides critical habitat for both fish and assorted wildlife species. It also provides valuable staging and feeding habitat for migratory waterfowl.

In particular, the following game-fish species are found in abundance here: northern pike; smallmouth bass; largemouth bass; and yellow perch. The extensive lacustrine marsh, and the flow channel itself, provides at least one of the following critical habitats for the aforementioned species — foraging, spawning, and nursery habitat. Game-fish species spawned and grown here would ultimately migrate into other parts of Ahmic Lake. In essence, the Crawford and Neighick lake open-water marshes are a fish-producing factory for the rest of Ahmic Lake.

For these reasons this uncommon and valuable aquatic environment requires a higher level of protection than is usually accorded the normal rocky near-shore environment of most Precambrian Shield lakes.

4.0 Potential Negative Impacts of the Proposed Shoreline Development

Shoreline seasonal-residential lot creation inherently assumes that there will be some development of the lot in terms of the construction of a seasonal dwelling structure and attendant shoreline structures such as a boathouse, dock, and storage buildings. These developments may, if done improperly and without due regard to the shoreline's natural heritage features, result in negative impacts to fish habitat. This is particularly, true in the case of Lots S1 and S2, where the usual expectations of shoreline structures will have to be attenuated in order to protect the critical fish habitat of the lacustrine marsh.

The shallow water and dense vegetation of the open-water marsh, fronting Lots S1 and S2, will preclude any motorized watercraft access from the lot's shoreline to the main navigable channel — approximately 80 metres out from the lot. Similarly, there can be no provision for a swimming area. To achieve either of these objectives would require dredging of the marsh and some amount of destruction of its of critical fish habitat.

The destruction of critical fish habitat of this type tends to be incremental and may take place over a long period of time. To allow any loss of the open-water marsh vegetation to shoreline development would set a precedent; wherein, future shoreline developers would expect similar opportunities to dredge boat channels, create swimming beaches, or remove aquatic vegetation. The open-water marsh environment would be slowly diminished, as would the Ahmic Lake sport fishery.

5.0 Site Specific Mitigation Measures To Protect Critical Fish Habitat

Mr. Langford is proposing a stringent set of environmental constraints to allow the development of Lots S1 and S2 to proceed. Specifically:

- no dredging will be permitted;
- no infilling of the shoreline below the seasonal high-watermark will be permitted;
- no removal of aquatic vegetation by any means will be permitted in front of the lots;
- in order to provide access to the navigable portion of the lake, the lots will have a deeded right-of-way to a common access point on Neighick Lake on the <u>east side</u> of the isthmus adjoining Lot O, where motorized watercraft may be launched and docked;

- all forms of motorized watercraft including standard propeller-driven and jet-propelled watercraft will be launched from and docked, at this site;

- on the west-side of the isthmus, each lot will have a provision for the placement of a 25 m^2 floating platform attached to the shoreline from which would extend a 2 m wide by 10 m long, steel-pile-supported dock suitable for the launching of non-motorized watercraft — canoes, kayaks, punts etc. — to access the marsh environment;

    - the entire floating platform and canoe dock will extend out into the marsh a maximum of 15 metres from the shoreline;
    - and in order to protect the marsh environment from disruption, the placement of the steel-piles and dock construction will take place in the winter months, when equipment and materials can be placed on the ice.

6.0 General Fish Habitat Protection Measures

In addition, to prevent harm to fish habitat, the following standard protocols and procedures are recommended:

- seasonal-residential building envelopes will be sited at least 15 metres back from the edge of the lake as is specified in the Municipality of Magnetawan's shoreline setbacks for areas of warm-water fish habitat;

- any fill materials used to elevate the building site will be protected with adequate sediment and erosion control measures that will be maintained until the areas of disturbed and unconsolidated soils are re-vegetated, or stabilized by other permanent methods;

- construction equipment will be fuelled off-site — at least 50 metres away from the shoreline — fuel and oil spill cleanup materials should be readily available on-site during the construction phase;

- no shoreline alteration should occur in terms of the removal of shoreline trees, shrubs, or emergent shoreline herbaceous species;

    - it may, however, be necessary to remove a few individual shoreline trees to enhance the water view, however, vegetation removal should be kept to an absolute minimum; the pruning of tree limbs is preferable to the removal of trees;

- and a shoreline vegetation buffer zone of 5 metres should be maintained in a natural state, save for periodic pruning of brush to facilitate access to the non-motorized watercraft dock.

7.0 Report Author's Qualifications and Experience

Blythe and Associates was established in 1989. Chris Blythe is the principal of Blythe and Associates: he specializes in providing expertise in primary field biology. This includes fish habitat assessments, as well as botanical and wildlife habitat surveys. Based in Magnetawan, Ontario, he works on projects throughout the province with both public and private sector clients. He is accredited as a wetland evaluator by the Ontario Ministry of Natural Resources and Forestry (OMNRF).

He is also registered under the Ontario Ministry of Transportation's (MTO) Registry, Appraisal, Qualification System (RAQS) as a:

- Natural Sciences Specialist,
- Fisheries Assessment Specialist under the DFO/MTO/MNR Fisheries Protocol,
- and Fisheries Contract Specialist under the DFO/MTO/MNR Fisheries Protocol.

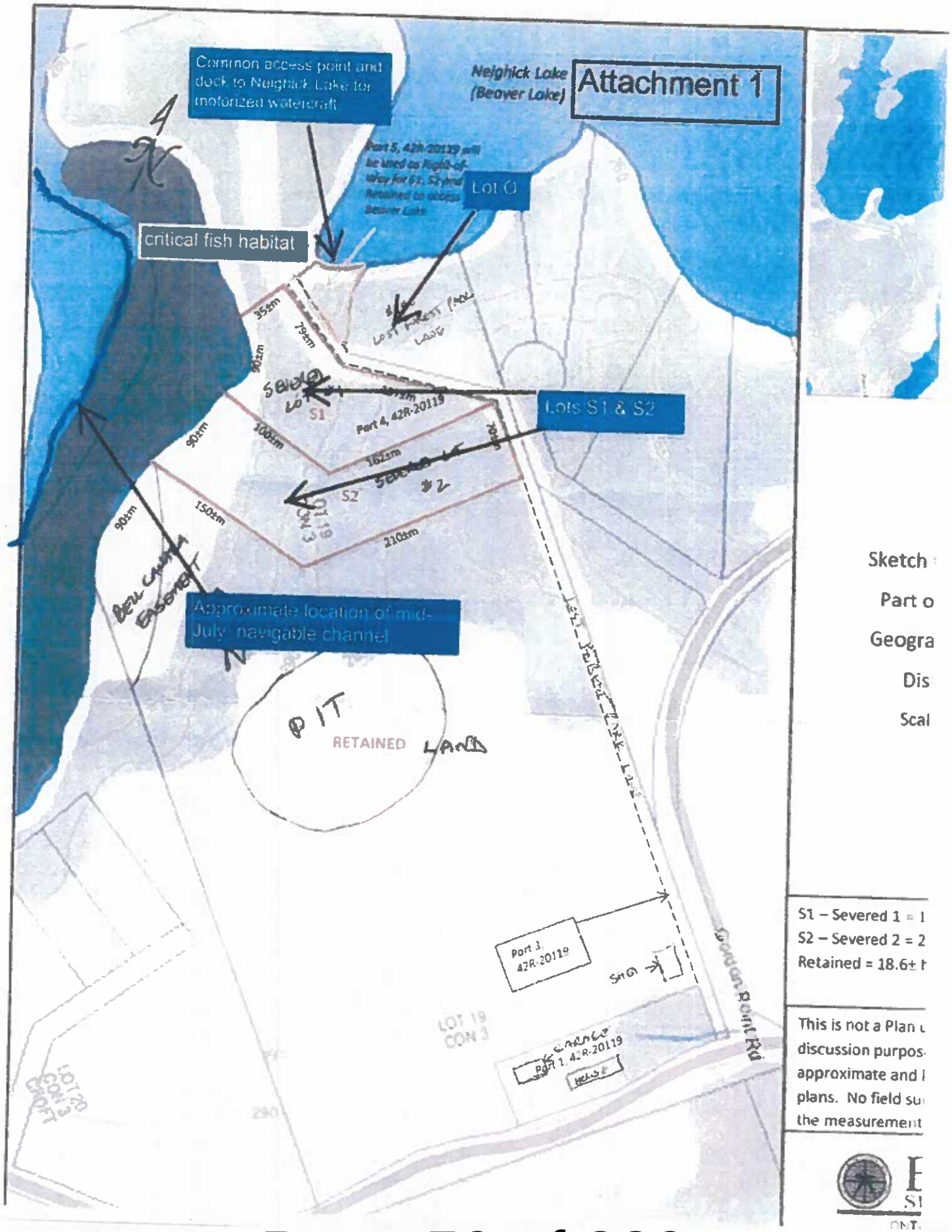
Blythe and Associates is registered as a Prime Consultant for these natural heritage specialities in the RAQS system

Chris Blythe provides botanical and wildlife assessments for a range of clients, including various municipalities, and the government of Ontario. In this vein, he has conducted numerous botanical, and wildlife surveys for proposed highway widening and road improvement projects. For over a decade he has worked on Highway 69/400 expansion corridor for MTO providing assessments of proposed right-of-ways for threatened or endangered species of flora and fauna. These assessments have included comprehensive ground searches for: Eastern Massasauga, Eastern Hognose Snakes, Eastern Foxsnake, Blanding's Turtle, Spotted Turtle, Wood Turtle, Whip-poor-will, Common Nighthawk, Canada Warbler, and Olive-sided Flycatcher . His most recent project in this area involved providing expertise with herpetofauna on a special joint-research project on Eastern Massasauga sponsored by MTO and Wildlife Preservation Canada, a non-government organization concerned with rare species conservation.

He is also recognized by MTO and OMNRF as a qualified trainer to provide all species Ontario *Endangered Species Act* training for all levels of highway construction personnel on the Highway 69/400 expansion corridor. In additions, within the Highway 69/400 expansion corridor, he has also worked on First Nations lands under the provisions of the federal government's *Species at Risk Act* (SARA).

In 2001 and 2002, he was retained by the OMNRF to conduct site reconnaissance surveys of 17 proposed conservation reserves, under the Ontario Living Legacy program and prepare a detailed life science report on each conservation reserve. This project involved assessment of the botanical, wildlife and historical attributes of approximately 34,521 hectares of Crown land within the Parry Sound/Muskoka area.

In addition to providing field biology expertise, he has also been contracted by several federal government agencies to conduct research into areas of fisheries and botany. From 1998 to 2002, he was retained by Fisheries and Oceans Canada (DFO) to


Attachment 1
Common access point and dock to Neighick Lake for motorized watercraft
Neighick Lake (Beaver Lake)
Part 5, 42R-20119 will be used as Right-of-Way for S1, S2 and Retained to access Beaver Lake
Lot O
critical fish habitat
Lots S1 & S2
S1
S2
Part 4, 42R-20119
Approximate location of mid-July navigable channel
RETAINED
Part 3 42R-20119
Part 1 42R-20119
Sketch
Part o
Geogra
Dis
Scal
S1 – Severed 1 = 1
S2 – Severed 2 = 2
Retained = 18.6± h
This is not a Plan
discussion purpos
approximate and
plans. No field su
the measurement

Simon Gitalis
Public Comment
attachment # 2

Corporation of the
Municipality of Magnetawan Incorporated 2000 District of Parry Sound

Tel:(705) 387-3947
Fax: (705) 387-4875
www.magnetawan.com
P.O. Box 70, Magnetawan, Ontario P0A 1P0

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

BY-LAW NO. 2016 - 10

Being a By-law to amend By-law No. 2001-26, as amended, the Zoning By-law for the Corporation of the Municipality of Magnetawan with respect to lands located in Part of Lot 19, Concession 3, in the former geographic Township of Croft, now in the Municipality of Magnetawan, Plan 42R-20119 Parts 2,3,5 and 6 and municipally known as 1516 Ahmic Lake Road, Municipality of Magnetawan.

WHEREAS the Council of the Corporation of the Municipality of Magnetawan is empowered to pass By-laws to regulate the use of land pursuant to Section 34 of the Planning Act, R.S.O. 1990;

AND WHEREAS the owner of the subject lands has filed an application with the Municipality of Magnetawan to amend By-law 2001-26 as amended;

NOW THEREFORE the Council of the Corporation of the Municipality of Magnetawan enacts as follows:

1. Schedule 'A1', to Zoning By-law No. 2001-26 as amended, is further amended by zoning a portion of lands legally described as Part of Lot 19, Concession 3, Plan 42R-20119, Parts 2,3,5 and 6 in the former Township of Croft, now in the Municipality of Magnetawan and municipally known as 1516 Ahmic Lake Road, Municipality of Magnetawan from the Extractive Industrial (MX) Zone to the Shoreline Residential Exception RS-23 Zone as shown on Schedule 'A-1' attached forming part of this By-law.

2. One 25m^2 floating platform per lot is permitted. The entire floating platform and canoe dock will extend out into the marsh a maximum of 15 metres from the shoreline. The floating platform will be attached to the shoreline from which would extend a 2 metre wide by 10 metre long, steel-pile supported dock suitable for the launching of non-motorized watercraft to access the marsh environment.

3. To prevent harm to fish habitat, the following standard protocols and procedures shall be followed, as included in the December 2015 Supplementary Fish Habitat Impact Assessment prepared by Blythe and Associates :
   a. Seasonal-residential building envelopes shall be sited at least 15 metres back from the edge of the lake;
   b. Any fill materials used to elevate the building site shall be protected with adequate sediment and erosion control measures that shall be maintained until the areas of disturbed and unconsolidated soils are re-vegetated or stabilized by other permanent methods; and
   c. A shoreline vegetation buffer zone of 5 metres shall be maintained in a natural state, save for periodic pruning of brush to facilitate access to the non-motorized watercraft floating platform.

4. In all other respects, the provisions of By-law 2001-26, as amended shall apply.

This By-law take effect on the date of its passage, subject to the provisions of Section 34 (30) and (31) of the Planning Act (Ontario).

READ A FIRST, SECOND, AND THIRD TIME, passed, signed and the Seal of the Corporation affixed hereto, this 23rd day of March, 2016

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

Mayor

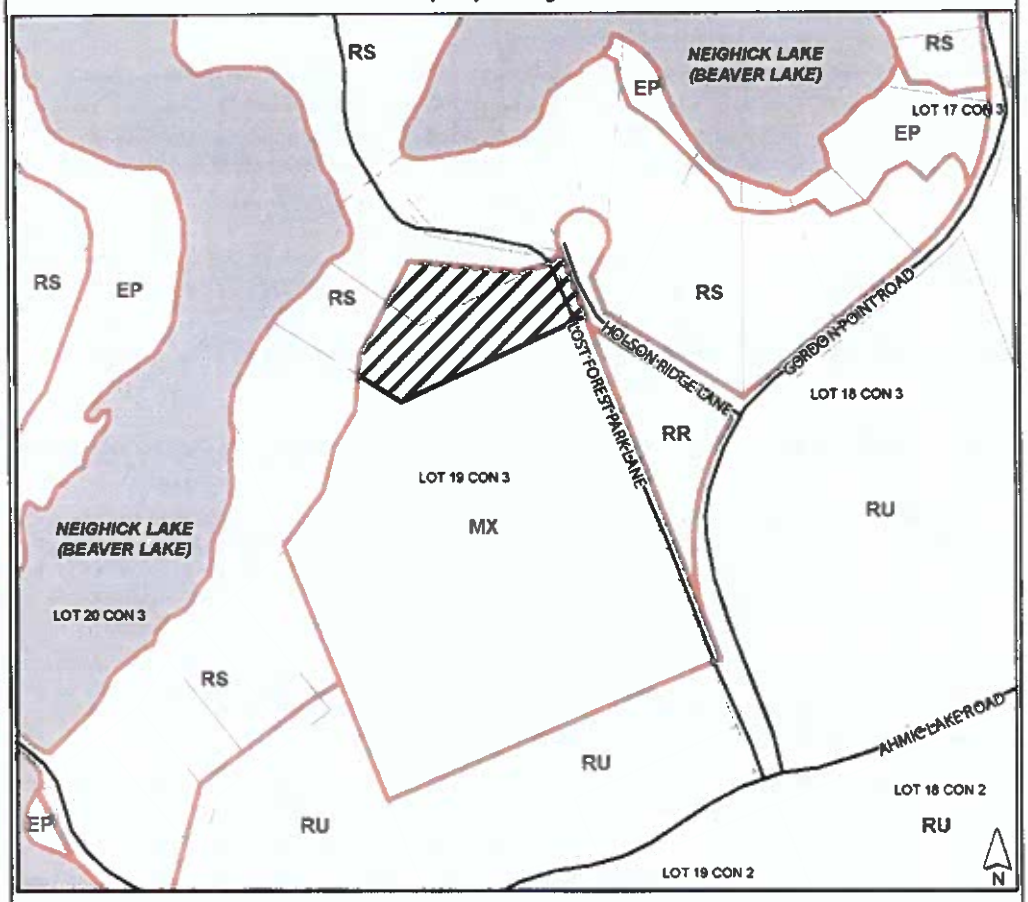
Clerk-Administrator

Schedule 'A-1'

Part Lot 19, Concession 3

GEOGRAPHIC TOWNSHIP OF CROFT

Municipality of Magnetawan



Lands to be rezoned from the Extractive Industrial (MX) Zone to the Shoreline Residential Exception Twenty Three (RS-23) Zone

This is Schedule 'A-1' to Zoning By-law 2016-10

Passed this 23rd day of March, 2016

Mayor

Clerk-Administrator

Rec Jan 24/24.

Payment $700 fee
$2500 deposit

The Corporation of the Municipality of Magnetawan
Box 70 4304 Hwy 520
Magnetawan ON P0A 1P0
Phone 705 387 3947 Fax 705 387 4875
www.magnetawan.com

APPLICATION FORM

ZONING BY-LAW AMENDMENT

Date Received by Municipality: _____

1) APPLICATION INFORMATION

Name of Applicant: John Jackson Planner Inc. (Agent)

Mailing Address: 2-1 Mall Drive, Parry Sound, ON P2A 3A9

Telephone Number (Home): _____ Fax Number: _____

Telephone Number (Business): 705-746-5567 Fax Number: _____

2) REGISTERED OWNER

If the Applicant is not the Registered Owner of the subject lands, then authorization from the Owner is required, as well as the following information:

Owners Name: Mark Goodjohn

Mailing Address: _____

Telephone Number (Home): 519 855-9725 Fax Number: _____

Correspondence to be sent to: ☐ Owner X Agent ☐ Both

3) MORTGAGES, CHARGES OR OTHER ENCUMBRANCES

Name: _____

Mailing Address: _____

Name: _____

Mailing Address: _____

4) SUBJECT LANDS

Geographic Township: Magnetawan Concession: 3 & 4 Lot: 19 & 20

Reference Plan: 42R-16810 Part/Block/Lot: 15 & 16

Street Name and Number: 1388 Ahmic Lake Road
(If corner lot, please include both Street Names)

Water Access only: _____
(Name of Waterbody)

Area of subject lands (ha): 4.5 Frontage (m): 555 Depth (m): ±123

5) **OFFICIAL PLAN / ZONING STATUS**

What is the current designation of the *subject lands* in the approved Official Plan?

Waterfront

What is the current Zoning?

RS

6) **REASONS FOR REQUEST**

Please describe the reasons for and extent of, the request:

The scoped environmental impact assessment (FRi Corp October 2023) accurally identified the inner limit of the EP area The upland area shown as EP can be rezoned to RS

7) **ACCESS**

Are the subject lands accessible by:

- ❑ Provincial Highway
- ❑ Municipal Road (seasonal maintenance)
- Municipal Road (year round maintenance)
- ❑ Right of Way
- ❑ Unopened Road Allowance
- ❑ Water Access
- ❑ Other (describe)

Ahmic Lake Road

8) **BUILDINGS, STRUCTURES AND USES**

What are the existing buildings on the subject land? None

What are they used for? N/A

Please complete the following for each building or structure.

	Building One	Building Two	Building Three
Type of Building			
Setback from Front Lot Line			
Setback from Rear Lot Line			
Setback from Side Lot Line			
Setback from Side Lot Line			
Height (metres)			
Dimensions			
Floor Area			
Date of Construction			

What is the proposed future use of the subject lands: Cottage / Residential

Are any buildings or structures to be build on the subject lands?

x yes ❑ no

If yes, please complete the following for each building or structure.

	Building One	Building Two	Building Three
Type of Building	Dwelling	Bunkie 1	Bunkie 2
Setback from Front Lot Line	27.4	104	120
Setback from Rear Lot Line	428	411	395
Setback from Side Lot Line	71	98	99
Setback from Side Lot Line	7.6	14	15
Height (metres)			
Dimensions	See plan	4.8 x 8.7	4.8 x 8.7
Floor Area	877	42	42
Date of Construction			

When were the subject lands acquired by the current owner?

How long have the "existing uses" continued on the subject lands? Vacant

9) **SERVICING**

	Municipal	Private	Other
Water Supply	❑	x	❑
Sewage Disposal	❑	x	❑
Frontage on Road	❑	x	❑

Is storm drainage provided by: ❑ Sewer ❑ Ditch ❑ Swale

x Other (describe) Natural

10) **OTHER APPLICATIONS**

Are the subject lands also the subject of an application under the Planning Act for approval of a Plan of Subdivision or a Consent? ❑ yes x no

If yes, what is the file number?

What is the status of the application?

Have the subject lands ever been the subject of an application under Section 34 of *The Planning Act* (rezoning)? ❑ yes x no

If yes, please provide a brief explanation:

11) DRAWINGS

Please include a sketch showing the following:

- ❑ the boundaries and dimensions of the subject land;
- ❑ the location, size and type of all existing and proposed buildings and structures on the subject land, indicating the distance of the building or structures from the front yard lot line, rear yard lot line and side yard lot lines;
- ❑ the approximate location of all natural and artificial features on the subject land and on land that is adjacent to the subject land that, in the opinion of the applicant, may affect the application. Examples include: buildings, railways, raods, watercourses, drainage ditches, river of stream banks, wetlands, wooded areas, wells and septic tanks;
- ❑ the current uses on land that is adjacent to the subject land;
- ❑ the location, width and name of any roads withinor abutting the subject land, indicating whether it is an unopened road allowance, a public travelled road, a private road or a right-of-way;
- ❑ if access to the subject land is by water only, the location of the parking and docking facilities to be used; and
- ❑ the location and nature of any easement affecting the subject land.

Required Sketch

Required Sketch should include the following:

✓ Lot dimensions
✓ Major Physical Features
✓ Surrounding Land Uses
✓ Buildings and Structures
✓ Sewage and Water Systems

12) PERMISSION TO ENTER

I hereby authorize, the Members of Staff and/or Elected Members of the Council of the Municipality of Magnetawan, to enter upon the subject lands and premises for the limited purpose of evaluating the merits of this application. This is their authority for doing so.

January 22, 2024 _____ _____ X

Date Signature of Registered Owner(s) or Agent

13) FREEDOM OF INFORMATION

I hereby provide authority for any information contained in this application, to be released in accordance with the Freedom of Information Act.

January 22, 2024 _____ _____ X

Date Signature of Registered Owner(s) or Agent

14) PAYMENT OF FEE AND DEPOSIT

☑	Application Fee	As per the current Fees and Charges By-law
☐	Residential Deposit Fee	As per the current Fees and Charges By-law
☐	Commercial/Industrial Deposit Fee	As per the current Fees and Charges By-law

The "deposit "shall be used for expenses as defined below. As for the date of this application, I further hereby agree to pay for and bear the entire cost and expense for any engineering, legal, landscape, architectural and/or planning consulting expenses incurred by the Municipality of Magnetawan during the processing of this Application, in addition to the Application Fee set by the Municipality of Magnetawan.

An additional deposit shall be required if the deposit is insufficient to complete the Application.

January 22, 2024 _____ _____ X

Date Signature of Registered Owner(s)

Note: All Invoices for payment shall be sent to the person(s) indicated in Section 2) Owner of this application, unless otherwise requested.

If the Applicant/Owner is a Corporation, the Applicant/Owner shall provide certification that he/she has the authority to Bind the Corporation.

15) AFFIDAVIT

I, Mark Goodjohn of the Municipality of Magnetawan in the District of Parry Sound solemnly declare that all of the above statements contained herein and in all exhibits transmitted herewith are true and I make this solemn declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath and by virtue of "The Canada Evidence Act".

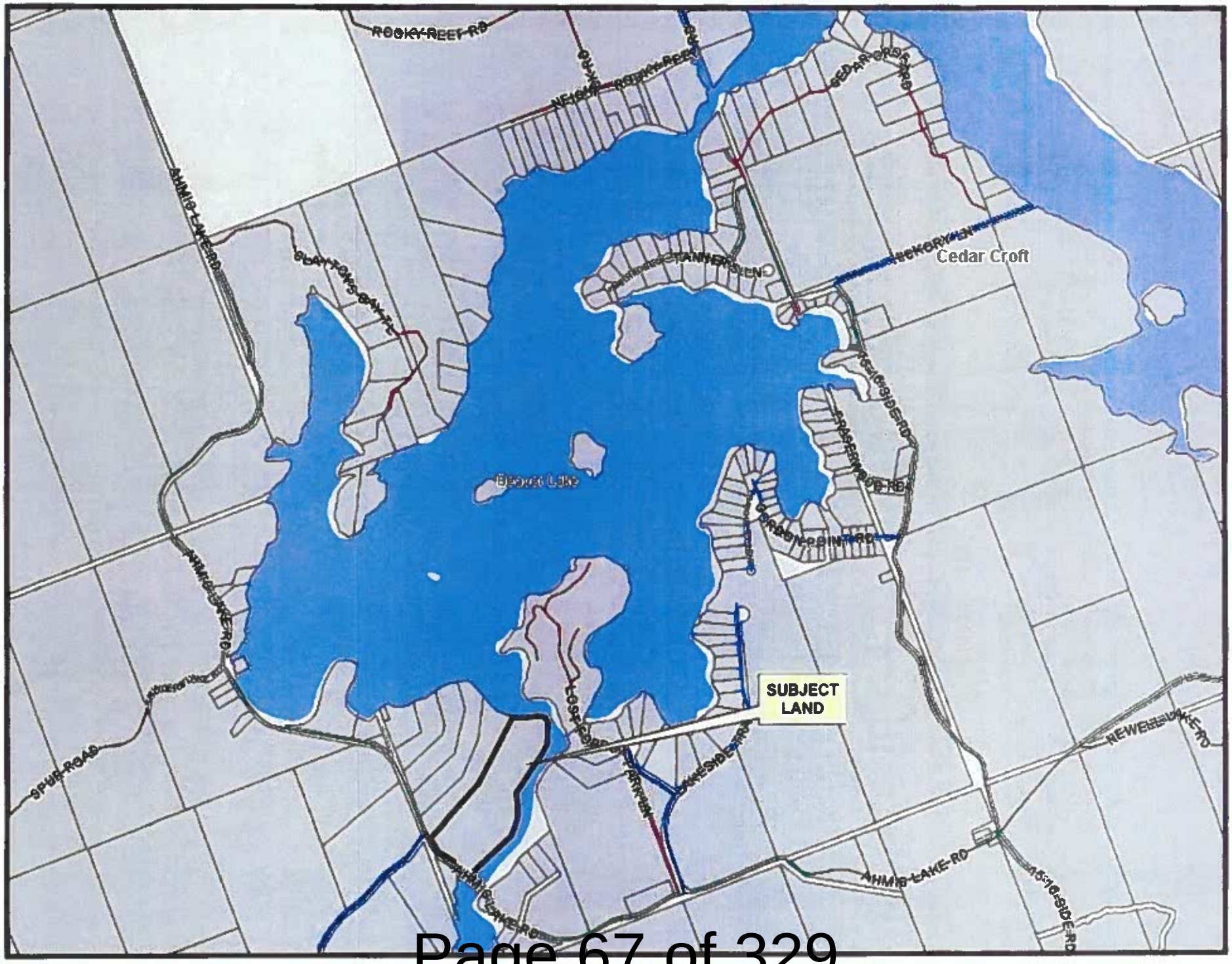
DECLARED BEFORE ME at Town of Parry Sound in the District of Parry Sound this 22 day of January

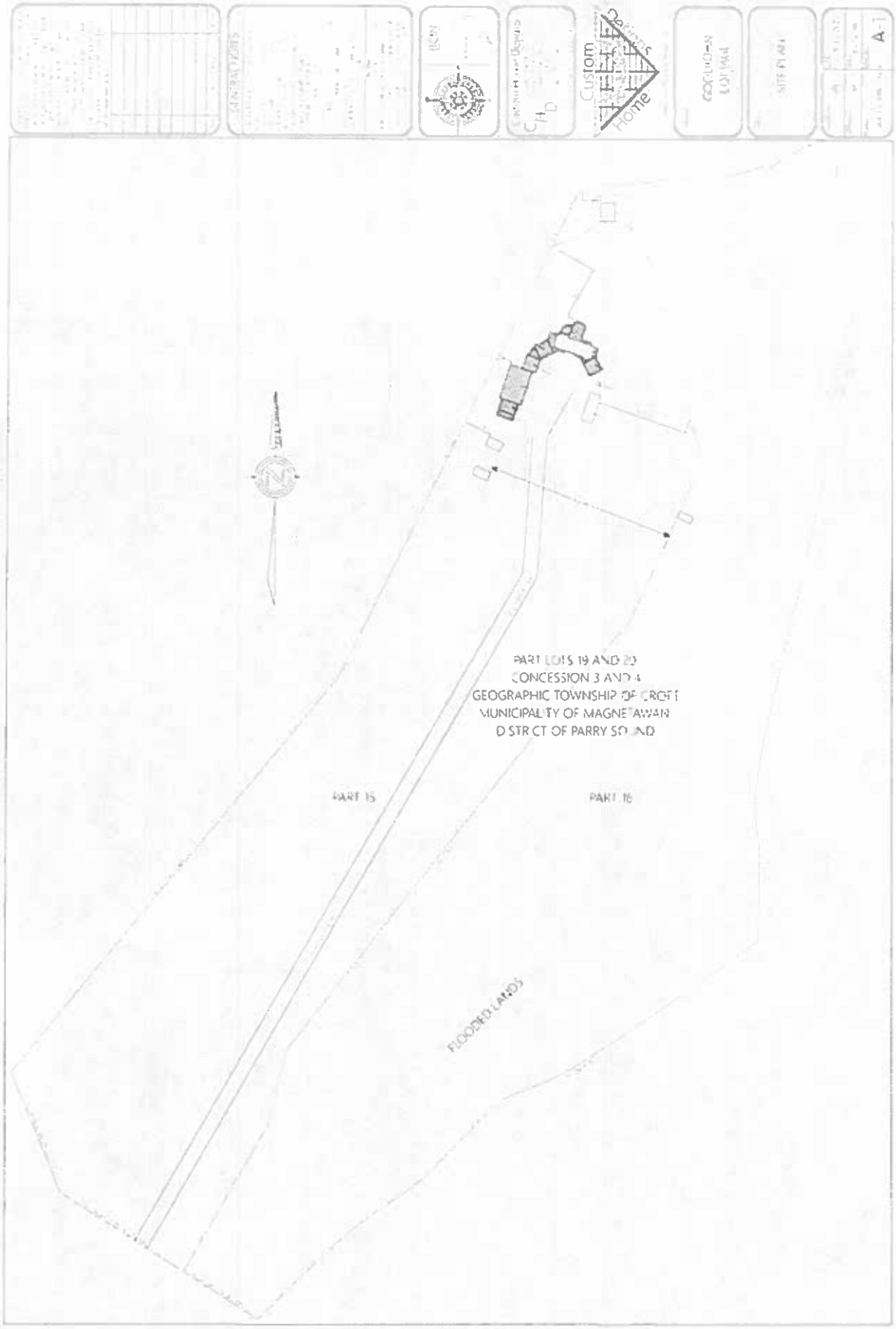
January 22, 2024 _____ _____ X

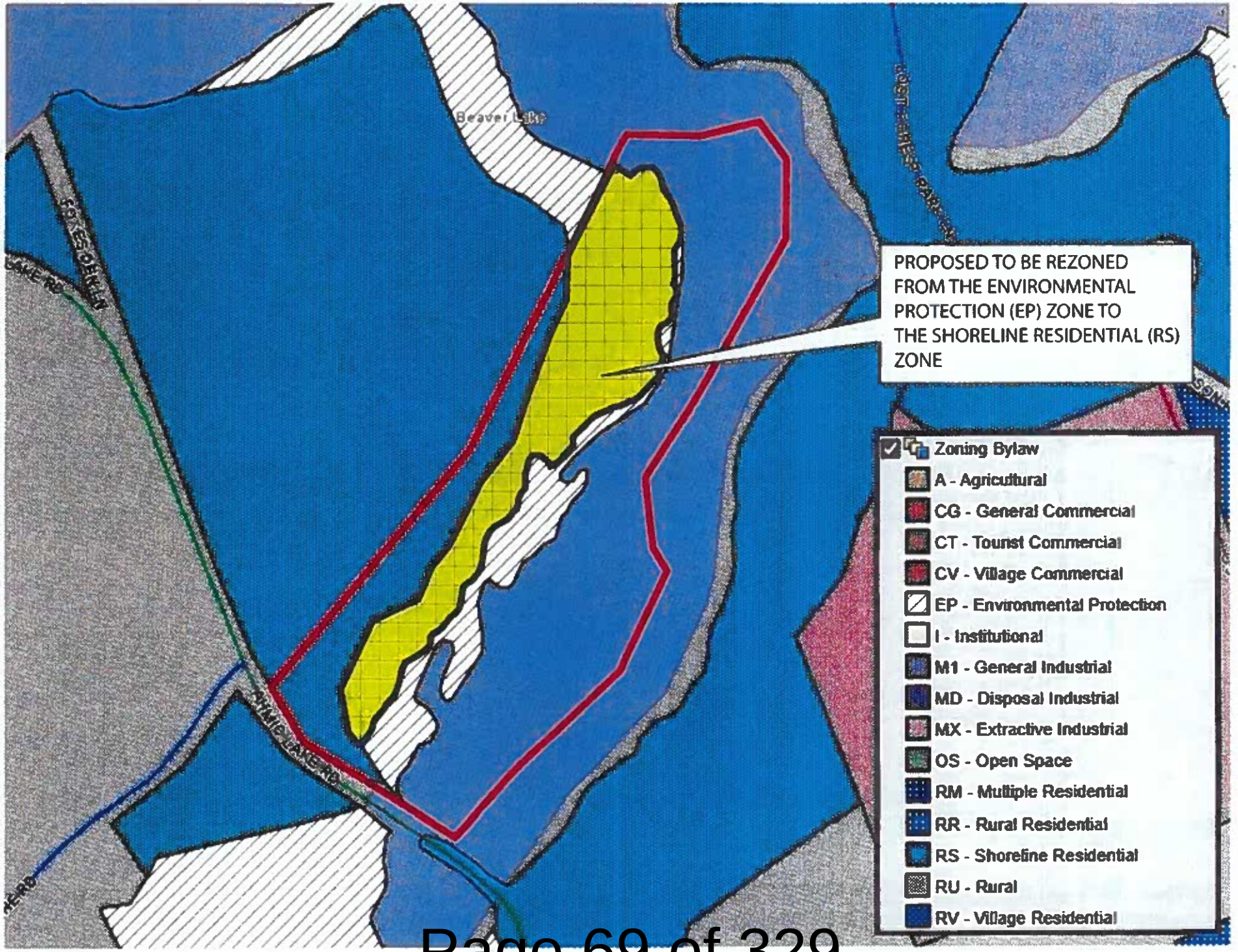
Date Signature of Registered Owner(s) or Agent

Page 5 of 5

Patrick James Christie, a Commissioner, etc.,
Province of Ontario, for John Jackson Planner Inc.,
Expires October 12, 2024


ROCKY REEF RD
AHMIC LAKE RD
Cedar Croft
SUBJECT LAND
SPUR ROAD
AHMIC LAKE RD


Custom Home
PART LOTS 19 AND 20
CONCESSION 3 AND 4
GEOGRAPHIC TOWNSHIP OF CROFT
MUNICIPALITY OF MAGNETAWAN
DISTRICT OF PARRY SOUND
PART 15
PART 16
FLOODED LANDS


Beaver Lake
PROPOSED TO BE REZONED FROM THE ENVIRONMENTAL PROTECTION (EP) ZONE TO THE SHORELINE RESIDENTIAL (RS) ZONE
Zoning Bylaw
A - Agricultural
CG - General Commercial
CT - Tounst Commercial
CV - Village Commercial
EP - Environmental Protection
I - Institutional
M1 - General Industrial
MD - Disposal Industrial
MX - Extractive Industrial
OS - Open Space
RM - Multiple Residential
RR - Rural Residential
RS - Shoreline Residential
RU - Rural
RV - Village Residential

Municipality of Magnetawan	REPORT TO COUNCIL
To:	Mayor and Council
From:	Fire Chief Derek Young
Date of Meeting:	April 10, 2024
Report Title:	Quarterly Fire Department Report

Recommendation: THAT Council receives and approves this report as presented.

Call Volume:
As of March 31, 2024: 33 Calls for service.

Compared to years past:
As of
March 31, 2021: 42
March 31, 2022: 38
March 31, 2021: 38
March 31, 2020: 32

Call volume is slightly below the average for this time of year.

General update:
-Three members attended the Northeastern Fire Education Conference in Huntsville, gaining valuable knowledge in firefighter cancer prevention through industry best practices. Other topics included mental health programs, fireground rehabilitation, application of the Highway Traffic Act and Book 7, and several other useful topics affecting the fire service.
-A Hazard Identification and Risk Assessment (HIRA) was completed in cooperation with our community partners. The HIRA is a requirement for Emergency Management and is a process of defining and describing hazards by characterizing their probability, frequency and severity and evaluating adverse consequences, including potential loses and injuries. The Municipality is expected to be fully compliant with Emergency Management Ontario this year and going forward.
-The fire department provided medical standby for the SOS Drag Races on two occasions over the winter. No incidents occurred and our services were not needed.

-The Community Risk Assessment has been started and will be complete by the deadline of July 1, 2024. This document identifies, analyzes, evaluates, and prioritizes fire-related risks to public safety within our community.

Upcoming:

-Water rescue equipment will be switched out for the wildland firefighting equipment in the coming days. Our area is forecasted to have a warmer than normal spring, with below normal precipitation.

-Written and practical testing will take place in the coming months. Recruits will have their first opportunity to challenge the tests to work towards certification.

Training:

-Two recruits finished the recruit training class in March. The first part of their certification process will start this spring with the written testing through AS&E.

-All new firefighters received their certification in first aid and CPR.

-AS&E (Academic Standards and Evaluation) written testing took place in early January, with several firefighters writing tests, moving us closer to becoming compliant with certification. Most members have achieved their full certification. Many hours of training, self study, and testing are required for this process and their efforts are appreciated.

Fire rating:

-April 1st is the set date for daytime burning to end and starts the MNR fire season, moving the fire rating to moderate. Although the ground may be saturated, or still frozen, the dead vegetation can burn easily, and fire can spread rapidly. Daytime burning will not be allowed without approval.

Conclusion:

2023 saw a record number of calls. Although 2024 has started off below average, call volume is likely to increase and return to average levels. With the spring freshet nearly over and an expected dry and warm spring ahead, emphasis will be placed on wildland firefighting training and preparedness.

Respectfully Submitted,

Derek Young

Derek Young,
Fire Chief.

Municipality of Magnetawan	REPORT TO COUNCIL
To:	Mayor and Council
From:	Jason Newman, Bylaw Officer
Date of Meeting:	April 10, 2024
Report Title:	First Quarter Report - Bylaw

Recommendation: THAT Council receives and approves this report for information only.

Introduction:
Current services have been consistent and continue to develop positively with management, staff and Council in the Municipality of Magnetawan. Myself and Bryan are enjoying the opportunity to support Magnetawan with meeting the demand for Municipal Law Enforcement.

Background:
Current reporting will be effective from January 1, 2024 to March 31, 2024. The start to 2024 has been busy across the district and Magnetawan is consistent with these trends.

As noted in 2024 there was significant effort put in place to update numerous By-Laws, which have resulted in updated and current legislation. Moving into 2024 there will be less demand in this area, as these efforts should sustain for some time, or unless we identify need.

Some enforcement in 2023 and early 2024 has resulted in increased and more intrusive measures for compliance. Unfortunately compliance was not cooperatively obtained and these methods were required to mitigate these concerns. We await the judicial process for decision, remedy and penalty.

The 2023 implemented Administrative Montetary Penalties (AMPS) have also been beneficial already in 2024. It is also noted that based on this success, 5 other municipalities in the immediate area are exploring these options and are expected to implement AMPS cooperatively prior to the summer of 2024.

The addition of a second officer has been positive, and Bryan is developing well, and demonstrating good skills and assessment.

The By-law Enforcement Department is in good shape moving into the spring and summer, and we are prepared to respond as required to the increase of seasonal residents, and visitors to our area's.

Calls For Service

Year to Date 2024

Animal - 11
Parking – 0
Other – 3
Snow – 2
Property Standards - 1
Trailer - 0
Noise - 0
FYI – 0
Building - 5

Total = 22

Conclusion:

Statistically we are trending slightly higher then 2023, it is expected calls will increase as knowledge of the service continues to grow.

Animal calls have notably increased for year to date, and this trend will be monitored closely.

As we progress into the summer of 2024, we remain positive and ambitious to work with staff, management, Council and resident to support Magnetawan in meeting the presenting By-Law requirements and responsibilities.

Respectfully Submitted,

Jason Newman

Jason Newman
Senior By-law Enforcement Officer

Municipality of Magnetawan	REPORT TO COUNCIL
To:	Mayor and Council
From:	Chief Building Official Tyler Irwin
Date of Meeting:	April 10, 2024
Report Title:	First Quarter Report

Recommendation:
THAT Council receives this report as presented for information only.

Background:
The purpose of this report is to update Council on Building Department matters such as:

- Building Permit activity within the Municipality (Jan 1st - Mar 31st),
- The general daily activities of the Building Department.

Evaluation:
From Jan 1st to Mar 31st a total of four (4) permits were issued for new construction. Although the number seems low, it is on par with the number of permits issued prior to COVID-19.

Category of permits issued:
New single-family dwellings-----0
Seasonal----------1
Sleep cabin ----------0
Park Model----------0
Addition/ Renovation ----------0
Garage/ Shed/ Boathouse ---- 3
Farm ----------0
Commercial ----------0
Demolition ----------

Q1-Total Building Permit Fees- $10,080.00
Q1-Total Construction Value- $637,000.00

Q1- Five-year comparison

Year	No. of Permits
2020	6
2021	11
2022	25
2023	12
2024	4

***Note**- 2022 seen a significant higher number of permits due to one of the seasonal properties being brought into compliance.

Additional daily activities included;

- Applicants can now apply on-line for a Building Permit. The new platform has been well received, of eleven (11) applications received in the first quarter, seven (7) have been through the portal. We will continue to work with CGIS to improve the capabilities of the program. We have already sent a few suggestions with hopes to improve both the level of service we provide and efficiency for applicants,

- Updated files,

- Added sample deck drawings to the website to assist applicants with their projects,

- Responded to general inquires,

- Completed property information reports,

- Reviewed and processed applications,

- Investigate complaints of building without a permit,

- Issue orders for non- compliance and or building without a permit,

- Conduct inspections for active building permits,

- Inspector Goldring has been attending inspections, becoming familiarized with construction plans, CBO Module (CGIS program) and the daily tasks within the department. He was successful in his third exam which was Chief Building Official Legal.

- CBO Irwin attended a virtual Part 9 Fire Protection course, both the course and exam were successfully completed.

Respectfully Submitted,

Tyler Irwin
CBCO

Municipality of Magnetawan	REPORT TO COUNCIL
To:	Mayor and Council
From:	Public Works Superintendent Scott Edwards
Date of Meeting:	April 10th 2024
Report Title:	Public Works Department Quarterly Report (First Quarter)

Recommendation: THAT Council receives and approves this report as presented.

Background:
The First quarterly report for 2024 includes tasks completed for the Landfill and Roads operations. Once again, the municipality has had an unseasonable winter season that resulted in reduced operations in regards to sanding and plowing. Given the spring like conditions in February and the start of March led to more gravel/ cold mix usage for potholes and the Roads Department even switched out a culvert and although unusual does appear to be becoming a trend.

Activities Undertaken – Roads Department

Winter Maintenance Although a less than average snowfall, to date the Roads Department was out 14 times Plowing/Sanding and 17 times Sanding Only as compared to the entire last winter of 33 times Plowing/Sanding and 11 Sanding. To note each time out plowing we do use the sander, in total to date we used an estimated 4,500 tonnes of Sand/Salt mix. Comparing this to last year's entire winter season was an estimated 5,800 tonnes of Sand/Salt was used. Only one full Snow Removal Operation took place in town this winter to which there is normally at least 2. Culvert Steaming was at a minimal given the freeze/ thaw winter which also has limited the normal flooding which is a benefit.

Parking on the Road has been reduced significantly given the increased notices and fines handed out during this winter snow removal season.

JCB Backhoe (BH # 6) was delivered to the Roads Department in mid-March training provided by Eric Bouchard of Elvaan Equipment Solutions. The older Case Backhoe (BH #5) has been transferred to the Landfill.

Staff One of our Equipment Operators has resigned and moved on to a position in the private sector. We are presently doing interviews of in-house Staff that are qualified and have applied.

Activities Undertaken – Landfill Department

Backhoe Snowblades The 2 Winter Backhoe Snow Blades which were approved during the 2023 Budget were purchased from J &J Equipment and have made a great impact on snow removal at the Landfill in regards to time, fuel and wear and tear on the Backhoe.

Backhoe #3 2005 Case 580 This unit was placed on GovDeals and there was a lot of interest. To note the minimum reserve was $35,000 and it sold for $35,000.

Blue Box Transition The Municipality has met the deadline to Opt In and continue services with minimum changes to the public regarding the Blue Box Transition to Full Producer Responsibility.

Staff Status quo, no new updates to report.

Respectfully Submitted,

Scott Edwards

Scott Edwards
Public Works Superintendent

Municipality of Magnetawan	REPORT TO COUNCIL
To:	Mayor and Council
From:	Erica Kellogg, Deputy Clerk – Planning and Development
Date of Meeting:	April 10, 2024
Report Title:	1st Quarter Report

Recommendation: THAT Council receives and approves this report as presented for information only.

Background: This update is the Planning and Development Department 1st quarter report for 2024. This report will serve to highlight various activities within the Department and will include a review of current Planning Applications, Cemetery and Landfill activities.

In the 1st quarter of 2024, the total number of inquiries was 138.

Activities:

Human Resources; the successful candidate for the maternity leave Administrative Assistant – General Finance position has been in place for one month. The transition has gone will and the new Staff member was able to shadow for the month prior to the maternity leave commencing. Staff are confident with continued training and support the candidate will continue to do well.

Pre-consultations: There have been a total of six pre-consultations, of which half were managed in house by myself.

Consents: This quarter there have been a total of three new consent applications. These new applications make a total of thirteen active consent applications.

Zoning Bylaw Amendments: Three new zoning applications have been received this quarter and will be appearing before the Council soon.

Camp Klahanie OLT Case Management Conference (CMC) took place March 28th. The CMC discussed five initial objections brought forward by the Appellant, at the close of the CMC only one objection will be addressed at the May 22nd hearing.

4855 Highway 520: MHBC is the lead on the Employment Lands project. The last update is that the MTO is requiring updates to our existing Traffic Study to reflect the entrance location update, which is underway.

Short-term Accommodations: Application intake was slow in 2023, however the 2024 1st quarter has seen a significant increase. Out of the total 13 applications nine licences have been issued, The remaining applications have been identified as having building infractions and are working with the Building Department to achieve compliance before licences are issued. With the change

in weather, residents are gaining access to their seasonal properties which is bringing application inquiries into the office daily, a good sign.

Economic Development

The Magnetawan Tourism Attraction Survey was launched in the 1st quarter. Sent with each property tax bill, the survey was created to help kick start the Magnetawan Tourism Association (MAT) Board to learn from residents and visitor their thoughts about Magnetawan Tourism. To date there have been a total of 147 responses. There has been a total of 47 respondents interested in joining a tourism board in the future if/when created.

Cemetery: A site visit with the concrete contractor took place in March (before the snow came back). The foundation work is slated to begin May 6th. The concrete foundation will need to cure and set before the columbariums are in place; however, it is hopeful the columbarium will be installed June or July of this year. Once the columbarium is in place, Staff will work with Sandhill Nursery to install a walkway to the columbarium (all work included in the 2024 budget). Once the Bereavement Authority of Ontario has signed off on the project the Municipality will be in a position to begin to sell niches within the columbarium.

Landfill: Staff have worked to mail out to Village residents 2024 curbside collection stickers. As well the annual top up of numbered landfill cards has taken place.

Staff has worked with the Magnetawan Building Centre and Horticultural Society to create a program wherein animal proof composters will be sold by the Municipality at a discounted rate. The program will roll out to Magnetawan residents during the April 6th Seedy Saturday event here in the Community Centre, hosted by the Horticultural Society. In addition to the purchase of a 'at cost' composter, we will be offering an additional incentive by way of Magnetawan Bucks (Mag Bucks). The Mag Bucks will be a $10 coupon that can only be spent on composter supplies at the Magnetawan Building Centre. Additionally, the Horticultural Society has offered to support the composting program with an educational evening where *Composting 101* will be discussed. The goal of the program is to not only promote backyard composting as an ecological friendly manner of waste disposal, but to also reduce waste consumption at both Landfill sites.

Respectfully Submitted,

Erica Kellogg

Deputy Clerk – Planning and Development

Municipality of Magnetawan	REPORT TO COUNCIL
To:	Mayor and Council
From:	Deputy Clerk Laura Brandt
Date of Meeting:	April 10, 2024
Report Title:	1st Quarter Report Recreation and Communications

Recommendation: THAT Council receives this report as presented for information only.

Background: This is an update from January to March 2024 on the activities that have taken place in Recreational and Communication during the first quarter of the year.

Activities:

Human Resources

Working with team members providing support and coaching and have been facilitating weekly TED TALKS and Council Round Ups to ensure that Front line Staff are appraised of current issues and messaging. As well as Staff is currently in the process of hiring summer students for the Locks and Heritage Museum Centre. Five students will be returning from last year and there will be three new additions to our Student Team this season.

Clerks Office

Staff have ensured that annual policies have been updated for 2024 including the Health and Safety Policy Statement and Accessibility Policy Statement as well as submitted the Accessibility reporting as per the legislation. The annual Broader Public Sector Reporting has been completed and submitted for 2022 & 2023 in compliance with the *Electricity Act 1998*. One Magnetawan Community Centre Board meeting has been conducted including the preparation of agenda and minutes. Staff have conducted six meeting of Council in this quarter including the preparation of agenda, agenda packages and minutes. Annual By-laws have been completed including the Committee of Adjustment By-law along with the updating of several other outdated By-laws.
Staff are currently reviewing By-laws, Policies and Procedures and updating accordingly to ensure that procedures are streamlined to improve delivery of services. Met with By-law Enforcement Officer and surrounding municipalities in round table discussions regarding the implementation of our AMPS By-law. Staff are currently working with Service Ontario to have the Mobile Service attend our Municipality to help service our ratepayers.

Grant Funding Applications and Reporting

Staff have currently applied to 21 Grant Funding Streams for 2024 as well as the Municipality has received monies from three annual allocations (NORDS, OCIF and OMPF) It should be noted that the NORDS allocation expires in 2026. We are currently waiting on the outcome of 13 applications with two of the applications currently in Stage 2. Six of the applications have been denied funding. In addition to the above we are also waiting for the outcome of one grant application from 2023 and one funding application was submitted by Lakeland Power on our behalf.

Staff have completed and submitted one annual grant funding report and two final reports for funding received in previous years.

	Cost of Project	Amount Anticipated	Municipality Portion
Total	5,735,288	3,317,033	2,338,983
Approved Funding	510,000	385,000	125,000
Annual Allocation	1,568,947	1,568,947	0

Health and Safety

Conducting monthly health and safety inspections as per the legislation and working with department heads and health and safety representatives to mitigate any concerns that arise. Actively researched safety messaging for the Solar Eclipse that occurred April 8th and ensured that any outside programming was cancelled for the day to ensure public safety. Facilitating Risk Assessment/Job Hazard Analysis for Health and Safety Reps which is the next level of training required and recommended by our Health and Safety consultant. The training will occur in May and employees from surrounding Municipalities have been invited to attend the training sessions and Staff are anticipating it being successful just like in previous years.

IT

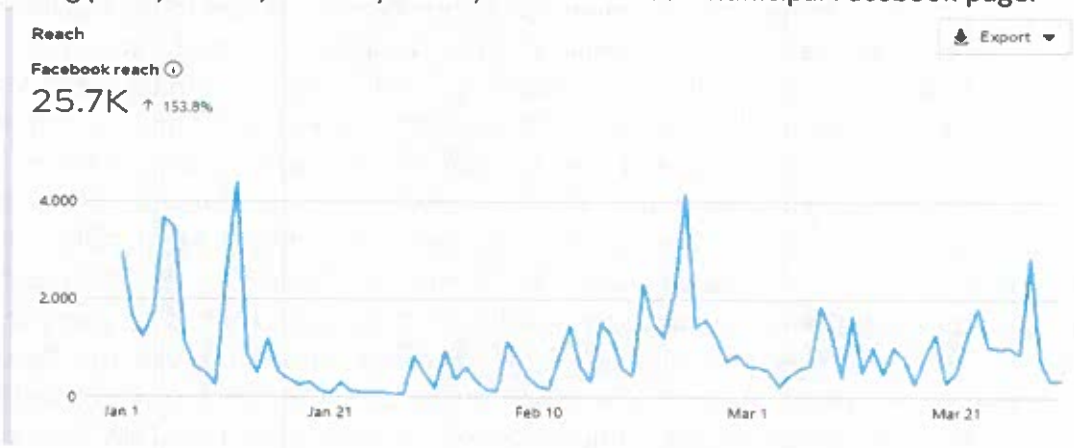
Currently working with our IT Provider to source new computer equipment for two department heads as well as annual licensing for Adobe/Foxit. Also working with to ensure that we are diligently protecting our information and our IT Provider will be providing a training session about cyber security to Staff. Staff will also be working with our IT Provider to move forward with additional antivirus protection and security measures considering the recent events at the Town of Huntsville.

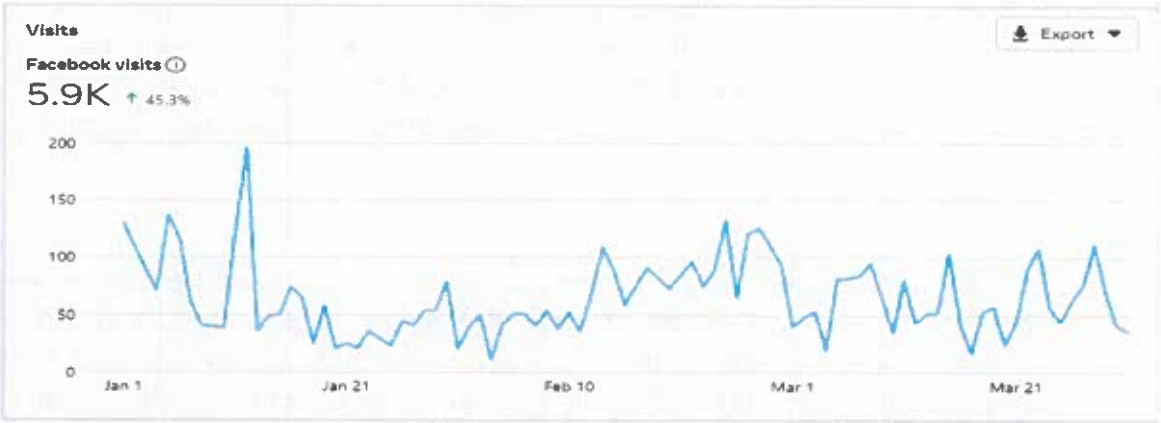
Communications

Prepared the February Newsletter that was included in the tax installment mail out and posted on all social media platforms. Completed an interview with News Reporter Rocco Frangione to help promote the upcoming "Out of Water" temporary art installation. Reached out to Explorer's Edge who have included our Music in the Park in their events calendar and forwarded our line up to be included in the Summer Live Music Blog in June. Reached out to SPARC Network an agency that helps sustain performing arts communities in rural and remote communities in Ontario to help promote our events and programming. Signed up all upcoming Municipal Events and Recreational Programming to the online event calendar for the North Bay Nipissing News.
Actively been posting hard copy posters in our Municipal displays and Canada Post of Municipal Messaging as well as updating the Municipal Digital Signs with Municipal Messaging and Community Events. Posted messaging on our Municipal Website and Electronic Mailer System which includes 18 different messages through our Electronic Mailer System and updates to our messaging on our Landfill, Planning, Treasury, Applications, By-law, and Recreation pages. Additionally, Staff created a new AMP'S page and Senior Resources Page. Currently there are 490 Subscribers to our Electronic Mailer System. To note for the period from January 1, 2024, to March 31, 2024, our webpages on our website had over 35,000 views from 8,874 users.

	Page title and screen class	Views	Users	Views per user	Average engagement time	Event count All events
		35,401 100% of total	8,874 100% of total	3.99 Avg 0%	1m 19s Avg 0%	97,707 100% of total
1	Municipality of Magnetawan	6,088	3,848	1.58	14s	21,389
2	(not set)	5,772	193	29.91	8m 41s	6,168
3	Government - Municipality of Magnetawan	1,632	680	2.40	28s	3,862
4	Search Results - Municipality of Magnetawan	1,401	582	2.41	53s	4,665
5	Residents - Municipality of Magnetawan	1,377	681	2.02	28s	3,323
6	PLANNING & ZONING - Municipality of Magnetawan	1,130	491	2.30	59s	4,308
7	Agendas & Minutes - Municipality of Magnetawan	1,111	336	3.31	27s	2,767
8	Landfill and Recycling - Municipality of Magnetawan	999	570	1.75	46s	2,815
9	Explore - Municipality of Magnetawan	758	473	1.60	40s	1,917
10	Staff Members - Municipality of Magnetawan	665	489	1.36	50s	1,982

Posted approximately 63 posts to Instagram and we currently have 196 followers. Posted approximately 65 posts to Facebook including one paid boosted post for our Public Call for Artists for Art in the Park and we currently have 1,821 followers. The paid boost cost $35 and had 36 link clicks and reached an additional 1,486 people through the sponsored ad. From the start of January to the end of March our Municipal Facebook Postings reached over 25,000 people (including posts, stories, and ads) with 5,900 visits to our Municipal Facebook page.





Recreation

We currently have exercise classes running four times a week (Mondays and Thursdays) which Staff participates in. We also have occurring weekly Pickleball on Tuesdays and Nordic Walking twice a week (Mondays and Fridays) which is overseen by Dianne who volunteers her time. Organized our Family Day Event that was held Saturday February 17th which had a wide array of family fun activities including skating, a hot chocolate bar, lunch counter, snow painting, fire pit, chainsaw carving and exotic animal show. This event had an attendance of approximately 80-100 people and we received positive feedback regarding the event. Organized our last Dinner and Learn Event that was held Friday March 8th. Jimmy once again did a great job catering and all attendees received a homemade St. Patty's themed paint your own cookie from Savour This. This programming was very well received by our Seniors in our community and Staff has applied for the same funding stream for 2024 to help build on the success of this Seniors Programming.

Organized our annual Easter Treats that are delivered to the Magnetawan Public School. The treats were handmade by Savour This and were enthusiastically received by students. Organized our Music in the Park Series for 2024 and all artists have been confirmed. Put out Public Call for Artist for our Art in the Park Series for 2024 with the Burk's Falls Art Club committing to every other week and Staff are currently fueling questions from local artists about attending this programming. Each year we have more artists interested in attending which is a positive outcome. Currently trying to source a food vendor/concession stand to help elevate our Music in the Park, Art in the Park and Rollerskating programming. Staff have reached out to community groups in hopes that they can use this as a fundraising opportunity. Applied to the Province for the Ontario Senior of the Year Award on behalf of the Municipality. Currently working on the planning of Canada Day which will be held on Saturday June 29th. Confirmed the Drive-In Movie Event Company and the Drive-In will be held Friday October 4th. Working with Carver Jake Rhodes for our 2024 Public Art Installation. Staff has been working together with Albert and his team of local artists on our Temporary Art Installation "Out of Water" Staff have developed information sheets and has launched our programming. This installation will start being installed at the Village Green in May and both the Magnetawan Public School and Whitestone Public School will be involved in supplying 100 small artistic fish that will kick of the launch of this programming.

Working on launching our new Accessibility Project that was funded through the Enabling Accessibility Program and all equipment has been ordered to complete this project. Worked with Leslie from East Parry Sound Community Support Services to bring Stand Up Falls Prevention Classes twice a week to our community for a 12 week period at the Magnetawan Friendship Centre. This programming has been well received and Staff is currently working with Leslie to run this program again after the 12 week period is completed. Staff are currently working with the Muskoka Alzheimer's Society to hopefully facilitate hosting Minds in Motion programming in our Municipality.

Upcoming

Organizing training for all students regarding their duties at the Locks and Heritage as well as Staff is currently organizing Archery training for all students to ensure that the Archery programming runs safely and effectively both training opportunities will occur in June. Waiting for three funding streams to open for applications in the upcoming months and Staff are actively sourcing and researching funding possibilities to help offset costs and fund new projects to benefit the Municipality. Staff will also have two final reports for grant funding to be completed in the next quarter. Staff will be launching all the summer programming including Archery, Art in the Park, Music in the Park, Rollerskating, Rocksnake, Bike Lending, and Recreational Game

Lending along with opening the Locks and the Heritage Museum Centre. Will be applying for all permits needed for the Canada Day Parade and Fall Fair Parade. Working with the Burk's Falls Art Club to promote and organize the NOAA Juried Art Show and Gala be held in September. Organizing the Super Senior presentation to be held at the June meeting of Council. Finishing up the organization of Canada Day, launching the event, and will oversee the event on June 29th. Staff will continue to organize the Drive-In Movie event as October approaches as well as organizing the Volunteer Dinner to be held sometime in the early Fall 2024. Will be attending the AMCTO and FONOM conferences in May and June 2024. Staff will be conducting a Magnetawan Community Centre Board Meeting later this month which includes preparing the agenda and minutes. Launching our new Accessibility Project once the equipment arrives.
Staff will continue to support our "Out of Water" temporary art installation artists and will be doing additional launches of the project as it progresses.

