

AGENDA – Regular Meeting of Council Wednesday, June 09, 2021 1:00 PM

Magnetawan Community Centre

Page #	<u>OPEN</u>	ING BUSINESS
	1.1	Call to Order
	1.2	Adoption of the Agenda
	1.3	Disclosure of Pecuniary Interest
3	1.4	Adoption of Previous Minutes
	PRESE	<u>INTATION</u>
10	Scott /	Aitchison, MP, Parry Sound-Muskoka, National Suicide Hotline
	<u>PLANI</u>	NING ACT MEETING
12	Black -	- 510B 15th and 16th Side Road -Minor Variance
	<u>PUBLI</u>	<u>C MEETING</u>
45	Tang F	Road Purchase Stop up, Close and Sell Part of Aquila Trail
	STAFF	REPORTS, MOTIONS AND DISCUSSION
51	2.1	Consent Application Scheerer - Con. 1 14, PT Lot 12 & 13, RP 42R17040 Parts 1 to 7
67	2.2	Consent Application Dunnett - Con. 2, PT Lot 26
84	2.3	Report from Fire Chief Joe Readman, Annual Year End Report 2020
92	2.4	Report from Chief Building Official Brian Horsman, Building Activity Report to May 25, 2021
94	2.5	DRAFT Building By-law
110	2.6	Report from By-law Officer Caitlin Deevey, January-May 2021 By-law Update
114	2.7	Report from Parks and Maintenance Supervisor Steve Robinson, January-May Update Parks
		Department
	2.8	Discussion Tractor Quotes
117	2.9	Report from Public Works Superintendent Scott Edwards, January-May 2021 Update Public Works Department
120	2.10	Report from Public Works Superintendent Scott Edwards, Ahmic Lake Rd and 5/6th Side Rd
		Straightening
121	2.11	Discussion on the Almaguin Economic Development Committee (ACED)
134	2.12	DRAFT motion Lakeland Request for Electric Charging Station
143	2.13	DRAFT motion Northern Ontario Heritage Fund Corporation (NOHFC) Docks and Ramp
144	2.14	Correspondence Amanda Munn, Magnetawan Daycare and After School Services
145	2.15	Correspondence Mark Allen and Rachel Sullivan, Short Term Rental By-law
146	2.16	Correspondence Nicky Kunkel, Survey Results OPP Burk's Falls Detachment Police Services
		Board
148	2.17	DRAFT By-law Authorize the Use of Alternative Voting Methods for the 2022 Municipal and
		School Board Election

Correspondence from Magnetawan Central School, Emily Ross Langford Award for Citizenship

149

2.18

MUNICIPAL BOARDS AND COMMITTEE MINUTES

150	3.1	Municipal Partners POA Adviso	ry Committee Minutes	, December 09, 2020
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159 3.2 Central Almaguin Planning Board (CAPB) Minutes, May 16, 2021

CORRESPONDENCE

161 4.1 Corre	spondence from ACED	. District of Parry	/ Sound Transportation	ı Studv
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- 167 4.2 FONOM Media Release May 18, 2021 Municipal Conference
- 168 4.3 Magnetawan Argicultural Society Virtual Fall Fair 2021 Competitions
- 176 4.4 Ministry of Heritage, Sport, Tourism and Culture Industries Summer Experience Program 2021
- 178 4.5 Request for Proposal 2021-04 Complete Municipal Building Truck/Jeep
- 187 4.6 ICYMI Council Highlights May 19, 2021

ACCOUNTS

188 5.1 Accounts in the amount of \$ 954,125.88

BY-LAWS

- 203 6.1 Black Site Plan Agreement
- 212 6.2 Tang Stop up, close and sell Part of Aquila Trail
- 218 6.3 Building By-law
- 234 6.4 Bylaw Alternative Voting

CLOSED SESSION

In accordance with Section 239(2) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, Council shall proceed into Closed Session in order to address matters pertaining to:

- (c) Acquisition or disposition of land
- (d) Labour relations or employee negotiations

CONFIRMING BY-LAW AND ADJOURNMENT

235 7.1 Confirm the Proceedings of Council and Adjourn



COUNCIL MEETING MINUTES May 19, 2021 1:00 pm

The meeting of the Council of the Corporation of the Municipality of Magnetawan was held at the Magnetawan Community Centre and streamed electronically for the public through "Go To Meeting" with the following present:

Mayor Sam Dunnett
Deputy Mayor Tim Brunton
Councillor Brad Kneller
Councillor Wayne Smith
Councillor John Hetherington

Staff: CAO/Clerk Kerstin Vroom and Acting Deputy Clerk Laura Brandt were present for the entire meeting. Chief Building Official Brian Horsman, Deputy Chief Building Official Matthew Clouthier, Fire Chief Joe Readman and Public Works Superintendent Scott Edwards were present for their respective sections in the meeting.

OPENING BUSINESS

1.1 Call to Order

The meeting was called to order at 1:00 p.m.

1.2 Adoption of the Agenda

RESOLUTION 2021-129 Brunton Smith

SE IT RESOLVED THAT the Council of the Municipality of Magnetawan adopts the agenda as presented.

Carried.

1.3 Disclosure of Pecuniary Interest

Mayor Dunnatt stated that should anyone have a disclosure of pecuniary interest that they could declare the nature thereof now or at any time during the meeting.

1.4 Adoption of the Previous Minutes

RESOLUTION 2021-130 Smith-Brunton

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adopts the minutes of April 28, 2021 meeting as copied and circulated.

Carried.

BUILDING FEES PUBLIC MEETING

Report from Chief Building Official Brian Horsman

Public Comments:

There were no written comments received. Ratepayer Collin James phoned in to request no increase in building fees and for Council to meet with local contractors to discuss building fees.

RESOLUTION 2021-131 Hetherington-Kneller

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the report as presented from Chief Building Official Brian Horsman, Annual Report on Building Permit Fees, and approves the following recommendations:

- Revise Schedule B of By-law 2019-29 Special Inspections category under Cost Guideline by adding the end of the sentence "OR to determine the status of Dormant Files."
- Revise Schedule D sentence 2 of By-law 2019-29 by revising sentence (2) to read "Application filed, 50% refund maximum, where plans have been reviewed and/or permit is issued."
- Revise Schedule D adding sentence 3 and definition of Abandoned of By-Law 2019-29 by adding sentence (3) "Application Deemed to be abandoned, 50% refund maximum" Also add the definition of Abandoned application sentence (2) Definition to read "Abandoned means where an incomplete application remains incomplete for 3 months (90 days) without any attempt to complete the application".

AND THAT, a By-law on this matter be brought back to the next meeting for passing. Carried.

STAFF REPORTS, MOTIONS AND DISCUSSION

2.1 Report from Chief Building Official Brian Horsman, Update Regarding the Hiring of a Building Inspector

RESOLUTION 2021-132 Brunton Hetherington

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the report as presented from Chief Building Official Brian Horsman, Update Regarding the Hiring of a Building Inspector, and approves the recommendation contained therein to direct the Chief Building Official to pursue the Internship Program to attract a graduate candidate from an engineering or are directural technology program to apply for the position of Building Inspector.

Catried.

2.2 Collin James, 60 James Street, Purchase of Road Allowance and Shore Road Allowance RESOLUTION 2021-133 Brunton-Smith

WHEREAS the Municipality of Magnetawan has received an application from Collin James, for the purchase of Original Road Allowance (James Street) and Original Shore Road Allowance (shoreline – South Water Street) in front of and/or abutting Plan 319, Lots 18 and 19, Plan 319 Lot 17; NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves in principle the sale of the:

Original Shore Road Allowance (shoreline – South Water Street)

With the following provisions:

- any other adjacent landowner shall be invited to participate in the purchase of that part of the specified road allowance which borders their lands;
- the price be set by an appraised value set by a professional appraiser;
- all costs for this purchase to be borne by the applicant.
 Carried.

2.3 Report from Parks and Maintenance Manager Steve Robinson, Award of Proposal 2021-03 Municipal Commercial Tractor

RESOLUTION 2021-134 Kneller-Hetherington

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the report as presented from Parks and Maintenance Supervisor Steve Robinson, Award of Proposal 2021-03 Municipal Commercial Tractor, and approves the recommendation contained therein to award the proposal to Tracks and Wheels in the amount of \$48,096 plus HST.

Deferred.

2.4 Report from Fire Chief Joe Readman, Quarterly Fire Department Report

RESOLUTION 2021-135 Kneller-Brunton

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the report as presented from Fire Chief Joe Readman, Quarterly Fire Department Report.

Carried.

2.5 **DRAFT motion July 11, 2021 Hazmat Day**

RESOLUTION 2021-136 Smith-Hetherington

WHEREAS, the Council of the Municipality of Magnetowan has successfully run previous Hazardous Waste Days with Brendar Environmental Inc;

AND WHEREAS, Section 4.1.1 of the Municipality's Procurement By-law outlines that Council has ultimate authority over expenditures

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves using Brendar Environmental Inc. for the 2021 Hazmat Day proposed on Sunday, July 11, 2021 with the costing of \$1,995 for this event, \$385 per truck, plus specific costs per item disposal (approximately \$10,000), Budgeted in 2021 \$13,500.

Carried.

2.6 Report from Public Works Superintendent Scott Edwards, Landfill/Recycle Fencing Project RESOLUTION 2021-137 Brunton-Smith

BE IT RESOLVED THAT the council of the Municipality of Magnetawan receives the report as presented from Public Works Superintendent Scott Edwards, Landfill/Recycle Fencing Project, and approves the recommendation contained therein to purchase the fencing for both Landfills from Maskoka Fence at a cost of \$30,097 • HST transferring \$2,007 from Landfill Materials/Supplies 4020-2010 to cover the budget shortfall.

Carried.

2.7 Report from Public Works Superintendent Scott Edwards, Ahmic Harbour Crosswalk and 3-Ways Stops.

RESOLUTION 2021-138 Smith-Brunton

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the report as presented from Public Works Superintendent Scott Edwards, Ahmic Harbour Crosswalks, and approves the recommendation contained therein to install a 3 Way Stop with Crosswalk Paint Markings in Ahmic Harbour at a cost of \$3,310, with the funds coming from the Ontario Community Infrastructure Fund (OCIF).

AND FURTHER THAT Council directs Staff to install a third stop sign, at the two-way stop thus creating a three-way stop, located at the intersection of Nipissing Road and South Street to alleviate driver confusion.

Carried.

2.8 Verbal update Ahmic Harbour Road Straightening

2.9 Discussion on Limited Services and License Agreement to Maintain Roads for Private Road Groups

RESOLUTION 2021-139 Smith-Brunton

WHEREAS the Council of the Municipality of Magnetawan is aware that Municipally-Owned Roads are being maintained by Private Road Groups within the Municipality;

AND WHEREAS Council approves the DRAFT By-law Limited Services and License Agreement to Maintain Roads after being vetted by the Municipal Lawyer;

AND WHEREAS Council waives the \$250 driveway agreement fee and \$1,000 deposit fee for any Private Road Group who enters into an agreement to privately maintain Municipally owned Roads located in the Municipality;

NOW THEREFORE BE IT RESOLVED THAT a By-law on this matter be brought back to a future meeting for passing.

Carried.

2.10 DRAFT By-law Parsons Limited Service Agreement

RESOLUTION 2021-140 Hetherington-Brunton

BE IT RESOLVED THAT the Council of the Municipality of Magnetawon approves the Parsons Limited Service Agreement as presented, and a By-law on this matter will be passed later in the meeting. Carried.

2.11 DRAFT By-law Parsons Site Plan Agreement

RESOLUTION 2021-141 Kneller-Hethering on

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves the Parsons Site Plan Agreement as presented, and a By-law on this matter will be passed later in the meeting. Carried.

2.12 Report from CAO/Clerk Kerstin Vroom, 2022 Municipal Election Alternative Voting

RESOLUTION 2021-142 Bromon-Smith

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the report as presented from CAO/Slerk Kerstin Vroom, 2022 Municipal Election Alternative Voting Method, and approves the following recommendations:

Option 2: Internet/Telephone Electronic Voting PLUS Vote by Mail (Intelivote) \$4.21 per elector \$15,998 plus polling clerks \$1,500 = \$17,498

AND THAT, a By-law on this matter be brought back to the next meeting for passing. Carried.

2.13 DRAFT By-law 2022 Municipal Election Joint Audit Compliance Committee

RESOLUTION 2021-143 Hetherington-Smith

WHEREAS the 2022 Municipal Election Joint Audit Compliance Committee members were previously vetted;

AND WHEREAS the Committee members served on the committee for the last election and all members have agreed to serve for the 2022 term;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves the Municipal Election Joint Audit Compliance Committee as presented, and a By-law on this matter will be passed later in the meeting.

Carried.

2.14 Report from Acting Deputy Clerk, Update Memorial Sanctuary at Chapman Cemetery

RESOLUTION 2021-144 Brunton-Smith

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the report as presented from Acting Deputy Clerk Laura Brandt.

Carried.

2.15 Ministry of the Attorney General Liquor License Act Amendments

RESOLUTION 2021-145 Smith-Brunton

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the correspondence Ministry of the Attorney General Liquor License Act Amendments for information purposes only. Carried.

2.16 Correspondence from Patti Paul, Magnetawan Farmer's Market

RESOLUTION 2021-146 Smith-Brunton

WHEREAS, the Council of the Municipality of Magnetowon understand the economic and health concerns surrounding the current COVID-19 pandemic;

AND WHEREAS, the Province has permitted the opening of Farmers Markets with an approved safety plan from the Public Health Unit to help mitigate the spread of COVID-19;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Magnetawan agrees in principle with the opening of the Magnetawan Farmer's Market as proposed by Patti Paul, Market Manager, with the understanding that appropriate insurance coverage, including a specific COVID-19 rider if applicable, is obtained and that all other application federal and provincial laws are adhered to as well;

AND FURTHER THAT Council approved the reduction in rental rate of 50% while the provincial restrictions governing the pandemic are in effect.

AND FURTHER THAT Council reserves the right to revoke this approval at any time. Carried.

2.17 DRAFT Motion Magnetawan Horticultural Society Community Garden

RESOLUTION 2021-147 Bruncon-Kneller

WHEREAS, the Council of the Municipality of Magnetawan supports the good work the Magnetawan Harticultural Society does in our community;

AND WHEREAS, the Magnetawan Norticultural Society was unsuccessful in their Submission to the Scott's Canada Grant;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Magnetawan authorizes a donation in the amount of \$2,500 for the Magnetawan Horticultural Society to help build a Community Garden.

Carried.

MUNICIPAL BOARDS AND COMMITTEE MINUTES

- 3.1 East Parry Sound Veterinary Committee Annual General Meeting Minutes, March 24, 2021
- 3.2 Almaguin Community Economic Development (ACED) Minutes April 19, 2021
- 3.3 Central Almaguin Planning Board (CAPB) Minutes April 21, 2021
- 3.4 Magnetawan Community Development Committee (MCDC) May 05, 2021
- 3.5 Almaguin Highlands Health Centre (AHHC) Minutes May 07, 2021

RESOLUTION 2021-148 Hetherington-Smith

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the Municipal Boards and Committee Minutes as copied and circulated Carried.

CORRESPONDENCE

- 4.1 Corporation of the Town of Perth Provincial Hospital Funding of Major Capital Equipment
- 4.2 Ontario Provincial Police 2022 Municipal Policing Billing Statement Property Count
- 4.3 Wildlife Inquires Aspen Valley Wildlife Sanctuary (AVMS)
- 4.4 Magnetawan Agricultural Society 2021 Virtual Fair Competitions
- 4.5 Canadian Heritage Celebrate Canada Grant Approval for Canada Day
- 4.6 In Case You Missed It (ICYMI) Council Highlights April 28, 2021

RESOLUTION 2021-149 Smith-Brunton

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the correspondence items as copied and circulated.

Carried.

RESOLUTION 2021-150 Kneller-Hetherington

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan supports the resolution from the Corporation of the Town of Perth Provincial Hospital Funding of Major Capital Equipment.

Carried.

ACCOUNTS

5.1 Accounts in the amount of \$388,727.60

RESOLUTION 2021-151 Smith-Brunton

BEIT RESOLVED THAT the Council of the Municipality of Magnetawan approves the accounts in the amount of \$388,727.60 as presented.

Carried.

Direction was given to Staff to bring back a report to Council on vehicle undercoating on a future agenda.

BY-LAWS

- 6.1 Parson's Limited Service Agreement
- 6.2 Parson's Site Plan Agreement
- 6.3 **2022 Municipal Election Joint Audit Compliance Committee**

RESOLUTION 2021-152 Kneller-Hetherington

BE IT RESOLVED THAT by the Council of the Municipality of Magnetawan that the following By-laws are now read a first, second and a third time, passed, signed by the Mayor and the Clerk, Sealed with the seal of the Corporation, and engrossed in the By-law book:

- 6.1 Parsons Limited Service Agreement
- 6.2 Parsons Site Plan Agreement
- 6.3 2022 Municipal Election Joint Audit Compliance Committee Carried.

CONFIRMING BY-LAW AND ADJOURNMENT

7.1 Confirm the Proceedings of Council and Adjourn

RESOLUTION 2021-153 Smith-Kneller

BE IT RESOLVED by the Council of the Municipality of Magnetawan that the Confirming By-law is now read a first, second and a third time, passed, signed by the Mayor and the clerk, sealed with the seal of the Corporation and engrossed in the By-law book:

AND FURTHER THAT, this meeting is now adjourned at 2:50 pm to meet again on Wednesday, June 09, 2021 at 1:00 pm or at the call of the Chair.

Carried.

Approved by:		
Mayor	Clerk	



Scott Aitchison

Member of Parliament / Député(e)
Parry Sound — Muskoka / Parry Sound Muskoka
scott.aitchison@parl.gc.ca

Mayor Sam Dunnett & Members of Council Municipality of Magnetawan 4304 ON-520, Magnetawan, On P0A 1P0 May 17, 2021

Dear Mayor Dunnett & Members of Council

On December 11, 2020, the House of Commons unanimously passed a motion introduced by my colleague, Conservative MP Todd Doherty, to bring a national 3-digit suicide prevention hotline to Canada. It read: That, given that the alarming rate of suicide in Canada constitutes a national health crisis, the House call on the government to take immediate action, in collaboration with our provinces, to establish a national suicide prevention hotline that consolidates all suicide crisis numbers into one easy to remember three-digit (9-8-8) hotline that is accessible to all Canadians.

My colleagues and I are asking all municipalities across Canada to pass a similar motion, which I've attached for your consideration. To make the three-digit (9-8-8) hotline a reality, elected officials from all levels of government must continue to put pressure on the government and the Canadian Radio-television and Telecommunications Commission (CRTC).

The past year has been a challenging year. Lives and livelihoods have been lost. We have begun to see the devastating impacts that COVID has had, through isolation, on the mental health of Canadians. The rates of suicide continue to rise. Here in Parry Sound-Muskoka we are not immune. As elected officials and as leaders, and especially during this period of difficulty as a nation, Canadians are counting on all of us to make a difference.

Please consider passing this motion as soon as possible.

Sincerely,

Scott Aitchison, MP Parry Sound-Muskoka

OTTAWA
Room/ Pièce 760

Édifice Confederation Building Ottawa, Ontario K1A 0A6

Tél./ Tel.: 613-944-7740 Téléc./ Fax.: 613-992-5092 PARRY SOUND 43 Seguin Street (43 Rue Seguin) Parry Sound, Ontario P2A 1B4

Tél./ Tel.: 705-746-9053 Téléc./ Fax.: 706-746-7290 HUNTSVILLE
94 Hanes Road
(94 Rue Hanes)
Huntsville, Ontario
P1H 1M4
Tél./ Tel.: 705-789-4640

Téléc./ Fax.: 705-789-8857

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Kneller, Brad Smith, Wayne

Mayor: Dunnett, Sam

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Mayor: Dunnett, Sam

Minor Variance:

When the Municipality is considering a minor variance application, the four tests as prescribed by Section 45(1) of the Planning Act are applied to determine if the minor variance should be approved.

The four tests are:

- Is the application minor in nature?
- Is it desirable for the appropriate development or use of the land, building or structure?
- Is it in keeping with the general intent and purpose of the Zoning By-law?
- Is it in keeping with the general intent and purpose of the Official Plan?

EXCERPT FROM ZONING BY-LAW:

k) Guest Cabins

Notwithstanding any other provision of this By-law to the contrary, a guest cabin is permitted on a lot provided that:

- i) no cooking facilities are located in the building;
- ii) the building has an area of 40 square metres or less;
- iii) the building has a height not greater than 5.0 metres;
- iv) the building complies with all of the setbacks that apply to the principal building on the lot;
- v) for the purpose of determining the number of Guest Cabins on a lot, the second storey of a habitable boathouse or other accessory building shall be considered a Guest Cabin; and,
- vi) on the lands abutting a navigable waterway, where a lot has at least 45 metres of frontage. An additional Guest Cabin is permitted with each additional 90 metres of frontage.

DEFINITION

Guest Cabin A single storey accessory structure which is not attached to the main dwelling on a lot which is maintained for the accommodation of an individual or individuals where facilities for cooking are not provided. For the purposes of this By-law a guest cabin may include the second storey of a boathouse or other accessory building where permitted by this By-law

Storey means a part of a building between the surface of one floor and the ceiling above. However, a cellar does not count as a storey.



The Corporation of the Municipality of Magnetawan

Box 70 4304 Hwy 520

Phone 705 387 3947 Fax 705 387 4875 www.magnetawan.com

APPLICATION FORM MINOR VARIANCE

Date Received by Municipality: QP(1114, 20)

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2200 M	
Roll	1 L
()	20
12-1	MY
	12150

I) APPLICATION INFORMATION					
Name of Applicant: Michael Black					
Mailing Address: 3014 Alps Road, Ayr. ON NOB 1E0					
Telephone Number (Home): 519-580-7099	Fax Number:				
Telephone Number (Business):	Fax Number				
2) REGISTERED OWNER					
If the Applicant is not the Registered Owner of the	subject lands, then authorization from the				
Owner is required, as well as the following informati					
Owners Name: Michael and Tracy Black					
Mailing Address: 3014 Alps Road A.r., ON NOB 1E	0				
Telephone Number (Home): 519-580-7099	Fax Number:				
3) MORTGAGES, CHARGES OR OTHER ENCU Name: Manulife Bank Mailing Address: 100 University Avenue Suite 700. No.					
Name: Mailing Address:					
4) SUBJECT LANDS					
Geographic Township: Magnetawan	Concession: 5 Lot: 16				
Reference Plan: PTLT 16 CON 5 CROF [Part/Block/Lot: PT 1 42R19096				
	Together with an Easement Over PT 3				
	42R19096 as in GB36547 PIN 520860543				
Street Name and Number: 510B 15th & 16th Sideroad N (If corner lot, plea	l. Magnetawan, ON POA 1PQ se include both Street Names)				
Water Access only:					
Area of subject lands (ha): 1.195 Frontage (m): 194					

		ONING STATUS	ids in the approved Of	ficial Plan?		
RS EP						
What is the cur	rent Zoning?					
RS/EP				rapingar.		
6) REASON	S FOR REQ	UEST				
		for and extent of, the	request:			
Guest (sleep) cabin	exceeding maxi	mum of 430 sq feet. To	al square footage requeste	ed is 577 sq feet.		
(21'2" × 27' 3")	Professional State Control of the Co				turn timed hild transcent	
7) ACCESS	S					
Are the subject						
	Provincial Hig					
		d (seasonal mainten d (year round main				
	Right of Way	a (year round main	tenance)			
	Unopened Ros	d Allowance				
	Vater Vicens		-			
0	Other (describ	e)Easement				
		FURES AND USES	nd? Dwelling shed a	rden shed		
		esidential use and resid			agentament	
rieuse compiete	me following	for each building or		1		
Type of Buildin	g	Building One Dwelling	Building Two Shed	Building Three		6 BEMOVED.
Setback from F	ront Lot Line					
Setback from R	tear Lot Line				***************************************	
Setback from S	ide Lot Line					
Setback from S	ide Lot Line					
Height (metres)		14'	14'	8'		

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14' x 20'

280 sq ft

Approx 1992

28' x 29'

824 sq ft

Approx 1992

Dimensions

Floor Area

Date of Construction

8' x 10'

80 sq ft

Approx 1992

Are an	y buildings or stru		ild on the su	bject lands?		
`						
f yes,	please complete th	1	-	-	i	
		Buildi Guest (sleep	ng One	Building Tw	70	Building Three
	of Building		cabin			
	sck from Front Lot L					
	ck from Rear Lot L					
	ick from Side Lot Li	1				
Setba	ick from Side Lot Li					
Heigt	it (metres)	15′ 6″				
Dime	nsions	21′2″ x 27′3	y .			
Floor	Area	577 sq ft				
Date	of Construction	Summer 202	21			
How le	ong have the "exist	ing uses" conti	nued on the	subject lands?		
	SERVICING Water Supply		nued on the s Municipal	Private	Oth O	
	SERVICING Water Supply Sewage Disposal		Municipal			· · · · · · · · · · · · · · · · · · ·
	SERVICING Water Supply		Municipal O		0	· · · · · · · · · · · · · · · · · · ·
How Id	SERVICING Water Supply Sewage Disposal		Municipal O O O Sewer		0	· · · · · · · · · · · · · · · · · · ·
io)	SERVICING Water Supply Sewage Disposal Frontage on Road	provided by: TIONS the subject of	Municipal O O O Sewer O Other	Private O Ditch (describe)	0 0 0	Swale
(10) Are the Plan o	SERVICING Water Supply Sewage Disposal Frontage on Road Is storm drainage OTHER APPLICA subject lands also	provided by: TIONS the subject of Consent? mber?	Municipal O O O Sewer O Other	Private O O Ditch (describe)	0 0 0	Swale
10) Are the clan of yes, What	SERVICING Water Supply Sewage Disposal Frontage on Road Is storm drainage OTHER APPLICA subject lands also f Subdivision or a continuous subject lands also what is the file nur is the status of the	Provided by: Pr	Municipal O O O Sewer O Other an applicati	Private O O O O O O O O O O O O O	0 0 0 0	Swale Act for approval o
10) Are the Plan of yes, What if	SERVICING Water Supply Sewage Disposal Frontage on Road Is storm drainage OTHER APPLICA E subject lands also f Subdivision or a subject lands also what is the file nur	Provided by: Pr	Municipal O O O Sewer O Other an applicati	Private O O O O O O O O O O O O O	0 0 0 0	Swale Act for approval o

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11) DRAWINGS

Please include a sketch showing the following:

- O the boundaries and dimensions of the subject land;
- O the location, size and type of all existing and proposed buildings and structures on the subject land, indicating the distance of the building or structures from the front yard lot line, rear yard lot line and side yard lot lines;
- O the approximate location of all natural and artificial features on the subject land and on land that is adjacent to the subject land that, in the opinion of the applicant, may affect the application. Examples include: buildings, railways, raods, watercourses, drainage ditches, river of stream banks, wetlands, wooded areas, wells and septic tanks;
- O the current uses on land that is adjacent to the subject land;
- O the location, width and name of any roads withinor abutting the subject land, indicating whether it is an unopened road allowance, a public travelled road, a private road or a right-of-way;
- U if access to the subject land is by water only, the location of the parking and docking facilities to be used; and
- O the location and nature of any easement affecting the subject land.

Required Sketch		

Required Sketch should include the following:

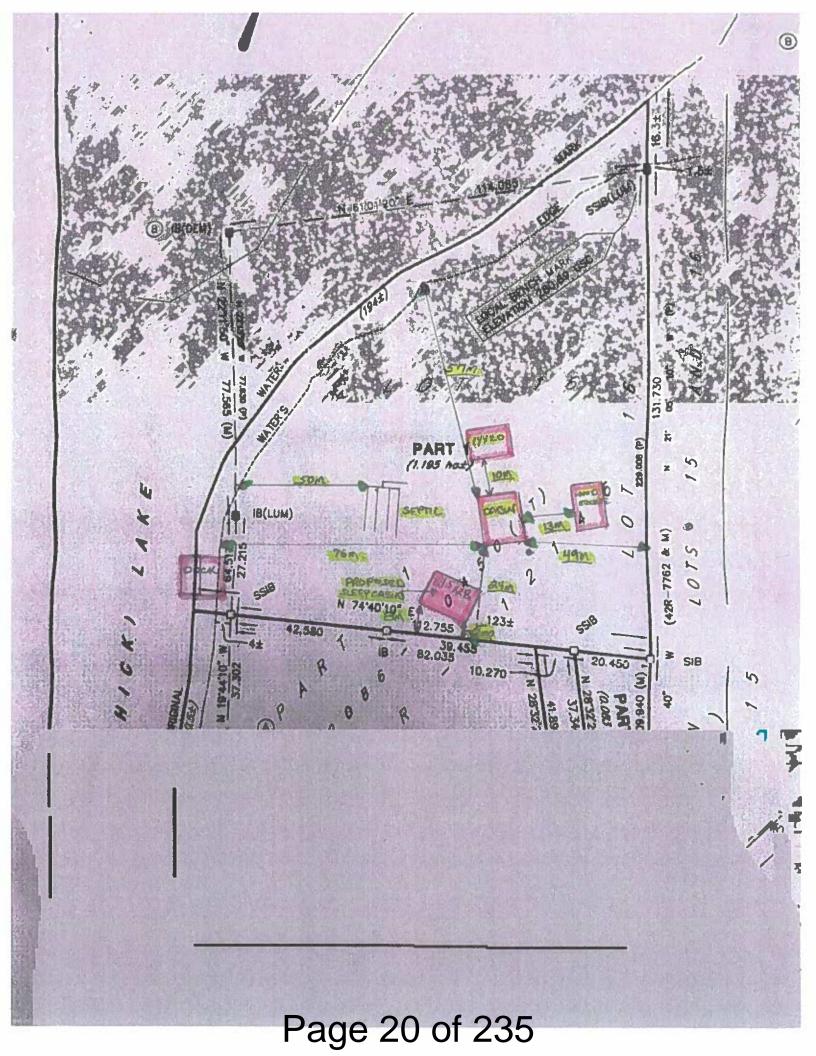
./ Lot dimensions

- J Buildings and Structures
- / Major Physical Features /Surrounding Land Uses
- ./Sewage and Water Systems

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Munic	Municipality of Magnetawan, to enter upon the subject lands and premises for the limited purpose					
	13 2001	application. This is their authority for doing so.				
Date		Signature of Registered Owner(s) of Agent				
-						
13)	FREEDOM OF INFORM	LATION				
		any information contained in this application, to be released in				
accore	dance with the Freedom of	f Information Act.				
41	13/2021	Simular # ////				
Date	mateur e C	Signature of Registered Owner(s) or Agent				
14)	PAYMENT OF FEE AND	DEPOSIT				
•	U Application Fee	As per the current fees and charges By-law				
	O Deposit Fee (By-law 2004-09)	As per the current fees and charges By-law				
	application, I further her engineering, legal, landso by the Municipality of Ma	used for expenses as defined below. As of the date of this reby agree to pay for and bear the entire cost and expense for any cape, architectural and/or planning consulting expenses incurred agnetawan during the processing of this Application, in addition at by the Municipality of Magnetawan.				
	An additional deposit s	shall be required if the deposit is insufficient to complete the				
4112 Date	312031	Joseph Black John Strature of Registered Owner(s)				
Note:	All invoices for payment sapplication, unless other	shall be sent to the person(s) indicated in Section 2) Owner of this				
	If the Applicant/Owner is that he/she has the auti	s a Corporation, the Applicant/Owner shall provide certification hority to Bind the Corporation				
15)	AFFIDAVIT					
contai declar	ned herein and in all extraction conscientiously believed	of the Tourship of No4h Dunfris in the solemnly declare that all of the above statements hibits transmitted herewith are true and I make this solemn eving it to be true and knowing that it is of the same force and by virtue of "The Canada Evidence Act".				
DECL	ARED BEFORE ME at	Township of Novth Duranes in the				
4/1 Date	13/2001	this 13 day of April . 2021				
Pate		Signature of Registered Owner(s) or Agent				

12) PERMISSION TO ENTER



SURVEYOR'S CERTIFICATE

I CERTIFY THAT:

- 1. THIS SURVEY AND PLAN ARE CORRECT AND IN ACCORDANCE WITH THE SURVEYS ACT, THE SURVEYORS ACT AND THE LAND TITLES ACT AND THE REGULATIONS MADE UNDER THEM.
- 2. THE SURVEY WAS COMPLETED ON THE 13TH DAY OF APRIL, 2010.

APRIL 23, 2010

PARRY SOUND . ONTARIO

R.C. HAWKINS ONTARIO LAND SURVEYOR

PLAN OF SURVEY OF
PART OF LOT 16, CONCESSION 5
GEOGRAPHIC TOWNSHIP OF CROFT
NOW IN THE

MUNICIPALITY OF MAGNETAWAN
DISTRICT OF PARRY SOUND
SCALE 1:1000



L.U. MAUGHAN COMPANY LIMITED
ONTARIO LAUE SURVEYORS

5 McMURTAN THE ACRES SOUND ONTARIO
P2A 1 746-7276

Page 21 of 235

PROPERTY LAND REGISTRY OFFICE PARRY SOUND

PLAN 42R - 19096

RECEIVED AND DEPOSITED

Shilly & homeson.

LAND REGISTRAN FOR THE LAND TITLES

I REQUIRE THIS PLAN TO BE DEPOSITED UNDER THE LAND TITLES ACT.

APRIL 23, 2010

R.C. HAWKING OLD

Kerstin Vroom

From: Jamie Robinson <jrobinson@mhbcplan.com>

Sent: May 28, 2021 10:25 AM

To: BLACK, Mike (TriCity Materials); Jonathan Pauk

Cc: Kerstin Vroom; Nicole Gourlay

Subject: RE: 510B 15/16 Side Road, Magnetawan - Minor Variance Application

Hi Mike – Jon is conducting some site visits today, which is why I'm responding.

Thank you for this.

Unfortunately, what we are dealing with here is Township Zoning By-law and not the OBC. The consideration isn't whether the loft results in a building that has a second storey, but rather if the loft results in a building that has more than one storey.

The Definition of a Guest Cabin is a single storey accessory structure (see below definition).

With the loft area shown on your sketch, the building would be one storey and a half and would not comply to the definition of a guest cabin. See definitions below.

The By-law defines a guest cabin as follows:

103	Guest Cabin	A single storey accessory structure which is not attached to the main dwelling on a lot which is maintained for the accommodation of an individual or individuals where facilities
		for cooking are not provided. For the purposes of this By-law a guest cabin may include the second storey of a boathouse or other accessory building where permitted by this By-law.

The By-law defines a storey as:

		The state of the s
230	Storey	means a part of a building between the surface of one floor and the ceiling above. However, a cellar does not count as a storey.

The By-law defines the first storey and half storey as:

	1	
233	Storey, First	means the storey with its floor closest to finished grade and

Municipality of Magnetawan Zoning By-law Update July 25, 2012 Consolidated May 9, 2018 89

	Term	Definition	
		having its ceiling at least 1.5 metres above finished grade, but is not a basement.	
234	Storey, Half	means that portion of a building situated above the first storey that is wholly or in part within the roof.	
	 		

Hopefully this provides some clarity on the issue.

Thank you,

Jamie

JAMIE ROBINSON, BES, MCIP, RPP | Partner

MHBC Planning, Urban Design & Landscape Architecture

113 Collier Street | Barrie | ON | L4M 1H2 | T 705 728 0045 x 222 | F 705 728 2010 | C 705 715 2878 | jrobinson@mhbcplan.com

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From: BLACK, Mike (TriCity Materials) [mailto:mikeb@tricitymaterials.ca]

Sent: May 28, 2021 9:33 AM

To: Jonathan Pauk < jpauk@mhbcplan.com>

Cc: Kerstin Vroom <Clerk@magnetawan.com>; Jamie Robinson <jrobinson@mhbcplan.com>; Nicole Gourlay

<ngourlay@magnetawan.com>

Subject: RE: 510B 15/16 Side Road, Magnetawan - Minor Variance Application

Good morning John

After further investigation I have been having a hard time understanding why the loft area is considered a second storey. According to the Ontario building code this area is considered a mezzanine and the area above the mezzanine floor is considered a loft both in witch are not considered a second storey when they have open access or view of and are no more that 40% of the main floor area.

The overall main floor area of the bunkle is 577 square feet.

The mezzanine area is 235 square feet.

Mezzanine space is 40% of the bunkie area

As per OBC 9.10.4.1(2) Mezzanines shall not be considered as storeys for the [purposes of determining building height where they occupy an aggregate area not exceeding 40% of the area of the room in which they are located provided the space above the mezzanine floor has no visual obstructions exceeding more than 1070mnm (3'-6") above such floors.

We also have it listed as a loft area on the drawings provided and we have maintained the allowable roof height as required.

Thank you

From: Jonathan Pauk < jpauk@mhbcplan.com>

Sent: May 27, 2021 8:18 PM

To: BLACK, Mike (TriCity Materials) < mikeb@tricitymaterials.ca>

Cc: Kerstin Vroom < Clerk@magnetawan.com; Jamie Robinson Irobinson@mhbcplan.com; Nicole Gourlay

<ngourlay@magnetawan.com>

Subject: RE: 510B 15/16 Side Road, Magnetawan - Minor Variance Application

Message sent from Internet with jpauk@mhbcplan.com email address

Security warning: Do not click on the links or attachments contained in this message unless you are sure of the sender's address.

Hi Mike,

If you wish to proceed with a minor variance application for a larger area than what is permitted and without the loft/ 2nd storey, we require revised building and elevation drawings to confirm the size of the guest cabin and for the purpose of preparing the public notice.

If you wish to proceed with the guest cabin as proposed (with loft / 2nd storey), you will need to submit a zoning by-law amendment application, including the required application fee.

Please let me know if you have any questions.

Thank you,

Jon

JONATHAN PAUK HBASc, MSc, MCIP, RPP | Planner

I am currently working remotely and it is best to reach me at ipauk@mhbcplan.com or 705-826-2015

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From: BLACK, Mike (TriCity Materials) [mailto:mikeb@tricitymaterials.ca]

Sent: May 27, 2021 4:21 PM

To: Jonathan Pauk < jpauk@mhbcplan.com>

Cc: Kerstin Vroom < Clerk@magnetawan.com >; Jamie Robinson < irobinson@mhbcplan.com >; Nicole Gourlay

<ngourlay@magnetawan.com>

Subject: Re: 510B 15/16 Side Road, Magnetawan - Minor Variance Application

Ok so if I remove the loft we can move forward?

Mike Black Operations Manager, Tri City Materials. 519-465-7099

Message sent from Internet with jpauk@mhbcplan.com email address

Security warning: Do not click on the links or attachments contained in this message unless you are sure of the sender's address.

Hi Mike

We've given this application further consideration. We are unable to proceed with the application as proposed. It has to proceed by way of a zoning bylaw amendment.

It is likely that such application would not be supportable.

We are happy to discuss your options with your further.

Thank you,

Jonathan Pauk, MCIP, RPP Planner MHBC Planning

On May 27, 2021, at 3:12 PM, BLACK, Mike (TriCity Materials) < mikeb@tricitymaterials.ca > wrote:

Ok thank you John.

Mike Black Operations Manager, Tri City Materials. 519-465-7099

On May 27, 2021, at 2:49 PM, Jonathan Pauk < ipauk@mhbcplan.com > wrote:

Message sent from Internet with <u>ipauk@mhbcplan.com</u> email address

Security warning: Do not click on the links or attachments contained in this message unless you are sure of the sender's address.

Hi Mike,

We can proceed with your application as-is, prepare a report to evaluate the proposed minor variance and proceed with the public meeting. However, I will note that the report will not be favourable.

Thank you,

Jon

Jonathan Pauk, MCIP, RPP Planner MHBC Planning

On May 27, 2021, at 2:25 PM, BLACK, Mike (TriCity Materials) < mikeb@tricitymaterials.ca > wrote:

Good afternoon Johnathan

Thank you for taking my call this afternoon. I have reviewed your email and the options you have stated. At this time the plans submitted for the minor variance conform to the bylaw for height and the designated use as a sleep cabin. I do not feel that the loft area should be considered a second story as it is open to the main area of the structure. I would like to proceed with the minor variance application and have it to council for the June 9th meeting if possible.

Thank you for your time

Michael Black
Operations Manager,Tri City Materials
Cell 519 465 7099
mikeb@tricitymaterials.ca
blackm@colas.com
<image002.png>
<image003.png>

From: Jonathan Pauk < pauk@mhbcplan.com>

Sent: May 27, 2021 11:56 AM

To: BLACK, Mike (TriCity Materials) < mikeb@tricitymaterials.ca>

Cc: Kerstin Vroom < Clerk@magnetawan.com >; Jamie Robinson < irobinson@mhbcplan.com >; Nicole Gourlay < ngourlay@magnetawan.com >

Subject: 510B 15/16 Side Road, Magnetawan - Minor Variance Application

Message sent from Internet with jpauk@mhbcplan.com email address

Security warning: Do not click on the links or attachments contained in this message unless you are sure of the sender's address.

Hi Mike,

Further to my voicemail regarding the minor variance application, we have reviewed the drawings that you have submitted in your previous email. Based on our review the proposed guest cabin is to have storeys, including stairs to a loft area.

The Municipality's Zoning By-law defines a Guest Cabin as:

<u>A single storey structure</u> or building which is maintained for the accommodation of an individual or individuals where facilities for cooking are not provided.

As the proposed structure does not comply with the definition of a guest cabin, there are three options moving forward which I outlined in my voicemail. The options are as follows:

Option 1 is to revise building drawings and proposal to be a one storey guest cabin. A minor variance application could be submitted for the increased building size as currently proposed with the removal of the second storey.

Option 2 is to keep original proposal and use the building drawings. However a new application for a Zoning By-law Amendment would be required to permit a 2 storey guest cabin.

Option 3 is to apply to have a second dwelling unit (containing sleeping, kitchen and washroom facilities) on the property. For this to occur, the Municipality requires supporting documentation to be submitted including a survey confirming the subject property has at least 180 metres of lot frontage, confirmation that there is no second storey boathouse containing a dwelling unit, and that the existing septic can accommodate the new dwelling unit). These criteria are outlined in section 3.6 of the Zoning By-law (https://magnetawan.com/content/residents/planning-zoning/magnetawan-zoning-by-law-may-9-2018-1.pdf).

Once you have had a chance to review the options above, please advise how you would like to proceed.

Thank you,

Jon

JONATHAN PAUK HBASc, MSc, MCIP, RPP | Planner

I am currently working remotely and it is best to reach me at ipauk@mhbcplan.com or 705-826-2015

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<image004.jpg>

From: BLACK, Mike (TriCity Materials) [mailto:mikeb@tricitymaterials.ca]

Sent: May 18, 2021 11:17 AM

To: Jonathan Pauk < <u>ipauk@mhbcplan.com</u>>
Cc: Kerstin Vroom < <u>Clerk@magnetawan.com</u>>

Subject: RE: 510B 15/16 Side Road, Magnetawan - Minor Variance Application

Good morning Jon

I am waiting to confirm truss design with engineer so roof line may change slightly.

Please let me know if you need any more information.

Thanks

Michael Black
Operations Manager,Tri City Materials
Cell 519 465 7099
mikeb@tricitymaterials.ca
blackm@colas.com
<image002.png>
<image003.png>

From: Jonathan Pauk < ipauk@mhbcplan.com>

Sent: May 18, 2021 10:54 AM

To: BLACK, Mike (TriCity Materials) < mikeb@tricitymaterials.ca>

Cc: Kerstin Vroom <Clerk@magnetawan.com>

Subject: 510B 15/16 Side Road, Magnetawan - Minor Variance Application

Message sent from Internet with jpauk@mhbcplan.com email address

Security warning: Do not click on the links or attachments contained in this message unless you are sure of the sender's address.

Good Morning Mike,

My name is Jonathan Pauk and I work for MHBC Planning and we provide planning consulting services for the Municipality of Magnetawan.

I have had a chance to complete a preliminary review of the minor variance application that you have submitted for the above noted property. Can you please provide me with a digital copy of the elevation drawings and floor plans for the proposed guest cabin? I would like to confirm if the proposal complies with the minimum requirements of the Zoning By-law and ensure additional variances are not required.

