



**Municipality of
Magnetawan**

COUNCIL MEETING MINUTES

May 6, 2026

1:00 pm

The meeting of the Council of the Corporation of the Municipality of Magnetawan was held at the Magnetawan Community Centre on Wednesday May 6, 2026, with the following present:

Mayor Sam Dunnett
Deputy Mayor John Hetherington
Councillor Bill Bishop
Councillor Brad Kneller

Regrets
Councillor Jon Hind

Staff: CAO/Clerk Kerstin Vroom, Deputy Clerk Planning and Development Erica Kellogg, and Deputy Clerk Recreation Communications Laura Brandt were present for the entire meeting. Treasurer Stephanie Lewin, and Public Works Superintendent Scott Edwards were present for their respective section in the meeting.

OPENING BUSINESS

1.1 Call to Order

The meeting was called to order

1.2 Adoption of the Agenda

RESOLUTION 2026-105 Bishop-Hetherington

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adopts the agenda as presented.

Carried.

1.3 Adoption of the Previous Minutes

RESOLUTION 2026-106 Hetherington-Kneller

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adopts the minutes of the Council Meeting on April 15, 2026 as copied and circulated.

Carried.

1.3 Disclosure of Pecuniary Interest

Mayor Sam Dunnett stated that should anyone have a disclosure of pecuniary interest that they could declare the nature thereof now or at any time during the meeting.

*Deputy Mayor Hetherington and Mayor Dunnett declared pecuniary interest for the Agenda Item 2.9 Correspondence from the Magnetawan Lions Club, Request to Place Drink Vending Machine at the Magnetawan Lions Pavillion

PROCLAMATION

Moose Hide Campaign & Stop Gender Based Violence

RESOLUTION 2026-107 Bishop-Kneller

WHEREAS the Moose Hide Campaign is an Indigenous-led, grassroots movement of men, boys and all Canadians standing up to end violence against women, children and all those along the gender continuum;

AND WHEREAS the Moose Hide Campaign was founded along the 'Highway of Tears' in British Columbia in response to the injustices and violence faced by many women and children in Canada, particularly those who are Indigenous;

AND WHEREAS Intimate Partner Violence (IPV) is at epidemic proportions across Canada with more than 4 in 10 women having experienced it in their lifetime, and this reality is worse for Indigenous women who are twice as likely to experience violence from their current or former partners;

AND WHEREAS the Moose Hide Campaign has distributed over five million moose hide pins that each spark five conversations about issues of violence against women, children and all those along the gender continuum;

AND WHEREAS wearing the moose hide pin demonstrates a commitment to honour, respect and protect the women and children in your life, end gender-based violence and take meaningful action towards reconciliation with Indigenous peoples;

AND WHEREAS participation in the Moose Hide Campaign is a concrete action for all citizens to address the legacies of colonization, residential schools and the reality of more than 1,200 missing or murdered women in Canada;

AND WHEREAS engagement with the Moose Hide Campaign aligns with the United Nations Declaration on the Right of Indigenous Peoples (UNDRIP), the Truth and Reconciliation Commission's Calls to Action, and the Calls for Justice of the National Inquiry into Missing and Murdered Indigenous Women and Girls (MMIWG2S+);

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality proclaims May 14, 2026 as Moose Hide Campaign Day.

Carried.

PLANNING ACT MEETING

Zoning By-law Amendment Application – Blyth – 112 Moonwing Drive

RESOLUTION 2026-108 Kneller-Hetherington

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan recesses the regular meeting to hold a public meeting pursuant to Sections 34 of the Planning Act to consider Zoning Amendment applications described as:

- *Blyth – 112 Moonwing Drive*

Carried.

