

AMENDED AGENDA – Regular Meeting of Council

Wednesday, May 20, 2020

1:00 pm

Magnetawan Community Centre

Page

STANDARD BUSINESS

- 1.1 Call to Order
- 1.2 Adoption of the Agenda
- 1.3 Disclosure of Pecuniary Interest
- 1.4 Adoption of Previous Minutes

STAFF REPORTS, MOTIONS AND DISCUSSION

- 2.1 Report from By-law Enforcement Officer Caitlin Deevey, By-law 2019 Year in Review
- 2.2 Report from Public Works Superintendent Scott Edwards, Award of Roadside Mowing-2020 & 2021
- 2.3 Report from Public Works Superintendent Scott Edwards, Award of CASE 850K Dozer Repair 2020
- 2.4 Report from Public Works Superintendent Scott Edwards, Update on Waste Diversion at Chapman and Croft Landfill Sites
- 2.5 Correspondence from Magnetawan Lions Club, Donation Purchase and Installation Pavilion Curtains
- 2.6 Correspondence from Patti Paul, Magnetawan 2020 Farmers Market
- 2.7 Draft Motion HazMat Days
- 2.8 PSD Ontario Regulation 588/17 Compliant Asset Management Plan Project Proposal April 2020
- 2.9 Correspondence from Dave Gray, 2020 Almaguin Economic Development (ACED) Budget
- 2.10 Correspondence from Bell Canada, Request for Consent for Buried Cable
- 2.11 Response from Burk's Falls, Physician Retention
- 2.12 Request for fees waived, CJ Smith

MUNICIPAL BOARDS AND COMMITTEE MINUTES

- 3.1 Magnetawan Community Centre Board Minutes February 6, 2020

CORRESPONDENCE

- 4.1 Municipality Taxes and Interest owing as of May 01, 2020
- 4.2 Request for Tender 2020-05 Roadside Brushing
- 4.3 Correspondence sent to Broadband Fund, Support for Bell's Application to CRTC Broadband Fund
- 4.4 Notice of Cancellation Almaguin Community Hatchery Program
- 4.5 New Horizons for Seniors Program Application of Interest
- 4.6 Contribution to Parry Sound Area CB & DC Operations Thank You

APPROVAL OF ACCOUNTS

- 5.1 Accounts in the amount of \$ 238, 056.51

CLOSED SESSION

In accordance with Section 239(2) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, Council shall proceed into Closed Session in order to address matters pertaining to: (c) a proposed or pending acquisition or disposition of land by the municipality or local board (sale of lands) and (b) personal matters about an identifiable individual, including municipal or local board employees (OHSA investigation)

CONFIRMING BY-LAW AND ADJOURNMENT

6.1 Confirm the Proceedings of Council and Adjourn

COUNCIL MEETING MINUTES

April 29, 2020

The regular meeting of the Council of the Corporation of the Municipality of Magnetawan was held at the Magnetawan Community Centre and streamed electronically for public viewing through "Go To Meeting" on Wednesday, April 29th, 2020 at 1:00 p.m. with the following present:

Mayor Sam Dunnett
Deputy Mayor Tim Brunton
Councillor John Hetherington
Councillor Brad Kneller
Councillor Wayne Smith

Staff: Kerstin Vroom, CAO/Clerk, and Laura Brandt, Acting Deputy Clerk, were present for the entire meeting. Joe Readman, Fire Chief, and Scott Edwards, Public Works Superintendent were present for their respective sections.

STANDARD BUSINESS

- 1.1 Call to Order
The meeting was called to order at 1:00 p.m.
- 1.2 Adoption of the Agenda
RESOLUTION 2020-106 Brunton-Smith
BE IT RESOLVED THAT BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adopts the agenda as presented.
Carried.
- 1.3 Disclosure of Pecuniary Interest
Mayor Dunnett stated that should anyone have a disclosure of pecuniary interest that they could declare the nature thereof now or at any time during the meeting.
- 1.4 Adoption of Previous Minutes
RESOLUTION 2020-107 Smith-Brunton
BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adopts the minutes of April 8, 2020 as copied and circulated.
Carried.

PRESENTATION

Presentation of 2020 Library Budget by Lorinada Makoviczki CEO?Head Librarian, and Julie Ferris-Lidstone, Board Chair.

RESOLUTION 2020-108 Smith-Hetherington

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan thanks the Library Board Chaire Julie Ferris-Lidstone and CEO Lorinda Makoviczki for presenting the 2020 Magnetawan Library Board Budget ;

AND HEREBY, adopts the 2020 Library Budget as presented.

Carried.

STAFF REPORTS, MOTIONS AND DISCUSSION

- 2.1 Report from Scott Edwards, Public Works Superintendent.

RESOLUTION 2020-109 Brunton-Smith

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives and approves the Report from the Public Works Superintendent Scott Edwards, Award of Tender 2020-02 Surface Treatment and awards the tender to Duncor Enterprises Inc in the amount of \$124,704.24.

Carried.

- 2.2 Report from Scott Edwards, Public Works Superintendent,

RESOLUTION 2020-110 Brunton-Smith

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the report from Public Works Superintendent Scott Edwards. Award of Tender 2020-03 Gravel (A+B) and awards the tender to Fowler Construction Company Ltd in the amount of \$230,534.93

Carried.

- 2.3 Legal Correspondence on Shore Road Allowance Encroachment Heimbecker Request to Purchase

RESOLUTION 2020-111 Brunton-Smith

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan directs Staff to obtain more legal information on Shore Road Allowance Encroachment and Heimbecker Request to Purchase.

Carried.

- 2.4 Report from Joe Readman, Fire Chief

RESOLUTION 2020-112 Hetherington-Brunton

BE IT RESOLVED that the Council of the Municipality of Magnetawan receives and approves the report of Fire Chief Joe Readman and authorizes the purchase Rescue 42 Squad kit \$7995 plus taxes and shipping.

Carried.

- 2.5 Report from Joe Readman, Fire Chief

RESOLUTION 2020-113 Hetherington-Brunton

BE IT RESOLVED that the Council of the Municipality of Magnetawan receives and approves the report of Fire Chief Joe Readman, Quarterly Fire Department Update as presented.

Carried.

- 2.6 Report from Nicole Gourlay, Deputy Clerk
RESOLUTION 2020-114 Smith-Hetherington
BE IT RESOLVED that the Council of the Municipality of Magnetawan receives the report from Deputy Clerk Nicole Gourlay, Community and Recreation Supervisor and approves Option 3. The extension of the Community and Recreation Supervisor (Contract) position from six months to one year.
Carried.
- 2.7 Response from Burk's Falls re: Physician Retention
This item has been deferred to a later meeting to gather information regarding property taxes and incentives/rewards.
- 2.8 Correspondence from John Theriault re: 2020 Almaguin Community Economic Development (ACED) Budget.
RESOLUTION 2020-115 Kneller-Hetherington
BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the correspondence from John Theriault, Clerk Treasurer/Administrator responding to Council's questions regarding the 2020 ACED Budget and approves the ACED Budget.
Defeated.
- 2.9 ACED funding request for Almaguin Subsidy Delivery Service
RESOLUTION 2020-116 Kneller-Hetherington
BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the correspondence from Dave Gray, ACED Director of Economic Development, Almaguin Delivery Subsidy Program and authorizes the donation request of \$500 for this program.
Defeated.
- 2.10 Ontario Regulation 284/09-2020 Budget
RESOLUTION 2020-117 Kneller-Hetherington
WHEREAS generally accepted accounting principles for local governments established by the Public Sector Accounting Board (PSAB) of the Chartered Professional Accountants of Canada require municipalities to capitalize and amortize tangible capital assets and to accrue liabilities related to post-employment and solid waste landfill closure and post-closure expenses; AND WHEREAS, Ontario Regulation 284/09 states that a municipality may exclude these expenses from budgeted amounts for which revenue must be raised; AND WHEREAS, if excluded, Ontario Regulation 284/09 requires Councils to adopt a report that shows the impact of fully covering these expenses;
NOW THEREFORE BE IT RESOLVED THAT, the Council of the Municipality of Magnetawan approves and adopts the report entitled "Municipal Act, 2001 Ontario Regulation 284/09, 2020 Budget" as presented.
Carried.

MUNICIPAL BOARDS AND COMMITTEES MINUTES

3.1 ACED Minutes March 16, 2020

RESOLUTION 2020-118 Hetherington-Kneller

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the Municipal Boards and Committee Minutes as copied and circulated.
Carried.

CORRESPONDENCE

- 4.1 Township of Mapleton Resolution to Request Province Review Farm Property Class Tax Rate
- 4.2 Township of Armour Correspondence from Reeve Robert MacPhail re: Travel Restrictions
- 4.3 Township of Armour Correspondence from Reeve Robert MacPhail re: Post Secondary Education Students
- 4.4 Lakeland Power 2020 Q1 Shareholder update
- 4.5 Municipal Legal Response to Feehely, Gastaldi re: Aquila Trail (Young)
- 4.6 Unofficial Tender Results 2020-03 Gravel (A&B)
- 4.7 Unofficial Tender Results 2020-02 Surface Treatment
- 4.8 Municipal Expression of Support for Natural Gas Expansion to Municipality of Magnetawan

RESOLUTION 2020-119 Kneller-Hetherington

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the Correspondence as copied and circulated.

And endorses item(s) number: 4.3

Carried.

APPROVAL OF ACCOUNTS

- 5.1 Accounts in the amount of \$185,884.58

RESOLUTION 2020-120 Hetherington-Kneller

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves the accounts in the amount of \$185,884.58 as presented.

Carried.

CLOSED SESSION

In accordance with Section 239(2) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, Council shall proceed into Closed Session in order to address matters pertaining to: (d) labour relations or employee negotiations (Appointing of Deputy Fire Chief) and (c) a proposed or pending acquisition or disposition of land by the municipality or local board (disposition of land in the municipality)

RESOLUTION 2020-121 Hetherington-Kneller

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan moves to a closed session at 2:20 pm pursuant to Section 239(2) of the Municipal Act, 2001, S.O. 2001,

c.25, as amended, as the subject matter being considered consists of: (d) labour relations or employee negotiations (Appointing of Deputy Fire Chief) and (c) a proposed or pending acquisition or disposition of land by the municipality or local board (disposition of land in the municipality)

Carried.

RESOLUTION 2020-122 Hetherington-Kneller

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan returns to open session at 2:40 pm.

Carried.

BY-LAWS

- 6.1 Appoint Deputy Fire Chief
- 6.2 Sale of Lands at 28 Church Street

RESOLUTION 2020-123 Kneller-Hetherington

BE IT RESOLVED THAT by the Council of the Municipality of Magnetawan that the by-laws are now read a first, second and third time, passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and engrossed in the by-law book.

6.1 Appoint Deputy Fire Chief

6.2 Sale of Lands – 29 Church Street

Carried.

CONFIRMING BY-LAW AND ADJOURNMENT

- 7.1 Confirm the Proceedings of Council and Adjourn

RESOLUTION 2020-124 Hetherington-Kneller

BE IT RESOLVED THAT by Council of the Municipality of Magnetawan that the Confirming by-law is now read a first, second and a third time, passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and engrossed in the by-law book;


AND FURTHER THAT, this regular meeting is now adjourned at 2:50 pm to meet again on Wednesday May 20, 2020 at 1:00 pm or at the call of the Chair.

Carried.

Approved by:

Mayor

Clerk

 Municipality of Magnetawan	By-Law Report
To:	Council
From:	By-Law Enforcement Officer Caitlin Deevey
Date of Meeting:	May 20, 2020
Report Title:	By-Law 2019 Year in Review
Report Date:	May 20, 2020

Recommendation:

THAT Council receive this report for information only.

Summary:

Training and Education:

- MLEOA(Municipal Law Enforcement Officers Association) - zoning
- MLEOA - search warrants
- MLEOA - orders, tribunals, and hearings
- MLEOA - court proceedings
- MLEOA - Part I(diploma)
- MNR info. reporting. seminar
- Certified in Canine Emergency First Aid
- Mould Awareness
- Part 4, continued education- Ontario Association Property Standards Officers(OAPSO)
- Conflict Avoidance and Diffusion of Hostility
- Changes to animal welfare legislation seminar
- Livestock Valuator reporting
- Animal Hospital intake procedures (for dog pound after hours)
- Canine Basic Handling
- OAPSO Regional Conference (zoning and drone legislations)
- CGIS layout and complaint tracking training
- changes to animal welfare legislation seminar changes for Jan. 2020

Upcoming Training and Certifications:

- OAPSO Part 1(points towards property standards certification) **rescheduled for next year due to COVID**
- MLEOA part 2(upon passing of test Certification will be obtained, all points are had) **Waiting on new date for test due to COVID**
- Canine Foundations - planned to host specialized training in Magnetawan for 18 bleo's

- for dealing with aggressive canines and self defense against aggressive canines. **Will be rescheduling for later this year after COVID restrictions lifted**
- Prevention and Management of Aggressive Behaviour **waiting on new date due to COVID**
- CPR/First Aid recertification - November 2020
- Plans to host district quarterly Enforcement Officers meeting at Magnetawan(day training to be determined)

Complaints and Investigations:

Dogs impounded – 2

Both dogs were caught by me upon dog at large complaints approximately an hour and a half to track and catch each, both were taken to Bracebridge Animal Hospital, as per contract and because after hours. Usually one hour each for follow up after the morning to obtain if any vet attention was required, and obtaining owner info when dog was retrieved

Dogs at large – 23

All dogs but 2 were caught, or had their owners found. Seven charges were laid for repeat dogs, four charges were for allowing dogs to trespass and do damage to properties, 10 warnings issued and being monitored.

Persistent dog barking -5

Three warnings issued. Multiple inspections were conducted regularly on each complaint. These types of complaints are often received as a "happens all the time" or "all day long" type. Multiple follow ups on each complaint are made often just to determine a more approximate time of the violation. Follow ups are always conducted one week after a warning is issued to ensure compliance is being met with both the dog owner and the complainant. On Average these types of complaints take a lot of follow up to ensure ongoing compliance and are often an introduction complaint to a larger issue that may require other services to attend, for example The Solicitor General's Office Inspector for Animal Welfare

Animals in beach area (dogs and horses) - 7

These are handled as seen, complaints received far outweigh investigations and findings. This is something that I would like to increase hours on to obtain regular compliance.

Livestock at large – 4

Two of these incidents happened while the owner was repairing or fixing their fencing, the other 2 were from an owner obtaining a new animal that they did not think would go through their fencing. 2 Charges were laid fines were reduced in court as the monies would be better used on fencing

Drainage – 2

-no charges laid as complainants never followed up with me to obtain the proof when the drainage was happening

Fail to obtain dog licenses- 6

Normally discovered upon a dog at large investigation, on a first offence if no tag is had a 14day order is given to obtain a tag from the office. I follow up with the office and also the owner to check that the tag is securely affixed to the dog

Trailers – 14

Upon complaint, or observation of no trailer license an inspection is conducted to see that it is a possibility for them to obtain compliance. A letter is sent out giving the owners a chance to bring it into compliance within 14-21days. If no compliance or attempt is made a follow up letter with an Order is sent out. The order is also posted on the property giving the property owners one last chance for compliance within 14 days. If no compliance a charge is issued, the trailer is removed and impounded.

Zoning/shipping containers – 7

Orders were issued, some asked for extensions upon follow ups, final inspections conducted showed all complied

Poultry at large – 1

warning issued

Property Standards -8

These are very time consuming and often require work with other departments and agencies. Investigations are only conducted upon complaint. Once an Order is posted I then obtain three quotes on what it would cost if I have to have a company bring the property into compliance so that if the order isn't met by the date set the next day it is being brought into compliance. On average a single valid property standards complaint consumes approximately 40 of investigating and follow up and 13 hours of paperwork.

Zoning/other- 8

These are often deflected to planners, clerks, or building departments as a contracted by-law enforcement officer does not have enough hours to handle these properly. Even with deflecting these types of complaints usually require upwards of 10 hours

Dogs in prohibited area(Pavilion)- 57

This is a huge problem in Magnetawan and often requires enforcement for every event hosted in the pavilion. With regular attendance and enforcement the number of violations is slowly decreasing. With only 57 official warnings issued, the next step would be to fine the repeat offenders.

Dumping on municipal property -3

warnings issued

Parking - 16

More so to snowmobilers parked in snowplough turn arounds, 3 were issued for parking on main street on side walk

Zoning/lot coverage -1

-still under investigation

Work done on Municipal lands -2

One was deemed to be not our land, and the other is still under investigation

Deposited snow on highway/roadway -19

Total 185* warnings and charges

*Does not include multiple service of charges from Building Dept.

By-Laws Reviewed and/or Being Updated:


- Dog by-law *higher fines needed*
- Parking by-law *higher fines, and more clarification*
- Animal by-law
- Trailer by-law *clarification*

Bylaws that are being amended or updated are then checked by paralegal to ensure prosecution abilities and then reviewed by bylaw before being submitted for approval

Respectfully Submitted,

Caitlin Deevey

Caitlin Deevey
By-law Enforcement Officer

 <p>Municipality of Magnetawan</p>	<p>MEMORANDUM TO COUNCIL</p>
To:	Mayor and Council
From:	Scott Edwards, Public Works Superintendent
Date of Meeting:	May 20, 2020
Title:	Award of Roadside Mowing – 2020 & 2021

Recommendation: THAT Council receives and approves this Memorandum as presented.

Background: RFP Roadside Mowing 2020-2021 was posted on the Municipal Website for the 2020 and 2021 seasons. This would be for the roadside mowing of 476 lane km of rural grass cutting. This improves drainage, sightlines and the ability to see animals in the ditch before they come out to cross.

Quotes were received by the Public Works Superintendent by the closing deadline on May 4th, 2020. The quotes were reviewed by Public Works Superintendent and the following results were recorded:


Lloyd McLellan	2020	\$16,579.08 & 2021	\$16,570.08
Jerry Petruska	2020	\$13,328.00 & 2021	\$13,685.00
Yard Boys	2020	\$10,472.00 & 2021	\$10,781.00
Scott Johnston	2020	\$8,500.00 & 2021	\$8,750.00

Recommendation: The Public Works Superintendent recommends that Council awards the contract to Scott Johnston based on lowest bid and past performance.

Respectfully Submitted,



Scott Edwards, CRS-S
Public Works Superintendent

 <p>Municipality of Magnetawan</p>	<h2>MEMORANDUM TO COUNCIL</h2>
To:	Mayor and Council
From:	Scott Edwards, Public Works Superintendent
Date of Meeting:	May 20 th 2020
Title: Memorandum	Award of CASE 850K Dozer Repair 2020

Recommendation: THAT Council receives and approves this Memorandum as presented.

Background: In 2018/19 it was identified the need to overhaul the bottom end of the Landfill CASE 850K Dozer, this would require new loaded chains, sprockets, bottom rollers ,carrier rollers as well as add guard to prevent sharp objects from piercing gaskets on the underside while in the Landfill as this has happened in the past.. To do this would require down time, the decision was made to do minor repair and overhaul later.

For the 2020 Capital Budget I had estimates come in at \$15,000.00 to complete this overhaul and budgeted accordingly.

The Public Works Superintendent had contacted 3 Local Contractors on April 21st 2020 with a deadline of May 8th 202 in regards to estimates that being:

Phil Diesel (4855 Highway 520) – Past the deadline

G.F. Preston – Past the deadline

AFC inc -\$16,223.91 before taxes

Budgeted for 2020 was \$15,000.00 the difference is \$1,223.91 overbudget.


Given this is over the projected budget our options are as follows

Option 1- Go back out for quotes

Option 2 - Move Forward and Award ACF Inc. the contract.

The Public Works Superintendent's recommendation would be to move forward with Option 2 and Award AFC Inc. the contract to repair the CASE 850K Dozer for the 2020 season and avoid costly repairs if it fails this year.


 Scott Edwards
 Public Works Superintendent

 <p>Municipality of Magnetawan</p>	<h2>REPORT TO COUNCIL</h2>
To:	Mayor and Council
From:	Scott Edwards, Public Works Superintendent
Date of Meeting:	May 20, 2020
Report Title:	Update on Waste Diversion at Chapman and Croft Landfill Sites

Recommendation: THAT Council receives and approves this report as presented and to allow residents to continue to bring lawn mowers and small engines (with the fuel removed) as we receive revenue for scrap and that the price of fibreglass boats and campers be increased effective immediately to \$5.00 a foot to offset the cost of disposal.

Background: Staff submitted a report to Council at the April 08, 2020 meeting and Council passed motion #202-93 which directed Staff to revise the Comprehensive Waste Management By-law 2002-21 as amended, to prohibit non-metal boats, lawn mowers, campers, trailers and any other items with small motors.

Evaluation:

Fiberglass boats - \$2.00 a foot in revenue, Operator crushes and goes into Mattress Bin, cost incurred in crushing and disposal fees. Does not go into the Landfill site itself so does not affect lifespan but disposal is costly. An increase in price per foot would be appropriate.

Campers - \$2.00 a foot in revenue, Operator dismantles via backhoe and deposits into required piles ie: steel to the scrap steel pile. For the most part does not go into the Landfill itself but eventually goes out via different waste streams that do have a return such as scrap metal. However, no return on items that go to the Mattress Bin and again cost of dismantling down and shipping out. An increase in price per foot would be appropriate.

Small Engine Gas Powered Motors ie: Lawnmowers – No charge to accept them but there is revenue in scrap as goes into the metal pile. As a follow up I spoke to All Ontario Recycling Inc. in regards residual fuel and oil it there is no issue to pick up for scrap as it is considered weight and burns off when melted down. In not taking them could lead to additional roadside dumping. The cost to the Municipality is our time to pick up and we must take them elsewhere for legal disposal.

Respectfully Submitted,



Scott Edwards

Public Works Superintendent



MAGNETAWAN LIONS CLUB

BOX 250, MAGNETAWAN, ONTARIO P0A 1P0

MUNICIPALITY OF
MAGNETAWAN

APR 24 2020

RECEIVED

To; Mayor Sam Dunnett &

Members of Council

From; Magnetawan Lions Club

Subject; Pavilion ,Shade curtains to protect ice from the sun's heat.

The Magnetawan Lions respectfully request Councils permission to have curtains installed on south side of the pavilion to curtain off the ice area. This has been considered for several years as the sunlight causes the ice to soften and melt especially in late January and February. At this time the Club has the funds to complete this project.

Our Community Improvement Chair Lion Mark Langford has discussed and worked with ,Parks & Maintenance Manager Steve Robinson , in planning and design of proposed curtains. A local business Almaguin Canvas will make the curtains and install same. Lion Mark Langford has agreed to oversee this project if approved by council.

Should you have any questions or concerns please contact Lion Mark Langford.

Looking forward to a favourable response.

Sincerely

Garfield Robertson,

Magnetawan Farmers Market

May 13, 2020

Wed. May 13, 2020

Municipality of Magnetawan,
4304 Hwy 520,
Magneetawan, Ontario

To Members of Council,

It certainly is difficult times that we are facing right now. The Magnetawan Farmers Market is also facing challenges. At this time Farmers Markets are allowed to operate under the social distancing rules and only for food vendors. Our Market here in

Magnetawan would like to operate using these guidelines. That would mean there would only be about 10 vendors and it would also allow us to space the vendors out. That certainly helps with the distancing. The customers would be kept back from the vendor's tables by 6 feet and the products would be bagged and handed to the customers. No customers would be allowed to touch anything on the tables. There would be hand sanitizer provided at the entrance to the Pavilion and arrows on the floor would direct the customers to travel one way. Vendors would wear masks and I'm sure many customers will also wear masks.

I have included a copy of the rules we will abide by and will make sure there is a copy of these rules on our facebook page and also at the entrance to the Pavilion.

We are planning to start Saturday June 20. I would like to ask Council if they would consider giving the Market a break on the rent charged to us. We will still cover our own insurance costs but because of our limited number of vendors there will be very limited revenues to pay such things as rent and advertising. Any help you can provide will be greatly appreciated and help to provide this weekly event which has become such a big part of our village's summers. This is our 30th consecutive summer for our Market and we were planning to celebrate with a cake but we will put that off to a more happier time. Hopefully next year!

Thanks for your consideration and I await your decision. Of course if things change and we can allow all of our vendors to return we can renegotiate our fees at that time. Thanks again. Stay safe!

Yours truly,

Patti Paul

Manager of Magnetawn Farmers Market

FARMERS MARKET RULES

1. DO NOT ENTER IF YOU ARE EXPERIENCING ANY FLU LIKE SYMPTOMS OR HAVE BEEN OUT OF THE COUNTRY IN THE LAST 2 WEEKS
2. SOCIAL DISTANCE -----MINIMUM 6 FEET
3. WE ENCOURAGE YOU TO WEAR A MASK AND GLOVES
4. ONE ADULT PER FAMILY
5. PLEASE USE THE SANITIZER THAT HAS BEEN PROVIDED AT VARIOUS STATIONS
6. ENJOY THE MARKET, BUT THIS IS NOT THE TIME TO SOCIALIZE
7. STAY BEHIND THE ORANGE LINE AT EACH VENDORS BOOTH.
8. DO NOT TOUCH ANY VENDORS PRODUCT. THEY WILL PICK IT UP AND BAG IT FOR YOU.
9. NO USED BAGS/ BASKETS/ TO BE USED. WE WILL PROVIDE

Public Safety Protocols for Ontario's Farmers' Markets

Updated May 8, 2020

Farmers' Markets Ontario (FMO) asked for and has received confirmation from the Province that farmers' markets, as businesses that primarily sell food, are considered essential workplaces under the current Order. As such, two models of farmers' market may operate, with the appropriate approvals, during this time.

The protocols that follow for each model have been developed in consultation with public health officials and must be reviewed and adapted in consultation with the local public health unit to meet each market's specific operational requirements.

This is not business as usual for markets as only food can be offered for sale and social interaction must be limited to maintain social distancing.

OPTION 1: Protocols for multi-vendor, multi-stand market (for food sales only)

Market managers/organizers must ensure:

- 1. Their landlord/property owner approves.**
- 2. They contact their local public health unit (PHU) and present a plan** (including a diagram showing a proposed market layout and a complete list of vendors and their products) and review this protocol adapting the plan, as required by the PHU, based on their operation/location.
- 3. Only food be offered for sale to comply with Ontario's Essential Workplace Order.**
- 4. Stands are spaced out and customer circulation is monitored or controlled** (perhaps one-way movement) to maintain social distancing and shoppers time at the market.
- 5. The FMO COVID-19 Fact/Info Sheet is posted and seen by all vendors and shoppers.**
- 6. The names of all vendors selling are recorded** for each market day and the records are maintained.
- 7. Washroom(s) and/or hand sanitizer station(s) is/are available** for all shoppers/vendors to wash their hands as required.
- 8. Washroom(s)/hand washing station(s) are properly stocked and frequently cleaned and disinfected.**

9. **There is no sampling of food.**
10. **There is no use of reusable or customer supplied containers.**
11. **There are no communal tables or seating.**

Food Vendors should respect the following measures to protect themselves and shoppers:

1. **Wash hands regularly and thoroughly (minimum 20 seconds) with soap and water or use an alcohol-based hand sanitizer.**
2. **Clean and sanitize frequently-touched market stand surfaces regularly (with household cleaners or diluted bleach solution of 1-part bleach to 9 parts water).**
3. **Maintain social distancing– keep 2 metres (6 feet) away from others.**
4. **Avoid touching eyes, nose and mouth.**
5. **Cover mouth and nose with bent elbow or tissue if coughing or sneezing.**
6. **Not attend the Market if not well.**
7. **Prepackage and box products at a fixed price to reduce contact.**

OPTION 2: Protocols for E-Commerce/E-Market protocols

If individual markets plan to operate an **e-commerce model with a drive/walk-through pickup of pre-ordered and prepaid food**, market managers/organizers must ensure:

1. **Their landlord/property owner approves.**
2. **They contact their local public health unit to confirm the operating procedures for their specific operation to maintain social distancing and proper handwashing and sanitizing protocols, including:**
 - A written plan showing traffic circulation.
 - A delivery plan based on the number of orders and drive-up customers – if there are a lot, consider staggering times for pickup based on last names (A-E 9-9:30am, F-J 9:30 -10am etc.) and
 - those who drive must stay in their vehicle with orders placed in their vehicles by vendors/volunteers.
 - those who walk must be kept 2 metres (6') apart with orders placed on a table for them to pick-up to maintain social distancing.
 - vendors/volunteers must maintain social distancing.
 - Hand washing/alcohol-based hand sanitizing facilities are available for vendors/volunteers.
 - Vendors/volunteers are screened for COVID-19, confirming they:

- Have no symptoms (fever, cough, runny nose, sore throat or shortness of breath).
- Have not travelled outside of Canada in the past 14 days.
- Have not been in contact with a confirmed or probable case of COVID-19.
- Surfaces where orders are placed or organized are cleaned and disinfected regularly (with household cleaners or diluted bleach solution of 1-part bleach to 9 parts water).
- Food products are packaged and orders must be prepackaged in new, single use boxes or bags and labelled with customer names or order numbers.
- Refrigerated and frozen products must be maintained at proper temperatures.

We encourage all members to share your thoughts on the [FMO Market Manager Facebook Group page](#).

