



COUNCIL MEETING MINUTES
May 19, 2021
1:00 pm

The meeting of the Council of the Corporation of the Municipality of Magnetawan was held at the Magnetawan Community Centre and streamed electronically for the public through "Go To Meeting" with the following present:

Mayor Sam Dunnett
Deputy Mayor Tim Brunton
Councillor Brad Kneller
Councillor Wayne Smith
Councillor John Hetherington

Staff: CAO/Clerk Kerstin Vroom and Acting Deputy Clerk Laura Brandt were present for the entire meeting. Chief Building Official Brian Horsman, Deputy Chief Building Official Matthew Clouthier, Fire Chief Joe Readman and Public Works Superintendent Scott Edwards were present for their respective sections in the meeting.

OPENING BUSINESS

1.1 Call to Order

The meeting was called to order at 1:00 p.m.

1.2 Adoption of the Agenda

RESOLUTION 2021-129 Brunton-Smith

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adopts the agenda as presented.

Carried.

1.3 Disclosure of Pecuniary Interest

Mayor Dunnett stated that should anyone have a disclosure of pecuniary interest that they could declare the nature thereof now or at any time during the meeting.

1.4 Adoption of the Previous Minutes

RESOLUTION 2021-130 Smith-Brunton

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adopts the minutes of April 28, 2021 meeting as copied and circulated.

Carried.

BUILDING FEES PUBLIC MEETING

Report from Chief Building Official Brian Horsman

Public Comments:

There were no written comments received. Ratepayer Collin James phoned in to request no increase in building fees and for Council to meet with local contractors to discuss building fees.

RESOLUTION 2021-131 Hetherington-Kneller

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the report as presented from Chief Building Official Brian Horsman, Annual Report on Building Permit Fees, and approves the following recommendations:

- *Revise Schedule B of By-law 2019-29 Special Inspections category under Cost Guideline by adding the end of the sentence "OR to determine the status of Dormant Files."*
- *Revise Schedule D sentence 2 of By-law 2019-29 by revising sentence (2) to read "Application filed, 50% refund maximum, where plans have been reviewed and/or permit is issued."*
- *Revise Schedule D adding sentence 3 and definition of Abandoned of By-Law 2019-29 by adding sentence (3) "Application Deemed to be abandoned, 50% refund maximum" Also add the definition of Abandoned application sentence (2) Definition to read "Abandoned means where an incomplete application remains incomplete for 3 months (90 days) without any attempt to complete the application".*

AND THAT, a By-law on this matter be brought back to the next meeting for passing.

Carried.

STAFF REPORTS, MOTIONS AND DISCUSSION

2.1 Report from Chief Building Official Brian Horsman, Update Regarding the Hiring of a Building Inspector

RESOLUTION 2021-132 Brunton-Hetherington

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the report as presented from Chief Building Official Brian Horsman, Update Regarding the Hiring of a Building Inspector, and approves the recommendation contained therein to direct the Chief Building Official to pursue the Internship Program to attract a graduate candidate from an engineering or architectural technology program to apply for the position of Building Inspector.

Carried.

2.2 Collin James, 60 James Street, Purchase of Road Allowance and Shore Road Allowance

RESOLUTION 2021-133 Brunton-Smith

WHEREAS the Municipality of Magnetawan has received an application from Collin James, for the purchase of Original Road Allowance (James Street) and Original Shore Road Allowance (shoreline – South Water Street) in front of and/or abutting Plan 319, Lots 18 and 19, Plan 319 Lot 17;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves in principle the sale of the:

Original Shore Road Allowance (shoreline – South Water Street)

With the following provisions:

- *any other adjacent landowner shall be invited to participate in the purchase of that part of the specified road allowance which borders their lands;*
- *the price be set by an appraised value set by a professional appraiser;*
- *all costs for this purchase to be borne by the applicant.*

Carried.

