



AGENDA – Regular Meeting of Council

Wednesday, April 13 , 2022

1:00 PM

Magnetawan Community Centre

Page # OPENING BUSINESS

- 1.1 Call to Order
- 1.2 Adoption of the Agenda
- 1.3 Disclosure of Pecuniary Interest
- 3 1.4 Adoption of Previous Minutes

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- 12 2.1 Report from By-law Enforcement Officer Caitlin Deevey, Mileage
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- 22 2.3 Report from Fire Chief Joe Readman, 2022 First Quarter Report
- 24 2.4 Report from Chief Building Official Tyler Irwin, 2022 First Quarter Report
- 26 2.5 Report from Public Works Superintendent Scott Edwards, 2022 First Quarter Report
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- 30 2.7 Report From Deputy Clerk Nicole Gourlay, 2022 First Quarter Report
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- 74 3.7 DRAFT Set Tax Ratios for Municipal Purposes and Levy the Rates of Taxation for the Year 2022
- 99 3.8 Correspondence from Greener Earth Engineering & Design Frank Pattillo, RFP 2022-03 Roof Repair/Replacement - Magnetawan Municipal Office Building
- 100 3.9 Pinchin Croft Annual Monitoring Report & Pinchin Chapman Annual Monitoring Report**
- 105 3.10 Use of Municipal Resources During an Election Period Policy & DRAFT Rescind By-law 2018-22
- 108 3.11 Correspondence re: Whitestone and Area Nursing Station Building Expansion
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- 164 5.2 Minister of Canadian Heritage, Canadian Organizations With Ties to Russia will not Receive Grant Funding
- 166 5.3 Ministry of Municipal Affairs and Housing, Status of Emergency Orders COVID-19
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- 169 5.5 RFP 2022-05 Request for Proposal Winter Sand
- 182 5.6 RED Program Intake #2 Grant Funding, Approval of Grant Submission
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ACCOUNTS

- 192 6.1 Accounts in the amount of \$405,219.88

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- 207 7.1 Site Plan Agreement 2 Colbalt Lane - Huang
- 216 7.2 Set Tax Ratios for Municipal Purposes and Levy the Rates of Taxation for the Year 2022
- 241 7.3 Rescind By-law 2018-22

CLOSED SESSION

In accordance with Section 239(2) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, Council shall proceed into Closed Session in order to address matters pertaining to:

- (c) acquisition or disposition of land
- (d) labour relations

CONFIRMING BY-LAW AND ADJOURNMENT

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**** Full Pinchin reports are available on the Recycling and Landfill Page on our website at www.magnetawan.com under Annual Reports**



COUNCIL MEETING MINUTES
March 23, 2022
11:00 am

The meeting of the Council of the Corporation of the Municipality of Magnetawan was held at the Magnetawan Community Centre on Wednesday March 23, 2022 with the following present:

Mayor Sam Dunnett
Deputy Mayor Tim Brunton
Councillor John Hetherington
Councillor Brad Kneller
Councillor Wayne Smith

Staff: CAO/Clerk Kerstin Vroom, Deputy Clerk Laura Brandt, Treasurer Linda Saunders, and Public Work Superintendent Scott Edwards were present for the entire meeting.

1.1 Call to Order

The meeting was called to order at 11:00 a.m.

1.2 Adoption of the Agenda

RESOLUTION 2022-65 Brunton-Smith

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adopts the agenda as presented.

Carried.

1.3 Disclosure of Pecuniary Interest

Mayor Dunnett stated that should anyone have a disclosure of pecuniary interest that they could declare the nature thereof now or at any time during the meeting.

2.1 - 2.5 Draft Budget #2

RESOLUTION 2022-66 Kneller-Smith

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives and approves the verbal update from Public Works Superintendent Scott Edwards, Truck #20 Replacement as presented and authorizes Staff to replace the Public Works Superintendent's Truck #20 with a 2022 1500 Tradesman Quad Cab 4X4 w/6'4" Box, which is currently in stock at Maclangs for \$61,241 (plus snow tires \$1,965) plus HST and to include this amount in the 2022 budget.

Carried.

RESOLUTION 2022-67 Kneller-Brunton

BE IT RESOLVED that the Council of the Municipality of Magnetawan directs Staff to finalize the 2022 budget as directed and to prepare the Bylaw to set and levy the rates of taxation for passing at the April 13, 2022 meeting; AND FURTHER Council thanks Staff for their good work on preparing the 2022 budget.

Carried.

3.1 Confirming By-law and Adjournment

RESOLUTION 2022-68 Smith-Brunton

BE IT RESOLVED by the Council of the Municipality of Magnetawan that this 2022 Draft Budget #2 meeting is now adjourned at 11:25am to meet again at the regular meeting of Council on Wednesday, March 23, 2022 at 1:00 pm.

Carried.

Approved by:

Mayor

Clerk

DRAFT



**Municipality of
Magnetawan**

COUNCIL MEETING MINUTES

March 23, 2022

1:00 pm

The meeting of the Council of the Corporation of the Municipality of Magnetawan was held at the Magnetawan Community Centre on Wednesday March 23, 2022 with the following present:

Mayor Sam Dunnett
Deputy Mayor Tim Brunton
Councillor John Hetherington
Councillor Brad Kneller
Councillor Wayne Smith

Staff: CAO/Clerk Kerstin Vroom, Deputy Clerk Recreation and Communications Laura Brandt and Deputy Clerk Planning and Development Nicole Gourlay were present for the entire meeting. Treasurer Linda Saunders and Public Works Supervisor Scott Edwards were present for their respective sections in the meeting.

OPENING BUSINESS

1.1 Call to Order

The meeting was called to order at 1:00 p.m.

1.2 Adoption of the Agenda

RESOLUTION 2022-69 Brunton-Smith

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adopts the agenda as presented.

Carried.

1.3 Disclosure of Pecuniary Interest

Mayor Dunnett stated that should anyone have a disclosure of pecuniary interest that they could declare the nature thereof now or at any time during the meeting.

1.4 Adoption of the Previous Minutes

RESOLUTION 2022-70 Smith-Brunton

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adopts the minutes of the meeting on March 02, at 1:00 pm as copied and circulated.

Carried.

PRESENTATION

Jessica Dion, Baker Tilly – presentation of 2021 Financial Statements

RESOLUTION 2022-71 Hetherington-Kneller

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan thanks Jessica Dion, Baker Tilly, for her presentation on the 2021 Financial Statements and extends their appreciation to Jessica and her staff for their good work on the 2021 audit;

AND HEREBY, receives and approves the 2021 Financial Statements as presented.

Carried.

PLANNING MEETING

Zoning By-law Amendment 133 Raney Road – Crozier

RESOLUTION 2022-72 Brunton-Smith

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan recesses the regular meeting to hold a public meeting pursuant to Sections 34 of the Planning Act to consider a Zoning By-law Amendment Application:

133 Raney Rd, legally described as Concession 10, Lot 2, PT PCL 24466 Municipality of Magnetawan, (Roll: 494401000220800) –Crozier– Rezone from Rural to the Rural Residential Zone.

Carried.

RESOLUTION 2022-73 Smith-Brunton

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adjourns the Planning Act public meeting and returns to the regular meeting.

Carried.

RESOLUTION 2022-74 Brunton-Hetherington

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives and approves the recommendations of Nicole Sourlay Deputy Clerk -Planning & Development, supporting the application for Zoning By-law Amendment for: Crozier– Concession 10 Lot 2 PT PCL 24466 previously in the geographic Township of Chapman, now in the Municipality of Magnetawan, (Roll: 4944 010 002 20800). The By-law on this matter will be passed later in the meeting.

Carried.

PUBLIC MEETING

Stop Up, Close & Sell Road Allowance – Woodruff Closing of Part of Lots 24 & 25, Con 10, Geographic Township of Chapman, being Part 2, Plan 42R-21817, Municipality of Magnetawan, District of Parry Sound.

RESOLUTION 2022-75 Kneller-Hetherington

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan, after holding its public meeting regarding the ‘Stop Up, Close and Sell Road Allowance – Woodruff’, agrees to pass the by-law later in the meeting with the understanding that the road allowance lands are merged on title at the time of transfer with the purchaser’s lot abutting the road allowance, that was specified in the application and in the letter from the Municipal Solicitor.

Carried.

STAFF REPORTS, MOTIONS AND DISCUSSION

2.1 Report from Public Works Superintendent Scott Edwards, Ahmic Lake Speed Reduction, and Improvements

RESOLUTION 2022-76 Smith-Brunton

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives and approves the Report from Public Works Superintendent Scott Edwards as presented;

AND HEREBY directs Staff to:

- 1. prepare a DRAFT Speed Limit Evaluation Guideline, to outline the criteria that will be considered by Council for speed reduction and/or increase requests from ratepayers and to bring back to a future meeting;*
- 2. continue working with the Magnetawan Watershed Land Trust to provide a parking lot for its "Old Man's Creek Reserve", and to install "No Parking" signs to discourage parking along the corridor;*
- 3. install Caution horses/bikes signs noting they need to be riding in single file along Ahmic Lake Road;*
- 4. review, update and install signage on Ahmic Lake Road as appropriate.*

Carried.

2.2 Greer Galloway, Award Letter for Tender Culvert 11 (West Poverty & Magnet Road)

RESOLUTION 2022-77 Brunton-Kruller

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives and approves the Report RFT 2022-01 Replacement of Magnetawan Culvert 11, Magnet Road and West Poverty Bay from Greer Galloway Consulting Engineers, and approves the recommendation contained therein to award the tender to: Fowlers Construction Company in the amount of \$881,680.68 plus \$11,809.00 (provisional work) for a total of \$893,489.68 plus HST and directs Staff to include this amount in the 2022 budget.

Carried.

2.3 DRAFT Motion Parry Sound Area Community, Business & Development Centre Donation Request

RESOLUTION 2022-78 Smith-Brunton

WHEREAS the Council of the Municipality of Magnetawan receives the correspondence from Parry Sound Area Community Business and Development Centre Inc. Funding Request and 2021 Statements;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves the funding request in the amount of \$1,000.

Carried.

2.4 DRAFT Motion Support AHHC Reexamining the Local Funding of Provincial Hospitals

RESOLUTION 2022-79 Hetherington-Brunton

WHEREAS healthcare funding is a Provincial and Federal responsibility;

AND WHEREAS from 2009 to 2020 a total of \$415.4 million has been transferred from municipal operations to fund and build provincial hospitals;

AND WHEREAS remaining long-term commitments to hospitals stand at \$117.5 million (as of 2020), which will also be financed from municipal operations;

AND WHEREAS a hospital is one of many public services that contributes to healthy communities;

AND WHEREAS municipal contributions to Provincial hospitals takes away from the resources available for other municipal services that contribute to the health and well-being of residents;

AND WHEREAS a community's total contribution to local hospitals also includes the donations made by benevolent individuals, groups, and businesses along with municipal contributions;

AND WHEREAS a community's required local share is to pay 10% of capital construction costs and 100% of the cost of equipment, furniture, and fixtures, which includes medical equipment with big ticket prices: MRI machines, CT scanners, and x-ray machines;

AND WHEREAS this translates to a 70% provincial share and 30% local share (individuals, groups, businesses, and municipalities) of the overall cost of provincial hospital operations and capital projects;

AND WHEREAS the adoption of the "design-build-finance" hospital construction model (also known as alternative financing and procurement or P3 projects), has increased local share amounts because they now include the costs of long-term financing;

AND WHEREAS equipment replacement needs are increasingly frequent and increasingly expensive with average equipment lifespan of just ten years;

AND WHEREAS the Association of Municipalities of Ontario (AMO) has highlighted the "local share" of hospital capital contributions as a major issue in its 2022 Pre-Budget Submission to the Standing Committee on Finance and Economic Affairs;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Corporation of Magnetawan does hereby call for a provincial re-examination of the "local share" hospital capital calculation methodology, to better reflect the limited fiscal capacity of municipalities, and the contributions to health care services they already provide to a community;

AND THEREFORE BE IT RESOLVED THAT a copy of this resolution be hereby circulated to the Minister of Finance, the Minister of Health, the Minister of Municipal Affairs and Housing, and the Association of Municipalities of Ontario (AMO).

Carried.

2.5 DRAFT Establish a Council Staff Relations Policy

RESOLUTION 2022-80 Brunton-Smith

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves the DRAFT Establish a Council Staff Relations Policy and the by-law on this matter will be passed later on in the meeting.

Carried.

2.6 DRAFT Exchange of Lands Langford Plan 319 Lot 18 E/S King Street and Plan 319 Lot 20 E/S Miller Street

RESOLUTION 2022-81 Brunton-Smith

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves the DRAFT Exchange of Lands - 1895507 Ontario Inc. .Plan 319 Lot 18 E/S King Street and Municipality of Magnetawan - Plan 319 Lot 20 E/S Miller Street and the by-law on this passed later on in the meeting.

Carried.

MUNICIPAL BOARDS AND COMMITTEE MINUTES

3.1 Almaguin Highlands Health Centre (AHC) Minutes February4, 2022, March 4, 2022, March 14, 2022

3.2 Town of Parry Sound EMS Advisory Committee Minutes February 24, 2022

3.3 Almaguin Community Economic Development (ACED) Committee Minutes February 28, 2022

RESOLUTION 2022-82 Brunton-Kneller

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the Municipal Boards and Committee Minutes as copied and circulated.

Carried.

CORRESPONDENCE

4.1 Town of South Bruce Peninsula, Municipal Accommodation Tax and Campgrounds

4.2 Information and Correspondence re: Northern Ontario School of Medicine (NOSM) Expansion

4.3 Eastholme District of Parry Sound (East) Home for the Aged, Request for 1st Quarter Payment

4.4 Ministry of Infrastructure, Getting Ontario Connected Act, 2022

4.5 OPP MPB Financial Services Unit, October to December 2021 Detachment Revenues

4.6 2021 POA Summary of Operations Q4 & 2021 POA Adjusted Summary of Operations

4.7 Correspondence from Michel Gauthier Executive Director Canadian Garden Council, Congratulations to Municipalities that Proclaimed 2022 the Year of the Garden

4.8 FONOM Northern Ontario Transportation Task Force (NOTTF)

4.9 Request for Tender 2022-04 Gravel (A+B)

4.10 Netspectrum Internet Solutions Tend Card

4.11 Public Art Call for Submissions Destination Mural Magnetawan Heritage Museum

4.12 Public Wifi Access Ahmic Community Centre and Magnetawan Fire Station #2 Poster

4.13 ICYMI Council Highlights March 02, 2022

RESOLUTION 2022-83 Hetherington-Smith

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the correspondence items as copied and circulated.

Carried.

RESOLUTION 2022-84 Brunton-Hetherington

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan endorses and supports item 4.1 Town of South Bruce Peninsula, Municipal Accommodation Tax and Campgrounds.

Carried.

ACCOUNTS

5.1 Accounts in the amount of \$653,657.95

RESOLUTION 2022-85 Smith-Kneller

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves the accounts in the amount of \$653,657.95 as presented.

Carried.

BY-LAWS

6.1 Zoning By-law Amendment 133 Raney Road – Crozier

6.2 Stop Up, Close & Sell Road Allowance – Woodruff

6.3 Establish a Council Staff Relations Policy

6.4 Exchange of Lands Langford Plan 319 Lot 18 E/S King Street and Plan 319 Lot 20 E/S Miller Street

RESOLUTION 2022-86 Smith-Brunton

BE IT RESOLVED THAT by the Council of the Municipality of Magnetawan that the following by-laws are now read a first, second and a third time, passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation, and engrossed in the by-law book:

6.1 Zoning By-law Amendment 133 Raney Road - Crozier

6.2 Stop Up, Close & Sell Road Allowance – Woodruff

6.3 Establish a Council Staff Relations Policy

6.4 Exchange of Lands Langford Plan 319 Lot 18 E/S King Street and Plan 319 Lot 20 E/S Miller Street

Carried.

CLOSED SESSION

In accordance with Section 239(2) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, Council shall proceed into Closed Session in order to address matters pertaining to:

(b) personal matters about an identifiable individual

(d) labour relations or employee negotiations

(e) litigation or potential litigation

RESOLUTION 2022-87 Brunton-Smith

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan moves to a closed session at 2:20 pm pursuant to Section 239(2) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, Council shall proceed into Closed Session in order to address matters pertaining to:

(b) personal matters about an identifiable individual

(d) labour relations or employee negotiations

(e) litigation or potential litigation

Carried.

RESOLUTION 2022-88 Kneller-Hetherington

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan returns to open session at 4:00 pm.

Carried.

RESOLUTION 2022-89 Brunton-Smith

WHEREAS the Council of the Municipality of Magnetawan thanks the residents for their nominations for the Ontario Senior of the Year Award 2022;

AND WHEREAS Council has carefully considered each nomination and is grateful to have and extends its thanks to all of our super senior volunteers in our community;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Magnetawan nominates Marilyn Raaflaub for the Ontario Senior of the Year Award 2022 and directs Staff to forward Council's nomination to the Province.

Carried.

CONFIRMING BY-LAW AND ADJOURNMENT

7.1 Confirm the Proceedings of Council and Adjourn

RESOLUTION 2022-90 Hetherington-Kneller

BE IT RESOLVED by the Council of the Municipality of Magnetawan that the Confirming By-law is now read a first, second and a third time, passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and engrossed in the by-law book;

AND FURTHER THAT, this meeting is now adjourned at 4:06 pm to meet again on Wednesday, April 13, 2022 at 1:00 pm or at the call of the Chair.

Carried.

Approved by:

Mayor

Clerk

Kerstin Vroom

From: Caitlin Deevey
Sent: April 6, 2022 6:24 PM
To: Laura Brandt
Cc: Kerstin Vroom; Caitlin Deevey
Subject: RE: Documents
Attachments: mag appointment.pdf; mileage report.pdf

Hi Laura, I hope all is well, please see the attached documents, both go together to form my report for Council.

Thank you.

Caitlin Deevey, By-Law Enforcement Officer/Animal Control

Municipality of Magnetawan | PO Box 70 | 4304 Highway 520 | Magnetawan, ON POA 1P0

Cell: 705-497-4959 Office: 705-387-3947

bylaw@magnetawan.com



“Integrity is doing the right thing, even when no one is looking” – Denver Pyle

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REPORT TO COUNCIL

To:	Mayor and Council
From:	Municipal Law Enforcement Officer Caitlin Deevey
Date of Meeting:	April 13, 2022
Report Title:	Mileage
Report prepared:	April 06, 2022

Purpose: Clarification of Mileage Expenses

Background:

Mileage has always been reported in the same format since the start of employment with the first contract that was initiated in 2018. When I first commenced employment with the Municipality, I confirmed that the format was ok and to their liking. I comply with all the CRA mileage reporting.

Concerns:

Recently I was advised that my mileage may no longer be approved unless I change to meet an unwritten policy.

The signed contract(attached) states that any modifications will be stated in writing and approved by both parties. It is my understanding that council operates by bylaws and resolutions, and I have not been provided any documentation to state this request for the changes.

Complying with the request of changes in my reporting methods raise concerns with privacy legislations that protect both property owners and complainants, aswell as poses unnecessary potential risks to ongoing investigations.

Conclusion:

Since the beginning of my contracts there have been no concerns or reasons to revisit the process of paying my mileage invoices and reports. I have checked with the CRA, and they had no concerns on my mileage reports. I currently see no reasons to make changes to the process at this time unless Council can provide me with a valid reason and documentation.

Respectfully Submitted,

Caitlin Deevey

Caitlin Deevey

Municipal Law Enforcement Officer

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

BY-LAW NO. 2021-62

BEING A BY-LAW TO APPOINT A MUNICIPAL BY-LAW ENFORCEMENT OFFICER

WHEREAS Section 55 of the *Comprehensive Ontario Police Services Act, 2019, S.O. 2019, c. 1 - Bill 68* provides that a Municipal Council may appoint person(s) to enforce the By-laws of the municipality and such Municipal By-Law Enforcement officer(s) are Peace Officer(s) for the purpose of enforcing municipal By-laws;

AND WHEREAS Section 227 of the *Municipal Act S.O. 2001, as amended, Ch. 25*, authorizes Municipal Councils to pass By-Laws for appointing such officers and employees as may be necessary for the purposes of the Corporation/Municipality, for carrying into effect the provisions of any By-Law of the Council;

AND WHEREAS Section 15.1 of the *Building Code Act, S.O. 1992, Ch. 23*, as amended, authorizes Municipal Councils to pass By-Laws for Appointing a Property Standards Officer;

NOW THEREFORE the Council of the Corporation of the Municipality of Magnetawan enacts as follows:

1. **THAT** Caitlin Deevey is hereby appointed as the Municipal By-Law Enforcement Officer.
2. **THAT** the title of Municipal By-law Enforcement Officer shall include the additional roles and responsibilities of Animal Control Officer, Livestock-Valuer, Weed Inspector, and Property Standards Officer.
3. **THAT** the signed Contract Agreement, attached as Schedule A, forms part of this By-law.
4. **THAT** the Job Description, attached, does not form part of this By-law and is for information purposes only. The Job Description may be amended from time to time at the discretion of the CAO/Clerk with written notification to the BLEO. Changes to the job description does not offend this By-law nor warrant the passing of a new By-law.
5. **THAT** the position of Municipal By-Law Enforcement Officer shall be considered a contract position; and therefore, will not be entitled to any other benefits of the Municipality except those as stipulated in the Contract Agreement.
6. **THAT** Caitlin Deevey shall be deemed to be an Officer and Representative of the Municipal Corporation when acting in the scope of her duties.
7. **THAT** Caitlin Deevey has the authority to appoint and/or designate another person to fulfill the duties of this position with written approval of the CAO/Clerk.
8. **THAT** this By-law shall come into force and effect on the date of its passing.
9. **THAT** By-law 2019-27 and any other previously relevant by-law(s) be hereby repealed effective the date of passing of this By-law.

READ A FIRST, SECOND, AND THIRD TIME, passed, signed and the Seal of the Corporation affixed hereto, this 24th day of November 2021.

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN



Mayor



Clerk

SCHEDULE "A"
CONTRACT AGREEMENT

THE MUNICIPALITY OF MAGNETAWAN
BY-LAW 2021-02
APPOINT A MUNICIPAL BY-LAW ENFORCEMENT OFFICER

Between
The Municipality of Magnetawan
(Municipality)
and
Ms. Caitlin Deevey
(BLEO)

The parties hereto agree as follows:

1. The By-Law Enforcement Officer (BLEO) agrees to perform the services as outlined in this Agreement, including any amendments thereto, in a diligent manner.
2. The BLEO will be responsible for the duties set out in the Job Description, (attached), which may be amended from time to time, and other duties which may be assigned from time to time in relation to the enforcement area.
3. The BLEO agrees that they will at all times faithfully and to the best of their skill, abilities, expertise and education, perform these duties.

Compensation

1. As full compensation for all services provided by Ms. Caitlin Deevey, the Municipality shall pay or cause to be paid to Ms. Caitlin Deevey an hourly rate of \$34.00 per hour to be paid as per invoiced.
2. Mileage to be paid at the same rate of municipal employees.
3. The Municipality shall deduct all required government deductions including, but not without limiting the generality of the foregoing, income tax, employment insurance, Canada Pension Plan, etc.
4. If required by law, the Municipality agrees to pay any Workplace Safety and Insurance board premiums.
5. The Municipality agrees to pay \$20 per pay period for use of a cell phone, unless one is provided by the Municipality.
6. The Municipality agrees to pay, on a pro-rated basis, for: training, uniform, supplies etc. as needed to fulfill the obligations of the position.

Working Hours

1. Preventative and complaint-oriented service provided for twenty (20) hours a week, based on need.
2. It is agreed that weekend and or evening work may be required. The BLEO agrees to be flexible to accommodate need.

Other

1. Ms. Caitlin Deevey warrants that she has no driving convictions except as disclosed to the Municipality in writing and possesses a valid Ontario Drivers Licence. Ms. Caitlin Deevey consents to a search of driving record by the Municipality at its sole discretion. The existence of convictions not disclosed or lack of the required licence shall constitute cause for termination without notice.
2. Ms. Caitlin Deevey warrants that she has no criminal convictions except as disclosed to the Municipality in writing and agrees to provide the Municipality with a written criminal records and vulnerable sector search from the Ontario Provincial Police within thirty days if requested. The existence of convictions not disclosed or failure to provide the record search shall constitute cause for termination without notice.

Termination

1. In the event that this Agreement is terminated by either party for any reason, other than specifically stated, either party will provide the other with one (1) month notice in writing.

Renewal of Contract

1. Any renewal of this contract must be in writing, or it shall have no effect and be void.
2. This Agreement will be revisited and up for renewal three (3) years from January 01, 2022.

Governing Law

1. This agreement shall be governed by and construed in accordance with the laws of the Province of Ontario, Canada.

Modification of the Agreement

1. Any modification of the Agreement must be in writing and signed by the parties hereto or it shall have no effect and shall be void notwithstanding, job duties may be modified as needed.

Entire Agreement

1. This Agreement constitutes the entire agreement between the parties with respect to the subject matter contained in this contract and cancels and supersedes any prior understandings and agreements between other parties with respect to the subject matter of this contract.

Dated: November 04, 2021


Mayor


Clerk


Caitlin Deevey

**MUNICIPAL BY-LAW ENFORCEMENT OFFICER
JOB DESCRIPTION**

May be amended by the CAO/Clerk and changes provided to the BLEO in writing

Corporation of the
Municipality
of
Magnetawan
Incorporated 2000 District of Perry Sound

Tel: (705) 387-3947
Fax: (705) 387-4875
www.magnetawan.com

P.O. Box 70, Magnetawan, Ontario POA 1P0

JOB TITLE: By-law Enforcement Officer

CLASSIFICATION: Contract

DEPARTMENT: By-law

REPORTS TO: CAO/Clerk

POSITION SUMMARY

The By-Law Enforcement Officer is responsible for enforcing provincial statute, municipal by-laws and providing public information to ensure the protection of residents, property and employees. The By-law Enforcement Officer provides inspection and enforcement services pertaining to Legislated Statutes and/or for the By-laws of the Corporation. Maintains confidentiality in all aspects of the position and will be designated as a "Provincial Offences Officer" for the Municipality.

DUTIES & RESPONSIBILITIES

1. To provide a variety of inspection, advisory and enforcement services pertaining to federal, provincial, and/or municipal legislation including the by-laws of the municipality.
2. Designated as the Provincial Offences Officer under legislation for legal action.
3. Designated as the Animal Control Officer, Weed Inspector, and Property Standards Officer. Other designations as may be required.
4. Respond to complaints and inquiries from the public, staff, outside agencies and other enforcement or inspection units regarding regulatory by-laws, in a responsible and timely fashion.
5. Provides information on by-laws and enforcement conditions.
6. Enforces by-laws through court action when necessary, including preparation of a proper crown brief, notification of witnesses, collection of evidence, obtain witness statements, prepare and swear to informations/affidavits/summons/subpoenas and provide service of same as required.
7. To observe, make notes and be prepared to charge and give testimony in Provincial Offences Court.
8. Responsible for animal control in the municipality and to pick up dogs without tags and transport them to an animal shelter designated by the municipality.
9. Must have a system in place to receive complaints 24 hours a day.
10. Understands and adheres to established guidelines, methods, or procedures.
11. Responsible for accurate and complete record keeping as required.
12. Must work in compliance with Occupational Health, Safety and Workplace Policies and Procedures as well as established industry guidelines.
13. Must work in compliance with the Municipality's Human Resources Policies including Staff Code of Conduct.
14. Performs other duties as mandated which may include enforcement of federal and/or provincial statutes as required.
15. Performs such other related duties and/or special projects as may reasonably be required by the CAO/Clerk.
16. Attend and presents quarterly written reports to Council.

SUPERVISION REQUIREMENTS

This position has the authority to appoint and/or designate another person to fulfill the duties of this position with written approval from the CAO.

CREDENTIALS/EXPERIENCE REQUIRED

1. Must have successfully completed a relevant diploma from a recognized post-secondary institution or equivalent.
2. Minimum 2 years Municipal By-law Enforcement Experience or related field.
3. Must have excellent verbal and written communication skills and ability to relate to elected officials, peers, and the public in a professional manner.
4. Must have a good understanding of regulatory by-laws legislation and rules.
5. Must have a good knowledge of investigation, note taking and evidence gathering techniques.
6. Has frequent contacts for investigations, discussions, often of a sensitive and confidential nature and needs to be able to influence and persuade a person or persons to co-operate and follow the legislation.
7. Must maintain confidentiality.
8. Must have a good knowledge of court processes and procedures and emergency response techniques.
9. Must provide a clean criminal records check and maintain same.
10. Must have a valid G driver's license and access to a vehicle.

PHYSICAL DEMANDS AND WORKING CONIDITIONS

1. Must be in good physical health, and capable of performing all work, including occasional lifting, pushing, and pulling objects (25 kg).
2. Work in all types of weather, times, and environmental conditions.
3. Work is performed mostly outside with the unavoidable externally imposed conditions. Work involves dealing with difficult individuals and includes exposure to physically dangerous and confrontational situations.
4. Weekend and/or evening patrol as necessary.
5. Work may involve physically draining and exhausting activities which may include providing assistance in emergency response situations and be involved in physically dangerous and confrontational situations.
6. The coordination of fine motor skills is required when operating office equipment, vehicles, taking notes, writing reports, etc.



REPORT TO COUNCIL

To:	Mayor and Council
From:	Municipal Law Enforcement Officer Caitlin Deevey
Date of Meeting:	April 13, 2022
Report Title:	2022 First Quarter Report
Report prepared:	April 04, 2022

Recommendation: THAT Council receives this report as presented for information only.

Summary

Investigations in progress from previous report\year -54

Current year in progress – 33

Total in progress – 87

Animal Control Update

An influx of pets over the covid lock downs and poor socialization has resulted in a higher-than-normal call for animal control complaints. Unsocialized canines can be aggressive with other canines, animals and humans. This is unsafe for both members of the public and animal control in general. An attempt to organize information sessions and provide licensed obedience along with presentations from the local health unit, and animal welfare were scheduled. The opportunity for education for basic pet handling and care in absence of a local veterinary office was also scheduled, unfortunately due to budget restrictions and time delays these were not able to be organized for this year for the Magnetawan area, however there is still hope that a municipality in the district will and provide the opportunity to interested Magnetawan residents.

Weed Control Update

No annual conference or training. Invasive weeds are a concern for the upcoming year and will be dealt with as promptly as possible.

Livestock Update

Coyotes are on the move through Magnetawan, and neighbouring areas farmers and livestock owners are warned to be vigilant with their animals. At this time no reports or request for valuations have been reported

General By-law update

A new parking bylaw has been drafted and will be presented to Council in the near future with recent legislation changes we want to make sure our by-laws are as current and applicable as needed.

Complaints and Investigations

January

Parking warnings – 18

-snowmobile truck and trailers blocking snowplows turn arounds.

Snowmobiles on sidewalk – 7

-warnings issued

Deposit snow on/across highway/roadway – 7

-warnings issued

Road fouling -1

-land owner blocking unopened/unmaintained road allowance, warning issued, and blockade removed.

Dog at large – 4

- 1 owner educated and warned, compliance was immediate.

-2 on going

-1 not found

Feed or permit feeding wildlife – 1

- warned, educated.

February

Parking – 5

-7 warnings issued, 3 block snow plough operations, 5 snowmobile trailers blocking snow plough turn arounds

Deposit snow on/across highway/roadway – 12

- 7 warnings/education, 5 charges pending

Zoning – 2

-accessory structure setbacks, compliance was met

Trailers – 21

-noted for spring enforcement

March

Parking- 2

-warning issued

Zoning – use not permitted – 1

-bylaw notified zoning clerk

Fail to purchase dog license – 2

-warnings issued

Trailers – 28(21 from last month)

-noted for spring enforcement

Dog at large – 3

- 2 warnings, one charges pending.

Dog trespass – 2

- both ongoing and pending court action

Deposit snow on/across highway/roadway – 2

- ongoing from last month.

Zoning – shipping containers, - 3

-warning issued, compliance to be followed up on after snow melts.

Animals at large – 2

-one warning issued

Property standards – 3(two ongoing from 2021)

-2 working with property owners to obtain compliance

-1 pending investigation

Drainage – 1

- bylaw has been monitoring with recently melting snow and water shed conditions, concern was made in December 2021, follow up was withheld then for appropriate weather and situation to monitor


**Please note that this report does not include public inquiries about bylaws, or assistance provided to other agencies.*

Respectfully Submitted,

Caitlin Deevey

Caitlin Deevey

Municipal Law Enforcement Officer

 <p data-bbox="250 285 483 363">Municipality of Magnetawan</p>	<p data-bbox="824 218 1149 254">REPORT TO COUNCIL</p>
<p data-bbox="180 365 250 415">To:</p>	<p data-bbox="565 365 846 415">Mayor and Council</p>
<p data-bbox="180 415 250 466">From:</p>	<p data-bbox="565 415 927 466">Joe Readman, Fire Chief</p>
<p data-bbox="180 466 456 516">Date of Meeting:</p>	<p data-bbox="565 466 776 516">April 13, 2022</p>
<p data-bbox="180 516 386 556">Report Title:</p>	<p data-bbox="565 516 867 556">First Quarter Report</p>

Recommendation: THAT Council receives and approves this report as presented.

Calls up to April 06, 2022: 40

Calls up to April 06, 2021: 41

Calls up to April 21, 2020: 35

Calls up to April 21, 2019: 56

Call volume to date is comparable to years past. With a slow spring freshet this year, we haven't been called for service for any water related calls as of yet.

General update:

- Two new members have joined the department this year.
- We are starting to switch out ice rescue equipment to forestry equipment.
- We are now fully switched over to FirePro2 software and it's working great.
- With Covid 19 restrictions being lifted for the public we continue to keep our PPE and response protocols in place for emergency responses to ensure the safety of our staff.

Upcoming:

-We have the Mobile Live Fire Training Unit (MLFTU) booked through the Office of The Fire Marshall for the weekend of May 7,8.

-With the Covid restrictions being lifted we are booking many public events this summer:

-June 18- BBQ/ Public Education with the Community Garden

-July 1- Canada day Fireworks, Parade, Public Education

-August 13- Heritage Day/Public education

Training:

-Our new recruits are working with our RTO Gary and other area recruits to work through the required Job Performance Standards (JPRs) to get them trained to the minimal need to start responding to calls.

-In May we have the MLFTU book for a weekend to complete live fire training exercises as part of the certification process. We are the first department to receive this unit for the 2022 season.
-We have a test date book on May 28, 2022, to complete our NFPA 1072 hazmat certification.

Fire rating:

-Current Fire Rating is set to Moderate. April 1st kicked off forest fire season and with the easy spring we have had this year, we are anticipating a dry summer and will continue to monitor conditions.

Conclusion:

Call volume continues to be on trend with years past. We have started booking events into the summer and are thrilled to get back to interacting with the public. We have already been able to recruit new members and will continue to do so with each of these events. With what appears to be a quick seasonal change from winter to summer, we stand ready to respond as required being ready with both ice rescue and forestry equipment during this time.

Respectfully Submitted,

Joe Readman

Joe Readman,
Fire Chief.



REPORT TO COUNCIL

To:	Mayor and Council
From:	Chief Building Official Tyler Irwin
Date of Meeting:	April 13, 2022
Report Title:	First Quarter Report

Recommendation:

THAT Council receives this report as presented for information only.

Background:

The purpose of this report is to update Council on Building Department matters such as:

- Building Permit activity within the Municipality (January 1st- March 31st),
- The general daily activities of the Building Department.

Evaluation:

From January 1st to March 31st a total of twenty-five (25) permits were issued for new construction.

Category of permits issued:

New single-family dwellings-----3
 Seasonal-----8
 Sleep cabin -----0
 Addition/ Renovation -----7
 Garage/ Shed/ Boathouse ---- 7
 Farm -----0
 Commercial -----0
 Demolition -----0

Total Building Permit Fees \$35,992.00
 Total Construction Value \$2,288,113.00

Q1- Five-year Comparison to Current

Year	No. of Permits
2017	5
2018	2
2019	3
2020	6
2021	11
2022	25

General Activities:

- Responded to general inquires.
- Completed property information reports.
- Reviewed and processed applications.
- Attended court (Zoom)
- Conducted inspections
- Sent out letters for abandoned applications, collected outstanding Building Permit fees.

Respectfully Submitted,

Tyler Irwin

Tyler Irwin
Chief Building Official



REPORT TO COUNCIL

To:	Mayor and Council
From:	Public Works Superintendent Scott Edwards
Date of Meeting:	April 13th 2022
Report Title:	Public Works Department Quarterly Report (First Quarter)

Recommendation: THAT Council receives and approves this report as presented.

Background:

The First quarterly report for 2022 basically covers the Winter activities of both the Landfill and Roads operations. Overall a good winter season for Roads Maintenance and Landfill Operations.

Activities Undertaken – Roads Department

Winter Maintenance Although a less than average snowfall, to date the Roads Department were out 30 times Plowing/Sanding and 30 times Sanding as compared to entire last winter of 28 times Plowing/Sanding and 17 Sanding. To note each time out plowing we do run the sander, in total we used 6,500 tonnes of sand/salt mix and then an additional 775 tonnes to ensure material on hand for icy conditions to which came to be March 31. Compared to last year's entire winter season an estimated 4,860 tonnes Sand/Salt was used. Snow Removal operations in town went well with the coordination of Parks doing the sidewalks and Roads doing the major mid-winter cleanup and removal. As we are going into spring, this year has seen a rise of Culvert Steaming which has gone over 100 culverts steamed and given the recent -17C temperature many will have to be redone at the time of this report. To note this is an increase of propane usage for the Steam Jenny.

Part of our next phase of operations is using the Grader to push back the snowbanks into the ditches so as to reduce flooding when the rains start, and we have the spring melt start in full force.

By being more proactive this winter and coordinating with the Administration Staff to get messaging to residents re: winter parking, etc, the Operators putting more notices out on cars and the Bylaw Officer for following up with residents who ignored the notices; we were able to limit parking along the road as well as stop Residents from plowing snow across the roads -- which increases the cleanup times for our Plow Operators and creates a hazard for the motoring public.

Truck #24 Tandem Purchase Given the delays caused by Covid and parts shortages, we are still waiting for delivery of this Truck and hope to have by the end of April. Cost \$272,931 which is within budget.

Truck #23 Dodge 2500 Crew Cab Purchase This truck was delivered the fourth week of March and is now in service. Cost \$78,883 which is within budget.

Truck #30 Dodge 1500 Quad Cab Purchase This truck has been secured and is being outfitted and expected to be in service for April 4th. Cost \$64,585 which is within budget.

Culvert 11 Magnet Rd & West Poverty Bay Project This Project has gone out to Tender and was awarded to Fowlers Construction Company by motion #2022-77 Cost \$881,680 plus \$11,809 Provisional Work plus HST, which is within budget.

Staff We are currently down 1 Equipment Operator in the Roads Department and are currently making do with a Casual Employee who is doing a great job and handled the Winter Plow Routes quite well.

Activities Undertaken – Landfill Department

Landfill Foreman Assistant Landfill Attendant Trevor is currently fulfilling the role of Landfill Foreman and is doing a very good job. This has been a great opportunity for Trevor to learn the different aspects of a Landfill and how to coordinate and plan accordingly.

Brush Burning This continues to be an issue given the legal constraints and the amount of brush being brought in. Trevor has met with Fire Chief Joe Readman and is working on combined brush burning / fire exercises as a means to speed up the process.

Generators Upgrade Two Onan (Cummins) dual fuel generators were purchased and put into operation at both Landfill Sites. They are reported to be doing a great job and were able to deliver enough power to have the block heaters in both the Packer and Backhoe run overnight and guarantee a startup in the morning. Cost \$3,136 for both, which is within budget.

Backhoe #4 2012 John Deere This unit has required additional repairs in the first quarter and given its age should be given consideration to replace in the 2023 Budget. This could be accomplished by transferring Roads 2014 Backhoe #5 to Landfill and purchasing new for the Roads Department which has a more active life maintaining the Right of Ways. Cost to date \$1,860 which is still with budget for repairs \$5,069.

Staff We are currently down 1 staff in Landfill and will be advertising for a Casual Employee to fill the space during the interim until the Landfill Foreman's return.

Public Works Staff did great overall during Covid-19 Pandemic in regards to safety policies and procedures and continue to do so.

Respectfully Submitted,



Scott Edwards
Public Works Superintendent



REPORT TO COUNCIL

To:	Mayor and Council
From:	Parks and Maintenance Manager Steve Robinson
Date of Meeting:	April 13, 2022
Report Title:	2022 1st Quarter Report

Recommendation: THAT Council receives this report for information only.

Winter /Spring

The Parks Department has been quite busy this winter and early spring with snow removal and rink maintenance. Frank and Chris are in the process of writing their water system test and will be certified in the next couple of weeks.

- The new Kubota 2610 performed very well. Engine oil and transmission fluids were changed at recommended interval.
- The Rink was used heavily this season and enjoyed by many . A lot of everyday maintenance was required (flooding, scraping, edging and general tidying up – which which takes a 2 – 3 hours at a time or more if we are shovelling snow around or snow blowing around the rink). The weather cooperated for the most part. The Zamboni ran well, the oil has been changed and the Zamboni will be parked in the wharf house for the summer season.
- Christmas wreaths were removed from lamp posts along the downtown core and around the Community Centre/Municipal Office and stored.
- Community Centre in Ahmic Harbour water was tested with 0 issues and we are in the process of the health unit giving full approval for use , we have received a water works number from the health unit an inspection is scheduled for April13/22.
- I have received many compliments this winter about the plowing of the Community Centre parking lot, the two Fire Halls, Wharf House Parking Lot, Bank Street Parking Lot, Church Street, Sequin Road, Bank Street, John Street as well as Mary Street, which is done by 1 staff member and generally takes 8 hours a day (depending on snowfall). We also received thanks for how well the sidewalks were maintained.
- The Municipal offices, hall and library were inspected for fire alarms and any deficiencies, The foam suppression system for the kitchen stove is due to be re filled and charged which will be completed early this spring.
- The sweeper has been mounted on the John Deere 2720 and sweeping of the town sidewalks will commence shortly, which will take 1 person – 3 days and is weather dependent.
- Set up and tear down of meeting spaces and Council Chambers. This was being done more frequently due to recreational programming and in increase of events as the COVID-19 restrictions had been lifted.
- Daily cleaning, vacuuming and removal garage of Office areas, Community Centre, Library, pavilion washrooms, and Ahmic Hall.
- This winter due to thawing and freezing, staff was continually manually scraping ice buildup around the Community Centre. The Parks department went through a skid of ice melt (48 bags).
- There was approximately 20 hours spent on winter equipment repairs and regular maintenance, which is down from previous years – snow plow will need some attention and hoping to get it North Bay for some maintenance.

- So far this quarter, I have received 7 inquiries for burials – plot purchases and head stone installations.
- **Upcoming**
- Installation of new docks and replacement of old docks – have measured and know quantities – expected to have firm prices for on desk for Council’s approval at this meeting
- Ramps – Engineer and myself meeting with Galcon – date to be determined – Still awaiting response from Near North Concrete as to their availability and pricing
- Repair of Community Centre/Municipal Office Roof – tender expected to be approved this Council meeting
- Installation of cement walkway at 28 Church Street – awaiting response from contractor as to cost and timing
- Chapman Memorial Sanctuary Project – once the weather clears up – will be doing a site visit with the sign people to situate sign, awaiting quote on felling and removal of trees
- Gazebo at Magnetawan Centennial Park was pressure washed and have sourced a painter – just awaiting a date
- Removal of bush/tree behind the Heritage Centre Museum to make walking trail up to mural – working on it now
- Removal of fencing in front of Community Centre/Municipal Office, hopefully by the end of this month
- Wharf house - waiting on quotes for application of spray foam in wharf house
- Museum Centre Roof – have requests out and awaiting quotations
- Repair of walkway/sidewalk along the side of the Community Centre/Municipal Office – waiting on a response from Near North Concrete
- Repair and/or welding of drop box – have a contractor lined up – but no current availability for dates
- Community Centre Events – working with alarm and lock companies for the Community Centre doors
- The drainage grate in the Magnetawan Community Centre/Municipal Office parking lot is still giving us grief – it sunk more – looking at other avenues to fix it
- Eavestrough needs to be installed at Ahmic Community Centre across the Hall side as we had water getting into the kitchen
- Ahmic Kitchen and Hood Fan hoping to get installed and completed when contractor etc., available
- Siding of the Ahmic Fire Hall – looking for contractor
- Contacting Bell to put in a landline at the Museum


We anticipate a busier than normal summer as the pandemic is winding down. Summer months are busy with watering (5 hours a day – weather dependent) and grass cutting, weed eating, brush clean up – which is full days for 4 staff members. As well as set up and tear down of events. We currently have 2 full time, 1 seasonal and 2 casual, which we are hoping to increase by one more (seasonal/casual or perhaps a summer student).

Respectfully Submitted,



Steve Robinson

Parks and Maintenance Manager

 <p data-bbox="277 233 457 289">Municipality of Magnetawan</p>	<h2 data-bbox="781 174 1198 216">REPORT TO COUNCIL</h2>
To:	Mayor and Council
From:	Nicole Gourlay, Deputy Clerk
Date of Meeting:	April 13 th , 2022
Report Title:	Quarterly Report

Recommendation: That Council receives this report as presented for information only.

Background: This is an update from January – April 2022 on the activities that have been going on in Planning & Development during the first quarter of the year. Staff has begun tracking calls as well as emails in a more detailed format to better understand what people are inquiring about. From the front office call logs, we had 74 calls regarding Planning and Development in January, 51 in February and 59 in March. The Deputy Clerk – Planning & Development also received the following e-mails in this quarter:

January

- 6 planning application inquiries
- 12 planning property inquiries

February

- 5 planning application inquiries
- 9 planning property inquiries
- Economic development inquiry

March

- 2 planning application inquiries
- 7 planning property inquiries

Depending on the inquiry, these can take anywhere between 10-40 mins per call or email. Majority of the calls are followed up with an email to give them a detail of what we discussed on the phone and instructions on how to look up zoning or a link to the application they were looking for.

We have been working on a Welcome Package to give out to new residents in the Municipality where we provide critical information regarding our municipality and things they might need to know about their new community. It also allows us to reach out personally and hopefully engage the new resident right from the beginning.

Staff have been busy preparing for the 2022 Election through training as well as policy development ahead of the start of the nomination period which is set to begin May 1st 2022.

Activities:

Human Resources:

We hired a new contract scanning staff member, the end of 2021. Francesca has been working at the Municipality since the beginning of January and has made great progress on the scanning of our building plan files and archived files. Next, she will be working on scanning Council Meetings/Minutes and Bylaws as well as Cemetery Records.

Consents:

We have 3 applications submitted for consent review as of the end of March. Staff have completed two of the three pre-consultations for these, and the Municipal Planning Consultant completed the third before the applicants applied for these consents. We have 7 applicants still working through their conditions of consent. Therefore, Staff assist these applicants with these tasks as best we can.

Zoning Bylaw Amendments:

We have received 2 applications for Zoning By-law Amendments and hosted 2 public meetings in the first quarter of 2022. One application was for Crozier and one for Harris. We have hosted the public meeting for Crozier and Harris will be in Q2. The other application that we hosted a public meeting for was Woodruff. All of these Zoning By-law Applications were conditions of provisional consent for their applications submitted and approved by CAPB in 2021.

Deeming Bylaws:

We had one application for a deeming bylaw in this quarter that obtained support in principle from Council. We have since sent it to the Municipal Solicitor and the applicant will require a cancellation certificate (to cancel a previous consent granted) from the Planning Board. Therefore, we will wait for that process to be completed prior to bringing the deeming by-law back to Council for its public meeting.

Road Allowance Purchases or Road Use/Maintenance Agreements:

We are working with five property owners on either road purchases/swaps/gifting this quarter. We have received a letter from one new applicant, but we are waiting the payment of fees from his agent. Many of these applications have been held up due to surveying delays or waiting to hear back from the utility companies on whether they require an easement over the road prior to stopping up, closing and selling the road allowance.

Site Plan Agreements:

We have received applications for two site plan agreements. One as a condition of their Zoning By-law and one for another lot on Cobalt Lane. Council entered into the agreement with the Woodruffs in the first quarter of 2022, but the Cobalt Lane agreement will be coming to Council in Q2 of 2022.

Property Information Reports:

Staff have received six property information report requests in the first quarter of 2022. Planning works with Building to facilitate this request. Staff has been directing listing real estate agents to obtain these reports to ensure the information they are outlining in the listing is accurate. Therefore, they and the property owner are aware of what the permitted uses of the property are and if there are any building concerns. Staff are also working on creating an application to be posted on the website and updating the form that we currently fill out to provide clearer information.

Official Plan & Zoning By-law Review:

The review of the Official Plan and Zoning By-law is going well. We meet with Ecovue monthly and as needed with questions. We are about 6 weeks behind the original schedule submitted to Council in Fall 2021. We should receive the draft OP & ZBL soon to have a second Open House the end of April. To date, we have 420 surveys completed with the majority being completed on Short-Term Accommodation. We have had more residents reach out individually with personal comments regarding the review. These comments as well as survey feedback is sent to Ecovue Consulting every two weeks. Staff had hoped we would be able to include a project with the public school, but due to time constraints on both sides and the COVID-19 restrictions, we were unable to make something work. We are looking to host the required public meetings for both the Official Plan and Zoning By-law in the month of July.

Asset Management:

In the beginning of 2022, Staff brought Council the new Asset Management Plan to adopt. Since, Staff has completed the final requirements for the Asset Management Grant (obtained from FCM) to produce this plan and we have received \$21,166.08 before the end of March towards the project. Staff is constantly updating the Asset Management Software and will be updating all assets with annual condition assessment reporting from all department heads in Q2.

IT:

Staff have been working with the IT Service Provider to update the Active Directory Server. We have received the new Net Spectrum service install and must wait for a new firewall to be installed to facilitate the complete transition from Vianet to Netspectrum.

Economic Development:

Magnetawan is still working along side ACED as a member and we continue to be involved in Staff related conference calls to help ACED better understand Magnetawan's Planning & Development goals. Staff attend meetings on an as need basis. We have been working diligently with Sign Craft to update and create the new Business Boards in both the Village of Magnetawan and the Village of Ahmic Harbour. We believe the new boards will be updated and installed by the beginning of June. Staff have had a few inquiries regarding properties appropriate for commercial tourism, manufacturing and food industry businesses.

Staff were contacted by ACED Staff regarding the Business Retention and Expansion (BR&E) program they will be facilitating over the next 6 months. Staff has requested to be a part of the interview process with the ACED Staff to ensure that we are building that relationship moving forward with local business owners due to our exit from ACED in October. ACED Staff have made it clear that Magnetawan will still be involved in the BR&E process post ACED Board exit in October.

4855 Highway 520:

Staff has had two consultations with MTO Staff regarding the entrance at 4855 Highway 520 and the letter of requests. We included the Municipal Solicitor in the call with the MTO in February as they are requesting we have specific businesses outlined in a traffic impact study. We felt as though the conversation went well and the MTO Staff agreed that they would speak with the traffic department to see if there was a threshold we could have for traffic since we aren't sure the types of businesses that might be in the Employment Lands. They have since responded saying that they aren't able to do that and we cannot obtain an entrance permit without this information. We expressed to MTO Staff that all of the potential lots in the Employment Lands will be under site plan control and therefore, storm water management will be dealt with at that time. The surveying company is still working with the MTO around the visibility triangles.

Respectfully Submitted,

Nicole Gourlay
Deputy Clerk

MUNICIPALITY OF MAGNETAWAN
Provisional Budget Report

GL5220

Page : 1

Date : Apr 06, 2022

Time : 4:08 pm

Account Code : 1-3-1000-1010
 To 1-4-8400-8030
 Fiscal Year : 2022

Account Code	Account Description	2022 ACTUAL VALUES	2022 BASE BUDGET
1	GENERAL FUND		
	Revenue		
	TAXATION: NON-ASSESSABLE		
1-3-1000-1010	TAXATION - Interim Billing	-3,154,976	0
	Total TAXATION: NON-ASSESSABLE	-3,154,976	0
	GENERAL TAXES		
1-3-1250-3016	GENERAL - Area Rating Taxation	-24,858	-40,413
	Total GENERAL TAXES	-24,858	-40,413
	PENALTIES & INTEREST		
1-3-1400-7130	TREAS - Penalties & Interest	-20,837	-71,000
	Total PENALTIES & INTEREST	-20,837	-71,000
	UNCONDITIONAL GRANTS		
1-3-1500-5030	TREAS - Ont. Municipal Partnership Fund	-278,625	-1,114,500
	Total UNCONDITIONAL GRANTS	-278,625	-1,114,500
	CONDITIONAL GRANTS		
1-3-1600-5015	Federal Govt-Canada Day Grant	0	-4,000
1-3-1600-5017	Federal Govt-NOHFC Grant	0	-180,000
1-3-1600-5045	Prov Govt - Wage Subsidy - SJS	0	-3,723
1-3-1600-5077	Prov Govt - OCIF	-66,200	-198,604
1-3-1600-5080	Prov Gpvt - NORDS Fund	-124,693	-124,693
1-3-1600-5090	Ontario Stewardship Grants	-3,237	-30,000
1-3-1600-5093	Prov Govt - CSPT Program	-587	-2,348
	Total CONDITIONAL GRANTS	-194,717	-543,368
	FEES & CHARGES		
1-3-1700-7102	TREAS - Tax Certificates	-575	-3,200
1-3-1700-7104	TREAS - Maps Copies Etc.	0	-3,600
1-3-1700-7112	TREAS - Revenue - History Books	0	-100
1-3-1700-7120	TREAS - Other GG Revenues	-6	-500
1-3-1700-7140	TREAS - Investment Income	-5,786	-40,000
1-3-1700-7150	TREAS - Dividend Income - Lakeland	-6,200	-24,800
1-3-1700-7160	TREAS - Rental - Communication Tower	-442	-1,500
1-3-1700-7170	TREAS - Hydro re Rockwynn Landing	0	-170
1-3-1700-7172	TREAS - Hydro re Fire Hall Solar Panels	-46	-4,800
	Total FEES & CHARGES	-13,055	-78,670
	FIRE DEPARTMENT REVENUES		
1-3-2000-7220	FD - 911 Revenue	-124	-500
	Total FIRE DEPARTMENT REVENUES	-124	-500
	BUILDING REVENUES		
1-3-2100-7200	CBO - Building Permits	-51,489	-132,826
1-3-2100-7210	CBO - Building Information Reports	-1,045	-5,000
1-3-2100-7215	CBO - Abandoned Permits	243	-2,000
	Total BUILDING REVENUES	-52,291	-139,826
	BYLAW REVENUES		
1-3-2200-5300	BLEO - POA Revenues	-567	-896

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Account Code	Account Description	2022 ACTUAL VALUES	2022 BASE BUDGET
1-3-2200-7210	BLEO - Dog Licenses	-160	-1,000
1-3-2200-7220	BLEO - Trailer Licences	-2,250	-4,500
Total BYLAW REVENUES		-2,977	-6,396
ECONOMIC DEVELOPMENT			
1-3-2300-7600	ED - Economic Development Revenue	0	-150
Total ECONOMIC DEVELOPMENT		0	-150
ROADS REVENUE			
1-3-3000-7320	ROADS - Entrance Permits	-450	-1,000
1-3-3000-7330	ROADS - Aggregate Licence Fees	-3,469	-10,000
Total ROADS REVENUE		-3,919	-11,000
LANDFILL REVENUES			
1-3-4020-7400	LF - Landfill Revenues	-4,304	-20,000
1-3-4020-7402	LF - Gabage Bag Tags	-35	-200
1-3-4020-7404	LF - Landfill cards	-9	-100
Total LANDFILL REVENUES		-4,348	-20,300
RECYCLING REVENUES			
1-3-4030-7410	RECY - Recycling Revenue	0	-30,000
1-3-4030-7420	RECY - Recycling Electronics	-425	-2,500
Total RECYCLING REVENUES		-425	-32,500
CEMETERY REVENUE			
1-3-5010-7500	CEM - Cemetery Revenue	-25	-1,000
1-3-5010-7510	CEM - Interest Revenue	-53	-1,300
Total CEMETERY REVENUE		-78	-2,300
RECREATION REVENUE			
1-3-7000-7700	REC - Recreation Fees	0	-1,000
1-3-7000-7730	REC - Revenue-Lions Club Re Swim Lessons	0	-7,300
1-3-7000-7745	REC - Magnetawan Locks Revenue	0	-800
Total RECREATION REVENUE		0	-9,100
PARKS REVENUE			
1-3-7200-7735	Revenue - Parks	-600	-600
Total PARKS REVENUE		-600	-600
COMMUNITY CENTRE AND PAVILION REVENUE			
1-3-7300-7725	Revenue- Mag Com Centre & Pavillon	-230	-5,000
1-3-7300-7735	Revenue-Ahmic Community Centre	-50	-1,000
Total COMMUNITY CENTRE AND PAV		-280	-6,000
HERITAGE CENTRE REVENUE			
1-3-7600-7520	HERITAGE - Donations	0	-600
Total HERITAGE CENTRE REVENUE		0	-600
PLANNING REVENUES			
1-3-8000-7800	PLN - Planning Revenue	-5,068	-6,000
Total PLANNING REVENUES		-5,068	-6,000
CAPITAL REVENUES			
1-3-9000-8001	Transfer from Asset Management Reserve	0	-1,804,578

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1-3-9000-8002	Transfer-Election Reserve	0	-24,000
1-3-9000-8003	Transfer- Community Enhancement Reserve	0	-18,000
1-3-9000-8004	Transfer- Obligatory Reserve-Parkland	0	-33,718
1-3-9000-8005	Transfer - Obligatory Reserve-Gas Tax	0	-347,710
1-3-9000-8008	Transfer from Safe Restart Reserve	0	-26,771
1-3-9000-8009	Transfer-Museum Covid 19 Relief Reserve	0	-5,000
1-3-9000-8030	Previous Years Special Area Surplus	0	-11,117
Total CAPITAL REVENUES		0	-2,270,894
Total Revenue		-3,757,178	-4,354,117
Expense			
LEGISLATIVE			
1-4-1000-1010	COUNCIL - Salaries and benefits	17,051	73,440
1-4-1000-1011	COUNCIL - Integrity Commissioner expenses	0	3,000
1-4-1000-1310	COUNCIL - Conferences and Seminars	79	3,000
1-4-1000-2010	COUNCIL - Materials and Supplies	214	7,000
1-4-1000-5018	COUNCIL - Donations	2,030	20,000
1-4-1000-7500	COUNCIL - Road Grants	0	15,000
Total LEGISLATIVE		19,374	121,440
ELECTIONS			
1-4-1100-1010	ELECTION - Wages and benefits	0	15,000
1-4-1100-2010	ELECTION - Materials/Supplies	0	18,000
Total ELECTIONS		0	33,000
ADMINISTRATION			
1-4-1200-1010	ADMIN - Wages and benefits	89,530	279,830
1-4-1200-1310	ADMIN - Conferences/training/memberships	1,820	7,000
1-4-1200-2010	ADMIN - Office & Maintenance Supplies	2,774	9,000
1-4-1200-2025	ADMIN - Health & Safety	0	1,000
1-4-1200-2030	ADMIN - CGIS Services	12,833	25,000
1-4-1200-2050	ADMIN - Telephone	2,351	6,700
1-4-1200-2052	ADMIN - Cell Telephone	1,333	5,300
1-4-1200-2120	ADMIN - Insurance	46,551	74,420
1-4-1200-2130	ADMIN - Computer expenses	14,695	26,800
1-4-1200-2135	ADMIN - Website expenses	1,879	3,400
1-4-1200-2140	ADMIN - Copying Expenses	913	4,000
1-4-1200-2210	ADMIN - Legal Fees-general	311	7,500
1-4-1200-2215	ADMIN - Legal fees-labour	5,805	30,000
1-4-1200-2220	ADMIN - Union negotiation /arbitration	0	5,000
1-4-1200-2225	ADMIN - HR Services	356	1,400
1-4-1200-8000	ADMIN - Capital Expenditures	0	40,000
Total ADMINISTRATION		181,151	526,350
TREASURY			
1-4-1300-1010	TREAS - Wages and benefits	58,710	231,000
1-4-1300-1325	TREAS - Training/Conferences/Memberships	0	1,170
1-4-1300-2010	TREAS - Taxation Materials	4,554	14,000

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1-4-1300-2025	TREAS - Covid 19 Safe Restart Expenses	12,695	26,771
1-4-1300-2200	TREAS - Accounting/Audit	5,088	16,650
1-4-1300-2310	TREAS - Bank Charges	149	1,500
1-4-1300-2320	TREAS - Property Assessment	46,976	93,953
1-4-1300-7120	TREAS - Tax Write-Offs	3,705	10,000
Total TREASURY		131,877	395,044
RESERVE TRANSFERS			
1-4-1400-9003	RESERVE - Transfer-Cor Enhancement Reser	0	24,800
1-4-1400-9006	RESERVE - Transfer-Landfill Closure Rese	0	20,000
1-4-1400-9007	RESERVE - Transfer-Landfill Rehabilitati	0	250,000
Total RESERVE TRANSFERS		0	294,800
ASSET MANAGEMENT			
1-4-1500-1010	ASSET - Wages and benefits	5,560	25,000
1-4-1500-2010	ASSET - Materials and Supplies	0	2,500
Total ASSET MANAGEMENT		5,560	27,500
FIRE DEPARTMENT			
1-4-2000-1010	FD - Wages & Benefits	27,805	167,280
1-4-2000-1310	FD - Conferences/training/memberships	11	3,000
1-4-2000-1410	FD - Volunteer Training Expenses	677	7,000
1-4-2000-1500	FD - Regional Training - Contract	4,170	17,182
1-4-2000-2010	FD - Materials & Supplies/licences/medic	21	6,000
1-4-2000-2012	FD- Prevention Materials	0	10,000
1-4-2000-2018	FD - PPE & Fire Supplies	0	10,000
1-4-2000-2029	FD - Hydro - 226 15th & 16th Side Rd N	95	510
1-4-2000-2053	FD - Communications Tower	180	765
1-4-2000-2054	FD - Radio Maintenance & Licensing	0	3,500
1-4-2000-2056	FD - Radio Upgrades	0	10,000
1-4-2000-2058	FD - Dispatch	0	2,652
1-4-2000-2120	FD - Office	46	3,060
1-4-2000-4020	FD - Insurance	12,990	20,739
1-4-2000-7130	FD - Equipment Repairs & Maintenance	419	8,000
1-4-2000-7132	FD - Equipment Replacement	0	15,000
1-4-2000-7134	FD - Equipment Testing	0	2,000
1-4-2000-7230	FD - MNR Fire Protection	0	9,180
1-4-2000-8000	FD - Capital Expenditures	0	5,000
Total FIRE DEPARTMENT		46,414	300,868
FIRE MAG STATION			
1-4-2005-2024	MAG STATION - Heating Fuel	1,817	3,060
1-4-2005-2030	MAG STATION - Hydro	375	1,530
1-4-2005-7140	MAG STATION - Maintenance & Repairs	493	4,080
Total FIRE MAG STATION		2,685	8,670
FIRE AHMIC STATION			
1-4-2006-2024	AHMIC STATION - Heating Fuel	368	1,020
1-4-2006-2030	AHMIC STATION - Hydro	195	800
1-4-2006-7140	AHMIC STATION - Repairs & Maintenance	0	4,080