RESOLUTION NO. 2020 -

MAY 20, 2020

Moved by: _____

Seconded by: _____

WHEREAS the Municipality of Magnetawan has successfully run previous Hazardous Waste Days with Brendar Environmental Inc;

AND WHEREAS, Section 4.1.1. of the Municipality's Procurement By-law outlines that Council has ultimate authority over expenditures;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Magnetawan accepts the quotation from Brendar Environmental Inc. in the amount of \$..... for the 2020 HazMat Days proposed on Saturday, June 06, 2020 and Saturday, October 03, 2020.

Carried _____ Defeated _____ Deferred _____

Sam Dunnett, Mayor

Recorded Vote Called by: _____

Recorded Vote

Member of Council	Yea	Nay	Absent
Brunton, Tim			
Hetherington, John			
Kneller, Brad			
Smith, Wayne			
Mayor: Dunnett, Sam			



Knowing our heritage
we can build our future.



Municipality of Magnetawan

Ontario Regulation 588/17 Compliant Asset Management Plan Project Proposal

April 2020

The Public Sector Digest Inc.

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CONTACT LIST

MUNICIPALITY OF MAGNETAWAN ("CLIENT")

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STATEMENT OF CONFIDENTIALITY

This document has been prepared specifically for the Client.

PSD shall treat as confidential all information obtained by PSD for and from the Client as well as all information compiled by PSD under this Agreement for the Client, including without limitation: business and marketing information, technical data, programs, source codes and other software, plans and projections.

This proposal and all of its associated pricing shall remain valid for 90 calendar days from the date of issue indicated below.

Date of issue: April 30, 2020

PROJECT DESCRIPTION

The purpose of this project is to develop an Asset Management Plan that is Ontario Regulation 588/17 compliant for the Municipality of Magnetawan. The Asset Management Plan (AMP) will be composed with the following components at a minimum:

- ☑ Executive Summary
- ☑ Introduction
- ☑ State of Local Infrastructure
- ☑ Levels of Service
- ☑ Asset Management Strategy
 - ✓ Risk framework
- ☑ Financial Strategy
 - ✓ Sustainable sources of funding for tax funded and rate funded assets
 - ✓ Analysis on debt use

The resulting comprehensive asset management plan will become a document that officials, staff, and residents can use to guide their decision-making and develop an educated perspective on managing the Municipality's assets (See Appendix A for more details on the Asset Management Plan).

PROJECT DELIVERABLES

ASSET MANAGEMENT PLAN

Ontario Regulation 588/17 asks for updated Asset Management Plans, delivered in three stages: Stage 1 of the AMP is due by July 1, 2021 and requires an Asset Management Plan which addresses core infrastructure assets.

Stage 2 of the AMP is due by July 1, 2023 and requires an Asset Management Plan which expands on Phase 1 by including all infrastructure assets.

PSD will provide an AMP that satisfies the requirements for Stage 1 and Stage 2. These stages include providing current levels of service for each asset category, establishing the lifecycle activities needed to maintain the current levels of service, and growth considerations.

Stage 3 of the AMP is due by July 1, 2024 and requires an AMP which expands on Phase 2 by requiring more details for all infrastructure assets. Some of the requirements for Phase 3 include providing proposed levels of service, lifecycle management and financial strategies, identifying lifecycle activities, and growth considerations. PSD's work for the Municipality will complete preparation for stage 1, in order to comply with the 2021 requirements of AMP development and will include considerations for stages 2 and 3 of the regulation.

Benefits of Asset Management	
	Good governance and increased accountability
	Data-driven decision-making
	Enhanced sustainability of infrastructure
	Improved level of service and quality of life
	Accurate forecasting of infrastructure replacement and enhancement needs
	Compliance with federal and provincial regulations



ASSET MANAGEMENT PLAN TRAINING

This package includes the following training:

☒ CityWide Training

This Training will focus on how to utilize CityWide to complete an Asset Management Plan

☒ AMP Training

Going through the components of an Asset Management Plan and then showing how to pull the appropriate information out of CityWide to update ongoing AM plans

PROJECT SCHEDULE

The estimated start date of the project is **Spring 2020**. The detailed project schedule and Gantt chart will be supplied after the kick-off meeting and will be reviewed and approved in phases as the project progresses. The duration of the project is dependent on multiple factors including client availability as well as data activities.

Note that Client time and resources will be required regularly throughout the project. It is expected that the Client will provide data and additional inputs for each stage as well as review and provide feedback on the deliverable for each stage.

PROJECT COMMUNICATION

Due to the size and scope of the project, clear and efficient communications between the Client and PSD is vital to project success. In the kick-off meeting, the main point of contact for PSD and the Client will be decided upon. All high-level client communications, including project progress updates, scheduling future meetings/workshops and sending of data should be done between these individuals unless stated otherwise throughout the project.

In addition, every two months starting with the kick-off meeting, the PSD Project Manager will provide a project status update that includes progress of tasks completed to date and the timelines and milestones of activities moving forward.

PROJECT BUDGET

Description of Work	Price (\$)
O. Reg 588/17 Compliant Asset Management Plan	\$32,500.00
Asset Management Plan Training	\$3,200.00
Project Cost	\$35,700.00

APPENDIX A

Asset Management Plan Development

PSD consultants and implementation staff will work alongside Municipal staff and department heads in finance, public works, and other members of the senior management team to develop a tailored and manageable AMP. The Municipality's plan will align the current AMP and accompanying plans, documents, and broader asset management strategies and objectives to its strategic plan and establish asset management roles and responsibilities to be endorsed by council. This process will provide a framework for decision making, reduce uncertainties and enable corporate goals and objectives to be met now and into the future. The AMP will ensure that the community continues to meet legislated requirements and provides a guide to establishing future asset management protocols and making infrastructure investment decisions. The AMP will further serve as a strategic planning document that outlines key asset data and information about the Municipality's infrastructure portfolio, asset inventory and replacement costs, and identifies the resources and funding required to meet the organization's objectives. The AMP will also include a detailed analysis of this data to determine optimized asset management strategies, the current state of infrastructure, the Municipality's capital investment framework, and financial strategies to achieve fiscal sustainability while reducing (and eventually eliminating) funding gaps.

High quality data is the foundation of an effective asset management program and the cornerstone of intelligent capital investment decisions, both of which have direct financial implications on the community. Ultimately, data determines deficits, and a practical Final Report, or AMP begins with robust, credible datasets that instill high confidence among the team. From our experience in advising hundreds of municipalities, there are generally two primary causes of poor decisions: inaccurate or incomplete data, and the misinterpretation of data. Each individual capital asset can have anywhere from several to dozens of attributes—from material type and replacement costs, to useful life and condition information. With tens of thousands of assets across the portfolio, there are many opportunities for errors to be introduced.

The process of data collection and analysis used by PSD is designed to ensure maximum confidence in the raw data itself, and the final project components that rely on this data. As data has such widespread implications across the asset management program, PSD will work with the Municipality to determine gaps and obtain all relevant infrastructure and general capital inventory data at the highest level of detail available, thereby eliminating those gaps. PSD will collaborate with staff to gather the relevant static (e.g., material type) and dynamic datasets (e.g., condition) for each asset class via templates tailored specifically for the Municipality.

We will then calculate, identify, and/or forecast other information necessary to complete the AMP. Examples include estimated replacement dates, estimated replacement costs, and condition (age-based if no assessed condition is known). Sources may include existing data from the Municipality's accounting fixed asset registers, insurance asset registers, PSAB asset registry, GIS information, Access or Excel files, schematics, engineering drawings, and plans. A summary of the assets in each category will be developed. Any new data pertaining to replacement costs, average age, and condition will be updated within the Municipality's database.

All information will be loaded and calculated using CityWide Asset Manager, the software PSD will use to analyze the Municipality's data. Following this, an export of information from the software will be provided back to the Municipality in Excel format. PSD's data analysts will carry out an initial assessment through a systematic and exhaustive gap analysis to determine where the Municipality should focus its efforts to develop a strong asset management program. The results of this analysis will allow our team to identify any missing data on assets and ensure that all attributes required for asset management are appended to each asset.

PHASE 1: STATE OF LOCAL INFRASTRUCTURE

Kickoff Meeting and Establishment of Roles and Responsibilities

To be able to ensure the proper tailoring of asset management practices throughout the AMP development process, PSD will review the Municipality's asset management plan and infrastructure documents. PSD will then host a kickoff meeting to establish an asset management working group made up of designated Municipality staff with assigned roles and responsibilities, and then work with staff to fully understand the project goals and history of the Municipality. We then collaborate further to develop strategies, workshops and training groups to ensure that our recommendations are tailored to the unique needs of the Municipality. Our approach and methodologies implemented in developing the AMP will enable strategic asset management decision-making, and we will ensure that all training material and the content of the workshops are specifically designed for the Municipality.

State of the Infrastructure (SOTI) Report

In order to address and complete the objectives set by the Municipality, PSD will further review documentation that details infrastructure assets and conduct an infrastructure lifecycle analysis, status of the asset inventory and an assessment of the Municipality's current data collection activities. PSD will use this information to complete a State of the Infrastructure (SOTI) report and data maturity assessment summarizing the usability, availability, and robustness of the Municipality's current asset data. The SOTI will provide the Municipality with a summary of the collected assets in each category, the replacement cost of the assets, the average age of the assets, and current condition assessment data.

The SOTI will also provide the Municipality with the needed information to ensure that the useful life within the PSAB 3150 policy is comparable with industry standards as the data collection process will highlight the gaps that exist within the current asset inventory. As the Municipality is also using CityWide Asset Manager software to manage its activities, conducting the comparison between the current practices of the Municipality and the industry best practices and requirements set by the Public Sector Accounting Board will be much easier as gaps within the data can be determined more efficiently and with better levels of confidence.

The report will be based on the seven key questions of asset management as outlined within the National Guide for Sustainable Municipal Infrastructure:

- ☒ What do you own and where is it? (Inventory)
- ☒ What is it worth? (valuation / replacement cost)
- ☒ What is its condition / remaining service life? (function & performance)
- ☒ What needs to be done? (maintenance, rehab, replace / capital & operating Plans)
- ☒ When do you need to do it? (risk analysis / capital and operating Plans)
- ☒ How much will it cost? (short/long-term financial plan)
- ☒ How do you ensure sustainability? (short- and long-term financial plan)

As a result of the information gathered in the SOTI, PSD will provide Municipal staff training on how to further develop processes for maintaining consistent and detailed data for future asset management planning, and help this AMP comply with Ontario Regulation. 588/17 and the Building Together Guide as well as other applicable regulations for Gas Tax funding. In addition to The National Guide for Sustainable Municipal Infrastructure (Canada), the SOTI is based on principles within such key industry best practices as; The International Infrastructure Management Manual (Australia / New Zealand); and American Society of Civil Engineering Manuals (U.S.A). The SOTI will cover what data needs to be collected for different asset types and how to incorporate that data into systems management.

In order to gain a sense of the current state of the Municipality's infrastructure, service levels and data completeness per asset category, as well as determine proposed lifecycle recommendations based on current funding levels and management practices and fully utilize the inventory databases, PSD will review the data currently available in the CityWide Asset Manager database alongside any other available sources to ensure completeness of data for each asset category. This step is to ensure the right information is being collected, and to manage the data collection processes. Along with these templates, a summary of the assets in each category will be developed and data pertaining to replacement costs, average age, and condition will be updated with the Municipality.

Inventory Data

Infrastructure and general capital inventory data sources will be obtained from the Municipality to the highest level of detail available. Sources could include existing data from the Municipality's CityWide Asset Manager module, PSAB asset registry, GIS, access or excel files, schematics, engineering drawings and plans. A summary of the assets in each category will be developed. Any new data pertaining to replacement costs, average age, and condition will be updated within the Municipality's CityWide database.

Data Maturity Rating

Once data has been compiled by the Municipality, PSD will perform a gap analysis on the state of the asset data inventory. This data analysis provides a detailed look at the available data and allows PSD to make recommendations concerning the data that should be collected to enable advanced analysis and stronger asset management decision making. The compilation of data and subsequent analysis results in a data maturity rating that is based on the average of three major factors in the data collection process.

1. Assessed Condition – the percentage of assets with assessed condition data available within the infrastructure database.
2. Attributes – the percentage of recommended asset attribute data available within the database
3. Replacement Cost – The weighted average percentage score of the replacement cost source.

The final Data Maturity Rating is then available for use within the Asset Management Plan to illustrate the overall Data Maturity of the Municipality. Below is a sample table of the Data Maturity Rating:

Asset Category	Assessed Condition	Attributes	Replacement Cost	Overall Rating
Road Network	83%	97%	100%	93%
Bridges & Culverts	99%	-	100%	100%
Water Network	50%	95%	95%	80%
Sanitary Sewer Network	50%	100%	91%	80%
Storm Sewer Network	50%	99%	99%	83%
Buildings	50%	-	96%	73%
Machinery & Equipment	59%	-	51%	55%
Land Improvements	58%	-	50%	54%
Fleet	50%	-	50%	50%
Overall Data Maturity Rating				74%
Overall Data Maturity Rating – Core Assets Only				87%

Assessed Condition

As a factor of the Data Maturity Rating, assessed condition provides an overview of the source of condition data for major components within each Asset Category. The Data Maturity percentage:

- ☒ Segments with only age-based condition receive a baseline rating of 50%
- ☒ Segments with a mixture of age-based and assessed condition are calculated using a formula to assign additional weight to data sourced from condition assessments.

The resulting table provides an example of how data maturity is established from assessed condition:

Asset Category	Segment	Source of Condition Data	Data Maturity Percentage
Road Network	Paved	65% Assessed	83%
Bridges & Culverts	Bridges	97% Assessed	99%
Water Network	All	Age-based	50%
Sanitary Sewer Network	All	Age-based	50%
Storm Sewer Network	All	Age-based	50%
Buildings	All	Age-based	50%
Machinery & Equipment	All	18% Assessed	59%
Land Improvements	All	16% Assessed	58%
Fleet	All	Age-based	50%

Asset Attributes

While asset condition data is perhaps the most important piece of data to collect, asset attribute data is also helpful to collect in order to support asset management strategy development and decision-making. Asset attribute data provides greater context and clarity to the state of an asset and allows for the development of robust risk and lifecycle management strategies to prioritize projects and ultimately extend the life of assets. Asset attribute data is then collected, and gaps are recognized in this stage of the data maturity rating analysis.

Data maturity established from Asset Attribute data is exemplified:

Asset Category	Asset Attribute	Percentage Completion in Asset Inventory
Road Network (Paved Roads)	Surface Width (m)	100%
	Length (m)	100%
	Road Class	84%
	Surface Material	100%
	Design Class	100%
Water Network (Water Mains)	Length (m)	100%
	Pipe Diameter (mm)	87%
	Material	99%
Sanitary Sewer Network (Sanitary Mains)	Length (m)	100%
	Material	100%
	Pipe Diameter (mm)	100%
Storm Sewer Network (Storm Mains)	Length (m)	100%
	Pipe Diameter (mm)	97%
	Material	100%
	Data Maturity Rating	93%

Replacement Cost

A factor of the Data Maturity rating is based on a ranking of each replacement cost source based on accuracy and reliability. Where there are multiple replacement cost sources for an Asset Category, the resulting Data Maturity Percentage is a weighted average based on the following data sources.

1. Cost/Unit
2. User-Defined Cost
3. CPI/NRBCPI
4. Flat Rate Inflation

Asset Category	Asset Segment	Replacement Cost Source	Data Maturity Percentage
Road Network	Tar/Chip & Hot Mix	100% Cost/Unit	100%
Bridges & Culverts	Bridges	100% User-Defined Cost	100%
	Culverts	90% User-Defined Cost 10% CPI	95%
Water Network	Watermains	81% Cost/Unit 19% CPI	91%
Sanitary Sewer Network	Sanitary Sewer Mains	98% Cost/Unit 2% CPI	99%
Storm Sewer Network	Storm Sewer Mains	91% Cost/Unit 9% CPI	96%
Buildings	All	98% CPI 2% User-Defined Cost	51%
Machinery & Equipment	All	100% CPI	50%
Land Improvements	All	100% CPI	50%
Fleet	All	100% CPI	50%
Overall Data Maturity Percentage			78%

Infrastructure Report Card (Establish Current Performance)

Once physical condition information is known for assets within the Municipality, PSD will incorporate this data once it has been identified to which asset each belongs. Key information will include asset condition data and indexes, growth projections, transportation master plans, water/wastewater master plans, and staff surveys and interviews.

Each asset category will be rated using three primary categories:

- ☒ **Condition and Performance:** This category is used to determine the condition of an asset as it exists today and how well it performs its function.
- ☒ **Capacity versus Need:** This category's function is to determine how the designed capacity of an asset compares to the needed capacity of an asset in order to meet current demand.
- ☒ **Funding versus Need:** This category determines the actual investment requirements needed to properly maintain, rehabilitate and replace assets at the right time versus current spending levels for each asset group.

Once the State of the Infrastructure Report has been completed and provided to the Municipality, PSD will look to use the determined results from the SOTI to guide the implementation of proposed service levels and a financial strategy for the AMP. All outputs for all municipal assets will be consolidated to produce one overall Infrastructure Report Card showing current condition and future projections for all municipal infrastructure and assign a grade to each asset category on an A – F scale in asset health (condition) and financial capacity. The next page depicts a suggested guideline for the Infrastructure Report Card, although this can be tailored to suit individual needs as required.

By the end of this phase the Municipality will have a more robust asset registry within their existing CityWide Asset Manager software system, further taking into consideration replacement costs, average age of assets, and condition information. Ultimately, the Municipality will have established current performance for each category, determined lifecycle activities and maintenance costs, as well as determined the impact of future growth on current levels of service.

Sample Infrastructure Report Card

<div>Overall Grade</div> <div>C</div> <div>Infrastructure Report Card</div> <div>The Town</div>				
Asset Class	Asset Health (Condition)	Financial Capacity	Overall Grade	Comments
Road Network	C	C	C	While more than 48% of the municipality's road network is in good to very good condition, 21% are in poor to very poor condition. The average annual revenue required to sustain the Town's road network - including lifecycle activities - totals approximately \$657,000 . Based on the Town's current annual funding of \$440,000 , there is an annual deficit of \$217,000 .
Water System	C	A	B	With nearly 64% of the municipality's water system is in good to very good condition The Town received an Asset Health grade of 'C'. The average annual revenue required to sustain the Town's water system - replacement only - totals approximately \$559,000 . Based on the Town's current annual funding of \$524,000 , there is an annual deficit of \$35,000 .
Sanitary System	C	A	B	Nearly 44% of the municipality's sanitary system is in good to very good condition. The average annual revenue required to sustain the Town's sanitary system - including lifecycle activities - totals approximately \$509,000 . Based on the Town's current annual funding of \$565,000 , there is an annual surplus of \$56,000 .
Storm System	B	F	D	With 87% of all storm system assets in very good condition the municipality received an asset health rating of 'B'. The average annual revenue required to sustain the Town's storm system totals approximately \$264,000 . Based on the Town's current annual funding of \$0 , there is an annual deficit of \$264,000 .
Buildings	C	F	F	With 76% of all buildings assets in good to very good condition the municipality received an asset health rating of 'C'. The average annual revenue required to sustain the Town's buildings totals approximately \$851,000 . Based on the Town's current annual funding of \$204,000 , there is an annual deficit of \$647,000 .
Machinery & Equipment	D	A	C	While 42% of all machinery and equipment is in good to very good condition, 41% is in poor to very poor condition. The average annual revenue required to sustain the Town's machinery and equipment totals approximately \$387,000 . Based on the Town's current annual funding of \$358,000 , there is an annual deficit of \$29,000 .

PHASE 2: ASSET MANAGEMENT STRATEGY

The asset management strategy is a developed process of planned actions that will enable the Municipality's assets to provide the desired level of service in a sustainable way, while managing risk and benefit, at the lowest lifecycle cost. At a tactical level, it will develop an implementation plan to be applied to the needs identification and prioritization of renewal, rehabilitation and maintenance activities, including growth projections, to produce a 10-year plan to ensure the best overall health and performance of the Municipality's infrastructure and general capital.

Current levels of service, as they are determined throughout the AMP and broader asset management programming, provide the basis for the lifecycle management strategies and tactical implementation processes identified within the Asset Management Plan. They support the Municipality's strategic goals and are based on customer expectations, statutory requirements, standards and the financial capacity of the Municipality to deliver those levels of service. PSD will consult with Municipal staff, council, and other stakeholders in determining current levels of service. This tactical process will influence and direct the short term, 1-to-3-year, infrastructure and general capital program and budget of the Municipality. The Asset Management Strategy will allow the Municipality to develop a long-term view of its program, and it will develop the strategies of how asset management objectives will be achieved to be fully compliant with the provincial requirements. The details within asset management strategies are tied to sustainable lifecycle projections from the State of the Infrastructure and established service levels from the Desired Levels of Service sections of this plan.

Priorities for the Asset Management Strategy:

- ☒ Ensure sustainability of existing assets
- ☒ Focus on options for each asset class to obtain the total lowest cost
- ☒ Focus on growth and demand projections
- ☒ Prioritize projects based on risk and benefit analysis

PSD will develop a long-term strategic plan for managing the Municipality's assets. The strategic plan will bring together all the needs and expectations of the stakeholders. The objectives of this Asset Management Plan and how these can be delivered in a sustainable manner will be delineated by the activities needed to maintain assets. An Asset Management Strategy is a key component of a Municipality's planning process linking multiple other corporate plans and documents. For example:

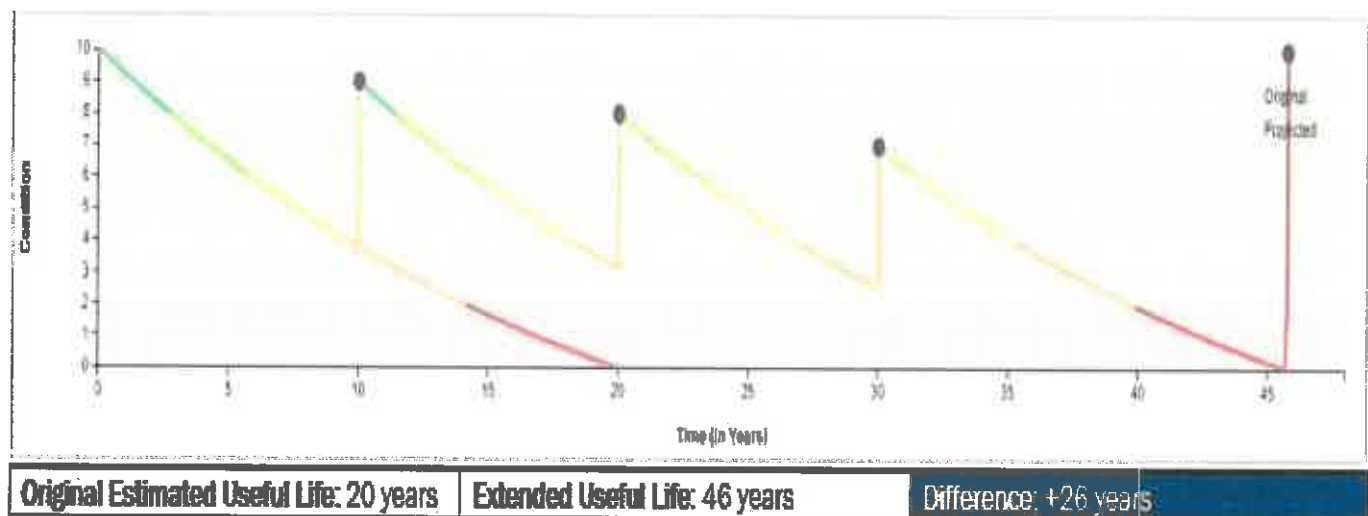
- ☒ **The Strategic Plan:** The AM strategy/plan should link to key objectives outlined within the strategic plan.
- ☒ **The Official Plan:** The AM strategy/plan should utilize and influence the land use policy directions for long-term growth and development as provided through the Official Plan.
- ☒ **Long-Term Financial Plan:** The AM strategy/plan should utilize the financial forecasts within the long-term financial plan
- ☒ **Capital Budget:** The decision framework and works identified in the asset management plan form the basis on which future capital budgets are prepared
- ☒ **Infrastructure Master Plans:** The AM strategy/plan will utilize goals and projections from infrastructure master plans and in turn will influence future master plan recommendations
- ☒ **By-Laws, standards and Policies:** The AM strategy/plan will influence and utilize policies and bylaws related to infrastructure management practices and standards
- ☒ **Regulations:** The AM strategy/plan must recognize and abide by industry regulations

- ☑ **Business Plans:** The service levels, policies, processes, and budgets defined in asset management plans are incorporated into business plans as activity budgets, management strategies, and performance measures

Lifecycle Analysis

For PSD to establish an approach for maintaining and reporting on asset replacement processes, the consulting team will conduct a lifecycle assessment with Municipal staff where a best practice industry review will be undertaken for each asset category to determine the optimal lifecycle activities, costs and options available to maintain current levels of service. The assessments will also go over lifecycle planning, condition assessment, risk analysis, levels of service, and project prioritization moving forward. This step will ensure the long-term viability of the Municipality's infrastructure and general capital while achieving the lowest total cost.

Once the asset inventory data has been compiled and verified, the detailed information gathered will allow for lifecycle planning and modelling by asset type, and asset deterioration curves (pictured below) to be developed for each asset category. PSD will compile these results in a Lifecycle Analysis and Activity Report to help the Municipality understand the cost of lifecycle activities, and analyze which activities best contribute to the sustainability of their asset management program. Pictured below is a Deterioration Curve – LCB/Surface Treated Roads:



Lifecycle Management Strategy

For each asset category a best practice industry review will be undertaken to determine the optimal lifecycle activities and options available, to ensure the long-term viability of the Municipality's infrastructure and general capital while achieving the lowest total cost.

To further solidify an asset management strategy, the following will be reviewed:

- ☑ Ongoing Maintenance activities and costs
- ☑ Renewal/Replacement activities, service thresholds and costs
- ☑ Rehabilitation activities, service thresholds and costs
- ☑ Disposal activities and costs.

Lifecycle Activity Types

Activity Type	Description	Example	Cost
Preventative Maintenance	Any activities that prevent defects or deteriorations from occurring	(Roads) Crack Seal	\$
Rehabilitation	Any activities that rectify defects or deficiencies that are already present and may be affecting asset performance	(Roads) Mill & Resurface	\$\$
Reconstruction	Asset end-of-life activities that often involve the complete replacement of assets	(Roads) Surface Reconstruction	\$\$\$

For each asset category of the AMP, the lifecycle events will be developed in CityWide Asset Manager, which will produce a listing of what assets will require work in which timeframe, the type of activity that should be undertaken, and the cost for the work. This analysis will also have the options to discount costs and/or add inflation and will provide an overall asset need projection for each category.

Risk Analysis

Assignment of risk scores is essential to the development of the AMP, as it identifies a ranking system for vulnerable infrastructure assets. The accuracy of the risk ranking will rely on the assessment of the probability of failure and the consequence of failure of each asset in order to establish baseline risk. The reliability of both Probability of Failure and Consequence of Failure will depend on the level of assessment, data, or expert knowledge applied to support the analysis.

The Probability of Failure (PoF) relates to the likelihood that an asset will fail at a given time. Possible parameters include current physical condition, service life remaining, known operational issues, asset attributes, and other parameters contributing to asset deterioration (e.g. traffic counts, soil types). The Consequence of Failure (CoF) describes the overall effect that an asset's failure will have on an organization's asset management goals. Consequences of failure can range from noneventful to impactful: a small diameter water main break in a subdivision may cause several rate payers to be without water service for a short time. In this report, the CoF parameters will aim to align with the triple bottom line (economic, social, environmental) approach to risk management as well as other fields including operational, health and safety, and strategic.

Risk Labels can be generated to further qualify the PoF and the CoF, pictured on the next page.

Risk Labels		
Level	Probability of Failure	Consequence of Failure
1	Rare	Insignificant
2	Unlikely	Minor
3	Possible	Moderate
4	Likely	Major
5	Almost Certain	Severe

Triple Bottom Line impacts are summarized below:

Risk Impact	Description	Common Parameters
Economic	The impact of the asset's failure on financial resources	<ul style="list-style-type: none"> Cost of rehabilitation or replacement Asset type (e.g. road or pipe material) Asset size (e.g. number of road lanes or pipe diameter) Overall replacement cost
Social	The impact of the asset's failure on the general population and society	<ul style="list-style-type: none"> Number of people or critical services affected Land Use (e.g. industrial, commercial, residential) Bus / truck / emergency route Asset carrying capacity (e.g. traffic counts, pipe diameter)
Environmental	The impact of the asset's failure on the environment	<ul style="list-style-type: none"> Overall area affected Proximity to water bodies Proximity to environmentally sensitive areas Asset carrying capacity (e.g. traffic counts, pipe diameter)




Risk Scoring

PSD will take the existing asset inventory and use a risk matrix (pictured below) to group the assets in their respective risk groups. The overall risk shown through the risk ranking speaks to the priority of a particular asset over others, allowing infrastructure maintenance to be accurately prioritized. All risk scoring will be entered into CityWide.



