



## AGENDA – Regular Meeting of Council

Wednesday, June 15 , 2022

1:00 PM

Magnetawan Community Centre

### Page # **OPENING BUSINESS**

- 1.1 Call to Order
- 1.2 Adoption of the Agenda
- 1.3 Disclosure of Pecuniary Interest
- 3 1.4 Adoption of Previous Minutes

### **PRESENTATION**

SUPER SENIOR 2022 & Ontario Senior of the Year Award - Marilyn Raaflaub

### **PLANNING MEETING**

- 9 Zoning By-law Amendment Application 154 & 156 North Sparks Street - James

### **PUBLIC MEETING**

- 69 Stop Up Close and Sell Road Allowance - Between Township of Spence & Croft Being Parts 3 &4 Plan 42R-21861 - Heran

### **STAFF REPORTS, MOTIONS AND DISCUSSION**

- 77 2.1 Correspondence from Bill and Mary Bishop Annual Sweeping of the Roads
- 79 2.2 Report from Public Works Superintendent - Award of Tender 2022-04 Gravel (A+B)
- 80 2.3 Stop Up Close and Sell Road Allowance Purchase Request - Between Croft Plan 110 S PT Lot 13 S PT Lot 14 N/S Ahmic St and Plan 110 PT Lot 1 N Ahmic St - Sue Jennings
- 92 2.4 DRAFT Site Plan Agreement - Concession 1, Part Lot 10, PCL 3508 S/S - Bechtel
- 113 2.5 Consent Application -CON B PT LOT 85 - 788 Nipissing Road South - Kadas
- 131 2.6 Consent Application - CON 8, PT Lot 27 - 3737 Highway 124 - Zubatiuk/Seaman
- 149 2.7 Report from Deputy Clerk Nicole Gourlay - Bill 109 The More Homes For Everyone Act 2022
- 184 2.8 DRAFT Motion Municipal Act, 2001 Ontario Regulation 284/09, 2022 Budget
- 2.9 Verbal Update Community Food Pantry
- 188 2.10 DRAFT Motion Emily Ross Langford Award Donation
- 190 2.11 DRAFT Motion Whitestone Nursing Station Expansion Donation
- 191 2.12 Correspondence from Barb Stewart, Magnetawan Horticultural Society Invitation to Official Opening of Community Garden
- 192 2.13 Correspondence from Nancy Woodruff, Rental Request Gazebo at Centennial Park
- 193 2.14 DRAFT Motion Almaguin Community Hatchery Program Request for Donation for Insurance
- 196 2.15 DRAFT By-law Appoint Acting Deputy Clerk Erica Kellogg
- 197 2.16 Report from Deputy Clerk Laura Brandt - Ahmic Community Centre Siding
- 200 2.17 Report from Deputy Clerk Laura Brandt - Outcome of Public Call for Art Submission
- 203 2.18 Report from Deputy Clerk Laura Brandt - Magnetawan Centre Board Discussion Rail Fencing at the Community Centre/Municipal Office Grounds
- 204 2.19 Correspondence North Bay Nipissing Parry Sound District Health Unit Lake Harmful Algal Blooms (HABS)

### **MUNICIPAL BOARDS AND COMMITTEE MINUTES**

- 207 3.1 Municipal Partners POA Advisory Committee Meeting Minutes November 25, 2021, 2022 POA Municipal Partners Distribution, 2022 POA Summary of Operations, and Court Manager's Report
- 215 3.2 Almaguin Community Economic Development (ACED) Minutes April 25, 2022, Partner Services Guide, Regional Results Highlights 2019-2021, COVID-19 Response Activities Highlights, Staycation Experiences Summary, Funding Options, 2023 and 2024 Projected Budgets
- 226 3.3 District of Parry Sound Social Services Administrative Board Chief Administrative Officer's Report May 2022
- 244 3.4 Magnetawan Community Centre Board (MCCB) Minutes June 1, 2022
- 248 3.5 Almaguin Highlands Health Council (AHHC) Minutes June 3, 2022

### **CORRESPONDENCE**

- 252 4.1 Lake of Bays Muskoka Floating Accommodations
- 258 4.2 Town of Aurora Private Member's Bill C-233 "Keira's Law"
- 261 4.3 The District of Muskoka Annual Emergency Exercise Exemption
- 265 4.4 OPP MPB Financial Services Unit (OPP) January to March 2022 Detachment Revenues
- 266 4.5 Community Schools Alliance Annual General Meeting and Executive Committee, Three Point Action Plan in Support of Rural and Northern Education Background
- 271 4.6 RFP 2022-06 Request for Proposal Winter Sand
- 283 4.7 Call for Canada Day Floats Poster
- 284 4.8 ParticipACTION Community Better Challenge Posters
- 293 4.9 Music in the Park Poster
- 294 4.10 Art in the Park Poster
- 295 4.11 Archery Night Poster
- 296 4.12 Locks Poster
- 297 4.13 ICYMI Council Highlights May 18, 2022

### **ACCOUNTS**

- 298 5.1 Accounts in the amount of \$761,175.50

### **BY-LAWS**

- 321 6.1 Zoning By-law Amendment 154 & 156 North Sparks Street - James
- 324 6.2 Stop Up Close and Sell Road Allowance - Between Township of Spence & Croft being Parts 3 & 4 , Plan 42R-21851-Heran
- 329 6.3 Site Plan Agreement - Concession 1, Part Lot 10, PCL 3508 S/S - Bechtel
- 339 6.4 Appoint Acting Deputy Clerk

### **CLOSED SESSION**

In accordance with Section 239(2) of the Municipal Act, 2001, S.O. 2001, c.25, as amended,  
(c) acquisition or disposition of land  
(e) litigation or potential litigation

### **CONFIRMING BY-LAW AND ADJOURNMENT**

- 340 7.1 Confirm the Proceedings of Council and Adjourn



**Municipality of  
Magnetawan**

**COUNCIL MEETING MINUTES**

**May 18, 2022**

**1:00 pm**

The meeting of the Council of the Corporation of the Municipality of Magnetawan was held at the Magnetawan Community Centre on Wednesday May 18, 2022 with the following present:

Mayor Sam Dunnett  
Deputy Mayor Tim Brunton  
Councillor John Hetherington  
Councillor Brad Kneller  
Councillor Wayne Smith

Staff: CAO/Clerk Kerstin Vroom and Deputy Clerk Recreation and Communications Laura Brandt and were present for the entire meeting. Deputy Clerk Planning and Development Nicole Gourlay Public, Works Superintendent Scott Edwards and Parks & Maintenance Manager Steve Robinson were present for their respective section in the meeting.

**OPENING BUSINESS**

**1.1 Call to Order**

The meeting was called to order at 1:00 p.m.

**1.2 Adoption of the Agenda**

*RESOLUTION 2022-117 Brunton-Smith*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adopts the agenda as presented.*

*Carried.*

**1.3 Disclosure of Pecuniary Interest**

Mayor Sam Dunnett stated that should anyone have a disclosure of pecuniary interest that they could declare the nature thereof now or at any time during the meeting.

\*Mayor Sam Dunnett declared a pecuniary interest for Agenda items 2.3 and 2.4 due to being the owner of the property.

\*Mayor Sam Dunnett, Deputy Mayor Tim Brunton, and Councillor John Hetherington declared a pecuniary interest for Agenda item 2.5 due to being members of the Magnetawan Lions' Club.

**1.4 Adoption of the Previous Minutes**

*RESOLUTION 2022-118 Smith-Brunton*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adopts the minutes of the meeting on April 13, 2022 at 1:00 pm as copied and circulated.*

*Carried.*

**DEPUTATION**

**Alan Bottomley, Almaguin Climate Action, Reducing the Use of Fossil Fuels to Zero by 2035**

This item has been deferred to a future meeting as the presenter was unable to attend.

**STAFF REPORTS, MOTIONS AND DISCUSSION**

**2.1 Correspondence Greer Galloway – Highland Road Culvert – Horn Lake**

*RESOLUTION 2022-119 Brunton-Smith*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the correspondence Greer Galloway – Highland Road Culvert – Horn Lake.*

*Carried.*

**2.2 DRAFT Limited Service and Private Road Agreement – CON 14 PT LOT 12 and 13 RP 42R-17040 - Scheerer**

*RESOLUTION 2022-120 Smith-Brunton*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves the DRAFT Limited Service and Private Road Agreement – CON 14 PT LOT 12 and 13 RP 42R-17040 – Joe Scheerer, and the by-law on this matter will be passed later on in the meeting.*

*Carried.*

**2.3 DRAFT Site Plan Agreement – CON 2 PT Lot 26 – Dunnett**

*\*Mayor Sam Dunnett declared a pecuniary interest for Agenda item 2.3 due to being the owner of the property. Mayor Dunnett left the Council Chambers and refrained from any discussion.*

*Deputy Mayor Tim Brunton assumed the role of Chair*

*RESOLUTION 2022-121 Hetherington-Kneller*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves the DRAFT Site Plan Agreement – CON 2 PT Lot 26 – Dunnett, and the by-law on this matter will be passed later on in the meeting.*

*Carried.*



**2.4 DRAFT Limited Service Agreement – CON 2 PT Lot 26 – Dunnnett**

\*Mayor Sam Dunnnett declared a pecuniary interest for Agenda item 2.4 due to being the owner of the property. Mayor Dunnnett left the Council Chambers and refrained from any discussion.

Deputy Mayor Tim Brunton assumed the role of Chair

*RESOLUTION 2022-122 Hetherington-Smith*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves the DRAFT Limited Services Agreement – CON 2 PT Lot 26 – Dunnnett, and the by-law on this matter will be passed later on in the meeting.*

*Carried.*

**2.5 Report from Parks & Maintenance Manager Steve Robinson – Dock Replacement**

\*Mayor Sam Dunnnett, Deputy Mayor Tim Brunton, and Councillor John Hetherington declared a pecuniary interest for Agenda item 2.5 due to being members of the Magnetawan Lions' Club. Mayor Dunnnett, Deputy Mayor Brunton, and Councillor Hetherington left the Council Chambers and refrained from any discussion.

Councillor Brad Kneller assumed the role of Chair

*RESOLUTION 2022-123 Kneller-Smith*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the report from Parks & Maintenance Manager Steve Robinson – Dock Replacement as presented and as the lowest bidder is not able to build the docks due to manpower and supply issues; authorizes Staff to procure the docks from the Magnetawan Lions' as the second lowest bidder.*

*Carried.*

**2.6 Report from Parks & Maintenance Manager Steve Robinson – RFP 2022-02 Replacement of Boat Ramp**

*RESOLUTION 2022-124 Brunton-Kneller*

*WHEREAS, the Council of the Municipality of Magnetawan received two proposals for RFP 2022-02 Replacement of Boat Ramp which were both well above the budgeted amount and funding timelines;*

*NOW THEREFORE BE IT RESOLVED, that Council receives and approves the report from Parks & Maintenance Manager Steve Robinson and authorizes Staff to enter into an agreement with Galcon Marine Limited for the removal and installation of the ramp to be completed as soon as possible in 2022, at a cost of \$112,125 plus HST for a total of \$ 126,701.25;*

*AND FURTHER THAT RFP 2022-02 is deemed cancelled.*

*Carried.*

**2.7 Report from Parks & Maintenance Manager Steve Robinson – Ahmic Community Centre Water System Replacement**

*RESOLUTION 2022-125 Smith- Brunton*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives and approves the report from Parks & Maintenance Manager Steve Robinson – Ahmic Community Centre Water System Replacement as presented and authorizes Staff to purchase the replacement water system from Algonquin Clean Water Systems in the amount of \$5,996.67 including HST using the funds allocated under Ahmic Capital Expenditures (1 4 7700 8000).*

*Carried.*

## **2.8 DRAFT Agreement Joint Building Committee**

*RESOLUTION 2022-126 Kneller-Hetherington*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves the DRAFT Agreement Joint Building Committee as presented and the by-law on this matter will be passed later on in the meeting.*

*Carried.*

## **2.9 Correspondence from Patti Paul Magnetawan Farmers Market Rent Reduction Request**

*RESOLUTION 2022-127 Brunton-Hetherington*

*WHEREAS the Council of the Municipality of Magnetawan understands the economic concerns surrounding the COVID-19 pandemic over the past two years;*

*NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves the reduction in rental rate to \$50 per week for the 2022 season returning to full rate for the 2023 season.*

*Carried.*

## **2.10 Almaguin Highlands Secondary School Graduation Awards Program**

*RESOLUTION 2022-128 Hetherington-Kneller*

*WHEREAS the Council of the Municipality of Magnetawan is supportive of our community schools and students and congratulates all of our graduates;*

*NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality authorizes a donation in the amount of \$100.00 for the Almaguin Highlands Secondary School Graduation Awards Program.*

*Carried.*

## **MUNICIPAL BOARDS AND COMMITTEE MINUTES**

**3.1 Magnetawan Community Development Committee (MCDC) Minutes April 19, 2022**

**3.2 Magnetawan Community Centre Board (MCCB) Meeting Minutes April 20, 2022**

**3.3 Almaguin Highlands Health Council (AHHC) Meeting Minutes May 6, 2022**

*RESOLUTION 2022-129 Smith-Brunton*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the Municipal Boards and Committee Minutes as copied and circulated.*

*Carried.*

## **CORRESPONDENCE**

**4.1 Grey Highlands HST Rebate On New Homes in Ontario**

**4.2 Ministry of Agriculture, Food and Rural Affairs Pathogenic Avian Influenza (H5N1)**

**4.3 Ontario Provincial Police 2023 Municipal Policing Billing Statement Property Count**

**4.4 Lakeland Holding Ltd. 2022 Q1 Shareholder Update**

**4.5 District of Parry Sound Services Administration Board (DSSAB) Chief Administrative Officer's Report April 2022**

**4.6 Northern Ontario Heritage Fund Corporation (NOHFC) Roof and Pavilion Board Grant Funding, Approval of Grant Submission**

- 4.7 **Canada Summer Jobs Application Grant Funding, Approval of Grant Submission**
- 4.8 **Ministry of Heritage, Sport, Tourism and Culture Industries, Approval of Grant Submission**
- 4.9 **Open House Official Plan and Zoning By-law Review May 27, 2022 Poster**
- 4.10 **Victoria Day Office Closure Poster**
- 4.11 **Virtual Scavenger Hunt Poster and Rules**
- 4.12 **Advertise With Us Business Advertisement Board Poster**
- 4.13 **Community Rock Snake Contest Winning Name Poster**
- 4.14 **Call for Artists Poster**
- 4.15 **Call for Canada Day Volunteer Poster**
- 4.16 **ICYMI Council Highlights April 13, 2022**

*RESOLUTION 2022-130 Brunton-Kneller*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the correspondence items as copied and circulated.  
Carried.*

*RESOLUTION 2022-131 Smith-Brunton*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan endorses and supports item 4.1 Grey Highlands HST Rebate On New Homes In Ontario.  
Carried.*

**ACCOUNTS**

- 5.1 **Accounts in the amount of \$884,679.28**

*RESOLUTION 2022-132 Brunton-Hetherington*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves the accounts in the amount of \$884,679.28 as presented.  
Carried.*

**BY-LAWS**

- 6.1 **Adopt Policies with Respect to the Hiring of Employees**
- 6.2 **Limited Service and Private Road Agreement – CON 14 PT LOT 12 and 13 RP 42R-17040 - Scheerer**
- 6.3 **Site Plan Agreement – CON 2 PT Lot 26 – Dunnett**
- 6.4 **Limited Service Agreement – CON 2 PT Lot 26 – Dunnett**
- 6.5 **Agreement Joint Building Committee**

*RESOLUTION 2022-133 Smith-Hetherington*

*BE IT RESOLVED THAT by the Council of the Municipality of Magnetawan that the following by-laws are now read a first, second and a third time, passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation, and engrossed in the by-law book:*

- 6.1 *Adopt Policies with Respect to the Hiring of Employees*
- 6.2 *Limited Service and Private Road Agreement – CON 14 PT LOT 12 and 13 RP 42R-17040- Joe Scheerer*
- 6.3 *Site Plan Agreement – CON 2 PT Lot 26 – Dunnett*
- 6.4 *Limited Service Agreement – CON 2 PT lot 26 - Dunnett*
- 6.5 *Agreement Joint Building Committee*

*Carried.*



**MUNICIPALITY OF MAGNETAWAN**

**NOTICE OF COMPLETE APPLICATION and PUBLIC MEETING FOR A ZONING BY-LAW AMENDMENT**

**TAKE NOTICE** that the Municipality of Magnetawan has received a complete application to amend the Municipality's Zoning By-law under Section 34 of the *Planning Act* of the *Planning Act*, R.S.O., 1990. The Corporation of the Municipality of Magnetawan will hold a Public Meeting on:

**June 15<sup>th</sup>, 2022**

At 1:00 pm. at the

Municipality of Magnetawan Community Centre, 4304 Hwy #520, Magnetawan, Ontario

**THE PURPOSE OF THE PUBLIC MEETING** is to consider a Zoning By-law Amendment application to amend Zoning By-law No. 2001-26 of the Municipality of Magnetawan, pursuant to Section 34 of the *Planning Act*, R.S.O. 1990, Chapter P. 13. A key map showing the location of the property affected by the Zoning By-law Amendment is attached to this notice.

**DESCRIPTION OF THE LANDS** The application for Zoning By-law Amendment applies to the subject property located at PLAN 319 PT LOT 11 W/S N SPARKS ST AND RP 42R3764 PART 1, formally the Village of Magnetawan, now municipally known as 154 & 156 North Sparks St. Magnetawan.

**THE PURPOSE** of the proposed Zoning By-law Amendment is to rezone the subject property from Village Commercial (CV) Zone to the Village Commercial Exception (CV-XX) Zone. The subject lands are being rezoned to allow outdoor storage prior to a primary use/or building being established.

**THE EFFECT** of the application is to permit the retail sale and storage of docks on the subject property. Section 4.9.1 of the Zoning By-law, the Village Commercial Zone (CV) does not permit Outdoor Storage and Section 3.9, Outdoor Storage does not permit storage outside of a building prior to a primary use being established.

**INFORMATION AVAILABLE**

Information relating to the proposed Zoning By-law Amendment application is available for public review on the municipal website – [www.magnetawan.com](http://www.magnetawan.com) – or by request during business hours, Monday to Friday from 8:00 am to 5:00pm, at the Municipality of Magnetawan Municipal Office (4304 Hwy #520 Magnetawan, Ontario, POA 1P0) or by emailing: [planning@magnetawan.com](mailto:planning@magnetawan.com)

**NOTICE OF DECISION**

If you wish to be notified of the decision of Municipality of Magnetawan on the proposed Zoning By-law Amendment you must make a written request to Nicole Gourlay, Deputy Clerk – Planning and Development at the Municipality of Magnetawan.

**ORAL AND WRITTEN SUBMISSION – APPEAL**

If a person or public body would otherwise have an ability to appeal the decision of the Council of the Municipality of Magnetawan to the Ontario Land Tribunal but the person or public body does not make oral submissions at a public meeting or make written submissions to the Municipality of Magnetawan before the by-law is passed, the person or public body is not entitled to appeal the decision.

If a person or public body does not make oral submissions at a public meeting, or make written submissions to the Municipality of Magnetawan before the by-law is passed, the person or public body may not be added as a party to the hearing of an appeal before the Ontario Land Tribunal unless, in the opinion of the Tribunal, there are reasonable grounds to do so.

Individuals who make written submissions should be aware that their submission and any personal information in their correspondence will become part of the public record and made available to the Applicant, Committee and Council.

**PLEASE SUBMIT ANY WRITTEN COMMENTS TO NICOLE GOURLAY**

**Quoting File No: JAMES ZONING BY-LAW AMENDMENT**

Nicole Gourlay, Deputy Clerk – Planning and Development

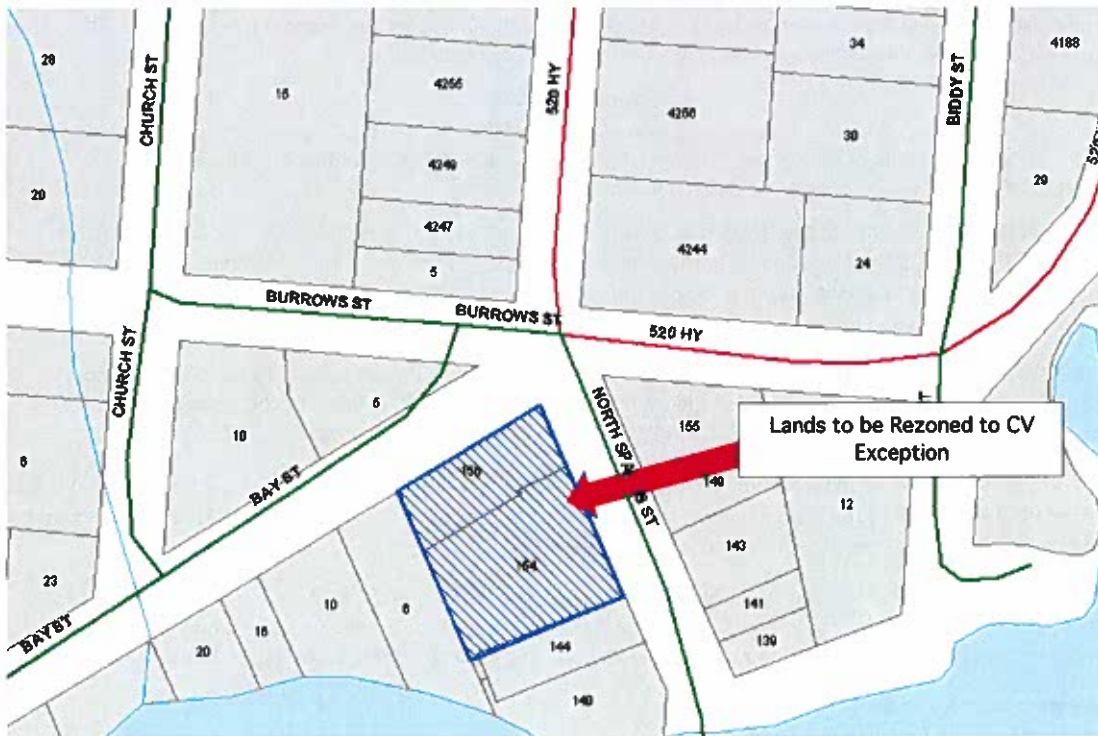
Municipality of Magnetawan

P.O. Box 70, Magnetawan, Ontario, POA 1P0

705-387-3947 ext. 1011; [planning@magnetawan.com](mailto:planning@magnetawan.com)

DATED at the Municipality of Magnetawan this 24th day of May, 2022

KEY MAP OF SUBJECT PROPERTY:



## THE MUNICIPALITY OF MAGNETAWAN

### PLANNING REPORT

TO: Nicole Gourlay, Deputy Clerk – Planning & Development,  
Municipality of Magnetawan

FROM: Jamie Robinson, BES, MCIP, RPP & Jonathan Pauk HBASc., MSc.  
MHBC Planning

DATE: June 15, 2022

SUBJECT: Zoning By-law Amendment Application – James  
Roll: 494402000106400, 4944020001006300  
154 & 156 North Sparks Street, Magnetawan

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### Recommendations

1. That Council receive this Report;
2. That Council deny the proposed Zoning By-law Amendment on the basis that the amendment does not meet the general intent and purpose of the Municipality's Official Plan.

### Proposal / Background

A Zoning By-law Amendment application was submitted by Collin James, the Owner of the subject lands, on May 26, 2021. Since the application being originally submitted, the Owner has retained Melissa Markham of Marie Poirier Planning and Associates to provide land use planning services on Owner's behalf. The subject properties are legally described as; Part Lot 11, W/S North Sparks St., Plan 319; and Part Lot 11 W/S North Sparks St., being Part 1, 42R3764; Magnetawan and Part Lot 11 & 12, W/S of North Sparks St PL 319, Part 1 42R-9635, except Part 11 W/S of North Sparks St Part 1 42R3764, Magnetawan and municipally known as 154 and 156 North Sparks Street in the Municipality of Magnetawan.

The subject property located at 154 North Sparks Street has a lot area of approximately 1,806 square metres with approximately 63 metres of frontage onto North Sparks Street. The subject property located at 156 North Sparks Street has a lot area of approximately 987 square metres and 50 metres of frontage onto Bay Street and 20 metres of frontage onto North Sparks Street. Access to the property is provided via both North Sparks Street and Bay Street. The location of the subject property is shown in Figure 1.



Figure 1: Subject Lands



The Applicant is proposing to rezone the subject properties to the Village Commercial Exception Zone to allow outdoor storage to occur on the subject property prior to a primary use/or building being established. The Applicant has submitted the application in an efforts to remedy a zoning non-compliance order that was issued in response to the illegal storage of dock structures on the subject lands. The photos below illustrate the location and types of dock structures that are being stored on the subject property.

Site Photo 1:





Site Photo 2:



Site Photo 3:

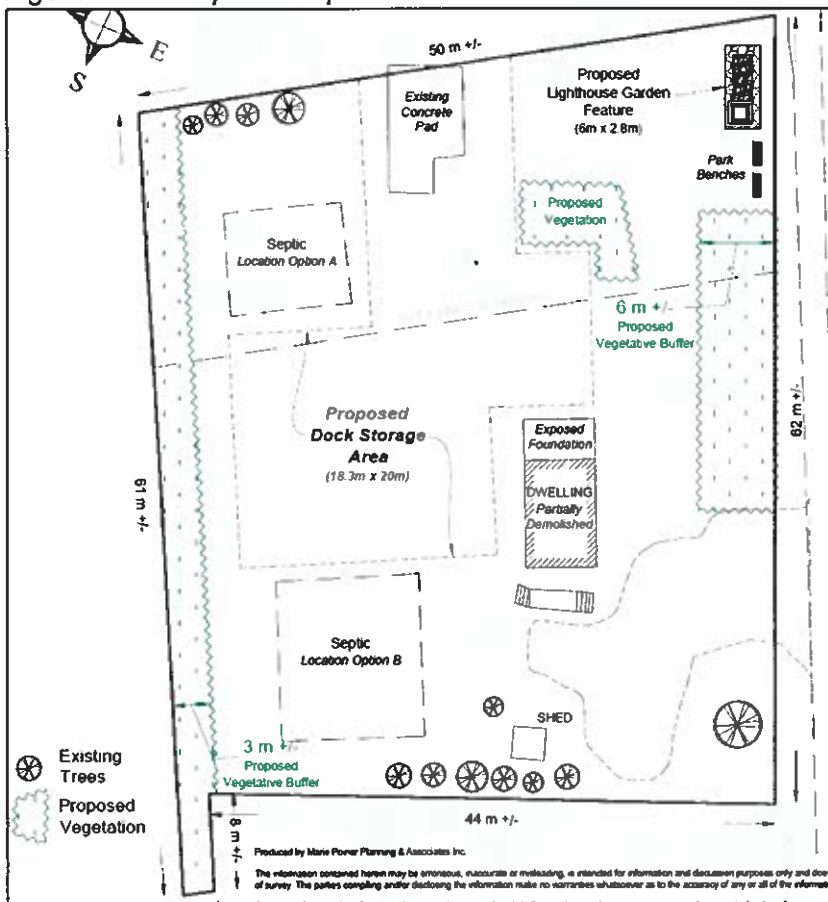


The effect of the application is to permit the retail sale and storage of prefabricated docks on the subject property. The owner is also proposing to install a 36 metre (120 feet) lighthouse feature and reconstruct the existing building. At the time of preparation of this report, no details on the proposed use of the lighthouse had been provided.

A meeting with the Agent occurred on January 4<sup>th</sup>, 2022 to outline complete application requirements, which included the preparation of a Planning Justification Report to address Provincial policies and Municipal Official Plan policies.

The Applicant has submitted a Planning Justification Report which has been included as Attachment 2 to this Report. The proposed site plan drawing provided in the application submission is included as Figure 2 and illustrates the area to be used for dock storage, location of the proposed building and the proposed lighthouse structure.

Figure 2: Excerpt of Proposed Site Plan



The subject lands are designated Magnetawan Village and Ahmic Harbour Communities in the Municipality's Official Plan. The subject property is zoned as Village Commercial (CV) in the Municipality's Zoning By-law.

**Area Context**

- North:** Residential, Commercial (Grocery Store, Restaurant, Hardware Store)
- East:** Residential
- South:** Church
- West:** Residential

## **Policy Analysis**

### **Provincial Policy Statement**

The 2020 Provincial Policy Statement (PPS) provides policy direction on matters of provincial interest related to land use planning and development. All land use planning decisions are required to be consistent with the PPS. In the context of the PPS, the subject lands are classified as being located within a settlement area.

Settlement Areas are intended to be the focus of growth and their vitality and regeneration will be promoted. Section 1.1.3 of the PPS includes policies regarding Settlement Areas. The subject property is located within a Settlement Area.

Section 1.7 of the PPS contains policies that pertain to Long-Term Economic Prosperity. This section states,

Long-term economic prosperity should be supported by:

- d) maintaining and, where possible, enhancing the vitality and viability of downtowns and mainstreets;
- e) encouraging a sense of place, by promoting well-designed built form and cultural planning, and by conserving features that help define character, including built heritage resources and cultural heritage landscapes.

The subject lands are at the heart of the Village of Magnetawan. The location of the site is within what is commonly known as the core or main commercial area of the Village. The proposed outdoor storage of docks on the subject lands does not maintain, and as a result cannot enhance, the vitality and viability of downtowns and mainstreets. The proposed use does not support economic prosperity as it does not encourage a sense of place within the Village and is in our opinion, not an example of "well-designed" built form.

Sections 2.1.4, 2.1.5, 2.1.6, 2.1.7 and 2.1.8 of the PPS identify the natural features that are considered significant from a Provincial perspective and recognize that these areas and their adjacent lands are to be protected. Section 2.1 of the PPS states that natural heritage features shall be protected for the long term. There are no mapped natural heritage features on or adjacent to the subject property that would be impacted by the proposed development and Zoning By-law Amendment application.

Section 3.0 of the PPS contains policies regarding the protection of Natural Hazards and Human- Made Hazards. In general, development shall be directed outside these areas as referenced in the PPS. The subject lands do not contain any of these hazards.

Based on this review, the proposed Zoning By-law Amendment is not consistent with the policies of the PPS.

### Municipality of Magnetawan Official Plan

The Municipality's Official Plan provides direction pertaining to growth and development within Magnetawan. The policies in the Official Plan address the environment, cultural and built heritage, natural resources and servicing and transportation. Schedule A (Land Use Map) of the Official Plan identifies the Site as being designated Communities (Magnetawan Village) as shown in Figure 3.

Figure 3: Excerpt from Official Plan – Schedule A



The Objectives of the Official Plan are set out in Section 3 and include, but are not limited to, the following:

- 2) *To encourage economic development and provide opportunities for economic growth and diversification in a manner that fosters a positive business environment in the Municipality and that is compatible with the character and environment of the Municipality.*
- 3) *To provide opportunities for growth in the settlement areas of Magnetawan and Ahmic Harbour that will strengthen the function of the settlement areas as complete communities.*

The proposed sale and storage of docks is a use that in our opinion does not foster a positive business environment that is compatible with the character of surrounding uses in the Magnetawan Village Community. The use storage use is more characteristic of an industrial use or rural industrial use rather than a commercial use that is commonly found in the heart of a small village. The surrounding uses are generally commercial in nature and are typical of commercial and tourist serving uses that are commonly found a small village. The propsoed use is not compatible with the character and nature of these existing uses.

Instead, the dock sale and dock storage use is a use that would be more appropriately located in proximity to other industrial uses or as a rural industrial use outside of the Village.

The proposed dock storage use does not strengthen the function of the Village of Magnetawan as a complete community. In contrast, the proposed use would erode the function of the historic commercial area and would conform to the established character of the area and does not strengthen the function of the settlement area as a complete community.

Section 4.1 of the Official Plan contains policy direction for matters relating to land use compatibility, and states:

*Whenever a change in land use is proposed, consideration shall be given to the effect of the proposed use on existing land uses and features. Where there are potential compatibility concerns, Council will assess the proposal for consistency with the Provincial Policy Statement and Provincial Guidelines, including the Ministry of Environment D Series Guidelines. Consideration shall be given to the extent to which increased setbacks and other zoning regulations and/or site plan requirements can reduce the potential impacts where applicable.*

Section 4.1 does not consider compatibility from a character perspective, but rather provides a policy basis for the consideration of compatibility from a nuisance perspective.

As detailed in the Applicant's Planning Justification Report, there is an existing buffer along the south and western property lines and the Owner has agreed to install landscaping that would further improve the visual impact of the proposed development. The Applicant has also suggested that certain operational procedures could be included in a Site Plan Approval process which would set out the length of time that the storage of docks can be on the subject lands (approximately May to October) and included a limit of a maximum of 20 docks to be stored on the property.

The storage of docks would be the principal use on the lot (we do not agree with the analysis in the Planning Justification Report) that the use is "accessory" to a use on another lot).

We agree that operational measures could be included to reduce noise, traffic, visual impact and other potential operations nuisances. However, we are not confident that sufficient justification has been provided to demonstrate that the proposed storage use is compatible with the character of other uses in the area.

Section 5.1 of the Official Plan establishes permitted uses for the Communities designation that include the Magnetawan Village. Section 5.1 states,

*"the permitted uses within this designation are residential, commercial, small-scale industrial and open space. This Plan encourages a revitalization of these communities through infilling of residential opportunities and through the development of commercial uses that support the community and adjacent surrounding seasonal and rural uses."*

The Applicant is proposing a Zoning By-law Amendment to permit the use of the subject lands for retail sales and the storage of docks. The Applicant has also stated that the storage of docks is to be an accessory to an existing commercial use located on the property located at 4220 Highway 520.

The proposed dock storage uses could be categorized as a small-scale industrial uses which is a permitted use.

Section 5.1.1 of the Official clarifies that the Magnetawan Village will develop on the basis of private sewage and water services. The Applicant has confirmed that the proposed reconstruction of the existing building will be service by private sewage and water services. The potential septic system locations are shown on the proposed site plan included in Figure 2.

Section 5.1.2 is a policy that establishes criterion to be considered when evaluating applications for Zoning By-law Amendments that propose new uses within the Communities designation. Section 5.1.2 states that,

*“a mix of residential, commercial, light industrial and open space uses is encouraged within the Communities. The Zoning By-law will provide detailed regulations for such uses located in this area. In considering applications to permit new uses, Council shall be satisfied that the proposed use:*

- i) is compatible with surrounding land uses;*
- ii) will not result in traffic or noise problems; and,*
- iii) will not adversely affect adjacent private sewage or water systems.”*

The proposed use would appear to conform to items ii) and iii). However, it is our opinion that the proposal would not conform to item i) and it is our opinion that the proposal is not compatible with surrounding land uses.

Section 4.1 of the Official Plan considers compatibility from a nuisance perspective (as does Section 5.1.2 (ii)). The proposed use would appear to be compatible with surrounding uses from this perspective.

However, Section 3, Objective 2, considers compatibility from a character perspective. It is our opinion that the proposed dock sales and storage use is not compatible with the character of surrounding uses in the Magnetawan Village Community. The sales and storage use is more characteristic of an industrial use or rural industrial use rather than the commercial uses that are found in the heart of the Magnetawan Village. The surrounding uses are generally commercial in nature and are typical of commercial and tourist serving uses that are commonly found a small village. The proposed use is not compatible with the character of these existing uses.

Instead, the proposed dock storage use is a use that would be more appropriately located in proximity to other industrial uses or as a rural industrial use.

On this basis, the proposed dock storage uses does not conform to Section 5.1.2 (i) of the Official Plan.

The applicants planning consultant has referenced the use as a “small-scale commercial use” and as a result has referenced Section 5.1.4 of the Official Plan. While the sale of docks could be construed as a commercial activity, the application clearly indicates that the subject lands is, in their words, “accessory” to their main operation at 4220 Highway 520. It would appear that



the commercial sale of docks would be more closely aligned with the Highway 520 property, while the focus of the subject lands is for dock storage.

Section 5.1.7 of the Official Plan provides a policy for small-scale industrial uses and states,

“Small Scale industrial uses that serve the community and surrounding areas will be permitted in the Communities by Zoning By-law amendment provided the use is conducted in an enclosed building and.....”

It is our opinion that the outdoor storage use is characteristic of a small-scale industrial use as opposed to a small-scale commercial use and since the storage does not occur in an enclosed building, the proposal would not conform to Section 5.1.7 of the Official Plan.

Section 5.1.8 of the Official Plan contains policies that support the revitalization of the Village of Magnetawan.

“The Municipality will work with the community and property owners to continually improve the appearance and historic character of these communities. Improvements to municipal infrastructure such as sidewalks and parklands will occur as funding becomes available. Council may also prepare Community Improvement Plans for these areas that will encourage revitalization through municipal incentives.”

The proposal does not support the revitalization of the Village of Magnetawan.

Based on a review of the application and the Municipality's Official Plan, it is our opinion that the proposed use of dock sales and storage does not conform to the Official Plan for the following reasons.

- 1) The proposed use does not conform to Objectives 2 and 3 of the Official Plan. The proposal is not compatible with the character of the area and does not strengthen the function of the settlement area as complete community.
- 2) The Official Plan encourages new industrial and commercial development provided that it is compatible with the environment and surrounding land uses. The proposed outdoor storage would detract from the area and is not compatible with the character of the surrounding commercial development in the area. The proposed sale and storage of docks is not compatible with the character of the area. The proposed use is located at one of the most, if not the most prominent intersection in the Magnetawan Townsite. The nature of the use is such that it is typical of an industrial uses or rural industrial use and is not contemplated or envisioned for the commercial area of the village in accordance with the policies of the Official Plan.
- 3) The proposed use is more appropriately characterized as a small-scale industrial uses as opposed to a small-scale commercial uses and small scale-industrial uses must be enclosed in a building when proposed in the Communities designation. The proposal does not conform to this requirement.

Municipality of Magnetawan Zoning By-law

The subject lands are zoned Village Commercial (CV) in the Municipality's comprehensive Zoning By-law, as illustrated in Figure 4.

Figure 4: Excerpt of Schedule A-1 of the Municipality's Zoning By-law



As set out in Section 4.9.1, the permitted uses in the Village Commercial Zone include the following:

- |       |   |        |   |
|-------|---|--------|---|
| i)    | bank or financial institutions                    | xiii)  | motor vehicle repair garage   |
| ii)   | business, professional and administrative offices | xiv)   | motor vehicle service station   |
| iii)  | clinic  | xv)    | personal service shop   |
| iv)   | commercial nursery and/or greenhouse              | xvi)   | parking lot   |
| v)    | community centre                                  | xvii)  | place of worship  |
| vi)   | country market/ flea market                       | xviii) | post office   |
| vii)  | day nursery                                       | xix)   | public or private club  |
| viii) | light equipment sales and rental establishment    | xx)    | restaurant or tavern  |
| ix)   | motel   | xxi)   | retail store  |
| x)    | hotel   | xxii)  | service shop  |
| xi)   | motor vehicle body shop                           | xxiii) | residential dwelling units located on the second storey of a building or to the rear of the main building |
| xii)  | motor vehicle dealership                          |        |   |

The Applicant is proposing to rezone the subject properties to the Village Commercial Exception Zone to allow outdoor storage prior to a primary use/or building being established. The effect of the application is to permit the retail sale and storage of docks as an accessory use on the subject property. The owner is also proposing to install a 36 metre (120 feet) lighthouse feature and to reconstruct the existing building. The use of this building has not been confirmed.

As mentioned, the Applicant is proposing to permit the storage and retail storage of docks as an accessory use. The Municipality's Zoning By-law includes definitions of "Accessory", "Accessory Building" and "Accessory Use" and are included below for reference.



Accessory is defined as:

*"A use, separate building or structure, which is usually incidental, subordinate, exclusively devote to and located on the same lot as the principal use, building or structure and, in the case of a building or structure, may or may not be attached to the main building on the same lot".*

Accessory Building is defined as:

*"A use, separate building or structure, which is usually incidental, subordinate, exclusively devoted to and located on the same lot as the principle use, building or structure".*

Accessory Use is defined as:

*"A use of land, buildings or structures that is normally incidental or subordinate to the principle use, building or structure located on the same lot."*

While the proposal is for the "accessory" storage of docks – being accessory to a larger operation on a different property, some distance away, the Zoning By-law considers accessory uses as accessory to a principal use on the same lot.

In this regard, the proposed dock storage and sales use would not be accessory as there is no principal use on the site. The proposed use would be the principal use.

It is noted that the submitted Planning Justification Report (PJR) included as Attachment 2, does not specify the use of the proposed building. On page 3 of the PJR submitted with the application, it is stated that; "The existing building is currently used as storage. The owner is proposing to reconstruct the existing building, proposed plans have been attached as Schedule C".

It is noted that any future use of the building, would be required to comply with the Zoning By-law and its provisions, including parking provisions.

### **Summary**

In summary, the proposed Zoning By-law Amendment to allow the retail sale and storage of docks is not consistent with the PPS and does not conform to the Municipality's Official Plan and is not good land use planning.

It is recommended that the application for Zoning By-law Amendment be denied.

Respectively submitted,

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Jonathan Pauk HBASc, MSc, MCIP RPP  
Planning Consultant  
MHBC Planning

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Jamie Robinson, BES, MCIP, RPP  
Planning Consultant  
MHBC Planning

Attachment 1 – Proposed Site Plan

Attachment 2 – Planning Justification Report prepared by Marie Poirier Planning and Associates



**MARIE POIRIER**  
PLANNING & ASSOCIATES INC.

# Planning Report

**Prepared For:**

154 & 156 North Sparks Street  
Township of Magnetawan



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**Planning Justification Report**

**154 & 156 North Sparks Street; Magnetawan**

**Pursuant to Section 34 of the Planning Act**

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**PURPOSE AND NATURE OF THE APPLICATION**

The planning application that this report is intended to support is for an exception to the Township of Magnetawan Zoning By-law 2001-26 in order to permit the use of the subject lands for retail sales and storage of docks accessory to an existing commercial use located at 4220 Highway 520. A sketch of the proposed site plan has been provided in Schedule A of this report.

Through a comprehensive policy review, Marie Poirier Planning and Associates has determined that the proposal demonstrates appropriate development and planning for the subject lands. The firm is herewith submitting an addendum to a previously submitted zoning by-law amendment application, following pre-consultation comments provided by the municipality’s consulting planners and discussions with municipal staff.

**PROPERTY DESCRIPTION**

*Legal*

The subject properties are comprised of two Property Identification Numbers (PINs):

52081-0930

Part Lot 11, W/S North Sparks St., Plan 319; and Part Lot 11 W/S North Sparks St., being Part 1, 42R3764; Magnetawan

This property description is for the northern property, located at the southwest corner of North Sparks Street and Bay Street.

52081-0928

Part Lot 11 & 12, W/S of North Sparks St PL 319, Part 1 42R-9635, except Part 11 W/S of North Sparks St Part 1 42R3764, Magnetawan

This property description is for the southern property, located to the south of 52081-0930 fronting on North Sparks Street.

**Location Map**



### *Physical*

The subject properties are comprised of approximately 0.29 ha (0.7 acres) and have 62.7 metres (205 feet) of road frontage along Sparks St. The subject property, municipally known as 154 North Sparks Street, contains an existing building. There is a row of vegetation at the south end of the property, which provides a visual screen from the south. An easement was identified on the subject lands, which the owner has subsequently had removed.

### *Natural*

The property is open and the topography is relatively flat.

### *Surrounding Character and Land Use Compatibility*

#### Description

The subject property, known municipally as 156 North Sparks Street, is currently vacant and contains a septic to the rear of the property. The subject property, known municipally as 154 North Sparks Street is developed with a building, approximately 4.8 metres (16 ft) by 7.3 metres (24 ft) and contains a septic in the southwest section of the property. The existing building is currently used as storage. The owner is proposing to reconstruct the existing building, proposed plans have been attached as Schedule C.

The owners have provided that the subject properties were previously developed as a General Store and the Magnetawan Inn, which burnt in a fire. No buildings have been constructed on these properties since that time.

The current owner is a long time resident of Magnetawan and purchased the subject lands for the long term potential for redevelopment and to assist with the expansion of an existing business. Proposed uses in the future would be in keeping with the Zoning By-law, including mixed use buildings (residential/commercial) or possibly one large brewery. In the interim, the owner also operates another business in the area. The existing business does not have any additional land to store the docks. The proposed use of the lands subject to this application are accessory to the existing business. The owner needs land to store the docks for delivery and prior to installation, and is seeking this zoning by-law amendment to allow for this use accessory to the current business.

#### Surrounding Character

The area is developed with a mix of residential and commercial uses, typically found in a Community Area. Residential uses are located to the west of the subject properties, along Bay Street and east of the subject properties, across Sparks Street. A church is located directly south of the subject lands, also fronting Sparks Street. The church benefits from additional parking, which is located on the subject lands. The subject lands are also used as parking throughout the winter by snowmobilers, who shop at the surrounding businesses and dine at the nearby restaurant. Commercial development exists along Burrows Street and Highway 520, in the form of restaurant and retail/grocery uses, a building supply store with associated lumber yard (Home Hardware), and contractors yard (Jamesway) along Bidy St. and Highway 520. There are other

businesses within the surrounding area, within the same zone, that use their lands for outdoor storage of docks.

A community notice board and parking area are also located directly to the north of the subject properties, and appear to be constructed on a road allowance.

#### Land Use Compatibility

Compatibility is defined as “a state in which two things are able to exist or occur together without problems or conflicts”. The proposed use of the subject lands is for the retail sale and storage of docks, accessory to an existing commercial property on a different property. There is no nuisance generated by this use, that is any different than other uses which would be permitted on these lands.

However, as concerns related to compatibility were raised through pre-consultation meetings with staff, a draft by-law and proposed site plan has been submitted with the application which sets out the following measures to mitigate any potential issues: landscaping buffers to minimize visual impact; site plan control to identify the area on the property where docks can be stored; and, operational procedures which set out the length of time that the docks will be stored on the lands (which will be included in a subsequent site plan agreement).

The proposed use of the subject lands for small-scale commercial uses is consistent with the character of the surrounding uses and in keeping with the commercial zoning on the subject lands and the use is compatible with surrounding land uses.

### **PLANNING REVIEW AND ANALYSIS**

#### **PLANNING ACT**

This application for an amendment to the Township of Magnetawan By-law is being made pursuant to the Planning Act Section 34. The preparation of this application are made under Sections 2 and 3(5) to ensure regard is given to matters of Provincial interest and consistency with the Provincial Policy Statement.

#### **PROVINCIAL POLICY STATEMENT**

With respect to the Provincial Policy Statement (PPS), the proposed development of the lands is consistent with the PPS in its entirety and specifically with respect to Section 1.1, 1.3 and 1.5.

##### *1.1 Managing and Directing Land Use to Achieve Efficient and Resilient Development and Land Use Patterns*

###### *1.1.1 Healthy, liveable and safe communities are sustained by:*

*b) accommodating an appropriate affordable and market-based range and mix of residential types (including single-detached, additional residential units, multi-unit housing, affordable*



*housing and housing for older persons), employment (including industrial and commercial), institutional (including places of worship, cemeteries and long-term care homes), recreation, park and open space, and other uses to meet long-term needs;*

*c) avoiding development and land use patterns which may cause environmental or public health and safety concerns*

*d) avoiding development and land use patterns that would prevent the efficient expansion of settlement areas in those areas which are adjacent or close to settlement areas;*

The proposed development provides a commercial use of the subject lands, along with an open space/park component in the form of a landscape feature. The use of the subject lands for commercial purposes will have no environmental or public health and safety concerns. The use of the subject lands in a settlement area is appropriate.

### *1.1.3 Settlement Areas*

*1.1.3.1 Settlement areas shall be the focus of growth and development.*

The proposed development is within a settlement area.

### *1.3 Employment*

*1.3.1 Planning authorities shall promote economic development and competitiveness by:*

*a) providing for an appropriate mix and range of employment, institutional, and broader mixed uses to meet long-term needs;*

*b) providing opportunities for a diversified economic base, including maintaining a range and choice of suitable sites for employment uses which support a wide range of economic activities and ancillary uses, and take into account the needs of existing and future businesses;*

*c) facilitating the conditions for economic investment by identifying strategic sites for investment, monitoring the availability and suitability of employment sites, including market-ready sites, and seeking to address potential barriers to investment;*

The proposed development will provide for an appropriate mix and range of employment uses, supports a wide range of economic activities and ancillary uses which takes into account the needs of existing and future businesses.

### *1.3.2 Employment Areas*

*1.3.2.1 Planning authorities shall plan for, protect and preserve employment areas for current and future uses and ensure that the necessary infrastructure is provided to support current and projected needs.*



The proposed development is located in an area that has been planned for employment for current and future uses. The proposed development will protect and preserve the employment area and add to employment by expanding the business and employing more people in the area.

### *1.5 Public Spaces, Recreation, Parks, Trails and Open Space*

#### *1.5.1 Healthy, active communities should be promoted by:*

*a) planning public streets, spaces and facilities to be safe, meet the needs of pedestrians, foster social interaction and facilitate active transportation and community connectivity;*

*b) planning and providing for a full range and equitable distribution of publicly accessible built and natural settings for recreation, including facilities, parklands, public spaces, open space areas, trails and linkages, and, where practical, water-based resources;*

The proposed development is located at a prominent location in the Township. The proposed development will include landscaping components for community connectivity at this main intersection along an existing trail.

### **Growth Plan – Northern Ontario**

#### *3.4 A Healthy Population*

*3.4.3 Municipalities are encouraged to support and promote healthy living by providing for communities with a diverse mix of land uses, a range and mix of employment and housing types, high-quality public open spaces, and easy access to local stores and services*

The proposed development will provide a mix of land uses, employment and easy access to services. The proposed development is in keeping with the Growth Plan – Northern Ontario.

### **Municipality of Magnetawan Official Plan**

The subject lands are located within the Community Boundary of the Village of Magnetawan identified on Schedule A to the Municipality of Magnetawan Official Plan. The Municipality of Magnetawan Official Plan was reviewed in its entirety, with the following policies being most relevant to the proposed development.

#### *Section 5.0 Land Use Designations*

##### *5.1 MAGNETAWAN VILLAGE AND AHMIC HARBOUR COMMUNITIES*

*Magnetawan Village and Ahmic Harbour are historic settlement nodes that have developed as permanent communities and are identified on Schedule A as Community. The permitted uses within this designation are residential, commercial, small-scale industrial and open space. This Plan encourages a revitalization of these communities through infilling of residential opportunities and through the development of commercial uses that support the community and*

*adjacent surrounding seasonal and rural uses. Magnetawan Village and Ahmic Harbour will develop according to the following policies.*

Commercial uses are permitted in the Village that support the community and adjacent surrounding seasonal and rural uses. The retail use and storage of docks supports both the community and adjacent surrounding seasonal and rural uses.

### *9.3 Accessory Uses*

*Wherever a use is permitted in a land use classification, it is intended that uses, buildings or structures normally incidental, accessory and essential to that use shall also be permitted.*

The Official Plan also sets out an interpretation of accessory uses in section 9.3, which allows for uses, buildings or structures normally incidental to a permitted use to also be permitted. The retail sale and storage of docks is a use that is accessory to an existing business within the same area. The proposed use conforms to this policy.

*5.1.2 A mix of residential, commercial, light industrial and open space uses is encouraged within the Communities. The Zoning By-law will provide detailed regulations for such uses located in this area. In considering applications to permit new uses, Council shall be satisfied that the proposed use:*

- i) is compatible with surrounding land uses;*
- ii) will not result in traffic or noise problems; and,*
- iii) will not adversely affect adjacent private sewage or water systems.*

Commercial uses are encouraged in the Communities. Applications to permit new uses shall satisfy the following: compatibility with surrounding land uses; no traffic or noise problems; not adversely impact adjacent private sewage or water systems. It is our opinion that the proposed use is compatible with the surrounding land uses, will not result in traffic or noise problems and will not adversely affect adjacent private sewage or water systems. The retail sales and storage of docks is also a component of other businesses in the area.

*5.1.4 Small-scale commercial uses that service the immediate community and the tourism industry are encouraged to locate in the Communities. Council will encourage the redevelopment of the waterfront lands within the communities for larger scale tourist facilities including accommodation and retail uses where the lots are of an adequate size to accommodate the appropriate servicing and they comply with the policies in Section 4.0.*

Small-scale commercial uses that service the immediate community and the tourism industry are encouraged to locate in the Communities. The proposed development is a small-scale commercial use that services the immediate community, and is appropriate for the subject lands. While the lands are located within the community and conform to this policy, the policy speaks to redevelopment of waterfront lands through complying with Section 4.0. It is our opinion that the use conforms with this policy, however a review of Section 4 has been conducted to address any potential concerns related to compatibility (also referred to in other policies, including 5.1.2) and water quality:

#### *Section 4.0 General Development Policies*

In reviewing this section the following policies of the Official Plan were relevant to the subject lands:

##### 4.1 Land Use Compatibility

Section 4.1 considers the effect of the proposed use on existing land uses and features. The planning consultants for the Township have identified that there are potential compatibility concerns with the proposed use that need to be addressed. The proposal has been assessed for consistency with the Provincial Policy Statement and Provincial Guidelines, including the Ministry of Environment D Series Guidelines.

It is our opinion that the proposal is consistent with the Provincial Policy Statement and Provincial Guidelines.

Compatibility is described in the Ministry of Environment D Series Guidelines by implementing buffers, site plan control and limitations on operational procedures.

The following is proposed for the development of the subject lands:

Buffers – there is an existing buffer along the south property line. The proposed development will implement a buffer along the western property line, adjacent to the existing residential property. The owner has also agreed to install landscaping that would further improve the visual impact of the proposed development, including plantings and an entrance feature. These elements are provided in Schedule A to this report.

Site Plan Control – the development of the subject lands will be through Site Plan Approval. Site Plan Approval will set out the permitted area of the lands for the storage, entrances and access to the properties and required landscaping. The proposed Site Plan is provided in Schedule A to this report.

Operational Procedures – the Site Plan Approval process will set out the length of time that the use (storage of docks) can be on the subject lands which is approximately May to October for a maximum of 20 docks. Access points and number of trucks on the property can also be restricted on the subject properties. These procedures will be addressed further through the Site Plan Agreement.

##### 4.3 Surface Water Quality

The Official Plan states that “preservation of water quality is a significant consideration in reviewing any development proposal adjacent to a watercourse or lake.” The policy also states that septic systems shall be located at least 30 metres from a watercourse or waterbody. There are existing septic systems located on the subject properties, no changes are proposed to this through this application.

The policy further states that “as a condition of development approval, a natural shoreline vegetation buffer shall be preserved within at least 20 metres of all watercourses and waterbodies. The subject properties are located approximately 60’ from the Magnetawan River, at the closest point. No development or storage is being proposed within 20 metres of the waterbody.

*2.5 There is little industrial development in the Municipality. Commercial development, which has been previously established along the shorelines of lakes in the Municipality, has not significantly increased in recent years. In an effort to improve employment conditions and the economic situation of the residents as well as broaden the municipal assessment base, Council wishes to encourage new industrial and commercial development provided that it is compatible with the environment and surrounding land uses. Much of this development is likely to occur in the form of homebased business, agricultural and tourist operations.*

Commercial development has not significantly increased in recent years in the Municipality. Council wishes to encourage new commercial development provided that it is compatible with the environment and surrounding land uses. The proposed development is compatible with the environment and surrounding land uses, as set out above, and as follows:

#### **4.1 LAND USE COMPATIBILITY**

*Whenever a change in land use is proposed, consideration shall be given to the effect of the proposed use on existing land uses and features. Where there are potential compatibility concerns, Council will assess the proposal for consistency with the Provincial Policy Statement and Provincial Guidelines, including the Ministry of Environment D Series Guidelines. Consideration shall be given to the extent to which increased setbacks and other zoning regulations and/or site plan requirements can reduce the potential impacts where applicable.*

The Official Plan states that whenever a change in land use is proposed consideration shall be given to the effect of the proposed use on existing land uses and features. Where there are potential concerns, consideration shall be given to increased setbacks and other zoning regulations to reduce potential impacts. The proposed development is in keeping with the permitted uses on these lands. In order to reduce any potential impacts vegetated buffers are proposed for the subject lands and an envelope has been proposed for the storage of the docks, along with a limitations on the length of time for retail sale and storage of docks on the lands, through site plan control.

Our analysis has included that the application is consistent with the Provincial Policy Statement, land use compatibility has been reviewed and measures have been proposed to ensure that any potential compatibility concerns are addressed.

#### **8.4 SITE PLAN CONTROL**

*The Municipality may utilize Site Plan Control to ensure that development in the Municipality is attractive and compatible with adjacent uses. Site Plan Control will be applied to all commercial and industrial development in the Municipality. Where special environmental features are required to mitigate impacts of residential development, the Municipality may use*

*Site Plan Control for residential developments. The entire Municipality shall be designated as a Site Plan Control Area.*

The Township will require Site Plan Control for this development to ensure that it is attractive and compatible with adjacent uses. A proposed site plan has been included with the application to demonstrate the proposed use of the subject lands.

#### **6.5 Trails**

*The Municipality currently contains a number of portages, trail and corridor systems that support a wide range of linear recreational activities including canoeing, snowmobiling, ATV's, walking, biking, and skiing. The trail and portage systems and the activities that they support are significant components of the Municipality's tourism infrastructure. As such, it is a goal of this Plan to identify, protect, improve and expand the network of portages, trail and corridor systems for the Municipality and for the broader regional economic benefits. The existing trail systems, including the "Park to Park", Seguin, and the Nipissing Trails are shown on Schedule "B" to this Plan....*

*...It is a policy of this Plan that any proposed development abutting the trail systems shall be required to consider the impact of the development on the continued functioning of the trail and identify potential impacts and mitigation measures with respect to ensuring the continued operation of the trail. It is also a policy of this Plan that any proposed development adjacent to the trail systems shall consider possible linkages to the system.*

The subject properties front onto North Sparks Street, which is identified on Schedule B to the Official Plan. The proposed development has considered the impact of this development on the existing trail system and the important tourism infrastructure this provides. The landscaping proposed with the development will mitigate the visual impact of the dock retail and storage from the trail and include a landscaping feature to improve the connection with the trail.

Overall, the proposed application does not offend any policies as described in the Municipality of Magnetawan Official Plan. Commercial uses are permitted in the Village provided it is compatible with surrounding land uses. It is our professional opinion that the proposed use is compatible with surrounding land uses, is consistent with and conforms to the general intent and purpose of the Municipality of Magnetawan Official Plan.

## Municipality of Magnetawan Zoning Bylaw No. 2001-26

The subject property is Zoned CV – Village Commercial.

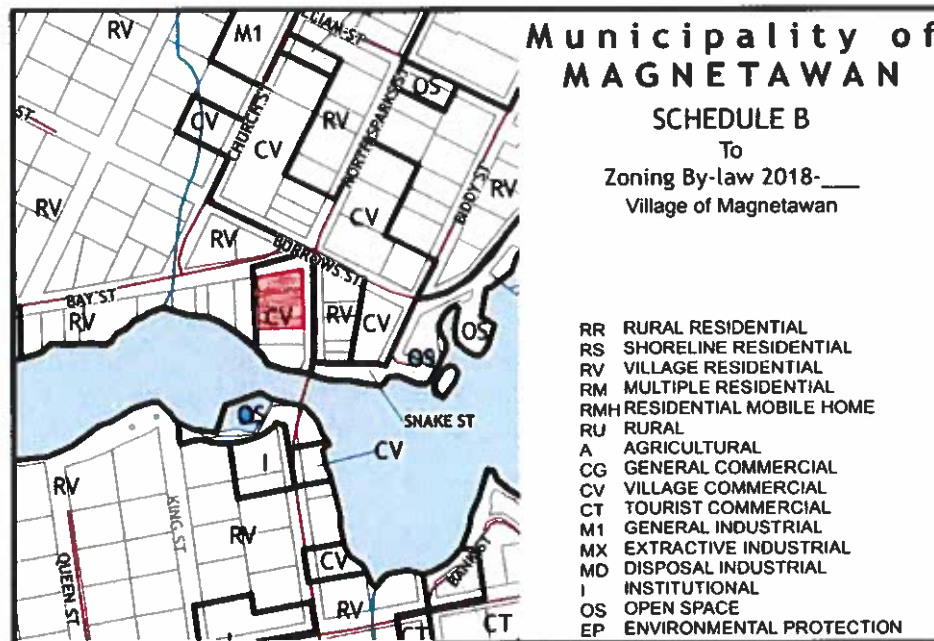


Figure 1 Municipality of Magnetawan Zoning Bylaw Schedule A

The regulations for a Village Commercial Zone (CV) are described in Section 4.9 of the Zoning By-law. The permitted uses include:

### 4.9.1 Permitted Uses

- i) bank or financial institutions
- ii) business, professional and administrative offices
- iii) clinic
- iv) commercial nursery and/or greenhouse
- v) community centre
- vi) country market/ flea market
- vii) day nursery
- viii) light equipment sales and rental establishment
- ix) motel
- x) hotel
- xi) motor vehicle body shop
- xii) motor vehicle dealership
- xiii) motor vehicle repair garage
- xiv) motor vehicle service station
- xv) personal service shop
- xvi) parking lot
- xvii) place of worship
- xviii) post office
- xix) public or private club

- xx) restaurant or tavern*
- xxi) retail store*
- xxii) service shop*
- xxiii) residential dwelling units located on the second storey of a building or to the rear of the main building*

The following uses are permitted on the subject lands without the need for a building or structure:

*Nursery - A building and/or lot, where young trees and other plants are grown for transplanting or sold for transplanting and may also include the sale of related accessory supplies.*

*Country Market / Flea Market - A building or track of land used for the temporary exhibit, storage and temporary retail sale of merchandise, goods, wares, produce, crafts and arts for the utilization and consumption of the general public provided that any temporary exhibit, storage and temporary retail sales occurring does not include the sale of livestock and auction sales.*

*Parking Lot - A parking area which constitutes a main use on a lot and where vehicles are parked for remuneration.*

The following use is similar to the proposed use of the subject lands:

*Retail Store - A building where goods, wares, merchandise, substances or articles, are offered or kept for sale at retail or rental and includes storage on or about the store premises of limited quantities of such goods, wares, merchandise, substances, or articles sufficient only to service such stores but does not include any retail outlet otherwise classified or defined in this By-law.*

The proposed use is where docks are offered or kept for sale, which includes storage on or about the premises.

The proposed use is in keeping with the intent of the Zoning By-law.

*Section 4.9.1 describes the lot regulations for the permitted uses on the land, which are as follows:*

#### *4.9.2 Regulations for Permitted Uses*

	<i>Metric</i>
<i>i) Minimum Lot Area</i>	<i>- 0.4 ha</i>
<i>ii) Minimum Lot Frontage</i>	<i>- 20 m</i>
<i>iii) Minimum Front Yard</i>	<i>- NIL</i>
<i>iv) Minimum Interior Side Yard</i>	<i>- 3.0 m</i>
<i>v) Minimum Exterior Side Yard</i>	<i>- 6.0 m</i>
<i>vi) Minimum Rear Yard</i>	<i>- 10.0 m</i>
<i>vii) Maximum Lot Coverage</i>	<i>- 50%</i>
<i>viii) Maximum Building Height</i>	<i>- 10.7m</i>

#### *4.9.3 Setbacks from Residential Lot*

*Where a commercial use abuts any lot used for residential purposes, the minimum yard from the residential lot shall be 3.0 metres.*

The proposed development will comply with the regulations for permitted uses.

#### *3.1 Accessory Buildings, Structures and Uses*

##### *a) Permitted Uses*

*Where this By-law provides that a lot may be used and a building or structure may be erected or used for a purpose, that purpose shall include any accessory building or structure or accessory use provided that a valid building permit for the principal use, if required, is issued or that the principal building or structure is already in existence on the lot.*

The by-law permits accessory uses provided that a valid building permit for the principal use, if required, is issued or that the principal building or structure is already in existence on the lot. There is a building located on the subject lands, which are proposed to be improved, in accordance with the building plans attached in Schedule C. The proposed use of the subject lands is also proposed as an accessory use, accessory to a principal building located at 4220 Highway 520.

#### *3.20 Parking Area Regulations*

##### *a) Parking Space Requirements*

*Commercial uses on lots within the Village Commercial Zone in the Magnetawan Townsite shall not be subject to the parking requirements established in Table 1. The location of the parking area exemptions are identified on Schedule C-1 attached to and forming part of this By-law as Schedule D. (Parking Area Regulations for the Magnetawan Townsite).*

The proposed development is in keeping with the permitted uses of the Village Commercial Zone. The setbacks will be maintained in compliance with the zoning provisions.

Two other site specific amendments have been made to the Zoning By-law for commercial properties in the Village of Magnetawan which permit outdoor storage of boats, vehicles and industrial and farm equipment:

CV-1 permits the parking and accessory repair of motor vehicles, including industrial and farm equipment

CV-2 permits, in addition to other uses, Boat Storage and Marine Sales and Service Establishment with the following provisions:

- *The Minimum Front Yard shall be 3 metres and be maintained as a vegetated buffer.*
- *The Minimum Interior Side Yard shall be 3 metres and be maintained as a vegetated buffer.*
- *The Minimum Rear Yard shall be 3 metres and be maintained as a vegetated buffer.*

The boat storage sales and service includes a requirement for vegetated buffers, which are also being proposed through this application.



The permitted use of the subject lands for the retail sales and storage of docks accessory to an existing commercial use located at 4220 Highway 520, which supports the community and adjacent surrounding seasonal and rural uses should be permitted.

In conclusion, the permitted use of the subject lands for the retail sales and storage of docks accessory to an existing commercial use located at 4220 Highway 520, which supports the community and adjacent surrounding seasonal and rural uses, with appropriate limitations on the location of the storage, time of use and the use of vegetated buffers to address compatibility should be permitted on the subject lands.

### **JUSTIFICATION**

In terms of justification for the proposed zoning by-law amendment application we offer the following:

- The proposed development is in character with the surrounding uses
- The proposed development is compatible with the surrounding uses for the following reasons:
  - Landscape buffers are proposed to minimize visual impact
  - Site plan control will be used to identify the area on the property where docks can be stored
  - Operational procedures will be used to regulate the length of time that docks will be stored on the lands
- The proposed development will not result in traffic or noise problems
- The proposed development will not adversely affect adjacent private sewage or water systems
- There are no environmental impacts with the proposed development
- There are no public health and safety concerns with the proposed development
- The proposed development provides an employment use taking into account the needs of existing and future businesses
- The proposed development supports both the community and adjacent surrounding seasonal and rural uses
- The proposed development is a small-scale commercial use that is encouraged to be located in the community.
- Site plan control will be utilized for this development
- A connection with the existing trail system will be improved through this development
- The proposed use is in keeping with the permitted uses in the Village Commercial Zone

### **SUMMARY AND CONCLUSION**

Based on the above analysis, of the Planning Act, the Provincial Policy Statement, the Official Plan, and the Zoning By-law it is our opinion that the proposed application to permit the retail sales and storage of docks, accessory to an existing commercial use on a different property located at 4220 Highway 520, conforms to the general intent of the Municipality of Magnetawan

Official Plan, complies with the Zoning Bylaw and represents good planning. The proposed use is compatible with surrounding land uses. The analysis addresses the comments raised by the Township and the consulting planners.

This application does not offend policy or regulation at the Provincial or local level. It satisfies and fulfills all policy and regulatory requirements and will establish the commercial use of the subject lands, which are currently vacant. The intention of this use is to serve a need of the residents of the Township in conformity of the Official Plan and Zoning bylaw. With regard to the policy analysis and justification provided, we respectfully request approval of the zoning by-law amendment.

**RESPECTFULLY SUBMITTED**

**MARIE POIRIER PLANNING AND ASSOCIATES INC**

**PREPARED BY:**



Melissa Markham, MCIP, RPP  
Senior Planner

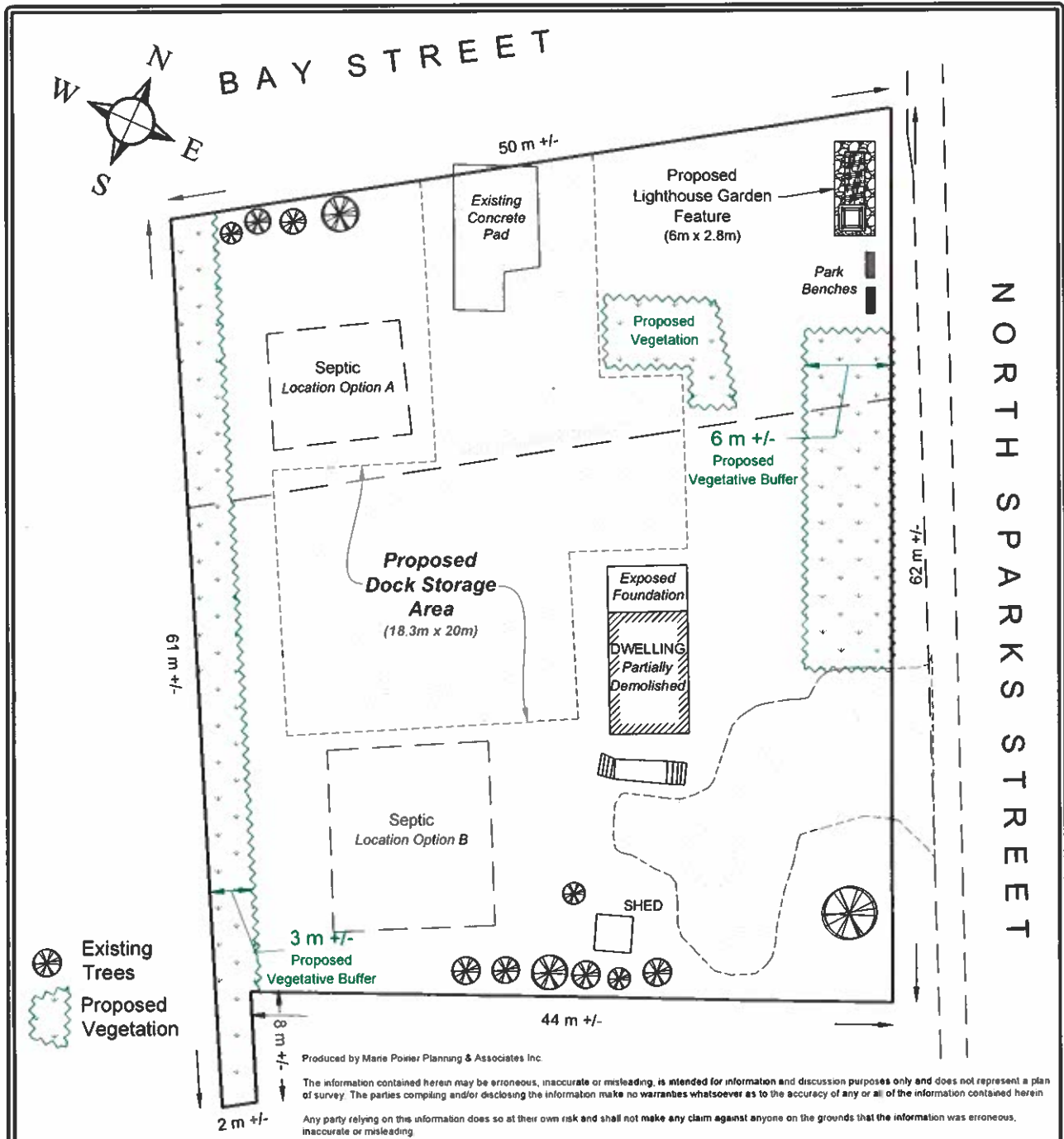
**LIST OF ATTACHMENTS**

- Schedule A – Proposed Site Plan and Landscaping Plan
- Schedule B – Proposed Zoning By-law
- Schedule C – Building Plans

---

**Schedule A**  
**Proposed Site Plan and Landscaping Plan**

---



### SITE SKETCH

Civic Address: 154 & 156 North Sparks Street

Owner: Collin James

Date: 04/04/2022

Rev. #:

Drawing By: E.C. Thaler



**MARIE POIRIER**  
 PLANNING & ASSOCIATES INC.  
 44-A King William Street, Huntsville, ON, P1H 1G3  
 Ph: 705-789-9860 E: marie@mpplanning.com



PROGETTO	...
DATA	...
SCALE	...
...	...



1 Front Elevation  
1/4" = 1'-0"



2 Left Elevation  
1/4" = 1'-0"



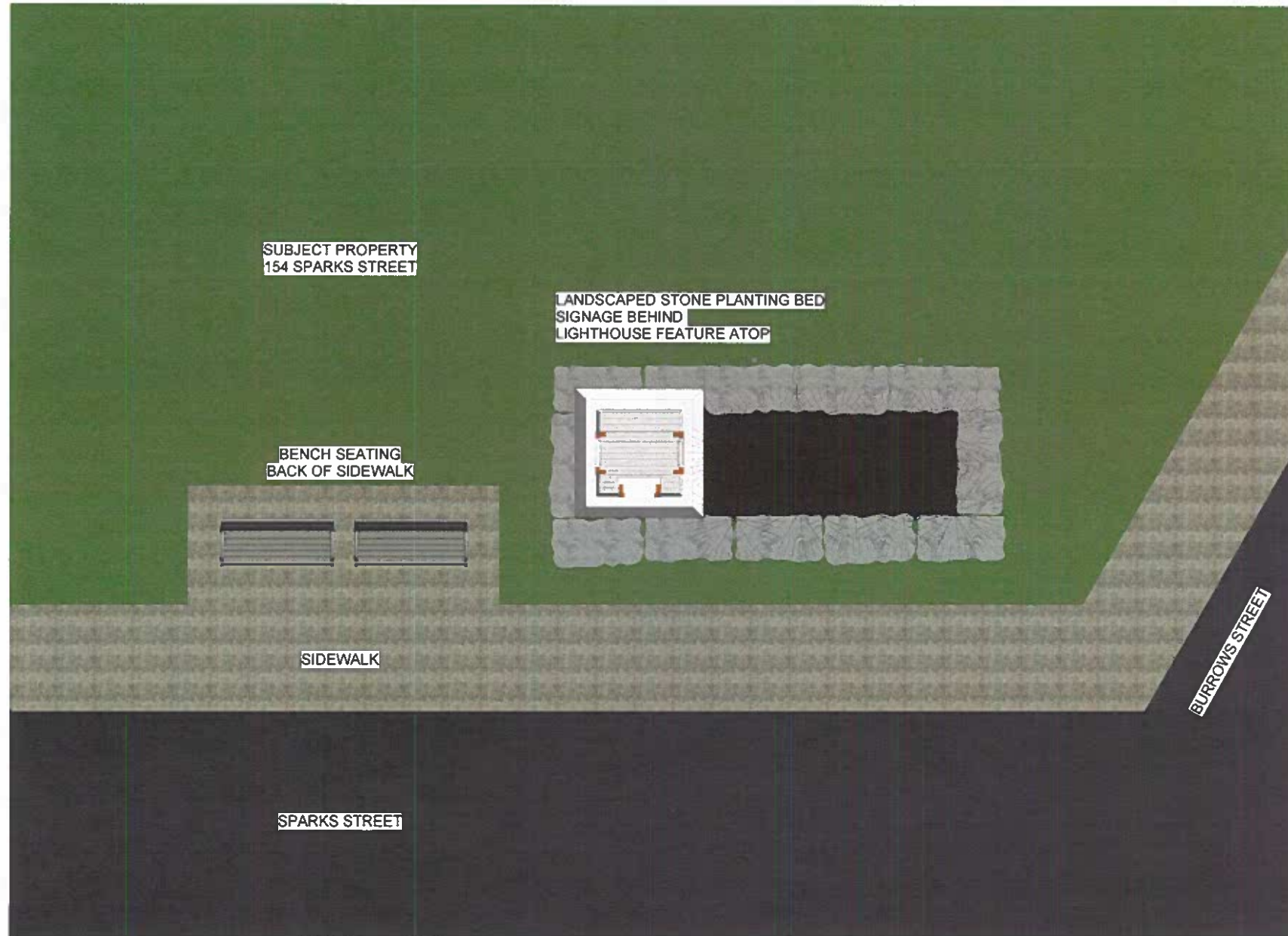
3 Rear Elevation  
1/4" = 1'-0"



4 Right Elevation  
1/4" = 1'-0"

DATE	07/11/2024
BY	[Name]
CHECKED BY	[Name]
DATE	07/11/2024





Site Preparation	0.00
Planting	0.00
Construction	0.00
Other	0.00
<b>TOTAL</b>	<b>0.00</b>

SCALE: 1/2" = 1'-0"

PAGE NO. A103

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**Schedule B**  
**Proposed Zoning By-law**

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The CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN  
BY-LAW NO. 2022-XX

Being a By-law to amend Zoning By-law 2001-26

WHEREAS the Council of the Municipality of Magnetawan enacted By-law No. 2001-26 to regulate the use of land within the Municipality of Magnetawan;

AND WHEREAS the Council of the Municipality of Magnetawan deems it expedient in the public interest to amend By-law No. 2001-26;

AND WHEREAS authority to pass such a by-law is provided by Section 34 of the Planning Act, R.S.O. 1990, Chapter P.13 and amendments thereto;

NOW THEREFORE the Council of the Corporation of the Municipality of Magnetawan enacts as follows:

1. That Zoning By-law No. 2001-26 is amended as follows:
  - a) Schedule "A" to By-law 2001-26 is hereby amended by rezoning Lot 11 and Lot 12, Registered Plan 319, Chapman, Municipality of Magnetawan, from the Village Commercial Zone (CV) to the Village Commercial with an Exception (CV-X) Zone.

