



AGENDA – Regular Meeting of Council

Wednesday, May 22, 2024

1:00 PM

Magnetawan Community Centre

Page

OPENING BUSINESS

- 1.1 Call to Order
- 1.2 Adoption of the Agenda
- 1.3 Disclosure of Pecuniary Interest
- 3 1.4 Adoption of Previous Minutes

STAFF REPORTS, MOTIONS AND DISCUSSION

- 11 2.1 Report from Deputy Clerk Erica Kellogg, Results of 2024 Tourism Survey and Tourism Advisory Committee
- 60 2.2 Report from Public Works Superintendent Scott Edwards, Award of RFP 2024-04 Brush Chipper
- 61 2.3 Memo from Treasurer Stephanie Lewin 5 Year Financial Forecast
- 66 2.4 Report from Public Works Superintendent Scott Edwards, Award of RFP 2024-03 Steel Tracked Hydraulic Excavator with Brush Head
- 68 2.5 Correspondence from Greer Galloway, 2023 OSIM - Clarifications of Table 2-1 Recommended Replacement of Structures
- 69 2.6 Correspondence from Cecebe Waterways Association, Request Road Closure Chapman Drive August 3, 2024
- 75 2.7 Correspondence from Jessica Busch Program Manager, Women's Own Resource Centre Request for Donation Supporting 2024/25 Programming
- 77 2.8 Correspondence from Magnetawan Agricultural Society, Request Participation in the Fall Fair Opening Ceremonies
- 78 2.9 Correspondence from Juanita Bueschleb, Request Support World Drowning Prevention Day & National Drowning Prevention Week
- 80 2.10 DRAFT Motion Donation to Moose Hide Campaign & Esprit Women's Shelter Gender Based Violence
- 81 2.11 DRAFT Motion Chainsaw Carvings
- 82 2.12 DRAFT By-law Mutual and Automatic Aid Plan and Program with the Township of McKellar

MUNICIPAL BOARDS AND COMMITTEE MINUTES

- 113 3.1 District of Parry Sound Social Services Board (DSSAB) Chief Administrative Officer's Report May 2024 & 2024 Draft Operating and Capital Budget
- 218 3.2 North Bay Parry Sound District Health Unit Board of Health Minutes April 17, 2024
- 225 3.3 Almaguin Highlands Health Centre (AHC) Minutes May 7, 2024

CORRESPONDENCE

- 232 4.1 Ontario Land Tribunal Withdrawal Notice - Camp Klahanie 1680 Lakeside Trail
- 233 4.2 Planning Urban Design & Landscape Architecture (MHBC) Bill 185 : Cutting Red tape to Build More Homes Act, 2024 & Proposed 2024 Provincial Planning Statement

- 245 4.3 Association of Ontario Road Supervisors (AORS) Secures Major Funding from Ontario Ministry of Labour, Immigration, Training and Skills Development
- 247 4.4 Thank You from the Highland Players of Almaguin
- 248 4.5 June is Seniors Month
- 253 4.6 Unsuccessful Outcome Experience Ontario 2024 Program
- 254 4.7 Unsuccessful Outcome Hydro One's 2024 Energizing Life Community Fund
- 255 4.8 Unsuccessful Outcome 2024 Canadian Heritage Events Stream
- 256 4.9 Minds in Motion Poster
- 257 4.10 Locks Opening Poster
- 258 4.11 Heritage Centre Museum Opening Poster
- 259 4.12 Landfill Notice Summer Hours Poster
- 260 4.13 ICYMI Council Highlights May 1, 2024

ACCOUNTS

- 261 5.1 Accounts in the amount of \$666,897.81

BY-LAWS

- 277 6.1 Workplace Violence and Harassment Policy
- 287 6.2 Mutual and Automatic Aid Plan and Program with the Township of McKellar

CONFIRMING BY-LAW AND ADJOURNMENT

- 319 7.1 Confirm the Proceedings of Council and Adjourn



COUNCIL MEETING MINUTES

May 1, 2024

1:00 pm

The meeting of the Council of the Corporation of the Municipality of Magnetawan was held at the Magnetawan Community Centre on Wednesday May 1, 2024, with the following present:

Mayor Sam Dunnett
Deputy Mayor John Hetherington
Councillor Bill Bishop
Councillor Jon Hind
Councillor Brad Kneller

Staff: CAO/Clerk Kerstin Vroom, Deputy Clerk Recreation and Communications Laura Brandt, Public Works Superintendent Scott Edwards and Deputy Clerk Planning and Development Erica Kellogg were present for the entire meeting.

OPENING BUSINESS

1.1 Call to Order

The meeting was called to order at 1:00 p.m.

1.2 Adoption of the Agenda

RESOLUTION 2024-111 Bishop-Hetherington

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adopts the agenda as amended to include item Deputation Aileen Ireland Land Use Application – Food Truck Placement.

Carried.

1.3 Disclosure of Pecuniary Interest

Mayor Sam Dunnett stated that should anyone have a disclosure of pecuniary interest that they could declare the nature thereof now or at any time during the meeting.

*Deputy Mayor John Hetherington and Councillor Bill Bishop for Agenda Item 2.11 due to being a member of the Magnetawan Builds Committee.

1.4 Adoption of the Previous Minutes

RESOLUTION 2024-112 Hetherington-Kneller

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adopts the minutes of the Council meeting on April 10, 2024, as copied and circulated.

Carried.

DEPUTATION

**Leath Toth, Secretary Magnetawan Agricultural Society – Donation Requests
Cabinets Under the Trophy Case
Request Withdrawn**

**Aileen Ireland, Algonquin Fine Foods – Land Use Application – Food Truck Placement
RESOLUTION 2024-113 Bishop – Hetherington**

WHEREAS the Council of the Municipality of Magnetawan thanks Aileen Ireland, Algonquin Fine Foods for her deputation – Land Use Application – Food Truck Placement; AND WHEREAS the Food Truck may impede a small piece of municipally owned lands adjacent to the Commercial Village Property;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality approves the placement of the Food Truck for the 2024 season (May long weekend until Thanksgiving weekend) with the following conditions:

- *That the Food Truck be situated so that it does not impede the business of the Magnetawan Parks Department*

AND FURTHER THAT Council congratulates Aileen and her Staff on the expansion of her business and wishes them a successful first season.

Carried.

PRESENTATION

Tim McBride & Alana Valle, Pinchin Ltd. – Annual Monitoring Report Update

2023 Annual Monitoring Report, Croft Waste Disposal Site

2023 Annual Monitoring Report, Chapman Waste Disposal Site

****Full Pinchin reports are available on the Recycling and Landfill Page on our website at www.magnetawan.com under Annual Reports**

RESOLUTION 2024-114 Kneller-Hetherington

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan thanks Tim McBride and Alana Valle, Pinchin Limited, for the 2023 Annual Monitoring Reports on the Chapman and Croft Landfills and approves the reports as presented.

Carried.

STAFF QUARTERLY REPORTS

Reports from Parks and Maintenance Manager Steve Robinson

RESOLUTION 2024-115 Kneller-Bishop

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the Staff Quarterly Report from the Parks and Maintenance Manager Steve Robinson as presented for information only.

Carried.

STAFF REPORTS, MOTIONS AND DISCUSSION

2.1 Consent Application – Lorusso – 754 Nipissing Road South

RESOLUTION 2024-116 Hetherington-Bishop

WHEREAS the Municipality of Magnetawan has received a request to support an application for consent for a lot addition located at 754 Nipissing Road South, Magnetawan which is a municipally maintained public road, (Lorusso 4944 010 00306100). The property is legally described as PLAN253 BLK E LOTS 1 TO8 inclusive Township of Chapman hereinafter referred to as “the Lands”;

AND WHEREAS the Municipal planning consultant has provided a report on the application with conditions;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Magnetawan supports in principle the consent application for the Lands, which is valid only for a period of six (6) month; subject to the following conditions:

- That the foregoing conditions be fulfilled within two years of the notice of decision of the Planning Board;*
- Draft Reference Plan to be approved by the Municipality prior to registration;*
- Two (2) true certified paper copies of the registered plan and an electronic version with a certification that it is a true copy be provided to the Municipality;*
- Draft copy of the deeds (with all schedules) to be approved by the Municipality prior to registration;*
- A copy of the executed transfer deed (with all schedules) be provided to the Municipality;*
- Confirmation from the North Bay Mattawa Conservation Authority that the proposed benefitting and severed lot can be adequately serviced by on-site septic systems;*
- Payment of all taxes, municipal legal fees, planning fees, all fees as per the current Fees and Charges By-law, Park Land Dedication By-law and all other fees associated with the processing of this application;*
- The Applicant enters into a Site Plan Agreement to be registered on title, with the Municipality to showcase a suitable building and septic envelope for the benefitting lot;*
- That the Applicant obtain a letter of suitable entrance from the Municipality for the proposed benefitting lot;*
- The Applicant’s solicitor shall provide an undertaking to make an application within 1 week for consolidation following registration of the deed for the resulting enlarged parcel, and to provide the Municipality with documentation which demonstrates that the consolidation has taken place.*

Carried.

2.2 Report from Public Works Superintendent Scott Edwards, Outcome of RFT 2024-01 Gravel (A+B)

RESOLUTION 2024-117 Hind-Hetherington

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the report from Public Works Superintendent Scott Edwards, Outcome of RFT 2024-01 Gravel (A+B) and approves the recommendation contained therein to award the Request for Tender to Fowler Construction Company Ltd, in the amount of \$333,450 plus HST.

Carried.

**2.3 Report from Public Works Superintendent Scott Edwards, Outcome of RFP
2024-01 Slurry Seal Surface Treatment**

RESOLUTION 2024-118 Kneller-Hetherington

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the report from Public Works Superintendent Scott Edwards, Outcome of RFP 2024-01 Slurry Seal Surface Treatment and approves the recommendation contained therein to award the Request for Proposal to Duncor Enterprises in the amount of \$44,310 plus HST.

Carried.

**2.4 Report from Public Works Superintendent Scott Edwards, Outcome of RFP
2024-02 Surface Treatment(Double Tar and Chip)**

RESOLUTION 2024-119 Bishop-Hetherington

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the report from Public Works Superintendent Scott Edwards, Outcome of RFP 2024-02 Surface Treatment (Tar & Chip) and approves the recommendation contained therein to award the Request for Proposal to Duncor Enterprises in the amount of \$331,980 plus HST.

Carried.

2.5 Patti Paul, Farmers Market Rent Reduction Request

RESOLUTION 2024-120 Bishop-Kneller

WHEREAS the Council of the Municipality of Magnetawan receives the correspondence from Patti Paul Farmers Market Rent Reduction Request;

AND WHEREAS the Farmers Market draws visitors to Magnetawan;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves the rental of the Magnetawan Lions' Pavilion for the Farmers Market at a reduced rate of \$0 from the regular rate of \$110 per weekend for 2024 with the following conditions:

- The Magnetawan Lions' Pavilion be left clean and tidy after the close of market each Saturday and it is the responsibility of the renter to ensure its cleanliness*
- That liability insurance in the amount of \$5 million dollars is purchased by the renter*

Carried.

2.6 Correspondence from Cecebe Waterways Association, Magnetawan Centennial Park 2024

RESOLUTION 2024-121 Hetherington-Kneller

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the correspondence from Cecebe Waterways Association for the "43rd annual Regatta" on Sunday August 4th from 9:30 am to 3:00 pm, with the following conditions:

- A qualified First Aid Attendant be onsite for the event*
- A qualified Lifeguard be onsite for the event*
- A Public Health Permit be obtained if required*

Carried.

2.7 Parry Sound Area Community Business & Development Centre Request for Funding & 2023 Financial Statements

RESOLUTION 2024-122 Kneller-Bishop

WHEREAS the Council of the Municipality of Magnetawan receives the correspondence from Parry Sound Area Community Business and Development Centre Funding Request; NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality approves the funding request in the amount of \$1,000.

Carried.

2.8 Almaguin Highlands Secondary School Graduation Awards Program

RESOLUTION 2024-123 Hetherington-Bishop

WHEREAS the Council of the Municipality of Magnetawan is supportive of our community school and students and congratulates all of our graduates; NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Magnetawan authorizes a donation of \$500.00 for the Almaguin Highlands Secondary School Graduation Awards Program.

Carried.

2.9 District of Parry Sound Municipal Association 2024 Spring Meeting May 17, 2024

RESOLUTION 2024-124 Kneller-Hind

WHEREAS the Council of the Municipality of Magnetawan receives the Correspondence District of Parry Sound Municipal Association 2024 Spring Meeting Friday May 17, 2024; AND WHEREAS Kinga Surma, Minister of Infrastructure will be in attendance at the meeting for a roundtable discussion;

NOW THEREFORE BE IT RESOLVED that the Council of the Municipality of Magnetawan would like to submit the following question for the roundtable discussion:

AND the following Council Members will attend the Spring Meeting in 2024 Mayor Sam Dunnett, Brad Kneller, Bill Bishop and Jon Hind.

Carried.

2.10 Resignation of Sheila Smith from the Magnetawan Library Board

RESOLUTION 2024-125 Kneller-Hetherington

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan regrettably accepts the resignation of Sheila Smith from the Magnetawan Library Board and thanks her for her years of service to the Library Board and to the Community.

Carried.

2.11 Habitat for Humanity – Request for Boundary marking Reimbursement

RESOLUTION 2024-126 Hind-Kneller

**Deputy Mayor John Hetherington and Councillor Bill Bishop for Agenda Item 2.11 due to being a member of the Magnetawan Builds Committee. Deputy Mayor John Hetherington and Councillor Bill Bishop refrained from any discussion and refrained from voting.*

WHEREAS the Council of the Municipality of Magnetawan receives the correspondence from Habitat for Humanity – Request for Boundary Marking Reimbursement;

AND WHEREAS EJ Williams Surveying graciously donated the cost of marking the boundaries as requested by the Magnetawan Builds Chapter;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Magnetawan will not be making a further donation for the boundary marking.

Carried.

2.12 Report from CAO/Clerk Kerstin Vroom, Office Renovations

RESOLUTION 2024-127 Bishop-Hetherington

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the report from CAO/Clerk Kerstin Vroom, Office Renovations and approves the recommendation contained therein to accept the quotation from Legacy Carpentry in the amount of \$42,801.27 plus HST.

Carried.

2.13 Report from Deputy Clerk Laura Brandt, 2024 Public Art Project

RESOLUTION 2024-128 Hetherington-Bishop

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the report from Deputy Clerk Laura Brandt, 2024 Public Art Project as presented and directs Staff to place the steamship carving at the Village Green
AND FURTHER that the steamship carving base be a Wave.*

Carried.

2.14 DRAFT Adopt a Workplace Violence and Harassment Policy

RESOLUTION 2024-129 Bishop-Hetherington

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves the DRAFT Adopt a Workplace Violence and Harassment Policy By-law as presented, and the by-law on this matter will be brought back to a future meeting for passing.

Carried.

2.15 DRAFT Regulate and Prescribe for Open Fires

RESOLUTION 2024-130 Kneller-Hetherington

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves the Regulate and Prescribe for Open Fires By-law as presented, and the by-law on this matter will be passed later in the meeting.

Carried.

2.16 DRAFT Appoint a Deputy Fire Chief – Mark Wignall

RESOLUTION 2024-131 Hetherington-Hind

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves the DRAFT Appoint a Deputy Fire Chief as presented, and the by-law on this matter will be passed later in the meeting.

Carried.

2.17 Discussion June Council Meeting

RESOLUTION 2024-132 Hind-Hetherington

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan authorizes the Mayor and CAO/Clerk to revise the Council meeting dates due to conflicts as follows :

Remove June 12 -- add June 19

Carried.

MUNICIPAL BOARD AND COMMITTEE MINUTES

- 3.1 North Bay Parry Sound District Health Unit Board of Health Minutes January 24, 2024, March 6, 2024 & March 11, 2024
- 3.2 District of Parry Sound Social Services Administration Board (DSSAB) Chief Administrative Officer's Report April 2024
- 3.3 Almaguin Highlands Health Centre (AHC) Minutes April 4, 2024
- 3.4 Magnetawan Community Centre Board (MCCB) Minutes April 17, 2024
- 3.5 Lakeland Holding Ltd. 2024 Q1 Shareholder Update

RESOLUTION 2024-133 Bishop-Kneller

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the Municipal Boards and Committee Minutes as copied and circulated.

Carried.

CORRESPONDENCE

- 4.1 City of Peterborough Jurisdiction of Ontario's Ombudsman
- 4.2 Municipality of Huron Shores Promptly Resume Assessment Cycle
- 4.3 Municipality of West Perth Conservation Authorities Act
- 4.4 Ontario Land Tribunal (OLT) 1680 Lakeside Trail
- 4.5 Update Lakeland EV Charging Station
- 4.6 Successful Outcome Canadian Heritage Canada Day Grant Funding
- 4.7 Successful Outcome Participation Community Challenge Grant Funding
- 4.8 Successful Outcome NOHFC Community Events Stream Grant Funding
- 4.9 Successful Outcome Summer Employment Opportunities Program Grant Funding
- 4.10 Request for Proposal RFP 2024-03 Steel Tracked Hydraulic Excavator with Brush Head
- 4.11 Request for Proposal RFP 2024-04 Brush Chipper
- 4.12 Show Your Spirit Magnetawan Video Contest Poster
- 4.13 ICYMI Council Highlights April 10, 2024

RESOLUTION 2024-134 Hetherington-Hind

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the correspondence items as copied and circulated.

Carried.

RESOLUTION 2024-135 Kneller-Bishop

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan endorses and supports item 4.1 City of Peterborough, Jurisdiction of Ontario's Ombudsman;

AND FURTHER THAT this resolution be circulated to Minister, MPP David Smith, the Association of Municipalities of Ontario (AMO) and all Ontario municipalities through AMCTO.

Carried.

RESOLUTION 2024-136 Hind-Hetherington

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan endorses and supports item 4.2 Municipality of Huron Shores Promptly Resume Assessment Cycle;
AND FURTHER THAT this resolution be circulated to the Honourable Doug Ford, Premier of Ontario, the relevant Provincial Authorities, the Municipal Property Assessment Corporation, and all Ontario municipalities through AMCTO.
Carried.

RESOLUTION 2024-137 Hind-Hetherington

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan endorses and supports item 4.3 Municipality of West Perth Conservation Authorities Act;
AND FURTHER THAT this resolution be circulated to the Honourable Matthew Rae, MPP for Perth-Wellington, the Association of Municipalities of Ontario (AMO), and all Ontario Municipalities Ontario municipalities through AMCTO.
Carried.

ACCOUNTS

5.1 Accounts in the amount of \$832,340.57

RESOLUTION 2024-138 Hetherington-Bishop

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves the accounts in the amount of \$832,340.57 as presented.
Carried.

BY-LAWS

6.1 Hawkers and Peddlers

6.2 Regulate and Prescribe for Open Air Fires

6.3 Appoint a Deputy Fire Chief – Mark Wignall

RESOLUTION 2024-139 Bishop-Kneller

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan that the following by-laws are now read a first, second and a third time, passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation, and engrossed in the by-law book:

6.1 Hawkers and Peddlers

6.2 Regulate and Prescribe for Open Air Fires

6.3 Appoint a Deputy Fire Chief – Mark Wignall

Carried.

CONFIRMING BY-LAW AND ADJOURNMENT

7.1 Confirm the Proceedings of Council and Adjourn

RESOLUTION 2024-140 Hind-Hetherington

BE IT RESOLVED by the Council of the Municipality of Magnetawan that the Confirming By-law is now read a first, second and a third time, passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and engrossed in the by-law book;
AND FURTHER THAT, this meeting is now adjourned at 3:15 pm to meet again on Wednesday May 22, 2024, at 1:00 pm or at the call of the Chair.
Carried.

Approved by:



REPORT TO COUNCIL

To:	Mayor and Council
From:	Erica Kellogg – Deputy Clerk Planning and Development
Date of Meeting:	May 13, 2024
Report Title:	Results of the 2024 Tourism Survey and Tourism Advisory Committee

Recommendation: THAT Council receives and approves this report and directs Staff to solicit letters of interest from the community to which Council can appoint members to an advisory committee named Magnetawan Economic Tourism Committee.

Background:

A Staff Report provided to Council in December 2023 (*Magnetawan Association for Tourism Business Case Study*) gave direction to Staff to create a survey seeking community input on tourism in Magnetawan. Attached to this report are the results of that survey to date. The survey included a question to respondents to indicate their interest in participating in a Board that would promote tourism within Magnetawan. As of the date of this report, there were a total of 52 respondents expressing their interest in a Tourism Board.

Evaluation:

Absent the implementation of the Municipal Accommodation Tax, Council could create an advisory Committee as an initial step moving towards the creation of a full non-profit Magnetawan Association for Tourism Board (MATB). This initial step would help kick start the non-profit Board when/if MAT is implemented within Magnetawan and would capitalize on current interest from respondents of the tourism survey. This committee could utilize the survey results, bring forward specific tourism opportunities to service the community.

Survey

A total of 163 surveys had been completed and as noted above 52 respondents indicated interest in a future tourism focused board. Surveys were circulated to residents by means of a hard mail out included in their 2024 interim tax bills, while electronic participation was provided through Survey Monkey from the Municipal Website.

Responses gathered represent 39.5% primary residents, 58% seasonal residents and 2.4% other (work in Magnetawan/transient tourists). 74% of respondents were between the ages of 55 – 64+, and 73% of the total responses would like to see Magnetawan grow within the tourism sector. When asked where respondents are learning of activities and events within Magnetawan, Facebook (66%) and word of mouth (59%) are the primary means of sharing information, while the Municipal website is a close third (58%). Overall, the majority of responses encourage the development of tourism with a cautionary approach. Comments asking to maintain the “quiet small-town atmosphere” or grow tourism “without ruining the natural environment and small-town charm” were noted.

Many respondents felt that the summer months are reasonably busy. Moving forward new attraction initiatives should be focused on the "shoulder season", creating a year-round tourism community. Comments of specific interest included suggestions of a refrigeration unit for the Lions Pavilion allowing for a wider season of ice skating as weather has not been favourable or reliable. Comments also suggested increased hiking trails in the area while using the same trails for snowshoeing was brought forward to create shoulder season tourism. Additionally, several new opportunities for activities and events included kayak rentals, sidewalk chalk art, rubber duck races over the locks and a fishing derby. A reoccurring comment indicated a need for more events for children on 'rainy days'.

Respondents also would like to see the expansion/support of current businesses while also seeing redevelopment and revitalization specifically of the 'downtown core'. Respondents would like to see more retail shops and restaurants. Particular attention was focused on the "four corners" which is the former location of the general store and the 'island'; neither of which is municipally owned.

Financial Implications:

It is anticipated that there will be minimal cost to the Municipality to establish the advisory Committee. Costs would be incurred in future budgets should Council approve tourism initiatives brought forward by the advisory Committee as well as any Staff time required to assist the Committee.

Conclusion:

The survey continues to be available on the Municipal website collecting feedback from residents and visitors alike. The survey as presented today has brought forward opportunities that will help to create the foundation for a newly created advisory committee which will focus on events, recreation and economic development, three main pillars of tourism.

Respectfully Submitted,

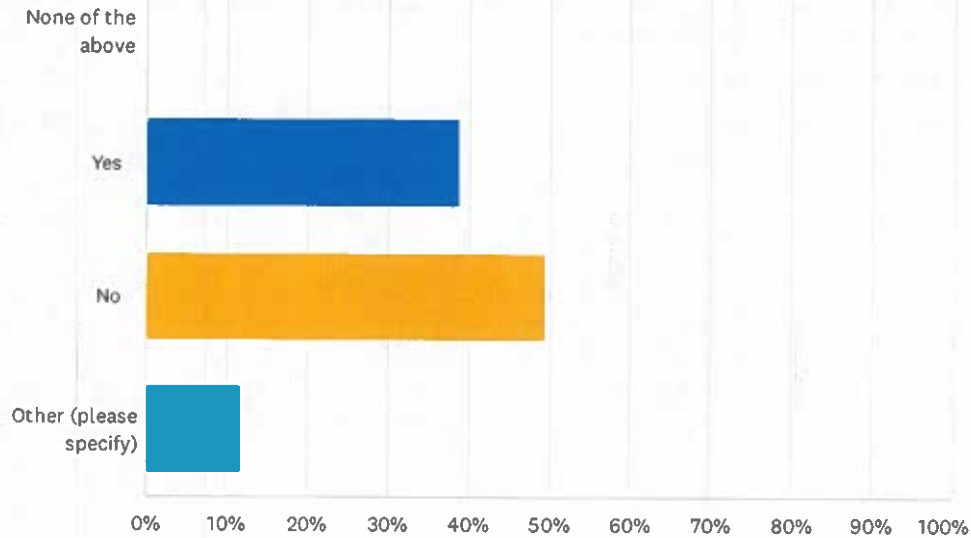


Erica Kellogg

Deputy Clerk – Planning and Development

Q1 Is Magnetawan your primary residence?

Answered: 162 Skipped: 1



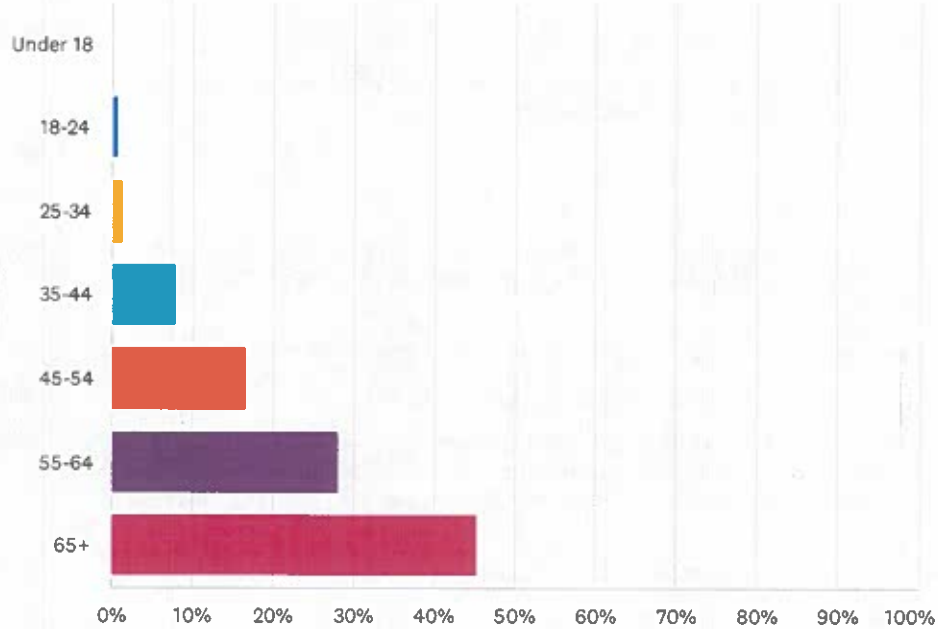
ANSWER CHOICES	RESPONSES
None of the above	0.00% 0
Yes	38.89% 63
No	49.38% 80
Other (please specify)	11.73% 19
TOTAL	162

#	OTHER (PLEASE SPECIFY)	DATE
1	half time all year	5/6/2024 8:42 AM
2	seasonal cottage on the lake	3/16/2024 11:39 AM
3	Seasonal property owner	3/16/2024 7:09 AM
4	We live in Toronto. We are building a 3 season cottage on Newell Lake	3/11/2024 10:06 AM
5	though it may be in the future & has been in 2022-23	3/11/2024 9:37 AM
6	We have a property on the lake which we use year round	3/7/2024 8:28 PM
7	7 months in Magnetawan	3/6/2024 12:22 PM
8	Cottager	3/2/2024 9:46 AM
9	Part time (retired)	2/29/2024 3:48 PM
10	Seasonal resident	2/29/2024 1:39 PM
11	Cottage on Lake Cecebe	2/25/2024 5:06 PM

12	I work in Magnetawan	2/25/2024 4:52 PM
13	Summer home	2/25/2024 12:32 PM
14	Cottage	2/24/2024 1:57 AM
15	We have had a cottage for over 40 years in mag	2/23/2024 6:02 PM
16	Weekends and holidays	2/23/2024 11:52 AM
17	Nipissing Rd. south of the Mag near Seguin Falls but was born and grew up in Magnetawan. Hope to be relocating back to Magnetawan soon.	2/23/2024 11:51 AM
18	We spend about 70% of our time here.	2/23/2024 9:39 AM
19	no but it's my summer home test	2/6/2024 2:12 PM

Q2 Please identify your age range.

Answered: 163 Skipped: 0



ANSWER CHOICES	RESPONSES	
Under 18	0.00%	0
18-24	0.61%	1
25-34	1.23%	2
35-44	7.98%	13
45-54	16.56%	27
55-64	28.22%	46
65+	45.40%	74
TOTAL		163

Q3 What do you think tourism is?

Answered: 153 Skipped: 10

#	RESPONSES	DATE
1	A means by which some may spend time away from home, relaxing & enjoying recreational activities, using the commercial services available.	5/6/2024 8:42 AM
2	Visitors sight seeing	5/5/2024 11:41 PM
3	Having people visit from elsewhere	5/2/2024 3:30 PM
4	Tourism is visiting places other than where you might live for enjoyment, recreation and learning and seeing new things. My primary home is in Niagara and I work in tourism and entertainment..	4/28/2024 2:49 PM
5	people visiting from elsewhere for recreation/leisure, cultural and environmental experiences	4/27/2024 2:25 PM
6	Providing cultural and fun activities that interest a variety of people	4/16/2024 4:04 PM
7	Opportunity for visitors to spend "away" time for recreation , sight seeing with Family/ Friends, exploring the area, dinning out at various restaurants (vacation experience!), buying local & supporting a variety of local businesses in summer & winter (eg. snowmobiling, trails & stay over)	4/16/2024 1:08 PM
8	Attracting people to our area to enjoy all it has to offer	4/15/2024 3:54 PM
9	Places of interest in a community that attract visitors or seasonal residents to a specific area.	4/11/2024 11:50 AM
10	It is employment for the locals. People enjoying the historical & natural attractions	4/8/2024 12:51 PM
11	Visits to the area for pleasure vs. business	4/5/2024 8:55 AM
12	cottagers coming into the community to enjoy what we have to offer that benefits us with a reputation as a welcoming area of fun and relaxation	3/28/2024 4:19 PM
13	VISITING PLACES YOU DO NOT NORMALLY LIVE	3/28/2024 9:44 AM
14	NON LOCAL VISITORS	3/28/2024 9:32 AM
15	travel and experience	3/21/2024 9:43 AM
16	UNWANTED INVASION	3/19/2024 1:23 PM
17	attracting visitors form outside to enjoy our community	3/19/2024 1:17 PM
18	people coming for holiday to lakes in area.	3/19/2024 1:03 PM
19	A combination of short term visitors, either new or returning, that support the economy beyond what residents do.	3/19/2024 12:58 PM
20	Promotion of our village & activities	3/19/2024 12:49 PM
21	Tourism is people from other places coming to your town or community to enjoy and possible prosper from what your area has to offer	3/19/2024 11:28 AM
22	Attracting people to the areas as the areas have something unique/special, beautiful lakes, safe and convenience to offer	3/17/2024 6:51 PM
23	An influx of people that visit attractions of a local spot creating profit for the community	3/16/2024 11:39 AM
24	Where people from outside the area come for short term visits to learn about the area and enjoy what the area has to offer	3/16/2024 7:09 AM
25	An inviting environment for people to visit and have activities	3/13/2024 9:43 AM
26	Visiting an are for vacation/ recreation - not including visits to summer/ winter residents owned	3/13/2024 9:39 AM

	by the visitor	
27	Business coming to Magnetawan, people that don't live here coming to Mag, sharing our natural beauty with others.	3/13/2024 9:31 AM
28	Source of income for the town	3/13/2024 9:23 AM
29	Short-term vacation visitors	3/13/2024 8:37 AM
30	Vital to healthy local economy	3/13/2024 8:28 AM
31	THE ABILITY TO ATTRACT ALL DIFFERENT PEOPLE, FROM ALL WALKS OF LIFE TO VISIT THE AREA AND SPEND THEIR MONEY IN THE COMMUNITY, WHICH THEN SUPPORTS THE PEOPLE OF THE COMMUNITY	3/13/2024 8:25 AM
32	people visiting Magnetawan from out of town for pleasure	3/12/2024 9:48 PM
33	Engaging outsiders in economic activity by promoting the natural features of the area.	3/12/2024 8:24 AM
34	People visiting our town/area for recreational purposes.	3/11/2024 1:15 PM
35	There are different types of tourism. Adventure - Attractions, Wildlife, Water	3/11/2024 10:53 AM
36	Not what we currently have	3/11/2024 10:50 AM
37	It is important to our community. It creates jobs. Tourists spend money in our community	3/11/2024 10:24 AM
38	People coming to fun places for enjoyment and relaxation	3/11/2024 10:22 AM
39	Visitors coming to vacation or visit in our area	3/11/2024 10:20 AM
40	needed to grow	3/11/2024 10:13 AM
41	Tourism is the art of attracting poeple (of various backgrounds, ages, cultures - wide diversity-) to a particular place, through the use of targeted marketing	3/11/2024 10:06 AM
42	Tourism is a social, cultural & economic phenomenon which entails the movement of people & places outside this usual environment for personal purposes. Travelling to a different place.	3/11/2024 9:37 AM
43	Cottagers and rental cottages on a lake, restaurants, square dances in a barn (not community centre) multi cultural, multi state, province, country... celebration of our peaceful world	3/11/2024 9:12 AM
44	Tourism is people visiting a new place. Could ne sight seeing - food- outdoor activities for an hour of month	3/11/2024 8:54 AM
45	activity that attracts visitors from outside the region and encourages them to spend money locally	3/10/2024 2:17 PM
46	Tourism is the sharing of our beautiful area in a peace and respectful manner	3/7/2024 8:28 PM
47	Sharing the beauty of Magnetawan with families, friends and nearby neighbours. Job creation. More businesses.	3/7/2024 11:24 AM
48	A business	3/6/2024 12:22 PM
49	cottagers day trippers coming to see attractions	3/6/2024 8:18 AM
50	Attraction to the area of non-residents	3/5/2024 8:37 PM
51	Bringing in people from out of town to build the local economy.	3/5/2024 3:10 PM
52	encouraging non residents and extended family to visit the area	3/4/2024 6:39 PM
53	inviting people to come and responsibly enjoy the amenitites of Magnetawan - to build more businesses which drives more long term residents.	3/4/2024 12:13 PM
54	Ability to attract new economic value to a community through its natural or acquired attractions.	3/4/2024 9:16 AM
55	Visitors and locals visiting events and areas where they will potentially spend money.	3/3/2024 3:13 PM
56	Travel and recreation for enjoyment outside one's home region. Generation of income from visitors to a community.	3/3/2024 1:54 PM

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57	Travel; benefit to the community from those who travel to that location.	3/2/2024 7:18 PM
58	Bringing in outside dollars to our region to help all residents prosper, create jobs, create new businesses and attracting people to consider moving here.	3/2/2024 7:11 PM
59	I am not sure what this question is getting at... its to attract people outside the community to enjoy attractions of the community, spending on community goods and services for the benefit of the community	3/2/2024 9:46 AM
60	Attractions to bring people to the town. Helping to grow and sustain businesses	3/1/2024 5:09 PM
61	Vacationers passing through taking holidays in the Municipality	3/1/2024 3:45 PM
62	Visitors coming to enjoy nature & visit restaurants & walk about town. Boating	3/1/2024 2:32 PM
63	A way to show off your town & bring money to our local businesses	3/1/2024 1:55 PM
64	A money bringing influx of people coming to a certain area to enjoy it's amenities offered	3/1/2024 1:30 PM
65	Tourism is a progress "if" it is properly controlled	3/1/2024 1:25 PM
66	A location to find food, drink, interesting stores and scenery	3/1/2024 1:18 PM
67	The methods used to draw visitors to the uniqueness of a location in the hopes to gain spending dollars that boosts a local economy, local businesses and offsets costs for the local's improvements	3/1/2024 1:13 PM
68	People coming from other areas/countries to see what different activities/beauty your community has to offer	3/1/2024 10:07 AM
69	Summer residents	2/29/2024 4:58 PM
70	visitors to the area	2/29/2024 2:11 PM
71	The promotion of attractions and events to encourage those living outside the area to come and enjoy what the area has to offer.	2/29/2024 1:39 PM
72	Bringing people to a place they have never been before, or returning to a place because of what it has to offer.	2/29/2024 8:42 AM
73	Welcoming people from Canada and around the world	2/28/2024 3:31 PM
74	welcoming of non - residents to the region	2/28/2024 2:04 PM
75	Tourism is drawing visitors from afar to an area for the purpose of recreational activities.	2/28/2024 11:40 AM
76	A travel to destination	2/28/2024 11:33 AM
77	More people and destroying of peace & quiet	2/28/2024 9:46 AM
78	A delightful discovery away from home.	2/28/2024 9:40 AM
79	Non-Local people visiting the region for the purpose of recreation, sport, leisure, hunting, fishing, boating, sledding hiking, etc.	2/28/2024 9:32 AM
80	1. The practice of travelling for recreation. 2. The guidance or management of tourists. 3. Providing services for tourists	2/28/2024 9:27 AM
81	Tourism is a place to go and relax and not spend a lot of money	2/28/2024 9:18 AM
82	See 5.	2/28/2024 9:15 AM
83	cottagers, visitors	2/28/2024 9:05 AM
84	People who come to explore area or for events	2/28/2024 8:58 AM
85	attracting people to our beautiful area and giving them something to do	2/28/2024 8:54 AM
86	Attracting non residents to your community, for day trips or multiple day trips.	2/28/2024 8:49 AM
87	Out of town people that visit	2/27/2024 5:56 PM
88	Visits by non-residents of participation of residents and non-residents in touristic activities.	2/27/2024 5:32 PM

Magnetawan Tourism Attraction Survey

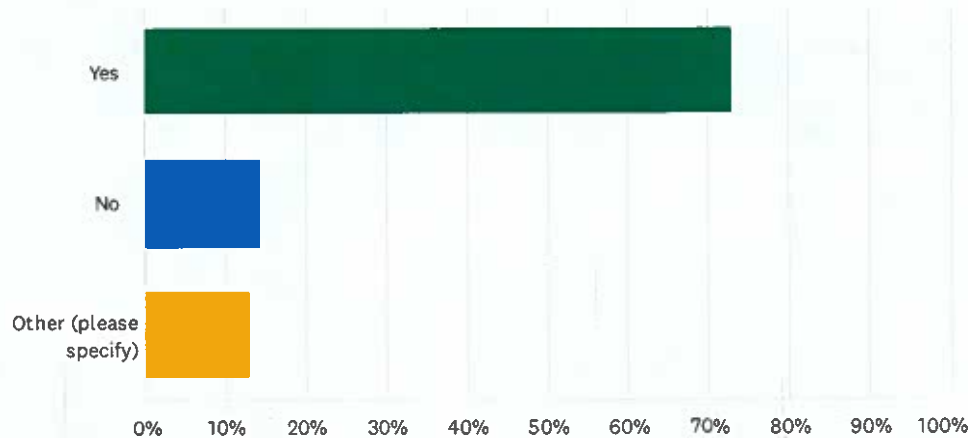
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89	I think tourism is great for local economy and can provide jobs and make a place desirable to live. My primary residence is in Stratford and relies heavily on tourism. Stratford does a fantastic job of promoting itself and doing a number of different events to draw people to our town.	2/27/2024 4:59 PM
90	Is good business	2/27/2024 1:42 PM
91	When people are attracted to a destination	2/27/2024 12:01 PM
92	Tourism is when people visit a particular area in order to experience its unique local attractions	2/27/2024 9:46 AM
93	Building or raising awareness of places of interest and Bringing economic dollars from other regions into Magnetawan	2/26/2024 11:44 PM
94	People from all over the world to visit a community for its culture.	2/26/2024 9:49 PM
95	Tourism is embracing people who come from different geographical either for personal or business reasons.	2/26/2024 9:36 PM
96	Tourism is attracting people to your community.it give a chance for people to explore different areas I Tourism is great for local business owners, local establishments, and it attracts people to different areas of the province.	2/26/2024 6:21 PM
97	Promoting business and activities in the area	2/26/2024 5:03 PM
98	Encouraging new families to experience the natural beauty, friendliness of our village and inject more money into the local economy (by dining, shopping, services) to create more jobs.	2/26/2024 2:43 PM
99	visitors and cottagers along with residents unitlizing local attractions and activities	2/26/2024 8:08 AM
100	Pleasure, leisure, and sometimes business that involves exploring new places and our visiting different cultures.	2/25/2024 7:10 PM
101	Getting visitors to the town, support businesses and charities	2/25/2024 5:14 PM
102	Travel from your home base to another locale to enjoy the social, cultural and other activities of another region	2/25/2024 5:06 PM
103	A source to keep Communities alive	2/25/2024 4:52 PM
104	Tourism is a social, cultural and economic phenomenon which entails the movement of people to countries or places outside their usual environment for personal or business/professional purposes.	2/25/2024 12:32 PM
105	Bringing new people to town.	2/25/2024 10:20 AM
106	a destination	2/24/2024 2:44 PM
107	Attracting people to enjoy activities for the time they are in Magnetawan.	2/24/2024 2:29 PM
108	Tourism encompasses many industries that make all or part of their income from people who do not live permanently in the region in which the industries operate, but from visitors to that region. Tourism can include the restaurant industry, the hospitality industry, the hotel, guesthouse, and air bnb industry, the camping industry, the food and gift store industry, even the building and building supply industry.	2/24/2024 1:51 PM
109	Attraction and servicing needs of visitors from out of town.	2/24/2024 1:12 PM
110	Enjoyment exploration and safety	2/24/2024 5:40 AM
111	Marketing/promoting as destination to increase visitors/spending	2/24/2024 1:57 AM
112	Visitors to towns to see what they have to offer	2/23/2024 9:37 PM
113	Visitors to a region	2/23/2024 9:11 PM
114	People visiting the area	2/23/2024 7:19 PM
115	Bringing people into our region to enjoy what Magnetawan has to offer.	2/23/2024 6:13 PM
116	Attraction of people to the community for temporary purposes.	2/23/2024 6:03 PM
117	Creating meaningful attractions to support local businesses and residents	2/23/2024 6:02 PM

118	An invitation for people to come and seek out our people, activities, landscape, spend time here and invest in our community.	2/23/2024 5:34 PM
119	Tourism is bringing visitors to the town to utilize local business and enjoy the local sights.	2/23/2024 5:16 PM
120	Giving people a place to get away from their normal life, allowing them to relax and appreciate a different surrounding	2/23/2024 3:06 PM
121	Going to visit and stay in an area to fully understand the community	2/23/2024 2:30 PM
122	A place for people that will visit and fall in love with our village	2/23/2024 2:29 PM
123	Tapping some of natural charm or the area to generate additional revenue.	2/23/2024 2:00 PM
124	sharing a vibrant town, scenic beauty and attractions	2/23/2024 1:17 PM
125	It is an important part of the economy	2/23/2024 1:06 PM
126	The influx of non municipal residents to enjoy the pleasures of the area	2/23/2024 1:03 PM
127	people exploring, shopping, and engaging in activities outside of their habitual home/work community	2/23/2024 1:01 PM
128	Tourism is the activity of persons who are not classified as part time or full time residents of the area. These persons visit the area for pleasure and/or business.	2/23/2024 12:36 PM
129	non-residents and non property-owners coming to visit the town and Magnetawan watershed.	2/23/2024 12:16 PM
130	Taking advantage of natural, cultural, or other desirable public/private spaces for economic development and community benefit- creation of jobs and revenue for the municipality.t.	2/23/2024 11:52 AM
131	The Heartbeat of the Mags economy!	2/23/2024 11:51 AM
132	People who visit the area	2/23/2024 11:09 AM
133	Attracting visitors for short term stays.	2/23/2024 10:49 AM
134	Bringing people to an area or in attraction to generate revenue	2/23/2024 10:20 AM
135	an economic booster	2/23/2024 10:15 AM
136	It's the business of intentionally attracting, entertaining and accommodating tourists (non-residents).	2/23/2024 10:13 AM
137	Having individuals visit an area	2/23/2024 10:12 AM
138	A destination for travelers that would provide some local and surrounding area events and attractions as well as making use of the nature in the area	2/23/2024 9:54 AM
139	Activity base visitation of the area.	2/23/2024 9:48 AM
140	money for area	2/23/2024 9:43 AM
141	Folks visiting and spending money to access some type of entertainment	2/23/2024 9:41 AM
142	Providing opportunity for traveln for pleasure	2/23/2024 9:40 AM
143	Events and activities that draw local and seasonal residents to the township and spend and invest in the economy.	2/23/2024 9:39 AM
144	Travelling away from your home	2/23/2024 9:39 AM
145	Tourism is where we attract visitors and potential residents to our Municipality with our unique attractions to ensure sustainable responsible season tourism NOT TRANSIENT TOURISM	2/23/2024 9:30 AM
146	Having people that do not reside here come visit our town, meaning STR restrictions REDUCES tourism, especially since other municipalities are not imposing such stringent restrictions. You have killed tourism in Magnetawan.	2/23/2024 9:30 AM
147	Attracting non permanent residents to the area to enjoy our lakes, forests, and events and to support unique local businesses.	2/23/2024 9:29 AM
148	People outside the area, traveling to visit and/or stay in Magnetawan to enjoy all the area has to offer.	2/23/2024 9:20 AM

Q4 Do you want to see Magnetawan grow in the tourism sector?

Answered: 162 Skipped: 1



ANSWER CHOICES	RESPONSES	
Yes	72.84%	118
No	14.20%	23
Other (please specify)	12.96%	21
TOTAL		162

#	OTHER (PLEASE SPECIFY)	DATE
1	YES, Strengthened	3/19/2024 11:28 AM
2	a little bit - not like Muskoka but more options in the town	3/16/2024 11:39 AM
3	Yes, but not to the point where it becomes overrun with tourists who do not care about the area	3/16/2024 7:09 AM
4	YES, I would like to see 2 or 3 restaurants & 3-4 more stores like Almaguin Fine Foods!	3/13/2024 9:31 AM
5	Yes - Only for longer stays ie. ownership of cottages. & NO	3/11/2024 10:50 AM
6	YES & NO This needs to be planned out very carefully. Letting private entrepreneurs establish EVENTS or props could be an advantage.	3/11/2024 9:37 AM
7	uts good for the local economy but makes the area busier	3/6/2024 8:18 AM
8	We know this is a being selfish and that permanent residents seeking business opportunities would understandably likely have differing views! We may ne greedy but we've found our little piece of paradise and are reluctant to share it.	3/1/2024 1:39 PM
9	YES, for the benefits \$\$ NO, because I like the quieter lifestyle	3/1/2024 1:30 PM
10	I like my little town as it is but I know for the permanent it is important	3/1/2024 10:07 AM
11	I like the quiet, low key vibe	2/29/2024 3:48 PM
12	I believe there is space to have folks come to the area to explore and help the community by spending time and money at the current attractions	2/29/2024 2:11 PM
13	Yes, responsibly.	2/29/2024 1:39 PM

149	It's an "industry". As with any industry it's ultimate goal is to make money for the local government and to provide opportunity for local businesses to make money.	2/23/2024 9:18 AM
150	Opening our neighbourhood to visitors & treating them like family	2/23/2024 9:08 AM
151	peoplewho dont live in Magnetawan who come for fairs, restaurants, markets, trails, etc	2/23/2024 9:06 AM
152	test	2/6/2024 2:12 PM
153	I think tourism is the occurrence of numerous events and activities within the community and their ability to attract visitors to the area. Where those visitors then generate revenue in local shops, restaurants, etc. Hopefully those visitors would then encourage friends and family to visit the area, or they would share their positive experiences via website reviews or social media.	2/6/2024 11:51 AM

Q5 What benefits do you associate with tourism in Magnetawan?

Answered: 154 Skipped: 9

#	RESPONSES	DATE
1	NONE- creates more noise, busyness	5/6/2024 8:42 AM
2	Jobs opportunities, New revenues, new tourist attractions like, forest bathing relaxation & rejuvenation for weary city dwellers	5/5/2024 11:41 PM
3	Economic- where else is money going to come from?	5/2/2024 3:30 PM
4	Increased visitors, increasing money flowing into the community from rentals to buying food to engaging in activities in the community.	4/28/2024 2:49 PM
5	investments in culture and the environment	4/27/2024 2:25 PM
6	Helps the economy and boots town pride	4/16/2024 4:04 PM
7	*increase in revenue for local merchants *Potential new business for Magnetawan once *it's known "were open" & appreciate new businesses* *employment opportunities for year round residents	4/16/2024 1:08 PM
8	Brings in needed dollars for local business, gets the word out there about our area and the Almaguin Highlands in general.	4/15/2024 3:54 PM
9	Increase in revenue to local businesses, increase tax dollars for the municipality. Increased incentive to open new businesses in the community.	4/11/2024 11:50 AM
10	Economic benefits for the local businesses. Meeting new people & making new friends	4/8/2024 12:51 PM
11	Income for the municipality, attraction of new residents, growth in business and income opportunities for current residents	4/5/2024 8:55 AM
12	Monetary and putting our name on the map.	3/28/2024 4:19 PM
13	LAID BACK	3/28/2024 9:44 AM
14	SOURCE OF MONEY	3/28/2024 9:32 AM
15	beautiful area and friendly	3/21/2024 9:43 AM
16	NONE	3/19/2024 1:23 PM
17	More activities, more business, grow the town Main intersection needs to grow commerce to people will stop.	3/19/2024 1:17 PM
18	spend \$ at G&G	3/19/2024 1:03 PM
19	- seasonal influx of commerce opportunities - enhanced social structure & culture - economic growth	3/19/2024 12:58 PM
20	Economic Development	3/19/2024 12:49 PM
21	More economic prosperity and growth in business, sport, artistic endeavor which must include respect for preservation and conservation of the surrounding lakes and waterways	3/19/2024 11:28 AM
22	Moving up here as retirement residence	3/17/2024 6:51 PM
23	more jobs, more business opportunities, more exposure to it's history, revival!	3/16/2024 11:39 AM
24	Allows for businesses to grow and become successful. Allows for jobs for area residents. Grows interest in the area.	3/16/2024 7:09 AM
25	Supports local businesses	3/13/2024 9:43 AM
26	Economic, establishment of new service businesses that can also serve permanent residents/	3/13/2024 9:39 AM

14	Yes, if it helps local citizens. No, if it harms local residents	2/28/2024 9:27 AM
15	Yes, if done thoughtfully without ruining the natural environment and small town charm that define the area	2/27/2024 9:46 AM
16	I do but some members of the council and members within the municipal office have put a halt to tourism by implementing the STR bylaw. Our local businesses will be impacted and the number of visitors to the area will progressively decline.	2/26/2024 9:36 PM
17	Absolutely, they need more attractions, more businesses, better accommodation.	2/26/2024 6:21 PM
18	Yes but controlled.	2/23/2024 6:03 PM
19	To a manageable point - do not ignore permanent residents.	2/23/2024 3:38 PM
20	Yes, if responsibly managed	2/23/2024 10:49 AM
21	Limited amount	2/23/2024 10:12 AM

	cottagers.	
27	JOBS! Keeping our young people in Mag	3/13/2024 9:31 AM
28	Lower taxes	3/13/2024 9:23 AM
29	None	3/13/2024 8:30 AM
30	It would promote vitality and growth that would make the most of the natural beauty and allure of the region	3/13/2024 8:28 AM
31	INTERESTING THINGS FOR PEOPLE TO DO SUCH AS CHILDREN'S PROGRAMS DURING THE SUMMER/ SWIMMING ART CLASSES, READING PROGRAMS COOLING SLASSES, USING LOCALLY GROWN PRODUCE, BOAT & FISHING TOURS FOR THE ADULTS ETC.	3/13/2024 8:25 AM
32	More resources/more facilities/more jobs	3/12/2024 9:48 PM
33	None currently	3/12/2024 8:24 AM
34	Business success for our area Government grants for things that will benefit us all More things built/organized/planned for everyone to do General appearance of area kept up	3/11/2024 1:15 PM
35	- benefits to business, generates income	3/11/2024 10:53 AM
36	It is a boost for local businesses. Tourist cottage owners have a invested interest in the community, & help with tax base. Shows need for doctors, dentists & better hospitals	3/11/2024 10:50 AM
37	Jobs & Monetary Benefits	3/11/2024 10:24 AM
38	Businesses benefit	3/11/2024 10:22 AM
39	Increased revenue for local businesses and the Municipality as well as further opportunities for community events and socializing.	3/11/2024 10:20 AM
40	Economic and cultural benefits including more selection of local arts, cuisine, goods, growth to local micro business owners. Opportunity to promote education around historical significance of the area including indigenous roots & History.	3/11/2024 10:06 AM
41	More retail, more eating facilities, more sports events & facilities for out of town travelers as well as seasonal & local residents.	3/11/2024 9:37 AM
42	Local businesses prosper, young people move to properties sell fairly town looks charming. I believe urban development is paramount for our town	3/11/2024 9:12 AM
43	Tourism is great for the Village as long as they follow the bylaws and clean up their garbage	3/11/2024 8:54 AM
44	Bringing outside wealth / investment that can support local businesses and provide employment to locals. After visiting the area, some tourists may want to call Magnetawan home which could result in them relocating their businesses here or bringing new skills / labour sources	3/10/2024 2:17 PM
45	Tourism will benefit the local businesses which in turn will allow them to sustain winter months	3/7/2024 8:28 PM
46	Attracts new businesses and supports existing businesses so our area will be able to access more services all year roud. Without tourists these businesses don't exist. Cleaners and landscapers go out of business. Almaguin Grocery let go of 3 staff due to lack of tourism. Grill and Grocery is up for sale. We lost Mag Pie Cafe, U-Haul and Summer's Attic. Bait and Tackle business is slow. Downtown is looking run down and empty and sad. We need to do MORE to bring tourists back and work with cottage rental owners to help bring life back to our community. The full time population isn't big enough to support businesses on its own.	3/7/2024 11:24 AM
47	????	3/6/2024 12:22 PM
48	more employment	3/6/2024 8:18 AM
49	A sense of community. What the area has to offer. Possibly leading to attract more permanent residents.	3/5/2024 8:37 PM
50	Building the economy of local businesses and the introduction of new businesses.	3/5/2024 3:10 PM
51	comunity growth, more commercial / retail options, more services, improved property values, more stay local for homeowners & cottagers	3/4/2024 6:39 PM

52	more people coming to enjoy Magnetawan and spend money here as a seasonal/transient tourist - and then hopefully want to move here full time	3/4/2024 12:13 PM
53	Beautiful countryside - not too busy with beautiful waterways that vacationers would appreciate.	3/4/2024 9:16 AM
54	Influx of financial support for local businesses by visitors.	3/3/2024 3:13 PM
55	Sustaining local businesses. Increase of local amenities. New business opportunities for local people.	3/3/2024 1:54 PM
56	Benefit to local businesses, financial stability for the area to support infrastructure	3/2/2024 7:18 PM
57	More jobs, more small businesses/entrepreneurs, more amenities, activities and services for our residents	3/2/2024 7:11 PM
58	Revenue generation the benefit of community based goods and services	3/2/2024 9:46 AM
59	Benefits are more for business owners and not residents	3/1/2024 5:09 PM
60	Boost economy	3/1/2024 3:45 PM
61	\$ coming into the community jobs in service industries	3/1/2024 2:32 PM
62	Money & Roadside garbage	3/1/2024 1:59 PM
63	Support for businesses	3/1/2024 1:57 PM
64	House value, more desirable to live in, raise real estate prices. Pride in town.	3/1/2024 1:55 PM
65	Scenic waterway & lock system. Nice hiking. Larger stores & food close by summertime market \$ generated	3/1/2024 1:30 PM
66	Financial benefits for permanent residents	3/1/2024 1:25 PM
67	It would highlight the charms and beauty of the area. Magnetawan needs to boost itself because as a summer visitor, the town is suffering.	3/1/2024 1:18 PM
68	Fish stocking program - in perpetuity	3/1/2024 1:13 PM
69	More jobs More businesses	3/1/2024 10:07 AM
70	Helps to boost civic pride and wellbeing through local culture and heritage activities. Help keep our town a beautiful place to live, work, and play. Encourages volunteerism & sense of community	2/29/2024 3:48 PM
71	people spending money in the town to help the community.	2/29/2024 2:11 PM
72	Increased influx of business opportunities and increase in money from outside the area being spent in the area.	2/29/2024 1:39 PM
73	Good for the local economy and promotes job growth. Positive advertising as a place to be and see.	2/29/2024 8:42 AM
74	Local businesses are able to survive, maybe even thrive. Local residents may benefit from events, attractions, new infrastructure.	2/28/2024 3:31 PM
75	increased revenue to local vendors and the region	2/28/2024 2:04 PM
76	Greater contributions to the local economy and the development of businesses. More employment opportunities for local people and reason for younger generations to stay.	2/28/2024 11:40 AM
77	Economic growth for local businesses	2/28/2024 11:33 AM
78	I guess someone will make money at property owners expense	2/28/2024 9:46 AM
79	The beautiful lakes, canoeing, nature, small, friendly town	2/28/2024 9:40 AM
80	Boost total local spending to make our local businesses more visible for the long run	2/28/2024 9:32 AM
81	Employment & business for local citizens	2/28/2024 9:27 AM
82	water, woodlands, small town	2/28/2024 9:18 AM

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SurveyMonkey

83	It is a way to boost business in the municipality. And while this can be a good thing, at the same time it contributes little to the cause in terms of increased revenue (taxes) to the community	2/28/2024 9:15 AM
84	More tourist dollar helps the local businesses	2/28/2024 9:05 AM
85	Economic - good for ideas and helps small business people	2/28/2024 8:58 AM
86	\$ education	2/28/2024 8:54 AM
87	sustainability, prospects, retaining existing small businesses, attracting new businesses, support entrepreneur leaders, population growth	2/28/2024 8:49 AM
88	More dining, shopping, things to do	2/27/2024 5:56 PM
89	Revenue for the local economy.	2/27/2024 5:32 PM
90	More services could potentially be added from the benefits of tourism. More people could potentially want to do business in Magnetawan and move and become residents of Magnetawan only making it better.	2/27/2024 4:59 PM
91	Short term rents	2/27/2024 1:42 PM
92	Increased economic activity/opportunities, increased jobs, increase in people willing to move to Magnetawan full time which then further support more economic activity/opportunities	2/27/2024 12:01 PM
93	The benefits I associate with tourism are Increased opportunities for people to earn a living close to home, opportunities for people to spend more time in nature and for urban dwellers to experience the traditions and activities of a close-knit rural community.	2/27/2024 9:46 AM
94	Growth in tax base, healthy municipality, better access to amenities for full time residents	2/26/2024 11:44 PM
95	Job creation, increased amenities, keeps taxes low for residents,	2/26/2024 9:49 PM
96	Supporting local business Embracing people of all walks of life to visit Magnetawan Increasing our property values if it's seen as a waterfront community people want to visit	2/26/2024 9:36 PM
97	Sat Market, Water Falls. Clean town, local amenities, hardware store, liquor store, grocery store, local restaurants, small gift and speciality food store .	2/26/2024 6:21 PM
98	A great community	2/26/2024 5:03 PM
99	Job creation, increased prosperity of residents, increase in services (revenue earned in high season covers the cost of operation in low season, allowing full-time residents to access amenities year-round, while offloading costs to tourists), higher property value = higher tax revenue	2/26/2024 2:43 PM
100	created jobs for local residents and brings opportunity for new ventures in to the community	2/26/2024 8:08 AM
101	Increase tourism will increase revenue to local business that will lead to businesses reinvesting and improving amenities for all	2/25/2024 7:10 PM
102	Keeping and promoting Restaurants and stores	2/25/2024 5:14 PM
103	Commercial benefits to the community such that full and part-time residents will have sustainable resources for their needs.	2/25/2024 5:06 PM
104	Jobs, revenue, a sense of pride for our Community	2/25/2024 4:52 PM
105	Increased income for local businesses, increased awareness of local activities resulting in increased visits which in turn results in increased income, increased employment locally, attraction of new businesses, basically it brings more money into the area all year round.	2/25/2024 12:32 PM
106	Farmers market is wonderful. Supporting local people!	2/25/2024 10:20 AM
107	better income for local residences growth in more restaurants, shops, attractions	2/24/2024 2:44 PM
108	This would lead to develop the area for sustainable activities that people enjoy. Would create wealth for the area.	2/24/2024 2:29 PM
109	Tourism can help make Magnetawan more economically viable for those who live and work permanently in the municipality.	2/24/2024 1:51 PM

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110	Income from sale of services. Broader experience of variety of people from different socioeconomic groups not common in Mag. More options for younger residents for careers in Mag.....	2/24/2024 1:12 PM
111	Jobs. Land value	2/24/2024 5:40 AM
112	Cash injection into local economy.I (short term benefit only)	2/24/2024 1:57 AM
113	Let's hope more reliable services offered that actually stay open	2/23/2024 9:37 PM
114	Economic	2/23/2024 9:11 PM
115	Good for small business	2/23/2024 7:19 PM
116	1- support local business 2- gives magnetawan a positive name. They will go back and tell others. Eventually, they may move here.	2/23/2024 6:13 PM
117	Financial growth, support for businesses	2/23/2024 6:03 PM
118	Increased amenities for seasonal and non seasonal locals - more things to see and do, growth of business in the area. Would love to have a refrigerated rink for pick up hockey for the kids. Better bike and hiking trails. This would benefit everyone	2/23/2024 6:02 PM
119	Income generation for local business owners. Having vacation property allows people to share this environment with family, friends.	2/23/2024 5:34 PM
120	Income to local businesses	2/23/2024 5:16 PM
121	Jobs for tradespeople and hospitality workers. A wider range of types of food,fashion, etc.	2/23/2024 3:38 PM
122	Traffic to local businesses	2/23/2024 3:06 PM
123	Water, cottage rentals, groceries, restaurants	2/23/2024 2:30 PM
124	Possibly puerile will decide to move here forever!	2/23/2024 2:29 PM
125	Additional revenue and possibly accessing government grants for infrastructure.	2/23/2024 2:00 PM
126	cultural and economic	2/23/2024 1:17 PM
127	Jobs and the success of the community	2/23/2024 1:06 PM
128	Commerce and trade and population growth	2/23/2024 1:03 PM
129	It would benefit the year-round residents and businesses.	2/23/2024 1:01 PM
130	Benefits local businesses that cater to visitors (food, rooming, entertainment)	2/23/2024 12:36 PM
131	more business for shops and restaurants in town	2/23/2024 12:16 PM
132	Tourism will provide private investment in the community which will improve quality of life by creating new attractions and amenities- restaurants, shops, activities, etc. Tourism brings jobs to the area and improves the lives of locals and visitors. Tourism increases the value of land and creates demand for housing and commerical development. More tourism visitors during non-peak will provide much needed revenue for local businesses	2/23/2024 11:52 AM
133	Creates traffic which in turn generates income for the local businesses. Also, many people relocate to our area after being a visitor. Transient vacationers spend more money in the area then cottagers	2/23/2024 11:09 AM
134	Economic = better services & management	2/23/2024 10:49 AM
135	More commerce and revenue for the city	2/23/2024 10:20 AM
136	Old general store.	2/23/2024 10:15 AM
137	1. Economic - food and beverage; accommodation 2. Cultural - recreation and entertainment 3. Social	2/23/2024 10:13 AM
138	More options like stores and restaurants	2/23/2024 10:12 AM
139	Economic activity	2/23/2024 9:54 AM
140	Increases revenues to the community.	2/23/2024 9:48 AM

141	money	2/23/2024 9:43 AM
142	Brings in resources to expand services for permanent and part time residents.	2/23/2024 9:41 AM
143	Boost to local economy - especially for the summer months during cottage rental season.	2/23/2024 9:40 AM
144	Things to do. Community. Attracting newcomers. Illustrating the unique features of township	2/23/2024 9:39 AM
145	Economic + more diverse offerings	2/23/2024 9:39 AM
146	We attract potential residents who want to retire or move here. Supports local businesses so we have them full time all year round	2/23/2024 9:30 AM
147	Increased revenue for town, businesses and sole proprietors, which in turn will lead to more businesses, more employment, more housing development, more services. Tourism IS the economy here in Magnetawan and you have killed it with STR restrictions.	2/23/2024 9:30 AM
148	More local jobs, more business for local firms through out the year, gradually attracting more permanent residents, the establishment of more local businesses, and new ideas for local events making Magnetawan a better place for all of us to live full time and part time.	2/23/2024 9:29 AM
149	An increase to the economic status of Magnetawan	2/23/2024 9:20 AM
150	Possibility some small seasonally based business ventures for some persons - for some local residents	2/23/2024 9:18 AM
151	money for local business civic improvements land value increase	2/23/2024 9:08 AM
152	mainly increased profit for business who cater to tourists	2/23/2024 9:06 AM
153	test	2/6/2024 2:12 PM
154	I think one of the benefits of tourism is revenue. Local businesses and the municipality can then use this revenue to create or update new infrastructure projects that will benefit the permanent residents within the community.	2/6/2024 11:51 AM

Q6 What general concerns do you associate with tourism in Magnetawan?

Answered: 150 Skipped: 13

#	RESPONSES	DATE
1	noise, especially on lakes landfill concerns with any increase in use, theft, disrespect of property, harm to lakes (sewage, over fishing)	5/6/2024 8:42 AM
2	Current tourist Online guide maps, real time update on business hours	5/5/2024 11:41 PM
3	increased carbon impact, road safety/congestion, community safety	4/27/2024 2:25 PM
4	Lack of respect & general knowledge of nature & conservation	4/17/2024 3:52 PM
5	(crowds) but never bad	4/16/2024 4:04 PM
6	Sadly there is an increase in garbage strewn throughout our municipality, fast food containers etc. some of our visitors don't seem to want to abide by common sense , courtesy and respecting others desire for peace and quiet after hours.	4/15/2024 3:54 PM
7	There are very few businesses in the "core" of Magnetawan, especially since the devastating fire years ago. Most traffic comes from Highway 124, so there needs to be incentive to bring people into the core of Magnetawan.	4/11/2024 11:50 AM
8	infrastructure isn't strong enough to support	4/5/2024 8:55 AM
9	Maybe littering although the Lions Park is kept very clean and a wonderful place to go in the summer	3/28/2024 4:19 PM
10	SHOPPING, SERVICE AND RESTAURANTS	3/28/2024 9:44 AM
11	INCREASED POLLUTION	3/28/2024 9:32 AM
12	not enough in town	3/21/2024 9:43 AM
13	TRESSPASSING	3/19/2024 1:23 PM
14	none at this point	3/19/2024 1:17 PM
15	Too many fast boats on lake with NO respect for others	3/19/2024 1:03 PM
16	- lack of lodging facilities and activities to attract and encourage returning guests	3/19/2024 12:58 PM
17	Lack of sewer & municipal water for small businesses & no extra commercial zoning.	3/19/2024 12:49 PM
18	Buses of tourists, fast noisy boats, maintaining a "dark sky" threatening the existence of water birds, respect for nature and quiet lakes.	3/19/2024 11:28 AM
19	Current STR restriction of min 7 days stay is not supporting the tourism. Many tourist cannot afford 7 days stay, either from monetary and time/vacation perspective. This will eventually cut down instead of growing the tourism sector. STR is the most affordable and flexible accommodation option for attracting more tourist.	3/17/2024 6:51 PM
20	people not respecting the area; fast boats, loud parties, garbage, destruction of nature	3/16/2024 11:39 AM
21	Lack of respect from the tourists who are here for a shot period of time such as litter, noise etc.	3/16/2024 7:09 AM
22	Pollution (noise and property)	3/13/2024 9:43 AM
23	Lack of places to stay	3/13/2024 9:39 AM
24	More traffic & noise at times. The noise could be dealt with trough the new noise bylaw.	3/13/2024 9:31 AM
25	Crowds, Pollution, Higher prices in town	3/13/2024 9:23 AM
26	To many BOATS going TOO fast on the lake - Awful. There aren't enough amenities in the	3/13/2024 8:37 AM

	town.	
27	Too many people, harm to lake	3/13/2024 8:30 AM
28	lack of activities and opportunities to enjoy the landscape/ region	3/13/2024 8:28 AM
29	Parking, noise especially letting off fireworks - Perhaps explore the new low noise fireworks.	3/13/2024 8:25 AM
30	Bringing too much traffic in, people who don't respect the lakes and the land.	3/12/2024 9:48 PM
31	Nothing. This will help to grow our economy	3/12/2024 8:24 AM
32	Parking limited for big events	3/11/2024 1:15 PM
33	- not enough here to accommodate	3/11/2024 10:53 AM
34	We have a negative view of tourism mainly due to attitudes of tourism mainly due to attitudes of those who come from urban areas to the south. From Friday afternoons until Sunday evenings the lake is bombarded with loud raucous music. watercraft, noisy partying and dogs barking. Children laughing and playing as they swim are very pleasant but those who have no respect for the natural environment, depositing trash on private land and along the sideroads are not needed. We are happy when they all leave and life returns to normal.	3/11/2024 10:50 AM
35	I don't have any	3/11/2024 10:24 AM
36	Stupid people doing stupid things	3/11/2024 10:22 AM
37	- increased pressure on landfill and infrastructure - unsafe boating practices	3/11/2024 10:20 AM
38	no concerns	3/11/2024 10:13 AM
39	- Lack of economic support from government - Tourists need accommodation; Magnetawan downtown lacks sufficient accommodation options - limited infrastructure to support growth	3/11/2024 10:06 AM
40	Presently the infrastructure is not there. Tourism should be generate its own income & not be a cost to taxpayers	3/11/2024 9:37 AM
41	alcohol and car accidents, noise	3/11/2024 9:12 AM
42	Noise! Garbage, Overcrowding	3/11/2024 8:54 AM
43	Lack of businesses providing retail and food options to visitors.	3/10/2024 2:17 PM
44	Some Short Term Rentals are disrespecting our community and waterways. I say this after living beside a STR. In the 17 years we have owned property on Lake Cecebe we have seen an increasingly dangerous situation on our water caused by rentals next door. STR owners are not instructing rentals enough on water safety and courtesy to neighbors. Although the authorities do patrol the waterway they cannot be there all the time. I'm afraid that it's only a short time whereby some one will be seriously injured or worse yet killed by individuals on our waterway.	3/7/2024 8:28 PM
45	We're not doing enough to make tourists feel welcome and make it more affordable for them to stay	3/7/2024 11:24 AM
46	increased use of dump. increased traffic and road deterioration. Rental properties cause excess noise, septic overuse (not monitored)dogs barking and off leash.	3/6/2024 12:22 PM
47	will get too busy	3/6/2024 8:18 AM
48	Increase use of emergency services. Increase in illegal dumping. More short term rentals. Possible increase in crime.	3/5/2024 8:37 PM
49	Too many people over running the town.	3/5/2024 3:10 PM
50	potential higher infrastructure load, potential traffic increase, more municipal care services needed	3/4/2024 6:39 PM
51	Irresponsible tourists damaging our ecosystem and being jerks on the water ways. Short Term Rentals renting to noisy disrespectful people and ruining the peace and quiet of the neighbourhood. Good thing you brought in lisensing.	3/4/2024 12:13 PM
52	The recent Short Term Accommodation by-law will destroy tourism as many cottagers will not	3/4/2024 9:16 AM

be eligible to rent their cottages. With only 170 cottages available in the market - this will eliminate any chances of growing tourism in the area. Additionally - cottagers who previously rented will no doubt remove their cottages from the market as this introduces significantly more expenses to the process. And tourists won't come here to stay in the limited motels and B&Bs in the area - they want cottages, and we are too far from Muskoka to attract day visitors. So there is basically zero chance that we can boost tourism here without attracting cottage owners to rent their cottages. I was considering it (haven't done so in the past) and will absolutely never rent it under these terms.