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Total FIRE AHMIC STATION		563	5,900
ATV & MOBILE EQUIPMENT			
1-4-2009-2070	ATV & MOBILE EQUIP-Repairs & Maintenance	0	2,500
Total ATV & MOBILE EQUIPMENT		0	2,500
FIRE TRUCK#510 - 2012 DODGE RAM 2500			
1-4-2010-2070	TR510 - Repairs and testing	2,451	4,000
Total FIRE TRUCK#510 - 2012 DO		2,451	4,000
FIRE TRUCK #514 - 2021 FREIGHTLINER TANK			
1-4-2014-2070	TR514 - Repairs and testing	0	2,000
Total FIRE TRUCK #514 - 2021 F		0	2,000
FIRE TRUCK #517 - 2013 CHEV EXPRESS VAN			
1-4-2017-2070	TR517 - Repairs and testing	0	5,100
Total FIRE TRUCK #517 - 2013 C		0	5,100
FIRE TRUCK #521 - 2004 FREIGHTLINER PUMP			
1-4-2021-2070	TR521 - Repairs and testing	0	3,000
Total FIRE TRUCK #521 - 2004 F		0	3,000
FIRE TRUCK #531 - 2019 PUMPER TRUCK			
1-4-2031-2070	TR531 - Repairs and testing	0	3,000
Total FIRE TRUCK #531 - 2019		0	3,000
BUILDING DEPARTMENT			
1-4-2100-1010	CBO - Wages and benefits	35,248	138,150
1-4-2100-1320	CBO - Memberships	366	600
1-4-2100-1410	CBO - Training	452	3,000
1-4-2100-2010	CBO - Materials/Supplies	3,097	4,550
1-4-2100-2030	CBO - Mileage	0	500
1-4-2100-2210	CBO - Legal Fees	1,631	25,000
Total BUILDING DEPARTMENT		40,794	171,800
BUILDING- VEHICLE			
1-4-2110-2045	CBO Vehicle - GPS monitoring and data	71	450
1-4-2110-2070	CBO Vehicle - Repairs & Maint/licence	0	1,000
Total BUILDING- VEHICLE		71	1,450
BYLAW ENFORCEMENT			
1-4-2200-1010	BLEO - Wages and benefits	14,870	55,000
1-4-2200-1410	BLEO - Training	853	1,250
1-4-2200-2010	BLEO - Materials/Supplies	181	1,425
1-4-2200-2016	BLEO - Animal Control Expenses	83	1,575
1-4-2200-2025	BLEO - Mileage	1,646	5,500
1-4-2200-2210	BLEO - Legal fees	36	7,000
Total BYLAW ENFORCEMENT		17,669	71,750
ECONOMIC DEVELOPMENT			
1-4-2300-1010	ED - Wages and benefits	5,191	25,000
1-4-2300-1310	ED - Conferences	0	300
1-4-2300-2010	ED - Materials & Supplies	0	1,000
1-4-2300-2150	ED - Contracted Services	2,500	7,500

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1-4-2300-2300	ED - Advertising	0	1,000
1-4-2300-2350	ED - Signage	3,210	7,500
1-4-2300-8000	ED - Capital	0	5,500
Total ECONOMIC DEVELOPMENT		10,901	47,800
COMMUNITY EMERGENCY MANAGEMENT			
1-4-2400-1010	CEMC - Wages and benefits	0	7,000
1-4-2400-1410	CEMC - Training	0	1,000
1-4-2400-2010	CEMC - Materials/Supplies	290	5,000
Total COMMUNITY EMERGENCY MANA		290	13,000
PROTECTION TO PERSONS & PROPERTY			
1-4-2500-2010	PROTECT - Policing Costs	78,849	475,122
1-4-2500-2030	PROTECT - 911	743	2,040
Total PROTECTION TO PERSONS &		79,592	477,162
RECREATION			
1-4-2600-1010	REC - Wages and benefits	10,503	44,880
1-4-2600-2010	REC - Materials/Supplies	0	7,500
1-4-2600-2015	REC - Events	1,784	27,000
1-4-2600-2300	REC - Advertising	0	500
1-4-2600-2400	REC - Recreation	400	12,750
1-4-2600-8000	REC - Capital	0	33,718
Total RECREATION		12,687	126,348
BRIDGES & CULVERTS			
1-4-3011-2010	A - Materials/Supplies	0	151,980
1-4-3011-3015	A - Rented Equipment-Excavator	0	56,100
1-4-3011-3020	A - Rented Equipment-Other	0	10,404
1-4-3011-3040	A - Culvert/Bridge-Engineering	509	59,160
1-4-3011-4010	A - Contracts	0	70,000
1-4-3011-8000	A - Culvert/Bridges- Capital	0	1,023,000
Total BRIDGES & CULVERTS		509	1,370,644
GRASS MOWING			
1-4-3021-4010	B1 - Contracts	0	9,420
Total GRASS MOWING		0	9,420
BRUSHING/TREE TRIMMING			
1-4-3022-3015	B2 - Rental of Chipper	0	5,100
1-4-3022-3030	B2- Rented Equipment-Excavator	0	18,856
Total BRUSHING/TREE TRIMMING		0	23,956
DITCHING			
1-4-3023-3015	B3 - Rented Equipment-Excavator	0	26,010
Total DITCHING		0	26,010
COLD MIX PATCHING			
1-4-3031-2010	C1 - Materials/Supplies	0	18,000
Total COLD MIX PATCHING		0	18,000
SWEEPING/CRACK SEALING			
1-4-3032-4010	C2 - Contracts	0	15,750

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Total SWEEPING/CRACK SEALING		0	15,750
ROAD CONSTRUCTION/ROAD REPAIR			
1-4-3034-8000	C4 - Capital Projects	0	138,480
Total ROAD CONSTRUCTION/ROAD R		0	138,480
CATCHBASIN VACUUMING			
1-4-3035-4010	C5 - Contracts	0	1,673
Total CATCHBASIN VACUUMING		0	1,673
DRAINAGE			
1-4-3036-4010	C6 - Contracts	3,358	3,759
Total DRAINAGE		3,358	3,759
GRAVEL PATCHING/WASHOUTS			
1-4-3041-2010	D1 - Materials/Supplies	0	57,752
1-4-3041-4010	D1 - Contracts	0	7,395
Total GRAVEL PATCHING/WASHOUTS		0	65,147
GRADING			
1-4-3042-4010	D2 - Contracts	0	25,000
Total GRADING		0	25,000
DUST CONTROL			
1-4-3043-2010	D3 - Materials/Supplies	0	80,000
1-4-3043-4010	D3 - Contracts	0	40,000
Total DUST CONTROL		0	120,000
GRAVEL			
1-4-3045-2010	D5 - Materials/Supplies	0	193,800
1-4-3045-3015	D5 - Equipment Rental-Other	0	20,808
1-4-3045-4010	D5 - Contracts	0	73,440
Total GRAVEL		0	288,048
SNOW PLOWING			
1-4-3051-1010	E1 - Wages and benefits	42,066	59,328
1-4-3051-2010	E1 - Materials/Supplies	15,063	10,200
Total SNOW PLOWING		57,129	69,528
SANDING/SALTING			
1-4-3052-1010	E2 - Wages and benefits	18,975	29,056
1-4-3052-2010	E2 - Materials/Supplies	0	46,910
1-4-3052-4010	E2 - Contracts	0	21,085
Total SANDING/SALTING		18,975	97,051
CULVERT THAWING			
1-4-3053-1010	E3 - Wages and benefits	8,272	3,761
1-4-3053-2010	E3 - Materials/Supplies	113	139
Total CULVERT THAWING		8,385	3,900
STANDBY			
1-4-3054-1010	E4 - Wages and benefits	2,862	9,257
Total STANDBY		2,862	9,257
ROAD PATROL			

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1-4-3072-1010	RP - Wages and benefits	3,791	20,400
	Total ROAD PATROL	3,791	20,400
	OVERHEAD		
1-4-3101-1010	J - Wages and benefits	55,502	385,316
1-4-3101-1310	J - Conferences/licencing/memberships	3,685	12,264
1-4-3101-2010	J - Materials/Supplies	2,363	4,000
1-4-3101-2020	J - Safety Supplies	2,974	7,000
1-4-3101-2021	J - Premium Gasoline Inventory Clearing	4,760	33,423
1-4-3101-2022	J - Clear Diesel Inventory Clearing	31,295	76,230
1-4-3101-2023	J - Dyed Diesel Inventory Clearing	6,342	44,443
1-4-3101-2024	J - Heating	11,878	11,000
1-4-3101-2030	J - Hydro	1,541	4,721
1-4-3101-2045	J - GPS monitoring and data	1,355	8,000
1-4-3101-2053	J - Communications Equipment and Tower	180	1,250
1-4-3101-2054	J - Radio License (Base)	0	1,117
1-4-3101-2080	J - Small Tools and Supplies	1,335	7,000
1-4-3101-2090	J - Loan Interest Expense- 2016 Rds Proj	0	15,250
1-4-3101-2120	J - Office	980	1,500
1-4-3101-2150	J - Consulting fees	0	1,500
1-4-3101-2350	J - Signage	0	8,500
1-4-3101-2400	J - Building Maintenance	1,326	37,128
1-4-3101-3050	J - Line Painting	0	6,500
1-4-3101-4010	J - Contracts	0	10,000
1-4-3101-4020	J - Insurance	20,054	32,829
	Total OVERHEAD	145,570	708,971
	GRADER - 2012 JOHN DEERE		
1-4-3211-2070	GR - Repairs & Maintenance	890	15,000
	Total GRADER - 2012 JOHN DEERE	890	15,000
	COMPACTOR - 2003 CATERPILLAR		
1-4-3213-2070	COM - Repairs & Maintenance	102	1,790
1-4-3213-2072	COM - Floating costs	0	4,000
	Total COMPACTOR - 2003 CATERPI	102	5,790
	DOZER - CASE 850K		
1-4-3214-2070	DOZ - Repairs & Maintenance	527	510
	Total DOZER - CASE 850K	527	510
	BACK HOE #3 - 2005 CASE 580 4WD		
1-4-3216-2070	BH3 - Repairs & Maintenance	1,636	2,460
	Total BACK HOE #3 - 2005 CASE	1,636	2,460
	BACK HOE #4 - 2012 JOHN DEERE 410J		
1-4-3217-2070	BH4 - Repairs & Maintenance	8,102	5,069
	Total BACK HOE #4 - 2012 JOHN	8,102	5,069
	BACK HOE #5 - 2014 CASE 590		
1-4-3218-2070	BH5 - Repairs & Maintenance	993	4,365
	Total BACK HOE #5 - 2014 CASE	993	4,365

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WHEEL LOADER - 2016 CASE			
1-4-3219-2070	LOADER - Repairs & Maintenance	231	1,632
Total WHEEL LOADER - 2016 CASE		231	1,632
TRUCK #20 - 2017 CHEVROLET SILVERADO 150			
1-4-3220-2070	TR20 - Repairs & Maintenance/licences	3	3,030
Total TRUCK #20 - 2017 CHEVROL		3	3,030
TRUCK #21 - 2012 DODGE 2500 4X4 PICKUP			
1-4-3221-2070	TR21 - Repairs & Maintenance/licences	10,511	10,000
Total TRUCK #21 - 2012 DODGE 2		10,511	10,000
TRUCK #22 - 2016 FREIGHTLINER TANDEM			
1-4-3222-2070	TR22 - Repairs & Maintenance/licences	786	6,793
1-4-3222-8000	TR22 - Capital Expenditures	0	10,000
Total TRUCK #22 - 2016 FREIGHT		786	16,793
TRUCK #23 - 2022 DODGE RAM 2500 CREW CAB			
1-4-3223-2070	TR23 - Repairs & Maintenance/licences	0	1,500
1-4-3223-8000	TR23 - Capital Expenditures	81,975	80,653
Total TRUCK #23 - 2022 DODGE R		81,975	82,153
TRUCK #24 - 2012 INTERNATIONAL TANDEM			
1-4-3224-2070	TR24 - Repairs & Maintenance/licences	1,386	510
Total TRUCK #24 - 2012 INTERNA		1,386	510
TRUCK #26 - 2022 FREIGHTLINER TANDEM			
1-4-3226-2070	TR26 - Repairs & Maintenance/licences	0	2,400
1-4-3226-8000	TR26 - Capital Expenditures	0	282,931
Total TRUCK #26 - 2022 FREIGHT		0	285,331
TRUCK #27 - 2014 FREIGHTLINER TANDEM			
1-4-3227-2070	TR27 - Repairs & Maintenance/licences	1,344	10,200
Total TRUCK #27 - 2014 FREIGH		1,344	10,200
TRUCK #28 - 2018 WESTERN STAR			
1-4-3228-2070	TR28 - Repairs & Maintenance/licences	2,479	6,426
Total TRUCK #28 - 2018 WESTERN		2,479	6,426
TRUCK #29 - 2019 WESTERN STAR			
1-4-3229-2070	TR29 - Repairs & Maintenance/licences	2,684	6,040
Total TRUCK #29 - 2019 WESTERN		2,684	6,040
TRUCK #30 - 2022 DODGE 1500 4X4 TRUCK			
1-4-3230-8000	TR30 - Capital Expenditures	0	68,424
Total TRUCK #30 - 2022 DODGE 1		0	68,424
BROOM			
1-4-3236-2070	BROOM - Repairs and Maintenance	3,048	3,000
Total BROOM		3,048	3,000
FLOAT			
1-4-3240-2070	FL - Repairs & Maintenance	0	1,000
Total FLOAT		0	1,000
PARKING LOT			

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Account Code	Account Description	2022 ACTUAL VALUES	2022 BASE BUDGET
1-4-3700-2010	PARKING - Materials and Supplies	0	1,000
	Total PARKING LOT	0	1,000
STREETLIGHTS			
1-4-3800-5012	STREET - Magnetawan Street Lights	2,739	20,000
1-4-3800-5014	STREET - Ahmic Harbour Street Light	151	1,020
1-4-3800-5016	STREET - Rockwynn Landing Light	67	400
	Total STREETLIGHTS	2,957	21,420
SIDEWALKS			
1-4-3900-2010	SIDEWALKS - Materials/Supplies	0	130
	Total SIDEWALKS	0	130
GARBAGE COLLECTION			
1-4-4010-4010	GARBAGE - Contracts	5,404	27,050
	Total GARBAGE COLLECTION	5,404	27,050
LANDFILL			
1-4-4020-1010	LF - Wages and benefits	29,128	121,000
1-4-4020-1410	LF - Training	0	561
1-4-4020-2010	LF - Materials/Supplies	7,701	14,736
1-4-4020-2020	LF - Latrine Rentals/Cleaning	611	1,800
1-4-4020-2024	LF - Propane Heat	556	836
1-4-4020-2080	LF - Small tools	0	100
1-4-4020-2120	LF - Office	0	600
1-4-4020-2400	LF - Repairs & Maintenance	256	1,632
1-4-4020-2420	LF - Landfill Surveillance	23	400
1-4-4020-3030	LF - Lawn tractor fuel & repairs	0	100
1-4-4020-3040	LF - Engineering fees	0	5,000
1-4-4020-4010	LF - Contracts	0	5,100
1-4-4020-4020	LF - Insurance	2,518	3,995
1-4-4020-4022	LF - Mattress/Misc item disposal bin	10,094	70,000
1-4-4020-5020	LF - Monitoring Well Costs-Croft	4,354	13,260
1-4-4020-5025	LF - Monitoring Well Costs-Chapman	4,354	16,646
1-4-4020-8000	LF - Capital Expenditures	1,595	504,595
	Total LANDFILL	61,190	760,361
RECYCLING			
1-4-4030-1010	RECY - Wages and benefits	17,256	81,000
1-4-4030-1410	RECY - Training	0	300
1-4-4030-2010	RECY - Materials/Supplies/Composting	489	3,000
1-4-4030-2015	RECY - Latrine Rentals/Cleaning	611	1,800
1-4-4030-2024	RECY - Propane Heat	558	643
1-4-4030-2080	RECY - Small Tools	0	100
1-4-4030-2120	RECY - Office	0	600
1-4-4030-2400	RECY - Repairs & Maintenance	195	1,000
1-4-4030-2420	RECY - Landfill Surveillance	106	400
1-4-4030-3030	RECY - Lawn tractor fuel & repairs	0	100
1-4-4030-4012	RECY - Recycling Curbside	5,627	24,480
1-4-4030-4014	RECY - Recycling Depot	7,457	61,200

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1-4-4030-4018	RECY - Household Hazardous Waste Depot	50	13,770
1-4-4030-4020	RECY - Insurance	2,518	3,995
1-4-4030-8000	RECY - Capital Expenditures	1,595	1,595
Total RECYCLING		36,462	193,983
WATER SYSTEMS			
1-4-4300-1010	W-SYS - Wages and benefits	871	4,600
1-4-4300-2010	W-SYS - Materials/Supplies	121	8,000
Total WATER SYSTEMS		992	12,600
CEMETERY			
1-4-5010-1010	CEM - Wages and benefits	2,920	23,000
1-4-5010-2010	CEM - Materials/Supplies	510	1,000
1-4-5010-2210	CEM - Legal Fees	0	500
1-4-5010-2400	CEM - Repairs & Maintenance	0	1,500
1-4-5010-4020	CEM - Insurance	387	639
1-4-5010-8000	CEM - Capital Expenditures	900	23,000
Total CEMETERY		4,717	49,639
HOMES FOR THE AGED			
1-4-6010-2010	HOME - Eastholme	60,827	243,306
Total HOMES FOR THE AGED		60,827	243,306
SOCIAL/FAMILY SERVICES			
1-4-6200-2710	SOCIAL - DSSAB	76,650	306,601
1-4-6200-5020	SOCIAL -Friendship Club	0	10,800
Total SOCIAL/FAMILY SERVICES		76,650	317,401
BUILDING - 28 CHURCH ST			
1-4-6300-1010	CHURCH ST - Wages and benefits	504	1,040
1-4-6300-2010	CHURCH ST - Materials/Supplies	0	200
1-4-6300-2030	CHURCH ST - Hydro	1,092	2,000
1-4-6300-2400	CHURCH ST - Repairs & Maintenance	89	200
1-4-6300-4020	CHURCH ST - Insurance	477	794
1-4-6300-8000	CHURCH ST - Capital Expenditures	0	7,000
Total BUILDING - 28 CHURCH ST		2,162	11,234
PROPERTY - HWY 520			
1-4-6350-4030	PROPERTY - Planning	480	10,000
1-4-6350-8000	PROPERTY - Capital Expenditures	0	100,000
Total PROPERTY - HWY 520		480	110,000
HEALTH SERVICES			
1-4-6400-2010	HEALTH - Health Unit	17,741	43,295
1-4-6400-2020	HEALTH - Land Ambulance	76,349	229,046
Total HEALTH SERVICES		94,090	272,341
SWIM PROGRAM			
1-4-7050-1010	SWIM - Wages and benefits	0	7,300
Total SWIM PROGRAM		0	7,300
WHARFS			
1-4-7100-2020	WHARFS - Docks-Rockwynn Landing	0	700

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1-4-7100-2400	WHARFS - Repairs & Maintenance	0	2,500
1-4-7100-8000	WHARFS - Capital Expenditures	0	200,000
Total WHARFS		0	203,200
PARKS			
1-4-7200-1010	PARKS - Wages and benefits	47,459	199,500
1-4-7200-1410	PARKS - Training	0	2,000
1-4-7200-2010	PARKS - Materials/Supplies	3,423	5,000
1-4-7200-2012	PARKS - Flowers	0	3,570
1-4-7200-2020	PARKS - Safety & Health	561	2,000
1-4-7200-2024	PARKS - Heating	3,679	3,000
1-4-7200-2030	PARKS - Hydro	1,572	5,000
1-4-7200-2045	PARKS - GPS monitoring and data	321	1,500
1-4-7200-2400	PARKS - Repairs & Maintenance	521	10,000
1-4-7200-3030	PARKS - Generator Expenses	0	500
1-4-7200-4020	PARKS - Insurance	9,041	15,029
1-4-7200-8000	PARKS - Capital Expenditures	0	25,000
Total PARKS		66,577	272,099
PARKS TRUCK #10 - 2010 DODGE 1500			
1-4-7210-2070	TR10 - Repairs	65	2,500
Total PARKS TRUCK #10 - 2010 D		65	2,500
PARKS TRACTOR #2 - JOHN DEERE 2720			
1-4-7213-2070	TRACTOR 2 - Repairs	0	2,500
1-4-7213-2075	TRACTOR 2 - Snowblower repairs	0	500
Total PARKS TRACTOR #2 - JOHN		0	3,000
PARKS TRACTOR #3 - KUBOTA 2610			
1-4-7214-2070	TRACTOR 3 - Repairs	380	1,000
Total PARKS TRACTOR #3 - KUBOT		380	1,000
PARKS TRUCK #12- 2018 DODGE 5500			
1-4-7218-2070	TR12 - Repairs	163	5,000
Total PARKS TRUCK #12- 2018 DO		163	5,000
PARKS TRUCK #13 - 2020 GMC SIERRA 1500			
1-4-7219-2070	TR13 - Repairs	120	2,000
Total PARKS TRUCK #13 - 2020 G		120	2,000
PARKS TRAILERS			
1-4-7225-2070	PARKS TRAILERS - Repairs	0	1,000
Total PARKS TRAILERS		0	1,000
COMMUNITY CENTRE AND PAVILION			
1-4-7300-1010	HALL - Wages and benefits	25,184	80,000
1-4-7300-2010	HALL - Materials/Supplies	1,032	5,000
1-4-7300-2024	HALL - Heating Fuel	8,749	15,000
1-4-7300-2030	HALL - Hydro/Stove Propane	4,932	15,000
1-4-7300-2400	HALL - Repairs & Maintenance	7,601	18,000
1-4-7300-3020	HALL - Zamboni Expenses	198	500
1-4-7300-3030	HALL - Generator Expenses	0	2,500

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Account Code	Account Description	2022 ACTUAL VALUES	2022 BASE BUDGET
1-4-7300-4020	HALL - Insurance	7,150	12,021
1-4-7300-8000	HALL - Capital Expenditures	0	313,000
Total COMMUNITY CENTRE AND PAV		54,846	461,021
LIBRARY			
1-4-7400-5012	LIBRARY	24,000	80,000
Total LIBRARY		24,000	80,000
LOCKS			
1-4-7500-1010	LOCKS - Wages and benefits	0	28,800
1-4-7500-2010	LOCKS - Materials and Supplies	0	2,000
1-4-7500-2400	LOCKS - Repairs & Maintenance	0	500
Total LOCKS		0	31,300
HERITAGE CENTRE			
1-4-7600-1010	HERITAGE - Wages and benefits	0	28,880
1-4-7600-2010	HERITAGE - Repairs and Supplies	90	1,500
1-4-7600-2030	HERITAGE - Hydro	254	1,250
1-4-7600-4020	HERITAGE - Insurance	872	1,459
1-4-7600-8000	HERITAGE - Capital	0	13,500
Total HERITAGE CENTRE		1,216	46,589
AHMIC COMMUNITY CENTRE			
1-4-7700-1010	AHMIC - Wages and benefits	1,785	5,000
1-4-7700-2010	AHMIC - Materials/Supplies	77	1,500
1-4-7700-2024	AHMIC - Heating Fuel	2,620	2,500
1-4-7700-2030	AHMIC - Hydro	383	1,000
1-4-7700-2400	AHMIC - Repairs & Maintenance	4	1,000
1-4-7700-4020	AHMIC - Insurance	915	1,508
1-4-7700-8000	AHMIC - Capital Expenditures	0	83,500
Total AHMIC COMMUNITY CENTRE		5,784	96,008
PLANNING & DEVELOPMENT			
1-4-8010-1010	PLN - Wages and benefits	9,653	40,000
1-4-8010-2210	PLN - Legal fees	0	1,000
1-4-8010-5012	PLN - Official Plan/Zoning Bylaw/2nd Dwe	4,425	72,000
1-4-8010-5014	PLN - General	888	3,500
Total PLANNING & DEVELOPMENT		14,966	116,500
REQUISITIONS			
1-4-8300-6100	EP School Requisition	276,541	0
1-4-8300-6110	FP School Requisition	1,786	0
1-4-8300-6120	ES School Requisition	4,098	0
1-4-8300-6130	FS School Requisition	2,368	0
Total REQUISITIONS		284,793	0
TO BE RECOVERED			
1-4-8400-8020	2B Recov-(I/S) Debt- Roads	0	130,000
Total TO BE RECOVERED		0	130,000
Total Expense		1,708,196	9,664,191

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Total GENERAL FUND		-2,048,982	5,310,074

 <p data-bbox="277 268 464 331">Municipality of Magnetawan</p>	<h2 data-bbox="781 212 1198 254">REPORT TO COUNCIL</h2>
To:	Mayor and Council
From:	Nicole Gourlay, Deputy Clerk – Planning & Development
Date of Meeting:	April 13, 2022
Report Title:	16 Magnet Rd Access Agreements

Recommendation: That Council receives this report as presented and directs the Deputy Clerk – Planning & Development to work with the Municipal Solicitor to stop up and close the unopened road allowance (while maintaining Municipal Ownership) and grant specific Right – Of – Ways to the four (4) lot owners across the Magnetawan River (west side) from 16 Magnet Rd.

Background: In December 2021, Staff received a letter from Property Owner Kevin Fleischmann requesting to gain access through an agreement similarly to his neighbours at 16A, 16B and 16C Magnet Rd. As per Resolution #2021-363 at the December 15th, 2021, Council meeting, Staff was to confer with the Municipal Solicitor and bring a report back. Staff has reviewed the documentation to better understand what the current access agreements look like. In 2010, access agreements were given to the property owners at 16A, 16B and 16C Magnet Rd to allow them to park two (2) cars each at an unopened Municipal Road Allowance that leads to water as well as docking facilities. These property owners are also permitted to have docking facilities across the Magnetawan River at Block B (to the south of 16A Magnet Rd) which is also owned by the Municipality. These three lots were created through a severance application completed in August of 2008 with the access agreements being conditions of their consent.

Evaluation: Staff want to ensure that agreements like this cannot be taken away. We are actively working on reducing old agreements such as these to ensure that not only liability is limited for the Municipality, but for landowners as well. Just as with encroachment agreements, we want to ensure that these access agreements are not removed, and these property owners are granted legal access on title in some form.

The first discussion was to just maintain the current agreements with the three (3) lot owners and allow the fourth (4th) lot owner to enter into a similar agreement. This would just be keeping the situation as status quo. The difficulty with this option is that future Councils could terminate the license agreements by giving written notice at any time and the liability to the Municipality is higher as there is no ownership on the property by those utilizing the property. If Council was to consider this option, Staff would recommend that we enter into new agreements and charge a fee per year for Staff time to ensure we have up to date insurance and use of the Municipal Property as following up on license agreements and ensuring insurance coverage is time consuming and sometimes a problem.

We also discussed that Council could stop up, close, and sell the road allowance to the four (4) lot owners on the west side of the Magnetawan River. This could be either the entirety of the unopened road allowance or a portion of it. This option would give ownership to these lot owners and allow them to sort out how to organize the access piece themselves. The Municipality could still require site plan control on the property to ensure only so many docks and parking spaces were allowed. The disadvantage to this option (if we sold the entirety of the parcel) is we would close access to the public of the Magnetawan

River, which has been a tourist attraction in the past. A survey would still be required, and all costs once again, should be borne by the landowners.

Another option discussed is to stop up and close the unopened road allowance and create the parcel as Open Space. This parcel would not meet the requirements of the Official Plan and Zoning By-law and therefore, cannot be created as anything other than Open Space. Once this parcel is designated as Open Space, Council can grant a specified Right – of – Way (ROW) over the property described currently as 16 Magnet Rd for the four (4) lots on the west side of the Magnetawan River. This ROW would provide for two (2) parking spaces and docking facilities for each of the four (4) property owners at 16 Magnet Road. This would be outlined through a site plan to ensure parking/docking is very clear. The ROW would only affect a portion of the closed road allowance leaving some of it open to public access. The ROW would also be provided on Block B on the west side of the Magnetawan River (south of 16A) for docking. The closed road allowance would be required to be surveyed as a full legal description is required for the registration of the ROW. This option would allow for all public to continue access to the Magnetawan River as it has been a location for white water rafting in the past. This option would decrease liability on the Municipality moving forward due to the ownership through ROW.

Conclusion: Although this has been in place for nearly fourteen (14) years, legal counsel and Staff agree that best option for both the Municipality and the landowners on the west side of the Magnetawan River, is to stop up close and sell the road allowance as Open Space and grant legal specific ROW's along with a site plan. It ensures access is available to these landowners permanently to enjoy their properties as well as gives each landowner clear direction of what is allowed on Municipal Property. By obtaining a ROW, the landowners have permanence of access and that means increased value of the properties. This would also limit Municipal Liability while maintaining access to the Magnetawan River for the public.

Respectfully Submitted,

Nicole Gourlay
Deputy Clerk

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

BY-LAW 2022 -

BEING A BY-LAW TO PROVIDE FOR THE EXECUTION OF A SITE PLAN AGREEMENT, AS A REQUIREMENT UNDER SUBDIVISION AGREEMENT, WITH THE OWNERS OF THE LANDS: JEFF HUANG – LEGALLY DESCRIBED AS 42M-666 LOT 2, MUNICIPALITY OF MAGNETAWAN, MUNICIPALLY KNOWN AS 2 COBALT LANE, MAGNETAWAN. (ROLL: 494403000502303).

AND WHEREAS, a subdivision agreement was approved by the Council of the Municipality of Magnetawan with the condition of a site plan agreement being entered into and registered on title, pursuant to Section 45 (9.1) of the Planning Act, R.S.O. 1990, regarding the aforementioned lands;

AND WHEREAS, Council is satisfied that the proposed development of the lands is appropriate and in conformity with the Municipality's requirements;

NOW THEREFORE the Council of the Corporation of the Municipality of Magnetawan hereby enacts as follows:

1. That upon final approval from the Planning Consultant ensuring the site development does not offend the subdivision agreement.
2. That the Municipality of Magnetawan enter into a site plan agreement substantially in the form attached hereto as "This Agreement."
3. That the Mayor and the Clerk are hereby authorized to execute the Agreement.
4. The Municipality's solicitor is hereby authorized to register the Agreement against the title of the lands to which it applies.

READ A FIRST, SECOND, AND THIRD TIME, passed, signed and the Seal of the Corporation affixed hereto, this 13th day of April, 2022

**THE CORPORATION OF THE
MUNICIPALITY OF MAGNETAWAN**

Mayor

CAO/Clerk

THIS AGREEMENT made in duplicate this day of , 2022.

BETWEEN:

JEFF HUANG

(hereinafter called the "Owner")

-and-

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

(hereinafter called the "Municipality")

WHEREAS the OWNER is the OWNER in fee simple of these lands and premises in the Municipality of Magnetawan in the District of Parry Sound being more particularly described as, Plan 42M666, Lot 2 on Cobalt Lane (Roll No. 4944030005023020000), in the Municipality of Magnetawan;

AND WHEREAS the OWNER must enter into a Site Plan Agreement as a condition of the Subdivision Agreement to ensure all requirements under the Subdivision Agreement are being upheld;

AND WHEREAS the OWNER has made an application for site plan approval to facilitate the construction of a single detached dwelling and a boathouse on the subject lands;

AND WHEREAS notwithstanding the foregoing the parties agree that the overall development of the said lands would be most appropriately addressed through a site plan agreement;

AND WHEREAS this Agreement has been completed under the authority of Section 41 (26) of the *Planning Act*, cP13, as amended;

NOW THEREFORE in consideration of the sum of TWO (\$2.00) DOLLARS now paid by the OWNER to the MUNICIPALITY, the receipt and sufficiency of which is hereby acknowledged, the OWNER and the MUNICIPALITY covenant and agree as follows:

1. SCOPE OF THE AGREEMENT

- 1.1 Description of Lands - The lands to be bound by the terms and conditions of this Agreement referred to as "the subject lands" are generally described as, Plan 42M666, Lot 2 on Cobalt Lane(Roll No. 4944030005023020000) in the Municipality of Magnetawan and more fully described in Schedule "A" to this Agreement.
- 1.2 Conformity of Agreement — The OWNER covenants and agrees that all new work performed on the subject lands shall be in conformity with:
 - a) The provisions of this Agreement;
 - b) The Site Plan attached as Schedule 'B';
 - c) All applicable Municipal By-laws and all applicable Provincial and Federal legislation.

1.3 Reliance upon Representations - The OWNER acknowledges that:

- a) If it proceeds with the development contemplated by the approved Site Plan, it has made representations to the MUNICIPALITY that it will complete all on-site construction, grading and landscaping required herein, in accordance with the Plans filed and accepted by the MUNICIPALITY; and
- b) The MUNICIPALITY has entered into this Agreement in reliance upon these representations.

1.4 Schedules Attached — The following scheduled are attached to, and form part of this Agreement

SCHEDULE 'A' - Description of Lands
SCHEDULE 'B' - Site Plan

2. MODIFICATION OF PLANS

2.1 There shall be no changes in the Schedules attached hereto, or to any Plans and Specifications filed and accepted on this project unless such changes have been first submitted to, and accepted by, the MUNICIPALITY.

3. CONDITIONS PRIOR TO EXECUTION OF AGREEMENT BY THE MUNICIPALITY

3.1 Prior to the execution of this Agreement by the MUNICIPALITY, the OWNER shall:

- a) Taxes — have paid all municipal tax bills issued and outstanding on the said lands;
- b) Postponements to this Agreement — have delivered to the MUNICIPALITY all postponements of any prior encumbrances so that this Agreement will be first priority against the said lands;
- c) Land Ownership — be the registered OWNER in fee simple of the lands described in Schedule 'A'.

4. REGISTRATION OF AGREEMENT AND OTHER DOCUMENTS

- 4.1 This Agreement shall be registered on title to the subject lands at the expense of the OWNER and this Agreement shall be first priority on title;
- 4.2 The OWNER agrees that all documents required herein shall be submitted in a form suitable to the MUNICIPALITY and suitable for registration, as required;
- 4.3 The OWNER agrees that the MUNICIPALITY may register this Agreement against the subject lands at the expense of the OWNER;
- 4.4 The OWNER agrees to reimburse the MUNICIPALITY for all administrative and professional costs incurred in preparing, executing and registering this Agreement.

4.5 The OWNER agrees not to make any application or request to deregister this Agreement without the authorization in writing from the MUNICIPALITY.

4.6 All offers of Purchase and Sale shall contain a clause advising the potential purchaser of this Agreement. Any offer of Purchase and Sale that does not contain a clause advising the potential purchaser of this Agreement, may be deemed null and void by the potential purchaser.

5. EXPENSES TO BE PAID BY OWNER

5.1 Every provision of this Agreement by which the OWNER is obliged in any way shall be deemed to include the words 'at the expense of the OWNER' unless the context otherwise requires.

5.2 The OWNER shall pay such fees as may be invoiced to the MUNICIPALITY by its Solicitor and Planner in connection with all work to be performed as a result of the provisions of the Agreement.

6. ATTACHED SCHEDULES

6.1 It is agreed that everything included in this Agreement and the Schedules attached thereto, together with all engineering drawings, material and undertakings filed by the OWNER and accepted by the MUNICIPALITY shall be included in and form part of this Agreement.

7. DEVELOPMENT PROVISIONS

7.1 The OWNER agrees that all existing vegetation will be retained in a buffer around the subject lands and along the shoreline of the subject property as indicated in Schedule B of this Agreement.

7.2 The OWNER will not be required at any time to import vegetation into the buffer area where none currently exists.

7.3 The OWNER agrees that the Chief Building Official will not issue a building permit to carry out the development until this Agreement has been registered on title to the subject lands and a registered copy of same has been provided to the MUNICIPALITY.

7.4 It is agreed that if the OWNER fails to apply for a building permit or permits to implement this Agreement within two (2) years after registration, then the MUNICIPALITY, at its option, has the right to terminate the Agreement and require that a new Site Plan Agreement be submitted for approval and execution. The MUNICIPALITY shall provide the OWNER with notice 30 days prior to termination of the Agreement.

7.5 The OWNER agrees to ensure that the natural drainage is not altered in any way that will cause damage to the vegetative buffers, any adjacent lands, or any river, stream, waterbody or to any public road or highway.

- 7.6 The OWNER further agrees that any pathway(s) constructed within the shoreline vegetative buffer be a maximum width of 2 metres, meander, be constructed of permeable substances, and prohibit the removal of trees and riparian vegetation.
- 7.7 The OWNER also agrees to allow any disturbed areas of the Lands to regenerate and to plant further vegetation and trees if necessary from time to time if there is a loss of the shoreline vegetative buffer due to or as result of construction or development work having been carried out on the Lands or environmental conditions. The shoreline vegetative buffer shall be maintained to the satisfaction of the Municipality.
- 7.8 The OWNER further agrees not to excavate the Lands except for the purpose of construction in accordance with the Approved Plans referred to in Schedule "B". No soil, sand, gravel or other similar material shall be removed from the Lands except with the prior permission of the Municipality.
- 7.9 The OWNER agrees to incorporate the recommendations contained in the report prepared by Michalski Nielsen titles "Peer Review Report" dated August 12, 2008, which include the following:
- 7.9.1 The drain field for the lot be located and maintained approximately as shown in Drawing No. 1 of the Suitability of Onsite Septic Systems prepared by Georgian Engineering.
- 7.9.2 To every extent possible, on-site "B" Horizon soils be incorporated into construction of the septic field for the lot, owing to their high capability to irreversibly complex and retain phosphorus.
- 7.9.3 Should imported fill be needed to supplement the native on-site soils in constructing the septic field, it must have a demonstrated high capability to retain phosphorus through electrostatic binding and mineralization (i.e., greater than 50 milligrams of phosphorus/100 grams soil).
- 7.9.4 A minimum 10 metre wide natural shoreline buffer shall be maintained from the normal highwater mark of Ahmic Lake. A two (2) metre wide pathway shall be permitted within the buffer. Within the buffer area vegetation shall be maintained and, only hazardous trees shall be permitted to be removed.
- 7.9.5 During the period of land clearing, grubbing and construction, sedimentation and erosion control works, in the form of silt fencing and straw bales, be located along the downgradient edge of the building envelope.
- 7.9.6 Disturbed slopes and exposed soils be restored with appropriate plantings and seed mixtures, as soon after construction is feasible.
- 7.9.7 The erosion protection measures be maintained in good working order until the exposed soils have been greened up.

- 7.9.8 The OWNER agrees to ensure that the septic systems are located above the flood contour line in accordance with the Suitability of Onsite Septic Systems report prepared by Georgian Engineering dated November 2007.
- 7.9.9 The OWNER agrees to develop the subject lands in accordance with the Site Plan being Schedule "B" attached hereto, and agree that no work will be performed on the subject lands except in conformity with all provisions of this Agreement.
- 7.9.10 The OWNER agrees that external lighting facilities on the subject lands and buildings will be designed and constructed so as to avoid the illumination of adjacent properties and waterways and agrees to only use a level of illumination that is consistent with the natural beauty of the surrounding properties and waterbody. All lighting shall be dark sky compliant lighting.
- 7.9.11 The OWNER further agrees to provide and maintain appropriate construction mitigation measures during any construction activity to ensure that there are no adverse environmental impacts on the natural heritage features including any watercourse or waterbody.
- 7.9.12 The OWNER further agrees to preserve and maintain the existing natural vegetation on the said lands outside of those areas identified for building, septic and driveways as shown on Schedule "B", the site plan.
- 7.9.13 The OWNER further agrees to provide for the grading of change in elevation or contour of the land and the disposal of storm, surface and wastewater from the land and from any buildings or structures thereon as shown on Schedule "B" and will ensure that the natural drainage is not altered in any way that will cause damage to any adjacent lands, public highway or waterbody. The installation of storm water management works and the final grading of the subject lands, including any and all necessary ditching, culverts and construction mitigation measures will be provided by the OWNER.
- 7.9.14 The OWNER agrees that the building drawings and elevations for the future garage shown on the approved site plan, are to be submitted to the MUNICIPALITY. The future garage shall be located as per the approved site plan and the OWNER shall obtain all applicable municipal approvals.

8. BINDING PARTIES, ALTERATION, AMENDMENT, EFFECT, NOTICE, PENALTY

- 8.1 This Agreement may only be amended or varied by a written document of equal formality herewith duly executed by the parties hereto and registered against the title to the subject lands.
- 8.2 This Agreement may be declared null and void if any requirement or responsibility of the OWNER established by this Agreement is not performed to the satisfaction of the MUNICIPALITY.
- 8.3 This Agreement shall insure to the benefit of and be binding upon the respective successors and assigns of each of the parties hereto.

- 8.4 The Agreement shall come into effect on the date of execution by the MUNICIPALITY.
- 8.5 Nothing in this Agreement shall relieve the OWNER from complying with all other applicable by-laws, laws or regulations of the MUNICIPALITY or any other laws, regulations or policies established by any other level of government. Nothing in this Agreement shall prohibit the MUNICIPALITY from instituting or pursuing prosecutions in respect of any violations of the said by-laws, laws or regulations.
- 8.6 The definitions of Municipality of Magnetawan Zoning By-law 2001-26, as amended shall be used to define any terms used in this Agreement.
- 8.7 Any notice required to be given pursuant to the terms hereto shall be in writing and mailed or delivered to the other at the following address:

OWNER'S NAME AND ADDRESS: Jeff Huang
95 Scrivener Drive
Aurora, ON
L4G 08

MUNICIPALITY OF MAGNETAWAN: Kerstin Vroom, CAO/Clerk
Municipality of Magnetawan
PO Box 70
4304 Hwy #520
Magnetawan, ON
POA 1P0

THIS AGREEMENT shall inure to the benefit of and be binding upon the OWNER and their respective heirs, executors, administrators, successors and assigns.

IN WITNESS WHEREOF the OWNER and the MUNICIPALITY have caused their corporate seals to be affixed over the signatures of their respective signing officers.

SIGNED, SEALED AND DELIVERED in the presence of:

Witness

Jeff Huang

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

Mayor

SCHEDULE "A"

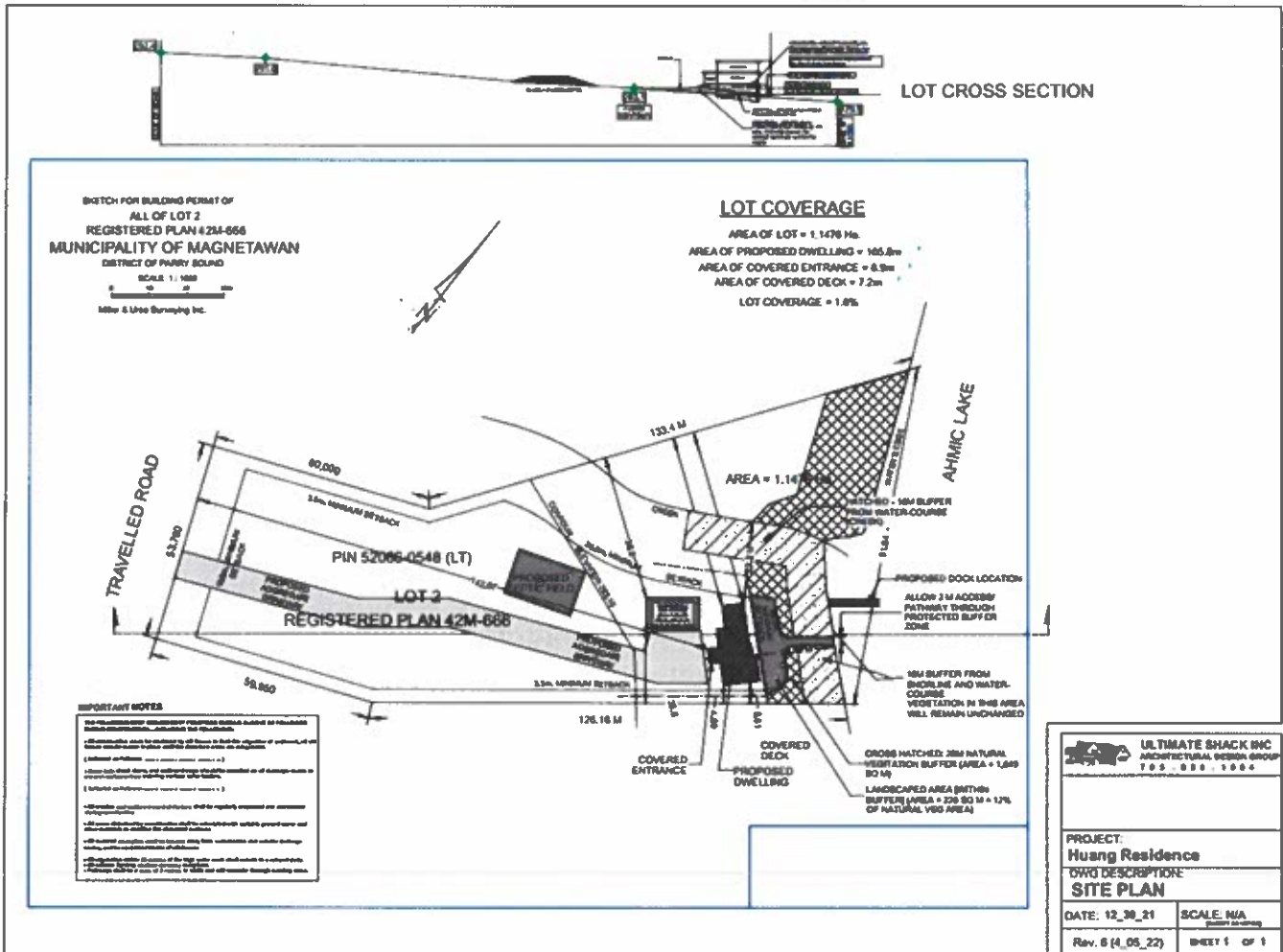
LEGAL DESCRIPTION OF LANDS SUBJECT TO THIS AGREEMENT
Plan 42M666, Lot 2 on Cobalt Lane(Roll No. 4944030005023020000)

DRAFT

SCHEDULE "B"

SITE PLAN

The Site Plan Signed by the Chief Administrative Officer of the Municipality of Magnetawan on the ___ day of April, 2022.



Laura Brandt

From: Laura Brandt
Sent: March 25, 2022 9:22 AM
To: Wayne Lynch
Cc: Kerstin Vroom
Subject: Municipality of Magnetawan Please Vet for Netspectrum
Attachments: Facebook Posts.pdf

Hi Wayne

Hope you are well. I am reaching out to you today with several concerns that have been brought to Council and the Municipality's attention. Several residents have reached out to the Mayor as they have signed up on the waiting list for service to learn that once the technician attended for a site visit that they were not able to connect to the tower even though they were within 1-2 kms of the tower site. Specifically, there is some messaging circulating on local social media platform where several residents have voiced their dissatisfaction that they are unable to connect to the tower on Rosskopf due to too many trees. There are several comments that residents will not even try to connect with Netspectrum for service and they are going to go straight to Starlink. It was my understanding that the lower towers in fact were better for tree coverage as they penetrate the trees better but perhaps this is not the case. This is obviously terribly disappointing to our residents and our Municipality as a whole.

The Mayor has asked me to forward along some questions and comments and I am reaching out in hopes that you can provide me a honest fulsome response that I can present to the Mayor and Deputy Mayor. The Mayor did suggest that perhaps a presentation to Council may be warranted if these questions can not be answered to help Council understand how this could be the case so that they may respond to the public accordingly as we are anticipating that this may gain momentum and we were not anticipating this negative outcome.

Specifically, we would like to know what the power outlet strength is as it was communicated to us through a resident that they were told that it is 20 and that in fact to ensure the coverage did reach a large area that it would need to be 5,000 or above. Additionally, we would like to know if the current broadcasting projections were based on open space only? And if they are currently based on open space what is currently the range expected for a clear line of path?

We would also like to know how many residents have signed up to be on the waiting list, how many of those residents have actually received service and how many of those residents have been denied services.

It is also our understanding that a permit can be purchased through the FCC to expand the license to the next step to increase the power strength outlet which would increase the range and it would mitigate some of the concerns which would help residents who are currently being told no.

Additionally, we have been told that because Netspectrum has erected these towers that other providers will not be able to provide services to our area which is disappointing as residents who have been denied services will not be provided with an alternative.

We would also like Netspectrum to take this into serious consideration as we are an underserved area in need of these services for our residents.

I look forward to your response

Kind Regards



A Report to the Municipality

Ahmic Lake Area Broadband Network

**Prepared for: The Municipality of Magnetawan
Attn: Laura Brandt, Deputy Clerk**

Prepared by: Wayne Lynch, Spectrum Telecom Group

Date: April 4, 2022

General

This report provides information about post project deployment issues associated with the NetSpectrum fixed broadband network that was deployed in the Ahmic Lake area. This information is being provided in response to questions included in an email sent March 25th, 2022 (on behalf of Council) by Laura Brandt, Deputy Clerk.

Background

As you may be aware, the Ahmic Lake project was conceived by CENGN as part of its Next Generation Network Program. CENGN's process involved the soliciting of several expressions-of-interest (EOI) proposals from various Northern Ontario communities, and, in this particular case, the focus was to expand Internet service availability to a waterfront community. The Municipality was selected as the host community, in particular the Ahmic Harbour/Ahmic Lake waterfront area. CENGN subsequently issued a Request for Solution (RFS) in October 2020 and Spectrum Telecom proposed a solution using network infrastructure that is similar to that which was deployed in other areas of the NetSpectrum broadband network. CENGN chose this solution for funding and subsequent deployment in the Ahmic Lake area. The solution involved the use of microwave radio and enhanced unlicensed last-mile networking equipment and the system was deployed as originally proposed in the RFS.

Similar networking solutions are currently being deployed in three other areas in the NetSpectrum regional network. The Ahmic Lake system was designed to support 50/10 Mbps service which is the benchmark set by the CRTC. Three new sites were selected for towers that would backhaul and distribute the service with the focus on accessibility to Ahmic Lake waterfront properties. The existing tower north of the village of Magnetawan was primarily used for providing backhaul to the lakefront area. The service distribution equipment at that site was upgraded as well.

Target Service Area

As mentioned above, the intended target service area for the project, as defined in the RFS document, was the waterfront area of Ahmic Lake and Ahmic Harbour. Equipment at the Magnetawan tower had to be upgraded to support the additional backhaul required. In addition, the older 900 MHz distribution equipment on the Magnetawan tower was replaced to allow for 50/10 Mbps service and to allow more users to be connected in the Village area.

The following areas are considered as the project target service area:

- Ahmic Lake waterfront area,
- Ahmic Harbour,
- Beaver Lake, and
- Village of Magnetawan and area immediately surrounding.

Below are examples of some of the areas not considered to be part of the target service area:

- Lake Cecebe area,
- Midlothian area,
- Old Man's Lake,
- Crawford Lake,
- Symmons/Silver Lake,
- Magnet Road, and
- Poverty Bay area.

The target service area, as outlined above, was limited due to corporate budget and limited funding availability.

Limitations of the Network Solution Proposed

Unfortunately, given the project's limited budget, it is not possible to provide 100 percent coverage to encompass all potential users in the target service area and beyond. It is important to understand that the network needs line-of-sight (LOS) links to make connections to potential subscribers. In some cases where a subscriber is very close to the tower, a near-line-of-sight connection will work. The three new tower sites were selected to optimize LOS coverage on Ahmic Lake itself and not so much the other areas such as Lake Cecebe. However, if terrain and tree cover is not considered to be significant, thereby allowing LOS clearance to be achieved, residents in adjacent nontarget areas can be connected.

Another important consideration is that, in order for service to be turned up at a user's residence, there must be a minimum signal level received so a margin can be maintained over a wide variety of weather conditions that might be expected over the course of a year. If this margin cannot be established during an onsite test, the connection is not turned up for service.

Tree cover can also adversely affect user signal levels. In some situations, in response to service requests made during the winter months, onsite visits for signal tests are often delayed until spring so that the leaves are out, and an accurate and stable signal can be measured.

Distribution Network Transmit Power Levels

Power levels in telecommunications systems are usually expressed in dBm or sometimes in watts. The Cambium unlicensed sectoral transmitter equipment used in the Ahmic Lake distribution network (at the tower) is restricted to a maximum effective radiated power (ERP) output of about +30 dBm. The subscriber units mounted on the residence have a maximum

power output of +27 dBm. High-gain dish antennas are used at the subscriber end to direct and intensify the signal levels as much as possible.

For comparison, the power output of a licensed cellular tower transmitter is much higher and is typically +40 dBm but can be as high as +57 dBm.

Governmental Jurisdiction for RF Spectrum

Industry, Science and Economic Development Canada, (ISED) is a department of the federal government that, among other things, regulates, grants, and manages licenses for RF spectrum in Canada. The Federal Communications Commission (FCC) performs this function in the USA.

To be able to use equipment with higher transmit power levels, a special license must be purchased from ISED that allows the operator to use equipment with increased power levels in special dedicated radio frequency bands. Licenses for these bands are very expensive and are typically sold in an auction process for millions of dollars covering a large region. Spectrum Telecom does not currently own any high-cost license assets as this does not fit our business case for rural broadband projects.

Service Provider Exclusivity

There seems to be a perception that the deployment of Spectrum Telecom/NetSpectrum assets in the area will prevent other operators from providing service in the same general area. This is not the case. Other service providers can operate in the same area. What government funding agencies do not like to do is fund two projects in the same area or in overlapping areas. If it can be demonstrated that service gaps still exist in the community, it is very likely that additional funding can be applied for.

Service Order/Service Fulfillment Process

The NetSpectrum service/help desk is located in Sudbury. When a request for service is received by our team from a potential subscriber, a sales ticket is generated for follow-up. The ticket includes all pertinent information including the exact location of the residence or business. If the request is considered to be within the service area, a sales representative typically uses a software application that takes terrain data, tree cover, and other technical information into account to determine if a usable connection can theoretically be achieved. If this study looks promising, a technician is then dispatched to the premises to measure actual signal levels from the nearest tower. If the minimum usable signal level is achieved, the connection is turned up for service.

The following are some statistics about service inquiries that were received by NetSpectrum for the period between September 1st, 2021, and March 31st, 2022.

- A total of 163 tickets were generated from potential subscribers.
- 21 of those are scheduled for follow-up in the spring when leaves are out.
- 5 installation attempts in the target service area did not proceed due to inadequate signal levels measured at the residence.
- 3 installation attempts outside the target service area did not proceed due to inadequate signal during test.
- 10 installation attempts were successful.
- 8 requests in the target service area could not be fulfilled due to obvious blocked RF paths (no onsite tests performed).
- 27 requests outside the target service area could not be fulfilled due to obvious blocked RF paths (no onsite tests performed).
- 14 tickets were closed due to lack of response from the customer, or the customer

decided not to proceed for whatever reason.

- 12 installations are scheduled for on-site test and possible turnup.
- 47 are awaiting a response from the customer – service is estimated to be available.
- 4 installations are ready for scheduling.

Examples of Blocked Wireless Paths to Potential Users

Attachment #1 is a document that shows path profiles for six potential subscriber locations. All are located in the Lake Cecebe area which is considered outside of the target service area. The data is generated by the software application used by the service fulfillment team to estimate if any given path to a potential subscriber is viable. This information will provide some insight into what type of terrain blockage is being experienced on failed installation attempts.

The following notes will help interpret some of the data shown on these profiles.

1. The actual terrain data is the tan-coloured area at the bottom of the profile.
2. The green band above the terrain represents the estimated tree cover.
3. The line surrounded by the blue ellipse represents the line-of-sight path to the user's residence. This ellipse must not be significantly obstructed for a successful connection to be established.
4. The Predicted Receive Power (in dBm) is shown on the bottom right side of the profile. The receive power must be -74 dBm or better (as verified with an on-site test) before a link to a potential subscriber can be turned up for service.

Access to Other Service Providers in the Area

Having access to single high-performance and affordable Internet service across the entire community is always desirable but very difficult to achieve with the limited funding and budgets available, particularly so in the more rural and remote communities of the region. The Municipality of Magnetawan is no different in that respect. Pretty well all service platforms available in any particular area have inherent advantages and disadvantages. It was mentioned that some area residents unable to receive NetSpectrum service will opt for a subscription to the new Starlink satellite service or possibly other options that might be available to them. NetSpectrum recognizes that one of these alternatives may be the best choice for some users based on their location and other circumstances.

Conclusion

Hopefully the information in this report provides some background, rationale, and limitations associated with the technical solution deployed in the Ahmic Lake area. One of the key points to consider is the fact that Spectrum Telecom deployed a network solution that CENGN selected for its funding program thereby making the project a reality. Unfortunately, due to the ruggedness and tree cover typical of this very scenic area, this solution is largely dependent on achieving line-of-sight to residential and business users. Achieving 100 percent coverage to all users in the area is not possible without significant additional capital expenditures. No matter what the service area is, there will always be residents outside of that defined area that can't receive a connection and we can certainly appreciate their frustration.

Network expansion in the Ahmic Lake area (as initiated by the project) does set the stage for future expansion into other underserved areas of the Municipality as well as adjacent areas if demand and the business case warrant. The Port Carmen-Cecebe area of Chapman Township is one example.

If the Municipality requires any additional information about the network as deployed during

project implementation, please do not hesitate to contact the undersigned.

Sincerely,

A handwritten signature in black ink, appearing to read 'W. Lynch', written in a cursive style.

