



## AGENDA – Regular Meeting of Council

Wednesday July 21, 2021

1:00 PM

Magnetawan Community Centre

**Page #** **OPENING BUSINESS**

- 1.1 Call to Order
- 1.2 Adoption of the Agenda
- 1.3 Disclosure of Pecuniary Interest
- 3 1.4 Adoption of Previous Minutes

**PLANNING ACT MEETING**

- 11 Zoning By-law Amendment Application Lost Forest Park

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- 43 2.2 Report from Public Works Superintendent Scott Edwards, Culvert 11 Replacement in 2021
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- 99 2.9 Second Quarter YTD Budget 2021
- 120 2.10 DRAFT Appoint Deputy Clerk Laura Brandt
- 121 2.11 DRAFT Motion Northern Ontario Heritage Fund Corporation (NOHFC) Docks and Ramp
- 2.12 Discussion August 11, 2021 Council Meeting

**MUNICIPAL BOARDS AND COMMITTEE MINUTES**

- 122 3.1 Central Almaguin Planning Board (CAPB) Minutes June 16, 2021

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- 125 4.1 Municipality of St. Charles, Municipal Land Transfer Tax
- 127 4.2 Township of Georgian Bay, Truth and Reconciliation Commission of Canada
- 128 4.3 Correspondence from the Ministry of Municipal Affairs and Housing, Entering Step Two of  
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- 131 4.4 Correspondence from the Ontario Land Tribunal, Processes for the New Ontario Land  
Tribunal
- 133 4.5 Correspondence from the Office of the Solicitor General, Responding to Animals Left in  
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- 136 4.6 Thank You Card, Almaguin Highlands Secondary School Graduation Award Donation
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- 139 4.8 ICYMI Council Highlights June 30, 2021

**ACCOUNTS**

140 5.1 Accounts in the amount of \$401,859.83

**BY-LAWS**

157 6.1 911 Civic Address

159 6.2 Cemetery

174 6.3 Bennett Site Plan Agreement - 4 Cobalt Lane

182 6.4 Appoint a Deputy Clerk

**CLOSED SESSION**

In accordance with Section 239(2) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, Council shall proceed into Closed Session in order to address matters pertaining to:

- (b) Personal matters about an identifiable individual
- (c) Acquisition or disposition of land
- (i) Information supplied in confidence by a third party

**CONFIRMING BY-LAW AND ADJOURNMENT**

183 7.1 Confirm the Proceedings of Council and Adjourn



**COUNCIL MEETING MINUTES**

**June 30, 2021**

**1:00 pm**

The meeting of the Council of the Corporation of the Municipality of Magnetawan was held at the Magnetawan Community Centre and streamed electronically for the public through "Go To Meeting" with the following present:

Mayor Sam Dunnett  
Deputy Mayor Tim Brunton  
Councillor Brad Kneller  
Councillor Wayne Smith  
Councillor John Hetherington

Staff: CAO/Clerk Kerstin Vroom and Deputy Clerk Recreation and Communications Laura Brandt were present for the entire meeting. Chief Building Official Brian Horsman, Deputy Clerk Planning and Development Nicole Gourlay and Public Works Superintendent Scott Edwards were present for their respective sections in the meeting.

**OPENING BUSINESS**

**1.1 Call to Order**

The meeting was called to order at 1:00 p.m.

**1.2 Adoption of the Agenda**

*RESOLUTION 2021-186 Brunton-Smith*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adopts the agenda as presented.*

*Carried.*

**1.3 Disclosure of Pecuniary Interest**

Mayor Dunnett stated that should anyone have a disclosure of pecuniary interest that they could declare the nature thereof now or at any time during the meeting.