53	Adequate support so that regions are not ecologically affected in a negative way	3/3/2024 3:13 PM
54	Litter. Parking problems in town. Increase in short term rentals, leading to noise and disrespect for neighbours and degradation of the natural environment.	3/3/2024 1:54 PM
55	There is none. Magnetawan has done nothing to support tourism. Long term Magnetawan centred businesses are closing because they are making terrible tourism decisions - for example the extent of limitations imposed on STRs. This is an example of small minded decisions being made without the large scale understanding of the impact.	3/2/2024 7:18 PM
56	Nothing. We need more people to visit and stay overnight and spend their money.	3/2/2024 7:11 PM
57	Overuse of facilities and the delicate environment	3/2/2024 9:46 AM
58	Disrespecting the residents. Visitors don't respect the lakes, tend to litter, are noisy, don't respect or understand fire ratings.	3/1/2024 5:09 PM
59	Local people not welcoming tourists in the area.	3/1/2024 3:45 PM
60	Noise, population (littler or light). Drinking while driving. Tossing alcohol containers on roads	3/1/2024 2:32 PM
61	Break-ins on property	3/1/2024 1:57 PM
62	Garbage, Dog poop!!	3/1/2024 1:55 PM
63	Area's becoming too busy	3/1/2024 1:30 PM
64	Lasing the small town atmosphere	3/1/2024 1:25 PM
65	Some might be concerned about the town becoming too busy but right now it's dead.	3/1/2024 1:18 PM
66	Encroachments on the private properties traffic/ parking stripping of local resources	3/1/2024 1:13 PM
67	Municipality is taking no action on tourism front. This survey and course of action is about 20 years to late.	2/29/2024 4:58 PM
68	The economic disadvantages, local communities need to be able to fund the tourist demands, which leads to an increase of taxes. The overall price of living increases in tourist destinations in terms of rent and rates, as well as property values going up. It's not sustainable in a small community. Nor is it necessary. Increased traffic may affect foot traffic. Environmentally speaking which could add to the town beauty, can we add planters, trees, birdhouses, butterfly gardens, history boards (plaques, pictorial history around the town , telling facts about the area) large location boards showing the area marking points of interest (Echo Rock, hiking trail) etc The main concern I have is STR owners pushing for increased tourism so they can make more	2/29/2024 3:48 PM
69	increase in automobiles; increase in garbage; increase in air and light pollution; increase in crime; increase in illegal activity	2/29/2024 2:11 PM
70	Ensuring that any associated growth and development is done responsibly and not detract from the local character of the area.	2/29/2024 1:39 PM
71	None, tourism has a positive impact.	2/29/2024 8:42 AM
72	none	2/28/2024 3:31 PM
73	additional pollution, litter, noise pollution without consideration of local residents - biot year round and seasonal	2/28/2024 2:04 PM
74	The downsides are potential negative impacts to the environment (waterways, landfills, roads and the limited infrastructure). The municipal government and regulations utilized are not friendly to development and processes are overly complicated for such a small municipality.	2/28/2024 11:40 AM

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75	More traffic and potential concerns with privacy	2/28/2024 11:33 AM
76	Traffic, Crime, Noise, Litter. Everything we left to come here.	2/28/2024 9:46 AM
77	If there are too many tourists	2/28/2024 9:40 AM
78	Excessive noise, pollution, vandalism, speeding	2/28/2024 9:32 AM
79	That it will harm or degrade the charming character of Magnetawan	2/28/2024 9:27 AM
80	needs more for all ages	2/28/2024 9:18 AM
81	See above. Sometimes the seasonal residents are considered "tourists". Nothing could be further from the truth. They contribute the bulk of taxes, and at the same time use the local businesses where possible, support churches & Charities & get involved in community events.	2/28/2024 9:15 AM
82	Short term rentals, more garbage, traffic, noise	2/28/2024 9:05 AM
83	Environment, eg. septic system, water shed	2/28/2024 8:58 AM
84	potential environmental concerns	2/28/2024 8:49 AM
85	None	2/27/2024 5:56 PM
86	Noisy boats on Ahmic Lake.	2/27/2024 5:32 PM
87	Locals being angry and not welcoming the people that are putting food on their tables. Tourism has to be done correctly and Magnetawan needs to be equipped to handle any potential influx of people, which I don't think it is ready to do	2/27/2024 4:59 PM
88	Nil	2/27/2024 1:42 PM
89	Not enough places for Tourists to stay, so they choose to go elsewhere	2/27/2024 12:01 PM
90	General concerns associated with tourism are rampant commercialism with little regard for full-time and seasonal residents and the natural environment.	2/27/2024 9:46 AM
91	None. We should be doing everything we can to encourage visitors from other cities to visit Magnetawan, so they can stay and spend in our town. We need to support our restaurants and shops by bringing in more tourists. We need more accommodations to support families. This year's weak snowmobiling season is a great example of how our businesses suffer without tourists.	2/26/2024 11:44 PM
92	None. Magnetawan needs tourism to survive.	2/26/2024 9:49 PM
93	The council and some town staff bias opinions towards STR's - they have been very clear they want to restrict the number of visitors to the community There is no where to stay in this town besides the Quiet Bay which leaves something for the imagination as a must stay place north of Muskoka There is no activities specific for visitors to do and anything that is organized is anti-visitors - ie visitors leave garbage, create too much noise, their dogs are the only ones to take a shat on the side of the road, etc is pretty much what the locals complain about on local social media groups There's limited food options There should be a STR operator on the MAT committee as you're using their revenue to fund this "tourism initiative"	2/26/2024 9:36 PM
94	Lack of accommodations now there is a bylaw put in place lots of cottages not available to rent. This is going to greatly affect the local businesses because people will rent from other areas. Very sad our small municipality is so greedy and affecting other people's livelihood.	2/26/2024 6:21 PM
95	New business and avenue for new residence	2/26/2024 5:03 PM
96	Not enough choice in short-term accommodations for a variety of budgets, family size and accessibility pushes families to spend their money in other municipalities instead of Magnetawan. Tourists not interested in resorts will go elsewhere.	2/26/2024 2:43 PM
97	infrastructure and services not able to support the influx of high numbers	2/26/2024 8:08 AM
98	There is not enough of it.	2/25/2024 7:10 PM
99	Lack of short term rental like VRBO	2/25/2024 5:14 PM
100	Increased traffic and impact on the environment.	2/25/2024 5:06 PM

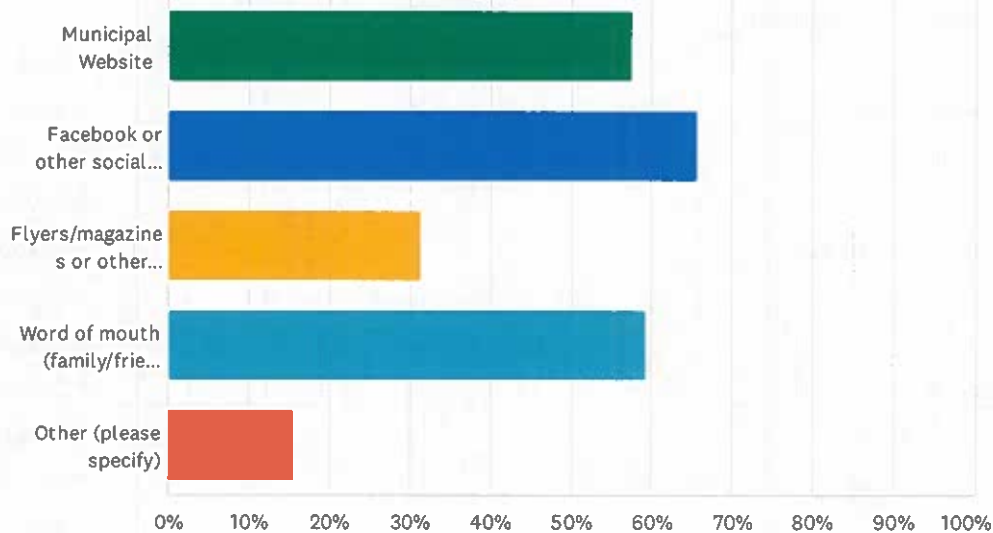
101	Disrespectful people	2/25/2024 4:52 PM
102	Not everyone who visits Magnetawan has the same respect, appreciation and regard for the environment. With an increase in tourism comes an increase in usage of lakes, back roads, trails etc by tourists, some of whom may not treat the area well. Lack of short-term accommodation, especially weekend accommodation, that has been recently compounded by the STR by-law. Often people visit various areas on a one week vacation or just for a weekend. The new short term accommodations by-law will eliminate those people. If people are unable to find accommodation, they will look elsewhere outside of Magnetawan. Cottage rentals in the area provide significant rental opportunities, much of it is weekly or just over a weekend. The new by-law is very short sighted with regards to the tourists who visit in the area and discourages a large sector of the tourists who visit all year round.	2/25/2024 12:32 PM
103	Since Jacks General store is gone. That corner is very sad. Something needs to be placed there welcoming visit	2/25/2024 10:20 AM
104	Tourists need to feel welcome, they need the local business to provide friendly washrooms eg Hardware store Gas station is needed Need lots of boat docks	2/24/2024 2:44 PM
105	If focus is not managed adequately and related to nature it could lead to undesired activities for residents and cottagers.	2/24/2024 2:29 PM
106	Environmental degradation and pollution, including noise pollution and litter.	2/24/2024 1:51 PM
107	Congestion. Pollution by visitors unfamiliar with our recycling arrangements. Insensitivity to local residents on waterways by people who do not know anyone in town to be sensitive to.	2/24/2024 1:12 PM
108	Crowds. Pollution. Noise	2/24/2024 5:40 AM
109	Increased crime, environmental pollution, damage to natural resources, traffic, short term rentals, crowding, waterway use, strain on infrastructure, housing prices and foreign investors, then increased taxes to deal with these issues. Increasing tourism is a narrow minded, short sighted strategy, which results with larger problems in the future. People bought/moved here BECAUSE it's a small town, not because they want to expand the town's population/popularity. This survey is flawed in that it assumes most residents support increasing tourism. Perhaps the focus of the survey should be first asking if there is even a majority who support it. (Ask "should we" to know if you even need to ask "how should we".)	2/24/2024 1:57 AM
110	None	2/23/2024 9:37 PM
111	Keeping the environment green	2/23/2024 9:11 PM
112	People leaving garbage	2/23/2024 7:19 PM
113	Lack of accommodation's. Locks are not open long enough. Minimal boat rentals. We do not promote fishing and hunting nearly enough. We have some trails, but not enough. Do not offer anything for RV campers. Do not offer anything for ATV's.	2/23/2024 6:13 PM
114	Noise, too fast growth, loss of community and caring for environment, people and legacy	2/23/2024 6:03 PM
115	Garbage Parking problems	2/23/2024 6:02 PM
116	The overreach of local government attempting to dictate how the people who invest their time, energy and resources here.	2/23/2024 5:34 PM
117	Tourism is great but the local bylaws concern short terms rentals has killed the chances of expanding tourism. I don't have a short term rental but know people who are not renting now because of the ridiculous changes. People are now having trouble finding rentals. I know so many people who are not visiting Mag this summer as their previous rentals won't be renting anymore.	2/23/2024 5:16 PM
118	Overdevelopment of our waterways, pollution from poor septic systems, more space taken up in our landfills, more traffic on sideroads.	2/23/2024 3:38 PM
119	People not respecting the environment and the beauty of Magnetawan	2/23/2024 3:06 PM
120	No accommodations anymore. STR bylaw killed that.	2/23/2024 2:30 PM
121	Short term rentals, and that has been addressed and resolved by council. Thank you	2/23/2024 2:29 PM
122	I'm a retired person who moved here 18 months ago for the quiet small town atmosphere.	2/23/2024 2:00 PM

	We're on a lake and have seen the impact of rental people with little or no concern for residents from reckless and inconsiderate behaviour on the lakes down to garbage left lying around.	
123	degradation of lake waters and excess noise /traffic	2/23/2024 1:17 PM
124	People abusing	2/23/2024 1:06 PM
125	none	2/23/2024 1:03 PM
126	Environmental and privacy concerns	2/23/2024 1:01 PM
127	Negative for residents (boat & car traffic, noise, environmental pollution, more infra structure costs)	2/23/2024 12:36 PM
128	Noise at night on Ahmic Lake	2/23/2024 12:16 PM
129	I am concerned that the current council has not created a tourist friendly environment and is damaging the tourism economy through restrictive measures such as the short-term rental by-laws. Magnetawan needs to create a brand and identity to take advantage of the opportunities for tourism and growth.	2/23/2024 11:52 AM
130	We are not encouraging more year round tourism. Summers are already too busy with not enough people to work, we need more shoulder season visitors	2/23/2024 11:09 AM
131	Abuse of the natural environment; nuisance visitors (Airbnb guests who don't respect neighbours/ noise levels).	2/23/2024 10:49 AM
132	Changing the nature of thisw quiet community. making it more like Muskoka.	2/23/2024 10:20 AM
133	We are small, and have no water or sewers	2/23/2024 10:15 AM
134	- community readiness - infrastructure	2/23/2024 10:13 AM
135	Over crowding in town and on the roads.	2/23/2024 10:12 AM
136	Short term rental taxation, lack of hotel space, lack of affordable housing for workers, no place for families to go when it rains ie for kids to go out of the cottage. issues with climate relating to winter activities ie snowmob	2/23/2024 9:54 AM
137	none at this time	2/23/2024 9:43 AM
138	Getting out of hand - attracting folks who don't respect the commmunity or the environment	2/23/2024 9:41 AM
139	That the local politics and policies claim to be "interested" in tourism while putting a chokehold on cottage rentals with overly onerous rules and fees. Some of our businesses have already been impacted this winter.	2/23/2024 9:40 AM
140	While it is getting much better, getting the news out there as to what is going on. My experience is the volunteers put in a lot of work and as a result we would like to see max participation.	2/23/2024 9:39 AM
141	None	2/23/2024 9:39 AM
142	Short Term Rentals are not Tourism or the core to making our tourism sector successful	2/23/2024 9:30 AM
143	None, that question is like asking "what concerns do you have with growing our local economy".	2/23/2024 9:30 AM
144	Some tourists may create unwanted noise but the current noise bylaw, if enforced, should take care of those concerns.	2/23/2024 9:29 AM
145	There are pros and cons to increasing tourism. The main concern would be an increase in boat and vehicle traffic.	2/23/2024 9:20 AM
146	Crime increase, higher taxes, non local visitors with no investment in the community.	2/23/2024 9:18 AM
147	litter and overcrowding	2/23/2024 9:08 AM
148	Air bnb that cater to partiers with absentee owners. Litter. ATVs using non designated trails.	2/23/2024 9:06 AM
149	Test	2/6/2024 2:12 PM
150	Some concerns that could be associated with tourism in Magnetawan are lack of infrastructure	2/6/2024 11:51 AM

to support a high volume of tourists (ex. parking lots, public washrooms, etc.). Also a lack of restaurants / food and retail stores.

Q7 Where do you look for tourism or event information happening in Magnetawan?

Answered: 160 Skipped: 3



ANSWER CHOICES	RESPONSES	
Municipal Website	57.50%	92
Facebook or other social media platforms	65.63%	105
Flyers/magazines or other tourism brochures	31.25%	50
Word of mouth (family/friends)	59.38%	95
Other (please specify)	15.63%	25
Total Respondents: 160		

#	OTHER (PLEASE SPECIFY)	DATE
1	community centre	3/28/2024 4:19 PM
2	Rockwynn coffee shop has provided a lot of information on activities	3/19/2024 12:58 PM
3	Ahmic cottage owners Association	3/19/2024 11:28 AM
4	signs outside the library by the road	3/13/2024 8:25 AM
5	Festivals and events Ontario, Attractions Ontario, summer fun guide	3/11/2024 1:15 PM
6	local bulletin boards	3/11/2024 10:06 AM
7	media is essential to spreading the word on tourism. Need to reduce ALL the burdeonsome requirements with Municipality to bring in something new or establish a new site. The 300 St. lake frontage is excessive for anyone wanting to establish a tourist attractions!!! Encourage more family events.	3/11/2024 9:37 AM
8	Posting on local bulletin boards	3/1/2024 1:13 PM

Magnetawan Tourism Attraction Survey

SurveyMonkey

9	Google	2/28/2024 9:32 AM
10	I don't look	2/28/2024 9:27 AM
11	Lake Association newsletters	2/28/2024 9:15 AM
12	ALCA	2/27/2024 5:32 PM
13	Email blasts from the municipality.	2/25/2024 5:06 PM
14	I know about the chamber magazine but what else is there? Facebook normally pops up AFTER the event has happened	2/25/2024 10:20 AM
15	Lions Club	2/24/2024 1:12 PM
16	A lot of people call me.	2/23/2024 6:13 PM
17	In retail locations	2/23/2024 3:06 PM
18	Local Newspaper	2/23/2024 2:29 PM
19	local attraction magazines	2/23/2024 1:17 PM
20	Magnetawan emails	2/23/2024 10:12 AM
21	STR hosts	2/23/2024 9:30 AM
22	Emails from the municipality	2/23/2024 9:29 AM
23	I don't really look for it.	2/23/2024 9:18 AM
24	Ontario tourism communications & social media	2/23/2024 9:08 AM
25	test	2/6/2024 2:12 PM

Q8 Can you suggest any new attractions and/or activities that you think would bring more tourists to Magnetawan?

Answered: 141 Skipped: 22

#	RESPONSES	DATE
1	No There is not even a gas station, or reliable grocery store.	5/6/2024 8:42 AM
2	Camping grounds, forest bathing, fishing, boat rides	5/5/2024 11:41 PM
3	More accommodations & restaurants	5/2/2024 3:30 PM
4	public art, public art events, first nations art, music events, music festival appropriate for the local community as well as visitors, an "art festival" to accompany some of the farmer's markets, "deep listening" event in the woods with a guided hike, trail maps to interesting spots, maps of attractions and experiences, tagging along with other near-by municipalities to promote one another (ie: if you're already in Burke's Falls or Sundridge, you might also see what is in Magnetawan and vice versa. Marketing a snowmobile "festival" in association with the snowmobile crew and trails. Encouraging eco-tourism experiences that are respectful of the land and local community - ie: a kayak "festival" by encouraging kayak enthusiasts to join a free community "floatilla" on a certain date, similarly a standup paddle board "party" on a certain day in July for instance, just putting it out there, hey July 14th is SUP DAY in Magnetawan from 9am to sunset, bring your paddle board and float and explore not one but TWO lakes! Sidewalk chalk festival for children - come draw on the sidewalk and win a prize of some sort (or even just bragging rights). Encourage people to share certain hash-tags or social media account when they are enjoying things in Magnetawan as a means of publicizing what there is to offer in the area. S'mores festival - make a fire and encourage everyone to come and bring stuff to make smores. A "car boot" sale day - encourage everyone to come to the farmers market with their trunk full of stuff they want to sell so it becomes a temporary "flea market" for one day. I could go on.....	4/28/2024 2:49 PM
5	art exhibits, outdoor art/sculptures, indigenous art and culture, artists in residence, community art projects (such as a mural), environmental/restoration/green infrastructure excellence (esp around a particular endangered or threatened species), Magnetawan could "adopt" an endangered or threatened species mascot and have an event, including music, art, etc. to celebrate and raise awareness, street festivals	4/27/2024 2:25 PM
6	More restaurants on the water specialty shops & activities. We LOVE the farmers market	4/16/2024 4:04 PM
7	Musical events, artisans in the park, handyman workshops. *water park beside the park (lock) *Tennis/Pickleball courts * kids festival* (day long events geared towards children perhaps once/month)	4/16/2024 1:08 PM
8	Some kind of food/music/water festival.	4/11/2024 11:50 AM
9	Why not have the water wheel functioning again at the museum??	4/8/2024 12:51 PM
10	River/lake tours, themed town dances,	4/5/2024 8:55 AM
11	More fall and winter celebrations	3/28/2024 4:19 PM
12	BETTER ROAD MAINTENANCE	3/19/2024 1:23 PM
13	Promote commerce down town. Shops, coffee cafe, patios, craft beer	3/19/2024 1:17 PM
14	- car show in the arena - highland games - boat show on water, vintage regata events - baseball for kids - logging skills competition	3/19/2024 12:58 PM
15	Boat parade Burk's Falls to locks, ATV tours, Monthly dances at Pavilion & Community Hall for social	3/19/2024 12:49 PM
16	A small Country Inn - Perhaps built where the Downtown store use to be. Gift shops. Galleries. This is "Group of Seven" Territory	3/19/2024 11:28 AM

17	more restaurant, more/bigger groceries stores, signs for trails or activities available around the area, e.g. horse riding, maple syrup farm, winter holidays events.	3/17/2024 6:51 PM
18	we loved the "free bike" station in town, kayak rentals?/fishing rentals? Hiking trails that are well marked and easy to get to... festivals, open space with sheltered picnic areas....outdoor patios. Ahmic Harbour proper....after Guitar Picker's corner closed that area also now looks neglected. This has a history and should be promoted! picnic areas, docks, patios..... a lake side patio... what about a community event (when cottagers have arrived) that is a "clean up our community day" - where everyone/volunteers chip in to : haul away people's garbage to the dump, tend to peoples gardens, paint buildings, fix up things. Perhaps a "welcome to Magnetawan" sign (like McKellar) when entering the village. What about exploring it's Indigenous history? Federal \$\$\$! Magnetawan First Nations connection?	3/16/2024 11:39 AM
19	Rubber duck race, Canoe races, Boat show, Fishing derby, more children games at the fair, Town event ie street party	3/13/2024 9:43 AM
20	More restaurants & stores, more short term rental accommodations	3/13/2024 9:31 AM
21	Ghost town, Brewery	3/13/2024 9:23 AM
22	No	3/13/2024 8:30 AM
23	Accommodations like Hotels, Cabin's, restaurants	3/13/2024 8:28 AM
24	see #5	3/13/2024 8:25 AM
25	I think we need a shop like the old general store for people to wander on rainy days, or after they eat (Bait shop is great, need one in the centre of town). Could also use something recreational like the old mini putt.	3/12/2024 9:48 PM
26	Kid activities. Little to nothing to do with children	3/12/2024 8:24 AM
27	Triathlon, kayaking could be promoted, would love to see an annual festival with a theme specific for Magnetawan that would involve the whole township and grow each year.	3/11/2024 1:15 PM
28	- as a cottage owner (for 43 years) we just enjoy our cottage, lake, and what is already here, no suggestions on this!	3/11/2024 10:53 AM
29	Possibly a festival of some kind. A few years ago, a leek festival was proposed	3/11/2024 10:50 AM
30	No	3/11/2024 10:24 AM
31	No	3/11/2024 10:22 AM
32	- fishing derby on Lake Cecebe - winter carnival	3/11/2024 10:20 AM
33	access lake sides 15 July 2020 "Rocco and The Rollers" (?????) Magnetawan Park. That is what people (many) will drive up to Magnetawan!	3/11/2024 10:13 AM
34	- well marked hiking trails - winter activities, not just sledding - artisan shops *downtown growth* - re enactment of riverboat that ran from Burks Falls (offer a full experience with music, dinning etc and options for accommodations) - find a central are downtown to attract families - expand the beach, park - my kids say: zipline across the falls! - a candy store - roller-skating in the pavilion - Arts market store (vendors market) downtown: - in commercial space - features local artists - open regular hours. - offer tours: ATV & snow mobile tours, falls, locks, river route, paddling for kayak, rafting on Magnetawan River	3/11/2024 10:06 AM
35	Ahmic Lake could draw tourists if more boat rentals & short term rentals are available. The Municipality has unfortunately turned their BACK on TOURISM with the shut down of Short Term Rentals. That needs to be revised in order to enhance tourism.	3/11/2024 9:37 AM
36	Our bay- where the old Marina was - should be teaming with outdoor cafes, docks, sun spots. Must rebuild where grocery store & June's was (eye sore!)	3/11/2024 9:12 AM
37	Amazing changes in last few years movies, skating, music, market	3/11/2024 8:54 AM
38	More connected hiking and ATV trails Boat tours - maybe recreate the old steamship routes Fishing excursions	3/10/2024 2:17 PM
39	I believe that what the Municipality is doing today is sufficient. There is lots to see and do.	3/7/2024 8:28 PM
40	no	3/6/2024 12:22 PM

41	would like more walking hiking trails more atv trails	3/6/2024 8:18 AM
42	Big electric letters that light up at night and say "MAGNETAWAN" like the one they have in Toronto downtown. You could put them down at the park by the LCBO. People could take pictures with the MAGNETAWAN in the back ground, which could attract more people to the area.	3/5/2024 8:37 PM
43	A small health retreat in the woods focusing on mental health benefits.	3/5/2024 3:10 PM
44	a more permanent art & craft exhibit and sale area, install an ice surface compressor on the arena to make skating a full season guaranteed activity including music and ice dancing, etc, host some exhibition games or competitions, make arena area a gathering spot with vendors/entertainers, events. With a compressor for ice making this area can be relied upon to exist - not weather dependant. Consider an artificial ice surface for year round draw. Expand surrounding park area of more activities. Add a skating path surrounding town areas to expand skating theme.	3/4/2024 6:39 PM
45	Beach Volleyball - so much fun. People would come to play and even start leagues. You could do it in the park area or the area by the liquor store.	3/4/2024 12:13 PM
46	Retract the Short Term Accommodation bylaw as a start	3/4/2024 9:16 AM
47	An art/craft tour of the region	3/3/2024 3:13 PM
48	Coffee shop with attractive outdoor tables and umbrellas. Mini putt and children's playground opposite Grill and Grocery. Snow shoeing trails with parking. Guided nature/eco/wellness walks. Online - create a searchable self guided tour of points of interest. E.g. locks, Magnetawan locks trail loop, story of Grill and Grocery, museum, Algonquin Foods/souvenirs, honey store. Maybe add it to the Explore section on municipal website.	3/3/2024 1:54 PM
49	No one will have the financial stability to operate without visitors. Minimize restrictions on STRs to bring people back to mag and then more financial options will be available to sustain these attractions.	3/2/2024 7:18 PM
50	Well defined bike and walking trails, along with charity events like races, triathlons, Ironman, etc.	3/2/2024 7:11 PM
51	Nice places to eat, shops of local artisans, trails,	3/2/2024 9:46 AM
52	Public transportation to Burk's Falls on the water.	3/1/2024 3:45 PM
53	Farm visits, apiary tour. Stand up paddle board rentals & kayak/ canoe rentals	3/1/2024 2:32 PM
54	NO	3/1/2024 1:59 PM
55	Music in park	3/1/2024 1:57 PM
56	Hockey/ Ringette tournament @ arena. Any kind of event there - Horseshoe, cornhole ETC... Bring back Drag @ The Mag. Some kind of ATV. thing, mud bog or trail rides.	3/1/2024 1:55 PM
57	NO	3/1/2024 1:25 PM
58	Another restaurant, an interesting store for the local Artists and souvenirs	3/1/2024 1:18 PM
59	Fish stocking programs, fishing derby, invite "HOLLYWOOD" for ideal shooting area - backs with a plan for accommodation, security assistance	3/1/2024 1:13 PM
60	Antique store or market	3/1/2024 10:07 AM
61	New businesses. But I hear tons of municipal backlash towards anyone who tries to take a step forward.	2/29/2024 4:58 PM
62	I don't care to bring "tourists" to Magnetewan except to enjoy & discover why we love it. But if the general feeling of need for tourism is there (not just STR owners saying so) let's advertise the lock. It's unique to this area. Perhaps different types of music in the park. Perhaps on Sundays it can be children's entertainment to draw families downtown and to the park.	2/29/2024 3:48 PM
63	N/a	2/29/2024 2:11 PM
64	Spring maple syrup festival	2/29/2024 1:39 PM

65	Year round events. Summer time seems to bring a lot of people to Magnetawan and there is a good variety of events put on by the Municipality already. The focus could be on creating more winter activities. Promote cross country skiing, snowshoeing, a winter carnival, snowmobile and dog sled races maybe. Encourage more outdoor activities. Promote the "Church on the Rock". Work with Cecebe and Ahmic Lake Associations to help promote and maybe include locals in their canoe races and other water sports. Promote the routes taken by early settlers more. Encourage and assist outdoor recreation based businesses to locate here. The park/baseball field in Ahmic Harbour is underused. This is a perfect place to host a variety of outdoor activities such as concerts, movies nights, sports of all kinds. I do not live in Ahmic Harbour but it is part of Magnetawan and that beautiful space needs to be utilized.	2/29/2024 8:42 AM
66	mini putt, sports fields (e.g. soccer turf), water park at the Lions park, re-establish soap box derby, food festival, music festival, sporting events (e.g. cross country races, pickle ball drop in tournament), fall events (e.g. pumpkin related farm experience), big outdoor Christmas market. Off season events	2/28/2024 3:31 PM
67	long boat regatta, additional restaurants / pubs, Weekend food trucks	2/28/2024 2:04 PM
68	I have never seen any marketing materials regarding day tripping, exploring our waterways other than statements of "40 miles of navigable waterways". There is limited places to stay, eat and shop. I know of nowhere that watersports can be rented (boats, canoes, kayaks, SUP's etc.)	2/28/2024 11:40 AM
69	A boat regatta. A rib fest or BBQ competition.	2/28/2024 11:33 AM
70	People come because it is WHAT IT IS!	2/28/2024 9:46 AM
71	Book readings. A nature interpretation center. Nature walks. Local festivals of any kind, agricultural, forestry, food specialties, any historical building.	2/28/2024 9:40 AM
72	Cycling, Festival - e.g. Clowning(?) competition	2/28/2024 9:27 AM
73	more dock space, more celebrations	2/28/2024 9:18 AM
74	I don't see the reasoning for the short-term rental restrictions and suspect it will further hamper tourism.	2/28/2024 9:15 AM
75	ATV trailer	2/28/2024 9:05 AM
76	cross country ski trails, hiking trails	2/28/2024 8:58 AM
77	chili cook off, ball team, hockey team, Municipality picnic with activities	2/28/2024 8:54 AM
78	hockey tournaments, cycling tours, connecting to events with neighboring municipalities, restaurant, (...?) the attraction of Screaming Heads with a tour to Burk's Falls to Magnetawan	2/28/2024 8:49 AM
79	Make a parking space at the waterfall on Ahmic Lake Road	2/27/2024 5:56 PM
80	Antique boat and car shows. Redevelop General Store/Magnetawan Inn properties as proper stores/restaurants.	2/27/2024 5:32 PM
81	I feel having more businesses would be great. A brewery would be fantastic. Have accommodations for tourists to stay at. I know I would never come and stay at a motel I would want my own space to enjoy the beautiful waterways magnetawan has to offer. There could be different events like a rib fest with music and great food, do a culinary weekend to showcase of the local produce and products other than the Market. Do more at the rink, the roller skating was a great addition last year.	2/27/2024 4:59 PM
82	More bars and restaurants and more store	2/27/2024 1:42 PM
83	Tourists come for the outdoor recreation. We should target more road cyclists, hunters, anglers, snowmobilers, ATV'ers, boaters, hikers, bird watchers, cross-country skiers, and campers	2/27/2024 12:01 PM
84	Perhaps more wintertime activities could be offered, planned - dog sled racing, sugar bush tours, winter camping etc. Stargazing events, promotion of dark sky, northern lights viewing, fall leaf tours?	2/27/2024 9:46 AM
85	Local breweries, zipline or other outdoor parks, more promotion of the top photo spots in Magnetawan and Magnetawan-signage (like the Amsterdam or Toronto signs). Partner with cottage rentals to help push tourists to our restaurants, or discover our walking trails, etc.	2/26/2024 11:44 PM

86	Get food truck festival of some kind down by the waterfront.	2/26/2024 9:49 PM
87	Food trucks Small brewery Kayak, canoe rentals Snow shoe, ice skating rentals Trails that you can actually access ie don't get a parking ticket for accessing the trail Something similar to the "red chair" Muskoka tour where visitors find something in little gem areas People aren't coming to Magnetawan if there's no where to stay overnight - bring back STR's so the cottagers can come!	2/26/2024 9:36 PM
88	Fishing derbies, car shows,	2/26/2024 6:21 PM
89	Hiking biking trails	2/26/2024 5:03 PM
90	Love the skating rink! So much fun for everyone, local and tourists. Curling, cross-country skiing, defined hiking or snowshoe trails, ice fishing are all attractions that could bring more tourists in the offseason and be enjoyed by residents). Huntsville's Arrowhead Park has been very successful with their Fire and Ice nights. Disc golf is growing in popularity, and relatively affordable to maintain a course compared to other activities. Finding micro influencers on social media to promote Magnetawan as a place to visit.	2/26/2024 2:43 PM
91	restaurants with outdoor patio, higher end hotel/resort offering spa type services, golf course reopening	2/26/2024 8:08 AM
92	An easy first step would be to put parking spots in at a natural attraction: Old Man's Falls. Not allowing parking spaces I see as anti tourism. Hiking. We have Ahmic forest and rock preserve with thousands of acres of spectacular nature but no access. It's a well kept secret. Make trails and market it.	2/25/2024 7:10 PM
93	Boat cruse , hiking and Photo sites boat rentals	2/25/2024 5:14 PM
94	Improved accommodations.	2/25/2024 5:06 PM
95	More children and family activities	2/25/2024 4:52 PM
96	Niagara Falls Xmas lights	2/25/2024 10:20 AM
97	fishing tournament tour boats that tour both lakes and travel through the locks Food events...bbq contest and festival	2/24/2024 2:44 PM
98	We should focus on developing nature type of activity. Fishing, hunting, trails, natural attractions, camping, water activities, for summer and winter . We should further develop atv trail activity for the area with available parking close to trail. This is becoming a popular sport so it would attract tourists.	2/24/2024 2:29 PM
99	A mini-putt golf place. A lovely cafe on the water. With really fine cappuccinos and lattes, and elegant pastries.	2/24/2024 1:51 PM
100	1 A better golf course. 2 A snack bar where one can see the providers and be out of the sun instead of just standing in the sun or rain looking at a screen. 3 a shelf or board at the town center(s) with basic tools for cyclists to fix their bikes. 4. Some designated bike routes with occasional en route signs, such as Ahmic Lake Rd / 124 / Nipissing Road. Some trails for mountain bikes as well. 5. A boat cavalcade around Ahmic Lake to several dock checkpoints, using the Monte Carlo approach of competing to see who can hit the checkpoints closest to on time at their own promised speed. Possibly another for the lake area above the locks. 6. Opportunities for visiting short-term residents to help the lock attendants let boats through the locks (intended for teenagers mainly). 7. Adding an area of carpeting for a temporary lawn bowling lane in the rink area on a schedule that does not conflict with pickleball. Alternative for bocce ball instead of bowling.	2/24/2024 1:12 PM
101	Eco tourism New five star accommodations Better trails	2/24/2024 5:40 AM
102	A sign that says "Niagara Falls is a lovely tourist destination, please go there."	2/24/2024 1:57 AM
103	Allowing new businesses to open that offer food entertainment and sell a variety of gifts made by local artisans	2/23/2024 9:37 PM
104	Boutique stores A gym Unique restaurants/food vendors Music entertainment M	2/23/2024 9:11 PM
105	A zip line or bungee zone	2/23/2024 7:19 PM
106	Rubber duck race at the dam. Photo excursions. I do some already but could do more. Fishing	2/23/2024 6:13 PM

	tournament. Boat regatta. Boat tours.	
107	No	2/23/2024 6:03 PM
108	Refrigerated rink so it's not weather dependant and closed half the season- no other close town or even parry sound had pick up hockey times on their indoor rinks- it was all public skate over the holidays and the outdoor rinks were closed. Enhancing the bike trails and connections from mag to ahmic lake road or having a biking? Not a lot to do in ahmic harbour anymore. Dunchurch seems to have a lot more festivals and stuff going on. I always see people just sitting out the library connecting to WIFI when it's closed- maybe open up the community centre as a tech spot.	2/23/2024 6:02 PM
109	Remove restrictions on people who want to visit our area for THEIR determined amount of time.	2/23/2024 5:34 PM
110	More local events	2/23/2024 5:16 PM
111	Cross country ski trails	2/23/2024 3:38 PM
112	Canoe/ Kayak / Water sport & activity rentals Organized Hiking tours	2/23/2024 3:06 PM
113	Places to stay, not enough rentals to choose from	2/23/2024 2:30 PM
114	Water activities, More summer festivals Evening events in the summer	2/23/2024 2:29 PM
115	support events at new Ahmic Club, encourage trails, hiking, etc	2/23/2024 1:17 PM
116	More walking trails and better maintained	2/23/2024 1:06 PM
117	Bear watching area at dumps, extend hiking trails	2/23/2024 1:03 PM
118	more shops, something on the empty corner	2/23/2024 1:01 PM
119	No. I do not believe the case for tourism has been made. How does tourism benefit residents? The cost of tourism infra structure is borne by residents. Negative environmental impact from tourism.	2/23/2024 12:36 PM
120	Walking trails from town to surrounding area.	2/23/2024 12:16 PM
121	How about a cycling race around the lake? How about an adventure race? Take advantage of the natural beauty of the area. How about a winter Carnival or a river skating area with vendors? There is lots of potential but there are challenges: we are going to create attractions we need to have the necessary amenities for when people arrive. There is only 1 restaurant in town and a food truck. There is nowhere to stay in town. We have a beautiful river and locks but no outside patios or anywhere to have a decent meal. Shopping options are limited. In the off-seasons it becomes a ghost town. What's happening with the properties in the center of town? Vacant lots need to be developed ASAP. How about a town square right at the stop sign in that vacant lot?! How about some more public art? Lots of potential. How about incentives for development or other businesses? What's your marketing strategy?	2/23/2024 11:52 AM
122	Promote our fall colors, more snowmobile races, make our rink less dependent on the weather. Hockey tournaments, 4 wheeler trails & guided rides, horseback riding, all things that are not done in the summer	2/23/2024 11:09 AM
123	Perhaps a consolidated push by tourism operators so we had enough clout to make an impact. Certainly themed events - maple sugar, dog sledding, fishing co tests, etc. - can draw specific communities. Suggest identifying the highest payout communities (snowmobiles, fishermen, cyclists, etc.) & talking to them about what would draw them in.	2/23/2024 10:49 AM
124	I am not really for bringing more tourists into Magnetawan. It's charm might well be destroyed. Again, think Muskoka.	2/23/2024 10:20 AM
125	- bed and breakfast - hiking trails - some sort of festival; something like Sunflower in Sundridge	2/23/2024 10:13 AM
126	More historical venues, visit farms, nature tours	2/23/2024 10:12 AM
127	lake tours with larger boat with host to explain the history of some of the cottages and of the area, possible to Burkes falls for lunch etc	2/23/2024 9:54 AM
128	arts events	2/23/2024 9:43 AM
129	Miniputt; themed dance like a "sock hop"; more drive in movie nights,	2/23/2024 9:41 AM

130	Kayak or canoe rentals and half day outings that visitors could tap into (eg down the Mag river)	2/23/2024 9:40 AM
131	Music festival, campfire evenings, water sports or events, fishing competitions. ATV trails. More unique shops to add to the existing ones. Add food truck, picnic benches to farmers market, people come some distance to the market. How do we get them to stay longer? I am not sure what is already happening. But I would like to know more.	2/23/2024 9:39 AM
132	Remove restrictions on short term rentals. It may solve 1 problem but will create a ton more.	2/23/2024 9:39 AM
133	More trails, shoulder season and off season attractions like a festival of lights and promotion of existing assets on a global market	2/23/2024 9:30 AM
134	Sure, not having STR restrictions will most definitely increase tourism. Tourists from Toronto will not come here and stay at the dingy "Quiet Bay Inn". They want beautiful cottages on the water to rent, and they come with LOTS of cash.	2/23/2024 9:30 AM
135	A less punitive STR bylaw that would make sure STRs followed basic environmental, noise and parking bylaws, but not be designed to drive out most STRs with punitive licensing fees, draconian fines, and nitpicking details.	2/23/2024 9:29 AM
136	I think that the nightlife needs to be brought back. I recall many fun nights spent at the Schmeiler (now the G&G) listening and dancing to live music/bands that played on Fridays and Saturdays.	2/23/2024 9:20 AM
137	No	2/23/2024 9:18 AM
138	Fishing charters River cruises Hiking trails that are linked by bed and breakfast sites	2/23/2024 9:08 AM
139	Larger farmers market, restaurants	2/23/2024 9:06 AM
140	test	2/6/2024 2:12 PM
141	Walking trails, rentals (kayaks, canoes, bikes, etc.)	2/6/2024 11:51 AM

Q9 What existing attractions, events and/or activities would you like to see further developed in Magnetawan?

Answered: 129 Skipped: 34

#	RESPONSES	DATE
1	zero	5/6/2024 8:42 AM
2	Farmer's market, special long weekend events	5/2/2024 3:30 PM
3	the park with the beach could host some music events, or kayak or paddle board events in the same area. I would love to do some stuff, I host music events in Niagara that are unique and appropriate for the community here, I would love to do something similar in Magnetawan a few time a year. I have all of the equipment necessary to make it happen and can curate appropriate entertainment for such events.	4/28/2024 2:49 PM
4	boat rentals?	4/27/2024 2:25 PM
5	Farmers Market & the Locks, beach/play at Cecebe	4/16/2024 4:04 PM
6	Municipal sponsored events are always popular, farmer's markets are a hit. Lions club events are always well attended.	4/15/2024 3:54 PM
7	Grill and Grocery, Farmers Market, Fall Fair, movie nights, music nights, recreation programs.	4/11/2024 11:50 AM
8	It would be good to have a place where local artisans could display their crafts	4/8/2024 12:51 PM
9	fall fair, area hiking trails/nature walks	4/5/2024 8:55 AM
10	More events at the centre - square dancing	3/28/2024 4:19 PM
11	DAILY VIEWING OF THE GRADED & DITCHING AT WORK	3/19/2024 1:23 PM
12	golf course, live entertainment at night	3/19/2024 1:17 PM
13	- fall fair - Saturday market - conservation centre at the locks - summer square dance for teens/ families	3/19/2024 12:58 PM
14	Fall Fair, snowmobile races, ice sculpture, wood carving	3/19/2024 12:49 PM
15	Sat. morning market, ALCA events (classic boat show, sailing regatta) - maybe make this public???, golf course (more docks!), July 1st parade, soap box derby etc.	3/16/2024 11:39 AM
16	Park related Entertainment, food truck (Park)	3/13/2024 9:43 AM
17	Weekend Markets & Fairs	3/13/2024 9:34 AM
18	More restaurants & more stores like Almaguin Fine Food's	3/13/2024 9:31 AM
19	Larger market & more vendors	3/13/2024 9:23 AM
20	None	3/13/2024 8:30 AM
21	Accessibility to lots!	3/13/2024 8:28 AM
22	LOVE the Sat Market & Rummage sale barn.	3/13/2024 8:25 AM
23	Love the festivals/music/farmers market, the cottage association games, etc.	3/12/2024 9:48 PM
24	Water front,	3/12/2024 8:24 AM
25	Music in park, have it in winter also at the hall maybe or seniors	3/11/2024 1:15 PM
26	Vacation Bible School, Sports teams. Agriculture would be nice to see the island (trail) developed with a lookout tower & some heritage structures.	3/11/2024 10:50 AM
27	None	3/11/2024 10:22 AM

28	- add more pickleball times in summer & winter	3/11/2024 10:20 AM
29	more little stores	3/11/2024 10:13 AM
30	- The park, beach is beautiful and could be expanded. - The downtown (4 corners) could be expanded and revitalized (to be main hub)	3/11/2024 10:06 AM
31	FOOD TRUCKS. Water toys at the Park. Fall Fair can be expanded. More Canada Day Events. Expand the Golf Course if it is no longer a uniquely Ahmic Lake Course. The playground at the park could be enhanced or improved.	3/11/2024 9:37 AM
32	Square dances in different spot - no low ceilings and fluorescent lights. Awful ambiance. Better fresh produce at fair on Saturdays - not one truck that supplies supermarkets.	3/11/2024 9:12 AM
33	The beach (Ants & lack of Sand), Refresh playground	3/11/2024 8:54 AM
34	Maybe the snowmobile routes could be opened up for snowshoeing in the winter and hiking outside of the winter season. There are obviously a lot of accommodations (cottage rentals) available but there is an opportunity to better promote the ones that participate in the licensing program as well as any commercial accommodations.	3/10/2024 2:17 PM
35	Keep up the music in the park. The activity at the park and arena	3/7/2024 8:28 PM
36	N/A	3/6/2024 12:22 PM
37	More use of the lions pavilion.	3/5/2024 8:37 PM
38	I'm not sure as we haven't explored many attractions being here a year only.	3/5/2024 3:10 PM
39	ATV real trails (not just brochure mention), encourage vendors to provide more services beyond 10-6pm, special holiday events, farmer's market, beach & park, waterway & locks, 4 active churches, surrounding restaurants & services	3/4/2024 6:39 PM
40	refrigeration for the pavilion so I can skate all winter some municipally owned hiking trails that could be accessible all winter and summer	3/4/2024 12:13 PM
41	More live music - Fall Fair could be expanded to include this - and certainly more restaurants. So many have closed in the last 5 years. But it all comes down to having accommodations for tourists so that there is economic value to expanding these festivals and restaurants.	3/4/2024 9:16 AM
42	Creating a weekend show of artists rather than featuring one at a time	3/3/2024 3:13 PM
43	Further promote newly rejuvenated golf course. Better organize Saturday rummage sale, and promote as a green/sustainability/re-use event. Promote winter arena events.	3/3/2024 1:54 PM
44	With what money and people?	3/2/2024 7:18 PM
45	Community centre, shops	3/2/2024 9:46 AM
46	Free fitness classes	3/1/2024 5:09 PM
47	I would like to see existing activities actually going forward and not being postponed due to a rainy day without people knowing.	3/1/2024 3:45 PM
48	Farmers Market: more vendors Guided tours ie: trails	3/1/2024 2:32 PM
49	Farmers Market	3/1/2024 1:59 PM
50	The locks	3/1/2024 1:57 PM
51	Advertising great fireworks display and the Sat. market bands @ the Lions Park	3/1/2024 1:55 PM
52	Hold market more often	3/1/2024 1:30 PM
53	Fair & Market	3/1/2024 1:25 PM
54	The July 1st Celebration, the farmers market, the Labour day parade, snow sports (x-country, snow races, etc.)	3/1/2024 1:18 PM
55	UFC fight, MMA, Car shows, Food trucks extravaganza, steam powered engine exhibition, wood crafters day, tool (?), Techniques, sales, table sale day. Re-use, resale- de-clutter crafters day, strongman day, log cutting competitions, bird counting day, pioneer days.	3/1/2024 1:13 PM

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56	The Sat market The holiday parades & festivities	3/1/2024 10:07 AM
57	Small businesses. Not the daycare	2/29/2024 4:58 PM
58	Music in the park. Winter carnival Perhaps a bbq / coffee / soup Stand set up at community centre during snowmobile season. Fishing derby - catch & release for families in the spring	2/29/2024 3:48 PM
59	it would be nice to visit the farmers market without a by law officer?	2/29/2024 2:11 PM
60	Labour Day fall fair, Canada Day celebration	2/29/2024 1:39 PM
61	I love the Murals that are being done in Magnetawan. There should be more!	2/29/2024 8:42 AM
62	What attractions?	2/28/2024 3:31 PM
63	more groomed walking trails, hot air balloon rides	2/28/2024 2:04 PM
64	Expanded access to fuel. More places for people to stay short/ long term. More hiking trails.	2/28/2024 11:40 AM
65	Daily Transportation to B.F, Sundridge, North Bay or Parry Sound.	2/28/2024 9:46 AM
66	I'm not sure what you have right now, but I'd like to come up one day.	2/28/2024 9:40 AM
67	Marina with waterside store and restaurant	2/28/2024 9:32 AM
68	The fair & July 1st are Wonderful!	2/28/2024 9:18 AM
69	Bring back Heritage Day	2/28/2024 9:15 AM
70	Snowmobile races	2/28/2024 9:05 AM
71	Island, park, food service	2/28/2024 8:58 AM
72	restaurant is a destination, locks	2/28/2024 8:49 AM
73	More hiking paths	2/27/2024 5:56 PM
74	Fall Fair.	2/27/2024 5:32 PM
75	The market is a great draw for people and the roller skating was a good addition. Winter is harder as it is so unpredictable the skating rink is great to have	2/27/2024 4:59 PM
76	Boating fishing	2/27/2024 1:42 PM
77	The Fall Fair, Drag in the Mag are great, but these are one day events. Would be good to attract people to come up all year long. Come up with Cycling Route maps that allow avid road cyclists to see the beauty of our area. A big fish derby would help raise money for the hatchery and attract more anglers Discovery walks, art walks, or history walks would allow people to go on self-guided hikes and learn about Magnetawan's history	2/27/2024 12:01 PM
78	The farmer's market has been expanding and evolving over the years, would be nice to see it continue to develop. Fireworks displays in Magnetawan are always amazing and seem to draw a crowd. Perhaps offering activities beforehand would be worthwhile?	2/27/2024 9:46 AM
79	More festivals and events like the Ghost Road Gravel Bike Ride, Harvest Festival and similar marquee events. Maybe large scale charity events (marathon, bike races, walkathons) that can help put Magnetawan on the map, and give organizers a ton of outdoor space that they can't typically access or find in larger cities. We should put our land to use, and help more people access nature.	2/26/2024 11:44 PM
80	To be honest I don't know if any in Mag.	2/26/2024 9:49 PM
81	Music nights in the park Do a maple syrup festival Themed farm market events Bouncy castles and fair games for the kids	2/26/2024 9:36 PM
82	Car shows, fishing derbies, sport competitions, ex, soccer and baseball teams	2/26/2024 6:21 PM
83	Farmers market	2/26/2024 5:03 PM
84	Music in the Park is a great initiative by the Municipality! I'd love to see more local artists/musicians being showcased.	2/26/2024 2:43 PM
85	venue for larger type music events, attractive development in town with shopping/food etc	2/26/2024 8:08 AM

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86	Of course the natural beauty of the lakes systems, Ahmic forest, old man's falls, this would help to expand amenities such as restaurants, stores etc	2/25/2024 7:10 PM
87	Farmers market expanded, food and ice cream stands	2/25/2024 5:14 PM
88	General store.	2/25/2024 5:06 PM
89	The fair	2/25/2024 4:52 PM
90	More vendors at the farmers market.	2/25/2024 10:20 AM
91	Atv trails, hiking trails, restaurants/coffee place, boat launch, markets.	2/24/2024 2:29 PM
92	Well, tragically the historic golf club house that I still believe could have been lovingly restored!!!!!! That is a huge loss to our community!!!!!! But, still, a fine club house and elegant restaurant could be built there. Serving the kind of food that is served up by the Crossroads restaurant in Rosseau.	2/24/2024 1:51 PM
93	The island between the three dams! A very neglected piece of our waterfront.	2/24/2024 1:12 PM
94	Trans Canada trail upgrade Eco tourism	2/24/2024 5:40 AM
95	Expanding events/activities focused on the locals, not tourists	2/24/2024 1:57 AM
96	Unfortunately I don't see anything succeeding as no one will come when there is literally no where close by to eat that is any good or reliable hours. If we come for multiple days we have found that only way is to rent a cottage because if you stay in hotel you will starve as every time we've come nothing is either open or you wait two hours to eat when there's no reason as restaurant has no other customers. Unfortunately the goal of the local businesses is to do bare minimum to get by and totally not to grow the business and thrive. We would absolutely love to support local and have tried many times over but have given up. Not including trader Ted he is actually always open and we stop in to support his business every time we come as we appreciate him being there.	2/23/2024 9:37 PM
97	Hiking trails Beach beautification	2/23/2024 9:11 PM
98	Dances every weekend	2/23/2024 7:19 PM
99	The island! We have 60 km's of water way that is not used enough.	2/23/2024 6:13 PM
100	See above	2/23/2024 6:02 PM
101	The Saturday market	2/23/2024 5:16 PM
102	We are doing a pretty good job already...	2/23/2024 3:38 PM
103	Unless you know someone, there isn't a lot to do. Things like more bike rentals, horse back riding, tours of the lakes, hiking tours (especially in the fall when the leaves are beautiful), skating rink through the trees, maple syrup festivals, etc. would help. Maybe some food trucks on busy weekends?	2/23/2024 3:06 PM
104	Art, music, events that cater to younger people, not just events for retirees	2/23/2024 2:30 PM
105	Another farmers market Street festivals	2/23/2024 2:29 PM
106	We enjoyed the concert in the park and the trails.	2/23/2024 2:00 PM
107	farmers market and showcasing local artisans	2/23/2024 1:17 PM
108	Golfing	2/23/2024 1:06 PM
109	Since George the Martyr painting is hanging in National Gallery have a group of seven day to be held in the church	2/23/2024 1:03 PM
110	None. Focus on residents' quality of life in Magnetawan. Residents pay property taxes not tourists.	2/23/2024 12:36 PM
111	Golf course	2/23/2024 12:16 PM
112	The farmers market is amazing and brings people from all over the area. Expand and take advantage of this audience to promote the town. As mentioned above a winter Carnival or other	2/23/2024 11:52 AM

	event would be amazing. But you still need to have businesses in town to take advantage of additional tourism.	
113	Rink, snowmobile events,	2/23/2024 11:09 AM
114	Summer activities for little kids, wildlife appreciation....	2/23/2024 10:49 AM
115	- golf course - adult recreational sports e.g. softball, soccer	2/23/2024 10:13 AM
116	More activities at the farmers market	2/23/2024 10:12 AM
117	probably the lake tours, maybe with cooperation with burkes falls at the Screaming heads or somewhere closer a semi large concert series family friendly that would allow a couple of days camping	2/23/2024 9:54 AM
118	arts craft event annual with music festival	2/23/2024 9:43 AM
119	You are doing a great job!	2/23/2024 9:41 AM
120	A regata	2/23/2024 9:40 AM
121	We have been less involved with Magnetawan because Burk's Falls is closer. But we recently have been coming out to Friday night euchre and have really enjoyed meet some really nice people. We look forward to doing more.	2/23/2024 9:39 AM
122	Activities at the lions pavilion, bands, market, fairs etc	2/23/2024 9:39 AM
123	Parks and green spaces, public art, art community	2/23/2024 9:30 AM
124	Same answer. REMOVE STR RESTRICTIONS.	2/23/2024 9:30 AM
125	Farmers market, more year around businesses like the G&G, Algonquin Fine Foods, the hardware store, marinas, bait store, volunteer opportunities during the week, holiday parades and drone light shows as opposed to traditional fireworks. It would be great to have a decent golf course and more businesses like Algonquin Fine Foods. Establishment of reasonably licensed STR accommodations.	2/23/2024 9:29 AM
126	Can't suggest anything	2/23/2024 9:18 AM
127	Farmers Market	2/23/2024 9:08 AM
128	test	2/6/2024 2:12 PM
129	Farmers' Market - possibly a winter market Snowmobile trails	2/6/2024 11:51 AM

Q10 What makes Magnetawan unique?

Answered: 150 Skipped: 13

#	RESPONSES	DATE
1	the quietness	5/6/2024 8:42 AM
2	Remoteness from the busy concrete urban life	5/5/2024 11:41 PM
3	the river 7 lakes	5/2/2024 3:30 PM
4	The Lock, The two lake setup with Ahmic and Cecebe, proximity to Screaming heads, nice little organic food shop in town (friends from Ottawa and Toronto have mentioned that this is significant to them), The Natural beauty of the area, the wildlife, the walk-able town with a hardware store!!! Small and charming town.	4/28/2024 2:49 PM
5	the locks	4/27/2024 2:25 PM
6	Small town vibe	4/17/2024 3:52 PM
7	Quaint Everything! We've been coming for over 50 years	4/16/2024 4:04 PM
8	Beautiful surroundings & the lakes are not overpopulated by homes. Well managed.	4/16/2024 1:08 PM
9	Community involvement by residents are what makes any municipality. Magnetawan has always had a core group of people who work hard to showcase our area and new volunteers are always welcome.	4/15/2024 3:54 PM
10	Amazing volunteers and municipal staff who are supported by Council to create community events. The natural beauty. A wonderful beach and park.	4/11/2024 11:50 AM
11	The Locks	4/8/2024 12:51 PM
12	Landscape, wildlife, people	4/5/2024 8:55 AM
13	Beauty of the area and friendly people	3/28/2024 4:19 PM
14	RIVER	3/28/2024 9:32 AM
15	unpopulated area	3/21/2024 9:43 AM
16	ROUGH TOADS	3/19/2024 1:23 PM
17	market, grocery store & restaurant, Locks	3/19/2024 1:17 PM
18	- the locks & centennial park - museum is fantastic & under utilized	3/19/2024 12:58 PM
19	The people, the locks	3/19/2024 12:49 PM
20	Friendliness, Saturday Market, Respect for the area, Many generation of Summer Residents from everywhere	3/19/2024 11:28 AM
21	Many beautiful and un-polluted lakes, not over crowded, peaceful	3/17/2024 6:51 PM
22	It's heritage. It's ability to remain true to it's history and not become 'Muskoka like'. New cottages are (mostly) built to blend in with the originals/nature. The wide open space of the lake - not cottage after cottage. The cleanliness of the lake and water, the desire to keep the lake as is and not become overdeveloped.	3/16/2024 11:39 AM
23	The untouched nature.	3/16/2024 7:09 AM
24	The waterways, The locks	3/13/2024 9:43 AM
25	The people	3/13/2024 9:39 AM
26	Location, history	3/13/2024 9:34 AM
27	Natural Beauty, 4 lakes close	3/13/2024 9:31 AM

28	quiet - beauty - don't ruin it with more soisy boats	3/13/2024 8:37 AM
29	quietness, lack of people	3/13/2024 8:30 AM
30	Beauty and Proximity to Toronto	3/13/2024 8:28 AM
31	The church that one of the group of seven Casson painted. The locks, the old museum, the "Grill" is use of free bikes LOVE IT!	3/13/2024 8:25 AM
32	The landscape	3/12/2024 9:48 PM
33	The water through town, the lock system Ahmic shoreline is pristine, not cottage after cottage at shoreline	3/11/2024 1:15 PM
34	- peacefulness, quaint, undisturbed	3/11/2024 10:53 AM
35	The park, the river, nice town, nice people, four seasons.	3/11/2024 10:50 AM
36	The Locks	3/11/2024 10:24 AM
37	its wilderness	3/11/2024 10:22 AM
38	For a small town, its a very active place and we should continue to promote and share our community spirit	3/11/2024 10:20 AM
39	Magnetawan is unique for its natural beauty, falls, old churches, beautiful rocks, and incredible history. The people we have met are warm, welcoming and friendly. We think its a hidden gem and love taking our friends and family into Magnetawan for a walk & poutine or ice cream.	3/11/2024 10:06 AM
40	A very small IN BETWEEN VILLAGE in between larger for attractive towns - Parry Sound\ Huntsville	3/11/2024 9:37 AM
41	Quiet, quaint, historical, friendly, familiar and VERY CANADIAN	3/11/2024 9:12 AM
42	Beautiful scenery, The locks, Docks, Waterways	3/11/2024 8:54 AM
43	40 miles of boating Very well treed shoreline - hopefully we can maintain	3/10/2024 2:17 PM
44	The diversity of the people and the landscape. Every time we go for a boat ride we see something we've never seen before.	3/7/2024 8:28 PM
45	a small, town. Not crowded with tourist and cars. Chose magnetawan area to get away from tourism and noise.	3/6/2024 12:22 PM
46	its natural beauty	3/6/2024 8:18 AM
47	The small town connection and long history of the town. Our 2 beautiful lakes. Our topography of the land. Our very real sense of community.	3/5/2024 8:37 PM
48	It's still a small town. It has a lot of history that is unknown unless researched.	3/5/2024 3:10 PM
49	close knit community and very friendly people, natural beauty, proximity to bigger venues	3/4/2024 6:39 PM
50	the water way - the locks	3/4/2024 12:13 PM
51	Right now - it is one of the only predominantly cottage-based economies in this area that has implemented this short term accommodation by-law. That's not a good reason to be unique. And given the remoteness of the area and the very few complaints ever received from rental cottages (my neighbours rent their units all summer and I never have an issue) I don't think this is a good way to stand out in this market.	3/4/2024 9:16 AM
52	Locks, extensive waterways, charm, summer and winter destination activities	3/3/2024 3:13 PM
53	Locks. Connected to a long river and several lakes continuous waterway.	3/3/2024 1:54 PM
54	Small town but with multiple lake chain. The area is beautiful and has so much potential to be a landmark northern location, but the priorities of local council are inhibiting its growth and destroying its potential.	3/2/2024 7:18 PM
55	Its long history of settling this part of Canada. Non- commercial like Huntsville, a unique experience to what tourists get at home	3/2/2024 9:46 AM
56	The lock	3/1/2024 5:09 PM

57	Beautiful village waterway	3/1/2024 3:45 PM
58	The dam, the beach, museum, trails	3/1/2024 2:32 PM
59	Lakes	3/1/2024 1:59 PM
60	The Sam & Lock, Ahmic & Cecebe able to excess both	3/1/2024 1:55 PM
61	We love the quaint town atmosphere	3/1/2024 1:39 PM
62	small homey northern town atmosphere	3/1/2024 1:30 PM
63	Surroundings and it's people (friendly) Beautiful little village	3/1/2024 1:25 PM
64	Magnetawan is a beautiful Jewel. It just needs a little polish	3/1/2024 1:18 PM
65	Central from North Bay, Sundridge, Huntsville, Kearney, Parry Sound	3/1/2024 1:13 PM
66	The group of seven church the people	3/1/2024 10:07 AM
67	Ahmic Harbour. The municipality itself will not thrive	2/29/2024 4:58 PM
68	The fact it's NOT A TOURIST TOWN. The lock is pretty unique to this area.	2/29/2024 3:48 PM
69	quiet country feel, friendly people,	2/29/2024 2:11 PM
70	Small town charm, location, history.	2/29/2024 1:39 PM
71	The natural beauty of our river and lakes, our Lock system, the link to Group of Seven artists and the friendly people that call Magnetawan home.	2/29/2024 8:42 AM
72	nothing - yet	2/28/2024 3:31 PM
73	off the beaten track (quiet and remote), great nature	2/28/2024 2:04 PM
74	The waterways and land topography.	2/28/2024 11:40 AM
75	The locks and river system through the town. Few towns have this feature.	2/28/2024 11:33 AM
76	Small Town, quiet, clean & a safe place to be	2/28/2024 9:46 AM
77	Beauty.	2/28/2024 9:40 AM
78	Less crowded than Muskoka with equal scenery	2/28/2024 9:32 AM
79	Location/ history/ people/ water ways/ golf/ off the beaten path	2/28/2024 9:27 AM
80	The water, beach, playground	2/28/2024 9:18 AM
81	Clean air and water, nature and friendly people. The local history is wonderful!	2/28/2024 9:15 AM
82	Magnetawan river, lake	2/28/2024 9:05 AM
83	Historic	2/28/2024 8:58 AM
84	people	2/28/2024 8:54 AM
85	surrounded by water, some key amenities	2/28/2024 8:49 AM
86	The lakes, forests, outdoor activities	2/27/2024 5:56 PM
87	Understated non-Muskoka-like atmosphere.	2/27/2024 5:32 PM
88	There is something about magnetawan its hard to put into words exactly what it is. I have been coming to magnetawan for more than 20 years and have owned my property there for 5 years this year. There is just something about being in magnetawan that I can't explain	2/27/2024 4:59 PM
89	Natural beauty, not too busy or commercial like Muskoka, Ahmic lake is like a time capsule and one of the most beautiful lakes in Ontario, but it i basically unknown outside of Magnetawan.	2/27/2024 12:01 PM
90	Magnetawan's small size, stubborn survival instinct, natural beauty, local businesses and community volunteers make it unique.	2/27/2024 9:46 AM

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91	Not sure	2/26/2024 11:44 PM
92	It's still raw and trying to find its identity. I really want to see Mag grow.	2/26/2024 9:49 PM
93	That this town would run this survey after less than 6 months ago having regulated STRs and also spent thousands of dollars on a program that only 3 licenses have been issued. Is this a bad joke being played on the community asking how to increase tourism when you pretty much just made it clear, tourists aren't welcome? There won't be enough MAT tax income to support new tourism initiatives so you're again wasting so much time and resources on something that makes no sense.	2/26/2024 9:36 PM
94	Small town, friendly people, pretty area, farmers markets, small town feel.	2/26/2024 6:21 PM
95	People, lakes and locks	2/26/2024 5:03 PM
96	Friendliness, caring communities	2/26/2024 2:43 PM
97	location with town on the water and locks connecting the lakes, local trails and outdoor activities	2/26/2024 8:08 AM
98	A five lake system. Ahmic forest. Old Man's falls. Just to name a few.	2/25/2024 7:10 PM
99	Locks, lakes and community center	2/25/2024 5:14 PM
100	Location, location, location. A picturesque area and community between two ideal lakes.	2/25/2024 5:06 PM
101	The water and Community events	2/25/2024 4:52 PM
102	The locks, the access to numerous lakes in the area	2/25/2024 12:32 PM
103	The falls. Got wedding photos taken there.	2/25/2024 10:20 AM
104	Lions park, excellent Dam and trail accessible by boat services available, library, liquor store, hardware store, groceries. Really nice town	2/24/2024 2:44 PM
105	Close to nature, lakes beauty and quietness.	2/24/2024 2:29 PM
106	It's beauty in all seasons!	2/24/2024 1:51 PM
107	Off Hwy 11 but close. Navigable waterway with a lock. Mag as a hub in the centre, for loop tours. Good network of roads (more important now that bikes are fast becoming e-bikes). Variety of summer programs like the swim program.	2/24/2024 1:12 PM
108	Beautiful location Relatively quiet compared to cottage country	2/24/2024 5:40 AM
109	Small remote quiet relaxing town	2/24/2024 1:57 AM
110	People love to get away from traffic and city life and enjoy the peace and quiet and it is beautiful in magnetawan you can't find that just anywhere.	2/23/2024 9:37 PM
111	Beautiful river and lakes	2/23/2024 9:11 PM
112	The lakes	2/23/2024 7:19 PM
113	Its location. Easily accessible. Beautiful scenery. Friendly people. Except the seniors club.	2/23/2024 6:13 PM
114	Sense of community, love for environment and history	2/23/2024 6:03 PM
115	The locks The little museum and fishery The Tom Thompson church	2/23/2024 6:02 PM
116	History of the area	2/23/2024 5:34 PM
117	The lakes and lock system The people	2/23/2024 5:16 PM
118	Our waterway that is part of the system that stretches from Burks Falls to Ahmic harbour. The amenities in this small village.	2/23/2024 3:38 PM
119	It's simplistic beauty	2/23/2024 3:06 PM
120	The outhouse on the beach in Ahmic Harbour. No proper park or any boat launch in Ahmic Harbour. Got to go to the town of Magnetawan to get that.	2/23/2024 2:30 PM
121	It's beautiful, surrounded by water	2/23/2024 2:29 PM

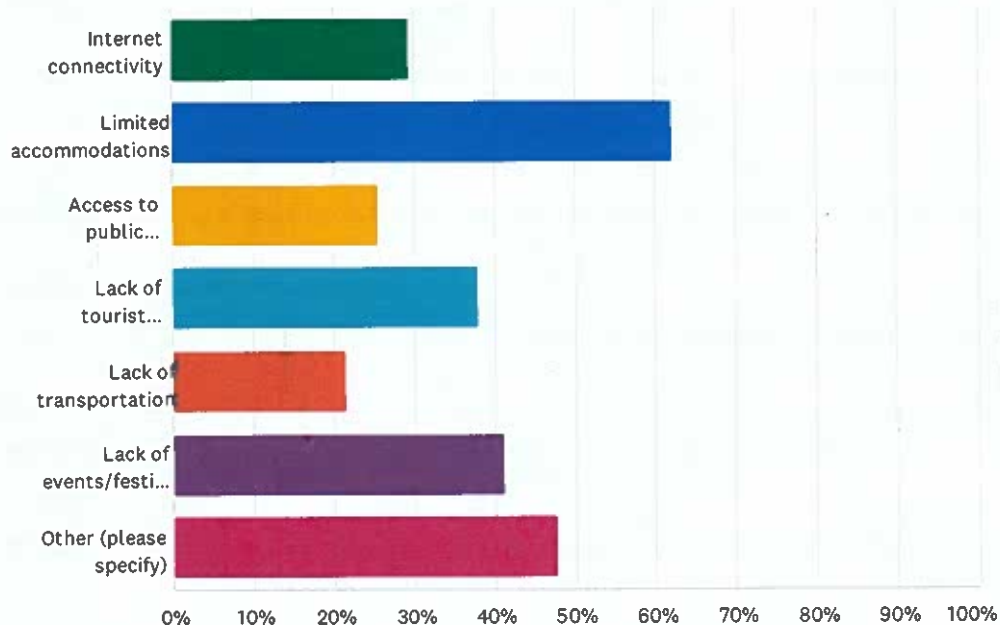
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122	Quiet unspoiled nature, and a lot of history.	2/23/2024 2:00 PM
123	Locks, friendly people who love the area so, small town charm	2/23/2024 1:17 PM
124	It is out of the way	2/23/2024 1:06 PM
125	remoteness	2/23/2024 1:03 PM
126	Peaceful, the water/land, waterfalls, great farmers' market,	2/23/2024 1:01 PM
127	Small town environment, clean environment, extensive waterways, no industry, small population	2/23/2024 12:36 PM
128	The long-term friendships between cottagers and year-round residents.	2/23/2024 12:16 PM
129	Natural beauty, the river, the locks, the wonderful people.	2/23/2024 11:52 AM
130	The Best Little Town ... By a Dam Site! In the world ... LOL	2/23/2024 11:51 AM
131	40 miles of waterway, 'north muskoka' people love the fact that we are not as crowded, but still a short drive	2/23/2024 11:09 AM
132	Good question!	2/23/2024 10:49 AM
133	It's quiet, small town culture. It's unspoiled natural beauty. It's limited speedboat and jetski activity	2/23/2024 10:20 AM
134	Small beautiful town	2/23/2024 10:15 AM
135	- history - lake accessibility - locks	2/23/2024 10:13 AM
136	People, location and history	2/23/2024 10:12 AM
137	many towns have what Magnetawan has re; farmers market, concerts in the park etc so really nothing comes to mind	2/23/2024 9:54 AM
138	The river	2/23/2024 9:48 AM
139	beauty and location	2/23/2024 9:43 AM
140	Location, environment, blended full and part time community, kind and friendly people.	2/23/2024 9:41 AM
141	Remote and wild but close to amenities	2/23/2024 9:40 AM
142	The locks, the public beach in town.	2/23/2024 9:39 AM
143	History	2/23/2024 9:39 AM
144	Magnetawan is a unique Municipality with many multifaceted attractions that draw visitors and residents to our 40 mile water way system	2/23/2024 9:30 AM
145	Well, before this year, what made it unique was that we didn't have STR restrictions. Now that we basically have a ban on STR, nothing at all is special about Magnetawan.	2/23/2024 9:30 AM
146	The natural beauty, history, year around recreational opportunities , lakes, forests, and proximity to major urban areas.	2/23/2024 9:29 AM
147	Many things make Magnetawan unique. From it's history with the steamships and it's breathtaking natural beauty like Echo Rock and Knoepfli Falls to the protection of it's waterways by ensuring lake properties are of a certain size that they will not be one on top of the next. Protection of the natural beauty and the inviting community is appreciated and respected.	2/23/2024 9:20 AM
148	I don't think it's "unique". It's quaint, decently kept, and pretty low-key.	2/23/2024 9:18 AM
149	The waterway	2/23/2024 9:08 AM
150	test	2/6/2024 2:12 PM

Q11 What do you think Magnetawan's biggest challenges are when attracting tourists?

Answered: 153 Skipped: 10



ANSWER CHOICES		RESPONSES	
Internet connectivity		29.41%	45
Limited accommodations		62.09%	95
Access to public washrooms		25.49%	39
Lack of tourist publications advertising Magnetawan		37.91%	58
Lack of transportation		21.57%	33
Lack of events/festivals		41.18%	63
Other (please specify)		47.71%	73
Total Respondents: 153			

#	OTHER (PLEASE SPECIFY)	DATE
1	DO NOT TRY TO ATTRACT TOURISTS	5/6/2024 8:42 AM
2	Tourists/visitors centre (hub)	5/5/2024 11:41 PM
3	lack of shopping	5/2/2024 3:30 PM
4	mostly its size, and lack of proximity to other major attractions	4/27/2024 2:25 PM
5	Insufficient Tourist attractions (eg. craft stores, craft brewery; Housed under one warehouse type of building). New short term rental by-law will have a tremendous negative impact on the	4/16/2024 1:08 PM

local small businesses & residents needing to supplement/ em family income. **This needs to be REVISITED * for the # complaints, they should be dealt with individually.

