



**Municipality of
Magnetawan**

COUNCIL MEETING MINUTES

July 8, 2026

1:00 pm

The meeting of the Council of the Corporation of the Municipality of Magnetawan was held at the Magnetawan Community Centre on Wednesday July 8, 2026, with the following present:

Mayor Sam Dunnett
Deputy Mayor John Hetherington
Councillor Bill Bishop
Councillor Brad Kneller
Councillor Jon Hind

Staff: CAO/Clerk Kerstin Vroom, Deputy Clerk Planning and Development Erica Kellogg, and Deputy Clerk Recreation Communications Laura Brandt, Public Works Superintendent Scott Edwards and Michelle Tamblyn were present for the entire meeting. Treasurer Stephanie Lewin was present for her respective section in the meeting.

OPENING BUSINESS

1.1 Call to Order

The meeting was called to order

1.2 Adoption of the Agenda

RESOLUTION 2026-161 Hetherington-Bishop

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adopts the agenda as amended to include under Item 2.12 Motion from Cemetery Board re: Chapman Cemetery and Wilson Funeral and 2.13 letter of Resignation Julie Ferris, Magnetawan Library Board.

Carried.

1.3 Adoption of the Previous Minutes

RESOLUTION 2026-162 Kneller-Hetherington

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adopts the minutes of the Council Meeting on June 3, 2026, as copied and circulated.

Carried.

1.3 Disclosure of Pecuniary Interest

Mayor Sam Dunnett stated that should anyone have a disclosure of pecuniary interest that they could declare the nature thereof now or at any time during the meeting.

DEPUTATION

Jim Sheddon – Almaguin Hardball League

RESOLUTION 2026-163 Hetherington-Bishop

WHEREAS the Council of the Municipality of Magnetawan thanks Jim Shedden for his deputation Hardball in Magnetawan;

AND WHEREAS the Council of the Municipality of Magnetawan supports the concept of a hardball team with play commencing after the Almaguin Youth League ceases (August/September);

AND WHEREAS the Council of the Municipality of Magnetawan gives permission for municipal ball equipment in the form of baseballs, bats and gloves (if deemed appropriate), to be utilized for hardball provided all other required protective equipment, including approved helmets, are supplied and worn by individual team players;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Magnetawan donates \$0 towards the total cost of the Liability Insurance (approx. \$2,600) of which will be in the name of James Shedden for the 2026 hardball season;

AND FURTHER THAT all hardball participants shall sign waivers, and all coaching staff will provide proof of a clean vulnerable sector check to the Municipality as well as proof of concussion training certification through an accredited coaching association of Ontario or Canada.

Carried.

PLANNING ACT MEETING

Zoning By-law Amendment Application – Ahmic Lake Enterprises LTD – 50 Robinson Drive

RESOLUTION 2026-164 Hind-Hetherington

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan recesses the regular meeting to hold a public meeting pursuant to Sections 34 of the Planning Act to consider a Zoning Amendment application described as:

- *Ahmic Lake Enterprises LTD – 50 Robinson Drive*

Carried.

RESOLUTION 2026-165 Bishop-Hetherington

BE IT RESOLVED THAT the Council for the Municipality of Magnetawan receives the report from Patrick Townes, Planner MHBC and supports the application for a Zoning By-law Amendment to rezone a portion of the property from Tourist Commercial (CT) to Tourist Commercial Exception five (CT-5) – Ahmic Lake Enterprises – 50 Robinson Drive (4944 030 00504100) and a By-law on this matter will be passed later in the meeting.

Carried.

RESOLUTION 2026-166 Kneller-Bishop

BE IT RESOLVED that the Municipality of Magnetawan adjourns the Planning Act public meeting and returns to the regular meeting.

Carried.

STAFF REPORTS, MOTIONS AND DISCUSSION

2.1 DRAFT Motion Deeming Request – Clarke 1931 South Horn Lake Road 42M576 Lots 3 and 42M576 Lot 4

RESOLUTION 2026-167 Hetherington-Hind

WHEREAS Council of the Municipality of Magnetawan has received correspondence and the required fees from Erin and Dean Clarke requesting the deeming together of Plan 42M576 Lot 3 and Plan 42M576 Lot 4, Magnetawan;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Magnetawan supports in principle the deeming together of Plan 42M576 Lot 3 and Plan 42M576 Lot 4 in Magnetawan and directs Staff to bring back the by-law for passing to a future Council meeting.