RESOLUTION 2026-109 Bishop-Hetherington

WHEREAS the Council for the Municipality of Magnetawan receives the report from Patrick Townes, Planner MHBC for a Zoning By-law Amendment as a condition of consent, to rezone severed lot one, severed lot two and the retained lands from Residential Shoreline and Environmental Protection to Residential Shoreline exception forty-three (RS-43) implementing site-specific zoning provisions including limiting dock lengths and widths on the Magnetawan River to also include the access to the existing lot on the opposite side of the river;

AND WHEREAS the Zoning By-law Amendment application will rezone an area of severed lot two from Residential Shoreline to Environmental Protection (EP) due to the presence of Type 1 Fish Habitat identified in the Environmental Impact Study prepared by Terrastory Environmental Consulting Inc. dated September 15, 2025;

NOW THEREFORE BE IT RESOLVED the Council for the Municipality of Magnetawan supports the Zoning By-law Amendment application Blyth – 112 Moonwing Road (4944 030 00220100) and a By-law on this matter will be passed later in the meeting.

Carried.

RESOLUTION 2026-110 Bishop-Hetherington

BE IT RESOLVED that the Municipality of Magnetawan adjourns the Planning Act public meeting and returns to the regular meeting.

Carried.

STAFF REPORTS, MOTIONS AND DISCUSSION

2.1 Consent Application – Blyth – 112 Moonwing Drive

RESOLUTION 2026-111 Kneller-Hetherington

WHEREAS the Municipality of Magnetawan passed Resolution #2025-295 supporting a request to create two new lots located on Shadows End Lane which is a privately maintained municipally-owned road (Blyth 4944 030 00220100), legally described as CON 9LOT 15, being in the former Township of Croft hereinafter referred to as “the Lands”;

AND WHEREAS the consent application included two natural severances one of which is due to the Magnetawan River and one due to Moonwing Road;

AND WHEREAS the parcel naturally severed due to the Magnetawan River received support to create mainland parking and docking via a separate parcel with a width of 10 metres being subject to a Section 118 Planning Act, located between the boundary of the Severed Lot 1 and Severed Lot 2;

AND WHEREAS the Committee of Adjustment supports the creation of a registered easement over Severed Lot 2 for the purpose of mainland parking and docking for the naturally severed lands due to the Magnetawan River;

NOW THEREFORE BE IT RESOLVED THAT the Committee of adjustment for the Municipality of Magnetawan supports in principle the consent application for the Lands, subject to the following conditions:

- *Draft Reference Plans to be approved by the Municipality prior to registration;*
- *Two (2) true certified paper copies of the registered plans and electronic versions for the proposed severed lots prepared by an Ontario Land Surveyor with a certification that it is a true copy be provided to the Municipality for review and approval which conforms substantially with the applications as submitted;*

- *Draft copy of the deeds (with all schedules) to be approved by the Municipality prior to registration;*
 - *A copy of the original executed transfers (deeds) with all schedules be provided to the Municipality;*
 - *Confirmation from the North Bay Mattawa Conservation Authority (NBMCA) that all the proposed Severed and the Retained Lots can be adequately serviced by individual on-site septic systems;*
 - *Payment of all taxes, municipal legal fees, planning fees and fees as per the current Fees and Charges By-law, Park Land Dedication By-law and all other fees associated with the processing of these applications;*
 - *The Applicant enter into a Limited Service Agreement to be registered on title;*
 - *That the Applicant receive confirmation from the Municipality of a suitable location for an entrance to the severed lots from Shadow's End Lane municipally owned and privately maintained road;*
 - *The Applicant enter into a Road Use Agreement for the maintenance of Shadow's End Lane;*
 - *That the Applicant's Solicitor establish a registered easement over the identified 10m wide Part 2 as shown on the draft survey supplied by IBW Surveyors encompassed with severed lot 2, for the sole purpose of mainland parking and docking;*
 - *That the owner enter into a Consent Agreement to implement the recommendations within the Environmental Impact Study prepared by Terrastory Environmental Consulting Inc. dated September 15, 2025;*
 - *That the Applicant apply for and be approved for a Zoning By-law Amendment to complete the following:*
 - a. *Implement zoning restrictions as outlined in the Environmental Impact Study, prepared by Terrastory Environmental Consulting Inc. dated September 15, 2025;*
 - b. *Apply dock provisions for all shoreline lots, including but not limited to a maximum size to ensure no issues with navigability on the Magnetawan River.*
 - c. *Ensure all proposed lots meet the requirements of the Zoning By-law.*
- Carried.*