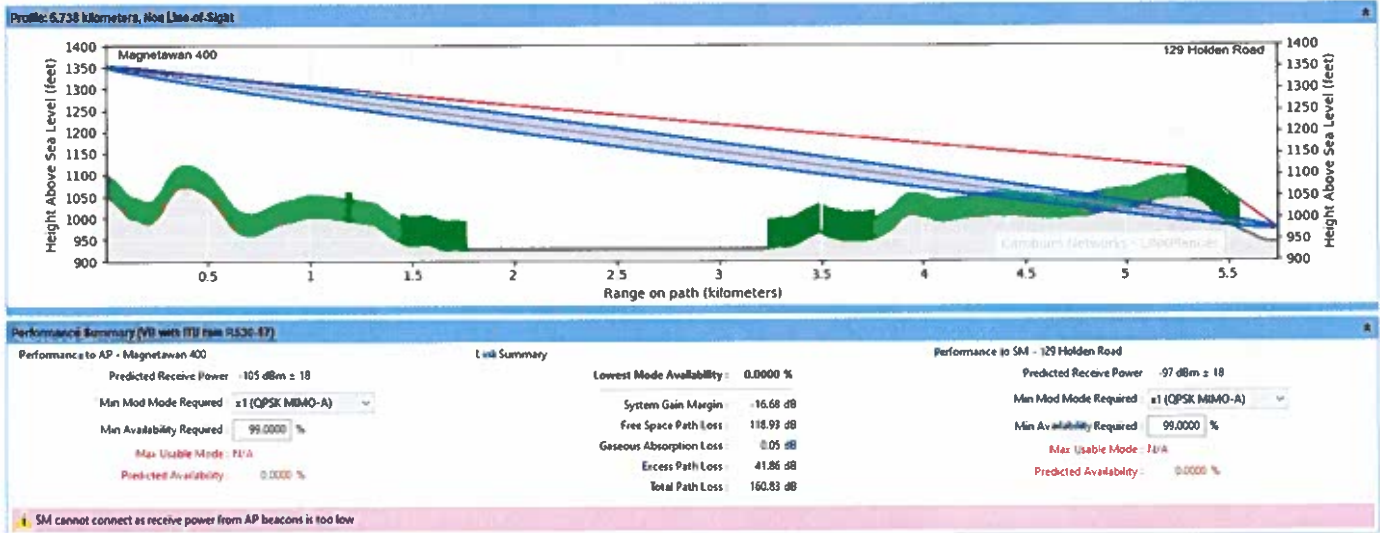
Wayne Lynch
Project Administrator
Spectrum Group
(705) 474-6368, extension 414

wlynch@spectrumtelecom.ca

Samples of Path Profiles at Locations That Resulted in a Failed Install Attempt

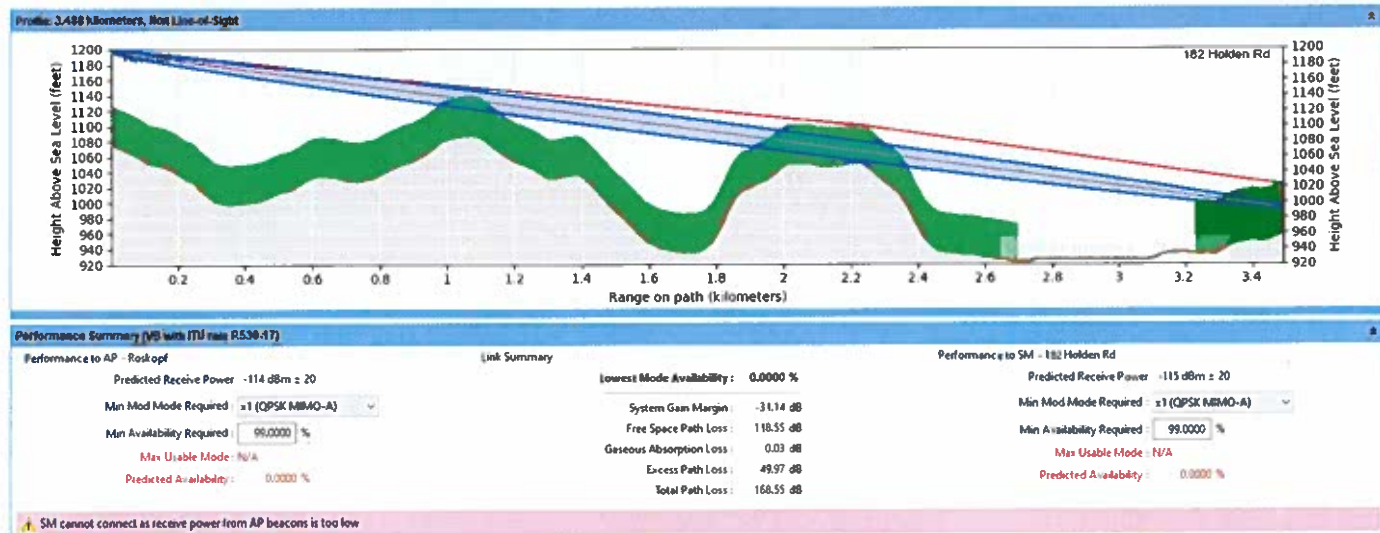
129 Holden Road

- Least obstructed Path option: Magnetawan Tower
- Antenna Height at Customers: 33 Feet



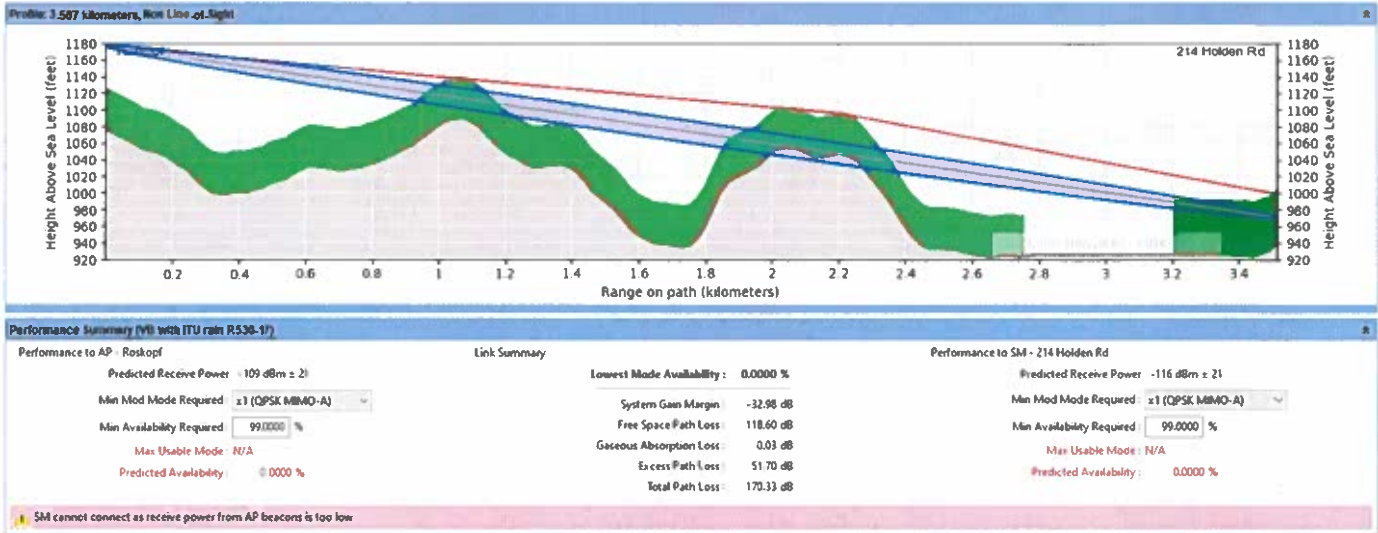
182 Holden Road

- Least obstructed Path option: Rosskopf Tower
- Antenna Height at Customers: 33 Feet



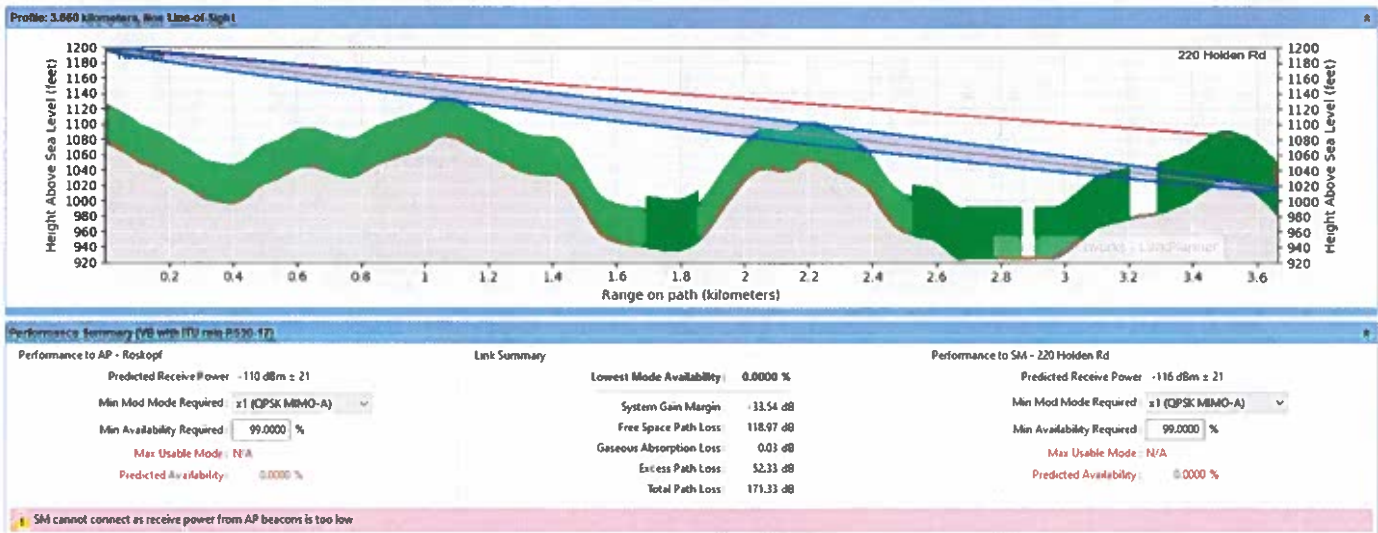
214 Holden Road

- Least obstructed Path option: Rosskopf Tower
- Antenna Height at Customers: 33 Feet



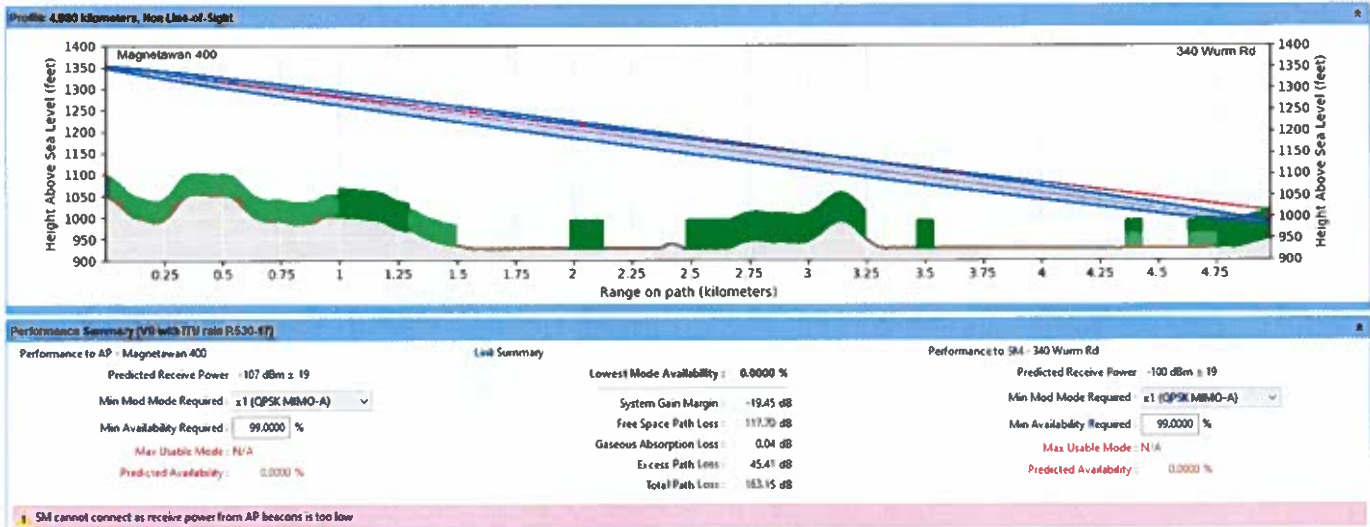
220 Holden Road

- Least obstructed Path option: Rosskopf Tower
- Antenna Height at Customers: 33 Feet



340 Wurm Road

- Least obstructed Path option: Magnetawan Tower
- Antenna Height at Customers: 33 Feet



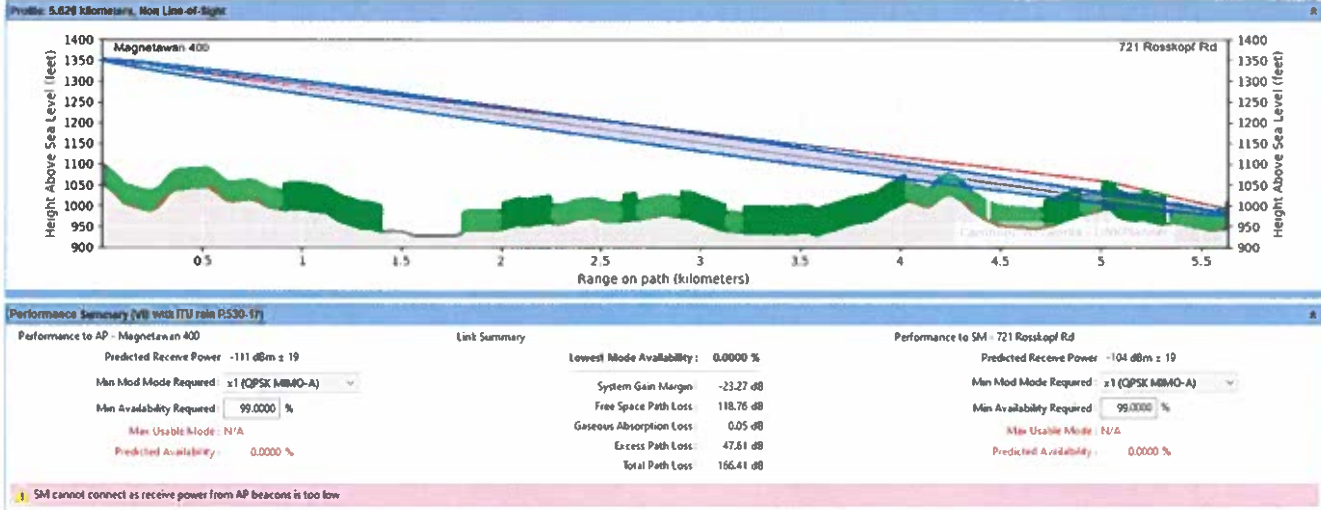
Approximately 60 Feet required to get optimal service the above location.

If we could achieve a clearer path between the house and shoreline we could provide service. See circled area in google earth image below.



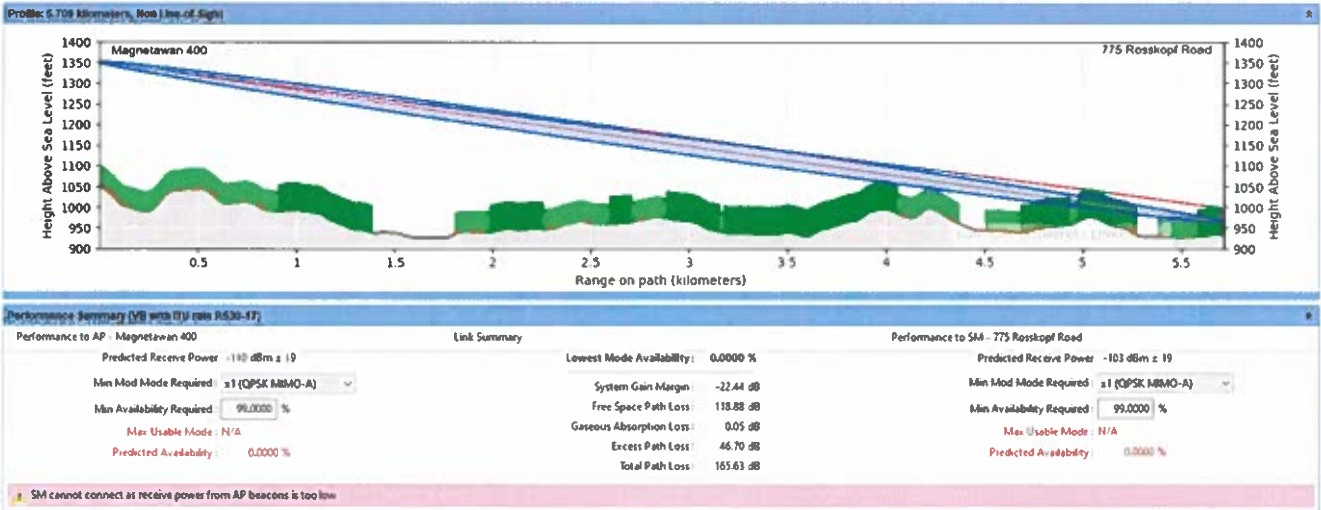
721 Rosskopf Road

- Least obstructed Path option: Magnetawan Tower
- Antenna Height at Customers: 33 Feet



721 Rosskopf Road

- Least obstructed Path option: Magnetawan Tower
- Antenna Height at Customers: 33 Feet



Laura Brandt

From: Barb Johnston <bgarry1@hotmail.com>
Sent: March 22, 2022 9:00 AM
To: Laura Brandt; Kerstin Vroom
Cc: sylvia poetschke
Subject: Request for Use

Dear Laura and Kerstin,

The following request apparently has to be taken to Council rather than filing a rental use agreement. We have submitted our papers for the use of the Community Centre Pavillon should the weather not permit the use of the Lions Park.

REQUEST:

1. Sunday, July 10th., 2022 - (9:30 am - noon) use of Lions Park area plus Gazebo w/hydro for an Ecumenical Church Service involving St.Paul's Lutheran, Trinity United, and possibly the Presbyterian and Anglican Churches. This is a "Welcome to Summer" joint Service. We will advise everyone to bring their own lawn chair or whatever to be seated. However, the reason for filing a permit for the Pavillion use is in the event of RAIN and therefore unable to sit out in the open for the Service at the Lions Park. Notice will be given to the appropriate staff on the Saturday if we are deferring to the use of the Pavillion in order to set up that area.

Thank you for your consideration in this matter.

Sincerely,

Barbara Johnston (Trinity Clerk of Session)

Box 132, Magnetawan, Ontario P0A 1P0

Laura Brandt

Subject: FW: Magnetawan Park Request



Steve Robinson, Parks, and Maintenance Manager
P.O. Box 70, 4304 Highway #520
Magnetawan, ON P0A 1P0
Phone: 705 387-3947 ext. 204
Email: parks@magnetawan.com

March 31, 2022

To: Mayor, Sam Dunnnett and Members of Council, Municipality of Magnetawan, ON
CC: Steve Robinson, Parks and Maintenance Manager, Municipality of Magnetawan, ON

Dear Mayor Dunnnett and Members of Council,

I write on behalf of the Cecebe Waterways Association to express our thanks for the use of Centennial Park, Magnetawan to host our 40th annual Regatta in 2019. After a two-year hiatus due to Covid 19 restrictions we are hopeful that we might run a Regatta in 2022. We plan to streamline our events to provide flexibility in case Covid19 precautions require cancellation. So too, streamlining our events will have people congregated outdoors but for a shorter than usual time frame. I write to request permission from the council to reserve Centennial Park to hold our 41st annual Regatta on Sunday July 31, 2022.

Our Regatta includes land, swimming, and canoe races. We hire a lifeguard for the day and have a fully qualified first aid volunteer on duty as well. This year we would likely set up around 9:30am and disperse by 3:00pm. If allowed we will obtain a public health permit and use the covered picnic area to serve hot-dogs and soft drinks between 11 and 2. We would supply all our own equipment, including a barbeque and coolers. We will do a full clean up after our event, including ensuring that all garbage is appropriately stored for removal. Our events are open to all who sign a waiver and while we are a large gathering there is still room for others who wish to enjoy the park along with us. Our 2019 Regatta engaged 330 participants and approximately 90 volunteers. In consultation with Steve Robinson in 2018 and 2019 we rented two portable toilets to accommodate the large crowd. We would expect to do this again in 2022.

While the purpose of our Association is not to raise funds to donate to charity, CWA has regularly donated to the local foodbank, the Magnetawan Library, the Magnetawan Lions Club, and the local Boy Scouts.

Our more than 250 members are pleased to support local businesses in Magnetawan and to be part of this vibrant community. We are grateful that Magnetawan has such a spacious park and that we have had access to it for many years to host this important yearly gathering of our members and guests.

Yours truly,

A handwritten signature in cursive script, appearing to read "Joan Wyatt". The signature is written in black ink on a white background.

Joan Wyatt, CWA Regatta Administrator



Moved by: _____

Seconded by: _____

WHEREAS the current agreements between the Ministry of Health, the physician group in Burk's Falls and the Burk's Falls Family Health Team list the Burk's Falls catchment area to include Burk's Falls, Armour, Magnetawan, Perry and Ryerson;

AND WHEREAS the physicians represented by these agreements can, technically, only take on patients within that catchment area;

AND WHEREAS the Town of Kearney and the Township of McMurrich/Monteith are not part of this catchment area, nor are they part of any other agreement or catchment area;

AND WHEREAS the inclusion of Kearney and McMurrich/Monteith population numbers would change the physician-to-patient ratio and may allow for an additional physician resource within the Burk's Falls Family Health Team;

NOW THEREFORE BE IT RESOLVED that the Council of the Corporation of the Town of Kearney requests the inclusion of the Town of Kearney and supports the inclusion of the Township of McMurrich/Monteith, in the Burk's Falls catchment area;

AND FURTHER THAT this Resolution be forwarded to Burk's Falls, Armour, Magnetawan, Joly, Strong, Sundridge, Perry and Ryerson for their support and request to the Ministry of Health to update the required agreements to reflect the addition of Kearney and McMurrich/Monteith to the Burk's Falls Family Health Team.

Carried _____ Defeated _____ Deferred _____

Sam Dunnett, Mayor

Recorded Vote - called by:

Member of Council	Yea	Nay	Absent
Brunton, Tim			
Hetherington, John			
Kneller, Brad			
Smith, Wayne			
Mayor: Dunnett, Sam			

Kerstin Vroom

From: Cindy Filmore <cindy.filmore@townofkearney.ca>
Sent: March 22, 2022 2:05 PM
To: Minister.health@ontario.ca; Judy Kosowan (clerk@ryersontownship.ca); Cheryl Marshall; Nicky Kunkel; John Theriault; office@townshipofjoly.com; Kerstin Vroom; Beth Morton; Caitlin Haggart; Christine Hickey; Laurel.Brazill@Ontario.ca; christine.elliott@ontario.ca
Cc: Brenda Fraser
Subject: Resolution of Council - Inclusion of the Town of Kearney & the Municipality of McMurrich Montieth in local Catchment Area

Follow Up Flag: Follow up
Flag Status: Flagged

Good afternoon,

On Wednesday, March 16, 2022, the Council of the Town of Kearney passed the following resolution regarding the inclusion of the Town of Kearney and the Municipality of McMurrich Monteith within the Burk's Falls catchment area:

Res. No. 10(d)(v)/16/03/2022

WHEREAS the current agreements between the Ministry of Health, the physician group in Burk's Falls and the Burk's Falls Family Health Team list the Burk's Falls catchment area to include Burk's Falls, Armour, Magnetawan, Perry and Ryerson;

AND WHEREAS the physicians represented by these agreements can, technically, only take on patients within that catchment area;

AND WHEREAS the Town of Kearney and the Township of McMurrich/Monteith are not part of this catchment area, nor are they part of any other agreement or catchment area;

AND WHEREAS the inclusion of Kearney and McMurrich/Monteith population numbers would change the physician-to-patient ratio and may allow for an additional physician resource within the Burk's Falls Family Health Team;

NOW THEREFORE BE IT RESOLVED that the Council of the Corporation of the Town of Kearney requests the inclusion of the Town of Kearney and supports the inclusion of the Township of McMurrich/Monteith, in the Burk's Falls catchment area;

AND FURTHER that this Resolution be forwarded to Burk's Falls, Armour, Magnetawan, Joly, Strong, Sundridge, Perry and Ryerson for their support and request to the Ministry of Health to update the required agreements to reflect the addition of Kearney and McMurrich/Monteith to the Burk's Falls Family Health Team.

Carried

As members of a rural and remote areas of the province, we serve as both recreational and natural resource areas for southern Ontario. While it allows us to live a privileged lifestyle, it does not negate our need for access to medical care. We sincerely hope that the Province will see the benefit of including both McMurrich/Monteith and Kearney in the Burk's Falls catchment area.

Yours truly,

Cindy Filmore

Deputy Clerk

The Town of Kearney

Ph # (705) 636-7752 ext 21

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

BY-LAW NO. 2022 -

Being a By-law to set tax ratios for municipal purposes and levy the rates of taxation for the year 2022

WHEREAS Section 308 (4) of the *Municipal Act, 2001, S.O 2001, C.25*, as amended, provides that a single-tier municipality shall pass a by-law in each year to establish the tax ratios for that year for the municipality;

AND WHEREAS it is necessary for the Council of the Municipality of Magnetawan pursuant to the *Municipal Act, 2001, S.O. , c.25*, as, amended, to raise certain sums for the 2022 taxation year.

AND WHEREAS all property assessment rolls on which the 2022 taxes are to be levied have been returned and revised pursuant to the provision of the *Assessment Act* subject to appeals at present before the District Court and the Ontario Municipal Board;

AND WHEREAS “Residential Assessment”, “Commercial Assessment”, “Industrial Assessment”, “Landfill Assessment”, “Farmland Assessment” and “Managed Forest Assessment”, as defined in the *Assessment Act* as amended by the *Fair Municipal Finance Act, 1997* and further amended by Regulations, have been determined on the basis of the property assessment rolls;

AND WHEREAS the tax rates on the aforementioned property classes and property sub-classes have been calculated pursuant to the provisions of the *Municipal Act, 2001, S.O. c.25*, as amended and in the manner outlined;

NOW THEREFORE the Council of the Corporation of the Municipality of Magnetawan hereby enacts as follows:

1. **THAT** the following tax ratios shall apply for the taxation year 2022:

Residential property class	1.000000
Multi-residential property class	2.000000
Commercial occupied property class	1.150588
Commercial vacant units property class	1.150588
Industrial occupied property class	1.099934
Industrial vacant units property class	1.099934
Landfill class	6.607119
Farm property class	0.250000
Managed forest property class	0.250000

2. **THAT** for the purpose of this By-law, the commercial property class includes all commercial office property, shopping centre property, and parking lot property, and the industrial property class includes all large industrial property

3. **THAT** the 2022 current municipal budget be adopted in the following amounts:

Expenditures	Municipal	\$ 9,664,191
Public/Separate	Education	<u>\$ 1,134,308</u>
TOTAL:		\$10,798,499
Revenue		\$ 4,354,117
Taxation	General Portion	\$ 5,310,074
Taxation	School Portion	<u>\$ 1,134,308</u>
TOTAL:		\$10,798,499

2) **THAT** for the year 2022, the Municipality of Magnetawan shall levy the following rates of taxation per current value assessment:

MAP DIVISION 010, 030, 040 (former Chapman, Croft, Spence):

Residential/Farm Assessment:	Education	0.00153000
	General	<u>0.00743504</u>
	TOTAL:	0.00896504
Commercial Assessment Occupied:	Education	0.00709582
	General	<u>0.00855467</u>
	TOTAL:	0.01565049
Commercial Assessment Vacant:	Education	0.00709582
	General	<u>0.00598827</u>
	TOTAL:	0.01308409
Commercial Assessment New Construction	Education	0.00709582
	General	<u>0.00855467</u>
	TOTAL:	0.01565049
Industrial Assessment Occupied:	Education	0.00880000
	General	<u>0.00817805</u>
	TOTAL:	0.01697805
Industrial Assessment Vacant:	Education	0.00880000
	General	<u>0.00531573</u>
	TOTAL:	0.01411573
Landfill Assessment:	Education	0.00880000
	General	<u>0.04912419</u>
	TOTAL:	0.05792419
Farmland Assessment:	Education	0.00038250
	General	<u>0.00185876</u>

	TOTAL:	0.00224126
Managed Forest Assessment:	Education	0.00038250
	General	0.00185876
	TOTAL:	0.00224126

MAP DIVISION 020 (Village of Magnetawan):

Residential/Farm Assessment:	Education	0.00153000
	General	0.00743504
	Special Area Rate	0.00104305
	TOTAL:	0.01005446

Multi Residential Assessment:	Education	0.00153000
	General	0.01487008
	Special Area Rate	0.00208610
	TOTAL:	0.01848618

Commercial Assessment Occupied	Education	0.00709582
	General	0.00855467
	Special Area Rate	0.00120012
	TOTAL:	0.01685061

Commercial Assessment Vacant	Education	0.00709582
	General	0.00598827
	Special Area Rate	0.00084008
	TOTAL:	0.01392417

Commercial Assessment - New Construction	Education	0.00709582
	General	0.00855467
	Special Area Rate	0.00120012
	TOTAL:	0.01685061

Farmland Assessment	Education	0.00038250
	General	0.00185876
	Special Area Rate	0.00026076
	TOTAL:	0.00250202

Note: Special Area Costs for Map Division 020 consist of Garbage Collection and Recycling Pick-Up.

- 3) **THAT** the real property taxes imposed pursuant to the provision of this by-law shall become due and payable on September 23, 2022 and November 23, 2022.

A penalty shall be charged as follows: 1.25% on the first day of default plus an additional 1.25% on the first day of every calendar month thereafter in which the taxes remain unpaid.

4) **THAT** the Treasurer/Tax Collector of the Corporation of the Municipality of Magnetawan shall mail or cause to be mailed to the address of the residence or place of business of each property or person a notice specifying the amount of taxes payable by such person(s) pursuant to the provisions of the by-law.

5) **THAT** the Treasurer/Tax Collector is hereby authorized to accept part payment from time to time on account of any taxes which have become due pursuant to this by-law.

For payments in lieu of taxes due to the Municipality of Magnetawan under the *Municipal Act, 2001, S.O., c.25*, as amended, the actual amount due to the Municipality of Magnetawan will be based on the assessment rolls and the municipal rates of taxation for the year 2022.

6) **THAT** the 2022 municipal budget outlined on the attached Appendix 'A' be and is hereby adopted and forming part of this by-law.

7) **THAT** this by-law takes effect on the date adopted.

READ A FIRST, SECOND, AND THIRD TIME, passed, signed and the Seal of the Corporation affixed hereto, this 13th day of April, 2022.

**THE CORPORATION OF THE
MUNICIPALITY OF MAGNETAWAN**

Mayor

CAO/Clerk, Kerstin Vroom

DRAFT

MUNICIPALITY OF MAGNETAWAN
Provisional Budget Report

Account Code : 1-3-1000-1010
 To 1-4-8400-8030
 Fiscal Year : 2022

Account Code	Account Description	2022 BASE BUDGET	2021 ACTUAL VALUES	2021 FINAL BUDGET
1	GENERAL FUND			
	Revenue			
	TAXATION: COMMERCIAL			
1-3-1003-2071	COMMERCIAL: PIL General	0	-8,485	0
1-3-1003-2140	COMMERCIAL: PIL, Taxable Tenant	0	-476	0
1-3-1003-2170	COMMERCIAL: Taxable	0	-64,890	0
1-3-1003-2190	COMMERCIAL: Vacant	0	-1,796	0
	Total TAXATION: COMMERCIAL	0	-75,647	0
	TAXATION: FARMLAND			
1-3-1006-2170	FARMLAND: Taxable	0	-12,496	0
	Total TAXATION: FARMLAND	0	-12,496	0
	TAXATION: LANDFILL			
1-3-1008-2071	LANDFILL: PIL General	0	-167	0
	Total TAXATION: LANDFILL	0	-167	0
	TAXATION: INDUSTRIAL			
1-3-1009-2170	INDUSTRIAL: Taxable	0	-2,523	0
	Total TAXATION: INDUSTRIAL	0	-2,523	0
	TAXATION: MULTI-RES			
1-3-1013-2170	MULTI-RES: Taxable	0	-7,429	0
	Total TAXATION: MULTI-RES	0	-7,429	0
	TAXATION: RESIDENTIAL			
1-3-1018-2071	RESIDENTIAL: PIL General	0	-3,860	0
1-3-1018-2140	RESIDENTIAL: PIL, Taxable Tenant	0	-3,236	0
1-3-1018-2170	RESIDENTIAL: Taxable	0	-5,002,705	0
	Total TAXATION: RESIDENTIAL	0	-5,009,801	0
	TAXATION: MANAGED FORESTS			
1-3-1020-2170	MANAGED FORESTS: Taxable	0	-9,345	0
	Total TAXATION: MANAGED FOREST	0	-9,345	0
	SUPPLEMENTAL TAXATION: COMMERCIAL			
1-3-1103-2170	SUPP COMMERCIAL: Taxable	0	-232	0
	Total SUPPLEMENTAL TAXATION: C	0	-232	0
	SUPPLEMENTAL TAXATION: FARMLAND			
1-3-1106-2170	SUPP FARMLAND: Taxable	0	-1,395	0
	Total SUPPLEMENTAL TAXATION: F	0	-1,395	0
	SUPPLEMENTAL TAXATION: RESIDENTIAL			
1-3-1118-2170	SUPP RESIDENTIAL: Taxable	0	-75,451	0
	Total SUPPLEMENTAL TAXATION: R	0	-75,451	0
	GENERAL TAXES			
1-3-1250-3016	GENERAL - Area Rating Taxation	-40,413	-49,340	-49,360
	Total GENERAL TAXES	-40,413	-49,340	-49,360
	TAXES - ENGLISH PUBLIC SCHOOL			
1-3-1255-3000	ENG. PUB; SCH. - Tax Levy	0	-1,090,698	0
1-3-1255-3005	ENG. PUB; SCH. - Tax Supps & Omits	0	-16,346	0

MUNICIPALITY OF MAGNETAWAN
Provisional Budget Report

Account Code : 1-3-1000-1010
 To 1-4-8400-8030
 Fiscal Year : 2022

Account Code	Account Description	2022 BASE BUDGET	2021 ACTUAL VALUES	2021 FINAL BUDGET
1-3-1255-3012	ENG. PUB; SCH. - Tax Payments in Lieu	0	-1,120	0
Total TAXES - ENGLISH PUBLIC S		0	-1,108,164	0
TAXES - ENGLISH SEPARATE SCHOOL				
1-3-1256-3000	ENG. SEP. SCH. - Tax Levy	0	-16,312	0
1-3-1256-3005	ENG. SEP. SCH. - Tax Supps & Omits	0	-79	0
Total TAXES - ENGLISH SEPARATE		0	-16,391	0
TAXES - FRENCH PUBLIC SCHOOL				
1-3-1257-3000	FR. PUB SCH. - Tax Levy	0	-7,144	0
Total TAXES - FRENCH PUBLIC SC		0	-7,144	0
TAXES - FRENCH SEPARATE SCHOOL				
1-3-1258-3000	FR. SEP. SCH. - Tax Levy	0	-9,345	0
1-3-1258-3005	FR. SEP. SCH. - Tax Supps & Omits	0	-126	0
Total TAXES - FRENCH SEPARATE		0	-9,471	0
PENALTIES & INTEREST				
1-3-1400-7130	TREAS - Penalties & Interest	-71,000	-64,004	-71,000
Total PENALTIES & INTEREST		-71,000	-64,004	-71,000
UNCONDITIONAL GRANTS				
1-3-1500-5030	TREAS - Ont. Municipal Partnership Fund	-1,114,500	-1,121,700	-1,121,700
Total UNCONDITIONAL GRANTS		-1,114,500	-1,121,700	-1,121,700
CONDITIONAL GRANTS				
1-3-1600-5015	Federal Govt-Canada Day Grant	-4,000	-4,000	0
1-3-1600-5017	Federal Govt-NOHFC Grant	-180,000	0	0
1-3-1600-5018	Federal Govt-Museum Reopening Fund	0	-5,000	0
1-3-1600-5025	FCM Grant - Municipal Asset Mgmt Progr	0	-21,166	-26,000
1-3-1600-5035	Prov Govt -Mun.Moderniization Grant	0	-18,509	0
1-3-1600-5040	Prov Govt-Safe Restart Grant	0	-62,725	-62,725
1-3-1600-5045	Prov Govt - Wage Subsidy - SJS	-3,723	0	-16,500
1-3-1600-5046	Prov Govt - Wage Subsidy - SEP	0	-3,723	0
1-3-1600-5047	Prov Govt - Rural Economic Develop #1	0	-3,504	0
1-3-1600-5077	Prov Govt - OCIF	-198,604	-68,404	-68,261
1-3-1600-5080	Prov Gpvt - NORDS Fund	-124,693	0	0
1-3-1600-5085	Prov Govt - ICIP	0	0	-100,000
1-3-1600-5087	Prov Govt - Inclusive Community Grant	0	0	-60,000
1-3-1600-5090	Ontario Stewardship Grants	-30,000	-53,485	-52,946
1-3-1600-5092	Prov Govt-Save On Energy Retrofit Grant	0	-108	0
1-3-1600-5093	Prov Govt - CSPT Program	-2,348	-2,621	-3,100
1-3-1600-5095	Prov Govt-Fire Safety Grant	0	-4,900	0
1-3-1600-5100	Prov Govt-Reconnect Festival & Event	0	-5,830	0
Total CONDITIONAL GRANTS		-543,368	-253,975	-389,532
FEES & CHARGES				
1-3-1700-7102	TREAS - Tax Certificates	-3,200	-4,160	-3,200
1-3-1700-7104	TREAS - Maps Copies Etc.	-3,600	-13,129	-3,600
1-3-1700-7106	TREAS - Document Commissioning	0	0	-30
1-3-1700-7112	TREAS - Revenue - History Books	-100	-370	-100

MUNICIPALITY OF MAGNETAWAN
Provisional Budget Report

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 To 1-4-8400-8030
 Fiscal Year : 2022

Account Code	Account Description	2022 BASE BUDGET	2021 ACTUAL VALUES	2021 FINAL BUDGET
1-3-1700-7114	TREAS - Revenue - Site Pamphlets	0	-25	0
1-3-1700-7120	TREAS - Other GG Revenues	-500	-633	-500
1-3-1700-7132	TREAS - Land Sales	0	-2,700	-12,000
1-3-1700-7140	TREAS - Investment Income	-40,000	-55,357	-40,000
1-3-1700-7150	TREAS - Dividend Income - Lakeland	-24,800	-24,800	-24,800
1-3-1700-7160	TREAS - Rental - Communication Tower	-1,500	-1,327	-1,500
1-3-1700-7170	TREAS - Hydro re Rockwynn Landing	-170	-184	-170
1-3-1700-7172	TREAS - Hydro re Fire Hall Solar Panels	-4,800	-5,069	-4,800
Total FEES & CHARGES		-78,670	-107,754	-90,700
FIRE DEPARTMENT REVENUES				
1-3-2000-7220	FD - 911 Revenue	-500	-1,363	-500
1-3-2000-7230	FD - Fire Department Revenue	0	-6,340	0
Total FIRE DEPARTMENT REVENUES		-500	-7,703	-500
BUILDING REVENUES				
1-3-2100-7200	CBO - Building Permits	-132,826	-162,520	-120,259
1-3-2100-7210	CBO - Building Information Reports	-5,000	-4,512	-3,000
1-3-2100-7215	CBO - Abandoned Permits	-2,000	-1,944	-1,500
1-3-2100-7220	CBO - Double Permit Fees	0	0	-10,000
1-3-2100-7225	CBO - Contra Building Revenue	0	-5,243	0
Total BUILDING REVENUES		-139,826	-174,219	-134,759
BYLAW REVENUES				
1-3-2200-5300	BLEO - POA Revenues	-896	-7,168	-896
1-3-2200-7210	BLEO - Dog Licenses	-1,000	-965	-600
1-3-2200-7215	BLEO - Bylaw Enforcement Fines	0	-90	0
1-3-2200-7220	BLEO - Trailer Licences	-4,500	-12,800	-4,500
Total BYLAW REVENUES		-6,396	-21,023	-5,996
ECONOMIC DEVELOPMENT				
1-3-2300-7600	ED - Economic Development Revenue	-150	0	0
Total ECONOMIC DEVELOPMENT		-150	0	0
ROADS REVENUE				
1-3-3000-7300	ROADS - Road Revenues	0	-630,648	-303,875
1-3-3000-7320	ROADS - Entrance Permits	-1,000	-1,944	-1,000
1-3-3000-7330	ROADS - Aggregate Licence Fees	-10,000	-26,074	-10,000
Total ROADS REVENUE		-11,000	-658,666	-314,875
LANDFILL REVENUES				
1-3-4020-7400	LF - Landfill Revenues	-20,000	-25,585	-17,000
1-3-4020-7402	LF - Gabage Bag Tags	-200	-237	0
1-3-4020-7404	LF - Landfill cards	-100	-97	0
Total LANDFILL REVENUES		-20,300	-25,919	-17,000
RECYCLING REVENUES				
1-3-4030-7410	RECY - Recycling Revenue	-30,000	-31,892	-20,000
1-3-4030-7420	RECY - Recycling Electronics	-2,500	-2,579	-1,300
Total RECYCLING REVENUES		-32,500	-34,471	-21,300
CEMETERY REVENUE				

MUNICIPALITY OF MAGNETAWAN
Provisional Budget Report

Account Code : 1-3-1000-1010
 To 1-4-8400-8030
 Fiscal Year : 2022

Account Code	Account Description	2022 BASE BUDGET	2021 ACTUAL VALUES	2021 FINAL BUDGET
1-3-5010-7500	CEM - Cemetery Revenue	-1,000	-1,475	-1,000
1-3-5010-7510	CEM - Interest Revenue	-1,300	-1,496	-1,300
Total CEMETERY REVENUE		-2,300	-2,971	-2,300
RECREATION REVENUE				
1-3-7000-7700	REC - Recreation Fees	-1,000	-1,000	0
1-3-7000-7730	REC - Revenue-Lions Club Re Swim Lessons	-7,300	0	-7,300
1-3-7000-7745	REC - Magnetawan Locks Revenue	-800	-987	-800
Total RECREATION REVENUE		-9,100	-1,987	-8,100
PARKS REVENUE				
1-3-7200-7735	Revenue - Parks	-600	-49,203	-21,050
Total PARKS REVENUE		-600	-49,203	-21,050
COMMUNITY CENTRE AND PAVILION REVENUE				
1-3-7300-7725	Revenue- Mag Corn Centre & Pavilion	-5,000	-7,803	-5,000
1-3-7300-7735	Revenue-Ahmic Community Centre	-1,000	-50	-1,000
Total COMMUNITY CENTRE AND PAV		-6,000	-7,853	-6,000
HERITAGE CENTRE REVENUE				
1-3-7600-7520	HERITAGE - Donations	-600	-854	-400
Total HERITAGE CENTRE REVENUE		-600	-854	-400
PLANNING REVENUES				
1-3-8000-7800	PLN - Planning Revenue	-6,000	-13,623	-6,000
1-3-8000-7810	PLN - Encroachment licences	0	4,300	-500
Total PLANNING REVENUES		-6,000	-9,323	-6,500
CAPITAL REVENUES				
1-3-9000-8000	Transfer from Working Reserves	0	-1,118,122	-1,115,971
1-3-9000-8001	Transfer from Asset Management Reserve	-1,804,578	-59,632	-10,500
1-3-9000-8002	Transfer-Election Reserve	-24,000	0	0
1-3-9000-8003	Transfer- Community Enhancement Reserve	-18,000	-16,090	-175,100
1-3-9000-8004	Transfer- Obligatory Reserve-Parkland	-33,718	0	-33,718
1-3-9000-8005	Transfer - Obligatory Reserve-Gas Tax	-347,710	0	0
1-3-9000-8008	Transfer from Safe Restart Reserve	-26,771	-29,382	-29,382
1-3-9000-8009	Transfer-Museum Covid 19 Relief Reserve	-5,000	-5,000	-5,000
1-3-9000-8030	Previous Years Special Area Surplus	-11,117	0	-3,785
1-3-9000-8055	Gain (Loss) On Disposal of Capital Asset	0	2,769	0
Total CAPITAL REVENUES		-2,270,894	-1,225,457	-1,373,456
Total Revenue		-4,354,117	-10,152,078	-3,634,528
Expense				
LEGISLATIVE				
1-4-1000-1010	COUNCIL - Salaries and benefits	73,440	66,848	72,000
1-4-1000-1011	COUNCIL - Integrity Commissioner expenses	3,000	178	3,000
1-4-1000-1310	COUNCIL - Conferences and Seminars	3,000	159	7,000
1-4-1000-2010	COUNCIL - Materials and Supplies	7,000	6,800	4,000
1-4-1000-5018	COUNCIL - Donations	20,000	18,140	8,500
1-4-1000-5020	COUNCIL - Donation AHHC	0	6,145	6,145
1-4-1000-7500	COUNCIL - Road Grants	15,000	0	0

MUNICIPALITY OF MAGNETAWAN
Provisional Budget Report

Account Code : 1-3-1000-1010
 To 1-4-8400-8030
 Fiscal Year : 2022

Account Code	Account Description	2022 BASE BUDGET	2021 ACTUAL VALUES	2021 FINAL BUDGET
Total LEGISLATIVE		121,440	98,270	100,645
ELECTIONS				
1-4-1100-1010	ELECTION - Wages and benefits	15,000	0	0
1-4-1100-2010	ELECTION - Materials/Supplies	18,000	608	170
Total ELECTIONS		33,000	608	170
ADMINISTRATION				
1-4-1200-1010	ADMIN - Wages and benefits	279,830	279,987	263,000
1-4-1200-1310	ADMIN - Conferences/training/memberships	7,000	407	7,000
1-4-1200-1315	ADMIN - Training	0	1,486	3,000
1-4-1200-1320	ADMIN - Memberships	0	1,299	1,500
1-4-1200-2010	ADMIN - Office & Maintenance Supplies	9,000	11,532	8,000
1-4-1200-2015	ADMIN - Office maintenance & supplies	0	2,406	1,000
1-4-1200-2025	ADMIN - Health & Safety	1,000	39	1,000
1-4-1200-2030	ADMIN - CGIS Services	25,000	0	0
1-4-1200-2050	ADMIN - Telephone	6,700	2,891	4,500
1-4-1200-2052	ADMIN - Cell Telephone	5,300	733	1,500
1-4-1200-2120	ADMIN - Insurance	74,420	70,068	67,000
1-4-1200-2130	ADMIN - Computer expenses	26,800	42,991	15,000
1-4-1200-2135	ADMIN - Website expenses	3,400	3,033	1,500
1-4-1200-2140	ADMIN - Copying Expenses	4,000	4,690	1,800
1-4-1200-2205	ADMIN - Legal Fees Bayview Rd Gifting	0	1,849	2,000
1-4-1200-2210	ADMIN - Legal Fees-general	7,500	4,576	7,500
1-4-1200-2215	ADMIN - Legal fees-labour	30,000	5,963	10,000
1-4-1200-2220	ADMIN - Union negotiation /arbitration	5,000	11,258	25,000
1-4-1200-2225	ADMIN - HR Services	1,400	2,645	2,700
1-4-1200-5014	ADMIN - History Book	0	221	100
1-4-1200-7000	ADMIN - Amortization Expense	0	32,840	0
1-4-1200-8000	ADMIN - Capital Expenditures	40,000	509	40,000
1-4-1200-8001	ADMIN - Capital Contra Account	0	-67,953	0
1-4-1200-8012	ADMIN - Contra Interfunctional Bldg Chg	0	-9,608	0
Total ADMINISTRATION		526,350	403,862	463,100
TREASURY				
1-4-1300-1010	TREAS - Wages and benefits	231,000	202,534	222,000
1-4-1300-1310	TREAS - Conferences/Training/membershiip	0	0	200
1-4-1300-1315	TREAS - Training	0	0	750
1-4-1300-1320	TREAS - Memberships	0	0	220
1-4-1300-1325	TREAS - Training/Conferences/Memberships	1,170	0	0
1-4-1300-2010	TREAS - Taxation Materials	14,000	10,054	14,000
1-4-1300-2025	TREAS - Covid 19 Safe Restart Expenses	26,771	65,336	92,107
1-4-1300-2200	TREAS - Accounting/Audit	16,650	15,693	16,650
1-4-1300-2210	TREAS - Legal Fees	0	0	120
1-4-1300-2310	TREAS - Bank Charges	1,500	1,434	1,200
1-4-1300-2320	TREAS - Property Assessment	93,953	94,929	94,929
1-4-1300-7120	TREAS - Tax Write-Offs	10,000	13,179	11,800
Total TREASURY		395,044	403,159	453,976

MUNICIPALITY OF MAGNETAWAN
Provisional Budget Report

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 To 1-4-8400-8030
 Fiscal Year : 2022

Account Code	Account Description	2022 BASE BUDGET	2021 ACTUAL VALUES	2021 FINAL BUDGET
RESERVE TRANSFERS				
1-4-1400-9001	RESERVE - Transfer-Asset Mngmt Reserve	0	1,778,471	750,000
1-4-1400-9003	RESERVE - Transfer-Com Enhancement Reser	24,800	25,972	24,800
1-4-1400-9004	RESERVE - Transfer-Elections Reserve	0	8,000	8,000
1-4-1400-9006	RESERVE - Transfer-Landfill Closure Rese	20,000	20,639	20,000
1-4-1400-9007	RESERVE - Transfer-Landfill Rehabilitati	250,000	0	0
1-4-1400-9008	RESERVE - Transfer-Safe Restart Grant Re	0	26,771	0
1-4-1400-9009	RESERVE - Transfer-Museum Covid Safe Res	0	5,000	0
Total RESERVE TRANSFERS		294,800	1,864,853	802,800
ASSET MANAGEMENT				
1-4-1500-1010	ASSET - Wages and benefits	25,000	3,246	25,000
1-4-1500-2010	ASSET - Materials and Supplies	2,500	0	2,500
1-4-1500-4010	ASSET - Contracts	0	35,235	32,500
Total ASSET MANAGEMENT		27,500	38,481	60,000
FIRE DEPARTMENT				
1-4-2000-1010	FD - Wages & Benefits	167,280	91,479	93,800
1-4-2000-1310	FD - Conferences/training/memberships	3,000	280	3,000
1-4-2000-1320	FD - Memberships	0	619	1,000
1-4-2000-1410	FD - Volunteer Training Expenses	7,000	0	0
1-4-2000-1500	FD - Regional Training - Contract	17,182	0	0
1-4-2000-2010	FD - Materials & Supplies/licences/medic	6,000	573	6,000
1-4-2000-2012	FD- Prevention Materials	10,000	0	0
1-4-2000-2018	FD - PPE & Fire Supplies	10,000	9,182	0
1-4-2000-2029	FD - Hydro - 226 15th & 16th Side Rd N	510	317	500
1-4-2000-2030	FD - CGIS Services	0	4,527	4,500
1-4-2000-2052	FD - Cell Telephone	0	1,034	1,500
1-4-2000-2053	FD - Communications Tower	765	725	750
1-4-2000-2054	FD - Radio Maintenance & Licensing	3,500	2,479	3,500
1-4-2000-2056	FD - Radio Upgrades	10,000	14,074	12,000
1-4-2000-2058	FD - Dispatch	2,652	2,572	2,600
1-4-2000-2120	FD - Office	3,060	2,937	3,000
1-4-2000-2300	FD - Advertising	0	0	250
1-4-2000-4020	FD - Insurance	20,739	20,332	23,500
1-4-2000-7000	FD - Amortization Expense	0	64,900	0
1-4-2000-7130	FD - Equipment Repairs & Maintenance	8,000	4,589	6,800
1-4-2000-7132	FD - Equipment Replacement	15,000	14,012	14,900
1-4-2000-7134	FD - Equipment Testing	2,000	1,880	2,000
1-4-2000-7230	FD - MNR Fire Protection	9,180	8,601	9,000
1-4-2000-8000	FD - Capital Expenditures	5,000	0	0
1-4-2000-8001	FD - Capital Contra Account	0	-356,104	0
Total FIRE DEPARTMENT		300,868	-110,992	188,600
FIRE VOLUNTEERS				
1-4-2001-1010	FV - Wages & Benefits-volunteer calls	0	54,552	70,200
1-4-2001-1310	FV - Conferences/Seminars	0	0	2,000
Total FIRE VOLUNTEERS			54,552	72,200

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Account Code	Account Description	2022 BASE BUDGET	2021 ACTUAL VALUES	2021 FINAL BUDGET
FIRE TRAINING				
1-4-2002-1500	FT - Regional Training	0	12,511	17,182
1-4-2002-2010	FT - Training expenses	0	6,507	7,000
1-4-2002-2054	FT - Licencing & medical tests	0	150	1,000
Total FIRE TRAINING		0	19,168	25,182
FIRE PREVENTION				
1-4-2003-2010	FP - Prevention materials & supplies	0	9,876	10,000
Total FIRE PREVENTION		0	9,876	10,000
FIRE MAG STATION				
1-4-2005-1010	MAG STATION - Maintenance Wages	0	1,290	0
1-4-2005-2024	MAG STATION - Heating Fuel	3,060	1,664	3,000
1-4-2005-2030	MAG STATION - Hydro	1,530	1,530	1,500
1-4-2005-2050	MAG STATION - Telephone	0	2,216	3,800
1-4-2005-7140	MAG STATION - Maintenance & Repairs	4,080	3,625	4,000
Total FIRE MAG STATION		8,670	10,325	12,300
FIRE AHMIC STATION				
1-4-2006-1010	AHMIC STATION - Maintenance Wages	0	373	0
1-4-2006-2024	AHMIC STATION - Heating Fuel	1,020	1,272	1,000
1-4-2006-2030	AHMIC STATION - Hydro	800	774	500
1-4-2006-7140	AHMIC STATION - Repairs & Maintenance	4,080	477	4,000
Total FIRE AHMIC STATION		5,900	2,896	5,500
ATV & MOBILE EQUIPMENT				
1-4-2009-2022	ATV & MOBILE EQUIPMENT -Fuel	0	33	0
1-4-2009-2070	ATV & MOBILE EQUIP-Repairs & Maintenance	2,500	1,106	3,000
Total ATV & MOBILE EQUIPMENT		2,500	1,139	3,000
FIRE TRUCK#510 - 2012 DODGE RAM 2500				
1-4-2010-2022	TR510 - Fuel	0	3,131	2,000
1-4-2010-2070	TR510 - Repairs and testing	4,000	1,265	5,500
Total FIRE TRUCK#510 - 2012 DO		4,000	4,396	7,500
FIRE TRUCK #514 - 2021 FREIGHTLINER TANK				
1-4-2014-2022	TR514 - Fuel	0	1,134	1,500
1-4-2014-2070	TR514 - Repairs and testing	2,000	289	5,000
1-4-2014-8000	TR514 - Capital	0	356,104	356,104
Total FIRE TRUCK #514 - 2021 F		2,000	357,527	362,604
FIRE TRUCK #517 - 2013 CHEV EXPRESS VAN				
1-4-2017-2022	TR517 - Fuel	0	1,102	2,800
1-4-2017-2070	TR517 - Repairs and testing	5,100	581	5,000
Total FIRE TRUCK #517 - 2013 C		5,100	1,683	7,800
FIRE TRUCK #521 - 2004 FREIGHTLINER PUMP				
1-4-2021-2022	TR521 - Fuel	0	184	2,000
1-4-2021-2070	TR521 - Repairs and testing	3,000	937	3,000
Total FIRE TRUCK #521 - 2004 F		3,000	1,121	5,000
FIRE TRUCK #531 - 2019 PUMPER TRUCK				
1-4-2031-2022	TR531 - Fuel		826	2,500

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1-4-2031-2070	TR531 - Repairs and testing	3,000	2,457	3,000
Total FIRE TRUCK #531 - 2019		3,000	3,283	5,500
BUILDING DEPARTMENT				
1-4-2100-1010	CBO - Wages and benefits	138,150	113,557	154,311
1-4-2100-1320	CBO - Memberships	600	417	750
1-4-2100-1410	CBO - Training	3,000	465	8,000
1-4-2100-2010	CBO - Materials/Supplies	4,550	4,991	1,500
1-4-2100-2030	CBO - Mileage	500	9,023	3,000
1-4-2100-2040	CBO - CGIS Services	0	4,527	4,500
1-4-2100-2050	CBO - Telephone	0	446	640
1-4-2100-2052	CBO - Cell Telephone	0	101	0
1-4-2100-2210	CBO - Legal Fees	25,000	2,248	25,000
1-4-2100-2300	CBO - Advertising	0	369	0
1-4-2100-2320	CBO - Interfunctional Admin Charges	0	9,959	0
Total BUILDING DEPARTMENT		171,800	146,103	197,701
BUILDING- VEHICLE				
1-4-2110-2022	CBO Vehicle - Fuel	0	412	5,000
1-4-2110-2045	CBO Vehicle - GPS monitoring and data	450	0	0
1-4-2110-2070	CBO Vehicle - Repairs & Maint/licence	1,000	1,101	6,000
1-4-2110-4030	CBO Vehicle - Licences	0	240	300
1-4-2110-7000	CBO Vehicle Amortization	0	2,167	0
1-4-2110-8000	CBO Vehicle- Capital Expenditures	0	34,670	31,750
1-4-2110-8001	CBO Vehicle - Contra Capital	0	-34,670	0
Total BUILDING- VEHICLE		1,450	3,920	43,050
BYLAW ENFORCEMENT				
1-4-2200-1010	BLEO - Wages and benefits	55,000	40,659	41,000
1-4-2200-1410	BLEO - Training	1,250	0	1,000
1-4-2200-2010	BLEO - Materials/Supplies	1,425	8,217	5,500
1-4-2200-2016	BLEO - Animal Control Expenses	1,575	1,576	0
1-4-2200-2025	BLEO - Mileage	5,500	0	0
1-4-2200-2030	BLEO - CGIS Services	0	4,527	4,500
1-4-2200-2210	BLEO - Legal fees	7,000	263	7,000
Total BYLAW ENFORCEMENT		71,750	55,242	59,000
ECONOMIC DEVELOPMENT				
1-4-2300-1010	ED - Wages and benefits	25,000	0	0
1-4-2300-1310	ED - Conferences	300	0	0
1-4-2300-2010	ED - Materials & Supplies	1,000	0	0
1-4-2300-2150	ED - Contracted Services	7,500	0	0
1-4-2300-2300	ED - Advertising	1,000	0	0
1-4-2300-2350	ED - Signage	7,500	0	0
1-4-2300-8000	ED - Capital	5,500	0	0
Total ECONOMIC DEVELOPMENT		47,800	0	0
COMMUNITY EMERGENCY MANAGEMENT				
1-4-2400-1010	CEMC - Wages and benefits	7,000	482	7,000
1-4-2400-1410	CEMC - Training	2,000	0	1,000

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1-4-2400-2010	CEMC - Materials/Supplies	5,000	0	5,000
Total COMMUNITY EMERGENCY MANA		13,000	482	13,000
PROTECTION TO PERSONS & PROPERTY				
1-4-2500-2010	PROTECT - Policing Costs	475,122	486,486	505,270
1-4-2500-2030	PROTECT - 911	2,040	2,082	2,000
Total PROTECTION TO PERSONS &		477,162	488,568	507,270
RECREATION				
1-4-2600-1010	REC - Wages and benefits	44,880	35,027	44,000
1-4-2600-2010	REC - Materials/Supplies	7,500	1,708	2,000
1-4-2600-2015	REC - Events	27,000	14,346	20,000
1-4-2600-2065	REC - Regional Economic Dev Dept	0	10,000	10,000
1-4-2600-2300	REC - Advertising	500	0	3,500
1-4-2600-2350	REC - Signage	0	3,434	3,200
1-4-2600-2400	REC - Recreation	12,750	5,347	12,500
1-4-2600-8000	REC - Capital	33,718	0	33,718
Total RECREATION		126,348	69,862	128,918
BRIDGES & CULVERTS				
1-4-3011-1010	A - Wages and benefits	0	31,046	87,400
1-4-3011-2010	A - Materials/Supplies	151,980	101,285	149,000
1-4-3011-3010	A - Equipment Charges	0	57,245	60,000
1-4-3011-3015	A - Rented Equipment-Excavator	56,100	19,164	55,000
1-4-3011-3020	A - Rented Equipment-Other	10,404	360	10,200
1-4-3011-3040	A - Culvert/Bridge-Engineering	59,160	36,484	58,000
1-4-3011-4010	A - Contracts	70,000	0	0
1-4-3011-8000	A - Culvert/Bridges- Capital	1,023,000	0	0
Total BRIDGES & CULVERTS		1,370,644	245,584	419,600
GRASS MOWING				
1-4-3021-4010	B1 - Contracts	9,420	9,413	9,000
Total GRASS MOWING		9,420	9,413	9,000
BRUSHING/TREE TRIMMING				
1-4-3022-1010	B2 - Wages and benefits	0	17,030	15,000
1-4-3022-2010	B2 - Materials/Supplies	0	517	500
1-4-3022-3010	B2 - Equipment Charges	0	9,185	5,000
1-4-3022-3015	B2 - Rental of Chipper	5,100	4,237	5,000
1-4-3022-3030	B2 - Rented Equipment-Excavator	18,856	18,487	18,000
1-4-3022-4015	B2 - Emergency Tree Felling	0	0	458
Total BRUSHING/TREE TRIMMING		23,956	49,456	43,958
DITCHING				
1-4-3023-1010	B3 - Wages and benefits	0	35,032	55,000
1-4-3023-3010	B3 - Equipment Charges	0	56,460	35,000
1-4-3023-3015	B3 - Rented Equipment-Excavator	26,010	20,850	25,500
1-4-3023-8000	B3 - Capital	0	8,851	9,000
Total DITCHING		26,010	121,193	124,500
BEAVER PROBLEMS				

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1-4-3024-1010	B4 - Wages and benefits	0	15,381	7,300
1-4-3024-3010	B4 - Equipment Charges	0	19,568	5,000
Total BEAVER PROBLEMS		0	34,949	12,300
DEBRIS & LITTER PICKUP				
1-4-3025-1010	B5 - Wages and benefits	0	259	217
1-4-3025-3010	B5 - Equipment Charges	0	150	550
Total DEBRIS & LITTER PICKUP		0	409	767
COLD MIX PATCHING				
1-4-3031-1010	C1 - Wages and benefits	0	9,415	7,740
1-4-3031-2010	C1 - Materials/Supplies	18,000	11,190	18,000
1-4-3031-3010	C1 - Equipment Charges	0	15,555	9,000
Total COLD MIX PATCHING		18,000	36,160	34,740
SWEEPING/CRACK SEALING				
1-4-3032-1010	C2 - Wages and benefits	0	3,451	3,120
1-4-3032-3010	C2 - Equipment Charges	0	7,680	8,000
1-4-3032-4010	C2 - Contracts	15,750	12,270	15,000
Total SWEEPING/CRACK SEALING		15,750	23,401	26,120
WATER/FLOODING				
1-4-3033-1010	C3 - Wages and benefits	0	663	4,200
1-4-3033-3010	C3 - Equipment Charges	0	460	2,500
Total WATER/FLOODING		0	1,123	6,700
ROAD CONSTRUCTION/ROAD REPAIR				
1-4-3034-1010	C4 - Wages and benefits	0	3,235	5,800
1-4-3034-3010	C4 - Equipment Charges	0	3,185	1,570
1-4-3034-8000	C4 - Capital Projects	138,480	99,906	130,000
Total ROAD CONSTRUCTION/ROAD R		138,480	106,326	137,370
CATCHBASIN VACUUMING				
1-4-3035-1010	C5 - Wages and benefits	0	368	205
1-4-3035-3010	C5 - Equipment Charges	0	255	95
1-4-3035-4010	C5 - Contracts	1,673	1,272	1,640
Total CATCHBASIN VACUUMING		1,673	1,895	1,940
DRAINAGE				
1-4-3036-1010	C6 - Wages and benefits	0	0	1,964
1-4-3036-3010	C6 - Equipment Charges	0	0	601
1-4-3036-4010	C6 - Contracts	3,759	0	3,759
Total DRAINAGE		3,759	0	6,324
GRAVEL PATCHING/WASHOUTS				
1-4-3041-1010	D1 - Wages and benefits	0	13,887	13,559
1-4-3041-2010	D1 - Materials/Supplies	57,752	56,063	56,620
1-4-3041-3010	D1 - Equipment Charges	0	41,705	17,754
1-4-3041-4010	D1 - Contracts	7,395	6,773	7,250
Total GRAVEL PATCHING/WASHOUTS		65,147	118,428	95,183
GRADING				
1-4-3042-1010	D2 - Wages and benefits		18,588	16,303

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1-4-3042-3010	D2 - Equipment Charges	0	61,250	25,384
1-4-3042-4010	D2 - Contracts	25,000	32,498	20,015
Total GRADING		25,000	112,336	61,702
DUST CONTROL				
1-4-3043-1010	D3 - Wages and benefits	0	10,931	4,809
1-4-3043-2010	D3 - Materials/Supplies	80,000	85,996	70,844
1-4-3043-3010	D3 - Equipment Charges	0	20,935	4,171
1-4-3043-4010	D3 - Contracts	40,000	42,076	35,620
Total DUST CONTROL		120,000	159,938	115,444
GRAVEL				
1-4-3045-1010	D5 - Wages and benefits	0	3,885	6,000
1-4-3045-2010	D5 - Materials/Supplies	193,800	176,822	190,000
1-4-3045-3010	D5 - Equipment Charges	0	1,050	6,120
1-4-3045-3015	D5 - Equipment Rental-Other	20,808	20,673	20,400
1-4-3045-4010	D5 - Contracts	73,440	76,468	72,000
Total GRAVEL		288,048	278,898	294,520
SNOW PLOWING				
1-4-3051-1010	E1 - Wages and benefits	59,328	56,639	58,165
1-4-3051-2010	E1 - Materials/Supplies	10,200	14,299	10,000
1-4-3051-3010	E1 - Equipment Charges	0	142,335	51,571
Total SNOW PLOWING		69,528	213,273	119,736
SANDING/SALTING				
1-4-3052-1010	E2 - Wages and benefits	29,056	23,005	28,486
1-4-3052-2010	E2 - Materials/Supplies	46,910	42,512	45,990
1-4-3052-3010	E2 - Equipment Charges	0	44,620	23,847
1-4-3052-4010	E2 - Contracts	21,085	23,342	20,672
Total SANDING/SALTING		97,051	133,479	118,995
CULVERT THAWING				
1-4-3053-1010	E3 - Wages and benefits	3,761	2,764	3,687
1-4-3053-2010	E3 - Materials/Supplies	139	0	136
1-4-3053-3010	E3 - Equipment Charges	0	4,315	1,232
Total CULVERT THAWING		3,900	7,079	5,055
STANDBY				
1-4-3054-1010	E4 - Wages and benefits	9,257	9,494	9,075
Total STANDBY		9,257	9,494	9,075
SAFETY DEVICES				
1-4-3061-1010	F - Wages and benefits	0	4,499	5,000
1-4-3061-2010	F - Materials/Supplies	0	1,110	2,000
1-4-3061-2020	F - Safety-PPE	0	7,391	5,000
1-4-3061-2350	F - Signage	0	7,120	4,000
1-4-3061-3010	F - Equipment Charges	0	4,075	1,020
1-4-3061-3040	F - Roadside Safety	0	519	2,500
1-4-3061-3050	F - Line Painting	0	5,205	6,000
Total SAFETY DEVICES			29,919	25,520

