



**COUNCIL MEETING MINUTES**  
**June 09, 2021**  
**1:00 pm**

The meeting of the Council of the Corporation of the Municipality of Magnetawan was held at the Magnetawan Community Centre and streamed electronically for the public through "Go To Meeting" with the following present:

Mayor Sam Dunnett  
Deputy Mayor Tim Brunton  
Councillor Brad Kneller  
Councillor Wayne Smith  
Councillor John Hetherington

Guest: Scott Aitchison, MP, Parry Sound-Muskoka

Staff: CAO/Clerk Kerstin Vroom and Deputy Clerk R-C Laura Brandt were present for the entire meeting. Chief Building Official Brian Horsman, Deputy Chief Building Official Matthew Clouthier, Fire Chief Joe Readman, Parks and Maintenance Supervisor Steve Robinson, By-law Officer Caitlin Deevey, Deputy Clerk P-D Nicole Gourlay and Public Works Superintendent Scott Edwards were present for their respective sections in the meeting.

**OPENING BUSINESS**

**1.1 Call to Order**

The meeting was called to order at 1:00 p.m.

**1.2 Adoption of the Agenda**

*RESOLUTION 2021-154 Smith-Kneller*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adopts the agenda as presented.*

*Carried.*

**1.3 Disclosure of Pecuniary Interest**

Mayor Dunnett stated that should anyone have a disclosure of pecuniary interest that they could declare the nature thereof now or at any time during the meeting.

\*Mayor Dunnett declared a pecuniary interest for Agenda item 2.2 due to being a owner of the property.

**1.4 Adoption of the Previous Minutes**

*RESOLUTION 2021-155 Kneller-Hetherington*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adopts the minutes of May 19, 2021 meeting as copied and circulated.*

*Carried.*

**PRESENTATION**

**Scott Aitchison, MP, Parry Sound-Muskoka, National Suicide Hotline**

*RESOLUTION 2021-156 Kneller-Smith*

*WHEREAS the Council of the Municipality of Magnetawan thanks MP, Parry Sound-Muskoka Scott Aitchison for his presentation National Suicide Hotline;*

*AND WHEREAS the Federal government has passed a motion to adopt 9-8-8, a National three-digit suicide and crisis hotline;*

*AND WHEREAS the ongoing COVID-19 pandemic has increased the demand for suicide prevention services by 200%;*

*AND WHEREAS existing suicide prevention hotlines require the user to remember a 10-digit number and go through directories or be placed on hold;*

*AND WHEREAS the Council of the Municipality of Magnetawan recognizes that it is a significant and important initiative in Canada to ensure critical barriers are removed to those in a crisis and seeking help;*

*NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Magnetawan endorses this*

*9-8-8 crisis line initiative;*

*AND FURTHER THAT the Council of the Municipality of Magnetawan directs Staff to forward this motion indicating our support to our local Member of Parliament, Member(s) of the Legislative Assembly, Federal Minister of Health, the CRTC and local area municipalities.*

*Carried.*

**PLANNING ACT MEETING**

**Black-510B 15<sup>th</sup> and 16<sup>th</sup> Side Road – Minor Variance**

*RESOLUTION 2021-157 Brunton-Kneller*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan recesses the regular meeting to hold a public meeting pursuant to Section 45 of the Planning Act to conduct a Committee of Adjustment Meeting and consider a Minor Variance Application:*

*510B 15<sup>th</sup> & 16<sup>th</sup> Sideroad – Black – Enlarged Guest Cabin with Loft*

*Carried.*

*RESOLUTION 2021-158 Smith-Hetherington*

*WHEREAS an application from Michael Black – Concession 5, Part Lot 15, Registered Plan 42R19096 and municipally known as 510B 15<sup>th</sup> & 16<sup>th</sup> Sideroad, Municipality of Magnetawan was received to seek relief from the Municipality of Magnetawan Zoning By-law 2001-26 as amended Section 3.1 (k) to allow proposed guest cabin 53.6 square meters in size with a loft inside;*

*AND WHEREAS Council is satisfied the application meets the four tests of a Minor Variance;*

*AND WHEREAS Council is of the opinion that the 'loft' does not fulfill the intent of the definition of a 'storey' in this specific circumstance;*