6	amenities	3/21/2024 9:43 AM
7	WHY COME HERE TO RUIN YOUR VEHICLE SUSPENSION	3/19/2024 1:23 PM
8	No major attractions downtown	3/19/2024 1:17 PM
9	The north west corner of Main St. needs to be resolved. Some sort of complimentary facility needs to be developed, parking & docks for sale isn't going to solve issues	3/19/2024 12:58 PM
10	Parking for events & public washroom availability & bank machine availability	3/19/2024 12:49 PM
11	Maintaining what currently makes Magnetawan so special. This includes respect for the people, the town and the environment	3/19/2024 11:28 AM
12	Since the fire took the general store and June's the visual aspect of downtown has suffered. That lot is now an eyesore and gives the impression of neglect and decline. There's one chance to make a first impression. Ideally if it could be transformed into a gathering place (cafe, restaurant, open outdoor patio), to encourage people to rest and enjoy. I understand that the land is privately owned but.....to have random machines parked and "dock building" advertisement on the land will not attract people. Even making it another park - grass, benches, shelters...making the main corner visually appealing. I realize it all costs money, but just tidying up, showing care, pride and respect only takes effort:). We love Magnetawan and Ahmic Lake and will always support the community!	3/16/2024 11:39 AM
13	Negative Attitude of some full time residents and the current Council to tourism and STR's Very short sighted attitude! We need a different Mayor & Council!	3/13/2024 9:31 AM
14	More dances eg. square dancing (hard to find a caller)	3/13/2024 8:25 AM
15	Lack of things to do	3/12/2024 9:48 PM
16	Mosquitoes & Blackflies, Deer Flies & Horseflies. Never mind tourists. How about more reasonable senior housing, and development of the main corner of town.	3/11/2024 10:50 AM
17	ask a tourist	3/11/2024 10:22 AM
18	- especially now that short term rentals cant offer less than 7 days! - some good events already - maybe some additional festival type events	3/11/2024 10:20 AM
19	-The washrooms in the restaurant are nice and the owners have been very kind about letting is use them. - My opinion is that lack of accommodation is biggest barrier	3/11/2024 10:06 AM
20	no bus, n close trains - airplanes so transportation has to be provided by tourists solely	3/11/2024 9:37 AM
21	Rebuilding town continuity of charm: (sidewalks, planters, flags, lights...)	3/11/2024 9:12 AM
22	Seems to be lots of Tourists around now	3/11/2024 8:54 AM
23	Lack of retail / food options in the downtown core	3/10/2024 2:17 PM
24	I believe all the other areas listed are adequate	3/7/2024 8:28 PM
25	road maintenance	3/6/2024 12:22 PM
26	not tourism options focus	3/4/2024 6:39 PM
27	Lack of businesses to shop in like small touristy shops	3/4/2024 12:13 PM
28	With the bylaw limiting access to accommodations, more local businesses will be negatively impacted and growth won't be possible	3/3/2024 3:13 PM
29	Lack of online searchable accommodations, points of interest, activities, with attractive photos.	3/3/2024 1:54 PM
30	Where will they stay? People don't stay in motels anymore. Restrictions on STRs are too extreme.	3/2/2024 7:18 PM
31	The look of town - vacant land @ 4way stop, vacant old gas station, the garbage dump beside it!! They shouldn't be able to put all that crap on lawn. Looks Terrible!! We look like a Redneck	3/1/2024 1:55 PM

	Town. Broken down R.V. crap box. Barking dogs all night in town.	
32	Dining facilities	3/1/2024 1:25 PM
33	Public events posting outside of Magnetawan (getting the word out), Pull over rest stops, key point area Kiosk's	3/1/2024 1:13 PM
34	Don't think I can comment as I am not knowledgeable about some of these topics	3/1/2024 10:07 AM
35	Why don't we advertise the area as a whole? Link with Dinchurch, Sundridge, Whitestone in this regard. Each town lists reasons to visit, things to see. Thst draws enough tourist traffic without changing the integrity of Magnetawan. If we work together it can help all of us.	2/29/2024 3:48 PM
36	local government	2/29/2024 2:11 PM
37	Volunteers to help run events.	2/29/2024 8:42 AM
38	Local government doesn't seem to like tourism or change. Implementing such a STR by-law is killing a lot of tourism.	2/28/2024 3:31 PM
39	Anti-tourist social media commenting and lack of tourism promotion.	2/28/2024 11:40 AM
40	Send a tourist ad down to Toronto. People like to get out of the city.	2/28/2024 9:40 AM
41	Insufficient restaurants/ eating establishments. Suggest you create an inventory of current resources available and current tourism activities	2/28/2024 9:27 AM
42	residents bring tourists, we need condos or apt.	2/28/2024 8:54 AM
43	I feel like magnetawan has been doing a great job at trying to expand and draw in tourism but there needs to be accommodations other than motels for people and the locals need to be accepting of tourists coming to spend their money. No one wants to come back to a place that isn't open and welcoming	2/27/2024 4:59 PM
44	Lack of retail, unwelcoming attitudes towards outsiders	2/27/2024 12:01 PM
45	A bit of all of the above.	2/27/2024 9:46 AM
46	Municipality vs Short term accommodations. The municipality needs to sit down at the table with STRs.	2/26/2024 9:49 PM
47	Council	2/26/2024 9:36 PM
48	Lack of short term rentals	2/26/2024 5:03 PM
49	Lack of access no parking at old man's falls. Keeping Ahmic forest a secret,	2/25/2024 7:10 PM
50	Promotion of business	2/25/2024 5:14 PM
51	Lack of places to stop and eat, fine dining. The new short term rental law	2/25/2024 12:32 PM
52	bathroom in arena needs good public sign. Hardware store could open bathroom to tourists Some towns offer incentives to business to open public washrooms, provide paper products. Bathrooms need to make people feel welcome Last years there were excellent activities eg archery	2/24/2024 2:44 PM
53	May be more camping or new natural park similar concept to provincial park would help increase tourism. Atv trails.	2/24/2024 2:29 PM
54	The only hindrance is that Magnetawan is a fairly far drive from Toronto, which is the biggest population centre in Ontario. And Ontario is filled with beautiful lakes and towns.	2/24/2024 1:51 PM
55	Hostile attitude of permanent residents to outsiders and their guests/ clients. As demonstrated clearly by the recent STA bylaw.	2/24/2024 1:12 PM
56	Lack of restaurants	2/23/2024 9:37 PM
57	Lack of amenities such as hair dresser, gym, medical, dental care	2/23/2024 9:11 PM
58	Business Restaurants etc	2/23/2024 6:03 PM
59	Town has hurt the chances of tourism with the new short stay bylaw.	2/23/2024 5:16 PM

Magnetawan Tourism Attraction Survey

SurveyMonkey

60	The council, just like their trucks say, Living in the Past	2/23/2024 2:30 PM
61	Lack of storefronts	2/23/2024 2:29 PM
62	Beautify area next to Church	2/23/2024 1:17 PM
63	isolation, distance from Huntsville or Parry Sound	2/23/2024 1:03 PM
64	distance from large cities (Toronto), distance from Hwy 11, limited restaurants	2/23/2024 12:36 PM
65	See my above remarks. I would like to have an opportunity to get involved and help with a plan for the next 10 years.	2/23/2024 11:52 AM
66	Awareness and identifying our unique offering	2/23/2024 10:49 AM
67	No water or sewer	2/23/2024 10:15 AM
68	Remote. Reputation is growing negatively with the cottage license issues.	2/23/2024 9:40 AM
69	STR restrictions	2/23/2024 9:30 AM
70	Negative attitude of some permanent residents, municipal staff and Council members to seasonal cottagers and short term rentals.	2/23/2024 9:29 AM
71	It has nothing that's truly unique.	2/23/2024 9:18 AM
72	test	2/6/2024 2:12 PM
73	Lack of restaurants / take out food, and retail stores.	2/6/2024 11:51 AM



REPORT TO COUNCIL

To:	Mayor and Council
From:	Public Works Superintendent
Date of Meeting:	May 22 2024
Report Title:	Award of RFP 2024-04 Brush Chipper

Recommendation: THAT Council receives and approves this report as presented and awards the RFP 2024-04 Brush Chipper, with two year extended warranty, to Douglas Powertech Enterprises Inc. in the amount to \$77,245 plus HST.

Background: During the 2024 Budget the decision was made to add a Diesel Brush Chipper to the Public Works Department Fleet. This equipment would ensure that after ice and windstorms the Roads Department has the means to immediately dispose of downed limbs and brush blocking roadways thereby ensuring the public and Emergency Services have unfettered access. During the interim times, this unit will be used for regular brushing, and at the Landfill Sites to chip the brush brought in, instead of burning, which will assist in extending the time needed for contracting out tub grinding as well as extend the life of the landfill sites.

Evaluation: After going out for an RFP, two interested parties submitted, and it was deemed that both are suitable. Douglas Powertech Enterprises Inc offered an extended two-year warranty at \$3,620; Alaster Fyfe Equipment Ltd did not offer a warranty in the RFP.

Financial Implications:

Douglas Powertech Enterprises Inc (Bandit 12XPC)

Estimated cost no HST , \$73,625

Alaster Fyfe Equipment Ltd (Carlton 1712 Drum)

Estimated cost no HST \$87,745

Budgeted \$82,000

Conclusion: In taking into consideration the of the needs of the Municipality of Magnetawan, the Public Works Superintendent recommends the Award of the RFP 2024-04 Brush Chipper with two-year extended warranty to Douglas Powertech Enterprises Inc. in the amount of \$77,245 plus HST.

Respectfully Submitted,

Scott Edwards
Public Works Superintendent



MEMO FROM THE TREASURER

5 YEAR PROJECTION

Dear Mayor and Council:

Attached you will find the Municipality's Estimated 5-year projection plan 2025-2029.

Staff has prepared the projection plan with a 3,4 and 5% tax rate increase scenario without having to pull from reserves funds.

Forecasted ahead between 2030-2035, as per the OSIMS report, we are anticipating costs of \$1,823,000 for bridge and culvert replacements.


This projection does not include replacement of the majority of the fleet that ranges between the years of 2003–2023 that will be required.

The purpose for a projection plan is to help Council and Staff identify goals, needs and priorities for the Municipality. Staff is working on a 10-year forecast to help with the budgetary framework going forward to help manage our resources, revenues, and expenditures in order to best serve the Municipality.

Respectfully Submitted,

A handwritten signature in blue ink, appearing to read "Stephanie Lewin", is written over a horizontal line.


Stephanie Lewin,
Treasurer

	5 YEAR ESTIMATION PROJECTION 2025 - 2029				
Estimated Infrastructure Replacement Forecast	2025	2026	2027	2028	2029
Bridge 4 Nipissing Rd - Repair	376,200				
Bridge 10 Bay Street - Replacement				825,000	
Bridge 17 Miller Road - Replacement (less if repaired)*	825,000				
Bridge 2 Nelson Lake Road - Repair			370,000		
Bridge 5 Nipissing Road - Repair			330,000		
Bridge 3 Nipissing Road - Repair			65,000		
Total Cost per year for Bridges and Culverts	1,201,200	-	765,000	825,000	-
Resurfacing	2025	2026	2027	2028	2029
Nipissing Rd S 5KM - Surface Treating	742,000				
Ahmic Lake Rd - Surface Treating		559,000			
Ahmic Lake Rd Saunders Rd - 15th/16th - Surface Treat			508,000		
Ahmic Lake Rd Nipissing - 5th/6th - Surface Treat				353,000	
Nipissing Rd Cemetery - Rocky - Surface Treat				121,000	
Jackson Rd - Surface Treat					184,000
Kirkpatrick Rd - Surface Treat					98,000
Total cost per year for resurfacing	742,000	559,000	508,000	474,000	282,000
Total Cost per year for Infrastructure	1,943,200	559,000	1,273,000	1,299,000	282,000
Equipment/Building Repair/Replacement Forecast	2025	2026	2027	2028	2029
Public Works					
2016 Case Loader				100,000	
2016 Freightliner Truck 22				400,000	

2018 Western Star Truck 28					400,000
Float				46,135	
Total Cost per year Equipment/Building Public Works	-	-	-	546,135	400,000
Fire Department					
Fire Department Foundation Repair	20,000				
Fire Department Garage door Replacement	6,000				
Diesel Exhaust Extractors	35,000				
Standby Generator/Firehall	15,000				
Mini Rescue Truck				300,000	
Separate HVAC System From Truck Bay	15,000				
Bunker Gear Replacement		15,000			
Extractor		30,000			
Replace Trailer		25,000			
Bunker Gear Replacement			15,000		
Shed Replacement		15,000			
Bunker Gear Replacement				15,000	
Bunker Gear Replacement					
New Firehall			3,000,000		
Total cost per year Fire Department	91,000	85,000	3,015,000	315,000	-
Parks					
Purchase of Salt Sanding Unit	15,000				
2010 Dodge 2500 Truck 21		80,000			
2018 Dodge 5500 Truck 12					120,000
2010 John Deer Tractor	45,000				
Tandem Trailer				7,000	
Community Centre Heating		50,000			
Total cost per year Parks	60,000	130,000	-	7,000	120,000
Total Cost per year for Equipment	151,000	215,000	3,015,000	868,135	520,000
Capital Expenses Grand Totals	2,094,200	774,000	4,288,000	2,167,135	802,000

Total Operating Costs based on 2% increase per year	7,713,481	7,867,751	8,025,106	8,185,608	8,349,320
Grand total capital and operating combined	9,807,681	8,641,751	12,313,106	10,352,743	9,151,320
Revenues ESTIMATED	2025	2026	2027	2028	2029
Raised For Asset Management	325,000	325,000	325,000	325,000	325,000
Community Enhancement			25,000		
Gas Tax - Canada Community Building Fund AMO	110,229	110,229	110,229	110,229	110,229
Ontario Community Infrastructure Fund	262,654	262,654	262,654	262,654	262,654
NORDS	124,693				
Ont. Municipal Partnership Fund .8% annual increase	1,191,437	1,200,968	1,210,576	1,220,261	1,230,023
Operating Revenue	575,544	604,321	634,537	666,264	699,577
NOHFC Grant			500,000		
Firehall Reserve			163,860		
Sale of 2 Properties			700,000		
New Ontario Infrastructure Loan - Firehall - amortized at 25 years			1,700,000		
Revenue Raised Through Taxation 1.2% assessment growth rate based on 2024	6,073,665	6,164,769	6,257,240	6,351,098	6,446,364
Total Revenues	8,663,222	8,667,942	11,889,096	8,935,506	9,073,847
<i>*if Miller bridge is a replacement, this will be \$400,000 less</i>					
Subtotal	-1,144,459	26,191	-424,009	-1,417,237	-77,473
Additional tax revenue due to previous year's increase		280,000	560,000	840,000	1,120,000
5% tax increase	280,000	280,000	280,000	280,000	280,000
Deferred OCIF from 2024	262,654				
Deferred Nords from 2024	124,693				
money saved from not purchasing excavator in 2024	280,000				
surplus/deficit previous years		- 197,112	389,079	805,070	507,833
Sub total additional 'revenues'	947,347	362,888	1,229,079	1,925,070	1,907,833
SURPLUS/DEFICIT	-197,112	389,079	805,070	507,833	1,830,360

Additional tax revenue due to previous year's increase		224,000	448,000	672,000	896,000
4% tax increase	224,000	224,000	224,000	224,000	224,000
Deferred OCIF from 2024	262,654				
Deferred Nords from 2024	124,693				
money saved from not purchasing excavator in 2024	280,000				
surplus/deficit previous years	-	253,112	221,079	469,070	- 52,167
Sub total additional 'revenues'	891,347	194,888	893,079	1,365,070	1,067,833
SURPLUS/DEFICIT	-253,112	221,079	469,070	-52,167	990,360
Additional tax revenue due to previous year's increase		168,000	336,000	504,000	672,000
3% tax increase	168,000	168,000	168,000	168,000	168,000
Deferred OCIF from 2024	262,654				
Deferred Nords from 2024	124,693				
money saved from not purchasing excavator in 2024	280,000				
surplus/deficit previous years	-	309,112	53,079	133,070	- 612,167
Sub total additional 'revenues'	835,347	26,888	557,079	805,070	227,833
SURPLUS/DEFICIT	-309,112	53,079	133,070	-612,167	150,360

 <p>Municipality of Magnetawan</p>	<h2 style="text-align: center;">REPORT TO COUNCIL</h2>
To:	Mayor and Council
From:	Public Works Superintendent
Date of Meeting:	May 22nd 2024
Report Title:	Award of RFP 2024-03 Steel Tracked Hydraulic Excavator with Brush Head

Recommendation: THAT Council receives this report as presented and provides Staff with direction.

Background: During the 2024 Budget a need was proposed for a Steel Tracked Hydraulic Excavator with Brush Head. In the last 5 years the Roads Department has rented various units (large excavator with brush head and smaller excavator without brush head) in order to do large scale brushing, ditching, culvert projects as well as assist Parks, Bylaws and the Fire Department. Although this has worked quite well for the most part the draw back of renting has been the downtime between seasons to fit in last minute projects and or have an early start.

The results of Request for Proposal RFP 2024-03 Steel Tracked Hydraulic Excavator with Brush Head is as follows:

Tender Results: Staff has not had the opportunity to thoroughly compare and evaluate the bids. All but one bid came in below the budgeted amount of \$380,000.

BID #	NAME OF BIDDER	PROPOSAL AMOUNT
1	Tri City Equipment #1	\$227,900 plus HST
2	Tri City Equipment #2	\$228,900 plus HST
3	Toromont CAT	\$391,617.07 plus HST
4	GF Preston Ltd.	\$352,563 plus HST
5	Hood Equipment Canada	\$318,000 plus HST
6	Jade Equipment Company Ltd.	\$319,200 plus HST
7	Borgford Equipment Service Ltd.	\$328,818.41 plus HST
8	Wajax	\$372,750 plus HST
9	Brandt Tractor	\$441,000 plus HST
10	Bob Mark Equipment	\$370,342.42 plus HST

Evaluation:

Renting: Staff has reviewed the merits of renting year round with a smaller excavator and the purchase of a universal brush head. When renting an excavator, we typically rent a large excavator with a brush head for brushing (which is more expensive) and a smaller excavator for all other jobs. We can rent a small excavator year round and attach our universal brush head, which in the long run will save on rental costs. Winter rental costs of an excavator are less than summer rental costs.

Staff estimates a universal head brush head would be \$40,000 plus HST and year-round rental of a smaller excavator to be \$59,000 plus HST. Year 1 the cost would be \$99,000 plus HST. And future years would be the rental cost plus \$2,000 year for repairs on brush head, not including inflation, would be approximately \$61,000 a year as compared to \$82,113 from 2023.

Leasing: Staff received a quotation for leasing an excavator with a brush head. For consideration (HST not included):

1. 24 month lease on a \$352,563 excavator would cost \$8,600 a month (\$206,400/term) with a buy out of \$197,435 for a total cost of \$403,835.
2. 60 month lease on a \$352,563 excavator would cost \$5,532 a month (\$331,920/term) with a buy out of \$141,025 for a total cost of \$472,945.

Conclusion: All three options would allow the Municipality to have access to an excavator for brushing and ditching, and other projects.

Respectfully Submitted,

Scott Edwards

Scott Edwards
Public Works Superintendent



GREER
GALLOWAY
CONSULTING
ENGINEERS

640 Cataraqui Woods Drive

Unit 2A

Kingston, Ontario

K7P 2Y5

Telephone

(613) 536-5420

Facsimile

(613) 548-3793

E-mail

Kingston@greergalloway.com

May 7, 2024

Municipality of Magnetawan
4304 Highway 520, PO Box 70
Magnetawan, ON POA 1P0

Attention: Scott Edwards, Public Works Manager

Re: 2023 OSIM – Clarifications of Table 2-1 Recommended Replacement of Structures

Dear Mr. Edwards,

Greer Galloway Completed the 2023 OSIM for the Municipality. In the report Greer Galloway outlined a proposed replacement/rehabilitation schedule for the Municipality. The Municipality has requested guidance on how best to proceed with the proposed replacement/rehabilitation schedule.

Currently the OSIM report highlights the need for actions on the following structures as per table 2-1 in the 2023 OSIM reports:

- 1) Structure No. 10 – Bay Street
- 2) structure No. 17 – Lot 22, Conc X/XI, Chapman

After talking with the Municipality, Greer Galloway recommends proceeding with design on Structure No. 17 – Lot 22, Conc X/XI, Chapman in 2024. Structure No. 17 is subject to heavy traffic loading (heavy trucks). Based on the site assessment of Structure No. 17 there is a possibility that the structure could be rehabilitated vs replaced, representing a possible substantial savings to the Municipality. Additional engineering/investigations are required to make a financial/lifecycle costing to see if rehabilitation works are feasible.

It is recommended that the Municipality issue a request for proposal (RFP) from engineering firms to complete the necessary additional engineering/investigations and produce a preliminary design report making recommendations on the future repairs to the structure and complete the final design.

Sincerely,
GREER GALLOWAY
CONSULTING ENGINEERS

Kevin Hawley, P.Eng.
Branch Manager

Moved by: _____

Seconded by: _____

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the correspondence from Cecebe Waterways Association, Request Road Closure Chapman Drive August 3, 2024 and approves the Request with the following conditions:

- Signage posted at both entrances to Chapman Drive at Highway 520
- A Safety Vehicle at the front of the first runner and following the last runner
- Notices of the closure delivered to all properties along the route at least one week prior to the closure
- Insurance in the amount of \$5 Million Dollars Liability indemnifying the Municipality of Magnetawan

Carried _____ Defeated _____ Deferred _____

Sam Dunnett, Mayor

Recorded Vote Called by: _____

Recorded Vote

Member of Council	Yea	Nay	Absent
Bishop, Bill			
Hetherington, John			
Hind, Jon			
Kneller, Brad			
Mayor: Dunnett, Sam			

Scott Edwards

From: Heather and John Wyatt <jwyatt8528@rogers.com>
Sent: April 30, 2024 9:07 AM
To: Scott Edwards
Cc: sedwards@magnetewan.cpm
Subject: Application for Permit for Road Occupation
Attachments: Image_20240430_0001.pdf; Certificate Insurance Magnetawan dated April 30, 2024.pdf

Good morning

Please find attached an application for a Road Closing Permit for Chapman Drive submitted on behalf of the Cecebe Waterways Association. A Certificate of Insurance is attached.

Please do not hesitate to contact me if you have any questions or comments.

Best regards,

Heather Wyatt
CWA Regatta Administrator



PERMIT FOR ROAD OCCUPATION

Authorized under By-law 2000-29

Municipality of Magnetawan Public Works Department
4304 HWY 520 Magnetawan, ON P0A 1P0

(705) 387-3947

publicworks@magnetawan.com

Construction ☐ Recreation ☒

Applicant: Heather Wyatt for CWA
Name Waterways Association
(CWA)

PERMIT#

12-146 North Park St
Address BRANDON ON N3R 4K5
519 761-8528
Phone Number

Hereby make application to occupy

Road Chapman Drive

Reason for Road Occupancy: Running component of a Triathlon hosted by
CWA as part of its annual Regatta

If requested that the road as aforesaid be occupied on the

Start: 3 Day of August, 20 24 Time: 330 pm

End: 3 Day of August, 20 24 Time: 400 pm

If Closure, traffic will be detoured via See attached

CONSTRUCTION

Upon obtaining such permit and before commencing the work, the applicant shall provide, and during the course of the work shall maintain the following:

1. All staff wear safety equipment **AT ALL TIMES** including hard hats, reflective vests and safety boots while on the municipal road allowance.
2. All damage, disruption, or removal of existing works such as curb, sidewalk etc. related to the work activity shall be reinstated by the applicant to the satisfaction of the Municipality. All road repairs will be the financial responsibility of the Applicant.
3. No asphalt surfaces shall be cut. Crossings being bored where possible
4. The traffic plans must be executed in accordance to Book 7 of the Ontario Traffic Manual.
5. Disturbed areas shall be graded to direct drainage away from the municipal road. The ditches, shoulders and travelled road surface, must be restored to its original condition.
6. The Municipality of Magnetawan requires all equipment and staff to be off the municipal road allowance by 4p.m. on weekdays prior to a weekend or long weekend.

RECREATION

Upon obtaining such permit and before the event, the applicant shall provide, and during the event shall maintain the following:

1. All damage caused by any event activity shall be reinstated by the applicant to the satisfaction of the Municipality. All road repairs will be the financial responsibility of the Applicant. Any cost over and above the amount of the forfeited deposit will be the financial responsibility of the Applicant.
2. Traffic plan must be executed in accordance with Book 7 of the Ontario Traffic Manual.
3. The Municipality of Magnetawan requires schedule of times and events for duration of the road occupation.

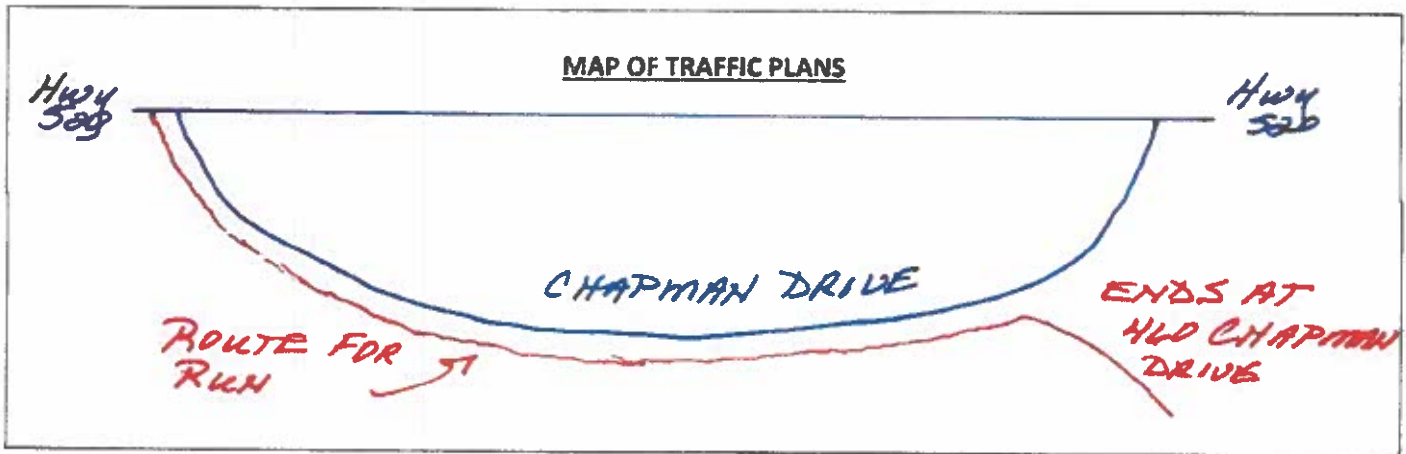
If closure, traffic will be diverted via:

Notices are delivered to all properties along the route in the week prior to the closure;

Signage is posted at both entrances to Chapman Drive at Highway 520;

A safety vehicle follows the last runner and the road is opened as runners move on.

The undersigned assumes full responsibility for public and employee safety at and around the site and will keep in effect liability insurance to a minimum value of \$5,000,000.00 against loss or damage resulting from an act or omission on the part of the applicant. The undersigned will also comply with all Acts, Regulations, and By-laws which may apply to any work done on the site and obtain all necessary approvals for the above noted works which may include: Local utilities, Ministry of Natural Resources, local Conservation Authorities, and/or any applicable legislation. If any applicant is in contravention of this application deposit monies will be forfeited. Payment in full including deposit and proof of insurance indemnifying the Municipality must accompany this application



EXTENSIONS

Where time extension is required, the holder of this permit shall apply for such extension at least 24 hours in advance of stated date or re-opening. Time extensions must be authorized by the Public Works Superintendent or his authorized representative before taking effect. Failure to comply, will render this permit void and all deposit monies will be forfeited.

*Permits will be issued to the applicant and must be visible or readily available to be produced when requested.

**Permits are only valid if signed and numbered by the Public Works Superintendent.

Theresa Wright
SIGNATURE OF APPLICANT
jw4048528@rulers.com
EMAIL
12-146 North Park St, Brantford, ON
ADDRESS

SIGNATURE OF PUBLIC WORKS SUPERINTENDENT

519 761-8528
PHONE

FAX
N3R 4K5
POSTAL CODE
April 30, 2024
DATE

PERMIT FEE \$ _____		FOR OFFICE USE ONLY	DEPOSIT \$ _____
Approved by _____	Signature of Public Works Superintendent _____		Date _____

CERTIFICATE OF INSURANCE

This certificate is issued as a matter of information only and confers no rights upon the certificate holder and imposes no liability on the insurer. This certificate does not amend, extend or alter the coverage afforded by the policies below. This certificate of insurance does not constitute a contract between the Insurer, Brokerage/Agency and Certificate Holder.

1. CERTIFICATE HOLDER - NAME AND MAILING ADDRESS			2. INSURED'S FULL NAME AND MAILING ADDRESS			
Municipality of Magnetawan Public Works Department, 4304 HWY 520 Magnetawan, ON P0A 1P0			Cecebe Waterways Association 27 Woodward Avenue Toronto, Ontario M9N 2J3			
3. DESCRIPTION OF OPERATIONS/LOCATIONS/AUTOMOBILES/SPECIAL ITEMS TO WHICH THIS CERTIFICATE APPLIES (but only with respect to the operations of the Named Insured)						
Non-Profit Community Association - Use of premises owned by the Certificate Holder for their operations and activities, including road closure requests associated with their Annual Triathlon.						
4. COVERAGES						
This is to certify that the policies of insurance listed below have been issued to the insured named above for the policy period indicated notwithstanding any requirements, terms or conditions of any contract or other document with respect to which this certificate may be issued or may pertain. The insurance afforded by the policies described herein is subject to all terms, exclusions and conditions of such policies. <div style="text-align: center; font-weight: bold;">LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS</div>						
TYPE OF INSURANCE	OPTIONAL SELECTION	INSURANCE COMPANY AND POLICY NO.	EFFECTIVE DATE YYYY/MM/DD	EXPIRY DATE YYYY/MM/DD	LIMITS OF LIABILITY (Canadian dollars unless indicated otherwise)	
					COVERAGE	AMOUNT OF INSURANCE
GENERAL LIABILITY <input checked="" type="checkbox"/> OCCURRENCE OR CLAIMS-MADE <input checked="" type="checkbox"/> PRODUCTS AND / OR COMPLETED OPERATIONS <input checked="" type="checkbox"/> PERSONAL AND ADVERTISING INJURY <input checked="" type="checkbox"/> TENANTS LEGAL LIABILITY <input checked="" type="checkbox"/> EMPLOYER'S LIABILITY <input checked="" type="checkbox"/> EMPLOYEE BENEFITS <input type="checkbox"/> POLLUTION LIABILITY EXTENSION <input checked="" type="checkbox"/> NON-OWNED AUTOMOBILES	<input checked="" type="checkbox"/> ADDITIONAL INSURED <input checked="" type="checkbox"/> WAIVER OF SUBROGATION <input checked="" type="checkbox"/> PRIMARY & NON-CONTRIBUTORY CROSS LIABILITY INCLUDED	Aviva Insurance Company of Canada MIS 81600151	2024/05/31	2025/05/31	BODILY INJURY AND PROPERTY DAMAGE LIABILITY	
					- EACH OCCURRENCE	\$5,000,000
					- GENERAL AGGREGATE	\$5,000,000
					PRODUCTS AND COMPLETED OPERATIONS AGGREGATE	\$5,000,000
					PERSONAL AND ADVERTISING INJURY LIABILITY - Any one person or organization	\$5,000,000
					TENANTS PROPERTY DAMAGE LIABILITY - Any one premises	\$500,000
					EMPLOYERS LIABILITY	SAME AS GL
					EMPLOYEE BENEFITS LIABILITY	\$1,000,000
					POLLUTION LIABILITY EXTENSION - (120 hour) - Occurrence/Aggregate	
					NON-OWNED AUTOMOBILE	\$5,000,000
AUTOMOBILE LIABILITY <input type="checkbox"/> DESCRIBED AUTOMOBILES <input type="checkbox"/> ALL OWNED AUTOMOBILES <input type="checkbox"/> LEASED AUTOMOBILES					BODILY INJURY AND PROPERTY DAMAGE COMBINED	
					BODILY INJURY (PER PERSON)	
					BODILY INJURY (PER ACCIDENT)	
					PROPERTY DAMAGE	
OTHER COVERAGES (SPECIFY)						
5. CANCELLATION						
Should any of the above described policies be cancelled before the expiration date thereof, the issuing company will endeavor to mail 30 days written notice to the certificate holder named above, but failure to mail such notice shall impose no obligation or liability of any kind upon the company, its agents or representatives.						
6. BROKERAGE/AGENCY FULL NAME AND MAILING ADDRESS			7. ADDITIONAL INSURED NAME (Commercial General Liability - but only with respect to the operations of the Named Insured)			
Cade Associates Insurance Brokers Limited						
4800 Dundas St. West, Suite 100						
Toronto, Ontario		POSTAL CODE M9A 1B1				
With respect to the General Liability only: Subject to the terms and conditions of the policy, additional insured status is provided, subrogation is waived and the policy is primary and non-contributory. Certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).						
8. AUTHORIZED SIGNATURE						
AUTHORIZED REPRESENTATIVE			EMAIL ADDRESS			
Ross Fraser			clientservices@cadeinsurance.com			
SIGNATURE OF AUTHORIZED REPRESENTATIVE			DATE			
			Apr 29-2024			

Women's Own Resource Centre

The Municipality of Magnetawan

May 1st, 2024

Dear Mayor and Council,

2023 - \$876.50

RECEIVED

MAY 09 2024

CODE:

DESC:

I am writing to you on behalf of the Women's Own Resource Centre (WORC), which is a non-profit, registered charitable organization. We provide information, referral and support to women, girls and families of the Almaguin Highlands to assist them in working toward their economic goals. Our Rural Outreach Program Endeavour (ROPE) provides workshops in self-employment, networking, mentoring and life skills.

The Women's Own Resource Centre was established in 2000, is centrally located in the Almaguin Highlands district and has been successfully helping women and their families for over twenty years. We serve a rural population of approximately 30,000 permanent residents that include many working poor families that are unable to qualify for current forms of government assistance and services. WORC serves northern, low-income, rural women who may have experienced violence or abuse in their lives. Many of these women have poor self esteem, few assets and limited family support. These women face numerous barriers which are worsened by their isolation and increased financial cost of basic social inclusion. The support of WORC is essential in working with them on a plan for recovery and growth.

The Rural Outreach Program Endeavor encompasses workshops which are offered free of charge with financial support being available for transportation and childcare costs to increase accessibility and remove as many barriers as possible. In addition to supporting women in creating sustainable livelihoods through achieving economic independence, WORC provides business services, business plan assistance, one to one consultations, information sharing, support, referrals, resources and hosts a large donation network.

From April 1st, 2023 to March 31st, 2024, our Centre recorded 3,167 drop-ins, 853 phone calls, 2,802 emails and 81 one to one consultations for business development, personal and crisis calls throughout the year. Our Entrepreneurial Skills Training workshop supported 16 women in 2023/24 through the process of starting a small business with 11 of these women launching businesses throughout the Almaguin Highlands and an additional 2 hoping to launch within the next year. Our Life Skills Training workshop supported 19 women in 2023/24 and 234 individual women participated in local Resource & Business Network Luncheons. WORC responded to 10 crisis calls which includes 7 in regards to violence against women. 1,211 clients accessed our donation network this past year – the Donation Network continues to be a growing resource in the Almaguin Highlands for those struggling to afford the basic necessities of life. We keep a dedicated room at our office for donated items which includes clothing, linens, household items, shoes, boots, winter jackets, hygiene products and more which anyone can access at anytime with no requirement to prove eligibility.

In addition to core programming, WORC partnered with local organizations including ACED, AHCC, NECO, The Labour Market Group and others to organize and host the RED Gala in October of 2023. WORC also organized and hosted our second annual International Women's Day Celebration on Friday March 8th, 2024 bringing in Internationally known speaker, comedian and best selling author, Kate Davis, to speak on the 2024 theme of Inspire Inclusion, women's mental health and the importance of being kind to each other and surviving life's tough times with humor. The event was sold out with 125 women attending from across Almaguin. In 2023, WORC launched a new program to support children in Almaguin in going back to school – we

105 Ottawa Ave., Box 155, South River, ON P0A 1X0

Phone: (705) 386-9672 Toll Free: 1-888-640-8668

Fax: (705) 386-7111 Email: info@womensownresource.org

www.womensownresource.org

Women's Own Resource Centre

were able to sponsor 60 local children with backpacks, lunch kits, running shoes and school supplies to help foster a successful start to the new school year. WORC was also able to support 16 families from across the region for our annual Christmas Sponsorship Program with grocery gift cards and toys for children. These sponsorships were made possible through fundraising initiatives at our office along with support from individuals in the community.

In 2023, WORC received a grant from the Ontario Trillium Foundation to launch a Travelling Community Kitchen Program in response to the increasing struggle we are seeing across the region with food insecurity due to the increase in the price of living. The program has focused on creating affordable homemade meals, budgeting, kitchen skills and reducing social isolation by helping participants to foster connections in their communities. This program has been hugely successful with 236 people participating in four workshop weeks (encompasses three full days of community kitchens) which has covered North, Central and South Almaguin – every round has had full registration with a waiting list. Two special sessions were also held in partnership with Almaguin Highlands Secondary School to bring these essential skills to Almaguin youth. The program funding is for a two-year program with WORC providing these Community Kitchens until February of 2025.

WORC's services continue to be needed in our region, as indicated by engagement numbers, to foster growth and ensure that the most vulnerable are not left without the supports they need to build sustainable livelihoods. As always, we will continue to be there for the residents of the Almaguin Highlands and are continually striving to address needs and create programming that helps to build the resiliency of women and their families in the Almaguin Highlands. These free workshops and programs are helping to create valuable community connections and ease some of the social isolation we have all experienced these last couple of years, felt heavily in rural regions such as the Almaguin Highlands.

In order to continue to offer these free programs and supports, the Women's Own Resource Centre is dependent upon funding from several sources. Donations help to ensure that we can continue to make important services and supports available to the women and families of the Almaguin Highlands. Donations also help us to provide outreach to those clients who are made increasingly vulnerable by their severe isolation due to the sheer size of our region.

We are asking for support from each municipality in the amount of .50 cents per capita to support new and continuing initiatives in 2024/25. We thank those who have supported us in the past and look forward to new working relationships and opportunities. Should you wish WORC to make a presentation to your council to discuss upcoming projects, or if you have any questions, please call 705-386-9672 or email jessica@womensownresource.org

We thank you for your time and consideration in this matter and we look forward to continuing our efforts to help women in the Almaguin Highlands thrive.



Jessica Busch
Program Manager

105 Ottawa Ave., Box 155, South River, ON P0A 1X0

Phone: (705) 386-9672 Toll Free: 1-888-640-8668

Fax: (705) 386-7111 Email: info@womensownresource.org

www.womensownresource.org

Laura Brandt

From: Magnetawan Agricultural Society <magnetawanfair@gmail.com>
Sent: May 2, 2024 9:32 AM
To: Laura Brandt
Subject: Formal Invitation to attend the opening ceremonies at the Fair

Good Morning Laura,

This is a formal invitation to have the Mayor and Council, attend the opening ceremonies of the Fair on the Main Fair Day of August 31, 2024. Opening Ceremonies will commence once the parade is finished and has exited the Community Centre Grounds.

Please let us know if this is possible so that we can formulate the agenda for the day accordingly .

Thank you in advance ,

Lila Taylor and Leah Toth
Secretaries, Magnetawan Agricultural Society

Laura Brandt

From: Juanita Bueschleb
Sent: May 9, 2024 3:48 PM
To: Laura Brandt
Cc: JUANITA BUESCHLEB
Subject: National Drowning Prevention Week and World Drowning Prevention Day - Can you assist?

Good afternoon,

My name is Juanita Bueschleb and I spend my summers on Lake Cecebe at my parent's house (Anne and Hans Bueschleb)

This year I have been working with the Magnetawan Lions Club to introduce a Swim and Lifesaving Instructor course to their already amazing offering of free swimming lessons.

I have a bit of a favour to ask.

Canada faces a major problem – and a preventable one: over 450 people die every year from drowning.

In fact, the drowning burden is so great around the world that the United Nations General Assembly passed the UN Resolution on Drowning Prevention (A/75/L.76) and named July 25th of each year as **World Drowning Prevention Day**.

I am asking if you might assist in supporting July 21st - 27th , 2024 as **NATIONAL DROWNING PREVENTION WEEK** in Magnetawan.

The Lifesaving Society is a national, charitable organization working to prevent drowning and reduce water-related injury through our training programs, Water Smart® public education, drowning research and aquatic safety standards. The Lifesaving Society certifies Canada's National Lifeguards.

National Drowning Prevention Week is one of the Society's leading public education initiatives, with events taking place across the country to focus media and community attention on the drowning problem and drowning prevention. During this week, the Society urges individuals to:

- Supervise children in and around the water.
- Refrain from drinking alcoholic beverages while participating in aquatic activities.
- Wear a lifejacket when boating.

If every Canadian followed these steps, we could greatly reduce Canada's drowning rate. Assistance from the library would give greater exposure to our lifesaving efforts to residents of Magnetawan.

I have attached a link to several free resources, colouring pages, word searches, etc. that would be wonderful for you to hand out or incorporate in to your recreation programs.

<https://www.lifesavingsociety.com/water-safety/resources.aspx>

I hope you will consider my request.

Together we can make a difference in Drowning Prevention.

If you have any questions, please contact me.

Juanita

Juanita

Make a difference every day!

RESOLUTION NO. 2024 –

MAY 22, 2024

Moved by: _____

Seconded by: _____

WHEREAS the Council of the Municipality of Magnetawan passed motion 2024-86 supporting the Moose Hide Campaign;

AND WHEREAS Council recognizes that all forms of violence are unacceptable, regardless of gender;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Magnetawan authorizes the donation of \$500 to the Moose Hide Campaign and \$500 to the Esprit Women's Shelter in Parry Sound.

Carried _____ Defeated _____ Deferred _____

Sam Dunnett, Mayor

Recorded Vote Called by: _____

Recorded Vote

Member of Council	Yea	Nay	Absent
Bishop, Bill			
Hetherington, John			
Hind, Jon			
Kneller, Brad			
Mayor: Dunnett, Sam			

Moved by: _____

Seconded by: _____

WHEREAS the Council of the Municipality of Magnetawan thanks Jake Rhodes, Northern Rhodes Artistry in Wood Carving for his generous donation of three chainsaw carvings, carved at our Family Day Event;

AND WHEREAS Council donated Carvings in 2023 to a local organization for fundraising;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Magnetawan donates the 2024 carvings to

Carried _____ Defeated _____ Deferred _____

Sam Dunnett, Mayor

Recorded Vote Called by: _____

Recorded Vote

Member of Council	Yea	Nay	Absent
Bishop, Bill			
Hetherington, John			
Hind, Jon			
Kneller, Brad			
Mayor: Dunnett, Sam			

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

BY-LAW NO. 2024 –

**BEING A BY-LAW TO ENTER INTO AN AGREEMENT FOR THE
MUTUAL AND AUTOMATIC AID PLAN AND PROGRAM WITH THE CORPORATION OF THE TOWNSHIP OF
MCKELLAR**

WHEREAS Section 20 (1) (2) of the Municipal Act 2001 S.O. 2001, Chapter 25, authorizes a municipality to enter into a joint agreement with one or more municipalities;

AND WHEREAS the Municipality of Magnetawan wishes to enter in an Agreement with The Corporation of the Township of McKellar to provide Mutual and Automatic Aid Plan and Program;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN ENACTS AS FOLLOWS:

1. The Municipality of Magnetawan Fire Department is hereby authorized to leave the limits of the Municipality, at the discretion of the Municipality of Magnetawan Fire Chief or their designate to respond to calls for the assistance from the Township of McKellar Fire Department on a reciprocal basis;
2. The Mayor and Clerk are hereby authorized to execute the Agreement, substantially in the format attached.
3. That By-law 2023-20 and any previously conflicting by-laws are hereby repealed.

READ A FIRST, SECOND, AND THIRD TIME, passed, signed and the Seal of the Corporation affixed hereto, this 22nd day of May, 2024

**THE CORPORATION OF THE
MUNICIPALITY OF MAGNETAWAN**

Mayor

CAO/Clerk



THIS LETTER OF UNDERSTANDING ("LOU") is made as of the day of May 2024 (the "Effective Date").

BETWEEN:

THE CORPORATION OF THE TOWNSHIP OF MCKELLAR
(hereafter, "McKellar")

AND:

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN
(hereinafter, "Magnetawan")

WHEREAS Magnetawan did not renew the Mutual and Automatic Aid Plan and Program with the South-West Parry Sound District in April 2020; and

WHEREAS McKellar and Magnetawan share a substantial Municipal border and have no current agreement for mutual aid; and

WHEREAS Magnetawan is replacing the Orange Valley Bridge in 2024 requiring a full road closure of arterial roads that could dramatically impact emergency response vehicle times; and

WHEREAS a similar LOU was signed in May of 2023 when McKellar replaced the Inholmes Bridge; and

WHEREAS both Municipalities are entering into this LOU to ensure standard response times are within the allowable limits, in addition to outlining the details of the responsibility and liability of the Municipalities;

NOW THEREFORE, in consideration of the previous Mutual covenants and agreements contained herein, hereby acknowledged by the parties, the parties hereto agree as follows:

1. **THAT** this LOU shall commence on the effective date and expire on December 31, 2024 with the understanding that a new agreement shall be executed in the future;
2. **THAT** the responsibility and liability of each Municipality are outlined in the attached Schedule 'A' "Mutual and Automatic Aid Plan and Program for the South-West Parry Sound District Issued: 2015" that forms a part of this LOU.

IN WITNESS WHEREOF, the parties have entered into this LOU as of the Effective Date.

THE CORPORATION OF THE TOWNSHIP OF MCKELLAR

Per: Karlee Britton
Karlee Britton
Acting Clerk/Administrator

Per: David Moore
David Moore
Mayor

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

Per: _____
Kerstin Vroom
CAO/Clerk

Per: _____
Sam Dunnett
Mayor



**Schedule "A" to the LOU between
McKellar and Magnetawan**

**Mutual and Automatic Aid Plan and Program for the South-West Parry Sound District
Issued: 2015**

DRAFT

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Foreword

This attached mutual aid plan and program and accompanying appendices were developed by the Office of the Fire Marshal in consultation with fire co-ordinators appointed by the Fire Marshal for the Province of Ontario to develop and coordinate county, district and region plans appropriate to local needs and circumstances.

Local county, district and region mutual aid systems will adopt the content of the plan as presented here. It will, however, be necessary for the participants to determine locally if the county, district or region mutual aid plan will include the automatic aid, hazardous materials and/or extrication program in the base document. In such cases it will be necessary to identify, within the plan, the participants in the various programs.

The local fire co-ordinator will be responsible for completing the running assignments, summary of contact information and list of local resources portions of the plan and submitting them to the Office of the Fire Marshal annually or as significant changes to the plan occur. Examples of significant changes include additions and deletions of major apparatus and equipment, staffing changes with the potential to affect emergency response, changes in senior officers and changes to emergency, business and personal telephone numbers of senior officers. The Office of the Fire Marshal will maintain a central inventory of all current mutual aid plans.

Local county, district and region mutual aid plans may adopt any or all of the appendices attached to this document based on local needs and circumstances. The appendices are intended to provide a local county, district or region with the ability to attach additional information to the base document that they will assist local participants in the day-to-day application and use of the plan. There is no requirement to submit the appendices to the Office of the Fire Marshal.

Mutual Aid Associations may be in place in county, district and regions. It is clearly understood that they do not have any authority relating to the operation of municipal fire departments or the mutual aid plan.

DRAFT

Purpose of the Mutual Aid Plan

- To provide authority and general direction to *fire co-ordinators* for the co-ordination of *mutual aid systems* and associated *fire protection services* activated within the local county, district or region, as well as with neighbouring counties, districts or regions, inter-provincially and internationally.
- To provide clarification to municipalities of the roles and responsibilities of *fire co-ordinators* within the *mutual aid system*.
- To provide other emergency management agencies with an understanding of the *fire co-ordinators* role within the *mutual aid system*.

Authority

Fire department personnel appointed by the Fire Marshal as *fire co-ordinators* shall fulfill the duties and responsibilities as instructed by the Fire Marshal (Fire Protection and Prevention Act 1997, Section 7).

Fire co-ordinators

7. (1) *The Fire Marshal may appoint fire co-ordinators for such areas as may be designated in the appointment, 1997, c. 4, s. 7 (1).*

Duties

(2) *A fire co-ordinator shall, subject to the instructions of the Fire Marshal,*

(a) establish and maintain a mutual aid plan under which the fire departments that serve the designated area agree to assist each other in the event of an emergency; and

*(b) perform such other duties as may be assigned by the Fire Marshal.
1997, c. 4, s. 7 (2); 2002, c. 18, Sched. N, s. 1*

Definitions

In this document,

Acceptable - means acceptable to the *fire co-ordinator* and participating *fire chiefs* in consultation with the Office of the Fire Marshal.

Alternate Fire Co-ordinator - means the person appointed by the Fire Marshal, under the authority of the Fire Protection and Prevention Act, 1997 to act in absence of the *fire co-ordinator*.

Automatic Aid - means any agreement under which a *municipality* agrees to provide an initial response to fires, rescues and emergencies that may occur in a part of another *municipality* where a *fire department* in the *municipality* is capable of responding more quickly than any *fire department* situated in the other *municipality*; or a *municipality* agrees to provide a supplemental response to fires, rescues and emergencies that may occur in a part of another *municipality* where a *fire department* in the *municipality* is capable of providing the quickest supplemental response to fires, rescues and emergencies occurring in the part of another *municipality*

Company – means a complement of personnel operating one or more pieces of apparatus under the control of a supervisor.

Council - means the *council* of a *municipality* participating in the *mutual aid plan*.

Cover - means the *fire department* that is available to provide back-up coverage to another *fire department* that is providing *help* to another *fire department* in the event of a *mutual aid plan* activation

Fire Chief - means the person appointed by a *participant* in the *mutual aid plan* as the head of the *fire department*

Fire Co-ordinator - means the person appointed by the Fire Marshal, under the authority of the Fire Protection and Prevention Act, 1997 to co-ordinate the *mutual aid plan*, or the person appointed by the Fire Marshal to act in absence of the *fire co-ordinator*

Fire Department - means a group of firefighters authorized to provide *fire protection services* by a *municipality*, group of municipalities or by an agreement made under section 3 of the Fire Protection and Prevention Act.

Fire Protection Adviser - means a person employed by the Office of the Fire Marshal, Field Fire Protection Services section, to provide advice and assistance to municipalities and *fire departments*

Fire Protection Services - includes fire suppression, fire prevention, fire safety education, communication, training of persons involved in provision of *fire protection services*, rescue and emergency services and the delivery of all those services

First Nation Community - means a band as defined in the *Indian Act* (Canada)

Help Call - means the *fire department* that is called to assist another *fire department* in the event of a *mutual aid plan* activation

Home Fire Chief - means the *fire chief* of the *municipality*, community or area experiencing a *major emergency*

Home Fire Department - means the *fire department* of the *municipality*, community or area experiencing a *major emergency*

Incident Management System – means the program used by the county/district/region to establish a standard approach to incident management, priorities, action planning, and resource utilisation.

Major Emergency - means a situation that, in the opinion of the local *fire chief*, constitutes a danger of major proportions to life, property and/or the environment and that exceeds the capability of the local *fire department*.

Municipality – means local municipality as defined in the Municipal Act

Mutual Aid - means a program to provide/receive assistance in the case of a *major emergency* in a *municipality*, community or area.

Mutual Aid Plan or System - means the *mutual aid plan* developed under the authority of the Fire Protection and Prevention Act, 1997 and direction of the Fire Marshal to facilitate provision of *fire protection services* to the residents of a county, district or region under a co-ordinated and co-operative system.

Participant - means an organization, approved by the Fire Marshal, or a *municipality* which operates or manages a *fire department* that meets and maintains the requirements for participation in the *mutual aid plan*

Regional Operations Manager – means the person appointed by the Office of the Fire Marshal to manage a defined region within the Fire Protection Services Section under the direction of the Assistant Deputy Fire Marshal

Significant Event – means a *mutual aid activation requiring the assistance of two or more fire departments*.

Unorganized Territory - means a geographic area without municipal organization

Zone Fire Co-ordinator - means the person appointed by the Fire Marshal, under the authority of the Fire Protection and Prevention Act, 1997 to co-ordinate a geographic portion of the county, district or region *mutual aid plan* under the direction of the county, district or region *fire coordinator*.

The Principles of Operation of Mutual Aid Plans in Ontario

- To promote adequate and coordinated efforts to minimize loss of life and property and damage to the environment through efficient utilization of fire department and other resources in the event of a *mutual aid* activation during times of natural or man-made emergencies.
- To provide the organizational framework necessary to effectively manage *mutual aid* resources within a unified *incident management system*.

Mutual Aid System Components

This *mutual aid plan* embodies the action to be taken by *participants* to engage in the following program components.

1. Activate *mutual aid* during a *major emergency* where the *home fire department* is committed and/or the situation cannot be contained or controlled with available resources.
2. Activate the provincial CBRN or HUSAR response system.
3. (Optional) Activate a county, district or region *automatic aid* program.
4. (Optional) Activate a county, district or region hazardous materials support response.
5. (Optional) Activate a county, district or region extrication support response.
6. (Optional) Activate a county, district or region specialized rescue support response.

Mutual Conditions for Participation in Programs

1. Mutual Aid

- A. A request for *help* or *cover* by any other *participant* in the *mutual aid plan* takes priority over any other agreements entered into by another *participant*.
- B. The *fire chief*, or designate, may refuse to supply the requested response to occurrences if such response personnel, apparatus or equipment are required to provide *fire protection services* in the local *municipality*. Similarly, the fire chief, or designate, may order the return of such apparatus, equipment or personnel that is responding to, or is at, the scene of a *mutual aid* activation if it is required to provide *fire protection services* in the local *municipality*. In such cases the *fire chief* must notify the *fire co-ordinator* or designate of his/her actions.
- C. The participating *fire department* must be established and regulated by a municipal by-law.

Note: Where unorganized territories, First Nation communities, or federal properties form part of the mutual aid plan, alternative authorization may be accepted.

- D. Council must confirm the *fire chief* of a municipal *fire department*, by by-law or a similar method of authorization. The Office of the Fire Marshal must appoint the *fire chief* of a *fire department* established for an *unorganized territory*.
- E. A by-law must be passed by *council* authorizing its *fire department's* participation in the *mutual aid plan*. *Fire departments* serving *unorganized territories* must be authorized to participate through an agreement signed by the Office of the Fire Marshal.
- F. A participating *fire department* must have adequate resources to handle day-to-day emergencies in its own jurisdiction.
- G. A participating *fire department* must be *acceptable* to:
 - the *fire chief(s)* of the *fire department(s)* to be its first response for *mutual aid* assistance;
 - the *fire chief(s)* of the *fire department(s)* it will be first response to for *mutual aid* assistance; and,
 - the *fire co-ordinator*
- H. Triple combination ~~pumpers~~ and water tank trucks are the basic vehicles intended to be used for response. Where the *fire co-ordinator* and the *participating fire chiefs* agree rescue vehicles, aerial ladder trucks, and other specialized vehicles and/or services may be included.

Note: This does not mean a municipality with an aerial ladder truck is obligated to make it available to a municipality that does not have one to reciprocate the service.

- I. Home fire department personnel will be in overall command of the *mutual aid* activation and will be responsible for co-ordination of local resources and those of the responding *fire department(s)*.
- J. *Participants* in the *mutual aid* system will have adopted and implement an approved *incident management system*.
- K. *Fire chiefs* shall notify the *fire co-ordinator* of all significant changes as they occur, regarding stations, personnel, apparatus and/or equipment.
- L. Radio communication procedures shall be in accordance with principles and policies agreed upon by the participating *fire chiefs*.
- M. Minimum requirements of the Occupational Health and Safety Act must be met as it pertains to *fire departments*.
- N. *Fire chiefs* shall provide copies of agreements for fire protection to the *fire co-ordinator*, if requested by the *fire co-ordinator*.

- O. An applicant to participate in *mutual aid* that fails to meet the criteria as agreed to by the participating *fire chiefs* of the area, in conjunction with the *fire co-ordinator* and approved by the OFM *regional operations manager*, will not be accepted as a member of the *mutual aid plan*.
- P. The *fire co-ordinator* will consult with the OFM *regional operations manager* when a *participant* fails to maintain the established criteria for participation in the *mutual aid plan*. The *participant* will be given a written notice by the *fire co-ordinator* to have the deficiencies corrected. Failure to maintain the established criteria to the satisfaction of the *fire co-ordinator* and the *regional operations manager* shall result in removal from the system.
- Q. *Mutual aid* assistance is to be provided to *participants* on a reciprocal basis i.e. no costs involved.
- R. *Mutual aid* is not immediately available for areas that receive fire protection under a fire protection agreement. The *municipality, unorganized territory or First Nations community* purchasing fire protection is responsible for arranging an *acceptable* response for back-up¹ *fire protection services*. In those cases where the emergency requirements exceed those available through the purchase agreement and the back-up service provider the *mutual aid plan* can be activated for the agreement area.

2. Provincial CBRN and HUSAR Resources

The Province operates a system to provide response support for chemical, biological, radiological, nuclear and explosion (CBRNE) and heavy urban search and rescue (HUSAR) incidents, to local communities. The system operates under the following conditions.

- Initial response to CBRNE and HUSAR emergencies are a local responsibility. More advanced support may be available locally through the *mutual aid* system or a contracted service provider, which includes contracted support from another *municipality* through a fire protection services agreement or an *automatic aid* agreement and contracted support from a commercial provider.
- It is intended that CBRNE teams and a HUSAR team strategically located in designated cities, and operating under a memorandum of understanding with the Province of Ontario will also be available to support local responders.
- The expectations and capabilities of responding CBRNE Teams shall be based on the National Fire Protection Association Standard 472: Professional Competence of Responders to Hazardous Materials Incidents. That standard provides for the following levels.
 - Level 1: Awareness of what constitutes a hazardous materials incident
 - Level 2: Capacity to carry out limited response activities

¹ Back-up fire protection service could be in the form of a first response agreement or automatic aid.

- Level 3: Capacity to mitigate hazardous materials incidents
- The expectations and capabilities of the responding HUSAR team shall be based on the National Fire Protection Association Standard 1670: Operations and Training for Technical Rescue Incidents. That standard provides for the following levels.
 - Level 1: Awareness of what constitutes a technical rescue incident
 - Level 2: Capacity to carry out limited response activities
 - Level 3: Capacity to mitigate technical rescue incidents

Activation of resources:

- A. It is anticipated that a *municipality* requiring the assistance of a CBRNE or HUSAR team will have initiated, or be in the process of declaring, an emergency, pursuant to the Emergency Management Act, R.S.O. 1990, c. E-9.
- B. All requests for assistance from a CBRNE or HUSAR team will be received and co-ordinated through the Emergency Management Ontario Provincial Emergency Operations Centre (PEOC). 1-866-314-0472
- C. Should an emergency occur in a locality that in the opinion of the *fire co-ordinator*, or his/her designate, cannot be addressed through the resources of the local *fire department*, the *mutual aid* system or contracted service providers, he/she shall consider requests from local communities and contact the PEOC to request the response of a CBRNE or HUSAR team.
- D. The decision to activate one or more of the teams as part of the provincial response to an emergency will be approved by the appropriate Ministry of Community Safety and Correctional Services representative through the PEOC.
- E. The PEOC, in conjunction with the Office of the Fire Marshal (Fire Protection Services – Emergency Planning & Strategic Development) will be responsible for overall coordination and direction of the response, and the PEOC will be responsible for coordinating any necessary funding to support the activation of a CBRNE or HUSAR team.
- G. Local personnel will be in overall command of the emergency situation and will be responsible for coordination of local resources and those of the responding *fire department(s)*.
- H. The individual activities of a CBRNE or HUSAR team will be under the command of the officer-in-charge of the CBRNE or HUSAR team.
- I. The CBRNE response teams are not intended to fight fires involving hazardous materials. When *fire departments* respond to hazardous material fires, the normal method of activating *mutual aid* is to be followed for additional fire suppression assistance.
- J. The CBRNE or HUSAR team will not respond outside its home *municipality* as part of the memorandum of understanding unless deployed by the PEOC, in consultation with the OFM. When the CBRNE or HUSAR team is mistakenly

called directly by agencies or persons other than the *fire co-ordinator*, the CBRNE or HUSAR team will immediately notify the local *fire department* to respond and shall stand by to respond if required.

- K. Nothing in the memorandums of understanding with the province prevents the CBRNE or HUSAR teams from responding outside their home municipalities under a fire protection services agreement or *automatic aid* agreement or like agreement or arrangement between the team's *municipality* and another *participant*.

3. Automatic Aid

Improvements may be made to the overall effectiveness of the *mutual aid* system by implementing an *automatic aid* program within the *mutual aid* system. Potential improvements include:

- The quickest available fire station immediately responds to a call for service, regardless of municipal boundaries;
- The assembly time of an adequate fire attack team may be reduced (the fire attack team may be made up of personnel and equipment from more than one *fire department*);
- Equipment and personnel may be made available, particularly at the outer extremities of municipalities, which are neither practical nor reasonable for municipalities to provide for themselves due to the financial demands inherent with their provision.

Program Participation

- A. A *participant* in an *automatic aid* program that forms part of the *mutual aid plan* must meet and maintain the requirements for participation in the *mutual aid plan*.
- B. *Fire departments* entering into *automatic aid agreements* must notify the affected *fire co-ordinator(s)*.
- C. Supplying *fire departments* must ensure sufficient resources remain available in their own *municipality* or area to provide initial responses to emergency calls.
- D. Communications systems should be in place to support the simultaneous and co-ordinated response of required *fire departments*.
- E. First arriving companies will initiate an *incident management system* in accordance with those agreed to in the *mutual aid plan*. The *home fire department* shall assume command of the incident after arrival at the scene.
- F. Activation of additional apparatus, equipment and personnel in the *home municipality* is not *automatic aid*. Such a response is expected and should be ordered into action whenever necessary.

- G. Where a *municipality* purchases *fire protection services*, for a fee or any other consideration, for its jurisdiction or any part of it, *automatic aid* may be activated. In the event that the first call for additional assistance is required in an area where *fire protection services* are usually purchased from a neighbouring *municipality*, the responding *fire department* may charge for its service; these are not *mutual aid plan* responses.
- H. A request for *mutual aid plan* response has priority over any requests such as *automatic aid*. *Automatic aid* responses are secondary to *mutual aid* obligations.
- I. *Automatic aid*, unlike mutual aid, is not intended to be provided to the receiving *municipality* at no charge. A request for day-to-day assistance, as opposed to a request for help at a major fire or other emergency, should be on a cost recovery basis.

4. South-West Parry Sound District Extrication Response Support

Improvements may be made to the overall effectiveness of the *mutual aid system* by implementing an auto extrication response support program within the *mutual aid system*. Potential improvements include:

- The closest available specialized assistance immediately responds to a call for service, regardless of municipal boundaries.
- The Britt, Seguin, Carling, and McDougall Fire Departments are trained and equipped to provide auto extrication response support and has/have agreed to respond and provide assistance throughout the county, district or region when requested by participating fire departments

Program Participation

- A. The requesting *fire department* will communicate directly with the *fire department* closest to the scene with the apparatus, equipment and personnel that is required.
- B. The *home fire department* must respond, assume command and remain in attendance for the duration of the incident.
- C. The *home fire department* will supply apparatus, equipment and personnel for fire suppression, as well as basic extrication and additional support for the extrication support team, as required.
- D. When the *home fire department* arrives at the scene first, it will:
- contact the extrication support team by radio, as soon as possible;
 - give updates relevant to the nature and extent of the incident;
 - give best routes and where to locate at the incident or staging area; and,

- identify the sector (or person) the support team should report to upon arrival.
- E. Responses by the extrication support units to municipalities or areas purchasing *fire protection* may be charged directly to that *municipality* or area as though the response was a *fire department* receiving a call for fire suppression assistance.

5. South-West Parry Sound District Specialized High Angle Rescue Support Program

Improvements may be made to the overall effectiveness of the *mutual aid system* by implementing a specialized rescue support program within the *mutual aid system*. Services provided within the program include High Angle Rescue Potential improvements include:

- The closest available specialized assistance immediately responds to a call for service, regardless of municipal boundaries.
- The High Angle Rescue Team Members are trained and equipped to provide High Angle Rescue response support and have agreed to respond and provide assistance throughout the South-West Parry Sound District when requested by participating *fire departments*.

Program Participation

- A. The requesting *fire department* will communicate directly with the *fire department* closest to the scene with the apparatus, equipment and personnel that is required.
- B. The *home fire department* must respond, assume command and remain in attendance for the duration of the incident.
- C. The *home fire department* will supply apparatus, equipment and personnel for fire suppression, as well as basic support for the High Angle Rescue Team, as required.
- D. When the *home fire department* arrives at the scene first, it will:
- contact the High Angle Rescue Team by radio, as soon as possible;
 - give updates relevant to the nature and extent of the incident;
 - give best routes and where to locate at the incident or staging area; and,
 - identify the sector (or person) the support team should report to upon arrival.
- E. Responses by the High Angle Rescue Team to municipalities or areas purchasing *fire protection* may be charged directly to that *municipality* or area as though the response was a *fire department* receiving a call for fire suppression assistance.

6. South West Parry Sound District Specialized Rescue Support Program

Improvements may be made to the overall effectiveness of the *mutual aid system* by implementing a specialized rescue support program within the *mutual aid system*.

Services provided within the program include Ice Water Rescue and Snowmobile Response Units

Potential improvements include:

- The closest available specialized assistance immediately responds to a call for service, regardless of municipal boundaries.
- The Seguin, McDougall and Britt Fire Departments are trained and equipped to provide Ice Water Rescue and Snowmobile Response support and have agreed to respond and provide assistance throughout the district when requested by participating *fire departments*

Program Participation

- A. The requesting *fire department* will communicate directly with the *fire department* closest to the scene with the apparatus, equipment and personnel that is required.
- B. The *home fire department* must respond, assume command and remain in attendance for the duration of the incident.
- C. The *home fire department* will supply apparatus, equipment and personnel for fire suppression, as well as basic support for the Ice Water Rescue or Snowmobile Response team, as required.
- D. When the *home fire department* arrives at the scene first, it will:
 - contact the Ice Water Rescue or Snowmobile Response team by radio, as soon as possible;
 - give updates relevant to the nature and extent of the incident;
 - give best routes and where to locate at the incident or staging area; and,
 - identify the sector (or person) the support team should report to upon arrival.
- E. Responses by the Ice Water Rescue or Snowmobile Response units to municipalities or areas purchasing *fire protection* may be charged directly to that *municipality* or area as though the response was a *fire department* receiving a call for fire suppression assistance.

Activation of Mutual Aid Plan

Requesting Fire Department

The incident commander, or the communications facility currently serving the incident commander, will communicate directly with the first *help* call.

- A. Identify who you are and give any code word required.
- B. Briefly describe the nature of the incident.
- C. Give the location of the incident.
- D. Provide information on any Automatic Aid activations initiated.
- E. Be specific about resources required.
- F. Provide directions and travel route to the scene as required.
- G. Advise who, and on what radio frequency or talk group, to contact for assignment and/or staging location. If common radio frequencies or talk groups are not available direct the responding *mutual aid* companies to a specific location and advise them whom to contact on arrival.

First Help Call Fire Department

- A. Dispatch required assistance.
- B. Notify the *fire co-ordinator*, or the *fire co-ordinator's* communications facility, of the incident and your response and the information provided regarding Automatic Aid responses if any.
- C. Notify appropriate *fire co-ordinator(s)*, or their communications facility, where the response involves cross county/region/district activation.

Fire Co-ordinator

- A. Arrange for cover for home and assisting departments as required.
- B. Receive all additional calls for assistance after the *first help call*.

Note: Inter-county (or district, or region) mutual aid is treated as any other activation. There should be no boundaries when considering mutual aid assistance.

Termination of the Incident

- A. The incident commander will determine when assisting resources are no longer required.
- B. The incident commander will release resources as soon as possible.
- C. The incident commander will notify the *fire co-ordinator*, or the *fire co-ordinator's* communications facility, that assisting resources are no longer required and are being released.
- D. Assisting *fire department(s)* will notify the *fire co-ordinator*, or the *fire co-ordinator's* communications facility, when they have returned to their station(s)

and are in service. Assisting includes response to the emergency scene and providing cover at other *fire departments*.

Criteria for Appointment as Fire Co-ordinator or Alternate

- A. *Fire chief*, deputy fire chief or senior officer with the necessary training and experience to co-ordinate the system
- B. Willingness of proposed *fire co-ordinator* or *alternate(s)* to fill the role.
- C. Agreement of employer for *fire co-ordinator* or *alternate(s)* to fill the role
- D. Capability to monitor, receive and transfer radio communications within the county, district or region and between other counties, districts and/or regions.
- E. Familiarity and continuity within the system.
- F. Where possible and where practicable of attainment the *fire co-ordinator* and *alternate* come from the same department.
- G. Agreeable to the roles and responsibilities as defined in the *mutual aid plan*.

Appointment Process for Coordinators and Alternates

- A. At his/her earliest convenience, the *fire co-ordinator* notifies the local *fire protection adviser* or the *regional operations manager* of pending resignation or vacating of position and completes Appendix "F" – Request for Replacement.
- B. The *fire co-ordinator* makes a recommendation for replacement, based on selection criteria. If possible the *fire co-ordinator* obtains a letter from the candidate's CAO or *council* approving the recommended person for the position.
- C. The *regional operations manager* reviews the recommendation in consultation with the local *fire protection adviser*
- D. Local *fire protection adviser* confirms with CAO and/or *council* approval of the recommended person if not submitted by the *fire co-ordinator* in the original application.
- E. *Regional operations manager* forwards the recommendation to the Fire Marshal, or designate, for appointment.
- F. Fire Marshal (or designate) makes appointment.
- G. Access is provided to the OFM *fire co-ordinators* website
- H. Local *fire protection adviser* delivers the appointment letter, identification card and wallet badge.
- I. *Fire protection adviser* reviews the roles and responsibilities with the newly appointed *fire co-ordinator*

- J. *Fire protection adviser* provides latest copy of the *fire co-ordinators' Mutual Aid Plan and Program* manual and accompanying Appendices
- K. *Fire protection adviser (s)* inform local *fire departments* of the appointment (where required).

Roles and Responsibilities

1. Office of the Fire Marshal

- A. Develop and approve the *mutual and automatic aid plan* and appendices in consultation with *fire co-ordinators*
- B. Review and approve *mutual aid plans*
- C. Maintain a centralized inventory of current *mutual aid plans*
- D. Provide support through specialized resources and equipment, as available
- E. Appoint the *fire chief* of a *fire department* established for an unincorporated area that is to participate in the *mutual aid plan*.
- F. Authorize *fire departments* serving unincorporated areas to participate in the *mutual aid plan* through an agreement signed by the Office of the Fire Marshal.
- G. Monitor activations of the *mutual aid system*.
- H. Maintain the *fire co-ordinators* website and provide regular communications and updates to the *fire co-ordinators*.
- I. Organize and conduct the annual *fire co-ordinators' conference*.
- J. Review the operations and performance of the *mutual aid system*.

2. Participants

Participants in the *mutual aid plan* are responsible for passing a by-law, agreement or alternative *acceptable* authorization to:

- A. Establish and regulate a *fire department*,
- B. Appoint the *fire chief* of the *fire department*, and,
- C. Authorize participation in the *mutual aid plan*.

3. Fire Co-ordinator

Fire department personnel appointed by the Fire Marshal as *fire co-ordinators* shall fulfill the duties and responsibilities as instructed by the Fire Marshal (Fire Protection and Prevention Act 1997, Section 7).

