



COUNCIL MEETING MINUTES

May 1, 2024

1:00 pm

The meeting of the Council of the Corporation of the Municipality of Magnetawan was held at the Magnetawan Community Centre on Wednesday May 1, 2024, with the following present:

Mayor Sam Dunnett
Deputy Mayor John Hetherington
Councillor Bill Bishop
Councillor Jon Hind
Councillor Brad Kneller

Staff: CAO/Clerk Kerstin Vroom, Deputy Clerk Recreation and Communications Laura Brandt, Public Works Superintendent Scott Edwards and Deputy Clerk Planning and Development Erica Kellogg were present for the entire meeting.

OPENING BUSINESS

1.1 Call to Order

The meeting was called to order at 1:00 p.m.

1.2 Adoption of the Agenda

RESOLUTION 2024-111 Bishop-Hetherington

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adopts the agenda as amended to include item Deputation Aileen Ireland Land Use Application – Food Truck Placement.

Carried.

1.3 Disclosure of Pecuniary Interest

Mayor Sam Dunnett stated that should anyone have a disclosure of pecuniary interest that they could declare the nature thereof now or at any time during the meeting.

*Deputy Mayor John Hetherington and Councillor Bill Bishop for Agenda Item 2.11 due to being a member of the Magnetawan Builds Committee.

1.4 Adoption of the Previous Minutes

RESOLUTION 2024-112 Hetherington-Kneller

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adopts the minutes of the Council meeting on April 10, 2024, as copied and circulated.

Carried.

DEPUTATION

**Leath Toth, Secretary Magnetawan Agricultural Society – Donation Requests
Cabinets Under the Trophy Case
Request Withdrawn**

**Aileen Ireland, Algonquin Fine Foods – Land Use Application – Food Truck Placement
RESOLUTION 2024-113 Bishop – Hetherington**

WHEREAS the Council of the Municipality of Magnetawan thanks Aileen Ireland, Algonquin Fine Foods for her deputation – Land Use Application – Food Truck Placement; AND WHEREAS the Food Truck may impede a small piece of municipally owned lands adjacent to the Commercial Village Property;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality approves the placement of the Food Truck for the 2024 season (May long weekend until Thanksgiving weekend) with the following conditions:

- *That the Food Truck be situated so that it does not impede the business of the Magnetawan Parks Department*

AND FURTHER THAT Council congratulates Aileen and her Staff on the expansion of her business and wishes them a successful first season.

Carried.

PRESENTATION

Tim McBride & Alana Valle, Pinchin Ltd. – Annual Monitoring Report Update

2023 Annual Monitoring Report, Croft Waste Disposal Site

2023 Annual Monitoring Report, Chapman Waste Disposal Site

****Full Pinchin reports are available on the Recycling and Landfill Page on our website at www.magnetawan.com under Annual Reports**

RESOLUTION 2024-114 Kneller-Hetherington

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan thanks Tim McBride and Alana Valle, Pinchin Limited, for the 2023 Annual Monitoring Reports on the Chapman and Croft Landfills and approves the reports as presented.

Carried.

STAFF QUARTERLY REPORTS

Reports from Parks and Maintenance Manager Steve Robinson

RESOLUTION 2024-115 Kneller-Bishop

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the Staff Quarterly Report from the Parks and Maintenance Manager Steve Robinson as presented for information only.

Carried.

STAFF REPORTS, MOTIONS AND DISCUSSION

2.1 Consent Application – Lorusso – 754 Nipissing Road South

RESOLUTION 2024-116 Hetherington-Bishop

WHEREAS the Municipality of Magnetawan has received a request to support an application for consent for a lot addition located at 754 Nipissing Road South, Magnetawan which is a municipally maintained public road, (Lorusso 4944 010 00306100). The property is legally described as PLAN253 BLK E LOTS 1 TO8 inclusive Township of Chapman hereinafter referred to as “the Lands”;

AND WHEREAS the Municipal planning consultant has provided a report on the application with conditions;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Magnetawan supports in principle the consent application for the Lands, which is valid only for a period of six (6) month; subject to the following conditions:

- *That the foregoing conditions be fulfilled within two years of the notice of decision of the Planning Board;*
- *Draft Reference Plan to be approved by the Municipality prior to registration;*
- *Two (2) true certified paper copies of the registered plan and an electronic version with a certification that it is a true copy be provided to the Municipality;*
- *Draft copy of the deeds (with all schedules) to be approved by the Municipality prior to registration;*
- *A copy of the executed transfer deed (with all schedules) be provided to the Municipality;*
- *Confirmation from the North Bay Mattawa Conservation Authority that the proposed benefitting and severed lot can be adequately serviced by on-site septic systems;*
- *Payment of all taxes, municipal legal fees, planning fees, all fees as per the current Fees and Charges By-law, Park Land Dedication By-law and all other fees associated with the processing of this application;*
- *The Applicant enters into a Site Plan Agreement to be registered on title, with the Municipality to showcase a suitable building and septic envelope for the benefitting lot;*
- *That the Applicant obtain a letter of suitable entrance from the Municipality for the proposed benefitting lot;*
- *The Applicant’s solicitor shall provide an undertaking to make an application within 1 week for consolidation following registration of the deed for the resulting enlarged parcel, and to provide the Municipality with documentation which demonstrates that the consolidation has taken place.*

Carried.

2.2 Report from Public Works Superintendent Scott Edwards, Outcome of RFT 2024-01 Gravel (A+B)

RESOLUTION 2024-117 Hind-Hetherington

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the report from Public Works Superintendent Scott Edwards, Outcome of RFT 2024-01 Gravel (A+B) and approves the recommendation contained therein to award the Request for Tender to Fowler Construction Company Ltd, in the amount of \$333,450 plus HST.

Carried.

2.3 Report from Public Works Superintendent Scott Edwards, Outcome of RFP 2024-01 Slurry Seal Surface Treatment

RESOLUTION 2024-118 Kneller-Hetherington

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the report from Public Works Superintendent Scott Edwards, Outcome of RFP 2024-01 Slurry Seal Surface Treatment and approves the recommendation contained therein to award the Request for Proposal to Duncor Enterprises in the amount of \$44,310 plus HST.

Carried.

2.4 Report from Public Works Superintendent Scott Edwards, Outcome of RFP 2024-02 Surface Treatment(Double Tar and Chip)

RESOLUTION 2024-119 Bishop-Hetherington

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the report from Public Works Superintendent Scott Edwards, Outcome of RFP 2024-02 Surface Treatment (Tar & Chip) and approves the recommendation contained therein to award the Request for Proposal to Duncor Enterprises in the amount of \$331,980 plus HST.

Carried.

2.5 Patti Paul, Farmers Market Rent Reduction Request

RESOLUTION 2024-120 Bishop-Kneller

WHEREAS the Council of the Municipality of Magnetawan receives the correspondence from Patti Paul Farmers Market Rent Reduction Request;

AND WHEREAS the Farmers Market draws visitors to Magnetawan;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves the rental of the Magnetawan Lions' Pavilion for the Farmers Market at a reduced rate of \$0 from the regular rate of \$110 per weekend for 2024 with the following conditions:

- The Magnetawan Lions' Pavilion be left clean and tidy after the close of market each Saturday and it is the responsibility of the renter to ensure its cleanliness*
- That liability insurance in the amount of \$5 million dollars is purchased by the renter*

Carried.

2.6 Correspondence from Cecebe Waterways Association, Magnetawan Centennial Park 2024

RESOLUTION 2024-121 Hetherington-Kneller

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the correspondence from Cecebe Waterways Association for the "43rd annual Regatta" on Sunday August 4th from 9:30 am to 3:00 pm, with the following conditions:

- A qualified First Aid Attendant be onsite for the event*
- A qualified Lifeguard be onsite for the event*
- A Public Health Permit be obtained if required*

Carried.

2.7 Parry Sound Area Community Business & Development Centre Request for Funding & 2023 Financial Statements

RESOLUTION 2024-122 Kneller-Bishop

WHEREAS the Council of the Municipality of Magnetawan receives the correspondence from Parry Sound Area Community Business and Development Centre Funding Request; NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality approves the funding request in the amount of \$1,000.

Carried.