Respectfully Submitted

Laura Brandt
Deputy Clerk Recreation and Communications

Municipality of Magnetawan
Budgetary Control
For the Period 2024-01-01 - 2024-03-31

Account # / Description	Committed	Current	Year to Date	Budget
TAXATION: NON-ASSESSABLE				
1-3-1000-1010 - TAXATION - INTERIM BILLING		3,401,564.57	3,401,564.57	
Total TAXATION: NON-ASSESSABLE:		3,401,564.57	3,401,564.57	
SUPPLEMENTAL TAXATION: FARMLAND				
1-3-1106-2170 - SUPP FARMLAND: TAXABLE			242.41	
Total SUPPLEMENTAL TAXATION: FARMLAND:			242.41	
SUPPLEMENTAL TAXATION: RESIDENTIAL				
1-3-1118-2170 - SUPP RESIDENTIAL: TAXABLE			26,588.01	
Total SUPPLEMENTAL TAXATION: RESIDENTIAL:			26,588.01	
SUPPLEMENTAL TAXATION: MANAGED FORESTS				
1-3-1120-2170 - SUPP MANAGED FORESTS: TAXABLE			(132.85)	
Total SUPPLEMENTAL TAXATION: MANAGED FORESTS:			(132.85)	
GENERAL TAXES				
1-3-1250-3016 - GENERAL - AREA RATING TAXATION			87.56	
Total GENERAL TAXES:			87.56	
TAXES - ENGLISH PUBLIC SCHOOL				
1-3-1255-3005 - ENG. PUB; SCH. - TAX SUPPS & OMITS			4,892.12	
Total TAXES - ENGLISH PUBLIC SCHOOL:			4,892.12	
TAXES - FRENCH SEPARATE SCHOOL				
1-3-1258-3005 - FR. SEP. SCH. - TAX SUPPS & OMITS			454.20	
Total TAXES - FRENCH SEPARATE SCHOOL:			454.20	
DRAFT TAX ESTIMATES				
1-3-1260-0001 - PRIOR YEAR TAX LEVY				5,618,658.00
1-3-1260-0002 - ASSESSMENT GROWTH NO TAX INCREASE				69,603.00
1-3-1260-0004 - 3% GENERAL TAX RATE INCREASE				195,646.00
Total DRAFT TAX ESTIMATES:				5,883,907.00
PENALTIES & INTEREST				
1-3-1400-7130 - TREAS - PENALTIES & INTEREST			14,815.66	80,000.00
Total PENALTIES & INTEREST:			14,815.66	80,000.00

Account # / Description	Committed	Current	Year to Date	Budget
UNCONDITIONAL GRANTS				
1-3-1500-5030 - TREAS - ONT. MUNICIPAL PARTNERSHIP FUND			295,400.00	1,181,600.00
Total UNCONDITIONAL GRANTS:			295,400.00	1,181,600.00
CONDITIONAL GRANTS				
1-3-1600-5046 - PROV GOVT - WAGE SUBSIDY - SEP				8,808.00
1-3-1600-5047 - PROV GOVT - RURAL ECONOMIC DEVELOP #1				2,215.00
1-3-1600-5077 - PROV GOVT - OCIF			43,774.00	228,395.00
1-3-1600-5080 - PROV GOVT - NORDS FUND				374,020.00
1-3-1600-5090 - ONTARIO STEWARDSHIP GRANTS				79,395.00
Total CONDITIONAL GRANTS:			43,774.00	692,833.00
FEES & CHARGES				
1-3-1700-7102 - TREAS - TAX CERTIFICATES		44.25	309.75	1,500.00
1-3-1700-7104 - TREAS - MAPS| COPIES| ETC.				10.00
1-3-1700-7112 - TREAS - REVENUE - HISTORY BOOKS		13.00	13.00	100.00
1-3-1700-7120 - TREAS - OTHER GG REVENUES		88.11	3,684.83	
1-3-1700-7140 - TREAS - INVESTMENT INCOME			28,942.36	100,000.00
1-3-1700-7150 - TREAS - DIVIDEND INCOME - LAKELAND			6,200.00	24,800.00
1-3-1700-7160 - TREAS - RENTAL - COMMUNICATION TOWER		110.62	331.86	1,327.00
1-3-1700-7170 - TREAS - HYDRO RE ROCKWYNN LANDING				100.00
1-3-1700-7172 - TREAS - HYDRO RE FIRE HALL SOLAR PANELS			116.72	4,500.00
Total FEES & CHARGES:		255.98	39,598.52	132,337.00
FIRE DEPARTMENT REVENUES				
1-3-2000-7220 - FD - 911 REVENUE		88.70	88.70	500.00
1-3-2000-7221 - FD - Insurance Recovery				12,000.00
1-3-2000-7230 - FD - FIRE DEPARTMENT REVENUE		75.00	555.00	6,000.00
Total FIRE DEPARTMENT REVENUES:		163.70	643.70	18,500.00
BUILDING REVENUES				
1-3-2100-7200 - CBO - BUILDING PERMITS		6,400.00	12,757.80	180,000.00
1-3-2100-7210 - CBO - BUILDING INFORMATION REPORTS		200.00	600.00	1,000.00
Total BUILDING REVENUES:		6,600.00	13,357.80	181,000.00
BYLAW REVENUES				
1-3-2200-5300 - BLEO - POA REVENUES				2,000.00
1-3-2200-7210 - BLEO - DOG LICENSES		40.00	140.00	
1-3-2200-7220 - BLEO - TRAILER LICENCES				10,000.00

Account # / Description	Committed	Current	Year to Date	Budget
Total BYLAW REVENUES:		40.00	140.00	12,000.00
ROADS REVENUE				
1-3-3000-7320 - ROADS - ENTRANCE PERMITS			100.00	1,000.00
1-3-3000-7330 - ROADS - AGGREGATE LICENCE FEES		3,885.27	3,885.27	10,000.00
Total ROADS REVENUE:		3,885.27	3,985.27	11,000.00
LANDFILL REVENUES				
1-3-4020-7400 - LF - LANDFILL REVENUES		140.00	875.00	20,000.00
1-3-4020-7404 - LF - LANDFILL CARDS		10.00	66.55	250.00
Total LANDFILL REVENUES:		150.00	941.55	20,250.00
RECYCLING REVENUES				
1-3-4030-7410 - RECY - RECYCLING REVENUE				20,000.00
1-3-4030-7420 - RECY - RECYCLING ELECTRONICS				500.00
Total RECYCLING REVENUES:				20,500.00
CEMETERY REVENUE				
1-3-5010-7500 - CEM - CEMETERY REVENUE			50.00	1,000.00
1-3-5010-7510 - CEM - INTEREST REVENUE			652.84	1,000.00
Total CEMETERY REVENUE:			702.84	2,000.00
SHORT TERM ACCOMODATION REVENUE				
1-3-6000-6600 - SHORT TERM ACCOMMODATIONS		3,000.00	9,000.00	50,000.00
Total SHORT TERM ACCOMODATION REVENUE:		3,000.00	9,000.00	50,000.00
RECREATION REVENUE				
1-3-7000-7700 - REC - RECREATION FEES		155.00	(6,919.30)	
1-3-7000-7745 - REC - MAGNETAWAN LOCKS REVENUE				800.00
Total RECREATION REVENUE:		155.00	(6,919.30)	800.00
COMMUNITY CENTRE AND PAVILION REVENUE				
1-3-7300-7725 - REVENUE- MAG COM CENTRE & PAVILION			415.00	5,000.00
1-3-7300-7735 - REVENUE-AHMIC COMMUNITY CENTRE		500.00	1,500.00	6,000.00
Total COMMUNITY CENTRE AND PAVILION REVENUE:		500.00	1,915.00	11,000.00
HERITAGE CENTRE REVENUE				
1-3-7600-7520 - HERITAGE - DONATIONS				750.00
Total HERITAGE CENTRE REVENUE:				750.00

Account # / Description	Committed	Current	Year to Date	Budget
PLANNING REVENUES				
1-3-8000-7800 - PLN - PLANNING REVENUE		1,500.00	6,200.00	8,000.00
Total PLANNING REVENUES:		1,500.00	6,200.00	8,000.00
CAPITAL REVENUES				
1-3-9000-8001 - TRANSFER FROM ASSET MANAGEMENT RESER'				1,596,803.00
1-3-9000-8003 - TRANSFER-COMMUNITY ENHANCEMENT RESER				14,000.00
1-3-9000-8005 - TRANSFER-OBLIGATORY RESERVE-GAS TAX				202,230.00
1-3-9000-8007 - TRANSFER FROM LANDFILL REHAB. RESERVE				500,000.00
Total CAPITAL REVENUES:				2,313,033.00
Revenue Totals:		3,417,814.52	3,857,251.06	10,619,510.00
LEGISLATIVE				
1-4-1000-1010 - COUNCIL - SALARIES AND BENEFITS		11,133.90	16,672.59	77,000.00
1-4-1000-1011 - COUNCIL - INTEGRITY COMMISIONER EXPENSES				3,000.00
1-4-1000-1310 - COUNCIL - CONFERENCES AND SEMINARS		1,509.99	10,616.93	18,000.00
1-4-1000-2010 - COUNCIL - MATERIALS AND SUPPLIES		201.86	290.10	5,000.00
1-4-1000-5018 - COUNCIL - DONATIONS		3,800.00	4,375.98	20,000.00
1-4-1000-7500 - COUNCIL - ROAD GRANTS				15,000.00
Total LEGISLATIVE:		16,645.75	31,955.60	138,000.00
ELECTIONS				
1-4-1100-2010 - ELECTION - MATERIALS/SUPPLIES				150.00
Total ELECTIONS:				150.00
ADMINISTRATION				
1-4-1200-1010 - ADMIN - WAGES AND BENEFITS		34,550.25	77,026.14	292,000.00
1-4-1200-1310 - ADMIN - CONFERENCES/TRAINING/MEMBERSHIP		870.36	6,162.21	18,000.00
1-4-1200-1320 - ADMIN - MEMBERSHIPS			(2,306.34)	
1-4-1200-2010 - ADMIN - OFFICE & MAINTENANCE SUPPLIES		477.65	2,306.10	10,000.00
1-4-1200-2025 - ADMIN - HEALTH & SAFETY				1,500.00
1-4-1200-2030 - ADMIN - CGIS SERVICES		5,192.23	10,540.58	23,000.00
1-4-1200-2050 - ADMIN - TELEPHONE		737.52	2,186.41	9,000.00
1-4-1200-2052 - ADMIN - CELL PHONE		448.45	862.73	5,400.00
1-4-1200-2120 - ADMIN - INSURANCE				105,781.00
1-4-1200-2130 - ADMIN - COMPUTER EXPENSES		2,362.82	13,605.85	44,000.00

Account # / Description	Committed	Current	Year to Date	Budget
1-4-1200-2135 - ADMIN - WEBSITE EXPENSES			1,256.74	6,000.00
1-4-1200-2140 - ADMIN - COPYING EXPENSES		347.43	980.70	7,000.00
1-4-1200-2210 - ADMIN - LEGAL FEES-GENERAL		336.42	550.42	5,000.00
1-4-1200-2215 - ADMIN - LEGAL FEES-LABOUR				10,000.00
1-4-1200-2220 - ADMIN - UNION NEGOTIATION				10,000.00
1-4-1200-2225 - ADMIN - HR SERVICES			356.10	500.00
1-4-1200-8000 - ADMIN - CAPITAL EXPENDITURES		564.77	2,424.44	71,000.00
Total ADMINISTRATION:		45,887.90	115,952.14	618,181.00
TREASURY				
1-4-1300-1010 - TREAS - WAGES AND BENEFITS		21,854.27	52,655.48	250,000.00
1-4-1300-1310 - TREAS - CONFERENCES/TRAINING/MEMBERSHII			512.87	5,000.00
1-4-1300-2010 - TREAS - TAXATION MATERIALS		389.64	6,780.29	17,000.00
1-4-1300-2200 - TREAS - ACCOUNTING/AUDIT		540.89	8,681.71	16,600.00
1-4-1300-2310 - TREAS - BANK CHARGES			213.10	4,000.00
1-4-1300-2320 - TREAS - PROPERTY ASSESSMENT			23,543.04	94,172.00
Total TREASURY:		22,784.80	92,386.49	386,772.00
RESERVE TRANSFERS				
1-4-1400-9001 - RESERVE - TRANSFER-ASSET MNGMT RESERVE				225,000.00
1-4-1400-9003 - RESERVE - TRANSFER-COM ENHANCEMENT RE:				25,296.00
1-4-1400-9004 - RESERVE - TRANSFER-ELECTIONS RESERVE				8,000.00
1-4-1400-9006 - RESERVE - TRANSFER-LANDFILL CLOSURE RES				20,000.00
1-4-1400-9007 - RESERVE - TRANSFER-LANDFILL REHABILITATI				50,000.00
Total RESERVE TRANSFERS:				328,296.00
ASSET MANAGEMENT				
1-4-1500-1010 - ASSET - WAGES AND BENEFITS		1,355.55	5,354.68	25,000.00
1-4-1500-2010 - ASSET - MATERIALS AND SUPPLIES				2,500.00
Total ASSET MANAGEMENT:		1,355.55	5,354.68	27,500.00
FIRE DEPARTMENT				
1-4-2000-1010 - FD - WAGES & BENEFITS		16,194.60	38,781.69	230,000.00
1-4-2000-1310 - FD - CONFERENCES/TRAINING/MEMBERSHIPS		1,574.64	3,319.23	8,000.00
1-4-2000-1320 - FD - MEMBERSHIPS			10.69	
1-4-2000-1410 - FD - VOLUNTEER TRAINING EXPENSES		601.10	923.13	7,000.00
1-4-2000-1500 - FD - REGIONAL TRAINING - CONTRACT		4,170.41	4,170.41	17,500.00
1-4-2000-2010 - FD - MATERIALS & SUPPLIES/LICENCES/MEDIC			864.26	7,000.00
1-4-2000-2012 - FD- PREVENTION MATERIALS		1,292.37	1,292.37	10,000.00

Account # / Description	Committed	Current	Year to Date	Budget
1-4-2000-2018 - FD - PPE & FIRE SUPPLIES		1,046.45	2,007.47	10,000.00
1-4-2000-2029 - FD - HYDRO - 226 15TH & 16TH SIDE RD N		62.90	94.16	
1-4-2000-2053 - FD - COMMUNICATIONS TOWER		208.61	417.22	3,000.00
1-4-2000-2054 - FD - RADIO MAINTENANCE & LICENSING		208.61	1,776.17	3,500.00
1-4-2000-2056 - FD - RADIO UPGRADES				10,000.00
1-4-2000-2058 - FD - DISPATCH				2,000.00
1-4-2000-2120 - FD - OFFICE		14.24	44.76	4,000.00
1-4-2000-7130 - FD - EQUIPMENT REPAIRS & MAINTENANCE			348.54	8,000.00
1-4-2000-7132 - FD - EQUIPMENT REPLACEMENT			69.23	15,000.00
1-4-2000-7134 - FD - EQUIPMENT TESTING				2,300.00
1-4-2000-7230 - FD - MNR FIRE PROTECTION				10,000.00
1-4-2000-8000 - FD - CAPITAL EXPENDITURES				70,000.00
Total FIRE DEPARTMENT:		25,373.93	54,119.33	417,300.00
FIRE MAG STATION				
1-4-2005-2024 - MAG STATION - HEATING FUEL		604.68	1,150.25	3,000.00
1-4-2005-2030 - MAG STATION - HYDRO		145.65	273.23	1,500.00
1-4-2005-7140 - MAG STATION - MAINTENANCE & REPAIRS		244.22	580.00	4,000.00
Total FIRE MAG STATION:		994.55	2,003.48	8,500.00
FIRE AHMIC STATION				
1-4-2006-2024 - AHMIC STATION - HEATING FUEL		186.45	186.45	2,000.00
1-4-2006-2030 - AHMIC STATION - HYDRO		58.51	143.27	1,500.00
1-4-2006-7140 - AHMIC STATION - REPAIRS & MAINTENANCE			193.33	4,000.00
Total FIRE AHMIC STATION:		244.96	523.05	7,500.00
ATV & MOBILE EQUIPMENT				
1-4-2009-2070 - ATV & MOBILE EQUIP-REPAIRS & MAINTENANCE		382.53	418.14	1,500.00
Total ATV & MOBILE EQUIPMENT:		382.53	418.14	1,500.00
FIRE TRUCK#510 - 2012 DODGE RAM 2500				
1-4-2010-2070 - TR510 - REPAIRS AND TESTING		356.16	3,003.65	4,000.00
Total FIRE TRUCK#510 - 2012 DODGE RAM 2500:		356.16	3,003.65	4,000.00
FIRE TRUCK #514 - 2021 FREIGHTLINER TANK				
1-4-2014-2070 - TR514 - REPAIRS AND TESTING		920.93	920.93	2,000.00
Total FIRE TRUCK #514 - 2021 FREIGHTLINER TANK:		920.93	920.93	2,000.00
FIRE TRUCK #517 - 2013 CHEV EXPRESS VAN				

Account # / Description	Committed	Current	Year to Date	Budget
1-4-2017-2070 - TR517 - REPAIRS AND TESTING			18.31	2,000.00
1-4-2018-2070 - TR520 REPAIRS & TESTING				1,000.00
Total FIRE TRUCK #517 - 2013 CHEV EXPRESS VAN:			18.31	3,000.00
FIRE TRUCK #521 - 2004 FREIGHTLINER PUMP				
1-4-2021-2070 - TR521 - REPAIRS AND TESTING		800.85	800.85	4,000.00
Total FIRE TRUCK #521 - 2004 FREIGHTLINER PUMP:		800.85	800.85	4,000.00
FIRE TRUCK #531 - 2019 PUMPER TRUCK				
1-4-2031-2070 - TR531 - REPAIRS AND TESTING				3,000.00
Total FIRE TRUCK #531 - 2019 PUMPER TRUCK:				3,000.00
BUILDING DEPARTMENT				
1-4-2100-1010 - CBO - WAGES AND BENEFITS		19,304.27	41,649.04	218,000.00
1-4-2100-1320 - CBO - MEMBERSHIPS			188.00	1,400.00
1-4-2100-1410 - CBO - TRAINING			951.87	4,000.00
1-4-2100-2010 - CBO - MATERIALS/SUPPLIES		483.84	458.86	3,000.00
1-4-2100-2030 - CBO - MILEAGE				1,000.00
1-4-2100-2210 - CBO - LEGAL FEES				25,000.00
Total BUILDING DEPARTMENT:		19,788.11	43,247.77	252,400.00
BUILDING- VEHICLE				
1-4-2110-2045 - CBO VEHICLE - GPS MONITORING AND DATA		35.62	106.86	500.00
1-4-2110-2070 - CBO VEHICLE - REPAIRS & MAINT/LICENCE				2,500.00
Total BUILDING- VEHICLE:		35.62	106.86	3,000.00
BYLAW ENFORCEMENT				
1-4-2200-1010 - BLEO - WAGES AND BENEFITS		4,261.72	4,261.72	40,000.00
1-4-2200-1410 - BLEO - TRAINING				1,000.00
1-4-2200-2010 - BLEO - MATERIALS/SUPPLIES		632.47	632.47	3,000.00
1-4-2200-2016 - BLEO - ANIMAL CONTROL EXPENSES				1,000.00
1-4-2200-2025 - BLEO - MILEAGE				6,000.00
1-4-2200-2210 - BLEO - LEGAL FEES				5,000.00
Total BYLAW ENFORCEMENT:		4,894.19	4,894.19	56,000.00
ECONOMIC DEVELOPMENT				
1-4-2300-1010 - ED - WAGES AND BENEFITS		2,416.92	5,391.58	20,000.00
1-4-2300-2010 - ED - MATERIALS & SUPPLIES				4,000.00
1-4-2300-2350 - ED - SIGNAGE				7,000.00

Account # / Description	Committed	Current	Year to Date	Budget
Total ECONOMIC DEVELOPMENT:		2,416.92	5,391.58	31,000.00
COMMUNITY EMERGENCY MANAGEMENT				
1-4-2400-1010 - CEMC - WAGES AND BENEFITS				3,000.00
1-4-2400-1410 - CEMC - TRAINING				8,000.00
1-4-2400-2010 - CEMC - MATERIALS/SUPPLIES		100.74	169.66	2,000.00
Total COMMUNITY EMERGENCY MANAGEMENT:		100.74	169.66	13,000.00
PROTECTION TO PERSONS & PROPERTY				
1-4-2500-2010 - PROTECT - POLICING COSTS		38,751.00	39,422.52	470,184.00
1-4-2500-2030 - PROTECT - 911				1,000.00
Total PROTECTION TO PERSONS & PROPERTY:		38,751.00	39,422.52	471,184.00
RECREATION				
1-4-2600-1010 - REC - WAGES AND BENEFITS		5,131.97	10,503.21	54,000.00
1-4-2600-2010 - REC - MATERIALS/SUPPLIES		116.59	309.79	10,000.00
1-4-2600-2015 - REC - EVENTS		1,895.84	3,554.57	68,500.00
1-4-2600-2300 - REC - ADVERTISING		13.17	13.17	500.00
1-4-2600-2400 - REC - PROGRAMMING		2,247.76	3,087.38	32,960.00
1-4-2600-8000 - REC - CAPITAL		9,320.54	9,320.54	21,000.00
Total RECREATION:		18,725.87	26,788.66	186,960.00
BRIDGES & CULVERTS				
1-4-3011-2010 - A - MATERIALS/SUPPLIES				70,000.00
1-4-3011-3020 - A - RENTED EQUIPMENT-OTHER				10,000.00
1-4-3011-3040 - A - CULVERT/BRIDGE-ENGINEERING				2,000.00
1-4-3011-4010 - A - CONTRACTS				70,000.00
1-4-3011-8000 - A - CULVERT/BRIDGES- CAPITAL		503.71	154,196.79	676,000.00
Total BRIDGES & CULVERTS:		503.71	154,196.79	828,000.00
GRASS MOWING				
1-4-3021-4010 - B1 - CONTRACTS				11,000.00
Total GRASS MOWING:				11,000.00
BRUSHING/TREE TRIMMING				
1-4-3022-3015 - B2 - RENTAL OF CHIPPER				10,000.00
1-4-3022-8000 - BRUSHING/TREE TRIMMING/CAPITAL				82,000.00
Total BRUSHING/TREE TRIMMING:				92,000.00

Account # / Description	Committed	Current	Year to Date	Budget
DITCHING				
1-4-3023-3015 - B3 - RENTED EQUIPMENT-EXCAVATOR				10,000.00
1-4-3023-8000 - DITCHING CAPITAL				380,000.00
Total DITCHING:				390,000.00
COLD MIX PATCHING				
1-4-3031-2010 - C1 - MATERIALS/SUPPLIES				34,000.00
Total COLD MIX PATCHING:				34,000.00
SWEEPING/CRACK SEALING				
1-4-3032-4010 - C2 - CONTRACTS				70,400.00
Total SWEEPING/CRACK SEALING:				70,400.00
ROAD CONSTRUCTION/ROAD REPAIR				
1-4-3034-8000 - C4 - CAPITAL PROJECTS				380,000.00
Total ROAD CONSTRUCTION/ROAD REPAIR:				380,000.00
CATCHBASIN VACUUMING				
1-4-3035-4010 - C5 - CONTRACTS				1,500.00
Total CATCHBASIN VACUUMING:				1,500.00
DRAINAGE				
1-4-3036-4010 - C6 - CONTRACTS				3,800.00
Total DRAINAGE:				3,800.00
GRAVEL PATCHING/WASHOUTS				
1-4-3041-2010 - D1 - MATERIALS/SUPPLIES				60,000.00
1-4-3041-4010 - D1 - CONTRACTS				8,200.00
Total GRAVEL PATCHING/WASHOUTS:				68,200.00
GRADING				
1-4-3042-4010 - D2 - CONTRACTS				40,000.00
Total GRADING:				40,000.00
DUST CONTROL				
1-4-3043-2010 - D3 - MATERIALS/SUPPLIES				100,000.00
1-4-3043-4010 - D3 - CONTRACTS				50,000.00
Total DUST CONTROL:				150,000.00

Account # / Description	Committed	Current	Year to Date	Budget
GRAVEL				
1-4-3045-2010 - D5 - MATERIALS/SUPPLIES				290,000.00
1-4-3045-3015 - D5 - EQUIPMENT RENTAL-OTHER				20,000.00
1-4-3045-4010 - D5 - CONTRACTS				123,000.00
Total GRAVEL:				433,000.00
SNOW PLOWING				
1-4-3051-1010 - E1 - WAGES AND BENEFITS		10,523.97	33,201.37	60,000.00
1-4-3051-2010 - E1 - MATERIALS/SUPPLIES			2,412.26	25,000.00
Total SNOW PLOWING:		10,523.97	35,613.63	85,000.00
SANDING/SALTING				
1-4-3052-1010 - E2 - WAGES AND BENEFITS		2,890.08	13,953.16	30,000.00
1-4-3052-2010 - E2 - MATERIALS/SUPPLIES		6,886.50	6,886.50	58,000.00
1-4-3052-4010 - E2 - CONTRACTS		4,591.00	4,591.00	40,000.00
Total SANDING/SALTING:		14,367.58	25,430.66	128,000.00
CULVERT THAWING				
1-4-3053-1010 - E3 - WAGES AND BENEFITS				9,000.00
1-4-3053-2010 - E3 - MATERIALS/SUPPLIES				500.00
Total CULVERT THAWING:				9,500.00
STANDBY				
1-4-3054-1010 - E4 - WAGES AND BENEFITS		1,498.56	3,564.34	7,000.00
Total STANDBY:		1,498.56	3,564.34	7,000.00
ROAD PATROL				
1-4-3072-1010 - RP - WAGES AND BENEFITS		4,135.86	7,842.08	7,000.00
Total ROAD PATROL:		4,135.86	7,842.08	7,000.00
OVERHEAD				
1-4-3101-1010 - J - WAGES AND BENEFITS		34,472.71	64,388.14	410,000.00
1-4-3101-1310 - J - CONFERENCES/LICENCING/MEMBERSHIPS		466.01	5,239.53	15,000.00
1-4-3101-2010 - J - MATERIALS/SUPPLIES		957.45	1,468.90	11,200.00
1-4-3101-2020 - J - SAFETY SUPPLIES		63.13	1,340.96	14,000.00
1-4-3101-2021 - J - PREMIUM GASOLINE INVENTORY CLEARING		3,777.68	5,346.40	40,000.00
1-4-3101-2022 - J - CLEAR DIESEL INVENTORY CLEARING		8,411.94	21,268.72	90,000.00
1-4-3101-2023 - J - DYED DIESEL INVENTORY CLEARING		1,466.14	6,063.81	80,000.00
1-4-3101-2024 - J - HEATING		2,298.02	5,883.30	22,000.00

Account # / Description	Committed	Current	Year to Date	Budget
1-4-3101-2029 - J - Hydro - 226 15th & 16th Side Rd N				500.00
1-4-3101-2030 - J - HYDRO		495.27	1,000.86	5,800.00
1-4-3101-2045 - J - GPS MONITORING AND DATA		487.43	1,462.29	8,500.00
1-4-3101-2053 - J - COMMUNICATIONS EQUIPMENT AND TOWER		208.61	518.93	3,500.00
1-4-3101-2054 - J - RADIO LICENSE (BASE)		208.61	208.61	500.00
1-4-3101-2070 - 226 15/16 SIDE RD - OVERHEAD		609.63	609.63	1,000.00
1-4-3101-2080 - J - SMALL TOOLS AND SUPPLIES			367.97	7,000.00
1-4-3101-2090 - J - LOAN INTEREST EXPENSE- 2016 RDS PROJ				8,854.00
1-4-3101-2110 - J - DUES & SUBCRIPTIONS			10.68	
1-4-3101-2120 - J - OFFICE		400.60	687.04	3,500.00
1-4-3101-2150 - J - CONSULTING FEES				25,000.00
1-4-3101-2350 - J - SIGNAGE		178.08	474.58	17,000.00
1-4-3101-2400 - J - BUILDING MAINTENANCE		1,433.61	2,038.17	33,000.00
1-4-3101-3050 - J - LINE PAINTING				9,200.00
1-4-3101-4010 - J - CONTRACTS				5,000.00
1-4-3101-4020 - J - INSURANCE				43,021.00
1-4-3101-8000 - J - CAPITAL EXPENDITURES			67,693.60	96,000.00
Total OVERHEAD:		55,934.92	186,072.12	949,575.00
GRADER - 2012 JOHN DEERE				
1-4-3211-2070 - GR - REPAIRS & MAINTENANCE				20,000.00
Total GRADER - 2012 JOHN DEERE:				20,000.00
COMPACTOR - 2003 CATERPILLAR				
1-4-3213-2070 - COM - REPAIRS & MAINTENANCE		64.06	64.06	3,000.00
1-4-3213-2072 - COM - FLOATING COSTS				4,200.00
Total COMPACTOR - 2003 CATERPILLAR:		64.06	64.06	7,200.00
DOZER - CASE 850K				
1-4-3214-2070 - DOZ - REPAIRS & MAINTENANCE		64.06	64.06	2,000.00
Total DOZER - CASE 850K:		64.06	64.06	2,000.00
BACK HOE #3 - 2005 CASE 580 4WD				
1-4-3216-2070 - BH3 - REPAIRS & MAINTENANCE			970.76	1,000.00
Total BACK HOE #3 - 2005 CASE 580 4WD:			970.76	1,000.00
BACK HOE #4 - 2012 JOHN DEERE 410J				
1-4-3217-2070 - BH4 - REPAIRS & MAINTENANCE		754.56	2,207.98	10,000.00
Total BACK HOE #4 - 2012 JOHN DEERE 410J:		754.56	2,207.98	10,000.00

Account # / Description	Committed	Current	Year to Date	Budget
BACK HOE #5 - 2014 CASE 590				
1-4-3218-2070 - BH5 - REPAIRS & MAINTENANCE				7,000.00
1-4-3218-8000 - BH5 - CAPITAL EXPENDITURES		407.04	407.04	198,000.00
Total BACK HOE #5 - 2014 CASE 590:		407.04	407.04	205,000.00
WHEEL LOADER - 2016 CASE				
1-4-3219-2070 - LOADER - REPAIRS & MAINTENANCE				5,200.00
1-4-3219-8000 - LOADER - CAPITAL EXPENDITURES		201,994.00	201,994.00	
Total WHEEL LOADER - 2016 CASE:		201,994.00	201,994.00	5,200.00
TRUCK #20 - 2017 CHEVROLET SILVERADO 150				
1-4-3220-2070 - TR20 - REPAIRS & MAINTENANCE/LICENCES			121.09	2,320.00
Total TRUCK #20 - 2017 CHEVROLET SILVERADO 150:			121.09	2,320.00
TRUCK #22 - 2016 FREIGHTLINER TANDEM				
1-4-3222-2070 - TR22 - REPAIRS & MAINTENANCE/LICENCES		983.25	5,264.99	12,760.00
Total TRUCK #22 - 2016 FREIGHTLINER TANDEM:		983.25	5,264.99	12,760.00
TRUCK #23 - 2022 DODGE RAM 2500 CREW CAB				
1-4-3223-2070 - TR23 - REPAIRS & MAINTENANCE/LICENCES				1,000.00
Total TRUCK #23 - 2022 DODGE RAM 2500 CREW CAB:				1,000.00
TRUCK #26 - 2022 FREIGHTLINER TANDEM				
1-4-3226-2070 - TR26 - REPAIRS & MAINTENANCE/LICENCES		294.59	961.57	8,760.00
Total TRUCK #26 - 2022 FREIGHTLINER TANDEM:		294.59	961.57	8,760.00
TRUCK #27 - 2014 FREIGHTLINER TANDEM				
1-4-3227-2070 - TR27 - REPAIRS & MAINTENANCE/LICENCES		1,501.48	3,332.77	17,760.00
Total TRUCK #27 - 2014 FREIGHTLINER TANDEM:		1,501.48	3,332.77	17,760.00
TRUCK #28 - 2018 WESTERN STAR				
1-4-3228-2070 - TR28 - REPAIRS & MAINTENANCE/LICENCES		3,005.62	3,836.39	15,760.00
Total TRUCK #28 - 2018 WESTERN STAR:		3,005.62	3,836.39	15,760.00
TRUCK #29 - 2019 WESTERN STAR				
1-4-3229-2070 - TR29 - REPAIRS & MAINTENANCE/LICENCES		2,579.91	3,105.67	9,760.00
Total TRUCK #29 - 2019 WESTERN STAR:		2,579.91	3,105.67	9,760.00

Account # / Description	Committed	Current	Year to Date	Budget
TRUCK #30 - 2022 DODGE 1500 4X4 TRUCK				
1-4-3230-2070 - TR30 - REPAIRS & MAINTENANCE				2,000.00
Total TRUCK #30 - 2022 DODGE 1500 4X4 TRUCK:				2,000.00
TRUCK #31 DODGE RAM 1500				
1-4-3231-2070 - TR 31-2023 REPAIR AND MAINTENANCE			297.64	2,000.00
Total TRUCK #31 DODGE RAM 1500:			297.64	2,000.00
BROOM				
1-4-3236-2070 - BROOM - REPAIRS AND MAINTENANCE		646.18	646.18	9,000.00
Total BROOM:		646.18	646.18	9,000.00
FLOAT				
1-4-3240-2070 - FL - REPAIRS & MAINTENANCE				5,000.00
Total FLOAT:				5,000.00
PARKING LOT				
1-4-3700-2010 - PARKING - MATERIALS AND SUPPLIES				500.00
Total PARKING LOT:				500.00
STREETLIGHTS				
1-4-3800-5012 - STREET - MAGNETAWAN STREET LIGHTS		1,007.14	2,031.74	20,000.00
1-4-3800-5014 - STREET - AHMIC HARBOUR STREET LIGHT			102.25	1,000.00
1-4-3800-5016 - STREET - ROCKWYNN LANDING LIGHT		31.09	97.84	500.00
Total STREETLIGHTS:		1,038.23	2,231.83	21,500.00
GARBAGE COLLECTION				
1-4-4010-4010 - GARBAGE - CONTRACTS		4,036.29	4,036.29	23,918.00
Total GARBAGE COLLECTION:		4,036.29	4,036.29	23,918.00
LANDFILL				
1-4-4020-1010 - LF - WAGES AND BENEFITS		15,048.60	36,082.91	164,000.00
1-4-4020-1410 - LF - TRAINING				500.00
1-4-4020-2010 - LF - MATERIALS/SUPPLIES		112.24	446.67	15,000.00
1-4-4020-2020 - LF - LATRINE RENTALS/CLEANING		152.64	305.28	2,200.00
1-4-4020-2024 - LF - PROPANE HEAT		382.99	720.21	2,300.00
1-4-4020-2080 - LF - SMALL TOOLS		11.18	436.95	200.00
1-4-4020-2120 - LF - OFFICE		157.63	270.43	3,100.00
1-4-4020-2400 - LF - REPAIRS & MAINTENANCE				2,000.00

Account # / Description	Committed	Current	Year to Date	Budget
1-4-4020-2420 - LF - LANDFILL SURVEILLANCE		102.15	542.47	550.00
1-4-4020-3040 - LF - ENGINEERING FEES				10,000.00
1-4-4020-4020 - LF - INSURANCE				5,145.00
1-4-4020-4022 - LF - RUBBISH/MISC ITEM DISPOSAL BIN		8,801.51	8,801.51	94,000.00
1-4-4020-5020 - LF - MONITORING WELL COSTS-CROFT		3,505.64	3,505.64	16,000.00
1-4-4020-5025 - LF - MONITORING WELL COSTS-CHAPMAN		3,894.36	3,894.36	18,000.00
1-4-4020-8000 - LF - CAPITAL EXPENDITURES				585,000.00
Total LANDFILL:		32,168.94	55,006.43	917,995.00
RECYCLING				
1-4-4030-1010 - RECY - WAGES AND BENEFITS		9,758.81	22,440.88	99,000.00
1-4-4030-1410 - RECY - TRAINING				500.00
1-4-4030-2010 - RECY - MATERIALS/SUPPLIES/COMPOSTING		98.74	158.25	3,000.00
1-4-4030-2015 - RECY - LATRINE RENTALS/CLEANING		152.64	305.28	2,200.00
1-4-4030-2024 - RECY - PROPANE HEAT		342.33	627.05	2,500.00
1-4-4030-2080 - RECY - SMALL TOOLS		11.18	11.18	100.00
1-4-4030-2120 - RECY - OFFICE		51.89	71.17	3,500.00
1-4-4030-2400 - RECY - REPAIRS & MAINTENANCE				2,000.00
1-4-4030-2420 - RECY - LANDFILL SURVEILLANCE		59.88	179.64	500.00
1-4-4030-4012 - RECY - RECYCLING CURBSIDE		4,735.26	4,735.26	29,500.00
1-4-4030-4014 - RECY - RECYCLING DEPOT		9,067.80	9,067.80	70,000.00
1-4-4030-4018 - RECY - HOUSEHOLD HAZARDOUS WASTE DEPO				15,000.00
1-4-4030-4020 - RECY - INSURANCE				5,145.00
1-4-4030-8000 - RECY - CAPITAL EXPENDITURES				173,500.00
Total RECYCLING:		24,278.53	37,596.51	406,445.00
WATER SYSTEMS				
1-4-4300-1010 - W-SYS - WAGES AND BENEFITS		511.12	1,370.55	5,171.00
1-4-4300-2010 - W-SYS - MATERIALS/SUPPLIES		247.34	1,757.07	6,500.00
Total WATER SYSTEMS:		758.46	3,127.62	11,671.00
CEMETERY				
1-4-5010-1010 - CEM - WAGES AND BENEFITS		604.21	888.16	25,000.00
1-4-5010-2010 - CEM - MATERIALS/SUPPLIES			214.15	4,000.00
1-4-5010-2400 - CEM - REPAIRS & MAINTENANCE				8,000.00
1-4-5010-4020 - CEM - INSURANCE				878.00
1-4-5010-8000 - CEM - CAPITAL EXPENDITURES		900.54	900.54	66,400.00
Total CEMETERY:		1,504.75	2,002.85	104,278.00

Account # / Description	Committed	Current	Year to Date	Budget
HOMES FOR THE AGED				
1-4-6010-2010 - HOME - EASTHOLME		65,194.75	65,194.75	259,357.00
Total HOMES FOR THE AGED:		65,194.75	65,194.75	259,357.00
SOCIAL/FAMILY SERVICES				
1-4-6200-2710 - SOCIAL - DSSAB				326,001.00
Total SOCIAL/FAMILY SERVICES:				326,001.00
FRIENDSHIP CLUB				
1-4-6250-1010 - FRIENDSHIP CLUB - WAGES AND BENEFITS				2,000.00
1-4-6250-2010 - FRIENDSHIP CLUB-MATERIALS/SUPPLIES			208.97	1,500.00
1-4-6250-2024 - FRIENDSHIP CLUB - HEATING FUEL			205.48	3,500.00
1-4-6250-2030 - FRIENDSHIP CLUB-HYDRO		190.65	360.42	2,500.00
1-4-6250-2050 - FRIENDSHIP CLUB - TELEPHONE		127.01	190.52	900.00
1-4-6250-2400 - FRIENDSHIP CLUB-REPAIRS & MAINTENANCE				3,000.00
1-4-6250-4020 - FRIENDSHIP CLUB - INSURANCE				4,500.00
Total FRIENDSHIP CLUB:		317.66	965.39	17,900.00
PROPERTY - HWY 520				
1-4-6350-4030 - PROPERTY - PLANNING				10,000.00
1-4-6350-8000 - PROPERTY - CAPITAL EXPENDITURES				100,000.00
Total PROPERTY - HWY 520:				110,000.00
HEALTH SERVICES				
1-4-6400-2010 - HEALTH - HEALTH UNIT		7,898.00	11,847.00	47,388.00
1-4-6400-2020 - HEALTH - LAND AMBULANCE				249,287.00
Total HEALTH SERVICES:		7,898.00	11,847.00	296,675.00
WHARFS				
1-4-7100-2020 - WHARFS - DOCKS-ROCKWYNN LANDING				800.00
1-4-7100-2400 - WHARFS - REPAIRS & MAINTENANCE				4,000.00
1-4-7100-8000 - WHARFS - CAPITAL EXPENDITURES				125,000.00
Total WHARFS:				129,800.00
PARKS				
1-4-7200-1010 - PARKS - WAGES AND BENEFITS		25,203.17	60,486.56	253,541.00
1-4-7200-1410 - PARKS - TRAINING			630.00	2,000.00
1-4-7200-2010 - PARKS - MATERIALS/SUPPLIES		540.10	692.95	10,500.00
1-4-7200-2012 - PARKS - FLOWERS				3,000.00

Account # / Description	Committed	Current	Year to Date	Budget
1-4-7200-2020 - PARKS - SAFETY & HEALTH		300.47	300.48	2,500.00
1-4-7200-2022 - PARKS - EQUIPMENT FUEL			786.07	
1-4-7200-2024 - PARKS - HEATING		1,249.41	1,782.67	9,000.00
1-4-7200-2030 - PARKS - HYDRO		423.31	833.89	5,000.00
1-4-7200-2045 - PARKS - GPS MONITORING AND DATA		106.85	320.55	1,500.00
1-4-7200-2400 - PARKS - REPAIRS & MAINTENANCE		559.68	3,437.98	11,000.00
1-4-7200-3030 - PARKS - GENERATOR EXPENSES				300.00
1-4-7200-4020 - PARKS - INSURANCE				18,670.00
Total PARKS:		28,382.99	69,271.15	317,011.00
PARKS OVERHEAD				
1-4-7205-2030 - P - HYDRO		26.52	57.78	
Total PARKS OVERHEAD:		26.52	57.78	
PARKS TRUCK #10 - 2010 DODGE 1500				
1-4-7210-2070 - TR10 - REPAIRS				2,500.00
Total PARKS TRUCK #10 - 2010 DODGE 1500:				2,500.00
PARKS TRACTOR #2 - JOHN DEERE 2720				
1-4-7213-2070 - TRACTOR 2 - REPAIRS				2,500.00
1-4-7213-2075 - TRACTOR 2 - SNOWBLOWER REPAIRS				500.00
Total PARKS TRACTOR #2 - JOHN DEERE 2720:				3,000.00
PARKS TRACTOR #3 - KUBOTA 2610				
1-4-7214-2070 - TRACTOR 3 - REPAIRS			155.16	3,000.00
Total PARKS TRACTOR #3 - KUBOTA 2610:			155.16	3,000.00
PARKS TRUCK #12- 2018 DODGE 5500				
1-4-7218-2070 - TR12 - REPAIRS		86.50	542.34	3,500.00
Total PARKS TRUCK #12- 2018 DODGE 5500:		86.50	542.34	3,500.00
PARKS TRUCK #13 - 2020 GMC SIERRA 1500				
1-4-7219-2070 - TR13 - REPAIRS		73.58	850.79	3,000.00
1-4-7221-2070 - TR #21 - REPAIRS/MAINTENANCE				5,000.00
Total PARKS TRUCK #13 - 2020 GMC SIERRA 1500:		73.58	850.79	8,000.00
PARKS TRAILERS				
1-4-7225-2070 - PARKS TRAILERS - REPAIRS				500.00
Total PARKS TRAILERS:				500.00

Account # / Description	Committed	Current	Year to Date	Budget
COMMUNITY CENTRE AND PAVILION				
1-4-7300-1010 - HALL - WAGES AND BENEFITS		10,022.41	25,264.94	76,909.00
1-4-7300-2010 - HALL - MATERIALS/SUPPLIES		254.81	545.89	9,000.00
1-4-7300-2024 - HALL - HEATING FUEL		2,240.02	5,966.51	18,000.00
1-4-7300-2030 - HALL - HYDRO/STOVE PROPANE		1,264.80	2,460.56	15,000.00
1-4-7300-2400 - HALL - REPAIRS & MAINTENANCE		897.93	4,705.37	20,000.00
1-4-7300-3020 - HALL - ZAMBONI EXPENSES				500.00
1-4-7300-3030 - HALL - GENERATOR EXPENSES				3,500.00
1-4-7300-4020 - HALL - INSURANCE				15,616.00
1-4-7300-8000 - HALL - CAPITAL EXPENDITURES				43,000.00
Total COMMUNITY CENTRE AND PAVILION:		14,679.97	38,943.27	201,525.00
LIBRARY				
1-4-7400-5012 - LIBRARY				82,072.00
Total LIBRARY:				82,072.00
LOCKS				
1-4-7500-1010 - LOCKS - WAGES AND BENEFITS				28,800.00
1-4-7500-2010 - LOCKS - MATERIALS AND SUPPLIES				2,000.00
1-4-7500-2400 - LOCKS - REPAIRS & MAINTENANCE				2,000.00
Total LOCKS:				32,800.00
HERITAGE CENTRE				
1-4-7600-1010 - HERITAGE - WAGES AND BENEFITS				29,000.00
1-4-7600-2010 - HERITAGE - REPAIRS AND SUPPLIES		224.76	224.76	1,500.00
1-4-7600-2030 - HERITAGE - HYDRO		75.78	146.63	1,275.00
1-4-7600-4020 - HERITAGE - INSURANCE				1,953.00
Total HERITAGE CENTRE:		300.54	371.39	33,728.00
AHMIC COMMUNITY CENTRE				
1-4-7700-1010 - AHMIC - WAGES AND BENEFITS				2,005.00
1-4-7700-2010 - AHMIC - MATERIALS/SUPPLIES				1,500.00
1-4-7700-2024 - AHMIC - HEATING FUEL		366.45	1,570.58	3,000.00
1-4-7700-2030 - AHMIC - HYDRO		114.23	280.16	1,500.00
1-4-7700-2400 - AHMIC - REPAIRS & MAINTENANCE		90.00	200.69	2,000.00
1-4-7700-4020 - AHMIC - INSURANCE				2,091.00
1-4-7700-8000 - AHMIC - CAPITAL EXPENDITURES				15,500.00
Total AHMIC COMMUNITY CENTRE:		570.68	2,051.43	27,596.00

Account # / Description	Committed	Current	Year to Date	Budget
PLANNING & DEVELOPMENT				
1-4-8010-1010 - PLN - WAGES AND BENEFITS		7,983.42	16,494.17	55,000.00
1-4-8010-2210 - PLN - LEGAL / ONLAND		4,911.43	4,941.97	30,000.00
1-4-8010-5012 - PLN - OFFICIAL PLAN/ZONING BYLAW/2ND DWE		419.76	419.76	31,000.00
1-4-8010-5014 - PLN - GENERAL				4,500.00
Total PLANNING & DEVELOPMENT:		13,314.61	21,855.90	120,500.00
SHORT TERM ACCOMODATIONS				
1-4-8015-1010 - SHORT TERM ACCOM - WAGES & BENEFITS				20,000.00
1-4-8015-2210 - SHORT TERM ACCOM - LEGAL				5,000.00
1-4-8015-4010 - SHORT TERM ACCOM - CONTRACTS				15,000.00
Total SHORT TERM ACCOMODATIONS:				40,000.00
TO BE RECOVERED				
1-4-8400-8020 - 2B RECOV-(I/S) DEBT- ROADS				130,000.00
Total TO BE RECOVERED:				130,000.00
Expense Totals:		694,350.71	1,379,579.59	10,619,510.00
Net Surplus (Deficit):		2,723,463.81	2,477,671.47	

Accounts Printed: 338

Municipality of Magnetawan

RESOLUTION NO. 2024 - **APRIL, 10, 2024**

Moved by:

Seconded by:

WHEREAS the Municipality of Magnetawan has received a request to support an application for consent to create an easement located off Nelson Lake Road which is a Municipally maintained road, Magnetawan (McIlroy) 4944 040 0060270000). The property is legally described as Part Lots 69 and 70, Con B Township of Spence hereinafter referred to as "the Lands";

WHEREAS the Municipal planning consultant has provided a report in support of the application with conditions;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Magnetawan supports in principle the consent application for the Lands, which is valid only for a period of six (6) months; subject to the following conditions:

- That the foregoing conditions be fulfilled within two years of the notice of decision of the Planning Board;
- Draft Reference Plan to be approved by the Municipality prior to registration;
- Two (2) true certified paper copies of the registered plan and an electronic version for the proposed severed parcel delineating the road right of way be prepared by an Ontario Land Surveyor with a certification that it is a true copy be provided to the Municipality for review and approval which conforms substantially with the application as submitted;
- Draft copy of the deeds (with all schedules) to be approved by the Municipality prior to registration;
- A copy of the original executed transfer (deed) with all schedules be provided to the Municipality;
- Payment of all taxes, municipal legal fees, planning fees and fees as per the current Fees and Charges By-law, Park Land Dedication By-law and all other fees associated with the processing of this application;
- That the Applicant receive confirmation of a suitable entrance from the Municipality of Magnetawan.
- Confirmation from the North Bay Mattawa Conservation Authority (NBMCA) that the proposed Beneficiary Lot can be adequately serviced by individual on-site septic systems;

Carried____Defeated____Deferred____

Sam Dunnett, Mayor

Member of Council	Yea	Nay	Absent
Bishop, Bill			
Hetherington, John			
Hind, Jon			
Kneller, Brad			
Mayor: Dunnett, Sam			

Draft

311 George St. N. Suite 200
Peterborough, ON K9J 3H3
T 705.876.8340 | F 705.742.8343
www.ecovueconsulting.com

Planning Report

To: Mayor and Council, Municipality of Magnetawan

From: Kent Randall & Chris Conti (EcoVue Consulting), Township Planning Consultants

Subject: Application for Consent (McIlroy)

Property Location: Part of Lots 69 and 70, Concession B, Geographic Township of Spence, Municipality of Magnetawan
Nelson Lake Road

EcoVue File No.: 24-2125-03

Date: March 21, 2024

1.0 Recommendation

We recommend that Council receive the report dated March 21, 2024 from EcoVue Consulting Services regarding consent application - McIlroy, that Council approve the application, and that provisional consent be given subject to the following conditions:

1. That prior to registration, the Applicants shall complete a plan of survey of the proposed severed parcel delineating the road right of way acceptable to the Municipality of Magnetawan (Municipality).
2. That the Applicants provide a draft copy of the of the deed (with all schedules) to be approved by the Municipality prior to registration.
3. That all taxes, municipal, legal, and planning fees associated with the processing of this application including fees under By-law 2011-11, 2011-16 and current Municipal Fees & Charges By-law be paid;
4. That the Applicants satisfy the Municipality and obtain the required approvals for any required improvements to the driveway and an entrance onto Nelson Lake Road.
5. That the Applicants provide confirmation from the Municipality of Magnetawan Roads Foreman with respect to entrance Municipal fees and disbursements (legal, engineering, planning), if any incurred by the Municipality with respect to this application. Payment of these subject fees is the responsibility of the Applicants.

2.0 The Application

James McIlroy and Bonnie Eng (Applicants) have applied on behalf of Gregory and Janice Black (owners) to create an easement over the Black's property in order to provide driveway access from the Applicants' property to Nelson Lake Road. According to the application, the driveway already exists and the purpose of the consent is to legalize the access.

The Applicants' property is located at Part Lot 70, Concession B, former Township of Spence while the owner's property is located at Part Lot 69, Concessions B. The proposed easement will have frontage of 9.14 metres on Nelson Lake Road and a length of approximately 79.38 metres. It will run in a mainly north/south direction to connect the Applicants' property to Nelson Lake Road.

The total area of the easement will be approximately 725.53 square metres. The retained parcel will have an area of approximately 40 hectares. According to the application, both the severed and retained parcels are currently vacant.

The purpose of the proposed consent is to legalize an existing driveway which provides access from the Applicants' property to Nelson Lake Road through the owner's property. There is no intent to change the use of any of the parcels.

As such, the proposal is for a technical severance which will not create any new development opportunities or result in any change in use of the lands.

Nelson Lake Road is a municipal road that is maintained year round.

3.0 Subject Property

The subject property (the land owned by the Blacks and the location of the proposed easement) has an area of approximately 40 hectares and is located to the southwest of the intersection of Nipissing Road and Nelson Lake Road. The northern part of the property is intersected by a portion of Nelson Lake Road which runs westward and turns south along western boundary of the subject property. Nelson Lake Road joins Blacks Road to the south of the property boundary.

The Applicants' property is approximately 20 hectares in size and it is located to the north of the subject property, to the northeast of the intersection of Nipissing Road and Nelson Lake Road. The proposed easement is intended to connect the southeast portion of the Applicants' property with Nelson Lake Road through the subject property.

Much of both the subject property and the Applicants' lands are wooded. According to information from the Applicants, their property is used mainly for recreational purposes.

The surrounding area is characterized mainly by large properties with extensive wooded areas. Some scattered residences located close to Nelson Lake Road. Some residences are located along roads and on the shoreline of the lakes that are scattered throughout the larger area.

According to available information, an abandoned mine site is located to the northeast of the Applicants' property. The subject property is within the 1 kilometre buffer area of the mine according to Schedule D to the Magnetawan Official Plan. However, it appears that proximity to the mine will not impact the proposal.

4.0 Planning Analysis

4.1 The Planning Act

The Planning Act, R.S.O., 1990, c.P 13, (Act), through Section 3 (5) (a), requires all decisions that affect a planning matter to be consistent with policy statements that are in effect on the date of the decision. Through this provision, the decision regarding the proposed consent must be consistent with the Provincial Policy Statement (PPS).

Furthermore, the authority for municipalities to grant consents emanates from Section 53 (1) of the Act which states:

> *(1) An owner, chargee or purchaser of land, or such owner's, chargee's or purchaser's agent duly authorized in writing, may apply for a consent as defined in subsection 50 (1) and the council or the Minister, as the case may be, may, subject to this section, give a consent if satisfied that a plan of subdivision of the land is not necessary for the proper and orderly development of the municipality. 2021, c. 25, Sched. 24, s. 4 (1).*

Consents are required to have regard for matters in Section 51 (24) of the Act through reference in Section 53 (12). Section 51 (24) states the following:

> *(24) In considering a draft plan of subdivision, regard shall be had, among other matters, to the health, safety, convenience, accessibility for persons with disabilities and welfare of the present and future inhabitants of the municipality and to,*
>
> *(a) the effect of development of the proposed subdivision on matters of provincial interest as referred to in section 2;*
>
> *(b) whether the proposed subdivision is premature or in the public interest;*

(c) whether the plan conforms to the official plan and adjacent plans of subdivision, if any;

(d) the suitability of the land for the purposes for which it is to be subdivided;

(d.1) if any affordable housing units are being proposed, the suitability of the proposed units for affordable housing;

(e) the number, width, location and proposed grades and elevations of highways, and the adequacy of them, and the highways linking the highways in the proposed subdivision with the established highway system in the vicinity and the adequacy of them;

(f) the dimensions and shapes of the proposed lots;

(g) the restrictions or proposed restrictions, if any, on the land proposed to be subdivided or the buildings and structures proposed to be erected on it and the restrictions, if any, on adjoining land;

(h) conservation of natural resources and flood control;

(i) the adequacy of utilities and municipal services;

(j) the adequacy of school sites;

(k) the area of land, if any, within the proposed subdivision that, exclusive of highways, is to be conveyed or dedicated for public purposes;

(l) the extent to which the plan's design optimizes the available supply, means of supplying, efficient use and conservation of energy; and

(m) the interrelationship between the design of the proposed plan of subdivision and site plan control matters relating to any development on the land, if the land is also located within a site plan control area designated under subsection 41 (2) of this Act or subsection 114 (2) of the City of Toronto Act, 2006. 1994, c. 23, s. 30; 2001, c. 32, s. 31 (2); 2006, c. 23, s. 22 (3, 4); 2016, c. 25, Sched. 4, s. 8 (2).

Through Sections 51 (24) (c) and (g) consents must conform to the applicable Official Plan and Zoning By-law.

The proposed consent is a technical consent for an easement that will legalize an existing driveway and will not change the use of the properties or create new development opportunities. The above provisions of Section 51 (24) must be addressed, but given the nature of the consent, not all are directly relevant and not all require detailed analysis.

The above-noted requirements of the Act are appropriately addressed through the sections of this report that follow.

4.2 Provincial Policy Statement (2020)

4.2.1 Managing and Directing Land Use to Achieve Resilient and Efficient Development and Land Use Patterns

Section 1.1.1 states in part that healthy, livable and safe communities are sustained by promoting efficient development and land use patterns, accommodating an appropriate range and mix of land uses, including recreation, parks and open space, and avoiding development and land use patterns which may cause environmental or public health and safety concerns.

The proposed consent will facilitate existing use of the Applicants' property and legalize an existing driveway. It will provide for the continuation of existing permitted uses. Furthermore, the proposal will ensure that the entrance onto Nelson Lake Road by the Municipality meets all requirements. The proposal should not cause any environmental, public health or safety concerns and will ensure that if there are any concerns for the entrance they will be addressed.

4.2.1.1 RURAL LANDS AND AREAS IN MUNICIPALITIES

The provisions in Section 1.1.4 (Rural Areas in Municipalities) and Section 1.1.5 (Rural Lands in Municipalities) of the PPS are relevant for the proposed consent.

Section 1.1.4.1 refers to building on local character, conserving biodiversity, and considering the ecological benefits provided by nature. The proposed consent will maintain existing land uses, and is consistent with local character. It is not expected to negatively affect biodiversity or ecological functions.

Section 1.1.5.2 sets out the permitted uses for rural lands in municipalities which include the management and use of resources, resource-based recreational uses and locally appropriate residential development.

The application will facilitate the continuation of the recreational use of the property. It does not propose a change in use and therefore, it will provide to continuation of a permitted use.

4.2.2 Natural Heritage

Section 2.1 of the PPS provides policies for the protection of natural heritage features and functions.

While the subject property and the Applicants' property contain woodlands, they have not been identified as a significant feature. In the Magnetawan Official Plan, the subject property is included in an area identified as a deer wintering yard, stratum 2. The Official Plan includes policies to ensure protection of deer habitat. These are addressed in more detail later in this report and any requirements as they relate to the proposal will be met.

However, the proposed consent will create an easement to legalize an existing driveway and is not expected to require any significant tree removal or alteration to the site. It is not expected to cause any significant change in the vegetation or characteristics of the site and therefore. is not expected to have a negative effect on deer habitat or other natural heritage features. Therefore, our opinion is that the proposed consent is consistent with the policies in Section 2.1.

4.2.3 Minerals and Petroleum

Section 2.4 of the PPS contains policies for Minerals and Petroleum. The subject property is included in the Magnetawan Official Plan in an area of Aggregate and Mineral Resources.

Section 2.4.2.1 states the following:

2.4.2.1 Mineral mining operations and petroleum resource operations shall be identified and protected from development and activities that would preclude or hinder their expansion or continued use or which would be incompatible for reasons of public health, public safety or environmental impact.

The proposed consent is intended to maintain the existing recreational use of the properties and should not affect the potential for mineral mining operations on the property.

4.2.4 Mineral Aggregate Resources

Section 2.5 sets out provisions for the protection of Aggregate Resources. Through Section 2.5.1 they are to be protected for the long term.

Since the proposal is only for a technical consent that will not result in significant physical change to the property and will not affect the use, the proposal should not affect the protection of aggregate resources.

4.2.5 Human Made Hazards

Section 3.2 of the PPS provides policies for human-made hazards. Section 3.2.1 of the PPS states:

3.2.1 Development on, abutting or adjacent to lands affected by mine hazards; oil, gas and salt hazards; or former mineral mining operations, mineral aggregate operations or petroleum resource operations may be permitted only if rehabilitation or other measures to address and mitigate known or suspected hazards are under way or have been completed.

As noted previously, the Applicant's property is within the buffer area of an abandoned mine. It is not clear if there has been rehabilitation of the mine site, but given the nature of this application, it should not be restricted by this policy because of the proximity of the mine. The proposal is for a technical consent which will not cause significant physical change or change the use of the subject property or the Applicant's property.

Based upon the considerations above, our opinion is that the proposed consent is consistent with the PPS.

4.3 Municipality of Magnetawan Official Plan

The subject property and Applicants' property are designated as Rural Area with an identification of Aggregate and Mineral Resources in the Municipality of Magnetawan Official Plan (MMOP).

4.3.1 Aggregate and Mineral Resources

Section 4.14 of the MMOP provides policies for Aggregate and Mineral Resources. In section 4.14.1 it states that areas with high aggregate resource and mineral potential are identified on Schedule A. It further states:

Development of these areas for purposes other than resource extraction will not be permitted except where it can be shown that the proposed development has a greater public interest than the extraction of the resource and will not adversely affect the availability of the resource and long-term viability of the aggregate industry in the future.

This section also includes provisions for development in or adjacent to areas of known mineral or aggregate resources.

However, the proposed consent is not intended to facilitate any development of the Applicants' property or the owner's property. The proposed consent is only for an easement to legalize the use of an existing driveway. The use of the properties will not change. Therefore, the proposed consent will not offend the policies in Section 4.14.1 of the MMOP.

4.3.2 Deer Habitat

As noted previously, the properties are also identified as Deer Wintering Yard, stratum 2 in Schedule B of the MMOP.

Section 4.6 of the MMOP includes policies related to deer habitat. The policies indicate that development in these area must be sensitive to the impact on deer wintering yards and the removal of vegetation should be minimized. The policies also state that new lots should avoid areas of dense conifer cover and be of sufficient size to provide a suitable development area. Further provisions for development in these areas are also included.

However, the proposed consent is not intended to result in significant change to the properties, No new development opportunities will result from the proposal. The proposed consent will only create an easement which will legalize the use of an existing driveway. No significant removal of vegetation is proposed.

Therefore, given the nature of the proposal, our opinion is that it conforms to the above policies.

4.3.3 Rural Area Designation

The permitted uses for the Rural Area designation are set out in Section 5.2.1 and include forest management, conservation, parkland, fisheries resource management, hunt camps and others. The current recreational use of the property is consistent with these types of uses.

Section 5.2.8 includes policies aggregate extraction and it sets out requirements for applications for aggregate extraction operations. Since the proposal is only for a technical consent that is intended to legalize an existing driveway, and no change in use of the property is intended, these policies do not apply to the proposal. The proposed consent should not affect any potential future use of the property to extract aggregate.

4.3.4 Consent Policies

Section 7.1 of the Official Plan contains policies that govern consent applications. It states that consents shall only be considered if they are minor, do not require the extension of municipal services and they comply with the Objectives and General Development policies and the applicable Land Use policies in them MMOP. The proposed technical consent is minor, is not proposing any municipal services or new services to the properties or any change in use. The proposed consent complies with all applicable policies including those that apply to the Rural Areas designation.

Section 7.1.1 provides the criteria for the creation of new lots through consent applications. However, the proposal is not intended to create a new lot. The application will only create an easement for access purposes to the Applicants' property. Therefore, the policies in Section 7.1.1 do not directly apply to the proposal.

In consideration of the above, our opinion is that the proposal conforms to the consent policies in the MMOP.

Sections 7.2 and 7.3 of the MMOP provide policies for Subdivisions and Condominiums and Parkland Dedication respectively. These sections are not applicable to the proposed consent.

The remaining sections of the MMOP deal mainly with procedural matters and other policies that are not directly applicable to the application. Based upon the above considerations, our opinion is that the proposed consent complies with the MMOP.

4.4 Municipality of Magnetawan Zoning By-law No. 2001-26

The subject property and the Applicants' property are both zoned Rural (RU) in Magnetawan Zoning By-law 2001-26 (MZB).

The permitted uses in the Rural zone are set out in Section 4.6.1 of the MZB. They include a wide range of uses including farms, hunt camps, logging, public parks, golf courses, resource management activities and detached dwellings. Standards for lots and for development in areas zoned Rural are also included.

The proposed consent will not change the use of the recreational use of the property which is consistent with the permitted uses noted above.

Much of the remainder of MZB involves standards for other zones and procedural matters that do not apply specifically to the proposal. The proposed ZBA does not conflict with these provisions.

In consideration of the above, our opinion is that the proposed consent complies with all applicable requirements of the MZB.

4.5 Summary of Planning Considerations

In view of the above, the proposed consent is consistent with the applicable requirements of the PPS and complies with all requirements of the Official Plan. The proposed consent also complies with Zoning By-law No. 2001-26.

With regard to Section 51 (24) of the *Planning Act*:

- The proposed consent is not expected to affect matters of provincial interest as required in Section 51 (24) (a);
- Pursuant to Section 51(24) (b) the consent is not premature, and it is in the public interest,
- The consent conforms to the Official Plan as required in section 51 (24) (c) and the land is suitable for the purpose of the consent as required in Section 51 (24) (d),
- The road access is appropriate for the use of the property and consent will facilitate legal access pursuant to Section 51 (24) (e),
- The dimension and shapes of the subject parcel is appropriate as required in Section 51 (24) (f),
- Pursuant to Section 51 (24) (g) the consent complies the Zoning By-law and other applicable restrictions,
- The proposed consent is not expected to impact the conservation of natural resources and flood control as required in Section 51 (24) (h).
- Pursuant to Section 51 (24) (i) the proposed consent should not affect utilities and services available for the property except for legalizing the existing driveway to provide access.

- Regarding Section 51 (24) (j) the proposed consent is not expected to impact the need for school sites.

- The proposed consent is not expected to require a dedication of land for public purposes pursuant to Section 51 (24) (k).

- Pursuant to Section 51 (24) (l) the proposed consent impact the supply, use or conservation of energy.

Therefore, in view of the above, the proposed consent has appropriate regard for Section 51 (24) of the Act.

Our planning opinion is that the consent is consistent with, or complies with all applicable planning provisions, subject to the conditions listed in the recommendation.

5.0 Recommendations

That the consent application by James McIlroy and Bonnie Eng to create an easement for driveway access to Nelson Lake Road within the Municipality of Magnetawan be approved and that the provisional consent be recommended to the Central Almaguin Planning Board subject to the conditions contained in this report.

Respectfully Submitted,

ECOVUE CONSULTING SERVICES INC.

J. Kent Randall B.E.S. MCIP RPP
Township Planning Consultant

Chris Conti, M. E.S.
Senior Planner

CENTRAL ALMAGUIN PLANNING BOARD

63 Marie Street, P.O. Box 310 South River ON P0A 1X0

Phone: 705-386-2573 Email: admin@centralapb.ca

Christine Hickey, Secretary - Treasurer

SUBMITTING YOUR APPLICATION TO THE CENTRAL ALMAGUIN PLANNING BOARD OFFICE

This application form is to be used if the Central Almaguin Planning Board is the consent granting authority.

For any assistance with the consent process, please refer to the policy documents and the CAPB application guidelines. The documents may be found on the CAPB website - www.centralapb.ca

Submission of your completed and signed Application Form may be done by Canada Post mail, in person (63 Marie Street, Box 310 South River) or by courier.

Submit one (1) single-sided original completed Application Form, with all signatures and Commissioned Declaration. Sketch must show the parcel(s) to be severed and the parcel to be retained, with metric measurements.

- *A complete application MUST include a Council resolution (organized municipalities) supporting the consent in principal and include a list of conditions required, if any*
- *Please provide 10 copies of: the completed application form, council resolution of support, and supporting documents, if any*
- The fee to accompany the application is $700.00 per lot created, per lot addition or per right of way.

Please Note:

Applications received for land in the Unorganized Townships will require a Planner's Review. This review ensures that decisions made are consistent with applicable legislation, the application is presented to the Board after this review has been completed. The cost of this review and any required studies or other consultation will be at the expense of the applicant(s). A $1,000.00 deposit is required to cover planner fees. Once completed, any amount remaining will be returned to the applicant. If there are monies owing, the applicant will be responsible for the additional fees.

Fee is payable by cheque to Central Almaguin Planning Board or by Etransfers to centralalmaguinplan@hotmail.com. Please ensure that your full name and property address are noted in the message.

CONSENT APPLICATIONS WILL ONLY BE ACCEPTED AND PROCESSED once all applicable information is provided.

A file number will be assigned once your application is deemed complete by CAPB staff. This file number should be quoted in all communication on the Consent application.

Email communication and a letter acknowledging receipt of your fee and advising that the application is complete and ready to process will be sent to you after the application is deemed complete by staff.

A Notice of Meeting advising the date on which the Consent(s) will be heard by the Central Almaguin Planning Board, will be included in this mailing. It is the applicant/agents responsibility to post the Notice of Meeting Posters on the subject site for public view.

CENTRAL ALMAGUIN PLANNING BOARD

63 Marie Street, P.O. Box 310
South River Ontario P0H 1X0
705-386.2573 Email: admin@centralapb.ca
Website: http://capb.ca

AN APPLICATION FOR CONSENT UNDER SECTION 53 OF THE *PLANNING ACT, R.SO. 1990 c.P.13*

FILE # B_____/_____

PLEASE PRINT OR TYPE AND COMPLETE ALL APPROPRIATE BOXES.

1. APPLICANT INFORMATION

Applicant(s):

Name(s) of Property Owner(s): Gregory Thomas Black and Janice Elaine Black

Phone #: Home: 1 708 915-9146 Mobile: _____ Business: _____

Mailing Address: P.O. Box 456, Legal, Alberta

Postal Code: T0G 1L0 Email Address: gregory.black@tc.gc.ca

Agent for the Applicant

The property owner(s) may appoint a person or an agent to act on their behalf for processing this application and attending the meeting at which it will be considered, or a person who is to be contacted about the application for communication. This may be a person or firm acting on behalf of the property owner(s). Owner authorization is required in Section 11 of this form if the applicant is an agent appointed by the owner.

Name of Contact Person/Agent: James Ivor McIroy

Phone #: Home: _____ Mobile: 416-998-6708 Business: _____

Address: 5 Westcroft Drive, Toronto, Ontario

Postal Code: M1E 3A2 Email Address:_____

2. LOCATION OF THE SUBJECT LAND (District of Parry Sound)

Tax Roll Number: _____

Municipality / Unincorporated Township: Magnetawan

Municipal Address (Civic Address): _____

Legal Description: Concession: B Lot Number: 69 Registered Plan: _____

Lot(s): _____ Reference Plan: _____Part(s): _____

Parcel Number: _____ PIN: 52133-0375

IMPORTANT: If there are **existing easements or restrictive covenants** affecting the subject land, provide the legal description and its effect to the subject land. Attach a copy of relevant documentation.

3. PURPOSE OF THE APPLICATION:

3.1 Type and Purpose of proposed transaction(s) that requires the Consent:

____ Create a new lot (or re-establish an existing parcel) / ___ Lot Addition / __x_ Easement

Other: Charge ___ / Release a Mortgage ____ Lease ___

3.2 Name of party(s), if known, to whom the land or interest in land is to be transferred, leased or charged:

An easement for a driveway is being granted to James Ivor McIlroy and Bonnie Eng owners of PIN 52133-0730 for registered access to their property being PT LT 70 CON B SPENCE AS IN RO68804 (Firstly); Magnetawan

3.3 If a lot addition, identify the lands to which the parcel will be added n/a

3.4 Mortgage, Charges or other Encumbrances: n/a

4. DESCRIPTION OF SUBJECT LAND AND SERVICING INFORMATION

4.1 Description / Size	**SEVERED**	**RETAINED**
Frontage (m)	9.14 m	381 m.
Depth (m)	79.38m	1,005.84 m
Area (ha)	725.53 m.²	40.4 ha
4.2 Existing Use of Property:	Vacant land	Vacant land
4.3 Existing Building or Structures and date of construction	n/a	n/a

4.4 Proposed Use of the Severed and Retained Parcels	Driveway	Vacant land
4.5 Road Access: Provincial highway *MANDATORY: Provide written comments from MTO North Bay. 705-497-5401*	Nelson Lake Rd municipally maintained	Nelson Lake Rd municipally maintained
Municipal road, maintained all year	✓	✓
Municipal Road, seasonally maintained		
Other Public Road (e.g. Local Roads Board)		
Right of Way / Easement*(**IF ACCESS TO THE SUBJECT LAND IS BY PRIVATE ROAD OR OTHER PUBLIC ROAD OR RIGHT OF WAY** advise the status of the easement (permanent registered or prescriptive), name who owns the land or road, who is responsible for its maintenance and whether it is seasonal or year round.	Access to PIN 52133-0720 is over the subject lands via an existing driveway	
MNRF Road Allowance *[Written report from the MNRF if an MNRF road allowance is used for access to the subject land. North Bay Office: 705-475-5550]*		

4.6 Water Access Lots: Describe the parking and docking facilities to be used and the approximate distance of these facilities for the subject land and the nearest public road.

4.7 Water Supply	SEVERED	RETAINED
Publicly owned and operated piped water system	N/A	N/A
Privately owned and operated individual well		
Privately owned and operated communal well		
Lake or other water body		
Other means		
Does your property abut a lake?		

*[Is the lake deemed by the Ministry of the Environment Conservation and Parks (MOECP) to be at capacity for phosphorus load ? **1-800-461-6290 for enquiries]*		

4.8 Sewage Disposal	**SEVERED**	**RETAINED**
Publicly owned and operated sanitary sewage system	n/a	n/a
Privately owned and operated individual septic tank *Attach documentation of the results of the review by the North Bay Mattawa Conservation Authority*		
Privately owned and operated communal septic tank		
Privy		
Other Means (e.g. Advanced Treatment System) *** (Septic System over 10,000 litres requires Ministry of the Environment Conservation and Parks study and permit. 1-800-461-6290 for enquiries)*		

4.9 Other Services (indicate which service(s) are available)	**SEVERED**	**RETAINED**
Electricity	n/a	n/a
School Bussing	n/a	n/a
Garbage Collection	n/a	n/a

4.10 If access to the subject land is by private road or right of way was indicated in section 4.4, indicate who owns the land or the road, who is responsible for its maintenance and whether it is maintained seasonally or all year.

Access to the lands if via a private driveway which fronts Nelson Lake Road. The easement applied for herein would provide legal access for the property to Nelson Lake Road.

5. LAND USE

5.1 What is the existing Official Plan designation(s)? (Not applicable to lands in unorganized township)

Aggregate & Mineral

5.2 What is the Zoning, if any, on the subject land? (Not applicable to lands in unorganized township)

Rural

If the subject land covered by a Minister's Zoning Order, what is the Plan and registration number? n/a

5.3 Are any of the following uses or features on the subject land or within 500 meters of the subject land, unless otherwise specified? Please check the boxes that apply.

Use or Feature	On the Subject Land	Within 500 meters of subject land, unless otherwise specified by the applicable agency, then indicate approximate distance.
An agricultural operation including livestock facility or stockyard *[MANDATORY: Attach MDS work sheets from OMAFRA*	n/a	n/a
A landfill	n/a	n/a
A sewage treatment plant or waste stabilization plant	n/a	n/a
A provincially significant wetland *[North Bay Mattawa Conservation Authority or the Ministry of the Environment Conservation and Parks]*	n/a	n/a
A provincially significant wetland within 120 meters of the subject land *[North Bay Mattawa Conservation Authority or the Ministry of the Environment Conservation and Parks]*	n/a	n/a
Flood Plain	n/a	n/a
A rehabilitated mine site	n/a	n/a
A non-operating mine site within one kilometer of the subject land	n/a	n/a
An active mine site	n/a	n/a
An industrial or commercial use, and specify the use (eg gravel pit)	n/a	n/a
An active railway line	n/a	n/a
Utility corridors (Natural Gas / Hydro)	n/a	n/a
A municipal of federal airport	n/a	n/a

6. HISTORY OF SUBJECT LAND

6.1 Has the subject land ever been the subject of an application for approval of a Plan of Subdivision or Consent under the Planning Act? NO

If yes, and if known, please provide the application file number and the decision made on the application.

Year the property was created? (if known) unknown

6.2 If this application is a re-submission of a previous consent application, what is the original consent application number and how has it been changed from the original application?

n/a

7. CURRENT APPLICATION

7.1 Is the subject land currently the subject land of a proposed Official Plan or Official Plan Amendment that has been submitted to the Ministry of Municipal Affairs and Housing for approval?

NO

If yes and if known, specify the file number and status of the application

7.2 Is the subject land the subjection of an application for a Zoning By-law Amendment, Minister's Zoning Order amendment, Minor Variance, Consent or approval of a Plan of Subdivision?

NO

If yes and if known, specify the file number and status of the application.

8. SKETCH: The application MUST BE ACCOMPANIED BY A *SKETCH / SITE PLAN showing the following:

a. The boundaries and dimensions of the subject land proposed to be severed as well as the parcel to be retained, including the location of existing structures and driveway(s), other permanent features.

b. The boundaries and dimensions of any land owned by the owner of the subject land and that abuts the subject land, the distance between the subject land and the nearest township lot line or landmark, such as a railway crossing or bridge

c. The location of all land previously severed from the parcel originally acquired by the current owner of the subject land

d. The approximate location of all natural and artificial features on the subject land and adjacent lands that in the opinion of the applicant may affect the application, such as buildings, railways, roads, watercourses, drainage ditches, river or stream banks, wetlands, wooded areas, wells and septic tank.

f. The location, width and name of any roads within or abutting the subject land, indicating whether it is an unopened road allowance, a public traveled road, a private road or right of way

g. If access to the subject land is by water only, location of the parking and boat docking facilities to be used

h. The location and nature of any easement affecting the subject land

9. OTHER INFORMATION: Is there any other information that you think may be useful to the Board or other agencies reviewing the application? If so, explain below or attached on a separate page.