Roles and responsibilities of the fire co-ordinator and in the absence of the fire co-ordinator the alternate co-ordinator for the purposes of this *mutual aid plan* include:

- A. Develop, review and maintain an up-to-date *mutual aid plan*, under the instructions of the Fire Marshal of Ontario, and in cooperation with the area *fire chiefs*.
- B. Submit the plan to the Office of the Fire Marshal (OFM) *regional operations manager* for approval
- C. Review the *mutual aid plan* annually, or more often if required, with the participating *fire chiefs* and the local *fire protection adviser(s)*.
- D. Coordinate activations of the *mutual aid plan*.
- E. Consider requests and recommend to the PEOC the deployment of provincial CBRNE and HUSAR teams.
- F. Provide advice and assistance to the Fire Marshal upon request.
- G. May assist and support *participants* by providing information and guidance during *mutual aid* activations.
- H. Within 7 days forward by email to FPSPAR@ontario.ca a synopsis of any significant events within their area.
- I. In cooperation with the local *fire protection adviser*, review equipment and apparatus covered by the plan when deemed necessary by the *fire co-ordinator* or the *fire protection adviser*.
- J. Attend the annual *fire co-ordinators'* conferences and such other meetings as may be convened from time to time by the OFM.
- K. Submit expense accounts to the OFM *regional operations manager* for approval twice yearly, and more frequently if required, and before March 31st of each year.
- L. Encourage county, district or regional training, and submit requests to the Office of the Fire Marshal for specialized courses.
- M. Other duties as may be assigned by the Fire Marshal.

Roles and responsibilities of the *fire co-ordinator* for the purposes of this *mutual aid plan* do not include:

- A. In an *unorganized territory* where there are no agreements made pursuant to the Fire Protection and Prevention Act, 1997 to provide *fire protection services*, there is ordinarily no role for the *fire co-ordinator* to play. The role of the *fire co-ordinator* is to coordinate *mutual aid plans* and to perform related duties. *Mutual*

aid plans are plans developed between *fire departments*. *Fire departments* exist only in municipalities, or pursuant to an agreement in an *unorganized territory*.

4. Participating Fire Chiefs

- A. Familiarize members of the *fire department* with contents of the *mutual aid plan*.
- B. Implement the local components of the *mutual aid plan*.
- C. Submit the relevant Standard Incident or Casualty Reports for all incidents directly to the Office of the Fire Marshal.
- D. Notify the *fire co-ordinator* of all significant changes as they occur, regarding stations, personnel, apparatus and/or equipment and contact information.
- E. Provide copies of agreements for fire protection to the *fire co-ordinator*, if requested by the *fire co-ordinator*.
- F. Attend *mutual aid system* meetings as called by the *fire co-ordinator*.
- G. Advise the *fire co-ordinator* of any municipal re-alignments or amalgamations.
- H. Provide a copy of the *mutual aid plan* to the municipal council.

Fire Co-ordinator's Protection from Personal Liability and Indemnification

The Fire Protection and Prevention Act, 1997 addresses the issue of protection from personal liability and indemnification for *fire co-ordinators*.

74. (1) No action or other proceeding for damages shall be instituted against a firefighter, a fire co-ordinator, a community fire safety officer, a member or employee of the Fire Safety Commission, an assistant to the Fire Marshal, the Deputy Fire Marshal, the Fire Marshal, or a person acting under his or her authority, for any act done in good faith in the execution or intended execution of his or her power or duty for any alleged neglect or default in the execution in good faith of his or her power or duty.

75. (1) A firefighter, a fire co-ordinator, a community fire safety officer, a member or employee of the Fire Safety Commission, an assistant to the Fire Marshal, the Deputy Fire Marshal, the Fire Marshal or a person acting under his or her authority shall be indemnified for reasonable legal costs incurred,

(a) in the defence of a civil action, if the person is not found to be liable;

(b) in the defence of a criminal prosecution, if the person is found not guilty;

- (c) *in respect of any other proceeding in which the person's execution of his or her duties is an issue, if the person acted in good faith.*

Municipal Liability and Immunity

The Municipal Act addresses the issues of immunity protection for *councils* and members of *fire departments* participating in the *mutual aid plan*.

Liability re: fire service

467. Despite the repeal of the old Act, clause (e) of paragraph 31 of section 210 and paragraph 32 of section 210 of that Act continue to apply for the purpose of protecting a municipality from liability with respect to agreements entered into and emergency fire service plans adopted prior to January 1, 2003. 2001, c. 25, s. 467.

Immunity

448. (1) No proceeding for damages or otherwise shall be commenced against a member of council or an officer, employee or agent of a municipality or a person acting under the instructions of the officer, employee or agent for any act done in good faith in the performance or intended performance of a duty or authority under this Act or a by-law passed under it or for any alleged neglect or default in the performance in good faith of the duty or authority. 2001, c. 25, s. 448 (1).

Policy decisions

450. No proceeding based on negligence in connection with the exercise or non-exercise of a discretionary power or the performance or non-performance of a discretionary function, if the action or inaction results from a policy decision of a municipality or local board made in a good faith exercise of the discretion, shall be commenced against,

- (a) a municipality or local board;*
 - (b) a member of a municipal council or of a local board; or*
 - (c) an officer, employee or agent of a municipality or local board.*
- 2001, c. 25, s. 450.*

Related Programs

Fire Co-ordinators' Conferences and Meetings

Each year a *fire co-ordinators'* conference is organized and conducted by the Office of the Fire Marshal. New developments in *mutual aid* are discussed, as well as current issues or problems in *mutual aid* operations. From time to time exercises will be conducted at the *fire co-ordinators'* conferences. *Fire co-ordinators* in regional areas of the province may meet from time to time to discuss local issues with OFM staff and others. In addition, *fire co-ordinators* are expected to convene regular meetings with *fire chiefs*, or their representatives, within their jurisdictions.

Contacting the Office of the Fire Marshal:

The Regional Operations Managers are the point of contact for Fire Co-ordinators to forward:

- current copies of mutual aid plans
- updates to mutual aid plan resources and contact lists, and
- original copies of expense claims – faxed copies not acceptable for approved government procedures

Original copies of the above are to be mailed to:

Office of the Fire Marshal
(Southwest or Southeast Regional Manager)
2284 Nursery Road
Midhurst, ON
L0L 1X0

Office of the Fire Marshal
(Northwest or Northeast Regional Manager)
3767 Highway 69 South, Suite 6
Sudbury, ON
P3E 4N1

In those instances when a *fire co-ordinator* or *alternate fire co-ordinator* has a question about the expected roles and responsibilities he/she may contact the local *fire protection adviser* or the appropriate *regional operations manager* of the Office of the Fire Marshal.

During non-business hours contact may be arranged through the Provincial Emergency Operations Centre by calling 1-866-314-0472 and asking to be put in contact with the on-call manager for Fire Protection Services who will address the concern directly and/or put you in contact with the appropriate *regional operations manager*.

During major emergencies with provincial interests OFM staff members will typically be assigned to the Provincial Emergency Operations Centre (PEOC) and/or at the Ministry Emergency Operations Group (MEOC). These staff members may be in contact with *fire co-ordinators* dependent on the location and type of situation. *Fire co-ordinators* will be

provided with an appropriate contact number(s) for continued contact throughout the emergency.

DRAFT

Running Card Assignments

Requests for Assistance and Cover:

The location of *participants* identified as “*help*” or “*cover*” is not limited to the local South-West Parry Sound District. However, in those instances when the identified “*help*” or “*cover*” comes from another district, or from another province or state, the affected *fire co-ordinator* and *fire chief(s)* shall be informed of the *participant*’s inclusion in the local *mutual aid plan*.

The order of activation will be determining by selecting the department with the quickest ability to provide the requested assistance.

Britt Fire Department

Help call	Carling Township	Argyle	Alban-French River
Cover	McDougall Township	Not Required	Noelville

Carling Fire Department

Help Call	McDougall Township	Parry Sound	Seguin Township
Cover	Not Required	Not Required	Not Required

Whitestone Fire Department

Help Call	McKellar Twp	Magnetewan Township	McDougall Township
Cover	McDougall Twp	Parry Sound	Not Required

Seguin Fire Department

Help call	(North West) Parry Sound	(North East – Blackwater) McKellar Twp. (North East – Hwy. 518) McMurrich/ Montieth	(South East) (Mutual-Aid) Muskoka Lakes (Minett)	(South West) (Mutual-Aid) Muskoka Lakes (Footes Bay)	Extrication (North) McDougall (South) Footes Bay
Cover	Not Required	Not Required	Not Required	Not Required	Not Required

McKellar Fire Department

Help Call	McDougall Township	Whitestone	Seguin
Cover	Parry Sound	Magnetawan	Not Required

Parry Sound Fire Department

Help Call	McDougall Township	Seguin Township	McDougall Township
Cover	Not Required	Not Required	McKellar Township

McDougall Fire Department (Station #1)

Help Call	McDougall Township (Station 2)	Parry Sound	Carling Township
Cover	Seguin Township	McKellar Township	Not Required

McDougall Fire Department (Station #2)

Help Call	McDougall Township (Station 1)	McKellar Township (Station 1 or 2)	McKellar Township (Station 1 or 2)
Cover	McKellar Township	Whitestone	Whitestone

Magnetawan Fire Department

Help Call	Whitestone Twp. or Sundridge/Strong Or Burks Falls	Sundridge/Strong Twp. Or Whitestone Or Burks Falls	Burks Falls or Whitestone Twp or South River/Machar
Cover	McKellar Twp or South River/Machar or Perry Twp.	South River/Machar or McKellar Twp. Or Perry Twp	Perry Twp. Or McKellar Twp. Or South River/Machar

Emergency Contact Information**South-West Parry Sound District**

Fire Department	Contact Position/ Name	Phone Numbers		Radio Call Sign & Frequency(s)
Britt Fire Department	Fire Chief Larry Olds	Emerg	383-2411	Call sign OFM freq 154.070 C/D/R freq 165.930
		Cell	(705) 773-2570	
		Pager		
		Fax	(705) 383-0177	
		Email	brittfd@personainternet.com	
Carling Fire Department	Fire Chief Gord Harrison	Emerg	9-1-1 (Dispatch 746-7416)	Call sign XJL 813 OFM freq 154.070 C/D/R freq 154.710 160.005
		Cell	705-938-1491	
		Pager		
		Fax	(705) 342-9527	
		Email	fire@carlingtownship.ca	
McDougall Fire Department	Fire Chief Brian Leduc Fire Co-ordinator	Emerg	9-1-1 (Dispatch 746-7416)	Call sign XLQ 326 OFM freq 154.070 C/D/R freq 167.325 168.120
		Cell	(705) 746-1857	
		Pager		
		Fax	(705) 342-5573	
		Email	bleduc@medougall.ca	
McKellar Fire Department	Fire Chief Robert Morrison	Emerg	9-1-1 (Dispatch 746-7416)	Call sign XJO 620 OFM freq 154.070 C/D/R freq 154.460 155.520
		Cell		
		Pager		
		Fax	(705) 389-9633	
		Email	fire@township.mckellar.on.ca	
Parry Sound Fire Department	Fire Chief Dave Thompson Also Fire Co-ordinator Assistant	Emerg	9-1-1 (Dispatch 746-7416)	Call sign XLQ 714 OFM freq 154.070 C/D/R freq 155.055 159.435
		Cell	(705) 774-0600	
		Pager		
		Fax	(705) 746-2377	
		Email	dthompson@townofparrysound.com	
Seguin Fire Department	Fire Chief Don Hood	Emerg	9-1-1 (Dispatch 746-7416)	Call sign XJI 992 OFM freq 154.070 C/D/R freq 154.070 159.855
		Cell	(705) 746-3261	
		Pager		
		Fax	(705) 732-6347	
		Email	dhood@seguin.ca	

Whitestone Fire Department	Fire Chief Bob Whitman	Emerg	9-1-1 (Dispatch 746-7416)	Call sign XLQ 879 OFM freq 154.070 C/D/R freq 154.920 158.475
		Cell	(705) 774-1967	
		Pager		
		Fax	(705) 389-3824	
		Email	fire.department@whitestone.ca	
Georgian Bay Fire Department	Fire Chief Tony Vandamn	Emerg	9-1-1 (Dispatch 645-5000)	Call sign OFM freq 154.070 C/D/R freq
		Cell		
		Pager		
		Fax	(705) 538-1328	
		Email	tvandamn@gbtownship.ca	
Magnetawan Fire Department	Fire Chief Derek Young	Emerg	9-1-1 (Dispatch 746-7416)	Call sign OFM freq 154.070 C/D/R freq
		Cell	(705) 773-8477	
		Pager		
		Fax	(705) 387-0148	
		Email	hindlek@vianet.ca	

DRAFT

Summary of Equipment

In addition to the identified resources *participants* in the plan may add other pages that provide more detail about locally available equipment and specialized resources not normally included in the plan that could be used in other areas of the county/ district/ region or province during a *major emergency*, ex. a mobile command post. Any additional cost for using this specialized equipment outside the local county, district or region should be identified. (electronic copies of these forms are available on the fire coordinators website in Excel format.)

See attached Fire Dept. Asset Reports

DRAFT

District of Parry Sound



Social Services
Administration Board

Chief Administrative Officer's Report

May 2024

Mission Statement

To foster healthier communities by economically providing caring human services that empower and enable the people we serve to improve their quality of life.

French Language Early ON

I am very pleased to highlight that our DSSAB's EarlyON program has been in contact with The Parry Sound French Language school (École publique aux Quatre-Vents) regarding an opportunity to start an EarlyON satellite program at that school. As a pilot, we will be sending out our French language facilitator to offer a mini program once in May and again in June. This will allow our program supervisor to assess the interest level and the space to explore whether a satellite program is viable.

Recent Media Coverage

April 30, 2024—Parry Sound North Star—[What is behind the lack of daycare in Parry Sound area?](#)

2024 Federal Budget Highlights

On April 16, Deputy Prime Minister and Finance Minister, Chrystia Freeland, delivered the [2024 Federal Budget](#). Of note:

Total spending in the Federal Budget will come in at \$535 Billion in spending against \$497.5 Billion in government revenues.

Of note:

- Launching a \$1 Billion Child Care Expansion Loan Program to build more child care spaces and renovate existing child care centres.
- Expanding the Canada Student Loan Forgiveness Program to include early learning and child care educators who choose to work in rural and remote communities.
- A new Public Lands for Homes Plan to use all tools available to unlock 250,000 new homes by 2031 on public lands. This also includes Canada Post properties, National Defence land, and office buildings.
- Building more rental apartments faster with an additional \$15 Billion in new loan funding for the Apartment Construction Loan Program, bringing the program's total to over 131,000 new homes by 2031-32.
- Providing a \$400 Million top-up to the \$4 Billion Housing Accelerator Fund which is already fast-tracking the construction of over 750,000 new homes over the next decade thanks to 179 agreements with municipalities, provinces, and territories.
- Launching a new \$1.5 Billion Canada Rental Protection Fund to protect and grow the stock of affordable housing in Canada.
- Providing \$1 Billion for the Affordable Housing Fund to build affordable homes and launch a permanent Rapid Housing Stream to build on the success of the previous three rounds of the Rapid Housing Initiative.
- Investing an additional \$1.3 Billion for *Reaching Home: Canada's Homelessness Strategy* to address homelessness and encampments.
- Accelerating the construction and upgrading of housing-enabling infrastructure by providing \$6 Billion over 10 years through a new Canada Housing Infrastructure Fund.

Link: [Full 2024 Budget](#)

Local Labour Market Plan 2024

April 10, 2024 -The Labour Market Group is pleased to present the 2024 Local Labour Market Plan for the districts of Nipissing and Parry Sound.

The full report is available here: [LLMP 2024-FINAL.pdf \(workforceplanningontario.ca\)](#)

Social Media

Facebook Stats

District of Parry Sound Social Services Administration Board	NOV 2023	DEC 2023	JAN 2024	FEB 2024	MAR 2024	APR 2024
Total Page Followers	521	530	547	557	556	579
Post Reach this Period (# of people who saw post)	4,324	2,441	5,647	4,003	3324	4869
Post Engagement this Period (# of reactions, comments, shares)	305	289	724	392	413	203

Esprit Place Family Resource Centre	NOV 2023	DEC 2023	JAN 2024	FEB 2024	MAR 2024	APR 2024
Total Page Followers	151	175	181	183	186	190
Post Reach this Period (# of people who saw post)	5,743	1,610	283	214	241	912
Post Engagement this Period (# of reactions, comments, shares)	624	292	14	3	127	54

DSSAB LinkedIn Stats https://bit.ly/2YyFHIE	NOV 2023	DEC 2023	JAN 2024	FEB 2024	MAR 2024	APR 2024
Total Followers	444	444	450	456	462	464
Search Appearances (in last 7 days)	52	25	20	69	68	147
Total Page Views	48	30	47	40	54	76
Post Impressions	570	368	815	575	697	849
Total Unique Visitors	18	16	15	21	25	31

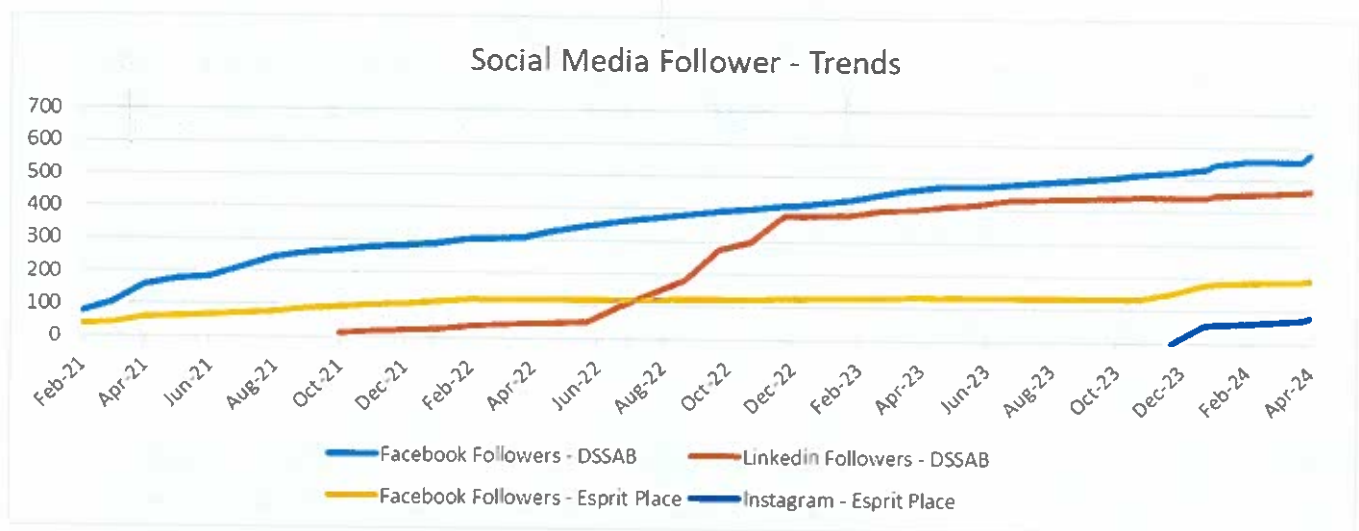
NEW! Instagram - Esprit Place Family Resource Centre https://www.instagram.com/espritplace/	NOV 2023	DEC 2023	JAN 2024	FEB 2024	MAR 2024	APR 2024
Total Followers	0	55	59	64	74	83
# of posts	0	18	19	21	23	24

Facebook Pages



A friendly reminder to follow our Facebook pages!

- ◆ [FACEBOOK - District of Parry Sound Social Services Administration Board](#)
- ◆ [FACEBOOK - Esprit Place Family Resource Centre](#)
- ◆ [FACEBOOK—EarlyON Child and Family Centres in the District of Parry Sound](#)
- ◆ [LINKEDIN—District of Parry Sound Social Services Administration Board](#)
- ◆ [INSTAGRAM—Esprit Place Family Resource Centre](#)



Licensed Child Care Programs

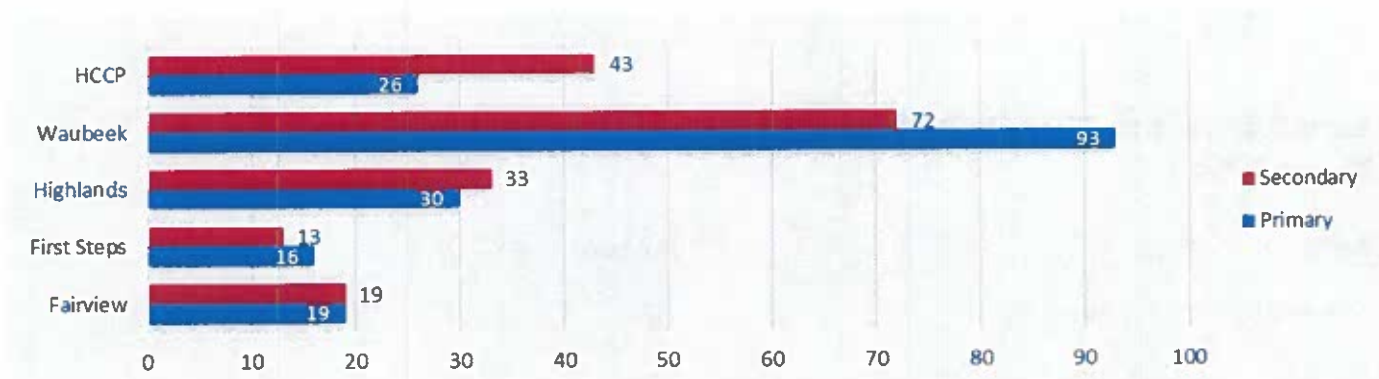
Total Children Utilizing Directly Operated Child Care in the District March 2024

Age Group	Fairview ELCC	First Steps ELCC	Highlands ELCC	Waubeek ELCC	HCCP	Total
Infant (0-18M)	1	0	0	1	20	22
Toddler (18-30M)	12	8	15	16	19	70
Preschool (30M-4Y)	17	13	20	39	55	144
# of Active Children	30	21	35	56	94	236

School Age Programs March 2024

Location	Enrollment	Primary Waitlist	Secondary Waitlist
Mapleridge After School	26	0	8
Mapleridge Before School	8	0	0
Mapleridge Summer Program	N/A	12 enrollments for summer	
Sundridge Centennial After School	13	9	0
Home Child Care	30	8	3
# of Active Children	77		

Directly Operated Child Care Waitlist by Program



The blue bar indicates the current number of children needing care now that cannot be accommodated. This is not an unduplicated list so families may be on more than one list. The red bar shows the number of children that will be needing care in future months. All program supervisors have updated the program waitlists, removing families that no longer required care.

**Inclusion Support Services
March 2024**

Age Group	EarlyON	Licensed ELCC's	Monthly Total	YTD Total	Waitlist	New Referrals	Discharges
Infant (0-18M)	0	1	1	2	0	1	0
Toddler (18-30M)	0	8	8	9	1	0	0
Preschool (30M-4Y)	6	32	38	39	2	1	3
School Age (4Y+)	4	21	25	23	1	1	2
Monthly Total	10	62	72	-	4	3	5
YTD Total	10	56	-	68	17	8	7

**EarlyON Child and Family Programs
March 2024**

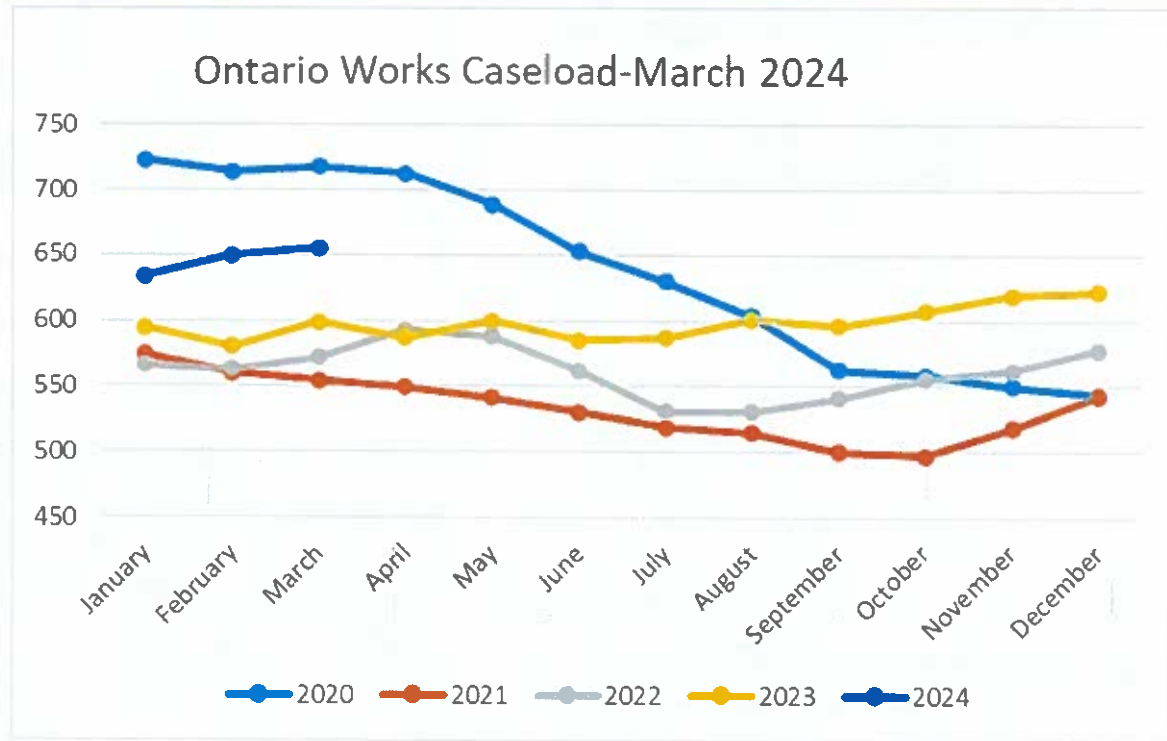
Activity	January	YTD
Number of Children Attending	948	2,857
Number of New Children Attending	32	97
Number of Adults Attending	655	2,586
Number of Virtual Programming Events	9	31
Number of Engagements through Social Media	248	1,378
Number of Views through Social Media	5,379	35,830

**Funding Sources for District Wide Childcare Spaces
March 2024**

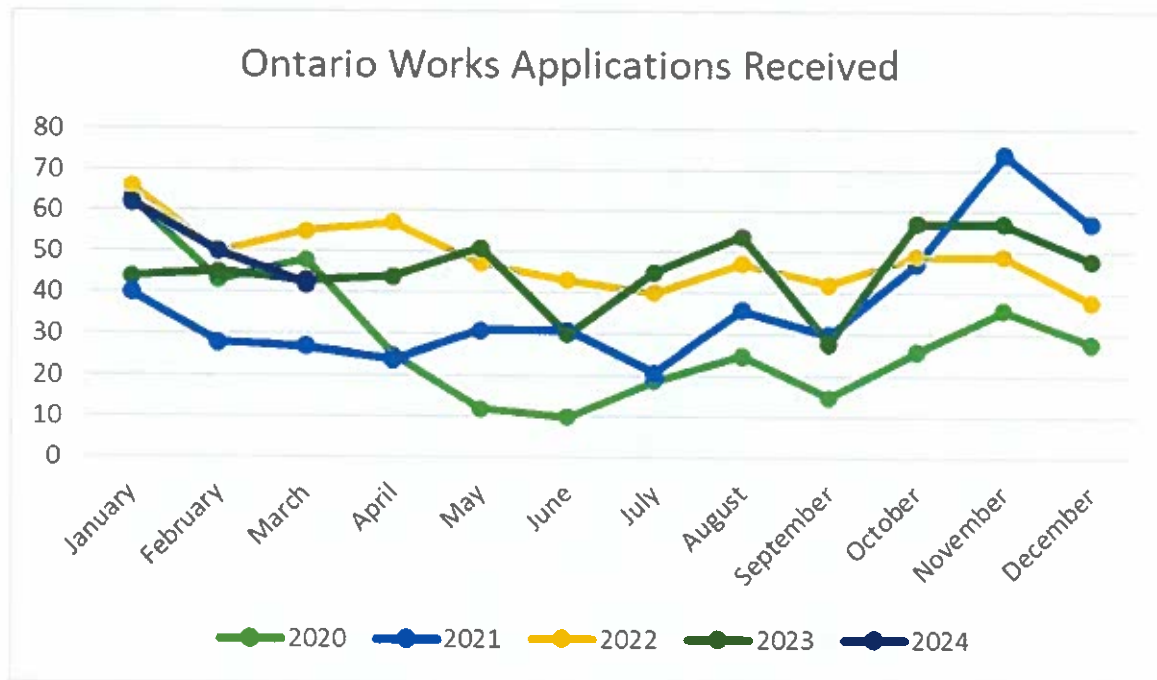
Active	# of Children	# of Families
CWELCC*	75	74
CWELCC Full Fee	203	199
Extended Day Fee Subsidy	1	1
Fee Subsidy	38	27
Full Fee	20	19
Ontario Works	12	9
Total	349	329

Funding Source - New	# of Children	# of Families
CWELCC	1	1
CWELCC Full Fee	1	1
Fee Subsidy	1	1
Ontario Works	0	0
Total	3	3

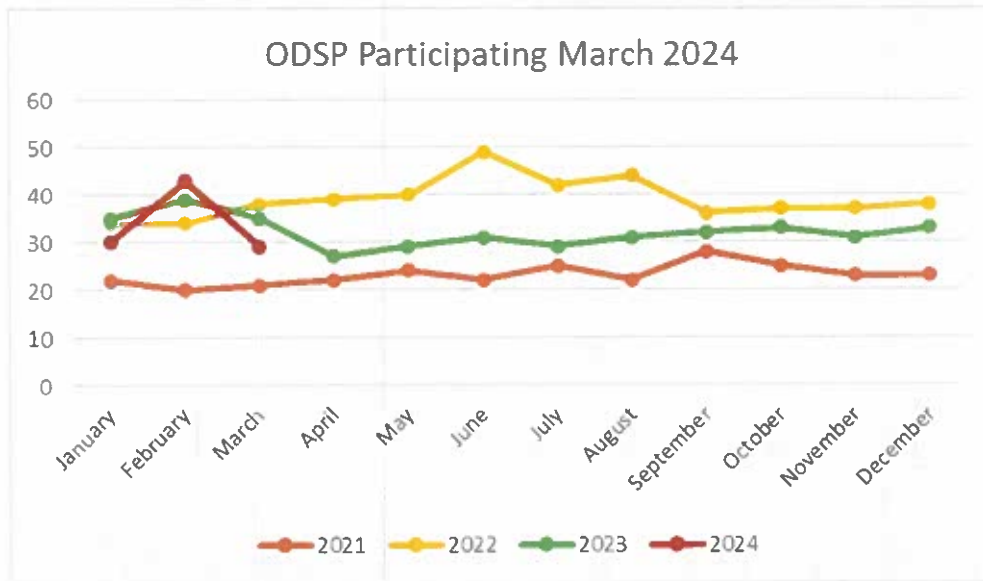
* CWELCC: Canada-Wide Early Learning Child Care; eligible for children 0 - 6



Ontario Works Intake - Social Assistance Digital Application (SADA) & Local Office Ontario Works Applications Received

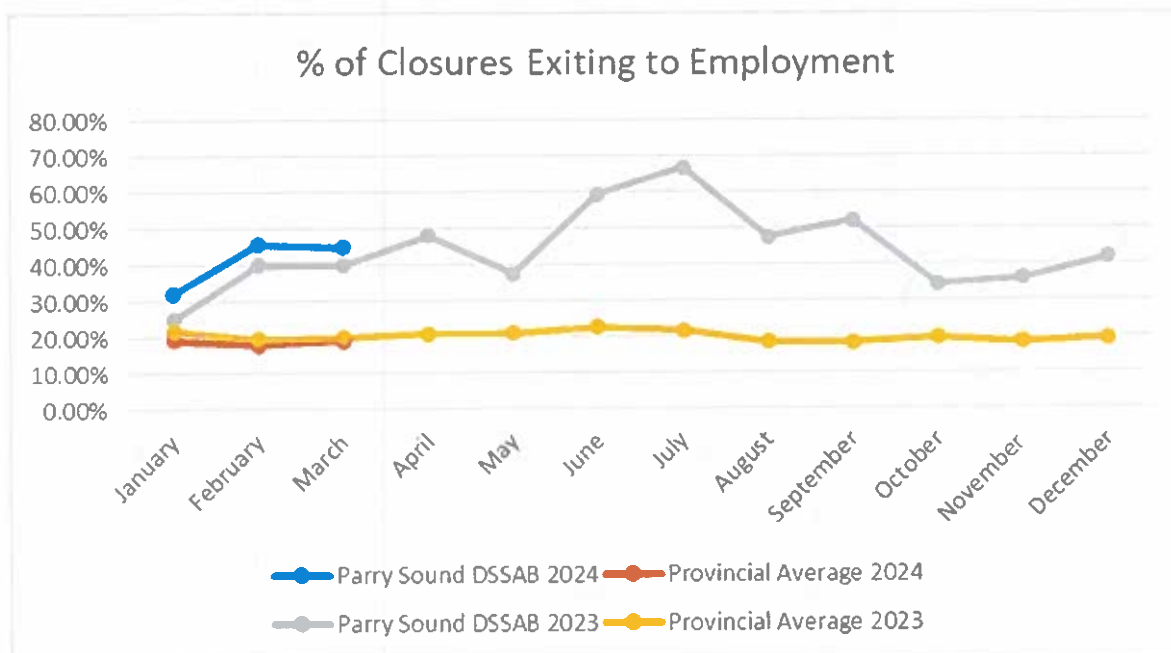


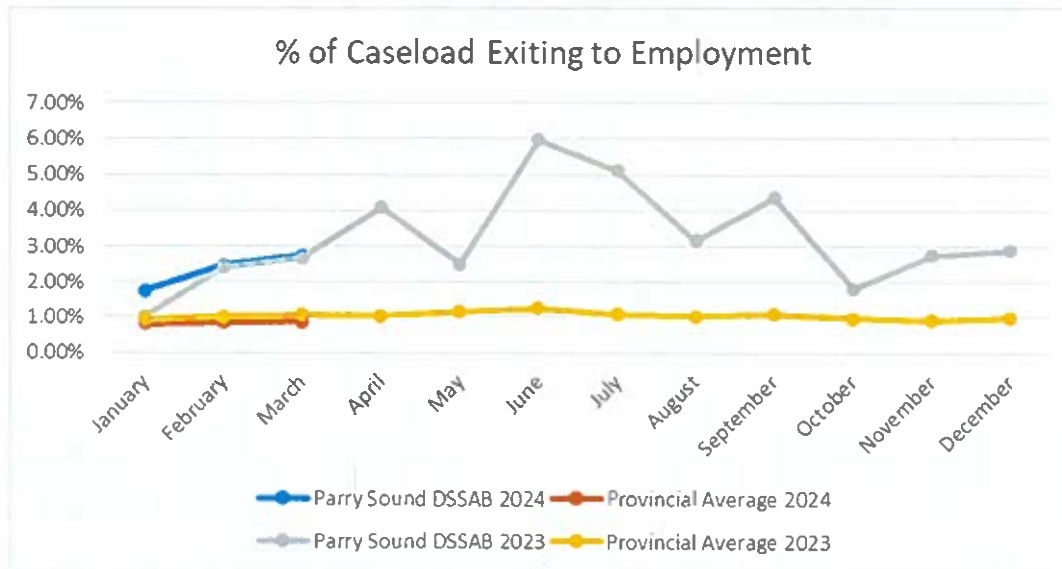
ODSP Participants in Ontario Works Employment Assistance



The OW Caseload as of the end of March is up slightly to **656**. We are supporting **29** ODSP participants in our Employment Assistance program. We also have **53** Temporary Care Assistance cases. We received **42** Ontario Works Applications, 36 (82%) of which were online through SADA and managed through IBAU in the month of March. We maintained our application processing service standard of 4 days.

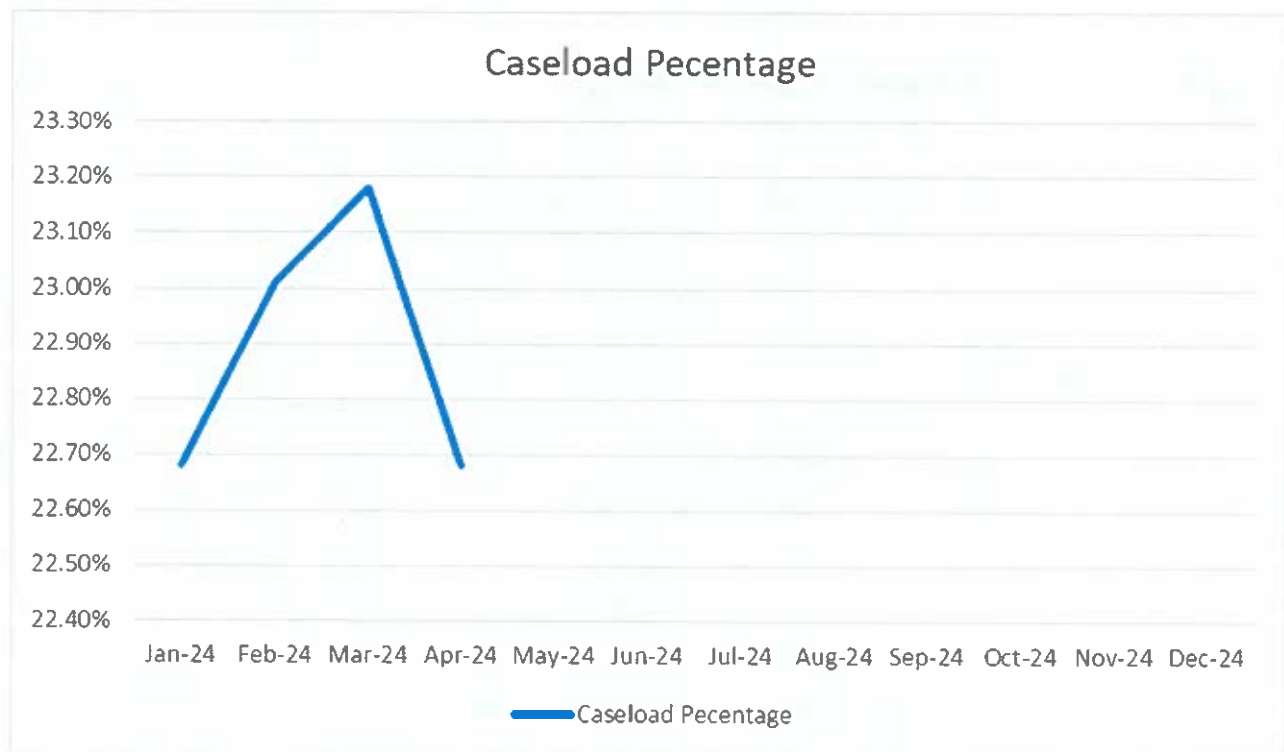
Employment Assistance & Performance Outcomes





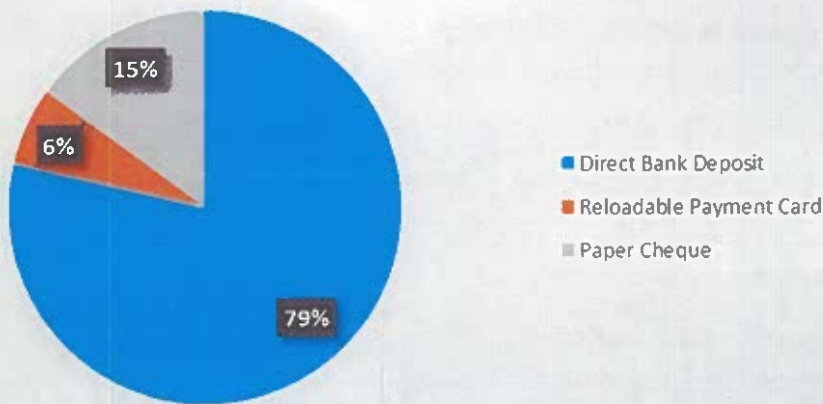
Our Employment Outcomes performance in remain strong as we continue to trend above our 2023 performance and well beyond the provincial average. Additionally, 5.4% of the caseload exited the program for any reason.

MyBenefits Enrollment 2024



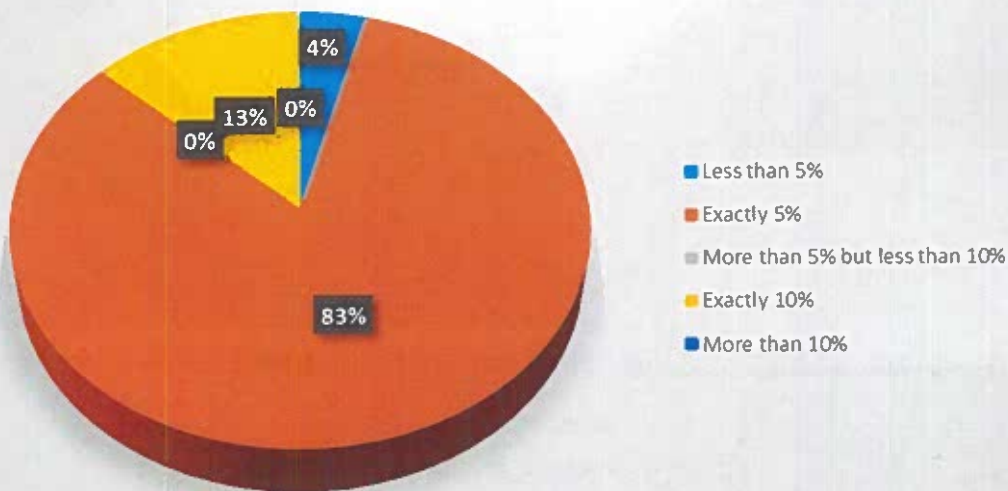
DBD Enrollment

Payment Receipt Method-March 2024



Overpayment Recovery Rate

Overpayment Recovery Rate March 2024



Housing Stability Program - Community Relations Workers

Support

All services performed, provided, or arranged by the Homelessness Prevention Program staff to promote, improve, sustain, or restore appropriate housing for individuals active with the Homelessness Prevention Program, periodically within the month, not requiring intense case management.

March 2024 Income Source	East	West
Senior	12	14
ODSP	10	26
Ontario Works	5	15
Low Income	23	28

Intense Case Management

Intense Case Management involves the coordination of appropriate services and the provision of consistent and on-going weekly supports, required by the individual to obtain, and sustain housing stability.

March 2024 Income Source	East	West
Senior	12	18
ODSP	9	14
Ontario Works	8	15
Low Income	9	44

Contact/Referrals

March 2024	East	West	YTD
Homeless		1	9
At Risk	2	3	18
Program Total (Esprit In Shelter Clients calculated in Homelessness Numbers)			27
Esprit Outreach Homeless	0	0	0
Esprit Outreach at Risk	0	0	0
Esprit in Shelter	1		3

Short Term Housing Allowance

	Active	YTD
March 2024	3	5

Housing Stability: Household Income Sources and Issuance from HPP:

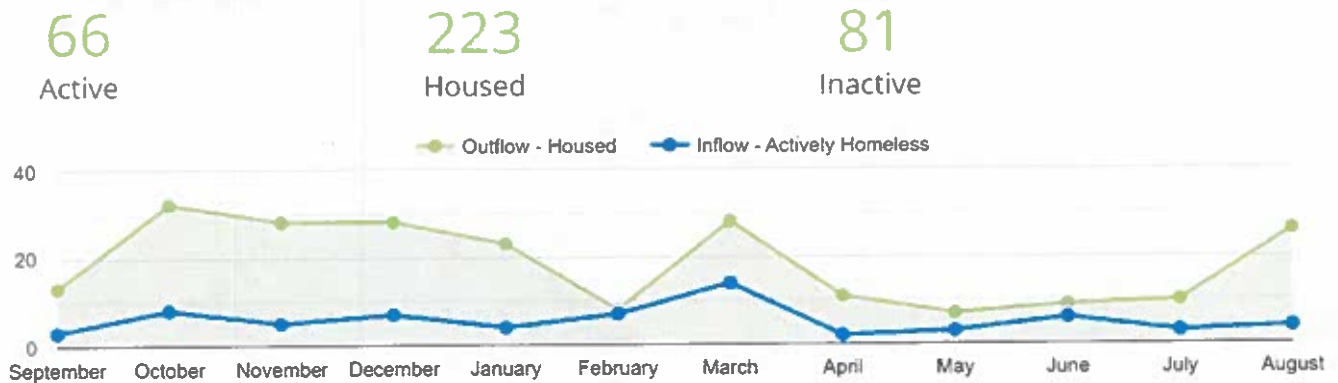
March 2024 Income Source	Total	HPP	March 2024 Reason for Issue	Total
Senior	2	\$1,752.21	Rental Arrears	\$1,117.77
ODSP	2	\$48.00	Utilities/Firewood	\$500.78
Ontario Works	1	\$35.00	Transportation	\$181.66
Low Income	1	\$300.00	Food/Household/Misc	\$335.00
			Total	\$2,135.21

Ontario Works: Household Income Sources and Issuance from HPP

March 2024 Income Source	Total	HPP
Senior	1	\$120.00
ODSP	4	\$3,450.00
Ontario Works	12	\$11,049.15
Low Income	2	\$262.72

March 2024 Reason for Issue	Total
Rental Arrears	\$2,904.44
Utilities/Firewood	\$678.00
Transportation	\$262.72
Food/Household/Misc.	\$124.29
Emergency Housing	\$10,912.42
Total	\$14,881.87

By-Name List Data September 2021– March 2024



Housing Programs

Social Housing Centralized Waitlist Report March 2024

	East Parry Sound	West Parry Sound	Total
Seniors	47	139	186
Families	124	440	564
Individuals	488	196	684
Total	659	775	1434
Total Waitlist Unduplicated			460

Social Housing Centralized Waitlist (CWL) 2023 - 2024 Comparison Applications and Households Housing from the CWL

Month 2023	New App.	New SPP	Cancelled	Housed	SPP Housing	Month 2024	New App.	New SPP	Cancelled	Housed	SPP Housing
Jan	5	1	13			Jan	3		2	1	
Feb	5	1	10			Feb	5		11	1	
Mar	6		35			Mar	7		3	3	
Apr	11		17	6		Apr					
May	13	2	9	2		May					
June	9	1	2	1		June					
July	5	1	5	1		July					
Aug	14	1	3	1		Aug					
Sept	12		4			Sept					
Oct	8	1	1	4	2	Oct					
Nov	12		3			Nov					
Dec	1		2	3	3	Dec					
Total	101	8	104	18	5	Total	15		16	5	

SPP = Special Priority Applicant

- Housing Programs approved and added seven applications to the centralized waitlist in the month of March.
- Three applications were cancelled – one requested cancellation of their file, one applicant was deceased, and the third was cancelled due to no contract.
- Three applicants were housed in the month of March.

Parry Sound District Housing Corporation
March 2024

Activity for Tenant and Maintenance Services

	Current	YTD
Move outs	3	10
Move in	2	6
L1/L2 forms	1	2
N4 - notice of eviction for non payment of rent	0	1
N5 - notice of eviction disturbing the quiet enjoyment of the other occupants	0	2
N6 - notice of eviction for illegal acts or misrepresenting income for RGI housing	0	0
N7 - notice of eviction for willful damage to unit	0	1
Repayment agreements (formal & informal)	1	29
No Trespass Order	0	3
Tenant Home Visits	23	81 (includes visits prior to March not included)
Mediation/Negotiation/Referrals	18	60
Tenant Engagements/Education	1	3

Property Maintenance

March 2024

Pest Control		3 buildings are currently being inspected monthly for bedbugs; 3 units have been treated
Vacant Units	15	one-bedroom (11); multiple bedroom (4) (asbestos abatement, and significant repair contributes to longer vacancy times)
Vacant Units - The Meadow View	4	one-bedroom market units available
After Hours Calls	10	After hours for March: Building access required, Fire Supervisory Signal trouble reset required, Smoke detector battery, No hot water, Fire alarm. On Call Contracted to outside service provider
Work Orders	85	Work orders were created for maintenance work and related materials for the month of February.
DSSAB Ticket	44	DSSAB Tickets are logged for maintenance or repairs required for any of the DSSB buildings.
Fire Inspections		In the month of January, annual inspections were done for 3 apartment buildings
Annual Inspections		Inspections for all family units across the district were completed.

Capital information is captured in Quarterly Reports.

Esprit Place Family Resource Centre

Emergency Shelter Services	March 2024	YTD
Number of women who stayed in shelter this month	7	15
Number of children who stayed in the shelter this month	3	6
Number of hours of direct service to women (shelter and counselling)	255	823
Number of days at capacity	0	0
Number of days over capacity	0	0
Overall capacity %	53%	50%
Resident bed nights (women & children)	163	294
Phone interactions (crisis/support)	42	79

Transitional Support	March 2024	YTD
Number of women served this month	3	4
Number of NEW women registered in the program	2	3
Number of public ed/groups offered	0	0

Child Witness Program	March 2024	YTD
Number of children/women served this month	2	4
Number of NEW clients (mothers and children) registered in the program	2	3
Number of public ed/groups offered	0	0

Report #: 9.2
Subject: 2024 Draft Operating and Capital Budget
To: Board Members
Presented By: Shannon Johnson, CFO and Tammy MacKenzie, CAO
Prepared By: Shannon Johnson, CFO and Senior Leadership Team
Date: March 14, 2024

Resolution:

THAT the Board receive and adopt The District of Parry Sound Social Services Administration Board 2024 Draft Operating and Capital Budgets

Report:

The District of Parry Sound Social Services Administration Board (DSSAB) is a social services organization, governed by a Board of 13 municipal representatives and 2 representatives from the unincorporated areas. The organization delivers licensed childcare, social housing, community services and income support programs throughout the District of Parry Sound. The DSSAB is mandated, under the DSSAB Act, to estimate the expenditures required for social services during the year and to levy municipalities for their share of these costs per the cost apportionment guidelines.

The 2024 Draft Operating and Capital Budget has been developed by the Senior Leadership Team with a commitment to ensuring the District of Parry Sound Social Services Administration Board (DSSAB) can continue to maintain existing levels of service to the community while minimizing municipal levy fluctuations and maximizing Provincial-Municipal cost sharing arrangements.

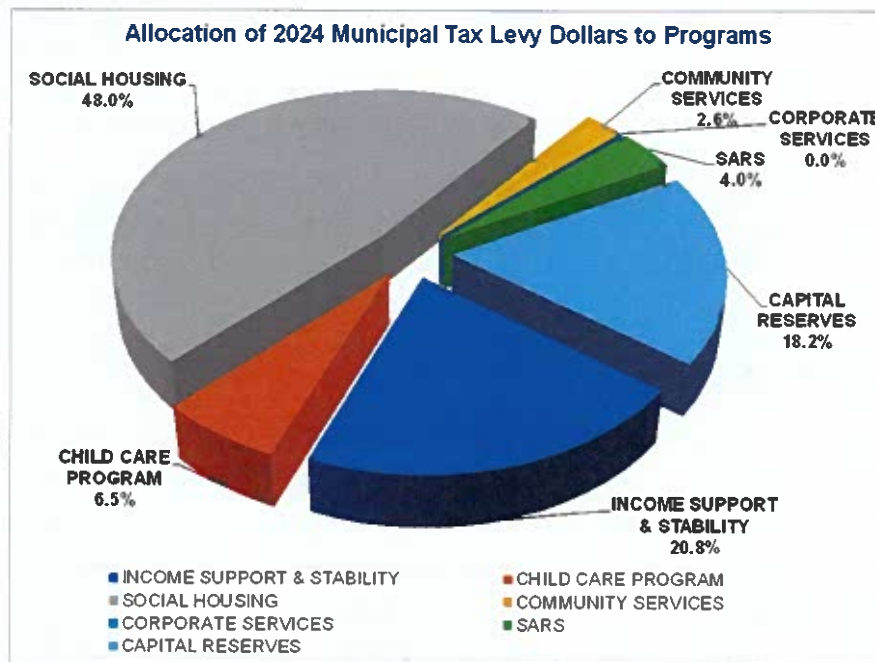
2024 Budget Highlights include:

- Presented at an overall **net required municipal levy of 3.87%** or \$6,956,351 with an annual net municipal levy increase from 2023 of \$259,087
- An average home in the District of Parry Sound, assessed at \$500,000, will see a 2024 tax dollar increase of \$5.18 which represents an average tax rate increase of 2.39%
- An increase or decrease of \$67,000 to the net levy is equal to 1%
- Funded primarily through provincial funding (73%); municipal funding (19%); and user fees and grants (8%);
- The operating budget includes \$1,435,000 contributions to capital reserves.
- Capital budget expenditures includes \$5,348,360 funded through capital reserves and grants.
- Non-Profit capital expenditures include \$500,000 funded through capital reserves.
- Inflationary pressures for the DSSAB include:
 - Adjustments for collective agreement negotiations.

- CPI increases for non-union staff.
- Utilities –hydro & gas– 5% + per year
- Insurance premiums
- Cost of supplies and construction increasing due to supply limitations

	2023 Budget	2024 Budget	% of Program Budget of 2024 Net Levy	2024 Tax on \$500k MPAC Assessment
Income Support & Stability Program	1,443,992	1,443,992	20.8%	45.99
Child Care Program	449,590	449,590	6.5%	14.32
Housing Program	3,086,896	3,340,798	48.0%	106.40
Community Services	190,134	180,171	2.6%	5.74
Corporate Services	96,453	-	0.0%	-
Social Assistance Restructuring Fund	275,200	275,200	4.0%	8.76
	\$ 5,542,264	\$ 5,689,751	81.79%	\$ 181.21
Capital Reserve Contributions	1,155,000	1,266,600	18.2%	40.34
	\$ 1,155,000	\$ 1,266,600	18.21%	\$ 40.34
	\$ 6,697,264	\$ 6,956,351	100.00%	\$ 221.54

Increase / (Decrease) to Net Municipal Levy	\$ 259,087
Percentage Increase / (Decrease) To Net Levy	3.87%
Percentage Increase / (Decrease) To Tax Rate	2.39%
Increase / (Decrease) On \$500,000 MPAC Assessment	\$ 5.18



An introduction to each program and its services, 2023 major accomplishments, 2024 significant challenges and 2024 budget impacts has been included in the 2024 Draft Operating and Capital Budget package attached to this staff report as Appendix A.

The annual operating and capital budget process is intended to focus on 6 types of budget amendments:

- Base Level Budget Amendment – Involves the review of the historical financial results of a program area's programs and objectives. Budgeted expenses identified that have consistent budget surpluses or deficits and are adjusted to reflect the actual cost to deliver the program within service levels.
- New/Changed Regulation - A new or changed legislation or regulation with a financial impact to the DSSAB.
- New Board Direction - New Board directive with an impact to the DSSAB.
- Cost/Revenue Driver - A program area budget shortfall or surplus because of changes in project requirements and economic and environmental conditions.
- Carry-over - operating and capital projects approved but not yet started or have started but not completed by the end of the year. Remaining funds shall be placed in reserve to be allocated to the project in the subsequent year.
- Deferral - capital projects approved but have been delayed due to operating procedures or availability of resources in the budget year. Funding sources shall be placed or remain in reserve to be allocated to the project in the year it is implemented.

Capital Budget and Reserves Overview

The 2024 Draft Capital Budget is reflecting 2024 spending of \$5,848,360 of which \$4,002,315 will be funded from DSSAB Facilities and Social Housing capital reserves and \$1,846,045 from a Canada Mortgage Housing (CMHC) capital grant. The 2024 budget includes \$1,435,000 as a contribution to the DSSAB and Social Housing capital fund reserves.

Of the 2024 capital spending, \$820,406 was approved in the 2023 capital budget but these projects were not completed in 2023. The 2023 capital reserves that were unspent have remained in reserves and will now be spent in 2024 for the implementation of these projects.

As per Service Agreements with Non-Profit Housing Providers, they are eligible for capital funding as needed. It is estimated that this funding may be approximately \$500,000 in 2024 and thus leaving a total estimated remaining DSSAB and Social Housing Capital fund reserve balance at the end of 2024 of \$11,929,896.

The DSSAB currently has three capital reserves as follows:

General Operating Fund:

The DSSAB maintains operating funds for cash management purposes. Annual operating budget surplus or deficit flows through the general operating fund as the DSSAB must balance its budget. As per the Board Operating Reserve Policy, operating funds of no greater than three months of annual operating expenses will be maintained by the DSSAB. This equates to \$9,498,639 at the end of 2024. Our projected level of operating funds on December 31, 2024, is \$3,839,892 or 36 days of annual operating expenses. Coupled with our capital reserve funds, we believe that we have sufficient funds on hand to meet our current short-term operating requirements.

DSSAB Facilities Capital Fund:

The DSSAB holds capital funds for the operating and capital repairs of its program facilities. These facilities are located as follows:

- South River (1 building)
- Emsdale (1 building)
- Town of Parry Sound (3 buildings)

It is recommended to increase contributions by \$280,000 over 2023 levels for a total 2024 contribution of \$700,000 to the DSSAB facilities capital fund to ensure that sufficient capital funds are available to meet the ongoing infrastructure replacement and renewal requirements.

Social Housing Capital Fund:

The DSSAB holds capital funds for the 344 social housing units owned and operated within our Housing Operations program. These include the Local Housing Corporation (LHC) housing units as well as the Non-Profit Housing program units that we fund as we are responsible for any of their operating or capital shortfalls.

These units were transferred from the Province to the DSSAB without capital reserves in 2000. At the same time, responsibility for the non-profit housing provider operating agreements was transferred to us. Although these units had reserves, they were minimal, and the buildings were on average 20 years old.

It is recommended to maintain contributions of \$735,000 to the social housing capital fund in 2024 to ensure that sufficient capital funds are available to meet the ongoing infrastructure replacement and renewal requirements.

25-Year Capital Plan and Reserve Funding Overview:

One of our greatest priorities over the years has been to minimize the risk of a potential capital fund deficit for DSSAB, Social Housing and Non-Profit Provider buildings. To minimize this risk, in 2023, the Board approved the capital cost of an external consultant to assess and prepare 25-year building condition assessments (BCAs) on each of the DSSAB, LHC and non-profit housing provider units.

The new BCAs will provide us with guidelines for capital replacement planning and capital reserve funding and will be uploaded into the new asset management system in 2024 to form the organization's 25-year capital plan.

The asset management system will provide annual reports that reflect the total operating and capital expenses incurred on each asset. This will allow Management and the Board to make better decisions regarding the maintenance, replacing and disposing of infrastructure assets in a sustainable manner into the future. We will be able to establish a consistent funding approach which minimizes levy variability and formulates funding costs into the future to sustain program operations and infrastructure.

To keep consistent with the previous year's funding approach and meet the total estimated costs of the organization's 25-year asset management plan of \$35,698,187, it is recommended that annual reserve contributions each budget year continue at a minimum of \$1,435,000 plus an additional 1% of the previous year's contribution amount. This will form a plan to sustain reserve levels, program operations and the capital plan into the future.

The 25-year capital plan is a live document, and changes to the plan can occur each year from internal and external factors including service levels, economic conditions, environmental impacts, legislative changes, and technological advancements.

If average capital spending and contributions to reserves remain consistent each budget year as shown in the 25-year capital plan, it is anticipated that reserve levels will remain at a healthy level to fund future infrastructure needs.



District of Parry Sound Social Services Administration Board 2024 Final Operating and Capital Budget

Approved March 14, 2024

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2024 BUDGET HIGHLIGHTS

The 2024 Final Operating and Capital Budget has been developed by the Senior Leadership Team with a commitment to ensuring the District of Parry Sound Social Services Administration Board (DSSAB) can continue to maintain existing levels of service to the community while minimizing municipal levy fluctuations and maximizing Provincial-Municipal cost sharing arrangements.

NET REQUIRED MUNICIPAL LEVY - \$6,956,351 (3.87% over 2023 Net Levy)

- 2.39% property tax rate increase (\$5.18 on property valued at \$500,000)
- An increase or decrease of \$67,000 to the net levy is equal to 1%
- 2024 budget is funded primarily through: provincial funding (73%); municipal funding (19%); and user fees and grants (8%).
- Includes \$1,435,000 contribution to capital reserves
- Inflationary pressures for the DSSAB include:
 - Adjustments for 2024 collective agreement negotiations;
 - CPI increase for non-union staff;
 - Utilities –hydro & gas– 5% + per year
 - Insurance premiums
 - Cost of supplies and construction increasing due to supply limitations
- Interdepartmental Overhead Allocations:
 - In 2024 the DSSAB implemented the allocation of corporate services to program departments to better reflect the true costs of the services. The allocation method provides a consistent, fair and efficient method for distributing costs to program departments on an annual basis;
 - Allocated costs include:
 - ✓ CAO's Office, Finance, Human Resources
 - ✓ Corporate Wide Communications
 - ✓ Information Technology, Property Maintenance
- The 2024 Budget structure includes:
 - Operating Budget which provides the necessary resources to deliver programs and services to meet the needs of the community and accommodates for inflationary pressures.
 - Capital Budget which provides for the infrastructure requirements of DSSAB buildings and equipment, and social housing stock as identified in the Asset Management Plan (AMP)

CAPITAL BUDGET - \$5,848,360 funded through capital reserves and grants

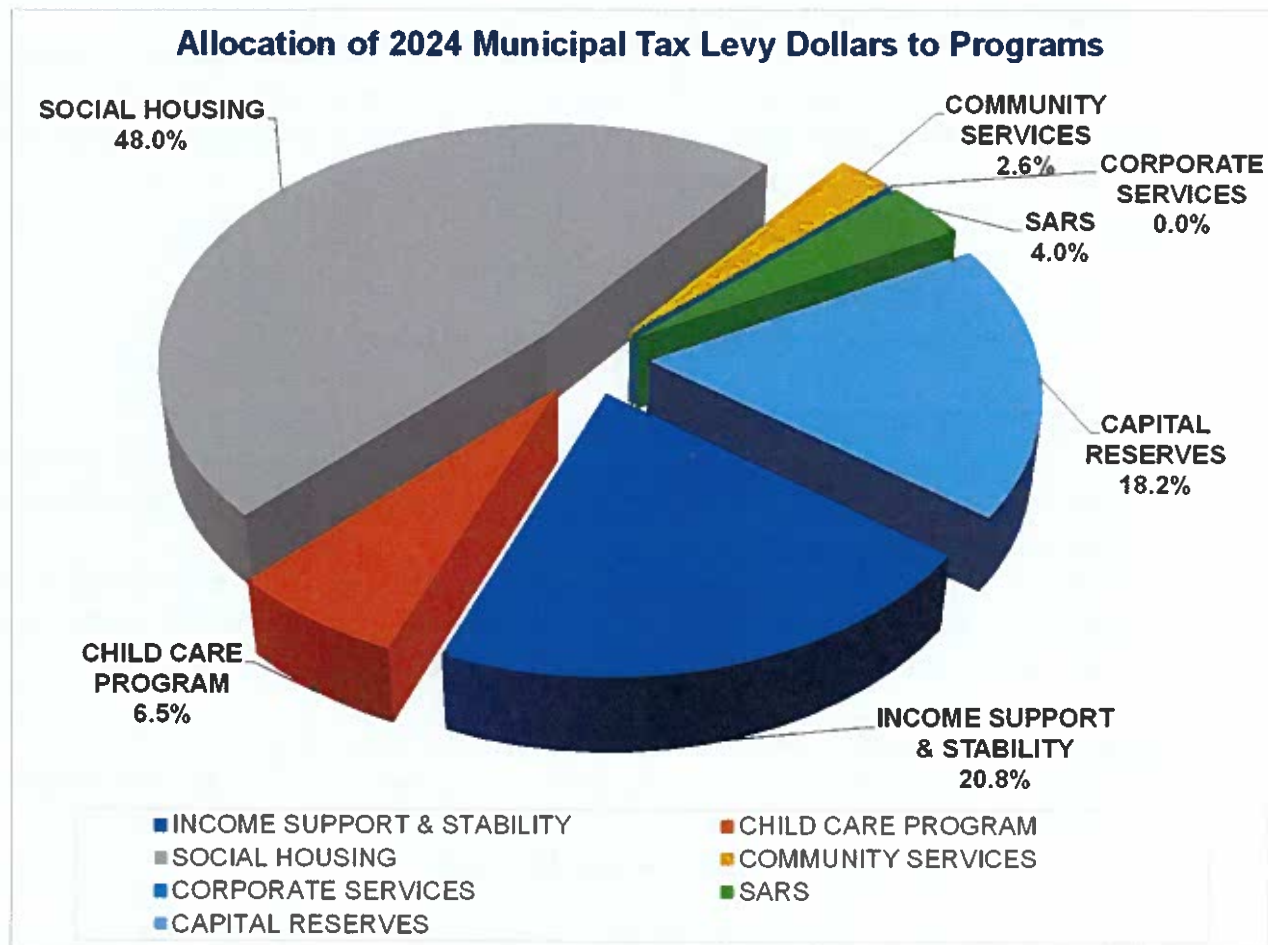
- Expenditures based on 2024 asset management plan derived from building condition assessments completed in 2023
- Includes \$500,000 for Non-Profit Housing Providers

SUMMARY OF MUNICIPAL LEVY – 3.87% CHANGE TO LEVY

	2023 Budget	2024 Budget	% of Program Budget of 2024 Net Levy	2024 Tax on \$500k MPAC Assessment
Income Support & Stability Program	1,443,992	1,443,992	20.8%	45.99
Child Care Program	449,590	449,590	6.5%	14.32
Housing Program	3,086,896	3,340,798	48.0%	106.40
Community Services	190,134	180,171	2.6%	5.74
Corporate Services	96,453	-	0.0%	-
Social Assistance Restructuring Fund	275,200	275,200	4.0%	8.76
	\$ 5,542,264	\$ 5,689,751	81.79%	\$ 181.21

Capital Reserve Contributions	1,155,000	1,266,600	18.2%	40.34
	\$ 1,155,000	\$ 1,266,600	18.21%	\$ 40.34
	\$ 6,697,264	\$ 6,956,351	100.00%	\$ 221.54

Increase / (Decrease) to Net Municipal Levy	\$ 259,087
Percentage Increase / (Decrease) To Net Levy	3.87%
Percentage Increase / (Decrease) To Tax Rate	2.39%
Increase / (Decrease) On \$500,000 MPAC Assessment	\$ 5.18



MUNICIPAL LEVY RATE vs. PROPERTY TAX RATE TRENDS

The chart on the next slide illustrates the direct relationship between the DSSAB's levy rate and its calculated property tax rate over the previous ten (10) budget years based on a residential home assessed at \$500,000 in the District of Parry Sound.

The DSSAB's levy rate has hovered between (0% to 3.25% - **blue line**) over the previous ten (10) budget years 2014 – 2023 and has been calculated and presented as a higher budget rate each year than the DSSAB's total annual budget calculated as a district municipal property tax rate for the same budget years. (-.91% to .95% - **orange line**).

The examples below, comparing with budget years 2014 and 2013, explain how the DSSAB annual levy rate and the DSSAB annual property tax rate are calculated each year:

- **DSSAB annual levy rate is calculated each year as a percentage increase of the prior budget year:**
 1. DSSAB 2014 Municipal Levy less DSSAB 2013 Municipal Levy
= 2014 Municipal Levy \$ increase
 2. 2014 Municipal Levy \$ increase divided over DSSAB 2013 Municipal Levy
= 2014 municipal levy rate increase as a %
- **DSSAB's district annual property tax rate increase is calculated each year as a percentage increase of the prior budget year:**
 1. DSSAB 2014 Municipal Levy divided over 2014 Total Residential Assessment Value \$ in District of Parry Sound
= 2014 property tax rate as a percent %
 2. DSSAB 2013 Municipal Levy divided over 2013 Total Residential Assessment Value in District of Parry Sound
= 2013 property tax rate as a percent %
 3. 2014 property tax rate percent less 2013 property tax rate percent

= 2014 property tax rate increase as a percent % and converted to property tax dollars on various MPAC residential home assessment values.

MUNICIPAL LEVY RATE vs. PROPERTY TAX RATE TRENDS

The chart below illustrates the analysis from the previous slide and compares the DSSAB's levy rate with its district wide property tax rate each year for the previous ten-year (10) budget years (2014 thru 2023).

Due to the increased residential assessment growth each year in the District of Parry Sound, the DSSAB's total ten (10) year property tax rate has resulted in a decrease of (8.04%) and equated to a total decrease of \$18.43 on a residential home assessed at \$500,000 in the District of Parry Sound.

The next slide will illustrate each municipality's apportionment share of the total ten-year (10) property tax decrease (8.04%) based on each municipality's total assessment growth over ten (10) years.

DSSAB Levy Rate vs. DSSAB Property Tax Rate over Ten Years



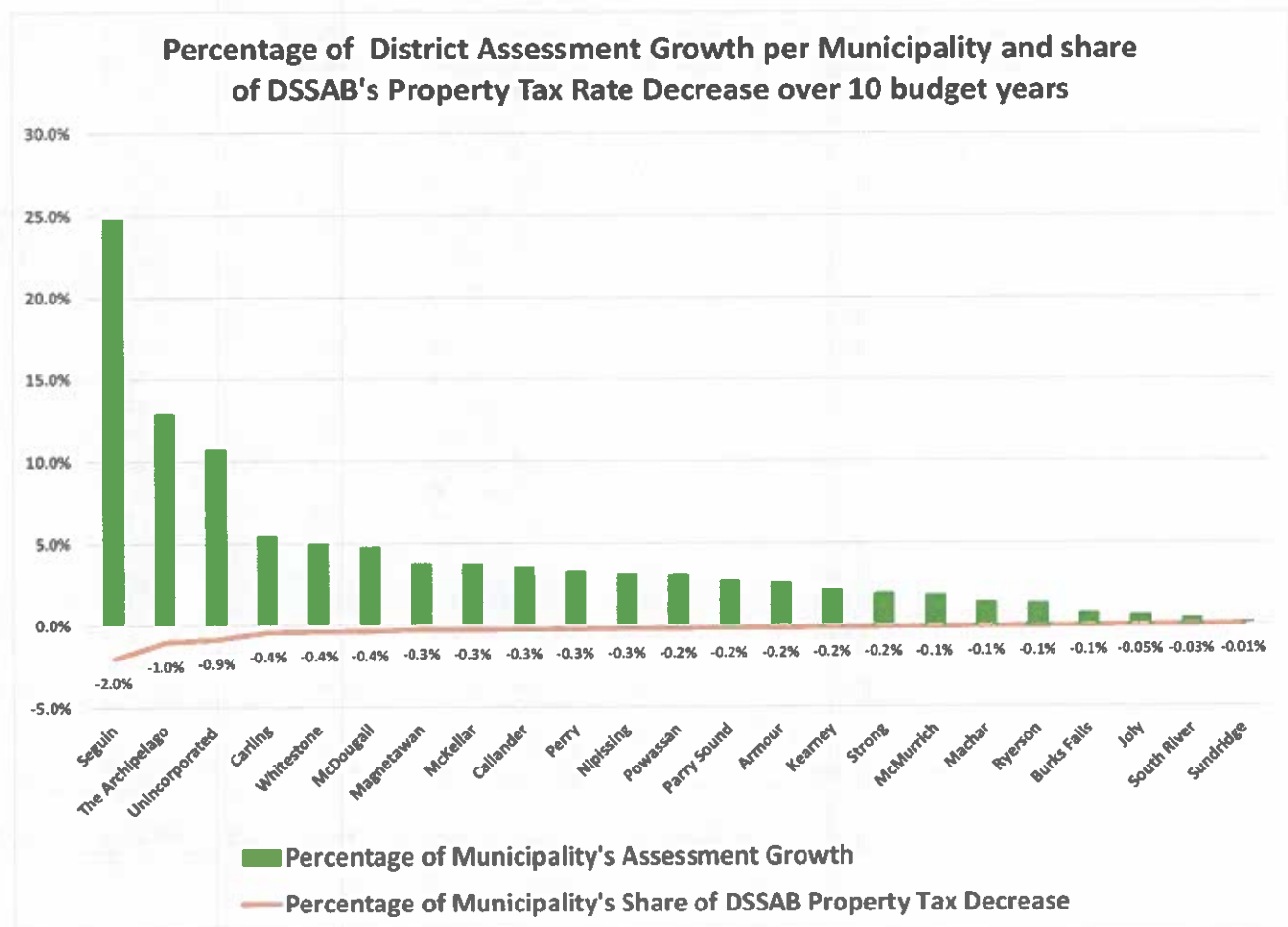
DISTRICT ASSESSMENT GROWTH vs. DISTRICT PROPERTY TAX RATE DECREASE

The District of Parry Sound's assessment value (growth) has increased by \$2,106,684,930 over the previous ten (10) years, 2014 thru 2023. The green bar in the chart below illustrates each municipality's as well as townships without municipal organization's total ten-year (10) assessment growth dollars as a percentage of the District's total ten-year (10) assessment growth value.

