



**Municipality of
Magnetawan**

COUNCIL MEETING MINUTES
July 3, 2024
1:00 pm

The meeting of the Council of the Corporation of the Municipality of Magnetawan was held at the Magnetawan Community Centre on Wednesday July 3, 2024, with the following present:

Mayor Sam Dunnett
Deputy Mayor John Hetherington
Councillor Bill Bishop
Councillor Jon Hind
Councillor Brad Kneller

Staff: CAO/Clerk Kerstin Vroom, Deputy Clerk Recreation and Communications Laura Brandt, and Treasurer Stephanie Lewin were present for the entire meeting. Deputy Clerk Planning and Development Erica Kellogg was present for her respective sections in the meeting.

OPENING BUSINESS

1.1 Call to Order

The meeting was called to order at 1:00 p.m.

1.2 Adoption of the Agenda

RESOLUTION 2024-186 Bishop-Hetherington

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adopts the agenda as presented.

Carried.

1.3 Disclosure of Pecuniary Interest

Mayor Sam Dunnett stated that should anyone have a disclosure of pecuniary interest that they could declare the nature thereof now or at any time during the meeting.

1.4 Adoption of the Previous Minutes

RESOLUTION 2024-187 Hetherington-Kneller

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adopts the minutes of the Council meeting on June 19, 2024, as copied and circulated.

Carried.

DEPUTATION

Jodie and Terry Schefer – End Lease Agreement and Remove Property from 47 Birch Point Road

Report To Council Deputy Clerk Erica Kellogg, Encroachment Schaefer

RESOLUTION 2024-188 Kneller-Hetherington

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the Report from Deputy Clerk Erica Kellogg Encroachment – Schaefer as presented; AND FURTHER, chooses Option #2 the Municipality will retain ownership of the Unopened Road Allowance leading to water for current and future public interest; AND Council directs Staff to provide Schaefer's one-year written notice for the removal of encroaching structures effective July 03, 2024, enforcing Zoning By-law, Official Plan and By-law No. 2006-11.

Recorded Vote Called by Bill Bishop

Bill Bishop		Nay
Deputy Mayor John Hetherington	Yea	
Jon Hind		Nay
Brad Kneller	Yea	
Mayor Sam Dunnett	Yea	

Carried.

PLANNING MEETING

Minor Variance – Baird – 44 Magnet Road

RESOLUTION 2024-189 Hetherington-Bishop

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan recesses the regular meeting to hold a public meeting pursuant to Sections 34 of the Planning Act to consider a Zoning By-law Amendment Application described as:

- *44 Magnet Road (Baird) -- seeking relief from Zoning Bylaw section 3.1 (h) to permit a proposed accessory structure to be located 0.2 metres (8 inches) from the rear yard instead of 10 metres (32 feet).*

Carried.

RESOLUTION 2024-190 Hind-Kneller

WHEREAS the Council of the Municipality of Magnetawan receives the report and recommendations from Erica Kellogg, Deputy Clerk Planning and Development regarding the Minor Variance Application MV-01-24, 44 Magnet Road (Baird);

AND WHEREAS the Applicant seeks relief from Zoning By-law No. 2001-26 as amended, Section 3.1 h) (ii) to permit a proposed accessory structure to be located 0.2meters (8 inches) from the rear yard;

NOW THEREFORE BE IT RESOLVED THAT the Council for the Municipality of Magnetawan upholds the Zoning By-law No. 2001-26 as amended and requires a minimum rear yard setback of 10 meters (32 feet).

Carried.

RESOLUTION 2024-191 Bishop-Hetherington

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adjourns the Planning Act public meeting and returns to the regular meeting.

Carried.

STAFF REPORTS, MOTIONS AND DISCUSSION

2.1 Report from Treasurer Stephanie Lewin, Purchase of Pub Works (Munisoft) for Asset Management

RESOLUTION 2024-192 Kneller-Hetherington

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives and approves the report from Treasurer Stephanie Lewin Purchase of PubWorks (Munisoft) for Asset Management as presented and directs Staff to move forward with purchasing the PubWork software from Munisoft to improve Asset Management and Operations.

Carried.