**1.4 Adoption of the Previous Minutes**

*RESOLUTION 2021-187 Brunton-Hetherington*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adopts the minutes of June 09, 2021 meeting as copied and circulated.*

*Carried.*

**PLANNING ACT MEETING**

**Zoning By-law Amendment Application Munn-Saunders-1743 Nipissing Road South**

*RESOLUTION 2021-188 Kneller-Hetherington*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan recesses the regular meeting to hold a public meeting pursuant to Section 34 of the Planning Act to consider a Zoning By-law Amendment Application:*

*1743 Nipissing Rd S – Munn – Rezone severed lots from Rural to Rural Residential and to rezone the retained lot to Rural Exception 8 (RU-8) to allow a contractor’s yard.*

*Carried.*

*RESOLUTION 2021-189 Brunton-Hetherington*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adjourns the Planning Act public meeting and returns to the regular meeting.*

*Carried.*

*RESOLUTION 2021-190 Kneller-Brunton*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives and approves the recommendations within the report of Jamie Robinson, Planner MHBC, supporting the application for Zoning By-law Amendment, and entering into a Site Plan Control Agreement for: Munn/Saunders–1743 Nipissing Rd S. The By-laws on this matter will be passed later in the meeting.*

*Carried.*

**DEPUTATION**

**Mark Langford, Road Use Agreement – Herrnstein – Maintain Hickory Lane**

*RESOLUTION 2021-191 Smith-Brunton*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the correspondence from Mark Langford, Road Use Agreement – Herrnstein – Maintain Hickory Lane;*

*AND FURTHER THAT Council approves the revised License Agreement presented in the agenda package as vetted by the Municipal Solicitor.*

*Carried.*

**STAFF REPORTS, MOTIONS AND DISCUSSION**

**2.1 Consent Application – 2 new lots – Langford – CON 1 PT LOT 26 & 27 – 311 Roskopf Road**

*The applicant has withdrawn their Consent Application.*

**2.2 Deeming By-law Request Langford – Lots 20 and 21, E/S Queen Street Plan 319**

*RESOLUTION 2021-192 Smith-Kneller*

*WHEREAS; Council has received correspondence and required fees from Mark Langford, President 1895507 Ontario Inc. requesting the deeming together of lots 20 and 21, E/S Queen Street Plan 319;*

*NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Magnetawan supports in principle the deeming together of Plan 319 lots 20 and 21 E/S Queen Street in the Village of Magnetawan and directs staff to bring back the by-law for passing to a future Council meeting.*

*Carried.*

**2.3 Consent Application – 1 new lot – Woodruff – CON 10 LOTS 24 & 25 – Miller/Rocky Road**

*RESOLUTION 2021-193 Kneller-Hetherington*

*WHEREAS the Municipality of Magnetawan has received a request to support an application for consent the creation of one (1) new rural lot (Woodruff Roll #4944 010 002 23300 & #4944 010 002 23400). The property is legally described as Con. 10, Lots 24 & 25, (Chapman), in the Municipality of Magnetawan, hereinafter referred to as “the Lands”;*

*NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Magnetawan supports in principle the consent application for the Lands, which is valid only for a period of six (6) months, subject to the following conditions:*

- Draft copy of the deeds (with all schedules) to be approved by the Municipality prior to registration;*
- A copy of the original executed transfer (deed) with all schedules be provided to the Municipality;*
- Draft Reference Plan to be approved by the Municipality prior to registration. Two (2) true certified paper copies of the registered plan and an electronic version with a certification that it is a true copy be provided to the Municipality;*
- Payment of all taxes, municipal, legal and planning fees associated with the processing of this application including fees under By-law 2011-11, 2011-16 and current Municipal Fees & Charges By-law including a 5% parkland dedication fee;*
- Confirmation from North Bay Mattawa Conservation Authority that a sewage system can be located on each lot (severed and retained);*
- That the Applicant submit a Zoning By-law Amendment to rezone the proposed Severed Lot to address the non-compliant minimum lot area requirement and enter into a Site Plan, to be registered on title, to establish a building envelope on the severed lot that is appropriately setback from the adjacent aggregate operation;*
- That the Applicant obtain a Letter of Suitable Location for Entrance from the Municipality for the proposed Severed Lot;*
- Confirmation that there are no livestock in the surrounding area that would have an impact on the proposed severed and retained lot with respect to the Minimum Distance Separation (MDS) requirements.*
- That the Applicant gift to the Municipality of Magnetawan the portion of traveled road known as Miller Road that traverses through CON 10 Lots 24 & 25, at a minimum of 66’ wide, to the satisfaction of the Municipality;*
- That the Applicant agree to swap the traveled portion of Rocky Road across the north section of CON 10 Lots 24 & 25, at a minimum of 66’ wide, with the Municipality for ownership over the unopened road allowance and that unopened road allowance be merged with Part 11;*
- That the foregoing conditions be fulfilled within one year of the date of the notice of the decision of the Planning Board.*