The orange line in the chart represents the DSSAB's total ten-year (10) property tax rate decrease of (8.04%) and each municipality's share of this decrease based upon its total ten-year (10) assessment growth percentage as calculated above.

The analysis illustrates that the Township of Seguin has seen the highest total ten-year (10) assessment growth percentage of 24.8% and therefore its share of the DSSAB's total property tax rate decrease over ten years has been 2.0% or \$4.57 for a residential home assessed at \$500,000 .

Inversely, we see that the Village of Sundridge has seen the lowest total ten-year (10) assessment growth percentage of 0.1% and therefore its share of the DSSAB's total property tax rate decrease over the same period has been (.01%) or (\$.03) for a residential home assessed at \$500,000.



2024 FINAL MUNICIPAL LEVY DISTRIBUTION PER APPORTIONMENT GUIDELINES

The DSSAB's total 2024 final municipal levy of \$6,956,351 is funded by twenty-two (22) area municipalities and two (2) townships without municipal organization within the District of Parry Sound. Funding distribution calculations are based on the municipal levy distribution per apportionment guidelines.

In the chart below, we see each participant's 2023 and 2024 total residential assessment value (less exempt) and its 2023 and 2024 apportionment share calculated as a percentage of its assessment value in the District of Parry Sound total assessment.

Each apportionment percentage each year is then used to calculate each participant's share of the total DSSAB's municipal levy each year. Column E in the chart depicts the 2024 funding increase over 2023 funding for each participant.

			A	B	C	D	E
Municipality	2023 Current Value Assessment Less Exempt	2023 Apportionment Percentage	2023 Levy Actual	2024 Current Value Assessment Less Exempt	2024 Apportionment Percentage	2024 Levy Budget	2024 Levy Increase (Decrease) D - A
Seguin	3,683,560,927	23.80%	1,593,989	3,728,683,327	23.75%	1,652,142	58,153
The Archipelago	2,192,033,509	14.16%	948,559	2,186,371,509	13.93%	968,759	20,200
Carling	1,073,209,154	6.93%	464,410	1,082,866,354	6.90%	479,807	15,397
McDougall	804,669,600	5.20%	348,205	814,363,000	5.19%	360,836	12,631
Parry Sound	764,200,900	4.94%	330,693	792,052,500	5.05%	350,950	20,258
Magnetawan	731,415,118	4.73%	316,506	740,423,818	4.72%	328,074	11,569
McKellar	690,873,309	4.46%	298,962	704,568,509	4.49%	312,187	13,225
Whitestone	632,223,810	4.08%	273,582	642,915,810	4.10%	284,870	11,287
Callander	570,757,300	3.69%	246,984	579,209,300	3.69%	256,642	9,658
Perry	494,946,800	3.20%	214,179	505,235,200	3.22%	223,865	9,686
Nipissing	404,768,300	2.62%	175,156	411,311,993	2.62%	182,248	7,093
Armour	393,622,118	2.54%	170,332	406,795,118	2.59%	180,247	9,915
Kearney	391,988,109	2.53%	169,625	399,515,109	2.54%	177,021	7,396
Powassan	351,283,524	2.27%	152,011	357,155,924	2.27%	158,252	6,241
Strong	305,085,600	1.97%	132,020	308,053,900	1.96%	136,496	4,476
Machar	270,623,000	1.75%	117,107	274,016,800	1.75%	121,414	4,307
McMurrich	238,725,400	1.54%	103,304	245,495,500	1.56%	108,777	5,473
Ryerson	196,290,900	1.27%	84,941	200,528,000	1.28%	88,852	3,911
Sundridge	106,428,600	0.69%	46,055	106,903,900	0.68%	47,368	1,313
Burks Falls	83,060,800	0.54%	35,943	83,299,300	0.53%	36,909	966
South River	74,460,000	0.48%	32,221	75,657,700	0.48%	33,523	1,302
Joly	64,650,200	0.42%	27,977	65,946,800	0.42%	29,220	1,243
	14,518,876,978	93.81%	6,282,760	14,711,369,371	93.71%	6,518,459	235,700
Unincorporated	957,883,100	6.19%	414,504	988,267,200	6.29%	437,891	23,387
Total	\$ 15,476,760,078	100%	\$ 6,697,264	\$ 15,699,636,571	100%	\$ 6,956,351	\$ 259,087

2024 MUNICIPAL FINAL TAX LEVY INCREASE PER MPAC ASSESSEMENTS

As illustrated in the chart below for various MPAC assessment property values, the DSSAB's total 2024 final municipal levy converted to a district property tax rate has increased by 2.39% over 2023 rates.

For a residential home assessed at \$500,000, the chart illustrates that a property owner will pay an extra \$5.18 more on their 2024 property tax bill for DSSAB human services.

It is important to note that this is a general calculation based on the District of Parry Sound total assessment value on a home valued at \$500,000. These amounts will vary for each municipality based on each municipality's total 2024 budget divided over its total 2024 assessment dollars.

District of Parry Sound Social Services Board Impact on 2024 Assessment and 2024 Draft Tax Rate Increase						
ASSESSMENT EXAMPLES	2023 Tax Rate	2023 Property Tax	2024 Tax Rate	2024 Property Tax	Percentage Increase	Total estimated tax dollar increase
Per \$100,000 of Assessment TOTAL \$:	0.04327%	\$43.27	0.04431%	\$44.31	2.39%	\$1.04
\$200,000 Assessed Value TOTAL \$:	0.04327%	\$86.55	0.04431%	\$88.62	2.39%	\$2.07
\$250,000 Assessed Value TOTAL \$:	0.04327%	\$108.18	0.04431%	\$110.77	2.39%	\$2.59
\$350,000 Assessed Value TOTAL \$:	0.04327%	\$151.46	0.04431%	\$155.08	2.39%	\$3.63
\$500,000 Assessed Value TOTAL \$:	0.04327%	\$216.37	0.04431%	\$221.54	2.39%	\$5.18
\$750,000 Assessed Value TOTAL \$:	0.04327%	\$324.55	0.04431%	\$332.32	2.39%	\$7.77
\$1,000,000 Assessed Value TOTAL \$:	0.04327%	\$432.73	0.04431%	\$443.09	2.39%	\$10.36
\$1,500,000 Assessed Value TOTAL \$:	0.04327%	\$649.10	0.04431%	\$664.63	2.39%	\$15.54

OPERATING AND CAPITAL 2024 BUDGET OVERVIEW

Program Departments:

Income Support - \$0 increase to municipal levy

Ontario Works financial assistance costs have been budgeted at the same level as in 2023.

Over the last couple of year's, the Province has discussed its planning to transform employment services for all job seekers. Included within this is the integration of Ontario Works social assistance employment services into Employment Ontario. At this point in time, we have no way of ascertaining what the impact of this change will be to our operations and whether we will be continuing to provide these supports for our clients.

Childcare Service Management - \$0 increase to municipal levy

There has been no increase to the 2024 municipal levy from 2023. On March 28, 2022, the Federal government and the Province of Ontario announced the Canada Wide Early Learning and Childcare (CWELCC) funding that will reduce the cost of eligible licensed childcare in Ontario to an average of \$10 per day by 2025-2026 fiscal year. As a result, the Province's previous year's childcare funding model for the DSSAB has increased and has had a direct proportionate increase to 2024 expenses of approximately \$527,500 to allocate all provincial funding. As a result of reduced childcare costs for parents, 2024 parent fee revenue has remained consistent with 2023 parent revenue due to CWELCC revenue replacement flowed to service managers.

Social and Affordable Housing - \$253,902 increase to municipal levy

Program costs have increased the municipal levy by \$253,902 from 2023 to 2024. The Local Housing Corporation (LHC) social housing units were downloaded to the DSSAB without capital reserves in 2000. At the same time, responsibility for the non-profit housing provider operating agreements was transferred to us. Although these units had reserves, they were minimal, and the buildings were on average 20 years old.

Due to decreases in federal funding and inflation running at 6% in the Province right now, labour, material and subcontractor costs continue to rise to meet the ongoing repairs and maintenance of our buildings and services to tenants.

Community Services – (\$9,963) decrease to municipal levy

Community Services program costs, for our Women's Services and Housing Stability Programs have decreased the 2024 municipal levy by (\$9,963). This decrease has resulted from additional Provincial funding received for emergency food and shelter. Also, we continue to utilize one-time grant funding from the Province and allocate deferred revenue funding for a portion of the Housing Stability Program.

OPERATING AND CAPITAL BUDGET OVERVIEW CONTINUED

The Social Assistance Restructuring Allocation (SARS) - \$0 increase to municipal levy

There has been no increase to the 2024 municipal levy from 2023. Funding to local food banks has increased by \$12,000 and the increase is funded by 2023 SARS surplus funds transferred to reserves. Staff have recommended to adjust the approval process for the spending allocation. Each year's spending allocation shall be included and considered for approval by the Board as part of the annual consolidated budget each year. These funds are used to support those in our communities with the most limited resources and include funding for local food banks, the emergency shelter and energy program, community-based supports for children and the transitional support program.

Corporate Services – (\$96,453) decrease to municipal levy

Program revenue recoveries and other revenue have increased by \$292,505 due to a redistribution of interdepartmental corporate services costs and surplus investment income, to better reflect the true expenses incurred to provide support services within programs and this has resulted in a decrease to the municipal levy of (\$96,453)

Contributions to Reserves – \$111,601 increase to municipal levy

As communicated earlier, the Local Housing Corporation (LHC) buildings were transferred from the Province to the DSSAB without capital reserves in 2000. At the same time, responsibility for the non-profit housing provider operating agreements was transferred to us. Although these units had reserves, they were minimal, and the buildings were on average 20 years old.

One of our greatest priorities over the years has been to minimize the risk of a potential capital fund deficit for these buildings. To minimize this risk, in 2023, the Board approved the capital cost of an external consultant to assess and prepare 25-year building condition assessments (BCAs) on DSSAB, LHC and nonprofit housing provider building assets.

These BCAs will provide us with a 25-year guideline for capital replacement planning and capital reserve funding and will be uploaded into the LHC's new asset management system in the Yardi Financial system in 2024 to form the organization's asset management plan. Using these plans in the new asset management system, this will allow management and the Board to make better decisions regarding the maintenance, replacing and disposing of infrastructure assets in a sustainable manner.

Total annual operating and capital costs incurred on each building will be reported and reflected in the asset management system and we will be able to establish a consistent funding approach which minimizes levy variability and formulates funding costs into the future to sustain program operations and infrastructure

To keep consistent with the previous year's funding approach and meet the true costs of the organization's 25-year asset management plan, an additional \$280,000 of capital reserve contributions has been included in the 2024 budget for total 2024 reserve contributions of \$1,435,000. Additional program operating revenue recoveries of \$168,399 have absorbed the impact of additional reserve contributions over 2023 levels to minimize the impact of the increase to the levy.

TOTAL EXPENDITURES AND FUNDING

	2023 Budget	2024 Budget	Increase / (Decrease)
Income Support			
Income Support Financial Assistance	\$8,262,000	\$8,262,000	-
Income Support Program	3,640,684	3,666,684	26,000
	11,902,684	11,928,684	26,000
Child Care Service Program			
Child Care Service Management	518,888	852,547	333,659
External Child Care Providers	1,994,118	2,885,525	891,407
Directly Operated Child Care	7,171,021	6,509,223	-661,798
Quality Assurance	216,357	222,574	6,217
Early Years	1,276,767	1,300,457	23,690
Inclusion Support Services	619,318	644,381	25,062
	11,796,468	12,414,706	618,238
Housing Service Program			
Housing Service Management	3,129,402	3,595,627	466,225
Property Maintenance & Capital Projects	7,184,311	8,358,537	1,174,226
Tenant Services	579,276	710,781	131,505
NOAH Meadowview Housing	592,912	634,500	41,588
	11,485,901	13,299,446	1,813,545
Community Service Programs			
Social Assistance Restructuring Fund	275,200	287,200	12,000.00
Women's Services	933,830	1,157,848	224,018
Housing Stability	1,510,925	2,091,690	580,765
DSSAB Buildings Maintenance	434,264	434,264	-
	3,154,219	3,971,002	816,783
Corporate Service Programs			
Administration	2,204,072	2,427,359	223,287
Information Technology	1,067,429	1,158,862	91,433
	3,271,501	3,586,221	314,720
Contributions to Capital Reserves			
Social Housing Capital Fund	735,000	735,000	-
DSSAB Buildings Capital Fund	420,000	700,000	280,000
Information Technology Reserve	127,300	149,200	21,900
	1,282,300	1,584,200	301,900
Total Operating Costs	42,893,073	46,784,259	3,891,186
Less Funding From Sources			
Provincial Funding	22,792,096	23,046,963	254,867
Parent Fee Revenue	849,294	1,020,000	170,706
Federal Funding	585,815	585,815	-
Tenant Revenue	910,000	985,000	75,000
Investment Income	102,582	416,383	313,801
Other Revenue & Cost Recoveries	10,956,022	13,773,747	2,817,725
	36,195,809	39,827,908	3,632,099
Net Municipal Levy	\$ 6,697,264	\$ 6,956,351	\$ 259,087
Residential Tax Rate	0.04327%	0.04431%	2.39%
Tax Dollars on a \$500,000 Residential Home	\$ 216.37	\$ 221.54	\$ 5.18

District of Parry Sound



Social Services
Administration Board

2024 BUDGET

Income Support Program

INCOME SUPPORT PROGRAM - INTRODUCTION

The Income Support Program administers the Ontario Works program to eligible residents of the District of Parry Sound 16 years of age or older, by authority of the Ontario Works Act, 1997.

The program provides Life Stabilization and Employment Assistance supports and provides referrals and coordination with a variety of community partners including Housing Stability, Housing Programs, Employment Ontario, CMHA, ODSP, Esprit and the West Parry Sound Health Centre. Adults must participate in these activities to enable them to become self-reliant.

Ontario Works also issues financial employment and discretionary benefits along with Homelessness Prevention Program funding to eligible OW participants to support employment and life stabilization. The program supports other low-income individuals and Ukrainian Migrants through the issuance of Emergency Assistance, which provides short term financial assistance to those that may be in crisis and works closely with our Housing Stability program in this regard. The integration of Income Support and Housing Stability aligns with the DSSAB's Strategic Plan. Offices are located in the Town of Parry Sound and the Village of South River.

The Program is comprised of the following Staff:

- Director of Income Support and Stability
- Supervisors of Income Support x 2
- Program Leads x 2
- Integrity Officers x 2
- Case Workers x 12
- Case Support Workers x 6

The Income Support Program provides the following services:

- Life Stabilization and Employment Assistance and case coordination
- Issuance of Employment, Mandatory and Discretionary Benefits for dental, vision care, travel, housing etc;
- Emergency Assistance issuance for other low-income individuals and Ukrainian Migrants
- Discretionary Benefits for ODSP recipients
- Employment Assistance for non-disabled and dependent adults with ODSP
- Administer Children's Rec Fund to Social Assistance recipients and Community Housing Tenants
- Completes the Eligibility Verification Process
- Provides access point to other DSSAB programs and services through Intake Case Workers
- Provides Front Desk reception duties to the DSSAB

2023 Major Accomplishments:

- Became a Paperless by Default site in November 2023
- Program continues connect those that can work to employment. In 2023 we are exceeding our 2022 performance levels regarding % of caseload and % of exits to employment.

INCOME SUPPORT PROGRAM - ACCOMPLISHMENTS & CHALLENGES

2023 Major Accomplishments continued:

- Enhanced the work and coordination with Community Partners to provide wrap around supports.
- 23% of the caseload is enrolled in MyBenefits.
- Continue to enhance our FIIT Case Management System with increased integration of other DSSAB programs and streamlining to current processes.
- Supported 6 OW participants with Employment Placements in partnership with Employment North, to obtain and maintain full time employment. Plan is to expand into West Parry Sound.
- Increased partnership from the Income Support & Stability Division with Esprit and Tenant Services
- Continued integration of Ontario Works and Housing Stability by putting each program under one Supervisor in both East and West Parry Sound
- Continued 100% completion rate for the EVP (Eligibility Verification Process).

Significant Challenges for 2024:

- Employment Services Transformation-Service System Manager for Northeast region to be selected. 2024 will be a transition year with this new partner until full implementation in 2025.
- Included with this, an integrated Common Assessment is expected to be implemented in Ontario Works and will 'integrate' services with Employment Ontario
- Funding certainty after December 2024 impacting recruitment and retention.
- We continue to navigate the continued implementation of Centralized Intake and work to minimize impact on clients and staff.
- No new rate increases for Ontario Works participants since 2018. A single person on OW receives \$733/month so ongoing inflationary pressures exacerbate the barriers of housing, transportation and food security with our clients.
- Mental Health and Addictions challenges among the caseload with an increased intensity. Services cannot meet demand.
- MCCSS forecasts that our caseload will increase to near pre-pandemic levels over the next 2 years to nearly 700. The average caseload has continued to creep up, currently at an average of 590 (up 5% over 2022). Lack of primary health care options

2024 Budget Impacts:

- Funding has been maintained at the same levels since 2018.
- In preparation for Employment Services Transformation-Received approval for One-Time Funding from MCCSS (50:50) for Transformational Coaching training to be conducted over the course of 2024 with all DSSAB programs.

INCOME SUPPORT PROGRAM - OPERATING BUDGET 2024

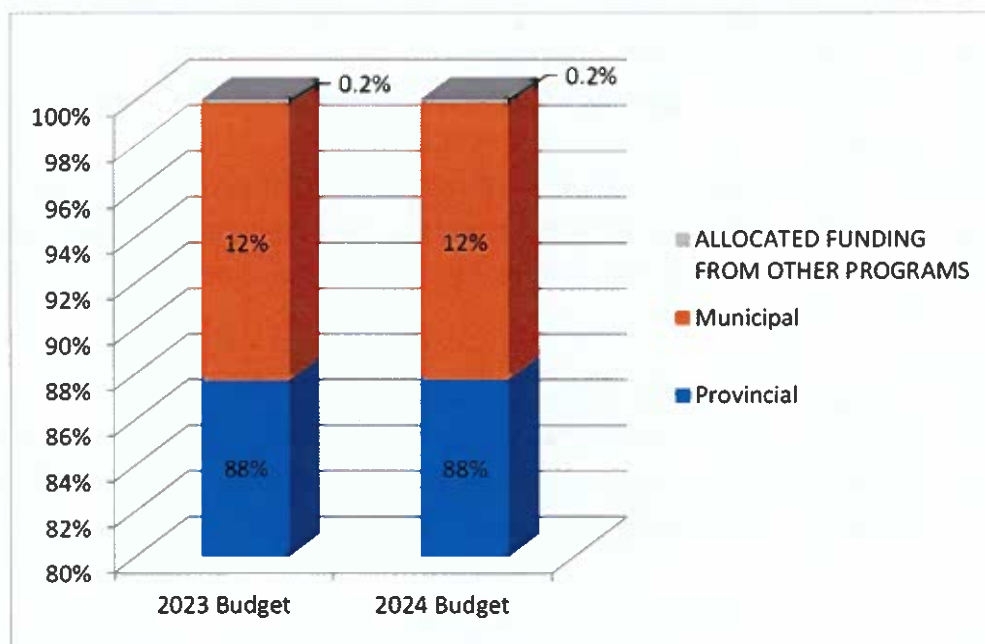
District of Parry Sound



Operating Budget 2024

Income Support Program

	A	B	C	VARIANCES Increase / (Decrease)	
	2023 PROJECTION	2023 BUDGET	2024 BUDGET	2023 Projection vs 2023 Budget (B - A)	2024 BUDGET vs 2023 Budget (C - B)
Salaries & Benefits	1,688,394	1,773,721	1,836,334	85,327	62,613
Operating Costs	1,643,245	1,541,563	1,504,950	-101,682	-36,613
Employment Assistance Costs	331,730	305,400	305,400	-26,330	-
Child Recreation Fund	6,683	20,000	20,000	13,317	-
Financial Assistance Costs	6,470,986	8,262,000	8,262,000	1,791,014	-
Income Support Program Costs	10,141,038	11,902,684	11,928,684	1,761,646	26,000
Less: Provincial Funding	-2,270,241	-2,168,692	-2,194,692	101,549	-26,000
Less: Allocated Funding from Other Programs	-17,272	-28,000	-28,000	-10,728	-
Less: Provincial Financial Assistance Reimbursement	-6,426,636	-8,262,000	-8,262,000	-1,835,364	-
Total Municipal Levy Requirement:	1,426,889	1,443,992	1,443,992	17,102	-
Percentage of Municipal Levy		21.6%	21.6%		
Increase to Municipal Levy			-		
Percentage Increase to Municipal Levy			0.0%		



District of Parry Sound



Social Services
Administration Board

2024 BUDGET

Childcare Service Management Program

CHILDCARE SERVICE MANAGEMENT PROGRAM - INTRODUCTION

The DSSAB is the designated childcare and early years' service system manager responsible for planning and managing licensed childcare services and EarlyON Child and Family Centres in the District of Parry Sound. Childcare Service Management provides leadership, guidance, and support to licensed childcare programs in the District. Childcare Service Management determines eligibility for income support and hours of care for families that reside in the district and oversee the billing process for directly operated childcare programs. The Quality Assurance Program ensures that high quality childcare is available in all licensed childcare programs. Regular visits allow our staff to support and enhance programs and provide opportunities for growth in the sector.

The Program is comprised of the following Staff:

- Director of Housing & Childcare Service Management
- Supervisor of Childcare Service Management
- Supervisor of Quality Assurance
- Program Support Workers (3)

The Childcare Service Management provides the following services:

- Eligibility for childcare fee subsidy and hours of care for families in the District of Parry Sound
- Billing for directly operated childcare programs
 - 4 Directly Operated Centers & 21 Home Childcare providers,
- Purchase of Service Agreements with childcare operators
- Review and monitor Childcare Licensing System
- Cross jurisdictional agreements with other service managers – shared boundaries of childcare programs
- Organize/provide training and development opportunities for childcare programs in the district
- Provide funding to childcare providers to support appropriate repairs and maintenance – maintain health and safety compliance.
- Quality Assurance visits 70 sites in the district (quarterly – or as needed) to ensure adequate levels of childcare
- Recommend/support childcare programs with goal setting and improving quality of care.
- Quality Assurance provides Pedagogical support to childcare programs – How Does Learning Happen? (well-being, belonging, engagement and expression)

CHILDCARE SERVICE MANAGEMENT PROGRAM – ACCOMPLISHMENTS, CHALLENGES

2023 Major Accomplishments:

- Workforce Development Funding
 - District wide full day professional training sessions for Early Learning & Licensed Childcare Program Educators (Lego Serious Play) and separate full day for all childcare supervisors (Creating a Team Charter: Lego Serious Play)
 - Scholar's Choice Vault Memberships were purchased for all RECE & Non-ECEs to provide educators with access to exclusive resources to help enhance the early learning environment, programming, and training opportunities
 - ECCDC resources and kits were purchased for all programs to support pedagogy in the early years and assist educators in providing a high-quality environment and to facilitate meaningful experiences.
 - Early Learning equipment, materials and resources were purchased for school age programs to help increase the quality of the early learning environment and as well as meet the developmental ages and stages of the children in care
- Implementation of Lillio (HiMama) Billing & Payment Processing platform - to support seamless billing and automatic payments for families using directly operated childcare programs.
- Partnered with Nipissing DSSAB to work with OneHSN Childcare Connect to develop a Service System Manager platform that will support external providers with data and budget submissions

Significant Challenges for 2023:

- Ongoing implementation of CWELCC, second fee reduction applied in early 2023.
- Implementation of Directed Growth Strategy – recruitment and retention of ECE's to support space creation
- 2024 Funding formula pending from Ministry of Education
- Training opportunities for providers – Ongoing recruitment and retention

2024 Budget Impacts:

- Increasing costs for presenters, training costs, and resources
- Implementation of OneHSN Childcare Connect – Service System Manager Database
- Develop 2024-29 Childcare Service Plan – Consultant Fee
- Increasing costs for providers and impact on General Operating Grant
- 2024 Funding Formula – expecting full overhaul and impacts unknown

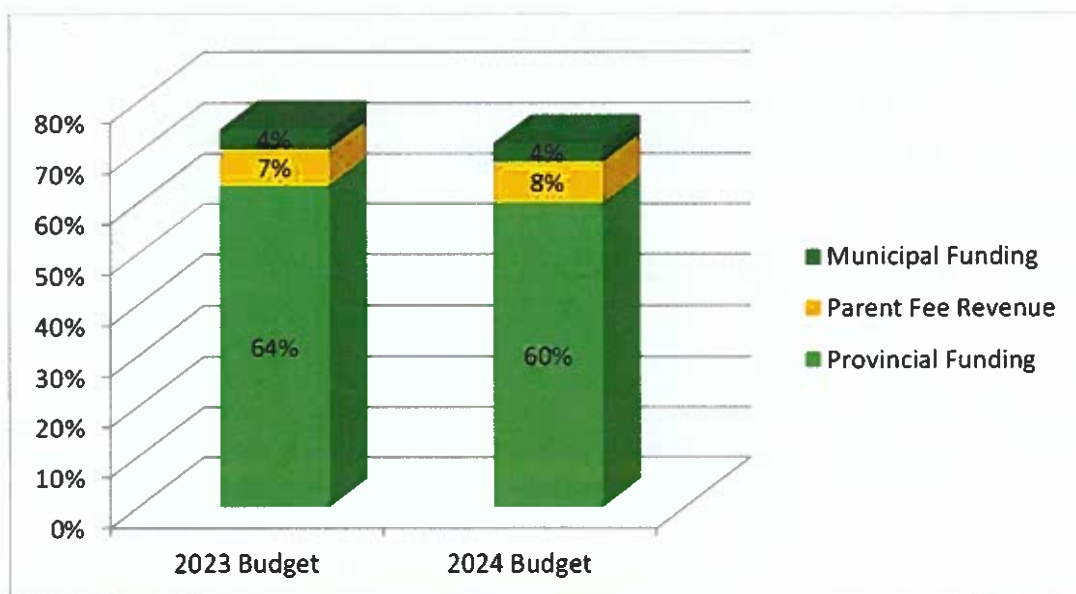
District of Parry Sound



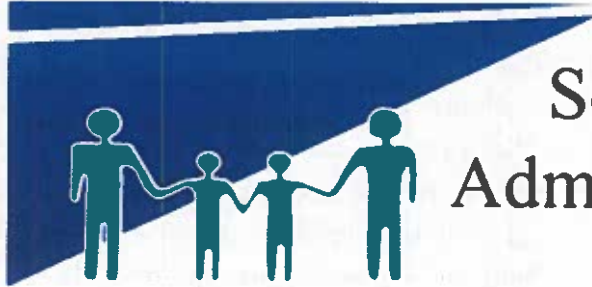
Social Services
Administration Board

Operating Budget 2024

	A	B	C	VARIANCES Increase / (Decrease)	
				2023 Projection vs 2023 Budget (B - A)	2024 BUDGET vs 2023 Budget (C - B)
	2023 PROJECTION	2023 BUDGET	2024 BUDGET		
Child Care Service Management	638,322	518,888	852,547	-119,434	333,660
Quality Assurance	323,466	216,357	222,574	-107,110	6,217
Directly Operated Child Care	5,696,730	7,171,021	6,509,223	1,474,291	-661,798
Early Years	1,077,865	1,276,767	1,300,457	198,902	23,690
Inclusion Support Services	607,440	619,318	644,381	11,878	25,062
External Child Care Centres	1,904,202	1,994,118	2,885,525	89,916	891,407
Child Care Program Costs	10,248,025	11,796,468	12,414,706	1,548,443	618,238
Less: Provincial Funding	-6,603,549	-7,493,381	-7,440,002	-889,832	53,378
Less: Provincial CWELCC Funding	-2,109,855	-2,950,154	-3,505,114	-840,300	-554,960
Less: Parent Fees	-1,091,221	-849,294	-1,020,000	241,927	-170,706
Less: Deferred Revenue	-	-54,048	-	-54,048	54,048
Total Municipal Levy Requirement:	443,400	449,590	449,590	6,191	-
Percentage of Municipal Levy		6.7%	6.7%		
Increase to Municipal Levy			-		
Percentage Increase to Municipal Levy			0.0%		



District of Parry Sound



Social Services
Administration Board

2024 BUDGET

Directly Operated Childcare Program

DIRECTLY OPERATED CHILDCARE PROGRAM - INTRODUCTION

Directly Operated Childcare Programs are responsible to deliver high quality, inclusive, developmentally appropriate childcare services to the families in the District of Parry Sound. Each licensed childcare program is legislated by the Childcare and Early Years Act, as well, the Ontario Ministry of Education has created a foundational pedagogy "How Does Learning Happen?" that guides all of the programs in their planning. The childcare programs work closely with many community partners to ensure that families are well served regardless of their challenges. The EarlyON Child and Family Centres and Inclusion Support Services must follow the provincial funding and operational guidelines provided by the Ministry of Education. Revenue funded from parent fees and Child Service Management and CWELCC.

The Department is comprised of the following Staff:

- 1 Director of Directly Operated Childcare Programs
 - Early Learning and Childcare Centre Staff:
 - 4 Program Supervisors (Registered Early Childhood Educators)
 - 1 Program Team Leader (Registered Early Childhood Educator)
 - 31 Preschool Teachers (Registered Early Childhood Educators)
 - 5 Preschool Teachers (Non-Early Childhood Educators)
 - 4 Cooks
 - 4 Housekeepers
 - Home Childcare Program
 - .5 Program Supervisor (Registered Early Childhood Educator)
 - 2 Home Visitors (Registered Early Childhood Educators)
 - Licensed for 20 Home Childcare Providers under the new CWELCC funding guidelines
 - School Age Programs
 - 3 Approved Program Part Time Staff (2 Registered Early Childhood Educators and 1 Non-ECE)
 - EarlyON Child and Family Centres
 - 1 Program Supervisor (Registered Early Childhood Educator)
 - 8 Resource Facilitators (Registered Early Childhood Educators)
 - .5 Resource Facilitator (Non-Early Childhood Educator)
 - Inclusion Support Services
 - .5 Program Supervisor (Registered Early Childhood Educator)
 - 6 Resource Consultants (Registered Early Childhood Educators)

The Directly Operated Childcare Programs provides the following services:

- Flexible scheduling for families to access licensed childcare across the district through services at 4 early learning and childcare centres and a Home Childcare Program with locations in several communities

DIRECTLY OPERATED CHILDCARE PROGRAM – INTRODUCTION & ACCOMPLISHMENTS

The Directly Operated Childcare Programs provides the following services continued:

- EarlyON Child and Family Centres offer free drop-in programming at 3 community hubs and 13 satellite programs located in schools, community centres, and other community buildings. Programs run daily at the hubs and weekly at the satellites. Virtual programming will continue post pandemic where families can access parenting resources, children's activity times, story time, and a virtual Mom's to Mom's program for new mothers to connect with other new mom's and Resource Facilitators. In-Person programming includes weekly Mom's to Mom's groups, in-service workshops on health/nutrition/child development, and lots of children's activities
- EarlyON offers Respite Services in Parry Sound and South River where agency clients can book free childcare for up to 3 hours, one afternoon a week, to attend appointments that are not suitable for children
- Inclusion Support Services offers free child development support to children and childcare programs district wide and assist with successful inclusion of all children in various aspects of a childcare program
- Through the support of the Childcare Service Management Team, our licensed childcare programs offer childcare spaces to families that qualify for fee subsidy
- School Age Programs are offered on the east side of the district and are located in schools where children can move seamlessly between their classrooms and the childcare program. Some locations offer both Before and After School Care while others offer After School only. The largest programs may offer a full day program during March and Summer Breaks based on the community need and program viability
- Partner with several community agencies, for example, One Kids Place, Handsthefamilyhelpnetwork, NBPS District Health Unit, Children's Aid Society, and four school boards as well as other DSSAB departments to offer families wrap-around care where possible

2023 Major Accomplishments:

- Met the parent fee reductions required through participation in the Canada Wide Early Learning and Childcare program (CWELCC)
- Increased qualified staffing recruitment to fill all vacancies in licensed childcare programs
- Expanded the EarlyON Child and Family Centre program to include a full-time Resource Facilitator – Virtual Programs and a part-time French language Resource Facilitator to support all programs in offering French language activities and parent resources
- All licensed childcare centres are fully re-opened and enrollment has reached capacity
- Inclusion Support Services Program has revised the program mandate to include children up to 12 years of age and the program is now modeled after a 'class-wide' approach where RC's coach and mentor childcare staff to build their programming and child management skills to better support all children entering the programs

DIRECTLY OPERATED CHILDCARE PROGRAM – CHALLENGES & BUDGET IMPACTS

2023 Major Accomplishments continued:

- Inquiries for becoming an approved provider have increased for the Home Childcare Program
- Through accessing funding through the DSSAB Childcare Service Management Workforce Strategy Fund we were able to offer staff with valuable training opportunities at no cost to the individual programs

Significant Challenges for 2024:

- Recruitment and retention of qualified staff to meet the needs of all the Directly Operated Childcare Programs continues to be an ongoing struggle
- Increase the casual roster to ensure consistent staffing in the licensed childcare centres
- Recruit Home Childcare Providers in underserved communities to meet the childcare demands
- Working with the district school boards to assume responsibility for offering school age programming
- Inability to physically increase the number of childcare spaces in the district to meet the needs of working families due to the lack of provincial capital funding
- Meeting program quality expectations without additional staff over the licensed minimums to support program planning, staff training, and special events
- Invest in quality programming without an increase in CWELCC funding
- Complete childcare budgets without clear funding guidelines and formulas to establish base funding for each program
- Meeting the demands of all the district licensed childcare programs and EarlyON centres for Inclusion Support Services Resource Consultant support within the current provincial funding allocations through the Special Needs Resource funds
- Offering high quality nutritious meals to the children while remaining within the approved budgets given the current cost of groceries

2024 Budget Impacts:

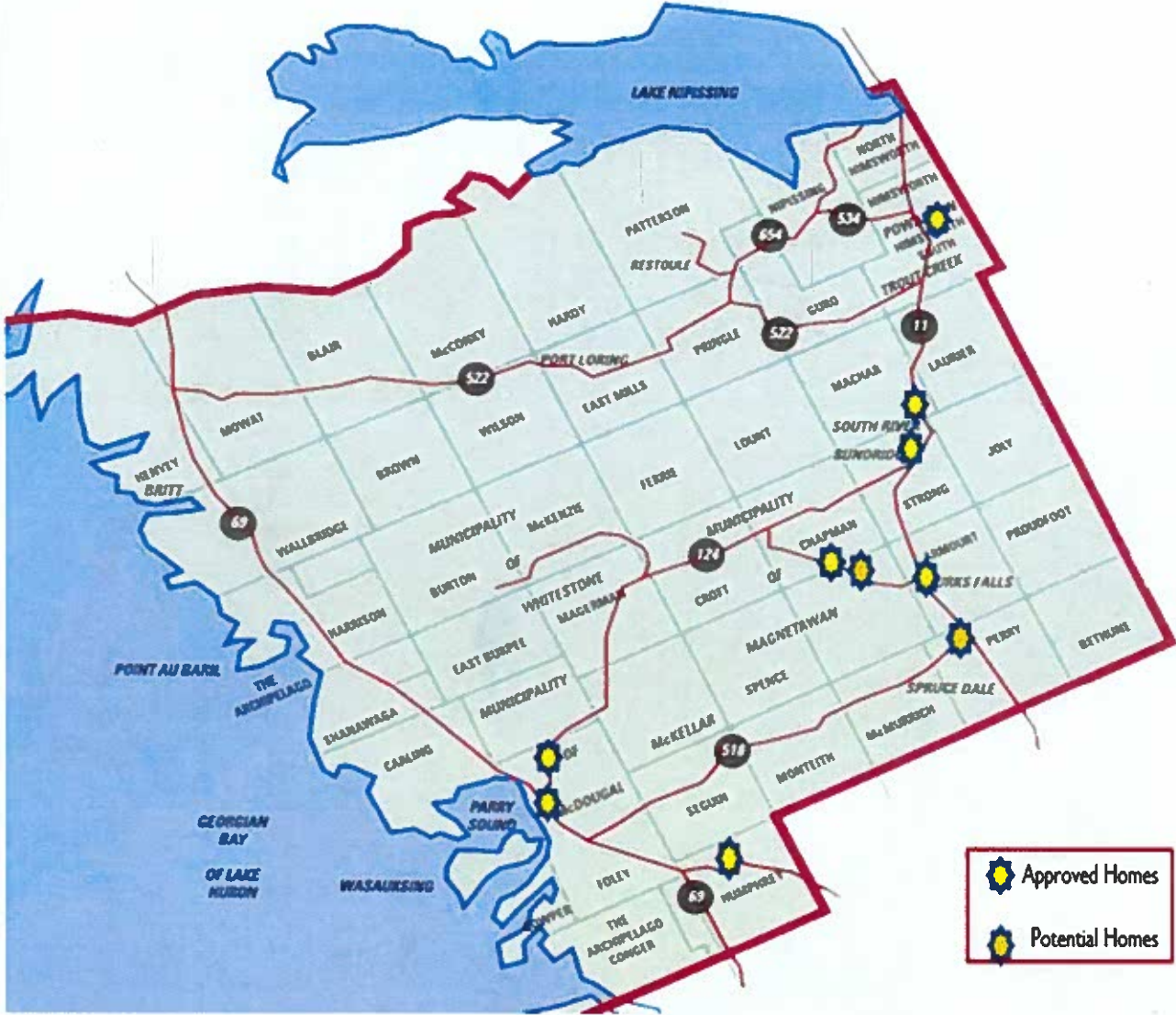
- Ministry of Education has directed operators to maintain 2023 funding until the 2024 Childcare Program Funding and Operating Guidelines are released mid-2024 as they are revising the funding formulas and CWELCC allocations
- Ability to retain minimum qualified staffing levels to meet Ministry of Education licensing requirement may lead to an increase in recruitment efforts
- Increase in food costs and overall cost of living will be challenging supervisors and impact the priority and decision-making process
- Aging buildings in three licensed centres that will require maintenance and repairs
- Continuing to participate in virtual training opportunities for staff will be providing low-cost high-quality training opportunities that all staff will be able to access

Directly Operated Centres in the District of Parry Sound



LOCATION OF HOME CHILDCARE PROVIDERS IN THE DISTRICT

Home Child Care Providers in the District of Parry Sound



EarlyON Child & Family Programs



District of Parry Sound



Social Services
Administration Board

2024 BUDGET

Housing Service Management Program

HOUSING SERVICE MANAGEMENT PROGRAM - INTRODUCTION

The DSSAB is the designated housing service manager responsible for funding and administration of community housing programs and oversees affordable housing projects in the District of Parry Sound. To meet local housing needs, service managers may use federal, provincial, and municipal funds to establish, administer and fund housing and homelessness programs and services. Housing Programs provides leadership, guidance, and support to the Local Housing Corporation and Non-Profit Housing providers in the district and adheres to the rules set out in the Housing Services Act (HSA). Housing Programs is responsible for the administration of Rent Geared to Income and managing the Centralized Wait List. Housing Programs seeks opportunities to create affordable housing and maintains a strong working relationship with local landlords and potential developers.

The Department is comprised of the following Staff:

- Director of Housing & Childcare Service Management
- Supervisor of Housing Programs
- Community Relations Worker – Community Development
- Community Relations Worker – Housing Programs
- Program Support Workers (2)

The Housing Program provides the following services:

- Responsible for the Centralized Wait List
- Review eligibility and determine subsidy amount for Rent Geared to Income (RGI)
- Review eligibility for the special priority designation for the Centralized Wait List
- Administration of Ontario Renovates Program and Home Ownership
- Review eligibility and administer:
 - Rent Supplements
 - Canada Ontario Housing Benefit
 - Affordable Housing
 - Canada Ontario Community Housing Initiative/Ontario Priorities Housing Initiative
- Maintain operating agreements with Non-Profit Housing providers
 - Parry Sound Non-Profit Housing Corporation
 - Georgian Bay Native Non-Profit Housing Inc.
 - Golden Sunshine Municipal Non-Profit

HOUSING SERVICE MANAGEMENT PROGRAM – ACCOMPLISHMENTS & CHALLENGES

- Provide training and development opportunities for Local Housing Corporation and Non-Profit Housing providers
- Statistical reporting to Ministry of Municipal Affairs and Housing
- Creation of affordable housing projects
- Landlord engagement

2023 Major Accomplishments:

- Landlord survey
- Returned to in-person meetings and training
- Attended SHCANO conference – learning and networking
- Canada Ontario Housing Benefit (COHB – received additional funding allocation)
- Filled a vacancy for a Housing Programs Support Worker
- Successful with request for extension of Social Services Relief Fund 4/5
- Finalized COCHI/OPHI 4
- Finalized capital project with Golden Sunshine Municipal Non-Profit
- Received COCHI/OPHI5 funding allocation
- Municipal Housing Benefit agreement with Parry Sound District Housing Corporation

Significant Challenges for 2024:

- End of operating agreements with Non-Profit Housing providers
- Capital program with Non-Profit Housing providers – increased costs of materials/labour/access
- Utilizing Rent Café for waitlist – currently undergoing system refresh
- Cost of in person training opportunities due to travel costs

2024 Budget Impacts:

- Attending face to face meetings/training – significant increase to cost of travel
- Rising cost of labour/materials impacts completion timelines for capital projects – reporting timelines to MMAH (may impact use it/lose it by specific date)
- Increased rents have made it difficult to assist the same number of rent supplement households
- Increasing requests for Ontario Renovates Accessibility Grant – increase to cost of labour/materials
- Anticipating loan discharges from Ontario Renovates projects – approximately 36 pending

HOUSING PROGRAM OPERATING BUDGET 2024

District of Parry Sound



Operating Budget 2024

Housing Program

	A	B	C	VARIANCES Increase / (Decrease)	
				2023 Projection vs 2023 Budget (B - A)	2024 BUDGET vs 2023 Budget (C - B)
	2023 PROJECTION	2023 BUDGET	2024 BUDGET		
Housing Service Manager	3,239,488	3,129,402	3,095,627	-110,086	-33,775
Housing Tenant Services	567,292	579,276	710,781	11,984	131,505
Housing Property Maintenance	2,799,390	2,625,599	3,139,077	-173,791	513,478
Housing Meadowview	662,708	592,912	634,500	-69,796	41,588
Housing Program Costs	7,268,877	6,927,189	7,579,986	-341,688	652,797
Less: Provincial Revenue	-1,557,400	-899,800	-1,557,400	657,600	-657,600
Less: Federal Funding	-536,997	-585,815	-585,815	-48,818	-
Less: Tenant Revenue	-1,660,323	-1,494,472	-1,525,000	165,851	-30,528
Less: Other Revenue	-50,723	-743,248	-46,708	-692,525	696,540
Less: Property Management Overhead Recovery	-318,252	-116,958	-524,265	201,294	-407,307
Total Municipal Levy Requirement:	3,145,182	3,086,896	3,340,798	-58,286	253,902

Percentage of Municipal Levy

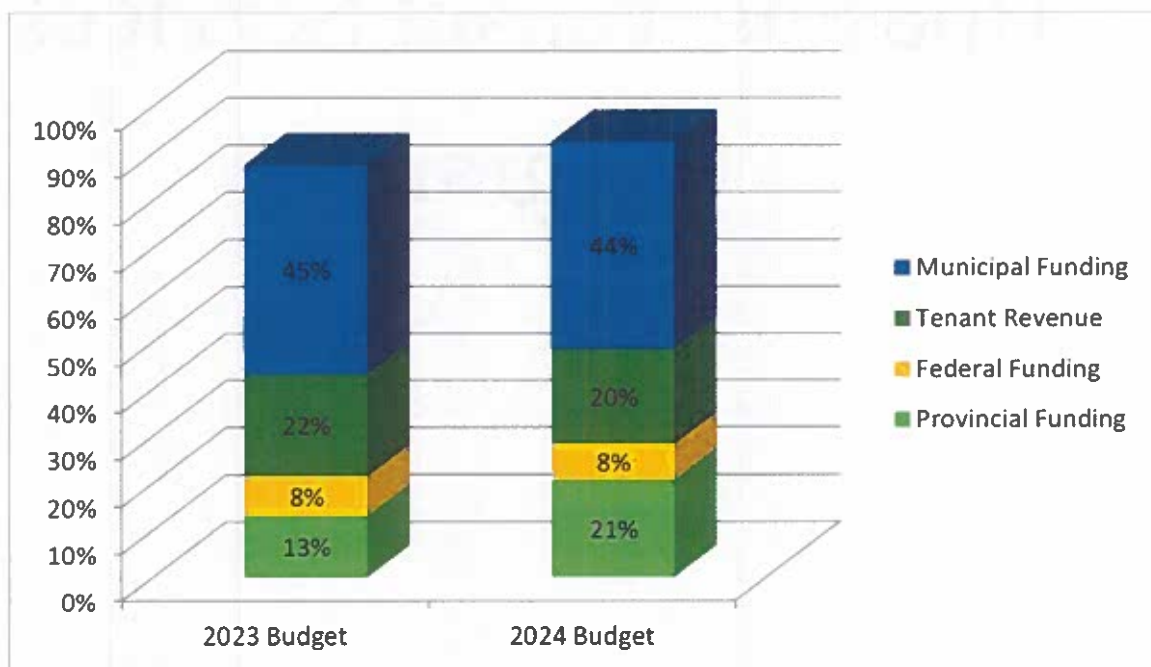
46.1% 48.0%

Increase to Municipal Levy

253,902

Percentage Increase to Municipal Levy

98.0%



District of Parry Sound



Social Services
Administration Board

2024 BUDGET

Housing Tenant Services Program

HOUSING TENANT SERVICES - INTRODUCTION

Under the umbrella of the Housing Operations Department, Tenant Services provide supports and direction to all tenants within the Parry Sound District Housing Corporation, and Non-Profit Organization for Almaguin Housing, to preserve or dissolve tenancy.

The Department is comprised of the following Staff:

- Director, Housing Operations
- Supervisor, Tenant Services
- Community Relations Worker, Tenant Services (West)
- Community Relations Worker, Tenant Services (East)
- NEW 2024-Community Relations Worker, Tenant Services (PSNP and Family Homes)
- Program Support Worker

The Tenant Services program provides the following services:

- Tenant mediation and resolution
- Landlord Tenant Board Notices relating to eviction, and disruption of reasonable enjoyment
- Landlord Tenant Board hearing preparation, and attendance
- Organizing, and delivering Tenant Education workshops, to include Parry Sound Non-Profit Organization for 2024
- Monitoring rental arrears, reporting to the Housing Service Manager for the provincial data base upload
- Repayment agreements
- Showing units
- Lease agreements
- Assisting with documents as it pertains to ongoing eligibility
- Tenant complaints
- Referrals as needed to community agencies
- Rent collection
- Annual Market Increase letters as per legislation
- Annual rental income tax receipts
- Financial system coordination with Ontario Works and Ontario Disability Support Program
- Service coordination (internally and external)/case coordination
- Maintaining internal service coordination software (FIIT) data base
- Collection of deposits
- NEW 2024 – date input for rental charges within tenant ledgers

HOUSING TENANT SERVICES – ACCOMPLISHMENTS & CHALLENGES

2023 Major Accomplishments:

- Kick-off of upgrading work order and asset management system within Housing Operations: YARDI
- Separation of Maintenance and Capital Projects and Tenant Services continued
- Tenant education sessions were had throughout the district.
- Overall tenant communication and service delivery has improved.
- The program has made good efforts in addressing rental arrears effectively through repayment agreements, along with delivering Notices for nonpayment of rent.
- Addressing the Internal Transfer list; creating a new application and supporting document checklist.
- Updated the leases for the LHC and held tenant lease workshops across the district.
- Supervisor of Tenant Services has worked closely with a para legal in serving notices and evictions. This has proven to be successful in the orders received by the Landlord Tenant Board.
- Supervisor of Tenant Service, Tahlia Holm obtained a diploma from the Chartered Institute of Housing. Tahlia is now recognized as a Certified Practitioner in the Housing sector.
- Updated common rooms within all buildings.

Significant Challenges for 2024:

- Mental wellness and substance misuse more prevalent; not seeing increased services. This has come at an expense to the Housing Operations Department as security services were required for a long period of time prior to successful order to evict.
- Landlord and Tenant Board Hearing times are currently 9-15 months.
- Working with PSNP regarding Tenant Educational sessions.
- Will be engaging in a Communication Strategy to improve engagement with Tenants.
- Implementation of the new software system; this will include rolling out a tenant portal, along with assuming the rental charge data input within this Department.

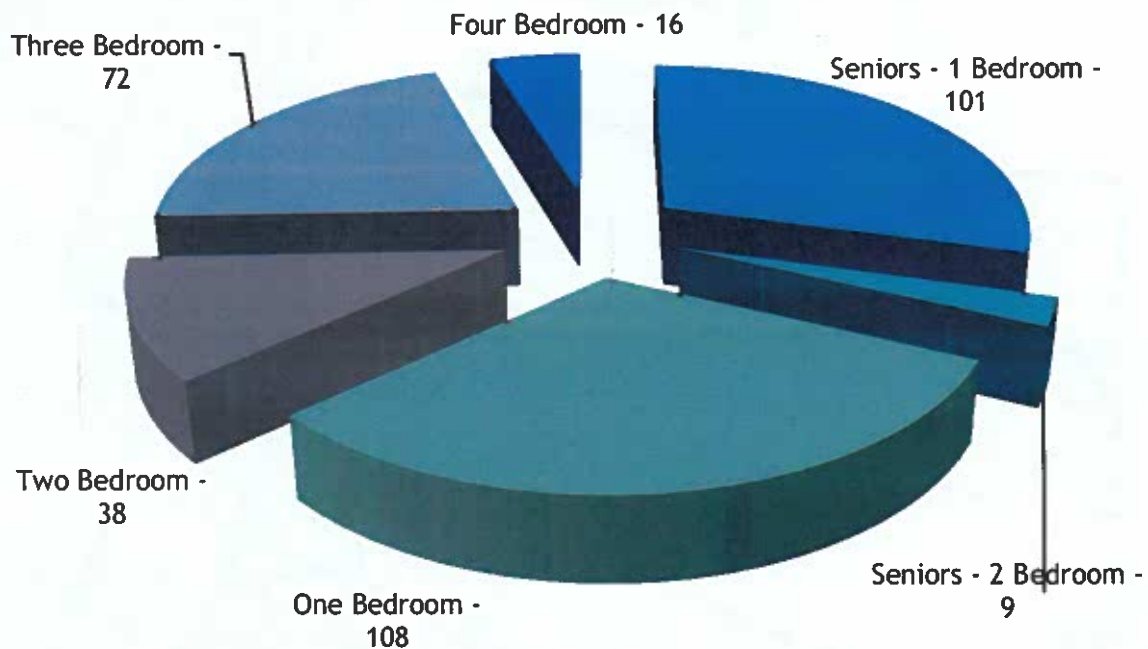
2024 Budget Impacts:

- Tenant Services now has a separate budget from Maintenance and Capital Project. Expenses over the 2023 year, has demonstrated a truer picture of expenses.
- An opportunity was presented by the Housing Service Manager; additional funding to support the Parry Sound Non-Profit Housing organization in tenant relations, and education. 1 FTE is requested to not only provide this service to PSNP, but also serve the family homes across the district.
- As eviction are very complicated, and are of last resort, accessing legal services via para legal remains a priority for the upcoming year.

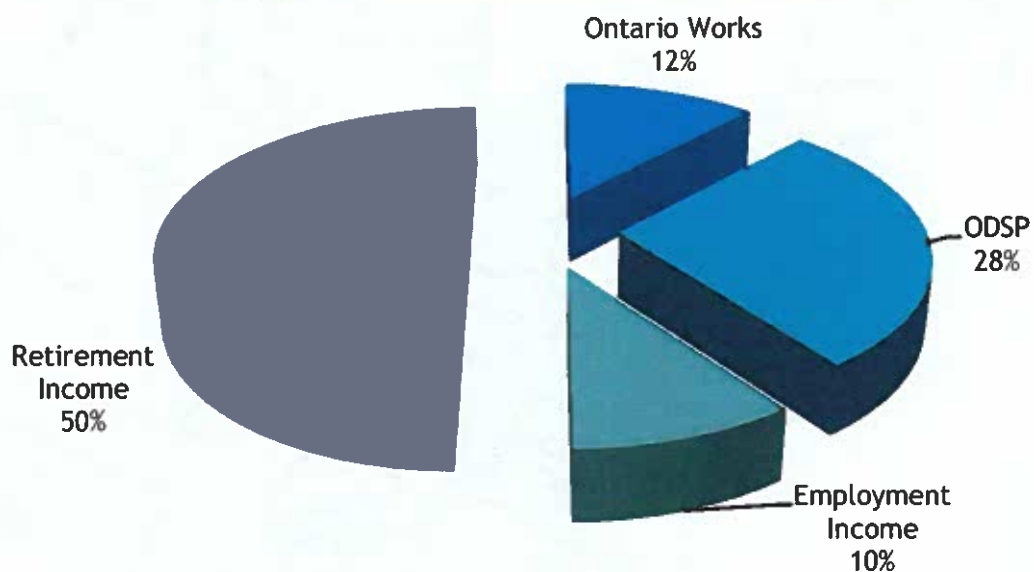


SOCIAL HOUSING UNITS AND TENANT INCOME SOURCES

Social Housing Units in the District



LHC Tenant Income Sources



District of Parry Sound



Social Services
Administration Board

2024 BUDGET

Housing Property Maintenance & Capital Projects

HOUSING PROPERTY MAINTENANCE & CAPITAL PROJECTS - INTRODUCTION

Under the umbrella of the Housing Operations Department, the Property Maintenance and Capital Projects program oversees the maintenance, capital repair and planning for the District of Parry Sound Social Services Administration Board (DSSAB) across the district of Parry Sound, to include property maintenance of the Non-Profit Organization for Almaguin Housing (The Meadow View, Powassan and The Schnitzel Haus, Sundridge).

The Parry Sound District Housing Corporation (the Local Housing Corporation or LHC) is a wholly owned subsidiary of the District of Parry Sound Social Services Administration Board (the DSSAB). It was incorporated under the Business Corporations Act

Housing Operations is 100% Municipally funded, and adheres to the Residential Tenancy act, along with the Housing Services Act.

There are 215 rent-geared-to-income units, along with 27 affordable, and 25 market units within the portfolio for a total of 267 homes/units.

A total of 5 DSSAB buildings (Beechwood Drive, Waubeek Street x 2 Parry Sound, Highlands Childcare Emsdale, and Toronto Ave. South River), 8 PSDH apartment buildings (Parry Sound, Magnetawan, Sundridge, South River, Burk's Falls, Callander), 2 NOAH apartment buildings (Powassan and Sundridge), and 53 family units across the district (South River, Burks Falls, Parry Sound)

The Department is comprised of the following Staff:

- Director of Housing Operations
- Supervisor of Property Maintenance and Capital Projects
- Program Lead (Contract March 2324 secondment)
- Facilities Maintenance technician WEST (currently vacant seconded to Program Lead)
- Facilities Maintenance Technician – Custodian (part time, Callander now utilizing a contractor due to little response to posting)
- Facilities Maintenance Technician – WEST
- Facilities Maintenance Technician –EAST
- Facilities Maintenance Technician- EAST
- Community Relations Worker – Maintenance
- Property Management Clerk – (Currently a contract after staff retirement)
- Custodial contracts (South River, Magnetawan, Beechwood, Toronto Ave, Sundridge, Burks Falls)

The Property Maintenance and Capital Projects program provides the following services:

- Move out inspections, along with move in inspections
- Coordination of contractors for unit move in readiness
- Minor maintenance and repairs done internally

HOUSING PROPERTY MAINTENANCE & CAPITAL PROJECTS - ACCOMPLISHMENTS

The Property Maintenance and Capital Projects program provides the following services continued:

- Coordination of contractors for major repairs
- Preventative maintenance inspections
- Smoke detector and CO2 inspections
- Fire Suppression Systems
- Updates and shares Fire Plans for all LHC/NOAH buildings
- Screening and recruitment for the Qualified Contractor list
- Asbestos management
- Custodial duties
- Office moves, hanging boards/pictures
- Creation and follow up of Work Orders, and Purchase orders
- Payment processing
- Manage the yard maintenance and snow removal RFQ process and awarding
- Manage the ongoing contracts for yard maintenance and snow removal each year
- Respond to, and rectify maintenance complaints
- Scheduling relevant maintenance work for both the DSSAB owned buildings, along with LHC/N.O.A.H. buildings
- Waste management for LHC/NOAH and Administration buildings
- Capital projects based on current condition, along with Building Condition Assessments (BCA)
- Oversee tender process for capital repair, addition, or replacement
- Unit clean out
- Lock/Fob maintenance
- Inventory control and maintenance of LHC/N.O.A.H. assets
- Ordering supplies
- Eaves trough maintenance
- On Call after hours maintenance and coordination of maintenance/repairs
- Heat filter and duct inspection and light maintenance
- Oversee the preventative maintenance contracts for HVAC, elevators, roof management, asbestos survey, alarms, and water purification
- Investigating energy efficiencies, and conversion planning
- Cost sourcing
- Maintaining the Electrical Safety Authority Data Base (ESA)
- Septic Management
- Maintain by-law expectations for the property standards

HOUSING PROPERTY MAINTENANCE & CAPITAL PROJECTS – CHALLENGES & BUDGET IMPACT

2023 Major Accomplishments:

- Supervisor of Maintenance and Capital Projects has had a full year with the program and the team.
- Separation of Tenant Services and Maintenance and Capital Projects continued
- YARDI mapping and upgrade was initiated in 2023.
- Building Condition Assessments were completed for all DSSAB and LHC buildings.
- August 2023 created a temporary contract Program Lead position with great success.
- Said goodbye to a long-term Property Management Clerk as she retired. The program worked through the transfer of knowledge and development of new process.
- The program worked through significant staffing challenges this year from retirement, leaves and dismissals.
- Getting back on track with building and unit inspections, therefore positioning to be better with preventative maintenance measures.

Significant Challenges for 2024:

- Resuming of the Fire Code monthly inspection of all units across the district.
- Rising costs of materials and services
- Scarce service providers able to do the work required in a timely manner
- Staffing retention and recruitment
- Increase of mental wellness and substance misuse with minimal services to respond.
- The Program will be assuming the responsibility of monitoring all buildings under the DSSAB, LHC and NOAH umbrella.
- Creating an asset management plan based on updated building condition assessments (BCA)
- Development of Housing Policies as per separation of Housing Programs, and Housing Operations
- Working through new business processes as new software dictates.
- Working with a new collective agreement
- BCAs now completed and required work on buildings now identified. Staffing, and contractor capacity may be a challenge.
- Aging buildings requiring large maintenance repairs.
- Sorting out direction for the On Call roster.
- Developing standards for the program.

HOUSING PROPERTY MAINTENANCE & CAPITAL PROJECTS – CHALLENGES & BUDGET IMPACT

2024 Budget Impacts:

- Staff retention and recruitment
- Providing maintenance services to all DSSAB buildings will require additional staffing. This service will now include the monitoring of the DSSAB buildings with the afterhours on call, along with monthly preventative maintenance inspection will be done in 2024.
- Cost of materials, along with services continues to be significantly higher.
- Service providers are more difficult to secure in a timely fashion
- Aging buildings require more preventative maintenance measures to include abatement of asbestos when necessary
- Landlord Tenant Board back log creates the risk of profit loss, and further damage to unit while awaiting evictions.
- Complexity of tenants with mental wellness and substance misuse issues, and with minimal outside services to respond, creates risks associated with damage of assets, along with safety requirements such as entering a unit in pairs.
- Catching up on maintenance issues and capital projects for all DSSAB and PSDH buildings
- Requesting a 1 FTE Non-Union Coordinator of Capital and Maintenance Projects; .5 FTE Union position of Property Management Clerk to be shared with Tenant Services; 1 FTE Union position of Community Relations Worker- Maintenance for the East side of the district.
- Work Van for the East side of the district to be used by 2 Maintenance Tech positions across the East side of the district.
- Sorting out direction for the On Call roster.
- Tracking funding from CMHC

District of Parry Sound



Social Services
Administration Board

2024 BUDGET

Women's Services Program (Esprit Place)

WOMEN'S SERVICES PROGRAM (ESPRIT PLACE) – INTRODUCTION

The Women's Services Division oversees Esprit Place Family Resource Centre, Violence Against Women outreach services, and the Children's Voices program. Esprit place offers emergency shelter and assistance for women and children in the District of Parry Sound who find themselves in crisis. Priority is given to women leaving abusive situations. Staff provide supportive counselling and information to assist women in changing their lives and the lives of their children. All services and programs are voluntary, free of charge, and confidential. The shelter is an emergency 10-bed home which is staffed 24 hours a day, seven days a week. There are individual bedrooms for privacy, and common areas shared by all residents. We strive to maintain a safe home atmosphere, with expectations of co-operation and tolerance from everyone within the household. Esprit Place provides a friendly and supportive atmosphere for children.

The Department is comprised of the following Staff:

- Director of Women's Services (1)
- Supervisor – Esprit Place (1)
- Councillors (6 Full-time; 1 Part-time)
- Relief Councillors (6)
- Outreach Worker (Children's Voices) (1)

The Women's Services Department provides the following services:

- Residential Services (Esprit Place Family Resource Centre)
 - Supportive counselling
 - Temporary safe and secure shelter residence
 - Provision of food and other residential supports (i.e. blankets, hygiene products)
 - Emergency transportation
 - Referrals or linking women to alternative accommodations
 - Assisting with housing applications
 - Provision of information on rights, options, and available services
 - Development of safety strategies or plans for women and their children
 - Assistance with information on immigration, transportation and cultural interpretation
 - Services through the local crisis phone line
 - Outreach to women, including promoting shelter services
 - Advocacy on behalf of the woman and her children
 - Children's Programming and referrals to Childcare
- Non-Residential Services
 - 24-hour Crisis Phone
 - Crisis Intervention and Supportive Counselling

WOMEN'S SERVICES PROGRAM (ESPRIT PLACE) – ACCOMPLISHMENTS, CHALLENGES & BUDGET IMPACTS

- Emergency Transportation to Esprit Place or another shelter (in partnership with other agencies)
 - Community Liaison, Referrals, and Advocacy
- Children's Voices
 - Individual counselling for children or youth
 - Consultation with parents regarding behaviour strategies
 - Group work focusing on topics such as self-esteem, self-care, anger management, and healthy relationships
- The Transitional Housing Support Program
 - To provide enhanced housing supports across the District to prevent homelessness.
 - funds one additional community relations worker to work with vulnerable populations in our community
- VAW Coordinating Committee

2023 Major Accomplishments:

As of October 31st, the shelter has provided 2495 warm/safe bed nights for women and children seeking support. This is a significant increase over the 1835 reported November 30th, 2023. We also provided 165 safe space nights for pets, allowing women to seek safety without the potential risk of leaving behind a beloved companion. Being a pet friendly shelter is critical as we know many survivors will delay leaving their abuser, or not leave at all, if they cannot take their pet with them to safety.

Although staffing and recruitment remains a challenging but ongoing priority, Esprit Place successfully hired a supervisor for the shelter this year. This staffing addition allows us to move forward with priority objectives and assists us in meeting the increased demands for shelter and outreach from the women and children that we serve.

The Esprit Place building was fitted with upgraded HVAC equipment, including a new air exchange unit, and is currently undergoing a major security upgrade which includes a modern camera system on the interior and exterior of the building. We are also actively planning for major upgrades to our building including kitchen, bath, and interior upgrades, as well as exterior improvements. This project is well underway as we end 2023 and is scheduled to be completed early 2024.

Significant Challenges for 2024:

- Maintaining an optimal staffing compliment to ensure the safe and effective operation of Esprit Place Family Resource Centre and the delivery of comprehensive wrap around supports for Esprit Clients

WOMEN'S SERVICES PROGRAM (ESPRIT PLACE) – ACCOMPLISHMENTS, CHALLENGES & BUDGET IMPACTS

Significant Challenges for 2024 continued:

- Training staff and engaging relevant community resources to support our clients who are experiencing increased levels of addiction and poorly managed mental health concerns. This challenge is exacerbated by the poor distribution of mental health and addiction treatment resources throughout the District of Parry Sound.
- Although the pandemic is no longer front and centre in the community, congregate settings continue to face the potential for ongoing capacity reductions, staffing shortages, and outbreak risk due to COVID-19 and other respiratory viruses. Esprit staff will continue to engage in training and outbreak preparedness measures throughout the coming year to decrease any potential impact on our service delivery.

2024 Budget Impacts:

- Increased staffing costs
- Increased operational costs for a congregate setting, including increased cost of groceries, household cleaning supplies, and transportation.
- Static MCCSS funding year over year

WOMEN'S SERVICES PROGRAM OPERATING BUDGET 2024

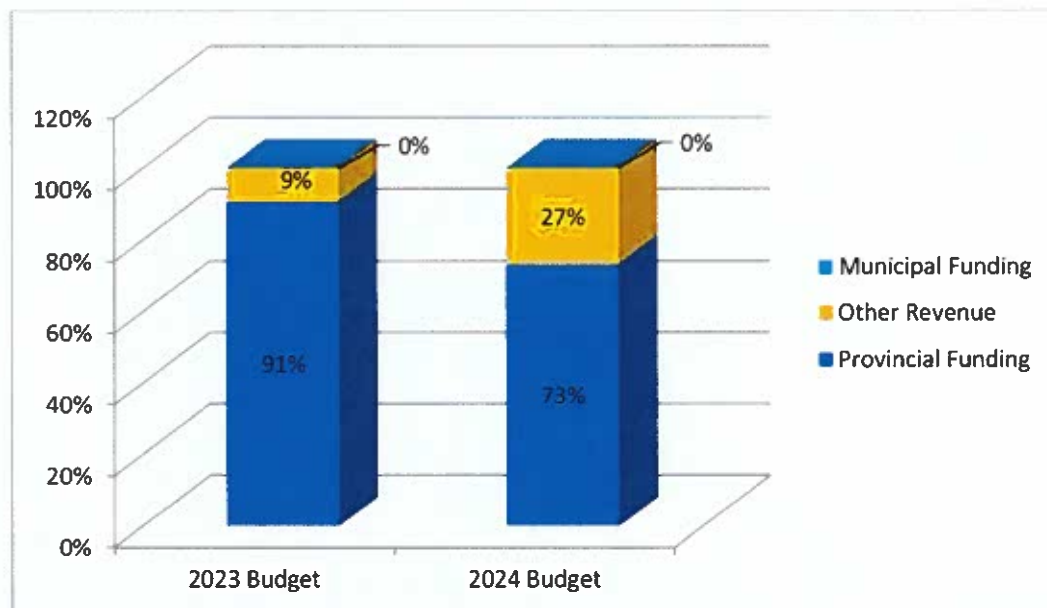
District of Parry Sound



Operating Budget 2024

Women's Services Program

	A	B	C	<div>VARIANCES</div> <div>Increase / (Decrease)</div>	
				2023 Projection vs 2023 Budget (B - A)	2024 BUDGET vs 2023 Budget (C - B)
	2023 PROJECTION	2023 BUDGET	2024 BUDGET		
Esprit Shelter Costs	764,892	668,874	794,472	-96,018	125,598
Outreach Worker Costs	169,674	188,516	238,812	18,842	50,296
Child Witness Costs	75,036	48,606	68,502	-26,430	19,896
VAWCC Costs	20,332	27,833	27,833	7,501	-
One-Time Costs	322,266	-	28,229	-322,266	28,229
Women's Services Program Costs	1,352,200	933,830	1,157,848	-418,370	224,018
Less: Provincial Funding	-799,687	-846,685	-846,480	-46,998	205
Less: Grant Revenue	-12,159	-	-35,289	12,159	-35,289
Less: Donation Revenue	-9,251	-	-87,850	9,251	-87,850
Less: Bursary Revenue	-900	-	-	900	-
Less: Transfer from Reserves	-47,936	-	-	47,936	-
Less: Allocated from Other Programs	-160,000	-	-160,000	160,000	-160,000
Less: Provincial One time Funding	-322,266	-87,145	-28,229	235,121	58,916
Total Municipal Levy Requirement:	-	-	-	-	-
Percentage of Municipal Levy		0.0%	0.0%		
Increase / (Decrease) to Municipal Levy			-		
Percentage Increase to Municipal Levy			0.0%		



District of Parry Sound



Social Services
Administration Board

2024 BUDGET

Housing Stability Program

HOUSING STABILITY PROGRAM - INTRODUCTION

The Housing Stability Program has two main program outcomes:

- To support those who are homeless obtain and retain housing
- To support those at risk of homelessness remain housing

The program and clients are supported through Homelessness Prevention Funding which can be used to support rental/utility arrears, connection fees, rental deposits. The program works closely with our Income Support team to provide integrated supports and intense case management to the most vulnerable in our district which aligns with the DSSAB's Strategic Plan. The Housing Stability team also provides referrals and coordination with a variety of Community Partners like Income Support (OW), ODSP, CMHA, The West Parry Sound Health Centre, OPP, Landlords and Housing Providers, Esprit. The Housing Stability program serves clients throughout the District of Parry Sound

The Department is comprised of the following Staff:

- Director of Income Support and Stability
- Supervisor of Housing Stability
- Program Lead
- Community Relations Workers x 7
- Case Support Worker

The Housing Stability Program provides the following services:

- Administer Homelessness Prevention Program funding to eligible clients to help secure or maintain stable housing
- Manage the By Name List, which tracks those who are homeless in the district along with chronicity that helps to prioritize supports and services
- Provide intense case management with a Housing First approach.
- Provides referrals and leads community service coordination and system navigation with a variety of Stability Supports.
- Provides Public Education
- Provide Transitional Support to residents of Esprit and other victims of Domestic Violence and Human Trafficking
- Acts as a 'homelessness' resource to the DSSAB and the community at large

HOUSING STABILITY PROGRAM – ACCOMPLISHMENTS, CHALLENGES & BUDGET IMPACTS

2023 Major Accomplishments:

- Continued integration of Ontario Works and Housing Stability by putting each program under one Supervisor in both East and West Parry Sound
- Continued integration of our Community Relations Workers to provide transitional support for VAW/Human Trafficking Survivors at Esprit
- 109+ people have been housed from our By Name List in 2023
- Enhanced working relationships with community partners. Continued partnership with the West Parry Sound Health Centre for our Mental Health and Addiction Worker and the Safe Justice Bed program.
- Resumed outreach to Food Banks, By Law, Municipal Offices, The Hub, NPLC's
- Memorandum of Understanding with Community Paramedicine program continued in 2024, looking to expand partnership to include ride-alongs for DSSAB staff to provide strategic and integrated services for mutual clients

Significant Challenges for 2024:

- Inflation making the cost of maintaining safe and stable housing a challenge for many.
- An increasingly aging and complex population that requires Alternate Levels of Care (ALC) due to medical, cognitive, or mental health concerns beyond the skill set of our staff.
- Housing supply especially for those with low incomes
- Although we are starting transitional housing programming in East Parry Sound (4 units), a gap remains in West Parry Sound until units can be secured. Especially in regard to supporting those in the Safe Justice Bed program.
- Community Mental Health and Addiction supports are struggling to keep up with demand.