- b) Section 4.9 is hereby amended by the addition of the following:

4.9.4.X Village Commercial Exception XXX (CV-X) Zone

Notwithstanding the Permitted Uses in the Village Commercial (CV) Zone and definitions in the By-law, to the contrary, on lands within the Village Commercial Exception XXX (CV-X) Zone, retail sales and storage of docks accessory to an existing commercial use located at 4220 Highway 520 shall be permitted.

Notwithstanding the provisions of this By-law to the contrary, the following minimum yard requirements shall be applied to lands in the "Village Commercial Exception XXX (CV-X) Zone":

- The Minimum Setback (along North Sparks Street) shall be 6 metres and be established with landscaping, excluding parking areas and driveways.
- The Minimum Setback (along Bay Street) shall be 6 metres, excluding landscaping features, parking areas and driveways
- The Minimum Setback (along the west lot line, opposite Sparks Street) shall be 3 metres and be maintained as a vegetated buffer
- The Minimum Setback (along the south lot line, opposite Bay Street) shall be 3 metres, existing vegetation is to remain and excluding parking areas and driveways

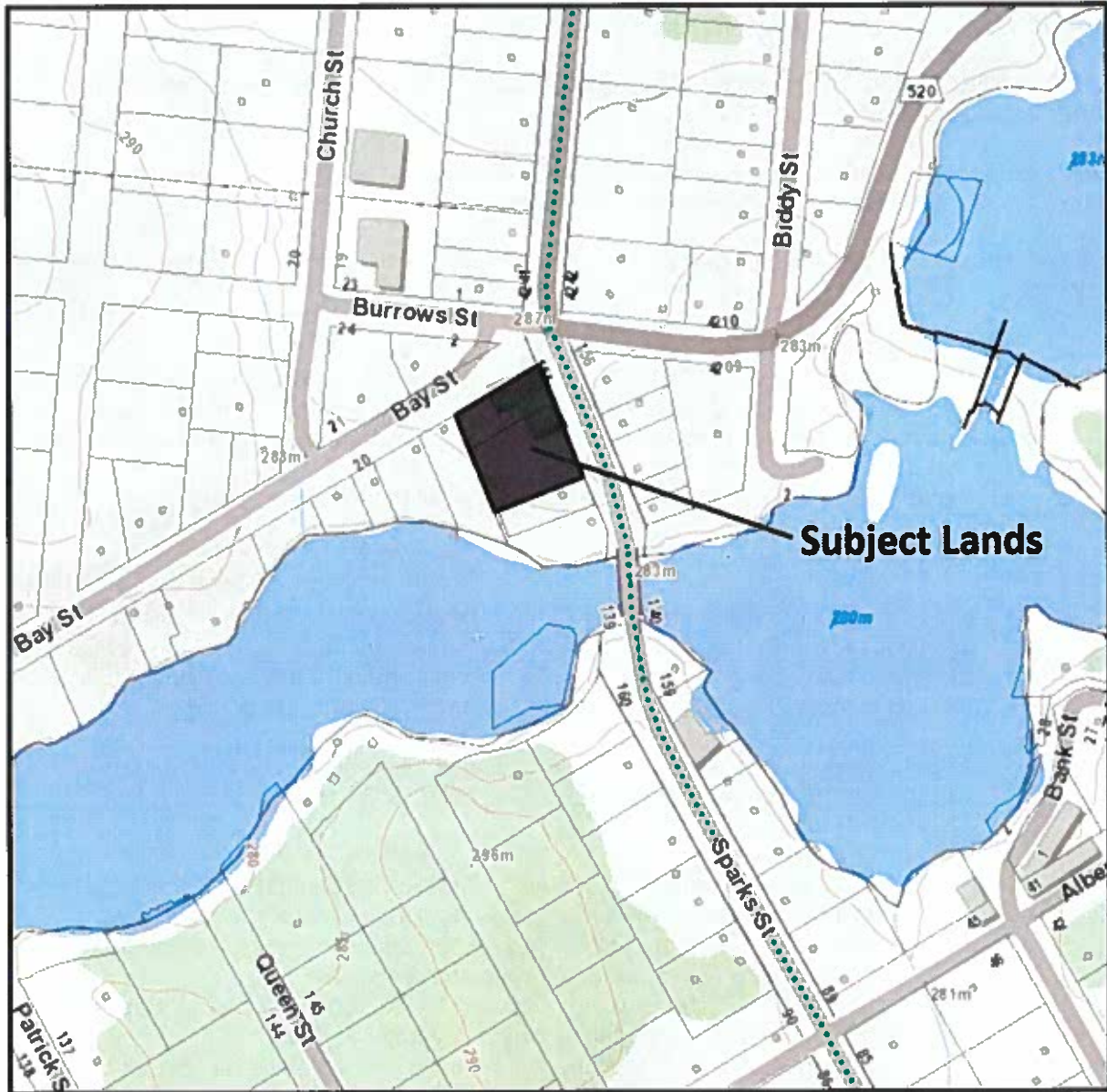
2. This By-law shall come into force and effect pursuant to the provisions of and Regulations made under the Planning Act.

READ AND ENACTED in Open Council this \_\_\_ day of \_\_\_\_, 2022.

SCHEDULE "A"

By-law Amendment No. 2022-XX

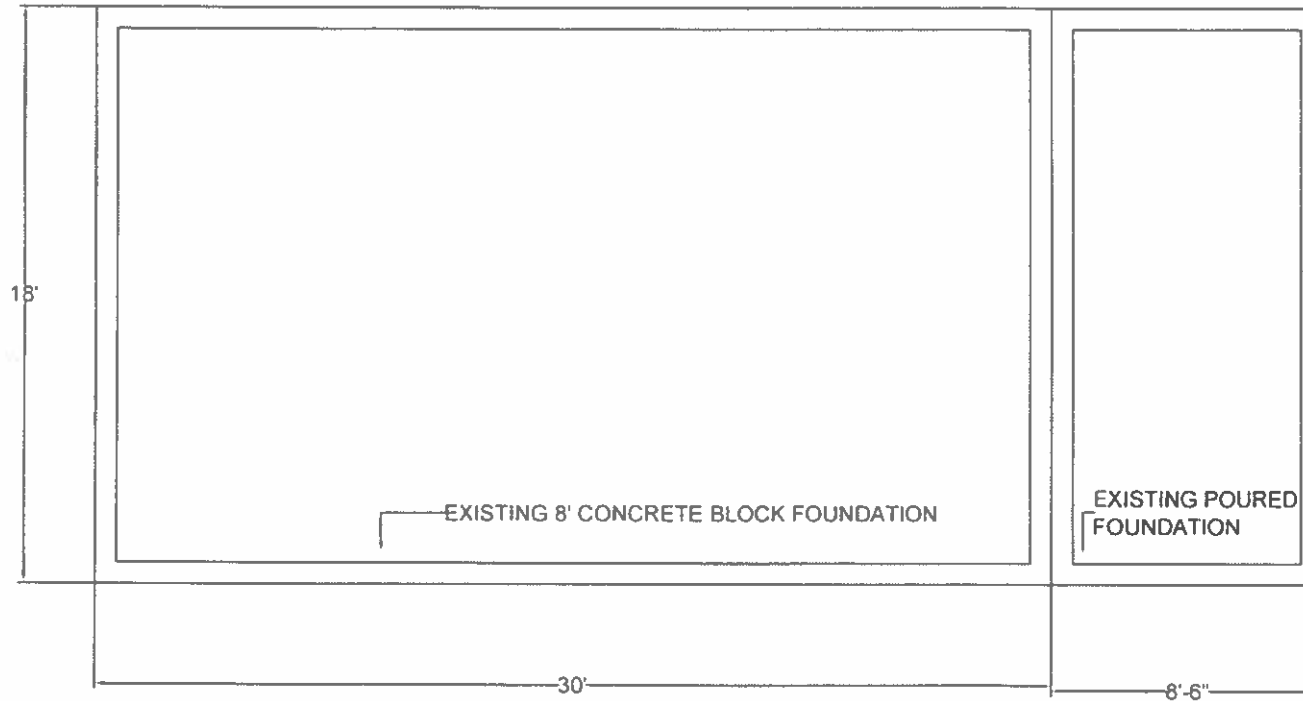
Location Map



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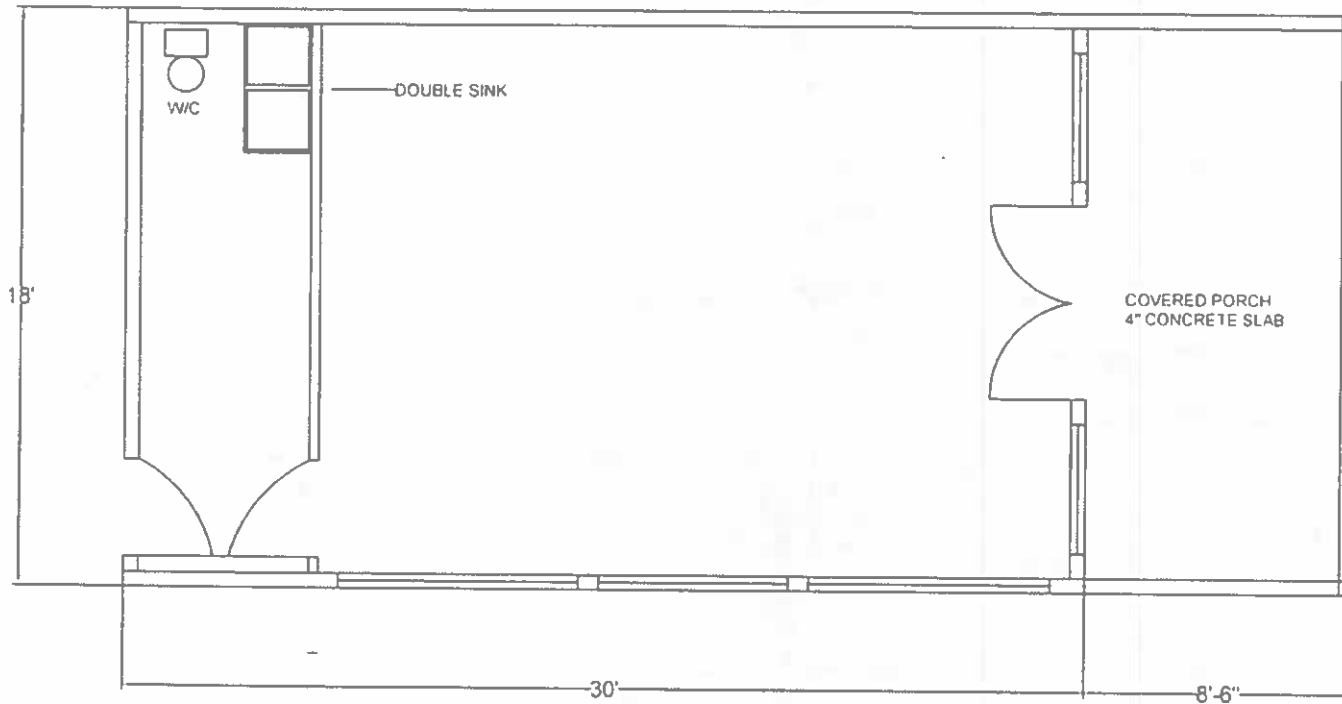
**Schedule C**  
**Building Plans**

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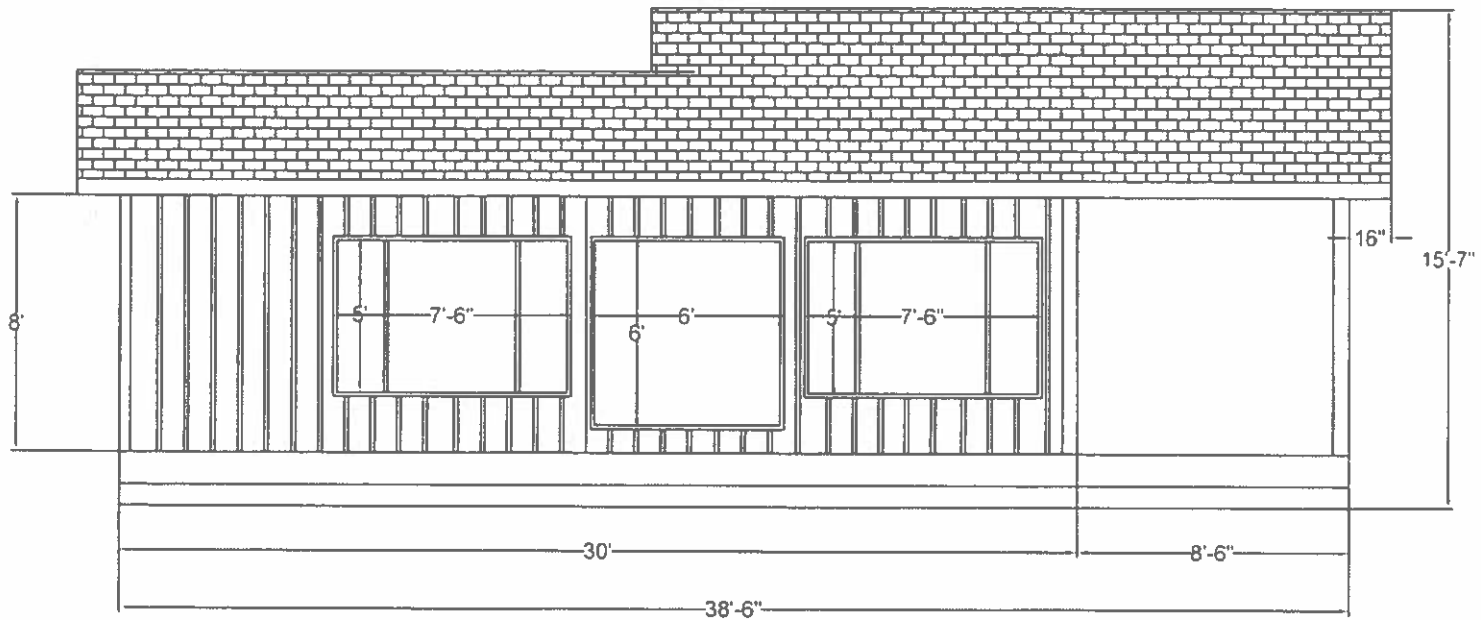
FOUNDATION PLAN

DATE	04/14/2021
PROJECT NAME	SPARKS ST
PROJECT ADDRESS	154 SPARKS ST
OWNER	COLLIN JAMES
DRAWN BY	COLLIN JAMES



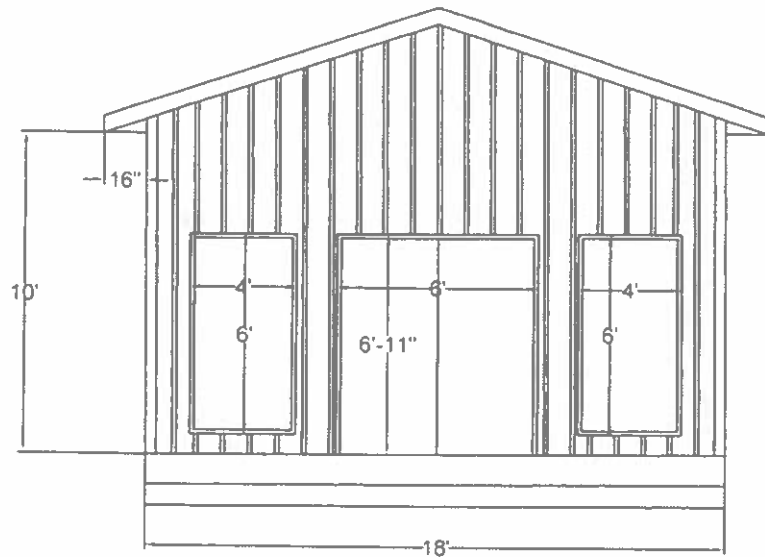
FLOOR PLAN

DATE: 04/14/2021
PROJECT NAME SPARKS ST
PROJECT ADDRESS 154 SPARKS ST
OWNER COLLIN JAMES
DRAWN BY COLLIN JAMES

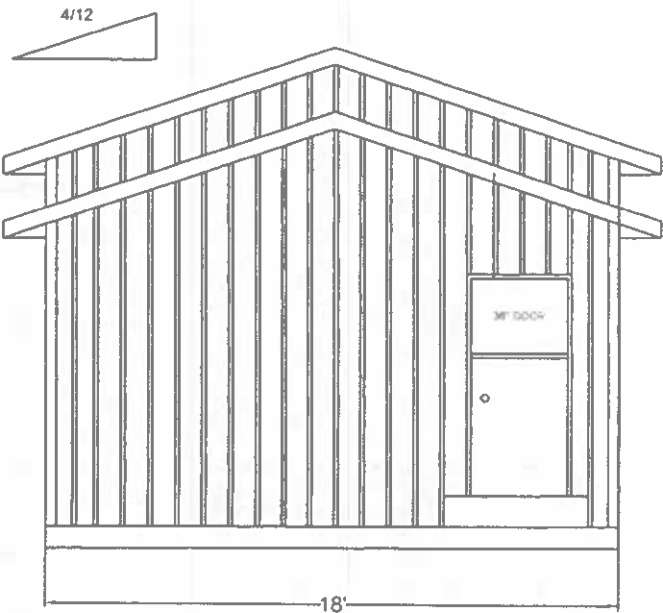


EAST ELEVATION

DATE 04/14/2021
PROJECT NAME SPARKS ST
PROJECT ADDRESS 154 SPARKS ST
OWNER COLLIN JAMES
DRAWN BY COLLIN JAMES

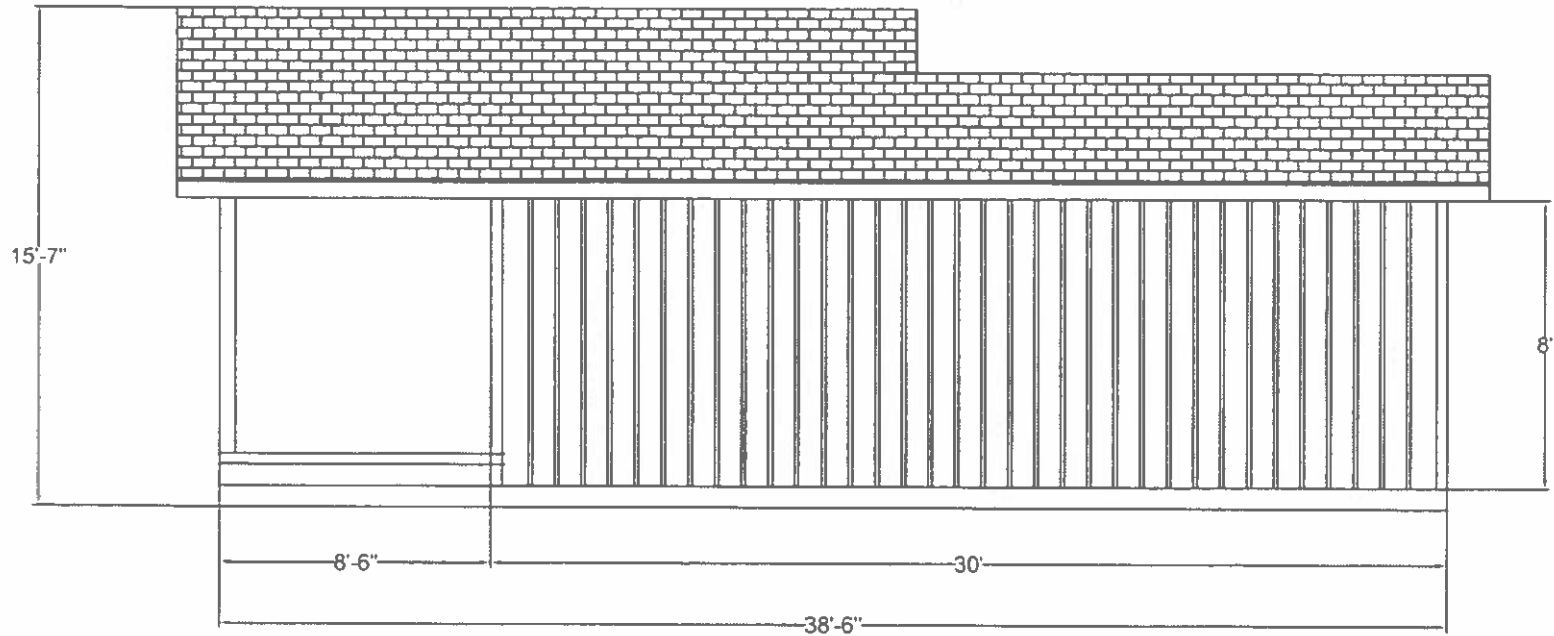


NORTH ELEVATION



SOUTH ELEVATION

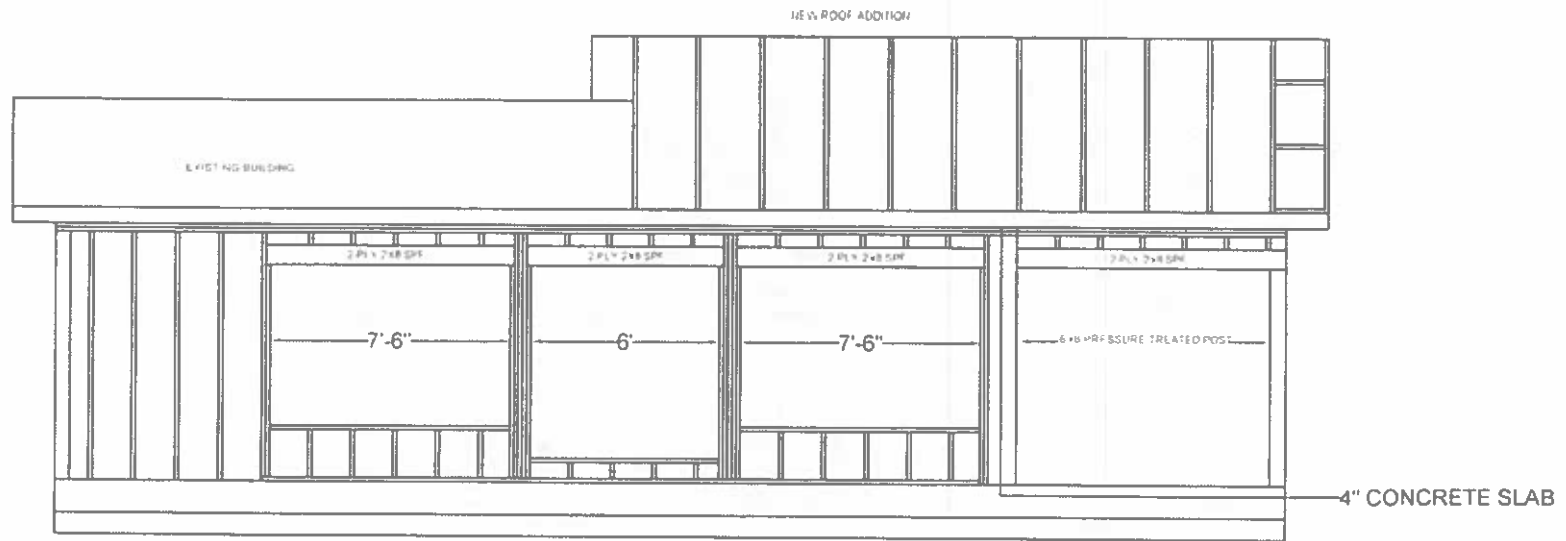
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PROJECT ADDRESS 154 SPARKS ST.
OWNER COLLIN JAMES
DRAWN BY COLLIN JAMES



WEST ELEVATION

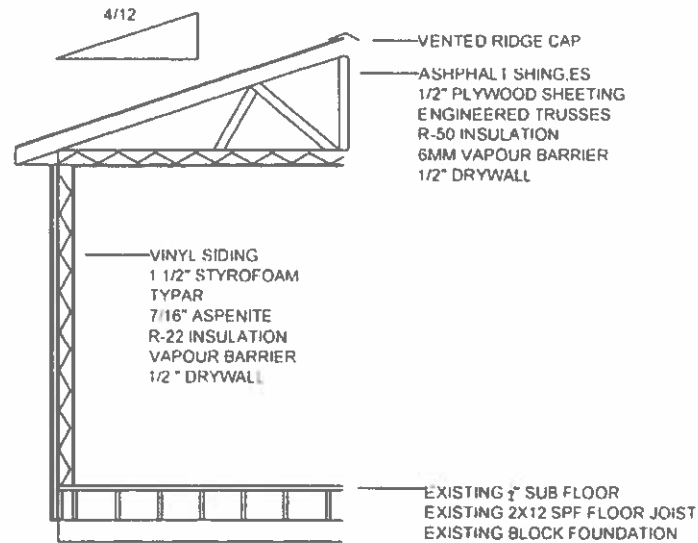
DATE 04/14/2021
PROJECT NAME SPARKS ST
PROJECT ADDRESS 154 SPARKS ST.
OWNER COLLIN JAMES
DRAWN BY COLLIN JAMES





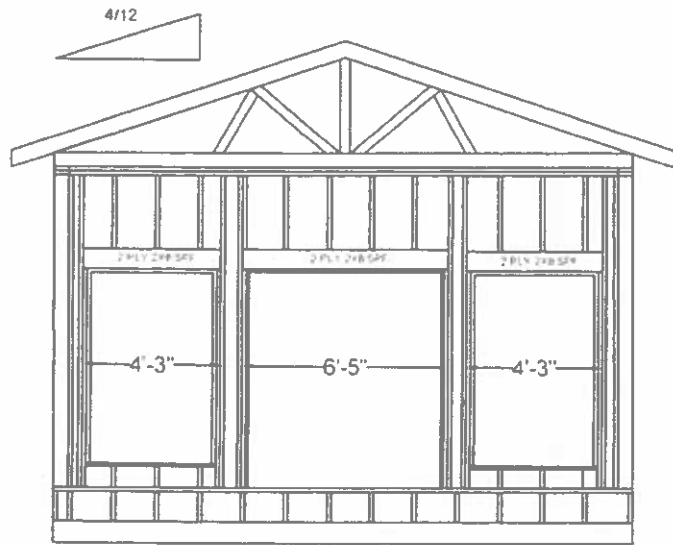
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DATE 04/14/2021
PROJECT NAME SPARKS ST
PROJECT ADDRESS 154 SPARKS ST
OWNER COLLIN JAMES
DRAWN BY COLLIN JAMES

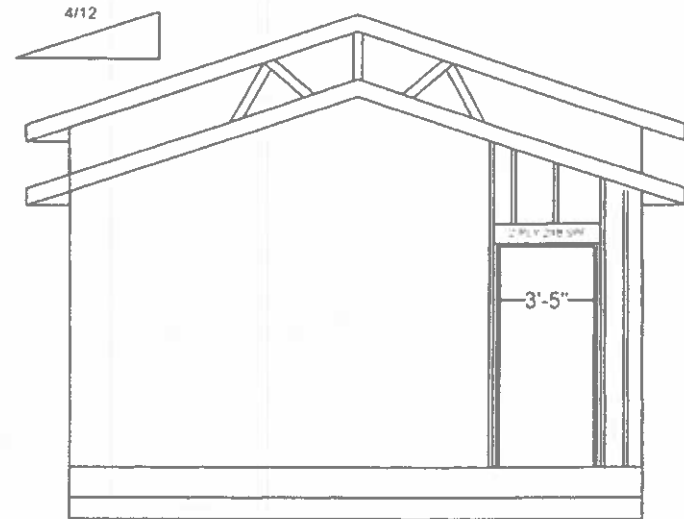


FRAMING SECTION

DATE 04/14/2021
PROJECT NAME SPARKS ST
PROJECT ADDRESS 154 SPARKS ST
OWNER COLLIN JAMES
DRAWN BY COLLIN JAMES

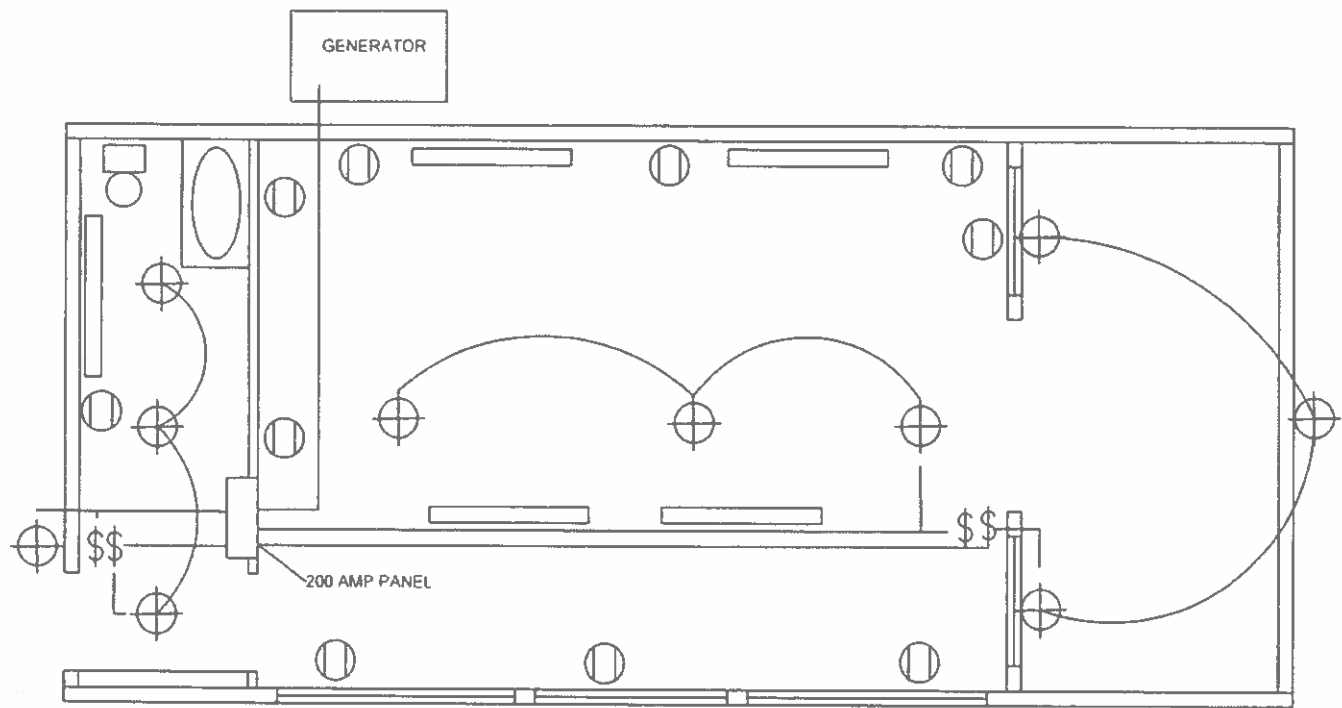






NORTH FRAMING SECTION



SOUTH FRAMING SECTION

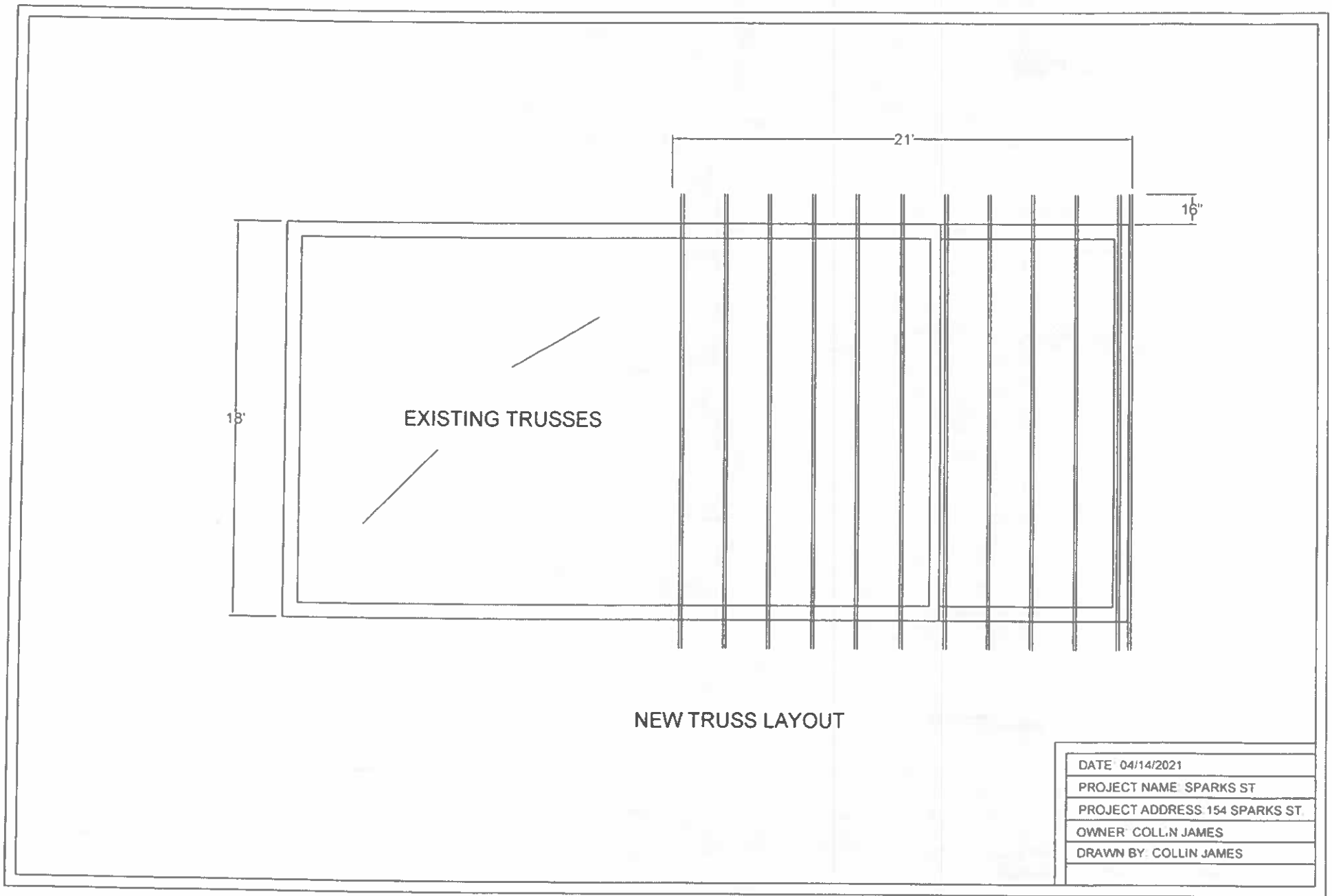
DATE	04/14/2021
PROJECT NAME	SPARKS ST
PROJECT ADDRESS	154 SPARKS ST
OWNER	COLLIN JAMES
DRAWN BY	COLLIN JAMES



-  LIGHTS
-  OUTLETS
-  SWITCH
-  1500 WATT BASEBOARD HEATER

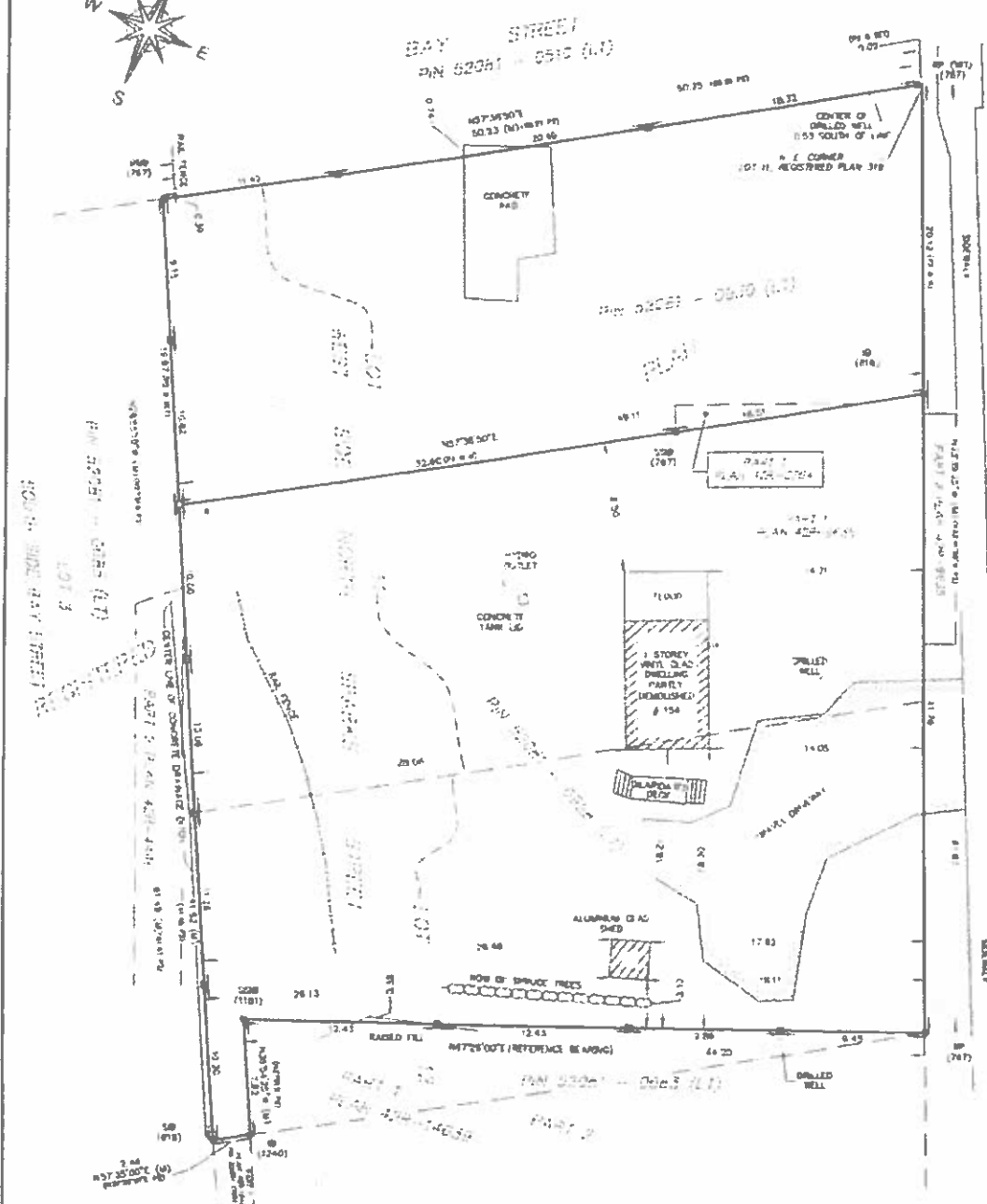
ELECTRICAL LAYOUT

DATE 04/14/2021
PROJECT NAME SPARKS ST
PROJECT ADDRESS 154 SPARKS ST
OWNER COLLIN JAMES
DRAWN BY COLLIN JAMES



DATE	04/14/2021
PROJECT NAME	SPARKS ST
PROJECT ADDRESS	154 SPARKS ST.
OWNER	COLL.N JAMES
DRAWN BY	COLLIN JAMES

AS-1212  
 DISTANCES SHOWN ON THIS PLAN ARE IN METRES AND CAN  
 BE CONVERTED TO FEET BY DIVIDING BY 0.3048



PLAN OF SURVEY  
 OF ALL OF  
**LOT 11, WEST SIDE OF NORTH SPARKS STREET  
 AND PART OF  
 LOT 12, WEST SIDE OF NORTH SPARKS STREET**  
 REGISTERED PLAN 319  
 (GEOGRAPHIC TOWNSHIP OF CHAPMAN)  
**MUNICIPALITY OF MAGNETAWAN**  
 TERRITORIAL DISTRICT OF PARRY SOUND



RAIKES GEOMATICS INC.  
 2020

SURVEYORS' CERTIFICATE

- I CERTIFY THAT
- 1) THIS SURVEY AND PLAN ARE CORRECT AND IN ACCORDANCE WITH THE SURVEY ACT AND THE SURVEYORS ACT AND THE REGULATIONS MADE UNDER THEM.
  - 2) THE SURVEY WAS COMPLETED ON THE 44<sup>TH</sup> DAY OF NOVEMBER, 2020

DECEMBER 7, 2020  
 DATE

*Peter R. Rakes*  
 PETER J. RAKES, P.E., O.L.S. (M.A.S.)  
 ONTARIO LAND SURVEYOR

BUILDING LINES

BUILDING LINES ARE TO THE EXTERIOR UNLESS OTHERWISE NOTED.

BEARING REFERENCE

BEARINGS ARE ASTROGNOMIC AND ARE DERIVED FROM A PORTION OF THE THE SOUTHERLY 1/4 OF PART 1 PLAN 428 BESS, HAVING A BEARING OF N87°28'00"E AS SHOWN ON PLAN 428-8525 (P1) AND PLAN 428-3764 (P2)

AREAS	
AREA OF 1 STOREY DWELLING	46.26 Sq.m
AREA OF SHED	6.30 Sq.m
AREA OF OWNERSHIP FOR PLAN 520M-0630	0.096 Ha
AREA OF OWNERSHIP FOR PLAN 520M-0028	0.041 Ha

ADDITIONAL COPIES AVAILABLE AT: [www.landregistry.gov.on.ca](http://www.landregistry.gov.on.ca)  
 © COPYRIGHT RAIKES GEOMATICS INC. 2020

NO PERSON SHALL COPY, REPRODUCE OR ALTER THIS PLAN WITHOUT THE AUTHORIZATION OF RAIKES GEOMATICS INC.

LEGEND

- ⊙ DENOTES SURVEY MONUMENT FOUND
- ⊙ DENOTES SURVEY MONUMENT SET
- ⊙ DENOTES WOOD STAKE
- ⊙ DENOTES SHORT STANDARD IRON BAR
- ⊙ DENOTES IRON BAR
- ⊙ DENOTES IRON POST
- ⊙ DENOTES BUSINESS MONUMENT
- ⊙ DENOTES MEASURED
- ⊙ DENOTES PROPERTY IDENTIFICATION MARKER
- ⊙ DENOTES ADJACENT WELLY D.L.S.
- ⊙ DENOTES D.E. BRIDGE D.L.S.
- ⊙ DENOTES (E)RO MARKER LIMIT
- ⊙ DENOTES W. @ FUTURE BRIDGE D.L.S.
- ⊙ DENOTES PLAN 428-8620
- ⊙ DENOTES PLAN 428-3764

DRAWN BY: <b>SLM</b>	PROJECT No: <b>20114</b>
CHECKED BY: <b>CPH</b>	
Barry Office (705) 722-8222    642 Ingham Road, Barry, ON L0N 8A1 Midland Office (705) 576-7552    576 Ingham Street, Midland, ON L4R 2A2 Email: <a href="mailto:info@raikes.com">info@raikes.com</a> Website: <a href="http://www.raikes.com">www.raikes.com</a>	



**The Corporation of the Municipality of Magnetawan**

Box 70 4304 Hwy 520  
Magnetawan ON POA 1P0

Phone 705 387 3947 Fax 705 387 4875  
[www.magnetawan.com](http://www.magnetawan.com)

**APPLICATION FORM**

**ZONING BY-LAW AMENDMENT**

*2700 fee \$2500  
agreed  
May 26, 2021*

Date Received by Municipality: \_\_\_\_\_

**1) APPLICATION INFORMATION**

Name of Applicant: COLLIN JAMES  
Mailing Address: BOX 313 MAGNETAWAN ON POA 1P0  
Telephone Number (Home): \_\_\_\_\_ Fax Number: \_\_\_\_\_  
Telephone Number (Business): (705) 387-1800 Fax Number: \_\_\_\_\_

**2) REGISTERED OWNER**

If the Applicant is not the Registered Owner of the subject lands, then authorization from the Owner is required, as well as the following information:

Owners Name: COLLIN JAMES  
Mailing Address: BOX 313 MAGNETAWAN ON POA 1P0  
Telephone Number (Home): (705) 387-9540 Fax Number: \_\_\_\_\_

Correspondence to be sent to:  Owner  Agent  Both

**3) MORTGAGES, CHARGES OR OTHER ENCUMBRANCES**

Name: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_  
Name: N/A  
Mailing Address: \_\_\_\_\_

**4) SUBJECT LANDS**

Geographic Township: MAGNETAWAN Concession: \_\_\_\_\_ Lot: 11  
Reference Plan: 319 Part/Block/Lot: 11  
Street Name and Number: 156 SPARKS ST.  
(If corner lot, please include both Street Names)  
Water Access only: N/A  
(Name of Waterbody)  
Area of subject lands (ha): 0.099 Frontage (m): \_\_\_\_\_ Depth (m): \_\_\_\_\_



**5) OFFICIAL PLAN / ZONING STATUS**

What is the current designation of the *subject lands* in the approved Official Plan?

COMMUNITY BOUNDARY

What is the current Zoning?

VILLAGE COMMERCIAL

**6) REASONS FOR REQUEST**

Please describe the reasons for and extent of, the request:

POSSIBILITY OF A TOODS 'STORAGE' / DISPLAY

**7) ACCESS**

Are the subject lands accessible by:

- Provincial Highway
- Municipal Road (seasonal maintenance)
- Municipal Road (year round maintenance)
- Right of Way
- Unopened Road Allowance
- Water Access
- Other (describe) \_\_\_\_\_

**8) BUILDINGS, STRUCTURES AND USES**

What are the existing buildings on the subject land?

N/A

What are they used for?

Please complete the following for each building or structure:

	Building One	Building Two	Building Three
Type of Building			
Setback from Front Lot Line			
Setback from Rear Lot Line			
Setback from Side Lot Line			
Setback from Side Lot Line			
Height (metres)			
Dimensions			
Floor Area			
Date of Construction			

What is the proposed future use of the subject lands: TEMPORARY STORAGE / DUMP

Are any buildings or structures to be build on the subject lands?

yes  no

If yes, please complete the following for each building or structure:

	Building One	Building Two	Building Three
Type of Building			
Setback from Front Lot Line			
Setback from Rear Lot Line			
Setback from Side Lot Line			
Setback from Side Lot Line			
Height (metres)			
Dimensions			
Floor Area			
Date of Construction			

When were the subject lands acquired by the current owner? JUNE 11, 2020

How long have the "existing uses" continued on the subject lands? 1 MONTH

9) **SERVICING**

	<u>Municipal</u>	<u>Private</u>	<u>Other</u>
Water Supply	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Sewage Disposal	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Frontage on Road	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Is storm drainage provided by:  Sewer  Ditch  Swale  
 Other (describe) \_\_\_\_\_

10) **OTHER APPLICATIONS**

Are the subject lands also the subject of an application under the Planning Act for approval of a Plan of Subdivision or a Consent?  yes  no

If yes, what is the file number? \_\_\_\_\_

What is the status of the application? \_\_\_\_\_

Have the subject lands ever been the subject of an application under Section 34 of *The Planning Act* (rezoning)?  yes  no

If yes, please provide a brief explanation: \_\_\_\_\_

**11) DRAWINGS**

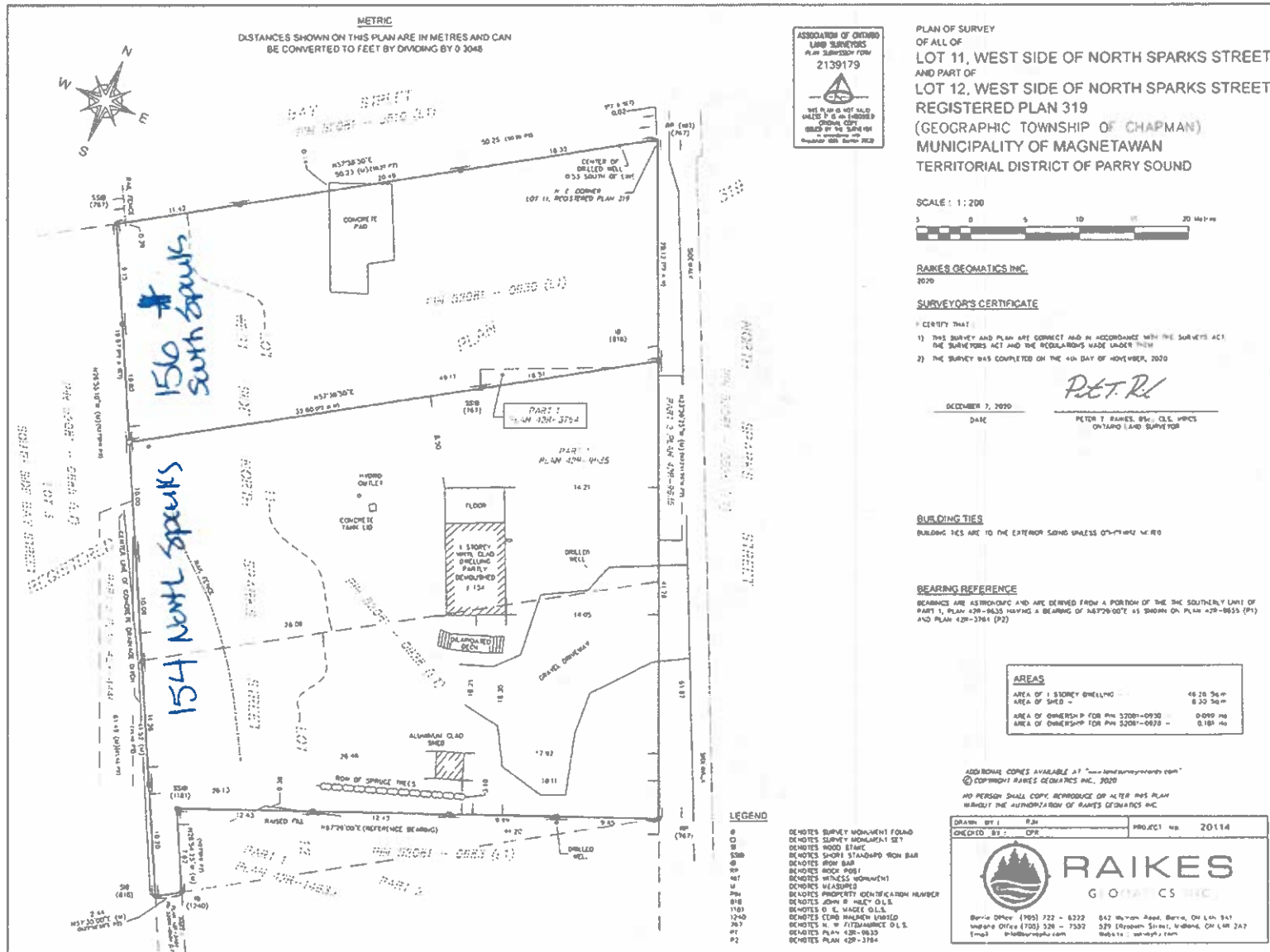
Please include a sketch showing the following:

- the boundaries and dimensions of the subject land;
- the location, size and type of all existing and proposed buildings and structures on the subject land, indicating the distance of the building or structures from the front yard lot line, rear yard lot line and side yard lot lines;
- the approximate location of all natural and artificial features on the subject land and on land that is adjacent to the subject land that, in the opinion of the applicant, may affect the application. Examples include: buildings, railways, roads, watercourses, drainage ditches, river or stream banks, wetlands, wooded areas, wells and septic tanks;
- the current uses on land that is adjacent to the subject land;
- the location, width and name of any roads within or abutting the subject land, indicating whether it is an unopened road allowance, a public travelled road, a private road or a right-of-way;
- if access to the subject land is by water only, the location of the parking and docking facilities to be used; and
- the location and nature of any easement affecting the subject land.

**Required Sketch**

**Required Sketch should include the following:**

- ✓ Lot dimensions
- ✓ Major Physical Features
- ✓ Surrounding Land Uses
- ✓ Buildings and Structures
- ✓ Sewage and Water Systems



12) PERMISSION TO ENTER

I hereby authorize, the Members of Staff and/or Elected Members of the Council of the Municipality of Magnetawan, to enter upon the subject lands and premises for the limited purpose of evaluating the merits of this application. This is their authority for doing so.

May 26, 2021  
Date

[Signature]  
Signature of Registered Owner(s) or Agent

13) FREEDOM OF INFORMATION

I hereby provide authority for any information contained in this application, to be released in accordance with the Freedom of Information Act.

May 26, 2021  
Date

[Signature]  
Signature of Registered Owner(s) or Agent

14) PAYMENT OF FEE AND DEPOSIT

- Application Fee As per the current Fees and Charges By-law
- Residential Deposit Fee As per the current Fees and Charges By-law
- Commercial/Industrial Deposit Fee As per the current Fees and Charges By-law

The "deposit" shall be used for expenses as defined below. As for the date of this application, I further hereby agree to pay for and bear the entire cost and expense for any engineering, legal, landscape, architectural and/or planning consulting expenses incurred by the Municipality of Magnetawan during the processing of this Application, in addition to the Application Fee set by the Municipality of Magnetawan.

An additional deposit shall be required if the deposit is insufficient to complete the Application.

May 26, 2021  
Date

[Signature]  
Signature of Registered Owner(s)

Note: All Invoices for payment shall be sent to the person(s) indicated in Section 2) Owner of this application, unless otherwise requested.

If the Applicant/Owner is a Corporation, the Applicant/Owner shall provide certification that he/she has the authority to Bind the Corporation.

15) AFFIDAVIT

I, Mary Thomson of the District of Parry Sound in the Municipality of Magnetawan solemnly declare that all of the above statements contained herein and in all exhibits transmitted herewith are true and I make this solemn declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath and by virtue of "The Canada Evidence Act".

DECLARED BEFORE ME at Municipality in the District of Parry Sound of 2021 this 26 day of May 2021

May 26, 2021  
Date

[Signature]  
Signature of Registered Owner(s) or Agent

Date May 26, 2021  
Kerstin Vroom

Kerstin Vroom, CAO Clerk  
Commissioner for taking Oaths,  
Municipality of Magnetawan  
District of Parry Sound

Jamesway Custom Homes & Renovations

Collin James  
Box 313  
Magnetawan, ON POA 1P0

May 26, 2021

Kerstin Vroom, CMO CMM I / CAO/Clerk  
Municipality of Magnetawan  
PO Box 70  
Magnetawan, ON POA 1P0

Dear Kerstin,

I, Collin James of 156 Sparks Street hereby authorize Mary Thomson to act as my agent and make this zoning by-law amendment application on my behalf.

Kind regards



Collin James  
(705) 783-9540

**THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN**

**BY-LAW NO. \_\_\_\_\_**

Being a By-law to amend By-law No. 2001-26, as amended, the Zoning By-law for the Corporation of the Municipality of Magnetawan with respect to lands legally described as PLAN 319 PT LOT 11 W/S N SPARKS ST AND RP 42R3764 PART 1 AND PLAN 319 PT LOT 11 AND 12 W/S N SPARKS ST RP 42R9635 PART 1, Municipally known as 154 AND 156 North Sparks Street in Municipality of Magnetawan. (Roll: 494402000106300 AND 494402000106400).

---

**WHEREAS** the Council of the Corporation of the Municipality of Magnetawan is empowered to pass By-laws to regulate the use of land pursuant to Section 34 of the Planning Act, R.S.O. 1990;

**AND WHEREAS** the owner of the subject lands has filed an application with the Municipality of Magnetawan to amend By-law 2001-26 as amended;

**AND WHEREAS** the Council of the Corporation of the Municipality of Magnetawan deems it appropriate to amend By-law No. 2001-26 as amended;

**NOW THEREFORE** the Council of the Corporation of the Municipality of Magnetawan enacts as follows:

Schedule 'B', to Zoning By-law No. 2001-26 as amended, is further amended by zoning a portion of the lands legally described as PLAN 319 PT LOT 11 W/S N SPARKS ST AND RP 42R3764 PART 1 AND PLAN 319 PT LOT 11 AND 12 W/S N SPARKS ST RP 42R9635 PART 1, Municipally known as 154 AND 156 North Sparks Street in Municipality of Magnetawan from Village Commercial (CV) to Village Commercial Exception Three (CV-3) Zone.

1. the "Village Commercial (CV) Zone" to the "Village Commercial Exception Three (CV-3) Zone" as shown on Schedule 'A' attached forming part of this By-law.
2. Section 4.9 of By-law 2001-26 is hereby amended by adding the following section.

**4.9.4.3 Village Commercial Exception Three (CV-3) Zone**

Notwithstanding the Permitted Uses in the Village Commercial (CV) Zone and definitions in the By-law, to the contrary, on lands within the Village Commercial Exception Three (CV-3) Zone, retail sales and storage of docks accessory to an existing commercial use located at 4220 Highway 520 shall be permitted.

Notwithstanding the provisions of this By-law to the contrary, the following minimum yard requirements shall be applied to lands in the "Village Commercial Exception Three (CV-3) Zone":

1. The Minimum Setback (along North Sparks Street) shall be 6 metres and be established with landscaping, excluding parking areas and driveways.
2. The Minimum Setback (along Bay Street) shall be 6 metres, excluding landscaping features, parking areas and driveways
3. The Minimum Setback (along the west lot line, opposite Sparks Street) shall be 3 metres and be maintained as a vegetated buffer



4. The Minimum Setback (along the south lot line, opposite Bay Street) shall be 3 metres, existing vegetation is to remain and excluding parking areas and driveways

This By-law take effect on the date of its passage, subject to the provisions of Section 34 (30) and (31) of the Planning Act (Ontario).

**READ A FIRST, SECOND, AND THIRD TIME**, passed, signed and the Seal of the Corporation affixed hereto this \_\_\_\_\_ day of \_\_\_\_\_ 2022.

\_\_\_\_\_  
Sam Dunnett, Mayor

\_\_\_\_\_  
Deputy Clerk

**SCHEDULE 'A' to BY-LAW NO.**



Blue Hatched Area = Properties to be rezoned

**Moved by:** \_\_\_\_\_

**Seconded by:** \_\_\_\_\_

**BE IT RESOLVED THAT** the Council of the Municipality of Magnetawan, after holding its public meeting regarding the ‘Stop Up, Close and Sell Road Allowance – Heran’, agrees to pass the by-law later in the meeting with the understanding that the road allowance lands are merged on title at the time of transfer with the purchaser’s lot abutting the road allowance, that was specified in the application and in the letter from the Municipal Solicitor.

Carried \_\_\_\_\_ Defeated \_\_\_\_\_ Deferred \_\_\_\_\_

\_\_\_\_\_  
Sam Dunnett, Mayor

Recorded Vote Called by: \_\_\_\_\_

**Recorded Vote**

<b>Member of Council</b>	<b>Yea</b>	<b>Nay</b>	<b>Absent</b>
Brunton, Tim			
Hetherington, John			
Kneller, Brad			
Smith, Wayne			
Mayor: Dunnett, Sam			

**THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN**

**PUBLIC NOTICE**

**Re:** Closing of Part of the Original Road Allowance Between Townships of Spence & Croft being Parts 3 & 4, Plan 42R-21851, Municipality of Magnetawan, District of Parry Sound.

(Heran)

**TAKE NOTICE** that the Council of the Corporation of the Municipality of Magnetawan proposes to enact a by-law to stop up, close and sell part of the following road allowances:

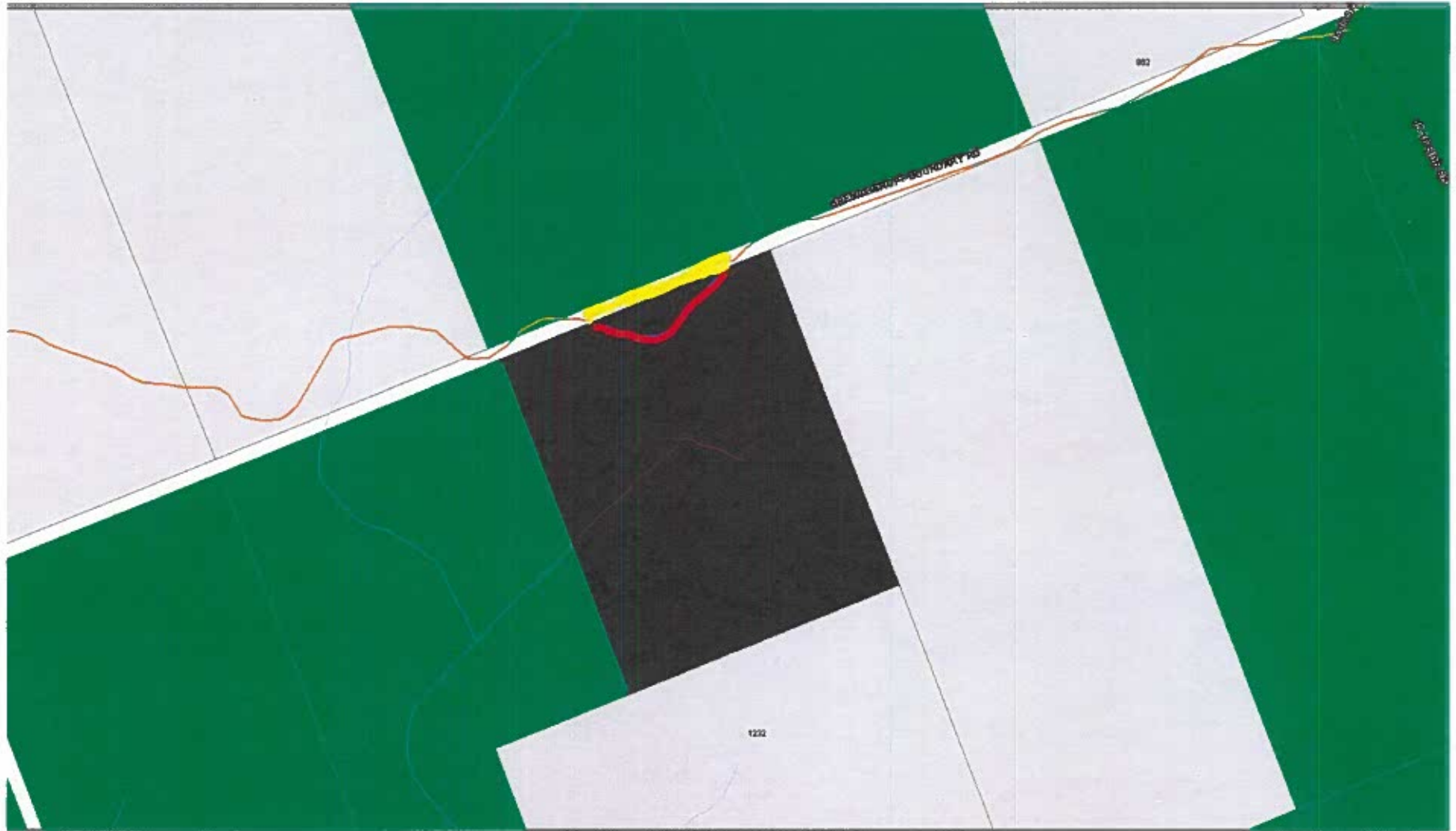
Part of the Original Road Allowance between Townships of Spence & Croft being Parts 3 & 4, Plan 42R-21851, Municipality of Magnetawan, District of Parry Sound.

**AND TAKE FURTHER NOTICE THAT** the proposed by-law will come before Council of the Municipality of Magnetawan at its regular meeting at the Magnetawan Community Centre at 4304 Highway 520, Magnetawan, Ontario on Wednesday, the 15th day of June, 2022 at the hour of one o'clock in the afternoon, and at that time Council will hear anyone in person, or by his/her counsel, solicitor or agent, who claims that his/her land will be prejudicially affected by the by-law, and who applies to be heard.

Plan 42R-21851 is available for inspection at the Municipal office or are available for inspection by emailing the Deputy Clerk at [ngourlay@magnetawan.com](mailto:ngourlay@magnetawan.com) or Phone: 705-387-3947.

**DATED** at the Municipality of Magnetawan, this the 7<sup>th</sup> day of June 2022.

Nicole Gourlay – Deputy Clerk Planning and Development  
Municipality of Magnetawan  
4304 Highway #520  
Magnetawan, Ontario  
P0A 1P0



Yellow = Lands to be transferred to 1862110 Ontario Ltd. (Heran)

Red= Lands to be transferred to the Municipality of Magnetawan

# THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

## BY-LAW 2022 –

Being a By-law to stop up, close and sell Part of the Original Road Allowance between Townships of Spence & Croft being Parts 3 & 4, 42R21851 Municipality of Magnetawan, District of Parry Sound.

(Heran)

---

### LEGISLATION

**WHEREAS** pursuant to Section 27(1) of the *Municipal Act, S.O. 2001, c. 25*, as amended, municipalities are given authority over highways within their jurisdiction;

**AND WHEREAS** the Original Road Allowance which is the subject matter of this By-law is within the jurisdiction of this Municipality;

**AND WHEREAS** pursuant to the Municipality's Procedures for Public Notice By-law No. 2016-12, the Clerk of this Corporation did cause a Notice of the proposed By-law to be published in accordance with requirements of the said By-law.

### BE IT ENACTED AS A BY-LAW OF THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN AS FOLLOWS:

1. **Stop Up and Close** – This Council does hereby stop up and close to vehicular and pedestrian traffic the lands described in Schedule "A".
2. **Surplus Property** - The said lands described in Schedule "A" are declared to be surplus to the requirements of this Municipality.
3. **Authorization for Sale** – This Council does hereby authorize the exchange of the said lands described in Schedule "A" for other lands to be conveyed to the Municipality (being Part 1, 42R-21851).
4. **Easements** – This Council does hereby authorize the transfer of such easements over the lands described in Schedule "A" attached hereto as may be required by utility providers. Notice of the proposed road closings were sent to Hydro One Networks Inc. and Bell Canada. Both have responded that they do not have any easement requirements.
5. **Sale of Land By-law** – Compliance with the Notice provisions of Public Notice By-law 2016-12, will be deemed to be in compliance with the Notice provisions of this Municipality's Sale of Land By-law 2006-11.
6. **Execution of Documents** –
  - a) **If Paper Registration**  
The Mayor and the Clerk are hereby authorized to execute all documents for paper

registration (including public utility easements, if any) in connection with the closing and subsequent transfer of title to the lands described in Schedule "A".

b) If Electronic Registration

The Clerk is hereby authorized for or on behalf of the Municipality to execute, for the Municipal Solicitor an "Acknowledgment and Direction" authorizing the Municipal Solicitor to complete the Electronic Registration for any required easements, and the subsequent transfer of title relating to the lands described in Schedule "A".

7. Clerk's Affidavit - There shall be attached to this By-law, as Schedule "B", an affidavit by the Clerk of this Corporation, setting out:

- a) the procedures taken for the giving of Notice pursuant to By-law 2016-12 and;
- b) the procedures taken for notice to Public Utilities and applicable Government Departments or Ministries.

READ A FIRST AND SECOND TIME THIS 15th DAY OF June, 2022.

READ A THIRD TIME AND FINALLY PASSED THIS 15th DAY OF June, 2022.

THE CORPORATION OF THE  
MUNICIPALITY OF MAGNETAWAN

\_\_\_\_\_  
Sam Dunnett, Mayor c/s

\_\_\_\_\_  
Nicole Gourlay Deputy Clerk

---

SCHEDULE "A"

Part of the Original Road Allowance between Townships of Spence & Croft being Parts 3 & 4,  
42R21851 Municipality of Magnetawan, District of Parry Sound.

---

BY-LAW CERTIFICATION

CERTIFIED to be a true copy of By-law \_\_\_\_\_, and that such By-law is in full force and effect.

Dated at the Municipality of Magnetawan, this the 15th day of June, 2022

\_\_\_\_\_  
Nicole Gourlay Deputy Clerk c/s



SCHEDULE "B"

Part of the Original Road Allowance between Townships of Spence & Croft being Parts 3 & 4, 42R21851 Municipality of Magnetawan, District of Parry Sound.

CLERK'S AFFIDAVIT - NOTICE

I, Kerstin Vroom, CAO/Clerk, of the Municipality of Magnetawan, make oath and say as follows:

1. This Deponent  
I am the CAO/Clerk of the Corporation of the Municipality of Magnetawan and as such, have knowledge of the facts hereinafter deposed to.
2. Publication and Posting  
Pursuant to By-law 2016-12, I did cause Notice of Council's intention to consider a By-law to stop up, close and sell that parcel of land described in Schedule "A" to be published as follows:  
Public Posting - posted on the Municipal website and at the Municipal Office at least seven (7) days prior to consideration of the matter by Council;
3. Grace Period  
This By-law was passed by Council more than seven (7) days after the posting.
4. Copy of Notice  
Attached to this my Affidavit as Exhibit "A" is a copy of the actual Notice as it was posted.
5. Additional Notification  
Notice of the proposed road closing was sent to Hydro One Networks Inc., Bell Canada, and Public Works Canada and they have advised that they do not have any interest in the subject lands.
6. Procedure  
To the best of my knowledge, the closing and selling procedures taken by this Municipality have been in accordance with the Municipality's Public Notice and Sale of Land By-laws.
7. Public  
The proposed by-law came before Council at its regular meeting on the \_\_\_\_\_ day of \_\_\_\_\_, 2022 and at that time, no person made any claim that the effect of the By-law would be to deprive them of the right of motor vehicle access to or from their land, and that all persons who applied to be heard, were heard.

SWORN before me at the \_\_\_\_\_ )  
Municipality of Magnetawan )  
this the 15th day of June, 2022. )

\_\_\_\_\_  
Nicole Gourlay Deputy Clerk

\_\_\_\_\_  
Commissioner for taking Affidavits, etc.  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_

This is Exhibit "A" to the Affidavit of Kerstin Vroom, CAO/Clerk of The Corporation of the Municipality of Magnetawan.

Posting

**THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN**

**PUBLIC NOTICE**

**Re: Closing of Part of the Original Road Allowance Between Townships of Spence & Croft being Parts 3 & 4, Plan 42R-21851, Municipality of Magnetawan, District of Parry Sound.**

(Heran)

**TAKE NOTICE** that the Council of the Corporation of the Municipality of Magnetawan proposes to enact a by-law to stop up, close and sell part of the following road allowances:

Part of the Original Road Allowance between Townships of Spence & Croft being Parts 3 & 4, Plan 42R-21851, Municipality of Magnetawan, District of Parry Sound.

**AND TAKE FURTHER NOTICE THAT** the proposed by-law will come before Council of the Municipality of Magnetawan at its regular meeting at the Magnetawan Community Centre at 4304 Highway 520, Magnetawan, Ontario on Wednesday, the 15th day of June, 2022 at the hour of one o'clock in the afternoon, and at that time Council will hear anyone in person, or by his/her counsel, solicitor or agent, who claims that his/her land will be prejudicially affected by the by-law, and who applies to be heard.

Plan 42R-21851 is available for inspection at the Municipal office or are available for inspection by emailing the Deputy Clerk at [ngourlay@magnetawan.com](mailto:ngourlay@magnetawan.com) or Phone: 705-387-3947.

**DATED** at the Municipality of Magnetawan, this the 7th day of June, 2022.

Nicole Gourlay – Deputy Clerk Planning and Development  
Municipality of Magnetawan  
4304 Highway #520  
Magnetawan, Ontario  
POA 1P0

*This is Exhibit "A" mentioned and referred to in the Affidavit of Nicole Gourlay*

*SWORN before me this 15<sup>th</sup> day of June, 2022*

*A Commissioner for Taking Affidavits, etc.*

Name: \_\_\_\_\_  
Title: \_\_\_\_\_

May 24, 2022

Dear Magnetawan Council,

My name is Bill Bishop, my wife Mary and I reside at \_\_\_\_\_ Road. I am writing to you with regards to the annual sweeping of roads.

Last week I contacted Scott Edwards, Public Works Superintendent to inquire as to when we might expect the sweeper down our road. I learned from Mr. Edwards that a decision was made by Council to curtail sand sweeping this year, but focusing on the major roads in Ahmic Harbour and the Village of Magnetawan, as well as major intersections in the Municipality.

We were disappointed to hear this news. We have looked forward in the past for the sweeper to come down our street. With the winter sand gone, we could enjoy a walk down our street comfortably without choking on dust. The kids could ride their bikes on the road without worrying about the bikes skidding in the sand. Now we have to choose our times to go walking; i.e. early in the morning when the dew keeps the dust down, or after a rain. We really should not have to schedule in a walk in order to avoid the dust.

I proceeded to contact Mr. Tim Brunton, Deputy Mayor, to get some background on the Council's decision to curtail road sweeping. Mr. Brunton explained to me that "council endeavours to make the best decisions we can for the benefit of the municipality..", and that "Council was pleased to limit the tax rate increase to 2.2%" for the fiscal year 2022. I applaud the Council for a 2.2% tax rate increase. But, I disagree with Council's decision to curb street sweeping as a budget cutback.

In budget deliberations, the health and safety, comfort and well being of residents and visitors to Magnetawan should never be compromised by budget cutbacks.

Yes, dusty roads may be considered a nuisance, i.e. dust entering windows, breathing in the dust, getting in the eyes, etc., but there are more health and safety concerns.

Sand on paved roads is dangerous for bicycle riders and motor cycle drivers. These cyclers cresting a hill or rounding a curve, hitting a collection of sand, losing traction, could easily skid out causing serious injury or worse. This is certainly true of Ahmic Lake Road (a designated bicycle route) where patches of sand are common, including on a number of hairpin curves. This is a disaster waiting to happen, potentially leading to a lawsuit.

### **Why take a chance?**

A quick "Google search" using the keywords "gravel dust and health" will garner numerous articles outlining the dangers of dusty roads to our health. A common

conclusion in many of these studies is that road dust including gravel dust, can lead to cardiovascular and respiratory issues.

### **Why take a chance?**

In another email to Mr. Brunton, I inquired about the costs associated with street sweeping and if Magnetawan rents street cleaning machinery or contracts out. Mr. Brunton indicated that this year's budget for street cleaning was \$15,750.00. And, yes a contractor was hired to sweep the main streets of Ahmic Harbour and the Village of Magnetawan. I presume that the machinery used was a "city type" machine that sweeps and collects the sand to be disposed of. This makes perfect sense to use this type of machinery where ditches are not available for sand to be swept into.

At this point I was a bit confused, as the road sweeper that I have seen on Johnston Road for a couple of years and at the intersection of Ahmic Lake Road and Nipissing Road a couple of weeks ago was not a contractor, but the Municipality's equipment and operator.

So one has to ask, if the Municipality possesses the equipment and manpower to sweep our roads, why is it not being utilized to its fullest potential? Sure, it may not be high tech as the "city sweeper", but it does the job. And more importantly, it reduces the health and safety issues I described earlier. As a budget item, costs would not be astronomical, since we own the equipment and manpower is already in place.

In this letter, I focus on Johnston Road and Ahmic Lake Road, as we utilize these roads most often. But I am confident in believing that other rate payers living on other roads in the Municipality have identical concerns.

And yes, I realize that not all of Magnetawan's residents live on paved roads. We have many gravel roads in our area and those residents are constantly battling dust. But thank goodness, there are dust suppressants that are applied on a regular basis.

So Magnetawan Council, please reconsider your decision to curb street sweeping and keep applying the calcium chloride when required. This will go a long way to protect the health and safety, and overall well being of residents and visitors.