Thank you in advance,

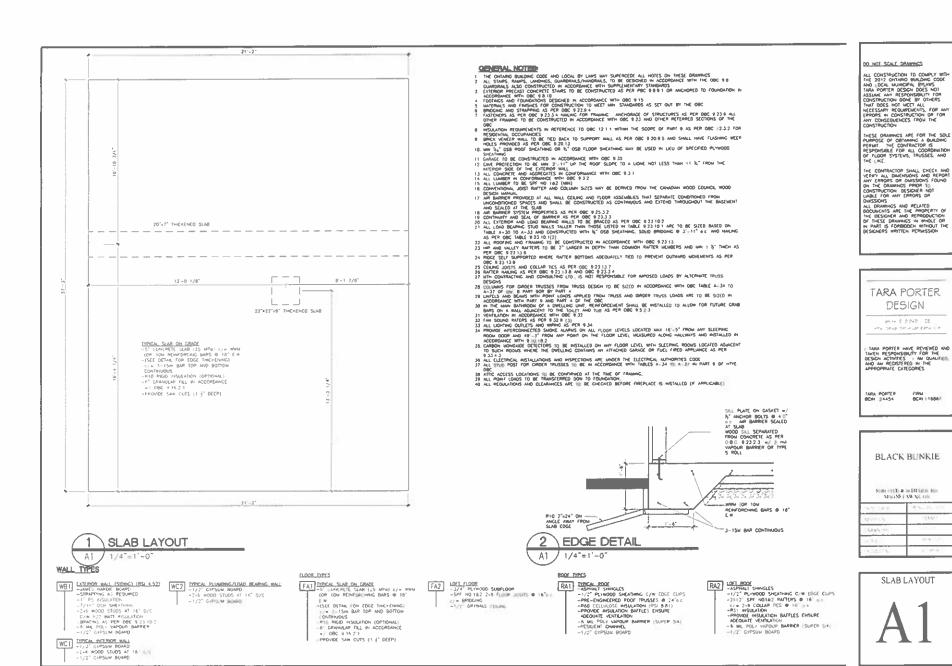
Jon

JONATHAN PAUK HBASc, MSc, MCIP, RPP | Planner

I am currently working remotely and it is best to reach me at jpauk@mhbcplan.com or 705-826-2015

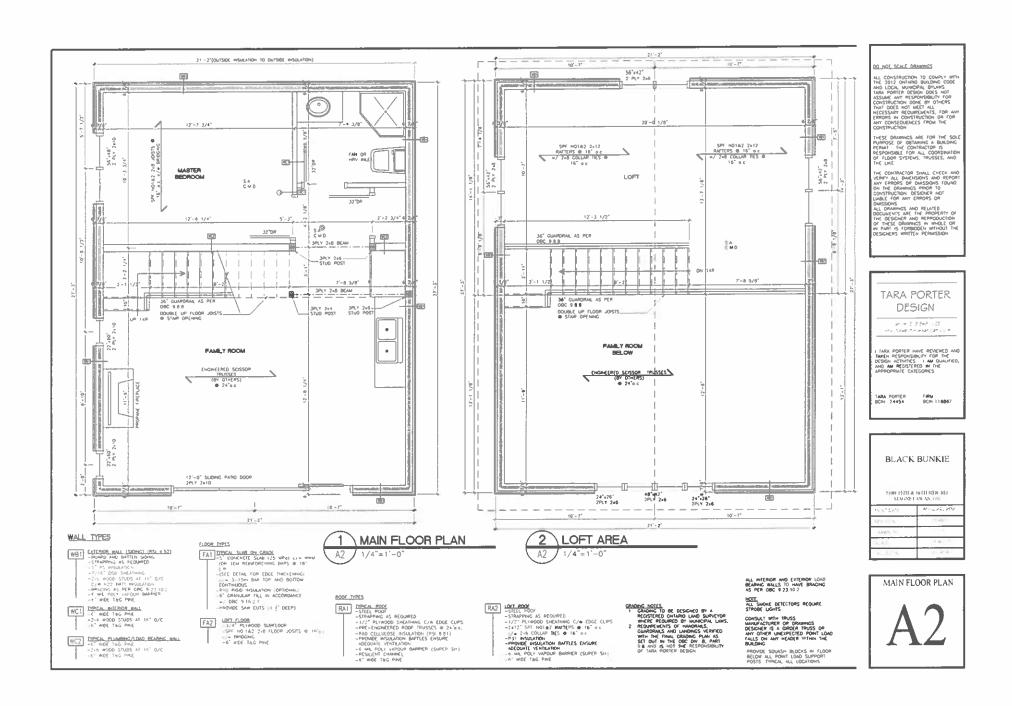
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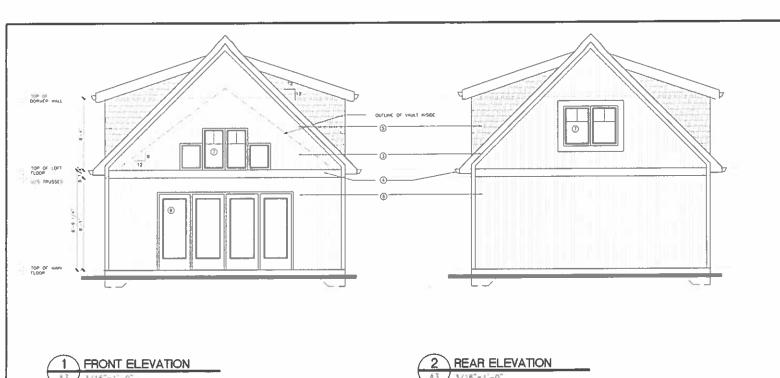


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Page 30 of 235



Page 31 of 235



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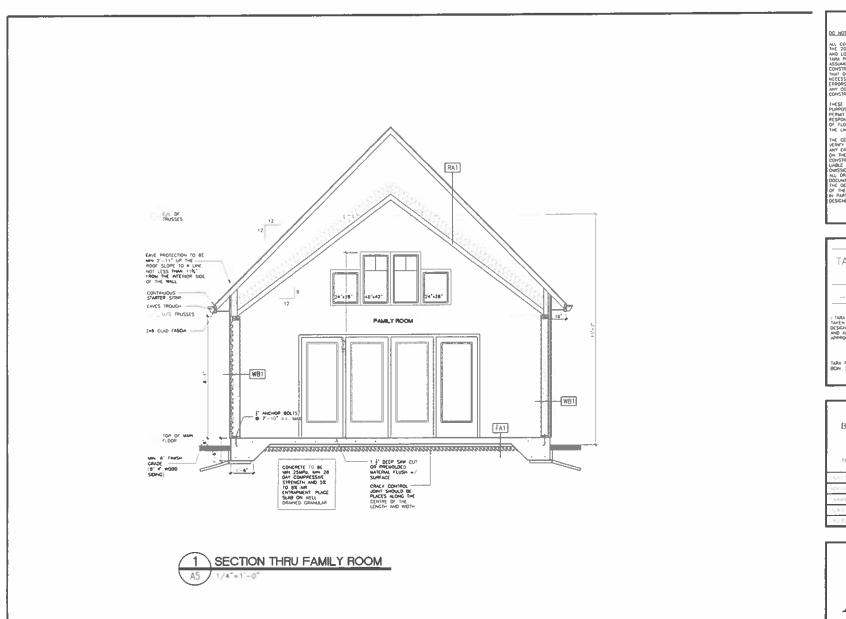
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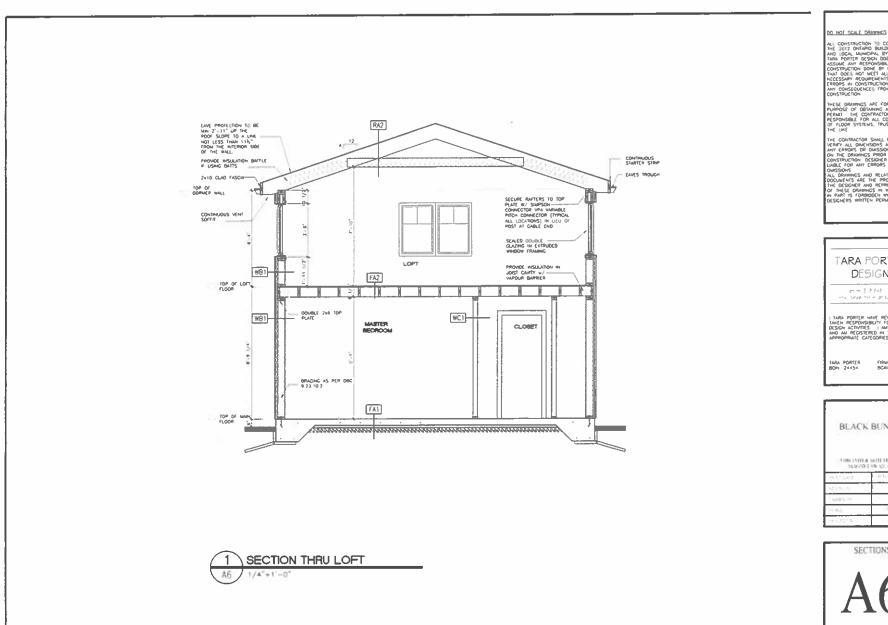
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SECTIONS



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SECTIONS

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN BY-LAW 2021 -

BEING A BY-LAW TO PROVIDE FOR THE EXECUTION OF A SITE PLAN AGREEMENT, AS A CONDITION OF AN APPROVED MINOR VARIANCE, WITH THE OWNERS OF THE LANDS:

MICHAEL BLACK AND TRACY BLACK - LEGALLY DESCRIBED AS CONCESSION 5, PART LOT 16, PCL PT1 REGISTERED PLAN 45R19096, MUNICIPALITY OF MAGNETAWAN-MUNICIPALLY KNOWN AS 510B 15TH & 16TH SIDE ROAD- ROLL NUMBER 494403000412150

AND WHEREAS, an application for a Minor Variance was approved by the Committee of Adjustment with the condition of a site plan agreement being entered into and registered on title, pursuant to Section 45 (9.1) of the Planning Act, R.S.O. 1990, regarding the aforementioned lands;

AND WHEREAS, Council is satisfied that the proposed development of the lands is appropriate and in conformity with the Municipality's requirements;

NOW THEREFORE the Council of the Corporation of the Municipality of Magnetawan hereby enacts as follows:

- 1. That the Municipality of Magnetawan enter into a site plan agreement substantially in the form attached hereto as "This Agreement."
- 2. That the Mayor and the Clerk are hereby authorized to execute the Agreement and all documents in connection with the Agreement.
- 3. The Municipality's solicitor is hereby authorized to register the Agreement against the title of the lands to which it applies.

READ A FIRST, SECOND, AND THIRD TIME, passed, signed and the Seal of the Corporation affixed hereto, this 9 day of June, 2021

MUNICIPALITY OF MAGNETAWA	
Mayo	
CAO/Cler	

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN SITE PLAN AGREEMENT

THIS AGREEMENT made this	day of	, 20
BETWEEN:		
	BLACK, Michael Jeremy BLACK, Tracy Lynn	
	(hereinat	ter called the "OWNER") OF THE FIRST PART
	- and	

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

(hereinafter called the "MUNICIPALITY")

OF THE SECOND PART

WHEREAS the lands that are the subject to this Agreement are the lands described in Schedule "A" attached hereto and as specifically shown on a Site Plan attached hereto as Schedule "B" and which lands are referred to herein as "said land";

AND WHEREAS the OWNER has obtained approval for a Minor Variance from the Council of Magnetawan to permit a 56.3 square metre guest cabin with a loft;

AND WHEREAS one of the conditions of the approval is that the Owner enter into a Site Plan Agreement to preserve existing vegetation on the waterside of the dwelling and location;

NOW THEREFORE THIS AGREEMENT WITNESSETH that, in consideration of the premises and for other good and valuable consideration (the receipt of which is hereby acknowledged), the parties hereto covenant and agree with one another as follows:

1. SCOPE OF AGREEMENT

1.1 DESCRIPTION OF LANDS

The land affected by this Agreement are the lands described in Schedule "A" attached hereto, and as specifically shown on Schedule "B" attached hereto and referred to herein as "said lands".

Page 1 of 8

1.2 CONFORMITY OF AGREEMENT

The OWNER covenants and agrees that all new work performed on the subject lands shall be in conformity with:

- a) The provisions of this Agreement;
- b) The Site Plan attached as Schedule 'B';
- c) The Guest Cabin be constructed as Schedule 'C';
- d) All applicable Municipal By-laws and all applicable Provincial and Federal legislation.

2. **REGISTRATION OF THE AGREEMENT**

- 2.1 The OWNER agrees that all documents required herein shall be submitted in a form suitable to the MUNICIPALITY and suitable for registration.
- 2.2 The Agreement shall be registered on title to the subject lands as provided for by Section 41(10) of the Planning Act, by the Municipality, at the expense of the OWNER.
- 2.3 The OWNER agrees to reimburse the MUNICIPALITY for all administrative and professional costs incurred in preparing, executing and registering this Agreement.
- 2.4 The OWNER agrees not to make any application or request to deregister this Agreement without the authorization in writing from the MUNICIPALITY.
- 2.5 All offers of Purchase and Sale shall contain a clause advising the potential purchaser of this Agreement

3. **ISSUANCE OF BUILDING PERMITS**

- 3.1 The OWNER agrees to not request the Chief Building Official to issue a building permit to carry out the development until the Agreement has been registered on title to the subject lands and a registered copy of same has been provided to the MUNICIPALITY.
- 3.2 It is agreed that if the OWNER fails to apply for a building permit or permits to implement this Agreement within two (2) years after registration, then the MUNICIPALITY, at its option, has the right to terminate the Agreement and require that a new Site Plan Agreement be submitted for approval and execution.

4. **DEVELOPMENT PROVISIONS**

- 4.1 The OWNER agrees to develop the subject lands in accordance with the Site Plan being Schedule "B" attached hereto, and agree that no work will be performed on the subject lands except in conformity with all provisions of this Agreement.
- 4.2 The OWNER agrees that external lighting facilities on the subject lands and buildings will be designed and constructed so as to avoid the illumination of adjacent properties and waterways and agrees to only use a level of illumination

- that is consistent with the natural beauty of the surrounding properties and waterbody. All lighting shall be dark sky compliant lighting.
- 4.3 The OWNER further agrees to provide and maintain appropriate construction mitigation measures during any construction activity to ensure that there are no adverse environmental impacts on the natural heritage features, including the lake.
- 4.4 The OWNER further agrees to preserve and maintain the existing natural vegetation on the said lands outside of those areas identified for building, septic and driveways as shown on Schedule "B", the site plan.
- 4.5 The OWNER further agrees to provide for the grading of change in elevation or contour of the land and the disposal of storm, surface and waste water from the land and from any buildings or structures thereon as shown on Schedule "B" and will ensure that the natural drainage is not altered in any way that will cause damage to any adjacent lands, public highway or waterbody. The installation of storm water management works and the final grading of the subject lands, including any and all necessary ditching, culverts and construction mitigation measures will be provided by the OWNER.
- 4.6 The OWNER further agrees that the Site Plan, Schedule "B", shows the locations in which buildings are to be erected. Except for minor deviations necessitated by conditions, topography, and deviations for structural orientation, no building will be located on the subject lands except in accordance with Schedule "B".
- 4.7 The OWNER agrees to ensure that the natural drainage is not altered in any way that will cause damage to the vegetative buffers, any adjacent lands, or any river, stream, waterbody or to any public road.
- 4.9 The OWNER agrees to ensure a vegetative protection zone parallel to the shoreline extending inland a distance of 10 metres across the entire frontage of the property with the exception of an access area to the shoreline.
- 4.10 The OWNER agrees to install and maintain vegetation/plantings to restore the ecological features and functions of the shoreline to the satisfaction of the MUNICIPALITY.
- 4.11 The OWNER agrees to construct the Guest Cabin in accordance with the Guest Cabin Drawings being Schedule "C" attached hereto, and agree that no work will be performed on the subject lands except in conformity with all provisions of this Agreement.

5. **OTHER REQUIREMENTS**

5.1 The OWNER agrees that nothing in this Agreement shall relieve him or her from complying with all other applicable agreements, by-laws, laws or regulations of the MUNICIPALITY or any other laws, regulations or policies established by any other level of government. Nothing in this Agreement shall prohibit the MUNICIPALITY

or its Chief Building Official from instituting or pursuing prosecutions in respect of any violations of the said by-laws, laws or regulations.

6. BINDING PARTIES, ALTERATION, AMENDMENT, EFFECT, PENALTY

- 6.1 This Agreement may only be amended or varied by a written document executed by the parties hereto and registered against the title to the subject lands.
- 6.2 Following the completion of the works, the OWNER shall maintain to the satisfaction of the MUNICIPALITY, and at his or her sole expense, all the facilities or works described on Schedule "B" and Schedule "C".
- 6.3 This Agreement shall ensure to the benefit of and be binding upon the respective successors and assigns of each of the parties hereto.
- 6.4 The OWNER acknowledges that the Agreement is entered into under the provisions of Section 41(10) of the Planning Act, and that the expenses of the MUNICIPALITY arising out of the enforcement of this Agreement may, in addition to any other remedy the Municipality may have at law, be recovered as taxes under Section 427 of the Municipal Act, 2001, S.O. 2001, c.25 as amended.
- 6.5 The Agreement shall come into effect on the date of execution by the MUNICIPALITY.
- Nothing in this Agreement shall relieve the OWNER from complying with all other applicable by-laws, laws or regulations of the MUNICIPALITY or any other laws, regulations or policies established by any other level of government. Nothing in this Agreement shall prohibit the MUNICIPALITY from instituting or pursuing prosecutions in respect of any violations of the said by-laws, laws or regulations.
- 6.7 The definitions of Municipality of Magnetawan Zoning By-law 2001-26, as amended, shall be used to define any terms used in this Agreement.
- 7. CONDITIONS PRIOR TO EXECUTION OF AGREEMENT BY THE MUNICIPALITY
- 7.1 Prior to the execution of this Agreement by the MUNICIPALITY, the OWNER shall:
 - a) Taxes have paid all municipal tax bills issued and outstanding on the said lands:
 - b) Postponements to this Agreement have delivered to the MUNICIPALITY all postponements of any prior encumbrances so that this Agreement will be first priority against the said lands;
 - c) Land Ownership be the registered owner in fee simple of the lands described in Schedule 'A'.

8.	NOTICE	
8.1	Any notice, required to be given pur and mailed or delivered to the other a	suant to the terms hereto, shall be in writing at the following addresses:
	OWNER'S NAME AND ADDRESS:	Michael and Tracy Black 3014 Alps Rd, Ayr, ON N0B 1E0
	MUNICIPALITY:	Kerstin Vroom, Clerk Municipality of Magnetawan P.O. Box 70 Magnetawan, ON P0A 1P0
	AGREEMENT shall inure to the bendespective heirs, executors, administra	efit of and be binding upon the OWNER and ators, successors and assigns.
		nd the MUNICIPALITY have caused their tures of their respective signing officers.
	ED, SEALED AND DELIVERED presence of:	
Witne	ss	Todd Lanfer
Witne	SS	Tammi Goldstein
	CORPORATION OF THE CIPALITY OF MAGNETAWAN	
		Mayor Sam Dunnett

We have authority to bind the corporation

CAO/Clerk Kerstin Vroom

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SCHEDULE "A"

LEGAL DESCRIPTION OF THE LANDS

Concession 5 Part Lot 16, PT1 Registered Plan 45R19096, municipally known as 510B 15th & 16th Side Road Kings Cove Road.

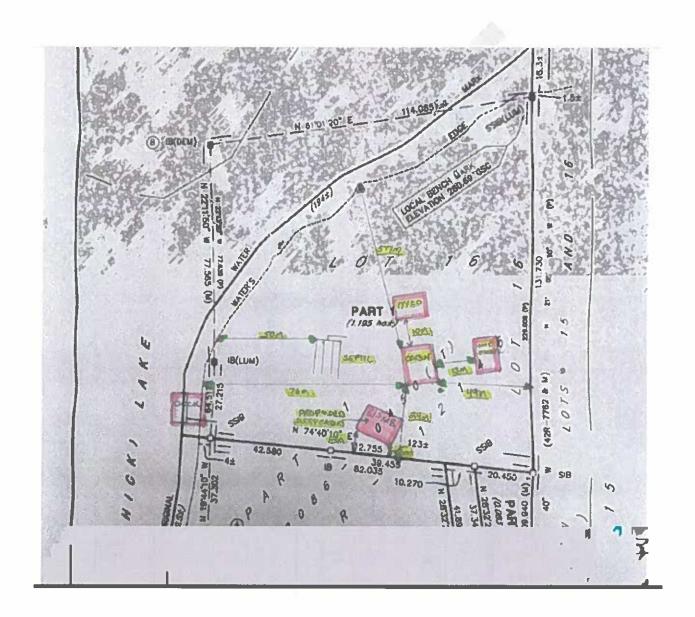
Page 6 of 8

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SCHEDULE "B"

SITE PLAN

Signed and Approved by the Clerk of the Municipality



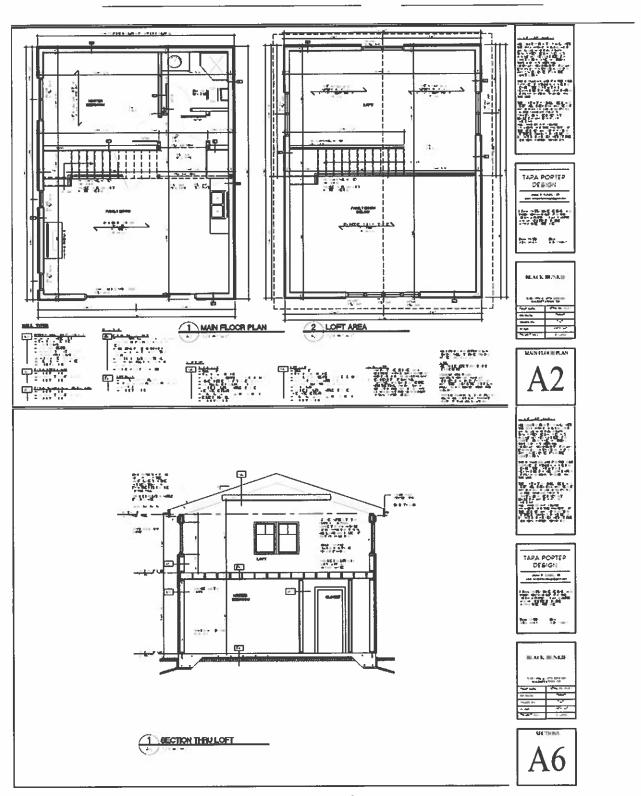
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SCHEDULE "C"

GUEST CABIN DRAWINGS

Signed and Approved by the Clerk of the Municipality



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THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

BY-LAW 2021 -

Being a By-law to stop up, close and sell Part of Aquila Trail Registered Plan M-477 being Part 1, 42R-21533 and All of Block C, Registered Plan M-477 being Part 2, 42R-21533, Municipality of Magnetawan, District of Parry Sound.

(Tang)

LEGISLATION

WHEREAS pursuant to Section 27(1) of the *Municipal Act, S.O. 2001, c. 25,* as amended, municipalities are given authority over highways within their jurisdiction;

AND WHEREAS the Original Road Allowance which is the subject matter of this By-law is within the jurisdiction of this Municipality;

AND WHEREAS pursuant to the Municipality's Procedures for Public Notice By-law No. 2016-12, the Clerk of this Corporation did cause a Notice of the proposed By-law to be published in accordance with requirements of the said By-law.

BE IT ENACTED AS A BY-LAW OF THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN AS FOLLOWS:

- 1. Stop Up and Close This Council does hereby stop up and close to vehicular and pedestrian traffic the lands described in Schedule "A".
- Surplus Property The said lands described in Schedule "A" are declared to be surplus to the requirements of this Municipality.
- 3. <u>Authorization for Sale</u> This Council does hereby authorize the sale of the said lands described in Schedule "A" at the consideration of \$5,548.57.
- 4. <u>Easements</u> This Council does hereby authorize the transfer of such easements over the lands described in Schedule "A" attached hereto as may be required by utility providers. Notice of the proposed road closings were sent to Hydro One Networks Inc., Bell Canada and Public Works Canada. All have responded that they do not have any easement requirements.
- Sale of Land By-law Compliance with the Notice provisions of Public Notice By-law 2016-12, will be deemed to be in compliance with the Notice provisions of this Municipality's Sale of Land By-law 2006-11.

6. Execution of Documents -

a) If Paper Registration

The Mayor and the Clerk are hereby authorized to execute all documents for paper registration (including public utility easements, if any) in connection with the closing and subsequent transfer of title to the lands described in Schedule "A".

b) If Electronic Registration

The Clerk is hereby authorized for or on behalf of the Municipality to execute, for the Municipal Solicitor an "Acknowledgment and Direction" authorizing the Municipal Solicitor to complete the Electronic Registration for any required easements, and the subsequent transfer of title relating to the lands described in Schedule "A".

- 7. <u>Clerk's Affidavit</u> There shall be attached to this By-law, as Schedule "B", an affidavit by the Clerk of this Corporation, setting out:
 - a) the procedures taken for the giving of Notice pursuant to By-law 2016-12 and;
 - b) the procedures taken for notice to Public Utilities and applicable Government Departments or Ministries.

READ A FIRST AND SECOND TIME THIS	DAY OF	, 2021.
READ A THIRD TIME AND FINALLY PASSED THIS	DAY OF	, 2021.
	THE CORPORATION OF TH	E
	MUNICIPALITY OF MAGNE	TAWAN
		c/s
	Sam Dunnett, Mayor	
	Kerstin Vroom, CAO/Clerk	

SCHEDU	JLE "A"
Part of Aquila Trail Registered Plan M-477 being Registered Plan M-477 being Part 2, 42R-21533, Sound	
BY-LAW CER	TIFICATION
<u>CERTIFIED</u> to be a true copy of By-law effect.	, and that such By-law is in full force and
Dated at the Municipality of Magnetawan, this t	he day of, 2021
Kers	c/s stin Vroom, CAO/Clerk

SCHEDULE "B"

THIS IS SCHEDULE "B" TO BY-LAW 2021- FOR THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN.

CLERK'S AFFIDAVIT - NOTICE

I, Kerstin Vroom, CAO/Clerk, of the Municipality of Magnetawan, make oath and say as follows:

1. This Deponent

I am the CAO/Clerk of the Corporation of the Municipality of Magnetawan and as such, have knowledge of the facts hereinafter deposed to.

2. Publication and Posting

Pursuant to By-law 2016-12, I did cause Notice of Council's intention to consider a By-law to stop up, close and sell that parcel of land described in Schedule "A" to be published as follows:

<u>Public Posting</u> - posted on the Municipal website and at the Municipal Office at least seven (7) days prior to consideration of the matter by Council;

3. Grace Period

This By-law was passed by Council more than seven (7) days after the posting.

4. Copy of Notice

Attached to this my Affidavit as Exhibit "A" is a copy of the actual Notice as it was posted.

5. Additional Notification

Notice of the proposed road closing was sent to Hydro One Networks Inc., Bell Canada, and Public Works Canada and they have advised that they do not have any interest in the subject lands.

6. Procedure

To the best of my knowledge, the closing and selling procedures taken by this Municipality have been in accordance with the Municipality's Public Notice and Sale of Land By-laws.

7. Public

The proposed by-law came before Council at its regular meeting on the day of , 2021 and at that time, no person made any claim that the effect of the By-law would be to deprive them of the right of motor vehicle access to or from their land, and that all persons who applied to be heard, were heard.

SWORN before me at the Municipality of Magnetawan this the day)	
of, 2021.) <u> </u>	tin Vroom, CAO/Clerk
A Commissioner for taking Affida	vits, etc.	
Name:		
Title		

This is Exhibit "A" to the Affidavit of Kerstin Vroom, CAO/Clerk of The Corporation of the Municipality of Magnetawan.

Posting

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN PUBLIC NOTICE

Re: Closing of Part of Aquila Trail Registered Plan M-477 being Part 1, 42R-21533 and All of Block C. Registered Plan M-477 being Part 2, 42R-21533, Municipality of Magnetisean, District of Parry Sound

(Tang - 162 Aquilla Trail - Roll =194401000201600)

TAKE NOTICE that the Council of the Corporation of the Municipality of Magnetawan proposes to enact a by-law to stop up, close and sell the following road allowance.

Part of Aquila Trail Registered Plan M-477 being Part 1, 42R-21533 and All of Block C, Registered Plan M-477 being Part 2, 42R-21533, Municipality of Magnetawan, District of Parry Sound

AND TAKE FURTHER NOTICE THAT the proposed by-law will come before Council of the Municipality of Magnetiswan at its regular virtual meeting which will be held through Go ToMeeting platform on. Wednesday, the 9th day of, 2021 at the hour of 1,00 pm in the afternoon. Please go to our website www magnetizem com and follow the link to the Go ToMeeting or alternatively, dial in to listen to the meeting.

AND TAKE FURTHER NOTICE THAT Council will consider comments from anyone, or by his her counsel, solicitor or agent, who claims that his her land will be prejudicially affected by the by-law, and who applies to be heard.

Related Plans are available for inspection by emailing the CAO Clerk at Clerk in the CAO Clerk in t

DATED at the Municipality of Magnetawan, this the 21" day of May, 2021.

Kerstin Vroom, CAO Clerk Minicipality of Magnetiwan 4304 Highway #520 Magnetawan, Onta 100

his is Exhibit "A" mentioned and referred to in the Affidavit of Kerstin Vroom SWORN before me this day of , 2021

A Co	mmissioner for Taking Affidavits, e	etc.
Name:		
Title:		



RESOLUTION NO. 2021 –

JUNE 09, 2021

Moved by:		
Seconded by:	70 - 70 - 70	

WHEREAS the Municipality of Magnetawan has received a request to support an application for consent the creation of one (1) new shoreline residential lot (Scheerer Roll #4944 040 007 12200). The property is legally described as Con. 14, PT Lots 12 & 13, RP, 42R17040 Parts 1 to 7, (Croft), in the Municipality of Magnetawan, hereinafter referred to as "the Lands";

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Magnetawan supports in principle the consent application for the Lands, **which is valid only for a period of six (6) months**, subject to the following conditions:

- Draft copy of the deeds (with all schedules) to be approved by the Municipality prior to registration;
- A copy of the original executed transfer (deed) with all schedules be provided to the Municipality;
- Draft Reference Plan to be approved by the Municipality prior to registration. Two (2) true certified paper copies of the registered plan and an electronic version with a certification that it is a true copy be provided to the Municipality;
- Payment of all taxes, municipal, legal and planning fees associated with the processing of this application including fees under By-law 2011-11, 2011-16 and current Municipal Fees & Charges By-law including a 5% parkland dedication fee;
- Confirmation from North Bay Mattawa Conservation Authority that a sewage system can be located on each lot (severed and retained);
- The Applicant demonstrate that suitable building, septic and dock envelopes exist on each of the severed and retained lots;
- The Applicant enter into a Limited Service Agreement with the Municipality to be registered on title;
- The Applicant provide parcel transcript to confirm that the properties are accessed by a registered easement;
- That the foregoing conditions be fulfilled within one year of the date of the notice of the decision of the Planning Board.

Carried Defeated		Jeterred	19	
			S	am Dunnett, Mayor
Recorded Vote - called	by:			
Member of Council	Yea	Nay	Absent	
Brunton, Tim				
Hetherington, John				
Kneller, Brad				
Smith, Wayne				

Mayor: Dunnett, Sam

THE MUNICIPALITY OF MAGNETAWAN

STAFF REPORT

TO:

Kerstin Vroom, Clerk / CAO,

Municipality of Magnetawan

FROM:

Jonathan Pauk HBASc, MSc, MCIP, RPP & Jamie Robinson, BES,

MCIP, RPP - MHBC Planning Limited

DATE:

June 9, 2021

SUBJECT

Consent Application – Scheerer – Silver Lake Road, Magnetawan

Recommendation

That, if Council is satisfied that there is a suitable building location and dock location on each of the proposed lots, that Council recommend to the Planning Board that the consent application for one new lot, substantially in compliance with the applicant sketch be approved subject to the following conditions:

- 1. That the applicant meet all financial requirements of the Municipality;
- 2. That a registrable description of the retained lands and severed lands be submitted to the Municipality;
- 3. That the Applicant obtain confirmation from a surveyor that the proposed severed and retained lots comply with the Zoning By-law;
- 4. Confirmation from the North Bay Mattawa Conservation Authority (NBMCA) that the proposed lots can be adequately serviced by on-site sewage disposal systems;
- 5. That the Applicant enter into a Limited Service Agreement with the Municipality;
- 6. That the Applicant demonstrate that suitable building, septic and dock envelopes exist on each of the severed and retained lots; and,
- 7. That the Applicant provide the parcel transcript to confirm that the properties are accessed by a registered easement;

That the foregoing conditions be fulfilled within one year of the date of the notice of the decision of the Planning Board.

Proposal / Background

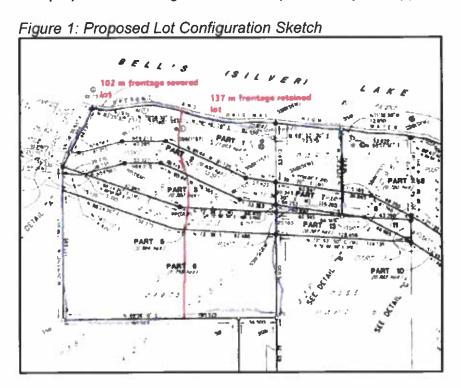
A consent application has been submitted to create one new residential lot. The subject property is located on Silver Lake Road, in the Municipality of Magnetawan. The subject property is legally described as SPENCE CON 14 PT LOTS 12 AND 13 RP 42R17040 PARTS 1 TO 7.

The proposed severed lot and retained lot are both vacant. The proposed lot size are summarized in Table 1 below.

Table 1: Summary of Proposed Lots

Proposed Lot	Proposed Lot Area	Proposed Lot Frontage	Existing Use
Detained Let	2.02 hosteres (F. cores)	102 metres (Bells Lake)	Vacant
Retained Lot	2.02 hectares (5 acres)	105 metres (road)	Vacant
Covered Let	2.02 hastares (5 cores)	137 metres (Bells Lake)	Vacant
Severed Lot	2.02 hectares (5 acres)	160 metres (road)	vacant

The proposed lot configuration sketch provided by the Applicant is shown in Figure 1.



Site Characteristics and Area Context

The irregularly shaped, approximately 4.14 hectare, subject lands have water frontage onto Bell's (Silver) Lake. The subject property is generally located to the south of Ahmic Lake. The subject property is accessed via Silver Lake Road (Private Road) extending from 16-16 Side Road. A portion of Silver Lake Road bisects the subject property. The location of the property is shown in Figure 2.



Figure 2: Location of Subject Property

North: Bell's (Silver) Lake

Existing developed shoreline residential lots fronting onto Silver Lake.

South: vacant rural lands

West: An existing developed shoreline residential lot fronting onto Silver Lake.

Policy Analysis

Provincial Policy Statement

The 2020 Provincial Policy Statement (PPS) provides policy direction on matters of provincial interest related to land use planning and development. All land use planning decisions are required to be consistent with the PPS.

In the context of the PPS, the subject lands would be considered Rural Lands. Section 1.1.5.2 of the PPS identifies residential development, including lot creation, which is locally appropriate, as a permitted use on rural lands.

Section 1.6.6.4 provides policies applicable to development on individual on-site sewage and water services, and states that individual on-site sewage services and individual on-site water services may be used for a new development provided site conditions are suitable for the long-term provision of such services with no negative impacts. The severed and retained lots are proposed to be serviced by individual sewage and water services. Furthermore, Section 1.6.6.6 identifies that planning authorities may allow for lot creation only if there is confirmation that the proposed lot can be adequately serviced. Confirmation from the North Bay Mattawa Conservation Authority (NBMCA) that the lots can accommodate onsite sewage disposal systems has been recommended as a condition of the consent. Provided the lots can be appropriately serviced, the proposed consent application is consistent with the lot creation and servicing policies contained in the PPS.

Section 2 of the PPS contains policies that address the wise use and management of resources. There is deer wintering habitat in the area of the subject lands. The Official Plan contains policies that permit development within deer wintering habitat, subject to minimum lot area and lot frontage requirements.

The proposed consent application has been reviewed against the policies contained in the PPS and is consistent with the PPS.

Municipality of Magnetawan Official Plan

In accordance with Schedule A (Land Use) the subject property is designated and Rural as shown Figure 3. The Rural designation captures the portion of the property on the south side of Silver Lake Road.

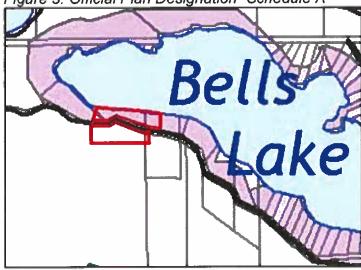


Figure 3: Official Plan Designation- Schedule A

In accordance with Schedule B to the Official Plan, the subject property is located entirely within the Deer Yard (Stratum 1) overlay.

Section 5.4.5 of the Official Plan states that no development should be permitted which would result in a waterbody being developed to a point of being over capacity. Bell's Lake is

approximately 100.8 acres (40.7 hectares) in area and it does not appear that the one new lot would contribute to Bell's Lake being overdeveloped.

Given the waterfront nature and frontage onto Bell's Lake, it is appropriate to apply the policies pertaining to the Shoreline designation. Section 5.4 of the Official Plan contains development standard policies for the Shoreline designation. Policy 5.4.2 requires new lots be at least 1.0 ha (2.5 acres) in area with 90 metres (300 feet) of water frontage. Based on the lot configuration sketch provided by the Applicant, the proposed lots are to be 2.02 hectares in lot area for both the Severed and Retained Lots. The Severed Lot is to have 102 metres of lot frontage onto Bells Lake and the Retained Lot is to have 137 metres of lot frontage onto Bells Lake. The proposed lots conform with the minimum lot area and minimum lot frontage requirements for new lots in the Shoreline designation.

Given the lots are bisected by the private road, it should be demonstrated that a building envelope can be sited on each lot.

Section 5.4.8 states that new development in the Shoreline Area be directed to lands that are physically suitable for development in their natural state in an effort to maintain the area's unique character. The proposed consent would facilitate creation of an additional lot for low density recreational residential development in the shoreline area. The proposed severed and retained lots are generally larger than the surrounding properties fronting onto Bells Lake and would support residential development which is characteristic of the area.

Section 7.1.1 of the Official Plan contains criteria that are applicable to consent applications. An evaluation of the consent criteria in relation to the proposed lot configuration is summarized in Table 2.

Table 2: Official Plan Section 7.1.1 Summary

Policy 7.7.1	Official Plan Conformity
Severance Criteria	
a) A registered plan of subdivision is not necessary for the orderly development of the lands.	A Plan of Subdivision is required where 3 or more lots are proposed. The proposed application is for 1 retained lot and 1 severed lot. A Plan of Subdivision is not required.
b) The lot size and setback requirements will satisfy specific requirements of this Plan and meet the implementing zoning by-law requirements.	The proposed retained and severed lots meet the minimum lot frontage and area requirements for the RS Zone.
c) The proposed lot must front on a publicly maintained road or, within the Shoreline designation, between existing lots on an existing private road with a registered right-	The subject property is located within the Shoreline designation and is proposed to be accessed via Silver Lake (Private Road).
of-way to a municipally maintained road or be a condominium unit, which may be created on private roads having access to a municipal year round road.	The proposed severed lots are located between existing lots of record serviced by Silver Lake Road. The extension of Silver Lake Road is not required to provide access to the severed or retained lots.

	It should be confirmed whether there is a registered right of way to the lots.
d) Lots for hunt camps, fishing camps, wilderness tourist camps or similar uses may be permitted on unmaintained municipal road allowances or on private right of ways to publicly maintained roads provided that the appropriate agreements are in place to ensure that the Municipality has no liability with respect to the use of these roads.	This policy is not applicable as the proposed lots are not for hunt camps, fish camps etc.
e) The lot must have road access in a location where traffic hazards such as obstructions to sight lines, curves or grades are avoided;	It does not appear that the proposed lots are obstructed by traffic hazards.
f) The lot size, soil and drainage conditions must allow for an adequate building site and to allow for the provision of an adequate means of sewage disposal and water	The proposed lots appear to be of sufficient size to accommodate a building site and onsite sewage and water services.
supply, which meets the requirements of the Building Code, the lot must have safe access and a building site that is outside of any flood plain or other hazard land.	Approval from the North Bay Mattawa Conservation Authority (NBMCA) would be required to confirm that the retained and severed lots can be adequately serviced by on-site septic systems. The lots can be serviced with individual wells, or lake water.
g) Notwithstanding subsection c), lots created for seasonal or recreational purposes may be permitted where the access to the lot is by a navigable waterbody provided that Council is satisfied that there are sufficient facilities for mainland parking and docking.	Access for the lots are proposed to be accessed via Silver Lake Road (private road). Please see (c) above.
h) Any lot for permanent residential use shall be located on a year round maintained municipal road or Provincial highway.	N/A
i) In the Rural designation, new lots created by consent shall be limited to the following: i. The Township will permit the creation of up to eight new lots per year. The new lots must comply with the regulations as set out in the implementing Zoning By-law. ii. two lots per original hundred acre lot;	The subject lands are designated Shoreline. This policy is not applicable. Given the waterfront nature and frontage onto Bell's Lake, it is appropriate to apply the policies pertaining to the Shoreline designation.
iii. one lot for each 50 acre parcel which existed as of the date of approval of this Plan; and iv. infilling between existing residences within 300 metres of each other on	

the same side of a municipal road or Provincial highway	
j) The creation of any lot will not have the effect of preventing access to or land locking any other parcel of land.	The severed and retained lots will not prevent access to, or land lock, any other parcel of land.
k) Any severance proposal on land adjacent to livestock operations shall meet the Minimum Distance Separation Formula I in accordance with the MDS Guidelines and shall demonstrate that the proposed water supply has not been contaminated from agricultural purposes.	The subject lands are not adjacent to livestock operations. MDS calculations are not applicable for the consent application.

As summarized in the Table, the proposed consent application conforms to the severance criteria of Section 7.1.1.

Section 6.3 states that existing private roads may continue to be used but shall not be extended. In addition, this section also states, new development of seasonal residences on existing private roads may be permitted where it is considered infilling between existing residential units. In the case of the subject application, the proposed Severed and Retained Lots are located between existing residences that utilize Silver Lake Road for access. Silver Lake Road is proposed to service the proposed severed and retained lots and is not required to be extended.

The proposed severed and retained lots will have lot areas and frontages that satisfy Official Plan requirements, and which are consistent with nearby waterfront properties. It is anticipated that future residential development can be accommodated on both lots in a manner which is appropriate for the shoreline area.

Due to the location of Silver Lake Road, MHBC requests that the Applicant demonstrate that a suitable building envelope and a location for a septic system exists on each of the proposed lots prior to confirming the appropriateness of the proposed consent application.

Subject to the demonstration of a suitable building envelope and dock location for each lot, the proposed Consent Application is in conformity with the Municipality of Magnetawan Official Plan.

Municipality of Magnetawan Zoning By-law

In accordance with Schedule A-1, the subject property is zoned Shoreline Residential (RS). Table 3 provides a summary of the proposed lot configuration in relation to the applicable minimum lot standard requirements

Table 3: Shoreline Residential (RS) Zone Standards

Zone Standard	, ,	Proposed Lot Configuration			
Shoreline Residential Zone		Proposed Retained Lot	Proposed Severed Lot		
Minimum Lot Area	1.0 hectare	2.02 hectares	2.02 hectares		
Minimum Lot Frontage	90 metres	102 metres	137 metres		
_		(Bells Lake)	(Bells Lake)		

As summarized in Table 2 the proposed severed and retained lots comply to the minimum lot area and minimum lot frontage standards for the Shoreline Residential (RS) Zone.

Prior to confirming the appropriateness of the lots, the applicant shall demonstrate that a suitable building, septic and dock locations exists on each proposed lot.

Comments From Departments

Public Works

No concerns.

Fire Chief

No comment.

Building Department

No comments received.

Summary

Based on a review of the application, and subject to the demonstration of a suitable building location and dock location on each lot and subject to the recommended conditions of consent, it is consistent with the Provincial Policy Statement and conforms to the policies of the Municipality of Magnetawan Official Plan. The proposed severed and retained lots comply with the minimum lot area and lot frontage requirements of the Municipality's Zoning By-law.

It is our opinion, subject to the demonstration of a suitable building location and dock location on each lot and subject to the recommended conditions, that the Consent Application represents good land use planning, satisfies the criteria of Section 51 (24) of the Planning Act, and may be provisionally approved subject to the conditions outlined in the Recommendation section of this Report.

Respectively submitted,

Jonathan Pauk HBASc, MSc, MCIP, RPP

Planning Consultant

MHBC Planning

Jamie Robinson, BES, MCIP, RPP

Planning Consultant

MHBC Planning

pd 2000 recd mar 5, 2081

APPLICATION FOR CONSENT Under Section 53 of the Planning Act

FI	LE	#B		, ,		,						٠					
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Note to Applicants: This application form is to be used if the CENTRAL ALMAGUIN PLANNING BOARD is the consent granting authority. In this form the term "subject" land means the land to be severed and the land to be retained

Completeness of the Application

The information in this form that must be provided by the applicant is indicated by black arrows on the left side of the section numbers. This information is prescribed in the Schedule to Ontario Regulation 197/96 made under the Planning Act. The mandatory information must be provided with the appropriate fee. If the mandatory information and fee are not provided, the CAPB will return the application or refuse to further consider the application until the information and fee have been provided.

The application form also sets out other information that will assist the CAPB and others in their planning evaluation of the consent application. To ensure the quickest and most complete review, this information should be submitted at the time of application. In the absence of this information, it may not be possible to do a complete review within the legislated time frame for making a decision. As a result, the application may be refused.

Submission of the Application

- One application form is required for each parcel to be severed.
- A complete application form MUST include a council resolution from the organized municipality stating the pre-consult requirements have been met to its satisfaction and be accompanied by a list of conditions the municipality requires.

- The applicable fee is \$675 per lot created, per Lot Addition or per Right of Way – effective January 1, 2017
- 10 copies of the completed application form and 10 copies of the sketch are required by the CAPB. The copies may be used to consult with other ministries or agencies that may have an interest in the application.
- Please remember to include your property roll number

Measurements are to be in metric units.

1 ft = .3048 meters; 1 acre = 0.404686 hectare

For Help

To help you understand the consent process and information needed to make a planning decision on the application refer to the Guide

You can also call.
Susan L. Arnold, Secretary - Treasurer
Central Almaguin Planning Board
63 Mane St. P. O. Box 310
South River, On POA 1X0 705 386 - 2573
e-mail. centralalmaguinplan@hotmail.com
Web Page for forms: www.strongtownship.com
Office hours: Wednesdays- 9:00 a.m. to 2:00 p.m.