10. AFFIDAVIT OR SWORN DECLARATION *(all applicant(s)*

I, _____ OF THE _____
IN THE DISTRICT OF _____ MAKE OATH AND SAY THAT THE INFORMATION CONTAINED IN THIS APPLICATION IS TRUE AND THAT THE INFORMATION CONTAINED IN THE DOCUMENTS THAT ACCOMPANY THIS APPLICATION IS TRUE.

SWORN OR DECLARED BEFORE ME

AT THE _____

IN THE _____ OF _____

THIS _____ DAY OF _____, _____

_____

A COMMISSIONER OF OATHS

James Ivor McIlroy
Applicant

Bonnie Eng

11. AUTHORIZATION OF AGENT *(if applicable)*

11.1 If the applicant is not the owner of the land subject in this application, written authorization of the property owner authorizing the particular person to act as their agent to make the application and represent them at the meeting when the Board considers this matter, must be submitted with this application form OR the authorization section below be completed.

AUTHORIZATION OF OWNER FOR AGENT TO MAKE THE APPLICATION

I, Gregory Thomas Black and Janice Elaine Black, AM THE OWNER OF THE LAND THAT IS THE SUBJECT OF THIS APPLICATION FOR CONSENT AND HEREBY AUTHORIZE James Tyler McIlroy and Bernie Eng

TO MAKE THIS APPLICATION ON MY BEHALF.

DATED: Sept. 30/2023 SIGNATURE OF PROPERTY OWNER

Gregory Thomas Black

Janice Black

Janice Elaine Black

11.2 If the applicant is not the owner of the land that is the subject of this application, complete the authorization of the owner concerning personal information set out below.

APPOINTMENT AND AUTHORIZATION OF AN AGENT AND CONSENT TO PROVIDE PERSONAL INFORMATION

I, Gregory Thomas Black and Janice Elaine Black, AM THE OWNER OF THE LAND THAT IS THE SUBJECT OF THIS APPLICATION FOR CONSENT AND FOR THE PURPOSES OF THE FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY ACT, I AUTHORIZE James Tyler McIlroy and Bernie Eng TO SUBMIT THE INFORMATION REQUIRED FOR THIS PURPOSE.

DATED Sept. 30/2023 SIGNATURE OF PROPERTY OWNER

Gregory Thomas Black

Janice Black

Janice Elaine Black.

12. CONSENT OF OWNER TO THE USE AND DISCLOSURE OF PERSONAL INFORMATION

I/WE Gregory Thomas Black and Janice Elaine Black AM/ARE THE OWNER(s) OF THE LAND THAT IS THE SUBJECT OF THIS CONSENT APPLICATION AND FOR THE PURPOSES OF THE MUNICIPAL FREEDOM OF INFORMATION AND PROTECTION OF PERSONAL PRIVACY ACT, I/WE AUTHORIZE AND CONSENT TO THE USE BY OR THE DISCLOSURE TO ANY PERSON OR PUBLIC BODY OF ANY PERSONAL INFORMATION THAT IS COLLECTED UNDER THE AUTHORITY OF THE PLANNING ACT FOR THE PURPOSES OF PROCESSING THIS APPLICATION.

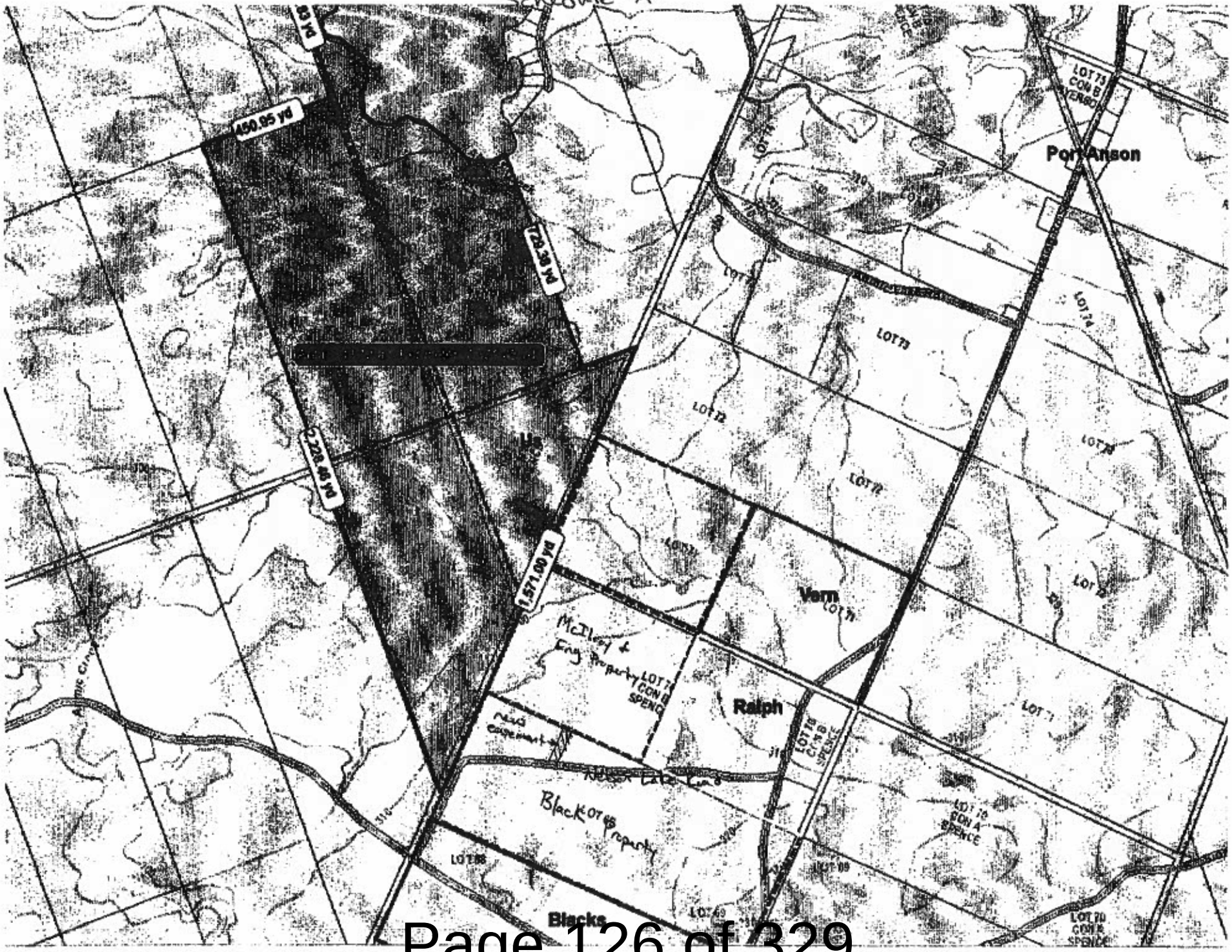
DATED Sept. 30/2023 SIGNATURE OF PROPERTY OWNER

Gregory Thomas Black

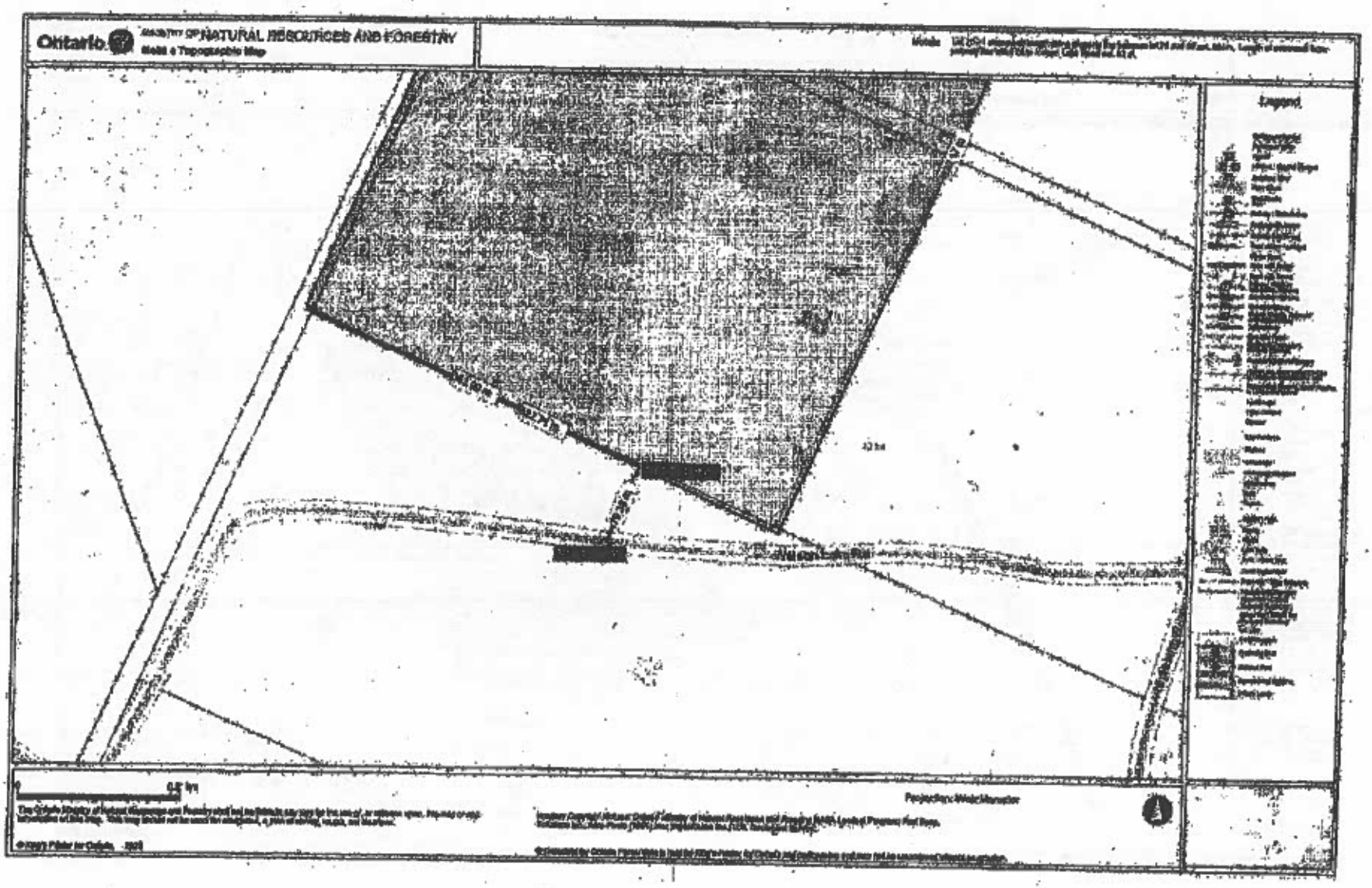
Janice Black

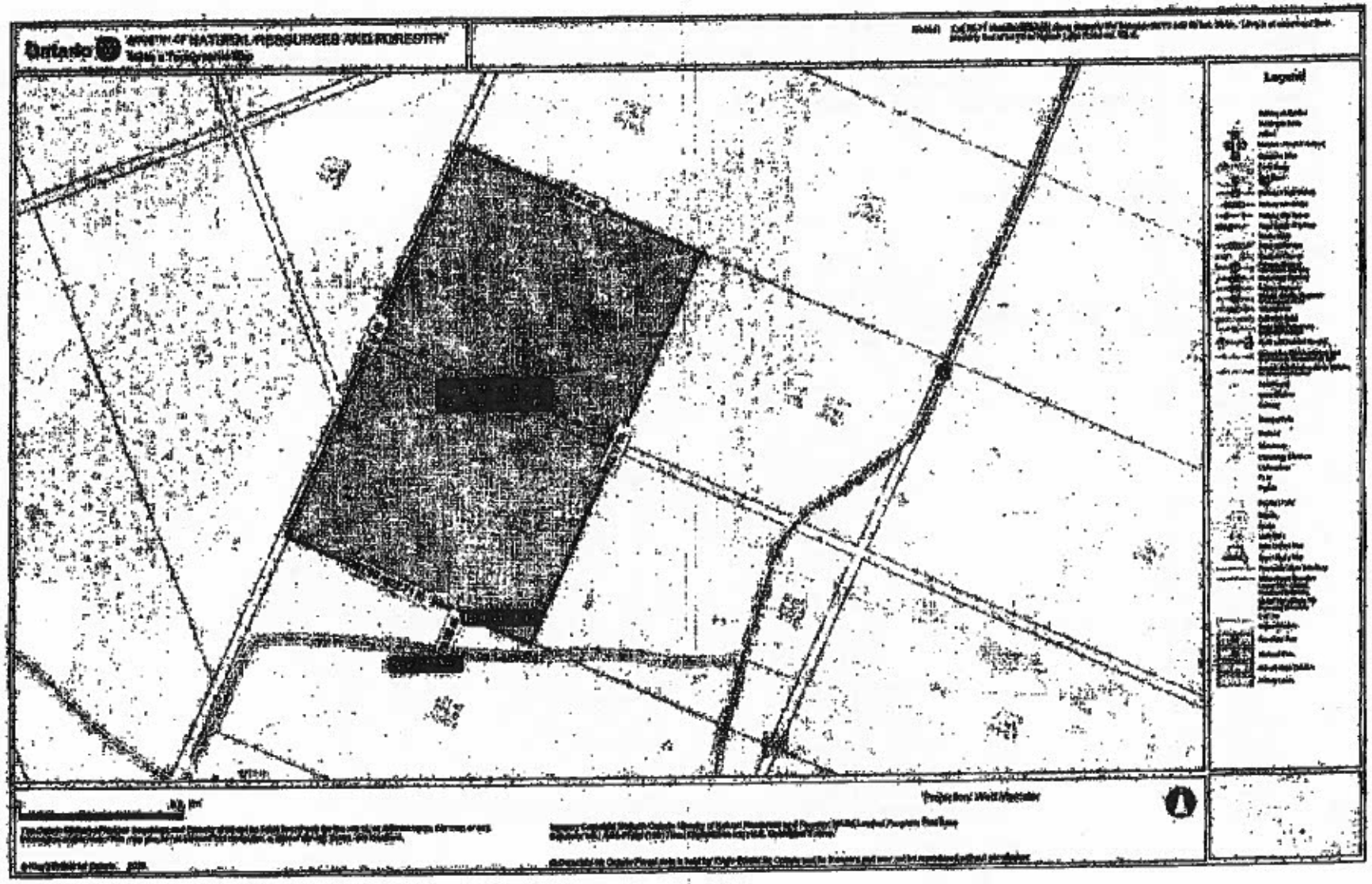
Janice Elaine Black.

Schedule 'A'



450.95 yd
729.38 yd
2,228.46 yd
1,571.00 yd
Port Anson
Vern
Ralph
Blacks
LOT 73
LOT 72
LOT 71
LOT 74
LOT 68
LOT 69
LOT 70
CON A SPENCE
LOT 70 CON B SPENCE
LOT 73 CON B YERBOW
McIlroy & Eng Property
Black Property


Ontario
MINISTRY OF NATURAL RESOURCES AND FORESTRY
Legend


Ontario
Legend

Municipality of Magnetawan

RESOLUTION NO. 2024 - APRIL, 10, 2024

Moved by:

Seconded by:

WHEREAS the Municipality of Magnetawan has received a request to support an application for consent for creation of one new lot located at 46 Thompson Road which is a municipal road, Magnetawan(Stevenson 4944 010 0031080000). The property is legally described as Con B Lot 91 Township of Chapman hereinafter referred to as "the Lands";

WHEREAS the Municipal planning consultant has provided a report in support of the application with conditions;
NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Magnetawan supports in principle the consent application for the Lands, which is valid only for a period of six (6) months; subject to the following conditions:

- That the foregoing conditions be fulfilled within two years of the notice of decision of the Planning Board;
- Draft Reference Plan to be approved by the Municipality prior to registration;
- Two (2) true certified paper copies of the registered plan and an electronic version for the proposed severed lot be prepared by an Ontario Land Surveyor with a certification that it is a true copy be provided to the Municipality for review and approval which conforms substantially with the application as submitted;
- Draft copy of the deeds (with all schedules) to be approved by the Municipality prior to registration;
- A copy of the original executed transfer (deed) with all schedules be provided to the Municipality;
- That the applicant establish a separate water supply to service the residential building on the proposed severed lot;
- Payment of all taxes, municipal legal fees, planning fees and fees as per the current Fees and Charges By-law, Park Land Dedication By-law and all other fees associated with the processing of this application;
- That the Applicant receive confirmation of a suitable entrance from the Municipality of Magnetawan;
- That a Zoning By-law Amendment be submitted to rezone to demonstrate the existing development and the proposed lots comply with the Zoning By-law and all applicable legislation and Building Code as applied;
- Confirmation from the North Bay Mattawa Conservation Authority (NBMCA) that the proposed Severed and Retained Lots can be adequately serviced by individual on-site septic systems;
- That the applicant provide confirmation to the satisfaction of the Municipality the existing shed has been relocated and complies with the minimum standards of the Zoning By-law.

Carried____Defeated____Deferred____

Sam Dunnett, Mayor

Member of Council	Yea	Nay	Absent
Bishop, Bill			
Hetherington, John			
Hind, Jon			
Kneller, Brad			
Mayor: Dunnett, Sam			

Draft

THE MUNICIPALITY OF MAGNETAWAN

STAFF REPORT

TO:	Erica Kellogg, Deputy Clerk – Planning & Development Municipality of Magnetawan
FROM:	Patrick Townes, BA, BEd and Jamie Robinson, BES, MCIP, RPP MHBC Planning Limited
DATE:	April 10, 2024
SUBJECT	Consent Application – 46 Thompson Road (Stevenson) Municipality of Magnetawan

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Recommendation

That Council recommend to the Planning Board, that the Consent application for the subject lands located at 46 Thompson Road (Stevenson), be provisionally approved subject to the following conditions:

1. That the applicant meet all financial requirements of the Municipality, including the payment of the balance of any outstanding taxes, including penalties and interest be paid;

2. That a draft survey of the proposed retained and severed lots be provided to the Municipality for review and approval;

3. That a registrable description of the severed lot and a copy of the Reference Plan be deposited to the Land Registry office and be submitted to the Municipality;

4. That the owner obtain approval of a Zoning By-law Amendment to demonstrate the existing development and the proposed lots comply to the Zoning By-law;

5. That the existing shed be relocated to comply with the minimum standards of the Zoning By-law;

6. That the applicant pay to the Municipality a parkland contribution fee for each residential lot to be created as cash-in-lieu of a parkland contribution pursuant to Section 53 (13) of the Planning Act, R.S.O. 1990 c. P. 13;

7. That the Applicant establish a separate water supply to service the residential building on the proposed severed lot; and,

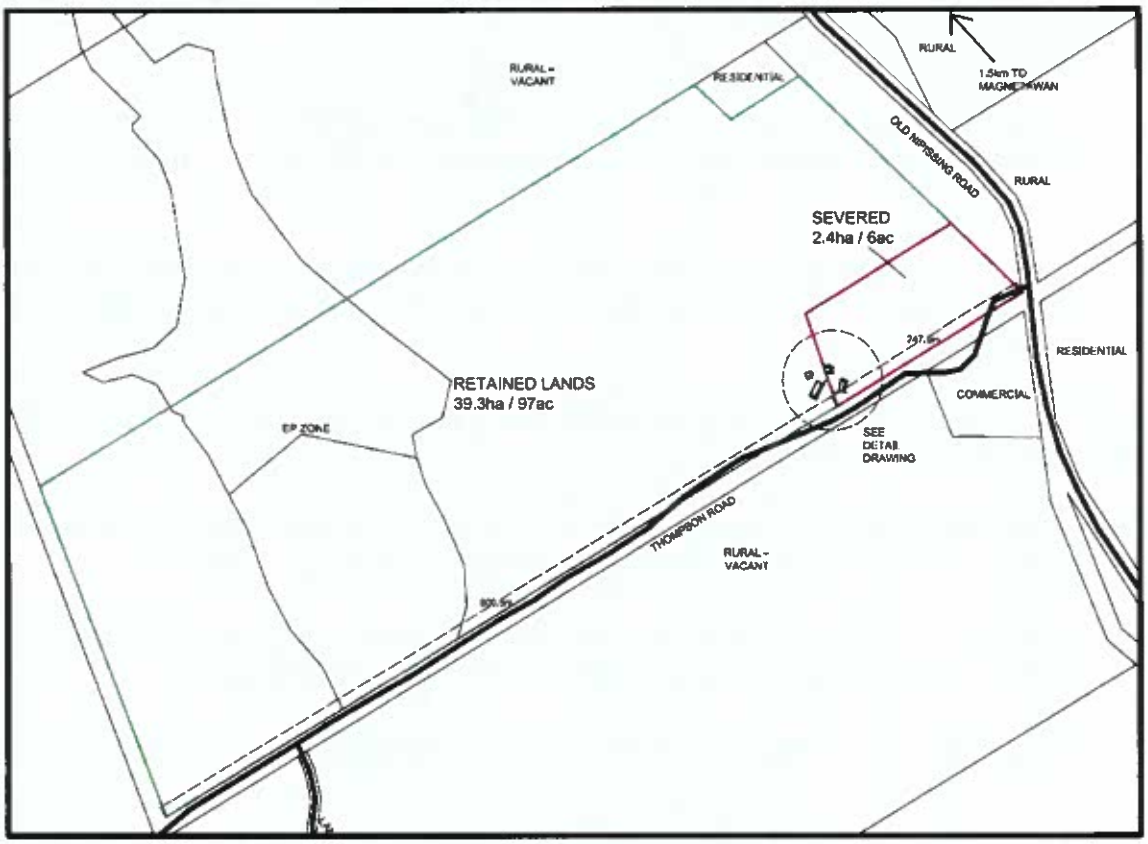
8. That the conditions of Consent be fulfilled within two years from the date of the giving of the notice by the Central Almaguin Planning Board.

Proposal / Background

A Consent Application has been submitted for the subject lands located at 46 Thompson Road in the Municipality of Magnetawan. The purpose of the Consent application is to create one new rural residential lot on the subject lands, and to also separate the existing development that is currently located on the subject lands.

The subject lands, the proposed severed lot and the proposed retained lot are shown on Figure 1. The proposed retained lot is outlined in green and the proposed severed lot is outlined in red. Thompson Road is located to the south of the subject lands and Old Nipissing Road is located to the east of the subject lands.

Figure 1: Proposed Lot Configuration



The proposed lot areas and lot frontages are shown on Table 1.

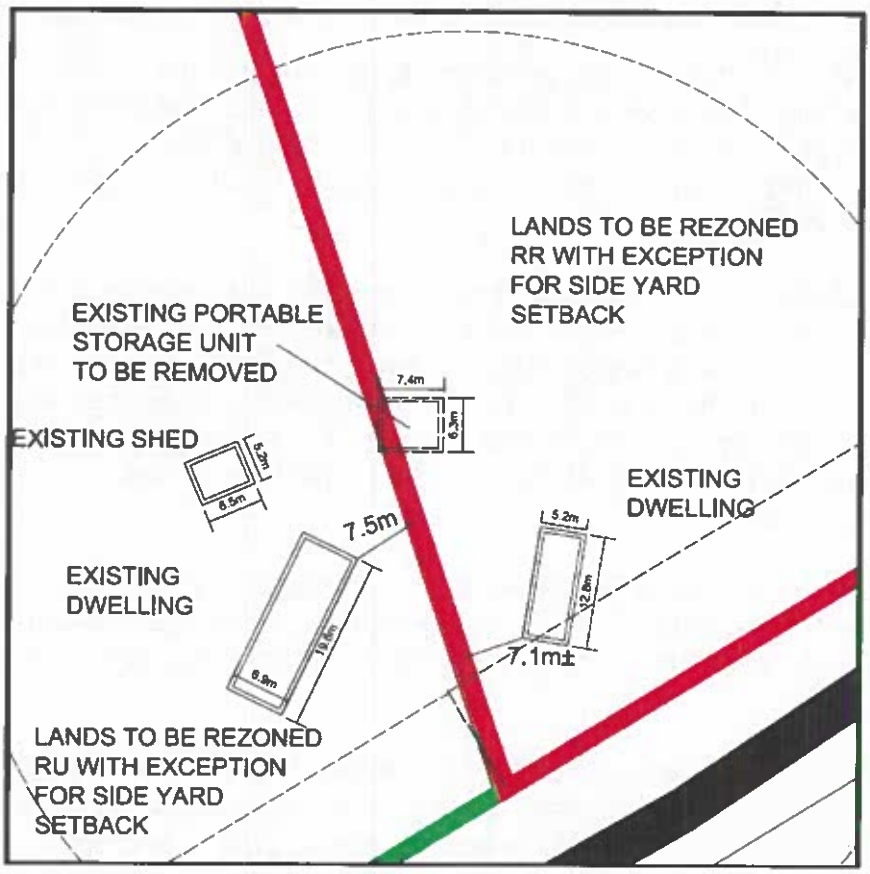
Table 1: Proposed Lot Areas and Frontages

	Proposed Retained Lot	Proposed Severed Lot #1

Lot Area	39 hectares	2.4 hectares
Lot Frontage	900 metres	248 metres

The owner has indicated that there are two existing detached dwellings and accessory buildings on the subject lands. The locations of the existing development and the location of the proposed lot line to divide the subject lands is shown in detail on Figure 2. It is understood that there is a zoning non-compliance matter on the subject lands, due to their being two single detached dwellings on the same property which is not permitted in the Zoning By-law. Following the proposed Consent, one existing detached dwelling is to be located on its own lot. It is also understood that the the "status" of the existing detached dwelling are unknown, and that due to the nature of the buildings they may not meet the definition of a detached dwelling in the Zoning By-law or the Ontario Buildoing Code (i.e. mobile homes). The owner will need to confirm this in order to demonstrate zoning compliance through a condition of provisional Consent. An existing storage building on the proposed lot line is to be removed.

Figure 2: Existing Development



Each of the existing detached dwellings are serviced with their own septic system, however they share a well for water supply.

Area Context

The subject lands are located south of the Village of Magnetawan and are on the north-west corner of Old Nipissing Road and Thompson Road.

The surrounding land uses include the following:

North: The Village of Magnetawan and rural residential uses.

East: Rural residential uses.

South: Rural residential uses.

West: Ahmic Lake and rural residential uses.

Policy Analysis

Provincial Policy Statement

The following is a review of the land use policy framework related to the subject lands and the Consent application.

The Provincial Policy Statement (PPS) is a document that guides development in the Province. The subject lands are located in a rural area of the Municipality and outside of the Village of Magnetawan and are considered to be Rural Lands by the PPS. The PPS identifies a number of permitted land uses on rural lands in municipalities which include limited residential development and lot creation that is locally appropriate.

Section 1.6.6.4 of the PPS provides policies that apply to development on individual well and septic. This policy states that individual on-site sewage services and individual on-site water services may be used for a new development provided that site conditions are suitable for the long-term provision of such services with no negative impacts. The existing dwellings are currently serviced by two separate septic systems and share one well. It is recommended that a condition of provisional Consent be included that requires the applicant to establish a separate water supply for the proposed severed lot.

Section 2.0 of the PPS contains policies related to the wise use and management of resources and must be considered when reviewing the proposed Consent Application. Ontario's long-term prosperity, environmental health, and social well-being is dependent on protecting water and natural heritage features.

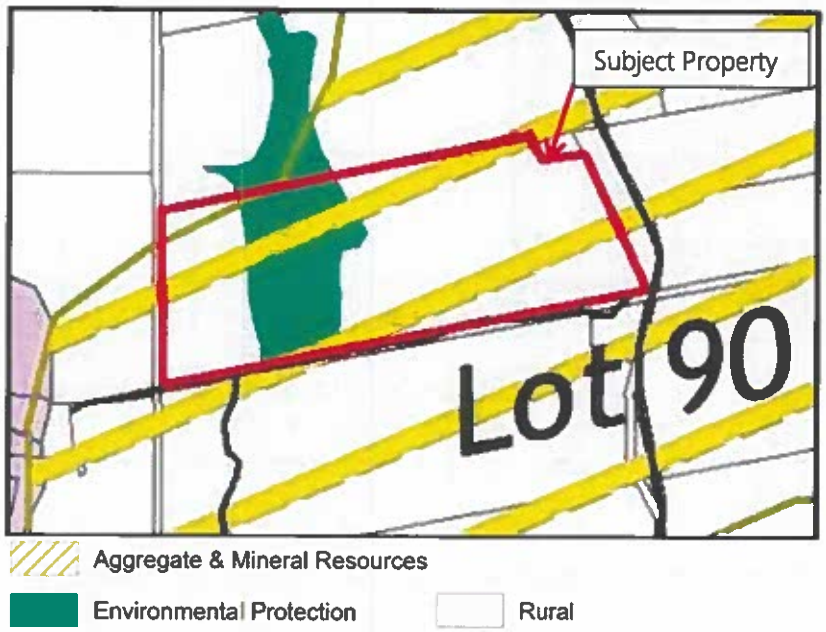
Section 2.1.8 of the PPS contains policies regarding development adjacent to natural heritage features and areas. The subject lands contain an unevaluated wetland on the western portion of the property and on the proposed retained lot. No additional development is proposed through this application and the proposed Consent is to separate the existing development on the subject lands. As a result an Environmental Impact Study is not required.

Subject to the recommended conditions of provisional Consent, the proposed Consent is consistent with the PPS.

Municipality of Magnetawan Official Plan

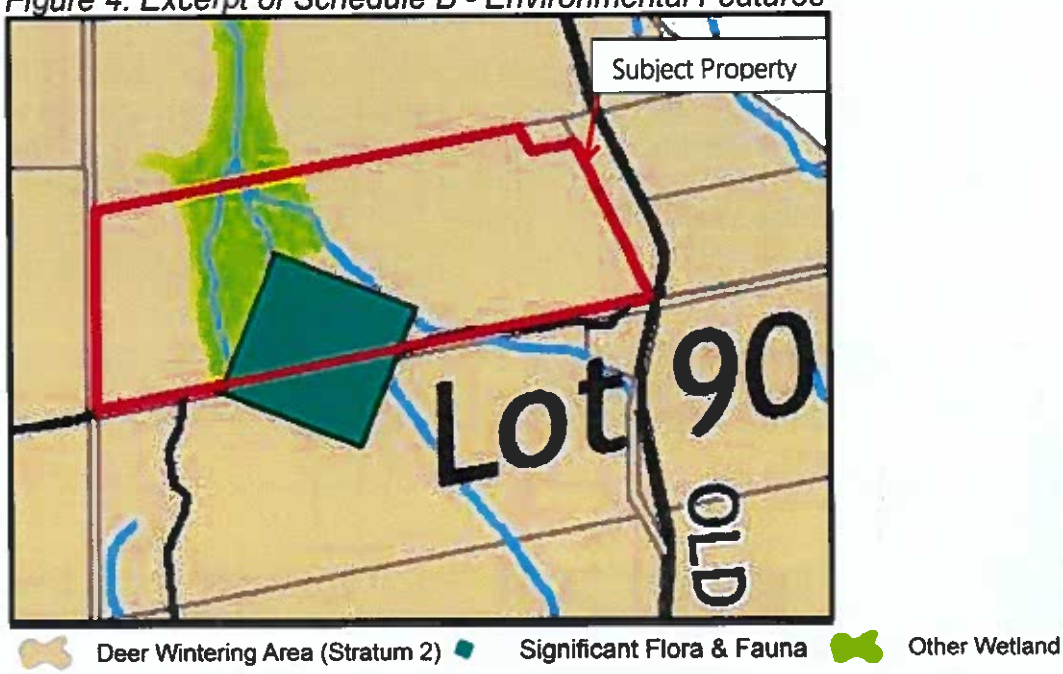
The Municipality's Official Plan provides direction pertaining to growth within Magnetawan. The policies in the Plan address the environment, cultural and built heritage, natural resources and servicing and transportation. In accordance with Schedule A - Land Use to the Official Plan, the subject lands are designated Rural and Environmental Protection. The majority of the subject lands is also within the Aggregate & Mineral Resources overlay.

Figure 3: Excerpt of Schedule A – Land Use



Schedule B to the Official Plan indicates that the subject property is located entirely within the Deer Wintering Area (Stratum 2), has an unevaluated wetland on the western extent of the property and has Significant Flora Fauna on the property as shown in Figure 4.

Figure 4: Excerpt of Schedule B - Environmental Features



From the review of the site plan submitted with the application in relation to Schedule B, it appears that the "Significant Flora Fauna" and the "Other Wetland" portions of the subject lands are contained entirely on the proposed retained lot and no new development is proposed in these features.

Section 4.5 of the Municipality's Official Plan contains policies regarding wetlands. Section 4.5 states the following:

> *Wherever possible these areas should be left in their natural state. Where it can be demonstrated to the satisfaction of Council that there is no reasonable alternative for the logical development of lands other than to develop a portion of a locally significant wetland, the Municipality will impose site plan control to ensure that the appropriate mitigation measures are employed to minimize the impact on the wetland. No development or site alteration will be permitted in or within 120 metres of any areas identified as potential provincially significant wetlands until an evaluation is completed by a qualified wetland evaluator using the Ontario Wetland Evaluation System: Northern Manual to conform its significance, as well as to address any significant impacts through completion of an Environmental Impact Assessment.*

The Consent application does not propose new development or site alteration within 120 metres of the unevaluated wetland on the subject lands. The existing development on the retained lot is located greater than 400 metres from the lands identified as Environmental Protection.

Schedule B also identifies the subject lands in a Deer Wintering Area (Stratum 2). Section 4.6 of the Official Plan contains polices for Deer Habitat and states:

> *Within the significant deer habitat areas shown on Schedule B new lots should avoid areas of dense conifer cover or be of a sufficient size to provide a suitable development area including access and services, outside the most significant deer wintering habitat*

areas described above. The minimum lot size shall be 90 metres frontage and 90 metres depth.

The proposed severed lot and retained lot exceed these values and the application does not propose to remove any existing vegetation on the subject lands.

Section 4.10 of the Official Plan states that development within 50 metres of the boundary of an unevaluated wetland shall require an Environmental Impact Study. No additional development is proposed through this application and the proposed Consent is to separate the existing development on the subject lands. As a result an Environmental Impact Study is not required.

Section 4.14 of the Official Plan contains policies for Aggregate and Mineral Resources. A portion of the subject lands is within an Aggregate and Mineral Resources overlay. Section 4.14.1 states that where development is proposed in or adjacent to an area of known mineral or aggregate resources, the development shall be set back and buffered sufficiently. Based on a review of aerial photography, there are no existing pits or aggregate reserves within 300 metres of the subject lands. Furthermore, it is suggested that the extraction of resources from the site would not be viable due to the presence of existing residential development within this area.

Section 5.2 of the Official Plan contains policies for Rural Areas in the Municipality. Section 5.2.1 recognizes residential dwellings as a permitted use.

Section 7.1.1 of the Official Plan contains criteria that are applicable to consent applications that create new lots. Table 2 below summarizes the consent policies.

Table 2: Official Plan Section 7.7.1 Summary

Policy 7.7.1 Severance Criteria	**Does the Application Conform?**
a) A registered plan of subdivision is not necessary for the orderly development of the lands.	A Plan of Subdivision is not required. The proposal is for one retained lot and one severed lot.
b) The lot size and setback requirements will satisfy specific requirements of this Plan and meet the implementing zoning by-law requirements.	A Zoning By-law Amendment is recommended as a condition of provisional Consent. A summary of the zoning review is included in Table 3 of this Report. Amendments are required for the following: • Reduction to the interior side yard for the existing detached dwellings. • Reduction to required lot area for the proposed severed lot.
c) The proposed lot must front on a publicly maintained road or, within the Shoreline designation, between existing lots on an	Access is provided to the proposed lots via Thompson Road which is a year-round municipally maintained road.

Policy 7.7.1 Severance Criteria	Does the Application Conform?
existing private road with a registered right-of-way to a municipally maintained road or be a condominium unit, which may be created on private roads having access to a municipal year round road.	
d) Lots for hunt camps, fishing camps, wilderness tourist camps or similar uses may be permitted on unmaintained municipal road allowances or on private right of ways to publicly maintained roads provided that the appropriate agreements are in place to ensure that the Municipality has no liability with respect to the use of these roads.	The proposed lots are developed with existing detached dwellings and are not proposed to be used for hunt camps, fish camps etc.
e) The lot must have road access in a location where traffic hazards such as obstructions to sight lines, curves or grades are avoided;	The proposed lots appear to not create a traffic hazard as the proposed lots are developed with existing residential uses.
f) The lot size, soil and drainage conditions must allow for an adequate building site and to allow for the provision of an adequate means of sewage disposal and water supply, which meets the requirements of the Building Code, the lot must have safe access and a building site that is outside of any flood plain or other hazard land.	The existing development on the proposed lots are serviced by existing private sewage services. Both dwellings utilize the same drilled well for water services. Approval from the North Bay Mattawa Conservation Authority (NBMCA) is required to confirm that the severed lot can be adequately serviced by its own independent drilled well.
g) Notwithstanding subsection c), lots created for seasonal or recreational purposes may be permitted where the access to the lot is by a navigable waterbody provided that Council is satisfied that there are sufficient facilities for mainland parking and docking.	Not applicable. The proposed lots are not for a seasonal residential use.
h) Any lot for permanent residential use shall be located on a year round maintained municipal road or Provincial highway.	The proposed lots would be accessed by a year-round maintained municipal road. The proposed lots are developed with existing residential uses.
i) In the Rural designation, new lots created by consent shall be limited to the following: i. The Township will permit the creation of up to eight new lots per year. The new lots must comply with the regulations as set out in the implementing Zoning By-law.	There have been less than eight new lots created in Rural designation to date. The subject lands is over 100 acres and therefore eligible for the creation of two new lots. The proposed Consent conforms to this policy.

Policy 7.7.1 Severance Criteria	Does the Application Conform?
ii. two lots per original hundred acre lot; iii. one lot for each 50 acre parcel which existed as of the date of approval of this Plan; and iv. infilling between existing residences within 300 metres of each other on the same side of a municipal road or Provincial highway	
j) The creation of any lot will not have the effect of preventing access to or land locking any other parcel of land.	The severed and retained lots will not prevent access to, or land lock, any other parcel of land.
k) Any severance proposal on land adjacent to livestock operations shall meet the Minimum Distance Separation Formula I in accordance with the MDS Guidelines and shall demonstrate that the proposed water supply has not been contaminated from agricultural purposes.	The subject lands are not adjacent to livestock operations. The proposed severed and retained lots are developed with existing residential uses.

Subject to the recommended conditions of provisional Consent, the proposed Consent conforms to the Official Plan.

Municipality of Magnetawan Zoning By-law

The subject lands are currently zoned Rural (RU) and Environmental Protection (EP). Table 2 provides a summary of the performance standards of the Zoning By-law for the Rural Zone and the proposed lot areas and lot frontages for the proposed severed and retained lots.

Table 3: Zoning By-law Performance Standards

Zone Standard		Proposed Lots	
	Rural (RU) Zone	**Proposed Retained Lot**	**Proposed Severed Lot**
Minimum Lot Frontage	134 m	900.5 m	247.9 m
Minimum Lot Area	10 ha	39.3 ha	**2.4 ha**
Minimum Front Yard	15 m	20.4 m	10.3 m (Existing)
Minimum Side Yard	15 m	**7.5 m (east)** > 15 m (west)	> 15 m (east) **7.2 m (west)**
Minimum Rear Yard	15 m	> 15 m	> 15 m
Maximum Lot Coverage	25%	>25 %	>25 %

A Zoning By-law Amendment is recommended as a condition of provisional Consent to ensure that the existing development and the proposed lots comply to the Zoning By-law. The minimum lot area of the RU Zone is 10 hectares. The proposed severed lot has a lot area of 2.4 hectares and therefore a rezoning is required to recognize the reduced lot area. The minimum interior side yard for the RU Zone is 15 metres. The existing detached dwellings are located closer to the proposed interior side lot line than 15 metres and therefore a rezoning is required to recognize this reduced interior side yard.

As referenced, there remains a question to the status of the existing detached dwellings on the subject property. Through the satisfying of the conditions of provisional Consent, the owner will need to demonstrate to the Municipality that the existing residential buildings meet the requirements for a detached dwelling in the Zoning By-law and the Ontario Building Code.

Comments from Departments

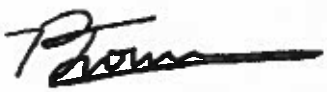
Please note that comments were received and are provided below.

Road Department: No concerns received at the time of this report
Fire Chief: No concerns
Building Department: Both dwellings would need separate sewage systems and potable water sources. Construction plans including but not limited to, foundation and decks, application, site plan, and Permit Fee is required. Unless the manufacture can provide foundation and anchorage plans a Professional Engineer will need to review and seal the drawings. The mobile home will also need to meet CSA Z2402.1. The Ontario Building Code has approximately 2400 changes coming around the end of March/ 2024 and a new Code in 2025. Depending on the changes and updates its possible other requirements may need to be met.
By-law Department: No concerns

Summary

Subject to the recommended conditions of provisional Consent, the Consent application is consistent with the PPS and conforms to the Municipality's Official Plan. It is recommended that Council support the proposed application and recommend that the Planning Board approve the application, subject to the recommended conditions of provisional Consent contained in this Report.

Respectively submitted,



Patrick Townes, BA, BEd
Planning Consultant, MHBC

Jamie Robinson, BES, MCIP, RPP
Planning Consultant, MHBC

APPLICATION FOR CONSENT
Under Section 53 of the Planning Act

FILE #B.....

Note to Applicants: This application form is to be used if the ***CENTRAL ALMAGUIN PLANNING BOARD*** is the consent granting authority. In this form the term "subject" land means the land to be severed and the land to be retained.

Completeness of the Application

The information in this form that **must** be provided by the applicant is indicated by **black arrows** on the left side of the section numbers. This information is prescribed in the Schedule to Ontario Regulation 197/96 made under the **Planning Act**. The mandatory information must be provided with the appropriate fee. If the mandatory information and fee are not provided, the CAPB will return the application or refuse to further consider the application until the information and fee have been provided.

The application form also sets out other information that will assist the CAPB and others in their planning evaluation of the consent application. To ensure the quickest and most complete review, this information should be submitted at the time of application. In the absence of this information, it may not be possible to do a complete review within the legislated time frame for making a decision. As a result, the application may be refused.

Submission of the Application

- **One application form is required for each parcel to be severed.**
- **A complete application form MUST include a council resolution from the organized municipality stating the pre-consult requirements have been met to its satisfaction and be accompanied by a list of conditions the municipality requires.**
- The applicable fee is $675 per lot created, per Lot Addition or per Right of Way – effective January 1, 2017
- 10 copies of the completed application form and 10 copies of the sketch are required by the CAPB. The copies may be used to consult with other ministries or agencies that may have an interest in the application.
- Please remember to include your property roll number

Measurements are to be in metric units.
1 ft = .3048 meters; 1 acre = 0.404686 hectare

For Help

To help you understand the consent process and information needed to make a planning decision on the application, refer to the Guide.

You can also call:
Susan L. Arnold, Secretary - Treasurer
Central Almaguin Planning Board
63 Marie St, P. O. Box 310
South River, On POA 1X0 705 386 - 2573
e-mail: centralalmaguinplan@hotmail.com
Web Page for forms: www.strongtownship.com
Office hours: Wednesdays- 9:00 a.m. to 2:00 p.m.

➔ **Please Print and Complete Appropriate Box(es)**

1. Application Information – MUNICIPAL TAX - ROLL # 494404000301500

➔ 1.1 Name of Owner(s). **An owner's authorization is required in Section 11.1, if the applicant is not the owner.**

Name of Owner(s)	Home Telephone No.	Business Telephone No.
DENNIS STEVENSON	705-773-2024	
Address		**Postal Code**
Box 316 Magnetawan, ON		P0A 1P0

1.2 Agent/Applicant: Name of the person who is to be contacted about the application, if different than the owner. (This may be a person or firm acting on behalf of the owner.) e-mail -

Name of Contact Person/Agent	Home Telephone No.	Business Telephone No.
JOHN JACKSON		705-746-5667
Address	**Postal Code**	**Fax No.**
1 MALL DRIVE, UNIT 2 PARRY SOUND, ON	P2A 3A9	

2. Location of the Subject Land (Complete applicable boxes in 2.1)

➢ 2.1

District	Local Municipality/Unorganized Township	Former Municipality	Section or Mining Location No.
PARRY SOUND	MAGNETAWAN	CHAPMAN	
Concession Number(s)	**Lot Number(s)**	**Registered Plan No.**	**Lot(s)/Block(s)**
CON B	LOT 91		
Reference Plan No.	**Part Number(s)**	**Municipal Address**	**Parcel Number**
		46 THOMPSON ROAD	

➢ 2.2 Are there any easements or restrictive covenants affecting the subject land?
X No Yes If **Yes**, describe the easement or covenant and its effect.

3. Purpose of this Application

3.1 **Type and purpose of proposed transaction** (check appropriate box)

Transfer	Creation of a new lot **X**	Addition to a lot	An easement	Other purpose
Other	A charge	A lease	A correction of title	

3.2 Name of person(s), if known, to whom land or interest in land is to be transferred, leased or charged

3.3 If a lot addition, identify the lands to which the parcel will be added.

4. Description of Subject Land and Servicing Information (Complete each subsection.)

			Severed **±248.5**	±899.9	Retained
4.1	**Description**	Frontage (m.)			
		Depth (m.)	±342	±402	
		Area (ha.)	±5.7 HA	±36 HA	
4.2	**Use of Property**	Existing Use(s)	Res	Res	
		Proposed Use(s)	Res	Res	
4.3	**Buildings or Structures**	Existing (Date of Construction)	Unknown	Unknown	
		Proposed	Existing	Existing	
4.4	**Access** (check appropriate space)	Provincial Highway			
		Municipal road, maintained all year	X	X	
		Municipal road, seasonally maintained			
		Other public road (e.g. LRB)			
		Right of way			
		Water Access (if so, describe below)			
		Describe in section 9.1, the parking and docking facilities to be used and the approximate distance of these facilities from the subject land and the nearest public road.			
4.5	**Water Supply**	Publicly owned and operated piped water system			
		Privately owned and operated individual well	X	X	
		Privately owned and operated communal well			
		Lake or other water body			
		Other means			
4.6	**Sewage Disposal** (Check appropriate space)	Publicly owned and operated sanitary sewage system			
		Privately owned and operated individual septic tank[1]	X	X	
		Privately owned and operated communal septic system			
		Privy			
		Other means			
		(1) A certificate of approval from the North Bay Mattawa Conservation Authority submitted with this application will facilitate the review.			
4.7	**Other Services** Check if the service is available	Electricity	X	X	
		School Bussing	X	X	
		Garbage Collection			

4.8 If access to the subject land is by private road, or right of way was indicated in section 4.4., indicate who owns the land or road, who is responsible for its maintenance and whether it is maintained seasonally or all year.

N/A

5. Land Use

5.1 What is the existing official plan designation(s), if any, of the subject land?
Rural, Environmental Protection.

5.2 What is the zoning, if any, of the subject land? If the subject land is covered by a Minister=s zoning order, what is the regulation number?
SHORELINE RESIDENTIAL

5.3 Are any of the following uses or features on the subject land or within 500 metres of the subject land, unless otherwise specified. Please check the appropriate boxes, if any apply.

	Use or Feature	On the Subject Land	Within 500 Metres of Subject Land, unless otherwise specified (indicate approximate distance)
☐	An agricultural operation including livestock facility or stockyard		
☐	A landfill		
☐	A sewage treatment plant or waste stabilization plant		
☐	A provincially significant wetland (Class 1, 2 or 3 wetland)		
☐	A provincially significant wetland within 120 metres of the subject land	**ALL N/A**	
☐	Flood plain		
☐	A rehabilitated mine site		
☐	A non-operating mine site within 1 kilometre of the subject land		
☐	An active mine site		
☐	An industrial or commercial use, and specify the use(s)		
☐	An active railway line		
☐	A municipal or federal airport		
☐	Utility corridors		

6. History of the Subject Land

6.1 Has the subject land ever been the subject of an application for approval of a plan of subdivision or consent under the **Planning Act**?
☐ No X Yes Unknown If **Yes** and **if Known**, provide the Ministry=s application file number and the decision made on the application.

Yes

6.2 If this application is a re-submission of a previous consent application, describe how it has been changed from the original application
Yes

6.3 Has the subject land ever been the subject of an application for approval of a plan of subdivision or consent under the **Planning Act**?
☐ No X Yes If **Yes**, provide for each parcel severed, the date of transfer, the name of the transferee and the land use.

Yes

7. Current Applications

7.1 Is the subject land currently the subject of a proposed official plan or official plan amendment that has been submitted to the Minister for approval?
☐ No Yes Unknown If **Yes** and **if Known**, specify the Ministry file number and status of the application.

NO

7.2 Is the subject land the subject of an application for a zoning by-law amendment, Minister's zoning order amendment, minor variance, consent
or approval of a plan of subdivision?
☐ No Yes Unknown If **Yes**, and **if Known**, specify the appropriate file number and status of the application.

NO

8. Sketch (Use the attached Sketch Sheet) To help you prepare the sketch, refer to the attached Sample Sketch.

The application shall be accompanied by a sketch showing the following:

- ❑ the boundaries and dimensions of the subject land, the part that is to be severed and the part that is to be retained
- ❑ the boundaries and dimensions of any land owned by the owner of the subject land and that abuts the subject land the distance between the subject land and the nearest township lot line or landmark, such as a railway crossing or bridge
- ❑ the location of all land previously severed from the parcel originally acquired by the current owner of the subject land
- ❑ the approximate location of all natural and artificial features on the subject land and adjacent lands that in the opinion of the applicant may affect the application, such as buildings, railways, roads, watercourses, drainage ditches, river or stream banks, wetlands, wooded areas, wells and septic tanks
- ❑ the existing use(s) on adjacent lands
- ❑ the location, width and name of any roads within or abutting the subject land, indicating whether it is an unopened road allowance, a public travelled road, a private road or a right of way
- ❑ if access to the subject land is by water only, the location of the parking and boat docking facilities to be used
- ❑ the location and nature of any easement affecting the subject land

9. Other Information

Is there any other information that you think may be useful to the CAPB or other agencies in reviewing this application? If so, explain below or attach on a separate page.

10. Affidavit or Sworn Declaration

I, JOHN JACKSON _____ of the TOWN OF PARRY SOUND _____

in the ____ DISTRICT OF PARRY SOUND _____ make oath and say (or solemnly declare) that the information contained in
this application is true and that the information contained in the documents that accompany this application is true.

Sworn (or declared) before me

at the __ TOWN OF PARRY SOUND _____

in the _____ DISTRICT OF PARRY SOUND _____

this __ 6th_ day of ____ November _____ 2 023

Commissioner of Oaths

Patrick James Christie, a Commissioner, etc., Province of Ontario, for John Jackson Planner Inc., Expires October 12, 2024

Agent

11. Authorizations

11.1 If the applicant is not the owner of the land that is the subject of this application, the written authorization of the owner that the applicant is authorized to make the application must be included with this form or the authorization set out below must be completed.

Authorization of Owner for Agent to Make the Application

I, ____ DENNIS STEVENSON _____, am the owner of the land that is the subject of this application for a consent and I authorize _____JOHN JACKSON PLANNER INC._____ to make this application on my behalf.

November 6, 2023
Date

Signature of Owner

11.2 If the applicant is not the owner of the land that is the subject of this application, complete the authorization of the owner concerning personal information set out below.

Authorization of Owner for Agent to Provide Personal Information

I, _____ DENNIS STEVENSON _____, am the owner of the land that is the subject of this application for a consent and for the purposes of the **Freedom of Information and Protection of Privacy Act**, I authorize

_____ JOHN JACKSON _____ as my agent for this application, to provide any of my personal information that will be included in this application or collected during the processing of the application.

November 6, 2023
Date

Signature of Owner

12. Consent of the Owner

Complete the consent of the owner concerning personal information set out below.

Consent of the Owner to the Use and Disclosure of Personal Information

I, ____ DENNIS STEVENSON _____, am the owner of the land that is the subject of this consent application and for the purposes of the **Freedom of Information and Protection of Privacy Act**, I authorize and consent to the use by or the disclosure to any person or public body of any personal information that is collected under the authority of the **Planning Act** for the purposes of processing this application.

Signature of Owner

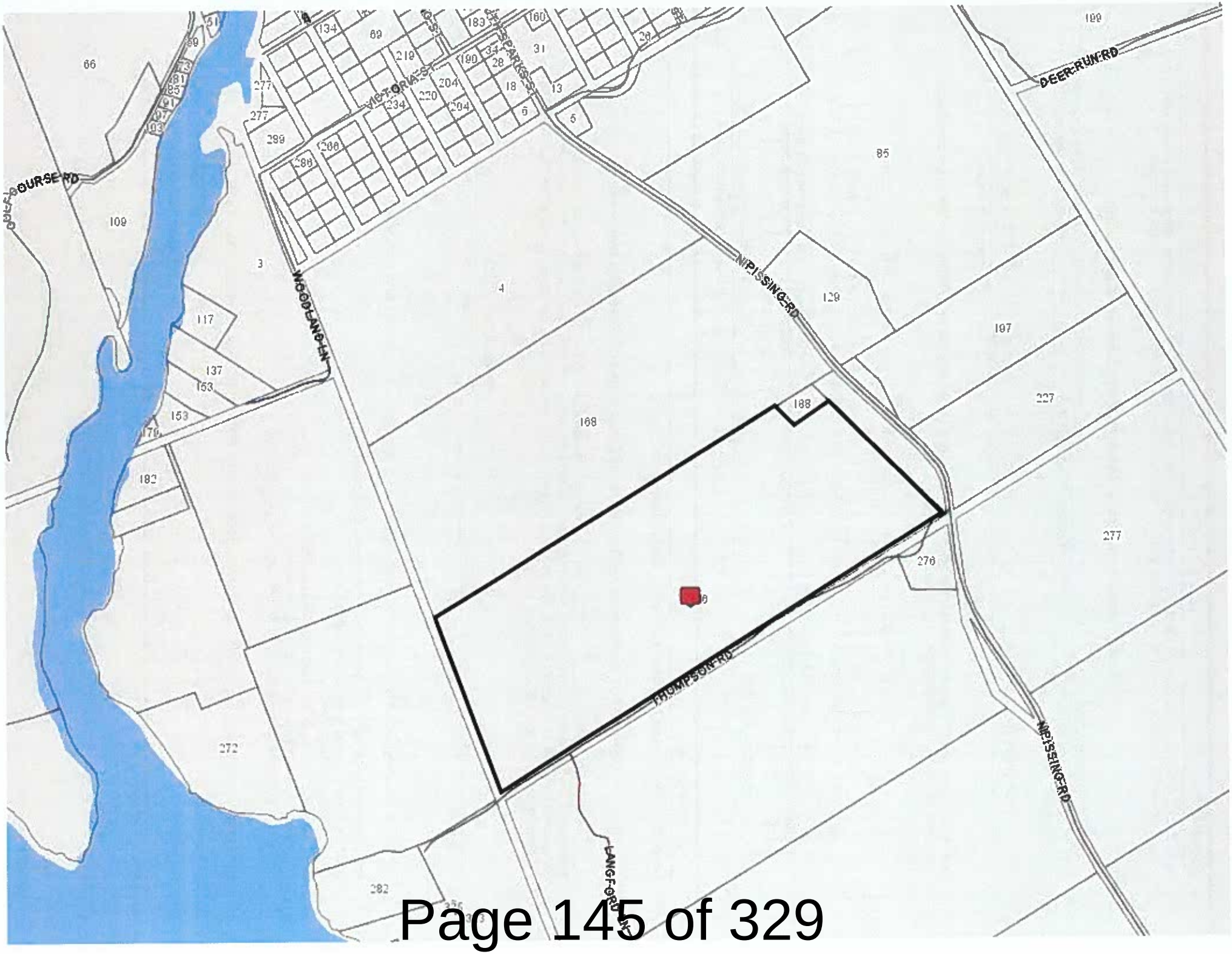
November 6, 2023
Date

The CAPB will assign a File Number for complete applications and this should be used in all communications.

Applicant's Checklist: Have you remembered to attach:

- ☐ 10 copies of the completed application form?
- ☐ 10 copies of the sketch?
- ☐ 1 copies of the North Bay Mattawa Conservation Authority comments regarding Septic system
- ☐ The required fee payable to the Central Almaguin Planning Board

Forward to: CENTRAL ALMAGUIN PLANNING BOARD, P.O.Box 310, South River, ON POA 1X0



DEER RUN RD
NIPISSING RD
WOODLAND LN
THOMPSON RD
LANGFORD LN
VICTORIA ST
SPARKS ST
COURSE RD
66
109
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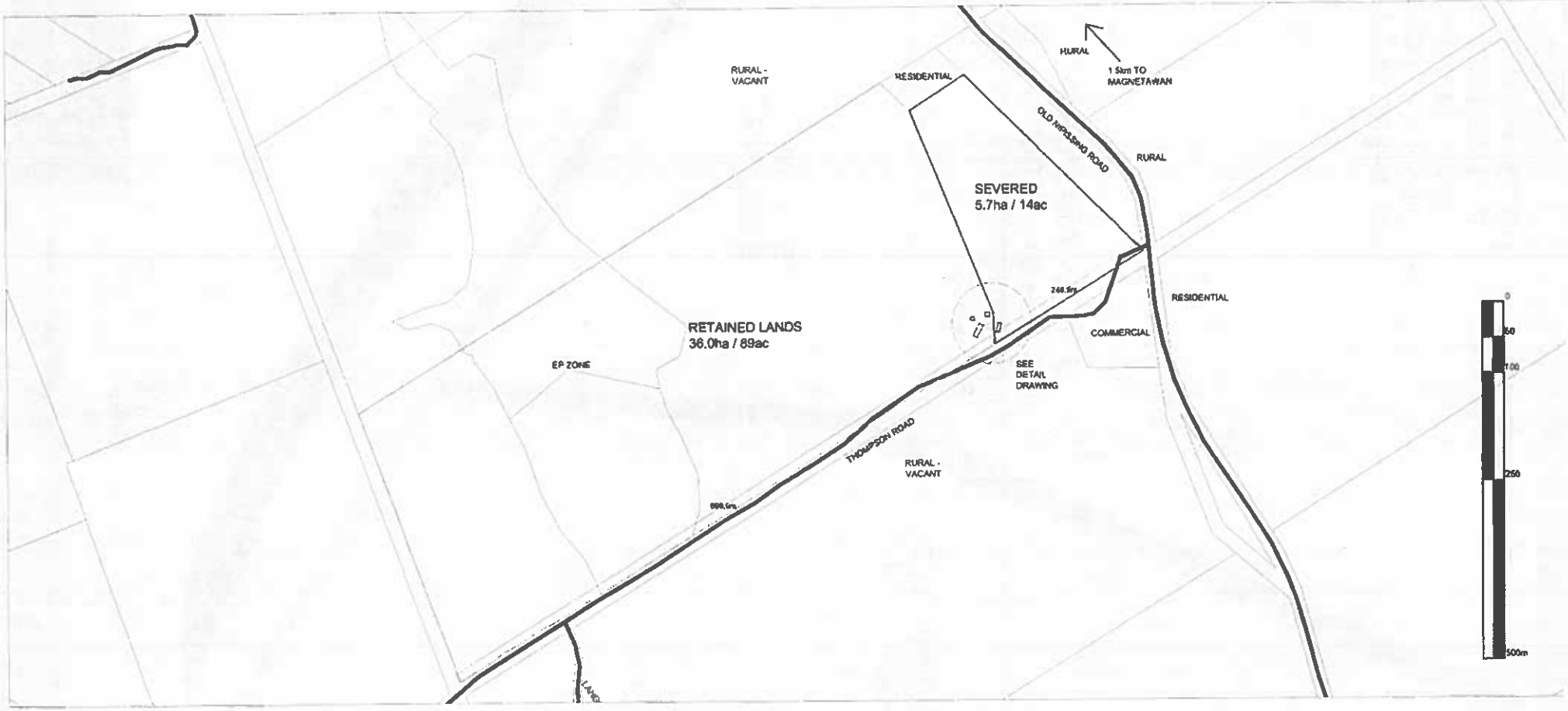


PROJECT

SKETCH FOR CONSENT

LEGAL DESCRIPTION:

CONCESSION B, LOT 91
FORMER TOWNSHIP OF CHAPMAN
NOW IN THE MUNICIPALITY OF MAGNETAWAN

WAYNE SIMPSON & ASSOCIATES
PLANNING AND DEVELOPMENT CONSULTANTS
3-76 KING WILLIAM STREET
HUNTSVILLE, ONTARIO P0A 1E4
TEL: (705) 789-9092 FAX: (705) 789-9094
INFO@WSAPLANNING.CA

KEY MAP (NTS)

CLIENT

STEVENSON

LOCATION

46 THOMPSON ROAD
MAGNETAWAN, ONTARIO

WSA FILE No.:

1890

REVISIONS:
1. LOT LINES 30/05/2019

AUGUST 22

NOTE: THIS DETAIL FOR REFERENCE ONLY; BUILDING LOCATIONS AND SIZES ARE APPROXIMATE

LANDS TO BE REZONED RR WITH EXCEPTION FOR SIDE YARD SETBACK

EXISTING SHED TO BE REMOVED

EXISTING SHED

EXISTING DWELLING

15.0m

EXISTING DWELLING

3.1m±

PROJECT

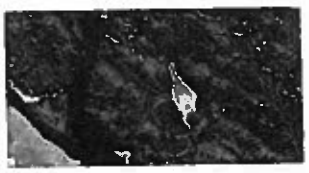
DETAIL 1

LEGAL DESCRIPTION

CONCESSION B, LOT 91
FORMER TOWNSHIP OF CHAPMAN
NOW IN THE MUNICIPALITY OF
MAGNETAWAN

WAYNE SIMPSON & ASSOCIATES
PLANNING AND DEVELOPMENT CONSULTANTS

KEY MAP (NTS)



CLIENT

STEVENSON

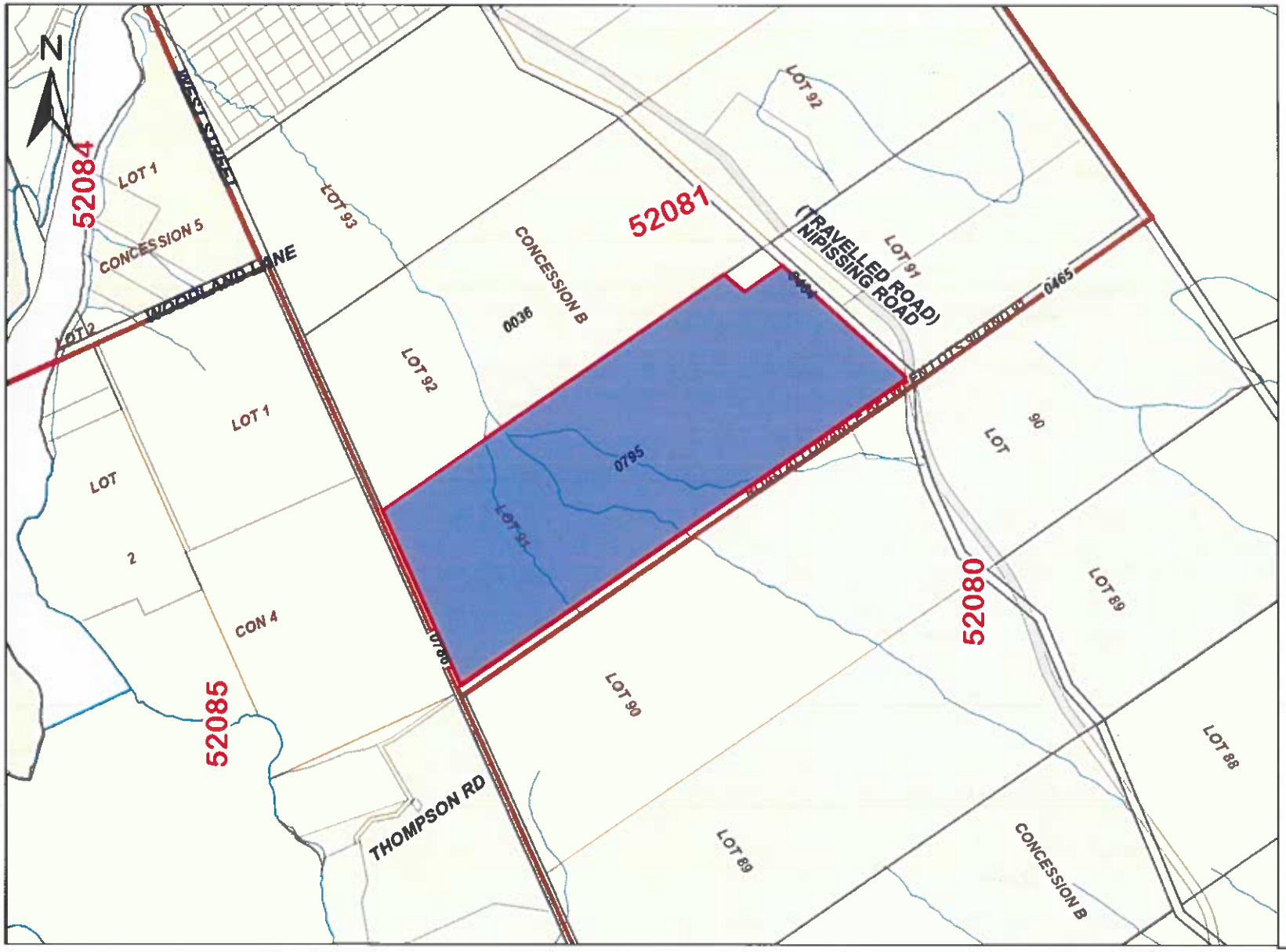
LOCATION

46 THOMPSON ROAD
MAGNETAWAN, ONTARIO

1890

REVISIONS

1. LOT LINES 30/12/2019



ServiceOntario

PRINTED ON 27 MAR, 2024 AT 10:56:01
FOR EK

SCALE

0 80 160 240 320 400 480 meters

PROPERTY INDEX MAP
PARRY SOUND(No. 42)

LEGEND

FREEHOLD PROPERTY
LEASEHOLD PROPERTY
LIMITED INTEREST PROPERTY
CONDOMINIUM PROPERTY
RETIRED PIN (MAP UPDATE PENDING)
PROPERTY NUMBER 0449
BLOCK NUMBER 08050
GEOGRAPHIC FABRIC
EASEMENT

THIS IS NOT A PLAN OF SURVEY

NOTES

REVIEW THE TITLE RECORDS FOR COMPLETE PROPERTY INFORMATION AS THIS MAP MAY NOT REFLECT RECENT REGISTRATIONS

THIS MAP WAS COMPILED FROM PLANS AND DOCUMENTS RECORDED IN THE LAND REGISTRATION SYSTEM AND HAS BEEN PREPARED FOR PROPERTY INDEXING PURPOSES ONLY

FOR DIMENSIONS OF PROPERTIES BOUNDARIES SEE RECORDED PLANS AND DOCUMENTS

ONLY MAJOR EASEMENTS ARE SHOWN

REFERENCE PLANS UNDERLYING MORE RECENT REFERENCE PLANS ARE NOT ILLUSTRATED

Ontario

Municipality of Magnetawan

RESOLUTION NO. 2024 - APRIL 10, 2024

Moved by: _____

Seconded by: _____

WHEREAS the Municipality of Magnetawan has received a request to support an application for consent for the creation of one new lot located at Simmons Lake Road which is a private road, Magnetawan(Antonik 4944 030 00400700). The property is legally described as Con 1 Lot 12 Township of Croft hereinafter referred to as "the Lands";

WHEREAS the Municipal planning consultant has provided a report in support of the application with conditions;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Magnetawan supports in principle the consent application for the Lands, which is valid only for a period of six (6) months; subject to the following conditions:

- That the foregoing conditions be fulfilled within two years of the notice of decision of the Planning Board;
- Draft Reference Plan to be approved by the Municipality prior to registration;
- Two (2) true certified paper copies of the registered plan and an electronic version for the proposed severed lot prepared by an Ontario Land Surveyor with a certification that it is a true copy be provided to the Municipality for review and approval which conforms substantially with the application as submitted;
- Draft copy of the deeds (with all schedules) to be approved by the Municipality prior to registration;
- A copy of the original executed transfer (deed) with all schedules be provided to the Municipality;
- Confirmation from the North Bay Mattawa Conservation Authority (NBMCA) that the proposed Retained Lot can be adequately serviced by individual on-site septic systems;
- Payment of all taxes, municipal legal fees, planning fees and fees as per the current Fees and Charges By-law, Park Land Dedication By-law and all other fees associated with the processing of this application;
- The entering into a Site Plan Agreement, to be registered on title for the proposed Retained Lot;
- That the Applicant enter into a Limited Service Agreement with the Municipality to be registered on title.