2.2 DRAFT By-law Enter into 10 Year Agreement Canada Community-Building Fund

RESOLUTION 2024-193 Hetherington-Bishop

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves the Enter into 10 Year Agreement Canada Community-Building Fund (gas tax) as presented, and the by-law on this matter will be passed later in the meeting.

Carried.

2.3 Greener Earth Engineering Report Municipal Docks Condition Review

RESOLUTION 2024-194 Bishop-Hind

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives and approves the report Greener Earth Engineering Report Municipal Docks Condition Review for information purposes;

AND FURTHER directs Staff to bring back to a future meeting quotes for building and installation of the cribbed docks, as well as building of the five (5) floating finger docks. Docks to be of the same likeness of docks that are installed at the Lake Cecebe Boat Launch near the Heritage Museum Centre/Locks.

Carried.

2.4 Greener Earth Engineering Report Kitchen Exhaust System Make-Up Air Review

RESOLUTION 2024-195 Kneller-Hind

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives and approves the report Greener Earth Engineering Report Kitchen Exhaust System Make-Up Air Review advising that there are no issues operating this exhaust system with maintaining the status quo;

AND FURTHER directs Staff to consider implementation of the recommendations contained therein if practical.

Carried.

2.5 DRAFT Motion Approval Snow Guards on Community Centre Roof

RESOLUTION 2024-196 Hetherington-Bishop

WHEREAS additional snow guards are required on the Community Centre Roof to decrease the rapid rush of accumulated snow fall from the roof;

AND WHEREAS Staff has received a quotation from the installers of the roof, One Contractor, who are Sika Certified, which ensures that the additional modifications will comply with the manufacturer's warranty requirements;

AND WHEREAS there are funds available in the Community Centre Capital Account to cover the costs as the Make Up Air Intake for the Community Centre is not needed;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality accepts and approves the Quotation from One Contractor in the amount of \$11,000 plus HST with the funds to be taken from account number 7300-8000 Hall Capital Expenditures.

Carried.

2.6 DRAFT Regional Fire Service Committee (RFSC) Terms of Reference

RESOLUTION 2024-197 Hetherington-Kneller

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives and approves the Regional Fire Services Committee (RFDC) DRAFT Terms of Reference;

AND appoints Sam Dunnett to represent the Municipality of Magnetawan.

Carried.

2.7 DUN-Ahmic Snowriders Snowmobile Club Memorandum of Understanding

RESOLUTION 2024-198 Kneller-Hind

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan authorizes the CAO/Clerk to enter into the Memorandum of Understanding with the Dun-Ahmic Snowriders Snowmobile Club as presented.

Carried.

2.8 Ontario Federation of Anglers and Hunters – Request to Host Boat Launch Education – Phragmites Working Group

RESOLUTION 2024-199 Hetherington-Bishop

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives and approves the Request from the Ontario Federation of Anglers and Hunters – Host Boat Launch Education at one of our public boat ramps.

Carried.

MUNICIPAL BOARD AND COMMITTEE MINUTES

3.1 Regional Fire Services Committee (RFSC) Minutes April 11, 2024

3.2 District of Parry Sound Social Services Administration Board Chief Administrative Officer's Report June 2024

RESOLUTION 2024-200 Hind-Kneller

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the Municipal Boards and Committee Minutes as copied and circulated.

Carried.

CORRESPONDENCE

- 4.1 **Municipality of Tweed Implement Sustainable Funding for Small Rural Municipalities Reabsorbing Cost of OPP**
- 4.2 **Municipality of West Nipissing Champlain Bridge Rehabilitation**
- 4.3 **North Bay Parry Sound District Health Unit Restricting Youth Access to Nicotine Pouches**
- 4.4 **Parry Sound Area Community Business & Development Centre Inc. thank You Letter**
- 4.5 **Community Schools Alliance Call for Nominations 2024 & Constitution for the Community Schools Alliance**
- 4.6 **RFP 2024-05 Request for Proposal Winter Sand**
- 4.7 **Successful Outcome of Seniors Community Grant Program 2024-25**
- 4.8 **New Geocaches Launch Poster**
- 4.9 **Beach Wheelchair Mat, Beach Wheelchair and Hockey Sledge Launch Poster**
- 4.10 **Basketball Net at Croft Recreational Park Poster**
- 4.11 **Monday Night Archery Poster**
- 4.12 **Drumming with Sandra Poster**
- 4.13 **Bike and Recreational Games Share Poster**
- 4.14 **Call for Submissions Chainsaw Carving Poster**
- 4.15 **Art in the Park Poster**
- 4.16 **ICYMI Council Highlights June 19, 2024**

RESOLUTION 2024-201 Bishop-Hetherington

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the correspondence items as copied and circulated.