Carried.

2.2 DRAFT Motion Consent Application – Daly – 1 Rhodes Island, Change in Condition

RESOLUTION 2026-168 Bishop-Hetherington

WHEREAS the Municipality of Magnetawan passed Motion #2025-209 supporting two Consent applications facilitating lot additions to lands on Rhodes Island which are water access lots,

(Daly 4944 030 00104000). The property is legally described as Plan 139 LOTS 1 to 5, being in the former Township of Croft hereinafter referred to as “the Lands”;

AND WHEREAS the Municipal planning consultant provided a report in support of the application with conditions;

AND WHEREAS the applicant’s agent (EJ Williams Surveying Limited) has requested a change in condition to facilitate underground utility easements over the proposed retained Lot 1 and benefitting Lot 2;

NOW THEREFORE BE IT RESOLVED THAT the Committee of Adjustment for the Municipality of Magnetawan considers this change in condition minor in nature for the Lands, subject to the following conditions:

- *Draft Reference Plans to be approved by the Municipality prior to registration include existing setbacks;*
- *Two (2) true certified paper copies of the registered plans and electronic versions for the proposed severed lots prepared by an Ontario Land Surveyor with a certification that it is a true copy be provided to the Municipality;*
- *Draft copy of the deeds (with all schedules) to be approved by the Municipality prior to registration;*
- *A copy of the original executed transfers (deeds) with all schedules be provided to the Municipality;*
- *Confirmation from the North Bay Mattawa Conservation Authority (NBMCA) that the proposed Severed Lots and the Retained Lots can be adequately serviced by individual on-site septic systems;*

- *Payment of all taxes, municipal legal fees, planning fees and fees as per the current Fees and Charges By-law, Park Land Dedication By-law and all other fees associated with the processing of these applications;*
- *The Applicant demonstrate compliance with the current minimum setbacks in the Zoning By-law following the preparation of the draft survey and if not submit an application to address the deficiencies;*
- *The Applicant provide a copy of an agreement demonstrating there are sufficient facilities for private mainland parking and docking is available;*
- *The Applicant enter into a Limited-Service Agreement to be registered on title for the severed and retained lands;*
- *Easements for underground utilities registered on title for Lot 1 and benefitting Lot 2.*
Carried.

2.3 DRAFT Motion, Request from Amy and Zac – Kvas Fine Beverage Co./Hen & Finch Maple Co. – Use of Magnetawan Community Kitchen

RESOLUTION 2026-169 Hetherington-Kneller

WHEREAS the Council for the Municipality of Magnetawan receives Resolution 2026-11 from the Magnetawan Community Centre Board requesting to “keep the current bylaw in place and is not in favour of renting the Community Centre Kitchen separately nor allowing storage space for commercial operation” with respect to the correspondence from Amy and Zac Kvas, Kvas Fine Beverage Co. / Hen & Finch Maple Co. regarding the use of the Magnetawan Community Center Kitchen as a standalone rental;

NOW THEREFORE BE IT RESOLVED THAT the Council for the Municipality of Magnetawan upholds By-law 2026-18 Fees and Charges wherein the Magnetawan of Magnetawan Community Centre Kitchen is “not available for individual rental”.

Carried.

2.4 DRAFT Motion Termination of Monitoring for Short-term Accommodation, Avenu Insights & Analytics

RESOLUTION 2026-170 Hind-Bishop

WHEREAS Council of the Municipality of Magnetawan passed Resolution 2023-265 authorizing Staff to enter into a contract with Avenu Insights & Analytics LLC, for monitoring and compliance for a one-year term with an option to renew for additional one-year terms;

AND WHEREAS Staff for the Municipality of Magnetawan have gathered supporting evidence of licensed and non-licensed Short-term Accommodation properties since the passing of resolution 2023-265;

AND WHEREAS Staff for the Municipality of Magnetawan continue to utilize resources and portals absent Avenu Insights & Analytics LLC to support identification of Short-term Accommodation properties and enforcement measures of such;

NOW THEREFORE BE IT RESOLVED THAT Council of the Municipality of Magnetawan authorizes Staff to provide the required 60 day termination notice to Avenu Insights & Analytics LLC ceasing monitoring and compliance as of October 1st, 2026.

