



AGENDA – Regular Meeting of Council

Wednesday, April 12, 2023

1:00 PM

Magnetawan Community Centre

Page# OPENING BUSINESS

- 1.1 Call to Order
- 1.2 Adoption of the Agenda
- 1.3 Disclosure of Pecuniary Interest
- 3 1.4 Adoption of Previous Minutes

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CONFIRMING BY-LAW AND ADJOURNMENT

- 184 7.1 Confirm the Proceedings of Council and Adjourn



COUNCIL MEETING MINUTES
March 29, 2023
1:00 pm

The meeting of the Council of the Corporation of the Municipality of Magnetawan was held at the Magnetawan Community Centre on Wednesday March 29, 2023, with the following present:

Mayor Sam Dunnett
Deputy Mayor John Hetherington
Councillor Bill Bishop
Councillor Jon Hind
Councillor Brad Kneller

Staff: CAO/Clerk Kerstin Vroom and Deputy Clerk Recreation and Communications Laura Brandt were present for the entire meeting. Acting Deputy Clerk Planning and Development Erica Kellogg, Fire Chief Derek Young, and Public Works Superintendent Scott Edwards were present for their respective sections in the meeting.

OPENING BUSINESS

1.1 Call to Order

The meeting was called to order at 1:00 p.m.

1.2 Adoption of the Agenda

RESOLUTION 2023-76 Hetherington-Bishop

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adopts the agenda as amended to include 2.11 Verbal Update Magnetawan Community Build.
Carried.*

1.3 Disclosure of Pecuniary Interest

Mayor Sam Dunnett stated that should anyone have a disclosure of pecuniary interest that they could declare the nature thereof now or at any time during the meeting.

1.4 Adoption of the Previous Minutes

RESOLUTION 2023-77 Kneller-Hetherington

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adopts the minutes meetings on March 8, 2023, as copied and circulated.
Carried.*

DEPUTATION

James Sheddon, Donation for Insurance for Kid's Baseball

RESOLUTION 2023-78 Bishop-Kneller

WHEREAS the Council of the Municipality of Magnetawan thanks Jim Shedden for his deputation Donation for Insurance for Kid's Baseball;

AND WHEREAS Council passed Resolution 2023-07 supporting the concept of a baseball team to play in the Almaguin League;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality donates the cost of the Liability Insurance under the name of James Shedden, , the in the amount of \$243.00 for this event for 2023 as a Council donation, provided that all participants sign waivers and all coaching staff provide proof of a clean vulnerable sector check to the Municipality; AND FURTHER directs Staff to distribute the current baseball equipment on hand (baseballs, bats, helmets, gloves etc.) to Councillor Jon Hind for team use to be returned to the Municipality after the playing season.

Carried.

James Sheddon, Promote Magnetawan at the AGO (Art Gallery of Ontario)

RESOLUTION 2023-79 Bishop-Hetherington

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan thanks Jim Shedden for his deputation Promote Magnetawan at the AGO (Art Gallery of Ontario) and appreciates his initiative in showcasing Magnetawan and Council is looking forward to having a photo shoot with Jim at the Mortimer the Moose Mural.

Carried.

Ahmic Harbour Recreation & Citizens, Ahmic Community Centre Daycare Lease

RESOLUTION 2023-80 Hind-Hetherington

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan thanks Chantal Forget, Ahmic Harbour Recreation & Citizens for her deputation Ahmic Community Centre Daycare Lease; and will take their concerns into consideration prior to making a final decision on the leasing of Ahmic Community Centre as a full time daycare.

Carried.

Staff was directed to contact the Ministry about using the Ahmic Community Centre for private rentals, water system requirements, indoor floor space and playground requirements, and report back to Council.

Howard Rosen and Kristina Kostuk, Magnetawan Watershed Land Trust, Parking Issue along Ahmic Lake Road

RESOLUTION 2023-81 Hetherington-Bishop

WHEREAS the Council of the Municipality of Magnetawan thanks Howard Rosen and Kristina Kostuk, Magnetawan Watershed Land Trust, for their Deputation: Parking Issue along Ahmic Lake Road;

AND WHEREAS Council passed motion #2022-76 directing the Public Works Superintendent to continue working with the Magnetawan Watershed Land Trust to provide a parking lot for its "Old Man's Creek Reserve";

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Magnetawan recommends that the Magnetawan Watershed Land Trust, if they cannot provide parking on the trail head to Old Man's Creek, to secure other private lands that would be suitable for parking and/or relocate the entrance to the trail.

Deferred.

Direction was given to Staff to investigate the viability of creating a parking area on the unopened road allowance located near Old Man's Creek Trail and 15th/16th Side Road when the snow dissipates and report back to Council.

PLANNING ACT PUBLIC MEETING

RESOLUTION 2023-82 Kneller-Hetherington

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan recesses the regular meeting to hold a public meeting pursuant to Sections 34 of the Planning Act to consider Minor Variance Applications and Zoning By-law Amendment Applications:

4247 Highway 520, - Maccallini – Reduce the interior yard set back;

2421 Highway 520, - Placha – Increase the required lot and reduce the required front yard setback from 15 metres to 14 metres in order to accommodate an accessory storage garage;

286 Halls Road, – Ferrante – Rezone to the Rural Zone, Rural Residential Zone and Environmental Protection (EP) Zone

Carried.

Zoning By-law Amendment Application – Ferrante- 286 Halls Road

RESOLUTION 2023-83 Hetherington-Hind

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the report from Jonathan Pauk, Planner MHBC, and supports the application for Zoning By-law Amendment and Development Agreement for: Ferrante, LOT 07, Concession 11, formally Chapman, now municipally known as 286 Halls Road. Magnetawan (Roll 4944 010 00225200). The By-law on this matter will be passed later in the meeting.

Carried.

Minor Variance – MacCallini – 4727 Highway 520

RESOLUTION 2023-84 Bishop-Hind

WHEREAS an application from Louise and Ray Maccallini – Plan 319 PT Lot 10 W/S N Sparks Street RP 42R 2564 Part 1 & municipality known as 4247 Highway 520, Municipality of Magnetawan was received to seek relief from the Municipality of Magnetawan Zoning By-law 2001-26 as amended Section 3.1 h) 2 metres setback from the south lot line in order to accommodate an accessory structure (deck);

AND WHEREAS Council is satisfied the application meets the four tests of a Minor Variance;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Magnetawan provisionally approves the minor variance with the following conditions:

- That all taxes and monies owing to the Municipality are paid to date;*
- That the applicant corrects the Minor Variance Application removing the word “residential” as the sole permitted use for the lands as attested by the applicant in the 2018 Building Permit is Commercial;*
- That a building permit is applied for and issued by the CBO.*

Carried.

Minor Variance – Placha – 2421 Highway 520

RESOLUTION 2023-85 Kneller-Bishop

WHEREAS an application from Krystian Placha – Lot 19 Concession 1 and municipality known as 2421 Highway 520, Municipality of Magnetawan was received to seek relief from the Municipality of Magnetawan Zoning By-law 2001-26 as amended Section 3.1 c) from 5% to 5.4%, and Section 4.2.2 vii) from 15% to 18.9% and Section 4.2.2iii) from 15 metres to 14 metres in order to accommodate an accessory storage garage;

AND WHEREAS Council is satisfied the application meets the four tests of a Minor Variance;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Magnetawan provisionally approves the minor variance with the following conditions:

- That all taxes and monies owing to the Municipality are paid to date;*
- That a building permit is applied for and issued by the CBO.*

Carried.

RESOLUTION 2023-86 Bishop-Hetherington

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adjourns the Planning Act public meeting and returns to the regular meeting.

Carried.

STAFF REPORTS, MOTIONS AND DISCUSSION

2.1 Report from Acting Deputy Clerk Erica Kellogg, Short-term Accommodation Comparison

RESOLUTION 2023-87 Hetherington-Bishop

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the report Short-term Accommodation Comparison, from Acting Deputy Clerk Erica Kellogg as presented and directs Staff to set a date in the near future for a Special Meeting of Council to review the report and to develop a DRAFT Plan that will be available for the public.

Carried.

2.2 DRAFT Regional Fire Training Agreement By-law

RESOLUTION 2023-88 Bishop-Hind

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives and approves the DRAFT Regional Fire Training Agreement By-law, and the by-law on this matter will be passed later in the meeting.

Carried.

2.3 DRAFT Regulate and Prescribe for Open Fires By-law

RESOLUTION 2023-89 Bishop-Hetherington

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives and approves the DRAFT Regulate and Prescribe for Open Fires By-law and directs Staff to bring back the by-law for passing to a future Council meeting.

Carried.

2.4 Report from Public Works Superintendent Scott Edwards, Roads Truck #20 Replacement

RESOLUTION 2023-90 Hetherington-Bishop

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives and approves the report Roads Truck #20 Replacement, from Public Works Superintendent Scott Edwards as presented and authorizes Staff to purchase the 2023 1500 Series Tradesman Regular Cab 4X4 Gasoline from MacLang Sundridge for \$60,209 plus HST.

Carried.

2.5 Pinchin 2023-2025 Annual Landfill Monitoring and Reporting Program Proposal

RESOLUTION 2023-91 Kneller-Hind

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the Pinchin 2023-2025 Annual Landfill Monitoring and Reporting Program Proposal and directs Staff to transfer \$10,288 for the Chapman Landfill and \$9,985 for the Croft Landfill from the Asset Management Reserve Account to cover the additional costs of Closure, Post Closure Liability, Drone Survey and Progressive Fill and Closure Plans.

Carried.

2.6 Patti Paul, Farmers Market Rent Reduction Request

RESOLUTION 2023-92 Bishop-Kneller

WHEREAS the Council of the Municipality of Magnetawan receives the correspondence from Patti Paul Farmers Market Rent Reduction Request;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves the reduction in rental rate to \$75 per week for the 2023 season returning to full rate for the 2024 season.

Carried.

2.7 Parry Sound Area Community Business & Development Centre Request for Funding

RESOLUTION 2023-93 Bishop-Hetherington

WHEREAS the Council of the Municipality of Magnetawan receives the correspondence from Parry Sound Area Community Business and Development Centre Inc Funding Request;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality approves the funding request in amount of \$1,000.

Carried.

2.8 Correspondence Magnetawan Agricultural Society Request Participation in the Fall Fair Opening Ceremonies

RESOLUTION 2023-94 Hetherington-Bishop

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the correspondence Magnetawan Agricultural Society Request for Participation in the Fall Fair Opening Ceremonies and thanks the Magnetawan Agricultural Society for all their good work in our community;

AND FURTHER THAT Council is honoured to attend the opening ceremonies on September 2, 2023.

Carried.

2.9 District of Parry Sound Municipal Association 2023 Spring Meeting May 5, 2023

RESOLUTION 2023-95 Hind-Hetherington

WHEREAS the Council of Municipality of Magnetawan receives the Correspondence District of Parry Sound Municipal Association 2023 Spring Meeting Friday, May 5, 2023;

AND the following Council Members will attend the Spring Meeting in 2023

Jon Hind

John Hetherington

Brad Kneller

Bill Bishop

Carried.

2.10 DRAFT Procedure By-law

RESOLUTION 2023-96 Bishop-Hetherington

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves the DRAFT Council and Committee Procedure, and directs Staff to bring back the by-law for passing to a future Council meeting.

Carried.

2.11 Verbal Update Magnetawan Community Build

RESOLUTION 2023-97 Hind-Kneller

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan thanks Deputy Mayor John Hetherington for the update on the Magnetawan Community Build and their partnership with Habitat for Humanity, and appreciates the efforts of the Committee working toward bringing affordable houses to the Municipality of Magnetawan.

Carried.

MUNICIPAL BOARD AND COMMITTEE MINUTES

3.1 Central Almaguin Planning Board Minutes January 11, 2023 & February 1, 2023

3.2 Magnetawan Library Board Meeting Minutes January 31, 2023 & February 28, 2023

3.3 District of Parry Sound Social Services Administration Board Chief Administrative Officer's Report March 2023

3.4 Almaguin Highlands Health Centre Minutes March 2, 2023

RESOLUTION 2023-98 Hetherington-Kneller

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the Municipal Boards and Committee Minutes as copied and circulated.

Carried.

CORRESPONDENCE

4.1 Township of Moonbeam Extend Moratorium on Most Pupil Accommodation Reviews

4.2 Ministry of the Environment Conservation and Parks Municipal Class Environment Assessment, March 3, 2023 & March 10, 2023

4.3 Ministry of Natural Resources and Forestry Ontario Regulation 161/17

4.4 Almaguin Adult Learning Centre Update Letter

4.5 MADD Message Appreciation Certificate

4.6 Request for Tender RFT-2023-01 Gravel (A+B)

4.7 ICYMI Council Highlights March 8, 2023

RESOLUTION 2023-99 Hind-Bishop

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the correspondence items as copied and circulated.

Carried.

RESOLUTION 2023-100 Bishop-Hetherington

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan endorses and supports item 4.1 Township of Moonbeam Extend Moratorium on Most Pupil Accommodation Reviews.

Carried.

ACCOUNTS

5.1 Accounts in the amount of \$617,920.09

RESOLUTION 2023-101 Kneller-Hind

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves the accounts in the amount of \$617,920.09 as presented.

Carried.

BY-LAWS

6.1 Zoning By-Law Amendment – Ferrante – 286 Halls Road

6.2 Regional Fire Training Agreement

RESOLUTION 2023-102 Hetherington-Hind

BE IT RESOLVED THAT by the Council of the Municipality of Magnetawan that the following by-laws are now read a first, second and a third time, passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation, and engrossed in the by-law book:

6.1 Zoning By-law Amendment – Ferrante – 286 Halls Road

6.2 Regional Fire Training Agreement

Carried.

CLOSED SESSION

In accordance with Section 239(2) of the Municipal Act, 2001, s.o. 2001, c.25, as amended, Council shall proceed into Closed Session in order to address matters pertaining to:

(b) personal matters about an identifiable individual

(c) acquisition or disposition of land

RESOLUTION 2023-103 Bishop-Hetherington

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan moves to a closed session at 2:50 pm pursuant to Section 239(2) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, Council shall proceed into Closed Session in order to address matters pertaining to:

(b) personal matters about an identifiable individual

(c) acquisition or disposition of land

Carried.

RESOLUTION 2023-104 Hetherington-Kneller

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan returns to open session at 4:05 pm.

Carried.

****Mayor Sam Dunnett left the Council Chambers and Deputy Mayor John Hetherington assumed the role of Chair.**

RESOLUTION 2023-105 Hind-Kneller

WHEREAS the Council of the Municipality of Magnetawan thanks the residents for their nominations for the Ontario Senior of the Year Award 2023;

AND WHEREAS Council has carefully considered each nomination' and is grateful to have and extends its thanks to all of our super senior volunteers in our community;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Magnetawan nominates Maria Dunnett for the Ontario Senior of the Year Award 2023 and directs Staff to forward Council's nomination to the Province.

Recorded Vote Called by Brad Kneller

Bill Bishop	Yea	
Deputy Mayor John Hetherington	Yea	
Jon Hind	Yea	
Brad Kneller	Yea	
Mayor Sam Dunnett		Absent

Carried.

****Mayor Sam Dunnett returned to the Council Chambers.**

CONFIRMING BY-LAW AND ADJOURNMENT

7.1 Confirm the Proceedings of Council and Adjourn

RESOLUTION 2023-106 Bishop-Kneller

BE IT RESOLVED by the Council of the Municipality of Magnetawan that the Confirming By-law is now read a first, second and a third time, passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and engrossed in the by-law book;

AND FURTHER THAT, this meeting is now adjourned at 4:10 pm to meet again on Wednesday April 12, 2023, at 1:00 pm or at the call of the Chair.

Carried.

Approved by:

Mayor

Clerk

MAR 22 2023

RECEIVED



The Corporation of the
Municipality of Magnetawan

Box 70 4304 Hwy 520
Magnetawan ON POA 1P0

Phone 705 387 3947 Fax 705 387 4875
www.magnetawan.com

MUNICIPALITY OF
MAGNETAWAN

MAR 27 2023

PAID \$27.00

APPLICATION FORM

MINOR VARIANCE

Date Received by Municipality _____

1) APPLICATION INFORMATION

Name of Applicant GW Contracting Ltd. / Phil Nettleton
Mailing Address Box 273 Nobe ON P0G 1G0
Telephone Number (Home): (705) 346-2114 Fax Number: _____
Telephone Number (Business): _____ Fax Number: _____
phil.nettleton@gmail.com

2) REGISTERED OWNER

If the Applicant is not the Registered Owner of the subject lands, then authorization from the Owner is required, as well as the following information:

Owners Name: John Chisholm
Mailing Address 39 Kristina Court, Magnetawan, ON POA 1A0
Telephone Number (Home) (416) 902-6002 Fax Number: _____

Correspondence to be sent to Owner Agent Both
jdc1927@gmail.com

3) MORTGAGES, CHARGES OR OTHER ENCUMBRANCES

Name _____
Mailing Address _____
Name: _____
Mailing Address _____

4) SUBJECT LANDS

Geographic Township Magnetawan Concession: 9 Lot 22
Reference Plan 428-16078 Part/Block/Lot _____
Street Name and Number 39 Kristina Court
(If corner lot, please include both Street Names)

Water Access only: _____
(Name of Waterbody)

Area of subject lands (ha) 3.078 Frontage (m) _____ Depth (m) _____

5) **OFFICIAL PLAN / ZONING STATUS**

What is the current designation of the subject lands in the approved Official Plan?

Residential Shoreline

What is the current Zoning?

RS-21

6) **REASONS FOR REQUEST**

Please describe the reasons for and extent of, the request:

an amendment to the height restriction (6 ft.)
* Accessory building was designed in accordance to height
maximum to bring halfway up the gable, similar to a
residence, at 27.10" maximum height

7) **ACCESS**

Are the subject lands accessible by

- Provincial Highway
- Municipal Road (seasonal maintenance)
- Municipal Road (year round maintenance)
- Right of Way
- Unopened Road Allowance
- Water Access
- Other (describe) _____

8) **BUILDINGS, STRUCTURES AND USES**

What are the existing buildings on the subject land?

Main dwelling

What are they used for?

Residential

Please complete the following for each building or structure:

	Building One	Building Two	Building Three
Type of Building	<u>House</u>		
Setback from Front Lot Line	<u>+/- 664 ft.</u>		
Setback from Rear Lot Line	<u>116 ft.</u>		
Setback from Side Lot Line	<u>90 ft.</u>		
Setback from Side Lot Line	<u>258 ft.</u>		
Height (metres)	<u>10.97 m on walk out side, 7.315 on high grade side</u>		
Dimensions	<u>+/- 45' x +/- 11' *</u>		
Floor Area	<u>3250 ft²</u>		
Date of Construction	<u>2008</u>		

What is the proposed future use of the subject lands: Residential

Are any buildings or structures to be build on the subject lands?

yes no

If yes, please complete the following for each building or structure:

	Building One	Building Two	Building Three
Type of Building	Garage		
Setback from Front Lot Line	535 ft.		
Setback from Rear Lot Line	205 ft.		
Setback from Side Lot Line	216 ft.		
Setback from Side Lot Line	198 ft.		
Height (metres)	8.484 m		
Dimensions	60' x 50'		
Floor Area	3000ft ²		
Date of Construction	N/A		

When were the subject lands acquired by the current owner? 2001

How long have the "existing uses" continued on the subject lands? Since 2008

9) **SERVICING**

	Municipal	Private	Other
Water Supply	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Sewage Disposal	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Frontage on Road	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Is storm drainage provided by: Sewer Ditch Swale
 Other (describe) Natural flow, with weeping tile (there is an elevated granite rock)

10) **OTHER APPLICATIONS**

Are the subject lands also the subject of an application under the Planning Act for approval of a Plan of Subdivision or a Consent? yes no

If yes, what is the file number? _____

What is the status of the application? _____

Have the subject lands ever been the subject of an application under Section 34 of *The Planning Act* (rezoning)? yes no

If yes, please provide a brief explanation: _____

11) DRAWINGS

Please include a sketch showing the following:

- the boundaries and dimensions of the subject land;
- the location, size and type of all existing and proposed buildings and structures on the subject land, indicating the distance of the building or structures from the front yard lot line, rear yard lot line and side yard lot lines;
- the approximate location of all natural and artificial features on the subject land and on land that is adjacent to the subject land that, in the opinion of the applicant, may affect the application. Examples include: buildings, railways, roads, watercourses, drainage ditches, river or stream banks, wetlands, wooded areas, wells and septic tanks;
- the current uses on land that is adjacent to the subject land;
- the location, width and name of any roads within or abutting the subject land, indicating whether it is an unopened road allowance, a public travelled road, a private road or a right-of-way;
- if access to the subject land is by water only, the location of the parking and docking facilities to be used; and
- the location and nature of any easement affecting the subject land.

Required Sketch

See attached

Required Sketch should include the following:

- ✓ Lot dimensions
- ✓ Major Physical Features
- ✓ Surrounding Land Uses
- ✓ Buildings and Structures
- ✓ Sewage and Water Systems

12) PERMISSION TO ENTER

I hereby authorize the Members of Staff and/or Elected Members of the Council of the Municipality of Magnetawan, to enter upon the subject lands and premises for the limited purpose of evaluating the merits of this application. This is their authority for doing so.

March 22/23

[Signature]
Signature of Registered Owner(s) or Agent

13) FREEDOM OF INFORMATION

I hereby provide authority for any information contained in this application, to be released in accordance with the Freedom of Information Act

March 22/23

[Signature]
Signature of Registered Owner(s) or Agent

14) PAYMENT OF FEE AND DEPOSIT

- Application Fee As per the current fees and charges By-law
Deposit Fee (By law 2004-09) As per the current fees and charges By-law

The 'deposit' shall be used for expenses as defined below. As of the date of this application, I further hereby agree to pay for and bear the entire cost and expense for any engineering, legal, landscape, architectural and/or planning consulting expenses incurred by the Municipality of Magnetawan during the processing of this Application, in addition to the Application fee set by the Municipality of Magnetawan.

An additional deposit shall be required if the deposit is insufficient to complete the Application.

22/3/23
Date

[Signature]
Signature of Registered Owner(s)

Note: All Invoices for payment shall be sent to the person(s) indicated in Section 2) Owner of this application, unless otherwise requested.

If the Applicant/Owner is a Corporation, the Applicant/Owner shall provide certification that he/she has the authority to Bind the Corporation

15) AFFIDAVIT

I, PHILIP NETTLER of the District of Parry Sound in the Municipality of Magnetawan solemnly declare that all of the above statements contained herein and in all exhibits transmitted herewith are true and I make this solemn declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath and by virtue of "The Canada Evidence Act"

DECLARED BEFORE ME at the Municipal office in the Municipality of Magnetawan this 22 day of March 2023

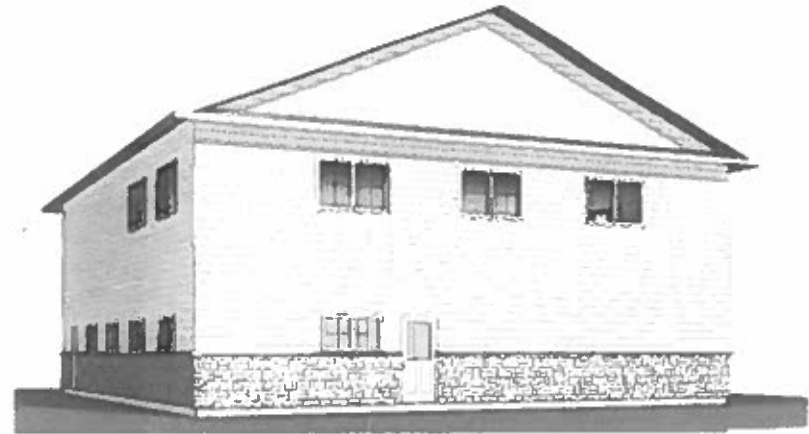
March 22/2023
Date

[Signature]
Signature of Registered Owner(s) or Agent

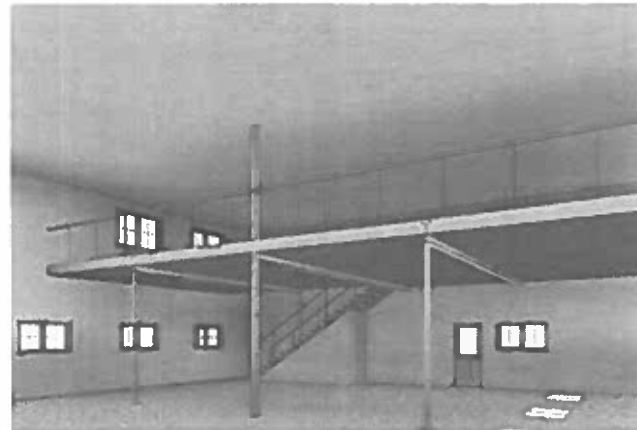
ERICA KILGROVE
[Signature]



1. EXTERIOR FRONT VIEW



2. EXTERIOR SIDE VIEW



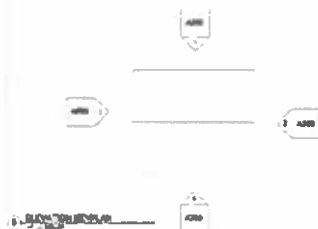
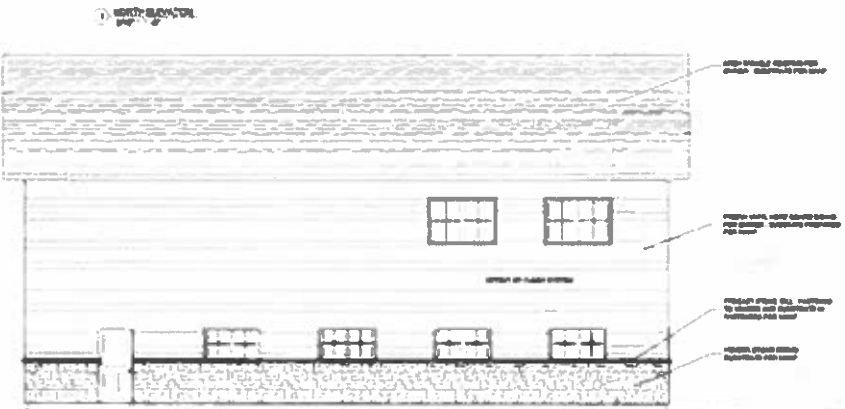
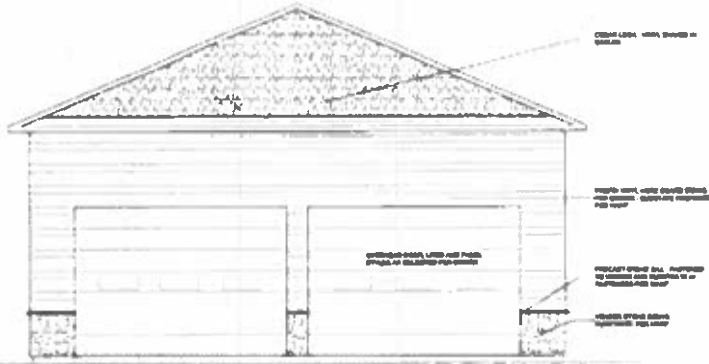
3. INTERIOR FRONT VIEW

Material List				
Item No.	Description	Quantity	Unit	Remarks
1	Concrete	100	m ³	
2	Rebar	100	m	
3	Brick	1000	m ²	
4	Roofing	100	m ²	
5	Windows	10	units	
6	Doors	2	units	
7	Staircase	1	unit	
8	Foundation	1	unit	
9	Garage Doors	2	units	
10	Paint	100	liters	
11	Plumbing	100	m	
12	Electrical	100	m	
13	Insulation	100	m ²	
14	Roof Trusses	100	m	
15	Wall Studs	100	m	
16	Floor Joists	100	m	
17	Roof Decking	100	m ²	
18	Foundation	100	m ²	
19	Garage Floor	100	m ²	
20	Staircase	1	unit	
21	Windows	10	units	
22	Doors	2	units	
23	Paint	100	liters	
24	Plumbing	100	m	
25	Electrical	100	m	
26	Insulation	100	m ²	
27	Roof Trusses	100	m	
28	Wall Studs	100	m	
29	Floor Joists	100	m	
30	Roof Decking	100	m ²	
31	Foundation	100	m ²	
32	Garage Floor	100	m ²	
33	Staircase	1	unit	
34	Windows	10	units	
35	Doors	2	units	
36	Paint	100	liters	
37	Plumbing	100	m	
38	Electrical	100	m	
39	Insulation	100	m ²	
40	Roof Trusses	100	m	
41	Wall Studs	100	m	
42	Floor Joists	100	m	
43	Roof Decking	100	m ²	
44	Foundation	100	m ²	
45	Garage Floor	100	m ²	
46	Staircase	1	unit	
47	Windows	10	units	
48	Doors	2	units	
49	Paint	100	liters	
50	Plumbing	100	m	
51	Electrical	100	m	
52	Insulation	100	m ²	
53	Roof Trusses	100	m	
54	Wall Studs	100	m	
55	Floor Joists	100	m	
56	Roof Decking	100	m ²	
57	Foundation	100	m ²	
58	Garage Floor	100	m ²	
59	Staircase	1	unit	
60	Windows	10	units	
61	Doors	2	units	
62	Paint	100	liters	
63	Plumbing	100	m	
64	Electrical	100	m	
65	Insulation	100	m ²	
66	Roof Trusses	100	m	
67	Wall Studs	100	m	
68	Floor Joists	100	m	
69	Roof Decking	100	m ²	
70	Foundation	100	m ²	
71	Garage Floor	100	m ²	
72	Staircase	1	unit	
73	Windows	10	units	
74	Doors	2	units	
75	Paint	100	liters	
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80	Wall Studs	100	m	
81	Floor Joists	100	m	
82	Roof Decking	100	m ²	
83	Foundation	100	m ²	
84	Garage Floor	100	m ²	
85	Staircase	1	unit	
86	Windows	10	units	
87	Doors	2	units	
88	Paint	100	liters	
89	Plumbing	100	m	
90	Electrical	100	m	
91	Insulation	100	m ²	
92	Roof Trusses	100	m	
93	Wall Studs	100	m	
94	Floor Joists	100	m	
95	Roof Decking	100	m ²	
96	Foundation	100	m ²	
97	Garage Floor	100	m ²	
98	Staircase	1	unit	
99	Windows	10	units	
100	Doors	2	units	

Project Information			
Item	Description	Quantity	Unit
1	Concrete	100	m ³
2	Rebar	100	m
3	Brick	1000	m ²
4	Roofing	100	m ²
5	Windows	10	units
6	Doors	2	units
7	Staircase	1	unit
8	Foundation	1	unit
9	Garage Doors	2	units
10	Paint	100	liters
11	Plumbing	100	m
12	Electrical	100	m
13	Insulation	100	m ²
14	Roof Trusses	100	m
15	Wall Studs	100	m
16	Floor Joists	100	m
17	Roof Decking	100	m ²
18	Foundation	100	m ²
19	Garage Floor	100	m ²
20	Staircase	1	unit
21	Windows	10	units
22	Doors	2	units
23	Paint	100	liters
24	Plumbing	100	m
25	Electrical	100	m
26	Insulation	100	m ²
27	Roof Trusses	100	m
28	Wall Studs	100	m
29	Floor Joists	100	m
30	Roof Decking	100	m ²
31	Foundation	100	m ²
32	Garage Floor	100	m ²
33	Staircase	1	unit
34	Windows	10	units
35	Doors	2	units
36	Paint	100	liters
37	Plumbing	100	m
38	Electrical	100	m
39	Insulation	100	m ²
40	Roof Trusses	100	m
41	Wall Studs	100	m
42	Floor Joists	100	m
43	Roof Decking	100	m ²
44	Foundation	100	m ²
45	Garage Floor	100	m ²
46	Staircase	1	unit
47	Windows	10	units
48	Doors	2	units
49	Paint	100	liters
50	Plumbing	100	m
51	Electrical	100	m
52	Insulation	100	m ²
53	Roof Trusses	100	m
54	Wall Studs	100	m
55	Floor Joists	100	m
56	Roof Decking	100	m ²
57	Foundation	100	m ²
58	Garage Floor	100	m ²
59	Staircase	1	unit
60	Windows	10	units
61	Doors	2	units
62	Paint	100	liters
63	Plumbing	100	m
64	Electrical	100	m
65	Insulation	100	m ²
66	Roof Trusses	100	m
67	Wall Studs	100	m
68	Floor Joists	100	m
69	Roof Decking	100	m ²
70	Foundation	100	m ²
71	Garage Floor	100	m ²
72	Staircase	1	unit
73	Windows	10	units
74	Doors	2	units
75	Paint	100	liters
76	Plumbing	100	m
77	Electrical	100	m
78	Insulation	100	m ²
79	Roof Trusses	100	m
80	Wall Studs	100	m
81	Floor Joists	100	m
82	Roof Decking	100	m ²
83	Foundation	100	m ²
84	Garage Floor	100	m ²
85	Staircase	1	unit
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87	Doors	2	units
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90	Electrical	100	m
91	Insulation	100	m ²
92	Roof Trusses	100	m
93	Wall Studs	100	m
94	Floor Joists	100	m
95	Roof Decking	100	m ²
96	Foundation	100	m ²
97	Garage Floor	100	m ²
98	Staircase	1	unit
99	Windows	10	units
100	Doors	2	units

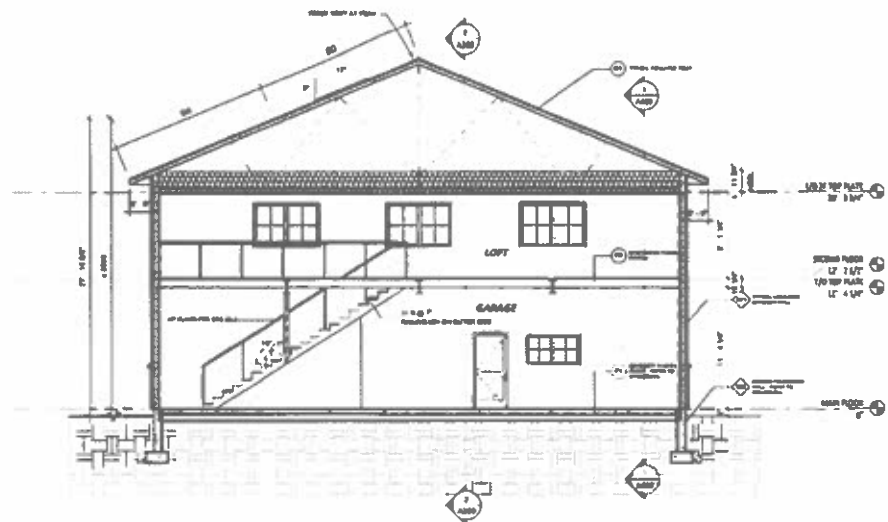
50 x 60 GARAGE
 JOHN CHISHOLM
 39 KRISTINA COURT
 AHMIC HARBOUR, ON

PERMIT
 A000 COVER PAGE

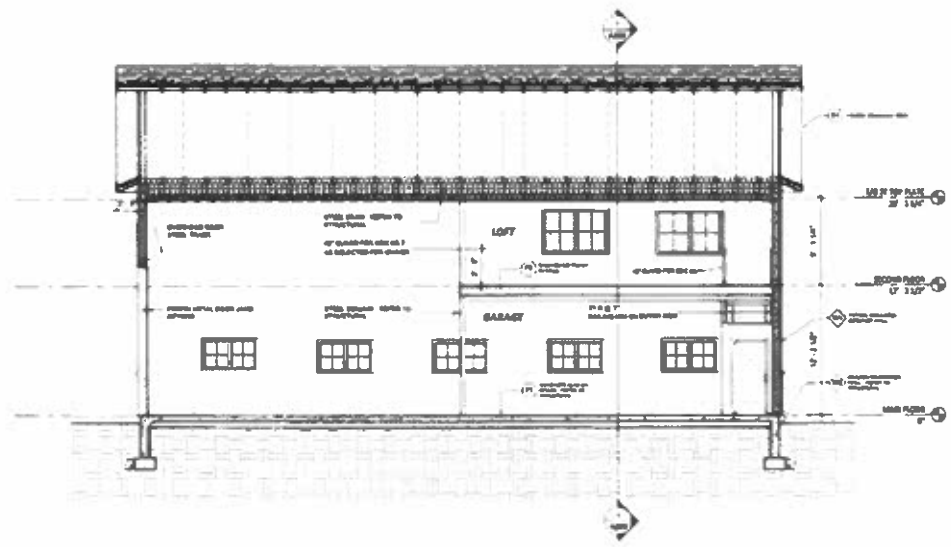


NOTES:
 1. ALL DIMENSIONS ARE TO FACE UNLESS OTHERWISE NOTED.
 2. ALL MATERIALS AND FINISHES ARE TO BE AS SHOWN ON THESE PLANS.
 3. ALL WORK IS TO BE ACCORDING TO THE 2018 INTERNATIONAL RESIDENTIAL CODE AND ALL OTHER APPLICABLE CODES AND REGULATIONS.
 4. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND INSURANCE.