Pleas	se Print and Complete App	ropriate Box(es)				
l. App	lication Information – MUN	ICIPAL TAX - ROLL #4944040	00071200.0000			
3.1.1	Name of Owner(s) An owner's authorization is required in Section 11.1, if the applicant is not the owner.					
	Name of Owner(s) Joe Scheerer		Home Telephone No 519-393-8233	Business Telephone No 519-276-0414		
	Address 4619 Perth Road 135 RR #1 S	ebringville ON	Postal Code N0K 1X0			
1.2	Agent/Applicant: Name of the person who is to be contacted about the application, if different than the owner. (This may be a person or firm acting on behalf of the owner) e-mail -					
	Name of Contact Person/Agen		Home Telephone No	Business Telephone No		
	Address		Postal Code	Fax No		
. Loc	ation of the Subject Land (Complete applicable boxes in 2	1)			
2.1	District Parry Sound/Magnetawan	Local Municipality/Unorganized Township Spence	Former Municipality	Section or Mining Location No		
	Concession Number(s) 14	Lot Number(s) Part lots 12 & 13	Registered Plan No. 42R17040	Lot(s)/Block(s)		

> 2.2	Reference Plan No 42R17040	Part Number(s) 1-7	Municipal Address	Parce! Number				
	Are incre any easements or restrictive covenants affecting the subject land? I No X Yes If Yes, describe the easement or covenant and its effect							
	Right of way registered on this property as the road is part of the property so every cottage past this property on the road has a ROW registered on this property							
				The state of the s				

	ose of this Applic	of proposed transaction (check a	opropriate box)		
<i>.</i> .	Transfer	Creation of a new lot X	Addition to a lot	An easement A correction of title	Otner purpose
		A charge If known to whom land or interest	A lease in land is to be transferred.		
3.3	If a lot addition, iden	itify the lands to which the parcel w	nll be added		
				(hacation)	
Desc	ription of Subjec	t Land and Servicing Informa	stion (Complete each st	Retain	ied 137.0
4.1	Description	Fromage (m.)239 in of waterfront m of road front			iiii jaal loot
		Depth (m.)173 m			
		Area (ha.)4 142 ha			
4.2	Use of Property	Existing Use(s) recreation			
		Proposed Use(s) recreation			
4.3	Buildings or	Existing (Date of Construction)			
	Structures	Proposed			
4.4	Access				
7.7	(check appropriate space)		330		
	•	Municipal road, maintained all ye	izeas hear ateuro	onally maintained	
		Municipal road, seasonally main	laineo		
		Other public road (e.g. LRB)			
		Right of way			
		Water Access (if so, describe be	elow)	ho wood and the approximate di	stance of these facilities
		Describe in section 9.1, the part from the subject land and the ne	king and docking facilities t earest public road.	o be used and the approximate di	
4.5	Water Supply	Publicly owned and operated piped water system			
*		Privately owned and operated individual well			
		Privately owned and operated communal well			
		Lake or other water body X			
		Other means			
4.6	Sewage Disposal	Publicly owned and operated sanitary sewage system			
•	(Check appropriate	Privately owned and operated			
	space)	individual septic tank Privately owned and operated communal septic system			
		Privy X			
		Other means			
		(1) A confilerate of approval fr	om the North Bay Mattavia	Conservation Authority submitte	a
4.7	7 Other Services	with this application will la	ichitate me review.		
7.1	Check if the service is	metres up the road			
	available	School Bussing			
		Garbage Collection subject land is by private road, or r	- Lt of way was indicated t	section 4.4. indicate who owns	the land or road, who

5.	Land 5.1	What is the existing official plan designation(s) if any of the subject land?
	5.2	What is the zoning, if any of the subject land? If the subject land is covered by a Minister -s zoning order, what is the regulation number?
	5.3	Are any of the following uses or features on the subject land or within 500 metres of the subject land, unless otherwise specified Please check the appropriate boxes of any apply
		Within 500 Metres of Subject On the Land, unless otherwise specified Use or Feature Subject Land (indicate approximate distance)
	J	
	<u> </u>	An agricultural operation including livestock facility or stockyard
		A landfill
		A sewage licatment plant or waste stabilization plant
		A provincially significant wetland (Class 1, 2 or 3 wetland)
		A provincially significant welland within 120 metres of the subject land N/A
	_1	Flood plans
	_i	A rehabilitated mine site
		A non-operating mine site within 1 kilometre of the subject land
	_	An active mine site
	٦	An industrial or commercial use, and specify the use(s)
	_	An active railway fine
		A municipal or federal airport
	_	Utility corndors
6.	Histo	pry of the Subject Land
-	6.1	Has the subject land ever been the subject of an application for approval of a plan of subdivision or consent under the Planning Act? No Yes Uriknown X If Yes and if Known provide the Ministry is application file number and the decision made on the application.
		This property was severed from the adjoining property 10-15 years ago
	6.2	If this application is a re-submission of a previous consent application, describe how it has been changed from the original application
-	63	Has the subject land eyer been the subject of an application for approval of a plan of subdivision of consent under the Planning Act? No Yes If Yes provide for each parcel severed, the date of transfer, the name of the transferee and the land use
		This property was severed from the adjoining property 10-15 years ago
7.	Curi 7.1	rent Applications Is the subject land currently the subject of a proposed official plan or official plan amendment that has been submitted to the Minister for approval?
-	- "	No Yes Unknown If Yes and if Known specify the Ministry file number and status of the application
	7.2	is the subject land the subject of an application for a zoning by-law amendment. Minister's zoning order amendment, minor variance consent.
900		or approval of a plan of subdivision?
		No Yes Unknown If Yes, and if Known, specify the appropriate life number and status of the application.

8.	Sketch (Use the attached Sketch Sheet) To help you prepare the sketch, refer to the attached Sample Sketch.
	The application shall be accompanied by a sketch showing the following:
	the boundaries and dimensions of the subject land, the part that is to be severed and the part that is to be retained the boundaries and dimensions of any land owned by the owner of the subject land and that abuts the subject land the distance between the subject land and the nearest township lot line or landmark, such as a railway crossing or bridge the location of all land previously severed from the parcel originally acquired by the current owner of the subject land the approximate location of all natural and artificial features on the subject land and adjacent lands that in the opinion of the applicant may affect the application, such as buildings, railways, roads, watercourses, drainage ditches, river or stream banks, wetlands, wooded areas, wells and septic tanks. If the existing use(s) on adjacent lands, the location, width and name of any roads within or abutting the subject land, indicating whether it is an unopened road allowance, a public travelled road, a private road or a right of way if access to the subject land is by water only, the location of the parking and boat docking facilities to be used the location and nature of any easement affecting the subject land.
9.	Other Information
-	Is there any other information that you think may be useful to the CAPB or other agencies in reviewing this application? If so, explain below or
	attach on a separate page. Currently the property is 10.2 acres and has 750 of waterfront. I would like to sever the west side of this property to be about 300-350 wide to self-and retain the east side to build a cottage on.
20	
10.	I Joe Scheerer of the Township of Effice now Perth East in the County of Perth make oath and say (or solemnly declare) that the information contained in this application is true and that the information contained in the documents that accompany this application is true
	Sworn (or declared) before me
	in the County of Perth
	in the County of Perth
	this 11 day of March 2021
	Applicant Applicant
	Helga Barenberg, a Commissioner, etc., Province of Ontario, for Monteith Ritsma Phillips Professional Corporation, Barristers and Solicitors. Expires June 26, 2023.

Page 4

11.	Auth	Authorizations								
-	11.1	If the applicant is not the owner of the land that is the subject of this application, the written authorization of the owner that the applicant is authorized to make the application must be included with this form or the authorization set out below must be completed. Authorization of Owner for Agent to Make the Application								
		1,		am the owner of the land that is the subject of this application for a						
				to make this application on my benali						
		[Date	Signature of Owner						
	11.2	If the applicant is not the personal information se	e owner of the fand that is the stout below.	subject of this application, complete the authorization of the owner concerning						
		Α	uthorization of Owne	er for Agent to Provide Personal Information						
		application for a con-	sent and for the purposes of	am the owner of the land that is the subject of this fithe Freedom of Information and Protection of Privacy Act Tauthorize						
		my personal informa	tion that will be included in I	as my agent for this application, to provide any of this application or collected during the processing of the application						
			Date	Signature of Owner						
12.	Con	sent of the Owner								
p-			owner concerning personal info	ormation set out below						
		Conse	nt of the Owner to the	e Use and Disclosure of Personal Information						
	and the	for the purposes of the	e Freedom of Information on or public body of any pe	am the owner of the land that is the subject of this consent application and Protection of Privacy Act. I authorize and consent to the use by or risonal information that is collected under the authority of the Planning Act						
		Da	le	Signature of Owner						
_	The	CAPB will assign a F	le Number for complete app	plications and this should be used in all communications						
	n n	olicant's Checklist 10 copies of the complete of the sketch 1 copies of the North Authority comments The required fee pay								
	For	ward to	CENTRAL ALMAGUI	N PLANNING BOARD, P.O. Box 310. South River, ON POA 1X0						
_				Pane						

Sample Sketch

Please Use Metric Units

Key Map

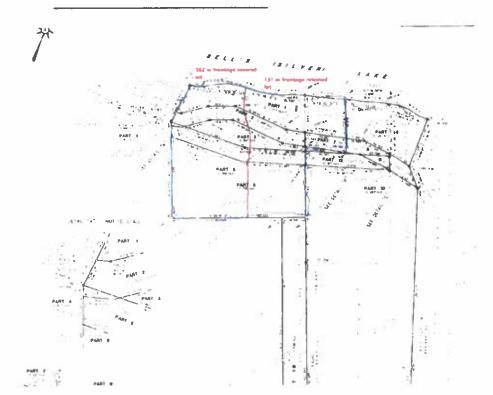
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RESOLUTION NO. 2021 -

JUNE 09, 2021

Moved by:	
Seconded by: _	

WHEREAS the Municipality of Magnetawan has received a request to support an application for consent the creation of one (1) new shoreline residential lot (Dunnett Roll #4944 010 001 28600). The property is legally described as Con. 2, PT Lot 26, (Chapman), municipally known as 15 Poplar Lane, in the Municipality of Magnetawan, hereinafter referred to as "the Lands";

AND WHEREAS the Municipal planning consultant has provided a report in recommending the Applicant complete a fish habitat impact assessment and a subsequent report be submitted to Council for consideration;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Magnetawan supports in principle the consent application for the Lands, **which is valid only for a period of six (6) months**, subject to the following conditions:

- Draft copy of the deeds (with all schedules) to be approved by the Municipality prior to registration;
- A copy of the original executed transfer (deed) with all schedules be provided to the Municipality;
- Draft Reference Plan to be approved by the Municipality prior to registration. Two (2) true certified paper copies of the registered plan and an electronic version with a certification that it is a true copy be provided to the Municipality;
- Payment of all taxes, municipal, legal and planning fees associated with the processing of this application including fees under By-law 2011-11, 2011-16 and current Municipal Fees & Charges By-law including a 5% parkland dedication fee;
- Confirmation from North Bay Mattawa Conservation Authority that a sewage system can be located on each lot (severed and retained);
- A Fish Habitat Assessment be completed and if required by the assessment, a Zoning By-law Amendment will be a considered a condition of consent;
- A site plan be entered into to, which will be registered on title, to i. implement the recommended measures
 contained in the Fish Habitat Assessment, including shoreline vegetation protection areas and dock
 locations; and ii. Establish the location of suitable building envelopes above the applicable flood elevation
 to the satisfaction of the Municipality and the North Bay Mattawa Conservation Authority and iii. to
 recognize that the lots are not eligible for additional lot creation.
- That the Applicant enter into a Limited Service Agreement with the Municipality to be registered on title;
- That the foregoing conditions be fulfilled within one year of the date of the notice of the decision of the Planning Board.

Defeated	Deferred			
		Sam Dunnett,	Mayor	

Recorded Vote - called by:

Member of Council	Yea	Nay	Absent
Brunton, Tim			
Hetherington, John			
Kneller, Brad			
Smith, Wayne			
Mayor: Dunnett, Sam			

THE MUNICIPALITY OF MAGNETAWAN

STAFF REPORT

TO: Kerstin Vroom, CAO / Clerk

Municipality of Magnetawan

FROM: Jonathan Pauk HBASc, MSc, MCIP, RPP & Jamie Robinson, BES,

MCIP, RPP - MHBC Planning Limited

DATE: June 9, 2021

SUBJECT Consent Application – Dunnett – 15 Poplar Lane, Municipality of

Magnetawan

Recommendation

That the applicant be instructed to complete a fish habitat impact assessment and that a subsequent recommendation report be brought back to Council for consideration, prior to Council making a recommendation to the Planning Board.

Background / Proposal

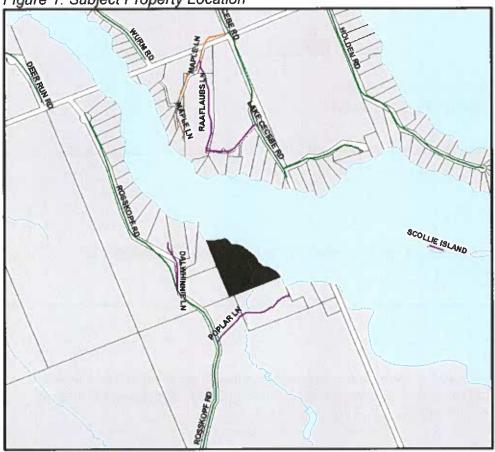
An application for Consent has been submitted by the property owners Samuel and Maria Dunnett, to create one new shoreline residential lot. The property is municipally known as 15 Poplar Lane, Municipality of Magnetawan and is legally described as Concession 2, Part Lot 26. The location of the subject property is shown in Figure 1.

The subject property is designated Rural and Environmental Protection as per Schedule A of the Municipality's Official Plan. The subject property is zoned Shoreline Residential (RS) and Environmental Protection (EP) by the Municipality's Zoning By-law.

Schedule B of the Official Plan identifies environmental features and constraints including a wetland area and an area of fish habitat.

The property is accessed via a driveway extending from Poplar Lane which is classified as a private road. Accessing to the dwelling on the subject property travels between both the subject lands and the property to the west. Currently, the subject property is developed with a seasonal residential cottage and a frame garage as shown in proposed lot configuration sketch. See Figure 2. The existing dwelling is serviced by an existing individual on-site water service and an existing privy. The property has lot frontage on Lake Cecebe. The lot almost entirely forested, with the exception of the area of existing development.





The Consent application proposes the creation of one new shoreline residential lot which would front onto Lake Cecebe. The severed lot will contain the existing seasonal residential cottage, frame garage and existing privy. A new septic is proposed service each of the proposed lots. No structures exist in the area of the retained lot. The retained lot is currently accessed by a legal right of way. The existing access via a driveway extending from Poplar Lane and a proposed right-of-way is to provide legal access over the severed lot.

The proposed lot configuration, as provided by the applicant, is shown in Figure 2.





The property is currently 3.72 hectares in lot area with approximately 339 metres of frontage on to Lake Cecebe.

The proposed severance would result in the following lot statistics:

Table 1: Proposed Lot Statistics

	Lot Area	Lot Frontage
Lot #1 - Severed	1.2 hectares	105 metres on Lake Cecebe
Lot #2 – Retained	2.5 hectares	245 metres on Lake Cecebe

Area Context

The subject property has direct frontage onto Lake Cecebe and is surrounded by existing shoreline residential properties.

North: Lake Cecebe.

East: Shoreline residential properties fronting onto Lake Cecebe.

South: Poplar Lane, Rosskopf Road, a rural property containing an existing ARA license.

West: Shoreline residential properties fronting onto Lake Cecebe.

Policy Analysis

Provincial Policy Statement

The Provincial Policy Statement (PPS) is a document that provides policy direction on matters of Provincial interest concerning land use planning. Ontario has a policy led planning system and the PPS sets the foundation for regulating the development and use of land in the Province. Policies are set out to provide for appropriate development while also protecting resources of provincial interest, public health and safety, and the quality of the natural and built environment. When making land use planning decisions, Planning Authorities must ensure that decisions are consistent with the PPS.

The subject lands are located outside of a settlement area and are considered by the PPS to be Rural Lands. The PPS, specifically Section 1.1.5.2, recognizes limited residential development, including seasonal residential dwellings, as a permitted use on Rural Lands. The severed lands are proposed to support the existing seasonal residential dwelling and the retained lands would, at the present time, be vacant. Future construction of a seasonal dwelling on the retained lands would be considered a permitted use on the subject property.

Section 1.6.6.4 contains policies that pertain to development on individual well and septic services. This policy states that individual on-site sewage services and individual on-site water services may be used for a new development provided that site conditions are suitable for the long-term provision of such services with no negative impacts. The retained lot currently has an individual on-site water service and individual on-site sewage service (privy). Any future development on the severed lot would be required to be serviced with on-site services.

Section 1.6.6.6 states that planning authorities may allow for lot creation, based on confirmation that adequate servicing can be accommodated on site. It is recommended that a condition of provisional consent be included that requires approvals from the NBMCA to confirm that adequate individual on-site water and individual on-site sewage services can be accommodated on the proposed severed lot.

Section 2.1 of the PPS includes policies for natural heritage features and areas. It states that natural features and areas shall be protected for the long term.

Section 2.1 of the PPS includes policies related to natural heritage features. In accordance with Section 2.1.5 d. of the PPS, development and site alteration shall not be permitted in significant wildlife habitat unless it has been demonstrated that there will be no negative impacts on the associated natural features or their ecological functions.

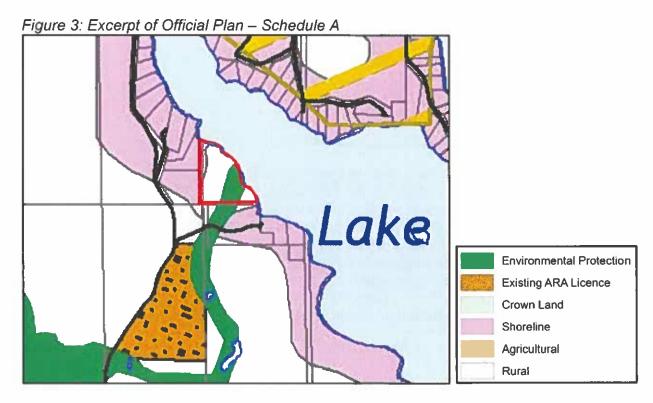
Section 2.1.6 states that development and site alteration shall not be permitted in fish habitat except in accordance with provincial and federal requirements. The majority of the subject property, specifically the entire shoreline of the proposed retained lot is identified as Fish Habitat. An evaluation of the mapped area of fish habitat has not been completed.

Section 3.1 provides policies pertaining to natural hazards, including flooding. It is recommended that a condition of provisional consent be included to ensure that it is demonstrated by the proponent, and confirmed by Municipal staff, that a suitable building envelope location exists on the proposed severed lot above the applicable flood elevation.

Subject to the recommended conditions, and demonstration though a fish habitat assessment that the proposed new lot is consistent with the fish habitat policies of the PPS, the proposed application would be consistent with the PPS.

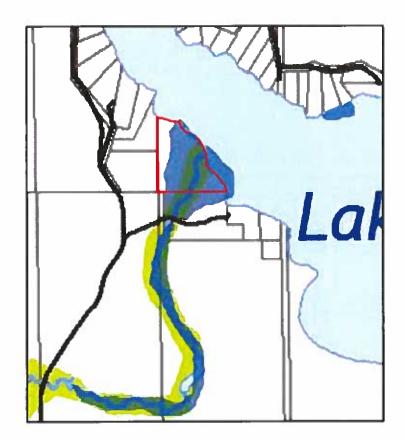
Municipality of Magnetawan Official Plan

The Municipality's Official Plan provides direction and policies pertaining to growth within Magnetawan. The policies in the Plan address the environment, cultural and built heritage, natural resources and servicing and transportation. In accordance with Schedule A – Land Use of the Official Plan, the subject lands are designated Shoreline (although shown as "Rural" based on the policies of the Plan, the majority of the lands are in the Shoreline designation), and Environmental Protection and are located within the Aggregate & Mineral Resource overlay, as shown in Figure 3.



In accordance with Schedule B – Environmental Features, there is an area of Fish Habitat along the shoreline of the subject lands as well as a wetland area, as shown in Figure 4. The Fish Habitat area is shown in 'blue' along the shoreline.

Figure 4: Excerpt from Official Plan – Schedule B



Section 4.4 of the Official Plan states that new development or site alterations shall have no negative impact on the natural features or ecological functions of significant habitat of endangered or threatened species, other significant wildlife habitat, fish habitat, a provincially significant wetland or other significant natural heritage feature or function. The majority of the shoreline of the severed and retained lots is identified as Fish Habitat. Additional information pertaining to the evaluation of the mapped fish habitat is required to confirm that the proposed development conforms to the objectives and requirements of the Municipality's Official Plan. In order to ensure conformity with the Municipality's Official Plan, it is recommended that a fish habitat impact assessment be prepared in accordance with Policy 4.7 of the Official Plan.

Section 4.7 states,

"New lots fronting onto Type 1 fish habitat areas shown on Schedule B shall be sufficiently large to provide an area of at least 10 metres of frontage that is outside of the significant habitat area. Larger scale Fish Habitat Classification mapping is available at the Municipal Offices for all properties within or adjacent to a shoreline and shall be consulted when development applications are being considered. Where the Ministry of Natural Resources has not evaluated the shoreline in terms of fish habitat, it shall be treated as Type 1 Fish Habitat, pending further assessment. Setbacks of 30 metres from cool or cold-water streams and 15 metres from other streams are required. Where there is no reasonable alternative to locating waterfront activity areas outside of the identified fish habitat areas or areas of unknown fish habitat or where setbacks cannot be met, development may only be permitted where it is demonstrated to the satisfaction of the approval authority that there will be no negative impact on significant fish habitat. The only exception would be where the Department of Fisheries and Oceans has previously authorized a "Harmful

Alteration, Disruption of Destruction" of fish habitat as provided for under the federal Fisheries Act. Proponents of development in these areas shall be required to submit an Environmental Impact Assessment report from a qualified professional identifying the nature of the fish habitat and limits of the fish habitat areas and providing recommendations regarding preservation of the habitat."

In accordance with this section, and fish habitat assessment is required to consider whether the proposed Retained Lot has an appropriate location for a future docking location and a building envelope that will not negatively impact the fish habitat.

Section 5.2.1 of the Official Plan contains policies for Rural Areas in the Municipality and states that the permitted uses include agriculture and residential dwellings, among other uses. The existing residential use on the Retained Lot and future residential development on the Severed Lot are permitted uses within the Rural designation.

Section 5.2.2 requires that new lots have a minimum lot area of 1 hectare (2.47 acres). The proposed Retained Lot is to be 2.4 hectares in lot area and exceeds the minimum requirement for new lots within the Rural designation. The severed lot is proposed to be 1 hectare in lot area.

Section 5.4 in the Municipality's Official Plan includes policies that permit residential uses within the Shoreline designation. The existing and future uses on the proposed severed and retained lots conform to the permitted uses in the Shoreline designation.

Although the subject property is not entirely designated Shoreline, consideration should be given to the Shoreline designation policies given the context and shoreline residential nature of the subject property. Section 5.4.8 states that new development in the Shoreline Area should be directed to lands that are physically suitable for development in their natural state in an effort to maintain the area's unique character. Should the application be provisionally approved, future building envelope locations should be located in areas that require minimal removal of vegetation.

Section 5.4.2 of the Official Plan includes policies that permit residential uses within the Shoreline designation. New lots should have a minimum lot size of 1.0 hectare and minimum lot frontage of 90 metres. In addition, Section 5.2.2 states that new lots in the Shoreline designation should be a minimum of 1.0 hectare in size. The proposed retained and severed lots would exceed these values.

Section 7.1.1 of the Official Plan contains criteria that are applicable to consent applications. Table 2 below summarizes the consent policies and evaluates the Consent application in relation to such policies.

Policy 7.7.1 Severance Criteria	Does the Application Conform?
a) A registered plan of subdivision is not necessary for the orderly development of the lands.	A Plan of Subdivision is required where 5 or more lots are proposed. The application proposes the creation of one new lot. A Plan of Subdivision is not required.
b) The lot size and setback requirements will satisfy specific requirements of this Plan and meet the implementing zoning by-law requirements.	The proposed retained and severed lots meet the minimum lot frontage and area requirements of the Shoreline Residential (RS) Zone.
c) The proposed lot must front on a publicly maintained road or, within the Shoreline designation, between existing lots on an existing private road with a registered right-of-way to a municipally maintained road or be a condominium unit, which may be created on private roads having access to a municipal year round road.	A portion of the subject lands are located in the Shoreline Designation. The proposed retained lot is located between existing residences on an existing private road. The retained lot is proposed to utilize the existing access drive extending from Poplar Lane. The applicant has proposed a lot configuration whereby the severed lot would have access via a right of way over the proposed retained lot.
d) Lots for hunt camps, fishing camps, wilderness tourist camps or similar uses may be permitted on unmaintained municipal road allowances or on private right of ways to publicly maintained roads provided that the appropriate agreements are in place to ensure that the Municipality has no liability with respect to the use of these roads.	The proposed lots are not for hunt camps.
e) The lot must have road access in a location where traffic hazards such as obstructions to sight lines, curves or grades are avoided;	The proposed severed lot does not appear to create a traffic hazard. The proposed retained lot is to be accessed via an existing driveway and is to be legalized through the proposed right of way over the severed lot. An entrance permit should be obtained for the proposed lots, if required by the Municipality.
f) The lot size, soil and drainage conditions must allow for an adequate building site and to allow for the provision of an adequate	The retained and severed lots appear to be of sufficient size to accommodate servicing Approval from the NBMCA is required to

means of sewage disposal and water supply, which meets the requirements of the Building Code, the lot must have safe access and a building site that is outside of any flood plain or other hazard land.	confirm that the severed and retained lots can be adequately serviced by on-site septic systems and on-site water services. It is recommended that NBMCA approval be included as a condition of consent. There appears to be a drainage course that traverses the property. As part of the site plan process the NBMCA should be consulted on the details with respect to the drainage course crossing.
g) Notwithstanding subsection c), lots created for seasonal or recreational purposes may be permitted where the access to the lot is by a navigable waterbody provided that Council is satisfied that there are sufficient facilities for mainland parking and docking.	Access for the proposed severed lot is to be via a right of way over the proposed retained lot.
h) Any lot for permanent residential use shall be located on a year round maintained municipal road or Provincial highway.	The proposed severed and retained lots are to be used for seasonal residential uses.
i) In the Rural designation, new lots created by consent shall be limited to the following: i. The Township will permit the creation of up to eight new lots per year. The new lots must comply with the regulations as set out in the implementing Zoning By-law. ii. two lots per original hundred acre lot; iii. one lot for each 50 acre parcel which existed as of the date of approval of this Plan; and iv. infilling between existing residences within 300 metres of each other on the same side of a municipal road or Provincial highway	A portion of the subject lands are designated Rural and Shoreline. The proposed severed and retained lots are shoreline residential lots and have been considered in the context of the Shoreline designation.
j) The creation of any lot will not have the effect of preventing access to or land locking any other parcel of land.	The severed and retained lots will not prevent access to, or land lock, any other parcel of land. The right of way will facilitate continued access to the retained lot.
k) Any severance proposal on land adjacent to livestock operations shall meet the Minimum Distance Separation Formula I in accordance with the MDS Guidelines and shall demonstrate that the proposed water	The subject lands are not adjacent to livestock operations.

supply has not been contaminated from agricultural purposes.

Section 6.3 includes policies for Private Roads and permits the creation of new seasonal residences on private roads where it is considered infilling between existing residential units. Official Plan policies also permit the creation of lots for seasonal or recreational purposes which access to a navigable waterbody provided that Council is satisfied that there are sufficient facilities for mainland parking and docking. The proposed severed lot is located between existing residences and the extension of a private road is not required to gain access to the proposed severed or retained lots.

Based on a review of the policies contained in the Official Plan, it is recommended that Council not provide a recommendation to the Planning Board. Staff is of the opinion that additional information is required to address the fish habitat policies in Section 4.7 of the Official Plan. Provided it can be demonstrated through the supporting study that an appropriate dock and building location exist that do not negatively impact the fish habitat, the proposed consent application would conform to the Official Plan.

Municipality of Magnetawan Zoning By-law

The subject property is zoned Shoreline Residential (RS) and Environmental Protection (EP) as shown in Figure 5.

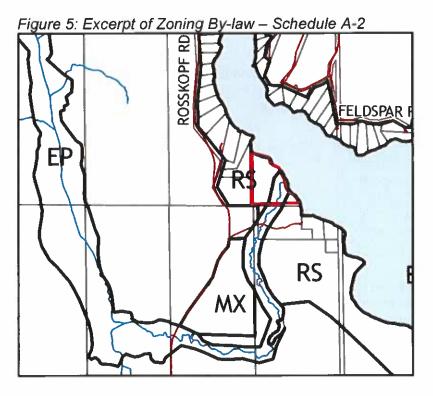


Table 3 provides a summary of the proposed retained and severed lots in relation to the minimum requirements for the Shoreline Residential (RS) Zone.

Table 3: Shoreline Zone Standards

Zoning By-law Requirements		Lot Configuration		
	Shoreline Residential (RS) Zone	Proposed Severed Lot	Proposed Retained Lot	
Minimum Lot Area	1 hectare	1.2 hectare	2.5 hectares	
Minimum Lot Frontage	90 metres	105 metres onto Lake Cecebe	245 metres onto Lake Cecebe	

As detailed in Table 3, the proposed lots comply with the minimum lot standards for the Shoreline Residential Zone.

Comments From Departments

Public Works

No concerns.

Fire Chief

• The property appears to be is accessed off a private road, all emergency service responses may be limited due to road conditions/maintenance.

Building Department

No concerns.

Summary

Based on a review of the Application and the applicable planning policies, a fish habitat assessment is required in order to ensure consistency and conformity with the applicable policy documents.

Respectively submitted,

Jonathan Pauk HBASc, MSc, MCIP, RPP

Planning Consultant

MHBC Planning

Jamie Robinson, BES, MCIP, RPP

Planning Consultant

MHBC Planning

FILE #B.....

APPLICATION FOR CONSENT Under Section 53 of the Planning Act

Note to Applicants: This application form is to be used if the CENTRAL ALMAGUIN PLANNING BOARD is the consent granting authority. In this form the term "subject" land means the land to be severed and the land to be

Completeness of the Application

The information in this form that must be provided by the applicant is indicated by black arrows on the left side of the section numbers. This information is prescribed in the Schedule to Ontario Regulation 197/96 made under the Planning Act. The mandatory information must be provided with the appropriate fee. If the mandatory information and fee are not provided, the CAPB will return the application or refuse to further consider the application until the information and fee have been provided.

The application form also sets out other information that will assist the CAPB and others in their planning evaluation of the consent application. To ensure the quickest and most complete review, this information should be submitted at the time of application. In the absence of this information, it may not be possible to do a complete review within the legislated time frame for making a decision. As a result, the application may be refused.

Submission of the Application

- One application form is required for each parcel to be severed.
- A complete application form MUST include a council resolution from the organized municipality stating the pre-consult requirements have been met to its satisfaction and be accompanied by a list of conditions the municipality requires.

- The applicable fee is \$650 per lot created, per Lot Addition or per Right of Way - effective February 1, 2016
- 10 copies of the completed application form and 10 copies of the sketch are required by the CAPB. The copies may be used to consult with other ministries or agencies that may have an interest in the application.
- Please remember to include your property roll number

Measurements are to be in metric units. 1 ft = .3048 meters; 1 acre = 0.404686 hectare

For Help

To help you understand the consent process and information needed to make a planning decision on the application, refer to the

You can also call: Susan L. Amold, Secretary - Treasurer Central Almaguin Planning Board 63 Marie St, P. O. Box 310 South River, On POA 1X0 705 386 - 2573 e-mail: centralalmaguinplan@hotmail.com Web Page for forms: www.strongtownship.com Office hours: Wednesdays- 9:00 a.m. to 2:00 p.m.

→	Please	Print and	Complete	Appropriate	Box(es)
----------	--------	-----------	----------	-------------	---------

▶ 1.1	Name of Owner(s). An owner's authorization is required in Section 11.1, If the applicant is not the owner.					
	Name of Owner(s) Samuel and Maria Dunnett			Home Telephone No. 705-387-4570	Business Telephone No.	
	Address Box 148, Magnetawan, ON	P0A 1P0			Postal Code POA 1P0	
1.2		person who is to be contacted about a a person or firm acting on behalf of	t the applicati	on, if different than the ov	vner	
	Name of Contact Person/Agent E.J. Williams Surveying Limited			Home Telephone No.	Business Telephone No. 705-789-4171	
	Address 6-133 Highway 60, Huntsville, ON			Postal Code P1H 1C2	Fax No.	
Loc	ation of the Subject Land	(Complete applicable boxes in 2	.1)			
2.1	Parry Sound	Local Municipality/Unorganized Township		Municipality	Section or Mining Location No.	
	Concession Number(s)	Lot Number(s)	gnetawan Chapman Der(s) Registered Plan No. Lo 26		Lot(s)/Block(s)	
	2	26			,	
	Reference Plan No.	Part Number(s)	Municipal Address Pa		Parcel Number	
			15 Pop	lar Lane		
	Are here any easements or re	estrictive covenants affecting the subj	ect land?			

_	rpose of this Appli				
≥ 3.1		of proposed transaction (check			
	Transfer Other	Creation of a new lot X A charge	A lease	An easement X A correction of title	Other purpose
≥ 3.2	Name of person(s), Unknown	if known, to whom land or interest	t in land is to be transfe	erred, leased or charged	
3.3	If a lot addition, ide Not Applicable	ntify the lands to which the parcel	will be added.		
4. De:	scription of Subjec	ct Land and Servicing Inform	nation (Complete ea	ach subsection.)	
4.1	Description	Frontage (m.)	10	Severed 5± Straightline Frontage water	245± Straightline Frontage
		Depth (m.)		2± Irregular	210± irregular
		Area (na.)	1,0	0±ha	2.5±ha
4.2	Use of Property	Existing Use(s)		asonal Residential	Vacant
<u>, , , , , , , , , , , , , , , , , , , </u>		Proposed Use(s)	Se	asonal Residential	Unknown
4.3	Buildings or Structures	Existing (Date of Construction)		tage (7.6mx10.6m) Built 1958	None
		Proposed	200	ne	Unknown
4.4	Access (check appropriate	Provincial Highway			
	space)	Municipal road, maintained all ye	ear		
		Municipal road, seasonally main	tained		
		Other public road (e.g. LRB)			
		Right of way	х		<u> </u>
		Water Access (If so, describe be	elow)		
		Describe in section 9.1, the park from the subject land and the ne	ting and docking facilities	es to be used and the approxima	te distance of these facilities
4.5	Water Supply	Publicly owned and operated piped water system			
		Privately owned and operated individual well	X		X If Development Propose
		Privately owned and operated communal well			
		Lake or other water body			
		Other means			
4.5 >	Disposal	Publicly owned and operated sanitary sewage system			
	(Check appropriate space)	Privately owned and operated individual septic tank ¹			
		Privately owned and operated communal septic system			
		Pávy	-		
		Ditter means			
		(1) A certificate of approval fro	om the North Bay Matta	wa Conservation Authority subm	nitted
4.7	Other Services Check if the	Electricity	X		X
	service is available	Schoot Bussing	X		X
		Garbage Collection	1954		
4.8	If access to the sul responsible for its	pject rand is by cheate road, or rig maintenance and whether it is ma	tht of way was indicated intained seasonally or	d in section 4.4., indicate who ow all year.	ms the land or road, who is

5.1	d Use
> 3.1	What is the existing official plan designation(s), if any, of the subject land? Rural and Environmental Protection
5.2	What is the zoning, if any, of the subject land? If the subject land is covered by a Minister=s zoning order, what is the regulation number? Shoreline Residential with Environmental Protection
5.3	Are any of the following uses or features on the subject land or within 500 metres of the subject land, unless otherwise specified. Please check the appropriate boxes, if any apply.
	Within 500 Metres of Subject On the Land, unless otherwise specifier Use or Feature Subject Land (indicate approximate distance)
	An agricultural operation including livestock facility or stockyard
2	A landfill
	A sewage treatment plant or waste stabilization plant
	A provincially significant wetland (Class 1, 2 or 3 wetland)
	A sewage treatment plant or waste stabilization plant A provincially significant wetland (Crass 1, 2 or 3 wetland) A provincially significant wetland within 120 metres of the subject land Frood plain A rehabilitated mine site A non-operating mine site within 1 kilometre of the subject land An active mine site An industrial or commercial use, and specify the use(s)
	Finod plain
	A rehabilitated mine site
	A non-operating mine site within 1 kilometre of the subject land
	An active mine site
	An industrial or commercial use, and specify the use(s)
	An active railway line
	A municipal or federal airport
	Utility corridors
Hist	
Hist	ory of the Subject Land
	pry of the Subject Land Bas the subject land ever been the subject of an application for approval of a plan of subdivision or consent under the Planning Act? Unknown If Yes and if Known, provide the Ministry-s application file number and the decision made on the application.
	Dry of the Subject Land Eas the subject land ever been the subject of an application for approval of a plan of subdivision or consent under the Planning Act? No res Unknown If Yes and if Known, provide the Ministry-s application file number and the decision made on the application.
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6.1 6.2 6.3	Bas the subject land ever been the subject of an application for approval of a plan of subdivision or consent under the Planning Act? NO If this application is a re-submission of a previous consent application, describe how it has been changed from the original application Has the subject land ever been the subject of an application for approval of a plan of subdivision or consent under the Planning Act? Yes If ves, provide for each parcel severed, the date of transfer, the name of the transferce and the land use, Part Acptications
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6.1 6.2 6.3	Day of the Subject Land Bas the subject Land Bas the subject land ever been the subject of an application for approval of a plan of subdivision or consent under the Planning Act? NO If this application is a re-submission of a previous consent application, describe how it has been changed from the original application Bas the subject land ever been the subject of an application for approval of a plan of subdivision or consent under the Planning Act? Bas the subject land ever been the subject of an application for approval of a plan of subdivision or consent under the Planning Act? Bas the subject land ever been the subject of an application for approval of a plan of subdivision or consent under the Planning Act? Bas the subject land currently the subject of a proposed official plan or official plan amendment that has been submitted to the Minister for approval? No Unknown If You and If Known, specify the Minister file number and status of the application. Is the subject land the subject of an application for a zoning by-law amendment, Minister's zoning order amendment, minor variance.
6.1 6.2 6.3	Dry of the Subject Land Bas The subject Land ever been the subject of an application for approval of a plan of subdivision or consent under the Planning Act? NO If this application is a re-submission of a previous consent application, describe how it has been changed from the original application Bas the subject land ever been the subject of an application for approval of a plan of subdivision or consent under the Planning Act? NO Bas the subject land ever been the subject of an application for approval of a plan of subdivision or consent under the Planning Act? No Bas the subject land ever been the subject of an application for approval of a plan of subdivision or consent under the Planning Act? The subject land ever been the subject of an application for approval of a plan of subdivision or consent under the Planning Act? The subject land ever been the subject of a proposed official plan are official plan are not submitted to the Minister for approval? No Bas the subject land currently the subject of a proposed official plan or official plan are not manufact. Bas the subject land currently the subject of a proposed official plan or official plan are not manufact. Bas the subject land currently the subject of a proposed official plan or official plan are not manufact. Bas the subject land ever been the every land to the Minister for approval? Bas the subject land every been the original plan or official plan are not subdivision or consent under the Planning Act? Bas the subject land every been the original plan or official plan are not subject the Minister for approval? Bas the subject land every been the original plan or official plan or

В.		tch (Use the attached Sketch Sheet) To help you prepare the sketch, refer to the attached Sample Sketch.
	The	application shall be accompanied by a sketch showing the following:
		the boundaries and dimensions of the subject land, the part that is to be severed and the part that is to be retained the boundaries and dimensions of any land owned by the owner of the subject land and that abuts the subject land the distance between the subject land and the nearest township lot line or landmark, such as a railway crossing or bridge the location of all land previously severed from the parcel originally acquired by the current owner of the subject land the approximate location of all natural and artificial features on the subject land and adjacent lands that in the opinion of the applicant may affect the application, such as buildings, railways, roads, watercourses, drainage ditches, river or stream banks, wetlands, wooded areas, wells and septic tanks the existing use(s) on adjacent lands the location, width and name of any roads within or abutting the subject land, indicating whether it is an unopened road
	0	allowance, a public travelled road, a private road or a right of way if access to the subject land is by water only, the location of the parking and boat docking facilities to be used the location and nature of any easement affecting the subject land
9.	Oth	er Information
	Is the	ere any other information that you think may be useful to the CAPB or other agencies in reviewing this application? If so, explain below or th on a separate page.
	800.01	
10.	Affi	davit or Sworn Declaration
		I, _E.J. Williams, B.Sc., O.L.S. of the _Town of Huntsville in the District of Municiplaity of Muskoka
		make oath and say (or solemnly declare) that the information contained in this application is true and that the information contained in the documents that accompany this application is true.
		Sworn (or declared) before me
		at the District Town of Hutsville
		in the District of Muskoka
		Commissioner of Oaths E.J. Williams, B.Sc., OL.S.
		Kethryn Irens Kujala, a Commissioner, etc.,

Limited, Expires April 12, 2022

	11.1	If the applicant is not the owner of the land that is the subject of this authorized to make the application must be included with this form	s application, the written authorization of the owner that the applicant is or the authorization set out below must be completed.
		Authorization of Owner for	r Agent to Make the Application
		i, Samuel and Maria Dunnett are the owners of the land the authorize E.J. Williams, B. Sc., O.L.S. to make this applica	at is the subject of this application for a consent and we tion on my behalf.
		May 17/21	Same (
		Date	Samuel Dunnett
		May 17/8/	Mara Lunnett
		Date	Marla Dunnett
	11.2	If the applicant is not the owner of the land that is the subject of this information set out below.	s application, complete the authorization of the owner concerning personal
		Authorization of Owner for Ag	ent to Provide Personal Information
		I, Samuel and Maria Dunnett are the owners of the land the purposes of the Freedom of Information and Protection my agent for this application, to provide any of my persona collected during the processing of the application.	at is the subject of this application for a consent and for the of Privacy Act, I authorize E.J. Williams, B.Sc., O.L.S. as all information that will be included in this application or
		Marylan	
		Date ()	Samuel Dunnett
		May 17/21	Maria Dunnett
12.	Cons	sent of the Owner	
>	Comp	plete the consent of the owner concerning personal information set	out below.
		Consent of the Owner to the Use and	d Disclosure of Personal Information
1,	١.٥		
	Free or pu	muet and Mana Dunnett are the owners of the land that is to dom of Information and Protection of Privacy Act, I auti- iblic body of any personal information that is collected under essing this application.	the subject of this consent application and for the purposes of the norize and consent to the use by or the disclosure to any person er the authority of the Planning Act for the purposes of
	1	19417/21	Sans -
	Da	te	Samuel Dunnett
	1	Vay 17/2/	Maria Lunnitt
>	Da	te J	Maria Dunnett
	The	CAPB will assign a File Number for complete applications a	and this should be used in all communications.
		licant's Checklist: Have you remembered to attach 10 copies of the completed application form? 10 copies of the sketch? 1 copies of the North Bay Mattawa Conservation Authority comments regarding Septic system	

11. Authorizations

Magnetawan Fire Department Annual Year End Report 2020



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1	nicipality of agnetawan	REPORT TO COUNCIL
To:		Mayor and Council
From:		Fire Chief Joe Readman
Date of	Meeting:	June 09, 2021
Report	Title:	Magnetawan Fire Department Annual Year End Report 2020

Recommendation: THAT Council receives and approves this report as presented.

Introduction:

This report will provide the Mayor and Council a detailed outline of the accomplishments that the members of the Magnetawan Fire Department achieved in 2020. As Fire Chief I am proud of the gains the department has made in just a year especially during a pandemic. The dedication and effort put forward by all members of the department is something I am proud and honored to be a part of.

2020 had its challenges with the Covid-19 pandemic and the ever-changing restrictions. The department had to adapt and change protocols multiple times. One example is training; due to the COVID-19 regulations the department had to switch to an online platform to continue training. Our Training Officer has shown flexibility and dedication to ensure that the training programs moved forward. The firefighters have also shown their determination, drive for training (by not losing interest during the online learning) and stayed engaged.

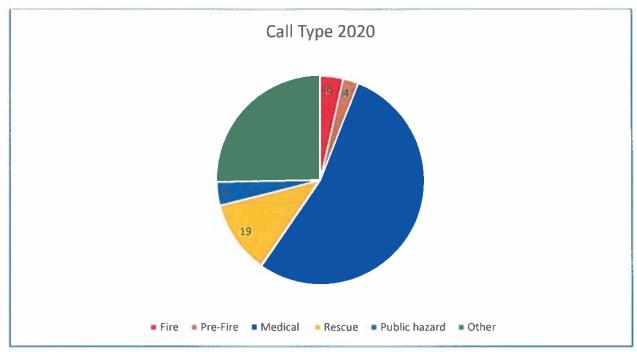
Conclusion:

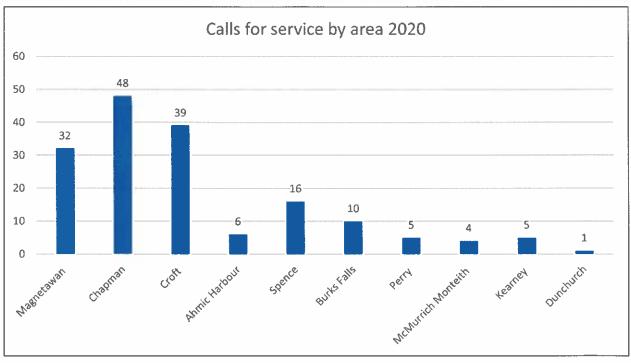
I would like to say that my first year has been great! The members of the Magnetawan Fire Department have welcomed me in and have supported the direction we are now going. I would also like to say thank you to the Mayor and Council for the support this past year. With this support we have raised the level of service we provide to our residents and community.