Carried.

2.5 Report from Deputy Clerk – Planning and Development Erica Kellogg and Public Works Superintendent Scott Edwards – Municipally Provided Sandbags

RESOLUTION 2026-171 Bishop-Hetherington

WHEREAS the Council of the Municipality of Magnetawan receives with thanks the report from Deputy Clerk – Planning and Development Erica Kellogg and Public Works Superintendent Scott Edwards regarding Municipally Provided Sandbags;

AND WHEREAS the Council of the Municipality of Magnetawan recognizes that seasonal flooding may impact private property owners within the Municipality;

AND WHEREAS Council acknowledges that the protection of private property from flooding, including maintaining appropriate emergency preparedness measures and obtaining flood protection materials, remains the responsibility of property owners;

NOW THEREFORE BE IT RESOLVED THAT Council approves the purchase of one hundred (100) 14" x 26" sandbags to be made available for purchase by residents at cost for flood preparedness purposes;

AND FURTHER unpickled sand is available year-round from local businesses and contractors' yards.

Carried.

2.6 Report from Parks and Maintenance Manager Michelle Tamblyn – Security Keypad and System Update

RESOLUTION 2026-172 Hind-Hetherington

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives and approves this report from Parks & Maintenance Manager Michelle Tamblyn regarding Security Keypad and System Update and accepts the quotation from Huronia Security & Monitoring for a security keypad and system update in the amount of \$4,810 plus HST with funds coming from the Community Centre/Pavillion Capital Expenditures.

Carried.

2.7 Report from Deputy Clerk Laura Brandt, 2026 Donation Chainsaw Carvings

RESOLUTION 2026-173 Hetherington- Bishop

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the report 2026 Donation Chainsaw Carvings from Deputy Clerk Laura Brandt and approves the recommendation contained therein to put out a public call for community organizations to submit their proposal to Council for a fundraising campaign utilizing the carvings.

Carried.

2.8 Report from Deputy Clerk Laura Brant, Outcome of Submissions Business Park Naming Contest

RESOLUTION 2026-174 Kneller-Hind

WHEREAS the Council of the Municipality of Magnetawan receives and approves this report from Deputy Clerk – Recreation and Communication regarding the Business Park Naming Submissions and approves the following submission;

- 1) Halligan Point Business Park*
- 2) Ember Ridge Business Park*
- 3) Magnet Business Park*
- 4) Station North Business Park*
- 5) The Blaze Business Park*
- 6) Wenonah Business Park*

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Magnetawan directs Staff to ensure that the new name is updated and/or included on any municipal signage, branding and/or advertising as required.
Deferred.

Direction was given to Staff to circulate to the Public for the purpose of name selection.

2.9 DRAFT Motion Dun-Ahmic Snowriders Donation of 20x20 Building

RESOLUTION 2026-175 Bishop-Hetherington

WHEREAS the Municipality of Magnetawan deferred Motion 2026-144 regarding correspondence from the Dun-Ahmic Snowriders dated May 14, 2026 where a 20x20 building located in the former Township of Croft, is being offered to the Municipality of Magnetawan in exchange for a donation to the Dun- Ahmic Snowriders Club, a non-profit organization;

AND WHEREAS the 20x20 building is presumed to have been built in 1991 while the unorganized Township was under the jurisdiction of the North Bay Nipissing District School Board and is absent building plans;

AND WHEREAS the Chief Building Official for the Municipality has conducted a visual inspection of the 20x20 building noting that although there is nothing visible below the sub floor, the building overall appears to be structurally sound and the floor did not feel soft;

NOW THEREFORE BE IT RESOLVED THAT the Council for the Municipality of Magnetawan receives with thanks the building from the Dun-Ahmic Snowriders and the building will be included in the Municipality's insurance;

AND FURTHER THAT the Council of the Municipality of Magnetawan authorizes a donation be made to the Dun-Ahmic Snowriders in the amount of \$1000.00.