Thank you,

Bill Bishop



## REPORT TO COUNCIL

To:	Mayor and Council
From:	Public Works Superintendent
Date of Meeting:	June 15th 2022
Report Title:	Award of Tender 2022-04 Gravel (A+B)

**Recommendation:** THAT Council receives and approves this report as presented and awards the Gravel Tender 2022-04 (A+B) to Fowler Construction Company Ltd.

### **Background:**

The RFT Gravel 2022-04 (A+B) was posted on the Municipal Website for the 2022 season. This would be for the Supply and Apply of 11,602 MT of Granular A Placed and to have Stockpiled 2,500 MT of Granular A and 1000 MT of Granular B (2" minus).

Three sealed envelopes were received at the Municipal Office by the closing deadline on April 21st. The Tender was opened by the Acting Deputy Clerk Laura Brandt and the Administrative Assistant Stephanie Lewin and the following results were recorded.

### **Evaluation:**

Fowler Construction Company Ltd - \$293,614.84 HST not included

Weeks Construction Inc -\$300,105.30 HST not included

Robinson Haulage Inc. – \$298,020.00 HST not included

### **Financial Implications:**

Budgeted for the 2021 season was \$267,240.00 which is a combined total from the budget line Gravel Materials and Supplies \$193,800.00 and Contracts \$73,440.00. As this was over projected Budget the remaining \$26,374 will come from Gravel Patching/Washouts, Materials/Supplies.

### **Conclusion:**

The Public Works Superintendent recommends that Council award this Tender to Fowler Construction Company Ltd at their bid price given the work necessary to complete this years Gravel Maintenance Projects. As in previous years we have found Fowlers Construction Company Ltd to do very good work in a coordinated fashion with the Roads Department.

Respectfully Submitted,

Scott Edwards  
Public Works Superintendent  
Municipality of Magnetawan



**RESOLUTION NO. 2022 – JUNE 15, 2022**

Moved by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

**WHEREAS** the Municipality of Magnetawan has received an application from Susan Jennings (Agent) for the purchase of Original Road Allowance between CROFT Plan 110 S PT LOT 13 S PT LOT 14 N/S AHMIC ST and PLAN 110 PT LOT 1 N AHMIC ST which are both owned by the same owners;

**NOW THEREFORE BE IT RESOLVED THAT** the Council of the Municipality of Magnetawan approves in principle the sale of:

- 1. Original Road Allowance with the following provisions:
  - Any other adjacent landowner shall be invited to participate in the purchase of that part of the specified road allowance which borders their lands;
  - The price be set by an appraised value set by a professional appraiser;
  - All costs for the purchase to be borne by the applicant

Carried \_\_\_\_\_ Defeated \_\_\_\_\_ Deferred \_\_\_\_\_  
Sam Dunnett, Mayor

Recorded Vote Called by: \_\_\_\_\_

Recorded Vote

Member of Council	Yea	Nay	Absent
Brunton, Tim			
Hetherington, John			
Kneller, Brad			
Smith, Wayne			
Mayor: Dunnett, Sam			



MUNICIPALITY OF MAGNETAWAN

MAY 20 2022

RECEIVED

### Road Closing Application Authorized Under By-Law 2006-11 (Purchase of Road Allowance)

MUNICIPALITY OF MAGNETAWAN

MAY 20 2022 \$500

PAID

- Purchase of Original Road Allowance
- Purchase of Original Shore Road Allowance (shoreline)

1. Name of Applicant SUSAN JENNINGS

2. Mailing Address of Applicant 6 TRILLIUM LANE, DUNCHURCH, ON  
POA 160

3. Telephone Number and Email address of Applicant:  
705-773-3521 SJENNINGS90@GMAIL.COM

4. Owner's Property Description and Address.
- 1) CHURCH PROPERTY: 64 AHMIC ST. (CROFT PLAN 1105 PT LOT 135  
PT LOT 14 N/S AHMIC ST)
  - 2) LOT: AHMIC ST (PLAN 110 PT LOT 1 AHMIC ST)

5. Roll Number  
1) 4944 030 00705100.0000 2) 4944 030 00705000.0000

7. Names and addresses of Adjacent Owners (each side):  
NONE ON LEFT (ON CORNER 124/AHMIC ST); FIREHALL ON RIGHT

#### Sketch of lands pertaining to this Application (or attach)



\* PLEASE REFER  
TO EMAIL SENT  
TO PLANNER, MAYOR  
& COUNCIL ON  
MAY 17 FOR  
SURVEY + OTHER  
SUBMISSIONS.

Agent Authorization

If the applicant is not the owner of the land that is the subject of this application, the written authorization of the owner that the applicant is authorized to make the application must be attached to this form or the authorization set out below must be completed.

**Authorization of Owner for Agent to Make the Application**

I, MARTIN HENSON / JOAN HENSON, am the owner of the land that is the subject of this application for the purchase of a road allowance, and I authorize SUSAN JENNINGS to make this application on my behalf.

MAY 18, 2022  
Date

Martin Henson / Joan Henson  
Signature of Owner

DATE: MAY 18, 2022 Signature of Applicant

Susan Jennings

*Personal information on this form will be used for the purposes of sending correspondence relating to matters before Council. Your name, address, comments, and any other personal information, is collected and maintained for the purpose of creating a record that is available to the general public in a hard copy format and on the internet in an electronic format pursuant to Section 27 of the Municipal Freedom of Information and Protection of Privacy Act, R.S.O. 1990, c.M.56, as amended. Questions about this collection should be directed to the Clerk's office at clerk@magnetawan.com or 705 387 3947 x201*



**Nicole Gourlay**

---

**From:** Sue Jennings <sjennings90@gmail.com>  
**Sent:** May 17, 2022 10:50 PM  
**To:** Nicole Gourlay; Councillor Kneller; john.s.hetherington@gmail.com; sdunnett2@gmail.com; Tim Brunton; wsmith@pobox.com  
**Cc:** Kevin Parkin  
**Subject:** Request to Purchase Unopened Road Allowance between Hewson lots.

**Follow Up Flag:** Follow up  
**Flag Status:** Completed

Dear Planner, Council & Mayor;

Re: Request to close & purchase unopened road allowance between their 2  
Lots off

Lot 1 - Roll # 4944 030 00705100.0000 (64 Ahmic St, Croft Plan 110S PT Lot 13 S; Pt lot 14 N/S Ahmic St

Lot 2 - Roll # 4944 030 007050000.0000 (Plan 110 PT LOT 1 N Ahmic St)

The Hewson's made a request in 2010 to purchase the unopened road allowance (James Street) which runs between their lots on Ahmic Street (see attached letters). One contains the historic old Methodist Church which became the United Church before closing down in 1969. Council declined the purchase request with a reason that this was not marked surplus lands. As much has changed since then, they respectfully request that council again consider its closure and sale to the Hewson's so that this property has sufficient room to be developed.

The church sits very close to the border with the road allowance. Gaining this provides room to improve and develop the church into a habitable space, whether that be a home or a small business. The road allowance would allow for a septic and parking. As it sits between their 2 lots, it's of no use to any other ratepayers.

We understand that much has changed since 2010, and that there has been an update in 2012 to the Official Plan and another update in the works that reflects new Provincial guidelines that focus on facilitating affordable housing, redevelopment, employment, and a focus on ensuring the goal of a vibrant community. Allowing the Hewson's to purchase this small area will make their property able to be developed into something other than a storage building.

Thank you for your consideration.

Susan Jennings & Kevin Parkin, on behalf of  
Martin & Joan Hewson  
104 Farley's Rd  
Dunchurch, ON POA1G0

Request to The Magnetama Council - Oct 24/10

Mr. Martin Hewson wish to acquire the unused street, which is named James street, situated between lot one and thirteen - fourteen, off Ahmie Street - in Ahmie Harbour.

Thankyou for your consideration -

Martin Hewson

James S.J. North

Council MTG. of July 27/11  
Agenda item # 9.2

July 16, 2011

- met Mr. Hewson, said I will place matter on July 27, 2011 council agenda.

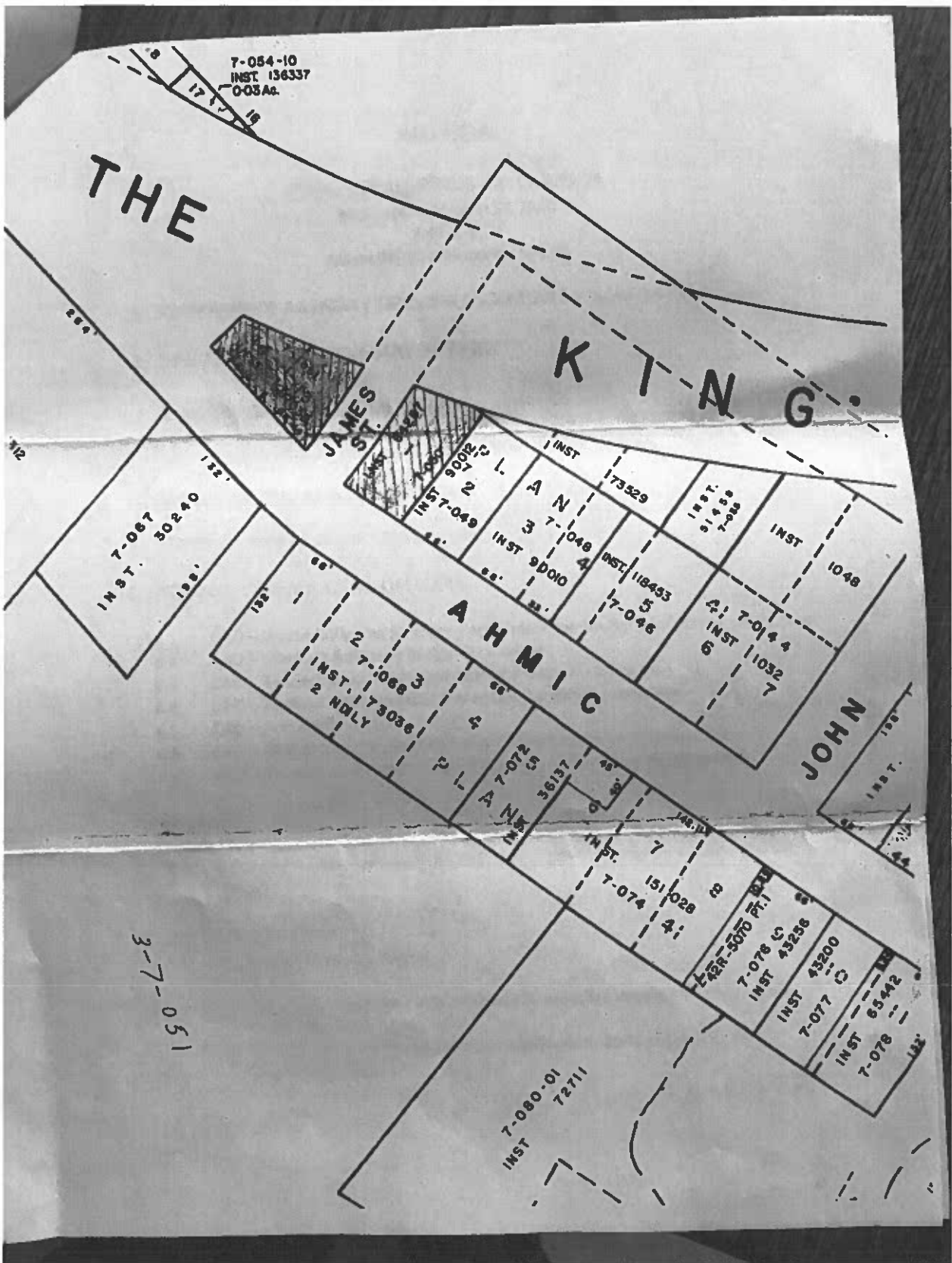
Received over 1/4

Roger Labelle, Clerk

copy: Manager of Operations/Roads

WIP FILE # 2011-50  
TRANSPORTATION SERVICES













Ahmic Harbour United Church.  
It is no longer used as a church.



### **Ahmic Harbour United Church**

**Before churches were built in most villages the people held church services in private homes, and Ahmic Harbour was no different. They began here about 1885. The Salvation Army was a prominent religious order and had their own Hall on Lot 11 just across the causeway on Mary Street. At some point, a Methodist Church was built near the present fire hall. This later joined with the Presbyterian congregation to form the United Church.**

**There was occasionally, an Anglican Church minister who came from Broadbent to conduct services. It was closed in 1969, and most worshippers go to Magnetawan or Dunchurch.**

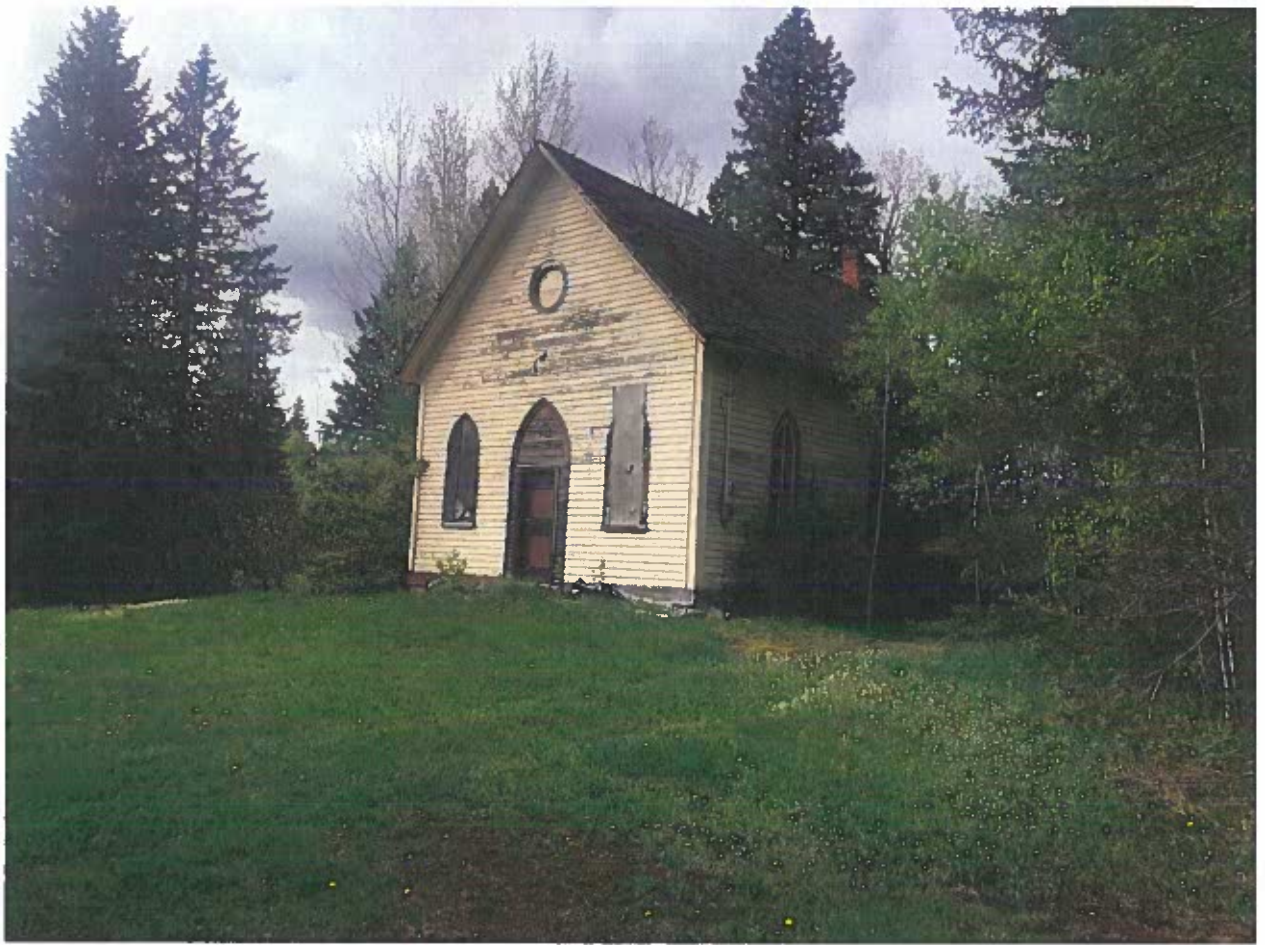
### **S.S. #1 Croft**

**This is the new brick school built in 1893 to replace the old building erected in 1880 for the first teacher, Mr. Samson Paul. This structure sat near where the new fire hall is now. It was a one-room school where students began grade one and finished grade ten. The school was closed in 1950 and used as a Community Centre, while pupils were bused to Dunchurch and Parry Sound.**



**A Magnetawan Community Development Project  
for the  
Municipality of Magnetawan  
2005**



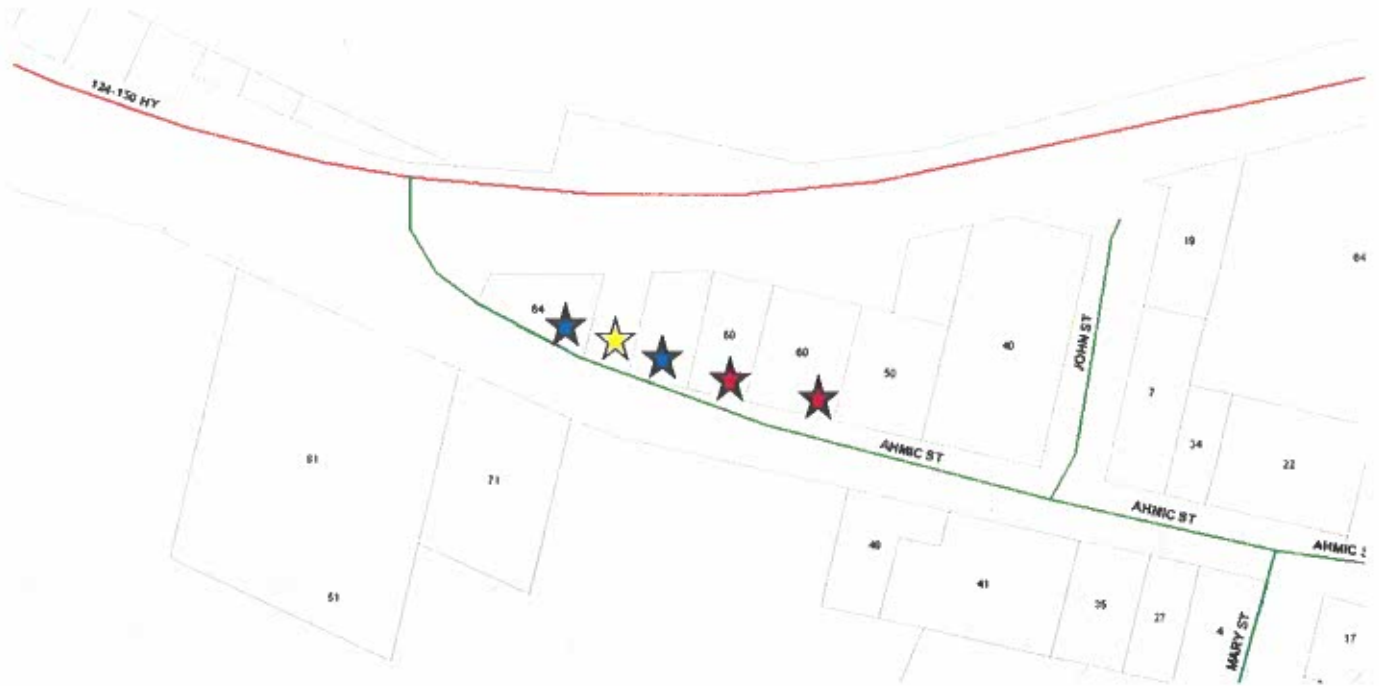








- ★ Property Owned by applicant
- ★ Road Allowance
- ★ Municipal Fire Hall/Community Centre





## SITE PLAN APPROVAL

### SITE PLAN APPROVAL APPLICATION CHECKLIST

Please ensure you have completed the following prior to submitting your application:

- Fully complete all sections of the application.
- Signed Freedom of Information and Privacy (Section 10).
- Signed Cost Acknowledgement (Section 11).
- Signed Declaration of Owner / Agent (Section 12). Declaration of Owners(s) / Agent must have a Commissioner's stamp and signature.
- Written Authorization if you are acting as their Agent/Applicant or completion of Section 9 – Authorization by Owner included in this Application.
- Application fee attached. Please make cheques payable to the Municipality of Magnetawan.
- Sketch or site plan (in metric) in accordance with the requirements of the application form.
- Copy of any correspondence, approvals or permits from outside agencies / departments.
- Copy of all studies and reports required to be submitted with your application.
- Fees for pre-consultation and/or site plan agreement as per Current Fees Bylaw.



Council members and/or municipal staff may conduct site inspections of your lands. By submitting this application you are authorizing the Municipality to access your lands for the purposes of conducting the required site inspection. Please be advised that where access is by water or by summer maintained municipal road or by private road, the consideration of the application may be delayed during the winter months until such time as safe access can be obtained to the lands.

If access is provided by private road/right of way from a municipal road, attach a copy of the deed indicating if the access is registered on title.

Your application will not be processed until it is complete. To expedite the processing of your application please ensure it is complete upon submission. Incomplete applications will be returned for re-submission. We will not hold incomplete applications in our office.

If you require additional assistance regarding the application, please contact the Municipality of Magnetawan at:

**Mailing Address**  
**PO Box 70**  
**4304 Hwy #520**  
**Magnetawan, ON. P0A 1P0**

**Office Hours**  
**Monday-Friday**  
**9:00 am to 4:30pm**

**Telephone**  
**Office : 705 387-3947**  
**Fax : 705 387-4875**

**[info@magnetawan.com](mailto:info@magnetawan.com)**



# Application for Site Plan Approval

<b>OFFICE USE ONLY</b>	Date Stamp:
File Name: _____	
Civic Address: _____	
Roll Number: _____	
Application Complete:      Fee Received:	
<input type="radio"/> yes <input type="radio"/> yes	
<input type="radio"/> no <input type="radio"/> no	

Did you pre-consult with the Municipality?  yes    no

<b>1. Contact Information</b>	
<b>a. Registered Owner(s):</b> <small>(List all owners and contact information)</small>	Darren Bechtel
Mailing Address:	2891 Brunel Rd, Huntsville ON
Home Phone No.:	
Cell / Work No.:	705-783-5221
Email Address:	dbechtel@lakelandholding.com
<b>b. Agent / Applicant:</b>	Planscape - Rick Hunter
Mailing Address:	104 Kimberly Ave, Bracebridge ON
Home Phone No.:	705-645-1556
Cell / Work No.:	705-644-0893
Email Address:	rhunter@planscape.ca
<b>c. Primary Contact:</b>	
<input checked="" type="radio"/> Owner	
<input type="radio"/> Agent	
<input type="radio"/> Applicant (with written authorization or completion of Authorization by Owner-Section 9)	



<b>2. Description of Subject Lands</b>			
a.	Concession(s):	Cocession 1	
b.	Lot(s):	Lot 10	
c.	Registered Plan No.:	Lot(s)/Block(s):	
d.	Reference Plan No.:	Pending	Part(s): 1,2&3
e.	Dimensions of subject lands:		
	Frontage (m)	Depth (m)	Area (ha)
	See Sketch Attached		
f.	Official Plan (current designation of subject lands):	Shoreline Residential	
g.	How does the application conform to the Official Plan:		
	Lakeshore capacity study concluded no capacity issues on the lake.		
	Proposal meets Official Plan access requirements.		
	Lots exceed minimum size requirements.		
h.	Is the requested site plan application consistent with the current Provincial Policy Statement?		
	<input checked="" type="radio"/> yes <input type="radio"/> no		
i.	Are there any easements or right-of-ways affecting the subject lands?		
	<input type="radio"/> yes <input checked="" type="radio"/> no		
	If yes, indicate and describe the purpose of the easement or right-of-way:		

<b>3. Existing and Proposed Uses</b>	
a.	Date the subject land was acquired by the current Owner: November 1, 2020
b.	Existing uses of the subject land: Vacant Land
	A



c.	Length of time that the existing uses have continued:	
d.	Proposed uses of the subject land: <i>(Attach a separate description if necessary)</i>	
	Residential dwelling and docking for each lot	

<b>e. Location of all buildings and/or structures on the subject land:</b>						
<b>Existing</b>						
	Type of building/structure	Setback from Front Lot Line (m)	Setback from Interior Lot Line (m)	Setback from Exterior Lot Line (m)	Setback from Rear Lot Line (m)	
1.	None					
2.						
3.						
4.						
<b>Location of all buildings and/or structures on the subject land:</b>						
<b>Proposed</b>						
	Type of building/structure	Setback from Front Lot Line (m)	Setback from Interior Lot Line (m)	Setback from Exterior Lot Line (m)	Setback from Rear Lot Line (m)	
1.	To be determined					
2.						
3.						
4.						

<b>f. Dimensions of all buildings or structures on subject land:</b>						
<b>Existing</b>						
	Type of building/structure	Ground Floor Area (m <sup>2</sup> )	# of Stories	Length (m)	Width (m)	Height (m)
1.	None					
2.						
3.						
4.						
<b>Dimensions of all buildings or structures on subject land:</b>						
<b>Proposed</b>						
	Type of building/structure	Ground Floor Area (m <sup>2</sup> )	# of Stories	Length (m)	Width (m)	Height (m)
1.	To be determined					
2.						
3.						
4.						



<b>4. Access</b>
Access to the subject land is provided by: <ul style="list-style-type: none"> <li><input type="radio"/> Provincial Highway</li> <li><input type="radio"/> Municipal Road (year round)</li> <li><input checked="" type="radio"/> Municipal Road (seasonal)</li> <li><input type="radio"/> Private Road</li> <li><input type="radio"/> Another public road or right-of-way</li> <li><input checked="" type="radio"/> Water</li> </ul>

<b>5. Services</b>
a. Water is provided to the subject land by: <ul style="list-style-type: none"> <li><input type="radio"/> Private well</li> <li><input type="radio"/> Privately owned/ operated communal well</li> <li><input checked="" type="radio"/> Lake or other water body</li> <li><input type="radio"/> Other: _____</li> </ul>
b. Sewage disposal is provided to the subject land by: <ul style="list-style-type: none"> <li><input checked="" type="radio"/> Private sewage system</li> <li><input type="radio"/> Privately owned/ operated communal sewage system</li> <li><input type="radio"/> Privy</li> <li><input type="radio"/> Other: _____</li> </ul>
c. Storm drainage is provided to the subject land by: <ul style="list-style-type: none"> <li><input type="radio"/> Ditches</li> <li><input type="radio"/> Swales</li> <li><input checked="" type="radio"/> Natural</li> <li><input type="radio"/> Other: _____</li> </ul>

<b>6. Other Applications</b>		
Indicate if the subject land is subject to any applications currently under the <i>Planning Act</i> :		
Application	File #	Status
Plan of Subdivision/ Condominium (Section 51)		
Consent (Section 53)	B005/21 (A+B)	Provisional Consent Granted 04/21/2021
Minor Variance (Section 45)		
Zoning By-law (Section 34)	Bylaw 2019-05 (R5-32 Zone)	Approved
Official Plan (Section 22)		



## 7. Plans Required

Please attach 4 copies of the sketch, site plan or survey drawn to scale, in metric. One copy must be submitted on 11" x 17" paper. An electronic file in .pdf or .dwg file format shall also be required.

Minimum requirements will be a sketch showing the following:

- The boundaries and dimensions (frontage, depth and area) of the subject land.
- The location, size, height and type of all existing and proposed buildings and structures on the subject land, indicating the distance of the buildings or structures from the front lot line, rear lot line and the side lot lines.
- The approximate location of all natural and artificial features on the subject land and on land that is adjacent to the subject land that, in the opinion of the Applicant, may affect the Application. Examples include buildings, railways, roads, watercourses, drainage ditches, banks of rivers or streams, wetlands, wooded areas, wells and septic tanks.
- The current uses of land that is adjacent to the subject land.
- The location, width and name of any roads within or abutting the subject land, indicating whether it is an unopened road allowance, a public travelled road, a private road or a right-of-way.
- If access to the subject land is by water only, the location of the parking and docking facilities to be used and the approximate distance of these facilities from the subject land and the nearest public road.
- If the subject land has lake frontage, label the lake name.
- The location and nature of any easement affecting the subject land.
- North arrow and scale.
- Location and distances from property line of all proposed and existing structures.

In addition, the Municipality may require the following:

- Proposed widening of highways that abut the land.
- Facilities which provide access to and from the land (i.e. ramps, curbs and traffic direction signs)





- Off-street vehicular loading and parking facilities, either covered or uncovered, access driveways, including driveways for emergency vehicles, and the surfacing of such areas and driveways.
- Walkways and walkway ramps and all other means of pedestrian access.
- Facilities for the lighting.
- Snow storage areas.
- Walls, fences, hedges, trees, shrubs or other groundcover or facilities for the landscaping of the lands or the protection of adjoining lands.
- Vaults, central storage and collection areas and other facilities and enclosures for the storage of garbage and other waste material.
- Easements conveyed to the municipality for the construction, maintenance or improvement of watercourses, ditches, land drainage works, sanitary sewage facilities and other public utilities of the municipality or local board thereof on the land.
- Grading and alteration in elevation or contour of the land and provision for the disposal of storm, surface, and waste water from the land and from any buildings or structures.
- Construction mitigation facilities.



**8. Authorization by Owner**

Applicable if an Agent/Applicant is making this application on your behalf.

If the Agent/Applicant is not the Owner of the subject land of this Application, the written authorization of the Owner stating that the Agent/Applicant is authorized to make the Application on their behalf must be included with this application form or the authorization set out below must be completed.

Please Note: If the Owner is an incorporated company, authorization of the appropriate signing officer(s) is required in accordance with the company's by-laws.

I (we), Darren Bechtel the undersigned, being the Registered  
*(Registered Owner(s))*

Owner(s) of the subject land, hereby authorize Rick Hunter (Planscape)  
*(Agent/Applicant)*

to act as my Agent with respect to the preparation and submission of this Application.

  
Signature of Owner

March 30, 2022  
Date

\_\_\_\_\_  
Signature of Owner

\_\_\_\_\_  
Date



**9. Freedom of Information and Privacy**

Personal information contained in this form, collected and maintained pursuant to Section 34 of the Planning Act, will be used for the purpose of responding to the Application and creating a public record. The Owner's signature acknowledges that "personal information [is] collected and maintained specifically for the purpose of creating a record available to the general public"; per Section 14(1)(c) of the Municipal Freedom of Information and Protection of Privacy Act, R.S.O. 1990, c. M. 56.

The applicant acknowledges that the Planning Act considers the application and all supporting materials, including studies and drawings, filed with this application to be public information and to form part of the public record. With the filing of an application, the applicant consents to the Municipality of Magnetawan photocopying and releasing the application and any supporting material either for its own use in processing the application or at the request of a third party, without further notification to or permission from the applicant. The applicant also hereby states that it has the authority to bind its consultants to the terms of this acknowledgement. Questions regarding the collection of information should be directed to the Clerk at the Municipality of Magnetawan.

March 30, 2022

Signature of Owner

Date

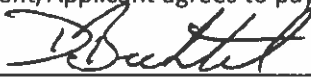
Signature of Owner

Date

Signature of Owner

Date



<b>10.</b>	<b>Cost Acknowledgement</b>
<p>If planning, engineering, legal fees or other costs are incurred by the Municipality pertaining to this Application, the Owner or authorized Agent/Applicant, by endorsing below, hereby agrees to submit the balance due, upon receipt of an invoice for same. In addition, the Owner or authorized Agent/Applicant agrees to pay the fees for this service as per the current fees by-law.</p>	
<p style="text-align: center;">             _____            Signature of Owner/Agent/Applicant         </p>	
<p style="text-align: right;">           _____            March 30, 2022            Date         </p>	

<b>11.</b>	<b>Declaration of Owner/Agent/Applicant</b>
<b>(Must be signed by the Owner(s)/Agent in the presence of a Commissioner)</b>	
<p>I, _____ (Owner(s)/Agent/Applicant of the          _____ of _____ in the County / District /          Regional Municipality of _____, do solemnly declare that all of the          statements contained in this Application are true and I make this solemn declaration          conscientiously believing it to be true and knowing that it is of the same force and effect as if          made under oath and by virtue of the <i>Canada Evidence Act</i>.</p>	
<p>_____</p>	
Signature of Owner	Signature of Owner
<p>_____</p>	
Signature of Agent/Applicant (if applicable)	
<p>Declared before me at the _____</p>	
<p>in the _____ of _____</p>	
<p>this _____ day of _____, 20____.</p>	
<p>_____</p>	
Signature of Commissioner	Commissioners Stamp

**THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN**

**BY-LAW 2022 -**

**BEING A BY-LAW TO PROVIDE FOR THE EXECUTION OF A SITE PLAN AGREEMENT, AS A CONDITION OF AN APPROVED CONSENT, WITH THE OWNERS OF THE LANDS:**

**DARREN BECHTEL - LEGALLY DESCRIBED AS CON 1 PT LOT 10 PCL3508 S/S, MUNICIPALITY OF MAGNETAWAN- MUNICIPALLY KNOWN AS – ROLL NUMBER 4944 010 00106000000**

---

**AND WHEREAS**, an application for a Consent was approved by the Committee of Adjustment with the condition of a site plan agreement being entered into and registered on title, pursuant to Section 45 (9.1) of the Planning Act, R.S.O. 1990, regarding the aforementioned lands;

**AND WHEREAS**, Council is satisfied that the proposed development of the lands is appropriate and in conformity with the Municipality's requirements;

**NOW THEREFORE** the Council of the Corporation of the Municipality of Magnetawan hereby enacts as follows:

1. That the Municipality of Magnetawan enter into a site plan agreement substantially in the form attached hereto as "This Agreement."
2. That the Deputy Mayor and the Clerk are hereby authorized to execute the Agreement and all documents in connection with the Agreement.
3. The Municipality's solicitor is hereby authorized to register the Agreement against the title of the lands to which it applies.

**READ A FIRST, SECOND, AND THIRD TIME**, passed, signed and the Seal of the Corporation affixed hereto, this 15th day of June, 2022

**THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN**

---

Mayor

---

Deputy Clerk

**THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN**

**SITE PLAN AGREEMENT**

**THIS AGREEMENT** made this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

**BETWEEN:**

DARREN BECHTEL

(hereinafter called the "OWNER")  
OF THE FIRST PART

- and -

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

(hereinafter called the "MUNICIPALITY")  
OF THE SECOND PART

**WHEREAS** the OWNER is the OWNER in fee simple of these lands and premises in the Municipality of Magnetawan in the District of Parry Sound being more particularly described as Concession 1, Part Lot 10, PCL 3508 S/S (Roll No. 4944 010 0010 6000) in the Municipality of Magnetawan;

**AND WHEREAS** the OWNER has made an application for site plan approval to facilitate the construction of a single detached dwelling on the subject lands;

**AND WHEREAS** the OWNER has obtained approval for provisional consent from the Central Almaguin Planning Board under File B005/21.

**AND WHEREAS** one of the conditions of provisional approval is for the OWNER to enter into a site plan agreement to implement the recommended measures contained in the Lakeshore Capacity and Fish Habitat Assessment for Horn Lake prepared by Hutchison Environmental Sciences Ltd and dated May 1, 2018, including shoreline vegetation protection areas and dock locations; and establish the location of suitable building envelopes.

**AND WHEREAS** notwithstanding the foregoing the parties agree that the overall development of the said lands would be most appropriately addressed through a site plan agreement;

**AND WHEREAS** this Agreement has been completed under the authority of Section 41 (26) of the *Planning Act*, cP13, as amended;

**NOW THEREFORE THIS AGREEMENT WITNESSETH THAT** in consideration of the premises and for other good and valuable consideration (the receipt of which is hereby acknowledged), the parties hereto covenant and agree with one another as follows:

**1. SCOPE OF AGREEMENT**

**1.1 DESCRIPTION OF LANDS**

The land affected by this Agreement are the lands described in Schedule "A" attached hereto, and as specifically shown on Schedule "B" attached hereto and referred to herein as "said lands".

**1.2 CONFORMITY OF AGREEMENT**

The OWNER covenants and agrees that all new work performed on the subject lands shall be in conformity with:

- a) The provisions of this Agreement;
- b) The Site Plan attached as Schedule 'B';
- c) All applicable Municipal By-laws and all applicable Provincial and Federal legislation.

**2. REGISTRATION OF THE AGREEMENT**

- 2.1 The OWNER agrees that all documents required herein shall be submitted in a form suitable to the MUNICIPALITY and suitable for registration.
- 2.2 The Agreement shall be registered on title to the subject lands as provided for by Section 41(10) of the Planning Act, by the Municipality, at the expense of the OWNER.
- 2.3 The OWNER agrees to reimburse the MUNICIPALITY for all administrative and professional costs incurred in preparing, executing and registering this Agreement.
- 2.4 The OWNER agrees not to make any application or request to deregister this Agreement without the authorization in writing from the MUNICIPALITY.
- 2.5 All offers of Purchase and Sale shall contain a clause advising the potential purchaser of this Agreement

**3. ISSUANCE OF BUILDING PERMITS**

- 3.1 The OWNER agrees to not request the Chief Building Official to issue a building permit to carry out the development until the Agreement has been registered on title to the subject lands and a registered copy of same has been provided to the MUNICIPALITY.

3.2 It is agreed that if the OWNER fails to apply for a building permit or permits to implement this Agreement within two (2) years after registration, then the MUNICIPALITY, at its option, has the right to terminate the Agreement and require that a new Site Plan Agreement be submitted for approval and execution.

#### 4. DEVELOPMENT PROVISIONS

4.1 The OWNER agrees to develop the subject lands in accordance with the Site Plan being Schedule "B" attached hereto, and agree that no work will be performed on the subject lands except in conformity with all provisions of this Agreement. Notwithstanding the general depiction of the proposed dwelling within the building envelope on the site plan, the specific location and size/dimensions of the dwelling as shown may be modified at the time of application for a building permit, subject to the performance standards set out in the Zoning By-law and the application of the remaining provisions of this section 4.

4.2 The OWNER agrees that external lighting facilities on the subject lands and buildings will be designed and constructed so as to avoid the illumination of adjacent properties and waterways and agrees to only use a level of illumination that is consistent with the natural beauty of the surrounding properties and waterbody. All lighting shall be dark sky compliant lighting.

4.3 The OWNER further agrees to provide and maintain appropriate construction mitigation measures during any construction activity to ensure that there are no adverse environmental impacts on the natural heritage features including any watercourse or waterbody.

4.4 The OWNER further agrees to preserve and maintain the existing natural vegetation on the said lands outside of those areas identified as the building envelope, and outside of driveways and path located outside the building envelope, all as shown on Schedule "B", the site plan.

4.5 The OWNER further agrees to provide for the grading of change in elevation or contour of the land and the disposal of storm, surface and waste water from the land and from any buildings or structures thereon as shown on Schedule "B" and will ensure that the natural drainage is not altered in any way that will cause damage to any adjacent lands, vegetative buffers, public highway or waterbody. The installation of storm water management works and the final grading of the subject lands, including any and all necessary ditching, culverts and construction mitigation measures will be provided by the OWNER.

4.6 For those buildings and/or structures that are permitted in the shoreline buffer and/or at the shoreline, minor deviations to the location shown on the Site Plan, Schedule "B" necessitated by the conditions, topography and structural orientation are permitted.



- 4.7 The OWNER agrees that all existing vegetation will be retained in a vegetation buffer to a distance of 20 metres from the normal or maintained high water mark except for a 2 metre wide path to the dock envelope in accordance with Schedule "B"
- 4.8 The OWNER agrees that all existing vegetation will be retained in a buffer around the subject lands and along the shoreline of the subject property as indicated in Schedule B of this Agreement.
- 4.9 The OWNER also agrees to allow any disturbed areas of the Lands to regenerate and to plant further vegetation and trees if necessary from time to time if there is a loss of the shoreline vegetative buffer due to or as result of construction or development work having been carried out on the Lands or environmental conditions. The shoreline vegetative buffer shall be maintained to the satisfaction of the Municipality.
- 4.10 The OWNER further agrees not to excavate the Lands except for the purpose of construction in accordance with the Approved Plans referred to in Schedule "B". No soil, sand, gravel or other similar material shall be removed from the Lands except with the prior permission of the Municipality.
- 4.11 Disturbed slopes and exposed soils be restored with appropriate plantings and seed mixtures, as soon after construction is feasible.
- 4.12 The erosion protection measures be maintained in good working order until the exposed soils have been greened up.
- 4.13 The OWNER agrees to implement the mitigation measures contained in the Lakeshore Capacity Assessment prepared by Hutchison Environmental Services dated May 1, 2018, which include the following:
- 4.13.1 Septic systems shall be located at least 30 metres from a watercourse or waterbody.
- 4.13.2 A natural shoreline vegetation buffer shall be preserved within at least 20 metres of all watercourses and waterbodies wherever possible except for the removal of hazardous trees and a narrow area to allow a pathway to the shoreline.
- 4.13.3 The proponent shall complete storm water management works that will ensure that off-site surface water quality and quantity is not adversely impacted by the development. Direct outfalls to surface waters should be avoided and wherever possible developments shall utilize infiltration as a method for storm water management. The discharging of roof leaders, use of soak away pits and other measures to promote infiltration. Other specific design options for consideration include: grassed and vegetated swales, filter strips, roof leaders and French drains.

4.13.4 The implementation of an Erosion and Sediment Control plan during construction, which should (CISEC Canada 2012):

- Utilize a multi-barrier approach;
- Retain existing vegetation;
- Minimize land disturbance area;
- Slow down and retain runoff to promote settling;
- Divert runoff from problem areas;
- Minimize slope length and gradient of disturbed areas;
- Maintain overland sheet flows and avoid concentrate flows; and
- Store/stockpile soil away from watercourses, drainage features, and tops of steep slopes.

4.14 Utilize Waterloo Biofilter Systems with EC-P units to minimize sewage related-TP.

## 5. **OTHER REQUIREMENTS**

5.1 The OWNER agrees that nothing in this Agreement shall relieve him or her from complying with all other applicable agreements, by-laws, laws or regulations of the MUNICIPALITY or any other laws, regulations or policies established by any other level of government. Nothing in this Agreement shall prohibit the MUNICIPALITY or its Chief Building Official from instituting or pursuing prosecutions in respect of any violations of the said by-laws, laws or regulations.

## 6. **BINDING PARTIES, ALTERATION, AMENDMENT, EFFECT, PENALTY**

6.1 This Agreement may only be amended or varied by a written document executed by the parties hereto and registered against the title to the subject lands.

6.2 Following the completion of the works, the OWNER shall maintain to the satisfaction of the MUNICIPALITY, and at his or her sole expense, all the facilities or works described on Schedule "B".

6.3 This Agreement shall ensure to the benefit of and be binding upon the respective successors and assigns of each of the parties hereto.

6.4 The OWNER acknowledges that the Agreement is entered into under the provisions of Section 41(10) of the Planning Act, and that the expenses of the MUNICIPALITY arising out of the enforcement of this Agreement may, in addition to any other remedy the Municipality may have at law, be recovered as taxes under Section 427 of the Municipal Act, 2001, S.O. 2001, c.25 as amended.

6.5 The Agreement shall come into effect on the date of execution by the MUNICIPALITY.

6.6 Nothing in this Agreement shall relieve the OWNER from complying with all other applicable by-laws, laws or regulations of the MUNICIPALITY or any other laws, regulations or policies established by any other level of government. Nothing in

this Agreement shall prohibit the MUNICIPALITY from instituting or pursuing prosecutions in respect of any violations of the said by-laws, laws or regulations.

6.7 The definitions of Municipality of Magnetawan Zoning By-law 2001-26, as amended, shall be used to define any terms used in this Agreement.

7. **CONDITIONS PRIOR TO EXECUTION OF AGREEMENT BY THE MUNICIPALITY**

- 7.1 Prior to the execution of this Agreement by the MUNICIPALITY, the OWNER shall:
- a) Taxes — have paid all municipal tax bills issued and outstanding on the said lands;
  - b) Postponements to this Agreement — have delivered to the MUNICIPALITY all postponements of any prior encumbrances so that this Agreement will be first priority against the said lands;
  - c) Land Ownership — be the registered owner in fee simple of the lands described in Schedule 'A'.

8. **NOTICE**

8.1 Any notice, required to be given pursuant to the terms hereto, shall be in writing and mailed or delivered to the other at the following addresses:

OWNER'S NAME AND ADDRESS: Darren Bechtel  
2891 Brunel Road,  
Huntsville, ON  
P1H 2J3

MUNICIPALITY: Kerstin Vroom, Clerk  
Municipality of Magnetawan  
P.O. Box 70  
Magnetawan, ON  
P0A 1P0

**THIS AGREEMENT** shall inure to the benefit of and be binding upon the OWNER and their respective heirs, executors, administrators, successors and assigns.

**IN WITNESS WHEREOF** the OWNER and the MUNICIPALITY have caused their corporate seals to be affixed over the signatures of their respective signing officers.

SIGNED, SEALED AND DELIVERED  
In the presence of:

\_\_\_\_\_  
Witness

\_\_\_\_\_  
Darren Bechtel

THE CORPORATION OF THE  
MUNICIPALITY OF MAGNETAWAN

\_\_\_\_\_  
Mayor  
Sam Dunnett

\_\_\_\_\_  
CAO/Clerk  
Kerstin Vroom

We have authority to bind the corporation

DRAFT

**SCHEDULE "A"**

**LEGAL DESCRIPTION OF THE LANDS**

---

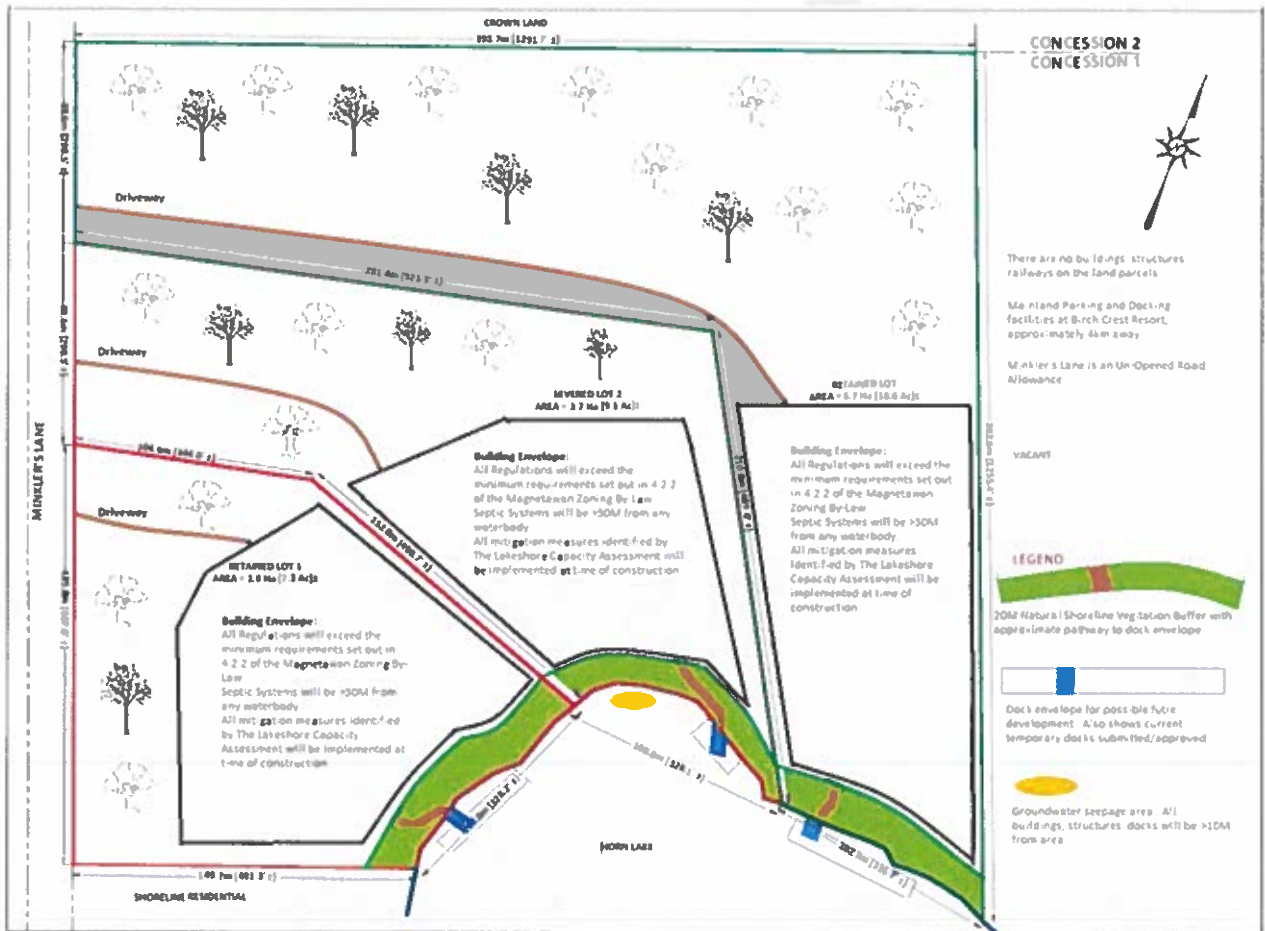
Concession 1, Part Lot 10, PCL 3508 S/S (Roll No. 4944 010 0010 6000) in the Municipality of Magnetawan;

DRAFT

# SCHEDULE "B"

## SITE PLAN

The Site Plan signed by the Chief Administrative Officer/Clerk of the Municipality of Magnetawan on the \_\_\_\_\_ day of \_\_\_\_\_, 2022





Moved by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

**WHEREAS** the Municipality of Magnetawan has received a request to support an application for consent for a lot addition located at 788 Nipissing Road South (Kadas – Roll # 4944 010 003 05900 ). The property is legally described as CON B PT LOT 85 in the Municipality of Magnetawan, hereinafter referred to as “the Lands”;

**AND WHEREAS** the Municipal planning consultant has provided a report in support of the application with conditions;

**NOW THEREFORE BE IT RESOLVED THAT** the Council of the Municipality of Magnetawan supports in principle the consent application for the Lands, **which is valid only for a period of six (6) months**, subject to the following conditions:

- Draft copy of the deeds (with all schedules) to be approved by the Municipality prior to registration;
- A copy of the original executed transfer (deed) with all schedules be provided to the Municipality;
- Draft Reference Plan to be approved by the Municipality prior to registration. Two (2) true certified paper copies of the registered plan and an electronic version with a certification that it is a true copy be provided to the Municipality;
- Payment of all taxes, municipal, legal and planning fees associated with the processing of this application including fees under By-law 2011-11, 2011-16 and current Municipal Fees & Charges By-law including a parkland dedication fee;
- That the severed lands with an area of approximately 0.09 hectares be merged in title with the abutting property to the south, Municipality known as 80 Oak Lake and described as Con B PT Lot 85 Plan PSR-1959 Part 13 Plan PSR-2008 Part 13 PCL 15053 S/S Ahmic Lake and that the provisions of Section 50(3) and 50(5) of the *Planning Act* apply to any subsequent conveyance of, or other transaction involving, the identical subject parcel of land;
- A Solicitor’s written undertaking shall be provided to the Municipality indicating that the necessary steps will be taken to: 1) implement the conveyance and merger; 2) consolidate the severed and benefitting parcels to one Property Identification Number; and 3) alter the benefitting parcel;

Carried \_\_\_\_\_ Defeated \_\_\_\_\_ Deferred \_\_\_\_\_

Sam Dunnett, Mayor

Recorded Vote - called by:

Member of Council	Yea	Nay	Absent
Brunton, Tim			
Hetherington, John			
Kneller, Brad			
Smith, Wayne			
Mayor: Dunnett, Sam			

**APPLICATION FOR CONSENT**  
Under Section 53 of the Planning Act

FILE #B.....

**Note to Applicants:** This application form is to be used if the **CENTRAL ALMAGUIN PLANNING BOARD** is the consent granting authority. In this form the term "subject" land means the land to be severed and the land to be retained.

**Completeness of the Application**

The information in this form that must be provided by the applicant is indicated by black arrows on the left side of the section numbers. This information is prescribed in the Schedule to Ontario Regulation 197/96 made under the Planning Act. The mandatory information must be provided with the appropriate fee. If the mandatory information and fee are not provided, the CAPB will return the application or refuse to further consider the application until the information and fee have been provided.

The application form also sets out other information that will assist the CAPB and others in their planning evaluation of the consent application. To ensure the quickest and most complete review, this information should be submitted at the time of application. In the absence of this information, it may not be possible to do a complete review within the legislated time frame for making a decision. As a result, the application may be refused.

- The applicable fee is \$675 per lot created, per Lot Addition or per Right of Way – effective January 1, 2017
- 10 copies of the completed application form and 10 copies of the sketch are required by the CAPB. The copies may be used to consult with other ministries or agencies that may have an interest in the application.
- Please remember to include your property roll number

Measurements are to be in metric units.  
1 ft = .3048 meters; 1 acre = 0.404686 hectare

**For Help**

To help you understand the consent process and information needed to make a planning decision on the application, refer to the Guide.

You can also call:  
Susan L. Arnold, Secretary - Treasurer  
Central Almaguin Planning Board  
63 Marie St, P. O. Box 310  
South River, On POA 1X0 705 386 - 2573  
e-mail: centralalmaguinplan@hotmail.com  
Web Page for forms: www.strongtownship.com  
Office hours: Wednesdays- 9:00 a.m. to 2:00 p.m.

**Submission of the Application**

- One application form is required for each parcel to be severed.
- A complete application form **MUST** include a council resolution from the organized municipality stating the pre-consult requirements have been met to its satisfaction and be accompanied by a list of conditions the municipality requires.

→ **Please Print and Complete Appropriate Box(es)**

**1. Application Information – MUNICIPAL TAX - ROLL #**

→ **1.1 Name of Owner(s).** An owner's authorization is required in Section 11.1, if the applicant is not the owner.

Name of Owner(s) Andrienne Straub Kadas	Home Telephone No. (416) 505-9264	Business Telephone No.
Address 175 Airdrie Road, Toronto, ON	Postal Code M4G 1M7	

**1.2 Agent/Applicant:** Name of the person who is to be contacted about the application, if different than the owner.  
(This may be a person or firm acting on behalf of the owner.) e-mail -

Name of Contact Person/Agent Wayne Simpson & Associates	Home Telephone No. (705) 706-0301	Business Telephone No. (705) 789-9092
Address 3-76 King William Street, Huntsville, ON	Postal Code P1H 1E4	Fax No. (705) 789-9094

**2. Location of the Subject Land (Complete applicable boxes in 2.1)**

➤ <b>2.1</b>	District Parry Sound	Local Municipality/Unorganized Township Magnetawan	Former Municipality Chapman	Section or Mining Location No.
	Concession Number(s) B	Lot Number(s) Pt. 84 & 85	Registered Plan No.	Lot(s)/Block(s)
	Reference Plan No. PSR 703 & PSR 2008	Part Number(s) 8, 9 & 14 respectively	Municipal Address 778 Nipissing Road South	Parcel Number PINs 52080-0122(LT) & - 0505(LT)

➤ **2.2** Are there any easements or restrictive covenants affecting the subject land?  
 No     Yes    If Yes, describe the easement or covenant and its effect.

Yes - Subject to a right-of-way over Part 8 on PSR -703, known locally as Oak Lane. No practical effect on application.



**3. Purpose of this Application**

3.1 Type and purpose of proposed transaction (check appropriate box)

Transfer Other	Creation of a new lot A charge	Addition to a lot A lease	YES	An easement A correction of title	Other purpose
-------------------	-----------------------------------	------------------------------	-----	--------------------------------------	---------------

3.2 Name of person(s), if known, to whom land or interest in land is to be transferred, leased or charged  
**Andre Ryan Edelbrock**

3.3 If a lot addition, identify the lands to which the parcel will be added  
 PIN 52080-0111 (LT) & PIN 52080-0584

**4. Description of Subject Land and Servicing Information (Complete each subsection.)**

4.1 Description

Frontage (m)	455 m +/-	Severed	N/A	Retained	455 m +/-
Depth (m.)	200 m +/- Irreg.		35 m		200 m +/-
Area (ha.)	9.45 ha.		0.09 ha.		9.36 ha.

4.2 Use of Property

Existing Use(s)	Rural Residential		vacant		Same
Proposed Use(s)	Rual Residential		pt. of waterfront lot		Same

4.3 Buildings or Structures

Existing (Date of Construction)	Unknown		N/A		Unknown
Proposed	No change		No change		No change

4.4 Access (check appropriate space)

Provincial Highway

Municipal road, maintained all year Nipissing Road South

Municipal road, seasonally maintained

Other public road (e.g. LRB)

Right of way

Water Access (if so, describe below)

Describe in section 9.1, the parking and docking facilities to be used and the approximate distance of these facilities from the subject land and the nearest public road.

4.5 Water Supply

Publicly owned and operated piped water system

Privately owned and operated individual well Yes

Privately owned and operated communal well

Lake or other water body

Other means

4.6 Sewage Disposal (Check appropriate space)

Publicly owned and operated sanitary sewage system

Privately owned and operated individual septic tank<sup>(1)</sup> Yes

Privately owned and operated communal septic system

Privy

Other means

(1) A certificate of approval from the North Bay Mattawa Conservation Authority submitted with this application will facilitate the review.

4.7 Other Services Check if the service is available

Electricity Yes

School Bussing Yes

Garbage Collection Yes

4.8 If access to the subject land is by private road, or right of way was indicated in section 4.4, indicate who owns the land or road, who is responsible for its maintenance and whether it is maintained seasonally or all year.

Access directly from public road with the benefiting lands being accessed by private road over the subject property.

**5. Land Use**

- 5.1 What is the existing official plan designation(s), if any, of the subject land?  
 Shoreline
- 5.2 What is the zoning, if any, of the subject land? If the subject land is covered by a Minister's zoning order, what is the regulation number?  
 Rural (applied to farm) & Residential Shore (on the near shore area)
- 5.3 Are any of the following uses or features on the subject land or within 500 metres of the subject land, unless otherwise specified. Please check the appropriate boxes, if any apply.
- | Use or Feature  | On the Subject Land | Within 500 Metres of Subject Land, unless otherwise specified (Indicate approximate distance) |
|---|---------------------|---|
| <input type="checkbox"/> An agricultural operation including livestock facility or stockyard      |                     |   |
| <input type="checkbox"/> A landfill   |                     |   |
| <input type="checkbox"/> A sewage treatment plant or waste stabilization plant                    |                     |   |
| <input type="checkbox"/> A provincially significant wetland (Class 1, 2 or 3 wetland)             |                     |   |
| <input type="checkbox"/> A provincially significant wetland within 120 metres of the subject land | N/A                 |   |
| <input type="checkbox"/> Flood plain  |                     |   |
| <input type="checkbox"/> A rehabilitated mine site  |                     |   |
| <input type="checkbox"/> A non-operating mine site within 1 kilometre of the subject land         |                     |   |
| <input type="checkbox"/> An active mine site  |                     |   |
| <input type="checkbox"/> An industrial or commercial use, and specify the use(s)                  |                     |   |
| <input type="checkbox"/> An active railway line   |                     |   |
| <input type="checkbox"/> A municipal or federal airport   |                     |   |
| <input type="checkbox"/> Utility corridors  |                     |   |

**6. History of the Subject Land**

- 6.1 Has the subject land ever been the subject of an application for approval of a plan or subdivision or consent under the Planning Act?  
 No  Yes  Unknown If Yes and If Known, provide the Ministry's application file number and the decision made on the application.  
 Unknown
- 6.2 If this application is a re-submission of a previous consent application, describe how it has been changed from the original application  
 No
- 6.3 Has the subject land ever been the subject of an application for approval of a plan or subdivision or consent under the Planning Act?  
 No  Yes  Unknown If Yes, provide for each parcel severed, the date of transfer, the name of the transferee and the land use  
 Unknown

**7. Current Applications**

- 7.1 Is the subject land currently the subject of a proposed official plan or official plan amendment that has been submitted to the Minister for approval?  
 No  Yes  Unknown If Yes and if Known, specify the Ministry file number and status of the application  
 No
- 7.2 Is the subject land the subject of an application for a zoning by-law amendment, Minister's zoning order amendment, minor variance, consent or approval of a plan of subdivision?  
 No  Yes  Unknown If Yes, and if Known, specify the appropriate file number and status of the application  
 No

8. Sketch (Use the attached Sketch Sheet) To help you prepare the sketch, refer to the attached Sample Sketch.

The application shall be accompanied by a sketch showing the following:

- the boundaries and dimensions of the subject land, the part that is to be severed and the part that is to be retained
- the boundaries and dimensions of any land owned by the owner of the subject land and that abuts the subject land and the distance between the subject land and the nearest township lot line or landmark, such as a railway crossing or bridge
- the location of all land previously severed from the parcel originally acquired by the current owner of the subject land
- the approximate location of all natural and artificial features on the subject land and adjacent lands that in the opinion of the applicant may affect the application, such as buildings, railways, roads, watercourses, drainage ditches, river or stream banks, wetlands, wooded areas, wells and septic tanks
- the existing use(s) on adjacent lands
- the location, width and name of any roads within or abutting the subject land, indicating whether it is an unopened road allowance, a public travelled road, a private road or a right of way
- if access to the subject land is by water only, the location of the parking and boat docking facilities to be used
- the location and nature of any easement affecting the subject land

9. Other Information

Is there any other information that you think may be useful to the CAPB or other agencies in reviewing this application? If so, explain below or attach on a separate page.

The proposed lot addition will modestly increase the size of the adjacent cottage property owned by Andre Edelbrock and will increase the side yard between the cottage and the Applicant's property.

10. Affidavit or Sworn Declaration

I, Wayne Simpson of the Town of Huntsville in the District of Muskoka make oath and say (or solemnly declare) that the information contained in this application is true and that the information contained in the documents that accompany this application is true.

Sworn (or declared) before me

at the Town of Huntsville

in the District of Muskoka

this 11th day of March 2022

[Signature]  
Commissioner of Oaths

[Signature]  
Applicant

Brenda Norina Van Haaster, a Commissioner, etc.,  
Province of Ontario, for Wayne Simpson & Associates.  
Expires December 12, 2023.

**11. Authorizations**

➤ 11.1 If the applicant is not the owner of the land that is the subject of this application, the written authorization of the owner that the applicant is authorized to make the application must be included with this form or the authorization set out below must be completed.

**Authorization of Owner for Agent to Make the Application**

I, Adrienne Straub Kadas, am the owner of the land that is the subject of this application for a consent and I authorize Wayne Simpson & Associates to make this application on my behalf.

March 10. 2022

Date

x Adrienne Straub  
Signature of Owner

11.2 If the applicant is not the owner of the land that is the subject of this application, complete the authorization of the owner concerning personal information set out below.

**Authorization of Owner for Agent to Provide Personal Information**

I, Adrienne Straub Kadas, am the owner of the land that is the subject of this application for a consent and for the purposes of the Freedom of Information and Protection of Privacy Act, I authorize Wayne Simpson & Associates as my agent for this application, to provide any of my personal information that will be included in this application or collected during the processing of the application.

March 10. 2022

Date

x Adrienne Straub  
Signature of Owner

**12. Consent of the Owner**

➤ Complete the consent of the owner concerning personal information set out below.

**Consent of the Owner to the Use and Disclosure of Personal Information**

I, Adrienne Straub Kadas, am the owner of the land that is the subject of this consent application and for the purposes of the Freedom of Information and Protection of Privacy Act, I authorize and consent to the use by or the disclosure to any person or public body of any personal information that is collected under the authority of the Planning Act for the purposes of processing this application.

March 10. 2022

Date

x Adrienne Straub

Signature of Owner

➤ The CAPB will assign a File Number for complete applications and this should be used in all communications.

**Applicant's Checklist:** Have you remembered to attach:

- 10 copies of the completed application form?
- 10 copies of the sketch?
- 1 copies of the North Bay Mattawa Conservation Authority comments regarding Septic system
- The required fee payable to the Central Almaguin Planning Board

Forward to: CENTRAL ALMAGUIN PLANNING BOARD, P.O.Box 310, South River, ON POA 1X0

THIS DOCUMENT CONTAINS SECURITY FEATURES. SEE REVERSE

**WAYNE SIMPSON AND ASSOCIATES**  
76 KING WILLIAM ST., SUITE 3  
HUNTSVILLE, ONTARIO P1H 1E4  
TEL:(705)789-9092 FAX:(705)789-9094

CANADIAN IMPERIAL BANK OF COMMERCE  
1 MAIN STREET WEST  
HUNTSVILLE, ONTARIO P1H 2C5

5768

DATE 03 11 2022  
M M D D Y Y Y Y

PAY \*\*\*\*\*Eight Hundred and 00/100

\$ \*\*800.00

TO THE ORDER OF  
Central Almaquin Planning Board

WAYNE SIMPSON AND ASSOCIATES



PER W. Simpson

MEMO Edelbrock, Andre - Lot Addition Application

⑈005768⑈ ⑆08942010⑆ 15003510⑈

WAYNE SIMPSON AND ASSOCIATES

Central Almaquin Planning Board

3/11/2022

5768

Edelbrock, Andre - Lot Addition Application

800.00

Chequing Account Edelbrock, Andre - Lot Addition Application

800.00

**Wayne Simpson**

MUNICIPALITY OF  
MAGNETAWAN

**From:** Nicole Gourlay <ngourlay@magnetawan.com>  
**Sent:** March 24, 2022 3:24 PM  
**To:** Wayne Simpson  
**Cc:** Erica Kellogg  
**Subject:** RE: Adrienne Straub Kadas

REC

APR 04

D10 00305900

Hi Wayne,

The \$2000.00 deposit is what is required to have sufficient funds for the application to be sent to the Municipal Planning Consultant as per our current fees and charges by-law. Whatever is not used of that consent deposit is returned after the consent has been granted and if the application requires additional funds than they are requested of the applicant and the applicant gets copies of all receipts etc. In our process, the applicant works with the Municipality to complete all the conditions of consent which is usually the majority of them. The \$700.00 fee is for Staff time on the applications.

Thank you,

Nicole

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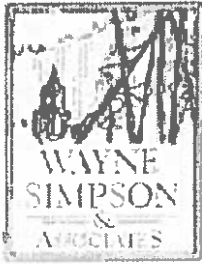
**Nicole Gourlay | Deputy Clerk – Planning & Development**  
Municipality of Magnetawan | PO Box 70 | 4304 Highway 520 | Magnetawan, ON POA 1P0  
Phone 705-387-3947 ext. 1011 | Fax 705-387-4875 | [ngourlay@magnetawan.com](mailto:ngourlay@magnetawan.com)



*This message (including attachments, if any) is intended to be confidential and solely for the addressee. If you received this e-mail in error, please delete it and advise me immediately. E-mail transmission cannot be guaranteed to be secure or error free and the sender does not accept liability for errors or omissions.*

**From:** Wayne Simpson <wayne@wsaplanning.ca>  
**Sent:** March 24, 2022 2:57 PM  
**To:** Nicole Gourlay <ngourlay@magnetawan.com>  
**Cc:** Erica Kellogg <officeassistant@magnetawan.com>  
**Subject:** RE: Adrienne Straub Kadas

Hi Nicole,



MUNICIPALITY OF  
MAGNETAWAN  
MAR 22 2021  
**RECEIVED**  
no payment rec

Planning and Development Consultants

March 11, 2021

**BY PRIORITY POST**

Susan L. Arnold  
Secretary - Treasurer  
Central Almaguin Planning Board  
63 Marle St. P.O. Box 310  
South River, ON POA 1X0

Dear Susan:


**RE: Application for Consent (Lot Addition)**  
**Applicant: Adrienne Straub Kadas**  
**Address: 778 Nippissing Road South**  
**Part of Lots 84 & 85, Concession B, former Township of Chapman**  
**Municipality of Magnetawan**

Enclosed please find ten (10) copies of the completed Application Form, supporting documents and our cheque in the amount \$675.00. The purpose of the application is to simply join 919 m<sup>2</sup> of the property to the adjacent cottage property on Ahmic Lake owned by Andre Edelbrock. The lot addition, which does not extend to the water's edge, will moderately increase the size of the benefiting lands and will provide greater separation of the properties along the north side of the Edelbrock cottage. Upon review, please advise if any additional information is required. It is best to contact me by email or by phone at (705) 706-0301.

Please note that a copy of the Application is being sent to Nicole Gourlay, Deputy Clerk Planning and Development, Municipality of Magnetawan.

The Planning Board's earliest approval of the Application would be sincerely appreciated.

Yours truly,  
WAYNE SIMPSON & ASSOCIATES

  
Wayne Simpson, MCIP, RPP  
Principal Planner

3 - 76 King William St., Huntsville, Ontario P1H 1E4 Tel: (705) 789-9092 Fax: (705) 789-9094  
info@wsaplanning.ca

**Cc:** Nicole Gourlay, Magnetawan  
Adrienne Straub  
Andre Edelbrock



**THE MUNICIPALITY OF MAGNETAWAN**

**PLANNING REPORT**

TO: Nicole Gourlay, Deputy Clerk – Planning and Development, Municipality of Magnetawan

FROM: Jamie Robinson, BES, MCIP, RPP & Jonathan Pauk HBASc, MSc, MCIP, RPP – MHBC Planning

DATE: May 24, 2022

SUBJECT: Consent Application – Kadas – 788 Nipissing Road South, Municipality of Magnetawan  
Roll No. 4944010003059000000

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**Recommendation**

That the Council for the Municipality of Magnetawan provide comments to the Planning Board in regards to the proposed Consent Application pertaining to 788 Nipissing Road South by recommending that the Consent Application for a lot addition be approved, subject to the following conditions of provisional consent:

1. That the severed lands with an area of approximately 0.09 hectares be merged in title with the abutting property to the south, municipally known as 80 Oak Lake and described as CON B PT LOT 84 PT LOT 85 PLAN PSR-1959 PART 13 PLAN PSR-2008 PART 13 PCL 15053 S/S AHMIC LAKE), and that the provisions of Sections 50(3) and 50(5) of the Planning Act apply to any subsequent conveyance of, or other transaction involving, the identical subject parcel of land.
2. A Solicitor's written undertaking shall be provided to the Municipality indicating that the necessary steps will be taken to: 1) implement the conveyance and merger; 2) consolidate the severed and benefitting parcels to one Property Identification Number; and 3) alter the benefitting parcel.
3. That the applicant meet all financial requirements of the Municipality.
4. That a draft survey of the severed lot be provided to the Municipality for review and approval.
5. That one copy of a Registered Reference Plan of the subject lands prepared by an Ontario Land Surveyor be submitted to the Municipality which conforms substantially with the application as submitted.
6. That the applicant's solicitor prepare and submit a copy of the proposed conveyance for the parcel severed, for review by the Municipality.

- That the conditions of consent imposed by the Planning Board be fulfilled within two years from the date of the giving of the notice of decision.

**Proposal / Background**

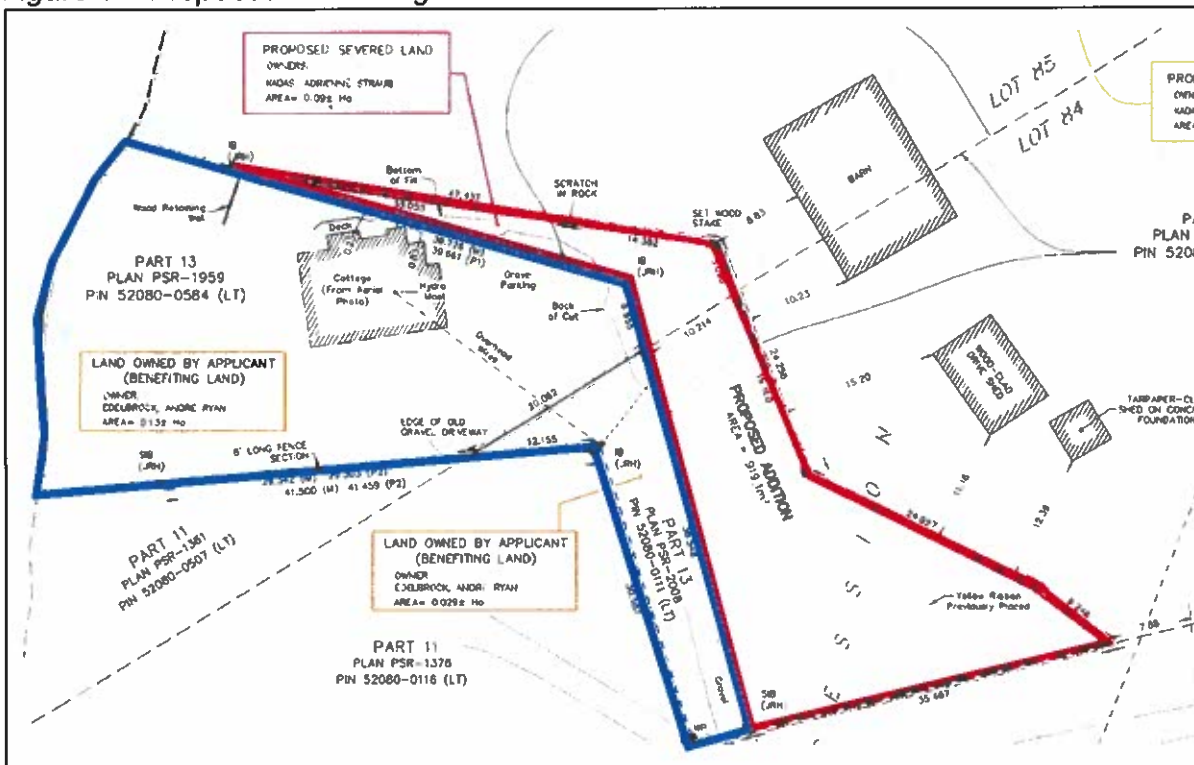
A Consent Application for a lot addition has been submitted by the property Owner, Adrienne Kadas, for the property located at 788 Nipissing Road South which is legally described as Concession B, Part Lot 85, in the Municipality of Magnetawan.

The Consent Application proposes to sever and merge approximately 919.1 square metres of land located at 788 Nipissing Road, and add the proposed severed portion to the abutting lot located at 80 Oak Lane. The total area of the abutting lot, including the added severed portion is to be approximately 0.27 hectares (2,700 square metres). The resulting lot area of the proposed retained lot, if approved, would be reduced from 9.45 hectares to 9.36 hectares.

Each of the subject properties are developed with existing single detached dwellings and are serviced by existing individual on-site sewage and water services. There are no new buildings or structures proposed as part of the application.

An excerpt of the sketch provided by the Applicant is included in Figure 1. The Severed Lands are shown in 'red and the lands to be enhanced are shown in 'blue.'

*Figure 1 – Proposed Lot Configuration*



Both the Retained Lot (788 Nipissing Road South) and lands to be enhanced (80 Oak Lane) will contain existing single detached dwellings and accessory buildings respectively.