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ROAD PATROL				
1-4-3072-1010	RP - Wages and benefits	20,400	13,342	20,000
1-4-3072-3010	RP - Equipment Charges	0	17,485	5,600
Total ROAD PATROL		20,400	30,827	25,600
PRIVATE ROADS GRANT				
1-4-3073-7500	PR - Private Road Grants	0	15,000	15,000
Total PRIVATE ROADS GRANT		0	15,000	15,000
OVERHEAD				
1-4-3101-1010	J - Wages and benefits	385,316	114,262	129,000
1-4-3101-1090	J - Vacation Pay	0	31,397	33,000
1-4-3101-1092	J - Stat Holidays	0	14,993	18,100
1-4-3101-1094	J - Sick Days	0	7,169	3,200
1-4-3101-1310	J - Conferences/licencing/memberships	12,264	1,702	5,000
1-4-3101-1410	J - Training	0	1,367	4,000
1-4-3101-1415	J - Union costs	0	602	319
1-4-3101-2010	J - Materials/Supplies	4,000	4,747	7,078
1-4-3101-2020	J - Safety Supplies	7,000	0	0
1-4-3101-2021	J - Premium Gasoline Inventory Clearing	33,423	0	0
1-4-3101-2022	J - Clear Diesel Inventory Clearing	76,230	0	0
1-4-3101-2023	J - Dyed Diesel Inventory Clearing	44,443	0	0
1-4-3101-2024	J - Heating	11,000	10,174	10,168
1-4-3101-2030	J - Hydro	4,721	4,921	4,628
1-4-3101-2045	J - GPS monitoring and data	8,000	6,750	7,800
1-4-3101-2050	J - Telephone	0	590	995
1-4-3101-2052	J - Cell Telephone	0	1,868	1,815
1-4-3101-2053	J - Communications Equipment and Tower	1,250	725	1,225
1-4-3101-2054	J - Radio License (Base)	1,117	1,095	1,500
1-4-3101-2080	J - Small Tools and Supplies	7,000	6,168	7,263
1-4-3101-2090	J - Loan Interest Expense- 2016 Rds Proj	15,250	18,461	18,461
1-4-3101-2110	J - Dues & Subscriptions	0	3,186	3,900
1-4-3101-2120	J - Office	1,500	3,721	2,500
1-4-3101-2150	J - Consulting fees	1,500	1,526	1,491
1-4-3101-2210	J - Legal fees	0	0	755
1-4-3101-2350	J - Signage	8,500	0	0
1-4-3101-2400	J - Building Maintenance	37,128	20,649	36,400
1-4-3101-2420	J - Building Security	0	2,378	771
1-4-3101-3010	J - Equipment Charges	0	300	0
1-4-3101-3050	J - Line Painting	6,500	0	0
1-4-3101-4010	J - Contracts	10,000	0	10,000
1-4-3101-4020	J - Insurance	32,829	32,185	33,000
1-4-3101-7000	J - Amortization Expense	0	606,813	0
1-4-3101-8001	J - Capital Contra Account	0	-168,860	0
Total OVERHEAD		708,971	728,889	342,369
GRADER - 2012 JOHN DEERE				
1-4-3211-1010	GR - Wages and benefits	0	1,358	1,320

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1-4-3211-2022	GR - Diesel	0	10,895	10,000
1-4-3211-2070	GR - Repairs & Maintenance	15,000	10,519	15,365
1-4-3211-8000	GR - Capital Expenditures	0	0	2,500
Total GRADER - 2012 JOHN DEERE		15,000	22,772	29,185
COMPACTOR - 2003 CATERPILLAR				
1-4-3213-2022	COM - Fuel	0	4,831	3,060
1-4-3213-2070	COM - Repairs & Maintenance	1,790	1,162	1,755
1-4-3213-2072	COM - Floating costs	4,000	5,371	2,000
Total COMPACTOR - 2003 CATERPI		5,790	11,364	6,815
DOZER - CASE 850K				
1-4-3214-1010	DOZ - Wages and benefits	0	0	2,190
1-4-3214-2022	DOZ - Fuel	0	1,472	1,530
1-4-3214-2070	DOZ - Repairs & Maintenance	510	2,328	500
1-4-3214-8000	DOZ - Capital Expenditures	0	21,646	21,000
Total DOZER - CASE 850K		510	25,446	25,220
BACK HOE #3 - 2005 CASE 580 4WD				
1-4-3216-1010	BH3 - Wages and benefits	0	33	100
1-4-3216-2022	BH3 - Diesel	0	2,152	2,040
1-4-3216-2070	BH3 - Repairs & Maintenance	2,460	5,290	2,412
1-4-3216-8000	BH3 - Capital Expenditures	0	10,174	9,000
Total BACK HOE #3 - 2005 CASE		2,460	17,649	13,552
BACK HOE #4 - 2012 JOHN DEERE 410J				
1-4-3217-1010	BH4 - Wages and benefits	0	418	609
1-4-3217-2022	BH4 - Diesel	0	1,656	2,100
1-4-3217-2070	BH4 - Repairs & Maintenance	5,069	22,231	5,069
Total BACK HOE #4 - 2012 JOHN		5,069	24,305	7,778
BACK HOE #5 - 2014 CASE 590				
1-4-3218-1010	BH5 - Wages and benefits	0	0	500
1-4-3218-2022	BH5 - Diesel	0	3,217	5,800
1-4-3218-2070	BH5 - Repairs & Maintenance	4,365	5,280	4,279
Total BACK HOE #5 - 2014 CASE		4,365	8,497	10,579
WHEEL LOADER - 2016 CASE				
1-4-3219-1010	LOADER - Wages and benefits	0	317	367
1-4-3219-2022	LOADER - Diesel	0	1,976	3,060
1-4-3219-2070	LOADER - Repairs & Maintenance	1,632	3,090	1,600
Total WHEEL LOADER - 2016 CASE		1,632	5,383	5,027
TRUCK #20 - 2017 CHEVROLET SILVERADO 150				
1-4-3220-1010	TR20 - Wages and benefits	0	341	271
1-4-3220-2022	TR20 - Fuel	0	7,029	4,080
1-4-3220-2070	TR20 - Repairs & Maintenance/licences	3,030	2,866	2,971
1-4-3220-4030	TR20 - Licences	0	120	140
Total TRUCK #20 - 2017 CHEVROL		3,030	10,356	7,462
TRUCK #21 - 2012 DODGE 2500 4X4 PICKUP				
1-4-3221-1010	TR21 - Wages and benefits		200	356

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Account Code	Account Description	2022 BASE BUDGET	2021 ACTUAL VALUES	2021 FINAL BUDGET
1-4-3221-2022	TR21- Fuel	0	3,252	6,120
1-4-3221-2070	TR21 - Repairs & Maintenance/licences	10,000	2,639	200
1-4-3221-4030	TR21 - Licences	0	265	270
1-4-3221-8000	TR21 - Capital Expenditures	0	0	76,665
Total TRUCK #21 - 2012 DODGE 2		10,000	6,356	83,611
TRUCK #22 - 2016 FREIGHTLINER TANDEM				
1-4-3222-1010	TR22 - Wages and benefits	0	918	810
1-4-3222-2022	TR22 - Diesel	0	11,175	13,260
1-4-3222-2070	TR22 - Repairs & Maintenance/licences	6,793	8,555	6,660
1-4-3222-4030	TR22 - Licences	0	1,785	2,180
1-4-3222-8000	TR22 - Capital Expenditures	10,000	0	0
Total TRUCK #22 - 2016 FREIGHT		16,793	22,433	22,910
TRUCK #23 - 2022 DODGE RAM 2500 CREW CAB				
1-4-3223-2070	TR23 - Repairs & Maintenance/licences	1,500	0	0
1-4-3223-8000	TR23 - Capital Expenditures	80,653	0	0
Total TRUCK #23 - 2022 DODGE R		82,153	0	0
TRUCK #24 - 2012 INTERNATIONAL TANDEM				
1-4-3224-1010	TR24 - Wages and benefits	0	126	800
1-4-3224-2022	TR24 - Diesel	0	2,180	5,024
1-4-3224-2070	TR24 - Repairs & Maintenance/licences	510	4,247	500
1-4-3224-4030	TR24 - Licences	0	1,765	1,800
1-4-3224-8000	TR24 - Capital Expenditures	0	23,103	24,000
Total TRUCK #24 - 2012 INTERNA		510	31,421	32,124
TRUCK #26 - 2022 FREIGHTLINER TANDEM				
1-4-3226-2070	TR26 - Repairs & Maintenance/licences	2,400	0	0
1-4-3226-8000	TR26 - Capital Expenditures	282,931	0	0
Total TRUCK #26 - 2022 FREIGHT		285,331	0	0
TRUCK #27 - 2014 FREIGHTLINER TANDEM				
1-4-3227-1010	TR 27 - Wages and benefits	0	306	2,080
1-4-3227-2022	TR 27 - Diesel	0	11,156	13,260
1-4-3227-2070	TR27 - Repairs & Maintenance/licences	10,200	16,264	10,000
1-4-3227-4030	TR27 - Licences	0	1,791	1,840
Total TRUCK #27 - 2014 FREIGH		10,200	29,517	27,180
TRUCK #28 - 2018 WESTERN STAR				
1-4-3228-1010	TR28 - Wages and benefits	0	1,133	1,407
1-4-3228-2022	TR28 - Diesel	0	12,043	12,240
1-4-3228-2070	TR28 - Repairs & Maintenance/licences	6,426	10,835	6,300
1-4-3228-4030	TR28 - Licences	0	1,868	2,000
Total TRUCK #28 - 2018 WESTERN		6,426	25,879	21,947
TRUCK #29 - 2019 WESTERN STAR				
1-4-3229-1010	TR29 - Wages and benefits	0	1,258	888
1-4-3229-2022	TR29 - Diesel	0	16,730	13,260
1-4-3229-2070	TR29 - Repairs & Maintenance/licences	6,040	8,021	5,922
1-4-3229-4030	TR29 - Licences	0	1,868	2,000

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1-4-3229-8000	TR29 - Capital Expenditures	0	492	10,000
Total TRUCK #29 - 2019 WESTERN		6,040	28,369	32,070
TRUCK #30 - 2022 DODGE 1500 4X4 TRUCK				
1-4-3230-8000	TR30 - Capital Expenditures	68,424	0	0
Total TRUCK #30 - 2022 DODGE 1		68,424	0	0
STEAM JENNY				
1-4-3232-1010	SJ1 - Wages and benefits	0	61	107
1-4-3232-2022	SJ1 - Fuel	0	103	610
1-4-3232-2070	SJ1 - Repairs & Maintenance	0	0	117
Total STEAM JENNY		0	164	834
WATER TANK				
1-4-3234-1010	WT - Wages and benefits	0	0	542
1-4-3234-2022	WT - Fuel	0	1,144	70
1-4-3234-2070	WT - Repairs & Maintenance	0	42	600
Total WATER TANK		0	1,186	1,212
BROOM				
1-4-3236-2070	BROOM - Repairs and Maintenance	3,000	5,731	3,000
Total BROOM		3,000	5,731	3,000
FLOAT				
1-4-3240-1010	FL - Wages and benefits	0	77	459
1-4-3240-2070	FL - Repairs & Maintenance	1,000	682	1,500
Total FLOAT		1,000	759	1,959
PARKING LOT				
1-4-3700-1010	PARKING - Wages and benefits	0	2,656	1,300
1-4-3700-2010	PARKING - Materials and Supplies	1,000	1,955	500
1-4-3700-3010	PARKING - Equipment Charges	0	2,265	1,000
Total PARKING LOT		1,000	6,876	2,800
STREETLIGHTS				
1-4-3800-5012	STREET - Magnetawan Street Lights	20,000	19,582	20,000
1-4-3800-5014	STREET - Ahmic Harbour Street Light	1,020	524	1,000
1-4-3800-5016	STREET - Rockwynn Landing Light	400	369	400
1-4-3800-7000	STREET - Amortization Expense	0	8,362	0
Total STREETLIGHTS		21,420	28,837	21,400
SIDEWALKS				
1-4-3900-1010	SIDEWALKS - Wages and benefits	0	6,426	7,000
1-4-3900-2010	SIDEWALKS - Materials/Supplies	130	134	130
1-4-3900-3010	SIDEWALKS - Equipment Charges	0	3,690	3,000
1-4-3900-7000	SIDEWALKS - Amortization Expense	0	4,280	0
Total SIDEWALKS		130	14,530	10,130
GARBAGE COLLECTION				
1-4-4010-1010	GARBAGE - Wages and benefits	0	123	0
1-4-4010-4010	GARBAGE - Contracts	27,050	20,645	26,520
Total GARBAGE COLLECTION		27,050	20,768	26,520
LANDFILL				

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1-4-4020-1010	LF - Wages and benefits	121,000	115,411	99,000
1-4-4020-1090	LF - Vacation Pay	0	5,604	4,000
1-4-4020-1092	LF - Stat Holidays	0	3,059	3,400
1-4-4020-1094	LF - Sick Days	0	2,460	1,400
1-4-4020-1410	LF - Training	561	409	550
1-4-4020-1415	LF - Union costs	0	406	150
1-4-4020-2010	LF - Materials/Supplies	14,736	15,586	14,447
1-4-4020-2020	LF - Latrine Rentals/Cleaning	1,800	1,526	2,600
1-4-4020-2022	LF - Small equipment fuel	0	307	0
1-4-4020-2024	LF - Propane Heat	836	898	820
1-4-4020-2052	LF - Cell Telephone	0	801	900
1-4-4020-2080	LF - Small tools	100	0	0
1-4-4020-2120	LF - Office	600	0	0
1-4-4020-2400	LF - Repairs & Maintenance	1,632	830	1,600
1-4-4020-2420	LF - Landfill Surveillance	400	893	1,275
1-4-4020-3010	LF - Equipment Charges	0	93,430	31,700
1-4-4020-3020	LF - Rented equipment	0	5,119	0
1-4-4020-3030	LF - Lawn tractor fuel & repairs	100	144	0
1-4-4020-3040	LF - Engineering fees	5,000	5,215	5,000
1-4-4020-4010	LF - Contracts	5,100	0	5,100
1-4-4020-4020	LF - Insurance	3,995	3,917	3,130
1-4-4020-4022	LF - Mattress/Misc item disposal bin	70,000	81,017	50,000
1-4-4020-5020	LF - Monitoring Well Costs-Croft	13,260	10,516	13,000
1-4-4020-5025	LF - Monitoring Well Costs-Chapman	16,646	16,259	16,320
1-4-4020-5030	LF - Closure Costs - Croft	0	35,000	0
1-4-4020-5035	LF - Closure Costs - Chapman	0	41,000	0
1-4-4020-7000	LF - Amortization Expense	0	101,097	0
1-4-4020-8000	LF - Capital Expenditures	504,595	30,356	44,004
1-4-4020-8001	LF - Capital Contra Account	0	-106,356	0
Total LANDFILL		760,361	464,904	298,396
RECYCLING				
1-4-4030-1010	RECY - Wages and benefits	81,000	72,778	54,600
1-4-4030-1090	RECY - Vacation Pay	0	46	2,120
1-4-4030-1092	RECY - Stat Holidays	0	2,546	2,160
1-4-4030-1094	RECY - Sick Days	0	1,163	370
1-4-4030-1410	RECY - Training	300	305	550
1-4-4030-2010	RECY - Materials/Supplies/Composting	3,000	2,724	2,100
1-4-4030-2015	RECY - Latrine Rentals/Cleaning	1,800	1,526	2,600
1-4-4030-2022	RECY - Small equipment fuel	0	201	0
1-4-4030-2024	RECY - Propane Heat	643	685	630
1-4-4030-2052	RECY - Cell Telephone	0	472	460
1-4-4030-2080	RECY - Small Tools	100	0	0
1-4-4030-2120	RECY - Office	600	234	0
1-4-4030-2400	RECY - Repairs & Maintenance	1,000	1,004	1,000
1-4-4030-2420	RECY - Landfill Surveillance	400	352	1,275

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1-4-4030-3010	RECY - Equipment Charges	0	23,090	8,160
1-4-4030-3030	RECY - Lawn tractor fuel & repairs	100	119	0
1-4-4030-4012	RECY - Recycling Curbside	24,480	21,240	24,000
1-4-4030-4014	RECY - Recycling Depot	61,200	36,873	60,000
1-4-4030-4018	RECY - Household Hazardous Waste Depot	13,770	11,706	13,500
1-4-4030-4020	RECY - Insurance	3,995	3,917	3,060
1-4-4030-7000	RECY - Amortization Expense	0	6,986	0
1-4-4030-8000	RECY - Capital Expenditures	1,595	31,822	156,503
1-4-4030-8001	RECY - Capital Contra Account	0	-31,822	0
Total RECYCLING		193,983	187,967	333,088
WATER SYSTEMS				
1-4-4300-1010	W-SYS - Wages and benefits	4,600	4,134	4,600
1-4-4300-2010	W-SYS - Materials/Supplies	8,000	4,489	5,000
1-4-4300-3010	W-SYS - Equipment Charges	0	935	500
Total WATER SYSTEMS		12,600	9,558	10,100
CEMETERY				
1-4-5010-1010	CEM - Wages and benefits	23,000	18,733	19,690
1-4-5010-2010	CEM - Materials/Supplies	1,000	991	1,000
1-4-5010-2210	CEM - Legal Fees	500	0	2,000
1-4-5010-2400	CEM - Repairs & Maintenance	1,500	1,272	1,000
1-4-5010-3010	CEM - Equipment Charges	0	2,255	1,500
1-4-5010-4020	CEM - Insurance	639	627	700
1-4-5010-7000	CEM - Amortization Expense	0	1,932	0
1-4-5010-8000	CEM - Capital Expenditures	23,000	45,776	25,000
1-4-5010-8001	CEM - Capital Contra Account	0	-45,094	0
Total CEMETERY		49,639	26,492	50,890
HOMES FOR THE AGED				
1-4-6010-2010	HOME - Eastholme	243,306	232,028	253,122
Total HOMES FOR THE AGED		243,306	232,028	253,122
SOCIAL/FAMILY SERVICES				
1-4-6200-2710	SOCIAL - DSSAB	306,601	302,959	302,958
1-4-6200-5020	SOCIAL -Friendship Club	10,800	9,838	9,838
1-4-6200-7000	SOCIAL - Amortization Expense	0	1,278	0
1-4-6200-8000	SOCIAL - Capital Expenditures	0	415	18,825
Total SOCIAL/FAMILY SERVICES		317,401	314,490	331,621
BUILDING - 28 CHURCH ST				
1-4-6300-1010	CHURCH ST - Wages and benefits	1,040	1,875	1,000
1-4-6300-2010	CHURCH ST - Materials/Supplies	200	167	2,000
1-4-6300-2030	CHURCH ST - Hydro	2,000	2,008	2,000
1-4-6300-2400	CHURCH ST - Repairs & Maintenance	200	121	0
1-4-6300-3010	CHURCH ST - Equipment Charges	0	1,420	200
1-4-6300-4020	CHURCH ST - Insurance	794	778	800
1-4-6300-8000	CHURCH ST - Capital Expenditures	7,000	29,654	71,000
Total BUILDING - 28 CHURCH ST		11,234	36,023	77,000

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PROPERTY - HWY 520				
1-4-6350-4030	PROPERTY - Planning	10,000	4,733	7,500
1-4-6350-8000	PROPERTY - Capital Expenditures	100,000	0	50,000
1-4-6350-8001	PROPERTY - Capital Contra Account	0	-4,733	0
Total PROPERTY - HWY 520		110,000	0	57,500
HEALTH SERVICES				
1-4-6400-2010	HEALTH - Health Unit	43,295	41,918	41,918
1-4-6400-2020	HEALTH - Land Ambulance	229,046	215,521	215,521
Total HEALTH SERVICES		272,341	257,439	257,439
SWIM PROGRAM				
1-4-7050-1010	SWIM - Wages and benefits	7,300	0	7,300
Total SWIM PROGRAM		7,300	0	7,300
WHARFS				
1-4-7100-1010	WHARFS - Wages and benefits	0	3,817	2,500
1-4-7100-2010	WHARFS - Materials and Supplies	0	1,527	1,000
1-4-7100-2020	WHARFS - Docks-Rockwynn Landing	700	1,196	500
1-4-7100-2400	WHARFS - Repairs & Maintenance	2,500	813	3,000
1-4-7100-3010	WHARFS - Equipment Charges	0	1,735	500
1-4-7100-8000	WHARFS - Capital Expenditures	200,000	458	150,000
Total WHARFS		203,200	9,546	157,500
PARKS				
1-4-7200-1010	PARKS - Wages and benefits	199,500	109,003	106,829
1-4-7200-1410	PARKS - Training	2,000	126	2,000
1-4-7200-2010	PARKS - Materials/Supplies	5,000	5,836	10,000
1-4-7200-2012	PARKS - Flowers	3,570	2,176	3,500
1-4-7200-2015	PARKS - Vandalism	0	0	300
1-4-7200-2020	PARKS - Safety & Health	2,000	0	0
1-4-7200-2022	PARKS - Equipment Fuel	0	1,861	1,000
1-4-7200-2024	PARKS - Heating	3,000	0	0
1-4-7200-2030	PARKS - Hydro	5,000	0	0
1-4-7200-2045	PARKS - GPS monitoring and data	1,500	0	0
1-4-7200-2400	PARKS - Repairs & Maintenance	10,000	12,555	10,000
1-4-7200-3010	PARKS - Equipment Charges	0	17,615	6,500
1-4-7200-3030	PARKS - Generator Expenses	500	430	0
1-4-7200-4020	PARKS - Insurance	15,029	0	0
1-4-7200-7000	PARKS - Amortization Expense	0	34,214	0
1-4-7200-8000	PARKS - Capital Expenditures	25,000	0	0
1-4-7200-8001	PARKS - Capital Contra Account	0	-44,701	0
Total PARKS		272,099	139,115	140,129
PARKS OVERHEAD				
1-4-7205-1010	P- Wages and benefits	0	55,987	40,000
1-4-7205-1415	P - Union costs	0	0	500
1-4-7205-2020	P - Safety & Health	0	1,926	2,000
1-4-7205-2024	P - Heating Fuel	0	4,964	3,000
1-4-7205-2030	P - Hydro	0	3,991	5,000

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1-4-7205-2045	P - GPS monitoring and data	0	1,282	1,500
1-4-7205-2050	P - Telephone	0	444	500
1-4-7205-2052	P - Cell Telephone	0	415	816
1-4-7205-2120	P - Office	0	648	100
1-4-7205-4020	P - Insurance	0	14,734	13,500
Total PARKS OVERHEAD		0	84,391	66,916
PARKS TRUCK #10 - 2010 DODGE 1500				
1-4-7210-1010	TR10 - Wages and benefits	0	0	400
1-4-7210-2022	TR10 - Fuel	0	2,204	3,000
1-4-7210-2070	TR10 - Repairs	2,500	1,337	3,000
1-4-7210-4030	TR10 - Licences	0	120	130
Total PARKS TRUCK #10 - 2010 D		2,500	3,661	6,530
PARKS TRACTOR #1 - JOHN DEERE 4110				
1-4-7212-1010	TRACTOR 1 - Wages and benefits	0	0	500
1-4-7212-2022	TRACTOR 1 - Fuel	0	0	400
1-4-7212-2070	TRACTOR 1 - Repairs	0	0	3,000
Total PARKS TRACTOR #1 - JOHN		0	0	3,900
PARKS TRACTOR #2 - JOHN DEERE 2720				
1-4-7213-1010	TRACTOR 2 - Wages and benefits	0	321	300
1-4-7213-2022	TRACTOR 2 -Fuel	0	0	400
1-4-7213-2070	TRACTOR 2 - Repairs	2,500	1,263	4,000
1-4-7213-2075	TRACTOR 2 - Snowblower repairs	500	2,440	500
Total PARKS TRACTOR #2 - JOHN		3,000	4,024	5,200
PARKS TRACTOR #3 - KUBOTA 2610				
1-4-7214-1010	TRACTOR 3 - Wages and benefits	0	37	0
1-4-7214-2060	TRACTOR 3 - Lubrication	0	166	0
1-4-7214-2070	TRACTOR 3 - Repairs	1,000	0	0
1-4-7214-8000	TRACTOR 3 - Capital Expenditures	0	44,701	50,000
Total PARKS TRACTOR #3 - KUBOT		1,000	44,904	50,000
PARKS TRUCK #11- 2007 DODGE PICKUP				
1-4-7216-1010	TR11 - Wages and benefits	0	0	200
1-4-7216-2022	TR11 - Fuel	0	3,563	2,000
1-4-7216-2070	TR11 - Repairs	0	1,077	2,500
1-4-7216-4030	TR11 - Licences	0	120	120
Total PARKS TRUCK #11- 2007 DO		0	4,760	4,820
PARKS TRUCK #12- 2018 DODGE 5500				
1-4-7218-1010	TR12 - Wages and benefits	0	0	250
1-4-7218-2022	TR12 - Fuel	0	3,134	3,000
1-4-7218-2070	TR12 - Repairs	5,000	4,130	5,000
1-4-7218-4030	TR12 - Licences	0	506	1,300
Total PARKS TRUCK #12- 2018 DO		5,000	7,770	9,550
PARKS TRUCK #13 - 2020 GMC SIERRA 1500				
1-4-7219-1010	TR13 -Wages and benefits	0	0	250
1-4-7219-2022	TR13 - Fuel	0	5,817	3,000

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Account Code	Account Description	2022 BASE BUDGET	2021 ACTUAL VALUES	2021 FINAL BUDGET
1-4-7219-2070	TR13 - Repairs	2,000	2,525	2,000
1-4-7219-4030	TR13 - Licences	0	120	150
Total PARKS TRUCK #13 - 2020 G		2,000	8,462	5,400
PARKS TRAILERS				
1-4-7225-1010	PARKS TRAILERS - Wages and benefits	0	0	100
1-4-7225-2070	PARKS TRAILERS - Repairs	1,000	466	200
Total PARKS TRAILERS		1,000	466	300
COMMUNITY CENTRE AND PAVILION				
1-4-7300-1010	HALL - Wages and benefits	80,000	64,412	85,000
1-4-7300-2010	HALL - Materials/Supplies	5,000	2,492	5,000
1-4-7300-2024	HALL - Heating Fuel	15,000	13,011	15,000
1-4-7300-2030	HALL - Hydro/Stove Propane	15,000	13,395	15,000
1-4-7300-2050	HALL - Telephone	0	439	600
1-4-7300-2400	HALL - Repairs & Maintenance	18,000	35,120	20,100
1-4-7300-3010	HALL - Equipment Charges	0	9,205	6,500
1-4-7300-3020	HALL - Zamboni Expenses	500	87	2,000
1-4-7300-3030	HALL - Generator Expenses	2,500	2,819	4,000
1-4-7300-4020	HALL - Insurance	12,021	11,785	12,500
1-4-7300-7000	HALL - Amortization Expense	0	51,555	0
1-4-7300-8000	HALL - Capital Expenditures	313,000	1,275	80,500
1-4-7300-8012	HALL - Contra Interfunctional Bldg Chg	0	-352	0
Total COMMUNITY CENTRE AND PAV		461,021	205,243	246,200
LIBRARY				
1-4-7400-5012	LIBRARY	80,000	80,000	80,000
Total LIBRARY		80,000	80,000	80,000
LOCKS				
1-4-7500-1010	LOCKS - Wages and benefits	28,800	23,657	22,000
1-4-7500-2010	LOCKS - Materials and Supplies	2,000	1,130	2,000
1-4-7500-2400	LOCKS - Repairs & Maintenance	500	0	1,500
1-4-7500-3010	LOCKS - Equipment Charges	0	500	300
Total LOCKS		31,300	25,287	25,800
HERITAGE CENTRE				
1-4-7600-1010	HERITAGE - Wages and benefits	28,880	10,752	10,000
1-4-7600-2010	HERITAGE - Repairs and Supplies	1,500	1,028	1,000
1-4-7600-2030	HERITAGE - Hydro	1,250	1,084	1,225
1-4-7600-3010	HERITAGE - Equipment Charges	0	383	250
1-4-7600-4020	HERITAGE - Insurance	1,459	1,430	1,000
1-4-7600-7000	HERITAGE - Amortization	0	640	0
1-4-7600-8000	HERITAGE - Capital	13,500	10,041	9,000
1-4-7600-8001	HERITAGE - Contra Capital	0	-4,640	0
Total HERITAGE CENTRE		46,589	20,718	22,475
AHMIC COMMUNITY CENTRE				
1-4-7700-1010	AHMIC - Wages and benefits	5,000	2,385	3,000
1-4-7700-2010	AHMIC - Materials/Supplies	1,500	668	1,500

MUNICIPALITY OF MAGNETAWAN
Provisional Budget Report

GL5220 Page : 21
 Date : Mar 31, 2022 Time : 4:12 pm

Account Code : 1-3-1000-1010
 To 1-4-8400-8030
 Fiscal Year : 2022

Account Code	Account Description	2022 BASE BUDGET	2021 ACTUAL VALUES	2021 FINAL BUDGET
1-4-7700-2024	AHMIC - Heating Fuel	2,500	528	5,000
1-4-7700-2030	AHMIC - Hydro	1,000	2,277	1,000
1-4-7700-2050	AHMIC - Telephone	0	441	500
1-4-7700-2400	AHMIC - Repairs & Maintenance	1,000	275	10,000
1-4-7700-3010	AHMIC - Equipment Charges	0	1,040	800
1-4-7700-4020	AHMIC - Insurance	1,508	1,478	1,400
1-4-7700-8000	AHMIC - Capital Expenditures	83,500	2,569	37,910
Total AHMIC COMMUNITY CENTRE		96,008	11,661	61,110
PLANNING & DEVELOPMENT				
1-4-8010-1010	PLN - Wages and benefits	40,000	47,040	40,000
1-4-8010-2030	PLN - CGIS Services	0	4,527	4,500
1-4-8010-2210	PLN - Legal fees	1,000	1,050	500
1-4-8010-5012	PLN - Official Plan/Zoning Bylaw/2nd Dwe	72,000	30,572	25,000
1-4-8010-5014	PLN - General	3,500	5,263	10,000
Total PLANNING & DEVELOPMENT		116,500	88,452	80,000
REQUISITIONS				
1-4-8300-6100	EP School Requisition	0	1,108,163	0
1-4-8300-6110	FP School Requisition	0	7,144	0
1-4-8300-6120	ES School Requisition	0	16,391	0
1-4-8300-6130	FS School Requisition	0	9,471	0
Total REQUISITIONS		0	1,141,169	0
TO BE RECOVERED				
1-4-8400-8005	2B Recov-Croft Landfill	0	-35,000	0
1-4-8400-8010	2B Recov-Chapman Landfill	0	-41,000	0
1-4-8400-8020	2B Recov-(I/S) Debt- Roads	130,000	130,000	130,000
Total TO BE RECOVERED		130,000	54,000	130,000
Total Expense		9,664,191	10,206,981	8,751,935
Total GENERAL FUND		5,310,074	54,903	5,117,407



Greener Earth

ENGINEERING & DESIGN

A Division of TASF Canada Inc.

April 5, 2022

Ms Kerstin Vroom
CAO/Clerk
Municipality of Magnetawan
PO Box 70, 4304 Highway 520
Magnetawan, ON POA 1P0

Re: RFP 2022-03 Roof Repair/Replacement – Magnetawan Municipal Office Building

Dear Kerstin,

We have reviewed the proposal received from Designed Roofing Inc. in response to the noted RFP and have the following comments:

1. Michael Valenti from Designed Roofing was contacted and was sent a copy of the report prepared by Greener Earth Engineering outlining what is believed to be the root causes of the current roof problems exhibited by the Municipal Office roof. Upon discussions after Mr. Valenti had reviewed the report, he was satisfied that the hot roof solution proposed by his firm will be sufficient to correct the identified problems on both areas of the roof.
2. Additional information regarding the increased dead load of the materials proposed in their remedial work will be forthcoming, however, based on previous calculations performed by Greener Earth Engineering, it is unlikely the additional loading from the Designed Roofing installation will exceed the calculated allowable increase.

In summary, we believe that the proposal submitted by Designed Roofing meets the RFP criteria and the quoted cost is reasonable in respect of the proposed scope of work and schedule and recommend that this proposal be accepted as presented. Additional costs due to unforeseen conditions have been quoted at \$95.00/hr. It is recommended that a contingency of 100 hours additional labour be budgeted in the event that there are situations encountered that have not been anticipated.

We hope this meets your requirements. Do not hesitate to call with any questions or if you require clarification of the information provided in this review.

Thank you,

A handwritten signature in black ink, appearing to read "Frank Pattillo", written in a cursive style.

Frank Pattillo P.Eng.
President
(705) 571-1751 (Cell)

322 Ripple Lane, P.O. Box 5156, Huntsville, ON P1H 2K6
greenerearthengineering@gmail.com



SUMMARY OF RESULTS

DATE: March 31, 2022
MEMO TO: Kerstin Vroom
FROM: Tim McBride
RE: 2021 Annual Monitoring Report, Croft Waste Disposal Site, Magnetawan, Ontario
PINCHIN FILE: 225335.006

Pinchin Ltd. (Pinchin) was retained by the Corporation of the Municipality of Magnetawan (Client) to prepare the 2021 annual groundwater and surface water monitoring report for the Croft Waste Disposal Site (the Site) to assess the hydraulic media for contaminants of concern as a compliance requirement under the Site Certificate of Approval (CofA) Number **A7034002** and the applicable regulatory requirements.

The current groundwater monitoring well network at the Site consists of eight bedrock groundwater monitoring wells (BH1, BH8, BH9, BH10, BH11, BH12, BH13 and BH14) and three drive point monitors (DP7, DP8 and DP9). All wells were inspected in 2021 and found to be in good condition. No wells displayed evidence of a condition non-compliant with Ontario Regulation 903. Additionally, three surface water locations were monitored for the Site (SW1, SW2 and SW3).

As per previous annual monitoring events, groundwater and surface water was sampled twice annually by Pinchin during 2021, in the spring and fall.

Based on the results obtained from the existing groundwater monitoring wells and surface water monitoring locations, Pinchin has not identified any significant landfill related impacts at the Site. Elevated concentration parameters within the groundwater samples analyzed at the furthest downgradient monitoring locations (i.e. BH8, BH9, BH12, BH13 and BH14) are likely attributed to either naturally occurring conditions within the shallow unconfined aquifer on-site or from temperate impacts from leachate sourced from the waste deposits at the Site. In summary, the current 2021 groundwater monitoring data collected from the historical monitoring network, and further supported by the newly installed (i.e., 2019) groundwater monitoring wells installed near the property boundary, indicates that the Site is continuing to effectively operate as designed, as a natural attenuation type facility, with any landfill derived groundwater impacts attenuated to acceptable levels prior to the downgradient property boundaries.



Based on a review of the existing dataset and regulatory requirements to date, Pinchin recommends the following:

- Continue with routine monitoring of all the available groundwater monitoring wells and surface water monitoring locations. Considering the dataset completed thus far, it is Pinchin's opinion that sampling should continue in 2022 before the adequacy of the monitoring program can be fully evaluated;
- The Client should continue to ensure that the requirements as specified in the CofA are complied with;
- In the future, the component of the surface water samples identified for the analysis of aluminum should be filtered prior to analysis, in order to provide a clay free sample (as per the requirements of the PWQO); and
- It is recommended that the drive point well locations DP7, DP8 and DP9 be removed from the sampling program as these locations have consistently been found to have insufficient volume to sample. It is recommended that these wells should be retained as water level only monitoring locations to supplement the groundwater elevation monitoring for the Site; however, the drive point monitors should be equipped with appropriate lockable caps to ensure representative water level data is obtained.



SUMMARY OF RESULTS

DATE: March 31, 2022
MEMO TO: Kerstin Vroom
FROM: Tim McBride
RE: 2021 Annual Monitoring Report, Chapman Waste Disposal Site, Magnetawan, Ontario
PINCHIN FILE: 225335.006

Pinchin Ltd. (Pinchin) was retained by the Corporation of the Municipality of Magnetawan (Client) to prepare the 2021 annual groundwater and surface water monitoring report for the Chapman Waste Disposal Site (the Site) to assess the hydraulic media for contaminants of concern as a compliance requirement under the Site Certificate of Approval (CofA) Number **A521202** and the applicable regulatory requirements.

As per previous annual monitoring events, groundwater and surface water was sampled twice annually by Pinchin during 2021, in the spring and fall.

Seven overburden groundwater monitoring wells have historically been utilized at the Site (BH1, BH2, BH3, BH4, BH5-II, BH6-II and BH7-II). As part of the leachate management plan study completed by Pinchin, several additional monitoring wells were installed at the Site during September 2018 to support the existing monitoring well network. This included the addition of two new background wells (BH11 and BH3-II) to replace the previously destroyed BH3, one cross-gradient well (BH10-I), deeper nested wells at two existing monitoring locations which are consistently dry (BH4-II and BH6-III) and two additional downgradient wells (BH8-I and BH9-I). All wells were inspected and found to be in good condition. No wells displayed evidence of a condition non-compliant with Ontario Regulation 903, with the exception of BH1, BH2, BH4 and BH6-II which were observed to be missing well caps and BH3-II which has the PVC riser too tall to close the casing lid. Additionally, four surface water locations were monitored for the Site (SW1, SW2, SW3 and SEEP).

The Site currently operates as a typical natural attenuation waste disposal facility. No liner or other leachate collection/management system is in place at the Site. The 2019 Leachate Management Plan Study report indicated that a leachate-impacted groundwater seep/spring had been identified in a downgradient area (east of the Site, upstream from SW3 and in the vicinity of well BH9), resulting in the discharge of said waters to an adjacent surface water feature. This discharge essentially short circuits the natural attenuation process and has the potential to have negative effects on the surface water feature. The Corporation of the Municipality of Magnetawan initiated a proactive approach to leachate management and retained Pinchin to complete the Leachate Management Plan Study. The surface water quality data collected for the study indicated that an impact



from the leachate seep is being observed in the two adjacent creeks and it was recommended that steps should be taken to eliminate the seep.

These steps include infilling the incised valley and relocating the creek to eliminate the seep, creating an extended CAZ boundary for additional leachate attenuation to occur prior to discharge to surface water bodies.

As part of the 2019 Leachate Management Study Report completed by Pinchin in April 2019, a trigger level monitoring program and contingency plan has been proposed for the Chapman Waste Disposal Site, which is to be implemented at the Site following the elimination of the seep. The proposed Trigger Level Monitoring Program is a three-tiered program that includes routine monitoring (i.e. the semi-annual monitoring program), compliance monitoring and confirmation monitoring. The current proposed trigger program has been included in the 2021 monitoring report for discussion purposes but is not utilized for the determination of compliance as the other mitigation measures pertaining to the seep have yet to be implemented. While this trigger level monitoring program has been developed following industry standard/best management practices it is subject to revision. These revisions are currently underway and will be submitted to the MECP for review under a separate cover. Following acceptance of the revised trigger level monitoring program, the evaluation of the Site performance will be completed utilizing the new criteria.

The results of the Trigger Level Monitoring program indicated that one exceedance of the trigger level concentrations was quantified at BH6-III and BH8-I. However, at the time of preparation of this report, only 6 successive sampling events have been completed for newly installed monitoring wells BH6-III and BH8-I; further monitoring is required to establish a more robust data set before an accurate evaluation of the trigger levels can be completed for these monitoring locations. All surface water trigger concentrations were satisfied.

Actual Site compliance was evaluated based on the MECP's Guideline B-7 criteria. Based on the results obtained from the existing groundwater monitoring wells and surface water monitoring locations, Pinchin has not identified any significant landfill related impacts at the Site. Concentrations of TDS, iron, nitrate, DOC, and manganese parameters within the groundwater samples analyzed at the furthest downgradient monitoring locations (BH5-II, BH6-III, BH7-II, BH8-I and BH9-I) which exceeded the Guideline B-7 criteria are likely attributed to either naturally occurring conditions within the shallow unconfined aquifer on-site or from temperate impacts from leachate sourced from the waste deposits at the Site. Concentrations of aluminum at BH5-II, BH7-II and BH8-I are interpreted to be anomalous.

All exceedances of the Guideline B-7 RUC are related to operational guidelines and/or aesthetic objectives associated with drinking water systems and are not considered to be an immediate significant human health or environmental concern originating from the Site, with the exception of nitrate which is a health-related parameter. The elevated concentrations of nitrate are only quantified in some downgradient wells and often fluctuate throughout the historical record. Therefore, these concentrations should be confirmed during the next monitoring period. Furthermore, concentrations of nitrate quantified at the downgradient groundwater wells are not



interpreted to be impacting the surface water quality at the Site as nitrate concentrations are observed to be at low levels at downstream monitoring locations SW3 (near-field) and SW2 (far-field).

Based on a review of the existing dataset and regulatory requirements to date, Pinchin recommends the following:

- Continue with routine monitoring of all the available groundwater monitoring wells and surface water monitoring locations. Considering the dataset completed thus far, it is Pinchin's opinion that sampling should continue in 2022 before the adequacy of the monitoring program can be fully evaluated;
- It is recommended that the three-tiered trigger level monitoring program, developed as part of the 2019 Leachate Management Plan Study, should be utilized the most current data set and implemented for the Site once the mitigative measures for the seep are executed;
- Monitoring wells BH1, BH2, BH4 and BH6-II should be equipped with well caps and the riser at well BH3-II should be cut during the next regularly scheduled sampling event; and
- The Client should continue to ensure that the requirements as specified in the CofA are adhered to, with respect to operation of the Chapman Waste Disposal Site.



USE OF MUNICIPAL RESOURCES DURING THE MUNICIPAL ELECTION CAMPAIGN PERIOD POLICY

POLICY STATEMENT

The Municipality of Magnetawan is committed to ensuring accountable and transparent election practices relating to the use of municipal resources. This policy was developed to ensure that the Municipality of Magnetawan is in compliance with Section 88.18 of the *Municipal Elections Act, 1996*, as amended, which requires the Municipality to establish rules and procedures with respect to the use of Municipal Resources during an election campaign period.

SCOPE OF POLICY

This policy applies to all municipal and school board election Candidates including Mayor and Members of Council as well as an acclaimed Member or a Member not seeking re-election.

PURPOSE

To supplement the provisions of Council's Code of Conduct, the Employee Code of Conduct, and the *Municipal Elections Act, 1996*. To provide consistent information and direction to ensure that the Municipality of Magnetawan's Municipal Resources and those of its local boards and committees are not provided or used for any election related purpose(s), unless required or directed by Staff in the conduct of the Municipal Election.

POLICY

It is necessary to establish guidelines on the appropriate use of Municipal resources during an election period to protect the interests of both Members of Council, Candidates, and the Corporation of the Municipality of Magnetawan. *The Municipal Elections Act, 1996* prohibits a municipality from making a contribution to a Candidate. The *Act* also prohibits a Candidate or someone acting on the Candidate's behalf, from accepting a contribution from a person who is not entitled to make a contribution.

That in accordance with the provisions of the *Municipal Elections Act, 1996*:

- a) Corporate resources, assets and funding shall not be used for any election relation purposes. Resources, assets, and funding include but are not limited to:
- Telephone and voicemail
 - Computer, laptop and/or tablet
 - Printer
 - Municipal email address
 - Scanner
 - Cell phone
 - Fax Machine
 - Copier

- Consumables, related to the above equipment such as paper, toner etc.
 - Municipal logo, crest and/or slogan etc.
 - Municipal website and/or any municipal social media platforms
- b) Use of any Municipal facility and/or property for any Election related purpose unless a rental fee has been established and the rental of such, is available to all Candidates and third parties. Notwithstanding the foregoing no Municipal Facility and/or property shall be rented or used for any Municipal Election related purpose by members of Council, Candidates, third parties, or the public during any day that voting is taking place on the property, including set up, hosting or take down activities. The property located at 4304 Highway 520 Magnetawan will not be available for rent for any Election related purposes for the time period from October 11, 2022, to October 26, 2022.
- c) Displaying of any campaign related signs in the window or the premises as well as displaying any election related material in or on any Municipal facility and/or property including road allowances.
- d) Nothing in this policy shall preclude a Member of Council from performing their job as a Councillor, Mayor or Deputy Mayor nor inhibit them from representing the interests of the residents who elected them.

Candidates shall not:

- Print or distribute any material paid by Municipal funds that illustrate that a Member of Council or any other individual is registered in any election or where they will be running for office.
- Profile (name or photograph), or make reference to, in any material paid by Municipal funds, any individual who is registered as a candidate in any election.
- Print or distribute any material using Municipal funds that make reference to, or contains the names or photographs, or identifies registered Candidates for Municipal elections; and that minutes of Municipal Council and Committee meetings be exempt for this policy.
- Use websites or domain names that are funded by the Municipality and shall not include any election relation campaign material.
- Use the Municipality's voice mail system to record election related messages and the use of the Municipality's network to distribute election related correspondence.
- Use photographs produced for and owned by the Municipality of Magnetawan for any election purposes.
- Use Municipal social media platforms to advertise or otherwise promote their candidacy. This includes posting or commenting on Municipal social media pages, and may not link their personal and/or election/Candidates pages
- Wear clothing or display signs, stickers, pins, markings on vehicles that advertise their candidacy while on Municipal facilities and/or property.

POLICY REVIEW

This policy will be reviewed every four years, prior to the commencement of a municipal election.

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

BY-LAW NO. 2022 -

BEING A BY-LAW TO RESCIND BY-LAW 2018-22

WHEREAS Section 9 of the *Municipal Act, S.O. 2001, Chapter M.25*, as amended, gives a municipality the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

AND WHEREAS Section 10(2)(1) of the *Municipal Act, S.O. 2001, Chapter M.25*, as amended, a single-tier municipality may pass By-laws respecting to the governance structure of the municipality and its local boards;

AND WHEREAS a Use of Municipal Resources During the Municipal Election Campaign Period Policy will be included in the Clerk's Municipal Elections Policies and be approved by Council by Motion;

NOW THEREFORE the Council of the Corporation of the Municipality of Magnetawan enacts as follows:

1. THAT By-law 2018-22 and any other previously relevant by-law(s) be hereby repealed effective the date of passing of this By-law.
2. THAT this By-law shall come into force and effect on the date of its passing.

READ A FIRST, SECOND, AND THIRD TIME, passed, signed and the Seal of the Corporation affixed hereto, this 13th day of April, 2022.

**THE CORPORATION OF THE
MUNICIPALITY OF MAGNETAWAN**

Mayor

CAO/Clerk



Whitestone and Area Nursing Station Building Expansion

Information update to Magnetawan Council March 30, 2022

Clinical Services

We are delighted to announce that West Parry Sound Health Centre has hired an additional nurse practitioner (NP) for the Whitestone and Area Nurse Practitioner-Led Clinic (NPLC). Nikki Mayes joined us as a nurse practitioner intern last year, and is staying on now that she is a fully-licensed nurse practitioner. Having another full-time NP will improve our ability to provide timely appointments for our patients. The Ministry of Health's funding for this position is most welcome. Having one more full-time person in the existing building, however, has made the need for the building expansion more urgent.

Building Construction

At the March 15 Regular Council meeting of Whitestone Council, the contract for the building expansion of the NPLC was awarded to W.S. Morgan Construction Limited from Parry Sound. Construction is expected to commence in early May.

Fundraising Update

Our community fundraising continues. We have reached 64% of our target of \$90,000 (approximately \$57,600). We have more fundraising initiatives planned for the spring, including a cash raffle, and a second raffle with prizes from local businesses and artisans.

On March 17, our MPP Norm Miller announced the award of a Northern Ontario Heritage Fund grant of \$500,000 for the NPLC building expansion. This is fantastic news for our communities – and confirms that our Provincial Government understands how valued and valuable the NPLC is.

On the same day, we announced that our anonymous donor has made an additional \$30,000 grant to the fundraising campaign – which means a total commitment of \$120,000 towards the construction costs.

Project Financing

A summary of our projects expenses and sources of funds is shown in the table on the following page.



EXPENSES	<u>\$s</u>
Engineering, Design and Contract Admin	45,000
Construction Tender	697,600
Landscaping and Parking Lot *	45,000
New Septic System *	35,000
SUB TOTAL	<u>822,600</u>
HST	106,938
HST REBATE	92,459
Contingency (approx. 10% of Construction, Septic and Landscaping costs)	80,000
TOTAL ESTIMATED EXPENSES	<u><u>917,079</u></u>

FUNDING	
NOHFC Grant	500,000
ICIP Grant	100,000
Township of McKellar	60,000
Municipality of Magnetawan	5,000
NPLC Community Advisory Committee	26,500
Community fundraising	90,000
Anonymous Donor	120,000
TOTAL FUNDING OTHER SOURCES	<u>901,500</u>
Municipality of Whitestone	15,579
TOTAL FUNDING	<u><u>917,079</u></u>

** Not part of construction tender*

In addition to the capital contribution, Whitestone is committed to ongoing upkeep of the building and grounds (including septic, water system, winter and summer maintenance and general repair and improvement requirements)

Thank you for Your Continued Support

Our Committee would like to sincerely thank our three municipal councils in Magnetawan, McKellar and Whitestone for their continued support of our fundraising efforts. Your financial support is important to us and to the community. And your assistance in facilitating communications with our community donors is very much appreciated. You have made our fundraising so much easier and contributed to the success!

Respectfully Submitted by:

Marcella Sholdice
 Chair, Whitestone and Area Nursing Station
 Community Advisory Committee

Michelle Hendry
 CAO/Clerk, Municipality of Whitestone

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

BY-LAW NO. 2022 -

Being a By-law to Adopt Policies with Respect to the Hiring of Employees

WHEREAS pursuant to Section 270 (1) of the *Municipal Act, R.S.O. 2001, C.25*, Municipalities are required to adopt policies with respect to the hiring of its employees, including policies with respect to the hiring of relatives of a Member of Council or Local Board or existing employees;

AND WHEREAS the Municipal Council deems it expedient to now establish such policies;

NOW THEREFORE the Council of the Corporation of the Municipality of Magnetawan enacts as follows:

1. **THAT** the Magnetawan Council "Human Resources Policy" shall be adopted in the form attached hereto as Schedule "A" and forming part of this by-law
2. **THAT** By-law 2005-11 hereby repealed effective the date of passing of this By-law.
3. **THAT** this By-law shall come into force and effect on the date of its passing.

READ A FIRST, SECOND, AND THIRD TIME, passed, signed and the Seal of the Corporation affixed hereto, this day of .

**THE CORPORATION OF THE
MUNICIPALITY OF MAGNETAWAN**

Mayor

Clerk



Schedule “A” By-law 2022- Employee Human Resources Policy

SCOPE AND PURPOSE

INTRODUCTION

This policy has been compiled for the purpose of promoting consistency of Human Resource Administration throughout the Municipality of Magnetawan. Nothing contained in this policy relieves the Municipality of Magnetawan or its employees from complying with all applicable municipal by-laws, provincial and federal statutes, and the regulations thereunder. All provisions of this policy are subject to the *Employment Standards Act, 2000, as amended*. Some areas of this policy may be open to interpretation. The decision of the CAO shall be final on any such interpretations.

SCOPE

The provisions of this Human Resources Policy applies to all employees working for the Municipality of Magnetawan, unless otherwise specifically noted. Items not specifically or already covered in the Collective Agreement – Canadian Union of Public Employee Local 1813-11 will be governed by this Policy.

The “Supervisor” is the role of management that is considered the Department Head. Department Heads report to the CAO. Council is the “Supervisor” of the CAO.

TERMS AND CONDITIONS OF EMPLOYMENT

HIRING

The Municipality practices a fair, effective, non-discriminatory process to attract and retain the best qualified employees to meet the staffing requirements of the Municipality. Candidates will be selected on the basis of the requirements of the job according to the job description with attention to the applicant’s educational, technical qualifications, experience and general aptitude for the position. The Municipality reserves the right to hire, transfer or promote internally with the exception of unionized positions, which will be posted according to the Collective Agreement.

All staffing positions are created by Council, either by Motion or By-law, or through Collective Bargaining.

Council will be kept current of all vacancies, recruitment and successful candidates for all positions.

GENERAL HIRING PROCESS

- a) **Part-time, Contract and Seasonal Positions:** The Supervisor and CAO or designate are authorized to interview and hire the employee.
- b) **Full-time Positions:** The Supervisor will short-list the applicants who will be interviewed by the Supervisor and the CAO or designate. The CAO will notify Council once the hiring process has been completed.
- c) **Supervisor (Department Head) Positions:** The CAO will short-list the applicants who will be interviewed by the CAO or a designate, and the Mayor or as designated by Council. The preferred candidate will be recommended to Council for final approval.
- d) **CAO Position:** Council will determine the procedure for filling this vacancy and nothing in this policy restricts the use of an outside consultant.

INTERVIEW PROCESS

All candidates will be required to submit a resume. All candidates are expected to complete an in-person interview, which may or may not include a skills test. Internal candidates may be exempted from the skills test if qualified. Telephone interviews may be used to short list candidates. References to be checked for external candidates.

Job descriptions will be attached to Offers of Employment and must be signed by both the successful candidate and the Supervisor. A clean Drivers Abstract as well as a clean Criminal Records check may be required, and may or may not include a Vulnerable Sector Screening.

Employees will receive an Employee Package which includes all pertinent policies as well as the Union Contract if relevant. Employee Packages include, but are not limited to and may change as needed:

- Job Description.
- CUPE and Local 1813-11 Agreement.
- Magnetawan Health and Safety Program.
- Employee Code of Conduct – Bylaw.
- Hiring of Employees including Progressive Discipline.
- Accessibility Policy and Plan – Bylaw.
- Workplace Violence and Harassment Policy and Program – Bylaw.
- COVID 19 Mandated Double Vaccination (if relevant).
- COVID 19 Updated Information (if relevant).

All employees must complete and pass the Ministry of Labour Worker Health and Awareness Program prior to beginning work. The Supervisor will go through the Employee Package with the New Employee. New Employees will sign off agreeing that they have read through the enclosed documents, they have had an opportunity to have any questions answered, have asked any questions needed, understand the documents, and agree to abide by the documents contained within the Employee Package.

PROBATIONARY PERIOD

Newly hired and appointed employees are subject to a probationary or evaluation period as outlined in their employment contract, or Collective Agreement for unionized employees.

HIRING RELATIVES (NEPOTISM)

- a) A Related Person, for the purpose of this policy, is defined as a person's spouse through marriage or common law, any parent, child, or sibling and includes the corresponding step relationships.
- b) A Related Person cannot work in a position in which an Employee directly supervises and/or is able to influence the working relationship of the Related Person or would otherwise create a perceived conflict of interest.
- c) This policy prohibits the hiring of a Related Person of any Council member while in office.
- d) Potential conflicts of interest are to be reported immediately to the CAO for determination, prior to a hiring decision being made, whose decision will be final and binding.
- e) Conformity with this policy requires that relationships be disclosed immediately prior to acceptance of employment with the Municipality and subsequent relationships are to be reported to the CAO. Should any violation of this policy occur, the Supervisor and CAO, in consultation with the employees directly affected will review the circumstances of the reporting relationship and attempt to rectify the situation.
- f) Matters affecting Supervisors and/or the CAO will be brought to the attention of Council for a determination.

CRIMINAL RECORD CHECKS

Where deemed appropriate by the CAO, the provision of a clean Criminal Record Check is required prior to the final offer of employment being given to a prospective employee. A clean Vulnerable Sector Screening may also be required.

DRIVERS LICENCE AND ABSTRACT

Candidates who may be using a Municipal vehicle, or require a vehicle for work purposes, as part of their specified duties are to provide a clean Driver's Abstract prior to final offers of employment being extended. Employees are to report any changes to their Driver's Abstract to their Supervisor and/or the CAO, and in the case of the CAO to Council. After hire, the Municipality will obtain the Driver's Abstract at least yearly and/or at any time with or without cause. The loss of a Driver's License, failure to disclose changes or provide an Abstract, and/or multiple or serious infractions will result in disciplinary action up to and including termination of any employee with just cause.

All employees who have access to a Municipal Vehicle must sign a Municipal Vehicle Usage form.

Employees are not allowed to use any Municipal Vehicle and/or Equipment and/or property for personal use without express written permission from their Supervisor and/or CAO, and in the case of the CAO from Council.

JOB DESCRIPTION

- a) An accurate Job Description will be maintained for all positions within the organization.
- b) All Job Descriptions will be evaluated for the administration of remuneration and benefits.
- c) All newly created positions, job descriptions and remuneration (in the case of non-unionized positions) will be approved by Council.
- d) Minor changes in duties and/or additions and/or deletions to the Job Description will be under the discretion of the CAO.
- e) A review for pay equity compliance will be performed by an external consultant if required.

JOB EVALUATION

- a) The Municipality has established and will maintain a job evaluation system which will be applied in a manner that maintains equity.
- b) New positions will be evaluated and assessed immediately following their approval by Council.
- c) Periodically, the CAO will undertake a full and thorough review of all non-unionized positions across the organization to ensure that integrity of the pay grid system has been maintained and will provide a comprehensive report to Council. Generally, an interval of no more than five (5) years will generally take place.
- d) The Management pay grid system will increase each year in line with the Union Collective Agreement.

SALARY GRID & MOVEMENT THROUGH THE GRID MANAGEMENT

The management salary grid is comprised of five (5) steps for each salary band.

- a) **Existing Employees:** Movement through the salary grid by an employee will be based on delivery of successful performance for the year prior as evaluated in the Performance Management Program. Successful performance will enable an employee to progress through the salary range towards Job Rate. Successful performance shall be defined through the performance tool.
- b) **New Employees:** New employees will be placed at an appropriate step within the salary grid based upon experience, skills, and market competitiveness. An assessment of each individual's skills and abilities will be completed before the date of hire to ensure that the individual is placed at an appropriate step on the grid.

HOURS OF WORK AND BANKED TIME

The Municipality of Magnetawan understands the importance of a work-life balance while serving its residents.

HOURS OF WORK

- a) Office Hours are generally between 8:00 am and 5:00 pm if unionized administration staff has agreed to a 4-day work week. If not, office hours will return to 9:00 am to 4:30 pm.
- b) The CAO/Clerk and Supervisors work between a 35 – 40-hour work week depending on their employment contract.
- c) Office Staff (including unionized) may occasionally work a condensed week and/or day, with the approval of the CAO. Approval will not be unreasonably withheld provided there is staffing in place to maintain service levels to the residents.
- d) Office Employees who wish to work a 4-day week, need to have approval from the CAO and Council. Employees will be paid their 'regular' work week with the understanding that hours accrued, and hours used must reconcile to zero at the end of the year. Excess banked hours will not be paid out and any negative banked, will be deducted from the necessary pays and/or will need to be covered by current vacation pay and/or future vacation pay. It is the responsibility of the employee and their Supervisor to ensure that there is sufficient ability to cover negative banked with vacation pay.
- e) The Collective Agreement outlines the hours of work for all other unionized employees.

BANKED HOURS/BANKED IN TIME OF LIEU

The Municipality of Magnetawan recognizes that, from time to time, it is necessary for Supervisors or the CAO to work additional hours. All overtime must be approved by the CAO and is banked as time in lieu.

- a) All employees shall use banked time in lieu by December 31st in each year. Unused banked time will be forfeited. There is no paying out of banked time.
- b) Banked time in lieu must be used prior to vacation and is to be used at a time approved by the immediate Supervisor.
- c) Banked time in lieu will be calculated at straight time, unless it is for a night meeting of Council and/or Boards, then it will be calculated at time and a half.
- d) Salaried employees who are required to attend a weekend Townhall meeting will be entitled to a full day in lieu of the Saturday or Sunday.
- e) Banked time in lieu may be used for work-week compression.

EMPLOYEE BENEFITS

The Municipality of Magnetawan considers benefits an important component of total compensation. Full time employees will be entitled to benefits upon hire, as outlined in the Benefit Policy Booklet including OMERS. Part time and/or contract may be entitled to OMERS depending on OMERS guidelines.

REIMBURSEMENT OF EXPENSES

- a) Employees must obtain all appropriate approvals before incurring expenses; if prior approval was not able to be obtained, then the CAO will investigate and decide on the reimbursement of expenses.
- b) All expenses must be submitted within 60 days or prior to year end.
- c) All claims must be submitted prior to termination or leave from the Municipality.

TRAVEL

Personal Vehicles

- a) Municipality of Magnetawan assumes no financial responsibility for personal vehicles.
- b) Employees who use their own vehicle for approved Municipal business, will be paid mileage at a rate as set by the Municipality. All mileage reimbursement requests must be able to be verified and shall include addresses and/or known place and actual mileage travelled.
- c) Renting of vehicles may be considered in place of mileage if it is proven to be more cost-effective.
- d) Reimbursement is provided for necessary and reasonable expenditures on parking, as well as tolls for bridges and highways when driving on Municipal business.
- e) There is no reimbursement for traffic or parking violations.

ACCOMMODATIONS

- a) Overnight accommodation must receive prior approval by the CAO.
- b) Reimbursement will be made for single accommodation in a standard room.
- c) You may be reimbursed for reasonable gratuities for restaurant, hotel room services and taxis. Record of gratuities must be submitted with expense claims. Examples of reasonable gratuities include:
 - 15% on restaurant meals.
 - 10% on travel (Uber, Taxi, room cleaning).

MEALS

- a) Meal expenses may occur when employees are on Municipal business and are away from the office area over a normal meal period or have prior approval for the expense.

- b) Selection of meals must be reasonable.
- c) Alcohol will not be reimbursed as part of an expense.

- d) No reimbursement will be made for conferences or training sessions where the meals are provided.

VACATION

POLICY STATEMENT AND RATIONALE

The Municipality recognizes the need for rest and recreation as an integral element in balancing work and lifestyle and as such will provide annual paid vacation to eligible employees in accordance with the *Employment Standards Act, 2000* and the following:

- a) Vacation periods, calculation of pay, continuous service and pay distributions will be based on a calendar year from January - December. Employees are entitled to vacation in their first year, prorated from their start date. Upon termination, protected leave or retirement, a payout of vacation pay will be proportionate to the percentage of the year that has been completed less the amount of time already taken. If an employee has taken greater vacation than has been earned at the time of termination, a recovery of the costs owed will be deducted from the final pay(s).

- b) Unless otherwise negotiated in their contract or performance review, Full Time Management Employees will receive an annual vacation with pay, prorated from their anniversary date in the required year as follows:
 - One year but less than 3 years of service - 2 weeks or 4%.
 - Three years but less than 5 years of service 3 - weeks or 6%.
 - Five years but less than 10 years of service 4 - weeks or 8%.
 - Ten years but less than 15 years of service 5- weeks or 10%.
 - Fifteen years and over - 6 weeks or 12%.

- c) Full time employees' vacation pay will be paid when vacation is taken. Temporary and/or part-time employees' vacation pay will be calculated and paid on each pay.

- d) A carry-over of vacation, (no more than 10 days), to the following year requires the approval of the CAO.

- e) A payout in the current year, (no more than 10 days), requires the approval of the CAO.

- f) Vacation not used in the current year, and is longer than 20 days, will be lost and not reimbursed. Employees may be obliged to take paid vacation, even if not requested, at the discretion of the Supervisor or CAO.

- g) If an employee is on long term disability and returns to work through participation of a modified work program but is unable to return to full hours, his/her vacation entitlement will be pro-rated based on their percentage of hours worked to full-time status.