Future Trends

For any single asset category there may be specific items that negatively or positively affect the future asset grade projection within the State of the Infrastructure report card. Such items could be lack of maintenance resources, extent of back log, effects of climate change, significant funding from grants no longer available, etc. These items must also be accounted for and brought forward as recommended adjustments to the short and long-term budget. One such example of a future trend is climate change. The International Institute for Sustainable Development identified the following impacts of climate change on municipal infrastructure in Canada:

	Greater frequency of freeze-thaw cycles leading to thermal cracking, rutting, frost heave and thaw weakening
	Soil instability, ground movement and slope instability
	Triggered instability of embankments and pavement structures
	Shortened life expectancy of highways, roads and rail
	Drier conditions affecting the lifecycle of bridges and culverts
	Reduced structural integrity of building components through mechanical, chemical and biological degradation
	Increased corrosion and mold growth
	Damaged or flooded structures
	Reduced service life and functionality of components and systems
	Increased repair, maintenance, reserve fund contingencies and energy costs
	Increased water demand and pressure on infrastructure
	Loss of potable water
	Increased risk of flooding; stormwater infrastructure more frequently exceeded
	Rupture of drinking water lines, sewage lines and sewage storage tanks
	Saltwater intrusion in groundwater aquifers

Project Prioritization

The above techniques and processes will supply a significant listing of potential projects. Typically, infrastructure needs exceed available resources and therefore project prioritization parameters must be developed to ensure the right projects come forward into the budget through a combination of risk and benefit analysis.

Benefit Factors

Another important factor in project prioritization is the project's overall benefit to the Municipality. Typically, within the strategic plan, a Municipality will allocate resources, ensuring alignment to strategic priorities and objectives. For instance, downtown revitalization, waterfront development, or addressing storm flooding issues may be strategic priorities. These projects should therefore be prioritized within the asset management strategy and plan. Other types of project benefits may be simple. For instance, with all else being equal, the road with a higher traffic volume will be reconstructed before the road with a lower traffic volume.

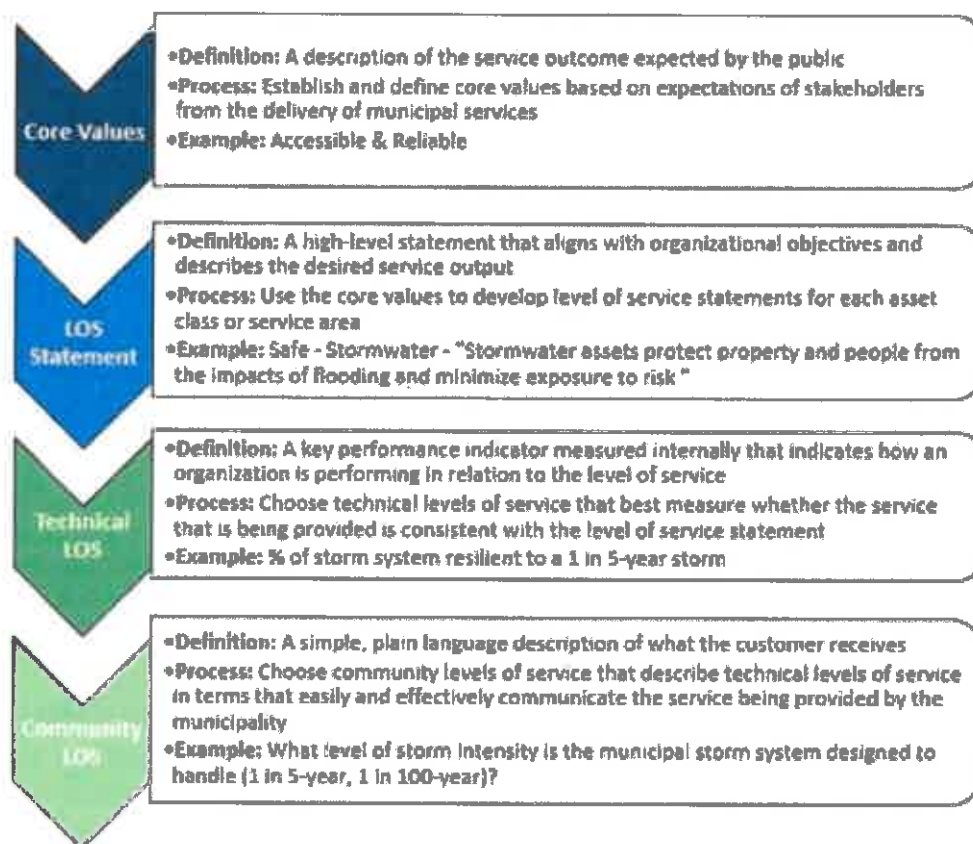
Levels of Service Analysis

Current levels of service can be defined as a description of the service output for an activity or service area against which performance may be measured. To put it simply, a level of service is a measure of what a Municipality is providing to its community. PSD will work with Municipal staff to establish current levels of service being provided for each asset class. This will be conducted through workshops and/or teleconferencing. Depending on the Municipality's needs, service levels can be based on community expectations, strategic and corporate goals, legislative requirements, design standards and codes of practice. PSD will also incorporate the impact of future growth within the Municipality on the current level of service.

A defined level of service is tracked through performance measures which supply targets and timeframes to establish progress. PSD will assist the Municipality in establishing current levels of service through the incorporation of three key factors: cost, performance and risk. Any decision to increase or decrease the provided levels of service will have an impact on each factor.



The process of establishing the current level of service is:



Levels of Service are used:

- ☒ To inform customers of the proposed type and level of service to be offered
- ☒ To identify the costs and benefits of the services offered
- ☒ To assess suitability, affordability and equity of the services offered
- ☒ As a measure of the effectiveness of the asset management plan
- ☒ As a focus for the AM strategies developed to deliver the required level of service

Sample Road Network Levels of Service Framework

Road Network			
Component	Level of Service Statement	Component Level of Service	Performance Level of Service
Accessible & Reliable	The road network is convenient and accessible to the whole community with minimal service disruptions; service requests are responded to promptly	Description, which may include maps, of the road network in the municipality and its level of connectivity	Lane-km of arterial roads (MMS classes 1 and 2) per land area in the municipality (km/km ²)
			Lane-km of collector roads (MMS classes 3 and 4) per land area in the municipality (km/km ²)
			Lane-km of local roads (MMS classes 5 and 6) per land area in the municipality (km/km ²)
Safe & Regulatory	The network feels safe to use; traffic signs and markings are easy to see and understand	Description of minimum maintenance standards for road network (road surface and sidewalks).	% of sidewalks inspected annually
			# of reported incidents related to the road and sidewalk network
			# of winter events that required snow clearing as per MMS
Affordable	The road network is managed at the lowest possible cost for the expected level of service	What is the O&M cost to maintain the road network per household?	# of winter events that response time was met or exceeded
Sustainable	There are long-term plans in place for the sustainability of the road network	When was the last time the Road Network AMP was reviewed?	O&M costs for roads / lane-km (excluding winter control)
		Description or images that illustrate the different levels of road class pavement condition	Road Network AMP reviewed annually
			Average pavement condition index for paved roads in the municipality
			Average surface condition for unpaved roads in the municipality

Key Performance Indicators

Depending on the Municipality's needs, service levels can be based on community expectations, strategic and corporate goals, legislative requirements, design standards and codes of practice. A suggested method in establishing an effective level of service framework, is the incorporation and usage of well-defined key performance indicators (KPIs).

The KPIs incorporate specific, measurable, achievable, relevant, and time-bound (SMART) criteria. The Municipality will be equipped with the necessary tools to collect data on their performance using the KPIs listed and establish targets that reflect its current fiscal capacity, corporate and strategic goals, and feasible changes in demographics that may place additional demand on their various asset categories. Recommendations will be given to the Municipality so that infrastructure classes follow respective KPIs. Guidelines will also be given to the Municipality so that staff can track their progress on an annual basis.

The level of service objectives are typically supported by many performance indicators that help quantify the services to be delivered such as how much, how frequently, and of what nature. Below are some examples of KPIs that PSD has developed for municipalities in the past.

Performance Measures	Description
Strategic Indicators	<ul style="list-style-type: none"> ▪ Percentage of reinvestment vs. value of asset category ▪ Completion of strategic plan objectives (related to infrastructure)
Financial Indicators	<ul style="list-style-type: none"> ▪ Annual revenues vs. annual expenditures ▪ Total cost of borrowing vs. Total cost of service ▪ Annualized depreciation (replacement value) vs. annualized expenditures ▪ Lost revenue from system outages
Asset Health Indicators	<ul style="list-style-type: none"> ▪ Percent of network rehabbed/reconstructed annually ▪ Annual overall condition index vs. desired condition index ▪ Annual adjustment in condition index (up or down) ▪ Annual number of large system outages ▪ Percent of asset value spent on ops and maintenance annually
Operational Indicators	<ul style="list-style-type: none"> ▪ Number of water main breaks per Km of pipe network ▪ Percent of network inspected ▪ Percent of pipes flushed and cleaned annually ▪ Percent of hydrants flow tested annually ▪ Cost of material for pothole patching annually ▪ Water main breaks will be repaired within x hours ▪ Legislated requirements will be met

PHASE 3: FINANCIAL STRATEGY AND REPORTING

The last element of the proposed strategy section of the AMP 'Financial Strategies'. For the community, effective financial planning ensures that the infrastructure investments and programs of today do not place a disproportionate burden on future generations. This means that in order for asset management planning to be effective and meaningful, integration with financial planning and long-term budgeting is required.

The development of a comprehensive financial plan will allow the Municipality to identify the financial resources required for sustainable asset management based on existing asset inventories, desired levels of service and projected growth requirements. PSD will develop a financial strategy that fully integrates to the AMP, and which includes expenditures and revenue forecasts for the delivery of the minimum 25-year infrastructure and general capital budget.

To develop and optimize a long-term budget, PSD will analyze recommended lifecycle activities, asset management strategies, and level of service considerations; this can be accomplished in incremental phases, to reflect a maturing state of knowledge. Information will include current spending on capital and maintenance for each asset program, capital and operations budgets, and the cost of high-level field activities and works (maintenance, rehabilitation, replacement). Additionally, as the Municipality develops capital and operating

budgets through a collaborative process between staff and the senior management team, they will be able to utilize a greater understanding of short-term capital and operating/maintenance infrastructure requirements, premised on an understanding of overall asset condition outlined in this strategy, to make well-informed decisions.

This work will occur as part of a later stage of the asset management programming project undertaken by the Municipality, of which this AMP is the first step. Collection of accurate, up-to-date condition assessment and other needs data will help optimize capital investment decisions such that they are based on detailed and strategic analysis of present and future needs instead of simply staff knowledge.

Yearly expenditures forecasts will be broken down as per the asset management strategy:

- ☒ Non-infrastructure projects
- ☒ Maintenance activities
- ☒ Renewal/Rehabilitation projects
- ☒ Replacement projects
- ☒ Disposal projects
- ☒ Growth related projects

The financial strategy and plan will include:

- ☒ A breakdown of yearly revenues by confirmed source
- ☒ Key assumptions and alternate scenarios where appropriate
- ☒ Identifies any funding shortfall (infrastructure deficit) relative to financial requirements (long term replacement needs) that cannot be eliminated by revising service levels, asset management and/or financial strategies.
- ☒ Discusses the impact of shortfalls and how the impact will be managed

Financial Data

To develop a robust financial strategy for the Municipality, existing financial information will be obtained from the Municipality. Key information will include current spending on capital and maintenance for each asset program, capital and operations budgets, and the cost of high-level field activities and works (maintenance, rehabilitation, replacement). All information will be analyzed, and a gap analysis will be produced showing actual investment requirements versus current spending levels for each asset group.

Funding Objective

The funding objective section identifies the goal of the Municipality as it relates to the percentage of assets that will be fully funded at the end of the financial plan. If the goal of the Municipality is to have all asset classes fully funded, the timeline for this goal would be identified as well as an explanation of the scenarios available to the Municipality to reach their funding objective. Generally, the scenarios introduced are:

- ☒ End of life scenario: based on the assumption that assets deteriorate and -without regularly scheduled maintenance and rehabilitation – are replaced at the end of their service life.
- ☒ Lifecycles activities scenario: based on the assumption that lifecycle activities are performed at the optimal time to extend the estimated useful life of assets at the lowest cost; assets are replaced at the end of the extended estimated useful life.



Each scenario will include strategies, where applicable, regarding the use of cost containment and funding opportunities. PSD will establish a 10-year annual cash flow analysis which determines the long-term investment requirement and develop and compare the 10-year cash flow models at end-of-life replacement and lifecycle strategies. This will be completed by integrating assumptions about asset condition, risk assessment, replacement cost, and funding sources.

As O. Reg. specifies, the Municipality must outline the process for using the asset management plan in developing its budget or any long-term financial plans that outline municipal infrastructure assets. To address these requirements, PSD will also review and incorporate documentation that aligns the Municipality's financial plans with its asset management practices to produce lifecycle management and financial strategies that will set out key information with respect to the assets in each asset category. As this AMP would consider the full lifecycle of all assets, our projections provide a forecast of at least 25 years so as to exceed the requirement set out by the Ontario regulations. However, using these projections, the Municipality will of course also be in possession of a capital plan forecast of 10 years. Therefore, the final deliverable of this process will be an AMP containing a minimum 10-year lifecycle and financial strategy that incorporates all elements listed above, which is compliant with Ontario Regulation. 588/17 requirements.

Kerstin Vroom

Subject: FW: Amended 2020 ACED Budget
Attachments: ACED Staff Report - Amended Budget May 7 2020.pdf

From: Director <director@investalmaguin.ca>
Sent: May 8, 2020 1:09 PM

Subject: RE: Amended 2020 ACED Budget

Good Afternoon All,

Please accept my apologies – I mistakenly sent a draft report instead of the final report. Please see the third page on the final report.

Thanks,

Dave Gray, Ec.D.

Director of Economic Development
Almaguin Community Economic Development
(705)571-1564 | Director@InvestAlmaguin.ca



From: Director
Sent: May 7, 2020 10:51 AM
To: Barbara Belrose <bbelrose@sundridge.ca>; Beth Morton <beth.morton@townshipofperry.ca>; Brenda Scott <info@algonquinguesthouse.com>; Celia Finley <thefinleyfarm@gmail.com>; clerk@strongtownship.com; Don McArthur <clerk@southriverontario.com>; Jennifer Farquhar <jennifer.farquhar@freedom55financial.com>; John Theriault <clerk@armourtownship.ca> <clerk@armourtownship.ca>; Judy Kosowan <Clerk@ryersontownship.ca>; Kelly Elik <mayor@strongtownship.com>; Kerstin Vroom <clerk@magnetawan.com>; Kim Dunnett <deputyclerk@strongtownship.com> <deputyclerk@strongtownship.com>; Lewis Hodgson <bigsweetlou@gmail.com>; Margaret Ann MacPhail <margaretann.macphail@townshipofperry.ca>; Nicky Kunkel <clerk@burksfalls.ca>; Nicole Gourlay <deputyclerk@magnetawan.com>; Peter McIsaac <pmcisaac@powassan.net>; Tim Brunton <deputymayor@magnetawan.com> <deputymayor@magnetawan.com>; Tim Bryson <timbryson@timbrysonforestry.com>; Wendy Whitwell <wwhit@netspectrum.ca>; Wendy Whitwell Council <wwhitwell@armourtownship.ca>; Leanne Crozier <clerk.administrator@townshipofjoly.com>; 'Maureen Lang' <MLang@Powassan.net>; 'Dulcie Pascoe' <Dulcie@northridgeinn.com>; Nancy Austin <naustin@sundridge.ca>
Subject: Amended 2020 ACED Budget

Good Morning ACED Partners,

The attached staff report and amended budget documents have been prepared in response to the decisions we have received so far regarding the proposed ACED contribution increase. We have yet to receive a final decision from two partners, however given the split response from responding partners John and I have developed the attached to reflect

the expected \$10 000 per year contribution amount. The report and associated documents will be added to the May ACED meeting agenda for discussion with a goal of having a follow up recommendation to bring to back to your respective councils/boards.

Should you have any questions, please do not hesitate to follow up with John and I.

Have a great rest of the week and stay safe.

Dave Gray, Ec.D.

Director of Economic Development

Almaguin Community Economic Development

(705)571-1564 | Director@InvestAlmaguin.ca



May 8, 2020

2020 ACED Budget Amendment Staff Report

1.0 Background

On March 24th, 2020 the Director of Economic Development forwarded a staff report prepared with the Clerk-Treasurer/Administrator outlining a deficit in the ACED operating budget and a subsequent recommendation to increase partner contributions by approximately 42%. The deficit occurred as a result of new information acquired during the budget planning process. The staff report was accompanied by a revised 2020 Budget and a five-year budget projection outlining estimated partner contributions year over year.

The report and supporting documentation were reviewed by the ACED Board during the March 16th, 2020 monthly meeting. The board passed Resolution 2020-010 which indicated their acceptance of the budget, as well as provided a recommendation that each partner accept the amended budget at their upcoming council/board meetings. The revised budget has created significant discomfort with multiple partners who have indicated a preference to keep contributions at the initially discussed \$10,000.

The \$10,000 contribution amount was presented in the initial ACED Proposal Draft 1 Year budget (attachment 1). The initial draft budget contained several assumptions regarding department revenues, including \$150,000 per year from a CIINO agreement, and contributions of \$10,000 from 15 partners. As per the comments in the budget, adjustments were required to be made based on actual contributions.

2.0 Amending the Budget

In order to balance the ACED budget and remain within the expected partner contribution amount of \$10, 000, a reduction of \$44,270 is required. The attached amended budget (attachment 2) reflects this reduction for 2020. In addition, a revised five-year projection (attachment 3) has been provided and reflects the \$10,000 contribution. Year over year, further reductions will be necessary in order to maintain the \$10,000 contribution amount.

The amended budget reflects a total projects/operations budget of \$40,339 for 2020, a revised accounts summary has been provided which outlines where the necessary reductions have been made.

3.0 Further Considerations

This budget adjustment poses several significant considerations regarding ACED's ability to achieve the anticipated results outlined in the CIINO Agreement which was reflective of the priorities set out in the 2018 Almaguin Highlands Regional Economic Development Plan (RED Plan). Figure 1 outlines the year over year costs of implementing the RED Plan versus the available resources in the amended budget projections.

Figure 1

Operating Year	Estimated Costs ¹	ACED Resources ²
Year 1 (2020)	\$48,000	\$25,244 ³
Year 2 (2021)	\$48,000	\$27,024
Year 3 (2022)	\$50,000	\$33,595
Year 4 (2023)	\$50,000	\$15,743

1. Projected project costs, less non-aced budget sources.
2. Estimated ACED resources less non project operating accounts.
3. Represents amended budget amounts less office supplies, audit fees, website costs, telephone and travel (due to repairs and Townfolio subscription).

3.1 2020 Work Plan Considerations

3.1.1 Immediate Initiative removals:

1. **RPP 206 – Regional Volunteerism Support and Strategy Development (\$2,000):** This program has been removed from the amended budget.
2. **RMP201 – Collective Branding Strategy (\$10,000):** This project has been removed from the amended budget. Removal will require the withdrawal of the Phase 2 NOHFC Application for funding support in the amount of \$26,280.
 - a. The advertising and promotion (line 804-010) budget adjustment will impact future initiative or regional marketing efforts.
3. **RMP 204 – Shop Local initiatives (\$2,625):** This project has been removed.
4. **CS202 – Business Seminars (\$3,000):** The speaker budget has been removed which may impact the value to local businesses and affect attendance.
5. **SE203 – RED Gala (\$5,000):** This event has been removed from the amended budget going forward.

3.1.2 Significant Impact Areas:

1. **Line 804-024 – Website (Reduced by \$5,400 in 2020):** The Townfolio community profile (or similar service) subscription will not be renewed or pursued. This could be developed in house based on historical data from the RED Plan Situational Analysis.
2. **Line 804-040 – Training and Workshops (Reduced by \$1,918):** This will impact the professional development trajectory of ACED Staff and inhibit the pursuit of the Ec.D. professional designation.
3. **Line 804-050 – Travel (Reduced by \$5,000):** reducing travel will greatly impact many planned projects, such as: Digital Main Street delivery, BR&E initiatives, general meeting attendance and community visits. While these activities will still occur, they may be significantly reduced.
4. **Line 804-065 – Regional Projects (reduced by \$15,655 in 2020):** This will affect ACED's ability to leverage partnership funds to support major planned projects.

3.2 Future budget considerations

In order to maintain the \$10,000 contribution amount, the 5-year projection amounts remain similar to the reductions made for 2020 with a few minor changes. Individual line items may vary year to year, however the totals in Figure 1 provide an estimate of what will be available to allocate across the budget categories (for the duration of the CIINO contract).

3.3 Funding Considerations (current and future)

The information provided in this report and associated attachments outlines strictly what will be available based on a municipal share of \$10,000, or \$105,000 in combined partner revenues over the term of the agreement. As the ACED Board reviews this information, several other considerations could be made which are based on previous discussions and ACED Planning documents.

3.3.1 Approving minor increases based on individual planned projects

The Board could consider recommending increases in the 2020 budget based on projects that have significant impacts on future work plans.

- Approval of the ACED Brand Strategy is recommended (\$945 per full share, \$455 half share)
- Other projects can be discussed or presented by Board members or the Director.

3.3.2 Considering annual increases year over year in advance

Initial proposals for the creation of a regional economic development department reflected year over year increases from partners as the value in the program grew and to prepare partners to carry the costs of the department without funding. If the ACED Board is favorable to this consideration, formal recommendations could be made to partner councils and boards.

3.3.3 Partners increase individual contributions

Individual partners could consider increasing their contributions beyond the \$10,000 share amount where they see value and have the ability to pay. Any partners interested in doing so would not be entitled to additional votes or privileges.

Kerstin Vroom

From: Lorie Royer <lroyer@UTSConsultants.ca>
Sent: May 14, 2020 12:55 PM
To: Kerstin Vroom
Cc: 705-807 Admin; PIONORTH@bell.ca; Reynaert, Mark
Subject: request for Municipal Consent for buried cable and conduit in the municipality of Magnetawan - Bell Ref # S37192
Attachments: S37192 Magnetawan MC sketch.pdf

Good afternoon,

We are designing a job for Bell in which we propose the placement of approximately 8km of submarine cable in Ahmic Lake. There will be three locations where this cable will be placed on land, Albert St W, Chapman Twp. con B lot 87 and Sideroad 10-11. We expect this work to be done summer 2020.

See attached sketch for location details.

Please let me know if you require any further information.

Thank you,

Lorie Royer

Re: Bell reference S37192 Magnetawan

Proposing the placement of approximately 8km of Bell submarine cable in Ahmic Lake from existing pole 8 on Albert St W to existing pedestals at MK 15 URBE2 & MK 5 URBE12. Work will likely be done the summer of 2020.

Proposing the placing of 50mm HDPE on Albert St W from an existing Hydro pole to 1m depth in the water (approximately 20m)

☐ APPROVED

Signature _____ Date _____

Title _____



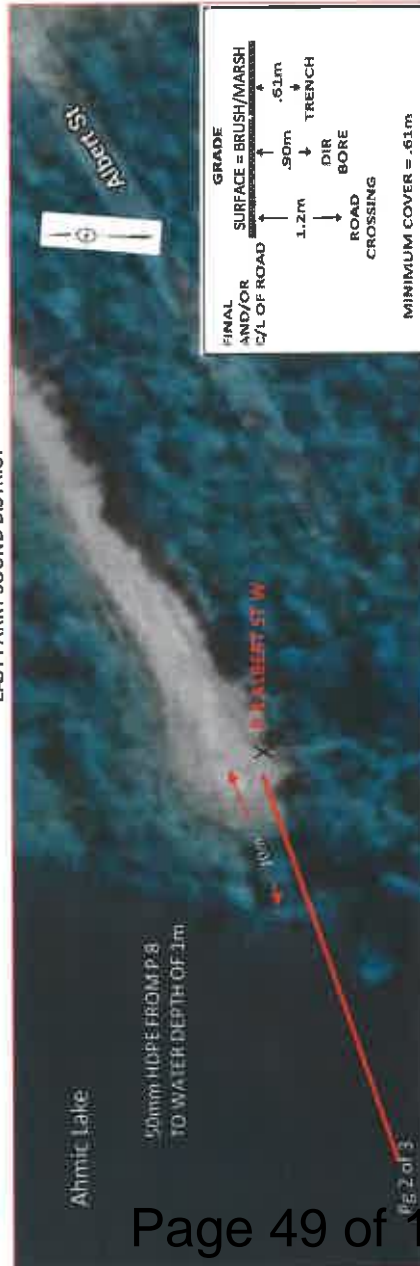
L. Royer
May 2020

MUNICIPALITY OF MAGNETAWAN
CHAPMAN TWP
CON A LOT 95
EAST PARRY SOUND DISTRICT

BELL CANADA LEGEND	
TYPE OF PLANT	EXISTING PROPOSED
AIRTEL CABLE	
BURIED CABLE	
SUBMARINE CABLE	
CONDUIT	
PERISTAL	
CABINET	
MARSHALL	
GRADE LEVEL	
BOX	
BELL POLE	
HYDRO POLE	
HYDRO Pylon AND	
ANCHOR	
BELL GUY AND	
ANCHOR	
OVERHEAD GUY	
REMOVALS	
DEPTH OF SETTING	
PT	
TREE TRIMMING	
PROPERTY LINE	
FENCE LINE	
CIL	
EDGE OF ROAD	
PAVEMENT	
LEAD	
HEIGHT OF ATTACHMENT	
HOA	



Pg 1 of 3



Pg 2 of 3

Re: Bell reference S37192 Magnetawan

Proposing the placement of approximately 8km of Bell submarine cable in Ahmic Lake from existing pole 8 on Albert St W to existing pedestals at MK 15 URBE2 & MK 5 URBE12.
Work will likely be done the summer of 2020.

Proposing the cable to be trenched from shore line to existing Bell pedestal for 8m

☐ APPROVED

Signature _____ Date _____
Title _____



L. Royer
May 2020

CHAPMAN TWP
CON B LOT 87

Pg 1 of 3



BELL CANADA LEGEND	
TYPE OF PLANT	EXISTING PROPOSED
AERIAL CABLE	A
BURIED CABLE	B
SUBMARINE CABLE	S
CONDUIT	C
PEDESTAL	P
CABINET	CA
MANHOLE	M
GRADE LEVEL	G
BELL POLE	PO
HYDROPOLE	HP
WYTHAMOUNT	W
BELL GUY AND ANCHOR	GA
OVERHEAD GUY	OG
REMOVALS	R
DEPTH OF SETTING	DS
PIT	PI
TREE TRIMMING	TT
PROPERTY LINE	PL
FENCE LINE	FL
CENTRE LINE	CL
EDGE OF ROAD	ER
EDGE OF PAVEMENT	EP
LEAD	L
HEIGHT OF ATTACHMENT	HA

Re: Bell reference S37192 Magnetawan

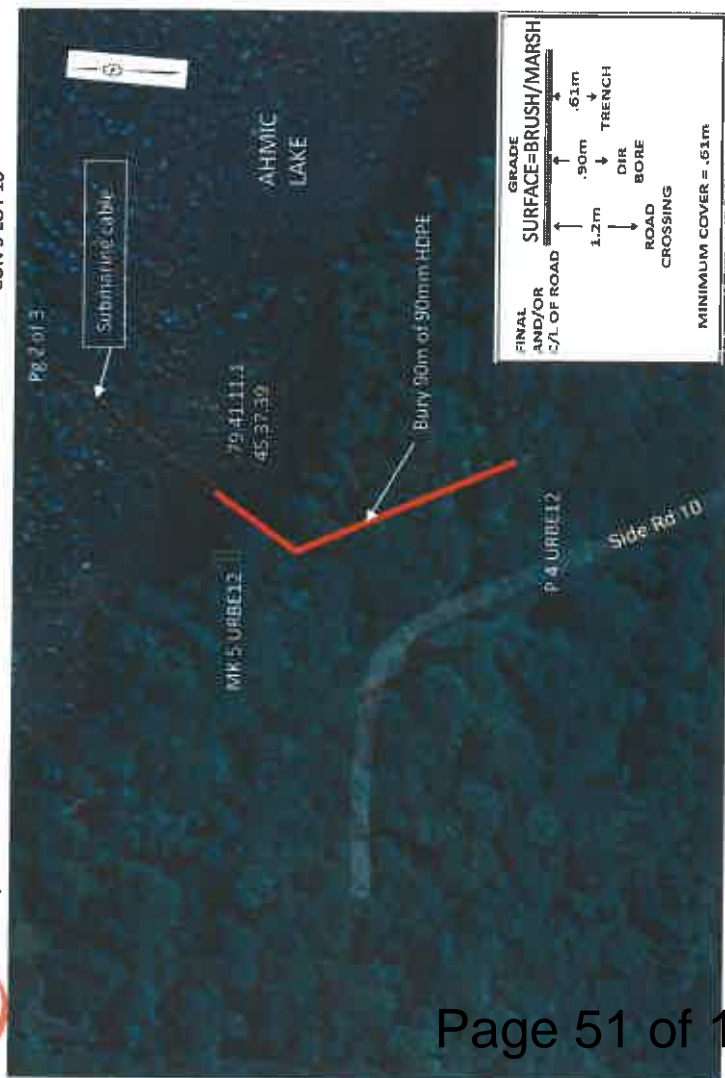
Proposing the placement of approximately 8km of Bell submarine cable in Ahmic Lake from existing pole 8 on Albert St W to existing pedestals at MK 15 URBE2 & MK 5 URBE12. Work will likely be done the summer of 2020.