## Area Context

The location of the subject property is shown in Figure 2. The surrounding land uses include the following:

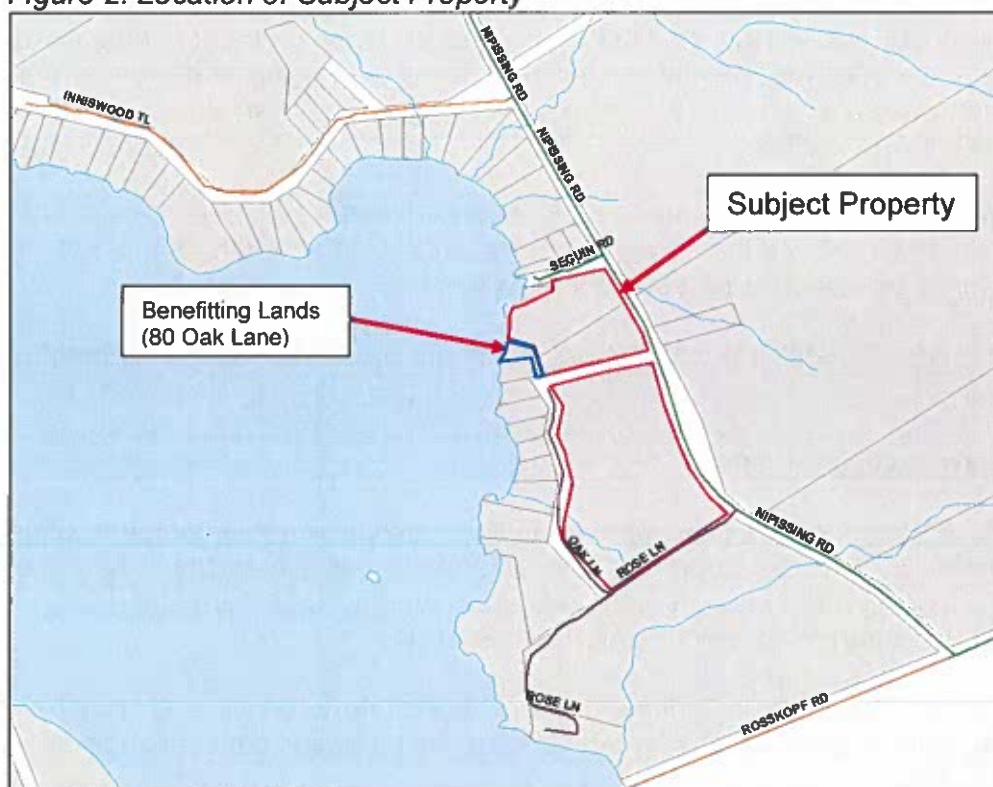
**North:** Existing single detached dwellings fronting onto Ahmic Lake.

**East:** A large tract of forested lands and single detached dwellings fronting onto Nipissing Road

**South:** Existing single detached dwellings fronting onto Ahmic Lake.

**West:** Ahmic Lake

*Figure 2: Location of Subject Property*



## Policy Analysis

The following is a review of the land use policy framework related to the subject lands and the consent proposal.

### Provincial Policy Statement

The Provincial Policy Statement (PPS) is a document that provides policy direction on matters of Provincial interest concerning land use planning. Ontario has a policy led planning system

and the PPS sets the foundation for regulating the development and use of land in the Province. Policies are set out to provide for appropriate development while also protecting resources of provincial interest, public health and safety, and the quality of the natural and built environment. When making land use planning decisions, Planning Authorities must ensure that decisions are consistent with the PPS.

The subject lands are located outside of the Magnetawan Village settlement area and are considered to be Rural Lands. The PPS, specifically Section 1.1.5.2, recognizes resource-based recreational development, including recreational dwellings, as a permitted use.

Section 1.6.6.4 provides policies that apply to development on individual well and septic and states that individual on-site sewage services and individual on-site water services may be used for a new development provided that site conditions are suitable for the long-term provision of such services with no negative impacts. Each of the subject properties are developed with existing single detached dwellings and are serviced by existing individual on-site sewage and water services. There are no new buildings or structure proposed as part of the application.

Section 2.0 of the PPS contains policies related to the wise use and management of resources. Ontario's long-term prosperity, environmental health, and social well-being is dependent on protecting water and natural heritage features. There are no mapped natural heritage features on or adjacent to the subject properties.

Section 3.1 provides policies pertaining to natural hazards including flooding. For Ahmic Lake, the Municipality's Official Plan defines the floodplain elevation as 281.97 CGD. There are no new buildings or structures proposed as part of the lot addition.

Subject to the recommended conditions, the proposed consent application and easement is consistent with the PPS.

**Municipality of Magnetawan Official Plan**

The Municipality's Official Plan provides direction pertaining to growth and development within Magnetawan. The policies in the Plan address the environment, cultural and built heritage, natural resources and servicing and transportation. Schedule A (Land Use Map) of the Official Plan identifies the subject properties as being designated Shoreline.

Section 7.1.1 of the Official Plan contains criteria that are applicable to consent applications. Table 1 summarizes the consent policies and the relevance to the proposed consent application for the proposed lot addition.

*Table 1: Official Plan Section 7.7.1 Summary*

<b>Policy 7.7.1 Severance Criteria</b>	<b>Does the Application Conform?</b>
a) A registered plan of subdivision is not necessary for the orderly development of the lands.	A Plan of Subdivision is required where 3 or more lots are proposed. There are no new lots as part of the proposed boundary adjustment. A Plan of Subdivision is not required.

<p>b) The lot size and setback requirements will satisfy specific requirements of this Plan and meet the implementing zoning by-law requirements.</p>	<p>Section 5.4.2 of the Official Plan requires a minimum lot area of 1 hectare for new residential lots. The proposed lot addition does not create a new lot and will increase the size of 80 Oak Road to 0.27 hectares and bring it into more compliance with the Zoning By-law.</p> <p>Section 3.17 of the Zoning By-law states, <i>"...Lots which have been increased in lot area or lot frontage following enactment of this By-law shall be deemed to comply to the By-law, and may be used in accordance with the provisions of the By-law."</i></p> <p>In accordance with Section 3.17, the proposed lots will comply to the Municipality's Zoning By-law.</p>
<p>c) The proposed lot must front on a publicly maintained road or, within the Shoreline designation, between existing lots on an existing private road with a registered right-of-way to a municipally maintained road or be a condominium unit, which may be created on private roads having access to a municipal year round road.</p>	<p>The proposed Retained lot fronts onto Nipissing Road which is identified as municipal road (year round maintained) in accordance with Schedule C of the Official Plan. The proposed enhanced lot (80 Oak Road) will continue to front onto Oak Lane which is identified as a private road.</p>
<p>d) Lots for hunt camps, fishing camps, wilderness tourist camps or similar uses may be permitted on unmaintained municipal road allowances or on private right of ways to publicly maintained roads provided that the appropriate agreements are in place to ensure that the Municipality has no liability with respect to the use of these roads.</p>	<p>Not applicable.</p>
<p>e) The lot must have road access in a location where traffic hazards such as obstructions to sight lines, curves or grades are avoided;</p>	<p>The proposed retained lot and enhanced lot have existing vehicular access that will continue to service both lots. The proposed lots do not appear to create a traffic hazard.</p>
<p>f) The lot size, soil and drainage conditions must allow for an adequate building site and to allow for the provision of an adequate means of sewage disposal and water supply, which meets the requirements of the Building Code, the lot must have safe</p>	<p>Each of the subject properties are developed with existing single detached dwellings and are serviced by existing individual on-site sewage and water services. There are no new buildings or structure proposed as part of the application.</p>

access and a building site that is outside of any flood plain or other hazard land.	
g) Notwithstanding subsection c), lots created for seasonal or recreational purposes may be permitted where the access to the lot is by a navigable waterbody provided that Council is satisfied that there are sufficient facilities for mainland parking and docking.	Not applicable. The proposed lots are to utilize existing vehicular access.
h) Any lot for permanent residential use shall be located on a year round maintained municipal road or Provincial highway.	Each of the subject properties are developed with existing single detached dwellings will continue to be serviced by existing vehicular access.
i) In the Rural designation, new lots created by consent shall be limited to the following: <ul style="list-style-type: none"> <li>i. The Township will permit the creation of up to eight new lots per year. The new lots must comply with the regulations as set out in the implementing Zoning By-law.</li> <li>ii. two lots per original hundred acre lot;</li> <li>iii. one lot for each 50 acre parcel which existed as of the date of approval of this Plan; and</li> <li>iv. infilling between existing residences within 300 metres of each other on the same side of a municipal road or Provincial highway</li> </ul>	Not applicable. The subject properties are located in the Shoreline designation.
j) The creation of any lot will not have the effect of preventing access to or land locking any other parcel of land.	The proposal will not have the effect of preventing access to, or land locking any other parcel of land.
k) Any severance proposal on land adjacent to livestock operations shall meet the Minimum Distance Separation Formula I in accordance with the MDS Guidelines and shall demonstrate that the proposed water supply has not been contaminated from agricultural purposes.	Not applicable. No new lots are proposed.

As summarized in Table 1, the proposed consent application for a boundary adjustment conforms to the severance policies in Section 7.1.1 of the Official Plan.

Subject to the recommended conditions, the application is in conformity with the Municipality's Official Plan.

Municipality of Magnetawan Zoning By-law

The subject properties are zoned Shoreline Residential (RS), in the Municipality's Zoning By-law.

A summary of the proposed lot is provided in Table 2.

*Table 2: Agricultural Zone Standard Summary*

Zone Standard	Shoreline Residential (RS) Requirement	Proposed Retained Lot (788 Nipissing Road South)	Lands to be Enhanced (80 Oak Lane)
<b>Lot Area</b>	1 hectare	9.36 hectares	0.24 hectares (2,490m <sup>2</sup> )
<b>Lot Frontage</b>	90 metres	60 metres onto Ahmic Lake (existing)	35.7 metres (existing)

As noted in Table 2, the lands to be enhanced do not comply with the minimum lot area or lot frontage requirements of the RS Zone, nor does the Retained Lot comply with the minimum frontage requirements. Section 3.17 of the Zoning By-law states,

*Where a lot, having a lesser lot area and/or lot frontage than required herein, existed on the date of passing of this Bylaw, or where such a lot is created by a public authority or correction of title, such a smaller lot may be used and a permitted building or structure may be erected and/or used on such a smaller lot provided that all other applicable provisions of this By-law are complied with and provided that a sewage system that complies with the regulations under Building Code can be installed on the lands.*

***Lots which have been increased in lot area or lot frontage following enactment of this By-law shall be deemed to comply to the By-law, and may be used in accordance with the provisions of the By-law.***

In accordance with Section 3.17, the proposal complies to the Municipality's Zoning By-law.

The uses on the proposed severed and retained lots are existing and are permitted within the RS Zone as identified the Municipality's Zoning By-law.



**Summary**

The Consent Application proposes to undertake a boundary adjustment of two existing lots, which will result in the reconfiguration of both properties. The proposed consent application is consistent with the Provincial Policy Statement and conforms to the consent criteria in the Municipality's Official Plan. Based on the analysis contained in this Report, MHBC Planning Staff recommends Council support the proposed application subject to the recommended conditions included in this Report.

Respectively submitted,



---

Jonathan Pauk HBASc, MSc, MCIP RPP  
Planning Consultant  
MHBC Planning



---

Jamie Robinson, BES, MCIP, RPP  
Planning Consultant  
MHBC Planning

**Moved by:** \_\_\_\_\_

**Seconded by:** \_\_\_\_\_

**WHEREAS** the Municipality of Magnetawan has received a request to support an application for consent for creation of a new lot located at 3737 Highway 124, Magnetawan (Zubatiuk/Seaman). The property is legally described as CON 8, PT LOT 27 Former Township of Chapman now in the Municipality of Magnetawan, hereinafter referred to as “the Lands”;

**AND WHEREAS** the Municipal planning consultant has provided a report in support of the application with conditions;

**NOW THEREFORE BE IT RESOLVED THAT** the Council of the Municipality of Magnetawan supports in principle the consent application for the Lands, subject to the following conditions:

- Draft copy of the deeds (with all schedules) to be approved by the Municipality prior to registration;
- A copy of the original executed transfer (deed) with all schedules be provided to the Municipality;
- Draft Reference Plan to be approved by the Municipality prior to registration. Two (2) true certified paper copies of the registered plan and an electronic version with a certification that it is a true copy be provided to the Municipality;
- Payment of all taxes, municipal, legal and planning fees associated with the processing of this application including fees under By-law 2011-11, 2011-16 and current Municipal Fees & Charges By-law including a parkland dedication fee;
- The applicant undertake and submit, to the satisfaction of the Municipality of Magnetawan, an Environmental Impact Statement which evaluates any and all potential impacts from the proposed severance to any present or adjacent key natural heritage or hydrologic features;
- That the mitigation measures and recommendations contained in the Environmental Impact Statement be implemented through Site Plan Approval with the Municipality of Magnetawan;
- Confirmation from the North Bay Mattawa Conservation Authority (NBMCA) that the proposed Retained Lot can be adequately serviced by individual on-site septic systems and individual on-site water systems;
- Completion of a Minimum Distance Separation I (MDS I) Calculation, to the satisfaction of the Municipality, for active livestock barns located within 750 – 1,500 metres of the proposed Severed and Retained Lots;

Carried \_\_\_\_\_ Defeated \_\_\_\_\_ Deferred \_\_\_\_\_

\_\_\_\_\_  
Sam Dunnett, Mayor

Recorded Vote Called by: .....

Member of Council	Yea	Nay	Absent
Brunton, Tim			
Hetherington, John			
Kneller, Brad			
Smith, Wayne			
Mayor: Dunnett, Sam			

Municipality of Magnetawan  
4304 Hwy. #520, P.O. Box 70  
Magnetawan, ON  
POA 1P0

Attention: Nicole Gourlay, Deputy Clerk – Planning & Development

**Re: Zubatiuk & Seaman; #3737 Highway #124 – Consent Application**

Dear Ms. Gourlay,

I am assisting the owners of the above noted property with a Consent Application to sever a 10± ha parcel from their existing 40± property.

The property is zoned rural and currently used for as a single-family dwelling with some associated out-buildings. If consent is granted, the current owners intend to sell the existing dwelling with the 10± ha parcel and build a new single-family dwelling on the retained 30± ha.

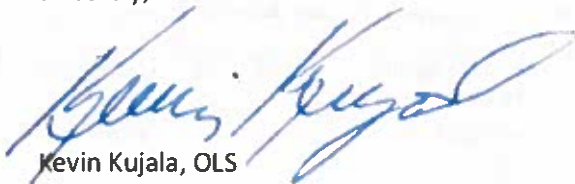
The existing dwelling is currently serviced by an existing driveway off Highway #124. There is an existing entrance on the retained lot and the owners have received approval in principle from MTO to use this entrance for a new dwelling subject to finalization of the consent process.

Please find attached the following items for your review and consideration:

- Completed Application for Consent signed by myself as agent with authorization of the landowners
- Key Sketch showing the location of the subject land
- Sketch for Consent Application shown the proposed land division
- Copy of email correspondence from MTO approving the entrance to the retained land subject to finalization of the consent process.

I trust the application is complete, however, I would be happy to discuss the application further or provide any additional information that may be pertinent to the proposed consent.

Sincerely,



Kevin Kujala, OLS

**APPLICATION FOR CONSENT**  
Under Section 53 of the Planning Act

FILE #B.....

**Note to Applicants:** This application form is to be used if the **CENTRAL ALMAGUIN PLANNING BOARD** is the consent granting authority. In this form the term "subject" land means the land to be severed and the land to be retained.

**Completeness of the Application**

The information in this form that must be provided by the applicant is indicated by **black arrows** on the left side of the section numbers. This information is prescribed in the Schedule to Ontario Regulation 197/96 made under the **Planning Act**. The mandatory information must be provided with the appropriate fee. If the mandatory information and fee are not provided, the CAPB will return the application or refuse to further consider the application until the information and fee have been provided.

The application form also sets out other information that will assist the CAPB and others in their planning evaluation of the consent application. To ensure the quickest and most complete review, this information should be submitted at the time of application. In the absence of this information, it may not be possible to do a complete review within the legislated time frame for making a decision. As a result, the application may be refused.

**Submission of the Application**

- One application form is required for each parcel to be severed.
- A complete application form **MUST** include a council resolution from the organized municipality stating the pre-consult requirements have been met to its satisfaction and be accompanied by a list of conditions the municipality requires.

- The applicable fee is \$675 per lot created, per Lot Addition or per Right of Way – effective January 1, 2017
- 10 copies of the completed application form and 10 copies of the sketch are required by the CAPB. The copies may be used to consult with other ministries or agencies that may have an interest in the application.
- Please remember to include your property roll number

**Measurements are to be in metric units.**  
1 ft = .3048 meters; 1 acre = 0.404686 hectare

**For Help**

To help you understand the consent process and information needed to make a planning decision on the application, refer to the Guide.

You can also call:  
Susan L. Arnold, Secretary - Treasurer  
Central Almaguin Planning Board  
63 Marie St, P. O. Box 310  
South River, On POA 1X0 705 386 - 2573  
e-mail: centralalmaguinplan@hotmail.com  
Web Page for forms: www.strongtownship.com  
Office hours: Wednesdays- 9:00 a.m. to 2:00 p.m.

→ **Please Print and Complete Appropriate Box(es)**

1. Application Information – MUNICIPAL TAX - ROLL # 4944 01000 207900

→ 1.1 Name of Owner(s). An owner's authorization is required in Section 11.1, if the applicant is not the owner.

Name of Owner(s) Alex Brian Zubatiuk & Terri-Lynne Seaman	Home Telephone No. 705-783-3246	Business Telephone No.
Address 3737 Highway #124, Sundridge, ON		Postal Code P0A 1Z0

1.2 Agent/Applicant: Kevin Kujala, KPK Surveying Inc. ([kevin@kpksurvey.ca](mailto:kevin@kpksurvey.ca))

Name of Contact Person/Agent Kevin Kujala, KPK Surveying Inc.	Home Telephone No. 705-349-1636	Business Telephone No. 705-788-2701
Address 857 South Waseosa Lake Road, Huntsville, ON	Postal Code P1H 2N5	Fax No.

2. Location of the Subject Land (Complete applicable boxes in 2.1)

➤ 2.1 District  
**Parry Sound**

Local Municipality/Unorganized Township Municipality of Magnetawan	Former Municipality <b>Chapman</b>	Section or Mining Location No.	
Concession Number(s) <b>8</b>	Lot Number(s) <b>27</b>	Registered Plan No.	Lot(s)/Block(s)
Reference Plan No.	Part Number(s)	Municipal Address 3737 Hwy. 124	Parcel Number 52081-0404

➤ 2.2 Are there any easements or restrictive covenants affecting the subject land?  
 No     Yes    If Yes, describe the easement or covenant and its effect.

**3. Purpose of this Application**

3.1 Type and purpose of proposed transaction (check appropriate box)

<input checked="" type="checkbox"/> Transfer	<input checked="" type="checkbox"/> Creation of a new lot	<input type="checkbox"/> Addition to a lot	<input type="checkbox"/> An easement	<input type="checkbox"/> Other purpose
<input type="checkbox"/> Other	<input type="checkbox"/> A change	<input type="checkbox"/> A lease	<input type="checkbox"/> A correction of title	

3.2 Name of person(s), if known, to whom land or interest in land is to be transferred, leased or charged  
UNKNOWN

3.3 If a lot addition, identify the lands to which the parcel will be added.

**4. Description of Subject Land and Servicing Information (Complete each subsection)**

4.1 Description

Frontage (m.)	Severed <u>208±</u>	Retained <u>114.5±</u>
Depth (m.)	<u>487±</u>	<u>718±</u>
Area (ha.)	<u>10.0±</u>	<u>29.9±</u>

4.2 Use of Property

Existing Use(s)	<u>RESIDENTIAL</u>	<u>VACANT</u>
Proposed Use(s)	<u>SAME</u>	<u>RESIDENTIAL</u>

4.3 Buildings or Structures

Existing (Date of Construction)	<u>UNKNOWN</u>	
Proposed	<u>SINGLE FAMILY DWELLING</u>	

4.4 Access (check appropriate space)

Provincial Highway	<u>EXISTING</u>	<u>EXISTING ENTRANCE</u>
Municipal road, maintained all year		<u>APPROVED BY MTO</u>
Municipal road, seasonally maintained		
Other public road (e.g. LRB)		
Right of way		
Water Access (if so, describe below)		
Describe in section 9.1, the parking and docking facilities to be used and the approximate distance of these facilities from the subject land and the nearest public road.		

4.5 Water Supply

Publicly owned and operated piped water system		
Privately owned and operated individual well	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Privately owned and operated communal well		
Lake or other water body		
Other means		

4.6 Sewage Disposal (Check appropriate space)

Publicly owned and operated sanitary sewage system	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Privately owned and operated individual septic tank <sup>1</sup>		
Privately owned and operated communal septic system		
Privy		
Other means		
(1) A certificate of approval from the North Bay Mattawa Conservation Authority submitted with this application will facilitate the review.		

4.7 Other Services (Check if the service is available)

Electricity	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
School Bussing	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Garbage Collection		

4.8 If access to the subject land is by private road, or right of way was indicated in section 4.4, indicate who owns the land or road, who is responsible for its maintenance and whether it is maintained seasonally or all year.

**5. Land Use**

5.1 What is the existing official plan designation(s), if any, of the subject land?

RURAL / EP

5.2 What is the zoning, if any, of the subject land? If the subject land is covered by a Minister's zoning order, what is the regulation number?

RURAL / EP

5.3 Are any of the following uses or features on the subject land or within 500 metres of the subject land, unless otherwise specified. Please check the appropriate boxes, if any apply.

Use or Feature	On the Subject Land	Within 500 Metres of Subject Land, unless otherwise specified (Indicate approximate distance)
<input type="checkbox"/> An agricultural operation including livestock facility or stockyard		NO LIVESTOCK, FIELDS USED FOR HAY
<input type="checkbox"/> A landfill		
<input type="checkbox"/> A sewage treatment plant or waste stabilization plant		
<input type="checkbox"/> A provincially significant wetland (Class 1, 2 or 3 wetland)		
<input type="checkbox"/> A provincially significant wetland within 120 metres of the subject land		N/A
<input type="checkbox"/> Flood plain		
<input type="checkbox"/> A rehabilitated mine site		
<input type="checkbox"/> A non-operating mine site within 1 kilometre of the subject land		
<input type="checkbox"/> An active mine site		
<input type="checkbox"/> An industrial or commercial use, and specify the use(s)		
<input type="checkbox"/> An active railway line		
<input type="checkbox"/> A municipal or federal airport		
<input type="checkbox"/> Utility corridors		

**6. History of the Subject Land**

6.1 Has the subject land ever been the subject of an application for approval of a plan of subdivision or consent under the Planning Act?  No  Yes  Unknown If Yes and If Known, provide the Ministry's application file number and the decision made on the application.

6.2 If this application is a re-submission of a previous consent application, describe how it has been changed from the original application

6.3 Has the subject land ever been the subject of an application for approval of a plan of subdivision or consent under the Planning Act?  No  Yes If Yes, provide for each parcel severed, the date of transfer, the name of the transferee and the land use.

**7. Current Applications**

7.1 Is the subject land currently the subject of a proposed official plan or official plan amendment that has been submitted to the Minister for approval?  No  Yes  Unknown If Yes and If Known, specify the Ministry file number and status of the application.

7.2 Is the subject land the subject of an application for a zoning by-law amendment, Minister's zoning order amendment, minor variance, consent or approval of a plan of subdivision?  No  Yes  Unknown If Yes, and If Known, specify the appropriate file number and status of the application.



8. Sketch (Use the attached Sketch Sheet) To help you prepare the sketch, refer to the attached Sample Sketch.

- The application shall be accompanied by a sketch showing the following:
- the boundaries and dimensions of the subject land, the part that is to be severed and the part that is to be retained
  - the boundaries and dimensions of any land owned by the owner of the subject land and that abuts the subject land the distance between the subject land and the nearest township lot line or landmark, such as a railway crossing or bridge
  - the location of all land previously severed from the parcel originally acquired by the current owner of the subject land
  - the approximate location of all natural and artificial features on the subject land and adjacent lands that in the opinion of the applicant may affect the application, such as buildings, railways, roads, watercourses, drainage ditches, river or stream banks, wetlands, wooded areas, wells and septic tanks
  - the existing use(s) on adjacent lands
  - the location, width and name of any roads within or abutting the subject land, indicating whether it is an unopened road allowance, a public travelled road, a private road or a right of way
  - if access to the subject land is by water only, the location of the parking and boat docking facilities to be used
  - the location and nature of any easement affecting the subject land

9. Other Information

Is there any other information that you think may be useful to the CAPB or other agencies in reviewing this application? If so, explain below or attach on a separate page.

- SEE EMAIL FROM MTO APPROVING ENTRANCE FEES RETAINED
- SUBJECT TO FINALIZING CONSENT PROCESS
- KEY MAP
- SEE COVER LETTER

10. Affidavit or Sworn Declaration

➤ I, KEVIN KUTAL of the TOWN OF HUNTSVILLE  
in the DISTRICT OF MUSKOGA make oath and say (or solemnly declare) that the information contained in this application is true and that the information contained in the documents that accompany this application is true.

Sworn (or declared) before me

at the Town of Huntsville

in the District Municipality of Muskoka

this 21st day of March 2022

Kathryn Irene Kujala  
Commissioner of Oaths

[Signature]  
Applicant

Kathryn Irene Kujala, A Commissioner etc.,  
Province of Ontario for E.J. Williams Surveying  
Limited. Expires April 12, 2025.

**11. Authorizations**

- 11.1 If the applicant is not the owner of the land that is the subject of this application, the written authorization of the owner that the applicant is authorized to make the application must be included with this form or the authorization set out below must be completed.

**Authorization of Owner for Agent to Make the Application**

I, Brian Zubatink, am the owner of the land that is the subject of this application for a consent and I authorize KEVIN KUDALA (KPK SURVEYING INC.) to make this application on my behalf.

\_\_\_\_\_  
Date Brian Zubatink  
Signature of Owner

- 11.2 If the applicant is not the owner of the land that is the subject of this application, complete the authorization of the owner concerning personal information set out below.

**Authorization of Owner for Agent to Provide Personal Information**

I, Brian Zubatink, am the owner of the land that is the subject of this application for a consent and for the purposes of the **Freedom of Information and Protection of Privacy Act**, I authorize KEVIN KUDALA (KPK SURVEYING INC.) as my agent for this application, to provide any of my personal information that will be included in this application or collected during the processing of the application.

\_\_\_\_\_  
Date Brian Zubatink  
Signature of Owner

**12. Consent of the Owner**

- Complete the consent of the owner concerning personal information set out below.

**Consent of the Owner to the Use and Disclosure of Personal Information**

I, Brian Zubatink, am the owner of the land that is the subject of this consent application and for the purposes of the **Freedom of Information and Protection of Privacy Act**, I authorize and consent to the use by or the disclosure to any person or public body of any personal information that is collected under the authority of the **Planning Act** for the purposes of processing this application.

\_\_\_\_\_  
Date Brian Zubatink  
Signature of Owner

➤ The CAPB will assign a File Number for complete applications and this should be used in all communications.

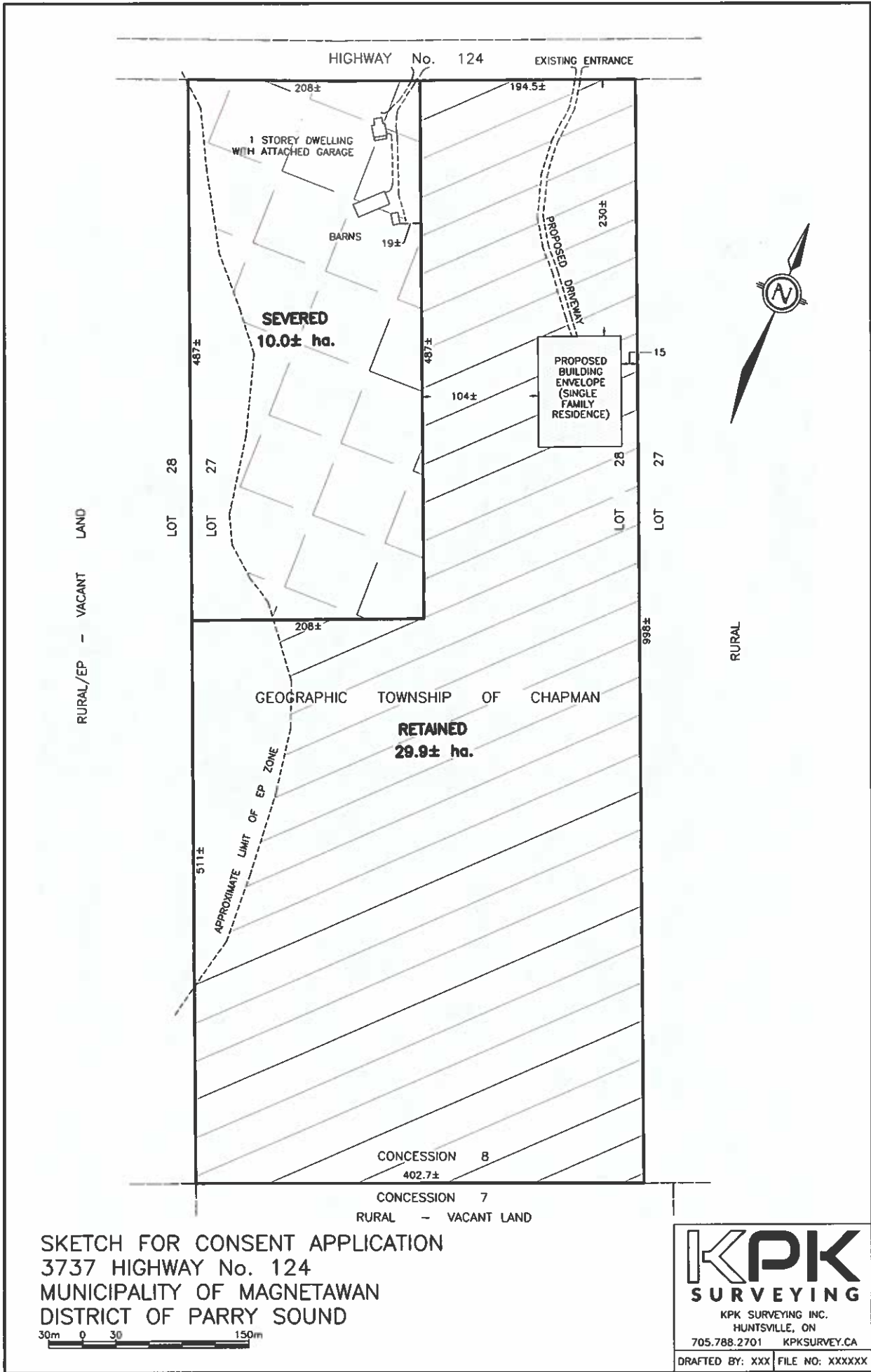
- Applicant's Checklist:** Have you remembered to attach:
- 10 copies of the completed application form?
  - 10 copies of the sketch?
  - 1 copies of the North Bay Mattawa Conservation Authority comments regarding Septic system
  - The required fee payable to the Central Almaguin Planning Board

Forward to: CENTRAL ALMAGUIN PLANNING BOARD, P.O.Box 310, South River, ON POA 1X0



**KEY MAP FOR CONSENT APPLICATION - #3737 HIGHWAY #124**





**Kevin Kujala**

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**From:** brian zubatiuk <bzubatiuk@gmail.com>  
**Sent:** February 10, 2022 2:23 PM  
**To:** Kevin Kujala  
**Subject:** Fwd: Application #2021-00006543 Lot #27 Con #8 Chapman (3737 Hwy 124)

----- Forwarded message -----

**From:** brian zubatiuk <[bzubatiuk@gmail.com](mailto:bzubatiuk@gmail.com)>  
**Date:** Tue, Dec 7, 2021 at 11:03 AM  
**Subject:** Re: Application #2021-00006543 Lot #27 Con #8 Chapman (3737 Hwy 124)  
**To:** Peel, Emmie (MTO) <[Emmie.Peel@ontario.ca](mailto:Emmie.Peel@ontario.ca)>

thanks very much Emmie for your response. I am in the beginning stages of everything and when i have the info you requested i will forward it to you. I wanted to make sure access would not be a problem at this spot. thanks again brian zubatiuk

On Tue, Dec 7, 2021 at 10:09 AM Peel, Emmie (MTO) <[Emmie.Peel@ontario.ca](mailto:Emmie.Peel@ontario.ca)> wrote:

Good Morning Brian,

Thank you for your application for an entrance. I understand from your application you are in the process of severing a section off your property. Has this been completed? I do not have any documentation about this. Are you able to provide anything for your file?

I have located the other entrance on your property that you are speaking of. Once your property is severed and the paperwork has been provided I will be able to process your entrance application. Currently, I am unable to provide 2 residential accesses for 1 property, however I do not have any issues with the location of this entrance you seek a permit for in order to upgrade the entrance and build at that location. Please note, when you do go to build we also require an application for a Building and Land Use permit, which requires an attached Site Plan. Your Site Plan is required to detail all structures and their measurements from the road (ie: well, septic tank, septic bed, garage, house, square footage of the house and garage etc.)

Everything looks complete for your file other than the severance details. Once I have these I will be able to process your entrance permit. Please keep me updated about the status of your severance.

Please do not hesitate to contact me should you have any questions or concerns.

Best Regards,

**Emmie Peel, C.Tech., rcca**

Corridor Management Officer

Ministry of Transportation, Northeastern Region

207 Main Street West, Huntsville, Ontario

Office: 705-491-5964

Fax: (705) 789-3606

E-mail [Emmie.Peel@ontario.ca](mailto:Emmie.Peel@ontario.ca)

Website: [www.hcms.mto.gov.on.ca](http://www.hcms.mto.gov.on.ca)



# Planning Report

**To:** Mayor and Council, Municipality of Magnetawan

**From:** Kent Randall & Jessica Rae Reid (EcoVue Consulting),  
Township Planning Consultants

**Subject:** Application for Consent C-01-22 (Zubatiuk & Seaman)

**Property Location:** Part of Lot 27, Concession 8, Municipality of Magnetawan (Chapman)  
3737 Highway 124

**EcoVue File No.:** 22-2125-02

**Date:** June 6, 2022

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## 1.0 Recommendation

It is recommended that Council receive the report dated June 6, 2022 from EcoVue Consulting Services regarding application C-01-22 (Zubatiuk & Seaman).

It is recommended that Council **approve** the proposed Consent application C-01-22 (Zubatiuk & Seaman), with the following conditions:

1. The applicant undertake and submit, to the satisfaction of the Municipality of Magnetawan, an Environmental Impact Statement which evaluates any and all potential impacts from the proposed severance to any present or adjacent key natural heritage or hydrologic features;
2. That the mitigation measures and recommendations contained in the Environmental Impact Statement be implemented through Site Plan Approval with the Municipality of Magnetawan;
3. Confirmation from the North Bay Mattawa Conservation Authority (NBMCA) that the proposed Retained Lot can be adequately serviced by individual on-site septic systems and individual on-site water systems;
4. Completion of a Minimum Distance Separation I (MDS I) Calculation, to the satisfaction of the Municipality, for active livestock barns located within 750 – 1,500 metres of the proposed Severed and Retained Lots;
5. Draft copy of the deeds (with all schedules) to be approved by the Municipality prior to registration;
6. A draft reference plan of survey be provided to the Municipality of Magnetawan for review prior to registration;
7. That confirmation in writing from the Municipality of Magnetawan that a 911 Address Numbers to the new lots created have been assigned;



8. A payment-in-lieu of a parkland dedication shall be paid in accordance with Section 51.1 of the Planning Act acceptable to the Municipality of Magnetawan in cash or certified cheque; and
9. Payment of all taxes, municipal, legal and planning fees associated with the processing of this application including fees under By-law 2011-11, 2011-16 and current Municipal Fees & Charges By-law including a parkland dedication fee.

## **2.0 Subject Lands**

The lands subject to this application are located in Part of Lot 27, Concession 6, in the Geographic Township of Chapman, now in the Municipality of Magnetawan. The lands are known municipally as 3737 Highway 124.

The subject property is approximately 39.9 hectares (98.6 acres) with approximately 402.5 metres of road frontage on Highway 124. The property contains one (1) detached dwelling and two (2) agricultural barns.

## **3.0 Purpose of Application**

The purpose of the application is to create one (1) residential lot with frontage on Highway 124. The proposed severed lot will be approximately 10.0 hectares (24.71 acres) with 208 metres of frontage on Highway 124 and will be located in the northwest portion of the retained lands. The proposed severed lot will contain all existing structures, and will continue to be used for residential uses.

The retained lands will be approximately 29.9 hectares (73.88 acres) with 194.5 metres of frontage on Highway 124. The retained lands will be vacant, but are proposed to be used for residential uses. The applicant intends to construct a single detached dwelling on the retained parcel. Neither severed nor retained lands are currently in agricultural production and haven't been since summer of 2021.

The applicant is proposing that the severed parcel will be accessed via driveway onto Highway 124. The applicant has provided written confirmation from the Ministry of Transportation (MTO) that the proposed entrance complies with any necessary requirements, and that an entrance permit will be administered upon completion of the Consent.

## **4.0 Analysis**

### **4.1 Provincial Policy Statement (2020)**

#### **4.1.1 Rural Lands and Areas in Municipalities**

The subject property is not located within a settlement area and is therefore subject to Section 1.1.4 (Rural Areas in Municipalities) and Section 1.1.5 (Rural Lands in Municipalities) of the Provincial Policy Statement (PPS).

Section 1.1.4.1 states *"healthy, integrated and viable rural areas should be supported by: a) building upon rural character, and leveraging rural amenities and assets"*. Additionally, Section 1.1.5.2 states *"on rural lands located in municipalities, permitted uses are: c) limited residential development"*.





The proposed severed parcel is similar to other parcels located east along Highway 124. As stated by the above noted policies, limited residential development is permitted within rural areas.

Due to the severance being proposed for residential uses in a primarily-agricultural/rural area, the applicant will be required to complete and submit a Minimum Distance Separation I (MDS I) Calculation for each agricultural barn capable of holding livestock within 750 – 1,500 metres of the subject property. This will be required as a condition of consent approval.

Therefore, upon the MDS I calculation being permissible of the application, the proposed severance is consistent with Sections 1.1.4 and 1.1.5 of the PPS.

#### **4.1.2 Natural Heritage**

The subject property contains various portions of the Distressed River Wetland – an evaluated, Provincially Significant Wetland which extends south beyond the property and eventually connects with Lake Cecebe.

*As per Section 2.1.4 of the PPS, “[d]evelopment and site alteration shall not be permitted in: a) significant wetlands in Ecoregions 5E, 6E and 7E1 ...” Furthermore, Section 2.1.8 of the PPS states that development and site alteration are not permitted “on lands adjacent to [...] areas identified in policies 2.1.4, 2.1.5, and 2.1.6 unless the ecological function of the adjacent lands has been evaluated and it has been demonstrated that there will be no negative impacts on the natural features or on their ecological functions”.*

The severed lot is proposed to contain the existing residential structures. All existing structures on the severed lot appear to be at least 30 metres from the Provincially Significant Wetland, similar to a 30-metre vegetation protection zone usually imposed on waterfront and other rural lots. Any proposed structures on the retained lot will be located at least 120 metres from the evaluated wetland.

The pre-consultation memo prepared by the Municipality of Magnetawan dated March 18, 2022 outlined the requirement for an Environmental Impact Assessment (EIA) to be undertaken in support of the proposed development. It is the intention of the Municipality to require the EIA be undertaken and submitted as a condition of final consent approval. The EIA should include any and all mitigation measures required to ensure no negative impact to the present natural heritage or key hydrologic features. The measures outlined in the EIA are to be included in any future development plans for the severed and retained lots.

As such, it is our opinion that the severance conforms to the Provincial Policy Statement.

#### **4.2 Municipality of Magnetawan Official Plan**

The subject property is designated as Rural and Environmental Protection, according to Schedule ‘A’ – Land Use in the Municipality of Magnetawan Official Plan (MMOP).

The Rural designation intends to protect agriculture and maintain rural character while promoting limited development in appropriate areas. The Environmental Protection designation outlines areas which should be precluded from development due to the presence of natural heritage features or hazards which could pose a danger to any development.

Section 5.2 of the MMOP addresses policies related to the Rural designation. When speaking to residential uses, Section 5.2.2 (Rural Areas – Residential) states that “[l]imited new permanent residential development shall be permitted in the Rural Areas, preferably in close proximity to other residential uses as infilling on existing roadways where school busing and municipal winter maintenance is presently being provided” are permitted within the Rural designation. This Section further states that “[s]cattered or isolated development that would result in an increase in municipal servicing costs shall be discouraged. Residential subdivisions are not permitted in the Rural Areas. New lots should have a minimum lot size of 1.0 hectares (2.47 acres)”.

The Consent application proposes to create two (2) lots – one (1) severed and one (1) retained with frontage on Highway 124, a Provincially-maintained highway. Therefore, the proposed development would not be considered a subdivision. Furthermore, the proposed consent would not be considered infilling. However, there are various rural residential lots of a similar size located farther east along Highway 124. Therefore, the proposed lots would match the general rural character of the area.

The existing dwelling on the severed lot is already serviced with private well and septic. The proposed dwelling on the retained lot will be serviced with a private well and septic system that will be installed at a later date. Both severed and retained lots will meet the minimum lot area required by Section 5.2.2 (10.0 hectares and 29.9 hectares, respectively), which can adequately accommodate a private individual well and septic system. The applicant will be required to provide sign-off from North Bay-Mattawa Conservation Authority confirming that the proposed septic system conforms to their policies as a condition of consent approval.

Therefore, the proposed lot creation to accommodate a single detached residential dwelling would be considered a limited low density residential use and conform to the above-noted policies.

Section 4.4 of the MMOP (General Development Policies – Natural Heritage and Resource Management) states that “[n]ew development or alterations shall have no negative impact on the natural features or ecological functions of [...] a provincially significant wetland or other significant natural heritage feature or function. Where development is proposed within or adjacent to these areas, the approval authority shall require the submission of an Environmental Impact Assessment.”

As stated above, the proposed lots will contain portions of the Distress River Wetland complex, an evaluated Provincially Significant Wetland. The above-noted policy requires an EIA be submitted which demonstrates no negative impact on the present features. As discussed in Section 4.1.2 of this Report, an EIA is being undertaken as a condition of final consent approval.

Regarding land division, Section 7.1 summarizes the criteria required to create a new lot. Specifically, Section 7.1.1 states the following (non-applicable policies have been omitted):

*“Every severance application received by Council for the purpose of creating a new lot shall meet the following criteria:*

- a) a registered plan of subdivision is not necessary for the orderly development of the lands;*

As only one lot is proposed to be created, a Plan of Subdivision application is not required.

- b) the lot size and setback requirements will satisfy specific requirements of this Plan and meet the implementing zoning by-law requirements;*





Compliance with the Municipality of Magnetawan Zoning By-law is discussed in the next Section of this Report.

- c) *the proposed lot must front on a publicly maintained road or, within the Shoreline designation, between existing lots on an existing private road with a registered right-of-way to a municipally maintained road or be a condominium unit, which may be created on private roads having access to a municipal year round road;*

The subject property has road frontage on Highway 124, a publicly-maintained Provincial highway.

- d) *lots for hunt camps, fishing camps, wilderness tourist camps or similar uses may be permitted on unmaintained municipal road allowances or on private right of ways to publicly maintained roads provided that the appropriate agreements are in place to ensure that the Municipality has no liability with respect to the use of these roads;*

Not applicable to the proposed severance.

- e) *the lot must have road access in a location where traffic hazards such as obstructions to sight lines, curves or grades are avoided;*

The proposed severance will not create a traffic hazard. As stated above, MTO has provided the applicant approval in principle for an entrance to the severed lot off of Highway 124.

- f) *the lot size, soil and drainage conditions must allow for an adequate building site and to allow for the provision of an adequate means of sewage disposal and water supply, which meets the requirements of the Building Code, the lot must have safe access and a building site that is outside of any flood plain or other hazard land;*

The proposed severed lot has a minimum lot area of 10 hectares, with the retained lot exceeding that at 29.9 hectares. Although the severed lot will contain all of the existing structures, the retained lot will have adequate space to locate the future dwelling outside of any natural features or hazards, and can also accommodate private, individual servicing without impacting surrounding land uses.

- g) *notwithstanding subsection c), lots created for seasonal or recreational purposes may be permitted where the access to the lot is by a navigable waterbody provided that Council is satisfied that there are sufficient facilities for mainland parking and docking;*

Not applicable to the proposed severance.

- h) *any lot for permanent residential use shall be located on a year round maintained municipal road or Provincial highway;*

The subject property has road frontage on Highway 124, a Provincial highway maintained year round.

- i) *in the Rural designation, new lots created by consent shall be limited to the following:*
  - i. *The Township will permit the creation of up to eight new lots per year. The new lots must comply with the regulations as set out in the implementing Zoning By-law.*
  - ii. *two lots per original hundred acre lot;*



- iii. *one lot for each 50 acre parcel which existed as of the date of approval of this Plan; and*
- iv. *infilling between existing residences within 300 metres of each other on the same side of a municipal road or Provincial highway.*

Compliance with the Municipality of Magnetawan Zoning By-law is discussed in the next Section of this Report. The original parcel is approximately 98.6 acres (39.9 hectares), and based on the available aerial imagery, has not been the subject of a severance in the past. Therefore, the proposed severance would comply with the above-noted policies.

- j) *the creation of any lot will not have the effect of preventing access to or land locking any other parcel of land.*

No parcel will be landlocked by this severance.

- k) *any severance proposal on land adjacent to livestock operations shall meet the Minimum Distance Separation Formula I in accordance with the MDS Guidelines and shall demonstrate that the proposed water supply has not been contaminated from agricultural purposes”.*

The applicant will be required to submit a completed MDS I Calculation for each agricultural barn capable of holding livestock within 750 – 1,500 metres of the subject property. This will be required as a condition of consent approval.

Therefore, it is our opinion that the proposed Consent application conforms to the policies of the Municipality of Magnetawan Official Plan.

#### **4.3 Municipality of Magnetawan Zoning By-law No. 2001-26**

According to Schedule ‘A-2’ of the Municipality of Magnetawan Zoning By-law (MZBL), the severed and retained parcels will be zoned Rural (RU) and Environmental Protection (EP).

The minimum lot area in the RU Zone is 10.0 hectares (24.7 acres), while the minimum lot frontage is 134 metres (440 feet). Upon completion of the severance, the proposed severed lot will have a lot area of 10.0 hectares with 208.0 metres of frontage on Highway 124, which will comply with the RU Zone provisions. The proposed severed lot will meet all other provisions of the RU Zone related to the existing development, including setbacks and lot coverage.

#### **Retained Lands**

According to the application after completing the severance the retained parcel will be approximately 29.9 hectares (73.88 acres) with 194.5 metres of frontage on Highway 124. Therefore, the retained lands also exceed the requirement for lot area and frontage of the RU Zone.

Therefore, the proposed severance complies with all applicable provisions of the Municipality of Magnetawan Zoning By-law.



**5.0 Recommendations**

That the consent application to create one new lot on Highway 124 by Alex Zubatiuk & Terri-Lynne Seaman within the Municipality of Magnetawan, as set out in application C-01-22, be approved.

Respectfully Submitted,

**ECOVUE CONSULTING SERVICES INC.**

A handwritten signature in black ink that reads "J. Kent Randall". The signature is written in a cursive style and is positioned above a horizontal line.

J. Kent Randall B.E.S. MCIP RPP  
Township Planning Consultant





**Moved by:** \_\_\_\_\_

**Seconded by:** \_\_\_\_\_

**WHEREAS** Bill 109 was posted on the Environmental Registry on March 30, 2022, with a thirty (30) day consultation period, ending on April 29, 2022; and

**AND WHEREAS** Bill 109 received royal ascent on April 14, 2022, being the Thursday before a holiday long weekend; and

**AND WHEREAS** it is not understood why the Province elected to move forward with the approval of Bill 109 prior to the receipt and consideration of all comments; and

**AND WHEREAS** Staff were not able to engage in the Public Consultation process for the Bill or have guidance from Municipal Planning Consultants to deliver public input; and

**AND WHEREAS** Council has concerns with the early approval and lack of opportunity to submit meaningful comments to the Province on this matter;

**NOW THEREFORE BE IT RESOLVED THAT** the Council for the Corporation of the Municipality of Magnetawan request the Province to take no further actions with respect to Bill 109 until:

That the Province make the commitment to review all comments received; and

That the Province conduct an open and comprehensive consultation with all interested parties to this Bill, especially with Municipalities that will be a significant partner in implementing Bill 109.


**AND FURTHER THAT** following the consultation process noted above, that the "revised" Bill 109 be released for comment for a period of a minimum of sixty (60) days".

Carried \_\_\_\_\_ Defeated \_\_\_\_\_ Deferred \_\_\_\_\_

\_\_\_\_\_  
Sam Dunnett, Mayor

Recorded Vote - called by:

Member of Council	Yea	Nay	Absent
Brunton, Tim			
Hetherington, John			
Kneller, Brad			
Smith, Wayne			
Mayor: Dunnett, Sam			

 <b>Municipality of Magnetawan</b>	<h2>REPORT TO COUNCIL</h2>
To:	Mayor and Council
From:	Nicole Gourlay, Deputy Clerk – Planning & Development
Date of Meeting:	June 15, 2022
Report Title:	Bill 109 Legislation and Planning Act Changes

**Recommendation:** That Council receives the report as presented and directs the Deputy Clerk – Planning & Development to prepare a by-law to delegate Staff as the Site Plan Approval Officer to be passed at the next meeting of Council. Further, Council accepts the recommendations as outlined in the conclusion where Staff recommend the implementation of a required pre-consultation for all *Planning Act* applications and directs the Deputy Clerk to bring back a report on Planning application fees for 2023.

**Background:** On April 14<sup>th</sup> 2022, Bill 109: More Homes for Everyone Act, 2022 received Royal Assent. This report focusses on the amendments made to the *Planning Act* that apply to the Municipality of Magnetawan. The purpose of Bill 109 is to implement components of the Ontario Housing Affordability Task Force’s recommendations made through their Report released on February 8, 2022. As Bill 109 does not implement all of the Report’s recommendations, the Province intends to implement the remaining recommendations over the next few years. The goal of Bill 109 and the Report is to increase the supply of housing to meet demand (1.5-million homes over the next 10 years). Schedule 5 of this is related to the *Planning Act*. The amendments to the *Planning Act* are described separately below but pertain generally to the following matters:

1. Application Fee Refunds
2. Site Plan Control
3. Subdivision Control
4. Appeal Rights where the Minister is the Approval Authority
5. Community Benefits Charges

In terms of the *Planning Act*, the goal of the Schedule 5 amendment is to expedite the supply of housing to local markets through improved government service delivery of development approvals.

**Evaluation:**

Application Fee Refunds

The most significant impact for Staff is regarding application fee refunds and timeline changes. The Municipality must issue a letter of complete application and then the clock begins. This includes applications for Zoning By-law Amendments (ZBA), a combined Official Plan Amendment (OPA) and ZBA, and Site Plan Application (SPA).

Previously, site plan applications were not required to be “deemed” complete under the *Planning Act*, although several municipalities did follow an informal process and deemed applications as complete to assist with setting Development Charge rates (which the Municipality of Magnetawan does not have).

If the Municipality fails to make a decision on applications upon issuance of the complete application notification, the Municipality will be required to refund application fees as follows based on each type of application. The Act requires municipalities, as of January 2023, to refund application fees if a decision has not been made by the deadlines set out in the *Planning Act*. The sliding scale of refunding fees where the Municipality does not approve an application within certain time frames from submission of complete application is summarized below:

Zoning By-law Amendment Applications

Under *Planning Act*, section 34(11), a decision for a Zoning By-law Amendment application must be made within 90 days, or the following refunds will apply under the new sub-section 34(10.12.):

APPLICATION FEE REFUNDS: ZONING BY-LAW AMENDMENTS				
Decisions made within:				
	90 days	91 & 149 Days	150 & 209 Days	210 Days or Later
<b>Refund Amount</b>	0	50%	75%	100%

Official Plan & Zoning By-law Amendment (concurrent)

Under *Planning Act*, Section 34(11.0.0.0.1), wherein a Zoning By-law Amendment application also requires an Official Plan Amendment, a decision must be made within 120 days, or the following refunds will apply under the new Section 34(10.12)

APPLICATION FEE REFUNDS: COMBINED OFFICIAL PLAN & ZONING BY-LAW AMENDMENTS				
Decisions made within:				
	120 days	121 & 179 Days	180 & 239 Days	240 Days or Later
<b>Refund Amount</b>	0	50%	75%	100%

Site Plan Applications

Under the *Planning Act*, Section 41(12), a site plan or drawings must be approved within 60 days, or the following refunds apply under the new Section 41(11.1):

APPLICATION FEE REFUNDS: SITE PLAN APPLICATIONS				
Decisions made within:				
	60 days	61 & 89 Days	90 & 119 Days	120 Days or Later
<b>Refund Amount</b>	0	50%	75%	100%

The *Planning Act* retains the legislation of appeal rights and timelines for non-decisions by the Municipality. Where the Municipality fails to make a decision on these applications, an applicant retains the right to appeal.

Site Plan Control

The Schedule 5 amendment has introduced new sections for Site Plan Control. One change, through Section 41 (3.1), is that Municipality’s Council may, by by-law, require that site plan applicants consult with Municipal staff prior to submitting an application (i.e. pre-consultation). This was not previously legislated

but was part of the procedures many municipalities utilized. Due to the time constraints, it will be necessary to ensure that applicants understand what is required to submit a complete application to not run the risk of reimbursing fees.

The second amendment, Section 41(3.6), that is similar to rules for OPA and ZBA applications, is a new requirement to notify applicants of a complete application.

*Response re completeness of application*

**41 (3.6)** Within 30 days after the applicant pays any fee under section 69, the Municipality shall notify the person or public body that the plans and drawings referred to in subsection (4) and the information and material required under subsections (3.3) and (3.4), if any, have been provided, or that they have not been provided, as the case may be.

The third change is the requirement for municipalities to delegate the authority to approve site plans from Council to a designated authorized person, as follows:

*Site Plan Control Authorized Person*

**41(4.0.1)** A Council that passes a by-law under subsection (2) shall appoint an officer, employee or agent of the municipality as an authorized person for the purposes of subsection (4).

Several municipalities have already delegated site plan approval to Staff. This amendment requires the delegation which is usually to the Clerk or Deputy Clerk where there is no Planning Director. (Note: The passing of a by-law under Section 41(2) is in regard to the establishment of a site plan control area.) Just to be clear, this is the approval of the Site Plan itself. Under Section 41(7) of the *Planning Act* Site Plan Approval can be given with conditions, similar to consent applications. Therefore, the Staff member can approve the Site Plan for an applicant with a condition to enter into site plan agreement with the Municipality. This in turn, would bring the agreement to Council along with the Site Plan so that Council understood what the agreement was pertaining to, but the Site Plan drawing would already be approved. It was recommended by the Municipal Solicitor that due to this required change in procedure, the Municipality may want to consider requiring all applications for site plan to include drawings that are completed by an architect/engineer/designer.

A fourth change is that the timeline to appeal a site plan application for a non-decision has been increased from 30 days to 60 days.

There is a transition period that the amendments will come into force on July 1, 2022. The new Section 41(15.2) reads that immediately before July 1, 2022, the old rules continue to apply with respect to plans and drawings that were submitted for approval under subsection (4) on or after the day subsection 7 (8) of Schedule 5 to the *More Homes for Everyone Act*, 2022 comes into force but before July 1, 2022.

## Subdivision Control

The *Planning Act* amendments under Section 51, Plan of Subdivision Approvals, has increased the Municipality's powers to extend Draft Plan Approval for Plans of Subdivision that have lapsed. The Municipality may also reinstate a Plan of Subdivision only once, if there is a purchase and sale agreement, and if the application has lapsed within the past five years. This means that the Municipality may (for a Plan of Subdivision applicant, who has not fulfilled all of the conditions of the subdivision agreement) reinstate the Plan where there is a purchase/sale agreement and where it is within the 5-year period of meeting conditions.

While the previous section 51(33) permitted the Municipality to extend the approval, the legislation adds the phrase "even if the approval has been deemed not to have lapsed under ss 33.1" These are the new subsections:

### *Extension*

**51(33)** The approval authority may extend the approval for a time period specified by the approval authority, but no extension under this subsection is permissible if the approval lapses before the extension is given, even if the approval has been deemed not to have lapsed under subsection (33.1).

### *Deemed not to have lapsed*

**51(33.1)** If an approval of a plan of subdivision lapses before an extension is given, the approval authority may deem the approval not to have lapsed unless,

- (a) five or more years have passed since the approval lapsed;
- (b) the approval has previously been deemed not to have lapsed under this subsection; or
- (c) an agreement had been entered into for the sale of the land by a description in accordance with the draft approved plan of subdivision.

### *Same*

**51(33.2)** Before an approval is deemed not to have lapsed under subsection (33.1), the owner of the land proposed to be subdivided shall provide the approval authority with an affidavit or sworn declaration certifying that no agreement had been entered into for the sale of any land by a description in accordance with the draft approved plan of subdivision.



*Same, new time period*

**51(33.3)** If an approval authority deems an approval not to have lapsed under subsection (33.1), the approval authority shall provide that the approval lapses at the expiration of the time period specified by the approval authority.

#### Appeal Rights where Minister is Approval Authority

The amendment to the *Planning Act*, grants new appeal rights with respect to an Official Plan Amendment where the Minister is the approval authority. An appeal of the Minister's decision may be made to the Ontario Land Tribunal (OLT) if the official plan amendment is not:

- a) an amendment that is referred by the Minister to the OLT for a recommendation; and is not
- b) a revision that is adopted in accordance with *Planning Act*, section 26.

This is a significant change as it opens up appeals to Minister decisions that were otherwise not appealable. This section is applicable to the Municipality of Magnetawan as MMAH is the approval authority for Official Plan Amendments.

Where the Minister is the approval authority for an Official Plan, the Minister may under Subsection 17 (40.1) give notice to suspend time period of making a decision. The Minister may suspend the time period described in subsection (40) by giving notice of the suspension to the municipality that adopted the plan and, in the case of a plan amendment adopted in response to a request under section 22, to the person or public body that requested the amendment.

#### Other *Planning Act* Amendments

There are other amendments that are important to note, that affect single-tier municipalities, such as Magnetawan. These include the following:

- Where the Minister is the approval authority for an Official Plan, the Minister may, under the new Subsections 17(55)-(63), refer all or part of the that plan to the Tribunal for a recommendation or decision as to whether Official Plan, or part of the Plan, should be approved, approved with modifications, or refused.
- A new Section 64 wherein the Minister can request municipal reporting on planning matters (e.g. development approvals' performance metrics).
- Five-year reviews of Community Benefit Charges By-laws, and parkland contributions in transit-oriented communities, e.g. maximum parkland - 10% of lands or the value of the lands if ≤ five ha, or 15% of the lands or value of the lands if ≥ five ha in area. Magnetawan does not have a Community Benefit Charges By-law.
- A new section 7.3.1(1) regarding surety bonds, wherein the Minister may prescribe and define them, and regulations pertaining to landowners and applicants stipulating the type of surety bonds and other prescribed instruments that may be used to secure municipal requirements as part of the approvals process.

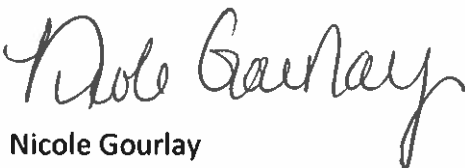
**Conclusion:** Many of these changes, while good in their intent, create a lot more pressure for Staff to deem applications complete quickly, which we may not have the expertise or the time to complete the review. In

requiring applicants to complete a pre-consultation, Staff/Municipal Planning Consultants can outline any studies that may be required of the application to ensure that the applicant understands the costs associated. Pre-consultations can help applicants to better understand what studies are required and therefore, informs the application. For instance, if an Environmental Impact Study is required to form part of a completed application, the applicant is aware of where the building envelope or setbacks/buffers may be required prior to submission of their application. Sometimes this study can drastically change what the applicant thinks they can do with their property and could inform them that the application isn't going to work prior to spending time and money going through to the stage of fulfilling conditions. In some circumstances, it could require a change in conditions or application if the application for severances line needs to be adjusted drastically. Therefore, Staff believes it to be beneficial to both the applicant and the Municipality that the Municipality institute a mandatory pre-consultation process for all applications under the Planning Act. Staff would make the determination if the pre-consultation would be required with the Planning Consultant or Municipal Staff, depending on the complexity of the application.

With the new refund structure outlined in the *Planning Act*, Staff are of the opinion that Council should consider increasing our Planning Act Application fees for 2023. This would ensure that if we aren't able to meet timelines with applications, we aren't losing revenues that we rely on to offset the cost of planning applications. Planning application costs should be borne by the applicant and not the rest of the tax base. Additionally, with the increase in development we are seeing within the Municipality, Council should consider implementing development charges by-law in the near future, to assist the Municipality with the infrastructure required of an increasing population.

Finally, with regard to Site Plans, Council is required by Bill 109 to designate a Site Plan Approval Officer for the Municipality which would typically be the Clerk or Deputy Clerk when the Municipality does not have a Registered Planner on Staff and must pass a by-law to designate this authority.

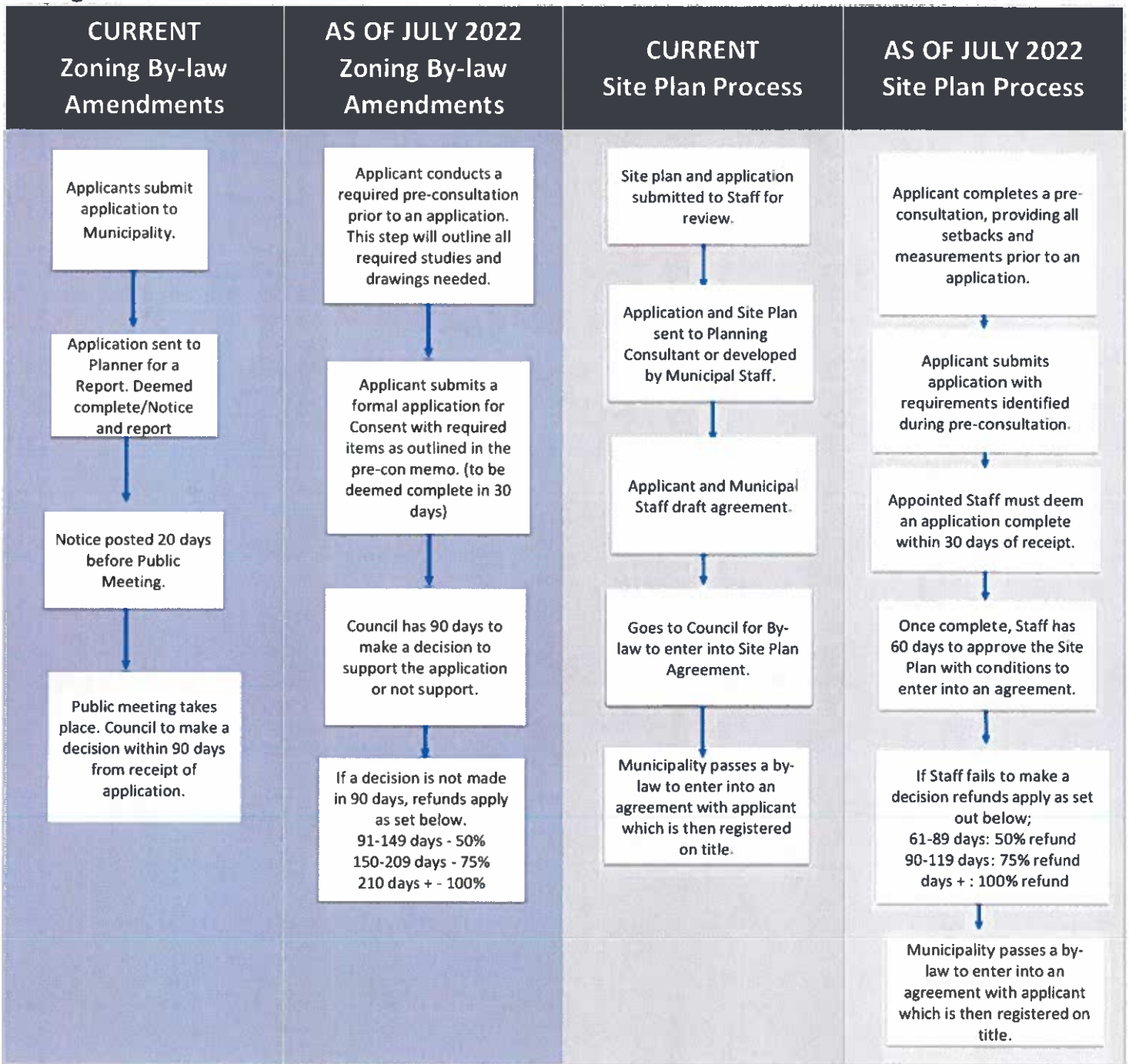
Respectfully Submitted,



Nicole Gourlay  
Deputy Clerk



## Bill 109 More Homes for Everyone Act, 2022



Although Bill 109 does not directly impact Minor Variance or Consent applications, it is recommended that all Planning Act applications, complete a pre-consultation prior to the submission of a full application.

# Technical Overview

## Bill 109, the More Homes for Everyone Act, 2022

April 2022

# Context

More Homes for Everyone builds on the success of the Housing Supply Action Plan 2019 by introducing a range of cross-government initiatives that will help increase supply, address market speculation, and protect homebuyers, owners and renters.

## Legislative and Regulatory Changes

- Changes to the Planning Act, Development Charges Act, 1997, City of Toronto Act, 2006 and to regulations under the Planning Act and Development Charges Act, 1997.
- Legislative amendments to and regulatory amendments under the New Home Construction Licensing Act, 2017 and the Ontario New Home Warranties Plan Act to strengthen consumer protection for new home purchasers.

## Other Initiatives Included in the Plan

- Funding commitments and policy and program changes that represent cross-government efforts that will help increase supply and improve affordability.

## More Homes for Everyone

Less red tape, more homes

Make it easier to build community housing

Protect home buyers, homeowners and renters

# Summary of Legislative Changes

On March 30, 2022, the government introduced Bill 109, the More Homes for Everyone Act. The Bill was passed by the Legislature and received Royal Assent on April 14, 2022.

Schedules 1, 2 and 5 of the bill make changes to the Planning Act, City of Toronto Act, 2006 and the Development Charges Act, 1997 to:

- Make changes related to zoning, plan of subdivision and site plan application processes to expedite approvals and incent timely decisions
- Ensure provincial housing policies are implemented and priority projects are expedited by making changes to provide the Minister of Municipal Affairs and Housing with new tools to address dispute resolution, and
- Enhance transparency and increase certainty of development costs through changes to development-related charges.

The changes in Schedules 1, 2 and 5 came into force on April 14, 2022 upon Royal Assent except as otherwise noted.

Schedules 3 and 4 of the bill make amendments to the New Home Construction Licensing Act, 2017 (Licensing Act) and to the Ontario New Home Warranties Plan Act (Warranties Act) to strengthen protections for purchasers of new homes.



# Minister's Authority Regarding Official Plans

Change	Bill and Leg. References
<p>The changes provide the Minister of Municipal Affairs and Housing with discretionary authority to suspend the time period for the Minister to make a decision on official plans and amendments.</p> <p>For official plans and amendments before the Minister on March 30, 2022 (i.e., date of introduction) the following are suspended:</p> <ul style="list-style-type: none"><li>• the ability to appeal in respect of the Minister's failure to make a decision where the 120-day time period has expired prior to March 30, 2022 and no appeals have been filed prior to that date, and</li><li>• the 120-day time period for those matters that are still within the 120-day time period on March 30, 2022.</li></ul> <p>The changes also give the Minister discretionary authority to refer all or part(s) of an official plan matter to the Ontario Land Tribunal (OLT) for a recommendation, and forward all of an official plan matter to the OLT to make a decision.</p>	<p><b>Bill References:</b> Schedule 5 of Bill, sections 1 and 3.</p> <p><b>Planning Act References:</b> New subsections 17 (40.1) to (40.1.3) provide rules respecting when the Minister as an approval authority can provide notice to suspend the period of time after which there may be appeals of the failure to make a decision in respect of a plan.</p> <p>New subsections 17 (55) to (64) provide a process for the Minister as an approval authority to refer plans to the Ontario Land Tribunal for a recommendation or a decision.</p>

# Minister's order at request of municipality (Community Infrastructure and Housing Accelerator)

Change	Bill and Leg. References
<p>The changes establish a new Minister's order-making authority to respond to municipal council resolutions requesting expedited zoning. The tool cannot be used in the Greenbelt Area. The Minister shall also issue guidelines governing the scope of how this authority may be used, and the guidelines need to be in place before an order could be made.</p> <p>The requesting municipality is responsible for providing public notice, undertaking public consultation and ensuring the order is made available to the public.</p> <p>Provincial plans, the Provincial Policy Statement and municipal official plans do not apply to the Minister's order.</p> <p>In issuing an order, the Minister is able to:</p> <ul style="list-style-type: none"> <li>• provide exemption for other necessary planning related approvals from provincial plans, the Provincial Policy Statement and municipal official plans, if requested by the municipality, and</li> <li>• impose conditions on municipality and/or proponent.</li> </ul> <p>Where conditions were imposed, the Minister or the municipality is able to require agreements to be entered into that could be registered on title.</p> <p>Once in effect, only the Minister would be able to make any changes to the order. The Minister could amend an order at the request of the municipality or could revoke or amend an order at any time at their own discretion, without having to undertake consultation or provide notice. The Minister's order would not be subject to appeal.</p>	<p><b>Bill References:</b> Schedule 5 of Bill, sections 2 and 5.</p> <p><b>Planning Act References:</b> An additional type of Minister's order is added to the Act in section 34.1. These orders are made by the Minister at the request of a municipality. This section sets out the process and rules respecting such orders.</p>



# Refunds of Zoning By-law Application Fees

Change	Bill and Leg. References
<p>The changes require municipalities to gradually refund zoning by-law amendment application fees if they fail to make a decision on an application within the following legislated timelines:</p> <ul style="list-style-type: none"><li>• 50% of the fee if the decision is not made within 90 days (or 120 days if concurrent with an official plan amendment application) from the date the municipality received the complete application and fee,</li><li>• 75% of the fee if the decision is not made within 150 days (or 180 days if concurrent with an official plan amendment application) from the date the municipality received the complete application and fee, and</li><li>• 100% of the fee if the decision is not made within 210 days (or 240 days if concurrent with an official plan amendment application) from the date the municipality received the complete application and fee.</li></ul> <p>The change to require a gradual refund of zoning bylaw amendment application fees will apply to all applications received on or after January 1, 2023.</p>	<p><b>Bill References:</b> Schedule 5 of Bill, section 4.</p> <p><b>Planning Act References:</b> New subsection 34 (10.12) provides rules respecting when municipalities are required to refund fees in respect of applications under that section.</p>

# Site Plan Control

Change	Bill and Leg. References
<p>The changes:</p> <ul style="list-style-type: none"> <li>• establish complete application requirements for site plan control, with recourse if the application has not been deemed complete within 30 days of acceptance by the municipality,</li> <li>• extend site plan control application timelines from 30 to 60 days, and</li> <li>• require that site plan control decisions be made by staff (instead of municipal councils or committees of council) and that this will apply to all site plan applications received on or after July 1, 2022.</li> </ul> <p>Complementary changes reflecting the site plan control changes in the Planning Act have also been made to the site plan control provisions in the City of Toronto Act, 2006.</p>	<p><b>Bill References:</b>            Schedule 1 of Bill (complementary changes to the City of Toronto Act, 2006), subsections 1 (1)-(3) and 1 (5)-(8) and section 2, and Schedule 5 of Bill (Planning Act), subsections 7 (1)-(4) and 7 (6)-(9).</p> <p><b>Planning Act References:</b>            A number of amendments are made to section 41. A number of subsections are added that set out the rules respecting consultations with municipalities before plans and drawings are submitted for approval and respecting completeness of applications made under this section.</p> <p>New subsection (4.0.1) provides for the appointment of an authorized person for the purposes of subsection (4).</p>

# Site Plan Control

Change	Bill and Leg. References
<p>The changes require municipalities to gradually refund site plan control application fees if an approval is not made within the following legislated timelines:</p> <ul style="list-style-type: none"><li>• 50% of the fee if the decision is not made within 60 days from the date the municipality received the complete application and fee</li><li>• 75% of the fee if the decision is not made within 90 days from the date the municipality received the complete application and fee, and</li><li>• 100% of the fee if the decision is not made within 120 days from the date the municipality received the complete application and fee.</li></ul> <p>The change to require a gradual refund of site plan application fees will apply to all applications received on or after January 1, 2023.</p> <p>Complementary changes reflecting the site plan control changes in the Planning Act have also been made to the site plan control provisions in the City of Toronto Act, 2006.</p>	<p><b>Bill References:</b> Schedule 1 (complementary changes to the City of Toronto Act, 2006), subsection 1 (4) and Schedule 5 of Bill (Planning Act) subsection 7 (5).</p> <p><b>Planning Act References:</b> A number of amendments are made to section 41. A number of subsections are added that set out the rules respecting consultations with municipalities before plans and drawings are submitted for approval and respecting completeness of applications made under this section.</p> <p>New subsection (4.0.1) provides for the appointment of an authorized person for the purposes of subsection (4).</p> <p><b>City of Toronto Act, 2006 References:</b> Various amendments to section 114, including:</p> <ul style="list-style-type: none"><li>• Subsection (4) is replaced with a number of subsections that set out the rules respecting consultations with the City before plans and drawings are submitted for approval and respecting completeness of applications made under this section.</li><li>• New subsection (5.1) provides for the appointment of an authorized person for the purposes of subsection (5). Various related amendments are made to section 114.</li></ul>



# Plans of Subdivision

Change	Bill and Leg. References
<p>The changes establish a one-time discretionary authority to allow municipalities to reinstate draft plans of subdivision that have lapsed within the past five years without the need for a new application. This authority only applies where no agreements of purchase and sale had been entered into prior to the lapsing of the draft plan of subdivision.</p> <p>The changes also establish regulation-making authority for the province to prescribe what can and/or cannot be required as a condition of draft plan of subdivision approval.</p>	<p><b>Bill References:</b> Schedule 5 of Bill, section 9.</p> <p><b>Planning Act References:</b> New rules are added to section 51 with respect to extensions of approvals by approval authorities.</p>

# Public Reporting Requirements

Change	Bill and Leg. References
<p>The changes establish authority for the Minister of Municipal Affairs and Housing to require public reporting by planning authorities on development applications and approvals, including the format of municipal reporting (i.e. data standard).</p>	<p><b>Bill References:</b> Schedule 5 of Bill, sections 11 and 12.</p> <p><b>Planning Act References:</b> New section 64 provides the Minister with authority to require reporting by planning authorities on planning matters.</p>

# Community Benefits Charge By-law Reviews

Change	Bill and Leg. References
<p>The changes require any municipality with a community benefits charge by-law to publicly consult and complete a review no later than five years after the by-law is passed, and every five years thereafter.</p> <p>After reviewing the community benefits charge by-law, a municipality must pass a resolution indicating whether a revision is needed. If a municipality does not pass a resolution within the timeframe, the community benefits charge by-law would expire, and a new by-law would need to be passed in order to charge for community benefits.</p>	<p><b>Bill References:</b> Schedule 5 of Bill, section 6.</p> <p><b>Planning Act References:</b> New subsections 37 (54) to (59) require regular reviews of community benefits charge by-laws and provide rules respecting such reviews.</p>

# Transit-Oriented Communities and Parkland

## Change

The changes specify a tiered alternative parkland dedication rate for transit-oriented community development sites, based on the amount or value of development land.

The alternative dedication rate will be structured as follows:

- for sites 5 hectares or less, parkland will be dedicated up to 10% of the land or its value
- for sites greater than 5 hectares, parkland will be dedicated up to 15% of the land or its value.

Changes also provide for encumbered land (i.e., land that is subject to a restriction or stratified ownership) in respect of transit-oriented community developments identified in a Minister's order (Minister of Infrastructure), to be conveyed to a municipality for park or other public recreational purposes. Encumbered parkland will be deemed to count towards any municipal parkland dedication requirements.

Transit-oriented community lands subject to the tiered alternative dedication rates on parkland will be identified pursuant to subsection 2 (1) of the Transit-Oriented Communities Act, 2020.

## Bill and Leg. References

### Bill References:

Schedule 5 of Bill, sections 8 and 10.

### Planning Act References:

Amendments are made to sections 42 and 51.1 with respect to parkland requirements on land designated as transit-oriented community land under the Transit-Oriented Communities Act, 2020.