2.8 Almaguin Highlands Secondary School Graduation Awards Program

RESOLUTION 2024-123 Hetherington-Bishop

WHEREAS the Council of the Municipality of Magnetawan is supportive of our community school and students and congratulates all of our graduates; NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Magnetawan authorizes a donation of \$500.00 for the Almaguin Highlands Secondary School Graduation Awards Program.

Carried.

2.9 District of Parry Sound Municipal Association 2024 Spring Meeting May 17, 2024

RESOLUTION 2024-124 Kneller-Hind

WHEREAS the Council of the Municipality of Magnetawan receives the Correspondence District of Parry Sound Municipal Association 2024 Spring Meeting Friday May 17, 2024; AND WHEREAS Kinga Surma, Minister of Infrastructure will be in attendance at the meeting for a roundtable discussion; NOW THEREFORE BE IT RESOLVED that the Council of the Municipality of Magnetawan would like to submit the following question for the roundtable discussion: AND the following Council Members will attend the Spring Meeting in 2024 Mayor Sam Dunnett, Brad Kneller, Bill Bishop and Jon Hind.

Carried.

2.10 Resignation of Sheila Smith from the Magnetawan Library Board

RESOLUTION 2024-125 Kneller-Hetherington

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan regrettably accepts the resignation of Sheila Smith from the Magnetawan Library Board and thanks her for her years of service to the Library Board and to the Community.

Carried.

2.11 Habitat for Humanity – Request for Boundary marking Reimbursement

RESOLUTION 2024-126 Hind-Kneller

**Deputy Mayor John Hetherington and Councillor Bill Bishop for Agenda Item 2.11 due to being a member of the Magnetawan Builds Committee. Deputy Mayor John Hetherington and Councillor Bill Bishop refrained from any discussion and refrained from voting.*

WHEREAS the Council of the Municipality of Magnetawan receives the correspondence from Habitat for Humanity – Request for Boundary Marking Reimbursement; AND WHEREAS EJ Williams Surveying graciously donated the cost of marking the boundaries as requested by the Magnetawan Builds Chapter; NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Magnetawan will not be making a further donation for the boundary marking.

Carried.

2.12 Report from CAO/Clerk Kerstin Vroom, Office Renovations

RESOLUTION 2024-127 Bishop-Hetherington

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the report from CAO/Clerk Kerstin Vroom, Office Renovations and approves the recommendation contained therein to accept the quotation from Legacy Carpentry in the amount of \$42,801.27 plus HST.

Carried.

2.13 Report from Deputy Clerk Laura Brandt, 2024 Public Art Project

RESOLUTION 2024-128 Hetherington-Bishop

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the report from Deputy Clerk Laura Brandt, 2024 Public Art Project as presented and directs Staff to place the steamship carving at the Village Green
AND FURTHER that the steamship carving base be a Wave.*

Carried.

2.14 DRAFT Adopt a Workplace Violence and Harassment Policy

RESOLUTION 2024-129 Bishop-Hetherington

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves the DRAFT Adopt a Workplace Violence and Harassment Policy By-law as presented, and the by-law on this matter will be brought back to a future meeting for passing.

Carried.

2.15 DRAFT Regulate and Prescribe for Open Fires

RESOLUTION 2024-130 Kneller-Hetherington

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves the Regulate and Prescribe for Open Fires By-law as presented, and the by-law on this matter will be passed later in the meeting.

Carried.

2.16 DRAFT Appoint a Deputy Fire Chief – Mark Wignall

RESOLUTION 2024-131 Hetherington-Hind

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves the DRAFT Appoint a Deputy Fire Chief as presented, and the by-law on this matter will be passed later in the meeting.

Carried.

2.17 Discussion June Council Meeting

RESOLUTION 2024-132 Hind-Hetherington

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan authorizes the Mayor and CAO/Clerk to revise the Council meeting dates due to conflicts as follows :
Remove June 12 -- add June 19*

Carried.

MUNICIPAL BOARD AND COMMITTEE MINUTES

- 3.1 **North Bay Parry Sound District Health Unit Board of Health Minutes January 24, 2024, March 6, 2024 & March 11, 2024**
- 3.2 **District of Parry Sound Social Services Administration Board (DSSAB) Chief Administrative Officer's Report April 2024**
- 3.3 **Almaguin Highlands Health Centre (AHC) Minutes April 4, 2024**
- 3.4 **Magnetawan Community Centre Board (MCCB) Minutes April 17, 2024**
- 3.5 **Lakeland Holding Ltd. 2024 Q1 Shareholder Update**

RESOLUTION 2024-133 Bishop-Kneller

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the Municipal Boards and Committee Minutes as copied and circulated.