Respectfully Submitted,

Joe Readman Fire Chief

2020 Calls for service:

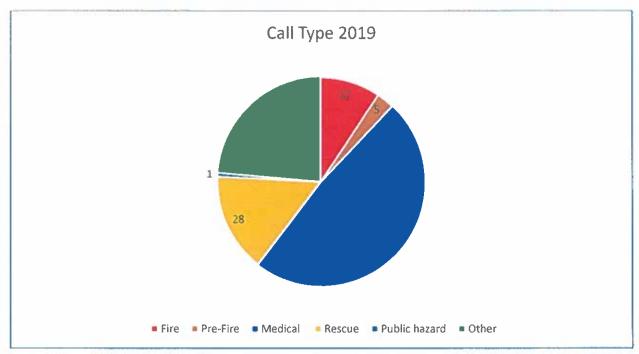


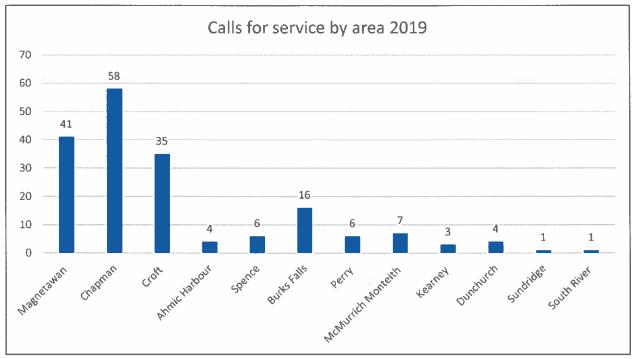


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2019 Calls for service:

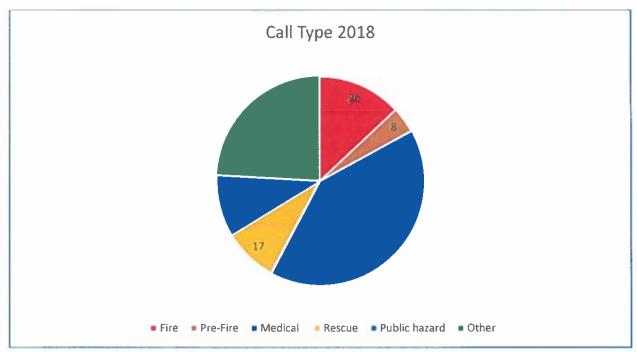


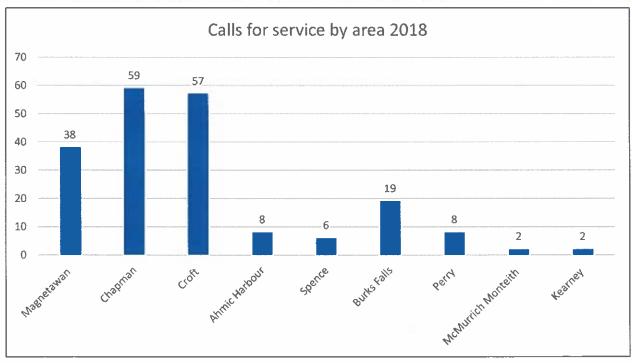


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2018 Calls for service:





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Fire Chief

Joe Readman



Deputy Fire Chief

Derek Young



Captains and Training Officer

Captain-Mark Wignall
Acting Captain-Noah Dunnett
Training Officer- Gary Courtice



Firefighters and Radio Operators

C.J Smith Luke Crozier Jennifer Buchler
Tyler Barry Brad Kneller Ryan Kooy

Ryan Kooy Jonathon Dunnett

Peter Pupek

Brandon McCracken Matt Johnson Wayne Smith

Johnathon Crozier Walley Smith Merrilee Chapman

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Accomplishments:

- Appointed Derek Young as Deputy Fire Chief, who has been with the department for 12 years.
 Derek has been a vital asset in my first year with his knowledge and experience.
- Distributed and taught to the firefighters already developed Regional Standard Operating Guidelines/Procedures to all firefighters in the Department.
- New Establishing and Regulating Bylaw for the Fire Department was created and passed by Council. This By-law was distributed and taught to the firefighters.
- Created truck checks for all apparatus to ensure all required equipment is on the appropriate apparatus and that firefighters can familiarize themselves for a speedy delivery of service.
- Cleaned up Station One (Magnetawan) and Station Two (Ahmic Harbour).
 - -Many loads of scrap metal and garbage to the landfill.
 - -Donated a Truck to Firefighters Without Borders.
 - -Sold two antique fire trucks that had been unused for years.
 - -Organized equipment.
 - -Filled in trough drainage (trip hazard) in the truck bays of Station One and replaced with proper floor drains/concrete.
 - -Removed washer/dryer from truck bays to create more space, these machines were not an approved device for washing any bunker gear/coveralls.
- Updated our roster, contacting people to confirm membership or retirement.
- Created a classroom in the firehall.
 - -Removed couches and junk/debris from the classroom area.
 - -New chairs were purchased.
 - -Projector/screen/whiteboard installed.
 - -Two computers refurbished and installed for online learning purposes.
- Created a Health and Safety Committee as required.
 - -Created SDS binder and made available.
 - -Posted required signage and documents.
 - -Are now conducting workplace inspections as required.
- We assisted the Burk's Falls District Food Bank with the annual food drive in December. This year
 we also provided a place to store all the food until it was required. The food bank had to relocate
 due to their old location being sold.

Public education:

- With the Covid 19 Pandemic Public Education events and tours were unable to happen due to a
 recommendation from the Office of the Fire Marshal. We are planning safer and interactive
 activities for 2021. We have been in contact with the school board to ensure the schools do not
 go another year with out some form of Fire Education.
- Office of the Fire Marshal has now given the go ahead to conduct Public Events as long as we follow the restrictions.

Notable Purchases:

Rescue 42's

The Rescue 42's was purchased to replace our older unapproved vehicle stabilizers. The new rescue 42's can be used for more than just vehicles, they are also approved to stabilize a buildings structure if compromised by fire or other reasons.

SCBA

Our MSA Self Contained Breathing Apparatus (SCBA) were out of date and failing. With Council's support we were able to start an RFP process. After months of research and product demonstrations we decided on new Scott Air-Pak X3 Pro. We took possession in late December of 12 SCBA's, 32 cylinders and a Rapid Intervention Bag (RIT Bag) and enough Masks to issue every firefighter their own mask.



Blitz Fire Monitor.

The Blitz Fire monitor is located on our front-line pumper. The Blitz allows for a large amount of water to be put on a fire quickly, easily,

and safely by one firefighter. In the world of volunteer firefighting, you cannot guarantee how many people are responding at any given time and this is a tool to help combat that challenge.

Corporation of the



Tel:(705) 387-3947 Fax: (705) 387-4875 www.magnetawan.com P.O. Box 70, Magnetawan, Ontario POA 1PO

REPORT TO COUNCIL

TO		Mayor	and	Counc	il
----	--	-------	-----	-------	----

FROM: Brian Horsman CBO

RE: Building Activity Report to May 25, 2021

DATE: May 25, 2021

Background: 1) Total permits to May 25, 2021	26	
2) Category of permits issued: New Cottages/H	Houses 10	
Renovation Con	mmercial 3	
New Garage/Bo	oathouse 5	
Additions/Reno	ovations 4	
Demolition	4	
Pending	15	
3) Construction value of permits to May 25, 20)21 3.4 milli	on
4) Building Permit fees to May 25, 2021	\$57,992.0)0

Consideration: Status Report to May 25, 2021



<u>Further Consideration</u>: Assist in preparation for the Annual Meeting to review Permit Fees.

<u>Recommendation</u>: That Council receive the report prepared by the Chief Building Official.



THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

BY-LAW NO. 2021 -

Being a By-law respecting Construction, Demolition, Change of Use, Conditional Permits and Inspections

WHEREAS Section 7 of the Building Code Act, 1992, S.O. 1992, Chapter 23, as amended, empowers Council to pass certain By-laws respecting construction, demolition, change of use, conditional permits and inspections of same;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN ENACTS AS FOLLOWS:

1. SHORT TITLE

This By-law may be cited as the "Building By-law".

2. <u>DEFINITIONS</u>

- 2.1 In this By-law,
 - 2.1.1 Act means the Building Code Act 1992, as amended, including amendments thereto.
 - 2.1.2 Abandoned Permits means where an incomplete application remains incomplete for three (3) months or ninety (90) days without any attempt to complete the application.
 - 2.1.3 As Constructed Plans means as constructed plans as defined in the Building code.
 - 2.1.4 Building means a building as defined in Section 1(1) of the Act.
 - 2.1.5 **Building Area** means the greatest horizontal area of a building within the outside surface of the exterior walls.
 - 2.1.6 Building Code means the regulations made under Section 34 of the Act.
 - 2.1.7 Chief Building Official means the Chief Building Official appointed by Bylaw of the Corporation of the Municipality of Magnetawan for the purposes of the enforcement of the Act.
 - 2.1.8 Construct means construct as defined in Section 1(1) of the Act.
 - 2.1.9 Construction Revision means revised drawings required as a result of inspection revealing construction that has not been carried out in accordance with the permit drawings.
 - 2.1.10 Corporation means the Corporation of the Municipality of Magnetawan
 - 2.1.11 **Demolish** means demolish as defined in Section 1(1) of the Act.
 - 2.1.12 Farm Building means a farm building as defined in the Building Code.
 - 2.1.13 Building Inspector means an inspector appointed by By-law of the Corporation of the Municipality of Magnetawan for the purposes of the enforcement of the Act.
 - 2.1.14 Owner means the registered owner of the property and includes a lessee, mortgagee in possession, and the authorized agent in lawful control of the property.

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- 2.1.15 **Permit** means written permission or written authorization from the Chief Building Official to perform work regulated by this By-law and the Act.
- 2.1.16 Permit Holder means the owner whom a permit has been issued or where a permit has been transferred, the new owner to whom the permit has been transferred.
- 2.1.17 Plumbing means plumbing as defined in Section 1(1) of the Act.
- 2.1.18 **Re-inspection** means an inspection that is required due to the work subject to inspection not being completed at the time of the original request for inspection.
- 2.1.19 Word term not defined meaning any word or term not defined in this Bylaw, that is defined in the Act or Building Code shall have the meaning ascribed to it in the Act or the Building Code.



3. CLASSES OF PERMITS

Classes of permits with respect to the construction, demolition and change of use of buildings and permit fees shall be as set out in Schedule A and B to this By-law.

4. REQUIREMENTS FOR APPLICATIONS

4.1 THE APPLICATION

To obtain a permit, the owner or an authorized agent by the owner shall file an application in writing by completing a prescribed form available at the municipal office or at the office of the Chief Building Official or from the Building Code website www.obc.mah.gov.on.ca.

- 4.2 Where application is made for a building permit under Subsection 8(1) of the Act, the application shall:
 - 4.2.1 Identify and describe in detail the work and the occupancy to be covered by the permit for which application is made.
 - 4.2.2 Describe the land on which the work is to be done, by a description that will readily identify and locate the building lot.
 - 4.2.3 Include a minimum of two sets of complete plans and specifications for the work to be covered by the permit and show the occupancy of all parts of the building.
 - 4.2.4 State the valuation of the proposed work including materials and labour and be accompanied by the required fee.
 - 4.2.5 State the names, addresses and telephone numbers of the owner and of the architect or engineer, where applicable, or other designer or contractor.
 - 4.2.6 Be accompanied by a written acknowledgement of the owner that he has retained an architect or professional engineer to carry out the field review of the construction where required by the Building Code, and,
 - 4.2.7 Be assigned by the owner or his or her authorized agent who shall certify the truth of the contents of the application.
- 4.3 Where application is made for a demolition permit under Subsection 8(1) of the Act, the application shall,
 - 4.3.1 Contain the information required by clauses 4.1 to 4.2; and
 - 4.3.2 May be required to be accompanied by satisfactory proof that arrangements have been made with the proper authorities for the cutting off and plugging of all water, sewer, electric, telephone or other utilities and services.
- 4.4 Where application is made for a conditional permit under Subsection 8(3) of the Act, the application shall,
 - 4.4.1 Contain the information required by clauses 4.2. to 4.2.7;
 - 4.4.2 Contain such other information, plans and specifications concerning the complete project as the Chief Building Official may require;

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- 4.4.3 State the reasons why the applicant believes that unreasonable delays in construction would occur if a conditional permit is not granted;
- 4.4.4 State the necessary approvals, which must be obtained in respect of the proposed building and the timeline in which such approvals will be obtained;
- 4.4.5 State the timeline in which plans and specifications of the complete building will be filed with the Chief Building Official.
- 4.4.6 Review and sign a Conditional Permit Agreement as prescribed by the Chief Building Official.



- 4.5 Where application is made for a transfer of a permit under clause 7(h) of the Act because of change of ownership of the property, the owner shall file the following information,
 - 4.5.1 The form prescribed by the Chief Building Official.
 - 4.5.2 The names and addresses of the former and new owner.
 - 4.5.3 The date that the property was transferred; and
 - 4.5.4 The confirmation of the continuation of or the particulars of any change in the arrangements for general review of the construction in accordance with Section 2.3., Design and General Review, of the Building Code.

4.6 **CHANGE IN USE PERMITS**

Every applicant for a change of use permit issued under Subsection 10(1) of the Act shall be submitted to the Chief Building Official and shall:

- 4.6.1 Describe the building in which the occupancy is to be changed, by a description that will readily identify and locate the building:
- 4.6.2 Identify and describe in detail the current and proposed occupancies of the building or part of a building for which the application is made;
- 4.6.3 Include plans and specifications which show the current and proposed occupancy of all parts of the building, and which contain sufficient information to establish compliance with the requirements of the Building Code including floor plans, details of wall, ceiling and roof assemblies, identified required fire resistance ratings and load bearing capacities;
- 4.6.4 Be accompanied by the required fees;
- 4.6.5 State the name, address, and telephone number of the owner; and
- 4.6.6 Be signed by the owner or his or her authorized agent who shall certify the truth of the contents of the application.

4.7 PLANS AND INSPECTIONS

- 4.7.1 Sufficient information shall be submitted with each application for a permit to enable the Chief Building Official to determine whether or not the proposed construction, demolition or change of use will conform with the Act, the Building Code and any other applicable law.
- 4.7.2 After the issuance of a permit under the Act, notice of any material change to a plan, specification, document, or other information on the basis of which is not to be made without written authorization of the Chief Building Official.
- 4.7.3 Each application shall, unless otherwise specified by the Chief Building Official, be accompanied by two (2) complete sets of plans and specifications required under this By-law.
- 4.7.4 Plans shall be drawn to scale on paper, cloth or other durable material shall be legible and without limiting the generality of the foregoing, shall include

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- such works as set out in Schedule "C" to this By-law, unless otherwise specified by the Chief Building Official.
- 4.7.5 Site plans shall be accurately drawn to scale, and when required by the Chief Building Official to demonstrate compliance with the Act, the Building Code or other applicable law, a copy of a survey prepared by an Ontario Land Surveyor shall be submitted. Site plans shall show:
 - 4.7.5.1 Lot size and the dimensions of the property lines and setbacks to any existing or proposed buildings,
 - 4.7.5.2 Existing and finished ground levels or grades,
 - 4.7.5.3 Existing right-of-ways, easements, and municipal services where applicable.
- 4.7.6 Verification by an Ontario Land Surveyor of By-law compliance may be required before proceeding past foundation state, if required by the Chief Building Official.

5. **PAYMENT OF FEES**

- 5.1 Fees for a required permit shall be as set out in Schedule "B" to this By-law and are due and payable upon submission of an application for a permit.
- 5.2 Where the fees payable in respect of an application for a construction or demolition permit issued under Subsection 8(1) of the Act or a conditional permit under Subsection 8(3) of the Act are based on the cost of valuation of the proposed work, the cost of valuation of the proposed work shall mean the total cost of all work regulated by the permit, including the cost of all material, labour, equipment, overhead and professional and related services, provided that where application is made for a conditional permit, fees shall be paid for the complete project.
- 5.3 The Chief Building Official may place a valuation on the cost of the proposed work for the purposes of establishing the permit fee, and where disputed the applicant shall pay the fee under protest and, within six (6) months of completion of the project, shall submit an audited statement of the actual costs and where the audited costs are determined to be less than the valuation, the Chief Building Official shall issue a refund.

6. **REFUNDS**

6.1 In the case of withdrawal of an application or the abandonment of all or a portion of the work or the non-commencement of any project, the Chief Building Official shall determine the amount of paid permit fees that may be refunded to the applicant, if any, in accordance with Schedule "D" attached to and forming part of this By-law.

7. PRESCRIBED NOTICES AND INSPECTIONS

7.1 The owner or an authorized agent shall notify the Chief Building Official at least two (2) business days which does not include the day the notice was given to each stage of construction for which notice in advance is required under the Building

Code. In addition to prescribed notice contained in 1.2.5.1. Div C of the Building Code, notice of any solid fueled appliance rough-in 1.3.5.2.(1)(c) is also required. Notice of completion is also required in accordance with subsection 11(2) of the Building Code Act.

- 7.2 Notice may be given in one of the following ways:
 - 7.2.1 Phone message at (705) 387-4029
 - 7.2.2 Fax at (705) 387-4875
 - 7.2.3 In person at the Municipality of Magnetawan Municipal Office

8. **EQUIVALENTS / ALTERNATIVE SOLUTIONS**

The person proposing an alternative solution shall provide the documentation required by Section 2.1 Div. C of the Ontario Building Code.

9. **AS CONSTRUCTED PLANS**

The Chief Building Official may require that a set of plans of a building or any class of building as constructed be filed with the Chief Building Official on completion of construction under such conditions as may be prescribed in the Building Code.

10. THE PENALTY CLAUSE

Under Clause 36(1) of the Act, contravention of a By-law passed under the Act constitutes an offence, and subsections 36(3)-(5) of the Act provides penalties for this offence.

11. REPEAL CLAUSE

- 11.1 By-law No. 2019-29 of the Corporation of the Municipality of Magnetawan is hereby repealed, effective immediately.
- 11.2 That any By-law or part of any By-law inconsistent with the provisions of this By-law, is hereby changed to remain consistent with this By-law.

12. **DATE AND EFFECT**

This By-law shall come into force and effect as of the date of passing.

13. SCHEDULES ATTACHED

Schedule A – Classes of Permits

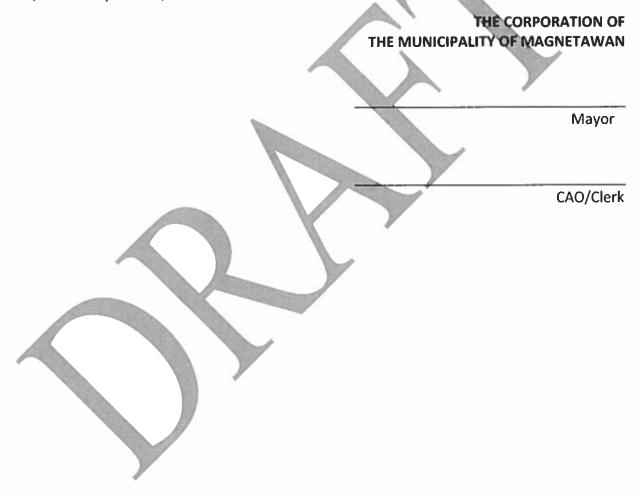
Schedule B - Permit Fees

Schedule C - Application requirements

Schedule D - Refund of fees

Schedule E - Transfer Permit Application

READ A FIRST, SECOND AND THIRD TIME, passed, signed and the Corporate Seal attached hereto, this 9th day of June, 2021.



SCHEDULE "A"

By-law 2021-

CLASSES OF PERMITS

1. Building Permit

To be for the purpose of allowing the construction of a building, includes erection, installation, extension or material alteration or repair of a building and includes the installation of a building unit moved from elsewhere.

2. Demolition Permit

For the demolition of all or part of a building.

3. Conditional Permit

Pertains to construction only and may be issued only in accordance with Section 8(3) of the *Building Code Act*.

4. Stage of Construction

For the purpose of allowing the commencement of construction of a building or part thereof and completion to a certain stage as permitted by such Permit and includes but is not limited to solid fuel burning appliances, heating, ventilation systems and air conditioning systems, or any part thereof.

5. Designated Structure

To be for the **ourpose** of constructing a designated structure as defined in the *Ontario Building Code*.

6. Temporary Structure

To be issued as a Conditional Rermit by the Chief Building Official

7. Transfer Permit

To be issued to a new owner where ownership changes occur during or prior to the closing of any previously issued permit.

8. Occupancy Permit

To allow occupancy of an unfinished building in accordance with the Building Code.

9. Change of Use Permit

To comply with the requirements of Part 10 of the Building Code.

SCHEDULE "B" By-law 2021 -PERMIT FEE SCHEDULE

Cost Guid	elines
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\$100.00	+ \$15.00 per Thousand
\$100.00	Change of Use Permit – Inspection fee only with no Building Permit Issued
\$100.00	Transfer Permit
\$100.00	Searching of Records (Building and Zoning compliance letters)
\$100.00	Re-inspection
\$50.00	Per page for review of revised plans or plans submitted with application and no permit issued
\$100.00	+\$50.00 per page for review of revised plans and/or documents to amend an existing Building Permit
\$200.00	Application fee for Alternative Solution Design
\$200.00	Special Inspection Fee to inspect buildings or structures where a request has been made for a final inspection or occupancy/use where the permit has been inactive for more than one year and/or to determine status of dormant files.

CONSTRUCTION COST GUIDELINES - cost per square foot of floor area

Residential Unit:

Single Storey House	\$175.00 minimum per square foot
Two Storey House (1st floor)	\$150.00 minimum per square foot
Each Additional Storey	\$ 75.00 minimum per square foot
Attached Garage	\$ 40.00 minimum per square foot

Cottage / Recreational Dwelling:

\$175.00 minimum per square foot
\$125.00 minimum per square foot
\$125.00 minimum per square foot
\$ 75.00 minimum per square foot

Garage / Farm Buildings:

Garage / Shed on Slab Garage / Shed no floor	\$40.00 minimum per square foot \$30.00 minimum per square foot
Barns / Outbuildings located	330.00 mmmam per square root
on Assessed Farm Lands	\$25.00 minimum per square foot

Commercial – Industrial:

Based on cost price.....or \$95.00 minimum per square foot

Renovations: Based on cost price estimates

Decks / Porches / Additions: \$50.00 per square foot

Demolition Permits: \$15.00 minimum per square foot

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**Effective January 01, 2020 – Building without a permit – Construction started without a permit: fees are doubled



The cost construction guidelines are only a guideline. The Chief Building Official may place a valuation on the cost of the proposed work as per Section 5 of this Building By-law.

No permit is required for re-shingling a roof.

A permit is required for re-roofing with metal or metal siding.

No permit is required for a shed less than one hundred eight (108) square feet. provided that the principal structure is erected on the property or a permit for such structure has been issued. Lot coverage and setback distances for the Accessory Building must also comply with the Zoning By-law. No Permit is required for a tent structure not exceeding sixty (60) square metres.

TO OBTAIN A BUILDING PERMIT, it is necessary to first apply and receive the following:

- 1. A septic permit for a Class 4 Sewage system from the North Bay Mattawa Conservation Authority in all areas not serviced by Municipal Sewers and for Buildings that require plumbing facilities.
- 2. An Entrance Permit or Culvert Permit from the Municipality of necessary.
- 3. An Entrance Permit or Building Permit from the Ministry of Transportation if the property fronts onto a Provincial Highway or Secondary Highway.
- 4. A legal Survey may be required if the survey stakes are not clearly visible to the Chief Bullding Official.



SCHEDULE "C"

By-law 2021-

REQUIRED PERMIT DRAWINGS

- 1. The Site Plan
- 2. Floor Plans
- 3. Foundation Plans
- 4. Framing Plans
- 5. Roof Plans
- 6. Sections and Details
- 7. Building Elevations
- 8. Heating, Ventilation and Air Conditioning Drawings
- 9. Plumbing Drawings
- 10. Electrical Drawings

Note:

The above-mentioned list of drawings should be used as a guide when preparing drawings for submission for a building permit, for a project designed under Part Nine of the Ontario Building Code that does not require professional design.

Any project that requires design by an Architect and/ or a Professional Engineer (Part Three Buildings, such an assembly, institutional or large buildings over 600 square metres and multiple dwellings) will require more comprehensive drawings to illustrate compliance with the Ontario Building Code.

The Chief Building Official may specify that not all of the above-mentioned plans are required to accompany all applications for permits.

Check with the Chief Building Official for those required.

SCHEDULE "D" By-law 2021-

REFUNDS

Status of Permit Application Percentage of Fee Eligible for Refund

- 1. Application filed, 75% refund maximum No processing of review of plans submitted
- 2. Application filed, 50% refund maximum, where Plans have been reviewed and/or permit is issued.
- 3. Application deemed to be abandoned, 50% refund maximum.

NOTE:

- 1. No refunds after any building inspections are carried out.
- 2. No refund shall be less than \$50.00 by the Municipality of Magnetawan.
- 3. No refund will be given when application for refund is not made within twelve (12) months of the issuance of permits.
- 4. No refund of the "costs" portion of any permit will be made.
- 5. \$100.00 Application Fee is nonrefundable.





APPLICATION TO TRANSFER A BUILDING PERMIT

Building Permit No.	
Original Applicant Name: (Print)	
Address: (Print)	- 12
Permit Transferred To:	
(Print Name)	
(Print Address)	
Phone No. (Home)	
Work No	

I, the undersigned, understand that the transfer of a Permit shall not be deemed to be a waiver of any of the provisions of any By-laws or requirements under the Building Code Act, or Regulations made thereunder, notwithstanding anything included in or omitted from the plans or other materials filed in support of or in connection with the Building Permit.

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I acknowledge that in the event that the permit is transferred, any changes to plans or specifications filed for the Building Permit, is prohibited, unless first authorized by the Chief Building Official, and such changes could result in an Order to Comply, and/or a charge being preferred, and a summons issued by the Provincial Court.

I acknowledge that in the event that the Chief Building Official seeks to enforce the provisions of the Building Code, its Regulations, or this by-law, with respect to the work to be done pursuant to the permit, I shall be responsible for compliance.

Date	Signature (Original Applicant)
Date	Signature (New owner)
Date	Chief Building Official

Municipality of Magnetawan	REPORT TO COUNCIL	
To:	Mayor and Council	
From:	By-law Officer Caitlin Deevey	
Date of Meeting:	June 09, 2021	
Report Title:	January – May 2021 By-law Update	

Recommendation: THAT Council receives this report as presented for information only.

Summary:

Investigations in progress from previous report\year -47 Current year in progress – 48 Total in progress – 95

Training and Education:

-All training currently postponed until further notice.

COVID Vaccination clinics

-COVID Vaccination clinics are taking place in Sundridge/Strong/Joly, at the arena. The request for by-law officers to aid with check in and parking enforcement was answered.

Complaints and Investigations

January

- Parking warnings 3
 - snowmobile truck and trailers blocking snowplows turn arounds.
- Deposit snow on/across highway/roadway 8
 - -warnings issued
- Dog at large − 1
 - -owner educated and warned, compliance was immediate.
- Failure to purchase dog license 1
 - -charges pending.
- Unauthorized occupancy/work/damage to road allowance 1
 - -warned, permit obtained.
- EMCPA (COVID orders and violations) 21
 - -most were gathering concerns and warnings but also includes compliance checks on businesses and working with Health Unit and other agencies. Charges pending. Most investigations were educational based providing most everyone with at least one warning.
- Trailers 1
 - -trailer owner was warned and educated, and trailer was removed.

- Zoning − 2
 - shipping containers, lot coverage.
- Feed or permit feeding wildlife 2
 - warned, educated.
- Persistent dog barking 1
 - -no violation found

February

- Parking 8
 - -7 warnings, 1 ticket issued for parking left wheels to left curb (opposite traffic)
- Animals at large 2
 - one warning issued, charges pending.
- EMCPA (covid orders and violations) 39
 - -most were gathering concerns and warnings but also includes compliance checks on businesses and working with Health Unit and other agencies. Charges pending. Most investigations were educational based providing most everyone with at least one warning.
- Dog at large 4
 - -3 warnings issued, one charges pending
- Deposit snow on/across highway/roadway 12
 - 7 warnings/education, 5 charges pending
- Zoning − 2
 - -one inquiry on clarification of bylaw compliance insured. One over lot coverage property owner warned compliance was met.
- Trailers 5
 - -orders issued for removal and compliance with a springtime compliance date (too much snow to remove safely at this time)

March

- EMCPA (covid orders and violations) 14
 - -most were gathering concerns and warnings but also includes compliance checks on businesses and working with Health Unit and other agencies. (14 investigations 23 concerns called in)
- Parking- 6
 - -warning issued
- Zoning use not permitted 1
 - -land owner was educated and given time for to bring property into compliance. Compliance has been met.
- Trailers 2
 - -one ordered for immediate removal as not permitted, the other one was a stored trailer and a warning to obtain a trailer license was issued.
- Dog at large 3
 - All returned to owners. 2 warnings, one charges pending.
- Deposit snow on/across highway/roadway 2
 - ongoing from last month, charges pending.
- Zoning shipping containers, 3
 - -warning issued, compliance to be followed up on after snow melts.
- Persistent dog barking -1

- -warned and educated, no further issues
- Property standards 1
 - -complaint received, enforcement withheld for better weather
- Drainage 1
- No charges laid, issued was brought into compliance immediately.

April

- Dog bite − 1
 - -owner educated on protocols set out by health unit, health unit to follow up
- Dog at large 6
 - -two not found, three warned, and one taken to pound.
- EMCPA (covid orders and violations) 19
 - -most were gathering concerns and warnings but also includes compliance checks on businesses and working with Health Unit and other agencies. (5 charges pending)
- Persistent dog barking 2
 - -one found in violation, educated, and warned, no further concerns received.

May

- EMCPA (covid orders and violations) 213
 - -most were gathering concerns and inquiries. Business compliance checks in conjunction with health unit and OPP. (13 charges pending)
- Zoning- shipping container- 3
 - 2orders issued for removal, one compliance obtained container removed, two in progress
- Dogs at large 2
 - -dogs returned to owners
- Dogs permitted to trespass -1
 - -charges pending
- Failure to purchase dog license 1
 - warning issued, compliance obtained
- Livestock at large -5
- 1 owners warned, 4 pertaining to same property, (4 passed to neighbouring bylaw, Officer Chris Fraser to investigate and handle as conflict of interest was had)
- Zoning- use not permitted -2
 - -education given
- Unauthorized occupancy/work/damage to road allowance 2
 - -warned and stop work ordered., one no damage was found
- Parking -3
 - -warnings issued
- Property Standards 2
 - -Orders issued and posted on properties.
- Owner permit animals to trespass -1
 - -owner warned and educated
- Trailers

- -Failure to obtain licensing-9
 - -warning and compliance notifications giving
- -Zone not permitted for trailers 3
- -1 ordered for removal, complied. 2 warnings with compliance dates given.
- Other 1
 - -items/boats/docks stored on municipal property. Notice of abandonment posted will be following up for removal of items.

*Please note that this report does not include public inquiries about bylaws.

Respectfully Submitted,

Caitlin Deevey

By-law Enforcement Officer

Caitlin Deevey

Municipality of Magnetawan	REPORT TO COUNCIL		
To:	Mayor and Council		
From:	Parks and Maintenance Manager Steve Robinson		
Date of Meeting:	June 9, 2021		
Report Title:	January - May 2021 Update Parks Department		

Recommendation: THAT Council receives this report as presented for information only.

Winter

The Parks Department was busy late into the Winter season and creatively worked to get jobs completed in a timely manner with the loss of operation of Tractor 4110.

- The Lion's Pavilion was maintained all Winter and kept in good condition and open as long as possible weather permitting. Even though the Pavilion was mandated to be closed under the COVID-19 restrictions, the Parks Staff were dedicated to the upkeep so that when and if regulations changed it could be opened speedily for ratepayers to enjoy. Bottom boards were repaired in several areas due to rot. Currently some boards will need to be repaired in the near future and Staff are investigating grants and costing.
- Signage was posted at all Municipal lots indicating no winter maintenance as per legal advice.
- Clearing of snow, ice and slush from sidewalks, parking lots and walkways.
- Sanding and salting of parking lots and walkways.
- Cleaning of offices, bathrooms, pavilion, municipal buildings adhering to more frequent cleaning due to COVID-19 protocols.
- Set up and tear down of meeting spaces and Council Chambers.
- Hall and office floors have been stripped and waxed.

Spring

The Parks Department transitioned from Winter to Spring earlier in comparison to other years due to an early Spring.

- Sand was cleaned off sidewalks and parking lots, with the help of the Public Works department when warranted.
- Flags replaced as needed.
- Banners have been put up.
- Installed five (5) new hangers in the Hamlet of Ahmic Harbour for hanging flower baskets. Flowers have been ordered and will be ready for pick up near the end of June.
- Planted flower beds including barrels have been prepared and currently in progress of being planted.
- Pine needles have been blown off of the Heritage Museum Roof. It should be noted that the roof will need re-shingled within the next two years. The Parks and Maintenance Supervisor will be looking into pricing and will be budgeting for the repair.

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- Deep cleaning of the Heritage Museum and Log Cabin has been completed in preparation of opening day.
- All garbage containers and recycling containers have been put in place.
- All public porta potties have been ordered and have been put in place. The Parks and Maintenance Supervisor ordered and installed signage regarding the abuse of public bathrooms after report of abuse was received by Staff.
- Grass cutting, trimming, and weed whacking is occurring on a daily basis.
- Removal of brush and dead trees from all the cemeteries located within the Municipality.
- Parks and Maintenance Supervisor has also contacted and acquired several quotes for the removal and replacement of Pine Trees along the side of the Municipal Building/Community Centre and dead trees by the bridge on South Sparks Street
- All the swim buoys at Ahmic Beach and Centennial Park have been installed and that the beach area's have been cleaned up.
- Docks have been installed with the help of Public Works ahead of the Hatchery Operations.
- Parks and Maintenance Manager ensured that the needs of Volunteers working at the Hatchery Operations were met (tent and porta potties).
- Dock life rings have been installed.
- New no overnight docking signage has been erected at all Municipal Docks
- 911/Civic Address signs erected on all Municipal Properties including additional in case of emergency signage. These signs will ensure that the public knows the Civic address in case of an emergency.
- 28 Church Street worked in collaboration with the Parks Department dug out, security fencing in and drainage tested.
- The Centennial Park and Municipal Office/Community Center water systems have been restarted, tested, and given the green light by the Health Unit. All parks and buildings are following all the mandated COVID-19 protocols.
- Parks and Maintenance Supervisor is actively meeting with Electrical Contractors to acquire quotes for the installation of Hydro in the Agricultural Barn.
- Parks and Maintenance Supervisor has contacted a welder in regard to the repair of the drop box.
- Parks and Maintenance Supervisor has on several occasions had to rectify issues with the alarm system by troubleshooting with Bell Canada and Alarm Company to identify short circuiting in the wiring.
- Parks and Maintenance Supervisor has contacted several local cement contractors to acquire quotes for the replacement of the walkway/sidewalk along the side of the Municipal Building/Community Centre.
- Parks and Maintenance Manager relocated office.
- Parks and Maintenance Manager has facilitated six burials within the Municipality.
- Numerous graves have been staked for headstones.
- Cleaning of offices, bathrooms, pavilion, municipal buildings adhering to more frequent cleaning due to COVID-19 protocols.
- Staff door step at Municipal Office/Community Centre has been repaired.
- Set up and tear down of meeting spaces and Council Chambers.

Upcoming

- Steps on the side of the Community Centre will be completed. Currently the top two steps are too short and need to be replaced along with the railings. Steps are on order and the railing has been delivered. The railing can not be installed until the steps are replaced.
- Currently waiting for the Engineering report for the Community Centre Roof and Boat Ramp located by the Locks and Heritage Museum. Expectations are that we should be receiving the reports in the upcoming weeks. Parks and Maintenance Supervisor has actively been investigating solutions for the roof repair and ramp including site visits at the new Whitestone ramp and Kearney ramp.
- Parks and Maintenance Supervisor is actively researching Tractor Quotes for the purchase of a new Municipal Tractor.
- The Centennial Park Gazebo will be pressure washed in hopes of giving it a refresh. If the
 desired outcome is not attained the Parks and Maintenance Supervisor will ensure that it
 is re-stained.

Respectfully Submitted,

Steve Robinson,

Parks and Maintenance Supervisor



REPORT TO COUNCIL

То:	Mayor and Council
From:	Public Works Superintendent Scott Edwards
Date of Meeting:	June 9 2021
Report Title:	January – May 2021 Update Public Works Department

Recommendation: THAT Council receives this report as presented for information only.

Synopsis:

This update from January – May 2021 encompasses an overview of activities to date. Winter plowing and sanding went off well considering issues with the winter sand mix supplied. Minimal complaints from the Public are always taken as sign of a job well done; however, any complaints regarding speeding or roads not covered were confirmed with GPS. I always make a conscious effort to talk to Residents as to how they feel about the condition of the roads and then make corrections when and if required.

The freeze/thaw of this Spring worked in our favour as River Road for the second year in a row did not flood. This also worked in our favour with the Half Load Season as minimal damage. Again, I make a conscious effort with the local Contractors and Loggers to keep me in the loop as to work activities so we can work together and minimize damage to our road system.

The Landfill sites given the COVID -19 epidemic have continued to deliver a safe service to the Residents with minimal confrontations over safety procedures

Activities Undertaken - Roads Department

Staff

During the winter as part of the COVID backup plan, Tom Tilson, Landfill Foreman, was used as a spare driver given his knowledge of the road network and DZ License, which worked out quite well. In the springtime Tom's work schedule has been adjusted to Monday to Friday so as to assist the roads department when required and also be able to safely do the heavy equipment portion of the job at the Landfill Sites without the public being present.

Winter

Overall winter snow removal went well, stayed ahead of the curve for the most part but did have some issues with the quality of the winter sand mix being too fine and not enough grit. Also when mixed, the salt ratio was off a bit when loaded into the domes. This was caught early enough and adjusted and has been addressed with the supplier.

Regarding the New Road Occupancy Permits there have been no issues and we will continue to track.

Regarding Road Fouling there has been minimal amounts thanks to early notification from Staff, Residents and Bylaws that they were addressed before becoming a concern. Again will continue to track.

Spring

Half Loads were off early on May 6 given good freeze / thaw.

Beaver Dams continue to be monitored - issues continue Baker Road.

Flooding minimal

Brushing Project on North Horn Lake Rd, Highland and River Road

Grading completed.

Calcium started.

Sweeping of Village of Magnetawan and Ahmic Harbor completed by Duncor

Rural intersections completed inhouse with the new Broom on the Backhoe successful

28 Church Street – worked in collaboration with the Parks Department – dug out with rental excavator, security fencing in and drainage tested.

Approximately 8 entrance permits issued and 13 #911 numbers measured out and issued.

Assisted Parks Dept. in putting out the docks.

Assisted Parks Dept. in the Boat Ramp repairs by the Museum by supplying Staff, backhoe and material.

Assisted Parks the planting of the Apple Tree project by supplying Staff and a backhoe.

Assisted Parks Dept. with Sweeping of the Municipal Building Parking Lot with the use of the new Broom Attachment and the remaining with our Sweeping Contract.

Assisted the Agricultural Society Garden Project by supplying material on site for the gardens.

Started Traffic Studies for various reports with the Black Cat Traffic Counter

<u>Activities Undertaken – Landfills</u>

Winter Spring

Started the Bag tag program – the soft launch was completed with minimal issues. Staff are also finding Residents appear to prefer the Bag tags as easier for cottage visitors and no card to mark given COVID.

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Reuse Center - 2 shipping containers in place, signage, policy and procedures being finalized.

New Office Trailer in place to provide more distancing and better office/ lunchroom space and tool storage.

Staff

We are pleased to announce the hiring of Trever Philpot, as Casual Assistant Landfill Attendant. His experience as an equipment operator will be a great asset moving forward.

COVID-19

Staff have done well with the COVID-19 safety policies and procedures to date, and continue to wear masks, sanitize, practice social distancing and screening prior to attendance at work.

Respectfully Submitted,

Scott Edwards

Public Works Superintendent



REPORT TO COUNCIL

28-2		
To:	Mayor and Council	
From:	Public Works Superintendent Scott Edwards	
Date of Meeting:	June 9 2021	
Report Title:	Ahmic Lake Rd and 5/6 th Side Rd Straightening	

Recommendation: THAT Council receives and approves this report as presented and directs the Public Works Superintendent to proceed with Brushing and Signage for the bends along Ahmic Lake Rd leading up to 5/6th Side Road.

Background: At the December 16, 2020, Council passed Resolution 2020-329 WHEREAS the Municipality of Magnetawan has received correspondence from Leo and Shirley Dorig regarding Ahmic Lake Road at 5th and 6th Sideroad, and directs Scott Edwards Public Works Superintendent to look into this matter and bring back a report to a future meeting.

Evaluation: After reviewing the OPP Occurrence Details from January 1, 2010, to May 7, 2021, there was one Motor Vehicle Collision, which was a car into the ditch in November 2012. In speaking with Staff, there was no immediate concerns other than brushing for visibility when snowplowing. After inspecting this location, I would recommend replacing the existing signage to Minimum Maintenance Standards as some have started to fade and are beginning to be covered by foliage. By utilizing our Roadside Mower Contractor Scott Johnson r to brush back this section as well as use Staff to improve the site lines along the bends would improve this section of road.

It is also recommended to reach out to the Magnetawan Watershed Land Trust to create a parking location that would be off the traveled portion of the road. This trail is a local tourist attraction; however, there is no practical place to pull off and park. There is a possibility the Roads Department could assist with part of this parking project.

Financial Implications: The costs for these remedial actions could be budgeted from Safety Devices Signage and Brushing/Tree Trimming as part of normal maintenance.

Signage for material and Staff to install estimated \$1,500 Roadside Mower (Scott Johnson) awaiting quote, estimated \$1,500 Estimated Total \$3,000

Conclusion: The Public Works Superintendent recommends the replacement of said signage, brushing back the bends as much as is possible and reaching out to the Magnetawan Watershed Land Trust to add parking to their Tourist Location. These are cost-effective means that could be done this season to address the concerns that are warranted but do not require the straightening of this section of road.

Respectfully Submitted,

Scott Edwards

Public Works Superintendent

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THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN BY-LAW NO. 2019 - 54

Being a By-law to enter into an agreement for the provision of Regional Economic Development Services

WHEREAS Section 20(1) of the Municipal Act, S.O. 2001, Chapter 25 as amended, authorizes a municipality to enter into an agreement with one or more municipalities to jointly provide, for their joint benefit, any matter which all of them have the power to provide;

AND WHEREAS Section 20(2) of the Municipal Act, S.O. 2001, Chapter 25 as amended, allows a municipality to provide the matter in accordance with the agreement anywhere that any of the municipalities or local bodies have the power to provide the matter;

NOW THEREFORE the Council of The Municipal Corporation of the Municipality of Magnetawan as follows:

- THAT the Municipality of Magnetawan is hereby authorized to enter into an Agreement, attached as "Joint Service Agreement" and being part of this by-law, with the Township of Perry, Township of Ryerson, the Village of Sundridge, the Almaguin Highlands Chamber of Commerce, the Township of Armour, the Village of Burk's Falls, the Township of Strong, the Village of South River, the Municipality of Powassan and the Township of Joly to jointly operate economic development services; and,
- THAT the Mayor and Clerk are hereby authorized to sign the agreement substantially in the format as attached.

