



COUNCIL MEETING MINUTES
July 16, 2025
1:00 pm

The meeting of the Council of the Corporation of the Municipality of Magnetawan was held at the Magnetawan Community Centre on Wednesday July 16, 2025, with the following present:

Mayor Sam Dunnett
Deputy Mayor John Hetherington
Councillor Bill Bishop
Councillor Jon Hind
Councillor Brad Kneller

Staff: CAO/Clerk Kerstin Vroom, Deputy Clerk Recreation and Communications Laura Brandt, were present for the entire meeting. Deputy Clerk Planning and Development Erica Kellogg and Public Works Superintendent Scott Edwards were present for their respective sections in the meeting.

OPENING BUSINESS

1.1 Call to Order

The meeting was called to order at 1:00 p.m.

1.2 Adoption of the Agenda

RESOLUTION 2025-183 Bishop-Hetherington

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adopts the agenda as amended.

Carried.

1.3 Disclosure of Pecuniary Interest

Mayor Sam Dunnett stated that should anyone have a disclosure of pecuniary interest that they could declare the nature thereof now or at any time during the meeting.

1.4 Adoption of the Previous Minutes

RESOLUTION 2025-184 Kneller-Bishop

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adopts the minutes of the Council meetings on June 25, 2025, and the Planning Act Public Meeting on June 25, 2025, as copied and circulated.

Carried.

PLANNING ACT MEETING

Zoning By-law Amendment Application – Stockdale – CON 5 Part Lot 15 Croft

RESOLUTION 2025-185 Hind-Hetherington

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan recesses the regular meeting to hold a public meeting pursuant to Section 34 of the Planning Act to consider a Zoning By-law Amendment described as:

- *Stockdale – Croft Con 5 Pt Lot 15*

Carried.

RESOLUTION 2025-186

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the report from Chris Conti and Kent Randall, Planners Ecovue and supports the application for a Zoning By-law Amendment for CON 5 PT LOT 15 – Stockdale (4944 030 00412001) which is accessed by 15/16 Side Road and a By-law on this matter will be passed later in the meeting.

Carried.

RESOLUTION 2025-187 Kneller-Hetherington

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adjourns the Planning Act public meeting and returns to the regular meeting.

Carried.

STAFF REPORTS, MOTIONS AND DISCUSSION

2.0 Discussion on Public Works Rental of Pick Up Truck for Students to Install/Update Road Signs

RESOLUTION 2025-188 Bishop-Hetherington

WHEREAS the Public Works Department has rented a pick up truck for 10 weeks at a cost of approximately \$2,000, which was included as part of the 2025 signage budget, for the roads summer student and roads casual employee use to install and/or update road signs and clear site lines as outlined in the Roads Needs Study to maintain our Minimum Maintenance Standards;

NOW THEREFORE BE IT RESOLVED, that the Council of the Municipality of Magnetawan is in favour of the rental of the pick up truck

Carried.

2.1 Request Purchase Unopened Road Allowance – Sadlon – Con 5 PT Lot 16 Pt 1 to 4 – 42R-8407

RESOLUTION 2025-189 Hetherington-Hind

WHEREAS the Council of the Municipality of Magnetawan passed Resolution 2024-343 deferring a Stop Up and Close application for the purchase of an Unopened Road Allowance leading to water between Con 5 Lot 16 42R-8407 (4944 030 00412102 – Sadlon) and Croft Plan M153 Lot 1 PCL 16060 (4944030409504– Hunter/Scharlach);

AND WHEREAS Council directed Staff to contact abutting owners Hunter/Scharlach to notify them of the intent to purchase and offer the same;

AND WHEREAS Staff received confirmation from property owners Hunter/Scharlach solicitor advising that they are not interested in participating in the sale provided a registered Right of Way is given over the Unopened Road Allowance to provide access to property;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Magnetawan agrees in principle to sell the subject Unopened Road Allowance to the applicant with the following conditions:

- A reference plan depicting the subject lands to the satisfaction of the Municipality be provided;
- All costs incurred by and/or imposed by the Municipality arising from and in consequence of the application and the proposed closure and sale shall be borne by the applicant;
- The price of the land shall be determined by a qualified appraiser;
- The applicant's lawyer will provide an undertaking to merge the subject Unopened Road Allowance to the applicant's lands at Con 5 Pt Lot 16 within three months of the registration;
- Confirmation be provided to the Municipality that the applicant has legal title of the subject lands; and
- A Right of Way be registered on title over the subject Unopened Road Allowance providing legal access to 402 15th/16th Side Road, legally described as Croft Plan M153 Lot 1 PCL 16060.