NORTHERN FREEDOM DESIGN SERVICES 10000 10000 10000		10000 10000 10000
JOHN CHISHOLM PROJECT 50 x 60 GARAGE SHEET NO. ELEVATIONS		
10000 10000 10000	10000 10000 10000	10000 10000 10000



BUILDING SECTION 1
2 1/2" = 1'-0"



BUILDING SECTION 2
2 1/2" = 1'-0"

Revision	Description	Date
1	Complete set for review	10/15/10
2	Revised	10/20/10

**NORTHERN FREEDOM
DESIGN SERVICES**

ARCHITECT: NORTHERN FREEDOM DESIGN SERVICES, LLC
1000 W. 10TH AVENUE, SUITE 100
DENVER, CO 80202
TEL: 303.733.1111
WWW.NORTHERNFREEDOMDESIGN.COM

FOR:
JOHN CHISHOLM

PROJECT:
50 x 60 GARAGE

SHEET NO.:
BUILDING SECTIONS

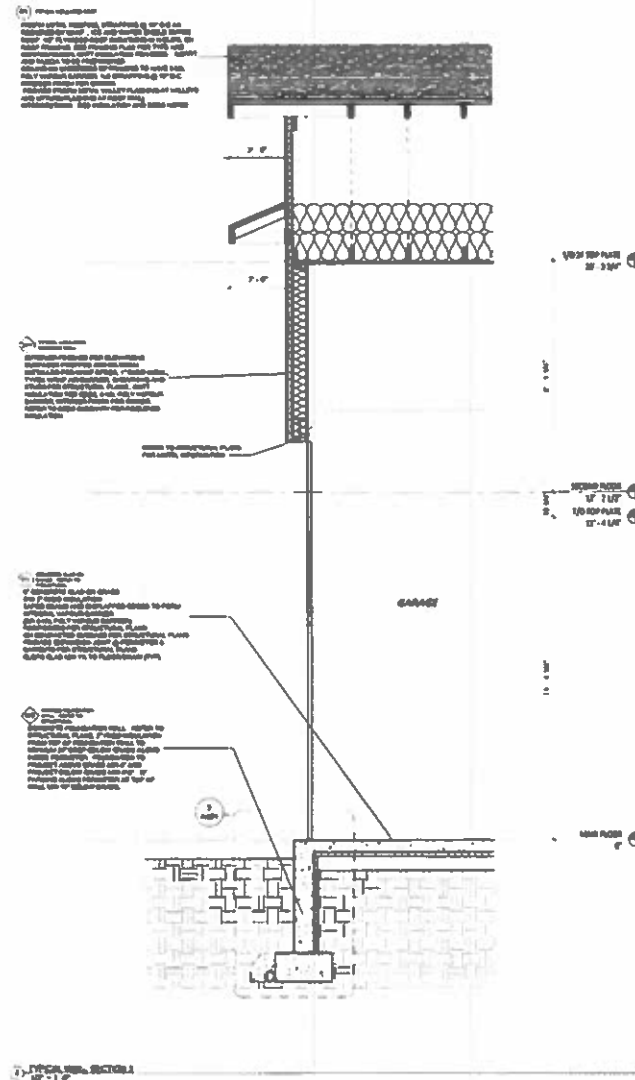
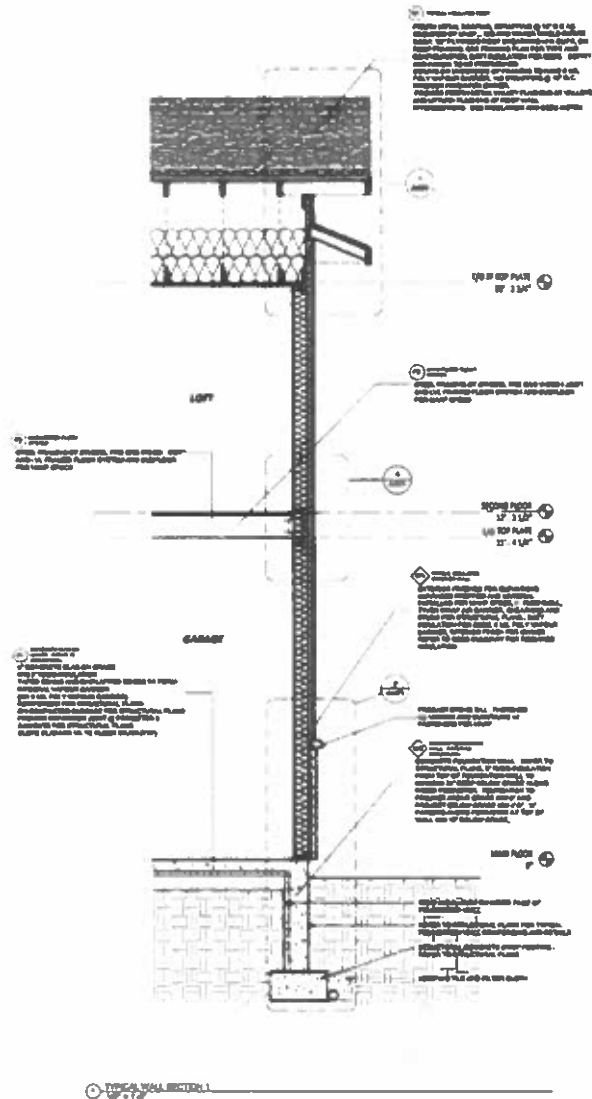
APPROVED:
ARCHITECT: JOHN CHISHOLM, ARCHITECT
DATE: 10/15/10

DRAWN BY:
DATE: 10/15/10

SCALE: 2 1/2" = 1'-0"

PROJECT NO.: **A300**

SHEET NO.: **3**



**NORTHERN FREEDOM
DESIGN SERVICES**

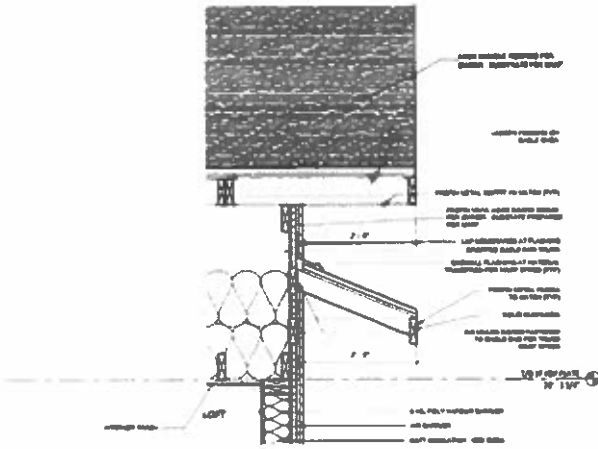
1000 W. 10th St.
Anchorage, Alaska 99501
907.561.1234
www.nfdesign.com

FOR
JOHN CHISHOLM
PROJECT
50 x 60 GARAGE

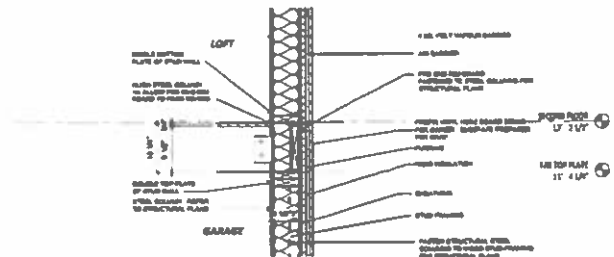
DATE: 11-11-17

WALL SECTIONS

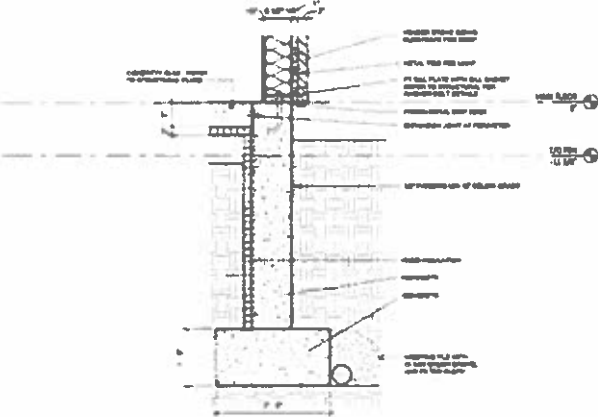
DATE: 11-11-17	PROJECT NO: A400	REV: 3
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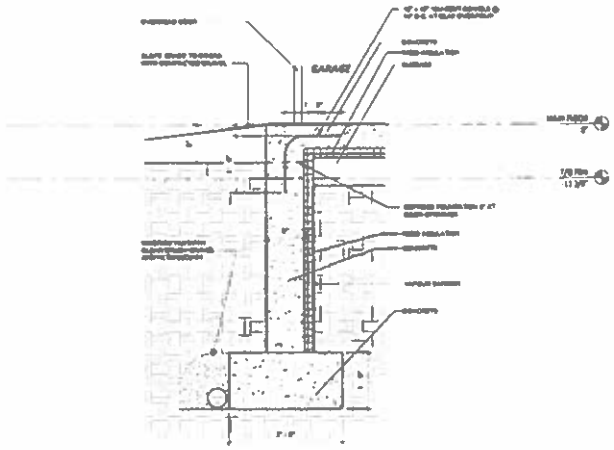
1) TYPICAL EXTERIOR DETAIL



2) TYPICAL LOFT AND GARAGE FLOOR DETAIL



3) TYPICAL FOUNDATION WALL DETAIL



4) TYPICAL GARAGE DOOR DETAIL

PROJECT NO. 2020-001
 DATE: 10/20/20

**NORTHERN FREEDOM
DESIGN SERVICES**

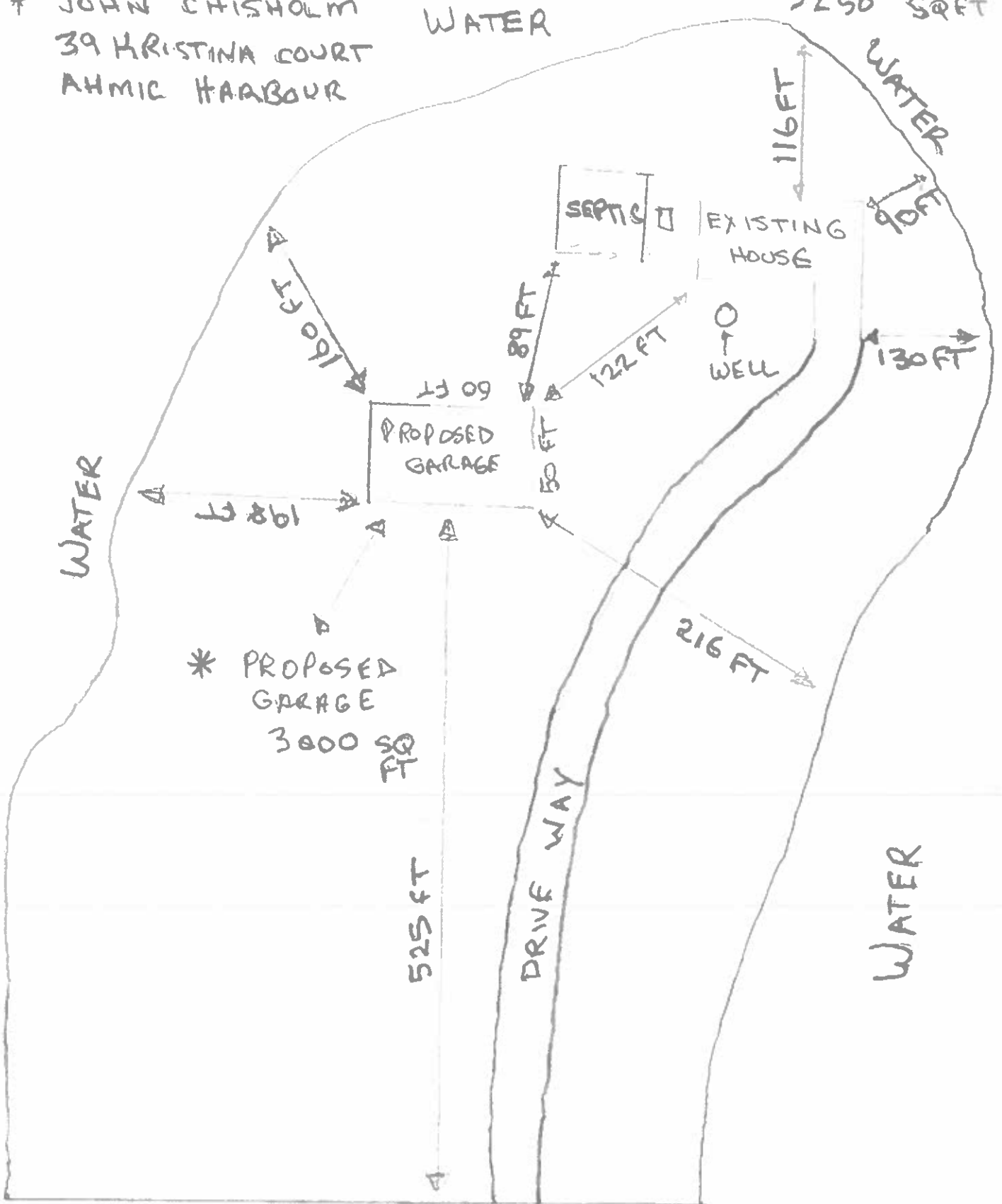
ARCHITECT
 1000 W. 10th St.
 Grand Rapids, MI 49504
 616.451.1000
 www.northernfreedom.com

FOR
JOHN CHISHOLM
 PROJECT
50 x 60 GARAGE
 SHEET NO.
DETAILS

DRAWING NO. 2020-001-001 SHEET NO. 3 OF 3	A401 3
SCALE: 1" = 2'-0"	DATE: 10/20/20

* JOHN CHISHOLM
39 KRISTINA COURT
AHMIC HARBOUR

FOOT PRINT OF
EXISTING HOUSE
3250 SQFT



Erica Kellogg

From: Brenda Chisholm <brenda.ahmic@gmail.com>
Sent: March 30, 2023 12:51 PM
To: John Chisholm
Cc: Erica Kellogg; Philip Nettleton
Subject: Re: Brenda

To whom it may concern,

I give permission for John Chisholm to sign on my behalf to build the garage at 39 Kristina Court, Ahmic Harbour ON, POA1A0. Let me know if anything else is needed from me.

Take Care,
Brenda Chisholm

On Thu, 30 Mar 2023 at 12:46, John Chisholm <jdc1927@gmail.com> wrote:
Brenda please confirm and give permission for the garage build and me to have authorization to proceed on my behalf

Kindest Regards,

John Chisholm
jdc1927@gmail.com

Tel. 416-902-6002

----- Forwarded message -----

From: Philip Nettleton <phil.nettleton11@gmail.com>
Date: Thu, Mar 30, 2023 at 12:36 PM
Subject: Brenda
To: Dennis Goodwin <dennisgoodwin9@gmail.com>, John Chisholm <jdc1927@gmail.com>, Philip Nettleton <phil.nettleton11@gmail.com>

Hi John can you please get Brenda to send an email ASAP before 3 today authorizing you permission to sign on her behalf to build this garage.

Here is the email address it must go to and please have her copy me in this email.

ekellogg@magnetawan.com
phil.nettleton11@gmail.com

Thanks
Phil

**COMMITTEE OF ADJUSTMENT NOTICE OF
HEARING**

IN THE MATTER OF Subsections (1 and 2) of Section 45 of the Planning Act, R.S.O., 1990.

TAKE NOTICE that the Municipality of Magnetawan has received a complete application for Minor Variance and that the Committee of Adjustment of the Corporation of the Municipality of Magnetawan will hold a Public Hearing on:

April 12, 2023

At 1:00 pm. at the

Municipality of Magnetawan Municipal Office, 4304 Hwy #520, Magnetawan, Ontario

THE PURPOSE OF THE PUBLIC HEARING is to consider a Minor Variance application submitted by the Owner of Lot 22 Concession 9, Municipally known as 39 Kristina Court. The proposed a minor variance application for relief from Zoning By-law 2001-26, as amended.

The applicant has requested the following Minor Variance to permit:

Provision	By-law 2001-26	Requested
3.1 c) Lot Coverage and Height	Maximum height permitted for an accessory building where a second storey is permitted may be 8.5 metres	1. Relief for a maximum second storey accessory building height of 10.1 metres

INFORMATION AVAILABLE

Information relating to the proposed Minor Variance application is available for public review on the municipal website – www.magnetawan.com – or by request during business hours, Monday to Friday from 8:30 am to 4:00 pm, at the Municipality of Magnetawan Municipal Office (4304 Hwy #520 Magnetawan, Ontario, P0A 1P0 or by emailing: ekellogg@magnetawan.com

NOTICE OF DECISION

If you wish to be notified of the decision of Municipality of Magnetawan on the proposed Minor Variance, you must make a written request to Erica Kellogg, Acting Deputy Clerk at the Municipality of Magnetawan.

ORAL AND WRITTEN SUBMISSION – APPEAL

If a person or public body would otherwise have an ability to appeal the decision of the Council and the Municipality of Magnetawan to the Local Planning Appeal Tribunal but the person or public body does not make oral submissions at a public meeting or make written submissions to the Municipality of Magnetawan before the Minor Variance is approved, the person or public body is not entitled to appeal the decision and the person or public body may not be added as a party to the hearing of an appeal before the Local Planning Appeal Tribunal unless, in the opinion of the Tribunal, there are reasonable grounds to do so.

Individuals who make written submissions should be aware that their submission and any personal information in their correspondence will become part of the public record and made available to the Applicant, Committee and Council.

PLEASE SUBMIT ANY ORAL OR WRITTEN COMMENTS TO ERICA KELLOGG Quoting

File No: CHISHOLM - MINOR VARIANCE

Erica Kellogg, Acting-Deputy Clerk

Municipality of Magnetawan

P.O. Box 70

Magnetawan, Ontario, P0A 1P0 705-387-3947 ext. 1001

ekellogg@magnetawan.com

DATED at the Municipality of Magnetawan this 30th day of March, 2023.

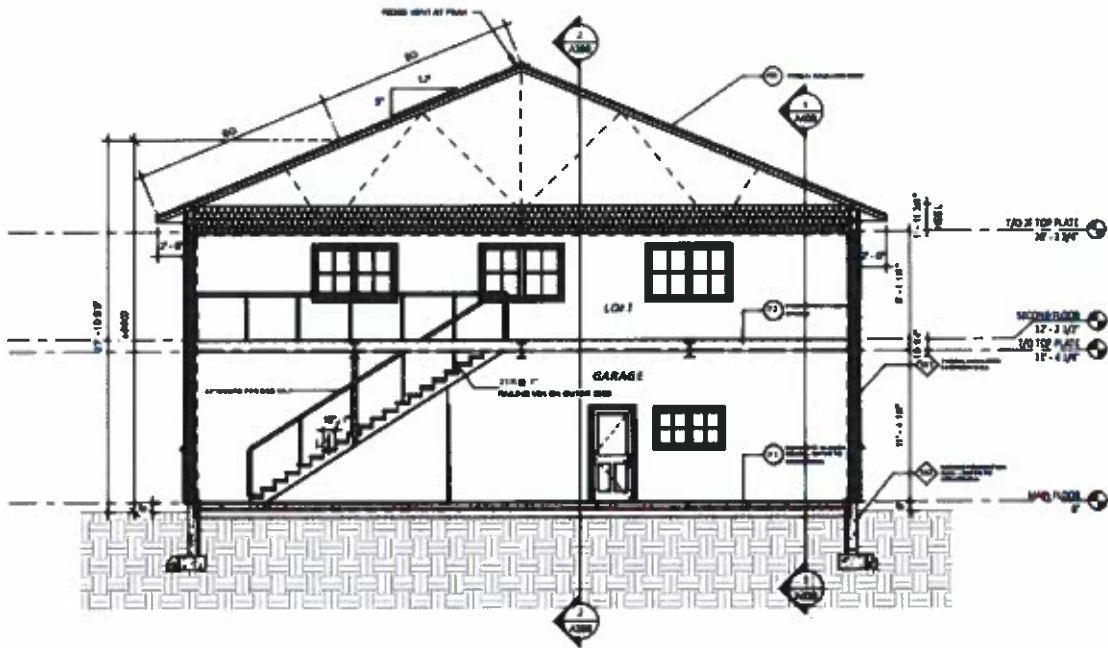
Page 26 of 184

Please see reverse side for map and site plan (not to scale)

KEY MAP OF SUBJECT PROPERTY



PROPOSED SITE PLAN



Pre-consultation Memo

To: Erica Kellog, Acting Deputy Clerk - Planning and Development, Municipality of Magnetawan

Subject: Proposed Construction of an Accessory Building, John Chisholm, 39 Kristina Court, Municipality of Magnetawan

**Municipal
File No.:**

**EcoVue
File No.:**

Date: Amended March 22, 2023

1.0 Introduction

We have reviewed our pre-consultation memo of March 6, 2023 particularly in relation to the definition of the term "building height" in zoning by-law No. 2001-26.

The definition of building height as it applies to accessory buildings is as follows:

When applied to accessory buildings, building height shall be measured as the vertical distance between the average natural grade and the peak of the roof on all sides of the building.

After reviewing the definition, it is clear that it was not given full consideration in our original memo. As a result of this review, an amended planning analysis and opinion are provided in the remainder of this report.

This memo provides a brief summary of planning requirements for the proposed construction of a garage on a property at 39 Kristina Court, Magnetawan (subject property).

The analysis is in part based upon the information provided by the applicants in the application form and in drawings A000, A002, A101, A200, A300 and A400 and A401 prepared by Northern Freedom Design Services dated December 2, 2022. The dimensions shown in these drawings and provided in the application have been used in the determination of building height, lot coverage and other parameters of the development proposal.

The applicant intends to construct a garage having a ground floor area of approximately 278.71 square metres (3000 square feet). The proposed garage has a partial second floor with an area of approximately 139.35 square metres (1500 square feet). The proposed height of the garage as stated on the application form is 8.484 metres (27.84 feet), but as noted later in this report, this is the height to the midpoint of the roof, not to the peak as required in the definition of building height for accessory buildings

The subject property consists of a 3.078 hectare parcel which is part of a peninsula on Ahmic Lake in the village of Ahmic Harbour. A house with an area of approximately 301.93 square metres (3250 square feet) is located on the property. The proposed garage is located to the west of the dwelling and it will maintain substantial setbacks from the lake shoreline in the order of 48.77 metres (160 feet) to 65.83 (216 feet). It is also set back in excess of 150 metres from other properties.

2.0 Planning Analysis

2.1 Official Plan

The subject property is designated as Community in the Municipality of Magnetawan Official Plan. Section 5.1 of the Official Plan states that the Community designation applies to Magnetawan Village and Ahmic Harbour which are permanent communities within the municipality. A wide range of uses including residential, commercial, small-scale industrial and open space are permitted in the Commercial designation.

Based upon the above provision, the residential use of the property is permitted by the Official Plan.

Section 5.1.1 indicates that development in Ahmic Harbour is based upon the use of private sewer and water services. The minimum size for new lots is one hectare.

The subject property exceeds the size requirement for new lots. While the garage is a relatively large structure, it is not proposed to contain washroom or kitchen facilities. Therefore, the proposal should not require any additional sewer and water service.

The Official Plan encourages a mix of uses in the Community designation. Section 5.1.2 states that the zoning by-law is to provide detailed regulations for uses in the area and that in considering new uses Council is to consider compatibility with surrounding land uses.

Section 5.1.8 states in part,

Council will support the revitalization and enhancement of the villages of Magnetawan and Ahmic Harbour. The Municipality will work with the community and property owners to continually improve the appearance and historic character of these communities.

Pursuant to Section 5.1.8, the construction of a large, new garage should assist in the objective of revitalizing and enhancing the village. Given the size of the property and substantial setbacks from the shoreline and other properties, compatibility with surrounding land uses should not be an issue.

Section 4.2.2 of the Official Plan states that the Municipality will not support the placement of fill below the floodplain elevation of 281.97 ft. CGD for Ahmic Lake, unless a report prepared by a qualified engineer demonstrates that there will be no significant impacts on upstream or downstream lands.

Based upon a review of the submissions and available topographic mapping, the location of the proposed garage is well above the 281.97 ft. elevation and filling below this elevation should not be required.

Section 4.3 of Official Plan includes requirements regarding the maintenance of a 20 metre wide natural vegetative buffer along the shoreline. Based upon the submissions, the construction of the proposed garage should not require encroachment into the buffer area.

In view of the design of the proposal, the substantial setbacks of the proposal from the lake and the absence of washroom and kitchen facilities, other provisions in the Official Plan for protection of Ahmic Lake should not be offended.

Based upon the above considerations, it appears that the proposed construction of the garage is permitted in the Official Plan.

2.2 Zoning By-law

The subject property is zoned Shoreline Residential (RS) in the Municipality of Magnetawan Zoning By-law 2001-26, as shown in the By-law's Schedule C.

Section 4.2.1 sets out the permitted uses in the RS zone which include detached dwellings. The regulations for the RS zone provided in Section 4.2.2. include a minimum lot area of 1.0 hectare, minimum

frontage of 90 metres, maximum lot coverage of 15 %, and maximum height of 10.7 metres. The setback for interior side yard is 3.5 metres while for exterior side yard the setback is 7.5 metres.

Section 3.1 of the By-law includes requirements for accessory buildings. Section 3.1. (a) ii) states that accessory buildings shall not be used for: "...human habitation except where specifically permitted by this By-law". The garage is not proposed to be used for human habitation.

Section 3.1 (b) states that except where otherwise provided in the By-law accessory buildings shall comply with the yard requirements of the zones in which they are located. The proposal complies with the setback requirements for the RS zone. Since the lot is on a peninsula, the side yards are adjacent to the lake. The proposed setbacks for the garage from the lake which were noted earlier, are well beyond the side yard setback requirements in the By-law.

Section 3.1 (c) sets out a coverage requirement of 5% for accessory buildings and height requirement of 6 metres, except where a second storey is permitted an accessory building may be 8.5 metres in height. Section 3.1 (e) states that accessory buildings shall be set back at least 2.4 metres from the principal building. Section 3.1 (h) includes a reduced setback requirements for garages of 1.5 m. located in the interior side yard or rear yard, but it only applies to garages that are 6 metres or less in height.

While the proposed garage has a relatively large footprint, it would represent less than 1% coverage of the lot. In combination with the house, the total coverage is less than 2%. Therefore, the proposal meets the By-law's coverage requirements for accessory buildings and for all buildings.

The By-law allows accessory building heights of 8.5 metres where a second storey is permitted. While second storeys are not specifically permitted for garages, the By-law does not contain provisions to prohibit them. In the RS Zone, second storeys are allowed and the maximum height limit is 10.7 metres. Based upon the above factors, it is our opinion that the 8.5 metre height provision for accessory buildings applies in this case.

As noted earlier, the by-law's definition of building height as it applies to accessory buildings requires that the measurement be taken from the average natural grade to the peak of the roof. From the applicant's drawings it is apparent that the 8.484 metre height stated in the application is measured to the midpoint of the roof, not to the peak. While we do not have detailed information about the average natural grade, based upon the applicant's drawings we estimate that the height of the proposed garage when measured to the peak will be approximately 10.21 metres.

Therefore, the proposed height of the garage does not comply with the By-law's height requirement and a variance for height is required.

The proposed garage will be setback 37.19 metres (122 feet) from the dwelling which is well in excess of the requirement in Section 3.1 (e) of the By-law.

Section 3.13 requires openings to habitable buildings on Ahmic Lake to be located at or above 283.16 CGD. Since the proposed garage is not a habitable building, this requirement does not apply. However, based upon available mapping it is expected that openings to the garage will be above this elevation.

Based upon our analysis the proposal meets most applicable requirements of the By-law. However, a variance is required to permit the height of the building identified in the drawings for the proposal.

Our review has determined that the proposal will maintain the residential use of the property and it is permitted in the Official Plan. The height of the proposed building does not exceed the 10.7 metre height standard for buildings in the RS zone. Given the substantial distances between the proposed garage and neighbouring properties, there should be no impact from the increase in height beyond the standard for accessory buildings. The proposal does not affect the existing use of the property and it complies with most provisions of the by-law. Furthermore, the proposal represents a desirable addition to a large property and the variance represents only a minor divergence from the By-law's standards for height.

3.0 Conclusion


Based upon the submissions, the proposed construction of the garage complies with the Official Plan and complies with most provisions of Zoning By-law No. 2001-26. However, it requires a variance from the By-law's height provision. The applicant should proceed with the variance application to permit the height of the building as identified in the submitted drawings.

At first glance the variance appears to meet the four tests under Section 45 (1) of the *Planning Act*, R.S.O. 1990, c.P. 13, as amended. However, the Municipality should follow its normal process in considering the variance.

Given its size and the presence of a second floor balcony, there may be potential for the proposed garage to accommodate living area or a full dwelling unit in the future. If proposed that will require a further application and will involve additional requirements under the Official Plan and By-law.

Respectfully Submitted,

ECOVUE CONSULTING SERVICES INC.



J. Kent Randall B.E.S. MCIP RPP
Intermediate Planner





STAFF REPORT

To:	Committee of Adjustment
From:	Erica Kellogg – Acting Deputy Clerk – Planning and Development
Application:	Minor Variance, Proposed Construction of an Accessory Building
Subject Land:	Concession 9 Lot 22, 39 Kristina Court, Croft, Municipality of Magnetawan - Chisholm
Report Date:	April 12, 2023

Recommendation:

That the Minor Variance Application MV-03-23, 39 Kristina Court be approved as requested with the following conditions:

- 1) The construction and installation be substantially in compliance with the plans submitted with the Application and Figure 3;
- 2) Prior to construction all required building permits be obtained from the Municipal Chief Building Official.
- 3) That all taxes and monies owing to the Municipality are paid to date;
- 4) Increase the Maximum height requirement from 8.5 metres to 10.1 metres;
- 5) The Applicant does not disturb or remove trees and/or vegetation outside of the building envelop need to construct the proposed garage.

Background

The Applicants, Brenda and John Chisholm, through Phil Nettleton (agent) is proposing to construct a 3,000sqft² accessory garage in the rear yard of the subject property. The subject lands are located at Lot 22, Concession 9, Croft, Municipality known as 39 Kristina Court, Figure #1. Surrounding uses are shoreline residential.

The subject land is approximately 331,056 sqft² (7.6 acres) and has 1,952 feet of water frontage on Ahmic Lake. The application seeks relief from the current Zoning By-law to permit a garage that exceeds the maximum accessory building height. The Applicant has included with their application a site plan of the subject property, this is included as Figure #3.

The subject land consists of one dwelling (3,394 ft²) and an attached garage (585ft²) for a combined lot coverage of 3,979ft². The RS Zone permits a total of 15% lot coverage; 331,056sqft² x 15% = 49,658ft², the subject land is well under lot coverage.

Planning Review

Section 45 of the *Planning Act* identifies four tests that must be satisfied in order to support minor variance applications, these include:

Is the general intent and purpose of the Official Plan maintained?

The subject land is designated Community Boundary within the Official Plan. This designation permits residential, commercial, small-scale industrial and open space. Section 5.1 (Magnetawan Village and Ahmic Harbour Communities) *“encourages a revitalization of these communities through infilling of residential opportunities and through the development of commercial uses that support the community and adjacent surrounding seasonal and rural uses”*. There is no proposed new residential use for the property.

Section 9.3 (Accessory Uses) states that *“Wherever a use is permitted in a land use classification, it is intended that uses, buildings or structures normally incidental, accessory and essential to that use shall also be permitted.”* The Community Boundary designation permits residential use and as noted herein, the subject property contains an existing single detached dwelling. The proposed garage is intended to be accessory to the existing dwelling and is permitted within the designation. As such, the proposed accessory garage conforms to Section 9.3 of the Municipality of Magnetawan Official Plan.

Is the general intent and purpose of the Zoning By-law maintained?

The subject land is zoned Shoreline Residential (RS) in the Municipality’s Zoning By-law 2001-26, Schedule C. The location of the proposed garage meets the required setbacks for Shoreline Residential and in compliance with the Zoning By-law Figure #2.

Section 3.1 c) specifies that that *“the total lot coverage of all accessory building shall not exceed 5% of the lot area nor shall the height of any accessory building exceed 6 meters except where a second storey is permitted the accessory building may be 8.5 meters in height”*. The Applicant has provided preliminary drawings of the proposed garage, which indicate a second storey within the garage. As the drawings indicate, there is no intent for living space within the proposed garage. The applicant seeks relief from the maximum height for a second story.

Is the proposed amendment desirable for the appropriate development or use of the land?

The accessory garage is an extension/accessory to the existing shoreline residential use on the subject lands. Although the proposed garage is a relatively large structure, the size of the subject land will ensure the structure will not interfere with the use and enjoyment of the subject property or adjacent properties. Moreover, the addition of an accessory garage will be in keeping with the character of the surrounding area as surrounding properties have similar use structures. Therefore, it is Staff’s opinion that the minor variance is desirable and appropriate for the development and use of the land.

Is the proposed development minor in nature?

Although the proposed structure is large in scale, the property size being 331,056 square feet (7.6 acres) is of a large enough size that the structure is compatible. The subject property is heavily treed and provided the applicant does not remove the tree canopy beyond the needed proposed building site, the structure can be discreetly placed. Therefore, it is Staff’s opinion that the proposed variance to permit the accessory storage garage being located in the rear lot line, is minor in nature.

Summary:

It is the opinion of Municipal Staff that this application meets the four tests of a minor variance; therefore, we recommend that the application be approved with conditions.

Public Consultation & Notice

Notice of the application and Public Hearing has been circulated to property owners within 60 metres of the subject property, posted on the subject property and to those that have requested Notice. Residents have the right to speak in favor or opposition of the application at the Public Hearing or by making a written or oral statements to the Municipality prior to the decision. Notice was also provided to required agencies in accordance with the *Planning Act*.

Comments

Comments have been received from an abutting owner in favour of the application along with comments regarding the size of the structure and rear yard setback. Comments made regarding the size of the structure included a request to ensure the large structure would be concealed with the existing tree canopy. Comments were also made that the site plan provided by the applicant, included an incorrect rear yard measurement. The subject land is accessed via a right-of-way and the measurement of 55feet indicates a measurement from the proposed garage to the end of Kristina Court. Staff measured the rear lot line through CGIS and find that with accurate measurements taken from the property line to the proposed struture, the applicant still exceeds required setbacks.

This report will be posted on the Municipality website along with the Notice of Hearing for further information to the public.

Comments from Departments:

Building Department: No concerns noted

Roads Department: No concerns noted

Fire Department: No concerns noted

By-law Department: No concerns noted

Respectfully submitted,
Erica Kellogg
Acting Deputy Clerk – Planning and Development

Figure 1



Figure 2

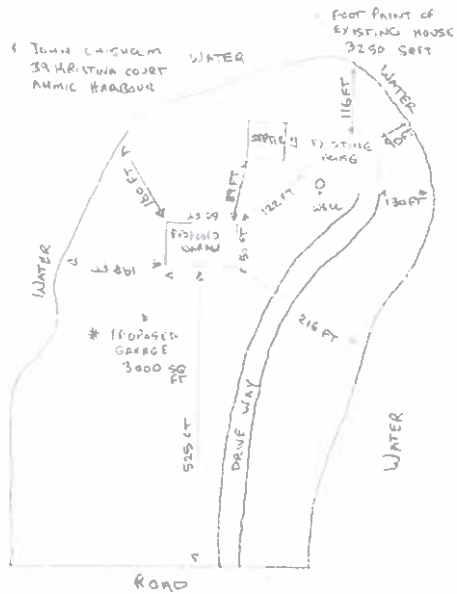
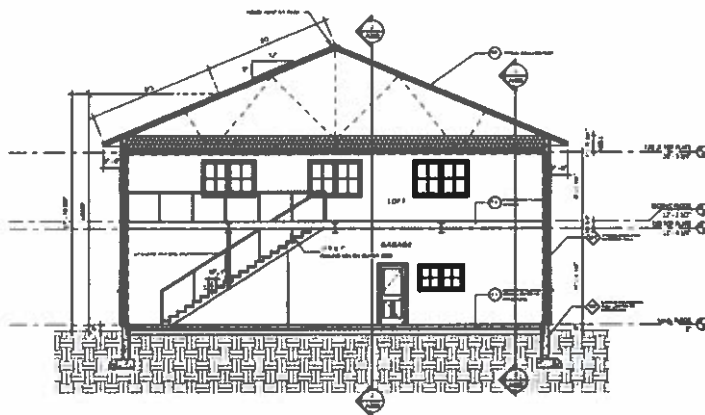



Figure #3



 <p data-bbox="272 289 462 352">Municipality of Magnetawan</p>	<p data-bbox="824 226 1149 262">REPORT TO COUNCIL</p>
To:	Mayor and Council
From:	Fire Chief Derek Young
Date of Meeting:	April 12, 2023
Report Title:	Quarterly Fire Department Report

Recommendation: THAT Council receives and approves this report as presented.

Call Volume:

As of March 31, 2023: 42 Calls for service.

Compared to years past:

As of

March 31, 2022: 38

March 31, 2021: 38

March 31, 2020: 32

March 31, 2019: 51

Call volume is slightly above the average for this time of year.

General update:

- Outfitting of the replacement medical van - truck 517 - has been completed and it is now fully in service.
- Three members attended the Northeastern Fire Education Conference in Huntsville, gaining valuable knowledge in firefighter cancer prevention through industry best practices. Hazards with lithium-ion batteries and fires associated with them were discussed as well as mandatory certification and several other useful topics affecting the fire service.
- Jamie has been working hard towards his certification for Fire Prevention Officer. He has completed four courses so far, with two remaining and scheduled for this spring and summer.
- An inspection module was added to our FirePro2 program allowing us to track inspections and easily create inspection reports and inspection orders when required.
- Inspections have started with plans to inspect all businesses this year and annually going further.
- A smoke alarm program is also in the works with the goal to have smoke alarms and CO alarms everywhere they are required.

Upcoming:

-Tanker Shuttle Accreditation is due to expire this year. Training for this certification will begin in the coming weeks with our automatic aid partners and the certification testing taking place in late spring to early summer. This certification is important to the residents of the Municipality as it is recognized by several insurance companies and provides a discount to the owner's premiums.

-The MNR is providing wildland firefighting training for the area firefighters at the end of April. This valuable training will ensure that firefighters are ready for any wildland fires we may have.

-Spring has been slow to start, but over the next several weeks we will be outfitting the trucks with the wildland fire equipment and removing the ice/water rescue equipment.

Training:

-Two recruits finished the recruit training class in March. The first part of their certification process will start this summer with the written testing through AS&E.

-All firefighters received the certification or recertification in first aid and CPR.

-AS&E (Academic Standards and Evaluation) written testing took place in early January, with several firefighters writing tests, moving us closer to becoming compliant with certification.

-Laurier Fire Department has acquired the Live Fire Training Unit from the Fire Marshal in May and have kindly provided to us the use of it for the weekend. This will allow the recruits to achieve their live fire training and give other firefighters the opportunity to build on their current skills.

Fire rating:

-April 1st starts the MNR fire season moving the fire rating to moderate. Although there is still snow on the ground, that is the set date for daytime burning to end. Daytime burning will not be allowed without approval.

Conclusion:

Calls for service are increased for this time of year and are expected to continue at the current rate. Firefighters have and are currently working hard towards the certification requirements.

Respectfully Submitted,

Derek Young

Derek Young,
Fire Chief.



REPORT TO COUNCIL

To:	Mayor and Council
From:	Jason Newman, Bylaw Officer
Date of Meeting:	April 12, 2023
Report Title:	First Quarter Report - Bylaw

Recommendation: THAT Council receives and approves this report for information only.

Introduction:

I would like to begin by first stating, my initial observations and experiences with the Clerk, Staff and Council have been extremely positive. The welcome and supports I have received appear to be that of a cooperative work environment and team focused atmosphere. I look forward to learning and working with everyone.

Background:

Current reporting will be effective from January 1, 2023 to March 30, 2023. It is also to be known this reporting is based on current available records. At present there has been minimal new referrals in By-Law.

Most of the involvement with the municipality thus far, has been supporting the planning department and addressing longstanding files with some closure and resolution.

The existing systems set up within the municipality are very efficient and the perceived role for By-Law Enforcement should be easily filled without concern.

Statistically, moving forward the diligent use of the CGIS system will benefit in accurate recording and tracking, as well demonstrate an ongoing record through all departments. Accountability is transparent and easily accessible.

Communication and cooperation are observed to be positive, and there should be no barriers in working with any department.

Presently, I am attending the Office on Thursdays and assisting and responding to calls as required. Understandably as volume and demand change moving into the summer, we will adjust as required in consultation with the team.

Efforts are and will continue to be made to conserve travel and cost, while responding in a timely fashion as best as possible.

By-Laws:

Thus far we are currently reviewing 2 common By-Laws: Trailers #2019 - 25 and Dogs #2020 – 45. Both By-Laws are well written, and there are only minor revisions being considered.

Training:

In late February, I attended a forester's conference in Cookstown, with the focus being on environmental sustainability. In most municipalities I work in, we are experiencing some difficulties with infringements and destruction of waterfront and environmentally sensitive areas.

Networking at this conference has helped provide more available expertise and guidance when required. As well provided alternatives in perhaps less intrusive situations to rehabilitate without significant cost.

I will be joining the Ontario Foresters Association network and Tree By-Law Officers to have more available resources.

Calls For Service

Year to Date 2023

Animal - 2
Parking – 2
Other – 2
Snow – 1

Conclusion:

I remain available and open to discuss, or review any presenting concerns or questions. I look forward to getting to know everyone better and working together as required.

Respectfully Submitted,



Jason Newman
By-law Enforcement Officer



REPORT TO COUNCIL

To:	Mayor and Council
From:	Chief Building Official Tyler Irwin
Date of Meeting:	April 12, 2023
Report Title:	First Quarter Report

Recommendation:

THAT Council receives this report as presented for information only.

Background:

The purpose of this report is to update Council on Building Department matters such as:

- Building Permit activity within the Municipality (Jan 1st - Mar 31st),
- The general daily activities of the Building Department.

Evaluation:

From Jan 1st to Mar 31st a total of nine (9) permits were issued for new construction, and three (3) for demolition. A total of twenty-one (22) applications have been received

Category of permits issued:

New single-family dwellings-----	0
Seasonal-----	3
Sleep cabin -----	0
Park Model-----	0
Addition/ Renovation -----	3
Garage/ Shed/ Boathouse ----	3
Farm -----	0
Commercial -----	0
Demolition -----	3

Q1-Total Building Permit Fees- \$21,653.00

Q1-Total Construction Value- \$1,370,200.00

Q1- Five-year comparison

Year	No. of Permits
2019	3
2020	6
2021	11
2022	25
2023	12

*Note- 2022 seen a significant higher number of permits due to one of the seasonal properties being brought into compliance.

The Building Department has had an unusually busy season so far, mainly from matters such as: construction taking place prior to obtaining a Building Permit, construction not in accordance with the approved plans and issuing or following up on new and existing orders. Additional daily activities included;

- Responded to general inquiries,
- Completed property information reports,
- Reviewed and processed applications,
- Investigate complaints of building without a permit,
- Issue orders for non-compliance and or building without a permit,
- Conduct inspections for active building permits and Liquor License applications.
- Training has been going well. Inspector Goldring has been attending inspections, becoming familiarized with construction plans, CBO Module (CGIS program) and the daily tasks within the department. He was successful in his first exam which was Permit Administration.

Respectfully Submitted,

Tyler Irwin
Chief Building Official



REPORT TO COUNCIL

To:	Mayor and Council
From:	Public Works Superintendent Scott Edwards
Date of Meeting:	April 12 2023
Report Title:	Public Works Department Quarterly Report (First Quarter)

Recommendation: THAT Council receives and approves this report as presented.

Background:

The First quarterly report for 2023 covers the Winter activities of both the Landfill and Roads operations from January to March. An unusual winter season for Roads Maintenance and Landfill Operations given the unseasonable warmth and rain during the mid season. The loss of snow has given way to a spring with less water issues for both the Roads and Landfill Departments.

Activities Undertaken – Roads Department

Winter Maintenance Although a less than average snowfall, to date the Roads Department were out 33 times Plowing/Sanding and 11 times Sanding as compared to entire last winter of 30 times Plowing/Sanding and 28 Sanding. To note each time out plowing we do run the sander, in total we used an estimated 5,800 tonnes of sand/salt mix 2022/2023 winter season. Compared to last year's entire winter season 2021/2022 an estimated 6,500 tonnes Sand/Salt was used. To note different Sand Spreader Applications are used depending on ice or snow events. Snow Removal operations in town were minimal given less snowfall.

Equipment Operators continued to put Parking on the Road notices during plowing/sanding to which has made a difference compared to previous years.

Culvert Steamer Purchase Upon approval from the 2023 Budget the Culvert Steamer was purchased and delivered with training provided by March 10th.

Truck #20 Dodge 1500 Series Regular Cab Purchase This replacement truck has been awarded to MacLang Sundridge and at the time of this report is in the process of purchase.

Staff When COVID Sickness affected all of the Public Works Staff it should be noted that all Staff were in to sand during the snow/ice event that followed. This was the worst-case scenario for Covid Planning that did occur and staff did come in only to their trucks - then sand - and then straight back to their own vehicles and home. There was no contact with each other or the public. Great Job!