READ A FIRST, SECOND, AND THIRD TIME, passed, signed and the Seal of the Corporation affixed hereto, this 18th day of September 2019

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

Mayor,

CAO/Clerk

JOINT SERVICE AGREEMENT

This Agreement made effective this day of , 2019

BETWEEN:

THE CORPORATION OF THE TOWNSHIP OF PERRY

(Hereinafter referred to as "Perry")

- and -

THE MUNICIPAL CORPORATION OF THE TOWNSHIP OF ARMOUR

(Hereinafter referred to as "Armour)

- and -

THE CORPORATION OF THE TOWNSHIP OF RYERSON

(Hereinafter referred to as "Ryerson")

- and -

THE CORPORATION OF THE VILLAGE OF SUNDRIDGE

(Hereinafter referred to as "Sundridge")

- and -

THE ALMAGUIN HIGHLANDS CHAMBER OF COMMERCE

(Hereinafter referred to as "the Chamber")

- and -

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

(Hereinafter referred to as "Magnetawan")

- and -

THE CORPORATION OF THE MUNICIPALITY OF THE VILLAGE OF BURK'S FALLS

(Hereinafter referred to as "Burk's Falls")

- and -

THE CORPORATION OF THE TOWNSHIP OF STRONG

(Hereinafter referred to as "Strong")

- and -

THE CORPORATION OF THE VILLAGE OF SOUTH RIVER

(Hereinafter referred to as "South River")

- and -

THE CORPORATION OF THE MUNICIPALITY OF POWASSAN

(Hereinafter referred to as "Powassan")

- and -

THE CORPORATION OF THE TOWNSHIP OF JOLY

(Hereinafter referred to as "Joly")

WHEREAS the Municipal Act, S.O. 2001,c.25, S.20(1) allows a municipality to enter into an agreement with one or more municipality to jointly provide, for their joint benefit, any matter which all of them have the power to provide within their boundaries;

AND WHEREAS the Municipal Act, S.O. 2001,c.25, S.20(2), allows a municipality to provide the matter in accordance with the agreement anywhere that any of the municipalities or local bodies have the power to provide the matter;

AND WHEREAS Perry, Armour, Ryerson, Sundridge, the Chamber, Magnetawan, Burk's Falls, Strong, South River, Powassan and Joly wish to jointly provide economic development services to the region;

NOW THEREFORE THIS AGREEMENT WITNESSETH that in consideration of good and other valuable consideration and the sum of Two Dollars (\$2.00) of lawful money of Canada now paid by each of the parties hereto to each of the other parties hereto, the receipt whereof is hereby acknowledged, the parties hereto hereby covenant, promise and agree with each other as follows:

DEFINITIONS

- In this Agreement including in the recitals above.
 - (a) "ACEDDB Meeting" means a meeting between the appointed representatives of each Member Party, with a quorum of half the representatives plus one;
 - (b) "Act" means the Municipal Act, 2001, S.O. 2001, c.25;
 - (c) "Administer" means to provide the Economic Development Services to the public in accordance with Applicable Law, and "Administration" has the same meaning;
 - (d) "Administering Municipality" means the Member Party that has been chosen by the Member Parties to administer the Economic Development Services;
 - (e) "Administrative Services" means those services as set out in section 11 of this Agreement;
 - (f) "Agreement" means this Joint Service Agreement and all Schedules and Exhibits attached to this Agreement;
 - (g) "Almaguin Community Economic Development" (ACED) is the name given to the regional economic development entity formed by the participating Member Parties.
 - (h) "Almaguin Community Economic Development Department Board" (ACEDDB), is a committee composed of appointed representatives from all of the Member Parties who have agreed to participate and fund the Almaguin Community Economic Development (ACED).
 - (i) "Almaguin Community Economic Development Department (ACEDD) performs the work needed work to strengthen the local economy and diversify the municipal tax base. They recruit new businesses, retain existing ones, and assist businesses when they can expand operations locally.
 - (j) "Applicable Law" means any applicable statute, ordinance, decree, regulation or by-law or any rule, circular, directive, license, consent, permit, authorization, concession or other approval issued by any Government Authority which has appropriate jurisdiction;
 - (k) "Business Days" means any day other than a Saturday, Sunday or statutory holiday;
 - "Calendar Days" means consecutive days, including Saturday, Sunday or statutory holiday;
 - (m) "Capital Expenditure" means any expenditure related to machinery, equipment, vehicles and furniture reported as a tangible capital asset on the audited financial statement of the Economic Development Services;
 - (n) "Capital Items" means machinery, equipment, vehicles and furniture required to provide Economic Development Services;
 - (o) "Director of Economic Development" (the Director) means the municipal employee hired to manage the ECADD.
 - (p) "Economic Development Services" means all services related to the provision of economic development;
 - (q) "Emergency" means any unplanned event, activity, circumstance that constitutes a threat to the operation of the Service and/or requires the stoppage of the delivery of the Economic Development Services, in whole or in part and may include both person-caused and natural-caused events, activities and circumstances:

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- (r) "Expenditure" means any funds used by the Administering Municipality to obtain new assets, improve existing ones or reduce a liability;
- (s) "Government Authority" means any government, regulatory authority, ministry, board, department, court or other law, regulation or rule-making entity, having jurisdiction or authority over the matter in issue, but excludes a municipality or any of its local boards;
- (t) "Member Party(ies)" means Perry, Armour, Ryerson, Sundridge, the Chamber, Magnetawan, Burk's Falls, Strong, South River, Powassan or Joly;
- (u) "Net Cost" means all operating, capital and real property capital expenditures for Economic Development Services less all revenues generated by the Economic Development Services including, but not limited to, government grants, user fees, rents, sales and donations and "Net Costs" has the same meaning;
- "Real Property" means land, land improvement and any building or buildings erected upon the land used to provide Economic Development Services;
- (w) "Real Property Capital Expenditure" means any expenditure related to land, land improvements and buildings reported as a tangible capital asset on the audited financial statements of the Economic Development Services:
- (x) "Report" means that Report referred to in clause 11(f) of the Agreement, in the form required by the Administering Municipality and "Reporting" has the same meaning;

TERM OF THE AGREEMENT

- This Agreement takes effect on _______, 2019 and will expire when the CIINO grant for regional economic development expires.
- 3. This Agreement will be automatically renewed for three (3) years unless one of the Member Parties advises the other Member Parties, in writing, one (1) year in advance of the date of expiry set out in section 2 of this Agreement, that it wishes to withdraw or renegotiate all or part of this Agreement.
- 4. If one of the Member Parties has requested a renegotiation of this Agreement and the renegotiated agreement is not in place at the expiry date of this Agreement as set out in section 2 of this Agreement, this Agreement will remain in place until a new agreement is in force and effect.
- 5. Upon receipt of a notice of withdrawal from another Member Party, a Member Party may call an ACEDDB Meeting to discuss such notice and to consider steps that may be taken to either engage the dispute resolution provisions of this Agreement or to terminate this Agreement and prepare for dissolution related to the Economic Development Services.

ECONOMIC DEVELOPMENT SERVICES

Ownership, Operation and Maintenance

 The Administering Municipality shall operate and maintain the assets associated with the Economic Development Services it Administers in good condition and in accordance with Applicable Law.

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Administration, Cost Sharing, Oversight and Reporting

- The Administering Municipality for the Economic Development Services shall be The Municipal Corporation of the Township of Armour.
- For the purposes of this Agreement, the Administrative Services to be provided by the Administering Municipality are as follows:
 - (a) Operation in compliance with Applicable Law;
 - (b) Staffing, through employees, contractors or agents, as the Administering Municipality deems appropriate within budget restraints, in accordance with its policies and procedures and Applicable Law;
 - (c) Ensure that policies and procedures are in place with respect to procurement, employment, health and safety, asset management, fees and charges, and record retention, all in compliance with Applicable Law;
 - (d) Reporting to and communicating with any government ministry or agency, including but not limited to the Ontario Ministry of the Environment and Climate Change, the Ontario Ministry of Municipal Affairs, the Office of the Fire Marshal of Ontario and the Ontario Ministry of Finance, as may be required by Applicable Law;
 - (e) Maintain financial records and report to the other Member Parties as required by this Agreement with respect to budgets, revenues, expenses, audits and other financial activities; and
 - (f) Reporting, on a monthly basis, in the form required by the Administering Municipality, to the other Member Parties.
- The Administering Municipality shall not charge any additional fees to the other Member Parties to Administer the Economic Development Services.

BUDGETS AND FINANCIAL REPORTING

- The Director shall prepare, on an annual basis, a draft operating and a capital budget for the Economic Development Services.
 - (a) Such draft budgets shall be presented at the October ACEDDB Meeting of each calendar year and once reviewed, shall be presented for consideration to each Member Party. Each Member Party shall report to the other Member Parties the outcome of such consideration within ten (10) Business Days of the date of each Member Party's next regular meeting.
 - (b) Based on the comments received the Director shall prepare a final budget proposal and forward it to the other Member Parties by the last Friday in January of each year.
 - (c) Each Member Party shall bring a resolution to the February ACEDDB Meeting indicating whether or not it supports the budget.
 - (d) The yearly budget must receive approval from a majority if the Member Parties before it can be implemented.
 - (e) In the first year this Agreement is in force and effect the Member Parties shall forego clause 11(a), above, and shall simply consider the 2019 budget when the CIINO grant is approved or at their first regular meeting following the commencement date of this Agreement, as the case may be.
- 11. If a majority of the Member Parties do not agree to a proposed budget, the contributions from all Member Parties to the budget shall not change from the most recently approved budget until a majority of the Member Parties agree to the proposed budget.

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- 12. From the time the annual budget is approved by a majority of the Member Parties, the Administering Municipality, shall provide, every three (3) months thereafter, in writing, a budget to actual report to the ACEDDB.
- 13. Once the budget is approved by a majority of the Member Parties the following will apply:
 - (a) Any change(s) to the approved budget which would increase the net total of the approved budget shall require the approval of a majority of the Member Parties in order to be implemented. The Member Party requesting such change shall notify the other Member Parties with an explanation of the requested change and shall request that an ACEDDB meeting be held within fifteen (15) Calendar Days of such request.
 - (b) An overspending of the budget does not constitute a change to the budget but shall be reported by the Director to the ACEDDB with an explanation of and reason(s) for the overspending.
- 14. The Administering Municipality is responsible to ensure that its auditor carries out an audit, on an annual basis, and it shall provide a copy of its audited financial statements to the other Member Parties within ten (10) Business Days after they are placed on an agenda to be considered by the Administering Municipality.

ADMINISTRATION OF COST SHARING

- The Net Cost of the Economic Development Services shall be shared annually as set out in Schedule "A" to this Agreement.
- The Administering Municipality shall invoice the other Parties quarterly for their share of the Economic Development Services and such invoices are due within thirty (30) Calendar Days.
- 17. After the annual audit is complete the Administering Municipality shall either invoice or refund the other Member Parties the difference between the budgeted amount paid by each Member Party and the actual amount to be paid as determined by the audit.

INSURANCE

- 18. During the term of this Agreement, the Administering Municipality shall obtain and maintain in full force and effect, general liability insurance issued by an insurance company authorized by law to carry on business in the Province of Ontario, providing for, without limitation, coverage for personal injury, public liability, environmental liability and property damage. Such policy shall:
 - (a) Have inclusive limits of not less than five million dollars (\$5,000,000.00) for injury, loss or damage resulting from any one occurrence;
 - (b) Name the other parties as an additional insured with respect to any claim arising out of the obligations under this Agreement; and
 - (c) Include a Non-Owned automobile endorsement.
- 19. During the term of this Agreement, the Administering Municipality shall obtain and maintain in full force and effect, automobile liability insurance in the amount of two million dollars (\$2,000,000.00) for injury, loss or damage resulting from any one occurrence.
- If the Administering Municipality receives a notice of claim, action, application, order, or any other insurance or legal proceeding, it shall, within five (5) Business Days provide a copy of such to the other Member Parties.

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EMERGENCY SITUATIONS

21. From time to time Emergencies may arise and in such circumstances the Member Parties shall cooperate to the best of their abilities with regard to public communication about the impact of the Emergency and the Administering Municipality shall take the lead on the response to the Emergency.

RESOLUTION OF DISPUTES

- 22. Where a disagreement or dispute arises between any or all of the Member Parties with respect to the interpretation, construction, meaning or effect of this Agreement an ACEDDB Meeting shall be scheduled by the Administering Municipality for the sole purpose of discussing the disagreement or dispute in an attempt to resolve such disagreement or dispute.
- The Member Parties shall have six (6) months from the date of the above described ACEDDB Meeting to resolve any disagreement or dispute.
- 24. After six (6) months if a disagreement or dispute is not resolved the Member Parties shall appoint a mediator to hear arguments and resolve the disagreement or dispute. If the Parties cannot agree on a mediator, the mediator shall be appointed by a majority vote of the Member Parties. The cost of the mediator shall be shared equally between the Member Parties.
- 25. The Member Parties agree that they will work cooperatively with the mediator and each other and that they will take any recommendation of the mediator to an ACEDDB meeting to be called as soon as possible after the end of the mediation session whereupon any decision carried by a majority of quorum at such meeting will prevail.

TERMINATION OF AGREEMENT/WITHDRAWAL

- 26. If any Member Party wishes to withdraw from participation in the shared delivery of Economic Development Services and wishes to terminate the Agreement it shall give such notice in writing, as provided for in section 3 of this Agreement, to the other Member Parties, accompanied by a resolution indicating such decision to withdraw.
- 27. If notice to terminate this Agreement/withdraw from the shared delivery of Economic Development Services is given, the Member Party giving such notice may reverses such decision within the notice period provided for in section 3 of this Agreement.

DISSOLUTION

28. If one or more of the Member Parties wishes to be removed from the sharing of Economic Development Services such that this Agreement is terminated and the shared Services arrangement is dissolved, in accordance with the provisions of this Agreement, the assets and liabilities shall be distributed in accordance with the provisions set out in Schedule "B" to this Agreement.

NOTICE

29. Any notice or communication required or permitted to be given pursuant to this Agreement shall be in writing and shall be deemed to have been properly given when delivered personally, by facsimile transmission, or by electronic mail with the sender's name, address, electronic mail address and telephone number included and confirmation of receipt is provided (which confirmation shall not be unreasonably withheld by any Member Party) as follows:

Township of Perry Attention: Clerk

1695 Emsdale Road, P.O. Box 70

Emsdale, ON P0A 1J0 Fax: 705-636-5759

Email: info(a townshipofperry.ca

Township of Ryerson Attention: Clerk 28 Midlothian Road Burk's Falls, ON POA 1C0 Fax: 705-382-3286

Email: clerk@ryersontownship ca

Chamber of Commerce

Attention:

113B Yonge Street, Box 544 Burk's Falls, ON POA 1C0

Fax: 705-

Email: almaguinhighlandschamber@gmail.com

Village of Burk's Falls Attention: Clerk

172 Ontario Street, P.O. Box 160 Burk's Falls, ON POA 1C0 Fax: 705-382-2273 Email: clerk@burksfalls.ca

Village of South River Attention: Clerk

63 Marie St, P.O. Box 310 South River, ON POA 1X0 Fax: 705-386-0702

Email: info@southriverontario.com

Township of Joly Attention: Clerk

28 Municipal Lane, P.O. Box 519

Sundridge, ON P0A 1Z0 Fax: 705-384-0845

Email: clerk.administrator@townshipofjoly.com

30. Any notice or communication delivered personally shall be deemed to have been received by the addressee on the day upon which it is delivered. Any notice delivered or sent by facsimile or electronic mail transmission shall be deemed to have been received by the addressee on the next business day after the notice is sent by facsimile or electronic mail transmission. Any Member Party may change its notice information for the purpose of this Agreement by directing a notice in writing of such change to the other Member Parties at the above addresses and thereafter such changed information shall be effective for the purposes hereunder.

FORCE MAJEURE

31. Whenever and to the extent that the Administering Municipality is unable to fulfil, or is delayed or restricted in the fulfilment of, any obligation hereunder in respect of the supply or provision of Economic Development Services because of circumstances beyond its reasonable control, the Administering Municipality shall be relieved from the fulfilment of such obligation so long as such cause continues. In such event the Administering Municipality will immediately notify the Member Parties, and each will work together to communicate with the public and explore options for the provision of the Economic Development Services.

Township of Armour Attention: Clerk

56 Ontario St, P.O. Box 533 Burk's Falls, On POA 1C0 Fax: 705-382-2068

Email: elerk@armourtownship.ca

Village of Sundridge Attention: Clerk

110 Main Street, Box 129 Sundridge, ON POA 1Z0 Fax: 705-384-

Email: admin@sundridge,ca

Municipality of Magnetawan

Attention: Clerk

4304 Hwy 520, P.O. Box 70 Magnetawan, On POA 1P0 Fax: 705-387-4875

Email: clerk@magnetawan.com

Township of Strong Attention: Clerk

28 Municipal Lane, P.O. Box 1120

Sundridge, ON P0A 1Z0 Fax: 705-384-5892

Email: clerk@strongtownship.com

Municipality of Powassan

Attention: Clerk

250 Clark St, P.O. Box 250 Powassan, On P0H 1Z0 Fax: 705-724-5533 Email: office@powassan.net

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GENERAL PROVISIONS

Severability and Jurisdiction

32. If any provision of this Agreement is determined by a Court of competent jurisdiction to be illegal or beyond the power, jurisdiction, or capacity of any Member Party bound hereby, such provision shall be severed from this Agreement and the remainder of this Agreement shall continue in full force and effect and in such case, the parties agree to negotiate in good faith to amend this Agreement in order to implement the intentions as set out herein. It is agreed and acknowledged by the Member Parties that each is satisfied as to the jurisdiction of each Member Party to enter into this Agreement. The Member Parties agree that they shall not question the jurisdiction of any Member Party to enter into this Agreement nor question the legality of any portion hereof, nor question the legality of any obligation created hereunder and the Member Parties, their successors and assigns are and shall be estopped from contending otherwise in any proceeding before a Court of competent jurisdiction or any administrative tribunal.

Legislative Change

33. References in this Agreement to any legislation (including but not limited to regulations and by-laws) or any provision thereof include such legislation or provision thereof as amended, revised, re-enacted and/or consolidated from time to time and any successor legislation thereto.

Entire Agreement

34. This Agreement constitutes the entire agreement between the Member Parties hereto with respect to the subject matter hereof and supersedes any prior agreements, undertakings, declarations or representations, written or verbal, in respect thereof.

Laws of Ontario

 This Agreement shall be interpreted under and is governed by the laws of the Province of Ontario.

Headings and Wording

- 36. The inclusion of headings in this Agreement are for convenience of reference only and shall not affect the construction or interpretation of this Agreement.
- In this Agreement, unless the context otherwise requires, words importing the singular include the plural and vice versa and words importing gender include all genders.
- 38. Any section, clause or provision in this Agreement shall be deemed to be severable should it be declared invalid by a court of competent jurisdiction and said severed section, clause or provision shall not be taken to invalidate the remaining provisions of this Agreement.
- 39. It is agreed that the Member Parties have participated jointly in the negotiation and drafting of this Agreement. In the event an ambiguity or question of intent or interpretation arises, this Agreement shall be construed as if drafted jointly by the Member Parties, and no presumption or burden of proof shall arise favouring or disfavouring any Member Party by virtue of the authorship of any of the provisions of this Agreement.
- 40. This Agreement shall not be modified or amended except with the written consent of a majority of Member Parties and no modification or amendment to this Agreement binds any Member Party unless in writing and executed by the Member Party intended to be bound.

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- 41. No Member Party shall assign or transfer any of the rights, benefits and obligations in or under this Agreement without the prior written consent of the other Member Parties. Any such assignment shall not relieve any Member Party of its obligations herein. This agreement shall be binding upon and enure to the benefit of the parties and their successors and permitted assigns and heirs.
- 42. No Member Party shall call into question, directly or indirectly, in any proceedings whatsoever, in law or in equity, before any court or before any administrative tribunal, the right of the Member Parties, or any of them, to enter into this Agreement, or the enforceability of any term, agreement, provision, covenant or condition contained in this Agreement, and this clause may be pled as estoppel as against any such Member Party in such proceedings.
- 43. This Agreement may be executed in counterparts and delivered by facsimile transmission and each such counterpart, whether delivered executed in its original form or by facsimile transmission, shall be, and be deemed to be, an original instrument and all such counterparts when taken together, shall constitute one and the same document.
- 44. The Schedules attached hereto which form part of this Agreement are as follows:

IN WITNESS WHEREOF the parties hereto have hereunto executed this Agreement,

Schedule "A" - Costing Sharing

Schedule "B" - Dissolution of Assets

made and effective as of the day of	, 2019.
The Corporation of the Township of Perry	The Municipal Corporation of the Township of Armour
Reeve or Mayor	Reeve or Mayor
Clcrk	Clerk
The Corporation of the Township of Ryerson	The Corporation of the Village of Sundridge
Reeve or Mayor	Reeve or Mayor
Clerk	Clerk
The Almaguin Highlands Chamber of Commerce	The Corporation of the Municipality of the Magnetawan
Reeve or Mayor	Reeve or Mayor

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Clerk

Clerk

The Corporation of the Municipality of the Village of Burk's Falls	The Corporation of the Township of Strong		
Reeve or Mayor	Reeve or Mayor		
Clerk	Clerk		
The Corporation of the Village of South River	The Corporation of the Municipality of Powassan		
Reeve or Mayor	Reeve or Mayor		
Clerk	Clerk		
The Corporation of the Township of Joly			
Reeve or Mayor			
Clerk			

SCHEDULE A COSTING SHARING

The Net Cost of the Economic Development Services shall be divided equally between the Member Parties except for the Township of Joly which shall contribute one half of a share.

SCHEDULE B

DISSOLUTION OF ASSETS

Upon dissolution of shared Economic Development Services or termination of the Agreement, the assets for the Economic Development Services shall be evaluated and liquidated. The proceeds from the liquidation of the assets shall be distributed to the Member Parties on the same share basis as the cost sharing described in Schedule A.

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Kneller, Brad Smith, Wayne

Mayor: Dunnett, Sam



LAKELAND EV CHARGING NETWORK

Overview Document Updated May 4, 2021

High level summary related to participation in a NRCan / Lakeland Project application.

Jennifer Montpetit jmontpetit@lakelandholding.com

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NRCan Zero Emissions Vehicle Infrastructure Program

Funding Description

ZEVIP is a 5-year \$280 million program ending in 2024 and its objective is to address the lack of charging and refueling stations in Canada; one of the key barriers to ZEV adoption, by increasing the availability of localized charging and hydrogen refueling opportunities where Canadians live, work, and play.

This funding will be delivered through cost-sharing contribution agreements for eligible projects that will help meet the growing charging and refueling demand.

The Request for Proposals (RFP) focusing on public places, on-street, multi-unit residential buildings, workplaces and light-duty vehicle fleets is now open until **June 22, 2021** (23:59 Eastern Daylight Time). NRCan will target having **funding decisions by October 2021**.

NRCan's contribution through this Program will be limited to fifty percent (50%) of Total Project Costs up to a maximum of five million dollars (\$5,000,000) per project.

To learn more about what types of projects are eligible for funding: https://www.nrcan.gc.ca/energy-efficiency/transportation-alternative-fuels/zero-emission-vehicle-infrastructure-program/zero-emission-vehicle-infrastructure-program/zero-emission-vehicle-infrastructure-program/22123

Funding Location Types

Public Places and On Street

Public Places are defined as parking areas intended for public use.

Parking areas can be privately or publicly owned and operated.

Examples of public places include but are not limited to: service stations; restaurants; arenas; libraries; medical offices; park and ride; etc.

On-street and curbside charging infrastructure are considered a public place.

Multi-Unit Residential Buildings

MURB residents face significant barriers to accessing charging in their homes and, as a result, becoming EV owners. This is due to the added administrative layers associated with buildings containing multiple residences, more complex technical requirements and associated higher costs. The ZEVIP is designed to help address these barriers.

For the purpose of the ZEVIP, to be designated as a MURB the building must include a minimum of three (3) dwelling units.

Workplaces

Workplaces are defined as a location where employees perform duties related to a job.

Charging infrastructure is installed in parking locations primarily used by the employees during working hours (may be open to public outside of working hours).

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Charging infrastructure installations in a private residence, even if a business is registered at the same address, are not included in this category.

Light-Duty Vehicle Fleets

Fleet vehicles are owned or leased by an organization and used in support of organizational or business operations and activities. Fleets are composed of multiple vehicles and are managed by common ownership.

An example of a light-duty vehicle fleet is a fleet composed of taxies.

Medium-Heavy Duty Vehicle Fleets

Fleets are owned or leased by an organization and used in support of organizational or business operations and activities. Fleets are composed of multiple medium or heavy-duty vehicles and are managed by common ownership.

An example of a medium and/or heavy-duty vehicle fleet is a fleet composed of last-mile delivery vehicles.

Lakeland's EV Network

Lakeland will put in place, an Electric Vehicle (EV) charging network throughout Muskoka / Parry Sound. This network provides universal Electric Vehicle Charging, tracks usage, markets and promotes EV charging availability and embraces the EV infrastructure era. By providing a network it enables visitors to Muskoka /Parry Sound to utilize the same App and charging system.

SWTCH

Lakeland is currently working with SWTCH for EV management and recording of data. SWTCH provides turnkey solutions for EV charging and energy management. The SWTCH smart EV charging platform streamlines the charging experience for drivers while optimizing usage. All of the SWTCH technology is based on open communication standards to ensure scalable, future-proof solutions.

Installation Contractor

Working with a proven EV charger installer, Lakeland will provide an efficient, streamlined installation. Taking into consideration permits. Permits will be looked at on a case-by-case basis, assistance will be required by the business and/or municipality.

Proposal

To install Level 3 and Level 2 chargers in each Municipality, offering more choice in universal charging systems. Lakeland can offer to install, own, and maintain the EV chargers, whilst charging user for the use of the charging station on a per minute basis *depending on the agreement with Lakeland and the municipality individual installation location* or enter into an EV lease agreement, both models can be discussed further.

Page 3 | 6

Locations / Land Lease Agreements

The Business / Municipality will be required to enter into a lease agreement pertaining to the land utilized for the charging station. Prior to funding confirmation, the Business / Municipality will need to provide a letter of support, confirming that a lease agreement will be entered into upon approval of funding.

Location Requirement Check List

hysic	al	Yes/No	Notes
> ITYSIC	Parking Space Close to Building Electrical Service or Utility	163/140	Hotes
	Transformer		
	Parking Space Line Painting Complete and in good shape		We describe the second section
>	Bollards Installed		
>	Are permits required to utilize the existing parking spot		
lectri	cal		
>	Easy Access to Electrical Service Panel		
>	Single Phase?		
>	Three Phase?		
>	Free Breaker Space in Electrical Service		
A	Amperage available in Electrical Service		West of the second
>	Level 2 requires 20 to 60 Amps single phase 50kw in an hour	1 3 7 A 2 7	
>	Level 3 requires 60 to 200 Amps three phase 50kw and up		
>	Access to Utility Transformer		
>	Utility Transformer Pad (Ground) Mount		
>	Utility Transformer Pole (Aerial) Mount		

Budget / Contributions

Lakeland will conduct a payback analysis / ROI for each of the locations identified. This analysis will determine the viability of the location. Ownership, lease options, cash contribution and/or In-kind will be open to discussion depending on the location type.

Timelines – Next Steps

Time period	Actions
May 2021	> Initial conversation
4-week time period	> Identify potential locations
	Conduct site visits to review location and existing infrastructure
	o Determine type of EV Charger
	Determine potential upgrades to infrastructure
	o Identify required permitting
	Conduct ROI analysis on the identified locations.
	Review potential lease agreement (if required)

	No. 20 April 10 April
May 31 – June 4 2021	> Confirm participation and draft specific project outline for the NRCan application
	Letter of support from Business / Municipality
June 12 – 16 2021	Finalize project application and gain sign off from Municipality, Business and Lakeland
June 21, 2021	Submit application to NRCan
October, 2021	Receive response from NRCan – If successful follow the next steps shown below
October -December	Review lease agreements and re-confirm participation
2021	Review installation timelines
	> Review maintenance agreement
January – March 2022	Confirm and sign agreement with NRCan and Municipality / Business.
*Approx. dates * March 2022 – March 2024	Commence installations depending on agreed time period with Municipality / Busines

Charging Station information

General details

Plug-in electric vehicles (also known as electric cars or EVs) are connected, fun, and practical. They can reduce emissions and even save you money. Fueling with electricity offers some advantages not available in conventional internal combustion engine vehicles. Because electric motors react quickly, EVs are very responsive and have very good torque. EVs are often more digitally connected than conventional vehicles, with many EV charging stations providing the option to control charging from a smartphone app. Just like a smartphone, you can plug in your EV when you get home and have it ready for you to use the next morning. The charging stations are being more and more available and by charging often, you may never need to go to a gas station again! EVs can also reduce the emissions that contribute to climate change and smog, improving public health and reducing ecological damage.

Level 1

The first EV charging level is the basic Level 1 charger. A Level 1 charger is simply charging from a standard 120V household outlet, which only provides about 4 to 5 miles of range per hour. Some people find that this is sufficient, as they do not drive very far every day, and can leave the car plugged in for many hours to replenish the energy used that day. Plug in hybrids have smaller battery packs than pure battery electric vehicles have and may be better candidates for Level 1 charging. It is also worth noting that Level 1 charging is mostly restricted to North, Central & South America; Europe and much of the rest of the world uses a 220V electric supply for their plug-in electric vehicles.

- Uses a connection to a standard 120-volt outlet. AC
- Charges 8km per hour
- Takes 12 to 20 hours to fully charge a battery EV (6 to 12 hours for a plug-in hybrid)
- Used mostly in homes.

Level 2

These Chargers are approximately 200 volts and will charge a typical EV at a rate between 12 to 60 miles of range per hour, depending on how much power the charger can supply, and how much power the EV can accept. In the US, most homes use 240 volts for appliances like a washing machine and dryer, which is simply putting two 120V circuits together, or and most commercial properties use 208V, three phase power.

- Uses a connection to a 240-volt outlet, like those used by ovens and clothes dryers. AC
- > Charges 30 km per hour
- > Takes 6 to 14hours to fully charge a battery EV (4 to 8 hours for a plug-in hybrid)
- Used in homes, businesses, and common areas.

Level 3

DC charging is available in a much higher voltage and can charge some plug-in electric vehicles with as high as 800 volts. This allows for very rapid charging. However, DC fast charge stations are expensive, and the current needed to use them is not always readily available, so they are not used in residential installations. A single DC fast charger can cost as much as \$65,000 to purchase plus installation costs, which is why they are not used for individual residences. However, on the go, you can charge some EV plug-in vehicles to 80 percent in a charge time of 20-30minutes.

- Uses a direct current connection to an electrical system.
- Charges 100 km per 30 minutes or 80% charge at 50 kW (varies by vehicle type)
- > Takes 1 to 4 hours to fully charge a battery EV (15 minutes to 3hours for a plug-in hybrid)
- Used mostly in businesses and common area.

Contact

Jennifer Montpetit
Manager, Advanced Planning and Communication
Lakeland Holding Ltd.
imontpetit@lakelandholding.com
705-646-3003

-END-

Appendix C: Site Access Verification Form

Zero Emission Vehicle Infrastructure Program

Applicants to the Zero Emission Vehicle Infrastructure Program that do not own the property where the infrastructure is located, must provide Natural Resources Canada (NRCan) with the assurance that the construction or installation of the infrastructure is authorized by the land owner.

This form is to be completed by the land owner. NRCan reserves the right to require that the applicant and land owner provide further information as required in order to review and approve the application.

	Land owner	Name	Date
and hereb	y authorizes the ins	tallation or construction of infrastructure of	on that property.
		(full address of the project site)	
<u> </u>			- U
	mplementation of su the following addres	sch project, the Owner hereby warrants thess(es):	at it is the owner of the
	(The Land owner)		·
Agreemer Infrastruct	nt regarding the fund	ources Canada and the applicant entering ling of the project described in the Zero E ation form, and in consideration of the ber ill accrue to	mission Vehicle
AND TO:	(The Applicant)	<u>.</u>	
	esources Canada		
		EEN IN RIGHT OF CANADA, as represe	nted by the Minister of

Page 142 of 235

(please print)

(signature)

(day/month/year)

Moved by:				
Seconded by:				
			- 4	
				tawan is always looking to improve and while maintaining excellent service to our
Northern Ontario Herit	age Fund repair t	d Corpora	ation (NOHFO	application to request funding from the C) toward the Magnetawan Waterfront at 4195 Highway 520 and to replace
AND WHEREAS, if the \$200,000 the Municipal	he Muni	cipality w unitted to	as successful cover any pro	in obtaining a grant in the amount of plest cost overruns;
	n the bes	t interest	of the Munic	at the Council of the Municipality of interpolation in the council of the Municipality of any of the funding.
Carried Defeated		eferred		
Sam Dunnett, Mayor				
Recorded Vote Called by	y:			
Member of Council	Yea	Nay	Absent]
Brunton, Tim				1
Hetherington, John				1
Kneller, Brad				
Smith, Wayne				
Mayor: Dunnett, Sam	Da	90	1/2 0	1935

<u>RESOLUTION NO. 2021 – JUNE 9, 2021</u>

Kerstin Vroom

Subject:

FW: Magnetawan Daycare & After School Services

Good morning Council,

I am writing this letter to you to address a very serious issue that needs to be addressed within our town.

In Magnetawan there is a large group of parents in desperate need of childcare starting as soon as possible. There was one other daycare provider in town that is now closing as of June 30th 2021 which is going to cause a huge problem with young families. Even if that daycare had remained open, we would still have a need within our town for childcare.

I myself know of 6 children in need of daycare full time under the age of 4 and at least 3 that need after school care. Those are just the ones that are immediately connected to me here. I can think of 4 other families that are scrambling as well to find help or considering moving/working out of town due to their families.

Most of these families are still expanding but the loss of childcare in this area is going to impact a lot of other areas such as loss of jobs (stay at home parents) or having to move closer to areas with childcare. We do not want this to happen.

The school has been asked many times about creating an after school program but with the last year and a half I do not think there has been much movement on this. Perhaps with the lower numbers of students in our area we can utilize part of the school to be a partial daycare / after school program as well.

Other ideas are more extreme where we would create a building space that is dedicated to a daycare. Options that come to mind are utilizing the Friendship Center more than its current state or one of the local churches as they are not being used during the weekdays. A better option is a current vacant building such as the old bank that is in town could be converted to be a full time daycare and even possibly an after school program as well.

Either way, if we can find an existing space to convert to become a childcare center DSSAB has already said they would be in support of this. Either way DSSAB is in support of creating a childcare center in Magnetawan and would work with us whichever way we decide to go. On top of that, I know of multiple people who said they would donate their time and skills (Designers, contractors, plumbers, electricians, excavation companies), not to mention volunteers and fundraising on top of this.

To conclude, the town of Magnetawan is having a boom of younger families who want to stay in this town and expand their families. I am writing on behalf of all of the families in town to look for your help and support to make something happen for our children.

Thank you for your time and I look forward to hearing your response.

Amanda Munn & on behalf of other families in Magnetawan.

Laura Brandt

From:

Mark Allen

Sent:

May 31, 2021 2:32 PM

To: Subject: Laura Brandt Letter to Council

May 31, 2021

Mayor and Council

Municipality of Magnetawan

Re: Short Term Rentals By-Law

We are writing to request that Council consider enacting a by-law to provide some control over short term rentals.

It is our understanding that no written complaints have been received by the municipality thus far, however with the proliferation of short-term rentals, it is only a matter of time until this becomes an issue for the municipality. It would be our suggestion that the municipality act proactively to get ahead of the issue, by enacting a by-law.

While it is recognized there are limitations on what the municipality may impose, one aspect of short-term rentals which is within the purview of the municipality, is the length of the rentals. It is suggested that the municipality require short-term rentals to be a minimum of 7 days. This will help to eliminate the weekend problems which many other municipalities around Ontario are experiencing.

Thank you for considering this request.

Mark Allen / Rachel Sullivan

Residents



The Municipality of the VILLAGE OF BURK'S FALLS

172 Ontario Street • PO Box 160 • Burk's Falls ON POA 1C0 P 705-382-3138 • F 705-382-2273 • www.burksfalls.net

May 28, 2021

Almaguin Municipalities

Re: OPP Community Boards by Detachment

Further to our discussions in April regarding the new Solicitor General OPP Boards to be formed with the enactment of the *Comprehensive Ontario Police Service Act* and the *Community Safety and Policing Act,* 2019 please find the majority vote results of the municipal survey below:

- Willing to participant in Board = 100%
- Board Size 7 Members (1 Provincial Appointee; 2 Community members; 4 municipal representatives)
- Board Composition Community Members General Public Advertisement
 Community members would apply from an advertisement region wide and the 4 municipal representatives would decide on successful candidates.
- 4. Administration of Board Create a part time contract position for this Board only; one municipality would hold contract if required. Who can be decided later.

As one detachment, Almaguin, we are required to send the recommended Board composition to the Province by June 7, 2021. I will forward this survey result decision to ensure the Almaguin voice is included in the forth coming regulation that will set the Community Policing Boards in motion for 2022.

Please let me know if there are any major objections as soon as possible.

Regards,

Lymaker

Nicky Kunkel

Clerk Administrator

Kerstin Vroom

From:

Nicky Kunkel <clerk@burksfalls.ca>

Sent:

May 28, 2021 12:26 PM

To:

Beth Morton; Brenda Fraser; 'Brenda Paul'; 'Cheryl Marshall'; John Theriault; Judy K (clerk@ryersontownship.ca); Caitlin Haggart; Leanne Crozier; Nancy Austin; Don

McArthur, Kerstin Vroom

Cc:

Lalonde, Dominic (OPP)

Subject:

RE: OPP Boards - survey

Attachments:

Survey results muni for OPP.docx

Good afternoon everyone,

I've attached the formal response from the survey and wanted to also provide the background here. Note not everyone answered all questions so votes don't necessarily line up.

Board Size

5 Members - 2 votes

7 Members - 9 votes

9 Members - 1 vote

Board Composition

Professionals – 4 votes
General Public – 7 votes

Part-time Secretary

Yes - 6 votes

No - 5 vote

Also of note, the composition requirements of 60% municipal; 20% Community Member and 20% provincial appointee ONLY works if it's a 5-member board. With 7 members we are 57% municipal; 29% community and 14% provincial. I will highlight this when I send back to the province and hopefully they don't take issue with it, as we need an odd number and they don't want us to have a large group.

Enjoy your weekend.

Nicky

Nicky Kunkel Clerk Administrator

Phone: 705-382-3138 x 226

172 Ontario Street; Box 160 Burk's Falls ON POA 1CO

www.burksfalls.net

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

BY-LAW 2021 -

BEING A BY-LAW TO AUTHORIZE THE USE OF ALTERNATIVE VOTING METHODS (MAIL/TELEPHONE/INTERNET) FOR THE 2022 MUNICIPAL AND SCHOOL BOARD ELECTION

WHEREAS Section 42 of the *Municipal Elections Act, 1996* provides that a Municipal Council may pass a by-law authorizing an alternative voting method;

AND WHEREAS Council deems it appropriate and in the public interest to conduct the 2022 Municipal and School Board Election using the alternative methods of: Mail, Internet and Telephone voting;

NOW THEREFORE the Council of the Corporation of the Municipality of Magnetawan hereby enacts as follows:

- THAT the alternative voting method Mail/Internet/Telephone is hereby authorized for the 2022 Municipal and School Board Election in the Municipality of Magnetawan;
- 2. **THAT** the provisions in the *Municipal Election Act, 1996*, as amended, relating to proxy voting will not apply in the 2022 Municipal and School Board Election;
- THAT every elector has the responsibility of completing the ballots in accordance with the Municipal Elections Act 1996, as amended, and the applicable procedures as prepared by the Clerk;
- 4. THAT any person, corporation, or trade union guilty of corrupt practices or contravening the provision of the *Municipal Elections Act 1996* or the procedures established by the Clerk may be prosecuted pursuant to the provisions of the *Municipal Elections Act 1996*;
- THAT this By-law take effect on the date of passing thereof;
- 6. THAT by-law 2017-17 herby be repealed in its entirety.

READ A FIRST, SECOND, AND THIRD TIME, passed, signed and the Seal of the Corporation affixed hereto, this 9th day of June, 2021

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

Mayor



MAGNETAWAN CENTRAL SCHOOL Box 100, 31 Sparks St Magnetawan ON P0A 1P0

(705) 387-3939 FAX (705) 387-0102 Wade Burrows, Principal wade,burrows@nearnorthschools.ca

June 1, 2021.

Municipality of Magnetawan

Sub: Request for donation for Graduation Award

Dear Mrs. Linda Saunders,

I am writing on behalf of Magnetawan Central School Grade 8 graduating class of 2021. We are hoping to find sponsors for our graduation awards for our students heading off to high school. Although our graduation may not take the shape of our regular graduation ceremonies, we would like to take the opportunity to recognize the achievements of our graduates despite them being out of school for the past several weeks.

We understand that this has been a particularly difficult year for businesses/organizations and we want to be respectful of that. On the other hand, we want our regular sponsors to have the opportunity to carry on a tradition that has been in place in the past. If the Municipality is interested in sponsoring the <u>Emily Ross Langford Award for Citizenship</u> this year, we are requesting donations be mailed to the school address above or dropped off at the school on Mondays between 9:00-3:00. If this year isn't a year that sponsorship is an option, we understand and will extend a request next year.

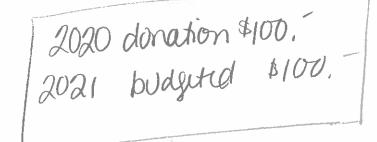
If you could please let us know, we will be able to move forward in preparing a certificate and acknowledging your generosity in our video presentation/ceremony.

If you would like to learn more about sponsoring the graduation award, please e-mail us at wade.burrows@nearnorthschools.ca or arlene.kielly@nearnorthschools.ca.

Thank you for taking our request into consideration and we look forward to hearing from you.

Sincerely,

Wade Burrows Principal



Our mission is to educate learners to their fullest potential in preparation for life-long learning.

The Corporation of The Town of Parry Sound

Municipal Partners POA Advisory Committee Meeting Minutes December 9, 2020

Meeting Minutes

Date:

December 9, 2020

Time:

1:30pm

Location:

Virtual: Clarity Teleconference

Members Present:

Parry Sound Bonnie Keith

McMurrich/Monteith Angela Friesen

Whitestone Joe McEwan

Ryerson Penny Brandt

Perry Margaret MacPhail

Machar Bart Wood

Archipelago Wendy Hawes

Strong Jody Baillie

Joly Tom Bryson

• Seguin Michelle Fraser

Kevin Beaucage

McKellar Mike Kekkonen

Whitestone Patricia Allen

South River Don McArthur

Staff Present:

Andre Couture - Manager, POA Court Services

- 1. Agenda
- 1.1 Additions to Agenda/Notice of Motion
- 1.2 Prioritization of Agenda
- 1.3 Adoption of Agenda

That the Committee agenda for December 9, 2020 be approved as circulated.

Moved by Jody Baillie

Seconded by Angela Friesen

- 1.4 Disclosure of Pecuniary Interest and the General Nature Thereof
- 2. Public Meeting
- 3. Minutes and Matters Arising from Minutes
- 3.1 Adoption of November 28, 2019 Meeting Minutes

That the Minutes from the committee meeting held November 28, 2019 be approved as circulated.

Moved by Penny Brandt

Seconded by Wendy Hawes

3.2 Questions of Staff

The Corporation of The Town of Parry Sound

Municipal Partners POA Advisory Committee Meeting Minutes December 9, 2020

9. Resolutions and Direction to Staff

9.1 POA Court Services

9.1.1 POA Court Manager's Report Q3 2020

That the POA Court Manager's Report Q3 2020 (September 30, 2020) be accepted.

Moved by Margaret MacPhail

Seconded by Bart Wood

9.1.2 **2020 POA Draft Budget**

That the 2020 POA Draft Budget be accepted.

Moved by Joe McEwan

Seconded by Angela Friesen

- 9.2 Other Business
- 9.2.1 POA Recovery Planning
- 9.3 Date of Next Meeting

May 27, 2021

11. Adjournment

Personal Information collected in Section 2. Public Meeting, Section 4. Correspondence and/or Section 5. Deputations is collected under the authority of the Municipal Freedom of Information and Protection of Privacy Act (MFIPPA), Section 21. (1) c and will be used to create a record available to the general public.

2021 POA Summary of Operations

Revenues	2021 Budget	Q1 Gen Ledger	Q1 MAG Recon.	Q1 Adjusted
Provincial Offences Revenues Transcripts	\$ 785,761.00 \$ -	\$ 187,058.71 \$	\$ 1,897.14 \$ -	\$ 188,955.85 \$
TOTAL	\$ 785,761.00	<u>\$ 187,058.71</u>	\$ 1,897.14	\$ 188,955.85
Expenditures				\$ - \$ -
Salaries, Benefits & Contracted Services	\$ 258,546.00	\$ 67,421.26		\$ 67,421.26
Office Administration & Facilities	\$ 37,400.00	\$ 6,376.37	\$ 1,939.32	\$ 8,315.69
Partner's Adminstration Charge	\$ 55,000.00	\$ 13,750.00		\$ 13,750.00
Prosecution & Justice of Peace	\$ 130,000.00	\$ 924.66	\$ 2,207.03	\$ 3,131.69
Interpreter Costs	\$ 10,000.00	\$ -		\$ -
Court related travel & witness fees	\$ 500.00	\$ -		\$ -
NCO & A1 Collection Costs	\$ 15,000.00	\$ 418.48	\$ 683.31	\$ 1,101.79
Amortization of Capital Assets	\$ 1,082.00	\$ -		\$ -
Audit Costs	\$ 3,200.00	\$ -		\$ -
Fines & By-Laws to Municipalities	\$ 11,750.00	\$ 350.00		\$ 350.00
Fines paid to other POA Offices	\$ 27,000.00	\$ 15,629.44		\$ 15,629.44
Transfer to Municipal Partners	\$ 65,498.00			\$ -
Certificate of Offence charges	\$ 2,000.00	\$ -		\$ -
POA IT & Software	\$ 30,085.00	\$ 4,299.52	\$ 992.55	\$ 5,292.07
Provincial Monitoring/Enforcement	\$ 5,700.00	\$ 1,407.00	\$ 469.00	\$ 1,876.00
VFS paid to Province	\$ 86,000.00	\$ 12,541.25	\$ 9,952.94	\$ 22,494.19
Dedicated Fines paid to Province	\$ 47,000.00	\$ 3,710.00	\$ 1,875.00	\$ 5,585.00
TOTAL EXPENDITURES	\$ 785,761.00	\$126,827.98	\$ 18,119.15	\$ 144,947.13
Distribution to Partners		\$ 60,230.73		\$ 44,008.72

Parry Sound Provincial Offences Act Court Manager's Report Q1 2021

POA Charges Received and Entered

Running Yearly Comparison						
	2021	2020	2019	2018	2017	2016
January	369	293	403	324	296	411
February	332	306	260	486	437	480
March	505	242	482	465	464	731
Q1 SUBTOTAL	1,206	841	1,145	1,275	1,197	1,622
April	416	85	520	486	730	512
Мау		359	649	647	838	824
June		271	504	391	500	524
July		487	613	645	799	663
August		410	468	583	856	746
September		367	428	445	659	679
Q3 SUBTOTAL		2820	4,327	4,472	5,579	5,570
October		298	444	454	706	508
November		230	315	311	458	529
December		132	189	239	317	247
Total		3,480	5,275	5,476	7,060	6,854

2020 saw a significant decrease in ticket issuance compared to 2019, which is directly correlated to the COVID-19 pandemic. While COVID-19 is continuing to have a lasting effect on Parry Sound POA, OPP ticket issuance seems to be increasing steadily for 2021. Q1 2020 ticket issuance totalled 841 charges while Q1 2021 ticket issuance totalled 1,206 charges. A similar trend has been observed by other North East partnering municipalities. However ticket issuance does generally decrease during Stayat-Home Orders, so if orders are extended or new orders put in place due to increasing positive COVID-19 cases, ticket issuance will be directly affected.