Proposing the placing of 90m of 90mm conduit from the shore line to existing pole 4 URBE12 on Sideroad 10-11



L. Royer
May 2020

CROFT TWP
CON 3 LOT 10



☐ APPROVED

Signature _____

Date _____

Title _____



BELL CANADA LEGEND	
TYPE OF PLANT	EXISTING
AIRIAL CABLE	-A-
BURIED CABLE	-B-
SUBMARINE CABLE	-S-
CONDUIT	-C-
PEDESTAL	[Symbol]
CABINET	[Symbol]
MANHOLE	[Symbol]
GRASS LEVEL BOX	[Symbol]
BELL POLE	[Symbol]
HYDRO POLE	[Symbol]
HYDRO/BOYKIND ANCHOR	[Symbol]
BELL GUY AND ANCHOR	[Symbol]
OVERHEAD GUY	[Symbol]
REMOVALS	[Symbol]
DEPTH OF SETTING	BLVD: 0.9m PUNT: 1.2m
PIT	[Symbol]
TREE TRIMMING	[Symbol]
PROPERTY LINE	PL
FENCE LINE	FL
CENTRE LINE	CL
EDGE OF ROAD	ER
EDGE OF PAVEMENT	EDP
LEAD	L
HEIGHT OF ATTACHMENT	HDA

Kerstin Vroom

From: Erica Kellogg <AHHC@burksfalls.ca>
Sent: May 15, 2020 9:35 AM
To: Kerstin Vroom
Cc: Nicky Kunkel
Subject: RE: Physician Recruitment and Retention Incentives

Good morning Kerstin,

Thanks for your email and for Councils continued interest in the Health Centre and community health care.

Regarding the inquiry to the assessment change, yes we were able to get a partial reassessment, however the property is not 100% exempt as there is still a commercial component to the buildings which is taxable.

The physician incentive package was in part provided, as there are three components to it. The Village has provided payment to the retiring physician for the purchase of the existing furniture, office equipment and exam room fixtures. Dr. Albert's last day is today, thus we needed to make payment arrangements in order to secure the items for the oncoming physicians.

The remaining two components of the incentive have not taken place, one of which is a Windows 10 upgrade on three computers and of course the six months complimentary rent for the oncoming physicians. I will be arranging for the Windows up grade in the coming week, trying to ensure there is minimal disruption to the FHT and the locum that will be covering for Dr. Albert until the two new physicians are on board. The incentive package that has been offered does not provide a "payment" directly to the new physicians, rather a package was created that would provide for a turnkey facility and minimal startup fees.

If Council has additional questions please feel free to continue to reach out, till then, have a fantastic weekend!

Erica Kellogg

Admin Asst.

Village of Burk's Falls

705-382-3138 ext 224

From: Kerstin Vroom <Clerk@magnetawan.com>
Sent: Thursday, May 14, 2020 9:00 AM
To: Erica Kellogg <AHHC@burksfalls.ca>
Cc: Nicky Kunkel <clerk@burksfalls.ca>
Subject: RE: Physician Recruitment and Retention Incentives

Hello Erica!

Thank you for this information.

Council has reviewed your email and appreciates your thorough response.

Council would like to know if you were successful in having the assessment class changed to exempt and also, have the incentives have already been paid to the physicians.

Again, appreciate your help.

Kerstin

Kerstin Vroom, CMO CMM I | CAO/Clerk



This message (including attachments, if any) is intended to be confidential and solely for the addressee. If you received this e-mail in error, please delete it and advise me immediately. E-mail transmission cannot be guaranteed to be secure or error-free and the sender does not accept liability for errors or omissions.

From: Erica Kellogg <AHHC@burksfalls.ca>
Sent: April 6, 2020 10:17 AM
To: Kerstin Vroom <Clerk@magnetawan.com>
Cc: Nicky Kunkel <clerk@burksfalls.ca>
Subject: RE: Physician Recruitment and Retention Incentives

Good morning Kerstin,

We hope your office is managing well under the challenging circumstances, our office continues to keep a positive outlook best that we can!

I wanted to take a moment and provide you with a response to the questions asked by members of your Council. I hope that your Council will find the information suffice, if not, please feel free to reach out and we will continue to do our best.

Have a great week and enjoy this little bit of sun we are getting today,

Erica Kellogg

Admin Asst.

Village of Burk's Falls

705-382-3138 ext 224

From: Nicky Kunkel <clerk@burksfalls.ca>
Sent: Thursday, April 02, 2020 9:12 AM
To: Erica Kellogg <AHHC@burksfalls.ca>
Subject: FW: Physician Recruitment and Retention Incentives

Please see below.

Can you prepare something to the effect of #'s for Magnetawan, and a write up about why no rent.

From: Kerstin Vroom <Clerk@magnetawan.com>
Sent: Thursday, April 2, 2020 9:06 AM
To: Nicky Kunkel <clerk@burksfalls.ca>
Subject: Physician Recruitment and Retention Incentives

Hi Nicky!

Trust you are keeping well (and sane during this crazy time!)

Council reviewed the correspondence you send to the Mayor regarding funding requests for the Burk's Falls Health Care Centre and Physician Recruitment and asked me to find out some more information.

Council would like to see a 2019 budget to actual as well as a 2020 budget.

They were also wondering why there was no rent being charged to those who utilize the facility.

What percentage of residents using the Burk's Falls Health Care Centre are from Magnetawan.

Appreciate your help!

Kindest Regards

Kerstin

Kerstin Vroom, CMO CMM I | CAO/Clerk

*Municipality of Magnetawan | PO Box 70 | 4304 Highway 520 | Magnetawan, ON POA 1P0
Phone 705-387-3947 ext. 201 | Fax 705-387-4875 | clerk@magnetawan.com*



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Magnetawan Community Centre Board

Meeting Minutes

Thursday February 6, 2020 9:00AM

Magnetawan Community Centre

4304 Highway 520, Magnetawan

Committee members in attendance: Garry Johnston (Interim - Chair); Garfield Robertson; Mark Langford; Maria Dunnett; Charlie Gray; Brad Kneller (Councillor); and Harvey Sohm. Staff member in attendance: Nicole Gourlay (secretary for the board, Deputy Clerk)

1. Call to Order

Meeting was called to order at 9:00 AM

2. Declaration of Pecuniary Interest

No pecuniary interests were declared by the Board Members.

3. Adoption of the Agenda

RESOLUTION 2020-04

Moved by: Mark Langford; Seconded by Garfield Robertson;

BE IT RESOLVED THAT the Magnetawan Community Centre Board adopts the agenda for this regular meeting of February 6, 2020. (Carried)

4. Adoption of the meeting minutes from previous meeting

RESOLUTION 2020-05

Moved by Brad Kneller; Seconded by Harvey Sohm:

BE IT RESOLVED THAT the Magnetawan Community Centre Board adopts the minutes from the regular committee meeting of January 9, 2020. (Carried)

5. Voting of Chair and Vice - Chair

RESOLUTION 2020-06

Moved by Maria Dunnett; Seconded by Brad Kneller:

WHEREAS the Municipal Procedural By-Law 2020-04, outlines that Committees of Council must appoint a chair and vice chair; AND WHEREAS the Magnetawan Community Centre Board is an active committee or board of Council; THEREFORE

*BE IT RESOLVED that The Magnetawan Community Centre Board appoints Garry Johnston as chair and Garfield Robertson as vice chair for the 2020 calendar year.
(Carried)*

6. Review of Magnetawan Community Centre 2018/2019 revenues vs expenses

The DC outlined the numbers with the Board. There were no questions regarding the expenses vs. revenues and the Board was happy with the usage as well as the revenues for the Community space.

7. Review of new procedural by-law for Council and it's Committees

The DC reviewed the new procedural by-law with the Board. There were no questions.

8. Goals, Principles and Mandate for the Board

The DC asked the Board to outline what they believed their goals, principles and mandate was for the board. The Board felt that the number of members should be 5-8 people, meetings every other month and that a member cannot miss more than 50% of the meetings in one calendar year.

The Board felt as though their mandate was to advise Council of the public perspective on the care and maintenance of the facilities, community concerns, rental procedures or operations, and safety/hazard concerns.

Goals of the Board are to ensure Council is aware of the needs of the community and maintain standards of our community buildings.

Some principles can be utilized from the Magnetawan Community Development Committee's guiding principles as these two Committees do overlap in some areas.

9. New Business

The Board brought to the DC's attention that they would like the shelf removed that used to have a fire extinguisher on it and the unit on the stage could be replaced with shelving on the back wall to clear some floor space on the stage. There is a need for more spoons in the kitchen. Maria Dunnett advised that she would be happy to go through dishes, utensils etc. to purge what we don't need. It was noted that an inventory of what is Municipality owned versus community groups would be good for Staff. The Board also requested that Staff look into the cost of a corded microphone in case the battery operated ones didn't work.

The Board had asked at a previous meeting that Steve Robinson (PMM) be at each regular meeting. The DC did speak to the CAO/Clerk and she did not believe it was necessary as the DC is required at the meeting to ensure the meeting is being run in-line with the Procedural By-law. Therefore, it is not necessary to have two members

of Staff there when the DC can advise other Staff of the Board's concerns if they do not need to go to Council first. The Board outlined that they would like to pass a resolution to formally request that the PMM be at the meetings.

RESOLUTON 2020-07

Moved by Harvey Sohm; Seconded by Charlie Gray:

BE IT RESOLVED THAT the Magnetawan Community Centre Board requests that Steve Robinson, Parks and Maintenance Manager be present at all regularly scheduled meetings. (Carried)

10. Adjournment

The next meeting of the Magnetawan Community Centre Board will be on Thursday April 23, 2020 at 9:00 AM.

RESOLUTION 2020-08

Moved by Mark Langford; Seconded by Garfield Robertson:

BE IT RESOLVED THAT the Magnetawan Community Centre Board adjourns this meeting at 9:55 am. (Carried)

Municipality of Magnetawan
2020 taxes owing

as of March 01	Taxes	% of total	Interest	% of total	Total
Taxes-Current (2020)	0.00	0%	0.00	0%	0.00
Taxes-Previous Year (2019)	292,820.22	81%	17,955.52	63%	310,775.74
Taxes-2 Years Prior (2018)	61,571.90	17%	9,110.92	32%	70,682.82
Taxes-3+ Years Prior (2017 plus)	5,929.26	2%	1,636.39	6%	7,565.65
<i>total</i>	360,321.38		28,702.83		389,024.21

as of March 25	Taxes	% of total	Interest	% of total	Total
Taxes-Current (2020)	381,933.12	54%	0.00	0%	381,933.12
Taxes-Previous Year (2019)	262,986.90	37%	15,470.31	65%	278,457.21
Taxes-2 Years Prior (2018)	55,321.48	8%	7,313.27	31%	62,634.75
Taxes-3+ Years Prior (2017 plus)	3,949.49	1%	1,008.98	4%	4,958.47
<i>total</i>	704,190.99		23,792.56		727,983.55

as of April 01	Taxes	% of total	Interest	% of total	Total
Taxes-Current (2020)	267,924.16	46%	3,331.65	11%	271,255.81
Taxes-Previous Year (2019)	253,185.75	44%	17,311.57	59%	270,497.32
Taxes-2 Years Prior (2018)	53,192.00	9%	7,643.30	26%	60,835.30
Taxes-3+ Years Prior (2017 plus)	3,949.49	1%	1,058.35	4%	5,007.84
<i>total</i>	578,251.40		29,344.87		607,596.27

as of May 01	Taxes	% of total	Interest	% of total	Total
Taxes-Current (2020)	208,097.16	36%	4,953.84	17%	213,051.00
Taxes-Previous Year (2019)	237,930.07	41%	17,958.57	61%	255,888.64
Taxes-2 Years Prior (2018)	50,203.18	9%	7,842.61	27%	58,045.79
Taxes-3+ Years Prior (2017 plus)	3,923.00	1%	1,106.07	4%	5,029.07
<i>total</i>	500,153.41		31,861.09		532,014.50



**Municipality of
Magnetawan**

P.O. Box 70, 4304 Hwy 520
Magnetawan, ON
P0A 1P0

***Laura Brandt
Acting Deputy Clerk
PO Box 70, 4304 Hwy 520
Magnetawan, ON
P0A 1P0
deputyclerk@magnetawan.com***

Request for Tender for

Title: "TENDER 2020-05 Roadside Brushing"

Date of issue: Monday April 27th, 2020

Tender Submission Deadline: Monday June 1st 2020 at 3:00pm

Section 1 Introduction and General Instructions

1.01 Introduction

The Municipality of Magnetawan is inviting tenders for Roadside Brushing.

This Request for Tenders document (and any other applicable attachments or addenda) is available in PDF format through the Municipality of Magnetawan's website at www.magnetawan.com/rfp-tenders/

1.02 Submission of Tenders

Tenders shall be submitted in the form and format specified in Section 3 and shall include the completed Form of Tenders included as Section 5 at the end of this document. A designated signing officer authorized to bind the Vendor to the provisions of their Tender must sign the Form of Tender. Any addenda issued by the Municipality of Magnetawan in accordance with Subsection 1.06 must be acknowledged by the Bidder on the Form of Tender.

All hard copy tenders must be signed, sealed, the envelope marked with the Bidder's name and the Project Name, and received by: The Municipality of Magnetawan, PO Box 70, 4304 Hwy 520, Magnetawan, ON, P0A 1P0. Electronic submissions will be accepted in response to this RFT due to COVID-19. Faxed submissions will not be accepted.

Project Name: TENDER 2020-05 ROADSIDE BRUSHING

Tenders must be received no later than Monday June 1st, 2020 at 3:00pm

Tenders must not be restricted by a statement added to the Form of Tender or by a covering letter, or by alterations to the Form of Tender supplied unless otherwise provided in the RFT.

The onus unequivocally remains with the Bidder to ensure that the Municipality of Magnetawan receives Tenders delivered or sent by courier prior to the Tender Submission Deadline, in accordance with the submission process described in this section. Tenders received after the Tender Submission Deadline will not be considered.

1.03 Contacts

All questions or inquiries must be made in writing or email to the Lead Contact named below by the specified date and time:

Laura Brandt, Acting Deputy Clerk
deputyclerk@magnetawan.com

IMPORTANT: A Bidder may be disqualified if they make inquiries, between the Tender issue date and the notification of the Award, in a manner other than that described in this RFT or to anyone involved in the process who is not the Lead Contact, including but not limited to the members of Council. This is to ensure that each Bidder receives the same information and that no Bidder receives unfair treatment during the RFT process.

1.04 Schedule

The schedule set out herein represents the Municipality of Magnetawan's best estimate of the schedule that will be followed, and it is intended to be a guideline.

The approximate schedule is as follows:

RFT Issue Date	Monday April 27 th 2020
Questions Required	Monday May 18 th , 2020 by 4:30pm
Addendum Posted on Website	Friday May 22 nd , 2020 by 4:30pm
Tender Submission Deadline (see Section 1.02)	Monday June 1 st , 2020 3:00pm
Tender Opening	Monday June 1 st , 2020 3:30pm

1.05 Required Review and Clarification

Bidders shall carefully review this RFT. If questions concerning clarification of the contents of this document arise, the questions must be made in writing and received by the Lead Contact by 4:30pm on Monday May 11th, 2020. This will allow time for the issuance of any necessary addenda. Protests based on any omission or error or on the content of the RFT will be disallowed if these perceived faults have not been brought to the attention of the Lead Contact.

In submitting a Tender, the Bidder acknowledges that they have read, completely understand, and accepted the terms and conditions of the RFT in full. The Municipality of Magnetawan is not responsible for any misunderstanding of the RFT.

1.06 Amendments to the RFT

The Municipality of Magnetawan may issue addenda to clarify and/or modify certain aspects of the RFT prior to the Tender Submission Deadline. Addenda shall be posted to www.magnetawan.com/rfp-tenders/ and shall be available in the Municipal Office.

1.07 Reserved Rights of the Municipality of Magnetawan

The Municipality of Magnetawan reserves the right to:

- a. make public the names of any or all Bidders and their quoted price.
- b. request written clarification or the submission of supplementary written information in relation to the clarification request from any Bidder and incorporate a Bidder's response to that request for clarification into the Bidder's Tender.
- c. adjust a Bidder's scoring or reject a Bidder's Tender based on
 - i) a financial analysis.
 - ii) information provided by references.
 - iii) the Bidder's past performance on previous contracts awarded by the Municipality of Magnetawan.
 - iv) the information provided by a Bidder pursuant to the Municipality of Magnetawan exercising its clarification rights under this RFT process; or
 - v) other relevant information that arises during the RFT process.
- d. verify with any Bidder or with a third party any information set out in a Tender.
- e. check references other than those provided by any Bidder.

- f. disqualify any Bidder whose Tender contains misrepresentations or any other inaccurate or misleading information, or any qualifications.
- g. disqualify any Bidder or the Tender of any Bidder who has engaged in conduct prohibited by this RFT.
- h. make changes, including substantial changes, to this RFT provided that those changes are issued by way of addenda in the manner set out in this RFT.
- i. select the Bidder other than the Bidder whose Tender reflects the lowest cost to the Municipality of Magnetawan or the highest overall score.
- j. cancel this RFT process at any stage.
- k. cancel this RFT process at any stage and issue a new RFT for the same or similar deliverables.
- l. accept or reject any or all Tenders in whole or in part.
- m. discuss with any Bidder different or additional terms to those contemplated in this RFT or in any Bidder's Tender.
- n. if a single Tender is received, reject the Tender of the sole Bidder and cancel this RFT process
- o. to negotiate with the two lowest Bidder(s).

These reserved rights are in addition to any other expressed rights or any other rights which may be implied in the circumstances.

1.08 Not Responsible for Costs

The Municipality of Magnetawan shall not pay any costs associated with the preparation, submission, or presentation of the Bidder's Tender. The Municipality of Magnetawan shall not be liable for any expenses, costs or losses suffered by the Bidder or any third party resulting from the Municipality of Magnetawan exercising any of its expressed or implied rights under this RFT.

1.09 Tender Expiry Date

Bidders hereby acknowledge that their Tenders shall be irrevocable for a period of 30 days from the Tender submission deadline. Extensions to this period may be granted with the mutual agreement of the Municipality of Magnetawan and the successful Bidder and may be initiated by either party.

1.10 Confidentiality and Ownership

Any information provided to the Bidder by the Municipality of Magnetawan before, during or after the project is completed shall be treated as confidential and shall not be used or communicated by the Bidder or any third party in any way unless otherwise identified or permitted by the Municipality of Magnetawan. The information, reports, documentation, plans, etc. that are produced by the successful Bidder in response to this project shall become the exclusive property of the Municipality of Magnetawan. However, intellectual property, such as specific tools, templates, processes, etc. that the Bidder provides as part of the deliverables remains the property of the Bidder.

1.11 Invoicing

The Vendor will be solely responsible submitting a proper invoice as defined in the Construction Act, R.S.O. 1990 to the Municipality in accordance with the schedule and requirements of Section 2.04. In addition to the statutory requirements of a proper invoice, Contractors shall also submit the following documentation to the Municipality:

- a. A valid WSIB clearance certificate that covers the invoice period;

- b. If holdback is being retained by the Municipality, then on the second invoice (if applicable) and every invoice thereafter, a Statutory Declaration from the Contractor declaring that all accounts for labour, subcontracts, productions, construction equipment, and other indebtedness which may have incurred by the Contractor in the substantial performance of the Work and for which the Municipality might in any way be held responsible have been paid in full, except for amounts properly retained as a holdback or as an identified amount in the dispute on form CCDC 9A-2018 or some other alternative form acceptable to the Municipality; and
- c. Supporting documentation including weight tickets for materials used to substantiate the Work delivered and/or performed to date.

1.12 Method of Delivery of Invoices

- a. The Contractor shall send invoices via electronic mail to both the attention of the Municipal contact(s) specified in the Contract and/or Purchase Order and the Treasurer. The Contractor shall reference the invoice Purchase Order number in the email subject line.
- b. Invoices not received by the Municipal contacts set out herein as instructed will not be acknowledged or considered received by the Municipality.
- c. Invoices delivered after 4:00 pm between Monday to Friday or statutory holiday or weekend will be considered received on the next business day.

1.13 Processing of Proper Invoices

Failure of the Contractor to submit a Proper invoice will not be processed for the payment by the Municipality until a Proper invoice is received by the Municipality. It is the Contractor's responsibility to submit and re-submit a Proper Invoice to the Municipality whether the Municipality provides notice or not.

1.14 Freedom of Information

Any personal information required in the Proposal is received under the authority of the Municipality of Magnetawan. This information shall be an integral component of the submission. All written Proposals received by the Municipality of Magnetawan become a public record. Once a Proposal is accepted by the Municipality of Magnetawan and the contract has been awarded, all information contained in the Proposals may be available to the public, including personal information. Questions about the collection of personal information and the Municipal Freedom of Information and Protection of Privacy Act, 1989, R.S.O. 1990, as amended may be directed to the Lead Contact.

1.15 Additional Requirements

A certified cheque made payable to the Municipality of Magnetawan in the amount of ten per cent (10%) of the total Tender must be submitted with the Tender, for deposit purposes. Deposit cheques of unsuccessful bidders will be returned within ten business (10) days of Council Acceptance. The cheque of the successful bidder shall be retained until the Municipality's acceptance of the completed work.

The successful bidder must file with the Municipality of Magnetawan, a completed Performance Bond. The Bond shall be signed and sealed by a recognized Bonding Company, in the amount of one hundred per cent (100%) of the total estimated Tender. Upon receipt of such a bond, the Municipality of Magnetawan will return the Contractor's Tender deposit cheque.

1.16 Payment Disputes

- a. Upon receipt of a Proper Invoice from the Contractor, the Municipality may approve or dispute – all or part of the contents of the Proper Invoice.
- b. If the Municipality does not agree with the invoiced Work or amounts, the Municipality will review the invoice with the Contractor and try to resolve the disputed amounts within ten (10) calendar days from the date of receipt. If the invoice cannot be resolved between the Municipality and the Contractor within ten (10) calendar days, the Municipality may pay the portion that it determines is owing and will include with the payment an explanation for any reduction of the invoiced amount. Any Notice of Non-Payment shall comply with the Construction Act.
- c. The Municipality may withhold payment under the Contract for any disputed amounts, without interest until such dispute is settled or resolved – informally or formally i.e. litigation, adjudication or any formal dispute resolution procedure.
- d. No payment made under the Contract will constitute a waiver of any terms of the Contract or any other rights available at law or equity.
- e. Unless otherwise agreed to by the parties, the Municipality will not be liable for any charge or fees for late payment.
- f. If the Contractor is in any way indebted to the Municipality, either under the terms of the Contract or for any other reason, the Municipality shall have the right of set-off to the extent of such debt.

Section 2 Scope of Work and Project Requirements

2.01 Scope of Work *PLEASE SEE SCHEDULE A to TENDER 2020-05 on page 10*

Site Lines

The Municipality has a responsibility to maintain its publicly travelled roadways and roadside allowances in a safe condition to provide all potential users and that the Private, Municipal, County and Provincial roadway intersections are adequately cleared of obstructions and fouling so as to provide improved:

- a. Site Lines
- b. Overhead Clearances for Larger Vehicles
- c. Roadside Clearances for Road Maintenance Equipment
- d. Snow Storage Areas
- e. Winter Driving Surfaces

The intent of the Municipalities brushing program is to clear cut the Municipal road allowances of all brush, shrubs, small trees, and overhanging tree canopy that address any or all of the above noted improvements.

Staff acknowledges the sensitive nature of the public in regard to some brush removal methods (mechanical brusher-cutter), and the need to inform local property owners abutting the brushing works via the website annually.

The Municipal maintenance program is set annually through the Operations Roads Dept.

- a. An Excavator/Gradal mounted with a rotary type brusher is to be used.
- b. The height of the finished cut shall not exceed 100mm
- c. Brush is to be cut to fence line or as close as possible given various diameters but up to 100mm shall be removed.

- d. Any damage to fences will be the responsibility of the Contractor.
- e. The municipality is not responsible for damage to equipment due to rocks, wire, etc. on road rights-of-way.
- f. Brushing is not to be started PRIOR to September 8th, 2020 and is to be completed by September 25th, 2017.
- g. Successful Contractor shall supply proof of Public Liability and Property Damage Insurance and proof of Workplace Safety and Insurance Board coverage.
- h. Successful Contractor shall erect warning signs at each end of road right-of-way during brushing.
- i. Brushing shall be done at a time suitable to the Township Public Works Superintendent, under his direction, and to his and council's satisfaction.
- j. The Municipality Public Works Superintendent and or Designate is available to go look at the areas that are to be brushed if the tenderer so wishes.

2.02 Services Required

Please see below the services required for this Tender. These services are to be provided by the successful Bidder:

Road Name	from	to	Approx. accumulat'd length (m) ditching	Comments
15/16th Side Road	Ahmuc Lake Rd	Nelson Lake Rd	3500m	Both sides, intermittent as required
15/16th Side Road	Ahmuc Lake Rd	North End	2500m	Both sides, intermittent as required
Newell Lake Road	Newell Lake Road	To the end	400m	Both sides, intermittent as required
10th/11th Side Road	Ahmuc Lake Road	To the end	900m	Both sides, intermittent as required

2.03 Core Key Deliverables/Requirements

The Municipality has the following general requirements of a potential preferred vendor for Gravel:

- a. The successful bidder shall deliver a certified copy of the Firm's Public Liability and Property Damage Insurance Policy for the works, within ten (10) calendar days of receiving the Acceptance Notice. Coverage shall be at least five million dollars (\$5,000,000) per accident in the name of the Municipality. Failure to provide such proof shall result in cancellation of the Contract and forfeiture of the bid deposit. (Also see Form M-100, Subsections 106-1 and 106-2)
- b. The successful bidder shall also deliver proof of Workman's Safety Insurance Board coverage within ten (10) calendar days of receiving the Acceptance Notice. The Municipality may also

require HST compliance.

2.04 Payment Schedule

Payment of the contract amount, subject to the statutory holdback (*Construction Act*) and the deficiency holdback referenced in section 2.05, shall be made promptly upon the Issuance of the Certificate of Substantial Completion and the receipt of a proper invoice as set out in section 1.11.

2.05 Deficiency Hold Back

In addition to statutory holdback and any other remedy available to the Municipality, the Municipality may withhold up to Five percent (5%) of the total value of Work performed ("Deficiency Holdback") for a period of up to two (2) years following the Substantial Performance of the Contract. Upon rectification and completion of the deficiencies in accordance with the Contract Documents and as approved by the Municipality and/or Contract Administrator, the Deficiency Holdback (less any monies owed to the Municipality by the Contractor) will be released to the Contractor. All monies payable to the Municipality by the Contractor, including but not limited to the costs and expenses incurred to rectify the deficiencies that the Contractor fails to rectify and complete to the Municipality's satisfaction may be retained out of the Deficiency Holdback.

2.06 Performance Evaluation:

Failure to execute the contract in a competent manner shall result in the bidder's disqualification from bidding on the Municipality's future contracts for a period of two (2) years.

2.07 Completion Date:

The Contractor shall complete the work on or before September 25th, 2020. Work must be started on or after September 8th 2020.

If the time limit above is not enough to permit completion by the Contractor, working a normal number of hours, the Contractor shall make changes to permit the work to be completed within the allotted time. Additional costs incurred shall be deemed to be included in the price submitted by the Bidder for this Tender. If the work is not completed by the above time frame or by an amended time frame allowed by an approved extension of time (see Form M-100, Subsection 107-2) then the Contractor agrees to pay the Municipality of Magnetawan the sum of Five Hundred Dollars (\$500.00) per calendar day, for each day's delay in finishing the work, excluding weekends.

Section 3 Requirements

3.01 Submission

For the Municipality of Magnetawan to evaluate Proposals fairly and completely, Bidders shall provide all information requested in the format set out in the RFT. Failure to provide all required information as detailed in this section may result in the Bidder being disqualified or scoring poorly in the evaluation.

Each Proponent shall submit one (1) set of their Proposal, containing the following items:

- a. An indication of the Bidder's understanding of the project scope and requirements, including how each of the specific required services shall be met.

- b. An overview of the Company submitting the proposal, along with an overview of any sub-contractors which will be taking part in the work on behalf of the Bidder, and their legal/contractual relationship to the Bidder.
- c. A copy of the Tender Document & Form of Tender completed.

Section 4 Evaluation of the Proposals

4.01 Evaluation Criteria, Process and Award

As part of the evaluation process, the Municipality of Magnetawan may contact one or more Bidders to clarify or obtain more information about their Proposal or to request the Bidder to exhibit or otherwise demonstrate the information contained therein. The purpose of these discussions will be to ensure full understanding of the requirements of the RFP and Proposal. Discussions will be limited to specific sections of the RFP identified by the evaluation committee. The Lead Contact will only hold discussions with Bidders who have submitted a proposal deemed to be reasonably acceptable for Award.

The Municipality of Magnetawan may make an award based on the proposals received without further discussion with the Bidders. Therefore, each initial offer should contain the Bidder's best terms/information, including all required documentation as listed in this RFP.

4.02 Basis of Rejection of Tender

Tenders not conforming to the requirements within this document or the following will be disqualified:

- a. Tender must be legible, in ink, typewritten, or by printer.
- b. Tender must be in the possession of the Municipality of Magnetawan by the closing date and time and on form provided.
- c. Tender must be signed and sealed by an authorized official of the bidding organization. A joint tender must be signed and sealed by each company.