*Carried.*

**2.4 Main – Road Exchange (Schmeler) and Gifting (Miller) – CON 12 PT LOT 19 PCL 9838 S/S & CON 12 LOT 18**

*RESOLUTION 2021-194 Brunton-Kneller*

*WHEREAS the Municipality of Magnetawan has received an application for the exchange of an unopened Road Allowance from Robert Main for the lands encompassing Schmeler Road on the lands known as CON 12 PT LOT 19 PCL 9838 S/S & CON 12 LOT 18, Roll numbers 494401000230600 & 494401000230500, and also, to gift the lands encompassing Miller Road on the lands known as CON 12 PT LOT 19 PCL 9838 S/S, Roll number 494401000230600;*

*NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves in principle the gifting of lands encompassing Miller Road traversing the Main's lands, and also, the exchange of the unopened road allowance for the encompassing Schmeler Road traversing the Main's lands with the following provisions:*

- The exchange of the 'road allowance' will be at no cost to the applicant for the lands only;*
- The cost of surveying the necessary lands, and all other and any costs will be borne by the applicant;*
- The transferred road allowances (Miller and Schmeler) to the Municipality are a minimum of 66 feet in width.*

*Carried.*

**2.5 Correspondence Victor J. Wiens Request for a Temporary Exception to Zoning By-law No. 2001 26 Section 3.32 and Trailer Licence By-law 2019-25 allow more than 1 trailer – CON 1 PT LOT 9 RP 42R10938 PART 1 PCL 23503 SS-Minklers Lane**

*RESOLUTION 2021-195 Hetherington-Brunton*

*WHEREAS the Council of the Municipality of Magnetawan receives the correspondence from Victor J. Wiens Request for a Temporary Exception to Zoning By-law No. 2001-26 Section 3.32 and Trailer Licence By-law 2019 - 25 allow more than 1 trailer - CON 1 PT LOT 9 RP 42R10938 PART 1 PCL 23503 SS-Minklers Lane;*

*AND WHEREAS, a trailer license may be issued for one (1) seasonal trailer on a property zoned: rural, rural residential, and agricultural;*

*AND WHEREAS, this property is currently zoned Rural;*

*NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves 1 trailer on the above mentioned lands, provided annual trailer application and fees are paid in full.*

*Carried.*

**2.6 Report from Chief Deputy Building Official Matthew Clouthier, Report of Results from a Request for Quotes from Local Dealers**

*RESOLUTION 2021-196 Kneller-Brunton*

*WHEREAS, the Council of the Municipality of Magnetawan receives the report as presented from Chief Deputy Building Official Matthew Clouthier, Report of Results from a Request for Quotes from Local Dealers;*

*NOW THEREFORE BE IT RESOLVED, that Council approves the purchase of an AWD SUV vehicle similar to a Nissan Rogue, Honda CRV, Toyota RAV, etc., which would be suitable for the needs of the building department as well as be more cost-effective and consistent with the 2021 budget;*

*AND HEREBY AUTHORIZES, Deputy Mayor Brunton to negotiate and procure same.*

*Carried.*

**2.7 Report from Public Works Superintendent Scott Edwards, Backhoe #4 2012 John Deere 410-J Additional Repairs**

*RESOLUTION 2021-197 Hetherington-Smith*

*BE IT RESOLVED THAT, the Council of the Municipality of Magnetawan receives and approves the report as presented from Public Works Superintendent Scott Edwards, Backhoe#4 2012 John Deere 410-J Additional Repairs;*