- h) All vacation requests must be submitted by employees on a Vacation Request Form to the Supervisor for approval.
- i) Any vacation requests for longer than a two-week consecutive period require the approval of the CAO and in the case of the CAO approval from Council.
- j) All vacation requests are to be made in a timely manner to allow time for review and scheduling considerations. Vacation requests, once approved, will be maintained as part of the payroll system. These records will be made available to an employee upon request.
- k) Approval of multiple requests for the same time period within one department will be made at the discretion of the Supervisor and/or CAO, and in the case of the CAO by Council.
- l) Employees should be aware that pre-booking of trips prior to obtaining Supervisor's approval could result in the request being denied and the employee will be responsible for all associated costs and expenses.
- m) Part time, contract, and seasonal employees shall receive vacation pay in accordance with the *Employment Standards Act, 2000* unless otherwise negotiated within the employee's contract of employment.

SICK/PERSONAL LEAVE (NON UNIONIZED)

The Municipality recognizes that, from time to time, employees may require time off to deal with illness, injury, medical emergencies, inclement weather personal appointments and urgent matters for themselves or family members.

- a) Requests will not be unreasonably withheld; however, the CAO may request that the employee provide reason for the leave.
- b) Duration of emergency sick or personal leave may be less than one (1) day and will not exceed six (6) days or as negotiated in the Collective Agreement, in total, in anyone (1) calendar year.
- c) Employees have an obligation to minimize the impact of the absence to the employer. Each employee is therefore personally responsible for advising their Supervisor or designate prior to each occasion necessitating an absence from scheduled duty.
- d) Absence of one (1) day or more, without notification to their Supervisor, may result in forfeiture of pay, and/or disciplinary action up to and including termination with just cause.
- e) After three (3) consecutive days of being absent, the employee may be required to obtain a doctor's certificate and supply a copy to their Supervisor. The cost of obtaining medical documentation will be borne by the employee. An employee may be required to obtain a doctor's certificate for any absence less than three (3) consecutive days at the discretion of their Supervisor.
- f) If an employee exhausts their Sick/Personal Leave, they are required to use banked and/or vacation time.

- g) There is no payout for any unused sick/personal leave.
- h) Sick/Personal leave cannot be used for the following:
 - Any absence where the employee fails to provide evidence satisfactory to the Municipality.
 - Any compensable absence resulting from an occupational injury/illness.
 - Illness, accident, or disability suffered during any period of leave granted under the Personal Leave of Absence Policy.
 - Vacation periods.
- i) In the event that a non-unionized employee is unable to submit their timesheet due to illness or vacation, the employee will be paid their regular working hours for the week and any discrepancies will be rectified in the next pay period. Supervisors of unionized employees are responsible for submitting timesheets for their staff in this instance.

Seasonal and Part-Time Employees

- a) Sick/Emergency Leave for Seasonal and Part-Time Employees shall be in accordance with the *Employment Standards Act* or Collective Agreement if unionized.

PAID HOLIDAYS

The Municipality will provide paid holidays in accordance with statutory requirements, holiday, and religious observances.

- a) Employees are entitled to the following paid public holidays or as negotiated in the Collective Agreement:

New Year's Day	Civic Holiday
Family Day	Labour Day
Good Friday	Thanksgiving Day
Easter Monday	Remembrance Day
Victoria Day	Christmas Day
Canada Day	Boxing Day

- b) If any of the above holidays falls on a weekend, the preceding Friday or following Monday will be deemed to be the holiday as chosen by the Municipality.
- c) For employees working part-time, holiday pay will be calculated in accordance with the *Employment Standards Act, 2000*.
- d) If an employee is on leave without pay, the employee will not be paid for the holiday. No statutory holidays are accumulated when on leave without pay.

COMPASSIONATE LEAVE

The Municipality of Magnetawan will provide paid compassionate leave following the death of an immediate member of the family. Upon request, additional days may be granted at the discretion of the Supervisor and/or CAO as vacation, sick time, lieu time, paid or unpaid time.

- a) In the event of the death of an employee's (step)parent, (step)child, spouse, or (step)sibling, the Municipality will grant five (5) working days compassionate leave with pay.
- b) In the event of the death of an employee's grandparent(s), grandchildren, mother-in-law, father-in-law, brother-in-law, sister-in-law, niece or nephew, or a child's spouse, the Municipality will grant three (3) working days compassionate leave with pay.
- c) In the event of a common-law relationship, which has existed for a period of at least one (1) year, the previously noted common-law relatives would be permitted for bereavement leave.
- d) The employee is responsible to contact their Supervisor to inform them of their need for compassionate leave, in advance of the leave period, if possible.
- e) Employees who have not completed three (3) months of continuous service may not necessarily be eligible for paid leave.

DISCONNECTING FROM WORK

The Municipality of Magnetawan appreciates the hard work of its employees and agrees that work should not be completed outside of their normal working hours. The Municipality understands that employees:

- Are not required to take work home with them to complete outside of regular working hours.
- Are not expected nor required to respond to work-related communication outside their regular working hours, while on break, or during any paid or unpaid time off.
- Should take and use all of their scheduled breaks and time off entitlements for non-work-related activities.
- Will not face repercussion or be penalized for not communicating or continuing to work outside of their regular working hours.

The Municipality of Magnetawan may, on occasion, send general communication to employees when they are not working, but will do their best to ensure that they are not sending communication that requires an immediate response from employees.

Employees are not expected to respond to any company communication when not at work, except for unforeseen circumstances, such as an emergency.

DISCIPLINE

The Municipality of Magnetawan will contemplate disciplinary action when behaviour results in poor or unacceptable performance. When violations of rules and practices occur and disciplinary action is contemplated, the Supervisor will review the facts with the CAO prior to administering any corrective action.

The purpose of the establishment of a system of regulations and procedures governing disciplinary measures, is to encourage good employee/employer relations by providing a fair and consistent treatment of Staff throughout the Corporation and to assist Supervisors in dealing with unsatisfactory employee actions or behaviour. Particular emphasis will be placed on the Supervisor's

documentation and the employee's record. The Municipality will satisfy itself that the expectations that were violated were measurably attainable and clearly communicated, the employee was fully aware of what constituted acceptable standards and that failure to meet these standards would result in corrective actions.

In the application of discipline in the Municipality, the following factors should be considered in addition to the nature and severity of the offence:

- The cost involved to the Municipality (direct and/or indirect costs).
- The effect on the Corporations' public or employee relations.
- The time interval between offences.
- The potential liability and/or risk to the Municipality and/or its reputation.
- The length and quality of service record.
- Culminating Incident(s): An incident that in itself would not normally result in a dismissal, but in combination with other issues or previous actions may justify such action.

Progressive Discipline System

The Municipality of Magnetawan, will follow a progressive discipline system which is based on the principle that the severity of the penalty increases with each subsequent infraction. However, the severity of the incident(s) will determine the method of discipline, including, but not limited to termination with or without cause.

- i. Verbal warning
- ii. Written warning
- iii. Suspension
- iv. Termination

All warnings, both verbal and written, and related incidents with respect to any employee discipline/job related problems will be documented. Documentation is placed in the employee's file of reference and a copy is provided to the employee.

Driver's Licence

When a Driver's Licence is required to discharge a responsibility of a Job Description and/or job duties the Driver's Licence of the employee in such classification is suspended or revoked, the employee may be immediately demoted or terminated with just cause, at the sole discretion of the Municipality. The demotion may be to a position he/she is qualified to perform, providing one is available. The employees' vacated position may be posted and filled. Failing the availability of a vacancy, the employee may be laid off.

Other Examples of Unacceptable Conduct

This list is not exhaustive, and discipline may be necessitated by items not listed.

- Absence from duty without prior permission from the Supervisor. The employee should notify his/her Supervisor (prior to his/her shift start, if possible) of the reasons for his/her absence and the expected time or date of return, except in case of sickness or other cause beyond the control of the employee which prevents obtaining prior approval.
- Leaving the working area at any time without permission from the Supervisor or designate.
- Disregarding job duties by neglect of work or reading for pleasure during working hours.

- Excessive cell phone use.
- Tardiness.
- Failure to commence work at the beginning of the work period and/or leaving prior to the end of the work period.
- Use or possession of another employee's working equipment without the employee's consent.
- Willful failure to make required time or to produce reports.
- Stopping work or making preparations to leave work without specific prior authorization before the lunch period, or for any official break in work, or before the specified quitting time (examples are washing up or changing clothes before the official quitting time).
- Where the operations are continuous, an employee shall not leave his/her post at the end of his/her scheduled shift until he/she is relieved by his/her Supervisor or his/her relieving employee on the incoming shift.
- Failure to report any personal injury or equipment damage immediately to one's Supervisor.
- Unsatisfactory work and/or failure to maintain required standards of performance. Neglect or carelessness in observance of official safety or departmental rules, or disregard of common safety practices.
- Leaving the job during regular working hours without notice to, and permission from his/her Supervisor.
- Use of, being under the influence of alcohol, marijuana, or any illicit drug(s) drugs while on duty or while representing the Municipality
- Being impaired by alcohol, marijuana, illicit drug(s), prescription and/or over the medication while on duty or while representing the Municipality
- The use of abusive or threatening language towards subordinates, fellow employees, Supervisors, or members of the general public.
- Failure to report an accident in which the employee was involved.
- Refusing to give testimony when accidents are being investigated.
- Unauthorized use of Municipal Property for private work or performing private work on Municipality time.
- Threatening, intimidating, coercing, or interfering with employees or Supervisors at any time.
- Failure to report for overtime work without good reason.
- Any deliberate act which endangers the safety of ratepayers, members of the public or co-workers.
- Wanton or willful neglect in the performance of assigned duties or in the care, use or custody of any of the Municipality's property. Abuse, or deliberate destruction in any manner of Municipal property, tools, equipment, or the property of employees.
- Willful or negligent damage to the person or property of the ratepayers, co-workers, or the Municipality.
- Altering another employee's timecard, or unauthorized altering of own timecard.
- Sleeping during working hours (except Firefighters).
- Making false claims or misrepresentations in an attempt to obtain sickness or accident benefits or Worker's Compensation.
- Bookmaking, or gambling of a similar serious nature.
- Stealing or similar conduct, including the damaging, concealing or destruction of any property of the Municipality or of other employees.

- The sale of narcotics.
- Fighting or attempting to injure another employee.
- Carrying or possession of firearms, explosives, or weapons on Municipal property at any time (unless authorized by nature of position).
- Instigating or leading any illegal walkout, strike, sit down or stand in.
- An employee guilty of dishonesty or any dishonest action. Some examples include: theft, pilfering, opening lockers assigned to other employees, opening lunch boxes, tool kits or other property of the Municipality or of other employees.
- Breach of confidentiality.
- Insubordination by the refusal to perform work assigned or to comply with written or verbal instructions of the Supervisor which the employee may be reasonably expected to perform.
- Using municipal property and/or vehicles and/or property for personal use without express written permission.
- Not following Health and Safety Protocols.

DRAFT

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

BY-LAW No. 2005 -11

Being a By-law to
adopt Policies with respect to the Hiring of Employees

WHEREAS pursuant to Section 270 (1) of the *Municipal Act, R.S.O. 2001, C.25*, Municipalities are required to adopt policies with respect to the hiring of its employees, including policies with respect to the hiring of relatives of a Member of Council or Local Board or existing employees;

AND WHEREAS the Municipal Council deems it expedient to now establish such policies;

NOW THEREFORE BE IT ENACTED AS A BY-LAW OF THIS CORPORATION AS FOLLOWS:

Section 1: Definitions

In this By-law and any Schedule to it, the following words have the meaning assigned to them below:

- 1.1. "Child" means, for the purpose of eligibility for benefits, the natural or adopted child of an employee.
- 1.2. "Employee" means a person who is paid by the Municipality for work and whose engagement has been formally recognized by Council in a Resolution or By-law, or in a pre-approved budget, but does not include an independent contractor whose work is not under the day to day supervision of Council or its Staff.
 - 1.2.1 "Permanent Full-Time Employee" means an employee whose job status will be continued indefinitely and works the hours of a regular work day or a regular work week set by Council.
 - 1.2.2 "Permanent Employee" - Variable Hours" means an employee employed on a permanent basis but the hours of work vary from week to week depending on the work load.
 - 1.2.3 "Part-Time Employee" - an employee employed casually or seasonally.
 - 1.2.4 "Contract Employee" - an employee hired for a specific project or period of time upon terms and condition set out in a written contract.
- 1.3. "Relative" means any person who is a spouse, child, sibling, niece, nephew, parent or grandparent of an Employee, Councillor or local board member, or is related by marriage and includes in-laws, and individuals who were previously married and are presently divorced or whose relationship with the Employee, Councillor or local board member is similar to that of persons who are family members or are related by marriage, taking into account, the definition of "spouse" contained in this By-law.
- 1.4. "Spouse" applies to both opposite sex and same sex couples and means either of a man or a woman who:
 - 1.4.1 is married to an employee; or
 - 1.4.2 has entered into a marriage with a current employee that is voidable or void in good faith; or
 - 1.4.3 is not married to a current employee but who is now cohabiting with a current employee in a relationship similar to marriage and either:

1.4.3.1 has so cohabited continuously for a period of not less than one (1) year ; or

1.4.3.2 has so cohabited for a period of not less than three (3) months if they are the natural or adoptive parents of a child.

1.5. **“Student”** means an individual who is attending an educational institution prior to the summer term and shall be returning, on a full-time basis, for the upcoming school term. Proof of school attendance may be required.

Section 2: Initial Process

2.1 Approval of Position

The Council of the Municipality of Magnetawan shall, by Resolution or By-law, approve the creation of, or the need to fill, a position or replacement.

2.2 Conflict of Interest

No Councillor, Local Board/Committee member or employee shall participate in the hiring of, or in the discipline of, an employee to whom they are a relative.

2.3 Declaration

It is the responsibility of the Councillor or Local Board/Committee member or employee, to declare, in advance, a possible conflict in the case where an individual being considered for a position, is a relative.

2.4 Confidential Materials

No Councillor, Local Board/Committee member or employee shall be in a position where he/she is responsible for the handling of confidential material relating to the performance or evaluation or hiring of a relative.

2.5 No Direct Reporting

An employee cannot be hired, or promoted to a position that would result in a direct reporting relationship between him/her and the relative, unless written approval is received from Council.

Section 3: Public Notification

3.1 Unless Council considers that there is an existing or recent employee, who, because of special familiarity with the position of the Municipality, would be of particular usefulness in this position, all vacant positions shall be advertised both internally and externally.

3.2 The CAO - Clerk shall post a Notice of Employment Opportunity as follows:

3.2.1 In a newspaper having local circulation;

3.2.2 On the Municipal Website;

3.2.3 On the Municipal Office Notice Board

3.3 Posting shall include:

3.3.1 A brief outline of duties;

3.3.2 A job description;

3.3.3 The last date on which Applications will be received;

3.3.4 The name and title of the person to whom applications are to be made;

3.3.5 The salary range and specific job qualifications.

- 3.4 **Skill Test**
Notice shall include a provision that a "skill test" to assist in determining the suitability of the applicant may be required.
- 3.5 **Criminal Record**
Included in the 'Notice' shall be a statement that the Municipality may undertake a criminal record check on the Applicants.
- 3.6 **Resume**
All applications must include a resume with at least two (2) 'Letters of Recommendation', with the name and address of the persons signing the recommendation.

Section 4: **Hiring Committee**

- 4.1 **Composition**
The Hiring Committee shall be composed of Council, the CAO - Clerk, the Department Head and such other persons as Council may determine, provided that the Councillor or the Local Board/Committee member, or the employee is not a relative of persons whose application has been short-listed.
- 4.2 **Short List**
The Hiring Committee shall consider all applications and determine from these, a short-list of applicants who appear to have the required qualifications.

Section 5: **Selection Criteria**

Applications will be considered on the following basis:

- 5.1 Previous experience with this Municipality;
- 5.2 Previous experience with any other Municipality along the lines of the position advertised;
- 5.3 Previous experience in a similar position elsewhere, other than in the Municipal field;
- 5.4 Skills mentioned or requirements outlined in the job description;
- 5.5 Education and training records;
- 5.6 Confirmation of references filed.

Section 6: **Short List**

- 6.1 Once the Hiring Committee has determined a short-list, each Applicant on the list shall be so notified and arrangements made for interviews;
- 6.2 There shall be a letter to all unsuccessful Applicants thanking them for their Application.

Section 7: **Final Selection**

- 7.1 **Notification**
The successful Applicant(s) shall be notified by telephone, confirmed by fax or in writing, setting out:
 - 7.1.1 Starting Date
 - 7.1.2 Hours of Work
 - 7.1.3 Rate of Pay
 - 7.1.4 Conditions of Employment
 - 7.1.5 Necessary equipment (i.e. work boots)
 - 7.1.6 Information about the Municipality's Policy Manuals with respect to discipline, etc.
- 7.2 **Acknowledgment**
 - 7.2.1 The successful Applicant will acknowledge the 'Terms of Employment' by signing at the bottom of the said letter and returning a copy to the CAO - Clerk.
 - 7.2.2 This letter is to be filed in the Applicants' personnel file.

Section 8: Part-Time Employee

By a written Policy of Council, Department Heads shall have the authority to hire part-time casual employees when required.

Section 9: Orientation

It will be the responsibility of the Department Head, to ensure that new employees receive a proper orientation and adopt training in order to commence duties in the new position. This includes specific health and safety training.

Section 10: Mutual Benefit Package

Full-time employees, after successfully completing their probationary period, and being so advised by the CAO - Clerk, shall be entitled to the Municipal Benefit Package, outlined in Schedule "A" attached hereto and forming part of this By-law.

Section 11: Hiring Policy

The Municipal Hiring Policy, forming part of this By-law, is attached hereto as Schedule "B".

Section 12: Employment Policy

The Municipal Employment Policy, forming part of this By-law, is attached hereto as Schedule "C".

Section 13: Progressive Discipline Policy

The Municipal Progressive Discipline Policy, forming part of this By-law, is attached hereto as Schedule "D".

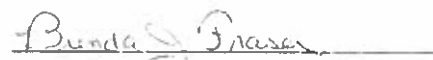
Section 14: Revocation

All By-laws, or parts thereof, passed prior to this By-law, and contrary hereto or inconsistent herewith, are hereby revoked.

**Passed in open Council as read a First, Second and Third time,
this 13th day of April, 2005.**

**The Corporation of the
Municipality of Magnetawan**


Sam Dunnett, Mayor


Brenda J. Fraser, Clerk/Administrator

Schedule 'A'
to By-law No. 2005 - 11

Municipal Benefit Package

A Municipal Benefit package shall be offered to all Full Time Employees in accordance with the following criteria:

1. an annual expense limit of Three Hundred Dollars (\$300.00) per family member, transferable;
2. family members include: spouse and dependent children living with the Employee and attending school full time, up to sixteen (16) years of age; and/or dependent children not living with the Employee, but attending full time post secondary education, up to twenty-one (21) years of age;
3. Qualifying expenses are: prescription drugs, eye examinations, corrective lenses and dental;
4. Invoices must be presented prior to December 31st, in the year in which they occurred;
5. Employees must supply to the Municipality, by January 31st of each year, a letter listing their dependent family members.

Schedule 'B'
to By-law No. 2005 - 11

Hiring Policy

1. Policy

- 1.1 The Municipality of Magnetawan is an equal opportunity Employer and does not discriminate in the hiring process on the basis of race, ancestry, place of origin, color, ethnicity, citizenship, creed, sex, sexual orientation, age, marital/family status, disability or record of offenses.
- 1.2 Employment decisions are based on an individuals qualifications and competencies focusing on skills, training and overall ability to perform the work.

2. Purpose

- 2.1 The purpose of this statement of Policy and Procedure is to provide a systematic, equitable approach to hiring and to ensure compliance with legislative requirements.

3. Scope

- 3.1 All Departments are responsible for following the guidelines outlined in this Policy.

4. Administrative Responsibilities

4.1 Department of the CAO - Clerk / Treasurer

- 4.1.1 It will be the responsibility of the CAO - Clerk's Department to ensure that the job description for the position to be filled is accurate. The CAO - Clerk will also be responsible for providing a draft of the position to be filled.
- 4.1.2 Representatives from the appropriate Department and Council will be available to participate in selection interviews and testing as it relates to positions in their areas.
- 4.1.3 Council will arrange to have reference checks done for candidates identified as potential hires through the interview process.
- 4.1.4 The Department of the CAO - Clerk / Treasurer must ensure that the appropriate paperwork regarding new hires is submitted.
- 4.1.5 The CAO - Clerk's Department shall be responsible for resume file maintenance. Resumes will be kept active and on file for a period of one (1) year from the date received or last updated.
- 4.1.6 The CAO - Clerk's Department may assist in the development of job ads where required and will be responsible for internal and external advertising of job postings.
- 4.1.7 Department Heads and Council will develop interview questions and templates.
- 4.1.8 Members of Council will be available to participate in selection interviews.
- 4.1.9 The CAO - Clerk's Department will be responsible for maintenance of Employee files.
- 4.1.10 All Offers of Employment and requests for criminal record checks are to be generated through the CAO - Clerk's Department.

- 4.1.11 The Clerk will notify, in writing, all candidates who received an interview, of their status in the competition.
- 4.1.12 The Treasurer will be responsible for administration of benefits and pension plan.
- 4.1.13 The Treasurer is responsible for new hire set-up in the payroll system.
- 4.1.14 It will be the responsibility of the Department Head to ensure that the new employee receives proper orientation and adequate training in order to commence duties in their new position.

5. Administrative Procedures

5.1 Application and Selection Process

- 5.1.1 The objective of the Municipality is always to hire the most competent and qualified applicant. The selection process will be based on qualifications, skills, training and the ability to perform the work.
- 5.1.2 All applicants must submit a resume to the Clerk, outlining their qualifications and experience.
- 5.1.3 Unless Council considers that there is an existing or recent Employee, who, because of special familiarity with the position or the Municipality, would be of particular usefulness in this position, all vacant positions shall be advertised both internally and externally. In the case of a non-managerial position, where Council considers that there are sufficient current, active resumes or applications on hand to begin the hiring process, it may direct that no advertisement for new applicants be made and proceed to review and interview existing candidates. Where no external advertisement has been made, Council may direct that such be done at any point in the process before the position is filled. When directed, vacancies within the Corporation will be advertised in a local newspaper and on the Municipal Web Site.
- 5.1.4 Unless Council determines otherwise, all selected applicants will be interviewed by the full Council and the successful applicant will receive notification of their acceptance for the position by telephone and then by letter, as soon as possible after the selection has been made.
- 5.1.5 By written policy of Council, Department Heads shall have the authority to hire part-time casual employees, when required.
- 5.1.6 **Probationary Period**
Newly hired employees shall be considered on a probationary basis for a period of one hundred, eighty (180) days or at Councils' discretion from the date of hiring, unless otherwise specified.
- 5.1.7 The applicable Department, in conjunction with Council and the CAO - Clerk, will review all applications submitted for the competition by the closing date and create a short list from which candidates will be selected for an interview.
- 5.1.8 Any candidate who 'deliberately' misrepresents information at any stage during the recruitment process will be eliminated from the selection process and, if currently employed, may be subject to discipline or dismissal.
- 5.1.9 All selection interviews will be conducted in a professional and ethical manner. Questions relating to an individual's background and experience must be in accordance with the Ontario Human Rights Code.

- 5.1.10 Final candidates may be requested to complete employment tests deemed necessary to determine their skill, knowledge or ability to perform the job.
- 5.1.11 Consideration for entitlement to interview expenses for out of town candidates is discouraged and shall be determined prior to any interviews being conducted. Requests of this nature must be approved by Council.
- 5.1.12 Candidates being considered for hire shall provide proof of: requested certificates; educational background; and, associated training. A copy of the Provincial Statement of Driving Record may be requested once a conditional offer of employment has been made.
- 5.1.13 Once the interviews are complete and the successful candidate has been selected, the Clerk will contact the candidate and make a conditional offer of employment.
- 5.1.14 All new employees may be required to provide a copy of a current criminal record check prior to commencing employment with the Municipality. A current copy of their Provincial driving record may also be requested where it is a necessary qualification for the position applied for.
- 5.1.15 The costs associated to providing any of the aforementioned documentation shall be borne solely by the candidate.

6. Hiring Relatives

- 6.1 No Employee, Councillor, or Local Board/Committee member will participate in the hiring or in the discipline of an Employee to whom they are a relative.
- 6.2 It is the responsibility of the Employee, Councillor or Local Board/Committee member to declare in advance, a possible conflict in the case where an individual being considered for a position, is a relative.
- 6.3 No Employee, Councillor or Local Board/Committee member may be in a position responsible for the handling of confidential material related to the performance or evaluation of an immediate relative.
- 6.4 An Employee cannot be hired, or promoted, to a position that would result in a direct reporting relationship between relatives, unless written approval is received from Council.

Schedule 'C'
to By-law No. 2005 - 11

Employment Policy

PURPOSE

This Policy shall establish a mutually satisfactory agreement between the Corporation of the Municipality of Magnetawan (the Employer) and its Employees, with respect to working conditions, hours of work, wages and benefits, for permanent, full-time employees.

HOURS OF WORK

Hours of work shall be established by Council Resolutions.

Administrative Positions

The Office hours of work shall be 6.5 hours per day, 32.5 hours per week.

The Clerk/Administrator shall attend two (2) Regular Council Meetings per month, in addition to regular Office hours, with pay.

Roads Positions

The normal hours of work shall be forty (40) hours per week. All hours exceeding forty (40) hours shall be paid 1 ½ times the regular wage.

Commercial Vehicle Operator's Requirements

All employees required to drive Municipal vehicles will be subject to a Driver Record Abstract.

Parks Positions

The hours of work shall be forty (40) flexible hours per week.

Seasonal Positions

The normal hours of work may be up to forty-four (44) hours per week. All hours exceeding forty-four (44) hours shall be paid 1 ½ times the regular wage.

Probationary Period

Newly hired full time employees shall be considered on a probationary basis for a period of 180 days or at Council's discretion from the date of hiring, unless otherwise specified.

PAID HOLIDAYS

Employees shall be entitled to the following paid holidays:

New Year's Day	Civic Holiday
Good Friday	Labour Day
Easter Monday	Thanksgiving Day
Victoria Day	Remembrance Day
Canada Day	Christmas Day
	Boxing Day

Should the holiday fall on Saturday or Sunday, an alternate week day shall be granted in lieu of such holiday.

To qualify for paid holidays, the Employee must:

1. be employed for a period of more than three (3) months prior to the holiday;
2. work the scheduled shift preceding and following the holiday;

VACATION TIME

Full time Employees shall receive an annual vacation with pay in accordance with credited full time continuous service as follows:

<u>Recognized Service</u>	<u>Entitlement</u>
One Year but less than Three years	2 weeks or 4%
Three Years but less than Five years	3 weeks or 6%
Five Years but less than Ten years	4 weeks or 8%
Ten Years but less than Fifteen years	5 weeks or 10%
Fifteen Years and over	6 weeks or 12%

Full Time Employees vacation pay shall be paid when vacation is taken.
Temporary and/or Part Time Employees vacation pay will be calculated and paid on each pay.

BEREAVEMENT LEAVE

Employees shall be granted up to three (3) days leave of absence, with pay, at the time of death of any of the following people: spouse; father; mother; son; daughter; father-in-law; mother-in-law; grandfather; grandmother; grandson; granddaughter; son-in-law; daughter-in-law; brother; sister; brother-in-law; sister-in-law.
All other bereavement requests at the discretion of Council.

MILEAGE ALLOWANCE

Any Employee using their personal vehicle for Municipal business, as authorized by the Employer, shall receive a vehicle allowance as established by Council resolution.

BENEFITS

Following successful completion of the probationary period, Full Time Employees shall be entitled to Employer paid benefits.

Ontario Municipal Employees Retirement System (OMERS)

Group Benefit Package

A Group benefit package, through R.O.M.A. Group Insurance Program, will be offered to all Full Time, Permanent Employees, which shall include:

1. Group Life Insurance
2. Accidental Death and Dismemberment
3. Short Term Disability
4. Long Term Disability

Roads Employees Winter Bonus

Full Time Roads Employees shall receive a 'bonus' of five (5) days wages for 'on call availability'. One (1) days wages, to a maximum of five (5) days, shall be deducted from this bonus, for failure to report when required.

Schedule 'D'
to By-law No. 2005 - 11

Progressive Discipline Policy

Discipline

The Municipality of Magnetawan will contemplate disciplinary action when behaviour results in poor or unacceptable performance.

When violations of rules and practices occur and disciplinary action is contemplated, the Council and Supervisor will review the facts prior to administering any corrective action.

The objective of this Policy will be to establish a system of regulations and procedures governing disciplinary measures, to encourage good employee/employer relations by providing a fair and consistent treatment of staff throughout the Corporation and to assist Supervisors in dealing with unsatisfactory employee actions or behaviour.

Particular emphasis will be placed on the Supervisor's documentation and the employee's record. The Municipality will satisfy itself that the expectations that were violated were measurably attainable and clearly communicated, the employee was fully aware of what constituted acceptable standards and that failure to meet these standards would result in corrective actions.

In the application of discipline in the Municipality, the following factors should be considered in addition to the nature and severity of the offence:

- the cost involved to the Municipality (direct and/or indirect costs);
- the effect on the Corporations's public or employee relations;
- the time interval between offences; and
- the length and quality of service record.

Where any meeting with an employee can potentially result in disciplinary action being taken, employees will be advised of their right to have Counsel in attendance.

Progressive Discipline System

The Municipality of Magnetawan, pursuant to Section 207 - 45 of the Municipal Act, will follow a progressive discipline system which is based on the principle that the severity of the penalty increases with each subsequent infraction, as follows:

Level One Infraction: Personal discussion where the Supervisor describes the problem, its potential impact and cost to the Municipality and ascertains that the employee is aware of the rules or code of conduct and the rationale for it. This will be clearly documented in the employees' personnel file, by memo.

Level Two Infraction: A verbal warning is given to the employee. The employee will be informed that this is a second violation of the Municipality's rules and that greater care and awareness **must** be taken. This will be clearly documented in the employees' personnel file, by letter, a copy of which will be forwarded to the employee.

Level Three Infraction: Written warning, with possible suspension for up to three (3) days. This will be clearly documented in the employees' personnel file, by letter, a copy of which will be forwarded to the employee. Reference should be made to the employees' record.

Level Four Infraction: Suspension from work for up to ten days. Confirmation in writing to the employee with copy going into the employees' personnel file.

Level Five Infraction: Termination. Confirmation in writing with copy to personnel file.

Please Note: Level One and Two Infractions will be addressed by the Supervisor. Level Three and higher Infractions shall be brought to the attention of Council.

Infractions and/or violations need not be related. The frequency of incidents is what is being addressed.

For each infraction, the employee will be provided with documentation as well.

The severity of the infraction may warrant immediate dismissal, by-passing steps one (1) through four (4).

Infractions

Infractions will be documented in the employee's record. Infractions will be deemed current for a period of three (3) years. At the end of the fourth (4th) year, year one (1) infractions may be dismissed.

There is no obligation for the Municipality to remove this information from an employees' record. A complete employment history record for terminated employees will be kept on file for six (6) years.

Loss of Driver's Licence

When a Driver's Licence is required to discharge a responsibility of a classification and the Driver's Licence of the employee in such classification is suspended or revoked for a period in excess of three (3) months, the employee may be immediately demoted, at the sole discretion of the Municipality. The demotion may be to a position he/she is qualified to perform, providing one is available. The employees' vacated position may be posted and filled.

Failing the availability of a vacancy, the employee may be laid off.

Any employee found to have operated or is in the process of operating a Municipal Vehicle without a valid Driver's Licence will be subject to disciplinary action up to and including termination.

Dress and Grooming

During business hours, the Municipal employees are expected to present a clean and neat appearance and to dress according to the requirements of their positions. Employees who appear for work inappropriately dressed may be sent home and directed to return to work in proper attire. Under such circumstances, employees will not be compensated for the time away from work.

Examples of Unacceptable Conduct

- 1) Absence from duty without prior permission from the Supervisor. The employee should notify his/her Supervisor (prior to his/her shift start, if possible) of the reasons for his/her absence and the expected time or date of return, except in case of sickness or other cause beyond the control of the employee which prevents obtaining prior approval.

- 2) Leaving the working area at any time without permission from the Supervisor or designate.
- 3) Disregarding job duties by neglect of work or reading for pleasure during working hours.
- 4) Tardiness.
- 5) Failure to commence work at the beginning of the work period and leaving prior to the end of the work period.
- 6) Use or possession of another employee's working equipment without the employee's consent.
- 7) Wilful failure to make required time or production reports.
- 8) Stopping work or making preparations to leave work without specific prior authorization before the lunch period, or for any official break in work, or before the specified quitting time (examples are washing up or changing clothes before the official quitting time).
- 9) Where the operations are continuous, an employee shall not leave his/her post at the end of his/her scheduled shift until he/she is relieved by his/her Supervisor or his/her relieving employee on the incoming shift.
- 10) Failure to report any personal injury or equipment damage immediately to one's Supervisor.
- 11) Unsatisfactory work and/or failure to maintain required standards of performance.
- 12) Neglect or carelessness in observance of official safety or departmental rules, or disregard of common safety practices.
- 13) Leaving the job during regular working hours without notice to, and permission from his/her Supervisor.
- 14) Use of, or being under the influence of alcohol or illegal drugs while on duty or while representing the Municipality.
- 15) The use of abusive or threatening language towards subordinates, fellow employees, Supervisors or members of the general public.
- 16) Failure to report an accident in which the employee was involved.
- 17) Refusing to give testimony when accidents are being investigated.
- 18) Unauthorized use of Municipal Property for private work or performing private work on Municipality time.
- 19) Threatening, intimidating, coercing or interfering with employees or supervisors at any time.
- 20) Failure to report for overtime work without good reason.
- 21) Any deliberate act which endangers the safety of ratepayers, members of the public or co-workers.
- 22) Wanton or wilful neglect in the performance of assigned duties or in the care, use or custody of any of the Municipality's property. Abuse, or deliberate destruction in any manner of Municipal property, tools, equipment, or the property of employees.
- 23) Willful or negligent damage to the person or property of the ratepayers, co-workers or the Municipality.

- 24) Altering another employee's time card, or unauthorized altering of own time card.
- 25) Sleeping during working hours (except Firefighters).
- 26) Making false claims or misrepresentations in an attempt to obtain sickness or accident benefits or Worker's Compensation.
- 27) Bookmaking, or gambling of a similar serious nature.
- 28) Stealing or similar conduct, including the damaging, concealing or destruction of any property of the Municipality or of other employees.
- 29) The sale of narcotics.
- 30) Fighting or attempting to injure another employee.
- 31) Carrying or possession of firearms, explosives or weapons on Municipal property at any time (unless authorized by nature of position).
- 32) Instigating or leading any illegal walkout, strike, sit down or stand in.
- 33) An employee guilty of dishonesty or any dishonest action. Some examples include: theft, pilfering, opening lockers assigned to other employees, opening lunch boxes, tool kits or other property of the Municipality or of other employees.
- 34) Breach of confidentiality.
- 35) Insubordination by the refusal to perform work assigned or to comply with written or verbal instructions of the Supervisory force which the employee may be reasonably expected to perform.



REPORT TO COUNCIL

To:	Mayor and Council
From:	Laura Brandt, Deputy Clerk – Recreation & Communication
Date of Meeting:	April 13, 2022
Report Title:	Replacement of Outdoor Pavilion Rink Boards

Recommendation: That Council receives this report as presented and directs the Deputy Clerk to award the replacement of Outdoor Pavilion Rink Boards to Sound Barriers in the amount of \$108,300 plus HST and an additional \$4,900 plus HST for netting for a total of \$113,200 plus HST.

Background: At the March 24, 2021, Magnetawan Community Centre Board (MCCB) Meeting, Staff was asked to investigate the costs of replacing the Pavilion Outdoor Rink Boards due to the deterioration and disrepair of the current boards. In 2021 Staff reached out to several companies as well as actively sourced grant funding for this project. Staff applied for the Community Healthy Communities Grant Funding and the funding was denied. Due to the denial of grant funding, Staff included this project in the amount of \$80,000 in the 2022 Budget.

Additionally, Staff continued to source grant funding and recently has applied to the Northern Ontario Heritage Fund Corporation (NOHFC) under the Community Enhancement Program-Rural Enhancement stream towards our Outdoor Rink and Community Centre Improvement Project in the amount of \$214,000 and Council passed motion 2022-53 in support of contributing towards the project in the amount of \$41,000 along with any project cost overruns for this much needed project. Currently the Municipality has passed stage one of this application and Staff have submitted the necessary documents for the second stage of the process.

By-law 2004-37 Governing Procurement Policies and Procedures states that tender/bid purchases \$20,000 and over shall be authorized to obtain Tenders for goods and services unless specifically authorized to do otherwise by a resolution of Council for a particular transaction. Due to the lengthy process of tendering Staff recommends that Council consider awarding this project to one of the three companies that quoted on this project. Tendering may delay the process and the project may not be completed by the end of the year.

Staff reached out to three companies who specialize in the replacement and construction of outdoor rinks and their responses were as follows:

Evaluation:

Name of Company	Quote	Notes	Site Visit
Athletica Sport Systems	\$109,660 plus HST	Will remove old boards we have to dispose in our landfill 20-foot radius Will include a plexi/tempered glass above boards instead of caging One year warranty	No
Sound Barriers	\$108, 300 plus HST	Will remove old boards we have to dispose in our landfill. 16-foot radius which is recommended as it will be better for the use of the Zamboni Will include a plexi/tempered glass above boards instead of caging. Recommends the installation of protective netting over and above the plexi/tempered glass for an additional \$4,900. One to Two Year Warranty.	Yes
Welmar	\$95,660 plus HST	Will remove old boards, we have to dispose in our landfill. 20-foot radius. Will include a plexi/tempered glass above boards instead of caging. One year warranty.	No

Although there is currently caging, it is not recommended to be replaced as it may become safety concern Regular crimping of the caging is performed by the Parks Staff to ensure it remains safe. This is why there was the recommendation from one of the companies to provide netting above the plexi/tempered glass and boards.

All companies have availability for the middle of October to November 2022 to complete the project.

Financial Implications: \$80,000 was allocated in the 2022 Budget for this project. Grant funding has been applied for in the amount of \$214,000 through the NOHFC Grant Funding Program for the Outdoor Rink and Community Centre Improvement Project (rink boards and roof). Even though Grant Funding is not confirmed, the project can proceed because under this funding the NOHFC considers the start of the funding as the day applied for funding.

Quoted Cost of Roof:	\$145,500
Confirmed ICIP Grant Funding	<u>\$ 65,000</u>
Remaining Balance to be covered by NOHFC Grant if successful	\$ 80,500

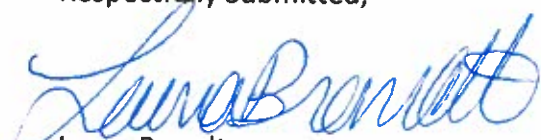
** \$190,000 was allocated for this project in the 2022 Budget

Quoted Cost of Boards:	<u>\$113,200</u>
Remaining Balance to be covered by NOHFC Grant if successful	\$113,200

** \$80,000 was allocated for this project in the 2022 Budget

Conclusion: Staff recommends that this project be awarded to Sound Barriers, they conducted a site visit, recommended netting and a 16-inch radius for better use of the Zamboni.

Respectfully Submitted,



Laura Brandt
Deputy Clerk



We Serve

Laura Brandt

Deputy Clerk

Recreation and communication

Municipality of Magnetawan

Dear Laura,

The Lions Club of Magnetawan would like to ask Council to pass a resolution to cover the additional cost of Liability Insurance for the upcoming swimming classes from July 18, 2022 to August 5, 2022. We recognize that that this type of activity requires additional funding and without council's support we, as Lions, would not be able to continue to have these lessons. Thank you in advance for your cooperation in this matter and we look forward to hearing from you.

Yours truly

Cliff Cookman

Coordinator Lions Swim Program.

Central Almaguin Planning Board
MINUTES
Wednesday, December 15, 2021
At the Village of South River Municipal Office located at
63 Marie Street, South River (705-386-2573)

Draft Board Meeting Minutes for December 15, 2021 – 5:30 p.m.

Attending:

Sundridge	Member Lyle Hall	Joly	Tim Bryson*
South River	Member Jim Coleman	Vice Chair	Magnetawan Member Sam Dunnett
Machar	Member Lynda Carleton	Strong	Member Kelly Elik
Provincial	Member Michael Nelson	Chair	Provincial Member John MacLachlan

* indicates attended the meeting virtually

Secretary-Treasurer: Christine Hickey

Guests: Attending Virtually- Peter Benninger, Dave McAlister, Brian Duxbury, Norm Stevenson, Tina Giesbrecht

1. The Chair called the meeting to order at 5:36 p.m.
2. Declaration of Pecuniary Interests - None
3. Approval of Minutes

Res #1 Lynda Carleton-Jim Coleman

Be it resolved that this Board does hereby adopt the minutes of Wednesday November 17, 2021 with an amendment to include that member of the Board, Sam Dunnett declared a conflict of interest on file B018/21 Magnetawan.

CARRIED

4. Payment of the December Accounts

Res #2 Kelly Elik-Sam Dunnett

Be it resolved that this Board hereby approve payment of the December accounts:

Ch# 459 - #469 – Board Member 2021 Meeting Honorarium (\$10,125.00)

Ch# 470 - Christine Hickey – (Wages 4 weeks plus 6.5 hours)

Ch# 471 - Village of South River - Rent for December 2021 - \$309.62

CARRIED

5. Decisions on the following Files:

B028/21 – Laurier

Res #3 Michael Nelson-Jim Coleman

Be it resolved that this Board does hereby approve File B028/21 Laurier

That this approval applies to create one (1) new lot which will have

548.64m (+/-) Frontage on Old Ferguson Road with a Depth of 304.8m (+/-) and an area of 8.093ha (+/-); retained lot will be 457.2m (+/-) Frontage on Old Ferguson Road with a Depth of 304.8m (+/-) and an area of 6.474ha (+/-).

The subject lands are located at at Con 12, Lots 7 & 8 Registered Plan 42R11350, Parts 1-4, Township of Laurier, District of Parry Sound.

The Board requires that all conditions of draft approval must be met before the deeds can be stamped and final approval given.

CARRIED

B030/21 – Laurier

Res #4 Kelly Elik-Lynda Carleton

Be it resolved that this Board does hereby approve File B030/21 Laurier

That this approval applies to create one (1) new lot which will have

152.4m (+/-) Frontage on Beachey Road with a Depth of 79.5m (+/-) and an area of 1.214ha (+/-); retained lot will be an an area of 37.029ha (+/-).

The subject lands are located at at Con 13, Lot 11, Parcel Number 8574, Township of Laurier, District of Parry Sound.

The Board requires that all conditions of draft approval must be met before the deeds can be stamped and final approval given.

CARRIED

B031/21 – Strong

Res #5 Jim Coleman-Lyle Hall

Be it resolved that this Board does hereby approve File B031/21 Strong

That this approval applies to create one (1) new lot which will have

192.024m (+/-) Frontage on Rodeo Road with a Depth of 211.845m (+/-) and an area of 4.068ha (+/-); retained lot will be 310.056m (+/-) Frontage on Rodeo Road with a Depth of 211.845m (+/-) and an area of 6.585ha (+/-).

The subject lands are located at at Con 3, Lot 4 and Part Lot 5, Registered Plan 42R5074, Part 4 PCL 22333, Township of Strong, District of Parry Sound.

The Board requires that all conditions of draft approval must be met before the deeds can be stamped and final approval given.

CARRIED

B032/21 – Lount

Res #6 Michael Nelson-Sam Dunnett

Be it resolved that this Board does hereby approve File B032/21 Lount

That this approval applies to a lot addition which will have

250m (+/-) Frontage on Pond Road with a Depth of 950m (+/-) and an area of 40.5ha (+/-); retained lot will be an area of 8.5ha (+/-).

The subject lands are located at at Con 2, Part Lot 17, Township of Lount, District of Parry Sound.

The Board requires that all conditions of draft approval must be met before the deeds can be stamped and final approval given.

CARRIED

B033/21 – Joly

Res #7 Kelly Elik-Lyle Hall

Be it resolved that this Board does hereby approve File B033/21 Joly

That this approval applies to create three (3) new lot which will have

Lot 1 - 64.1m (+/-) Frontage on Airport Road with a Depth of 424.4m (+/-), and an area of 2.653ha (+/-)
Lot 2 – 64.1m (+/-) Frontage on Airport Road with a Depth of 375.5m (+/-) and an area of 2.2437ha (+/-)
Lot 3 – 64.1m (+/-) Frontage on Airport Road with a Depth of 326.7m (+/-) and an area of 1.9315ha (+/-)

The subject lands are located at Con 14, Lot 6, Part 7, Registered Plan 42R9359, with a municipal address of 482 Airport Road, Township of Joly, District of Parry Sound.

The Board requires that all conditions of draft approval must be met before the deeds can be stamped and final approval given.

CARRIED

6. New Files:

B035/21 – Laurier

The Board accepted the new applications and directed the Secretary-Treasurer to proceed with the Notice of a Public Meeting.

B036/21 – Machar

The Board accepted the new applications and directed the Secretary-Treasurer to proceed with the Notice of a Public Meeting.

B037/21 – Machar

The Board accepted the new applications and directed the Secretary-Treasurer to proceed with the Notice of a Public Meeting.

B038/21 – Strong

The Board requested the Secretary-Treasurer to confirm the status of the septic approval before consideration can be given to the application.

7. Follow-up Items

7.1 B017/20 Magnetawan – Modification of Consent Conditions

Res #8 Michael Nelson-Lynda Carleton

BE IT RESOLVED THAT the Central Almaguin Planning Board do hereby authorize the following revision to consent application B017/20 Magnetawan:

Lot 1 - Lot Frontage of 332.9 (+/-) with an area of 3.7 ha (+/-)

Lot 2 - Lot Frontage of 392.2 (+/-) with an area of 3.8 ha (+/-)

CARRIED

7.2 B034/21 South River – Request to Refund Application Fee

Res #8 Sam Dunnett-Kelly Elik

BE IT RESOLVED THAT the Central Almaguin Planning Board do hereby authorize the refund of the \$700.00 administration fee for application B034/21 South River as it was determined that the application for consent was not required.

CARRIED

8. By-laws

8.1 Being a By-law to adopt a policy requiring applications within the unorganized Townships to have a planning report completed.

Res #10 Sam Dunnett-Michael Nelson

BE IT RESOLVED THAT the By-law 2021-001, being a By-law requiring applications within the unorganized Townships to have a planning report completed be adopted amending 1 f) to state May in replace of will.

A recorded vote was requested

Lyle Hall	Y	Sam Dunnett	Y
Kelly Elik	Y	Tim Bryson	N
Lynda Carleton	Y	Jim Coleman	Y
Michael Nelson	Y	John MacLachlan	Y

CARRIED

9. Correspondence

- 9.1 Municipal Property Assessment Corporation email dated November 29, 2021
Re: MPAC 2022 Licence Agreement Renewal

Res #10 Lynda Carleton-Tim Bryson

BE IT RESOLVED that the Central Almaguin Planning Board do hereby authorize the Chair and Secretary-Treasurer to execute the MPAC 2022 Licence Agreement Renewal.

CARRIED

Res #11 Jim Coleman-Lyle Hall

BE IT RESOLVED THAT the Central Almaguin Planning Board does hereby authorize changing the CAPB Meetings to the first Wednesday of each month effective February 2, 2022;

AND THAT the Secretary-Treasurer confirm with the Village of South the availability of the Meeting room for the first Wednesday of each month

AND THAT the Secretary-Treasurer prepare a schedule of meetings dates to be provided to the board at the January 2022 meeting.

CARRIED

10. Adjournment until Wednesday, January 19, 2022

Res #12 Kelly Elik-Sam Dunnett

Be it resolved that this Board does hereby adjourn until Wednesday, January 19, 2022 or at the call of the Chair.

CARRIED

**Central Almaguin Planning Board
MINUTES
Wednesday, January 19, 2022
At the Village of South River Municipal Office located at
63 Marie Street, South River (705-386-2573)**

Draft Board Meeting Minutes for January 19, 2022 – 5:30 p.m.

Attending:

Sundridge	Member Lyle Hall*	Joly	Tim Bryson*
South River	Member Jim Coleman*	Vice Chair	Magnetawan Member Sam Dunnett
Machar	Member Lynda Carleton	Strong	Member Kelly Elik*
Provincial	Member Michael Nelson*	Chair	Provincial Member John MacLachlan

* indicates attended the meeting virtually

Secretary-Treasurer: Christine Hickey

Guests: Attending Virtually- P. Rockett, Uwe Sehmaru, Brian Duxbury, Ted Williams

1. The Chair called the meeting to order at 5:32 p.m.
2. Appointment of Secretary-Treasurer

Res #1 Jim Coleman-Kelly Elik

BE IT RESOLVED that the Central Almaguin Planning Board appoint Christine Hickey as the Secretary-Treasurer for 2022. CARRIED

3. Declaration of Pecuniary Interests - None
4. Approval of Minutes

Res #2 Sam Dunnett-Lynda Carleton

BE IT RESOLVED that this Board does hereby adopt the minutes of Wednesday December 15, 2022; as written. CARRIED

5. Payment of January Accounts

Res #2 Michael Nelson-Lyle Hall

Be it resolved that this Board hereby approve payment of the January accounts:

Ch# 472 - Village of South River - Rent for January 2022 - \$318.91

Ch# 473 - Christine Hickey – (Wages 3 weeks plus 4 Hours)

Ch# 474 – Village of South River – Invoice for 2021 Copies - \$244.30

CARRIED

5. Decisions on the following Files:

B035/21 – Laurier

Res #4 Jim Coleman-Kelly Elik

Be it resolved that this Board does hereby approve File B035/21 Laurier

That this approval applies to create one (1) new lot which will have

60.96m (+/-) Frontage on Chemical Road with a Depth of 60.96m (+/-) and an area of 1.0ha (+/-); retained lot will be an area of 4.8ha (+/-).

The subject lands are located at Con 4, Lot 14, Municipally known as 1294 Chemical Road, Township of Laurier, District of Parry Sound.

The Board requires that all conditions of draft approval must be met before the deeds can be stamped and final approval given.

CARRIED

B036/21 – Machar

Res #5 Sam Dunnnett-Jim Coleman

Be it resolved that this Board does hereby approve File B036/21 Machar

That this approval applies to create one (1) new lot which will have

220m (+/-) Frontage on Boundary Road with a Depth of 280m (+/-) and an area of 5.1ha (+/-); retained lot will be have 2030m (+/-) Frontage on Boundary Road with a Depth of 1005m (+/-) and an area of 192ha (+/-)

The subject lands are located at Con 1, Lot 22, Parcel Number 52055-0054 LT, Township of Machar, District of Parry Sound..

The Board requires that all conditions of draft approval must be met before the deeds can be stamped and final approval given.

CARRIED

B037/21 – Machar

Res #6 Michael Nelson-Tim Bryson

Be it resolved that this Board does hereby approve File B037/21 Machar

That this approval applies to create one (1) new lot which will have

180m (+/-) Frontage on Boundary Road with a Depth of 280m (+/-) and an area of 5.1ha (+/-); retained lot will be have 2030m (+/-) Frontage on Boundary Road with a Depth of 1005m (+/-) and an area of 192ha (+/-).

The subject lands are located at Con 1, Lot 22, Parcel Number 52055-0054 LT, Township of Machar, District of Parry Sound.

The Board requires that all conditions of draft approval must be met before the deeds can be stamped and final approval given.

CARRIED

6. New Files:

B001/22 – Joly

The Board accepted the new application and directed the Secretary-Treasurer to proceed with the Notice of a Public Meeting.

B002/22 – Machar

The Board accepted the new applications and directed the Secretary-Treasurer to proceed with the Notice of a Public Meeting.

7. Follow-up/New Items

7.1 Approval of the 2022 Meeting Dates

Res #7 Sam Dunnnett-Lynda Carleton

BE IT RESOLVED that this Board does hereby approve the Central Almaguin Planning Board Meeting Dates as presented.

CARRIED

7.2 File B032/21 – Correction to Lot addition area noted on Condition of Consent

Res #8 Lynda Carleton- Sam Dunnnett

BE IT RESOLVED THAT the Central Almaguin Planning Board do hereby authorize the following revision to consent application B032/21 Lount, for the area of the lot addition to be 68 ha(+/-).

CARRIED

7.3 Consent Polices Update – Email from Robert Miller dated December 6, 2021

The Board directed the Secretary-Treasurer to request the updates to be made to the consent guidelines and bring to a future meeting for further directions.

8. Correspondence

A letter was received from a resident of Lount Township and will be placed on the February 2, 2022 agenda.

There have been changes to planning act which are being considered for future applications. One of the changes that will impact all applications is the two year time frame to meet conditions of Consent.

9. Adjournment until Wednesday, February 2, 2022

Res #9 Sam Dunnett-Jim Coleman

Be it resolved that this Board does hereby adjourn until Wednesday, February 2, 2022 or at the call of the Chair.

CARRIED

**Central Almaguin Planning Board
MINUTES
Wednesday, February 2, 2022
At the Village of South River Municipal Office located at
63 Marie Street, South River (705-386-2573)**

Draft Board Meeting Minutes for February 2, 2022 – 5:30 p.m.

Attending:

Sundridge	Member Lyle Hall	Joly	Tim Bryson*
South River	Member Jim Coleman	Vice Chair	Magnetawan Member Sam Dunnett*
Machar	Member Lynda Carleton	Strong	Member Kelly Elik
Provincial	Member Michael Nelson (absent with notice)		
Chair	Provincial Member John MacLachlan		

* indicates attended the meeting virtually

Secretary-Treasurer: Christine Hickey

Guests: Attending Virtually- Uwe Sehmaru, Dave McAllister, Peter Benninger

1. The Chair called the meeting to order at 5:31 p.m.
2. Declaration of Pecuniary Interests - None
3. Approval of Minutes

Res #1 Jim Coleman-Lynda Carleton

BE IT RESOLVED THAT this Board does hereby adopt the minutes of the January 19, 2022 meeting, as written. CARRIED

4. Payment of February Accounts

Res #2 Kelly Elik-Sam Dunnett

Be it resolved that this Board hereby approve payment of the January accounts:

Ch# 475 - Village of South River - Rent for February 2022 - \$320.15

Ch# 476 - Christine Hickey – (Wages 3 weeks)

Ch# 477 – Municipal Planning Services – Invoices 5812, 5813, 5814 - \$228.83

Ch# 478 – Christine Hickey – Postage Stamps (Coil of 100) - \$103.96

CARRIED

5. Decisions on the following Files:

B001/22 – Joly

Res #3 Tim Bryson-Lyle Hall

BE IT RESOLVED THAT this Board does hereby approve File B001/22 Joly

That this approval applies to create three (3) new lot which will have

Lot 1 - 65.4m (+/-) River Frontage over a Right-of-Way and 57.5 m (+/-) Frontage on Brennan's Road with a Depth of 688m (+/-), and an area of 4.02ha (+/-)

Lot 2 – 65.4m (+/-) River Frontage over a Right-of-Way and 57.5 m (+/-) Frontage on Brennan's Road with a Depth of 664.9m (+/-), and an area of 3.83ha (+/-)

Lot 3 – 65.4m (+/-) River Frontage over a Right-of-Way and 57.5 m (+/-) Frontage on Brennan's Road with a Depth of 637m (+/-), and an area of 3.58ha (+/-)

Retained lot will be an area of 3.46ha (+/-)

The subject lands are located at Con 14, Part Lot 7, Reference Plan 42R-21687, Part 12, with a municipal address of 337 Brennan's Road, Township of Joly, District of Parry Sound.

The Board requires that all conditions of draft approval must be met before the deeds can be stamped and final approval given. CARRIED

B002/22 - Machar

Res #4 Tim Bryson-Lyle Hall

BE IT RESOLVED THAT this Board does hereby approve File B002/22 Machar

That this approval applies to create one (1) new lot which will have:

221m (+/-) Frontage on Riding Ranch Road with a Depth of 1315.30m (+/-), and an area of 9ha (+/-), Retained lot will be 264m (+/-) Frontage on Riding Ranch Road with a Depth of 1314m (+/-), an area of 11ha (+/-).

The subject lands are located at Con 5, Part Lot 16, RP 42R-5097, Parts 2 &3, Township of Machar, District of Parry Sound.

The Board requires that all conditions of draft approval must be met before the deeds can be stamped and final approval given. CARRIED

6. New Files:

B003/22 – Lount

The Board accepted the new application and directed the Secretary-Treasurer to proceed with the Notice of a Public Meeting.

7. Follow-up/New Items

7.1 Consent Polices Update

Mr. Miller provided an update to the Board regarding the proposed interim consent policy. Discussion ensued on the Board's current guidelines related to consent applications (i.e. frontage, depth, lot size) that are noted in the 2011 Policy and Operations Manual. There are options for the Board to further discuss that could be considered formal planning documents in granting consents. The Board requested that Mr. Miller summarize this information and prepare a report for further discussion.

Res #5 Kelly Elik-Sam Dunnnett

BE IT RESOLVED THAT the Board receive the information as provided by Mr. Robert Miller regarding consent policies update;

And that Mr. Robert Miller prepare an outline of what he discussed at our zoom meeting on February 2, 2022 and deliver to the Board. CARRIED

7.2 Letter dated January 17, 2022 – Consent Policy Update and other Questions

Discussion ensued on the letter received and clarification on the questions was provided. Mr. McAllister, Friends of Deer Lake, President was in attendance and requested to speak to the statement in the newsletter that referenced a gift.

The following motion was introduced:

Res #6 Sam Dunnnett-Jim Coleman

THAT Dave McAllister, President, Friends of Deer Lake, be permitted to address the Board regarding the December 2021 Newsletter. CARRIED

Mr. McAllister confirmed that a gift was not provided to the Friends Of Deer Lake, this was simply a reference to the holiday season. Mr. McAllister apologized for the confusing information provided.

Discussion ensued on the frontage of lots noted in the letter as part of the Board's proposed changes to the interim consent policies.

The following motion was introduced:

Res # 7 Tim Bryson-Sam Dunnnett

THAT Uwe Sehmrau, be permitted to address the Board regarding his letter to the Board dated January 17, 2022. CARRIED

Clarification was requested on the process for amending the interim consent policies and the requirement for public and ministry approval.

Res #8 Jim Coleman-Lynda Carleton

BE IT RESOLVED THAT this Board receives the letter dated January 17, 2022 regarding consent policy updates and other questions;

AND THAT the Board direct the Secretary-Treasurer to prepare a response letter clarifying the status of the Interim Consent Policies, confirmation that Deer Lake Capacity Study was an acknowledgement of receipt, and that as requested, circulation of the Agenda will be provided.

CARRIED

7.3 Email dated February 1, 2022 – Electronic Recording of CAPB Meetings

Discussion ensued on recording the Central Almaguin Planning Board Meetings and having the recording available to the public and the process in which provincial members are appointed to the Board for representation to the unorganized municipalities. Clarification was provided on the current process in place.

7.4 B038/21 Strong (Application not complete, additional information required)
B027/21 Laurier (Application not complete, additional information required)

An update was provided from the Secretary-Treasurer that Files B038/21 and B027/21 are still awaiting information and will be brought back to the board at that time.

8. Correspondence

The Secretary-Treasurer provided a summary of the correspondence received from the Village of Sundridge regarding a Notice of Passing of a Zoning By-law Amendment for 10356 Highway 124 and on the letter received from the Ministry of Municipal Affairs and Housing on the changes to the control of the division of land.

9. Adjournment until Wednesday, March 2, 2022

Res #8 Sam Dunnett-Lyle Hall

BE IT RESOLVED THAT this Board does hereby adjourn until Wednesday, March 2, 2022 or at the call of the Chair.

ALMAGUIN COMMUNITY ECONOMIC DEVELOPMENT (ACED)

MINUTES March 21, 2022

A regular meeting of the ACED Board was held at the Township of Armour Office and virtually on March 21, 2022 at 6:00 pm.

Present: Tim Bryson, Township of Joly, Chair
Wendy Whitwell, Township of Armour
Jennifer Farquhar, AHCC Representative
Margaret Ann MacPhail, Township of Perry
Lyle Hall, Village of Sundridge
Kelly Elik, Township of Strong
Joseph Vella, Township of Ryerson
John Wilson, Village of Burk's Falls
Tim Brunton, Municipality of Magnetawan
Brenda Scott, Village of South River
Peter Mclsaac, Municipality of Powassan
Ron Begin, FedNor

Regrets: Melanie Alkins, MNDMNR

Staff: Dave Gray, Director of Economic Development
John Theriault, Township of Armour
Courtney Metcalf, Economic Development Officer
Ciara Ryan, Regional Brand Coordinator

Call to Order

The meeting was called to order at 6:00 pm.

Minutes

The minutes of the meeting of Monday, February 28, 2022, meeting were adopted as circulated.

Director of Economic Development (DED) Report

The Director covered the following items from the report:

1. An update on core activity tracking, which lists what the department has done over the past month. These included assistance to businesses, marketing, ACED website updates, social media activities and communications.

2. Some of the updates in the report included:

- a) 2022 BR&E Survey – The survey was launched during the week of March 14, 2022. ACED staff have begun booking on-site interviews.
- b) AHCC Partnerships – ACED in partnership with AHCC launched the International Women’s Day Campaign.
- c) Burk’s Falls Win This Space program – ACED staff are helping plan the Win This Space Gala. The Director will MC the gala which will be held on March 31, 2022.
- d) G.R.O program – 25 organizations were contacted, to date 2 have met with ACED staff and 2 have expressed interest.
- e) Regional Recreation Support – Staff helped plan the Science North Roadshow events schedule throughout March Break week.
- f) Municipal Engagement – This project is nearing completion. Two meeting remain in March. Several projects in specific municipalities have been identified for support.
- g) Tourism Promotion – ACED will be moving forward with the use of existing sign boards in alignment with the regional website launch.
- h) Regional Brand Strategy Implementation – Work is advancing on the new website. Presently collecting content for the website.

Post 2023 ACED Department Outlook and Funding

Several different options for 2023 funding were presented and discussed by the Board. A resolution was passed requesting that staff create an information package to be sent to the partners to support investing in ACED in the future.

A recorded vote took place to determine the funding solution that will be included in the information package.

Mixed Funding Formula: Wendy Whitwell, Margaret Ann MacPhail, Lyle Hall, Kelly Elik, Joseph Vella, John Wilson, Brenda Scott, Tim Bryson

Abstained from Vote: Tim Brunton, Jennifer Farquhar

Absent During Voting: Peter Mclsaac

Updates

FedNor

Currently working on year-end. Reports are being finalized from projects last year.