The Contractor has carefully examined the conditions and specifications attached and referred to in this contract, and has carefully examined the site and work location (see Form M-100, Sub-section 102-2), and understands and accepts the said conditions and specifications, and for the prices set forth in this tender, hereby offers to furnish all labour, equipment and materials, except as otherwise specified in the contract, to complete the work in strict accordance with said conditions and specifications.

Attached to this tender is a certified cheque, in the amount of 10% of the total tender, made payable to the Municipality of Magnetawan. The proceeds of this cheque shall, upon acceptance of the tender, constitute a deposit which shall be forfeited to the Municipality of Magnetawan if the Contractor fails to perform the work in accordance with the conditions and specifications referred to or contained in this tender.

It is agreed that the tender quantities are estimated only and may be increased or decreased by the Municipality without alterations of the tender price. However, such increases or decreases shall not exceed 20%. (See Form M-100, Subsection 103-1)

It is also agreed that upon acceptance in writing by the Municipality of Magnetawan this tender form becomes the agreement for the performance of the work between the contractor and the Municipality.

NOTES:

- a. There is a maximum budget amount for this work. If the bids received generally exceed the budget amount, the Superintendent of Public Works will re-size the work to fit the budgeted amount. This will be discussed with the successful bidder at that time.
- b. The Contractor is responsible for providing a proper and lawful dump site for the excavated material (spoil).
- c. There shall be no sub-contracting of the work by the Contractor without the written approval of the Superintendent of Public Works.
- d. Contractor shall provide Traffic Control as per OTM Book 7.
- e. Contractor is responsible for damage to the roadway done by his/her equipment.
- f. Contractor shall deploy only personnel who can prove that they are safety-trained in the tasks they are assigned on this job.
- g. bid prices shall include ditching and mechanical rock removal, and spoil removal for each segment.
- h. The Contractor shall bid lump sum for each segment based on his or her estimate of the required ditching.
- i. The Contractor shall not pick and choose segments but shall bid a price on all segments. The contract will be awarded primarily on the overall total price, all other requirements being met.
- j. A visit by the Contractor to each segment site would be advisable and strongly recommended

SCHEDULE A:

Schedule A delineates the Four segments of roadway that the Municipality will be Brushing in 2020. Brushing includes removal of brush, tree felling and stump removal for trees and shrubs within the ditch alignment. It is essential that all felled trees on the road be cut up immediately or chipped and removed from the road so as not to block the road and allow traffic to pass at a maximum of 15 minutes wait periods.

Brushing 2020 Season					Schedule A
Road Name	from	to	Approx. accumul'd Leng. (m) ditching	Comments	
15/16th Side Road	Ahmic Lake Rd	Nelson Lake Rd	3500m	Both sides, intermittent as required	
15/16th Side Road	Ahmic Lake Rd	North End	2500m	Both sides, intermittent as required	
Newell Lake Road	Newell Lake Road	To the end	400m	Both sides, intermittent as required	
10th/11th Side Road	Ahmic Lake Road	To the end	900m	Both sides, intermittent as required	
Total Estimated Brushing (m)			7300m		

Bidder to price each segment, and total:

SEGMENT 1 \$ _____ (Cdn)

SEGMENT 2 \$ _____ (Cdn)

SEGMENT 3 \$ _____ (Cdn)

SEGMENT 4 \$ _____ (Cdn)

Sub- Total \$ _____ (Cdn)

HST \$ _____ (Cdn)

Overall Total \$ _____ (Cdn)

Section 5 Form of Tender

I/We, the Undersigned, having examined this Request for Tenders, do hereby offer to enter into an Agreement with the Municipality of Magnetawan to provide roadside brushing, without undue delay, and by completion date.

I, We _____
(Name-Print) (Position)

of _____
(Company Name)

Dated at _____ this _____ day of _____, 2020.

AUTHORIZED SIGNATURE

ADDRESS

CITY PROVINCE POSTAL CODE

TELEPHONE NO. FACSIMILE NO. E-MAIL ADDRESS

Receipt of any issued addenda shall be acknowledged by initialing in the space provided below.

Addendum No. 1 _____ Addendum No. 2 _____ Addendum No. 3 _____

Signature in the designated space, by an authorized officer of the Bidder's company affirms acceptance of the Request for Tender requirements set forth in this document, the associated costs attributed to the business arrangement between the Bidder and the Municipality of Magnetawan, and hereby certifies that the information supplied in this Tender to be true and complete in all respects.

Company Seal

April 24, 2020

Broadband Fund
Canadian Radio-television and Telecommunications Commission
Les Terrasses de la Chaudière
1 Promenade du Portage
Gatineau, Québec
J8X 4B1

For inclusion with Bell application to CRTC (April 30, 2020)

SUBJECT: Support for Bell's Application to CRTC Broadband Fund

To whom it May Concern:

We are pleased to express our support for Bell's application to the CRTC Broadband Fund to bring high-speed Internet to our community as we believe the proposed project will have meaningful and lasting beneficial impacts on our community. Magnetawan is a community that has a large rural population without any access to internet and those that do, the access is limited and very expensive. Further we are struggling to attract businesses to the area due to lack of internet.

Access to high-speed Internet is a priority for our community. As an underserved rural community, the lack of high-speed Internet access has prevented residents from taking advantage of the many opportunities afforded by the digital era. By making faster Internet speeds available in our community, the proposed project will allow households, businesses and community institutions to keep pace with changing technology and to fully participate in the digital economy.

High speed internet is no longer just a want for Magnetawan, it is a necessity. Magnetawan residents, businesses and students need to be connected to thrive.

For the reasons outlined above, we support Bell's application to the CRTC Broadband Fund and hope that they will be awarded the funding required to make better connectivity a reality for our community.

Sincerely,


Sam Dunnett
Mayor



*Knowing our heritage
we will build our future.*



NOTICE OF CANCELLATION

It is with great sadness that the Almaguin Community Hatchery Program (ACHP) executive has decided to suspend walleye egg collection for this season. After much deliberation, we know we can perform all the required steps from net to hatchery jar while following the prescribed health guidelines. However, this is truly a nonessential community function requiring an assembly of many more than five people. As such, we felt it would be irresponsible of us to proceed under current circumstances. This decision was not easy for us to make, as we have a brand new, high tech hatchery that we built this past winter and we were very anxious to get it operational and show it off to all the great people in this community who helped us finance the build. In spite of that, we believe this is the right decision for us and our community. We look forward to having an opportunity to hold an open house event to present this new hatchery to the public sometime this summer. From all of us involved as volunteers with the community hatchery.

To find out more about the ACHP or to volunteer find us on Facebook or visit our webpage at www.almaguinhatchery.com stay safe! stay healthy!



Dear Friends,

During this time of social isolation, we hope this meal will let you know your community is thinking about you.

We appreciate the help and support we have received from the following to assist with this project;

Government of Canada for funding through the New Horizons for Seniors Program,

United Way Centraide North East Ontario/Nord-est de l'Ontario, our local United Way and a partner in the coordination and distribution of funds throughout the region,

Municipality of Magnetawan for applying and obtaining funding,

Magnetawan Grill & Grocery for preparing the meals as take out,

Magnetawan Lion members & wives who worked to co-ordinate, phone, and deliver meals.

Until such time as we can continue normal activities, we hope you will continue to phone, text, email, etc. your friends to stay connected.

Stay In, Stay safe.

Magnetawan Lions Club.



Local Love in a Global Crisis

New Horizons for Seniors Program- Application of Interest

With financial support from the Government of Canada through the New Horizons for Seniors Program, registered charitable organizations working to provide essential services to vulnerable and isolated seniors (55+) are invited to submit an application of interest for programs or services that are responding to the urgent needs of seniors impacted by the COVID-19 pandemic. This fund is intended to provide immediate support to a range of community services, including food, food delivery, hot meals, personal care items, outreach, and social support through check-ins with seniors.

For emergency funding activities not specific to seniors: Local charitable organizations working to meet the basic needs of individuals disproportionately impacted by COVID-19 across the North East Region are invited to apply for funding through the United Way Centraide North East Ontario **Community Response Fund**.

Expression of Need Criteria:

- Organizations must have a charitable number and primarily provide support and services to vulnerable seniors (55+) impacted by the COVID-19 pandemic.
- Prioritization will be given to organizations working with isolated seniors, those with low income, and/or those living in a rural setting.
- Addressing immediate needs including but not limited to food, grocery and prescription delivery, hot meals, and support through check-ins.



Outcomes:

Applications must demonstrate how funding will be utilized in responding to the urgent needs of seniors impacted by the COVID-19 pandemic.

Reporting:

Successful applicants will be required to track their expenses against the dollars received and include the following in their reports:

- Type of service(s) provided
- Number of unique services provided
- Number of seniors served
- Age breakdown 55 to 64, 65 to 74, 75 and over (if available)
- Dollars invested

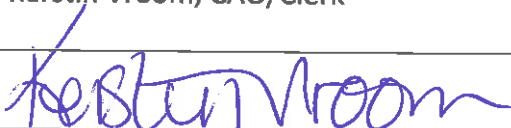
Reports must be submitted by May 30, 2020

April 6, 2020

Dear Partner,

United Way Centraide North East Ontario/Nord-est de l'Ontario will use the information in this form to deposit payment(s) directly into the bank account identified below. The email address you provide will be used to send remittance details of the payment. We recommend that you use a generic email address that will not be affected by staffing changes within your organization. Please be advised that it is your responsibility to notify UWCNEO if there are any changes to this information.

Company Information

Name of Company:	Corporation of the Municipality of Magnetawan
Address:	Box 70, 4304 Hwy 520 Magnetawan Ontario P0A 1P0
Contact Name:	Kerstin Vroom, CAO/Clerk
Telephone #:	705-387-3947
Email Address:	clerk@magnetawan.com
Authorized By:	Kerstin Vroom, CAO/Clerk
Signature:	

Banking Information:

Bank Name:	Kawartha Credit Union
Institution # (3 Digits):	828
Branch/Transit # (5 Digits):	06322
Account Number:	1075985

Please send a VOID cheque and completed form to finance@uwcneo.com

If you have any questions, please do not hesitate to contact us at your earliest convenience.

Thank you,



Mary Lou Hussak, CFRE
Executive Director,
United Way Centraide North East Ontario/Nord-est de l'Ontario



**United Way
Centralde**
North East Ontario
Nord-est de l'Ontario

local love
IN A
GLOBAL CRISIS

Local Love in a Global Crisis

New Horizons for Seniors Program- Application of Interest

This application is a fillable pdf. Adobe Reader is required to populate the form.

Section: Contact Information

Organization Name:

Municipality of Magnetawan

Charitable Registration Number:

87509 3189

Name of your key contact person for this application (first and last), job title, phone, email and mailing address:

Kerstin Vroom
CAO/Clerk



**Municipality of
Magnetawan**

Office: 705-387-3947 x 201

Fax: 705-387-4875

clerk@magnetawan.com • magnetawan.com

P.O. Box 70
4304 Highway 520
Magnetawan, ON
P0A 1P0



Section: Expression of Need Information

Briefly describe the program(s)/service(s) you are applying for and how it will effectively support vulnerable seniors impacted by the COVID-19 pandemic.

We have reached out to Garfield Robertson, who is a very active senior in Magnetawan and volunteers much of his valuable time helping our community and especially our seniors. He has reached out to our local Lions Club, who has volunteered to deliver the meals, as well as our local restaurant and all are eager to help bring our vulnerable and isolated seniors some good cheer. Prior to COVID19, our local Friendship Club hosted a weekly event called Wheel to Meals, where seniors would be driven to the Club to enjoy a hot meal and camaraderie. Unfortunately, due to the COVID19 outbreak this is no longer possible. Garfield and the Lions Club would like to bring a hot meal to them instead! The plan is to deliver to 45 people a tempting dinner of chicken strips, mashed potatoes with gravy (or baked potato), salad and dessert. We appreciate your consideration for funding for this event.



Section: Project Budget

Total funding request:

\$1,000

Which budget categories will this request be used? Select all that apply.

☐ Program Delivery

☒ Materials/Supplies

☐ Admin/Wages

☐ Other, (please specify): _____

Section: Additional Information and Attachments

If there is any additional information you would like to share to support your application, please describe below or include it as an attachment.



**United Way
Centraide**
North East Ontario
Nord-est de l'Ontario

local love
IN A
GLOBAL CRISIS

By submitting this Application of Interest to United Way Centraide North East Ontario/Nord-est de l'Ontario, you and your agency agree to provide a report on the activities made possible as a result of funding through the New Horizons for Seniors Program by May 30, 2020.

If your application is approved, a one-page approval letter will be provided to the agency and funding will be released at that time.

Submitting Applications

Applications from charities operating in the City of Greater Sudbury and the District of Sudbury and Manitoulin can be sent to Linda Dupuis, Governance and Partnership Manager:
l.dupuis@uwcneo.com

For charities operating in Timmins, and the Districts of Cochrane, Parry Sound, Nipissing and Timiskaming, requests can be sent to Jennifer Gorman, Regional Manager:
j.gorman@uwcneo.com



Parry Sound Area

COMMUNITY BUSINESS & DEVELOPMENT CENTRE INC.

A COMMUNITY FUTURES DEVELOPMENT CORPORATION



MUNICIPALITY OF
MAGNETAWAN

MAY 05 2020

RECEIVED

April 21st, 2020

Mayor and Council
Municipality of Magnetawan
PO Box 70
4304 Hwy #520
Magnetawan, Ontario P0A 1P0

Attention: Mayor Sam Dunnett

Re: Contribution to Parry Sound Area CB&DC Operations

On behalf of the volunteer Board and staff at the Parry Sound Area CB&DC please share with Council our appreciation for once again demonstrating, in a tangible way, their support of our efforts in the West Parry Sound community. In these very uncertain times we are especially appreciative of the support you are providing us to allow the CB&DC to serve our business community.

We look forward to continuing to work with all of Council and local entrepreneurs to explore employment generating opportunities in our community. Please feel free to contact me at your convenience should you have any inquiries.

Sincerely,

Gord Knowles, B.A., Ec.D, CEcD
General Manager
Parry Sound Area Community Business & Development Centre

GK/jm
/enclosure

Invoice Audit Trail

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Amount WO No.

Cheque # /

Pay Date

Discount Terms

Paid Code

Amount Date Amount

1-4-1200-2050			ADMIN - Telephone				-25.29		
1-1-1100-1102			HST Receivable-Blended				51.49		
1-2-1000-1010			Trade Accounts Payable				-599.76		

No. Of invoices per supplier (1) ...

Total Outstanding :

599.76

Total Paid :

0.00

03150

CODE 4 FIRE & RESCUE INC.

206463	U	13-May-2020	9158.65U		
TELECRIB SQUAD KIT		20-May-2020			
1-4-2000-8000		FD - Capital Expenditures		9158.65	
1-4-2000-8000		FD - Capital Expenditures		-911.00	
1-1-1100-1102		HST Receivable-Blended		911.00	
1-2-1000-1010		Trade Accounts Payable		-9158.65	

No. Of invoices per supplier (1) ...

Total Outstanding :

9158.65

Total Paid :

0.00

15050

HYDRO ONE NETWORKS

200198935146 APR 29	U	29-Apr-2020	32.02U		
226 SIDERD 15 16 N - APRIL 29, 2020		20-May-2020			
1-4-2000-2029		FD - Hydro - 226 15th & 16th S		32.02	
1-4-2000-2029		FD - Hydro - 226 15th & 16th S		-3.18	
1-1-1100-1102		HST Receivable-Blended		3.18	
1-2-1000-1010		Trade Accounts Payable		-32.02	

No. Of Invoices per supplier (1) ...

Total Outstanding :

32.02

Total Paid :

0.00

Total No. Of Invoices processed (113) ...

Total Outstanding :

39901.55

Total Paid :

0.00

+ EFT 2667.52

+ PAYROLL 32800.51

\$ 75 369.58

+ APR 30 ACCOUNTS (A)

+ 106 332.93

+ EFT 29530.08

+ PAYROLL 26823.92

\$ 238 056.51

MUNICIPALITY OF MAGNETAWAN

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01022 ABC OVERHEAD GARAGE DOORS

19704	U	11-May-2020	652.67U		
PW GARAGE DOOR MAINTENANCE		20-May-2020			
1-4-3101-2400		J - Building Maintenance		652.67	
1-4-3101-2400		J - Building Maintenance		-64.92	
1-1-1100-1102		HST Receivable-Blended		64.92	
1-2-1000-1010		Trade Accounts Payable		-652.67	

No. Of invoices per supplier (1) ...	Total Outstanding :	652.67	Total Paid :	0.00
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01184 AHMIC MARINE LTD.

2020-113	U	30-Apr-2020	113.00U		
REPAIR TO NAVIGATION SIGN BELOW LOCKS		20-May-2020			
1-4-7100-2400		WHARFS - Repairs & Maintena		113.00	
1-4-7100-2400		WHARFS - Repairs & Maintena		-11.24	
1-1-1100-1102		HST Receivable-Blended		11.24	
1-2-1000-1010		Trade Accounts Payable		-113.00	

No. Of invoices per supplier (1) ...	Total Outstanding :	113.00	Total Paid :	0.00
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02070 BAKER TILLY SNT LLP

453218	U	30-Apr-2020	2260.00U		
ACCOUNTING SERVICES		20-May-2020			
1-4-1300-2200		TREAS - Accounting/Audit		2260.00	
1-4-1300-2200		TREAS - Accounting/Audit		-224.80	
1-1-1100-1102		HST Receivable-Blended		224.80	
1-2-1000-1010		Trade Accounts Payable		-2260.00	

No. Of invoices per supplier (1) ...	Total Outstanding :	2260.00	Total Paid :	0.00
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02071 BEATTY PRINTING

47346	U	08-May-2020	90.40U		
MAIN LEVEL PROPOSED FLOOR PLANS		20-May-2020			
1-4-1200-8000		ADMIN - Capital Expenditures		90.40	
1-4-1200-8000		ADMIN - Capital Expenditures		-8.99	
1-1-1100-1102		HST Receivable-Blended		8.99	
1-2-1000-1010		Trade Accounts Payable		-90.40	

No. Of invoices per supplier (1) ...	Total Outstanding :	90.40	Total Paid :	0.00
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02014 BELL MOBILITY INC

0095580647	U	01-May-2020	133.00U		
CELL TOWER RENTAL MAY 2020		20-May-2020			
1-4-2000-2053		FD - Communications Tower		66.50	
1-4-3101-2053		J - Communications Equipmen		66.50	

MUNICIPALITY OF MAGNETAWAN

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1-4-3101-2053			J - Communications Equipment						
1-4-2000-2053			FD - Communications Tower					-6.61	
1-1-1100-1102			HST Receivable-Blended					-6.61	
1-2-1000-1010			Trade Accounts Payable					13.22	
								-133.00	

No. Of Invoices per supplier (1) ...	Total Outstanding :	133.00	Total Paid :	0.00
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03130 CLARITY CONFERENCING INC.

000014043020	U	30-Apr-2020	1.44U		
UNION NEGOTIATION/ARBITRATION		20-May-2020			
1-4-1200-2220		ADMIN - Union negotiation /arb		1.44	
1-4-1200-2220		ADMIN - Union negotiation /arb		-0.15	
1-1-1100-1102		HST Receivable-Blended		0.15	
1-2-1000-1010		Trade Accounts Payable		-1.44	

No. Of Invoices per supplier (1) ...	Total Outstanding :	1.44	Total Paid :	0.00
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04021 DEAN'S AUTO CARE

10274	U	23-Apr-2020	68.06U		
LAWN TRACTOR REPAIR		20-May-2020			
1-4-7200-2400		PARKS - Repairs & Maintenance		68.06	
1-4-7200-2400		PARKS - Repairs & Maintenance		-6.77	
1-1-1100-1102		HST Receivable-Blended		6.77	
1-2-1000-1010		Trade Accounts Payable		-68.06	

No. Of Invoices per supplier (1) ...	Total Outstanding :	68.06	Total Paid :	0.00
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06018 FISHER'S REGALIA

45879	U	06-May-2020	511.38U		
FIRE GEAR		20-May-2020			
1-4-2000-2018		FD - PPE & Fire Supplies		511.38	
1-4-2000-2018		FD - PPE & Fire Supplies		-50.87	
1-1-1100-1102		HST Receivable-Blended		50.87	
1-2-1000-1010		Trade Accounts Payable		-511.38	

No. Of Invoices per supplier (1) ...	Total Outstanding :	511.38	Total Paid :	0.00
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04031 DEEVEY, CAITLIN A

APR 22	U	04-May-2020	130.58U		
MILEAGE APR 22 - 30, 2020		20-May-2020			
1-2-1000-1010		Trade Accounts Payable		-130.58	
1-4-2200-2010		BLEO - Materials/Supplies		130.58	

No. Of Invoices per supplier (1) ...	Total Outstanding :	130.58	Total Paid :	0.00
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14093 NOVEXCO INC.

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Amount Date Amount

403232109	U		27-Apr-2020	92.04U				
OFFICE SUPPLIES			20-May-2020					
1-4-7200-2010			PARKS - Materials/Supplies				92.04	
1-4-7200-2010			PARKS - Materials/Supplies				-9.16	
1-1-1100-1102			HST Receivable-Blended				9.16	
1-2-1000-1010			Trade Accounts Payable				-92.04	

No. Of Invoices per supplier (1) ...

Total Outstanding :

92.04

Total Paid :

0.00

15050

HYDRO ONE NETWORKS

200100056780 APR 30	U		30-Apr-2020	28.30U				
6527 HWY 124 - APRIL 30, 2020			20-May-2020					
1-4-7205-2030			P - Hydro				28.30	
1-4-7205-2030			P - Hydro				-2.82	
1-1-1100-1102			HST Receivable-Blended				2.82	
1-2-1000-1010			Trade Accounts Payable				-28.30	

200198932621 APR 30	U		30-Apr-2020	204.64U				
60 AHMIC ST - APRIL 30, 3030			20-May-2020					
1-4-2006-2030			AHMIC STATION - Hydro				136.42	
1-4-7700-2030			AHMIC - Hydro				68.22	
1-4-7700-2030			AHMIC - Hydro				-7.85	
1-1-1100-1101			HST Receivable-100%				7.85	
1-4-2006-2030			AHMIC STATION - Hydro				-13.57	
1-1-1100-1102			HST Receivable-Blended				13.57	
1-2-1000-1010			Trade Accounts Payable				-204.64	

200089680309 APR 29	U		29-Apr-2020	283.39U				
18 MILLER RD - APRIL 29, 2020			20-May-2020					
1-4-7205-2030			P - Hydro				283.39	
1-4-7205-2030			P - Hydro				-28.19	
1-1-1100-1102			HST Receivable-Blended				28.19	
1-2-1000-1010			Trade Accounts Payable				-283.39	

200029713087 MAY 4	U		04-May-2020	49.73U				
HWY 124 AHMIC HARBOUR - MAY 4, 2020			20-May-2020					
1-4-3800-5014			STREET - Ahmic Harbour Strei				49.73	
1-4-3800-5014			STREET - Ahmic Harbour Strei				-4.95	
1-1-1100-1102			HST Receivable-Blended				4.95	
1-2-1000-1010			Trade Accounts Payable				-49.73	

No. Of Invoices per supplier (4) ...

Total Outstanding :

566.06

Total Paid :

0.00

12041

LAROCQUE ELDER ARCHITECTS INC

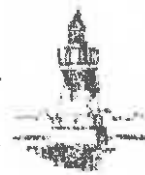
13755	U		31-Mar-2020	5802.39U				
OFFICE RENOS			20-May-2020					
1-4-1200-8000			ADMIN - Capital Expenditures				5802.39	
1-4-1200-8000			ADMIN - Capital Expenditures				-577.16	

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1-1-1100-1102

HST Receivable-Blended

577.16

1-2-1000-1010

Trade Accounts Payable

-5802.39

No. Of invoices per supplier (1) ...

Total Outstanding :

5802.39

Total Paid :

0.00

13009

MAGNETAWAN GRILL AND GROC

333722

U

29-Apr-2020

21.00U

CASE WATER x4

20-May-2020

1-4-2000-2010

FD - Materials and Supplies

21.00

1-2-1000-1010

Trade Accounts Payable

-21.00

No. Of invoices per supplier (1) ...

Total Outstanding :

21.00

Total Paid :

0.00

13145

MAGNETAWAN BAIT & TACKLE (FIRE DEPT)

0001112790

U

06-Apr-2020

35.28U

FUEL UNIT #510

20-May-2020

1-4-2010-2022

TR510 - Fuel

35.28

1-4-2010-2022

TR510 - Fuel

-3.51

1-1-1100-1102

HST Receivable-Blended

3.51

1-2-1000-1010

Trade Accounts Payable

-35.28

0001114499

U

20-Apr-2020

24.85U

FUEL 26 L

20-May-2020

1-4-2010-2022

TR510 - Fuel

24.85

1-4-2010-2022

TR510 - Fuel

-2.47

1-1-1100-1102

HST Receivable-Blended

2.47

1-2-1000-1010

Trade Accounts Payable

-24.85

0001108846

U

08-Mar-2020

79.02U

FUEL UNIT #517

20-May-2020

1-4-2017-2022

TR517 - Fuel

79.02

1-4-2017-2022

TR517 - Fuel

-7.86

1-1-1100-1102

HST Receivable-Blended

7.86

1-2-1000-1010

Trade Accounts Payable

-79.02

000110882

U

21-Mar-2020

56.00U

FUEL UNIT #517

20-May-2020

1-4-2017-2022

TR517 - Fuel

56.00

1-4-2017-2022

TR517 - Fuel

-5.57

1-1-1100-1102

HST Receivable-Blended

5.57

1-2-1000-1010

Trade Accounts Payable

-56.00

0001109152

U

10-Mar-2020

112.54U

FUEL UNIT #510

20-May-2020

1-4-2010-2022

TR510 - Fuel

112.54

1-4-2010-2022

TR510 - Fuel

-11.20

1-1-1100-1102

HST Receivable-Blended

11.20

1-2-1000-1010

Trade Accounts Payable

-112.54

MUNICIPALITY OF MAGNETAWAN

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0001112786	U		06-Apr-2020	36.10U					
FUEL UNIT #517			20-May-2020						
1-4-2017-2022			TR517 - Fuel				36.10		
1-4-2017-2022			TR517 - Fuel				-3.59		
1-1-1100-1102			HST Receivable-Blended				3.59		
1-2-1000-1010			Trade Accounts Payable				-36.10		
0001111966	U		30-Mar-2020	102.80U					
FUEL #510			20-May-2020						
1-4-2010-2022			TR510 - Fuel				102.80		
1-4-2010-2022			TR510 - Fuel				-10.23		
1-1-1100-1102			HST Receivable-Blended				10.23		
1-2-1000-1010			Trade Accounts Payable				-102.80		
0001108403	U		05-Mar-2020	64.41U					
FUEL #510			20-May-2020						
1-4-2010-2022			TR510 - Fuel				64.41		
1-4-2010-2022			TR510 - Fuel				-6.41		
1-1-1100-1102			HST Receivable-Blended				6.41		
1-2-1000-1010			Trade Accounts Payable				-64.41		
0001113750	U		14-Apr-2020	75.59U					
FUEL #510			20-May-2020						
1-4-2010-2022			TR510 - Fuel				75.59		
1-4-2010-2022			TR510 - Fuel				-7.52		
1-1-1100-1102			HST Receivable-Blended				7.52		
1-2-1000-1010			Trade Accounts Payable				-75.59		
0001115895	U		01-May-2020	41.27U					
FUEL #510			20-May-2020						
1-4-2010-2022			TR510 - Fuel				41.27		
1-4-2010-2022			TR510 - Fuel				-4.11		
1-1-1100-1102			HST Receivable-Blended				4.11		
1-2-1000-1010			Trade Accounts Payable				-41.27		
0001114684	U		22-Apr-2020	52.99U					
FUEL #510			20-May-2020						
1-4-2010-2022			TR510 - Fuel				52.99		
1-4-2010-2022			TR510 - Fuel				-5.27		
1-1-1100-1102			HST Receivable-Blended				5.27		
1-2-1000-1010			Trade Accounts Payable				-52.99		
0001114071	U		17-Apr-2020	41.17U					
FUEL #510			20-May-2020						
1-4-2010-2022			TR510 - Fuel				41.17		
1-4-2010-2022			TR510 - Fuel				-4.10		
1-1-1100-1102			HST Receivable-Blended				4.10		
1-2-1000-1010			Trade Accounts Payable				-41.17		

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Due Date

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Amount WO No.

Cheque # /

Pay Date

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Date

Amount

0001110494	U		19-Mar-2020	52.35U					
FUEL #510			20-May-2020						
1-4-2010-2022			TR510 - Fuel				52.35		
1-4-2010-2022			TR510 - Fuel				-5.20		
1-1-1100-1102			HST Receivable-Blended				5.20		
1-2-1000-1010			Trade Accounts Payable				-52.35		

No. Of invoices per supplier (13) ...