*AND HEREBY authorizes the overages for the repair, estimated to be approximately \$6,225, to be taken from Asset Management Reserves.*

*Carried.*

**2.8 Report from Public Works Superintendent Scott Edwards, Rust Proofing**

*RESOLUTION 2021-198 Smith-Brunton*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the report as presented from Public Works Superintendent Scott Edwards, Rust Proofing for information only.*

*Carried.*

**2.9 DRAFT Magnetawan 911/Civic Address By-law**

*RESOLUTION 2021-199 Hetherington-Kneller*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves the Magnetawan 911/Civic Address By-law as presented and directs Staff to bring back the by-law for passing at a future meeting.*

*Carried.*

**2.10 DRAFT Magnetawan Cemetery By-law**

*RESOLUTION 2021-200 Smith-Brunton*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves the Magnetawan Cemetery By-law as amended to remove the definition of a Cemetery Caretaker and include the wording under 4.8: Duties may be delegated as required, and directs Staff to bring back the by-law for passing at a future meeting.*

*Carried.*

**2.11 Correspondence North Bay Parry Sound District Health Unit, Audited Financial Statements (online only) and Effect to Levy with Potential Change in Provincial Cost-Sharing**

*RESOLUTION 2021-201 Smith-Brunton*

*WHEREAS the Council of the Municipality of Magnetawan receives the correspondence from the North Bay Parry Sound Health District, Audited Financial Statements, Financial Information Return (FIR), and COVID-19 Update;*

*AND WHEREAS the Government of Ontario in its budget of April 11, 2019, initiated a Public Health Modernization process which included a change in municipal cost-sharing from 25% of mandatory public health programs covered by municipalities to 30% of almost all public health programs based on 2018 third quarter spending levels;*

*AND WHEREAS the COVID-19 pandemic, which started in early 2020, has further affected municipalities' ability to pay levy increases, it has stalled modernization processes, increased the cost of living, and affected the health and well-being of the public, and more specifically, public health clients and staff;*

*NOW THEREFORE BE IT RESOLVED that the Council of the Municipality of Magnetawan supports returning to the 2018 cost-sharing formula (25%/75%) with 100% provincially funded programs;*

*AND supports mitigation funding continue for 2022 to eliminate the additional financial burden of a 42-50% levy increase to the North Bay Parry Sound Health Unit's 31 member municipalities:*

AND FURTHER THAT; this resolution forwarded to Premier Doug Ford, Deputy Premier and Minister of Health Christine Elliott; MPP Parry Sound Muskoka Norm Miller, MPP Nipissing Vic Fedeli, MPP Timiskaming-Cochrane John Vanthof, North Bay Parry Sound District Health Unit, Member Municipalities, Ontario Boards of Health, and the Association of Municipalities Ontario (AMO).  
Carried.

## **2.12 Outcome of Rural Economic Development Program (RED) Grant**

### **RESOLUTION 2021-202 Kneller-Hetherington**

WHEREAS the Municipality of Magnetawan submitted an application "Beautification of the Municipality of Magnetawan" to the Rural Economic Development (RED) program;  
AND WHEREAS the Municipality of Magnetawan was successful in its application submitted;  
AND WHEREAS the Municipality of Magnetawan is appreciative of the funding from the Ministry of Agriculture, Food and Rural Affairs;  
NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Magnetawan deems it in the best interest of the Municipality to enter into an Agreement with the Minister of Agriculture, Food and Rural Affairs and authorizes Staff to sign the agreement as required.  
Carried.

## **MUNICIPAL BOARDS AND COMMITTEE MINUTES**

3.1 **Almaguin Community Economic Development (ACED) Minutes, May 17 and June 21, 2021**

3.2 **Town of Parry Sound EMS Advisory Committee Minutes, June 16, 2021**

3.3 **Magnetawan Community Development Committee (MCDC) Minutes, June 16, 2021**

### **RESOLUTION 2021-203 Kneller-Smith**

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the Municipal Boards and Committee Minutes as copied and circulated.  
Carried.