Resolutions

1. 2022-010– Moved by Wendy Whitwell; Seconded by Margaret Ann MacPhail;
Be it resolved that the Almaguin Community Economic Development Board approve the minutes of February 28, 2022, as circulated. Carried
2. 2022-011 – Moved by Brenda Scott; Seconded by John Wilson;
Be it resolved that the Almaguin Community Economic Development Board have received and reviewed the 2023 funding options. Further, the Board directs staff to create an information package including the selected funding options, ACED services overview and other supportive information and provide it to all partners for their consideration at their next Council or Board meeting(s). Carried

Adjournment

3. 2022-012 – Moved by Lyle Hall
Be it resolved that the Almaguin Community Economic Development Board adjourn the March 21, 2022, ACED meeting at 7:42 p.m. Carried

The next meeting will be April 25, 2022, at 6:00 p.m. If this changes, members will be advised.



Magnetawan Community Development Committee (MCDC)
Meeting Minutes
March 22, 2022

The meeting of the Magnetawan Community Development Committee was held on Tuesday March 22, 2022 at 3:30 pm with the following present:

Committee members in attendance:

Councillor John Hetherington

Chair Dan Raaflaub

Marilyn Raaflaub (virtually)

Merik Szabunio (virtually)

Vice Chair Diane Szabunio (virtually)

Regrets:

Cathy Loree Bulych

Daniel Wilson

Staff members in attendance:

Deputy Clerk Laura Brandt (Secretary)

Opening Business

1.1 Call to Order

Meeting was called to order at 3:37 pm.

1.2 Adoption of the Agenda

RESOLUTION 2022-06 M. Szabunio -D. Szabunio

BE IT RESOLVED THAT the Magnetawan Community Development Committee adopts the agenda as presented and circulated.

Carried.

1.3 Disclosure of Pecuniary Interest

The Chair stated that should anyone have a disclosure of pecuniary interest that they could declare the nature thereof now or any time during the meeting.

1.4 Adoption of Previous Minutes

RESOLUTION 2022-07 M. Szabunio-M.Raaflaub

BE IT RESOLVED THAT the Magnetawan Community Development Committee adopts the minutes from the meeting of February 15, 2022.

Carried.

Items Brought Forward

2.1 Verbal Update Current Recreational Programming under COVID-19 Protocols

The Secretary advised the Committee that provincial restrictions have now been lifted. Participants no longer need to sign a COVID agreement, screen, or wear masks when attending programming.

2.2 Verbal Update Digital Photo Frame Heritage Centre

Committee Member Merik Szabunio updated the Committee that he will be moving on to the scanning and loading phase with an anticipated completion date before the Heritage Museum Centre opening.

2.3 The Great Northern Ontario Roadshow

The Secretary advised the Committee that the event was very well attended and that thank you emails had been sent to Science North and all community groups that attended the event. Feedback provided by the community groups was very positive. Moving forward including a food booth could be considered but at the planning stage for this event COVID protocols did not allow for this. It should be noted that food was not offered at the other two events in neighbouring communities.

2.4 Update Community Rocksnake Project Naming Contest

The Secretary advised the Committee that the Community Rock Snake Contest is now open and has been distributed on all municipal social media platforms. The response has been very positive, and the Secretary has received several submissions. Once the March 31st deadline is up the Secretary will create a poll in survey monkey to be distributed so that residents can vote on the name submissions. The resident who submitted the winning name will receive a \$50 gift certificate from a business located within the Municipality. If more than one resident has submitted the same winning name, a draw will be performed to establish the winner.

2.5 Verbal Update Scavenger Hunt Year of the Garden Event

The Secretary advised the Committee that the Secretary is currently working on 10 pun like riddles for participants to solve. Participants will solve ten riddles and take a selfie at the destination to submit so that they can prove that they correctly solved the riddle. This will ensure that volunteers will not be needed at each of the destination points and additionally the event will be able to move forward even if restrictions are once again put in place for COVID.

The Secretary requested the Committee to send in any ideas for riddles to the Secretary.

New Business

3.1 Easter Event

The Secretary asked if anyone on the Committee would be able to attend an Easter Event the day of or assist with planning. At this time no one is available as they have prior commitments. The Secretary advised that in anticipation of the lack of available volunteers that she had reached out to JH Farms the same local business that made the treats in 2021 that were distributed to the treats and reached out to the Magnetawan Central Public School to see if they were agreeable to receive the treats again this year.

The Secretary was asked to order the same treats as previously ordered in 2021.

3.2 May Long Weekend

The Secretary advised the Committee that she was asked to put this on the agenda by a member of the Committee that is not at the meeting today. The Committee did discuss that typically an event is not held this weekend as most residents are doing spring clean up and opening up their cottages. Additionally, an event for May Long Weekend was not included in the budget for 2022. The Committee agreed that there would be no event on the May long weekend.

3.3 Music in the Park Series

The Secretary advised the Committee that with the opening of the restrictions that the Municipality would like to restart the Music in the Park Series. The Secretary has reached out to several local artists to hopefully fill nine Saturdays in July and August. Music in the Park has in the past run Saturday evenings in the evening from 7:00 pm to 8:30 pm at the Magnetawan Centennial Park. Additionally, students and parks staff will be able to support this event.

The Committee asked the Secretary to reach out to the Burks Falls Legion regarding potential artists.

3.4 Summer Art in the Park Series

The Secretary advised the Committee that she had reached out to Lois Cookman, Chair of the Burks Falls Arts and Crafts Club to ask if there was any interest in club members to participate in an event such as this. The club was very receptive to this idea as they have recently lost their gallery space. The Committee discussed how this could be a positive event for the Municipality building upon the Beautification Project and how it could run every Saturday in the greenspace where the apple trees are for a few hours in the afternoon or complementing the Saturday market hours.

The Secretary was asked to meet with Lois Cookman to discuss and confirm details of this event.

3.5 Archery

The Secretary advised the Committee that with the opening of the restrictions that the free summer archery program will be able to run. Currently the archery equipment is stored at the Magnetawan Central Public School. The Committee discussed what volunteers had assisted with running the program in the past in hopes they would be agreeable to volunteering for 2022 and additionally this event could be supported with students and parks staff for set up and tear down.

The Committee asked the Secretary to reach out to the volunteers that assisted with this programming in the past to see if they would be interested in assisting for 2022.

3.6 Canada Day Event and Fireworks

The Secretary advised the Committee that with the opening of the restrictions the Municipality would be able to plan a Canada Day Event on Friday July 1, 2022. The Secretary provided the Committee a spreadsheet of tasks to be completed for planning and events. The Secretary has reached out to several vendors to obtain quotes for discussion today and it should be noted that many vendors have changed professions and/or are still not comfortable in attending events. The Committee discussed the events that typically have been conducted on Canada Day along with the quotes that had been provided thus far.

The Secretary asked Committee Members to review the spreadsheet in its entirety to ensure that there is a clear direction moving forward and that no detail has been overlooked.

The Committee asked the Secretary to book the Steel Drum Band, Ken the Balloon Dude, AB Creations for face painting services, Northern Bounce for an obstacle course, and the Reptile Camp. The Committee also asked the Secretary to obtain a quote for horse wagon rides.

3.7 Magnetawan Public Library Heritage Day

The Committee discussed the letter that was received by The Magnetawan Public Library. The Committee discussed several events that could help support Heritage Day.

The Committee asked the Secretary to respond to the library informing them that the Committee will hopefully be able to support by having Art in the Park and Music in the Park on Saturday August 13, 2022.

3.8 Soap Box Derby

The Secretary advised the Committee that with the opening with the restrictions the Municipality may be able to facilitate planning the Soap Box Derby Event. The Secretary provided the Committee a spreadsheet of tasks to be completed for planning and events. The Committee discussed the feasibility of planning this event as it has not run for two years due to COVID.

The Committee asked the Secretary attempt to locate the derby cars that were used in the 2019 Soap Box Derby and to bring back the outcome to the next meeting.

3.9 Public Call for Art Submission

The Committee discussed the Public Call for Art Submission for 2022 that the Secretary developed. The Secretary advised the Committee that the call had been distributed on all social media platforms and to three local art clubs to be distributed to their membership.

For Information Only

4.1 Survey Results Almaguin Community Safety and Well Being Plan Survey 202

Adjournment

4.1 Adjournment

RESOLUTION 2022-08 -M.Raaflaub-Hetherington

BE IT RESOLVED THAT the Magnetawan Community Development Committee adjourns this meeting at 5:13 pm to meet again on Tuesday April 19, 2022 at 3:00 pm or at the call of the Chair.

Carried.

Approved by:

Chair

Secretary

DRAFT

Subject: FW: Federal Government Sanctions imposed on Russia

Good morning.

Please find below a motion passed by Council of the Town of Georgina imposing limitations upon the purchase of goods that can easily be traced to have originated from Russia, and requesting support of this position by other Ontario municipalities;

RESOLUTION NO. C-2022-0081
Moved By Councillor Waddington
Seconded By Councillor Neeson

WHEREAS the country of Ukraine has experienced a premeditated and unprovoked invasion by Russia;

AND WHEREAS silence is complicity;

AND WHEREAS Canada imports hundreds of millions of dollars' worth of goods from Russia each year;

AND WHEREAS negative financial impacts upon a country can be used as a means to deter further conflict;

BE IT THEREFORE RESOLVED THAT the Town of Georgina unequivocally denounces Russia's unjustifiable war against Ukraine;

AND THAT the Town of Georgina supports the sanctions which the Federal government of Canada has thus far imposed on Russia;

AND THAT effective immediately and until a time when the sovereignty of Ukraine is once again unchallenged, the Town of Georgina will:

- 1) Not purchase any products (ie plywood, fertilizer, steel, furniture or machinery) which can be easily traced to have originated from Russia; and,
- 2) Insist that any future contracts for services for the Town of Georgina abide by these same limitations within our municipality;

AND THAT upon confirmation that the Belarusian military is engaged within Ukraine that the Town of Georgina apply these limitations upon goods from that country as well;

AND THAT this decision of Georgina Council be forwarded to all other municipalities within Ontario requesting they enact similar measures so that as a united front we can make a noticeable difference.

Carried Unanimously



GEORGINA

Carolyn Lance

Council Services Coordinator

Clerk's Division | Town of Georgina

26557 Civic Centre Road, Keswick, ON | L4P 3G1

905-476-4301 Ext. 2219 | georgina.ca

Follow us on [Twitter](#) and [Instagram](#), like us on [Facebook](#)

Please note that our office hours are Monday to Friday, 8:30am to 4:30pm

Minister
of Canadian Heritage



Ministre
du Patrimoine canadien

Ottawa, Canada K1A 0M5

To recipients of grants and contributions funding:

On February 24, 2022, Russian armed forces launched an unprovoked and unjustifiable invasion of Ukraine. This was done with the support of the Belarusian regime.

In response to Russia's egregious actions, the Government of Canada has implemented sweeping sanctions in coordination with like-minded partners and is examining all of its activities and holdings. These actions reflect the broad international support for the people of Ukraine.

In this context, the Department of Canadian Heritage is undertaking a review to identify activities involving Russia and Belarus as part of the Government's ongoing response to the Russian invasion of Ukraine.

We urge you to do the same, and to suspend all activity involving the participation of Russian or Belarusian state organizations or their official representatives. This includes program partnerships, direct and indirect financing of tours, co-productions, participation in festivals or other events involving the Russian or Belarusian governments.

As you are a current recipient of the Department's grants and contributions funding, we ask that you please review and assess your current programming and engagement with Russian and Belarusian state partners. If there are activities involving the governments of these two countries or their officials, please suspend them until further notice. You should contact your program officer to discuss if you have questions or concerns.

Canadian organizations that are found to have ties to either the Russian or Belarusian states will not receive funding from the Department.

.../2

Canada

- 2 -

Canadian citizens and permanent residents of Canada, including those of Russian and Belarusian heritage, continue to be eligible for Canadian Heritage's grants and contributions programs. This is not about unfairly targeting law-abiding and peace-loving citizens and permanent residents, nor is it about attacking Russian or Belarusian culture.

The Government of Canada is committed to working with our international partners to support the brave and resilient people of Ukraine in every way possible.

We thank you for your attention to this most important matter.

Please accept my best wishes.

Sincerely,

A handwritten signature in black ink, appearing to be 'Pablo Rodriguez', written in a cursive style.

The Honourable Pablo Rodriguez, P.C., M.P.

**Ministry of
Municipal Affairs
and Housing**

Office of the Minister
777 Bay Street, 17th Floor
Toronto ON M7A 2J3
Tel.: 416 585-7000

**Ministère des
Affaires municipales
et du Logement**

Bureau du ministre
777, rue Bay, 17^e étage
Toronto ON M7A 2J3
Tél. : 416 585-7000



234-2022-1674

April 6, 2022

Dear Head of Council:

For the past two years, you, your council colleagues and municipal staff have been at the forefront of the response to COVID in Ontario. I deeply appreciate your continued collaboration with the province and your inspiring dedication.

With key public health and health system indicators continuing to remain stable or improve, Ontario is cautiously and gradually easing public health and workplace safety measures with [all remaining measures, directives and orders to end by April 27, 2022](#).

Today I am writing to inform you of the status of the emergency orders that were led by my ministry and made in early 2020 under the *Emergency Management and Civil Protection Act*, and later continued under the *Reopening Ontario Act, 2020*, to help municipalities address some of the challenges brought on by the pandemic.

The Work Deployment Measures for Municipalities Order will end on April 27, 2022

Since April 16, 2020, [O. Reg. 157/20](#), Work Deployment Measures for Municipalities (order) provided municipalities with the flexibility to deploy certain staff to where they were needed most in response to COVID-19 pressures.

The order was a temporary measure and, in line with the province's lifting of public health measures, it will end on April 27, 2022.

Any deployments your municipality has made using the authority in the order will need to end by April 27, 2022. If your municipality is relying on the order to deploy staff, it is important to work collaboratively and in good faith with your bargaining agents to develop staffing plans beyond April 27, 2022.

The Patios Order will end on April 27, 2022

[O. Reg. 345/20](#), Patios, eliminated Planning Act requirements for notice and public meetings and removed the ability to appeal when municipalities passed temporary use by-laws for new or expanded restaurant and bar patios. This allowed municipalities to pass or amend these by-laws quickly to address local circumstances and needs as they evolved.

The order was a temporary measure and, in line with the province's lifting of public health measures, will end on April 27, 2022.

As the order will end on April 27, 2022, your municipality may wish to consider making any necessary changes to temporary use by-laws for restaurant and bar patios prior to this date. Changes were made as part of Bill 13, the *Supporting People and Businesses Act, 2021* in December 2021 to help streamline the planning system and provide municipal councils broader authority to allow more planning decisions to be made by committees of council or staff. Municipalities can now delegate decisions dealing with minor amendments to zoning by-laws, such as temporary use by-laws, should they choose to (and subject to having appropriate official plan policies in place).

Temporary Health or Residential Facilities

[O. Reg 141/20](#) came into effect on April 9, 2020. It has exempted temporary shelters and health facilities, established to respond to the effects of the pandemic, from the requirement to obtain a building permit or a change of use permit under the Building Code Act, from complying with the technical requirements of the Building Code and with certain by-laws and approvals under the Planning Act, subject to certain conditions related to protecting public health and safety.

This order will also end on April 27, 2022. I understand that some of these temporary facilities are still in use to respond to the effects of the pandemic. I intend to make amendments to the Building Code that would continue to exempt these facilities from the need for a building permit and compliance with the Building Code on a temporary basis, while ensuring they continue to be regularly inspected. Your municipality may wish to consider if any new temporary use or zoning by-laws or amendments to existing temporary use or zoning by-laws may be needed before the order ends on April 27, 2022.

There may be other emergency orders that are ending and may impact your municipality. For the latest information, please visit the government's page on [COVID-19 emergency information](#).

If your municipality has any questions about any of the changes outlined above, we encourage your staff to contact [your local Municipal Services Office](#).

Thank you again for your continued support in protecting the health and well-being of Ontarians while delivering the services they depend upon.

Sincerely,



Steve Clark
Minister of Municipal Affairs and Housing

C: Chief Administrative Officers
Municipal Clerks
Kate Manson Smith, Deputy Minister of Municipal Affairs and Housing
Brian Rosborough, Executive Director, Association of Municipalities of Ontario

Laura Brandt

From: OPP MPB Financial Services Unit (OPP) <OPP.MPB.Financial.Services.Unit@opp.ca>
Sent: March 21, 2022 3:45 PM
To: Laura Brandt; Linda Saunders
Subject: Magnetawan M - 2022 Court Security and Prisoner Transportation Grant Update

Good day,

We are pleased to advise we have received approval to release a portion of the 2022 Court Security Prisoner Transportation (CSPT) grant allotted to your Municipality.

Based on estimated 2022 costs, the Municipality's allotment for the 2022 calendar year is \$2348.

We have asked Ontario Shared Services to issue a credit memo for 25% of the 2022 allotment in the amount of \$587.

We anticipate the remainder of the grant will be credited in September 2022. Please note that 2021 reconciled CSPT costs will be compared to the actual grant allocated for 2021, and any grant overpayment will be deducted from the outstanding grant allocation.

Respectfully,

MPB Financial Services Unit



**Municipality of
Magnetawan**

P.O. Box 70, 4304 Hwy 520
Magnetawan, ON
P0A 1P0

Lead Contact: Scott Edwards
Public Works Superintendent
P.O. Box 70, 4304 Hwy 520
Magnetawan, ON
P0A 1P0

Email: publicworks@magnetawan.com

Request for Proposal

Project Name: "Proposal 2022-05 Winter Sand"

Date of issue: Tuesday April 05, 2022

Proposal Submission Deadline: Thursday June 2, 2022 by 3:00 p.m.

Section 1 Introduction and General Instructions

1.01 Introduction

The Municipality of Magnetawan is inviting Proposals for Winter Sand and Salt combined.

This Request for Proposal document (and any other applicable attachments or addenda) is available in PDF format through the Municipality of Magnetawan's website at www.magnetawan.com

Any information contained in the Request for Proposal that is changed by the Bidder (except for filling in the blanks) will be grounds for disqualification.

Magnetawan's Procurement By-law is available for review at the Municipal Office or on the website.

1.02 Submission of Proposals

Proposals shall be submitted in the form and format specified in Section 3 and shall include the completed Form of Proposal included as Section 5 at the end of this document. A designated signing officer authorized to bind the Bidder to the provisions of their Proposal must sign the Form of Proposal. Any addenda issued by the Municipality of Magnetawan in accordance with Subsection 1.06 must be acknowledged by the Bidder on the Form of Proposal.

All hard copy proposals must be signed, sealed, the envelope marked with the Bidder's name and the Project Name, and received by: The Municipality of Magnetawan, P.O. Box 70, 4304 Hwy 520, Magnetawan, ON P0A 1P0

Electronic submissions will be accepted in response to this RFP. Electronic submissions will not be reviewed until the proposal opening date.

Faxed submissions will not be accepted.

Project Name: PROPOSAL 2022-05 WINTER SAND

Proposals must be received no later than Thursday June 2, 2022 at 3:00pm

Proposals must not be restricted by a statement added to the Form of Proposal or by a covering letter, or by alterations to the Form of Proposal supplied unless otherwise provided in the RFP.

The onus unequivocally remains with the Bidder to ensure that the Municipality of Magnetawan receives Proposals delivered by the Proposal Submission Deadline, in accordance with the submission process described in this section. Proposals received after the Proposal Submission Deadline will not be considered.

1.03 Contacts

All questions or inquiries must be made in writing or email to the Lead Contact named below by the specified date and time:

*Scott Edwards
Public Works Superintendent
PO Box 70, 4304 Hwy 520
Magnetawan, ON
P0A 1P0
publicworks@magnetawan.com*

IMPORTANT: A Bidder may be disqualified if they make inquiries, between the Proposal issue date and the notification of the Award, in a manner other than that described in this RFP or to anyone involved in the process who is not the Lead Contact, including but not limited to the members of Council. This is to ensure that each Bidder receives the same information, and that no Bidder receives unfair treatment during the RFP process.

1.04 Schedule

The schedule set out herein represents the Municipality of Magnetawan's best estimate of the schedule that will be followed, and it is intended to be a guideline.

The approximate schedule is as follows:

RFP Issue Date	Tuesday April 05, 2022
Final date of posting addenda	Thursday May 19, 2022 by 4:30 pm
Proposal Submission Deadline	Thursday June 2, 2022 by 3:00 pm
Proposal Opening	Thursday June 2, 2022 by 3:30 pm

1.05 Required Review and Clarification

Bidders shall carefully review this RFP. If questions concerning clarification of the contents of this document arise, the questions must be made in writing and received by the Lead Contact to allow time for the issuance of any necessary addenda. Protests based on any omission or error or on the content of the RFP will be disallowed if these perceived faults have not been brought to the attention of the Lead Contact.

In submitting a Proposal, the Bidder acknowledges that they have read, completely understand, and accept the terms and conditions of the RFP in full. The Municipality of Magnetawan is not responsible for any misunderstanding of the RFP.

1.06 Amendments to the RFP

The Municipality of Magnetawan may issue addenda as they are received, clarify and/or modify certain aspects of the RFP prior to the Proposal Submission Deadline. No addenda shall be posted after **Thursday May 19, 2022**. Addenda will be posted to our website at www.magnetawan.com and will be available in the Municipal Office.

1.07 Reserved Rights of the Municipality of Magnetawan

The Municipality of Magnetawan reserves the right to:

- a. make public the names of any or all Bidders and their quoted price.
- b. request written clarification or the submission of supplementary written information in relation to the clarification request from any Bidder and incorporate a Bidder's response to that request for clarification into the Bidder's Proposal.
- c. adjust a Bidder's scoring or reject a Bidder's Proposal based on:
 - i) a financial analysis,
 - ii) information provided by references,
 - iii) the Bidder's past performance on previous contracts awarded by the Municipality of Magnetawan,
 - iv) the information provided by a Bidder pursuant to the Municipality of Magnetawan exercising its clarification rights under this RFP process; or
 - v) other relevant information that arises during the RFP process.
- d. verify with any Bidder or with a third party any information set out in a Proposal.
- e. check references other than those provided by any Bidder.
- f. disqualify any Bidder whose Proposal contains misrepresentations and/or any other inaccurate and/or misleading information or qualifications.
- g. disqualify any Bidder or the Proposal of any Bidder who has engaged in conduct prohibited by this RFP.
- h. make changes, including substantial changes, to this RFP provided that those changes are issued by way of addenda in the manner set out in this RFP.
- i. select the Bidder other than the Bidder whose Proposal reflects the lowest cost to the Municipality of Magnetawan or the highest overall score.
- j. cancel this RFP process at any stage.
- k. cancel this RFP process at any stage and issue a new RFP for the same or similar deliverables.
- l. accept or reject any or all Proposals in whole or in part.
- m. discuss with any Bidder different or additional terms to those contemplated in this RFP or in any Bidder's Proposal.
- n. if a single Proposal is received, reject the Proposal of the sole Bidder, and cancel this RFP process
- o. to negotiate with the two lowest Bidder(s).

These reserved rights are in addition to any other expressed rights or any other rights which may be implied in the circumstances.

1.08 Not Responsible for Costs

The Municipality of Magnetawan shall not pay any costs associated with the preparation, submission, or presentation of the Bidder's Proposal. The Municipality of Magnetawan shall not be liable for any expenses, costs or losses suffered by the Bidder or any third party resulting from the Municipality of Magnetawan exercising any of its expressed or implied rights under this RFP.

1.09 Proposal Expiry Date

Bidders hereby acknowledge that their Proposals shall be irrevocable for a period of 60 days from the Proposal submission deadline. Extensions to this period may be granted with the mutual agreement of the Municipality of Magnetawan and the successful Bidder and may be initiated by either party.

1.10 Confidentiality and Ownership

Any information provided to the Bidder by the Municipality of Magnetawan before, during or after the project is completed shall be treated as confidential and shall not be used or communicated by the Bidder or any third party in any way unless otherwise identified or permitted by the Municipality of Magnetawan. The information, reports, documentation, plans, etc. that are produced by the successful Bidder in response to this project shall become the exclusive property of the Municipality of Magnetawan. However, intellectual property, such as specific tools, templates, processes, etc. that the Bidder provides as part of the deliverables remains the property of the Bidder.

1.11 Invoicing

The Vendor will be solely responsible submitting a proper invoice as defined in the Construction Act, R.S.O. 1990 to the Municipality in accordance with the schedule and requirements of Section 2.04. In addition to the statutory requirements of a proper invoice, Contractors shall also submit the following documentation to the Municipality:

- a. A valid WSIB clearance certificate that covers the invoice period;
- b. If holdback is being retained by the Municipality, then on the second invoice (if applicable) and every invoice thereafter, a Statutory Declaration from the Contractor declaring that all accounts for labour, subcontracts, productions, construction equipment, and other indebtedness which may have incurred by the Contractor in the substantial performance of the Work and for which the Municipality might in any way be held responsible have been paid in full, except for amounts properly retained as a holdback or as an identified amount in the dispute on form CCDC 9A-2018 or some other alternative form acceptable to the Municipality; and
- c. Supporting documentation including weight tickets for materials used to substantiate the Work delivered and/or performed to date.

1.12 Method of Delivery of Invoices

- a. The Contractor shall send invoices to both the attention of the Municipal contact(s) specified in the Contract and the Treasurer. The Contractor shall reference the invoice Project Name in the email subject line and/or envelope.
- b. Invoices not received by the Municipal contacts set out herein as instructed will not be acknowledged or considered received by the Municipality.
- c. Invoices delivered after 4:00 pm between Monday to Friday or statutory holiday or weekend will be considered received on the next business day.

1.13 Processing of Proper Invoices

Failure of the Contractor to submit a Proper invoice will not be processed for the payment by the Municipality until a Proper invoice is received by the Municipality. It is the Contractor's responsibility to submit and re-submit a Proper Invoice to the Municipality whether the Municipality provides notice or not.

1.14 Payment Disputes

- a. Upon receipt of a Proper Invoice from the Contractor, the Municipality may approve or dispute – all or part of the contents of the Proper Invoice.
- b. If the Municipality does not agree with the invoiced Work or amounts, the Municipality will review the invoice with the Contractor and try to resolve the disputed amounts within ten (10) calendar days from the date of receipt. If the invoice cannot be resolved between the Municipality and the Contractor within ten (10) calendar days, the Municipality may pay the portion that it determines is owing and will include with the payment an explanation for any reduction of the invoiced amount. Any Notice of Non-Payment shall comply with the Construction Act.
- c. The Municipality may withhold payment under the Contract for any disputed amounts, without interest until such dispute is settled or resolved – informally or formally i.e. litigation, adjudication or any formal dispute resolution procedure.
- d. No payment made under the Contract will constitute a waiver of any terms of the Contract or any other rights available at law or equity.
- e. Unless otherwise agreed to by the parties, the Municipality will not be liable for any charge or fees for late payment.
- f. If the Contractor is in any way indebted to the Municipality, either under the terms of the Contract or for any other reason, the Municipality shall have the right of set-off to the extent of such debt.

1.15 Freedom of Information

Any personal information required in the Proposal is received under the authority of the Municipality of Magnetawan. This information shall be an integral component of the submission. All written Proposals received by the Municipality of Magnetawan become a public record. Once a Proposal is accepted by the Municipality of Magnetawan and the contract has been awarded, all information contained in the Proposals may be available to the public, including personal information. Questions about the collection of personal information and the *Municipal Freedom of Information and Protection of Privacy Act, 1989, R.S.O. 1990*, as amended may be directed to the Lead Contact.

1.16 Additional Requirements

- a. A certified cheque made payable to the Municipality of Magnetawan in the amount of ten per cent (10%) of the total Proposal must be submitted with the Proposal, for deposit purposes. Deposit cheques of unsuccessful bidders will be returned within ten business (10) days of the Proposal opening. The cheque of the successful bidder shall be retained until the Municipality's acceptance of the completed work.
- b. The successful bidder may file with the Municipality of Magnetawan, a completed Performance Bond. The Bond shall be signed and sealed by a recognized Bonding Company, in the amount of one hundred per cent (100%) of the total estimated Proposal. Upon receipt of such a bond, the Municipality of Magnetawan will return the Contractor's Proposal deposit cheque.

Section 2 Scope of Work and Project Requirements

2.01 Scope of Work PLEASE SEE SCHEDULE A to PROPOSAL 2022-05 on page 11 & 12

In the past the Municipality would have the Sand Delivered by the Contractor and then arrange for the Salt separately. This year the winning Contractor is responsible for both (meaning arrange both the sand and salt to be delivered then mixed to go into the domes). The benefit is that the Contractor can ensure dry material if scheduled in a timely fashion.

The Municipality requires both Domes to be filled with a Winter Sand/Salt mixture being 97% Sand and 3% Winter Salt. It will be up to the successful Contractor to order, coordinate and mix mechanically 6500 tonnes of the combined material.

Sand shall conform to the following gradation requirements with the exception that for manufactured sand the maximum percent passing the 75 um sieve shall be three percent (3%):

Gradation Requirements - MTO Lab Test No. L.S. 602

	MTO Sieve Designation	Percentage Passing
1	12.0 mm	100
2	4.75 mm	90-100
3	2.36 mm	50-95
4	1.18 mm	20-90
5	600 um	0-70
6	300 um	0-35
7	150 um	0
8	75 um	0

In the past, the Municipality has found that the sand does not have enough grit. Therefore, #2 and #3 can exceed sieve size but is not to exceed 8 mm sieve. All sand shall have two (2) samples taken at the point of unloading and sent to an approved lab to ensure that the three percent (3%) passing through the 75 um sieve is not exceeded. The municipality will assume this responsibility with associated costs. Sand that does not meet the specifications above shall be removed from the Municipal Yard at the suppliers' expense.

2.02 Services Required

The services to be provided by the successful Bidder will include but not be limited to those areas as set out below. Generally, services provided by the successful Bidder in each area shall include but not be limited to: Granular particles must satisfy the requirements of Table 1 - Gradation Requirements and OPSS Forms 314, 1001 and 1010. Stockpiling shall conform with the requirements of OPSS Form 1001.

A penalty of \$500.00/day, at the Municipality's discretion may be applied if agreed to quantities are not supplied on schedule. The Contractor is responsible for adding the salt to the sand during stockpiling at a ratio set by the Public Works Superintendent and must be mechanically mixed. The Contractor is to use a minimum of eighty (80) foot stacker to stockpile the sand. The Municipality will supply the salt. Weekend work may be permitted upon prior arrangement with

the Public Works Superintendent. If at any time the material provided by the Contractor does not meet the specification within this Proposal, then the Municipality has the right to refuse material, be reimbursed for the inferior material and award the remainder of the contract to another Bidder.

Should Schedule A require payment by the tonne, the method of weighing shall be in accordance with OPSS Form 502. In addition, where a scale is found to be in excess of the Limits of Error specified by the Government of Canada Weights and Measures Act (0.1% on indicated load for a portable scale) but not more than three (3) times the Limits of Error, the scale may continue to be used for no more than forty-eight (48) hours. Where the scale is in error by more than three (3) times the Limits of Error, weighing of material on the scale must cease immediately. Loader bucket scale is acceptable upon written approval of the Superintendent of Public Works.

2.03 Core Key Deliverables/Requirements

The Municipality has the following general requirements of a potential preferred vendor for Gravel:

- a. The successful bidder shall deliver a certified copy of the Firm's Public Liability and Property Damage Insurance Policy for the works, within ten (10) calendar days of receiving the Acceptance Notice. Coverage shall be at least five million dollars (\$5,000,000) per accident in the name of the Municipality. Failure to provide such proof shall result in cancellation of the Contract and forfeiture of the bid deposit. (Also see Form M-100, Subsections 106-1 and 106-2)
- b. The successful bidder shall also deliver proof of Workman's Safety Insurance Board coverage within ten (10) calendar days of receiving the Acceptance Notice. The Municipality may also require HST compliance.

2.04 Payment Schedule

Payment of the contract amount, subject to the statutory holdback (*Construction Act*) and the deficiency holdback referenced in section 2.05, shall be made promptly upon the Issuance of the Certificate of Substantial Completion and the receipt of a proper invoice as set out in section 1.11.

2.05 Deficiency Hold Back

In addition to statutory holdback and any other remedy available to the Municipality, the Municipality may withhold up to Five percent (5%) of the total value of Work performed ("Deficiency Holdback") for a period of up to two (2) years following the Substantial Performance of the Contract. Upon rectification and completion of the deficiencies in accordance with the Contract Documents and as approved by the Municipality and/or Contract Administrator, the Deficiency Holdback (less any monies owed to the Municipality by the Contractor) will be released to the Contractor. All monies payable to the Municipality by the Contractor, including but not limited to the costs and expenses incurred to rectify the deficiencies that the Contractor fails to rectify and complete to the Municipality's satisfaction may be retained out of the Deficiency Holdback.

2.06 Performance Evaluation:

Failure to execute the contract in a competent manner shall result in the bidder's disqualification from bidding on the Municipalities future contracts for a period of two (2) years.

2.07 Completion Date:

The Contractor shall complete the work by: **October 1, 2022**

If the time limit above is not sufficient to permit completion by the Contractor working a normal number of hours, the Contractor shall make changes to permit the work to be completed by the above date. Additional costs incurred shall be deemed to be included in the price bid for the works. If the time limit above is not enough to permit completion by the Contractor, working a normal number of hours, the Contractor shall make changes to permit the work to be completed within the allotted time. Additional costs incurred shall be deemed to be included in the price submitted by the Bidder for this Proposal.

If the work is not completed by the above time frame or by an amended time frame allowed by an approved extension of time (see Form M-100, Subsection 107-2) then the Contractor agrees to pay the Municipality of Magnetawan the sum of Five Hundred Dollars (\$500.00) per calendar day, for each day's delay in finishing the work, excluding weekends.

Section 3 Requirements

3.01 Submission

For the Municipality of Magnetawan to evaluate Proposals fairly and completely, Bidders shall provide all information requested in the format set out in the RFP. Failure to provide all required information as detailed in this section may result in the Bidder being disqualified or scoring poorly in the evaluation.

Each Proponent shall submit one (1) set of their Proposal, containing the following items:

• An indication of the Proponent’s understanding of the project scope and requirements, including how the specific required services shall be met.	
• An overview of the Company submitting the proposal, along with an overview of any sub-contractors which will be taking part in the work on behalf of the Proponent, and their legal/contractual relationship to the Proponent.	
• An overview of the Proponent’s experience and expertise, as well as the expertise of any sub-contractors that will be involved as part of the Proponent’s team.	
• A Completed proposal package including signatures.	
• Proposal Addendums signed by Proponent for acknowledgement.	
• All necessary funds.	

3.02 Evaluation Criteria, Process and Award

The Municipality of Magnetawan may make an award based on the proposals received without further discussion with the Bidders. Therefore, each initial offer should contain the Bidder’s best terms/information, including all required documentation as listed in this RFP.

The evaluation committee will recommend Award to Council for the Bidder achieving the specifications required and the lowest price.

The successful Bidder shall be notified of the Award in writing to the e-mail address given on the Form of Proposal, and/or may be contacted verbally by the Lead Contact.

Section 4 Evaluation of the Proposals

4.01 Evaluation Criteria, Process and Award

As part of the evaluation process, the Municipality of Magnetawan may contact one or more Bidders to clarify or obtain more information about their Proposal or to request the Bidder to exhibit or otherwise demonstrate the information contained therein. The purpose of these discussions will be to ensure full understanding of the requirements of the RFP and Proposal. Discussions will be limited to specific sections of the RFP identified by the evaluation committee. The Lead Contact will only hold discussions with Bidders who have submitted a proposal deemed to be reasonably acceptable for Award.

The Municipality of Magnetawan may make an award based on the proposals received without further discussion with the Bidders. Therefore, each initial offer should contain the Bidder's best terms/information, including all required documentation as listed in this RFP.

4.02 Basis of Rejection of Proposal

Proposal not conforming to the requirements within this document and/or the following will be disqualified:

- a. Proposal must be legible, in ink, typewritten, or by printer.
- b. Proposal must be in the possession of the Municipality of Magnetawan by the closing date and time and on form provided.
- c. Proposal must be signed and sealed by an authorized official of the bidding organization. A joint proposal must be signed and sealed by each company.

The Contractor has carefully examined the conditions and specifications attached and referred to in this contract, and has carefully examined the site and work location (see Form M-100, Sub-section 102-2), and understands and accepts the said conditions and specifications, and for the prices set forth in this proposal, hereby offers to furnish all labour, equipment and materials, except as otherwise specified in the contract, to complete the work in strict accordance with said conditions and specifications.

Attached to this proposal is a certified cheque, in the amount of 10% of the total proposal, made payable to the Municipality of Magnetawan. The proceeds of this cheque shall, upon acceptance of the proposal, constitute a deposit which shall be forfeited to the Municipality of Magnetawan if the Contractor fails to perform the work in accordance with the conditions and specifications referred to or contained in this proposal.

It is agreed that the proposal quantities are estimated only and may be increased or decreased by the Municipality without alterations of the proposal price. However, such increases or decreases shall not exceed 20%. (See Form M-100, Subsection 103-1)

It is also agreed that upon acceptance in writing by the Municipality of Magnetawan this proposal form becomes the agreement for the performance of the work between the contractor and the Municipality.

SCHEDULE A 2022-05

2022 6500 TONNES

Item No.	Item Description	Unit	Quantity	Unit Price Supply & Delivery Mechanical Mix	PST	Total
1	Supply, Screen & Stockpile Sand/Salt in Sheds		6,500 tonnes			
2	Trucking to Municipal Sand/Salt Shed at 18 Miller Rd.		6,500 tonnes			
Estimated Proposal						
H.S.T.						
Total Estimated Proposal						

2023 6500 TONNES

Item No.	Item Description	Unit	Quantity	Unit Price Supply & Delivery Mechanical Mix	PST	Total
1	Supply, Screen & Stockpile Sand/Salt in Sheds		6,500 tonnes			
2	Trucking to Municipal Sand/Salt Shed at 18 Miller Rd.		6,500 tonnes			
Estimated Proposal						
H.S.T.						
Total Estimated Proposal						

Optional 2024 6500 TONNES

Item No.	Item Description	Unit	Quantity	Unit Price Supply & Delivery Mechanical Mix	PST	Total
1	Supply, Screen & Stockpile Sand/Salt in Sheds		6,500 tonnes			
2	Trucking to Municipal Sand/Salt Shed at 18 Miller Rd.		6,500 tonnes			
Estimated Proposal						
H.S.T.						
Total Estimated Proposal						

Section 5 Form of Proposal

I/We, the Undersigned, having examined this Request for Proposals, do hereby offer to enter into an Agreement with the Municipality of Magnetawan to provide gravel, without undue delay, and by completion date.

I, We _____
(Name-Print) (Position)

of _____
(Company Name)

Dated at _____ this _____ day of _____, 2021.

AUTHORIZED SIGNATURE

ADDRESS

CITY PROVINCE POSTAL CODE

TELEPHONE NO. FACSIMILE NO. E-MAIL ADDRESS

Receipt of any issued addenda shall be acknowledged by initialing in the space provided below.

Addendum No. 1 _____ Addendum No. 2 _____ Addendum No. 3 _____

Receipt of any issued addenda shall be acknowledged by initialing in the space provided below
Last posted addendum on the website on Thursday May 19, 2022 _____

Signature in the designated space, by an authorized officer of the Bidder's company affirms acceptance of the Request for Proposal requirements set forth in this document, the associated costs attributed to the business arrangement between the Bidder and the Municipality of Magnetawan, and hereby certifies that the information supplied in this Proposal to be true and complete in all respects.

Company Seal

Ministry of Agriculture,
Food and Rural Affairs

Ministère de l'Agriculture,
de l'Alimentation et des
Affaires rurales

4th Floor
1 Stone Road West
Guelph, Ontario N1G 4Y2
Tel: 1-877-424-1300
Email: RED@ontario.ca

4^e étage
1 Stone Road West
Guelph (Ontario) N1G 4Y2
Tél.: 1-877-424-1300
Courriel: RED@ontario.ca



Rural Programs Branch

January 28, 2022

File Number: RED5-09701

Laura Brandt
Deputy Clerk, Recreation and Communications
Email: lbrandt@magnetawan.com

CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN
4304 Highway 520 P.O.Box 70
Magnetawan, ON, P0A 1P0

Dear Laura Brandt:

Thank you for submitting your application titled "**Public Art Project Municipality of Magnetawan**" to the Rural Economic Development program.

I am pleased to inform you that your project has been conditionally approved to receive funding at **thirty per cent (30%)** of your eligible costs up to the amount of **\$14,700.00**. This is subject to the execution of a Contribution Agreement ("CA") between the recipient(s) and the Ministry of Agriculture, Food and Rural Affairs ("Ministry").

Funding decisions are based on the merits of each individual application using the program assessment criteria. Only those projects with the highest alignment to the program outcomes are approved for funding.

Note: Your conditionally approved funding must be kept confidential until an announcement has been made by the Ministry.

There are **four (4) steps** below to update / confirm the information we have on your file. The requested information must be returned by **February 11th, 2022** or your conditional approval may be withdrawn.

STEP 1: LEGAL INFORMATION AND TPON

Confirm the information listed below. It is important that the information is accurate (including the spelling of the legal name, CRA number and signatories).

Legal name: CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

CRA Number: 875093189



Signatory 1

Name: Laura Brandt
Title: Acting Deputy Clerk

Signatory 2

Name: Kerstin Vroom
Title: CAO/Clerk

TPON Registration:

Funding recipients are required to register their information through the Province of Ontario's Transfer Payment Ontario (TPON) system, an online registration tool. The completion of the TPON is required before your CA can be executed by the Province.

If your municipality/organization is not registered in TPON, please follow the instructions at www.grants.gov.on.ca to complete the registration process. Please call the Transfer Payment Ontario Help Desk at [1-855-216-3090](tel:1-855-216-3090) or [\(416\) 325-6691](tel:416-325-6691) to complete the process or if you have questions regarding the status of your registration (e.g., showing as "Draft" or "Submitted").

If you are registered in the TPON system, please ensure your information is current and up-to-date.

STEP 2: SOURCES OF FUNDING

Please confirm the details set out in Table #1 (Sources of Funds). Note: Rural Economic Development program funding that has been requested cannot be increased and must match or be lesser than the funding approved.

Table #1

Sources of Funds	Amount
The Corporation of the Municipality of Magnetawan	\$34,300.00
RED Funding	\$14,700.00
TOTAL	\$49,000.00

STEP 3: DATE CONFIRMATION

Confirm your project start and completion date. Advise of any adjustments that may be required. Your request may require Ministry approval.

Table #2

	Project Start Date	Project Completion Date
Project Timeline per Application	4/1/2022	12/31/2022
Updated (if necessary)		

STEP 4: ELIGIBLE COSTS

As noted in the Rural Economic Development program guidelines, eligible project costs cannot be incurred prior to the date that the Ministry approves the project. This project's approval date is **April 1, 2022. Eligible costs can only be incurred on or after this date.**

Note: Total Eligible Costs cannot be increased.

The costs deemed eligible for your project, following the review of your application, are:

Table #3

Eligible Cost Items	
Wayfinding Signage	
Trees	
Public Art	
Flowers	
Total Eligible Costs	\$49,000.00

In addition, please note that a Certificate of Insurance for comprehensive general liability insurance with coverage for at least \$2 million per occurrence will be required prior to executing Contribution Agreement and for the term of the Contribution Agreement. This insurance must show the Province (Her Majesty the Queen in right of Ontario) as an additional insured party on the policy, provide a right of "first call" over other persons and contain the endorsements specified by the Contribution Agreement. This is required Note: a "sample" Certificate of Insurance has been included for reference purposes.

Once the above information is reviewed by the Ministry to ensure completeness and has been accepted by the Ministry, we will send out the CA for your signature. Please be prepared to return the signed CA in a timely manner.

Return this letter with your updates by email to RED@ontario.ca by February 11th, 2022 or your conditional approval may be withdrawn.

Should you have any questions or require additional information, please do not hesitate to contact your project analyst, Andrew Haig, at: Andrew.haig@ontario.ca or at: (365) 336-6840.

Congratulations on the conditional approval of your Rural Economic Development project.

Sincerely,

Original Signed By
Minoli Brandigampola (A)
Agriculture and Rural Programs

Attachments:

Sample of Certificate of Insurance



March 28, 2022

Laura Brandt
Acting Deputy Clerk
THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN
Post Office Box 70
Magnetawan, Ontario
P0A 1P0

Title: Municipality of Magnetawan Canada Day Celebration

Dear Laura Brandt:

On behalf of the Minister of Canadian Heritage, it is my pleasure to inform you that your application for funding has been approved.

A grant in the amount of \$10,000 will be awarded to help your organization carry out its activities, under the Celebration and Commemoration Program, Celebrate Canada Component. This funding will be allocated over one government fiscal year 2022-2023 and will be subject to certain terms and conditions, the appropriation of funds by Parliament, and the budget levels of the Program.

One of our program representatives may be in contact with you in the near future to review the terms and conditions related to this funding. As you may already know, the Government of Canada is committed to promoting workplaces free from harassment, abuse and discrimination. I would like to seize this opportunity to remind you of your responsibility to provide a work environment where harassment, abuse and discrimination are not tolerated.

In closing, I would like to take this opportunity to wish you and the members of your organization the greatest success in your endeavours.

Sincerely,

Seema Jethelal
Regional Director General
Ontario Region



Laura Brandt, Deputy Clerk Recreation and Communications

Municipality of Magnetawan | PO Box 70 | 4304 Highway 520 | Magnetawan, ON POA 1P0

Phone 705-387-3947 ext. 1002 | Fax 705-387-4875 | lbrandt@magnetawan.com

The Municipal Election is October 24, 2022.

Check to see if you are on the voters' list or update your information now at www.voterlookup.ca !



**Municipality of
Magnetawan**

This message (including attachments, if any) is intended to be confidential and solely for the addressee. If you received this e-mail in error, please delete it and advise me immediately. E-mail transmission cannot be guaranteed to be secure or error-free and the sender does not accept liability for errors or omissions.

From: Mark Poirier <mpoirier@museums.ca>

Sent: April 1, 2022 1:18 PM

To: Laura Brandt <lbrandt@magnetawan.com>

Subject: YCWHO Funding Decision 2022-23 - Funding Application Declined

Application Code: 0007760-2022-ÉPHO-CMA-1

Position Title: Heritage Museum Attendant

Organization: Municipality of Magnetawan

Dear Ms. Brandt,

Thank you for submitting a project proposal to the Canadian Museums Association for Young Canada Works in Heritage Organizations (2022-23), a youth employment initiative of the Department of Canadian Heritage and part of the Government of Canada's Youth Employment and Skills Strategy. Your interest in helping young Canadians acquire meaningful work experience in their field of study is greatly appreciated.

After careful consideration of your proposal, we regret to inform you that we are unable to provide financial support for your project this year.

The documentation you provided to us was reviewed by a peer review committee and evaluated based on the criteria published in the YCW Employer Guide. If you would like to discuss the evaluation of your project, please contact us.

Our Program Officers are always pleased to share with you our general tips and guidance on ways YCW applications can be improved, in the hopes this advice can be helpful to you, going forward. We have also published some of these tips on our website.

We appreciate the time and effort put into your application and your interest in helping young Canadians acquire meaningful work experiences in their field of study. Thank you again for your interest in this program, we wish you every success in your future endeavors.

YCW is part of the Government of Canada's Youth Employment and Skills Strategy. The CMA works with the Department of Canadian Heritage to deliver the YCW program, which funds work experiences in museums and cultural heritage organizations. YCW is an important investment in the future of Canada's museums and cultural sector, creating professional development opportunities for young Canadians who will become our future colleagues.

Young Canada Works is generously supported by the Department of Canadian Heritage.

**Funded by the
Government
of Canada**

**Financé par le
gouvernement
du Canada**

Canada

museums.ca/site/aboutthecma/careersheritageycw/ycwp

Sincerely,



Mark Poirier

*Manager, Young Canada Works in Heritage Organizations |
Gestionnaire, Jeunesse Canada au travail dans les établissements du patrimoine*
(613) 567-0099 x252 • 400-280 rue Metcalfe Street, Ottawa ON, K2P 1R7
[Canadian Museums Association](#) | [Association des musées canadiens](#)

The CMA acknowledges that its Secretariat is located on the traditional territory of the Omàmiwininiwag (Algonquin) and Anishinabewaki ᐃᓂᓂᓂᓂᓂᓂᓂᓂᓂ Peoples. We extend our appreciation for the opportunity to live and learn on this territory in mutual respect and gratitude.

This email is intended for use by the recipient to whom it is addressed and may contain confidential, privileged and/or personal information. If you are not the intended recipient, please notify the sender and note that any use, disclosure or storage of this message or its attachments is prohibited. Thank you.

L'Association des musées canadiens (AMC) reconnaît que son Secrétariat est établi sur le territoire traditionnel des peuples Omàmiwininiwag (Algonquin) et Anishinabewaki ᐃᓂᓂᓂᓂᓂᓂᓂᓂᓂ. Nous aimerions exprimer notre appréciation pour l'opportunité de vivre et d'apprendre sur ce territoire dans un esprit de gratitude et de respect mutuel.

Ce courriel est destiné uniquement au destinataire auquel il est adressé et peut contenir des informations confidentielles, privilégiées et / ou personnelles. Si vous n'êtes pas le destinataire prévu, veuillez en informer l'expéditeur. Veuillez noter que toute utilisation, divulgation ou stockage de ce message ou de ses pièces jointes est interdit. Merci.

HAZMAT DAY 2022

Sunday July 17, 2022

10 AM TO 3 PM

Cars will be permitted to enter the parking lot via Bidy Street

Please see mapping for correct Entrance/Exit

You must be a ratepayer of the Municipality of Magnetawan, present your landfill card and identification to participate in HAZMAT DAY

PLEASE NOTE WAIT TIMES MAY BE LONG

Want to avoid the long line up? Partner up with friends and neighbours to take one car with all your Hazmat Materials! Long line up got ya down? Grab some take out from one of our amazing restaurants and chow down while in line!

Hazardous Items Include: Aerosols, Batteries, Medicines, Diabetic Needles, Fluorescent Light Tubes, Flammables, Motor Oil, Transmission Fluid, Fuel, Paint, Pesticides and Propane Cylinders



**THE MUNICIPAL OFFICE AND LANDFILLS
WILL BE CLOSED**

FRIDAY APRIL 15, 2022 &

MONDAY APRIL 18, 2022



***THE MUNICIPALITY OF
MAGNETAWAN WOULD LIKE
TO WISH EVERYONE A SAFE
AND HAPPY EASTER***





ICYMI

In Case You Missed It!

Council Highlights

March 23, 2022

To read the complete minutes, agenda packages and by-laws please visit our website at www.magnetawan.com



Council passed resolution 2022-89 thanking the residents for their nominations for the Ontario Senior of the Year Award for 2022. Council carefully considered each nomination and extends its thanks to all of our **WONDERFUL SENIOR** volunteers in our community! Congratulation to Marilyn Raaflaub the Ontario Senior of the Year and our **SUPER SENIOR** for 2022!

Council passed resolution 2022-79 calling for a provincial re-examination of the “local share” hospital capital calculation methodology to better reflect the limited fiscal capacity of municipalities.



Council passed resolution 2022-71 receiving, approving, and thanking Jessica Dion, Baker Tilly, for her presentation on the 2021 Financial Statements and extends their appreciation to Jessica and her staff for the good work on the 2021 audit.

Council passed resolution 2022-77 receiving and approving the Report RFT 2022-01 Replacement of Magnetawan Culvert 11, Magnet Road and West Poverty Bay from Greer Galloway Consulting Engineers and approved their recommendation of awarding the tender to Fowlers Construction in the amount of \$893,489.68 plus HST!



Council passed resolution 2022-78 receiving the correspondence from the Parry Sound Area Community Business and Development Centre Inc. Funding Request and 2021 Statements. Council also approved their funding request in the amount of \$1,000. Did you know that the Business and Development Centre held 12 loans in the amount of \$935,104.09 for businesses located within our Municipality?

That you can find the zoning of any property located within the Municipality on our website’s interactive map? Check it out on our Planning & Zoning Page under Residents!



SAVE THE DATE

The next meeting of Council is April 13, 2022, at 1:00 am at the Magnetawan Community Centre

Questions? Concerns? Ideas? Contact the Municipal Office at (705) 387-3947

or by email at info@magnetawan.com

Council Approval Accounts Payable and Payroll

Meeting Date: 13/04/22

Accounts Payable	Amount
Batch # 37 Cheque Date: Cheque Numbers From: 22738 To: 22746	\$154,743.91
Batch # 41 Cheque Date: From: 22748 To: 22788	\$113,954.48
EFT Batch # 39	\$44,165.20
EFT Batch # 43	\$15,937.34
Total Accounts Payable	\$328,800.93
Cancelled Cheques 22684 <30.00>	
Payroll Staff Pay Pay Period: # 6 Direct deposit and Cheque #22737 to #22737	\$36,849.35
Staff Pay Pay Period: # 7 Direct deposit and Cheque # 22747 to # 22747	\$34,825.83
Council Pay Pay Period: # 6 All Direct deposit	\$4,773.77
Total Payroll	\$76,448.95
Total for Resolution	\$405,219.88

MUNICIPALITY OF MAGNETAWAN
Council/Board Report By Dept-(Computer)

AP5130 Page : 1
 Date : Apr 06, 2022 Time : 4:07 pm

Vendor : 01009 To 30000
 Batch : 37 To 43
 Department : All

Cheque Print Date : 01-Jan-2022 To 13-Apr-2022
 Bank : 0099 To 1
 Class : All

Vendor Invoice	Vendor Name Description				Batch Invc Date	Invc Due Date	Amount
G.L. Account	CC1	CC2	CC3	GL Account Name			
DEPARTMENT 1000 LIABILITIES							
03082	CANADIAN UNION OF PUBLIC EMPLOYEES LOCAL 1813						
MARCH 31/22	MARCH 2022 UNION DUES				37	31-Mar-2022	31-Mar-2022
1-2-1000-1044				Union dues payable			666.12
16028	PARRY SOUND AREA COMMUNITY BUSINESS & COUNCIL DONATION						
2022-78	COUNCIL DONATION				41	24-Mar-2022	13-Apr-2022
1-4-1000-5018				COUNCIL - Donations			1,000.00
18005	RECEIVER GENERAL						
MARCH 31/22	2019 T4 PILER REVIEW CASE 622530471				37	22-Mar-2022	31-Mar-2022
1-2-1000-1050				Benefits Payable			1,518.64
Department Totals :							3,184.76

DEPARTMENT	1100	ACCOUNTS RECEIVABLE					
13330	MHBC PLANNING LIMITED						
5025333	WIENS CONSENT REVIEW				41	18-Feb-2022	13-Apr-2022
1-1-1100-1125				A/R - Wiens			396.63
5025334	SCHEERER - 4619 PERTH ROAD				41	18-Feb-2022	13-Apr-2022
1-1-1100-1183				A/R - J Scheerer			146.90
5025335	JAMES - 156 SPARKS ST ZBA				41	18-Feb-2022	13-Apr-2022
1-1-1100-2014				A/R - C James ZBLA			394.37
5025336	HUANG				41	18-Feb-2022	13-Apr-2022
1-1-1100-1150				A/R - J Huang			285.89
5025654	BECHTEL CONSENT #2				41	18-Mar-2022	13-Apr-2022
1-1-1100-1175				A/R - D Bechtel Previously Noll			44.07
5025655	CAMP KLAHANIE				41	18-Mar-2022	13-Apr-2022
1-1-1100-1139				A/R - Klahanie Campers Corporation			811.91
5025656	CROZIER - CONSENT				41	18-Mar-2022	13-Apr-2022
1-1-1100-2009				A/R - M Crozier			710.21
5025657	WOODRUFF - 390 MILLER RD CONSENT				41	18-Mar-2022	13-Apr-2022
1-1-1100-1198				A/R - W Woodruff			58.76
5025660	HUANG - AKOMAK RD LOT #12				41	18-Mar-2022	13-Apr-2022
1-1-1100-1150				A/R - J Huang			117.52
Department Totals :							2,966.26

DEPARTMENT	1200	ADMINISTRATION					
02013	BELL MOBILITY						
519949447 MA	CELL PHONE CHARGES				41	09-Mar-2022	13-Apr-2022
1-4-1200-2052				ADMIN - Cell Telephone			499.25
06054	FEDERATION OF NORTHERN ONTARIO MUNICIPALITIES						
1963-22	2022 FONOM MEMBERSHIP FEE				41	31-Mar-2022	13-Apr-2022
1-4-1200-1320				ADMIN - Memberships			220.50
13076	MINISTER OF FINANCE						
283103221057	CGIS NEW AERIAL IMAGERY				41	31-Mar-2022	13-Apr-2022
1-4-1200-2030				ADMIN - CGIS Services			3,284.89
18005	RECEIVER GENERAL						
MARCH 31/22	2019 T4 PILER REVIEW CASE 622530471				37	22-Mar-2022	31-Mar-2022
1-4-1200-1010				Admin - wages and benefits			1,518.64

MUNICIPALITY OF MAGNETAWAN
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Vendor Invoice	Vendor Name Description				Batch Invc Date	Invc Due Date	Amount
G.L. Account	CC1	CC2	CC3	GL Account Name			
DEPARTMENT 1200 ADMINISTRATION							
19055				STAPLES BUSINESS ADVANTAGE			
25600403				SUPPLIES	41 24-Mar-2022	13-Apr-2022	
1-4-1200-2010				ADMIN - Office & Maintenance Supplies			173.00
19083				SELECTCOM			
0005036714				LONG DISTANCE CHARGES	41 01-Apr-2022	13-Apr-2022	
1-4-1200-2050				ADMIN - Telephone			691.18
23086				XEROX CANADA LTD			
85546777				FEB/22 COPYING EXPENSES	41 28-Feb-2022	13-Apr-2022	
1-4-1200-2140				ADMIN - Copying Expenses			327.36
Department Totals :							6,714.82
<hr/>							
DEPARTMENT 1300 TREASURY							
02070				BAKER TILLY SNT LLP			
469519				PROFESSIONAL ACCOUNTING SERVICES YEAR ENDING DEC/21	41 31-Mar-2022	13-Apr-2022	
1-4-1300-2200				TREAS - Accounting/Audit			2,260.00
13345				MUNICIPAL PROPERTY ASSESSMENT CORPORATION			
1800030462				2022 2ND QUARTER LEVY	41 01-Apr-2022	13-Apr-2022	
1-4-1300-2320				TREAS - Property Assessment			23,488.24
Department Totals :							25,748.24
<hr/>							
DEPARTMENT 1600 CONDITIONAL GRANTS							
13073				MINISTER OF FINANCE			
302303220917				CSPT GRANT	37 23-Mar-2022	31-Mar-2022	
1-3-1600-5093				Prov Govt - CSPT Program			-587.00
Department Totals :							-587.00
<hr/>							
DEPARTMENT 2000 FIRE DEPARTMENT							
15050				HYDRO ONE NETWORKS			
200198935146				226 SIDE RD 15 16 N	41 30-Mar-2022	13-Apr-2022	
1-4-2000-2029				FD - Hydro - 226 15th & 16th Side Rd N			35.59
Department Totals :							35.59
<hr/>							
DEPARTMENT 2002 FIRE TRAINING							
18070				TOWNSHIP OF RYERSON			
RTO 2022-007				REGIONAL FIRE TRAINING 1ST QUARTER	41 08-Mar-2022	13-Apr-2022	
1-4-2002-1500				FT - Regional Training			4,170.41
Department Totals :							4,170.41
<hr/>							
DEPARTMENT 2006 FIRE AHMIC STATION							
15050				HYDRO ONE NETWORKS			
200198932621				60 AHMIC STREET	41 31-Mar-2022	13-Apr-2022	
1-4-2006-2030				AHMIC STATION - Hydro			70.78
Department Totals :							70.78
<hr/>							
DEPARTMENT 2010 FIRE TRUCK#519-2012 DODGE RAM 2500							

MUNICIPALITY OF MAGNETAWAN
Council/Board Report By Dept-(Computer)

AP5130 Page : 3
 Date : Apr 06, 2022 Time : 4:07 pm

Vendor : 01009 To 30000
 Batch : 37 To 43
 Department : All

Cheque Print Date : 01-Jan-2022 To 13-Apr-2022
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 Class : All

Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 2010 FIRE TRUCK#510 - 2012 DODGE RAM 2500					
13013	MAGNETAWAN BUILDING CENTRE (FIRE DEPT.)				
101-86265	SUPPLIES		41 11-Mar-2022	13-Apr-2022	
1-4-2010-2070	TR510 - Repairs and testing				14.68
Department Totals :					14.68

DEPARTMENT 2100 BUILDING DEPARTMENT					
04006	HALL DEBBIE ANN				
0001296	SUNDRIDGE POA COURT		41 24-Mar-2022	13-Apr-2022	
1-4-2100-2210	CBO - Legal Fees				632.82
15008	OBOA - MUSKOKA PARRY SOUND CHAPTER				
MARCH 2022	OBOA CHAPTER MEMBERSHIP FEES		41 31-Mar-2022	13-Apr-2022	
1-4-2100-1320	CBO - Memberships				30.00
Department Totals :					662.82

DEPARTMENT 2200 BYLAW ENFORCEMENT					
04031	DEEVEY CAITLIN A				
06898Z	ENFORCMENT CERTIFICATION LEVEL 2 COURSE		41 17-Mar-2022	13-Apr-2022	
1-4-2200-1410	BLEO - Training				177.56
M00000385	MAR 9-18/22 MILEAGE AND PHONE		41 21-Mar-2022	13-Apr-2022	
1-4-2200-2010	BLEO - Materials/Supplies				20.00
1-4-2200-2025	BLEO - Mileage				268.23
M00000387	MARCH 21-30/2022 MILEAGE AND PHONE		41 03-Apr-2022	13-Apr-2022	
1-4-2200-2010	BLEO - Materials/Supplies				20.00
1-4-2200-2025	BLEO - Mileage				327.08
19055	STAPLES BUSINESS ADVANTAGE				
25600403	SUPPLIES		41 24-Mar-2022	13-Apr-2022	
1-4-2200-2010	BLEO - Materials/Supplies				22.59
Department Totals :					835.46

DEPARTMENT 2500 PROTECTION TO PERSONS & PROPERTY					
13073	MINISTER OF FINANCE				
302503220834	FEBRUARY 2022 OPP BILLING		37 31-Mar-2022	31-Mar-2022	
1-4-2500-2010	PROTECT - Policing Costs				39,593.00
Department Totals :					39,593.00

DEPARTMENT 2600 RECREATION					
09093	PAUL JENNY				
MARCH 2022	MAR 7,14,21,28/22 FIT FAB FUN CARDIO		41 30-Mar-2022	13-Apr-2022	
1-4-2600-2400	REC - Recreation				400.00
10042	JH FARMS				
1812	SCHOOL EASTER BASKETS		37 23-Mar-2022	31-Mar-2022	
1-4-2600-2015	REC - Events				720.38
150727	KEN THE BALLOON DUDE				
DEPOSIT 2022	CANADA DAY - NON - REFUNDABLE DEPOSIT		37 31-Mar-2022	31-Mar-2022	
1-4-2600-2015	REC - Events				100.00