Total Outstanding :

774.37

Total Paid :

0.00

13143

MAGNETAWAN BAIT & TACKLE (PARKS)

0001110089	U		16-Mar-2020	11.28U					
CLEANING SUPPLIES			20-May-2020						
1-4-1200-2015			ADMIN - Office maintenance &				11.28		
1-4-1200-2015			ADMIN - Office maintenance &				-1.12		
1-1-1100-1102			HST Receivable-Blended				1.12		
1-2-1000-1010			Trade Accounts Payable				-11.28		
0001115358	U		27-Apr-2020	53.29U					
FUEL UNIT #13			20-May-2020						
1-4-7219-2022			TR13 - Fuel				53.29		
1-4-7219-2022			TR13 - Fuel				-5.30		
1-1-1100-1102			HST Receivable-Blended				5.30		
1-2-1000-1010			Trade Accounts Payable				-53.29		
0001115845	U		01-May-2020	44.68U					
FUEL #13			20-May-2020						
1-4-7219-2022			TR13 - Fuel				44.68		
1-4-7219-2022			TR13 - Fuel				-4.44		
1-1-1100-1102			HST Receivable-Blended				4.44		
1-2-1000-1010			Trade Accounts Payable				-44.68		
0001108367	U		03-May-2020	34.00U					
COFFEE/TEA			20-May-2020						
1-4-1200-2010			ADMIN - Office Supplies				34.00		
1-2-1000-1010			Trade Accounts Payable				-34.00		
0001110479	U		19-Mar-2020	34.00U					
COFFEE/TEA			20-May-2020						
1-4-1200-2015			ADMIN - Office maintenance &				34.00		
1-2-1000-1010			Trade Accounts Payable				-34.00		
0001109497	U		13-Mar-2020	63.62U					
FUEL #13			20-May-2020						
1-4-7219-2022			TR13 - Fuel				63.62		
1-4-7219-2022			TR13 - Fuel				-6.33		
1-1-1100-1102			HST Receivable-Blended				6.33		
1-2-1000-1010			Trade Accounts Payable				-63.62		

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Pay Date

Discount Terms

Paid Code
Amount Date

Amount

0001112764	U		06-Apr-2020	34.21U					
FUEL #11			20-May-2020						
1-4-7216-2022			TR11 - Fuel				34.21		
1-4-7216-2022			TR11 - Fuel				-3.41		
1-1-1100-1102			HST Receivable-Blended				3.41		
1-2-1000-1010			Trade Accounts Payable				-34.21		
0001113691	U		14-Apr-2020	34.07U					
FUEL #10			20-May-2020						
1-4-7210-2022			TR10 - Fuel				34.07		
1-4-7210-2022			TR10 - Fuel				-3.39		
1-1-1100-1102			HST Receivable-Blended				3.39		
1-2-1000-1010			Trade Accounts Payable				-34.07		
0001113816	U		15-Apr-2020	70.92U					
FUEL #13			20-May-2020						
1-4-7216-2022			TR11 - Fuel				70.92		
1-4-7216-2022			TR11 - Fuel				-7.06		
1-1-1100-1102			HST Receivable-Blended				7.06		
1-2-1000-1010			Trade Accounts Payable				-70.92		
0001114531	U		21-Apr-2020	61.61U					
FUEL #13			20-May-2020						
1-4-7219-2022			TR13 - Fuel				61.61		
1-4-7219-2022			TR13 - Fuel				-6.13		
1-1-1100-1102			HST Receivable-Blended				6.13		
1-2-1000-1010			Trade Accounts Payable				-61.61		
0001109256	U		11-Mar-2020	71.36U					
FUEL #10			20-May-2020						
1-4-7210-2022			TR10 - Fuel				71.36		
1-4-7210-2022			TR10 - Fuel				-7.10		
1-1-1100-1102			HST Receivable-Blended				7.10		
1-2-1000-1010			Trade Accounts Payable				-71.36		
0001112756	U		06-Apr-2020	57.08U					
FUEL #13			20-May-2020						
1-4-7216-2022			TR11 - Fuel				57.08		
1-4-7216-2022			TR11 - Fuel				-5.68		
1-1-1100-1102			HST Receivable-Blended				5.68		
1-2-1000-1010			Trade Accounts Payable				-57.08		
0001109123	U		10-Mar-2020	59.51U					
FUEL #11			20-May-2020						
1-4-7216-2022			TR11 - Fuel				59.51		
1-4-7216-2022			TR11 - Fuel				-5.92		
1-1-1100-1102			HST Receivable-Blended				5.92		
1-2-1000-1010			Trade Accounts Payable				-59.51		

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Pay DateDiscount Terms
Paid Code
Amount Date Amount

0001112350	U		02-Apr-2020	42.28U					
FUEL #10			20-May-2020						
1-4-7210-2022			TR10 - Fuel					42.28	
1-4-7210-2022			TR10 - Fuel					-4.20	
1-1-1100-1102			HST Receivable-Blended					4.20	
1-2-1000-1010			Trade Accounts Payable					-42.28	
0001110334	U		18-Mar-2020	48.06U					
FUEL #13			20-May-2020						
1-4-7219-2022			TR13 - Fuel					48.06	
1-4-7219-2022			TR13 - Fuel					-4.78	
1-1-1100-1102			HST Receivable-Blended					4.78	
1-2-1000-1010			Trade Accounts Payable					-48.06	
0001110714	U		20-Mar-2020	43.25U					
FUEL #10			20-May-2020						
1-4-7210-2022			TR10 - Fuel					43.25	
1-4-7210-2022			TR10 - Fuel					-4.31	
1-1-1100-1102			HST Receivable-Blended					4.31	
1-2-1000-1010			Trade Accounts Payable					-43.25	
0001111958	U		30-Mar-2020	48.80U					
FUEL #13			20-May-2020						
1-4-7219-2022			TR13 - Fuel					48.80	
1-4-7219-2022			TR13 - Fuel					-4.85	
1-1-1100-1102			HST Receivable-Blended					4.85	
1-2-1000-1010			Trade Accounts Payable					-48.80	
0001109085	U		10-Mar-2020	15.38U					
CREAMER/COFFEE			20-May-2020						
1-4-1200-2015			ADMIN - Office maintenance &					15.38	
1-4-1200-2015			ADMIN - Office maintenance &					-1.53	
1-1-1100-1102			HST Receivable-Blended					1.53	
1-2-1000-1010			Trade Accounts Payable					-15.38	
0001109255	U		11-Mar-2020	49.98U					
FUEL #13			20-May-2020						
1-4-7219-2022			TR13 - Fuel					49.98	
1-4-7219-2022			TR13 - Fuel					-4.97	
1-1-1100-1102			HST Receivable-Blended					4.97	
1-2-1000-1010			Trade Accounts Payable					-49.98	
0001115507	U		28-Apr-2020	44.07U					
FUEL #10			20-May-2020						
1-4-7210-2022			TR10 - Fuel					44.07	
1-4-7210-2022			TR10 - Fuel					-4.38	
1-1-1100-1102			HST Receivable-Blended					4.38	
1-2-1000-1010			Trade Accounts Payable					-44.07	

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0001114781	FUEL #10	1-4-7210-2022	U		23-Apr-2020	44.01	U				
		1-2-1000-1010			20-May-2020						
					TR10 - Fuel				-4.37		
					Trade Accounts Payable				-44.01		
		1-4-7210-2022			TR10 - Fuel				44.01		
		1-1-1100-1102			HST Receivable-Blended				4.37		
0001108952	FUEL #13	1-1-1100-1102	U		01-May-2020	131.08	U				
		1-2-1000-1010			20-May-2020						
					HST Receivable-Blended				13.04		
					Trade Accounts Payable				-131.08		
		1-4-3220-2022			TR20 - Fuel				131.08		
		1-4-3220-2022			TR20 - Fuel				-13.04		
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No. Of Invoices per supplier (22) ...				Total Outstanding :		1096.54	Total Paid :		0.00		
<hr/>											
13144		MAGNETAWAN BAIT & TACKLE (PUBLIC WORKS)									
0001114638	FUEL UNIT #20	1-4-3220-1010	U		21-Apr-2020	86.65	U				
					20-May-2020						
					TR20 - Wages and benefits				86.65		
					TR20 - Wages and benefits				-8.62		
		1-1-1100-1102			HST Receivable-Blended				8.62		
		1-2-1000-1010			Trade Accounts Payable				-86.65		
0001115340	SUNSCREEN	1-4-3061-2010	U		27-Apr-2020	14.68	U				
					20-May-2020						
					F - Materials/Supplies				14.68		
					F - Materials/Supplies				-1.46		
		1-1-1100-1102			HST Receivable-Blended				1.46		
		1-2-1000-1010			Trade Accounts Payable				-14.68		
0001109286	FUEL	1-4-3220-1010	U		11-Mar-2020	112.44	U				
					20-May-2020						
					TR20 - Wages and benefits				112.44		
					TR20 - Wages and benefits				-11.19		
		1-1-1100-1102			HST Receivable-Blended				11.19		
		1-2-1000-1010			Trade Accounts Payable				-112.44		
0001112758	CREAMER	1-1-1100-1102	U		06-Apr-2020	14.89	U				
					20-May-2020						
					HST Receivable-Blended				1.48		
		1-2-1000-1010			Trade Accounts Payable				-14.89		
		1-4-3101-2120			J - Office				14.89		
		1-4-3101-2120			J - Office				-1.48		
0001115712	CREAMER	1-1-1100-1102	U		29-Apr-2020	13.89	U				
					20-May-2020						
					HST Receivable-Blended				1.38		
		1-2-1000-1010			Trade Accounts Payable				-13.89		

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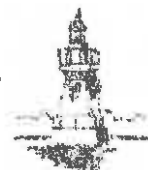
Vendor Code								Discount Terms	
Invoice Number				Invoice Date/	Invoice Posted/	Cheque # /	Paid	Code	
Invoice Description		Status	P O #	Due Date	Amount	WO No.	Pay Date	Amount	Amount
1-4-3101-2120				J - Office				13.89	
1-4-3101-2120				J - Office				-1.38	
0001113774		U		14-Apr-2020	55.01U				
FUEL UNIT #20				20-May-2020					
1-4-3220-2022				TR20 - Fuel				55.01	
1-4-3220-2022				TR20 - Fuel				-5.47	
1-1-1100-1102				HST Receivable-Blended				5.47	
1-2-1000-1010				Trade Accounts Payable				-55.01	
0001109744		U		14-Mar-2020	82.02U				
FUEL UNIT #20				20-May-2020					
1-4-3220-2022				TR20 - Fuel				82.02	
1-4-3220-2022				TR20 - Fuel				-8.16	
1-1-1100-1102				HST Receivable-Blended				8.16	
1-2-1000-1010				Trade Accounts Payable				-82.02	
0001111156		U		23-Mar-2020	18.65U				
FUEL UNIT #20				20-May-2020					
1-4-3220-2022				TR20 - Fuel				18.65	
1-4-3220-2022				TR20 - Fuel				-1.86	
1-1-1100-1102				HST Receivable-Blended				1.86	
1-2-1000-1010				Trade Accounts Payable				-18.65	
000111519		U		26-Mar-2020	75.19U				
FUEL UNIT #20				20-May-2020					
1-4-3220-2022				TR20 - Fuel				75.19	
1-4-3220-2022				TR20 - Fuel				-7.48	
1-1-1100-1102				HST Receivable-Blended				7.48	
1-2-1000-1010				Trade Accounts Payable				-75.19	
0001111225		U		24-Mar-2020	67.52U				
FUEL UNIT #11				20-May-2020					
1-4-7216-2022				TR11 - Fuel				67.52	
1-4-7216-2022				TR11 - Fuel				-6.72	
1-1-1100-1102				HST Receivable-Blended				6.72	
1-2-1000-1010				Trade Accounts Payable				-67.52	
0001116384		U		05-Apr-2020	17.93U				
FUEL UNIT #				20-May-2020					
1-4-4020-2010				LF - Materials/Supplies				17.93	
1-4-4020-2010				LF - Materials/Supplies				-1.78	
1-1-1100-1102				HST Receivable-Blended				1.78	
1-2-1000-1010				Trade Accounts Payable				-17.93	
0001115711		U		29-Apr-2020	93.72U				
FUEL UNIT #20				20-May-2020					
1-4-3220-2022				TR20 - Fuel				93.72	
1-4-3220-2022				TR20 - Fuel				-9.32	
1-1-1100-1102				HST Receivable-Blended				9.32	

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Amount Date Amount

1-2-1000-1010

Trade Accounts Payable

-93.72

0001110016

FUEL & CASE WATER

U

16-Mar-2020

156.95U

1-4-4020-2010

20-May-2020

1-4-4020-2010

LF - Materials/Supplies

156.95

1-1-1100-1102

LF - Materials/Supplies

-15.61

1-2-1000-1010

HST Receivable-Blended

15.61

Trade Accounts Payable

-156.95

0001112701

SIGNS

U

05-Apr-2020

8.42U

1-4-4020-2010

20-May-2020

1-4-4020-2010

LF - Materials/Supplies

8.42

1-1-1100-1102

LF - Materials/Supplies

-0.84

1-2-1000-1010

HST Receivable-Blended

0.84

Trade Accounts Payable

-8.42

0001113949

FUEL #20

U

16-Apr-2020

92.00U

1-4-3220-2022

20-May-2020

1-4-3220-2022

TR20 - Fuel

92.00

1-1-1100-1102

TR20 - Fuel

-9.15

1-2-1000-1010

HST Receivable-Blended

9.15

Trade Accounts Payable

-92.00

0001112221

FUEL UNIT #20

U

01-Apr-2020

81.70U

1-4-3220-2022

20-May-2020

1-4-3220-2022

TR20 - Fuel

81.70

1-1-1100-1102

TR20 - Fuel

-8.13

1-2-1000-1010

HST Receivable-Blended

8.13

Trade Accounts Payable

-81.70

0001111991

FUEL

U

30-Mar-2020

37.89U

1-4-3220-2022

20-May-2020

1-4-3220-2022

TR20 - Fuel

37.89

1-1-1100-1102

TR20 - Fuel

-3.77

1-2-1000-1010

HST Receivable-Blended

3.77

Trade Accounts Payable

-37.89

No. Of Invoices per supplier (17) ...

Total Outstanding :

1029.55

Total Paid :

0.00

13011

MAGNETAWAN BUILDING CENTRE (PARKS)

104-43032

BOLTS

U

04-May-2020

26.78U

1-4-7100-2400

20-May-2020

1-4-7100-2400

WHARFS - Repairs & Maintena

26.78

1-1-1100-1102

WHARFS - Repairs & Maintena

-2.66

1-2-1000-1010

HST Receivable-Blended

2.66

Trade Accounts Payable

-26.78

103-54038

MARKER WAND

U

11-May-2020

51.97U

20-May-2020

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Amount Date Amount

1-4-3101-2080			J - Small Tools and Supplies			51.97		
1-4-3101-2080			J - Small Tools and Supplies			-5.17		
1-1-1100-1102			HST Receivable-Blended			5.17		
1-2-1000-1010			Trade Accounts Payable			-51.97		

No. Of Invoices per supplier (2) ...

Total Outstanding :

78.75

Total Paid :

0.00

13012

MAGNETAWAN BUILDING CENTRE (ROADS)

104-43226	U	08-May-2020	28.23U		
BATTERY & PAINT		20-May-2020			
1-4-3227-2070		TR27 - Repairs		21.45	
1-4-3101-2120		J - Office		6.78	
1-4-3101-2120		J - Office		-0.67	
1-4-3227-2070		TR27 - Repairs		-2.14	
1-1-1100-1102		HST Receivable-Blended		2.81	
1-2-1000-1010		Trade Accounts Payable		-28.23	
101-32084	U	08-May-2020	12.42U		
WATCH BATTERIES		20-May-2020			
1-4-3101-2120		J - Office		12.42	
1-4-3101-2120		J - Office		-1.24	
1-1-1100-1102		HST Receivable-Blended		1.24	
1-2-1000-1010		Trade Accounts Payable		-12.42	
103-53887	U	07-May-2020	29.95U		
CASE WATER x5		20-May-2020			
1-4-3101-2120		J - Office		29.95	
1-2-1000-1010		Trade Accounts Payable		-29.95	
103-53530	U	30-Apr-2020	23.91U		
PATIO STONES		20-May-2020			
1-4-3101-2400		J - Building Maintenance		-2.38	
1-1-1100-1102		HST Receivable-Blended		2.38	
1-2-1000-1010		Trade Accounts Payable		-23.91	
1-4-3101-2400		J - Building Maintenance		23.91	

No. Of invoices per supplier (4) ...

Total Outstanding :

94.51

Total Paid :

0.00

13014

MAGNETAWAN BUILDING CENTRE (LANDFILL)

101-32069	U	08-May-2020	19.20U		
BATTERIES		20-May-2020			
1-4-4020-2010		LF - Materials/Supplies		19.20	
1-4-4020-2010		LF - Materials/Supplies		-1.91	
1-1-1100-1102		HST Receivable-Blended		1.91	
1-2-1000-1010		Trade Accounts Payable		-19.20	

No. Of invoices per supplier (1) ...

Total Outstanding :

19.20

Total Paid :

0.00

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13013 MAGNETAWAN BUILDING CENTRE (FIRE DEPT.)

103-54048	U	11-May-2020	248.58U			
GARBAGE CAN		20-May-2020				
1-4-2005-7140		MAG STATION - Maintenance			248.58	
1-4-2005-7140		MAG STATION - Maintenance			-24.73	
1-1-1100-1102		HST Receivable-Blended			24.73	
1-2-1000-1010		Trade Accounts Payable			-248.58	

No. Of Invoices per supplier (1) ...

Total Outstanding :

248.58

Total Paid :

0.00

13330 MHBC PLANNING LIMITED

5019626	U	24-Apr-2020	176.28U			
KEILLER CORP PLANNING FEES		20-May-2020				
1-1-1100-1179		A/R-Keller Capital Corp			176.28	
1-1-1100-1179		A/R-Keller Capital Corp			-17.53	
1-1-1100-1102		HST Receivable-Blended			17.53	
1-2-1000-1010		Trade Accounts Payable			-176.28	

5019691	U	24-Apr-2020	589.86U			
WESTBROOK PLANNING FEES		20-May-2020				
1-1-1100-1195		A/R-Westbrook			589.86	
1-1-1100-1195		A/R-Westbrook			-58.67	
1-1-1100-1102		HST Receivable-Blended			58.67	
1-2-1000-1010		Trade Accounts Payable			-589.86	

5019627	U	24-Apr-2020	2116.49U			
NOLL RONCADIN PLANNING FEES		20-May-2020				
1-1-1100-1175		A/R-C Noll			2116.49	
1-1-1100-1175		A/R-C Noll			-210.53	
1-1-1100-1102		HST Receivable-Blended			210.53	
1-2-1000-1010		Trade Accounts Payable			-2116.49	

5019689	U	24-Apr-2020	804.56U			
PER DIEM PLANNING FEES		20-May-2020				
1-4-8010-5014		PLN - General			804.56	
1-4-8010-5014		PLN - General			-80.03	
1-1-1100-1102		HST Receivable-Blended			80.03	
1-2-1000-1010		Trade Accounts Payable			-804.56	

5019625	U	24-Apr-2020	303.97U			
EMPLOYMENT AREA PLANNING FEES		20-May-2020				
1-4-6350-4030		BUILDING - Planning			303.97	
1-4-6350-4030		BUILDING - Planning			-30.24	
1-1-1100-1102		HST Receivable-Blended			30.24	
1-2-1000-1010		Trade Accounts Payable			-303.97	

No. Of Invoices per supplier (5) ...

Total Outstanding :

3991.16

Total Paid :

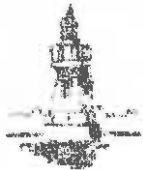
0.00

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13334 M&L SUPPLY FIRE & SAFETY

002081	U	20-Mar-2020	970.00U		
FIRECRAGT GLOVES		20-May-2020			
1-4-2000-2018		FD - PPE & Fire Supplies		970.00	
1-4-2000-2018		FD - PPE & Fire Supplies		-96.48	
1-1-1100-1102		HST Receivable-Blended		96.48	
1-2-1000-1010		Trade Accounts Payable		-970.00	

002621	U	01-May-2020	911.55U		
COVID PPE		20-May-2020			
1-4-2000-2018		FD - PPE & Fire Supplies		911.55	
1-4-2000-2018		FD - PPE & Fire Supplies		-90.67	
1-1-1100-1102		HST Receivable-Blended		90.67	
1-2-1000-1010		Trade Accounts Payable		-911.55	

No. Of Invoices per supplier (2) ... Total Outstanding : 1881.55 Total Paid : 0.00

15068 ORKIN CANADA CORPORATION

C-1361167	U	05-May-2020	154.25U		
APRIL WASHROOM CARE & PEST CONTROL		20-May-2020			
1-4-7300-2400		HALL - Repairs & Maintenance		154.25	
1-4-7300-2400		HALL - Repairs & Maintenance		-17.75	
1-1-1100-1101		HST Receivable-100%		17.75	
1-2-1000-1010		Trade Accounts Payable		-154.25	

No. Of Invoices per supplier (1) ... Total Outstanding : 154.25 Total Paid : 0.00

03089 RIACH, PATRICIA

100	U	05-May-2020	250.00U		
PPE - MASKS x50		20-May-2020			
1-2-1000-1010		Trade Accounts Payable		-250.00	
1-4-1200-2010		ADMIN - Office Supplies		125.00	
1-4-1300-2010		TREAS - Taxation Materials		125.00	

No. Of Invoices per supplier (1) ... Total Outstanding : 250.00 Total Paid : 0.00

13240 JIM MOORE PETROLEUM

544993	U	24-Apr-2020	198.98U		
PW GARAGE - CLEAR DIESEL 222.2 L		20-May-2020			
1-4-3101-2022		J - Clear Diesel Inventory Clear		198.98	
1-4-3101-2022		J - Clear Diesel Inventory Clear		-19.79	
1-1-1100-1102		HST Receivable-Blended		19.79	
1-2-1000-1010		Trade Accounts Payable		-198.98	

544994	U	24-Apr-2020	324.40U		
PW GARAGE - DYED DIESEL 428.8 L		20-May-2020			

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1-4-3101-2023			J - Dyed Diesel Inventory Clear				324.40		
1-4-3101-2023			J - Dyed Diesel Inventory Clear				-32.27		
1-1-1100-1102			HST Receivable-Blended				32.27		
1-2-1000-1010			Trade Accounts Payable				-324.40		

545298	U		30-Apr-2020	155.51U					
PW GARAGE - CLEAR DIESEL 210.9 L			20-May-2020						
1-4-3101-2022			J - Clear Diesel Inventory Clear				155.51		
1-4-3101-2022			J - Clear Diesel Inventory Clear				-15.47		
1-1-1100-1102			HST Receivable-Blended				15.47		
1-2-1000-1010			Trade Accounts Payable				-155.51		

545314	U		30-Apr-2020	308.84U					
CHAPMAN LANDFILL - DYED DIESEL 498.3 L			20-May-2020						
1-4-4020-2023			LF - Dyed Diesel Inventory Clear				308.84		
1-4-4020-2023			LF - Dyed Diesel Inventory Clear				-30.72		
1-1-1100-1102			HST Receivable-Blended				30.72		
1-2-1000-1010			Trade Accounts Payable				-308.84		

No. Of invoices per supplier (4) ...	Total Outstanding :	987.73	Total Paid :	0.00
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18090 RTP MECHANICAL LIMITED

5339	U		24-Mar-2020	452.00U					
MAINTENANCE POWER WASHER			20-May-2020						
1-4-3101-2080			J - Small Tools and Supplies				452.00		
1-4-3101-2080			J - Small Tools and Supplies				-44.96		
1-1-1100-1102			HST Receivable-Blended				44.96		
1-2-1000-1010			Trade Accounts Payable				-452.00		

5343	U		25-Mar-2020	724.21U					
REPLACE REGULATOR			20-May-2020						
1-4-3101-2080			J - Small Tools and Supplies				724.21		
1-4-3101-2080			J - Small Tools and Supplies				-72.04		
1-1-1100-1102			HST Receivable-Blended				72.04		
1-2-1000-1010			Trade Accounts Payable				-724.21		

No. Of invoices per supplier (2) ...	Total Outstanding :	1176.21	Total Paid :	0.00
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19045 LINDA SAUNDERS

MAY 8	U		08-May-2020	25.30U					
MILEAGE - KAWARTHA BANKING			20-May-2020						
1-4-1300-2010			TREAS - Taxation Materials				25.30		
1-2-1000-1010			Trade Accounts Payable				-25.30		

No. Of invoices per supplier (1) ...	Total Outstanding :	25.30	Total Paid :	0.00
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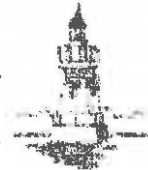
19008 SDB TRUCK & EQUIPMENT REPAIRS

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11276	U		25-Apr-2020	169.50U					
MONTHLY INSPECTION - TRUCK #24			20-May-2020						
1-4-3224-2070			TR24 - Repairs						
1-4-3224-2070			TR24 - Repairs					169.50	
1-1-1100-1102			HST Receivable-Blended					-16.86	
1-2-1000-1010			Trade Accounts Payable					16.86	
								-169.50	

No. Of Invoices per supplier (1) ...

Total Outstanding :

169.50

Total Paid :

0.00

19145

SIGNCRAFT

552	U		10-Mar-2020	586.47U					
BUMP SIGNS			20-May-2020						
1-4-3061-2020			F - Safety-PPE					586.47	
1-4-3061-2020			F - Safety-PPE					-58.34	
1-1-1100-1102			HST Receivable-Blended					58.34	
1-2-1000-1010			Trade Accounts Payable					-586.47	

524	U		18-Feb-2020	158.20U					
SURVEILLANCE SIGNS			20-May-2020						
1-4-3061-2020			F - Safety-PPE					158.20	
1-4-3061-2020			F - Safety-PPE					-15.74	
1-1-1100-1102			HST Receivable-Blended					15.74	
1-2-1000-1010			Trade Accounts Payable					-158.20	

No. Of Invoices per supplier (2) ...

Total Outstanding :

744.67

Total Paid :

0.00

19037

SLING-CHOKER MFG. (NORTH BAY) LTD.

81474	U		02-Apr-2020	946.65U					
TRAFFIC CONES/CAUTION TAPE			20-May-2020						
1-4-4020-2010			LF - Materials/Supplies					946.65	
1-4-4020-2010			LF - Materials/Supplies					-94.17	
1-1-1100-1102			HST Receivable-Blended					94.17	
1-2-1000-1010			Trade Accounts Payable					-946.65	

81460	U		02-Apr-2020	107.50U					
CLEANING TOWELETES			20-May-2020						
1-4-3061-2010			F - Materials/Supplies					107.50	
1-4-3061-2010			F - Materials/Supplies					-10.70	
1-1-1100-1102			HST Receivable-Blended					10.70	
1-2-1000-1010			Trade Accounts Payable					-107.50	

No. Of Invoices per supplier (2) ...

Total Outstanding :

1054.15

Total Paid :

0.00

19055

STAPLES BUSINESS ADVANTAGE

53227424	U		05-May-2020	291.39U					
OFFICE SUPPLIES			20-May-2020						
1-4-1200-2010			ADMIN - Office Supplies						

291.39

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1-4-1200-2010			ADMIN - Office Supplies				-28.98		
1-1-1100-1102			HST Receivable-Blended				28.98		
1-2-1000-1010			Trade Accounts Payable				-291.39		

53216167	U		04-May-2020	38.74U					
FOLDERS			20-May-2020						
1-4-1200-2010			ADMIN - Office Supplies				38.74		
1-4-1200-2010			ADMIN - Office Supplies				-3.86		
1-1-1100-1102			HST Receivable-Blended				3.86		
1-2-1000-1010			Trade Accounts Payable				-38.74		

53182005	U		27-Apr-2020	89.71U					
OFFICE SUPPLIES			20-May-2020						
1-4-1200-2010			ADMIN - Office Supplies				89.71		
1-4-1200-2010			ADMIN - Office Supplies				-8.92		
1-1-1100-1102			HST Receivable-Blended				8.92		
1-2-1000-1010			Trade Accounts Payable				-89.71		

53224429	U		05-May-2020	31.63U					
CALENDAR BOARD			20-May-2020						
1-4-1200-2015			ADMIN - Office maintenance &				31.63		
1-4-1200-2015			ADMIN - Office maintenance &				-3.15		
1-1-1100-1102			HST Receivable-Blended				3.15		
1-2-1000-1010			Trade Accounts Payable				-31.63		

No. Of invoices per supplier (4) ...	Total Outstanding :	451.47	Total Paid :	0.00
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19229 SUNBELT RENTALS

72456276-0001	U		25-Apr-2020	2228.86U					
PRESSURE WASHER TANK RENTAL			20-May-2020						
1-4-3101-2080			J - Small Tools and Supplies				2228.86		
1-4-3101-2080			J - Small Tools and Supplies				-221.70		
1-1-1100-1102			HST Receivable-Blended				221.70		
1-2-1000-1010			Trade Accounts Payable				-2228.86		

No. Of invoices per supplier (1) ...	Total Outstanding :	2228.86	Total Paid :	0.00
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02149 TECHNICAL STANDARDS AND SAFETY AUTHORITY

3444828	U		12-Feb-2020	1941.34U					
FUELS SAFETY INSPECTION - 4855 HWY 520			20-May-2020						
1-4-6350-2400			BUILDING - Repairs & Mainten				-193.10		
1-2-1000-1010			Trade Accounts Payable				-1941.34		
1-4-6350-2400			BUILDING - Repairs & Mainten				1941.34		
1-1-1100-1102			HST Receivable-Blended				193.10		

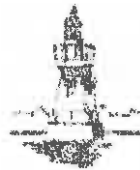
No. Of invoices per supplier (1) ...	Total Outstanding :	1941.34	Total Paid :	0.00
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01129 THE ENGRAVING SHOPPE

0000065070	U		18-Apr-2020	54.24U					
NAME PLATES - READMAN & BRANDT			20-May-2020						
1-4-1200-2010			ADMIN - Office Supplies				27.12		
1-4-2000-2120			FD - Office				27.12		
1-4-2000-2120			FD - Office				-2.70		
1-4-1200-2010			ADMIN - Office Supplies				-2.70		
1-1-1100-1102			HST Receivable-Blended				5.40		
1-2-1000-1010			Trade Accounts Payable				-54.24		

No. Of invoices per supplier (1) ...