Activities Undertaken – Landfill Department

Reloadable Landfill Cards Rollout is April 1st and all of the Landfill Staff have been trained on the new system for the new Cards. The reloadable cards are lifetime cards and bags are easily added. Data is more readily available as well as to number of bags most households are using.

Tub Grinding Services We are in the midst of receiving quotes and meeting on site with Contractors. This project will create more space and ensure longevity of the Landfills.

Backhoe Snowblades The 2 Winter Backhoe Snow Blades were approved during the 2023 Budget and we have started reaching out for quotes with local businesses.

Backhoe #3 2005 Case 580 This unit has been approved for replacement and will be going out to tender shortly. Once the unit arrives then Backhoe # 5 the Roads Department unit will go to Landfill.

Staff As with the Roads Department during the recent Covid Sickness, Staff came in covered shifts and ensured the parking lot was plowed/sanded ready for the public without contact with each other or the public. Great Job!

Respectfully Submitted,



Scott Edwards
Public Works Superintendent



REPORT TO COUNCIL

To:	Mayor and Council
From:	Parks and Maintenance Manager Steve Robinson
Date of Meeting:	April 12, 2023
Report Title:	2023 1st Quarter Report

Recommendation: THAT Council receives this report for information only.

Winter /Spring


The Parks Department has been quite busy this winter and early spring with snow removal and rink maintenance. My Team was in pretty well every weekend this winter season. The rink was a struggle due to weather, we had to start from scratch 5 times.

- The Kubota 2610 worked hard. Engine oil and transmission fluids were changed at recommended intervals. We had a few issues with the snow blower but it was mostly normal wear and tear.
- Christmas wreaths were removed from lamp posts along the downtown core and around the Community Centre/Municipal Office and stored.
- Community Centre in Ahmic Harbour- The Kitchen has been painted and duct work boxed in. A new fridge and stove as well as a freezer were installed. New counter tops are in the works. All the kitchen electrical outlets and light switches were up graded as previous ones were old and paint covered. The stage was boxed in as well looks much neater.
- We have received many compliments this winter about the plowing of the Community Centre parking lot, the two Fire Halls, Wharf House Parking Lot, Bank Street Parking Lot, Church Street, Sequin Road, Bank Street, John Street as well as Mary Street, which is done by 1 staff member and generally takes 8 hours a day (depending on snowfall). We also received thanks for how well the sidewalks were maintained.
- The Municipal offices, hall and library were inspected for fire alarms and any deficiencies as part of the annual requirements.
- There was a noticeable improvement with the addition of the new roof on the community centre we did have falling snow but did not have the ice build up that we have had prior.
- Daily cleaning, vacuuming and removal garbage of Office areas, Community Centre, Library, pavilion washrooms, and Ahmic Hall.
- So far this quarter, I have received 6 inquiries for burials – plot purchases and head stone installations.
- **Upcoming**
- Installation of new docks and replacement of old docks
- One more coat of stain to be applied to the gazebo in centennial park
- Bring up Ahmic ball park to be suitable for baseball.
- Gate to be installed at the south end of Chapman Cemetery for walk ins
- Chapman Memorial Sanctuary Project – once the weather clears up – will be trimming more trees and shrubs also will be spreading wood chips on the path ways.

We anticipate a busier than normal summer between events at the Ahmic Community Centre and the Magnetawan Community Centre as there are a lot of bookings already. Summer months are busy with watering (5 hours a day – weather dependent) and grass cutting, weed eating, brush clean up – which is full days for 4 staff members. As well as set up and tear down of events. We currently have 1 full time Lead Hand, 1 full time, 1 seasonal and 1 casual, which we are hoping to increase by 1 more full time, 1 summer student and a casual as needed.

Respectfully Submitted,

Steve Robinson
Parks and Maintenance Manager

 Municipality of Magnetawan	<h2>REPORT TO COUNCIL</h2>
To:	Mayor and Council
From:	Erica Kellogg, Acting Deputy Clerk Planning and Development
Date of Meeting:	April 12 th , 2023
Report Title:	1 st Quarter Report

Recommendation: That Council receives this report as presented for information only.

Background: This is an update from January – March 2023 on activities within the Planning & Development department during the first quarter of the year. Staff continue to track calls, emails and front counter visits in an effort to quantify the volume of inquires and interactions with the Planning Department. The Acting Deputy Clerk – Planning & Development has received the following calls, e-mails and front counter inquires in this quarter:

January

- 29 planning inquiries

February

- 16 planning inquiries

March

- 14 planning inquiries
- 2 Economic development inquiries

Activities:

Human Resources:

It is anticipated our Deputy Clerk will return to work shortly and I will return to my previous role.

Consents:

In the first quarter we have received three applications which have received support in principle from Council. One of these applications have applied to the Central Almaguin Planning Board for their consent approval and it has been granted. Currently there are six consent applications that continue to work through their conditions. One consent application is due this quarter and we anticipate the applicant meeting their April 23rd timeframe. We also have two historical consent application being revised with a new Planners for the applicants. It is also anticipated that there will be one new application coming before Council in the next quarter.

Zoning Bylaw Amendments:

We have received one application for a Zoning By-law Amendment from a commercial tourism property. At present this new application is with the Municipal Planner. One public meeting for a Zoning Amendment resulting from a condition of provisional consent, was hosted in the first quarter. Council passed this application with no concerns; this consent applicant continues to work through their conditions.

Road Allowance Purchases/Road Use/Maintenance Agreements:

There were two new applications for Road Use Agreements presented to Council in the first quarter. One application was denied due to the creation of a landlocked parcel while the other application was approved with conditions.

Two historical applications are currently with the Municipal lawyer for registration, two applications are awaiting utility clearances to be provided and eight others are in various stages of completion.

Site Plan Agreements:

Although Site Plan for single developments are no longer in place, we had one 2022 consent application with a condition of site plan, this condition came forward to Council as a Development Agreement. The 2022 consent condition is now fulfilled and will be registered on title.

Preconsultation:

We have had a total of five pre-consultations in the first quarter, two of which were completed internally while the remaining three, due to their complexity, were completed by the Municipal Planners.

Property Information Reports:

There have been no requests for property information reports in the first quarter.

Official Plan & Zoning By-law Review:

Since the 4th quarter report in 2022, we have had no further development on the Review nor has there been a commitment as to when the Ministry will provide the Municipality with their feedback. The Ministry has opted rather to remind us that the new Provincial Policy Statement (PPS) will impact any comments that they make to the Plan and they do not wish to cause additional work for the Municipality by needing the Plan to be changed and then revise the Plan again.

Our Planner handling the review, has suggested that in the interim Council could consider making amendments to the Plan. These amendments could be adopted by Council and thus be implemented while we await Ministry comments. It is anticipated this will be addressed in the coming months with Council.

Asset Management:

Staff continue to provide our Asset Management contact with information that will impact our asset management inventory.

Economic Development:

I attended an evening event hosted by the Almaguin Highlands Chamber of Commerce. This social event was the first in-person event since the pandemic. The event was hosted at the Magnetawan Gril and Grocery and it was well attended. The Chamber hosted the social event to bring together current members while also introducing and welcoming new business owners that arrived in the area since the pandemic. I attended the event to promote the Municipality to our area businesses and to offer our support. As a result of attending the event, I have now connected with three business and have had follow up one-on-one meetings with two businesses, helping to facilitate connections to various funding agencies and provide advertising options on our Business Boards.

4855 Highway 520:

Early in the first quarter Staff and Council attended the 2023 ROMA Conference where we were afforded an opportunity to highlight development challenges with a proposed entrance for our Employment Lands to MPP Graydon Smith. Following the conference, Staff provided a complete synopsis of our efforts to obtain permission to utilize the existing entrance to Honorable Graydon Smith's office. We await their follow up.

Central Almaguin Planning Board:

Also, during the ROMA Conference, Staff and Council brought forward the Municipality's intent to remove ourselves from the Planning Board Consent authority and provide Council with consent granting authority to MPP Graydon Smith. This meeting was followed up with a conference call with the Ministry of Municipal Affairs and Housing, outlining our intent, we await their follow up.

Short-term Accommodations:

Staff received a total of 31 responses from other municipalities to our request for information on their Short-term Accommodation (STA) policies. Fourteen municipalities had regulations in place while three imposed a complete ban on STA's. The remaining fourteen municipalities either did not have anything in place at the time of our inquiry, were working on policies or were in the process of presenting these draft policies to their Council. Staff continue to work on gathering information for Council that will be presented during the Special Meeting of Council April 24th.

Other Activities:

Landfill Reloadable Cards:

All residents have now received their new 2023 reloadable landfill cards. The program was rolled out April 1st with success. As to be expected, some cottage owners have opted to exchange a preloaded card with a 'blank' card and bag tags, Staff are happy to provide the exchange. Landfill Staff have been trained on the implementation of these cards and the response from Landfill Staff has been great.

Cemetery:

The Cemetery Board met in the first quarter. With a mix of returning and new Board members, I look forward to having more engaging conversations and assistance with cemetery projects. The Memorial Sanctuary will begin to come together in the spring/summer of 2023. I have arranged for a site visit to be conducted with a crane operator to discuss the columbarium delivery; this site visit will affirm the size of columbarium that can be purchased since we need to ensure the location will accommodate the crane. After doing a site visit with the crane operator, I will then do a site visit with a concrete provider to address the foundation needed for the size of columbarium we purchase.

Respectfully Submitted,

Erica Kellogg

Erica Kellogg
Acting Deputy Clerk

2023 HEALTH SURVEY SYNOPSIS OF RESULTS



1. How often are you in Magnetawan

300 responses

Full Time	156	52%
Seasonally	77	26%
Visit Occasionally	39	13%
Other	43	14%

2. Do you have a Family Doctor/Nurse Practitioner?

297 responses

None of the above	0	0
Yes	237	80%
No	37	12%
Other	23	8%

3. If yes, what community is your Family Doctor/Nurse Practitioner located?

254 responses

Burk's Falls	59	23%
Huntsville	35	14%
Parry Sound	40	16%
Powassan	1	0%
South River	2	1%
Whitestone/Dunchurch	19	7%
Other	126	50%

4. If you don't have a Family Doctor or Nurse Practitioner, how and where do you find care that would typically be provided by them while in Magnetawan?

100 responses

Burk's Falls	3	3%
Whitestone	23	23%
Parry Sound	22	22%
Huntsville	18	18%
Other	34	34%

6. What hospital or Emergency room do you visit?

291 responses

Bracebridge	6	2%
Huntsville	160	55%
North Bay	39	13%
Parry Sound	130	45%
Whitestone	26	9%
Other	48	16%



Help us learn how you access health services while in Magnetawan!

Surveys can be completed by each member of the household.

Please return your survey to the Municipal Office, at the front counter during office hours, drop box for after hours, return by mail or by email at ekellogg@magnetawan.com

This survey is available online at <https://www.surveymonkey.com/r/ZSZNV5B>

1. How often are you in Magnetawan?

- I live full-time in Magnetawan
 I live seasonally in Magnetawan
 I visit Magnetawan occasionally
 Other (please provide comments) _____

2. Do you have a Family Doctor/Nurse Practitioner?

- Yes No Other (please provide comments) _____

3. If yes, what community is your Family Doctor/Nurse Practitioner located? (Circle all that apply)

- Burk's Falls Huntsville Parry Sound
 Powassan South River Whitestone
 Other (please provide comments) _____

4. If you do not have a Family Doctor or a Nurse Practitioner, how and where do you find care that would typically be provided by a Family Doctor or Nurse Practitioner while in Magnetawan? (Ontario Telemedicine Network/Telehealth/Walk-in-Clinic)

5. If you are currently on a wait list for a Family Doctor/Nurse Practitioner,

How long have you been on this waitlist? _____

Where are you currently on a waitlist? _____

6. What hospital or emergency room do you typically visit? (Circle all that apply)

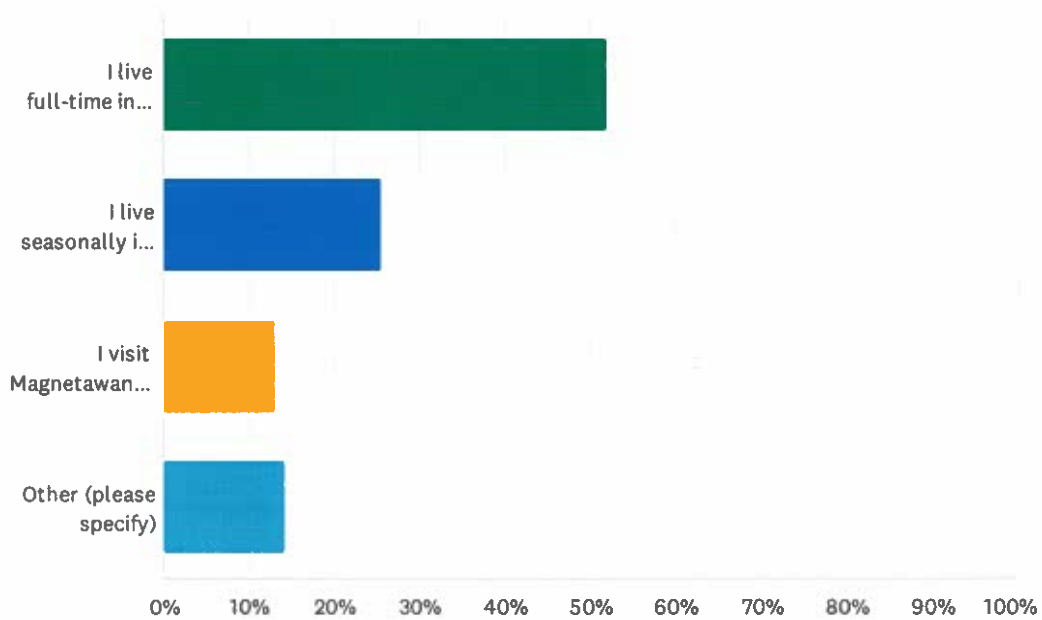
- Bracebridge Huntsville North Bay
 Parry Sound Whitestone Other (please provide comments)

7. Beyond a Family Doctor/Nurse Practitioner, what services would you like to see closer to Magnetawan? (optometry/audiology/chiropractic etc.)

Please return your survey by March 31/2023

Q1 How often are you in Magnetawan?

Answered: 300 Skipped: 2



ANSWER CHOICES	RESPONSES	
I live full-time in Magnetawan	52.00%	156
I live seasonally in Magnetawan	25.67%	77
I visit Magnetawan occasionally	13.00%	39
Other (please specify)	14.33%	43
Total Respondents: 300		

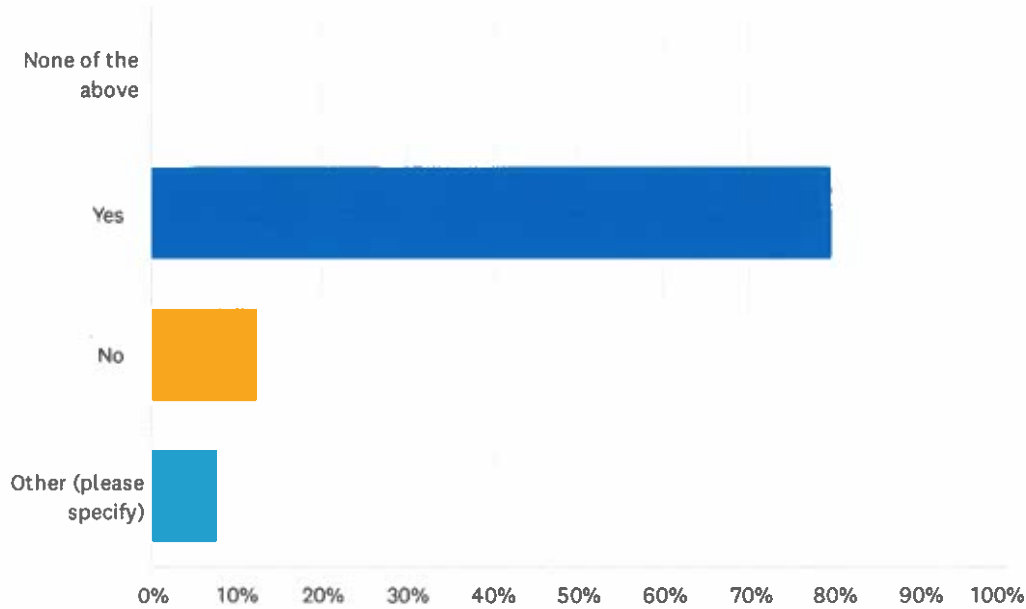
#	OTHER (PLEASE SPECIFY)	DATE
1	TAX PAYER	3/30/2023 3:56 PM
2	SUMMER COTTAGE FROM JUNE-OCTOBER	3/28/2023 4:24 PM
3	Weekend Cottager	3/28/2023 8:31 AM
4	2 or 3 times a year	3/28/2023 8:26 AM
5	live for periods of time throughout the year	3/26/2023 10:35 AM
6	Cottage owner and visit regularly	3/23/2023 11:02 AM
7	More than six months of year	3/21/2023 12:47 PM
8	try to come up every weekend especially in summer	3/21/2023 9:45 AM
9	Chapman Twp. (Horn Lake)	3/21/2023 9:40 AM
10	We live in Port Carmen in our home and have a condo elsewhere	3/21/2023 9:36 AM
11	Passing through to huntcamp	3/21/2023 9:34 AM

Municipality of Magnetawan Health Services Survey

12	different all the time (every year) Will be permanent in next 5-10 years	3/21/2023 9:29 AM
13	4 days a week	3/21/2023 9:25 AM
14	4 days a week	3/21/2023 9:23 AM
15	Every two weeks or so, spouse is rarely in Magnetawan	3/21/2023 9:13 AM
16	half of the year at cottage	3/21/2023 9:08 AM
17	As cottagers, 2 of us are here for a large part of cottage season, the other 5 (at present) are at the cottage for weekends and some holidays	3/19/2023 4:09 PM
18	3 people in household	3/16/2023 4:52 PM
19	weekends	3/16/2023 4:37 PM
20	Seasonal Cottage Lake Cecebe	3/16/2023 4:34 PM
21	weekends plus holiday/vacation time all year round	3/14/2023 8:53 AM
22	We are part time in Magnetawan and part time in Oakville, but will be full time in Magnetawan as of July 1.	3/13/2023 10:04 AM
23	Live outside town limits on 520 at Lake Cecebe	3/13/2023 9:24 AM
24	I have a cottage and spend time there in the summer	3/11/2023 10:58 AM
25	SUMMER VACATIONS	3/10/2023 8:43 AM
26	WE STAY AT THE COTTAGE 5 1/2 MONTHS OUT OF THE YEAR	3/10/2023 8:37 AM
27	COTTAGE IN SUMMER	3/10/2023 8:22 AM
28	WE are there every weekend planning on retiring there	3/8/2023 6:39 AM
29	I will be moving to Magnetawan in May to live full time	3/7/2023 3:54 PM
30	I VISIT OFTEN	3/7/2023 12:47 PM
31	OWN COTTAGE	3/7/2023 12:16 PM
32	MOVING FULL TIME END OF MARCH	3/7/2023 12:07 PM
33	OWN A COTTAGE	3/7/2023 12:05 PM
34	WE HAVE A COTTAGE THERE	3/7/2023 12:00 PM
35	Cottage shared with Brother- place is inhabited about 1/3 of the year aggregate	3/7/2023 8:20 AM
36	Currently building a home.	3/6/2023 9:47 AM
37	I split my time almost equally between Magnetawan and the GTA	3/6/2023 8:23 AM
38	Visit throughout the year usually on a monthly basis.	3/3/2023 4:42 PM
39	Visit mostly in the spring-to fall.	3/2/2023 1:30 PM
40	We are up at least 1/month.	3/1/2023 11:16 AM
41	Visit seasonally May to October	3/1/2023 10:22 AM
42	Live there 3/7 days a week	2/27/2023 11:29 AM
43	I live seasonally but will be full time in 1-2 years.	2/27/2023 9:17 AM

Q2 Do you have a Family Doctor\Nurse Practitioner?

Answered: 297 Skipped: 5



ANSWER CHOICES	RESPONSES	
None of the above	0.00%	0
Yes	79.80%	237
No	12.46%	37
Other (please specify)	7.74%	23
TOTAL		297

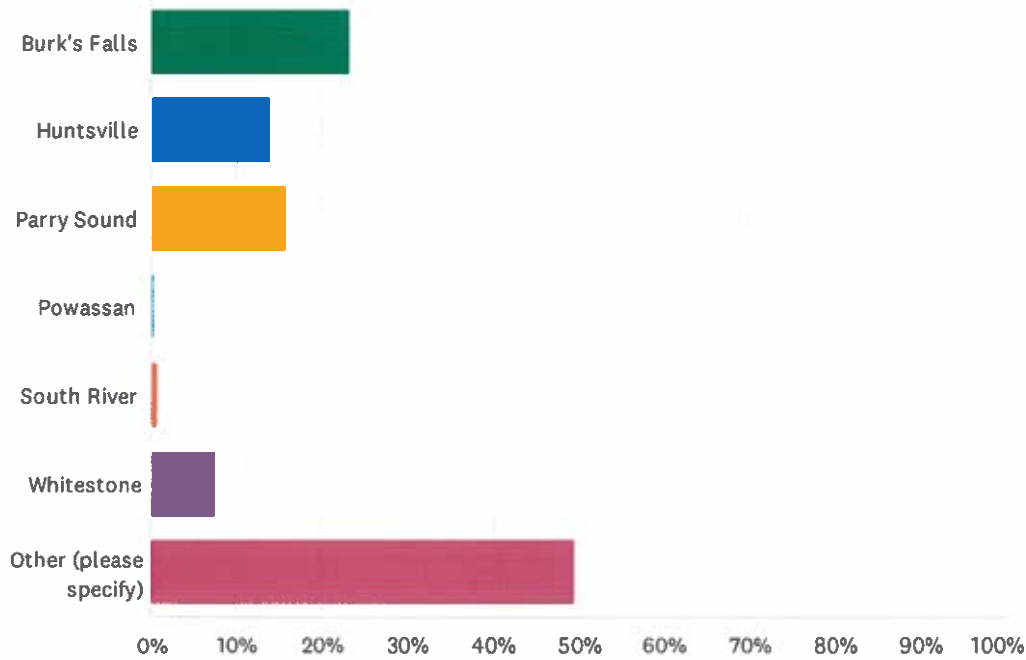
#	OTHER (PLEASE SPECIFY)	DATE
1	NATUROPATH	3/30/2023 10:18 AM
2	yes, but next to impossible to get an appointment	3/28/2023 8:19 AM
3	yes, but not near Magnetawan	3/26/2023 10:35 AM
4	We have a family doctor in Southern Ontario	3/25/2023 1:49 PM
5	Only in Guelph so not able to move full-time to Mag	3/21/2023 12:47 PM
6	Naturopath	3/21/2023 9:40 AM
7	yes, It would be good to have a local doctor	3/21/2023 9:38 AM
8	Wingham	3/21/2023 9:29 AM
9	I have nurse practitioner spouse has in Burks Falls	3/21/2023 9:13 AM
10	Bowmanville	3/21/2023 9:00 AM
11	Mississauga and Brampton	3/16/2023 4:52 PM

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12	Guelph, ON	3/16/2023 4:43 PM
13	Barrie, ON	3/16/2023 4:39 PM
14	Toronto	3/16/2023 4:34 PM
15	Barrie, ON	3/14/2023 11:53 AM
16	not in Magnetawan only in the city that I live in	3/14/2023 8:53 AM
17	IN AURORA	3/10/2023 8:37 AM
18	in Toronto, couldn't find one here	3/9/2023 3:51 PM
19	DUNCHURCH NURSING STATION	3/7/2023 12:10 PM
20	NOT IN MAGNETAWAN	3/7/2023 12:00 PM
21	at home in Niagara- not locally	3/7/2023 8:20 AM
22	Not in Magnetawan	3/3/2023 4:42 PM
23	Yes - have family doctor in Oakville (not Mag. area)	3/1/2023 11:16 AM

Q3 If yes, what community is your Family Doctor/Nurse Practitioner located? Select all that apply.

Answered: 254 Skipped: 48



ANSWER CHOICES	RESPONSES	
Burk's Falls	23.23%	59
Huntsville	13.78%	35
Parry Sound	15.75%	40
Powassan	0.39%	1
South River	0.79%	2
Whitestone	7.48%	19
Other (please specify)	49.61%	126
Total Respondents: 254		

#	OTHER (PLEASE SPECIFY)	DATE
1	SUNDRIDGE	3/30/2023 3:56 PM
2	NORTH BAY	3/28/2023 4:20 PM
3	SUNDRIDGE	3/28/2023 8:35 AM
4	BARRIE, ON	3/28/2023 8:28 AM
5	TORONTO	3/28/2023 8:27 AM
6	Brantford	3/28/2023 8:26 AM

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7	Elmira On, Medical Centre	3/28/2023 8:26 AM
8	Dunchurch	3/28/2023 8:24 AM
9	when we cant get into our doctor	3/28/2023 8:19 AM
10	it takes 6 weeks plus for an appointment in Parry Sound	3/28/2023 8:17 AM
11	North Bay	3/28/2023 8:05 AM
12	orangeville	3/27/2023 3:29 PM
13	Burlington, Ont	3/26/2023 10:35 AM
14	Southern Ontario	3/25/2023 1:49 PM
15	Sundridge	3/24/2023 4:55 PM
16	Newmarket	3/24/2023 8:34 AM
17	Kitchener	3/23/2023 11:02 AM
18	Barrie, Ontario	3/22/2023 9:38 AM
19	Oakville Ontario	3/21/2023 12:54 PM
20	Guelph	3/21/2023 12:47 PM
21	Burlington, On	3/21/2023 9:44 AM
22	Midland, On	3/21/2023 9:37 AM
23	Sundridge, I live here	3/21/2023 9:34 AM
24	Brantford	3/21/2023 9:32 AM
25	Oakville	3/21/2023 9:30 AM
26	Mississauga, ON	3/21/2023 9:23 AM
27	Newmarket, Ont	3/21/2023 9:20 AM
28	Listowel, on	3/21/2023 9:19 AM
29	NorthBay	3/21/2023 9:09 AM
30	In our home community	3/21/2023 9:00 AM
31	have to drive to Midland	3/21/2023 8:59 AM
32	St.Catherines	3/21/2023 8:47 AM
33	NORTHBAY	3/21/2023 8:40 AM
34	TORONTO	3/21/2023 8:39 AM
35	Toronto	3/20/2023 1:00 PM
36	St. Thomas Ontario	3/20/2023 10:04 AM
37	Toronto	3/19/2023 11:16 PM
38	Hamilton, Kitchener, and Toronto	3/19/2023 4:09 PM
39	Toronto	3/18/2023 4:32 PM
40	must travel because we haven't found one here. We also go to walk in clinic in Gravenhurst.	3/16/2023 4:52 PM
41	BARRIE, ON	3/16/2023 4:39 PM
42	Mississauga, ON	3/16/2023 4:38 PM
43	Markham	3/16/2023 4:37 PM
44	Stouffville	3/16/2023 4:36 PM

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45	Huntsville Hospital on Burks Falls Heath Clinic	3/16/2023 4:34 PM
46	TORONTO	3/16/2023 4:32 PM
47	Sundridge	3/16/2023 2:13 PM
48	Niagara Falls	3/15/2023 8:42 AM
49	Sundridge	3/14/2023 7:51 PM
50	TORONTO	3/14/2023 2:39 PM
51	Mississauga	3/14/2023 10:12 AM
52	Brampton, Ontario	3/14/2023 8:53 AM
53	Home Lindsay ON	3/13/2023 8:03 PM
54	Burlington, Ontario	3/13/2023 10:04 AM
55	Hamilton	3/13/2023 9:16 AM
56	Burlington	3/12/2023 12:55 PM
57	Waterloo	3/12/2023 11:48 AM
58	Toronto	3/11/2023 12:06 PM
59	At home in Toronto	3/11/2023 10:58 AM
60	Burlington	3/10/2023 2:52 PM
61	Brantford	3/10/2023 1:44 PM
62	HALTON HILLS	3/10/2023 8:54 AM
63	TORONTO	3/10/2023 8:45 AM
64	MOUNT HOPE	3/10/2023 8:43 AM
65	TORONTO	3/10/2023 8:42 AM
66	TORONTO	3/10/2023 8:38 AM
67	AURORA, ONT	3/10/2023 8:37 AM
68	STRATHROY ONT	3/10/2023 8:31 AM
69	LONDON, ONTARIO	3/10/2023 8:27 AM
70	TORONTO	3/10/2023 8:23 AM
71	Kitchener, Ontario	3/9/2023 5:43 PM
72	Toronto	3/9/2023 3:51 PM
73	Toronoto	3/9/2023 11:49 AM
74	Home - Grimsby	3/8/2023 3:45 PM
75	Toronto	3/8/2023 2:01 PM
76	Sundridge	3/8/2023 12:49 PM
77	Halton Hills	3/8/2023 12:38 PM
78	Burlington	3/8/2023 10:41 AM
79	Orillia	3/8/2023 8:35 AM
80	Alcona ON	3/8/2023 6:39 AM
81	Bolton, ON	3/8/2023 2:30 AM
82	Orillia	3/7/2023 3:54 PM

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83	BARRIE, ON	3/7/2023 12:50 PM
84	OAKVILLE	3/7/2023 12:48 PM
85	OAKVILLE	3/7/2023 12:47 PM
86	SUNDRIDGE	3/7/2023 12:45 PM
87	BRACEBRIDGE	3/7/2023 12:42 PM
88	TORONTO	3/7/2023 12:24 PM
89	BURLINGTON, ON	3/7/2023 12:16 PM
90	BARRIE - HUSBANDS IN BRADFORD	3/7/2023 12:14 PM
91	TORONTO STILL	3/7/2023 12:07 PM
92	BURLINGTON, ON	3/7/2023 12:05 PM
93	CALEDON	3/7/2023 12:02 PM
94	Stoney Creek	3/7/2023 10:05 AM
95	Niagara- not locally	3/7/2023 8:20 AM
96	Mississauga	3/6/2023 5:57 PM
97	Orangeville	3/6/2023 1:21 PM
98	GEORGETOWN, ON	3/6/2023 10:52 AM
99	Toronto	3/6/2023 10:17 AM
100	Cambridge	3/6/2023 9:47 AM
101	Brant County	3/6/2023 8:15 AM
102	Gravenhurst	3/5/2023 2:28 PM
103	Simcoe, ON	3/4/2023 9:12 PM
104	Port Carling ON	3/4/2023 2:35 PM
105	Midland	3/3/2023 8:39 PM
106	Burlington, Ontario	3/3/2023 5:55 PM
107	Toronto	3/3/2023 3:49 PM
108	Burlington, Ont.	3/3/2023 11:01 AM
109	Barrie, Ontario	3/3/2023 6:35 AM
110	Halton Hills	3/2/2023 6:51 PM
111	MISSISSAUGA	3/2/2023 4:55 PM
112	Orangeville	3/2/2023 3:45 PM
113	Mississauga	3/2/2023 1:31 PM
114	Coldwater, ON	3/2/2023 1:30 PM
115	Mississauga	3/2/2023 12:50 PM
116	my home town of Hamilton	3/1/2023 3:23 PM
117	Oakville, On. Use nursing station in Whitestone when needed.	3/1/2023 11:16 AM
118	Toronto	2/27/2023 3:35 PM
119	Toronto	2/27/2023 3:25 PM
120	Richmond Hill	2/27/2023 12:19 PM

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121	Oakville	2/27/2023 11:32 AM
122	My other home due to lack of medical support in Magnetawan	2/27/2023 11:29 AM
123	Barrie	2/27/2023 10:36 AM
124	London	2/27/2023 10:20 AM
125	Whitby, Ontario....3 hours south!	2/27/2023 9:23 AM
126	St. Catharines, ON	2/27/2023 9:19 AM

Q4 If you do not have a Family Doctor or Nurse Practitioner, how and where do you find care that would typically be provided by a Family Doctor or Nurse Practitioner while in Magnetawan? (Ontario Telemedicine Network/Telehealth/Walk-in-clinics)

Answered: 100 Skipped: 202

#	RESPONSES	DATE
1	FIRST: ALMAGUIN HIGHLANDS HEALTH TEAM SECOND:HUNTSVILLE HOSPITAL	3/28/2023 4:24 PM
2	Whitestone nurses station or telehealth.	3/28/2023 12:03 PM
3	never needed	3/28/2023 8:38 AM
4	Parry Sound Emergency	3/28/2023 8:31 AM
5	Walk-in clinic	3/28/2023 8:26 AM
6	Parry Sound Hospital	3/28/2023 8:24 AM
7	Huntsville Hospital	3/28/2023 8:22 AM
8	Whitestone Nursing Station is wonderful to accommodate kids when i cannot get an appointment at our doctor for a month or more	3/28/2023 8:19 AM
9	Whitestone nursing clinic if they can fit me in or go to the emergency room in Parry Sound	3/27/2023 3:29 PM
10	Walk in Clinic or hospital	3/26/2023 10:35 AM
11	Typically walk-in at Huntsville Hospital (very occasional need for emergency services)	3/25/2023 1:49 PM
12	N/A	3/22/2023 9:38 AM
13	Go to emergency in Huntsville or drive to Guelph	3/21/2023 12:47 PM
14	google the NP in Whitestone	3/21/2023 9:45 AM
15	The nurse practitioner in Dunchurch or Huntsville Hospital emergency	3/21/2023 9:42 AM
16	Walk in clinic	3/21/2023 9:40 AM
17	Hospital- Huntsville	3/21/2023 9:33 AM
18	Usually end up in Emergency Parry Sound	3/21/2023 9:29 AM
19	Parry Sound Hospital	3/21/2023 9:25 AM
20	Parry Sound Hospital	3/21/2023 9:23 AM
21	Walk-in clinic	3/21/2023 9:19 AM
22	We have use the Whitestone clinic a few years ago when needed and also emergency in Parry Sound	3/21/2023 9:08 AM
23	Whitestone Clinic	3/21/2023 9:00 AM
24	Drive to Midland when needed o phone apt. Looking for doctor in area	3/21/2023 8:59 AM
25	Walk-in clinic Dunchurch	3/21/2023 8:47 AM
26	Huntsville emergency	3/20/2023 10:04 AM
27	Whitestone Nursing Station if possible and applicable, West Parry Sound Emergency Ward	3/19/2023 4:09 PM
28	don't know	3/19/2023 9:38 AM

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29	We have gone back to St. Catherines to our old doctor to get prescriptions they have given us for a year.	3/16/2023 4:58 PM
30	Contact our family doctor at our permanent home town/province	3/16/2023 4:45 PM
31	Hospital	3/16/2023 4:44 PM
32	Dunchurch walk-in clinic or emergency in Parry Sound, and Parry Island Clinic.	3/16/2023 4:43 PM
33	Huntsville hospital Emergency	3/16/2023 4:39 PM
34	Parry Sound	3/16/2023 4:38 PM
35	Would go to Huntsville hospital	3/14/2023 3:22 PM
36	Walk-in-clinic	3/14/2023 11:53 AM
37	we haven't needed medical care	3/14/2023 8:53 AM
38	N/a	3/14/2023 8:08 AM
39	Dunchurch Clinic Parry Sound Hospital	3/13/2023 8:03 PM
40	Th	3/13/2023 10:04 AM
41	n/a	3/13/2023 9:24 AM
42	Whitestone nursing station, or West Parry Sound health centre	3/13/2023 9:16 AM
43	Would use walk in clinic or telehealth if needed at the cottage.	3/11/2023 10:58 AM
44	Parry Sound ER	3/11/2023 9:49 AM
45	Whitestone Nursing Station	3/10/2023 2:52 PM
46	N/a	3/10/2023 1:44 PM
47	NURSING STATION DUNCHURCH	3/10/2023 8:54 AM
48	BURKS FALLS OR PARRY SOUND	3/10/2023 8:51 AM
49	WALK-IN CLINIC OR EMERGENCY (IF NOT OPEN)	3/10/2023 8:45 AM
50	HAS NOT OCCURRED	3/10/2023 8:43 AM
51	PARRY SOUND	3/10/2023 8:42 AM
52	PARRY SOUND HOSPITAL	3/10/2023 8:38 AM
53	HUNTSVILLE HOSPITAL AT EMERGENCY DEPARTMENT HAD TO WAIT 5 HOURS	3/10/2023 8:37 AM
54	PARRY SOUND HOSPITAL	3/10/2023 8:31 AM
55	CALL MY FAMILY DOCTOR IN OUR HOMETOWN KINGSVILLE OR GO TO A WALK-IN CLINIC OR THE HOSPITAL	3/10/2023 8:29 AM
56	PARRY SOUND HOSPITAL	3/10/2023 8:23 AM
57	HOSPITAL IN PARRY SOUND	3/10/2023 8:22 AM
58	Dunchurch Nursing Station	3/9/2023 5:43 PM
59	Telehealth	3/9/2023 3:51 PM
60	didn't need care	3/9/2023 10:33 AM
61	Hunstville Hospital	3/8/2023 7:19 PM
62	Whitestone Nursing Station Parry Sound Hospital ER	3/8/2023 3:45 PM
63	Internet for open walk-in clinics.	3/8/2023 12:38 PM
64	GO HOME TO MY FAMILY DOCTOR	3/7/2023 12:30 PM
65	EMERGENCY SERVICES- HUNTSVILLE	3/7/2023 12:23 PM

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66	THERE ISNT ANY PLACE	3/7/2023 12:18 PM
67	WE HAVENT HAD TO YET, THANKFULLY. BUT IF SO, WE'D LIKELY DRIVE TO PARRYSOUND	3/7/2023 12:16 PM
68	WE HAVE USED THE NURSING STATION IN DUNCHURCH	3/7/2023 12:14 PM
69	TBD	3/7/2023 12:07 PM
70	WE HAVENT HAD TO YET, THANKFULLY. BUT IF SO, WE'D LIKELY DRIVE TO PARRY SOUND	3/7/2023 12:05 PM
71	EMERGANCY DEPARTMENTS	3/7/2023 12:02 PM
72	Never happens- would be in an emergency only	3/7/2023 8:20 AM
73	Walk-in-clinic or Emergency	3/6/2023 5:57 PM
74	Our Dr is 3 hours away so if we had a health issue we would go to the Whitestone Nursing Station or the hospital in Parry Sound.	3/6/2023 1:21 PM
75	Parry Sound	3/6/2023 9:47 AM
76	We go to the nurses station in Dunchurch (if we can get an appointment) or go to Emergency at Parry Sound Hospital	3/6/2023 8:23 AM
77	Hospital	3/5/2023 6:20 PM
78	Telehealth	3/5/2023 5:19 PM
79	Walk-in Clinic	3/4/2023 9:41 PM
80	Walk in	3/4/2023 9:12 PM
81	If we require medical care we have used the Whitestone nurses station several years ago but not recently or the emergency department in Parry Sound	3/3/2023 4:42 PM
82	Telehealth or Dunchurch clinic	3/3/2023 4:05 PM
83	It's actually really hard, I typically go to Huntsville, but would really like a better option in Mag	3/3/2023 3:49 PM
84	Would be a walk in clinic or hospital depending on situation	3/3/2023 11:46 AM
85	Dunchurch Nursing Stn.	3/3/2023 11:01 AM
86	Walk-in clinic	3/3/2023 10:39 AM
87	We go home if we require medical care, unless it's an emergency in which case we have got to Huntsville hospital.	3/2/2023 6:51 PM
88	HUNTSVILLE	3/2/2023 4:55 PM
89	Walk-in-clinics/ ER at Huntsville	3/2/2023 3:55 PM
90	Telehealth or walk-in clinic	3/2/2023 3:45 PM
91	Telehealth/walk in clinic	3/2/2023 12:50 PM
92	We have visited Whitestone Nurses' Station.	3/1/2023 5:17 PM
93	n/a	3/1/2023 3:23 PM
94	Sometimes Telehealth. Have used Whitestone nursing station as well. Have used the Birk'sFalls clinic as well as the Emerg in Parry Sound	3/1/2023 11:16 AM
95	Use emergency in Huntsville or return home to family Doctor	3/1/2023 10:22 AM
96	N/A	2/27/2023 7:24 PM
97	Huntsville	2/27/2023 3:35 PM
98	Huntsville ED	2/27/2023 11:29 AM
99	Haven't needed one so far, for almost 5 years	2/27/2023 10:19 AM

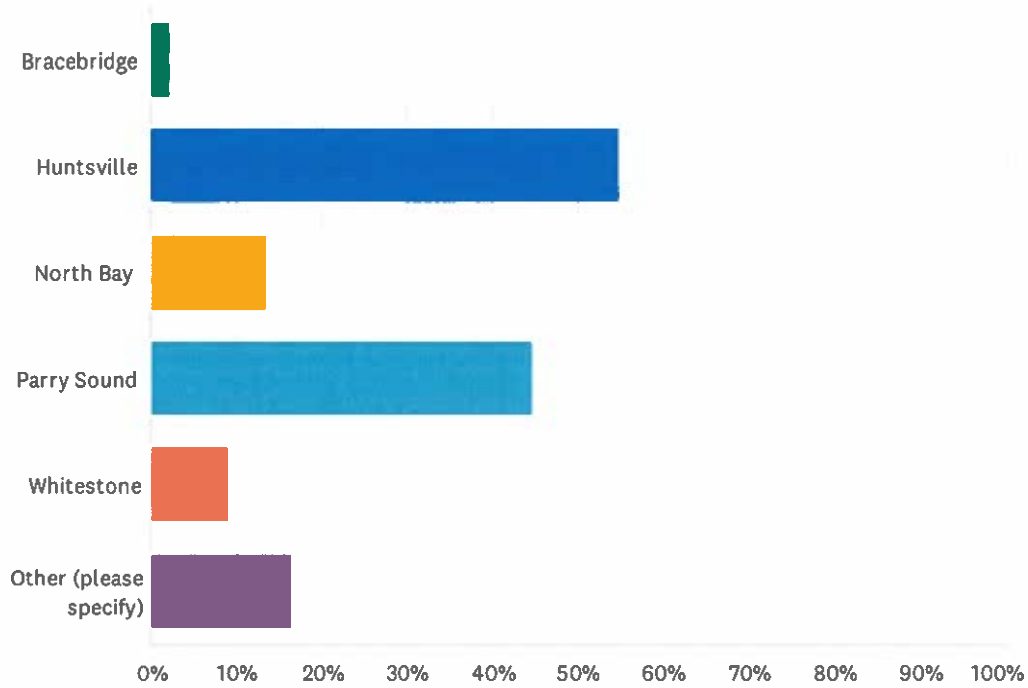
Q5 If you are currently on a wait list for a Family Doctor/Nurse Practitioner, how long have you been on the waitlist?