2.2 Restatement 2026 Budget as per O.Reg 284/09

RESOLUTION 2026-112 Bishop-Kneller

WHEREAS generally accepted accounting principles for local governments established by the Public Sector Accounting Board (PSAB) of the Chartered Professional Accountants of Canada require municipalities to capitalize and amortize tangible capital assets to accrue liabilities related to post-employment and sold waste landfill closure and post-closure expense;

AND WHEREAS Ontario Regulation 284/09 states that a municipality may exclude these expenses from budgeted amounts for which revenue must be raised;

AND WHEREAS if excluded, Ontario Regulation 284/09 requires Council to adopt a report that shows the impact of fully covering these expenses;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves and adopts the report entitled "Re-statement 2026 Budget as per O.Reg 284/09" as presented.

Carried.

2.3 DRAFT By-law Authorize Borrowing for Fire Hall

RESOLUTION 2026-113 Hetherington-Bishop

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves the DRAFT Authorize Borrowing for Fire Hall By-law as presented, as the Kawartha Credit Union changed their name, and the by-law on this matter will be passed later on in the meeting.

Carried.

2.4 DRAFT Motion Significant Weather Event April 14, 2026

RESOLUTION 2026-114 Bishop-Kneller

WHEREAS the Municipality of Magnetawan declared a Significant Weather Event on April 14, 2026, at 8:00 am, due to severe flooding caused by the spring freshet and unprecedented rainfall which caused catastrophic washouts, culvert breaching, sink holes and flooding on our road system as well as flooding public spaces. This storm resulted in the Municipality closing our public docks and parks as well as closing 9 roads. This event caused substantial operating and capital costs;

AND WHEREAS the flooding has subsided and infrastructure has been repaired and/or replaced;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Magnetawan hereby declares the Significant Weather Event ended and gives its appreciation to Staff and local third-party contractors for their excellent hard work in carrying out our essential road and dock infrastructure repairs which resulted from this unprecedented event.

Carried.

Direction was given to Staff to prepare a report for a future meeting on providing sand and/or sandbags.

2.5 Report from Public Works Superintendent Scott Edwards, Award of RFP 2026-01 Slurry Seal Surface Treatment

RESOLUTION 2026-115 Kneller-Hetherington

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the report Award of RFP 2026-01 Slurry Seal Surface Treatment from Public Works Superintendent Scott Edwards and approves the recommendations contained therein to award the project to Duncor Enterprises Inc. in the amount of \$178,000 plus HST.

Carried.

2.6 Report from Public Works Superintendent Scott Edwards, Award of RFP 2026-02 Surface Treatment (Double Lift Tar & Chip)

RESOLUTION 2026-116 Kneller-Bishop

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the report Award of RFP 2026-02 Surface Treatment (Double Lift Tar & Chip) from Public Works Superintendent Scott Edwards and approves the recommendations contained therein to award the project to Fowlers Construction Company Ltd. for the aggregate portion only for the 2026 road construction season in the amount of \$153,217 plus HST.

Carried.

2.7 Report from Deputy Clerk Recreation & Communications, Municipal 511

RESOLUTION 2026-117 Bishop-Hetherington

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the report Municipal 511 from Deputy Clerk Recreation and Communications Laura Brandt and approves the recommendations contained therein to enroll the Municipal 511 service for an annual cost of \$500 (3-year term) and a one time set up cost of \$1,000 to be taken from Budget Line 1-4-2400-2010 CEMC.

Carried.

2.8 DRAFT Motion Date Change May 27th and June 17th Council Meetings

RESOLUTION 2026-118 Kneller-Hetherington

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan authorizes the Clerk to revise the Council meeting dates to conflict as follows:

- *Remove May 27th and June 17th – Add June 3rd*

Carried.

