



**Municipality of
Magnetawan**

COUNCIL MEETING MINUTES

April 13, 2022

1:00 pm

The meeting of the Council of the Corporation of the Municipality of Magnetawan was held at the Magnetawan Community Centre on Wednesday April 13, 2022 with the following present:

Mayor Sam Dunnett
Deputy Mayor Tim Brunton
Councillor John Hetherington
Councillor Brad Kneller
Councillor Wayne Smith

Staff: CAO/Clerk Kerstin Vroom, Deputy Clerk Recreation and Communications Laura Brandt and Deputy Clerk Planning and Development Nicole Gourlay were present for the entire meeting. By-law Enforcement Officer Caitlin Deevey was present for her respective section in the meeting.

OPENING BUSINESS

1.1 Call to Order

The meeting was called to order at 1:00 p.m.

1.2 Adoption of the Agenda

RESOLUTION 2022-91 Smith-Brunton

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adopts the agenda as presented.

Carried.

1.3 Disclosure of Pecuniary Interest

Mayor Sam Dunnett stated that should anyone have a disclosure of pecuniary interest that they could declare the nature thereof now or at any time during the meeting.

*Mayor Sam Dunnett, Deputy Mayor Tim Brunton, and Councillor John Hetherington declared a pecuniary interest for Agenda item 3.14 due to being members of the Magnetawan Lions' Club.

1.4 Adoption of the Previous Minutes

RESOLUTION 2022-92 Brunton-Hetherington

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adopts the minutes of the meeting on March 23, at 11:00 am and 1:00 pm as copied and circulated.

Carried.

QUARTERLY STAFF REPORTS

- 2.1 **Report from By-law Enforcement Officer Caitlin Deevey, Mileage**
- 2.2 **Report from By-law Enforcement Officer Caitlin Deevey, 2022 First Quarter Report**
- 2.3 **Report from Fire Chief Joe Readman, 2022 First Quarter Report**
- 2.4 **Report from Chief Building Official Tyler Irwin, 2022 First Quarter Report**
- 2.5 **Report from Public Works Superintendent Scott Edwards, 2022 First Quarter Report**
- 2.6 **Report from Parks and Maintenance Manager Steve Robinson, 2022 First Quarter Report**
- 2.7 **Report from Deputy Clerk Nicole Gourlay, 2022 First Quarter Report**
- 2.8 **First Quarter YTD Budget 2022 From Linda Saunders Treasurer**

RESOLUTION 2022-93 Hetherington-Smith

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the report from By-law Enforcement Officer Caitlin Deevey, Mileage and confirms that mileage driven on personal vehicles for authorized work travel will be reimbursed if the request includes: date of travel, number of kilometers, and an address and/or easily identifiable venue.

Carried.

RESOLUTION 2022-94 Brunton-Hetherington

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the First Quarter Reports from all Department Heads as presented for information only.

Carried.

STAFF REPORTS, MOTIONS AND DISCUSSION

- 3.1 **Report from Deputy Clerk Nicole Gourlay, 16 Magnet Road Access Agreement**

RESOLUTION 2022-95 Smith-Kneller

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives and approves the Report from Deputy Clerk Nicole Gourlay as presented;

AND HEREBY directs Staff to work with the Municipal Solicitor to Stop Up and Close the Unopened Road Allowance, municipally known as 16 Magnet Rd (while maintaining Municipal Ownership) and designate it as Open Space;

AND FURTHER THAT the Municipality grant specific Rights of Way over 16 Magnet Rd and CROFT PLAN M372 BLOCK B SUBJECT TO EASEMENT PT PCL 17031 SS to the four lots on the west side of the Magnetawan River legally described as:

1. *PLAN M372 PT LOT 24 RP 42R18401 PARTS 9 TO 14*
2. *PLAN M372 PT LOT 24 RP 42R18401 PARTS 4 TO 8*
3. *PLAN M372 PT LOT 24 RP 42R18401 PARTS 1 TO 3 PCL 18641SS*
4. *CROFT PLAN M372 PT LOT 24 RP 42R6376 PART 1 PCL 20387 SS*

to allow for parking spaces and docking facilities to access their properties.