Carried.

2.10 DRAFT By-law "Lame Duck" During 2026 Municipal Elections

RESOLUTION 2026-176 Hind-Bishop

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives and approves the draft by-law To Delegate Certain Authorities During a Restricted Authority "Lame Duck" Council Period and a By-law on this matter will be passed later in this meeting.

Carried.

2.11 DRAFT By-law Enter into a Tax Registration Extension Agreement Spence Con 5 Lots 11 and 12

RESOLUTION 2026-177 Kneller-Hetherington

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives and approves the draft by-law Enter into a Tax Registration Extension Agreement Woodhead - Spence Con 5 Lots 11 and 12 and a By-law on this matter will be passed later in this meeting.

Carried.

2.12 Motion Magnetawan Cemetery Board Interment Fee Reimbursement

RESOLUTION 2026-178 Bishop-Hetherington

WHEREAS the Council of the Municipality of Magnetawan has received, with thanks, Resolution No. 2026-13 from the Magnetawan Cemetery Board regarding the interment of the late Andy Wilson at the Chapman Cemetery;

AND WHEREAS the Council of the Municipality affirms the Municipality is committed to ensuring all cemetery grounds provide a respectful and dignified setting for families during times of remembrance;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves the reimbursement of the Municipal interment fees and extends their sincere condolences to the family of the late Andy Wilson.

Carried.

2.13 Letter of Resignation Julie Ferris, Chair Magnetawan Public Library Board

RESOLUTION 2026-179 Hetherington-Hind

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan regretfully accepts the resignation of Julie Ferris from the Magnetawan Public Library Board and thanks her for her years of service to the Library Board and to the Community.

Carried.

MUNICIPAL BOARD AND COMMITTEE MINUTES

3.1 Almaguin Highlands Health Council (AHC) Minutes May 7, 2026

3.2 Magnetawan Economic Tourism Committee (METC) Minutes June 4, 2026

3.3 Magnetawan Community Centre Board (MCCB) Minutes June 24, 2026

3.4 District of Parry Sound Social Services Administration Board (DSSAB) CAO Report June 2026

3.5 North Bay Parry Sound District Health Unit (NBPSDHU) Minutes April 22, 2026, Finance and Property Committee Minutes April 22, 2026 and Medical Officer of Health Report Highlights June 2026

3.6 Medical Officer of Health (MOH) Report to the Board of Health June 24, 2026

RESOLUTION 2026-180 Bishop-Kneller

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the Municipal Boards and Committee Minutes as copied and circulated.

Carried.

CORRESPONDENCE

4.1 Township of Baldwin - Review of Municipal Police Billing Model Ontario Provincial Police

4.2 Western Ontario Warden's Caucus Emergency Room Reform

4.3 Municipality of Wawa Support for Sustainable Provincial Grant Funding for Fire Services in Ontario

4.4 Town of Halton Hills Modernizing Ontario's Invasive Plants Rules to Protect Taxpayers, Municipal Lands, Agriculture, Natural Heritage and Local Gardens