Ticket Processing

* Ticket processing stats are unavailable as POA Parry Sound has not held trials in 2021.

	Parry Sound	All Municipalities
Average days to dispose at trial: Part 1	N/A	N/A
Average days to dispose at trial: Part 3	N/A	N/A
Percentage of charges disposed before trial	N/A	N/A
Percentage of prepaid fines	N/A	N/A

Audio & Video Proceedings

Audio teleconferences are being held regularly for defendants who wish to reach a resolution with the prosecutor. They are also being used to move matters forward and for withdrawals. At present, all future dates have been allocated to audio teleconferencing matters.

The North East Region has been working closely with the Regional Senior Justice of the Peace to keep moving forward with new technology testing in order to proceed with Zoom Trials. As of early May 2021, most offices within the region are ready to move forward with mock trials after successful technology implementation. Parry Sound POA will be sitting in on Sault Ste. Marie's mock trial which is set for May 14, 2021. It is a

requirement by the Regional Senior Justice of the Peace to start setting trial dates.

Parry Sound POA will hold its mock trial on May 21, 2021. Recommendations and minor adjustments are likely required before receiving the final go-ahead from the Regional Senior Justice of the Peace.

Court Recovery Planning

On April 23, 2021 Jackie Sam from the Public Services Health and Safety Association, in conjunction with James Dobie from the Ministry of the Attorney General Recovery Secretariat conducted a site assessment of the facility occupied by POA staff at 52 Seguin street. The areas verified during the assessment were: facility entrance area, stairwell from main floor to courtroom, elevator, public waiting area, washrooms, side stairway (used by Justice of the Peace), Justice of the Peace office, meeting rooms and the courtroom (council chambers).

The site assessment went very well with the following recommendations suggested to be made before reopening to the public. There is currently no intention to reopen to the public in the near future.

Area (Activity/Consideration)	•		Status (please select)
Narrow stairwell from main floor to Courtroom.	Medium	Affix signage at stairwell to indicate "one person at a time".	☐ Complete ☐ Pending ☐ Issues identified
Witness Stand to/from arrows to		Affix floor decals / directional arrows to indicate path of travel to/from Witness Stand.	□ Complete□ Pending□ Issuesidentified

Proximity of OPP Officer	Medium	Consider policy for having	☐ Complete
and individual in Prisoner		individual in Prisoner Box sit at	□ Ponding
Box.		the far-end opposite the entrance	□ Pending
		of the box, so that OPP Officer	☐ Issues
		can maintain at least 6ft distance.	identified
		Ensure policy/procedures	
		regarding this activity are	
		communicated to OPP.	

2021 POA Municipal Partners Distribution

	Population	% of Population	Households	% of Households	Distribution	Q1 Distribution	Q2 Distribution	Q3 Distribution	Q4 Distribution	YTD
Armour	1,414	4.65%	1,080	3.89%	4.27%	\$1,880.80				\$1,880.80
Seguin	4,304	14.16%	4,744	17.11%	15.63%	\$6,880.71				\$6,880.71
Carling	1,125	3.70%	2,283	8.23%	5.97%	\$2,626.12				\$2,626.12
Perry	2,454	8.08%	1,676	6.04%	7.06%	\$3,106.75				\$3,106.75
Kearney	882	2.90%	1,155	4.17%	3.53%	\$1,555.11				\$1,555.11
Burk's Falls	981	3.23%	510	1.84%	2.53%	\$1,114.99				\$1,114.99
South River	1,114	3.67%	528	1.90%	2.78%	\$1,225.57				\$1,225.57
Sundridge	961	3.16%	497	1.79%	2.48%	\$1,090.19				\$1,090.19
Whitestone	916	3.01%	1,410	5.08%	4.05%	\$1,782.07				\$1,782.07
Joly	304	1.00%	164	0.59%	0.80%	\$350.25				\$350.25
Machar	882	2.90%	848	3.06%	2.98%	\$1,311.51				\$1,311.51
McDougall	2,702	8.89%	1,521	5.48%	7.19%	\$3,163.33	E BEN X			\$3,163.33
McKellar	1,111	3.66%	1,520	5.48%	4.57%	\$2,010.55				\$2,010.55
McMurrich/Monteith	824	2.71%	752	2.71%	2.71%	\$1,193.34				\$1,193.34
Magnetawan	1,390	4.57%	1,698	6.12%	5.35%	\$2,353.80				\$2,353.80
Ryerson	648	2.13%	580	2.09%	2.11%	\$929.42		The state of the s		\$929.42
Strong	1,439	4.74%	922	3.32%	4.03%	\$1,773.53				\$1,773.53
The Archipelago	531	1.75%	2,693	9.71%	5.73%	\$2,521.36				\$2,521.36
Parry Sound	6,408	21.09%	3,150	11.36%	16.22%	\$7,139.32				\$7,139.32
Totals	30,390	100%	27,731	100%	100%	\$44,008.72	\$0.00	\$0.00	\$0.00	\$44,008.72

Population & Households Count sourced from 2016 Statistics Canada Records

Q1 Distribution is pending Town of Parry Sound 2020 Audit, currently underway.

Notes:

¹⁾ Historically, POA receives an interest payment but revenues were low in 2020, so it's expected that POA owes under \$1,000 in interest.

²⁾ Payment is expended end of May 2021

CENTRAL ALMAGUIN PLANNING BOARD

63 Marie St P. O. BOX 310 SOUTH RIVER, ON POA 1X0

e-mail - centralalmaguinplan@hotmail.com

705 - 386 - 2573 FAX 705 - 386 - 0702 Susan L. Arnold Secretary - Treasurer

Draft Board Meeting Minutes for May 16, 2021 - 5:30pm

Attending:

Sundridge Member
South River Member
Machar Member
Provincial Member

Lyle Hall* Jim Coleman* Lynda Carleton

Michael Nelson *

Vice Chair

Chair

Joly Magnetawan Strong

Provincial

Absent with notice Member Sam Dunnett Member Kelly Elik*

Member Kelly Elik*

Member John MacLachlan

Secretary-Treasurer: Susan L. Arnold, Assistant Secretary-Treasurer: Christine Hickey

Guests: Attending Virtually- Wayne Simpson, Cathy Brown, Peter Benninger, Meggan Lefebvre

The Chair called the meeting to order at 5:32 p.m.

Pecuniary Interest: None Declared

Res #1 Lynda Carleton- Kelly Elik

Be it resolved that this Board does hereby adopt the minutes of Wednesday, April 21, 2021, as written. CARRIED

Res#2 Sam Dunnett- Kelly Elik

Be it resolved that this Board does hereby approve payment of the May Accounts:

Ch #437- Village of South River (May Rent); \$309.62

Ch #438- Susan Arnold; Wages (5 weeks)

Ch #439- Christine Hickey; Wages (4 weeks)

CARRIED

Res#3 Jim Coleman- Lynda Carleton

Be it resolved that this Board does hereby approve File B008/21 Joly.

That this approval applies to create one (1) new lot (technical severance) which will have:

ROW in favour of the subject property over parts 2 & 3 on Plan 42R-2966 and over Parts 1 to 4 on Plan 42R-17641 which will have 31.3m (+/-) F x 90m (+/-) Depth with an area of 0.2865 ha (+/-) and retaining 30.9m (+/-) F x 87.0m (+.-) D with an area of 0.2 ha (+/-).

The subject land is located at Con 12, Pt Lot 13, PSR-2134, part numbers 3 &4, known as 12 Peacock Extension Road, Township of Joly, District of Parry Sound.

The Board requires that all conditions of draft approval must be met before the deeds can be stamped and final approval given.

CARRIED

New Files: B009/21 Laurier

B010/21 Machar B011/21 Strong

Those Board members accepted the new applications

^{*} indicates attended the meeting virtually

Res #4 Lyle Hall- Jim Coleman

Be it resolved that this Board does hereby approve changing of the CAPB Secretary-Treasurer hours from 11:30 a.m. to 4:30 p.m. with the office hours for the public being from 11:30 a.m. to 4:00 p.m., effective June 2, 2021 on Wednesday of each week.

CARRIED

Res #5 Kelly Elik- Michael Nelson

Be it resolved that this Board does hereby approve appointing Pahapill and Associates Chartered Accountants for the 2020 audit at a total amount of \$1650.00 plus HST.

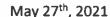
CARRIED

Res #6 Sam Dunnett-Lynda Carleton

Be it resolved that this Board does hereby adjourn until Wednesday, June 16, 2021 or at the call of the Chair. CARRIED

Susan L. Arnold

John MacLachlan





Addressed to:
Almaguin Municipalities
Via Email

SUBJECT: District of Parry Sound Transportation Study

Greetings Almaguin Councils, Clerks and Staff,

In the pursuit of better understanding transportation needs, partners across the Parry Sound District, with the Labour Market Group and Parry Sound YMCA Employment and Learning Services, are currently preparing to launch a district-wide transportation study. The study will involve the promotion, collection and analysis of an on-line transportation needs survey that will be advertised throughout the district. By way of this letter, we respectfully request your support in ensuring that all residents have an opportunity to participate in the survey.

Your support is required specifically for the promotion of the survey. Graphics and the survey link have been attached to this letter along with a copy of the official project media release. Specifically, we are asking you to post the provided graphics, media release and survey link to your:

- municipal website,
- social media channels,
- Newsletters (if applicable), and
- Within any email distribution lists.

The survey collection period will run from Tuesday June 1st to Friday, June 18th. Please schedule your promotion activities to begin on June 1st (not before). Survey Link: https://surveymonkey.com/r/JQTSMRD.

The survey will be further promoted through a series of digital advertising campaigns (through local media outlets), radio ads, and promoted social media posts. Due to the impacts of COVID-19 and current regulations, the survey is not being pushed out in hard copy. Should restrictions loosen, or should the survey not receive high enough participation rates, the Survey Task Force may extend the survey period and/or request that municipalities make hard copies available.

The survey results will be shared with each municipality and will be used to inform the district's application for funding from the <u>northerntransportationplan@ontario.ca</u>.

If you have any questions, please feel free to reach out to David Gray via email: director@investalmaguin.ca. We sincerely appreciate your assistance and support as we evaluate the need for improved inter community transportation throughout the District of Parry Sound.

Thank you in advance for your support in this important and valuable project!

FOR IMMEDIATE RELEASE

Parry Sound Municipalities Seek Public Consultation in District Wide Transportation Needs Survey

May 25th, 2021 – District of Parry. Municipalities across the District of Parry Sound have partnered with the Labour Market Group and Parry Sound YMCA Employment and Learning Services to launch a district wide transportation needs survey which will gather information regarding the transportation needs of residents throughout the district. The district-wide research initiative will seek the input from the 42 000 residents residing within more than 30 municipalities and seven first nations communities.

"This survey marks a critical step in the pursuit of overcoming the barriers faced by many residents due to the lack of availability of public or private sector transportation options" said Ann MacDiarmid, Mayor of Seguin Township. The District of Parry Sound covers more than 9300 square kilometers of Northern Ontario and is home to many unique, historic, and vibrant communities. "As a resident of Seguin, I personally enjoy and appreciate many aspects of the communities throughout the region, however I know that getting around to many of these communities requires a vehicle." MacDiarmid continues.

In December of 2020, the Government of Ontario released <u>Connecting the North – A draft transportation plan for Northern Ontario.</u> The plan outlined many considerations regarding transportation challenges in Northern Ontario and focused in on six key goals including getting people moving, enabling economic opportunities, keeping people safe and providing reliable transportation options, maintaining a sustainable transportation system, and preparing for the future. The plan also noted considerations related to the COVID-19 Pandemic. The plan also made specific mention of funding public transit projects and other critical projects.

"The need for more transportation options has been reflected in numerous reports, studies and consultation projects throughout the district" noted David Gray, Director of Economic Development from the Almaguin Community Economic Development Department. "The feedback we have received reflects impacts to local businesses, residents and visitors in areas such as access to job opportunities, access to health care and getting basic goods available in neighbouring communities that are often over 20KM away" Gray added.

The Parry Sound District Transportation Needs Survey will support municipalities and partnering organizations in gaining a clear understanding of specific transportation needs and opportunities throughout the district, which is critical in planning for sustainable transportation solutions.

"For many years now, transportation throughout the Parry Sound district has been identified as a key barrier to accessing and maintaining employment in the region." Confirms Stacie Fiddler, Executive Director from The Labour Market Group. "The results of this survey will hopefully become a platform and guide for partners to begin discussions regarding a transportation solution throughout the district."

Residents throughout the region are being encouraged to fill out the survey online via SurveyMonkey. Access the survey by following this link: https://surveymonkey.com/r/JQTSMRD. The survey will be live on June 1st, 2020 and run until June 18th.

"Transportation is one of the top barriers to employment in the region. Our data confirms that 44% of job seekers, representing all ages and communities within the West Parry Sound region have cited

transportation as an obstacle to securing a job. This statistic is even higher for students who rely on school buses during the week, and during the school year, and are unable to get to a job in town after school and on weekends. This in turn has an enormous impact on Parry Sound's seasonal economy as employers struggle to hire a summer workforce." adds Lisa Cook, Team Leader, YMCA Employment and Learning Services

-30-

About the Labour Market Group

The Labour Market Group (LMG) is the workforce planning board for the Nipissing and Parry Sound Districts. It is one of 26 such agencies across the province funded by the Ministry of Labour, Training and Skills Development. LMG works with stakeholders and employers throughout the region to identify local workforce development challenges. LMG is the region's key source of local labour market information and works with community partners to find solutions to the challenges faced by employers and job seekers to find, retain and sustain regional employment. For more information, please visit https://www.thelabourmarketgroup.ca/.

About Parry Sound YMCA Employment and Learning Services

YMCA Employment and Learning Services, a branch of YMCA of Simcoe/Muskoka, is a community-focused organization supporting job seekers through one-on-one support and skills upgrading. Employers in both the private and public sector are provided with assistance in job matching, and financial supports for training. This Employment Ontario service is funded in part by the Government of Canada and the Government of Ontario. For more information, please visit www.vmcaofsimcoemuskoka.ca.

About Almaguin Community Economic Development

Almaguin Community Economic Development (ACED) is a cooperative partnership involving municipalities throughout the East Parry Sound District and the Almaguin Highlands Chamber of Commerce. The ACED Board and Department is committed to ensuring the economic and social prosperity of all communities throughout the region. Guided by the Almaguin Highlands Regional Economic Development Strategic Plan, ACED works to support business growth and development, ensure investment readiness, promote regional features, and support community development initiatives throughout the region. For more information, please visit https://investalmaguin.ca



RESOLUTION

2021-017

Be it resolved that the Almaguin Community Economic Development Board recommends that all Almaguin municipalities and other interested organizations support the delivery and promotion of the Parry Sound District Transportation Survey. Furthermore, the Board recommends that municipalities connect with ACED staff to support the delivery and collection of the surveys.

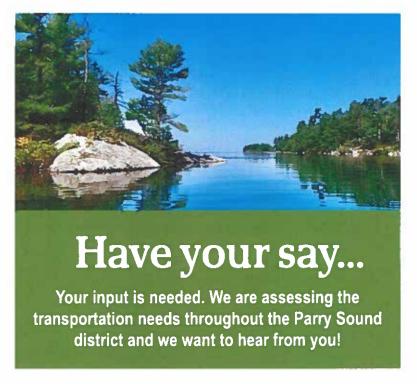
MOVED BY:

SECONDED BY:

CARRIED:

Comments:

No



Complete this survey online, or return it to any **public library or municipal office** within the Parry Sound district.

Online survey:	surveymo	nkey.com/r/J	QTSMRD
Please select your ag	:0-34 [□ 45-54 □ 55-64	□ 65-74 □ 75>
Do you currently own. ☐ Yes ☐ No	/have acces	ss to a vehicle	e?
Have you ever used to services available to your order. ☐ Yes ☐ No			insportation
Do you have any phys			endously)
Select all forms of tran			
Does transportation-recompleting your day-t	o-day tasks	?	•

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Have transportation-related challenges ever prevented you from gaining or pursuing employment opportunities? ☐ Yes ☐ No
Which activities have been directly impacted due to transportation challenges? (Select all that apply) ☐ Work ☐ Shopping ☐ Appointments ☐ Childcare ☐ Extra-curricular Activities ☐ School/Education ☐ None ☐ Other:
How far in KM you need to travel one-way on a daily basis: □ <5km □ 6-10 □ 11-15 □ 15-20 □ 20km>
Scheduled Transportation (bus services):
How often would you use bus services? ☐ Daily ☐ Weekly ☐ Monthly ☐ Never
What time-of-day would you use bus services the most? ☐ Morning ☐ Afternoon ☐ Evening ☐ Never
What would you use bus services for? (Select all that apply) ☐ None ☐ Work ☐ Appointments ☐ Shopping ☐ Leisure Activities ☐ Education
What type of bus pass would best suit your needs? ☐ Day Pass ☐ Weekly Pass ☐ Monthly Pass ☐ Annual Pass ☐ I would not buy a pass
How much bus fare would you be willing to pay one-way? ☐ \$1 - \$3 ☐ \$3.25 - \$5 ☐ \$5.25 - \$10
Un-scheduled Transportation (taxi services):
How much would you be willing to pay for a one-way taxi? □ \$5 - \$10 □ \$11 - \$15 □ \$16 - \$20 □ \$21 - \$25 □ Over \$25 (Select all that apply)
Thenk you for completing the surroul

Thank you for completing the survey!

Please return this survey to any public library or municipal office within the Parry Sound district.

This survey was created in partnership with the Labour Market Group, the YMCA Employment Centre and the municipalities of the Parry Sound district.

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May 18, 2021

Media Release

The Federation of Northern Ontario Municipalities (FONOM) Municipal Conference, hosted by the City of Timmins, was held virtually on Tuesday, May 18th, 2021. Using the ZOOM platform provided an opportunity to hear from over 20 presenters, including Prime Minister Trudeau, Premier Ford, Telesat, FedNor, Starlink, intact Insurances, and the ONTC. FONOM will make a donation to two Timmins charities in the name of each of the presenters, the Anti-Hunger Coalition & the Youth Wellness Hub. There was also a Minister Forum where seven Ministers responded to questions from the FONOM Membership. The leaders of the Provincial Opposition Parties shared their views with the participants. With the support of twenty different sponsors there was no cost to view the conference content.

The presentation will be posted on FONOM's YouTube Channel at https://www.youtube.com/channel/UC 2kLITxVPrJOmhgNvPMxtQ

President Danny Whalen commented, "it was important for the membership to come together to discuss virtually our common issues," and "the Broadband presentations from Telesat and Starlink, gives us hope that our rural Region will be connected to the world soon."

This year's conference theme is "GoNorth," and the Timmins Showcase highlighted the opportunity and lifestyle that Northern Ontario has to offer. President Danny Whalen highlighted the promotional campaign that FONOM has undertaken, promoting Northern Ontario as a Healthy place to work and live.

Mayor Georges Bilodeau of the Municipality of Huron Shores was presented FONOM's Executive Award for his exemplary work on Broadband. "The Communities of Huron and Manitoulin are lucky to have such great leader who has worked tirelessly for the municipalities on the North Shore," noted President Whalen.

Next year's FONOM Conference will be held in North Bay on May 9th, 10th, and 11th, 2022.

FONOM is an association of some 110 districts/municipalities/cities/towns in northeastern Ontario mandated to work for the betterment of municipal government in Northern Ontario and to strive for improved legislation respecting local government in the north. It is a membership-based association that draws its members from northeastern Ontario and is governed by an 11-member board.

President Danny Whalen 705-622-2479

615 Hardy Street North Bay, ON P1B 8S2 Tel: (705) 478-7672
Email: fonom.info@gmail.com Website: www.fonom.org

Magnetawan Agricultural Society

Virtual Fall Fair 2021 Competitions

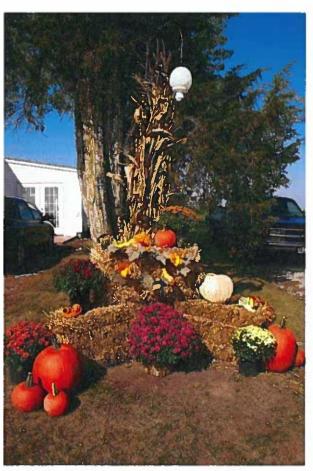
Best Flower Gardens

- To participate in this competition your property must be located within the Municipality of Magnetawan
- You must register for this competition by July 16th.
- Judging will take place July 23rd. You must be at your property location on judging day (July 23rd) as the judges will require your assistance
- To enter email: magnetawanfair@gmail.com and include your name, telephone number and the address of your property location (with driving directions from the Village of Magnetawan if required)
- Judging criteria:
 - 25% DESIGN: creativity and originality
 - 25% SELECTION, ARRANGEMENT & USE OF PLANT MATERIAL: diversity, suitability and sustainability
 - 25% CONDITION & MAINTENANCE: overall cleanliness, tidiness and good state of repair
 - 15% ENVIRONMENTAL PRACTISES: use of good environment practices ie: mulch, compost etc., water management, good use of beneficial & native species
 - 10% COMMUNITY CONTRIBUTION: how your property contributes to the beautification of the neighborhood & the environmental health of the community



1st PRIZE - \$50.00 2nd PRIZE - \$40.00 3rd PRIZE \$30.00 4th PRIZE \$20.00

Best FALL Decorated Driveway Display



- Objective: To decorate your driveway with a FALL, Agricultural themed display
- To participate in this competition your property must be located within the Municipality of Magnetawan
- "Canada Blooms" has chosen their 2021 color of the year as <u>yellow</u>, to depict HOPE for our future. We would like you to include the color yellow in your driveway display
- You must register for this competition by emailing magnetawanfair@gmail.com by the deadline date of August 30th
 - Please include in your email:
 - Subject line: "Best FALL Decorated Driveway Display"
- o Email to include: your name, telephone number and the address of your property (with driving directions from the village of Magnetawan if required)
- Judging will take place on September 3rd. You will not be notified in advance of the judges arrival, so please ensure your driveway display is ready for judging by 9:00am on September 3rd

1st PRIZE \$50.00 2nd PRIZE \$40.00 3rd PRIZE \$30.00 4th PRIZE \$20.00

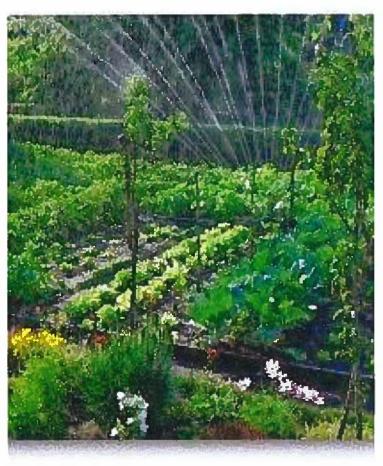
Wooden Quilt Block Sign Competition

- Competition open to anyone 18 years or older with your property located within the Municipality of Magnetawan
- Objective: to make a wooden sign (minimum size 48"x48"), paint a quilt block design on it and display it on your property (free standing or mounted on a building)
- The sign must be visible from your driveway so the judges do not have to get out of their vehicle to judge it
- You must register for this competition by sending an email to <u>magnetawanfair@gmail.com</u> by the <u>deadline</u> <u>date of August 30</u>
- Include in your email:
 - Subject line stating 'Wooden Quilt Block Sign Competition'
 - Email to include your name, phone number and the address of your property location (with driving directions from the Village of Magnetawan if required)
- Judging will take place on September 3
- You will not be notified in advance of the judges arriving, so please ensure your quilt block sign is visible from your driveway by 9:00am on judging day



1st PRIZE - \$50.00 2nd PRIZE - \$45.00 3rd PRIZE \$40.00 4th PRIZE \$35.00

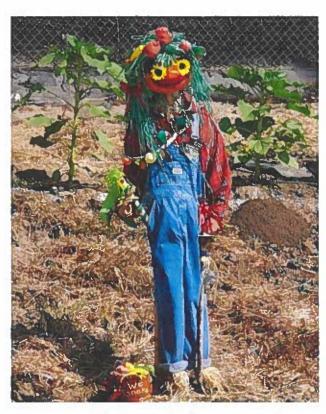
Vegetable Garden- Family Event



- This competition is to engage your family unit in planting, tending and harvesting a vegetable garden. A family unit of 1 will be accepted
- To participate in this competition your property must be located within the Municipality of Magnetawan
- Your vegetable garden must include a minimum of 5 different vegetables of your choice and will be judged on the following criteria.
 - 1. Quality of the Growth
 - 2. Free of Bugs
 - Free of Weeds
 - 4. Quality of Product
- Registration deadline is August 30th. As this is a family event, you must also include in your registration email, two photos of your family unit participating in:
 - 1) Planting the vegetables 1 photo
 - 2) Tending the garden 1 photo
- To enter email: magnetawanfair@gmail.com and include the names of your family unit, a telephone number and the address of your property location (include driving directions from the village of Magnetawan if required).
- <u>Judging will take place September 3rd.</u> Your family unit must be at your property location on judging day (Sept 3rd) as the judges will require your assistance

1st PRIZE \$50.00 2nd PRIZE \$40.00 3rd PRIZE \$30.00 4th PRIZE \$20.00

Scarecrow Competition



- Objective: to make and display one scarecrow, outdoors at your property
- Competition open to any household, where your property is located within the Municipality of Magnetawan
- You must register for this competition by emailing magnetawanfair@gmail.com by the deadline.date.of.August 30th
 - Please include in your email:
 - Subject line: "Scarecrow Competition"
- o Email to include: your name, telephone number and the address of your property location (with driving directions from the Village of Magnetawan if required)
 - Your scarecrow entry must be freestanding
- Your scarecrow must be visible from your driveway (so the judges can remain in their vehicle to judge your scarecrow)
- Judging will take place on September 3rd. You will not be notified in advance of the judges arrival, so please ensure your scarecrow entry is visible from your driveway by 9:00am on Sept 3rd

1st PRIZE - \$30.00 2nd PRIZE - \$25.00 3rd PRIZE \$20.00 4th PRIZE - \$15.00

Photography Competition

- Competition open to any amateur photographers 18 years and older
- No professional photographers will be allowed to enter into our photography competition
- This is a virtual competition so you will be emailing your photographs to us for judging
- Photographs must be taken by the Exhibitor who is entering the competition
- Enhancing, adding graphics/images or altering in any way, your digital image from its original state is not permitted
- Photography Categories
 - Your favorite animal photo 1 photo required
 - Four seasons 4 photos required (1 for each season)
 - A photograph of a farming activity 1 photo required
 - My favorite photograph 1 photo required
- To enter the competition you will forward separate emails for each category you are participating in, to: magnetawanfair@gmail.com with the Subject line stating 'Photography followed by the title of the specific category you are entering your photograph into'.
- Include in your email, your name, address, telephone number and email address
- Registration deadline is August 30th
- Judging will take place on September 3

1st PRIZE - \$10.00 2nd PRIZE - \$8.00 3rd PRIZE \$5.00

Best Creativity in Cupcake Baking and Decorating

- Competition open to anyone 18 years and older
- This is a virtual competition with judging based only on photographs taken as you create your entry
- Objective: to creatively bake and decorate 6 cupcakes to be judged
 - o 75% overall appearance and display of 6 cupcakes
 - o 15% inclusion of the 4 required photographs as listed below
 - 10% the final product picture is to display all six cupcakes with one of the cupcakes cut in half so judges can view the center of the cupcake
- The 4 required photographs are:
- 1) Prep of Cupcakes
- 2) Oven Ready
- 3) Out of Oven
- 4) The Final Product



- To enter the competition you will forward one email to magnetawanfair@gmail.com with the Subject line stating 'Best Creativity in Cupcake Baking and Decorating'. Registration deadline is August 30th

 This one email must include:
 - o Subject heading: Best Creativity in Cupcake Baking and Decorating
 - o Include an attachment of the 4 required photographs
 - o Email to include: Exhibitors name, house address, email address and contact phone number
- Judging will take place on September 3

1st PRIZE - \$15.00 2nd PRIZE - \$12.00 3rd PRIZE \$10.00 4th PRIZE \$6.00

Bird House Kit 'assembly and decorating' - Virtual Competition

- This is a family activity where you must have at least one child 17 years or younger participating
- To participant in this competition your property must be located within the Municipality of Magnetawan
- Objective: to assemble and decorate a bird house kit to be judged virtually. You must make the bird house from the kit we supply to you.
- Judging criteria:
 - 30% construction of the bird house kit
 - 60% creativity in decorating the bird house
 - 10% submission of required pictures of the completed and mounted bird house







- You must register for this competition by emailing magnetawanfair@gmail.com with your name, telephone number and property location address. Please include in the subject line "Bird House Kit Registration". Registration deadline in May 20th STILL A FEW KITS LEFT
- Once registered you will be given a package of precut wood (1 per family unit) which you will build and then decorate as a bird house.
- After you have totally completed your bird house, it must be mounted outdoors for the birds to make their home in.
- Once you have mounted your bird house outdoors you are required to take 4 pictures of your bird house (1 of each side of the bird house) and email the 4 pictures to us at magnetawanfair@gmail.com for judging. Pictures must be received by the deadline date of August 30th
- Judging will take place on September 3rd

1st PRIZE - \$25.00 2nd PRIZE - \$20.00 3rd PRIZE \$15.00 4th PRIZE \$10.00

Ministry of Heritage, Sport, Tourism and Culture Industries

Assistant Deputy Minister
Heritage, Tourism and Culture Division

401 Bay Street, Suite 1800 Toronto ON M7A 0A7 Tel.: 416 314-7265 Fax: 416 212-1802 Ministère des Industries du Patrimoine, du Sport, du Tourisme et de la Culture

Sous-ministre adjoint
Division du patrimoine, du tourisme et de la culture

401 rue Bay, bureau 1800 Toronto ON M7A 0A7 Tél.: 416 314-7265 Téléc.: 416 212-1802



May 18, 2021

Laura Brandt
Acting Deputy Clerk
The Municipality of Magnetawan
4304 Hwy 520
Magnetawan, ON P0A1P0
deputyclerk@magnetawan.com

Dear Ms. Laura Brandt:

Re: Case Number: 2021-01-1-1474168339 Summer Experience Program 2021

I am pleased to inform you that your organization has been approved for a Summer Experience Program grant to hire one Heritage Museum Information Attendant for the summer of 2021. You will be receiving a grant in the amount of \$3,723 in one instalment.

By signing and submitting the Ministry's application form, you agreed to the general terms and conditions of this grant. As an employer, you are required to adhere to the *Employment Standards Act, 2000*, including paying no less than the minimum wage. For requirements around hiring your summer student(s) and reporting on the grant, please refer to the Summer Experience Program Guidelines.

In the current context of COVID-19, employers are responsible for becoming and remaining informed of municipal, provincial and federal public health information. Employers of Summer Experience Program students must abide by any orders, including provincial and municipal orders, applicable to them and relevant public health recommendations (e.g. physical distancing).

Joel Gauthier, Regional Development Advisor assigned to your file, will contact you soon to determine the status of your project, including any changes to it or the intended utilization of funding. Any changes will have to be requested by submitting a change request form, which Joel can discuss with you. Joel can be reached at (705) 690-2833 or by e-mail at Joel.C.Gauthier@ontario.ca.

/...2

Congratulations and best wishes for success.

With kind regards,

Kevin Finnerty

Assistant Deputy Minister

Den Timety

Heritage, Tourism and Culture Division



P.O. Box 70, 4304 Hwy 520 Magnetawan, ON P0A 1P0

Lead Contact: Brian Horsman Chief Building Official P.O. Box 70, 4304 Hwy 520 Magnetawan, ON P0A 1P0

Email: cbo@magnetawan.com

Request for Proposal 2021-04 Building Department

Complete Municipal Building Department Truck/Jeep

Date of Issue: May 28, 2021

Proposal Submission Deadline: Monday June 21, 2021 by 3:00 pm

Section 1 Introduction and General Instructions

1.01 Introduction

The Municipality of Magnetawan is inviting proposals for the supply of one (1) Municipal Building Department Truck that complies with the basic minimum specifications indicated elsewhere in this document. The successful proponent shall supply a 'turn-key' truck within 180 calendar days of awarding.

This Request for Proposals document (and any other applicable attachments or addenda) is available in PDF format through the Municipality of Magnetawan's website at www.magnetawan.com

Any information contained in the Request for Proposal that is changed by the Bidder (except for filling in the blanks) will be grounds for disqualification.

Magnetawan's Procurement By-law is available for review at the Municipal Office or on the website.

1.02 Submission of Proposals

Proposals shall be submitted in the form and format specified in Section 3 and shall include the completed Form of Proposal included as Section 5 at the end of this document. A designated signing officer authorized to bind the Bidder to the provisions of their Proposal must sign the Form of Proposal. Any addenda issued by the Municipality of Magnetawan in accordance with Subsection 1.06 must be acknowledged by the Bidder on the Form of Proposal.

All hard copy proposal must be signed, sealed, the envelope marked with the Bidder's name and the Project Name, and received by: The Municipality of Magnetawan, P.O. Box 70, 4304 Hwy 520, Magnetawan, ON P0A 1P0

Electronic submissions will be accepted in response to this RFP due to the COVID-19 pandemic. Electronic submissions will not be reviewed until the proposal opening date.

Faxed submissions will not be accepted.

<u>Project Name</u>: RFP 2021-04 Building Department – Complete Municipal Building Department Truck/Jeep

Proposals must be received no later than Monday June 21, 2021 by 3:00 pm

Proposals must not be restricted by a statement added to the Form of Proposal or by a covering letter, or by alterations to the Form of Proposal supplied unless otherwise provided in the RFP.

The onus unequivocally remains with the Bidder to ensure that the Municipality of Magnetawan receives proposals delivered or sent by courier prior to the Proposal Submission Deadline, in accordance with the submission process described in this section. Proposals received after the Proposal Submission Deadline will not be considered.

	1,77	
RFP 2021-04 Building Department Truck/Jeep		 Page 2 of 9
	Proponents Initials	Ü

1.03 Contacts

All questions or inquiries must be made in writing or email to the Lead Contact named below:

Brian Horsman PO Box 70, 4304 Hwy 520 Magnetawan, ON POA 1P0 cbo@magnetawan.com

<u>IMPORTANT:</u> A Bidder may be disqualified if they make inquiries, between the Proposal issue date and the notification of the Award, in a manner other than that described in this RFP or to anyone involved in the process who is not the Lead Contact, including but not limited to the members of Council. This is to ensure that each Bidder receives the same information, and that no Bidder receives unfair treatment during the RFP process.

1.04 Schedule

The schedule set out herein represents the Municipality of Magnetawan's best estimate of the schedule that will be followed, and it is intended to be a guideline.

The approximate schedule is as follows:

RFP issue date	Friday May 28, 2021
Final date of posting addenda	Monday June 14, 2021 by 4:30 pm
Proposal Submission Deadline	Monday June 21, 2021 by 3:00 pm
Proposal Opening	Monday June 21, 2021 by 3:00 pm

1.05 Required Review and Clarification

Bidders shall carefully review this RFP. If questions concerning clarification of the contents of this document arise, the questions must be made in writing and received by the Lead Contact. This will allow time for the issuance of any necessary addenda. Protests based on any omission or error or on the content of the RFP will be disallowed if these perceived faults have not been brought to the attention of the Lead Contact.

In submitting a Proposal, the Bidder acknowledges that they have read, completely understood, and accepted the terms and conditions of the RFP in full. The Municipality of Magnetawan is not responsible for any misunderstanding of the RFP.

1.06 Amendments to the RFP

The Municipality of Magnetawan may issue addenda as they are received, clarify and/or modify certain aspects of the RFP prior to the Proposal Submission Deadline. No addenda shall be posted after **June 14, 2021**. Addenda will be posted to our website at www.magnetawan.com and shall be available in the Municipal Office.

RFP 2021-04 Building Department Truck/Jeep

Page 3 of 9

1.07 Opening of Proposals

A Request for Proposals is evaluated on a more comprehensive set of criteria than a Tender. As such, the contract will not be awarded at the opening, but only after the Evaluation Committee has examined all Proposals in detail and presented their recommendation to Council. Bidders will be notified of the date for the Council meeting at which the Award will be decided, and they are welcome to attend.

1.08 Reserved Rights of the Municipality of Magnetawan

The Municipality of Magnetawan reserves the right to:

- a. make public the names of any or all Bidders and their quoted price;
- b. request written clarification or the submission of supplementary written information in relation to the clarification request from any Bidder and incorporate a Bidder's response to that request for clarification into the Bidder's Proposal;
- c. adjust a Bidder's scoring or reject a Bidder's Proposal on the basis of
 - i) a financial analysis;
 - ii) information provided by references;
 - iii) the Bidder's past performance on previous contracts awarded by the Municipality of Magnetawan;
 - iv) the information provided by a Bidder pursuant to the Municipality of Magnetawan exercising its clarification rights under this RFP process; or
 - v) other relevant information that arises during the RFP process;
- d. verify with any Bidder or with a third party any information set out in a Proposal;
- e. check references other than those provided by any Bidder;
- f. disqualify any Bidder whose Proposal contains misrepresentations or any other inaccurate or misleading information, or any qualifications;
- g. disqualify any Bidder or the Proposal of any Bidder who has engaged in conduct prohibited by this RFP;
- h. make changes, including substantial changes, to this RFP provided that those changes are issued by way of addenda in the manner set out in this RFP;
- i. select the Bidder other than the Bidder whose Proposal reflects the lowest cost to the Municipality of Magnetawan or the highest overall score;
- cancel this RFP process at any stage;
- k. cancel this RFP process at any stage and issue a new RFP for the same or similar deliverables;
- accept or reject any or all Proposals in whole or in part;
- m. discuss with any Bidder different or additional terms to those contemplated in this RFP or in any Bidder's Proposal;
- n. if a single Proposal is received, reject the Proposal of the sole Bidder, and cancel this RFP process or enter into direct negotiations with the sole Bidder.
- to negotiate with the two lowest bidders.

These reserved rights are in addition to any other expressed rights or any other rights which may be implied in the circumstances.

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RFP 2021-04 Building Department Truck/Jeep		Page 4 of 9
• •	Proponents Initials	

1.09 Not Responsible for Costs

The Municipality of Magnetawan shall not pay any costs associated with the preparation, submission, or presentation of the Bidder's Proposal. The Municipality of Magnetawan shall not be liable for any expenses, costs or losses suffered by the Bidder or any third party resulting from the Municipality of Magnetawan exercising any of its expressed or implied rights under this RFP.

1.10 Proposal Expiry Date

Bidders hereby acknowledge that their Proposals shall be irrevocable for a period of **90 days** from the Proposal submission deadline. Extensions to this period may be granted with the mutual agreement of the Municipality of Magnetawan and the successful Bidder and may be initiated by either party.

1.11 Confidentiality and Ownership

Any information provided to the Bidder by the Municipality of Magnetawan before, during or after the project is completed shall be treated as confidential and shall not be used or communicated by the Bidder or any third party in any way unless otherwise identified or permitted by the Municipality of Magnetawan. The information, reports, documentation, plans, etc. that are produced by the successful Bidder in response to this project shall become the exclusive property of the Municipality of Magnetawan. However, intellectual property, such as specific tools, templates, processes, etc. that the Bidder provides as part of the deliverables remains the property of the Bidder.

1.12 Invoicing

The Bidder shall provide a single invoice for payment in full to the Municipality of Magnetawan upon delivery of the selected unit. Invoices shall clearly state what has been supplied with a description of the unit. It should be noted that the Municipality of Magnetawan's standard terms of payment are net 30 calendar days from the date the invoice is received.

1.13 Freedom of Information

Any personal information required in the Proposal is received under the authority of the Municipality of Magnetawan. This information shall be an integral component of the submission. All written Proposals received by the Municipality of Magnetawan become a public record. Once a Proposal is accepted by the Municipality of Magnetawan and the contract has been awarded, all information contained in the Proposals may be available to the public, including personal information. Questions about the collection of personal information and the Municipal Freedom of Information and Protection of Privacy Act, 1989, R.S.O. 1990, as amended may be directed to the Lead Contact.

1.14 Additional Requirements

The successful Bidder shall ensure that all services and products provided in respect to this proposal are done so in accordance with and under the authorization of all applicable authorities, municipal, provincial, and/or federal legislation.

RFP 2021-04 Building Department Truck/Jeep Page 5 of 9
Proponents Initials _____

Section 2 Minimum General Specifications and Requirements

The successful Proponent/Bidder shall supply one (1) Municipal Building Department Truck/Jeep. The unit as a whole must be designed for Canadian rural winter service on gravel roads, paved roads, and ample off-road usage (trails/bush driveways). The following general specifications are meant to be a guideline for the proposal.

□ Engine: 4- or 6- cylinder Gas/diesel preferred, but others are considered. □ Must be 4x4 or AWD, with a minimum 8-10" ground clearance. □ The truck unit shall be capable of not less than 65MPH (105km/h) road speed. □ Off Road protection is required with skid plates, body-paint protection if possible. □ Transmission: Automatic □ Off-road suspension a requirement □ Minimum 4 seats with easy interior access (running boards/Multi use running boards or equivalent) □ Traction Control □ Electric Start □ Heated mirrors & wipers. □ Power windows with auto-down. □ AM/FM Radio □ Easy Clean interior □ Air Conditioning □ Trailer Brake Controller
□Trailer Brake Controller
□Electric start □Additional storage compartments if possible
□ Additional storage compartments if possible □ Safety equipment group package if possible □ A full set of winter tires, on rims shall be included in addition to the summer tires. □ Full manufacturers warranty shall be provided on all components with option extended warranty

The proponent vendor is expected to provide a full set of specifications, for each component system (including hydraulics), in their proposal. Although price is of significance, the proponent vendors are encouraged to put forward a good quality package. The Municipality is looking for durability as well as value. The fore-going are minimum guidelines only, however, any significant dimensional change should be high-lighted for consideration. Bidder to consult attached Specifications sheets.

The proponent vendor shall have a licensed service facility within a reasonable distance from Magnetawan for the provision of major maintenance service and/or repair.

The delivery of the proposed unit to the Municipality of Magnetawan shall not be later than **one** hundred and eighty calendar days after award by Council.

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RFP 2021-04 Building Department Truck/Jeep		Page 6 of 9
	Proponents Initials	

Section 3 Evaluation of the Proposals

3.01 Evaluation Criteria, Process and Award

As part of the evaluation process, the Municipality of Magnetawan may contract one or more Bidders to clarify or obtain more information about their Proposal or to request the Bidder to exhibit or otherwise demonstrate the information contained therein. The purpose of these discussions will be to ensure full understanding of the requirements of the RFP and Proposal. Discussions will be limited to specific sections of the RFP identified by the evaluation committee. The Lead Contact will only hold discussions with Bidders who have submitted a proposal deemed to be reasonable acceptable for Award.

The Municipality of Magnetawan may make an Award on the basis of the Proposals received without further discussion with the Bidders. Therefore, each initial offer should contain the Bidder's best terms/information, including all required documentation as listed in this RFP.

The evaluation committee will recommend Award to Council for the Bidder achieving the highest combined score based on the rated criteria in 3.02 below.

3.02 Maximum Evaluation Points Summary

Specification & Quality

40 points

• Demonstration and documentation proving that the proposed vehicle meets or exceeds the minimum specifications, data spec sheets, and photographs. Evidence of a durable high-quality package and warranty.

Price & Delivery 30 points

• Demonstration and documentation that the proposed unit is priced within reason when quality is considered, and that the unit can be delivered within the six-month time window.

Vendor's Background, Experience, and References

10 points

• The Bidder's experience in heavy truck sales and services: past performance, litigation, and business references. The Municipality reserves the right to contact known business references not submitted in the proposal.

Breakdown of Costs

10 points

Breakdown of costs, line items are complete and reasonable.

Distance to Service Facility

10 points

Distance in kilometres to proponents licensed service facility.

Maximum Points Available

100 points

The successful Bidder shall be notified of the Award verbally or electronically by the Lead Contact.

RFP 2021-04 Building Department Truck/Jeep

Page 7 of 9

Proponents Initials _____

Section 4 Form of Proposal

I/We, the Undersigned, having examined this Request for Proposals, do hereby offer to enter into an Agreement with the Municipality of Magnetawan to act as Engineer of Record under the terms as included.