*AND WHEREAS Council is of the opinion that a variance of 13.6 square meters in size is minor in this specific circumstance;*

*NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Magnetawan provisionally approves the minor variance with the following conditions: That all taxes and monies owing the Municipality are paid to date and that the applicant enter into a site plan agreement to be registered on title for which a By-law on this matter will be passed later in the regular Council meeting.*

*Carried.*

*RESOLUTION 2021-159 Kneller-Brunton*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adjourns the Planning Act public meeting and returns to the regular meeting.*

*Carried.*

**PUBLIC MEETING**

**Tang Road Purchase Stop up, Close and Sell Part of Aquila Trail**

**Public Comments:**

Written comments were received from an adjacent landowner that the survey as proposed may impede access to their driveway.

*RESOLUTION 2021-160 Smith-Kneller*

*WHEREAS, the Council of the Municipality of Magnetawan has completed the required public consultation process and held a public meeting for the Tang Road Purchase, Stop up , Close and Sell Part of Aquila Trail;*

*AND WHEREAS, Council has reviewed the comments and application made prior to and at the public meeting;*

*AND WHEREAS, Council has received comments from an adjacent landowner that the survey as proposed may impede access to their driveway;*

*NOW THEREFORE BE IT RESOLVED THAT the survey be adjusted to 40' wide from the southern boundary instead of 66';*

*AND FURTHER THAT this matter be brought back to a public meeting once the new survey has been approved by the Municipality and registered.*

*Carried.*

## **STAFF REPORTS, MOTIONS AND DISCUSSION**

### **2.1 Consent Application Scheerer – Con. 1 14, PT Lot 12 & 13, RP 42R17040 Parts 1 to 7 RESOLUTION 2021-161 Hetherington-Kneller**

*WHEREAS the Municipality of Magnetawan has received a request to support an application for consent the creation of one (1) new shoreline residential lot (Scheerer Roll #4944 040 007 12200). The property is legally described as Con. 14, PT Lots 12 & 13, RP, 42R17040 Parts 1 to 7, (Croft), in the Municipality of Magnetawan, hereinafter referred to as “the Lands”;*

*NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Magnetawan supports in principle the consent application for the Lands, which is valid only for a period of six (6) months, subject to the following conditions:*

- *Draft copy of the deeds (with all schedules) to be approved by the Municipality prior to registration;*
- *A copy of the original executed transfer (deed) with all schedules be provided to the Municipality;*
- *Draft Reference Plan to be approved by the Municipality prior to registration. Two (2) true certified paper copies of the registered plan and an electronic version with a certification that it is a true copy be provided to the Municipality;*
- *Payment of all taxes, municipal, legal and planning fees associated with the processing of this application including fees under By-law 2011-11, 2011-16 and current Municipal Fees & Charges By-law including a 5% parkland dedication fee;*
- *Confirmation from North Bay Mattawa Conservation Authority that a sewage system can be located on each lot (severed and retained);*
- *The Applicant demonstrate that suitable building, and septic envelopes exist on each of the severed and retained lots;*
- *The Applicant enter into a Limited Service Agreement with the Municipality to be registered on title;*
- *The Applicant provide parcel transcript to confirm that the properties are accessed by a registered easement;*
- *That the foregoing conditions be fulfilled within one year of the date of the notice of the decision of the Planning Board.*

*Carried.*

### **2.2 Consent Application Dunnett – Con. 2 PT Lot 26**

*\*Mayor Dunnett declared a pecuniary interest for Agenda item 2.2 due to being the owner of the property. Mayor Dunnett left the Council Chambers and refrained from any discussion. The Deputy Mayor took over as Chair for Agenda item 2.2.*

### **RESOLUTION 2021-162 Smith-Kneller**

*WHEREAS the Municipality of Magnetawan has received a request to support an application for consent the creation of one (1) new shoreline residential lot (Dunnett Roll #4944 010 001 28600). The property is legally described as Con. 2, PT Lot 26, (Chapman), municipally known as 15 Poplar Lane, in the Municipality of Magnetawan, hereinafter referred to as “the Lands”;*  
*AND WHEREAS the Municipal planning consultant has provided a report in recommending the Applicant complete a fish habitat impact assessment and a subsequent report be submitted to Council for consideration;*