Answered: 30 Skipped: 272

#	RESPONSES	DATE
1	2yrs	3/28/2023 12:03 PM
2	I was on a wait list for two years before getting the nurse practitioner	3/28/2023 8:32 AM
3	N/A	3/25/2023 1:49 PM
4	N/A	3/22/2023 9:38 AM
5	Not on wait list	3/21/2023 12:47 PM
6	2 years, Government	3/21/2023 9:29 AM
7	Burks Falls for a year and a half	3/21/2023 9:19 AM
8	1 year	3/17/2023 11:43 AM
9	6 months waiting at Burks Falls and Dunchurch	3/16/2023 4:58 PM
10	On Burks Falls waiting list since May of 2021	3/16/2023 4:52 PM
11	N/a	3/14/2023 8:08 AM
12	NA	3/13/2023 8:03 PM
13	n/a	3/13/2023 9:24 AM
14	N/A	3/10/2023 2:52 PM
15	N/a	3/10/2023 1:44 PM
16	1+ YEARS	3/7/2023 12:48 PM
17	N/A	3/7/2023 8:20 AM
18	NA	3/6/2023 5:57 PM
19	No	3/6/2023 1:21 PM
20	No	3/6/2023 9:47 AM
21	6 months	3/5/2023 6:20 PM
22	Not applicable	3/3/2023 4:42 PM
23	-	3/3/2023 3:49 PM
24	2.5 years	3/3/2023 11:46 AM
25	not on a wait list	3/3/2023 10:39 AM
26	N/A	3/2/2023 12:50 PM
27	n/a	3/1/2023 3:23 PM
28	NA	3/1/2023 10:22 AM
29	N/A	2/27/2023 7:24 PM
30	on wait list for almost 3 years	2/27/2023 10:19 AM

Q6 What hospital or emergency room do you visit? Select all that apply.

Answered: 291 Skipped: 11



ANSWER CHOICES	RESPONSES	
Bracebridge	2.06%	6
Huntsville	54.98%	160
North Bay	13.40%	39
Parry Sound	44.67%	130
Whitestone	8.93%	26
Other (please specify)	16.49%	48
Total Respondents: 291		

#	OTHER (PLEASE SPECIFY)	DATE
1	BARRIE, ON	3/28/2023 8:28 AM
2	Palmerston, Ontario	3/28/2023 8:26 AM
3	haven't needed to but guests have used Huntsville	3/26/2023 10:35 AM
4	Newmarket	3/24/2023 8:34 AM
5	Grand River Hospital	3/23/2023 11:02 AM
6	Barrie, Ontario	3/22/2023 9:38 AM
7	Halton Health Care Oakville	3/21/2023 12:54 PM
8	have not had to use one but would likely be Huntsville or Parry Sound	3/21/2023 9:45 AM

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9	Huron District Hospital while at home	3/21/2023 9:37 AM
10	Haven't needed to go. But usually Midland area for apt.	3/21/2023 8:59 AM
11	haven't needed to but would go to Parry Sound	3/16/2023 4:52 PM
12	RUH Barrie, ON	3/16/2023 4:39 PM
13	Mississauga, ON	3/16/2023 4:38 PM
14	once in 25 years	3/16/2023 4:37 PM
15	Royal Victoria, Barrie or Markham Stouffville	3/16/2023 4:36 PM
16	Fort Erie	3/15/2023 8:42 AM
17	Orillia	3/14/2023 3:22 PM
18	SOUTHLAKE HOSPITAL, MACKENZIE HEALTH	3/14/2023 2:39 PM
19	we haven't needed hospital or emergency care but this is where I would go	3/14/2023 8:53 AM
20	Milton	3/12/2023 12:55 PM
21	Waterloo	3/12/2023 11:48 AM
22	I haven't had to but would probably use Huntsville.	3/11/2023 10:58 AM
23	Brantford	3/10/2023 1:44 PM
24	PARRYSOUND I GUESS!	3/10/2023 8:51 AM
25	BURKS FALLS	3/10/2023 8:43 AM
26	have not	3/9/2023 3:51 PM
27	Toronto General Hospital	3/9/2023 11:49 AM
28	none	3/9/2023 10:33 AM
29	RVH - Barrie	3/9/2023 10:17 AM
30	Georgetown District Hospital	3/8/2023 12:38 PM
31	Burlington	3/8/2023 10:41 AM
32	Orillia	3/8/2023 8:35 AM
33	OSMH	3/7/2023 3:54 PM
34	TORONTO	3/7/2023 12:24 PM
35	HAVE DONE PROCEDURES AT ALL 3	3/7/2023 12:10 PM
36	I have not had to use any of the facilities yet	3/7/2023 10:05 AM
37	fortunately hasn't happened, but PS would be most likely	3/7/2023 8:20 AM
38	If required .. have not as of yet	3/5/2023 5:19 PM
39	Orillia	3/5/2023 2:28 PM
40	Georgian Bay General Hospital	3/3/2023 8:39 PM
41	Oakville-Trafalgar Hospital	3/3/2023 5:55 PM
42	Sudbury	3/3/2023 11:01 AM
43	Barrie - Simcoe County Regional Hospital	3/3/2023 6:35 AM
44	Orangeville	3/2/2023 3:45 PM
45	Newmarket	3/2/2023 1:31 PM
46	Georgian Bay General Hospital	3/2/2023 1:30 PM

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47	We have not had to visit emerg	2/27/2023 5:42 PM
48	haven't needed one	2/27/2023 10:19 AM

Q7 Beyond a Family Doctor/Nurse Practitioner, what services would you like to see closer to Magnetawan? (optometry/audiology/chiroprody etc.)

Answered: 155 Skipped: 147

#	RESPONSES	DATE
1	MRI< Dietitians	4/4/2023 9:20 AM
2	Walk in clinic with rentable space for alternative practitioners	4/4/2023 9:18 AM
3	Dentist	3/30/2023 9:39 PM
4	BLOOD LAB, XRAY	3/30/2023 10:18 AM
5	Nurses station	3/28/2023 5:49 PM
6	Everything we could possibly get to make it more attractive for younger families.	3/28/2023 12:03 PM
7	Drug Store	3/28/2023 8:36 AM
8	massage, chiropractor, lab-blood work, footcare	3/28/2023 8:35 AM
9	The walk-in emergency clinics reinstated in the Burks Falls Family Health Team building	3/28/2023 8:34 AM
10	optometry, long term care facility, drug store	3/28/2023 8:29 AM
11	optometry, ultrasound, x-ray, bloodwork, physio	3/28/2023 8:24 AM
12	chiroprody	3/28/2023 8:22 AM
13	physiotherapist	3/28/2023 8:21 AM
14	Day care!	3/28/2023 8:19 AM
15	Walk-in clinic for after hours	3/28/2023 8:17 AM
16	Home care, respite care. We need care for the elderly.	3/28/2023 8:11 AM
17	optometry, doctor, dentist, vet	3/28/2023 8:09 AM
18	not sure	3/28/2023 8:08 AM
19	optometry, audiology, chiroprody, gynecologist, dentist	3/28/2023 8:07 AM
20	Drug store	3/28/2023 8:05 AM
21	Drug store	3/28/2023 8:05 AM
22	Drugstore	3/28/2023 8:04 AM
23	optometrist, massage, chiroprody,	3/27/2023 3:29 PM
24	Optometry , chiropractor,	3/26/2023 12:37 PM
25	Osteopath, Physio	3/26/2023 10:35 AM
26	None	3/25/2023 1:49 PM
27	Optometrist Audiologist Pharmacist Dentist Xray Lab/Bloodwork	3/24/2023 4:55 PM
28	Walk-in clinic for minor ailments and injuries	3/22/2023 9:38 AM
29	Pharmacy	3/21/2023 9:45 AM
30	Pharmacy, Optometry, walk-in clinic	3/21/2023 9:44 AM
31	chiroprody	3/21/2023 9:43 AM

Municipality of Magnetawan Health Services Survey

32	I have found the care at the Huntsville hospital of top quality	3/21/2023 9:42 AM
33	Walk-in clinic	3/21/2023 9:40 AM
34	a clinic in Magnetawan as it would serve a large area	3/21/2023 9:38 AM
35	Senior housing	3/21/2023 9:36 AM
36	Walk-in healthcare clinic	3/21/2023 9:33 AM
37	physiotherapy	3/21/2023 9:30 AM
38	physiotherapy	3/21/2023 9:25 AM
39	Weekend clinic open 24 hours a day	3/21/2023 9:23 AM
40	Walk-in clinic	3/21/2023 9:19 AM
41	Urgent Care	3/21/2023 9:13 AM
42	Medical Centre	3/21/2023 9:10 AM
43	Optometry, audiology	3/21/2023 9:09 AM
44	optometry, underground electric cables	3/21/2023 9:02 AM
45	Pharmacy, dentist, chiropractor	3/21/2023 9:01 AM
46	Optometry, audiology, chiropody	3/21/2023 8:59 AM
47	clinic for blood test, etc.	3/21/2023 8:54 AM
48	optometry	3/21/2023 8:53 AM
49	All the above services would be handy, especially as we get older	3/21/2023 8:50 AM
50	WALK IN CLINIC	3/21/2023 8:43 AM
51	ALL OF THE ABOVE	3/21/2023 8:42 AM
52	EVERYTHING FOR SENIORS	3/21/2023 8:39 AM
53	CHIROPODY, DERMATOLOGIST, CHIROPRACTOR	3/21/2023 8:25 AM
54	PHYSIO, CHIROPRACTOR, OPTOMETRY	3/21/2023 8:23 AM
55	DENTIST	3/21/2023 8:20 AM
56	OPTOMETRY	3/21/2023 8:19 AM
57	emergency	3/20/2023 10:04 AM
58	Dentist!	3/19/2023 11:16 PM
59	Year-round residents should have long-term care and a retirement home much closer than available now.	3/19/2023 4:09 PM
60	Audiology. Very disappointed that we have not got a doctor to come to Whitestone Nursing Station.	3/16/2023 4:54 PM
61	We need long term care homes here!	3/16/2023 4:46 PM
62	all of the above!!	3/16/2023 4:44 PM
63	More access to nurse practitioner. Pharmacy even if limited hours. I return to Guelph for all my standard medical requirements and to Hamilton for a team of specialists. I do not expect that to change.	3/16/2023 4:43 PM
64	all of the above	3/16/2023 4:34 PM
65	physical therapy	3/16/2023 2:07 PM
66	Physio, optometry, nutrition, mental	3/15/2023 10:33 AM
67	Chiropractor/Massage Therapist	3/15/2023 8:42 AM

Municipality of Magnetawan Health Services Survey

68	Optometry	3/15/2023 7:41 AM
69	Want to make sure we at least keep Burks Falls branch open and make sure people being scheduled for tests even know it is an option. I'm not even clear what they can do there. Scheduling staff called me to set up a chest X-ray and I was told I could go to Huntsville or Burks Falls so I choose Burks Falls...however the day before the appointment I got another call from scheduling to confirm the appointment and she said it was in Huntsville. I questioned her and said I was given the option of Burks Falls and this staff person said Burks Falls wasn't even an option so I thanked her as I was glad I wouldn't miss the appointment by going to the wrong place. However when I went to the appointment in Huntsville the technician asked why I didn't have it scheduled for Burks Falls since she knew I came from Magnetawan. I told her what happened and she noted that if people don't use the Burks Falls location it will likely be closed. I worry some scheduling staff may be instructed to purposely direct potential clients away from Burks Falls to justify closing or diminishing the hours there. In case this needs to be verified feel free to contact me ...	3/14/2023 8:08 AM
70	Optometry Audiology *** lab for blood work, also provide for regular injections people might require. Vaccinations etc.	3/13/2023 8:03 PM
71	dentistry, optometry full time doctors or nurse practitioners available to everyone in the community	3/13/2023 10:04 AM
72	gym/pool rec. centre	3/13/2023 9:24 AM
73	Walk-in clinic	3/13/2023 9:16 AM
74	Walk in Clinic	3/12/2023 11:48 AM
75	Probably hard to get but more Telehealth options would be good at least.	3/11/2023 12:06 PM
76	Optometry, audiology and chiropody.	3/11/2023 9:49 AM
77	Pharmacy, better home care	3/10/2023 2:52 PM
78	Any service that would better help the community	3/10/2023 1:44 PM
79	WALK-IN CLINIC	3/10/2023 8:55 AM
80	BLOOD LAB, OPTOMETRIST, XRAY	3/10/2023 8:52 AM
81	PSW	3/10/2023 8:38 AM
82	A FAMILY DOCTOR FULL TIME IN BURKS FALLS TO REPLACE OUR FAMILY DOCTOR	3/10/2023 8:37 AM
83	WHATEVER THE COMMUNITY IS IN NEED OF	3/10/2023 8:31 AM
84	PSW	3/10/2023 8:23 AM
85	DENTIST	3/10/2023 8:21 AM
86	ANYTHING	3/10/2023 8:20 AM
87	Bring back the nursing station to Magnetawan and Burks Falls.	3/9/2023 5:43 PM
88	I personally don't need anything except for dentist	3/9/2023 3:51 PM
89	Ensure the lab stays open in Burks Falls	3/9/2023 12:50 PM
90	Maintain lab services in Burk's Falls.	3/9/2023 10:17 AM
91	Chiropractic services	3/8/2023 4:09 PM
92	optometry, audiology, physiotherapy	3/8/2023 12:16 PM
93	Audiology/PT/	3/8/2023 8:35 AM
94	All of the above, we have older friends who have to travel for most of their medical needs	3/8/2023 6:39 AM
95	none	3/8/2023 2:30 AM
96	optometry, massage, chiropody, physio, dental, accupuncture	3/7/2023 4:10 PM

Municipality of Magnetawan Health Services Survey

97	Would love to see a Family Dr in Magnetawan, so when I relocate I could have a GP closer than Orilla. Same for a NP . Also dermatologist - very difficult to find one taking patients without a year + wait.	3/7/2023 3:54 PM
98	CHIROPRACTOR	3/7/2023 2:43 PM
99	PHSIOOTHERAPY	3/7/2023 1:03 PM
100	DAYCARE, VET CLINIC, CHIROPRACTOR, ESTHETICIAN, EYE DOCTOR	3/7/2023 12:50 PM
101	OPTOMETRY	3/7/2023 12:48 PM
102	BLOOD DONATION, RADIATION THERAPY	3/7/2023 12:47 PM
103	OPTOMETRIST	3/7/2023 12:47 PM
104	MORE DOCTORS, MORE HOURS OF AVAILABILITY. EI-WEEKENDS, WALK IN OFFICES	3/7/2023 12:42 PM
105	CHIROPRACTOR	3/7/2023 12:29 PM
106	CHIROPRACTOR	3/7/2023 12:29 PM
107	CHIROPRACTOR	3/7/2023 12:28 PM
108	CHIROPRACTOR	3/7/2023 12:27 PM
109	CHIROPRACTOR	3/7/2023 12:26 PM
110	CHIROPRACTOR	3/7/2023 12:26 PM
111	PHYSIOTHERAPY, OPTOMETRY, MASSAGE THERAPIST, OSTEOPATH, CHIROPRACTOR	3/7/2023 12:23 PM
112	CHIROPODY-ONE THAT IS EXPERIENCED	3/7/2023 12:21 PM
113	ALL OF THE ABOVE	3/7/2023 12:18 PM
114	LAB	3/7/2023 12:14 PM
115	MORE DELIVERY OPTIONS FROM PHARMACY IN-HOME CARE FOR SENIORS PSW SERVICES (CCAC & VON ONLY GIVE 1/2 HOUR OF SERVICES)	3/7/2023 12:13 PM
116	MORE DELIVERY OPTIONS FROM PHARMACY IN-HOME CARE FOR SENIORS PSW SERVICES (CCAC & VON ONLY GIVE 1/2 HOUR OF SERVICES)	3/7/2023 12:12 PM
117	THERE IS OPTOMETRIST IN SOUTH RIVER BUT NO NEAR BY DENTISTS	3/7/2023 12:10 PM
118	PHARMACY	3/7/2023 12:07 PM
119	OPTOMETRY DENTIST	3/7/2023 12:02 PM
120	AMBULANCE SERVICE	3/7/2023 11:58 AM
121	Physiotherapy, optometry, blood lab service	3/7/2023 10:05 AM
122	none of the above	3/7/2023 8:20 AM
123	We do not mind to Parry Sound for these services.	3/6/2023 1:21 PM
124	A walk-in clinic for stitches, triage type stuff	3/6/2023 10:52 AM
125	Chiro dental optometry audiologist massage	3/5/2023 6:20 PM
126	Pharmacy	3/4/2023 9:41 PM
127	Dentist/Pharmacy/Paramedic Community Medicine Clinic/Ambulance Station	3/4/2023 4:33 PM
128	Walk in clinic	3/3/2023 3:49 PM
129	audiology	3/3/2023 2:09 PM
130	Radiology Cardiac services	3/3/2023 11:46 AM
131	Optometry	3/3/2023 9:11 AM
132	Dentistry, optometry	3/3/2023 6:35 AM

Municipality of Magnetawan Health Services Survey

133	Foot care, blood work	3/2/2023 9:02 PM
134	N/a	3/2/2023 3:45 PM
135	N/A	3/2/2023 1:31 PM
136	Walk in clinic	3/2/2023 12:50 PM
137	Urgent Care Clinic	3/1/2023 5:17 PM
138	emergency services - ie ambulance services - that could transport people in need of emergency situations to the local hospital (thereby getting help along the way)	3/1/2023 3:23 PM
139	Chiropractor, Physio therapist, massage therapist, all registered	3/1/2023 10:22 AM
140	Would like to be able to access the Dunchurch Nursing Station even though we have a family physician in Parry Sound.	2/27/2023 7:24 PM
141	Walk in clinic	2/27/2023 5:26 PM
142	Chiropractice, osteopathy	2/27/2023 3:25 PM
143	Optometry , massage , pharmacy ? Services or delivery to mag	2/27/2023 3:18 PM
144	Podiatry	2/27/2023 1:14 PM
145	Urgent care/after hours clinic Full service pharmacy	2/27/2023 12:19 PM
146	walk in clinic	2/27/2023 11:32 AM
147	Clinic for X-ray, CT, Ultrasounds, Dynacare, Diabetic services, Dietician, Social work, Senior Wellness Connectors, even if these services were Part time in the community	2/27/2023 11:29 AM
148	optometry/audiology/x-ray	2/27/2023 11:13 AM
149	Chiropractor, Dentist,Optomotrist	2/27/2023 10:36 AM
150	Massage therapy and physiotherapy	2/27/2023 10:20 AM
151	any or all of them	2/27/2023 10:19 AM
152	Everything should be available in Parry Sound District.	2/27/2023 9:23 AM
153	Dentist, Massage, Chrio	2/27/2023 9:22 AM
154	Chiropractor, message therapy, optometrist	2/27/2023 9:19 AM
155	dermatology, cardiology	2/27/2023 9:17 AM

Audit | Tax | Advisory

Now, for tomorrow



2023 SUBMISSION for External Audit Services

PRIVATE & CONFIDENTIAL

PRESENTED TO:

The Corporation of the Municipality of Magnetawan

March 31, 2023

For more information, please contact:

Daniel D. Longlade, FCPA, FCA, LPA

T 705.494.9336 x402 | E dalonglade@bakertilly.ca

1850 Bond Street, Unit A

North Bay, ON P1B 4V6

March 31, 2023

Mr. Kerstin Vroom, CAO
The Corporation of the Municipality of Magnetawan
4304 Hwy 520, PO Box 70
Magnetawan ON P0A 1P0

Dear Mrs. Vroom:

Thank you for providing us with the opportunity to present our proposal for professional audit services to **The Corporation of the Municipality of Magnetawan**. As you are aware, we have had the privilege of servicing the Municipality for four years and we would be very pleased to renew our association and continue to provide high quality audit services in the future. We are very pleased to have the opportunity to re-acquaint you with our firm.

We appreciate how difficult it is to choose between professional services firms that appear similar on the surface. To assist you with your decision-making, we decided to demonstrate not only our culture, but also our ability to think and act differently - especially when it comes to the organizations with which we choose to do business.

We are able meet and surpass expectations with our local and national resources. Our high-quality personalized services, valued customer service, as well as our ability to meet reporting deadlines allow us to develop longstanding relationships with organizations with which we do business. We are confident that we can provide you with high-value service and attention.

We recognize that your decision will be based on several value drivers such as relationship, experience, efficiency, and price. We have highlighted below several factors that distinguish Baker Tilly SNT LLP (formerly Collins Barrow SNT) as your provider of choice:

1 We will maintain communication

We understand your desire to maintain an open communication with your auditors. Not only will we provide you with important information that will have direct or indirect implications to your Municipality in the near and distant future, but we will also keep a path of communication open to allow you to discuss any questions you may have throughout the year. As the Engagement Partner, I will ensure your needs are fulfilled and your questions are answered on a timely basis.

2 You will work with a firm with industry expertise

We have extensive knowledge and expertise working with public sector organizations of similar size and geography. What's more, our national Baker Tilly network allows us to communicate with our peers that audit various municipalities, health units and other public sector entities. The Baker Tilly Peterborough office, alone, audits over 35 municipalities and a health unit.

In other words, if you ask us a question, and we do not have the answer, we will find you the answer. Our experience, presented in detail on page 21 of our proposal, clearly demonstrates that we have the industry expertise to meet your needs.

3 You can expect service excellence and partner attention

We are confident that we have an efficient quality audit process that will be easily transitioned. In order to implement our audit process, we are committed to maintaining staffing continuity on our engagement and we will make a substantial investment in our relationship. Our commitment consists of complimentary partner meetings with management and Council.

We treat the client relationship differently! We are easy to work with, pragmatic, responsive, accountable, consistent, and proactive. In fact, our goal is to return calls and emails within the same day, often within a couple of hours. If that isn't different, we don't know what is!

4 You can expect fair fees

We are priced fairly and competitively. We have included further details on our fee quote on page 13 of our proposal.

5 You will align with a partner that values your needs first

We look beyond the day-to-day audit engagement to offer proactive solutions to help you flourish. Together with our tax and advisory departments, we can provide a vast array of services.

We look forward to discussing this proposal in the near future. Should you have any questions or comments, please do not hesitate to contact us at your convenience.

Yours truly,

Baker Tilly SNT LLP

Chartered Professional Accountants, Licensed Public Accountants
/jd

Per: Daniel D. Longlade, FCPA, FCA, LPA
Partner/Associé
T 705.494.9336 ext. 402
E dalonglade@bakertilly.ca

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All information submitted within this proposal to The Corporation of the Municipality of Magnetawan is to be treated as confidential and to be used only within the context of the evaluation of this proposal.

Our Experience

We have provided and continue to successfully provide audit and many other consulting services to many small, medium and large-scale entities throughout Northeastern Ontario. **Our firm has the qualified staff and support resources to meet the needs of the Municipality.**

We have always devoted considerable effort to the development and maintenance of modern audit techniques. These methods are constantly reviewed and updated through our national director of accounting and auditing and our national professional practice committee. We place significant emphasis on training at all levels; in addition to the Chartered Professional Accountants of Ontario development programs, training sessions are provided at the local and national levels in audit, tax, information technology, management and accounting services.

Baker Tilly SNT is, as well as the majority of our partners are licensed as a public accountant under the Public Accountancy Act, 2004. We have an extensive knowledge of provincial reporting requirements involving municipalities and are aware of all current pronouncements under consideration through our provincial and national accounting affiliations.

Our direct experience in auditing and providing other professional services to municipalities provides us with staff members who are knowledgeable in the operations and legislation.

We are confident that we have the ability and human resources to provide the professional services which you require, with a high degree of technical competence, independence and integrity.

OUR EXPERIENCE

A sample of other current and past clients can be found in Appendix A along with a list of some of our clients in other sectors.

Our Team

Staffing has been designed such that adequate professionals who have been involved in audits of similar organizations will be available to complete the audit with additional time set aside in the event of unexpected delays to ensure deadlines are met.

ENGAGEMENT TEAM

 <p>Daniel D. Longlade, FCPA, FCA, LPA Engagement Partner 705.494.9336 ext. 402 dalonglade@bakertilly.ca</p>	<p>Daniel, a partner with our firm since 1994, has been providing audit services to both public and private organizations for over 30 years. He is responsible for the audit of many clients, including eight municipalities and many other public sector entities, and is actively involved in all major audit decisions for these clients. As engagement partner, Daniel will have the overall responsibility for the control and supervision of the engagement. He will be responsible for ensuring the services are provided on a professional and timely basis. He will maintain continuous contact with the audit team and senior management</p>
 <p>François (Frank) Roberge, CPA, CPA, LPA Consulting & Quality Review Partner 705.494.9336 ext. 401 frroberge@bakertilly.ca</p>	<p>François, a partner with our firm since 2009, is responsible for the audit of many clients, including a municipality, five school boards and many other non-profit organizations, and is actively involved in all major audit decisions for these clients. As consulting & quality control partner, François will review the consolidated financial statements, perform the quality control procedures, as well as act a resource person to the team.</p> <p>Should Daniel not be available, François could easily take over and assume the role of engagement partner responsible for the audit.</p>



Jessica Dion, CPA, CA, LPA
Senior Manager
 705.494.9336 ext. 415
 jedion@bakertilly.ca

Jessica, a senior manager with our firm, has been managing the audit of public sector entities for many years and will be the assigned manager for the audit. She is responsible for the management and supervision of the audit for many clients and is actively involved in audit decisions for these clients. As a senior manager, Jessica will have the overall responsibility for the control and supervision of the engagement. She will be responsible for ensuring the services are provided on a professional and timely basis.



Noel Heffernan, CPA, CGA
Auditor Manager
 705.494.9336 ext. 405
 noheffernan@bakertilly.ca

Noel is an audit manager with our firm. Noel's current experience includes the audit of nine municipalities and one school board. As an audit manager, Noel will have the responsibility for the control and supervision of the engagement fieldwork, the day-to-day supervision of the engagement team and will be onsite during the entire course of the audit. He will be responsible for ensuring the audit is completed in a timely manner.

SUPPORT STAFF

The support staff for the engagement will include CPAs, CPA finalists and students as required who will be carefully selected from our pool of resources. We will strive to use the same staff from year to year to ensure continuity.

We are confident that we will be able to provide you with any replacement audit personnel we would require. Our staffing levels in our offices in North Bay, Sturgeon Falls, Sudbury, and Timmins number in excess of one hundred and we are convinced that we have the resources to meet your needs and to ensure consistency of staff year over year.

Our Audit Approach

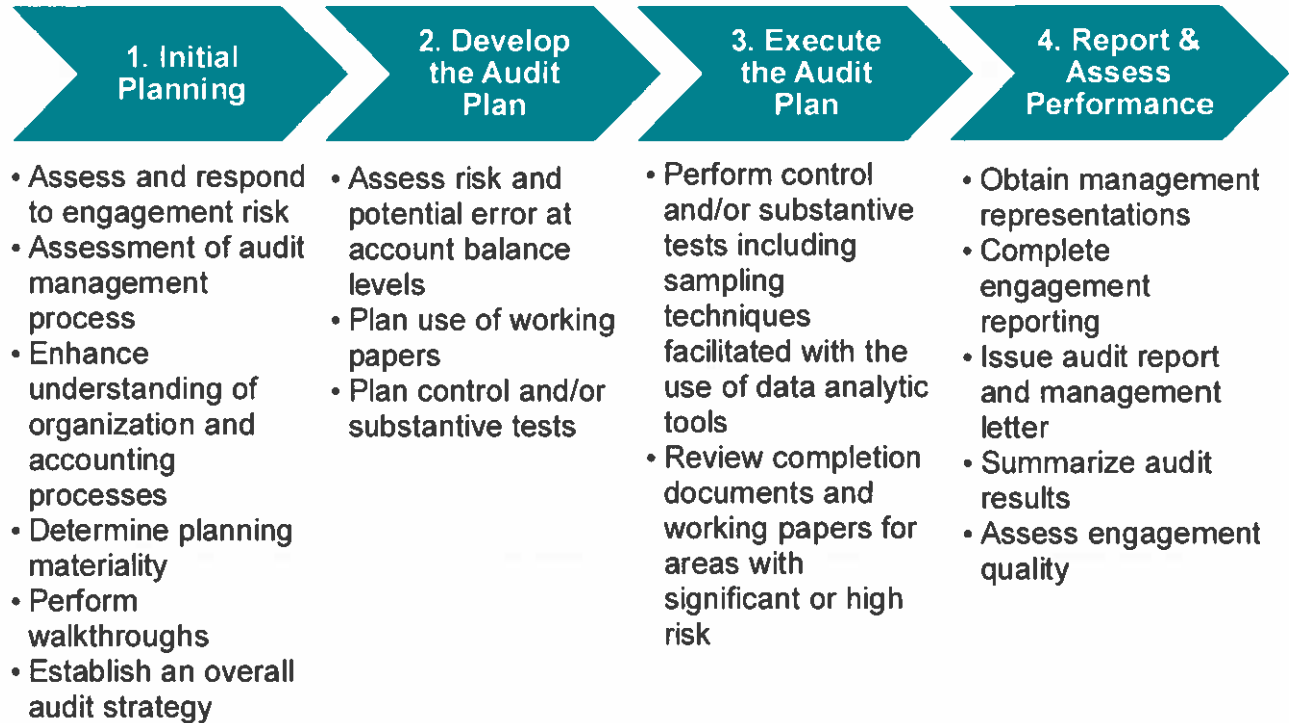
AUDIT STRATEGY

Baker Tilly SNT LLP uses a risk-based approach to audits. Given your size, the most efficient audit method for the Municipality will be a combined approach for different transaction streams. This requires an audit that is focused on areas with significant risks including business risks as well as an analysis of internal controls and whether we can rely on your internal controls. Once risks are identified and their financial statement impact is determined, an audit plan is developed. During our audit, we would engage in discussions with you to understand your assessment of business risks and what steps are employed to mitigate such risks. Further, we would look to the industry to see if there are changes in trends that lead to new risks for the audit and benchmark our audit approach with the best industry practice.

Our approach is responsive, pragmatic, and strategic. Should any issues arise, we are dedicated to working with you and your team on the resolution of issues and providing education and support when required. This engagement will be completed in accordance with Canadian Auditing Standards (CAS).

Baker Tilly SNT LLP uses Caseware and Caseview to facilitate our paperless audit files. These robust programs allow us to easily test consolidations of various entities and generate reports to allow us to perform efficient analytical review. We also use various tools, which allows for the collection and standardization of client financial data. Together with the use of data analytics tools such as ActiveData, TeamMate Analytics and ACL, to name a few examples, we can analyze data on a global basis quickly and efficiently allowing for a complete audit and value-added information. Our custom audit programs are also tailored for industry specific considerations and have functionality related to sample size selections built in. This functionality is all automatic and linked to both materiality and risk assessment.

AUDIT PROCESS



OUR INSIGHT

Our team, our audit approach, and our superior knowledge of the public sector give us special insight into the operational and managerial issues facing the Municipality enabling us to provide real value to the Municipality. We will earn your business by listening carefully and delivering services that address your needs most effectively and efficiently.

Our approach includes assigning only skilled and experienced professionals to lead and manage each of our engagements. Partners are actively involved in our engagements and our staff is closely monitored and supervised. This results in our ability to deliver a cost-effective and superior product to our clients. All engagements are reviewed by a second independent partner to ensure our audit services are of the highest quality.

COMMUNICATION

As part of the audit engagement process, we encourage open communication at all stages of the process; the engagement partner, audit senior manager, audit manager and the Treasurer of the Municipality will be in continuous communication. In addition, we will formally communicate the responsibilities of all parties and the areas of focus in writing with Council.

The Municipality's staff can contact our partners directly. If the engagement partner is for some reason unavailable, we encourage our clients to contact the audit senior manager on the file. Ultimately, we expect to provide partner level attention to our clients. Of course, our team is always available for questions and discussion.

We ensure our client's management team is fully up-to-date on technical accounting and reporting requirements.

INDEPENDENCE AND CONFIDENTIALITY

Baker Tilly SNT LLP maintains a status of independence with regards to providing services to the Municipality. Baker Tilly SNT LLP maintains strict confidence with respect to any client's or former client's confidential and/or personal information. As we recognize our professional and legal obligations to protect this information, we have made arrangements to protect against unauthorized access, collection, use, disclosure, copying, modification, disposal, or destruction of such information.

We will retain client information for a reasonable time period as required by our Rules of Professional Conduct, applicable laws, and the terms of our professional liability insurance policy. When no longer required, client information will be disposed of in a secure manner. Personal and confidential information will not be disclosed to any individuals in our Firm beyond those who are engaged in services to the client. This policy also applies to anyone outside the Firm except as required by law or under the Chartered Professional Accountants of Ontario's Rules of Professional Conduct.

Our client files are accessible by all staff electronically. Our Firm has an enforced policy acknowledged and agreed to by all staff not to access or use client information other than while providing professional services to the client.

Our Unique Guarantee

EXCEEDING YOUR EXPECTATIONS

We know we can meet and even exceed your expectations and build a successful relationship with the Municipality with outstanding service at a reasonable fee. Our vision of always improving our delivery efficiency helps us commit to delivering the audit services on time and on budget.

We have earned a reputation among our clients and colleagues not only for our abilities and integrity, but also for operating an integrated full professional service public practice. Of paramount importance is our resolve to maintain congenial, ongoing relationships with our clients.

Your benefits include the drive and dedication of very experienced and knowledgeable team members, from Baker Tilly SNT that can provide services in both official languages to focus on your goals.

From strategy to implementation, Baker Tilly is more than prepared to help clients achieve their full potential. We have experience in an array of diverse sectors and access to cutting edge tools, training and technology and leading knowledge resources to ensure that strategies and subsequent action plans are informed by best practices and unsurpassed expertise.

We look forward to building a strong working relationship with the Municipality.

ADHERENCE TO CLIENT STANDARDS

Baker Tilly SNT LLP continuously enhances the way we provide professional services to ensure our clients obtain the maximum benefit from a relationship with us. Our Client Service Standards explain our philosophical and practical approach to engagement planning, performance, and assessment.

ADHERENCE TO CLIENT STANDARDS (CONTINUED)

CLIENT SERVICE STANDARDS		
Ensure commitments are met, potential problems anticipated, and surprises avoided	Establish effective communication, both internally and externally	Provide timely and appropriate status reports that outline measurable value for services
Provide advice on a proactive basis	Provide partner-level accessibility and responsiveness to requests	Keep up to date on trends and legislation
Ensure invoices are easy to understand and contain sufficient information	Conduct all business in accordance with professional standards	Utilize technology to maximize efficiencies and minimize costs & disruptions
Explain deliverables in a clear and concise manner	Understand the client's industry and business	Obtain regular assessments of our performance
Provide a bilingual service	Set and keep deadlines	Provide accurate deliverables
Follow-up after meetings on a timely basis	Do not disrupt client's operations when providing our services	Maintain service team continuity at the partner and manager levels

Professional Fees

Our fees are based on what we believe is a fair estimate of our time and effort to provide you with a quality audit. We continually strive to keep our fees at the lowest level consistent with the highest professional standards and requirements for timely service. We will work closely with the Treasurer and anticipate their active participation in areas where they can contribute to the audit effort and minimize cost.

The proposed fees presuppose that the Treasurer will provide us with a reasonable working paper package which will be made available to us at the commencement of our audit work and the accounting records will require no more than 5 year-end adjustments. The fees also assume that the proposed audit schedule will take place as agreed upon by the Treasurer and our Firm.

The following table outlines our proposed fees:

Deliverables	2024	2025	2026	2027
Audit of The Corporation of the Municipality of Magnetawan including Trust Funds	\$16,000	\$16,750	\$17,500	\$18,500
Preparation of consolidated financial statements	0	0	0	0
Preparation of financial information return (FIR), no charge if not requested	1,500	1,575	1,650	1,725
Travel and disbursement costs	0	0	0	0
SUBTOTAL	17,500	18,325	19,150	20,225
HST	2,275	2,382	2,489	2,629
TOTAL	\$ 19,775	\$ 20,707	\$ 21,639	\$ 22,854
Audit and preparation of the financial statements for the Magnetawan Public Library	\$1,500	\$1,750	\$2,000	\$2,250
HST	195	228	260	292
TOTAL	\$ 1,695	\$ 1,978	\$ 2,260	\$ 2,542
GRAND TOTAL	\$ 21,470	\$ 22,685	\$ 23,899	\$ 25,396

The above fees are all inclusive and are based on the anticipated levels of activity for the Municipality as presented in the December 31, 2021, consolidated financial statements. Assuming no significant change in Government policy, accounting or assurance standards, or significant change in the nature and volume of the Municipality's operations we **anticipate no increase in fees for the period covered by this proposal. Future fees past the period covered by this proposal would be discussed and agreed upon in advance of actual changes.**

You will not be billed for every question or phone call. The fees noted above include routine inquiries with your staff.

The audit would be treated as a local audit from our North Bay office so no travel and disbursement costs would be charged to the Municipality.

40% of the total fees will be billed upon commencement of the interim audit, 50% of the total fees will be billed up commencement of the year-end audit and 10% of the total fees will be billed upon issuance of the final audited consolidated financial statements.

The above fees represent about 145 hours of work, at an average hourly rate of \$120.

If less time is required to perform the required services anticipated, a reduction in fees will result.

Fees for additional accounting and consulting services, supplementary audit work and special assurance engagements that may be required by the Municipality from time to time would be based on our current billing rates. These rates are based on the level of expertise of the staff utilized and the complexity of the services required. **Fees would be discussed and agreed on with the Treasurer before any additional work is done.**

Our current average hourly billing rates for various services would be approximately as follows:

Specialty	Hourly Rate
Accounting	\$ 80 – 310
Assurance	\$ 100 – 310
Computer	\$ 80 – 150
Taxation	\$ 150 – 350
Litigation	\$ 150 – 350
Advisory	\$ 150 – 375



About Baker Tilly

Known for our responsiveness and entrepreneurial culture, Baker Tilly SNT is fully equipped to service you.

NATIONAL AND INTERNATIONAL SUPPORT

With member firms from coast to coast, the Baker Tilly Canada Cooperative is one of the country's largest associations of chartered professional accounting firms. Baker Tilly Canada is a member of Baker Tilly International, a network which extends across 145 territories, with over 34,700 people working out of more than 746 offices. Our membership gives us significant global reach in addition to our national presence. We believe in the power of great relationships, great conversations, and great futures. They represent what we stand for and what we are working together to achieve.