Carried.

2.2 Request Purchase Unopened Road Allowance – Port Carmen Marina – CON 2 & 3 PT LOT 23

RESOLUTION 2025-190 Kneller-Hind

WHEREAS in 2003 the Council of the Municipality of Magnetawan approved the entering into a "Licence Agreement" with Aldon Schlessner the 2003 owner of Port Carmen Marina (4944 010 0012700) permitting an encroaching dock to remain on the Municipally owned Unopened Road Allowance between CON 2 & 3 PT LOT 23;

AND WHEREAS prior to the 2023 purchase of Port Carmen Marina by 1000563064 Ontario Inc. Municipal Staff informed the new owner that the Municipality will no longer enter into Encroachment Agreements;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Magnetawan agrees in principle to sell a portion of the Original Road Allowance with the following conditions:

- Only includes the Unopened Road Allowance lands within 2 metres of the original encroaching structure;
- The additional finger piers installed after the Encroachment Agreement be removed;
- No obstruction of the public from using the dock;
- All signs suggesting no public parking be removed;
- A reference plan depicting the subject lands to the satisfaction of the Municipality be provided;
- All costs incurred by and/or imposed by the Municipality arising from and in consequence of the application and the proposed closure and sale be borne by the Owner;
- The price of the land shall be determined by a qualified appraiser;
- The lawyer to provide an undertaking to merge the encroached lands to the subject lands to abutting lands within 3 months of registration.

Deferred.

Direction was given to Staff to have the two metre and full unopened road allowance surveyed with the cost to be borne by the applicant.

2.3 Restatement 2025 Budget as per O/Reg 284/09

RESOLUTION 2025-191 Bishop-Hetherington

WHEREAS generally accepted accounting principles for local governments established by the Public Sector Accounting Board (PSAB) of the Chartered Professional Accountants of Canada require municipalities to capitalize and amortize tangible capital assets to accrue liabilities related to post-employment and sold waste landfill closure and post-closure expense;

AND WHEREAS Ontario Regulation 284/09 states that a municipality may exclude these expenses from budgeted amounts for which revenue must be raised;

AND WHEREAS if excluded, Ontario Regulation 284/09 requires Council to adopt a report that shows the impact of fully covering these expenses;

NOW THEREFORE, BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves and adopts the report entitled "Re-statement 2025 Budget as per O.Reg 284/09" as presented.

Carried.

2.4 2025-2026 Municipal Insurance Renewal

RESOLUTION 2025-192 Kneller-Hetherington

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the Municipal Insurance Renewal Proposal from Municipal Insurance Services (MIS) and approves the renewal received and choses

Option C -3 year Long Term Agreement (from 2025-2028);

AND FURTHER authorizes the CAO/Clerk to sign any documents for renewal purposes.

Carried.

2.5 DRAFT Motion Significant Weather Event July 7, 2025

RESOLUTION 2025-193 Bishop-Hind

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Magnetawan declared a Significant Weather Event on July 7, 2025, at 7:00 am due to severe weather and unprecedented rainfall which caused catastrophic washouts, culvert breaching, sink holes and flooding on our road system as well as flooding our public docks. This storm resulted in the Municipality closing our public docks as well as closing 31 roads leaving 743. property owners stranded. The total property damage and estimated time for remediation is not yet known.

Carried.

2.6 Renaming Main Road to Audrey Smith Road

RESOLUTION 2025-194 Kneller-Hetherington

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan is in favour of renaming Main Road to Audrey Smith Road as Main Road is actually just a continuation of Audrey Smith Road. Audrey Smith Road is the road that should be intersecting with Wurm Road.

AND FURTHER directs Staff to bring back a bylaw on this matter to the next meeting.

Carried.

2.7 Request for Municipally Significant Event Magnetawan Public Library Halloween Dance Magnetawan Community Centre

RESOLUTION 2025-195 Hind-Bishop

WHEREAS the Council of the Municipality of Magnetawan receives the correspondence from the Magnetawan Public Library for Municipally Significant Event Halloween Dance being held at the Magnetawan Community Centre;

AND WHEREAS it is a requirement under the Alcohol and Gaming Commission of Ontario (AGCO) Liquor License Application process for a Public Event to have the Municipality in which the event is being held in to declare the event as municipally significant;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Magnetawan declares the Magnetawan Public Library Halloween Dance event being held at 4304 Highway 520 (Magnetawan Community Centre) on October 25, 2025, as municipally significant as required by the AGCO.