Draft

Carried____Defeated____Deferred____

_____
Sam Dunnett, Mayor

Member of Council	Yea	Nay	Absent
Bishop, Bill			
Hetherington, John			
Hind, Jon			
Kneller, Brad			
Mayor: Dunnett, Sam			

STAFF REPORT

TO:	Erica Kellogg, Deputy Clerk – Planning & Development Municipality of Magnetawan
FROM:	Patrick Townes, BA, BEd and Jamie Robinson, BES, MCIP, RPP MHBC Planning Limited
DATE:	April 10, 2024
SUBJECT	Consent Application – 354 Simmons Lake Road (Antonik) Municipality of Magnetawan

Recommendation

That Council recommend to the Planning Board, that the Consent application for the subject lands located at 354 Simmons Lake Road (Antonik), be provisionally approved subject to the following conditions:

1. That the applicant meet all financial requirements of the Municipality, including the payment of the balance of any outstanding taxes, including penalties and interest be paid;

2. That a draft survey of the proposed retained and severed lots be provided to the Municipality for review and approval;

3. That a registrable description of the severed lot and a copy of the Reference Plan be deposited to the Land Registry office and be submitted to the Municipality;

4. That the owner demonstrate that the existing development on the subject property complies to the standards of the RS Zone;

5. Confirmation from the North Bay Mattawa Conservation Authority (NBMCA) that the proposed retained lot can be adequately serviced by an individual on-site septic system and an individual on-site water system;

6. That the applicant pay to the Municipality a parkland contribution fee for each residential lot to be created as cash-in-lieu of a parkland contribution pursuant to Section 53 (13) of the Planning Act, R.S.O. 1990 c. P. 13; and,

7. That the conditions of Consent be fulfilled within two years from the date of the giving of the notice by the Central Almaguin Planning Board;

Proposal /Background

An application for Consent has been submitted by Robert Antonik, the owner of the subject lands located at 354 Simmons Lake Road in the Municipality of Magnetawan. The subject lands are legally described as Part Lot 12, Concession 1, Registered Plan 42R-4538, former Township of Croft, District of Parry Sound. The location of the subject lands are outlined on Figure 1.

Figure 1: Subject Lands

The subject lands are currently developed with an existing detached dwelling that is serviced by an existing septic system and water services. The purpose of the application is to create one (1) new shoreline residential lot on the subject lands. The proposed Consent application sketch is shown in Figure 2. The proposed retained lot is to be vacant and located on the west portion of the subject lands and the proposed severed lot contains an existing dwelling on the east portion of the subject lands.

Figure 2: Proposed Lot Configuration

A summary of the proposed retained lot and proposed severed lot is provided in Table 1.

Table 1: Proposed Lot Statistics

Proposed Lot	Lot Area	Lot Frontage
Retained Lot	2.83 ha	143 m
Severed Lot	2.43 ha	109 m

The subject lands are designated Shoreline and Rural on Schedule A – Land Use in the Official Plan. The subject lands are also entirely within Deer Yard (Stratum 1), as shown on Schedule B - Environmental Features in the Official Plan. The subject lands are zoned Shoreline Residential (RS) in the Zoning By-law.

The subject lands are accessed via Simmons Lake Road which is a private road as identified on Schedule C – Transportation of the Official Plan.

The existing detached dwelling is to be located on the severed lot, on the eastern portion of the subject lands.

Area Context

The subject lands have lot frontage on Newel Lake on the north portion of the subject lands. The surrounding land uses in the general area include the following:

North:	Newell Lake and shoreline residential lots
East:	Newell Lake and shoreline residential lots
South:	Bells Lake and shoreline residential lots
West:	Simmons Lake and shoreline residential lots

Policy Analysis

Provincial Policy Statement

The Provincial Policy Statement (PPS) is a document that provides policy direction on matters of Provincial interest concerning land use planning. Ontario has a policy led planning system and the PPS sets the foundation for regulating the development and use of land in the Province. Policies are set out to provide for appropriate development while also protecting resources of provincial interest, public health and safety, and the quality of the natural and built environment. When making land use planning decisions, Planning Authorities must ensure that decisions are consistent with the PPS.

The subject lands are located outside of a settlement area and are considered by the PPS to be 'Rural Lands'. The PPS, specifically Section 1.1.5.2, recognizes limited residential development, including lot creation that is locally appropriate, as permitted uses on Rural Lands. The existing and proposed development on the subject lands is considered resource based recreational uses and are permitted in the context of the PPS.

Section 1.1.5.4 of the PPS indicates that *development that is compatible with the rural landscape and can be sustained by rural service levels should be promoted.* The future shoreline residential use on the retained lot would be compatible with the surrounding land uses and would not negatively impact the character of the area. The proposed retained lot would be serviced by individual on-site sewage and water services which is the typical servicing approach for this area of the Municipality.

Section 1.6.6.4 provides policies that apply to development serviced by individual on-site sewage and water services. It states that individual on-site sewage services and individual on-site water services may be used for a new development provided that site conditions are suitable for the long-term provision of such services with no negative impacts. The severed lot contains existing development that is serviced and the proposed retained lot is to be vacant for future development to be privately serviced.

Section 2.0 of the PPS contains policies related to the wise use and management of resources. Section 2.1 of the PPS includes policies for natural heritage features and areas. It states that natural features and areas shall be protected for the long term. The subject lands are identified as a Deer Yard (Stratum 1). The Municipality's Official Plan includes policies regarding these areas.

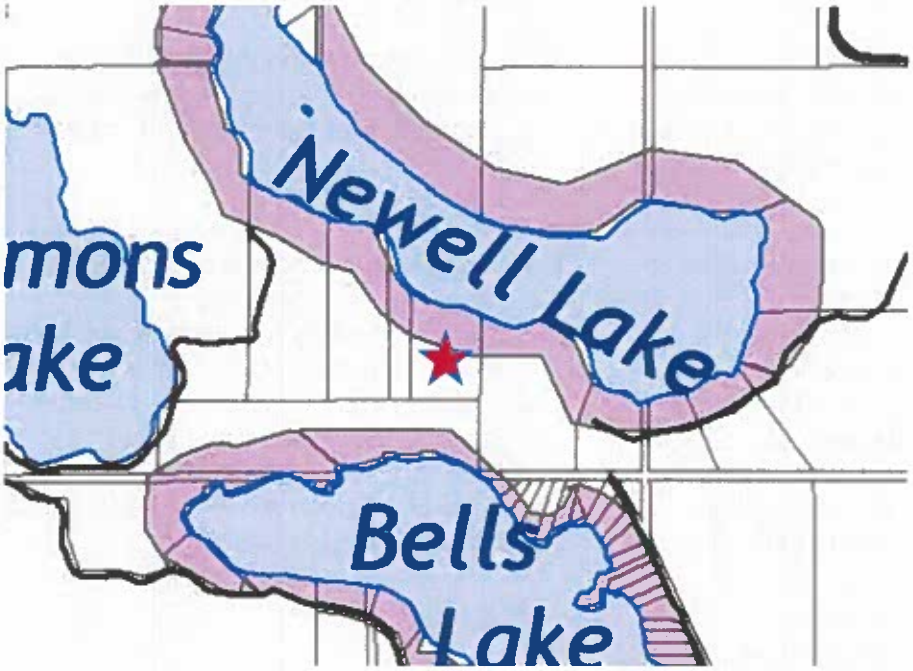
Section 3.0 of the PPS contains policies related to directing development away from natural or human made hazards. In accordance with Section 3.1, the subject lands are located outside of hazardous areas, hazardous sites and are not affected by a dynamic beach hazard, flooding hazard or erosion hazard.

Subject to the recommended conditions of provisional Consent, the proposed Consent application is consistent with the PPS.

Municipality of Magnetawan Official Plan

The Municipality's Official Plan provides direction pertaining to growth and development within Magnetawan. The policies in the Plan address the environment, cultural and built heritage, natural resources, and servicing and transportation. The subject lands are designated as Shoreline and Rural on Schedule A – Land Use of the Official Plan. The subject lands have lot frontage on the Newell Lake and are representative of the Shoreline designation and associated policies. The subject lands are shown on Figure 3.

Figure 3: Excerpt of Schedule A – Land Use



The permitted uses within the Shoreline designation are included in Section 5.4.1 of the Official Plan, which include detached dwellings. The existing and proposed uses for the proposed lots are permitted and conform to the Official Plan. New lots should

be no smaller than 1 hectare in lot area and no less than 90 metres of lot frontage on a lake. The proposed lots meet these requirements.

Section 4.6 of the Official Plan includes policies regarding deer habitat. The subject lands are identified as containing a Deer yard (Stratum 1). Within the significant deer habitat areas shown on Schedule B, new lots should avoid areas of dense conifer cover or be of a sufficient size to provide a suitable development area including access and services, outside the most significant deer wintering habitat areas described above. The minimum lot size shall be 90 metres frontage and 90 metres depth.

In shoreline areas, development shall be situated in locations that will not result in the removal of significant amounts of shoreline vegetation or affect shoreline habitat. Site-specific zoning and site plan control will be used to site development in the most appropriate areas to ensure minimal impact on the natural habitat. The Municipality has the ability to apply Site Plan Control to development on the proposed lots.

Section 7.1.1 of the Official Plan contains criteria that are applicable to Consent applications. Table 2 summarizes the Consent policies and the relevance to the proposed Consent application.

Table 2: Official Plan Section 7.1.1 Summary

Policy 7.1.1 Severance Criteria	Does the Application Conform?
a) A registered plan of subdivision is not necessary for the orderly development of the lands.	A registered plan of subdivision is not required for the creation of one new shoreline residential lot.
b) The lot size and setback requirements will satisfy specific requirements of this Plan and meet the implementing zoning by-law requirements.	The proposed retained and severed lot meet the minimum requirements for lots in the Shoreline designation and zone.
c) The proposed lot must front on a publicly maintained road or, within the Shoreline designation, between existing lots on an existing private road with a registered right-of-way to a municipally maintained road or be a condominium unit, which may be created on private roads having access to a municipal year round road.	The subject lands and the proposed lots are located on Simmons Lake Road, which is identified as a Private Road. This road has a deeded right-of-way and the proposed lots are located between existing lots. Simmons Lake Road connects to 15-16 Side Road which is a municipal year round road. The proposed Consent conforms to this policy.
d) Lots for hunt camps, fishing camps, wilderness tourist camps or similar uses may be permitted on unmaintained municipal road allowances or on private right of ways to publicly maintained roads provided	Not Applicable.

that the appropriate agreements are in place to ensure that the Municipality has no liability with respect to the use of these roads.	
e) The lot must have road access in a location where traffic hazards such as obstructions to sight lines, curves or grades are avoided;	There does not appear to be any traffic hazards where the proposed severed lot is to be accessed off Simmons Lake Road.
f) The lot size, soil and drainage conditions must allow for an adequate building site and to allow for the provision of an adequate means of sewage disposal and water supply, which meets the requirements of the Building Code, the lot must have safe access and a building site that is outside of any flood plain or other hazard land.	
g) Notwithstanding subsection c), lots created for seasonal or recreational purposes may be permitted where the access to the lot is by a navigable waterbody provided that Council is satisfied that there are sufficient facilities for mainland parking and docking.	Not Applicable.
h) Any lot for permanent residential use shall be located on a year round maintained municipal road or Provincial highway.	The proposed Consent conforms to c) above.
i) In the Rural designation, new lots created by consent shall be limited to the following: i. The Township will permit the creation of up to eight new lots per year. The new lots must comply with the regulations as set out in the implementing Zoning By-law. ii. two lots per original hundred acre lot; iii. one lot for each 50 acre parcel which existed as of the date of approval of this Plan; and iv. infilling between existing residences within 300 metres of	Not applicable.

each other on the same side of a municipal road or Provincial highway	
j) The creation of any lot will not have the effect of preventing access to or land locking any other parcel of land.	The proposed lots do not result in land lock or prevent the access to any other parcel of land.
k) Any severance proposal on land adjacent to livestock operations shall meet the Minimum Distance Separation Formula I in accordance with the MDS Guidelines and shall demonstrate that the proposed water supply has not been contaminated from agricultural purposes.	Not applicable.

Subject to the recommended conditions of provisional Consent, the proposed Consent application conforms to the Official Plan.

Municipality of Magnetawan Zoning By-law

The subject lands are zoned Shoreline Residential in the Zoning By-law. Table 3 provides a summary of the proposed lots in relation to the minimum requirements for the SR Zone.

Table 3 - Shoreline Residential Zone Standard Summary

Shoreline Residential (RS) 4.2.2	Zone Provision	**Proposed Retained Lot**	**Proposed Severed Lot**
Lot Frontage (min)	90 m	+/- 143 m	+/- 109 m
Lot Area (min)	1.0 ha	2.83 ha	2.43 ha

As shown in Table 3, the proposed severed and retained lots comply with the minimum lot frontage and lot area requirements of the RS Zone. The existing development on the proposed severed lot also appears to meet the standards of the SR Zone.

Comments from Departments

Please note that no comments were received at the time this Staff Report was prepared.

Road Department:

Fire Chief:

Building Department:

By-law Department:

Summary

The Consent Application proposes to create one shoreline residential lots is consistent with the Provincial Policy Statement and conforms to the Consent criteria in the Municipality's Official Plan, subject to the recommended conditions. It is recommended that Council support the proposed application and recommend that the Planning Board approve the application, subject to the recommended conditions of provisional Consent contained in this Report.

Respectively submitted,

Patrick Townes, BA, BEd
Planning Consultant
MHBC Planning

Jamie Robinson, BES, MCIP, RPP
Planning Consultant
MHBC Planning

CENTRAL ALMAGUIN PLANNING BOARD

63 Marie Street, P.O. Box 310
South River Ontario P0H 1X0
705-386.2573 Email: admin@centralapb.ca
Website: http://capb.ca

AN APPLICATION FOR CONSENT UNDER SECTION 53 OF THE *PLANNING ACT, R.SO. 1990 c.P.13*

FILE # B_____/_____

PLEASE PRINT OR TYPE AND COMPLETE ALL APPROPRIATE BOXES.

1. APPLICANT INFORMATION

Applicant(s):

Name(s) of Property Owner(s): ROBERT ANTONIK

Phone #: Home: 905-430-7361 Mobile: _____ Business: _____

Mailing Address: 15 LISMER DR., WHITBY ON

Postal Code: L1N 9A3 Email Address: r_a_home@bellnet.ca

Agent for the Applicant

The property owner(s) may appoint a person or an agent to act on their behalf for processing this application and attending the meeting at which it will be considered, or a person who is to be contacted about the application for communication. This may be a person or firm acting on behalf of the property owner(s). Owner authorization is required in Section 11 of this form if the applicant is an agent appointed by the owner.

Name of Contact Person/Agent: _____

Phone #: Home: _____ Mobile: _____ Business: _____

Address: _____

Postal Code: _____ Email Address: _____

2. LOCATION OF THE SUBJECT LAND (District of Parry Sound)

Tax Roll Number: 4944 030 00400 700.0000

Municipality / Unincorporated Township: Township of Croft / Dist. Parry Sound

Municipal Address (Civic Address): 354 SIMMONS LAKE RD., MAGNETAWAN

Legal Description: Concession: 1 Lot Number: 12 Registered Plan: 42R-4538

Lot(s): 12 Reference Plan: 42R-4538 Part(s): 5, 6, 7

Parcel Number: _____ PIN: _____

IMPORTANT: If there are **existing easements or restrictive covenants** affecting the subject land, provide the legal description and its effect to the subject land. Attach a copy of relevant documentation.

3. PURPOSE OF THE APPLICATION:

3.1 Type and Purpose of proposed transaction(s) that requires the Consent:

X **Create a new lot (or re-establish an existing parcel) / ___ Lot Addition / ___ Easement**

Other: Charge ___ / Release a Mortgage ____ Lease ___

3.2 Name of party(s), if known, to whom the land or interest in land is to be transferred, leased or charged:

_____

3.3 If a lot addition, identify the lands to which the parcel will be added_____

3.4 Mortgage, Charges or other Encumbrances: Name _____

Mailing Address _____

4. DESCRIPTION OF SUBJECT LAND AND SERVICING INFORMATION

(Complete each Section in order that your application can be processed. Incomplete applications may be delayed.

(If 2 new lots are proposed, split the SEVERED section and apply appropriate dimensions and information through Sections 4.1 through

4.1 Description / Size	**SEVERED** Approx.	**RETAINED** Approx.
Frontage (m) Shoreline	360 f / 109.70 m	470 f / 143.26 m
Depth (m)	770 f / 234.70 m	1232 f / 375.51 m
Area (ha)	6 acres / 2.43 ha	7 acres / 2.83 ha
4.2 Existing Use of Property:	Vacant	vacant
4.3 Existing Building or Structures and date of construction	Old Cabin Built 1950's	none

4.4 Proposed Use of the Severed and Retained Parcels	To be sold as is. Seasonal Cabin.	Vacant Land no structures Planned
4.5 Road Access: Provincial highway *MANDATORY: Provide written comments from MTO North Bay. 705-497-5401*		
Municipal road, maintained all year	15/16 Sideroad	15/16 Sideroad
Municipal Road, seasonally maintained		
Other Public Road (e.g. Local Roads Board)		
Right of Way / Easement*(**IF ACCESS TO THE SUBJECT LAND IS BY PRIVATE ROAD OR OTHER PUBLIC ROAD OR RIGHT OF WAY** advise the status of the easement (permanent registered or prescriptive), name who owns the land or road, who is responsible for its maintenance and whether it is seasonal or year round.	- Private road named Simmons Lake Rd - maintained by Simmons Lk Rd Association. - Each Cottage owner has Right-of-way across the road allowance. - Part 6 (of Parts 5,6,7) is the road allowance Part	
MNRF Road Allowance *[Written report from the MNRF if an MNRF road allowance is used for access to the subject land. North Bay Office: 705-475-5550]*		
4.6 Water Access Lots: Describe the parking and docking facilities to be used and the approximate distance of these facilities for the subject land and the nearest public road.		

4.7 Water Supply	**SEVERED**	**RETAINED**
Publicly owned and operated piped water system		
Privately owned and operated individual well		
Privately owned and operated communal well		
Lake or other water body	Newell Lake	Newell Lake
Other means		
Does your property abut a lake?	Yes	Yes

*[Is the lake deemed by the Ministry of the Environment Conservation and Parks (MOECP) to be at capacity for phosphorus load ? **1-800-461-6290 for enquiries]*	No	No

4.8 Sewage Disposal	**SEVERED**	**RETAINED**
Publicly owned and operated sanitary sewage system		
Privately owned and operated individual septic tank *Attach documentation of the results of the review by the North Bay Mattawa Conservation Authority*		
Privately owned and operated communal septic tank		
Privy	Holding Tank	None
Other Means (e.g. Advanced Treatment System) *** (Septic System over 10,000 litres requires Ministry of the Environment Conservation and Parks study and permit. 1-800-461-6290 for enquiries)*		

4.9 Other Services (indicate which service(s) are available)	**SEVERED**	**RETAINED**
Electricity	Yes	No.
School Bussing		
Garbage Collection		

4.10 If access to the subject land is by private road or right of way was indicated in section 4.4, indicate who owns the land or the road, who is responsible for its maintenance and whether it is maintained seasonally or all year.

Each Cottage owner, owns Property the road allowance goes through. Simmons Lk Rd Association maintains the road. Most of the road is maintained seasonally. Deeded Right-of-Way.

5. LAND USE

5.1 What is the existing Official Plan designation(s)? (Not applicable to lands in unorganized township)

RS - Residential Shoreline

5.2 What is the Zoning, if any, on the subject land? (Not applicable to lands in unorganized township)

RS - Residential Shore line

If the subject land covered by a Minister's Zoning Order, what is the Plan and registration number?

5.3 Are any of the following uses or features on the subject land or within 500 meters of the subject land, unless otherwise specified? Please check the boxes that apply.

Use or Feature	On the Subject Land	Within 500 meters of subject land, unless otherwise specified by the applicable agency, then indicate approximate distance.
An agricultural operation including livestock facility or stockyard *[MANDATORY: Attach MDS work sheets from OMAFRA*		
A landfill		
A sewage treatment plant or waste stabilization plant		
A provincially significant wetland *[North Bay Mattawa Conservation Authority or the Ministry of the Environment Conservation and Parks]*		
A provincially significant wetland within 120 meters of the subject land *[North Bay Mattawa Conservation Authority or the Ministry of the Environment Conservation and Parks]*		
Flood Plain		
A rehabilitated mine site		
A non-operating mine site within one kilometer of the subject land		
An active mine site		
An industrial or commercial use, and specify the use (eg gravel pit)		
An active railway line		
Utility corridors (Natural Gas / Hydro)		
A municipal of federal airport		

6. HISTORY OF SUBJECT LAND

6.1 Has the subject land ever been the subject of an application for approval of a Plan of Subdivision or Consent under the Planning Act? (NO) YES UNKNOWN

If yes, and if known, please provide the application file number and the decision made on the application.

Year the property was created? (if known) unKnown

6.2 If this application is a re-submission of a previous consent application, what is the original consent application number and how has it been changed from the original application?

7. CURRENT APPLICATION

7.1 Is the subject land currently the subject land of a proposed Official Plan or Official Plan Amendment that has been submitted to the Ministry of Municipal Affairs and Housing for approval?

(NO) YES UNKNOWN

If yes and if known, specify the file number and status of the application

7.2 Is the subject land the subjection of an application for a Zoning By-law Amendment, Minister's Zoning Order amendment, Minor Variance, Consent or approval of a Plan of Subdivision?

(NO) YES UNKNOWN

If yes and if known, specify the file number and status of the application.

8. SKETCH: The application MUST BE ACCOMPANIED BY A *SKETCH / SITE PLAN showing the following:

a. The boundaries and dimensions of the subject land proposed to be severed as well as the parcel to be retained, including the location of existing structures and driveway(s), other permanent features

b. The boundaries and dimensions of any land owned by the owner of the subject land and that abuts the subject land, the distance between the subject land and the nearest township lot line or landmark, such as a railway crossing or bridge

c. The location of all land previously severed from the parcel originally acquired by the current owner of the subject land

d. The approximate location of all natural and artificial features on the subject land and adjacent lands that in the opinion of the applicant may affect the application, such as buildings, railways, roads, watercourses, drainage ditches, river or stream banks, wetlands, wooded areas, wells and septic tank.

f. The location, width and name of any roads within or abutting the subject land, indicating whether it is an unopened road allowance, a public traveled road, a private road or right of way (Part 6)

g. If access to the subject land is by water only, location of the parking and boat docking facilities to be used

h. The location and nature of any easement affecting the subject land

9. OTHER INFORMATION: Is there any other information that you think may be useful to the Board or other agencies reviewing the application? If so, explain below or attached on a separate page.

We currently own lots 344 and 354 Simmons Lake Road (side by side). Because lot 344 is small (4 acres) we hope to severe lot 354 (13 acres) in half and retain the land between the lots to keep as wooded area. **We do not want to build on the retained part. We want to keep the privacy and the wooded area untouched.**

The other part of lot 354 has an existing cabin, holding tank and dock. (cabin has not been used in years). Diagram B shows the approximant measurements. 33 ft from proposed new sideline, 105-90 ft to the shoreline, 260 ft to the existing side lot line. Holding tank is directly behind the cottage. The lot is already zoned Shoreline Residential.

Newell Lake is not at developmental capacity. Both lots are accessed via the existing Simmons Lake Road (Private Road). An extension of the road is not required.

10. AFFIDAVIT OR SWORN DECLARATION ***(all applicant(s)***

I, Robert Antonik OF THE Township of Croft IN THE DISTRICT OF Parry Sound MAKE OATH AND SAY THAT THE INFORMATION CONTAINED IN THIS APPLICATION IS TRUE AND THAT THE INFORMATION CONTAINED IN THE DOCUMENTS THAT ACCOMPANY THIS APPLICATION IS TRUE.

SWORN OR DECLARED BEFORE ME

AT THE Town of Whitby

IN THE Region OF Durham

THIS 3 DAY OF January, 2024

A COMMISSIONER OF OATHS ***Applicant***

Danielle Marie Dubyk, a Commissioner, etc.
Province of Ontario
For the Corporation of the Town of Whitby.
Expires February 8, 2026

11. AUTHORIZATION OF AGENT *(if applicable)*

11.1 If the applicant is not the owner of the land subject in this application, written authorization of the property owner authorizing the particular person to act as their agent to make the application and represent them at the meeting when the Board considers this matter, must be submitted with this application form OR the authorization section below be completed.

AUTHORIZATION OF OWNER FOR AGENT TO MAKE THE APPLICATION

N/A

I, _____, AM THE OWNER OF THE LAND THAT IS THE SUBJECT OF THIS APPLICATION FOR CONSENT AND HEREBY AUTHORIZE _____

TO MAKE THIS APPLICATION ON MY BEHALF.

DATED: _____ SIGNATURE OF PROPERTY OWNER _____

11.2 If the applicant is not the owner of the land that is the subject of this application, complete the authorization of the owner concerning personal information set out below.

APPOINTMENT AND AUTHORIZATION OF AN AGENT AND CONSENT TO PROVIDE PERSONAL INFORMATION

N/A

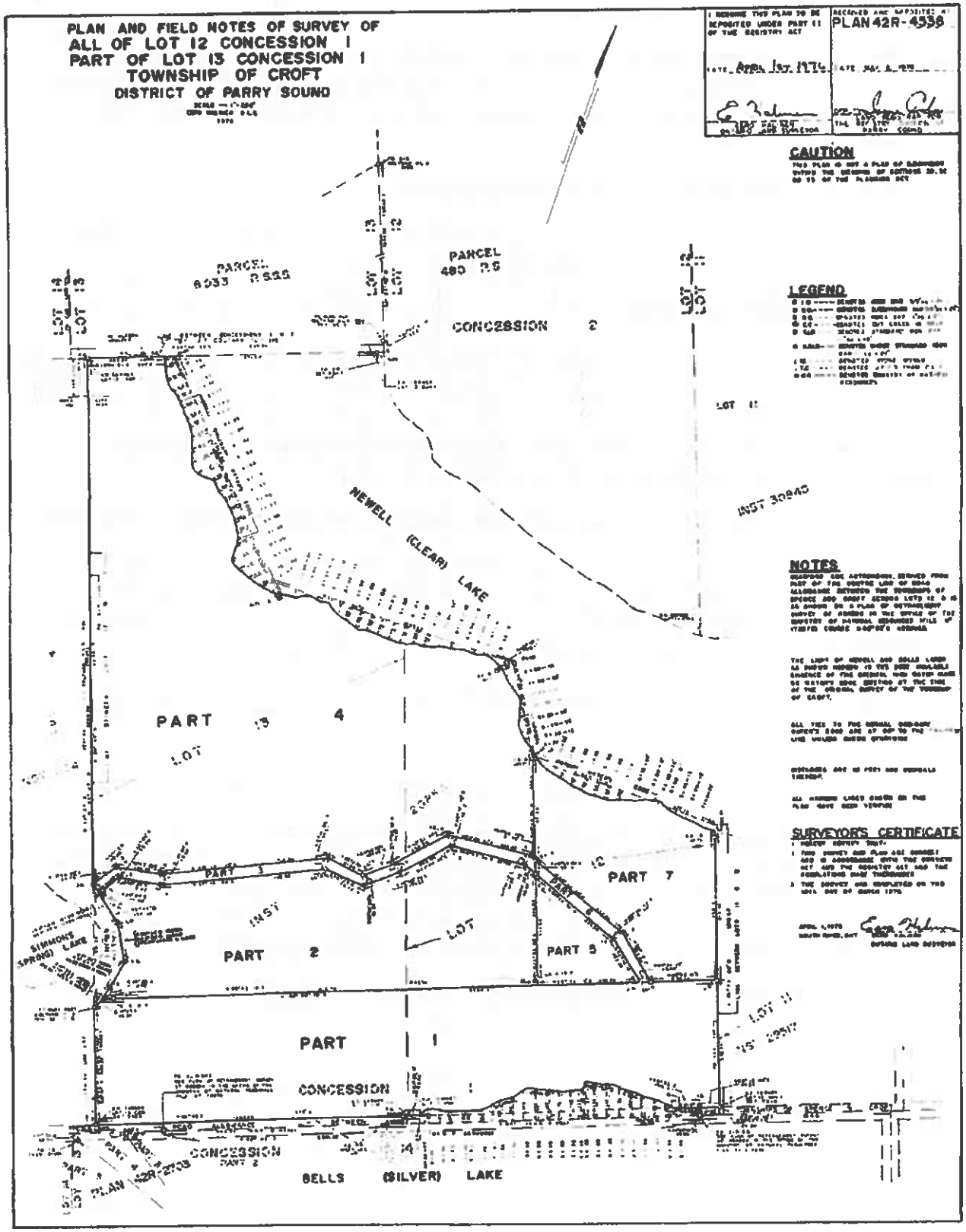
I, _____, AM THE OWNER OF THE LAND THAT IS THE SUBJECT OF THIS APPLICATION FOR CONSENT AND FOR THE PURPOSES OF THE FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY ACT, I AUTHORIZE _____ TO SUBMIT THE INFORMATION REQUIRED FOR THIS PURPOSE.

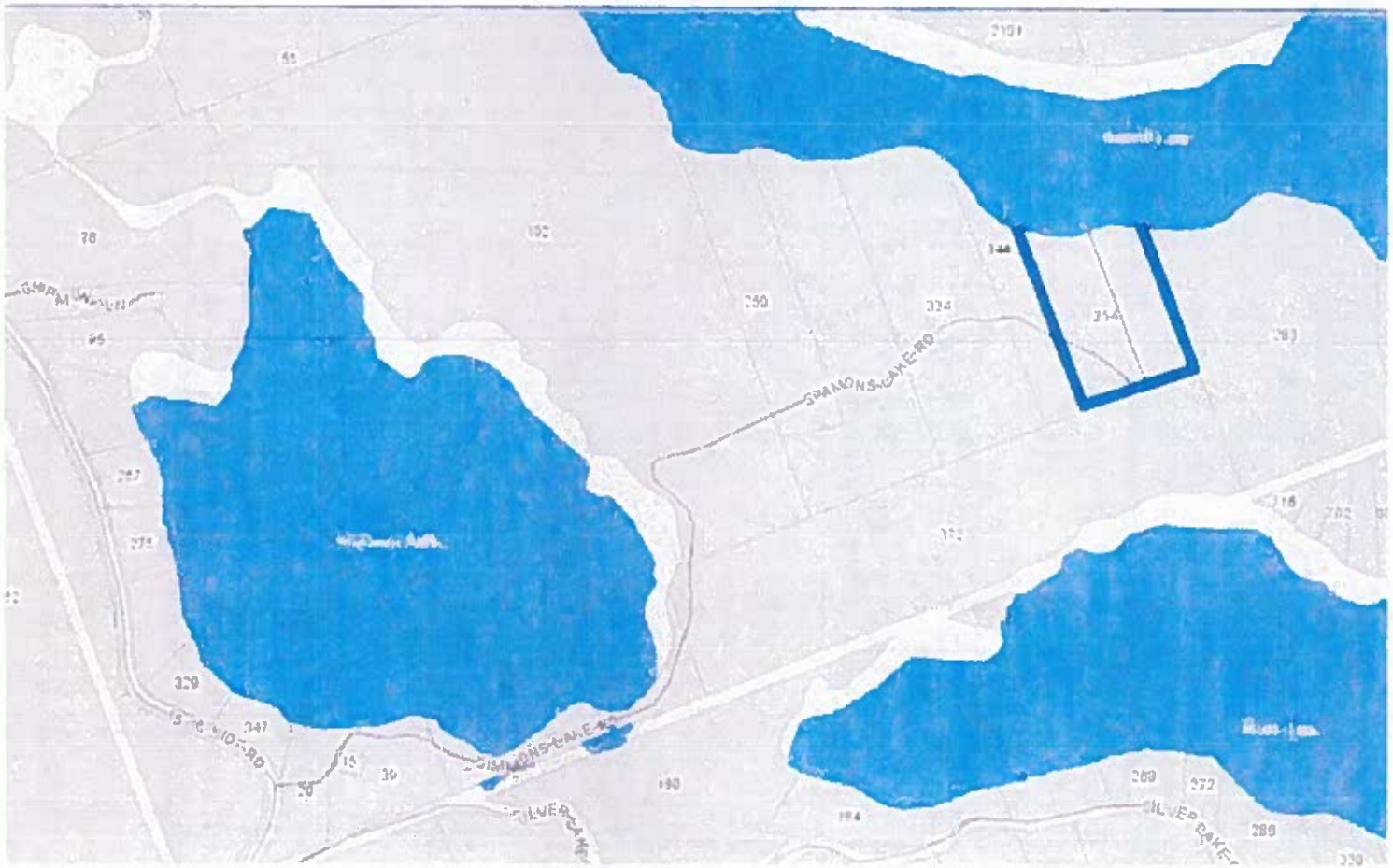
DATED_____ SIGNATURE OF PROPERTY OWNER_____

12. CONSENT OF OWNER TO THE USE AND DISCLOSURE OF PERSONAL INFORMATION

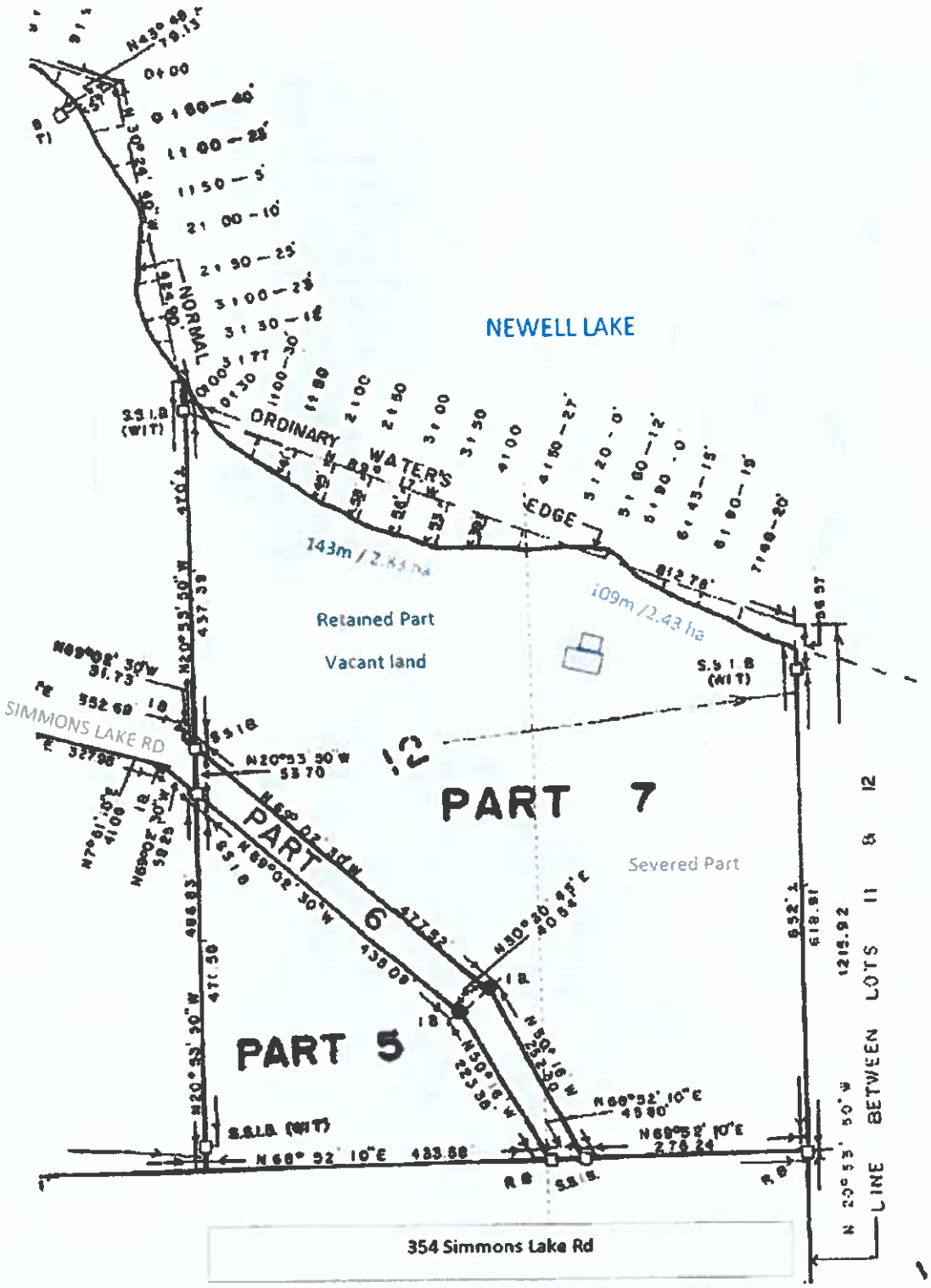
I/WE ROBERT ANTONIK, AM/ARE THE OWNER(s) OF THE LAND THAT IS THE SUBJECT OF THIS CONSENT APPLICATION AND FOR THE PURPOSES OF THE MUNICIPAL FREEDOM OF INFORMATION AND PROTECTION OF PERSONAL PRIVACY ACT, I/WE AUTHORIZE AND CONSENT TO THE USE BY OR THE DISCLOSURE TO ANY PERSON OR PUBLIC BODY OF ANY PERSONAL INFORMATION THAT IS COLLECTED UNDER THE AUTHORITY OF THE PLANNING ACT FOR THE PURPOSES OF PROCESSING THIS APPLICATION.

DATED JAN 3 2024 SIGNATURE OF PROPERTY OWNER [signature]


PLAN AND FIELD NOTES OF SURVEY OF
ALL OF LOT 12 CONCESSION 1
PART OF LOT 13 CONCESSION 1
TOWNSHIP OF CROFT
DISTRICT OF PARRY SOUND
PLAN 42R-4538
CAUTION
LEGEND
NOTES
SURVEYOR'S CERTIFICATE
PARCEL
CONCESSION 2
NEWELL (CLEAR) LAKE
PART 4
PART 7
PART 2
PART 5
PART 1
CONCESSION
BELLS (SILVER) LAKE

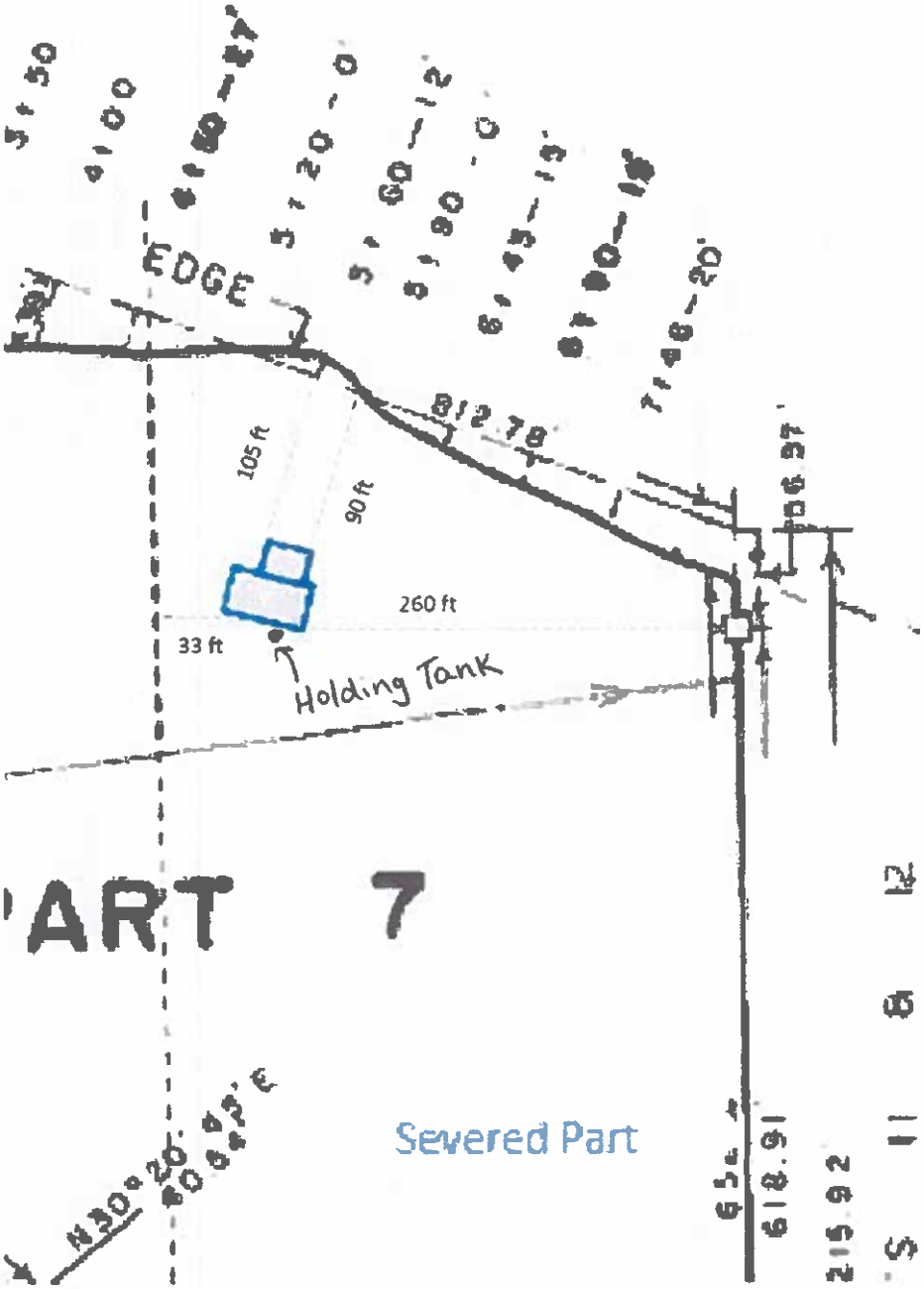

SIMMONS LAKE RD
SIMMONS LAKE RD
SILVER LAKE

A


NEWELL LAKE
ORDINARY WATER'S EDGE
NORMAL
143m / 2.83 ha
109m / 2.43 ha
Retained Part
Vacant land
SIMMONS LAKE RD
PART 7
Severed Part
PART 6
PART 5
LINE BETWEEN LOTS 11 & 12
354 Simmons Lake Rd

B

NEWELL LAKE



ServiceOntario

PRINTED ON 27 MAR, 2024 AT 10:26:24
FOR EK

SCALE

0 30 60 90 120 150 180 meters

PROPERTY INDEX MAP
PARRY SOUND(No. 42)

LEGEND

FREEHOLD PROPERTY
LEASEHOLD PROPERTY
LIMITED INTEREST PROPERTY
CONDOMINIUM PROPERTY
RETIRED PIN (MAP UPDATE PENDING)
PROPERTY NUMBER 0449
BLOCK NUMBER 08050
GEOGRAPHIC FABRIC
EASEMENT

THIS IS NOT A PLAN OF SURVEY

NOTES

REVIEW THE TITLE RECORDS FOR COMPLETE PROPERTY INFORMATION AS THIS MAP MAY NOT REFLECT RECENT REGISTRATIONS

THIS MAP WAS COMPILED FROM PLANS AND DOCUMENTS RECORDED IN THE LAND REGISTRATION SYSTEM AND HAS BEEN PREPARED FOR PROPERTY INDEXING PURPOSES ONLY

FOR DIMENSIONS OF PROPERTIES BOUNDARIES SEE RECORDED PLANS AND DOCUMENTS

ONLY MAJOR EASEMENTS ARE SHOWN

REFERENCE PLANS UNDERLYING MORE RECENT REFERENCE PLANS ARE NOT ILLUSTRATED

Ontario

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

BY-LAW 2024 -

BEING A BY-LAW TO PROVIDE FOR THE EXECUTION OF A CONSENT AGREEMENT WITH THE OWNERS OF THE LANDS HENRY SEIBELS, FRANCES LITTLE AND KATHERINE SEIBELS (RUSSELL) - LEGALLY DESCRIBED AS CROFT CON 4 LOT 6 AND 7 42R-17369 PART 6 AND 7, MUNICIPALITY OF MAGNETAWAN
ROLL NUMBER 4944 030 001078050

WHEREAS the owner of the lands legally described as Croft Con 4 Lot 6 and 7, in the Municipality of Magnetawan applied for consent approval;

AND WHEREAS under 6.2 of the Municipality's Official Plan states Council may permit the development of lands only where the owner enters into an agreement that acknowledges that municipal services to the lands may not be available to the lands and that the Municipality assumes no liability to provide services to the development;

NOW THEREFORE the Council of the Corporation of the Municipality of Magnetawan hereby enacts as follows:

1. That the Municipality of Magnetawan enter into a Consent Agreement substantially in the form attached hereto as the "Agreement".

2. That the Mayor and the Clerk are hereby authorized to execute the Agreement and all documents in connection with the Agreement.

3. The Municipality's solicitor is hereby authorized to register the Agreement against the title of the lands to which it applies.

READ A FIRST, SECOND, AND THIRD TIME, passed, signed and the Seal of the Corporation affixed hereto, this 10th day of April 2024.

THE CORPORATION OF THE
MUNICIPALITY OF MAGNETAWAN

_____
Mayor

_____
CAO/Clerk

DRAFT

CONSENT AGREEMENT

THIS AGREEMENT made in duplicate this _____ day of _____, 2024.

BETWEEN: HENRY SEIBELS, FRANCES LITTLE AND KATHERINE SEIBELS (RUSSELL) hereinafter called the "Owner(s)"

-and-

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN hereinafter call the "Municipality"

WHEREAS Section 51(26) of the *Planning Act, R.S.O. 1990* authorizes municipalities to enter agreements as a condition of approval of a consent;

AND WHEREAS the Central Almaguin Planning Board granted a consent for the lands owned by the Owner(s) in CROFT CON 4 PT LOT 6 and 7 in the Municipality of Magnetawan;

AND WHEREAS the consent is approved provisionally including the requirement that the applicants enter into an agreement to provide for limited services to be registered on title;

NOWTHEREFORE, THIS AGREEMENT WITNESS THAT, in the consideration of other good and valuable consideration and the sum of One Dollar ($1.00) of lawful money of Canada now paid by the Municipality to the Owner(s), the receipt whereof is hereby acknowledged, the Owner(s) and the Municipality, covenant, declare and agree as follows:

PART A – GENERAL

1. The lands to be bound by the terms and conditions of this Agreement referred to as "the subject lands" are located in the Municipality and more particularly described in Schedule 'A' hereto.
2. The survey plan describing the subject lands is plan 42R-17369.
3. This Agreement shall be registered on title to the subject lands as provided for by Section 51(26) of the *Planning Act, R.S.O. 1990*, as amended, at the expense of the Owner(s).
4. This Agreement will not be amended or removed from the title of the subject lands except where agreed upon by the Municipality and the Owner(s).

PART B – PURPOSE OF THE DEVELOPMENT

5. The Owner(s) has applied for and received approval for a consent on lands located in CROFT CON 4 PT LOT 6 and 7 that creates a new residential lot having access by water.

PART C – LIMITED SERVICES

6. The Owner(s) hereby acknowledges that access to the subject property is provided by water; and therefore, the subject lands are not provided municipal services such as snowplowing, road maintenance, fire services or garbage pick-up and, may not be eligible for service such as school bussing, mail service, policing and/or medical services or any other service.

DRAFT

7. The Owner(s) recognizes that the subject lands will be serviced by private septic systems and individual water supplies at the sole expense of the Owner(s).

PART D – Administration

8. The Owner(s) covenants and agrees to indemnify the Municipality from all claims, costs and causes of action of any nature or kind whatsoever arising out of the consent application or any construction or works undertaken on the subject lands.
9. The Owner(s) acknowledges that this Agreement is entered into under the provisions of Section 51(26) of the *Planning Act, R.S.O. 1990*, as amended and that any expense of the Municipality arising out of the administration and enforcement of this Agreement may be recovered as taxes under Section 441 of the *Municipal Act*, S.O., 2001, c.25, as amended and further that the terms and conditions of this Agreement may be enforced under conditional building permits under the *Building Code Act* and regulations thereunder.
10. The Owner(s) and the Municipality acknowledge that the provisions of Section 67 of the Planning Act, R.S.O. 1990, as amended that provides that persons who contravene Section 51 of the Planning Act are liable on a first conviction to a fine of not more than twenty-five thousand dollars and on a subsequent conviction of not more than ten thousand dollars for each day or part thereof upon which the contravention has continued after the day in which the person was first convicted.
11. This Agreement shall enure to the benefit of and be binding upon the respective successors and assigns of each of the parties hereto.
12. This Agreement shall come into effect on the date of execution by the Municipality and the Owner(s).

Part E – Other By-law Laws, Etc.

13. Nothing in this Agreement shall relieve the Owner from complying with all other applicable by-laws, laws or regulations of the Municipality or any other laws, regulations or policies established by any other level of government. Nothing in this Agreement shall prohibit the Municipality from instituting or pursuing prosecutions in respect of any violations of the said by-laws, laws or regulations.

PART F – REGISTRATION OF AGREEMENT

14. The parties hereto consent to the registration of this Agreement by the Municipality upon the title of the subject lands, which registration shall be included as a legal expense to the Owner. The agreement shall remain on the title of the property and shall apply to any successors.

PART G – INDEMNIFICATION FROM LIABILITY AND RELEASE

15. The Owner covenants and agrees with the Municipality, on behalf of his/her successors and assigns, to indemnify and save harmless the Municipality from any and all actions, suits, claims and demands whatsoever which may arise either directly or indirectly by reason of any work performed by the Owner or on his behalf in connection with the carrying out of the provisions of this Agreement.

PART H – DEFAULT

DRAFT

16. The Owner acknowledges that the expenses of the Municipality arising out of the enforcement of this Agreement may be recovered as taxes under Section 441 of the Municipal Act, S.O., 2001, c.25, as amended.

IN WITNESSETH WHEREOF the Owner and the Municipality have caused their Corporate seals to be affixed over the signature of their respecting signing officers duly authorized in that behalf.

SIGNED, SEALED AND DELIVERED In the presence of:

_____	_____
Witness	HENRY SEIBELS
_____	_____
Witness	FRANCES LITTLE
_____	_____
Witness	KATHERINE SEIBELS (RUSSELL)

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

_____
Mayor, Sam Dunnett

_____
CAO/Clerk, Kerstin Vroom
We have authority to bind the corporation

DRAFT

THIS IS SCHEDULE 'A' TO A CONSENT AGREEMENT
HENRY SEIBELS, FRANCES LITTLE AND KATHERINE SEIBELS (RUSSELL)
AND
THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

CROFT CON 4 PT LOT 6 and 7

DRAFT

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

BY-LAW 2024 -

BEING A BY-LAW TO PROVIDE FOR THE EXECUTION OF A CONSENT AGREEMENT WITH THE OWNERS OF THE LANDS MARK LANGFORD AND LILA LANGFORD - LEGALLY DESCRIBED AS CROFT CON 1 LOT 26 AND 27 42R-22370 PART 5, MUNICIPALITY OF MAGNETAWAN ROLL NUMBER 4944 010 00121600

WHEREAS the owner of the lands legally described as Croft Con 1 Lot 26 and 27, in the Municipality of Magnetawan applied for consent approval;

AND WHEREAS under 6.2 of the Municipality's Official Plan states Council may permit the development of lands only where the owner enters into an agreement that acknowledges that municipal services to the lands may not be available to the lands and that the Municipality assumes no liability to provide services to the development;

NOW THEREFORE the Council of the Corporation of the Municipality of Magnetawan hereby enacts as follows:

1. That the Municipality of Magnetawan enter into a Consent Agreement substantially in the form attached hereto as the "Agreement".

2. That the Mayor and the Clerk are hereby authorized to execute the Agreement and all documents in connection with the Agreement.

3. The Municipality's solicitor is hereby authorized to register the Agreement against the title of the lands to which it applies.

READ A FIRST, SECOND, AND THIRD TIME, passed, signed and the Seal of the Corporation affixed hereto, this 10th day of April 2024.

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

_____

Mayor

_____

CAO/Clerk

DRAFT

CONSENT AGREEMENT

THIS AGREEMENT made in duplicate this _____ day of _____, 2024.

BETWEEN: MARK LANGFORD AND LILA LANGFORD

hereinafter called the "Owner(s)"

-and-

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN hereinafter call the "Municipality"

WHEREAS Section 51(26) of the *Planning Act, R.S.O. 1990* authorizes municipalities to enter agreements as a condition of approval of a consent;

AND WHEREAS the Central Almaguin Planning Board granted a consent for the lands owned by the Owner(s) in CHAPMAN CON 1 PT LOTS 26 and 27 in the Municipality of Magnetawan;

AND WHEREAS the consent is approved provisionally including the requirement that the applicants enter into an agreement to provide for limited services to be registered on title;

NOWTHEREFORE, THIS AGREEMENT WITNESS THAT, in the consideration of other good and valuable consideration and the sum of One Dollar ($1.00) of lawful money of Canada now paid by the Municipality to the Owner(s), the receipt whereof is hereby acknowledged, the Owner(s) and the Municipality, covenant, declare and agree as follows:

PART A – GENERAL

1. The lands to be bound by the terms and conditions of this Agreement referred to as "the subject lands" are located in the Municipality and more particularly described in Schedule 'A' hereto.
2. The survey plan describing the subject lands is plan 42R-22370.
3. This Agreement shall be registered on title to the subject lands as provided for by Section 51(26) of the *Planning Act, R.S.O. 1990*, as amended, at the expense of the Owner(s).
4. This Agreement will not be amended or removed from the title of the subject lands except where agreed upon by the Municipality and the Owner(s).

PART B – PURPOSE OF THE DEVELOPMENT

5. The Owner(s) has applied for and received approval for a consent on lands located in CHAPMAN CON 1 PT LOTS 26 and 27 that creates a new residential lot having access by legal right-of-way.

PART C – LIMITED SERVICES

6. The Owner(s) hereby acknowledges and recognize that the right-of-way being Part 3 and Part 4 of PLAN 42R-22370 is a privately owned road providing access to the subject lands.
7. The Owner(s) hereby covenants and agrees that the road is a private road.
8. The Owner(s) hereby recognizes and agrees that the Municipality is not responsible nor liable for the non-repair of the private road identified in paragraph 6 above.

DRAFT

9. The Owner(s) hereby acknowledges that access to the subject property is provided by a road which is not assumed or maintained by the Municipality; and therefore, is not provided municipal services such as snowplowing, road maintenance, fire services or garbage pick-up and, may not be eligible for service such as school bussing, mail service, policing and/or medical services or any other service.
10. The Owner(s) recognizes that the subject lands will be serviced by private septic systems and individual water supplies at the sole expense of the Owner(s).

PART D – Administration

11. The Owner(s) covenants and agrees to indemnify the Municipality from all claims, costs and causes of action of any nature or kind whatsoever arising out of the consent application or any construction or works undertaken on the subject lands.
12. The Owner(s) acknowledges that this Agreement is entered into under the provisions of Section 51(26) of the *Planning Act, R.S.O. 1990*, as amended and that any expense of the Municipality arising out of the administration and enforcement of this Agreement may be recovered as taxes under Section 441 of the *Municipal Act*, S.O., 2001, c.25, as amended and further that the terms and conditions of this Agreement may be enforced under conditional building permits under the *Building Code Act* and regulations thereunder.
13. The Owner(s) and the Municipality acknowledge that the provisions of Section 67 of the Planning Act, R.S.O. 1990, as amended that provides that persons who contravene Section 51 of the Planning Act are liable on a first conviction to a fine of not more than twenty-five thousand dollars and on a subsequent conviction of not more than ten thousand dollars for each day or part thereof upon which the contravention has continued after the day in which the person was first convicted.
14. This Agreement shall enure to the benefit of and be binding upon the respective successors and assigns of each of the parties hereto.
15. This Agreement shall come into effect on the date of execution by the Municipality and the Owner(s).

Part E – Other By-law Laws, Etc.

16. Nothing in this Agreement shall relieve the Owner from complying with all other applicable by-laws, laws or regulations of the Municipality or any other laws, regulations or policies established by any other level of government. Nothing in this Agreement shall prohibit the Municipality from instituting or pursuing prosecutions in respect of any violations of the said by-laws, laws or regulations.

PART F – REGISTRATION OF AGREEMENT

17. The parties hereto consent to the registration of this Agreement by the Municipality upon the title of the subject lands, which registration shall be included as a legal expense to the Owner. The agreement shall remain on the title of the property and shall apply to any successors.

PART G – INDEMNIFICATION FROM LIABILITY AND RELEASE

18. The Owner covenants and agrees with the Municipality, on behalf of his/her successors and assigns, to indemnify and save harmless the Municipality from any and all actions, suits, claims and demands whatsoever which may arise either directly or indirectly by reason of any work performed

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by the Owner or on his behalf in connection with the carrying out of the provisions of this Agreement.

PART H – DEFAULT

19. The Owner acknowledges that the expenses of the Municipality arising out of the enforcement of this Agreement may be recovered as taxes under Section 441 of the Municipal Act, S.O., 2001, c.25, as amended.

IN WITNESSETH WHEREOF the Owner and the Municipality have caused their Corporate seals to be affixed over the signature of their respecting signing officers duly authorized in that behalf.

SIGNED, SEALED AND DELIVERED In the presence of:

_____	_____
Witness	MARK LANGFORD
_____	_____
Witness	LILA LANGFORD

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

_____
Mayor, Sam Dunnett

_____
CAO/Clerk, Kerstin Vroom

We have authority to bind the corporation

DRAFT

THIS IS SCHEDULE 'A' TO A CONSENT AGREEMENT
MARK LANGFORD AND LILA LANGFORD
AND
THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

CHAPMAN CON 1 PT LOTS 26 Part 5

DRAFT

Laura Brandt

Subject: FW: OPP Board - S/ST/Mag

From: Caitlin Haggart <clerk@Strongtownship.com>
Sent: March 28, 2024 10:06 AM
To: Beth Morton <beth.morton@townshipofperry.ca>
Cc: Nancy Austin <naustin@sundridge.ca>; Kerstin Vroom <Clerk@magnetawan.com>
Subject: OPP Board - S/ST/Mag

CAUTION: This email originated from outside of the organization. Do not click links, follow instructions or open attachments unless you recognize the sender and know the content is safe.

Hi Beth,

Per the below –

Township of Strong nominated Councillor Kevin Noaik
Village of Sundridge supported the nomination of Councillor Kevin Noaik
Municipality of Magnetawan nominated Councillor Jon Hind.

Councillor Kevin Noaik is the member approved by majority. Do you require anything further from us?

Thank you,

Caitlin Haggart
Clerk Administrator
Township of Strong
clerk@strongtownship.com
Phone: 705-384-5819 ext. 207
Fax: 705-384-5892

www.strongtownship.com

Note: The enclosed information is confidential and/or legally privileged. If you have received this information in error, please contact our office immediately. **WARNING:** Photocopying, distribution and/or disclosing this information to others is a serious offence.

From: Nancy Austin <naustin@sundridge.ca>
Sent: March 28, 2024 9:33 AM
To: Caitlin Haggart <clerk@Strongtownship.com>; Kerstin Vroom <Clerk@magnetawan.com>
Subject: RE: Magnetawan Council OPP Board

Good Morning Kerstin and Caitlin,

At the regular meeting held last evening, the Council for the Village of Sundridge supported the nomination of Kevin Noaik; Township of Strong.

Sincerely,

Nancy Austin

Nancy Austin, Dipl. M.A.
Clerk Administrator
Village of Sundridge
Phone 705-384-5316 Fax 705-384-7874
www.sundridge.ca

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From: Caitlin Haggart <clerk@Strongtownship.com>
Sent: Wednesday, March 27, 2024 9:01 AM
To: Kerstin Vroom <Clerk@magnetawan.com>; Nancy Austin <naustin@sundridge.ca>
Subject: RE: Magnetawan Council OPP Board

Hi Kerstin and Nancy,

Council for the Township of Strong had the request from the Township of Perry and the nomination from the Municipality of Magnetawan at their regular meeting last night. They did not respond to the nomination from Magnetawan and instead have nominated a member from Strong Council.

The Village of Sundridge decision will be the tie-breaker on this decision.

Have a great day.

Caitlin Haggart
Clerk Administrator
Township of Strong
clerk@strongtownship.com
Phone: 705-384-5819 ext. 207
Fax: 705-384-5892

www.strongtownship.com

Note: The enclosed information is confidential and/or legally privileged. If you have received this information in error, please contact our office immediately. **WARNING:** Photocopying, distribution and/or disclosing this information to others is a serious offence.

From: Caitlin Haggart
Sent: March 19, 2024 11:00 AM
To: Kerstin Vroom <Clerk@magnetawan.com>; naustin@sundridge.ca
Cc: Beth Morton <beth.morton@townshipofperry.ca>
Subject: RE: Magnetawan Council OPP Board

Hi Kerstin,

Thank you for your resolution. The original request, as well as Magnetawan's nomination, will be presented to Council at their regular meeting on March 26th. I will advise at that time if anyone wishes to be nominated, or if they approve of Councillor Hind.

Thank you,

Caitlin Haggart
Clerk Administrator
Township of Strong
clerk@strongtownship.com
Phone: 705-384-5819 ext. 207
Fax: 705-384-5892

www.strongtownship.com

Note: The enclosed information is confidential and/or legally privileged. If you have received this information in error, please contact our office immediately. **WARNING:** Photocopying, distribution and/or disclosing this information to others is a serious offence.

From: Kerstin Vroom <Clerk@magnetawan.com>
Sent: March 13, 2024 4:32 PM
To: Caitlin Haggart <clerk@Strongtownship.com>; naustin@sundridge.ca
Cc: Beth Morton <beth.morton@townshipofperry.ca>
Subject: Magnetawan Council OPP Board

Good Afternoon Ladies!

Please find attached a copy of our motion in favour of Township of Perry being the lead for the OPP Detachment Board.

And Councillor Jon Hind has put his name forward to sit on the Board. Caitlin and Nancy, if you have names to put forward please let me know and I can put them forward for the April 10th meeting 😊

Thanks!
Kerstin

Municipality of Magnetawan	REPORT TO COUNCIL
To:	Mayor and Council
From:	Laura Brandt, Deputy Clerk – Recreation & Communication
Date of Meeting:	April 10, 2024
Report Title:	2024 Public Art Project

Recommendation: That Council receives this report as presented and approves the recommendations contained therein to place the steamship carving at the Village Green or the Municipal Office and baseball display at the Croft Recreational Park.

Background: In 2021, Staff applied to the Rural Economic Development Program (RED) Intake for their Beautification of Magnetawan Project and was successful in its application. In 2021 a Public Call for Art Submissions was circulated to local art clubs as well as on the municipal website and social media platforms. Council awarded the project in 2021 to Nomi Drory. Nomi painted a mural on the cement barrier wall behind the Magnetawan Heritage Museum Centre.

Due to the success of the 2021 art installation, Staff also applied to the Rural Economic Development Program (RED) Intake #2 and was successful in its application. The application includes monies for public art projects to be allocated in 2022, 2023 and 2024 to a maximum of 30% of the cost or $3,000 per year. In 2022 and 2023 a Public Call for Submissions was circulated to local art clubs, municipal website, and social media platforms. Council awarded the project in 2022 to Kristyn Watterworth. Kristyn Watterworth painted a destination mural located on the back of the Heritage Museum Centre. The murals have been well received by residents and garnished media attention. Council awarded the project in 2023 to Nomi Drory and Crave Fluidity. Nomi and Dan painted two murals one located on the back of the Heritage Museum Centre and one painted at the Lions' Pavilion.

Staff included funds in the 2024 budget for the continuation of the beautification of Magnetawan public art project which included a steamship carving created by local carver Jake Rhodes, Northern Rhodes Artistry in Wood Carving as well as a project to be located in Ahmic Harbour.

The beautification of Magnetawan public art projects will revive our public spaces and will be a positive cost-effective way to create lasting enhancement, which will lead to the attraction, retention and/or expansion of businesses as more international and domestic visitors are attracted to our Municipality.

Additionally, through the establishment of a Public Art Collection, the Municipality intends to enhance Magnetawan's visual appeal and vibrancy of our public spaces as well as honor, preserve and encourage Magnetawan's cultural heritage and artistic diversity while providing an opportunity to recognize local and regional artists.

Mural tourism uses street art or mural art to enhance the look and cultural vibrancy of an area. It provides residents and tourists with a unique opportunity to take part in tourism that is cool, colorful, and beneficial to a destination's social and economic status.

Evaluation:

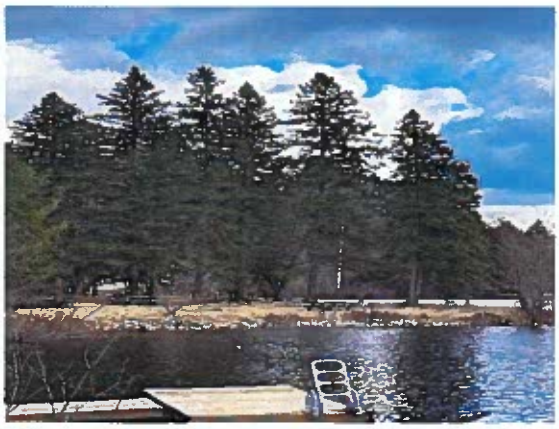
Public Art Project #1 Steamship Carving
Staff included in the 2024 Budget monies for a steamship carving to be located within the downtown core.

There are four locations that the proposed new carving can be located within the Municipality.

Centennial Park

Centennial Park by Rocks

Centennial Park Hill



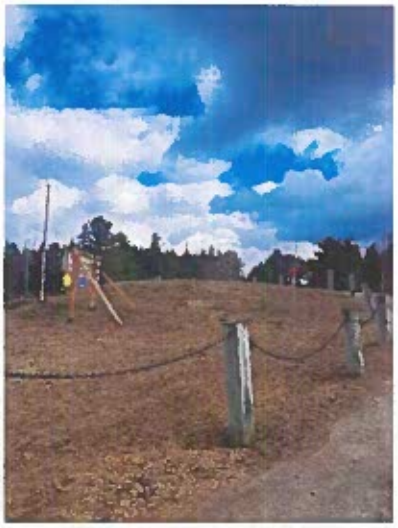
Lions' Parkway Trail

Village Green

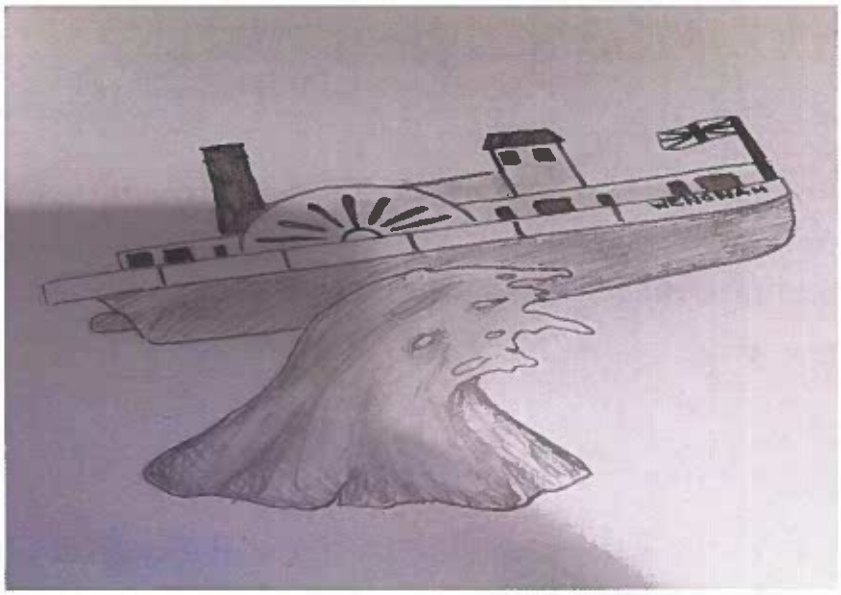
Village Green by LCBO

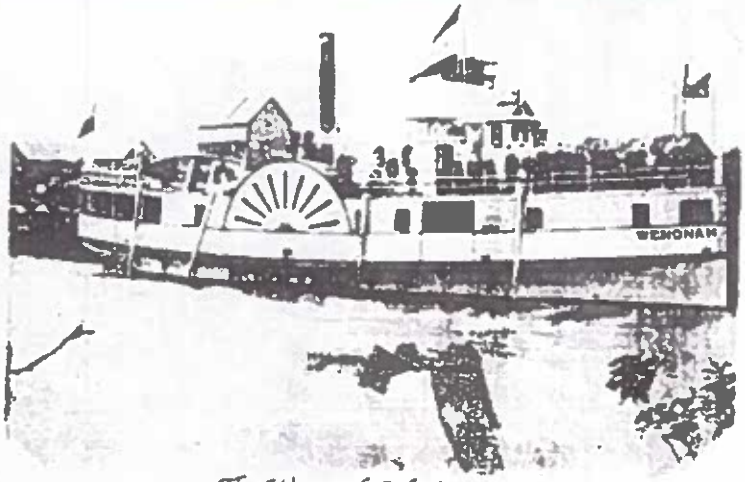
Municipal Office/Community Centre

Municipal Office Top Hill by New Wildflower Garden



Rought Concept Drawing from Artist



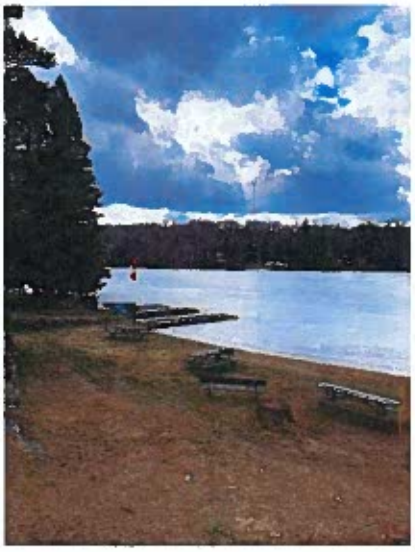


The Wenonah July 8, 1886

Public Art Project #2 Ahmic Harbour

Staff included in the 2024 Budget monies for a public art project to be located in Ahmic Harbour. There are limited locations that are Municipal Property where a large project could be housed.

Ahmic Harbour Beach



Ahmic Harbour Community Centre

Croft Recreational Park

Croft Recreational Park Behind Ball Diamond Bleachers

Croft Recreational Park Left Side (coming in) at Entrance

Croft Recreational Park Left Side (coming in) Monument at Entrance

Croft Recreational Park Left Side (coming in) Along Side Ball Diamond

Croft Recreational Park (coming in) Right Side **note there is a lot of water.