International Statistics



Join the conversation

bakertilly.ca



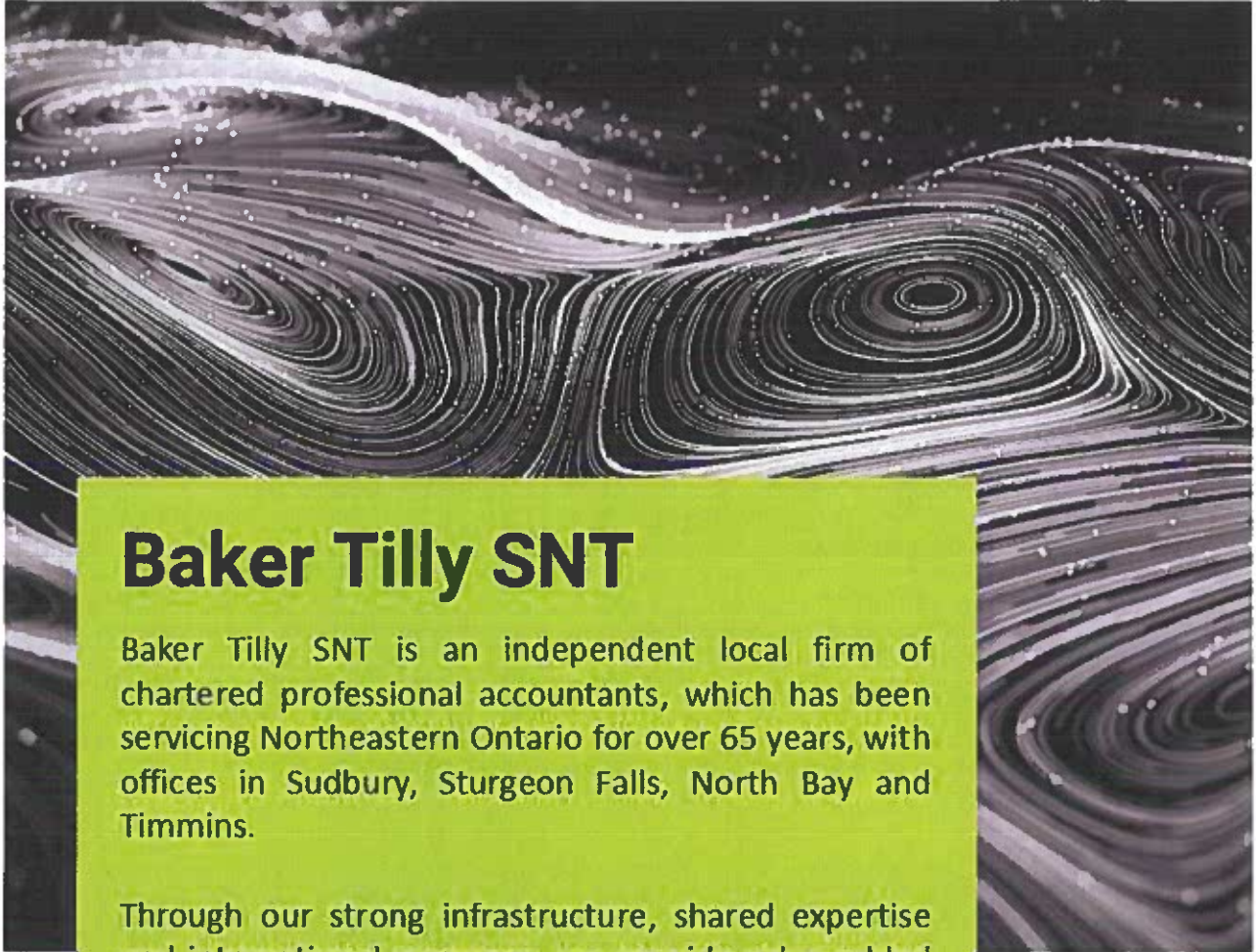
[linkedin.com/company/baker-tilly-snt](https://www.linkedin.com/company/baker-tilly-snt)



[@bakertilly](https://twitter.com/bakertilly)



[Facebook.com/BakerTillySNT](https://www.facebook.com/BakerTillySNT)



Baker Tilly SNT

Baker Tilly SNT is an independent local firm of chartered professional accountants, which has been servicing Northeastern Ontario for over 65 years, with offices in Sudbury, Sturgeon Falls, North Bay and Timmins.

Through our strong infrastructure, shared expertise and international resources, we provide value-added accounting, tax and advisory solutions to clients ranging in size, from large, publicly traded companies to owner-managed and emerging businesses, across every major industry sector.

Through our affiliation with Baker Tilly International, we service the global needs of our clients, while maintaining the entrepreneurial spirit of an independent operating professional services firm.



WHAT SETS US APART

Our clients benefit from the best of both worlds. They receive all the advantages of a local, focused, partner-dedicated service model - essentially, an extension of their management team - along with the specialty services needed to support even the most complex engagements.

Whether our clients are in growth mode or planning for succession, our professionals can access leading knowledge resources and expertise to maximize value for shareholders and stakeholders.

Given the breadth of our audit, tax and advisory services, Baker Tilly's reach also extends internationally through our affiliation with the world's eighth largest public accounting and business advisory network, Baker Tilly International.

UNSURPASSED EXPERTISE

Our professionals have experience with virtually every industry, ranging from manufacturing and construction to retail and distribution to service organizations, municipalities and not-for-profits. We provide service in both official languages to ensure our clients understand their financial information and can apply this knowledge to decision-making to prevail over any business challenge.

Through a combination of well-integrated services, one-on-one partner attention and sector expertise, we serve the diverse needs of organizations ranging in size and sophistication, from small to mid-sized owner-managed and emerging businesses at every stage of their business life cycle.

INDEPENDENT, TRUSTED, RESPONSIVE

Having served thousands of companies in Northern Ontario and beyond, our experience is extensive. Further, our practice is constantly developing the in-house skills and specialties that will bring the greatest value to our clients.

GLOBALLY CONNECTED

We are proud to be an independent member of Baker Tilly International, a network which extends across 145 territories, with 34,700 people working out of more than 746 offices. Our membership gives us significant global reach in addition to our national presence.

At Baker Tilly, we believe in the power of great relationships, great conversations and great futures. They represent what we stand for and what we are working together to achieve.

TOP SERVICE DIFFERENTIATORS

- team-based approach means that assistance is always close at hand
- local expertise for Northern Ontario businesses
- dedicated partners assigned to each engagement
- the senior team is personable and accessible
- excellent client service and timely advice
- staff continuity on all engagements
- cost effectiveness
- service in both official languages
- technical expertise

Sudbury
1174 St. Jerome Street
Sudbury, ON P3A 2V9

705 560 5592

North Bay
1850 Bond Street, Unit A
North Bay, ON P1B 4V6

705 494 9336

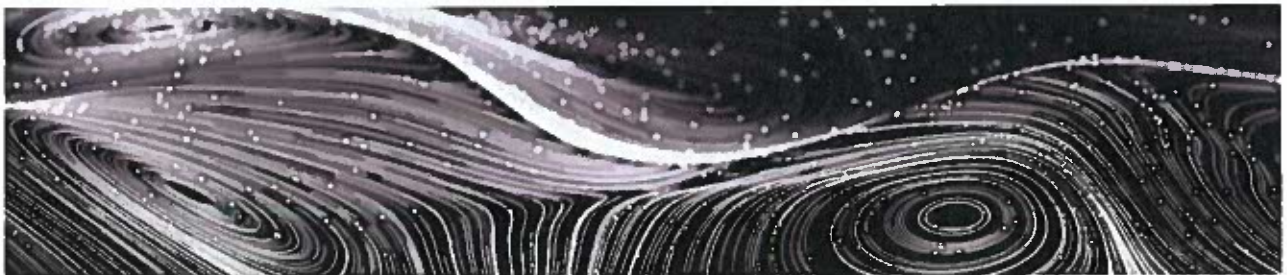
Sturgeon Falls
12006 Hwy 17 E, Unit 7
Sturgeon Falls, ON P2B 3K8

705 753 1830

Timmins
152 Third Avenue
Timmins, ON P4N 1C5

705 267 4747

We help businesses achieve success. Find out more at www.bakertilly.ca



LOCAL SUPPORT

Baker Tilly SNT is recognized as a leading full-service financial service provider.

– we are, however, much more than that!

Established in 1951, Baker Tilly SNT is an independent firm, which has been in public practice providing bilingual professional and consulting services to Northern Ontario organizations for seventy years. Specializing in audit, tax, and advisory services, we have developed a reputation for quality and value-added financial advice due to the depth and breadth of our in-house skills, customized offerings, commitment to excellence, as well as our national and international reach.

As a professional services firm, we are trusted advisors of many Northeastern Ontario businesses, institutions, and organizations, and are partners in their successes.

Our clients benefit from a firm, which has a community presence, local resources and autonomy while still being able to access resources on a national and an international basis. Our local leadership structure allows us to respond quickly and effectively to our clients' needs.

We pride ourselves on open communication and working with our clients and their stakeholders - at all levels - and we understand the importance of preserving relationships, as well as building collaborations and partnerships, modelling these values in our work.

WORK STRUCTURE

We have well established and rigorous policies and quality control systems that meet professional standards and applicable laws and regulations resulting in an efficient and meaningful audit. Our commitment to independence and the adherence to a risk-based approach allows for the early disclosure of business and control concerns and makes it possible to focus our efforts on those areas of greatest risk. Our partners and managers are actively involved in the planning and execution of each audit and review engagement. Accessibility at all levels along with face-to-face time with senior professionals gives clients the direct access to the people most familiar with Management's objectives and their business.

With 14 partners and over 90 professional staff, we are able to easily navigate any unforeseen vacancies by pulling resources from our four local offices in North Bay, Sturgeon Falls, Sudbury and Timmins. All our knowledgeable audit professionals work with organizations of all sizes, addressing a wide range of financial issues.

Our extensive investment into continuous training, education and specialized tools, technology and processes keep our partners and staff abreast of regulatory changes and contributes to our success. Objective and timely advice enhances our reputation as the auditors of choice across the country.

Complimentary Services

WE ARE YOUR BUSINESS ADVISOR

Our service goal is to be considered your business advisor and a valued member of your team. We would gladly share with you our expertise in areas such as taxation, assurance, accounting and advisory. Requests for incidental advice or information will not be billed. Of paramount importance to you is to remember to call us when you need help or a "sounding board" for an issue. **The meter is not always running, and we will let you know before we start it.**

WE WILL KEEP YOU ABREAST OF WHAT'S GOING ON

As a client, the Township has an opportunity to be placed on our mailing list. As such, you would receive newsletters (e.g., tax updates, income tax budget releases, tax planning); publications (e.g., audit committees); information on seminars and upcoming workshops (e.g., GST/HST, income tax, employment standards, privacy); and, ongoing support (e.g., tax, accounting, human resources and legislative issues, industry updates).

Newsletters and publications are all also available online, accessible through the Baker Tilly website, www.bakertilly.ca.

APPENDIX A – OTHER RELEVANT EXPERIENCE

The following represents our experience with current and past clients in other sectors that we have serviced:

MUNICIPALITIES

- The Corporation of the Municipality of Callander
- The Corporation of the Municipality of French River
- The Corporation of the Municipality of Magnetawan
- The Corporation of the Municipality of Powassan
- The Corporation of the Municipality of West Nipissing
- The Corporation of the Town of Englehart
- The Corporation of the Town of Gore Bay
- The Corporation of the Town of Kirkland Lake
- The Corporation of the Town of Mattawa
- The Corporation of the Township of East Ferris
- The Corporation of the Township of Chamberlain
- The Corporation of the Township of Charlton and Dack
- The Corporation of the Township of Sables-Spanish Rivers

SCHOOL BOARDS, COLLEGES, AND UNIVERSITIES

- Collège Boréal d'arts appliqués et de technologie
- Conseil scolaire catholique Franco-Nord
- Conseil scolaire catholique MonAvenir
- Conseil scolaire publique du Nord-Est de l'Ontario
- Nipissing-Parry Sound Catholic District School Board

PAST MUNICIPALITY & PUBLIC SECTOR EXPERIENCE

- City of Greater Sudbury – joint audit
- City of Valley East
- The Corporation of the Municipality of St.-Charles
- Corporation of the Town of Latchford
- Sudbury Catholic District School Board
- Town of Cosby, Mason and Martland
- Town of Rayside Balfour
- Town of Sturgeon Falls
- Township of Caldwell
- Township of Casimir, Jennings, and Appleby

APPENDIX A – OTHER RELEVANT EXPERIENCE (Continued)

OTHER PUBLIC SECTOR CLIENTS

- Callander Public Library
- John Dixon Public Library
- Magnetawan Public Library
- Powassan and District Union Library
- The Corporation of the Municipality of East Ferris Public Library Board
- The Corporation of the Municipality of French River Public Library Board
- The West Nipissing Public Library Board
- Township of Sables-Spanish Rivers Public Library Board

NON-PROFIT ORGANIZATIONS

- Centre Pivot du Triangle Magique
- Eat Local Sudbury Co-operative Inc.
- Home for the Aged of West Nipissing
- La Garderie Touche-à-Tout de Sudbury
- Centre de counselling de Sudbury / Sudbury Counselling Centre
- Nipissing District Housing Corporation
- Older Adult Centre Sudbury
- Our Children, Our Future – Family Resources / Nos enfants, notre avenir – ressources pour les familles
- Réseau du mieux-être francophone du Nord de l'Ontario
- Residences Mutuelle (Legion 225) Incorporated
- Sudbury Real Estate Board
- Tamarack Co-operative Housing Incorporated
- Verchères Habitation Co-opérative Corporation
- Volunteer Sudbury
- YES Employment Services Inc. (Nipissing)
- YES Theatre

TRANSPORTATION AND TELECOMMUNICATIONS

- Coopérative Régionale de Sudbury - Nipissing Limited - petroleum transportation sector
- Nipissing - Parry Sound Student Transportation Services
- Ontario Northland Transportation Commission

APPENDIX A – OTHER RELEVANT EXPERIENCE (Continued)

LOCAL DISTRIBUTION COMPANIES

- West Nipissing Power Distribution Ltd.
- West Nipissing Power Generation Ltd.
- West Nipissing Public Utilities

CAISSES POPULAIRES AND CREDIT UNIONS

- Caisse populaire Alliance limitée
- 12 Caisses Populaires and Credit Unions in Northeastern Ontario
- Deposit Insurance Corporation of Ontario
- L'Alliance des Caisses Populaires de l'Ontario limitée

FOUNDATIONS

- Fondation du Collège Boréal
- Health Sciences North Foundation
- West Nipissing General Hospital Foundation

HEALTH CARE SECTOR

- Centre de santé communautaire de Nipissing – Ouest / West Nipissing Community Health Centre
- Centre de santé communautaire de Timmins
- Centre de santé communautaire du Grand Sudbury
- Centre de santé Univi Health Centre
- Home for the Aged of West Nipissing
- Hospital Auxiliaries Association of Ontario
- Maison des soins palliatifs de Sudbury Hospice
- Timmins Academic Family Health Team
- West Nipissing General Hospital
- West Nipissing Non-Profit Housing Corporation

Due to the privacy act, we can only list the clients that are public sector and cooperative enterprises. We also provide assurance services to private sector clients who render services in the mining, forestry, transportation, retail, concrete and aggregate sector.

FONOM

NORTHEASTERN MUNICIPAL CONFERENCE

2023

May 8 - 10



CONNECTING THE NORTH

Hosted by the Town of Parry Sound

Location: Charles W. Stockey Centre
for the Performing Arts

Parry Sound, ON

FONOM
Federation of Northern Ontario Municipalities



President's Message

Danny Whalen, *President, FONOM*

On behalf of the Board of Directors of FONOM, it is a pleasure to welcome delegates, sponsors, and exhibitors to our 62nd Annual Conference hosted by the Town of Parry Sound.

The theme of this year's Conference is **Connecting the North**. Delegates will benefit from various speakers and sessions focused on innovative strategies and best practices for communities, both large and small, with the hope of connecting Northern Ontario.

We encourage you all to visit our extensive trade show this year featuring many new exhibitors, with whose support this Conference is possible. We thank them for their interest in our event and commitment to northern Ontario through their presence here this week. Likewise, we thank the Sponsors for supporting the Conference and their commitment to the North. Finally, we also want to sincerely thank the Town of Parry Sound for being this year's host and their efforts toward making this a great conference.

Over three days, the Conference will deliver current and up-to-date information relevant to elected officials and senior administrative staff and allow delegates to network, share ideas, and discuss future initiatives.

For those of you who have attended previous FONOM Conferences, welcome back, and we hope you find this to be one of the best conferences you've attended. For those of you joining us for your first FONOM Conference, especially those newly elected, we extend a special welcome and hope this is the beginning of a long relationship between you and our organization.

Best wishes for an enjoyable and productive time at our annual Conference and business meeting!

Sincerely,

A handwritten signature in blue ink that reads "Danny Whalen". The signature is cursive and fluid.

2023 NORTHEASTERN MUNICIPAL CONFERENCE



Welcome to Parry Sound

Jamie McGarvey, Mayor, Town of Parry Sound

Welcome FONOM Conference Delegates, Exhibitors and Sponsors!

On behalf of the Town of Parry Sound, I would like to welcome you to the 2023 FONOM Conference, 'Connecting the North'.

The Conference Program offers a well-rounded mix of session topics that are relevant to all of us here in the north, as we aspire to sustainability and connectivity, making us collectively better equipped to compete globally.

In addition to the events at the Charles W. Stockey Centre, we hope you take the opportunity to explore the Town of Parry Sound and surrounding area.

Designated as a World UNESCO Biosphere, the area is rich in breathtaking vistas, wonderful attractions, and friendly people.

Thank you for joining us at the 2023 Federation of Northern Ontario Municipalities Conference and look forward to your return visit.

Best wishes to all for a successful conference.

Sincerely,

A handwritten signature in black ink, appearing to read 'Jamie McGarvey'. The signature is stylized and written over a light blue horizontal line.

Mayor McGarvey's Photo is by Thom Morrissey



Thank you to our Conference Sponsors

PLATINUM

- HydroOne
- FedNor
- Northern Ontario Heritage Fund
- ROMA Rural Ontario Municipal Association
- intact Insurance

GOLD

- IESO Independent Electricity System Operator
- Enbridge
- Ontario Power Generation
- NWMO
- MPAC

SILVER

- Ontario Forest Industries Association (OFIA)
- Township of the Archipelago
- City of Sudbury

BRONZE

- Seguin Township
- OTT Financial Group
- Township of McKellar

Monday, May 8, 2023

Time	Activity	Location
9:30 am	Waterfront Geology – guided hike (rugged terrain) Pre Registration - https://form.jotform.com/230813045803044 90 Minutes Long	Patio Stockey Centre
11:00 am	Conference Registration Opens & Trade Show Begins	Lobby
11:45 am	Lunch Sponsor: IESO	Main Hall
12:45 pm	Official Opening "O Canada" Vocalist: _____ Presenters: Danny Whalen, <i>FONOM President</i> Jamie McGarvey, <i>Mayor, Town of Parry Sound</i> Chief Warren Tabobondung, <i>Wasauksing First Nation</i> Greg Rickford, <i>Minister of Northern Development and Indigenous Affairs</i>	Main Hall
1:30 pm	Georgian Bay Mnidoo Gamii Biosphere Presentation Presenter: Benjamin John, Climate & Energy Programs Manager, GBBR Moderator: Lynn Watson, <i>FONOM Second Vice President</i>	Main Hall
2:15 pm	Refreshment Break Sponsor: LAS	Main Hall
2:30 pm	MPAC - Update Nicole McNeill, <i>President and CAO</i> Al Spacek, <i>Chair</i> Moderator: Terry Kelly, <i>FONOM Director</i>	Main Hall
3:00 pm	George Pirie, Minister of Mining	Main Hall
3:15 pm	Graydon Smith, Minister of Natural Resources	Main Hall
3:30 pm	Caroline Mulorney, Minister of Transportation	Main Hall

2023 NORTHEASTERN MUNICIPAL CONFERENCE

Monday, May 8, 2023 cont'd

Time	Activity	Location
3:45 pm	Sylvia Jones, Deputy Premier - Minister of Health	Main Hall
4:00 pm	Victor Fedeli, Economic Development, Job Creation and Trade of Ontario	Main Hall
4:20 pm	Minister's Forum Moderator: Danny Whalen, FONOM President	Main Hall
5:00 pm	Welcome Reception Sponsor: intact Insurance	Main Hall
7:00 pm	Dinner on your own in Parry Sound	

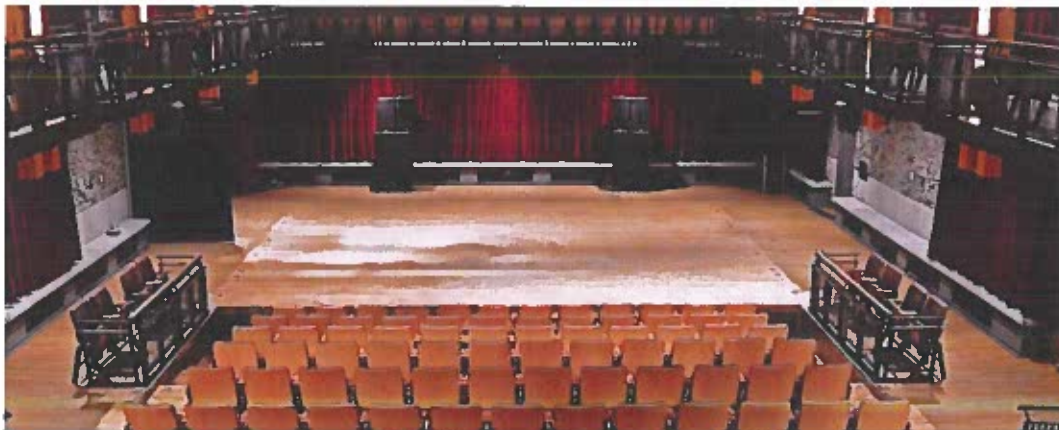
Tuesday, May 9, 2023

Time	Activity	Location
7:30 am	Full Breakfast Sponsor: NWMO	Lobby
8:45 am	intact Insurance Update Jessica Jaremchuk, Vice President, Risk Management Services Moderator: Lynda Carleton, <i>FONOM Director</i>	Main Hall
9:15 am	Homelessness, Addiction, and Mental Health in Northern Ontario, Revisited Holly Parsons, Policy Analyst, NPI Moderator: Maggie Horsfield, <i>FONOM Director</i>	Lobby
10:00 am	Preparing Northeastern Municipalities for Ontario's Energy Future Carla Nell is Vice-President, Corporate Relations, IESO Nicole Hopper, Manager, Transmission Planning, IESO Moderator: Paul Lefebvre, <i>FONOM Director</i>	Lobby

2023 NORTHEASTERN MUNICIPAL CONFERENCE

Tuesday, May 9, 2023 cont'd

Time	Activity	Location
10:30 am	Refreshment Break Sponsor: _____	Lobby
10:45 am	Update from the Ontario Northland Chad Evans, Chief Executive Officer Al Spacek, Chair of the ONTC Moderator: John Curley, FONOM Director	Main Hall
11:15 am	FEDNOR Update + GONorth Video Premier President Valerie Gideon Moderator: Al McNevin, FONOM Director	Main Hall
Noon	Learning Lunch Buffet Speaker at 12:30 - Mary Dawson-Cole Director, Municipal and Stakeholder Relations Valuation and Customer Relations Sponsor: MPAC	Lobby Main Hall
1:00 pm	Need for Bail Reform, The impact on our communities and Path Forward Chief Foy, Timmins Police Force Sandra Hollingsworth, FONOM Director	Main Hall
2:00 pm	KEYNOTE SPEAKER Ontario Power Generation - Role in the Future _____, OPG Moderator: Renée Carrier, FONOM Director	Main Hall



2023 NORTHEASTERN MUNICIPAL CONFERENCE

Tuesday, May 9, 2023 cont'd

Time	Activity	Location
2:30 pm	HydroOne _____, HydroOne Moderator: Lynda Carleton, FONOM Director	Main Hall
3:00 pm	Refreshment Break Sponsor: _____	Lobby
3:15 pm	Tradeshow Adjourns	
	Muskoka's Speedier Project	
3:15 pm	_____ _____ Moderator: John Curley, FONOM Director	Main Hall
3:45 pm	Steven Clark, Minister of Municipal Affairs and Housing	Main Hall
4:05	Health Care in the North - Where is my provider Dr. Paul Preston , The Northern Ontario Primary Care Network Sandra Hollingsworth, FONOM Director	Main Hall
6:00 pm	Reception & Entertainment Sponsor: City of Greater Sudbury	Lobby
7:00pm -	Annual FONOM Banquet Sponsor: FedNor	Main Hall
9:00 pm	Presentation of Executive Award	



2023 NORTHEASTERN MUNICIPAL CONFERENCE

Wednesday, May 10, 2023

Time	Activity	Location
7:30 am	Full Breakfast Sponsor: _____	Lobby
8:30 am	FONOM Annual General Meeting	Main Hall
9:20 am	Wendy Landry, NOMA President Colin Best, AMO President Lindsay Jones, AMO Director of Policy & Government Relations	Main Hall
10:00 am	Marit Stiles, Provincial NDP Leader (invited) Moderator: Lynn Watson, FONOM 2nd Vice President	Main Hall
10:20 am	Refreshment Break Sponsor: _____	Lobby
10:50 am	KEY NOTE SPEAKER Dan Trommatter Sponsor: FedNor	Main Hall
11:45 am	Invite to Greater Sudbury 2024 FONOM Conference Host Mayor Paul Lefebvre, FONOM Director	Main Hall
11:45 am	Adjournment	Main Hall
Noon	Boxed Lunch to Go Sponsor: _____	Lobby



Exhibitors

NWMO

Intact insurance

Nelson Granite

Labour Market Group

Northern Policy Institute

PSD City Wide

Munisoft

IESO

TC Energy

OECM

MPAC

Ontario Clean Water

Federation of ON Public Libraries

Ontario Ombudsman

LAS

Notarious

Canada Post

Lavagrip All Natural Traction Aid

Hydro One

Henderson Creation Ltd.

Hobson Chahal Advisory Group

Meridian Credit Union

FedNor

Association of Ontario Road Supervisor

Infrastructure Ontario

Enbridge

2023 NORTHEASTERN MUNICIPAL CONFERENCE

FONOM Executive

PRESIDENT

Danny Whalen
Deputy Mayor,
City of Temiskaming Shores

SECOND VICE PRESIDENT

Lynn Watson
Mayor, Township of Meredith & Aberdeen
Additional

PAST PRESIDENT

Vacant

FIRST VICE PRESIDENT

Vacant

Board of Directors

Lynda Carleton
Mayor, Machar Township
(Representing the District of Parry Sound)

Sandra Hollingsworth
Councillor, City of Sault Ste. Marie
(Representing the City of Sault Ste. Marie)

Terry Kelly
Councillor, Township of East Ferris
(Representing the District of Nipissing)

Paul Lefebvre
Mayor, City of Greater Sudbury
(Representing the City of Greater Sudbury)

Al MacNevin
Mayor, Town of Northeastern
Manitoulin and the Islands
(Representing the District of Manitoulin)

John Curley
Councillor, City of Timmins
(Representing the City of Timmins)

David Plourde
Mayor, Town of Kapuskasing
(Representing the District of Cochrane)

Maggie Horsfield
Deputy Mayor, City of North Bay
(Representing the City of North Bay)

Renee Carrier
Councillor, Municipality of French River
(Representing the District of Sudbury East)

Mark Signoretti (alternate)
Councillor, City of Greater Sudbury
(Representing the City of Greater Sudbury)

The Federation of Northern Ontario Municipalities (FONOM) is the unified voice of Northeastern Ontario, representing and advocating on behalf of 110 cities, towns and municipalities.

Our mission is to improve the economic and social quality of life for all northerners and to ensure the future of our youth.

FONOM
Federation of Northern Ontario Municipalities

Contact

615 Hardy Street
North Bay, Ontario P1B 8S2
fonom.info@gmail.com
www.fonom.org



AORS
PROMOTING KNOWLEDGE. PURSUING EXCELLENCE

March 27, 2023

Dear Heads of Councils and Councillors,

We, the Association of Ontario Road Supervisors (AORS), are writing you on behalf of all our municipal members to raise awareness and solicit your support by objecting to a new fee proposed by Enbridge Gas. Enbridge has announced their intention to implement a new charge to third-party contractors and other utilities for utility locates. Third-party contractors will include Ontario municipalities and contractors working on their behalf. Enbridge Gas will apply a charge of \$200 CAD (plus applicable taxes) per locate request where a field locate is required. The need for municipalities and their contractors to request these locates when doing road construction and maintenance is due to utilities being present in municipal right of ways, which municipalities across the province have allowed at no cost to the utility.

Enbridge has stated that the *Getting Ontario Connected Act* passed into law in April 2022 has resulted in changes to the *Ontario Underground Infrastructure Notification System Act* and has caused Enbridge to make significant investments in associated operational investments. The concern being raised by our members, your public works staff, is that Enbridge will be just the beginning of these additional fees, with other utility companies implementing similar charges. These new charges will have significant impacts on municipal budgets.

As examples of what impacts this announcement might have on municipalities, based on 2022 municipal locate requests alone, it is estimated that this new fee would directly cost the Municipality of Central Huron approximately \$35,000 annually, the City of Belleville approximately \$90,000 annually and the Town of Espanola approximately \$7,300 annually. It is important to note that these are direct costs alone. Any subcontractors working on behalf the municipality requesting locates will be charged this same cost, and these costs will have to be borne by someone – meaning the subcontractors will put this cost back to the municipality. Then there will be the added administrative costs at both ends of the transaction. It is difficult to determine this quickly the true fulsome costs to your budget. This will also add an extra item into tendering projects, as it will create concerns on both sides on who is responsible for these costs.

By Enbridge Gas passing on these locate costs to municipalities, these costs are borne by all ratepayers across the municipality, and not only those who use this utility.

We would like to request your Council consider passing the following resolution:

WHEREAS, Enbridge recently made an announcement of their intention to begin charging third-party contractors and other utilities \$200 CAD (plus applicable taxes) for utility locates where a field locate is required;

AND WHEREAS, third-party contractors include Ontario municipalities;

AND WHEREAS, these locate requests are only required as Ontario municipalities have allowed utilities to use municipal right of ways at no charge to the utilities;

AND WHEREAS, this announcement of new downloaded costs will negatively impact the budgets of Ontario municipalities which are already burdened;

AND WHEREAS, if Enbridge is successful in implementing this new charge, a precedence is set for other utility companies to also begin charging for locates;

THEREFORE IT BE RESOLVED, that the <insert your municipality name> strongly opposes these utility locate costs being downloaded to Ontario municipalities by Enbridge Gas or other utilities;

AND THAT, the Province of Ontario's Ministry of Public and Business Service Delivery make it clear that these costs must be borne by the utilities themselves;

AND THAT, this decision be forwarded to Minister of Public and Business Service Delivery Kaleed Rasheed, Minister of Infrastructure Kinga Surma, Minister of Energy Todd Smith, Premier Doug Ford, <insert your municipality name>'s MPP, the Association of Ontario Road Supervisors and the Association of Municipalities of Ontario.

Furthermore, AORS will be sending your public works senior managers and directors a survey to further investigate the true costs of this proposed fee on your budgets. We ask you to encourage your staff to complete this survey so we can better advocate on your behalf.

If you require additional information, please do not hesitate to contact us.

Sincerely,



John Maheu
Executive Director
johnmaheu@aors.on.ca



Kelly Elliott
Marketing and Communications Specialist
kellyelliott@aors.on.ca

**THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN
BY-LAW NO. 2023-**

**A BY-LAW TO GOVERN THE PROCEEDINGS OF COUNCIL AND ITS COMMITTEES -
COMMONLY KNOWN AS THE PROCEDURE BY-LAW**

WHEREAS Section 238 (2) of the *Municipal Act, 2001*, S.O. 2001, c 25, as amended, requires that every municipality shall pass a procedure by-law for governing the calling, place and proceedings of meetings and the public notice of meetings;

AND WHEREAS Section 238 (3.3) of the *Act* was amended March 19, 2020 to provide that, during emergencies declared locally or provincially under the *Emergency Management and Civil Protection Act*, members of councils, local boards and Committees who participate electronically in open and closed meetings may be counted for purposes of quorum;

AND WHEREAS Council deems it expedient to pass such a by-law;

NOW THEREFORE the Council of the Corporation of the Municipality of Magnetawan enacts as follows:

1. DEFINITIONS

CAO - the Chief Administrative Officer of the Corporation of the Municipality of Magnetawan.

Clerk - the Clerk of the Corporation of the Municipality of Magnetawan.

Closed Meeting - a meeting of Council or other Committee to which public access is restricted.

Confirmatory By-law - a by-law of Council that adopts all resolutions passed at a Council meeting.

Committee – an advisory group created by, and members appointed by Council, which may or may not have a member of Council appointed.

Council - the elected and sworn members of the Council of the Corporation of the Municipality of Magnetawan.

Deputation - an address to Council or Committee at the request of a person wishing to speak on a specific item.

Head of Council - the Mayor or in cases of a Committee - the Chair.

Member – an elected and/or appointed representative of Council or a Committee acting in their elected and/or appointed position.

Point of Order – a question by a Council member with the view to calling attention to any issue relating to the Procedure By-Law or the conduct of Council's business or in order to assist the member in understanding Council's procedures, making an appropriate motion or understanding the effect of a motion.

Point of Privilege or Personal Privilege – a question by a member who believes that another member has spoken disrespectfully towards that member or another member or who considers that his or her integrity or that of a member or Municipal official has

been impugned or questioned by a member.

Quorum - a majority of members of Council or Committee.

Recorded Vote - the recording in the minutes of the names and vote of every member present on any motion.

Resolution – the decision of Council on any motion.

2. **ROLE OF COUNCIL**

As outlined in *the Municipal Act, 2001, Section 224*, it is the role of Council:

- 2.1 to represent the public and to consider the well-being and interests of the Municipality,
- 2.2 to develop and evaluate the policies and programs of the Municipality;
- 2.3 to determine which services the Municipality provides;
- 2.4 to ensure that administrative policies, practices and procedures are in place to implement the decisions of Council;
- 2.5 to ensure the accountability and transparency of the Municipality, including the activities of the senior management of the Municipality;
- 2.6 to maintain the financial integrity of the Municipality; and
- 2.7 to carry out the duties of Council under the *Municipal Act* or any other Act.

3. **MEETINGS OF COUNCIL**

- 3.1 **Regular Council Meeting** - Regular meetings of Council shall be held every three (3) weeks on a Wednesday alternating at 1:00 pm and 6:00 pm, at Council's discretion or on any other day as may be determined by Council resolution.
- 3.2 Council meetings shall be held in the Community Centre, 4304 Highway 520, Magnetawan. Alternate locations may be considered with a Council resolution and appropriate public notice.
- 3.3 Notice of meetings shall be posted on the Municipal website. A meeting of Council may be cancelled or changed by Council resolution, with appropriate public notice to be provided as soon as possible. When a regular meeting of Council is cancelled or changed, the Clerk shall give notice at least seven (7) days in advance by posting on the website and, if possible, by publication in a local newspaper.
- 3.4 **Special Meeting of Council** - Any Member of Council may call a special meeting, with twenty-four (24) hours' notice if possible, through the Clerk's office. Public notice shall be given on the municipal website as soon as possible and by any other method that is possible within the time frame. The only item(s) of business to be dealt with at a special meeting is that which is listed in the notice of the meeting.
- 3.5 **Inaugural Meeting** - The inaugural meeting of Council shall take place in

accordance with the *Municipal Elections Act*.

- 3.6 **Closed Meeting** - All meetings of Council and all meetings of any Committee of Council shall be open to the public, except if the subject matter being considered is permitted by the *Municipal Act*, to be discussed in closed session. Before holding a meeting or part of a meeting that is to be closed to the public, Council shall state by resolution the fact of holding a closed meeting and the general nature of the matter to be discussed at the closed meeting.
- 3.7 **Electronic Participation:** Committee meetings may offer electronic participation, at the discretion of the Chair, in accordance with the *Municipal Act*. Council may offer electronic participation for a Council meeting during an emergency declared by either the Provincial Government, the Municipal Head of Council (or appointed designate), under the *Emergency Management and Civil Protection Act*, in accordance with the *Municipal Act*. Members participating electronically will be counted towards quorum. Members may fully participate and vote in both open and closed meetings. Members of the public may participate electronically in open meetings, as the chosen technology permits.

4. DUTIES OF THE HEAD OF COUNCIL

The Head of Council shall:

- 4.1 open the meeting of Council by taking the chair and calling the meeting to order;
- 4.2 announce the business before the Council in the order in which it is to be considered;
- 4.3 receive and submit, in the proper manner, all motions presented by the members of Council;
- 4.4 put to vote all questions which are regularly moved and seconded or necessarily arise in the course of proceedings and to announce the result;
- 4.5 decline to put to vote motions which are counter to the procedure by-law;
- 4.6 ensure that members follow the procedure by-law when engaged in debate;
- 4.7 be permitted to participate in any debate without leaving the chair;
- 4.8 enforce on all occasions the observance of order and decorum among the members and those present as observers;
- 4.9 if quorum agrees, Council may direct questions to the public during the meeting only if no disruption results to the decorum of the meeting;
- 4.10 call by name, any member or person who persists in breaching the procedure by-law of the Council, ordering him/her to vacate the Council chamber;
- 4.11 adjourn the meeting when the business is concluded, or adjourn the meeting

without question put, in the case of serious disorder arising in the Council chamber;

4.12 authenticate by signature, all by-laws, resolutions, and minutes of Council.

5. ABSENCE OF HEAD OF COUNCIL

5.1 If the Mayor is absent from the meeting, the Deputy Mayor shall assume the role of Head of Council, with all the rights, powers, and authority. The acting Head of Council shall preside during the meeting or until the Mayor arrives. In the absence of the Mayor and the Deputy Mayor, the remaining members shall appoint by resolution, another member as acting Head of Council.

6. CONDUCT OF MEMBERS AND THOSE PRESENT

No member of Council or other person present shall:

6.1 speak disrespectfully or make allegations concerning another member of Council, staff or the public;

6.2 use offensive words or unparliamentary language;

6.3 disturb Council or other person(s) by using disorderly conduct that is disconcerting including calling out questions or addressing Council without permission;

6.4 criticize any decision of Council, except by a Member of Council for the purpose of moving that the question be reconsidered.

7. QUORUM

7.1 A majority of Council members present shall constitute a quorum.

7.2 If no quorum is present thirty (30) minutes after the time appointed for the meeting, the Clerk shall record the names of the members present and the meeting shall be adjourned until the date of the next regular meeting or until a special meeting is called.

8. REGULAR COUNCIL AGENDA

8.1 The Clerk shall prepare a Council agenda with the following items in an order deemed fit:

- Opening Remarks/Announcements
- Approval of Agenda
- Disclosure of Pecuniary Interest
- Minutes of Previous Meetings
- Municipal Boards and Committees Minutes
- Deputations and Presentations
- Staff Reports, Motions and Discussion
- By-laws
- Correspondence Future Items
- Accounts
- 8.2 Closed Session (if required) shown
- Confirmatory By-law
- Adjournment

8.3 Any item which is not on the agenda as set but has been determined by the Clerk to be of a nature which requires attention prior to the next scheduled meeting, the item may be added by addendum at the discretion of the Clerk.

8.4 Any items brought forward as a time-sensitive issue by other means shall require a majority vote of the members present to be added to the agenda.

8.5 All items not included in the agenda package and presented as an 'on desk item' will be included in the posted agenda.

8.6 **Regular Council Agenda Packages – Agenda Packages will be available for Council pick-up and online by 3:00 pm on the Friday preceding a regular meeting of Council.**

9. DISCLOSURES OF PECUNIARY INTEREST (CONFLICT OF INTEREST)

9.1 Where a Member, either on his or her own behalf or while acting for, by, with or through another, has any pecuniary interest, direct or indirect, in any matter and is present at a meeting of the Council or Committee which the matter is the subject of consideration, the Member, shall govern themselves in accordance with the *Municipal Conflict of Interest Act*, R.S.O. 1990, c. M.50 and shall:

- i. determine whether they may have a direct or indirect pecuniary interest and to disclose the nature thereof;
- ii. prior to any consideration of the matter at the meeting, disclose the interest verbally at the meeting and then in writing, in a form provided, to the Clerk, the general nature thereof;
- iii. not take part in the discussion of, nor vote on any question in respect of the matter;
- iv. not attempt in any way whether before, during or after the meeting to influence the voting on the matter;

- v. where a meeting is open to the public, the Member shall, in addition to complying with the requirements of *Municipal Conflict of Interest Act*, R.S.O. 1990, c. M.50 forthwith leave the meeting or part of the meeting during which the matter is under consideration;
- vi. where a meeting is not open to the public, the Member shall, in accordance with the *Municipal Conflict of Interest Act*, R.S.O. 1990, c. M.50 forthwith leave the meeting or the part of the meeting during which the matter is under consideration;
- vii. where the interest of a Member has not been disclosed by reason of the Member's absence from a particular meeting, the Member shall disclose the Member's interest and otherwise comply at the first meeting of the Council or Committee, as the case may be, attended by the Member after the particular meeting.

9.2 Every declaration of interest and the general nature thereof, shall where the meeting is open to the public, be recorded in the minutes of the meeting by the Clerk of the Municipality or secretary of the Committee, as the case may be;

9.3 Every declaration of interest made, but not the general nature of that interest, shall, where the meeting is not open to the public, be recorded in the minutes of the next meeting that is open to the public;

9.4 Where the number of members who, by reason of the Provisions of *Municipal Conflict of Interest Act*, R.S.O. 1990, c. M.50 Act, are disabled from participating in a meeting is such that at that meeting the remaining members are not of sufficient number to constitute a quorum, then, despite any other general or special Act, the remaining number of members shall be deemed to constitute a quorum, provided such number is not less than two.

10. MINUTES

Minutes shall be recorded by the Clerk, or designate, and shall contain the following:

10.1 the date, time and place of meeting;

10.2 the names of members and staff present;

10.3 the adoption and any corrections of the minutes of prior meetings;

10.4 proceedings of the meeting which will include motions, resolutions, decisions, and directions, without note or comment.