- 2.3 **Report from Parks and Maintenance Manager Steve Robinson, Award of Proposal 2021-03 Municipal Commercial Tractor**
RESOLUTION 2021-134 Kneller-Hetherington
BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the report as presented from Parks and Maintenance Supervisor Steve Robinson, Award of Proposal 2021-03 Municipal Commercial Tractor, and approves the recommendation contained therein to award the proposal to Tracks and Wheels in the amount of \$48,096 plus HST.
Deferred.
- 2.4 **Report from Fire Chief Joe Readman, Quarterly Fire Department Report**
RESOLUTION 2021-135 Kneller-Brunton
BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the report as presented from Fire Chief Joe Readman, Quarterly Fire Department Report.
Carried.
- 2.5 **DRAFT motion July 11, 2021 Hazmat Day**
RESOLUTION 2021-136 Smith-Hetherington
WHEREAS, the Council of the Municipality of Magnetawan has successfully run previous Hazardous Waste Days with Brendar Environmental Inc;
AND WHEREAS, Section 4.1.1 of the Municipality's Procurement By-law outlines that Council has ultimate authority over expenditures;
NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves using Brendar Environmental Inc. for the 2021 Hazmat Day proposed on Sunday, July 11, 2021 with the costing of \$1,995 for this event, \$385 per truck, plus specific costs per item disposal (approximately \$10,000), Budgeted in 2021 \$13,500.
Carried.
- 2.6 **Report from Public Works Superintendent Scott Edwards, Landfill/Recycle Fencing Project**
RESOLUTION 2021-137 Brunton-Smith
BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the report as presented from Public Works Superintendent Scott Edwards, Landfill/Recycle Fencing Project, and approves the recommendation contained therein to purchase the fencing for both Landfills from Muskoka Fence at a cost of \$30,007 + HST transferring \$2,007 from Landfill Materials/Supplies 4020-2010 to cover the budget shortfall.
Carried.
- 2.7 **Report from Public Works Superintendent Scott Edwards, Ahmic Harbour Crosswalk and 3-Ways Stops.**
RESOLUTION 2021-138 Smith-Brunton
BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the report as presented from Public Works Superintendent Scott Edwards, Ahmic Harbour Crosswalks, and approves the recommendation contained therein to install a 3 Way Stop with Crosswalk Paint Markings in Ahmic Harbour at a cost of \$3,310, with the funds coming from the Ontario Community Infrastructure Fund (OCIF).
AND FURTHER THAT Council directs Staff to install a third stop sign, at the two-way stop thus creating a three-way stop, located at the intersection of Nipissing Road and South Street to alleviate driver confusion.
Carried.

- 2.8 **Verbal update Ahmic Harbour Road Straightening**
- 2.9 **Discussion on Limited Services and License Agreement to Maintain Roads for Private Road Groups**
RESOLUTION 2021-139 Smith-Brunton
WHEREAS the Council of the Municipality of Magnetawan is aware that Municipally-Owned Roads are being maintained by Private Road Groups within the Municipality;
AND WHEREAS Council approves the DRAFT By-law Limited Services and License Agreement to Maintain Roads after being vetted by the Municipal Lawyer;
AND WHEREAS Council waives the \$250 driveway agreement fee and \$1,000 deposit fee for any Private Road Group who enters into an agreement to privately maintain Municipally owned Roads located in the Municipality;
NOW THEREFORE BE IT RESOLVED THAT a By-law on this matter be brought back to a future meeting for passing.
Carried.
- 2.10 **DRAFT By-law Parsons Limited Service Agreement**
RESOLUTION 2021-140 Hetherington-Brunton
BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves the Parsons Limited Service Agreement as presented, and a By-law on this matter will be passed later in the meeting.
Carried.
- 2.11 **DRAFT By-law Parsons Site Plan Agreement**
RESOLUTION 2021-141 Kneller-Hetherington
BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves the Parsons Site Plan Agreement as presented, and a By-law on this matter will be passed later in the meeting.
Carried.
- 2.12 **Report from CAO/Clerk Kerstin Vroom, 2022 Municipal Election Alternative Voting**
RESOLUTION 2021-142 Brunton-Smith
BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the report as presented from CAO/Clerk Kerstin Vroom, 2022 Municipal Election Alternative Voting Method, and approves the following recommendations:
Option 2: Internet/Telephone Electronic Voting PLUS Vote by Mail (Intelivote) \$4.21 per elector \$15,998 plus polling clerks \$1,500 = \$17,498
AND THAT, a By-law on this matter be brought back to the next meeting for passing.
Carried.
- 2.13 **DRAFT By-law 2022 Municipal Election Joint Audit Compliance Committee**
RESOLUTION 2021-143 Hetherington-Smith
WHEREAS the 2022 Municipal Election Joint Audit Compliance Committee members were previously vetted;
AND WHEREAS the Committee members served on the committee for the last election and all members have agreed to serve for the 2022 term;
NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves the Municipal Election Joint Audit Compliance Committee as presented, and a By-law on this matter will be passed later in the meeting.
Carried.