Staff are proposing that a baseball theme to complement the current youth baseball team would be well received. An interactive photo display could be purchased and used to promote our Croft Recreational Park as well as the Magnetawan Good News Bears who are currently in their second season in the Almaguin Softball League. The baseball could be personalized to display the Municipal Logo as well as the logo of the Magnetawan Good News Bears or Almaguin Softball League. At the first game of the season the baseball could be unveiled, and Council could attend the home opener game to promote the team, use of the park and new baseball display.

Financial Implications: $10,000 was allocated in the 2024 Budget for this project. As well 30% of the cost is eligible for grant funding up to a maximum of $3,000.

Conclusion: Staff recommends that the steamship carving be placed at the Village Green or Municipal Office to help build upon the current Art in the Park programming and to draw more visitors and residents into the downtown core. Staff further recommends placing the baseball display at Croft Recreational Park and organizing an unveil of the new display at the Magnetawan Great News Bears Home opener.

Respectfully Submitted,

Laura Brandt
Deputy Clerk

nohfc

Suite 200, Roberta Bondar Place, 70 Foster Drive, Sault Ste. Marie, Ontario P6A 6V8
Tel: 705 945-6700 or 1 800 461-8329 @nohfc nohfc.ca

sgfpno

Place Roberta Bondar, 70, promenade Foster, bureau 200, Sault Ste. Marie (Ontario) P6A 6V8
Tél: 705 945-6700 ou 1 800 461-8329 @sgfpno sgfpno.ca

NOHFC File No: 7510269

March 11, 2024

Laura Brandt
Deputy Clerk Recreation and Communications
The Corporation of the Municipality of Magnetawan
4304 Highway 520, PO Box 70
Magnetawan ON P0A 1P0

Dear Laura Brandt:

This is further to your application requesting funding from the Northern Ontario Heritage Fund Corporation (NOHFC) under the Community Enhancement Program - Rural Enhancement stream toward the *New Fire Hall* project. Please quote the above file number in future correspondence.

The NOHFC has determined that your project is potentially eligible and will proceed for further review and evaluation. Please note that although your application is proceeding, it does not mean that it will be approved for funding. The NOHFC's programs are non-entitlement, discretionary programs and not all projects meeting the program eligibility criteria will be approved.

You will be required to submit a more detailed proposal for your project, including supporting documentation, within 60 days from the receipt of this letter. Please note that daycare / childcare space, and retail space, is ineligible for funding.

To assist you, your application has been assigned to Melissa Gainer, Sudbury/ North Bay Area Team Manager with the Ministry of Northern Development - Regional Economic Development Branch. Within five (5) business days of this letter, a Northern Development Advisor on their team will be assigned to support you in the development of your detailed project proposal. In the interim, you can reach Melissa at 705-690-6075 or at Melissa.Gainer@ontario.ca should you have any questions.

Sincerely,

Scott Kunnas
Manager, Program Services

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

BY-LAW NO. 2024 -

BEING A BY-LAW TO LICENSE, REGULATE AND GOVERN HAWKERS AND PEDDLERS FOR THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

WHEREAS Section 11(3) of the *Municipal Act, 2001, S.O. 2001, c.25*, as amended, provides that a municipality may pass by-laws respecting business licensing;

AND WHEREAS Section 150(1) of the *Municipal Act, 2001, S.O. 2001, c.25*, as amended, provides in part that a local municipality may license, regulate and govern business wholly or partly carried on in the municipality;

AND WHEREAS the Council of the Municipality of Magnetawan deems it in the public interest to license hawkers and peddlers operating within the corporate limits of the Municipality of Magnetawan;

NOW THEREFORE BE IT ENACTED BY THE MUNICIPAL COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN AS FOLLOWS:

1.0 LICENSE REQUIRED

1.1 No person shall hawk, peddle, or sell goods, wares, or merchandise within the Municipality of Magnetawan without first obtaining a license from the CAO/Clerk.

1.2 No person shall hawk, peddle, or sell goods, wares or merchandise on a public highway, public park, public playground, or other public property within the Municipal limits of the Municipality, unless prior written consent is obtained from the Municipality of Magnetawan Council.

1.3 No person shall go from place to place or to a particular place with goods, wares, or merchandise for sale within the Municipality of Magnetawan or shall carry and expose samples, patterns or specimens of foods, wares or merchandise which is to be delivered in the municipality afterwards without first obtaining a license under the provision of this By-law.

1.4 No license shall be required for hawking, peddling, or selling goods, ware, or merchandise:

- To wholesale or retail dealers in similar goods, wares, or merchandise.
- In the foods, wares or merchandise are grown, produced, or manufactured in Ontario and are hawked, peddled, or sold by the grower, producer or manufacturer or his agent or employee having written authority to do so, in the municipality in which the grower, producer or manufacturer resides.
- If the goods, wares, or merchandise were grown or produced by a farmer resident in Ontario who offers for sale or sells only the produce of his own farm.
- If the goods, wares, or merchandise are hawked, peddled, or sold by a person who pays business tax in the municipality or by his employee or by his agent.
- If the goods, wares, or merchandise are hawked, peddled, or sold by an agent of the grower, producer or manufacturer acting on behalf of a dealer who pays business tax in the municipality in respect of premises used for the sale of such goods, wares, or merchandise.
- If the goods, wares, or merchandise are hawked, peddled, or sold by persons participating in community events approved or sanctioned by the Municipality and participating in the event with written approval of the sponsor or organizer of the community event.
- If the person is acting solely on behalf of a bona fide nonprofit registered or incorporated charitable organization.

2.0 LICENSE APPLICATION

2.1 Application for a license under this By-law shall be made in writing to the Municipal CAO/Clerk on the form of application approved by Council and the fee for the license shall be paid to the Municipality.

2.2 All Hawkers and Peddlers Licenses issued under the provisions of this by-law shall expire no later than the 31st day of December of the year of issuance of the license, however the Clerk may revoke the license at any time if, in the opinion of the Clerk, the provisions of this By-law are not complied with.

2.3 No license shall be transferable.

2.4 The CAO/Clerk and/or Council may at any time revoke a license held by the licensee for cause. Without limiting the generality of the foregoing, Council may suspend a license for breach of the Criminal Code of Canada and/or any violation of the provisions of this By-law.

3.0 FEE

3.1 The fee to be paid to the Municipality for a license pursuant to the provisions of this by-law shall be in an amount as prescribed in the current Fees and Charges By-law.

4.0 PENALTIES

4.1 Every person and/or owner and/or occupant who contravenes and/or directs another person(s) to contravene and/or permits another person the doing of any act which contravenes any of the provisions of this By-law is guilty of an offence and may be subject to:

- fees, fines, penalties, and/or charges under the Administrative Monetary Penalties By-law and/or
- fees or charges as per the current Fees and Charges By-law and/or
- upon conviction is liable to a fine, to a maximum of $5,000 (five thousand dollars) for each offence exclusive of the costs, as prescribed by the *Provincial Offences Act, R.S.O. 1990, c.P. 33,* as amended.

And further, in addition to any other remedy and to any other penalty the person convicted may also be prohibited from continuing or repeating the offence in accordance with the provisions of section 442 of the *Municipal Act.*

4.2 Fees, fines, penalties, and/or charges are as Schedule "A" attached for 2024 and are to be incorporated into the current Fees and Charges By-law. Any changes to Schedule "A" will be made during the annual updating of the Fees and Charges By-law and will be contained therein.

5.0 ENFORCEMENT

5.1 That this By-law shall come into force and effect on the date of passing.

5.2 Nothing herein shall be deemed to limit the ability of the Ontario Provincial Police to enforce this By-law at any time.

5.3 The enforcement of the By-law is assigned to any By-law Enforcement Officer for the Municipality of Magnetawan.

6.0 REPEAL

6.1 That By-law 1998-20 and previously conflicting Bylaws are hereby repealed.

7.0 SEVERABLITY

7.1 All sections of this By-law shall be deemed to be separate and independent and the invalidity of any section or provision thereof shall not affect the remaining sections.

READ A FIRST, SECOND, AND THIRD TIME, passed, signed and the Seal of the Corporation affixed hereto, this day of 2024.

THE CORPORATION OF THE

MUNICIPALITY OF MAGNETAWAN

_____

Mayor

_____

CAO/Clerk

DRAFT

Municipality of Magnetawan

SCHEDULE "A"

TO BY-LAW 2024- Hawkers and Peddler

PART 1 PROVINCIAL OFFENCES ACT

SET FINE SCHEDULE

Item	Short Word Form Wording	Provision Creating/Defining Offence	Set Fine
1	Operating as a hawker and peddler without a Municipal License	Section 1.1	$250
2	Operating as a hawker and peddler on a public highway or municipal property without written consent of the Municipality of Magnetawan Council	Section 1.2	$250

Note: The general penalty provision for the offences listed above is Section 4 of By-law 2024-, a certified copy of which has been filed.

Municipality of Magnetawan

FEES, FINES, PENALTIES, AND/OR CHARGES SCHEDULE

SCHEDULE "B"

TO BY-LAW 2024- Hawkers and Peddler

Item	Short Word Form Wording	Provision Creating/Defining Offence	Set Fine
1	Operating as a hawker and peddler without a Municipal License	Section 1.1	$250
2	Operating as a hawker and peddler on a public highway or municipal property without written consent of the Municipality of Magnetawan Council	Section 1.2	$250

Fees, fines, penalties, and/or charges are as Schedule "B" attached for 2024 and are to be incorporated into the current Fees and Charges By-law. Any changes to Schedule"b" will be made during the annual updating of the Fees and Charges By-law and will be contained therein.

DRAFT

THE CORPORATION OF THE TOWNSHIP OF MAGNETAWAN

BY-LAW NO. 1998-20

BEING A BY-LAW TO LICENSE, REGULATE AND GOVERN HAWKERS AND PEDDLERS

WHEREAS the Municipal Act, R.S.O. 1980, c. 302 Section 230(1), provides that Councils may pass By-laws to license, regulate and govern hawkers and peddlers;

NOW THEREFORE, THE MUNICIPAL COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF MAGNETAWAN HEREBY ENACTS AS FOLLOWS:

1. That every person who goes from place to place or to a particular place with goods, wares or merchandise for sale within the Township of Magnetawan or who carries and exposes samples, patterns or specimens of goods, wares or merchandise which is to be delivered in the municipality afterwards shall obtain a license for so doing from the Township of Magnetawan Clerk.

2. The fee for a license under this By-law shall be as per Schedule "A" attached.

3. A license issued under this By-law shall be valid only from the date of its issue until December 31st of the year of its issue.

4. Application for a license under this By-law shall be made in writing to the Township clerk on the form of application approved by Council and the fee for the license shall be paid to the Treasurer of Magnetawan.

5. No license shall be required for hawking, peddling or selling goods, ware or merchandise:

   a) to wholesale or retail dealers in similar goods, wares or merchandise; or

   b) in the foods, wares or merchandise are grown, produced or manufactured in Ontario and are hawked, peddled or soldby the grower, producer or manufacturer or his agent or employee having written authority to do so, in the municipality in which the grower, producer or manufacturer resides; or

   c) if the goods, wares or merchandise were grown or produced by a farmer resident in Ontario who offers for sale or sells only the produce of his own farm; or

   d) if the goods, wares or merchandise are hawked, peddled or sold by a person who pays business tax in the municipality or by his employee or by his agent; or

   e) if the goods, wares or merchandise are hawked, peddled or sold by an agent of the grower, producer or manufacturer acting on behalf of a dealer who pays business tax in the municipality in respect of premises used for the sale of such goods, wares or merchandise.

6. No person shall go from place to place or to a particular place with goods, wares or merchandise for sale within the Township of Magnetawan or shall carry and expose samples, patterns or specimens of foods, wares or merchandise which is to be delivered in the municipality afterwards without first obtaining a license under the provision of this By-law.

7. In a prosecution of a breach of this by-law, the onus of proving that he does not, for any reasons mention in Paragraph 5 above, require to be licensed, shall be upon the person charged.

8. Every person who contravenes any provision of this By-law is guilty of an offense and on conviction is liable to a fine of not more that the maximum as permitted under the Provincial Offenses Act exclusive of costs, and every such fine shall be recoverable under the Provincial Offenses Act.

READ A FIRST, SECOND AND THIRD TIME IN OPEN COUNCIL AND FINALLY PASSED THIS 3RD DAY OF JUNE, 1998.

Alice Fain
Reeve

Sharon Sohm
Clerk

LICENSES FEES

	Resident	Non-Resident
Hawker/Peddler License	$250.00	$500.00
Hawker/Peddler Agent	$ 50.00	$250.00
Charitable, Athletic, Educational, Philantropic, Religious, Community, Welfare or Fraternal	N/C	N/C
Refreshment Vehicles or Carts	$500.00	
All other Businesses, Trades or Occupations	$50.00	

TOWNSHIP OF MAGNETAWAN

APPLICATION FOR HAWKER/PEDDLER LICENCE

PLEASE PRINT:

1. Name of Applicant: _____

   Present Address: _____

   _____

   Phone No: _____ Date of Birth: _____

2. Will you be working as sole proprietor? _____

3. If you are working for a merchandise distribution company or as a partnership the following information is required:

   NAMES OF PARTNERS AND/OR NAME OF CORPORATION

_____
_____
_____
_____

ADDRESS: _____
_____
_____
_____

4. Will you be selling from a particular location in the Township of Magnetawan? _____

   Please list these locations: _____

_____
_____

   Have you obtained written permission from the owners of the properties listed above to seel at that location? Please provide a copy of the letter of permission.

5. Will you be selling door to door?

6. List the merchandise you will be selling:

_____
_____
_____
_____

For Office Use:

Date Application received: _____

Date Application approved: _____

Licence Fee Paid: _____

If Application refused, reason for refusal:

_____
_____
_____

TOWNSHIP OF MAGNETAWAN

APPLICATION FOR REFRESHMENT VEHICLE OR CART

Business Name: _____

Owners Name: _____

Address: _____

_____

Postal Code: _____ Phone #: _____

Applicant

1. Sole Proprietor Name: _____

2. Partnership Names: _____

_____

3. Corporation Name: _____

4. Location of where vending: _____

_____

Office Use:

Date Received: _____

Date Received

Certificate of Insurance: _____

Health Dept. Approval: _____

Fire Dept. Approval: _____

Zoning Approval: _____

Property Owners Letter: _____

Year of Vehicle_____ Make_____ Model_____

Licence Number if Applicable: _____

Date of Approval _____

Licence Fee Paid _____

Licensing Officer _____

Laura Brandt

From:	CLOC SetFines (MAG) <CLOC_SetFines@ontario.ca>
Sent:	March 25, 2024 4:53 PM
To:	Laura Brandt
Subject:	FW: Magnetawan (Municipality) By-law 2024-XX - Hawkers and Peddlers: Set Fine Application
Attachments:	draft bY-LAW HAWKERS AND PEDDLERS.docx; SET FINE APPLICATIONS -Best Practices Manual - May 2023.pdf

Hi Laura,

One more thing – make sure the heading also includes "Part I, Provincial Offences Act". See page 19 of the attached Best Practices Manual for an example of the heading.

Thanks,
Melissa

From: CLOC SetFines (MAG) <CLOC_SetFines@ontario.ca>
Sent: March 25, 2024 4:50 PM
To: Laura Brandt <lbrandt@magnetawan.com>
Cc: CLOC SetFines (MAG) <CLOC_SetFines@ontario.ca>
Subject: Magnetawan (Municipality) By-law 2024-XX - Hawkers and Peddlers: Set Fine Application

Hi Laura,

I have reviewed the attached by-law only insofar as it relates to the proposed set fine application. For this purpose, I suggest the following changes:

1. You may want to consider defining "Hawker and Peddler" in the by-law.
2. **By-law section 1.1**: I suggest changing the wording to read, "No person shall hawk, peddle, or sell goods, wares or merchandise within the Municipality of Magnetawan without first obtaining a licence from the Municipal CAO/Clerk." (you may want to define CAO)
3. **By-law section 1.2**.: I suggest changing the wording to read, "No person shall hawk, peddle… "
4. **Set Fine Schedule** – heading: I suggest renaming this "**Set Fine Schedule**" as there are no fees, charges or other penalties on the schedule"

Thank you,

Melissa Adams (she/her)
Counsel, Municipal Set Fines | Crown Law Office - Criminal
Ministry of the Attorney General | Ontario Public Service
289-707-3139 | CLOC_SetFines@ontario.ca

Ontario

From: Laura Brandt <lbrandt@magnetawan.com>
Sent: March 15, 2024 4:51 PM

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

BY-LAW NO. 2024 -

Being a By-law to set tax ratios for municipal purposes and levy the rates of taxation for the year 2024

WHEREAS Section 308 (4) of *the Municipal Act, 2001, S.O 2001, C.25*, as amended, provides that a single-tier municipality shall pass a by-law in each year to establish the tax ratios for that year for the municipality.

AND WHEREAS it is necessary for the Council of the Municipality of Magnetawan pursuant to the *Municipal Act, 2001, S.O. , c.25*, as, amended, to raise certain sums for the 2024 taxation year.

AND WHEREAS all property assessment rolls on which the 2024 taxes are to be levied have been returned and revised pursuant to the provision of the *Assessment Act* subject to appeals at present before the District Court and the Ontario Municipal Board;

AND WHEREAS "Residential Assessment", "Commercial Assessment", "Industrial Assessment", "Landfill Assessment", "Farmland Assessment" and "Managed Forest Assessment", as defined in the *Assessment Act* as amended by the *Fair Municipal Finance Act, 1997* and further amended by Regulations, have been determined on the basis of the property assessment rolls;

AND WHEREAS the tax rates on the aforementioned property classes and property sub-classes have been calculated pursuant to the provisions of the *Municipal Act, 2001,S.O. c.25,* as amended and in the manner outlined;

NOW THEREFORE the Council of the Corporation of the Municipality of Magnetawan hereby enacts as follows:

1. **THAT the** following tax ratios shall apply for the taxation year 2024:

Residential property class	1.000000
Multi-residential property class	2.000000
Commercial occupied property class	1.150588
Commercial vacant units property class	0.805412
Industrial occupied property class	1.099934
Industrial vacant units property class	0.714957
Landfill class	6.607119
Farm property class	0.250000
Managed forest property class	0.250000

2. **THAT** for the purpose of this By-law, the commercial property class includes all commercial office property, shopping centre property, and parking lot property, and the industrial property class includes all large industrial property.

DRAFT

3. **THAT** the 2024 current municipal budget be adopted in the following amounts:

Expenditures	Municipal	$ 10,619,510
Public/Separate	Education	$ 1,163,440
TOTAL:		**$11,782,950**
Revenue		$ 4,735,605
Taxation	General Portion	$ 5,883,905
Taxation	School Portion	$ 1,163,440
TOTAL:		**$11,782,950**

2) **THAT** for the year 2024, the Municipality of Magnetawan shall levy the following rates of taxation per current value assessment:

MAP DIVISION 010, 030, 040 (former Chapman, Croft, Spence):

Residential/Farm Assessment:	Education	0.00153000
	General	0.00796870
	TOTAL:	**0.00949870**
Commercial Assessment Occupied:	Education	0.00709582
	General	0.00916869
	TOTAL:	**0.01626451**
Commercial Assessment Vacant:	Education	0.00709582
	General	0.00641809
	TOTAL:	**0.01351391**
Commercial Assessment New Construction	Education	0.00709582
	General	0.00916869
	TOTAL:	**0.01626451**
Industrial Assessment Occupied:	Education	0.00880000
	General	0.00876504
	TOTAL:	**0.01756504**
Industrial Assessment Vacant:	Education	0.00880000
	General	0.00569728
	TOTAL:	**0.01449728**
Landfill Assessment:	Education	0.00880000
	General	0.05265015
	TOTAL:	**0.06145015**
Farmland Assessment:	Education	0.00038250
	General	0.00199218

DRAFT

	TOTAL:	**0.00237468**
Managed Forest Assessment:	Education	0.00038250
	General	0.00199218
	TOTAL:	**0.00237468**

MAP DIVISION 020 (Village of Magnetawan):

Residential/Farm Assessment:	Education	0.00153000
	General	0.00796870
	Special Area Rate	0.00121512
	TOTAL:	**0.01071382**
Multi Residential Assessment:	Education	0.00153000
	General	0.01593740
	Special Area Rate	0.00243024
	TOTAL:	**0.01989764**
Commercial Assessment Occupied	Education	0.00709582
	General	0.00916869
	Special Area Rate	0.00139810
	TOTAL:	**0.01766261**
Commercial Assessment Vacant	Education	0.00709582
	General	0.00641809
	Special Area Rate	0.00097867
	TOTAL:	**0.01449258**
Commercial Assessment - New Construction	Education	0.00709582
	General	0.00916869
	Special Area Rate	0.00139810
	TOTAL	**0.01766261**
Farmland Assessment	Education	0.00038250
	General	0.00199218
	Special Area Rate	0.00030378
	TOTAL:	**0.00267846**

Note: Special Area Costs for Map Division 020 consist of Garbage Collection and Recycling Pick-Up.

3) **THAT** the real property taxes imposed pursuant to the provision of this by-law shall become due and payable on September 27, 2024 and November 27, 2024.

A penalty shall be charged as follows: 1.25% on the first day of default plus an additional 1.25% on the first day of every calendar month thereafter in which the taxes remain unpaid.

4) **THAT** the Treasurer/Tax Collector of the Corporation of the Municipality of Magnetawan shall mail or cause to be mailed to the address of the residence or place of business of each property or person a notice specifying the amount of taxes payable by such person(s) pursuant to the provisions of the by-law.

5) **THAT** the Treasurer/Tax Collector is hereby authorized to accept part payment from time to time on account of any taxes which have become due pursuant to this by-law.

For payments in lieu of taxes due to the Municipality of Magnetawan under the *Municipal Act, 2001, S.O., c.25,* as amended, the actual amount due to the Municipality of Magnetawan will be based on the assessment rolls and the municipal rates of taxation for the year 2024.

6) **THAT** the 2024 municipal budget outlined on the attached Appendix 'A' be and is hereby adopted and forming part of this by-law.

7) **THAT** this by-law takes effect on the date adopted.

READ A FIRST, SECOND, AND THIRD TIME, passed, signed and the Seal of the Corporation affixed hereto, this 10th day of April, 2024.

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

_____
Mayor

_____
CAO/Clerk, Kerstin Vroom

DRAFT

District of Parry Sound

Social Services
Administration Board

Chief Administrative Officer's Report

March 2024

Mission Statement

To foster healthier communities by economically providing caring human services that empower and enable the people we serve to improve their quality of life.

International Women's Day

To mark International Women's Day on March 8th, myself, Board members and staff had the pleasure of attending an event hosted by the Women's Own Resource Centre at the South River-Machar Community Centre. It was a very special event that brought women together to honour the day while having a bit of fun with Kate Davis, the keynote speaker. Thank you to all that organized and were in attendance at this community event. Pictured below, left to right: Teri Brandt, Gail Finnson, Tammy MacKenzie, Janice Bray and Sharon Smith.

Facebook Pages

A friendly reminder to follow our Facebook pages!

- District of Parry Sound Social Services Administration Board
- Esprit Place Family Resource Centre
- EarlyON Child and Family Centres in the District of Parry Sound
- The Meadow View

Social Media

Facebook Stats

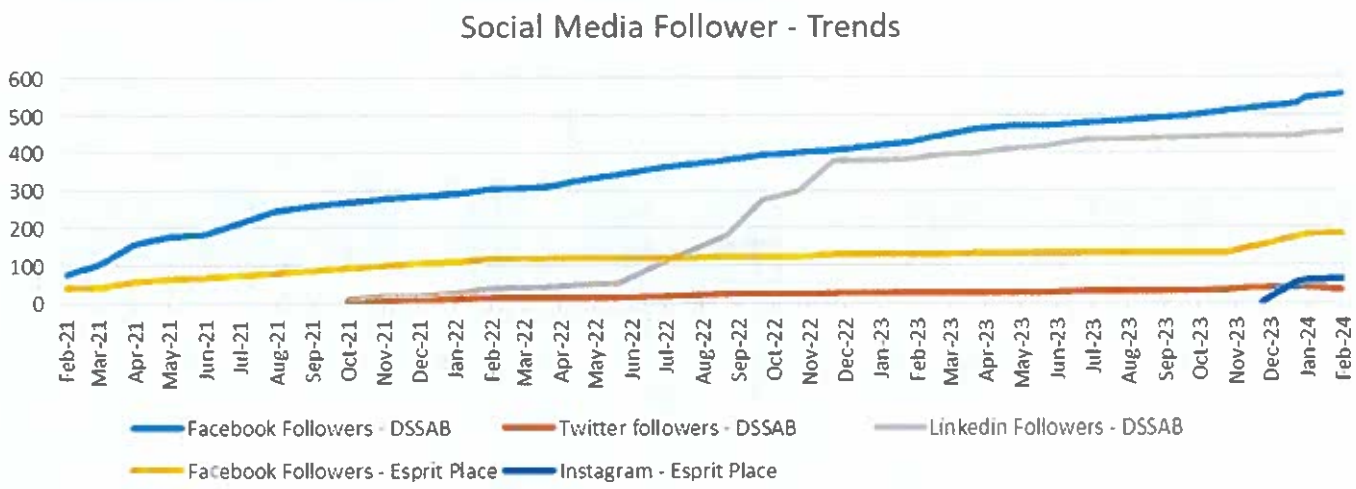
District of Parry Sound Social Services Administration Board	SEPT 2023	OCT 2023	NOV 2023	DEC 2023	JAN 2024	FEB 2024
Total Page Followers	500	513	521	530	547	557
Post Reach this Period (# of people who saw post)	4,112	2,667	4,324	2,441	5,647	4,003
Post Engagement this Period (# of reactions, comments, shares)	428	287	305	289	724	392

Esprit Place Family Resource Centre	SEPT 2023	OCT 2023	NOV 2023	DEC 2023	JAN 2024	FEB 2024
Total Page Followers	133	133	151	175	181	183
Post Reach this Period (# of people who saw post)	55	92	5,743	1,610	283	214
Post Engagement this Period (# of reactions, comments, shares)	2	16	624	292	14	3

DSSAB Twitter Stats https://twitter.com/psdssab	SEPT 2023	OCT 2023	NOV 2023	DEC 2023	JAN 2024	FEB 2024
Total Tweets	19	11	8	4	8	10
Total Impressions	229	206	167	77	112	161
Total Followers	32	34	40	42	34	42

DSSAB LinkedIN Stats https://bit.ly/2YyFHlE	SEPT 2023	OCT 2023	NOV 2023	DEC 2023	JAN 2024	FEB 2024
Total Followers	441	444	444	444	450	456
Search Appearances (in last 7 days)	115	49	52	25	20	69
Total Page Views	22	49	48	30	47	40
Post Impressions	558	1,036	570	368	815	575
Total Unique Visitors	14	22	18	16	15	21

NEW! Instagram - Esprit Place Family Resource Centre https://www.instagram.com/espritplace/	**NOV 2023**	**DEC 2023**	**JAN 2024**	**FEB 2024**
Total Followers	0	55	59	64
# of posts	0	18	19	21



Licensed Child Care Programs

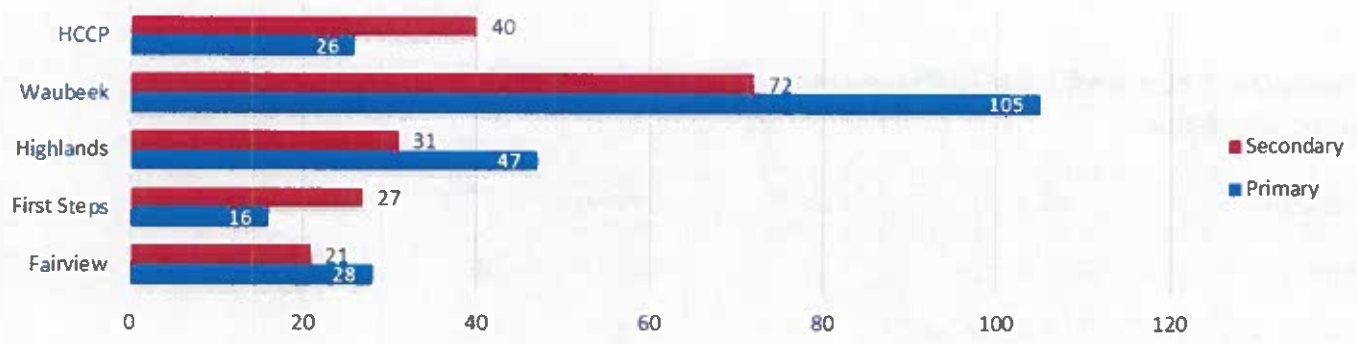
Total Children Utilizing Directly Operated Child Care in the District January 2024						
Age Group	**Fairview ELCC**	**First Steps ELCC**	**Highlands ELCC**	**Waubeek ELCC**	**HCCP**	**Total**
Infant (0-18M)	2	2	2	2	16	24
Toddler (18-30M)	11	7	13	21	27	79
Preschool (30M-4Y)	17	13	20	32	53	135
# of Active Children	30	22	35	55	96	238

First Steps ELCCC will be looking to promote some toddlers to the preschool age group and will be reaching out to families from the current wait list for new enrollments. Highlands continues to be at full capacity, while Fairview and Waubeek are at their operational capacity given the staffing challenges they are currently facing.

School Age Programs
January 2024

Location	Enrollment	Primary Waitlist	Secondary Waitlist
Mapleridge After School	26	7	4
Mapleridge Before School	10	0	0
Mapleridge Summer Program	N/A	13	0
Sundridge Centennial After School	13	0	0
Home Child Care	37	2	2
# of Active Children	86	22	6

Directly Operated Child Care Waitlist by Program
January 2024



The blue bar indicates the current number of children needing care now that cannot be accommodated. This is not an unduplicated list so families may be on more than one list. The red bar shows the number of children that will be needing care in future months. All program supervisors have updated the program waitlists, removing families that no longer required care.

Inclusion Support Services
January 2024

Age Group	EarlyON	Licensed	Monthly	YTD Total	Waitlist	New	Discharges
Infant	0	0	0	0	1	0	0
Toddler (18-30M)	0	8	8	8	2	1	0
Preschool (30M-4Y)	6	30	36	36	4	0	0
School Age (4Y+)	4	18	22	22	0	0	1
Monthly Total	10	56	66	-	7	1	1
YTD Total	10	56	-	66	7	1	1

EarlyON Child and Family Programs
January 2024

Activity	January	YTD
Number of Children Attending	881	881
Number of New Children Attending	23	23
Number of Adults Attending	586	586
Number of Virtual Programming Events	9	9
Number of Engagements through Social Media	717	717
Number of Views through Social Media	19,907	19,907

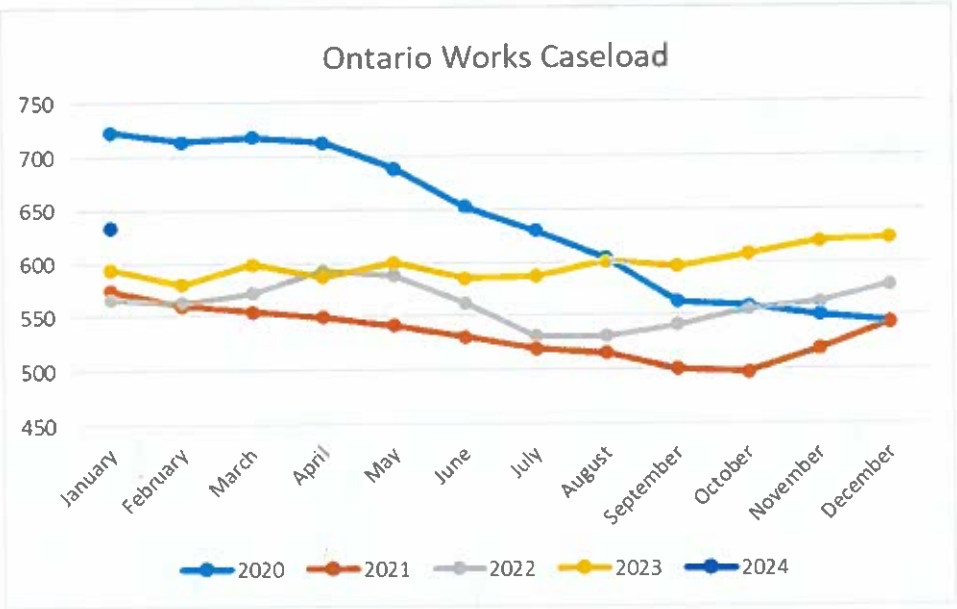
Funding Sources for District Wide Childcare Spaces
January 2024

Active	# of Children	# of Families
CWELCC*	83	81
CWELCC Full Fee	210	205
Extended Day Fee Subsidy	1	1
Fee Subsidy	43	59
Full Fee	23	21
Ontario Works	3	3
Total	363	340

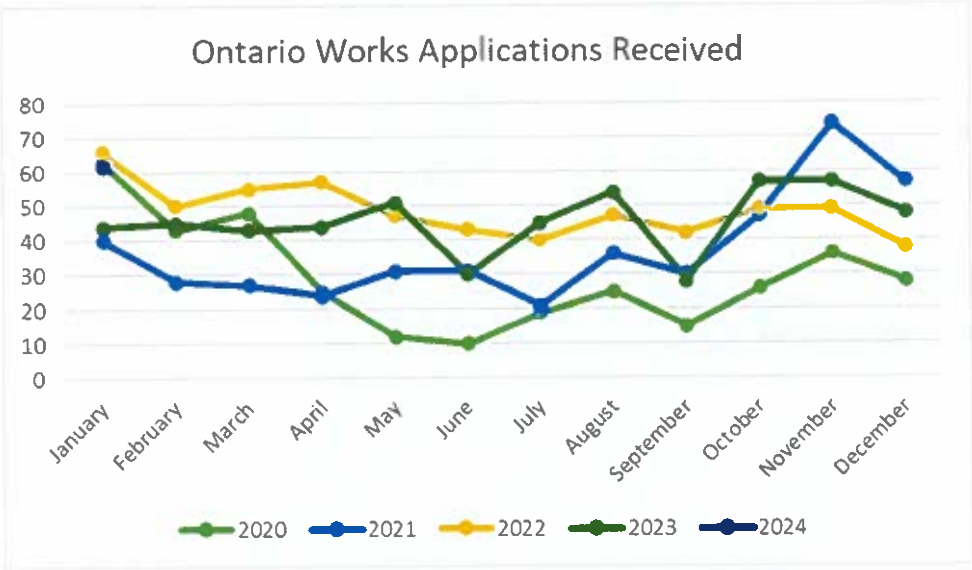
Funding Source - New	# of Children	# of Families
CWELCC	3	3
CWELCC Full Fee	7	6
Fee Subsidy	2	1
Ontario Works	0	0
Total	13	11

Exits	# of Children	# of Families
Extended Day Fee Subsidy	2	1
Total	2	1

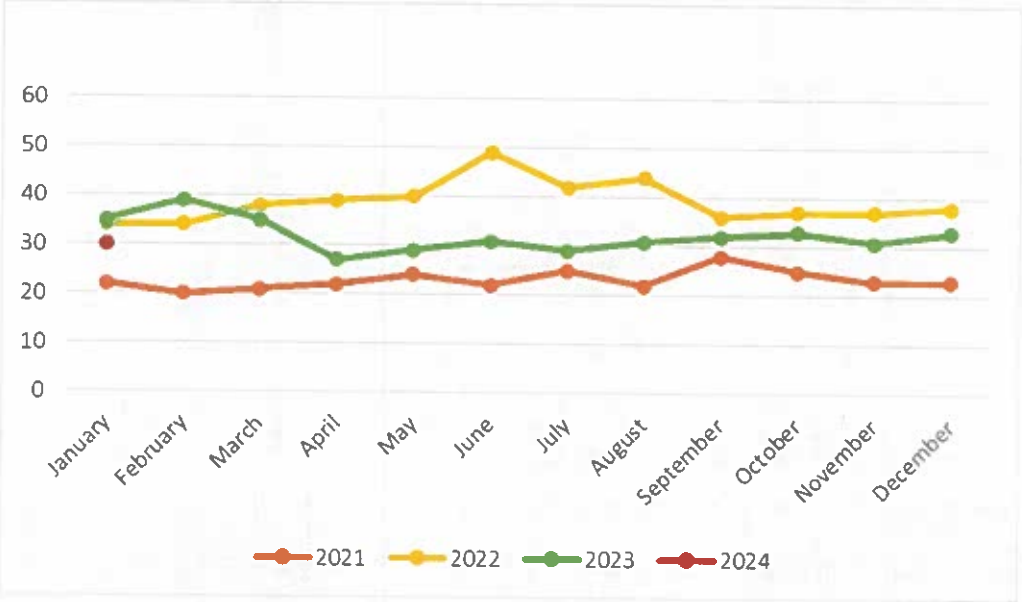
* CWELCC: Canada-Wide Early Learning Child Care; eligible for children 0 - 6



Ontario Works Intake - Social Assistance Digital Application (SADA) & Local Office Ontario Works Applications Received

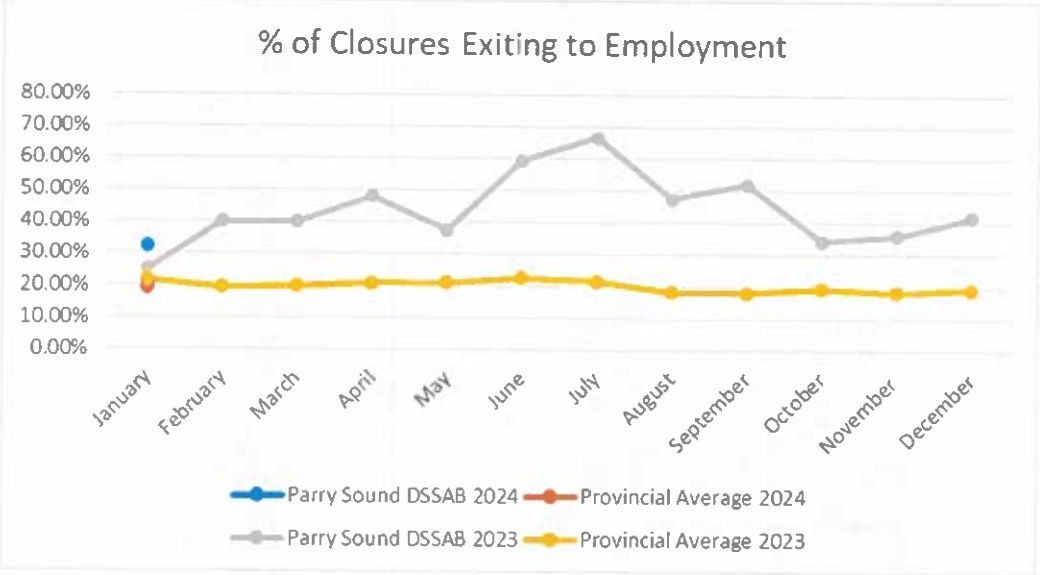


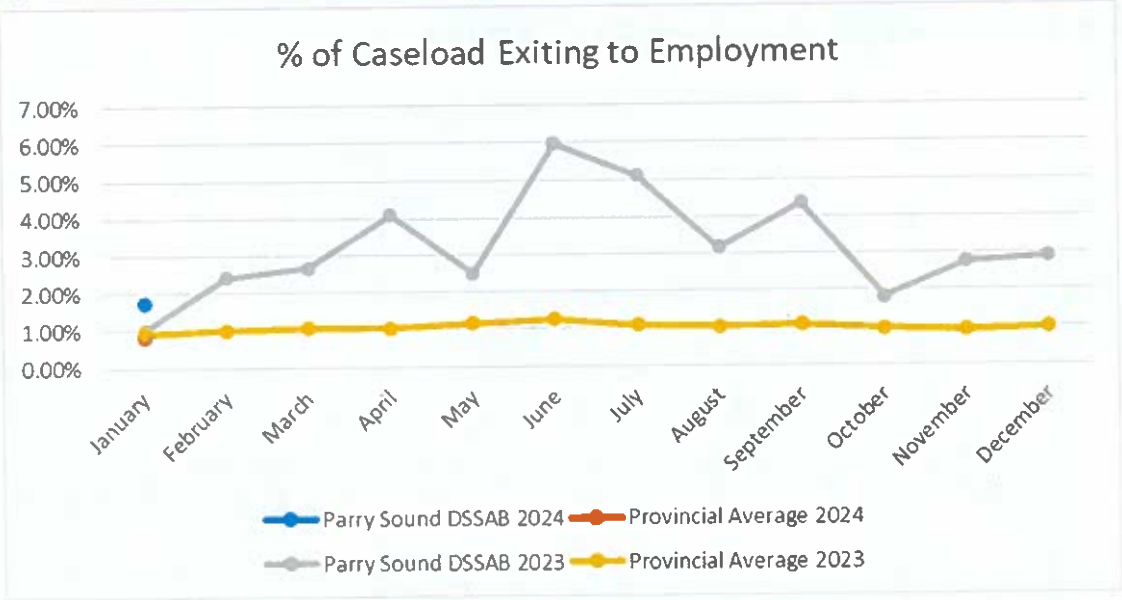
ODSP Participants in Ontario Works Employment Assistance



The OW Caseload as of the end of January is **634**. We are supporting **30** ODSP participants in our Employment Assistance program. We also have **55** Temporary Care Assistance cases. Intake was steady month over month. We had **60** Ontario Works Applications (50 of those online through SADA) in the month of December.

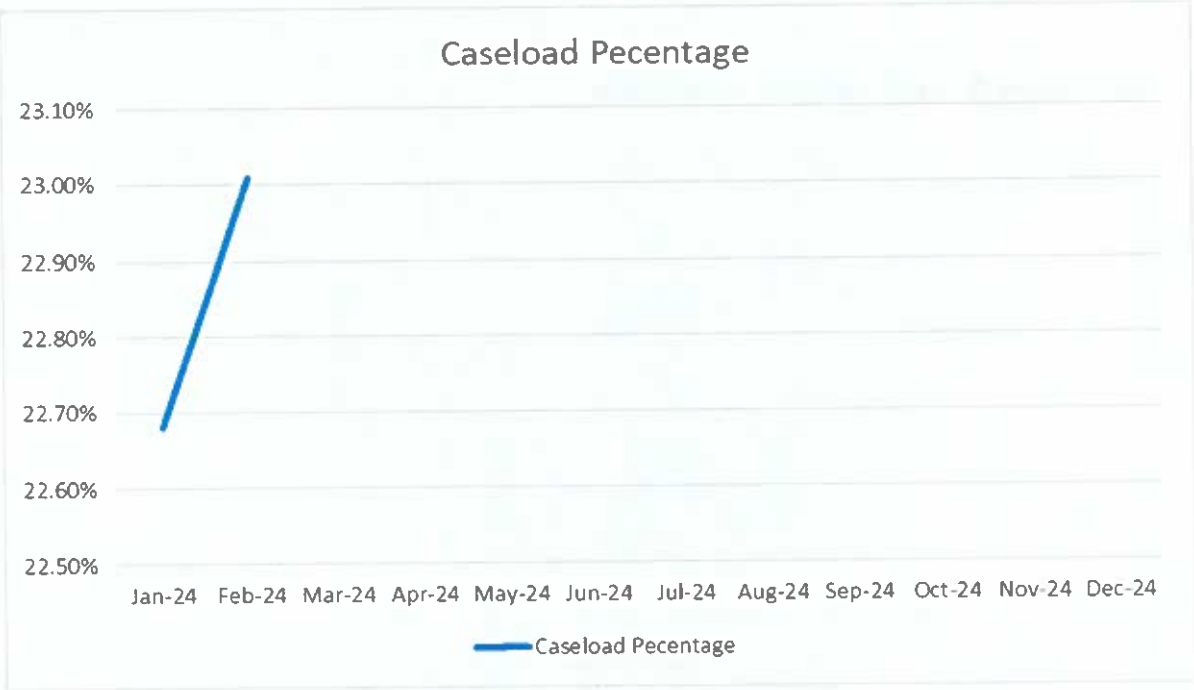
Employment Assistance & Performance Outcomes



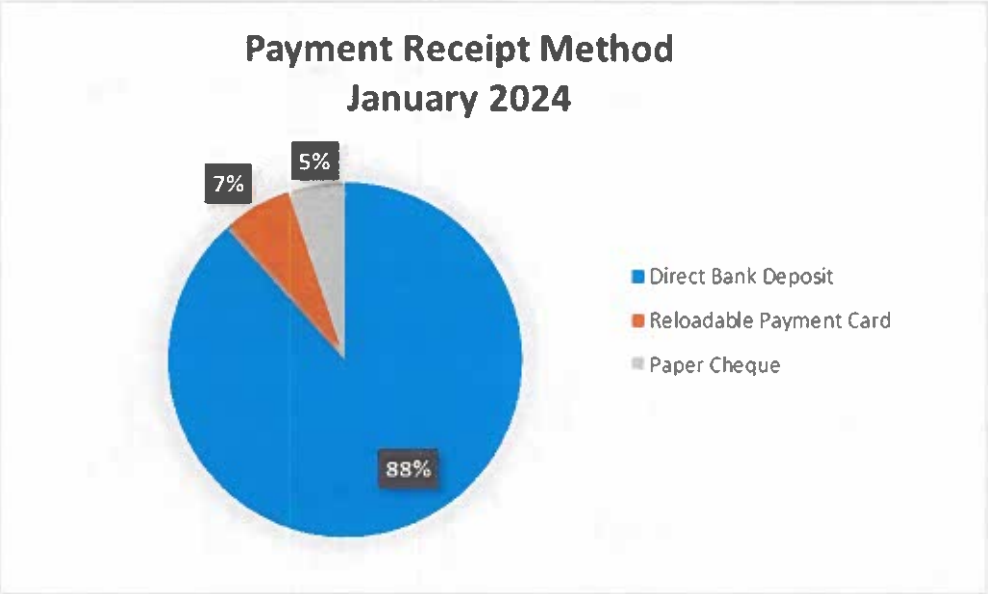


Our Employment Outcomes performance in remain strong despite the typical winter slowdown. We are also exceeding last year's pace early on.

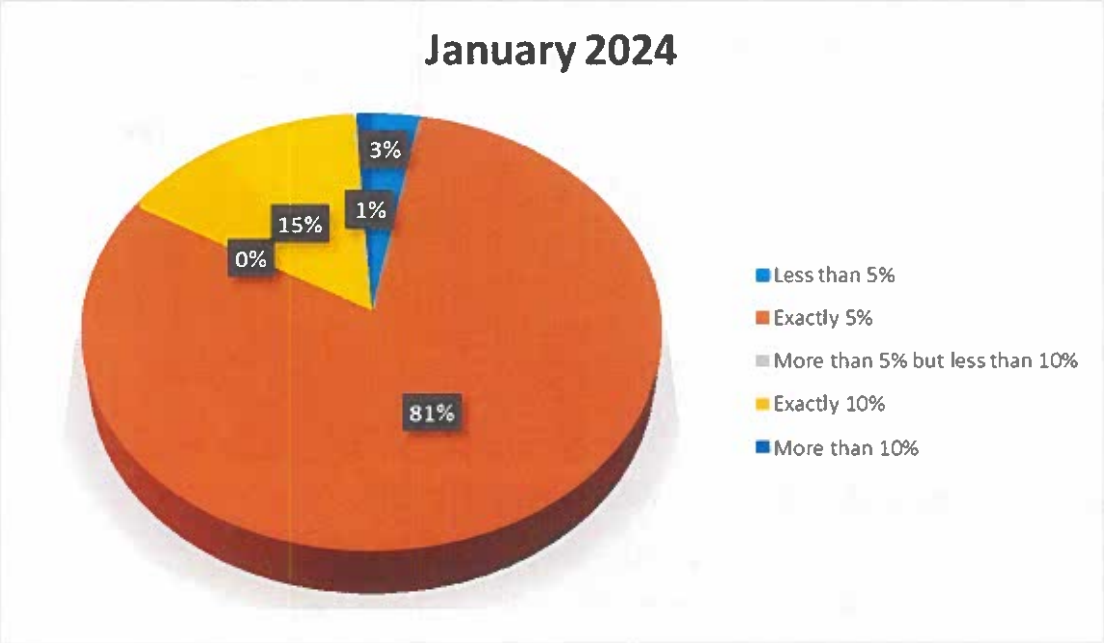
MyBenefits Enrollment 2024



DBD Enrollment



Overpayment Recovery Rate



Housing Stability Program - Community Relations Workers

Support

All services performed, provided, or arranged by the Homelessness Stability Program staff to promote, improve, sustain, or restore appropriate housing for individuals active with the Homelessness Stability Program, periodically within the month, not requiring intense case management.

January 2024 Income Source	East	West
Senior	12	14
ODSP	11	28
Ontario Works	4	15
Low Income	22	33

Intense Case Management

Intense Case Management involves the coordination of appropriate services and the provision of consistent and on-going weekly supports, required by the individual to obtain, and sustain housing stability.

January 2024 Income Source	East	West
Senior	13	16
ODSP	4	14
Ontario Works	7	15
Low Income	9	54

Contact/Referrals

January 2024	East	West	YTD
Homeless	1	2	3
At Risk	3	2	5
Program Total (Esprit In Shelter Clients			**8**
Esprit Outreach Homeless	0	0	0
Esprit Outreach at Risk	0	0	0
Esprit in Shelter	2		2

Short Term Housing Allowance

	Active	YTD
January 2024	1	1

Housing Stability: Household Income Sources and Issuance from HPP:

January 2024 Income Source	Total	HPP
Senior	1	$1,000.00
Ontario Works	4	$181.00
Low Income	2	$213.63

January 2024 Reason for Issue	Total
Transportation	$259.63
Food/Household/Misc	$1,135.00
Total	$1,394.63

Ontario Works: Household Income Sources and Issuance from HPP

January 2024 Income Source	Total	HPP
Senior	1	$1,000.00
ODSP	3	$1,817.00
Ontario Works	13	$7,277.29
Low Income	3	$1,350.85

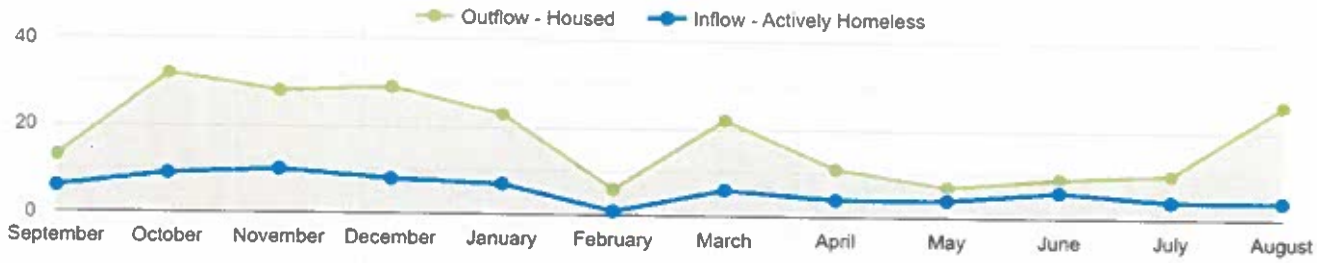
January 2024 Reason for Issue	Total
Rental Arrears	$478.00
Utilities/Firewood	$4,699.90
Transportation	$100.85
Food/Household/Misc.	$5,773.15
Emergency Housing	$393.24
Total	$11,445.14

By-Name List Data
September 2021– January 2024

69
Active

216
Housed

76
Inactive



Housing Programs

Social Housing Centralized Waitlist Report January 2024

	East Parry Sound	West Parry Sound	Total
Seniors	48	131	179
Families	131	443	574
Individuals	507	201	708
Total	686	775	1,461
Total Waitlist Unduplicated			466

Social Housing Centralized Waitlist (CWL) 2023 - 2024 Comparison Applications and Households Housing from the CWL

Month 2023	New App.	New SPP	Cancelled	Housed	SPP Housing	Month 2024	New App.	New SPP	Cancelled	Housed	SPP Housing
Jan	5	1	13			Jan	3		2	1	
Feb	5	1	10			Feb					
Mar	6		35			Mar					
Apr	11		17	6		Apr					
May	13	2	9	2		May					
June	9	1	2	1		June					
July	5	1	5	1		July					
Aug	14	1	3	1		Aug					
Sept	12		4			Sept					
Oct	8	1	1	4	2	Oct					
Nov	12		3			Nov					
Dec	1		2	3	3	Dec					
Total	101	8	104	18	5	Total	3		2	1	

SPP = Special Priority Applicant

- Housing Programs approved three new applications to the centralized waitlist in the month of January
- Two applications were cancelled – one was due to no contact of an offer, and the other was a request to be removed
- One applicant was housed in January

Parry Sound District Housing Corporation
January 2024

Activity for Tenant and Maintenance Services

	Current	YTD
Move outs	5	5
Move in	2	2
L1/L2 forms	0	0
N4 - notice of eviction for non payment of rent	0	0
N5 - notice of eviction disturbing the quiet enjoyment of the other occupants	1	11
N6 - notice of eviction for illegal acts or misrepresenting income for RGI housing	0	0
N7 - notice of eviction for willful damage to unit	1	1
Repayment agreements	4	23 (19 carried from
No Trespass Order	3	3
Tenant Home Visits	26	26
Mediation/Negotiation/Referrals	22	22
Tenant Engagements/Education	2	2

Property Maintenance
January 2024

Pest Control		3 buildings are currently being inspected monthly for bedbugs; 14 units have been treated
Vacant Units	13	one-bedroom (10); multiple bedroom (3) (not inclusive of The Meadow View)
Vacant Units - The Meadow View	4	one-bedroom market units available
After Hours Calls	11	Smoke detector defect, HVAC repairs, OPP wellness check, Bell requiring access, phone line not working, fridge not working, fire supervisory signal trouble reset required, bed bugs 4 staff participate in the on-call phone tree system
Work Orders	86	Created for maintenance work, and related materials for the month of January
Fire Inspections		In the month of January, annual inspections were done for 3 apartment buildings

Capital information will be captured in Quarterly Reports moving forward.

Esprit Place Family Resource Centre

Emergency Shelter Services	January 2024	YTD
Number of women who stayed in shelter this month	6	6
Number of children who stayed in the shelter this month	2	2
Number of hours of direct service to women (shelter and counselling)	276	276
Number of days at capacity	0	0
Number of days over capacity	0	0
Overall capacity %	64%	64%
Resident bed nights (women & children)	199	199
Phone interactions (crisis/support)	17	17

Transitional Support	January 2024	YTD
Number of women served this month	1	1
Number of NEW women registered in the program	1	1
Number of public ed/groups offered	0	0

Child Witness Program	January 2024	YTD
Number of children/women served this month	0	0
Number of NEW clients (mothers and children) registered in the program	0	0
Number of public ed/groups offered	0	0

705-382-2900
www.almaguin-health.org

Minutes: March 7, 2024, 10:00 am via Zoom and at the Almaguin Highlands Health Centre

Present: Rod Ward (Chair), Delynne Patterson, Margaret Ann MacPhail, Chris Hope, Fraser Williamson (Vice Chair), Vicky Roeder-Martin, Tom Bryson, Jim Ronholm, Cheryl Phillip, Norm Hofstetter, Camille Barr (Secretary)
Regrets: Brad Kneller
Guest: Susan Keast (HHR MAOHT), Isabel Pereira, Courtney Metcalf (ACED), Rod Blakelock, Rebecca Paul (BFFHT), Sarah MacKinnon (SDMC), Cheryl Harrison (CEO and President of MAHC)

Called to order at 10:02 am by Chair R. Ward

1. 2024-08 Moved by D. Patterson - Seconded by T. Bryson
   THEREFORE BE IT RESOLVED THAT the Almaguin Highlands Health Council adopt the minutes from the regular meeting of February 1, 2024, as circulated. Carried.

2. **DECLARATION OF PECUNIARY OF INTEREST**: None

3. **DELEGATIONS**: None

4. **RESOLUTIONS PASSED**:
   2024-09 Moved by C. Hope – Seconded by V. Roeder-Martin
   THEREFORE BE IT RESOLVED THAT the Almaguin Highlands Health Council agrees to receive rebranding funding from NECO for the Burk's Falls Family Health Team and will release it along with $2000.00 from the AHH Council as per resolution 2024-03, to the Burk's Falls Family Health Team. Carried.

   2024-10 Moved by F. Williamson – Seconded by J. Ronholm
   THEREFORE BE IT RESOLVED THAT the Almaguin Highlands Health Council supports the payment of $620.37 to WMAC Photography for pictures of Almaguin health facility buildings. Carried.

5. **ITEMS FOR DISCUSSION:**
   a) **Update on Hospital Build and Local Share**
      Cheryl Harrison (CEO and President of MAHC) updated the group on the hospital project. More stakeholder engagement will occur with the next series being different in that registration is required. All are encouraged to sign up for the weekly updates on the MAHC website to keep informed.

A local share meeting will be held next week. R. Ward provided the group with the Almaguin local share status as of January 2024.

b) **Update on Burk's Falls and Sundridge Funding Announcement**
The funding received by the Sundridge and District Medical Centre and the Burk's Falls Family Health Team is ongoing. The Almaguin municipalities were acknowledged for their letters of support. HHR S. Keast is working with the teams on recruitment. It was noted the cooperation between both the health centres was key in making this application a success.

c) **BFFHT Rebranding Project and Photo Project**
See *Resolutions Passed*

d) **AHH Council Spending and Annual Request for Contribution, Discussion**
Council discussed requests for financial support they received from various health practitioners and groups and how best to proceed.

Each municipal representative will discuss with their individual councils what they understood the 20% holdback for local share would be allocated for.

e) **Progress report**
Council received the *Progress Report* for the month of March.

f) **Other business**
S. Keast provided an update on doctor recruitment. Her most recent tour will include two doctors visiting Sundridge, working with Dr. MacKinnon and Mayor Tim Bryson. S. Keast will attend a three-day trade show focusing on the needs of the FHT. In April she will be at NOSM for a 1-hour session with forty-one students.

The AHH Centre has hired a Janitor/Maintenance person for the buildings. This is a change from the two separate contracts and will allow for more presence.

2024-11 Moved by T. Bryson - Seconded by V. Roeder-Martin
THEREFORE, BE IT RESOLVED THAT the Almaguin Highlands Health Council adjourn at 11:10 am to meet again on April 4, 2024, at 10:00 am at the Almaguin Highlands Health Centre. Carried.

AHH Council – Key Areas of Focus & Progress- March 2024

PREPARED BY Slide Team

This summary provides the information related to the key areas of Focus and Progress as outlined in June 2019 for the Almaguin Highlands Health Council...

Ontario Health Team Partnership	High-Speed Internet Throughout Almaguin Highlands	Attract & Retain Healthcare Professionals	Coordinate Healthcare Services to Serve Entire Region
Document and communicate the specific healthcare needs of the entire Almaguin Highlands in order to create our vision of people-centred care within our own community. Establish partnership with OHT (or OHT's) which aligns with and supports our vision.	Ensure that high-speed internet, a key component in the future of healthcare delivery, is available to every resident of the Almaguin Highlands. The goal is to help level the playing field and ensure our residents can access existing and future digital healthcare options.	Ensure excellent healthcare to our region through continuous efforts to both attract new professionals and retain the ones we have. The goal is to build an exceptional team of healthcare professionals, working together across the region.	Advocate for new and expanded healthcare services and help influence decisions which protect our region. Continually partner with our healthcare providers in support of the specific healthcare needs of our community.

Progress: Items in red and bolded below are new this month...

- AHHC participation in MAOHT Collaboration Steering Committee, Digital Working Group, Health Human Resources Working Group Home and Community Care Working Group, Palliative Care Task Force (on-going)
- Burk's Falls FHT now full partner of the Ontario Health Team, joining Sundridge Medical Team (Nov 2023)

- Additional high-speed announcements for Almaguin Highlands confirmed – April 2023

- BFFHT renovations completed
- Provided letters of support from across the region for additional Primary Care funding – BFFHT and Sundridge Medical Team
- **Almaguin healthcare providers engaged with recruiter re: new funding hires (see below)**

- **Forecast funds raised by AHHC municipalities as of 11-Jan-2024 - $4,877,320 (MAHC Local Share) and $1,251,080 (Almaguin)**
- **On-going Primary Care Funding Received Feb 2024 – Sundridge - $327,237; Burk's Falls - $290,000**
- On-going discussions and investigations regarding potential new Health and Wellness Centre for Almaguin Highlands

ACTIVISION BLIZZARD

Status To-Date: As at 11-Jan-2024

Municipality	Comments	MAHC Build Commitment	Almaguin Share Commitment	TOTAL per municipality
Armour	12-year commitment	1,170,000 *	285,000 *	$ 1,455,000
Burk's Falls	12-year commitment	192,000 *	48,000 *	$ 240,000
Joly		21,120	5280	$ 26,400
Kearney	12-year commitment	1,044,000 *	261,000 *	$ 1,305,000
Machar				
Magnetawan	2023 commitment	960,000 **	240,000 **	$ 1,200,000
McMurrich / Monteith	12-year commitment	639,000 *	159,000 *	$ 798,000
Perry	2023 commitment	480,000 **	120,000 **	$ 600,000
Ryerson	2023 commitment	160,000 **	80,000 **	$ 240,000
South River				
Strong	12-year commitment	144,000 *	36,000 *	$ 180,000
Sundridge	2023 commitment	67,200	16,800	$ 84,000
TOTALS (12-year projected)		**$ 4,877,320**	**$ 1,251,080**	**$ 6,128,400**
TARGET		**$9,500,000**	**$2,500,000**	**$12,000,000**

* Committed via resolution over 12 years ** Forecast over 12 years – only 1 year commitment as of 2023

Total forecast as of January 11, 2024 $6.128-m (Local Share + Almaguin portion)

MUNICIPALITY OF BRIGHTON

Date: February 20, 2024 **Resolution COU-2024-063**

Moved By: Councillor Byron Faretis

Seconded By: Councillor Jeff Wheeldon

Whereas, the Municipality of Brighton faces challenges related to limited access to transportation, and there exists a pressing need for a ride-sharing service to address transportation gaps within our community;

And Whereas Rideshare services are increasingly relied upon by seniors, students, visitors and tourists, and residents looking for safe, affordable, convenient, and reliable ways to travel;

And Whereas, the standardization and consistency of regulations across municipalities, particularly in Ontario, can improve the efficiency and effectiveness of the regulatory framework;

And Whereas, transferring the responsibility of ride-share regulations and licensing to the provincial level would contribute to a more streamlined and uniform governance structure, while eliminating associated red tape and unnecessary administrative costs;

Therefore, Be It Resolved that the Municipality of Brighton Council hereby expresses its support for the migration of ride-share regulations and licensing from the municipal level to the provincial level;

Be It Further Resolved that the Municipality of Brighton Council formally requests the Government of Ontario to initiate the transfer of responsibilities in the interest of creating a more coherent and standardized regulatory framework for ride-sharing services across the province;

Be It Further Resolved that copies of this motion be distributed to the Honourable Doug Ford, Premier of Ontario; the Honourable Prabmeet Sarkaria, Minister of Transportation; the Honourable Paul Calandra, Minister of Municipal Affairs and Housing; the Honourable David Piccini, Member of Provincial Parliament for Northumberland-Peterborough South; the Association of Municipalities of Ontario (AMO); the Eastern Ontario Wardens Caucus, the County of Northumberland; and all six neighbouring Northumberland lower-tier municipalities, and all Ontario municipalities.

Carried ☐ OR *Defeated* ☐ _____ Mayor

Recorded Vote ***For Clerks Use Only***

Recorded vote called by: _____

	For	Against	Abstain	Absent	COI
Mayor Brian Ostrander					
Deputy Mayor Ron Anderson					
Councillor Byron Faretis					
Councillor Anne Butwell					
Councillor Emily Rowley					
Councillor Jeff Wheeldon					
Councillor Bobbi Wright					
Total					

Carried X ***Defeated*** ☐ ***Clerk's Initials*** CD

TOWNSHIP OF AMARANTH

374028 6TH LINE • AMARANTH ON • L9W 0M6

February 23, 2024

Hon. Doug Ford, Premier of Ontario
Hon. Prabmeet Sarkaria, Minister of Transportation

Sent by email to: Premier@ontario.ca; Minister.mto@ontario.ca

Re: Resolution on Highway 413

At its regular meeting of Council held on February 21, 2024, the Township of Amaranth Council passed the following resolution:

> **Resolution #: 3**
> **Moved by:** G Little
> **Seconded by:** A. Stirk
> Whereas the Township of Amaranth recognizes the importance for efficient and effective transportation networks in the Province and;
> Whereas, the Province has committed to getting 1.5 millions home built within the next 10 years or less.
> BE IT RESOLVED THAT:
> The Township of Amaranth request that the Province of Ontario pause advancement on proposed highway 413 and redirect the approximate $8 billion cost for highway 413 to support municipal infrastructure costs and housing construction initiatives and;
> Further be it resolved that at least 50% of those funds be allocated for small urban and rural Ontario with populations less than 50,000. **CARRIED**

Please do not hesitate to contact the office if you require any further information on this matter.

Yours truly,

Nicole Martin, Dipl. M.A.
CAO/Clerk

Copy: Hon. Sylvia Jones, MPP Dufferin-Caledon sylvia.jones@pc.ola.org
Hon. Kinga Surma, MPP Etobicoke Centre kinga.surmaco@pc.ola.org
Dufferin County Municipalities

Legislative Services
Michael de Rond
905-726-4771
clerks@aurora.ca

Town of Aurora
100 John West Way, Box 1000
Aurora, ON L4G 6J1

March 6, 2024

The Honourable Doug Ford, Premier of Ontario
Premier's Office, Room 281
Legislative Building, Queen's Park
Toronto, ON M7A 1A1

Delivered by email
premier@ontario.ca

Dear Premier Ford:

**Re: Town of Aurora Council Resolution of February 27, 2024
Member Motion 8.2.7 - Mayor Mrakas; Re: Request for Amenity Sharing Memorandum of Understanding (MOU) with School Boards for Evening/Weekend Gymnasium Use**

Please be advised that this matter was considered by Council at its meeting held on February 27, 2024, and in this regard, Council adopted the following resolution:

Whereas the Town of Aurora recognizes the importance of fostering community engagement and providing recreational opportunities; and

Whereas schools are funded by local taxpayers; and

Whereas school gymnasiums serve as valuable amenities that can enhance recreational activities for residents; and

Whereas existing school board policies/procedures do not prioritize municipal residency within their allocation of the use of space; and

Whereas the school board charges a premium rate to use the schools on weekends causing a barrier for the Town or local organizations to afford;

1. **Now Therefore Be It Hereby Resolved That this Council requests the Province and the Minister of Education to assist in making school board facilities available to local municipalities on a priority, at a cost recovery rate; and**
2. **Be It Further Resolved That Council requests the School Boards within the jurisdiction of the Town of Aurora to enter into a Memorandum of Understanding (MOU) with the Town for the shared use of school gymnasiums on evenings and weekends; and**
3. **Be It Further Resolved That a copy of this request be sent to the relevant School Boards, expressing the Town's interest in establishing a collaborative agreement for evening and weekend gymnasium access; and**

4. **Be It Further Resolved That the Town staff is directed to collaborate with the School Boards in drafting the terms and conditions of the MOU, ensuring clarity and fairness in the shared use of these facilities; and**
5. **Be It Further Resolved That upon reaching an agreement, the MOU shall be presented to Council for review and approval; and**
6. **Be It Further Resolved That a copy of this Motion be sent to The Honourable Doug Ford, Premier of Ontario, The Honourable Paul Calandra, Minister of Municipal Affairs and Housing, The Honourable Stephen Lecce, Minister of Education, Marit Stiles, Leader of the Ontario New Democratic Party, Bonnie Crombie, Leader of the Ontario Liberal Party, and all MPPs in the Province of Ontario; and**
7. **Be It Further Resolved That a copy of this Motion be sent to the Association of Municipalities of Ontario (AMO) and all Ontario municipalities for their consideration of support.**

The above is for your consideration and any attention deemed necessary.

Sincerely,

Michael de Rond
Town Clerk
The Corporation of the Town of Aurora

MdR/lb

Attachment (Council meeting extract)

Copy: York Region District School Board
York Catholic District School Board
Conseil scolaire catholique MonAvenir
Hon. Paul Calandra, Minister of Municipal Affairs and Housing
Hon. Stephen Lecce, Minister of Education
Marit Stiles, Leader of the Ontario New Democratic Party
Bonnie Crombie, Leader of the Ontario Liberal Party
All Ontario Members of Provincial Parliament (MPPs)
Association of Municipalities of Ontario (AMO)
All Ontario municipalities

100 John West Way
Aurora, Ontario
L4G 6J1
(905) 727-3123
aurora.ca

Town of Aurora

Council Meeting Extract

Tuesday, February 27, 2024

8. Standing Committee Reports

Moved by Councillor Thompson
Seconded by Councillor Gaertner

That the Standing Committee Reports, items 8.1 and 8.2, be received and the recommendations carried by the Committee approved, with the exception of sub-items 8.1.7, 8.1.8, 8.2.1, 8.2.4, 8.2.6, and 8.2.8, which were discussed and voted on separately as recorded below.

