



**COUNCIL MEETING MINUTES**  
**July 12, 2023**  
**1:00 pm**

The meeting of the Council of the Corporation of the Municipality of Magnetawan was held at the Magnetawan Community Centre on Wednesday July 12, 2023, with the following present:

Mayor Sam Dunnett  
Deputy Mayor John Hetherington  
Councillor Bill Bishop  
Councillor Jon Hind  
Councillor Brad Kneller

Staff: CAO/Clerk Kerstin Vroom, Public Works Superintendent Scott Edwards and Deputy Clerk Recreation and Communications Laura Brandt were present for the entire meeting. Chief Building Official Tyler Irwin and Deputy Clerk Planning and Development Erica Kellogg were present for their respective sections in the meeting.

**OPENING BUSINESS**

**1.1 Call to Order**

The meeting was called to order at 1:00 p.m.

**1.2 Adoption of the Agenda**

*RESOLUTION 2023-191 Bishop-Hetherington*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adopts the agenda as amended to include as item 2.6 Award Letter of Recommendation D.M. Wills – Orange Valley Bridge.*

*Carried.*

**1.3 Disclosure of Pecuniary Interest**

Mayor Sam Dunnett stated that should anyone have a disclosure of pecuniary interest that they could declare the nature thereof now or at any time during the meeting.

**1.4 Adoption of the Previous Minutes**

*RESOLUTION 2023-192 Kneller-Bishop*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adopts the minutes on June 21, 2023, as copied and circulated.*

*Carried.*

**PRESENTATION**

**Elizabeth White on behalf of the Board of Magnetawan Daycare**

*RESOLUTION 2023-193 Hetherington-Bishop*

WHEREAS the Council of the Municipality of Magnetawan passed motion 2023-41 agreeing in principle to the leasing of the Ahmic Harbour Community Centre for use as a Daycare Centre for a one year lease with possible extension starting early Summer 2023; AND WHEREAS Council passed motion 2023-80 agreeing to take the concerns of the Ahmic Harbour Recreation Committee & Citizens concerns into consideration prior to making a final decision on the leasing of Ahmic Community Centre as a fulltime daycare; NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Magnetawan thanks Elizabeth White for her deputation on behalf of the Board of Magnetawan Daycare; AND FURTHER the request to lease the Ahmic Harbour Community Centre as a Daycare Centre is approved.

Recorded Vote Called by Sam Dunnett

Bill Bishop	Yea	
Deputy Mayor John Hetherington	Yea	
Jon Hind	Yea	
Brad Kneller	Yea	
Mayor Sam Dunnett		Nay

*Carried.*

**STAFF QUARTERLY REPORTS**

**Report from Fire Chief Derek Young**

**Report from By-law Enforcement Officer Jason Newman**

**Report from Chief Building Official Tyler Irwin**

**Report from Public Works Superintendent Scott Edwards**

**Report from Parks and Maintenance Manager Steve Robinson**

**Report from Deputy Clerk Erica Kellogg**

**YTD Budget 2023 from Stephanie Lewin Treasurer**

*RESOLUTION 2023-194 Hind-Hetherington*

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the Staff Quarterly Reports from the Department Heads as presented for information only.

*Carried.*

**STAFF REPORTS, MOTIONS AND DISCUSSION**

**2.1 DRAFT Appoint Building Official – RSM Building Consultants**

*RESOLUTION 2023-195 Hind-Hetherington*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves the DRAFT Appoint Building Official - RSM Building Consultants as presented and the by-law on this matter will be passed later in the meeting.*

*Carried.*

**2.2 DRAFT Consent Agreement – Ferrante – 286 Halls Road**

*RESOLUTION 2023-196 Bishop-Kneller*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves the DRAFT Consent Agreement – Ferrante – 286 Halls Road as presented and the by-law on this matter will be passed later in the meeting.*

*Carried.*

**2.3 MAHC Hospital Local Share Update**

*RESOLUTION 2023-197 Hetherington-Bishop*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the correspondence MAHC Hospital Local Share Update for information purposes only.*

*Carried.*

Direction was given to Staff to put this item on the next Council Agenda.