- 2.14 **Report from Acting Deputy Clerk, Update Memorial Sanctuary at Chapman Cemetery**
RESOLUTION 2021-144 Brunton-Smith
BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the report as presented from Acting Deputy Clerk Laura Brandt.
Carried.
- 2.15 **Ministry of the Attorney General Liquor License Act Amendments**
RESOLUTION 2021-145 Smith-Brunton
BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the correspondence Ministry of the Attorney General Liquor License Act Amendments for information purposes only.
Carried.
- 2.16 **Correspondence from Patti Paul, Magnetawan Farmer's Market**
RESOLUTION 2021-146 Smith-Brunton
WHEREAS, the Council of the Municipality of Magnetawan understand the economic and health concerns surrounding the current COVID-19 pandemic;
AND WHEREAS, the Province has permitted the opening of Farmers Markets with an approved safety plan from the Public Health Unit to help mitigate the spread of COVID-19;
NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Magnetawan agrees in principle with the opening of the Magnetawan Farmer's Market as proposed by Patti Paul, Market Manager, with the understanding that appropriate insurance coverage, including a specific COVID-19 rider if applicable, is obtained and that all other application federal and provincial laws are adhered to as well;
AND FURTHER THAT Council approved the reduction in rental rate of 50% while the provincial restrictions governing the pandemic are in effect;
AND FURTHER THAT Council reserves the right to revoke this approval at any time.
Carried.
- 2.17 **DRAFT Motion Magnetawan Horticultural Society Community Garden**
RESOLUTION 2021-147 Brunton-Kneller
WHEREAS, the Council of the Municipality of Magnetawan supports the good work the Magnetawan Horticultural Society does in our community;
AND WHEREAS, the Magnetawan Horticultural Society was unsuccessful in their Submission to the Scott's Canada Grant;
NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Magnetawan authorizes a donation in the amount of \$2,500 for the Magnetawan Horticultural Society to help build a Community Garden.
Carried.

MUNICIPAL BOARDS AND COMMITTEE MINUTES

- 3.1 **East Parry Sound Veterinary Committee Annual General Meeting Minutes, March 24, 2021**
- 3.2 **Almaguin Community Economic Development (ACED) Minutes April 19, 2021**
- 3.3 **Central Almaguin Planning Board (CAPB) Minutes April 21, 2021**
- 3.4 **Magnetawan Community Development Committee (MCDC) May 05, 2021**
- 3.5 **Almaguin Highlands Health Centre (AHC) Minutes May 07, 2021**

RESOLUTION 2021-148 Hetherington-Smith

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the Municipal Boards and Committee Minutes as copied and circulated
Carried.

CORRESPONDENCE

- 4.1 **Corporation of the Town of Perth Provincial Hospital Funding of Major Capital Equipment**
- 4.2 **Ontario Provincial Police 2022 Municipal Policing Billing Statement Property Count**
- 4.3 **Wildlife Inquires Aspen Valley Wildlife Sanctuary (AVWS)**
- 4.4 **Magnetawan Agricultural Society 2021 Virtual Fair Competitions**
- 4.5 **Canadian Heritage Celebrate Canada Grant Approval for Canada Day**
- 4.6 **In Case You Missed It (ICYMI) Council Highlights April 28, 2021**

RESOLUTION 2021-149 Smith-Brunton

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the correspondence items as copied and circulated.
Carried.

RESOLUTION 2021-150 Kneller-Hetherington

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan supports the resolution from the Corporation of the Town of Perth Provincial Hospital Funding of Major Capital Equipment.
Carried.

ACCOUNTS

- 5.1 **Accounts in the amount of \$388,727.60**

RESOLUTION 2021-151 Smith-Brunton

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves the accounts in the amount of \$388,727.60 as presented.
Carried.

Direction was given to Staff to bring back a report to Council on vehicle undercoating on a future agenda.

BY-LAWS

- 6.1 **Parson's Limited Service Agreement**
- 6.2 **Parson's Site Plan Agreement**
- 6.3 **2022 Municipal Election Joint Audit Compliance Committee**

RESOLUTION 2021-152 Kneller-Hetherington

BE IT RESOLVED THAT by the Council of the Municipality of Magnetawan that the following By-laws are now read a first, second and a third time, passed, signed by the Mayor and the Clerk, Sealed with the seal of the Corporation, and engrossed in the By-law book:

- 6.1 *Parsons Limited Service Agreement*
- 6.2 *Parsons Site Plan Agreement*
- 6.3 *2022 Municipal Election Joint Audit Compliance Committee*

Carried.

CONFIRMING BY-LAW AND ADJOURNMENT

- 7.1 **Confirm the Proceedings of Council and Adjourn**

RESOLUTION 2021-153 Smith-Kneller

BE IT RESOLVED by the Council of the Municipality of Magnetawan that the Confirming By-law is now read a first, second and a third time, passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and engrossed in the By-law book;


AND FURTHER THAT, this meeting is now adjourned at 2:50 pm to meet again on Wednesday, June 09, 2021 at 1:00 pm or at the call of the Chair.

Carried.

Approved by:



Mayor


Clerk