2.9 Correspondence from the Magnetawan Lions Club, Request to Place Drink Vending Machine at the Magnetawan Lions Pavillion

***Deputy Mayor Hetherington and Mayor Dunnnett declared pecuniary interest for the Agenda Item 2.9 Correspondence from the Magnetawan Lions Club, Request to Place Drink Vending Machine at the Magnetawan Lions Pavillion. Deputy Mayor Hetherington and Mayor Dunnnett left the room.**

RESOLUTION 2026-119 Hetherington-Kneller

WHEREAS the Council of the Municipality of Magnetawan receives the motion from the Magnetawan Community Centre Committee endorsing a request from the Magnetawan Lions Club to place a Vending Machine at the Magnetawan Lions Pavilion to be kept in the Pavilion for the summer and in a change room for the winter months;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Magnetawan supports the request with the following conditions:

- *An agreement be entered into between the Municipality and the Magnetawan Lions Club whereby the Lions Club takes full responsibility for the machine, any damages because of the machine and/or its users and the responsibility for the installation and moving of the machine as needed as well as the cost to install electrical outlets;*
- *The Magnetawan Lions Club will acquire insurance in the amount of \$5 Million Dollars Liability indemnifying the Municipality of Magnetawan.*

Deferred.

Direction was given to Staff to prepare a report for a future meeting on the placement of a drink vending machine at the Lions Pavilion.

*Deputy Mayor Hetherington and Mayor Dunnnett returned to the meeting.

2.10 Request donation Almaguin Highlands Secondary School Graduation Awards Program

RESOLUTION 2026-120 Hetherington-Bishop

WHEREAS the Council of the Municipality of Magnetawan is supportive of our community school and students and congratulates all of our graduates;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Magnetawan authorizes a donation of \$500 for the Almaguin Highlands Secondary School Graduation Awards Program.

Carried.

2.11 Correspondence from Jessica Busch Program Manager, Women's Own Resource Centre Request for Donation Supporting 2026-2027 Programming

RESOLUTION 2026-121 Bishop-Hetherington

WHEREAS the Council of the Municipality of Magnetawan receives the correspondence from Program Manager Jessica Busch, Women's Own Resource Centre Request for Donation Supporting 2026/27 Programming;

AND WHEREAS Council is appreciative of the good work that the Women's Own Resource Centre provides to our residents and neighbouring communities;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves the donation request in the amount of \$1,000.

Carried.

2.12 District of Parry Sound Municipal Association 2026 Spring Meeting May 29, 2026

RESOLUTION 2026-122 Kneller-Bishop

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the Correspondence District of Parry Sound Municipal Association 2026 Spring Meeting Friday May 29, 2026;

AND the following Council Members will attend the Spring Meeting in 2026: All of Council.

Carried.

MUNICIPAL BOARD AND COMMITTEE MINUTES

- 3.1 Magnetawan Public Library Minutes January 14, 2026, February 18, 2026 & March 25, 2026**
- 3.2 Almaguin Highlands O.P.P Detachment Board Minutes February 11, 2026, April 8, 2026, Meal Allowance Policy & 2026 Budget**
- 3.3 Almaguin Highlands Health Centre (AHC) Minutes March 5, 2026**
- 3.4 Magnetawan Cemetery Board (MCB) Minutes April 8, 2026**
- 3.5 Magnetawan Economic Tourism Committee (METC) Minutes April 20, 2026 & 2026 Forum Presentation**
- 3.6 Magnetawan Community Centre Board (MCCB) Minutes April 22, 2026**
- 3.7 North Bay Parry Sound District Health Unit Minutes Wednesday April 22, 2026, Medical Officer of Health: Report to the Board of Health April 22, 2026 & Highlights from the April 2026 Medical Officer of Health to the Board Report April 22, 2026**
- 3.8 Lakeland Holding Ltd. 2026 Q1 Shareholder Update**

RESOLUTION 2026-123 Kneller-Hetherington

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the Municipal Boards and Committee Minutes as copied and circulated.
Carried.*