MUNICIPALITY OF MAGNETAWAN
Council/Board Report By Dept-(Computer)

AP5130 Page : 4
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 Class : All

Vendor Invoice	Vendor Name Description				Batch Invc Date	Invc Due Date	Amount
G.L. Account	CC1	CC2	CC3	GL Account Name			

DEPARTMENT 2600 RECREATION

Department Totals : 1,220.38

DEPARTMENT 3051 SNOW PLOWING

13229	A MIRON TOPSOIL LTD						
0963	WINTER SAND				41 14-Mar-2022	13-Apr-2022	
1-4-3051-2010				E1 - Materials/Supplies			3,729.00
0971	WINTER SAND				41 21-Mar-2022	13-Apr-2022	
1-4-3051-2010				E1 - Materials/Supplies			3,356.10
19007	SERVICE 1 MUFFLERS & MORE						
77099	HOSES AND SUPPLIES				41 21-Mar-2022	13-Apr-2022	
1-4-3051-2010				E1 - Materials/Supplies			392.61
						Department Totals :	7,477.71

DEPARTMENT 3101 OVERHEAD

11010	KIDD'S HOME HARDWARE BUILDING CENTRE						
4532802	SUPPLIES				37 11-Aug-2021	31-Mar-2022	
1-4-3101-2010				J - Materials/Supplies			54.81
5550539	SNOW SHOVEL				37 07-Mar-2022	31-Mar-2022	
1-4-3101-2010				J - Materials/Supplies			76.82
13012	MAGNETAWAN BUILDING CENTRE (ROADS)						
101-87136	SUPPLIES				41 30-Mar-2022	13-Apr-2022	
1-4-3101-2010				J - Materials/Supplies			64.92
103-89285	PROPANE REFILL FOR STEAM JENNY				41 15-Mar-2022	13-Apr-2022	
1-4-3101-2080				J - Small Tools and Supplies			125.00
104-72850	PROPANE REFILL FOR STEAM JENNY				41 22-Mar-2022	13-Apr-2022	
1-4-3101-2080				J - Small Tools and Supplies			62.50
1-4-3101-2080				J - Small Tools and Supplies			62.50
13021	MAP SUNDRIDGE						
760184/3	SUPPLIES				41 23-Mar-2022	13-Apr-2022	
1-4-3101-2080				J - Small Tools and Supplies			67.11
13240	JIM MOORE PETROLEUM						
591576	CLEAR DIESEL				41 02-Mar-2022	13-Apr-2022	
1-4-3101-2022				J - Clear Diesel Inventory Clearing			2,828.65
59158	PREMIUM GASOLINE				41 02-Mar-2022	13-Apr-2022	
1-4-3101-2021				J - Premium Gasoline Inventory Clearing			1,791.81
592194	CLEAR DIESEL				41 09-Mar-2022	13-Apr-2022	
1-4-3101-2022				J - Clear Diesel Inventory Clearing			4,546.37
592195	DYED DIESEL				41 09-Mar-2022	13-Apr-2022	
1-4-3101-2023				J - Dyed Diesel Inventory Clearing			638.96
592403	DYED DIESEL - CHAPMAN LANDFILL				41 10-Mar-2022	13-Apr-2022	
1-4-3101-2023				J - Dyed Diesel Inventory Clearing			1,042.09
592404	DYED DIESEL - CROFT LANDFILL				41 10-Mar-2022	13-Apr-2022	
1-4-3101-2023				J - Dyed Diesel Inventory Clearing			624.98
592738	CLEAR DIESEL				41 14-Mar-2022	13-Apr-2022	
1-4-3101-2022				J - Clear Diesel Inventory Clearing			2,730.39
592740	DYED DIESEL				41 14-Mar-2022	13-Apr-2022	

MUNICIPALITY OF MAGNETAWAN
Council/Board Report By Dept-(Computer)

AP5130 Page : 5
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Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 3101	OVERHEAD				
1-4-3101-2023	J - Dyed Diesel Inventory Clearing				427.68
13242	MOORE PROPANE LIMITED				
23016535	18 MILLER ROAD PROPANE	41	10-Mar-2022	13-Apr-2022	
1-4-3101-2024	J - Heating				1,622.57
15050	HYDRO ONE NETWORKS				
200032498809	18 MILLER RD NEW GARAGE	41	24-Mar-2022	13-Apr-2022	
1-4-3101-2030	J - Hydro				604.99
16070	GFL ENVIRONMENTAL INC.				
LQ01126946	REMOVAL OF USED OIL	41	28-Sep-2021	13-Apr-2022	
1-4-3101-2400	J - Building Maintenance				216.96
18090	RTP MECHANICAL LIMITED				
7169	MAINTENANCE OF FURNACE	41	30-Mar-2022	13-Apr-2022	
1-4-3101-2400	J - Building Maintenance				333.35
19037	SLING-CHOKER MFG. (NORTH BAY) LTD.				
91701	SAFETY WEAR	41	11-Feb-2022	13-Apr-2022	
1-4-3101-2020	J - Safety Supplies				165.51
1-4-3101-2010	J - Materials/Supplies				282.36
92237	SAFETY WEAR	41	22-Mar-2022	13-Apr-2022	
1-4-3101-2020	J - Safety Supplies				55.00
1-4-3101-2010	J - Materials/Supplies				918.78
92238	SAFETY WEAR AND SUPPLIES	41	22-Mar-2022	13-Apr-2022	
1-4-3101-2020	J - Safety Supplies				1,163.56
Department Totals :					20,507.67

DEPARTMENT 3211	GRADER - 2012 JOHN DEERE				
03315	CRAIG'S WELDING & FABRICATION				
1897	REMOVE AND REPLACE WEAR BARS ON GRADER	41	25-Mar-2022	13-Apr-2022	
1-4-3211-2070	GR - Repairs & Maintenance				658.92
Department Totals :					658.92

DEPARTMENT 3216	BACK HOE #3 - 2005 CASE 580 4WD				
16075	GF PRESTON SALES AND SERVICE LTD.				
97130	ANTIFREEZE	41	23-Mar-2022	13-Apr-2022	
1-4-3216-2070	BH3 - Repairs & Maintenance				71.48
Department Totals :					71.48

DEPARTMENT 3217	BACK HOE #4 - 2012 JOHN DEERE 410J				
01033	AGRICULTURE FORESTRY CONSTRUCTION INC				
2399	REPAIRED BLOWER MOTOR FUSE ON BH 4	41	21-Mar-2022	13-Apr-2022	
1-4-3217-2070	BH4 - Repairs & Maintenance				281.80
2435	ONSITE SERVICE CALL FOR BH 4	41	28-Feb-2022	13-Apr-2022	
1-4-3217-2070	BH4 - Repairs & Maintenance				309.01
2483	ONSITE SERVICE PARTS AND REPAIR TO BH 4	41	09-Mar-2022	13-Apr-2022	
1-4-3217-2070	BH4 - Repairs & Maintenance				5,927.98
2491	REPLACED BLOWER MOTOR RESISTOR PN BH 4	41	18-Mar-2022	13-Apr-2022	
1-4-3217-2070	BH4 - Repairs & Maintenance				412.37

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Vendor Invoice	Vendor Name Description				Batch Invc Date	Invc Due Date	Amount
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DEPARTMENT 3217 BACK HOE #4 - 2012 JOHN DEERE 410J

Department Totals : 6,931.16

DEPARTMENT 3219 WHEEL LOADER - 2016 CASE

01033 AGRICULTURE FORESTRY CONSTRUCTION INC

2423	ONSITE SERVICE CALL REPAIR				41 25-Feb-2022	13-Apr-2022	
1-4-3219-2070				LOADER - Repairs & Maintenance			169.08
2475	OIL FILLER CAP				41 14-Mar-2022	13-Apr-2022	
1-4-3219-2070				LOADER - Repairs & Maintenance			87.44

Department Totals : 256.52

DEPARTMENT 3223 TRUCK #23 - 2022 DODGE RAM 2500 CREW CAE

13025 MAC LANG (SUNDRIDGE) LIMITED

37145	2022 2500 RAM				37 21-Mar-2022	31-Mar-2022	
1-4-3223-8000				TR23 - Capital Expenditures			89,419.00

19145 SIGNCRAFT CANADA INC.

1557	GRAPHICS FOR NEW TRUCK 23				41 18-Mar-2022	13-Apr-2022	
1-4-3223-8000				TR23 - Capital Expenditures			423.75

20083 TRACKMATICS INC

38424	INSTALLATION OF NEW GPS MONITOR ON TRUCK 23				41 25-Mar-2022	13-Apr-2022	
1-4-3223-8000				TR23 - Capital Expenditures			1,186.50

Department Totals : 91,029.25

DEPARTMENT 3227 TRUCK #27 - 2014 FREIGHTLINER TANDEM

13104 MAGNETAWAN TRUCK AND TRAILER

722	INSPECTED WING TOE AND ORDERED NEW PART				41 01-Feb-2022	13-Apr-2022	
1-4-3227-2070				TR27 - Repairs & Maintenance/licences			352.00

Department Totals : 352.00

DEPARTMENT 3236 BROOM

16075 GF PRESTON SALES AND SERVICE LTD.

97161	PAIR BRUSH SET				41 29-Mar-2022	13-Apr-2022	
1-4-3236-2070				BROOM - Repairs and Maintenance			3,385.15

Department Totals : 3,385.15

DEPARTMENT 4010 GARBAGE COLLECTION

16059 WASTE CONNECTIONS OF CANADA INC.

7113-00003184	MARCH 2022 WASTE DISPOSAL				37 31-Mar-2022	31-Mar-2022	
1-4-4010-4010				GARBAGE - Contracts			2,000.38

Department Totals : 2,000.38

DEPARTMENT 4020 LANDFILL

01015 ADAMS BROS. CONSTRUCTION LTD.

150511	MAR 28 - APR 25/22 LANDFILL TOILET RENTALS				41 25-Mar-2022	13-Apr-2022	
1-4-4020-2020				LF - Latrine Rentals/Cleaning			169.50

13014 MAGNETAWAN BUILDING CENTRE (LANDFILL)

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Vendor Invoice	Vendor Name Description	Batch	Invc Date	Invc Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 4020 LANDFILL					
101-85765	WATER		41 01-Mar-2022	13-Apr-2022	
1-4-4020-2010	LF - Materials/Supplies				12.98
101-86858	ENVELOPES		41 23-Mar-2022	13-Apr-2022	
1-4-4020-2010	LF - Materials/Supplies				8.11
101-86959	CABLE TIES AND WATER		41 25-Mar-2022	13-Apr-2022	
1-4-4020-2010	LF - Materials/Supplies				19.47
13242 MOORE PROPANE LIMITED					
23016537	LANDFILL PROPANE		41 10-Mar-2022	13-Apr-2022	
1-4-4020-2024	LF - Propane Heat				107.21
16059 WASTE CONNECTIONS OF CANADA INC.					
7113-00003184	MARCH 2022 WASTE DISPOSAL		37 31-Mar-2022	31-Mar-2022	
1-4-4020-4022	LF - Mattress/Misc item disposal bin				5,384.60
16087 PINCHIN LTD.					
1561353	2021 CROFT AND CHAPMAN LANDFILL MONITORING		37 31-Mar-2022	31-Mar-2022	
1-4-4020-5025	LF - Monitoring Well Costs-Chapman				4,834.71
1-4-4020-5020	LF - Monitoring Well Costs-Croft				4,834.70
19007 SERVICE 1 MUFFLERS & MORE					
77100	SUPPLIES		41 21-Mar-2022	13-Apr-2022	
1-4-4020-2010	LF - Materials/Supplies				817.67
20088 PHILPOTT TREVER					
MARCH 2022	MAR 14-28/22 LANDFILL MILEAGE		41 28-Mar-2022	13-Apr-2022	
1-4-4020-2010	LF - Materials/Supplies				51.24
Department Totals :					16,240.19

DEPARTMENT 4030 RECYCLING					
01015 ADAMS BROS. CONSTRUCTION LTD.					
150511	MAR 28 - APR 25/22 LANDFILL TOILET RENTALS		41 25-Mar-2022	13-Apr-2022	
1-4-4030-2015	RECY - Latrine Rentals/Cleaning				169.50
11010 KIDD'S HOME HARDWARE BUILDING CENTRE					
3812937	AIR CONDITIONER		37 08-Sep-2021	31-Mar-2022	
1-4-4030-2010	RECY - Materials/Supplies/Composting				192.09
13014 MAGNETAWAN BUILDING CENTRE (LANDFILL)					
101-86858	ENVELOPES		41 23-Mar-2022	13-Apr-2022	
1-4-4030-2010	RECY - Materials/Supplies/Composting				8.12
101-86959	CABLE TIES AND WATER		41 25-Mar-2022	13-Apr-2022	
1-4-4030-2010	RECY - Materials/Supplies/Composting				19.47
13242 MOORE PROPANE LIMITED					
23016537	LANDFILL PROPANE		41 10-Mar-2022	13-Apr-2022	
1-4-4030-2024	RECY - Propane Heat				107.20
16059 WASTE CONNECTIONS OF CANADA INC.					
7113-00003184	MARCH 2022 WASTE DISPOSAL		37 31-Mar-2022	31-Mar-2022	
1-4-4030-4014	RECY - Recycling Depot				2,386.44
1-4-4030-4012	RECY - Recycling Curbside				2,030.58
Department Totals :					4,913.40

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Vendor Invoice	Vendor Name Description				Batch Invc Date	Invc Due Date	Amount
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DEPARTMENT 6350		PROPERTY - HWY 520					
02149	TECHNICAL STANDARDS AND SAFETY AUTHORITY						
3666737	4855 INSPECTION FROM FEB 6/2020						
1-4-6350-4030				PROPERTY - Planning	41 07-Feb-2022	13-Apr-2022	532.94
Department Totals :							532.94

DEPARTMENT 6400		HEALTH SERVICES					
14085	NORTH BAY PARRY SOUND DISTRICT HEALTH UNIT						
APRIL 2022	APRIL 2022 HEALTH UNIT LEVY						
1-4-6400-2010				HEALTH - Health Unit	41 01-Apr-2022	13-Apr-2022	3,630.85
16048	TOWN OF PARRY SOUND						
APRIL 2022	APRIL 2022 LAND AMBULANCE LEVY						
1-4-6400-2020				HEALTH - Land Ambulance	41 01-Apr-2022	13-Apr-2022	19,087.20
Department Totals :							22,718.05

DEPARTMENT 7200		PARKS					
13011	MAGNETAWAN BUILDING CENTRE (PARKS)						
101-87063	CANADA FLAG AND ZAMBONI OIL						
1-4-7200-2400				PARKS - Repairs & Maintenance	41 28-Mar-2022	13-Apr-2022	109.80
101-87068	SUPPLIES						
1-4-7200-2400				PARKS - Repairs & Maintenance	41 28-Mar-2022	13-Apr-2022	7.40
101-87094	STORAGE BOX						
1-4-7200-2010				PARKS - Materials/Supplies	41 29-Mar-2022	13-Apr-2022	23.38
101-87149	THERMOSTAT						
1-4-7200-2400				PARKS - Repairs & Maintenance	41 30-Mar-2022	13-Apr-2022	30.50
103-89378	SUPPLIES						
1-4-7200-2400				PARKS - Repairs & Maintenance	41 17-Mar-2022	13-Apr-2022	7.41
13240	JIM MOORE PETROLEUM						
592737	PARKS GARAGE - DYED FURNACE OIL						
1-4-7200-2024				PARKS - Heating	41 14-Mar-2022	13-Apr-2022	581.92
15050	HYDRO ONE NETWORKS						
200089680306	18 MILLER ROAD						
1-4-7200-2030				PARKS - Hydro	41 24-Mar-2022	13-Apr-2022	349.01
200100056780	6527 HWY 124						
1-4-7200-2030				PARKS - Hydro	41 31-Mar-2022	13-Apr-2022	35.15
Department Totals :							1,144.57

DEPARTMENT 7218		PARKS TRUCK #12- 2018 DODGE 5500					
19008	SDB TRUCK & EQUIPMENT REPAIRS						
12262	MONTHLY INSPECTION TRUCK 12						
1-4-7218-2070				TR12 - Repairs	41 30-Mar-2022	13-Apr-2022	90.40
Department Totals :							90.40

DEPARTMENT 7300		COMMUNITY CENTRE AND PAVILION					
13011	MAGNETAWAN BUILDING CENTRE (PARKS)						
101-85470	PAPER TOWELS						
1-4-7300-2010				PAPER - Materials/Supplies	41 23-Feb-2022	13-Apr-2022	73.13

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Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 7300 COMMUNITY CENTRE AND PAVILION					
101-86490	SUPPLIES	41	16-Mar-2022	13-Apr-2022	
1-4-7300-2010	HALL - Materials/Supplies				16.75
101-86522	SUPPLIES	41	17-Mar-2022	13-Apr-2022	
1-4-7300-2010	HALL - Materials/Supplies				22.59
101-86528	PAPER TOWEL	41	17-Mar-2022	13-Apr-2022	
1-4-7300-2400	HALL - Repairs & Maintenance				7.11
101-86532	PAPER TOWEL HOLDER	41	17-Mar-2022	13-Apr-2022	
1-4-7300-2010	HALL - Materials/Supplies				16.26
101-86979	SOAP AND DISPENSER	41	25-Mar-2022	13-Apr-2022	
1-4-7300-2400	HALL - Repairs & Maintenance				97.59
1-4-7300-2010	HALL - Materials/Supplies				79.29
101-87063	CANADA FLAG AND ZAMBONI OIL	41	28-Mar-2022	13-Apr-2022	
1-4-7300-3020	HALL - Zamboni Expenses				54.22
13240 JIM MOORE PETROLEUM					
592863	PAVILION - DYED FURNACE OIL	41	16-Mar-2022	13-Apr-2022	
1-4-7300-2024	HALL - Heating Fuel				979.33
592864	MCC DYED FURNACE OIL	41	16-Mar-2022	13-Apr-2022	
1-4-7300-2024	HALL - Heating Fuel				1,079.41
15068 ORKIN CANADA CORPORATION					
C-3306134	MARCH 2022 PEST CONTROL	41	23-Mar-2022	13-Apr-2022	
1-4-7300-2400	HALL - Repairs & Maintenance				253.12
18090 RTP MECHANICAL LIMITED					
6986	MAINTENANCE ON FURNACE	41	24-Mar-2022	13-Apr-2022	
1-4-7300-2400	HALL - Repairs & Maintenance				505.68
7164	SERVICE	41	30-Mar-2022	13-Apr-2022	
1-4-7300-2400	HALL - Repairs & Maintenance				688.76
Department Totals :					3,873.24

DEPARTMENT 7700 AHMIC COMMUNITY CENTRE					
15050 HYDRO ONE NETWORKS					
200198932621	60 AHMIC STREET	41	31-Mar-2022	13-Apr-2022	
1-4-7700-2030	AHMIC - Hydro				141.56
Department Totals :					141.56

DEPARTMENT 8000 PLANNING REVENUES					
13330 MHBC PLANNING LIMITED					
5025661	STELDI INC RE: PLANNING OPINION	41	18-Mar-2022	13-Apr-2022	
1-3-8000-7800	PLN - Planning Revenue				757.10
Department Totals :					757.10

DEPARTMENT 8010 PLANNING & DEVELOPMENT					
13330 MHBC PLANNING LIMITED					
5025332	MAGNETAWAN GENERAL	41	18-Feb-2022	13-Apr-2022	
1-4-8010-5014	PLN - General				634.50
5025653	MAGNETAWAN GENERAL	41	18-Mar-2022	13-Apr-2022	
1-4-8010-5014	PLN - General				352.00

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Vendor Invoice	Vendor Name Description				Batch Invc Date	Invc Due Date	Amount
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DEPARTMENT 8010 PLANNING & DEVELOPMENT

Department Totals : 986.50

Computer Paid Total : 268,698.39

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DEPARTMENT 1000 LIABILITIES

07068 GREEN SHIELD CANADA EFT

APR 2022 GREEN SHIELD GROUP BENEFIT PREMIUM 43 01-Apr-2022 13-Apr-2022
 1-2-1000-1050 Benefits Payable 349.88

13023 MANULIFE FINANCIAL EFT

APR 2022 MANULIFE GROUP BENEFIT PREMIUM 43 01-Apr-2022 13-Apr-2022
 1-2-1000-1055 Benefits Payable - librarian 110.40
 1-2-1000-1050 Benefits Payable 1,039.99

13270 MINISTER OF FINANCE EFT

MARCH 2022 MARCH 2022 EMPLOYER HEALTH TAX 39 31-Mar-2022 31-Mar-2022
 1-2-1000-1045 EHT Payable 2,259.97

15001 OMERS EFT

MARCH 2022 MARCH 2022 OMERS REMITTANCE 39 31-Mar-2022 31-Mar-2022
 1-2-1000-1022 OMERS Payable 18,383.60

18043 RECEIVER GENERAL

MAR 16-31/22 MARCH 16-31/22 PAYROLL REMITTANCE 39 31-Mar-2022 31-Mar-2022
 1-2-1000-1049 Income Tax Payable 8,308.21
 1-2-1000-1047 CPP Payable 5,294.94
 1-2-1000-1048 EI Payable 1,677.12

18044 RECEIVER GENERAL

MAT 31/22 MARCH 16-31/22 PAYROLL REMITTANCE 39 31-Mar-2022 31-Mar-2022
 1-2-1000-1047 CPP Payable 702.56
 1-2-1000-1048 EI Payable 207.11
 1-2-1000-1049 Income Tax Payable 1,294.88

18086 ROYAL BANK VISA EFT

201884 COUNCIL LUNCH 39 23-Mar-2022 31-Mar-2022
 1-4-1000-2010 COUNCIL - Materials and Supplies 65.66

219540 COUNCIL LUNCH

1-4-1000-2010 COUNCIL - Materials and Supplies 5.96

18089 ROYAL BANK VISA EFT

326865978 GO TO MEETING FOR COUNCIL 39 01-Mar-2022 31-Mar-2022
 1-4-1000-1310 COUNCIL - Conferences and Seminars 29.38

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Invoice No.	Description				
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 1000	LIABILITIES				
9230604	UKRAINE FLAG	39	02-Mar-2022	31-Mar-2022	
1-4-1000-2010	COUNCIL - Materials and Supplies				22.00
23010	WORKPLACE SAFETY & INSURANCE BOARD - EFT				
MARCH 2022	MARCH 2022 WSIB REMITTANCE	39	31-Mar-2022	31-Mar-2022	
1-2-1000-1046	WSIB Payable				3,383.88
Department Totals :					43,135.54

Vendor Code	Vendor Name	Batch	Inv Date	Inv Due Date	Amount
Invoice No.	Description				
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 1200	ADMINISTRATION				
07068	GREEN SHIELD CANADA EFT				
APR 2022	GREEN SHIELD GROUP BENEFIT PREMIUM	43	01-Apr-2022	13-Apr-2022	
1-4-1200-1010	ADMIN - Wages and benefits				1,404.52
13023	MANULIFE FINANCIAL EFT				
APR 2022	MANULIFE GROUP BENEFIT PREMIUM	43	01-Apr-2022	13-Apr-2022	
1-4-1200-1010	ADMIN - Wages and benefits				611.19
18089	ROYAL BANK VISA EFT				
231438	ACTIVE CENTRE - WEBINAR TRAINING	39	11-Mar-2022	31-Mar-2022	
1-4-1200-1310	ADMIN - Conferences/training/memberships				36.15
Department Totals :					2,051.86

Vendor Code	Vendor Name	Batch	Inv Date	Inv Due Date	Amount
Invoice No.	Description				
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 1300	TREASURY				
07068	GREEN SHIELD CANADA EFT				
APR 2022	GREEN SHIELD GROUP BENEFIT PREMIUM	43	01-Apr-2022	13-Apr-2022	
1-4-1300-1010	TREAS - Wages and benefits				702.00
13023	MANULIFE FINANCIAL EFT				
APR 2022	MANULIFE GROUP BENEFIT PREMIUM	43	01-Apr-2022	13-Apr-2022	
1-4-1300-1010	TREAS - Wages and benefits				307.13
18085	ROYAL BANK VISA EFT				
27540201	EXPRESS POST ENVELOPES	39	11-Mar-2022	31-Mar-2022	
1-4-1300-2010	TREAS - Taxation Materials				88.41
Department Totals :					1,097.54

Vendor Code	Vendor Name	Batch	Inv Date	Inv Due Date	Amount
Invoice No.	Description				
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 2000	FIRE DEPARTMENT				
07068	GREEN SHIELD CANADA EFT				
APR 2022	GREEN SHIELD GROUP BENEFIT PREMIUM	43	01-Apr-2022	13-Apr-2022	
1-4-2000-1010	FD - Wages & Benefits				350.83
13023	MANULIFE FINANCIAL EFT				
APR 2022	MANULIFE GROUP BENEFIT PREMIUM	43	01-Apr-2022	13-Apr-2022	
1-4-2000-1010	FD - Wages & Benefits				153.94
18088	ROYAL BANK VISA EFT				
FEB18/22	SPOTIFY	43	18-Mar-2022	13-Apr-2022	
1-4-2000-2010	FD - Materials & Supplies/licences/medic				11.49
MAR17/22	SPOTIFY	43	17-Mar-2022	13-Apr-2022	
1-4-2000-2010	FD - Materials & Supplies/licences/medic				11.49
23010	WORKPLACE SAFETY & INSURANCE BOARD - EFT				
MARCH 2022	MARCH 2022 WSIB REMITTANCE	39	31-Mar-2022	31-Mar-2022	
1-4-2000-1010	FD - Wages & Benefits				478.60

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Vendor Code	Vendor Name	Batch	Inv Date	Inv Due Date	Amount
Invoice No.	Description				
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 2000 FIRE DEPARTMENT					
Department Totals :					1,006.35
DEPARTMENT 2005 FIRE MAG STATION					
12045	LAKELAND POWER - EFT				
072642-00	MAR 81 ALBERT ST - FIRE HALL	43	21-Mar-2022	13-Apr-2022	
1-4-2005-2030	MAG STATION - Hydro				138.75
Department Totals :					138.75
DEPARTMENT 2010 FIRE TRUCK#510 - 2012 DODGE RAM 2500					
18088	ROYAL BANK VISA EFT				
12745495	TRUCK 510 GRILL REPAIR	43	10-Mar-2022	13-Apr-2022	
1-4-2010-2070	TR510 - Repairs and testing				474.89
Department Totals :					474.89
DEPARTMENT 2100 BUILDING DEPARTMENT					
07068	GREEN SHIELD CANADA EFT				
APR 2022	GREEN SHIELD GROUP BENEFIT PREMIUM	43	01-Apr-2022	13-Apr-2022	
1-4-2100-1010	CBO - Wages and benefits				351.50
13023	MANULIFE FINANCIAL EFT				
APR 2022	MANULIFE GROUP BENEFIT PREMIUM	43	01-Apr-2022	13-Apr-2022	
1-4-2100-1010	CBO - Wages and benefits				185.74
18085	ROYAL BANK VISA EFT				
27505401	BUILDING - REGISTERED LETTER	39	03-Mar-2022	31-Mar-2022	
1-4-2100-2010	CBO - Materials/Supplies				12.23
18086	ROYAL BANK VISA EFT				
CRSREG20220	RESIDENTIAL PLUBING INSPECTION COURSE	39	30-Mar-2022	31-Mar-2022	
1-4-2100-1410	CBO - Training				452.00
Department Totals :					1,001.47
DEPARTMENT 3101 OVERHEAD					
07068	GREEN SHIELD CANADA EFT				
APR 2022	GREEN SHIELD GROUP BENEFIT PREMIUM	43	01-Apr-2022	13-Apr-2022	
1-4-3101-1010	J - Wages and benefits				1,403.32
13023	MANULIFE FINANCIAL EFT				
APR 2022	MANULIFE GROUP BENEFIT PREMIUM	43	01-Apr-2022	13-Apr-2022	
1-4-3101-1010	J - Wages and benefits				595.63
18083	ROYAL BANK VISA EFT				
3166984	GOOD ROADS CONFERENCE - ROYAL YORK	39	31-Mar-2022	31-Mar-2022	
1-4-3101-1310	J - Conferences/licencing/memberships				948.39
62460	2022 OGRA CONFERENCE	43	03-Apr-2022	13-Apr-2022	
1-4-3101-1310	J - Conferences/licencing/memberships				791.00
OR03144706	LODGING FOR CONFERENCE	43	03-Apr-2022	13-Apr-2022	
1-4-3101-1310	J - Conferences/licencing/memberships				252.42
OWMA	CANADIAN WASTE TO RESOURCE CONFERENCE	43	04-Mar-2022	13-Apr-2022	
1-4-3101-1310	J - Conferences/licencing/memberships				960.50

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Invoice No.	Description				
G.L. Account	CC1 CC2 CC3 GL Account Name				

DEPARTMENT 3101	OVERHEAD				
Department Totals :					4,951.26

DEPARTMENT 3800	STREETLIGHTS				
12045	LAKELAND POWER - EFT				
073239-00 MAR VILLAGE STREET LIGHTING					
1-4-3800-5012	STREET - Magnetawan Street Lights	43	21-Mar-2022	13-Apr-2022	861.96
077271-00 MAR SPARKS STREET LIGHTING					
1-4-3800-5012	STREET - Magnetawan Street Lights	43	21-Mar-2022	13-Apr-2022	98.36
Department Totals :					960.32

DEPARTMENT 4020	LANDFILL				
07068	GREEN SHIELD CANADA EFT				
APR 2022	GREEN SHIELD GROUP BENEFIT PREMIUM				
1-4-4020-1010	LF - Wages and benefits	43	01-Apr-2022	13-Apr-2022	435.37
13023	MANULIFE FINANCIAL EFT				
APR 2022	MANULIFE GROUP BENEFIT PREMIUM				
1-4-4020-1010	LF - Wages and benefits	43	01-Apr-2022	13-Apr-2022	307.86
Department Totals :					743.23

DEPARTMENT 5010	CEMETERY				
18089	ROYAL BANK VISA EFT				
23140	OACFP - MEMBERSHIP				
1-4-5010-2010	CEM - Materials/Supplies	39	02-Mar-2022	31-Mar-2022	233.91
Department Totals :					233.91

DEPARTMENT 6300	BUILDING - 28 CHURCH ST				
12045	LAKELAND POWER - EFT				
072641-00 MAR 28 CHURCH STREET					
1-4-6300-2030	CHURCH ST - Hydro	43	21-Mar-2022	13-Apr-2022	382.30
Department Totals :					382.30

DEPARTMENT 7200	PARKS				
07068	GREEN SHIELD CANADA EFT				
APR 2022	GREEN SHIELD GROUP BENEFIT PREMIUM				
1-4-7200-1010	PARKS - Wages and benefits	43	01-Apr-2022	13-Apr-2022	1,051.33
12045	LAKELAND POWER - EFT				
076283-00 MAR 4135 HWY 520 - PARKS LIGHTS					
1-4-7200-2030	PARKS - Hydro	43	21-Mar-2022	13-Apr-2022	46.88
076598-00 MAR 61 SPARKS ST - PUBLIC UTILITY BUILDING					
1-4-7200-2030	PARKS - Hydro	43	21-Mar-2022	13-Apr-2022	217.88
13023	MANULIFE FINANCIAL EFT				
APR 2022	MANULIFE GROUP BENEFIT PREMIUM				
1-4-7200-1010	PARKS - Wages and benefits	43	01-Apr-2022	13-Apr-2022	371.92
18091	ROYAL BANK VISA EFT				
6050655	CIRCULAR SAW - PARKS				
1-4-7200-2010	PARKS - Materials/Supplies	39	22-Mar-2022	31-Mar-2022	280.24

Council/Board Report By Dept-(EFT)

AP5130

Page : 14

Date : Apr 06, 2022

Time : 4:07pm

Vendor : 01009 To 30000
 Batch : 37 To 43
 Department : All

EFT Paid Date : 01-Jan-2022 To 13-Apr-2022
 Bank : 0099 To 1
 Class : All

Vendor Code	Vendor Name	Invoice No.	Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1	CC2	CC3	GL Account Name			

DEPARTMENT 7200	PARKS						
Department Totals :							1,968.25

DEPARTMENT 7300	COMMUNITY CENTRE AND PAVILION						
12045	LAKELAND POWER - EFT						
073252-00	MAR 4304 HWY 520			43	21-Mar-2022	13-Apr-2022	
1-4-7300-2030	HALL - Hydro/Stove Propane						1,867.45
Department Totals :							1,867.45

DEPARTMENT 7600	HERITAGE CENTRE						
12045	LAKELAND POWER - EFT						
072693-00	MAR 4205 HWY 520 - HERITAGE CENTRE			43	21-Mar-2022	13-Apr-2022	
1-4-7600-2030	HERITAGE - Hydro						89.42
Department Totals :							89.42

EFT Paid Total : 60,102.54

Total Unpaid for Approval :	0.00
Total Manually Paid for Approval :	0.00
Total Computer Paid for Approval :	268,698.39
Total EFT Paid for Approval :	60,102.54
Grand Total ITEMS for Approval :	328,800.93

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

BY-LAW 2022 -

BEING A BY-LAW TO PROVIDE FOR THE EXECUTION OF A SITE PLAN AGREEMENT, AS A REQUIREMENT UNDER SUBDIVISION AGREEMENT, WITH THE OWNERS OF THE LANDS: JEFF HUANG – LEGALLY DESCRIBED AS 42M-666 LOT 2, MUNICIPALITY OF MAGNETAWAN, MUNICIPALLY KNOWN AS 2 COBALT LANE, MAGNETAWAN. (ROLL: 494403000502303).

AND WHEREAS, a subdivision agreement was approved by the Council of the Municipality of Magnetawan with the condition of a site plan agreement being entered into and registered on title, pursuant to Section 45 (9.1) of the Planning Act, R.S.O. 1990, regarding the aforementioned lands;

AND WHEREAS, Council is satisfied that the proposed development of the lands is appropriate and in conformity with the Municipality’s requirements;

NOW THEREFORE the Council of the Corporation of the Municipality of Magnetawan hereby enacts as follows:

1. That upon final approval from the Planning Consultant ensuring the site development does not offend the subdivision agreement.
2. That the Municipality of Magnetawan enter into a site plan agreement substantially in the form attached hereto as “This Agreement.”
3. That the Mayor and the Clerk are hereby authorized to execute the Agreement.
4. The Municipality’s solicitor is hereby authorized to register the Agreement against the title of the lands to which it applies.

READ A FIRST, SECOND, AND THIRD TIME, passed, signed and the Seal of the Corporation affixed hereto, this 13th day of April, 2022

**THE CORPORATION OF THE
MUNICIPALITY OF MAGNETAWAN**

Mayor

CAO/Clerk

- a) If it proceeds with the development contemplated by the approved Site Plan, it has made representations to the MUNICIPALITY that it will complete all on-site construction, grading and landscaping required herein, in accordance with the Plans filed and accepted by the MUNICIPALITY; and
- b) The MUNICIPALITY has entered into this Agreement in reliance upon these representations.

1.4 Schedules Attached — The following scheduled are attached to, and form part of this Agreement

SCHEDULE 'A' - Description of Lands
SCHEDULE 'B' - Site Plan

2. MODIFICATION OF PLANS

2.1 There shall be no changes in the Schedules attached hereto, or to any Plans and Specifications filed and accepted on this project unless such changes have been first submitted to, and accepted by, the MUNICIPALITY.

3. CONDITIONS PRIOR TO EXECUTION OF AGREEMENT BY THE MUNICIPALITY

3.1 Prior to the execution of this Agreement by the MUNICIPALITY, the OWNER shall:

- a) Taxes — have paid all municipal tax bills issued and outstanding on the said lands;
- b) Postponements to this Agreement — have delivered to the MUNICIPALITY all postponements of any prior encumbrances so that this Agreement will be first priority against the said lands;
- c) Land Ownership — be the registered OWNER in fee simple of the lands described in Schedule 'A'.

4. REGISTRATION OF AGREEMENT AND OTHER DOCUMENTS

- 4.1 This Agreement shall be registered on title to the subject lands at the expense of the OWNER and this Agreement shall be first priority on title;
- 4.2 The OWNER agrees that all documents required herein shall be submitted in a form suitable to the MUNICIPALITY and suitable for registration, as required;
- 4.3 The OWNER agrees that the MUNICIPALITY may register this Agreement against the subject lands at the expense of the OWNER;
- 4.4 The OWNER agrees to reimburse the MUNICIPALITY for all administrative and professional costs incurred in preparing, executing and registering this Agreement.
- 4.5 The OWNER agrees not to make any application or request to deregister this Agreement without the authorization in writing from the MUNICIPALITY.

4.6 All offers of Purchase and Sale shall contain a clause advising the potential purchaser of this Agreement. Any offer of Purchase and Sale that does not contain a clause advising the potential purchaser of this Agreement, may be deemed null and void by the potential purchaser.

5. EXPENSES TO BE PAID BY OWNER

5.1 Every provision of this Agreement by which the OWNER is obliged in any way shall be deemed to include the words 'at the expense of the OWNER' unless the context otherwise requires.

5.2 The OWNER shall pay such fees as may be invoiced to the MUNICIPALITY by its Solicitor and Planner in connection with all work to be performed as a result of the provisions of the Agreement.

6. ATTACHED SCHEDULES

6.1 It is agreed that everything included in this Agreement and the Schedules attached thereto, together with all engineering drawings, material and undertakings filed by the OWNER and accepted by the MUNICIPALITY shall be included in and form part of this Agreement.

7. DEVELOPMENT PROVISIONS

7.1 The OWNER agrees that all existing vegetation will be retained in a buffer around the subject lands and along the shoreline of the subject property as indicated in Schedule B of this Agreement.

7.2 The OWNER will not be required at any time to import vegetation into the buffer area where none currently exists.

7.3 The OWNER agrees that the Chief Building Official will not issue a building permit to carry out the development until this Agreement has been registered on title to the subject lands and a registered copy of same has been provided to the MUNICIPALITY.

7.4 It is agreed that if the OWNER fails to apply for a building permit or permits to implement this Agreement within two (2) years after registration, then the MUNICIPALITY, at its option, has the right to terminate the Agreement and require that a new Site Plan Agreement be submitted for approval and execution. The MUNICIPALITY shall provide the OWNER with notice 30 days prior to termination of the Agreement.

7.5 The OWNER agrees to ensure that the natural drainage is not altered in any way that will cause damage to the vegetative buffers, any adjacent lands, or any river, stream, waterbody or to any public road or highway.

7.6 The OWNER further agrees that any pathway(s) constructed within the shoreline vegetative buffer be a maximum width of 2 metres, meander, be constructed of permeable substances, and prohibit the removal of trees and riparian vegetation.

- 7.7 The OWNER also agrees to allow any disturbed areas of the Lands to regenerate and to plant further vegetation and trees if necessary from time to time if there is a loss of the shoreline vegetative buffer due to or as result of construction or development work having been carried out on the Lands or environmental conditions. The shoreline vegetative buffer shall be maintained to the satisfaction of the Municipality.
- 7.8 The OWNER further agrees not to excavate the Lands except for the purpose of construction in accordance with the Approved Plans referred to in Schedule "B". No soil, sand, gravel or other similar material shall be removed from the Lands except with the prior permission of the Municipality.
- 7.9 The OWNER agrees to incorporate the recommendations contained in the report prepared by Michalski Nielsen titles "Peer Review Report" dated August 12, 2008, which include the following:
- 7.9.1 The drain field for the lot be located and maintained approximately as shown in Drawing No. 1 of the Suitability of Onsite Septic Systems prepared by Georgian Engineering.
- 7.9.2 To every extent possible, on-site "B" Horizon soils be incorporated into construction of the septic field for the lot, owing to their high capability to irreversibly complex and retain phosphorus.
- 7.9.3 Should imported fill be needed to supplement the native on-site soils in constructing the septic field, it must have a demonstrated high capability to retain phosphorus through electrostatic binding and mineralization (i.e., greater than 50 milligrams of phosphorus/100 grams soil).
- 7.9.4 A minimum 10 metre wide natural shoreline buffer shall be maintained from the normal highwater mark of Ahmic Lake. A two (2) metre wide pathway shall be permitted within the buffer. Within the buffer area vegetation shall be maintained and, only hazardous trees shall be permitted to be removed.
- 7.9.5 During the period of land clearing, grubbing and construction, sedimentation and erosion control works, in the form of silt fencing and straw bales, be located along the downgradient edge of the building envelope.
- 7.9.6 Disturbed slopes and exposed soils be restored with appropriate plantings and seed mixtures, as soon after construction is feasible.
- 7.9.7 The erosion protection measures be maintained in good working order until the exposed soils have been greened up.
- 7.9.8 The OWNER agrees to ensure that the septic systems are located above the flood contour line in accordance with the Suitability of Onsite Septic Systems report prepared by Georgian Engineering dated November 2007.

- 7.9.9 The OWNER agrees to develop the subject lands in accordance with the Site Plan being Schedule "B" attached hereto, and agree that no work will be performed on the subject lands except in conformity with all provisions of this Agreement.
- 7.9.10 The OWNER agrees that external lighting facilities on the subject lands and buildings will be designed and constructed so as to avoid the illumination of adjacent properties and waterways and agrees to only use a level of illumination that is consistent with the natural beauty of the surrounding properties and waterbody. All lighting shall be dark sky compliant lighting.
- 7.9.11 The OWNER further agrees to provide and maintain appropriate construction mitigation measures during any construction activity to ensure that there are no adverse environmental impacts on the natural heritage features including any watercourse or waterbody.
- 7.9.12 The OWNER further agrees to preserve and maintain the existing natural vegetation on the said lands outside of those areas identified for building, septic and driveways as shown on Schedule "B", the site plan.
- 7.9.13 The OWNER further agrees to provide for the grading of change in elevation or contour of the land and the disposal of storm, surface and wastewater from the land and from any buildings or structures thereon as shown on Schedule "B" and will ensure that the natural drainage is not altered in any way that will cause damage to any adjacent lands, public highway or waterbody. The installation of storm water management works and the final grading of the subject lands, including any and all necessary ditching, culverts and construction mitigation measures will be provided by the OWNER.
- 7.9.14 The OWNER agrees that the building drawings and elevations for the future garage shown on the approved site plan, are to be submitted to the MUNICIPALITY. The future garage shall be located as per the approved site plan and the OWNER shall obtain all applicable municipal approvals.

8. BINDING PARTIES, ALTERATION, AMENDMENT, EFFECT, NOTICE, PENALTY

- 8.1 This Agreement may only be amended or varied by a written document of equal formality herewith duly executed by the parties hereto and registered against the title to the subject lands.
- 8.2 This Agreement may be declared null and void if any requirement or responsibility of the OWNER established by this Agreement is not performed to the satisfaction of the MUNICIPALITY.
- 8.3 This Agreement shall insure to the benefit of and be binding upon the respective successors and assigns of each of the parties hereto.
- 8.4 The Agreement shall come into effect on the date of execution by the MUNICIPALITY.

- 8.5 Nothing in this Agreement shall relieve the OWNER from complying with all other applicable by-laws, laws or regulations of the MUNICIPALITY or any other laws, regulations or policies established by any other level of government. Nothing in this Agreement shall prohibit the MUNICIPALITY from instituting or pursuing prosecutions in respect of any violations of the said by-laws, laws or regulations.
- 8.6 The definitions of Municipality of Magnetawan Zoning By-law 2001-26, as amended shall be used to define any terms used in this Agreement.
- 8.7 Any notice required to be given pursuant to the terms hereto shall be in writing and mailed or delivered to the other at the following address:

OWNER'S NAME AND ADDRESS: Jeff Huang
95 Scrivener Drive
Aurora, ON
L4G 08

MUNICIPALITY OF MAGNETAWAN: Kerstin Vroom, CAO/Clerk
Municipality of Magnetawan
PO Box 70
4304 Hwy #520
Magnetawan, ON
POA 1P0

THIS AGREEMENT shall inure to the benefit of and be binding upon the OWNER and their respective heirs, executors, administrators, successors and assigns.

IN WITNESS WHEREOF the OWNER and the MUNICIPALITY have caused their corporate seals to be affixed over the signatures of their respective signing officers.

SIGNED, SEALED AND DELIVERED in the presence of:

Witness

Jeff Huang

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

Mayor

CAO / Clerk

We have authority to bind the corporation.

SCHEDULE "A"

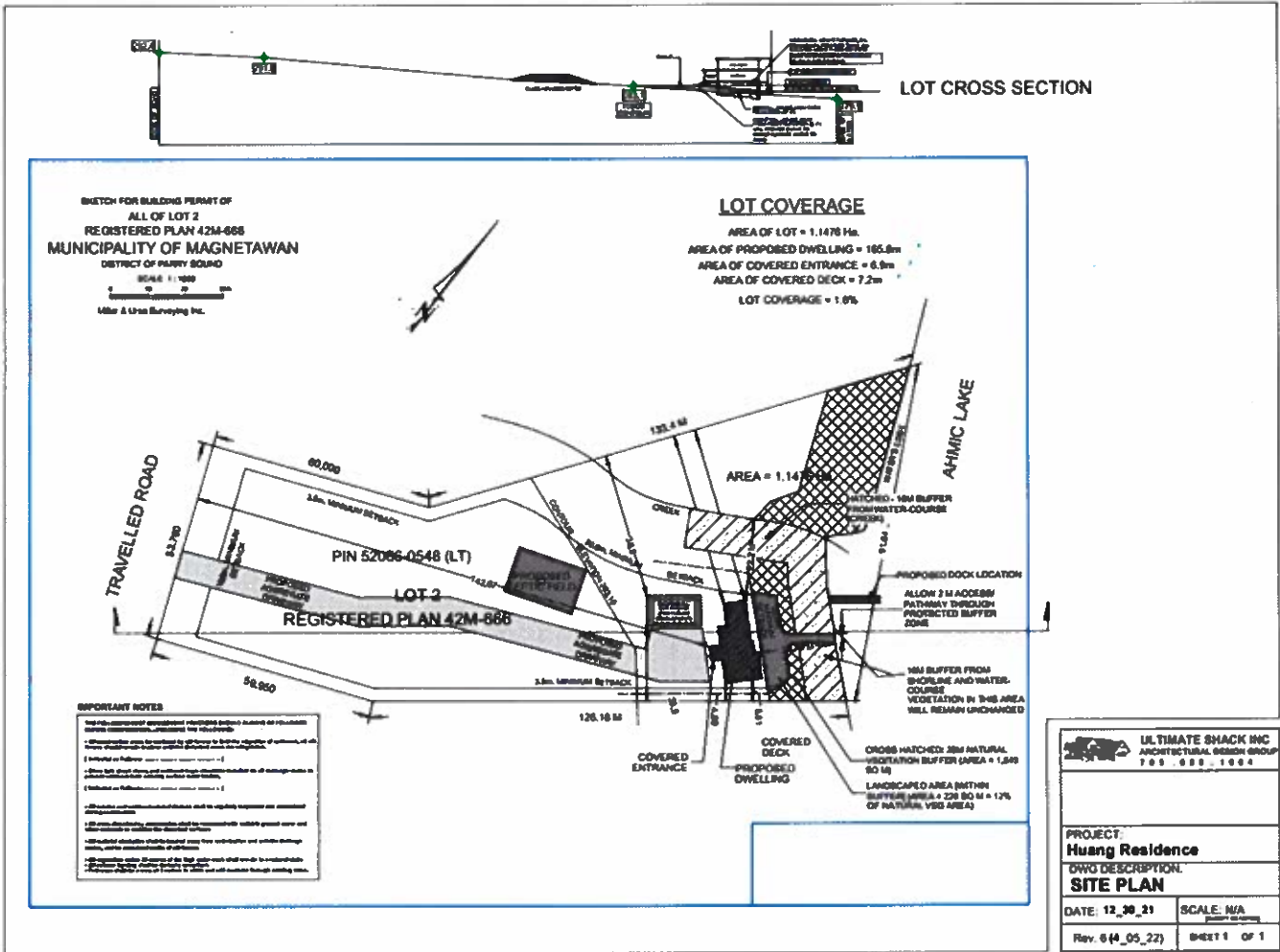
LEGAL DESCRIPTION OF LANDS SUBJECT TO THIS AGREEMENT

Plan 42M666, Lot 2 on Cobalt Lane(Roll No. 4944030005023020000)

SCHEDULE "B"

SITE PLAN

The Site Plan Signed by the Chief Administrative Officer of the Municipality of Magnetawan on the ___ day of April, 2022.



THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

BY-LAW NO. 2022 -

Being a By-law to set tax ratios for municipal purposes and levy the rates of taxation for the year 2022

WHEREAS Section 308 (4) of *the Municipal Act, 2001, S.O 2001, C.25*, as amended, provides that a single-tier municipality shall pass a by-law in each year to establish the tax ratios for that year for the municipality;

AND WHEREAS it is necessary for the Council of the Municipality of Magnetawan pursuant to the *Municipal Act, 2001, S.O. , c.25*, as, amended, to raise certain sums for the 2022 taxation year.

AND WHEREAS all property assessment rolls on which the 2022 taxes are to be levied have been returned and revised pursuant to the provision of the *Assessment Act* subject to appeals at present before the District Court and the Ontario Municipal Board;

AND WHEREAS “Residential Assessment”, “Commercial Assessment”, “Industrial Assessment”, “Landfill Assessment”, “Farmland Assessment” and “Managed Forest Assessment”, as defined in the *Assessment Act* as amended by the *Fair Municipal Finance Act, 1997* and further amended by Regulations, have been determined on the basis of the property assessment rolls;

AND WHEREAS the tax rates on the aforementioned property classes and property sub-classes have been calculated pursuant to the provisions of the *Municipal Act, 2001, S.O. c.25*, as amended and in the manner outlined;

NOW THEREFORE the Council of the Corporation of the Municipality of Magnetawan hereby enacts as follows:

1. **THAT** the following tax ratios shall apply for the taxation year 2022:

Residential property class	1.000000
Multi-residential property class	2.000000
Commercial occupied property class	1.150588
Commercial vacant units property class	1.150588
Industrial occupied property class	1.099934
Industrial vacant units property class	1.099934
Landfill class	6.607119
Farm property class	0.250000
Managed forest property class	0.250000

2. **THAT** for the purpose of this By-law, the commercial property class includes all commercial office property, shopping centre property, and parking lot property, and the industrial property class includes all large industrial property

3. **THAT** the 2022 current municipal budget be adopted in the following amounts:

Expenditures	Municipal	\$ 9,664,191
Public/Separate	Education	<u>\$ 1,134,308</u>
TOTAL:		\$10,798,499
Revenue		\$ 4,354,117
Taxation	General Portion	\$ 5,310,074
Taxation	School Portion	<u>\$ 1,134,308</u>
TOTAL:		\$10,798,499

2) **THAT** for the year 2022, the Municipality of Magnetawan shall levy the following rates of taxation per current value assessment:

MAP DIVISION 010, 030, 040 (former Chapman, Croft, Spence):

Residential/Farm Assessment:	Education	0.00153000
	General	<u>0.00743504</u>
	TOTAL:	0.00896504
Commercial Assessment Occupied:	Education	0.00709582
	General	<u>0.00855467</u>
	TOTAL:	0.01565049
Commercial Assessment Vacant:	Education	0.00709582
	General	<u>0.00598827</u>
	TOTAL:	0.01308409
Commercial Assessment New Construction	Education	0.00709582
	General	<u>0.00855467</u>
	TOTAL:	0.01565049
Industrial Assessment Occupied:	Education	0.00880000
	General	<u>0.00817805</u>
	TOTAL:	0.01697805
Industrial Assessment Vacant:	Education	0.00880000
	General	<u>0.00531573</u>
	TOTAL:	0.01411573
Landfill Assessment:	Education	0.00880000
	General	<u>0.04912419</u>
	TOTAL:	0.05792419
Farmland Assessment:	Education	0.00038250
	General	<u>0.00185876</u>

	TOTAL:	0.00224126
Managed Forest Assessment:	Education	0.00038250
	General	0.00185876
	TOTAL:	0.00224126

MAP DIVISION 020 (Village of Magnetawan):

Residential/Farm Assessment:	Education	0.00153000
	General	0.00743504
	Special Area Rate	0.00104305
	TOTAL:	0.01005446

Multi Residential Assessment:	Education	0.00153000
	General	0.01487008
	Special Area Rate	0.00208610
	TOTAL:	0.01848618

Commercial Assessment Occupied	Education	0.00709582
	General	0.00855467
	Special Area Rate	0.00120012
	TOTAL:	0.01685061

Commercial Assessment Vacant	Education	0.00709582
	General	0.00598827
	Special Area Rate	0.00084008
	TOTAL:	0.01392417

Commercial Assessment - New Construction	Education	0.00709582
	General	0.00855467
	Special Area Rate	0.00120012
	TOTAL	0.01685061

Farmland Assessment	Education	0.00038250
	General	0.00185876
	Special Area Rate	0.00026076
	TOTAL:	0.00250202

Note: Special Area Costs for Map Division 020 consist of Garbage Collection and Recycling Pick-Up.

- 3) **THAT** the real property taxes imposed pursuant to the provision of this by-law shall become due and payable on September 23, 2022 and November 23, 2022.

A penalty shall be charged as follows: 1.25% on the first day of default plus an additional 1.25% on the first day of every calendar month thereafter in which the taxes remain unpaid.

4) **THAT** the Treasurer/Tax Collector of the Corporation of the Municipality of Magnetawan shall mail or cause to be mailed to the address of the residence or place of business of each property or person a notice specifying the amount of taxes payable by such person(s) pursuant to the provisions of the by-law.

5) **THAT** the Treasurer/Tax Collector is hereby authorized to accept part payment from time to time on account of any taxes which have become due pursuant to this by-law.

For payments in lieu of taxes due to the Municipality of Magnetawan under the *Municipal Act, 2001, S.O., c.25*, as amended, the actual amount due to the Municipality of Magnetawan will be based on the assessment rolls and the municipal rates of taxation for the year 2022.

6) **THAT** the 2022 municipal budget outlined on the attached Appendix 'A' be and is hereby adopted and forming part of this by-law.

7) **THAT** this by-law takes effect on the date adopted.

READ A FIRST, SECOND, AND THIRD TIME, passed, signed and the Seal of the Corporation affixed hereto, this 13th day of April, 2022.