1.384-			
i, we	Ve(Name-Print)		(Position)
of	(0	· Marra	
	(Company	r Name)	
Dated at	this	day of	, 2019
AUTHORIZED SIGNATU	RE		
STREET ADDRESS			
CITY	PROVINC)E	POSTAL CODE
TELEPHONE NO.	FACSIMILE NO.		E-MAIL ADDRESS
	ddenda shall be acknowledge on the website on Monday Ju		
company affirms acceptance of in this document, the associated between the Bidder and the Mu that the information supplied in	pace, by an authorized officer of the Bio the Request for Proposal requirements sell d costs attributed to the business arrange inicipality of Magnetawan, and hereby ce this proposal to be true and complete	t forth ement rtifies	
respects.		Company	Seal

RFP 2021-04 Building Department Truck/Jeep

Page 8 of 9

requested here, specifically should be clearly presented, easily understood, and easy to find.
Make:
Model:
Engine:
Warranty:
Distance from Municipality of Magnetawan to Service facility:km
Location of Service facility:
Price: \$ (HST not included)
Other relevant information:

The following required information may be forwarded on the Vendor's forms and should include all manufacturers specification and submitted with the overall package. However, the information



ICYMI In Case You Missed It! Council Highlights May 19, 2021

To read the complete minutes, agenda packages and by-laws please visit our website at www.magnetawan.com

Council passed Resolution 2021-136 approving using Brendar Environmental Inc. for the 2021 Hazmat Day scheduled on Sunday, July 11, 2021. Stay tuned for more details as updates and information will be posted on our Facebook page and Website in the upcoming weeks.





Council passed Resolution 2021-131 at the Public Building Meeting approving changes to be made to Building By-law 2019-29 as per the recommendations of the Chief Building Official. Want to read the report to Council? You can find it in the May 19, 2021 Agenda Package posted on our website!

Council passed Resolution 2021-138 approving the installation of a 3-way stop with cross walk markings in the Hamlet of Ahmic Harbour at the Mary Street and Ahmic Street intersection and approving the installation of a third stop sign on South Sparks Street near South Street in the Village of Magnetawan.





Council passed Resolution 2021-150 in support of the Corporation of the Town of Perth's Provincial Hospital Funding of Major Capital Equipment Resolution asking the province to be financially responsible for the replacement costs associated with all major capital equipment in hospitals.

Council passed Resolution 2021-146 permitting the Magnetawan Farmer's Market opening for the 2021 season. Council also passed Resolution 2021-147 authorizing the donation of \$2,500 to the Magnetawan Horticultural Society to help build the Community Garden!!



Questions? Concerns? Ideas? Contact the Municipal Office at (705) 387-3947 or by email at info@magnetawan.com

Council Approval Accounts Payable and Payroll

Meeting Date: JUNE 9/21

Accounts Payable

\$ 395,437.73 Batch # 85

Cheque Date: **Cheque Numbers**

To: 21753 From: 21753

\$406,647.25 Batch #87

Cheque Date:

To: 21809 From: 21756

Batch # 92 \$ 1.095.06

Cheque Date:

From: 21810 To: 21810

EFT

\$50,651.40 Batch #90

EFT

\$26.887.71 Batch #94

\$ 880,719.15 **Total Accounts Payable**

Cancelled Cheques

Payroll \$33,008,43 Staff Pay

Pay Period: # MAY 2-15/21

Direct deposit and

Cheque #21751 to #21752

\$35,979.71 Staff Pay

Pay Period: # MAY 16-29/21

Direct deposit and Cheque # to#

Council Pay

Pay Period: # MAY 1-31/21

\$4.418.59 All Direct deposit

\$ 73,406.73 Total Payroll

\$ 954,125.88 **Total for Resolution**

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AU LITY OF MAGNETAWAN Jouncil/Board Report By Dept-(Computer) 01009 To 30000 endor: 85 To 94 latch : ΑII epartment:



AP5130 Date:

Jun 03, 2021

Page: Time:

11:20 am

Cheque Print Date:

31-Dec-2020

18-Jun-2021 To

Bank: 0099 To 1

Class: All

Vendor Name

ivoice Description

CC1

CC2 CC3 **GL Account Name**

Batch Invc Date

Invc Due Date

Amount

EPARTMENT 1000

LIABILITIES

3082

G.L. Account

'endor

CANADIAN UNION OF PUBLIC EMPLOYEES LOCAL 1813

1AY 31/21 -2-1000-1044

MAY/21 UNION REMITTANCE

Union dues payable

92 01-May-2021 31-May-2021

87 20-May-2021

87 20-May-2021

87 20-May-2021

87 09-May-2021

87 14-May-2021

87 25-May-2021

1,095.06

Department Totals:

1,095.06

EPARTMENT 1100 3330

ACCOUNTS RECEIVABLE

MHBC PLANNING LIMITED WEIDMARK SITE PLAN

A/R-Weidmark

755.41

-1-1100-1161 022523 -1-1100-1122

022520

022524

022526

022527

PARSONS AND BANDIERA CONSENT

A/R-D Parsons

87 20-May-2021 09-Jun-2021 588.73

09-Jun-2021

09-Jun-2021

-1-1100-1139

LANFER/GOLDSTEIN

CAMP KLAHANIE

A/R-Klahanie Campers Corporation

750.32

09-Jun-2021 409.06

-1-1100-2008

A/R - T Lanfer

87 20-May-2021 09-Jun-2021

811.34

-1-1100-2011

180 LOST FOREST PARK LANE

A/R- 527772 Ontario Inc

Department Totals:

3,314.86

PEPARTMENT 1200 **BELL MOBILITY** **ADMINISTRATION**

19949447 MA CELL PHONE CHARGES

-4-1200-2052

ADMIN - Cell Telephone

77.77

09-Jun-2021

09-Jun-2021

09-Jun-2021

09-Jun-2021

6003 1001384

2013

NORTHERN NERDS

MAY 2021 MONTHLY IT SERVICE CONTRACT

-4-1200-2130

ADMIN - Computer expenses

943.55

9055 6107952 STAPLES BUSINESS ADVANTAGE

IT SUPPLIES

87 11-May-2021 09-Jun-2021

39.29

-4-1200-2010 6128237

OFFICE SUPPLIES

ADMIN - Office Supplies 87 13-May-2021 09-Jun-2021

-4-1200-2010

ADMIN - Office Supplies

53.78

6209646 -4-1200-2010 **OFFICE SUPPLIES**

ADMIN - Office Supplies

ADMIN - Telephone

237.29

9083

SELECTCOM

LONG DISTANCE CHARGES

87 09-May-2021

251.58

0004945613 -4-1200-2050 י0041

THOMSON REUTERS CANADA

87 12-May-2021 09-Jun-2021

141684754 -4-1200-2025

1-4-1300-2010

JAY 21/21

OH&S POCKET BOOKS ADMIN - Health & Safety

25.56

Department Totals: 1,628.82

DEPARTMENT 1300 **TREASURY**

LINDA SAUNDERS 9045 JAY 14/21

MAY 14/21 BANKING MILEAGE

09-Jun-2021

25.30

87 21-May-2021 09-Jun-2021

87 14-May-2021

MAY 21/21 BANKING MILEAGE

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Council/Board Report By Dept-(Computer)

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85 To 94

Department: All

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Jun 03, 2021

31-Dec-2020

To 18-Jun-2021

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Class: All

Vendor Invoice Vendor Name

G.L. Account

Description

CC2 CC1

CC3

GL Account Name

Batch Invo Date

Invo Due Date **Amount**

DEPARTMENT 1300

TREASURY 1-4-1300-2010

MAY 28/21 BANKING MILEAGE

TREAS - Taxation Materials

TREAS - Taxation Materials

TREAS - Taxation Materials

87 28-May-2021 09-Jun-2021

25.30

25.30

1-4-1300-2010 MAY 7/21

MAY 28/21

MAY 7/21 BANKING MILEAGE

1-4-1300-2010

87 07-May-2021 09-Jun-2021

25:30

Department Totals:

101.20

DEPARTMENT 1500

ASSET MANAGEMENT

16235 15136 THE PUBLIC SECTOR DIGEST INC.

MAINTENANCE SUPPORT

JUNE 2021-MAY 2022 CITYWIDE SOFTWARE VERSION PROTECTION AND

87 01-Jun-2021

09-Jun-2021

1-4-1500-4010

ASSET - Contracts

Department Totals:

2,402,33 2,402.33

DEPARTMENT 2000

FIRE DEPARTMENT

BELL MOBILITY 02013

519949447 MA CELL PHONE CHARGES

FD - Cell Telephone

87 09-May-2021 09-Jun-2021

96.39

03039

1-4-2000-2052

CGIS CENTRE

44378 CGIS SERVICES JULY 1 - SEPTEMBER 30/2021 1-4-2000-2030

FD - CGIS Services

87 01-Jun-2021

1.249.15

13334

M&L SUPPLY FIRE & SAFETY

007525 WATER PACKS 1-4-2000-7132

FD - Equipment Replacement

87 03-May-2021

09-Jun-2021 857.38

09-Jun-2021

09-Jun-2021

18070

TOWNSHIP OF RYERSON

2021-010 DIGITAL ADJUSTABLE PRESSURE SWITCH - FIRE DEPT

1-4-2000-7130 FD - Equipment Repairs & Maintenance 87 10-May-2021

271.57

Department Totals:

2,474.49

DEPARTMENT 2005

FIRE MAG STATION

MAGNETAWAN BUILDING CENTRE (FIRE DEPT.) 13013

102-21840 CEMENT FOR MOVING OIL TANK

1-4-2005-7140

MAG STATION - Maintenance & Repairs

09-Jun-2021

33.84

103-73403 1-4-2005-7140

1-4-2005-2050

1-4-2009-2070

SUPPLIES FOR MOVING OIL TANK

MAG STATION - Maintenance & Repairs

87 18-May-2021 09-Jun-2021 118.76

19083

SELECTCOM

0004945613 LONG DISTANCE CHARGES

MAG STATION - Telephone

87 09-May-2021

87 18-May-2021

09-Jun-2021

126.02 278.62

DEPARTMENT 2009

ATV & MOBILE EQUIPMENT

19229 **SUNBELT RENTALS** 73500703-001 HARD SUCTION HOSE

ATV & MOBILE EQUIP-Repairs & Maintenance

87 20-Apr-2021

09-Jun-2021

Department Totals:

Department Totals:

79.94 79.94

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IU LITY OF MAGNETAWAN AP5130 Page: 3 Council/Board Report By Dept-(Computer) 11:20 am Jun 03, 2021 Time : Date: 01009 To 30000 endor: Cheque Print Date : 31-Dec-2020 18-Jun-2021 85 To 94 latch : Bank: 0099 To 1 lepartment: Ali Class: All **Vendor Name** 'endor ivoice Description **Batch Invc Date** Invc Due Date G.L. Account CC1 CC2 CC3 **GL Account Name** Amount **IEPARTMENT 2014** FIRE TRUCK #514 - TANKEr 4003 DARCH 85 14-May-2021 18-May-2021 O30001867 E-ONE FREGIHTLINER TANKER 2021 -4-2014-8000 TR514 - Capital 395,437.73 Department Totals: EPARTMENT 2100 BUILDING DEPARTMENT

 3039
 CGIS CENTRE

 4378
 CGIS SERVICES JULY 1 - SEPTEMBER 30/2021
 87 01-Jun-2021
 09-Jun-2021

 -4-2100-2040
 CBO - CGIS Services
 1,249.14

 9083
 SELECTCOM

004945613 LONG DISTANCE CHARGES 87 09-May-2021 09-Jun-2021 -4-2100-2050 CBO - Telephone 41.10

 0041
 THOMSON REUTERS CANADA

 141684754
 OH&S POCKET BOOKS
 87 12-May-2021 09-Jun-2021

-4-2100-2010 CBO - Materials/Supplies 25.51

Department Totals : 1,315.75

PEPARTMENT 2200 BYLAW ENFORCEMENT

 3039
 CGIS CENTRE

 4378
 CGIS SERVICES JULY 1 - SEPTEMBER 30/2021
 87 01-Jun-2021
 09-Jun-2021

-4-2200-2030 BLEO - CGIS Services 1,249.14

4000000310 MAY 3-15/21 MILEAGE 87 17-May-2021 09-Jun-2021 -4-2200-2010 BLEO - Materials/Supplies

Department Totals : 1,442.70

PROTECTION TO PERSONS & PROPERTY

4031

DEEVEY CAITLIN A

3073 MINISTER OF FINANCE02105211138(APRIL 2021 POLICING 87 31-May-2021 09-Jun-2021

-4-2500-2010 PROTECT - Policing Costs <u>40,641.00</u>

Department Totals : 40,641.00

IEPARTMENT 3042 GRADING

0007 SCOTT JOHNSTON

4 GRADING CONTRACTS APRIL 19,21,23,26,27,29 - MAY 5-7/2021 87 14-May-2021 09-Jun-2021 -4-3042-4010 D2 - Contracts 9,329.28

Department Totals : 9,329.28

Department Totals: 9,329.2

PEPARTMENT 3043 DUST CONTROL

1010 KIDD'S HOME HARDWARE BUILDING CENTRE

852053 DUST CONTROL - CALCIUM CHLORIDE 87 18-May-2021 09-Jun-2021

-4-3043-2010 D3 - Materials/Supplies <u>632.57</u>

Department Totals : 632.57

Council/Board Report By Dept-(Computer)

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85 To 94

Department: All

G.L. Account



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Jun 03, 2021

31-Dec-2020

18-Jun-2021 To

Bank: 0099 To 1

Class: All

Vendor Invoice Vendor Name

Description

CC₂

CC3

GL Account Name

F - Safety-PPE

F - Safety-PPE

F - Materials/Supplies

Batch Invc Date

87 18-Jun-2021

87 13-May-2021

87 12-May-2021

87 20-Apr-2021

87 20-Apr-2021

87 09-May-2021

87 25-May-2021

87 13-May-2021

87 28-May-2021

87 17-May-2021

87 19-May-2021

87 05-May-2021

87 05-May-2021

87 12-May-2021

87 12-May-2021

Invc Due Date **Amount**

DEPARTMENT 3061

SAFETY DEVICES

13175

19037

CEDAR SIGNS

2021/1813

JOHN AND KING STREET SIGNS 1-4-3061-2350

CC1

F - Signage

SLING-CHOKER MFG. (NORTH BAY) LTD.

87495 PUBLIC WORKS SHOP SUPPLIES

1-4-3061-2020

1-4-3061-2010

SILVER SCREEN PRINTING 19043

ROADS LOGO PRINTED ON SHIRTS / PARKS SHIRTS AND LOGOS 1530

1-4-3061-2020

20041 THOMSON REUTERS CANADA

OH&S POCKET BOOKS 6141684754

1-4-3061-2010

F - Materials/Supplies

87 26-May-2021 09-Jun-2021

18-Jun-2021

09-Jun-2021

09-Jun-2021

Department Totals:

895.02

102.04

175.15

231.65

145.00

451.94

186.45

197.75

51.92

107.33

459.62

764.84

540.73

164 43

242.87

294.15

91.53

DEPARTMENT 3101

01170

176

OVERHEAD

ASSOCIATION OF ONTARIO ROAD SUPERVISORS

AORS CERTIFICATION RENEWAL - S. EDWARDS

1-4-3101-2110

AORS CERTIFICATION RENEWAL -C. SAUNDERS 522

1-4-3101-2110

02013 **BELL MOBILITY**

519949447 MA CELL PHONE CHARGES

1-4-3101-2052

04040

G.B.S. TOOL & SUPPLY

1906 SHOP TOOLS

1-4-3101-2080

05081 **EDWARDS SCOTT W**

REIMBURSEMENT FOR CELL PHONE REPAIR 0015640040

1-4-3101-2052

10148

ACCREDITED LOCKSMITHING

4242

PUBLIC WORKS - SERVICE MAN DOOR ON END BAY

1-4-3101-2400

MAGNETAWAN BUILDING CENTRE (ROADS) 13012

LANDFILL SUPPLIES 103-73354

1-4-3101-2120

104-59589 SHOP SUPPLIES

1-4-3101-2080

13240 JIM MOORE PETROLEUM

569202

CLEAR DIESEL 1-4-3101-2022

569203 DYED DIESEL

1-4-3101-2023

569542 **CLEAR DIESEL**

1-4-3101-2022 DYED DIESEL 569543

J - Dues & Subcriptions

J - Dues & Subcriptions

J - Cell Telephone

J - Small Tools and Supplies

J - Cell Telephone

J - Building Maintenance

J - Office

J - Small Tools and Supplies

J - Clear Diesel Inventory Clearing

J - Dyed Diesel Inventory Clearing

J - Clear Diesel Inventory Clearing

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85 To 94

Department:

G.L. Account

All

Vendor Name

Description

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Class: All

Invc Due Date

Amount

1.011.89

DEPARTMENT 3101 **OVERHEAD**

CC3

-4-3101-2023

J - Dyed Diesel Inventory Clearing

87 14-May-2021 09-Jun-2021

69730 -4-3101-2021

PREMIUM GASOLINE

CC1

J - Premium Gasoline Inventory Clearing

2,033.67

4062

NEAR NORTH INDUSTRIAL SOLUTIONS

'3678 10 WEIGHT OIL -4-3101-2010

J - Materials/Supplies

J - Radio License (Base)

J - Hydro

87 17-May-2021 09-Jun-2021

158.09

HYDRO ONE NETWORKS

200032498809 18 MILLER RD - NEW GARAGE

87 21-May-2021 09-Jun-2021

373.51

-4-3101-2030

8005

8008

19083

RECEIVER GENERAL

RADIO LICENSE

87 05-May-2021 09-Jun-2021

1,062.15

20210040776 -4-3101-2054

RED STALLION

257449 SHOP SUPPLIES

J - Materials/Supplies

87 25-May-2021 09-Jun-2021

210.06

1-4-3101-2010

SELECTCOM

0004945613 LONG DISTANCE CHARGES

J - Telephone 1-4-3101-2050

87 09-May-2021 09-Jun-2021

54.64

Department Totals:

8,216.39

DEPARTMENT 3213

COMPACTOR - 2003 CATERPILLAR

WEEKS CONSTRUCTION 23024

LANDFILL COMPACTOR FLOAT EXPENSE

87 11-May-2021 09-Jun-2021

1-4-3213-2072

77733

COM - Floating costs

747.50 Department Totals:

747.50

DEPARTMENT 3218

BACK HOE #5 - 2014 CASE 590

16075

GF PRESTON SALES AND SERVICE LTD.

34183 1-4-3218-2070

BACKHOE #5 REPAIRS

87 12-May-2021 09-Jun-2021

83.53

Department Totals:

83.53

DEPARTMENT 3222

TRUCK #22 - 2016 FREIGHTLINER TANDEM

BH5 - Repairs

13321

1-4-3222-2022

)562720P

CURRIE TRUCK CENTRE

TRUCK 22/27/27/28/29 DEF FLUID

TR22 - Diesel

87 20-Apr-2021

09-Jun-2021 104.14

13021

13321

MAP SUNDRIDGE

TRUCK 22/27/28/29 DUMMY COUPLING <10768/3 1-4-3222-2070

TR22 - Repairs

87 27-May-2021 09-Jun-2021

26.33

Department Totals:

130.47

DEPARTMENT 3224

TRUCK #24 - 2012 INTERNATIONAL TANDEM

0562720P 1-4-3224-2022

CURRIE TRUCK CENTRE

TRUCK 22/27/27/28/29 DEF FLUID

87 20-Apr-2021 09-Jun-2021

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104.14

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87 20-Apr-2021

87 27-May-2021

87 27-May-2021

87 07-May-2021

87 14-May-2021

87 20-Apr-2021

87 27-May-2021

87 07-May-2021

87 20-May-2021

87 20-Apr-2021

87 27-May-2021

87 07-May-2021

87 19-May-2021

Department Totals:

Department Totals:

Invc Due Date

Amount

DEPARTMENT 3224

TRUCK #24 - 2012 INTERNATIONAL TANDEM

Department Totals:

104.14

104.14

18.76

26.33

169.50

169.50

488.23

104.14

26.33

169.50

299.97

546.55

104.14

26.33

169.50

436.18

DEPARTMENT 3227

1-4-3227-2022

19008

TRUCK #27 - 2014 FREIGHTLINER TANDEM

03321 **CURRIE TRUCK CENTRE**

0562720P TRUCK 22/27/27/28/29 DEF FLUID

TR 27 - Diesel

MAP SUNDRIDGE 13021

713868/3 TRUCK 27 TARP TIE & GROMMET FOR SEALED LAMP TR27 - Repairs 1-4-3227-2070

K10768/3 TRUCK 22/27/28/29 DUMMY COUPLING

TR27 - Repairs

1-4-3227-2070

SDB TRUCK & EQUIPMENT REPAIRS

11840 TRUCK #27 MONTHLY INSPECTION TR27 - Repairs 1-4-3227-2070

TRUCK #27 MONTHLY INSPECTION 11860

1-4-3227-2070

DEPARTMENT 3228

1-4-3228-2070

TRUCK #28 - 2018 WESTERN STAR

TR27 - Repairs

TR28 - Repairs

03321 **CURRIE TRUCK CENTRE**

0562720P TRUCK 22/27/27/28/29 DEF FLUID

1-4-3228-2022 TR28 - Diesel

13021 MAP SUNDRIDGE

K10768/3 TRUCK 22/27/28/29 DUMMY COUPLING

19008 **SDB TRUCK & EQUIPMENT REPAIRS**

11839 TRUCK #28 MONTHLY INSPECTION

1-4-3228-2070 TR28 - Repairs

DEPARTMENT 3229

03315

1-4-3229-2070

TRUCK #29 - 2019 WESTERN STAR

CRAIG'S WELDING & FABRICATION

1693 TRUCK #29 MODIFICATIONS FOR WATER TANK

1-4-3229-8000 TR29 - Capital Expenditures

03321 **CURRIE TRUCK CENTRE**

0562720P TRUCK 22/27/27/28/29 DEF FLUID

1-4-3229-2022 TR29 - Diesel

13021 MAP SUNDRIDGE

TRUCK 22/27/28/29 DUMMY COUPLING K10768/3

1-4-3229-2070 TR29 - Repairs

19008 **SDB TRUCK & EQUIPMENT REPAIRS**

11841 TRUCK #29 MONTHLY INSPECTION

11864 TRUCK #29 REPAIRS

1-4-3229-2070

TR29 - Repairs

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DEPARTMENT 3229

TRUCK #29 - 2019 WESTERN STAR

Department Totals:

1,282.70

Amount

DEPARTMENT 3240

FLOAT

SDB TRUCK & EQUIPMENT REPAIRS 9008

1795 SAFETY INSPECTION

-4-3240-2070

-4-3800-5016

12013

13014

FL - Repair Parts

87 12-Apr-2021

09-Jun-2021 339.00

Department Totals:

339.00

DEPARTMENT 3800

STREETLIGHTS

5050

HYDRO ONE NETWORKS

200126393189 ROCKWYNN LANDING STREET LIGHT

STREET - Rockwynn Landing Light

87 06-May-2021 09-Jun-2021

33.87

Department Totals:

33.87

DEPARTMENT 4020

BELL MOBILITY

319949447 MA CELL PHONE CHARGES

-4-4020-2052 LF - Cell Telephone

LANDFILL

87 09-May-2021

87 02-May-2021

87 18-May-2021

87 20-May-2021

87 21-May-2021

87 31-May-2021

87 13-May-2021

87 15-May-2021

87 12-May-2021

87 12-May-2021

87 19-May-2021

87 19-May-2021

59.62

84.50

15.77

-15.77

29.20

133.30

20.05

11.24

1,007.14

383.24

09-Jun-2021

12072 **BELL MOBILITY**

38589007 MA CHAPMAN & CROFT LANDFILL/RECYCLING SUREILLANCE

1-4-4020-2420

MAGNETAWAN BUILDING CENTRE (LANDFILL)

01-62443

RECHARGEABLE BATTERIES

1-4-4020-2010

01-62655

569544

RETURN OF RECHARGEABLE BATTERIES

1-4-4020-2010 101-62724

LANDFILL SUPPLIES

1-4-4020-2010

LANDFILL SUPPLIES 103-73900

1-4-4020-2010

104-59291 LANDFILL SUPPLIES 1-4-4020-2010

104-59395 LANDFILL SUPPLIES

1-4-4020-2010

13240 JIM MOORE PETROLEUM

1-4-4020-2023

569545 DYED DIESEL CROFT LANDFILL

DYED DIESEL CHAPMAN LANDFILL

1-4-4020-2023

16087 PINCHIN LTD.

CHAPMAN & CROFT LANDFILL MONITORING 1533185

1-4-4020-5020

1-4-4020-5025

1533201 CHAPMAN LANDFILL LEACHATE MONITORING LF - Engineering fees

1-4-4020-3040 18008 **RED STALLION** LF - Landfill Surveillance

LF - Materials/Supplies

LF - Dyed Diesel Inventory Clearing

LF - Dyed Diesel Inventory Clearing

LF - Monitoring Well Costs-Croft

LF - Monitoring Well Costs-Chapman

09-Jun-2021

4,590.63

5,838.71

7,732.59

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DEPARTMENT 4020

LANDFILL

LANDFILL SUPPLIES

1-4-4020-2010

LF - Materials/Supplies

87 25-May-2021 09-Jun-2021

105.03

Department Totals:

19,995.25

Amount

DEPARTMENT 4030

RECYCLING

02013 **BELL MOBILITY**

519949447 MA CELL PHONE CHARGES

1-4-4030-2052

RECY - Cell Telephone

87 09-May-2021 09-Jun-2021

87 21-May-2021

42.96

02072 **BELL MOBILITY**

538589007 MA CHAPMAN & CROFT LANDFILL/RECYCLING SUREILLANCE

1-4-4030-2420

RECY - Landfill Surveillance

RECY - Materials/Supplies

87 02-May-2021 09-Jun-2021

84.50

29.21

15.77

133 29

MAGNETAWAN BUILDING CENTRE (LANDFILL) 13014

101-62724 LANDFILL SUPPLIES

1-4-4030-2010

RECHARGEABLE BATTERIES

87 18-May-2021 09-Jun-2021

102-21857 1-4-4030-2010

103-73900 LANDFILL SUPPLIES **RECY - Materials/Supplies RECY - Materials/Supplies**

87 31-May-2021 09-Jun-2021

09-Jun-2021

1-4-4030-2010

1-4-4030-2010

18008

RED STALLION

257450 LANDFILL SUPPLIES

RECY - Materials/Supplies

87 25-May-2021 09-Jun-2021

105.03

410.76

DEPARTMENT 4300

WATER SYSTEMS

14063

NEAR NORTH LABORATORIES INC.

83024 WATER TESTING

1-4-4300-2010

W-SYS - Materials/Supplies

87 13-May-2021 09-Jun-2021

128.03

Department Totals:

Department Totals:

128.03

DEPARTMENT 6350

BUILDING - 4855 HWY 520

13330

MHBC PLANNING LIMITED

5022521 MAGNETAWAN - MUNICIPALITY INITIATED EMPLOYMENT AREA

1-4-6350-4030

BUILDING - Planning

87 20-May-2021 09-Jun-2021

532.23

19996

TATHAM ENGINEERING

69765 4855 HWY 520 BUILDING PLANNING 1-4-6350-4030

BUILDING - Planning

87 30-Apr-2021 09-Jun-2021

1,267.01

Department Totals:

1.799.24

DEPARTMENT 6400

HEALTH SERVICES

NORTH BAY PARRY SOUND DISTRICT HEALTH UNIT

JUNE 2021

JUNE 2021 HEALTH UNIT LEVY

87 01-Jun-2021

3,493.19

09-Jun-2021

16048

1-4-6400-2010

1-4-6400-2020

14085

TOWN OF PARRY SOUND

JUNE 2021 LAND AMBULANCE LEVY **JUNE 2021**

HEALTH - Health Unit

87 01-Jun-2021

09-Jun-2021

17,960.12

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87 11-May-2021

87 14-May-2021

87 09-May-2021

87 26-May-2021

87 09-May-2021

87 12-May-2021

Department Totals:

Department Totals:

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Amount

DEPARTMENT 6400

HEALTH SERVICES

PARKS - Materials/Supplies

PARKS - Repairs & Maintenance

PARKS - Repairs & Maintenance

PARKS - Materials/Supplies

P - Cell Telephone

P - Safety & Health

P - Safety & Health

P - Telephone

Department Totals:

21,453.31

192.15

22.98

30.40

15.20

39.41

78.93

5.58

91.36

237.30

713.31

37.76

462.74

41.10

102.04

643.64

DEPARTMENT	7200		PARKS
02022	BLACK	MOTOR SAL	ES.
54598	PARKS	SUPPLIES	
1-4-7200-2010			

MAGNETAWAN BUILDING CENTRE (PARKS)

101-62612 1-4-7200-2010

13011

TOP SOIL

102-22017

TOP SOIL

1-4-7200-2010

102-22018 TOP SOIL 1-4-7200-2010

103-73411 PARKS SUPPLIES

1-4-7200-2010

CANADA FLAG

PARKS REPAIRS

SIGNCRAFT CANADA INC.

CIVIC ADDRESS SIGNS

103-73483 1-4-7200-2010

CENTENNIAL PARK TOILET REPAIRS

104-59698 1-4-7200-2400

GF PRESTON SALES AND SERVICE LTD. 16075

94171 1-4-7200-2400

19145

1119 1-4-7200-2010

02013

DEPARTMENT 7205

PARKS OVERHEAD

BELL MOBILITY

519949447 MA CELL PHONE CHARGES

1-4-7205-2052 19043 SILVER SCREEN PRINTING

LONG DISTANCE CHARGES

ROADS LOGO PRINTED ON SHIRTS / PARKS SHIRTS AND LOGOS 1530

1-4-7205-2020 **SELECTCOM** 19083

0004945613 1-4-7205-2050

20041

THOMSON REUTERS CANADA **OH&S POCKET BOOKS**

6141684754

1-4-7205-2020

1-4-7213-2070

13011

DEPARTMENT 7213

PARKS TRACTOR #2 - JOHN DEERE 2720

PARKS SUPPLIES 103-73236

MAGNETAWAN BUILDING CENTRE (PARKS)

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87 13-May-2021 09-Jun-2021

30.50

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DEPARTMENT 7213

PARKS TRACTOR #2 - JOHN DEERE 2720

23045

R.C. WEIDMARK SERVICES

6616

SNOWBLOWER REPAIRS

CC1

1-4-7213-2075

TRACTOR 2 - Snowblower repairs

87 05-May-2021

87 23-May-2021

87 01-Jun-2021

87 20-May-2021

87 21-May-2021

87 22-May-2021

09-Jun-2021 335.40

Department Totals:

365.90

DEPARTMENT 7218

PARKS TRUCK #12

19008 11869

13011

SDB TRUCK & EQUIPMENT REPAIRS

1-4-7218-2070

TR #12 MONTHLY INSPECTION

09-Jun-2021 96.05

TR12 - Repairs

Department Totals:

96.05

DEPARTMENT 7300

COMMUNITY CENTRE AND PAVILION **MAGNETAWAN BUILDING CENTRE (PARKS)**

101-63523 1-4-7300-2400

COMMUNITY CENTRE REPAIRS

HALL - Repairs & Maintenance

87 01-Jun-2021 09-Jun-2021

15.23 6.40

15.15

101-63529 COMMUNITY CENTRE REPAIRS 1-4-7300-2400

HALL - Repairs & Maintenance

09-Jun-2021

102-22994 1-4-7300-2400

COMMUNITY CENTRE REPAIRS

HALL - Repairs & Maintenance

87 31-May-2021 09-Jun-2021

13170

HURONIA ALARM & FIRE SECURITY INC.

ALARM SYSTEM MAINTENANCE 1127641 1-4-7300-2400

HALL - Repairs & Maintenance

09-Jun-2021 312.45

15050

HYDRO ONE NETWORKS

200089680309 18 MILLER ROAD

HALL - Hydro/Stove Propane

142.62

253.12

1-4-7300-2030 15068

ORKIN CANADA CORPORATION

C-2574210

MAY 2021 PEST CONTROL

HALL - Repairs & Maintenance

1-4-7300-2400

19083

SELECTCOM

09-Jun-2021

09-Jun-2021

0004945613 1-4-7300-2050

LONG DISTANCE CHARGES

HALL - Telephone

87 09-May-2021 09-Jun-2021

41.10

Department Totals:

786.07

DEPARTMENT 7500

LOCKS

03005 CASH

1-4-7500-2010

2021 FLOATS LOCK ATTENDANT & HERITAGE CENTRE FLOATS 2021

LOCKS - Materials and Supplies

87 18-May-2021 09-Jun-2021

200.00

Department Totals:

200.00

DEPARTMENT 7600

HERITAGE CENTRE

03005 **CASH**

2021 FLOATS LOCK ATTENDANT & HERITAGE CENTRE FLOATS 2021

HERITAGE - Repairs and Supplies

87 18-May-2021 09-Jun-2021

100.00

19055 56158291

1-4-7600-2010

STAPLES BUSINESS ADVANTAGE

WATER COOLER FOR HERITAGE C Page 198 of 235 87 18-May-2021

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DEPARTMENT 7600

HERITAGE CENTRE

AHMIC COMMUNITY CENTRE

CC3

1-4-7600-2010

G.L. Account

HERITAGE - Repairs and Supplies

Department Totals:

295.86

395.86

41.10

DEPARTMENT 7700

SELECTCOM

0004945613

19083

LONG DISTANCE CHARGES

1-4-7700-2050

AHMIC - Telephone

87 09-May-2021 09-Jun-2021

Department Totals: 41.10

DEPARTMENT 8010

PLANNING & DEVELOPMENT

03039

44378

CGIS CENTRE

CGIS SERVICES JULY 1 - SEPTEMBER 30/2021

PLN - CGIS Services

87 01-Jun-2021 09-Jun-2021

1.249.14

1-4-8010-2030 13330

MHBC PLANNING LIMITED

GENERAL PLANNING 5022522

1-4-8010-5014

PLN - General

87 20-May-2021 09-Jun-2021

508.50

Department Totals:

1,757.64

DEPARTMENT 8300

REQUISITIONS

JUNE 9/21 1-4-8300-6130

03300

12025

CONSEIL SCOLAIRE CATHOLIQUE FRANCO-NORD JUNE 2021 SECOND QUARTER EDUCATION LEVY

FS School Requisition

87 01-Jun-2021

2.395.43

JUNE 9/21

CONSEIL SCOLAIRE PUBLIC DU NORD-EST DE L'ONTARIO JUNE 2021 SECOND QUARTER EDUCATION LEVY

1-4-8300-6110

FP School Requistion

87 01-Jun-2021

09-Jun-2021

09-Jun-2021

1,812.51

NIPISSING-PARRY SOUND CATHOLIC DISTRICT SCHOOL 14030

JUNE 2021 SECOND QUARTER EDUCATION LEVY

JUNE 9/21 1-4-8300-6120

ES School Requistion

87 01-Jun-2021 09-Jun-2021

4,397.28

14066

NEAR NORTH DISTRICT SCHOOL BOARD

SECOND QUARTER EDUCATION LEVY JUNE 9/2021 1-4-8300-6100

EP School Requistion

87 01-Jun-2021

09-Jun-2021 272,993.49

Department Totals:

281,598.71

Computer Paid Total:

803,180.04

MUNICIPALITY OF MAGNETAWAN

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Class: All

Vendor Name

Description CC1 CC2

CC3 **GL Account Name**

EHT Payable

OMERS Payable

CPP Payable

CPP Payable

El Payable

El Payable

El Payable

CPP Payable

WSIB Payable

CPP Payable

Income Tax Payable

Income Tax Payable

El Payable

Income Tax Payable

Income Tax Payable

Batch Invc Date

90 25-May-2021

90 31-May-2021

90 16-May-2021

94 01-May-2021

90 16-May-2021

94 01-May-2021

90 01-May-2021

90 03-May-2021

Invc Due Date **Amount**

2.849.85

22,893.00

4.147.06

6,594.04

1,375.75

12,437.75

7,739.48

2,549.93

450.92

1,258.50

2,291.45

641.30

1,471.68

2,047.57

4,321.40 73,069.68

1,277.98

DEPARTMENT 1000

LIABILITIES

13270

MINISTER OF FINANCE EFT

L1683058112

MAY 1-31/21 EMPLOYER HEALTH TAX

MAY 16-31/21 PAYROLL REMITTANCE

MAY 1-15/21 PAYROLL REMITTANCE

MAY 16-31/21 PAYROLL REMITTANCE

MAY 1-15/21 PAYROLL REMITTANCE

MAY 1-31/21 WSIB REMITTANCE

RECEIVER GENERAL

1-2-1000-1045

OMERS EFT

15001

1-2-1000-1022

336500 MAY/21 MAY/2021 GROUP 336500 OMERS REMIITANCE

RECEIVER GENERAL 18043

MAY 16-31/21 1-2-1000-1047

1-2-1000-1049

1-2-1000-1048

MAY/21

1-2-1000-1049

1-2-1000-1047

1-2-1000-1048 18044

MAY 16-31/21

1-2-1000-1048

1-2-1000-1047 1-2-1000-1049

MAY/21 1-2-1000-1048

1-2-1000-1047 1-2-1000-1049

23010 222120

1-2-1000-1046

DEPARTMENT 1200

18085

ROYAL BANK VISA EFT

496243

GRAND & TOY - SHREDDER

1-4-1200-2010

ADMIN - Office Supplies

Department Totals:

Department Totals:

1,277,98

DEPARTMENT 2000

FIRE DEPARTMENT

WORKPLACE SAFETY & INSURANCE BOARD - EFT

ADMINISTRATION

18089

ROYAL BANK VISA EFT

89552

1-4-2000-2010

MINISTRY OF TRANSPORTATION - MVC REPORT FOR FIRE DEPT

FD - Materials and Supplies

90 18-May-2021 31-May-2021

10.00

Department Totals:

10.00

DEPARTMENT 2001

FIRE VOLUNTEERS

23010 222120 **WORKPLACE SAFETY & INSURANCE BOARD - EFT**

MAY 1-31/21 WSIB REMITTANCE

1-4-2001-1010

FV - Wages & Benefits-volunteer calls

90 01-May-2021

31-May-2021

510.87

Department Totals:

510.87

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MUNICIPALITY OF MAGNETAWAN AP5130 Page: 13 Council/Board Report By Dept-(EFT) Date: Jun 03, 2021 11:20am Vendor: 01009 To 30000 EFT Paid Date: 01-Jan-2021 To 31-May-2021 Batch : 85 To 94 Bank: 0099 To 1 All Department: Class: All **Vendor Name Vendor Code** Invoice No. Description Batch Invo Date Invc Due Date G.L. Account CC1 CC2 CC3 **GL Account Name** Amount **DEPARTMENT 2010** FIRE TRUCK#510 - 2012 DODGE RAM 2500 18088 **ROYAL BANK VISA EFT** 8006827704 FUEL FOR FIRE DEPT. 90 14-May-2021 31-May-2021 1-4-2010-2022 TR510 - Fuel 145.00 **Department Totals:** 145.00 **DEPARTMENT 2200 BYLAW ENFORCEMENT ROYAL BANK VISA EFT** 18085 26018601 REGISTERED LETTER FOR BYLAW 90 18-May-2021 31-May-2021 1-4-2200-2010 BLEO - Materials/Supplies 12.23 **Department Totals:** 12.23 **DEPARTMENT 3800 STREETLIGHTS LAKELAND POWER - EFT** 12045 073239-00 MAY VILLAGE STREET LIGHTING 90 17-May-2021 31-May-2021 1-4-3800-5012 STREET - Magnetawan Street Lights 766.65 077271-00 MAY SPARKS STREET LIGHT 90 17-May-2021 31-May-2021 1-4-3800-5012 STREET - Magnetawan Street Lights 91.39 858.04 Department Totals: **DEPARTMENT 6300 BUILDING - 28 CHURCH ST LAKELAND POWER - EFT** 12045 072641-00 MAY 28 CHURCH STREET 90 17-May-2021 31-May-2021 1-4-6300-2030 CHURCH ST - Hydro 206.95 206.95 Department Totals: **DEPARTMENT 7205** PARKS OVERHEAD 12045 **LAKELAND POWER - EFT** 076283-00 MAY 4135 HWY 520 - PARK LIGHTS 90 17-May-2021 31-May-2021 1-4-7205-2030 P - Hydro 53.18 076598-00 MAY 61 SPARKS STREET 90 17-May-2021 31-May-2021 1-4-7205-2030 P - Hydro 77.49 **Department Totals:** 130.67 **DEPARTMENT 7300** COMMUNITY CENTRE AND PAVILION **LAKELAND POWER - EFT** 12045 073252-00 MAY 4304 HWY 520 90 17-May-2021 31-May-2021

12045 LAKELAND POWER - EFT
072693-00 MAY 4205 HWY 520 - HERITAGE CENTRE

1-4-7600-2030 HERITAGE - Hydro

1-4-7300-2030

Department Totals :

Department Totals:

90 17-May-2021 31-May-2021

1,230.11 1,230.11

87.58

87.58

HALL - Hydro/Stove Propane

MUNICIPALITY OF MAGNETAWAN AP5130 Jun 03, 2021 Date: Council/Board Report By Dept-(EFT) EFT Paid Date : 01-Jan-2021 Vendor: 01009 To 30000 0099 To 1 Bank: 85 To 94 Batch : Class: All ΑII Department:

Page: 14 Time: 11:20am

To 31-May-2021

Vendor Code Vendor Name Invoice No.

Description CC1 CC₂

CC3 **GL Account Name** **Batch Invc Date**

Invc Due Date **Amount**

DEPARTMENT 7600

G.L. Account

HERITAGE CENTRE

EFT Paid Total:

77,539.11

Total Unpaid for Approval: Total Manually Paid for Approval: **Total Computer Paid for Approval: Total EFT Paid for Approval:**

803,180.04 77,539.11

Grand Total ITEMS for Approval:

880,719.15

0.00

0.00

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN BY-LAW 2021 -

BEING A BY-LAW TO PROVIDE FOR THE EXECUTION OF A SITE PLAN AGREEMENT, AS A CONDITION OF AN APPROVED MINOR VARIANCE, WITH THE OWNERS OF THE LANDS:

MICHAEL BLACK AND TRACY BLACK - LEGALLY DESCRIBED AS CONCESSION 5, PART LOT 16, PCL PT1 REGISTERED PLAN 45R19096, MUNICIPALITY OF MAGNETAWAN- MUNICIPALLY KNOWN AS 510B 15TH & 16TH SIDE ROAD- ROLL NUMBER 494403000412150

AND WHEREAS, an application for a Minor Variance was approved by the Committee of Adjustment with the condition of a site plan agreement being entered into and registered on title, pursuant to Section 45 (9.1) of the Planning Act, R.S.O. 1990, regarding the aforementioned lands;

AND WHEREAS, Council is satisfied that the proposed development of the lands is appropriate and in conformity with the Municipality's requirements;

NOW THEREFORE the Council of the Corporation of the Municipality of Magnetawan hereby enacts as follows:

- 1. That the Municipality of Magnetawan enter into a site plan agreement substantially in the form attached hereto as "This Agreement."
- 2. That the Mayor and the Clerk are hereby authorized to execute the Agreement and all documents in connection with the Agreement.
- 3. The Municipality's solicitor is hereby authorized to register the Agreement against the title of the lands to which it applies.

READ A FIRST, SECOND, AND THIRD TIME, passed, signed and the Seal of the Corporation affixed hereto, this 9 day of June, 2021

THE CORPORATION OF THE INICIPALITY OF MAGNETAWAN	
Mayor	
CAO/Clerk	

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN SITE PLAN AGREEMENT

THIS AGREEMENT made this	day of	, 20
BETWEEN:		
	BLACK, Michael Jeremy BLACK, Tracy Lynn	
		alled the "OWNER") F THE FIRST PART
	- and 	

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

(hereinafter called the "MUNICIPALITY")

OF THE SECOND PART

WHEREAS the lands that are the subject to this Agreement are the lands described in Schedule "A" attached hereto and as specifically shown on a Site Plan attached hereto as Schedule "B" and which lands are referred to herein as "said land";

AND WHEREAS the OWNER has obtained approval for a Minor Variance from the Council of Magnetawan to permit a 56.3 square metre guest cabin with a loft;

AND WHEREAS one of the conditions of the approval is that the Owner enter into a Site Plan Agreement to preserve existing vegetation on the waterside of the dwelling and location;

NOW THEREFORE THIS AGREEMENT WITNESSETH that, in consideration of the premises and for other good and valuable consideration (the receipt of which is hereby acknowledged), the parties hereto covenant and agree with one another as follows:

1. SCOPE OF AGREEMENT

1.1 DESCRIPTION OF LANDS

The land affected by this Agreement are the lands described in Schedule "A" attached hereto, and as specifically shown on Schedule "B" attached hereto and referred to herein as "said lands".

Page 1 of 8

1.2 CONFORMITY OF AGREEMENT

The OWNER covenants and agrees that all new work performed on the subject lands shall be in conformity with:

- a) The provisions of this Agreement;
- b) The Site Plan attached as Schedule 'B';
- c) The Guest Cabin be constructed as Schedule 'C';
- d) All applicable Municipal By-laws and all applicable Provincial and Federal legislation.

2. **REGISTRATION OF THE AGREEMENT**

- 2.1 The OWNER agrees that all documents required herein shall be submitted in a form suitable to the MUNICIPALITY and suitable for registration.
- 2.2 The Agreement shall be registered on title to the subject lands as provided for by Section 41(10) of the Planning Act, by the Municipality, at the expense of the OWNER.
- 2.3 The OWNER agrees to reimburse the MUNICIPALITY for all administrative and professional costs incurred in preparing, executing and registering this Agreement.
- 2.4 The OWNER agrees not to make any application or request to deregister this Agreement without the authorization in writing from the MUNICIPALITY.
- 2.5 All offers of Purchase and Sale shall contain a clause advising the potential purchaser of this Agreement

3. **ISSUANCE OF BUILDING PERMITS**

- 3.1 The OWNER agrees to not request the Chief Building Official to issue a building permit to carry out the development until the Agreement has been registered on title to the subject lands and a registered copy of same has been provided to the MUNICIPALITY.
- 3.2 It is agreed that if the OWNER fails to apply for a building permit or permits to implement this Agreement within two (2) years after registration, then the MUNICIPALITY, at its option, has the right to terminate the Agreement and require that a new Site Plan Agreement be submitted for approval and execution.