Carried.

3.2 DRAFT Site Plan Agreement 2 Colbalt Lane – Huang

RESOLUTION 2022-96 Brunton-Kneller

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves the DRAFT Site Plan Agreement 2 Colbalt Lane – Huang and the by-law on this matter will be passed later on in the meeting.

Carried.

3.3 Report from Spectrum Telecom Group Wayne Lynch, Ahmic Lake Area Broadband

RESOLUTION 2022-97 Kneller-Brunton

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the correspondence Report from Spectrum Telecom Group Wayne Lynch, Ahmic Lake Broadband for information purposes only.

Carried.

Staff was also directed to investigate avenues, including partnerships in order to improve broadband internet in our Municipality and to bring back a report to Council to a future meeting.

3.4 Correspondence from Trinity Church, Magnetawan Centennial Park Gazebo July 2022

RESOLUTION 2022-98 Hetherington-Smith

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the correspondence from Barb Johnston, Magnetawan Centennial Park July 2022;
NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality approves the use of the Centennial Park for the “Welcome to Summer” joint Service on Sunday July 10, 2022 from 9:30 am to 12:00 pm.*

Carried.

3.5 Correspondence from Cecebe Waterways Association, Magnetawan Centennial Park July 2022

RESOLUTION 2022-99 Brunton-Hetherington

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the correspondence from Cecebe Waterways Association, Magnetawan Centennial Park July 2022;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality approves the use of the Centennial Park for the “41st Annual Regatta” on Sunday July 31, 2022 from 9:30 am to 3:00 pm, with the following conditions:

- A qualified First Aid Attendant be onsite for the event*
- A qualified Lifeguard be onsite for the event*
- A Public Health Permit be obtained if required*

Carried.

3.6 DRAFT Motion Inclusion of the Town of Kearney and the Municipality of McMurrich Monteith in Local Catchment Area

RESOLUTION 2022-100 Kneller-Smith

WHEREAS the current agreements between the Ministry of Health, the physician group in Burk's Falls and the Burk's Falls Family Health Team list the Burk's Falls catchment area to include Burk's Falls, Armour, Magnetawan, Perry and Ryerson;

AND WHEREAS the physicians represented by these agreements can, technically, only take on patients within that catchment area;

AND WHEREAS the Town of Kearney and the Township of McMurrich/Monteith are not part of this catchment area, nor are they part of any other agreement or catchment area;

AND WHEREAS the inclusion of Kearney and McMurrich/Monteith population numbers would change the physician-to-patient ratio and may allow for an additional physician resource within the Burk's Falls Family Health Team;

NOW THEREFORE BE IT RESOLVED that the Council of the Corporation of the Town of Kearney requests the inclusion of the Town of Kearney and supports the inclusion of the Township of McMurrich/Monteith, in the Burk's Falls catchment area;

AND FURTHER THAT this Resolution be forwarded to Burk's Falls, Armour, Magnetawan, Joly, Strong, Sundridge, Perry and Ryerson for their support and request to the Ministry of Health to update the required agreements to reflect the addition of Kearney and McMurrich/Monteith to the Burk's Falls Family Health Team.

Carried.

3.7 DRAFT Set Tax Ratios for Municipal Purposes and Levy the Rates of Taxation for the Year 2022

RESOLUTION 2022-101 Hetherington- Brunton

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves the DRAFT Set Tax Ratios for Municipal Purposes and Levy the Rates of Taxation for the Year 2022 and the by-law on this matter will be passed later on in the meeting.

Carried.