# Surety Bonds

Change	Bill and Leg. References
<p>The changes provide the Minister of Municipal Affairs and Housing with regulation-making authority to authorize owners of land and applicants to stipulate the type of surety bonds and other prescribed instruments which may be used to secure agreement obligations in connection with local approval of land use planning matters. The regulation-making power enables the Minister to prescribe the circumstances when this authority may be used by owners of land and applicants.</p> <p>The regulation-making authority regarding surety bonds will come into force on a day to be named by proclamation.</p>	<p><b>Bill References:</b> Schedule 5 of Bill, section 13.</p> <p><b>Planning Act References:</b> New section 70.3.1 provides the Minister with authority to make certain regulations respecting surety bonds and other instruments in connection with approvals with respect to land use planning.</p>



# Development Charge Reporting on Municipal Website

Change	Bill and Leg. References
<p>The Development Charges Act, 1997, requires the municipal treasurer to provide the municipal council with an annual financial statement related to development charges and reserve funds each year.</p> <p>The amendments require municipalities that have passed a development charge by-law, to make this statement available to the public on the website of the municipality. The Lieutenant Governor in Council also has the regulation-making authority to prescribe further requirements on the manner in which statements are made publicly available.</p> <p>In circumstances where a municipality does not have a website, the statement must be made available in the municipal office.</p>	<p><b>Bill Reference:</b> Schedule 2 of Bill.</p> <p><b>Development Charges Act, 1997 References:</b> The Schedule amends the Development Charges Act, 1997 with respect to the publication of the statement of the treasurer under section 43 of the Act.</p>

# New Home Construction Licensing Act, 2017

The Ministry of Government and Consumer Services is making amendments to the New Home Construction Licensing Act, 2017 (Licensing Act) and to the Ontario New Home Warranties Plan Act (Warranties Act) to strengthen protections for purchasers of new homes.

**LICENSING:** Amendments would to help address the issue of inappropriate or unethical behaviour by new home builders and vendors, and also enhance the Home Construction Regulatory Authority's (HCRA) enforcement powers, among other things. The amendments:

- Enhance consumer protection by giving additional tools to the HCRA, such as ensuring the registrar does not require a complaint to be received to take certain actions
- Encourage compliance with the rules by increasing the maximum amount of a fine that the Discipline Committee may impose if a licensee contravenes the Code of Ethics, from \$25,000 to \$50,000 for individual licensees, and \$100,000 for non-individual licensees
- Establish the authority for the Discipline Committee to impose an additional fine in an amount equal to the monetary benefit acquired by a licensee as a result of a breach of the Code of Ethics
- Clarify the authority for the Discipline Committee to consider repeat contraventions as part of its determination when imposing fines for any type of Code of Ethics violations
- Increase the maximum administrative penalty amount from \$10,000 to \$25,000
- Establish the authority for an assessor to impose an additional administrative penalty in an amount equal to the monetary benefit acquired by a person as a result of a contravention
- Create the authority for a court to impose an additional fine for a conviction in an amount equal to the monetary benefit acquired by a person as a result of an offence
- Clarify that the registrar can review whether an applicant's past or ongoing conduct either is or will be in contravention of the Licensing Act and prescribed legislation, and
- Clarify under the Licensing Act that an assessor may impose an administrative penalty if the person has contravened, or is contravening, a prescribed provision of the Warranties Act or the regulations or the by-laws made under it.

# Ontario New Home Warranties Plan Act

**NEW HOME WARRANTIES:** Amendments provide Tarion regulatory authority to extend the duration of statutory warranties for items in a new home that are not completed when the warranties for the home begin (i.e. when the home is completed for the homeowner's possession).

- Tarion's authority will be subject to the Minister of Government and Consumer Services' approval and the Lieutenant Governor in Council will retain authority to make these regulations.

# Opportunities for Missing Middle and Multi-Generational Housing and Gentle Density

The Ministry of Municipal Affairs and Housing is seeking feedback on opportunities to increase missing middle and gentle density, including multigenerational housing to address the housing supply crisis. Specifically, the Ministry is seeking feedback on best practices and examples of how the government can support the creation of more missing middle housing, including multigenerational housing, in Ontario.

## Discussion Questions:

1. What are the biggest barriers and delays to diversifying the types of housing built in existing neighbourhoods?
2. What further changes to the planning and development process would you suggest to make it easier to support gentle density and build missing middle housing and multigenerational housing, in Ontario?
3. Are you aware of innovative approaches to land use planning and community building from other places that would help increase the supply of missing middle and multigenerational housing?
4. Are there any other changes that would help support opportunities for missing middle and multigenerational housing?

# Seeking Feedback on Housing Needs in Rural and Northern Municipalities

The government recognizes the importance of supporting a range of housing options and increasing overall housing supply in rural and northern municipalities.

- The aim of this posting ([ERO 019-5287](#)) is to seek feedback on the specific challenges and barriers faced by rural and northern municipalities to better understand their unique housing needs. For example, we acknowledge that Northern Ontario faces challenges due to high construction costs to build new housing.
- The posting also seeks ideas, solutions, or proposals on potential ways to help address the housing needs in these areas. This could include a range of land use planning and non-land use planning tools.
- The Ministry welcomes feedback on the following discussion questions.

## Discussion Questions

1. What are the key barriers impacting your municipality in meeting its housing needs that may be unique to northern and rural communities?
2. What kind of flexibility is needed to address housing needs in your municipality?
3. What potential tools or policies could the government consider to address housing needs in your municipality while balancing other provincial priorities?
4. Do you have other suggestions for ways to improve housing supply and needs in rural and northern municipalities?

# Other Initiatives in More Homes for Everyone

In addition to the legislative and related regulatory changes included in More Homes for Everyone, there are various cross-ministry initiatives that will also help to increase the supply of housing including:

- Establishing an Ontario Housing Supply Working Group with partner ministries, municipal and federal governments and industry to review how new housing tools are being used and recommend annual updates to Ontario's housing plan, including new policy and legislative changes
- Consulting on enhancing access to financing for non-profit housing providers
- Building Code changes to enable partial/early occupancy of super-tall buildings, allowing streamlined approval of CSA certified multi-unit modular buildings, enabling construction of 12-storey mass timber buildings, and making it easier for building inspector training/internships. Also exploring potential changes to enable partial/early occupancy of super-tall buildings, and longer-term potential changes to allow single means of egress for 4-6 storey buildings
- Leveraging provincial surplus land for non-profit and supportive housing through a proposed Centre of Realty Excellence
- Working with municipalities to ensure a more efficient and consistent approvals process and facilitate e-permitting (Ontario Digital Service)
- Reporting to municipalities on the results of MOF's annual population projections with a focus on emerging and key population growth trends
- Implementing the Transit-Oriented Communities program
- Connecting transit ridership forecasts to population growth for housing and employment
- Collaborating with the federal government on the housing accelerator fund and rent-to-own program, and advocating for Ontario's fair share of federal funding

# Question and Comments

- For a copy of Bill 109, the More Homes for Everyone Act, 2022, please visit the [Legislative Assembly of Ontario](#) website
- Comments were invited through the [Environmental Registry of Ontario](#) and the [Regulatory Registry](#):

## **Environmental Registry of Ontario Postings:**

- [More Homes for Everyone Plan – Proposed Planning Act Changes](#)
- [Community Infrastructure and Housing Accelerator – Proposed Guideline](#)
- [Housing needs of rural and northern municipalities](#)
- [Opportunities to increase missing middle housing and gentle density](#)

## **Regulatory Registry Postings:**

- [Proposed Planning Act Changes](#)
- [Proposed Development Charges Act Changes](#)
- [Proposed New Home Construction Licensing Act, 2017 Changes](#)
- [Proposed Ontario New Home Warranties Plan Act Changes](#)
- [Proposed Regulatory Changes - Condominium Cancellations](#)
- [Access to financing for not-for-profit housing developers](#)



## Questions from Municipal Outreach Session (April 20, 2022)

### Community Infrastructure and Housing Accelerator

1. **Are there timelines that apply to the Minister's response to requests for the community infrastructure and housing accelerator tool?**

There are no legislative timelines for the Minister to respond to municipal requests for the community infrastructure and housing accelerator tool.

2. **Is there any opportunity for municipal cost recovery for accelerator tool work undertaken by municipal staff on behalf of a landowner?**

The legislative changes do not provide for a specific fee to be charged to process a community infrastructure and housing accelerator request. Municipalities could consider whether they could use any of their existing authority to levy fees and charges in respect of work undertaken in respect of accelerator tool requests.

3. **If the Minister makes a Community Infrastructure and Housing Accelerator order, can it be assumed that the Minister has consulted with other provincial or local authorities that may have legislation pertinent to the rezoning?**

The tool is intended to be used for priority projects and its use will be evaluated on a case-by-case basis. MMAH would engage partner ministries, the municipality that submitted the request, stakeholders, Indigenous communities and other parties as appropriate, when a CIHA order request has been received.

### Fee Refunds

4. **Does the clock for fee refunds start from the date the application is received or when it is deemed to be complete?**

The new complete application requirements for site plan are generally the same as the requirements that currently apply to other types of matters under the Planning Act.

The changes give a municipality the authority to refuse to accept/consider a site plan application until they have received all the necessary information and material and any fee. Until these are received, the municipality would be able to refuse to accept the application and the timelines for review would not begin.

5. **What if SPC approvals timelines are not met due to other parties' failure to provide comments/information (applicants, agencies, provincial ministries, federal government, etc.) i.e., circumstances beyond municipal control?**

The new complete application requirements for site plan are generally the same as the requirements that currently apply to other types of matters under the Planning Act.

As a result, the changes allow municipalities, through their official plans, to establish additional information and material required to review the site plans beyond what is currently in the legislation.

The changes give a municipality the authority to refuse to accept/consider a site plan application until they have received all the necessary information and material and any fee. Until these are received, the municipality would be able to refuse to accept the application and the timelines for review would not begin.

A determination on whether the application is complete or not, including any disputes regarding reasonableness, would be addressed in a similar manner as with other types of planning applications under the Planning Act.

In addition, as the fee refunds are proposed to take effect January 1, 2023, this would provide time for municipalities to develop official plan policies which would assist in ensuring site plan applications include any additional information and material to qualify as a complete application so that the timelines could begin.

Also starting January 1, 2023, the provincial government has also committed to providing comments on housing applications within 45 days.

**6. If a ministry/agency exceeds 45 days to provide comments on an application can a municipality proceed with consideration of the proposal in absence of the comments in order to meet approval timelines?**

The municipality should make a decision with the information that is available to them. If there is not sufficient information before the municipality to consider the application, the application may need to be refused.

**7. Will there be regulations that stipulate how refunds are made (e.g., will the applicant have to request a refund)?**

No, the legislation does not provide for regulatory authority to specify how the refunds are to be given.

The changes provide that applicants are entitled to a refund when the legislated timelines are exceeded.

This means that municipalities need to ensure that they have administrative measures in place to be able to provide refunds immediately if they fail to meet timelines.

However, these changes will not take effect until January 1, 2023, to allow time for municipalities to make improvements to their application review and approval

processes, including augmenting complete application requirements, in order to increase their ability to meet timelines and avoid owing refunds.

- 8. What implications are there for external agencies (e.g., conservation authorities, upper tier governments) who also have fees for certain applications and are actively involved in review of site plan applications, zoning amendments, etc.? Will the Municipality have to refund all the fees including external agency fees?**

The municipality is responsible to refund any fee paid pursuant to section 69 of the Planning Act.

- 9. The penalty on decisions related to site plans - is that to get to a yes/no decision or to complete the process (agreement/conditions done)?**

The decision for site plan is related to the approval of plans and/or drawings. If the approval is going to be conditional, then the conditions need to be specified. However, any agreements required as a condition of approval can be developed later.

- 10. If a rezoning is submitted with an Upper Tier OPA, the local municipality can't pass the by-law until the upper-tier Council has adopted the OPA. Is there any remedy for the local municipality to recoup their fees if the Upper Tier takes over 120 days?**

If a municipality does not make a decision within the legislated timelines, they would be required to gradually refund the application fee to the applicant. Municipalities can consider using complete application requirements to ensure that timelines for processing applications do not begin until any impediments to making a timely decision are addressed.

- 11. What happens if a municipality disputes the refund of fees? Is there recourse?**

Any recourse regarding disputes over refund of fees would be through the courts.

- 12. Does the requirement for graduated refund of fees apply to CPPS or development permit by-laws?**

The legislative changes relate to zoning by-law applications and site plans. Where a community planning permit system exists, to the extent an applicant is seeking to amend a community planning permit by-law, section 4 of O. Reg. 173/16 provides that the by-law is deemed generally to be a zoning by-law. By contrast, an application for a community planning permit arises under section 10 of O. Reg. 173/16 and there are no provisions related to graduated refunds of fees for these applications.

**13. Will the Province be providing funding for additional resources to expedite applications?**

The province has invested up to \$350 million through the [Streamline Development Approval Fund](#), [Municipal Modernization Program](#), and Audit and Accountability Fund to help municipalities implement efficiencies and identify cost savings. These programs can help municipalities cut red tape, streamline and modernize municipal planning processes including official plan and zoning updates, and plan of subdivision and site plan approvals, as well as improve their delivery of other local services.

Furthermore, the province is collaborating with key stakeholders to develop a data standard for development approvals. A data standard would provide consistent rules and guidelines that could be used by all players in the development process and would support further modernization in Ontario's housing and development sectors.

**Mandatory Delegation (“assignment”) of Site Plan**

**14. Will the delegation to staff of SPC decisions require a Delegation By-law passed by Council?**

No. The new authority in effect “assigns” the power to municipal staff but relies on municipalities to identify the appropriate person(s). The new subsection 41 (4.0.1) of the Planning Act is the provision that would govern the identification of the individuals who would be empowered to give site plan approval. This new authority requires council to pass a by-law to identify the person(s) (i.e., an officer, employee or agent of the municipality) who will carry out the site plan approvals. This change will not take effect until July 1 to allow time for municipalities to take any necessary actions to implement this change.

**15. What happens if a municipal council does not delegate the authority to approve site plans (i.e., does not pass a by-law)?**

If a council wishes to continue to use site plan control, it will be required to appoint an officer, employee or agent of the municipality as an authorized person to carry out the site plan control approvals. For applications submitted on and after July 1, 2022, councils will have no authority to give site plan approvals.

**16. With the mandatory delegation of Site Plan approval to staff, are “bump ups” for approval to Council still permissible? What if a proponent objects to having their site plan application considered by the delegate? Could the matter be deferred to Council?**

The new authority in effect “assigns” the power to approve site plans and/or drawings to municipal staff. For applications submitted on and after July 1, 2022, councils will have no authority to give site plan approvals.

This change would not address the local administration of site plan control, provided the decision was made by the official identified by municipal council.

**17. What is the 'approval' being delegated to staff? Approval of drawings? Entering into an agreement? Conditional Approval?**

The decision for site plan is related to the approval of plans and/or drawings, including any conditions. The approval may also include requirements for agreements. The changes do not impact the identification of the signatory(ies) of those agreements on behalf of municipalities.

**18. Does mandatory delegation of site plan approval eliminate Planning Advisory Committees?**

No. Bill 109 did not make any changes to the provisions dealing with planning advisory committees.

**19. Do staff have the authority to enter into a site plan agreement (including the authority to bind)?**

The changes do not impact the identification of the signatory(ies) of site plan agreements on behalf of municipalities.

**20. Are Community Planning Permits required to be delegated to staff?**

Bill 109 did not make any changes related to delegation in the context of the community planning permit system.

**Reinstatement of Lapsed Draft Plans of Subdivision**

**21. How would approval authorities know for certain that no agreements of purchase had been completed for a given plan of subdivision?**

In considering whether a draft approval should be reinstated, the proposed legislative change would require the owner of the proposed plan of subdivision to provide to the approval authority an affidavit or sworn declaration certifying that no purchase and sale agreement had been entered into for of any land within the plan of subdivision.

**22. Applications might have been initially files a long time ago and may not reflect all significant policy changes made since then, what applies?**

Although this proposed new authority would be a discretionary power, when considering the re-instatement of a draft plan approval, the approval authority would still be required to ensure that their decision is consistent with and conforms to provincial policies and plans. If the proposal no longer reflects the current policy environment, the draft plan could not be re-instated or may need modifications to the original approval.

## **Building Code**

**23. Did MMAH consult with any fire organizations over the 12-storey mass timber buildings? Or the potential single means of egress for 4-6 storey buildings? Has this Building Code change passed? Did the Ministry consult with Emergency Service Providers?**

One priority identified by the Housing Affordability Task Force was to reduce barriers to small multi-unit residential buildings that could increase housing supply. The Task Force specifically identified potential Building Code changes that would allow a single means of egress where appropriate to improve the economic viability and supply of these small multi-unit residential buildings.

On April 1, 2022, the Minister of Municipal Affairs and Housing wrote the Chair of the Canadian Commission on Building and Fire Codes requesting the prioritization of investigating National Construction Code changes to support the Task Force recommendation, while continuing to protect health and safety. Once the research has been completed, should the government proceed with the single egress concept, a specific code proposal would be consulted on to ensure that the public and key building industry and fire safety stakeholders have an opportunity to provide feedback.

As part of investigating this issue, it is recognized that that the requirement for two means of egress is an important part of the interdependent system of fire and life safety requirements, and that changes to a major element like egress requires substantial stakeholder consultation and research, assessment of a large number of related building code provisions including potential enhancements of compensating fire and life safety measures, and review of intersecting regulations and legislation including the Planning Act and Fire Protection and Prevention Act.

## **Other**

**24. How will membership in the Ontario Housing Supply Working Group be determined?**

A diversity of stakeholders with expertise in housing will be considered. This will include experts from both the public and private sector to ensure that all perspectives and experiences are reflected.

**25. Are there any proposed corresponding changes related to Registry Office processes as significant delays are experienced getting site plan agreements registered on title where mortgage postponements are required? Will there be any change in the process to ensure that site plan agreements are not removed from title when mortgages are discharged to avoid this timely process?**

The Land Registry Office does not enforce the requirement for mortgage postponements. If delays are being experienced relating to mortgage postponements, the matter should be raised with mortgage lenders. The Land Registry Office is not aware of circumstances where site plan agreements have been removed from title when a mortgage has been discharged.

Further, site plan agreements would be registered after an approval on a site plan application has been given. Beyond providing authority for the registration and enforcement of an agreement required as a condition of site plan approval, the Planning Act does not address Registry Office processes which are not part of the site plan process.

**26. Is the Province extending the July 1st, 2022, Growth Plan conformity date for municipalities in the Greater Golden Horseshoe for Municipal Comprehensive Reviews/Official Plans?**

Upper and single-tier municipalities in the Greater Golden Horseshoe are required to meet the July 1, 2022, date of conformity established by the Minister of Municipal Affairs of Housing under the Places to Grow Act.

**27. Can additional time (e.g., 60+ days) be provided to submit comments on the accelerator tool policies and topic specific housing consultations to allow for meaningful and well considered feedback from municipalities on those matters?**

The ERO postings for these consultations close on April 29, but beyond that date municipalities are still welcome to send further feedback to [planningconsultation@ontario.ca](mailto:planningconsultation@ontario.ca)



Moved by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

**WHEREAS** generally accepted accounting principles for local governments established by the Public Sector Accounting Board (PSAB) of the Chartered Professional Accountants of Canada require municipalities to capitalize and amortize tangible capital assets to accrue liabilities related to post-employment and sold waste landfill closure and post-closure expense;

**AND WHEREAS** Ontario Regulation 284/09 states that a municipality may exclude these expenses from budgeted amounts for which revenue must be raised;

**AND WHEREAS** if excluded, Ontario Regulation 284/09 requires Council to adopt a report that shows the impact of fully covering these expenses;

**NOW THEREFORE, BE IT RESOLVED THAT** the Council of the Municipality of Magnetawan approves and adopts the report entitled "Municipal Act, 2001 Ontario Regulation 284/09, 2022 Budget" as presented.

Carried \_\_\_\_\_ Defeated \_\_\_\_\_ Deferred \_\_\_\_\_

\_\_\_\_\_  
Sam Dunnett, Mayor

Recorded Vote Called by: \_\_\_\_\_

Recorded Vote

Member of Council	Yea	Nay	Absent
Brunton, Tim			
Hetherington, John			
Kneller, Brad			
Smith, Wayne			
Mayor: Dunnett, Sam			

**The Corporation of the Municipality of Magnetawan  
Municipal Act, 2001 Ontario Regulation 284/09  
2022 Budget**

Commencing in 2009, significant changes were made to Public Sector Accounting Board ("PSAB") rules that govern the preparation of municipal financial statements. Although municipalities were required to adopt these rules for financial statement purposes, for a transition period, they have been allowed to follow their historical "modified accrual accounting" procedures for budget purposes. The most significant differences between the two accounting methods relate to the treatment of tangible capital assets, the treatment of debt and other long-term liabilities and accounting for reserves/reserve funds as explained below.

Under a modified accrual accounting method of budgeting, tangible capital asset purchases are expensed in the year of purchase and revenue must be raised in the same year to cover this cost. In contrast, under a PSAB-based method of budgeting, expenses for capital assets are recorded as their productive capacity is used (approximated by annual amortization expense) and to set a balanced budget, revenue equal to the annual amortization expense would have to be generated.

Under modified accrual accounting budgeting, increases in debt and transfers from reserves are recorded as revenue for budgeting purposes (and conversely, debt repayment and transfers to reserves are recorded as expenditures). Under PSAB accounting, debt and reserve transactions would not be recorded as revenue or expense in the budget, as these transactions represent transfers between the operating surplus to other surplus accounts only (i.e., amounts to be recovered and reserves).

In light of the new PSAB standards, the Municipal Act, 2001 was amended and a regulation passed to address the changes. Ontario Regulation 284/09 states that a municipality may *currently* exclude amortization expenses, post-employment benefit expenses and solid waste landfill closure and post-closure expenses from the budgeted amounts for which revenue must be raised. However if excluded, the regulation requires councils to adopt annual reports that show the impact of not fully covering these estimated expenses. The intent of the regulation is to ensure Council is aware of the longer-term implications of their annual budget decisions.

The anticipated effect of the 2022 budget of the Municipality on the overall accumulated surplus is shown in sections 1 to 3 below. This illustrates the difference between setting a balanced budget on a modified accrual basis and one set on a PSAB accounting rule basis.

**1. Expenses Excluded from the Budget: Estimated Impact on the Accumulated Surplus**

Per PSAB accounting rules, the following estimated expenses will be recorded in 2022. These expenses have been excluded from the 2022 budget:

Description	Estimated Expense	Basis of Estimate
Amortization expense	930,000	2022 amortization of existing assets plus 1/2 year amortization of budgeted asset additions
Solid waste landfill closure and post-closure expenses	99,500	Anticipated increase in post-closure and closure liability assuming 7% inflation and no change in other underlying assumptions for current year
Post-employment benefits	0	Not applicable to Magnetawan - no unfunded post-employment benefits
<b>Total excluded expenses</b>	<b>1,029,500</b>	

It is estimated that the actual surplus recorded for PSAB accounting purposes will be reduced by \$1,029,500 as a result of amortization, landfill closure, and employee post-employment benefits expenses.

**2. Other Budget Deviations from PSAB Accounting**

Offsetting the excluded expenses noted above, the following additional non-PSAB revenue and expense items have been included in the 2022 budget. These will not be recorded as revenue/expense for PSAB reporting purposes.

Description	Estimated Impact on Surplus	Comments
Surplus carried forward from prior year - Magnetawan and special area	(11,717)	Per Municipal Act, must be included in following year's budget
Capital acquisitions	3,336,312	Excludes items not likely to be capitalized in the year
Transfers to reserves	294,800	Total budgeted transfers to reserve for operating and capital purposes
Transfers from reserves	(1,878,289)	Budgeted transfers from reserves in the year. Transfers from parkland and gas tax obligatory reserves are revenue under PSAB accounting rules so are not included here
Net long-term debt transactions	130,000	Road loan principal repayments
<b>Total non-PSAB net expenditures included in the 2022 budget</b>	<b>1,871,106</b>	

**3. Net Effect of Budget Deviations from PSAB Accounting - Impact on Surplus and Future Tangible Capital Asset Funding**

The following table provides a summary of the effect of the items outlined in sections 1 and 2 above on the Municipality's surplus:

Surplus Component Description	Anticipated Increase (Decrease) in Year	Comments
Regular budget surplus	(11,717)	Elimination of prior-year special area surplus
Net book value of tangible capital assets	2,406,312	Capital acquisitions in excess of amortization expense
Reserves	(1,583,489)	Transfers from reserves in excess of transfers to reserves
Unfunded landfill closure and post-closure costs	(99,500)	Anticipated increase in liability for the year
Unfunded municipal debt	130,000	Anticipated decrease for the year
<b>Overall anticipated change in surplus</b>	<b>841,606</b>	

The above analysis shows that in 2022 the Municipality should anticipate an increase in its overall surplus of approximately: \$842,000

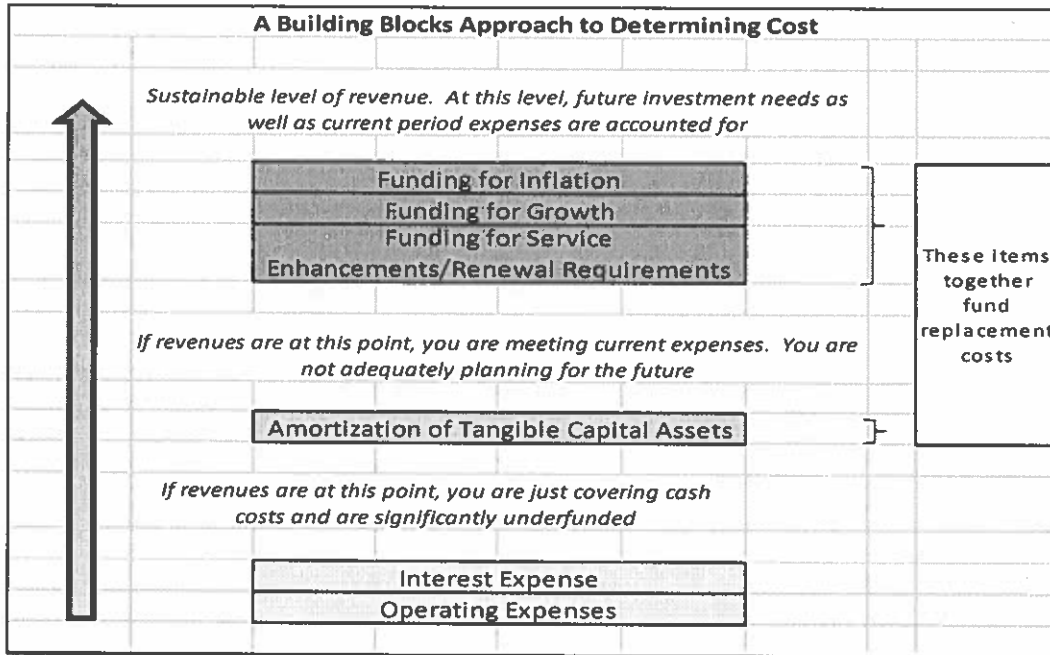
By adopting the 2022 budget, the overall surplus of the Municipality--which can be viewed as one measure of the Municipality's ability to meet future capital asset funding requirements--is expected to improve.

**Funds Available to Finance Past, Present and Future Capital Expenditures**

The annual amortization of the Municipality's assets is a conservative estimate of a sustainable level of capital asset funding. The weaknesses of using amortization as an indicator of appropriate capital funding include:

- a) Assets that are fully amortized are excluded from the calculation.
- b) Amortization is based on the historical cost of tangible capital assets and not replacement costs, which in most cases would be significantly higher due to inflation.

This idea is depicted in the following funding level summary, adapted from the Province's Building Together Guide. In a more comprehensive view of sustainability, your funding levels would be sufficient to cover not only current amortization, but also, would take price increases and service level changes into account.



The Municipality's estimated 2022 amortization expense is \$930,000, but this excludes approximately \$854,000 amortization of assets that are already fully amortized. This can be compared to the Municipality's current level of permanent/predictable annual funding for capital asset purchases of \$1,336,795, as detailed below:

a) net operating income generated by the 2022 budget (2021 = 1,213,492//2020 = 1,157,482)	1,009,302
b) approximate annual gas tax funding	90,000
c) approximate annual OCIF funding	68,000
c) estimated annual parkland contributions	15,000
d) estimated annual Lakeland dividends	25,000
e) solar project revenue	4,800
f) NORDS funding (5-years)	124,693
	<hr/>
	1,336,795

The Municipality's level of predictable capital asset funding decreased by approximately \$80,000 in 2022, as a result of a decline in the net operating income generated by the budget offset by the addition of NORDS funding. Funding is at a level where current amortization is met. However, it continues to fall short of meeting amortization expense adjusted for fully amortized assets still in use. This indicates that if the Municipality is to move towards sustainable investment in tangible capital assets, through the taxation policies adopted in the annual budgets, a sustained effort to increase funds available to finance capital expenditures must be made.

**Moved by:** \_\_\_\_\_

**Seconded by:** \_\_\_\_\_

**WHEREAS** the Council of the Municipality of Magnetawan is supportive of our community schools and students and congratulates all our graduates;

**NOW THEREFORE BE IT RESOLVED THAT** the Council of the Municipality of Magnetawan authorizes a donation in the amount of \$100.00 for Magnetawan Central Public School Emily Ross Langford Award.

Carried \_\_\_\_\_ Defeated \_\_\_\_\_ Deferred \_\_\_\_\_

\_\_\_\_\_  
Sam Dunnett, Mayor

Recorded Vote Called by: \_\_\_\_\_

**Recorded Vote**

<b>Member of Council</b>	<b>Yea</b>	<b>Nay</b>	<b>Absent</b>
Brunton, Tim			
Hetherington, John			
Kneller, Brad			
Smith, Wayne			
Mayor: Dunnett, Sam			

**Laura Brandt**

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**Subject:** FW: Grade 8 Graduates

**From:** Wade Burrows <Wade.Burrows@nearnorthschools.ca>  
**Sent:** May 9, 2022 9:48 AM  
**To:** Laura Brandt <lbrandt@magnetawan.com>  
**Cc:** Arlene Kielly <Arlene.Kielly@nearnorthschools.ca>  
**Subject:** Re: Grade 8 Graduates

Hi Laura,

I was able to have a meeting to confirm we would like to present the Emily Ross Langford Memorial Award to a student who contributed to the school in the area of participation, personality, sharing, and team effort. This award has been funded by the Municipality of Magnetawan in past years and we would be honoured if we could continue this tradition this year.

As always, please reach out if you have any questions.

**Wade Burrows**  
**Principal**  
**Magnetawan & Whitestone**  
**Public Schools**  
Magnetawan 705-387-3939  
Whitestone 705-389-2590  
1-800-278-4922 X 8176



**UPDATED COVID GUIDELINES** <https://www.myhealthunit.ca/en/health-topics/schools-and-covid-19.asp>

**School Screening Tool** - <https://covid-19.ontario.ca/school-screening/>

**Moved by:** \_\_\_\_\_

**Seconded by:** \_\_\_\_\_

**WHEREAS** the Council of the Municipality of Magnetawan support the hard work the Whitestone Nursing Station Community Advisory Committee has done to establish and provide access to health care for residents and cottagers in the area with the proposed expansion;

**NOW THEREFORE BE IT RESOLVED THAT** the Council of the Municipality of Magnetawan authorizes a donation in the amount of \$5,000 towards the proposed expansion.

Carried \_\_\_\_\_ Defeated \_\_\_\_\_ Deferred \_\_\_\_\_

\_\_\_\_\_  
Sam Dunnett, Mayor

Recorded Vote Called by: \_\_\_\_\_

**Recorded Vote**

<b>Member of Council</b>	<b>Yea</b>	<b>Nay</b>	<b>Absent</b>
Brunton, Tim			
Hetherington, John			
Kneller, Brad			
Smith, Wayne			
Mayor: Dunnett, Sam			



**Laura Brandt**

---

**Subject:** FW: Invitation to Official opening of Community Garden

-----Original Message-----

From: Barbara Stewart <maghort society@gmail.com>

Sent: May 31, 2022 8:07 PM

To: Kerstin Vroom <Clerk@magnetawan.com>

Subject: Invitation to Official opening of Community Garden

On behalf of the Magnetawan Horticultural Society, I would like to extend an invitation to all members of Council to attend and participate in the Official Opening & Ribbon cutting ceremony of the Community garden on Saturday, June 18th at 10:00 AM.

The Municipality of Magnetawan played a huge part in the success of this garden and we would be honoured if they could attend.

Thank you,  
Barbara Stewart  
President  
Magnetawan Horticultural Society

Sent from my iPad

**From:** Nancy Woodruff <  
**Sent:** May 12, 2022 10:26 AM  
**To:** Laura Brandt <lbrandt@magnetawan.com>  
**Cc:** Doris Lamgford <dswlangford@gmail.com>  
**Subject:** Gazebo Booking

Hi Laura,

We would like to apply to reserve the gazebo at the park on Saturday August 27 from Noon until 5 pm. We are wanting to have a family reunion and what better place than our lovely park to meet and children to play. We would like a place to have our snacks in the shade or cover if raining .

We will be going elsewhere for supper hence the 5 p.m cut off .

We appreciate your consideration of this .

Nancy Woodruff

**Moved by:** \_\_\_\_\_

**Seconded by:** \_\_\_\_\_

**WHEREAS** the Council of the Municipality of Magnetawan is appreciative of the important work that the Almaguin Community Hatchery Program has done and continues to do within the Municipality;

**NOW THEREFORE BE IT RESOLVED THAT** the Council of the Municipality of Magnetawan authorizes a donation in the amount of \$911.80 for the payment of insurance for the Hatchery Trailer.

Carried \_\_\_\_\_ Defeated \_\_\_\_\_ Deferred \_\_\_\_\_

\_\_\_\_\_  
Sam Dunnett, Mayor

Recorded Vote Called by: \_\_\_\_\_

**Recorded Vote**

<b>Member of Council</b>	<b>Yea</b>	<b>Nay</b>	<b>Absent</b>
Brunton, Tim			
Hetherington, John			
Kneller, Brad			
Smith, Wayne			
Mayor: Dunnett, Sam			

**From:** George Brooks  
**Sent:** June 8, 2022 2:19 PM  
**To:** Kerstin Vroom <[Clerk@magnetawan.com](mailto:Clerk@magnetawan.com)>  
**Subject:** ACHP Insurance

Clerk for the Municipality of Magnetawan  
Dear Kerstin Vroom

Thank you for looking into the insurance issue for the Almaguin Community Hatchery Program organization with the Marsh insurance company.

On behalf of ACHP I am asking that you take the following request to the Magnetawan Council for consideration. We are asking the council to pay for this policy on our behalf. The invoice for \$911.60 is attached and could be paid directly to the insurance company or a cheque sent to ACHP and I will send it on to the insurance company.

We appreciate the support that we receive from the Magnetawan council and appreciate their consideration of this request.

Yours respectfully,  
George Brooks  
Secretary/treasurer  
ACHP

## Event Liability Insurance Program/Non-Profit Community Group Insurance Program

### Rating - Premium Calculation

[Print Quote](#)

### Quick Tips

No tips on this page.

#### Rating - Premium Calculation

Requested Effective Date	April 28, 2022
Expiry Date	April 28, 2023
Limits Selected	
Property	Not Applicable
Crime	Not Applicable
General Liability	\$5,000,000
Volunteer Accident Liability	Not Applicable
D&O Liability	\$2,000,000
Event Liability	Not Applicable

#### Premium Breakdown

Property Premium	\$0.00
General Liability Coverage Premium	\$495.00
Volunteer Accident Premium	\$0.00
Directors and Officers Premium	\$316.80
Event Premium	\$0.00
Crime Premium	\$0.00

#### Taxes

Total Tax	\$0.00
Total Admin Fee	\$100.00
Total Amount Due (CAD)	\$911.80

[Continue](#) [Cancel](#)

**THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN**

**BY-LAW NO. 2022 -**

**BEING A BY-LAW TO APPOINT AN ACTING DEPUTY CLERK**

---

**WHEREAS** *Section 228(2) of the Municipal Act, 2001, S.O. 2001, c25*, as amended, provides that a municipality may appoint a Deputy Clerk who shall have all the powers and duties of the Clerk under the *Municipal Act* and any other Act;

**NOW THEREFORE** the Council of the Corporation of the Municipality of Magnetawan enacts as follows:

1. THAT Erica Kellogg is appointed Acting Deputy Clerk for the Corporation of the Municipality of Magnetawan.
2. THAT this By-law shall come into force and effect from the date of June 20, 2022 until the expiration of the contract.

**READ A FIRST, SECOND, AND THIRD TIME**, passed, signed and the Seal of the Corporation affixed hereto, this 15th day of June, 2022.

**THE CORPORATION OF THE  
MUNICIPALITY OF MAGNETAWAN**

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Mayor

---

Deputy Clerk



## REPORT TO COMMITTEE

To:	Community Centre Board
From:	Laura Brandt, Deputy Clerk – Recreation & Communication
Date of Meeting:	June 01, 2022
Report Title:	Siding/Painting Exterior at the Ahmic Harbour Community Centre and Magnetawan Fire Station #2

**Recommendation:** That the Committee receives and approves this report as presented.

**Background:** \$8,000 was allocated in the 2022 Municipal Budget for the installation of siding on the exterior of the Ahmic Community Centre and Magnetawan Fire Station #2.

Staff applied to the Rural Economic Development Program (RED) Intake #2 and was successful in its application. The application includes monies for public art projects to be allocated in 2023 of 30% of cost to a maximum of \$3,000.

**Evaluation:**

The beautification of Magnetawan public art projects will revive our public spaces and will be a positive cost-effective way to create lasting enhancement, which will lead to the attraction, retention and/or expansion of businesses as more international and domestic visitors are attracted to our Municipality.

In 2021 a public call for art submissions was initiated and a mural was installed on the cement barrier at the Heritage Museum Centre. Additionally this year a public call for art submission was also initiated and is currently open with a deadline of May 19<sup>th</sup> for the installation of a Destination Mural on the Heritage Museum Centre. By planning a public art installation in Ahmic Harbour, we are diversifying our public art collection within our Municipality and enhancing our Ahmic Community Centre and Magnetawan Fire Station #2.

Further a mural would be preferred to siding not only for being more cost effective but also it is easier to paint around messaging signs and exterior barriers like propane/gas tanks that are located on and/or near the exterior of the building. Signs and tanks that are located on or in close proximity to the building may potentially have to be moved to ensure that siding is installed correctly if it were to be installed.

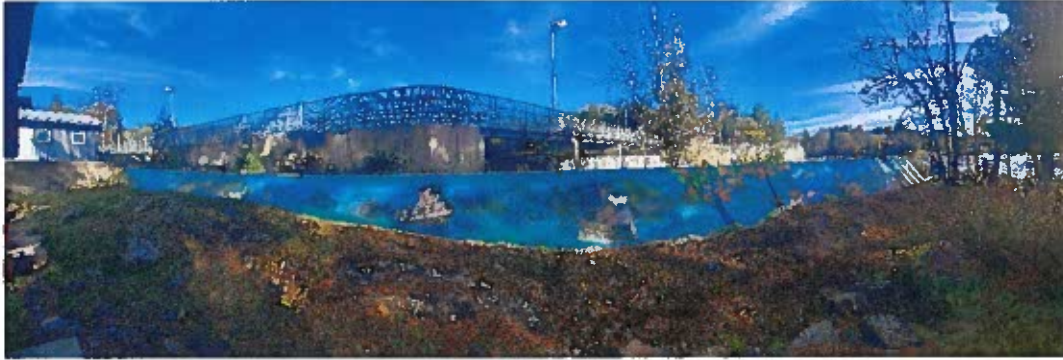
Additionally, with the rich history of this building and area there are many possibilities for points of interests to be included in the mural (i.e., fire fighters, fire trucks, etc.). A public art installation of this size and nature can garner public interest and media coverage which in turn elevates the Municipality's public profile.

**Financial Implications:** \$8,000 was allocated in the 2022 Budget for this project. If the \$8,000 that was allocated in the 2022 Budget was carried over into the 2023 Budget for the installation of a mural instead of siding on the exterior of the building, then \$2,400 of this cost would be eligible to be covered under the grant funding.

BUDGETED AMOUNT	\$8,000
ELIGIBLE GRANT FUNDING	\$2,400
COST TO MUNICIPALITY	\$5,600
ESTIMATED SAVINGS	\$2,400

**Conclusion:** Staff recommends to the Committee that a call for public art submissions be distributed in 2023 for the mural to be placed on the exterior of the Ahmic Community Centre and Magnetawan Fire Station #2 instead of siding.

**Examples of Public Art Installations**



**Heritage  
Museum  
Centre**



**Nile Fire Department**

**Chemanius Valley**



Respectfully Submitted,

Laura Brandt  
Deputy Clerk





**Municipality of  
Magnetawan**

**Magnetawan Community Centre Board**

**RESOLUTION No. 2022-12 JUNE 01, 2022**

Moved by: Brad Keller

Seconded by: Maria Lunnitt

**BE IT RESOLVED THAT** the Magnetawan Community Centre Board receives the report from Deputy Clerk Laura Brandt Siding/Painting Exterior at the Ahmic Harbour Community Centre and Magnetawan Fire Station #2 and recommends to Council:

that a call for public art submissions be distributed in 2023 for the mural to be placed on the exterior of the Ahmic Community Centre and Magnetawan Fire Station #2 instead of siding.

Carried  Defeated  Deferred

M. Robert

Chair,

Declaration of Pecuniary Interest by: \_\_\_\_\_



## REPORT TO COUNCIL

To:	Mayor and Council
From:	Laura Brandt, Deputy Clerk – Recreation & Communication
Date of Meeting:	June 15, 2022
Report Title:	Outcome Public Art Call for Submissions Destination Mural

**Recommendation:** That Council receives and approves this report as presented and directs Staff to award the public art call for submissions destination mural to Kristyn Watterworth in the amount of \$5,000 plus HST.

**Background:** In 2021, Staff applied to the Rural Economic Development Program (RED) Intake for their Beautification of Magnetawan Project and was successful in its application. The application includes monies for public art projects to be allocated in 2021 to a maximum grant of 30% of the cost or \$3,000. In 2021 a Public Call for Art Submissions was circulated to local art clubs as well as on the municipal website and social media platforms. Council awarded the project to Nomi Drory. Nomi painted a mural on the cement barrier wall behind the Magnetawan Heritage Museum Centre. The mural was well received by residents and garnished media attention.

Due to the success of this art installation, Staff also applied to the Rural Rural Economic Development Program (RED) Intake #2 and was successful in its application. The application includes monies for public art projects to be allocated in 2022, 2023 and 2024 to a maximum of 30% of the cost or \$3,000 per year. \$6,000 was allocated in the 2022 Budget for the installation of a Mural at the Heritage Museum Centre and a Public Call for Submissions for a Destination Mural was circulated to local art clubs, municipal website, and social media platforms.

The beautification of Magnetawan public art projects will revive our public spaces and will be a positive cost-effective way to create lasting enhancement, which will lead to the attraction, retention and/or expansion of businesses as more international and domestic visitors are attracted to our Municipality.

Additionally, through the establishment of a Public Art Collection, the Municipality intends to enhance Magnetawan's visual appeal and vibrancy of our public spaces as well as honor, preserve and encourage Magnetawan's cultural heritage and artistic diversity while providing an opportunity to recognize local and regional artists.

Mural tourism uses street art or mural art to enhance the look and cultural vibrancy of an area. It provides residents and tourists with a unique opportunity to take part in tourism that is cool, colorful, and beneficial to a destination's social and economic status.

The purpose of the destination piece is to attract residents and tourist that seek these \*Destination Murals\* out and encourage pictures to be posted with a #hashtag signature line like #magnetawan, #magnetawaniswhereitsat which will help boost our social media presence and community profile.

**Evaluation:**

**Staff evaluated the submissions with the following criteria:**

<b>Artist Portfolio</b> <ul style="list-style-type: none"> <li>Quality of the Bidder's past works of art and suitability to this project</li> </ul>	<b>25 points</b>
<b>Proposed Plan for Works of Art</b> <ul style="list-style-type: none"> <li>Demonstration that the needs of the Municipality of Magnetawan are understood and will be met.</li> <li>Compatibility with goals and scope of public art policy.</li> <li>Artistic merit and quality of the proposed works of art.</li> <li>Suitability to public display under the specified conditions.</li> <li>Ethical and legal suitability, including any risk to public health and safety.</li> <li>Meets the timeline.</li> </ul>	<b>50 points</b>
<b>Project Cost</b> <ul style="list-style-type: none"> <li>Project Cost is within the identified budget</li> <li>Detailed description of the cost of the work(s)</li> <li>Financial implications of installation, maintenance, storage, etc.</li> </ul>	<b>25 points</b>
<b>Maximum Points Available</b>	<b>100 points</b>

Staff are pleased to inform Council that three applications were received for the most recent call for submissions.

Artist	Score
Kristyn Watterworth	1
Nomi Drory and Dan Oz Drory-Lehrer	2
Chris Perez	3

**Financial Implications:** \$6,000 was allocated in the 2022 Budget for this project. As well 30% of the cost is eligible for grant funding up to a maximum of \$3,000.

COST WITHOUT HST	\$5,000
ELIGIBLE GRANT FUNDING	\$1,500
COST TO MUNICIPALITY	\$3,500
<b>ESTIMATED SAVINGS</b>	<b>\$1,500</b>

**Conclusion:** Kristyn Watterworth's vibrant work can be found across Ontario at various festivals, exhibitions, and artist residencies. Kristyn has been painting since the age of 12 and has obtained a Bachelor's in Fine Arts from York University. Her largest collection was developed for the education tech firm Desire 2 Learn and includes over 100 large scale artworks. Some of her additional work includes a painted Volkswagen Beetle on the Arlo Hotel roof located in New York City, as well as large scale murals in Brooklyn, London, and Waterloo. Kristyn's most recent artist residency for Sandhill Nursery brought her further north to the Muskoka area. Staff recommends awarding the public art call for submissions Destination Mural to Kristyn Watterworth. Kristyn's proposal included the inclusion of the cement barrier along the side of back wall area, a 5-year guarantee on the artwork, an estimated completion date of the first week of July and the choice of one of three different designs.

Respectfully Submitted,

Laura Brandt  
Deputy Clerk

# PUBLIC ART

## CALL FOR SUBMISSIONS

### DESTINATION MURAL

MAGNETAWAN HERITAGE MUSEUM CENTRE

#### HOW TO APPLY

**Due Thursday  
May 19<sup>th</sup>**

- Short bio including artistic style and motivations
- Portfolio including three works of art
- Description of works to be produced including a sketch
- Artist's social media platforms (if available)
- Contact information
- **View full Submission Guidelines on our News Section at [www.magnetawan.com](http://www.magnetawan.com)**



**IMAGINE YOUR ART HERE!!!!**







## REPORT TO COUNCIL

To:	Mayor and Council
From:	Laura Brandt, Deputy Clerk
Date of Meeting:	June 15, 2022
Report Title:	Magnetawan Community Centre Board Discussion Rail Fencing at the Community Centre/Municipal Office Grounds

**Recommendation:** That Council receives and approves this report as presented and directs Staff to forgo replacing any fencing removed from the Community Centre/Municipal Office Grounds.

**Background:** At the June 1, 2022, Magnetawan Community Board Meeting the Committee was advised that Staff have received several comments from residents in regard to the improved appearance that the Community Centre/Municipal Office grounds has due to the removal of the fencing between the Community Centre/Municipal Office and Overflow Parking Lot.

The Committee agreed that the Magnetawan Agricultural Society with the help of the Parks Department, would put up temporary snow fencing during the Magnetawan Fall Fair. The Committee noted that the grounds look more aesthetically pleasing without the fencing. Additionally, the lawn maintenance/cutting is easier and less time consuming for the Parks Department. Staff along with Councillor John Hetherington are still actively looking to source "Green Giants" to replace the pine trees that were taken down previously due to safety concerns.

*RESOLUTION 2021-13 Sohm-Langford*

*WHEREAS \$11,000 was allocated in the 2022 Municipal Budget for the replacement of rail fencing at the Community Centre/Municipal Office grounds (along Highway 520, along the overflow parking lot, and from the Agricultural Barn to parking lot.*

*NOW THEREFORE BE IT RESOLVED that the Magnetawan Community Centre Board recommends to Council to not replace the fencing along Highway 520, not replace the fencing along the side of the library/overflow parking lot and the fencing along the back of the Agricultural Barn/Municipal Office property.*

*Carried.*

**Conclusion:** Staff recommends forgoing replacing the rail fencing along Highway 520 and along the overflow parking lot. Staff also recommends not replacing the remaining rail fencing along Hwy 520 and from the Agricultural Barn to the Parking lot as per the Committee's recommendations when the rail fencing is removed.

Respectfully Submitted,

Laura Brandt  
Deputy Clerk



JUN 02 2022

RECEIVED

May 30, 2022

Municipality of Magnetawan  
4304 Highway 520  
P.O. Box 70  
Magnetawan, ON P0A 1P0

Dear Sir, or Madam:

RE: Lake Harmful Algal Blooms (HABS)

I am writing to inform you that a lake in your municipality is one where the presence of harmful algal bloom(s) (HAB) have been confirmed in the past. Because lake conditions remain the same, it is likely that the HAB will reoccur in the future. Advisories that were issued in past years for the lake still apply. We have made changes to recreational activity precautions, which are described in the enclosed documents.

We recommend providing education to residents who use the lake regarding HABS, in addition to taking the following proactive measures:

- If you use a private water system, do not use water from the lake for drinking, cooking or bathing babies or infants. Boiling the water or using home water treatment devices **will NOT** destroy the toxins that HABS produce.
- When a HAB is present, avoid swimming or other water sport activities that could increase the risk of algae material and toxins contacting your skin or being swallowed.
- Do not allow pets or livestock to swim in the water or drink the water.
- Do not eat the liver, kidneys or other organs of fish caught in the water. Also, be cautious consuming the other parts of the fish that are caught in water where a HABS occur.

While a HAB may not show the presence of toxins, there is always the risk that toxins could be produced. These toxins may stay in the water up to three weeks after the algal bloom is gone. The Health Unit and the Ministry of the Environment, Conservation and Parks (MECP) cannot determine when the water is safe to drink for private water systems.

.../2



The Health Unit will no longer be issuing media releases when future algal blooms are reported. The Health Unit will contact you to remind you about your role to advise the residents by delivering the notification door to door, posting the notification on your website or by some other acceptable method determined by your Municipality. The Health Unit will provide signs to be posted on public beaches to advise swimmers.

Additionally, the Health Unit, MECP and Mattawa and North Bay Conservation Authority (MNCA) are available to make presentations to your community upon request.

Should you require additional information, please do not hesitate to contact me at 705-474-1400 ext. 5320.

Sincerely,

Robert A-Muhong B.A.Sc., MPH, CIPHI(c), CHE  
Manager, Environmental Health Programs

/mp  
Enclosures



Category 2



Category 3

Blue-Green Algae Blooms			
	Category 1	Category 2	Category 3
Appearance	<p>The water appears cloudy, but you can still see through it</p> <p>Particle density can vary greatly in the water column</p>	<p>The water colour appears changed due to increased number of cyanobacteria</p> <p>Algae may be in clusters or balls or flakes in the water, like a pea puree</p>	<p>This is a dense bloom; it may resemble a paint spill.</p> <p>Accumulated cyanobacteria on the surface of the water may form a scum.</p> <p>Algae is easily swept by the wind and deposited near the shore</p>
Swimming Precautions	<p>Do not swim in any bloom which obscures your view into the water. Even if it is not blue-green algae, it is unsafe to swim or to allow children to play in any dense algal bloom, since you cannot see into the water. Wait until the bloom has subsided and the water is clear.</p>		
	<p>Health effects are not expected at this stage.</p>	<p>Sensitive individuals may develop mild symptoms of skin rash or eye irritation</p>	<p>Sensitive individuals may develop mild symptoms of skin rash or eye irritation</p>
Drinking Water Precautions	<p>Health effects are not expected at this stage.</p>	<p>Ingestion of water in this category may result in a range of health effects.</p>	<p>Ingestion of water in this category will likely result in a range of health effects</p>
		<p>Do not use the water from a Category 2 or 3 bloom for drinking, cooking or other consumption. Do not let pets or livestock consume the water. Be observant of when the water has cleared. If you treat surface water for cooking or consumption, wait <i>at least</i> a week after the bloom has subsided before resuming normal use of the treated water. The toxin is naturally reduced by dilution, degradation by other bacteria in the water, and sunlight.</p>	
	<p>Assess your water supply if you are in an area where there are frequent algae blooms. Since there is no confirmed domestic water treatment available yet, consider a drilled well</p>		

\*Peterborough Health Unit



The Corporation of The Town of Parry Sound

Municipal Partners POA Advisory Committee Meeting Minutes November 25, 2021

## Meeting Minutes

### Date:

November 25, 2021

### Time:

1:30pm

### Location:

Virtual via: Zoom

<https://us06web.zoom.us/j/87410345114?pwd=czhmRXV5bUdadXgrS21LMXdmWERpZz09>

Meeting ID: 995 7669 0946

Passcode: 461074

### Members Present:

- |                 |                       |
|-----------------|-----------------------|
| • Parry Sound   | Bonnie Keith          |
| • Whitestone    | George Comrie         |
| • Strong        | Jody Baillie          |
| • Machar        | Bart Wood             |
| • McDougall     | Sheri Brisbane        |
| • Joly          | Tom Bryson            |
| • Sundridge     | Lyle Hall             |
| • Perry         | Margaret Ann MacPhail |
| • Armour        | Bob McPhail           |
| • Erin Robinson | Archipelago           |
| • McKellar      | Tammy Wylie           |

**Staff Present:**

- Parry Sound Andre Couture

**1. Agenda**

**1.1 Additions to Agenda/Notice of Motion**

**1.2 Prioritization of Agenda**

**1.3 Adoption of Agenda**

That the Committee agenda for November 25, 2021, be approved as circulated.

**Moved by** Jodie Baillie

**Seconded by** Bart Wood

**1.4 Disclosure of Pecuniary Interest and the General Nature Thereof**

**2. Public Meeting**

**3. Minutes and Matters Arising from Minutes**

**3.1 Adoption of May 27, 2021, Meeting Minutes**

That the Minutes from the committee meeting held May 27, 2021, be approved as circulated.

**Moved by** George Comrie

**Seconded by** Lyle Hall

**3.2 Questions of Staff**

**9. Resolutions and Direction to Staff**

**9.1 POA Court Services**

The Corporation of The Town of Parry Sound

Municipal Partners POA Advisory Committee Meeting Minutes November 25, 2021

**9.1.1 POA Court Manager's Report Q3 2021**

That the POA Court Manager's Report Q3 2021 be accepted.

**Moved by** Bart Wood

**Seconded by** Margaret Ann MacPhail

**9.1.2 POA 2022 Draft Budget**

That the POA 2022 Draft Budget be accepted.

**Moved by** Jodie Baillie

**Seconded by** Erin Robinson

**9.2 Other Business**

**9.3 Date of Next Meeting**

That the next POA Municipal Partners Meeting will be held May 26, 2022, at 1:30pm.

**Moved by** Jodie Baillie

**Seconded by** Bart Wood

**11. Adjournment**

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Personal Information collected in *Section 2. Public Meeting, Section 4. Correspondence and/or Section 5. Deputations* is collected under the authority of the *Municipal Freedom of Information and Protection of Privacy Act (MFIPPA), Section 21. (1) c* and will be used to create a record available to the general public.

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## 2022 POA Municipal Partners Distribution

	Population	% of Population	Households	% of Households	Distribution	Q1 Distribution	Q2 Distribution	Q3 Distribution	Q4 Distribution	YTD
Armour	1,459	4.27%	1,087	3.87%	4.07%	\$2,619.19				\$2,619.19
Seguin	5,280	15.45%	4,827	17.20%	16.33%	\$10,502.66				\$10,502.66
Carling	1,491	4.36%	1,761	6.28%	5.32%	\$3,421.99				\$3,421.99
Perry	2,650	7.75%	1,710	6.09%	6.92%	\$4,454.23				\$4,454.23
Kearney	974	2.85%	1,195	4.26%	3.55%	\$2,286.58				\$2,286.58
Burk's Falls	957	2.80%	523	1.86%	2.33%	\$1,500.19				\$1,500.19
South River	1,101	3.22%	510	1.82%	2.52%	\$1,620.80				\$1,620.80
Sundridge	938	2.74%	458	1.63%	2.19%	\$1,407.79				\$1,407.79
Whitestone	1075	3.15%	1,427	5.09%	4.12%	\$2,647.60				\$2,647.60
Joly	293	0.86%	155	0.55%	0.70%	\$453.43				\$453.43
Machar	969	2.84%	875	3.12%	2.98%	\$1,915.02				\$1,915.02
McDougall	2,744	8.03%	1,673	5.96%	7.00%	\$4,500.28				\$4,500.28
McKellar	1,419	4.15%	1,515	5.40%	4.78%	\$3,072.22				\$3,072.22
McMurrich/Monteith	907	2.65%	735	2.62%	2.64%	\$1,696.18				\$1,696.18
Magnetawan	1,753	5.13%	1,717	6.12%	5.62%	\$3,618.11				\$3,618.11
Ryerson	745	2.18%	555	1.98%	2.08%	\$1,337.37				\$1,337.37
Strong	1,566	4.58%	953	3.40%	3.99%	\$2,566.27				\$2,566.27
The Archipelago	979	2.86%	2,863	10.20%	6.53%	\$4,203.52				\$4,203.52
Parry Sound	6,879	20.13%	3,518	12.54%	16.33%	\$10,506.78				\$10,506.78
<b>Totals</b>	<b>34,179</b>	<b>100%</b>	<b>28,057</b>	<b>100%</b>	<b>100%</b>	<b>\$64,330.20</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$64,330.20</b>

Population & Households Count sourced from 2021 Statistics Canada Records

**2022 POA Summary of Operations**

	Q1 Gen Ledger	Q1 MAG Recon.	Q1 Adjusted
<b>Revenues</b>			
Provincial Offences Revenues	\$ 237,160.99	\$ -	\$ 237,160.99
Transcripts	\$ -	\$ -	\$ -
<b>TOTAL</b>	<b>\$ 237,160.99</b>	<b>\$ -</b>	<b>\$ 237,160.99</b>
<b>Expenditures</b>			
Salaries, Benefits & Contracted Services	\$ 58,158.39		\$ 58,158.39
Office Administration & Facilities	\$ 4,476.66		\$ 4,476.66
Partner's Administration Charge	\$ 14,493.50		\$ 14,493.50
Prosecution & Justice of Peace	\$ 18,581.50	\$ 3,990.97	\$ 22,572.47
Interpreter Costs		\$ 926.60	\$ 926.60
Court related travel & witness fees	\$ -		\$ -
NCO & A1 Collection Costs	\$ 2,678.71		\$ 2,678.71
Amortization of Capital Assets	\$ 270.50		\$ 270.50
Audit Costs	\$ 1,100.00		\$ 1,100.00
Fines & By-Laws to Municipalities	\$ 1,795.00		\$ 1,795.00
Fines paid to other POA Offices		\$ 5,286.20	\$ 5,286.20
Transfer to Municipal Partners			\$ -
Certificate of Offence charges	\$ 1,391.36		\$ 1,391.36
POA IT & Software	\$ 1,475.75	\$ 914.59	\$ 2,390.34
Provincial Monitoring/Enforcement	\$ 938.00	\$ 469.00	\$ 1,407.00
VFS paid to Province	\$ 23,027.76	\$ 13,931.30	\$ 36,959.06
Dedicated Fines paid to Province	\$ 14,175.00	\$ 4,750.00	\$ 18,925.00
<b>TOTAL</b>	<b>\$ 142,562.13</b>	<b>\$ 30,268.66</b>	<b>\$ 172,830.79</b>
Distribution to Partners			<b>\$ 64,330.20</b>

## Parry Sound Provincial Offences Act Court Manager's Report

**Q1 2022**

### POA Charges Received and Entered

Running Yearly Comparison						
	2022	2021	2020	2019	2018	2017
<b>January</b>	257	369	293	403	324	296
<b>February</b>	188	332	306	260	486	437
<b>March</b>	284	505	242	482	465	464
<b>Q1 SUBTOTAL</b>	<b>729</b>	<b>1,206</b>	<b>841</b>	<b>1,145</b>	<b>1,275</b>	<b>1,197</b>
<b>April</b>	281	416	85	520	486	730
<b>May</b>		442	359	649	647	838
<b>June</b>		484	271	504	391	500
<b>July</b>		674	487	613	645	799
<b>August</b>		394	410	468	583	856
<b>September</b>		350	367	428	445	659
<b>Q3 SUBTOTAL</b>		<b>3,966</b>	<b>2,820</b>	<b>4,327</b>	<b>4,472</b>	<b>5,579</b>
<b>October</b>		275	298	444	454	706
<b>November</b>		226	230	315	311	458
<b>December</b>		150	145	189	239	317
<b>Total</b>		<b>4617</b>	<b>3493</b>	<b>5,275</b>	<b>5,476</b>	<b>7,060</b>

Ticket issuance continues to be low into 2022 with 729 tickets issued in Q1 2022 compared to the lowest year on record being 841 tickets in 2020. This is a trend seen

across the province, though not as drastic in many jurisdictions. I admittedly expected ticket issuance to increase year-over-year since the beginning of the pandemic. This was true for 2021 but doesn't seem to be the case for 2022. So far, revenues haven't decreased as dramatically as ticket issuance.

**Ticket Processing**

Ticket processing statistics continue to suffer across the province except for charges disposed before trial and percentage of prepaid fines. These statistics will slowly improve in 2022 as the backlog becomes more manageable and will drastically improve in 2023 as most of the backlog of cases is expected to be dealt with.

	<b>Parry Sound</b>	<b>All Municipalities</b>
<b>Average days to dispose at trial: Part 1</b>	<b>564</b>	<b>448</b>
<b>Average days to dispose at trial: Part 3</b>	<b>734</b>	<b>746</b>
<b>Percentage of charges disposed before trial</b>	<b>89%</b>	<b>86%</b>
<b>Percentage of prepaid fines</b>	<b>54%</b>	<b>48%</b>

**Court Recovery Planning**

Court recovery planning continues to evolve. The focus now is on hybrid court systems and satellite courts. A hybrid court hearing is one in which at least one participant is appearing by electronic method and at least one participant is appearing in-person in the courtroom. A "participant" includes the court staff, the presiding judicial officer, Crown/prosecutor, defence representatives, defendant, witnesses, and interpreters. A hybrid court requires a laptop to support Zoom proceedings, cameras to support video conferencing, an evidence presentation system, a large display system, and an audio uplift system and integration.

With the introduction of new legislative amendments, defendants are now able to chose whether they wish to appear in-person or remotely via Zoom, which is why courtrooms



province-wide are currently transitioning to hybrid formats. While these legislative amendments are currently in effect, this option has not yet been communicated to defendants by the Ministry of the Attorney General.

### **Court Case Management**

Case management and load has significantly improved in 2022 with the 2020 & 2021 Covid-19 backlog of cases expected to be cleared by 2023. Approximately 200 matters from early 2020 were scheduled to be withdrawn. The bulk of these matters were speeding tickets. This was completed due to the age of the tickets and to help with the backlog.

### **Local Area Justice of the Peace (LAJP)**

Parry Sound is still without a LAJP and continues to rely on visiting Justices of the Peace. Her Worship Mews (former LAJP) was seized on 4 matters, all requiring special trials. New judiciary has been appointed and these 4 matters will be proceeding forward over the course of approximately 20 special trial dates.

### **New Hire**

Wendy Schroeder started with the Town as POA's new Administrative Clerk on April 11, 2022. Jennifer Meek moved into the Court Clerk Monitor position. Wendy previously worked as a Client Service Representative for the Ministry of the Attorney General at the Parry Sound courthouse for almost 15 years. She has a wealth of Ontario Court of Justice knowledge and experience.

**ALMAGUIN COMMUNITY ECONOMIC DEVELOPMENT  
(ACED)**

**MINUTES  
APRIL 25, 2022**

A regular meeting of the ACED Board was held at the Township of Armour Office and virtually on April 25, 2022 at 6:00 pm.

- Present:** Tim Bryson, Township of Joly, Chair  
Wendy Whitwell, Township of Armour  
Dulcie Pascoe, AHCC Representative  
Margaret Ann MacPhail, Township of Perry  
Lyle Hall, Village of Sundridge  
Kelly Elik, Township of Strong  
Joseph Vella, Township of Ryerson  
John Wilson, Village of Burk's Falls  
Tim Brunton, Municipality of Magnetawan  
Ron Begin, FedNor  
Melanie Alkins, MNDMNRF  
Trista Verbiwski, MNDMNRF
- Regrets:** Jennifer Farquhar, AHCC Representative  
Peter McIsaac, Municipality of Powassan  
Brenda Scott, Village of South River
- Staff:** Dave Gray, Director of Economic Development  
John Theriault, Township of Armour  
Courtney Metcalf, Economic Development Officer

**Call to Order**

The meeting was called to order at 6:00 pm.

**Minutes**

The minutes of the meeting of Monday, March 21, 2022, meeting were adopted as circulated.

**Director of Economic Development (DED) Report**

The Director covered the following items from the report:

1. An update on core activity tracking, which lists what the department has done over the past month. These included assistance to businesses, marketing, ACED website updates, social media activities and communications.

2. Some of the updates in the report included:

- a) 2022 BR&E Survey – ACED staff conducted 28 interviews and have 2 more scheduled. This project is progressing. Early results show that COVID-19 hit some businesses hard, while others thrived.
- b) AHCC Partnerships – An article was written about International Women’s Day. ACED is continuing with daily posts to feature all women who were nominated.
- c) Burk’s Falls Win This Space program – Gala was held on March 31<sup>st</sup>, 2022. ACED welcomes two new businesses.
- d) G.R.O program – Due to the limited response to this program, the Director of Economic development will be making a presentation on volunteering at the District 11 Agricultural Society Spring Meeting.
- e) Regional Recreation Support – ACED is looking into a partnership to promote recreation and physical activity with the Canada’s Most Active Community program.
- f) AHSS Student Engagement – ACED, in partnership with The Business Centre, presented the Summer Company Program and the Longitudinal Student Survey to secondary school students.
- g) Regional Brand Strategy Implementation – Work is moving along steadily on this project.
- h) Tourism Promotion – ACED has signed up for the South River Outdoors Sportsman Show to be held in May. This is an opportunity to promote our area.

**Post 2023 ACED Department Outlook and Funding**

The Board discussed what should be included in the report which would help convince the partners to continue funding ACED. There is a lot of work to do to convince our area municipalities to invest in ACED. The Board discussed the possibility of getting businesses involved in showcasing what having economic development representatives supporting them has done for their businesses since it’s inception.

**Updates**

**FedNor**

Year-end has been completed. The past year went well with many grants being approved. Lots of activity predicted for 2022-23, but this should slow down in 2023-24. COVID-19 produced many grant approvals to help economic development. Would like to thank Melanie Alkins for the work she has done helping the area and wish her the best in her new position.

## NOHFC

Tonight is Melanie Alkins' last meeting. She is moving to a new position. Trista will be our new advisor. Melanie will stay in touch to help her get acclimated. Melanie thanked everyone for their support and urged all partners to keep supporting ACED. Because of the provincial election, no grants will be approved after May 2, 2022 until the new government is in place.

## Resolutions

1. 2022-013 – Moved by Margaret Ann McPhail; Seconded by Kelly Elik;  
Be it resolved that the Almaguin Community Economic Development Board approve the minutes of March 21, 2022, as circulated. Carried

## Adjournment

2. 2022-014 – Moved by Wendy Whitwell;  
Be it resolved that the Almaguin Community Economic Development Board adjourn the April 25, 2022, ACED meeting at 7:05 p.m. Carried

The next meeting will be May 30, 2022, at 6:00 p.m. If this changes, members will be advised.

## Business Support & Development

- One on one, personalized support for start ups, expansions, developments, and general needs
- Site selection assistance
- Professional network development including sourcing support and funding programs
- 'One stop shop' for local intel and situational data
- Business networking events and workshops

- Fundraising guidance for eligible community groups
- Direct support for community service groups and projects
- Recreation project and event assistance
- Volunteer recruitment and retention programming

## Community Development

## Tourism

- Product development & promotion
- Tourism & recreation mapping and marketing promotion
- Content creation and promotion
- Special event support, promotion, and hosting

- Local and regional project coordination
- Funding and grant application assistance
- Strategic planning and research project support & implementation
- Regional network development
- Strategic partnership development

## Economic Capacity Building

## Regional Marketing & Promotion

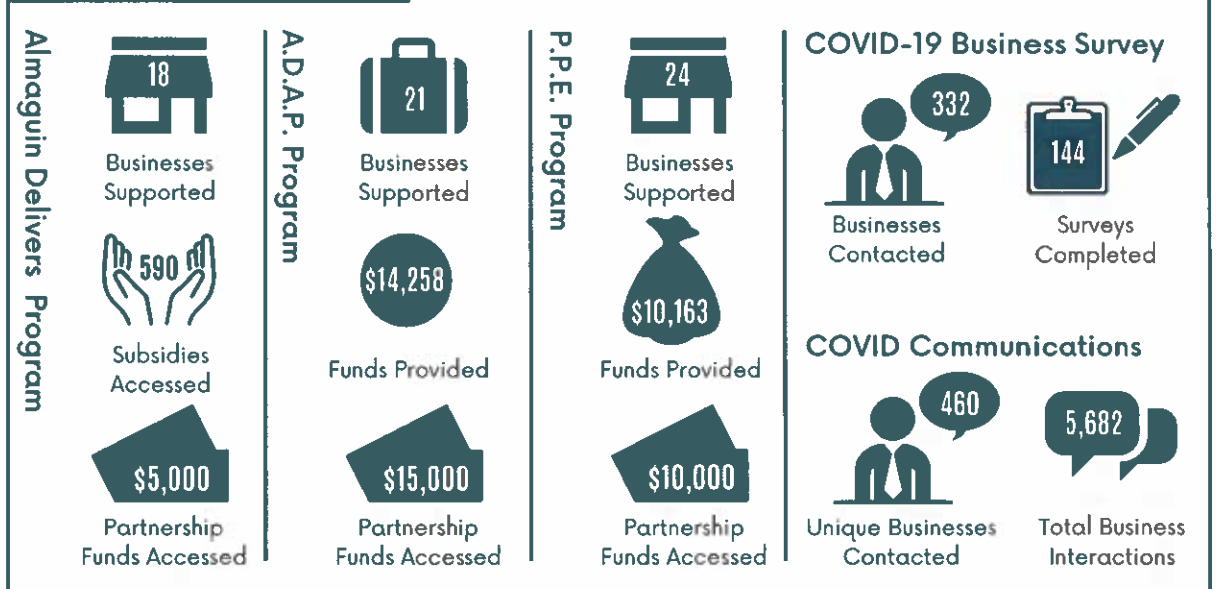
- Social media management across multiple platforms
- Website and content development
- Brand development and strategy implementation
- Graphic design services and supports available to partners
- 'Shop Local' campaign and joint marketing opportunity development

The following infographics highlight some of the accomplishments of the Almaguin Community Economic Development (ACED) department. For a more fulsome review, please refer to the full annual reports.

## Core Activities



## Covid-19 Programming



## Business Workshops & Networking Events



## Strategic Planning

### Regional Brand Strategy (RBS)




### Agricultural & Culinary Strategy





## ALMAGUIN DELIVERS SUBSIDY PROGRAM



**590**

Subsidies Claimed



**\$5K**

8 Program Partners  
in Partnership Funds



**18**

Businesses Engaged

## COVID-19 MICRO GRANT PROGRAMS

### Almaguin Protective Equipment Program:

Applications  
Approved



**24**

Funds Issued



**10K**

### Almaguin Digital Advancement Program:

Applications  
Approved



**21**

Funds Issued



**15K**

## ON-GOING BUSINESS OUTREACH

### Business Outreach COVID-19 Survey:



**103**

Surveys  
Completed



**240 +**

Businesses  
Contacted

### COVID-19 BR&E Follow Up Survey:



**41**

Surveys  
Completed



**92**


Businesses  
Contacted

## NECO'S REGIONAL RELIEF AND RECOVERY FUND FOR BUSINESS LOANS



**29**

Jobs  
Maintained



**2**

Jobs  
Created



**10**

Businesses  
Assisted



**375,000**

Total  
Funding

## STAY AT HOME & SUPPORT LOCAL SOCIAL MEDIA CAMPAIGN



**78** Shares



**12092** Reach



**36** Business  
Mentions



**2175** Engagements

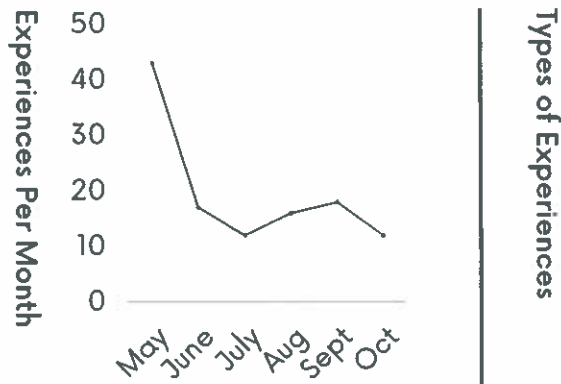


# EXPERIENCES SUMMARY

Staycation in Almaguin represented a pan-regional, multi-partner response to the ongoing effects of the COVID-19 pandemic. 12,961 residents & visitors participated in experiences (live and virtual).

## EXPERIENCES

Program Run Period: May 1 – October 31, 2021



COVID regulations and recommendations necessitated several formats of digital and in-person experiences. Digital included primarily live-streamed, interactive, or pre-recorded experiences. In-person experiences included self-guided, socially distanced gatherings, and interactive activities.

**\$4,045**

Raised For Local Charities

**128**

Unique Business Promoted

**\$28,240**

Revenue Increased (Businesses)

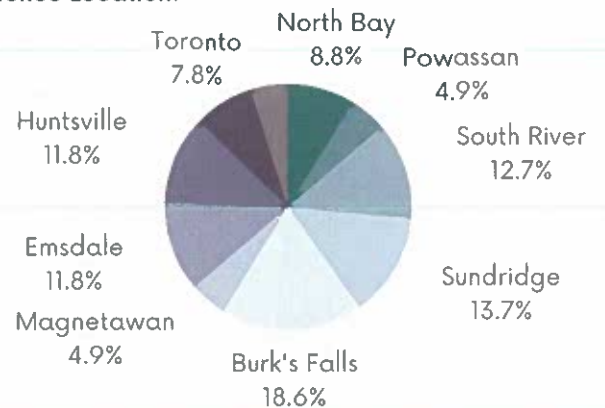
The three pillars of Staycation were:

- Widespread regional collaboration
- Promoting our diverse businesses and communities
- Promoting community features, and programs

**Local Investment 92%**  
Spending occurred in 96 businesses (89 in Almaguin).

**Total Expenditures \$58,418.45**

### Almaguin Highlands Tourism Facebook Page Audience Location:



**5,287**  
Link Clicks

**137,719**  
Reach

**28**  
Paid Ads





## ACED

### Funding Option - Base contribution and portion of assessment, population and households

Organization	Base Contribution	2021 Assessment - 33%	Population 2016 Census - 33%	Households 2016 Census - 33%	Share of balance budget	Share for a \$300,000 budget (Note 1)	Share of balance budget	Share for a \$400,000 budget
Township of Armour	\$10,000	\$377,125,643	1,414	1,080	\$29,745	\$39,744.74	\$44,617	\$54,617.11
Village of Burk's Falls	\$10,000	\$85,975,007	981	510	\$12,616	\$22,616.08	\$18,924	\$28,924.12
Township of Joly	\$10,000	\$58,842,730	304	164	\$5,035	\$15,035.33	\$7,553	\$17,552.99
Township of Perry	\$10,000	\$476,656,075	2,454	1,676	\$43,901	\$53,901.29	\$65,852	\$75,851.94
Municipality of Powassan	\$10,000	\$338,628,537	3,455	1,381	\$41,853	\$51,853.35	\$62,780	\$72,780.02
Township of Ryerson	\$10,000	\$185,965,424	648	580	\$14,841	\$24,841.32	\$22,262	\$32,261.98
Village of South River	\$10,000	\$73,052,630	1,114	528	\$13,044	\$23,043.89	\$19,566	\$29,565.83
Township of Strong	\$10,000	\$299,350,265	1,439	922	\$25,851	\$35,851.41	\$38,777	\$48,777.11
Village of Sundridge	\$10,000	\$107,580,243	961	497	\$13,113	\$23,112.60	\$19,669	\$29,668.90
Chamber of Commerce	\$10,000	n/a	n/a	n/a	\$0	\$10,000.00	\$0.00	\$10,000.00
<b>Totals</b>	<b>\$100,000</b>	<b>\$2,003,176,554</b>	<b>12,770</b>	<b>7,338</b>	<b>\$200,000</b>	<b>\$300,000.00</b>	<b>\$300,000.00</b>	<b>\$400,000.00</b>

Note 1: The reduced \$300 000 budget assumes the inclusion of Federal funding. Complimentary Provincial funds will also be sought.