Carried.

2.8 Donation of Chainsaw Carvings to Community Groups

RESOLUTION 2025-196 Bishop-Hetherington

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the correspondence Donation of Chainsaw Carvings to Community Groups Submissions and donates the carvings to the: Magnetawan Firefighters Association, Magnetawan Horticultural Society and Almaquin Pride.

Carried.

2.9 Discussion Canada Day 2026

RESOLUTION 2025-197 Hind-Kneller

WHEREAS Canada Day in 2026 will fall on a Wednesday;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Magnetawan is in favour of hosting Magnetawan's Canada Day Celebration on: Wednesday July 1st

AND FURTHER THAT the Council of the Municipality of Magnetawan directs Staff to source any grant funding available to help offset the costs of this event.

Carried.

2.10 Report from Deputy Clerk Laura Brandt, Repair of Lighthouse and Platform

RESOLUTION 2025-198 Hetherington-Bishop

WHEREAS as per Procurement By-law 2004-37 as amended Section 5.9.1 Emergency Purchases: Department Heads shall be authorized to make emergency purchases in excess of \$5,000 upon approval of the Mayor or Deputy Mayor. The Department Head shall present a report to Council at its next meeting;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives and approves the report Repair of Lighthouse and Platform from Deputy Clerk Laura Brandt for the emergency repairs to be completed by Ahmic Lake Marine Ltd in the amount of \$12,000 plus HST with monies to be taken from the Community Enhancement Fund.

Carried.

2.11 DRAFT Private Roads Grant By-law

RESOLUTION 2025-199 Kneller-Hetherington

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves the Private Roads Grant By-law as presented, and the by-law on this matter will be passed later in the meeting.

Carried.

MUNICIPAL BOARD AND COMMITTEE MINUTES

3.1 North Bay Parry Sound Health Unit Minutes April 23, 2025

RESOLUTION 2025-200 Bishop-Hetherington

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the Municipal Boards and Committee Minutes as copied and circulated.

Carried.

CORRESPONDENCE

4.1 Ministry of Municipal Affairs and Housing Protect Ontario by Building Faster and Smarter Act, 2025 (Bill 17)

4.2 Letter from the Honourable Lisa Thompson, Minister of Rural Affairs, Rural Ontario Development (ROD) Program

4.3 Ontario Court of Justice, Set Fines Approval By-law 2025-33 Prohibit the Climbing/Diving/Jumping from Bridges and Lighthouse Landmark

4.4 ACED Staff Report Percentage of Tax Levy Funding Rate Concept

4.5 Treasurer's Statement of 2024 Council Renumeration

4.6 YTD Budget 2025 from Treasurer Stephanie Lewin

4.7 Successful Outcome of Seniors Active Living Fair Grant Funding

4.8 Unsuccessful Outcome of Seniors Community Grant Funding

4.9 Certificate of Appreciation Almaguin Pride Network

4.10 Thank You Card Almaguin Highlands Secondary School Awards Program

4.11 Art in the Park Poster

4.12 ICYMI Council Highlights June 25, 2025

RESOLUTION 2025-201 Hetherington-Bishop

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the correspondence items as copied and circulated

Carried.

ACCOUNTS

5.1 Accounts in the amount of \$477,973.18

RESOLUTION 2025-202 Kneller-Hind

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves the accounts in the amount of \$477,973.18 as presented.

Carried.

BY-LAWS

6.1 Zoning By-law Amendment – Stockdale – Con 5 Part Lot 15 Croft

6.2 Private Roads Grant By-law

RESOLUTION 2025-203 Kneller-Bishop

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan that the following by-laws are now read a first, second and a third time, passed, signed by the Deputy Mayor and the Clerk, sealed with the seal of the Corporation, and engrossed in the by-law book:

6.1 Zoning By-law Amendment – Stockdale -CON 5 Part Lot 15 Croft

6.2 Private Roads By-law

Carried.

CONFIRMING BY-LAW AND ADJOURNMENT

7.1 Confirm the Proceedings of Council and Adjourn

RESOLUTION 2025-204 Bishop-Hetherington

BE IT RESOLVED by the Council of the Municipality of Magnetawan that the Confirming By-law is now read a first, second and a third time, passed, signed by the Deputy Mayor and the Clerk, sealed with the seal of the Corporation and engrossed in the by-law book;

AND FURTHER THAT this meeting is now adjourned at 2:20 pm to meet again on Wednesday August 13, 2025, at 1:00 pm or at the call of the Chair.

Carried.

Approved by:



Mayor



Clerk