Carried.

RESOLUTION 2024-202 Kneller-Hind

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan endorses and supports item 4.1 Municipality of Tweed Implement Sustainable Funding for Small Rural Municipalities Reabsorbing Cost of OPP;

AND FURTHER THAT this resolution be circulated to Premier Doug Ford, Minister of Solicitor General Michael S. Kerzner, Minister of Finance Peter Bethlenfalvy, the Association of Municipalities of Ontario (AMO), the Federation of Northern Ontario Municipalities (FONOM) and all Ontario Municipalities through AMCTO.

Carried.

RESOLUTION 2024-203 Kneller-Hetherington

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan endorses and supports item 4.2 Municipality of West Nipissing Champlain Bridge Rehabilitation;

AND FURTHER THAT this resolution be circulated to the Minister of Transportation Prabmeet Sarkaria, Rural Ontario Municipalities Association (ROMA), Ontario Good Roads Association (OGRA) the Association of Municipalities of Ontario (AMO), the Federation of Northern Ontario Municipalities (FONOM) and all Ontario Municipalities through AMCTO

Carried.

ACCOUNTS

5.1 Accounts in the amount of \$470,377.63

RESOLUTION 2024-204 Bishop-Hind

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves the accounts in the amount of \$470,377.63 as presented.

Carried.

BY-LAWS

6.1 Enter into 10 Year Agreement Canada Community-Building Fund

6.2 Zoning By-law Amendment Application – Lorusso – PLAN 253 Lots 1 to 3

RESOLUTION 2024-205 Hind-Kneller

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan that the following by-laws are now read a first, second and a third time, passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation, and engrossed in the by-law book:

6.1 Enter into 10 Year Agreement Canada Community Building Fund

6.2 Zoning By-law Amendment Application – Lorusso – PLAN 253 Lots 1 to 3

Carried.

CLOSED SESSION

In accordance with Section 239(2) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, Council shall proceed into Closed Session in order to address matters pertaining to:

(b) personal matters about an identifiable individual

RESOLUTION 2024-206 Bishop-Hetherington

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan moves to a closed session at 2:35pm pursuant to Section 239(2) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, Council shall proceed into Closed Session in order to address matters pertaining to:

(b) personal matters about an identifiable individual

Carried.

RESOLUTION 2024-207 Kneller-Bishop

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan returns to open session at 3:20pm.

Carried.

RESOLUTION 2024-207 Kneller-Bishop

WHEREAS the Council of the Municipality is appreciative of all of those who completed the Tourism Attraction Survey and expressed an interest in becoming a member of a Tourism Committee;

NOW THEREFORE BE IT RESOLVED that the Council of the Municipality thanks all of those who have sent in their letter of interest and appoints the following members to be part of the Magnetawan Economic Tourism Committee:

Marinko Jareb, Joan Lewis, Angela Ramsay, Rob Ross, Rachel Sullivan and Bruce Toner.

Carried.

CONFIRMING BY-LAW AND ADJOURNMENT

7.1 Confirm the Proceedings of Council and Adjourn

RESOLUTION 2024-209 Hind-Hetherington

BE IT RESOLVED by the Council of the Municipality of Magnetawan that the Confirming By-law is now read a first, second and a third time, passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and engrossed in the by-law book;

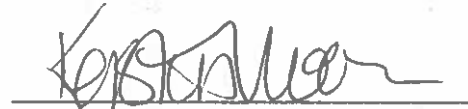
AND FURTHER THAT, this meeting is now adjourned at 3:15 pm to meet again on Wednesday July 24, 2024, at 1:00 pm or at the call of the Chair.

Carried.

Approved by:



Mayor



Clerk