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Magnetawan supports in principle the consent application for the Lands, which is valid only for a period of six (6) months, subject to the following conditions:

- Draft copy of the deeds (with all schedules) to be approved by the Municipality prior to registration;
- A copy of the original executed transfer (deed) with all schedules be provided to the Municipality;
- Draft Reference Plan to be approved by the Municipality prior to registration. Two (2) true certified paper copies of the registered plan and an electronic version with a certification that it is a true copy be provided to the Municipality;
- Payment of all taxes, municipal, legal and planning fees associated with the processing of this application including fees under By-law 2011-11, 2011-16 and current Municipal Fees & Charges By-law including a 5% parkland dedication fee;
- Confirmation from North Bay Mattawa Conservation Authority that a sewage system can be located on the retained lot;
- A Fish Habitat Assessment be completed and if required by the assessment, a Zoning By-law Amendment will be a considered a condition of consent;
- A site plan be entered into to, which will be registered on title, to i. implement the recommended measures contained in the Fish Habitat Assessment, including shoreline vegetation protection areas, and ii. establish the location of suitable building envelopes above the applicable flood elevation to the satisfaction of the Municipality and the North Bay Mattawa Conservation Authority and iii. to recognize that the lots are not eligible for additional lot creation.
- That the Applicant enter into a Limited Service Agreement with the Municipality to be registered on title;
- That the foregoing conditions be fulfilled within one year of the date of the notice of the decision of the Planning Board.

Carried.

### **2.3 Report from Fire Chief Joe Readman, Annual Year End Report 2020**

RESOLUTION 2021-163 Kneller-Brunton

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the report as presented from Fire Chief Joe Readman, Annual Year End Report 2020 and commends all of the members of the Magnetawan Fire Department for a job well done.

Carried.

### **2.4 Report from Chief Building Official Brian Horsman, Building Activity Report to May 25, 2021**

RESOLUTION 2021-164 Hetherington-Smith

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the report as presented from Chief Building Official Brian Horsman, Building Activity Report to May 25, 2021.

Carried.

### **2.5 DRAFT Building By-law**

RESOLUTION 2021-165 Smith-Brunton

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves the Building By-law as presented, and a By-law on this matter will be passed later in the meeting.

Carried.

**2.6 Report from By-law Officer Caitlin Deevey, January-May 2021 By-law Update**

*RESOLUTION 2021-166 Hetherington-Kneller*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the report as presented from By-law Officer Caitlin Deevey, January-May 2021 By-law Update.*

*Carried.*

**2.7 Report from Parks and Maintenance Supervisor Steve Robinson, January-May Update Parks Department**

*RESOLUTION 2021-167 Smith-Brunton*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the report as presented from Parks and Maintenance Supervisor Steve Robinson, January-May 2021 Update Parks Department.*

*Carried.*

**2.8 Discussion Tractor Quotes**

*RESOLUTION 2021-168 Kneller-Brunton*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the additional verbal quotes from Parks and Maintenance Supervisor Steve Robinson and authorizes the purchase of a Kubota LX2610 Tractor*

*from: Tracks & Wheels Equipment*

*In the amount of: \$49,399.73 Taxes Inc.*

*Carried.*

**2.9 Report from Public Works Superintendent Scott Edwards, January-May 2021 Update Public Works Department**

*RESOLUTION 2021-169 Brunton-Hetherington*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the report as presented from Public Works Superintendent Scott Edwards, January-May 2021 Update Public Works Department.*

*Carried.*

**2.10 Report from Public Works Superintendent Scott Edwards, Ahmic Lake Rd and 5/6<sup>th</sup> Side Rd Straightening**

*RESOLUTION 2021-170 Smith-Brunton*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the report as presented from Public Works Superintendent Scott Edwards, Ahmic Lake Road and 5/6<sup>th</sup> Sideroad Straightening, and approves the recommendation contained therein to proceed with Brushing and Signage for the bends along Ahmic Lake Road leading up to 5/6<sup>th</sup> Sideroad.*

*Carried.*

**2.11 Discussion on the Almaguin Economic Development Committee (ACED)**

*RESOLUTION 2021-171 Kneller-Brunton*

*WHEREAS, the Council of the Municipality of Magnetawan thanks the Almaguin Economic Development Committee (ACED) for their efforts in encouraging economic development within the Almaguin Region;*