2024 Budget Impacts:

- Saw another increase in HPP from MMAH with a 3-year commitment. Mitigates levy/reserve use to fund shortfalls.
- Transitional Housing will be starting at the Broadway Duplexes in East Parry Sound in 2024 with this funding.
- TSHP VAW/Human Trafficking Funding Enhancement announced to be annualized.
- Inflation will impact housing costs for low income and vulnerable people. Housing allowances and Rent Supplements are limited.
- Ongoing investment in Mental Health and Addiction worker in partnership with West Parry Sound Health Centre

HOUSING STABILITY PROGRAM OPERATING BUDGET 2024

District of Parry Sound

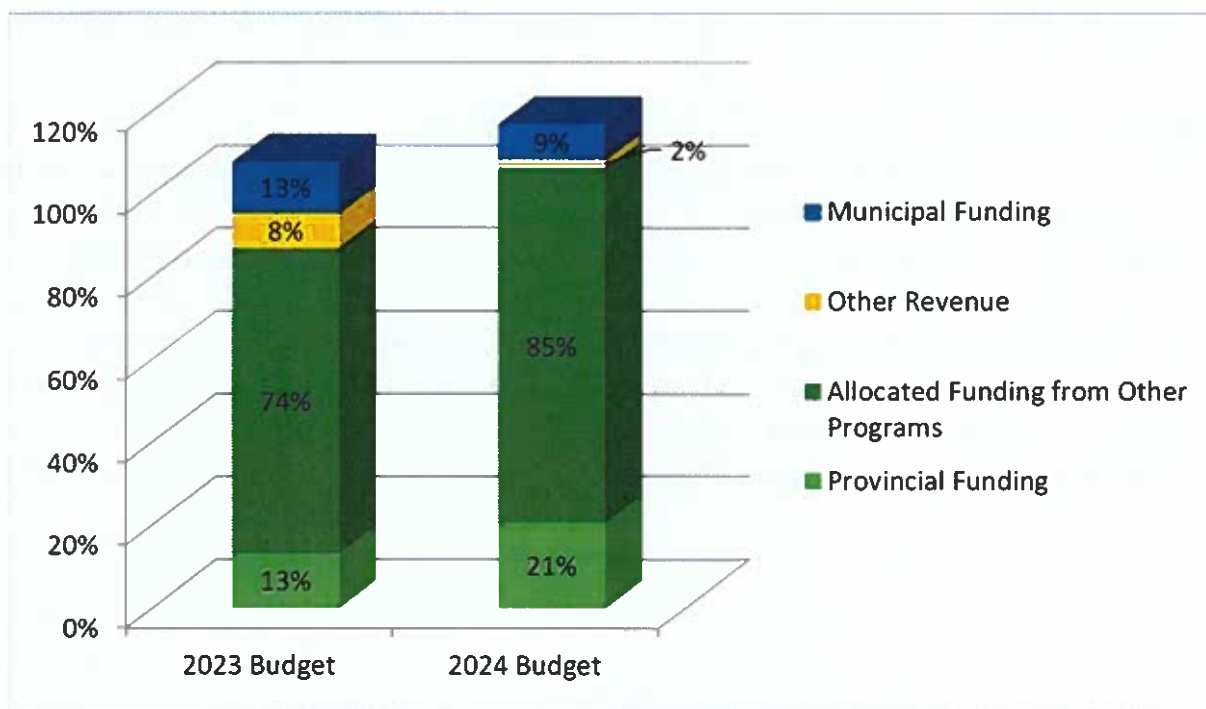


Social Services
Administration Board

Operating Budget 2024

Housing Stability Program

	A	B	C	<div>VARIANCES</div> <div>Increase / (Decrease)</div>	
	2023 PROJECTION	2023 BUDGET	2024 BUDGET	2023 Projection vs 2023 Budget (B - A)	2024 BUDGET vs 2023 Budget (C - B)
Homelessness Program	1,382,502	929,425	1,065,690	-453,077	136,265
Client Expenditures	485,697	531,500	606,000	45,803	74,500
Emergency Heating and Shelter	61,747	50,000	190,000	-11,747	140,000
Supportive Housing	14,108	-	230,000	-14,108	230,000
Housing Stability Program Costs	1,944,054	1,510,925	2,091,690	-433,129	580,765
Less: Provincial Revenue	-80,000	-80,000	-80,000	0	-
Less: Allocated Funding from Other Programs	-1,864,054	-1,115,791	-1,787,150	748,263	-671,359
Less: Other Revenue	-	-125,000	-44,369	-125,000	80,631
Total Municipal Levy Requirement:	-	190,134	180,171	190,134	-9,963
Percentage of Municipal Levy		2.8%	2.7%		
Increase / (Decrease) to Municipal Levy			-9,963		
Percentage Increase to Municipal Levy			-3.8%		



District of Parry Sound



Social Services
Administration Board

2024 BUDGET

DSSAB Facilities

Maintenance

DSSAB FACILITEIS MAINTENANCE - INTRODUCTION

The DSSAB incurs facility property management expenses for buildings that we own in the District that are not social housing. The Local Housing Property Maintenance & Capital Projects division is responsible for ensuring that the internal and external property maintenance of these buildings is maintained throughout the year and incurs the cost in its operating and capital budget as reported in the asset management plan system.

These maintenance costs include a property management allocation expense charged as an internal expense allocation which is offset as an internal property management expense recovery to the Local Housing Property Maintenance & Capital Projects division.

The DSSAB facilities are located as follows:

South River

- 16 Toronto St. – Ontario Works, Childcare Services, First Steps Early Learning and Child Care Centre, EarlyON Child & Family Centre, Esprit Outreach program, Housing & Homelessness program.

Emsdale

- 2500, H 592, Perry Township- Highlands Early Learning and Childcare Centre

Town of Parry Sound

- 1 Beechwood Drive –Ontario Works, Social Housing, Childcare Service Management, and Corporate Services
- 66A Waubeek St. – Waubeek Early Learning and Childcare Centre
- 66B Waubeek St. – Waubeek Early Learning and Childcare Centre
- 3A Beechwood Dr. – Esprit Women's Shelter
- Waubeek St. – vacant property

PROGRAM FACILITIES OPERATING BUDGET 2024

District of Parry Sound

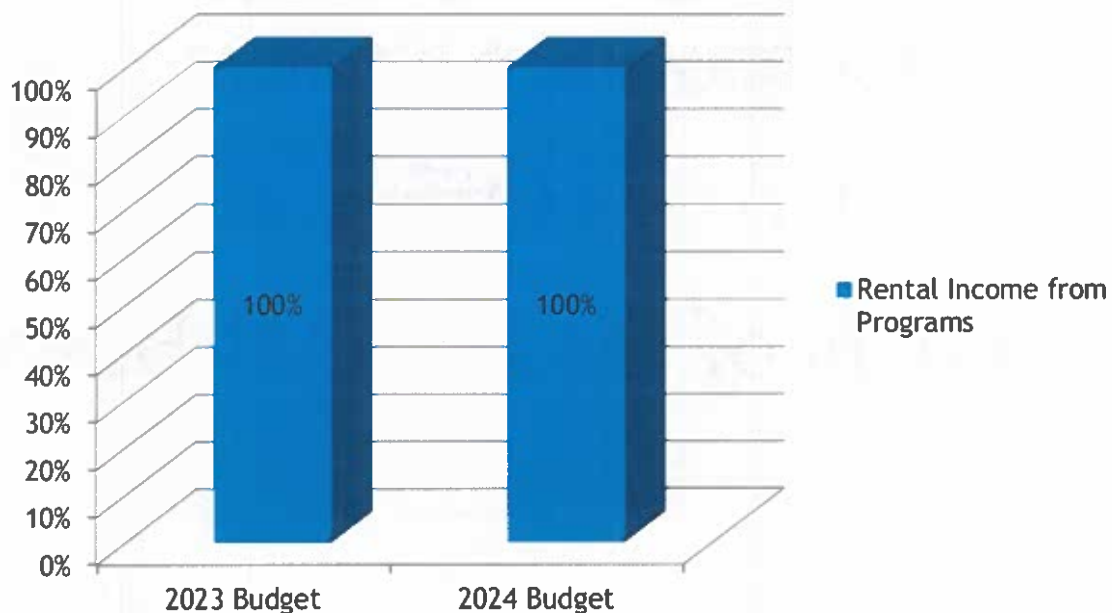


Social Services
Administration Board

Operating Budget 2024

DSSAB Facilities Maintenance

	A	B	C	VARIANCES Increase / (Decrease)	
				2023 Projection vs 2023 Budget (B - A)	2024 BUDGET vs 2023 Budget (C - B)
Expense	2023 PROJECTION	2023 BUDGET	2024 BUDGET		
Parry Sound - Beechwood Facility	128,113	187,695	187,695	59,582	-
South River - Toronto Avenue Facility	50,600	75,900	75,900	25,300	-
Parry Sound - Waubeek Daycare Facility	81,377	99,950	99,950	18,573	-
Emsdale - Highlands Daycare Facility	33,568	44,280	44,280	10,712	-
Parry Sound - Esprit Women's Shelter	32,449	26,440	26,440	-6,009	-
DSSAB Facilities Maintenance Costs	326,106	434,265	434,265	108,159	-
Less: Rental Income from Programs	-326,106	-434,265	-434,265	-108,159	-
Total Municipal Levy Requirement:	-	-	-	-	-
Percentage of Municipal Levy		0.0%	0.0%		
Increase / (Decrease) to Municipal Levy					-
Percentage Increase to Municipal Levy					0.0%



District of Parry Sound



Social Services
Administration Board

2024 BUDGET

Corporate Services
(CAO's Office &
Members of the DSSAB Board)

CORPORATE SERVICES (CAO/BOARD) - INTRODUCTION

Working with the Board, the CAO is responsible for the establishment of the Corporate Strategic Directions for the District of Parry Sound Social Services Administration Board (DSSAB). Through management and leadership of the Senior Leadership Team, the CAO provides direction of administration and implementation of the strategic directions and operations of the DSSAB. The CAO manages the execution of the Board's directions and decisions and provides recommendations to the Board regarding periodic updating of the Corporate Strategic Directions.

The Department is comprised of the following Staff:

- Chief Administrative Officer
- Administrative Officer
- Board Chair, Members of the DSSAB Board

The CAO's Office provides the following services:

- Oversee the implementation of the Strategic Plan
- Prepares Board meeting agendas and meeting minutes
- Provide recommendations to the Board
- Preparation of a monthly CAO report
- Provide leadership to the Directors

2023 Major Accomplishments:

- Implementation of our Strategic Plan
- Continuing to develop and strengthen the Leadership Team
- Continued building and strengthening relationships with our local MP and MPP
- Partnership discussions with Ontario Health North
- Continued building and strengthening relationships with Community Partners such as WPSHC, Parry Sound Friendship Centre, OPP, Children's Aid Society of Nipissing & Parry Sound, Canada Mortgage and Housing Corporation (CMHA), The Friends, Community Living Parry Sound, Habitat for Humanity Ontario Gateway North
- Participated in all NOSDA delegations with Ministry representatives
- NOSDA Co-Lead for Children's Services and NOSDA Lead for Communications
- Successfully implemented new virtual Board orientation training
- Developed an onboarding process for new Board members
- Successfully presented to various District of Parry Sound municipalities
- Successfully obtained an Official Plan Amendment and Rezoning for our 66 Waubeek Street property
- Supported the West Parry Sound Ontario Health Teams (OHT) application development and became an official Collaborative Partner

CORPORATE SERVICES (CAO OFFICE /BOARD) - CONTINUED

2023 Major Accomplishments continued:

- Accepted a position as a Board Director on the Housing Services Corporation (HSC) Board
- Ensured transparency of the work of the Board through posting Board packages on our public website
- NOAH governance and financial structure

Significant Challenges for 2024:

- Ministry funding security
- Challenges with maximizing ministry funding due to staffing, contractor and supply chain challenges

2024 Budget Impacts:

- Increase of in-person attendance by the CAO to various provincial conferences to build awareness of the DSSAB's services and required funding for programs

District of Parry Sound



Social Services
Administration Board

2024 BUDGET

Corporate Services
(Finance)

CORPORATE SERVICES (FINANCE) - INTRODUCTION

The Finance Department is headed by the Chief Financial Officer (CFO). The Finance department provides support to the DSSAB and Social Housing programs and Board to fulfill their obligations with the following principles in mind; efficiency and consistency in program operations; adherence to board policies in all programs and continual organizational development and improvement in program and staff effectiveness.

The Department is comprised of the following Staff:

- Chief Financial Officer
- Senior Financial Analyst
- Financial Analyst
- Finance Officer (3)

The Finance Department provides the following services:

Treasury and Cash Management

- Includes monitoring bank accounts, signing authorities, managing investments and capital reserve planning.
- Investment Policy
- Following the standard of care established, Board assets must be invested with the "care, skill, diligence and judgment that a prudent investor would exercise in making investments."
- Investment parameters recognize that the DSSAB has a long-term time horizon and that the Board's objective is to ensure that the value of its investments keeps pace with inflation.

Financial Reporting

- Provides administrative support for all DSSAB program areas while managing the flow of data incorporating separate software systems for Ontario Works (SDMT) , Housing (Yardi), Children's Services (OCCMS and Hi Mama), Community Services (WISH) and Finance (Financial Edge). Data is aggregated and financial statements are prepared monthly.

Reporting and Analysis to Programs

- Detailed activity reports are provided to each Director and Supervisor monthly for review. Financial analysis is prepared regularly as needed. Financial reports are reviewed monthly by the CFO. The financial reports are compared to budgeted figures, variances are investigated, and plans developed for corrective action as required.

Board Financial Reporting

- Provide monthly reporting, financial analysis recommendations to Board for decision making.

CORPORATE SERVICES (FINANCE) – INTRODUCTION CONTINUED

Annual Corporate Operating and Capital Budgets

- CAO & CFO responsible to lead the organization and preparation of the annual DSSAB and Social Housing corporate budget to the Board for annual approval.

Audit

- Preparation and analysis of year-end financial statements for audit. Financial analysis and schedules are prepared by the staff and provided electronically for the auditors to review and provide their professional opinion.

Purchasing

- Invoices are processed for payment centrally and reviewed to ensure that they are properly authorized for payment, fall within the constraints of the approved budgets and that purchasing/procurement policies have been followed.

Significant Challenges for 2024:

- Digitizing and revamping many financial processes to work with new environment and ongoing technology changes
- Creating reserve accounts to organize funds related to programs
- Finance staff will be thin in 2023 given focus on updating Yardi Finance System and Asset Management Plan and other modernization projects to create efficiencies

District of Parry Sound



Social Services
Administration Board

2024 BUDGET

Corporate Services
(Human Resources /
Health & Safety)

CORPORATE SERVICES (HUMAN RESOURCES/HEALTH & SAFETY) – INTRODUCTION

The Human Resources / Health & Safety (HR) department is the group responsible for managing the employee life cycle and all employment related functions. Areas such as recruitment and selection, legislative compliance, payroll and benefits, organizational development, talent management and performance are key responsibilities. The scope of work is not limited to managing administrative functions. HR also works actively to safeguard the interest of employees and create a positive work environment for them. It serves as a link between employer expectations and employee needs so that a fine balance is maintained. Employee/labour relations are also an ongoing focus, with even more importance coming to the end of our current collective agreement in December 2023. The HR team works to ensure that the employees of the DSSAB are happy, healthy, and productive to assist them in serving the vulnerable populations in our communities.

The Department is comprised of the following Staff:

- Director of Human Resources
- Payroll Coordinator
- HR Coordinator- Pension & Benefits
- HR Coordinator- Training, Performance & Licensing
- HR Coordinator- Recruitment

The Human Resources Department provides the following services:

- Payroll & attendance
- Pension & benefit administration
- Recruitment & Selection, job postings, interviews, hiring.
- Job design and job description creation and revision
- Orientation and on-boarding of new staff
- Training including in-house facilitation and organizing external training.
- Policy administration
- Workplace accommodations, WSIB administration, absence/sick pay administration
- Administration of all employee leaves (parental, medical, leave of absence etc.)
- Legislative compliance (Employment Standards Act, Labour Relations Act, Occupational Health & Safety Act, Accessibility for Ontarians with Disabilities Act, etc.)
- Employee/ labour relations (Collective Bargaining negotiations and ongoing collective agreement interpretation)
- Licensing for childcare programs
- Vulnerable sector checks
- Employee loans administration
- Conflict resolution
- Workplace investigations
- Performance Review process administration

CORPORATE SERVICES (HUMAN RESOURCES/HEALTH & SAFETY) – INTRODUCTION CONTINUED

The Human Resources Department provides the following services continued:

- Addressing work-related issues of individual employees, including discipline and termination
- Maintaining employee records
- Fostering a safe and positive work environment, and promoting employee wellness
- Working with the Leadership team to maintain and promote organizational culture.
- Keeping employees safe at work by implementing/updating health and safety regulations
- Focusing on diversity, equity, and inclusion
- Helping staff exit the company well, whether retiring, resigning, termination, or layoff

2023 Major Accomplishments:

- Navigating a difficult year in the local employment landscape
- Thorough preparation for upcoming collective bargaining
- Implementation of a new Employee Assistance Program
- Introduction of the Naloxone program
- Successful implementation of a new performance review system

Significant Challenges for 2024:

- Collective Bargaining – contract expires December 31, 2023
- Recruitment – remaining a choice employer with competitive wages and benefits.
- Implementing succession planning initiatives

2024 Budget Impacts:

- Legal fees for collective bargaining negotiations
- Consultant for compensation review – Non-union
- Creation of a Corporate Training account

District of Parry Sound



Social Services
Administration Board

2024 BUDGET

Corporate Services
(Communications)

CORPORATE SERVICES (COMMUNICATIONS) - INTRODUCTION

The Communications Team supports all programs/departments by connecting and informing residents of the District of Parry Sound on local social services issues. The Communications Officer provides support and communications work of a confidential nature to the CAO.

Communications is now a subdepartment of the Corporate Services budget. Although there has been an increased focus on communications since January 2021, all advertising budgets have previously been held and managed within each department's budget. The move to bring the management of all advertising, promotion, and public relations into one Communications portfolio was a direct result of the Communications Plan that was presented to the Board in September 2022, and the Strategic Plan, which was presented approved by the Board in 2021. Both plans identified the need for finding efficiencies, growing public awareness of the DSSAB's services, and capitalizing on opportunities to promote the DSSAB as one voice at the corporate level.

The key objectives of the Communications Team are to:

1) Create Awareness; 2) Simplify Navigation; 3) Improve Public Perception

The Communications Team is comprised of the following Staff:

- Communications Officer

The Communications Team provides the following services:

External Communications

- Strategic communications support to all departments in their delivery of programs and services to those we serve.
- Development and implementation of plans, programs, and messaging to promote the DSSAB within the community.
- Development and distribution of media releases, newsletters and other organizational communications
- Organization of political and other events, attend & host community events to increase awareness
- Responding to public and media inquiries, compliments and complaints
- Acts as a spokesperson for the organization, along with the CAO, and Board Chair
- Providing image and reputation management support
- Communicating about the long-term vision of the organization, our Strategic Plan which includes key goals and objectives.
- Providing crisis and issues management support
- Develop content and administer the external DSSAB websites (www.psdssab.org, www.espritplace.ca, www.themeadowview.ca)
- Develop content and administer all social media accounts
 - DSSAB (Facebook, Twitter, LinkedIn)
 - Esprit Place (Facebook, Instagram) EarlyON (Facebook)
 - Become an ECE (Facebook, Twitter, Instagram)
 - The Meadow View (Facebook)
 - Fulfills the role of Privacy Officer for the organization.

CORPORATE SERVICES (COMMUNICATIONS) - INTRODUCTION

Internal Communications

- Supports the Human Resources Team and CAO's Office in their efforts to communicate and engage DSSAB employees
- Publication of the quarterly internal staff newsletter called 'The District'
- Administration of the Internal Staff Website
- Provides training to staff on privacy best practices

2023 Major Accomplishments:

- This year, the CAO and Communications officer set a goal of meeting with municipal Councils throughout the District of Parry Sound to expand our reach and enhance public knowledge of the DSSAB's programs and services. As of November 2023, we have provided a verbal presentation to 13 of out 22 municipalities, with plans for the remaining 9 presentations to take place in first half of 2024.
- Successful move of the Employee Internal Website to SharePoint in October 2023, providing staff with an improved intranet that is more accessible and user friendly.

Significant Opportunities & Challenges for 2024:

Opportunities:

- Communications staff will continue to review processes and service levels standards to address any potential gap between community expectation and our ability to deliver prompt and effective services.
- Social media performance will be reviewed. New platforms may provide opportunities for greater reach.
- Bringing 3 websites (DSSAB, EarlyON, Esprit Place) under one Content Management System (CMS) will provide greater administrative control, improved visitor satisfaction and ease of use, and additional features (ie. news subscriptions, job posting notifications, calendars, etc). This will also help us to meet our obligations under the French Language Services Act (FLSA).

Challenges:

- Recruitment continues to be a challenge. Must find creative ways of reaching a greater audience and promoting DSSAB as an employer of choice.
- In 2023, Metroland Media Group (MMG) announced that is was restructuring its operations and seeking protection under the Bankruptcy and Insolvency Act. This loss of community printed news will prove to be a challenge as we publish media releases, and advertise Tenders, RFPs, and job postings.
- Collective Agreement/Bargaining

CORPORATE SERVICES (COMMUNICATIONS) – INTRODUCTION CONTINUED

Significant Opportunities & Challenges for 2024 continued:

- Communications staff will continue to review processes and service levels standards to address any potential gap between community expectation and our ability to deliver prompt and effective services.

2024 Budget Impacts:

- Continued implementation of current Communications Plan over the next 2 years
- Recommend an upgrade of the external website to improve user navigation, accessibility, bilingualism, and to bring all 3 websites under one Content Management System (DSSAB, Esprit Place Family Resource Centre, EarlyON). This will also help us to meet our obligations under the French Language Services Act (FLSA).
- This year, the Communications Officer took on the responsibilities of the Privacy Officer. This will require additional training in 2024, and that has been reflected in the training budget.
- In 2023, the Communications Officer started to keep office hours in the South River office to support staff throughout the district. This has been appreciated by staff on the East side, and we plan to continue this practice in 2024. The increased cost has been reflected in the travel budget.
- The funding we received for Workforce Development and the 'Become An ECE' campaign concluded in 2023, but the lack of Early Childhood Educators in our district, and in the province, remains evident. Promotion will still be important to encourage ECE as a career choice as we consider our recruitment efforts over the coming years.

District of Parry Sound



Social Services
Administration Board

2024 BUDGET

Corporate Services
(Information Technology)

CORPORATE SERVICES (IT) - INTRODUCTION

The Information technology Department (I.T.) is responsible for managing all of the technology needs of the DSSAB. This includes maintaining all computer systems, servers, software, communications, and networks. The department works to ensure that all hardware and software are up-to-date and functioning properly and provides technical support to all employees. The I.T. Department plays a crucial role in the planning and implementation of new projects and initiatives in all departments across the organization and works to provide our programs with the most efficient and cost-effective solutions, allowing the DSSAB's client facing programs to deliver high standards of service. The I.T. department plays a key role in protecting the DSSAB from Cybersecurity threats by implementing and maintaining strong security measures, such as firewalls and network monitoring devices. The department also helps to educate employees on good cyber security practices. Overall, the I.T. department helps to ensure that the DSSAB has the technology it needs to operate smoothly and efficiently.

The Department is comprised of the following Staff:

- Director of Information Technology
- Information Technology Support Technician
- Information Technology Support Technician

The Information Technology Department provides the following services:

- Centralized technology purchasing
- Asset management (technology assets)
- Provisioning of all Desktops and Notebooks for staff and programs
- Mobile device purchasing and plan management
- Mobile device security and provisioning
- Telephone and VOIP management, provisioning, and support
- Wired and wireless network design, implementation and management for all programs
- management of internet access for all DSSAB programs and buildings
- Day to day, end user technical support to all staff and stakeholders
- End user cyber security and cyber awareness training
- Licensing management for all program related and agency wide software purchasing and renewals
- Firewall and Wide area network services and management
- Provisioning and management of VPN and remote access services
- Cyber security management and threat analysis
- Cyber security threat response
- Administration of all employee accounts and credentials

CORPORATE SERVICES (IT) - INTRODUCTION

The Information Technology Department provides the following services continued:

- Administration of all user email and digital communications
- Administration of all on site and cloud-based servers and services
- Security Camera provisioning and administration
- Access controls management – provisioning and distribution of all card and fob access for DSSAB buildings
- Working closely with all departments to implement new and efficient technology solutions to assist in service delivery
- Technology advisors for all DSSAB programs as well as community partners and stakeholders

2023 Major Accomplishments:

- Full migration to new Domain
- Upgraded Telephone system and VOIP lines for Waubeek ELCC
- Video Surveillance upgrade and refresh – Esprit Place
- Wi-Fi expansion – all buildings

Significant Challenges for 2024:

- Implementation of refreshed access controls and video security – 1 Beechwood / 16 Toronto Ave
- Esprit Renovations – Access controls and Structured cabling
- Website refresh planning and coordination
- Intune Device management across the network
- Migration of Microsoft Licensing to M365 from O365 with the addition of higher security controls.

2024 Budget Impacts:

- Cost increases from software and hardware vendors
- Increased support time for mobile users

CORPORATE SERVICES OPERATING BUDGET 2024

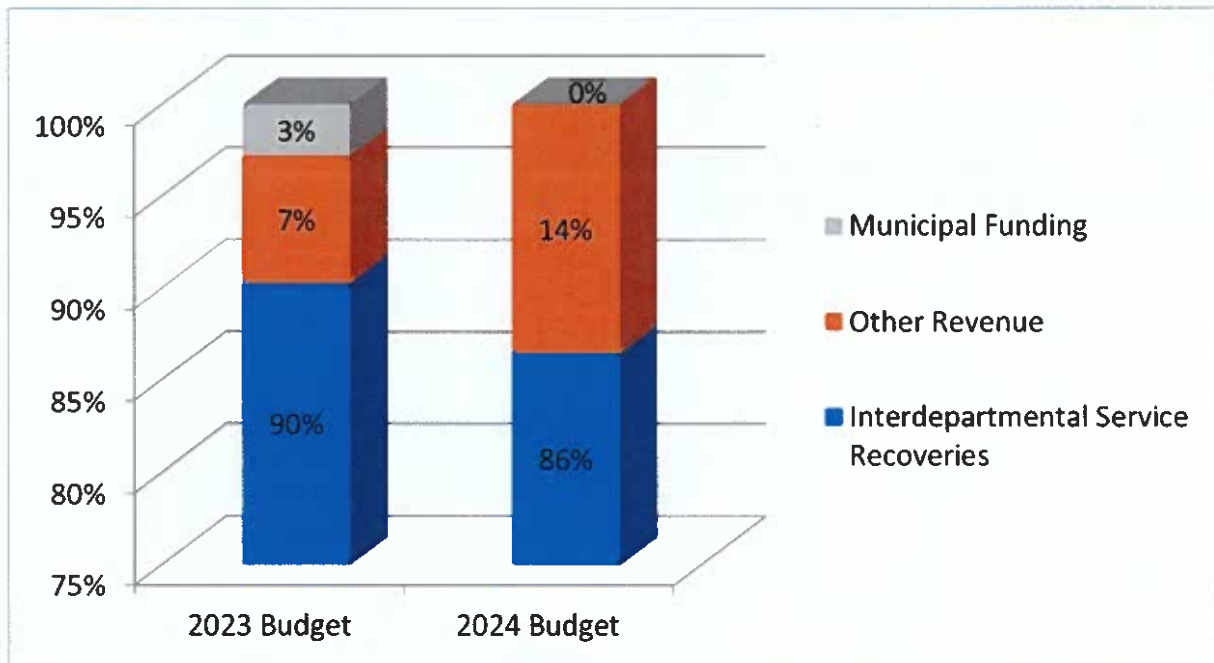
District of Parry Sound



Operating & Capital Budget 2024

Corporate Services

	A	B	C	VARIANCES Increase / (Decrease)	
				2023 Projection vs 2023 Budget (B - A)	2024 BUDGET vs 2023 Budget (C - B)
	2023 PROJECTION	2023 BUDGET	2024 BUDGET		
Members of the DSSAB Board	36,037	55,019	65,019	18,982	10,000
CAO's Office	486,696	543,458	473,141	56,762	-70,317
Finance Services	761,364	780,060	901,356	18,695	121,296
Human Resources / Health & Safety Services	638,573	691,885	847,104	53,312	155,219
Communication Services	96,867	133,650	140,739	36,783	7,089
Information Technology	1,233,208	1,194,729	1,308,062	-38,480	113,333
Corporate Services Costs	3,252,746	3,398,801	3,735,420	146,055	336,619
Less: Interdepartmental Overhead Recoveries	-3,113,388	-3,068,666	-3,195,137	44,723	-126,471
Less: Other Revenue	-1,381,506	-233,682	-540,283	1,147,824	-306,601
Total Municipal Levy Requirement:	-1,242,148	96,453	-	1,338,601	-96,453
Percentage of Municipal Levy		1.4%	0.0%		
Decrease to Municipal Levy			-96,453		
Percentage Decrease to Municipal Levy			-37.2%		



District of Parry Sound



Social Services
Administration Board

2024 BUDGET

Social Assistance Restructuring
Fund
(SARS)

SOCIAL ASSISTANCE RESTRUCTURING FUND

Purpose of Social Assistance Restructuring Fund:

- The Social Assistance Restructuring Fund represents amounts that were directed by the Province to be set aside (between 2003 and 2013) and spent to “reduce the depth of child poverty and promote attachment to the labour force”.
- Municipal savings from the Social Assistance Restructuring Fund were realized in reduced financial assistance payments to Ontario Works families with children through the Ontario Child Benefit program.
- The Board has allocated these funds over the years primarily to food security programs and emergency shelter and energy programs for low-income families and social assistance recipients.
- These funds had the potential of being reimbursed to municipalities through OMPF (Ontario Municipal Partnership Fund) grants in the past. In 2013 the OMPF grant formula changed to a MFCI (Municipal Fiscal Circumstance Index) basis. As such, social services costs are no longer a determinant of OMPF grants and Social Assistance Restructuring Fund allocations are no longer available through OMPF funding.
- In previous budget years, the Board would approve annual spending allocations from the Social Assistance Restructuring Fund at a separate meeting of the Board. However, beginning with the 2024 budget, staff recommend that approval of program funding be included with the Board’s approval of the consolidated 2024 final budget.

SOCIAL ASSISTANCE RESTRUCTURING OPERATING BUDGET 2024

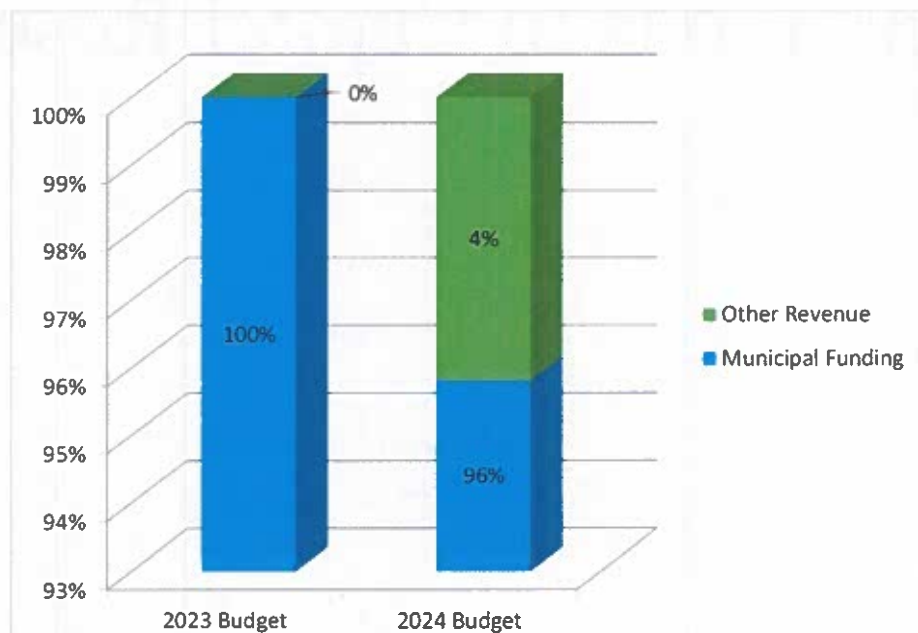
District of Parry Sound



Operating Budget 2024

Social Assistance Restructuring

	A	B	C	VARIANCES Increase / (Decrease)	
				Projection	BUDGET
				vs 2023 Budget (B - A)	vs 2023 Budget (C - B)
	2023 PROJECTION	2023 BUDGET	2024 BUDGET		
Recreational Opportunities for children	6,683	20,000	20,000	13,317	-
Food Security Programs	124,000	124,000	136,000	-	12,000
Emergency Shelter & Energy program	60,000	60,000	60,000	-	-
FRP/Homes for Good	61,200	61,200	61,200	-	-
Other Expenses	10,000	10,000	10,000	-	-
Social Assistance Restructuring Costs	261,883	275,200	287,200	13,317	12,000
Less: Transfer from Reserves	-	-	-12,000	-	-12,000
Total Municipal Levy Requirement:	261,883	275,200	275,200	13,317	-
Percentage of Municipal Levy		4.1%	4.0%		
Increase to Municipal Levy			-		
Percentage Increase (Decrease) to Municipal Levy			0.0%		



District of Parry Sound



Social Services
Administration Board

2024 BUDGET

Contributions to Capital Reserves

CONTRIBUTION TO CAPITAL RESERVES- INTRODUCTION

To reflect the recommendations contained within the 2024 operating budget and the asset management plan, balances in the DSSAB Facilities and Social Housing reserve are projected to increase by \$280,000 over 2023 contributions for a total 2024 contribution to capital reserves of \$1,435,000.

It is necessary to continue to contribute this minimum amount to capital reserves each budget year to support the long-term financial requirements of infrastructure renewal. Future annual contributions have been projected in the 25-year capital plan and calculated at a minimum of \$1,435,000 plus an additional 1% of the previous year's contribution each year.

Reserves and reserve funds are an important financial indicator in the DSSAB's overall financial health. By maintaining reserves, the DSSAB has the capability to fund future liabilities; a key link to long-term financial planning practices. They also provide a cushion to absorb unexpected shifts in revenue and expenditures. The availability of reserves also reduces the cost of financing capital as it allows an organization to avoid debt interest payments.

The effective use and management of reserves and reserve funds is a critical aspect of an organization's strategic financial plan and continued long-term financial sustainability. It is crucial that the DSSAB has principles, programs and policies formally approved by the Board that serve as a framework to make important financial decisions. Staff will be working to enhance the DSSAB's operating reserve policy to provide guidance with respect to the administration, establishment, targeted levels and uses of the DSSAB's reserve funds.

This also includes the review of the composition of reserves and reserves funds to ensure sufficient and appropriate funding and to ensure the reserves will support the DSSAB's asset management plan to assist with keeping assets in a state of good repair.

As staff continue to improve and work on the asset management plan over the next few years, reserve targets required will become more accurate, reserve composition will change, and additional funding strategies will be established.

CONTRIBUTIONS TO CAPITAL RESERVES OPERATING BUDGET 2024

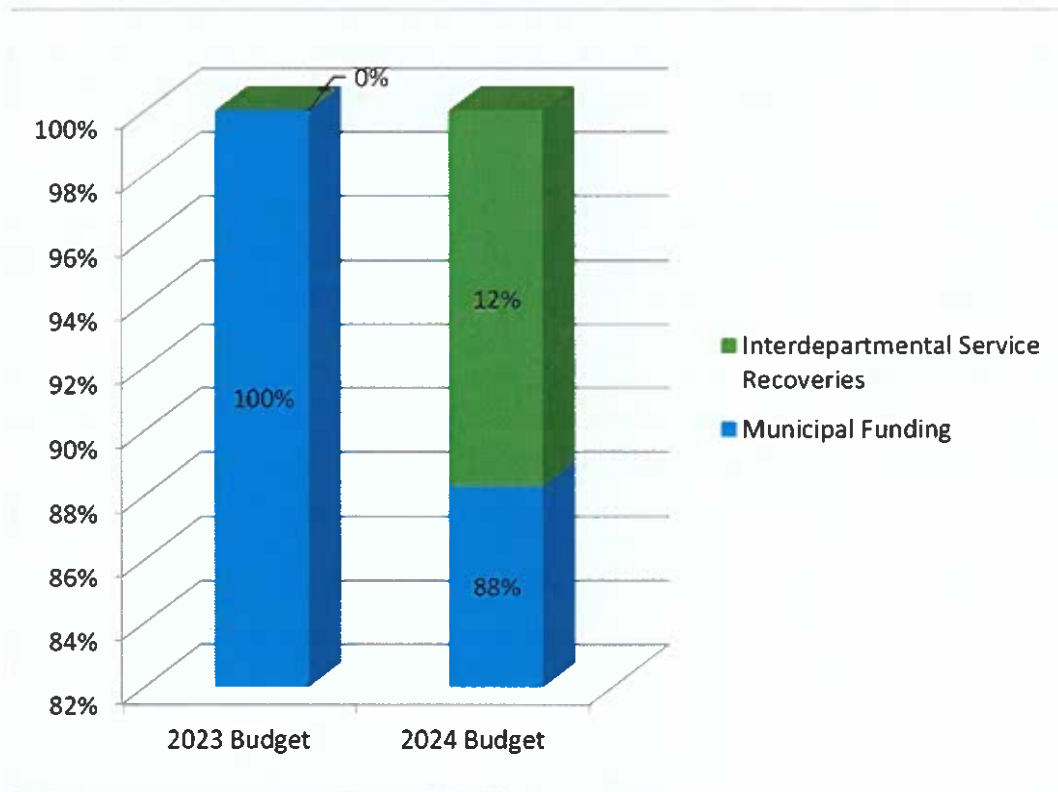
District of Parry Sound



Operating Budget 2024

Contributions to Capital Reserves

	A	B	C	<div>VARIANCES</div> <div>Increase / (Decrease)</div>	
				2023 Projection vs 2023 Budget (B - A)	2024 BUDGET vs 2023 Budget (C - B)
	2023 PROJECTION	2023 BUDGET	2024 BUDGET		
Contributions to Social Housing Capital Fund	735,000	735,000	735,000	-	-
Contributions to DSSAB Building Capital Fund	420,000	420,000	700,000	-	280,000
Capital Reserve Contribution Costs	1,155,000	1,155,000	1,435,000	-	280,000
Less: Interdepartmental Overhead Recoveries	-	-	-168,399	-	-168,399
Total Municipal Levy Requirement:	1,155,000	1,155,000	1,266,601	-	111,601
Percentage of Municipal Levy		17.2%	18.2%		
Increase to Municipal Levy			111,601		
Percentage Increase to Municipal Levy			43.1%		



District of Parry Sound



Social Services
Administration Board

2024 BUDGET

Capital Budget & Reserves

CAPITAL BUDGET AND OPERATING FUNDS OVERVIEW

General Operating Fund

The DSSAB maintains operating funds for cash management purposes. As per the Board's operating reserve policy, operating funds of no greater than three months of annual operating expenses will be maintained by the DSSAB. This equates to \$9,498,639 at the end of 2024.

Our projected level of operating funds on December 31, 2024, is \$3,839,892 or 36 days of annual operating expenses. Coupled with our capital reserves, we believe that we have sufficient funds on hand to meet our current short-term operating requirements.

If capital reserve contributions continue as recommended, we are not recommending an increase to the operating reserves.

DSSAB Facilities Capital Fund:

The DSSAB holds capital funds for the capital repairs of five of its buildings that it owns. These facilities are:

1. South River Building – 16 Toronto Street

- Programs held: Income Support, Childcare Services, First Steps Early Learning and Childcare Centre, EarlyON Child & Family Centre, Housing Stability program

2. Emsdale - 2500, H 592, Perry Township

- Programs held: Highlands Early Learning and Childcare Centre

3. Town of Parry Sound Building - 1 Beechwood Drive

- Programs held: Ontario Works, Social Housing, Childcare Service Management, Esprit Outreach and Corporate Services

4. Town of Parry Sound Building - Waubeek St. and vacant property

- Programs held: Waubeek Early Learning and Childcare Centre

5. Town of Parry Sound Building - 3A Beechwood Dr.

- Programs held: Esprit Women's Shelter

We are recommending an additional \$280,000 be contributed to the DSSAB Facilities Capital Fund for total 2024 contributions of \$700,000. The additional contribution to reserve funds will increase reserve levels for funding of the DSSAB's 25-year capital plan.

CAPITAL BUDGET AND OPERATING FUNDS OVERVIEW CONTINUED

Social Housing Capital Fund:

The DSSAB holds capital funds for the 344 social housing units owned and operated within our Housing Operations program. These include the Local Housing Corporation (LHC) housing units as well as the Non-Profit Housing program units that we fund as we are responsible for any of their operating or capital shortfalls.

These units were transferred from the Province to the DSSAB without capital reserves in 2000. At the same time, responsibility for the non-profit housing provider operating agreements was transferred to us. Although these units had reserves, they were minimal, and the buildings were on average 20 years old.

It is recommended to maintain contributions of \$735,000 to the social housing capital fund in 2024 to ensure that sufficient capital funds are available to meet the ongoing infrastructure replacement and renewal requirements.

	General Operating Fund	DSSAB Facilities Capital Fund	Social Housing Capital Fund	Total Operating and Capital Reserves
Balance, Dec 31, 2022	\$3,634,892	\$3,262,179	\$9,560,929	\$16,458,000
Contribution: 2023 Municipal Levy		420,000	735,000	1,155,000
Contribution: 2022 Surplus/Adjustments	105,000		1,000,000	1,105,000
Contribution: Interest Earned		-	-	-
Capital Expenditures in 2023	-	-119,938	-435,676	-555,615
Non Profit Capital Expenditures in 2023			-45,283	-45,283
Projected Balance, Dec 31, 2023	\$3,739,892	\$3,562,241	\$10,814,970	\$18,117,102
Contribution: 2024 Municipal Levy		700,000	735,000	1,435,000
Contribution: 2023 Surplus/Adjustments	100,000			100,000
Contribution: Interest Earned		20,000	100,000	120,000
Capital Expenditures in 2024	-	-743,275	-2,759,040	-3,502,315
Non Profit Capital Expenditures in 2024			-500,000	-500,000
Projected Balance, Dec 31, 2024	\$3,839,892	\$3,538,966	\$8,390,930	\$15,769,787
Daily operating cash flow requirements \$	105,540			
# Days operating funds on hand	36			
Maximum allowable operating fund \$	9,498,639			

CAPITAL BUDGET AND RESERVES BUDGET

The 2024 Final Capital Budget is reflecting 2024 spending of \$5,848,360 of which \$4,002,315 will be funded from capital reserves and \$1,846,045 from a Canada Mortgage Housing (CMHC) capital grant.

	2024 Capital Budget
DSSAB Facilities	601,250
LHC Social Housing Buildings	4,358,210
Remediation Asbestos & Mold	100,000
Appliances (fridges & stoves)	90,000
LHC & DSSAB Vehicles	60,000
Non-Profit Housing Providers	500,000
LHC & DSSAB Office Furniture	10,000
Information Technology	128,900
	<hr/>
	\$ 5,848,360

As per Service Agreements with Non-Profit Housing Providers, they are eligible for capital funding as needed. It is anticipated that this funding may be \$500,00 for building capital repairs.

25-YEAR CAPITAL PLAN AND RESERVE FUNDING OVERVIEW

One of our greatest priorities over the years has been to minimize the risk of a potential capital fund deficit for DSSAB, Social Housing and Non-Profit Provider buildings. To minimize this risk, in 2023, the Board approved the capital cost of an external consultant to assess and prepare 25-year building condition assessments (BCAs) on each of the DSSAB, LHC and non-profit housing provider units. The new BCAs will provide us with a guideline for capital replacement planning and capital reserve funding and will be uploaded into the new asset management system in 2024 to form the organization's 25-year capital plan.

The asset management system, will provide annual reports that reflect the total operating and capital expenses incurred on each asset. This will allow Management and the Board to make better decisions regarding the maintenance, replacing and disposing of infrastructure assets in a sustainable manner into the future. We will be able to establish a consistent funding approach which minimizes levy variability and formulates funding costs into the future to sustain program operations and infrastructure.

To keep consistent with the previous year's funding approach and meet the total estimated costs of the organization's 25-year asset management plan of \$35.7mm, it is recommended that annual reserve contributions each year continue at a minimum of: \$1,435,000 plus an additional 1% of the previous year's contribution amount. This will form a plan to sustain reserve levels, program operations and the capital plan into the future.

As shown in chart on the next slide, the DSSAB's 25-year capital plan, total estimated cost is \$35,698,187. The capital plan is forecasted for the budget years, 2024-2048, and has mainly based on the 25-year Building Condition Assessments that were completed in 2023 and other historical capital spending. The capital plan is a live document, and changes to the plan can occur each year from internal and external factors including service levels, economic conditions, environmental impacts, legislative changes and technological advancements.

The 25-year capital plan includes average annual spending of \$1,427,927, with funding derived from grants (5.2%) and capital reserves (94.8%) and therefore it is critical to continue to contribute to capital reserves at amounts recommended in the budget each year to fund the plan's annual expenditures.

If average capital spending and contributions to reserves remain consistent each year as shown in the 25-year capital plan, it is anticipated that reserve levels will remain at a healthy level to fund future infrastructure needs.

SCHEDULE OF 25-YEAR CAPITAL PLAN AND RESERVES

The 2025-Year Capital Plan is reflecting total spending for the years 2024-2048 of \$35,698,187 of which \$33,852,142 will be funded from capital reserves and \$1,846,045 from a Canada Mortgage Housing (CMHC) capital grant.

	25-Year Capital Plan
DSSAB Facilities	3,544,281
LHC Social Housing Buildings	14,019,023
Remediation Asbestos & Mold	2,400,000
Appliances (fridges & stoves)	2,160,000
LHC & DSSAB Vehicles	871,783
Non-Profit Housing Providers	12,000,000
LHC & DSSAB Office Furniture	194,000
Information Technology	509,100
	<hr/>
	\$ 35,698,187

A regular meeting of the Board of Health for the North Bay Parry Sound District Health Unit was held on Wednesday, April 17, 2024, via teleconference. The meeting was open to the public and live streaming of the proceedings was provided for the media and public through a link on the Health Unit's website.

PRESENT:

Nipissing District:

Central Appointee

Central Appointee

Central Appointee

Central Appointee

Central Appointee

Eastern Appointee

Western Appointee

Parry Sound District:

Northeastern Appointee

Southeastern Appointee

Karen Cook

Dave Wolfe

Sara Inch

Jamie Lowery (*Vice-Chairperson*)

Maurice Switzer

Rick Champagne (*Chairperson*)

Jamie Restoule

Blair Flowers

Marianne Stickland

REGRETS:

Central Appointee

Public Appointees:

Jamie McGarvey

Tim Sheppard

Catherine Still

ALSO IN ATTENDANCE:

Medical Officer of Health/Executive Officer

Executive Director, Finance

Executive Director, Corporate Services/Privacy Officer

Executive Assistant, Executive Director's Office

Dr. Carol Zimbalatti

Isabel Churcher

Paul Massicotte

Christine Neily

Recorder

Executive Assistant, Office of the MOH/EO

Nelly Bothelo

1.0 CALL TO ORDER

The Board of Health members joined the meeting in person from the Nipissing Room at 345 Oak Street West, North Bay, Ontario, and virtually via Teams video conference.

Rick Champagne called the meeting to order 5.02 p.m.

2.0 APPROVAL OF THE AGENDA

The agenda for the April 17, 2024 Board of Health meeting was reviewed, and the following motion was read:

Board of Health Resolution #BOH/2024/04/01 *Wolfe/Switzer

Be It Resolved, that the Board of Health Agenda, dated April 17, 2024, be approved.

The recorded vote was as follows:

RECORDED VOTE FOR CIRCULATION: Yes / No (Please circle one)

Name:	For:	Against:	Abstain:	Name:	For:	Against:	Abstain:
Rick Champagne	X			Jamie McGarvey	R		
Karen Cook	X			Jamie Restoule	X		
Blair Flowers	X			Marianne Stickland	X		
Catherine Still	R			Maurice Switzer	X		
Sara Inch	R			Dave Wolfe	X		
Jamie Lowery	X			Tim Sheppard	R		

"Carried"

3.0 CONFLICT OF INTEREST DECLARATION

There were no conflicts of interest declared.

4.0 APPROVAL OF PREVIOUS MINUTES

4.1 Board of Health Minutes – March 6, 2024

The minutes from the Board of Health meeting held on March 6, 2024, were reviewed and the following motion was read:

Board of Health Resolution #BOH/2024/04/02 *Cook/Lowery

Be It Resolved, that the minutes from the Board of Health meeting held on March 6, 2024, be approved as presented.

The recorded vote was as follows:

RECORDED VOTE FOR CIRCULATION: Yes / No (Please circle one)

Name:	For:	Against:	Abstain:	Name:	For:	Against:	Abstain:
Rick Champagne	X			Jamie McGarvey	R		
Karen Cook	X			Jamie Restoule	X		
Blair Flowers	X			Marianne Stickland	X		
Catherine Still	R			Maurice Switzer	X		
Sara Inch	R			Dave Wolfe	X		
Jamie Lowery	X			Tim Sheppard	R		

"Carried"

4.2. Board of Health In Camera Minutes – March 6, 2024

The minutes from the Board of Health meeting held on March 6, 2024, were reviewed and the following motion was read:

Board of Health Resolution ##BOH/2024/04/03 *Cook/Lowery

Be It Resolved, that the in-camera minutes from the Board of Health meeting on March 6, 2024, be approved as presented.

The recorded vote was as follows:

RECORDED VOTE FOR CIRCULATION: Yes / No (Please circle one)

Name:	For:	Against:	Abstain:	Name:	For:	Against:	Abstain:
Rick Champagne	X			Jamie McGarvey	R		
Karen Cook	X			Jamie Restoule	X		
Blair Flowers	X			Marianne Stickland	X		
Catherine Still	R			Maurice Switzer	X		
Sara Inch	R			Dave Wolfe	X		
Jamie Lowery	X			Tim Sheppard	R		

"Carried"

4.3 Board of Health Minutes – March 11, 2024

The minutes from the Board of Health meeting held on March 11, 2024, were reviewed and the following motion was read:

Board of Health Resolution #BOH/2024/04/04 *Stickland/Flowers

Be It Resolved, that the minutes from the Board of Health meeting held on March 11, 2024, be approved as presented.

The recorded vote was as follows:

RECORDED VOTE FOR CIRCULATION: Yes / No (Please circle one)

Name:	For:	Against:	Abstain:	Name:	For:	Against:	Abstain:
Rick Champagne	X			Jamie McGarvey	R		
Karen Cook	X			Jamie Restoule	X		
Blair Flowers	X			Marianne Stickland	X		
Catherine Still	R			Maurice Switzer	X		
Sara Inch	R			Dave Wolfe	X		
Jamie Lowery	X			Tim Sheppard	R		

"Carried"

4.4. Board of Health In Camera Minutes – March 11, 2024

The minutes from the Board of Health meeting held on March 11, 2024, were reviewed and the following motion was read:

Board of Health Resolution ##BOH/2024/04/05 *Restoule/Wolfe

Be It Resolved, that the in-camera minutes from the Board of Health meeting on March 11, 2024, be approved as presented.

The recorded vote was as follows:

RECORDED VOTE FOR CIRCULATION: Yes / No (Please circle one)

Name:	For:	Against:	Abstain:	Name:	For:	Against:	Abstain:
Rick Champagne	X			Jamie McGarvey	R		
Karen Cook	X			Jamie Restoule	X		
Blair Flowers	X			Marianne Stickland	X		
Catherine Still	R			Maurice Switzer	X		
Sara Inch	R			Dave Wolfe	X		
Jamie Lowery	X			Tim Sheppard	R		

"Carried"

5.0 DATE OF NEXT MEETING

Date: April 24, 2024

Time: to be determined

Place: 345 Oak Street West, North Bay, Ontario

6.0 BUSINESS ARISING

There was nothing under Business Arising.

7.0 REPORT OF MEDICAL OFFICER OF HEALTH

No report of the Medical Officer of Health was prepared for this meeting.

8.0 BOARD COMMITTEE REPORT

There were no Committee Reports to bring forward.

9.0 CORRESPONDENCE

There was no Board of Health correspondence listed at this meeting.

10.0 NEW BUSINESS

10.1 Meeting Schedule 2024 – Revised

The following motion was read:

Board of Health Resolution #BOH/2024/04/06 * Wolfe/Switzer

Whereas, that in accordance with Board of Health Bylaw Section II, #18, the Board of Health approved the regular meeting schedule for the year 2024, at the January 24, 2024, Board meeting, and subsequently revised at the April 17, 2024 Board of Health meeting; and

Whereas, revisions to the previously approved Board of Health meeting scheduled were required as follows:

DATE	MEETING	TIME
January 24 <i>*This date is carried over from the 2023 approved schedule: for information only</i>	Board of Health Meeting	5 – 7 p.m.
March 6	Finance and Property Committee Board of Health	5 – 7 p.m.
March 11	Board of Health	5 – 7 p.m.
April 17	Board of Health	5 – 7 p.m.
April 24	Personnel Policy, Employee/Labour Relations Committee Finance and Property Committee Board of Health	5 – 7 p.m.
June 26	Finance and Property Committee Board of Health	5 – 7 p.m.
September 25	Personnel Policy, Employee/Labour Relations Committee Finance and Property Committee Board of Health	5 – 7 p.m.
November 27	Board of Health	5 – 7 p.m.
December 4	Finance and Property Committee Board of Health	5 – 7 p.m.

DATE	MEETING	TIME
January 22, 2025	Finance and Property Committee Board of Health	5 – 7 p.m.

Now Therefore Be It Resolved, that in accordance with Section 18 of the Board of Health Bylaws that the Board of Health for the North Bay Parry Sound District Health Unit approve revisions to the 2024 Board of Health meeting schedule, as presented.

The recorded vote was as follows:

RECORDED VOTE FOR CIRCULATION: Yes / No (Please circle one)

Name:	For:	Against:	Abstain:	Name:	For:	Against:	Abstain:
Rick Champagne	X			Jamie McGarvey	R		
Karen Cook	X			Jamie Restoule	X		
Blair Flowers	X			Marianne Stickland	X		
Catherine Still	R			Maurice Switzer	X		
Sara Inch	R			Dave Wolfe	X		
Jamie Lowery	X			Tim Sheppard	R		

"Carried"

11.0 IN CAMERA

11.1 A position, plan, procedure, criteria or instructions to be applied to any negotiations carried on by or on behalf of the Board.

Board of Health Resolution #BOH/2024/04/07 *Cook/Lowery

Be It Resolved, that the Board of Health move in camera at 5.09 p.m. to discuss item #11.1. A position, plan, procedure, criteria or instructions to be applied to any negotiations carried on by or on behalf of the Board.

The recorded vote was as follows:

RECORDED VOTE FOR CIRCULATION: Yes / No (Please circle one)

Name:	For:	Against:	Abstain:	Name:	For:	Against:	Abstain:
Rick Champagne	X			Jamie McGarvey	R		
Karen Cook	X			Jamie Restoule	X		
Blair Flowers	X			Marianne Stickland	X		
Catherine Still	R			Maurice Switzer	X		
Sara Inch	R			Dave Wolfe	X		
Jamie Lowery	X			Tim Sheppard	R		

"Carried"

Sara Inch joined the session at 5.15 pm

At the close of the in camera session, the following motion was read:

Board of Health Resolution #BOH/2024/04/08 *Inch/Cook

Be It Resolved, that the Board of Health rise and report at 5.33 p.m.

The recorded vote was as follows:

RECORDED VOTE FOR CIRCULATION: Yes / No (Please circle one)

Name:	For:	Against:	Abstain:	Name:	For:	Against:	Abstain:
Rick Champagne	X			Jamie McGarvey	R		
Karen Cook	X			Jamie Restoule	X		
Blair Flowers	X			Marianne Stickland	X		
Catherine Still	R			Maurice Switzer	X		
Sara Inch	X			Dave Wolfe	X		
Jamie Lowery	X			Tim Sheppard	R		

"Carried"

12.0 ADJOURNMENT

Having no further business, the Board of Health Chairperson adjourned the Board of Health meeting at 5.34 p.m.

Original signed by Rick Champagne

2024/04/24

Chairperson/Vice-Chairperson

Date (yyyy/mm/dd)

Original signed by Nelly Bothelo

2024/04/24

Nelly Bothelo, Recorder

Date (yyyy/mm/dd)



705-382-2900
www.almaguin-health.org

Minutes: May 7, 2024, 10:00 am via Zoom and at the Township of Perry Municipal Office

Present: Rod Ward (Chair), Delynne Patterson, Margaret Ann MacPhail, Chris Hope, Fraser Williamson (Vice Chair), Vicky Roeder-Martin, Bill Black (for Tom Bryson, Joly), Jim Ronholm, Norm Hofstetter, Brad Kneller, Camille Barr (Secretary)

Regrets: Tom Bryson, Cheryl Phillip

Guest: Isabel Pereira, Sandy Zurbrigg, Rebecca Paul

Called to order at 10:00 am by Chair R. Ward

1. 2024-14 Moved by B. Kneller - Seconded by D. Patterson
THEREFORE BE IT RESOLVED THAT the Almaguin Highlands Health Council adopt the minutes from the regular meeting of April 4, 2024, as circulated. Carried.

2. **DECLARATION OF PECUNIARY OF INTEREST:** None

3. **DELEGATIONS:** None

4. **RESOLUTIONS PASSED:** None

5. **ITEMS FOR DISCUSSION:**

a) **Almaguin healthcare updates and updates from the BFFHT**

As previously discussed, there is a need to explore healthcare requirements for all of Almaguin as we plan for the future. A needs assessment would be valuable with the goal of creating a strategic plan for the area. The last time this occurred was approx. 12 years ago when the hospital in Burk's Falls closed. R. Ward discussed with C. Harrison who shared some consultant information (S. Van den Heuvel and M. Barnes). The project would be tendered. An assessment is said to cost approx. \$10-15,000.00. Consideration could be given to the 10 municipalities using \$1000.00 each from their Almaguin local share hold back. R. Ward will continue to move the project forward and draft a statement of work for all to review. The aim would be to have a draft completed for September/October.

MAHC hospital foundation will begin their fundraising efforts for Almaguin. The x-ray replacement is still top priority for them. They are setting a high target with the initiative running approx. 2-3 years.

R. Ward enquired with the foundation if the xray fundraising includes the renovation costs. They expressed a discomfort in fundraising for a renovation in a building they do not own. They are comfortable fundraising the equipment. C. Hope is looking into the renovation aspect. The xray equipment can be installed in the existing building in Burk's Falls and moved in the future should that make sense. Cost would be approx. \$20,000.00.

The foundation feels there are resources and donors in Almaguin that would be very supportive. A corporation has approached the Village of Burk's Falls about a donation as well the Three-Mile Lake Association is interested in hosting a gala.

Brief dialogue occurred regarding creating links between the two FHTs for cost sharing on projects (Sundridge and Burk's Falls) which already is occurring with the latest funding announcements.

R. Paul shared that the BFFHT has been very busy. She explained some of the challenges they face as well as opportunities. HHR continues to be a challenge. The FHT has not had an increase to their funding packages since 2018 which means no increases. For human resources they are competing for sector staff with organizations or practices funded at higher rates. Across Ontario there are stories of staff leaving FHTs as they just cannot afford to stay with the increasing costs of living. There are many benefits to being part of a health team, a couple being hours of work and partnerships. Recruitment however is going well. The team has hired one NP who will start in August and are in negotiations with another thanks to Recruiter support. They are exploring a third that will be based out of Sundridge and working in collaboration with that FHT. NP's will roster patients. A Registered Dietitian has been hired. The role is new and will be a great referral source to physicians. They start in May. Other positions are in progress.

The rebranding project will be launched mid May. The Almaguin region will be highlighted as well as the health council. R. Paul offered to provide a demo when available. This project includes a new logo, name, and signage. It is exciting for the team and will assist with recruitment efforts.

The BFFHT has a good partnership established with the Sundridge team. The proposals were done in collaboration and now working together on legal on agreements etc. They will work on creating programing for the communities served by those two centres.

R. Paul shared that the Burk's Falls Family Health Team will be renamed the Almaguin Highlands Family Health Team.

R. Paul updated that the physician group is working to have Kearney and McMurrich Monteith in the catchment. Graydon Smith is aware of the issue.

Dr. Baechler is retiring June 4 from the Sundridge and District Medical Centre. A replacement has been hired and will start in September. In the interim locums will provide patient coverage.

b) MAHC builds and local share updates

MAHC continues to provide weekly updates. Members are encouraged to subscribe to the updates on their website. There continues to be challenges, however those are being worked through. Some significant changes have been made to the Bracebridge site plans.

Council is encouraged to share the positives about the initiative. To sign up for the updates visit their website and click "stay connected".

c) **Follow up regarding recruitment of doctors and possible impact**

Chair followed up regarding the large incentive offered by Huntsville for primary care recruitment. Huntsville shared at the last HHR meeting, they will not recruit from our area.

Progress report: Will be prepared and sent out with minutes.

d) **Other business**

Sandy Zurbrigg was introduced to the group. Sandy is the new to the MAOHT Patient and Family Advisory Committee and interested to hear what is happening in Almaguin Highlands. Welcome Sandy.

F. Williamson tabled the idea of working together between facilities. He shared that the way the Sundridge and District Medical Centre is set up is that when work needs to be done, municipal staff are pulled to assist, setting aside regular duties. This was similar in Burk's Falls until a maintenance person was hired who works out of the building. C. Hope said that centralized/ shared administration is needed, and it is at Graydon Smith's level.

S. Keast provided HHR updates. She worked with Sundridge on Dr. Recruitment. She shared how important word of mouth has been in her role from finding housing to making recruitment connections. Sisan provided council with an update report in which she reviewed. In addition, she shared that on the CBC show "White Coat, Black Art" there was an episode where a recruiter was interviewed and shared some interesting concepts for recruitment she will duplicate.

C. Barr and C. Hope mentioned community concern for recent and ongoing lab closures. C. Barr to connect with MAHC regarding the notification process for a closure and how it might be further communicated to Almaguin municipalities.

2024-15 Moved by F. Williamson - Seconded by C. Hope

THEREFORE, BE IT RESOLVED THAT the Almaguin Highlands Health Council adjourn at 11:15 am to meet again on June 6, at 10:00 am at location TBD. Carried.

AHH Council – Key Areas of Focus & Progress- May 2024

PREPARED BY
Slide Team

This summary provides the information related to the key areas of Focus and Progress as outlined in June 2019 for the Almaguin Highlands Health Council...



Ontario Health Team Partnership

Document and communicate the specific healthcare needs of the entire Almaguin Highlands in order to create our vision of people-centred care within our own community. Establish partnership with OHT (or OHT's) which aligns with and supports our vision.



High-Speed Internet Throughout Almaguin Highlands

Ensure that high-speed internet, a key component in the future of healthcare delivery, is available to every resident of the Almaguin Highlands. The goal is to help level the playing field and ensure our residents can access existing and future digital healthcare options.



Attract & Retain Healthcare Professionals

Ensure excellent healthcare to our region through continuous efforts to both attract new professionals and retain the ones we have. The goal is to build an exceptional team of healthcare professionals, working together across the region.



Coordinate Healthcare Services to Serve Entire Region

Advocate for new and expanded healthcare services and help influence decisions which protect our region. Continually partner with our healthcare providers in support of the specific healthcare needs of our community.

Progress: Items in red and bolded below are new this month...

- AHHHC participation in MAOHT Collaboration Steering Committee, Digital Working Group, Health Human Resources Working Group Home and Community Care Working Group, Palliative Care Task Force (on-going)
- Burk's Falls FHT now full partner of the Ontario Health Team, joining Sundridge Medical Team (Nov 2023)

- **Renewed focus by Blue Sky Net around rural high-speed needs (April 2024)**

- **NOSM event with Sundridge / Recruiter in April; on-going Almaguin engagements**
- **On-going, increased teamwork among Almaguin healthcare providers across region (Sundridge / Burk's Falls / Muskoka)**

- **Huntsville Hospital Foundation planning significant MAHC-equipment fundraising focused on Almaguin Highlands**
- **Investigating healthcare review, focused on Almaguin Highlands 'future of Almaguin healthcare'**
- **Re-branding of Burk's Falls FHT to Almaguin Highlands FHT to demonstrate more of a region-wide focus**

ACTIVISION
BLIZZARD

Recruiter Information Report – May 2, 2024

Information Update

Negin Nikfar is a new primary care nurse practitioner who has been hired by the Algonquin Family Health Team. She was referred to myself from her neighbour as she is a local cottager! (*word of mouth is so important!*)

Draft Recruiter Budget for Fiscal Year 2024-2025 under review.

April 19th | NOSM Event with 1st & 2nd Year Students

Dr. Sarah MacKinnon, Jill Harris, and I connected with 51 1st and X2nd year students. A great success.

Locum Feedback

I cannot tell you how excited I am about this locum. Very rarely, in my 34 years, have we had a locum who is already familiar with our EMR. Also, I am uncertain if you have been to Muskoka in the past? It is stunning. I hope you love it here.

Dr. Lori Kolano, CCFHT, Gravenhurst.



ROMP Week 2024 | Monday May 27th to Friday May 31st

Six (6) students coming to spend time in the community learning about Muskoka and Area.

This is what we have to date:

Three Community Experience Events

1. Huntsville - Lunch & Scavenger Hunt/and/or a Paddle
2. [Bracebridge - Lawn Bowling & Dinner - Meet the MDs/NP Event](#)
3. Township of Lake of Bays (Lunch & Experience Event TBD)

Clinical Experience

- Visit to Sundridge & District Medical Clinic (and potentially Burks Falls)
- Visit to Hospice Muskoka Andy's House and Port Carling Medical Hub
- Tours of both Muskoka Algonquin Healthcare sites: SMMH & MDMH - tour guides needed.
- Tour of the Prison Medical Facility (Bracebridge) with Dr. Keith Cross
- Tours of Algonquin Family Health Team and Cottage Country
 - Connecting with Executive Directors to plan.
- Grand Rounds. Both South Muskoka and Huntsville
- Scope and other great health tools. Perhaps virtual or in person meeting with the SCOPE Nurse Navigator and Mental Health Counsellor.

And More

Gift Baskets are being donated by Explorers Edge

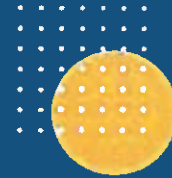
Free passes to gyms, recreation spaces, and treats.

YOU ARE INVITED!

LAWN BOWLING



Muskoka
& Area ONTARIO
HEALTH TEAM



AN ENGAGING HEALTH CARE EVENT HOSTED BY THE
ROTARY CLUB OF BRACEBRIDGE MUSKOKA LAKES

Come Join Us! Come have a fun, gentle, outdoor sport experience in a casual and relaxed atmosphere. We have high quality bowling green and surrounds, and all equipment needed to play provided with an attractive club & bar shared with a golf course. All you need is a pair of flat-soled shoes, and you're on your way.

DATE: WEDNESDAY, MAY 29TH

TIME: ARRIVAL 5:30PM - 6PM
LAWN BOWLING 6 TO 8 PM WITH
FOOD AND SOFT DRINKS PROVIDED
(& CASH BAR FOR ALCOHOL)

LOCATION: 1036 SOUTH MONCK DRIVE,
BRACEBRIDGE

To RSVP and let us know of any dietary restrictions pls call or email at 705 644 9516 or skeast@maoht.ca, Please RSVP by May 24th.

SEE YOU THERE!

Ontario Land Tribunal

655 Bay Street, Suite 1500
Toronto ON M5G 1E5
Telephone: (416) 212-6349
Toll Free: 1-866-448-2248
Website: olt.gov.on.ca

**Tribunal ontarien de
l'aménagement du territoire**

655 rue Bay, suite 1500
Toronto ON M5G 1E5
Téléphone: (416) 212-6349
Sans Frais: 1-866-448-2248
Site Web: olt.gov.on.ca



Date: May 2, 2024

The Clerk (Municipality of Magnetawan)
4304 Highway 520, PO Box 70
Magnetawan, ON P0A 1P0
kvroom@magnetawan.com

Re: OLT Case Number(s): OLT-23-000771
OLT Lead Case Number: OLT-23-000771
Municipality/Upper Tier: Municipality of Magnetawan
Subject Property Address: 1680 Lakeside Trail
Reference Number(s): By-law 2023-19

Subsection 34(23.1) of the *Planning Act* provides;

(23.1) If all appeals to the Tribunal under subsection (19) are withdrawn and the time for appealing has expired, the Tribunal shall notify the clerk of the municipality and the decision of the council is final and binding.

I am writing to advise that the appeal by Darryl Cary was withdrawn by letter dated April 25, 2024.

There are no outstanding appeals in this matter, and our file is closed. As a result, the Tribunal has cancelled the hearing event that was scheduled to commence on May 22, 2024.

Yours truly;

Euken Lui
Acting Registrar

c.c.
Darryl Cary, Darryl.Cary@Carrier.com
Edward Veldbloom, eveldbloom@russellchristie.com
Russell Cheeseman, rdcheese@aol.com
Larry Douglas, larry@lwdouglaslaw.ca
OLT Coordinator, MMAH



MEMO

To:	Erica Kellogg, Deputy Clerk - Planning & Development
From:	Jamie Robinson, BES, MCIP, RPP
Date:	May 1, 2024
File:	Municipality of Magnetawan
Subject:	Bill 185: Cutting Red Tape to Build More Homes Act, 2024

PURPOSE

To provide a high-level overview of Bill 185: Cutting Red Tape to Build More Homes Act, 2024 that received first reading on April 10, 2024. The overview focuses mainly on the amendments made to the *Development Charges Act*, *Municipal Act*, and the *Planning Act*.

Bill 185 – PURPOSE AND OVERVIEW

The purpose of Bill 185 is to decrease the timeframe of government processes and meet its goal of building 1.5 million homes by 2031. The changes that are proposed are in response to stakeholder feedback. The Bill proposes to amend several prior government initiatives and proposes to amend fifteen (15) Provincial Acts, through the following fifteen schedules:

- Schedule 1: An Act to Incorporate the Trinity College School*
- Schedule 2: Arts Council Act*
- Schedule 3: Building Opportunities in the Skilled Trades Act, 2021*
- Schedule 4: City of Toronto Act, 2006*
- Schedule 5: Coroners Act*
- Schedule 6: Development Charges Act, 1997*
- Schedule 7: Hazel McCallion Act (Peel Dissolution), 2023*
- Schedule 8: Line Fences Act*
- Schedule 9: Municipal Act, 2001*
- Schedule 10: Niagara Parks Act*
- Schedule 11: Ontario Energy Board Act, 1998*
- Schedule 12: Planning Act*
- Schedule 13: Poet Laureate of Ontario Act (In memory of Gord Downie), 2019*
- Schedule 14: Redeemer Reformed Christian College Act, 1998*
- Schedule 15: Université De Hearst Act, 2021*

The following provides a brief overview of the above amendments that are relevant to the Municipality of Magnetawan.

Schedule 6: *Development Charges Act*

Bill 185 proposes to revoke the five-year phase-in of new development charges (introduced through Bill 23). It further proposes to bring into force municipal development-related charge exemptions and discounts for affordable residential units. This is to aid in providing incentives for the development of affordable housing.

Schedule 9: *Municipal Act*

Through the proposed amendment, Municipalities will be able to by by-law, create a policy for the allocation of water supply and sewage capacity. This policy may include a tracking system for the water supply and sewage capacity that is available for new developments and criteria for the future allocation of the capacity to development applications. If municipalities choose to adopt this by-law, it would not be appealable to the Ontario Land Tribunal.

Bill 185 grants the Lieutenant Governor in Council authority to make regulations authorizing a municipality to grant assistance, directly or indirectly, to a specific manufacturing, industrial or commercial enterprise when it is necessary to attract investment in Ontario.

Schedule 12: *Planning Act*

The amendments to the *Planning Act* are described separately below but pertain generally to the following matters:

1. Ontario Land Tribunal Appeals
2. "Use it or Lose it" Tools
3. Facilitating Standardized Housing Designs
4. Framework for Additional Units
5. Reduce Parking Minimums
6. Pre-Consultations
7. Application Fee Refunds
8. Upper Tier Municipalities
9. Exempt Universities from the Planning Act

In terms of the *Planning Act*, the goal of the Schedule 12 amendment is to expedite the supply of housing to local markets through improved government service delivery of development approvals. Some further detail of the proposed *Planning Act* amendments is provided below.

ONTARIO LAND TRIBUNAL APPEALS

No Third Party Appeals

Under Bill 23 the right to appeal a decision for minor variance, a draft plan of subdivision, or a consent to sever was limited to only the applicant, municipal authority, the Minister or a "specified person". This removed the right to appeal from third-party landowners, ratepayers and other members of the public. Further to these limited appeal rights, Bill 185 now proposes to extend the same limitation for municipally approved official plans, official plan amendments, zoning by-laws and zoning by-law amendments.