3.8 Correspondence from Greener Earth Engineering & Design Frank Pattillo, RFP 2022-03 Roof Repair/Replacement

RESOLUTION 2022-102 Brunton-Smith

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the correspondence from Frank Pattillo, Greener Earth Engineering & Design, and approves the recommendation to award RFP 2022-03 "Roof Repair-Replacement – Magnetawan Municipal Office Building" to: Designed Roofing Inc., in the amount of \$136,000 plus \$9,500 (contingency fees 100 hours x \$95/hour) for a total of \$145,500 plus HST.

Carried.

3.9 Pinchin Croft Annual Monitoring Report & Pinchin Chapman Annual Monitoring Report**

RESOLUTION 2022-103 Smith-Hetherington

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the correspondence from Pinchin Limited, Croft Annual Monitoring and Chapman Annual Monitoring Report for information purposes only.

Carried.

3.10 Use of Municipal Resources During an Election Period Policy & DRAFT Rescind By-law 2018-22

RESOLUTION 2022-104 Hetherington-Brunton

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives and approves the Use of Municipal Resources During an Election Period Policy; AND FURTHER the by-law to rescind the previous policy will be passed later in the meeting.

Carried.

3.11 Correspondence re: Whitestone and Area Nursing Station Building Expansion

RESOLUTION 2022-105 Brunton-Smith

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the correspondence Whitestone and Nursing Station Building Expansion for information purposes only.

Carried.

3.12 DRAFT Adopt Policies with Respect to the Hiring of Employees

RESOLUTION 2022-106 Brunton-Kneller

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the DRAFT Adopt Policies with Respect to the Hiring of Employees and directs Staff to amend as requested and bring back the by-law for passing to a future Council meeting.

Carried.

3.13 Report from Deputy Clerk Laura Brandt, Replacement of Outdoor Pavilion Rink Boards

RESOLUTION 2022-107 Kneller-Smith

WHEREAS by-law 2004-37 Governing Procurement Policies and Procedures states that tender/bid purchases \$20,000.01 and over that Department Heads shall be authorized to obtain Tenders for goods and services unless specifically authorized to do otherwise by a resolution of Council for a particular transaction;

AND WHEREAS the Municipality has applied for grant funding with the deadline of December 31, 2022;

AND WHEREAS due to the lengthy process of tendering, Staff recommends that Council consider awarding this project to one of the three companies that quoted on this project as tendering may delay the process and the project may not be completed by the end of this year;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives and approves the Report from Deputy Clerk Laura Brandt, Replacement of Outdoor Pavilion Rink Boards, and approves the recommendation contained therein to award the project to Sound Barriers in the total amount of \$113,200 plus HST, which includes \$4,900 for the netting as recommended;

AND HEREBY authorizes the Mayor and/or Staff to sign any agreements as required.

Carried.

3.14 Correspondence Magnetawan Lions Club Swimming Lesson Insurance

*Mayor Sam Dunnett, Deputy Mayor Tim Brunton, and Councillor John Hetherington declared a pecuniary interest for Agenda item 3.14 due to being members of the Magnetawan Lions' Club. Mayor Dunnett, Deputy Mayor Brunton, and Councillor Hetherington left the Council Chambers and refrained from any discussion.

Councillor Brad Kneller assumed the role of Chair

RESOLUTION 2022-108 Smith-Kneller

WHEREAS the Magnetawan Lions' Club offers free swimming lessons to the Community for three (3) weeks in the summer;

AND WHEREAS the Council of the Municipality of Magnetawan thanks the Magnetawan Lions' Club for facilitating this valuable initiative;

NOW THEREFORE BE IT RESOLVED that the Council of the Municipality of Magnetawan agrees to pay the additional Liability Insurance for this event, which is usually under \$500 for 2022 and subsequent years and directs Staff to include this amount in the budget.

Carried.

MUNICIPAL BOARDS AND COMMITTEE MINUTES

4.1 Central Almaguin Planning Board (CAPB) Minutes December 15, 2021, January 19, 2022 & February 2, 2022

4.2 Almaguin Community Economic Development (ACED) Committee Minutes March 21, 2022

4.3 Magnetawan Community Development Committee (MCDC) Minutes March 22, 2022

RESOLUTION 2022-109 Smith-Hetherington

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the Municipal Boards and Committee Minutes as copied and circulated.