Total Outstanding :

54.24

Total Paid :

0.00

20041 THOMSON REUTERS CANADA

6134567763	U		29-Apr-2020	56.70U					
HEALTH & SAFETY TABBED BOOKS 2020			20-May-2020						
1-4-1200-2010			ADMIN - Office Supplies				56.70		
1-4-1200-2010			ADMIN - Office Supplies				-5.64		
1-1-1100-1102			HST Receivable-Blended				5.64		
1-2-1000-1010			Trade Accounts Payable				-56.70		

No. Of Invoices per supplier (1) ...

Total Outstanding :

56.70

Total Paid :

0.00

20083 TRACKMATICS INC

36662	U		05-May-2020	118.65U					
MONTHLY MONITORING TRUCK #10-#12			20-May-2020						
1-4-7210-2070			TR10 - Repairs				39.55		
1-4-7216-2070			TR11 - Repairs				39.55		
1-4-7216-2070			TR11 - Repairs				-3.93		
1-4-7218-2070			TR12 - Repairs				39.55		
1-4-7218-2070			TR12 - Repairs				-3.93		
1-4-7210-2070			TR10 - Repairs				-3.93		
1-1-1100-1102			HST Receivable-Blended				11.79		
1-2-1000-1010			Trade Accounts Payable				-118.65		

No. Of Invoices per supplier (1) ...

Total Outstanding :

118.65

Total Paid :

0.00

22030 VIA NET INTERNET SOLUTIONS

561084 MAY 01	U		01-May-2020	230.50U					
DSL SERVICE MAY 01 - MAY 31, 2020			20-May-2020						
1-4-1200-2135			ADMIN - Website expenses				151.41		
1-4-2005-2050			MAG STATION - Telephone				79.09		
1-4-2005-2050			MAG STATION - Telephone				-7.87		
1-4-1200-2135			ADMIN - Website expenses				-15.06		
1-1-1100-1102			HST Receivable-Blended				22.93		
1-2-1000-1010			Trade Accounts Payable				-230.50		

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No. Of Invoices per supplier (1) ...

Total Outstanding :

230.50

Total Paid :

0.00

23031

WIGNALL, MARK

1534630 U
FIRE CONFERENCE DINNER REIMBURSEMENT

28-Mar-2020

70.91U

1-4-2000-2010

20-May-2020

1-4-2000-2010

FD - Materials and Supplies

70.91

1-1-1100-1102

FD - Materials and Supplies

-7.06

1-2-1000-1010

HST Receivable-Blended

7.06

Trade Accounts Payable

-70.91

AUG 28 U
REIMBURSEMENT NEW PLATE FOR RED TRAILER

28-Aug-2019

48.00U

1-4-2009-2070

20-May-2020

1-4-2009-2070

ATV & MOBILE EQUIP-Repair

48.00

1-1-1100-1102

ATV & MOBILE EQUIP-Repair

-4.77

1-2-1000-1010

HST Receivable-Blended

4.77

Trade Accounts Payable

-48.00

No. Of Invoices per supplier (2) ...

Total Outstanding :

118.91

Total Paid :

0.00

23024

WEEKS CONSTRUCTION

71473 U
FLOAT PACKER FROM LANDFILL TO LANDFILL

28-Apr-2020

692.41U

1-4-4020-3010

20-May-2020

1-4-4020-3010

LF - Equipment Charges

692.41

1-1-1100-1102

LF - Equipment Charges

-68.88

1-2-1000-1010

HST Receivable-Blended

68.88

Trade Accounts Payable

-692.41

No. Of invoices per supplier (1) ...

Total Outstanding :

692.41

Total Paid :

0.00

19083

SELECTCOM

0004840263 U
APRIL 2020 LONG DISTANCE CHARGES

10-May-2020

599.76U

1-4-1200-2050

20-May-2020

1-4-2005-2050

ADMIN - Telephone

254.25

1-4-2100-2050

MAG STATION - Telephone

126.02

1-4-3101-2050

CBO - Telephone

41.52

1-4-7205-2050

J - Telephone

54.64

1-4-7300-2050

P - Telephone

41.10

1-4-7700-2050

HALL - Telephone

41.13

1-4-7700-2050

AHMIC - Telephone

41.10

1-4-7300-2050

AHMIC - Telephone

-4.73

1-1-1100-1101

HALL - Telephone

-4.73

1-4-7205-2050

HST Receivable-100%

9.46

1-4-3101-2050

P - Telephone

-4.09

1-4-2100-2050

J - Telephone

-5.44

1-4-2005-2050

CBO - Telephone

-4.13

MAG STATION - Telephone

-12.54

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Invoice Number	Status	P O #	Invoice Date/ Due Date	Invoice Posted/ Amount	WO No.	Cheque # / Pay Date	Paid Code	Date	Amount
APR 30	U		30-Mar-2020	43.30U					
POSTAGE			30-Apr-2020						
1-4-1200-2010			ADMIN - Office Supplies				43.30		
1-4-1200-2010			ADMIN - Office Supplies				-4.31		
1-1-1100-1102			HST Receivable-Blended				4.31		
1-2-1000-1010			Trade Accounts Payable				-43.30		

No. Of Invoices per supplier (3) ...	Total Outstanding :	2127.57	Total Paid :	0.00
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18091 ROYAL BANK VISA

MAR 03	U		03-Mar-2020	187.45U					
MIXED CUTLERY COMMUNITY CENTRE			30-Apr-2020						
1-4-7300-2010			HALL - Materials/Supplies				187.45		
1-4-7300-2010			HALL - Materials/Supplies				-21.57		
1-1-1100-1101			HST Receivable-100%				21.57		
1-2-1000-1010			Trade Accounts Payable				-187.45		

MAR 03	U		03-Mar-2020	-8.09U					
EXCHANGE CREDIT			30-Apr-2020						
1-4-7200-2010			PARKS - Materials/Supplies				-8.09		
1-4-7200-2010			PARKS - Materials/Supplies				0.80		
1-1-1100-1102			HST Receivable-Blended				-0.80		
1-2-1000-1010			Trade Accounts Payable				8.09		

No. Of invoices per supplier (2) ...	Total Outstanding :	179.36	Total Paid :	0.00
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Total No. Of invoices processed (76) ...	Total Outstanding :	106332.93	Total Paid :	0.00
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+ EFT 29530.08

+ PAYROLL 26823.92

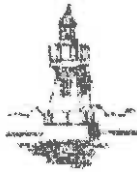
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01022 ABC OVERHEAD GARAGE DOORS

19649	U	23-Apr-2020	205.66U		
PREVENTATIVE MAINTENANCE; AHMIC COMMUNI		30-Apr-2020			
TY CENTRE/HALL					
1-4-2005-7140		MAG STATION - Maintenance		102.83	
1-4-2006-7140		AHMIC STATION - Repairs & M		102.83	
1-4-2006-7140		AHMIC STATION - Repairs & M		-10.23	
1-4-2005-7140		MAG STATION - Maintenance		-10.23	
1-1-1100-1102		HST Receivable-Blended		20.46	
1-2-1000-1010		Trade Accounts Payable		-205.66	

19650	U	23-Apr-2020	146.90U		
PREVENTATIVE MAINTENANCE		30-Apr-2020			
1-4-7200-2400		PARKS - Repairs & Maintenance		146.90	
1-4-7200-2400		PARKS - Repairs & Maintenance		-14.61	
1-1-1100-1102		HST Receivable-Blended		14.61	
1-2-1000-1010		Trade Accounts Payable		-146.90	

19651	U	23-Apr-2020	73.45U		
COMMERCIAL MAINTENANCE		30-Apr-2020			
1-4-7300-2400		HALL - Repairs & Maintenance		73.45	
1-4-7300-2400		HALL - Repairs & Maintenance		-8.45	
1-1-1100-1101		HST Receivable-100%		8.45	
1-2-1000-1010		Trade Accounts Payable		-73.45	

19652	U	23-Apr-2020	569.52U		
PREVENTATIVE MAINTENANCE		30-Apr-2020			
1-4-3101-2400		J - Building Maintenance		569.52	
1-4-3101-2400		J - Building Maintenance		-56.65	
1-1-1100-1102		HST Receivable-Blended		56.65	
1-2-1000-1010		Trade Accounts Payable		-569.52	

No. Of invoices per supplier (4) ...	Total Outstanding :	995.53	Total Paid :	0.00
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03082 CANADIAN UNION OF PUBLIC EMPLOYEES LOCAL 1813

APRIL 2020	U	30-Apr-2020	630.40U		
APRIL UNION DUES		30-Apr-2020			
1-2-1000-1044		Union dues payable		630.40	
1-2-1000-1010		Trade Accounts Payable		-630.40	

No. Of invoices per supplier (1) ...	Total Outstanding :	630.40	Total Paid :	0.00
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03014 CANADIAN TODS LIMITED

3108001	U	09-Dec-2019	1113.05U		
MAGNETAWAN TOURIST AREA SIGNAGE		30-Apr-2020			
1-4-2600-2300		COM - Advertising		1113.05	
1-4-2600-2300		COM - Advertising		-110.71	

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1-1-1100-1102			HST Receivable-Blended				110.71		
1-2-1000-1010			Trade Accounts Payable				-1113.05		

No. Of Invoices per supplier (1) ...	Total Outstanding :	1113.05	Total Paid :	0.00
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03080 CHLOE, COCHRANE

APR 30	U	30-Apr-2020	50.60U		
JAN TO APRIL MILEAGE; MAIL		30-Apr-2020			
1-2-1000-1010		Trade Accounts Payable		-50.60	
1-4-1200-2010		ADMIN - Office Supplies		50.60	

No. Of Invoices per supplier (1) ...	Total Outstanding :	50.60	Total Paid :	0.00
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06049 FIRE MARSHAL'S PUBLIC SAFETY COUNCIL

005294	U	06-Apr-2020	100.00U		
MEMBERSHIP RENEWAL; FIRE SAFETY		30-Apr-2020			
1-4-2000-1320		FD - Memberships		100.00	
1-2-1000-1010		Trade Accounts Payable		-100.00	

No. Of Invoices per supplier (1) ...	Total Outstanding :	100.00	Total Paid :	0.00
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04029 GOURLAY, NICOLE

FEB/MAR	U	20-Apr-2020	261.58U		
MILEAGE; ECDEV MEETING, CLERKS FORUM		30-Apr-2020			
1-4-1200-2010		ADMIN - Office Supplies		13.09	
1-4-1200-1310		ADMIN - Conferences and Serr		117.70	
1-4-1200-1310		ADMIN - Conferences and Sen		117.70	
1-4-1200-2010		ADMIN - Office Supplies		13.09	
1-2-1000-1010		Trade Accounts Payable		-261.58	

No. Of Invoices per supplier (1) ...	Total Outstanding :	261.58	Total Paid :	0.00
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15050 HYDRO ONE NETWORKS

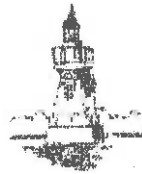
200032498809 APR 23	U	23-Apr-2020	511.74U		
NEW GARAGE - APRIL 23, 2020		30-Apr-2020			
1-4-3101-2030		J - Hydro		-50.90	
1-1-1100-1102		HST Receivable-Blended		50.90	
1-2-1000-1010		Trade Accounts Payable		-511.74	
1-4-3101-2030		J - Hydro		511.74	

No. Of Invoices per supplier (1) ...	Total Outstanding :	511.74	Total Paid :	0.00
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09035 INSERVUS MANAGEMENT SYSTEMS

3618	U	09-Nov-2019	29.95U		
GEAR CLEANING		30-Apr-2020			
1-4-2000-2018		FD - PPE & Fire Supplies			

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	1-4-2000-2018				FD - PPE & Fire Supplies				-2.98	
	1-1-1100-1102				HST Receivable-Blended				2.98	
	1-2-1000-1010				Trade Accounts Payable				-29.95	
3675			U		11-Jun-2019	161.59	U			
GEAR CLEANING					30-Apr-2020					
	1-4-2000-2018				FD - PPE & Fire Supplies				161.59	
	1-4-2000-2018				FD - PPE & Fire Supplies				-16.07	
	1-1-1100-1102				HST Receivable-Blended				16.07	
	1-2-1000-1010				Trade Accounts Payable				-161.59	

No. Of Invoices per supplier (2) ...	Total Outstanding :	191.54	Total Paid :	0.00
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11015 TOWN OF KEARNEY

APR 14	U	14-Apr-2020	30996.94	U
CBO SHARED EXPENSES - JANUARY 1, 2020 - MARCH 31, 2020		30-Apr-2020		
1-4-2100-1010		CBO - Wages and benefits	25962.32	
1-4-2100-1320		CBO - Memberships	39.55	
1-4-2100-1320		CBO - Memberships	-3.93	
1-4-2100-1410		CBO - Training	1447.15	
1-4-2100-1410		CBO - Training	-143.95	
1-4-2100-2210		CBO - Legal Fees	3547.92	
1-4-2100-2210		CBO - Legal Fees	-352.91	
1-4-2100-1010		CBO - Wages and benefits	-2582.45	
1-1-1100-1102		HST Receivable-Blended	3083.24	
1-2-1000-1010		Trade Accounts Payable	-30996.94	

No. Of Invoices per supplier (1) ...	Total Outstanding :	30996.94	Total Paid :	0.00
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05044 ERIC, LANGFORD

APR 29	U	29-Apr-2020	230.00	U
COMMUNITY CENTRE RENTAL REFUND		30-Apr-2020		
1-2-1000-1010		Trade Accounts Payable	-230.00	
1-3-7300-7725		Revenue- Mag Com Centre &	230.00	

No. Of Invoices per supplier (1) ...	Total Outstanding :	230.00	Total Paid :	0.00
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12030 LLOYD BARRY

5J-3	U	27-Apr-2020	1588.22	U
SERVICE POLE 12 BIDDY ST.		30-Apr-2020		
1-4-2600-8000		COM - Capital	1588.22	
1-4-2600-8000		COM - Capital	-157.98	
1-1-1100-1102		HST Receivable-Blended	157.98	
1-2-1000-1010		Trade Accounts Payable	-1588.22	

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Invoice Number	Status	P O #	Due Date	Amount	WO No.	Pay Date	Paid Code	Amount
Invoice Description								

No. Of Invoices per supplier (1) ... Total Outstanding : 1588.22 Total Paid : 0.00

11010 KIDD'S HOME HARDWARE BUILDING CENTRE

2818371	U		28-Apr-2020	316.39U				
LAWN TRIMMER			30-Apr-2020					
1-4-4020-2400			LF - Repairs & Maintenance				158.20	
1-4-4030-2400			RECY - Repairs & Maintenance				158.19	
1-4-4030-2400			RECY - Repairs & Maintenance				-15.74	
1-4-4020-2400			LF - Repairs & Maintenance				-15.74	
1-1-1100-1102			HST Receivable-Blended				31.48	
1-2-1000-1010			Trade Accounts Payable				-316.39	

No. Of Invoices per supplier (1) ... Total Outstanding : 316.39 Total Paid : 0.00

13334 M&L SUPPLY FIRE & SAFETY

002411	U		15-Apr-2020	722.67U				
HELMET & FITTING			30-Apr-2020					
1-4-2000-2018			FD - PPE & Fire Supplies				722.67	
1-4-2000-2018			FD - PPE & Fire Supplies				-71.88	
1-1-1100-1102			HST Receivable-Blended				71.88	
1-2-1000-1010			Trade Accounts Payable				-722.67	

002486	U		22-Apr-2020	1075.70U				
LIGHTS			30-Apr-2020					
1-4-2000-2018			FD - PPE & Fire Supplies				1075.70	
1-4-2000-2018			FD - PPE & Fire Supplies				-107.00	
1-1-1100-1102			HST Receivable-Blended				107.00	
1-2-1000-1010			Trade Accounts Payable				-1075.70	

No. Of Invoices per supplier (2) ... Total Outstanding : 1798.37 Total Paid : 0.00

13021 MAP SUNDRIDGE

653895/3	U		22-Apr-2020	5.65U				
BATTERY			30-Apr-2020					
1-4-2009-2070			ATV & MOBILE EQUIP-Repair				5.65	
1-4-2009-2070			ATV & MOBILE EQUIP-Repair				-0.56	
1-1-1100-1102			HST Receivable-Blended				0.56	
1-2-1000-1010			Trade Accounts Payable				-5.65	

654254/3	U		24-Apr-2020	58.31U				
SUPPLIES			30-Apr-2020					
1-4-7200-2400			PARKS - Repairs & Maintenance				58.31	
1-4-7200-2400			PARKS - Repairs & Maintenance				-5.80	
1-1-1100-1102			HST Receivable-Blended				5.80	
1-2-1000-1010			Trade Accounts Payable				-58.31	

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Invoice Number			Invoice Date/	Invoice	Posted/	Cheque # /	Paid	Code	
Invoice Description	Status	P O #	Due Date	Amount	WO No.	Pay Date	Amount	Date	Amount
654255/3	U		24-Apr-2020	10.85	U				
SUPPLIES			30-Apr-2020						
1-4-7213-2070			TRACTOR 2 - Repairs				10.85		
1-4-7213-2070			TRACTOR 2 - Repairs				-1.08		
1-1-1100-1102			HST Receivable-Blended				1.08		
1-2-1000-1010			Trade Accounts Payable				-10.85		
653883/3	U		22-Apr-2020	116.53	U				
BATTERY			30-Apr-2020						
1-4-2009-2070			ATV & MOBILE EQUIP-Repair				116.53		
1-4-2009-2070			ATV & MOBILE EQUIP-Repair				-11.59		
1-1-1100-1102			HST Receivable-Blended				11.59		
1-2-1000-1010			Trade Accounts Payable				-116.53		
653709/3	U		21-Apr-2020	141.97	U				
SHOP SUPPLIES			30-Apr-2020						
1-4-3101-2010			J - Materials/Supplies				141.97		
1-4-3101-2010			J - Materials/Supplies				-14.12		
1-1-1100-1102			HST Receivable-Blended				14.12		
1-2-1000-1010			Trade Accounts Payable				-141.97		
653708/3	U		21-Apr-2020	28.82	U				
LANDFILL SUPPLIES			30-Apr-2020						
1-4-4030-2010			RECY - Materials/Supplies				14.41		
1-4-4020-2010			LF - Materials/Supplies				14.41		
1-4-4020-2010			LF - Materials/Supplies				-1.44		
1-4-4030-2010			RECY - Materials/Supplies				-1.44		
1-1-1100-1102			HST Receivable-Blended				2.88		
1-2-1000-1010			Trade Accounts Payable				-28.82		
No. Of Invoices per supplier (6) ...		Total Outstanding :		362.13	Total Paid :		0.00		
13012	MAGNETAWAN BUILDING CENTRE (ROADS)								
105-4020	U		28-Apr-2020	45.20	U				
SPRUCE STAKES			30-Apr-2020						
1-4-3034-8000			C4 - Capital Projects				45.20		
1-4-3034-8000			C4 - Capital Projects				-4.50		
1-1-1100-1102			HST Receivable-Blended				4.50		
1-2-1000-1010			Trade Accounts Payable				-45.20		
103-53475	U		29-Apr-2020	31.59	U				
OFFICE SUPPLIES			30-Apr-2020						
1-4-3101-2010			J - Materials/Supplies				31.59		
1-4-3101-2010			J - Materials/Supplies				-3.14		
1-1-1100-1102			HST Receivable-Blended				3.14		
1-2-1000-1010			Trade Accounts Payable				-31.59		

No. Of Invoices per supplier (2) ...

Total Outstanding :

76.79

Total Paid :

0.00

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Date

Amount

13013 MAGNETAWAN BUILDING CENTRE (FIRE DEPT.)

103-53156	U	22-Apr-2020	10.78U		
U BOLTS		30-Apr-2020			
1-4-2009-2070		ATV & MOBILE EQUIP-Repair		10.78	
1-4-2009-2070		ATV & MOBILE EQUIP-Repair		-1.07	
1-1-1100-1102		HST Receivable-Blended		1.07	
1-2-1000-1010		Trade Accounts Payable		-10.78	

103-48899	U	08-Jan-2020	7.88U		
CABLE TIES		30-Apr-2020			
1-4-2017-2070		TR517 - Repairs and testing		7.88	
1-4-2017-2070		TR517 - Repairs and testing		-0.79	
1-1-1100-1102		HST Receivable-Blended		0.79	
1-2-1000-1010		Trade Accounts Payable		-7.88	

104-38758	U	07-Jan-2020	76.79U		
COOLANT		30-Apr-2020			
1-4-2014-2070		TR514 - Repairs and testing		76.79	
1-4-2014-2070		TR514 - Repairs and testing		-7.63	
1-1-1100-1102		HST Receivable-Blended		7.63	
1-2-1000-1010		Trade Accounts Payable		-76.79	

103-50201	U	07-Feb-2020	94.87U		
WINDOW INSTALLATION		30-Apr-2020			
1-4-2006-7140		AHMIC STATION - Repairs & M		94.87	
1-4-2006-7140		AHMIC STATION - Repairs & M		-9.43	
1-1-1100-1102		HST Receivable-Blended		9.43	
1-2-1000-1010		Trade Accounts Payable		-94.87	

103-50202	U	07-Feb-2020	29.33U		
THERMOMETER		30-Apr-2020			
1-4-2006-7140		AHMIC STATION - Repairs & M		29.33	
1-4-2006-7140		AHMIC STATION - Repairs & M		-2.91	
1-1-1100-1102		HST Receivable-Blended		2.91	
1-2-1000-1010		Trade Accounts Payable		-29.33	

No. Of Invoices per supplier (5) ...	Total Outstanding :	219.65	Total Paid :	0.00
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04031 DEEVEY, CAITLIN A

APR 20	U	20-Apr-2020	164.74U		
MILEAGE APR 20-APR 26, 2020		30-Apr-2020			
1-4-2200-2010		BLEO - Materials/Supplies		164.74	
1-2-1000-1010		Trade Accounts Payable		-164.74	

No. Of Invoices per supplier (1) ...	Total Outstanding :	164.74	Total Paid :	0.00
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13023 MANULIFE FINANCIAL

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Amount Date

Amount

MAY 2020	U		30-Apr-2020	3651.51U					
MAY PREMIUMS 2020			30-Apr-2020						
1-4-3101-1010			J - Wages and benefits				867.47		
1-4-1200-1010			ADMIN - Wages and benefits				314.16		
1-4-1200-1010			ADMIN - Wages and benefits				564.86		
1-4-4020-1010			LF - Wages and benefits				237.22		
1-4-1300-1010			TREAS - Wages and benefits				380.63		
1-4-2000-1010			FD - Wages & Benefits-Fire Ch				425.83		
1-2-1000-1055			Benefits Payable - librarian				119.19		
1-2-1000-1050			Benefits Payable				742.15		
1-2-1000-1050			Benefits Payable				-73.82		
1-2-1000-1055			Benefits Payable - librarian				-11.85		
1-4-2000-1010			FD - Wages & Benefits-Fire Ch				-42.36		
1-4-1300-1010			TREAS - Wages and benefits				-37.86		
1-4-4020-1010			LF - Wages and benefits				-23.60		
1-4-1200-1010			ADMIN - Wages and benefits				-87.43		
1-4-3101-1010			J - Wages and benefits				-86.29		
1-1-1100-1102			HST Receivable-Blended				363.21		
1-2-1000-1010			Trade Accounts Payable				-3651.51		

No. Of invoices per supplier (1) ...

Total Outstanding :

3651.51

Total Paid :

0.00

13240 JIM MOORE PETROLEUM

543935	U		27-Apr-2020	951.43U					
PW GARAGE - CLEAR DIESEL 965 L			30-Apr-2020						
1-4-3101-2022			J - Clear Diesel Inventory Clear				951.43		
1-4-3101-2022			J - Clear Diesel Inventory Clear				-94.64		
1-1-1100-1102			HST Receivable-Blended				94.64		
1-2-1000-1010			Trade Accounts Payable				-951.43		

544354	U		09-Apr-2020	444.99U					
PW GARAGE - CLEAR DIESEL 458.7 L			30-Apr-2020						
1-4-3101-2022			J - Clear Diesel Inventory Clear				444.99		
1-4-3101-2022			J - Clear Diesel Inventory Clear				-44.26		
1-1-1100-1102			HST Receivable-Blended				44.26		
1-2-1000-1010			Trade Accounts Payable				-444.99		

544612	U		16-Apr-2020	369.23U					
PW GARAGE - CLEAR DIESEL 380.6 L			30-Apr-2020						
1-4-3101-2022			J - Clear Diesel Inventory Clear				369.23		
1-4-3101-2022			J - Clear Diesel Inventory Clear				-36.73		
1-1-1100-1102			HST Receivable-Blended				36.73		
1-2-1000-1010			Trade Accounts Payable				-369.23		

544613	U		16-Apr-2020	160.84U					
PARKS GARAGE - OIL 180.3 L			30-Apr-2020						
1-1-1100-1102			HST Receivable-Blended				16.00		
1-2-1000-1010			Trade Accounts Payable				-160.84		

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Invoice Description									Amount
1-4-7205-2024				P - Heating Fuel				160.84	
1-4-7205-2024				P - Heating Fuel				-16.00	
544611		U		16-Apr-2020	193.40	U			
PW GARAGE - DYED DIESEL 232.7 L				30-Apr-2020					
1-4-3101-2023				J - Dyed Diesel Inventory Clear				193.40	
1-4-3101-2023				J - Dyed Diesel Inventory Clear				-19.24	
1-1-1100-1102				HST Receivable-Blended				19.24	
1-2-1000-1010				Trade Accounts Payable				-193.40	
544355		U		09-Apr-2020	261.89	U			
PW GARAGE - DYED DIESEL 315.1 L				30-Apr-2020					
1-4-3101-2023				J - Dyed Diesel Inventory Clear				261.89	
1-4-3101-2023				J - Dyed Diesel Inventory Clear				-26.05	
1-1-1100-1102				HST Receivable-Blended				26.05	
1-2-1000-1010				Trade Accounts Payable				-261.89	
543936		U		03-Apr-2020	866.42	U			
PW GARAGE - DYED DIESEL 1023 L				30-Apr-2020					
1-4-3101-2023				J - Dyed Diesel Inventory Clear				866.42	
1-4-3101-2023				J - Dyed Diesel Inventory Clear				-86.18	
1-1-1100-1102				HST Receivable-Blended				86.18	
1-2-1000-1010				Trade Accounts Payable				-866.42	

No. Of Invoices per supplier (7) ... Total Outstanding : 3248.20 Total Paid : 0.00

13242 MOORE PROPANE LIMITED

10002286	U	23-Apr-2020	994.15	U	
4304 HWY 520 - PROPANE 2016 L		30-Apr-2020			
1-4-7300-2024		HALL - Heating Fuel			994.15
1-4-7300-2024		HALL - Heating Fuel			-114.37
1-1-1100-1101		HST Receivable-100%			114.37
1-2-1000-1010		Trade Accounts Payable			-994.15

No. Of Invoices per supplier (1) ... Total Outstanding : 994.15 Total Paid : 0.00

14062 NEAR NORTH INDUSTRIAL SOLUTIONS

67241	U	24-Apr-2020	97.08	U	
DOZER REPAIRS		30-Apr-2020			
1-4-3214-2070		DOZ - Repairs			97.08
1-4-3214-2070		DOZ - Repairs			-9.66
1-1-1100-1102		HST Receivable-Blended			9.66
1-2-1000-1010		Trade Accounts Payable			-97.08

No. Of Invoices per supplier (1) ... Total Outstanding : 97.08 Total Paid : 0.00

15001 ONTARIO MUNICIPAL EMPLOYEES

MUNICIPALITY OF MAGNETAWAN

Invoice Audit Trail



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Sequence : Supplier Name, Details As Entered

Vendor Code	Invoice Number	Status	P O #	Invoice Date/ Due Date	Invoice Posted/ Amount WO No.	Cheque # / Pay Date	Discount Terms Paid Code	Amount
	Invoice Description							
	APRIL 30	U		30-Apr-2020	15853.88U			
	GROUP 336500 APRIL 2020 REMITTANCE			30-Apr-2020				
	1-2-1000-1022			OMERS Payable				15853.88
	1-2-1000-1010			Trade Accounts Payable				-15853.88

No. Of invoices per supplier (1) ... Total Outstanding : 15853.88 Total Paid : 0.00

16087 PINCHIN LTD.

1500709	U	27-Apr-2020	13556.61U	
MONITORING WELL INSTALLATIONS - CHAPMAN		30-Apr-2020		
& CROFT #2020-97				
1-4-4020-8000		LF - Capital Expenditures		13556.61
1-2-1000-1010		Trade Accounts Payable		-13556.61

No. Of Invoices per supplier (1) ... Total Outstanding : 13556.61 Total Paid : 0.00

03064 RIVERSTONE ENVIRONMENTAL SOLUTIONS INC

5337	U	12-Mar-2020	681.54U	
FOLLOW UP CALL FOR OPTIONS ON ENDANGERED		30-Apr-2020		
SPECIES WITH PLANNER, DC & ECOLOGIST				
1-4-6350-4030		BUILDING - Planning		681.54
1-4-6350-4030		BUILDING - Planning		-67.79
1-1-1100-1102		HST Receivable-Blended		67.79
1-2-1000-1010		Trade Accounts Payable		-681.54

No. Of Invoices per supplier (1) ... Total Outstanding : 681.54 Total Paid : 0.00

18069 MARJORIE ROSE ROBINSON

2020-08	U	24-Apr-2020	1882.40U	
ACCOUNTING ASSISTANCE JAN. 1, 2020 - APR		30-Apr-2020		
. 24, 2020				
1-4-1300-2200		TREAS - Accounting/Audit		1882.40
1-4-1300-2200		TREAS - Accounting/Audit		-187.24
1-1-1100-1102		HST Receivable-Blended		187.24
1-2-1000-1010		Trade Accounts Payable		-1882.40

No. Of invoices per supplier (1) ... Total Outstanding : 1882.40 Total Paid : 0.00

18035 RUSSELL CHRISTIE LLP

63- 283-360	U	30-Apr-2020	362.96U	
LAND SALES		30-Apr-2020		
1-3-1700-7132		TREAS - Land Sales		362.96
1-3-1700-7132		TREAS - Land Sales		-36.11
1-1-1100-1102		HST Receivable-Blended		36.11
1-2-1000-1010		Trade Accounts Payable		-362.96

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Vendor Code

Invoice Number

Invoice Description

Status

P O #

Invoice Date/

Due Date

Invoice Posted/

Amount WO No.