## RESOLUTION

2022-11

Be it resolved that the Almaguin Community Economic Development Board have received and reviewed the 2023 Funding Options. Further, the Board directs staff to create an information package including the selected funding options, ACED services overview, and other supportive information and provide it to all partners for their consideration at their next Council or Board meeting(s).

MOVED BY: Councillor Brenda Scott

SECONDED BY: Councillor John Wilson

CARRIED: Yes

Comments: Passed electronically

**ACED projected budgets for 2023 and 2024**  
**Regional Economic Development**  
**Operating Budget - Page 1**

GL Number	Description	2021 Actual	2022 Budgeted	2023 Department Estimate Original formula	2023 Department Estimate Base+1/3	2024 Department Estimate Original formula	2024 Department Estimate Base+1/3
	<b>Revenues</b>						
13-807-000	ACED surplus	\$0.00	(\$5,000.00)	(\$39,141.01)	(\$39,141.01)	(\$2,123.00)	(\$2,123.00)
15-370-000	<b>Municipal &amp; Chamber Contributions</b>						
	Armour	(\$10,000.00)	(\$10,000)	(\$22,353)	(\$25,690)	(\$40,235)	(\$48,402)
	Burk's Falls	(\$10,000.00)	(\$10,000)	(\$22,353)	(\$16,564)	(\$40,235)	(\$26,067)
	Joly	(\$5,000.00)	(\$5,000)	(\$11,176)	(\$7,553)	(\$20,120)	(\$11,250)
	Magnetawan	(\$10,000.00)	(\$7,500)	\$0)	\$0)	\$0)	
	Perry	(\$10,000.00)	(\$10,000)	(\$22,353)	(\$33,596)	(\$40,235)	(\$67,753)
	Powassan	(\$10,000.00)	(\$10,000)	(\$22,353)	(\$31,479)	(\$40,235)	(\$62,574)
	Ryerson	(\$10,000.00)	(\$10,000)	(\$22,353)	(\$17,896)	(\$40,235)	(\$29,326)
	South River	(\$10,000.00)	(\$10,000)	(\$22,353)	(\$16,663)	(\$40,235)	(\$26,308)
	Strong	(\$10,000.00)	(\$10,000)	(\$22,353)	(\$23,978)	(\$40,235)	(\$44,213)
	Sundridge	(\$10,000.00)	(\$10,000)	(\$22,353)	(\$16,581)	(\$40,235)	(\$26,107)
	Chamber of Commerce	(\$10,000.00)	(\$10,000)	(\$10,000)	(\$10,000)	(\$10,000)	(\$10,000)
	Total Municipal & Chamber Contri.	(\$105,000.00)	(\$102,500)	(\$200,000)	(\$200,000)	(\$352,000)	(\$352,000)
15-370-005	User fees - Almaguin Harvest Spin	\$0.00	\$0	\$0	\$0	\$0	\$0
15-370-008	Staycation contributions	(\$13,250.00)	\$0	\$0	\$0	\$0	\$0
15-371-000	CIINO Funding	(\$128,264.00)	(\$162,000)	(\$89,585)	(\$89,585)	\$0	\$0
15-371-002	FedNor - Harvest Spin/Staycation	(\$19,717.00)	\$0	\$0	\$0	\$0	\$0
15-371-003	FedNor - Implement Brand Strategy	(\$6,071.00)	(\$86,000)	(\$7,929)	(\$7,929)	\$0	\$0
15-371-005	OBIAA Funding - Intern	(\$4,897.21)	\$0	\$0	\$0	\$0	\$0
15-371-007	NECO - Staycation Program	(\$10,000.00)	\$0	\$0	\$0	\$0	\$0
15-371-008	NECO - Regional Relief & Recovery	\$0.00	\$0	\$0	\$0	\$0	\$0
15-372-000	NOHFC Funding - Intern	(\$22,883.14)	\$0	\$0	\$0	\$0	\$0
15-372-001	NOHFC - Almaguin Harvest Spin	\$0.00	\$0	\$0	\$0	\$0	\$0
15-372-002	NOHFC - Almaguin Brand Strategy	\$0.00	\$0	\$0	\$0	\$0	\$0
15-372-003	RED - Implement Brand Strategy	(\$8,392.00)	(\$119,500)	(\$10,358)	(\$10,358)	\$0	\$0
15-373-001	MHSTIC - Reconnect Grant	(\$18,800.00)	\$0	\$0	\$0	\$0	\$0
	<b>Total Regional Economic Development revenues</b>	<b>(\$337,274.35)</b>	<b>(\$475,000)</b>	<b>(\$347,013)</b>	<b>(\$347,013)</b>	<b>(\$354,123)</b>	<b>(\$354,123)</b>

**ACED projected budgets for 2023 and 2024**  
**Regional Economic Development**  
**Operating Budget - Page 2**

GL Number	Description	2021 Actual	2022 Budgeted	2023 Department Estimate Same formula	2023 Department Base+1/3	2024 Department Estimate Same formula	2024 Department Estimate Base+1/3
	<b>Expenditures</b>						
16-801-000	Salaries & Benefits	\$215,209.01	\$259,869	\$294,310	\$294,310	\$305,000	\$305,000
16-804-001	Office Supplies	\$3,556.74	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000
16-804-002	Signage	\$0.00	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000
16-804-005	Audit & Accountant Fees	\$3,307.20	\$4,500	\$4,500	\$4,500	\$4,500	\$4,500
16-804-007	Legal Fees	\$0.00	\$0	\$0	\$0	\$0	\$0
16-804-010	Advertising & Promotion	\$3,282.04	\$4,500	\$4,500	\$4,500	\$4,500	\$4,500
16-804-020	Telephone	\$1,957.42	\$2,500	\$2,500	\$2,500	\$3,000	\$3,000
16-804-025	Website	\$826.94	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000
16-804-030	Events & Seminars	\$1,138.86	\$4,000	\$4,000	\$4,000	\$4,000	\$4,000
16-804-040	Training & Workshops	\$4,253.85	\$4,000	\$4,000	\$4,000	\$5,000	\$5,000
16-804-050	Travel	\$3,617.27	\$6,000	\$6,000	\$6,000	\$8,000	\$8,000
16-804-062	Regional Relief & Recovery Program	\$0.00	\$0	\$0	\$0	\$0	\$0
16-804-063	Almaguin Harvest Spin	\$0.00	\$0	\$0	\$0	\$0	\$0
16-804-064	Almaguin Brand Strategy	\$0.00	\$0	\$0	\$0	\$0	\$0
16-804-065	Regional Projects	\$4,967.01	\$10,203	\$10,203	\$10,203	\$10,123	\$10,123
16-804-066	Implement Almaguin Brand Strategy	\$0.00	\$169,428	\$7,000	\$7,000	\$0	\$0
16-804-070	Transfer to EDC Reserve	\$36,697.62	\$0	\$0	\$0	\$0	\$0
16-804-071	Staycation Program	\$58,460.39	\$0	\$0	\$0	\$0	\$0
	<b>Total Regional Economic Development expenditures</b>	<b>\$337,274.35</b>	<b>\$475,000</b>	<b>\$347,013</b>	<b>\$347,013</b>	<b>\$354,123</b>	<b>\$354,123</b>
	<b>Total Regional Economic Development</b>	<b>\$0.00</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>



# Chief Administrative Officer's Report

May 2022

## **Mission Statement**

To foster healthier communities by economically providing caring human services that empower and enable the people we serve to improve their quality of life.

### **Employment Services Transformation (EST)**

The provincial government announced the launch of a new training program, Better Jobs Ontario. At the same time, information was also provided about the government's ongoing transformation of Employment Ontario services known as Employment Services Transformation (EST).

The EST work is creating an integrated and seamless employment services system to make it easier for people to restart their careers and support their families. The new system will combine employment programs from Social Assistance, such as Ontario Works Employment Assistance and Ontario Disability Support Program (ODSP) Employment Supports, into Employment Ontario (EO). This modernized approach will ensure clients have continued access to the services they rely on while helping them succeed in their search for long-term and sustainable employment.

After a competitive process, new Service System Managers for employment services were selected in York Region, Halton Region, and Stratford-Bruce Peninsula. One municipal government, the County of Bruce, was successful and will become the Service Manager for employment services in the Stratford-Bruce Peninsula area. The county leads a consortium that includes the County of Grey, the County of Huron, and the City of Stratford. The other successful proponents in the other areas are non-municipal organizations.

The remaining catchment areas including the District of Parry Sound are slated to roll out in two more phases with us being included in the Phase 3 which will be introduced later next year.

### **Committees**

Last year I was asked to co-chair with Andrea Roberts, CAO from Hands The Family Help Network a new planning table for children and youth. The Muskoka Nipissing and Parry Sound Child and Youth Planning Table brought together leaders who have been members of two child and youth system planning groups including the Nipissing Parry Sound Child and Family Planning Table and the Child and Youth Mental Health Planning Table (CYMHPT) for the Districts of Muskoka, Nipissing, and Parry Sound. Leaders from across the catchment area explored the development of one new planning structure, focused on the overall health and well-being of children, youth and families living in the Districts of Muskoka, Nipissing, and Parry Sound.

I am pleased to share that we have achieved this goal and have this table up and running with a Terms of Reference and structure that is working well. With this progression I've chosen to step down as co-chair to be able to provide the opportunity for leadership from another organization in the sector. I, along with our Manager of Directly Operated Child Care Programs, will continue to participate in this planning table as members.

As CAO, I continue to meet monthly with our two local OPP Detachment Commanders and the Executive Director of the Muskoka-Parry Sound Canadian Mental Health Association. With our district's limited housing options and our yearly increase in our temporary population we are actively discussing any supports we can activate to better assist our community for the busy summer months.

### **Recent Media Coverage**

- April 6, 2022 - [Canada and Ontario Provide Affordable Homes for Seniors in Powassan](#)
- April 11, 2022 - [25 new affordable homes for seniors in Powassan](#)
- April 13, 2022 - [Powassan older adult apartments now available at The Meadow View](#)

**Social Media**

Twitter Stats

Link to the DSSAB's Twitter page - <https://twitter.com/psdssab>

<b>District of Parry Sound Social Services Administration Board – Twitter Page</b>	<b>Nov. 2021</b>	<b>Dec. 2021</b>	<b>Jan. 2022</b>	<b>Feb. 2022</b>	<b>Mar. 2022</b>	<b>Apr. 2022</b>
Total Tweets	8	1	6	10	2	3
Total Impressions	164	51	170	371	178	235
Total Profile Visits	275	123	68	324	54	37
Total Followers	8	10	10	15	15	15

LinkedIn Stats – used primarily for HR recruitment & RFP/Tender Postings

Link to the DSSAB's LinkedIn page – <https://bit.ly/2YyFHIE>

<b>District of Parry Sound Social Services Administration Board – LinkedIn</b>	<b>Nov. 2021</b>	<b>Dec. 2021</b>	<b>Jan. 2022</b>	<b>Feb. 2022</b>	<b>Mar. 2022</b>	<b>Apr. 2022</b>
Total Followers	20	22	27	39	43	50
Search Appearances (in last 7 days)	-	-	224	317	336	215
Total Page Views	43	10	55	83	28	13
Post Impressions	-	-	109	557	170	160
Total Unique Visitors	10	5	22	33	6	10

Facebook Stats

A friendly reminder to follow our Facebook pages!

- [District of Parry Sound Social Services Administration Board](#)
- [Esprit Place Family Resource Centre](#)
- [EarlyON Child and Family Centres in the District of Parry Sound](#)
- [The Meadow View](#)

<b>District of Parry Sound Social Services Administration Board</b>	<b>Dec. 2021</b>	<b>Jan. 2022</b>	<b>Feb. 2022</b>	<b>Mar. 2022</b>	<b>Apr. 2022</b>
Total Page Followers	283	289	304	309	331
Post Reach this Period (# people who saw post)	511	4,487	3,589	1,154	5,194
Page Views this Period	48	122	87	61	60
Post Engagement this Period (# reactions, comments, shares)	24	566	445	62	412



<b>Esprit Place Family Resource Centre</b>	<b>Dec. 2021</b>	<b>Jan. 2022</b>	<b>Feb. 2022</b>	<b>Mar. 2022</b>	<b>Apr. 2022</b>
Total Page Followers	105	110	117	118	118
Post Reach this Period (# people who saw post)	104	46	1,029	461	54
Page Views this Period	28	14	26	7	7
Post Engagement this Period (# reactions, comments, shares)	22	1	82	12	2
<b>The Meadow View (NOAH)</b>	<b>Dec. 2021</b>	<b>Jan. 2022</b>	<b>Feb. 2022</b>	<b>Mar. 2022</b>	<b>Apr. 2022</b>
Total Page Followers	364	380	441	423	432
Post Reach this Period (# people who saw post)	4,460	9,098	13,328	3,192	1,098
Page Views this Period	374	379	488	117	250
Post Engagement this Period (# reactions, comments, shares)	1,776	2,139	2,455	399	133

**Licensed Child Care Programs**

**Total Children Utilizing Directly Operated Child Care in the District  
March 2022**

Age Group	Fairview ELCC	First Steps ELCC	Highlands ELCC	Waubeek ELCC	HCCP	Total
Infant (0-18m)	3	2	3	4	16	28
Toddler (18m-30m)	13	7	10	20	18	68
Preschool (30m-4y)	21	20	19	35	42	137
School Age (4y-12y)	0	0	0	0	23	23
<b># of Active Children</b>	<b>37</b>	<b>29</b>	<b>32</b>	<b>59</b>	<b>99</b>	<b>256</b>

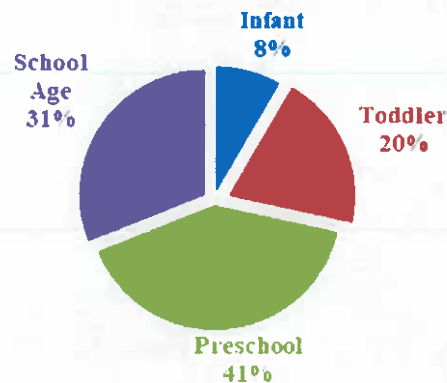
There has been a slight increase in the enrollments at the child care centres as staffing begins to be more consistent. Two of the centres have experienced enteric outbreaks in the past month and children continue to be absent with symptoms of COVID-19 and the variants. Highlands ELCCC (Emsdale) and Fairview ELCCC (Powassan) are now enrolled to their licensed capacity. First Steps ELCCC (South River) and Waubeek ELCCC (Parry Sound) are at capacity for the current staffing level and can increase their enrollments when they are able to hire Registered ECE's to fill current vacant positions.

**School Age Programs**

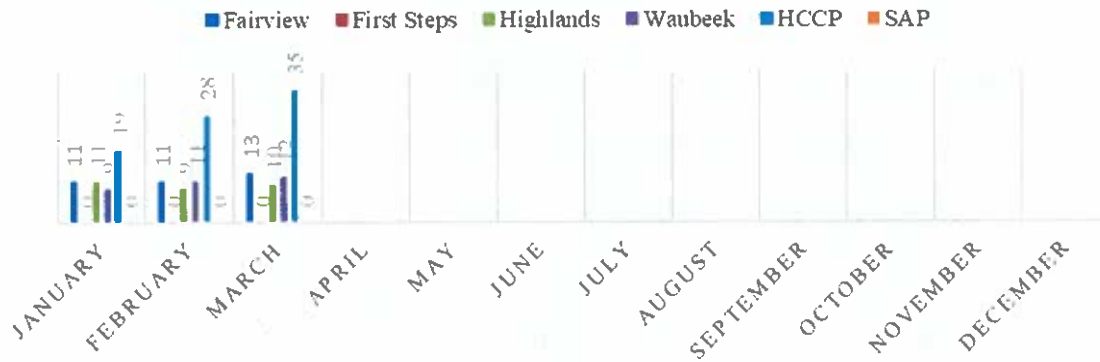
March 2022		
Location	Enrollment	Waitlist
Mapleridge After School	11	0
St. Gregory's After School	16	0
St. Gregory's Before School	12	0
Sundridge Centennial After School	13	0
Sundridge Centennial Before School	6	0
Magnetawan Central After School	17	0
Land of Lakes After School	7	0
<b># of Active Children</b>	<b>82</b>	<b>0</b>

Enrollment has remained consistent in all programs and families are starting to inquire about summer care. We are pleased to be able to announce that we have Ministry of Education approval to operate two licensed summer programs located at Powassan's Mapleridge Public School and Sundridge Centennial Public School. Staffing is currently being secured and parents will be contacted shortly to make arrangements for enrollment.

**Percentage of Children By Age Group**



### Directly Operated Child Care Waitlist By Program



Waitlist numbers are remaining consistent; however, we are seeing an increase in calls for the Home Child Care Program as families receive information on the Canada-Wide Early Learning and Child Care agreement between the province and the federal government. Fairview ELCCC in Powassan has also seen an increase in calls from families inquiring about space availability.

#### OLAF

##### OLAF Fee Subsidy Applications

2021	Eligible	Not Eligible	2022	Eligible	Not Eligible
January	1	7	January	2	4
February	0	5	February	2	6
March	1	6	March	0	5
April	0	6	April		
May	0	3	May		
June	4	11	June		
July	0	3	July		
August	1	7	August		
September	1	5	September		
October	1	3	October		
November	0	3	November		
December	1	4	December		

**Total Children by Funding Source for March 2022**

<b>Active</b>	<b># of Children</b>	<b># of Families</b>
After-school Program Fee Subsidy	25	24
Fee Subsidy	139	132
Full Fee	214	201
Ontario Works	4	4
<b>TOTALS</b>	<b>382</b>	<b>361</b>

<b>New</b>	<b># of Children</b>	<b># of Families</b>
After-school Program Fee Subsidy	3	3
Fee Subsidy	7	7
Full Fee	7	7
<b>TOTALS</b>	<b>17</b>	<b>17</b>

<b>Exits</b>	<b># of Children</b>	<b># of Families</b>
Fee Subsidy	1	1
<b>TOTALS</b>	<b>1</b>	<b>1</b>

**Inclusion Support Services**

**March 2022**

Age Group	EarlyON	Licensed Early Learning & CCC's	Monthly TOTAL	Year-to-Date TOTAL	Waitlist	New Referrals	Discharges
Infants (0-18m)	0	0	0	0	0	0	0
Toddlers (18m-30m)	1	16	17	17	1	8	0
Preschool (30m-4 y)	4	24	28	40	1	4	2
School Age (4y+)	5	18	23	26	1	0	0
<b>Monthly TOTAL</b>	<b>10</b>	<b>58</b>	<b>68</b>	<b>-</b>	<b>3</b>	<b>12</b>	<b>2</b>
<b>Year-to-Date TOTAL</b>	<b>10</b>	<b>58</b>	<b>-</b>	<b>83</b>	<b>10</b>	<b>27</b>	<b>17</b>

There has been an increase in referrals through the Home Child Care Program and EarlyON Child and Family Centres as they re-open to in-person programming.

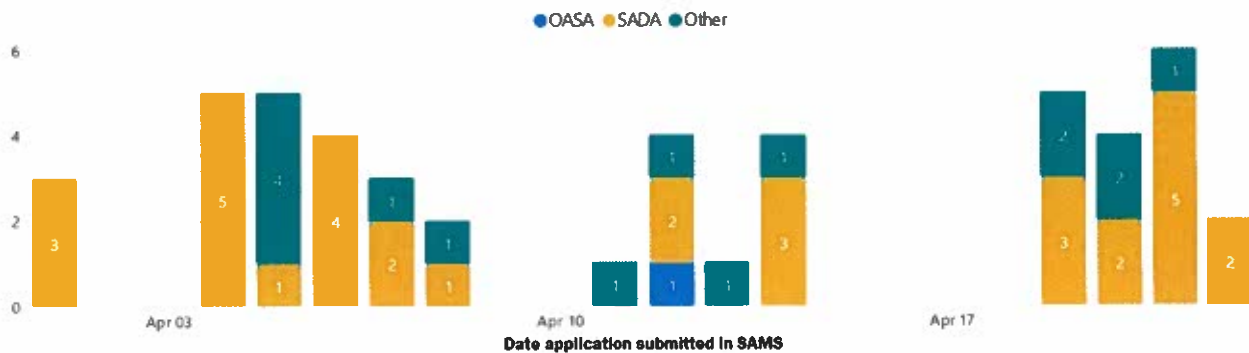
**EarlyON Child and Family Programs**

March 2022		
Activity	March	Year-to-Date
Number of Children Attending	335	335
Number of New Children Attending	170	170
Number of Families Visiting	271	271
Number of New Families Visiting	139	139
Number of Virtual Programming Events	14	51
Number of Family Engagements with Virtual Events	738	2,150
Number of Social Media Posts	42	184
Number of Social Media Followers	20	965

It is wonderful news that we are now providing in-person programming not only at our three (3) main hubs (Parry Sound, South River, and Burk’s Falls) but we have added programming in all of our Near North District School locations. Families, with new infants born during COVID, have been accessing the EarlyON system, with excitement to finally be able to connect with others and our Program Facilitators. The Program Supervisor is working with municipalities and community partners to be able to re-open in-person programming at most of our pre-COVID locations with the goal of having at least weekly drop-in programs available across the district by May 1<sup>st</sup>.

**Social Assistance Digital Application (SADA) & Centralized Intake - April 2022**

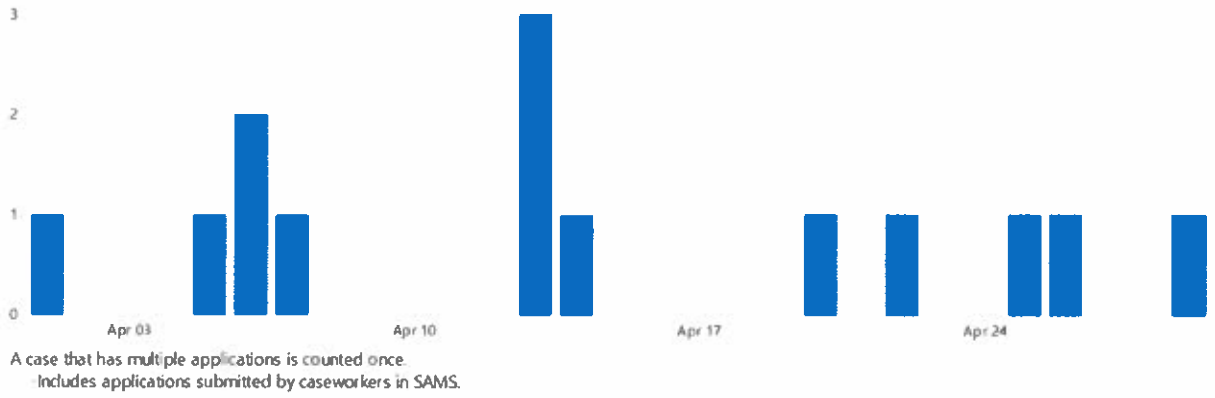
Cases with an Ontario Works application that has been submitted in SAMS



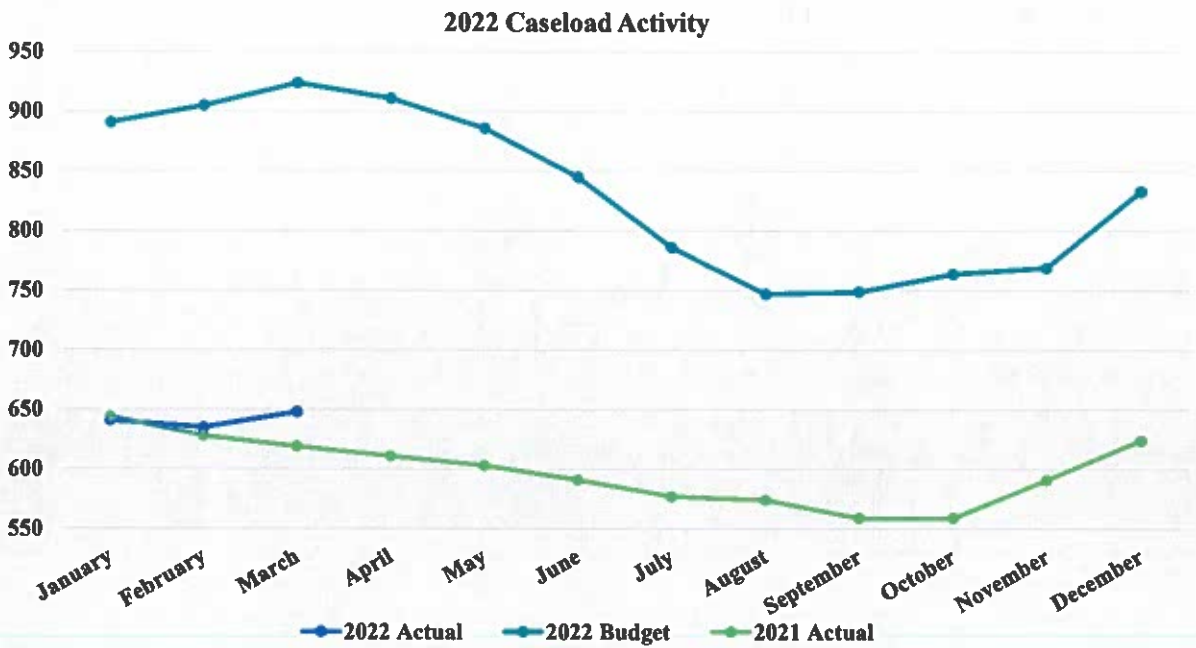
**\*\*Yellow bars represent applications received by Intake and Benefits Administration Unit. Some of these applications may still be completed by local staff. Green and blue bars represent applications completed solely by local staff. Data from the Tracking the Impacts of COVID-19 report and Centralized Intake Report. \*\***



Cases with an Emergency Assistance application that has been received

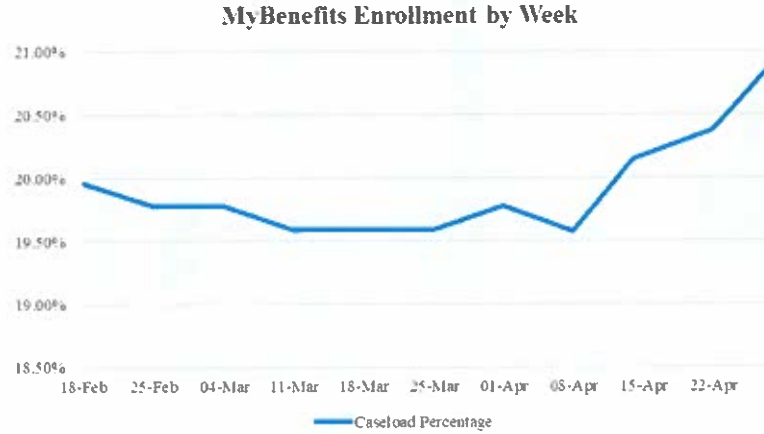


Ontario Works Caseload

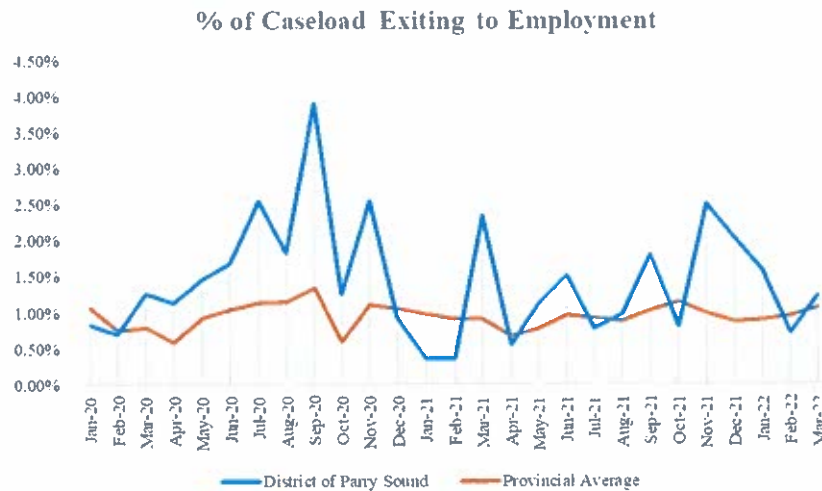
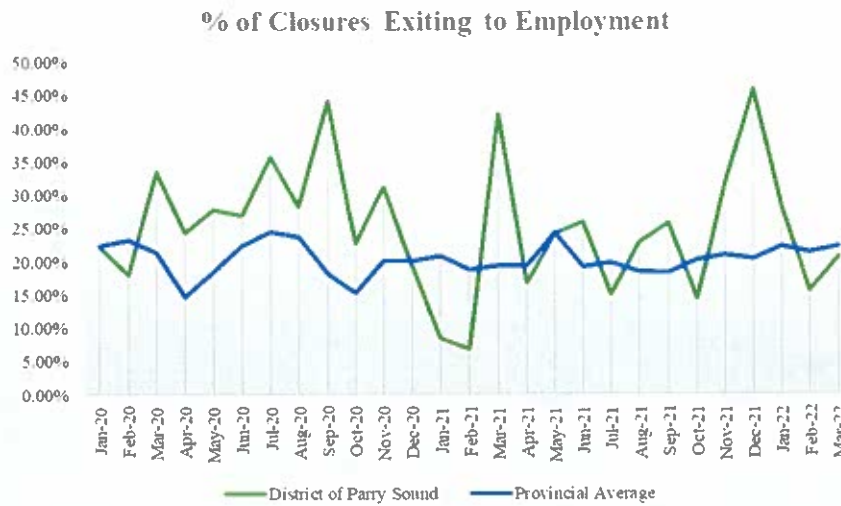


LEGEND	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC
2022 Actual	641	635	648									
2022 Budget	891	905	924	911	886	845	786	747	749	764	769	833
2021 Actual	644	628	619	611	603	591	577	574	559	559	591	624

**MyBenefits Enrollment 2022**



**Employment Assistance Performance Outcomes**



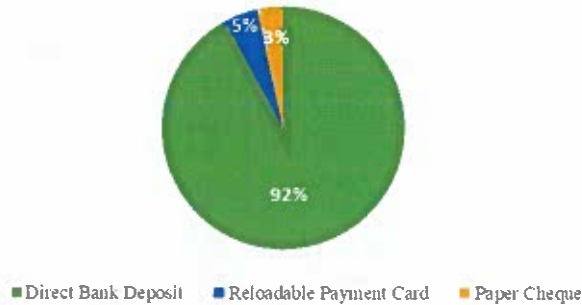


CMSM/DSSAB	Percentage of caseload with employment earnings	Average monthly employment earnings per case	Percentage of caseload exiting to employment	Percentage of terminations exiting to employment	Percentage of caseload terminated	Average number of business days from screening to financial eligibility decision
Parry Sound DSSAB	8.7%	\$691.86	1.2%	20.6%	5.9%	3
Province	8.8%	\$838.04	1.1%	22.2%	4.8%	4

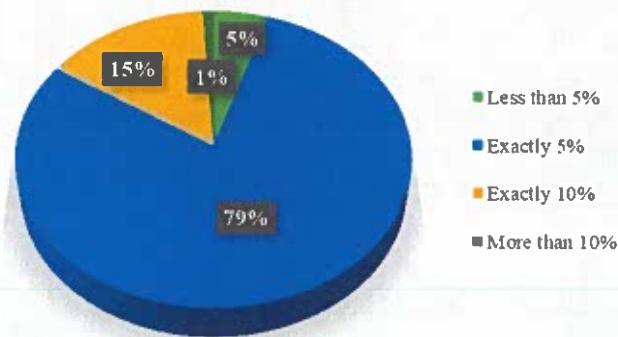
We exceeded or met the provincial average in most of our Performance Outcomes metrics.

### Direct Bank Deposit Enrollment

Payment Receipt Method-March 2022



### Overpayment Recovery Rate - March 2022



**Homelessness Prevention Program - Community Relations Workers**

For the month of March 2022

Support

All services performed, provided, or arranged by the Homelessness Prevention Program staff to promote, improve, sustain, or restore appropriate housing for individuals active with the Homelessness Prevention Program, periodically within the month, not requiring intense case management.

Income Source	East	West
Senior	4	5
ODSP	7	25
Ontario Works	4	9
Low Income	7	16

Intense Case Management

Intense Case Management involves the coordination of appropriate services and the provision of consistent and on-going weekly supports, required by the individual to obtain and sustain housing stability.

Income Source	East	West
Senior	12	6
ODSP	7	19
Ontario Works	5	4
Low Income	4	12

Contact/Referrals

	East	West	YTD
Homeless	3	5	18
At Risk	3	4	23
Esprit Outreach Homeless	0	0	3
Esprit Outreach at Risk	1	4	9
Esprit in Shelter	0		2
<b>Program Total</b>			<b>54</b>

Short Term Housing Allowance

Month	Active	YTD
March	9	11

Housing Stability: Household Income Sources and Issuance from CHPI

Income Source	Total	CHPI	Reason for Issue	Total
Senior	6	\$1,272.69	Rental Arrears	\$720.00
ODSP	13	\$4,019.12	Transportation	\$512.00
Ontario Works	1	\$50.00	Food/Household/Misc.	\$2,075.62
No Income	2	\$167.00	Emergency Housing	\$2,201.19
			<b>Total</b>	<b>\$5,508.81</b>

Ontario Works: Household Income Sources and Issuance from CHPI

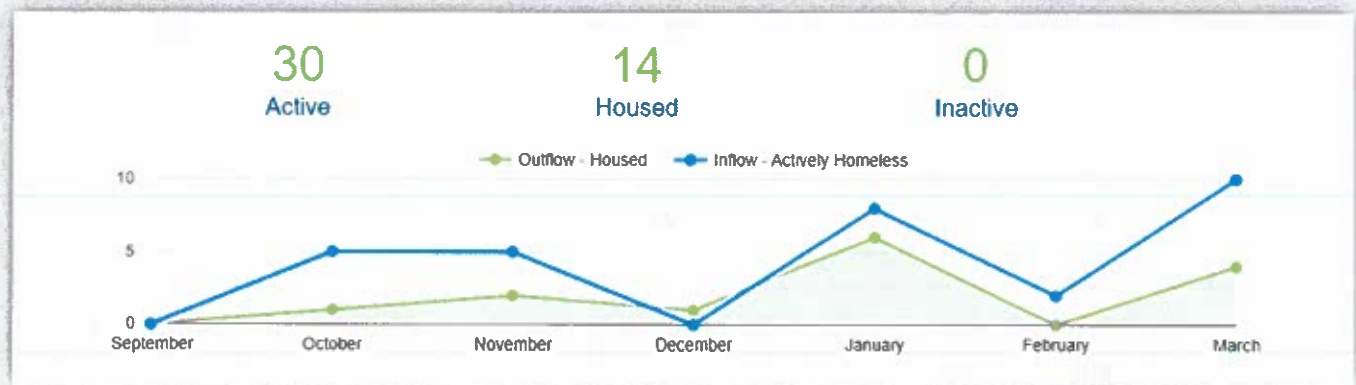
Income Source	Total	CHPI	Reason for Issue	Total
Senior	2	\$326.70	Rental Arrears	\$1,893.75
ODSP	12	\$5,624.11	Utilities/Firewood	\$1,616.36
Ontario Works	13	\$10,129.62	Transportation	\$87.12
No Income	1	\$97.74	Food/Household/Misc.	\$10,645.08
			<b>Emergency Housing</b>	<b>\$1,935.86</b>
			<b>Total</b>	<b>\$16,178.17</b>

Hotel Project

March 2022	Mid Town (Parry Sound)	Year-to-Date Total	Caswell (Sundridge)	Year-to-Date Total
Adults	19	19	9	9
Children	1	1	1	1
<b>Total</b>	<b>20</b>	<b>20</b>	<b>10</b>	<b>10</b>

This is the number of people who stayed in one of the hotel projects in the month of March who were active in our programming.

By-Name List Report - as of March 31, 2022



**Housing Programs Centralized Waitlist**

**Social Housing Centralized Waitlist Report - March 2022**

	East Parry Sound	West Parry Sound	Total
Seniors	24	98	122
Families	151	421	572
Individuals	445	219	664
<b>Total</b>	<b>620</b>	<b>738</b>	<b>1,358</b>
<b>Total Waitlist Unduplicated</b>			<b>472</b>

**Social Housing Centralized Waitlist (CWL) 2021 - 2022 Comparison**

**Applications and Households Housed from the CWL**

2021	New App	New SPP	Cancelled	Housed	SPP Housed	2022	New App	New SPP	Cancelled	Housed	SPP Housed
Jan	4		5	5	1	Jan	5			1	
Feb	12	3	3	2		Feb	9	1	2		
Mar	8		4	1	1	Mar	12		5	2	1
Apr	9		6	1		Apr					
May	8	1	3	1		May					
June	8	1	4	1	1	June					
July	7			1		July					
Aug	9		1	2		Aug					
Sept	22		5			Sept					
Oct	16	1	6	1		Oct					
Nov	9		16	2		Nov					
Dec	9		2	2		Dec					
<b>Total</b>	<b>121</b>	<b>6</b>	<b>55</b>	<b>19</b>	<b>3</b>	<b>Total</b>	<b>26</b>	<b>1</b>	<b>7</b>	<b>3</b>	<b>1</b>

SPP = Special Priority Applicant

- There were 2 applicants housed from the centralized waitlist in the month of March. One of those housed was an SPP applicant.
- 7 applications were cancelled this month. We were informed that 2 applicants were deceased, two had assets in excess, 2 were housed, and one began receiving COHB.
- A total of 9 applications were reinstated due to refusing an offer of accommodation and requesting to be placed back on the centralized waitlist with a new application date, moving them to the bottom of their requested lists; they are not reflected in the # of new applications listed.

**Parry Sound District Housing Corporation**

Activity for Tenant and Maintenance Services March 2022

Action	Current	Year-To-Date
Move outs	1	6
Move ins	3	4
L1/L2 Forms	1	2
N4 – notice of eviction for non payment of rent	1	5
N5 – notice of eviction for disturbing the quiet enjoyment of the other occupants	3	4
N6 - notice of eviction for illegal acts or misrepresenting income for RGI housing	0	0
N7 -notice of eviction for willful damage to unit	0	0
Repayment Agreements	0	11
No Trespass Order	0	0

**Tenant Services for March 2022**

Wellness Check-ins	10	Regular well-being check-ins with our most vulnerable tenants
Paramedicine	7	Wellness checks @ 7 buildings
Tenant Home Visits	9	Tenants requiring assistance with annual review packages, wellness checks, filing income tax, health & safety, life skills, service coordination
Tenant Education & Engagement	0	
Mediation/Conflict Resolution/Referrals	4	Tenant complaints, tenant vs. tenant conflict, referrals to outside agencies

**Maintenance for March 2022**

Pest Control	8	8 buildings monitored monthly
Vacant Units	16	family (4); single (12) (not inclusive of The Meadow View)
After Hours Calls	2	types of calls: suspicious smell 5 staff participate in the weekly on call rotation
Work Orders	103	Work orders created for maintenance work and related materials
Fire Inspections	0	
Incident Reports	4	

**Capital Projects - March 2022**

Local Housing Corporation and DSSAB Buildings

Progressing with assistance from Housing Services Corporation on the following projects:

- Roselawn, South River - drainage
- Highlands, Emsdale - water/mechanical systems
- Burk’s Falls & South River - duplex renovations
- Esprit expansion

Current Challenge

Difficulty securing contractors/labourers as well as materials since they are often backordered. Obtaining quotes, as per our Procurement Policy, from contractors is presenting a challenge.



**Esprit Place Family Resource Centre**

<b>Emergency Shelter Services</b>	<b>March 2022</b>	<b>Year-to-Date</b>
Number of women who stayed in shelter this month (may be duplicated within the month or year)	6	14  Number of women who stayed in the shelter this year who were unique to the shelter (unduplicated)
Number of children who stayed in the shelter	3	6
Direct service hours to women (shelter & counselling)	86	199
Resident bed nights (women & children)	207	500
Occupancy rate	67%	45%
Days at capacity	0 (COVID capacity)	12
Days over-capacity	0	0
Phone interactions (crisis/support)	29	109

**Outreach Services**

	<b>March 2022</b>	<b>Year-to-Date</b>
Number of women served this month	16	36
Number of women registered in the program	6	26

**Transitional Support**

	<b>March 2022</b>	<b>Year-to-Date</b>
Number of women served this month	4	9
Number of NEW women registered in the program	3	11



<b>Child Witness Program</b>		
	<b>March 2022</b>	<b>Year-to-Date</b>
<b>Number of children served this month</b>	14	37
<b>Number of children registered in the program</b>	3	22
<b>Number of public ed/groups offered</b>	0	0



**Magnetawan Community Centre Board (MCCB)**

**Meeting Minutes**

**Wednesday June 1, 2022**

**9:00 am**

**Magnetawan Community Centre  
4304 Highway 520, Magnetawan**

**Committee members in attendance:**

Chair Garry Johnston  
Vice Chair Garfield Robertson  
Councillor Brad Kneller  
Maria Dunnett  
Mark Langford  
Harvey Sohm

**Staff members in attendance:**

Deputy Clerk Laura Brandt (Secretary)  
Steve Robinson

**OPENING BUSINESS**

Vice Chair Garfield Robertson assumed the position of Chair

**1.1 Call to order**

The meeting was called to order at 9:00 AM

**1.2 Adoption of the Agenda**

*RESOLUTION 2022-09 Langford-Kneller*

*BE IT RESOLVED THAT the Magnetawan Community Centre Board adopts the agenda for this regular meeting of June 1, 2022.*

*Carried.*

**1.4 Disclosure of Pecuniary Interest**

Chair Robertson stated that should anyone have a disclosure of pecuniary interest that they could declare the nature thereof now or at any time during the meeting.

**1.5 Adoption of Previous Minutes**

*RESOLUTION 2022-10 Kneller-Sohm*

*BE IT RESOLVED THAT the Magnetawan Community Centre Board adopts the minutes from the committee meeting of Wednesday April 20, 2022, as copied and circulated.*

*Carried.*

### **Items Brought Forward**

**2.1 Report from Deputy Clerk Laura Brandt Municipal Messaging Sign at the Ahmic Harbour Community Centre and Magnetawan Fire Station #2**

*RESOLUTION 2022-11 Dunnett- Kneller*

*BE IT RESOLVED THAT the Magnetawan Community Centre Board receives the report from Deputy Clerk Laura Brandt Municipal Messaging Sign at the Ahmic Harbour Community Centre and Magnetawan Fire Station #2 and recommends to Council :*

---

*Deferred.*

The Committee deferred this decision until the next meeting and asked the Secretary to research the possibility of utilizing a big screen TV with a heated case.

**2.2 Report from Deputy Clerk Laura Brandt Siding/Painting Exterior at the Ahmic Harbour Community Centre and Magnetawan Fire Station #2**

*RESOLUTION 2022-12 Kneller-Dunnett*

*BE IT RESOLVED THAT the Magnetawan Community Centre Board receives the report from Deputy Clerk Laura Brandt Siding/Painting Exterior at the Ahmic Harbour Community Centre and Magnetawan Fire Station #2 and recommends to Council that a call for public art submissions be distributed in 2023 for the mural to be placed on the exterior of the Ahmic Community Centre and Magnetawan Fire Station #2 instead of siding.*

*Carried.*

**2.3 Update Ahmic Community Centre and Magnetawan Fire Station#2**

The Committee was advised that the Secretary has applied for grant funding under the FCC Agrispirit Funding for the maximum amount of \$25,000 to go towards the kitchen renovations. The Secretary also advised the Committee that a new updated water system will be installed due to Health Regulations.

**2.4 Update Roof Magnetawan Community Centre**

The Secretary advised the Committee that the tender has been awarded by Council and that the agenda package includes the letter from Frank the Engineer and the motion that was passed awarding the tender. The Secretary also advised the Committee that the engineer has advised her that the roof is to be completed well before the Fall Fair so it should not impede any of the festivities on the grounds. The Secretary also advised the Committee that the Engineering Report and the motion passed at Council is included in this agenda package.

**2.5 Update Replacement/Repair of Lions' Pavilion Boards**

The Secretary advised the Committee that the Municipality was successful in obtaining a grant through the Northern Ontario Heritage Fund Corporation (NOHFC) in the amount of \$214,000 to go towards the replacement of the Pavilion Boards as well as the repair of the roof. The Secretary also advised the Committee that the report to Council and the motion passed at Council is included in this agenda package.

**2.6 Verbal Update COVID Restrictions**

The Secretary advised the Committee that the emergency order was extended to June 11, 2022.

**2.7 Outcome of Request Reduction of Fees Magnetawan Farmers Market**

The Secretary advised the Committee that Patti Paul wrote a letter to Council requesting a rent reduction for the Magnetawan Farmers Market for the 2022 season. The Secretary advised the Committee that Council approved rent reductions in 2020 and 2021 due to the COVID-19 restrictions and that Council has approved her request for 2022. The Secretary advised the Committee that all motions passed by Council are included in the Agenda Package.

**2.8 Verbal Update Signs/Art Murals in Municipal Parking Lot**

The Committee was advised that the Agricultural Society has reached out to local artists to obtain quotes for the repainting of the signs with a mural as well as quotes from Signcraft for a collage of pictures.

**2.9 Discussion Fencing Front and Side of Community Centre/Municipal Office**

*RESOLUTION 2022-13 Sohm-Langford*

*WHEREAS \$11,000 was allocated in the 2022 Municipal Budget for the replacement of rail fencing at the Community Centre/Municipal Office grounds (along Highway 520, along the overflow parking lot, and from the Agricultural Barn to parking lot).*

*NOW THEREFORE BE IT RESOLVED THAT the Magnetawan Community Centre Board recommends to Council to not replace the fencing along Highway 520, not replace the fencing along the side of the library/overflow parking lot and the fencing along the back of the agricultural barn/municipal office property.*

*Carried.*

The Committee agreed that the Magnetawan Agricultural Society with the help of the Parks Department, would put up temporary snow fencing during the Magnetawan Fall Fair, the Committee noted that the grounds look more aesthetically pleasing without the fencing. Additionally, the lawn maintenance/cutting is easier and less time consuming for the Parks Department. Staff along with Councillor John Hetherington are still actively looking to source "Green Giants" to replace the pine trees that were taken down previously due to safety concerns.

**Adjournment**

**3.1 Confirm the Proceedings of Committee And Adjourn**

*RESOLUTION 2022-14 Langford-Sohm*

*BE IT RESOLVED THAT the Magnetawan Community Centre Board adjourns this meeting at 9:48 am to meet again on Wednesday July 13, 2022 at 9:00 am or the call of the Chair.*

*Carried.*

Approved by:

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Secretary



**705-382-2900**  
**www.almaguin-health.org**

**Minutes:** June 3, 2022, 11:00am via Zoom and in the AHHC boardroom

**Present:** Rod Ward (Chair), Carol Ballantyne, Brad Kneller, Dennis Banka, Joe Vella, Cathy Still, Tom Bryson, Camille Barr (Secretary)

**Guests:** Kevin MacLeod (BFFHT), John Wilson (Councillor Burk's Falls)

**Regrets:** Barbara Belrose, Norm Hofstetter, Marianne Stickland (Vice Chair)

Called to order at 11:25 am by Chair R. Ward

1. 2022-15 Moved by Carol Ballantyne- Seconded by Tom Bryson  
**THEREFORE BE IT RESOLVED THAT** the Almaguin Highlands Health Council adopt the minutes from the regular meeting of May 6, 2022, as circulated. Carried.
2. **DECLARATION OF PECUNIARY OF INTEREST:** None.
3. **DELEGATIONS:** None.
4. **RESOLUTIONS PASSED:** Resolution regarding the *Terms of Reference* was presented and tabled until the September meeting.
5. **ITEMS FOR DISCUSSION**
  - 1) **Bruce Campbell recognition**  
Bruce and Christine Campbell attended the first portion of the meeting where Council recognized Bruce for all his years of service to improving healthcare in Almaguin Highlands. Bruce was presented with the plaque naming the boardroom in his honour. A press release was completed and will be sent to Metroland Media for posting electronically. Congratulations to Bruce.
  - 2) **Terms of Reference**

R. Ward presented the draft *Terms of Reference* to Council as per last meeting, opening the floor for comment. J. Vella requested that consideration be given to non-elected officials' being representatives at the table, shared that there may be times when an engaged community member in a municipality would be the appropriate fit. As the representative would need to report back to the municipal council they represent, they would use a format like a staff report for this sharing. R. Ward will investigate this further.

C. Still asked for the resolution to be tabled at this time and that the draft first be provided to the Village to review and then to legal as the building is the municipality's asset.

The terms were placed on hold with R. Ward asking that they be moved along sooner rather than later to have in place prior to the next term of Council. C. Still and R. Ward will continue to connect over the summer regarding the progress of the *Terms of Reference*.

**3) Updates from MAOHT:**

R. Ward provide Council with a report summarizing the work of the 3 MAOHT working groups and committees. The three are: Collaboration Steering Committee, the Digital Working Group, and the Health Human Resource Working Group. Each groups activities can be found in the summary report which will be provide each AHHC meeting.

**4) Receipt of account balance- 2022 to date:**

C. Barr provided Council and Clerks (via email) an overview of the account up to 2022. It was asked if the account was OTN funds only. C. Barr believed so however committed to providing an answer to this post meeting, after a discussion with the Village Treasurer.

**5) Monthly Progress Report:**

Brief overview of the AHHC progress report for June was completed. Added items this month were that the AHHC is now a part of the MAOHT Health Human resources Working Group and Sundridge and BFFHT participate in digital pilot projects to support patient care. In discussion regarding the E-Referral Program that the BFFHT will be piloting, J. Vella asked that the group not lose sight that there is still a large population in which access to digital bookings will not work for due to internet services. K. MacLeod said that they understand this and that by phone appointment booking will continue as an option.

**OTHER BUSINESS:**

C. Barr shared that the Village continues to work to fill vacant space in the medical building and have shown the facility to an audiologist and a dentist. No commitments made at this point.

R. Ward brought forward that as the two new hospitals (Bracebridge and Huntsville) begin to break ground, the issue of hospital capital 'local share' will become more of a focus. AMO is working on a better formula for local shares.

Resolutions to have McMurrich-Monteith and Kearney added to the Burk's Falls Family Health Team Catchment were sent to the Ministry of Health (Christine Elliot).

B. Kneller addressed an article in the paper that contained misinformation and clarified that Magnetawan knows residents use the facility. B. Kneller asked K. MacLeod for current numbers of patrons using the BFFHT as per last meeting. K. MacLeod will provide these numbers for the September meeting.



B. Kneller asked if the agenda and minutes can be shared with municipal clerks. As the minutes are already shared, Secretary will additionally send the Clerks the agendas.

B. Kneller inquired about the BFFHT renovations and if there was a long term plan for the building. Council clarified that a long term plan is being developed. K. MacLeod confirmed they continue to work to find a final solution to the renovations.

6. 2022-16 Moved by Tom Bryson- Seconded by Cathy Still  
**THEREFORE BE IT RESOLVED THAT** the Almaguin Highlands Health Council adjourn at 12:13pm to meet again on September 2, 2022 at 11:00am. Carried.  
Location will be in person at the AHHC and by Zoom.

DRAFT

# AHH Council – Key Areas of Focus & Progress- June 2022

This summary provides the information related to the key areas of Focus and Progress as outlined in June 2019 for the Almaguin Highlands Health Council



## Ontario Health Team Partnership

Document and communicate the specific healthcare needs of the entire Almaguin Highlands in order to create our vision of people-centred care within our own community. Establish partnership with OHT (or OHT's) which aligns with and supports our vision.



## High-Speed Internet Throughout Almaguin Highlands

Ensure that high-speed internet, a key component in the future of healthcare delivery, is available to every resident of the Almaguin Highlands. The goal is to help level the playing field and ensure our residents can access existing and future digital healthcare options.



## Attract & Retain Healthcare Professionals

Ensure excellent healthcare to our region through continuous efforts to both attract new professionals and retain the ones we have. The goal is to build an exceptional team of healthcare professionals, working together across the region.



## Coordinate Healthcare Services to Serve Entire Region

Advocate for new and expanded healthcare services and help influence decisions which protect our region. Continually partner with our healthcare providers in support of the specific healthcare needs of our community.

**Progress:** Items in red and bolded below are new this month...

- AHHC participation in MAOHT Digital Working Group (on-going)
- AHHC participation in MAOHT Collaboration Steering Committee (on-going)
- **AHHC now part of MAOHT Health Human Resources Working Group (on-going)**

- Armour Township public wi-fi / internet point-of-presence at community centre (Katrine) completed / in use
- High-speed fibre build-out by Lakelands announced for southern Almaguin Highlands / Highway 11 corridor

- Funding request to cover AHHC building deficit (2021) sent to area municipalities
- Physician-candidate enrollment at NOSM increased for 2022 (announced March 2022)

- Continuing efforts to extend physician catchment area in Burk's Falls to include Kearney and McMurch-Monteith
- Resolution regarding required changes to the 'local share' model endorsed by all partner municipalities
- **Sundridge and BFFHT now part of several Digital pilot projects, implementing new technology to support patient care**

April 12, 2022

Via email: [TC.MinisterofTransport-MinistredesTransports.TC@tc.gc.ca](mailto:TC.MinisterofTransport-MinistredesTransports.TC@tc.gc.ca)

Minister of Transport Canada  
5th Floor  
777 Bay St.  
Toronto, ON  
M7A 1Z8

Dear Hon. Omar Alghabra,

**RE: Notice of Motion – Floating Accommodations**

---

On behalf of the Council of the Corporation of the Township of Lake of Bays, please be advised that the above-noted motion was presented at the last regularly scheduled Council meeting on April 12, 2022 and the following resolution was passed.

**“Resolution #8(a)/04/12/22**

**WHEREAS floating accommodations have become a growing concern in that they will affect the environment, character, tranquillity and the overall enjoyment of Lake of Bays and regulating these floating accommodations is a top priority for the Township of Lake of Bays;**

**NOW THEREFORE BE IT RESOLVED THAT the Council of the Corporation of the Township of Lake of Bays hereby requests that Transport Canada amend the Canada Shipping Act 2001 by adding the following to the Act:**

- **All vessel greywater be discharged into a holding tank and disposed of as per Provincial regulations for new vessels; and**
- **All floating accommodations are required to conform to all Provincial and municipal regulations and by-laws.**

...2

Page 2

**AND FURTHER THAT the Council of the Corporation of the Township of Lake of Bays hereby requests that Northern Development, Mines, Natural Resources and Forestry (NDMNR) amend Ontario Regulation 161/17 to include the following:**

- **Post signs to restrict floating accommodation/camping on the water in southern Ontario (Muskoka south) and that a permit from the NDMNR is required and a permit will not be granted without the consent of the local municipality;**
- **Camping is reduced from 21 days to 7 days;**
- **Not permit any camping on the water within 300m of a developed lot or within a narrow water body of 150m; and**
- **Should a municipality have more restrictive by-laws related to camping, these by-laws would apply.**

**AND FURTHER, THAT Council hereby directs the Clerk to forward this resolution to the Minister of Transport Canada, the Premier of Ontario, Scott Aitchison, MP, Norm Miller, MPP, Minister of Northern Development, Mines, Natural Resources and Forestry (NDMNR), Association of Municipalities of Ontario and all municipalities in Ontario.**

**Carried."**

In accordance with Council's direction, I am forwarding you a copy of the resolution for your reference.

Please do not hesitate to contact me should you have any questions or require clarification in this regard.

Sincerely,



Carrie Sykes, *Dipl. M.A., CMO, AOMC,*  
Director of Corporate Services/Clerk

CS/iv

Copy to: Premier of Ontario  
Member of Parliament,  
Local member of Provincial Parliament  
Minister of Northern Development, Mines, Natural Resources & Forestry  
Association of Municipalities  
Municipalities in Ontario



## Staff Report

**Meeting Date:** April 6, 2022  
**To:** County Council  
**Report Number:** PPW 2022-12  
**Title:** Provincial Request for Comments on Floating Accommodations  
**Author:** Bryan Weir, Director of Planning & Public Works  
**Approval:** Sheridan Graham, CAO  
**Recommendation:** That Report PPW 2022-12 "Provincial Request for Comments on Floating Accommodations" be received, and,  
That the report be forwarded to the Province as Peterborough County's response.

---

### Overview

This report has been prepared in order to provide Council with some background information on Floating Accommodations and to present a set of comments for endorsement to be sent to the Province.

### Background

On March 16<sup>th</sup>, County Council assed the following Resolution:

#### **Resolution No. 115-2022**

Moved by Councillor Moher

Seconded by Councillor Clarkson

That staff be directed to review the suggestions outlined by the Province in Correspondence item 6 (Appendix A), gather more details and follow along with the process to avoid any issues in the future.

#### **Carried**

In the preparation of this report, the Provincial Posting on the Environmental Registry was reviewed (<https://ero.ontario.ca/notice/019-5119> ) as well as O. Reg. 161/17: Occupation of Public Lands under Section 21.1 of the (Public Lands) Act.

## Staff Report

The Ministry of Northern Development, Mines, Natural Resources and Forestry (MNDMNRF) is aware that the occupation of floating accommodations has raised a number of concerns. "Floating Accommodations" are not necessarily limited to house boats or cabin cruisers but also include other such structures as small cabins that can be used for accommodating people, some with motors or those without motors that are towed out to a location on water and then anchored.



<https://www.vrbo.com/en-ca/cottage-rental/>

MNDMNRF is not so much concerned with navigation as they are about other matters that have been raised. These include:

- wastewater management
- application of building permits
- duration of use
- advertisings that suggest a range of options for the use of floating accommodations on water
- increasing human pressures on waterways
- impeding access to public land and waterways
- lack of payment of property taxes

While floating accommodations have been viewed by some to represent an economic development and tourism activity, others see the use of floating accommodations as problematic and one which requires further attention.

O.Reg. 161/17 defines "camping unit" as a structure or vehicle that may be used for camping purposes or as an outdoor accommodation and includes a tent, trailer, tent-



## Staff Report

trailer, recreational vehicle, camper-back and any watercraft equipped for overnight accommodation.

The ERO posting contains the following explanation:

“A boater may always exercise their right of navigation, which includes reasonable moorage. If a person is not using a “camping unit” or navigating, then occupational authority or other permission is required from our ministry.

We are seeing a change on Ontario’s waterways. Over the years, the use of provincial waterways by watercraft has expanded to include floating accommodations, which are designed primarily to provide accommodation for longer stays (i.e., similar to a cottage) and not for navigation or for camping purposes.”

### **Analysis**

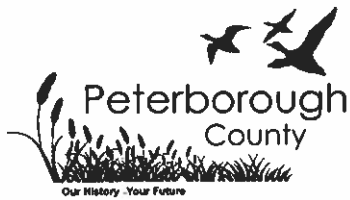
On the previous page, the Province has identified a number of issues related to floating accommodations. However, there are other issues that may deserve some attention as well. These include noise and zoning. Noise By-laws are generally enforced by the local municipality and are usually complaint-driven. By-law enforcement staff will visit the property in question and take appropriate action. However, if the noise originates from a point on the water, does the By-law apply? This legal matter should be investigated by the Province.

With respect to land use planning tools, zoning under The Planning Act is a means to control the indiscriminate use of land. Some local municipalities have taken the position to zone not only lands within their jurisdiction, but also the water bodies. Zoning will specify uses that may occur on the water. They also may trigger a Building Permit for compliance. For those municipalities that have zoning on water, there is a significant challenge in trying to enforce the by-law for floating accommodations whether they be transient or located in one spot for an extended period of time.

It is believed that the Province should review the definition of “camping unit” to narrow the scope of use to account for floating accommodations. Currently, the definition leaves much to interpretation. The other alternative is to define the term ‘watercraft’ in a way that succinctly describes it to exclude floating accommodations like the ones being addressed.

It is also believed that, if floating accommodations of this nature are to be permitted, there needs to be a permit and location registry system together with a fee structure that is robust enough to finance the administration and on-water enforcement of such activities. Similar to land camping in Provincial Parks, the responsibility should rest with the Province.





## Staff Report

With respect to actual house boats and their use on the water, it is strongly suggested that operators have completed and successfully passed certification to obtain a boating licence.

The Province, at this time, is merely seeking ideas and approaches to addressing the issue of floating accommodations. Regulatory changes, if proposed, will be posted on the Environmental Registry for public consultation.

### **Financial Impact**

Not applicable.

### **Anticipated Impacts on Local and/or First Nations Communities**

Not applicable as a result of the report.

### **Alignment to County of Peterborough Strategic Plan Priorities**

**To provide high quality services to residents, businesses and Townships:**

**Communications** – To elevate the County of Peterborough’s profile, enhance community engagement, and communicate proactively.

**Communication Completed/required:** Provide Council comments to the Province

### **Attachments**

Appendix A – MNDMNRF correspondence Dated March 3, 2022

Respectfully Submitted,

Bryan Weir  
Director of Planning & Public Works

For more information, please contact:  
Bryan Weir, Director of Planning & Public Works  
[bweir@ptbocounty.ca](mailto:bweir@ptbocounty.ca)  
705-743-0380



Legislative Services  
Michael de Rond  
905-726-4771  
clerks@aurora.ca

Town of Aurora  
100 John West Way, Box 1000  
Aurora, ON L4G 6J1

May 31, 2022

**Delivered by email**  
**justin.trudeau@parl.gc.ca**  
**karina.gould@parl.gc.ca**

The Right Honourable Justin Trudeau, P.C., M.P.  
Prime Minister of Canada  
80 Wellington Street  
Ottawa, ON K1A 0A2

The Honourable Karina Gould, P.C., M.P.  
Minister of Families, Children and Social Development  
House of Commons  
Ottawa, ON K1A 0A6

Dear Prime Minister Trudeau and Minister Gould:

**Re: Town of Aurora Council Resolution of May 24, 2022**  
**Motion 10.1 - Councillor Humfries; Re: Private Member's Bill C-233 "Keira's Law"**

Please be advised that this matter was considered by Council at its meeting held on May 24, 2022, and in this regard, Council adopted the following resolution:

**Whereas violence against women is a Canadian public health crisis that demands urgent action; and**

**Whereas one in four women experience domestic violence in their lifetime. One woman or girl is killed every other day, on average, somewhere in our country; and**

**Whereas the most dangerous time for a victim of abuse is when she separates from her partner. According to research from the U.S. Centre for Disease Control and Prevention, when there is a history of coercive control, violence and a recent separation, a woman's risk of domestic homicide goes up 900 times; and**

**Whereas the current Canadian court system is not equipped to protect women. According to the National Judicial Institute, there is no mandatory education for Judges on domestic violence. Judges need education on what constitutes domestic violence or coercive control. A formal education program would ensure**

**another line of defense for victims, as well as preventing violence and abuse before it happens; and**

**Whereas the COVID-19 pandemic has only exacerbated the domestic violence crisis. Women's shelters and crisis centres have reported a marked increase in requests for services this year. The concerns for children are significant. According to recent research from The Children's Hospital of Eastern Ontario, doctors have seen more than double the number of babies with serious injuries as this time last year. These include head injuries, broken bones or in some cases death. Institutions across the country are reporting a similar trend; and**

**Whereas, according to Article 19 of the UN Convention on the Rights of the Child, children must be protected from "all forms of physical or mental violence, injury or abuse, neglect or negligent treatment, maltreatment or exploitation, including sexual abuse, while in the care of parent(s), legal guardian(s) or any other person who has care of the child." Our current family justice system often fails our children in this regard; and**

**Whereas, in worst case scenarios, children are killed by a violent parent. As reported by the Canadian Domestic Homicide Prevention Initiative, recent separation and domestic violence are the two biggest risk factors for domestic violence related child homicides; and**

**Whereas custody disputes are an additional risk factor. Each year in Canada, about 30 children are killed by a parent. Mothers are responsible about 40 per cent of the time, often due to postpartum depression or mental illness. In the 60 per cent of cases where fathers are the murderers, anger, jealousy or post-separation retaliatory revenge are the usual motivations; and**

**Whereas Keira's Law is named after four-year-old Keira Kagan, who was killed while in the custody of her father, in 2020; and**

**Whereas many cases of domestic violence are inappropriately labelled as "high conflict" in the family court system. According to research by Rachel Birnbaum, a Social Work Professor at the University of Western Ontario who specializes in child custody, approximately one third of cases called "high conflict" by the court had substantiated evidence of valid concerns about domestic violence. These cases must be recognized and treated differently by judges; and**

**Whereas voting in favour of "Keira's Law", contained in Private Member's Bill C-233, will not only protect victims of violence and children, it will save lives by**

**amending the *Judges Act* to establish seminars for judges on intimate partner violence and coercive control;**

- 1. Now Therefore Be It Hereby Resolved That Aurora Town Council calls upon the House of Commons to support Member of Parliament Anju Dhillon's Private Member's Bill C-233, that will raise the level of education on domestic violence and coercive control for federally appointed Judges; and**
- 2. Be It Further Resolved That a copy of this resolution be sent to: The Right Honourable Justin Trudeau, Prime Minister of Canada; The Honourable Karina Gould, MP, Minister of Families, Children and Social Development; The Honourable Candice Bergen, Interim Leader of the Conservative Party of Canada; Yves-Francois Blanchet, MP, Leader of the Bloc Quebecois; Jagmeet Singh, MP, Leader of the New Democratic Party; MP Tony Van Bynen; and MP Leah Taylor Roy; and**
- 3. Be It Further Resolved That a copy of this resolution be circulated to all Ontario municipalities and the Federation of Canadian Municipalities (FCM).**

The above is for your consideration and any attention deemed necessary.

Yours sincerely,



Michael de Rond  
Town Clerk  
The Corporation of the Town of Aurora

MdR/lb

Copy: Hon. Candice Bergen, M.P., Interim Leader of the Conservative Party of Canada  
Yves-François Blanchet, M.P., Leader of the Bloc Québécois  
Jagmeet Singh, M.P., Leader of the New Democratic Party of Canada  
Tony Van Bynen, M.P. Newmarket—Aurora  
Leah Taylor Roy, M.P. Aurora—Oak Ridges—Richmond Hill  
Federation of Canadian Municipalities (FCM)  
All Ontario municipalities



Office of the District Chair

SENT VIA EMAIL ([premier@ontario.ca](mailto:premier@ontario.ca))

June 1, 2022

The Honourable Doug Ford  
Premier of Ontario  
Legislative Building  
Queen's Park  
Toronto, ON M7A 1A1

Dear Premier Ford,

**RE: Annual Emergency Exercise Exemption**

On behalf of The District Municipality of Muskoka, I am writing to express key concerns regarding the requirement for Ontario municipalities to conduct an annual practice exercise for a simulated emergency incident as prescribed by Regulation 380/04. The simulations aim to validate response plans and procedures, train staff and identify areas of improvement to ensure emergency response is delivered at optimal levels. Exemptions are not currently permitted under this legislation. While the District of Muskoka acknowledges and supports the need for emergency exercises, Muskoka District Council strongly encourages the amendment of Regulation 380/04 to permit exemptions for municipalities who have responded to an actual emergency during the respective calendar year. A copy of the District's Health Services Committee resolution, as adopted by Muskoka District Council, is attached as Appendix I.

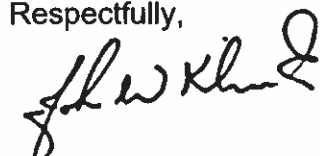
In 2021, The District's Emergency Control Group (ECG) convened twenty-four (24) times amounting to approximately 435 hours spent on emergency related activities. One of these incidents involved a watermain break in the Town of Bracebridge. Murray Advisory Services performed a critical analysis of the event and confirmed that the goals of an emergency exercise were achieved. The firm's final report included twelve (12) recommendations that helped improve the outcomes of a second water disruption event in the Town of Gravenhurst a few weeks later.

Despite the volume of actual emergencies managed by the ECG, the District of Muskoka must still conduct an annual exercise to remain compliant with the Regulation. This is not an efficient use of municipal resources and does not serve as a useful training mechanism for staff who have been over-extended by the emergency situations they have managed over the past year.

The Solicitor General granted a one-time exemption to municipalities in 2020 recognizing that municipalities were actively engaged in and managing various COVID-19 related initiatives. If pandemic management warrants an exemption to the annual simulation, surely there must be grounds to grant an exemption for the management of other emergency situations.

On behalf of Muskoka District Council, your consideration of this matter is appreciated.

Respectfully,



John W. Klinck  
District Chair

**THE DISTRICT MUNICIPALITY OF MUSKOKA**

Cc: Honourable Steve Clark, Minister of Municipal Affairs and Housing  
Honourable Sylvia Jones, Solicitor General  
Norm Miller, MPP Parry Sound-Muskoka  
All Municipalities in Ontario

**Appendix I**

R10/2022-HS

**The District Municipality of Muskoka**

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Health Services Committee  
February 24, 2022

Moved By: J. Klinck

Seconded By: R. Nishikawa

WHEREAS Ontario Regulation 380/04: Standards under the Emergency Management and Civil Protection Act sets the municipal standards for emergency management programs in Ontario and requires municipalities to conduct an annual exercise with their Emergency Control Group in order to evaluate the municipality's emergency response plan and procedures, O. Reg. 380/04, s. 12 (6);

AND WHEREAS Emergency Management Ontario previously granted municipalities exemption for the annual exercise requirement when the municipality experienced an actual emergency with documented proof of the municipality actively engaging their emergency management procedures and plan in response to the emergency;

AND WHEREAS on August 5, 2021 the Chief, Emergency Management Ontario (EMO) issued a memo to Community Emergency Management Coordinators stating that effective immediately, the Chief, EMO would no longer be issuing exemptions to the O. Reg. 380/04 requirement to conduct an annual exercise;

AND WHEREAS municipalities experience significant costs and burden to staff resources when faced with the response to an actual emergency and activation of their Emergency Control Group and/or Emergency Operations Centre;

AND WHEREAS a municipality's response to an actual emergency is more effective than an exercise in evaluating its emergency response plan and procedures as mandated by O. Reg. 380/04;



**Appendix I**

**The District Municipality of Muskoka**

---

AND WHEREAS planning, conducting and evaluating an emergency exercise requires significant time and effort for the Community Emergency Management Coordinator and Municipal Emergency Control Group that is duplicated when the municipality experiences a real emergency;

NOW THEREFORE, BE IT RESOLVED THAT Muskoka District Council hereby **requests** the Province of Ontario to amend Ontario Regulation 380/04 under the Emergency Management and Civil Protection Act to provide an exemption to the annual exercise requirement for municipalities that have activated their Emergency Control Group and/or Emergency Response Plan in response to an actual emergency that year in recognition of the significant resources used to respond to the emergency and the effectiveness of such response in evaluating the municipality's emergency response plan and procedures;

AND THAT a copy of this resolution **be forwarded** to the Honourable Doug Ford, Premier of Ontario; the Honourable Norm Miller, MPP for Parry Sound-Muskoka; the Honourable Steve Clark, Minister of Municipal Affairs and Housing; the Honourable Sylvia Jones, Solicitor General; and all other municipalities of Ontario.

Carried

Defeated



Deputy Clerk

## Laura Brandt

---

**From:** OPP MPB Financial Services Unit (OPP) <OPP.MPB.Financial.Services.Unit@opp.ca>  
**Sent:** May 16, 2022 3:22 PM  
**To:** Laura Brandt; Linda Saunders  
**Subject:** Magnetawan M - January to March 2022 Detachment Revenues

Good afternoon,

Revenues collected at detachments on behalf of municipalities are credited to municipalities quarterly throughout the year, approximately two months after the end of the quarter.

We are pleased to advise January to March 2022 revenue credits have been sent to Ontario Shared Services (OSS) for processing and should be issued within the week. Your municipality will be receiving a credit memo in the amount of \$410.

The breakdown of the January to March revenue credit is as follows:

Security Checks = \$410  
Reports = \$0  
Fingerprints = \$0  
Other = \$0

We have been advised by OSS a call to 1-877-535-0554 is required to apply the credit to an outstanding invoice.

Should you have any questions please email [OPP.MPB.Financial.Services.Unit@opp.ca](mailto:OPP.MPB.Financial.Services.Unit@opp.ca).

Respectfully,

MPB Financial Services Unit



## Community Schools Alliance

Follow us on Twitter: @csaont

Find us on Facebook

[www.communityschoolsalliance.ca](http://www.communityschoolsalliance.ca)

May 31, 2022

Memo: All members of the Community Schools Alliance

Our constitution provides for an Annual Meeting of the Alliance to be held every August in conjunction with the Annual General Meeting of the Association of Municipalities of Ontario. As you will recall, the 2020 Annual Meeting was cancelled because of the pandemic and the 2021 Annual Meeting was conducted virtually on Sunday, August 15, 2021.

This year we will hold a virtual Annual Meeting prior to the AMO AGM on **Tuesday, August 9, 2022 at 7 p.m.**

Following the Annual Meeting, we will be electing members to our Executive Committee. Information about registering for the virtual Annual Meeting and the election will be sent to you in late June.

Candidates for the Executive Committee must be either an elected member of a council whose municipality has joined the Community Schools Alliance or an individual who holds a personal membership as of July 1, 2022. A list of current members is in the footer below.

The Executive Committee is currently comprised of eleven (11) members. Because the three-year terms of three (3) of the current members expire August 31, 2022, there will be an election to fill those three (3) positions if there are more than three persons nominated.

The goals of the Community Schools Alliance are listed in our constitution which you will find on our website. If you support those goals and should you wish to be a candidate for election to our Executive Committee you must submit a nomination form by Monday, July 11, 2022. A blank nomination form is attached. Completed forms must be submitted to Vice-Chair Marcus Ryan ([mryan@zorra.ca](mailto:mryan@zorra.ca)) or Secretary-Treasurer Jim Collard ([jim@collards.com](mailto:jim@collards.com))

Doug Reycraft  
Chair, Community Schools Alliance  
181 Main Street  
Glencoe ON N0L1M0

Current Executive Committee Members: Chair Doug Reycraft, Vice-Chair Marcus Ryan, Meghan Chumut, Jim Collard, Denis Doyle, Patricia Greig, Stephen Harvey, Stephanie Jaworski, Caroline Lowery, Stephen Townsend, Marigay Wilkins

## Nomination Form 2022

### Executive Committee of the Community Schools Alliance

Candidates must be either (a) an elected member of the council of a municipality that has joined the Community Schools Alliance or (b) an individual who holds a personal membership in the Alliance as of July 1, 2022.

Nominee's Name (as it is to appear on the ballot):

---

Nominee's Municipality (if applicable):

---

Civic Address including postal code:

---

Email address:

---

Telephone:

---

I, the Nominee named in this Nomination Form, do hereby consent to such nomination and declare that I am qualified to be elected to the Executive Committee of the Community Schools Alliance.

Signature of Nominee and date:

---

## **Three Point Action Plan in Support of Rural and Northern Education** **Background Information**

### **Schools Have Social and Economic Impact for Small Communities in Ontario**

The Community Schools Alliance, with the support of its many municipal members, has made changing provincial education and infrastructure policy in the delivery and maintenance of school properties a priority.

- The educational policy of past two decades in Ontario has resulted in the amalgamation of smaller local schools into larger buildings, and often the closure of schools in smaller communities. Instead of attending school within their local community, many students are forced to attend schools in communities further away from home.
- This trend towards bussing rural and smaller community students into other communities can have wide-ranging impacts on the health, wellbeing, and stability of students, parents, and affected communities. The impacts of these closures may also not be immediately apparent, with potentially longer-term impacts being experienced decades later with negative economic competitiveness and socioeconomic outcomes.
- The Community Schools Alliance retained the Human Environments Analysis Lab at Western University to undertake an objective analysis of the connections between a community's vitality and the presence of a school within the community.

This study, [\*\*Schools Have Social and Economic Impact for Small Communities in Ontario\*\*](#) was released in January of this year.