*AND WHEREAS, Council is in agreement that a concerted, continuing effort towards economic development is necessary and supports that in some areas a regional approach may be warranted;*

*AND WHEREAS, Council has reviewed the cost benefit analysis on continuing to be a member of ACED;*

*AND WHEREAS, Council deems it in the best interest of the ratepayers within its Municipality to have a dedicated in-house employee overseeing Economic Development;*

*AND WHEREAS Council passed By-law 2019-54 to enter into an agreement for the provision of Regional Economic Development Services;*

*NOW THEREFORE BE IT RESOLVED that the Council of the Municipality of Magnetawan respectfully gives its one (1) year notice to withdraw from the agreement.*

*Carried.*

**2.12 DRAFT motion Lakeland Request for Electric Charging Station**

*RESOLUTION 2021-172 Brunton-Kneller*

*WHEREAS the Council of the Municipality of Magnetawan is in favour of Lakeland Holdings Limited applying for a Federal Government Grant for an EV Charging Station to be placed in Magnetawan;*

*NOW THEREFORE BE IT RESOLVED THAT Council supports the application for an EV Charging Station Level 3 or Level 2 at the Municipality of Magnetawan Community Centre Parking lot in partnership with Lakeland Holdings Limited;*

*AND THAT the Council of the Municipality of Magnetawan authorizes the CAO and Mayor to execute all necessary agreements for the grant.*

*Carried.*

**2.13 DRAFT motion Northern Ontario Heritage Fund Corporation (NOHFC) Docks and Ramp**

*RESOLUTION 2021-173 Hetherington-Smith*

*WHEREAS the Council of the Municipality of Magnetawan is always looking to improve and extend the useful life of social and recreational facilities while maintaining excellent service to our residents;*

*AND WHEREAS, the Municipality has submitted an application to request funding from the Northern Ontario Heritage Fund Corporation (NOHFC) towards the Magnetawan Waterfront Improvement Project to repair the boat launch located at 4195 Highway 520 and to replace municipal docks in the estimated amount of \$200,000;*

*AND WHEREAS, if the Municipality is successful in obtaining a grant in the amount of \$200,000, the Municipality is committed to cover any project cost overruns for this much-needed project;*

*NOW THEREFORE BE IT RESOLVED, that the Council of the Municipality of Magnetawan deems it in the best interest of the Municipality to authorize the payment of any project cost overruns over and above the awarded grant funding.*

*Carried.*

**2.14 Correspondence Amanda Munn, Magnetawan Daycare and After School Services**

**RESOLUTION 2021-174 Brunton-Smith**

*WHEREAS, the Council of the Municipality of Magnetawan receives the correspondence from Amanda Munn regarding the need for available full-time daycare spots, as well as before and after school care, in Magnetawan;*

*AND WHEREAS in the three short days soliciting feedback on social media (Facebook), the need for 50 childcare spots within the Municipality has been identified;*

*AND WHEREAS there are multiple buildings, including those owned by the Municipality, Churches and Private Ratepayers, that could be suitable to house a facility overseen by the District of Parry Sound Social Services Administration Board (DSSAB);*

*AND WHEREAS the Municipality of Magnetawan pays the 5<sup>th</sup> highest levy out of 22 Municipalities within the Parry Sound District in the amount of \$302,958 annually;*

*NOW THEREFORE BE IT RESOLVED the Council of the Municipality of Magnetawan respectfully requests that this matter be brought forward to the DSSAB Board of Directors to proactively put forward a solution to the daycare crisis that is currently affecting the ratepayers of Magnetawan, and to direct DSSAB staff to consider options such as leasing and/or purchasing a facility from the Municipality and/or private citizens, to create an approved Daycare Facility located within the Municipality of Magnetawan.*

*Carried.*

**2.15 Correspondence Mark Allen and Rachel Sullivan, Short Term Rental By-law**

**RESOLUTION 2021-175 Kneller-Brunton**

*WHEREAS the Council of the Municipality of Magnetawan receives the correspondence from Mark Allen and Rachel Sullivan on Short Term Rental By-law;*

*NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Magnetawan directs Staff to confer with the Planner and Legal Counsel, and to bring back a report to a future meeting.*