Yeas (6): Mayor Mrakas, Councillor Weese, Councillor Gilliland, Councillor Gaertner, Councillor Thompson, and Councillor Gallo

Absent (1): Councillor Kim

Carried (6 to 0)

8.2 General Committee Meeting Report of February 20, 2024

8.2.7 Member Motion - Mayor Mrakas; Re: Request for Amenity Sharing Memorandum of Understanding (MOU) with School Boards for Evening/Weekend Gymnasium Use

Whereas the Town of Aurora recognizes the importance of fostering community engagement and providing recreational opportunities; and

Whereas schools are funded by local taxpayers; and

Whereas school gymnasiums serve as valuable amenities that can enhance recreational activities for residents; and

Whereas existing school board policies/procedures do not prioritize municipal residency within their allocation of the use of space; and

Whereas the school board charges a premium rate to use the schools on weekends causing a barrier for the Town or local organizations to afford;

1. Now Therefore Be It Hereby Resolved That this Council requests the Province and the Minister of Education to assist in making

school board facilities available to local municipalities on a priority, at a cost recovery rate; and

2. Be It Further Resolved That Council requests the School Boards within the jurisdiction of the Town of Aurora to enter into a Memorandum of Understanding (MOU) with the Town for the shared use of school gymnasiums on evenings and weekends; and

3. Be It Further Resolved That a copy of this request be sent to the relevant School Boards, expressing the Town's interest in establishing a collaborative agreement for evening and weekend gymnasium access; and

4. Be It Further Resolved That the Town staff is directed to collaborate with the School Boards in drafting the terms and conditions of the MOU, ensuring clarity and fairness in the shared use of these facilities; and

5. Be It Further Resolved That upon reaching an agreement, the MOU shall be presented to Council for review and approval; and

6. Be It Further Resolved That a copy of this Motion be sent to The Honourable Doug Ford, Premier of Ontario, The Honourable Paul Calandra, Minister of Municipal Affairs and Housing, The Honourable Stephen Lecce, Minister of Education, Marit Stiles, Leader of the Ontario New Democratic Party, Bonnie Crombie, Leader of the Ontario Liberal Party, and all MPPs in the Province of Ontario; and

7. Be It Further Resolved That a copy of this Motion be sent to the Association of Municipalities of Ontario (AMO) and all Ontario municipalities for their consideration of support.

Carried

TOWNSHIP OF AMARANTH

374028 6TH LINE • AMARANTH ON • L9W 0M6

March 12, 2024

Hon. Paul Calandra
Minister of Municipal Affairs and Housing

Sent by email to: **Paul.Calandra@pc.ola.org**

Re: Operational Budget Funding

At its regular meeting of Council held on March 6, 2024, the Township of Amaranth Council passed the following resolution.

> **Resolution #: 4**
> **Moved by:** G Little
> **Seconded by:** A. Stirk
> Whereas all Ontario municipalities are prohibited from running budget deficits for operating purposes, and;
> Whereas all Ontario municipalities have similar pressures with respect to aging infrastructure and operating costs for policing, and;
> Whereas the City of Toronto has recently received Provincial funding to cover a $1.2 billion dollar operating shortfall and approximately $12 million in Federal and Provincial funding for their Police operating budget, and;
> Whereas the City of Toronto has the lowest tax rates in the Province, approximately 40% less than the average Dufferin rural municipal tax rate.
> **Be it Resolved That** the Township of Amaranth call on the Province of Ontario to treat all municipalities fairly and provide equivalent representative operational budget funding amounts to all Ontario municipalities.
> **CARRIED**

Please do not hesitate to contact the office if you require any further information on this matter.

Yours truly,

Nicole Martin, Dipl. M.A.
CAO/Clerk
C: Premier of Ontario; AMO; Ontario Municipalities

District of Parry Sound
Social Services
Administration Board

Resolution No. 24 03 02

Date: March 14, 2024

Moved By: **Teresa Hunt** Seconded By: **Teri Brandt**

Carried: **X** Defeated: _____

THAT the District of Parry Sound Social Services Administration Board supports the attached Reaching Home Funding Resolution from NOSDA;

AND THAT a copy of this resolution be forwarded to Scott Aitchison, MP Parry Sound-Muskoka and Anthony Rota, MP Nipissing - Timiskaming along with Municipalities within the District of Parry Sound requesting their support of this resolution.

Rick Zanussi, Board Chair

	FOR	AGAINST		FOR	AGAINST
Ryan Baptiste			Teresa Hunt		
Jerry Brandt			Ted Knight		
Teri Brandt			Tom Lundy		
Janice Bray			Jamie McGarvey		
Ted Collins			Peter McIsaac		
Joel Constable			Sharon Smith		
Mike Dell			Rick Zanussi		
Gail Finnson					

District of Parry Sound
Social Services Administration Board

Report #: 8.1

Subject: Reaching Home Funding Resolution

To: Board Members

Presented By: Tammy MacKenzie, CAO

Prepared By: Jennifer Harris, Administrative Officer

Date: March 14, 2024

Resolution:

THAT the District of Parry Sound Social Services Administration Board supports the attached Reaching Home Funding Resolution from NOSDA;

AND THAT a copy of this resolution be forwarded to Scott Aitchison, MP Parry Sound-Muskoka and Anthony Rota, MP Nipissing - Timiskaming along with Municipalities within the District of Parry Sound requesting their support of this resolution.

Report:

As per the January 10, 2024 NOSDA CAO and Chairs meeting minutes, the Reaching Home Program allocations will be reducing over the next three years. This funding is used strictly for homelessness, by-name list, and shelter solutions. Although not all DSSAB's are currently recipients of this funding, the reduction is going to be devastating in Northern Ontario. This is a 60% reduction which will result in the loss of 2.8 million in Northern Ontario.

At the March 7, 2024 meeting of NOSDA CAO's, they passed the attached resolution which we are bringing forward for our Board's endorsement.

NOSDA

NORTHERN ONTARIO SERVICE DELIVERERS ASSOCIATION

RESOLUTION NO. 24 – 007

Moved by: **Mike Nadeau**
Seconded by: **Henry Wall**

WHEREAS Reaching Home: Canada's Homelessness Strategy is a community-based program aimed at preventing and reducing homelessness across Canada. This program provides funding to urban, Indigenous, rural, and remote communities to help them address their local homelessness needs; and

WHEREAS Reaching Home supports the goals of the National Housing Strategy, by supporting the most vulnerable Canadians in maintaining safe, stable, and affordable housing and to reduce chronic homelessness nationally by 50% by fiscal year 2027 to 2028; and

WHEREAS Homelessness has an impact on every community in Canada. It affects individuals, families, women fleeing violence, youth, seniors, veterans, and people with disabilities. In 2016, an estimated 129,000 people experienced homelessness at an emergency shelter. In 2019, Reaching Home was launched by the Federal government who committed $2.2 billion to tackle homelessness across the country and increased their commitment to nearly $4 billion over 9 years. This included over $1.1 billion in new investments through Budgets 2021 and 2022; and

WHEREAS only five of the 11 NOSDA members are funded to deliver the Reaching Home Program and they have been informed that their reaching home funding will be cut 57 % in fiscal 2026-27; and

WHEREAS this 57% reduction will mean that the 5 NOSDA members who deliver Reaching Home will lose 2.6 million annualized by fiscal 2026-27.

THEREFORE BE IT RESOLVED THAT NOSDA calls on the government of Canada to meet its obligations as announced in 2016 and reaffirmed in 2022 by immediately reversing the decision to reduce the Reaching Home Funding by 57%; and

FURTHERMORE BE IT RESOLVED THAT NOSDA call on the Federal government to increase the annualized funding allocated for Reaching Home and provide Reaching Home Funding for all eleven NOSDA members; and

FURTHERMORE BE IT RESOLVED THAT NOSDA calls on the Federal Government to maintain its commitment to reduce chronic homelessness nationally by 50% by fiscal year 2027-28; and

FURTHERMORE BE IT RESOLVED THAT NOSDA calls on the Federal Government to work hand in hand with the Province of Ontario to meet the provinces' goal of creating 1.5 million new homes by 2030.

Board Directors	YEAS	NAYS
Brian Marks, Chair		
Dan McCormick		
Henry Wall		
Bill Bradica		
Mike Nadeau		
Keith Bell		
Donna Stewart		
Steve Jacques		
Tammy MacKenzie		
Melanie Shaye		
Mark Stewart		

Carried March 7, 2024

Defeated

Deferred or Tabled

Chair

NOSDA Executive Director

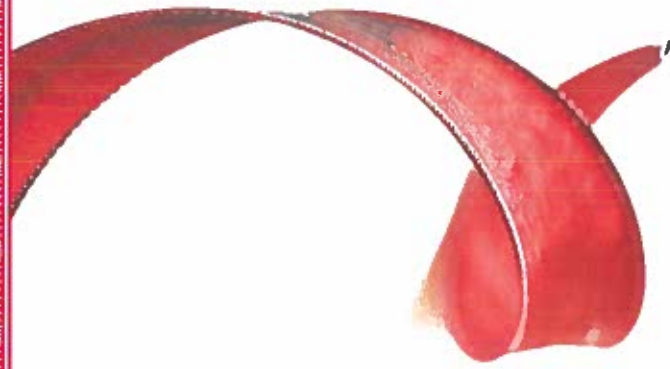
madd

MESSAGE

In Appreciation To:

Municipality of Magnetawan

for supporting MADD Canada with your ad in the MADD Message Yearbook



Thank You!

2023

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North Algona Wilberforce Township · Township of North Algona Wilberforce

North Grenville Police Services Board
Supporting MADD Canada and Road Safety in our Community
www.northgrenville.ca/roadsafety

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DOCKAGE & STORAGE, SAILBOAT RENTALS
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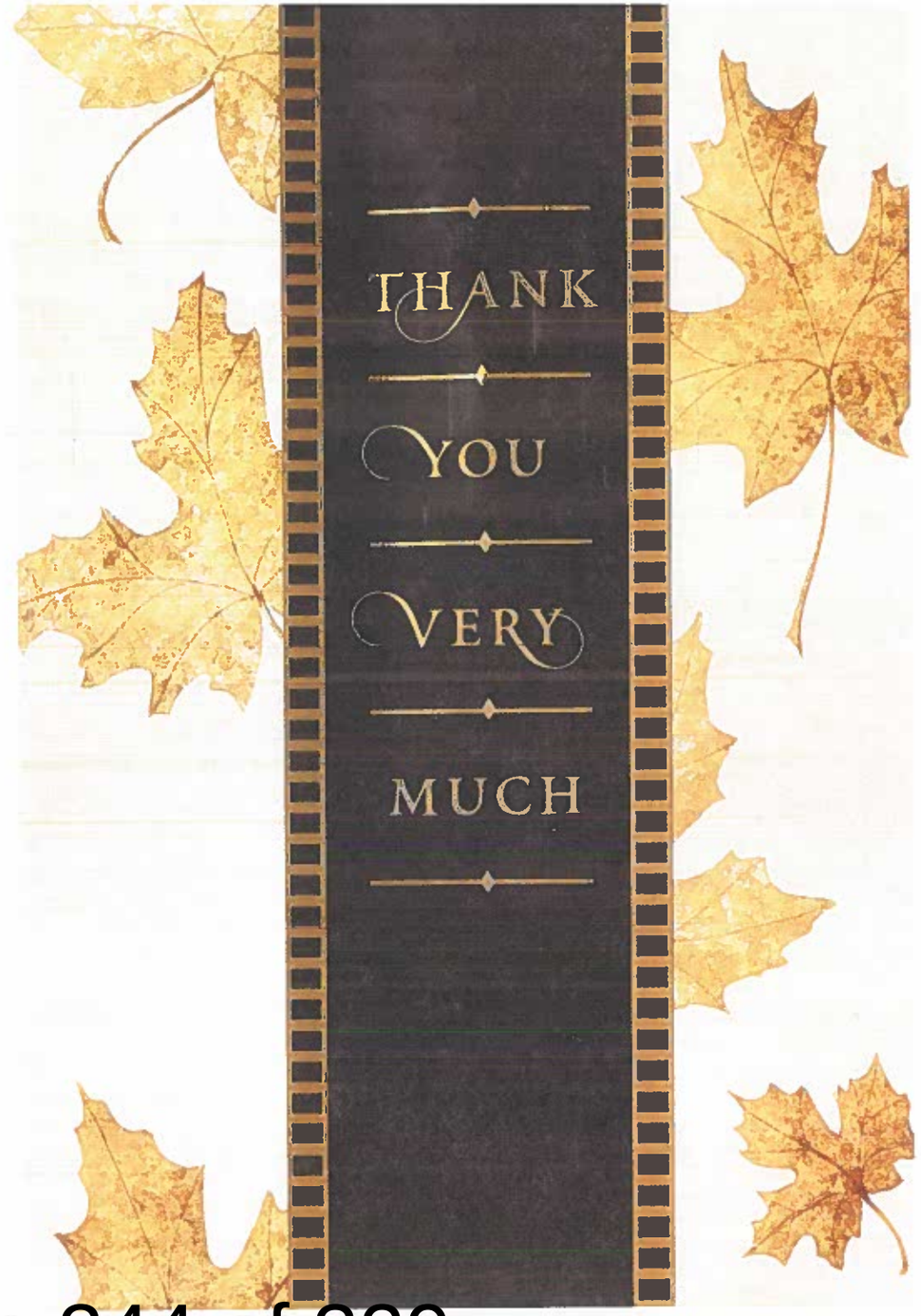


EVEN THOUGH
YOU DIDN'T HAVE TO DO IT,
YOU DID IT ANYWAY.
AND IT WAS
MUCH APPRECIATED.

Just a note to say thank you for all the dinners. It surely meant a great deal to the seniors.
A special thank you to Laura for all the work she put in to them to make them special

Many thanks
Mary Jane

Laura Brandt

From:	BPS Support Team <bpssupport@ontario.ca>
Sent:	March 11, 2024 4:05 PM
To:	Laura Brandt
Subject:	2024 BPS Energy Reporting Launch
Attachments:	Best Practices for Updating Broader Public Sector (BPS) Energy Conservation and Demand Management (CDM) Plans.docx; Meilleures pratiques concernant la mise jour des plans de conservation et de gestion de la demande (CGD) en nergie du secteur parapublic.docx
Categories:	Green Category

Dear Laura:

We are writing to notify you about the reporting requirements for 2024 under O. Reg. 25/23 Broader Public Sector: Energy Reporting and Conservation and Demand Management (CDM) Plans under the *Electricity Act, 1998* and an update on the 2023 Broader Public Sector (BPS) annual energy reporting results.

BPS organizations are required to submit their energy consumption reports to the Ministry of Energy (Ministry) and update, publish on their website and make available by hardcopy at their head office, their Energy Conservation and Demand Management Plans by **July 1, 2024**. The Ministry will not be accepting submissions past July 1st.

BPS organizations will be required to report their 2022 **and** 2023 energy data through ENERGY STAR Portfolio Manager (Portfolio Manager), the same platform used to report 2021 energy data.

All BPS organizations, except school boards, report on their energy usage data from the calendar year. School boards are to report on their data for the corresponding school year.

The Ministry recognizes that submitting energy data from two years past and updating your Energy Conservation and Demand Management Plan, may require additional effort than previous years. However, the Ministry is committed to supporting organizations in reporting their data and updating their CDM Plans, and has provided updated guidance materials to reporters (attached to this email). Please see below "Help with Reporting."

Last year, the Ministry created Portfolio Manager accounts for all BPS organizations and provided them with their login credentials via email. These login credentials are still valid and can be used to access your Portfolio Manager accounts.

There is no requirement for BPS organizations to use the Ministry-created Portfolio Manager accounts. If your organization has a pre-existing Portfolio Manager account that is set up in the organization's name, and not an individual name, you can continue to use this account. We advise organizations who wish to use their existing accounts to contact us for support in adding reporting elements such as specific Custom IDs requested by the Ministry.

If your organization requires its log-in credentials to access the portal, please contact us at bpssupport@ontario.ca. If you have changed your log-in credentials from the one provided by the

ministry and cannot log in to your account, please contact PM support directly for assistance in resetting your user ID/password using the following link:

How to Report

Please see the Guide to energy reporting for the broader public sector for steps on how to report.

After entering your building consumption data in Portfolio Manager, submit your 2024 report (2022 and 2023 data) by following the instructions in this link:

2022 Reporting Link:

https://portfoliomanager.energystar.gov/pm/reports/dataRequest/accept/c5efba04-a3ba-4d1d-b92e-78fa176d4890

2023 Reporting Link:

https://portfoliomanager.energystar.gov/pm/reports/dataRequest/accept/c543a2be-6991-4b66-918f-3b0a08ae5a41

The ENERGY STAR website provides some additional resources to guide you through your reporting process:

- Training | ENERGY STAR
- FAQs:

Help with Reporting

Please see our How to report instructions and Guide to energy reporting for help with reporting. Please note the Ministry has already created Portfolio Manager accounts for all BPS organizations, so organizations do not need to create a new Portfolio Manager account.

If you have any questions, please contact our support email at BPSSupport@ontario.ca.

The Ministry will provide additional information to BPS organizations to help them develop and submit reports.

BPS Reported Data

Thank you to all the organizations who submitted annual energy reports in 2023. Last year, 63 per cent of BPS organizations submitted a report to the Ministry. You can access the reported BPS data on the government's Ontario Data Catalogue.

We look forward to helping you report successfully.

Sincerely,

The BPS Team, Ministry of Energy

Laura Brandt

Subject: FW: Receipt for Data Request Submittal
Attachments: responseData.xlsx

From: donotreply@energystar.gov <donotreply@energystar.gov>
Sent: Wednesday, March 20, 2024 4:58 PM
To: Laura Brandt <lbrandt@magnetawan.com>
Subject: Receipt for Data Request Submittal

Dear Municipality of Magnetawan Municipal:

This is to confirm the receipt of the following Data Request (see attached file for what was submitted). Note: this receipt is not an acknowledgement of compliance with a Benchmarking Program. If you submitted your report as part of compliance obligations with a State or local Benchmarking Program, you may receive further communication regarding corrections and/or compliance once your submission has been reviewed.

Response sent: 03/20/2024 4:57 PM

Response includes: 7 properties

Response sent to:
Ontario Ministry of Energy Ontario Public Service
Ontario Ministry of Energy
77 Grenville Street
Toronto, ON M7A 2C1

Response sent by:
Municipality of Magnetawan Municipal
Municipality of Magnetawan
203 Ahmic Street
Ahmic Harbour, ON P0A 1G0

Response sent on behalf of:
Municipality of Magnetawan Municipal
Municipality of Magnetawan
203 Ahmic Street
Ahmic Harbour, ON P0A 1G0

Sincerely,
ENERGY STAR Commercial and Industrial Program

Laura Brandt

From: donotreply@energystar.gov
Sent: March 21, 2024 11:51 AM
To: Laura Brandt
Subject: Receipt for Data Request Submittal
Attachments: responseData.xlsx

Dear Municipality of Magnetawan Municipal:

This is to confirm the receipt of the following Data Request (see attached file for what was submitted). Note: this receipt is not an acknowledgement of compliance with a Benchmarking Program. If you submitted your report as part of compliance obligations with a State or local Benchmarking Program, you may receive further communication regarding corrections and/or compliance once your submission has been reviewed.

Response sent: 03/21/2024 11:50 AM

Response includes: 5 properties

Response sent to:
Ontario Ministry of Energy Ontario Public Service
Ontario Ministry of Energy
77 Grenville Street
Toronto, ON M7A 2C1

Response sent by:
Municipality of Magnetawan Municipal
Municipality of Magnetawan
203 Ahmic Street
Ahmic Harbour, ON P0A 1G0

Response sent on behalf of:
Municipality of Magnetawan Municipal
Municipality of Magnetawan
203 Ahmic Street
Ahmic Harbour, ON P0A 1G0

Sincerely,
ENERGY STAR Commercial and Industrial Program

Meter ID (Pre-filled, do not edit)	Meter Consumption ID (Pre-filled, do not edit)	Portfolio Manager ID (Pre-filled, do not edit)	Property Name (Pre-filled, do not edit)	Meter Name (Pre-filled, do not edit)	Meter Type (Pre-filled, do not edit)	Start Date (Required)	End Date (Required)	Usage (Required)
148465825	7112006938	24327039	Ahmic Harbour Community Centre	Electric	Electricity - Grid Purchase	Last Bill 1/1/2021	12/31/2021	20350.74
148465825		24327039	Ahmic Harbour Community Centre	Electric	Electricity - Grid Purchase	1/1/2022	12/31/2022	6118.85
148465828	7112006940	24327040	Fire Hall	Electric	Electricity - Grid Purchase	Last Bill 1/1/2021	12/31/2021	20350.74
148465828		24327040	Fire Hall	Electric	Electricity - Grid Purchase	1/1/2022	12/31/2022	8167
148465831	6729090721	24327041	Former Davis Industries Building	Electric	Electricity - Grid Purchase	Last Bill 1/1/2020	12/31/2020	992
148465831		24327041	Former Davis Industries Building	Electric	Electricity - Grid Purchase	1/1/2022	12/31/2022	0
148465833	7112006932	24327042	Former Medical Centre	Electric	Electricity - Grid Purchase	Last Bill 1/1/2021	12/31/2021	14086.02
148465833		24327042	Former Medical Centre	Electric	Electricity - Grid Purchase	1/1/2022	12/31/2022	13357.61
148465834	7112006934	24327043	Municipal Centre	Electric	Electricity - Grid Purchase	Last Bill 1/1/2021	12/31/2021	109880.01
148465834		24327043	Municipal Centre	Electric	Electricity - Grid Purchase	1/1/2022	12/31/2022	135279.99
148465835	7112006933	24327044	Parks Building	Electric	Electricity - Grid Purchase	Last Bill 1/1/2021	12/31/2021	6962.3
148465835		24327044	Parks Building	Electric	Electricity - Grid Purchase	1/1/2022	12/31/2022	9690.6662
148465837	7112006935	24327045	Public Works Building	Electric	Electricity - Grid Purchase	Last Bill 1/1/2021	12/31/2021	23391.56
148465837		24327045	Public Works Building	Electric	Electricity - Grid Purchase	1/1/2022	12/31/2022	26487.032

Meter Unit (Pre-filled, do not edit)	Cost (Optional)	Demand (kW) (Optional)	Demand Cost ($) (Optional)	Estimation (Optional)	Green Power? (Required)	Green Power Quantity (Required, if Green Power)	Generation Location (Required, if you have Green Power)	Generation Facility ID (Required, if known)	eGRID Subregion or Province (Required, if known)	Fuel Source-Biogas % (Optional)
kWh (thousand Watt-hours)				*No*	*No*					
kWh (thousand Watt-hours)										
kWh (thousand Watt-hours)				*No*	*No*					
kWh (thousand Watt-hours)										
kWh (thousand Watt-hours)				*No*	*No*					
kWh (thousand Watt-hours)										
kWh (thousand Watt-hours)				*No*	*No*					
kWh (thousand Watt-hours)										
kWh (thousand Watt-hours)				*No*	*No*					
kWh (thousand Watt-hours)										
kWh (thousand Watt-hours)				*No*	*No*					
kWh (thousand Watt-hours)										
kWh (thousand Watt-hours)				*No*	*No*					
kWh (thousand Watt-hours)										

Meter ID (Pre-filled, do not edit)	Meter Consumption ID (Pre-filled, do not edit)	Portfolio Manager ID (Pre-filled, do not edit)	Property Name (Pre-filled, do not edit)	Meter Name (Pre-filled, do not edit)	Meter Type (Pre-filled, do not edit)	Start Date (Required)	End Date (Required)	Quantity (Required)	Meter Unit (Pre-filled, do not edit)	Cost (Optional)	Estimation (Optional)
150793668	6827599306	24327039	Ahmic Harbour Community Centre	Fuel Oil (Num 1 and 2)	Fuel Oil (No. 2)	Last Bill 1/1/2019	12/31/2019	4499.9	Liters		No
150793668		24327039	Ahmic Harbour Community Centre	Fuel Oil (Num 1 and 2)	Fuel Oil (No. 2)	1/1/2022	12/31/2022	0	Liters		
148465829	7112006939	24327039	Ahmic Harbour Community Centre	Propane	Propane	Last Bill 1/1/2021	12/31/2021	2679.9	Liters		No
148465829		24327039	Ahmic Harbour Community Centre	Propane	Propane	1/1/2022	12/31/2022	6477.7	Liters		
148465830	7112006941	24327040	Fire Hall	Fuel Oil (Num 1 and 2)	Fuel Oil (No. 2)	Last Bill 1/1/2021	12/31/2021	2866.9	Liters		No
148465830		24327040	Fire Hall	Fuel Oil (Num 1 and 2)	Fuel Oil (No. 2)	1/1/2022	12/31/2022	2970.7	Liters		
148465832	6729090724	24327041	Former Davis Industries Building	Propane	Propane	Last Bill 1/1/2020	12/31/2020	4863	Liters		No
148465832		24327041	Former Davis Industries Building	Propane	Propane	1/1/2022	12/31/2022	0	Liters		
148465836	7112006936	24327043	Municipal Centre	Propane	Propane	Last Bill 1/1/2021	12/31/2021	6160.3	Liters		No
148465836		24327043	Municipal Centre	Propane	Propane	1/1/2022	12/31/2022	4672.4	Liters		
148465840	7112006931	24327043	Municipal Centre	Fuel Oil (Num 1 and 2)	Fuel Oil (No. 2)	Last Bill 1/1/2021	12/31/2021	5333.9	Liters		No
148465840		24327043	Municipal Centre	Fuel Oil (Num 1 and 2)	Fuel Oil (No. 2)	1/1/2022	12/31/2022	6827.6	Liters		
148465839	7112006937	24327044	Parks Building	Fuel Oil (Num 1 and 2)	Fuel Oil (No. 2)	Last Bill 1/1/2021	12/31/2021	4623.1	Liters		No
148465839		24327044	Parks Building	Fuel Oil (Num 1 and 2)	Fuel Oil (No. 2)	1/1/2022	12/31/2022	4736.8	Liters		
148465841	7112006930	24327045	Public Works Building	Propane	Propane	Last Bill 1/1/2021	12/31/2021	17986.6	Liters		No
148465841		24327045	Public Works Building	Propane	Propane	1/1/2022	12/31/2022	23768.2	Liters		

Meter ID (Pre-filled, do not edit)	Meter Consumption ID (Pre-filled, do not edit)	Portfolio Manager ID (Pre-filled, do not edit)	Property Name (Pre-filled, do not edit)	Meter Name (Pre-filled, do not edit)	Meter Type (Pre-filled, do not edit)	Start Date (Required)	End Date (Required)	Usage (Required)
148465825	8084098331	24327039	Ahmic Harbour Community Centre	Electric	Electricity - Grid Purchase	Last Bill 1/1/2022	12/31/2022	6118.85
148465825		24327039	Ahmic Harbour Community Centre	Electric	Electricity - Grid Purchase	1/1/2023	12/31/2023	9028.048
148465828	8084098333	24327040	Fire Hall	Electric	Electricity - Grid Purchase	Last Bill 1/1/2022	12/31/2022	8167
148465828		24327040	Fire Hall	Electric	Electricity - Grid Purchase	1/1/2023	12/31/2023	9063
148465834	8084098327	24327043	Municipal Centre	Electric	Electricity - Grid Purchase	Last Bill 1/1/2022	12/31/2022	135279.99
148465834		24327043	Municipal Centre	Electric	Electricity - Grid Purchase	1/1/2023	12/31/2023	99318.99
148465835	8084098326	24327044	Parks Building	Electric	Electricity - Grid Purchase	Last Bill 1/1/2022	12/31/2022	9690.67
148465835		24327044	Parks Building	Electric	Electricity - Grid Purchase	1/1/2023	12/31/2023	10857.0066
148465837	8084098328	24327045	Public Works Building	Electric	Electricity - Grid Purchase	Last Bill 1/1/2022	12/31/2022	26487.03
148465837		24327045	Public Works Building	Electric	Electricity - Grid Purchase	1/1/2023	12/31/2023	24426.636

Meter Unit (Pre-filled, do not edit)	Cost (Optional)	Demand (kW) (Optional)	Demand Cost ($) (Optional)	Estimation (Optional)	Green Power? (Required)	Green Power Quantity (Required, if Green Power)	Generation Location (Required, if you have Green Power)	Generation Facility ID (Required, if known)	eGRID Subregion or Province (Required, if known)	Fuel Source-Biogas % (Optional)
kWh (thousand Watt-hours)				*No*	*No*					
kWh (thousand Watt-hours)										
kWh (thousand Watt-hours)				*No*	*No*					
kWh (thousand Watt-hours)										
kWh (thousand Watt-hours)				*No*	*No*					
kWh (thousand Watt-hours)										
kWh (thousand Watt-hours)				*No*	*No*					
kWh (thousand Watt-hours)										
kWh (thousand Watt-hours)				*No*	*No*					
kWh (thousand Watt-hours)										

Meter ID (Pre-filled, do not edit)	Meter Consumption ID (Pre-filled, do not edit)	Portfolio Manager ID (Pre-filled, do not edit)	Property Name (Pre-filled, do not edit)	Meter Name (Pre-filled, do not edit)	Meter Type (Pre-filled, do not edit)	Start Date (Required)	End Date (Required)	Quantity (Required)	Meter Unit (Pre-filled, do not edit)	Cost (Optional)	Estimation (Optional)
150793668	6827599306	24327039	Ahmic Harbour Community Centre	Fuel Oil (Num 1 and 2)	Fuel Oil (No. 2)	Last Bill 1/1/2019	12/31/2019	4499.9	Liters		No
150793668		24327039	Ahmic Harbour Community Centre	Fuel Oil (Num 1 and 2)	Fuel Oil (No. 2)	1/1/2023	12/31/2023	0	Liters		
148465829	8084098332	24327039	Ahmic Harbour Community Centre	Propane	Propane	Last Bill 1/1/2022	12/31/2022	6477.7	Liters		No
148465829		24327039	Ahmic Harbour Community Centre	Propane	Propane	1/1/2023	12/31/2023	4606.1	Liters		
148465830	8084098335	24327040	Fire Hall	Fuel Oil (Num 1 and 2)	Fuel Oil (No. 2)	Last Bill 1/1/2022	12/31/2022	2970.7	Liters		No
148465830		24327040	Fire Hall	Fuel Oil (Num 1 and 2)	Fuel Oil (No. 2)	1/1/2023	12/31/2023	1699.7	Liters		
148465836	8084098329	24327043	Municipal Centre	Propane	Propane	Last Bill 1/1/2022	12/31/2022	4672.4	Liters		No
148465836		24327043	Municipal Centre	Propane	Propane	1/1/2023	12/31/2023	4519.4	Liters		
148465840	8084098324	24327043	Municipal Centre	Fuel Oil (Num 1 and 2)	Fuel Oil (No. 2)	Last Bill 1/1/2022	12/31/2022	6827.6	Liters		No
148465840		24327043	Municipal Centre	Fuel Oil (Num 1 and 2)	Fuel Oil (No. 2)	1/1/2023	12/31/2023	6679.8	Liters		
148465839	8084098330	24327044	Parks Building	Fuel Oil (Num 1 and 2)	Fuel Oil (No. 2)	Last Bill 1/1/2022	12/31/2022	4736.8	Liters		No
148465839		24327044	Parks Building	Fuel Oil (Num 1 and 2)	Fuel Oil (No. 2)	1/1/2023	12/31/2023	4949.5	Liters		
148465841	8084098323	24327045	Public Works Building	Propane	Propane	Last Bill 1/1/2022	12/31/2022	23768.2	Liters		No
148465841		24327045	Public Works Building	Propane	Propane	1/1/2023	12/31/2023	20364.4	Liters		

Corporation of the
Municipality of Magnetawan

Tel: (705) 387-3947
Fax: (705) 387-4875
www.magnetawan.com

P.O. Box 70, Magnetawan, Ontario P0A 1P0

I, Stephanie Lewin, hereby submit the following itemized statement of the amounts paid to the members of Council for the period January 1, 2023, to December 31, 2023, in accordance with Section 284(1) of The Municipal Act, S.O.2001.

These payments were made pursuant to the Municipality of Magnetawan's Bylaw 2021-67 which sets out remuneration paid to Council Members, and mileage paid to Council Members as approved by the Municipality of Magnetawan's Resolution 2014-12.

	Remuneration	Expenses
William Bishop	$12,608.48	$ 728.83
Sam Dunnett	17,678.48	1,521.28
John Hetherington	12,608.48	282.05
Jonathon Hind	12,608.48	680.53
Bradley Kneller	12,608.48	0.00
	$68,112.40	$3,212.69

Dated: March 12, 2023

Stephanie Lewin, Treasurer
Municipality of Magnetawan

Knowing our heritage
we will build our future

Laura Brandt

From: ON.PD.EP-EAF.FA (ESDC/EDSC) <ESDC.ON.PD.EP-EAF.FA.EDSC@servicecanada.gc.ca>
Sent: January 12, 2024 1:31 PM
To: Laura Brandt
Subject: Project #019499193 – 2023 Call for Proposals under the Youth Innovation component of the Enabling Accessibility Fund

Importance: High

Beach wheelchair Mat
Beach wheelchair accessible bike
Hockey Sledges $10,000

Hello,

We are writing further to your application for funding under the 2023 Enabling Accessibility Fund (EAF) – Youth Innovation Component.

We are pleased to inform you that your project has been selected to receive funding. A project officer will contact you shortly to finalize your request, including to confirm the start date of your project, which cannot be earlier than **January 29, 2024** nor can it be later than **March 4, 2024**. Please inform us of your intended project start date by responding to this email. Please note that all expenditures **incurred before** the conclusion of a signed agreement by the Government of Canada **are not eligible** and will not be reimbursed. Therefore, you must wait to receive the signed agreement before starting your project activities.

If your situation has changed in the meantime and you are no longer interested in or in a position to proceed with the delivery of your project, please send us a notification that you wish to withdraw your proposal.

All projects funded under this Call for Proposals will be posted on the Disclosure of Grants and Contributions section of Employment and Social Development Canada's website.

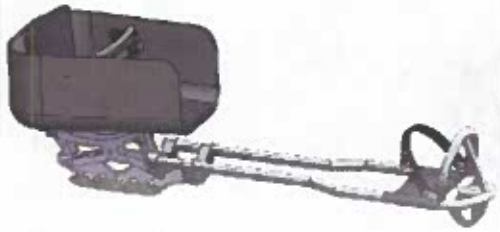
Thank you for your interest in this program. Should you have any questions, please do not hesitate to contact us at the following email address: ESDC.ON.PD.EP-EAF.FA.EDSC@servicecanada.gc.ca

Information about Grants and Contributions programs can be found on our website at http://www.esdc.gc.ca/eng/funding/index.shtml

Sincerely,

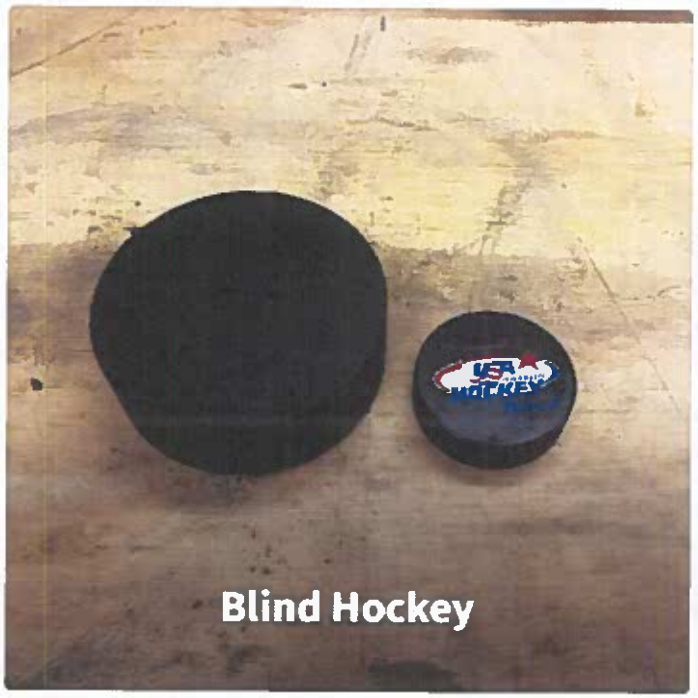
Employment and Social Development Canada

For our International Customers, please note, taxes and duties are not included in any p



Sleds

Sticks & Picks



Blind Hockey

Clearance

:e shown and are billed by other than Mobility Sports LLC.

Buckets

Accessories

[redacted]

New Arrivals

Maneuverability

Mobi-Chair® Floating Beach Wheelchair provides a comfortable ride. The rubber pneumatic tires absorb the shock and discomfort caused by rugged terrain, and it provides easy mobility through sand and other rough surfaces.

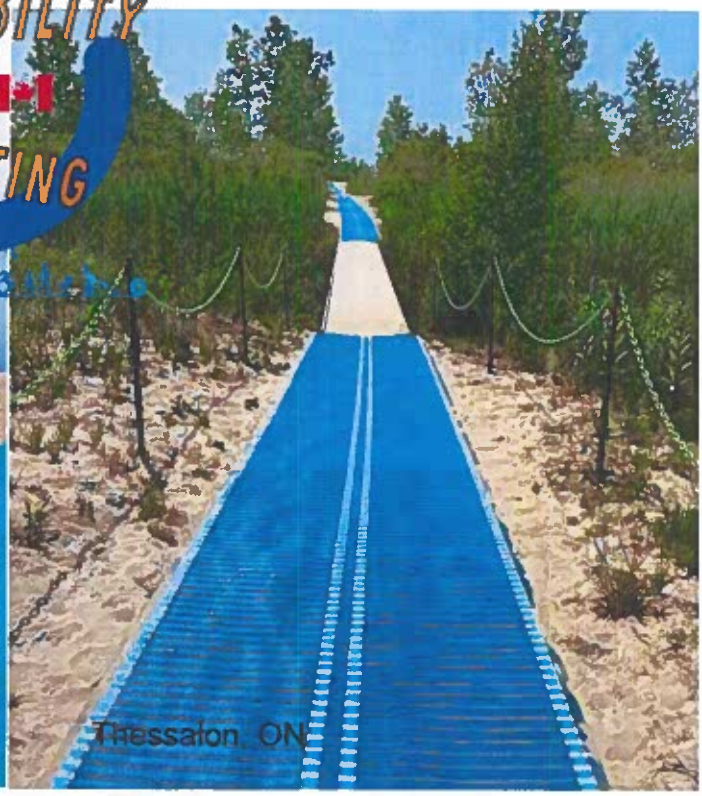
ıtability

mrests and wheels are comprised of floatation materials that enable balance while bathing in the
The integrated handles on the armrests provide added stability while enjoying the ride on land or
water.

Mobi-mat®
DESCHAMPS

WATTS ACCESSIBILITY CONSULTING

MOBILITY & ACCESSIBILITY



High Quality Guarantee

Unique manufacturer of Mobi-mat®: patented design and registered trademark.

- More than 30 years of experience.
- **Certified ISO9001.**
- Produced in France.
- State-of-the-art industrial equipment.
- **Customizable.**
- Approved and used by the armed forces worldwide.

Environmental Protection and Sustainability

Mobi-mat® is 100% recyclable. Recycled polyester PET is used to manufacture the mats.

- Protect and stabilize the ground.
- Control soil erosion.
- **Certified ISO 14001.**
- DESCHAMPS commits to reduce its impact on the environment.

Inclusivity

Mobi-mat improves accessibly for people and vehicles. **Our solutions make any outdoor space accessible and inclusive for everyone.**

- Visible & adaptable mats for beaches and aquatic activities.
- Ensure people with limited mobility can move easily on the sand and into the water.

ORIGINE FRANCE GARANTIE
Attestation n° CERIB 13 0017

Our mats are certified "Origine France Garantie"! This certification is the only one attesting the French origin of a product.

DESCHAMPS is medium-sized family-owned company established in France since 1860.

The unique know-how of its teams guarantees a local production of its mats. DESCHAMPS avoids importation of components from low-cost countries.

In 2001 DESCHAMPS set up a subsidiary in the USA to better serve their North American clients.

Mobi-mat® DESCHAMPS

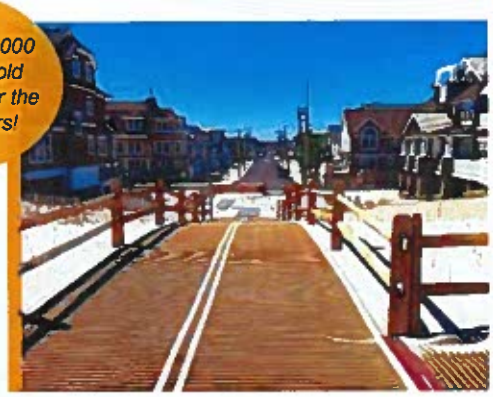
ACCESSIBILITY CONSULTING

Mobility facilitator™

Mobi-mat® registered trademark by DESCHAMPS

Mobi-mat® - Accessibility mat

More than 10,000 Mobi-mats sold worldwide over the past 30 years!



The unique patented design of Mobi-mat's® provides a **stable surface for people with mobility challenges, wheelchairs users, families with strollers and more.**
Mobi-mat® is environmental friendly – it is **100% recyclable!**

Benefits & Features:

- **Barefoot friendly**
- **Easy installation** and **low maintenance**
- **Custom sizes** available
- **Manual & motorized wheelchair compliant**
- **Unique white stripes** designed to guide people with visual impairments and create guidance for social distancing or two way traffic
- **Suitable for small vehicle traffic**
- **Permeable:** does not retain sand or water
- **Durable:** tensile strength + 120kN/m
- **Flexible and lightweight**, transportable by 2 people (1.3kg/m² – 0.27lb/sqft)
- Non-slippery thanks to its 3D design
- **UV and weather resistant:** -40°C (-104°F) / +80°C (+176°F)

100% non-slip surface

Golden Sand: blends into the landscape

2 year warranty

Blue Jay: easily seen from afar

Lifetime up to 10 years

Optional enlighted feature: easy plug-and-play USB, safe 5V powered.

- **Available in 4 widths:** 1m - 1,50m - 2m - 3m 3.25ft - 5ft - 6.5 ft - 10 ft
- **Standard lengths:** 5m-10m-15m-20m-25m & 30m 16.5ft-33ft-50ft-66ft*-82ft & 100ft
- Turning angles.
- Custom lengths made to order.
- All anchoring and connecting accessories are included.

** Length non standard in the USA*

Mobi-roller™ - Mat dispenser

Mobi-roller™ easily transports, deploys and stows one or more Mobi-mat®.
Storing and towing accessories are available.

Mobi-com™ - Advertising or signage mat

Honor a sponsor, feature your logo, advertise, deliver a message, or strenghten the safety prevention with **Mobi-com™**.

Mobi-mat® DESCHAMPS

ACCESSIBILITY CONSULTING

Mobility facilitator™

Mobi-mat® registered trademark by DESCHAMPS

Mobi-chair®- Floating beach wheelchair

Mobi-chair® is a high quality, **amphibious wheelchair**. It improves the beach experience **for people with limited abilities**, by enjoying the ride on land or in water at beaches, lakes and swimming pools.

More than 1000 Mobi-chair® used around the world!

Benefits & Features:

- Easy to maneuver
- Stable, safe and floats in water
- Easily transportable and storable: folds flat
- Simple assembly: no tools needed with quick release knob
- Ergonomic
- Durable: water and UV resistant
- Non-allergenic and ventilated seating for quick drying

Mobi-vehicle™ - Vehicle access mat

Mobi-vehicle™ creates safe and **temporary roadways on unstable surfaces.** Mobi-vehicle™ allows **vehicle access** and the creation of a **boat ramp** with minimal ground preparation. **It provides traction and protects the ground.**

- **Available in 4 widths:** 1m - 2m - 3m - 4,20m 3.25ft - 6.5 ft - 10ft - 13.8ft
- **Standard lengths:** 5m - 10m - 15m - 20m - 25m & 30m 16.5ft - 33ft - 50ft - 66ft* - 82ft & 100ft
- Turning angles.
- Custom lengths made to order.
- All anchoring and connecting accessories are included.

** Length non standard in the USA*

Benefits & Features:

- Provides exceptional traction for wheeled vehicles
- Protects the ground surface
- 100% recyclable
- Easy installation and low maintenance
- Flexible and lightweight mat, transportable by 2 people (2kg/m²- 0.34lbs/sqft)
- Durable: tensile strength +120kN/m
- UV and weather resistant: -40°C (-104°F) / +80°C (+176°F)
- Manually deployable or with a dispenser.

Mobi-fence™ - Sand fence

Mobi-fence™ provides **sandbank control, dune reinforcement and sea erosion control.**
Mobi-fence™ protects against strong rising tides, stabilizes the base of the dune, and avoids sand being carried away by the tide or wind. Pathways, roads, parking lots, recreation areas and buildings are protected.

Benefits & Features:

- High-resistant polyester threads and 100% recyclable
- Rot-proof, UV and weather resistant
- High air permeability and resistance to wind speeds over 180km/h (110mph)
- Plants can grow through the fabric
- Small mesh apertures for sand retention
- Lightweight 0.07 lbs/sqft (340g/m2)
- Easy to install with integrated stake pockets

Mobi-mat® DESCHAMPS

ACCESSIBILITY CONSULTING

Mobility facilitator™

Mobi-mat® registered trademark by DESCHAMPS

Helipad

Helipad is a **portable** helicopter **landing surface** that prevents sand clouds and foreign object damage (FOD).
A combination of lightweight rollout mats creates a landing zone for **permanent or temporary use** for **rescue, tourism or logistic applications.**

Helipad has been used worldwide by the armed forces and numerous civilian and governmental agencies for over 20 years.
Helipad kits are available for each aircraft type.

Dronepad

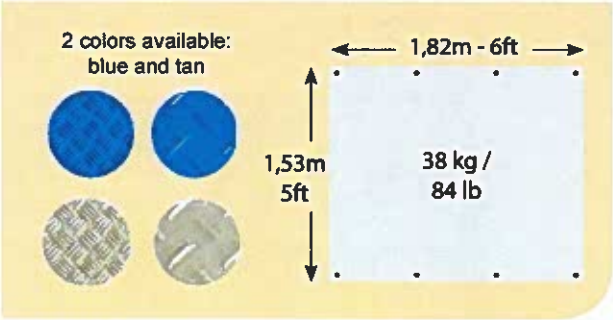
Dronepad has been developed with the same features as Helipad and answers to similar requirements. Dronepad is a landing and stationary area for drones.

Benefits & Features:

- Non-slip porous surface: no accumulation of water or hazardous liquids
- Safe and cost effective
- Low maintenance
- Highly visible area with white stripes
- Durable: the patented structure resists tearing and crossing of wheeled vehicle traffic
- Flexible and lightweight
- Easy installation and reconfiguration: each roll is transportable by 2 operators. It is easy to assembly with provided connecting and anchoring accessories

Mobi-deck™ - Access and staging panel

Mobi-deck™ is a rigid **composite panel** designed to enhance the mobility of pedestrians, wheelchairs and vehicles over unstable surfaces. It provides an extremely firm surface for roadways, pedestrian paths, parking areas and resting or staging areas.



Benefits & Features:

- 100% recyclable
- Multipurpose: reversible surface grip design for pedestrian and vehicles
- UV and water resistant
- Easy installation, maintenance, transport and storage

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United Way Centraide
North East Ontario
Nord-est de l'Ontario

957 Cambrian Heights Drive, Unit 101
Sudbury, ON P3C 5S5
T: 705-560-3330 | info@uwcneo.com

wheelchair swings
and inclusive
playground equipment
$60,000

March 20, 2024

The Corporation for the Municipality of Magnetawan
4304 Highway 520
PO Box 70
Magnetawan, ON
P0A 1P0

Re: UWCNEO Community Fund Application

Dear Laura Brandt:

On March 19, 2024, United Way Centraide North East Ontario/Nord-est de l'Ontario's Board of Directors reviewed and finalized all funding recommendations of the Allocations Committee.

This year, the number of applications far exceeded the allocable funds available, and some difficult choices had to be made. Although we applaud the work of all organizations across our six districts, we are unable to fund many of the deserving programs and initiatives in our communities.

Unfortunately, the Magnetawan Inclusive Playground Project has not been approved for our 2024/2025 allocations budget.

We wish you all the best with the important work you are doing in the community.

Should you have any questions, please do not hesitate to contact me at any time at m.hussak@uwcneo.com.

Sincerely,

Mary Lou Hussak

Mary Lou Hussak, CFRE
Executive Director

Charitable Status Number: 108160037

Municipality of Magnetawan

P.O. Box 70, 4304 Hwy 520
Magnetawan, ON
P0A 1P0

Lead Contact: Scott Edwards
Public Works Superintendent
P.O. Box 70, 4304 Hwy 520
Magnetawan, ON
P0A 1P0
Email: publicworks@magnetawan.com

Request for Tender

Project Name: "TENDER 2024-01 Gravel (A + B)"

Granular 'A' – Quarried 7/8" 20,010 Metric Tonnes
Granular 'B' 2" 1,000 Metric Tonnes

Date of issue: Monday March 25, 2024

Tender Submission Deadline: Thursday April 18, 2024

Section 1 Introduction and General Instructions

1.01 Introduction

The Municipality of Magnetawan is inviting tenders for Gravel (A+B).

This Request for Tender document (and any other applicable attachments or addenda) is available in PDF format through the Municipality of Magnetawan's website at www.magnetawan.com

Any information contained in the Request for Tender that is changed by the Bidder (except for filling in the blanks) will be grounds for disqualification.

Magnetawan's Procurement By-law is available for review at the Municipal Office or on the website.

1.02 Submission of Tenders

Tenders shall be submitted in the form and format specified in Section 3 and shall include the completed Form of Tender included as Section 5 at the end of this document. A designated signing officer authorized to bind the Bidder to the provisions of their Tender must sign the Form of Tender. Any addenda issued by the Municipality of Magnetawan in accordance with Subsection 1.06 must be acknowledged by the Bidder on the Form of Tender.

All hard copy tenders must be signed, sealed, the envelope marked with the Bidder's name and the Project Name, and received by: The Municipality of Magnetawan, P.O. Box 70, 4304 Hwy 520, Magnetawan, ON P0A 1P0

Electronic submissions will be accepted in response to this RFT due to the COVID-19 pandemic. Electronic submissions will not be reviewed until the tender opening date.

Faxed submissions will not be accepted.

***Project Name*: TENDER 2024-01 GRAVEL (A+B)**

Tenders must be received no later than Thursday April 18, 2024 at 3:00pm

Tenders must not be restricted by a statement added to the Form of Tender or by a covering letter, or by alterations to the Form of Tender supplied unless otherwise provided in the RFT.

The onus unequivocally remains with the Bidder to ensure that the Municipality of Magnetawan receives Tenders delivered by the Tender Submission Deadline, in accordance with the submission process described in this section. Tenders received after the Tender Submission Deadline will not be considered.

1.03 Contacts

All questions or inquiries must be made in writing or email to the Lead Contact named below by the specified date and time:

Scott Edwards
Public Works Superintendent
PO Box 70, 4304 Hwy 520
Magnetawan, ON
P0A 1P0
publicworks@magnetawan.com

IMPORTANT: A Bidder may be disqualified if they make inquiries, between the Tender issue date and the notification of the Award, in a manner other than that described in this RFT or to anyone involved in the process who is not the Lead Contact, including but not limited to the members of Council. This is to ensure that each Bidder receives the same information, and that no Bidder receives unfair treatment during the RFT process.

1.04 Schedule

The schedule set out herein represents the Municipality of Magnetawan's best estimate of the schedule that will be followed, and it is intended to be a guideline.

The approximate schedule is as follows:

RFT Issue Date	Monday March 25, 2024
Final date of posting addenda	Thursday April 4, 2024 by 4:30 p.m.
Tender Submission Deadline	Thursday April 18, 2024 by 3:00 p.m.
Tender Opening	Thursday April 18, 2024 by 3:30 p.m.

1.05 Required Review and Clarification

Bidders shall carefully review this RFT. If questions concerning clarification of the contents of this document arise, the questions must be made in writing and received by the Lead Contact to allow time for the issuance of any necessary addenda. Protests based on any omission or error or on the content of the RFT will be disallowed if these perceived faults have not been brought to the attention of the Lead Contact.

In submitting a Tender, the Bidder acknowledges that they have read, completely understand, and accept the terms and conditions of the RFT in full. The Municipality of Magnetawan is not responsible for any misunderstanding of the RFT.

1.06 Amendments to the RFT

The Municipality of Magnetawan may issue addenda as they are received, clarify and/or modify certain aspects of the RFT prior to the Tender Submission Deadline. No addenda shall be posted after **Thursday, April 4, 2024**. Addenda will be posted to our website at www.magnetawan.com and will be available in the Municipal Office.

Proponents Initials _____

1.07 Reserved Rights of the Municipality of Magnetawan

The Municipality of Magnetawan reserves the right to:

a. make public the names of any or all Bidders and their quoted price.
b. request written clarification or the submission of supplementary written information in relation to the clarification request from any Bidder and incorporate a Bidder's response to that request for clarification into the Bidder's Tender.
c. adjust a Bidder's scoring or reject a Bidder's Tender based on:
   i) a financial analysis,
   ii) information provided by references,
   iii) the Bidder's past performance on previous contracts awarded by the Municipality of Magnetawan,
   iv) the information provided by a Bidder pursuant to the Municipality of Magnetawan exercising its clarification rights under this RFT process; or
   v) other relevant information that arises during the RFT process.
d. verify with any Bidder or with a third party any information set out in a Tender.
e. check references other than those provided by any Bidder.
f. disqualify any Bidder whose Tender contains misrepresentations and/or any other inaccurate and/or misleading information or qualifications.
g. disqualify any Bidder or the Tender of any Bidder who has engaged in conduct prohibited by this RFT.
h. make changes, including substantial changes, to this RFT provided that those changes are issued by way of addenda in the manner set out in this RFT.
i. select the Bidder other than the Bidder whose Tender reflects the lowest cost to the Municipality of Magnetawan or the highest overall score.
j. cancel this RFT process at any stage.
k. cancel this RFT process at any stage and issue a new RFT for the same or similar deliverables.
l. accept or reject any or all Tenders in whole or in part.
m. discuss with any Bidder different or additional terms to those contemplated in this RFT or in any Bidder's Tender.
n. if a single Tender is received, reject the Tender of the sole Bidder, and cancel this RFT process
o. to negotiate with the two lowest Bidder(s).

These reserved rights are in addition to any other expressed rights or any other rights which may be implied in the circumstances.

1.08 Not Responsible for Costs

The Municipality of Magnetawan shall not pay any costs associated with the preparation, submission, or presentation of the Bidder's Tender. The Municipality of Magnetawan shall not be liable for any expenses, costs or losses suffered by the Bidder or any third party resulting from the Municipality of Magnetawan exercising any of its expressed or implied rights under this RFT.

1.09 Tender Expiry Date

Bidders hereby acknowledge that their Tenders shall be irrevocable for a period of 60 days from the Tender submission deadline. Extensions to this period may be granted with the mutual agreement of the Municipality of Magnetawan and the successful Bidder and may be initiated by either party.

1.10 Confidentiality and Ownership

Any information provided to the Bidder by the Municipality of Magnetawan before, during or after the project is completed shall be treated as confidential and shall not be used or communicated by the Bidder or any third party in any way unless otherwise identified or permitted by the Municipality of Magnetawan. The information, reports, documentation, plans, etc. that are produced by the successful Bidder in response to this project shall become the exclusive property of the Municipality of Magnetawan. However, intellectual property, such as specific tools, templates, processes, etc. that the Bidder provides as part of the deliverables remains the property of the Bidder.

1.11 Invoicing

The Vendor will be solely responsible submitting a proper invoice as defined in the Construction Act, R.S.O. 1990 to the Municipality in accordance with the schedule and requirements of Section 2.04. In addition to the statutory requirements of a proper invoice, Contractors shall also submit the following documentation to the Municipality:

a. A valid WSIB clearance certificate that covers the invoice period;
b. If holdback is being retained by the Municipality, then on the second invoice (if applicable) and every invoice thereafter, a Statutory Declaration from the Contractor declaring that all accounts for labour, subcontracts, productions, construction equipment, and other indebtedness which may have incurred by the Contractor in the substantial performance of the Work and for which the Municipality might in any way be held responsible have been paid in full, except for amounts properly retained as a holdback or as an identified amount in the dispute on form CCDC 9A-2018 or some other alternative form acceptable to the Municipality; and
c. Supporting documentation including weight tickets for materials used to substantiate the Work delivered and/or performed to date.

1.12 Method of Delivery of Invoices

a. The Contractor shall send invoices to both the attention of the Municipal contact(s) specified in the Contract and the Treasurer. The Contractor shall reference the invoice Project Name in the email subject line and/or envelope.
b. Invoices not received by the Municipal contacts set out herein as instructed will not be acknowledged or considered received by the Municipality.
c. Invoices delivered after 4:00 pm between Monday to Friday or statutory holiday or weekend will be considered received on the next business day.

1.13 Processing of Proper Invoices
Failure of the Contractor to submit a Proper invoice will not be processed for the payment by the Municipality until a Proper invoice is received by the Municipality. It is the Contractor's responsibility to submit and re-submit a Proper Invoice to the Municipality whether the Municipality provides notice or not.

1.14 Payment Disputes

a. Upon receipt of a Proper Invoice from the Contractor, the Municipality may approve or dispute – all or part of the contents of the Proper Invoice.
b. If the Municipality does not agree with the invoiced Work or amounts, the Municipality will review the invoice with the Contractor and try to resolve the disputed amounts within ten (10) calendar days from the date of receipt. If the invoice cannot be resolved between the Municipality and the Contractor within ten (10) calendar days, the Municipality may pay the portion that it determines is owing and will include with the payment an explanation for any reduction of the invoiced amount. Any Notice of Non-Payment shall comply with the Construction Act.
c. The Municipality may withhold payment under the Contract for any disputed amounts, without interest until such dispute is settled or resolved – informally or formally i.e. litigation, adjudication or any formal dispute resolution procedure.
d. No payment made under the Contract will constitute a waiver of any terms of the Contract or any other rights available at law or equity.
e. Unless otherwise agreed to by the parties, the Municipality will not be liable for any charge or fees for late payment.
f. If the Contractor is in any way indebted to the Municipality, either under the terms of the Contract or for any other reason, the Municipality shall have the right of set-off to the extent of such debt.

1.15 Freedom of Information
Any personal information required in the Tender is received under the authority of the Municipality of Magnetawan. This information shall be an integral component of the submission. All written Tenders received by the Municipality of Magnetawan become a public record. Once a Tender is accepted by the Municipality of Magnetawan and the contract has been awarded, all information contained in the Tenders may be available to the public, including personal information. Questions about the collection of personal information and the *Municipal Freedom of Information and Protection of Privacy Act, 1989, R.S.O. 1990*, as amended may be directed to the Lead Contact.

1.16 Additional Requirements

a. A certified cheque made payable to the Municipality of Magnetawan in the amount of ten per cent (10%) of the total Tender must be submitted with the Tender, for deposit purposes. Deposit cheques of unsuccessful bidders will be returned within ten business (10) days of the Tender opening. The cheque of the successful bidder shall be retained until the Municipality's acceptance of the completed work.
b. The successful bidder may file with the Municipality of Magnetawan, a completed Performance Bond. The Bond shall be signed and sealed by a recognized Bonding Company, in the amount of one hundred per cent (100%) of the total estimated Tender. Upon receipt of such a bond, the Municipality of Magnetawan will return the Contractor's Tender deposit cheque.

Section 2 Scope of Work and Project Requirements

2.01 Scope of Work *PLEASE SEE SCHEDULE A & B to TENDER 2024-01 on page 11*

The tendered price shall include Operator(s) and Unit(s). Should Schedule 1 require payment by the tonne, the method of weighing shall be in accordance with Ontario Provincial Standards Specification (OPSS) Form 502. In addition, where a scale is found to be in excess of the Limits of Error specified by the Government of Canada Weights and Measures Act (0.1% on indicated load for a portable scale) but not more than three (3) times the Limits of Error, the scale may continue to be used for no more than forty eight (48) hours.

Where the scale is in error by more than three (3) times the Limits of Error, weighing of material on the scale must cease immediately. All materials to be weighed on certified scales approved by Weights and Measures Canada. Platform on scales must be of sufficient length to weigh the complete unit. (no split weighing) All scales, and electronic equipment must be capable of providing a printed ticket. Loader Bucket Scales are Not Acceptable.

Spills Reporting Spills or discharges of pollutants or contaminates under the control of the Contractor, and spills or discharges of pollutants or contaminants that are the result of the Contractor's operations that cause or are likely to cause adverse effects shall forthwith be reported to the Contract Administrator. Such spills or discharges and their adverse effects shall be as defined in the Environmental Protection Act R.S.O. 1980. This reporting shall not relieve the Contractor of his/her legislated responsibilities regarding such spills or discharges.

Pre-marking of overhead wires and obstructions is the responsibility of the Contractor.
In the event of damage to overhead wires or obstructions it is the Contractors responsibility to notify the required utility companies or 911 along with the Municipality.

2.02 Services Required

The services to be provided by the successful Bidder will include but not be limited to those areas as set out below. Generally, services provided by the successful Bidder in each area shall include but not be limited to: Granular particles must satisfy the requirements of Table 1 - Gradation Requirements and OPSS Forms 314, 1001 and 1010. Stockpiling shall conform with the requirements of OPSS Form 1001. Where the tender includes application of granular materials, materials may be applied by dump-truck tailgate, providing care is taken to avoid segregation.

Where the total thickness of crushed material called for in the Schedule exceeds 100mm thickness, it shall be placed in multiple layers. Each layer shall not exceed 100mm in thickness. Compaction is not a requirement of this contract, unless otherwise specified.

Where compaction is required, OPSS Form 501 is applicable and material shall be compacted to one hundred per cent (100%) of maximum dry Proctor density. During the term of this agreement a minimum of five hundred (500) metric tonnes per day for ten (10) consecutive days, excluding weekends, must be applied. A penalty of $500.00/day, at the Municipality's discretion may be applied if agreed to quantities are not supplied on schedule.

Proponents Initials _____

2.03 Core Key Deliverables/Requirements

The Municipality has the following general requirements of a potential preferred vendor for Gravel:

a. The successful bidder shall deliver a certified copy of the Firm's Public Liability and Property Damage Insurance Policy for the works, within ten (10) calendar days of receiving the Acceptance Notice. Coverage shall be at least five million dollars ($5,000,000) per accident in the name of the Municipality. Failure to provide such proof shall result in cancellation of the Contract and forfeiture of the bid deposit. (Also see Form M-100, Subsections 106-1 and 106-2)
b. The successful bidder shall also deliver proof of Workman' s Safety Insurance Board coverage within ten (10) calendar days of receiving the Acceptance Notice. The Municipality may also require HST compliance.

2.04 Payment Schedule

Payment of the contract amount, subject to the statutory holdback (*Construction Act*) and the deficiency holdback referenced in section 2.05, shall be made promptly upon the Issuance of the Certificate of Substantial Completion and the receipt of a proper invoice as set out in section 1.11.

2.05 Deficiency Hold Back

In addition to statutory holdback and any other remedy available to the Municipality, the Municipality may withhold up to Five percent (5%) of the total value of Work performed ("Deficiency Holdback") for a period of up to two (2) years following the Substantial Performance of the Contract. Upon rectification and completion of the deficiencies in accordance with the Contract Documents and as approved by the Municipality and/or Contract Administrator, the Deficiency Holdback (less any monies owed to the Municipality by the Contractor) will be released to the Contractor. All monies payable to the Municipality by the Contractor, including but not limited to the costs and expenses incurred to rectify the deficiencies that the Contractor fails to rectify and complete to the Municipality's satisfaction may be retained out of the Deficiency Holdback.

2.06 Performance Evaluation:

Failure to execute the contract in a competent manner shall result in the bidder's disqualification from bidding on the Municipalities future contracts for a period of two (2) years.

2.07 Completion Date:

The Contractor shall commence delivery of 'B' gravel per Schedule B within five (5) business days of written notice to commence, from the Municipality (typically in mid to late June). After 'B' gravel is complete, 'A' gravel placement shall commence immediately per Schedule B. The Contractor shall complete the entirety of the work within this contract within twenty (20) business days of receiving written notice from the Municipality, to commence work.

If the time limit above is not enough to permit completion by the Contractor, working a normal number of hours, the Contractor shall make changes to permit the work to be completed within the allotted time. Additional costs incurred shall be deemed to be included in the price submitted by the Bidder for this Tender.

If the work is not completed by the above time frame or by an amended time frame allowed by an approved extension of time (see Form M-100, Subsection 107-2) then the Contractor agrees

to pay the Municipality of Magnetawan the sum of Five Hundred Dollars ($500.00) per calendar day, for each day's delay in finishing the work, excluding weekends.

2.08 Testing
The owner (Municipality) will be responsible for transportation and testing of samples, if necessary, at a designated Laboratory. Sieve analysis (gradation requirements) and percent crushed tests may be performed.

The contractor shall be responsible for field sampling in the presence of the Superintendent of Public Works. The lot size has been predetermined to be three thousand (3,000) metric tonnes. Samples for testing may be required. The time that samples are to be taken will be at the discretion of the Superintendent of Public Works. Samples may be taken from the stockpile at the source or on the road.

Section 3 Requirements

3.01 Submission
For the Municipality of Magnetawan to evaluate Tenders fairly and completely, Bidders shall provide **all** information requested in the format set out in the RFT. Failure to provide all required information as detailed in this section may result in the Bidder being disqualified or scoring poorly in the evaluation.

Each Proponent shall submit one (1) set of their Tender, containing the following items:

• An indication of the Proponent's understanding of the project scope and requirements, including how the specific required services shall be met.	
• An overview of the Company submitting the proposal, along with an overview of any sub-contractors which will be taking part in the work on behalf of the Proponent, and their legal/contractual relationship to the Proponent.	
• An overview of the Proponent's experience and expertise, as well as the expertise of any sub-contractors that will be involved as part of the Proponent's team.	
• A Completed proposal package including signatures.	
• Proposal Addendums signed by Proponent for acknowledgement.	
• All necessary funds.	

3.02 Evaluation Criteria, Process and Award
The Municipality of Magnetawan may make an award based on the tenders received without further discussion with the Bidders. Therefore, each initial offer should contain the Bidder's best terms/information, including all required documentation as listed in this RFT.

The evaluation committee will recommend Award to Council for the Bidder achieving the specifications required and the lowest price.

The successful Bidder shall be notified of the Award in writing to the e-mail address given on the Form of Tender, and/or may be contacted verbally by the Lead Contact.

Section 4 Evaluation of the Tenders

4.01 Evaluation Criteria, Process and Award

As part of the evaluation process, the Municipality of Magnetawan may contact one or more Bidders to clarify or obtain more information about their Tender or to request the Bidder to exhibit or otherwise demonstrate the information contained therein. The purpose of these discussions will be to ensure full understanding of the requirements of the RFT and Tender. Discussions will be limited to specific sections of the RFT identified by the evaluation committee. The Lead Contact will only hold discussions with Bidders who have submitted a tender deemed to be reasonably acceptable for Award.

The Municipality of Magnetawan may make an award based on the tenders received without further discussion with the Bidders. Therefore, each initial offer should contain the Bidder's best terms/information, including all required documentation as listed in this RFT.

4.02 Basis of Rejection of Tender

Tenders not conforming to the requirements within this document and/or the following will be disqualified:

a. Tender must be legible, in ink, typewritten, or by printer.
b. Tender must be in the possession of the Municipality of Magnetawan by the closing date and time and on form provided.
c. Tender must be signed and sealed by an authorized official of the bidding organization. A joint tender must be signed and sealed by each company.

The Contractor has carefully examined the conditions and specifications attached and referred to in this contract, and has carefully examined the site and work location (see Form M-100, Sub-section 102-2), and understands and accepts the said conditions and specifications, and for the prices set forth in this tender, hereby offers to furnish all labour, equipment and materials, except as otherwise specified in the contract, to complete the work in strict accordance with said conditions and specifications.

Attached to this tender is a certified cheque, in the amount of 10% of the total tender, made payable to the Municipality of Magnetawan. The proceeds of this cheque shall, upon acceptance of the tender, constitute a deposit which shall be forfeited to the Municipality of Magnetawan if the Contractor fails to perform the work in accordance with the conditions and specifications referred to or contained in this tender.

It is agreed that the tender quantities are estimated only and may be increased or decreased by the Municipality without alterations of the tender price. However, such increases or decreases shall not exceed 20%. (See Form M-100, Subsection 103-1)

It is also agreed that upon acceptance in writing by the Municipality of Magnetawan this tender form becomes the agreement for the performance of the work between the contractor and the Municipality.

SCHEDULE A 2024-01

As per OPSS 1010 – Granular A Quarried 7/8" (Gran. A) and Granular B Type 1 (2") (Gran B.)

Item Number	Item Description	Quantity	Unit Price	Total
1	**SUPPLY AND APPLY** See Schedule B -Location of Work	17,010 MT (approx.) Gran A/B Combined		
2	**STOCKPILED AT THE PUBLIC WORKS YARD** See Schedule B	3,000 MT Gran A.		
3	**STOCKPILED AT THE PUBLIC WORKS YARD** See Schedule B	1,000 MT Gran B.		
			TOTAL without HST	**$**

SCHEDULE B 2024-01

Schedule 1:Locations and Quantities

ROAD NAME	MATERIAL	FROM		TO	NOTE	SECTION	LENGTH	TONNES	TONNES
							(km)	Gran B	Gran A
1. SUPPLY AND APPLY									
Stanyers Rd	Gran. A	Hwy 124 East	To	Hwy 124 West	Depth 10cm	1830	2.3		2,986
Grindstone Rd	Gran. A	Hwy 124		Pearceley Rd	Depth 10cm	860	1.7		2,207
Grindstone Rd	Gran. A	Pearceley Rd	To	End	Depth 10cm	865	0.5		650
Halls Rd East	Gran. A	Pearceley Rd	To	End	Depth 10cm	870	1.7		2,207
Halls Rd West	Gran. A	Pearceley Rd	To	End	Depth 10cm	875	0.9		1,298
Sugar Bush Rd East	Gran A	Pearceley Rd	To	End	Depth 10cm	1840	0.2		260
Sugar Bush Rd West	Gran A	Pearceley Rd	To	End	Depth 10cm	1845	0.4		520
Hughes Lake Rd	Gran A	River Rd	To	1.13km North	Depth 10cm	980	1.3		1,688
30th/31 Sd Rd	Gran A	Hwy 124	To	Plow Turn Around	Depth 10cm	70	1.5		2,078
Miller Rd	Gran A	Hwy 124	To	Rocky Rd	Depth 10cm	1170	2.4		3,116
2. STOCKPILE									
Stock Pile	Gran. A								3,000
3. STOCKPILE									
Stock Pile *(18 Miller Rd Yard)*	Gran. B							1,000	
Totals							12.9	1,000	20,010

General Notes: **Unless otherwise noted layer thickness shall be 10cm (4").**
Pre Site Meeting With Grader Operator to Confirm Locations Required

Proponents Initials _____

Section 5 Form of Tender

I/We, the Undersigned, having examined this Request for Tenders, do hereby offer to enter into an Agreement with the Municipality of Magnetawan to provide gravel, without undue delay, and by completion date.