The research shows that

- small rural and northern communities with schools tend to have more private amenities and more public services than those without schools.
- closing a school in a single-school community threatens the future existence of those amenities and services and the quality of life of the families living there.
- closing a school also reduces the ability to attract new growth and economic development to the community.
- This analysis revealed that of the 733 communities in Ontario with more than 300 and less than 10,000 population that were included in the study, 303 (41%) had no schools, 232 (32%) only have one school, and 198 (27%) have two or more schools.

### **Governance Model**

- Unfortunately, under the current education governance model, local area municipalities have little influence over school board capital infrastructure

decisions. Many smaller municipalities may even be forecasting growth that would support a school with declining enrolment.

- However municipalities have no way to prevent a school closure and disposition of the land should the school board choose to do so in the short-term to meet new growth elsewhere in the board.

### **What Can Be Done**

The Community Schools Alliance believes that a better system is needed to address the educational facility needs of Ontario's smaller communities. The Ministry, school boards, and municipalities need to work together to develop policies that address planning for declining enrolments, a predictable Accommodation Review Committee process, a review of funding to rural and small community schools, and improved transparency and accountability in capital infrastructure decision-making.

### **A Three Point Action Plan for Rural and Northern Education**

During the past few months, the Community Schools Alliance has met with the Parliamentary Assistant to the Minister of Education and representatives of the New Democratic Party and the Liberal Party to share the results of this recent research and to ask for support for the following:

- 1. The province increase the Rural and Northern Education Fund (RNEF) to \$50 million;**

The Rural and Northern Education Fund (RNEF) was introduced in 2017 as a \$20 million addition to provincial funding for school boards to address the unique needs of schools in rural and northern Ontario. It will be increased in 2022 to \$21.8 million. At \$20 million, the grant was targeted to provide an average of \$55 to the estimated 368,000 rural students who comprise close to 20% of the total student population in the province. By increasing the grant to \$50 million, it would slightly more than double the grant per student, better serve 70 of the 72 district school boards, and still be a very small percent of the 2022 projected 26 billion Grant for Student Needs

- 2. Should the current moratorium on accommodation reviews and school closures be lifted, we ask that the moratorium remain in place for [schools that qualify for the RNEF](#) until a thorough review of the education funding formula is completed**

The RNEF has been a welcome supplement to the education funding formula. However, a thorough review is required to prevent the closure of schools in rural and northern communities where limited economies of scale make small and underutilized schools tempting targets for closures and consolidations. These force many students to attend schools in communities further away from home and threaten the quality of their school experience and the quality of life in their communities.

**3. Before templates required by the 2018 Pupil Accommodation Review Guideline (PARG) are developed, there be consultation with school boards and community groups including the Community Schools Alliance.**

A new Pupil Accommodation Review Guideline was released in April, 2018. It establishes the minimum standards that school boards must follow when each board adopts its own Pupil Accommodation Review Policy. Improvements in the 2018 PARG are the requirements that a school board must consider the impact of a proposed closure on the local community and, if one of the schools in a proposed review qualifies for the Rural and Northern Education Fund, the impact on the local economy. Each of these impact studies must follow a template provided by the Ministry of Education. Those impacts have not yet been developed.





**Municipality of  
Magnetawan**

P.O. Box 70, 4304 Hwy 520  
Magnetawan, ON  
P0A 1P0

Lead Contact: Scott Edwards  
Public Works Superintendent  
P.O. Box 70, 4304 Hwy 520  
Magnetawan, ON  
P0A 1P0

Email: [publicworks@magnetawan.com](mailto:publicworks@magnetawan.com)

**Request for Proposal**

***Project Name: "Proposal 2022-06 Winter Sand"***

**Date of issue: Friday June 10, 2022**

**Proposal Submission Deadline: Monday July 4, 2022 by 3:00 p.m.**

## **Section 1 Introduction and General Instructions**

### **1.01 Introduction**

The Municipality of Magnetawan is inviting Proposals for Winter Sand.

This Request for Proposal document (and any other applicable attachments or addenda) is available in PDF format through the Municipality of Magnetawan's website at [www.magnetawan.com](http://www.magnetawan.com)

Any information contained in the Request for Proposal that is changed by the Bidder (except for filling in the blanks) will be grounds for disqualification.

Magnetawan's Procurement By-law is available for review at the Municipal Office or on the website.

### **1.02 Submission of Proposals**

Proposals shall be submitted in the form and format specified in Section 3 and shall include the completed Form of Proposal included as Section 5 at the end of this document. A designated signing officer authorized to bind the Bidder to the provisions of their Proposal must sign the Form of Proposal. Any addenda issued by the Municipality of Magnetawan in accordance with Subsection 1.06 must be acknowledged by the Bidder on the Form of Proposal.

All hard copy proposals must be signed, sealed, the envelope marked with the Bidder's name and the Project Name, and received by: The Municipality of Magnetawan, P.O. Box 70, 4304 Hwy 520, Magnetawan, ON P0A 1P0

Electronic submissions will be accepted in response to this RFP. Electronic submissions will not be reviewed until the proposal opening date.

Faxed submissions will not be accepted.

**Project Name: PROPOSAL 2022-06 WINTER SAND**

**Proposals must be received no later than Monday July 4, 2022 at 3:00pm**

Proposals must not be restricted by a statement added to the Form of Proposal or by a covering letter, or by alterations to the Form of Proposal supplied unless otherwise provided in the RFP.

The onus unequivocally remains with the Bidder to ensure that the Municipality of Magnetawan receives Proposals delivered by the Proposal Submission Deadline, in accordance with the submission process described in this section. Proposals received after the Proposal Submission Deadline will not be considered.

**1.03 Contacts**

All questions or inquiries must be made in writing or email to the Lead Contact named below by the specified date and time:

*Scott Edwards  
Public Works Superintendent  
PO Box 70, 4304 Hwy 520  
Magnetawan, ON  
POA 1P0  
publicworks@magnetawan.com*

**IMPORTANT:** A Bidder may be disqualified if they make inquiries, between the Proposal issue date and the notification of the Award, in a manner other than that described in this RFP or to anyone involved in the process who is not the Lead Contact, including but not limited to the members of Council. This is to ensure that each Bidder receives the same information, and that no Bidder receives unfair treatment during the RFP process.

**1.04 Schedule**

The schedule set out herein represents the Municipality of Magnetawan’s best estimate of the schedule that will be followed, and it is intended to be a guideline.

The approximate schedule is as follows:

RFP Issue Date	<b>Friday June 10, 2022</b>
Final date of posting addenda	<b>Monday June 27, 2022 by 4:30 pm</b>
Proposal Submission Deadline	<b>Monday July 4, 2022 by 3:00 pm</b>
Proposal Opening	<b>Monday July 4, 2022 by 3:30 pm</b>

**1.05 Required Review and Clarification**

Bidders shall carefully review this RFP. If questions concerning clarification of the contents of this document arise, the questions must be made in writing and received by the Lead Contact to allow time for the issuance of any necessary addenda. Protests based on any omission or error or on the content of the RFP will be disallowed if these perceived faults have not been brought to the attention of the Lead Contact.

In submitting a Proposal, the Bidder acknowledges that they have read, completely understand, and accept the terms and conditions of the RFP in full. The Municipality of Magnetawan is not responsible for any misunderstanding of the RFP.

**1.06 Amendments to the RFP**

The Municipality of Magnetawan may issue addenda as they are received, clarify and/or modify certain aspects of the RFP prior to the Proposal Submission Deadline. No addenda shall be posted after **Monday June 27, 2022**. Addenda will be posted to our website at [www.magnetawan.com](http://www.magnetawan.com) and will be available in the Municipal Office.

### **1.07 Reserved Rights of the Municipality of Magnetawan**

The Municipality of Magnetawan reserves the right to:

- a. make public the names of any or all Bidders and their quoted price.
- b. request written clarification or the submission of supplementary written information in relation to the clarification request from any Bidder and incorporate a Bidder's response to that request for clarification into the Bidder's Proposal.
- c. adjust a Bidder's scoring or reject a Bidder's Proposal based on:
  - i) a financial analysis,
  - ii) information provided by references,
  - iii) the Bidder's past performance on previous contracts awarded by the Municipality of Magnetawan,
  - iv) the information provided by a Bidder pursuant to the Municipality of Magnetawan exercising its clarification rights under this RFP process; or
  - v) other relevant information that arises during the RFP process.
- d. verify with any Bidder or with a third party any information set out in a Proposal.
- e. check references other than those provided by any Bidder.
- f. disqualify any Bidder whose Proposal contains misrepresentations and/or any other inaccurate and/or misleading information or qualifications.
- g. disqualify any Bidder or the Proposal of any Bidder who has engaged in conduct prohibited by this RFP.
- h. make changes, including substantial changes, to this RFP provided that those changes are issued by way of addenda in the manner set out in this RFP.
- i. select the Bidder other than the Bidder whose Proposal reflects the lowest cost to the Municipality of Magnetawan or the highest overall score.
- j. cancel this RFP process at any stage.
- k. cancel this RFP process at any stage and issue a new RFP for the same or similar deliverables.
- l. accept or reject any or all Proposals in whole or in part.
- m. discuss with any Bidder different or additional terms to those contemplated in this RFP or in any Bidder's Proposal.
- n. if a single Proposal is received, reject the Proposal of the sole Bidder, and cancel this RFP process
- o. to negotiate with the two lowest Bidder(s).

These reserved rights are in addition to any other expressed rights or any other rights which may be implied in the circumstances.

### **1.08 Not Responsible for Costs**

The Municipality of Magnetawan shall not pay any costs associated with the preparation, submission, or presentation of the Bidder's Proposal. The Municipality of Magnetawan shall not be liable for any expenses, costs or losses suffered by the Bidder or any third party resulting from the Municipality of Magnetawan exercising any of its expressed or implied rights under this RFP.

### **1.09 Proposal Expiry Date**

Bidders hereby acknowledge that their Proposals shall be irrevocable for a period of 60 days from the Proposal submission deadline. Extensions to this period may be granted with the mutual agreement of the Municipality of Magnetawan and the successful Bidder and may be initiated by either party.

### **1.10 Confidentiality and Ownership**

Any information provided to the Bidder by the Municipality of Magnetawan before, during or after the project is completed shall be treated as confidential and shall not be used or communicated by the Bidder or any third party in any way unless otherwise identified or permitted by the Municipality of Magnetawan. The information, reports, documentation, plans, etc. that are produced by the successful Bidder in response to this project shall become the exclusive property of the Municipality of Magnetawan. However, intellectual property, such as specific tools, templates, processes, etc. that the Bidder provides as part of the deliverables remains the property of the Bidder.

### **1.11 Invoicing**

The Vendor will be solely responsible submitting a proper invoice as defined in the Construction Act, R.S.O. 1990 to the Municipality in accordance with the schedule and requirements of Section 2.04. In addition to the statutory requirements of a proper invoice, Contractors shall also submit the following documentation to the Municipality:

- a. A valid WSIB clearance certificate that covers the invoice period;
- b. If holdback is being retained by the Municipality, then on the second invoice (if applicable) and every invoice thereafter, a Statutory Declaration from the Contractor declaring that all accounts for labour, subcontracts, productions, construction equipment, and other indebtedness which may have incurred by the Contractor in the substantial performance of the Work and for which the Municipality might in any way be held responsible have been paid in full, except for amounts properly retained as a holdback or as an identified amount in the dispute on form CCDC 9A-2018 or some other alternative form acceptable to the Municipality; and
- c. Supporting documentation including weight tickets for materials used to substantiate the Work delivered and/or performed to date.

### **1.12 Method of Delivery of Invoices**

- a. The Contractor shall send invoices to both the attention of the Municipal contact(s) specified in the Contract and the Treasurer. The Contractor shall reference the invoice Project Name in the email subject line and/or envelope.
- b. Invoices not received by the Municipal contacts set out herein as instructed will not be acknowledged or considered received by the Municipality.
- c. Invoices delivered after 4:00 pm between Monday to Friday or statutory holiday or weekend will be considered received on the next business day.

### 1.13 Processing of Proper Invoices

Failure of the Contractor to submit a Proper invoice will not be processed for the payment by the Municipality until a Proper invoice is received by the Municipality. It is the Contractor's responsibility to submit and re-submit a Proper Invoice to the Municipality whether the Municipality provides notice or not.

### 1.14 Payment Disputes

- a. Upon receipt of a Proper Invoice from the Contractor, the Municipality may approve or dispute – all or part of the contents of the Proper Invoice.
- b. If the Municipality does not agree with the invoiced Work or amounts, the Municipality will review the invoice with the Contractor and try to resolve the disputed amounts within ten (10) calendar days from the date of receipt. If the invoice cannot be resolved between the Municipality and the Contractor within ten (10) calendar days, the Municipality may pay the portion that it determines is owing and will include with the payment an explanation for any reduction of the invoiced amount. Any Notice of Non-Payment shall comply with the Construction Act.
- c. The Municipality may withhold payment under the Contract for any disputed amounts, without interest until such dispute is settled or resolved – informally or formally i.e. litigation, adjudication or any formal dispute resolution procedure.
- d. No payment made under the Contract will constitute a waiver of any terms of the Contract or any other rights available at law or equity.
- e. Unless otherwise agreed to by the parties, the Municipality will not be liable for any charge or fees for late payment.
- f. If the Contractor is in any way indebted to the Municipality, either under the terms of the Contract or for any other reason, the Municipality shall have the right of set-off to the extent of such debt.

### 1.15 Freedom of Information

Any personal information required in the Proposal is received under the authority of the Municipality of Magnetawan. This information shall be an integral component of the submission. All written Proposals received by the Municipality of Magnetawan become a public record. Once a Proposal is accepted by the Municipality of Magnetawan and the contract has been awarded, all information contained in the Proposals may be available to the public, including personal information. Questions about the collection of personal information and the *Municipal Freedom of Information and Protection of Privacy Act, 1989, R.S.O. 1990*, as amended may be directed to the Lead Contact.

### 1.16 Additional Requirements

- a. A certified cheque made payable to the Municipality of Magnetawan in the amount of ten per cent (10%) of the total Proposal must be submitted with the Proposal, for deposit purposes. Deposit cheques of unsuccessful bidders will be returned within ten business (10) days of the Proposal opening. The cheque of the successful bidder shall be retained until the Municipality's acceptance of the completed work.
- b. The successful bidder may file with the Municipality of Magnetawan, a completed Performance Bond. The Bond shall be signed and sealed by a recognized Bonding Company, in the amount of one hundred per cent (100%) of the total estimated Proposal. Upon receipt of such a bond, the Municipality of Magnetawan will return the Contractor's Proposal deposit cheque.



## **Section 2 Scope of Work and Project Requirements**

### **2.01 Scope of Work** PLEASE SEE SCHEDULE A to PROPOSAL 2022-06 on page 11 & 12

The Municipality requires both Domes to be filled with a Winter Sand/Salt mixture being 97% Sand provided by the contractor and 3% Winter Salt provided by the Municipality. The successful Contractor will mix mechanically an estimated 6500 tonnes of the combined material.

Sand shall conform to the following gradation requirements with the exception that for manufactured sand the maximum percent passing the 75 um sieve shall be three percent (3%):

Gradation Requirements - MTO Lab Test No. L.S. 602

	MTO Sieve Designation	Percentage Passing
1	12.0 mm	100
2	4.75 mm	90-100
3	2.36 mm	50-95
4	1.18 mm	20-90
5	600 um	0-70
6	300 um	0-35
7	150 um	0
8	75 um	0

In the past, the Municipality has found that the sand does not have enough grit. Therefore, #2 and #3 can exceed sieve size but is not to exceed 8 mm sieve. All sand shall have two (2) samples taken at the point of unloading and sent to an approved lab to ensure that the three percent (3%) passing through the 75 um sieve is not exceeded. The municipality will assume this responsibility with associated costs. Sand that does not meet the specifications above shall be removed from the Municipal Yard at the suppliers' expense.

### **2.02 Services Required**

The services to be provided by the successful Bidder will include but not be limited to those areas as set out below. Generally, services provided by the successful Bidder in each area shall include but not be limited to: Granular particles must satisfy the requirements of Table 1 - Gradation Requirements and OPSS Forms 314, 1001 and 1010. Stockpiling shall conform with the requirements of OPSS Form 1001.

A penalty of \$500.00/day, at the Municipality's discretion may be applied if agreed to quantities are not supplied on schedule. The Contractor is responsible for adding the salt to the sand during stockpiling at a ratio set by the Public Works Superintendent and must be mechanically mixed. The Contractor is to use a minimum of eighty (80) foot stacker to stockpile the sand. The Municipality will supply the salt. Weekend work may be permitted upon prior arrangement with the Public Works Superintendent. If at any time the material provided by the Contractor does not meet the specification within this Proposal, then the Municipality has the right to refuse material, be reimbursed for the inferior material and award the remainder of the contract to another Bidder.



Should Schedule A require payment by the tonne, the method of weighing shall be in accordance with OPSS Form 502. In addition, where a scale is found to be in excess of the Limits of Error specified by the Government of Canada Weights and Measures Act (0.1% on indicated load for a portable scale) but not more than three (3) times the Limits of Error, the scale may continue to be used for no more than forty-eight (48) hours. Where the scale is in error by more than three (3) times the Limits of Error, weighing of material on the scale must cease immediately. Loader bucket scale is acceptable upon written approval of the Superintendent of Public Works.

### **2.03 Core Key Deliverables/Requirements**

The Municipality has the following general requirements of a potential preferred vendor for Gravel:

- a. The successful bidder shall deliver a certified copy of the Firm's Public Liability and Property Damage Insurance Policy for the works, within ten (10) calendar days of receiving the Acceptance Notice. Coverage shall be at least five million dollars (\$5,000,000) per accident in the name of the Municipality. Failure to provide such proof shall result in cancellation of the Contract and forfeiture of the bid deposit. (Also see Form M-100, Subsections 106-1 and 106-2)
- b. The successful bidder shall also deliver proof of Workman' s Safety Insurance Board coverage within ten (10) calendar days of receiving the Acceptance Notice. The Municipality may also require HST compliance.

### **2.04 Payment Schedule**

Payment of the contract amount, subject to the statutory holdback (*Construction Act*) and the deficiency holdback referenced in section 2.05, shall be made promptly upon the Issuance of the Certificate of Substantial Completion and the receipt of a proper invoice as set out in section 1.11.

### **2.05 Deficiency Hold Back**

In addition to statutory holdback and any other remedy available to the Municipality, the Municipality may withhold up to Five percent (5%) of the total value of Work performed ("Deficiency Holdback") for a period of up to two (2) years following the Substantial Performance of the Contract. Upon rectification and completion of the deficiencies in accordance with the Contract Documents and as approved by the Municipality and/or Contract Administrator, the Deficiency Holdback (less any monies owed to the Municipality by the Contractor) will be released to the Contractor. All monies payable to the Municipality by the Contractor, including but not limited to the costs and expenses incurred to rectify the deficiencies that the Contractor fails to rectify and complete to the Municipality's satisfaction may be retained out of the Deficiency Holdback.

### **2.06 Performance Evaluation:**

Failure to execute the contract in a competent manner shall result in the bidder's disqualification from bidding on the Municipalities future contracts for a period of two (2) years.

**2.07 Completion Date:**

The Contractor shall complete the work by: **October 1, 2022**

If the time limit above is not sufficient to permit completion by the Contractor working a normal number of hours, the Contractor shall make changes to permit the work to be completed by the above date. Additional costs incurred shall be deemed to be included in the price bid for the works. If the time limit above is not enough to permit completion by the Contractor, working a normal number of hours, the Contractor shall make changes to permit the work to be completed within the allotted time. Additional costs incurred shall be deemed to be included in the price submitted by the Bidder for this Proposal.

If the work is not completed by the above time frame or by an amended time frame allowed by an approved extension of time (see Form M-100, Subsection 107-2) then the Contractor agrees to pay the Municipality of Magnetawan the sum of Five Hundred Dollars (\$500.00) per calendar day, for each day's delay in finishing the work, excluding weekends.

**Section 3 Requirements**

**3.01 Submission**

For the Municipality of Magnetawan to evaluate Proposals fairly and completely, Bidders shall provide all information requested in the format set out in the RFP. Failure to provide all required information as detailed in this section may result in the Bidder being disqualified or scoring poorly in the evaluation.

Each Proponent shall submit one (1) set of their Proposal, containing the following items:

• An indication of the Proponent's understanding of the project scope and requirements, including how the specific required services shall be met.	
• An overview of the Company submitting the proposal, along with an overview of any sub-contractors which will be taking part in the work on behalf of the Proponent, and their legal/contractual relationship to the Proponent.	
• An overview of the Proponent's experience and expertise, as well as the expertise of any sub-contractors that will be involved as part of the Proponent's team.	
• A Completed proposal package including signatures.	
• Proposal Addendums signed by Proponent for acknowledgement.	
• All necessary funds.	

**3.02 Evaluation Criteria, Process and Award**

The Municipality of Magnetawan may make an award based on the proposals received without further discussion with the Bidders. Therefore, each initial offer should contain the Bidder's best terms/information, including all required documentation as listed in this RFP.

The evaluation committee will recommend Award to Council for the Bidder achieving the specifications required and the lowest price.

The successful Bidder shall be notified of the Award in writing to the e-mail address given on the Form of Proposal, and/or may be contacted verbally by the Lead Contact.

## **Section 4 Evaluation of the Proposals**

### **4.01 Evaluation Criteria, Process and Award**

As part of the evaluation process, the Municipality of Magnetawan may contact one or more Bidders to clarify or obtain more information about their Proposal or to request the Bidder to exhibit or otherwise demonstrate the information contained therein. The purpose of these discussions will be to ensure full understanding of the requirements of the RFP and Proposal. Discussions will be limited to specific sections of the RFP identified by the evaluation committee. The Lead Contact will only hold discussions with Bidders who have submitted a proposal deemed to be reasonably acceptable for Award.

The Municipality of Magnetawan may make an award based on the proposals received without further discussion with the Bidders. Therefore, each initial offer should contain the Bidder's best terms/information, including all required documentation as listed in this RFP.

### **4.02 Basis of Rejection of Proposal**

Proposal not conforming to the requirements within this document and/or the following will be disqualified:

- a. Proposal must be legible, in ink, typewritten, or by printer.
- b. Proposal must be in the possession of the Municipality of Magnetawan by the closing date and time and on form provided.
- c. Proposal must be signed and sealed by an authorized official of the bidding organization. A joint proposal must be signed and sealed by each company.

The Contractor has carefully examined the conditions and specifications attached and referred to in this contract, and has carefully examined the site and work location (see Form M-100, Sub-section 102-2), and understands and accepts the said conditions and specifications, and for the prices set forth in this proposal, hereby offers to furnish all labour, equipment and materials, except as otherwise specified in the contract, to complete the work in strict accordance with said conditions and specifications.

Attached to this proposal is a certified cheque, in the amount of 10% of the total proposal, made payable to the Municipality of Magnetawan. The proceeds of this cheque shall, upon acceptance of the proposal, constitute a deposit which shall be forfeited to the Municipality of Magnetawan if the Contractor fails to perform the work in accordance with the conditions and specifications referred to or contained in this proposal.

It is agreed that the proposal quantities are estimated only and may be increased or decreased by the Municipality without alterations of the proposal price. However, such increases or decreases shall not exceed 20%. (See Form M-100, Subsection 103-1)

It is also agreed that upon acceptance in writing by the Municipality of Magnetawan this proposal form becomes the agreement for the performance of the work between the contractor and the Municipality.

**SCHEDULE A 2022-06**

**2022 6500 TONNES**

<b>Item No.</b>	<b>Item Description</b>	<b>Unit</b>	<b>Quantity</b>	<b>Unit Price Supply &amp; Delivery Mechanical Mix</b>	<b>PST</b>	<b>Total</b>
<b>1</b>	<b>Supply, Screen &amp; Stockpile in Sheds</b>		<b>6,500 tonnes</b>			
<b>2</b>	<b>Trucking to Municipal Sand Shed at 18 Miller Rd.</b>		<b>6,500 tonnes</b>			
<b>Estimated Proposal</b>						
<b>H.S.T.</b>						
<b>Total Estimated Proposal</b>						

**Section 5 Form of Proposal**

I/We, the Undersigned, having examined this Request for Proposals, do hereby offer to enter into an Agreement with the Municipality of Magnetawan to provide gravel, without undue delay, and by completion date.

I, We \_\_\_\_\_  
(Name-Print) (Position)

of \_\_\_\_\_  
(Company Name)

Dated at \_\_\_\_\_ this \_\_\_\_\_ day of \_\_\_\_\_, 2021.

\_\_\_\_\_  
AUTHORIZED SIGNATURE

\_\_\_\_\_  
ADDRESS

\_\_\_\_\_  
CITY PROVINCE POSTAL CODE

\_\_\_\_\_  
TELEPHONE NO. FACSIMILE NO. E-MAIL ADDRESS

Receipt of any issued addenda shall be acknowledged by initialing in the space provided below.

Addendum No. 1 \_\_\_\_\_ Addendum No. 2 \_\_\_\_\_ Addendum No. 3 \_\_\_\_\_

Receipt of any issued addenda shall be acknowledged by initialing in the space provided below  
Last posted addendum on the website on Monday June 27, 2022 \_\_\_\_\_

Signature in the designated space, by an authorized officer of the Bidder's company affirms acceptance of the Request for Proposal requirements set forth in this document, the associated costs attributed to the business arrangement between the Bidder and the Municipality of Magnetawan, and hereby certifies that the information supplied in this Proposal to be true and complete in all respects.

Company Seal



**EXCITING  
NEWS!**

# **CALL FOR CANADA DAY FLOATS**

*We are planning a Canada Day Parade!*

**SHOW YOUR COMMUNITY SPIRIT!**

**ADVERTISE YOUR BUSINESS!**

*To register or for more information contact us at*

*(705) 387-3947 or at [recreation@magnetawan.com](mailto:recreation@magnetawan.com)*





# TODAY'S THE DAY!

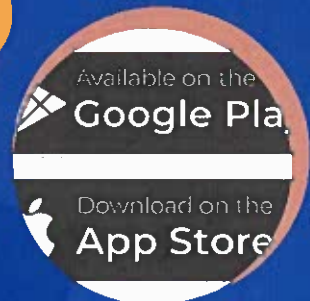
## START LOGGING YOUR ACTIVE MINUTES

1. DOWNLOAD THE  
participACTION APP

2. CREATE AN ACCOUNT

3. LOG YOUR ACTIVE MINUTES

**BECOME CANADA'S MOST  
ACTIVE COMMUNITY!**



Your team is based off your postal code. Your active minutes will automatically log in your region!





PARTICIPACTION

# COMMUNITY BETTER CHALLENGE

JUNE 1ST - 30TH



**Who will be  
Canada's Most  
Active Community?**

Everything gets better  
when you get active.



June 1st - 16th

**Get  crowned**

**Canada's most  
active community.**  
Get the ParticipACTION app  
and track your activity today.

Canada

\*PERRY \*ARMOUR \*MAGNETAWAN \*BURK'S FALLS \*RYERSON \*KEARNEY  
\*MCMURRICH/MONTEITH

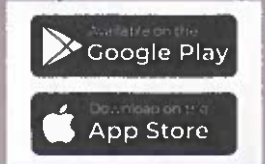
## ABOUT THE PROGRAM

The Community Better Challenge is a national activity initiative that encourages Canadians to get active in search of Canada's Most Active Community. The challenge is open to anyone, and the minutes are tracked by an application (App) (ParticipACTION). For the month of June all active minutes tracked, will count towards Almaguin Highlands total score. The top community will earn a \$100,000 prize and the title of Canada's Most Active Community!

## HOW TO GET INVOLVED

Simply download the App and begin tracking all active minutes from June 1st - June 30th. You can track active minutes for yourself, your child, your class, your group etc.

**REMEMBER EVERY MINUTE COUNTS!**





# ParticipACTION

## Community Better Challenge

### Municipal Engagement Kit





## What is the ParticipACTION Community Better Challenge?

The **ParticipACTION Community Better Challenge** is a month-long physical activity challenge that brings communities together with physical activity and sport participation.

The challenge is open to all communities and individuals, ultimately recognizing **Canada's Most Active Community** and awarding the local municipality with **\$100,000**. Prizes will also be awarded for the Most Active Community in each province and territory.

### *Who can participate?*

Municipalities, community organizations, schools, sports clubs and workplaces can [register](#) and track the physical activity minutes of an event or program from June 1 to 30, 2022.

Individual residents can track their own personal activity minutes on the free [ParticipACTION app](#). They can also register on the website and track for their family members.

All minutes tracked by organizations and residents go towards your municipality's overall score. The more organizations and residents tracking, the better your chances of winning!

The **ParticipACTION app** is Canada's free and bilingual physical activity app, designed by experts and rooted in behaviour change theory. It helps Canadians get the 150 weekly minutes of heart-pumping physical activity needed to be healthy.

### *Why should my municipality get involved?*

The challenge strengthens communities through physical activity and sport. Participating in it has many benefits to communities, including more awareness of programs and facilities, as well as boosted program registration. It can also increase collaboration between organizations and attract media attention and corporate partners. Of course, there is also the **chance to win \$100,000**, alongside provincial / territorial prizes!

### *How does participating in the challenge increase physical activity levels?*

Municipalities engaged in the challenge have shown increases in physical activity participation through individual and organizational changes. Individuals have increased physical activity levels and content consumption on the ParticipACTION app in June! Organizations have noted increases in program registrations after participating. Both organizations and individuals can stay active throughout the year with bi-monthly in-app challenges.

Calgary weekly average move minutes:

- 183** - In April 2021 (747 users)
- 214** - In June 2021 (1580)
- 201** - In October 2021 (1348)
- 9%** - Sustained increase

## Promoting the Community Better Challenge

### How can municipalities get involved?

By publicly supporting and participating in the Community Better Challenge, you are inspiring your community to be more physically active, create inclusive programming and be more socially connected. You can participate by:

- Hosting public physical activity events and activities.
- Encouraging residents to download the app and track their own minutes.
- Encouraging community organizations to register programs and track group activities on the challenge [website](#).
- Promoting the challenge through local newspaper and radio stations.
- Using sample messages from our downloadable communications kit to promote the challenge on your social media channels, websites, newsletters, etc.



An ad in the local Vulcan Paper

## 8 tips and tricks to win \$100,000

### 1. Lead from the top

Mayors, city councillors and other public figures can be tremendously influential and motivational. When they show their support through social media and newsletters, residents and organizations listen. For inspiration, take a look at this [video](#) created by the North Grenville Council, Canada's Most Active Community in 2021.



### 2. Have residents download the free ParticipACTION app before the challenge starts

The more individuals in your community who track their minutes, the better your chances of winning. ParticipACTION is offering a shorter challenge in April that can be used to get your residents set up on [the app](#). Get a head start on the competition and build a strong base of app users before June 1!

28% of Ucluelet British Columbia's population was tracking activity on the ParticipACTION app during the 2021 challenge.

### 3. Encourage as many local organizations as possible to register and host events

ParticipACTION provides micro-grants between \$500 and \$1,500 to support organizations that are putting on activities from June 1–30. The annual grant is offered in January and February. Even after the grant application period closes, organizations can still create, host and track events. ParticipACTION supports organizations every step of the way with physical promotional materials, sample digital communications, webinars and outreach support.

### 4. Coordinate efforts across organizations

The challenge gives an opportunity to connect municipal staff with other local organizations, like schools and sports clubs, who also want to participate. You can connect with these groups to cross-promote activities and create a calendar of events for residents to participate in. Always consider how to make your activities as inclusive and reflective of your community's diversity as possible. The more equitable the programs and events, the more your entire community can benefit!



2021 finalists La Ronge posted a weekly calendar of community led events.

### 5. Track everyday activity and special Community Better Challenge events

All group physical activity can be tracked by local organizations, not just the events funded by the Community Better Challenge. Here are some everyday events that can get your community over the one-million-minute mark:

- Schools tracking physical education classes
- Health & fitness centres tracking group fitness classes
- Local walking trail usage

ParticipACTION staff have lots of experience to support these groups, making the tracking process fast and efficient so staff can focus less on administration and more on keeping people active.

46 communities tracked one million minutes in 2019

79 communities tracked one million minutes in 2021

50% of those communities have a population under 20,000

## 6. Share your progress on social media

ParticipACTION has made it very easy to share your progress through the leaderboard features on the ParticipACTION app and website. The leaderboard showcases your community's provincial/territorial and national ranking. Municipal leaders can share both their personal progress and community progress, which is updated daily throughout the challenge.



Hay River NT created a poster to share



West Vancouver BC website leaderboard screenshot



The Town of Grand Falls-Windsor announces the last day of the challenge.

## 7. Gather the evidence for your finalist submission

At the end of the challenge, ParticipACTION selects 50 finalists to be considered Canada's Most Active Community. Finalists are selected from each province and territory. All 50 finalists have the opportunity to share why they deserve to be named Canada's Most Active Community in a finalist submission. Finalists have provided evidence such as:

- Videos and photos from local events
- Testimonials from participants
- Social media post summaries showing broad community engagement
- Monthly calendar of events

There is only one week to put together your finalist submission package. Consider gathering evidence before the challenge ends.



### 8. Celebrate your accomplishment

There are over 2,000 competing communities who are eligible to win one of the 13 available prizes. While every municipality cannot win the financial prize, everyone wins by getting their community engaged and physically active. ParticipACTION will provide you with an impact report upon request indicating your:

- Total minutes tracked
- Total number of participants at local events
- Total number of events held
- List of community organizations that participated



Recreation & Parks  
Association of the Yukon  
Promoting the Challenge

We encourage you to use this information to thank everyone for participating and to set a benchmark for next year's goal!

### Additional resources

The following documents will be available at [www.participaction.com/challenge](http://www.participaction.com/challenge):

- **Community Better Challenge FAQs**
- **Community Better Challenge finalist details**
- **Community Better Challenge communications kit**

For even more information, join our exclusive Community Better Challenge [webinar for municipalities on April 13 at 1PM EST.](#)



*The ParticipACTION Community Better Challenge is supported by the Government of Canada and Saputo.*

For more information contact ParticipACTION's Stakeholder Relations Manager, Ken Zolotar ([kzolotar@participaction.com](mailto:kzolotar@participaction.com)).



# THANK YOU



**PARTICIPACTION**  
**Community Better**  
**CHALLENGE**

Join the Challenge to WIN!  
**GET ACTIVE**  
**North Grenville!**  
 June 1st - 30th  
 NorthGrenville.ca/GetActive

**VIRTUAL 3-KM FAMILY FUN RUN**  
 June 15, 2021

**CHANCE TO WIN A FITBIT!**

**PARTICIPACTION Community Better CHALLENGE**





# Music in the Park

AT THE MAGNETAWAN CENTENNIAL PARK GAZEBO

*Don't forget your lawnchair!*

*Saturdays 7:00pm to 8:30pm*

**JULY 23**

**COTTAGE-COUNTRY JAM, MULTI-GENRE**

**JULY 30**

**MIGHTY LOPEZ**

**AUGUST 6**

**DAVEY MELOY**

**AUGUST 13**

**GLEN REID & THE HERITAGE RIVER RATS**

**AUGUST 20**

**MEGAN BALLANTYNE, CELLIST**

**AUGUST 27**

**BRETT BAKER, COUNTRY MUSIC**

**SEPTEMBER 3**

**JAMES GRAY, FOLK SINGER**

*For more information contact us at (705) 387-3947 or at  
[recreation@magnetawan.com](mailto:recreation@magnetawan.com)*



**NEW!**

# ART IN THE PARK

AT THE VILLAGE GREEN  
BIDDY STREET AND THE HERITAGE MUSEUM CENTRE

*Saturdays 10am to 1pm  
From July 2<sup>nd</sup> to September 3<sup>rd</sup>*



*For more information contact us at (705) 387-3947 or at  
[recreation@magnetawan.com](mailto:recreation@magnetawan.com)*





**FREE**

# **ARCHERY NIGHT**

**MONDAYS**

**6-8 PM JULY AND AUGUST**

***LOCATED AT THE MAGNETAWAN LIONS' PAVILION***

***THIS PROGRAM IS LED BY EXPERIENCED TRAINED INSTRUCTORS***

***SAFETY AND PROPER TECHNIQUE WILL BE EMPHASIZED***

***THE FIRST TIME YOU ATTEND YOU MUST COMPLETE A MANDATORY***

***SAFETY LESSON BEFORE SHOOTING CAN BEGIN***

***AGES 8 AND UP ARE WELCOME***

***EACH CHILD MUST BE ACCOMPANIED BY AN ADULT***

***PRE-REGISTRATION IS PREFERRED***



***FOR MORE INFORMATION AND FOR REGISTRATION***

***FORMS CONTACT US AT (705) 387-3947***

***OR AT RECREATION@MAGNETAWAN.COM***





# The Boat Locks Are Open!

Go through the locks to access  
Ahmic Lake and Lake Cecebe



**OPEN DAILY FROM JUNE 25TH  
UNTIL SEPTEMBER 4TH**



**DOWN** TO AHMIC LAKE

10:00 AM  
12:00 PM  
2:00 PM  
4:00 PM  
6:00 PM



**UP** TO LAKE CECEBE

10:30 AM  
12:30 PM  
2:30 PM  
4:30 PM  
6:30 PM





# ICYMI In Case You Missed It! Council Highlights May 18, 2022

To read the complete minutes, agenda packages and by-laws please visit our website at [www.magnetawan.com](http://www.magnetawan.com)



**GREAT NEWS!** Staff submitted Grant Applications to the Northern Ontario Heritage Fund Corporation, Canada Summer Jobs Program, and Summer Experience Program and were successful in their submissions. The Municipality will receive \$214,000 towards the replacement of the Lions' Pavilion Rink Boards and Community Centre Roof as well a maximum of \$7,889 towards student wages!

Council passed resolution 2022-123 and resolution 2022-124 authorizing Staff to order new docks to be installed on the Lake Cecebe side near the Heritage Museum Centre as well as the replacement/repair of the boat ramp.



Council passed resolution 2022-128 authorizing the donation in the amount of \$100 for the Almaguin Highlands Secondary School (AHSS) Graduation Awards Program and Congratulates all the 2022 Graduates!



Council passed resolution 2022-131 endorsing and supporting Grey Highlands Resolution HST rebate on new homes in Ontario. Council requests that the Federal government remove or increase the \$450,000 fair market threshold to reflect today's housing costs.

That the Municipality of Magnetawan is hosting an **OPEN HOUSE** May 27<sup>th</sup> for our Official Plan and Zoning By-law Review? Come **CHECK IT OUT!**



**SAVE THE DATE!**

The next meeting of Council is June 15, 2022, at 1:00 am at the Magnetawan Community Centre

Questions? Concerns? Ideas? Contact the Municipal Office at (705) 387-3947

or by email at [info@magnetawan.com](mailto:info@magnetawan.com)

Council Approval Accounts Payable and Payroll

Meeting Date: June 15/2022

Accounts Payable	Amount
Batch # 67 Cheque Date: Cheque Numbers From: 22912 To: 22944	\$ 346,905.26
Batch # 73 Cheque Date: From: 22945 To: 23012	\$ 252,374.17
EFT Batch # 69	\$ 17,736.17
EFT Batch # 70	\$ 46,575.62
EFT Batch # 75	\$ 12,918.28
Total Accounts Payable	\$ 676,509.50
<b>Cancelled Cheques</b>	
Payroll Staff Pay Pay Period: # 10 Direct deposit and Cheque # 22907 to # 22908	\$ 38,110.21
Staff Pay Pay Period: # 11 Direct deposit and Cheque # 22909 to # 22911	\$ 41,287.22
Council Pay Pay Period: # 11 All Direct deposit	\$ 5,268.57
Total Payroll	\$ 84,666.00
Total for Resolution	\$ 761,175.50



**MUNICIPALITY OF MAGNETAWAN**  
**Council/Board Report By Dept-(Computer)**

AP5130 Page : 1  
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Vendor : 01009 To 30000  
 Batch : 67 To 75  
 Department : All

Cheque Print Date : 31-May-2022 To 15-Jun-2022  
 Bank : 0099 To 1  
 Class : All

Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
<b>DEPARTMENT 1000 LEGISLATIVE</b>					
<b>01056</b>	<b>ALMAGUIN HIGHLANDS SECONDARY SCHOOL</b>				
2022-128	AHSS GRADUATION AWARD	67	18-May-2022	31-May-2022	
1-4-1000-5018	COUNCIL - Donations				100.00
<b>02078</b>	<b>ANDREWS KARI</b>				
121	ENTRANCE PERMIT DAMAGE DEPOSIT REFUND	73	01-Jun-2022	15-Jun-2022	
1-2-1000-1083	Entrance Security Deposits				500.00
<b>03082</b>	<b>CANADIAN UNION OF PUBLIC EMPLOYEES LOCAL 1813</b>				
MAY31/22	MAY 2022 UNION DUES	67	31-May-2022	31-May-2022	
1-2-1000-1044	Union dues payable				797.38
<b>04120</b>	<b>SAM DUNNETT</b>				
JUNE 1/22	JUNE 1/22 CAPB MEETING MILEAGE	73	01-Jun-2022	15-Jun-2022	
1-4-1000-2010	COUNCIL - Materials and Supplies				42.70
<b>109094</b>	<b>JAMESWAY</b>				
61	ENTRANCE DEPOSIT REFUND - 61 KING ST	67	30-May-2022	31-May-2022	
1-2-1000-1083	Entrance Security Deposits				500.00
<b>15060</b>	<b>OFFICE OF THE PUBLIC GUARDIAN</b>				
JUNE 2022	FEES FOR CHAPMAN A/C 970283023	73	08-Jun-2022	15-Jun-2022	
1-2-1000-1011	A/P-Public Trustee				890.00
<b>15061</b>	<b>OFFICE OF THE PUBLIC GUARDIAN AND TRUSTEE</b>				
JUNE 2022	FEES FOR AHMIC A/C 970240023	73	08-Jun-2022	15-Jun-2022	
1-2-1000-1011	A/P-Public Trustee				1,005.00
<b>Department Totals :</b>					<b>3,835.08</b>

<b>DEPARTMENT 1100 ACCOUNTS RECEIVABLE</b>					
<b>13330</b>	<b>MHBC PLANNING LIMITED</b>				
5026012 DM R	STEVENS - 6 COLBALT LANE	67	22-Apr-2022	31-May-2022	
1-1-1100-1167	A/R - S Stevens and L Maunu				276.85
5026221	WOODDRUFF - 390 MILLER RD CONSENT	67	20-May-2022	31-May-2022	
1-1-1100-1198	A/R - W Woodruff				342.96
5026322	SCHEERER - 4619 PERTH ROAD	73	20-May-2022	15-Jun-2022	
1-1-1100-1183	A/R - J Scheerer				132.21
5026323	JAMES - 156 SPARKS ST - ZBA	73	20-May-2022	15-Jun-2022	
1-1-1100-2014	A/R - C James ZBLA				377.99
5026324	JAMES - 331 HUGHES LAKE RD	73	20-May-2022	15-Jun-2022	
1-1-1100-1170	A/R - Planning Opinion Deposits				418.10
5026325	KADAS - 778 NIPISSING ROAD SOUTH	73	20-May-2022	15-Jun-2022	
1-1-1100-1130	A/R - Kadas				1,050.34
5026360	BECHTEL - CONCESSION 1 LOT 10	73	20-May-2022	15-Jun-2022	
1-1-1100-1175	A/R - D Bechtel Previously Noll				244.08
<b>Department Totals :</b>					<b>2,842.53</b>

<b>DEPARTMENT 1200 ADMINISTRATION</b>					
<b>02013</b>	<b>BELL MOBILITY</b>				
519949447 MA	CELL PHONE CHARGES	67	09-May-2022	31-May-2022	
1-4-1200-2052	ADMIN - Cell Telephone				480.97
<b>03184</b>	<b>COMPUTER TECH CD</b>				

**MUNICIPALITY OF MAGNETAWAN**  
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Vendor : 01009 To 30000  
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 Class : All

Vendor Invoice	Vendor Name Description				Batch Invc Date	Invc Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name						
<b>DEPARTMENT 1200 ADMINISTRATION</b>							
1928	MAY 15 - JUNE 15/22 MONTHLY SERVER SERVICES				73 17-May-2022	15-Jun-2022	
1-4-1200-2130	ADMIN - Computer expenses						301.71
<b>12061 LEWIN CHRISTOPHER MAURICE RAYMO</b>							
100	COMPUTER AND IT SUPPORT				67 01-May-2022	31-May-2022	
1-4-1200-2130	ADMIN - Computer expenses						575.00
<b>13013 MAGNETAWAN BUILDING CENTRE (FIRE DEPT.)</b>							
101-91406	911 SIGN SUPPLIES				73 24-May-2022	15-Jun-2022	
1-4-1200-2015	ADMIN - Office maintenance & supplies						9.02
<b>19083 SELECTCOM</b>							
0005052369	LONG DISTANCE CHARGES				73 01-Jun-2022	15-Jun-2022	
1-4-1200-2050	ADMIN - Telephone						673.73
<b>23086 XEROX CANADA LTD</b>							
85570455	APRIL 2022 COPYING EXPENSES				67 30-Apr-2022	31-May-2022	
1-4-1200-2140	ADMIN - Copying Expenses						305.50
<b>Department Totals :</b>							<b>2,345.93</b>

<b>DEPARTMENT 1300 TREASURY</b>							
<b>19045 LINDA SAUNDERS</b>							
MAY 12/22	MAY 12/22 BANKING MILEAGE				73 12-May-2022	15-Jun-2022	
1-4-1300-2010	TREAS - Taxation Materials						28.06
MAY 6/22	MAY 6/22 BANKING MILEAGE				73 06-May-2022	15-Jun-2022	
1-4-1300-2010	TREAS - Taxation Materials						28.06
<b>Department Totals :</b>							<b>56.12</b>

<b>DEPARTMENT 2000 FIRE DEPARTMENT</b>							
<b>06049 FIRE MARSHAL'S PUBLIC SAFETY COUNCIL</b>							
005901	MAY 2022 - APRIL 2023 ANNUAL MEMBERSHIP				67 08-Apr-2022	31-May-2022	
1-4-2000-1310	FD - Conferences/training/memberships						100.00
<b>09035 INSERVUS MANAGEMENT SYSTEMS</b>							
1316	BUNKER GEAR CLEANING				73 16-May-2022	15-Jun-2022	
1-4-2000-7130	FD - Equipment Repairs & Maintenance						383.99
<b>16019 TOWNSHIP OF PERRY</b>							
2022-020	MAY 18/22 FIRE TRAINING LUNCH				67 02-May-2022	31-May-2022	
1-4-2000-1410	FD - Volunteer Training Expenses						35.13
<b>18005 RECEIVER GENERAL</b>							
20220030577	2022 FIRE RADIO LICENSING				67 21-Apr-2022	31-May-2022	
1-4-2000-2054	FD - Radio Maintenance & Licensing						731.42
<b>18070 TOWNSHIP OF RYERSON</b>							
RTO 2021-052	2021 4TH QUARTER RTO				67 02-Dec-2021	31-May-2022	
1-4-2000-1500	FD - Regional Training - Contract						4,170.40
<b>Department Totals :</b>							<b>5,420.94</b>

<b>DEPARTMENT 2005 FIRE MAG STATION</b>							
<b>13240 JIM MOORE PETROLEUM</b>							
579053	FURNACE OIL - MAG FIRE HALL				67 16-Dec-2021	31-May-2022	

**MUNICIPALITY OF MAGNETAWAN**  
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Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				

DEPARTMENT 2005		FIRE MAG STATION			
1-4-2005-2024					637.43
583985	DYED FURNACE OIL - FIRE HALL		67 16-Dec-2021	31-May-2022	
1-4-2005-2024					715.32
593851	FURNACE OIL - MAG FIRE HALL		67 30-May-2022	31-May-2022	
1-4-2005-2024					1,119.29
<b>Department Totals :</b>					<b>2,472.04</b>

DEPARTMENT 2009		ATV & MOBILE EQUIPMENT			
13013 MAGNETAWAN BUILDING CENTRE (FIRE DEPT.)					
101-88827	SUPPLIES TO FIX FORESTRY TRAILER		67 27-Apr-2022	31-May-2022	
1-4-2009-2070					61.54
<b>Department Totals :</b>					<b>61.54</b>

DEPARTMENT 2100		BUILDING DEPARTMENT			
13157 MUSKOKA - PARRY SOUND OBOA					
2022	OBOA 2022 MEMBERSHIP FEE		67 01-May-2022	31-May-2022	
1-4-2100-1320		CBO - Memberships			30.00
<b>Department Totals :</b>					<b>30.00</b>

DEPARTMENT 2110		BUILDING- VEHICLE			
07086 GRIFFITH BROS SERVICE CTR. LTD					
208744	OIL CHANGE AND INSTALL SUMMER TIRES		73 29-Apr-2022	15-Jun-2022	
1-4-2110-2070		CBO Vehicle - Repairs & Maint/licence			192.56
20083 TRACKMATICS INC					
38620	GPS MONITORING - BUILDING DEPT.		73 05-Jun-2022	15-Jun-2022	
1-4-2110-2045		CBO Vehicle - GPS monitoring and data			39.55
<b>Department Totals :</b>					<b>232.11</b>

DEPARTMENT 2200		BYLAW ENFORCEMENT			
04031 DEEVEY CAITLIN A					
M00000400	MAY 2022 MILEAGE AND CELL PHONE		67 30-May-2022	31-May-2022	
1-4-2200-2010		BLEO - Materials/Supplies			40.00
1-4-2200-2025		BLEO - Mileage			238.23
<b>Department Totals :</b>					<b>278.23</b>

DEPARTMENT 2300		ECONOMIC DEVELOPMENT			
01130 TOWNSHIP OF ARMOUR					
ARM 22-62	2022 ACED 2ND QUARTER - REGIONAL DEVELOPMENT		73 02-Jun-2022	15-Jun-2022	
1-4-2300-2150		ED - Contracted Services			2,500.00
<b>Department Totals :</b>					<b>2,500.00</b>

DEPARTMENT 2500		PROTECTION TO PERSONS & PROPERTY			
13073 MINISTER OF FINANCE					
311605221359	JAN-MAR 2022 OPP BILLING CREDIT		73 16-May-2022	15-Jun-2022	
1-4-2500-2010					-410.00

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G.L. Account	CC1 CC2 CC3 GL Account Name						

**DEPARTMENT 2500 PROTECTION TO PERSONS & PROPERTY**

312505221041	APRIL 2022 OPP BILLING				73 31-May-2022	15-Jun-2022	
1-4-2500-2010	PROTECT - Policing Costs						39,593.00
<b>Department Totals :</b>							<b>39,183.00</b>

**DEPARTMENT 2600 RECREATION**

05074	2757986 ONTARIO INC						
2099	9 HOLE MINI PUTT AND INFLATABLE - CANADA DAY				73 25-Apr-2022	15-Jun-2022	
1-4-2600-2015	REC - Events						756.00
06013	NORTHERN LIGHTS STEEL ORCHESTRA						
JUNE 2022	CANADA DAY EVENT				73 01-Jun-2022	15-Jun-2022	
1-4-2600-2015	REC - Events						675.00
08041	PHILLIPS MICHAEL						
JULY 1	MUSIC IN THE PARK				73 01-Jun-2022	15-Jun-2022	
1-4-2600-2015	REC - Events						250.00
12074	BRANDT LAURA						
MAY 12/22	REIMBURSEMENT FOR MUNICIPAL BIKES				67 12-May-2022	31-May-2022	
1-4-2600-2010	REC - Materials/Supplies						2,214.71
13010	MAGNETAWAN BUILDING CENTRE (COM DEV)						
101-90309	PAINTERS TAPE - PICKLEBALL				73 13-May-2022	15-Jun-2022	
1-4-2600-2400	REC - Recreation						30.48
104-75262	STORAGE BOX				73 25-May-2022	15-Jun-2022	
1-4-2600-2010	REC - Materials/Supplies						30.50
13012	MAGNETAWAN BUILDING CENTRE (ROADS)						
104-72418	SUPPLIES				67 01-Mar-2022	31-May-2022	
1-4-2600-2010	REC - Materials/Supplies						33.89
13121	MORGAN MICHELE						
JUNE 2022	MUSIC IN THE PARK				73 08-Jun-2022	15-Jun-2022	
1-4-2600-2015	REC - Events						400.00
15019	ONTARIO FEDERATION OF ANGLERS & HUNTERS						
0029520	ARCHERY TRAINING EXPENSES				73 08-Jun-2022	15-Jun-2022	
1-4-2600-2400	REC - Recreation						1,172.33
150727	KEN THE BALLOON DUDE						
JULY 2022	CANADA DAY - BALLOON ART				73 01-Jun-2022	15-Jun-2022	
1-4-2600-2015	REC - Events						450.00
16054	HAYWARD BARRY						
JULY 2022	DRUM CIRCLE - CANADA DAY EVENT				73 01-Jun-2022	15-Jun-2022	
1-4-2600-2015	REC - Events						300.00
18012	REPTILE ADVENTURE CAMP						
JULY 2022	CANADA DAY REPTILE CAMP				73 01-Jun-2022	15-Jun-2022	
1-4-2600-2015	REC - Events						734.50
19043	SILVER SCREEN PRINTING						
1888	CANADA DAY VOLUNTEER CLOTHING WITH LOGO				73 06-Jun-2022	15-Jun-2022	
1-4-2600-2015	REC - Events						276.40
19096	HUGGINS SETH						
JUNE 2022	CANADA DAY CHAIN SAW CARVING				73 01-Jun-2022	15-Jun-2022	
1-4-2600-2015	REC - Events						700.00

**MUNICIPALITY OF MAGNETAWAN**  
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 Department : All

Cheque Print Date : 31-May-2022 To 15-Jun-2022  
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 Class : All

Vendor Invoice	Vendor Name Description				Batch Invc Date	Invc Due Date	Amount
G.L. Account	CC1	CC2	CC3	GL Account Name			
<b>DEPARTMENT 2600 RECREATION</b>							
20036	TICKLED TEALS ENTERTAINMENT						
1263	CANADA DAY EVENT				73 11-May-2022	15-Jun-2022	
1-4-2600-2015				REC - Events			325.00
<b>Department Totals :</b>							<b>8,348.81</b>

Vendor Invoice	Vendor Name Description				Batch Invc Date	Invc Due Date	Amount
G.L. Account	CC1	CC2	CC3	GL Account Name			
<b>DEPARTMENT 3011 BRIDGES &amp; CULVERTS</b>							
06050	FOWLER CONSTRUCTION COMPANY						
57397	7/8 GRANITE CRUSHER RUN - NIPISSING RD				73 28-May-2022	15-Jun-2022	
1-4-3011-2010				A - Materials/Supplies			180.99
08002	GREER GALLOWAY CONSULTING ENGINEERS						
25787	CULVERT 11 PROJECT				67 24-Feb-2022	31-May-2022	
1-4-3011-8000				A - Culvert/Bridges- Capital			1,345.03
25945	CULVERT 11 PROJECT				67 22-Apr-2022	31-May-2022	
1-4-3011-8000				A - Culvert/Bridges- Capital			1,023.62
16200	POLLARD DISTRIBUTION INC						
6150	DUSTMASTER 35				73 31-May-2022	15-Jun-2022	
1-4-3011-4010				A - Contracts			3,593.30
6197	DUSTMASTER 35				73 06-Jun-2022	15-Jun-2022	
1-4-3011-4010				A - Contracts			3,844.91
<b>Department Totals :</b>							<b>9,987.85</b>

Vendor Invoice	Vendor Name Description				Batch Invc Date	Invc Due Date	Amount
G.L. Account	CC1	CC2	CC3	GL Account Name			
<b>DEPARTMENT 3022 BRUSHING/TREE TRIMMING</b>							
01033	AGRICULTURE FORESTRY CONSTRUCTION INC						
2573	REPLACED O RING EXCAVATOR				73 04-May-2022	15-Jun-2022	
1-4-3022-3030				B2- Rented Equipment-Excavator			585.34
14062	NEAR NORTH INDUSTRIAL SOLUTIONS						
79395	CAT CHIPPER				73 09-May-2022	15-Jun-2022	
1-4-3022-3030				B2- Rented Equipment-Excavator			4.52
17001	R&R LOGGING AND CONSTRUCTION LTD						
MAY 2022	BRUSH HAULING - WEEKS OF APRIL 25, MAY 2 & MAY 9/22				73 16-May-2022	15-Jun-2022	
1-4-3022-3015				B2 - Rental of Chipper			7,627.50
23024	WEEKS CONSTRUCTION						
85491	MAY 11/22 FLOAT BRUSH CUTTER FROM SITE TO SITE				73 17-May-2022	15-Jun-2022	
1-4-3022-3030				B2- Rented Equipment-Excavator			1,017.98
<b>Department Totals :</b>							<b>9,235.34</b>

Vendor Invoice	Vendor Name Description				Batch Invc Date	Invc Due Date	Amount
G.L. Account	CC1	CC2	CC3	GL Account Name			
<b>DEPARTMENT 3042 GRADING</b>							
10026	JOHNSTON CALVIN						
2	HIRED GRADER - MAY 3,4,5,9,10,11,12,17 2022				73 23-May-2022	15-Jun-2022	
1-4-3042-4010				D2 - Contracts			8,814.00
<b>Department Totals :</b>							<b>8,814.00</b>

Vendor Invoice	Vendor Name Description				Batch Invc Date	Invc Due Date	Amount
G.L. Account	CC1	CC2	CC3	GL Account Name			
<b>DEPARTMENT 3043 DUST CONTROL</b>							
16200	POLLARD DISTRIBUTION INC						
6076	DUSTMASTER 35				73 25-May-2022	15-Jun-2022	

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G.L. Account	CC1	CC2	CC3	GL Account Name			
<b>DEPARTMENT 3043 DUST CONTROL</b>							
1-4-3043-2010				D3 - Materials/Supplies			5,337.13
1-4-3043-4010				D3 - Contracts			5,337.13
6150	DUSTMASTER 35				73 31-May-2022	15-Jun-2022	
1-4-3043-2010				D3 - Materials/Supplies			7,295.47
6197	DUSTMASTER 35				73 06-Jun-2022	15-Jun-2022	
1-4-3043-2010				D3 - Materials/Supplies			7,806.36
<b>Department Totals :</b>							<b>25,776.09</b>

<b>DEPARTMENT 3051 SNOW PLOWING</b>							
<b>13012 MAGNETAWAN BUILDING CENTRE (ROADS)</b>							
101-89881	UTILITY PAILS				73 09-May-2022	15-Jun-2022	
1-4-3051-2010				E1 - Materials/Supplies			56.39
<b>Department Totals :</b>							<b>56.39</b>

<b>DEPARTMENT 3101 OVERHEAD</b>							
<b>03321 CURRIE TRUCK CENTRE</b>							
0569321P	SUPPLIES				73 12-May-2022	15-Jun-2022	
1-4-3101-2010				J - Materials/Supplies			114.04
<b>05073 2846804 ONTARIO INC</b>							
56096	MEN'S VISION SHIELDS				67 29-Apr-2022	31-May-2022	
1-4-3101-2020				J - Safety Supplies			57.61
<b>05081 EDWARDS SCOTT W</b>							
JUNE/22	WASTE MANAGEMENT CONFERENCE - MILEAGE AND MEALS				73 01-Jun-2022	15-Jun-2022	
1-4-3101-1310				J - Conferences/licencing/memberships			350.39
<b>13012 MAGNETAWAN BUILDING CENTRE (ROADS)</b>							
101-82667	RECYCLE BOX				67 23-Dec-2021	31-May-2022	
1-4-3101-2010				J - Materials/Supplies			27.10
101-91540	WATER				73 25-May-2022	15-Jun-2022	
1-4-3101-2010				J - Materials/Supplies			38.94
101-91644	SUPPLIES				73 27-May-2022	15-Jun-2022	
1-4-3101-2010				J - Materials/Supplies			11.28
101-92592	SUPPLIES				73 06-Jun-2022	15-Jun-2022	
1-4-3101-2400				J - Building Maintenance			31.62
103-85411	SUPPLIES				67 12-Jul-2021	31-May-2022	
1-4-3101-2010				J - Materials/Supplies			6.71
103-85656	DRIVEWAY MARKERS				67 13-Dec-2021	31-May-2022	
1-4-3101-2010				J - Materials/Supplies			54.21
103-86974	SUPPLIES				67 17-Jan-2022	31-May-2022	
1-4-3101-2010				J - Materials/Supplies			40.70
103-93553	SUPPLIES				73 30-May-2022	15-Jun-2022	
1-4-3101-2010				J - Materials/Supplies			20.88
104-72397	SUPPLIES				67 28-Feb-2022	31-May-2022	
1-4-3101-2010				J - Materials/Supplies			13.88
104-75311	SUPPLIES				73 26-May-2022	15-Jun-2022	
1-4-3101-2350				J - Signage			21.52
104-75583	SUPPLIES				73 31-May-2022	15-Jun-2022	
1-4-3101-2010				J - Materials/Supplies			155.51

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G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 3101	OVERHEAD				
104-75932	SUPPLIES				
1-4-3101-2010	J - Materials/Supplies	73	06-Jun-2022	15-Jun-2022	229.31
13014	MAGNETAWAN BUILDING CENTRE (LANDFILL)				
101-91382	SUPPLIES				
1-4-3101-2020	J - Safety Supplies	73	24-May-2022	15-Jun-2022	24.85
13021	MAP SUNDRIDGE				
767720/3	IMPACT DRIVER KIT, WRENCH AND DRAIN PAN				
1-4-3101-2080	J - Small Tools and Supplies	73	16-May-2022	15-Jun-2022	99.61
K67720/3	IMPACT DRIVER KIT				
1-4-3101-2080	J - Small Tools and Supplies	73	16-May-2022	15-Jun-2022	148.89
13170	HURONIA ALARM & FIRE SECURITY INC.				
1179414	18 MILLER ROAD FIRE ALARM INSPECTION				
1-4-3101-2400	J - Building Maintenance	67	30-Apr-2022	31-May-2022	621.50
13175	CEDAR SIGNS				
2022/1407	NO PARKING SIGNS				
1-4-3101-2350	J - Signage	73	10-May-2022	15-Jun-2022	198.91
2022/1782	NO PARKING AND ARROW SIGNS				
1-4-3101-2350	J - Signage	73	03-Jun-2022	15-Jun-2022	122.35
13240	JIM MOORE PETROLEUM				
5955656	CHAPMAN LANDFILL - DYED DIESEL				
1-4-3101-2023	J - Dyed Diesel Inventory Clearing	73	29-Apr-2022	15-Jun-2022	648.36
595654	DYED DIESEL				
1-4-3101-2023	J - Dyed Diesel Inventory Clearing	73	29-Apr-2022	15-Jun-2022	3,403.80
595655	CLEAR DIESEL				
1-4-3101-2022	J - Clear Diesel Inventory Clearing	73	29-Apr-2022	15-Jun-2022	888.36
596124	CLEAR DIESEL				
1-4-3101-2022	J - Clear Diesel Inventory Clearing	73	05-May-2022	15-Jun-2022	913.05
596125	DYED DIESEL				
1-4-3101-2023	J - Dyed Diesel Inventory Clearing	73	05-May-2022	15-Jun-2022	1,583.88
596672	CLEAR DIESEL				
1-4-3101-2022	J - Clear Diesel Inventory Clearing	73	12-May-2022	15-Jun-2022	1,235.81
596673	DYED DIESEL				
1-4-3101-2023	J - Dyed Diesel Inventory Clearing	73	12-May-2022	15-Jun-2022	2,408.45
596682	PREMIUM GASOLINE				
1-4-3101-2021	J - Premium Gasoline Inventory Clearing	73	12-May-2022	15-Jun-2022	2,104.88
597107	DYED DIESEL				
1-4-3101-2023	J - Dyed Diesel Inventory Clearing	73	19-May-2022	15-Jun-2022	1,428.29
597516	CLEAR DIESEL				
1-4-3101-2022	J - Clear Diesel Inventory Clearing	73	26-May-2022	15-Jun-2022	1,571.83
597517	DYED DIESEL				
1-4-3101-2023	J - Dyed Diesel Inventory Clearing	73	26-May-2022	15-Jun-2022	2,285.09
597641	PREMIUM GASOLINE				
1-4-3101-2021	J - Premium Gasoline Inventory Clearing	73	27-May-2022	15-Jun-2022	2,986.30
14062	NEAR NORTH INDUSTRIAL SOLUTIONS				
79525	SHOP TOOLS				
1-4-3101-2080	J - Small Tools and Supplies	73	16-May-2022	15-Jun-2022	171.76
15050	HYDRO ONE NETWORKS				



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Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
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<b>DEPARTMENT 3101 OVERHEAD</b>					
200032498809	18 MILLER ROAD NEW GARAGE	73	24-May-2022	15-Jun-2022	
1-4-3101-2030	J - Hydro				523.51
<b>16075 GF PRESTON SALES AND SERVICE LTD.</b>					
97681	OIL MIX, CHAIN & FILE	73	16-May-2022	15-Jun-2022	
1-4-3101-2080	J - Small Tools and Supplies				194.27
<b>19007 SERVICE 1 MUFFLERS &amp; MORE</b>					
78471	SHOP SUPPLIES	67	06-May-2022	31-May-2022	
1-4-3101-2010	J - Materials/Supplies				201.86
<b>19037 SLING-CHOKER MFG. (NORTH BAY) LTD.</b>					
93216	SAFETY CLOTHING	73	19-May-2022	15-Jun-2022	
1-4-3101-2020	J - Safety Supplies				69.12
<b>19043 SILVER SCREEN PRINTING</b>					
1866	HEAT SEAL LEFT SLEEVE	73	12-May-2022	15-Jun-2022	
1-4-3101-2020	J - Safety Supplies				40.68
<b>Department Totals :</b>					<b>25,049.11</b>
<hr/>					
<b>DEPARTMENT 3211 GRADER - 2012 JOHN DEERE</b>					
<b>19008 SDB TRUCK &amp; EQUIPMENT REPAIRS</b>					
12364	GRADER - REPLACED AMBER LIGHT	67	06-May-2022	31-May-2022	
1-4-3211-2070	GR - Repairs & Maintenance				197.75
<b>Department Totals :</b>					<b>197.75</b>
<hr/>					
<b>DEPARTMENT 3221 TRUCK #21 - 2012 DODGE 2500 4X4 PICKUP</b>					
<b>04021 DEAN'S AUTO CARE</b>					
17256	LOGLIFE COOLANT REPLACE AND TEST	73	03-May-2022	15-Jun-2022	
1-4-3221-2070	TR21 - Repairs & Maintenance/licences				178.45
<b>Department Totals :</b>					<b>178.45</b>
<hr/>					
<b>DEPARTMENT 3222 TRUCK #22 - 2016 FREIGHTLINER TANDEM</b>					
<b>16049 PRO FLEET CARE MUSKOKA NORTH BAY</b>					
271812	UNDER COAT - TRUCK 22, 27, 28 & 29	73	18-May-2022	15-Jun-2022	
1-4-3222-2070	TR22 - Repairs & Maintenance/licences				299.45
<b>19007 SERVICE 1 MUFFLERS &amp; MORE</b>					
78541	TRUCK 22 & 27 PARTS	67	10-May-2022	31-May-2022	
1-4-3222-2070	TR22 - Repairs & Maintenance/licences				330.86
<b>19008 SDB TRUCK &amp; EQUIPMENT REPAIRS</b>					
12328	TRUCK 22 SAFETY INSPECTION	67	30-Apr-2022	31-May-2022	
1-4-3222-2070	TR22 - Repairs & Maintenance/licences				621.50
12356	TRUCK 22 MONTHLY INSPECTION	67	06-May-2022	31-May-2022	
1-4-3222-2070	TR22 - Repairs & Maintenance/licences				169.50
<b>Department Totals :</b>					<b>1,421.31</b>
<hr/>					
<b>DEPARTMENT 3224 TRUCK #24 - 2012 INTERNATIONAL TANDEM</b>					
<b>19008 SDB TRUCK &amp; EQUIPMENT REPAIRS</b>					
12329	TRUCK 24 MONTHLY INSPECTION	67	30-Apr-2022	31-May-2022	

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<b>DEPARTMENT 3224</b>	<b>TRUCK #24 - 2012 INTERNATIONAL TANDEM</b>				
1-4-3224-2070	TR24 - Repairs & Maintenance/licences				169.50
12359	TRUCK 24 MONTHLY INSPECTION	67	06-May-2022	31-May-2022	
1-4-3224-2070	TR24 - Repairs & Maintenance/licences				169.50
<b>Department Totals :</b>					<b>339.00</b>

<b>DEPARTMENT 3226</b>	<b>TRUCK #26 - 2022 FREIGHTLINER TANDEM</b>				
05094	EVEREST EQUIPMENT CO.				
8041580	PURCHASE OF TRUCK 26	67	19-May-2022	31-May-2022	
1-4-3226-8000	TR26 - Capital Expenditures				308,412.03
20083	TRACKMATICS INC				
38595	REMOVAL OF GPS ON PLOW 24 AND INSTALLED ON PLOW 26	73	26-May-2022	15-Jun-2022	
1-4-3226-8000	TR26 - Capital Expenditures				678.00
<b>Department Totals :</b>					<b>309,090.03</b>

<b>DEPARTMENT 3227</b>	<b>TRUCK #27 - 2014 FREIGHTLINER TANDEM</b>				
16049	PRO FLEET CARE MUSKOKA NORTH BAY				
271812	UNDER COAT - TRUCK 22, 27, 28 & 29	73	18-May-2022	15-Jun-2022	
1-4-3227-2070	TR27 - Repairs & Maintenance/licences				299.45
19007	SERVICE 1 MUFFLERS & MORE				
78541	TRUCK 22 & 27 PARTS	67	10-May-2022	31-May-2022	
1-4-3227-2070	TR27 - Repairs & Maintenance/licences				330.86
19008	SDB TRUCK & EQUIPMENT REPAIRS				
12331	TRUCK 27 MONTHLY INSPECTION	67	30-Apr-2022	31-May-2022	
1-4-3227-2070	TR27 - Repairs & Maintenance/licences				169.50
12358	TRUCK 27 MONTHLY INSPECTION	67	06-May-2022	31-May-2022	
1-4-3227-2070	TR27 - Repairs & Maintenance/licences				169.50
<b>Department Totals :</b>					<b>969.31</b>

<b>DEPARTMENT 3228</b>	<b>TRUCK #28 - 2018 WESTERN STAR</b>				
06034	FREIGHTLINER NORTH BAY				
05064	OIL FILTERS - TRUCKS 28 & 29	73	19-May-2022	15-Jun-2022	
1-4-3228-2070	TR28 - Repairs & Maintenance/licences				80.46
14062	NEAR NORTH INDUSTRIAL SOLUTIONS				
79528	AUTOMATIC TRANSMISSION FLUID - TRUCK 28	73	16-May-2022	15-Jun-2022	
1-4-3228-2070	TR28 - Repairs & Maintenance/licences				358.44
16049	PRO FLEET CARE MUSKOKA NORTH BAY				
271812	UNDER COAT - TRUCK 22, 27, 28 & 29	73	18-May-2022	15-Jun-2022	
1-4-3228-2070	TR28 - Repairs & Maintenance/licences				299.45
19008	SDB TRUCK & EQUIPMENT REPAIRS				
12357	TRUCK 28 MONTHLY INSPECTION AND REPAIR	67	06-May-2022	31-May-2022	
1-4-3228-2070	TR28 - Repairs & Maintenance/licences				310.75
12379	REPAIRS TO TRUCK 28	73	20-May-2022	15-Jun-2022	
1-4-3228-2070	TR28 - Repairs & Maintenance/licences				440.70
<b>Department Totals :</b>					<b>1,489.80</b>

DEPARTMENT 3229 TRUCK #29 - 2019 WESTERN STAR

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G.L. Account	CC1	CC2	CC3	GL Account Name				
<b>DEPARTMENT 3229 TRUCK #29 - 2019 WESTERN STAR</b>								
06034	FREIGHTLINER NORTH BAY							
05064	OIL FILTERS - TRUCKS 28 & 29							
1-4-3229-2070				TR29 - Repairs & Maintenance/licences	73 19-May-2022	15-Jun-2022	80.45	
<b>16049 PRO FLEET CARE MUSKOKA NORTH BAY</b>								
271812	UNDER COAT - TRUCK 22, 27, 28 & 29							
1-4-3229-2070				TR29 - Repairs & Maintenance/licences	73 18-May-2022	15-Jun-2022	299.45	
<b>19008 SDB TRUCK &amp; EQUIPMENT REPAIRS</b>								
12332	TRUCK 29 MONTHLY INSPECTION							
1-4-3229-2070				TR29 - Repairs & Maintenance/licences	67 30-Apr-2022	31-May-2022	169.50	
12355	TRUCK 29 MONTHY INSPECTION							
1-4-3229-2070				TR29 - Repairs & Maintenance/licences	67 06-May-2022	31-May-2022	169.50	
12380	REPAIR TAILGATE ON TRUCK 29							
1-4-3229-2070				TR29 - Repairs & Maintenance/licences	73 20-May-2022	15-Jun-2022	282.50	
<b>Department Totals :</b>							<b>1,001.40</b>	

<b>DEPARTMENT 3230 TRUCK #30 - 2022 DODGE 1500 4X4 TRUCK</b>								
19145	SIGNCRAFT CANADA INC.							
1612	TRUCK 30 GRAPHICS							
1-4-3230-8000				TR30 - Capital Expenditures	67 29-Apr-2022	31-May-2022	423.75	
<b>20083 TRACKMATICS INC</b>								
38596	INSTALLATION OF NEW GPS IN TRUCK 30							
1-4-3230-8000				TR30 - Capital Expenditures	73 26-May-2022	15-Jun-2022	1,186.50	
<b>Department Totals :</b>							<b>1,610.25</b>	

<b>DEPARTMENT 3700 PARKING LOT</b>								
14078	NORTHERN DISPOSAL & SANITATION							
25844	MAY 1-31/22 SPARKS ST TOILET RENTAL							
1-4-3700-2010				PARKING - Materials and Supplies	73 31-May-2022	15-Jun-2022	158.20	
<b>Department Totals :</b>							<b>158.20</b>	

<b>DEPARTMENT 3800 STREETLIGHTS</b>								
12046	LAKELAND ENERGY LTD							
LE033818	STREET LIGHT REPAIR & MAINTENANCE							
1-4-3800-5012				STREET - Magnetawan Street Lights	67 28-Dec-2021	31-May-2022	1,299.57	
LE033872	STREET LIGHT REPAIRS AND MAINTENANCE							
1-4-3800-5012				STREET - Magnetawan Street Lights	67 27-Apr-2022	31-May-2022	1,150.10	
<b>15050 HYDRO ONE NETWORKS</b>								
200029713087	AHMIC STREET LIGHT							
1-4-3800-5014				STREET - Ahmic Harbour Street Light	67 04-May-2022	31-May-2022	57.23	
200126393189	LAKE CECEBE WHARF LIGHT							
1-4-3800-5016				STREET - Rockwynn Landing Light	67 06-May-2022	31-May-2022	36.94	
<b>Department Totals :</b>							<b>2,543.84</b>	

<b>DEPARTMENT 4010 GARBAGE COLLECTION</b>								
16059	WASTE CONNECTIONS OF CANADA INC							

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DEPARTMENT	4010	GARBAGE COLLECTION			
7113-00031937	APRIL 2022 WASTE DISPOSAL		67 30-Apr-2022	31-May-2022	
1-4-4010-4010	GARBAGE - Contracts				2,000.38
<b>Department Totals :</b>					<b>2,000.38</b>