## **CORRESPONDENCE**

4.1 **Correspondence from Shannon Stubbs, MP Lakeland, Bill C-21 to Amend Firearms Act**

4.2 **Town of Fort Erie, Capital Gains Tax on Primary Residence**

4.3 **Town of Halton Hills, Elimination of LPAT (Local Planning Appeal Tribunal)**

4.4 **Township of Havelock, Use of Automatic Speed Enforcement (Photo Radar)**

4.5 **Township of Rideau Lakes, Cemetery Funding**

4.6 **Town of Kearney, Provincial Government to Address Shortfall that Optometry Clinics Absorb Through Lack of Proper OHIP Funding**

4.7 **Correspondence from the Attorney General Update on Modernization Initiatives and Court Recovery in Ontario's Provincial Offence Act (POA) Courts.**

4.8 **Correspondence from Village of Burk's Falls Almaguin Highlands Health Centre-Ontario Telemedicine Network Update Request**

4.9 **Annual Shareholder's Update Lakeland Holdings Ltd. June 4, 2021**

4.10 **FONOM June 3, 2021 Media Release Improving Waste Diversion and Protecting the Environment**

4.11 **Correspondence Investigating in Canada Infrastructure Program (ICIP) Resilience Infrastructure Stream Outcome**

4.12 **2021 Locks Opening Poster**

4.13 **Magnetawan Canada Day Contests**



**4.14 ICYMI Council Highlights June 9, 2021**

**RESOLUTION 2021-204 Hetherington-Smith**

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the correspondence items as copied and circulated.*

*Carried.*

**RESOLUTION 2021-205 Kneller- Hetherington**

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan endorses and supports item 4.1 Correspondence from Shannon Stubbs, MP Lakeland, Bill C-21 to amend Firearms Act.*

*Carried.*

**RESOLUTION 2021-206 Smith-Brunton**

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan endorses and supports item 4.2 Town of Fort Erie, Capital Gains Tax on Primary Residence.*

*Carried.*

**RESOLUTION 2021-207 Hetherington-Kneller**

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan endorses and supports item 4.3 Town of Halton Hills, Elimination of LPAT (Local Planning Appeal Tribunal).*

*Carried.*

**RESOLUTION 2021-208 Smith-Kneller**

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan endorses and supports item 4.4 Township of Havelock, Use of Automatic Speed Enforcement (Photo Radar).*

*Carried.*

**RESOLUTION 2021-209 Kneller-Brunton**

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan endorses and supports item 4.5 Township of Rideau Lakes, Cemetery Funding.*

*Carried.*

**RESOLUTION 2021-210 Brunton-Smith**

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan endorses and supports item 4.6 Town of Kearney, Provincial Government to address Shortfall that Optometry Clinics Absorb Through Lack of Proper OHIP Funding.*

*Carried.*

**ACCOUNTS**

**5.1 Accounts in the amount of \$288,019.28**

**RESOLUTION 2021-211 Hetherington-Smith**

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves the accounts in the amount of \$288,019.28 as presented.*

*Carried.*

**BY-LAWS**

6.1 Zoning Amendment Munn-Saunders-1743 Nipissing Road South

6.2 Site Plan Agreement Munn-Saunders-1743 Nipissing Road South

*RESOLUTION 2021-212 Brunton-Kneller*

*BE IT RESOLVED THAT by the Council of the Municipality of Magnetawan that the following by-laws are now read a first, second and a third time, passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation, and engrossed in the by-law book:*

6.1 Zoning Amendment Munn-Saunders-1743 Nipissing Road South

6.2 Site Plan Agreement Munn-Saunders-1743 Nipissing Road South

*Carried.*

**CONFIRMING BY-LAW AND ADJOURNMENT**

7.1 Confirm the Proceedings of Council and Adjourn

*RESOLUTION 2021-213 Smith-Kneller*

*BE IT RESOLVED by the Council of the Municipality of Magnetawan that the Confirming By-law is now read a first, second and a third time, passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and engrossed in the By-law book;*