I, We _____
(Name-Print) (Position)

of _____
(Company Name)

Dated at _____this _____ day of _____, 2024.

_____
AUTHORIZED SIGNATURE

_____
ADDRESS

_____
CITY PROVINCE POSTAL CODE

_____
TELEPHONE NO. FACSIMILE NO. E-MAIL ADDRESS

Receipt of any issued addenda shall be acknowledged by initialing in the space provided below.

Addendum No. 1 _____Addendum No. 2 _____ Addendum No. 3 _____

Receipt of any issued addenda shall be acknowledged by initialing in the space provided below

Last posted addendum on the website on Thursday April 4, 2024 _____

Signature in the designated space, by an authorized officer of the Bidder's company affirms acceptance of the Request for Tender requirements set forth in this document, the associated costs attributed to the business arrangement between the Bidder and the Municipality of Magnetawan, and hereby certifies that the information supplied in this Tender to be true and complete in all respects.

Company Seal

Proponents Initials _____

Municipality of Magnetawan

P.O. Box 70, 4304 Hwy 520
Magnetawan, ON
P0A 1P0

Lead Contact: Scott Edwards
Public Works Superintendent
P.O. Box 70, 4304 Hwy 520
Magnetawan, ON
P0A 1P0
Email: publicworks@magnetawan.com

Request for Proposal

Project Name: "Proposal 2024-01 Slurry Seal Surface Treatment"

Date of issue: Wednesday March 27, 2024

Proposal Submission Deadline: Thursday April 18, 2024 by 3:00 p.m.

Section 1 Introduction and General Instructions

1.01 Introduction

The Municipality of Magnetawan is inviting Proposals for Slurry Seal Surface Treatment.

This Request for Proposal document (and any other applicable attachments or addenda) is available in PDF format through the Municipality of Magnetawan's website at www.magnetawan.com

Any information contained in the Request for Proposal that is changed by the Bidder (except for filling in the blanks) will be grounds for disqualification.

Magnetawan's Procurement By-law is available for review at the Municipal Office or on the website.

1.02 Submission of Proposals

Proposals shall be submitted in the form and format specified in Section 3 and shall include the completed Form of Proposal included as Section 5 at the end of this document. A designated signing officer authorized to bind the Bidder to the provisions of their Proposal must sign the Form of Proposal. Any addenda issued by the Municipality of Magnetawan in accordance with Subsection 1.06 must be acknowledged by the Bidder on the Form of Proposal.

All hard copy proposals must be signed, sealed, the envelope marked with the Bidder's name and the Project Name, and received by: The Municipality of Magnetawan, P.O. Box 70, 4304 Hwy 520, Magnetawan, ON P0A 1P0

Electronic submissions will be accepted in response to this RFP. Electronic submissions will not be reviewed until the proposal opening date.

Faxed submissions will not be accepted.

Project Name: PROPOSAL 2024-01 Slurry Seal Surface Treatment

Proposals must be received no later than Thursday April 18, 2024 at 3:00pm

Proposals must not be restricted by a statement added to the Form of Proposal or by a covering letter, or by alterations to the Form of Proposal supplied unless otherwise provided in the RFP.

The onus unequivocally remains with the Bidder to ensure that the Municipality of Magnetawan receives Proposals delivered by the Proposal Submission Deadline, in accordance with the submission process described in this section. Proposals received after the Proposal Submission Deadline will not be considered.

1.03 Contacts

All questions or inquiries must be made in writing or email to the Lead Contact named below by the specified date and time:

Scott Edwards
Public Works Superintendent
PO Box 70, 4304 Hwy 520
Magnetawan, ON
P0A 1P0
publicworks@magnetawan.com

IMPORTANT: A Bidder may be disqualified if they make inquiries, between the Proposal issue date and the notification of the Award, in a manner other than that described in this RFP or to anyone involved in the process who is not the Lead Contact, including but not limited to the members of Council. This is to ensure that each Bidder receives the same information, and that no Bidder receives unfair treatment during the RFP process.

1.04 Schedule

The schedule set out herein represents the Municipality of Magnetawan's best estimate of the schedule that will be followed, and it is intended to be a guideline.

The approximate schedule is as follows:

RFP Issue Date	**Monday March 25, 2024**
Final date of posting addenda	**Thursday April 4, 2024 by 4:30 p.m.**
Proposal Submission Deadline	**Thursday April 18, 2024 by 3:00 p.m.**
Proposal Opening	**Thursday April 18, 2024 by 3:30 p.m.**

1.05 Required Review and Clarification

Bidders shall carefully review this RFP. If questions concerning clarification of the contents of this document arise, the questions must be made in writing and received by the Lead Contact to allow time for the issuance of any necessary addenda. Protests based on any omission or error or on the content of the RFP will be disallowed if these perceived faults have not been brought to the attention of the Lead Contact.

In submitting a Proposal, the Bidder acknowledges that they have read, completely understand, and accept the terms and conditions of the RFP in full. The Municipality of Magnetawan is not responsible for any misunderstanding of the RFP.

1.06 Amendments to the RFP

The Municipality of Magnetawan may issue addenda as they are received, clarify and/or modify certain aspects of the RFP prior to the Proposal Submission Deadline. No addenda shall be posted after **Thursday April 4, 2024.** Addenda will be posted to our website at www.magnetawan.com and will be available in the Municipal Office.

1.07 Reserved Rights of the Municipality of Magnetawan

The Municipality of Magnetawan reserves the right to:

a. make public the names of any or all Bidders and their quoted price.
b. request written clarification or the submission of supplementary written information in relation to the clarification request from any Bidder and incorporate a Bidder's response to that request for clarification into the Bidder's Proposal.
c. adjust a Bidder's scoring or reject a Bidder's Proposal based on:
   i) a financial analysis,
   ii) information provided by references,
   iii) the Bidder's past performance on previous contracts awarded by the Municipality of Magnetawan,
   iv) the information provided by a Bidder pursuant to the Municipality of Magnetawan exercising its clarification rights under this RFP process; or
   v) other relevant information that arises during the RFP process.
d. verify with any Bidder or with a third party any information set out in a Proposal.
e. check references other than those provided by any Bidder.
f. disqualify any Bidder whose Proposal contains misrepresentations and/or any other inaccurate and/or misleading information or qualifications.
g. disqualify any Bidder or the Proposal of any Bidder who has engaged in conduct prohibited by this RFP.
h. make changes, including substantial changes, to this RFP provided that those changes are issued by way of addenda in the manner set out in this RFP.
i. select the Bidder other than the Bidder whose Proposal reflects the lowest cost to the Municipality of Magnetawan or the highest overall score.
j. cancel this RFP process at any stage.
k. cancel this RFP process at any stage and issue a new RFP for the same or similar deliverables.
l. accept or reject any or all Proposals in whole or in part.
m. discuss with any Bidder different or additional terms to those contemplated in this RFP or in any Bidder's Proposal.
n. if a single Proposal is received, reject the Proposal of the sole Bidder, and cancel this RFP process
o. to negotiate with the two lowest Bidder(s).

These reserved rights are in addition to any other expressed rights or any other rights which may be implied in the circumstances.

1.08 Not Responsible for Costs

The Municipality of Magnetawan shall not pay any costs associated with the preparation, submission, or presentation of the Bidder's Proposal. The Municipality of Magnetawan shall not be liable for any expenses, costs or losses suffered by the Bidder or any third party resulting from the Municipality of Magnetawan exercising any of its expressed or implied rights under this RFP.

1.09 Proposal Expiry Date

Bidders hereby acknowledge that their Proposals shall be irrevocable for a period of 60 days from the Proposal submission deadline. Extensions to this period may be granted with the mutual agreement of the Municipality of Magnetawan and the successful Bidder and may be initiated by either party.

1.10 Confidentiality and Ownership

Any information provided to the Bidder by the Municipality of Magnetawan before, during or after the project is completed shall be treated as confidential and shall not be used or communicated by the Bidder or any third party in any way unless otherwise identified or permitted by the Municipality of Magnetawan. The information, reports, documentation, plans, etc. that are produced by the successful Bidder in response to this project shall become the exclusive property of the Municipality of Magnetawan. However, intellectual property, such as specific tools, templates, processes, etc. that the Bidder provides as part of the deliverables remains the property of the Bidder.

1.11 Invoicing

The Vendor will be solely responsible submitting a proper invoice as defined in the Construction Act, R.S.O. 1990 to the Municipality in accordance with the schedule and requirements of Section 2.04. In addition to the statutory requirements of a proper invoice, Contractors shall also submit the following documentation to the Municipality:

a. A valid WSIB clearance certificate that covers the invoice period;
b. If holdback is being retained by the Municipality, then on the second invoice (if applicable) and every invoice thereafter, a Statutory Declaration from the Contractor declaring that all accounts for labour, subcontracts, productions, construction equipment, and other indebtedness which may have incurred by the Contractor in the substantial performance of the Work and for which the Municipality might in any way be held responsible have been paid in full, except for amounts properly retained as a holdback or as an identified amount in the dispute on form CCDC 9A-2018 or some other alternative form acceptable to the Municipality; and
c. Supporting documentation including weight tickets for materials used to substantiate the Work delivered and/or performed to date.

1.12 Method of Delivery of Invoices

a. The Contractor shall send invoices to both the attention of the Municipal contact(s) specified in the Contract and the Treasurer. The Contractor shall reference the invoice Project Name in the email subject line and/or envelope.
b. Invoices not received by the Municipal contacts set out herein as instructed will not be acknowledged or considered received by the Municipality.
c. Invoices delivered after 4:00 pm between Monday to Friday or statutory holiday or weekend will be considered received on the next business day.

1.13 Processing of Proper Invoices
Failure of the Contractor to submit a Proper invoice will not be processed for the payment by the Municipality until a Proper invoice is received by the Municipality. It is the Contractor's responsibility to submit and re-submit a Proper Invoice to the Municipality whether the Municipality provides notice or not.

1.14 Payment Disputes

a. Upon receipt of a Proper Invoice from the Contractor, the Municipality may approve or dispute – all or part of the contents of the Proper Invoice.
b. If the Municipality does not agree with the invoiced Work or amounts, the Municipality will review the invoice with the Contractor and try to resolve the disputed amounts within ten (10) calendar days from the date of receipt. If the invoice cannot be resolved between the Municipality and the Contractor within ten (10) calendar days, the Municipality may pay the portion that it determines is owing and will include with the payment an explanation for any reduction of the invoiced amount. Any Notice of Non-Payment shall comply with the Construction Act.
c. The Municipality may withhold payment under the Contract for any disputed amounts, without interest until such dispute is settled or resolved – informally or formally i.e. litigation, adjudication, or any formal dispute resolution procedure.
d. No payment made under the Contract will constitute a waiver of any terms of the Contract or any other rights available at law or equity.
e. Unless otherwise agreed to by the parties, the Municipality will not be liable for any charge or fees for late payment.
f. If the Contractor is in any way indebted to the Municipality, either under the terms of the Contract or for any other reason, the Municipality shall have the right of set-off to the extent of such debt.

1.15 Freedom of Information
Any personal information required in the Proposal is received under the authority of the Municipality of Magnetawan. This information shall be an integral component of the submission. All written Proposals received by the Municipality of Magnetawan become a public record. Once a Proposal is accepted by the Municipality of Magnetawan and the contract has been awarded, all information contained in the Proposals may be available to the public, including personal information. Questions about the collection of personal information and the *Municipal Freedom of Information and Protection of Privacy Act, 1989, R.S.O. 1990*, as amended may be directed to the Lead Contact.

1.16 Additional Requirements

a. A certified cheque made payable to the Municipality of Magnetawan in the amount of ten per cent (10%) of the total Proposal must be submitted with the Proposal, for deposit purposes. Deposit cheques of unsuccessful bidders will be returned within ten business (10) days of the Proposal opening. The cheque of the successful bidder shall be retained until the Municipality's acceptance of the completed work.
OR
b. The successful bidder shall file with the Municipality of Magnetawan, a completed Performance Bond. The Bond shall be signed and sealed by a recognized Bonding Company, in the amount of one hundred per cent (100%) of the total estimated Proposal.

Section 2 Scope of Work and Project Requirements

2.01 Scope of Work

Slurry Seal Surface Treatment

The Municipality requires an estimated 10,500m^2 of Slurry Seal Surface Treatment at Three (3) various locations in both the Village of Magnetawan. See below under Services Required.

a. The Contractor must verify the work envelope dimensions.
b. The slurry seal shall be applied in accordance with all appropriate industry standards and Ontario Provincial Standards Specification (OPSS), with quality workmanship and materials.
c. It is **essential** that the slurry applications do not form a seam at the centerline, but in fact overlap same in order to seal the crown.
d. It is **essential** that precautions be taken to prevent oil-based products and by-products from entering any neighbouring waterbody.
e. The slurry seal shall continue into the aprons of intersecting streets to the lesser of five (5) metres, or the termination of the asphalt.
f. The asphalt emulsion shall be rapid setting type designed for Slurry Seal work. The aggregate will consist of clean, sound, durable limestone screenings which shall be free of clay, loam, and other deleterious materials. Portland cement mineral filler shall be considered part of the blended aggregate.
g. The final aggregate gradation including mineral fillers, if required, shall fall within Type II Gradation for Slurry Seal from OPSS 337.
h. All water used with the Slurry Seal mixture shall be potable and free from harmful soluble salt. Application rate testing will be carried out by the Contractor if requested by the Owner at no additional cost. The Contractor is to supply all equipment required for application rate testing.
i. Sweeping and/or vacuum type sweeping of existing surface as required prior to placement of Slurry Seal to be done by the Contractor and be included in the price. Stockpiling of refuse sand in working areas for pick up later can be negotiated with the Roads Staff and be reflected in the price.
j. Book 7 Temporary Conditions traffic controls are to be implemented by contractor.
k. It is **essential** that controlled traffic flow be permitted. However, this must be done in a way that does not compromise the quality of the finished work, especially with regards to curing time.
l. Damage to Highways If, in the opinion of the Director of Public Works, or his agent, damage is being done, or is likely to be done, to any highway, or any improvement thereon, other than such as in part of the work, by the Contractor's vehicles or other equipment, whether licensed or unlicensed, the Contractor shall, at the direction of the Director of Public Works, or his/her agent, at the Contractor's own expense, make changes in, or substitutions for such vehicles and, or, equipment or, shall alter loadings or shall in some other manner remove the cause of such damage to the satisfaction of the Director of Public Works or his/her agent.
m. Vehicle Loading Weighing shall be carried out in accordance with OPSS 102, or the latest revision thereof. Where a vehicle is hauling material for use on the work under this contract, in whole or in part on a public highway, and where motor vehicle registration is

Proponents Initials _____

required, the Contractor shall not permit any vehicle in his/her employ to be loaded beyond said legal limit.

n. Spills Reporting Spills or discharges of pollutants or contaminates under the control of the Contractor, and spills or discharges of pollutants or contaminants that are the result of the Contractor's operations that cause or are likely to cause adverse effects shall forthwith be reported to the Contract Administrator. Such spills or discharges and their adverse effects shall be as defined in the Environmental Protection Act R.S.O. 1980. This reporting shall not relieve the Contractor of his/her legislated responsibilities regarding such spills or discharges.

o. Any foreseen problems with these conditions should be addressed to the Superintendent of Public Works.

There shall be no sub-contracting of the work by the contractor without the written approval of the Scott Edwards, Superintendent of Public Works. The contractor is to provide all required equipment and materials required for the re-surfacing work (there are several quarries in the area).

2.02 Services Required

The services to be provided by the successful Bidder will include but not be limited to those areas as set out below. Generally, services provided by the successful Bidder in each area shall include but not be limited to:

A penalty of $500.00/day, at the Municipality's discretion may be applied if agreed to quantities are not supplied on schedule. meet the specification within this Proposal, then the Municipality has the right to refuse material, be reimbursed for the inferior material and award the remainder of the contract to another Bidder.

South Sparks Street from Nipissing Rd up to the Highway 520:
estimated 6,300 square meters $_____

West Poverty Bay from Magnet Rd to the Turnaround on Bridge Rd.:
estimated 2,100 square meters $_____

Daley St from Highway 520 to the end:
estimated 2,100 square meters $_____

Estimated Area: 10,500 Square Meters

Price per Square Meter:	$_____
Subtotal:	$_____
HST:	$_____
Total	$_____

2.03 Core Key Deliverables/Requirements

The Municipality has the following general requirements of a potential preferred vendor:

a. The successful bidder shall deliver a certified copy of the Firm's Public Liability and Property Damage Insurance Policy for the works, within ten (10) calendar days of

receiving the Acceptance Notice. Coverage shall be at least five million dollars ($5,000,000) per accident in the name of the Municipality. Failure to provide such proof shall result in cancellation of the Contract and forfeiture of the bid deposit. (Also see Form M-100, Subsections 106-1 and 106-2)

b. The successful bidder shall also deliver proof of Workman' s Safety Insurance Board coverage within ten (10) calendar days of receiving the Acceptance Notice. The Municipality may also require HST compliance.

2.04 Payment Schedule

Payment of the contract amount, subject to the statutory holdback (*Construction Act*) and the deficiency holdback referenced in section 2.05, shall be made promptly upon the Issuance of the Certificate of Substantial Completion and the receipt of a proper invoice as set out in section 1.11.

2.05 Deficiency Hold Back

In addition to statutory holdback and any other remedy available to the Municipality, the Municipality may withhold up to Five percent (5%) of the total value of Work performed ("Deficiency Holdback") for a period of up to two (2) years following the Substantial Performance of the Contract. Upon rectification and completion of the deficiencies in accordance with the Contract Documents and as approved by the Municipality and/or Contract Administrator, the Deficiency Holdback (less any monies owed to the Municipality by the Contractor) will be released to the Contractor. All monies payable to the Municipality by the Contractor, including but not limited to the costs and expenses incurred to rectify the deficiencies that the Contractor fails to rectify and complete to the Municipality's satisfaction may be retained out of the Deficiency Holdback.

2.06 Performance Evaluation:

Failure to execute the contract in a competent manner shall result in the bidder's disqualification from bidding on the Municipalities' future contracts for a period of two (2) years.

2.07 Completion Date:

The Contractor shall complete the work by: **June 21, 2024**

If the time limit above is not sufficient to permit completion by the Contractor working a normal number of hours, the Contractor shall make changes to permit the work to be completed by the above date. Additional costs incurred shall be deemed to be included in the price bid for the works. If the time limit above is not enough to permit completion by the Contractor, working a normal number of hours, the Contractor shall make changes to permit the work to be completed within the allotted time. Additional costs incurred shall be deemed to be included in the price submitted by the Bidder for this Proposal.

If the work is not completed by the above time frame or by an amended time frame allowed by an approved extension of time (see Form M-100, Subsection 107-2) then the Contractor agrees to pay the Municipality of Magnetawan the sum of Five Hundred Dollars ($500.00) per calendar day, for each day's delay in finishing the work, excluding weekends.

Section 3 Requirements

3.01 Submission

For the Municipality of Magnetawan to evaluate Proposals fairly and completely, Bidders shall provide **all** information requested in the format set out in the RFP. Failure to provide all required information as detailed in this section may result in the Bidder being disqualified or scoring poorly in the evaluation.

Each Proponent shall submit one (1) set of their Proposal, containing the following items:

• An indication of the Proponent's understanding of the project scope and requirements, including how the specific required services shall be met.	
• An overview of the Company submitting the proposal, along with an overview of any sub-contractors which will be taking part in the work on behalf of the Proponent, and their legal/contractual relationship to the Proponent.	
• An overview of the Proponent's experience and expertise, as well as the expertise of any sub-contractors that will be involved as part of the Proponent's team.	
• A Completed proposal package including signatures.	
• Proposal Addendums signed by Proponent for acknowledgement.	
• All necessary funds.	

3.02 Evaluation Criteria, Process and Award

The Municipality of Magnetawan may make an award based on the proposals received without further discussion with the Bidders. Therefore, each initial offer should contain the Bidder's best terms/information, including all required documentation as listed in this RFP.
The evaluation committee will recommend Award to Council for the Bidder achieving the specifications required and the lowest price.

The successful Bidder shall be notified of the Award in writing to the e-mail address given on the Form of Proposal, and/or may be contacted verbally by the Lead Contact.

Section 4 Evaluation of the Proposals

4.01 Evaluation Criteria, Process and Award

As part of the evaluation process, the Municipality of Magnetawan may contact one or more Bidders to clarify or obtain more information about their Proposal or to request the Bidder to exhibit or otherwise demonstrate the information contained therein. The purpose of these discussions will be to ensure full understanding of the requirements of the RFP and Proposal. Discussions will be limited to specific sections of the RFP identified by the evaluation committee. The Lead Contact will only hold discussions with Bidders who have submitted a proposal deemed to be reasonably acceptable for Award.

The Municipality of Magnetawan may make an award based on the proposals received without further discussion with the Bidders. Therefore, each initial offer should contain the Bidder's best terms/information, including all required documentation as listed in this RFP.

4.02 Basis of Rejection of Proposal
Proposal not conforming to the requirements within this document and/or the following will be disqualified:

a. Proposal must be legible, in ink, typewritten, or by printer.
b. Proposal must be in the possession of the Municipality of Magnetawan by the closing date and time and on form provided.
c. Proposal must be signed and sealed by an authorized official of the bidding organization. A joint proposal must be signed and sealed by each company.

The Contractor has carefully examined the conditions and specifications attached and referred to in this contract, and has carefully examined the site and work location (see Form M-100, Sub-section 102-2), and understands and accepts the said conditions and specifications, and for the prices set forth in this proposal, hereby offers to furnish all labour, equipment and materials, except as otherwise specified in the contract, to complete the work in strict accordance with said conditions and specifications.

Attached to this proposal is a certified cheque, in the amount of 10% of the total proposal, made payable to the Municipality of Magnetawan. The proceeds of this cheque shall, upon acceptance of the proposal, constitute a deposit which shall be forfeited to the Municipality of Magnetawan if the Contractor fails to perform the work in accordance with the conditions and specifications referred to or contained in this proposal.

It is agreed that the proposal quantities are estimated only and may be increased or decreased by the Municipality without alterations of the proposal price. However, such increases or decreases shall not exceed 20%. (See Form M-100, Subsection 103-1)
It is also agreed that upon acceptance in writing by the Municipality of Magnetawan this proposal form becomes the agreement for the performance of the work between the contractor and the Municipality.

Section 5 Form of Proposal

I/We, the Undersigned, having examined this Request for Proposal, do hereby offer to enter into an Agreement with the Municipality of Magnetawan to provide product as noted above, without undue delay, and by completion date.

I, We _____
(Name-Print) (Position)

of _____
(Company Name)

Dated at _____this _____ day of _____, 2021.

_____
AUTHORIZED SIGNATURE

_____
ADDRESS

_____
CITY PROVINCE POSTAL CODE

_____
TELEPHONE NO. FACSIMILE NO. E-MAIL ADDRESS

Receipt of any issued addenda shall be acknowledged by initialing in the space provided below.

Addendum No. 1 _____Addendum No. 2 _____ Addendum No. 3 _____

Receipt of any issued addenda shall be acknowledged by initialing in the space provided below
Last posted addendum on the website on Thursday April 4, 2024 _____

Signature in the designated space, by an authorized officer of the Bidder's company affirms acceptance of the Request for Proposal requirements set forth in this document, the associated costs attributed to the business arrangement between the Bidder and the Municipality of Magnetawan, and hereby certifies that the information supplied in this Proposal to be true and complete in all respects.

Company Seal

Proponents Initials _____

Municipality of Magnetawan

P.O. Box 70, 4304 Hwy 520
Magnetawan, ON
P0A 1P0

Lead Contact: Scott Edwards
Public Works Superintendent
P.O. Box 70, 4304 Hwy 520
Magnetawan, ON
P0A 1P0
Email: publicworks@magnetawan.com

Request for Proposal

Project Name: "Proposal 2024-02 Surface Treatment"

(Double Lift Tar & Chip)

Date of issue: Friday March 28, 2024

Proposal Submission Deadline: Thursday April 18, 2024 by 3:00 p.m.

Section 1 Introduction and General Instructions

1.01 Introduction

The Municipality of Magnetawan is inviting Proposals for Surface Treatment (Double Lift Tar & Chip)

This Request for Proposal document (and any other applicable attachments or addenda) is available in PDF format through the Municipality of Magnetawan's website at www.magnetawan.com

Any information contained in the Request for Proposal that is changed by the Bidder (except for filling in the blanks) will be grounds for disqualification.

Magnetawan's Procurement By-law is available for review at the Municipal Office or on the website.

1.02 Submission of Proposals

Proposals shall be submitted in the form and format specified in Section 3 and shall include the completed Form of Proposal included as Section 5 at the end of this document. A designated signing officer authorized to bind the Bidder to the provisions of their Proposal must sign the Form of Proposal. Any addenda issued by the Municipality of Magnetawan in accordance with Subsection 1.06 must be acknowledged by the Bidder on the Form of Proposal.

All hard copy proposals must be signed, sealed, the envelope marked with the Bidder's name and the Project Name, and received by: The Municipality of Magnetawan, P.O. Box 70, 4304 Hwy 520, Magnetawan, ON P0A 1P0

Electronic submissions will be accepted in response to this RFP. Electronic submissions will not be reviewed until the proposal opening date.

Faxed submissions will not be accepted.

Project Name: PROPOSAL 2024-02 Surface Treatment (Double Lift Tar & Chip)

Proposals must be received no later than Thursday April 18, 2024 at 3:00pm

Proposals must not be restricted by a statement added to the Form of Proposal or by a covering letter, or by alterations to the Form of Proposal supplied unless otherwise provided in the RFP.

The onus unequivocally remains with the Bidder to ensure that the Municipality of Magnetawan receives Proposals delivered by the Proposal Submission Deadline, in accordance with the submission process described in this section. Proposals received after the Proposal Submission Deadline will not be considered.

1.03 Contacts

All questions or inquiries must be made in writing or email to the Lead Contact named below by the specified date and time:

Scott Edwards
Public Works Superintendent
PO Box 70, 4304 Hwy 520
Magnetawan, ON
P0A 1P0
publicworks@magnetawan.com

IMPORTANT: A Bidder may be disqualified if they make inquiries, between the Proposal issue date and the notification of the Award, in a manner other than that described in this RFP or to anyone involved in the process who is not the Lead Contact, including but not limited to the members of Council. This is to ensure that each Bidder receives the same information, and that no Bidder receives unfair treatment during the RFP process.

1.04 Schedule

The schedule set out herein represents the Municipality of Magnetawan's best estimate of the schedule that will be followed, and it is intended to be a guideline.

The approximate schedule is as follows:

RFP Issue Date	**Thursday March 28, 2024**
Final date of posting addenda	**Tuesday April 9, 2024 by 4:30 p.m.**
Proposal Submission Deadline	**Thursday April 18, 2024 by 3:00 p.m.**
Proposal Opening	**Thursday April 18, 2024 by 3:30 p.m.**

1.05 Required Review and Clarification

Bidders shall carefully review this RFP. If questions concerning clarification of the contents of this document arise, the questions must be made in writing and received by the Lead Contact to allow time for the issuance of any necessary addenda. Protests based on any omission or error or on the content of the RFP will be disallowed if these perceived faults have not been brought to the attention of the Lead Contact.

In submitting a Proposal, the Bidder acknowledges that they have read, completely understand, and accept the terms and conditions of the RFP in full. The Municipality of Magnetawan is not responsible for any misunderstanding of the RFP.

1.06 Amendments to the RFP

The Municipality of Magnetawan may issue addenda as they are received, clarify and/or modify certain aspects of the RFP prior to the Proposal Submission Deadline. No addenda shall be posted after **Tuesday April 9, 2024**. Addenda will be posted to our website at www.magnetawan.com and will be available in the Municipal Office.

1.07 Reserved Rights of the Municipality of Magnetawan

The Municipality of Magnetawan reserves the right to:

a. make public the names of any or all Bidders and their quoted price.
b. request written clarification or the submission of supplementary written information in relation to the clarification request from any Bidder and incorporate a Bidder's response to that request for clarification into the Bidder's Proposal.
c. adjust a Bidder's scoring or reject a Bidder's Proposal based on:
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   iv) the information provided by a Bidder pursuant to the Municipality of Magnetawan exercising its clarification rights under this RFP process; or
   v) other relevant information that arises during the RFP process.
d. verify with any Bidder or with a third party any information set out in a Proposal.
e. check references other than those provided by any Bidder.
f. disqualify any Bidder whose Proposal contains misrepresentations and/or any other inaccurate and/or misleading information or qualifications.
g. disqualify any Bidder or the Proposal of any Bidder who has engaged in conduct prohibited by this RFP.
h. make changes, including substantial changes, to this RFP provided that those changes are issued by way of addenda in the manner set out in this RFP.
i. select the Bidder other than the Bidder whose Proposal reflects the lowest cost to the Municipality of Magnetawan or the highest overall score.
j. cancel this RFP process at any stage.
k. cancel this RFP process at any stage and issue a new RFP for the same or similar deliverables.
l. accept or reject any or all Proposals in whole or in part.
m. discuss with any Bidder different or additional terms to those contemplated in this RFP or in any Bidder's Proposal.
n. if a single Proposal is received, reject the Proposal of the sole Bidder, and cancel this RFP process
o. to negotiate with the two lowest Bidder(s).

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The Municipality of Magnetawan shall not pay any costs associated with the preparation, submission, or presentation of the Bidder's Proposal. The Municipality of Magnetawan shall not be liable for any expenses, costs or losses suffered by the Bidder or any third party resulting from the Municipality of Magnetawan exercising any of its expressed or implied rights under this RFP.

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Bidders hereby acknowledge that their Proposals shall be irrevocable for a period of 60 days from the Proposal submission deadline. Extensions to this period may be granted with the mutual agreement of the Municipality of Magnetawan and the successful Bidder and may be initiated by either party.

1.10 Confidentiality and Ownership

Any information provided to the Bidder by the Municipality of Magnetawan before, during or after the project is completed shall be treated as confidential and shall not be used or communicated by the Bidder or any third party in any way unless otherwise identified or permitted by the Municipality of Magnetawan. The information, reports, documentation, plans, etc. that are produced by the successful Bidder in response to this project shall become the exclusive property of the Municipality of Magnetawan. However, intellectual property, such as specific tools, templates, processes, etc. that the Bidder provides as part of the deliverables remains the property of the Bidder.

1.11 Invoicing

The Vendor will be solely responsible submitting a proper invoice as defined in the Construction Act, R.S.O. 1990 to the Municipality in accordance with the schedule and requirements of Section 2.04. In addition to the statutory requirements of a proper invoice, Contractors shall also submit the following documentation to the Municipality:

a. A valid WSIB clearance certificate that covers the invoice period;
b. If holdback is being retained by the Municipality, then on the second invoice (if applicable) and every invoice thereafter, a Statutory Declaration from the Contractor declaring that all accounts for labour, subcontracts, productions, construction equipment, and other indebtedness which may have incurred by the Contractor in the substantial performance of the Work and for which the Municipality might in any way be held responsible have been paid in full, except for amounts properly retained as a holdback or as an identified amount in the dispute on form CCDC 9A-2018 or some other alternative form acceptable to the Municipality; and
c. Supporting documentation including weight tickets for materials used to substantiate the Work delivered and/or performed to date.

1.12 Method of Delivery of Invoices

a. The Contractor shall send invoices to both the attention of the Municipal contact(s) specified in the Contract and the Treasurer. The Contractor shall reference the invoice Project Name in the email subject line and/or envelope.
b. Invoices not received by the Municipal contacts set out herein as instructed will not be acknowledged or considered received by the Municipality.
c. Invoices delivered after 4:00 pm between Monday to Friday or statutory holiday or weekend will be considered received on the next business day.

1.13 Processing of Proper Invoices
Failure of the Contractor to submit a Proper invoice will not be processed for the payment by the Municipality until a Proper invoice is received by the Municipality. It is the Contractor's responsibility to submit and re-submit a Proper Invoice to the Municipality whether the Municipality provides notice or not.

1.14 Payment Disputes

a. Upon receipt of a Proper Invoice from the Contractor, the Municipality may approve or dispute – all or part of the contents of the Proper Invoice.
b. If the Municipality does not agree with the invoiced Work or amounts, the Municipality will review the invoice with the Contractor and try to resolve the disputed amounts within ten (10) calendar days from the date of receipt. If the invoice cannot be resolved between the Municipality and the Contractor within ten (10) calendar days, the Municipality may pay the portion that it determines is owing and will include with the payment an explanation for any reduction of the invoiced amount. Any Notice of Non-Payment shall comply with the Construction Act.
c. The Municipality may withhold payment under the Contract for any disputed amounts, without interest until such dispute is settled or resolved – informally or formally i.e. litigation, adjudication or any formal dispute resolution procedure.
d. No payment made under the Contract will constitute a waiver of any terms of the Contract or any other rights available at law or equity.
e. Unless otherwise agreed to by the parties, the Municipality will not be liable for any charge or fees for late payment.
f. If the Contractor is in any way indebted to the Municipality, either under the terms of the Contract or for any other reason, the Municipality shall have the right of set-off to the extent of such debt.

1.15 Freedom of Information
Any personal information required in the Proposal is received under the authority of the Municipality of Magnetawan. This information shall be an integral component of the submission. All written Proposals received by the Municipality of Magnetawan become a public record. Once a Proposal is accepted by the Municipality of Magnetawan and the contract has been awarded, all information contained in the Proposals may be available to the public, including personal information. Questions about the collection of personal information and the *Municipal Freedom of Information and Protection of Privacy Act, 1989, R.S.O. 1990*, as amended may be directed to the Lead Contact.

1.16 Additional Requirements

a. A certified cheque made payable to the Municipality of Magnetawan in the amount of ten per cent (10%) of the total Proposal must be submitted with the Proposal, for deposit purposes. Deposit cheques of unsuccessful bidders will be returned within ten business (10) days of the Proposal opening. The cheque of the successful bidder shall be retained until the Municipality's acceptance of the completed work.
OR
b. The successful bidder shall file with the Municipality of Magnetawan, a completed Performance Bond. The Bond shall be signed and sealed by a recognized Bonding Company, in the amount of one hundred per cent (100%) of the total estimated Proposal.

Section 2 Scope of Work and Project Requirements

2.01 Scope of Work

Surface Treatment

The Municipality requires an estimated 19,200 m^2 of Surface Treatment (Double Lift Tar & Chip) on Ahmic Lake Road from Ako Mak Rd to Ahmic/George St (Ahmic Harbour) **see Schedule A**.

This will include:

Supply and Apply Granular A **see Schedule B**

Supply and Apply Granular 2" minus in two individual sections **see Schedule C**

Roto-Mill from Ako Mak to Ahmic St (Ahmic Harbour) **see Schedule D**

Roto-Mill 2 separate sections being North St and Grindstone Rd SS **see Schedule E**

Roto-Mill is to be coordinated to be done with Surface Treatment so as to reduce traffic delays etc. to the Residents.

Traffic Control is the responsibility of the Contractor as per the Ontario Traffic Manual Book 7.

Warning Loose Gravel Signs (float) to be posted.

Overhead Wire Warning Signs to be posted.

Spills Reporting Spills or discharges of pollutants or contaminates under the control of the Contractor, and spills or discharges of pollutants or contaminants that are the result of the Contractor's operations that cause or are likely to cause adverse effects shall forthwith be reported to the Contract Administrator. Such spills or discharges and their adverse effects shall be as defined in the Environmental Protection Act R.S.O. 1980. This reporting shall not relieve the Contractor of his/her legislated responsibilities regarding such spills or discharges.

Preparation work RE Grading and Compacting to be completed by the Municipality of Magnetawan Roads Department.

2.02 Services Required

The services to be provided by the successful Bidder will include but not be limited to those areas as set out below. Generally, services provided by the successful Bidder in each area shall include but not be limited to:

A penalty of $500 /day, at the Municipality's discretion may be applied if agreed to quantities are not supplied on schedule. Meet the specification within this Proposal, then the Municipality has the right to refuse material, be reimbursed for the inferior material and award the remainder of the contract to another Bidder.

SCHEDULE A 2024-02

Location All Marked Out	Required Work	Length (m)		Width (m)	Sq. M	Price
Ahmic Lake Rd Ako Mak Rd to Ahmic St	Double Lift Tar & Chip, Traffic Control	3,200		6	19,200	$
Totals					19,200	$
Per Square Metre						

SCHEDULE B 2024-02

Location All Marked Out	Required Work	Length (m)		Width (m)	Sq. M	Price
Ahmic Lake Rd Ako Mak Rd to Ahmic St	Supply and Apply A Gravel Traffic Control	3,200		6	19,200	$
Totals					19,200	$
Per Square Metre						

****Depth of Gravel to be 8cm unless otherwise noted.**

SCHEDULE C 2024-02

Location All Marked Out	Required Work	Length (m)		Width (m)	Sq. M	Price
Ahmic Lake Rd Ako Mak Rd to Ahmic St **2 individual locations within the above to be premarked**	Supply and Apply 2" Minus Lift Traffic Control	700		6	4,200	$
Totals					4,200	$
Per Square Metre						

****Depth of Gravel to be 15 cm unless otherwise noted.**

SCHEDULE D 2024-02

Location All Marked Out	Required Work	Length (m)		Width (m)	Sq. M	Price
Ahmic Lake Rd Ako Mak Rd to Ahmic St	Roto-Mill Marked Sections Traffic Control	3,200		6	19,200	$
Totals					19,200	$
Per Square Metre						

SCHEDULE E 2024-02

Location All Marked Out	Required Work	Length (m)		Width (m)	Sq. M	Price
North St	Roto-Mill Marked Sections Traffic Control	300		6	1,800	$
Grindstone Rd	Roto-Mill Marked Sections Traffic Control	500		6	3,000	$
Totals					4,800	$
Per Square Metre						

2.03 General Conditions
Ontario Provincial Standard Specification and Form M-100

Form M-100 "General Conditions of Contract: and the Ontario Provincial Standard Specifications listed below apply on this Contract, unless otherwise stated in the attached Proposal documents. The particular revision in effect at the time the Contract is advertised, shall apply. Where further detail or clarification is required, reference shall be made to the appropriate Ontario Provincial Standard Specification below, or to Form M-100. Form M-100 and the following specifications are available for review at the Office of the Municipal Clerk. Copies may be obtained from the Ministry of Transportation in Huntsville, Ontario.

1. OPSS FORM 304.
2. OPSS FORM 1006.
3. OPSS FORM 501.
4. OPSS FORM MUNI 330
5. OPSS FORM 1103
6. Ontario Traffic Manual Book 7

2.04 Core Key Deliverables/Requirements

The Municipality has the following general requirements of a potential preferred vendor:

The successful bidder shall deliver a certified copy of the Firm's Public Liability and Property Damage Insurance Policy for the works, within ten (10) calendar days of receiving the Acceptance Notice. Coverage shall be at least five million dollars ($5,000,000) per accident in the name of the Municipality. Failure to provide such proof shall result in cancellation of the Contract and forfeiture of the bid deposit. (Also see Form M-100, Subsections 106-1 and 106-2)

a. The successful bidder shall also deliver proof of Workman' s Safety Insurance Board coverage within ten (10) calendar days of receiving the Acceptance Notice. The Municipality may also require HST compliance.

2.05 Payment Schedule

Payment of the contract amount, subject to the statutory holdback (*Construction Act*) and the deficiency holdback referenced in section 2.05, shall be made promptly upon the Issuance of the Certificate of Substantial Completion and the receipt of a proper invoice as set out in section 1.11.

2.06 Deficiency Hold Back
In addition to statutory holdback and any other remedy available to the Municipality, the Municipality may withhold up to Five percent (5%) of the total value of Work performed ("Deficiency Holdback") for a period of up to two (2) years following the Substantial Performance of the Contract. Upon rectification and completion of the deficiencies in accordance with the Contract Documents and as approved by the Municipality and/or Contract Administrator, the Deficiency Holdback (less any monies owed to the Municipality by the Contractor) will be released to the Contractor. All monies payable to the Municipality by the Contractor, including but not limited to the costs and expenses incurred to rectify the deficiencies that the Contractor fails to rectify and complete to the Municipality's satisfaction may be retained out of the Deficiency Holdback.

2.07 Performance Evaluation:
Failure to execute the contract in a competent manner shall result in the bidder's disqualification from bidding on the Municipalities future contracts for a period of two (2) years.

2.08 Completion Date:
The Contractor shall complete the work by: **September 27, 2024**
If the time limit above is not sufficient to permit completion by the Contractor working a normal number of hours, the Contractor shall make changes to permit the work to be completed by the above date. Additional costs incurred shall be deemed to be included in the price bid for the works. If the time limit above is not enough to permit completion by the Contractor, working a normal number of hours, the Contractor shall make changes to permit the work to be completed within the allotted time. Additional costs incurred shall be deemed to be included in the price submitted by the Bidder for this Proposal.
If the work is not completed by the above time frame or by an amended time frame allowed by an approved extension of time (see Form M-100, Subsection 107-2) then the Contractor agrees to pay the Municipality of Magnetawan the sum of Five Hundred Dollars ($500.00) per calendar day, for each day's delay in finishing the work, excluding weekends.

Section 3 Requirements

3.01 Submission

For the Municipality of Magnetawan to evaluate Proposals fairly and completely, Bidders shall provide **all** information requested in the format set out in the RFP. Failure to provide all required information as detailed in this section may result in the Bidder being disqualified or scoring poorly in the evaluation.

Each Proponent shall submit one (1) set of their Proposal, containing the following items:

• An indication of the Proponent's understanding of the project scope and requirements, including how the specific required services shall be met.	
• An overview of the Company submitting the proposal, along with an overview of any sub-contractors which will be taking part in the work on behalf of the Proponent, and their legal/contractual relationship to the Proponent.	
• An overview of the Proponent's experience and expertise, as well as the expertise of any sub-contractors that will be involved as part of the Proponent's team.	
• A Completed proposal package including signatures.	
• Proposal Addendums signed by Proponent for acknowledgement.	
• All necessary funds.	

3.02 Evaluation Criteria, Process and Award

The Municipality of Magnetawan may make an award based on the proposals received without further discussion with the Bidders. Therefore, each initial offer should contain the Bidder's best terms/information, including all required documentation as listed in this RFP.
The evaluation committee will recommend Award to Council for the Bidder achieving the specifications required and the lowest price.

The successful Bidder shall be notified of the Award in writing to the e-mail address given on the Form of Proposal, and/or may be contacted verbally by the Lead Contact.

Section 4 Evaluation of the Proposals

4.01 Evaluation Criteria, Process and Award

As part of the evaluation process, the Municipality of Magnetawan may contact one or more Bidders to clarify or obtain more information about their Proposal or to request the Bidder to exhibit or otherwise demonstrate the information contained therein. The purpose of these discussions will be to ensure full understanding of the requirements of the RFP and Proposal. Discussions will be limited to specific sections of the RFP identified by the evaluation committee. The Lead Contact will only hold discussions with Bidders who have submitted a proposal deemed to be reasonably acceptable for Award.

The Municipality of Magnetawan may make an award based on the proposals received without further discussion with the Bidders. Therefore, each initial offer should contain the Bidder's best terms/information, including all required documentation as listed in this RFP.

4.02 Basis of Rejection of Proposal

Proposal not conforming to the requirements within this document and/or the following will be disqualified:

a. Proposal must be legible, in ink, typewritten, or by printer.
b. Proposal must be in the possession of the Municipality of Magnetawan by the closing date and time and on form provided.
c. Proposal must be signed and sealed by an authorized official of the bidding organization. A joint proposal must be signed and sealed by each company.

The Contractor has carefully examined the conditions and specifications attached and referred to in this contract, and has carefully examined the site and work location (see Form M-100, Sub-section 102-2), and understands and accepts the said conditions and specifications, and for the prices set forth in this proposal, hereby offers to furnish all labour, equipment and materials, except as otherwise specified in the contract, to complete the work in strict accordance with said conditions and specifications.

Attached to this proposal is a certified cheque, in the amount of 10% of the total proposal, made payable to the Municipality of Magnetawan. The proceeds of this cheque shall, upon acceptance of the proposal, constitute a deposit which shall be forfeited to the Municipality of Magnetawan if the Contractor fails to perform the work in accordance with the conditions and specifications referred to or contained in this proposal.

It is agreed that the proposal quantities are estimated only and may be increased or decreased by the Municipality without alterations of the proposal price. However, such increases or decreases shall not exceed 20%. (See Form M-100, Subsection 103-1)

It is also agreed that upon acceptance in writing by the Municipality of Magnetawan this proposal form becomes the agreement for the performance of the work between the contractor and the Municipality.

Section 5 Form of Proposal

I/We, the Undersigned, having examined this Request for Proposal, do hereby offer to enter into an Agreement with the Municipality of Magnetawan to provide product as noted above, without undue delay, and by completion date.

I, We _____
(Name-Print) (Position)

of _____
(Company Name)

Dated at _____ this _____ day of _____, 2021.

_____
AUTHORIZED SIGNATURE

_____
ADDRESS

_____
CITY PROVINCE POSTAL CODE

_____
TELEPHONE NO. FACSIMILE NO. E-MAIL ADDRESS

Receipt of any issued addenda shall be acknowledged by initialing in the space provided below.

Addendum No. 1 _____ Addendum No. 2 _____ Addendum No. 3 _____

Receipt of any issued addenda shall be acknowledged by initialing in the space provided below
Last posted addendum on the website on **Tuesday April 9, 2024** _____

Signature in the designated space, by an authorized officer of the Bidder's company affirms acceptance of the Request for Proposal requirements set forth in this document, the associated costs attributed to the business arrangement between the Bidder and the Municipality of Magnetawan, and hereby certifies that the information supplied in this Proposal to be true and complete in all respects.

Company Seal

HAZMAT DAY 2024

Saturday July 13, 2024

10 AM TO 3 PM

Cars will be permitted to enter the parking lot via the

Chapman Landfill Entrance at 259 Rocky Road

ATTENDING HAZMAT?
PLEASE ACCESS THE CHAPMAN LANDFILL
VIA MILLER ROAD!

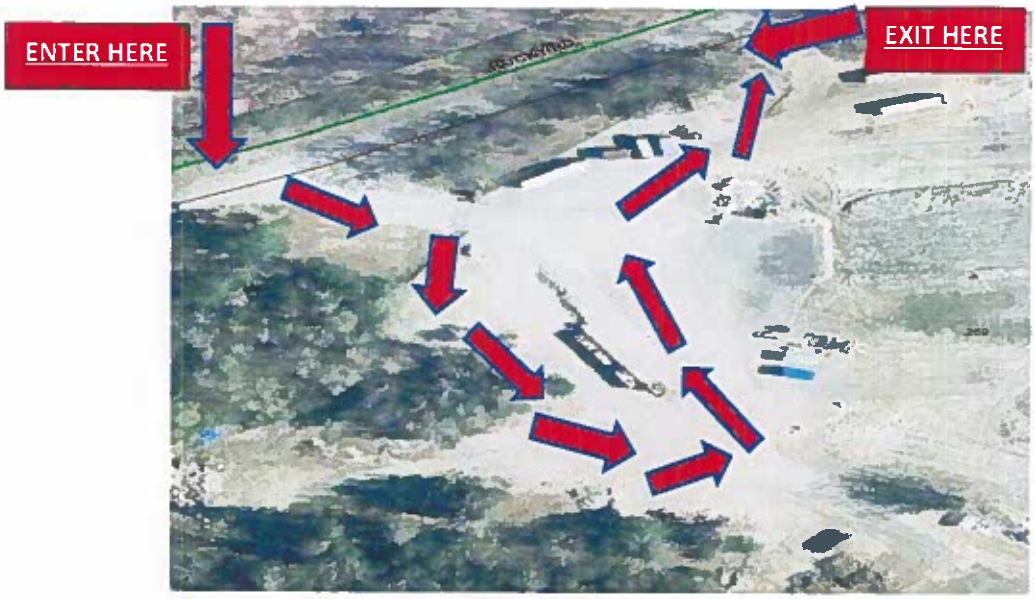
Please see mapping for correct Entrance/Exit

You must be a ratepayer of the Municipality of Magnetawan, present your landfill card and identification to participate in HAZMAT DAY

PLEASE NOTE WAIT TIMES MAY BE LONG

Want to avoid the long line up? Partner up with your Magnetawan friends and neighbours to take one car with all your Hazmat Materials! Long line up got ya down? Grab some take out from one of our amazing restaurants and chow down while in line!

Hazardous Items Include: Aerosols, Batteries, Medicines, Diabetic Needles, Fluorescent Light Tubes, Flammables, Motor Oil, Transmission Fluid. Fuel, Paint, Pesticides and Propane Cylinders



NOT ATTENDING HAZMAT?
DON'T WORRY YOU CAN ACCESS THE CHAPMAN LANDFILL
VIA NIPISSING ROAD FOR YOUR REGULAR HOUSEHOLD WASTE!

Municipality of Magnetawan

2024 PUBLIC ART

"OUT OF WATER"

TEMPORARY INSTALLATION PROJECT
MAGNETAWAN VILLAGE GREEN

CONTACT THE MUNICIPAL OFFICE TO SPONSOR YOUR FISH!

Frylings $20, Juvenile $30, Adults $45 Lunkers $60

#watchtheschoolgrow #magswhereitsat

For more information contact us at the Municipal Office at (705) 387-3947 or email us at recreation@magnetawan.com

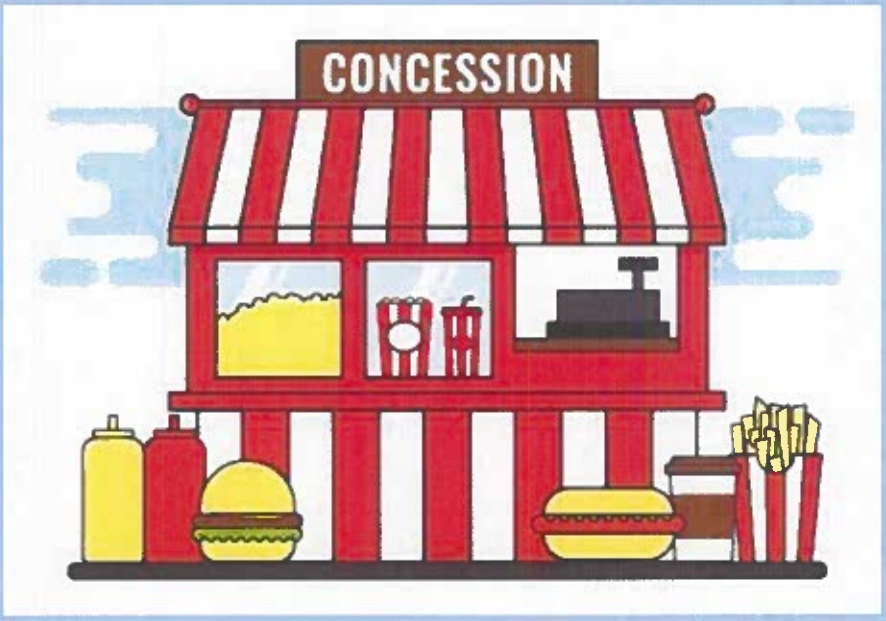
Municipality of Magnetawan

CALL FOR CONCESSION STAND OPERATORS

Do you have a fundraising initiative?

The Municipality is looking for a Concession Stand Operator to participate in Music in the Park, Art in the Park and Rollerskating!

For more information contact us at (705) 387-3947 or at recreation@magnetawan.com



Municipality of Magnetawan

Municipality of Magnetawan

ICYMI
In Case You Missed It!
Council Highlights
March 13, 2024

To read the complete minutes, agenda packages and by-laws please visit our website at www.magnetawan.com

Council passed Resolution 2024-73 thanking the Magnetawan Horticultural Society for their great work in our community! Council also authorized a donation to the Society in the amount of $1,800 for 2024.

GREAT NEWS! Staff applied for grant funding and were successful in their application to the Northern Ontario Heritage Fund Corporation (NOHFC). The approved project for funding of $375,000 will include replacement and repairs to municipal docks located by the lower locks and old marina site (South Sparks Street).

Council passed Resolution 2024-82 thanking the residents for their nominations for the Ontario Senior of the Year Award for 2024. Council carefully considered each nomination and extends its thanks to all our WONDERFUL SENIOR volunteers in our community! Congratulations to Harvey Sohm the Ontario Senior of the Year and our SUPER SENIOR for 2024! Harvey has been an active volunteer with the Agricultural Society, Horticultural Society and the Lions' Club as well as sitting on our Community Centre Board. You can find Harvey Saturdays at the barn helping organize the White Elephant Sale or most days helping taking care of our Community Garden!

Council passed resolution 2024-65 thanking Jim Shedden for his deputation Repairing and Improving Baseball Field Croft Recreational Park. Council also gave permission to Jim and his team of volunteers to make improvements to the baseball park!
LET'S PLAY BALL!

That there is a frequently asked questions page on our website?
To check it out visit our Did You Know? Frequently Asked Questions Page under Residents on our Website!

The next open public meeting of Council is April 10, 2024, at 1:00 pm at the Magnetawan Community Centre.

Questions? Concerns? Ideas? Contact the Municipal Office at (705) 387-3947 or by email at info@magnetawan.com

Council Approval Accounts Payable and Payroll

Meeting Date: April 10/2024

Accounts Payable	Amount
Batch # 2024-00018 Cheque Date: Mar 6/24 From: 25541 To: 25543	$226,305.00
Batch # 2024-00023 Cheque Date: Mar 13/24 From: 25544 To: 25544	$ 29,583.44
Batch # 2024-00025 Cheque Date: Mar. 25/24 From: 25545 To: 25588	$65,809.08
EFT Batch # 2024-00026	$ 24,650.62
Total Accounts Payable	$ 346,348.14

Cancelled Cheques

Payroll	
Staff Pay Pay Period: # 5 All Direct Deposit	$ 41,903.03
Staff Pay Pay Period: # All Direct Deposit	$ 42,217.75
Staff Pay Pay Period: # All Direct Deposit	$
Council Pay	
Pay Period: # 5 All Direct Deposit	$ 4,764.02
Pay Period: # All Direct Deposit	$
Total Payroll	$ 88,884.80
Total for Resolution	$ 435,232.94

Municipality of Magnetawan
List Of Accounts for Approval
Batch: 2024-00022 to 2024-00028

Bank Code - CURR - CURRENT ACCOUNT

COMPUTER CHEQUE

Payment #	Date	Vendor Name / Invoice #	Reference	Invoice Amount	Payment Amount
25541	**3/6/2024**	**CLODD, DANIELLE**			
		20240302	MARCH 8TH/24 COOKIE DECOR	800.00	800.00
25542	**3/6/2024**	**JADE EQUIPMENT CO. LTD.**			
		E00572	NEW BACKHOE	224,305.00	224,305.00
25543	**3/6/2024**	**JIMMY, MCMURDO**			
		MARCH8/2024	MARCH 8TH SENIORS DINNER	1,200.00	1,200.00
25544	**3/13/2024**	**WASTE CONNECTIONS OF CANADA II**			
		7113-0000338801	JANUARY 2024 WASTE DISPOS/	14,256.29	
		7113-0000339702	FEBRUARY 2024 WASTE DISPO	15,327.15	29,583.44
25545	**3/25/2024**	**ACTIVE LOCK AND SAFE**			
		22371	PARKS WASHROOM PARTS	514.15	514.15
25546	**3/25/2024**	**ABC OVERHEAD GARAGE DOORS**			
		24838	FIX GARAGE DOOR-18 MILLER	220.35	220.35
25547	**3/25/2024**	**THE ENGRAVING SHOPPE**			
		98837	NAMEPLATE	22.60	22.60
25548	**3/25/2024**	**BELL MOBILITY INC**			
		50066875MAR24	TOWER RENTAL PW & FD	133.00	133.00
25549	**3/25/2024**	**BEATTY PRINTING**			
		58560	BUSINESS CARDS AND MUSEUI	419.08	419.08
25550	**3/25/2024**	**COMWAVE**			
		348685	VOIP LINES MARCH 2024	55.93	55.93
25551	**3/25/2024**	**CRAIG'S WELDING & FABRICATION**			
		2190	TRUCK #22 WELDING REPAIR	161.02	161.02
25552	**3/25/2024**	**Sam Dunnett**			
		03072024	CAPB MILEAGE	49.00	49.00
25553	**3/25/2024**	**FIRE-ALERT**			
		9348	NEW FIRE EXTINGUISHERS AT	263.28	263.28
25554	**3/25/2024**	**FIREHALL BOOKSTORE**			
		BK0016142	FIRE DEPARTMENT WORK BOO	219.61	219.61
25555	**3/25/2024**	**JON HIND**			
		01212024	ROMA CONFERENCE	42.94	
		01222024	ROMA CONFRENCE	28.25	
		53077103	ROMA CONFRENCE	524.64	595.83
25556	**3/25/2024**	**HOSE TECHNOLOGY LTD.**			
		179190	TRUCK # 22, 28, 29 REPAIR PAR	1,765.43	1,765.43
25557	**3/25/2024**	**BRANDT LAURA**			
		03132024	POSTAL FEE - GEOCACHE	37.99	37.99
25558	**3/25/2024**	**MAGNETAWAN BUILDING CENTRE (P**			
		101-135465	SUPPLIES	32.68	32.68
25559	**3/25/2024**	**MAGNETAWAN BUILDING CENTRE (R**			
		104-100314	SUPPLIES	3.38	3.38
25560	**3/25/2024**	**MAGNETAWAN BUILDING CENTRE (F**			
		101-135734	SUPPLIES	32.45	32.45
25561	**3/25/2024**	**MAGNETAWAN BUILDING CENTRE (L**			
		101-135557	SUPLIES	61.27	
		103-124724	SUPPLIES	37.26	98.53
25562	**3/25/2024**	**MAP SUNDRIDGE**			

COMPUTER CHEQUE

Payment #	Date	Vendor Name / Invoice #		Reference	Invoice Amount	Payment Amount
		863727/3		TRUCK # 22 MUFFLER CLAMP	11.84	11.84
25563	**3/25/2024**	**MAGNETAWAN HORTICULTURAL SO(**				
		2024-73		COUNCIL DONATION HORTICUL	1,800.00	1,800.00
25564	**3/25/2024**	**MAGNETAWAN BAIT & TACKLE (PARI**				
		0001382565		FAMILY DAY	36.44	36.44
25565	**3/25/2024**	**JIM MOORE PETROLEUM**				
		642611		DYED DIESEL	448.62	
		642612		PREMIUM GASOLINE	1,614.88	
		642610		CLEAR DIESEL	1,618.62	
		643094		DYED FURNACE OIL PARKS GAI	453.21	
		641959		FURNACE OIL 81 ALBERT	671.47	
		642018		DYED DIESEL	211.02	
		642323		PREMIUM GAS	337.94	
		642017		CLEAR DIESEL	3,202.53	8,558.29
25566	**3/25/2024**	**MOORE PROPANE LIMITED**				
		3015023		PROPANE 259 ROCKY ROAD	425.29	
		19005674		PROPANE CROFT LANDFILL	180.49	
		6022375		PROPANE 18 MILLER RD	2,520.80	
		19005675		PROPANE 60 AHMIC ST	621.13	3,747.71
25567	**3/25/2024**	**MHBC PLANNING LIMITED**				
		5032865		MAGNETAWAN - STEVENSON C	489.86	
		5032866		LANGFORD ZBA (NEW LOT ON I	3,275.87	3,765.73
25568	**3/25/2024**	**MY-TECH INFORMATION TECHNOLOG**				
		02292024		FEBRUARY IT SERVICES	2,203.50	2,203.50
25569	**3/25/2024**	**NEAR NORTH LABORATORIES INC.**				
		100609		WATER TESTS	137.33	137.33
25570	**3/25/2024**	**NORTH BAY PARRY SOUND DISTRICT**				
		MARCH2024		MARCH 2024 LEVY	3,949.00	
		APRIL2024		APRIL 2024 LEVY	3,949.00	7,898.00
25571	**3/25/2024**	**Hydro One Networks**				
		3189MARCH24		14 CONCESSION LOT 18	35.08	
		2621MAR2024		60 AHMIC ST	202.08	
		6780		6527 HWY 124	30.11	267.27
25572	**3/25/2024**	**ORKIN CANADA CORPORATION**				
		C-4458475		CROFT LANDFILL ORKIN CARE	50.85	
		C-4458176		CHAPMAN LANDFILL ORKIN CAI	50.85	
		C-4458177		PUBLIC WORKS GARAGE ORKII	84.75	186.45
25573	**3/25/2024**	**GF PRESTON SALES AND SERVICE L'**				
		IN03375		PARKS PARTS	67.78	
		W019603		ROADS - BROOM REPAIR	717.55	785.33
25574	**3/25/2024**	**PINCHIN LTD.**				
		1621660	**Accrual**	SURFACE WATER ASSESSMEN	7,345.00	7,345.00
25575	**3/25/2024**	**Red Stallion**				
		001661		ROADS SUPPLIES	420.62	
		001662		LANDFILL RECYCLE SUPPLIES	159.78	580.40
25576	**3/25/2024**	**TOWNSHIP OF RYERSON**				
		RTO 2024-016		2024 SOUTH EAST PS FIRE TRA	4,170.41	4,170.41
25577	**3/25/2024**	**SDB TRUCK & EQUIPMENT REPAIRS**				

COMPUTER CHEQUE

Payment #	Date	Vendor Name / Invoice #	Reference	Invoice Amount	Payment Amount
		13255	TRUCK #12 MONTHLY INSPECTI	96.05	
		13235	TRUCK #521 SAFETY INSPECTI(	889.31	
		13233	TRUCK 510 SAFETY INSPECTIO	395.50	
		13232	ATV MOBILE REPAIR SAFETY IN	282.50	1,663.36
25578	**3/25/2024**	**SLING-CHOKER MFG. (NORTH BAY) L**			
		104393	SAFETY SUPPLIES	70.11	70.11
25579	**3/25/2024**	**CHARLES SAUNDERS**			
		3882	ROADS TRAINING	13.82	
		4165	ROADS TRAINING	45.15	58.97
25580	**3/25/2024**	**STAPLES BUSINESS ADVANTAGE**			
		65845544	OFFICE SUPPLIES	123.43	
		65892915	OFFICE SUPPLIES	64.72	
		65328284	OFFICE SUPPLIES	68.67	256.82
25581	**3/25/2024**	**SPECTRUM TELECOM GROUP LTD**			
		C1299489	TOWER RENTAL - PW & FD	463.30	463.30
25582	**3/25/2024**	**SAM'S COUNTRY CLEANING**			
		1515	OFFICE MAINTENANCE	90.40	90.40
25583	**3/25/2024**	**SIGNCRAFT CANADA INC.**			
		2561	SIGNS PARKS & PUBLIC WORK!	632.80	632.80
25584	**3/25/2024**	**TRUE NORTH CRETE**			
		2282	DEPOSIT COLUMBARIUM	1,000.00	1,000.00
25585	**3/25/2024**	**TRACKMATICS INC**			
		41925	NEW BACKHOE GPS MONITORI	452.00	
		41891	ROADS MONTHLY GPS MONITO	541.27	993.27
25586	**3/25/2024**	**D.M. WILLS ASSOCIATES**			
		25749	UPDATE TENDER PACKAGE BR	559.35	559.35
25587	**3/25/2024**	**WINDSOR**			
		5300679765	ROADS SAND/SALT	8,466.28	
		5300679885	ROADS SAND/SALTING	4,278.96	12,745.24
25588	**3/25/2024**	**XEROX CANADA LTD**			
		85788619	COPYING EXPENSES	1,157.45	1,157.45
				Total COMPUTER CHEQUE:	321,697.52

ONLINE BANKING

Payment #	Date	Vendor Name / Invoice #	Reference	Invoice Amount	Payment Amount
MAR 8/24	**3/8/2024**	**RECEIVER GENERAL**			
		FEB 15-29 2024	FEB 15-29 PAYROLL REMITTAN(	1,930.08	1,930.08
		FEB 15-29 2024	FEB 15-29 PAYROLL REMMITAN	17,077.49	17,077.49
MAR 8/24	**3/8/2024**	**ROYAL BANK VISA EFT**			
		240221-47169962	MAGNETAWAN G&G COUNCIL L	111.37	111.37
		CA47WZIPACCUI	AMAZON SAFETY SUPPLIES	293.63	293.63
MAR 8/24	**3/8/2024**	**ROYAL BANK VISA EFT**			
		GEOM000628939	GEOCACHING	272.29	272.29
		23946	NETSPECTRUM 18 MILLER RD II	112.94	112.94
		5872436	ONLAND PROPERTY INDEX MAF	5.65	
		5879123	ONLAND PARCEL REGISTER	35.68	
		45356257	SURVEY MONKEY FEE	111.87	153.20

Municipality of Magnetawan
List Of Accounts for Approval
Batch: 2024-00022 to 2024-00028

ONLINE BANKING

Payment #	Date	Vendor Name / Invoice #	Reference	Invoice Amount	Payment Amount
		02232024	CANADA POST REGISTERED M/	14.90	
		2239	MOBILITY SPORTS HOCKEY SLE	1,284.16	1,299.06
		8384219	AMAZON ROCKSNAKE SUPPLIE	358.17	
		356450182	GOTO MEETING BUSINESS FEE	29.38	
		CETWMA4FJ2	FACEBOOK ADVERTISING	9.93	
		JBNJDZKEJ2	FACEBOOK ADVERTISING	4.70	
		02561	OACAO MEMBERSHIP APPLICA'	62.50	464.68
MARCH 8/2024	**3/8/2024**	**ROYAL BANK VISA EFT**			
		03012024	SHELL CHARGE	56.00	56.00
MARCH 8/24	**3/8/2024**	**MINISTER OF FINANCE EFT**			
		FEBRUARY 2024	FEBRUARY EHT REMITTANCE	2,504.87	2,504.87
MARCH 8/24	**3/8/2024**	**ROYAL BANK VISA EFT**			
		CA43L3MFBECI	AMAZON - OFFICE SUPPLIES	15.81	15.81
MARCH 8/24	**3/8/2024**	**ROYAL BANK VISA EFT**			
		23305	NETSPECTRUM PARK WIFI	118.59	
		02/27/24	ARLO SHIPPING	23.46	142.05
		02232024CP	CANADA POST-SHIPPING	31.95	31.95
		FEB 27/24	ARLO SHIPPING	23.46	23.46
				Total ONLINE BANKING:	24,488.88

AUTOMATIC WITHDRAWAL

Payment #	Date	Vendor Name / Invoice #	Reference	Invoice Amount	Payment Amount
MARCH 10/24	**3/10/2024**	**LAKELAND POWER - EFT**			
		072642-00 MAR24	81 ALBERT ST	161.74	161.74
				Total AUTOMATIC WITHDRAWAL:	161.74

Total CURR: 346,348.14

Certified April 10, 2024

Mayor

Treasurer

Date Printed
3/6/2024 1:52 PM

Municipality of Magnetawan
Invoice Posting Audit Trail
Batch # 2024-00018 - MARCH 6 2024
For the Period Ended 3/31/2024

Vendor # / Tr #	Name / Invoice #	Date	Due Date	Reference	PO #	Tax Code	GL Amount
	GL Account # / Description				Transaction Description		
13043	**JIMMY, MCMURDO**						
1	MARCH8/2024	3/1/2024	3/8/2024	MARCH 8TH SENIORS DINNE			
	1-4-2600-2015 - REC - EVENTS				MARCH 8TH SENIORS DIN	HSTBIReb	1,080.64
	1-1-1100-1102 - HST RECEIVABLE-BLENDED				HSTBIReb Tax Code	HSTBIReb	119.36
	1-1-1000-1020 - CURRENT BANK - CREDIT			Ch		Invoice Total:	1,200.00
03096	**CLODD, DANIELLE**						
2	20240302	3/2/2024	3/2/2024	MARCH 8TH/24 COOKIE DEC			
	1-4-2600-2015 - REC - EVENTS				MARCH 8TH/24 COOKIE DE	HSTBIReb	720.43
	1-1-1100-1102 - HST RECEIVABLE-BLENDED				HSTBIReb Tax Code	HSTBIReb	79.57
	1-1-1000-1020 - CURRENT BANK - CREDIT			Ch		Invoice Total:	800.00
10000	**JADE EQUIPMENT CO. LTD.**						
3	E00572	2/29/2024	2/29/2024	NEW BACKHOE			
	1-4-3219-8000 - LOADER - CAPITAL EXPENDITURES				NEW BACKHOE	HSTBIReb	201,994.00
	1-1-1100-1102 - HST RECEIVABLE-BLENDED				HSTBIReb Tax Code	HSTBIReb	22,311.00
	1-1-1000-1020 - CURRENT BANK - CREDIT			Ch		Invoice Total:	224,305.00
						Total for Batch:	226,305.00

GL Account Summary - Committed Expenses

GL Account / Description	Debit Amount	Credit Amount
1-1-1100-1102 - HST RECEIVABLE-BLENDED	22,509.93	
1-4-2600-2015 - REC - EVENTS	1,801.07	
1-4-3219-8000 - LOADER - CAPITAL EXPENDITURES	201,994.00	
1-1-1000-1020 - CURRENT BANK - CREDIT UNION		226,305.00
Totals:	226,305.00	226,305.00

Invoices Printed: 3

Date Printed
3/13/2024 1:49 PM

Municipality of Magnetawan
Invoice Posting Audit Trail
Batch # 2024-00023 - WASTE CONNECTIONS
For the Period Ended 3/31/2024

Vendor # / Tr #	Name / Invoice #	Date	Due Date	Reference	PO #		
	GL Account # / Description				Transaction Description	Tax Code	GL Amount
16059	WASTE CONNECTIONS OF CANAD						
1	7113-0000338801	1/31/2024	1/31/2024	JANUARY 2024 WASTE DISP(			
	1-4-4010-4010 - GARBAGE - CONTRACTS				JANUARY 2024 WASTE DIS	HSTBIReb	2,018.15
	1-4-4030-4012 - RECY - RECYCLING CURBSIDE				JANUARY 2024 WASTE DIS	HSTBIReb	2,386.44
	1-4-4020-4022 - LF - RUBBISH/MISC ITEM DISPOSAL				JANUARY 2024 WASTE DIS	HSTBIReb	2,950.74
	1-4-4030-4014 - RECY - RECYCLING DEPOT				JANUARY 2024 WASTE DIS	HSTBIReb	5,482.93
	1-1-1100-1102 - HST RECEIVABLE-BLENDED				HSTBIReb Tax Code	HSTBIReb	1,418.03
	1-1-1000-1020 - CURRENT BANK - CREDIT	Ch				Invoice Total:	14,256.29
2	7113-0000339702	2/29/2024	2/29/2024	FEBRUARY 2024 WASTE DIS			
	1-4-4010-4010 - GARBAGE - CONTRACTS				FEBRUARY 2024 WASTE D	HSTBIReb	2,018.14
	1-4-4030-4012 - RECY - RECYCLING CURBSIDE				FEBRUARY 2024 WASTE D	HSTBIReb	2,348.82
	1-4-4020-4022 - LF - RUBBISH/MISC ITEM DISPOSAL				FEBRUARY 2024 WASTE D	HSTBIReb	5,850.77
	1-4-4030-4014 - RECY - RECYCLING DEPOT				FEBRUARY 2024 WASTE D	HSTBIReb	3,584.87
	1-1-1100-1102 - HST RECEIVABLE-BLENDED				HSTBIReb Tax Code	HSTBIReb	1,524.55
	1-1-1000-1020 - CURRENT BANK - CREDIT	Ch				Invoice Total:	15,327.15
						Total for Batch:	29,583.44

GL Account Summary - Committed Expenses

GL Account / Description	Debit Amount	Credit Amount
1-1-1100-1102 - HST RECEIVABLE-BLENDED	2,942.58	
1-4-4010-4010 - GARBAGE - CONTRACTS	4,036.29	
1-4-4020-4022 - LF - RUBBISH/MISC ITEM DISPOSAL BIN	8,801.51	
1-4-4030-4012 - RECY - RECYCLING CURBSIDE	4,735.26	
1-4-4030-4014 - RECY - RECYCLING DEPOT	9,067.80	
1-1-1000-1020 - CURRENT BANK - CREDIT UNION		29,583.44
Totals:	29,583.44	29,583.44

Invoices Printed: 2

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

BY-LAW 2024 -

BEING A BY-LAW TO PROVIDE FOR THE EXECUTION OF A CONSENT AGREEMENT WITH THE OWNERS OF THE LANDS HENRY SEIBELS, FRANCES LITTLE AND KATHERINE SEIBELS (RUSSELL) - LEGALLY DESCRIBED AS CROFT CON 4 LOT 6 AND 7 42R-17369 PART 6 AND 7, MUNICIPALITY OF MAGNETAWAN
ROLL NUMBER 4944 030 001078050

WHEREAS the owner of the lands legally described as Croft Con 4 Lot 6 and 7, in the Municipality of Magnetawan applied for consent approval;

AND WHEREAS under 6.2 of the Municipality's Official Plan states Council may permit the development of lands only where the owner enters into an agreement that acknowledges that municipal services to the lands may not be available to the lands and that the Municipality assumes no liability to provide services to the development;

NOW THEREFORE the Council of the Corporation of the Municipality of Magnetawan hereby enacts as follows:

1. That the Municipality of Magnetawan enter into a Consent Agreement substantially in the form attached hereto as the "Agreement".