Cheque # /

Pay Date

Discount Terms

Paid Code

Amount

Date

63-283-294	U		30-Apr-2020	789.59U					
GENERAL PLANNING			30-Apr-2020						
1-4-8010-5014			PLN - General				789.59		
1-4-8010-5014			PLN - General				-78.54		
1-1-1100-1102			HST Receivable-Blended				78.54		
1-2-1000-1010			Trade Accounts Payable				-789.59		

No. Of Invoices per supplier (2) ...

Total Outstanding :

1152.55

Total Paid :

0.00

19008

SDB TRUCK & EQUIPMENT REPAIRS

11253	U		11-Apr-2020	339.00U					
SAFETY INSPECTION - FLOAT TRAILER			30-Apr-2020						
1-4-3240-2070			FL - Repair Parts				339.00		
1-4-3240-2070			FL - Repair Parts				-33.72		
1-1-1100-1102			HST Receivable-Blended				33.72		
1-2-1000-1010			Trade Accounts Payable				-339.00		

No. Of Invoices per supplier (1) ...

Total Outstanding :

339.00

Total Paid :

0.00

19145

SIGNCRAFT

568	U		26-Mar-2020	435.05U					
BOATER'S CODE SIGNS			30-Apr-2020						
1-4-7200-2400			PARKS - Repairs & Maintenance				435.05		
1-4-7200-2400			PARKS - Repairs & Maintenance				-43.27		
1-1-1100-1102			HST Receivable-Blended				43.27		
1-2-1000-1010			Trade Accounts Payable				-435.05		

567	U		26-Mar-2020	994.40U					
WELCOME TO MAGNETAWAN BANNERS			30-Apr-2020						
1-4-7200-2400			PARKS - Repairs & Maintenance				994.40		
1-4-7200-2400			PARKS - Repairs & Maintenance				-98.91		
1-1-1100-1102			HST Receivable-Blended				98.91		
1-2-1000-1010			Trade Accounts Payable				-994.40		

523	U		13-Feb-2020	367.25U					
TRUCK GRAPHICS			30-Apr-2020						
1-4-7219-8000			TR13 - Capital Expenditures				367.25		
1-4-7219-8000			TR13 - Capital Expenditures				-36.53		
1-1-1100-1102			HST Receivable-Blended				36.53		
1-2-1000-1010			Trade Accounts Payable				-367.25		

569	U		26-Mar-2020	141.25U					
PUBLIC WORK SIGNAGE			30-Apr-2020						
1-4-3101-2420			J - Building Security				141.25		
1-4-3101-2420			J - Building Security				-14.05		
1-1-1100-1102			HST Receivable-Blended				14.05		
1-2-1000-1010			Trade Accounts Payable				-141.25		

MUNICIPALITY OF MAGNETAWAN

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Vendor Code

Invoice Number

Invoice Description

Status P O #

Invoice Date/
Due DateInvoice Posted/
Amount WO No.Cheque # /
Pay Date

Discount Terms

Paid Code
Amount Date

Amount

No. Of Invoices per supplier (4) ... Total Outstanding : 1937.95 Total Paid : 0.00

19037 SLING-CHOKER MFG. (NORTH BAY) LTD.

81762	U	30-Apr-2020	118.97U		
SAFETY GEAR		30-Apr-2020			
1-4-3061-2020		F - Safety-PPE		118.97	
1-4-3061-2020		F - Safety-PPE		-11.84	
1-1-1100-1102		HST Receivable-Blended		11.84	
1-2-1000-1010		Trade Accounts Payable		-118.97	

No. Of Invoices per supplier (1) ... Total Outstanding : 118.97 Total Paid : 0.00

19070 SPECTRUM TELECOM GROUP LTD

52699	U	25-Feb-2020	457.72U		
RADIOS		30-Apr-2020			
1-4-2000-2056		FD - Radio Upgrades		457.72	
1-4-2000-2056		FD - Radio Upgrades		-45.53	
1-1-1100-1102		HST Receivable-Blended		45.53	
1-2-1000-1010		Trade Accounts Payable		-457.72	

53554	U	14-Apr-2020	1154.30U		
BATTERIES AND MICS		30-Apr-2020			
1-4-2000-2056		FD - Radio Upgrades		1154.30	
1-4-2000-2056		FD - Radio Upgrades		-114.82	
1-1-1100-1102		HST Receivable-Blended		114.82	
1-2-1000-1010		Trade Accounts Payable		-1154.30	

53754	U	20-Apr-2020	1134.24U		
RADIO SET UP		30-Apr-2020			
1-4-2000-2056		FD - Radio Upgrades		1134.24	
1-4-2000-2056		FD - Radio Upgrades		-112.82	
1-1-1100-1102		HST Receivable-Blended		112.82	
1-2-1000-1010		Trade Accounts Payable		-1134.24	

No. Of Invoices per supplier (3) ... Total Outstanding : 2746.26 Total Paid : 0.00

19055 STAPLES BUSINESS ADVANTAGE

53154382	U	21-Apr-2020	824.87U		
PRINTER & TONER		30-Apr-2020			
1-4-2000-2010		FD - Materials and Supplies		824.87	
1-4-2000-2010		FD - Materials and Supplies		-82.05	
1-1-1100-1102		HST Receivable-Blended		82.05	
1-2-1000-1010		Trade Accounts Payable		-824.87	

No. Of Invoices per supplier (1) ... Total Outstanding : 824.87 Total Paid : 0.00

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Sequence : Supplier Name, Details As Entered

Vendor Code	Invoice Number	Invoice Description	Status	P O #	Invoice Date/ Due Date	Invoice Posted/ WO No.	Cheque # / Pay Date	Discount Terms Paid Code	Amount	Date	Amount
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16235 THE PUBLIC SECTOR DIGEST INC.

13267			U		31-Dec-2019	1952.79U					
CITYWIDE TRAINING SERVICES					30-Apr-2020						
1-4-1500-2010					ASSET - Materials and Supplie				1952.79		
1-4-1500-2010					ASSET - Materials and Supplie				-194.24		
1-1-1100-1102					HST Receivable-Blended				194.24		
1-2-1000-1010					Trade Accounts Payable				-1952.79		

No. Of invoices per supplier (1) ...	Total Outstanding :	1952.79	Total Paid :	0.00
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20083 TRACKMATICS INC

36655			U		27-Apr-2020	3423.90U					
MONTHLY MONITORING					30-Apr-2020						
1-4-7210-2070					TR10 - Repairs				1141.30		
1-4-7216-2070					TR11 - Repairs				570.65		
1-4-7216-2070					TR11 - Repairs				-56.76		
1-4-7218-2070					TR12 - Repairs				1141.30		
1-4-7218-2070					TR12 - Repairs				-113.52		
1-4-3101-2045					J - AVL monitoring and data				570.65		
1-4-3101-2045					J - AVL monitoring and data				-56.76		
1-4-7210-2070					TR10 - Repairs				-113.52		
1-1-1100-1102					HST Receivable-Blended				340.56		
1-2-1000-1010					Trade Accounts Payable				-3423.90		

No. Of invoices per supplier (1) ...	Total Outstanding :	3423.90	Total Paid :	0.00
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18088 ROYAL BANK VISA

APR 22			U		22-Apr-2020	531.08U					
SECURITY SYSTEM					30-Apr-2020						
1-4-2005-7140					MAG STATION - Maintenance ,				531.08		
1-4-2005-7140					MAG STATION - Maintenance ,				-52.83		
1-1-1100-1102					HST Receivable-Blended				52.83		
1-2-1000-1010					Trade Accounts Payable				-531.08		

No. Of invoices per supplier (1) ...	Total Outstanding :	531.08	Total Paid :	0.00
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23010 WORKPLACE SAFETY & INSURANCE BOARD

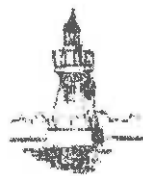
APRIL 2020			U		30-Apr-2020	3291.41U					
APRIL REMITTANCE 2020					30-Apr-2020						
1-2-1000-1046					WSIB Payable				2695.16		
1-4-2001-1010					FV - Wages & Benefits-volunte				596.25		
1-4-2001-1010					FV - Wages & Benefits-volunte				-59.31		
1-2-1000-1046					WSIB Payable				-268.08		
1-1-1100-1102					HST Receivable-Blended				327.39		
1-2-1000-1010					Trade Accounts Payable				-3291.41		

MUNICIPALITY OF MAGNETAWAN

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Batch : 39 To 39

Sequence : Supplier Name, Details As Entered

Vendor Code

Invoice Number

Invoice Description

Status

P O #

Invoice Date/
Due DateInvoice Posted/
Amount WO No.Cheque # /
Pay Date

Discount Terms		
Paid	Code	
Amount	Date	Amount

No. Of Invoices per supplier (1) ...

Total Outstanding :

3291.41

Total Paid :

0.00

18035

RUSSELL CHRISTIE LLP

63-283-362

U

30-Apr-2020

1315.09U

LITTLE LEGAL FEES

30-Apr-2020

1-1-1100-1159

A/R-John Little

1315.09

1-1-1100-1159

A/R-John Little

-130.81

1-1-1100-1102

HST Receivable-Blended

130.81

1-2-1000-1010

Trade Accounts Payable

-1315.09

No. Of invoices per supplier (1) ...

Total Outstanding :

1315.09

Total Paid :

0.00

19145

SIGNCRAFT

551

U

11-Mar-2020

96.05U

LANDFILL SIGN

30-Apr-2020

1-4-4020-2010

LF - Materials/Supplies

96.05

1-4-4020-2010

LF - Materials/Supplies

-9.55

1-1-1100-1102

HST Receivable-Blended

9.55

1-2-1000-1010

Trade Accounts Payable

-96.05

No. Of invoices per supplier (1) ...

Total Outstanding :

96.05

Total Paid :

0.00

19045

LINDA SAUNDERS

APR 30

U

30-Apr-2020

25.30U

MILEAGE; KAWARTHA BANKING

30-Apr-2020

1-4-1300-2010

TREAS - Taxation Materials

25.30

1-2-1000-1010

Trade Accounts Payable

-25.30

APR 24

U

24-Apr-2020

25.30U

MILEAGE; KAWARTHA BANKING

30-Apr-2020

1-4-1300-2010

TREAS - Taxation Materials

25.30

1-2-1000-1010

Trade Accounts Payable

-25.30

No. Of invoices per supplier (2) ...

Total Outstanding :

50.60

Total Paid :

0.00

01130

TOWNSHIP OF ARMOUR

ARM 20-26

U

30-Apr-2020

2500.00U

2020 BACED/CEDO - 1ST QTR BILLING

30-Apr-2020

1-4-2600-2065

COM - Regional Economic Dev

2500.00

1-2-1000-1010

Trade Accounts Payable

-2500.00

No. Of Invoices per supplier (1) ...

Total Outstanding :

2500.00

Total Paid :

0.00

13270

MINISTER OF FINANCE

APRIL 2020

U

30-Apr-2020

1834.22U

APRIL 2020 EHT REMITTANCE

30-Apr-2020

MUNICIPALITY OF MAGNETAWAN

Invoice Audit Trail

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Sequence : Supplier Name, Details As Entered

Vendor Code	Invoice Number	Invoice Description	Status	P O #	Invoice Date/ Due Date	Invoice Amount	Posted/ WO No.	Cheque # / Pay Date	Paid Amount	Discount Terms Code Date	Amount
		1-2-1000-1045			EHT Payable				1834.22		
		1-2-1000-1010			Trade Accounts Payable				-1834.22		

No. Of Invoices per supplier (1) ... Total Outstanding : 1834.22 Total Paid : 0.00

16235 THE PUBLIC SECTOR DIGEST INC.

13673	U	30-Apr-2020	2321.09U		
CITYWIDE ASSET MANAGER SOFTWARE		30-Apr-2020			
1-4-1500-2010		ASSET - Materials and Supplie		2321.09	
1-4-1500-2010		ASSET - Materials and Supplie		-230.88	
1-1-1100-1102		HST Receivable-Blended		230.88	
1-2-1000-1010		Trade Accounts Payable		-2321.09	

No. Of Invoices per supplier (1) ... Total Outstanding : 2321.09 Total Paid : 0.00

18085 ROYAL BANK VISA

MAR 30	U	30-Mar-2020	52.84U		
CBO REGISTERED LETTERS		30-Apr-2020			
1-4-2100-2010		CBO - Materials/Supplies		52.84	
1-4-2100-2010		CBO - Materials/Supplies		-5.26	
1-1-1100-1102		HST Receivable-Blended		5.26	
1-2-1000-1010		Trade Accounts Payable		-52.84	

MAR 30	U	30-Mar-2020	-35.71U		
REFUND		30-Apr-2020			
1-4-1300-2010		TREAS - Taxation Materials		-35.71	
1-4-1300-2010		TREAS - Taxation Materials		3.55	
1-1-1100-1102		HST Receivable-Blended		-3.55	
1-2-1000-1010		Trade Accounts Payable		35.71	

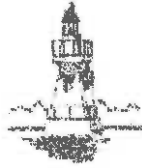
No. Of Invoices per supplier (2) ... Total Outstanding : 17.13 Total Paid : 0.00

18086 ROYAL BANK VISA

MAR 12	U	12-Mar-2020	162.90U		
CLERK'S FORUM ROOM		30-Apr-2020			
1-4-1200-1310		ADMIN - Conferences and Ser		162.90	
1-4-1200-1310		ADMIN - Conferences and Ser		-16.20	
1-1-1100-1102		HST Receivable-Blended		16.20	
1-2-1000-1010		Trade Accounts Payable		-162.90	

MAR 24	U	24-Mar-2020	1921.37U		
BASEBALL EQUIPMENT		30-Apr-2020			
1-4-2600-2400		COM - Recreation		1921.37	
1-4-2600-2400		COM - Recreation		-191.11	
1-1-1100-1102		HST Receivable-Blended		191.11	
1-2-1000-1010		Trade Accounts Payable		-1921.37	

MUNICIPALITY OF MAGNETAWAN
EFT Released List - Summary



AP4090

Page : 1

Date : May 05, 2020

Time : 1:43 pm

Supplier Code & Name

Invoice No.	Batch No.	Invoice Description	Invoice Amt	EFT Amt
12045 LAKELAND POWER - EFT				
072641-00 APR 16	41	28 CHURCH ST - APRIL 16, 2020	299.39	299.39
072642-00 APR 16	41	81 ALBERT ST - APRIL 16, 2020	133.08	133.08
072693-00 APR 16	41	4205 HWY 520 - APRIL 16, 2020	90.03	90.03
073239-00 APR 16	41	STREET LIGHTS - APRIL 16, 2020	778.39	778.39
073252-00 APR 16	41	4304 HWY 520 - APRIL 16, 2020	1136.57	1136.57
076283-00 APR 16	41	4135 HWY 520 - APRIL 16, 2020	49.42	49.42
076598-00 APR 16	41	61 SPARKS ST - APRIL 16, 2020	122.99	122.99
077271-00 APR 16	41	SPARKS ST STLGT - APRIL 16, 2020	96.29	96.29
Supplier Inv. Total :			2706.16	2706.16
18043 RECEIVER GENERAL				
RP0001 APRIL 2020	41	PAYROLL REMITTANCE APRIL 1 - 3	23900.06	23900.06
Supplier Inv. Total :			23900.06	23900.06
18044 RECEIVER GENERAL				
RP0002 APRIL 2020	41	PAYROLL REMITTANCE APRIL 1 - 3	2923.86	2923.86
Supplier Inv. Total :			2923.86	2923.86
Grand Total :			29530.08	29530.08
10 Invoice(s) 3 EFT				

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

BY-LAW NO. 2020 -

Being a By-law to confirm the proceedings of Council May 20, 2020

WHEREAS Section 5(3) of the *Municipal Act, 2001, S.O. 2001, c.25*, as amended, requires a municipal Council to exercise a municipal power, including a municipality's capacity, rights, powers and privileges under Section 9, by by-law unless the municipality is specifically authorized to do otherwise;

AND WHEREAS the Council of the Municipality of Magnetawan deems it desirable to confirm the proceedings of Council and to ratify decisions made at its meeting hereinafter set out;

NOW THEREFORE the Council of the Corporation of the Municipality of Magnetawan enacts as follows:

1. Ratification and Confirmation

THAT the action of the Council of the Municipality of Magnetawan at its meeting for the aforementioned date with respect to each motion, resolution and other action passed and taken by this Council at its meetings, except where otherwise required, is hereby adopted, ratified and confirmed as if such proceedings and actions were expressly adopted and confirmed by its separate By-law.

2. Execution of all Documents

THAT the Mayor of the Council of the Municipality of Magnetawan and the proper officers of the Municipality of Magnetawan are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain approvals where required, except where otherwise provided, and the Mayor and Clerk are hereby authorized and directed to execute all necessary documents and to affix the Corporate Seal of the Municipality to such documents.

READ A FIRST, SECOND, AND THIRD TIME, passed, signed and the Seal of the Corporation affixed hereto, this 20th day of May, 2020.

**THE CORPORATION OF THE
MUNICIPALITY OF MAGNETAWAN**

Mayor

CAO/Clerk

on desk May 20, 2020

2020-05-07

Budget Sheets - Actuals as of December 31st, 2019
Regional Economic Development

GL Number	Description	2019 Actual	2019 Budgeted	Operating Budget		2020 Department Original	2020 Department Amended	Notes
				Feb 10/2020 Proposed Budget				
	Revenues							
15-370	Municipal & Chamber Contributions							
	Armour	(\$12,362.31)	(\$10,000)	(\$10,000)	(\$14,226)	(\$10,000)		
	Burk's Falls	(\$12,362.35)	(\$10,000)	(\$10,000)	(\$14,226)	(\$10,000)		
	Joly	(\$1,499.45)	(\$5,000)	(\$5,000)	(\$7,110)	(\$5,000)		
	Magnetawan	(\$12,362.35)	(\$10,000)	(\$10,000)	(\$14,226)	(\$10,000)		
	Perry	(\$12,362.35)	(\$10,000)	(\$10,000)	(\$14,226)	(\$10,000)		
	Powassan	(\$2,998.91)	(\$10,000)	(\$10,000)	(\$14,226)	(\$10,000)		
	Ryerson	(\$12,362.31)	(\$10,000)	(\$10,000)	(\$14,226)	(\$10,000)		
	South River	(\$2,998.91)	(\$10,000)	(\$10,000)	(\$14,226)	(\$10,000)		
	Strong	(\$2,998.91)	(\$10,000)	(\$10,000)	(\$14,226)	(\$10,000)		
	Sundridge	(\$2,998.91)	(\$10,000)	(\$10,000)	(\$14,226)	(\$10,000)		
	Chamber of Commerce	(\$6,210.64)	(\$10,000)	(\$10,000)	(\$14,226)	(\$10,000)		
	Total Municipal & Chamber Contri.	(\$81,517.44)	(\$105,000)	(\$105,000)	(\$149,370)	(\$105,000)		
15-370-1	CAEDA Contribution	(\$24,279.49)	\$0		\$0	\$0		
15-370-5	Events Contributions	(\$720.78)	\$0		\$0	\$0		
15-371	CIINO Funding	(\$6,965.00)	(\$150,000)	(\$100,000)	(\$72,945)	(\$72,945)	Reduced based on what we are allowed to claim	
15-371-1	CIINO Funding - paid to Ryerson	(\$4,274.92)	\$0		\$0	\$0		
15-371-5	OBIAA Funding - Intern	(\$19,955.82)	\$0	(\$10,044)	(\$10,044)	(\$10,044)		
15-372	NOHFC Funding	\$0.00	(\$32,500)	(\$24,500)	(\$24,500)	(\$24,500)		
	Total Regional Economic Development revenues	(\$137,713.45)	(\$287,500)	(\$239,544)	(\$256,859)	(\$212,489)		

2020-05-07

GL Number	Description	2019 Actual	2019 Budgeted	2020 Department Estimate			
	Expenditures						
16-804-001	Salaries & Benefits	\$93,878.45	\$199,705	\$154,165	\$148,480	\$148,480	Reduced based on an extra month paid by Strong for EDO
16-804-001	Salaries & Benefits - pd by Ryerson	\$1,827.94	\$0	\$0	\$0	\$0	
16-804-001	Office Supplies	\$4,374.38	\$4,000	\$3,000	\$3,000	\$1,745	
16-804-002	Office Supplies - pd by Ryerson	\$2,781.42	\$0	\$0	\$0	\$0	
16-804-005	Audit & Accountant Fees	\$2,951.05	\$0	\$0	\$3,000	\$3,000	Added based on agreement which requires audited statements
16-804-010	Advertising & Promotion	\$4,081.17	\$10,000	\$10,000	\$10,000	\$3,700	
16-804-011	Adver. & Promotion - pd by Ryerson	\$4,070.41	\$0	\$0	\$0	\$0	
16-804-020	Telephone	\$1,260.23	\$2,500	\$2,500	\$2,500	\$2,500	
16-804-021	Telephone - pd by Ryerson	\$164.23	\$0	\$0	\$0	\$0	
16-804-025	Website	\$835.28	\$1,000	\$10,750	\$10,750	\$5,350	
16-804-030	Events & Seminars	\$4,489.97	\$15,000	\$20,000	\$20,000	\$12,000	
16-804-040	Training & Workshops	\$1,220.71	\$7,000	\$7,000	\$7,000	\$4,240	
16-804-041	Training & Workshops - pd by Ryerson	\$904.56	\$0	\$0	\$0	\$0	
16-804-050	Travel	\$5,710.01	\$8,000	\$10,000	\$10,000	\$5,000	
16-804-051	Travel - pd by Ryerson	\$674.89	\$0	\$0	\$0	\$0	
16-804-060	Office Rental	\$200.00	\$1,200	\$0	\$0	\$0	
16-804-061	Office Rental - pd by Ryerson	\$90.05	\$0	\$0	\$0	\$0	
16-804-065	Regional Projects	\$3,500.00	\$39,095	\$22,129	\$22,129	\$6,474	
16-804-067	CAEDA expenses paid to Strong	\$4,698.70	\$0	\$0	\$20,000	\$20,000	Added share of EDO's salary and travel expenses
16-804-070	Transfer to EDC Reserve	\$0.00	\$0	\$0	\$0	\$0	
	Total Regional Economic Development expenditures	\$137,713.45	\$287,500	\$239,544	\$256,859	\$212,489	
	Total Regional Economic Development	\$0.00	\$0	\$0	\$0	\$0	

on desk May 20, 2020

Kerstin Vroom

From: Kerstin Vroom
Sent: May 15, 2020 2:27 PM
To: Cj Smith
Subject: RE: Part 2

Hi Cj!

It is and I hope you are having a good day as well.

Thank you for preparing the document. I can put your request on the Council meeting for Wednesday as an amendment so it can be discussed then as opposed to waiting until June.

I will let you know Thursday what their decision is.

The deeds can't be registered until all of the conditions of severance are met, and I don't believe we have a parkland fee valuation yet.

Enjoy your loooooooooong weekend,

Kerstin

Kerstin Vroom, CMO CMM I | CAO/Clerk

Municipality of Magnetawan | PO Box 70 | 4304 Highway 520 | Magnetawan, ON POA 1P0
Phone 705-387-3947 ext. 201 | Fax 705-387-4875 | clerk@magnetawan.com



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From: Cj Smith ...
Sent: May 15, 2020 2:07 PM
To: Kerstin Vroom <Clerk@magnetawan.com>
Subject: Re: Part 2

Good afternoon Kerstin,
Hope your friday is going well.

My lawyer has offered to prepare the papers to register part 2 for free, and then either she will or your lawyer can do the registration, however the fees to do so would be the responsibility of the municipality, which are not quite \$91. I feel this is a nominal request in exchange for an asset, and cleaning up the towns road issues at the same time. I would suggest we speak to the mayor and ask directly as opposed to calling a meeting especially in this covid environment.

On Thu., May 14, 2020, 12:09 p.m. Kerstin Vroom, <Clerk@magnetawan.com> wrote:

Good Morning to you as well CJ,

I appreciate and understand your position; however, in the Municipality's opinion when roads were created in the past over a private property due to topography etc., the liability is actually held by the landowner and does not affect the Municipality's use of the road. As you can imagine, there are many instances in the Municipality where this has occurred. In a severance, the landowner is responsible for all the costs of surveying, planning etc as the benefit is solely for the purpose of the landowner and not the other residents/ratepayers. Similar to having title changed to the Municipality in the case of a road.

Staff does not have the authority to waive fees and if you would like to have the Municipality pay for the registration of the deed in its name, it would need approval by Council. During the pandemic, Council is not open to the public; however, if you wish you can write a letter to Council with your request. The next available Council meeting is June 10 and I would need the letter by Wednesday, June 03.

Trust that helps,

Kerstin

Kerstin Vroom, CMO CMM I | CAO/Clerk

Municipality of Magnetawan | PO Box 70 | 4304 Highway 520 | Magnetawan, ON POA 1P0

Phone 705-387-3947 ext. 201 | Fax 705-387-4875 | clerk@magnetawan.com



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From: Cj Smith
Sent: May 14, 2020 9:53 AM
To: Kerstin Vroom <Clerk@magnetawan.com>
Subject: Re: Part 2

Good morning Kerstin,

It would seem that i wasn't clear in my wording in my previous email.

I have already paid for the mapping, the survey and crew and copies of mapping, municipal costs and a loss of a portion of land with zero consideration, a total loss for me.

I am agreeable to have part 2 put into the towns name.

However expecting me to pay for this as well, nearly makes things most cost effective for the municipality, and only the municipality. This process has taken well over a yr and at great expense to get this far.

The town, in my opinion will either have their own lawyer commision part 2 to be put into their name, or i will get a quote from my lawyer, and the municipality can prepay that portion prior to it being registered in the municipalitys name. I have absorbed all the expenses and losses, for a deficiency that town created, by not having the road placed accurately.

I would have thought the municipality would be grateful and more then willing to pay a token amount to resolve their road issues and have these lines cleaned up going forward.

Regards,

Cj

On Wed., May 13, 2020, 3:37 p.m. Kerstin Vroom, <Clerk@magnetawan.com> wrote:

Hi CJ

If you don't wish to have part 2 registered in our name when your lawyer is registering the deed that is fine, just wanted you to be aware that this would be the most cost effective time for you to do it. The Municipality doesn't offer payment for this portion as you own the lands underneath and we own the 'top' so to speak. It is not an issue for the municipality and is generally in the property owner's interest to have it removed especially in the future if they property is sold.

Stay well,

Kerstin

Kerstin Vroom, CMO CMM I | CAO/Clerk

Municipality of Magnetawan | PO Box 70 | 4304 Highway 520 | Magnetawan, ON POA 1P0

Phone 705-387-3947 ext. 201 | Fax 705-387-4875 | clerk@magnetawan.com

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From: Cj Smith <Cj.Smith@magnetawan.com>
Sent: May 13, 2020 3:30 PM
To: Kerstin Vroom <Clerk@magnetawan.com>
Cc: nancy.harris-herr@tulloch.ca; brenda@oldhamlaw.ca
Subject: Part 2

Good afternoon Keirsten,

In regards to part 2 of the severance, i see no reason to retain it at this time, however, if no monies are being offered for the piece of land, that helps the town correct the road allowances, at the very least i am of the mind that the municipality will take care of their own legal fees in order to take that piece.

Regards

Cj