4. **DEVELOPMENT PROVISIONS**

- 4.1 The OWNER agrees to develop the subject lands in accordance with the Site Plan being Schedule "B" attached hereto, and agree that no work will be performed on the subject lands except in conformity with all provisions of this Agreement.
- 4.2 The OWNER agrees that external lighting facilities on the subject lands and buildings will be designed and constructed so as to avoid the illumination of adjacent properties and waterways and agrees to only use a level of illumination

- that is consistent with the natural beauty of the surrounding properties and waterbody. All lighting shall be dark sky compliant lighting.
- 4.3 The OWNER further agrees to provide and maintain appropriate construction mitigation measures during any construction activity to ensure that there are no adverse environmental impacts on the natural heritage features, including the lake.
- 4.4 The OWNER further agrees to preserve and maintain the existing natural vegetation on the said lands outside of those areas identified for building, septic and driveways as shown on Schedule "B", the site plan.
- 4.5 The OWNER further agrees to provide for the grading of change in elevation or contour of the land and the disposal of storm, surface and waste water from the land and from any buildings or structures thereon as shown on Schedule "B" and will ensure that the natural drainage is not altered in any way that will cause damage to any adjacent lands, public highway or waterbody. The installation of storm water management works and the final grading of the subject lands, including any and all necessary ditching, culverts and construction mitigation measures will be provided by the OWNER.
- 4.6 The OWNER further agrees that the Site Plan, Schedule "B", shows the locations in which buildings are to be erected. Except for minor deviations necessitated by conditions, topography, and deviations for structural orientation, no building will be located on the subject lands except in accordance with Schedule "B".
- 4.7 The OWNER agrees to ensure that the natural drainage is not altered in any way that will cause damage to the vegetative buffers, any adjacent lands, or any river, stream, waterbody or to any public road.
- 4.9 The OWNER agrees to ensure a vegetative protection zone parallel to the shoreline extending inland a distance of 10 metres across the entire frontage of the property with the exception of an access area to the shoreline.
- 4.10 The OWNER agrees to install and maintain vegetation/plantings to restore the ecological features and functions of the shoreline to the satisfaction of the MUNICIPALITY.
- 4.11 The OWNER agrees to construct the Guest Cabin in accordance with the Guest Cabin Drawings being Schedule "C" attached hereto, and agree that no work will be performed on the subject lands except in conformity with all provisions of this Agreement.

5. **OTHER REQUIREMENTS**

5.1 The OWNER agrees that nothing in this Agreement shall relieve him or her from complying with all other applicable agreements, by-laws, laws or regulations of the MUNICIPALITY or any other laws, regulations or policies established by any other level of government. Nothing in this Agreement shall prohibit the MUNICIPALITY

or its Chief Building Official from instituting or pursuing prosecutions in respect of any violations of the said by-laws, laws or regulations.

6. BINDING PARTIES, ALTERATION, AMENDMENT, EFFECT, PENALTY

- 6.1 This Agreement may only be amended or varied by a written document executed by the parties hereto and registered against the title to the subject lands.
- 6.2 Following the completion of the works, the OWNER shall maintain to the satisfaction of the MUNICIPALITY, and at his or her sole expense, all the facilities or works described on Schedule "B" and Schedule "C".
- 6.3 This Agreement shall ensure to the benefit of and be binding upon the respective successors and assigns of each of the parties hereto.
- 6.4 The OWNER acknowledges that the Agreement is entered into under the provisions of Section 41(10) of the Planning Act, and that the expenses of the MUNICIPALITY arising out of the enforcement of this Agreement may, in addition to any other remedy the Municipality may have at law, be recovered as taxes under Section 427 of the Municipal Act, 2001, S.O. 2001, c.25 as amended.
- 6.5 The Agreement shall come into effect on the date of execution by the MUNICIPALITY.
- 6.6 Nothing in this Agreement shall relieve the OWNER from complying with all other applicable by-laws, laws or regulations of the MUNICIPALITY or any other laws, regulations or policies established by any other level of government. Nothing in this Agreement shall prohibit the MUNICIPALITY from instituting or pursuing prosecutions in respect of any violations of the said by-laws, laws or regulations.
- 6.7 The definitions of Municipality of Magnetawan Zoning By-law 2001-26, as amended, shall be used to define any terms used in this Agreement.
- 7. CONDITIONS PRIOR TO EXECUTION OF AGREEMENT BY THE MUNICIPALITY
- 7.1 Prior to the execution of this Agreement by the MUNICIPALITY, the OWNER shall:
 - a) Taxes have paid all municipal tax bills issued and outstanding on the said lands:
 - b) Postponements to this Agreement have delivered to the MUNICIPALITY all postponements of any prior encumbrances so that this Agreement will be first priority against the said lands;
 - c) Land Ownership be the registered owner in fee simple of the lands described in Schedule 'A'.

8.	<u>NOTICE</u>		
8.1	Any notice, required to be given pursuant to the terms hereto, shall be in valued or delivered to the other at the following addresses:		
	OWNER'S NAME AND ADDRESS:	Michael and Tracy Black 3014 Alps Rd, Ayr, ON N0B 1E0	
	MUNICIPALITY:	Kerstin Vroom, Clerk Municipality of Magnetawan P.O. Box 70 Magnetawan, ON P0A 1P0	
	AGREEMENT shall inure to the bene respective heirs, executors, administra	efit of and be binding upon the OWNER and ators, successors and assigns.	
		and the MUNICIPALITY have caused their tures of their respective signing officers.	
	ED, SEALED AND DELIVERED presence of:		
Witne	ess	Todd Lanfer	
Witne	ess	Tammi Goldstein	
	CORPORATION OF THE ICIPALITY OF MAGNETAWAN		
		Mayor Sam Dunnett	
		CAO/Clerk	

We have authority to bind the corporation

Kerstin Vroom

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SCHEDULE "A"

LEGAL DESCRIPTION OF THE LANDS

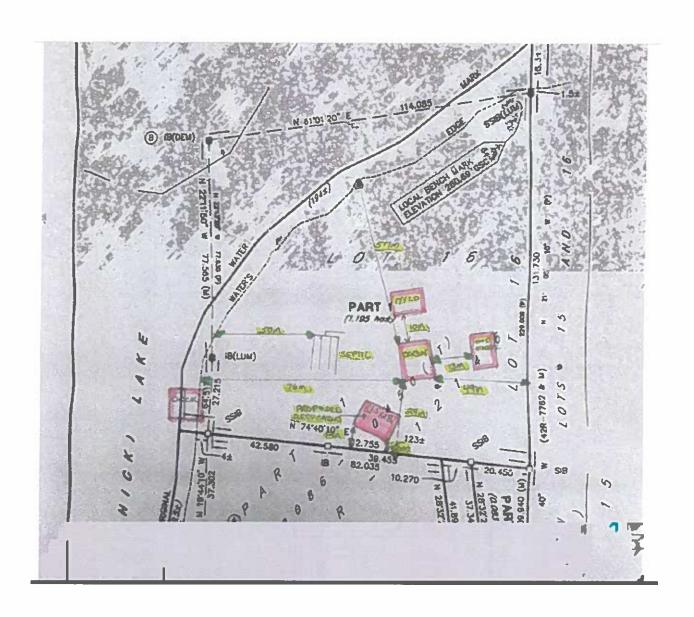
Concession 5 Part Lot 16, PT1 Registered Plan 45R19096, municipally known as 510B 15th & 16th Side Road Kings Cove Road.

Page 6 of 8

SCHEDULE "B"

SITE PLAN

Signed and Approved by the Clerk of the Municipality

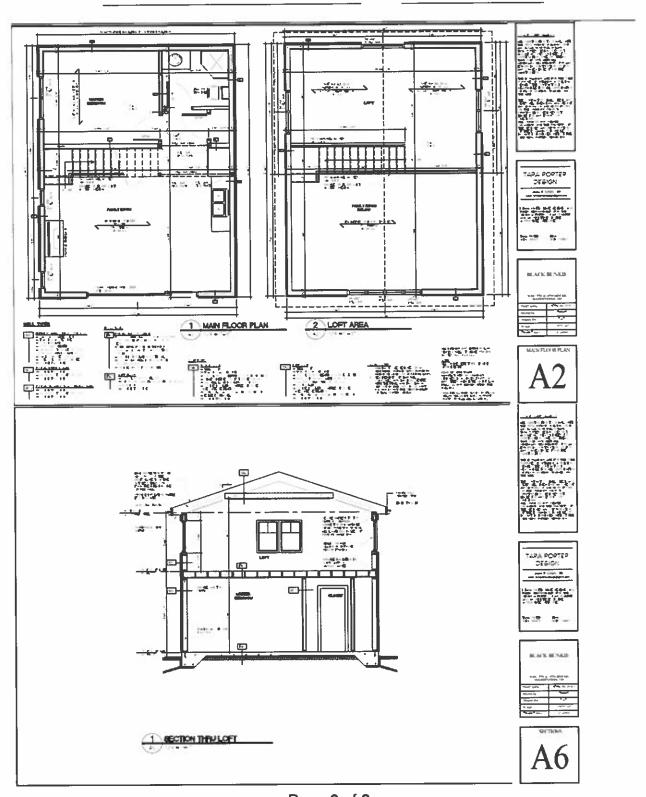


Page **7** of **8**

SCHEDULE "C"

GUEST CABIN DRAWINGS

Signed and Approved by the Clerk of the Municipality



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THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

BY-LAW 2021 -

Being a By-law to stop up, close and sell Part of Aquila Trail Registered Plan M-477 being Part 1, 42R-21533 and All of Block C, Registered Plan M-477 being Part 2, 42R-21533, Municipality of Magnetawan, District of Parry Sound.

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LEGISLATION

WHEREAS pursuant to Section 27(1) of the *Municipal Act, S.O. 2001, c. 25,* as amended, municipalities are given authority over highways within their jurisdiction;

AND WHEREAS the Original Road Allowance which is the subject matter of this By-law is within the jurisdiction of this Municipality;

AND WHEREAS pursuant to the Municipality's Procedures for Public Notice By-law No. 2016-12, the Clerk of this Corporation did cause a Notice of the proposed By-law to be published in accordance with requirements of the said By-law.

BE IT ENACTED AS A BY-LAW OF THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN AS FOLLOWS:

- Stop Up and Close This Council does hereby stop up and close to vehicular and pedestrian traffic the lands described in Schedule "A".
- 2. <u>Surplus Property</u> The said lands described in Schedule "A" are declared to be surplus to the requirements of this Municipality.
- 3. <u>Authorization for Sale</u> This Council does hereby authorize the sale of the said lands described in Schedule "A" at the consideration of \$5,548.57.
- 4. Easements This Council does hereby authorize the transfer of such easements over the lands described in Schedule "A" attached hereto as may be required by utility providers. Notice of the proposed road closings were sent to Hydro One Networks Inc., Bell Canada and Public Works Canada. All have responded that they do not have any easement requirements.
- Sale of Land By-law Compliance with the Notice provisions of Public Notice By-law 2016-12, will be deemed to be in compliance with the Notice provisions of this Municipality's Sale of Land By-law 2006-11.

6. Execution of Documents -

a) If Paper Registration

The Mayor and the Clerk are hereby authorized to execute all documents for paper registration (including public utility easements, if any) in connection with the closing and subsequent transfer of title to the lands described in Schedule "A".

b) If Electronic Registration

The Clerk is hereby authorized for or on behalf of the Municipality to execute, for the Municipal Solicitor an "Acknowledgment and Direction" authorizing the Municipal Solicitor to complete the Electronic Registration for any required easements, and the subsequent transfer of title relating to the lands described in Schedule "A".

- 7. <u>Clerk's Affidavit</u> There shall be attached to this By-law, as Schedule "B", an affidavit by the Clerk of this Corporation, setting out:
 - a) the procedures taken for the giving of Notice pursuant to By-law 2016-12 and;
 - b) the procedures taken for notice to Public Utilities and applicable Government Departments or Ministries.

READ A FIRST AND SECOND TIME THIS	DAY OF	, 2021.	
READ A THIRD TIME AND FINALLY PASSED THIS	DAY OF	, 2021.	
	THE CORPORATION OF TH MUNICIPALITY OF MAGNE		
		c/s	
	Sam Dunnett, Mayor		
	Kerstin Vroom, CAO/Clerk		

SCHEDU	JLE "A"
Part of Aquila Trail Registered Plan M-477 being Registered Plan M-477 being Part 2, 42R-21533, Sound	·
BY-LAW CER	RTIFICATION
CERTIFIED to be a true copy of By-law effect.	, and that such By-law is in full force and
Dated at the Municipality of Magnetawan, this t	he day of, 2021
	c/s
Kers	stin Vroom, CAO/Clerk

BY-LAW 2021 -	
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SCHEDULE "B"

THIS IS SCHEDULE "B" TO BY-LAW 2021- FOR THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN.

CLERK'S AFFIDAVIT - NOTICE

I, Kerstin Vroom, CAO/Clerk, of the Municipality of Magnetawan, make oath and say as follows:

1. This Deponent

I am the CAO/Clerk of the Corporation of the Municipality of Magnetawan and as such, have knowledge of the facts hereinafter deposed to.

2. Publication and Posting

Pursuant to By-law 2016-12, I did cause Notice of Council's intention to consider a By-law to stop up, close and sell that parcel of land described in Schedule "A" to be published as follows:

<u>Public Posting</u> - posted on the Municipal website and at the Municipal Office at least seven (7) days prior to consideration of the matter by Council;

3. Grace Period

This By-law was passed by Council more than seven (7) days after the posting.

4. Copy of Notice

Attached to this my Affidavit as Exhibit "A" is a copy of the actual Notice as it was posted.

5. Additional Notification

Notice of the proposed road closing was sent to Hydro One Networks Inc., Bell Canada, and Public Works Canada and they have advised that they do not have any interest in the subject lands.

6. Procedure

To the best of my knowledge, the closing and selling procedures taken by this Municipality have been in accordance with the Municipality's Public Notice and Sale of Land By-laws.

7. Public

The proposed by-law came before Council at its regular meeting on the day of , 2021 and at that time, no person made any claim that the effect of the By-law would be to deprive them of the right of motor vehicle access to or from their land, and that all persons who applied to be heard, were heard.

SWORN before me at the Municipality of Magnetaw this the	van day)	1
of , 20	•)	1
			Kerstin Vroom, CAO/Clerk
A Commissioner for taking	3 Affidavits, etc.		
Name:			
Title:			

This is Exhibit "A" to the Affidavit of Kerstin Vroom, CAO/Clerk of The Corporation of the Municipality of Magnetawan.

Posting

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN PUBLIC NOTICE

Re: Clouing of Part of Aquala Trail Registered Plan 34-477 being Part 1, 42R-21533 and All of Block C, Registered Plan 34-477 being Part 2, 42R-21533, Municipality of Magnetiwan, District of Parry Sound

(Tang - 162 Aqualla Trad - Roll =494401000201600)

TAKE NOTICE that the Council of the Corporation of the Manicipality of Magnetowan proposes to enact a by-law to stop up, close and sell the following road allowance.

Part of Aquila Trail Registered Plan M-477 being Part 1, 42R-21533 and All of Block C, Registered Plan M-477 being Part 2, 42R-21533, Municipality of Magnetiesan, District of Party Sound.

AND TAKE FURTHER NOTICE THAT the proposed by-law will come before Council of the Municipality of Magnetisman at its regular virtual meeting which will be held through GoToMeeting platform on Wednesday, the 9th day of, 2021 at the hour of 1.00 pm in the afternoon. Please go to our website www magnetismaccoun and follow the link to the GoToMeeting or alternatively, dial in to listen to the meeting

AND TAKE FURTHER NOTICE THAT Council will consider comments from anyone, or by his her counsel, solution or agent, who claims that his her land will be prejudicially affected by the by-law, and who applies to be heard.

Related Plans are available for inspection by emailing the CAO Clerk at Clerk @massesswam.com or Phone. 705-387-3947.

DATED at the Municipality of Magnetissian, this the 21" day of May, 2021.

Kersun Vroom, CAO Clerk Municipality of Magnetiwan 4304 Highway #520 Magnetiwan, Ontario POA 1PO

This is Exhibit "A" mentioned and referred to in the Affidavit of Kerstin Vroom

SWORN before me this day of , 2021

A Co	mmissioner j	for Taking Aff	idavits, etc.
Name:			
Tiela.			

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THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

BY-LAW NO. 2021 -

Being a By-law respecting Construction, Demolition, Change of Use, Conditional Permits and Inspections

WHEREAS Section 7 of the Building Code Act, 1992, S.O. 1992, Chapter 23, as amended, empowers Council to pass certain By-laws respecting construction, demolition, change of use, conditional permits and inspections of same;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN ENACTS AS FOLLOWS:

1. SHORT TITLE

This By-law may be cited as the "Building By-law".

2. **DEFINITIONS**

- 2.1 In this By-law,
 - 2.1.1 Act means the Building Code Act 1992, as amended, including amendments thereto.
 - 2.1.2 **Abandoned Permits** means where an incomplete application remains incomplete for three (3) months or ninety (90) days without any attempt to complete the application.
 - 2.1.3 **As Constructed Plans** means as constructed plans as defined in the Building code.
 - 2.1.4 **Building** means a building as defined in Section 1(1) of the Act.
 - 2.1.5 **Building Area** means the greatest horizontal area of a building within the outside surface of the exterior walls.
 - 2.1.6 **Building Code** means the regulations made under Section 34 of the Act.
 - 2.1.7 **Chief Building Official** means the Chief Building Official appointed by Bylaw of the Corporation of the Municipality of Magnetawan for the purposes of the enforcement of the Act.
 - 2.1.8 Construct means construct as defined in Section 1(1) of the Act.
 - 2.1.9 Construction Revision means revised drawings required as a result of inspection revealing construction that has not been carried out in accordance with the permit drawings.
 - 2.1.10 Corporation means the Corporation of the Municipality of Magnetawan
 - 2.1.11 **Demolish** means demolish as defined in Section 1(1) of the Act.
 - 2.1.12 Farm Building means a farm building as defined in the Building Code.
 - 2.1.13 **Building Inspector** means an inspector appointed by By-law of the Corporation of the Municipality of Magnetawan for the purposes of the enforcement of the Act.
 - 2.1.14 Owner means the registered owner of the property and includes a lessee, mortgagee in possession, and the authorized agent in lawful control of the property.

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- 2.1.15 **Permit** means written permission or written authorization from the Chief Building Official to perform work regulated by this By-law and the Act.
- 2.1.16 Permit Holder means the owner whom a permit has been issued or where a permit has been transferred, the new owner to whom the permit has been transferred.
- 2.1.17 Plumbing means plumbing as defined in Section 1(1) of the Act.
- 2.1.18 **Re-inspection** means an inspection that is required due to the work subject to inspection not being completed at the time of the original request for inspection.
- 2.1.19 Word term not defined meaning any word or term not defined in this By-law, that is defined in the Act or Building Code shall have the meaning ascribed to it in the Act or the Building Code.

3. CLASSES OF PERMITS

Classes of permits with respect to the construction, demolition and change of use of buildings and permit fees shall be as set out in Schedule A and B to this By-law.

4. REQUIREMENTS FOR APPLICATIONS

4.1 THE APPLICATION

To obtain a permit, the owner or an authorized agent by the owner shall file an application in writing by completing a prescribed form available at the municipal office or at the office of the Chief Building Official or from the Building Code website www.obc.mah.gov.on.ca.

- 4.2 Where application is made for a building permit under Subsection 8(1) of the Act, the application shall:
 - 4.2.1 Identify and describe in detail the work and the occupancy to be covered by the permit for which application is made.
 - 4.2.2 Describe the land on which the work is to be done, by a description that will readily identify and locate the building lot.
 - 4.2.3 Include a minimum of two sets of complete plans and specifications for the work to be covered by the permit and show the occupancy of all parts of the building.
 - 4.2.4 State the valuation of the proposed work including materials and labour and be accompanied by the required fee.
 - 4.2.5 State the names, addresses and telephone numbers of the owner and of the architect or engineer, where applicable, or other designer or contractor.
 - 4.2.6 Be accompanied by a written acknowledgement of the owner that he has retained an architect or professional engineer to carry out the field review of the construction where required by the Building Code, and,
 - 4.2.7 Be assigned by the owner or his or her authorized agent who shall certify the truth of the contents of the application.
- 4.3 Where application is made for a demolition permit under Subsection 8(1) of the Act, the application shall,
 - 4.3.1 Contain the information required by clauses 4.1 to 4.2; and
 - 4.3.2 May be required to be accompanied by satisfactory proof that arrangements have been made with the proper authorities for the cutting off and plugging of all water, sewer, electric, telephone or other utilities and services.
- 4.4 Where application is made for a conditional permit under Subsection 8(3) of the Act, the application shall,
 - 4.4.1 Contain the information required by clauses 4.2. to 4.2.7;
 - 4.4.2 Contain such other information, plans and specifications concerning the complete project as the Chief Building Official may require;

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- 4.4.3 State the reasons why the applicant believes that unreasonable delays in construction would occur if a conditional permit is not granted;
- 4.4.4 State the necessary approvals, which must be obtained in respect of the proposed building and the timeline in which such approvals will be obtained;
- 4.4.5 State the timeline in which plans and specifications of the complete building will be filed with the Chief Building Official.
- 4.4.6 Review and sign a Conditional Permit Agreement as prescribed by the Chief Building Official.

- 4.5 Where application is made for a transfer of a permit under clause 7(h) of the Act because of change of ownership of the property, the owner shall file the following information,
 - 4.5.1 The form prescribed by the Chief Building Official.
 - 4.5.2 The names and addresses of the former and new owner.
 - 4.5.3 The date that the property was transferred; and
 - 4.5.4 The confirmation of the continuation of or the particulars of any change in the arrangements for general review of the construction in accordance with Section 2.3., Design and General Review, of the Building Code.

4.6 **CHANGE IN USE PERMITS**

Every applicant for a change of use permit issued under Subsection 10(1) of the Act shall be submitted to the Chief Building Official and shall:

- 4.6.1 Describe the building in which the occupancy is to be changed, by a description that will readily identify and locate the building;
- 4.6.2 Identify and describe in detail the current and proposed occupancies of the building or part of a building for which the application is made;
- 4.6.3 Include plans and specifications which show the current and proposed occupancy of all parts of the building, and which contain sufficient information to establish compliance with the requirements of the Building Code including floor plans, details of wall, ceiling and roof assemblies, identified required fire resistance ratings and load bearing capacities;
- 4.6.4 Be accompanied by the required fees;
- 4.6.5 State the name, address, and telephone number of the owner; and
- 4.6.6 Be signed by the owner or his or her authorized agent who shall certify the truth of the contents of the application.

4.7 PLANS AND INSPECTIONS

- 4.7.1 Sufficient information shall be submitted with each application for a permit to enable the Chief Building Official to determine whether or not the proposed construction, demolition or change of use will conform with the Act, the Building Code and any other applicable law.
- 4.7.2 After the issuance of a permit under the Act, notice of any material change to a plan, specification, document, or other information on the basis of which is not to be made without written authorization of the Chief Building Official.
- 4.7.3 Each application shall, unless otherwise specified by the Chief Building Official, be accompanied by two (2) complete sets of plans and specifications required under this By-law.
- 4.7.4 Plans shall be drawn to scale on paper, cloth or other durable material shall be legible and without limiting the generality of the foregoing, shall include

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- such works as set out in Schedule "C" to this By-law, unless otherwise specified by the Chief Building Official.
- 4.7.5 Site plans shall be accurately drawn to scale, and when required by the Chief Building Official to demonstrate compliance with the Act, the Building Code or other applicable law, a copy of a survey prepared by an Ontario Land Surveyor shall be submitted. Site plans shall show:
 - 4.7.5.1 Lot size and the dimensions of the property lines and setbacks to any existing or proposed buildings,
 - 4.7.5.2 Existing and finished ground levels or grades,
 - 4.7.5.3 Existing right-of-ways, easements, and municipal services where applicable.
- 4.7.6 Verification by an Ontario Land Surveyor of By-law compliance may be required before proceeding past foundation state, if required by the Chief Building Official.

5. **PAYMENT OF FEES**

- 5.1 Fees for a required permit shall be as set out in Schedule "B" to this By-law and are due and payable upon submission of an application for a permit.
- 5.2 Where the fees payable in respect of an application for a construction or demolition permit issued under Subsection 8(1) of the Act or a conditional permit under Subsection 8(3) of the Act are based on the cost of valuation of the proposed work, the cost of valuation of the proposed work shall mean the total cost of all work regulated by the permit, including the cost of all material, labour, equipment, overhead and professional and related services, provided that where application is made for a conditional permit, fees shall be paid for the complete project.
- 5.3 The Chief Building Official may place a valuation on the cost of the proposed work for the purposes of establishing the permit fee, and where disputed the applicant shall pay the fee under protest and, within six (6) months of completion of the project, shall submit an audited statement of the actual costs and where the audited costs are determined to be less than the valuation, the Chief Building Official shall issue a refund.

6. **REFUNDS**

6.1 In the case of withdrawal of an application or the abandonment of all or a portion of the work or the non-commencement of any project, the Chief Building Official shall determine the amount of paid permit fees that may be refunded to the applicant, if any, in accordance with Schedule "D" attached to and forming part of this By-law.

7. PRESCRIBED NOTICES AND INSPECTIONS

7.1 The owner or an authorized agent shall notify the Chief Building Official at least two (2) business days which does not include the day the notice was given to each stage of construction for which notice in advance is required under the Building

Code. In addition to prescribed notice contained in 1.2.5.1. Div C of the Building Code, notice of any solid fueled appliance rough-in 1.3.5.2.(1)(c) is also required. Notice of completion is also required in accordance with subsection 11(2) of the Building Code Act.

- 7.2 Notice may be given in one of the following ways:
 - 7.2.1 Phone message at (705) 387-4029
 - 7.2.2 Fax at (705) 387-4875
 - 7.2.3 In person at the Municipality of Magnetawan Municipal Office

8. **EQUIVALENTS / ALTERNATIVE SOLUTIONS**

The person proposing an alternative solution shall provide the documentation required by Section 2.1 Div. C of the Ontario Building Code.

9. AS CONSTRUCTED PLANS

The Chief Building Official may require that a set of plans of a building or any class of building as constructed be filed with the Chief Building Official on completion of construction under such conditions as may be prescribed in the Building Code.

10. THE PENALTY CLAUSE

Under Clause 36(1) of the Act, contravention of a By-law passed under the Act constitutes an offence, and subsections 36(3)-(5) of the Act provides penalties for this offence.

11. REPEAL CLAUSE

- 11.1 By-law No. 2019-29 of the Corporation of the Municipality of Magnetawan is hereby repealed, effective immediately.
- 11.2 That any By-law or part of any By-law inconsistent with the provisions of this By-law, is hereby changed to remain consistent with this By-law.

12.	DATE AND EFFECT

This By-law shall come into force and effect as of the date of passing.

13. SCHEDULES ATTACHED

Schedule A - Classes of Permits

Schedule B - Permit Fees

Schedule C - Application requirements

Schedule D - Refund of fees

Schedule E - Transfer Permit Application

READ A FIRST, SECOND AND THIRD TIME, passed, signed and the Corporate Seal attached hereto, this 9th day of June, 2021.

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN	
Mayor	
CAO/Clerk	

SCHEDULE "A"

By-law 2021-

CLASSES OF PERMITS

1. Building Permit

To be for the purpose of allowing the construction of a building, includes erection, installation, extension or material alteration or repair of a building and includes the installation of a building unit moved from elsewhere.

2. <u>Demolition Permit</u>

For the demolition of all or part of a building.

3. Conditional Permit

Pertains to construction only and may be issued only in accordance with Section 8(3) of the *Building Code Act*.

4. Stage of Construction

For the purpose of allowing the commencement of construction of a building or part thereof and completion to a certain stage as permitted by such Permit and includes but is not limited to solid fuel burning appliances, heating, ventilation systems and air conditioning systems, or any part thereof.

5. Designated Structure

To be for the purpose of constructing a designated structure as defined in the *Ontario Building Code*.

6. Temporary Structure

To be issued as a Conditional Permit by the Chief Building Official

7. Transfer Permit

To be issued to a new owner where ownership changes occur during or prior to the closing of any previously issued permit.

8. Occupancy Permit

To allow occupancy of an unfinished building in accordance with the Building Code.

9. Change of Use Permit

To comply with the requirements of Part 10 of the Building Code.

SCHEDULE "B"

By-law 2021 -

PERMIT FEE SCHEDULE

Cost Guidelines

\$100.00	+ \$15.00 per Thousand
\$100.00	Change of Use Permit – Inspection fee only with no Building Permit Issued
\$100.00	Transfer Permit
\$100.00	Searching of Records (Building and Zoning compliance letters)
\$100.00	Re-inspection
\$50.00	Per page for review of revised plans or plans submitted with application and no permit issued
\$100.00	+\$50.00 per page for review of revised plans and/or documents to amend an existing Building Permit
\$200.00	Application fee for Alternative Solution Design
\$200.00	Special Inspection Fee to inspect buildings or structures where a request has been made for a final inspection or occupancy/use where the permit has been inactive for more than one year and/or to determine status of dormant files.

CONSTRUCTION COST GUIDELINES – cost per square foot of floor area

Residential Unit:

Single Storey House	\$175.00 minimum per square foot
Two Storey House (1st floor)	\$150.00 minimum per square foot
Each Additional Storey	\$ 75.00 minimum per square foot
Attached Garage	\$ 40.00 minimum per square foot

Cottage / Recreational Dwelling:

Dwelling with Basement	\$175.00 minimum per square foot
Dwelling on Piers / Frost Wall	\$125.00 minimum per square foot
Dwellings on Slab	\$125.00 minimum per square foot
Each Additional Storey	\$ 75.00 minimum per square foot

Garage / Farm Buildings:

Garage / Shed on Slab	\$40.00 minimum per square foot
Garage / Shed no floor	\$30.00 minimum per square foot

Barns / Outbuildings located

on Assessed Farm Lands \$25.00 minimum per square foot

<u>Commercial – Industrial:</u>

Based on cost price.....or \$95.00 minimum per square foot

Renovations: Based on cost price estimates

Decks / Porches / Additions: \$50.00 per square foot

Demolition Permits: \$15.00 minimum per square foot

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**Effective January 01, 2020 – Building without a permit – Construction started without a permit: fees are doubled

The cost construction guidelines are only a guideline. The Chief Building Official may place a valuation on the cost of the proposed work as per Section 5 of this Building By-law.

No permit is required for re-shingling a roof.

A permit is required for re-roofing with metal or metal siding.

No permit is required for a shed less than one hundred eight (108) square feet. provided that the principal structure is erected on the property or a permit for such structure has been issued. Lot coverage and setback distances for the Accessory Building must also comply with the Zoning By-law. No Permit is required for a tent structure not exceeding sixty (60) square metres.

TO OBTAIN A BUILDING PERMIT, it is necessary to first apply and receive the following:

- 1. A septic permit for a Class 4 Sewage system from the North Bay Mattawa Conservation Authority in all areas not serviced by Municipal Sewers and for Buildings that require plumbing facilities.
- 2. An Entrance Permit or Culvert Permit from the Municipality if necessary.
- 3. An Entrance Permit or Building Permit from the Ministry of Transportation if the property fronts onto a Provincial Highway or Secondary Highway.
- 4. A legal Survey may be required if the survey stakes are not clearly visible to the Chief Building Official.

SCHEDULE "C" By-law 2021-

REQUIRED PERMIT DRAWINGS

- 1. The Site Plan
- 2. Floor Plans
- 3. Foundation Plans
- 4. Framing Plans
- 5. Roof Plans
- 6. Sections and Details
- 7. Building Elevations
- 8. Heating, Ventilation and Air Conditioning Drawings
- 9. Plumbing Drawings
- 10. Electrical Drawings

Note:

The above-mentioned list of drawings should be used as a guide when preparing drawings for submission for a building permit, for a project designed under Part Nine of the Ontario Building Code that does not require professional design.

Any project that requires design by an Architect and/ or a Professional Engineer (Part Three Buildings, such an assembly, institutional or large buildings over 600 square metres and multiple dwellings) will require more comprehensive drawings to illustrate compliance with the Ontario Building Code.

The Chief Building Official may specify that not all of the above-mentioned plans are required to accompany all applications for permits.

Check with the Chief Building Official for those required.

SCHEDULE "D" By-law 2021-

REFUNDS

Status of Permit Application Percentage of Fee Eligible for Refund

- 1. Application filed, 75% refund maximum No processing of review of plans submitted
- 2. Application filed, 50% refund maximum, where Plans have been reviewed and/or permit is issued.
- 3. Application deemed to be abandoned, 50% refund maximum.

NOTE:

- 1. No refunds after any building inspections are carried out.
- 2. No refund shall be less than \$50.00 by the Municipality of Magnetawan.
- 3. No refund will be given when application for refund is not made within twelve (12) months of the issuance of permits.
- 4. No refund of the "costs" portion of any permit will be made.
- 5. \$100.00 Application Fee is nonrefundable.

SCHEDULE "E" By-law 2021-

APPLICATION TO TRANSFER A BUILDING PERMIT

and the second s	
Building Permit No.	
Original Applicant Name: (Print)	
Address: (Print)	
Permit Transferred To:	
(Print Name)	
(Print Address)	
Phone No. (Home)	
Work No.	

I, the undersigned, understand that the transfer of a Permit shall not be deemed to be a waiver of any of the provisions of any By-laws or requirements under the Building Code Act, or Regulations made thereunder, notwithstanding anything included in or omitted from the plans or other materials filed in support of or in connection with the Building Permit.

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I acknowledge that in the event that the permit is transferred, any changes to plans or specifications filed for the Building Permit, is prohibited, unless first authorized by the Chief Building Official, and such changes could result in an Order to Comply, and/or a charge being preferred, and a summons issued by the Provincial Court.

I acknowledge that in the event that the Chief Building Official seeks to enforce the provisions of the Building Code, its Regulations, or this by-law, with respect to the work to be done pursuant to the permit, I shall be responsible for compliance.

Date	Signature (Original Applicant)	
Date	Signature (New owner)	
 Date	Chief Building Official	

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN BY-LAW 2021 –

BEING A BY-LAW TO AUTHORIZE THE USE OF ALTERNATIVE VOTING METHODS (MAIL/TELEPHONE/INTERNET) FOR THE 2022 MUNICIPAL AND SCHOOL BOARD ELECTION

WHEREAS Section 42 of the *Municipal Elections Act, 1996* provides that a Municipal Council may pass a by-law authorizing an alternative voting method;

AND WHEREAS Council deems it appropriate and in the public interest to conduct the 2022 Municipal and School Board Election using the alternative methods of: Mail, Internet and Telephone voting;

NOW THEREFORE the Council of the Corporation of the Municipality of Magnetawan hereby enacts as follows:

- 1. THAT the alternative voting method Mail/Internet/Telephone is hereby authorized for the 2022 Municipal and School Board Election in the Municipality of Magnetawan;
- 2. **THAT** the provisions in the *Municipal Election Act, 1996*, as amended, relating to proxy voting will not apply in the 2022 Municipal and School Board Election;
- THAT every elector has the responsibility of completing the ballots in accordance with the Municipal Elections Act 1996, as amended, and the applicable procedures as prepared by the Clerk;
- 4. **THAT** any person, corporation, or trade union guilty of corrupt practices or contravening the provision of the *Municipal Elections Act 1996* or the procedures established by the Clerk may be prosecuted pursuant to the provisions of the *Municipal Elections Act 1996*;
- 5. **THAT** this By-law take effect on the date of passing thereof;
- 6. **THAT** by-law 2017-17 herby be repealed in its entirety.

READ A FIRST, SECOND, AND THIRD TIME, passed, signed and the Seal of the Corporation affixed hereto, this 9th day of June, 2021

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

Mayor

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

BY-LAW NO. 2021 -

Being a By-law to confirm the proceedings of Council June 09, 2021

WHEREAS Section 5(3) of the *Municipal Act, 2001, S.O. 2001, c.25*, as amended, requires a municipal Council to exercise a municipal power, including a municipality's capacity, rights, powers and privileges under Section 9, by by-law unless the municipality is specifically authorized to do otherwise;

AND WHEREAS the Council of the Municipality of Magnetawan deems it desirable to confirm the proceedings of Council and to ratify decisions made at its meeting hereinafter set out;

NOW THEREFORE the Council of the Corporation of the Municipality of Magnetawan enacts as follows:

1. Ratification and Confirmation

THAT the action of the Council of the Municipality of Magnetawan at its meeting for the aforementioned date with respect to each motion, resolution and other action passed and taken by this Council at its meetings, except where otherwise required, is hereby adopted, ratified and confirmed as if such proceedings and actions were expressly adopted and confirmed by its separate By-law.

2. Execution of all Documents

THAT the Mayor of the Council of the Municipality of Magnetawan and the proper officers of the Municipality of Magnetawan are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain approvals where required, except where otherwise provided, and the Mayor and Clerk are hereby authorized and directed to execute all necessary documents and to affix the Corporate Seal of the Municipality to such documents.

READ A FIRST, SECOND, AND THIRD TIME, passed, signed and the Seal of the Corporation affixed hereto, this 9th day of June 2021.

Kerstin Vroom

Or dood June 9, 2021

Subject:

FW: Magnetawan Daycare & After School Services

HI Kerstin,

Can you please see the revised list below. We had a few more additions since last night. I will also add in who currently is in a daycare and who is not. Everyone on this list has given permission for this to be seen and it is also shown on a public social media (Facebook). I will include the one child full time in Fall that you had emailed you.

Town Council of Magnetawan Ontario,

We have taken it upon ourselves to do a public survey online over the duration of 3 days to see what numbers we would have for the day care and afterschool care so that we could present the statistics to go with my previous email.

The response is as follows:

Amanda

- 19 month old full- time daycare (currently in home daycare, closing June 30th)
- **possibility of future children needing care

Alyssa

- 5 year old before/after school
- -2 year old full-time daycare (currently in home daycare, closing June 30th)
- -2 year old full-time daycare(currently in home daycare, closing June 30th)

Katy-lyn

- -4 year old before/after school
- -18m part-time daycare (currently in home daycare, closing June 30th)

Brittany

- -3 year old part-time daycare (will need before/after school in future) (currently in a private daycare in Magnetawan but the provider is retiring soon)
- **possibility of future children needing care

Nicole

-1 year old full-time daycare (currently in home daycare , closing June 30th)

Kim -6 year old before/after school -2 year old full time daycare Lauren Kaster - 8 year old before/after school -5 year old before/after school -3 year old before/after school -15m part-time daycare Lindsay = -9 year old before/after school -6 year old before/after school Karlie i -20m part-time daycare (currently in a daycare in either Sundridge or Burks Falls) Danielle -7 year old before/after school -6 year old before/after school -3 year old part-time daycare Tiffany -4 year old before/afterschool Eva -2 year old full time daycare Courtney -8 year old before/after school -6 year old before/after school -2 year old daycare (currently in home daycare , closing June 30th)

Katie

- -11 year old before/after school-10 year old before/after school-5 year old before/afterschool
- Jason
- -8 year old before/after school
- -13m daycare

Amanda

- -9 year old before/after school
- -5 year old before/after school
- -3 year old daycare

Brandon [

-4 year old before/after school

Matt

- -6 year old before/after school
- -3 year old before/after school (currently in home daycare)
- Angie ' (needs childcare August 2022)
- -2 year old full time daycare
- -4 month old (will be 18m at the time) full time daycare

Chontel

-6 year old before/after school

Cathy

- -5 year old before/after school
- -4 year old before/after school

Heather (needs childcare May 2022)

-7 months (will be 18 months at the time) full-time daycare

Stacy

Kerri:
- 6 year old before/after school
- 2 year old full time daycare
Kryssaundra *
- 4 year old before/after school
- 2 year old full time daycare
Rita
- 3 year old full time (currently driving all the way to Burks falls for daycare)
Jennifer
- 1 year old part-time / full time (schedule Varies) needed in late fall 2021
50 total!
Most of the people above are either sacrificing their careers or relying on family members. Very few travel out of town for Daycare currently due to Covid and nothing being available.
This does not include anyone currently expecting or on maternity leave.
There are families that have not seen this yet or do not have social media so they are not included in this count. The fact that in a little more than 48 hours we can create a list of 33 children that need care is absolutely insane. There will most definitely be numbers missing from this.
We are young families who want to grow and remain in this area. We need your help to make this happen.
We have even spoken to the Presbyterian church in town across from the school who have offered their building for rent. This is a great location across from the school's playground equipment and also has all of the necessities on the lower level (kitchen, large room, separate space for sleeping, bathrooms, etc. If you need our contact for this we can certainly give it.
I hope this helps give more information towards the meeting.
If there is any other information needed please contact me.
Thank you,

-20 months full time daycare (currently in home daycare)

Unknown:

-1 child full time fall 2021.

Amanda

Kerstin Vroom



Subject:

FW: daycare in Magnetawan

From: Cheri Sidon < csidon@psdssab.org>

Sent: June 4, 2021 2:22 PM

Subject: Re: daycare in Magnetawan

Hi and thank you for your patience.

Your proposal has been discussed and at this time the DSSAB is not prepared to make this commitment. You are more than welcome to make arrangements with a third party who is interested to operate a child care centre in Magnetawan. If you are able to seek an operator who can make the program viable, we would be able to support the operator with a variety of funding supports.

Again, we appreciate you reaching out and wish you all the best.

Sincerely,

Cheri

Cheri Sidon RECE Supervisor of Child Care Service Management 1 Beechwood Drive Parry Sound ON P2A 1J2

(705) 746-7777 ext.5280

From: Cheri Sidon < csidon@psdssab.org>
Sent: Friday, May 28, 2021 5:05 PM

Subject: Re: daycare in Magnetawan

and thank you for reaching out to us. I will discuss this opportunity with the manager of Directly Operated DSSAB Programs as well as my own manager and get back to you as soon as possible.

Have a wonderful weekend.

Cheri

Cheri Sidon RECE Supervisor of Child Care Service Management 1 Beechwood Drive Parry Sound ON P2A 1J2

(705) 746-7777 ext.5280

Sent: Friday, May 28, 2021 2:15 PM
To: Cheri Sidon < csidon@psdssab.org >
Subject: FW: daycare in Magnetawan

Good afternoon Ms. Sidon

Melissa Whitman provided your email contact as you are the person to reach out to in regards to start up programs. Please see my email below that I had sent to her in regards to the need for daycare in the Magnetawan community and area.

Thank you

From: Melissa Whitman < mwhitman@psdssab.org>

Sent: May 28, 2021 1:37 PM

Subject: Re: daycare in Magnetawan

Good afternoon

This sounds like a great opportunity for both Magnetawan and DSSAB. I am not in charge of startup programs, but Cheri Sidon would be happy to speak with you about this topic.

Her email address is csidon@psdssab.org

Please let me know if there is anything else I can help you with.

Melissa Whitman B.A., R.E.C.E Home Child Care Visitor Parry Sound District Social Services Admin Board Parry Sound (705) 746-9522 x4362 or 1-866-850-8855

From: 1

Sent: Friday, May 28, 2021 10:46 AM

To: Melissa Whitman < mwhitman@psdssab.org Subject: daycare in Magnetawan

Good morning Melissa

provided me with your email contact. I am contacting you in regards to the idea of building a daycare center in Magnetawan. Not only as a grandparent, but also as an employer, we recognize the desperate need for local childcare. We own property in the village in very close proximity to the public school, which would be an ideal setting for building a daycare center which could offer both daycare for pre-school children, but also after school care, which is also very much needed.

Our hope is that this location would be beneficial not only for families in the immediate vicinity, but also for families along the highway 124 and highway 520 corridors, travelling through to work in Parry Sound, Burk's Falls, Huntsville and even to North Bay. There are many young people who would like to remain in the area, or move to our area to live and work, but lack of child care is a definite barrier.

Our company which is in property development and building construction, would be interested and willing to construct a daycare center at this location if DSSAB would be willing to provide a commitment to lease and operate it. We aren't in the daycare business, so would need this commitment from DSSAB before starting the process.

Please let us know your thoughts in regards to this proposal.

Thank you

Ordesh June 9, 2021



Magnetawan Lions Club

Letter of Support

June 8, 2021

To Whom It May Concern:

The motto for the Magnetawan Lions Club includes servicing the Magnetawan Community in a number a ways. Our Club acknowledges that the children of Magnetawan need Daycare Services (before school, after school, part time and full time). Without Daycare, parents in Magnetawan are left struggling to provide adequate care, part time or full time, for their young children. The provision of daycare services is a critical element of the infrastructure needed to sustain the local economy and rural communities. Without this service young families may need to relocate to a community that has such services. This is not just a social issue but rather a socio- economic imperative.

Either the Parry Sound Social Services Administration Board or the Municipality of Magnetawan may provide further support to satisfy the establishment of a Daycare Centre for the children of Magnetawan. Our Club wishes the community every success to fulfill their goal to maintain Daycare Services in our community and the Lions remain open to exploring roles we could play down the line.

Sincerely,

Lion John Furner Magnetawan Lions Club Boys and Girls Programs