DEPARTMENT	4020	LANDFILL			
<b>01015</b>	<b>ADAMS BROS. CONSTRUCTION LTD.</b>				
151989	MAY 25 - JUNE 22/22 LANDFILL TOILET RENTAL		73 24-May-2022	15-Jun-2022	
1-4-4020-2020	LF - Latrine Rentals/Cleaning				169.50
<b>11010</b>	<b>KIDD'S HOME HARDWARE BUILDING CENTRE</b>				
2880371	UTILITY KINFE AND BLADES		73 16-May-2022	15-Jun-2022	
1-4-4020-2010	LF - Materials/Supplies				92.55
<b>13012</b>	<b>MAGNETAWAN BUILDING CENTRE (ROADS)</b>				
101-90392	SUPPLIES		73 14-May-2022	15-Jun-2022	
1-4-4020-2010	LF - Materials/Supplies				31.49
101-90574	SAFETY GOGGLES		73 16-May-2022	15-Jun-2022	
1-4-4020-2010	LF - Materials/Supplies				9.82
<b>13014</b>	<b>MAGNETAWAN BUILDING CENTRE (LANDFILL)</b>				
03012022	SUPPLIES		67 03-Jan-2022	31-May-2022	
1-4-4020-2010	LF - Materials/Supplies				21.14
101-79256	SUPPLIES		67 30-Oct-2021	31-May-2022	
1-4-4020-2010	LF - Materials/Supplies				11.98
101-87765	SUPPLIES		67 09-Apr-2022	31-May-2022	
1-4-4020-2010	LF - Materials/Supplies				24.09
101-89442	BATTERIES		73 05-May-2022	15-Jun-2022	
1-4-4020-2010	LF - Materials/Supplies				18.07
101-90573	SUPPLIES		73 16-May-2022	15-Jun-2022	
1-4-4020-2010	LF - Materials/Supplies				15.52
101-90976	WATER		73 20-May-2022	15-Jun-2022	
1-4-4020-2010	LF - Materials/Supplies				12.98
101-91926	SUPPLIES		73 30-May-2022	15-Jun-2022	
1-4-4020-2010	LF - Materials/Supplies				23.11
101-92061	EXTENSION LADDER		73 31-May-2022	15-Jun-2022	
1-4-4020-2010	LF - Materials/Supplies				248.59
103-83895	MOTOR OIL		67 11-Jun-2021	31-May-2022	
1-4-4020-2010	LF - Materials/Supplies				27.11
103-84620	SUPPLIES		67 20-Nov-2021	31-May-2022	
1-4-4020-2010	LF - Materials/Supplies				49.82
103-85879	SUPPLIES		67 17-Dec-2021	31-May-2022	
1-4-4020-2010	LF - Materials/Supplies				27.66
<b>16059</b>	<b>WASTE CONNECTIONS OF CANADA INC.</b>				
7113-00031937	APRIL 2022 WASTE DISPOSAL		67 30-Apr-2022	31-May-2022	
1-4-4020-4022	LF - Mattress/Misc item disposal bin				8,098.73
<b>16087</b>	<b>PINCHIN LTD.</b>				
1566430	2022 CROFT & CHAPMAN LANDFILL MONITORING AND REPORTING		73 31-May-2022	15-Jun-2022	
1-4-4020-5025	LF - Monitoring Well Costs-Chapman				7,098.66
1-4-4020-5020	LF - Monitoring Well Costs-Croft				5,958.49
<b>20088</b>	<b>PHILPOTT TREVER</b>				

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Vendor Invoice	Vendor Name Description				Batch Invc Date	Invc Due Date	Amount
G.L. Account	CC1	CC2	CC3	GL Account Name			
<b>DEPARTMENT 4020 LANDFILL</b>							
APR-MAY6/22	APR 26, MAY 3, MAY 6/22			LANDFILL MILEAGE	67 26-May-2022	31-May-2022	
1-4-4020-2010				LF - Materials/Supplies			70.15
<b>23045 R.C. WEIDMARK SERVICES</b>							
7572	LANDFILL TRACTOR REMOVE SPARK PLUG				73 30-May-2022	15-Jun-2022	
1-4-4020-3030				LF - Lawn tractor fuel & repairs			20.46
<b>Department Totals :</b>							<b>22,029.92</b>

<b>DEPARTMENT 4030 RECYCLING</b>							
<b>01015 ADAMS BROS. CONSTRUCTION LTD.</b>							
151989	MAY 25 - JUNE 22/22			LANDFILL TOILET RENTAL	73 24-May-2022	15-Jun-2022	
1-4-4030-2015				RECY - Latrine Rentals/Cleaning			169.50
<b>13012 MAGNETAWAN BUILDING CENTRE (ROADS)</b>							
101-90392	SUPPLIES				73 14-May-2022	15-Jun-2022	
1-4-4030-2010				RECY - Materials/Supplies/Composting			31.45
<b>13014 MAGNETAWAN BUILDING CENTRE (LANDFILL)</b>							
03012022	SUPPLIES				67 03-Jan-2022	31-May-2022	
1-4-4030-2010				RECY - Materials/Supplies/Composting			21.14
101-79256	SUPPLIES				67 30-Oct-2021	31-May-2022	
1-4-4030-2010				RECY - Materials/Supplies/Composting			12.00
101-87765	SUPPLIES				67 09-Apr-2022	31-May-2022	
1-4-4030-2010				RECY - Materials/Supplies/Composting			24.09
101-89849	WATER				73 09-May-2022	15-Jun-2022	
1-4-4030-2010				RECY - Materials/Supplies/Composting			12.98
101-90573	SUPPLIES				73 16-May-2022	15-Jun-2022	
1-4-4030-2010				RECY - Materials/Supplies/Composting			15.51
101-91638	SUPPLIES				73 27-May-2022	15-Jun-2022	
1-4-4030-2010				RECY - Materials/Supplies/Composting			23.14
101-91672	SUPPLIES				73 27-May-2022	15-Jun-2022	
1-4-4030-2010				RECY - Materials/Supplies/Composting			44.26
101-91926	SUPPLIES				73 30-May-2022	15-Jun-2022	
1-4-4030-2010				RECY - Materials/Supplies/Composting			23.11
103-84620	SUPPLIES				67 20-Nov-2021	31-May-2022	
1-4-4030-2010				RECY - Materials/Supplies/Composting			49.82
103-85879	SUPPLIES				67 17-Dec-2021	31-May-2022	
1-4-4030-2010				RECY - Materials/Supplies/Composting			27.66
<b>16059 WASTE CONNECTIONS OF CANADA INC.</b>							
7113-00031937	APRIL 2022 WASTE DISPOSAL				67 30-Apr-2022	31-May-2022	
1-4-4030-4012				RECY - Recycling Curbside			1,940.77
1-4-4030-4014				RECY - Recycling Depot			1,815.59
<b>Department Totals :</b>							<b>4,211.02</b>

<b>DEPARTMENT 4300 WATER SYSTEMS</b>							
<b>14063 NEAR NORTH LABORATORIES INC.</b>							
89389	MAY 2022 WATER TESTING				73 31-May-2022	15-Jun-2022	
1-4-4300-2010				W-SYS - Materials/Supplies			134.24
<b>Department Totals :</b>							<b>134.24</b>

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Vendor Invoice	Vendor Name Description				Batch Invc Date	Invc Due Date	Amount
G.L. Account	CC1	CC2	CC3	GL Account Name			
<b>DEPARTMENT 4300 WATER SYSTEMS</b>							
<b>DEPARTMENT 5010 CEMETERY</b>							
<b>13011</b>	<b>MAGNETAWAN BUILDING CENTRE (PARKS)</b>						
104-74480	SUPPLIES				73 11-May-2022	15-Jun-2022	
1-4-5010-2010				CEM - Materials/Supplies			9.15
<b>20014</b>	<b>TIM'S HOME &amp; COTTAGE IMPROVEMENTS</b>						
22-2022	MARK GRAVES AT AHMIC HARBOUR AND CHAPMAN CEMETERY APR 28/22				73 16-May-2022	15-Jun-2022	
1-4-5010-2400				CEM - Repairs & Maintenance			169.50
<b>Department Totals :</b>							<b>178.65</b>
<b>DEPARTMENT 6010 HOMES FOR THE AGED</b>							
<b>05010</b>	<b>EASTHOLME HOME FOR THE AGED</b>						
JUNE 2022	2ND QUARTER LEVY				73 01-Jun-2022	15-Jun-2022	
1-4-6010-2010				HOME - Eastholme			60,826.50
<b>Department Totals :</b>							<b>60,826.50</b>
<b>DEPARTMENT 6300 BUILDING - 28 CHURCH ST</b>							
<b>03062</b>	<b>CENTURY 21 BLUE SKY REGION REALTY IN</b>						
JUNE 2022	LETTER OF OPINION OF VALUE				73 05-Jun-2022	15-Jun-2022	
1-4-6300-8000				CHURCH ST - Capital Expenditures			282.50
<b>Department Totals :</b>							<b>282.50</b>
<b>DEPARTMENT 6400 HEALTH SERVICES</b>							
<b>14085</b>	<b>NORTH BAY PARRY SOUND DISTRICT HEALTH UNIT</b>						
JUNE 2022 -02	BALANCE OF JUNE 2022 MONTHLY				73 01-Jun-2022	15-Jun-2022	
1-4-6400-2010				HEALTH - Health Unit			137.66
<b>16048</b>	<b>TOWN OF PARRY SOUND</b>						
JUNE 2022	JUNE 2022 LAND AMBULANCE LEVY				73 01-Jun-2022	15-Jun-2022	
1-4-6400-2020				HEALTH - Land Ambulance			19,087.20
<b>Department Totals :</b>							<b>19,224.86</b>
<b>DEPARTMENT 7100 WHARFS</b>							
<b>01184</b>	<b>AHMIC MARINE LTD.</b>						
2022-079	DOCK BUMPER AND SCREWS				67 30-Apr-2022	31-May-2022	
1-4-7100-2400				WHARFS - Repairs & Maintenance			55.36
2022-080	INSTALL DOCKS AT LCBO AND WHARF NEXT TO BRIDGE				67 30-Apr-2022	31-May-2022	
1-4-7100-2400				WHARFS - Repairs & Maintenance			452.00
<b>13011</b>	<b>MAGNETAWAN BUILDING CENTRE (PARKS)</b>						
101-90298	SUPPLIES				73 13-May-2022	15-Jun-2022	
1-4-7100-2400				WHARFS - Repairs & Maintenance			15.25
<b>14078</b>	<b>NORTHERN DISPOSAL &amp; SANITATION</b>						
25845	MAY 1-31/22 BIDDY ST TOILET RENTAL				73 31-May-2022	15-Jun-2022	
1-4-7100-2010				WHARFS - Materials and Supplies			158.20
25846	MAY 1-31/22 59 GEORGE ST TOILET RENTAL				73 31-May-2022	15-Jun-2022	
1-4-7100-2010				WHARFS - Materials and Supplies			158.20

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DEPARTMENT 7100 WHARFS

Department Totals : 839.01

DEPARTMENT 7200 PARKS

04100	GEORGE FRANK R				
07554E	REIMBURSEMENT FOR SAFETY CLOTHING		67 08-May-2022	31-May-2022	
1-4-7200-2020	PARKS - Safety & Health				41.80
05073	2846804 ONTARIO INC				
56158	MOTOR MIX		73 25-May-2022	15-Jun-2022	
1-4-7200-2010	PARKS - Materials/Supplies				55.75
13011	MAGNETAWAN BUILDING CENTRE (PARKS)				
101-90010	SUPPLIES		73 11-May-2022	15-Jun-2022	
1-4-7200-2020	PARKS - Safety & Health				199.19
101-90115	GRASS SEED AND SPREADER		73 12-May-2022	15-Jun-2022	
1-4-7200-2010	PARKS - Materials/Supplies				548.02
101-90555	SUPPLIES		73 16-May-2022	15-Jun-2022	
1-4-7200-2400	PARKS - Repairs & Maintenance				20.32
101-90970	SUPPLIES		73 20-May-2022	15-Jun-2022	
1-4-7200-2010	PARKS - Materials/Supplies				1.01
101-91698	SUPPLIES		73 27-May-2022	15-Jun-2022	
1-4-7200-2010	PARKS - Materials/Supplies				27.73
101-91904	SUPPLIES		73 30-May-2022	15-Jun-2022	
1-4-7200-2400	PARKS - Repairs & Maintenance				12.48
101-92293	SUPPLIES		73 03-Jun-2022	15-Jun-2022	
1-4-7200-2010	PARKS - Materials/Supplies				38.61
101-92571	SUPPLIES		73 06-Jun-2022	15-Jun-2022	
1-4-7200-2010	PARKS - Materials/Supplies				40.58
101-92572	FERTILIZER		73 06-Jun-2022	15-Jun-2022	
1-4-7200-2012	PARKS - Flowers				20.32
104-42416	supplies		67 17-Apr-2020	31-May-2022	
1-4-7200-2400	PARKS - Repairs & Maintenance				9.04
104-74033	SUPPLIES		73 03-May-2022	15-Jun-2022	
1-4-7200-2400	PARKS - Repairs & Maintenance				204.89
104-74480	SUPPLIES		73 11-May-2022	15-Jun-2022	
1-4-7200-2010	PARKS - Materials/Supplies				7.33
104-74611	GAS PUMP		73 13-May-2022	15-Jun-2022	
1-4-7200-2010	PARKS - Materials/Supplies				220.34
104-75347	SUPPLIES		73 27-May-2022	15-Jun-2022	
1-4-7200-2010	PARKS - Materials/Supplies				97.58
13240	JIM MOORE PETROLEUM				
595277	DYED FURNANCE OIL		73 25-Apr-2022	15-Jun-2022	
1-4-7200-2024	PARKS - Heating				866.56
14078	NORTHERN DISPOSAL & SANITATION				
2587	MAY 1-31/22 6527 HWY 124 TOILET RENTAL		73 31-May-2022	15-Jun-2022	
1-4-7200-2400	PARKS - Repairs & Maintenance				158.20
15050	HYDRO ONE NETWORKS				
200089680309	18 MILLER ROAD		73 24-May-2022	15-Jun-2022	
1-4-7200-2030	PARKS - Heating				177.93



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Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
<b>DEPARTMENT 7200 PARKS</b>					
18071	ROBINSON STEVEN G				
68466	REIMBURSEMENT - BATTERY CHARGER FOR PRESURE WASHER	67	29-May-2022	31-May-2022	
1-4-7200-2400	PARKS - Repairs & Maintenance				144.64
20083	TRACKMATICS INC				
38605	GPS TRACKING - PARKS	73	05-Jun-2022	15-Jun-2022	
1-4-7200-2045	PARKS - GPS monitoring and data				118.65
<b>Department Totals :</b>					<b>3,010.97</b>

<b>DEPARTMENT 7210 PARKS TRUCK #10 - 2010 DODGE 1500</b>					
04021	DEAN'S AUTO CARE				
17577	2 NEW REAR SUMMER TIRES INSTALLED - TR10	73	01-Jun-2022	15-Jun-2022	
1-4-7210-2070	TR10 - Repairs				622.58
<b>Department Totals :</b>					<b>622.58</b>

<b>DEPARTMENT 7214 PARKS TRACTOR #3 - KUBOTA 2610</b>					
20081	TRACKS & WHEELS EQUIPMENT BROKERS				
W03979	KUBOTA 200 HOUR SERVICE	73	10-May-2022	15-Jun-2022	
1-4-7214-2070	TRACTOR 3 - Repairs				184.35
20083	TRACKMATICS INC				
38597	INSTALL NEW GPS ON KUBOTA	73	26-May-2022	15-Jun-2022	
1-4-7214-2070	TRACTOR 3 - Repairs				1,141.30
<b>Department Totals :</b>					<b>1,325.65</b>

<b>DEPARTMENT 7219 PARKS TRUCK #13 - 2020 GMC SIERRA 1500</b>					
02037	BRAY MOTORS LIMITED				
8145	SEASONAL TIRE CHANGE	73	25-May-2022	15-Jun-2022	
1-4-7219-2070	TR13 - Repairs				227.27
<b>Department Totals :</b>					<b>227.27</b>

<b>DEPARTMENT 7300 COMMUNITY CENTRE AND PAVILION</b>					
01183	AHMIC MAINTENANCE & STORAGE LTD				
2022-56	MAY 6/22 REPLACED TOILET IN MEN'S WASHROOM PAVILLION	73	11-May-2022	15-Jun-2022	
1-4-7300-2400	HALL - Repairs & Maintenance				291.97
13011	MAGNETAWAN BUILDING CENTRE (PARKS)				
101-78340	SUPPLIES	67	19-Oct-2021	31-May-2022	
1-4-7300-2010	HALL - Materials/Supplies				11.18
101-80800	SUPPLIES	67	24-Nov-2021	31-May-2022	
1-4-7300-2400	HALL - Repairs & Maintenance				2.73
101-90010	SUPPLIES	73	11-May-2022	15-Jun-2022	
1-4-7300-2010	HALL - Materials/Supplies				74.44
101-90298	SUPPLIES	73	13-May-2022	15-Jun-2022	
1-4-7300-2010	HALL - Materials/Supplies				22.57
101-90640	SUPPLIES	73	17-May-2022	15-Jun-2022	
1-4-7300-2010	HALL - Materials/Supplies				36.58
101-91492	SUPPLIES	73	25-May-2022	15-Jun-2022	
1-4-7300-2010	HALL - Materials/Supplies				123.01

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Vendor Invoice	Vendor Name Description				Batch Invc Date	Invc Due Date	Amount
G.L. Account	CC1	CC2	CC3	GL Account Name			
<b>DEPARTMENT 7300 COMMUNITY CENTRE AND PAVILION</b>							
101-92571				SUPPLIES	73 06-Jun-2022	15-Jun-2022	
1-4-7300-2010				HALL - Materials/Supplies			40.58
102-28434				SUPPLIES	67 24-Nov-2021	31-May-2022	
1-4-7300-2010				HALL - Materials/Supplies			143.02
103-52282				SUPPLIES	67 25-Mar-2020	31-May-2022	
1-4-7300-2400				HALL - Repairs & Maintenance			-53.89
103-83199				SUPPLIES	67 25-Oct-2021	31-May-2022	
1-4-7300-2010				HALL - Materials/Supplies			13.21
103-84496				SUPPLIES	67 18-Nov-2021	31-May-2022	
1-4-7300-2010				HALL - Materials/Supplies			7.11
104-68631				SUPPLIES	67 25-Oct-2021	31-May-2022	
1-4-7300-2010				HALL - Materials/Supplies			127.08
104-69779				BOOT MATS	67 24-Nov-2021	31-May-2022	
1-4-7300-2400				HALL - Repairs & Maintenance			83.35
104-75348				FAN VENT PAVILION WASHROOM	73 27-May-2022	15-Jun-2022	
1-4-7300-2400				HALL - Repairs & Maintenance			50.84
<b>15068</b>				<b>ORKIN CANADA CORPORATION</b>			
C-3391139				MAY 2022 PEST CONTROL	73 25-May-2022	15-Jun-2022	
1-4-7300-2400				HALL - Repairs & Maintenance			272.56
<b>Department Totals :</b>							<b>1,246.34</b>

<b>DEPARTMENT 7500 LOCKS</b>							
<b>13011</b>				<b>MAGNETAWAN BUILDING CENTRE (PARKS)</b>			
104-74611				GAS PUMP	73 13-May-2022	15-Jun-2022	
1-4-7500-2010				LOCKS - Materials and Supplies			220.35
<b>14078</b>				<b>NORTHERN DISPOSAL &amp; SANITATION</b>			
25845				MAY 1-31/22 BIDDY ST TOILET RENTAL	73 31-May-2022	15-Jun-2022	
1-4-7500-2010				LOCKS - Materials and Supplies			158.20
<b>19055</b>				<b>STAPLES BUSINESS ADVANTAGE</b>			
5939645				SUPPLIES	73 13-May-2022	15-Jun-2022	
1-4-7500-2010				LOCKS - Materials and Supplies			61.64
<b>Department Totals :</b>							<b>440.19</b>

<b>DEPARTMENT 7700 AHMIC COMMUNITY CENTRE</b>							
<b>03068</b>				<b>CLEMENT ALUMINUM &amp; VINYL</b>			
30361				REMOVED OLD EAVESTROUGH AND INSTALLED NEW - AHMIC HALL	73 12-May-2022	15-Jun-2022	
1-4-7700-2400				AHMIC - Repairs & Maintenance			1,892.75
<b>Department Totals :</b>							<b>1,892.75</b>

<b>DEPARTMENT 8010 PLANNING &amp; DEVELOPMENT</b>							
<b>05016</b>				<b>ECOVUE CONSULTING SERVICES</b>			
21-2125-205				ZONING BYLAW UPDATE	73 30-Apr-2022	15-Jun-2022	
1-4-8010-5012				PLN - Official Plan/Zoning Bylaw/2nd Dwe			2,095.98
21-2125-308				OFFICIAL PLAN UPDATE	73 30-Apr-2022	15-Jun-2022	
1-4-8010-5012				PLN - Official Plan/Zoning Bylaw/2nd Dwe			11,994.91
<b>13330</b>				<b>MHBC PLANNING LIMITED</b>			

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G.L. Account	CC1 CC2 CC3 GL Account Name						
<b>DEPARTMENT 8010 PLANNING &amp; DEVELOPMENT</b>							
5026012 C RE	GENERAL PLANNING				67 22-Apr-2022	31-May-2022	
1-4-8010-5014				PLN - General			390.42
5026320	GENERAL PLANNING				73 20-May-2022	15-Jun-2022	
1-4-8010-5014				PLN - General			294.37
18035	RUSSELL						
63-283-276-02	GENERAL LEGAL				73 12-Apr-2022	15-Jun-2022	
1-4-8010-2210				PLN - Legal fees			486.47
<b>Department Totals :</b>							<b>15,262.15</b>
<b>Computer Paid Total :</b>							<b>599,279.43</b>

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Vendor Code Invoice No.	Vendor Name Description				Batch Invc Date	Invc Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name						
<b>DEPARTMENT 1000 LIABILITIES</b>							
07068	GREEN SHIELD CANADA EFT						
JUNE 2022	JUNE 2022 GREEN SHIELD GROUP BENEFIT PREMIUM				75 01-Jun-2022	15-Jun-2022	
1-2-1000-1055				Benefits Payable - librarian			349.88
13023	MANULIFE FINANCIAL EFT						
JUNE 2022	JUNE 2022 MANULIFE GROUP BENEFIT PREMIUM				75 01-Jun-2022	15-Jun-2022	
1-2-1000-1050				Benefits Payable			1,080.45
1-2-1000-1055				Benefits Payable - librarian			110.40
13270	MINISTER OF FINANCE EFT						
1-101-944-832	MAY 2022 EMPLOYER HEALTH TAX INSTALMENT				71 31-May-2022	31-May-2022	
1-2-1000-1045				EHT Payable			2,361.16
15001	OMERS EFT						
MAY 2022	MAY 2022 OMERS REMITTANCE				71 31-May-2022	31-May-2022	
1-2-1000-1022				OMERS Payable			18,298.16
18043	RECEIVER GENERAL						
MAY 1-15/22	MAY 1-15/22 PAYROLL REMITTANCE				69 15-May-2022	15-May-2022	
1-2-1000-1047				CPP Payable			5,065.96
1-2-1000-1048				EI Payable			1,567.62
1-2-1000-1049				Income Tax Payable			7,957.99
MAY 16-31/22	MAY 16-31/22 PAYROLL REMITTANCE				71 31-May-2022	31-May-2022	
1-2-1000-1047				CPP Payable			4,922.28
1-2-1000-1049				Income Tax Payable			7,589.50
1-2-1000-1048				EI Payable			1,560.30
18044	RECEIVER GENERAL						
MAY 1-15/22	MAY 1-15/22 PAYROLL REMITTANCE				69 15-May-2022	15-May-2022	
1-2-1000-1049				Income Tax Payable			1,432.76

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 Batch : 67 To 75  
 Department : All

EFT Paid Date : 01-Jan-2022 To 15-Jun-2022  
 Bank : 0099 To 1  
 Class : All

Vendor Code	Vendor Name				Batch	Inv Date	Inv Due Date	Amount
Invoice No.	Description							
G.L. Account	CC1	CC2	CC3	GL Account Name				
<b>DEPARTMENT 1000 LIABILITIES</b>								
1-2-1000-1047				CPP Payable				1,250.08
1-2-1000-1048				EI Payable				461.76
MAY 16-31/22	MAY 16-31/22 PAYROLL REMITTACNE				71	31-May-2022	31-May-2022	
1-2-1000-1047				CPP Payable				1,443.74
1-2-1000-1048				EI Payable				532.04
1-2-1000-1049				Income Tax Payable				2,340.63
<b>18089 ROYAL BANK VISA EFT</b>								
333460570	GO TO MEETING FOR COUNCIL				71	31-May-2022	31-May-2022	
1-4-1000-1310				COUNCIL - Conferences and Seminars				29.38
<b>23010 WORKPLACE SAFETY &amp; INSURANCE BOARD - EFT</b>								
MAY 2022	MAY 2022 WSIB REMITTANCE				71	31-May-2022	31-May-2022	
1-2-1000-1046				WSIB Payable				3,563.85
<b>Department Totals :</b>								<b>61,917.94</b>

<b>DEPARTMENT 1200 ADMINISTRATION</b>								
<b>07068 GREEN SHIELD CANADA EFT</b>								
JUNE 2022	JUNE 2022 GREEN SHIELD GROUP BENEFIT PREMIUM				75	01-Jun-2022	15-Jun-2022	
1-4-1200-1010				ADMIN - Wages and benefits				1,404.52
<b>13023 MANULIFE FINANCIAL EFT</b>								
JUNE 2022	JUNE 2022 MANULIFE GROUP BENEFIT PREMIUM				75	01-Jun-2022	15-Jun-2022	
1-4-1200-1010				ADMIN - Wages and benefits				660.58
<b>18085 ROYAL BANK VISA EFT</b>								
MAY 24/22	CANADA POST - REGISTERED LETTER				71	24-May-2022	31-May-2022	
1-4-1200-2015				ADMIN - Office maintenance & supplies				12.49
MAY 27/22	PUROLATOR - ROUTER RETURNED TO VIANET				71	27-May-2022	31-May-2022	
1-4-1200-2130				ADMIN - Computer expenses				75.47
<b>Department Totals :</b>								<b>2,153.06</b>

<b>DEPARTMENT 1300 TREASURY</b>								
<b>07068 GREEN SHIELD CANADA EFT</b>								
JUNE 2022	JUNE 2022 GREEN SHIELD GROUP BENEFIT PREMIUM				75	01-Jun-2022	15-Jun-2022	
1-4-1300-1010				TREAS - Wages and benefits				702.00
<b>13023 MANULIFE FINANCIAL EFT</b>								
JUNE 2022	JUNE 2022 MANULIFE GROUP BENEFIT PREMIUM				75	01-Jun-2022	15-Jun-2022	
1-4-1300-1010				TREAS - Wages and benefits				314.44
<b>18085 ROYAL BANK VISA EFT</b>								
1675403	AMAZON - MAINTENANCE KIT FOR TREASURY PRINTER				71	12-May-2022	31-May-2022	
1-4-1300-2010				TREAS - Taxation Materials				416.04
<b>Department Totals :</b>								<b>1,432.48</b>

<b>DEPARTMENT 2000 FIRE DEPARTMENT</b>								
<b>07068 GREEN SHIELD CANADA EFT</b>								
JUNE 2022	JUNE 2022 GREEN SHIELD GROUP BENEFIT PREMIUM				75	01-Jun-2022	15-Jun-2022	
1-4-2000-1010				FD - Wages & Benefits				350.83
<b>13023 MANULIFE FINANCIAL EFT</b>								
JUNE 2022	JUNE 2022 MANULIFE GROUP BENEFIT PREMIUM				75	01-Jun-2022	15-Jun-2022	
1-4-2000-1010				FD - Wages & Benefits				163.44

**MUNICIPALITY OF MAGNETAWAN**  
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 Bank : 0099 To 1  
 Class : All

Vendor Code	Vendor Name					Batch	Invc Date	Invc Due Date	Amount
Invoice No.	Description								
G.L. Account	CC1	CC2	CC3	GL Account Name					
<b>DEPARTMENT 2000</b>		<b>FIRE DEPARTMENT</b>							
18089	ROYAL BANK VISA EFT								
MAY 30/22	MTO - MVCR CALL & REPORT				71	30-May-2022	31-May-2022		
1-4-2000-2010				FD - Materials & Supplies/licences/medic				8.00	
23010	WORKPLACE SAFETY & INSURANCE BOARD - EFT								
MAY 2022	MAY 2022 WSIB REMITTANCE				71	31-May-2022	31-May-2022		
1-4-2000-1010				FD - Wages & Benefits				478.60	
<b>Department Totals :</b>								<b>1,000.87</b>	

<b>DEPARTMENT 2005</b>		<b>FIRE MAG STATION</b>							
12045	LAKELAND POWER - EFT								
072642-00	MAY 81 ALBERT ST - FIRE HALL				75	17-May-2022	15-Jun-2022		
1-4-2005-2030				MAG STATION - Hydro				140.40	
<b>Department Totals :</b>								<b>140.40</b>	

<b>DEPARTMENT 2014</b>		<b>FIRE TRUCK #514 - 2021 FREIGHTLINER TANK</b>							
18088	ROYAL BANK VISA EFT								
1166	ON-ROUTE - FUEL FOR FIRE TRUCK 514				71	19-May-2022	31-May-2022		
1-4-2014-2070				TR514 - Repairs and testing				200.00	
<b>Department Totals :</b>								<b>200.00</b>	

<b>DEPARTMENT 2100</b>		<b>BUILDING DEPARTMENT</b>							
07068	GREEN SHIELD CANADA EFT								
JUNE 2022	JUNE 2022 GREEN SHIELD GROUP BENEFIT PREMIUM				75	01-Jun-2022	15-Jun-2022		
1-4-2100-1010				CBO - Wages and benefits				351.50	
13023	MANULIFE FINANCIAL EFT								
JUNE 2022	JUNE 2022 MANULIFE GROUP BENEFIT PREMIUM				75	01-Jun-2022	15-Jun-2022		
1-4-2100-1010				CBO - Wages and benefits				187.89	
<b>Department Totals :</b>								<b>539.39</b>	

<b>DEPARTMENT 2600</b>		<b>RECREATION</b>							
18089	ROYAL BANK VISA EFT								
1239	FREEZE IN GOAL POSTS - SPORTS SYSTEMS				71	31-May-2022	31-May-2022		
1-4-2600-2400				REC - Recreation				380.55	
<b>Department Totals :</b>								<b>380.55</b>	

<b>DEPARTMENT 3101</b>		<b>OVERHEAD</b>							
07068	GREEN SHIELD CANADA EFT								
JUNE 2022	JUNE 2022 GREEN SHIELD GROUP BENEFIT PREMIUM				75	01-Jun-2022	15-Jun-2022		
1-4-3101-1010				J - Wages and benefits				1,403.32	
13023	MANULIFE FINANCIAL EFT								
JUNE 2022	JUNE 2022 MANULIFE GROUP BENEFIT PREMIUM				75	01-Jun-2022	15-Jun-2022		
1-4-3101-1010				J - Wages and benefits				608.44	
18089	ROYAL BANK VISA EFT								
5507407	ROADS DEPT. ROUTER - AMAZON				71	25-May-2022	31-May-2022		
1-4-3101-2010				Materials/Supplies				90.39	

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 Bank : 0099 To 1  
 Class : All

Vendor Code	Vendor Name					Batch	Inv Date	Inv Due Date	Amount
Invoice No.	Description	CC1	CC2	CC3	GL Account Name				
G.L. Account								Amount	
DEPARTMENT 3101	OVERHEAD								
							<b>Department Totals :</b>	<b>2,102.15</b>	

DEPARTMENT 3226	TRUCK #26 - 2022 FREIGHTLINER TANDEM							
18083	ROYAL BANK VISA EFT							
8784	MTO LICENSE FOR NEW TANDEM				71	26-May-2022	31-May-2022	
1-4-3226-8000	TR26 - Capital Expenditures							1,089.00
							<b>Department Totals :</b>	<b>1,089.00</b>

DEPARTMENT 3800	STREETLIGHTS							
12045	LAKELAND POWER - EFT							
073239-00	MAY VILLAGE STREET LIGHTS				75	17-May-2022	15-Jun-2022	
1-4-3800-5012	STREET - Magnetawan Street Lights							774.34
077271-00	MAY SPARKS STREET LIGHT				75	17-May-2022	15-Jun-2022	
1-4-3800-5012	STREET - Magnetawan Street Lights							89.38
							<b>Department Totals :</b>	<b>863.72</b>

DEPARTMENT 4020	LANDFILL							
07068	GREEN SHIELD CANADA EFT							
JUNE 2022	JUNE 2022 GREEN SHIELD GROUP BENEFIT PREMIUM				75	01-Jun-2022	15-Jun-2022	
1-4-4020-1010	LF - Wages and benefits							435.37
13023	MANULIFE FINANCIAL EFT							
JUNE 2022	JUNE 2022 MANULIFE GROUP BENEFIT PREMIUM				75	01-Jun-2022	15-Jun-2022	
1-4-4020-1010	LF - Wages and benefits							341.49
18083	ROYAL BANK VISA EFT							
705349	CANADIAN TIRE - LANDFILL SMALL TOOLS				71	11-May-2022	31-May-2022	
1-4-4020-2080	LF - Small tools							67.77
84199	ONLINE SSAFETY TRAINING - TRAFFIC CONTROL				71	12-May-2022	31-May-2022	
1-4-4020-1410	LF - Training							67.74
							<b>Department Totals :</b>	<b>912.37</b>

DEPARTMENT 4030	RECYCLING							
18083	ROYAL BANK VISA EFT							
43616	HOME DEPOT - RECYCLING SMALL TOOLS				71	11-May-2022	31-May-2022	
1-4-4030-2080	RECY - Small Tools							25.97
							<b>Department Totals :</b>	<b>25.97</b>

DEPARTMENT 6300	BUILDING - 28 CHURCH ST							
12045	LAKELAND POWER - EFT							
072641-00	MAY 28 CHURCH STREET				75	17-May-2022	15-Jun-2022	
1-4-6300-2030	CHURCH ST - Hydro							256.86
18089	ROYAL BANK VISA EFT							
MAY 27/22	APPRAISAL GROUP MUSKOKA - 28 CHURCH STREET				71	27-May-2022	31-May-2022	
1-4-6300-8000	CHURCH ST - Capital Expenditures							565.00
							<b>Department Totals :</b>	<b>821.86</b>

DEPARTMENT 7200 PARKS

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EFT Paid Date : 01-Jan-2022 To 15-Jun-2022  
 Bank : 0099 To 1  
 Class : All

Vendor Code	Vendor Name				Batch	Inv Date	Inv Due Date	Amount	
Invoice No.	Description								
G.L. Account	CC1	CC2	CC3	GL Account Name					
<b>DEPARTMENT 7200</b>		<b>PARKS</b>							
<b>07068</b>	<b>GREEN SHIELD CANADA EFT</b>								
JUNE 2022	JUNE 2022 GREEN SHIELD GROUP BENEFIT PREMIUM				75	01-Jun-2022	15-Jun-2022		
1-4-7200-1010				PARKS - Wages and benefits				1,051.33	
<b>12045</b>	<b>LAKELAND POWER - EFT</b>								
076283-00	MAY 4135	HWY 520 - PARK			75	17-May-2022	15-Jun-2022		
1-4-7200-2030				PARKS - Hydro				50.14	
076598-00	MAY 61	SPARKS ST - PUBLIC UTILITY BUILDING			75	17-May-2022	15-Jun-2022		
1-4-7200-2030				PARKS - Hydro				146.05	
<b>13023</b>	<b>MANULIFE FINANCIAL EFT</b>								
JUNE 2022	JUNE 2022 MANULIFE GROUP BENEFIT PREMIUM				75	01-Jun-2022	15-Jun-2022		
1-4-7200-1010				PARKS - Wages and benefits				376.52	
<b>18091</b>	<b>ROYAL BANK VISA EFT</b>								
90383	HOME DEPOT - SPARE BATTERY FOR PARKS PREASURE WASHER				71	13-May-2022	31-May-2022		
1-4-7200-2010				PARKS - Materials/Supplies				223.74	
MAY 13/22	CANADIAN TIRE - SUPPLIES				71	13-May-2022	31-May-2022		
1-4-7200-2010				PARKS - Materials/Supplies				79.97	
MAY 2022	VISA FEE				71	24-May-2022	31-May-2022		
1-4-7200-2010				PARKS - Materials/Supplies				29.00	
<b>Department Totals :</b>								<b>1,956.75</b>	
<b>DEPARTMENT 7300</b>		<b>COMMUNITY CENTRE AND PAVILION</b>							
<b>12045</b>	<b>LAKELAND POWER - EFT</b>								
073252-00	MAY 4304	HWY 520			75	17-May-2022	15-Jun-2022		
1-4-7300-2030				HALL - Hydro/Stove Propane				1,479.80	
<b>Department Totals :</b>								<b>1,479.80</b>	
<b>DEPARTMENT 7600</b>		<b>HERITAGE CENTRE</b>							
<b>12045</b>	<b>LAKELAND POWER - EFT</b>								
072693-00	MAY 4205	HWY 520 - HERITAGE CENTRE			75	17-May-2022	15-Jun-2022		
1-4-7600-2030				HERITAGE - Hydro				88.91	
<b>Department Totals :</b>								<b>88.91</b>	
<b>DEPARTMENT 8010</b>		<b>PLANNING &amp; DEVELOPMENT</b>							
<b>18086</b>	<b>ROYAL BANK VISA EFT</b>								
059	MAG GRILL - ZONING BYLAW & OP OPEN HOUSE				71	27-May-2022	31-May-2022		
1-4-8010-5012				PLN - Official Plan/Zoning Bylaw/2nd Dwe				92.51	
323	TIM HORTONS - ZONING BYLAW & OP OPEN HOUSE				71	27-May-2022	31-May-2022		
1-4-8010-5012				PLN - Official Plan/Zoning Bylaw/2nd Dwe				12.37	
MAY 26/22	VALU - MART - ZONING BYLAW & OP OPEN HOUSE				71	26-May-2022	31-May-2022		
1-4-8010-5012				PLN - Official Plan/Zoning Bylaw/2nd Dwe				19.97	
<b>Department Totals :</b>								<b>124.85</b>	
<b>EFT Paid Total :</b>								<b>77,230.07</b>	



<b>Total Unpaid for Approval :</b>	<b>0.00</b>
<b>Total Manually Paid for Approval :</b>	<b>0.00</b>
<b>Total Computer Paid for Approval :</b>	<b>599,279.43</b>
<b>Total EFT Paid for Approval :</b>	<b>77,230.07</b>
<b>Grand Total ITEMS for Approval :</b>	<b>676,509.50</b>

**THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN**

**BY-LAW NO. \_\_\_\_\_**

Being a By-law to amend By-law No. 2001-26, as amended, the Zoning By-law for the Corporation of the Municipality of Magnetawan with respect to lands legally described as PLAN 319 PT LOT 11 W/S N SPARKS ST AND RP 42R3764 PART 1 AND PLAN 319 PT LOT 11 AND 12 W/S N SPARKS ST RP 42R9635 PART 1, Municipally known as 154 AND 156 North Sparks Street in Municipality of Magnetawan. (Roll: 494402000106300 AND 494402000106400).

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**WHEREAS** the Council of the Corporation of the Municipality of Magnetawan is empowered to pass By-laws to regulate the use of land pursuant to Section 34 of the Planning Act, R.S.O. 1990;

**AND WHEREAS** the owner of the subject lands has filed an application with the Municipality of Magnetawan to amend By-law 2001-26 as amended;

**AND WHEREAS** the Council of the Corporation of the Municipality of Magnetawan deems it appropriate to amend By-law No. 2001-26 as amended;

**NOW THEREFORE** the Council of the Corporation of the Municipality of Magnetawan enacts as follows:

Schedule 'B', to Zoning By-law No. 2001-26 as amended, is further amended by zoning a portion of the lands legally described as PLAN 319 PT LOT 11 W/S N SPARKS ST AND RP 42R3764 PART 1 AND PLAN 319 PT LOT 11 AND 12 W/S N SPARKS ST RP 42R9635 PART 1, Municipally known as 154 AND 156 North Sparks Street in Municipality of Magnetawan from Village Commercial (CV) to Village Commercial Exception Three (CV-3) Zone.

1. the "Village Commercial (CV) Zone" to the "Village Commercial Exception Three (CV-3) Zone" as shown on Schedule 'A' attached forming part of this By-law.
2. Section 4.9 of By-law 2001-26 is hereby amended by adding the following section.

**4.9.4.3 Village Commercial Exception Three (CV-3) Zone**

Notwithstanding the Permitted Uses in the Village Commercial (CV) Zone and definitions in the By-law, to the contrary, on lands within the Village Commercial Exception Three (CV-3) Zone, retail sales and storage of docks accessory to an existing commercial use located at 4220 Highway 520 shall be permitted.

Notwithstanding the provisions of this By-law to the contrary, the following minimum yard requirements shall be applied to lands in the "Village Commercial Exception Three (CV-3) Zone":

1. The Minimum Setback (along North Sparks Street) shall be 6 metres and be established with landscaping, excluding parking areas and driveways.
2. The Minimum Setback (along Bay Street) shall be 6 metres, excluding landscaping features, parking areas and driveways
3. The Minimum Setback (along the west lot line, opposite Sparks Street) shall be 3 metres and be maintained as a vegetated buffer

4. The Minimum Setback (along the south lot line, opposite Bay Street) shall be 3 metres, existing vegetation is to remain and excluding parking areas and driveways

This By-law take effect on the date of its passage, subject to the provisions of Section 34 (30) and (31) of the Planning Act (Ontario).

**READ A FIRST, SECOND, AND THIRD TIME**, passed, signed and the Seal of the Corporation affixed hereto this \_\_\_\_\_ day of \_\_\_\_\_ 2022.

\_\_\_\_\_  
Sam Dunnett, Mayor

\_\_\_\_\_  
Deputy Clerk

SCHEDULE 'A' to BY-LAW NO.



Blue Hatched Area = Properties to be rezoned

# THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

## BY-LAW 2022 –

Being a By-law to stop up, close and sell Part of the Original Road Allowance between Townships of Spence & Croft being Parts 3 & 4, 42R21851 Municipality of Magnetawan, District of Parry Sound.

(Heran)

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### LEGISLATION

**WHEREAS** pursuant to Section 27(1) of the *Municipal Act, S.O. 2001, c. 25*, as amended, municipalities are given authority over highways within their jurisdiction;

**AND WHEREAS** the Original Road Allowance which is the subject matter of this By-law is within the jurisdiction of this Municipality;

**AND WHEREAS** pursuant to the Municipality's Procedures for Public Notice By-law No. 2016-12, the Clerk of this Corporation did cause a Notice of the proposed By-law to be published in accordance with requirements of the said By-law.

### BE IT ENACTED AS A BY-LAW OF THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN AS FOLLOWS:

1. **Stop Up and Close** – This Council does hereby stop up and close to vehicular and pedestrian traffic the lands described in Schedule "A".
2. **Surplus Property** - The said lands described in Schedule "A" are declared to be surplus to the requirements of this Municipality.
3. **Authorization for Sale** – This Council does hereby authorize the exchange of the said lands described in Schedule "A" for other lands to be conveyed to the Municipality (being Part 1, 42R-21851).
4. **Easements** – This Council does hereby authorize the transfer of such easements over the lands described in Schedule "A" attached hereto as may be required by utility providers. Notice of the proposed road closings were sent to Hydro One Networks Inc. and Bell Canada. Both have responded that they do not have any easement requirements.
5. **Sale of Land By-law** – Compliance with the Notice provisions of Public Notice By-law 2016-12, will be deemed to be in compliance with the Notice provisions of this Municipality's Sale of Land By-law 2006-11.
6. **Execution of Documents** –
  - a) **If Paper Registration**

The Mayor and the Clerk are hereby authorized to execute all documents for paper registration (including public utility easements, if any) in connection with the closing and subsequent transfer of title to the lands described in Schedule "A".

b) If Electronic Registration

The Clerk is hereby authorized for or on behalf of the Municipality to execute, for the Municipal Solicitor an "Acknowledgment and Direction" authorizing the Municipal Solicitor to complete the Electronic Registration for any required easements, and the subsequent transfer of title relating to the lands described in Schedule "A".

7. Clerk's Affidavit - There shall be attached to this By-law, as Schedule "B", an affidavit by the Clerk of this Corporation, setting out:

- a) the procedures taken for the giving of Notice pursuant to By-law 2016-12 and;
- b) the procedures taken for notice to Public Utilities and applicable Government Departments or Ministries.

READ A FIRST AND SECOND TIME THIS 15th DAY OF June, 2022.

READ A THIRD TIME AND FINALLY PASSED THIS 15th DAY OF June, 2022.

THE CORPORATION OF THE  
MUNICIPALITY OF MAGNETAWAN

\_\_\_\_\_  
Sam Dunnett, Mayor c/s

\_\_\_\_\_  
Nicole Gourlay Deputy Clerk

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SCHEDULE "A"

Part of the Original Road Allowance between Townships of Spence & Croft being Parts 3 & 4,  
42R21851 Municipality of Magnetawan, District of Parry Sound.

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BY-LAW CERTIFICATION

CERTIFIED to be a true copy of By-law \_\_\_\_\_, and that such By-law is in full force and  
effect.

Dated at the Municipality of Magnetawan, this the 15th day of June, 2022

\_\_\_\_\_  
Nicole Gourlay Deputy Clerk c/s



SCHEDULE "B"

Part of the Original Road Allowance between Townships of Spence & Croft being Parts 3 & 4, 42R21851 Municipality of Magnetawan, District of Parry Sound.

CLERK'S AFFIDAVIT - NOTICE

I, Kerstin Vroom, CAO/Clerk, of the Municipality of Magnetawan, make oath and say as follows:

1. This Deponent  
I am the CAO/Clerk of the Corporation of the Municipality of Magnetawan and as such, have knowledge of the facts hereinafter deposed to.
2. Publication and Posting  
Pursuant to By-law 2016-12, I did cause Notice of Council's intention to consider a By-law to stop up, close and sell that parcel of land described in Schedule "A" to be published as follows:  
Public Posting - posted on the Municipal website and at the Municipal Office at least seven (7) days prior to consideration of the matter by Council;
3. Grace Period  
This By-law was passed by Council more than seven (7) days after the posting.
4. Copy of Notice  
Attached to this my Affidavit as Exhibit "A" is a copy of the actual Notice as it was posted.
5. Additional Notification  
Notice of the proposed road closing was sent to Hydro One Networks Inc., Bell Canada, and Public Works Canada and they have advised that they do not have any interest in the subject lands.
6. Procedure  
To the best of my knowledge, the closing and selling procedures taken by this Municipality have been in accordance with the Municipality's Public Notice and Sale of Land By-laws.
7. Public  
The proposed by-law came before Council at its regular meeting on the \_\_\_\_\_ day of \_\_\_\_\_, 2022 and at that time, no person made any claim that the effect of the By-law would be to deprive them of the right of motor vehicle access to or from their land, and that all persons who applied to be heard, were heard.

SWORN before me at the \_\_\_\_\_ )  
Municipality of Magnetawan )  
this the 15th day )  
of June, 2022. )

\_\_\_\_\_  
Nicole Gourlay Deputy Clerk

\_\_\_\_\_  
Commissioner for taking Affidavits, etc.

Name: \_\_\_\_\_  
Title: \_\_\_\_\_

This is Exhibit "A" to the Affidavit of Kerstin Vroom, CAO/Clerk of The Corporation of the Municipality of Magnetawan.

Posting

**THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN**

**PUBLIC NOTICE**

**Re: Closing of Part of the Original Road Allowance Between Townships of Spence & Croft being Parts 3 & 4, Plan 42R-21851, Municipality of Magnetawan, District of Parry Sound.**

(Heran)

**TAKE NOTICE** that the Council of the Corporation of the Municipality of Magnetawan proposes to enact a by-law to stop up, close and sell part of the following road allowances:

Part of the Original Road Allowance between Townships of Spence & Croft being Parts 3 & 4, Plan 42R-21851, Municipality of Magnetawan, District of Parry Sound.

**AND TAKE FURTHER NOTICE THAT** the proposed by-law will come before Council of the Municipality of Magnetawan at its regular meeting at the Magnetawan Community Centre at 4304 Highway 520, Magnetawan, Ontario on Wednesday, the 15th day of June, 2022 at the hour of one o'clock in the afternoon, and at that time Council will hear anyone in person, or by his/her counsel, solicitor or agent, who claims that his/her land will be prejudicially affected by the by-law, and who applies to be heard.

Plan 42R-21851 is available for inspection at the Municipal office or are available for inspection by emailing the Deputy Clerk at [ngourlay@magnetawan.com](mailto:ngourlay@magnetawan.com) or Phone: 705-387-3947.

**DATED** at the Municipality of Magnetawan, this the 7th day of June, 2022.

Nicole Gourlay – Deputy Clerk Planning and Development  
Municipality of Magnetawan  
4304 Highway #520  
Magnetawan, Ontario  
POA 1P0

*This is Exhibit "A" mentioned and referred to in the Affidavit of Nicole Gourlay*

*SWORN before me this 15<sup>th</sup> day of June, 2022*

*A Commissioner for Taking Affidavits, etc.*

Name: \_\_\_\_\_

Title: \_\_\_\_\_

**THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN**

**BY-LAW 2022 -**

**BEING A BY-LAW TO PROVIDE FOR THE EXECUTION OF A SITE PLAN AGREEMENT, AS A CONDITION OF AN APPROVED CONSENT, WITH THE OWNERS OF THE LANDS:**

**DARREN BECHTEL - LEGALLY DESCRIBED AS CON 1 PT LOT 10 PCL3508 S/S, MUNICIPALITY OF MAGNETAWAN- MUNICIPALLY KNOWN AS – ROLL NUMBER 4944 010 0010600000**

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**AND WHEREAS**, an application for a Consent was approved by the Committee of Adjustment with the condition of a site plan agreement being entered into and registered on title, pursuant to Section 45 (9.1) of the Planning Act, R.S.O. 1990, regarding the aforementioned lands;

**AND WHEREAS**, Council is satisfied that the proposed development of the lands is appropriate and in conformity with the Municipality's requirements;

**NOW THEREFORE** the Council of the Corporation of the Municipality of Magnetawan hereby enacts as follows:

1. That the Municipality of Magnetawan enter into a site plan agreement substantially in the form attached hereto as "This Agreement."
2. That the Deputy Mayor and the Clerk are hereby authorized to execute the Agreement and all documents in connection with the Agreement.
3. The Municipality's solicitor is hereby authorized to register the Agreement against the title of the lands to which it applies.

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**READ A FIRST, SECOND, AND THIRD TIME**, passed, signed and the Seal of the Corporation affixed hereto, this 15th day of June, 2022

**THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN**

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Mayor

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Deputy Clerk

**THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN**

**SITE PLAN AGREEMENT**

**THIS AGREEMENT** made this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

**BETWEEN:**

DARREN BECHTEL

(hereinafter called the "OWNER")  
OF THE FIRST PART

- and -

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

(hereinafter called the "MUNICIPALITY")  
OF THE SECOND PART

**WHEREAS** the OWNER is the OWNER in fee simple of these lands and premises in the Municipality of Magnetawan in the District of Parry Sound being more particularly described as Concession 1, Part Lot 10, PCL 3508 S/S (Roll No. 4944 010 0010 6000) in the Municipality of Magnetawan;

**AND WHEREAS** the OWNER has made an application for site plan approval to facilitate the construction of a single detached dwelling on the subject lands;

**AND WHEREAS** the OWNER has obtained approval for provisional consent from the Central Almaguin Planning Board under File B005/21.

**AND WHEREAS** one of the conditions of provisional approval is for the OWNER to enter into a site plan agreement to implement the recommended measures contained in the Lakeshore Capacity and Fish Habitat Assessment for Horn Lake prepared by Hutchison Environmental Sciences Ltd and dated May 1, 2018, including shoreline vegetation protection areas and dock locations; and establish the location of suitable building envelopes.

**AND WHEREAS** notwithstanding the foregoing the parties agree that the overall development of the said lands would be most appropriately addressed through a site plan agreement;

**AND WHEREAS** this Agreement has been completed under the authority of Section 41 (26) of the *Planning Act*, cP13, as amended;

**NOW THEREFORE THIS AGREEMENT WITNESSETH THAT** in consideration of the premises and for other good and valuable consideration (the receipt of which is hereby acknowledged), the parties hereto covenant and agree with one another as follows:

1. **SCOPE OF AGREEMENT**

1.1 **DESCRIPTION OF LANDS**

The land affected by this Agreement are the lands described in Schedule "A" attached hereto, and as specifically shown on Schedule "B" attached hereto and referred to herein as "said lands".

1.2 **CONFORMITY OF AGREEMENT**

The OWNER covenants and agrees that all new work performed on the subject lands shall be in conformity with:

- a) The provisions of this Agreement;
- b) The Site Plan attached as Schedule 'B';
- c) All applicable Municipal By-laws and all applicable Provincial and Federal legislation.

2. **REGISTRATION OF THE AGREEMENT**

2.1 The OWNER agrees that all documents required herein shall be submitted in a form suitable to the MUNICIPALITY and suitable for registration.

2.2 The Agreement shall be registered on title to the subject lands as provided for by Section 41(10) of the Planning Act, by the Municipality, at the expense of the OWNER.

2.3 The OWNER agrees to reimburse the MUNICIPALITY for all administrative and professional costs incurred in preparing, executing and registering this Agreement.

2.4 The OWNER agrees not to make any application or request to deregister this Agreement without the authorization in writing from the MUNICIPALITY.

2.5 All offers of Purchase and Sale shall contain a clause advising the potential purchaser of this Agreement

3. **ISSUANCE OF BUILDING PERMITS**

3.1 The OWNER agrees to not request the Chief Building Official to issue a building permit to carry out the development until the Agreement has been registered on title to the subject lands and a registered copy of same has been provided to the MUNICIPALITY.

3.2 It is agreed that if the OWNER fails to apply for a building permit or permits to implement this Agreement within two (2) years after registration, then the

MUNICIPALITY, at its option, has the right to terminate the Agreement and require that a new Site Plan Agreement be submitted for approval and execution.

4. **DEVELOPMENT PROVISIONS**

- 4.1 The OWNER agrees to develop the subject lands in accordance with the Site Plan being Schedule "B" attached hereto, and agree that no work will be performed on the subject lands except in conformity with all provisions of this Agreement. Notwithstanding the general depiction of the proposed dwelling within the building envelope on the site plan, the specific location and size/dimensions of the dwelling as shown may be modified at the time of application for a building permit, subject to the performance standards set out in the Zoning By-law and the application of the remaining provisions of this section 4.
- 4.2 The OWNER agrees that external lighting facilities on the subject lands and buildings will be designed and constructed so as to avoid the illumination of adjacent properties and waterways and agrees to only use a level of illumination that is consistent with the natural beauty of the surrounding properties and waterbody. All lighting shall be dark sky compliant lighting.
- 4.3 The OWNER further agrees to provide and maintain appropriate construction mitigation measures during any construction activity to ensure that there are no adverse environmental impacts on the natural heritage features including any watercourse or waterbody.
- 4.4 The OWNER further agrees to preserve and maintain the existing natural vegetation on the said lands outside of those areas identified as the building envelope, and outside of driveways and path located outside the building envelope, all as shown on Schedule "B", the site plan.
- 4.5 The OWNER further agrees to provide for the grading of change in elevation or contour of the land and the disposal of storm, surface and waste water from the land and from any buildings or structures thereon as shown on Schedule "B" and will ensure that the natural drainage is not altered in any way that will cause damage to any adjacent lands, vegetative buffers, public highway or waterbody. The installation of storm water management works and the final grading of the subject lands, including any and all necessary ditching, culverts and construction mitigation measures will be provided by the OWNER.
- 4.6 For those buildings and/or structures that are permitted in the shoreline buffer and/or at the shoreline, minor deviations to the location shown on the Site Plan, Schedule "B" necessitated by the conditions, topography and structural orientation are permitted.
- 4.7 The OWNER agrees that all existing vegetation will be retained in a vegetation buffer to a distance of 20 metres from the normal or maintained high water mark except for a 2 metre wide path to the dock envelope in accordance with Schedule "B"

- 4.8 The OWNER agrees that all existing vegetation will be retained in a buffer around the subject lands and along the shoreline of the subject property as indicated in Schedule B of this Agreement.
- 4.9 The OWNER also agrees to allow any disturbed areas of the Lands to regenerate and to plant further vegetation and trees if necessary from time to time if there is a loss of the shoreline vegetative buffer due to or as result of construction or development work having been carried out on the Lands or environmental conditions. The shoreline vegetative buffer shall be maintained to the satisfaction of the Municipality.
- 4.10 The OWNER further agrees not to excavate the Lands except for the purpose of construction in accordance with the Approved Plans referred to in Schedule "B". No soil, sand, gravel or other similar material shall be removed from the Lands except with the prior permission of the Municipality.
- 4.11 Disturbed slopes and exposed soils be restored with appropriate plantings and seed mixtures, as soon after construction is feasible.
- 4.12 The erosion protection measures be maintained in good working order until the exposed soils have been greened up.
- 4.13 The OWNER agrees to implement the mitigation measures contained in the Lakeshore Capacity Assessment prepared by Hutchison Environmental Services dated May 1, 2018, which include the following:
- 4.13.1 Septic systems shall be located at least 30 metres from a watercourse or waterbody.
- 4.13.2 A natural shoreline vegetation buffer shall be preserved within at least 20 metres of all watercourses and waterbodies wherever possible except for the removal of hazardous trees and a narrow area to allow a pathway to the shoreline.
- 4.13.3 The proponent shall complete storm water management works that will ensure that off-site surface water quality and quantity is not adversely impacted by the development. Direct outfalls to surface waters should be avoided and wherever possible developments shall utilize infiltration as a method for storm water management. The discharging of roof leaders, use of soak away pits and other measures to promote infiltration. Other specific design options for consideration include: grassed and vegetated swales, filter strips, roof leaders and French drains.
- 4.13.4 The implementation of an Erosion and Sediment Control plan during construction, which should (CISEC Canada 2012):
- Utilize a multi-barrier approach;
  - Retain existing vegetation;
  - Minimize land disturbance area;



- Slow down and retain runoff to promote settling;
- Divert runoff from problem areas;
- Minimize slope length and gradient of disturbed areas;
- Maintain overland sheet flows and avoid concentrate flows; and
- Store/stockpile soil away from watercourses, drainage features, and tops of steep slopes.

4.14 Utilize Waterloo Biofilter Systems with EC-P units to minimize sewage related-TP.

5. **OTHER REQUIREMENTS**

5.1 The OWNER agrees that nothing in this Agreement shall relieve him or her from complying with all other applicable agreements, by-laws, laws or regulations of the MUNICIPALITY or any other laws, regulations or policies established by any other level of government. Nothing in this Agreement shall prohibit the MUNICIPALITY or its Chief Building Official from instituting or pursuing prosecutions in respect of any violations of the said by-laws, laws or regulations.

6. **BINDING PARTIES, ALTERATION, AMENDMENT, EFFECT, PENALTY**

6.1 This Agreement may only be amended or varied by a written document executed by the parties hereto and registered against the title to the subject lands.

6.2 Following the completion of the works, the OWNER shall maintain to the satisfaction of the MUNICIPALITY, and at his or her sole expense, all the facilities or works described on Schedule "B".

6.3 This Agreement shall ensure to the benefit of and be binding upon the respective successors and assigns of each of the parties hereto.

6.4 The OWNER acknowledges that the Agreement is entered into under the provisions of Section 41(10) of the Planning Act, and that the expenses of the MUNICIPALITY arising out of the enforcement of this Agreement may, in addition to any other remedy the Municipality may have at law, be recovered as taxes under Section 427 of the Municipal Act, 2001, S.O. 2001, c.25 as amended.

6.5 The Agreement shall come into effect on the date of execution by the MUNICIPALITY.

6.6 Nothing in this Agreement shall relieve the OWNER from complying with all other applicable by-laws, laws or regulations of the MUNICIPALITY or any other laws, regulations or policies established by any other level of government. Nothing in this Agreement shall prohibit the MUNICIPALITY from instituting or pursuing prosecutions in respect of any violations of the said by-laws, laws or regulations.

6.7 The definitions of Municipality of Magnetawan Zoning By-law 2001-26, as amended, shall be used to define any terms used in this Agreement.

7. **CONDITIONS PRIOR TO EXECUTION OF AGREEMENT BY THE MUNICIPALITY**

- 7.1 Prior to the execution of this Agreement by the MUNICIPALITY, the OWNER shall:
- a) Taxes — have paid all municipal tax bills issued and outstanding on the said lands;
  - b) Postponements to this Agreement — have delivered to the MUNICIPALITY all postponements of any prior encumbrances so that this Agreement will be first priority against the said lands;
  - c) Land Ownership — be the registered owner in fee simple of the lands described in Schedule 'A'.

8. **NOTICE**

- 8.1 Any notice, required to be given pursuant to the terms hereto, shall be in writing and mailed or delivered to the other at the following addresses:

OWNER'S NAME AND ADDRESS: Darren Bechtel  
2891 Brunel Road,  
Huntsville, ON  
P1H 2J3

MUNICIPALITY: Kerstin Vroom, Clerk  
Municipality of Magnetawan  
P.O. Box 70  
Magnetawan, ON  
P0A 1P0

**THIS AGREEMENT** shall inure to the benefit of and be binding upon the OWNER and their respective heirs, executors, administrators, successors and assigns.

**IN WITNESS WHEREOF** the OWNER and the MUNICIPALITY have caused their corporate seals to be affixed over the signatures of their respective signing officers.

SIGNED, SEALED AND DELIVERED  
In the presence of:

\_\_\_\_\_  
Witness

\_\_\_\_\_  
Darren Bechtel

THE CORPORATION OF THE  
MUNICIPALITY OF MAGNETAWAN

\_\_\_\_\_  
Mayor  
Sam Dunnett

\_\_\_\_\_  
CAO/Clerk  
Kerstin Vroom

We have authority to bind the corporation

**SCHEDULE "A"**

**LEGAL DESCRIPTION OF THE LANDS**

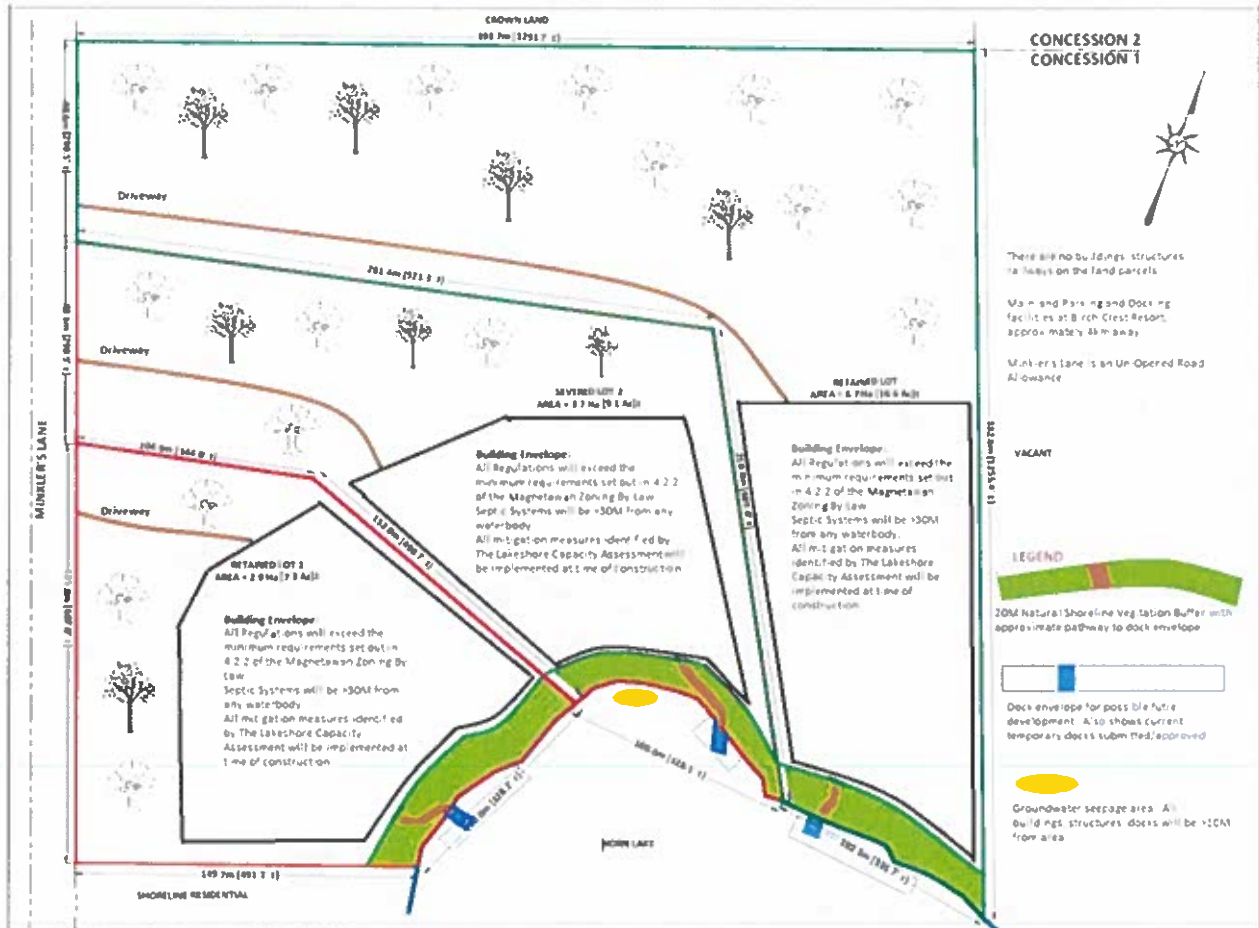
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Concession 1, Part Lot 10, PCL 3508 S/S (Roll No. 4944 010 0010 6000) in the Municipality of Magnetawan;

# SCHEDULE "B"

## SITE PLAN

The Site Plan signed by the Chief Administrative Officer/Clerk of the Municipality of Magnetawan on the \_\_\_\_ day of \_\_\_\_\_, 2022



**THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN**

**BY-LAW NO. 2022 -**

**BEING A BY-LAW TO APPOINT AN ACTING DEPUTY CLERK**

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**WHEREAS** *Section 228(2) of the Municipal Act, 2001, S.O. 2001, c25*, as amended, provides that a municipality may appoint a Deputy Clerk who shall have all the powers and duties of the Clerk under the *Municipal Act* and any other Act;

**NOW THEREFORE** the Council of the Corporation of the Municipality of Magnetawan enacts as follows:

1. THAT Erica Kellogg is appointed Acting Deputy Clerk for the Corporation of the Municipality of Magnetawan.
2. THAT this By-law shall come into force and effect from the date of June 20, 2022 until the expiration of the contract.

**READ A FIRST, SECOND, AND THIRD TIME**, passed, signed and the Seal of the Corporation affixed hereto, this 15th day of June, 2022.

**THE CORPORATION OF THE  
MUNICIPALITY OF MAGNETAWAN**

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Mayor

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Deputy Clerk

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

BY-LAW NO. 2022 -

Being a By-law to confirm the proceedings of Council June 15, 2022

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**WHEREAS** Section 5(3) of the *Municipal Act, 2001, S.O. 2001, c.25*, as amended, requires a municipal Council to exercise a municipal power, including a municipality's capacity, rights, powers and privileges under Section 9, by by-law unless the municipality is specifically authorized to do otherwise;

**AND WHEREAS** the Council of the Municipality of Magnetawan deems it desirable to confirm the proceedings of Council and to ratify decisions made at its meeting hereinafter set out;

**NOW THEREFORE** the Council of the Corporation of the Municipality of Magnetawan enacts as follows:

**1. Ratification and Confirmation**

**THAT** the action of the Council of the Municipality of Magnetawan at its meeting for the aforementioned date(s) with respect to each motion, resolution and other action passed and taken by this Council at its meetings, except where otherwise required, is hereby adopted, ratified and confirmed as if such proceedings and actions were expressly adopted and confirmed by its separate By-law.

**2. Execution of all Documents**

**THAT** the Mayor of the Council of the Municipality of Magnetawan and the proper officers of the Municipality of Magnetawan are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain approvals where required, except where otherwise provided, and the Mayor and Clerk are hereby authorized and directed to execute all necessary documents and to affix the Corporate Seal of the Municipality to such documents.

**READ A FIRST, SECOND, AND THIRD TIME**, passed, signed and the Seal of the Corporation affixed hereto, this 15th day of June 2022.

THE CORPORATION OF THE  
MUNICIPALITY OF MAGNETAWAN

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Mayor

---

Deputy Clerk



ON DESK  
JUNE 15, 2022

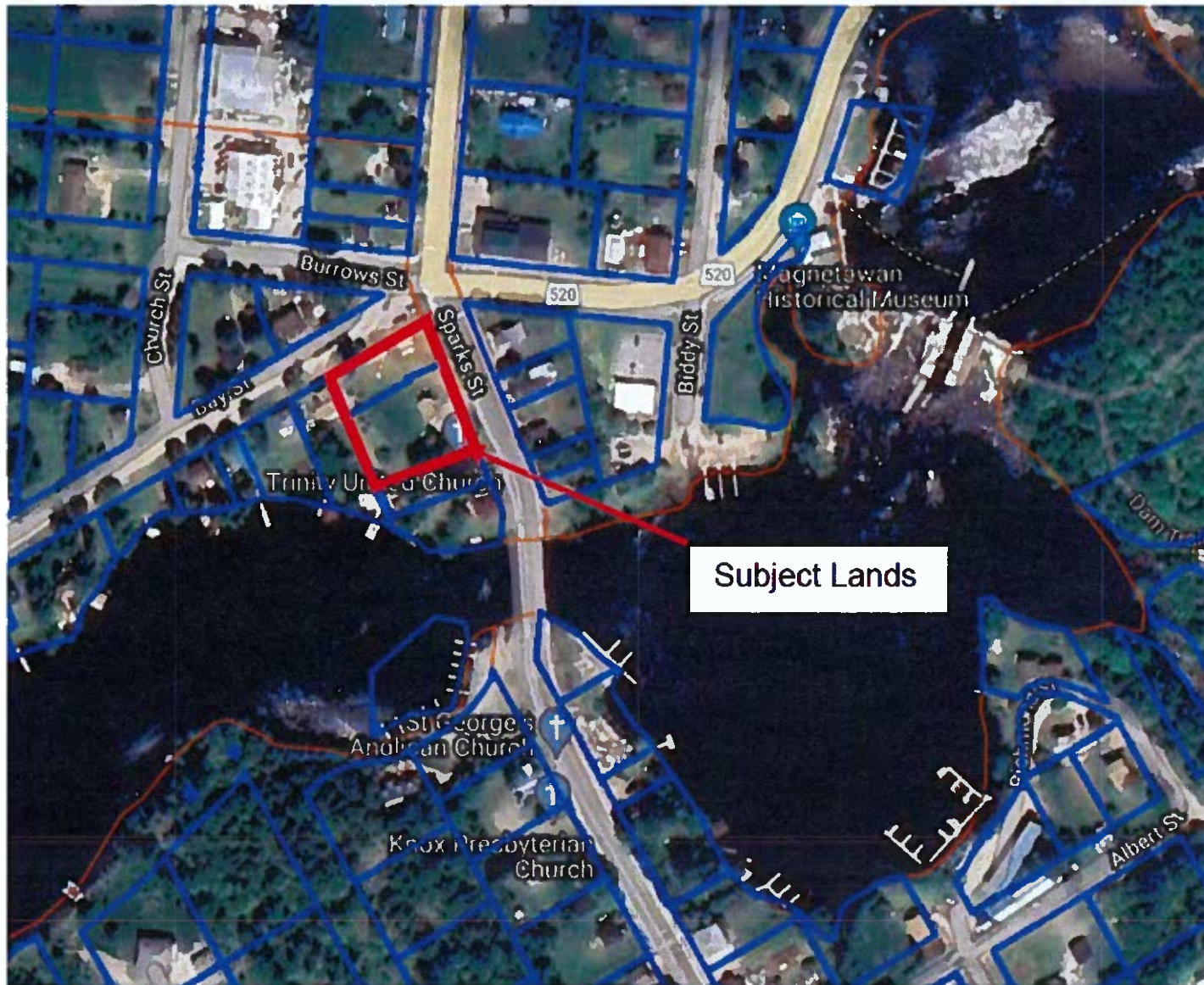


**PUBLIC MEETING**  
**154 and 156 North Sparks Street,**  
**Magnetawan**

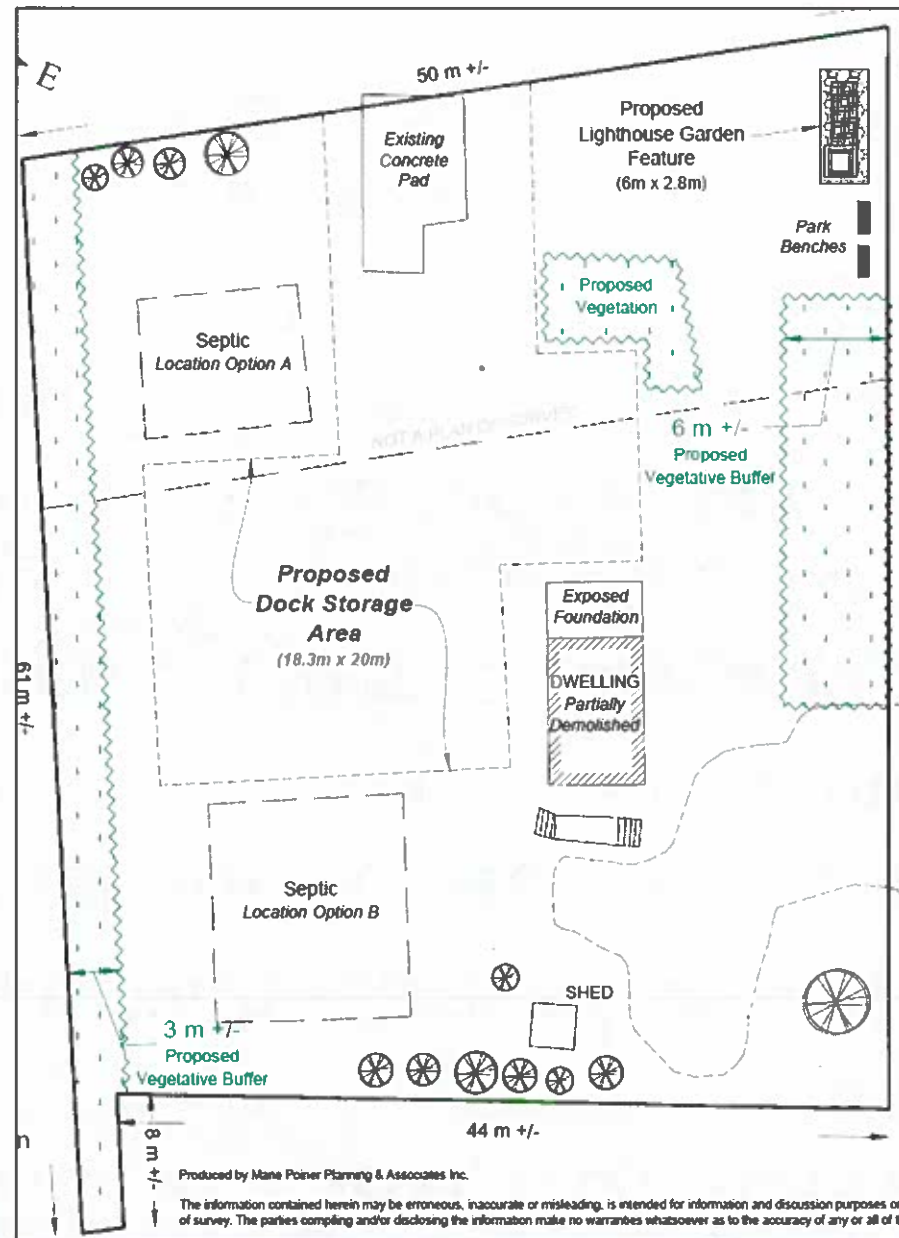
Wednesday, June 15, 2022

Jamie Robinson, MCIP, RPP

# Location of Site



# Proposed Site Plan





# Official Plan Conformity

- Compatibility with surrounding land uses.
- Proposal does not strengthen the function of the settlement area as complete community.
- The proposed outdoor storage would detract from the area and is not compatible with the character of the surrounding commercial development in the area.
- The proposed use is more appropriately characterized as a small-scale industrial use as opposed to a small-scale commercial use.

THANK-YOU

[jrobinson@mhbcplan.com](mailto:jrobinson@mhbcplan.com)