11. DEPUTATIONS AND PRESENTATIONS

11.1 Persons who wish to make a presentation to Council on matters may request in writing providing an outline of the nature of the deputation by 12:00 noon on the Wednesday prior to the next regular meeting, that the Clerk place their

name and the topic on the agenda as a deputation or presentation.

- 11.2 The Clerk, at his/her discretion will determine the eligibility, date and time of the deputation.
- 11.3 The Clerk may approve a deputation to Council with less notice than required in this section.
- 11.4 Deputations shall be limited in speaking to not more than ten (10) minutes.
- 11.5 A member of Council may ask questions only for the purpose of obtaining information relating to the matter under discussion and such questions must be stated concisely.
- 11.6 After Council has rendered a decision on the issue and written notification of that decision has been given, Council will not consider that issue again within six (6) months. An exception may be granted at the discretion of the Clerk, if substantially new and/or substantially significant information is provided.
- 11.7 The Clerk may limit the number of deputations heard at any meeting.
- 11.8 Any person giving a deputation or presentation shall not:
 1. speak disrespectfully of any person;
 2. use offensive words;
 3. speak on any subject other than the subject for which he or she has received approval to address Council or Committee;
 4. disobey the rules of procedure or a decision of the Chair or Council.

12. CORRESPONDENCE

- 12.1 All correspondence, including petitions to be presented to the Council, shall be legibly written, or printed and shall not contain any improper language and shall be signed by at least one person, filed with the Clerk, and should include an address and telephone number.
- 12.2 All correspondence shall be delivered to the Clerk during regular office hours, by 12:00 noon on the Wednesday prior to the next regular meeting of Council, so that the item may be included in the agenda circulated to members.

13. MOTIONS

- 13.1 **Voting on Motions** - Motions shall be in writing, showing the signature of the member who moved the motion and the member who seconded the motion.

When a motion is moved and seconded, it shall be read or stated by the Head of Council before debate.

A motion to call the vote, by the Chair shall preclude all further amendments of the question. A motion to the Chair to call the vote by a Member other than the

Chair, requires consent of the majority of members.

After a motion is called to vote by the Chair, no Member shall speak to the question, nor shall any other motion be made until after the vote is taken and the result has been declared.

When the Head of Council calls for a vote on a question, each member shall occupy his/her seat and shall remain in his/her place until the result of the vote has been declared by the Head of Council.

Immediately preceding the vote, the Head of Council shall state the question in the precise form in which it will be recorded in the minutes.

The manner of determining the decision of Council on a motion shall be at the discretion of the Head of Council and may be by show of hands, verbal, standing, or any other method.

13.2 **Recorded Vote** - If a member present at a Council or Committee meeting at the time of a vote requests immediately before or after the taking of the vote that the vote be recorded, each member present, except a member who is disqualified from voting by any Act, shall announce his or her vote openly and the Clerk shall record each vote.

13.3 Any resolution shall require a majority of votes in order to be valid and binding on the Council. If there is an equality of votes, the vote shall be deemed to be lost. A failure to vote by a member who is present at the meeting and who is qualified to vote, shall be deemed to be a negative vote.

13.4 **Notice of Motion** - When a member provides the Clerk with written notice of any motion, the matter shall be included on the agenda for the next regular meeting of Council.

13.5 **Motion to Reconsider** – A motion to reconsider shall not be made during the same meeting of Council at which the original determination was taken. If a decision has not been substantially acted upon, a Member of Council who voted on the prevailing side may at any time within six months of the original decision, introduce a motion to reconsider a previous decision.

14. **READING OF BY-LAWS**

14.1 Every by-law shall be introduced upon motion by a member of Council specifying the title of the by-law.

14.2 Every by-law shall be typed and contain no blanks except as required to conform to accepted procedure or to comply with provisions of any act.

14.3 Every by-law shall have three (3) readings prior to being passed. If Council so determines, a by-law may be taken as read three (3) times.

14.4 Every by-law enacted by the Council shall be numbered and dated, signed by the Clerk and the Mayor, sealed with the corporate seal, and filed in the Municipal Vault.

14.5 No by-law except a by-law to confirm the proceedings of Council shall be presented to Council unless the subject matter has been considered and approved by Council.

15. CONFIRMATORY BY-LAW

As the last item of business before adjournment, Council shall consider a confirmatory by-law to adopt, ratify and confirm all actions of Council at that meeting and to authorize the Mayor and municipal officers to take action as directed.

16. MISCELLANEOUS

16.1 **New Business** - Any matter arising from a deputation or presentation will be considered at a future Council meeting. However, a matter may be considered by Council during this time if sufficient information is available and time permits.

16.2 **Curfew** - No item of business shall be considered at a Council meeting after 10:00 p.m. unless approved unanimously by resolution.

16.3 **Electronic Recording Devices** - Electronic recording devices shall not be permitted in the Council Chambers, unless approved by the Head of Council.

17. SUSPENSION OF RULES

Any procedure required by this by-law may be suspended with consent of a majority of the members of Council present.

18. AMENDMENT

18.1 No amendment or repeal of this by-law or any part shall be considered at any meeting of Council unless notice of the proposed amendment or repeal has been given at a previous regular meeting of Council.

18.2 Waiving of this notice by the Council is prohibited.

19. EFFECTIVE DATE

19.1 This by-law takes effect on the date of its passing.

19.2 By-law No 2020-57 and any other previous conflicting By-laws are hereby repealed.

READ A FIRST, SECOND AND THIRD TIME AND PASSED, THIS 12th DAY OF April, 2023

Mayor

Laura Brandt

From: Elinor Raaflaub
Sent: April 4, 2023 11:41 PM
To: Laura Brandt
Subject: Volunteer position on the Magnetawan Library Board

To Whom It May Concern,

I am applying for the volunteer position on the Magnetawan Library Board. My name is Elinor Raaflaub and I am a full-time resident of Magnetawan and a strong patron of the library. I work as an elementary teacher for the Near North District School Board. I have been a participant of many of the library's activities, workshops and of course the physical (books), and electronic materials that library has on offer. I am interested in volunteering for the Library Board because the library is integral to my home community. As an avid supporter and patron of the library, I can advocate and support new and current initiatives of the library that are tailored to our community. I see our public library as the heart of the village, a place for all community members and visitors regardless of their age or ability to be welcomed and take part in educational, informative and social activities. It is an honour to support our library and community. While I have not had the opportunity to work on a library board previously, I am an energetic and enthusiastic individual who would bring measured consideration and commitment to this position. Please consider my application for a position on the Magnetawan Library Board.

Sincerely,
Elinor Raaflaub



Steve Robinson, Parks, and Maintenance Manager
P.O. Box 70, 4304 Highway #520
Magnetawan, ON POA 1P0
Phone: 705 387-3947 ext. 204
Email: parks@magnetawan.com

April 4, 2023

To: Mayor, Sam Dunnett and Members of Council, Municipality of Magnetawan, ON
CC: Steve Robinson, Parks and Maintenance Manager, Municipality of Magnetawan, ON

Dear Mayor Dunnett and Members of Council,

Replacing Joan Wyatt as the CWA Regatta Administrator this year, I write on behalf of the Cecebe Waterways Association to express our thanks for the use of Centennial Park, Magnetawan to host our annual Regatta. After a two-year hiatus due to Covid 19 restrictions, we ran our Regatta in 2022 with streamlined events to provide flexibility in case Covid19 precautions required cancellation. Our plan for 2023 is to continue this streamlining with a shortened time period for the event. **I write to request permission from the Council to reserve Centennial Park to hold our 42dth annual Regatta on Sunday August 6, 2023 for the period of 9:30 a.m. to 3:30 p.m.**

Our Regatta includes land, swimming, and canoe races. We hire a lifeguard for the day and have a fully qualified first aid volunteer on duty as well. This year we would likely set up around 9:30 am and disperse by 3:00 pm. If allowed we will obtain a public health permit and use the covered picnic area to serve hot-dogs and soft drinks between 11 and 2. We would supply all our own equipment, including a barbecue and coolers. We will do a full clean up after our event, including ensuring that all garbage is appropriately stored for removal. Our events are open to all who sign a waiver and while we are a large gathering there is still room for others who wish to enjoy the park along with us. Our 2019 Regatta engaged 330 participants and approximately 90 volunteers with smaller numbers of participants and volunteers in 2022. As discussed with Steve Robinson, we will rent two portable toilets again in 2023.

While the purpose of our Association is not to raise funds to donate to charity, CWA has regularly donated to the local foodbank, the Magnetawan Library, the Magnetawan Lions Club, and the local Boy Scouts.

Our more than 250 members are pleased to support local businesses in Magnetawan and to be part of this vibrant community. We are grateful that Magnetawan has such a spacious park and that we have had access to it for many years to host this important yearly gathering of our members and guests.

Yours truly,

Heather Wyatt, CWA Regatta Administrator



**Municipality of
Magnetawan**

Magnetawan Cemetery Board (MCB)

Meeting Minutes

March 22, 2023

The meeting of the MCB was held on Wednesday, March 22, 2023, 4:30 pm with the following present:

Bill Bishop
MaryJane Campbell
Jack Crossman
Doris Langford
Brad Lewis
Keith Miller
Garfield Robertson
Wayne Smith
Erica Kellogg (Secretary)

OPENING BUSINESS

1.1 Call to Order Meeting was called to order by the Secretary at 4:30 pm.

1.2 Appoint Chair and Vice Chair

1.3 Appoint Secretary

RESOLUTION 2023-01 Crossman-Campbell

BE IT RESOLVED THAT the Magnetawan Cemetery Board appoint:

Garfield Robertson as Chair;

Doris Langford as Vice Chair;

And Erica Kellogg as Secretary, until successors are appointed.

Carried.

The meeting was turned over to Chair Garfield Robertson.

1.4 Adoption of Agenda

RESOLUTION 2023-02 Campbell – Crossman

BE IT RESOLVED THAT the Magnetawan Cemetery Board adopts the agenda as presented.

Carried.

1.5 Disclosure of Pecuniary Interest

The Chair stated that should anyone have a disclosure of pecuniary interest that they could declare the nature thereof now or any time during the meeting.

None disclosed.

1.6 Adoption of Previous Minutes

RESOLUTION 2023-03 Lewis – Bishop

BE IT RESOLVED THAT the Magnetawan Cemetery Board approves and accepts the Cemetery Board Minutes from November 22nd, 2022, as presented. *Carried.*

DISCUSSION ITEMS

2.1 Introductions

With the appointment of Chair, Vice Chair and Secretary, Board members were welcome and asked to introduce themselves. Members shared their interest and/or experience with Cemetery administration while the Secretary provided a brief history of her Cemetery administration experience.

2.2 Magnetawan Cemetery Board Mandate

The Committee received and acknowledge the Mandate.

2.3 Cemetery By-law 2021-41 Administration of Cemeteries within Municipality

The Committee received and acknowledge By-law 2021-41

2.4 By-law 2020-29 Govern Proceedings of Council and Committees

The Committee received and acknowledge By-law 2020-29

2.5 Committee Information and Declaration Form

The Committee received and acknowledge the Information and Declaration Form

2.6 Cemetery Write Ups for Municipal Website

The Secretary requested members write summaries for each cemetery in an effort to provide more information, historical background or photos that may add value to existing writeups on the municipal website.

2.7 Chapman Cemetery Memorial Sanctuary and Columbarium – update

Information was provided to help inform new and returning members on the Chapman Memorial Sanctuary project as the project will have shovels in the ground in 2023.

2.8 General Discussion – needs, records keeping, wish list, future projects

Members were informed that should they have suggestions on future projects, identified needs or wish lists to bring them forward to future meetings.

INFORMATION ONLY (NOT FOR DISCUSSION)

3.1 Request for Spence Cemetery Map

ITEMS FOR FUTURE MEETING

4.1 Estate of the late Ethel Sawdon - trust funds

The Chair provided feedback on the trust funds and the intended return of these funds.

ADJOURNMENT

5.1 Adjournment

RESOLUTION 2023-04 Bishop - Lewis

BE IT RESOLVED THAT the Magnetawan Cemetery Board adjourns this meeting at 5:39 pm to meet again at the call of the Chair.

Carried.

Approved by:

Chair, Robertson

Secretary, Kellogg

Town of Parry Sound EMS Advisory Committee

Open Minutes

Date:

March 30, 2023

Time:

06:30pm

Location:

(on-line) ZOOM Meeting and for streaming of the meeting please click on the link below.

<https://www.youtube.com/channel/UC4QrR6HjwibWOJRbLwnjcFQ/videos>

Members Present:

Jamie McGarvey - Chairperson, Scott Sheard, Joel Constable, John Wilson, Pearl Ivens, Ann MacDiarmid

Present:

Dave Thompson, Director of Emergency and Protective Services

Recording:

Sheri Skinner, Administrative Assistant

Guest:

Matt Thomas, Manager of Parry Sound District EMS

Regrets:

1. Agenda

1.1 Additions to Agenda

Town of Parry Sound EMS Advisory Committee

Open Minutes

1.2 Prioritization of Agenda

1.3 Adoption of Agenda

Moved by Joel Constable

Seconded by Scott Sheard

That the March 30, 2023 Parry Sound District Emergency Medical Services Committee meeting agenda be approved.

Carried

1.4 Disclosure of Pecuniary Interest and the General Nature Thereof

2. Minutes and Matters Arising from Minutes

2.1 Adoption of Minutes

Moved by Ann MacDiarmid

Seconded by Joel Constable

That the Minutes of the October 27, 2022 meeting of the Parry Sound District Emergency Medical Services Committee be approved as circulated.

Carried

3. Correspondence

3.1 Letter received from ORNGE to Dave Thompson and Parry Sound EMS dated January 11, 2023 (forward to file)

4. Deputations

5. Emergency Services Director's Report

Dave provided a brief description and further explanations of the items on his Director's Report when necessary.

Town of Parry Sound EMS Advisory Committee

Open Minutes

Moved by John Wilson

Seconded Scott Sheard

That the Emergency Services Director's Report dated March 30, 2023 be accepted as submitted.

Carried

6. Reports

6.1 EMS Statistical Report - December 2022

6.2 EMS Night Call Statistics - December 2022

6.3 EMS Vehicle Inventory - December 2022

Dave Thompson provided a descriptive overview of the various reports attached.

Resolution

EMS Committee members have received reports 6.1, 6.2, 6.3 as listed above.

Moved by Joel Constable

Second by Ann MacDiarmid

Carried

7. Ratification of Matters from Closed Agenda

8. Other Business

8.1 EMS Advisory Committee Terms of Reference and Schedule-AD2023

8.1.1 ATT#1 EMS Advisory Terms of Reference - 2023

Resolution

That the EMS Advisory Committee receives the Terms of Reference for information purposes and that the Committee sets the meeting schedule for 2023-2026 as the

Town of Parry Sound EMS Advisory Committee

Open Minutes

fourth Thursday of the months February, May and October of each year or at the call of the Chair.

Additionally, discussion on having alternate EMS members for the current members. No action to be taken.

Sheri to send out meeting invites 3 meetings/year X 4 years.

Moved by Scott Sheard

Seconded by John Wilson

Carried

8.2 EMS Advisory Committee Financial Orientation-AD2023

8.2.1 ATT#1 2023 Land Ambulance Budget

Resolution

That the EMS Advisory Committee supports staff recommendation to have Parry Sound Council move a 1/3 of the EMS Municipal Surplus Reserve Fund to the EMS Equipment/Capital Reserve Fund and to move 1/3 of the EMS Municipal Surplus Reserve Fund to the Land Ambulance Severance Reserve Fund.

Moved by Joel Constable

Seconded by Ann MacDiarmid

Carried

9. Dispatch Update

10. Business Plans

11. Adjournment @ 7:35pm

Town of Parry Sound EMS Advisory Committee

Open Minutes

Moved by Joel Constable

Seconded by Ann MacDiarmid

Carried

March 6, 2023

The Honourable Doug Ford
Premier@ontario.ca

Re: Support Bill 5 - Stopping Harassment and Abuse by Local Leaders Act

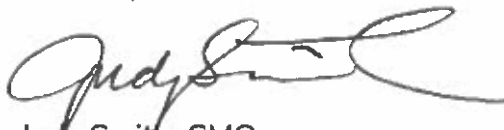
Please be advised the Council of the Municipality of Chatham-Kent, at its regular meeting held on March 6, 2023 passed the following resolution:

"That Chatham-Kent Council express its support for Bill 5 - Stopping Harassment and Abuse by Local Leaders Act which would require the code of conduct for municipal Councillors and members of local boards to include a requirement to comply with workplace violence and harassment policies and permit municipalities and local boards to direct the Integrity Commissioner to apply to the court to vacate a member's seat if the Commissioner's inquiry determines that the member has contravened this requirement;

And further that this resolution be circulated to the Honourable Doug Ford, Premier of Ontario; the Honourable Steve Clark, Minister of Municipal Affairs and Housing; the Honourable Stephen Blais, and local MPPs."

If you have any questions or comments, please contact Judy Smith at ckclerk@chatham-kent.ca

Sincerely,



Judy Smith, CMO
Director Municipal Governance/Clerk

C

Minister of Municipal Affairs and Housing
Local MPPs
Ontario Municipalities



CORPORATION OF THE TOWN OF ESSEX

33 Talbot Street South, Essex, Ontario, N8M 1A8
p: 519.776.7336 f: 519.776.8811 | essex.ca

Honourable Steve Clark
Ministry of Municipal Affairs and Housing
College Park 17th Floor, 777 Bay Street
Toronto, ON M7A 2J3

March 22, 2023

RE: The Reinstatement of Legislation Permitting a Municipality to Retain Surplus Proceeds from Tax Sales

Dear Honourable Steve Clark,

At its Regular Council Meeting held on March 6, 2023, Mayor Bondy brought forward a Notice of Motion for Council's consideration regarding the reinstatement of previous legislation permitting a municipality to retain surplus proceeds from tax sales. It was discussed that, prior to being repealed by the Modernizing Ontario's Municipal Legislation Act, 2017, Section 380(6) of the Municipal Act, 2001 allowed for a municipality to retain surplus proceeds from tax sales within their jurisdiction. It was further noted that the Public Tax Sale process is burdensome to a municipality who invest a considerable amount of time and money recovering these proceeds for the potential sole benefit of the Crown in Right of Ontario.

As a result of this discussion, Council passed the following resolution:

R23-03-081

Moved by: Mayor Bondy
Seconded by: Councillor Allard

That Council direct Administration to send a letter to all relevant taxation bodies, including the Ministry of Municipal Affairs, the Ministry of Finance, Essex County Council, MPP Anthony Leardi, Association of the Municipalities of Ontario and all other municipalities in Ontario urging them to re-instate previous legislation that permitted a Municipality to apply for and retain the surplus proceeds from a tax sale in their jurisdiction.

Carried

I trust you will find this satisfactory. If you have any questions or comments, please feel free to contact the undersigned.

Yours truly,

Shelley Brown
Acting Clerk
sbrown@essex.ca



CORPORATION OF THE TOWN OF ESSEX

33 Talbot Street South, Essex, Ontario, N8M 1A8

p: 519.776.7336 f: 519.776.8811 | essex.ca

c.c. Honourable Peter Bethlenfalvy, Minister of Finance
minister.fin@ontario.ca

Mary Birch, Interim Chief Administrative Officer
mbirch@countyofessex.ca

Anthony Leardi, MPP
anthony.leardi@pc.ola.org

Association of Municipalities of Ontario ("AMO")
resolutions@amo.on.ca

All other municipalities in Ontario

FONOM

Executive Award

Call for Nominations

Nominations are now being accepted from municipalities and individuals in Northeastern Ontario for the FONOM Executive Award to be presented at the upcoming Virtual FONOM Conference, hosted by the Town of Parry Sound.

Following is a description of the purpose of the award and eligibility requirements.

Purpose

The purpose of this award is to honour an individual member of FONOM who has contributed in a special and meaningful way toward the enrichment and betterment of the lives of the residents of Northeastern Ontario and who has exerted tireless efforts over a period of years in promoting the objectives of FONOM regionally and provincially.

Who is eligible? To qualify for the Executive Award, recipients must have served in an elected office in one of the municipalities within the FONOM membership district.

When are the awards presented?

The award is presented concurrent with the annual FONOM Conference. The recipient and their nominator will be notified in advance of the awards ceremony.

When is the deadline for nominations?

Any person or organization can nominate an individual by completing the following nomination form and sending the signed form to the address below, no later than **April 7th, 2023**.

Previous recipients of the FONOM Executive Award are:

1997 Joe Mavrinac, Kirkland Lake
1998 John Hodder, Manitoulin
1999 Marcel Noel, West Nipissing
2000 Fred Poulin, Smooth Rock Falls
2001 Vic Power, City of Timmins
2002 Austin Hunt, Manitoulin
2003 Jim Gordon, Sudbury
2004 Richard Adams, Parry Sound
2005 Phyllis Floyd, Former Executive Director, Sudbury
2006 Henry (Chick) Goertzen, Township of Laird
2008 Ellwood McKinnon, Township of Johnson
2009 George Farkouh, City of Elliot Lake
2010 John Rowswell, Sault Ste. Marie
2011 Michael "J.J." Doody, Timmins
2012 Frank Gillis, Espanola
2013 Austin Hunt, Billings
2014 Stephen Butland, Sault Ste. Marie
2015 Vyrn Peterson, Blind River
2016 Tom Laughren, Timmins
2017 Alan Spacek, Kapuskasing
2018 Jamie McGarvey, Parry Sound
2019 Mac Bain, North Bay
2020 Merrill Bond, Charlton and Dack
2021 Georges Bilodeau, Huron Shores
2022 Lynn Watson, Macdonald, Meredith and Aberdeen Additional

Need more information?

Further information and nomination forms may be obtained from:

Federation of Northern Ontario Municipalities

Mail:

FONOM

615 Hardy Street

North Bay, Ontario P1B 8S2

Email:

fonom.info@gmail.com

Nominations must be submitted by April 7th so please submit your nomination forms as soon as possible. Thank you!

Please provide a brief description of your nominee's activities and the contribution he or she has made. Please note that the selection of award recipients is based solely on information provided in the nomination package. It is therefore important that all materials in the package be complete.

Please include the following in your submission:

1. Description of achievement:

- a) Describe the achievement in detail, including any background or historical information related to the achievement.
- b) Describe what made this an outstanding achievement for your nominee, including any extraordinary circumstances or challenges the nominee faced.
- c) Describe how this achievement has touched the lives of others or the life of the person being nominated.
- d) Indicate how long you have known the nominee.
- e) Indicate the timeframe that this achievement took place.

2. Two Written Testimonials

Testimonials should be current and from persons who can attest to the value and impact of the achievements of the nominee.

3. Additional Material (optional)

List any additional material provided to support this nomination. For example, additional testimonial letters, publications, media stories, etc.

NOTE: Please do not send originals of important or official documents, as they will not be returned.

Please submit signed nomination form and supporting materials to:


Mail:
FONOM
615 Hardy Street
North Bay, Ontario P1B 8S2
Email: fonom.info@gmail.com

DEADLINE Completed forms must be received by April 7th.

2022 COUNCIL REMUNERATION REPORT

Pursuant to the provisions of the Municipal Act, 2001, Section 284 the Treasurer of the Municipality shall in each year provide to Council an itemized statement of remuneration and expenses paid in the previous year to each member of Council in respect to his or her services as a member of Council or as an officer of the Municipal Corporation. Remuneration and expenses paid to each person mentioned in Subsections 1(b) and 1(c) of Section 284 of the Municipal Act, 2001 in respect of his or her services as a member of a board or any body in the preceding year are also to be disclosed. The following remunerations and expenses were paid under authority of Section 284 of the Municipal Act, 2001 as provided under the Municipality of Magnetawan by-law.

Councillors	Salary & Per Diems	Mileage	Conferences/Training Expenses	Total
William Bishop	\$1,456.31	\$ -	\$ -	\$1,456.31
Tim Brunton	\$10,419.14	\$ -	\$ -	\$10,419.14
Sam Dunnett	\$16,921.08	\$341.60	\$ -	\$17,262.68
John Hetherington	\$11,875.44	\$ -	\$ -	\$11,875.44
Jonathan Hind	\$1,456.31	\$ -	\$ -	\$1,456.31
Brad Kneller	\$11,950.44	\$ -	\$ -	\$11,950.44
Wayne Smith	\$10,419.14	\$ -	\$ -	\$10,419.14
Council Totals	\$64,497.86	\$341.60	\$ -	\$64,839.46


Stephanie Lewin, Treasurer/Tax Collector

Application for \$5,000 to offset
cost of exercise classes

Laura Brandt

From: reply-to+e88d0eaa-fd63-4aa7-8395-4a518a157fbe@email.submittable.com on behalf of ParticipACTION <reply-to+e88d0eaa-fd63-4aa7-8395-4a518a157fbe@email.submittable.com>
Sent: March 23, 2023 2:33 PM
To: Laura Brandt
Subject: Community Challenge grant application update

Submittable 

Dear Grant Applicant,

Thank you for your interest in the Community Challenge and getting your community active. We know applying for a grant can take a lot of time, energy and planning, and appreciate that you chose to apply with us.

We were fortunate to receive a record number of high-quality applications this year and unfortunately, **we cannot provide financial support for your event or activity.**

We hope that you continue engaging with the Community Challenge and supporting your community in getting all of the benefits of physical activity. Your community could be "Canada's Most Active" this year!

Sincerely,

The ParticipACTION Team

[REPLY VIEW SUBMISSION](#)

Submission ID: 34432823

Application for \$200,000 to cover all recreational budget.

Laura Brandt

From: donotreply@otf.ca
Sent: March 23, 2023 9:26 AM
To: Laura Brandt
Subject: Ontario Trillium Foundation Application ID# RF125545 Funding Decision

Please note: This is an unmonitored mailbox. Do not reply directly to this message.

Thank you for submitting an application to the Ontario Trillium Foundation (OTF) for the Resilient Communities Fund. We appreciate the time and effort that went into the application, and we understand the commitment you have to the success of your organization's mission.

OTF receives a very high volume of applications and while there are so many worthy proposals, we are only able to fund a limited number of projects. Unfortunately, we are not able to fund your application which is further outlined further below.

We recognize this notification is arriving at a challenging time during which your organization is rebuilding its resiliency to provide valuable programs and services in your community.

Successful Resilient Communities Fund grant applications demonstrate strength in [four assessment areas](#). Based on our criteria for each of these assessment areas, your project could have:

- more clearly demonstrated alignment with OTF's Resilient Communities Fund outcomes (Strategy)
- more clearly demonstrated that the budget is reasonable and aligned to key project activities (Process)

Please note that the next deadline for the Resilient Communities Fund is October 25, 2023. Information sessions and coaching calls will be available prior to the grant application deadline. If you wish to re-apply, we encourage you to:

- Visit OTF's [Resilient Communities Fund](#) page for information on eligibility requirements
- Contact the OTF Support Centre at 1 800 263-2887 or otf@otf.ca

We wish you the very best with the important work you do in your community.

Thank you for applying to the Ontario Trillium Foundation.

Sincerely,

Renee Beauparlant
Bilingual Director, Community Investments

Grant Funding for 8 students

Laura Brandt

From: Mark Poirier <mpoirier@museums.ca>
Sent: March 31, 2023 12:48 PM
To: Laura Brandt
Subject: YCWHO Funding Decision 2023-24 - Funding Application Declined

Application Code: 0007760-2023-ÉPHO-CMA-1
Position Title: Heritage Museum Attendant
Organization: Municipality of Magnetawan

Dear Ms. Brandt,

Thank you for submitting a project proposal to the Canadian Museums Association for Young Canada Works in Heritage Organizations (2023-24), a youth employment initiative of the Department of Canadian Heritage and part of the Government of Canada's Youth Employment and Skills Strategy. Your interest in helping young Canadians acquire meaningful work experience in their field of study is greatly appreciated.

After careful consideration of your proposal, we regret to inform you that we are unable to provide financial support for your project this year.

The documentation you provided to us was reviewed by a peer review committee and evaluated based on the criteria published in the YCW Employer Guide. If you would like to discuss the evaluation of your project, please contact us.

Our Program Officers are always pleased to share with you our general tips and guidance on ways YCW applications can be improved, in the hopes this advice can be helpful to you, going forward. We have also published some of these tips on our website.

We appreciate the time and effort put into your application and your interest in helping young Canadians acquire meaningful work experiences in their field of study. Thank you again for your interest in this program, we wish you every success in your future endeavors.

Sincerely,



Mark Poirier

Manager, Young Canada Works in Heritage Organizations |
Gestionnaire, Jeunesse Canada au travail dans les établissements du patrimoine
(613) 567-0099 x252 • 400-280 rue Metcalfe Street, Ottawa ON, K2P 1R7
[Canadian Museums Association](#) | [Association des musées canadiens](#)

The CMA acknowledges that its Secretariat is located on the traditional territory of the Omàmiwininiwag (Algonquin) and Anishinabewaki ᐃᓂᓂᓂᓂᓂᓂᓂᓂ Peoples. We extend our appreciation for the opportunity to live and learn on this territory in mutual respect and gratitude.

This email is intended for use by the recipient to whom it is addressed and may contain confidential, privileged and/or personal information. If you are not the intended recipient, please notify the sender and note that any use, disclosure or storage of this message or its attachments is prohibited. Thank you.

L'Association des musées canadiens (AMC) reconnaît que son Secrétariat est établi sur le territoire traditionnel des peuples Omàmiwininiwag (Algonquin) et Anishinabewaki ᐃᓂᓂᓂᓂᓂᓂᓂᓂ. Nous aimerions exprimer notre appréciation pour l'opportunité de vivre et d'apprendre sur ce territoire dans un esprit de gratitude et de respect mutuel.

Ce courriel est destiné uniquement au destinataire auquel il est adressé et peut contenir des informations confidentielles, privilégiées et / ou personnelles. Si vous n'êtes pas le destinataire prévu, veuillez en informer l'expéditeur. Veuillez noter que toute utilisation, divulgation ou stockage de ce message ou de ses pièces jointes est interdit. Merci.



**Municipality of
Magnetawan**

P.O. Box 70, 4304 Hwy 520
Magnetawan, ON
P0A 1P0

Lead Contact: Scott Edwards
Public Works Superintendent
P.O. Box 70, 4304 Hwy 520
Magnetawan, ON
P0A 1P0

Email: publicworks@magnetawan.com

Request for Proposal

Project Name: "Proposal 2023-01 Roadside Brushing"

Date of issue: Tuesday March 28, 2023

Proposal Submission Deadline: Thursday April 27, 2023, by 3:00 p.m.

Section 1 Introduction and General Instructions

1.01 Introduction

The Municipality of Magnetawan is inviting Proposals for Roadside Brushing.

This Request for Proposal document (and any other applicable attachments or addenda) is available in PDF format through the Municipality of Magnetawan's website at www.magnetawan.com

Any information contained in the Request for Proposal that is changed by the Bidder (except for filling in the blanks) will be grounds for disqualification.

Magnetawan's Procurement By-law is available for review at the Municipal Office or on the website.

1.02 Submission of Proposals

Proposals shall be submitted in the form and format specified in Section 3 and shall include the completed Form of Proposal included as Section 5 at the end of this document. A designated signing officer authorized to bind the Bidder to the provisions of their Proposal must sign the Form of Proposal. Any addenda issued by the Municipality of Magnetawan in accordance with Subsection 1.06 must be acknowledged by the Bidder on the Form of Proposal.

All hard copy proposals must be signed, sealed, the envelope marked with the Bidder's name and the Project Name, and received by: The Municipality of Magnetawan, P.O. Box 70, 4304 Hwy 520, Magnetawan, ON P0A 1P0.

Electronic submissions will be accepted in response to this RFP. Electronic submissions will not be reviewed until the proposal opening date.

Faxed submissions will not be accepted.

Project Name: PROPOSAL 2023-01 ROADSIDE BRUSHING

Proposals must be received no later than Thursday April 27, 2023, by 3:00 p.m.

Proposals must not be restricted by a statement added to the Form of Proposal or by a covering letter, or by alterations to the Form of Proposal supplied unless otherwise provided in the RFP.

The onus unequivocally remains with the Bidder to ensure that the Municipality of Magnetawan receives Proposals delivered by the Proposal Submission Deadline, in accordance with the submission process described in this section. Proposals received after the Proposal Submission Deadline will not be considered.

1.03 Contacts

All questions or inquiries must be made in writing or email to the Lead Contact named below by the specified date and time:

*Scott Edwards
Public Works Superintendent
PO Box 70, 4304 Hwy 520
Magnetawan, ON
P0A 1P0
publicworks@magnetawan.com*

IMPORTANT: A Bidder may be disqualified if they make inquiries, between the Proposal issue date and the notification of the Award, in a manner other than that described in this RFP or to anyone involved in the process who is not the Lead Contact, including but not limited to the members of Council. This is to ensure that each Bidder receives the same information, and that no Bidder receives unfair treatment during the RFP process.

1.04 Schedule

The schedule set out herein represents the Municipality of Magnetawan’s best estimate of the schedule that will be followed, and it is intended to be a guideline.

The approximate schedule is as follows:

RFP Issue Date	Tuesday March 28, 2023
Final date of posting addenda	Thursday April 6, 2023 by 4:30 pm
Proposal Submission Deadline	Thursday April 27, 2023 by 3:00 p.m.
Proposal Opening	Thursday April 27, 2023 by 3:30 p.m.

1.05 Required Review and Clarification

Bidders shall carefully review this RFP. If questions concerning clarification of the contents of this document arise, the questions must be made in writing and received by the Lead Contact to allow time for the issuance of any necessary addenda. Protests based on any omission or error or on the content of the RFP will be disallowed if these perceived faults have not been brought to the attention of the Lead Contact.

In submitting a Proposal, the Bidder acknowledges that they have read, completely understand, and accept the terms and conditions of the RFP in full. The Municipality of Magnetawan is not responsible for any misunderstanding of the RFP.

1.06 Amendments to the RFP

The Municipality of Magnetawan may issue addenda as they are received, clarify and/or modify certain aspects of the RFP prior to the Proposal Submission Deadline. No addenda shall be posted after **Thursday April 6, 2023**. Addenda will be posted to our website at www.magnetawan.com and will be available in the Municipal Office.

1.07 Reserved Rights of the Municipality of Magnetawan

The Municipality of Magnetawan reserves the right to:

- a. make public the names of any or all Bidders and their quoted price.
- b. request written clarification or the submission of supplementary written information in relation to the clarification request from any Bidder and incorporate a Bidder's response to that request for clarification into the Bidder's Proposal.
- c. adjust a Bidder's scoring or reject a Bidder's Proposal based on:
 - i) a financial analysis,
 - ii) information provided by references,
 - iii) the Bidder's past performance on previous contracts awarded by the Municipality of Magnetawan,
 - iv) the information provided by a Bidder pursuant to the Municipality of Magnetawan exercising its clarification rights under this RFP process; or
 - v) other relevant information that arises during the RFP process.
- d. verify with any Bidder or with a third party any information set out in a Proposal.
- e. check references other than those provided by any Bidder.
- f. disqualify any Bidder whose Proposal contains misrepresentations and/or any other inaccurate and/or misleading information or qualifications.
- g. disqualify any Bidder or the Proposal of any Bidder who has engaged in conduct prohibited by this RFP.
- h. make changes, including substantial changes, to this RFP provided that those changes are issued by way of addenda in the manner set out in this RFP.
- i. select the Bidder other than the Bidder whose Proposal reflects the lowest cost to the Municipality of Magnetawan or the highest overall score.
- j. cancel this RFP process at any stage.
- k. cancel this RFP process at any stage and issue a new RFP for the same or similar deliverables.
- l. accept or reject any or all Proposals in whole or in part.
- m. discuss with any Bidder different or additional terms to those contemplated in this RFP or in any Bidder's Proposal.
- n. if a single Proposal is received, reject the Proposal of the sole Bidder, and cancel this RFP process.
- o. to negotiate with the two lowest Bidder(s).

These reserved rights are in addition to any other expressed rights or any other rights which may be implied in the circumstances.

1.08 Not Responsible for Costs

The Municipality of Magnetawan shall not pay any costs associated with the preparation, submission, or presentation of the Bidder's Proposal. The Municipality of Magnetawan shall not be liable for any expenses, costs or losses suffered by the Bidder or any third party resulting from the Municipality of Magnetawan exercising any of its expressed or implied rights under this RFP.

1.09 Proposal Expiry Date

Bidders hereby acknowledge that their Proposals shall be irrevocable for a period of 60 days from the Proposal submission deadline. Extensions to this period may be granted with the mutual agreement of the Municipality of Magnetawan and the successful Bidder and may be initiated by either party.

1.10 Confidentiality and Ownership

Any information provided to the Bidder by the Municipality of Magnetawan before, during or after the project is completed shall be treated as confidential and shall not be used or communicated by the Bidder or any third party in any way unless otherwise identified or permitted by the Municipality of Magnetawan. The information, reports, documentation, plans, etc. that are produced by the successful Bidder in response to this project shall become the exclusive property of the Municipality of Magnetawan. However, intellectual property, such as specific tools, templates, processes, etc. that the Bidder provides as part of the deliverables remains the property of the Bidder.

1.11 Invoicing

The Vendor will be solely responsible submitting a proper invoice as defined in the Construction Act, R.S.O. 1990 to the Municipality in accordance with the schedule and requirements of Section 2.04. In addition to the statutory requirements of a proper invoice, Contractors shall also submit the following documentation to the Municipality:

- a. A valid WSIB clearance certificate that covers the invoice period;
- b. If holdback is being retained by the Municipality, then on the second invoice (if applicable) and every invoice thereafter, a Statutory Declaration from the Contractor declaring that all accounts for labour, subcontracts, productions, construction equipment, and other indebtedness which may have incurred by the Contractor in the substantial performance of the Work and for which the Municipality might in any way be held responsible have been paid in full, except for amounts properly retained as a holdback or as an identified amount in the dispute on form CCDC 9A-2018 or some other alternative form acceptable to the Municipality; and
- c. Supporting documentation including weight tickets for materials used to substantiate the Work delivered and/or performed to date.

1.12 Method of Delivery of Invoices

- a. The Contractor shall send invoices to both the attention of the Municipal contact(s) specified in the Contract and the Treasurer. The Contractor shall reference the invoice Project Name in the email subject line and/or envelope.
- b. Invoices not received by the Municipal contacts set out herein as instructed will not be acknowledged or considered received by the Municipality.
- c. Invoices delivered after 4:00 pm between Monday to Friday or statutory holiday or weekend will be considered received on the next business day.

1.13 Processing of Proper Invoices

Failure of the Contractor to submit a Proper invoice will not be processed for the payment by the Municipality until a Proper invoice is received by the Municipality. It is the Contractor's responsibility to submit and re-submit a Proper Invoice to the Municipality whether the Municipality provides notice or not.

1.14 Payment Disputes

- a. Upon receipt of a Proper Invoice from the Contractor, the Municipality may approve or dispute – all or part of the contents of the Proper Invoice.
- b. If the Municipality does not agree with the invoiced Work or amounts, the Municipality will review the invoice with the Contractor and try to resolve the disputed amounts within ten (10) calendar days from the date of receipt. If the invoice cannot be resolved between the Municipality and the Contractor within ten (10) calendar days, the Municipality may pay the portion that it determines is owing and will include with the payment an explanation for any reduction of the invoiced amount. Any Notice of Non-Payment shall comply with the Construction Act.
- c. The Municipality may withhold payment under the Contract for any disputed amounts, without interest until such dispute is settled or resolved – informally or formally i.e., litigation, adjudication, or any formal dispute resolution procedure.
- d. No payment made under the Contract will constitute a waiver of any terms of the Contract or any other rights available at law or equity.
- e. Unless otherwise agreed to by the parties, the Municipality will not be liable for any charge or fees for late payment.
- f. If the Contractor is in any way indebted to the Municipality, either under the terms of the Contract or for any other reason, the Municipality shall have the right of set-off to the extent of such debt.

1.15 Freedom of Information

Any personal information required in the Proposal is received under the authority of the Municipality of Magnetawan. This information shall be an integral component of the submission. All written Proposals received by the Municipality of Magnetawan become a public record. Once a Proposal is accepted by the Municipality of Magnetawan and the contract has been awarded, all information contained in the Proposals may be available to the public, including personal information. Questions about the collection of personal information and the *Municipal Freedom of Information and Protection of Privacy Act, 1989, R.S.O. 1990*, as amended may be directed to the Lead Contact.

1.16 Additional Requirements

- a. A certified cheque made payable to the Municipality of Magnetawan in the amount of ten per cent (10%) of the total Proposal must be submitted with the Proposal, for deposit purposes. Deposit cheques of unsuccessful bidders will be returned within ten business (10) days of the Proposal opening. The cheque of the successful bidder shall be retained until the Municipality's acceptance of the completed work.
- b. The successful bidder may file with the Municipality of Magnetawan, a completed Performance Bond. The Bond shall be signed and sealed by a recognized Bonding Company, in the amount of one hundred per cent (100%) of the total estimated Proposal. Upon receipt of such a bond, the Municipality of Magnetawan will return the Contractor's Proposal deposit cheque.