4.5 Township of McGarry Highway 11 & 17 Rest Stops Areas and Traveller Infrastructure

4.6 Township of McKellar MRI at West Parry Sound Health Centre

- 4.7 Town of Whitby Review of Ontario Land Tribunal and Enhancing Deference to Municipal Planning Decisions
- 4.8 Township of North Stormont A Call to Return to Property Tax Reassessment Cycle
- 4.9 Town of Caledon Funding and Coordinated Plans to Combat Tick Borne Diseases
- 4.10 Broader Public Sector (BPS) Reporting Submission 2025 Submission
- 4.11 OPP Municipal Policing 2026 Revenue Credit
- 4.12 Parry Sound Area Community Business & Development Centre Inc. - Closing of Canadore College Parry Sound Campus
- 4.13 North Bay Parry Sound District Health Unit Animal Bite Prevention
- 4.14 Federation of Northern Ontario Municipalities (FONOM) Federal Review of Deep Geological Repository Highlights Need for Highway 11 and Highway 17 Investment
- 4.15 Whitestone and Area Nurse Practitioner Led Clinic Community Advisory Clinic - June 2026 Update
- 4.16 Magnetawan Central Public School - Thank you from Robotics Team
- 4.17 Magnetawan Central Public School - Thank you Butterfly Project
- 4.18 Magnetawan Central Public School - Thank you Emily Langford Graduation Award for Citizenship
- 4.19 Almaguin Highlands Secondary School - Thank you Graduation Award
- 4.20 Magnetawan Hazmat Day 2026 Poster
- 4.21 Magnetawans Annual Canada Day Fireworks Display Poster
- 4.22 Celebrate Canada Day in the Mag! Poster
- 4.23 Call for Canada Day Floats Poster
- 4.24 Notice of Road Closure Canada Day Parade Poster
- 4.25 Dunk Tank Poster
- 4.26 Rock 'N' Roll in the Mag! Poster
- 4.27 Archery Night Poster
- 4.28 Aquafit Fitness Classes Poster
- 4.29 Magnetawan Heritage Centre Museum Poster
- 4.30 Drumming with Sandra Poster
- 4.31 Maggie and Magneto Community Rock Snake Poster
- 4.32 Bike and Recreational Games Share Program Poster
- 4.33 Beach Wheelchair Poster
- 4.34 Beach Toy Lending Poster
- 4.35 Boat Launch Education Poster
- 4.36 Boat Locks Open Poster
- 437 ICYMI Council Highlights June 3, 2026

RESOLUTION 2026-181 Hetherington-Hind

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the correspondence items as copied and circulated;

AND FURTHER endorses the following motions:

- 4.1 Township of Baldwin - Review of Municipal Police Billing Model Ontario Provincial Police
- 4.2 Western Ontario Warden's Caucus Emergency Room Reform
- 4.3 Municipality of Wawa Support for Sustainable Provincial Grant Funding for Fire Services in Ontario

- 4.4 Town of Halton Hills Modernizing Ontario's Invasive Plants Rules to Protect Taxpayers, Municipal Lands, Agriculture, Natural Heritage and Local Gardens
- 4.5 Township of McGarry Highway 11 & 17 Rest Stops Areas and Traveller Infrastructure
- 4.6 Township of McKellar MRI at West Parry Sound Health Centre
- 4.7 Town of Whitby Review of Ontario Land Tribunal and Enhancing Deference to Municipal Planning Decisions
- 4.8 Township of North Stormont A Call to Return to Property Tax Reassessment Cycle
- 4.9 Town of Caledon Funding and Coordinated Plans to Combat Tick Borne Diseases Carried.

ACCOUNTS

5.1 Accounts in the amount of \$2,177,991.59

RESOLUTION 2026-182 Hind-Kneller

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves the accounts in the amount of \$2,177,991.59 as presented.

Carried.

BY-LAWS

6.1 Lame Duck During 2026 Municipal Elections

6.2 Zoning By-law Amendment – Ahmic Lake Enterprises LTD

6.3 Enter into a Tax Registration Extension Agreement Spence Con 5 Lots 11 and 12

RESOLUTION 2026-183 Hetherington-Bishop

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan that the following by-laws are now read a first, second and a third time, passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation, and engrossed in the by-law book:

6.1 Lame Duck During 2026 Municipal Elections

6.2 Zoning By-law Amendment – Ahmic Lake Enterprises LTD

6.3 Enter into a Tax Registration Extension Agreement Spence Con 5 Lots 11 and 12.

Carried.

CONFIRMING BY-LAW AND ADJOURNMENT

7.1 Confirm the Proceedings of Council and Adjourn

RESOLUTION 2026-184 Hetherington-Bishop

BE IT RESOLVED by the Council of the Municipality of Magnetawan that the Confirming By-law is now read a first, second and a third time, passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and engrossed in the by-law book;

AND FURTHER THAT this meeting is now adjourned at 2:15 pm to meet again on Wednesday July 29, 2026, at 1:00 pm or at the call of the Chair.

Carried.

Approved by:

Mayor

Clerk