**THE CORPORATION OF THE
MUNICIPALITY OF MAGNETAWAN**

Mayor

CAO/Clerk, Kerstin Vroom

MUNICIPALITY OF MAGNETAWAN
Provisional Budget Report

Account Code : 1-3-1000-1010
 To 1-4-8400-8030
 Fiscal Year : 2022

Account Code	Account Description	2022 BASE BUDGET	2021 ACTUAL VALUES	2021 FINAL BUDGET
1	GENERAL FUND			
	Revenue			
	TAXATION: COMMERCIAL			
1-3-1003-2071	COMMERCIAL: PIL General	0	-8,485	0
1-3-1003-2140	COMMERCIAL: PIL, Taxable Tenant	0	-476	0
1-3-1003-2170	COMMERCIAL: Taxable	0	-64,890	0
1-3-1003-2190	COMMERCIAL: Vacant	0	-1,796	0
	Total TAXATION: COMMERCIAL	0	-75,647	0
	TAXATION: FARMLAND			
1-3-1006-2170	FARMLAND: Taxable	0	-12,496	0
	Total TAXATION: FARMLAND	0	-12,496	0
	TAXATION: LANDFILL			
1-3-1008-2071	LANDFILL: PIL General	0	-167	0
	Total TAXATION: LANDFILL	0	-167	0
	TAXATION: INDUSTRIAL			
1-3-1009-2170	INDUSTRIAL: Taxable	0	-2,523	0
	Total TAXATION: INDUSTRIAL	0	-2,523	0
	TAXATION: MULTI-RES			
1-3-1013-2170	MULTI-RES: Taxable	0	-7,429	0
	Total TAXATION: MULTI-RES	0	-7,429	0
	TAXATION: RESIDENTIAL			
1-3-1018-2071	RESIDENTIAL: PIL General	0	-3,860	0
1-3-1018-2140	RESIDENTIAL: PIL, Taxable Tenant	0	-3,236	0
1-3-1018-2170	RESIDENTIAL: Taxable	0	-5,002,705	0
	Total TAXATION: RESIDENTIAL	0	-5,009,801	0
	TAXATION: MANAGED FORESTS			
1-3-1020-2170	MANAGED FORESTS: Taxable	0	-9,345	0
	Total TAXATION: MANAGED FOREST	0	-9,345	0
	SUPPLEMENTAL TAXATION: COMMERCIAL			
1-3-1103-2170	SUPP COMMERCIAL: Taxable	0	-232	0
	Total SUPPLEMENTAL TAXATION: C	0	-232	0
	SUPPLEMENTAL TAXATION: FARMLAND			
1-3-1106-2170	SUPP FARMLAND: Taxable	0	-1,395	0
	Total SUPPLEMENTAL TAXATION: F	0	-1,395	0
	SUPPLEMENTAL TAXATION: RESIDENTIAL			
1-3-1118-2170	SUPP RESIDENTIAL: Taxable	0	-75,451	0
	Total SUPPLEMENTAL TAXATION: R	0	-75,451	0
	GENERAL TAXES			
1-3-1250-3016	GENERAL - Area Rating Taxation	-40,413	-49,340	-49,360
	Total GENERAL TAXES	-40,413	-49,340	-49,360
	TAXES - ENGLISH PUBLIC SCHOOL			
1-3-1255-3000	ENG. PUB; SCH. - Tax Levy	0	-1,090,698	0
1-3-1255-3005	ENG. PUB; SCH. - Tax Supps & Omits	0	-16,346	0

MUNICIPALITY OF MAGNETAWAN
Provisional Budget Report

Account Code : 1-3-1000-1010
 To 1-4-8400-8030
 Fiscal Year : 2022

Account Code	Account Description	2022 BASE BUDGET	2021 ACTUAL VALUES	2021 FINAL BUDGET
1-3-1255-3012	ENG. PUB; SCH. - Tax Payments in Lieu	0	-1,120	0
Total TAXES - ENGLISH PUBLIC S		0	-1,108,164	0
TAXES - ENGLISH SEPARATE SCHOOL				
1-3-1256-3000	ENG. SEP. SCH. - Tax Levy	0	-16,312	0
1-3-1256-3005	ENG. SEP. SCH. - Tax Supps & Omits	0	-79	0
Total TAXES - ENGLISH SEPARATE		0	-16,391	0
TAXES - FRENCH PUBLIC SCHOOL				
1-3-1257-3000	FR. PUB SCH. - Tax Levy	0	-7,144	0
Total TAXES - FRENCH PUBLIC SC		0	-7,144	0
TAXES - FRENCH SEPARATE SCHOOL				
1-3-1258-3000	FR. SEP. SCH. - Tax Levy	0	-9,345	0
1-3-1258-3005	FR. SEP. SCH. - Tax Supps & Omits	0	-126	0
Total TAXES - FRENCH SEPARATE		0	-9,471	0
PENALTIES & INTEREST				
1-3-1400-7130	TREAS - Penalties & Interest	-71,000	-64,004	-71,000
Total PENALTIES & INTEREST		-71,000	-64,004	-71,000
UNCONDITIONAL GRANTS				
1-3-1500-5030	TREAS - Ont. Municipal Partnership Fund	-1,114,500	-1,121,700	-1,121,700
Total UNCONDITIONAL GRANTS		-1,114,500	-1,121,700	-1,121,700
CONDITIONAL GRANTS				
1-3-1600-5015	Federal Govt-Canada Day Grant	-4,000	-4,000	0
1-3-1600-5017	Federal Govt-NOHFC Grant	-180,000	0	0
1-3-1600-5018	Federal Govt-Museum Reopening Fund	0	-5,000	0
1-3-1600-5025	FCM Grant - Municipal Asset Mgmt Progr	0	-21,166	-26,000
1-3-1600-5035	Prov Govt -Mun.Moderniization Grant	0	-18,509	0
1-3-1600-5040	Prov Govt-Safe Restart Grant	0	-62,725	-62,725
1-3-1600-5045	Prov Govt - Wage Subsidy - SJS	-3,723	0	-16,500
1-3-1600-5046	Prov Govt - Wage Subsidy - SEP	0	-3,723	0
1-3-1600-5047	Prov Govt - Rural Economic Develop #1	0	-3,504	0
1-3-1600-5077	Prov Govt - OCIF	-198,604	-68,404	-68,261
1-3-1600-5080	Prov Gpvt - NORDS Fund	-124,693	0	0
1-3-1600-5085	Prov Govt - ICIP	0	0	-100,000
1-3-1600-5087	Prov Govt - Inclusive Community Grant	0	0	-60,000
1-3-1600-5090	Ontario Stewardship Grants	-30,000	-53,485	-52,946
1-3-1600-5092	Prov Govt-Save On Energy Retrofit Grant	0	-108	0
1-3-1600-5093	Prov Govt - CSPT Program	-2,348	-2,621	-3,100
1-3-1600-5095	Prov Govt-Fire Safety Grant	0	-4,900	0
1-3-1600-5100	Prov Govt-Reconnect Festival & Event	0	-5,830	0
Total CONDITIONAL GRANTS		-543,368	-253,975	-389,532
FEES & CHARGES				
1-3-1700-7102	TREAS - Tax Certificates	-3,200	-4,160	-3,200
1-3-1700-7104	TREAS - Maps Copies Etc.	-3,600	-13,129	-3,600
1-3-1700-7106	TREAS - Document Commissioning	0	0	-30
1-3-1700-7112	TREAS - Revenue - History Books	0	-370	-100

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1-3-1700-7114	TREAS - Revenue - Site Pamphlets	0	-25	0
1-3-1700-7120	TREAS - Other GG Revenues	-500	-633	-500
1-3-1700-7132	TREAS - Land Sales	0	-2,700	-12,000
1-3-1700-7140	TREAS - Investment Income	-40,000	-55,357	-40,000
1-3-1700-7150	TREAS - Dividend Income - Lakeland	-24,800	-24,800	-24,800
1-3-1700-7160	TREAS - Rental - Communication Tower	-1,500	-1,327	-1,500
1-3-1700-7170	TREAS - Hydro re Rockwynn Landing	-170	-184	-170
1-3-1700-7172	TREAS - Hydro re Fire Hall Solar Panels	-4,800	-5,069	-4,800
Total FEES & CHARGES		-78,670	-107,754	-90,700
FIRE DEPARTMENT REVENUES				
1-3-2000-7220	FD - 911 Revenue	-500	-1,363	-500
1-3-2000-7230	FD - Fire Department Revenue	0	-6,340	0
Total FIRE DEPARTMENT REVENUES		-500	-7,703	-500
BUILDING REVENUES				
1-3-2100-7200	CBO - Building Permits	-132,826	-162,520	-120,259
1-3-2100-7210	CBO - Building Information Reports	-5,000	-4,512	-3,000
1-3-2100-7215	CBO - Abandoned Permits	-2,000	-1,944	-1,500
1-3-2100-7220	CBO - Double Permit Fees	0	0	-10,000
1-3-2100-7225	CBO - Contra Building Revenue	0	-5,243	0
Total BUILDING REVENUES		-139,826	-174,219	-134,759
BYLAW REVENUES				
1-3-2200-5300	BLEO - POA Revenues	-896	-7,168	-896
1-3-2200-7210	BLEO - Dog Licenses	-1,000	-965	-600
1-3-2200-7215	BLEO - Bylaw Enforcement Fines	0	-90	0
1-3-2200-7220	BLEO - Trailer Licences	-4,500	-12,800	-4,500
Total BYLAW REVENUES		-6,396	-21,023	-5,996
ECONOMIC DEVELOPMENT				
1-3-2300-7600	ED - Economic Development Revenue	-150	0	0
Total ECONOMIC DEVELOPMENT		-150	0	0
ROADS REVENUE				
1-3-3000-7300	ROADS - Road Revenues	0	-630,648	-303,875
1-3-3000-7320	ROADS - Entrance Permits	-1,000	-1,944	-1,000
1-3-3000-7330	ROADS - Aggregate Licence Fees	-10,000	-26,074	-10,000
Total ROADS REVENUE		-11,000	-658,666	-314,875
LANDFILL REVENUES				
1-3-4020-7400	LF - Landfill Revenues	-20,000	-25,585	-17,000
1-3-4020-7402	LF - Gabage Bag Tags	-200	-237	0
1-3-4020-7404	LF - Landfill cards	-100	-97	0
Total LANDFILL REVENUES		-20,300	-25,919	-17,000
RECYCLING REVENUES				
1-3-4030-7410	RECY - Recycling Revenue	-30,000	-31,892	-20,000
1-3-4030-7420	RECY - Recycling Electronics	-2,500	-2,579	-1,300
Total RECYCLING REVENUES		-32,500	-34,471	-21,300
CEMETERY REVENUE				

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1-3-5010-7500	CEM - Cemetery Revenue	-1,000	-1,475	-1,000
1-3-5010-7510	CEM - Interest Revenue	-1,300	-1,496	-1,300
Total CEMETERY REVENUE		-2,300	-2,971	-2,300
RECREATION REVENUE				
1-3-7000-7700	REC - Recreation Fees	-1,000	-1,000	0
1-3-7000-7730	REC - Revenue-Lions Club Re Swim Lessons	-7,300	0	-7,300
1-3-7000-7745	REC - Magnetawan Locks Revenue	-800	-987	-800
Total RECREATION REVENUE		-9,100	-1,987	-8,100
PARKS REVENUE				
1-3-7200-7735	Revenue - Parks	-600	-49,203	-21,050
Total PARKS REVENUE		-600	-49,203	-21,050
COMMUNITY CENTRE AND PAVILION REVENUE				
1-3-7300-7725	Revenue- Mag Com Centre & Pavilion	-5,000	-7,803	-5,000
1-3-7300-7735	Revenue-Ahmic Community Centre	-1,000	-50	-1,000
Total COMMUNITY CENTRE AND PAV		-6,000	-7,853	-6,000
HERITAGE CENTRE REVENUE				
1-3-7600-7520	HERITAGE - Donations	-600	-854	-400
Total HERITAGE CENTRE REVENUE		-600	-854	-400
PLANNING REVENUES				
1-3-8000-7800	PLN - Planning Revenue	-6,000	-13,623	-6,000
1-3-8000-7810	PLN - Encroachment licences	0	4,300	-500
Total PLANNING REVENUES		-6,000	-9,323	-6,500
CAPITAL REVENUES				
1-3-9000-8000	Transfer from Working Reserves	0	-1,118,122	-1,115,971
1-3-9000-8001	Transfer from Asset Management Reserve	-1,804,578	-59,632	-10,500
1-3-9000-8002	Transfer-Election Reserve	-24,000	0	0
1-3-9000-8003	Transfer- Community Enhancement Reserve	-18,000	-16,090	-175,100
1-3-9000-8004	Transfer- Obligatory Reserve-Parkland	-33,718	0	-33,718
1-3-9000-8005	Transfer - Obligatory Reserve-Gas Tax	-347,710	0	0
1-3-9000-8008	Transfer from Safe Restart Reserve	-26,771	-29,382	-29,382
1-3-9000-8009	Transfer-Museum Covid 19 Relief Reserve	-5,000	-5,000	-5,000
1-3-9000-8030	Previous Years Special Area Surplus	-11,117	0	-3,785
1-3-9000-8055	Gain (Loss) On Disposal of Capital Asset	0	2,769	0
Total CAPITAL REVENUES		-2,270,894	-1,225,457	-1,373,456
Total Revenue		-4,354,117	-10,152,078	-3,634,528
Expense				
LEGISLATIVE				
1-4-1000-1010	COUNCIL - Salaries and benefits	73,440	66,848	72,000
1-4-1000-1011	COUNCIL - Integrity Commissioner expenses	3,000	178	3,000
1-4-1000-1310	COUNCIL - Conferences and Seminars	3,000	159	7,000
1-4-1000-2010	COUNCIL - Materials and Supplies	7,000	6,800	4,000
1-4-1000-5018	COUNCIL - Donations	20,000	18,140	8,500
1-4-1000-5020	COUNCIL - Donation AHHC	0	6,145	6,145
1-4-1000-7500	COUNCIL - Road Grants	15,000	0	0

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Total LEGISLATIVE		121,440	98,270	100,645
ELECTIONS				
1-4-1100-1010	ELECTION - Wages and benefits	15,000	0	0
1-4-1100-2010	ELECTION - Materials/Supplies	18,000	608	170
Total ELECTIONS		33,000	608	170
ADMINISTRATION				
1-4-1200-1010	ADMIN - Wages and benefits	279,830	279,987	263,000
1-4-1200-1310	ADMIN - Conferences/training/memberships	7,000	407	7,000
1-4-1200-1315	ADMIN - Training	0	1,486	3,000
1-4-1200-1320	ADMIN - Memberships	0	1,299	1,500
1-4-1200-2010	ADMIN - Office & Maintenance Supplies	9,000	11,532	8,000
1-4-1200-2015	ADMIN - Office maintenance & supplies	0	2,406	1,000
1-4-1200-2025	ADMIN - Health & Safety	1,000	39	1,000
1-4-1200-2030	ADMIN - CGIS Services	25,000	0	0
1-4-1200-2050	ADMIN - Telephone	6,700	2,891	4,500
1-4-1200-2052	ADMIN - Cell Telephone	5,300	733	1,500
1-4-1200-2120	ADMIN - Insurance	74,420	70,068	67,000
1-4-1200-2130	ADMIN - Computer expenses	26,800	42,991	15,000
1-4-1200-2135	ADMIN - Website expenses	3,400	3,033	1,500
1-4-1200-2140	ADMIN - Copying Expenses	4,000	4,690	1,800
1-4-1200-2205	ADMIN - Legal Fees Bayview Rd Gifting	0	1,849	2,000
1-4-1200-2210	ADMIN - Legal Fees-general	7,500	4,576	7,500
1-4-1200-2215	ADMIN - Legal fees-labour	30,000	5,963	10,000
1-4-1200-2220	ADMIN - Union negotiation /arbitration	5,000	11,258	25,000
1-4-1200-2225	ADMIN - HR Services	1,400	2,645	2,700
1-4-1200-5014	ADMIN - History Book	0	221	100
1-4-1200-7000	ADMIN - Amortization Expense	0	32,840	0
1-4-1200-8000	ADMIN - Capital Expenditures	40,000	509	40,000
1-4-1200-8001	ADMIN - Capital Contra Account	0	-67,953	0
1-4-1200-8012	ADMIN - Contra Interfunctional Bldg Chg	0	-9,608	0
Total ADMINISTRATION		526,350	403,862	463,100
TREASURY				
1-4-1300-1010	TREAS - Wages and benefits	231,000	202,534	222,000
1-4-1300-1310	TREAS - Conferences/Training/membership	0	0	200
1-4-1300-1315	TREAS - Training	0	0	750
1-4-1300-1320	TREAS - Memberships	0	0	220
1-4-1300-1325	TREAS - Training/Conferences/Memberships	1,170	0	0
1-4-1300-2010	TREAS - Taxation Materials	14,000	10,054	14,000
1-4-1300-2025	TREAS - Covid 19 Safe Restart Expenses	26,771	65,336	92,107
1-4-1300-2200	TREAS - Accounting/Audit	16,650	15,693	16,650
1-4-1300-2210	TREAS - Legal Fees	0	0	120
1-4-1300-2310	TREAS - Bank Charges	1,500	1,434	1,200
1-4-1300-2320	TREAS - Property Assessment	93,953	94,929	94,929
1-4-1300-7120	TREAS - Tax Write-Offs	10,000	13,179	11,800
Total TREASURY		595,044	403,159	453,976

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RESERVE TRANSFERS				
1-4-1400-9001	RESERVE - Transfer-Asset Mngmt Reserve	0	1,778,471	750,000
1-4-1400-9003	RESERVE - Transfer-Com Enhancement Reser	24,800	25,972	24,800
1-4-1400-9004	RESERVE - Transfer-Elections Reserve	0	8,000	8,000
1-4-1400-9006	RESERVE - Transfer-Landfill Closure Rese	20,000	20,639	20,000
1-4-1400-9007	RESERVE - Transfer-Landfill Rehabilitati	250,000	0	0
1-4-1400-9008	RESERVE - Transfer-Safe Restart Grant Re	0	26,771	0
1-4-1400-9009	RESERVE - Transfer-Museum Covid Safe Res	0	5,000	0
Total RESERVE TRANSFERS		294,800	1,864,853	802,800
ASSET MANAGEMENT				
1-4-1500-1010	ASSET - Wages and benefits	25,000	3,246	25,000
1-4-1500-2010	ASSET - Materials and Supplies	2,500	0	2,500
1-4-1500-4010	ASSET - Contracts	0	35,235	32,500
Total ASSET MANAGEMENT		27,500	38,481	60,000
FIRE DEPARTMENT				
1-4-2000-1010	FD - Wages & Benefits	167,280	91,479	93,800
1-4-2000-1310	FD - Conferences/training/memberships	3,000	280	3,000
1-4-2000-1320	FD - Memberships	0	619	1,000
1-4-2000-1410	FD - Volunteer Training Expenses	7,000	0	0
1-4-2000-1500	FD - Regional Training - Contract	17,182	0	0
1-4-2000-2010	FD - Materials & Supplies/licences/medic	6,000	573	6,000
1-4-2000-2012	FD- Prevention Materials	10,000	0	0
1-4-2000-2018	FD - PPE & Fire Supplies	10,000	9,182	0
1-4-2000-2029	FD - Hydro - 226 15th & 16th Side Rd N	510	317	500
1-4-2000-2030	FD - CGIS Services	0	4,527	4,500
1-4-2000-2052	FD - Cell Telephone	0	1,034	1,500
1-4-2000-2053	FD - Communications Tower	765	725	750
1-4-2000-2054	FD - Radio Maintenance & Licensing	3,500	2,479	3,500
1-4-2000-2056	FD - Radio Upgrades	10,000	14,074	12,000
1-4-2000-2058	FD - Dispatch	2,652	2,572	2,600
1-4-2000-2120	FD - Office	3,060	2,937	3,000
1-4-2000-2300	FD - Advertising	0	0	250
1-4-2000-4020	FD - Insurance	20,739	20,332	23,500
1-4-2000-7000	FD - Amortization Expense	0	64,900	0
1-4-2000-7130	FD - Equipment Repairs & Maintenance	8,000	4,589	6,800
1-4-2000-7132	FD - Equipment Replacement	15,000	14,012	14,900
1-4-2000-7134	FD - Equipment Testing	2,000	1,880	2,000
1-4-2000-7230	FD - MNR Fire Protection	9,180	8,601	9,000
1-4-2000-8000	FD - Capital Expenditures	5,000	0	0
1-4-2000-8001	FD - Capital Contra Account	0	-356,104	0
Total FIRE DEPARTMENT		300,868	-110,992	188,600
FIRE VOLUNTEERS				
1-4-2001-1010	FV - Wages & Benefits-volunteer calls	0	54,552	70,200
1-4-2001-1310	FV - Conferences/Seminars	0	0	2,000
Total FIRE VOLUNTEERS			54,552	72,200

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FIRE TRAINING				
1-4-2002-1500	FT - Regional Training	0	12,511	17,182
1-4-2002-2010	FT - Training expenses	0	6,507	7,000
1-4-2002-2054	FT - Licencing & medical tests	0	150	1,000
Total FIRE TRAINING		0	19,168	25,182
FIRE PREVENTION				
1-4-2003-2010	FP - Prevention materials & supplies	0	9,876	10,000
Total FIRE PREVENTION		0	9,876	10,000
FIRE MAG STATION				
1-4-2005-1010	MAG STATION - Maintenance Wages	0	1,290	0
1-4-2005-2024	MAG STATION - Heating Fuel	3,060	1,664	3,000
1-4-2005-2030	MAG STATION - Hydro	1,530	1,530	1,500
1-4-2005-2050	MAG STATION - Telephone	0	2,216	3,800
1-4-2005-7140	MAG STATION - Maintenance & Repairs	4,080	3,625	4,000
Total FIRE MAG STATION		8,670	10,325	12,300
FIRE AHMIC STATION				
1-4-2006-1010	AHMIC STATION - Maintenance Wages	0	373	0
1-4-2006-2024	AHMIC STATION - Heating Fuel	1,020	1,272	1,000
1-4-2006-2030	AHMIC STATION - Hydro	800	774	500
1-4-2006-7140	AHMIC STATION - Repairs & Maintenance	4,080	477	4,000
Total FIRE AHMIC STATION		5,900	2,896	5,500
ATV & MOBILE EQUIPMENT				
1-4-2009-2022	ATV & MOBILE EQUIPMENT -Fuel	0	33	0
1-4-2009-2070	ATV & MOBILE EQUIP-Repairs & Maintenance	2,500	1,106	3,000
Total ATV & MOBILE EQUIPMENT		2,500	1,139	3,000
FIRE TRUCK#510 - 2012 DODGE RAM 2500				
1-4-2010-2022	TR510 - Fuel	0	3,131	2,000
1-4-2010-2070	TR510 - Repairs and testing	4,000	1,265	5,500
Total FIRE TRUCK#510 - 2012 DO		4,000	4,396	7,500
FIRE TRUCK #514 - 2021 FREIGHTLINER TANK				
1-4-2014-2022	TR514 - Fuel	0	1,134	1,500
1-4-2014-2070	TR514 - Repairs and testing	2,000	289	5,000
1-4-2014-8000	TR514 - Capital	0	356,104	356,104
Total FIRE TRUCK #514 - 2021 F		2,000	357,527	362,604
FIRE TRUCK #517 - 2013 CHEV EXPRESS VAN				
1-4-2017-2022	TR517 - Fuel	0	1,102	2,800
1-4-2017-2070	TR517 - Repairs and testing	5,100	581	5,000
Total FIRE TRUCK #517 - 2013 C		5,100	1,683	7,800
FIRE TRUCK #521 - 2004 FREIGHTLINER PUMP				
1-4-2021-2022	TR521 - Fuel	0	184	2,000
1-4-2021-2070	TR521 - Repairs and testing	3,000	937	3,000
Total FIRE TRUCK #521 - 2004 F		3,000	1,121	5,000
FIRE TRUCK #531 - 2019 PUMPER TRUCK				
1-4-2031-2022	TR531 - Fuel	0	826	2,500

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1-4-2031-2070	TR531 - Repairs and testing	3,000	2,457	3,000
Total FIRE TRUCK #531 - 2019		3,000	3,283	5,500
BUILDING DEPARTMENT				
1-4-2100-1010	CBO - Wages and benefits	138,150	113,557	154,311
1-4-2100-1320	CBO - Memberships	600	417	750
1-4-2100-1410	CBO - Training	3,000	465	8,000
1-4-2100-2010	CBO - Materials/Supplies	4,550	4,991	1,500
1-4-2100-2030	CBO - Mileage	500	9,023	3,000
1-4-2100-2040	CBO - CGIS Services	0	4,527	4,500
1-4-2100-2050	CBO - Telephone	0	446	640
1-4-2100-2052	CBO - Cell Telephone	0	101	0
1-4-2100-2210	CBO - Legal Fees	25,000	2,248	25,000
1-4-2100-2300	CBO - Advertising	0	369	0
1-4-2100-2320	CBO - Interfunctional Admin Charges	0	9,959	0
Total BUILDING DEPARTMENT		171,800	146,103	197,701
BUILDING- VEHICLE				
1-4-2110-2022	CBO Vehicle - Fuel	0	412	5,000
1-4-2110-2045	CBO Vehicle - GPS monitoring and data	450	0	0
1-4-2110-2070	CBO Vehicle - Repairs & Maint/licence	1,000	1,101	6,000
1-4-2110-4030	CBO Vehicle - Licences	0	240	300
1-4-2110-7000	CBO Vehicle Amortization	0	2,167	0
1-4-2110-8000	CBO Vehicle- Capital Expenditures	0	34,670	31,750
1-4-2110-8001	CBO Vehicle - Contra Capital	0	-34,670	0
Total BUILDING- VEHICLE		1,450	3,920	43,050
BYLAW ENFORCEMENT				
1-4-2200-1010	BLEO - Wages and benefits	55,000	40,659	41,000
1-4-2200-1410	BLEO - Training	1,250	0	1,000
1-4-2200-2010	BLEO - Materials/Supplies	1,425	8,217	5,500
1-4-2200-2016	BLEO - Animal Control Expenses	1,575	1,576	0
1-4-2200-2025	BLEO - Mileage	5,500	0	0
1-4-2200-2030	BLEO - CGIS Services	0	4,527	4,500
1-4-2200-2210	BLEO - Legal fees	7,000	263	7,000
Total BYLAW ENFORCEMENT		71,750	55,242	59,000
ECONOMIC DEVELOPMENT				
1-4-2300-1010	ED - Wages and benefits	25,000	0	0
1-4-2300-1310	ED - Conferences	300	0	0
1-4-2300-2010	ED - Materials & Supplies	1,000	0	0
1-4-2300-2150	ED - Contracted Services	7,500	0	0
1-4-2300-2300	ED - Advertising	1,000	0	0
1-4-2300-2350	ED - Signage	7,500	0	0
1-4-2300-8000	ED - Capital	5,500	0	0
Total ECONOMIC DEVELOPMENT		47,800	0	0
COMMUNITY EMERGENCY MANAGEMENT				
1-4-2400-1010	CEMC - Wages and benefits	7,000	482	7,000
1-4-2400-1410	CEMC - Training	1,000	0	1,000

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1-4-2400-2010	CEMC - Materials/Supplies	5,000	0	5,000
Total COMMUNITY EMERGENCY MANA		13,000	482	13,000
PROTECTION TO PERSONS & PROPERTY				
1-4-2500-2010	PROTECT - Policing Costs	475,122	486,486	505,270
1-4-2500-2030	PROTECT - 911	2,040	2,082	2,000
Total PROTECTION TO PERSONS &		477,162	488,568	507,270
RECREATION				
1-4-2600-1010	REC - Wages and benefits	44,880	35,027	44,000
1-4-2600-2010	REC - Materials/Supplies	7,500	1,708	2,000
1-4-2600-2015	REC - Events	27,000	14,346	20,000
1-4-2600-2065	REC - Regional Economic Dev Dept	0	10,000	10,000
1-4-2600-2300	REC - Advertising	500	0	3,500
1-4-2600-2350	REC - Signage	0	3,434	3,200
1-4-2600-2400	REC - Recreation	12,750	5,347	12,500
1-4-2600-8000	REC - Capital	33,718	0	33,718
Total RECREATION		126,348	69,862	128,918
BRIDGES & CULVERTS				
1-4-3011-1010	A - Wages and benefits	0	31,046	87,400
1-4-3011-2010	A - Materials/Supplies	151,980	101,285	149,000
1-4-3011-3010	A - Equipment Charges	0	57,245	60,000
1-4-3011-3015	A - Rented Equipment-Excavator	56,100	19,164	55,000
1-4-3011-3020	A - Rented Equipment-Other	10,404	360	10,200
1-4-3011-3040	A - Culvert/Bridge-Engineering	59,160	36,484	58,000
1-4-3011-4010	A - Contracts	70,000	0	0
1-4-3011-8000	A - Culvert/Bridges- Capital	1,023,000	0	0
Total BRIDGES & CULVERTS		1,370,644	245,584	419,600
GRASS MOWING				
1-4-3021-4010	B1 - Contracts	9,420	9,413	9,000
Total GRASS MOWING		9,420	9,413	9,000
BRUSHING/TREE TRIMMING				
1-4-3022-1010	B2 - Wages and benefits	0	17,030	15,000
1-4-3022-2010	B2 - Materials/Supplies	0	517	500
1-4-3022-3010	B2 - Equipment Charges	0	9,185	5,000
1-4-3022-3015	B2 - Rental of Chipper	5,100	4,237	5,000
1-4-3022-3030	B2- Rented Equipment-Excavator	18,856	18,487	18,000
1-4-3022-4015	B2 - Emergency Tree Felling	0	0	458
Total BRUSHING/TREE TRIMMING		23,956	49,456	43,958
DITCHING				
1-4-3023-1010	B3 - Wages and benefits	0	35,032	55,000
1-4-3023-3010	B3 - Equipment Charges	0	56,460	35,000
1-4-3023-3015	B3 - Rented Equipment-Excavator	26,010	20,850	25,500
1-4-3023-8000	B3 - Capital	0	8,851	9,000
Total DITCHING		26,010	121,193	124,500
BEAVER PROBLEMS				

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1-4-3024-1010	B4 - Wages and benefits	0	15,381	7,300
1-4-3024-3010	B4 - Equipment Charges	0	19,568	5,000
Total BEAVER PROBLEMS		0	34,949	12,300
DEBRIS & LITTER PICKUP				
1-4-3025-1010	B5 - Wages and benefits	0	259	217
1-4-3025-3010	B5 - Equipment Charges	0	150	550
Total DEBRIS & LITTER PICKUP		0	409	767
COLD MIX PATCHING				
1-4-3031-1010	C1 - Wages and benefits	0	9,415	7,740
1-4-3031-2010	C1 - Materials/Supplies	18,000	11,190	18,000
1-4-3031-3010	C1 - Equipment Charges	0	15,555	9,000
Total COLD MIX PATCHING		18,000	36,160	34,740
SWEEPING/CRACK SEALING				
1-4-3032-1010	C2 - Wages and benefits	0	3,451	3,120
1-4-3032-3010	C2 - Equipment Charges	0	7,680	8,000
1-4-3032-4010	C2 - Contracts	15,750	12,270	15,000
Total SWEEPING/CRACK SEALING		15,750	23,401	26,120
WATER/FLOODING				
1-4-3033-1010	C3 - Wages and benefits	0	663	4,200
1-4-3033-3010	C3 - Equipment Charges	0	460	2,500
Total WATER/FLOODING		0	1,123	6,700
ROAD CONSTRUCTION/ROAD REPAIR				
1-4-3034-1010	C4 - Wages and benefits	0	3,235	5,800
1-4-3034-3010	C4 - Equipment Charges	0	3,185	1,570
1-4-3034-8000	C4 - Capital Projects	138,480	99,906	130,000
Total ROAD CONSTRUCTION/ROAD R		138,480	106,326	137,370
CATCHBASIN VACUUMING				
1-4-3035-1010	C5 - Wages and benefits	0	368	205
1-4-3035-3010	C5 - Equipment Charges	0	255	95
1-4-3035-4010	C5 - Contracts	1,673	1,272	1,640
Total CATCHBASIN VACUUMING		1,673	1,895	1,940
DRAINAGE				
1-4-3036-1010	C6 - Wages and benefits	0	0	1,964
1-4-3036-3010	C6 - Equipment Charges	0	0	601
1-4-3036-4010	C6 - Contracts	3,759	0	3,759
Total DRAINAGE		3,759	0	6,324
GRAVEL PATCHING/WASHOUTS				
1-4-3041-1010	D1 - Wages and benefits	0	13,887	13,559
1-4-3041-2010	D1 - Materials/Supplies	57,752	56,063	56,620
1-4-3041-3010	D1 - Equipment Charges	0	41,705	17,754
1-4-3041-4010	D1 - Contracts	7,395	6,773	7,250
Total GRAVEL PATCHING/WASHOUTS		65,147	118,428	95,183
GRADING				
1-4-3042-1010	D2 - Wages and benefits	0	18,588	16,303

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1-4-3042-3010	D2 - Equipment Charges	0	61,250	25,384
1-4-3042-4010	D2 - Contracts	25,000	32,498	20,015
Total GRADING		25,000	112,336	61,702
DUST CONTROL				
1-4-3043-1010	D3 - Wages and benefits	0	10,931	4,809
1-4-3043-2010	D3 - Materials/Supplies	80,000	85,996	70,844
1-4-3043-3010	D3 - Equipment Charges	0	20,935	4,171
1-4-3043-4010	D3 - Contracts	40,000	42,076	35,620
Total DUST CONTROL		120,000	159,938	115,444
GRAVEL				
1-4-3045-1010	D5 - Wages and benefits	0	3,885	6,000
1-4-3045-2010	D5 - Materials/Supplies	193,800	176,822	190,000
1-4-3045-3010	D5 - Equipment Charges	0	1,050	6,120
1-4-3045-3015	D5 - Equipment Rental-Other	20,808	20,673	20,400
1-4-3045-4010	D5 - Contracts	73,440	76,468	72,000
Total GRAVEL		288,048	278,898	294,520
SNOW PLOWING				
1-4-3051-1010	E1 - Wages and benefits	59,328	56,639	58,165
1-4-3051-2010	E1 - Materials/Supplies	10,200	14,299	10,000
1-4-3051-3010	E1 - Equipment Charges	0	142,335	51,571
Total SNOW PLOWING		69,528	213,273	119,736
SANDING/SALTING				
1-4-3052-1010	E2 - Wages and benefits	29,056	23,005	28,486
1-4-3052-2010	E2 - Materials/Supplies	46,910	42,512	45,990
1-4-3052-3010	E2 - Equipment Charges	0	44,620	23,847
1-4-3052-4010	E2 - Contracts	21,085	23,342	20,672
Total SANDING/SALTING		97,051	133,479	118,995
CULVERT THAWING				
1-4-3053-1010	E3 - Wages and benefits	3,761	2,764	3,687
1-4-3053-2010	E3 - Materials/Supplies	139	0	136
1-4-3053-3010	E3 - Equipment Charges	0	4,315	1,232
Total CULVERT THAWING		3,900	7,079	5,055
STANDBY				
1-4-3054-1010	E4 - Wages and benefits	9,257	9,494	9,075
Total STANDBY		9,257	9,494	9,075
SAFETY DEVICES				
1-4-3061-1010	F - Wages and benefits	0	4,499	5,000
1-4-3061-2010	F - Materials/Supplies	0	1,110	2,000
1-4-3061-2020	F - Safety-PPE	0	7,391	5,000
1-4-3061-2350	F - Signage	0	7,120	4,000
1-4-3061-3010	F - Equipment Charges	0	4,075	1,020
1-4-3061-3040	F - Roadside Safety	0	519	2,500
1-4-3061-3050	F - Line Painting	0	5,205	6,000
Total SAFETY DEVICES		0	29,919	25,520

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ROAD PATROL				
1-4-3072-1010	RP - Wages and benefits	20,400	13,342	20,000
1-4-3072-3010	RP - Equipment Charges	0	17,485	5,600
Total ROAD PATROL		20,400	30,827	25,600
PRIVATE ROADS GRANT				
1-4-3073-7500	PR - Private Road Grants	0	15,000	15,000
Total PRIVATE ROADS GRANT		0	15,000	15,000
OVERHEAD				
1-4-3101-1010	J - Wages and benefits	385,316	114,262	129,000
1-4-3101-1090	J - Vacation Pay	0	31,397	33,000
1-4-3101-1092	J - Stat Holidays	0	14,993	18,100
1-4-3101-1094	J - Sick Days	0	7,169	3,200
1-4-3101-1310	J - Conferences/licencing/memberships	12,264	1,702	5,000
1-4-3101-1410	J - Training	0	1,367	4,000
1-4-3101-1415	J - Union costs	0	602	319
1-4-3101-2010	J - Materials/Supplies	4,000	4,747	7,078
1-4-3101-2020	J - Safety Supplies	7,000	0	0
1-4-3101-2021	J - Premium Gasoline Inventory Clearing	33,423	0	0
1-4-3101-2022	J - Clear Diesel Inventory Clearing	76,230	0	0
1-4-3101-2023	J - Dyed Diesel Inventory Clearing	44,443	0	0
1-4-3101-2024	J - Heating	11,000	10,174	10,168
1-4-3101-2030	J - Hydro	4,721	4,921	4,628
1-4-3101-2045	J - GPS monitoring and data	8,000	6,750	7,800
1-4-3101-2050	J - Telephone	0	590	995
1-4-3101-2052	J - Cell Telephone	0	1,868	1,815
1-4-3101-2053	J - Communications Equipment and Tower	1,250	725	1,225
1-4-3101-2054	J - Radio License (Base)	1,117	1,095	1,500
1-4-3101-2080	J - Small Tools and Supplies	7,000	6,168	7,263
1-4-3101-2090	J - Loan Interest Expense- 2016 Rds Proj	15,250	18,461	18,461
1-4-3101-2110	J - Dues & Subscriptions	0	3,186	3,900
1-4-3101-2120	J - Office	1,500	3,721	2,500
1-4-3101-2150	J - Consulting fees	1,500	1,526	1,491
1-4-3101-2210	J - Legal fees	0	0	755
1-4-3101-2350	J - Signage	8,500	0	0
1-4-3101-2400	J - Building Maintenance	37,128	20,649	36,400
1-4-3101-2420	J - Building Security	0	2,378	771
1-4-3101-3010	J - Equipment Charges	0	300	0
1-4-3101-3050	J - Line Painting	6,500	0	0
1-4-3101-4010	J - Contracts	10,000	0	10,000
1-4-3101-4020	J - Insurance	32,829	32,185	33,000
1-4-3101-7000	J - Amortization Expense	0	606,813	0
1-4-3101-8001	J - Capital Contra Account	0	-168,860	0
Total OVERHEAD		708,971	728,889	342,369
GRADER - 2012 JOHN DEERE				
1-4-3211-1010	GR - Wages and benefits	0	1,358	1,320

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1-4-3211-2022	GR - Diesel	0	10,895	10,000
1-4-3211-2070	GR - Repairs & Maintenance	15,000	10,519	15,365
1-4-3211-8000	GR - Capital Expenditures	0	0	2,500
Total GRADER - 2012 JOHN DEERE		15,000	22,772	29,185
COMPACTOR - 2003 CATERPILLAR				
1-4-3213-2022	COM - Fuel	0	4,831	3,060
1-4-3213-2070	COM - Repairs & Maintenance	1,790	1,162	1,755
1-4-3213-2072	COM - Floating costs	4,000	5,371	2,000
Total COMPACTOR - 2003 CATERPI		5,790	11,364	6,815
DOZER - CASE 850K				
1-4-3214-1010	DOZ - Wages and benefits	0	0	2,190
1-4-3214-2022	DOZ - Fuel	0	1,472	1,530
1-4-3214-2070	DOZ - Repairs & Maintenance	510	2,328	500
1-4-3214-8000	DOZ - Capital Expenditures	0	21,646	21,000
Total DOZER - CASE 850K		510	25,446	25,220
BACK HOE #3 - 2005 CASE 580 4WD				
1-4-3216-1010	BH3 - Wages and benefits	0	33	100
1-4-3216-2022	BH3 - Diesel	0	2,152	2,040
1-4-3216-2070	BH3 - Repairs & Maintenance	2,460	5,290	2,412
1-4-3216-8000	BH3 - Capital Expenditures	0	10,174	9,000
Total BACK HOE #3 - 2005 CASE		2,460	17,649	13,552
BACK HOE #4 - 2012 JOHN DEERE 410J				
1-4-3217-1010	BH4 - Wages and benefits	0	418	609
1-4-3217-2022	BH4 - Diesel	0	1,656	2,100
1-4-3217-2070	BH4 - Repairs & Maintenance	5,069	22,231	5,069
Total BACK HOE #4 - 2012 JOHN		5,069	24,305	7,778
BACK HOE #5 - 2014 CASE 590				
1-4-3218-1010	BH5 - Wages and benefits	0	0	500
1-4-3218-2022	BH5 - Diesel	0	3,217	5,800
1-4-3218-2070	BH5 - Repairs & Maintenance	4,365	5,280	4,279
Total BACK HOE #5 - 2014 CASE		4,365	8,497	10,579
WHEEL LOADER - 2016 CASE				
1-4-3219-1010	LOADER - Wages and benefits	0	317	367
1-4-3219-2022	LOADER - Diesel	0	1,976	3,060
1-4-3219-2070	LOADER - Repairs & Maintenance	1,632	3,090	1,600
Total WHEEL LOADER - 2016 CASE		1,632	5,383	5,027
TRUCK #20 - 2017 CHEVROLET SILVERADO 150				
1-4-3220-1010	TR20 - Wages and benefits	0	341	271
1-4-3220-2022	TR20 - Fuel	0	7,029	4,080
1-4-3220-2070	TR20 - Repairs & Maintenance/licences	3,030	2,866	2,971
1-4-3220-4030	TR20 - Licences	0	120	140
Total TRUCK #20 - 2017 CHEVROL		3,030	10,356	7,462
TRUCK #21 - 2012 DODGE 2500 4X4 PICKUP				
1-4-3221-1010	TR21 - Wages and benefits		200	356

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1-4-3221-2022	TR21- Fuel	0	3,252	6,120
1-4-3221-2070	TR21 - Repairs & Maintenance/licences	10,000	2,639	200
1-4-3221-4030	TR21 - Licences	0	265	270
1-4-3221-8000	TR21 - Capital Expenditures	0	0	76,665
Total TRUCK #21 - 2012 DODGE 2		10,000	6,356	83,611
TRUCK #22 - 2016 FREIGHTLINER TANDEM				
1-4-3222-1010	TR22 - Wages and benefits	0	918	810
1-4-3222-2022	TR22 - Diesel	0	11,175	13,260
1-4-3222-2070	TR22 - Repairs & Maintenance/licences	6,793	8,555	6,660
1-4-3222-4030	TR22 - Licences	0	1,785	2,180
1-4-3222-8000	TR22 - Capital Expenditures	10,000	0	0
Total TRUCK #22 - 2016 FREIGHT		16,793	22,433	22,910
TRUCK #23 - 2022 DODGE RAM 2500 CREW CAB				
1-4-3223-2070	TR23 - Repairs & Maintenance/licences	1,500	0	0
1-4-3223-8000	TR23 - Capital Expenditures	80,653	0	0
Total TRUCK #23 - 2022 DODGE R		82,153	0	0
TRUCK #24 - 2012 INTERNATIONAL TANDEM				
1-4-3224-1010	TR24 - Wages and benefits	0	126	800
1-4-3224-2022	TR24 - Diesel	0	2,180	5,024
1-4-3224-2070	TR24 - Repairs & Maintenance/licences	510	4,247	500
1-4-3224-4030	TR24 - Licences	0	1,765	1,800
1-4-3224-8000	TR24 - Capital Expenditures	0	23,103	24,000
Total TRUCK #24 - 2012 INTERNA		510	31,421	32,124
TRUCK #26 - 2022 FREIGHTLINER TANDEM				
1-4-3226-2070	TR26 - Repairs & Maintenance/licences	2,400	0	0
1-4-3226-8000	TR26 - Capital Expenditures	282,931	0	0
Total TRUCK #26 - 2022 FREIGHT		285,331	0	0
TRUCK #27 - 2014 FREIGHTLINER TANDEM				
1-4-3227-1010	TR 27 - Wages and benefits	0	306	2,080
1-4-3227-2022	TR 27 - Diesel	0	11,156	13,260
1-4-3227-2070	TR27 - Repairs & Maintenance/licences	10,200	16,264	10,000
1-4-3227-4030	TR27 - Licences	0	1,791	1,840
Total TRUCK #27 - 2014 FREIGH		10,200	29,517	27,180
TRUCK #28 - 2018 WESTERN STAR				
1-4-3228-1010	TR28 - Wages and benefits	0	1,133	1,407
1-4-3228-2022	TR28 - Diesel	0	12,043	12,240
1-4-3228-2070	TR28 - Repairs & Maintenance/licences	6,426	10,835	6,300
1-4-3228-4030	TR28 - Licences	0	1,868	2,000
Total TRUCK #28 - 2018 WESTERN		6,426	25,879	21,947
TRUCK #29 - 2019 WESTERN STAR				
1-4-3229-1010	TR29 - Wages and benefits	0	1,258	888
1-4-3229-2022	TR29 - Diesel	0	16,730	13,260
1-4-3229-2070	TR29 - Repairs & Maintenance/licences	6,040	8,021	5,922
1-4-3229-4030	TR29 - Licences		1,868	2,000

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1-4-3229-8000	TR29 - Capital Expenditures	0	492	10,000
	Total TRUCK #29 - 2019 WESTERN	6,040	28,369	32,070
	TRUCK #30 - 2022 DODGE 1500 4X4 TRUCK			
1-4-3230-8000	TR30 - Capital Expenditures	68,424	0	0
	Total TRUCK #30 - 2022 DODGE 1	68,424	0	0
	STEAM JENNY			
1-4-3232-1010	SJ1 - Wages and benefits	0	61	107
1-4-3232-2022	SJ1 - Fuel	0	103	610
1-4-3232-2070	SJ1 - Repairs & Maintenance	0	0	117
	Total STEAM JENNY	0	164	834
	WATER TANK			
1-4-3234-1010	WT - Wages and benefits	0	0	542
1-4-3234-2022	WT - Fuel	0	1,144	70
1-4-3234-2070	WT - Repairs & Maintenance	0	42	600
	Total WATER TANK	0	1,186	1,212
	BROOM			
1-4-3236-2070	BROOM - Repairs and Maintenance	3,000	5,731	3,000
	Total BROOM	3,000	5,731	3,000
	FLOAT			
1-4-3240-1010	FL - Wages and benefits	0	77	459
1-4-3240-2070	FL - Repairs & Maintenance	1,000	682	1,500
	Total FLOAT	1,000	759	1,959
	PARKING LOT			
1-4-3700-1010	PARKING - Wages and benefits	0	2,656	1,300
1-4-3700-2010	PARKING - Materials and Supplies	1,000	1,955	500
1-4-3700-3010	PARKING - Equipment Charges	0	2,265	1,000
	Total PARKING LOT	1,000	6,876	2,800
	STREETLIGHTS			
1-4-3800-5012	STREET - Magnetawan Street Lights	20,000	19,582	20,000
1-4-3800-5014	STREET - Ahmic Harbour Street Light	1,020	524	1,000
1-4-3800-5016	STREET - Rockwynn Landing Light	400	369	400
1-4-3800-7000	STREET - Amortization Expense	0	8,362	0
	Total STREETLIGHTS	21,420	28,837	21,400
	SIDEWALKS			
1-4-3900-1010	SIDEWALKS - Wages and benefits	0	6,426	7,000
1-4-3900-2010	SIDEWALKS - Materials/Supplies	130	134	130
1-4-3900-3010	SIDEWALKS - Equipment Charges	0	3,690	3,000
1-4-3900-7000	SIDEWALKS - Amortization Expense	0	4,280	0
	Total SIDEWALKS	130	14,530	10,130
	GARBAGE COLLECTION			
1-4-4010-1010	GARBAGE - Wages and benefits	0	123	0
1-4-4010-4010	GARBAGE - Contracts	27,050	20,645	26,520
	Total GARBAGE COLLECTION	27,050	20,768	26,520
	LANDFILL			

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		BASE BUDGET	ACTUAL VALUES	FINAL BUDGET
1-4-4020-1010	LF - Wages and benefits	121,000	115,411	99,000
1-4-4020-1090	LF - Vacation Pay	0	5,604	4,000
1-4-4020-1092	LF - Stat Holidays	0	3,059	3,400
1-4-4020-1094	LF - Sick Days	0	2,460	1,400
1-4-4020-1410	LF - Training	561	409	550
1-4-4020-1415	LF - Union costs	0	406	150
1-4-4020-2010	LF - Materials/Supplies	14,736	15,586	14,447
1-4-4020-2020	LF - Latrine Rentals/Cleaning	1,800	1,526	2,600
1-4-4020-2022	LF - Small equipment fuel	0	307	0
1-4-4020-2024	LF - Propane Heat	836	898	820
1-4-4020-2052	LF - Cell Telephone	0	801	900
1-4-4020-2080	LF - Small tools	100	0	0
1-4-4020-2120	LF - Office	600	0	0
1-4-4020-2400	LF - Repairs & Maintenance	1,632	830	1,600
1-4-4020-2420	LF - Landfill Surveillance	400	893	1,275
1-4-4020-3010	LF - Equipment Charges	0	93,430	31,700
1-4-4020-3020	LF - Rented equipment	0	5,119	0
1-4-4020-3030	LF - Lawn tractor fuel & repairs	100	144	0
1-4-4020-3040	LF - Engineering fees	5,000	5,215	5,000
1-4-4020-4010	LF - Contracts	5,100	0	5,100
1-4-4020-4020	LF - Insurance	3,995	3,917	3,130
1-4-4020-4022	LF - Mattress/Misc item disposal bin	70,000	81,017	50,000
1-4-4020-5020	LF - Monitoring Well Costs-Croft	13,260	10,516	13,000
1-4-4020-5025	LF - Monitoring Well Costs-Chapman	16,646	16,259	16,320
1-4-4020-5030	LF - Closure Costs - Croft	0	35,000	0
1-4-4020-5035	LF - Closure Costs - Chapman	0	41,000	0
1-4-4020-7000	LF - Amortization Expense	0	101,097	0
1-4-4020-8000	LF - Capital Expenditures	504,595	30,356	44,004
1-4-4020-8001	LF - Capital Contra Account	0	-106,356	0
Total LANDFILL		760,361	464,904	298,396
RECYCLING				
1-4-4030-1010	RECY - Wages and benefits	81,000	72,778	54,600
1-4-4030-1090	RECY - Vacation Pay	0	46	2,120
1-4-4030-1092	RECY - Stat Holidays	0	2,546	2,160
1-4-4030-1094	RECY - Sick Days	0	1,163	370
1-4-4030-1410	RECY - Training	300	305	550
1-4-4030-2010	RECY - Materials/Supplies/Composting	3,000	2,724	2,100
1-4-4030-2015	RECY - Latrine Rentals/Cleaning	1,800	1,526	2,600
1-4-4030-2022	RECY - Small equipment fuel	0	201	0
1-4-4030-2024	RECY - Propane Heat	643	685	630
1-4-4030-2052	RECY - Cell Telephone	0	472	460
1-4-4030-2080	RECY - Small Tools	100	0	0
1-4-4030-2120	RECY - Office	600	234	0
1-4-4030-2400	RECY - Repairs & Maintenance	1,000	1,004	1,000
1-4-4030-2420	RECY - Landfill Surveillance	400	352	1,275

MUNICIPALITY OF MAGNETAWAN
Provisional Budget Report

Account Code : 1-3-1000-1010
 To 1-4-8400-8030
 Fiscal Year : 2022

Account Code	Account Description	2022 BASE BUDGET	2021 ACTUAL VALUES	2021 FINAL BUDGET
1-4-4030-3010	RECY - Equipment Charges	0	23,090	8,160
1-4-4030-3030	RECY - Lawn tractor fuel & repairs	100	119	0
1-4-4030-4012	RECY - Recycling Curbside	24,480	21,240	24,000
1-4-4030-4014	RECY - Recycling Depot	61,200	36,873	60,000
1-4-4030-4018	RECY - Household Hazardous Waste Depot	13,770	11,706	13,500
1-4-4030-4020	RECY - Insurance	3,995	3,917	3,060
1-4-4030-7000	RECY - Amortization Expense	0	6,986	0
1-4-4030-8000	RECY - Capital Expenditures	1,595	31,822	156,503
1-4-4030-8001	RECY - Capital Contra Account	0	-31,822	0
Total RECYCLING		193,983	187,967	333,088
WATER SYSTEMS				
1-4-4300-1010	W-SYS - Wages and benefits	4,600	4,134	4,600
1-4-4300-2010	W-SYS - Materials/Supplies	8,000	4,489	5,000
1-4-4300-3010	W-SYS - Equipment Charges	0	935	500
Total WATER SYSTEMS		12,600	9,558	10,100
CEMETERY				
1-4-5010-1010	CEM - Wages and benefits	23,000	18,733	19,690
1-4-5010-2010	CEM - Materials/Supplies	1,000	991	1,000
1-4-5010-2210	CEM - Legal Fees	500	0	2,000
1-4-5010-2400	CEM - Repairs & Maintenance	1,500	1,272	1,000
1-4-5010-3010	CEM - Equipment Charges	0	2,255	1,500
1-4-5010-4020	CEM - Insurance	639	627	700
1-4-5010-7000	CEM - Amortization Expense	0	1,932	0
1-4-5010-8000	CEM - Capital Expenditures	23,000	45,776	25,000
1-4-5010-8001	CEM - Capital Contra Account	0	-45,094	0
Total CEMETERY		49,639	26,492	50,890
HOMES FOR THE AGED				
1-4-6010-2010	HOME - Eastholme	243,306	232,028	253,122
Total HOMES FOR THE AGED		243,306	232,028	253,122
SOCIAL/FAMILY SERVICES				
1-4-6200-2710	SOCIAL - DSSAB	306,601	302,959	302,958
1-4-6200-5020	SOCIAL -Friendship Club	10,800	9,838	9,838
1-4-6200-7000	SOCIAL - Amortization Expense	0	1,278	0
1-4-6200-8000	SOCIAL - Capital Expenditures	0	415	18,825
Total SOCIAL/FAMILY SERVICES		317,401	314,490	331,621
BUILDING - 28 CHURCH ST				
1-4-6300-1010	CHURCH ST - Wages and benefits	1,040	1,875	1,000
1-4-6300-2010	CHURCH ST - Materials/Supplies	200	167	2,000
1-4-6300-2030	CHURCH ST - Hydro	2,000	2,008	2,000
1-4-6300-2400	CHURCH ST - Repairs & Maintenance	200	121	0
1-4-6300-3010	CHURCH ST - Equipment Charges	0	1,420	200
1-4-6300-4020	CHURCH ST - Insurance	794	778	800
1-4-6300-8000	CHURCH ST - Capital Expenditures	7,000	29,654	71,000
Total BUILDING - 28 CHURCH ST		11,234	36,023	77,000

MUNICIPALITY OF MAGNETAWAN
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Account Code : 1-3-1000-1010
 To 1-4-8400-8030
 Fiscal Year : 2022

Account Code	Account Description	2022 BASE BUDGET	2021 ACTUAL VALUES	2021 FINAL BUDGET
PROPERTY - HWY 520				
1-4-6350-4030	PROPERTY - Planning	10,000	4,733	7,500
1-4-6350-8000	PROPERTY - Capital Expenditures	100,000	0	50,000
1-4-6350-8001	PROPERTY - Capital Contra Account	0	-4,733	0
Total PROPERTY - HWY 520		110,000	0	57,500
HEALTH SERVICES				
1-4-6400-2010	HEALTH - Health Unit	43,295	41,918	41,918
1-4-6400-2020	HEALTH - Land Ambulance	229,046	215,521	215,521
Total HEALTH SERVICES		272,341	257,439	257,439
SWIM PROGRAM				
1-4-7050-1010	SWIM - Wages and benefits	7,300	0	7,300
Total SWIM PROGRAM		7,300	0	7,300
WHARFS				
1-4-7100-1010	WHARFS - Wages and benefits	0	3,817	2,500
1-4-7100-2010	WHARFS - Materials and Supplies	0	1,527	1,000
1-4-7100-2020	WHARFS - Docks-Rockwynn Landing	700	1,196	500
1-4-7100-2400	WHARFS - Repairs & Maintenance	2,500	813	3,000
1-4-7100-3010	WHARFS - Equipment Charges	0	1,735	500
1-4-7100-8000	WHARFS - Capital Expenditures	200,000	458	150,000
Total WHARFS		203,200	9,546	157,500
PARKS				
1-4-7200-1010	PARKS - Wages and benefits	199,500	109,003	106,829
1-4-7200-1410	PARKS - Training	2,000	126	2,000
1-4-7200-2010	PARKS - Materials/Supplies	5,000	5,836	10,000
1-4-7200-2012	PARKS - Flowers	3,570	2,176	3,500
1-4-7200-2015	PARKS - Vandalism	0	0	300
1-4-7200-2020	PARKS - Safety & Health	2,000	0	0
1-4-7200-2022	PARKS - Equipment Fuel	0	1,861	1,000
1-4-7200-2024	PARKS - Heating	3,000	0	0
1-4-7200-2030	PARKS - Hydro	5,000	0	0
1-4-7200-2045	PARKS - GPS monitoring and data	1,500	0	0
1-4-7200-2400	PARKS - Repairs & Maintenance	10,000	12,555	10,000
1-4-7200-3010	PARKS - Equipment Charges	0	17,615	6,500
1-4-7200-3030	PARKS - Generator Expenses	500	430	0
1-4-7200-4020	PARKS - Insurance	15,029	0	0
1-4-7200-7000	PARKS - Amortization Expense	0	34,214	0
1-4-7200-8000	PARKS - Capital Expenditures	25,000	0	0
1-4-7200-8001	PARKS - Capital Contra Account	0	-44,701	0
Total PARKS		272,099	139,115	140,129
PARKS OVERHEAD				
1-4-7205-1010	P- Wages and benefits	0	55,987	40,000
1-4-7205-1415	P - Union costs	0	0	500
1-4-7205-2020	P - Safety & Health	0	1,926	2,000
1-4-7205-2024	P - Heating Fuel	0	4,964	3,000
1-4-7205-2030	P - Hydro	0	3,991	5,000

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 To 1-4-8400-8030
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Account Code	Account Description	2022 BASE BUDGET	2021 ACTUAL VALUES	2021 FINAL BUDGET
1-4-7205-2045	P - GPS monitoring and data	0	1,282	1,500
1-4-7205-2050	P - Telephone	0	444	500
1-4-7205-2052	P - Cell Telephone	0	415	816
1-4-7205-2120	P - Office	0	648	100
1-4-7205-4020	P - Insurance	0	14,734	13,500
Total PARKS OVERHEAD		0	84,391	66,916
PARKS TRUCK #10 - 2010 DODGE 1500				
1-4-7210-1010	TR10 - Wages and benefits	0	0	400
1-4-7210-2022	TR10 - Fuel	0	2,204	3,000
1-4-7210-2070	TR10 - Repairs	2,500	1,337	3,000
1-4-7210-4030	TR10 - Licences	0	120	130
Total PARKS TRUCK #10 - 2010 D		2,500	3,661	6,530
PARKS TRACTOR #1 - JOHN DEERE 4110				
1-4-7212-1010	TRACTOR 1 - Wages and benefits	0	0	500
1-4-7212-2022	TRACTOR 1 - Fuel	0	0	400
1-4-7212-2070	TRACTOR 1 - Repairs	0	0	3,000
Total PARKS TRACTOR #1 - JOHN		0	0	3,900
PARKS TRACTOR #2 - JOHN DEERE 2720				
1-4-7213-1010	TRACTOR 2 - Wages and benefits	0	321	300
1-4-7213-2022	TRACTOR 2 -Fuel	0	0	400
1-4-7213-2070	TRACTOR 2 - Repairs	2,500	1,263	4,000
1-4-7213-2075	TRACTOR 2 - Snowblower repairs	500	2,440	500
Total PARKS TRACTOR #2 - JOHN		3,000	4,024	5,200
PARKS TRACTOR #3 - KUBOTA 2610				
1-4-7214-1010	TRACTOR 3 - Wages and benefits	0	37	0
1-4-7214-2060	TRACTOR 3 - Lubrication	0	166	0
1-4-7214-2070	TRACTOR 3 - Repairs	1,000	0	0
1-4-7214-8000	TRACTOR 3 - Capital Expenditures	0	44,701	50,000
Total PARKS TRACTOR #3 - KUBOT		1,000	44,904	50,000
PARKS TRUCK #11- 2007 DODGE PICKUP				
1-4-7216-1010	TR11 - Wages and benefits	0	0	200
1-4-7216-2022	TR11 - Fuel	0	3,563	2,000
1-4-7216-2070	TR11 - Repairs	0	1,077	2,500
1-4-7216-4030	TR11 - Licences	0	120	120
Total PARKS TRUCK #11- 2007 DO		0	4,760	4,820
PARKS TRUCK #12- 2018 DODGE 5500				
1-4-7218-1010	TR12 - Wages and benefits	0	0	250
1-4-7218-2022	TR12 - Fuel	0	3,134	3,000
1-4-7218-2070	TR12 - Repairs	5,000	4,130	5,000
1-4-7218-4030	TR12 - Licences	0	506	1,300
Total PARKS TRUCK #12- 2018 DO		5,000	7,770	9,550
PARKS TRUCK #13 - 2020 GMC SIERRA 1500				
1-4-7219-1010	TR13 -Wages and benefits	0	0	250
1-4-7219-2022	TR13 - Fuel	0	5,817	3,000

MUNICIPALITY OF MAGNETAWAN
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Account Code	Account Description	2022 BASE BUDGET	2021 ACTUAL VALUES	2021 FINAL BUDGET
1-4-7219-2070	TR13 - Repairs	2,000	2,525	2,000
1-4-7219-4030	TR13 - Licences	0	120	150
Total PARKS TRUCK #13 - 2020 G		2,000	8,462	5,400
PARKS TRAILERS				
1-4-7225-1010	PARKS TRAILERS - Wages and benefits	0	0	100
1-4-7225-2070	PARKS TRAILERS - Repairs	1,000	466	200
Total PARKS TRAILERS		1,000	466	300
COMMUNITY CENTRE AND PAVILION				
1-4-7300-1010	HALL - Wages and benefits	80,000	64,412	85,000
1-4-7300-2010	HALL - Materials/Supplies	5,000	2,492	5,000
1-4-7300-2024	HALL - Heating Fuel	15,000	13,011	15,000
1-4-7300-2030	HALL - Hydro/Stove Propane	15,000	13,395	15,000
1-4-7300-2050	HALL - Telephone	0	439	600
1-4-7300-2400	HALL - Repairs & Maintenance	18,000	35,120	20,100
1-4-7300-3010	HALL - Equipment Charges	0	9,205	6,500
1-4-7300-3020	HALL - Zamboni Expenses	500	87	2,000
1-4-7300-3030	HALL - Generator Expenses	2,500	2,819	4,000
1-4-7300-4020	HALL - Insurance	12,021	11,785	12,500
1-4-7300-7000	HALL - Amortization Expense	0	51,555	0
1-4-7300-8000	HALL - Capital Expenditures	313,000	1,275	80,500
1-4-7300-8012	HALL - Contra Interfunctional Bldg Chg	0	-352	0
Total COMMUNITY CENTRE AND PAV		461,021	205,243	246,200
LIBRARY				
1-4-7400-5012	LIBRARY	80,000	80,000	80,000
Total LIBRARY		80,000	80,000	80,000
LOCKS				
1-4-7500-1010	LOCKS - Wages and benefits	28,800	23,657	22,000
1-4-7500-2010	LOCKS - Materials and Supplies	2,000	1,130	2,000
1-4-7500-2400	LOCKS - Repairs & Maintenance	500	0	1,500
1-4-7500-3010	LOCKS - Equipment Charges	0	500	300
Total LOCKS		31,300	25,287	25,800
HERITAGE CENTRE				
1-4-7600-1010	HERITAGE - Wages and benefits	28,880	10,752	10,000
1-4-7600-2010	HERITAGE - Repairs and Supplies	1,500	1,028	1,000
1-4-7600-2030	HERITAGE - Hydro	1,250	1,084	1,225
1-4-7600-3010	HERITAGE - Equipment Charges	0	383	250
1-4-7600-4020	HERITAGE - Insurance	1,459	1,430	1,000
1-4-7600-7000	HERITAGE - Amortization	0	640	0
1-4-7600-8000	HERITAGE - Capital	13,500	10,041	9,000
1-4-7600-8001	HERITAGE - Contra Capital	0	-4,640	0
Total HERITAGE CENTRE		46,589	20,718	22,475
AHMIC COMMUNITY CENTRE				
1-4-7700-1010	AHMIC - Wages and benefits	5,000	2,385	3,000
1-4-7700-2010	AHMIC - Materials/Supplies	1,500	668	1,500

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Account Code	Account Description	2022 BASE BUDGET	2021 ACTUAL VALUES	2021 FINAL BUDGET
1-4-7700-2024	AHMIC - Heating Fuel	2,500	528	5,000
1-4-7700-2030	AHMIC - Hydro	1,000	2,277	1,000
1-4-7700-2050	AHMIC - Telephone	0	441	500
1-4-7700-2400	AHMIC - Repairs & Maintenance	1,000	275	10,000
1-4-7700-3010	AHMIC - Equipment Charges	0	1,040	800
1-4-7700-4020	AHMIC - Insurance	1,508	1,478	1,400
1-4-7700-8000	AHMIC - Capital Expenditures	83,500	2,569	37,910
Total AHMIC COMMUNITY CENTRE		96,008	11,661	61,110
PLANNING & DEVELOPMENT				
1-4-8010-1010	PLN - Wages and benefits	40,000	47,040	40,000
1-4-8010-2030	PLN - CGIS Services	0	4,527	4,500
1-4-8010-2210	PLN - Legal fees	1,000	1,050	500
1-4-8010-5012	PLN - Official Plan/Zoning Bylaw/2nd Dwe	72,000	30,572	25,000
1-4-8010-5014	PLN - General	3,500	5,263	10,000
Total PLANNING & DEVELOPMENT		116,500	88,452	80,000
REQUISITIONS				
1-4-8300-6100	EP School Requisition	0	1,108,163	0
1-4-8300-6110	FP School Requisition	0	7,144	0
1-4-8300-6120	ES School Requisition	0	16,391	0
1-4-8300-6130	FS School Requisition	0	9,471	0
Total REQUISITIONS		0	1,141,169	0
TO BE RECOVERED				
1-4-8400-8005	2B Recov-Croft Landfill	0	-35,000	0
1-4-8400-8010	2B Recov-Chapman Landfill	0	-41,000	0
1-4-8400-8020	2B Recov-(I/S) Debt- Roads	130,000	130,000	130,000
Total TO BE RECOVERED		130,000	54,000	130,000
Total Expense		9,664,191	10,206,981	8,751,935
Total GENERAL FUND		5,310,074	54,903	5,117,407

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

BY-LAW NO. 2022 -

BEING A BY-LAW TO RESCIND BY-LAW 2018-22

WHEREAS Section 9 of the *Municipal Act, S.O. 2001, Chapter M.25*, as amended, gives a municipality the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

AND WHEREAS Section 10(2)(1) of the *Municipal Act, S.O. 2001, Chapter M.25*, as amended, a single-tier municipality may pass By-laws respecting to the governance structure of the municipality and its local boards;

AND WHEREAS a Use of Municipal Resources During the Municipal Election Campaign Period Policy will be included in the Clerk's Municipal Elections Policies and be approved by Council by Motion;

NOW THEREFORE the Council of the Corporation of the Municipality of Magnetawan enacts as follows:

1. THAT By-law 2018-22 and any other previously relevant by-law(s) be hereby repealed effective the date of passing of this By-law.
2. THAT this By-law shall come into force and effect on the date of its passing.

READ A FIRST, SECOND, AND THIRD TIME, passed, signed and the Seal of the Corporation affixed hereto, this 13th day of April, 2022.

**THE CORPORATION OF THE
MUNICIPALITY OF MAGNETAWAN**

Mayor

CAO/Clerk

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

BY-LAW NO. 2022 -

Being a By-law to confirm the proceedings of Council April 13, 2022

WHEREAS Section 5(3) of the *Municipal Act, 2001, S.O. 2001, c.25*, as amended, requires a municipal Council to exercise a municipal power, including a municipality's capacity, rights, powers and privileges under Section 9, by by-law unless the municipality is specifically authorized to do otherwise;

AND WHEREAS the Council of the Municipality of Magnetawan deems it desirable to confirm the proceedings of Council and to ratify decisions made at its meeting hereinafter set out;

NOW THEREFORE the Council of the Corporation of the Municipality of Magnetawan enacts as follows:

1. Ratification and Confirmation

THAT the action of the Council of the Municipality of Magnetawan at its meeting for the aforementioned date(s) with respect to each motion, resolution and other action passed and taken by this Council at its meetings, except where otherwise required, is hereby adopted, ratified and confirmed as if such proceedings and actions were expressly adopted and confirmed by its separate By-law.

2. Execution of all Documents

THAT the Mayor of the Council of the Municipality of Magnetawan and the proper officers of the Municipality of Magnetawan are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain approvals where required, except where otherwise provided, and the Mayor and Clerk are hereby authorized and directed to execute all necessary documents and to affix the Corporate Seal of the Municipality to such documents.

READ A FIRST, SECOND, AND THIRD TIME, passed, signed and the Seal of the Corporation affixed hereto, this 13th day of April 2022.

**THE CORPORATION OF THE
MUNICIPALITY OF MAGNETAWAN**

Mayor

CAO/Clerk

on desk
April 13, 2022

Municipality of Magnetawan
Reserve and Reserve Funds
FINAL BUDGET 2022

	Balance Jan 1 2022	Budget Transfers into Reserves	Budget Transfers from Reserves	Balance Dec 31 2022
Working Funds	301,244	0	0	301,244
Asset Management (2)	3,848,753	0	-1,804,578	2,044,175
Community Enhancement (3)	170,675	24,800	-18,000	177,475
<i>Total</i>	<i>\$4,320,672</i>	<i>\$24,800</i>	<i>-\$1,822,578</i>	<i>\$2,522,894</i>
Dedicated Reserves				
Cemetery	9,500	0	0	9,500
Elections	24,000	0	-24,000	0
Landfill Closure	233,879	20,000	0	253,879
Landfill Rehabilitation	238,710	250,000	0	488,710
Safe Restart Grant carried fwd from 2021	26,771	0	-26,771	0
Museum Covid Safe Restart Grant carried fwd from 2021	5,000		-5,000	
Parkland - Park or other public recreation (4)	77,936	0	-33,718	44,218
Obligatory Reserve - Gas Tax Fund (1)	259,542	88,168	-347,710	0
<i>Total Dedicated/Obligatory</i>	<i>\$875,338</i>	<i>\$358,168</i>	<i>-\$437,199</i>	<i>\$796,308</i>
Grand Total	\$5,196,010	\$382,968	-\$2,259,777	\$3,319,201

(1) Gas Tax Reserve is an obligatory reserve dedicated for gas tax projects approved by AMO
Transfer in is from the Fed's for 2022 - Transfer out is for Culvert 11 West Poverty Bay Replacement

(2) Asset Management
2021 surplus was put to this reserve therefore transfer from reserves is to complete 2021 projects as well as new 2022 projects

(3) Community Enhancement transfer into reserves is from dividends received from Lakeland Holdings
Transfer out of reserves is to complete Chapman memorial sanctuary

(4) Parkland Reserves Transfers into reserves is from Parkland fees on severances plus interest earned
Transfer out of reserves to complete lighthouse