Section 2 Scope of Work and Project Requirements

2.01 Scope of Work

Site Lines

The Municipality has a responsibility to maintain its publicly travelled roadways and roadside allowances in a safe condition to provide all potential users and that the Private, Municipal, County and Provincial roadway intersections are adequately cleared of obstructions and fouling so as to provide improved:

- a. Site Lines
- b. Overhead Clearances for Larger Vehicles
- c. Roadside Clearances for Road Maintenance Equipment
- d. Snow Storage Areas
- e. Winter Driving Surfaces

The intent of the Municipality's brushing program is to clear cut the Municipal road allowances of all brush, shrubs, small trees, and overhanging tree canopy that address any or all of the above noted improvements.

Staff acknowledges the sensitive nature of the public in regard to some brush removal methods (mechanical brusher-cutter), and the need to inform local property owners abutting the brushing works via the website annually.

The Municipal maintenance program is set annually through the Operations Roads Dept.

- a. Work is to be completed with a mounted rotary type brusher and or equivalent with a minimum reach of ten (10) metres.
- b. Brush is to be cut a maximum of six (6) to eight (8) inches above the ground.
- c. Brush is to be cut to a maximum length of twelve (12) to eighteen (18) inches.
- d. All stumps to be mulched to near ground level where permitted, except in area of rocks or other ground conditions that may prove a detriment to safety and damage of equipment.
- e. No raking (partial removal) of tree limbs is permitted unless the entire tree is mulched to near ground level, with the following exception: raking of tree limbs is permitted to improve the line of site and permit unimpeded passage of vehicles in cases where there are limitations to the complete removal or mulching of the tree.
- f. Trees are not to be pushed over unless the entire tree is to be mulched or removed by Public Works Staff.
- g. Brush is to be cut to the Fence Line where in existence with consideration given to possible damage to the fence.
- h. Any damage to fences will be the responsibility of the Contractor.
- i. Respecting Trespass Roads: where a fence line is in existence, brushing may take place up to the fence line with consideration given to potential damage to the fence, safety to the Operator and Public; where there is no fence line but there is a dug ditch, brushing may take place to the top of ditch slope or to where there is evidence of previous brushing.
- j. Respecting Non-Trespass Roads: It is the discretion of the Public Works Superintendent and or his Designate as to the width of brushing required within the allowance for proper road maintenance.

- k. All brushing is confined to trees of a maximum of approximately seven (7) inches in diameter, with operation limited to top-down mulching of the brush to ensure that as much material as possible is mulched to the ground.
- l. The Municipality is not responsible for any damage to equipment due to rocks, wire etc. on the road Right of Way.
- m. Locations of Brushing will be indicated by the Public Works Superintendent and or Designate.
- n. All Road Work to be followed by Book 7 Setups, Equipment to meet Working on Road warning lights and signage.
- o. Brushing shall be done at a time suitable to the Municipality of Magnetawan keeping in mind Half loads and road conditions.

2.02 Services Required

Please see below the services required for this Proposal. These services are to be provided by the successful Bidder:

Roadside Brushing Services as specified by the Public Works Superintendent at the Per Hour Quote within the Municipality of Magnetawan for both Operator and Machine provided.

It is estimated that there is approximately 200 hours of roadside brushing to be completed.

The Contractor shall not employ for purpose of fulfilling its obligations under contract to be signed, any person or sub-contractor not skilled or certified in the work to be assigned to them. Neither the Corporation nor the Contractor shall assign a third party the work to be performed under this contract without written consent of the other.

2.03 Core Key Deliverables/Requirements

The Municipality has the following general requirements of a potential preferred vendor for Roadside Brushing:

- a. The successful bidder shall deliver a certified copy of the Firm's Public Liability and Property Damage Insurance Policy for the works, within ten (10) calendar days of receiving the Acceptance Notice. Coverage shall be at least five million dollars (\$5,000,000) per accident in the name of the Municipality. Failure to provide such proof shall result in cancellation of the Contract and forfeiture of the bid deposit. (Also see Form M-100, Subsections 106-1 and 106-2)
- b. The successful bidder shall also deliver proof of Workman' s Safety Insurance Board coverage within ten (10) calendar days of receiving the Acceptance Notice. The Municipality may also require HST compliance.

2.04 Payment Schedule

Payment of the contract amount, subject to the statutory holdback (*Construction Act*) and the deficiency holdback referenced in section 2.05, shall be made promptly upon the Issuance of the Certificate of Substantial Completion and the receipt of a proper invoice as set out in section 1.11.

2.05 Deficiency Hold Back

In addition to statutory holdback and any other remedy available to the Municipality, the Municipality may withhold up to Five percent (5%) of the total value of Work performed ("Deficiency Holdback") for a period of up to two (2) years following the Substantial Performance of the Contract. Upon rectification and completion of the deficiencies in accordance with the Contract Documents and as approved by the Municipality and/or Contract Administrator, the Deficiency Holdback (less any monies owed to the Municipality by the Contractor) will be released to the Contractor. All monies payable to the Municipality by the Contractor, including but not limited to the costs and expenses incurred to rectify the deficiencies that the Contractor fails to rectify and complete to the Municipality's satisfaction may be retained out of the Deficiency Holdback.

2.06 Performance Evaluation:

Failure to execute the contract in a competent manner shall result in the bidder's disqualification from bidding on the Municipalities future contracts for a period of two (2) years.

2.07 Completion Date:

The Contractor shall complete the work by October 31, 2023

If the time limit above is not sufficient to permit completion by the Contractor working a normal number of hours, the Contractor shall make changes to permit the work to be completed by the above date. Additional costs incurred shall be deemed to be included in the price bid for the works. If the time limit above is not enough to permit completion by the Contractor, working a normal number of hours, the Contractor shall make changes to permit the work to be completed within the allotted time. Additional costs incurred shall be deemed to be included in the price submitted by the Bidder for this Proposal.

If the work is not completed by the above time frame or by an amended time frame allowed by an approved extension of time (see Form M-100, Subsection 107-2) then the Contractor agrees to pay the Municipality of Magnetawan the sum of Five Hundred Dollars (\$500.00) per calendar day, for each day's delay in finishing the work, excluding weekends.

Section 3 Requirements

3.01 Submission

For the Municipality of Magnetawan to evaluate Proposals fairly and completely, Bidders shall provide **all** information requested in the format set out in the RFP. Failure to provide all required information as detailed in this section may result in the Bidder being disqualified or scoring poorly in the evaluation.

Each Proponent shall submit one (1) set of their Proposal, containing the following items:

• An indication of the Proponent's understanding of the project scope and requirements, including how the specific required services shall be met.	
• List of equipment type including description to be used in project	
• An overview of the Company submitting the proposal, along with an overview of any sub-contractors which will be taking part in the work on behalf of the Proponent, and their legal/contractual relationship to the Proponent.	
• An overview of the Proponent's experience and expertise, as well as the expertise of any sub-contractors that will be involved as part of the Proponent's team.	
• A Completed proposal package including signatures.	
• Proposal Addendums signed by Proponent for acknowledgement.	
• All necessary funds.	

3.02 Evaluation Criteria, Process and Award

The Municipality of Magnetawan may make an award based on the proposals received without further discussion with the Bidders. Therefore, each initial offer should contain the Bidder's best terms/information, including all required documentation as listed in this RFP.

The evaluation committee will recommend Award to Council for the Bidder achieving the specifications required and the lowest price.

The successful Bidder shall be notified of the Award in writing to the e-mail address given on the Form of Proposal, and/or may be contacted verbally by the Lead Contact.

Section 4 Evaluation of the Proposals

4.01 Evaluation Criteria, Process and Award

As part of the evaluation process, the Municipality of Magnetawan may contact one or more Bidders to clarify or obtain more information about their Proposal or to request the Bidder to exhibit or otherwise demonstrate the information contained therein. The purpose of these discussions will be to ensure full understanding of the requirements of the RFP and Proposal. Discussions will be limited to specific sections of the RFP identified by the evaluation committee. The Lead Contact will only hold discussions with Bidders who have submitted a proposal deemed to be reasonably acceptable for Award.

The Municipality of Magnetawan may make an award based on the proposals received without further discussion with the Bidders. Therefore, each initial offer should contain the Bidder's best terms/information, including all required documentation as listed in this RFP.

4.02 Basis of Rejection of Proposal

Proposal not conforming to the requirements within this document and/or the following will be disqualified:

- a. Proposal must be legible, in ink, typewritten, or by printer.
- b. Proposal must be in the possession of the Municipality of Magnetawan by the closing date and time and on form provided.
- c. Proposal must be signed and sealed by an authorized official of the bidding organization. A joint proposal must be signed and sealed by each company.

The Contractor has carefully examined the conditions and specifications attached and referred to in this contract, and has carefully examined the site and work location (see Form M-100, Sub-section 102-2), and understands and accepts the said conditions and specifications, and for the prices set forth in this proposal, hereby offers to furnish all labour, equipment and materials, except as otherwise specified in the contract, to complete the work in strict accordance with said conditions and specifications.

Attached to this proposal is a certified cheque, in the amount of 10% of the total proposal, made payable to the Municipality of Magnetawan. The proceeds of this cheque shall, upon acceptance of the proposal, constitute a deposit which shall be forfeited to the Municipality of Magnetawan if the Contractor fails to perform the work in accordance with the conditions and specifications referred to or contained in this proposal.

It is agreed that the proposal quantities are estimated only and may be increased or decreased by the Municipality without alterations of the proposal price. However, such increases or decreases shall not exceed 20%. (See Form M-100, Subsection 103-1)

It is also agreed that upon acceptance in writing by the Municipality of Magnetawan this proposal form becomes the agreement for the performance of the work between the contractor and the Municipality.

Section 5 Form of Proposal

I/We, the Undersigned, having examined this Request for Proposals, do hereby offer to enter into an Agreement with the Municipality of Magnetawan to provide roadside brushing, without undue delay, and by completion date.

I, We _____
(Name-Print) (Position)

of _____
(Company Name)

Dated at _____ this _____ day of _____, 2023.

AUTHORIZED SIGNATURE

ADDRESS

CITY PROVINCE POSTAL CODE

TELEPHONE NO. FACSIMILE NO. E-MAIL ADDRESS

Receipt of any issued addenda shall be acknowledged by initialing in the space provided below.

Addendum No. 1 _____ Addendum No. 2 _____ Addendum No. 3 _____

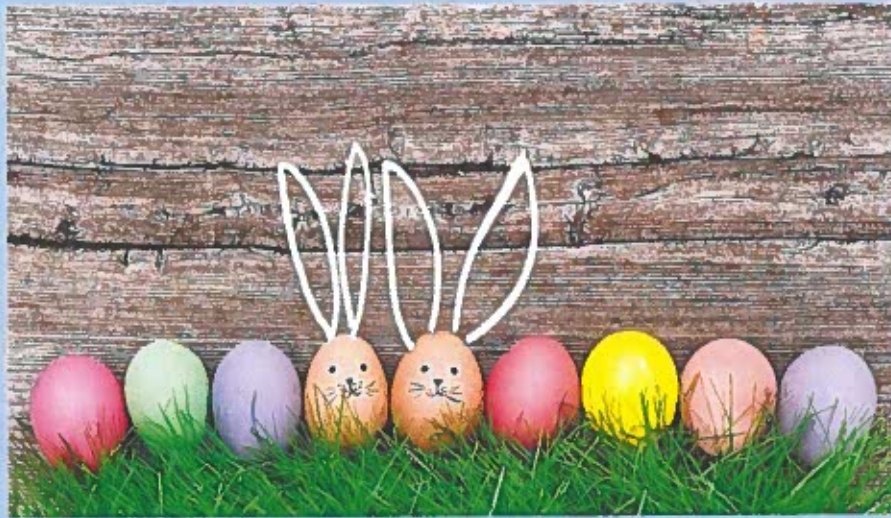
Receipt of any issued addenda shall be acknowledged by initialing in the space provided below
Last posted addendum on the website on Thursday April 6, 2023 _____

Signature in the designated space, by an authorized officer of the Bidder's company affirms acceptance of the Request for Proposal requirements set forth in this document, the associated costs attributed to the business arrangement between the Bidder and the Municipality of Magnetawan, and hereby certifies that the information supplied in this Proposal to be true and complete in all respects.

Company Seal

**THE MUNICIPAL OFFICE AND LANDFILLS
WILL BE CLOSED**

**FRIDAY APRIL 7, 2023 &
MONDAY APRIL 10, 2023**



***THE MUNICIPALITY OF
MAGNETAWAN WOULD LIKE
TO WISH EVERYONE A SAFE
AND HAPPY EASTER***



EXCITING NEWS!!!
STARTING IN APRIL MONDAY
FITNESS CLASSES ARE NOW FREE
IN 2023!!!



THE MUNICIPALITY OF MAGNETAWAN WILL BE OFFERING

“HEALTHY AGEING”

MONDAY FROM 10:30 AM TO 11:30 AM

&

“FAB, FIT, AND FUN” (CARDIO BASED)

MONDAY FROM 6:30 PM TO 7:30 PM

FREE OF CHARGE

“HEALTHY AGEING”

THURSDAY FROM 10:30 AM TO 11:30 AM

&

YOGA FROM 6:30 PM TO 7:30 PM

FOR A NOMINAL FEE

VISIT OUR WEBSITE AT WWW.MAGNETAWAN FOR REGISTRATION FORMS

For more information, please contact the Municipal Office at (705) 387-3947 or
by email at recreation@magnetawan.com

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ICYMI

**In Case You Missed It!
Council Highlights
March 29, 2023**



To read the complete minutes, agenda packages and by-laws please visit our website at www.magnetawan.com



Council passed Resolutions 2023-79, 2023-80, and 2023-81 thanking James Sheddon, Chantal Forget, Howard and Kristina Kostuk for their Deputations. To view the deputations to Council, visit our website!

Council passed Resolution 2023-93 receiving correspondence from the Parry Sound Area Community Business and Development Centre Inc. Council also approved their funding request in the amount of \$1,000. Did you know that the Business Development Centre held 14 loans in the amount of \$1,288,828.09 for businesses located within our Municipality?



Council passed Resolution 2023-105 thanking the residents for their nominations for the Ontario Senior of the Year Award for 2023. Council carefully considered each nomination and extends its thanks to all our WONDERFUL SENIOR volunteers in our community! Congratulations to Maria Dunnett the Ontario Senior of the Year and our SUPER SENIOR for 2023! Maria has been an active volunteer with the Agricultural Society for over 40 years, has been involved with the Magnetawan Library Board, Magnetawan Community Centre Board, Magnetawan Horticultural Society, and she is fondly known by students at the Magnetawan Central School as Miss Maria.

Council passed resolution 2023-78 authorizing the donation for liability insurance for Kid's Baseball as well as authorizing the lending of all Municipal Baseball Equipment which includes NEW BASEBALLS, BATS, GLOVES AND HELMETS! LET'S PLAY BALL!



That Monday fitness classes are now FREE in 2023! For more information about our recreational programming including fitness classes visit our website or email recreation@magnetawan.com

SAVE THE DATE

The next open public meeting of Council is April 12, 2023, at 1:00 pm at the Magnetawan Community Centre.

Council Approval Accounts Payable and Payroll

Meeting Date: April 12/2023

<u>Accounts Payable</u>	<u>Amount</u>
Batch # 2023-00036 Cheque Date: MAR. 31/23 From: 24204 To: 24251	\$ 97,228.21
Batch # 2023-00038 Cheque Date: MAR. 31/23 From: 24253 To: 24253	\$ 1,356.00
EFT Batch # 2023-00037	\$ 52,290.56
<u>Total Accounts Payable</u>	\$ 150,874.77
<u>Cancelled Cheques</u> 24122 DUPLICATE <26,418.27> 24090 INCORRECT AMOUNT <564.10>	
<u>Payroll</u>	
Staff Pay Pay Period: # 7 Direct deposit and Cheque # to #	\$ 37,846.35
<u>Council Pay</u> Pay Period: # 6 All Direct deposit	\$ 4,653.49
<u>Total Payroll</u>	\$ 42,502.84
<u>Total for Resolution</u>	\$ 193,377.61

**Municipality of Magnetawan
List Of Accounts for Approval**
Batch: 2023-00036 to 2023-00042

Bank Code - CURR - CURRENT ACCOUNT

COMPUTER CHEQUE

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
24204	2023-03-31	AGRICULTURE FORESTRY CONSTRUCTION INC			
3721		1-4-3213-2070 - COM - REPAIR	LANDFILL COMPACTOR R	4,215.35	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	465.60	4,680.95
3732		1-4-3216-2070 - BH3 - REPAIR	BH #3 - REPAIRS	917.48	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	101.34	1,018.82
			Payment Total:		<u>5,699.77</u>
24205	2023-03-31	BELL CANADA			
221207		1-4-4020-2120 - LF - OFFICE	CHAPMAN LANDFILL PHO	6.66	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	0.74	7.40
230107		1-4-4020-2120 - LF - OFFICE	CHAPMAN LANDFILL PHO	83.38	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	9.20	92.58
230207		1-4-4020-2120 - LF - OFFICE	CHAPMAN LANDFILL PHO	83.60	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	9.20	92.80
230307		1-4-4020-2120 - LF - OFFICE	CHAPMAN LANDFILL PHO	86.38	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	9.20	95.58
			Payment Total:		<u>288.36</u>
24206	2023-03-31	CGIS CENTRE			
45017		1-4-1200-2030 - ADMIN - CGIS	APRIL-JUNE 2023 CONTR.	5,125.24	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	566.11	5,691.35
24207	2023-03-31	CLARK-KAVANAGH HOMES INC.			
8000		1-4-3053-2010 - E3 - MATERIAI	CULVERT THAWING	890.40	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	98.35	988.75
24208	2023-03-31	CANADIAN UNION OF PUBLIC EMPLOYEES			
JAN.2023		1-2-1000-1044 - UNION DUES I	UNION DUES - JAN.2023	764.82	764.82
FEB.2023		1-2-1000-1044 - UNION DUES I	FEBRUARY.2023 UNION C	749.93	749.93
			Payment Total:		<u>1,514.75</u>
24209	2023-03-31	COMPUTER TECH CD			
2124		1-4-1200-2130 - ADMIN - COMF	MONTHLY SERVICE CON	271.70	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	30.01	301.71
24210	2023-03-31	LETT'S DIANNE			
3272023		1-4-1200-2215 - ADMIN - LEGA	LEGAL FEES	25.44	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	2.81	28.25
24211	2023-03-31	FISHER'S REGALIA			
51987		1-4-2000-2012 - FD- PREVENT	FIREFIGHTER UNIFORM	117.02	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	12.93	129.95
24212	2023-03-31	FREIGHTLINER NORTH BAY			
RN08056		1-4-3227-2070 - TR27 - REPAIF	TRUCK #27 - REPLACE R/	6,290.51	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	694.81	6,985.32
RN08035		1-4-3227-2070 - TR27 - REPAIF	TRUC #27 - MAINTENANC	1,459.47	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	161.20	1,620.67
			Payment Total:		<u>8,605.99</u>
24213	2023-03-31	FOWLER CONSTRUCTION COMPANY			
66437		1-4-3031-2010 - C1 - MATERIAI	COLD MIX PATCHING	3,169.36	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	350.07	3,519.43
24214	2023-03-31	FEDERATION OF NORTHERN ONTARIO			

**Municipality of Magnetawan
List Of Accounts for Approval**
Batch: 2023-00036 to 2023-00042

COMPUTER CHEQUE

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
1963-23		1-4-1200-1310 - ADMIN - CONF	MEMBERSHIP - 04/01/2023	231.52	231.52
24215	2023-03-31	GILROY'S TIRE			
2147		1-4-3216-2070 - BH3 - REPAIR	BH #3 - FIX FLAT	271.19	
		1-1-1100-1102 - HST RECEIVABLE	HSTBIReb Tax Code	29.96	301.15
2115		1-4-3228-2070 - TR28 - REPAIR	TRUCK #28 - NEW TIRES	2,044.36	
		1-1-1100-1102 - HST RECEIVABLE	HSTBIReb Tax Code	225.81	2,270.17
			Payment Total:		2,571.32
24216	2023-03-31	GREER GALLOWAY CONSULTING ENGINEERS			
27229		1-4-3011-4010 - A - CONTRACT	CULVERT 11 - CIVIL ENGR	1,282.18	
		1-1-1100-1102 - HST RECEIVABLE	HSTBIReb Tax Code	141.62	1,423.80
24217	2023-03-31	HAMSTER			
90515431		1-4-1200-2010 - ADMIN - OFFICE	OFFICE SUPPLIES	48.24	
		1-1-1100-1102 - HST RECEIVABLE	HSTBIReb Tax Code	5.33	53.57
90517228		1-4-1200-2010 - ADMIN - OFFICE	OFFICE SUPPLIES	24.97	
		1-1-1100-1102 - HST RECEIVABLE	HSTBIReb Tax Code	2.76	27.73
			Payment Total:		81.30
24218	2023-03-31	HUGHES LAKE HEATING			
1660		1-4-2000-7132 - FD - EQUIPMENT	CHAINSAW	593.47	
		1-1-1100-1102 - HST RECEIVABLE	HSTBIReb Tax Code	65.55	659.02
24219	2023-03-31	HUBB CAP			
1030804		1-4-3229-2070 - TR29 - REPAIR	TRUCK #29 - BLADE	810.37	
		1-1-1100-1102 - HST RECEIVABLE	HSTBIReb Tax Code	89.51	899.88
24220	2023-03-31	PAUL JENNY			
13		1-4-2600-2400 - REC - RECREATION	CARDIO CLASS-MAR. 6,13	400.00	400.00
24221	2023-03-31	JH FARMS			
EASTERBASKE		1-4-2600-2015 - REC - EVENTS	EASTER BASKETS	735.22	
		1-1-1100-1102 - HST RECEIVABLE	HSTBIReb Tax Code	81.21	816.43
24222	2023-03-31	KOOTENAY MURPHY HOLDINGS DBA: INGENIOUS			
8368		1-4-2000-2012 - FD- PREVENT	FIRE INSPECTION MODUL	1,322.88	
		1-1-1100-1102 - HST RECEIVABLE	HSTBIReb Tax Code	146.12	1,469.00
24223	2023-03-31	MAGNETAWAN GRILL AND GROC			
261443		1-4-7300-2010 - HALL - MATERIAL	OVEN LINERS	22.41	
		1-1-1100-1101 - HST RECEIVABLE	HST100%Reb Tax Code	2.91	25.32
24224	2023-03-31	MAGNETAWAN BUILDING CENTRE (COM DEV)			
101-111240		1-4-2600-2400 - REC - RECREATION	SUPPLIES	40.28	
		1-1-1100-1102 - HST RECEIVABLE	HSTBIReb Tax Code	4.45	44.73
24225	2023-03-31	MAGNETAWAN BUILDING CENTRE (PARKS)			
101-111197		1-4-7200-2010 - PARKS - MATERIAL	SUPPLIES	23.79	
		1-1-1100-1102 - HST RECEIVABLE	HSTBIReb Tax Code	2.63	26.42
101-111198		1-4-7300-2010 - HALL - MATERIAL	SUPPLIES	11.99	
		1-1-1100-1101 - HST RECEIVABLE	HST100%Reb Tax Code	1.56	13.55
101-110871		1-4-7300-2010 - HALL - MATERIAL	SUPPLIES	161.88	
		1-1-1100-1101 - HST RECEIVABLE	HST100%Reb Tax Code	21.04	182.92
101-110691		1-4-7200-2010 - PARKS - MATERIAL	SUPPLIES	44.62	
		1-1-1100-1102 - HST RECEIVABLE	HSTBIReb Tax Code	4.93	49.55

**Municipality of Magnetawan
List Of Accounts for Approval**
Batch: 2023-00036 to 2023-00042

COMPUTER CHEQUE

Payment #	Date	Vendor Name	GL Transaction Description	Detail Amount	Payment Amount
Invoice #		GL Account			
101-110749		1-4-7300-2010 - HALL - MATER	SUPPLIES	49.98	
		1-1-1100-1101 - HST RECEIVA	HST100%Reb Tax Code	6.50	56.48
101-110925		1-4-7200-2400 - PARKS - REPA	SUPPLIES	7.59	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	0.84	8.43
			Payment Total:		337.35
24226	2023-03-31	MAGNETAWAN BUILDING CENTRE (ROADS)			
103-108600		1-4-3101-2400 - J - BUILDING M	SUPPLIES	10.17	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	1.12	11.29
24227	2023-03-31	MAGNETAWAN BUILDING CENTRE (FIRE DEPT.)			
104-86730		1-4-2005-7140 - MAG STATION	SUPPLIES	71.21	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	7.87	79.08
103-108532		1-4-2005-7140 - MAG STATION	SUPPLIES	89.40	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	9.87	99.27
			Payment Total:		178.35
24228	2023-03-31	MAGNETAWAN BUILDING CENTRE (LANDFILL)			
101-111085		1-4-4030-2400 - RECY - REPAI	SUPPLIES	80.07	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	8.84	88.91
101-111080		1-4-4030-2400 - RECY - REPAI	SUPPLIES	39.15	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	4.32	43.47
101-111148		1-4-4020-2020 - LF - LATRINE I	SUPPLIES	12.98	
		1-4-4030-2010 - RECY - MATEF	SUPPLIES	12.98	25.96
101-110685		1-4-3216-2070 - BH3 - REPAIR	SUPPLIES	23.89	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	2.64	26.53
			Payment Total:		184.87
24229	2023-03-31	MAP SUNDRIDGE			
811586/3		1-4-3053-2010 - E3 - MATERIAL	CULVERT THAWING	62.55	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	6.91	69.46
24230	2023-03-31	MAGNETAWAN BAIT & TACKLE (PUBLIC WORKS)			
1319270		1-4-4020-2010 - LF - MATERIAL	WATER	6.99	
		1-4-4030-2010 - RECY - MATEF	WATER	6.99	13.98
24231	2023-03-31	MUSKOKA ALGONQUIN HEALTHCARE			
112		1-4-1000-5018 - COUNCIL - DO	MAOHT RECRUITMENT FU	1,000.00	1,000.00
24232	2023-03-31	CEDAR SIGNS			
INV/2023/0968		1-4-3101-2350 - J - SIGNAGE	STREET NAME SIGN	114.16	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	12.61	126.77
24233	2023-03-31	A MIRON TOPSOIL LTD			
06-2022		1-2-1000-1086 - TENDER DEPC	2022 WINTER SAND TENC	11,000.00	11,000.00
24234	2023-03-31	JIM MOORE PETROLEUM			
618977		1-4-7200-2024 - PARKS - HEAT	PARKS GARAGE - FURNA	585.49	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	64.67	650.16
618569		1-4-2005-2024 - MAG STATION	81 ALBERT, MAG FIRE HA	652.76	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	72.10	724.86
618982		1-4-3101-2021 - J - PREMIUM C	18 MILLER RD. - PREMIUM	830.66	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	91.75	922.41
618487		1-4-3101-2022 - J - CLEAR DIE	18 MILLER RD. - CLEAR D	1,499.79	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	165.66	1,665.45
618974		1-4-3101-2022 - J - CLEAR DIE	18 MILLER RD. - CLEAR D	887.26	

**Municipality of Magnetawan
List Of Accounts for Approval**
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COMPUTER CHEQUE

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	98.00	985.26
618985		1-4-3101-2023 - J - DYED DIES	CROFT LANDFILL - DYED	551.82	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	60.95	612.77
618488		1-4-3101-2023 - J - DYED DIES	18 MILLER RD. - DYED DIE	429.78	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	47.48	477.26
618975		1-4-3101-2023 - J - DYED DIES	18 MILLER RD. - DYED DIE	683.53	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	75.50	759.03
619377		1-4-7300-2024 - HALL - HEATIN	PAVILLION - FURNACE OI	620.49	
		1-1-1100-1101 - HST RECEIVA	HST100%Reb Tax Code	80.66	701.15
619378		1-4-7300-2024 - HALL - HEATIN	COMMUNITY CENTRE-FU	877.77	
		1-1-1100-1101 - HST RECEIVA	HST100%Reb Tax Code	114.11	991.88
619369		1-4-3101-2022 - J - CLEAR DIE	18 MILLER RD. - CLEAR D	2,145.71	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	237.00	2,382.71
619370		1-4-3101-2023 - J - DYED DIES	18 MILLER RD. - DYED DIE	480.51	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	53.08	533.59
			Payment Total:		11,406.53
24235		2023-03-31 MOORE PROPANE LIMITED			
23021958		1-4-7700-2024 - AHMIC - HEAT	60 AHMIC ST. - PROPANE	596.48	
		1-4-2006-2024 - AHMIC STATIC	60 AHMIC ST. - PROPANE	298.94	
		1-1-1100-1101 - HST RECEIVA	HST100%Reb Tax Code	77.54	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	33.02	1,005.98
12044641		1-4-7300-2024 - HALL - HEATIN	4304 HWY 520 - PROPANE	677.52	
		1-1-1100-1101 - HST RECEIVA	HST100%Reb Tax Code	88.08	765.60
23021944		1-4-4030-2024 - RECY - PROP/	CROFT LANDFILL - PROP,	255.53	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	28.22	283.75
23022066		1-4-3101-2024 - J - HEATING	18 MILLER RD. - PROPANI	1,894.90	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	209.30	2,104.20
23022068		1-4-4020-2024 - LF - PROPANE	CHAPMAN LANDFILL - PR	211.81	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	23.40	235.21
			Payment Total:		4,394.74
24236		2023-03-31 MHBC PLANNING LIMITED			
5029526		1-4-8010-5014 - PLN - GENERA/	MUNIPALLY INITIATED EM	234.05	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	25.85	259.90
24237		2023-03-31 MUNICIPAL PROPERTY ASSESSMENT			
1800032920		1-4-1300-2320 - TREAS - PROF	2023 - 2ND QTR LEVY	23,306.67	23,306.67
24238		2023-03-31 NEAR NORTH INDUSTRIAL SOLUTIONS			
85031		1-4-3211-2070 - GR - REPAIRS	ROADS GRADER	31.60	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	3.49	35.09
84665		1-4-3221-2070 - TR21 - REPAIF	TRUCK #21 - TRANSMISSI	89.85	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	9.93	99.78
75749*		1-4-3022-3030 - B2- RENTED E	REPAIRS TO RENTAL TR/	37.08	37.08
85150		1-4-3221-2070 - TR21 - REPAIF	TRUCK #21 - MAINTENAN	399.90	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	44.17	444.07
			Payment Total:		616.02
24239		2023-03-31 ONTARIO FEDERATION OF ANGLERS & HUNTER!			
IN000287		1-4-2600-2400 - REC - RECRE/	ARROWS	511.45	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	56.49	567.94
24240		2023-03-31 Hydro One Networks			

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Payment #	Date	Vendor Name	GL Account	GL Transaction Description	Detail Amount	Payment Amount
8809-MAR/23			1-4-3101-2030 - J - HYDRO	18 MILLER RD. - NEW GAI	501.15	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	61.52	562.67
0309-MAR/23			1-4-7200-2030 - PARKS - HYDF	18 MILLER RD. - TWSP	233.20	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	28.63	261.83
				Payment Total:		824.50
24241	2023-03-31	ORKIN CANADA CORPORATION				
C-3928750			1-4-7300-2400 - HALL - REPAIF	MARCH 2023 - WASHROO	271.20	
			1-1-1100-1101 - HST RECEIVA	HST100%Reb Tax Code	35.26	306.46
24242	2023-03-31	PARRY SOUND AREA COMMUNITY BUSINESS &				
20230329			1-4-1000-5018 - COUNCIL - DO	FUNDING	1,000.00	1,000.00
24243	2023-03-31	DISTRICT OF PARRY SOUND MUNICIPAL				
20230505			1-4-1000-1310 - COUNCIL - CO	REGISTRATION FEE- 2023	120.00	120.00
24244	2023-03-31	TOWNSHIP OF RYERSON				
2023-016			1-4-2000-7130 - FD - EQUIPME	AIR COMPRESSOR SERVI	263.54	
			1-1-1100-1101 - HST RECEIVA	HST100%Reb Tax Code	34.26	297.80
24245	2023-03-31	RTP MECHANICAL LIMITED				
8419			1-4-3101-2400 - J - BUILDING M	BUILDING MAINT. - BOILE	436.04	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	48.17	484.21
24246	2023-03-31	SERVICE 1 MUFFLERS & MORE				
1506			1-4-3226-2070 - TR26 - REPAIF	TRUCK #26 - REPAIRS	325.50	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	35.95	361.45
1556			1-4-3101-2080 - J - SMALL TOC	SHOP PARTS	108.96	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	12.04	121.00
				Payment Total:		482.45
24247	2023-03-31	SDB TRUCK & EQUIPMENT REPAIRS				
12768			1-4-3229-2070 - TR29 - REPAIF	TRUCK #29 - REPAIRS	2,717.00	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	300.10	3,017.10
12772			1-4-7218-2070 - TR12 - REPAIF	SAFETY INSPECTION-TRL	508.80	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	56.20	565.00
				Payment Total:		3,582.10
24248	2023-03-31	SILVER SCREEN PRINTING				
2139			1-4-1000-2010 - COUNCIL - MA	COUNCIL SUPPLIES	23.38	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	2.59	25.97
2132			1-4-2000-2012 - FD- PREVENT	STAFF SHIRTS-FD	275.97	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	30.49	306.46
				Payment Total:		332.43
24249	2023-03-31	STAPLES BUSINESS ADVANTAGE				
62565167			1-4-1200-2010 - ADMIN - OFFIC	OFFICE SUPPLIES	30.40	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	3.35	33.75
62593038CR			1-4-1200-2010 - ADMIN - OFFIC	RETURN OF EASEL PAPE	-22.26	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	-2.46	-24.72
62578767			1-4-2000-2120 - FD - OFFICE	COMPUTER SCREEN-FD	132.28	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	14.61	146.89
62648799			1-4-3101-2010 - J - MATERIALS	OFFICE SUPPLIES	26.74	
			1-4-7200-2010 - PARKS - MATE	OFFICE SUPPLIES	8.12	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	3.86	38.72
				Payment Total:		194.64

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24250	2023-03-31	R.C. WEIDMARK SERVICES			
8205		1-4-7214-2070 - TRACTOR 3 - I	KUBOTA SNOW BLOWER	47.55	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	5.25	52.80
8218		1-4-7200-2400 - PARKS - REPA	PARTS	4.58	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	0.51	5.09
			Payment Total:		<u>57.89</u>
24251	2023-03-31	XEROX CANADA LTD			
85690835		1-4-1200-2140 - ADMIN - COPY	COPYING EXPENSES - FE	613.47	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	67.76	681.23
24252	2023-03-31	VOID - PAYROLL CHEQUE			
24253	2023-03-31	OSIM INTERACTIVE			
21650		1-4-1200-2130 - ADMIN - COMF	WEBSITE SUPPORT JAN.	1,221.12	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	134.88	1,356.00
			Total COMPUTER CHEQUE:		<u>98,584.21</u>

ONLINE BANKING

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
BILL PAYMENT	2023-03-21	RECEIVER GENERAL			
MAR. 1-15/2023		1-2-1000-1047 - CPP PAYABLE	MARCH 1-15 - PAYROLL R	413.88	
		1-2-1000-1048 - EI PAYABLE	MARCH 1-15 - PAYROLL R	218.18	
		1-2-1000-1049 - INCOME TAX F	MARCH 1-15 - PAYROLL R	678.06	1,310.12
BILL PAYMENT	2023-03-21	WORKPLACE SAFETY & INSURANCE BOARD - EF			
FEB/2023		1-2-1000-1046 - WSIB PAYABL	FERUARY 2023 - WSIB RE	4,416.37	
		1-4-2000-1010 - FD - WAGES &	FERUARY 2023 - WSIB RE	569.50	4,985.87
BILL PAYMENT	2023-03-21	ROYAL BANK VISA EFT			
5318675		1-4-8010-2210 - PLN - LEGAL F	PROPERTY INDEX MAP - I	5.09	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	0.56	5.65
20230314		1-4-1300-2200 - TREAS - ACCC	SERVICE CHARGE	29.00	29.00
VP_504C05MN		1-4-2000-1410 - FD - VOLUNTE	FD RACK CARDS - VISTAF	189.27	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	20.91	210.18
9447-FEB.2023		1-4-1200-2052 - ADMIN - CELL	BELL TELEPHONE BILLS-I	2,499.48	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	276.08	2,775.56
5305064		1-4-8010-2210 - PLN - LEGAL F	PROPERTY INDEX MAP - I	5.09	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	0.56	5.65
5305056		1-4-8010-2210 - PLN - LEGAL F	PROPERTY INDEX MAP - I	5.09	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	0.56	5.65
			Payment Total:		<u>2,786.86</u>
BILL PAYMENT	2023-03-21	OMERS EFT			
FEB/2023		1-2-1000-1022 - OMERS PAYAI	FEBRUARY 2023 - OMERS	19,274.82	19,274.82
BILL PAYMENT	2023-03-21	ROYAL BANK VISA EFT			
70658		1-4-1200-1310 - ADMIN - CONF	2023 ANNUAL COMFEREM	823.24	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	90.93	914.17
312570*		1-4-1300-2010 - TREAS - TAXA	CANADA POST	17.61	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	0.75	18.36
28CA		1-4-1300-2010 - TREAS - TAXA	CANADA POST	11.01	

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Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	1.22	12.23
514CA		1-4-1300-2010 - TREAS - TAXA	CANADA POST	11.01	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	1.22	12.23
			Payment Total:		42.82
BILL PAYMENT	2023-03-21	ROYAL BANK VISA EFT			
097182		1-4-2000-1410 - FD - VOLUNTE	TRAINING LUNCH - FD	48.80	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	5.40	54.20
081195		1-4-2000-1410 - FD - VOLUNTE	TRAINING LUNCH - FD	135.64	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	14.21	149.85
17946		1-4-2005-7140 - MAG STATION	SOAP DISPENSER - FD	40.46	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	4.47	44.93
CC452238		1-4-2000-2120 - FD - OFFICE	RETURN SHIPPING - FD	32.07	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	3.54	35.61
18574760		1-4-2000-2120 - FD - OFFICE	OFFICE SUPPLIES - STAP	22.10	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	2.44	24.54
47862859		1-4-1000-2010 - COUNCIL - MA	COUNCIL LUNCH- MAG G.	103.04	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	9.75	112.79
1141		1-4-2000-1310 - FD - CONFERE	FPO COURSE - JG	386.25	386.25
1473321118		1-4-2000-2018 - FD - PPE & FIF	GLOVE HOLDERS - GRAIN	87.29	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	9.64	96.93
2023-65		1-4-2000-1310 - FD - CONFERE	FPO COURSE-EASTERN C	386.25	386.25
			Payment Total:		869.43
BILL PAYMENT	2023-03-21	RECEIVER GENERAL			
MAR. 1-15/2023		1-2-1000-1047 - CPP PAYABLE	MARCH 1-15 - PARYOLL R	5,862.04	
		1-2-1000-1048 - EI PAYABLE	MARCH 1-15 - PARYOLL R	1,916.39	
		1-2-1000-1049 - INCOME TAX F	MARCH 1-15 - PARYOLL R	10,536.84	18,315.27
BILL PAYMENT	2023-03-21	ROYAL BANK VISA EFT			
20230227		1-4-1300-2200 - TREAS - ACCO	SERVICE CHARGE	19.88	19.88
c1270792		1-4-3101-2120 - J - OFFICE	ROADS INTERNET - SPEC	101.71	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	11.23	112.94
CAN05846094		1-4-2600-2400 - REC - RECRE/	SHADOW BOX	37.59	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	4.15	41.74
70659		1-4-1200-1310 - ADMIN - CONF	2023 ANNUAL CONFEREN	823.24	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	90.93	914.17
384410		1-4-1200-1310 - ADMIN - CONF	WEBINAR - ACHIEVE CEN	121.09	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	13.38	134.47
384411		1-4-1200-1310 - ADMIN - CONF	WORKBOOK-ACHIEVE CE	49.28	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	1.08	50.36
7489003		1-4-2600-2400 - REC - RECRE/	PICTURE FRAME CERTIFI	41.51	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	4.58	46.09
5304321		1-4-1200-2210 - ADMIN - LEGA	PROPERTY INDEX MAP - I	5.09	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	0.56	5.65
5304379		1-4-1200-2210 - ADMIN - LEGA	PARCEL REGISTER-ONLA	32.60	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	2.59	35.19
5186633		1-4-1200-2010 - ADMIN - OFFIC	KEURIG-AMAZON	81.40	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	8.99	90.39
7964208		1-4-1300-2010 - TREAS - TAXA	MAILING LABELS - AMAZC	29.27	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	3.23	32.50
346117075		1-4-1000-1310 - COUNCIL - CO	GOTOMEETING MARCH 2	26.46	

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Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	2.92	29.38
20230130		1-4-2600-2300 - REC - ADVER1	ADVERTISING FOR ARTIS	20.35	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	2.24	22.59
1440		1-4-2000-1310 - FD - CONFERE	CONFERENCE - NEPSMA	2,213.28	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	244.47	2,457.75
2879449		1-4-1000-2010 - COUNCIL - MA	CONFERENCE MICROPHK	85.58	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	9.46	95.04
262083		1-4-2600-2015 - REC - EVENTS	FAMIL DAY EVENT - MAG	46.62	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	0.73	47.35
5725808		1-4-3101-2010 - J - MATERIALS	ROADS CHARGER CABLE	19.32	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	2.14	21.46
OBC-40209		1-4-2100-1410 - CBO - TRAININ	ETS - HUMBER COLLEGE	150.00	150.00
				Payment Total:	4,174.13
CREDIT	2023-03-21	ROYAL BANK VISA EFT			
2879449CR		1-4-1000-2010 - COUNCIL - MA	RETURN REFUND	-5.47	-5.47
000792CR		1-4-2600-2400 - REC - RECRE/	RETURN REFUND - WALM	-42.36	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	-4.68	-47.04
1010560801CR		1-4-2100-2010 - CBO - MATERI	LAPTOP RETURN	-1,017.59	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	-112.40	-1,129.99
				Payment Total:	-1,129.99
				Total ONLINE BANKING:	52,290.56
				Total CURR:	150,874.77

Certified April 12th, 2023

Mayor

Treasurer

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

BY-LAW NO. 2023-

**BEING A BY-LAW TO REGULATE AND PRESCRIBE FOR OPEN AIR FIRES WITHIN
THE MUNICIPALITY OF MAGNETAWAN**

WHEREAS pursuant to section 7.1 of the *Fire Protection and Prevention Act, 1997, S.O. 1997, c. 4*, as amended, a Council of a Municipality may pass By-laws to regulate the setting of open-air fires, including establishing the times during which open air fires may be set;

AND WHEREAS pursuant to section 128 of the *Municipal Act, 2001, c.25, s. 128 (1)*, as amended, permits a local municipality to prohibit and regulate with respect to public nuisances, including matters that, in the opinion of council, are or could become or cause public nuisances;

AND WHEREAS pursuant to Part XII, section 391 of the *Municipal Act, 2001, S.O. 2001, c. 25* without limiting sections 9, 10 and 11, those sections authorize a municipality to impose fees or charges on persons;

(a) for services or activities provided or done by or on behalf of it;

(b) for costs payable by it for services or activities provided or done by or on behalf of any other municipality or any local board; and

(c) for the use of its property including property under its control. *2006, c. 32, Sched. A, s. 163 (1)*.