**2.4 Verbal Update and Thank You Letter Habitat for Humanity**

*RESOLUTION 2023-198 Hind-Kneller*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the Verbal Update and Thank You Letter Habitat for Humanity for information only.*

*Carried.*

**2.5 Pinchin Memorandum Surface Water Sample Results, Chapman Drive East Rubbish Site**

*RESOLUTION 2023-199 Kneller-Hind*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives and approves the report from Pinchin Ltd. "Surface Water Sample Results, Chapman Drive East Rubbish Site" and as it is Pinchin's opinion that the exceedances from the private sample results received are not conclusively indicative of a surface water impact originating from the waste materials at the former dumping site, and given the small size of the area, the length of time since materials were placed, the reported type of waste and recent capping activities undertaken by the Municipality, it is not likely that the site presents a source for significant contamination; therefore, there will be no further water sampling and/or remedial action taken by the Municipality at this time.*

*Carried.*

**2.6 Award Letter of Recommendation D.M. Wills – Orange Valley Bridge**

*RESOLUTION 2023-200 Bishop-Hetherington*

*WHEREAS the Council of the Municipality of Magnetawan receives the Award letter of Recommendation D.M. Wills – Orange Valley Bridge;*

*AND WHEREAS, Staff has confirmed that the Bid Bond and Agreement to Bond are in place and complete;*

*NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality approves the recommendation of D.M. Wills and awards the tender for the replacement of the Orange Valley Road Bridge Contract No. 2023-02 to McPherson-Andrews Contracting Ltd in the amount of \$541,878.50 plus \$70,444.21 HST for a total contract price of \$612,322.71.*

*Carried.*

## **MUNICIPAL BOARD AND COMMITTEE MINUTES**

- 3.1 **North Bay Parry Sound District Health Unit Board of Health Minutes April 26, 2023**
- 3.2 **Central Almaguin Planning Board Minutes May 3, 2023**
- 3.3 **Almaguin Community Economic Development (ACED) Minutes May 25, 2023**
- 3.4 **District of Parry Sound Social Services Administration Board Chief Administrative Officer's Report June 2023**
- 3.5 **Magnetawan Cemetery Board (MCB) Minutes June 14, 2023**
- 3.6 **Magnetawan Community Centre Board (MCCB) Minutes July 5, 2023**

*RESOLUTION 2023-201 Bishop-Hetherington*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the Municipal Boards and Committee Minutes as copied and circulated.*

*Carried.*

## **CORRESPONDENCE**

- 4.1 **Amendment to the Vessel Operation Restriction Regulations**
- 4.2 **Ministry of Natural Resources and Forestry Ontario Regulation 161/17 & Ontario Regulation 326/04**
- 4.3 **Correspondence from the Minister of Justice and Attorney General of Canada**
- 4.4 **Correspondence North Bay Parry Sound District Health Unit, Audited Financial Statements & Sch 77 – Health Unit 2022 Magnetawan (online only)**
- 4.5 **Thank You Letter from Jack Crossman Ahmic Lake Road**
- 4.6 **Thank You Letter Almaguin Highlands Secondary School**
- 4.7 **Unsuccessful Outcome of RED Grant Intake #3 Funding**
- 4.8 **Outcome of Boat Launch Education Program July 3, 2023**
- 4.9 **Free Fitness Classes Poster**
- 4.10 **New Aquafit Classes Poster**
- 4.11 **ICYMI Council Highlights June 21, 2023**

*RESOLUTION 2023-202 Hind-Kneller*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the correspondence items as copied and circulated.*

*Carried.*

## **ACCOUNTS**

- 5.1 **Accounts in the amount of \$719,561.77**

*RESOLUTION 2023-203 Hetherington-Bishop*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves the accounts in the amount of \$719,561.77 as presented.*

*Carried.*

**BY-LAWS**

6.1 **Road Fouling**

6.2 **Appoint a Building Official – RSM Building Consultants**

6.3 **Consent Agreement – Ferrante – 286 Halls Road**

*RESOLUTION 2023-204 Hind-Hetherington*

*BE IT RESOLVED THAT by the Council of the Municipality of Magnetawan that the following by-laws are now read a first, second and a third time, passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation, and engrossed in the by-law book:*

6.1 *Road Fouling*

6.2 *Appoint a Building Official – RSM Building Consultants*

6.3 *Consent Agreement – Ferrante – 286 Halls Road*

*Carried.*

**CONFIRMING BY-LAW AND ADJOURNMENT**

7.1 **Confirm the Proceedings of Council and Adjourn**

*RESOLUTION 2023-205 Bishop-Hetherington*

*BE IT RESOLVED by the Council of the Municipality of Magnetawan that the Confirming By-law is now read a first, second and a third time, passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and engrossed in the by-law book;*

*AND FURTHER THAT, this meeting is now adjourned at 3:30 pm to meet again on Wednesday August 02, 2023, at 1:00 pm or at the call of the Chair.*

*Carried.*

Approved by:

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Clerk