Bill 185 proposes that the above-mentioned rules will apply to new or existing appeals that do not have a hearing on the merits of the appeal scheduled before the Ontario Land Tribunal, with the cut-off for the transition being April 10, 2024.

Appeals of Settlement Area Boundaries Allowed

Currently, there are no appeal rights for an official plan amendment or zoning by-law amendment application that would expand or alter an in-force settlement area boundary. Bill 185 proposes to allow an applicant to appeal the approval authority's refusal or non-decision, provided the proposed boundary expansion does not include land in the Greenbelt Area.

"USE IT OR LOSE IT" TOOLS

As a way to free up and more closely manage the allocation of services to approved developments, Bill 185 proposes to expand municipal authority to include or retroactively impose time provisions for lapsing dates for approved site plans and draft plans of subdivision. The proposed changes will set the time period by regulation, with a default for no less than three years, if a regulation does not apply. Draft plans of subdivision will have a mandatory lapsing provision as set by regulation.

Draft plans of subdivision/condominium approved before March 27th, 1995 will lapse if they are not registered within three years of Bill 185 passing. Municipalities will be able to apply lapsing conditions on new and previous site plan control applications.

FACILITATING STANDARDIZED HOUSING DESIGNS

Bill 185 proposes to create a regulation authority that would permit the creation of criteria to accelerate planning approvals for standardized housing. The changes would only apply to specific lands that meet certain criteria such as a minimum lot size. An example would be urban residential land with full municipal servicing outside of the Greenbelt. Elements of the *Planning Act* and/or *City of Toronto Act*, 2006 are identified that could be overridden and/or certain planning barriers that could be removed if the criteria can be met.

FRAMEWORK FOR ADDITIONAL RESIDENTIAL UNITS

New regulation making authority is proposed to be given to the minister to permit the removal of zoning barriers and include an increase in small multi-unit residential developments. If this provision

is passed, these regulations would include the ability to remove maximum lot coverage and limits on bedrooms per lot.

REDUCE PARKING MINIMUMS

The Bill is proposing that for Major Transit Station Areas and areas where minimum densities are required by official plans or provincial policies, municipalities are prohibited from having minimum parking requirements, other than to provide parking facilities for bicycles.

PRE-CONSULTATIONS

Bill 185 proposes to eliminate a municipal planning authority's ability to require a pre-consultation for applications for official plan amendments, zoning by-law amendments, site plan approval and draft plans of subdivision. This will have the effect of making pre-consultations voluntary and at the discretion of the proponent.

Furthermore, currently an applicant has 30 days after a municipality has deemed the planning application incomplete to appeal to the Ontario Land Tribunal. Bill 185 proposes to eliminate this deadline and permits applicants to bring a motion to determine the requirements for a complete application at any time after an application fee has been paid or a pre-consultation has begun.

FEE REFUND PROVISIONS

Bill 185 is proposing to eliminate the fee refund requirements that had been introduced through Bill 109. Applications filed between July 1, 2023, and before the removal of the fee refund requirements may be eligible for a refund but any applications after the removal date will not be eligible for a refund.

UPPER TIER MUNICIPALITIES

Halton, Peel, and York Region as of July 1st, 2024, will no longer have planning responsibilities. Dates to determine Planning changes for Waterloo, Niagara, Simcoe, and Durham have not been set.

EXEMPT UNIVERSITIES FROM THE PLANNING ACT

Bill 185 proposes to exempt publicly assisted universities from the *Planning Act* and the planning provisions of the *City of Toronto Act*, 2006 for university-led student housing projects on and off campus.

MHBC would be pleased to assist you further in your review and consideration of the proposed legislative changes. Comments are being accepted on this proposed Bill until May 10, 2024. Bill 185 is posted on the Environmental Registry of Ontario Posting #019-8366 and comments can be submitted through the link found on the ERO [website](#).

Yours truly,

MHBC

A handwritten signature in black ink, appearing to read 'JR Robinson', with a long horizontal flourish extending to the right.

Jamie Robinson, BES, MCIP, RPP
Partner



PLANNING
URBAN DESIGN
& LANDSCAPE
ARCHITECTURE

MEMO

To:	Erica Kellogg, Deputy Clerk - Planning & Development
From:	Jamie Robinson, BES, MCIP, RPP
Date:	May 1, 2024
File:	Municipality of Magnetawan
Subject:	Proposed 2024 Provincial Planning Statement

PURPOSE

To provide a high-level overview of the proposed 2024 Provincial Planning Statement (the "PPS") that was released for comments on April 10, 2024. This overview focuses mainly on the proposed changes that apply to the Municipality of Magnetawan.

2024 PROVINCIAL PLANNING STATEMENT – PURPOSE AND OVERVIEW

The vision of the draft statement includes an emphasis on building more homes for all Ontarians. The purpose of the proposed 2024 Provincial Planning Statement is to repeal the Growth Plan for the Greater Golden Horseshoe and 2020 Provincial Policy Statement (PPS) and replace these documents with an integrated planning statement. Similar to the current PPS, all decisions would be required to be consistent with this new Statement. The statement would be considered a policy statement in accordance with Section 3 of the *Planning Act*. All municipal decisions, as well as comments, submissions or advice affecting planning matters shall be consistent with the Statement. The effective date is yet to be determined.

The Ministry of Municipal Affairs and Housing has released the draft statement to seek feedback. Written comments can be submitted on the Environmental Registry of Ontario responding to posting **ERO #019-6862**. The deadline for written comments is May 12, 2024. The Province intends to release the final policies to the public for a short period of time prior to them going into effect. Official Plans would not be required by the Province to be updated outside their regular review cycle (five or 10 years), however, all decisions on planning matters must be consistent with this Planning Statement regardless of whether the official plan has been updated or not. **Upon review of this memorandum, if you are considering submitting comments on the ERO posting we would be happy to provide you with policy guidance for your submission.**

It should be noted that the proposed 2024 Provincial Planning Statement does not repeal the Growth Plan for Northern Ontario. The Growth Plan for Northern Ontario continues to be in force and effect.

The following is a brief overview of the applicable policy changes within the proposed 2024 Provincial Planning Statement.

1. GROWTH TARGETS

The Ministry of Finance creates 25-year growth projections, which are amended as necessary, and it is proposed that these projections will be the basis of population and employment growth forecasts for planning authorities.

When creating and updating official plans, Municipalities will be required to have sufficient land available with an appropriate range and mix of land uses to meet the projected needs for a minimum of 20 years to a maximum of 30 years. The only exception to the above noted time frame is planning for infrastructure, public service facilities, strategic growth areas and employment areas, which may extend beyond the aforementioned timeframe.

For instances where the Minister has made a zoning order, the resulting development potential shall be in addition to projected needs over the planning horizon established in the Official Plan and is to be incorporated at the time of the next Official Plan update.

2. COMPLETE COMMUNITIES

The term “complete communities” has been integrated into the Provincial Planning Statement and has replaced “healthy, liveable and safe communities”. The term was utilized in the Growth Plan and is now defined as:

means places such as mixed-use neighbourhoods or other areas within cities, towns, and settlement areas that offer and support opportunities for equitable access to many necessities for daily living for people of all ages and abilities, including an appropriate mix of jobs, a full range of housing, transportation options, public service facilities, local stores and services. Complete communities are inclusive and may take different shapes and forms appropriate to their contexts to meet the diverse needs of their populations.

The draft policy has removed specific considerations for planning authorities such as “avoiding development and land use patterns which may cause environmental or public health and safety concerns” and “promoting development patterns that conserve biodiversity”.

3. COMPREHENSIVE REVIEW

The draft 2024 Provincial Planning Statement has removed the requirement for and definition of comprehensive reviews of Official Plans.

4. SETTLEMENT AREAS AND SETTLEMENT AREA BOUNDARY EXPANSIONS

Settlement areas continue to be focus of growth and development and with the removal of the comprehensive review requirement municipalities can consider settlement area expansions at any time. The 2024 draft of the PPS updated the language that the planning authority “should consider” to “shall consider” the following:

- a. The need to designate and plan for additional land to accommodate an appropriate range and mix of land uses;
- b. if there is sufficient capacity in existing or planned infrastructure and public service facilities;
- c. whether the applicable lands comprise specialty crop areas;
- d. the evaluation of alternative locations which avoid prime agricultural areas and, where avoidance is not possible, consider reasonable alternatives on lower priority agricultural lands in prime agricultural areas;
- e. whether the new or expanded settlement area complies with the minimum distance separation formulae;
- f. whether impacts on the agricultural system are avoided, or where avoidance is not possible, minimized and mitigated to the extent feasible as determined through an agricultural impact assessment or equivalent analysis, based on provincial guidance; and,
- g. the new or expanded settlement area provides for the phased progression of urban development.

Previously, a Municipality was required to demonstrate that there are insufficient opportunities to accommodate forecasted growth before expanding its settlement area boundaries or identifying new settlement areas. This “needs test” has been removed in the proposed 2024 draft. A planning authority may identify a new settlement area, only where appropriate infrastructure and public service facilities are planned or available to support the proposed settlement area.

Draft policy 2.3.1.4 encourages planning authorities to create minimum targets for intensification and redevelopment in “built up areas”. Further, planning authorities are encouraged to establish density targets for new settlement areas or settlement area expansions based on local conditions. For reference, “Large and fast-growing municipalities” are encouraged to plan for a minimum density target of 50 residents and jobs per gross hectare.

Planning authorities will need to establish and implement phasing policies, when appropriate, to ensure that the development in designated growth areas is orderly and aligns with the time frame for the provision of infrastructure and public service facilities.

5. HOUSING

The definition of ‘low and moderate income households’ has been updated in the 2024 draft Statement. The new definition is:

- a) *In the case of ownership housing, households with incomes in the lowest 60 percent of the income distribution for the municipality; or*
- b) *In the case of rental housing, households with incomes in the lowest 60 percent of the income distribution for renter households for the municipality.*

This policy will require Service Managers to address all types of housing options, including affordable housing and encourages intensification of developed and redeveloped areas that would result in a net increase of residential units. Draft policy 2.2.1(b)2, specifically identifies underutilized shopping malls and plazas as commercial sites that have the potential for redevelopment.

Municipalities will be required to establish and implement minimum targets for the provision of housing that is affordable to low and moderate income households, and coordinate land use planning and planning for housing with Service Managers.

6. STRATEGIC GROWTH AREAS

Planning authorities are encouraged to identify and focus growth and development in specific strategic growth areas which are areas within settlement areas, nodes and corridors, and other areas identified by a municipality to be the focus of creating complete communities, different housing options, intensification, and mixed-use developments.

Polices encourage planning authorities to prioritize planning and investment for infrastructure and public service facilities, develop a student housing strategy, develop parameters for what would be the appropriate scale, type, and transition of development to adjacent areas, permit development and intensification to support the achievement of complete communities and a compact built form, and encourage redevelopment of retail areas to support mixed-use residential.

7. EMPLOYMENT AREAS

The definition of 'employment areas' is proposed to be changed in both the Planning Act ("Area of Employment") and the proposed 2024 Provincial Planning Statement. Uses that cannot locate in mixed use areas, such as heavy industry, manufacturing and large-scale warehousing are permitted in employment areas while residential, public service facilities, institutional, commercial, and retail and office uses not associated with the primary employment use are prohibited. The term "Employment Area" is now defined in the proposed 2024 Provincial Planning Statement as:

means those areas designated in an Official Plan for clusters of business and economic activities including manufacturing, research and development in connection with manufacturing, warehousing, goods movement, associated retail and office, and ancillary facilities. Uses that are excluded from employment areas are institutional and

commercial, including retail and office not associated with the primary employment use listed above.

Municipalities can consider (and landowners can apply for) the removal of land from employment areas. The tests to be met include that there is an identified need for the removal, and the land is not required for employment area over the long term; the proposed uses would not negatively impact the overall viability of the employment area by: avoiding, or where avoidance is not possible, minimizing and mitigating potential impacts to existing or planned employment area uses in accordance with land use compatibility policies, and maintaining access to major goods movement facilities and corridors. Further considerations for evaluating a conversion proposal include that existing or planned infrastructure and public service facilities are available to accommodate the proposed uses; and the municipality has sufficient employment lands to accommodate projected employment growth to the horizon of their approved official plan. It is understood that long-term employment targets will be in Official Plans based on the Ministry of Finance projections.

The draft Statement encourages mixed-use development, and the intensification of employment uses provided that they are compatible and do not present potential adverse effects. Planning authorities are to encourage economic development and competitiveness through creating an appropriate transition between sensitive land uses and employment areas. Development of industrial, manufacturing, and small-scale warehousing uses that are compatible adjacent to sensitive land uses should be encouraged. This area should coincide with strategic growth areas and mixed-use areas where transit is accessible.

8. RURAL AREAS AND RURAL LANDS

The 2024 Draft does not propose significant changes to the PPS (2020) policies in rural areas. The rural settlement areas are still to be focus of growth and development in rural areas. However, it is important to note that the draft statement does not specifically identify multi-lot residential development as a permitted use on rural lands. Instead, the more generally described permitted use of "residential development, including lot creation, where site conditions are suitable for the provision of appropriate sewage and water services" is included.

The 2024 draft Statement requires planning authorities to plan for land use compatibility between sensitive land uses and employment areas especially resource-related uses by directing non-related development to areas where it minimizes constraints on these uses.

9. AGRICULTURE

In the new draft PPS, Municipalities are not required to use the provincially mapped Agricultural System but are required to use an agricultural system approach, based on provincial guidance, to maintain and enhance a geographically continuous agricultural land base and support and foster the long-term economic prosperity and productivity of the agri-food network. Municipalities will be required to designate and protect prime agricultural areas for long-term use for agriculture. Planning authorities are encouraged to support local food, near urban and urban agriculture and encourage a strong agri-food network.

Draft policy 4.3.2.4 permits an agricultural operation to have a principal dwelling in prime agricultural areas as an agricultural use, except when restricted by policy 4.3.3. In addition to the principal dwelling, draft policy 4.3.2.5 permits two additional residential units provided they comply with the minimum distance separation formulae, are compatible with surrounding operations, have appropriate sewage and water services, and are able to address public health and safety concerns. Furthermore, the size of the additional dwellings are limited and are to be located within, attached or in close proximity to the principal dwelling or farm building cluster, and minimize the amount of agricultural land being taken out of agricultural production.

Draft policy 4.3.3.1 discourages lot creation in prime agricultural lands but provides criterion for three specific circumstances for lot creation including for agricultural uses; agriculture-related uses; and up to one residence surplus to an agricultural operation for farm consolidation. As such, additional residential units can only be severed if they can satisfy the residence surplus to an agricultural operation for farm consolidation, and only one may be severed at that time.

Draft policy 4.3.5.2 requires an agricultural impact assessment or equivalent analysis based on provincial guidance in areas that it is not possible to avoid impacts of non-agricultural (new or expanding) uses on surrounding lands.

10. NATURAL AND HUMAN-MADE HAZARDS

Planning authorities are to collaborate with conservation authorities (where they exist) to identify hazardous land and hazardous sites and manage possible development within them following provincial guidance.

The 2024 draft statement removes the requirement for planning authorities to support, through planning and development approvals, the on-site and local reuse of excess soil, while protecting human health and the environment.

11. OTHER NOTABLE CHANGES

- When planning for lands for employment outside of *employment areas* and taking into account the transition of uses to prevent *adverse effects*, a diverse mix of land uses, including residential, employment, *public service facilities* and other institutional uses shall be permitted to support the achievement of *complete communities*. Official Plans and Zoning By-laws cannot be more restrictive than the above noted policy except for the purpose of public health and safety (Proposed Policy 2.8.1.3 and 2.8.1.4).
- All Municipal decisions, including Zoning By-laws and permitting processes, must be consistent with the proposed 2024 Provincial Planning Statement, even before a Municipality's Official Plan has been updated (Proposed Policy 6.1.6 and 6.1.7).

- The term "housing options" has been revised to include: laneway housing, garden suites, rooming houses, additional needs housing, multi-generational housing, student housing, farm worker housing, culturally appropriate housing, supportive, community and transitional housing.

Yours truly,

MHBC

A handwritten signature in black ink, appearing to read 'JR', with a long horizontal flourish extending to the right.

Jamie Robinson, BES, MCIP, RPP
Partner



AORS
PROMOTING KNOWLEDGE. PURSUING EXCELLENCE.

FOR IMMEDIATE RELEASE

Association of Ontario Road Supervisors Secures Major Funding from Ontario Ministry of Labour, Immigration, Training and Skills Development

(TORONTO, ON, APRIL 22, 2024) – The Association of Ontario Road Supervisors (AORS) is pleased to announce a significant investment from the Province of Ontario’s Ministry of Labour, Immigration, Training and Skills Development (MLITSD) to address the imminent labour shortage facing municipal public works departments across the province. This funding, provided through MLITSD’s Skills Development Fund, will enable the development and implementation of a specialized Municipal Equipment Operator course designed to equip future municipal employees with the essential skills needed to maintain and improve our communities’ infrastructure.

As Ontario municipalities’ grapple with the challenges posed by an aging workforce and increasing demands for infrastructure maintenance, the need for skilled municipal workers has never been more pressing. The Municipal Equipment Operator course, developed in collaboration with industry experts and educators, will provide comprehensive training in heavy equipment operation, basic road maintenance techniques, legislative compliance, and more.

One of the primary barriers for individuals seeking employment in municipal public works roles is the requirement for a DZ license. Recognizing this challenge, successful graduates of the Municipal Equipment Operator course will not only receive training in heavy equipment operation, but will also undergo testing for their DZ license, removing a significant barrier to entry into the field.

“As Ontario’s growing population increases the need for new road infrastructure, as well as the pressures on road maintenance, municipal public works departments are facing growing demands for more workers,” said David Piccini, Minister of Labour, Immigration, and Skills Development. “To complement our government’s historic investments in new road infrastructure, we are proud to invest over \$1.3 million through our Skills Development Fund to create the talent highway we need to maintain and improve our road infrastructure.”

“This investment from the Ontario Ministry of Labour, Immigration, and Skills Development is a crucial step towards ensuring that Ontario’s municipalities have access to the skilled workforce needed to maintain the essential infrastructure that supports our communities,” said John Maheu, Executive Director of AORS. “By working with Fanshawe College Corporate Training Solutions to provide specialized training and support for individuals pursuing careers in municipal public works, we are investing in the long-term health and safety of our communities.”

Mike Alcock, Immediate Past President of AORS and Director of Public Works for the Municipality of Morris-Turnberry, emphasized the dedication of AORS’ staff in advocating for solutions to address the looming labour shortage in municipal public works departments. “Over the past year, AORS has worked tirelessly to bring attention to the critical need for skilled municipal workers,” said Alcock. “This funding



AORS
PROMOTING KNOWLEDGE. PURSUING EXCELLENCE.

represents a significant milestone in our ongoing efforts to ensure that municipalities have the resources and support they need to maintain essential infrastructure to keep our communities safe.”

Looking towards the future, AORS President and City of Belleville’s Director of Transportation & Operations Joe Reid, expressed optimism about the organization’s role in shaping the landscape of municipal public works. “This investment marks a turning point for AORS and underscores our commitment to providing innovative solutions to the challenges facing our industry,” said Reid. “With this funding, we have the unique opportunity to expand our offerings and support the next generation of municipal public works superheroes as they embark on fulfilling careers in public service.”

For media inquiries, please contact:

Kelly Elliott

Marketing and Communications Specialist

Association of Ontario Road Supervisors

Email: kellyelliott@aors.on.ca

Phone: (519) 873-0374

About AORS:

The Association of Ontario Road Supervisors (AORS) is dedicated to supporting and enhancing the skills and knowledge of municipal public works professionals across Ontario. Through training, advocacy, and networking opportunities, AORS strives to ensure that Ontario’s municipalities have access to resources and support needed to maintain safe and sustainable infrastructure. Visit www.aors.on.ca for more information.

Laura Brandt

Subject: FW: Thank You from the Highland Players of Almaguin

From: John Bressan
Sent: Monday, May 13, 2024 8:50 AM
To: Laura Brandt <lbrandt@magnetawan.com>
Subject: Thank You from the Highland Players of Almaguin

May 13, 2024

Members of the Magnetawan Town Council:

I am writing on behalf of the Highland Players of Almaguin to extend our deepest appreciation for your generous support in waiving the rental fees for the use of the Community Center for our upcoming event, "Murder on the Menu." Your willingness to assist our non-profit organization exemplifies your dedication to fostering community engagement and cultural enrichment within Magnetawan.

In particular, Sue and I would like to express our sincere gratitude to Laura Brandt, Deputy Clerk REC, for her outstanding assistance throughout the process. Laura's professionalism, guidance, and genuine interest in our organization have been invaluable. Her efforts in facilitating the necessary arrangements and providing insights into opportunities available throughout the community will contribute to the success of our event this July.

By waiving the rental fees, the Highland Players of Almaguin will enable us to give back to the Magnetawan community. Any proceeds from "Murder on the Menu" will be reinvested into initiatives that benefit the local community, allowing us to further contribute to its growth and prosperity. Once again, a sincere thank you to the Town Council for your consideration and support, and we look forward to continuing our collaboration to serve the community through engaging events and initiatives.

Best regards,

John Bressan/Sue Lessard
On behalf of the Highland Players of Almaguin Executive

June is Seniors Month

Working for Seniors

Tips on how you can support Seniors Month 2024

Thank the seniors in your life for all their hard work and show them just how much they are appreciated:

- Send a "Thank You" message, either in person, over the phone, by mail or email, or on social media.
- Nominate a senior in June for an [Ontario Senior Achievement Award](#).
- Post a message on your social media channels and tag us on X (Twitter): [@SeniorsON](#) or Facebook: [@SeniorsOntario](#).

Tell us what you are doing during Seniors Month

- Join our Seniors Month conversation on Twitter and Facebook by using **#SeniorsMonth2024**.
- Post photos or videos of your Seniors Month celebrations and tag us on X (Twitter): [@SeniorsON](#), and Facebook: [@SeniorsOntario](#)
- Seniors volunteering and helping in their neighbourhood? Tell us about it! Tag us on X (Twitter): [@SeniorsON](#), and Facebook: [@SeniorsOntario](#)

Promote Seniors Month to your friends and family

- Share health and fitness tips for seniors.
- Post info about seniors' events taking place during Seniors Month (via link to community centres/municipalities)
- Feature topics of interest to seniors (retirement, financial scams and fraud, elder abuse, housing, driving, health and well-being) in your posts.
- Provide Seniors Month resources to celebrate the month: poster, factsheet, or ideas to celebrate Seniors Month.

June is Seniors Month

Working for Seniors

Information for Seniors in Ontario

The [Ministry for Seniors and Accessibility](#) works with community organizations to offer supports and services to help seniors stay active, well, safe and socially connected through a range of programs and services. This year, the theme for Seniors Month is Working for Seniors.

Seniors Community Grants

This program funds local not-for-profit community groups and organizations to deliver projects, supports and resources for seniors that provide opportunities for greater social inclusion, volunteerism and community engagement.

Find information about the [program online](#).

Seniors Active Living Fairs

Seniors can find information about government programs and services, as well as information about healthy aging and active lifestyles to keep them active and engaged.

Learn more about [seniors fairs in your community](#).

Seniors Active Living Centre programs

Seniors Active Living Centre programs help local seniors stay active, become more involved in their community, and meet new friends in person or online. These programs include:

- unique social activities
- learning and educational opportunities
- recreational programming
- the Seniors Centre Without Walls virtual program
- online video sessions.

There are 316 programs across the province serving seniors annually.

To find a Seniors Active Living Centre program, please:

- visit the [Seniors Active Living Centre locator map](#)
- contact your municipality
- call 2-1-1.

June is Seniors Month

Working for Seniors

Age-friendly communities

Age-Friendly Communities are inclusive, accessible environments with programs and services that help seniors stay connected. These communities can include improved transit and housing, as well as opportunities for civic and social participation.

Learn more at ontario.ca/agefriendly.

Health811

Health811 is a free, secure and confidential service Ontarians can call or access online 24 hours a day, 7 days a week to receive health advice from qualified health professionals, such as a registered nurse, locate local health services and find trusted health information.

This service is available in both English and French, with translation support offered in other languages.

- Call: 811
- Toll-free TTY: 1-866-797-0007
- Chat live online
- Visit ontario.ca/Health811

Seniors Safety Line

Seniors Safety Line is a 24/7, confidential and free resource. It provides counselling, information, safety planning and referrals in 240 languages for seniors in Ontario who are experiencing, or are at risk of, any type of abuse or neglect.

Call Toll-free: 1-866-299-1011 or
TTY: 1-866-299-0088.

More information

Learn more about:

- Seniors Month at ontario.ca/SeniorsMonth.
- ministry programs and services at ontario.ca/seniors.
- resources for seniors with the updated [Guide to Programs and Services for Seniors in Ontario](#).
- other programs and services available in your area at: 211ontario.ca.
- Seniors' INFOLine
Call: 416-326-7076
Toll-free: 1-888-910-1999
TTY: 1-800-387-5559

Follow us on social  [@SeniorsON](#)  [@SeniorsOntario](#)  [@Seniors and Accessibility](#)

Minister Cho Op-ed for Seniors' Month – 2024

June is Seniors Month: Keeping seniors fit, active and socially connected

Seniors Month has been celebrated in the month of June since 1984, and this year marks 40 years celebrating Ontario's outstanding seniors and recognizing the positive impact they have made in our lives.

Across this great province, seniors have made enormous contributions in building the Ontario we all enjoy today, and they are the fastest growing demographic group. By 2046, the number of adults aged 65 and over is projected to increase significantly from over 2 million, since 2021, to 4.4 million.

This year's Seniors Month is another wonderful opportunity for celebrating our aging population with the theme, '**Working for Seniors**'. It's a theme that emphasizes the continued importance of supporting older adults through the right programs and initiatives that provide wellness, social engagement and education in communities across the province.

I am proud of the work we have done - and continue to do - to address the needs of an aging population while helping seniors contribute to all aspects of community life.

Our programs and services across our government will always be guided by the health and well-being of our senior population. And we will continue to invest in the supports that all seniors need and deserve so they can live life to the fullest.

For example, The Seniors Active Living Centre (SALC) Program is a program that promotes wellness, social interaction, education, and support services with the goal of keeping seniors healthy and independent through approximately 316 programs across the province.

Each year, our Seniors Community Grant Program funds local not-for-profit community groups and organizations to deliver projects, supports and resources that help older adults by offering a wide variety of activities to promote engagement, reduce isolation and promote healthy living.

Our new website at ontario.ca/seniors and our Guide to Programs and Services for Seniors offers a wealth of information for seniors and caregivers about health, finances, housing, security and more.

It is also a priority for me to honour the knowledge, experience, and contributions that Ontario's older adults have made to the province through the Ontario Senior Achievement Awards and Ontario Senior of the Year Awards.

Our government knows that Ontario's communities are strengthened, and everyone benefits when our aging population can stay active and connected with local supports.

Over the course of Seniors Month, we are working with municipalities and our community partners to provide resources that promote the health and well-being of Ontario's seniors, help reduce social isolation and make sure they have opportunities to thrive in their communities.

Not just during Seniors Month, but always, I encourage everyone to take some time to reach out and acknowledge a senior in your life.

Together, let's recognize our seniors and help keep them active, fit and socially connected.

For more information about programs and services for seniors, visit:
www.ontario.ca/seniors.

Raymond Cho
Ontario Minister for Seniors and Accessibility

Ministry of Tourism,
Culture and Sport

Assistant Deputy Minister
Tourism and Culture Division
5th Flr, 400 University Ave
Toronto ON M7A 2R9
Tel. 416 314-7262

Ministère du tourisme,
de la culture et du sport

Sous-ministre adjointe
Division du tourisme et de
la culture
5e étage, 400, av. University
Toronto ON M7A 2R9
Tél. : 416 314-7262



April 30, 2024

Drive In More
two nights

Laura Brandt
Deputy Clerk Recreation and Communicaitons
The Municipality Of Magnetawan
4304 Hwy 520
Magnetawan, ON P0A 1P0

Re: Application #2023-12-1-2346926473

Dear Dr. Brandt,

Thank you for your application to the Experience Ontario 2024 program. I regret to inform you that your event has not been approved to receive funding.

Experience Ontario 2024 was very competitive and unfortunately not all applications can be supported. Each proposal was carefully reviewed and assessed against established program criteria. There is no appeal process for unsuccessful applicants; however, ministry staff are available to provide feedback on your application and how it can be improved. Please contact the Experience Ontario team at ExperienceOntario@ontario.ca to schedule a meeting.

You will be notified by email when the Experience Ontario 2025 program has launched, at which time a tourism advisor will be available for you to consult for advice on how to put forward a more competitive application.

Best regards,

Katherine Kelly Gatten
Assistant Deputy Minister

Laura Brandt

From: noreply.grants@benevity.com
Sent: May 1, 2024 1:56 PM
To: Laura Brandt
Subject: Status of your request (Ref#2024010159)

wheelchair swing
+ inclusive
play equipment
\$25,000

*** This email is for notification purposes only. Please do not respond to this email.***

Deputy Clerk
Magnetawan, Municipality of

Re: Inclusive Playground Equipment

Dear Laura Brandt,

Thank you for submitting an application for Hydro One's 2024 Energizing Life Community Fund.

This year, we received an extraordinary number of funding requests from many deserving initiatives across the province. We had to make some very difficult decisions and unfortunately, your initiative was not selected for 2024 funding.

We are grateful for your commitment to the community, and we appreciate the important work you are doing. Thank you once again for taking time to submit your application to Hydro One. We wish you all the best with your community endeavours.

Warm Regards,

Hydro One Community Investment Team

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Canadian
Heritage

Patrimoine
canadien

Music In the Park

180 Queen Street West / 180, rue Queen Ouest
Suite 900 / Pièce 900
Toronto, Ontario
M5V 3X3

File Number: 043530-20242025-2-1

May 7, 2024

Laura Brandt
Deputy Clerk
THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN
4304 Highway 520
Magnetawan, ON
P0A 1P0

Dear Laura Brandt,

We have reviewed the application submitted by THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN for the project entitled "2024 Music in the Park" under the Events component of the Multiculturalism and Anti-Racism program (MARF), which is administered by the Department of Canadian Heritage.

We regret to inform you that your funding application could not be selected for support because the event does not address the program objectives to promote multiculturalism and intercultural understanding and is therefore ineligible.

If you have any questions about the funding process or your file, please do not hesitate to contact Andrew Webb by email at andrew.webb@canada.ca.

Sincerely,

Shannon Spink
Digitally signed by Shannon
Spink
Date: 2024.05.07 17:04:13
+04'00'

Shannon Spink
A/Manager, Multiculturalism, and Anti-Racism Program (MARF)
Ontario Region

Minds in Motion®

A physical activity and brain stimulation program for people with dementia and their care partners.

Give your mind and body a boost!

Minds in Motion® is a program that combines physical activity and mental and social stimulation for individuals with early to mid-stage Alzheimer's disease or other dementias, and their care partners. This program runs once a week for 8 weeks offers a great environment to establish new friendships with others who are living with similar experiences.



LOCATION

Magnetawan Community Centre
4304 Hwy 520
Magnetawan, ON

START DATE

Every Thursday beginning
July 4th – Aug 22nd, 2024

TIME

1:00 to 3:00 pm.

REGISTRATION FEES

\$20.00/person

To sign up as a participant or to learn more, please contact:

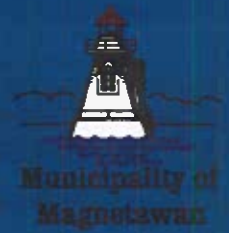
Lynda Low
Minds in Motion Coordinator
705-645-5621 Extension 106

A program of

Alzheimer Society
M U S K O K A

In partnership with:





The Boat Locks Are Open!

Go through the locks to access
Ahmic Lake and Lake Cecebe

**OPEN DAILY FROM JUNE 28TH
UNTIL SEPTEMBER 1ST**



↓ DOWN TO AHMIC
LAKE

10:00 AM
12:00 PM
2:00 PM
4:00 PM
6:00 PM

↑ UP TO LAKE CECEBE

10:30 AM
12:30 PM
2:30 PM
4:30 PM
6:30 PM

THE MAGNETAWAN HERITAGE CENTRE MUSEUM IS OPEN!

4205 Highway 520

*Open Daily 10:00am to 6:30pm from Friday June 28th
until Sunday of the Labour Day Weekend*

**DON'T FORGET TO PICK UP YOUR FREE KIDS ACTIVITY BOOK
STOP BY TO SEE OUR PUBLIC MURALS AND KISS THE MOOSE!**

#magswhereitsat #kissthemoose #magnetawan



**FOR MORE DETAILS VISIT OUR WEBSITE AT www.magnetawan.com
OR EMAIL recreation@magnetawan.com**

LANDFILL NOTICE

MUNICIPAL LANDFILLS WILL SWITCH TO SUMMER HOURS

STARTING SATURDAY MAY 18, 2024

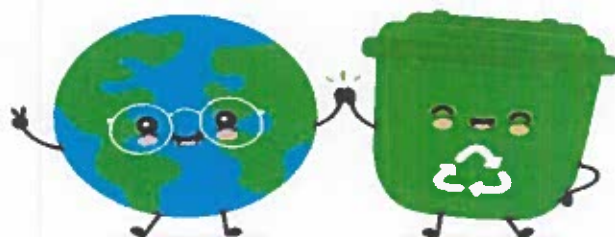
SUMMER HOURS

CHAPMAN LANDFILL OPEN: SUNDAY, MONDAY, SATURDAY

CROFT LANDFILL OPEN: SUNDAY, TUESDAY, FRIDAY, SATURDAY

**A LANDFILL SCHEDULED TO BE OPEN DURING THE SUMMER
MONTHS WILL BE OPEN ON A STATUTORY HOLIDAY**

WINTER HOURS WILL RESUME TUESDAY OCTOBER 15, 2024



**FOR MORE INFORMATION ABOUT MUNICIPAL LANDFILLS AND RECYCLING
PLEASE VISIT OUR LANDFILL AND RECYCLING PAGE ON OUR WEBSITE AT
WWW.MAGNETAWAN.COM**



ICYMI

Council Highlights

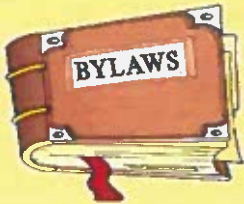
May 1, 2024



To read the complete minutes, agenda packages and by-laws please visit our website at www.magnetawan.com



Council passed Resolution 2024-123 approving a donation of \$500 for the Almaguin Highlands Secondary School Graduation Awards Program. Congratulations to all our GRADUATES!



Council passed By-law 2024-18 License, Regulate and Govern Hawkers and Peddlers and By-law 2024-19 Regulate and Prescribe for Open Air Fires. To view the By-law, visit our By-law page on the website under Government! To view the Hawkers and Peddlers Application, visit our Applications page on the website under Residents!



GREAT NEWS! Staff applied for grant funding and were successful in their applications to the Canadian Heritage Canada Day Grant Funding, the Participaction Community Challenge Grant Funding, the NOHFC Community Events Stream Grant Funding and the Summer Employment Opportunities Program Grant Funding. The grant funds will be used to offset costs of our Canada Day Celebrations, Free Exercise Programming, Music in the Park and Student Wages!

Council passed resolution 2024-122 receiving correspondence from The Parry Sound Area Community Business and Development Centre Inc. Council also approved their funding request in the amount of \$1000. Did You know that the Business Development Centre held 13 loans in the Amount of \$1,245,363.72 for business located within the Municipality!



That you can get Municipal News and Events emailed directly to you! Join our mailing list! Visit our website at www.magnetawan.com You can find the JOIN OUR MAILING LIST at the bottom of the HOMEPAGE under QUICKLINKS!

SAVE THE DATE

The next open public meeting of Council is May 22, 2024, at 1:00 pm at the Magnetawan Community Centre.

Council Approval Accounts Payable and Payroll

Meeting Date: **May 22/2024**

<u>Accounts Payable</u>	<u>Amount</u>
Batch # 2024-00042 Cheque Date: Apr. 25/24 From: 25677 To: 25678	\$ 2,999.00
Batch # 2024-00044 Cheque Date: May 31/24 From: 25679 To: 25721	\$ 392,490.68
Batch # 2024-00046 Cheque Date: May, 10/24 From: 25722 To: 25726	\$ 12,883.46
Batch # 2024-00048 Cheque Date: May, 14/24 From: 25727 To: 25730	\$ 5,932.52
Batch # 2024-00049 Cheque Date: May 22/24 From: 25731 To: 25777	\$ 114,797.77
EFT Batch # 2024-00051	\$ 48,950.61
Total Accounts Payable	\$ 578,054.04

Cancelled Cheques

Payroll	
Staff Pay Pay Period: # 8 All Direct Deposit	\$ 40,599.05
Staff Pay Pay Period: # 9 All Direct Deposit	\$ 43,640.70
Staff Pay Pay Period: # All Direct Deposit	\$

Council Pay

Pay Period: # 9
All Direct Deposit

\$ 4,644.02

Pay Period: #
All Direct Deposit

\$

Total Payroll

\$ 88,843.77

Total for Resolution

\$ 666,897.81

Municipality of Magnetawan
List Of Accounts for Approval
Batch: 2024-00042 to 2024-00054

Bank Code - CURR - CURRENT ACCOUNT

COMPUTER CHEQUE

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
25677 04242024	4/25/2024	Canada Post 1-4-1300-2200 - TREAS - ACCC 1-1-1100-1102 - HST RECEIVA	POSTAGE STAMPS HSTBIReb Tax Code	2,340.48 258.52	2,599.00
25678 2024FLOAT	4/25/2024	MUNICIPALITY OF MAGNETAWAN 1-4-7500-2010 - LOCKS - MATE 1-4-7600-2010 - HERITAGE - R	2024 FLOATS-LOCKS & HI 2024 FLOATS-LOCKS & HI	200.00 200.00	400.00
25679 04302024	5/3/2024	ALBERT GILEWICZ 1-4-2600-2400 - REC - PROGR.	FISH OUT OF WATER MA	415.00	415.00
25680 ARM 24-44	5/3/2024	Township Of Armour 1-4-2200-2010 - BLEO - MATEF 1-4-2200-1010 - BLEO - WAGE 1-1-1100-1102 - HST RECEIVA	MARCH 2024 BYLAW EXP MARCH 2024 BYLAW EXP HSTBIReb Tax Code	40.41 4,261.72 475.18	4,777.31
25681 487846	5/3/2024	BAKER TILLY SNT LLP 1-4-1300-2200 - TREAS - ACCC 1-1-1100-1102 - HST RECEIVA	SECOND INTERIM BILLING HSTBIReb Tax Code	3,052.81 337.19	3,390.00
25682 2024094	5/3/2024	DREAM CATCHER FIREWORKS 1-4-2600-2015 - REC - EVENTS	CANADA DAY - FIREWORK	7,000.00	7,000.00
25683 SM48365	5/3/2024	COOMBS GARY J 1-4-3101-1310 - J - CONFEREN	DRIVER'S MEDICAL EXAM	100.00	100.00
25684 04262024	5/3/2024	KNELLER BRADLEY K 1-4-2000-1410 - FD - VOLUNTE 1-1-1100-1102 - HST RECEIVA	REIMBURSEMENT - FIRE HSTBIReb Tax Code	41.41 4.57	45.98
25685 23741	5/3/2024	DEAN'S AUTO CARE 1-4-7210-2070 - TR10 - REPAIR 1-1-1100-1102 - HST RECEIVA	TRUCK #10 - NEW HEADL HSTBIReb Tax Code	149.80 16.55	166.35
25686 04302024	5/3/2024	CINDY LEGGETT 1-4-2600-2400 - REC - PROGR.	APRIL 2024 EXERCISE CL	400.00	400.00
25687 05012024	5/3/2024	LEGACY CARPENTRY INC. 1-4-1200-8000 - ADMIN - CAPIT 1-1-1100-1102 - HST RECEIVA	OFFICE RENO HSTBIReb Tax Code	21,777.33 2,405.39	24,182.72
25688 24-2125-203 24-2125-303	5/3/2024	ECOVUE CONSULTING SERVICES 1-1-1100-1176 - A/R - CARL LO 1-1-1100-1102 - HST RECEIVA 1-1-1100-2039 - A/R - ENG 1-1-1100-1102 - HST RECEIVA	LORUSSO CONSENT HSTBIReb Tax Code MCILROY EASEMENT HSTBIReb Tax Code	248.04 27.40 351.07 38.78	275.44 389.85
				Payment Total:	665.29
25689 3337	5/3/2024	EJ WILLIAMS SURVEYING LIMITED 1-4-7100-8000 - WHARFS - CA 1-1-1100-1102 - HST RECEIVA	WHARF SURVEY - NEW D HSTBIReb Tax Code	2,695.19 297.69	2,992.88
25690 45	5/3/2024	KEVIN NOAIK 1-4-2000-1410 - FD - VOLUNTE	ACCOUNTABILITY TAGS	52.25	52.25

Municipality of Magnetawan
List Of Accounts for Approval
Batch: 2024-00042 to 2024-00054

COMPUTER CHEQUE

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
25691	5/3/2024	FOWLER CONSTRUCTION COMPANY			
76326		1-4-3031-2010 - C1 - MATERIAL	COLD MIX ASPHALT	1,913.62	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	211.37	2,124.99
76159		1-4-3031-2010 - C1 - MATERIAL	COLD MIX ASPHALT	6,008.41	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	663.65	6,672.06
			Payment Total:		8,797.05
25692	5/3/2024	HETHERINGTON JOHN			
05022024		1-4-1000-1310 - COUNCIL - CO	OGRA MILEAGE	369.40	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	40.80	410.20
3656585		1-4-1000-1310 - COUNCIL - CO	OGRA CONFERENCE	418.56	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	26.40	444.96
			Payment Total:		855.16
25693	5/3/2024	PAUL, JENNY			
04302024		1-4-2600-2400 - REC - PROGR	APRIL 2024 EXERCISE CL	700.00	700.00
25694	5/3/2024	JOHNSTON CALVIN			
6		1-4-3043-4010 - D3 - CONTRAC	APRIL 2024 - HIRED GRAI	7,479.37	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	826.13	8,305.50
25695	5/3/2024	KIDD'S HOME HARDWARE BUILDING CENTRE			
2934066		1-4-3101-2010 - J - MATERIALE	ROADS SUPPLIES	183.11	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	20.22	203.33
2935217		1-4-7700-2400 - AHMIC - REPA	BASEBOARD TRIM-AHMIC	152.41	
		1-1-1100-1101 - HST RECEIVA	HST100%Reb Tax Code	19.81	172.22
			Payment Total:		375.55
25696	5/3/2024	MAP SUNDRIDGE			
870196/3		1-4-3101-2080 - J - SMALL TOC	ROADS SUPPLIES	40.45	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	4.47	44.92
25697	5/3/2024	MINISTER OF FINANCE			
3022042416230		1-4-2500-2010 - PROTECT - PC	MARCH 2024 OPP LSR BII	39,182.00	39,182.00
25698	5/3/2024	HURONIA ALARM & FIRE SECURITY INC.			
1283910		1-4-3101-2400 - J - BUILDING M	18 MILLER RD. ANNUAL I	652.79	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	72.11	724.90
1283909		1-4-3101-2400 - J - BUILDING M	18 MILLER RD FIRE ALAR	559.68	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	61.82	621.50
			Payment Total:		1,346.40
25699	5/3/2024	MOORE PROPANE LIMITED			
6023162		1-4-2006-2024 - AHMIC STATIC	AHMIC HARBOUR PROPA	222.45	
		1-4-7700-2024 - AHMIC - HEAT	AHMIC HARBOUR PROPA	443.83	
		1-1-1100-1101 - HST RECEIVA	HST100%Reb Tax Code	57.70	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	24.57	748.55
25700	5/3/2024	MARKS			
90055099		1-4-7200-2020 - PARKS - SAFE	CHRISTINE DYNES BOOT	180.11	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	19.89	200.00
25701	5/3/2024	M&L SUPPLY FIRE & SAFETY			
021334		1-4-2000-7132 - FD - EQUIPME	FIRE DEPT. ADAPTERS	284.12	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	31.38	315.50
25702	5/3/2024	NEAR NORTH INDUSTRIAL SOLUTIONS			

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Invoice #						
92172		1-4-3228-2070 - TR28 - REPAI	TRUCK #28 - PARTS	12.70		
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	1.40		14.10
92411		1-4-3101-2080 - J - SMALL TOC	ROADS SUPPLIES - COUF	6.79		
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	0.75		7.54
			Payment Total:			21.64
25703	5/3/2024	NEAR NORTH LABORATORIES INC.				
101101		1-4-4300-2010 - W-SYS - MATE	APRIL WATER TESTING	123.67		
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	13.66		137.33
25704	5/3/2024	Hydro One Networks				
8809-APR/24		1-4-3101-2030 - J - HYDRO	18 MILLER RD. NEW GAR.	442.12		
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	59.14		501.26
0309APR/24		1-4-7200-2030 - PARKS - HYDF	18 MILLER RD. TWSP	196.71		
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	26.34		223.05
6780APR/24		1-4-7700-2030 - AHMIC - HYDR	6527 HWY 124	3.42		
		1-1-1100-1101 - HST RECEIVA	HST100%Reb Tax Code	0.44		3.86
5146APR/24		1-4-3101-2029 - J - Hydro - 226	226 SIDERD 15 16 N	28.03		
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	3.76		31.79
2621APR/24		1-4-2006-2030 - AHMIC STATIC	60 AHMIC ST	64.58		
		1-4-7700-2030 - AHMIC - HYDR	60 AHMIC ST	126.44		
		1-1-1100-1101 - HST RECEIVA	HST100%Reb Tax Code	20.01		
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	8.65		219.68
			Payment Total:			979.64
25705	5/3/2024	STINSON EQUIPMENT LTD.				
IN0110751		1-4-2500-2030 - PROTECT - 91	911 SIGNS - QTY 100, ANI	1,315.25		
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	145.28		1,460.53
25706	5/3/2024	OSIM INTERACTIVE				
24079		1-4-1200-2135 - ADMIN - WEBE	ACCESSIBILITY UPDATE	1,526.40		
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	168.60		1,695.00
25707	5/3/2024	PINEHILL IRON & METAL INC.				
642		1-4-2200-2010 - BLEO - MATEF	440 CHAPMAN/STRONG C	5,576.46		
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	615.94		6,192.40
25708	5/3/2024	Town Of Parry Sound				
IVC22522		1-4-6400-2020 - HEALTH - LAN	2024 EMS LEVY	249,286.67		249,286.67
25709	5/3/2024	WASTE CONNECTIONS OF CANADA INC.				
7113-000034141		1-4-4010-4010 - GARBAGE - CI	APRIL 2024 WASTE COLLI	2,018.15		
		1-4-4030-4012 - RECY - RECYC	APRIL 2024 WASTE COLLI	2,429.53		
		1-4-4020-4022 - LF - RUBBISH/	APRIL 2024 WASTE COLLI	6,541.55		
		1-4-4030-4014 - RECY - RECYC	APRIL 2024 WASTE COLLI	3,505.87		
		1-4-2200-2010 - BLEO - MATEF	APRIL 2024 WASTE COLLI	5,016.67		
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	2,155.15		21,666.92
25710	5/3/2024	DISTRICT OF PARRY SOUND MUNICIPAL				
05172024		1-4-1200-1310 - ADMIN - CONF	DPSMA 2024 SPRING MEE	100.00		
		1-4-1000-1011 - COUNCIL - INT	DPSMA 2024 SPRING MEE	200.00		
		1-4-3101-1010 - J - WAGES AN	DPSMA 2024 SPRING MEE	50.00		350.00
25711	5/3/2024	GF PRESTON SALES AND SERVICE LTD.				
WO19812		1-4-3236-2070 - BROOM - REP	BROOM PARTS	203.99		

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		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	22.53	226.52
25712 12312024	5/3/2024	RICH HOWARD 1-4-2600-2015 - REC - EVENTS	NYE GALA DEPOSIT	300.00	300.00
25713 1770	5/3/2024	NADIA RIOPEL 1-4-2600-2015 - REC - EVENTS	CANADA DAY VENDOR - E	1,372.81	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	151.63	1,524.44
25714 63-283-455	5/3/2024	RUSSELL CHRISTIE LLP 1-1-1100-1184 - A/R - TAX REC	TAX ARREARS	452.86	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	50.03	502.89
25715 2024-023	5/3/2024	TOWNSHIP OF RYERSON 1-4-2000-7130 - FD - EQUIPME	AIR STATION MAINTENAN	283.66	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	31.33	314.99
25716 105206	5/3/2024	SLING-CHOKER MFG. (NORTH BAY) LTD. 1-4-3101-2020 - J - SAFETY SL	ROADS SAFETY SUPPLIE	346.99	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	38.33	385.32
25717 1534	5/3/2024	SAM'S COUNTRY CLEANING 1-4-3101-2120 - J - OFFICE	OFFICE MAINTENANCE	71.23	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	7.87	79.10
25718 2620	5/3/2024	SIGNCRAFT CANADA INC. 1-4-2500-2030 - PROTECT - 91	911 SIGN DECALS - #4	56.48	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	6.24	62.72
2630		1-4-2600-2300 - REC - ADVER1	ADVERTISING	71.23	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	7.87	79.10
			Payment Total:		141.82
25719 SALES0200098	5/3/2024	TOTAL POWER 1-4-7300-3030 - HALL - GENER	FIX BLOCK HEATER	1,495.00	
		1-1-1100-1101 - HST RECEIVA	HST100%Reb Tax Code	194.35	1,689.35
25720 5558843158	5/3/2024	UPS CANADA 1-4-2600-2010 - REC - MATERI	RECREATION SHIPPING	11.28	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	1.25	12.53
25721 05022024	5/3/2024	VROOM KERSTIN 1-4-1200-1310 - ADMIN - CONF	OGRA MILEAGE	369.40	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	40.80	410.20
3656722		1-4-1200-1310 - ADMIN - CONF	OGRA CONFERENCE	49.52	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	5.46	54.98
			Payment Total:		465.18
25722 05012024	5/10/2024	GOLUBOVIC, MILJAN 1-1-1100-2020 - A/R - AHMIC L	DEPOSIT REIMBURSEMEI	10,000.00	10,000.00
25723 05092024	5/10/2024	BRANDT LAURA 1-4-1200-1310 - ADMIN - CONF	FONOM CONFERENCE - M	281.14	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	31.06	312.20
25724 MAY 2024	5/10/2024	MANULIFE FINANCIAL 1-4-8010-1010 - PLN - WAGES	GROUP BENEFITS - MAY :	95.10	
		1-4-1200-1010 - ADMIN - WAGI	GROUP BENEFITS - MAY :	283.31	

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			1-4-1300-1010 - TREAS - WAG	GROUP BENEFITS - MAY :	188.21	
			1-4-2000-1010 - FD - WAGES &	GROUP BENEFITS - MAY :	188.21	
			1-4-2100-1010 - CBO - WAGES	GROUP BENEFITS - MAY :	95.10	
			1-4-3101-1010 - J - WAGES AN	GROUP BENEFITS - MAY :	471.51	
			1-4-4020-1010 - LF - WAGES A	GROUP BENEFITS - MAY :	283.31	
			1-4-7200-1010 - PARKS - WAG	GROUP BENEFITS - MAY :	376.42	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	135.55	2,116.72
25725	5/10/2024	Hydro One Networks				
3087MAY2024			1-4-3800-5014 - STREET - AHM	00 HWY 124 AHMIC HARB	50.65	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	6.91	57.56
3189MAY2024			1-4-3800-5016 - STREET - ROC	14 CONCESSION LOT 18	1.62	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	0.18	1.80
				Payment Total:		59.36
25726	5/10/2024	VROOM KERSTIN				
MILEAGE			1-4-1200-1310 - ADMIN - CONF	OGRA MILEAGE REIMBUF	369.40	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	40.80	410.20
OGRA			1-4-1200-1310 - ADMIN - CONF	OGRA CONFERENCE	-13.52	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	-1.50	-15.02
				Payment Total:		395.18
25727	5/14/2024	JIMMY, MCMURDO				
05142024			1-4-1200-2025 - ADMIN - HEAL	HEALTH & SAFETY LUNC	297.17	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	32.83	330.00
25728	5/14/2024	SILVER SCREEN PRINTING				
2466			1-4-7500-2010 - LOCKS - MATE	LOCKS AND HERITAGE U	201.60	
			1-4-7600-2010 - HERITAGE - R	LOCKS AND HERITAGE U	205.15	
			1-1-1100-1101 - HST RECEIVA	HST100%Reb Tax Code	26.21	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	22.66	455.62
25729	5/14/2024	SAM'S COUNTRY CLEANING				
1521			1-4-3101-2400 - J - BUILDING M	OFFICE MAINTENANCE	71.23	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	7.87	79.10
1528			1-4-3101-2400 - J - BUILDING M	OFFICE MAINTENANCE	61.06	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	6.74	67.80
				Payment Total:		146.90
25730	5/14/2024	TRUE NORTH CRETE				
2282LABOUR			1-4-5010-8000 - CEM - CAPITA	COLUMBARIUM - REMAIN	4,502.66	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	497.34	5,000.00
25731	5/22/2024	AGRICULTURE FORESTRY CONSTRUCTION INC				
5170			1-4-3219-2070 - LOADER - REF	BH #3 REPAIR & WHEEL L	1,306.46	
			1-4-3216-2070 - BH3 - REPAIR	BH #3 REPAIR & WHEEL L	175.54	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	163.69	1,645.69
25732	5/22/2024	Township Of Armour				
ACED-004			1-4-2300-2010 - ED - MATERIA	CHAMBER OF COMMERC	76.32	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	8.43	84.75
25733	5/22/2024	BRANDT TRACTOR LTD.				
4208092			1-4-3211-2070 - GR - REPAIRS	GRADER REPAIRS	3,396.84	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	375.19	3,772.03

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25734 50066875MAY2	5/22/2024	BELL MOBILITY INC			
		1-4-4020-2420 - LF - LANDFILL	TOWER RENTAL - FD & P\	59.89	
		1-4-4030-2420 - RECY - LANDF	TOWER RENTAL - FD & P\	59.88	
		1-1-1100-1102 - HST RECEIVA	HSTBiReb Tax Code	13.23	133.00
25735 18395	5/22/2024	BRAY MOTORS LIMITED			
		1-4-7219-2070 - TR13 - REPAIF	INSTALL SUMMER TIRES	141.34	
		1-1-1100-1102 - HST RECEIVA	HSTBiReb Tax Code	15.61	156.95
25736 2251716 4289912	5/22/2024	BURKS FALLS BUILDING CTR			
		1-4-7700-2400 - AHMIC - REPA	AHMIC HALL - TRIM FOR F	209.94	
		1-1-1100-1101 - HST RECEIVA	HST100%Reb Tax Code	27.29	237.23
		1-4-7200-2010 - PARKS - MATE	STIHL SUPPLIES	130.21	
		1-1-1100-1102 - HST RECEIVA	HSTBiReb Tax Code	14.38	144.59
			Payment Total:		381.82
25737 357061	5/22/2024	COMWAVE			
		1-4-1200-2050 - ADMIN - TELEI	VOIP LINES	55.42	
		1-1-1100-1102 - HST RECEIVA	HSTBiReb Tax Code	6.12	61.54
25738 24480	5/22/2024	DEAN'S AUTO CARE			
		1-4-3220-2070 - TR20 - REPAIF	TRUCK #20 OIL CHANGE	255.33	
		1-1-1100-1102 - HST RECEIVA	HSTBiReb Tax Code	28.20	283.53
25739 05142024	5/22/2024	DIGIACOMO LILY M			
		1-4-2600-2400 - REC - PROGR	VIDEO CONTEST SUBMIS	300.00	300.00
25740 05012024	5/22/2024	Sam Dunnett			
		1-4-1000-2010 - COUNCIL - MA	MILEAGE - CAPB	44.12	
		1-1-1100-1102 - HST RECEIVA	HSTBiReb Tax Code	4.88	49.00
25741 2NDQTR2024	5/22/2024	EASTHOLME HOME FOR THE AGED			
		1-4-6010-2010 - HOME - EASTH	2ND QTR 2024 HOME FOF	65,194.75	65,194.75
25742 3447 3342	5/22/2024	EJ WILLIAMS SURVEYING LIMITED			
		1-2-2000-9034 - RESERVE - FII	SURVEYING - POTENTIAL	1,222.20	
		1-1-1100-1102 - HST RECEIVA	HSTBiReb Tax Code	135.00	1,357.20
		1-4-2000-8000 - FD - CAPITAL	FIRE SURVEY	2,436.80	
		1-1-1100-1102 - HST RECEIVA	HSTBiReb Tax Code	269.15	2,705.95
			Payment Total:		4,063.15
25743 A-245231	5/22/2024	ENVIRONMENTAL 360 SOLUTIONS LTD.			
		1-4-7500-2010 - LOCKS - MATE	LOCKS & WHARFS TOILE	173.25	
		1-4-7100-2400 - WHARFS - REI	LOCKS & WHARFS TOILE	176.30	
		1-1-1100-1101 - HST RECEIVA	HST100%Reb Tax Code	22.52	
		1-1-1100-1102 - HST RECEIVA	HSTBiReb Tax Code	19.47	391.54
25744 54805	5/22/2024	FISHER'S REGALIA			
		1-4-2000-2012 - FD- PREVENT	FF UNIFORM	81.41	
		1-1-1100-1102 - HST RECEIVA	HSTBiReb Tax Code	8.99	90.40
25745 0323302	5/22/2024	FERRANTE, ROBERT STEVEN			
		1-3-5010-7500 - CEM - CEMETI	REIMBURSEMENT-SYLVIA	340.90	
		1-1-1100-1102 - HST RECEIVA	HSTBiReb Tax Code	37.65	378.55
25746 28963	5/22/2024	GREER GALLOWAY CONSULTING ENGINEERS			
		1-4-2000-8000 - FD - CAPITAL	FIRE HALL - RFP SUPPOR	947.92	

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			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	104.70	1,052.62
25747	5/22/2024	HOSE TECHNOLOGY LTD.				
182353			1-4-3101-2010 - J - MATERIALS	ROADS PARTS	97.45	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	10.76	108.21
181997			1-4-3101-2010 - J - MATERIALS	ROADS SUPPLIES	284.81	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	31.45	316.26
181908			1-4-3101-2010 - J - MATERIALS	ROADS PARTS	81.77	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	9.04	90.81
				Payment Total:		515.28
25748	5/22/2024	INSERVUS MANAGEMENT SYSTEMS				
1892			1-4-2000-7130 - FD - EQUIPME	BUNKER GEAR CLEANING	89.55	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	9.92	99.47
25749	5/22/2024	Town Of Kearney				
FDS-24-002			1-4-2000-1410 - FD - VOLUNTE	VOLUNTEER FF SHARE-J.	80.00	80.00
25750	5/22/2024	MAGNETAWAN BUILDING CENTRE (PARKS)				
101-136667			1-4-7300-2010 - HALL - MATER	SUPPLIES	31.00	
			1-1-1100-1101 - HST RECEIVA	HST100%Reb Tax Code	4.03	35.03
101-136758			1-4-7300-2010 - HALL - MATER	SUPPLIES	4.31	
			1-1-1100-1101 - HST RECEIVA	HST100%Reb Tax Code	0.56	4.87
101-136792			1-4-7200-2010 - PARKS - MATE	SUPPLIES	168.47	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	18.61	187.08
101-137307			1-4-7200-2010 - PARKS - MATE	SUPPLIES	29.27	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	3.23	32.50
101-137527			1-4-7200-2010 - PARKS - MATE	SUPPLIES	350.99	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	38.77	389.76
103-126328			1-4-7200-2400 - PARKS - REPA	SUPPLIES	10.06	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	1.12	11.18
101-138294			1-4-7200-2010 - PARKS - MATE	SUPPLIES	65.90	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	7.28	73.18
101-138291			1-4-7700-2400 - AHMIC - REPA	SUPPLIES	2.69	
			1-1-1100-1101 - HST RECEIVA	HST100%Reb Tax Code	0.35	3.04
101-136041			1-4-7200-2010 - PARKS - MATE	SUPPLIES	30.48	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	3.36	33.84
101-138126			1-4-7200-2010 - PARKS - MATE	SUPPLIES	162.51	
			1-4-7300-2010 - HALL - MATER	SUPPLIES	232.16	
			1-1-1100-1101 - HST RECEIVA	HST100%Reb Tax Code	30.18	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	17.95	442.80
101-137554			1-4-4300-2010 - W-SYS - MATE	SUPPLIES	78.28	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	8.65	86.93
101-137869			1-4-7300-2010 - HALL - MATER	SUPPLIES	19.78	
			1-1-1100-1101 - HST RECEIVA	HST100%Reb Tax Code	2.57	22.35
102-51829			1-4-7300-2010 - HALL - MATER	SUPPLIES	21.19	
			1-1-1100-1101 - HST RECEIVA	HST100%Reb Tax Code	2.75	23.94
101-137830			1-4-7200-2020 - PARKS - SAFE	SUPPLIES	18.31	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	2.02	20.33
101-137809			1-4-7200-2010 - PARKS - MATE	SUPPLIES	48.50	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	5.36	53.86
101-137596			1-4-1200-2010 - ADMIN - OFFIC	SUPPLIES	59.49	

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			1-4-7200-2010 - PARKS - MATE	SUPPLIES	3.65	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	6.98	70.12
101-137697			1-4-7300-2010 - HALL - MATER	SUPPLIES	92.56	
			1-1-1100-1101 - HST RECEIVA	HST100%Reb Tax Code	12.03	104.59
101-138426			1-4-7300-2010 - HALL - MATER	SUPPLIES	4.94	
			1-4-1200-2010 - ADMIN - OFFIC	SUPPLIES	40.28	
			1-1-1100-1101 - HST RECEIVA	HST100%Reb Tax Code	0.64	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	4.45	50.31
101-136576			1-4-1200-2010 - ADMIN - OFFIC	SUPPLIES	24.71	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	2.73	27.44
101-135701			1-4-6250-2010 - FRIENDSHIP C	SUPPLIES	44.86	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	4.95	49.81
101-135702			1-4-7200-2010 - PARKS - MATE	SUPPLIES	13.73	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	1.51	15.24
101-136167			1-4-4300-2010 - W-SYS - MATE	SUPPLIES	45.74	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	5.05	50.79
101-136158			1-4-7200-2010 - PARKS - MATE	SUPPLIES	12.11	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	1.34	13.45
104-100094			1-4-7200-2010 - PARKS - MATE	SUPPLIES	22.56	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	2.49	25.05
101-134392			1-4-1200-2010 - ADMIN - OFFIC	SUPPLIES	10.98	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	1.21	12.19
101-134409			1-4-7200-2010 - PARKS - MATE	SUPPLIES	62.94	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	6.95	69.89
102-51651			1-4-7200-2010 - PARKS - MATE	SUPPLIES	91.91	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	10.15	102.06
				Payment Total:		2,011.63
25751	5/22/2024	MAGNETAWAN BUILDING CENTRE (ROADS)				
104-102242			1-4-3101-2010 - J - MATERIALS	SUPPLIES	33.57	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	3.71	37.28
101-138292			1-4-3101-2010 - J - MATERIALS	SUPPLIES	93.56	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	10.33	103.89
103-127078			1-4-3101-2010 - J - MATERIALS	SUPPLIES	6.92	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	0.76	7.68
101-137550			1-4-3101-2010 - J - MATERIALS	SUPPLIES	8.13	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	0.90	9.03
104-101649			1-4-3101-2010 - J - MATERIALS	SUPPLIES	17.79	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	1.96	19.75
101-138561			1-4-3101-2080 - J - SMALL TOC	SUPPLIES	305.25	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	33.72	338.97
				Payment Total:		516.60
25752	5/22/2024	MAGNETAWAN BUILDING CENTRE (FIRE DEPT.)				
101-138685			1-4-2005-7140 - MAG STATION	SUPPLIES	15.76	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	1.74	17.50
102-52046			1-4-2005-7140 - MAG STATION	SUPPLIES	118.49	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	13.09	131.58
				Payment Total:		149.08
25753	5/22/2024	MAGNETAWAN BUILDING CENTRE (LANDFILL)				
103-125721			1-4-4020-2120 - LF - OFFICE	SUPPLIES	17.29	
			1-4-4030-2080 - RECY - SMALL	SUPPLIES	17.29	

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			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	3.82	38.40
101-138098			1-4-4020-2010 - LF - MATERIAL	SUPPLIES	6.87	
			1-4-4030-2015 - RECY - LATRII	SUPPLIES	6.86	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	1.51	15.24
101-137863			1-4-4020-2120 - LF - OFFICE	SUPPLIES	54.05	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	3.82	57.87
101-137534			1-4-4020-2080 - LF - SMALL TC	SUPPLIES	16.26	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	1.80	18.06
103-127189			1-4-4030-2010 - RECY - MATEF	SUPPLIES	21.83	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	2.41	24.24
104-102366			1-4-4020-2120 - LF - OFFICE	SUPPLIES	6.49	
			1-4-4030-2120 - RECY - OFFIC	SUPPLIES	6.49	12.98
104-102365			1-4-4030-2010 - RECY - MATEF	SUPPLIES	361.84	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	39.97	401.81
					Payment Total:	568.60
25754	5/22/2024	MAGNETAWAN BUILDING CENTRE (COMMUNITY				
101-120936			1-4-7500-2010 - LOCKS - MATE	SUPPLIES	6.49	
			1-4-7600-2010 - HERITAGE - R	SUPPLIES	6.49	
			1-4-2600-2010 - REC - MATER	SUPPLIES	57.19	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	6.32	76.49
101-121027			1-4-7600-2010 - HERITAGE - R	SUPPLIES	5.03	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	0.55	5.58
101-121725			1-4-2600-2400 - REC - PROGR.	SUPPLIES	28.37	
			1-4-7500-2010 - LOCKS - MATE	SUPPLIES	6.49	
			1-4-7600-2010 - HERITAGE - R	SUPPLIES	9.61	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	4.19	48.66
101-122025			1-4-7700-8000 - AHMIC - CAPI	ORIGINAL INV. 102-39616	-401.14	
			1-1-1100-1101 - HST RECEIVA	HST100%Reb Tax Code	-52.15	-453.29
102-42980			1-4-7600-2010 - HERITAGE - R	SUPPLIES	6.49	6.49
101-125300			1-4-2600-2010 - REC - MATER	SUPPLIES	18.28	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	2.01	20.29
102-45681			1-4-7600-2010 - HERITAGE - R	SUPPLIES	6.49	
			1-4-7500-2010 - LOCKS - MATE	SUPPLIES	6.49	12.98
101-122401			1-4-7600-2010 - HERITAGE - R	SUPPLIES	11.69	
			1-4-7500-2010 - LOCKS - MATE	SUPPLIES	6.49	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	1.29	19.47
101-123037			1-4-2600-2010 - REC - MATER	SUPPLIES	8.68	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	0.96	9.64
102-43955			1-4-2600-2010 - REC - MATER	SUPPLIES	20.14	
			1-4-7500-2010 - LOCKS - MATE	SUPPLIES	6.49	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	2.22	28.85
101-124271			1-4-2600-2015 - REC - EVENTS	SUPPLIES	34.05	
			1-4-7500-2010 - LOCKS - MATE	SUPPLIES	6.49	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	3.76	44.30
102-44660			1-4-7600-2010 - HERITAGE - R	SUPPLIES	6.49	
			1-4-2600-2010 - REC - MATER	SUPPLIES	8.68	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	0.96	16.13
101-126084			1-4-2600-2010 - REC - MATER	SUPPLIES	13.71	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	1.51	15.22
102-46901			1-4-7500-2010 - LOCKS - MATE	CREDIT MEMO-WATER JL	-20.00	

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			1-4-7600-2010 - HERITAGE - R	CREDIT MEMO-WATER JL	-10.00	-30.00
122-3797			1-4-7700-8000 - AHMIC - CAPI	SUPPLIES	71.97	
			1-1-1100-1101 - HST RECEIVA	HST100%Reb Tax Code	9.36	81.33
101-131136			1-4-1000-5018 - COUNCIL - DC	SUPPLIES	32.02	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	3.54	35.56
104-101873			1-4-2600-2010 - REC - MATERI	SUPPLIES	9.15	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	1.01	10.16
05012024			1-3-4020-7400 - LF - LANDFILL	COMPOSTER BUCKS - 10	100.00	100.00
				Payment Total:		47.86
25755	5/22/2024	MAP SUNDRIDGE				
870502/3			1-4-3101-2010 - J - MATERIALS	ROADS PARTS	28.85	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	3.19	32.04
25756	5/22/2024	MAC LANG (SUNDRIDGE) LIMITED				
39984			1-4-7218-2070 - TR12 - REPAI	STEP PAD - PARKS, TRUC	63.35	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	7.00	70.35
25757	5/22/2024	MINISTER OF FINANCE				
3002052409460			1-4-2000-1310 - FD - CONFERE	FIRE COLLEGE REGISTR/	260.00	260.00
25758	5/22/2024	MUNICIPAL FINANCE OFFICERS' ASSOCIATION				
2024-441			1-4-1200-1310 - ADMIN - CONF	2024 MEMBERSHIP (DISC	254.40	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	28.10	282.50
25759	5/22/2024	JIM MOORE PETROLEUM				
645455			1-4-3101-2023 - J - DYED DIES	DYED DIESEL	971.88	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	107.35	1,079.23
646017			1-4-7200-2024 - PARKS - HEAT	PARKS GARAGE - FURNA	337.65	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	37.30	374.95
646015			1-4-3101-2022 - J - CLEAR DIE	CLEAR DIESEL	2,536.08	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	280.12	2,816.20
646016			1-4-3101-2023 - J - DYED DIES	DYED DIESEL	1,120.44	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	123.76	1,244.20
				Payment Total:		5,514.58
25760	5/22/2024	MOORE PROPANE LIMITED				
19005825			1-4-3101-2024 - J - HEATING	259 ROCKY ROAD PROPA	351.73	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	38.85	390.58
25761	5/22/2024	MHBC PLANNING LIMITED				
5033428			1-4-8010-2210 - PLN - LEGAL /	MAGNETAWAN PER DIEM	123.64	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	13.66	137.30
5033430			1-4-8010-2210 - PLN - LEGAL /	MAGNETAWAN-CAMP KL/	539.33	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	59.57	598.90
				Payment Total:		736.20
25762	5/22/2024	MY-TECH INFORMATION TECHNOLOGY				
04302024			1-4-1200-2130 - ADMIN - COMF	IT SERVICES - APRIL 2024	1,984.32	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	219.18	2,203.50
25763	5/22/2024	NORTHERN UPFITTERS INC.				
13628			1-4-4030-8000 - RECY - CAPIT	TRUCK #20 SANDER	6,617.98	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	730.98	7,348.96
25764	5/22/2024	PARRY SOUND AREA COMMUNITY BUSINESS &				