Carried.

CORRESPONDENCE

- 4.1 **City of Peterborough Jurisdiction of Ontario's Ombudsman**
- 4.2 **Municipality of Huron Shores Promptly Resume Assessment Cycle**
- 4.3 **Municipality of West Perth Conservation Authorities Act**
- 4.4 **Ontario Land Tribunal (OLT) 1680 Lakeside Trail**
- 4.5 **Update Lakeland EV Charging Station**
- 4.6 **Successful Outcome Canadian Heritage Canada Day Grant Funding**
- 4.7 **Successful Outcome Participaction Community Challenge Grant Funding**
- 4.8 **Successful Outcome NOHFC Community Events Stream Grant Funding**
- 4.9 **Successful Outcome Summer Employment Opportunities Program Grant Funding**
- 4.10 **Request for Proposal RFP 2024-03 Steel Tracked Hydraulic Excavator with Brush Head**
- 4.11 **Request for Proposal RFP 2024-04 Brush Chipper**
- 4.12 **Show Your Spirit Magnetawan Video Contest Poster**
- 4.13 **ICYMI Council Highlights April 10, 2024**

RESOLUTION 2024-134 Hetherington-Hind

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the correspondence items as copied and circulated.

Carried.

RESOLUTION 2024-135 Kneller-Bishop

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan endorses and supports item 4.1 City of Peterborough, Jurisdiction of Ontario's Ombudsman;

AND FURTHER THAT this resolution be circulated to Minister, MPP David Smith, the Association of Municipalities of Ontario (AMO) and all Ontario municipalities through AMCTO.

Carried.

RESOLUTION 2024-136 Hind-Hetherington

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan endorses and supports item 4.2 Municipality of Huron Shores Promptly Resume Assessment Cycle; **AND FURTHER THAT** this resolution be circulated to the Honourable Doug Ford, Premier of Ontario, the relevant Provincial Authorities, the Municipal Property Assessment Corporation, and all Ontario municipalities through AMCTO.

Carried.

RESOLUTION 2024-137 Hind-Hetherington

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan endorses and supports item 4.3 Municipality of West Perth Conservation Authorities Act; **AND FURTHER THAT** this resolution be circulated to the Honourable Matthew Rae, MPP for Perth-Wellington, the Association of Municipalities of Ontario (AMO), and all Ontario Municipalities Ontario municipalities through AMCTO.

Carried.

ACCOUNTS

5.1 Accounts in the amount of \$832,340.57

RESOLUTION 2024-138 Hetherington-Bishop

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves the accounts in the amount of \$832,340.57 as presented.

Carried.

BY-LAWS

6.1 Hawkers and Peddlers

6.2 Regulate and Prescribe for Open Air Fires

6.3 Appoint a Deputy Fire Chief – Mark Wignall

RESOLUTION 2024-139 Bishop-Kneller

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan that the following by-laws are now read a first, second and a third time, passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation, and engrossed in the by-law book:

6.1 Hawkers and Peddlers

6.2 Regulate and Prescribe for Open Air Fires

6.3 Appoint a Deputy Fire Chief – Mark Wignall

Carried.

CONFIRMING BY-LAW AND ADJOURNMENT

7.1 Confirm the Proceedings of Council and Adjourn

RESOLUTION 2024-140 Hind-Hetherington

BE IT RESOLVED by the Council of the Municipality of Magnetawan that the Confirming By-law is now read a first, second and a third time, passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and engrossed in the by-law book;

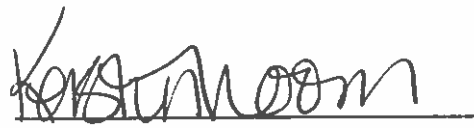
AND FURTHER THAT, this meeting is now adjourned at 3:15 pm to meet again on Wednesday May 22, 2024, at 1:00 pm or at the call of the Chair.

Carried.

Approved by:



Mayor



Clerk