Carried.

CORRESPONDENCE

5.1 Town of Georgina, Limitations Upon Purchase of Goods Originating from Russia

5.2 Minister of Canadian Heritage, Canadian Organizations with Ties to Russia Will Not Receive Grant Funding

5.3 Ministry of Municipal Affairs and Housing, Status of Emergency Orders COVID-19

5.4 OPP MPB Financial Services Unit 2022 Court Security and Prisoner Transportation Grant Update

5.5 RFP 2022-05 Request for Proposal Winter Sand

5.6 RED Program Intake #2 Grant Funding, Approval of Grant Submission

5.7 Celebrate Canada 2022 Grant Funding, Approval of Grant Submission

5.8 Young Canada Works in Heritage Organizations, Outcome and Follow Up and Denial of Funding Application

5.9 Hazmat Day 2022 Poster

5.10 Easter Closure Municipal Office and Landfills Poster

5.11 ICYMI Council Highlights, March 23, 2022

RESOLUTION 2022-110 Brunton-Hetherington

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the correspondence items as copied and circulated.

Carried.

RESOLUTION 2022-111 Hetherington-Smith

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan endorses and supports item 5.1 Town of Georgina, Limitations Upon Purchase of Goods Originating from Russia.

Carried.

ACCOUNTS

5.1 **Accounts in the amount of \$405,219.88**

RESOLUTION 2022-112 Brunton-Kneller

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves the accounts in the amount of \$405,219.88 as presented.

Carried.

BY-LAWS

7.1 **Zoning By-law Amendment 133 Raney Road – Crozier**

7.2 **Stop Up, Close & Sell Road Allowance – Woodruff**

7.3 **Establish a Council Staff Relations Policy**

RESOLUTION 2022-113 Smith-Kneller

BE IT RESOLVED THAT by the Council of the Municipality of Magnetawan that the following by-laws are now read a first, second and a third time, passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation, and engrossed in the by-law book:

7.1 *Site Plan Agreement 2 Colbalt Lane – Huang*

7.2 *Set Tax Ratios for Municipal Purposes and Levy the Rates of Taxation for the Year 2022*

7.3 *Rescind By-law 2018-22*

Carried.

CLOSED SESSION

In accordance with Section 239(2) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, Council shall proceed into Closed Session in order to address matters pertaining to:

(c) acquisition or disposition of land

(d) labour relations

RESOLUTION 2022-114 Brunton-Kneller

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan moves to a closed session at 2:05 pm pursuant to Section 239(2) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, Council shall proceed into Closed Session in order to address matters pertaining to:

(c) acquisition or disposition of land

(d) labour relations

Carried.

RESOLUTION 2022-115 Kneller-Hetherington

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan returns to open session at 3:10 pm.

Carried.

CONFIRMING BY-LAW AND ADJOURNMENT

7.1 Confirm the Proceedings of Council and Adjourn

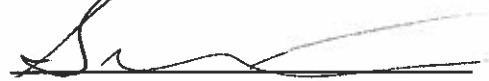
RESOLUTION 2022-116 Brunton-Kneller

BE IT RESOLVED by the Council of the Municipality of Magnetawan that the Confirming By-law is now read a first, second and a third time, passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and engrossed in the by-law book;

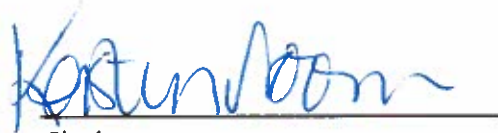
AND FURTHER THAT, this meeting is now adjourned at 3:30 pm to meet again on Wednesday, May 18, 2022 at 1:00 am or at the call of the Chair.

Carried.

Approved by:



Mayor



Clerk