*Carried.*

**2.16 Correspondence Nicky Kunkel, Survey Results OPP Burk's Falls Detachment Police Services Board**

**RESOLUTION 2021-176 Brunton-Kneller**

*BE IT RESOLVED THAT the Council of the Municipality receives the correspondence from Nicky Kunkel, Survey Results OPP Burk's Falls Detachment Police Services Board.*

*Carried.*

**2.17 DRAFT By-law Authorize the Use of Alternative Voting Methods for the 2022 Municipal and School Board Election**

**RESOLUTION 2021-177 Hetherington-Brunton**

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves the By-law Alternative Voting as presented, and a By-law on this matter will be passed later in the meeting.*

*Carried.*



**2.18 Correspondence from Magnetawan Central School, Emily Ross Award for Citizenship**

*RESOLUTION 2021-178 Smith-Kneller*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan congratulates the Magnetawan Central School Grade 8 graduation class of 2021 and authorizes the donation of \$100.00 for the Emily Ross Langford Award for Citizenship.*

*Carried.*

**MUNICIPAL BOARDS AND COMMITTEE MINUTES**

**3.1 East Parry Sound Veterinary Committee Annual General Meeting Minutes, March 24, 2021**

**3.2 Almaguin Community Economic Development (ACED) Minutes April 19, 2021**

*RESOLUTION 2021-179 Kneller-Brunton*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the Municipal Boards and Committee Minutes as copied and circulated.*

*Carried.*

**CORRESPONDENCE**

**4.1 Corporation from ACED, District of Parry Sound Transportation Study**

**4.2 FONOM Media Release May 18, 2021 Municipal Conference**

**4.3 Magnetawan Agricultural Society 2021 Virtual Fair Competitions**

**4.4 Ministry of Heritage, Sport, Tourism and Culture Industries Summer Experience Program 2021**

**4.5 Request for Proposal 2021-04 Complete Municipal Building Truck/Jeep**

**4.6 ICYMI Council Highlights May 19, 2021**

*RESOLUTION 2021-180 Hetherington-Smith*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the correspondence items as copied and circulated.*

*Carried.*

**ACCOUNTS**

**5.1 Accounts in the amount of \$954,125.88**

*RESOLUTION 2021-181 Brunton-Smith*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves the accounts in the amount of \$954,125.88 as presented.*

*Carried.*

**BY-LAWS**

- 6.1 **Black Site Plan Agreement**
- 6.2 **Tang Stop up, close and sell Part of Aquila Trail**
- 6.3 **Building By-law**
- 6.4 **Bylaw Alternative Voting**

*RESOLUTION 2021-182 Smith-Kneller*

*BE IT RESOLVED THAT by the Council of the Municipality of Magnetawan that the following by-laws are now read a first, second and a third time, passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation, and engrossed in the by-law book:*

- 6.1 *Black Site Plan Agreement*
- 6.3 *Building By-law*
- 6.4 *Alternative Voting – Mail/Internet/Telephone*

*Carried.*

**CLOSED SESSION**

In accordance with Section 239(2) of the Municipal Act, @001, S.O. 2001, c.25, as amended, Council shall proceed into Closed Session in order to address matters pertaining to:

- (c) Acquisition or disposition of land
- (d) Labour relations or employee negotiations

*RESOLUTION 2021-183 Hetherington-Kneller*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan moves to a closed session at 2:45 pm pursuant to Section 239(2) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, Council shall proceed into Closed Session in order to address matters pertaining to:*

- (c) *Acquisition or disposition of land and*
- (d) *Labour relations or employee negotiations.*

*Carried.*

*RESOLUTION 2021-184 Brunton-Smith*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan returns to open session at 3:40 pm.*

*Carried.*

**CONFIRMING BY-LAW AND ADJOURNMENT**

- 7.1 **Confirm the Proceedings of Council and Adjourn**

*RESOLUTION 2021-185 Smith-Brunton*

*BE IT RESOLVED by the Council of the Municipality of Magnetawan that the Confirming By-law is now read a first, second and a third time, passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and engrossed in the By-law book;*

*AND FURTHER THAT, this meeting is now adjourned at 3:45 pm to meet again on Wednesday, June 30, 2021 at 1:00 pm or at the call of the Chair.*

*Carried.*

Approved by:



Mayor



Clerk