AND WHEREAS pursuant to Part XIV, section 429, subject to subsection (4), of the *Municipal Act, 2001, S.O. 2001, c. 25*, a Municipality may establish a system of fines for offences under a By-law of the Municipality passed under this *Act. 2006, c. 32, Sched. A, s. 184*;

AND WHEREAS Section 434.1 (1) of the *Municipal Act, S.O. 2001, c.25*, as amended, a Municipality may require a person to pay an Administrative Penalty for failing to comply with a By-Law of the Municipality passed under this *Act*;

AND WHEREAS pursuant to Part XIV, section 446, (1) if a Municipality has the authority under this or any other *Act* or under a By-law under this or any other *Act* to direct or require a person to do a matter or thing, the Municipality may also provide that, in default of it being done by the person directed or required to do it, the matter or thing shall be done at the person's expense. *2006, c. 32, Sched. A, s. 184*;

(1) For the purposes of subsection (1), the Municipality may enter upon land at any reasonable time. *2006, c. 32, Sched. A, s. 184*;

(2) The Municipality may recover the costs of doing a matter or thing under subsection (1) from the person directed or required to do it by action or by adding the costs to the tax roll and collecting them in the same manner as property taxes. 2006, c. 32, Sched. A, s. 184.

AND WHEREAS the Council of The Corporation of the Municipality of Magnetawan deems it expedient to regulate the setting of open fires, including establishing the times during which open air fires may be set;

NOW THEREFORE the Council of The Corporation of the Municipality of Magnetawan hereby enacts as follows:

PART 1 - DEFINITIONS

In this By-law:

“By-Law Enforcement Officer” means the Municipality of Magnetawan By-Law Enforcement Officer and/or his or her designate and includes any other employee of the Municipality designated by Council to carry out duties specified in this By-law.

“Campfire” means a fire no larger than two (2) feet (sixty-one (61) centimetres) by two (2) feet (sixty-one (61) centimetres) or eight (8) cubic feet (point two six (0.26) cubic metres) in size.

“Cooking and Warmth” means a campfire for the purposes of cooking or warmth when no other means are available.

“Chief Fire Official” means the Fire Chief and/or his or her Designate.

“Council” means the Council for The Corporation of the Municipality of Magnetawan.

“Designate” means any member of the Magnetawan Fire Department, Fire Chief, Deputy Fire Chief, Fire Prevention Officer, Captain, or Firefighter.

“Dwelling Unit” means a building, structure or suite operated as a housekeeping unit, used or intended to be used as a domicile by one or more persons and usually containing cooking, eating, living, sleeping, and sanitary facilities.

“Extinguish” means to completely put out a fire and be cool to the touch.

“Extreme” (red on fire danger rating) means a total fire ban, absolutely no burning of any kind and Fireworks are prohibited.

“Fire Ban” means a period of time designated by the Chief Fire Official or their Designate, where a total prohibition on all open-air burning is in place. No burning or fireworks are allowed at any time.

“Fire Department” means the Magnetawan Fire Department.

“Fire Site/Pit” means a fire burn area specifically designed for an open-air fire.

“Fireworks” means consumer or commercial grade devices that explode or burn to produce visual or sound effects.

“Flying Lanterns” means a small hot air balloon or other device designed to carry an open flame as an airborne light, also known as but not limited to sky lanterns, Chinese lanterns, wish lanterns, sky candle and/or fire balloon.

“Fire Danger Rating” are the four categories (low, moderate, high, extreme) of risk for forest/wildland fires. It is determined using the Fire Weather Index (FWI), an internationally used method for determining the risk of fires in open air. It uses factors such as the relative humidity, temperature, previous twenty-four (24) hour rain amount, wind directions and wind speed in combination with the forest fuel type and loads.

“Hazardous Materials” includes, but is not limited to, materials with properties such as flammability, corrosiveness, inherent toxicity and/or is hazardous to human health and/or the environment.

“High” (orange on the fire danger rating) means no daytime burning is allowed. Campfires for cooking and warmth are **only** permitted after 6:00 pm and shall be totally extinguished no later 10:00 am.

“Low” (green on fire danger rating) means daytime burning allowed in compliance of this By-law.

“Moderate” (yellow on fire danger rating) means no daytime burning is allowed except for, a campfire for cooking and warmth **only**. All other fires shall be set after 6:00 pm and shall be totally extinguished no later 10:00 am.

“Non-Recreational Open-Air Burning” or **“Non-Recreational Open-Air Burn”** means any open air burning that is not recreational and exceeds the definition of a campfire.

“Noxious Material” includes, but is not limited to, petroleum products, tires, plastics, rubber products, drywall, construction waste (except clean wood products), tar, asphalt products, pressure-treated wood, creosote-treated wood, painted wood, and includes Hazardous Materials.

“Open Air Burning” or **“Open Air Burn”** means the burning of any material outside of a building, including but without limiting the generality of the foregoing, wood, cardboard, brush, or yard waste, where the flame is not wholly contained and is, thereby, open to the air.

“Owner” means the registered owner of the land on which open air burning occurs and includes a trustee acting on behalf of the registered owner, the estate of the registered owner, and a person with a leasehold interest in the land.

“Recreational Open-Air Burning” or **“Recreational Open-Air Burn”** means a small, controlled and contained fire for the purpose of cooking, warmth, or personal enjoyment.

“Municipality” means The Corporation of the Municipality of Magnetawan.

“Yard Waste” includes, but is not limited to, grass, leaves, trees, brush trimmings, spent flowers, garden plants, weeds, pine needles, hay, straw, and sawdust.

PART 2 – GENERAL PROHIBITIONS

2.1 No person and/or owner shall set or permit an open-air fire in the Municipality between the hours of 10:00 am and 6:00 pm from April 1st to October 31st (subject to fire danger rating) except for cooking and warmth as permitted under Part 3 of this By-law.

2.2 No person and/or owner shall set or permit an open-air fire in the Municipality at any other time except as permitted under Parts 3, 4, and 5 of this By-law.

2.3 Notwithstanding the exceptions set out in Parts 3, 4, and 5 of this By-law, the Chief Fire Official may declare a total ban against open air fire when atmospheric conditions or local circumstances make such fires hazardous. Bans against open air fire shall be advertised through the Municipality of Magnetawan’s Social Media Accounts and fire danger rating signs throughout the fire service area.

2.4 No person in the Municipality shall set or permit a flying lantern or any other device designed to carry an open flame as an airborne light, also known as but not limited to sky lanterns, Chinese lanterns, wish lanterns, sky candles and/or fire balloon.

PART 3 – GENERAL EXEMPTIONS

3.1 Barbeques used to cook shall be exempt from this By-law provided the following conditions are followed:

- a) the barbeques shall be supervised at all times;
- b) the barbeques shall be place on non-flammable material; and
- c) the fuel is a commercially produced charcoal, briquette, or a flammable liquid commercially produced for the purpose of cooking, such as natural gas and propane gas.

3.2 Gas-fired Outdoor Devices (ULC or CSA certified) used for warmth or cooking shall be exempt from this By-law, provided such appliance is safe to operate and that it is not operated in such manner as to create a fire hazard.

3.3 With approval from the Chief Fire Official, this By-law shall not apply to fires set, started, or maintained in the course of activities undertaken by or on behalf of the Municipality by an employee or agent of the Municipality.

3.4 The Fire Department shall be exempt from the provisions of this By-law with respect to open-air fire set or permitted for the purpose of educating and training individuals.

PART 4 – APPROVAL

4.1 Approval under this Part is required for burning during prohibited times.

4.2 Notwithstanding any other provisions of this By-law, the Chief Fire Official may approve any open-air fire subject to the fire being adequately supervised, having an effective extinguishing agent or device of sufficient size and with the capability of extinguishing the fire immediately available, and any special conditions the Chief Fire Official may direct.

4.3 The Chief Fire Official may withdraw permission for and/or stop an open-air burn at any time if, in his or her opinion:

- a) the fire presents a fire hazard; or
- b) smoke produced by the fire is causing visibility concerns on roads in the area of the burn; or
- c) the weather has deteriorated and has become unfavorable for an open-air fire; or
- d) conditions attached to the granting of permission are not being adhered to; or
- e) this By-law is being contravened.

4.4 Upon the notification of the withdrawal of permission by the Chief Fire Official or Designate, the person and/or the owner shall immediately extinguish the fire. If the person and/or the owner fails to immediately extinguish the fire upon such notification, the Chief Fire Official or Designate may take action to have the fire extinguished, and the person and/or the owner may be held liable for any and all costs incurred by the Fire Department to extinguish the fire. Where applicable, such costs shall be calculated in accordance with the current Fees and Charges By-law of the administering Municipality. In addition to the Fire Department costs, fines can also be laid against the owner or any person setting the fire.

PART 5 – RECREATIONAL OPEN-AIR FIRE (CAMPFIRES)

5.1 Every person and/or owner, conducting, or permitting a recreational open-air burn shall abide by the Fire Hazard Rating as defined.

5.2 Every owner shall ensure that all recreational open-air burning on their land complies with this By-law.

5.3 No person setting or permitting a recreational open-air fire shall burn materials other than commercially produced charcoal, briquettes, or clean, dry, seasoned wood.

5.4 No person shall set or permit any recreational open-air fire in which any hazardous or noxious materials, kitchen garbage, household waste, construction materials, or materials made of or containing rubber, plastics, treated wood or tar are burned.

5.5 Every person setting or permitting a recreational open-air fire shall confine the fire to either an open-air fire device or to a fire pit with a burn area no larger than two (2) feet sixty-one (61) centimetres by two (2) feet sixty-one (61) centimetres or eight (8) cubic feet point two six (0.26) cubic metres in size.

5.6 No person setting or permitting a recreational open-air fire shall burn wood having a dimension greater than the size of the open-air fire device or burn pit. All such fires shall be totally confined within the open fire device or fire pit or site at all times.

5.7 Every person setting or permitting a recreational open-air fire shall confine the fire to a location that provides for a minimum distance of six (6) metres nineteen and a half (19.5) feet from any building or structure, combustible materials, overhead wires, or roadway.

5.8 Every person setting or permitting a recreational open-air fire shall confine the fire pit or site to a location that provides for a minimum distance of six (6) metres nineteen and a half (19.5) feet in all directions from adjacent properties.

5.9 Every person setting or permitting a recreational open-air fire shall take all reasonable steps to ensure that adjacent properties and individuals are protected from any fire hazard and are not adversely affected by the products of combustion (size of fire and smoke).

5.10 Every person setting or permitting a recreational open-air fire shall ensure the fire site is attended, controlled, and supervised at all times by a competent adult and that the fire is completely extinguished before the fire site is vacated.

5.11 Every person setting or permitting a recreational open-air fire shall have immediately available for use an effective extinguishing agent or device of sufficient size and with the capability of extinguishing the fire.

5.12 Every person setting or permitting a recreational open-air fire shall take any other precautions as may be reasonably necessary to prevent the fire from getting beyond control, causing damage, or becoming a danger to life and/or property. Adequate water, shovels, rakes, or any other machinery that can assist in containing a fire, should it get beyond its origin, shall be immediately available.

5.13 No person shall set or permit a recreational open-air fire when the wind speed exceeds twenty (20) kilometres per hour, or at times when a smog alert for any area of the Municipality has been declared by the Ministry of the Environment for Ontario.

5.14 No person shall set or permit a fire in open-air if the Chief Fire Official or the Ministry of Natural Resources has declared a total fire ban due to atmospheric conditions or local circumstances make such fires hazardous.

5.15 If the Fire Department attends at a recreational open-air fire to respond to public safety concerns due to a fire hazard, whether in response to a complaint or otherwise, the Chief Fire Official or Designate has the discretion to order the fire extinguished and/or brought into compliance with this By-law and this order shall be final. Any person and/or owner setting or permitting such fire shall comply with the order of the Chief Fire Official or Designate. If the person and/or the owner fails to comply as directed, the Chief Fire Official or Designate may take action to have the fire extinguished or otherwise brought into compliance, and that person and/or the owner may be held liable for any and all costs incurred by the Fire Department to

extinguish the fire or bring it into compliance. Where applicable, such costs shall be calculated in accordance with the current Fees and Charges By-law. In addition to the Fire Department costs, fines can also be laid against the owner or any person setting the fire.

6.0 NON-RECREATIONAL OPEN-AIR BURNING

6.1 Every person and/or owner, conducting, or permitting a non-recreational open-air burn shall abide by the Fire Hazard Rating as defined.

6.2 Every owner shall ensure that all non-recreational open-air burning on their land complies with this By-law.

6.3 Every person and/or owner setting, conducting, or permitting a non-recreational open-air burn shall burn only clean, dry seasoned wood or yard waste as defined in the By-law.

6.4 No person and/or owner shall set, conduct, or permit any non-recreational open-air burn in which kitchen garbage, construction materials or materials made of or containing rubber, plastic, or tar, hazardous materials, or noxious materials are burned.

6.5 No person and/or owner shall set, conduct, or permit a non-recreational open-air burn if burn pile is greater than two and a half (2.5) metres (eight (8) feet) in diameter and two and a half (2.5) metres (eight (8) feet) in height.

6.6 Every person and/or owner setting, conducting, or permitting a non-recreational open-air burn shall confine the fire to a location that provides for a minimum distance of fifteen (15) metres (fifty (50) feet) from any building or structure, combustible materials, overhead wires, or roadway.

6.7 Every person and/or owner setting or permitting a non-recreational open-air fire shall confine the fire pit or site to a location that provides for a minimum distance of fifteen (15) metres (fifty (50) feet) in all directions from adjacent properties.

6.8 Every person and/or owner setting, conducting, or permitting a non-recreational open-air burn shall take all reasonable steps to ensure that adjacent properties and individuals are protected from any fire hazard and are not adversely affected by the products of combustion (size of fire and smoke).

6.9 Every person and/or owner setting or permitting a non-recreational open-air fire shall ensure the fire site is attended, controlled, and supervised at all times by a competent adult and that the fire is completely extinguished before the fire site is vacated.

6.10 Every person and/or owner setting or permitting a non-recreational open-air fire shall have immediately available for use an effective extinguishing agent or device of sufficient size and with the capability of extinguishing the fire.

6.11 Every person and/or owner setting or permitting a non-recreational open-air fire shall take any other precautions as may be reasonably necessary to prevent the fire from getting beyond control, causing damage, or becoming a danger to life and/or property. Adequate water, shovels,

rakes, or any other machinery that can assist in containing a fire, should it get beyond its origin, shall be immediately available.

6.12 No person and/or owner shall set or permit a non-recreational open-air fire when the wind speed exceeds twenty (20) kilometres per hour, or at times when a smog alert for any area of the Municipality has been declared by the Ministry of the Environment for Ontario.

6.13 No person and/or owner shall set or permit a fire in open-air if the Chief Fire Official or the Ministry of Natural Resources has declared a total fire ban due to atmospheric conditions or local circumstances make such fires hazardous.

6.14 If the Fire Department attends at a non-recreational open-air fire to respond to public safety concerns due to fire hazard, whether in response to a complaint or otherwise, the Chief Fire Official or Designate has the discretion to order the fire extinguished and/or brought into compliance with this By-law and this order shall be final. Any person and/or owner setting or permitting such fire shall comply with the order of the Chief Fire Official or Designate. If the person and/or the owner fails to comply as directed, the Chief Fire Official or Designate may take action to have the fire extinguished or otherwise brought into compliance, and that person and/or the owner may be held liable for any and all costs incurred by the Fire Department to extinguish the fire or bring it into compliance. Where applicable, such costs shall be calculated in accordance with the current Fees and Charges By-law. In addition to the Fire Department costs, fines can also be laid against the owner or any person setting the fire.

PART 7 – RESPONSE TO COMPLAINTS

7.1 The Chief Fire Official, Designate, or By-Law Enforcement Officer may give an owner or a person setting or permitting an open-air fire a verbal notice of remedy and require immediate action or other means of remediation, where in the sole discretion of either there is an immediate risk to public health or safety.

7.2 When the Fire Department is dispatched to a fire due to a fire hazard created by an open-air fire, whether upon a complaint or notification of a prohibited open-air fire not authorized under this By-law or otherwise, the Chief Fire Official or Designate can order the owner or person setting or permitting the fire to immediately extinguish the fire.

7.3 Any owner or person setting or permitting an open-air fire shall extinguish the fire when ordered to do so by the Chief Fire Official or Designate. If such owner or person fails to immediately extinguish the fire upon such notification, the Chief Fire Official or Designate may take action to have the fire extinguished, and the owner and/or the person setting or permitting the fire may be held liable for any and all costs incurred by the Fire Department to extinguish the fire. Where applicable, such costs shall be calculated in accordance with the current Fees and Charges By-law. In addition to the fire department costs, fines can also be laid against the permit holder, owner or any person setting the fire.

PART 8 – RIGHT OF ENTRY

8.1 The Chief Fire Official, Designate or By-Law Enforcement Officer may enter upon lands or into structures at any reasonable time to inspect the land to determine whether an open-air fire is being set or permitted in accordance with this By-law.

8.2 The Chief Fire Official, Designate or By-Law Enforcement Officer may enter upon lands or into structures at any reasonable time to inspect barbecues, fire pits/sites, or open-air fire devices that are being used or can be used for open-air fire to determine whether such things are in compliance with this By-law.

8.3 The Chief Fire Official, Designate or By-Law Enforcement Officer may enter upon lands or into structures at any reasonable time to direct or require that a matter or thing be done, and in default of that matter or thing being done, to do such matter or thing in accordance with this By-law.

8.4 A person exercising a power of entry on behalf of the Municipality under this By-law may be accompanied by any person under his or her direction.

8.5 A person exercising a power of entry on behalf of the Municipality under this By-law must, on request, display or produce proper identification.

PART 9 - REMEDIATION

9.1 The Chief Fire Official, Designate, or By-law Enforcement Officer is authorized to order any person to extinguish any fire or to cause such a fire to be extinguished when there is a breach of any of the provisions of this By-law or where, in his or her sole discretion, there is a danger of such fire spreading or otherwise endangering life or property and the owner or person setting the fire shall comply with any such order.

9.2 Where an owner is in default of doing any matter or thing directed or required to be done under this By-law, The Chief Fire Official, Designate or By-law Enforcement Officer may direct such matter or thing to be done at the owner's expense.

9.3 The Municipality may recover the remedial action costs incurred by action, or by adding them to the tax roll and collecting them in the same manner as taxes in accordance with Section 446 of the *Municipal Act*.

9.4 Prior to recovering remedial costs under section 8.3, the Municipality may invoice owners requesting voluntary payment of those remedial costs.

PART 10 – OFFENCES AND PENALTIES

10.1 Every person and/or owner who contravenes any of the provisions of this By-law is guilty of an offence and is subject to the set fines and/or administrative monetary penalties.

10.2 Every person who violates any provision of this By-law or causes or permits a violation shall be guilty of an offence and may be subject to fees under the Administrative Monetary Penalties By-law and/or fined as per the current Fees and Charges By-law.

10.3 Every person and/or owner who is convicted of an offence under this By-law shall be subject to a fine of not more than Five Thousand Dollars (\$5,000.00) for each offence. Such fines shall be recoverable under the *Provincial Offences Act, R.S.O. 1990, c. P.22*, as amended.

10.4 The provisions of this By-law may be enforced pursuant to the provisions of the *Provincial Offences Act, R.S.O. 1990, c. P.33* as amended, and where any provision of this By-law is contravened and a conviction entered, in addition to any other remedy and to any other penalty the person convicted may also be prohibited from continuing or repeating the offence in accordance with the provisions of section 442 of the *Municipal Act*.

10.5 Pursue any other collection mechanisms available to the Municipality pursuant to the Regulations or at law which may include deeming the outstanding amount to be unpaid taxes and adding this outstanding amount to the tax roll and collecting it in the same manner as Municipal Taxes.

PART 11 – OBSTRUCTION

11.1 No person shall hinder or obstruct, or attempt to hinder or obstruct, any person exercising a power or performing a duty under this By-law.

11.2 Any person who has been alleged to have contravened any of the provisions of this By-law, shall identify themselves to the Chief Fire Official, Designate or By-Law Enforcement Officer upon request, failure to do so shall be deemed to have obstructed or hindered the Chief Fire Official, Designate or By-Law Enforcement Officer in the execution of his/her duties.

PART 12 – MUNICIPALITY NOT LIABLE

12.1 The Municipality assumes no liability for property damage or personal injury resulting from remedial action or remedial work undertaken with respect to any person or property that is subject of this By-law.

PART 13 – VALIDITY AND SEVERABILITY

13.1 Should any section, subsection, clause, paragraph, or provision of this By-law be declared by a Court of competent jurisdiction to be invalid or unenforceable, the same shall not affect the validity of the enforceability of any other provision of this By-law, or of the By-law as a whole.

PART 14 – SEPARATE OFFENCE

14.1 For the purpose of this By-law, each event, complaint, or call shall be deemed to be a separate offence.

PART 15 – SHORT TITLE

15.1 The short title of this By-law is the “Open-Air Burning By-law”.

PART 16 - REPEALED

16.1 THAT By-law No. 2010 – 25 and any previously conflicting By-laws are hereby repealed.

PART 17 - FORCE AND EFFECT

17.1 This By-law comes into effect on the date of its passing.

READ A FIRST, SECOND, AND THIRD TIME, passed, signed and the Seal of the Corporation affixed hereto, this 12th day of April 2023.

**THE CORPORATION OF THE
MUNICIPALITY OF MAGNETAWAN**

Mayor

CAO/Clerk

**THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN
BY-LAW NO. 2023-**

**A BY-LAW TO GOVERN THE PROCEEDINGS OF COUNCIL AND ITS COMMITTEES -
COMMONLY KNOWN AS THE PROCEDURE BY-LAW**

WHEREAS Section 238 (2) of the *Municipal Act, 2001*, S.O. 2001, c 25, as amended, requires that every municipality shall pass a procedure by-law for governing the calling, place and proceedings of meetings and the public notice of meetings;

AND WHEREAS Section 238 (3.3) of the *Act* was amended March 19, 2020 to provide that, during emergencies declared locally or provincially under the *Emergency Management and Civil Protection Act*, members of councils, local boards and Committees who participate electronically in open and closed meetings may be counted for purposes of quorum;

AND WHEREAS Council deems it expedient to pass such a by-law;

NOW THEREFORE the Council of the Corporation of the Municipality of Magnetawan enacts as follows:

1. DEFINITIONS

CAO - the Chief Administrative Officer of the Corporation of the Municipality of Magnetawan.

Clerk - the Clerk of the Corporation of the Municipality of Magnetawan.

Closed Meeting - a meeting of Council or other Committee to which public access is restricted.

Confirmatory By-law - a by-law of Council that adopts all resolutions passed at a Council meeting.

Committee – an advisory group created by, and members appointed by Council, which may or may not have a member of Council appointed.

Council - the elected and sworn members of the Council of the Corporation of the Municipality of Magnetawan.

Deputation - an address to Council or Committee at the request of a person wishing to speak on a specific item.

Head of Council - the Mayor or in cases of a Committee - the Chair.

Member – an elected and/or appointed representative of Council or a Committee acting in their elected and/or appointed position.

Point of Order – a question by a Council member with the view to calling attention to any issue relating to the Procedure By-Law or the conduct of Council's business or in order to assist the member in understanding Council's procedures, making an appropriate motion or understanding the effect of a motion.

Point of Privilege or Personal Privilege – a question by a member who believes that another member has spoken disrespectfully towards that member or another member or who considers that his or her integrity or that of a member or Municipal official has

been impugned or questioned by a member.

Quorum - a majority of members of Council or Committee.

Recorded Vote - the recording in the minutes of the names and vote of every member present on any motion.

Resolution – the decision of Council on any motion.

2. **ROLE OF COUNCIL**

As outlined in *the Municipal Act, 2001*, Section 224, it is the role of Council:

- 2.1 to represent the public and to consider the well-being and interests of the Municipality,
- 2.2 to develop and evaluate the policies and programs of the Municipality;
- 2.3 to determine which services the Municipality provides;
- 2.4 to ensure that administrative policies, practices and procedures are in place to implement the decisions of Council;
- 2.5 to ensure the accountability and transparency of the Municipality, including the activities of the senior management of the Municipality;
- 2.6 to maintain the financial integrity of the Municipality; and
- 2.7 to carry out the duties of Council under the *Municipal Act* or any other Act.

3. **MEETINGS OF COUNCIL**

- 3.1 **Regular Council Meeting** - Regular meetings of Council shall be held every three (3) weeks on a Wednesday alternating at 1:00 pm and 6:00 pm, at Council's discretion or on any other day as may be determined by Council resolution.
- 3.2 Council meetings shall be held in the Community Centre, 4304 Highway 520, Magnetawan. Alternate locations may be considered with a Council resolution and appropriate public notice.
- 3.3 Notice of meetings shall be posted on the Municipal website. A meeting of Council may be cancelled or changed by Council resolution, with appropriate public notice to be provided as soon as possible. When a regular meeting of Council is cancelled or changed, the Clerk shall give notice at least seven (7) days in advance by posting on the website and, if possible, by publication in a local newspaper.
- 3.4 **Special Meeting of Council** - Any Member of Council may call a special meeting, with twenty-four (24) hours' notice if possible, through the Clerk's office. Public notice shall be given on the municipal website as soon as possible and by any other method that is possible within the time frame. The only item(s) of business to be dealt with at a special meeting is that which is listed in the notice of the meeting.
- 3.5 **Inaugural Meeting** - The inaugural meeting of Council shall take place in

accordance with the *Municipal Elections Act*.

- 3.6 **Closed Meeting** - All meetings of Council and all meetings of any Committee of Council shall be open to the public, except if the subject matter being considered is permitted by the *Municipal Act*, to be discussed in closed session. Before holding a meeting or part of a meeting that is to be closed to the public, Council shall state by resolution the fact of holding a closed meeting and the general nature of the matter to be discussed at the closed meeting.
- 3.7 **Electronic Participation:** Committee meetings may offer electronic participation, at the discretion of the Chair, in accordance with the *Municipal Act*. Council may offer electronic participation for a Council meeting during an emergency declared by either the Provincial Government, the Municipal Head of Council (or appointed designate), under the *Emergency Management and Civil Protection Act.*, in accordance with the *Municipal Act*. Members participating electronically will be counted towards quorum. Members may fully participate and vote in both open and closed meetings. Members of the public may participate electronically in open meetings, as the chosen technology permits.

4. DUTIES OF THE HEAD OF COUNCIL

The Head of Council shall:

- 4.1 open the meeting of Council by taking the chair and calling the meeting to order;
- 4.2 announce the business before the Council in the order in which it is to be considered;
- 4.3 receive and submit, in the proper manner, all motions presented by the members of Council;
- 4.4 put to vote all questions which are regularly moved and seconded or necessarily arise in the course of proceedings and to announce the result;
- 4.5 decline to put to vote motions which are counter to the procedure by-law;
- 4.6 ensure that members follow the procedure by-law when engaged in debate;
- 4.7 be permitted to participate in any debate without leaving the chair;
- 4.8 enforce on all occasions the observance of order and decorum among the members and those present as observers;
- 4.9 if quorum agrees, Council may direct questions to the public during the meeting only if no disruption results to the decorum of the meeting;
- 4.10 call by name, any member or person who persists in breaching the procedure by-law of the Council, ordering him/her to vacate the Council chamber;
- 4.11 adjourn the meeting when the business is concluded, or adjourn the meeting

without question put, in the case of serious disorder arising in the Council chamber;

4.12 authenticate by signature, all by-laws, resolutions, and minutes of Council.

5. ABSENCE OF HEAD OF COUNCIL

5.1 If the Mayor is absent from the meeting, the Deputy Mayor shall assume the role of Head of Council, with all the rights, powers, and authority. The acting Head of Council shall preside during the meeting or until the Mayor arrives. In the absence of the Mayor and the Deputy Mayor, the remaining members shall appoint by resolution, another member as acting Head of Council.

6. CONDUCT OF MEMBERS AND THOSE PRESENT

No member of Council or other person present shall:

6.1 speak disrespectfully or make allegations concerning another member of Council, staff or the public;

6.2 use offensive words or unparliamentary language;

6.3 disturb Council or other person(s) by using disorderly conduct that is disconcerting including calling out questions or addressing Council without permission;

6.4 criticize any decision of Council, except by a Member of Council for the purpose of moving that the question be reconsidered.

7. QUORUM

7.1 A majority of Council members present shall constitute a quorum.

7.2 If no quorum is present thirty (30) minutes after the time appointed for the meeting, the Clerk shall record the names of the members present and the meeting shall be adjourned until the date of the next regular meeting or until a special meeting is called.

8. REGULAR COUNCIL AGENDA

8.1 The Clerk shall prepare a Council agenda with the following items in an order deemed fit:

- Opening Remarks/Announcements
- Approval of Agenda
- Disclosure of Pecuniary Interest
- Minutes of Previous Meetings
- Municipal Boards and Committees Minutes
- Deputations and Presentations
- Staff Reports, Motions and Discussion
- By-laws
- Correspondence Future Items
- Accounts
- 8.2 Closed Session (if required) shown
- Confirmatory By-law
- Adjournment

8.3 Any item which is not on the agenda as set but has been determined by the Clerk to be of a nature which requires attention prior to the next scheduled meeting, the item may be added by addendum at the discretion of the Clerk.

8.4 Any items brought forward as a time-sensitive issue by other means shall require a majority vote of the members present to be added to the agenda.

8.5 All items not included in the agenda package and presented as an 'on desk item' will be included in the posted agenda.

8.6 **Regular Council Agenda Packages** – Agenda Packages will be available for Council pick-up and online by 3:00 pm on the Friday preceding a regular meeting of Council.

9. DISCLOSURES OF PECUNIARY INTEREST (CONFLICT OF INTEREST)

9.1 Where a Member, either on his or her own behalf or while acting for, by, with or through another, has any pecuniary interest, direct or indirect, in any matter and is present at a meeting of the Council or Committee which the matter is the subject of consideration, the Member, shall govern themselves in accordance with the *Municipal Conflict of Interest Act*, R.S.O. 1990, c. M.50 and shall:

- i. determine whether they may have a direct or indirect pecuniary interest and to disclose the nature thereof;
- ii. prior to any consideration of the matter at the meeting, disclose the interest verbally at the meeting and then in writing, in a form provided, to the Clerk, the general nature thereof;
- iii. not take part in the discussion of, nor vote on any question in respect of the matter;
- iv. not attempt in any way whether before, during or after the meeting to influence the voting on the matter;

- v. where a meeting is open to the public, the Member shall, in addition to complying with the requirements of *Municipal Conflict of Interest Act*, R.S.O. 1990, c. M.50 forthwith leave the meeting or part of the meeting during which the matter is under consideration;
- vi. where a meeting is not open to the public, the Member shall, in accordance with the *Municipal Conflict of Interest Act*, R.S.O. 1990, c. M.50 forthwith leave the meeting or the part of the meeting during which the matter is under consideration;
- vii. where the interest of a Member has not been disclosed by reason of the Member's absence from a particular meeting, the Member shall disclose the Member's interest and otherwise comply at the first meeting of the Council or Committee, as the case may be, attended by the Member after the particular meeting.

9.2 Every declaration of interest and the general nature thereof, shall where the meeting is open to the public, be recorded in the minutes of the meeting by the Clerk of the Municipality or secretary of the Committee, as the case may be;

9.3 Every declaration of interest made, but not the general nature of that interest, shall, where the meeting is not open to the public, be recorded in the minutes of the next meeting that is open to the public;

9.4 Where the number of members who, by reason of the Provisions of *Municipal Conflict of Interest Act*, R.S.O. 1990, c. M.50 Act, are disabled from participating in a meeting is such that at that meeting the remaining members are not of sufficient number to constitute a quorum, then, despite any other general or special Act, the remaining number of members shall be deemed to constitute a quorum, provided such number is not less than two.

10. MINUTES

Minutes shall be recorded by the Clerk, or designate, and shall contain the following:

10.1 the date, time and place of meeting;

10.2 the names of members and staff present;

10.3 the adoption and any corrections of the minutes of prior meetings;

10.4 proceedings of the meeting which will include motions, resolutions, decisions, and directions, without note or comment.

11. DEPUTATIONS AND PRESENTATIONS

11.1 Persons who wish to make a presentation to Council on matters may request in writing providing an outline of the nature of the deputation by 12:00 noon on the Wednesday prior to the next regular meeting, and at the Clerk place their

name and the topic on the agenda as a deputation or presentation.

- 11.2 The Clerk, at his/her discretion will determine the eligibility, date and time of the deputation.
- 11.3 The Clerk may approve a deputation to Council with less notice than required in this section.
- 11.4 Deputations shall be limited in speaking to not more than ten (10) minutes.
- 11.5 A member of Council may ask questions only for the purpose of obtaining information relating to the matter under discussion and such questions must be stated concisely.
- 11.6 After Council has rendered a decision on the issue and written notification of that decision has been given, Council will not consider that issue again within six (6) months. An exception may be granted at the discretion of the Clerk, if substantially new and/or substantially significant information is provided.
- 11.7 The Clerk may limit the number of deputations heard at any meeting.
- 11.8 Any person giving a deputation or presentation shall not:
 1. speak disrespectfully of any person;
 2. use offensive words;
 3. speak on any subject other than the subject for which he or she has received approval to address Council or Committee;
 4. disobey the rules of procedure or a decision of the Chair or Council.

12. CORRESPONDENCE

- 12.1 All correspondence, including petitions to be presented to the Council, shall be legibly written, or printed and shall not contain any improper language and shall be signed by at least one person, filed with the Clerk, and should include an address and telephone number.
- 12.2 All correspondence shall be delivered to the Clerk during regular office hours, by 12:00 noon on the Wednesday prior to the next regular meeting of Council, so that the item may be included in the agenda circulated to members.

13. MOTIONS

- 13.1 **Voting on Motions** - Motions shall be in writing, showing the signature of the member who moved the motion and the member who seconded the motion.

When a motion is moved and seconded, it shall be read or stated by the Head of Council before debate.

A motion to call the vote, by the Chair shall preclude all further amendments of the question. A motion to the Chair to call the vote by a Member other than the

Chair, requires consent of the majority of members.

After a motion is called to vote by the Chair, no Member shall speak to the question, nor shall any other motion be made until after the vote is taken and the result has been declared.

When the Head of Council calls for a vote on a question, each member shall occupy his/her seat and shall remain in his/her place until the result of the vote has been declared by the Head of Council.

Immediately preceding the vote, the Head of Council shall state the question in the precise form in which it will be recorded in the minutes.

The manner of determining the decision of Council on a motion shall be at the discretion of the Head of Council and may be by show of hands, verbal, standing, or any other method.

13.2 **Recorded Vote** - If a member present at a Council or Committee meeting at the time of a vote requests immediately before or after the taking of the vote that the vote be recorded, each member present, except a member who is disqualified from voting by any Act, shall announce his or her vote openly and the Clerk shall record each vote.

13.3 Any resolution shall require a majority of votes in order to be valid and binding on the Council. If there is an equality of votes, the vote shall be deemed to be lost. A failure to vote by a member who is present at the meeting and who is qualified to vote, shall be deemed to be a negative vote.

13.4 **Notice of Motion** - When a member provides the Clerk with written notice of any motion, the matter shall be included on the agenda for the next regular meeting of Council.

13.5 **Motion to Reconsider** – A motion to reconsider shall not be made during the same meeting of Council at which the original determination was taken. If a decision has not been substantially acted upon, a Member of Council who voted on the prevailing side may at any time within six months of the original decision, introduce a motion to reconsider a previous decision.

14. **READING OF BY-LAWS**

14.1 Every by-law shall be introduced upon motion by a member of Council specifying the title of the by-law.

14.2 Every by-law shall be typed and contain no blanks except as required to conform to accepted procedure or to comply with provisions of any act.

14.3 Every by-law shall have three (3) readings prior to being passed. If Council so determines, a by-law may be taken as read three (3) times.

14.4 Every by-law enacted by the Council shall be numbered and dated, signed by the Clerk and the Mayor, sealed with the corporate seal, and filed in the Municipal Vault.

14.5 No by-law except a by-law to confirm the proceedings of Council shall be presented to Council unless the subject matter has been considered and approved by Council.

15. CONFIRMATORY BY-LAW

As the last item of business before adjournment, Council shall consider a confirmatory by-law to adopt, ratify and confirm all actions of Council at that meeting and to authorize the Mayor and municipal officers to take action as directed.

16. MISCELLANEOUS

16.1 **New Business** - Any matter arising from a deputation or presentation will be considered at a future Council meeting. However, a matter may be considered by Council during this time if sufficient information is available and time permits.

16.2 **Curfew** - No item of business shall be considered at a Council meeting after 10:00 p.m. unless approved unanimously by resolution.

16.3 **Electronic Recording Devices** - Electronic recording devices shall not be permitted in the Council Chambers, unless approved by the Head of Council.

17. SUSPENSION OF RULES

Any procedure required by this by-law may be suspended with consent of a majority of the members of Council present.

18. AMENDMENT

18.1 No amendment or repeal of this by-law or any part shall be considered at any meeting of Council unless notice of the proposed amendment or repeal has been given at a previous regular meeting of Council.

18.2 Waiving of this notice by the Council is prohibited.

19. EFFECTIVE DATE

19.1 This by-law takes effect on the date of its passing.

19.2 By-law No 2020-57 and any other previous conflicting By-laws are hereby repealed.

READ A FIRST, SECOND AND THIRD TIME AND PASSED, THIS 12th DAY OF April, 2023

Mayor

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

BY-LAW NO. 2023-

Being a By-law to confirm the proceedings of Council April 12, 2023

WHEREAS Section 5(3) of the *Municipal Act, 2001, S.O. 2001, c.25*, as amended, requires a municipal Council to exercise a municipal power, including a municipality's capacity, rights, powers and privileges under Section 9, by by-law unless the municipality is specifically authorized to do otherwise;

AND WHEREAS the Council of the Municipality of Magnetawan deems it desirable to confirm the proceedings of Council and to ratify decisions made at its meeting hereinafter set out;

NOW THEREFORE the Council of the Corporation of the Municipality of Magnetawan enacts as follows:

1. Ratification and Confirmation

THAT the action of the Council of the Municipality of Magnetawan at its meeting for the aforementioned date(s) with respect to each motion, resolution and other action passed and taken by this Council at its meetings, except where otherwise required, is hereby adopted, ratified, and confirmed as if such proceedings and actions were expressly adopted and confirmed by its separate By-law.

2. Execution of all Documents

THAT the Mayor of the Council of the Municipality of Magnetawan and the proper officers of the Municipality of Magnetawan are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain approvals where required, except where otherwise provided, and the Mayor and Clerk are hereby authorized and directed to execute all necessary documents and to affix the Corporate Seal of the Municipality to such documents.

READ A FIRST, SECOND, AND THIRD TIME, passed, signed and the Seal of the Corporation affixed hereto, this 12th day of March 2023.

**THE CORPORATION OF THE
MUNICIPALITY OF MAGNETAWAN**

Mayor