2. That the Mayor and the Clerk are hereby authorized to execute the Agreement and all documents in connection with the Agreement.

3. The Municipality's solicitor is hereby authorized to register the Agreement against the title of the lands to which it applies.

READ A FIRST, SECOND, AND THIRD TIME, passed, signed and the Seal of the Corporation affixed hereto, this 10th day of April 2024.

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

_____
Mayor

_____
CAO/Clerk

CONSENT AGREEMENT

THIS AGREEMENT made in duplicate this _____ day of _____, 2024.

BETWEEN: HENRY SEIBELS, FRANCES LITTLE AND KATHERINE SEIBELS (RUSSELL) hereinafter called the "Owner(s)"

-and-

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN hereinafter call the "Municipality"

WHEREAS Section 51(26) of the *Planning Act, R.S.O. 1990* authorizes municipalities to enter agreements as a condition of approval of a consent;

AND WHEREAS the Central Almaguin Planning Board granted a consent for the lands owned by the Owner(s) in CROFT CON 4 PT LOT 6 and 7 in the Municipality of Magnetawan;

AND WHEREAS the consent is approved provisionally including the requirement that the applicants enter into an agreement to provide for limited services to be registered on title;

NOWTHEREFORE, THIS AGREEMENT WITNESS THAT, in the consideration of other good and valuable consideration and the sum of One Dollar ($1.00) of lawful money of Canada now paid by the Municipality to the Owner(s), the receipt whereof is hereby acknowledged, the Owner(s) and the Municipality, covenant, declare and agree as follows:

PART A – GENERAL

1. The lands to be bound by the terms and conditions of this Agreement referred to as "the subject lands" are located in the Municipality and more particularly described in Schedule 'A' hereto.
2. The survey plan describing the subject lands is plan 42R-17369.
3. This Agreement shall be registered on title to the subject lands as provided for by Section 51(26) of the *Planning Act, R.S.O. 1990,* as amended, at the expense of the Owner(s).
4. This Agreement will not be amended or removed from the title of the subject lands except where agreed upon by the Municipality and the Owner(s).

PART B – PURPOSE OF THE DEVELOPMENT

5. The Owner(s) has applied for and received approval for a consent on lands located in CROFT CON 4 PT LOT 6 and 7 that creates a new residential lot having access by water.

PART C – LIMITED SERVICES

6. The Owner(s) hereby acknowledges that access to the subject property is provided by water; and therefore, the subject lands are not provided municipal services such as snowplowing, road maintenance, fire services or garbage pick-up and, may not be eligible for service such as school bussing, mail service, policing and/or medical services or any other service.

7. The Owner(s) recognizes that the subject lands will be serviced by private septic systems and individual water supplies at the sole expense of the Owner(s).

PART D – Administration

8. The Owner(s) covenants and agrees to indemnify the Municipality from all claims, costs and causes of action of any nature or kind whatsoever arising out of the consent application or any construction or works undertaken on the subject lands.
9. The Owner(s) acknowledges that this Agreement is entered into under the provisions of Section 51(26) of the *Planning Act, R.S.O. 1990*, as amended and that any expense of the Municipality arising out of the administration and enforcement of this Agreement may be recovered as taxes under Section 441 of the *Municipal Act*, S.O., 2001, c.25, as amended and further that the terms and conditions of this Agreement may be enforced under conditional building permits under the *Building Code Act* and regulations thereunder.
10. The Owner(s) and the Municipality acknowledge that the provisions of Section 67 of the Planning Act, R.S.O. 1990, as amended that provides that persons who contravene Section 51 of the Planning Act are liable on a first conviction to a fine of not more than twenty-five thousand dollars and on a subsequent conviction of not more than ten thousand dollars for each day or part thereof upon which the contravention has continued after the day in which the person was first convicted.
11. This Agreement shall enure to the benefit of and be binding upon the respective successors and assigns of each of the parties hereto.
12. This Agreement shall come into effect on the date of execution by the Municipality and the Owner(s).

Part E – Other By-law Laws, Etc.

13. Nothing in this Agreement shall relieve the Owner from complying with all other applicable by-laws, laws or regulations of the Municipality or any other laws, regulations or policies established by any other level of government. Nothing in this Agreement shall prohibit the Municipality from instituting or pursuing prosecutions in respect of any violations of the said by-laws, laws or regulations.

PART F – REGISTRATION OF AGREEMENT

14. The parties hereto consent to the registration of this Agreement by the Municipality upon the title of the subject lands, which registration shall be included as a legal expense to the Owner. The agreement shall remain on the title of the property and shall apply to any successors.

PART G – INDEMNIFICATION FROM LIABILITY AND RELEASE

15. The Owner covenants and agrees with the Municipality, on behalf of his/her successors and assigns, to indemnify and save harmless the Municipality from any and all actions, suits, claims and demands whatsoever which may arise either directly or indirectly by reason of any work performed by the Owner or on his behalf in connection with the carrying out of the provisions of this Agreement.

PART H – DEFAULT

16. The Owner acknowledges that the expenses of the Municipality arising out of the enforcement of this Agreement may be recovered as taxes under Section 441 of the Municipal Act, S.O., 2001, c.25, as amended.

IN WITNESSETH WHEREOF the Owner and the Municipality have caused their Corporate seals to be affixed over the signature of their respecting signing officers duly authorized in that behalf.

SIGNED, SEALED AND DELIVERED In the presence of:

Witness	HENRY SEIBELS
Witness	FRANCES LITTLE
Witness	KATHERINE SEIBELS (RUSSELL)

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

Mayor, Sam Dunnett

CAO/Clerk, Kerstin Vroom
We have authority to bind the corporation

THIS IS SCHEDULE 'A' TO A CONSENT AGREEMENT
HENRY SEIBELS, FRANCES LITTLE AND KATHERINE SEIBELS (RUSSELL)
AND
THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

CROFT CON 4 PT LOT 6 and 7

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

BY-LAW 2024 -

BEING A BY-LAW TO PROVIDE FOR THE EXECUTION OF A CONSENT AGREEMENT WITH THE OWNERS OF THE LANDS MARK LANGFORD AND LILA LANGFORD - LEGALLY DESCRIBED AS CROFT CON 1 LOT 26 AND 27 42R-22370 PART 5, MUNICIPALITY OF MAGNETAWAN ROLL NUMBER 4944 010 00121600

WHEREAS the owner of the lands legally described as Croft Con 1 Lot 26 and 27, in the Municipality of Magnetawan applied for consent approval;

AND WHEREAS under 6.2 of the Municipality's Official Plan states Council may permit the development of lands only where the owner enters into an agreement that acknowledges that municipal services to the lands may not be available to the lands and that the Municipality assumes no liability to provide services to the development;

NOW THEREFORE the Council of the Corporation of the Municipality of Magnetawan hereby enacts as follows:

1. That the Municipality of Magnetawan enter into a Consent Agreement substantially in the form attached hereto as the "Agreement".

2. That the Mayor and the Clerk are hereby authorized to execute the Agreement and all documents in connection with the Agreement.

3. The Municipality's solicitor is hereby authorized to register the Agreement against the title of the lands to which it applies.

READ A FIRST, SECOND, AND THIRD TIME, passed, signed and the Seal of the Corporation affixed hereto, this 10th day of April 2024.

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

_____
Mayor

_____
CAO/Clerk

CONSENT AGREEMENT

THIS AGREEMENT made in duplicate this _____ day of _____, 2024.

BETWEEN: MARK LANGFORD AND LILA LANGFORD

hereinafter called the "Owner(s)"

-and-

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN hereinafter call the "Municipality"

WHEREAS Section 51(26) of the *Planning Act, R.S.O. 1990* authorizes municipalities to enter agreements as a condition of approval of a consent;

AND WHEREAS the Central Almaguin Planning Board granted a consent for the lands owned by the Owner(s) in CHAPMAN CON 1 PT LOTS 26 and 27 in the Municipality of Magnetawan;

AND WHEREAS the consent is approved provisionally including the requirement that the applicants enter into an agreement to provide for limited services to be registered on title;

NOWTHEREFORE, THIS AGREEMENT WITNESS THAT, in the consideration of other good and valuable consideration and the sum of One Dollar ($1.00) of lawful money of Canada now paid by the Municipality to the Owner(s), the receipt whereof is hereby acknowledged, the Owner(s) and the Municipality, covenant, declare and agree as follows:

PART A – GENERAL

1. The lands to be bound by the terms and conditions of this Agreement referred to as "the subject lands" are located in the Municipality and more particularly described in Schedule 'A' hereto.
2. The survey plan describing the subject lands is plan 42R-22370.
3. This Agreement shall be registered on title to the subject lands as provided for by Section 51(26) of the *Planning Act, R.S.O. 1990*, as amended, at the expense of the Owner(s).
4. This Agreement will not be amended or removed from the title of the subject lands except where agreed upon by the Municipality and the Owner(s).

PART B – PURPOSE OF THE DEVELOPMENT

5. The Owner(s) has applied for and received approval for a consent on lands located in CHAPMAN CON 1 PT LOTS 26 and 27 that creates a new residential lot having access by legal right-of-way.

PART C – LIMITED SERVICES

6. The Owner(s) hereby acknowledges and recognize that the right-of-way being Part 3 and Part 4 of PLAN 42R-22370 is a privately owned road providing access to the subject lands.
7. The Owner(s) hereby covenants and agrees that the road is a private road.
8. The Owner(s) hereby recognizes and agrees that the Municipality is not responsible nor liable for the non-repair of the private road identified in paragraph 6 above.

9. The Owner(s) hereby acknowledges that access to the subject property is provided by a road which is not assumed or maintained by the Municipality; and therefore, is not provided municipal services such as snowplowing, road maintenance, fire services or garbage pick-up and, may not be eligible for service such as school bussing, mail service, policing and/or medical services or any other service.
10. The Owner(s) recognizes that the subject lands will be serviced by private septic systems and individual water supplies at the sole expense of the Owner(s).

PART D – Administration

11. The Owner(s) covenants and agrees to indemnify the Municipality from all claims, costs and causes of action of any nature or kind whatsoever arising out of the consent application or any construction or works undertaken on the subject lands.
12. The Owner(s) acknowledges that this Agreement is entered into under the provisions of Section 51(26) of the *Planning Act, R.S.O. 1990*, as amended and that any expense of the Municipality arising out of the administration and enforcement of this Agreement may be recovered as taxes under Section 441 of the *Municipal Act*, S.O., 2001, c.25, as amended and further that the terms and conditions of this Agreement may be enforced under conditional building permits under the *Building Code Act* and regulations thereunder.
13. The Owner(s) and the Municipality acknowledge that the provisions of Section 67 of the Planning Act, R.S.O. 1990, as amended that provides that persons who contravene Section 51 of the Planning Act are liable on a first conviction to a fine of not more than twenty-five thousand dollars and on a subsequent conviction of not more than ten thousand dollars for each day or part thereof upon which the contravention has continued after the day in which the person was first convicted.
14. This Agreement shall enure to the benefit of and be binding upon the respective successors and assigns of each of the parties hereto.
15. This Agreement shall come into effect on the date of execution by the Municipality and the Owner(s).

Part E – Other By-law Laws, Etc.

16. Nothing in this Agreement shall relieve the Owner from complying with all other applicable by-laws, laws or regulations of the Municipality or any other laws, regulations or policies established by any other level of government. Nothing in this Agreement shall prohibit the Municipality from instituting or pursuing prosecutions in respect of any violations of the said by-laws, laws or regulations.

PART F – REGISTRATION OF AGREEMENT

17. The parties hereto consent to the registration of this Agreement by the Municipality upon the title of the subject lands, which registration shall be included as a legal expense to the Owner. The agreement shall remain on the title of the property and shall apply to any successors.

PART G – INDEMNIFICATION FROM LIABILITY AND RELEASE

18. The Owner covenants and agrees with the Municipality, on behalf of his/her successors and assigns, to indemnify and save harmless the Municipality from any and all actions, suits, claims and demands whatsoever which may arise either directly or indirectly by reason of any work performed

by the Owner or on his behalf in connection with the carrying out of the provisions of this Agreement.

PART H – DEFAULT

19. The Owner acknowledges that the expenses of the Municipality arising out of the enforcement of this Agreement may be recovered as taxes under Section 441 of the Municipal Act, S.O., 2001, c.25, as amended.

IN WITNESSETH WHEREOF the Owner and the Municipality have caused their Corporate seals to be affixed over the signature of their respecting signing officers duly authorized in that behalf.

SIGNED, SEALED AND DELIVERED In the presence of:

_____	_____
Witness	MARK LANGFORD
_____	_____
Witness	LILA LANGFORD

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

_____
Mayor, Sam Dunnett

_____
CAO/Clerk, Kerstin Vroom

We have authority to bind the corporation

THIS IS SCHEDULE 'A' TO A CONSENT AGREEMENT
MARK LANGFORD AND LILA LANGFORD
AND
THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

CHAPMAN CON 1 PT LOTS 26 Part 5

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

BY-LAW NO. 2024 -

Being a By-law to set tax ratios for municipal purposes and levy the rates of taxation for the year 2024

WHEREAS Section 308 (4) of *the Municipal Act, 2001, S.O 2001, C.25*, as amended, provides that a single-tier municipality shall pass a by-law in each year to establish the tax ratios for that year for the municipality.

AND WHEREAS it is necessary for the Council of the Municipality of Magnetawan pursuant to the *Municipal Act, 2001, S.O. , c.25*, as, amended, to raise certain sums for the 2024 taxation year.

AND WHEREAS all property assessment rolls on which the 2024 taxes are to be levied have been returned and revised pursuant to the provision of the *Assessment Act* subject to appeals at present before the District Court and the Ontario Municipal Board;

AND WHEREAS "Residential Assessment", "Commercial Assessment", "Industrial Assessment", "Landfill Assessment", "Farmland Assessment" and "Managed Forest Assessment", as defined in the *Assessment Act* as amended by the *Fair Municipal Finance Act, 1997* and further amended by Regulations, have been determined on the basis of the property assessment rolls;

AND WHEREAS the tax rates on the aforementioned property classes and property sub-classes have been calculated pursuant to the provisions of the *Municipal Act, 2001,S.O. c.25,* as amended and in the manner outlined;

NOW THEREFORE the Council of the Corporation of the Municipality of Magnetawan hereby enacts as follows:

1. **THAT the** following tax ratios shall apply for the taxation year 2024:

Residential property class	1.000000
Multi-residential property class	2.000000
Commercial occupied property class	1.150588
Commercial vacant units property class	0.805412
Industrial occupied property class	1.099934
Industrial vacant units property class	0.714957
Landfill class	6.607119
Farm property class	0.250000
Managed forest property class	0.250000

2. **THAT** for the purpose of this By-law, the commercial property class includes all commercial office property, shopping centre property, and parking lot property, and the industrial property class includes all large industrial property.

3. **THAT** the 2024 current municipal budget be adopted in the following amounts:

Expenditures	Municipal	$ 10,619,510
Public/Separate	Education	$ 1,163,440
TOTAL:		**$11,782,950**
Revenue		$ 4,735,605
Taxation	General Portion	$ 5,883,905
Taxation	School Portion	$ 1,163,440
TOTAL:		**$11,782,950**

2) **THAT** for the year 2024, the Municipality of Magnetawan shall levy the following rates of taxation per current value assessment:

MAP DIVISION 010, 030, 040 (former Chapman, Croft, Spence):

Residential/Farm Assessment:	Education	0.00153000
	General	0.00796870
	TOTAL:	**0.00949870**
Commercial Assessment Occupied:	Education	0.00709582
	General	0.00916869
	TOTAL:	**0.01626451**
Commercial Assessment Vacant:	Education	0.00709582
	General	0.00641809
	TOTAL:	**0.01351391**
Commercial Assessment New Construction	Education	0.00709582
	General	0.00916869
	TOTAL:	**0.01626451**
Industrial Assessment Occupied:	Education	0.00880000
	General	0.00876504
	TOTAL:	**0.01756504**
Industrial Assessment Vacant:	Education	0.00880000
	General	0.00569728
	TOTAL:	**0.01449728**
Landfill Assessment:	Education	0.00880000
	General	0.05265015
	TOTAL:	**0.06145015**
Farmland Assessment:	Education	0.00038250
	General	0.00199218

	TOTAL:	**0.00237468**
Managed Forest Assessment:	Education	0.00038250
	General	0.00199218
	TOTAL:	**0.00237468**

MAP DIVISION 020 (Village of Magnetawan):

Residential/Farm Assessment:	Education	0.00153000
	General	0.00796870
	Special Area Rate	0.00121512
	TOTAL:	**0.01071382**
Multi Residential Assessment:	Education	0.00153000
	General	0.01593740
	Special Area Rate	0.00243024
	TOTAL:	**0.01989764**
Commercial Assessment Occupied	Education	0.00709582
	General	0.00916869
	Special Area Rate	0.00139810
	TOTAL:	**0.01766261**
Commercial Assessment Vacant	Education	0.00709582
	General	0.00641809
	Special Area Rate	0.00097867
	TOTAL:	**0.01449258**
Commercial Assessment - New Construction	Education	0.00709582
	General	0.00916869
	Special Area Rate	0.00139810
	TOTAL	**0.01766261**
Farmland Assessment	Education	0.00038250
	General	0.00199218
	Special Area Rate	0.00030378
	TOTAL:	**0.00267846**

Note: Special Area Costs for Map Division 020 consist of Garbage Collection and Recycling Pick-Up.

3) **THAT** the real property taxes imposed pursuant to the provision of this by-law shall become due and payable on September 27, 2024 and November 27, 2024.

A penalty shall be charged as follows: 1.25% on the first day of default plus an additional 1.25% on the first day of every calendar month thereafter in which the taxes remain unpaid.

4) **THAT** the Treasurer/Tax Collector of the Corporation of the Municipality of Magnetawan shall mail or cause to be mailed to the address of the residence or place of business of each property or person a notice specifying the amount of taxes payable by such person(s) pursuant to the provisions of the by-law.

5) **THAT** the Treasurer/Tax Collector is hereby authorized to accept part payment from time to time on account of any taxes which have become due pursuant to this by-law.

For payments in lieu of taxes due to the Municipality of Magnetawan under the *Municipal Act, 2001, S.O., c.25,* as amended, the actual amount due to the Municipality of Magnetawan will be based on the assessment rolls and the municipal rates of taxation for the year 2024.

6) **THAT** the 2024 municipal budget outlined on the attached Appendix 'A' be and is hereby adopted and forming part of this by-law.

7) **THAT** this by-law takes effect on the date adopted.

READ A FIRST, SECOND, AND THIRD TIME, passed, signed and the Seal of the Corporation affixed hereto, this 10th day of April, 2024.

THE CORPORATION OF THE
MUNICIPALITY OF MAGNETAWAN

_____
Mayor

_____
CAO/Clerk, Kerstin Vroom

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

BY-LAW NO. 2024-

Being a By-law to confirm the proceedings of Council April 10, 2024

WHEREAS Section 5(3) of the *Municipal Act, 2001, S.O. 2001, c.25*, as amended, requires a municipal Council to exercise a municipal power, including a municipality's capacity, rights, powers and privileges under Section 9, by by-law unless the municipality is specifically authorized to do otherwise;

AND WHEREAS the Council of the Municipality of Magnetawan deems it desirable to confirm the proceedings of Council and to ratify decisions made at its meeting hereinafter set out;

NOW THEREFORE the Council of the Corporation of the Municipality of Magnetawan enacts as follows:

1. **Ratification and Confirmation**

   THAT the action of the Council of the Municipality of Magnetawan at its meeting for the aforementioned date(s) with respect to each motion, resolution and other action passed and taken by this Council at its meetings, except where otherwise required, is hereby adopted, ratified, and confirmed as if such proceedings and actions were expressly adopted and confirmed by its separate By-law.

2. **Execution of all Documents**

   THAT the Mayor of the Council of the Municipality of Magnetawan and the proper officers of the Municipality of Magnetawan are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain approvals where required, except where otherwise provided, and the Mayor and Clerk are hereby authorized and directed to execute all necessary documents and to affix the Corporate Seal of the Municipality to such documents.

READ A FIRST, SECOND, AND THIRD TIME, passed, signed and the Seal of the Corporation affixed hereto, this 10th day of April 2024.

THE CORPORATION OF THE
MUNICIPALITY OF MAGNETAWAN

_____
Mayor

_____
CAO/Clerk

On desk April 10, 2024

Municipality of
Magnetawan

MEMO FROM THE TREASURER

Dear Mayor and Council:

Attached is the final draft of the 2024 budget reflecting amendments requested from Council at the March 13th meeting.

As the 2024 budget sits right now, we are at a 3% tax rate increase. With $200,000 going into Asset Management and $25,000 going into the Fire Hall fund. However, if Council decides to raise more funds though taxation to go into Asset Management the tax rates will increase by the following.

$250,000 = 4% increase
$300,000 = 5% increase

Respectfully Submitted,

Stephanie Lewin,
Treasurer

On desk April 10, 2024

Report Date
4/09/2024 1:43 PM

Municipality of Magnetawan
Final Budget

Account # / Description			Approved Budget	
TAXATION: NON-ASSESSABLE				
TAXATION: COMMERCIAL				
1-3-1003-2071 - COMMERCIAL: PIL GENERAL				
1-3-1003-2140 - COMMERCIAL: PIL, TAXABLE TENANT				
1-3-1003-2170 - COMMERCIAL: TAXABLE				
1-3-1003-2190 - COMMERCIAL: VACANT				
Total TAXATION: COMMERCIAL:				
TAXATION: FARMLAND				
1-3-1006-2170 - FARMLAND: TAXABLE				
Total TAXATION: FARMLAND:				
TAXATION: LANDFILL				
TAXATION: INDUSTRIAL				
1-3-1009-2170 - INDUSTRIAL: TAXABLE				
Total TAXATION: INDUSTRIAL:				
TAXATION: MULTI-RES				
1-3-1013-2170 - MULTI-RES: TAXABLE				
Total TAXATION: MULTI-RES:				
TAXATION: RESIDENTIAL				
1-3-1018-2071 - RESIDENTIAL: PIL GENERAL				
1-3-1018-2140 - RESIDENTIAL: PIL, TAXABLE TENANT				
1-3-1018-2170 - RESIDENTIAL: TAXABLE				
Total TAXATION: RESIDENTIAL:				
TAXATION: MANAGED FORESTS				
1-3-1020-2170 - MANAGED FORESTS: TAXABLE				
Total TAXATION: MANAGED FORESTS:				
SUPPLEMENTAL TAXATION: COMMERCIAL				
1-3-1103-2170 - SUPP COMMERCIAL: TAXABLE				
Total SUPPLEMENTAL TAXATION: COMMERCIAL:				

Account # / Description			Approved Budget	
SUPPLEMENTAL TAXATION: FARMLAND				
SUPPLEMENTAL TAXATION: INDUSTRIAL				
SUPPLEMENTAL TAXATION: MULTI -RES				
SUPPLEMENTAL TAXATION: RESIDENTIAL				
1-3-1118-2170 - SUPP RESIDENTIAL: TAXABLE				
Total SUPPLEMENTAL TAXATION: RESIDENTIAL:				
SUPPLEMENTAL TAXATION: MANAGED FORESTS				
1-3-1120-2170 - SUPP MANAGED FORESTS: TAXABLE				
Total SUPPLEMENTAL TAXATION: MANAGED FORESTS:				
GENERAL TAXES				
1-3-1250-3016 - GENERAL - AREA RATING TAXATION				
Total GENERAL TAXES:				
TAXES - ENGLISH PUBLIC SCHOOL				
1-3-1255-3000 - ENG. PUB; SCH. - TAX LEVY				
1-3-1255-3005 - ENG. PUB; SCH. - TAX SUPPS & OMITS				
1-3-1255-3012 - ENG. PUB; SCH. - TAX PAYMENTS IN LIEU				
Total TAXES - ENGLISH PUBLIC SCHOOL:				
TAXES - ENGLISH SEPARATE SCHOOL				
1-3-1256-3000 - ENG. SEP. SCH. - TAX LEVY				
Total TAXES - ENGLISH SEPARATE SCHOOL:				
TAXES - FRENCH PUBLIC SCHOOL				
1-3-1257-3000 - FR. PUB SCH. - TAX LEVY				
Total TAXES - FRENCH PUBLIC SCHOOL:				
TAXES - FRENCH SEPARATE SCHOOL				
1-3-1258-3000 - FR. SEP. SCH. - TAX LEVY				
1-3-1260-0001 - PRIOR YEAR TAX LEVY			5,618,658	
1-3-1260-0002 - ASSESSMENT GROWTH NO TAX INCREASE			69,603	
1-3-1260-0004 - 3% GENERAL TAX RATE INCREASE			195,646	
Total TAXES - FRENCH SEPARATE SCHOOL:			5,883,907	

Account # / Description	Approved Budget
PENALTIES & INTEREST	
1-3-1400-7130 - TREAS - PENALTIES & INTEREST	80,000
Total PENALTIES & INTEREST:	80,000
UNCONDITIONAL GRANTS	
1-3-1500-5030 - TREAS - ONT. MUNICIPAL PARTNERSHIP FUND	1,181,600
Total UNCONDITIONAL GRANTS:	1,181,600
CONDITIONAL GRANTS	
1-3-1600-5015 - FEDERAL GOVT-CANADA DAY GRANT	
1-3-1600-5017 - FEDERAL GOVT-NOHFC GRANT	
1-3-1600-5040 - PROV GOVT-SAFE RESTART GRANT	
1-3-1600-5046 - PROV GOVT - WAGE SUBSIDY - SEP	8,808
1-3-1600-5047 - PROV GOVT - RURAL ECONOMIC DEVELOP #1	2,215
1-3-1600-5051 - SENIORS COMMUNITY GRANT	
1-3-1600-5077 - PROV GOVT - OCIF	228,395
1-3-1600-5080 - PROV GOVT - NORDS FUND	374,020
1-3-1600-5090 - ONTARIO STEWARDSHIP GRANTS	79,395
Total CONDITIONAL GRANTS:	692,833
FEES & CHARGES	
1-3-1700-7100 - TREAS - LOTTERY LICENSES/FEES	
1-3-1700-7102 - TREAS - TAX CERTIFICATES	1,500
1-3-1700-7104 - TREAS - MAPS| COPIES| ETC.	10
1-3-1700-7106 - TREAS - DOCUMENT COMMISSIONING	
1-3-1700-7112 - TREAS - REVENUE - HISTORY BOOKS	100
1-3-1700-7120 - TREAS - OTHER GG REVENUES	
1-3-1700-7132 - TREAS - LAND SALES	
1-3-1700-7140 - TREAS - INVESTMENT INCOME	100,000
1-3-1700-7150 - TREAS - DIVIDEND INCOME - LAKELAND	24,800
1-3-1700-7160 - TREAS - RENTAL - COMMUNICATION TOWER	1,327
1-3-1700-7170 - TREAS - HYDRO RE ROCKWYNN LANDING	100
1-3-1700-7172 - TREAS - HYDRO RE FIRE HALL SOLAR PANELS	4,500
Total FEES & CHARGES:	132,337
FIRE DEPARTMENT REVENUES	
1-3-2000-7220 - FD - 911 REVENUE	500

Account # / Description			Approved Budget	
1-3-2000-7221 - FD - Insurance Recovery			12,000	
1-3-2000-7230 - FD - FIRE DEPARTMENT REVENUE			6,000	
Total FIRE DEPARTMENT REVENUES:			18,500	
BUILDING REVENUES				
1-3-2100-7200 - CBO - BUILDING PERMITS			180,000	
1-3-2100-7210 - CBO - BUILDING INFORMATION REPORTS			1,000	
1-3-2100-7215 - CBO - ABANDONED PERMITS				
Total BUILDING REVENUES:			181,000	
BYLAW REVENUES				
1-3-2200-5300 - BLEO - POA REVENUES			2,000	
1-3-2200-7210 - BLEO - DOG LICENSES				
1-3-2200-7215 - BLEO - BYLAW ENFORCEMENT FINES				
1-3-2200-7220 - BLEO - TRAILER LICENCES			10,000	
Total BYLAW REVENUES:			12,000	
ECONOMIC DEVELOPMENT				
1-3-2300-7600 - ED - ECONOMIC DEVELOPMENT REVENUE				
1-3-2300-7601 - HAWKERS & PEDDLERS FEE				
Total ECONOMIC DEVELOPMENT:				
ROADS REVENUE				
1-3-3000-7320 - ROADS - ENTRANCE PERMITS			1,000	
1-3-3000-7330 - ROADS - AGGREGATE LICENCE FEES			10,000	
Total ROADS REVENUE:			11,000	
LANDFILL REVENUES				
1-3-4020-7400 - LF - LANDFILL REVENUES			20,000	
1-3-4020-7402 - LF - GABAGE BAG TAGS				
1-3-4020-7404 - LF - LANDFILL CARDS			250	
Total LANDFILL REVENUES:			20,250	
RECYCLING REVENUES				
1-3-4030-7410 - RECY - RECYCLING REVENUE			20,000	
1-3-4030-7420 - RECY - RECYCLING ELECTRONICS			500	
Total RECYCLING REVENUES:			20,500	

Account # / Description			Approved Budget	
CEMETERY REVENUE				
1-3-5010-7500 - CEM - CEMETERY REVENUE			1,000	
1-3-5010-7510 - CEM - INTEREST REVENUE			1,000	
1-3-6000-6600 - SHORT TERM ACCOMMODATIONS			50,000	
Total CEMETERY REVENUE:			52,000	
RECREATION REVENUE				
1-3-7000-7700 - REC - RECREATION FEES				
1-3-7000-7730 - REC - REVENUE-LIONS CLUB RE SWIM LESSONS				
1-3-7000-7745 - REC - MAGNETAWAN LOCKS REVENUE			800	
Total RECREATION REVENUE:			800	
RENTAL REVENE				
PARKS REVENUE				
COMMUNITY CENTRE AND PAVILION REVENUE				
1-3-7300-7725 - REVENUE- MAG COM CENTRE & PAVILION			5,000	
1-3-7300-7735 - REVENUE-AHMIC COMMUNITY CENTRE			6,000	
Total COMMUNITY CENTRE AND PAVILION REVENUE:			11,000	
LIBRARY REVENUE				
HERITAGE CENTRE REVENUE				
1-3-7600-7520 - HERITAGE - DONATIONS			750	
Total HERITAGE CENTRE REVENUE:			750	
PLANNING REVENUES				
1-3-8000-7800 - PLN - PLANNING REVENUE			8,000	
Total PLANNING REVENUES:			8,000	
CAPITAL REVENUES				
1-3-9000-8001 - TRANSFER FROM ASSET MANAGEMENT RESERVE			1,596,803	
1-3-9000-8003 - TRANSFER-COMMUNITY ENHANCEMENT RESERVE			14,000	
1-3-9000-8004 - TRANSFER-OBLIGATORY RESERVE-PARKLAND				
1-3-9000-8005 - TRANSFER-OBLIGATORY RESERVE-GAS TAX			202,230	
1-3-9000-8006 - Transfer from Fire Reserve				
1-3-9000-8007 - TRANSFER FROM LANDFILL REHAB. RESERVE			500,000	
1-3-9000-8008 - TRANSFER FROM SAFE RESTART RESERVE				

Account # / Description	Approved Budget
1-3-9000-8009 - TRANSFER-MUSEUM COVID 19 RELIEF RESERVE	
Total CAPITAL REVENUES:	2,313,033
Revenue Totals:	10,619,510
LEGISLATIVE	
1-4-1000-1010 - COUNCIL - SALARIES AND BENEFITS	77,000
1-4-1000-1011 - COUNCIL - INTEGRITY COMMISIONER EXPENSES	3,000
1-4-1000-1310 - COUNCIL - CONFERENCES AND SEMINARS	18,000
1-4-1000-2010 - COUNCIL - MATERIALS AND SUPPLIES	5,000
1-4-1000-5018 - COUNCIL - DONATIONS	20,000
1-4-1000-7500 - COUNCIL - ROAD GRANTS	15,000
Total LEGISLATIVE:	138,000
ELECTIONS	
1-4-1100-2010 - ELECTION - MATERIALS/SUPPLIES	150
Total ELECTIONS:	150
ADMINISTRATION	
1-4-1200-1010 - ADMIN - WAGES AND BENEFITS	292,000
1-4-1200-1310 - ADMIN - CONFERENCES/TRAINING/MEMBERSHIPS	18,000
1-4-1200-2010 - ADMIN - OFFICE & MAINTENANCE SUPPLIES	10,000
1-4-1200-2025 - ADMIN - HEALTH & SAFETY	1,500
1-4-1200-2030 - ADMIN - CGIS SERVICES	23,000
1-4-1200-2050 - ADMIN - TELEPHONE	9,000
1-4-1200-2052 - ADMIN - CELL PHONE	5,400
1-4-1200-2120 - ADMIN - INSURANCE	105,781
1-4-1200-2130 - ADMIN - COMPUTER EXPENSES	44,000
1-4-1200-2135 - ADMIN - WEBSITE EXPENSES	6,000
1-4-1200-2140 - ADMIN - COPYING EXPENSES	7,000
1-4-1200-2210 - ADMIN - LEGAL FEES-GENERAL	5,000
1-4-1200-2215 - ADMIN - LEGAL FEES-LABOUR	10,000
1-4-1200-2220 - ADMIN - UNION NEGOTIATION	10,000
1-4-1200-2225 - ADMIN - HR SERVICES	500
1-4-1200-8000 - ADMIN - CAPITAL EXPENDITURES	71,000
Total ADMINISTRATION:	618,181
TREASURY	

Account # / Description	Approved Budget
1-4-1300-1010 - TREAS - WAGES AND BENEFITS	250,000
1-4-1300-1310 - TREAS - CONFERENCES/TRAINING/MEMBERSHIIP	5,000
1-4-1300-2010 - TREAS - TAXATION MATERIALS	17,000
1-4-1300-2200 - TREAS - ACCOUNTING/AUDIT	16,600
1-4-1300-2305 - TREAS - PENNY ROUNDING EXPENSE	
1-4-1300-2310 - TREAS - BANK CHARGES	4,000
1-4-1300-2320 - TREAS - PROPERTY ASSESSMENT	94,172
Total TREASURY:	386,772
RESERVE TRANSFERS	
1-4-1400-9001 - RESERVE - TRANSFER-ASSET MNGMT RESERVE	225,000
1-4-1400-9003 - RESERVE - TRANSFER-COM ENHANCEMENT RESER	25,296
1-4-1400-9004 - RESERVE - TRANSFER-ELECTIONS RESERVE	8,000
1-4-1400-9006 - RESERVE - TRANSFER-LANDFILL CLOSURE RESE	20,000
1-4-1400-9007 - RESERVE - TRANSFER-LANDFILL REHABILITATI	50,000
Total RESERVE TRANSFERS:	328,296
ASSET MANAGEMENT	
1-4-1500-1010 - ASSET - WAGES AND BENEFITS	25,000
1-4-1500-2010 - ASSET - MATERIALS AND SUPPLIES	2,500
Total ASSET MANAGEMENT:	27,500
FIRE DEPARTMENT	
1-4-2000-1010 - FD - WAGES & BENEFITS	230,000
1-4-2000-1310 - FD - CONFERENCES/TRAINING/MEMBERSHIPS	8,000
1-4-2000-1410 - FD - VOLUNTEER TRAINING EXPENSES	7,000
1-4-2000-1500 - FD - REGIONAL TRAINING - CONTRACT	17,500
1-4-2000-2010 - FD - MATERIALS & SUPPLIES/LICENCES/MEDIC	7,000
1-4-2000-2012 - FD- PREVENTION MATERIALS	10,000
1-4-2000-2018 - FD - PPE & FIRE SUPPLIES	10,000
1-4-2000-2053 - FD - COMMUNICATIONS TOWER	3,000
1-4-2000-2054 - FD - RADIO MAINTENANCE & LICENSING	3,500
1-4-2000-2056 - FD - RADIO UPGRADES	10,000
1-4-2000-2058 - FD - DISPATCH	2,000
1-4-2000-2120 - FD - OFFICE	4,000
1-4-2000-4020 - FD - INSURANCE	
1-4-2000-7130 - FD - EQUIPMENT REPAIRS & MAINTENANCE	8,000
1-4-2000-7132 - FD - EQUIPMENT REPLACEMENT	15,000
1-4-2000-7134 - FD - EQUIPMENT TESTING	2,300

Account # / Description			Approved Budget	
1-4-2000-7230 - FD - MNR FIRE PROTECTION			10,000	
1-4-2000-8000 - FD - CAPITAL EXPENDITURES			70,000	
Total FIRE DEPARTMENT:			417,300	
FIRE VOLUNTEERS				
FIRE TRAINING				
FIRE PREVENTION				
FIRE NON-EMERGENCY RESPONSE				
FIRE MAG STATION				
1-4-2005-2024 - MAG STATION - HEATING FUEL			3,000	
1-4-2005-2030 - MAG STATION - HYDRO			1,500	
1-4-2005-7140 - MAG STATION - MAINTENANCE & REPAIRS			4,000	
Total FIRE MAG STATION:			8,500	
FIRE AHMIC STATION				
1-4-2006-2024 - AHMIC STATION - HEATING FUEL			2,000	
1-4-2006-2030 - AHMIC STATION - HYDRO			1,500	
1-4-2006-7140 - AHMIC STATION - REPAIRS & MAINTENANCE			4,000	
Total FIRE AHMIC STATION:			7,500	
ATV & MOBILE EQUIPMENT				
1-4-2009-2070 - ATV & MOBILE EQUIP-REPAIRS & MAINTENANCE			1,500	
Total ATV & MOBILE EQUIPMENT:			1,500	
FIRE TRUCK#510 - 2012 DODGE RAM 2500				
1-4-2010-2070 - TR510 - REPAIRS AND TESTING			4,000	
Total FIRE TRUCK#510 - 2012 DODGE RAM 2500:			4,000	
FIRE TRUCK #511 - 2020 FREIGHTLINER PUMP				
FIRE TRUCK #P1 - 2003 DODGE CARAVAN				
FIRE TRUCK #514 - 2021 FREIGHTLINER TANK				
1-4-2014-2070 - TR514 - REPAIRS AND TESTING			2,000	

Account # / Description	Approved Budget
Total FIRE TRUCK #514 - 2021 FREIGHTLINER TANK:	2,000
FIRE TRUCK #517 - 2013 CHEV EXPRESS VAN	
1-4-2017-2070 - TR517 - REPAIRS AND TESTING	2,000
1-4-2018-2070 - TR520 REPAIRS & TESTING	1,000
1-4-2018-8000 - TR520 - REPAIRS & MAINTENANCE	
Total FIRE TRUCK #517 - 2013 CHEV EXPRESS VAN:	3,000
FIRE TRUCK #521 - 2004 FREIGHTLINER PUMP	
1-4-2021-2070 - TR521 - REPAIRS AND TESTING	4,000
Total FIRE TRUCK #521 - 2004 FREIGHTLINER PUMP:	4,000
FIRE TANKER USED	
FIRE TRUCK #527 - 1998 FORD AMBULANCE	
FIRE TRUCK #531 - 2019 PUMPER TRUCK	
1-4-2031-2070 - TR531 - REPAIRS AND TESTING	3,000
Total FIRE TRUCK #531 - 2019 PUMPER TRUCK:	3,000
BUILDING DEPARTMENT	
1-4-2100-1010 - CBO - WAGES AND BENEFITS	218,000
1-4-2100-1320 - CBO - MEMBERSHIPS	1,400
1-4-2100-1410 - CBO - TRAINING	4,000
1-4-2100-2010 - CBO - MATERIALS/SUPPLIES	3,000
1-4-2100-2030 - CBO - MILEAGE	1,000
1-4-2100-2210 - CBO - LEGAL FEES	25,000
Total BUILDING DEPARTMENT:	252,400
BUILDING- VEHICLE	
1-4-2110-2045 - CBO VEHICLE - GPS MONITORING AND DATA	500
1-4-2110-2070 - CBO VEHICLE - REPAIRS & MAINT/LICENCE	2,500
Total BUILDING- VEHICLE:	3,000
BYLAW ENFORCEMENT	
1-4-2200-1010 - BLEO - WAGES AND BENEFITS	40,000
1-4-2200-1410 - BLEO - TRAINING	1,000
1-4-2200-2010 - BLEO - MATERIALS/SUPPLIES	3,000

Account # / Description	Approved Budget
1-4-2200-2016 - BLEO - ANIMAL CONTROL EXPENSES	1,000
1-4-2200-2025 - BLEO - MILEAGE	6,000
1-4-2200-2210 - BLEO - LEGAL FEES	5,000
Total BYLAW ENFORCEMENT:	56,000
ECONOMIC DEVELOPMENT	
1-4-2300-1010 - ED - WAGES AND BENEFITS	20,000
1-4-2300-2010 - ED - MATERIALS & SUPPLIES	4,000
1-4-2300-2350 - ED - SIGNAGE	7,000
Total ECONOMIC DEVELOPMENT:	31,000
COMMUNITY EMERGENCY MANAGEMENT	
1-4-2400-1010 - CEMC - WAGES AND BENEFITS	3,000
1-4-2400-1410 - CEMC - TRAINING	8,000
1-4-2400-2010 - CEMC - MATERIALS/SUPPLIES	2,000
Total COMMUNITY EMERGENCY MANAGEMENT:	13,000
PROTECTION TO PERSONS & PROPERTY	
1-4-2500-2010 - PROTECT - POLICING COSTS	470,184
1-4-2500-2030 - PROTECT - 911	1,000
Total PROTECTION TO PERSONS & PROPERTY:	471,184
RECREATION	
1-4-2600-1010 - REC - WAGES AND BENEFITS	54,000
1-4-2600-2010 - REC - MATERIALS/SUPPLIES	10,000
1-4-2600-2015 - REC - EVENTS	68,500
1-4-2600-2300 - REC - ADVERTISING	500
1-4-2600-2400 - REC - PROGRAMMING	32,960
1-4-2600-8000 - REC - CAPITAL	21,000
Total RECREATION:	186,960
BRIDGES & CULVERTS	
1-4-3011-2010 - A - MATERIALS/SUPPLIES	70,000
1-4-3011-3015 - A - RENTED EQUIPMENT-EXCAVATOR	
1-4-3011-3020 - A - RENTED EQUIPMENT-OTHER	10,000
1-4-3011-3040 - A - CULVERT/BRIDGE-ENGINEERING	2,000
1-4-3011-4010 - A - CONTRACTS	70,000
1-4-3011-8000 - A - CULVERT/BRIDGES- CAPITAL	676,000

Account # / Description	Approved Budget
Total BRIDGES & CULVERTS:	828,000
GRASS MOWING	
1-4-3021-4010 - B1 - CONTRACTS	11,000
Total GRASS MOWING:	11,000
BRUSHING/TREE TRIMMING	
1-4-3022-3015 - B2 - RENTAL OF CHIPPER	10,000
1-4-3022-3030 - B2- RENTED EQUIPMENT-EXCAVATOR	
1-4-3022-8000 - BRUSHING/TREE TRIMMING/CAPITAL	82,000
Total BRUSHING/TREE TRIMMING:	92,000
DITCHING	
1-4-3023-3015 - B3 - RENTED EQUIPMENT-EXCAVATOR	10,000
1-4-3023-8000 - DITCHING CAPITAL	380,000
Total DITCHING:	390,000
BEAVER PROBLEMS	
DEBRIS & LITTER PICKUP	
COLD MIX PATCHING	
1-4-3031-2010 - C1 - MATERIALS/SUPPLIES	34,000
Total COLD MIX PATCHING:	34,000
SWEEPING/CRACK SEALING	
1-4-3032-4010 - C2 - CONTRACTS	70,400
1-4-3032-8000 - CAPITAL DEBRIS BLOWER	
Total SWEEPING/CRACK SEALING:	70,400
WATER/FLOODING	
ROAD CONSTRUCTION/ROAD REPAIR	
1-4-3034-8000 - C4 - CAPITAL PROJECTS	380,000
Total ROAD CONSTRUCTION/ROAD REPAIR:	380,000
CATCHBASIN VACUUMING	
1-4-3035-4010 - C5 - CONTRACTS	1,500

Account # / Description	Approved Budget
Total CATCHBASIN VACUUMING:	1,500
DRAINAGE	
1-4-3036-4010 - C6 - CONTRACTS	3,800
Total DRAINAGE:	3,800
GRAVEL PATCHING/WASHOUTS	
1-4-3041-2010 - D1 - MATERIALS/SUPPLIES	60,000
1-4-3041-4010 - D1 - CONTRACTS	8,200
Total GRAVEL PATCHING/WASHOUTS:	68,200
GRADING	
1-4-3042-4010 - D2 - CONTRACTS	40,000
Total GRADING:	40,000
DUST CONTROL	
1-4-3043-2010 - D3 - MATERIALS/SUPPLIES	100,000
1-4-3043-4010 - D3 - CONTRACTS	50,000
Total DUST CONTROL:	150,000
PRIME/PRIMING	
GRAVEL	
1-4-3045-2010 - D5 - MATERIALS/SUPPLIES	290,000
1-4-3045-3015 - D5 - EQUIPMENT RENTAL-OTHER	20,000
1-4-3045-4010 - D5 - CONTRACTS	123,000
Total GRAVEL:	433,000
SNOW PLOWING	
1-4-3051-1010 - E1 - WAGES AND BENEFITS	60,000
1-4-3051-2010 - E1 - MATERIALS/SUPPLIES	25,000
Total SNOW PLOWING:	85,000
SANDING/SALTING	
1-4-3052-1010 - E2 - WAGES AND BENEFITS	30,000
1-4-3052-2010 - E2 - MATERIALS/SUPPLIES	58,000
1-4-3052-4010 - E2 - CONTRACTS	40,000
Total SANDING/SALTING:	128,000

Account # / Description	Approved Budget
CULVERT THAWING	
1-4-3053-1010 - E3 - WAGES AND BENEFITS	9,000
1-4-3053-2010 - E3 - MATERIALS/SUPPLIES	500
Total CULVERT THAWING:	9,500
STANDBY	
1-4-3054-1010 - E4 - WAGES AND BENEFITS	7,000
Total STANDBY:	7,000
SAFETY DEVICES	
MISCELLANEOUS	
ROAD PATROL	
1-4-3072-1010 - RP - WAGES AND BENEFITS	7,000
Total ROAD PATROL:	7,000
PRIVATE ROADS GRANT	
OVERHEAD	
1-4-3101-1010 - J - WAGES AND BENEFITS	410,000
1-4-3101-1310 - J - CONFERENCES/LICENCING/MEMBERSHIPS	15,000
1-4-3101-2010 - J - MATERIALS/SUPPLIES	11,200
1-4-3101-2020 - J - SAFETY SUPPLIES	14,000
1-4-3101-2021 - J - PREMIUM GASOLINE INVENTORY CLEARING	40,000
1-4-3101-2022 - J - CLEAR DIESEL INVENTORY CLEARING	90,000
1-4-3101-2023 - J - DYED DIESEL INVENTORY CLEARING	80,000
1-4-3101-2024 - J - HEATING	22,000
1-4-3101-2029 - J - Hydro - 226 15th & 16th Side Rd N	500
1-4-3101-2030 - J - HYDRO	5,800
1-4-3101-2045 - J - GPS MONITORING AND DATA	8,500
1-4-3101-2053 - J - COMMUNICATIONS EQUIPMENT AND TOWER	3,500
1-4-3101-2054 - J - RADIO LICENSE (BASE)	500
1-4-3101-2070 - 226 15/16 SIDE RD - OVERHEAD	1,000
1-4-3101-2080 - J - SMALL TOOLS AND SUPPLIES	7,000
1-4-3101-2090 - J - LOAN INTEREST EXPENSE- 2016 RDS PROJ	8,854
1-4-3101-2120 - J - OFFICE	3,500
1-4-3101-2150 - J - CONSULTING FEES	25,000

Account # / Description	Approved Budget
1-4-3101-2350 - J - SIGNAGE	17,000
1-4-3101-2400 - J - BUILDING MAINTENANCE	33,000
1-4-3101-3050 - J - LINE PAINTING	9,200
1-4-3101-4010 - J - CONTRACTS	5,000
1-4-3101-4020 - J - INSURANCE	43,021
1-4-3101-8000 - J - CAPITAL EXPENDITURES	96,000
Total OVERHEAD:	949,575
GRADER - 2012 JOHN DEERE	
1-4-3211-2070 - GR - REPAIRS & MAINTENANCE	20,000
Total GRADER - 2012 JOHN DEERE:	20,000
BACK HOE #1 - 1990 JOHN DEERE	
COMPACTOR - 2003 CATERPILLAR	
1-4-3213-2070 - COM - REPAIRS & MAINTENANCE	3,000
1-4-3213-2072 - COM - FLOATING COSTS	4,200
Total COMPACTOR - 2003 CATERPILLAR:	7,200
DOZER - CASE 850K	
1-4-3214-2070 - DOZ - REPAIRS & MAINTENANCE	2,000
Total DOZER - CASE 850K:	2,000
SKIDSTEER - CASE 445CT	
BACK HOE #3 - 2005 CASE 580 4WD	
1-4-3216-2070 - BH3 - REPAIRS & MAINTENANCE	1,000
Total BACK HOE #3 - 2005 CASE 580 4WD:	1,000
BACK HOE #4 - 2012 JOHN DEERE 410J	
1-4-3217-2070 - BH4 - REPAIRS & MAINTENANCE	10,000
Total BACK HOE #4 - 2012 JOHN DEERE 410J:	10,000
BACK HOE #5 - 2014 CASE 590	
1-4-3218-2070 - BH5 - REPAIRS & MAINTENANCE	7,000
1-4-3218-8000 - BH5 - CAPITAL EXPENDITURES	198,000
Total BACK HOE #5 - 2014 CASE 590:	205,000

Account # / Description			Approved Budget	
WHEEL LOADER - 2016 CASE				
1-4-3219-2070 - LOADER - REPAIRS & MAINTENANCE			5,200	
Total WHEEL LOADER - 2016 CASE:			5,200	
TRUCK #20 - 2017 CHEVROLET SILVERADO 150				
1-4-3220-2070 - TR20 - REPAIRS & MAINTENANCE/LICENCES			2,320	
Total TRUCK #20 - 2017 CHEVROLET SILVERADO 150:			2,320	
TRUCK #21 - 2012 DODGE 2500 4X4 PICKUP				
1-4-3221-2070 - TR21 - REPAIRS & MAINTENANCE/LICENCES				
Total TRUCK #21 - 2012 DODGE 2500 4X4 PICKUP:				
TRUCK #22 - 2016 FREIGHTLINER TANDEM				
1-4-3222-2070 - TR22 - REPAIRS & MAINTENANCE/LICENCES			12,760	
Total TRUCK #22 - 2016 FREIGHTLINER TANDEM:			12,760	
TRUCK #23 - 2022 DODGE RAM 2500 CREW CAB				
1-4-3223-2070 - TR23 - REPAIRS & MAINTENANCE/LICENCES			1,000	
Total TRUCK #23 - 2022 DODGE RAM 2500 CREW CAB:			1,000	
TRUCK #24 - 2012 INTERNATIONAL TANDEM				
TRUCK #25 - 2012 INTERNATIONAL TANDEM				
TRUCK #26 - 2022 FREIGHTLINER TANDEM				
1-4-3226-2070 - TR26 - REPAIRS & MAINTENANCE/LICENCES			8,760	
Total TRUCK #26 - 2022 FREIGHTLINER TANDEM:			8,760	
TRUCK #27 - 2014 FREIGHTLINER TANDEM				
1-4-3227-2070 - TR27 - REPAIRS & MAINTENANCE/LICENCES			17,760	
Total TRUCK #27 - 2014 FREIGHTLINER TANDEM:			17,760	
TRUCK #28 - 2018 WESTERN STAR				
1-4-3228-2070 - TR28 - REPAIRS & MAINTENANCE/LICENCES			15,760	
Total TRUCK #28 - 2018 WESTERN STAR:			15,760	
TRUCK #29 - 2019 WESTERN STAR				
1-4-3229-2070 - TR29 - REPAIRS & MAINTENANCE/LICENCES			9,760	

Account # / Description			Approved Budget	
Total TRUCK #29 - 2019 WESTERN STAR:			9,760	
TRUCK #30 - 2022 DODGE 1500 4X4 TRUCK				
1-4-3230-2070 - TR30 - REPAIRS & MAINTENANCE			2,000	
1-4-3230-8000 - TR30 - REPAIRS & MAINTENANCE				
1-4-3231-2070 - TR 31-2023 REPAIR AND MAINTENANCE			2,000	
1-4-3231-8000 - TR31- 2023 DODGE RAM 1500				
Total TRUCK #30 - 2022 DODGE 1500 4X4 TRUCK:			4,000	
STEAM JENNY				
WATER TANK				
BROOM				
1-4-3236-2070 - BROOM - REPAIRS AND MAINTENANCE			9,000	
Total BROOM:			9,000	
FLOAT				
1-4-3240-2070 - FL - REPAIRS & MAINTENANCE			5,000	
Total FLOAT:			5,000	
PARKING LOT				
1-4-3700-2010 - PARKING - MATERIALS AND SUPPLIES			500	
Total PARKING LOT:			500	
STREETLIGHTS				
1-4-3800-5012 - STREET - MAGNETAWAN STREET LIGHTS			20,000	
1-4-3800-5014 - STREET - AHMIC HARBOUR STREET LIGHT			1,000	
1-4-3800-5016 - STREET - ROCKWYNN LANDING LIGHT			500	
Total STREETLIGHTS:			21,500	
SIDEWALKS				
GARBAGE COLLECTION				
1-4-4010-4010 - GARBAGE - CONTRACTS			23,918	
Total GARBAGE COLLECTION:			23,918	
LANDFILL				

Account # / Description	Approved Budget
1-4-4020-1010 - LF - WAGES AND BENEFITS	164,000
1-4-4020-1410 - LF - TRAINING	500
1-4-4020-2010 - LF - MATERIALS/SUPPLIES	15,000
1-4-4020-2020 - LF - LATRINE RENTALS/CLEANING	2,200
1-4-4020-2024 - LF - PROPANE HEAT	2,300
1-4-4020-2080 - LF - SMALL TOOLS	200
1-4-4020-2120 - LF - OFFICE	3,100
1-4-4020-2400 - LF - REPAIRS & MAINTENANCE	2,000
1-4-4020-2420 - LF - LANDFILL SURVEILLANCE	550
1-4-4020-3030 - LF - LAWN TRACTOR FUEL & REPAIRS	
1-4-4020-3040 - LF - ENGINEERING FEES	10,000
1-4-4020-4010 - LF - CONTRACTS	
1-4-4020-4020 - LF - INSURANCE	5,145
1-4-4020-4022 - LF - RUBBISH/MISC ITEM DISPOSAL BIN	94,000
1-4-4020-5020 - LF - MONITORING WELL COSTS-CROFT	16,000
1-4-4020-5025 - LF - MONITORING WELL COSTS-CHAPMAN	18,000
1-4-4020-8000 - LF - CAPITAL EXPENDITURES	585,000
Total LANDFILL:	917,995
RECYCLING	
1-4-4030-1010 - RECY - WAGES AND BENEFITS	99,000
1-4-4030-1410 - RECY - TRAINING	500
1-4-4030-2010 - RECY - MATERIALS/SUPPLIES/COMPOSTING	3,000
1-4-4030-2015 - RECY - LATRINE RENTALS/CLEANING	2,200
1-4-4030-2024 - RECY - PROPANE HEAT	2,500
1-4-4030-2080 - RECY - SMALL TOOLS	100
1-4-4030-2120 - RECY - OFFICE	3,500
1-4-4030-2400 - RECY - REPAIRS & MAINTENANCE	2,000
1-4-4030-2420 - RECY - LANDFILL SURVEILLANCE	500
1-4-4030-4012 - RECY - RECYCLING CURBSIDE	29,500
1-4-4030-4014 - RECY - RECYCLING DEPOT	70,000
1-4-4030-4018 - RECY - HOUSEHOLD HAZARDOUS WASTE DEPOT	15,000
1-4-4030-4020 - RECY - INSURANCE	5,145
1-4-4030-8000 - RECY - CAPITAL EXPENDITURES	173,500
Total RECYCLING:	406,445
WATER SYSTEMS	
1-4-4300-1010 - W-SYS - WAGES AND BENEFITS	5,171

Account # / Description	Approved Budget
1-4-4300-2010 - W-SYS - MATERIALS/SUPPLIES	6,500
Total WATER SYSTEMS:	11,671
CEMETERY	
1-4-5010-1010 - CEM - WAGES AND BENEFITS	25,000
1-4-5010-2010 - CEM - MATERIALS/SUPPLIES	4,000
1-4-5010-2400 - CEM - REPAIRS & MAINTENANCE	8,000
1-4-5010-4020 - CEM - INSURANCE	878
1-4-5010-8000 - CEM - CAPITAL EXPENDITURES	66,400
Total CEMETERY:	104,278
HOMES FOR THE AGED	
1-4-6010-2010 - HOME - EASTHOLME	259,357
Total HOMES FOR THE AGED:	259,357
SOCIAL/FAMILY SERVICES	
1-4-6200-2710 - SOCIAL - DSSAB	326,001
1-4-6200-5020 - SOCIAL -FRIENDSHIP CLUB	
1-4-6250-1010 - FRIENDSHIP CLUB - WAGES AND BENEFITS	2,000
1-4-6250-2010 - FRIENDSHIP CLUB-MATERIALS/SUPPLIES	1,500
1-4-6250-2024 - FRIENDSHIP CLUB - HEATING FUEL	3,500
1-4-6250-2030 - FRIENDSHIP CLUB-HYDRO	2,500
1-4-6250-2050 - FRIENDSHIP CLUB - TELEPHONE	900
1-4-6250-2400 - FRIENDSHIP CLUB-REPAIRS & MAINTENANCE	3,000
1-4-6250-4020 - FRIENDSHIP CLUB - INSURANCE	4,500
Total SOCIAL/FAMILY SERVICES:	343,901
BUILDING - 28 CHURCH ST	
1-4-6300-4020 - CHURCH ST - INSURANCE	
1-4-6300-8000 - CHURCH ST - CAPITAL EXPENDITURES	
Total BUILDING - 28 CHURCH ST:	
PROPERTY - HWY 520	
1-4-6350-4030 - PROPERTY - PLANNING	10,000
1-4-6350-8000 - PROPERTY - CAPITAL EXPENDITURES	100,000
Total PROPERTY - HWY 520:	110,000
HEALTH SERVICES	

Account # / Description			Approved Budget	
1-4-6400-2010 - HEALTH - HEALTH UNIT			47,388	
1-4-6400-2020 - HEALTH - LAND AMBULANCE			249,287	
Total HEALTH SERVICES:			296,675	
RECREATION				
SWIM PROGRAM				
1-4-7050-1010 - SWIM - WAGES AND BENEFITS				
Total SWIM PROGRAM:				
WHARFS				
1-4-7100-2020 - WHARFS - DOCKS-ROCKWYNN LANDING			800	
1-4-7100-2400 - WHARFS - REPAIRS & MAINTENANCE			4,000	
1-4-7100-8000 - WHARFS - CAPITAL EXPENDITURES			125,000	
Total WHARFS:			129,800	
PARKS				
1-4-7200-1010 - PARKS - WAGES AND BENEFITS			253,541	
1-4-7200-1410 - PARKS - TRAINING			2,000	
1-4-7200-2010 - PARKS - MATERIALS/SUPPLIES			10,500	
1-4-7200-2012 - PARKS - FLOWERS			3,000	
1-4-7200-2020 - PARKS - SAFETY & HEALTH			2,500	
1-4-7200-2024 - PARKS - HEATING			9,000	
1-4-7200-2030 - PARKS - HYDRO			5,000	
1-4-7200-2045 - PARKS - GPS MONITORING AND DATA			1,500	
1-4-7200-2400 - PARKS - REPAIRS & MAINTENANCE			11,000	
1-4-7200-3030 - PARKS - GENERATOR EXPENSES			300	
1-4-7200-4020 - PARKS - INSURANCE			18,670	
1-4-7200-8000 - PARKS - CAPITAL EXPENDITURES				
Total PARKS:			317,011	
PARKS OVERHEAD				
PARKS TRUCK #10 - 2010 DODGE 1500				
1-4-7210-2070 - TR10 - REPAIRS			2,500	
Total PARKS TRUCK #10 - 2010 DODGE 1500:			2,500	
PARKS TRUCK #8 - 2006 FORD F450				

Account # / Description	Approved Budget
PARKS TRACTOR #1 - JOHN DEERE 4110	
PARKS TRACTOR #2 - JOHN DEERE 2720	
1-4-7213-2070 - TRACTOR 2 - REPAIRS	2,500
1-4-7213-2075 - TRACTOR 2 - SNOWBLOWER REPAIRS	500
Total PARKS TRACTOR #2 - JOHN DEERE 2720:	3,000
PARKS TRACTOR #3 - KUBOTA 2610	
1-4-7214-2070 - TRACTOR 3 - REPAIRS	3,000
Total PARKS TRACTOR #3 - KUBOTA 2610:	3,000
PARKS CHIPPER SHREDDER	
PARKS TRUCK #11- 2007 DODGE PICKUP	
PARKS TRUCK #12- 2018 DODGE 5500	
1-4-7218-2070 - TR12 - REPAIRS	3,500
Total PARKS TRUCK #12- 2018 DODGE 5500:	3,500
PARKS TRUCK #13 - 2020 GMC SIERRA 1500	
1-4-7219-2070 - TR13 - REPAIRS	3,000
1-4-7221-2070 - TR #21 - REPAIRS/MAINTENANCE	5,000
Total PARKS TRUCK #13 - 2020 GMC SIERRA 1500:	8,000
PARKS TRAILERS	
1-4-7225-2070 - PARKS TRAILERS - REPAIRS	500
Total PARKS TRAILERS:	500
COMMUNITY CENTRE AND PAVILION	
1-4-7300-1010 - HALL - WAGES AND BENEFITS	76,909
1-4-7300-2010 - HALL - MATERIALS/SUPPLIES	9,000
1-4-7300-2024 - HALL - HEATING FUEL	18,000
1-4-7300-2030 - HALL - HYDRO/STOVE PROPANE	15,000
1-4-7300-2400 - HALL - REPAIRS & MAINTENANCE	20,000
1-4-7300-3020 - HALL - ZAMBONI EXPENSES	500
1-4-7300-3030 - HALL - GENERATOR EXPENSES	3,500
1-4-7300-4020 - HALL - INSURANCE	15,616

Account # / Description	Approved Budget
1-4-7300-8000 - HALL - CAPITAL EXPENDITURES	43,000
Total COMMUNITY CENTRE AND PAVILION:	201,525
LIBRARY	
1-4-7400-5012 - LIBRARY	82,072
Total LIBRARY:	82,072
LOCKS	
1-4-7500-1010 - LOCKS - WAGES AND BENEFITS	28,800
1-4-7500-2010 - LOCKS - MATERIALS AND SUPPLIES	2,000
1-4-7500-2400 - LOCKS - REPAIRS & MAINTENANCE	2,000
Total LOCKS:	32,800
HERITAGE CENTRE	
1-4-7600-1010 - HERITAGE - WAGES AND BENEFITS	29,000
1-4-7600-2010 - HERITAGE - REPAIRS AND SUPPLIES	1,500
1-4-7600-2030 - HERITAGE - HYDRO	1,275
1-4-7600-4020 - HERITAGE - INSURANCE	1,953
1-4-7600-8000 - HERITAGE - CAPITAL	
Total HERITAGE CENTRE:	33,728
AHMIC COMMUNITY CENTRE	
1-4-7700-1010 - AHMIC - WAGES AND BENEFITS	2,005
1-4-7700-2010 - AHMIC - MATERIALS/SUPPLIES	1,500
1-4-7700-2024 - AHMIC - HEATING FUEL	3,000
1-4-7700-2030 - AHMIC - HYDRO	1,500
1-4-7700-2400 - AHMIC - REPAIRS & MAINTENANCE	2,000
1-4-7700-4020 - AHMIC - INSURANCE	2,091
1-4-7700-8000 - AHMIC - CAPITAL EXPENDITURES	15,500
Total AHMIC COMMUNITY CENTRE:	27,596
ARTS & CULTURE	
PLANNING & DEVELOPMENT	
1-4-8010-1010 - PLN - WAGES AND BENEFITS	55,000
1-4-8010-2210 - PLN - LEGAL / ONLAND	30,000
1-4-8010-5012 - PLN - OFFICIAL PLAN/ZONING BYLAW/2ND DWE	31,000
1-4-8010-5014 - PLN - GENERAL	4,500

Account # / Description			Approved Budget	
1-4-8015-1010 - SHORT TERM ACCOM - WAGES & BENEFITS			20,000	
1-4-8015-2210 - SHORT TERM ACCOM - LEGAL			5,000	
1-4-8015-4010 - SHORT TERM ACCOM - CONTRACTS			15,000	
Total PLANNING & DEVELOPMENT:			160,500	
REQUISITIONS				
1-4-8300-6100 - EP SCHOOL REQUISTION				
1-4-8300-6110 - FP SCHOOL REQUISTION				
1-4-8300-6120 - ES SCHOOL REQUISTION				
1-4-8300-6130 - FS SCHOOL REQUISITION				
Total REQUISITIONS:				
TO BE RECOVERED				
1-4-8400-8020 - 2B RECOV-(I/S) DEBT- ROADS			130,000	
Total TO BE RECOVERED:			130,000	
Expense Totals:			10,619,510	
Net Surplus (Deficit):				

Accounts Printed: 383