CORRESPONDENCE

- 4.1 **Municipality of Waterloo Community Safety and Well-Being Plan**
- 4.2 **Municipality of Shuniah Extending the Annual OCIF Envelope**
- 4.3 **United Counties of Stormont, Dundas & Glengarry, Amend Land Transfer Act**
- 4.4 **City of Peterborough Guaranteed Basic Income Resolution**
- 4.5 **MHBC Planning Urban Design & Landscape Architecture Overview of Proposed Bill 98: Building Homes and Improving Transportation Infrastructure Act, 2026**
- 4.6 **Ministry of Northern Economic Development and Growth 2026 Summer social Media Campaign**
- 4.7 **Ministry of Transportation Widening of Highways 11 & 17**
- 4.8 **Correspondence Magnetawan Public Library Thank You to Council Approval 2026 Budget**
- 4.9 **Explorer's Edge Magnetawan Tourism Forum Annual Update**
- 4.10 **Successful Outcome of NOHFC Community Enhancement Program Grant Funding – Dinner and a Drive-In Event**
- 4.11 **Successful Outcome of NOHFC Workforce Development Grant Funding – Building Official**
- 4.12 **Successful Outcome of Explorers' Edge 2026/2027 Partnership Program – Advertising, Promotional Video & Signage**
- 4.13 **Successful Outcome of The Villages' Old Tree Show – Family Day 2026**
- 4.14 **Successful Outcome of the 2026 Summer Employment Opportunities Grant Funding – Wages for 2 Students at the Heritage Centre**
- 4.15 **Unsuccessful Outcome of Experience Ontario 2026 Grant Funding – Two Day Drive in Movie Event**
- 4.16 **Unsuccessful Outcome of RBC Barrier Buster Grant Funding – Accessible Wheelchair Swing**
- 4.16 **Trans Canada Trail Article & Discovery Routes Trails Article Magnetawan Dam Trail Project**
- 4.17 **ICYMI Council Highlights April 15, 2026**

RESOLUTION 2026-124 Kneller-Hetherington

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the correspondence items as copied and circulated;

AND FURTHER endorses the following motions:

- 4.1 *Municipality of Waterloo Community Safety and Well-Being Plan*
- 4.2 *Municipality of Shuniah Extending the Annual OCIF Envelope*
- 4.3 *United Counties of Stormont, Dundas & Glengarry, Amend Land Transfer Act*
- 4.4 *City of Peterborough Guaranteed Basic Income Resolution*

Carried.

ACCOUNTS

5.1 Accounts in the amount of \$821,179.99

RESOLUTION 2026-125 Hetherington-Bishop

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves the accounts in the amount of \$821,179.99 as presented.

Carried.

BY-LAWS

6.2 Zoning By-law Amendment – Blyth – 112 Moonwing Drive

6.3 Authorize Borrowing for Fire Hall

RESOLUTION 2026-126 Hetherington-Kneller

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan that the following by-laws are now read a first, second and a third time, passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation, and engrossed in the by-law book:

6.1 Zoning By-law Amendment – Blyth – 112 Moonwing Drive

6.2 Authorize Borrowing for Fire Hall

Carried.

CLOSED SESSION

In accordance with Section 239(2) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, Council shall proceed into Closed Session in order to address matters pertaining to:

(i) financial information, supplied in confidence to the municipality which, if disclose, could reasonably be expected to prejudice significantly the competitive position an organization

RESOLUTION 2026-127 Bishop-Kneller

BE IT RESOLVED the Council of the Municipality of Magnetawan moves to a closed session at 2:10 pm pursuant to Section 239(2) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, Council shall proceed into Closed Session in order to address matters pertaining to:

(i) Financial information, supplied in confidence to the municipality which, if disclose, could reasonably be expected to prejudice significantly the competitive position an organization

Carried.

RESOLUTION 2026-128 Hetherington-Kneller

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan returns to open session at 2:25 pm.

Carried.

RESOLUTION 2026-129 Bishop-Kneller

BE IT RESOLVED THAT the Council of the Municipality receives and approves the Proposal for Annual Monitoring and Reporting 2026-2028 to: Pinchin in the amount of \$106,035.00 plus HST.

Carried

CONFIRMING BY-LAW AND ADJOURNMENT

6.1 Confirm the Proceedings of Council and Adjourn

RESOLUTION 2026-130 Kneller-Hetherington

BE IT RESOLVED by the Council of the Municipality of Magnetawan that the Confirming By-law is now read a first, second and a third time, passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and engrossed in the by-law book;

AND FURTHER THAT this meeting is now adjourned at 2:30 pm to meet again on Wednesday June 3, 2026, at 1:00 pm or at the call of the Chair.

Carried.

Approved by:

Mayor

Clerk

DRAFT