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Invoice #						
05012024		1-4-1000-5018 - COUNCIL - DC	FUNDING		1,000.00	1,000.00
25765	5/22/2024	GF PRESTON SALES AND SERVICE LTD.				
IN03688		1-4-7200-2010 - PARKS - MATE	2 BACKPACK LEAF BLOW		1,790.96	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code		197.82	1,988.78
25766	5/22/2024	PSD CITYWIDE INC.				
21172		1-4-1300-2200 - TREAS - ACCC	ASSET MANAGER SOFTW		2,468.60	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code		272.67	2,741.27
25767	5/22/2024	QUANBRIDGE INC.				
SOQ18040		1-4-1200-2130 - ADMIN - COMF	EXTRA ANTI VIRUS-1 YR		1,037.95	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code		114.65	1,152.60
25768	5/22/2024	RUSSELL CHRISTIE LLP				
63-283-453		1-1-1100-1184 - A/R - TAX REG	TAX ARREARS		284.75	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code		31.45	316.20
25769	5/22/2024	TOWNSHIP OF RYERSON				
2024-036		1-4-2000-1410 - FD - VOLUNTE	FIT TESTING-FIRE DEPT.		77.34	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code		8.54	85.88
2024-026		1-4-7100-2020 - WHARFS - DO	SPLIT COST-ROCKWYNN		226.05	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code		24.97	251.02
			Payment Total:			336.90
25770	5/22/2024	SDB TRUCK & EQUIPMENT REPAIRS				
13352		1-4-7218-2070 - TR12 - REPAIF	PARKS MONTHLY INPSEC		86.50	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code		9.55	96.05
13327		1-4-3222-2070 - TR22 - REPAIF	TRUCK #22 - SAFETY INSI		1,974.15	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code		218.05	2,192.20
13332		1-4-3226-2070 - TR26 - REPAIF	TRUCK #26 MONTHLY INS		152.64	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code		16.86	169.50
13333		1-4-3228-2070 - TR28 - REPAIF	TRUCK #28 MONTHLY INS		152.64	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code		16.86	169.50
13334		1-4-3229-2070 - TR29 - REPAIF	TRUCK #29 MONTHLY INS		152.64	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code		16.86	169.50
13335		1-4-3227-2070 - TR27 - REPAIF	TRUCK #27 MONTHLY INS		152.64	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code		16.86	169.50
13353		1-4-3240-2070 - FL - REPAIRS	ROADS FLOAT - SAFETY I		417.22	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code		46.08	463.30
13354		1-4-3222-2070 - TR22 - REPAIF	TRUCK #22 REPAIR		295.10	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code		32.60	327.70
			Payment Total:			3,757.25
25771	5/22/2024	SLING-CHOKER MFG. (NORTH BAY) LTD.				
105440		1-4-3101-2020 - J - SAFETY SL	SAFETY SUPPLIES		43.23	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code		4.77	48.00
105441		1-4-3101-2010 - J - MATERIALS	SAFETY SUPPLIES & ROA		49.26	
		1-4-3101-2020 - J - SAFETY SL	SAFETY SUPPLIES & ROA		977.87	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code		113.45	1,140.58
			Payment Total:			1,188.58
25772	5/22/2024	STAPLES BUSINESS ADVANTAGE				
66360837		1-4-1200-2010 - ADMIN - OFFIC	OFFICE SUPPLIES		109.34	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code		12.08	121.42

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66378804		1-4-4020-2010 - LF - MATERIAL	LANDFILL RECEIPT BOOK	170.90	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	18.88	189.78
66384072		1-4-2200-2010 - BLEO - MATEF	BYLAW BINDERS	64.06	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	7.07	71.13
66288442		1-4-1200-2010 - ADMIN - OFFIC	OFFICE SUPPLIES	26.64	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	2.94	29.58
			Payment Total:		411.91
25773	5/22/2024	SPECTRUM TELECOM GROUP LTD			
C1300645		1-4-3101-2053 - J - COMMUNIC	TOWER RENTAL - FD & P	208.61	
		1-4-2000-2053 - FD - COMMUN	TOWER RENTAL - FD & P	208.61	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	46.08	463.30
25774	5/22/2024	SELECTCOM			
0005223703		1-4-1200-2050 - ADMIN - TELEI	PHONE LINES - MAY 2024	709.92	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	75.92	785.84
25775	5/22/2024	SIGNCRAFT CANADA INC.			
2628		1-4-2600-2010 - REC - MATERI	SIGNAGE-MIP & AIP	378.55	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	41.81	420.36
25776	5/22/2024	TRACKMATICS INC			
42102		1-4-3101-2030 - J - HYDRO	ROADS - GPS MONTHLY M	487.43	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	53.84	541.27
42051		1-4-7200-2045 - PARKS - GPS I	PARKS-GPS MONTHLY M	106.85	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	11.80	118.65
42066		1-4-2110-2045 - CBO VEHICLE	BUILDING-GPS MONTHLY	35.62	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	3.93	39.55
			Payment Total:		699.47
25777	5/22/2024	XEROX CANADA LTD			
F62206375		1-4-1200-2140 - ADMIN - COPY	COPYING EXPENSES	602.24	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	66.52	668.76
			Total COMPUTER CHEQUE:		529,103.43

ONLINE BANKING

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APR. 29	4/29/2024	OMERS EFT			
03312024		1-2-1000-1022 - OMERS PAYAI	MARCH 2023 OMERS REN	21,449.22	21,449.22
APR. 29	4/29/2024	RECEIVER GENERAL			
APR.1-15/24		1-2-1000-1047 - CPP PAYABLE	APRIL 1-15/2024 PAYROLL	6,476.72	
		1-2-1000-1048 - EI PAYABLE	APRIL 1-15/2024 PAYROLL	2,060.56	
		1-2-1000-1049 - INCOME TAX F	APRIL 1-15/2024 PAYROLL	8,991.69	17,528.97
APR. 1-15/2024		1-2-1000-1047 - CPP PAYABLE	APRIL 1-15 2024 PAYROLL	287.58	
		1-2-1000-1048 - EI PAYABLE	APRIL 1-15 2024 PAYROLL	142.25	
		1-2-1000-1049 - INCOME TAX F	APRIL 1-15 2024 PAYROLL	346.80	776.63
			Payment Total:		776.63
MAY 2	5/2/2024	ROYAL BANK VISA EFT			
04122024		1-4-2000-2120 - FD - OFFICE	STAPLES - OFFICE SUPPI	425.62	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	47.01	472.63
19		1-4-2006-7140 - AHMIC STATIC	CANADIAN TIRE - SHELVI	585.09	

Municipality of Magnetawan
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ONLINE BANKING

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	64.63	649.72
114954376		1-4-2000-7130 - FD - EQUIPME	PRINCESS AUTO - AUTO :	203.51	
		1-4-2000-2018 - FD - PPE & FIF	PRINCESS AUTO - AUTO :	76.27	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	30.90	310.68
47978		1-4-7300-2400 - HALL - REPAIF	HOME DEPOT, BLINDS FC	318.00	
		1-1-1100-1101 - HST RECEIVA	HST100%Reb Tax Code	41.34	359.34
098185		1-4-1000-1310 - COUNCIL - CC	ROMA CONFERENCE	200.22	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	18.10	218.32
CA45CGID6ZUI		1-4-7200-2010 - PARKS - MATE	AMAZON-NON STICK TAP	25.51	25.51
CA42KH6E25I		1-4-7200-2010 - PARKS - MATE	AMAZON, PARKS SUPPLIE	25.47	25.47
1512199918		1-4-7100-2400 - WHARFS - RE	GRAINGER CANADA-PAR	58.73	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	6.48	65.21
CA42GH9RVRC		1-4-7100-2400 - WHARFS - RE	AMAZON, HANDLES FOR	42.60	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	4.70	47.30
043525		1-4-1000-1310 - COUNCIL - CO	ROMA CONFERENCE	151.10	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	13.66	164.76
			Payment Total:		164.76
MAY 2	5/2/2024	ROYAL BANK VISA EFT			
TTS-000034365		1-4-2600-2400 - REC - PROGR	TEAM TOWN SPORTS-BA	620.71	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	68.56	689.27
110672074		1-4-1200-2010 - ADMIN - OFFIC	COSTCO - COFFEE	98.93	98.93
5960220		1-4-8010-2210 - PLN - LEGAL /	ONLAND-PARCEL REGIST	33.06	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	2.62	35.68
SEPT.11-13/24		1-4-1200-1010 - ADMIN - WAGE	OEMC REGISTRATION-SE	859.87	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	94.98	954.85
5968944		1-4-8010-2210 - PLN - LEGAL /	ONLAND-PARCEL REGIST	33.06	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	2.62	35.68
4464		1-4-3101-2010 - J - MATERIALS	PRINCESS AUTO - SUPPL	140.38	
		1-4-4020-2010 - LF - MATERIAL	PRINCESS AUTO - SUPPL	30.53	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	18.87	189.78
5968964		1-4-8010-2210 - PLN - LEGAL /	ONLAND - INSTRUMENT	3.05	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	0.34	3.39
5968969		1-4-8010-2210 - PLN - LEGAL /	ONLAND-INSTRUMENT	3.05	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	0.34	3.39
519949447-202		1-4-1200-2052 - ADMIN - CELL	BELL CELL PHONES	1,254.01	
		1-4-1200-2052 - ADMIN - CELL	BELL CELL PHONES-APR	0.00	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	138.51	1,392.52
3620-2024		1-4-6250-2050 - FRIENDSHIP C	BELL - LANDFILL OFFICE	105.75	
		1-4-4020-2120 - LF - OFFICE	BELL - LANDFILL OFFICE	210.58	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	34.93	351.26
5968959		1-4-8010-2210 - PLN - LEGAL /	ONLAND - INSTRUMENT	3.05	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	0.34	3.39
BP54429		1-4-3101-1310 - J - CONFEREN	PARKING - OGRA CONFEI	63.04	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	6.96	70.00
			Payment Total:		70.00
			Total ONLINE BANKING:		45,921.90

AUTOMATIC WITHDRAWAL

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
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Date Printed
5/15/2024 3:56 PM

Municipality of Magnetawan
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AUTOMATIC WITHDRAWAL

Payment #	Date	Vendor Name	GL Transaction Description	Detail Amount	Payment Amount
Invoice #		GL Account			
MAY 9	5/9/2024	LAKELAND POWER - EFT			
072642APR.202		1-4-2005-2030 - MAG STATION	81 ALBERT ST	139.66	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	19.04	158.70
072644-APR.20		1-4-6250-2030 - FRIENDSHIP C	MAGNETAWAN FRIENDSH	180.56	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	24.62	205.18
077271APR.202		1-4-3800-5012 - STREET - MAC	SPARKS ST STLGT	95.47	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	13.01	108.48
073252-APR.20		1-4-7300-2030 - HALL - HYDR	4304 HIGHWAY 520	1,186.63	
		1-1-1100-1101 - HST RECEIVA	HST100%Reb Tax Code	191.15	1,377.78
076598-APR.20		1-4-7200-2030 - PARKS - HYDF	61 SPARKS ST	122.30	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	16.67	138.97
072693-APR.20		1-4-7600-2030 - HERITAGE - H	4205 HIGHWAY 520	59.86	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	8.16	68.02
076283-APR.20		1-4-7200-2030 - PARKS - HYDF	4135 HWY 520 PARK	58.23	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	7.94	66.17
073239APR.202		1-4-3800-5012 - STREET - MAC	STREET LIGHTS	796.80	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	108.61	905.41
				Payment Total:	3,028.71
				Total AUTOMATIC WITHDRAWAL:	3,028.71

Total CURR: 578,054.04

Certified May 22, 2024

Mayor

Treasurer

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

BY-LAW NO. 2024 -

BEING A BY-LAW TO ADOPT A WORKPLACE VIOLENCE AND HARRASSMENT POLICY

WHEREAS Section 32 of the Occupational Health and Safety Act, R. S. O. 1990, c. O.1, as amended, requires that an employer prepare policies and programs with respect to workplace violence and harassment;

AND WHEREAS Section 9 of the *Municipal Act, S.O. 2001, Chapter M.25*, as amended, gives a municipality the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

AND WHEREAS Section 10(2)(1) of the *Municipal Act, S.O. 2001, Chapter M.25*, as amended, a single-tier municipality may pass By-laws respecting to the governance structure of the municipality and its local boards;

AND WHEREAS the Corporation of the Municipality of Magnetawan is committed to the health, wellbeing, and safety of its workers and to providing a work environment in which all workers are treated with respect and dignity.

NOW THEREFORE the Council of the Corporation of the Municipality of Magnetawan enacts as follows:

1. THAT the Magnetawan Workplace Violence Policy (Schedule "A") be adopted as attached.
2. THAT By-law 2016-48 and any other previously relevant by-law(s) be hereby repealed effective the date of passing of this By-law.
3. THAT this By-law shall come into force and effect on the date of its passing.

READ A FIRST, SECOND, AND THIRD TIME, passed, signed and the Seal of the Corporation affixed hereto, this 22nd day of May, 2024.

**THE CORPORATION OF THE
MUNICIPALITY OF MAGNETAWAN**

Mayor



Municipality of Magnetawan

Harassment and Violence in the Workplace Policy

SCOPE AND PURPOSE

Introduction

The Corporation of the Municipality of Magnetawan is committed to providing and maintaining a working environment that is based on respect for the dignity and rights of everyone in the organization. It is the Municipality's goal to provide a healthy and safe work environment that is free of any form of harassment or violence. This policy will provide information and procedures to ensure that the Municipality's environment is free from violence, discrimination, and harassment. The Policy defines the types of behaviour that constitute violence, discrimination, and harassment and defines the responsibilities of each Municipal employee.

Scope

This Policy applies to all employees of the Municipality, as well as members of Council, volunteers, committee/board members and students (each deemed to be an "employee" for this purpose). Contractors, consultants, sales representatives, delivery personnel, and any other individuals conducting business with the Municipality are expected to adhere to this Policy in the course of their interactions with Municipal employees. It applies to any location in which a person is engaged in work-related activities on behalf of the Municipality. This includes, but is not limited to:

- the workplace and/or jobsite
- during work-related travel
- at restaurants, hotels or meeting facilities that are being used for business purposes
- in company owned or leased facilities
- during telephone, email, or other communications
- at any work-related social event, whether it is municipally sponsored or not

DEFINITIONS

Discriminatory Harassment

Discriminatory harassment includes engaging in a course of vexatious comment and/or conduct based on the protected grounds in the *Human Rights Code* (hereinafter referred to as the *Code*) that is known or ought reasonably to be known as being unwelcome or that the recipient does not welcome or that offends them.

Some examples of discriminatory harassment include:

- offensive comments, jokes or behaviour that disparage or ridicule a person based on a protected ground, such as race, religion, sex, sexual orientation, gender identity or gender expression
- imitating a person's accent, speech, or mannerisms
- persistent or inappropriate questions about whether a person is pregnant, has children or plans to have children

Workplace Discrimination

Discrimination is defined as any practice or behaviour, whether intentional or not, which has a negative impact on an individual or group based on one or more of the prohibited grounds under the *Code*. Discrimination may arise due to unequal treatment and/or from the same treatment which has an unequal effect on an individual or group protected from discrimination under the *Code*. Properly discharged supervisory responsibilities do not constitute harassment. Performance appraisals, counselling, discipline, and the proper enforcement of high standards are not contrary to this Policy when applied in a non-discriminatory manner.

The prohibited grounds of workplace discrimination include race, ancestry, place of origin, colour, ethnic origin, citizenship, creed, sex (including pregnancy), sexual orientation, gender identity, gender expression, age, record of offences, marital status, family status and disability.

Workplace Harassment and Bullying

Workplace harassment is a health and safety issue that is covered under the *Occupational Health and Safety Act* and is defined as "engaging in a course of vexatious comment and/or conduct against a worker in a workplace that is known or ought reasonably to be known to be unwelcome."

Workplace harassment may have some or all of the following components:

- it is generally repetitive, although a single serious incident may constitute workplace harassment if it undermines the recipient's psychological or physical integrity and has a lasting harmful effect
- it is hostile, abusive, or inappropriate
- it affects the person's dignity or psychological integrity
- it results in a poisoned work environment

Some examples of workplace harassment are:

- engaging in a course of vexatious comment or conduct against a worker in a workplace because of race, religion, sex, sexual orientation, gender identity or gender expression
- verbally abusive behaviour such as yelling insults, ridicule and name calling including remarks, jokes or innuendos that demean, ridicule, intimidate or offend
- gossiping or spreading malicious rumours
- undermining someone else's efforts by setting impossible goals, with short deadlines and deliberately withholding information that would enable a person to do their job
- providing only demeaning or trivial tasks in place of normal job duties

- impeding an individual's efforts at promotions or transfers for reasons that are not legitimate
- making false allegations about someone in memos or other work-related documents

Poisoned Work Environment

A poisoned work environment is a hostile or intimidating work environment created because of the conduct and/or comments that are based on one or more of the prohibited grounds. The conduct and/or comments do not need to be directed at the individual for the individual to be affected by it.

Some examples of actions that can create a poisoned work environment include:

- displaying offensive or sexual materials such as posters, pictures, calendars, web sites or screen savers
- distributing offensive email messages, or attachments such as pictures or video files
- practical jokes that embarrass or insult someone
- jokes or insults that are offensive, racist, or discriminatory in nature

Sexual Harassment

Sexual harassment consists of engaging in a course of vexatious comment or conduct based on sex, sexual orientation, gender identity or gender expression that is known or ought to reasonably be known to be unwelcome, whether intentional or not. Sexual harassment may also include making a sexual solicitation or advance where the person making the solicitation or advance is in a position to confer, grant or deny a benefit or advancement to another individual and the person making the solicitation or advance knows or ought reasonably to know that the solicitation or advance is unwelcome. The comments or conduct may be one incident or a series of incidences depending on the context. Sexual harassment is a serious offence but must be distinguished from legitimate workplace or labour relations interactions and consensual workplace relationships.

Some examples of sexual harassment are:

- sexual advances or demands that the recipient does not welcome or want
- threats, punishment, or denial of a benefit for refusing a sexual advance
- offering a benefit in exchange for sexual favour
- displaying sexually offensive material such as posters, pictures, calendars, cartoons, screen savers, pornographic or erotic web sites or other electronic material
- distributing sexually explicit email messages or attachments such as pictures or video files
- sexually suggestive or obscene comments or gestures
- sexual assault

Domestic Violence

Section 32.0.4 of the *Occupational Safety Health and Safety Act* states that if an employer becomes aware, or ought reasonably to be aware, that domestic violence that would likely expose a worker to physical injury may occur in the workplace, the employer shall take every precaution reasonable in the circumstances for the protection of the worker.

This may include some or all of the following:

- creating a safety plan
- contacting the police
- establishing enhanced security measures such as a panic button, code words, and door and access security measures
- screening/redirecting calls and blocking certain email addresses
- facilitating your access to counselling through your Medical Benefits or other community programs

Workplace and Domestic Violence

Violence refers to a broad range of behaviours along a spectrum of severity that can generate concern for personal safety and/or personal injury. At the low end of the spectrum are disruptive, aggressive, harassing or emotionally abusive behaviours that generate anxiety or create a climate of distrust that adversely affects process, productivity, and morale. Further along the spectrum are works or other actions that are reasonably perceived to be hostile, intimidating, frightening, or are acts of overt violence such as assault, pushing, shoving, hitting or physical actions that include weapons and serious physical attacks.

Workplace Violence

Workplace violence is defined under the *Occupational Health and Safety Act* as:

- the exercise of physical force by a person against a worker, in a workplace, that causes or could cause physical injury to the worker
- an attempt to exercise physical force against a worker, in a workplace, that could cause physical injury to the worker
- a statement or behaviour that is reasonable for a worker to interpret as a threat to exercise physical force against the worker, in a workplace, that could cause physical injury to the worker

Workplace violence includes:

- physically threatening behaviour such as shaking a fist at someone, finger pointing, destroying property, throwing objects, wielding a weapon at work
- verbal or written threats to physically attack a worker
- stalking someone
- physically aggressive behaviours including hitting, shoving, standing excessively close to someone in an aggressive manner, pushing, kicking, throwing an object at someone, physically restraining someone or any other form of physical or sexual assault

Violence that occurs outside the normal workplace, but which has an impact on the working environment, including working relationships, may also be considered violence in the workplace.

What Does Not Constitute Harassment

Workplace harassment should not be confused with legitimate, reasonable management actions that are part of the normal work function, including

- measures to correct performance deficiencies, such as placing someone on a performance improvement plan
- imposing discipline for workplace infractions
- requesting medical documents in support of an absence from work

It also does not include normal workplace conflict that may occur between individuals or differences of opinion between co-workers.

The Test of Harassment

It does not matter whether you intended to offend someone. The test of harassment is whether you knew or reasonably ought to have known that the comments or conduct were unwelcome to the other person. For example, someone may make it clear through their conduct or body language that the behaviour is unwelcome, in which case you must immediately stop that behaviour.

The harasser does not necessarily have to have power or authority over the recipient for it to be considered harassment. Harassment can occur from co-worker to co-worker, supervisor to employee, employee to supervisor and Councillor to employee.

PREVENTING HARASSMENT AND VIOLENCE

It is our mutual responsibility to ensure that we create and maintain a harassment and violence-free workplace and address violence and/or the threat of violence from all possible sources.

The Municipality of Magnetawan's Commitment

The Municipality will do its part by not tolerating or condoning discrimination, harassment, or violence in the workplace. This includes making everyone in our organization aware of what behaviour is and is not appropriate, assessing the risk of workplace violence, investigating complaints, and imposing suitable corrective measures. It is the responsibility of all Municipal employees to demonstrate respect and understanding to all individuals to prevent discrimination and harassment in the workplace; and to report any instances of discrimination and harassment in accordance with the Complaint Procedure below.

Duties of the CAO/Clerk or Designate

The CAO/Clerk or Designate is responsible for intervening when harassment and discrimination issues occur and is responsible for their own actions and for dealing with the actions of supervisors and employees to ensure that harassment and discrimination are not tolerated, ignored, or condoned; and for investigating any complaints of discrimination or harassment in accordance with the Complaint Procedure set out below.

Duties of Supervisors

Supervisors are expected to assist in creating a harassment-free workplace and to immediately contact the CAO/Clerk or Designate (except in the case when a complaint involves the CAO/Clerk, in which case the Mayor will be the reporting body) if they receive a complaint of workplace harassment or violence or witness or are aware of harassing or violent behaviour.

Supervisors must also take every reasonable precaution to protect employees from workplace violence, including evaluating a person's history of violent behaviour to determine whether and to whom this employee poses a risk.

In certain circumstances, supervisors may have a duty to provide information about a risk of workplace violence from a person with a history of violent behaviour if an employee can be expected to encounter that person during the course of their work, and the risk of workplace violence is likely to expose the employee to physical injury. Supervisors will only release as much personal information about the person with a history of violent behaviour as is reasonably necessary to protect the employee from physical injury.

Duties of All Employees

Employees must do their part by ensuring that their behaviour does not violate this policy and by fostering a work environment that is based on respect and is free of harassment.

Employees are also required to report to their supervisor the existence of any workplace violence or threat of workplace violence.

If a person is critically injured or killed, or if the worker is under the threat of violence, a worker should dial 911 immediately for assistance. The person calling should make sure that they do not put themselves in danger and make the call as soon as it is safe to do so.

Complaint Procedure for Reporting Workplace Violence and Harassment

If you believe you are being harassed, inform the person that the behaviour is unwelcome by verbal or written communication. An individual may or may not realize that the behaviour is offensive. It may be that this action is sufficient to end the behaviour and no further action will be required. If they refuse to cooperate, remind them that such behaviour is against Municipal Policy. On occasion, this may not be possible, and the employee may not feel comfortable with this option. In such cases, the employee should contact their Supervisor, CAO/Clerk or Designate directly and is encouraged to do so promptly.

If you believe that someone who is not an employee of the Municipality of Magnetawan, e.g., a member of the public, supplier or other individual, etc., has harassed or discriminated against you, please report the harassment to your supervisor or the CAO/Clerk or Designate. Although the Municipality has limited control over third parties, we will do our best to address the issue and prevent further problems from arising.

If the complaint cannot be resolved informally or if it is too serious to handle on an informal basis, the CAO/Clerk or Designate should be notified immediately. The CAO/Clerk or Designate acts as the workplace coordinator with respect to harassment and violence in the workplace. Interim measures may be taken depending on the complaint and if safety is a concern individuals will be protected from any reprisal or retaliation for participating in the investigation process.

It is recommended that the Complainant set out their complaint in writing and sign the statement. The complaint ought to include all relevant detail such as:

- name of the employee experiencing the workplace violence or harassment and their contact information (if known)
- dates, frequency, and locations of the incident
- supporting documents, the employee who experienced the workplace violence or harassment may have in their possession
- list of any documents that a witness, another person or the assailant/harasser may have in their possession

An additional interview by the CAO/Clerk or Designate may be required to obtain further detail. The CAO/Clerk or Designate will gather all relevant information, providing both the Complainant and the Respondent with a full opportunity to respond to all the allegations.

It is important that complaints are received as soon as possible so that the problem does not escalate or happen again. Once received, the complaint will initiate a formal investigation, if it is necessary and appropriate to do so.

The investigation process will remain confidential, and disclosures will only be made to the extent necessary to obtain the necessary information to determine whether a breach of this Policy or relevant legislation has occurred.

The CAO/Clerk or Designate will do their utmost to obtain witness statements from all individuals providing information regarding the Complaint. The CAO/Clerk or Designate will also complete a report regarding their findings. This report may be presented to the Mayor and/or Municipal Council if deemed necessary and appropriate in the circumstances. The report will be kept strictly confidential. The investigation outcome will be shared with the Complainant and the Respondent.

Discrimination and harassment are serious matters. A Complainant has a right to withdraw their complaint at any step of the complaint procedure. However, the Municipality retains the absolute right to pursue the complaint and have the complaint investigated and impose discipline if appropriate. Despite any withdrawal of the complaint, the Municipality continues to have an obligation to ensure it has met its obligations under the *Code* and the *Occupational Health and Safety Act*. To this end, the Municipality may be required to continue any investigations until it is satisfied that its obligations have been met.

Investigation Procedure

The CAO/Clerk or Designate will commence an investigation as quickly as possible determining whether to use an internal or external investigator depending on the circumstances of the complaint. If the investigation pertains to the CAO/Clerk the investigation shall be commenced by the Mayor (or designate).

Once the investigation is complete, the investigator will prepare a report of the findings. A summary of the findings may also be provided to the Complainant and Respondent.

Record Keeping

The employer shall keep records of the investigation including:

- a copy of the complaint or details of the incident
- a record of the investigation report including notes
- a summary of the results of the investigation that was provided to the worker who experienced the workplace violence or harassment and the assailant/harasser, if an employee
- a copy of any corrective action taken to address the complaint or incident of workplace violence or harassment

Corrective Action

The CAO/Clerk or Designate will determine what action should be taken as a result of the investigation unless the complaint involves the CAO/Clerk at which time the complaint will be referred to the appropriate party.

The CAO/Clerk or Designate will inform the Complainant and Respondent of the results of the investigation and whether (but not necessarily what) corrective measures were taken, if any were necessary.

If a finding of harassment is made, the Municipality will take appropriate corrective measures, regardless of the respondent's seniority or position in the Municipality.

Corrective measures may include one or more of the following:

- discipline, such as a verbal warning, written warning or suspension without pay
- termination with or without cause
- referral for counselling (sensitivity training), anger management training, supervisory skills training, or attendance at educational programs on workplace respect
- any other disciplinary action deemed appropriate under the circumstances

If it is determined that the complaint was vexatious or made in bad faith, the Complainant may be subject to progressive discipline up to and including termination. Disposition of the complaint is determined with the necessary parties.

Procedures for Addressing Domestic Violence

If you are experiencing domestic violence that would expose you to physical injury in the workplace or you are experiencing workplace violence or believe that workplace violence is likely to occur, you may seek immediate assistance by contacting the CAO/Clerk or Designate. The CAO/Clerk or Designate will assist in preventing and responding to the situation.

The Municipality encourages employees to seek assistance by contacting the CAO/Clerk or Designate if they have a protection order (peace bond or restraining order) that applies to the workplace. The CAO/Clerk or Designate may also be able to provide employees with information or referrals about how to obtain a protection order or assist in its enforcement at the workplace.

Confidentiality

The Municipality acknowledges that allegations of workplace discrimination and harassment involve sensitive disclosures. All complaints of discrimination or harassment (including the identities of the Complainant, the person complained about and any witnesses) will therefore be held in the strictest confidence by all parties except when disclosure is necessary to aid in an inquiry, to take disciplinary action or disclosure is required by law. All complaints shall be dealt with confidentially and objectively, with respect for the rights of all parties involved.

Information collected and retained shall be subject to the *Municipal Freedom of Information and Protection of Privacy Act*, the *Code*, applicable records retention, and rules governing court proceedings, where applicable. Records of complaints, investigation notes and reports shall be held in a confidential manner and will not form part of the employee's file, except where disciplinary action is taken in respect of that person's conduct.

Out of respect for the relevant individuals, it is essential that the complainant, respondent, witnesses, and anyone else involved in the formal investigation of a complaint maintain confidentiality throughout the investigation and afterwards.

Protection from Retaliation

Every Municipal employee has the right to enforce their rights under this Policy, without retaliation or reprisal or threat of retaliation or reprisal, and with the expectation that complaints of workplace discrimination and/or harassment will be appropriately resolved by the Municipality. Retaliation or reprisal, for the purposes of this Policy includes, but will not necessarily be limited to reprisal for having filed a complaint in good faith and having participated in any procedure under this policy.

Application to Services

This Policy applies equally to the provision of services (as contemplated by Section 1 of the *Code*) by employees to non-employees, such as members of the public, volunteers, contractors etc. Employees are expected not to harass or discriminate against non-employees who use the Municipality's services based on any of the prohibited grounds. In the event that a complaint of discrimination and/or harassment is made regarding the provision of services by employees, the above-noted complaint procedure will apply, and employees may be subject to discipline, up to and including termination, should any complaint be substantiated.

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

BY-LAW NO. 2024 –

**BEING A BY-LAW TO ENTER INTO AN AGREEMENT FOR THE
MUTUAL AND AUTOMATIC AID PLAN AND PROGRAM WITH THE CORPORATION OF THE TOWNSHIP OF
MCKELLAR**

WHEREAS Section 20 (1) (2) of the Municipal Act 2001 S.O. 2001, Chapter 25, authorizes a municipality to enter into a joint agreement with one or more municipalities;

AND WHEREAS the Municipality of Magnetawan wishes to enter in an Agreement with The Corporation of the Township of McKellar to provide Mutual and Automatic Aid Plan and Program;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN ENACTS AS FOLLOWS:

1. The Municipality of Magnetawan Fire Department is hereby authorized to leave the limits of the Municipality, at the discretion of the Municipality of Magnetawan Fire Chief or their designate to respond to calls for the assistance from the Township of McKellar Fire Department on a reciprocal basis;
2. The Mayor and Clerk are hereby authorized to execute the Agreement, substantially in the format attached.
3. That By-law 2023-20 and any previously conflicting by-laws are hereby repealed.

READ A FIRST, SECOND, AND THIRD TIME, passed, signed and the Seal of the Corporation affixed hereto, this 22nd day of May, 2024

**THE CORPORATION OF THE
MUNICIPALITY OF MAGNETAWAN**

Mayor

CAO/Clerk



THIS LETTER OF UNDERSTANDING ("LOU") is made as of the day of May 2024 (the "Effective Date").

BETWEEN:

THE CORPORATION OF THE TOWNSHIP OF MCKELLAR
(hereafter, "McKellar")

AND:

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN
(hereinafter, "Magnetawan")

WHEREAS Magnetawan did not renew the Mutual and Automatic Aid Plan and Program with the South-West Parry Sound District in April 2020; and

WHEREAS McKellar and Magnetawan share a substantial Municipal border and have no current agreement for mutual aid; and

WHEREAS Magnetawan is replacing the Orange Valley Bridge in 2024 requiring a full road closure of arterial roads that could dramatically impact emergency response vehicle times; and

WHEREAS a similar LOU was signed in May of 2023 when McKellar replaced the Inholmes Bridge; and

WHEREAS both Municipalities are entering into this LOU to ensure standard response times are within the allowable limits, in addition to outlining the details of the responsibility and liability of the Municipalities;

NOW THEREFORE, in consideration of the previous mutual covenants and agreements contained herein, hereby acknowledged by the parties, the parties hereto agree as follows:

1. **THAT** this LOU shall commence on the effective date and expire on December 31, 2024 with the understanding that a new agreement shall be executed in the future;
2. **THAT** the responsibility and liability of each Municipality are outlined in the attached Schedule 'A' "Mutual and Automatic Aid Plan and Program for the South-West Parry Sound District Issued: 2015" that forms a part of this LOU.

IN WITNESS WHEREOF, the parties have entered into this LOU as of the Effective Date.

THE CORPORATION OF THE TOWNSHIP OF MCKELLAR

Per: Karlee Britton
Karlee Britton
Acting Clerk/Administrator
Per: David Moore
David Moore
Mayor

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

Per: _____
Kerstin Vroom
CAO/Clerk
Per: _____
Sam Dunnett
Mayor



**Schedule "A" to the LOU between
McKellar and Magnetawan**

**Mutual and Automatic Aid Plan and Program for the South-West Parry Sound District
Issued: 2015**



Office of the Fire Marshal

Mutual and Automatic Aid Plan and Program

for the

South-West Parry Sound District

Fire Co-ordinator Brian Leduc
McDougall Fire Department

Assistant Fire Co-ordinator Dave Thompson
Parry Sound Fire Department

Issue Date: 2015

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Foreword

This attached mutual aid plan and program and accompanying appendices were developed by the Office of the Fire Marshal in consultation with fire co-ordinators appointed by the Fire Marshal for the Province of Ontario to develop and coordinate county, district and region plans appropriate to local needs and circumstances.

Local county, district and region mutual aid systems will adopt the content of the plan as presented here. It will, however, be necessary for the participants to determine locally if the county, district or region mutual aid plan will include the automatic aid, hazardous materials and/or extrication program in the base document. In such cases it will be necessary to identify, within the plan, the participants in the various programs.

The local fire co-ordinator will be responsible for completing the running assignments, summary of contact information and list of local resources portions of the plan and submitting them to the Office of the Fire Marshal annually or as significant changes to the plan occur. Examples of significant changes include additions and deletions of major apparatus and equipment, staffing changes with the potential to affect emergency response, changes in senior officers and changes to emergency, business and personal telephone numbers of senior officers. The Office of the Fire Marshal will maintain a central inventory of all current mutual aid plans.

Local county, district and region mutual aid plans may adopt any or all of the appendices attached to this document based on local needs and circumstances. The appendices are intended to provide a local county, district or region with the ability to attach additional information to the base document that they will assist local participants in the day-to-day application and use of the plan. There is no requirement to submit the appendices to the Office of the Fire Marshal.

Mutual Aid Associations may be in place in county, district and regions. It is clearly understood that they do not have any authority relating to the operation of municipal fire departments or the mutual aid plan.

Purpose of the Mutual Aid Plan

- To provide authority and general direction to *fire co-ordinators* for the co-ordination of *mutual aid systems* and associated *fire protection services* activated within the local county, district or region, as well as with neighbouring counties, districts or regions, inter-provincially and internationally.
- To provide clarification to municipalities of the roles and responsibilities of *fire co-ordinators* within the *mutual aid system*.
- To provide other emergency management agencies with an understanding of the *fire co-ordinators* role within the *mutual aid system*.

Authority

Fire department personnel appointed by the Fire Marshal as *fire co-ordinators* shall fulfill the duties and responsibilities as instructed by the Fire Marshal (Fire Protection and Prevention Act 1997, Section 7).

Fire co-ordinators

7. (1) *The Fire Marshal may appoint fire co-ordinators for such areas as may be designated in the appointment. 1997, c. 4, s. 7 (1).*

Duties

(2) *A fire co-ordinator shall, subject to the instructions of the Fire Marshal,*

(a) establish and maintain a mutual aid plan under which the fire departments that serve the designated area agree to assist each other in the event of an emergency; and

(b) perform such other duties as may be assigned by the Fire Marshal. 1997, c. 4, s. 7 (2); 2002, c. 18, Sched. N, s. 1

Definitions

In this document,

Acceptable - means acceptable to the *fire co-ordinator* and participating *fire chiefs* in consultation with the Office of the Fire Marshal.

Alternate Fire Co-ordinator - means the person appointed by the Fire Marshal, under the authority of the Fire Protection and Prevention Act, 1997 to act in absence of the *fire co-ordinator*.

Automatic Aid - means any agreement under which a *municipality* agrees to provide an initial response to fires, rescues and emergencies that may occur in a part of another *municipality* where a *fire department* in the *municipality* is capable of responding more quickly than any *fire department* situated in the other *municipality*; or a *municipality* agrees to provide a supplemental response to fires, rescues and emergencies that may occur in a part of another *municipality* where a *fire department* in the *municipality* is capable of providing the quickest supplemental response to fires, rescues and emergencies occurring in the part of another *municipality*

Company – means a complement of personnel operating one or more pieces of apparatus under the control of a supervisor.

Council - means the *council* of a *municipality* participating in the *mutual aid plan*.

Cover - means the *fire department* that is available to provide back-up coverage to another *fire department* that is providing *help* to another *fire department* in the event of a *mutual aid plan* activation

Fire Chief - means the person appointed by a *participant* in the *mutual aid plan* as the head of the *fire department*

Fire Co-ordinator - means the person appointed by the Fire Marshal, under the authority of the Fire Protection and Prevention Act, 1997 to co-ordinate the *mutual aid plan*, or the person appointed by the Fire Marshal to act in absence of the *fire co-ordinator*

Fire Department - means a group of firefighters authorized to provide *fire protection services* by a *municipality*, group of municipalities or by an agreement made under section 3 of the Fire Protection and Prevention Act.

Fire Protection Adviser - means a person employed by the Office of the Fire Marshal, Field Fire Protection Services section, to provide advice and assistance to municipalities and *fire departments*

Fire Protection Services - includes fire suppression, fire prevention, fire safety education, communication, training of persons involved in provision of *fire protection services*, rescue and emergency services and the delivery of all those services

First Nation Community - means a band as defined in the *Indian Act* (Canada)

Help Call - means the *fire department* that is called to assist another *fire department* in the event of a *mutual aid plan* activation

Home Fire Chief - means the *fire chief* of the *municipality*, community or area experiencing a *major emergency*

Home Fire Department - means the *fire department* of the *municipality*, community or area experiencing a *major emergency*

Incident Management System – means the program used by the county/district/region to establish a standard approach to incident management, priorities, action planning, and resource utilisation.

Major Emergency - means a situation that, in the opinion of the local *fire chief*, constitutes a danger of major proportions to life, property and/or the environment and that exceeds the capability of the local *fire department*.

Municipality – means local municipality as defined in the Municipal Act

Mutual Aid - means a program to provide/receive assistance in the case of a *major emergency* in a *municipality*, community or area.

Mutual Aid Plan or System - means the *mutual aid plan* developed under the authority of the Fire Protection and Prevention Act, 1997 and direction of the Fire Marshal to facilitate provision of *fire protection services* to the residents of a county, district or region under a co-ordinated and co-operative system.

Participant - means an organization, approved by the Fire Marshal, or a *municipality* which operates or manages a *fire department* that meets and maintains the requirements for participation in the *mutual aid plan*

Regional Operations Manager – means the person appointed by the Office of the Fire Marshal to manage a defined region within the Fire Protection Services Section under the direction of the Assistant Deputy Fire Marshal

Significant Event – means a *mutual aid activation requiring the assistance of two or more fire departments*.

Unorganized Territory - means a geographic area without municipal organization

Zone Fire Co-ordinator - means the person appointed by the Fire Marshal, under the authority of the Fire Protection and Prevention Act, 1997 to co-ordinate a geographic portion of the county, district or region *mutual aid plan* under the direction of the county, district or region *fire coordinator*.

The Principles of Operation of Mutual Aid Plans in Ontario

- To promote adequate and coordinated efforts to minimize loss of life and property and damage to the environment through efficient utilization of fire department and other resources in the event of a *mutual aid* activation during times of natural or man-made emergencies.
- To provide the organizational framework necessary to effectively manage *mutual aid* resources within a unified *incident management system*.

Mutual Aid System Components

This *mutual aid plan* embodies the action to be taken by *participants* to engage in the following program components.

1. Activate *mutual aid* during a *major emergency* where the *home fire department* is committed and/or the situation cannot be contained or controlled with available resources.
2. Activate the provincial CBRN or HUSAR response system.
3. (Optional) Activate a county, district or region *automatic aid* program.
4. (Optional) Activate a county, district or region hazardous materials support response.
5. (Optional) Activate a county, district or region extrication support response.
6. (Optional) Activate a county, district or region specialized rescue support response.

Mutual Conditions for Participation in Programs

1. Mutual Aid

- A. A request for *help* or *cover* by any other *participant* in the *mutual aid plan* takes priority over any other agreements entered into by another *participant*.
- B. The *fire chief*, or designate, may refuse to supply the requested response to occurrences if such response personnel, apparatus or equipment are required to provide *fire protection services* in the local *municipality*. Similarly, the fire chief, or designate, may order the return of such apparatus, equipment or personnel that is responding to, or is at, the scene of a *mutual aid* activation if it is required to provide *fire protection services* in the local *municipality*. In such cases the *fire chief* must notify the *fire co-ordinator* or designate of his/her actions.
- C. The participating *fire department* must be established and regulated by a municipal by-law.

Note: Where unorganized territories, First Nation communities, or federal properties form part of the mutual aid plan, alternative authorization may be accepted.

- D. Council must confirm the *fire chief* of a municipal *fire department*, by by-law or a similar method of authorization. The Office of the Fire Marshal must appoint the *fire chief* of a *fire department* established for an *unorganized territory*.
- E. A by-law must be passed by *council* authorizing its *fire department's* participation in the *mutual aid plan*. *Fire departments* serving *unorganized territories* must be authorized to participate through an agreement signed by the Office of the Fire Marshal.
- F. A participating *fire department* must have adequate resources to handle day-to-day emergencies in its own jurisdiction.
- G. A participating *fire department* must be *acceptable* to:
 - the *fire chief(s)* of the *fire department(s)* to be its first response for *mutual aid* assistance;
 - the *fire chief(s)* of the *fire department(s)* it will be first response to for *mutual aid* assistance; and,
 - the *fire co-ordinator*
- H. Triple combination pumpers and water tank trucks are the basic vehicles intended to be used for response. Where the *fire co-ordinator* and the *participating fire chiefs* agree rescue vehicles, aerial ladder trucks, and other specialized vehicles and/or services may be included.

Note: This does not mean a municipality with an aerial ladder truck is obligated to make it available to a municipality that does not have one to reciprocate the service.
- I. Home fire department personnel will be in overall command of the *mutual aid* activation and will be responsible for co-ordination of local resources and those of the responding *fire department(s)*.
- J. *Participants* in the *mutual aid* system will have adopted and implement an approved *incident management system*.
- K. *Fire chiefs* shall notify the *fire co-ordinator* of all significant changes as they occur, regarding stations, personnel, apparatus and/or equipment.
- L. Radio communication procedures shall be in accordance with principles and policies agreed upon by the participating *fire chiefs*.
- M. Minimum requirements of the Occupational Health and Safety Act must be met as it pertains to *fire departments*.
- N. *Fire chiefs* shall provide copies of agreements for fire protection to the *fire co-ordinator*, if requested by the *fire co-ordinator*.

- O. An applicant to participate in *mutual aid* that fails to meet the criteria as agreed to by the participating *fire chiefs* of the area, in conjunction with the *fire co-ordinator* and approved by the OFM *regional operations manager*, will not be accepted as a member of the *mutual aid plan*.
- P. The *fire co-ordinator* will consult with the OFM *regional operations manager* when a *participant* fails to maintain the established criteria for participation in the *mutual aid plan*. The *participant* will be given a written notice by the *fire co-ordinator* to have the deficiencies corrected. Failure to maintain the established criteria to the satisfaction of the *fire co-ordinator* and the *regional operations manager* shall result in removal from the system.
- Q. *Mutual aid* assistance is to be provided to *participants* on a reciprocal basis i.e. no costs involved.
- R. *Mutual aid* is not immediately available for areas that receive fire protection under a fire protection agreement. The *municipality, unorganized territory or First Nations community* purchasing fire protection is responsible for arranging an *acceptable* response for back-up¹ *fire protection services*. In those cases where the emergency requirements exceed those available through the purchase agreement and the back-up service provider the *mutual aid plan* can be activated for the agreement area.

2. Provincial CBRN and HUSAR Resources

The Province operates a system to provide response support for chemical, biological, radiological, nuclear and explosion (CBRNE) and heavy urban search and rescue (HUSAR) incidents, to local communities. The system operates under the following conditions.

- Initial response to CBRNE and HUSAR emergencies are a local responsibility. More advanced support may be available locally through the *mutual aid* system or a contracted service provider, which includes contracted support from another *municipality* through a fire protection services agreement or an *automatic aid* agreement and contracted support from a commercial provider.
- It is intended that CBRNE teams and a HUSAR team strategically located in designated cities, and operating under a memorandum of understanding with the Province of Ontario will also be available to support local responders.
- The expectations and capabilities of responding CBRNE Teams shall be based on the National Fire Protection Association Standard 472: Professional Competence of Responders to Hazardous Materials Incidents. That standard provides for the following levels.
 - Level 1: Awareness of what constitutes a hazardous materials incident
 - Level 2: Capacity to carry out limited response activities

¹ Back-up fire protection service could be in the form of a first response agreement or automatic aid.

- Level 3: Capacity to mitigate hazardous materials incidents
- The expectations and capabilities of the responding HUSAR team shall be based on the National Fire Protection Association Standard 1670: Operations and Training for Technical Rescue Incidents. That standard provides for the following levels.
 - Level 1: Awareness of what constitutes a technical rescue incident
 - Level 2: Capacity to carry out limited response activities
 - Level 3: Capacity to mitigate technical rescue incidents

Activation of resources:

- A. It is anticipated that a *municipality* requiring the assistance of a CBRNE or HUSAR team will have initiated, or be in the process of declaring, an emergency, pursuant to the Emergency Management Act, R.S.O. 1990, c. E-9.
- B. All requests for assistance from a CBRNE or HUSAR team will be received and co-ordinated through the Emergency Management Ontario Provincial Emergency Operations Centre (PEOC). 1-866-314-0472
- C. Should an emergency occur in a locality that in the opinion of the *fire co-ordinator*, or his/her designate, cannot be addressed through the resources of the local *fire department*, the *mutual aid* system or contracted service providers, he/she shall consider requests from local communities and contact the PEOC to request the response of a CBRNE or HUSAR team.
- D. The decision to activate one or more of the teams as part of the provincial response to an emergency will be approved by the appropriate Ministry of Community Safety and Correctional Services representative through the PEOC.
- E. The PEOC, in conjunction with the Office of the Fire Marshal (Fire Protection Services – Emergency Planning & Strategic Development) will be responsible for overall coordination and direction of the response, and the PEOC will be responsible for coordinating any necessary funding to support the activation of a CBRNE or HUSAR team.
- G. Local personnel will be in overall command of the emergency situation and will be responsible for coordination of local resources and those of the responding *fire department(s)*.
- H. The individual activities of a CBRNE or HUSAR team will be under the command of the officer-in-charge of the CBRNE or HUSAR team.
- I. The CBRNE response teams are not intended to fight fires involving hazardous materials. When *fire departments* respond to hazardous material fires, the normal method of activating *mutual aid* is to be followed for additional fire suppression assistance.
- J. The CBRNE or HUSAR team will not respond outside its home *municipality* as part of the memorandum of understanding unless deployed by the PEOC, in consultation with the OFM. When the CBRNE or HUSAR team is mistakenly

called directly by agencies or persons other than the *fire co-ordinator*, the CBRNE or HUSAR team will immediately notify the local *fire department* to respond and shall stand by to respond if required.

- K. Nothing in the memorandums of understanding with the province prevents the CBRNE or HUSAR teams from responding outside their home municipalities under a fire protection services agreement or *automatic aid* agreement or like agreement or arrangement between the team's *municipality* and another *participant*.

3. Automatic Aid

Improvements may be made to the overall effectiveness of the *mutual aid* system by implementing an *automatic aid* program within the *mutual aid* system. Potential improvements include:

- The quickest available fire station immediately responds to a call for service, regardless of municipal boundaries;
- The assembly time of an adequate fire attack team may be reduced (the fire attack team may be made up of personnel and equipment from more than one *fire department*);
- Equipment and personnel may be made available, particularly at the outer extremities of municipalities, which are neither practical nor reasonable for municipalities to provide for themselves due to the financial demands inherent with their provision.

Program Participation

- A. A *participant* in an *automatic aid* program that forms part of the *mutual aid plan* must meet and maintain the requirements for participation in the *mutual aid plan*.
- B. *Fire departments* entering into *automatic aid agreements* must notify the affected *fire co-ordinator(s)*.
- C. Supplying *fire departments* must ensure sufficient resources remain available in their own *municipality* or area to provide initial responses to emergency calls.
- D. Communications systems should be in place to support the simultaneous and co-ordinated response of required *fire departments*.
- E. First arriving companies will initiate an *incident management system* in accordance with those agreed to in the *mutual aid plan*. The *home fire department* shall assume command of the incident after arrival at the scene.
- F. Activation of additional apparatus, equipment and personnel in the home *municipality* is not *automatic aid*. Such a response is expected and should be ordered into action whenever necessary.

- G. Where a *municipality* purchases *fire protection services*, for a fee or any other consideration, for its jurisdiction or any part of it, *automatic aid* may be activated. In the event that the first call for additional assistance is required in an area where *fire protection services* are usually purchased from a neighbouring *municipality*, the responding *fire department* may charge for its service; these are not *mutual aid plan* responses.
- H. A request for *mutual aid plan* response has priority over any requests such as *automatic aid*. *Automatic aid* responses are secondary to *mutual aid* obligations.
- I. *Automatic aid*, unlike mutual aid, is not intended to be provided to the receiving *municipality* at no charge. A request for day-to-day assistance, as opposed to a request for help at a major fire or other emergency, should be on a cost recovery basis.

4. South-West Parry Sound District Extrication Response Support

Improvements may be made to the overall effectiveness of the *mutual aid system* by implementing an auto extrication response support program within the *mutual aid system*. Potential improvements include:

- The closest available specialized assistance immediately responds to a call for service, regardless of municipal boundaries.
- The Britt; Seguin; Carling; and McDougall *Fire Departments* are trained and equipped to provide auto extrication response support and has/have agreed to respond and provide assistance throughout the county, district or region when requested by participating *fire departments*

Program Participation

- A. The requesting *fire department* will communicate directly with the *fire department* closest to the scene with the apparatus, equipment and personnel that is required.
- B. The *home fire department* must respond, assume command and remain in attendance for the duration of the incident.
- C. The *home fire department* will supply apparatus, equipment and personnel for fire suppression, as well as basic extrication and additional support for the extrication support team, as required.
- D. When the *home fire department* arrives at the scene first, it will:
- contact the extrication support team by radio, as soon as possible;
 - give updates relevant to the nature and extent of the incident;
 - give best routes and where to locate at the incident or staging area; and,

- identify the sector (or person) the support team should report to upon arrival.
- E. Responses by the extrication support units to municipalities or areas purchasing *fire protection* may be charged directly to that *municipality* or area as though the response was a *fire department* receiving a call for fire suppression assistance.

5. South-West Parry Sound District Specialized High Angle Rescue Support Program

Improvements may be made to the overall effectiveness of the *mutual aid system* by implementing a specialized rescue support program within the *mutual aid system*. Services provided within the program include High Angle Rescue Potential improvements include:

- The closest available specialized assistance immediately responds to a call for service, regardless of municipal boundaries.
- The High Angle Rescue Team Members are trained and equipped to provide High Angle Rescue response support and have agreed to respond and provide assistance throughout the South-West Parry Sound District when requested by participating *fire departments*.

Program Participation

- A. The requesting *fire department* will communicate directly with the *fire department* closest to the scene with the apparatus, equipment and personnel that is required.
- B. The *home fire department* must respond, assume command and remain in attendance for the duration of the incident.
- C. The *home fire department* will supply apparatus, equipment and personnel for fire suppression, as well as basic support for the High Angle Rescue Team, as required.
- D. When the *home fire department* arrives at the scene first, it will:
 - contact the High Angle Rescue Team by radio, as soon as possible;
 - give updates relevant to the nature and extent of the incident;
 - give best routes and where to locate at the incident or staging area; and,
 - identify the sector (or person) the support team should report to upon arrival.
- E. Responses by the High Angle Rescue Team to municipalities or areas purchasing *fire protection* may be charged directly to that *municipality* or area as though the response was a *fire department* receiving a call for fire suppression assistance.

6. South West Parry Sound District Specialized Rescue Support Program

Improvements may be made to the overall effectiveness of the *mutual aid system* by implementing a specialized rescue support program within the *mutual aid system*.

Services provided within the program include Ice Water Rescue and Snowmobile Response Units

Potential improvements include:

- The closest available specialized assistance immediately responds to a call for service, regardless of municipal boundaries.
- The Seguin, McDougall and Britt Fire Departments are trained and equipped to provide Ice Water Rescue and Snowmobile Response support and have agreed to respond and provide assistance throughout the district when requested by participating *fire departments*

Program Participation

- A. The requesting *fire department* will communicate directly with the *fire department* closest to the scene with the apparatus, equipment and personnel that is required.
- B. The *home fire department* must respond, assume command and remain in attendance for the duration of the incident.
- C. The *home fire department* will supply apparatus, equipment and personnel for fire suppression, as well as basic support for the Ice Water Rescue or Snowmobile Response team, as required.
- D. When the *home fire department* arrives at the scene first, it will:
 - contact the Ice Water Rescue or Snowmobile Response team by radio, as soon as possible;
 - give updates relevant to the nature and extent of the incident;
 - give best routes and where to locate at the incident or staging area; and,
 - identify the sector (or person) the support team should report to upon arrival.
- E. Responses by the Ice Water Rescue or Snowmobile Response units to municipalities or areas purchasing *fire protection* may be charged directly to that *municipality* or area as though the response was a *fire department* receiving a call for fire suppression assistance.

Activation of Mutual Aid Plan

Requesting Fire Department

The incident commander, or the communications facility currently serving the incident commander, will communicate directly with the first *help* call.

- A. Identify who you are and give any code word required.
- B. Briefly describe the nature of the incident.
- C. Give the location of the incident.
- D. Provide information on any Automatic Aid activations initiated.
- E. Be specific about resources required.
- F. Provide directions and travel route to the scene as required.
- G. Advise who, and on what radio frequency or talk group, to contact for assignment and/or staging location. If common radio frequencies or talk groups are not available direct the responding *mutual aid* companies to a specific location and advise them whom to contact on arrival.

First Help Call Fire Department

- A. Dispatch required assistance.
- B. Notify the *fire co-ordinator*, or the *fire co-ordinator's* communications facility, of the incident and your response and the information provided regarding Automatic Aid responses if any.
- C. Notify appropriate *fire co-ordinator(s)*, or their communications facility, where the response involves cross county/region/district activation.

Fire Co-ordinator

- A. Arrange for cover for home and assisting departments as required.
- B. Receive all additional calls for assistance after the *first help call*.

Note: Inter-county (or district, or region) mutual aid is treated as any other activation. There should be no boundaries when considering mutual aid assistance.

Termination of the Incident

- A. The incident commander will determine when assisting resources are no longer required.
- B. The incident commander will release resources as soon as possible.
- C. The incident commander will notify the *fire co-ordinator*, or the *fire co-ordinator's* communications facility, that assisting resources are no longer required and are being released.
- D. Assisting *fire department(s)* will notify the *fire co-ordinator*, or the *fire co-ordinator's* communications facility, when they have returned to their station(s)

and are in service. Assisting includes response to the emergency scene and providing cover at other *fire departments*.

Criteria for Appointment as Fire Co-ordinator or Alternate

- A. *Fire chief*, deputy fire chief or senior officer with the necessary training and experience to co-ordinate the system
- B. Willingness of proposed *fire co-ordinator* or *alternate(s)* to fill the role.
- C. Agreement of employer for *fire co-ordinator* or *alternate(s)* to fill the role
- D. Capability to monitor, receive and transfer radio communications within the county, district or region and between other counties, districts and/or regions.
- E. Familiarity and continuity within the system.
- F. Where possible and where practicable of attainment the *fire co-ordinator* and *alternate* come from the same department.
- G. Agreeable to the roles and responsibilities as defined in the *mutual aid plan*.

Appointment Process for Coordinators and Alternates

- A. At his/her earliest convenience, the *fire co-ordinator* notifies the local *fire protection adviser* or the *regional operations manager* of pending resignation or vacating of position and completes Appendix "F" – Request for Replacement.
- B. The *fire co-ordinator* makes a recommendation for replacement, based on selection criteria. If possible the *fire co-ordinator* obtains a letter from the candidate's CAO or *council* approving the recommended person for the position.
- C. The *regional operations manager* reviews the recommendation in consultation with the local *fire protection adviser*
- D. Local *fire protection adviser* confirms with CAO and/or *council* approval of the recommended person if not submitted by the *fire co-ordinator* in the original application.
- E. *Regional operations manager* forwards the recommendation to the Fire Marshal, or designate, for appointment.
- F. Fire Marshal (or designate) makes appointment.
- G. Access is provided to the OFM *fire co-ordinators* website
- H. Local *fire protection adviser* delivers the appointment letter, identification card and wallet badge.
- I. *Fire protection adviser* reviews the roles and responsibilities with the newly appointed *fire co-ordinator*

- J. *Fire protection adviser* provides latest copy of the *fire co-ordinators' Mutual Aid Plan and Program* manual and accompanying Appendices
- K. *Fire protection adviser (s)* inform local *fire departments* of the appointment (where required).

Roles and Responsibilities

1. Office of the Fire Marshal

- A. Develop and approve the *mutual and automatic aid plan* and appendices in consultation with *fire co-ordinators*
- B. Review and approve *mutual aid plans*
- C. Maintain a centralized inventory of current *mutual aid plans*
- D. Provide support through specialized resources and equipment, as available
- E. Appoint the *fire chief* of a *fire department* established for an unincorporated area that is to participate in the *mutual aid plan*.
- F. Authorize *fire departments* serving unincorporated areas to participate in the *mutual aid plan* through an agreement signed by the Office of the Fire Marshal.
- G. Monitor activations of the *mutual aid system*.
- H. Maintain the *fire co-ordinators* website and provide regular communications and updates to the *fire co-ordinators*.
- I. Organize and conduct the annual *fire co-ordinators' conference*.
- J. Review the operations and performance of the *mutual aid system*.

2. Participants

Participants in the *mutual aid plan* are responsible for passing a by-law, agreement or alternative *acceptable* authorization to:

- A. Establish and regulate a *fire department*,
- B. Appoint the *fire chief* of the *fire department*, and,
- C. Authorize participation in the *mutual aid plan*.

3. Fire Co-ordinator

Fire department personnel appointed by the Fire Marshal as *fire co-ordinators* shall fulfill the duties and responsibilities as instructed by the Fire Marshal (Fire Protection and Prevention Act 1997, Section 7).

Roles and responsibilities of the fire co-ordinator and in the absence of the fire co-ordinator the alternate co-ordinator for the purposes of this *mutual aid plan* include:

- A. Develop, review and maintain an up-to-date *mutual aid plan*, under the instructions of the Fire Marshal of Ontario, and in cooperation with the area *fire chiefs*.
- B. Submit the plan to the Office of the Fire Marshal (OFM) *regional operations manager* for approval
- C. Review the *mutual aid plan* annually, or more often if required, with the participating *fire chiefs* and the local *fire protection adviser(s)*.
- D. Coordinate activations of the *mutual aid plan*.
- E. Consider requests and recommend to the PEOC the deployment of provincial CBRNE and HUSAR teams.
- F. Provide advice and assistance to the Fire Marshal upon request.
- G. May assist and support *participants* by providing information and guidance during *mutual aid* activations.
- H. Within 7 days forward by email to FPSDAR@ontario.ca a synopsis of any significant events within their area.
- I. In cooperation with the local *fire protection adviser*, review equipment and apparatus covered by the plan when deemed necessary by the *fire co-ordinator* or the *fire protection adviser*.
- J. Attend the annual *fire co-ordinators'* conferences and such other meetings as may be convened from time to time by the OFM.
- K. Submit expense accounts to the OFM *regional operations manager* for approval twice yearly, and more frequently if required, and before March 31st of each year.
- L. Encourage county, district or regional training, and submit requests to the Office of the Fire Marshal for specialized courses.
- M. Other duties as may be assigned by the Fire Marshal.

Roles and responsibilities of the *fire co-ordinator* for the purposes of this *mutual aid plan* do not include:

- A. In an *unorganized territory* where there are no agreements made pursuant to the Fire Protection and Prevention Act, 1997 to provide *fire protection services*, there is ordinarily no role for the *fire co-ordinator* to play. The role of the *fire co-ordinator* is to coordinate *mutual aid plans* and to perform related duties. *Mutual*

aid plans are plans developed between *fire departments*. *Fire departments* exist only in municipalities, or pursuant to an agreement in an *unorganized territory*.

4. Participating Fire Chiefs

- A. Familiarize members of the *fire department* with contents of the *mutual aid plan*.
- B. Implement the local components of the *mutual aid plan*.
- C. Submit the relevant Standard Incident or Casualty Reports for all incidents directly to the Office of the Fire Marshal.
- D. Notify the *fire co-ordinator* of all significant changes as they occur, regarding stations, personnel, apparatus and/or equipment and contact information.
- E. Provide copies of agreements for fire protection to the *fire co-ordinator*, if requested by the *fire co-ordinator*.
- F. Attend *mutual aid system* meetings as called by the *fire co-ordinator*.
- G. Advise the *fire co-ordinator* of any municipal re-alignments or amalgamations.
- H. Provide a copy of the *mutual aid plan* to the municipal council.

Fire Co-ordinator's Protection from Personal Liability and Indemnification

The Fire Protection and Prevention Act, 1997 addresses the issue of protection from personal liability and indemnification for *fire co-ordinators*.

74. (1) No action or other proceeding for damages shall be instituted against a firefighter, a fire co-ordinator, a community fire safety officer, a member or employee of the Fire Safety Commission, an assistant to the Fire Marshal, the Deputy Fire Marshal, the Fire Marshal, or a person acting under his or her authority, for any act done in good faith in the execution or intended execution of his or her power or duty for any alleged neglect or default in the execution in good faith of his or her power or duty.

75. (1) A firefighter, a fire co-ordinator, a community fire safety officer, a member or employee of the Fire Safety Commission, an assistant to the Fire Marshal, the Deputy Fire Marshal, the Fire Marshal or a person acting under his or her authority shall be indemnified for reasonable legal costs incurred,

(a) in the defence of a civil action, if the person is not found to be liable;

(b) in the defence of a criminal prosecution, if the person is found not guilty;

- (c) *in respect of any other proceeding in which the person's execution of his or her duties is an issue, if the person acted in good faith.*

Municipal Liability and Immunity

The Municipal Act addresses the issues of immunity protection for *councils* and members of *fire departments* participating in the *mutual aid plan*.

Liability re: fire service

467. Despite the repeal of the old Act, clause (e) of paragraph 31 of section 210 and paragraph 32 of section 210 of that Act continue to apply for the purpose of protecting a municipality from liability with respect to agreements entered into and emergency fire service plans adopted prior to January 1, 2003. 2001, c. 25, s. 467.

Immunity

448. (1) No proceeding for damages or otherwise shall be commenced against a member of council or an officer, employee or agent of a municipality or a person acting under the instructions of the officer, employee or agent for any act done in good faith in the performance or intended performance of a duty or authority under this Act or a by-law passed under it or for any alleged neglect or default in the performance in good faith of the duty or authority. 2001, c. 25, s. 448 (1).

Policy decisions

450. No proceeding based on negligence in connection with the exercise or non-exercise of a discretionary power or the performance or non-performance of a discretionary function, if the action or inaction results from a policy decision of a municipality or local board made in a good faith exercise of the discretion, shall be commenced against,

- (a) a municipality or local board;*
- (b) a member of a municipal council or of a local board; or*
- (c) an officer, employee or agent of a municipality or local board.*
2001, c. 25, s. 450.

Related Programs

Fire Co-ordinators' Conferences and Meetings

Each year a *fire co-ordinators'* conference is organized and conducted by the Office of the Fire Marshal. New developments in *mutual aid* are discussed, as well as current issues or problems in *mutual aid* operations. From time to time exercises will be conducted at the *fire co-ordinators'* conferences. *Fire co-ordinators* in regional areas of the province may meet from time to time to discuss local issues with OFM staff and others. In addition, *fire co-ordinators* are expected to convene regular meetings with *fire chiefs*, or their representatives, within their jurisdictions.

Contacting the Office of the Fire Marshal:

The Regional Operations Managers are the point of contact for Fire Co-ordinators to forward:

- current copies of mutual aid plans
- updates to mutual aid plan resources and contact lists, and
- original copies of expense claims – faxed copies not acceptable for approved government procedures

Original copies of the above are to be mailed to:

Office of the Fire Marshal
(Southwest or Southeast Regional Manager)
2284 Nursery Road
Midhurst, ON
L0L 1X0

Office of the Fire Marshal
(Northwest or Northeast Regional Manager)
3767 Highway 69 South, Suite 6
Sudbury, ON
P3E 4N1

In those instances when a *fire co-ordinator* or *alternate fire co-ordinator* has a question about the expected roles and responsibilities he/she may contact the local *fire protection adviser* or the appropriate *regional operations manager* of the Office of the Fire Marshal.

During non-business hours contact may be arranged through the Provincial Emergency Operations Centre by calling 1-866-314-0472 and asking to be put in contact with the on-call manager for Fire Protection Services who will address the concern directly and/or put you in contact with the appropriate *regional operations manager*.

During major emergencies with provincial interests OFM staff members will typically be assigned to the Provincial Emergency Operations Centre (PEOC) and/or at the Ministry Emergency Operations Group (MEOG). These staff members may be in contact with *fire co-ordinators* dependent on the location and type of situation. *Fire co-ordinators* will be

provided with an appropriate contact number(s) for continued contact throughout the emergency.

Running Card Assignments

Requests for Assistance and Cover:

The location of *participants* identified as “*help*” or “*cover*” is not limited to the local South-West Parry Sound District. However, in those instances when the identified “*help*” or “*cover*” comes from another district, or from another province or state, the affected *fire co-ordinator* and *fire chief(s)* shall be informed of the *participant*’s inclusion in the local *mutual aid plan*.

The order of activation will be determining by selecting the department with the quickest ability to provide the requested assistance.

Britt Fire Department

Help call	Carling Township	Argyle	Alban-French River
Cover	McDougall Township	Not Required	Noelville

Carling Fire Department

Help Call	McDougall Township	Parry Sound	Seguin Township
Cover	Not Required	Not Required	Not Required

Whitestone Fire Department

Help Call	McKellar Twp	Magnetewan Township	McDougall Township
Cover	McDougall Twp	Parry Sound	Not Required

Seguin Fire Department

Help call	(North West) Parry Sound	(North East – Blackwater) McKellar Twp. (North East – Hwy. 518) McMurrich/ Montieth	(South East) (Mutual-Aid) Muskoka Lakes (Minett)	(South West) (Mutual-Aid) Muskoka Lakes (Footes Bay)	Extrication (North) McDougall (South) Footes Bay
Cover	Not Required	Not Required	Not Required	Not Required	Not Required

McKellar Fire Department

Help Call	McDougall Township	Whitestone	Seguin
Cover	Parry Sound	Magnetawan	Not Required

Parry Sound Fire Department

Help Call	McDougall Township	Seguin Township	McDougall Township
Cover	Not Required	Not Required	McKellar Township

McDougall Fire Department (Station #1)

Help Call	McDougall Township (Station 2)	Parry Sound	Carling Township
Cover	Seguin Township	McKellar Township	Not Required

McDougall Fire Department (Station #2)

Help Call	McDougall Township (Station 1)	McKellar Township (Station 1 or 2)	McKellar Township (Station 1 or 2)
Cover	McKellar Township	Whitestone	Whitestone

Magnetawan Fire Department

Help Call	Whitestone Twp. or Sundridge/Strong Or Burks Falls	Sundridge/Strong Twp. Or Whitestone Or Burks Falls	Burks Falls or Whitestone Twp or South River/Machar
Cover	McKellar Twp or South River/Machar or Perry Twp.	South River/Machar or McKellar Twp. Or Perry Twp	Perry Twp. Or McKellar Twp. Or South River/Machar

Emergency Contact Information

South-West Parry Sound District

Fire Department	Contact Position/ Name	Phone Numbers		Radio Call Sign & Frequency(s)
Britt Fire Department	Fire Chief Larry Olds	Emerg	383-2411	Call sign OFM freq 154.070 C/D/R freq 165.930
		Cell	(705) 773-2570	
		Pager		
		Fax	(705) 383-0177	
		Email	brittfd@personainternet.com	
Carling Fire Department	Fire Chief Gord Harrison	Emerg	9-1-1 (Dispatch 746-7416)	Call sign XJL 813 OFM freq 154.070 C/D/R freq 154.710 160.005
		Cell	705-938-1491	
		Pager		
		Fax	(705) 342-9527	
		Email	fire@carlingtownship.ca	
McDougall Fire Department	Fire Chief Brian Leduc Fire Co-ordinator	Emerg	9-1-1 (Dispatch 746-7416)	Call sign XLQ 326 OFM freq 154.070 C/D/R freq 167.325 168.120
		Cell	(705) 746-1857	
		Pager		
		Fax	(705) 342-5573	
		Email	bleduc@mcdougall.ca	
McKellar Fire Department	Fire Chief Robert Morrison	Emerg	9-1-1 (Dispatch 746-7416)	Call sign XJO 620 OFM freq 154.070 C/D/R freq 154.460 155.520
		Cell		
		Pager		
		Fax	(705) 389-9633	
		Email	fire@township.mckellar.on.ca	
Parry Sound Fire Department	Fire Chief Dave Thompson Also Fire Co-ordinator Assistant	Emerg	9-1-1 (Dispatch 746-7416)	Call sign XLQ 714 OFM freq 154.070 C/D/R freq 155.055 159.435
		Cell	(705) 774-0600	
		Pager		
		Fax	(705) 746-2377	
		Email	dthompson@townofparrysound.com	
Seguin Fire Department	Fire Chief Don Hood	Emerg	9-1-1 (Dispatch 746-7416)	Call sign XJI 992 OFM freq 154.070 C/D/R freq 154.070 159.855
		Cell	(705) 746-3261	
		Pager		
		Fax	(705) 732-6347	
		Email	dhood@seguin.ca	

Whitestone Fire Department	Fire Chief Bob Whitman	Emerg	9-1-1 (Dispatch 746-7416)	Call sign XLQ 879 OFM freq 154.070 C/D/R freq 154.920 158.475
		Cell	(705) 774-1967	
		Pager		
		Fax	(705) 389-3824	
		Email	fire.department@whitestone.ca	
Georgian Bay Fire Department	Fire Chief Tony Vandamn	Emerg	9-1-1 (Dispatch 645-5000)	Call sign OFM freq 154.070 C/D/R freq
		Cell		
		Pager		
		Fax	(705) 538-1328	
		Email	tvandamn@gbtownship.ca	
Magnetawan Fire Department	Fire Chief Derek Young	Emerg	9-1-1 (Dispatch 746-7416)	Call sign OFM freq 154.070 C/D/R freq
		Cell	(705) 773-8477	
		Pager		
		Fax	(705) 387-0148	
		Email	hindlek@vianet.ca	

Summary of Equipment

In addition to the identified resources *participants* in the plan may add other pages that provide more detail about locally available equipment and specialized resources not normally included in the plan that could be used in other areas of the county/ district/ region or province during a *major emergency*, ex. a mobile command post. Any additional cost for using this specialized equipment outside the local county, district or region should be identified. (electronic copies of these forms are available on the fire co-ordinators website in Excel format.)

See attached Fire Dept. Asset Reports

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

BY-LAW NO. 2024-

Being a By-law to confirm the proceedings of Council May 22, 2024

WHEREAS Section 5(3) of the *Municipal Act, 2001, S.O. 2001, c.25*, as amended, requires a municipal Council to exercise a municipal power, including a municipality's capacity, rights, powers and privileges under Section 9, by by-law unless the municipality is specifically authorized to do otherwise;

AND WHEREAS the Council of the Municipality of Magnetawan deems it desirable to confirm the proceedings of Council and to ratify decisions made at its meeting hereinafter set out;

NOW THEREFORE the Council of the Corporation of the Municipality of Magnetawan enacts as follows:

1. Ratification and Confirmation

THAT the action of the Council of the Municipality of Magnetawan at its meeting for the aforementioned date(s) with respect to each motion, resolution and other action passed and taken by this Council at its meetings, except where otherwise required, is hereby adopted, ratified, and confirmed as if such proceedings and actions were expressly adopted and confirmed by its separate By-law.

2. Execution of all Documents

THAT the Mayor of the Council of the Municipality of Magnetawan and the proper officers of the Municipality of Magnetawan are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain approvals where required, except where otherwise provided, and the Mayor and Clerk are hereby authorized and directed to execute all necessary documents and to affix the Corporate Seal of the Municipality to such documents.

READ A FIRST, SECOND, AND THIRD TIME, passed, signed and the Seal of the Corporation affixed hereto, this 22nd day of May 2024.

**THE CORPORATION OF THE
MUNICIPALITY OF MAGNETAWAN**

Mayor

CAO/Clerk