*AND FURTHER THAT, this meeting is now adjourned at 2:30 pm to meet again on Wednesday, July 21, 2021 at 1:00 pm or at the call of the Chair.*

*Carried.*

Approved by:

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Clerk

Moved by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

**BE IT RESOLVED THAT**, the Council of the Municipality of Magnetawan receives the planning report from the Municipal Planner and the approves the recommendation that the applicant submit an application for Site Plan Agreement;

**AND FURTHER THAT**, Council directs Staff to bring a recommendation report and Site Plan Agreement to a future Council meeting that will consider all public comments related to the application.

Carried \_\_\_\_\_ Defeated \_\_\_\_\_ Deferred \_\_\_\_\_

\_\_\_\_\_  
Sam Dunnett, Mayor

Recorded Vote Called by: \_\_\_\_\_

Recorded Vote

Member of Council	Yea	Nay	Absent
Brunton, Tim			
Hetherington, John			
Kneller, Brad			
Smith, Wayne			
Mayor: Dunnett, Sam			

**NOTICE OF COMPLETE APPLICATION AND PUBLIC MEETING FOR A  
ZONING BY-LAW AMENDMENT IN THE MUNICIPALITY OF MAGNETAWAN**  
File No. LOST FOREST PARK, 527772 Ontario Inc. – 180 Lost Forest Park Lane (Roll # 4944 030 004 09900)

TAKE NOTICE THAT the Municipality of Magnetawan is in receipt of a complete application related to a proposed Zoning By-law Amendment, pursuant to Section 34 of the *Planning Act*, R.S.O. 1990, and that the Council of the Corporation of the Municipality of Magnetawan will hold a Public Meeting on:

July 21<sup>st</sup>, 2021  
At 1:00 pm. at the  
Municipality of Magnetawan Municipal Office  
4304 Hwy #520  
Magnetawan, Ontario

**PLEASE NOTE: This meeting will take place with the appropriate COVID-19 safety measures in place, including physical distancing and masks being required.** In order to confirm a spot at the meeting, please submit a request to Nicole Gourlay at [ngourlay@magnetawan.com](mailto:ngourlay@magnetawan.com), stating your name and which application you wish to speak to. Drop-ins may not be accommodated based on occupancy levels. We encourage only one (1) person per family/party and only those who intend to make oral submission to attend in order to limit the amount of persons present at any time. Written comments are strongly encouraged, which can be sent to the email address noted above.

**THE PURPOSE OF THE PUBLIC MEETING** is to consider proposed amendments to Zoning By-law No. 2001-26 of the Municipality of Magnetawan, pursuant to Section 34 of the *Planning Act*, R.S.O. 1990, Chapter P. 13.

**DESCRIPTION OF THE LANDS**

The application for Zoning By-law Amendment applies to lands municipally known as 180 Lost Forest Park Lane. A key map of the subject property is included in this Notice.

**PURPOSE AND EFFECT OF THE ZONING BY-LAW AMENDMENT**

The purpose of the Zoning By-law Amendment is to recognize the existing use of the subject property as a cottage establishment containing a maximum of 50 cottages (50 cottages are existing) and to permit the continued use of the property for this purpose, including the replacement of the existing cottages and accessory structures as necessary. The cottages of the cottage establishment are permitted to be Park Model Trailers.

The effect of the Zoning By-law Amendment is to rezone the subject property from Shoreline Residential (RS) Zone to a site-specific Tourist Commercial (CT-3) Zone.

**INFORMATION AVAILABLE**

Information relating to the proposed Zoning By-law Amendment is available for public review during business hours, Monday to Friday from 9:00 am to 4:30 pm, at the Municipality of Magnetawan Municipal Office (4304 Hwy #520 Magnetawan, Ontario, P0A 1P0).

For further information, you may also contact Nicole Gourlay, Deputy Clerk – Planning and Development, at 705-387-3947 ext. 1011 or by email at [ngourlay@magnetawan.com](mailto:ngourlay@magnetawan.com).

**NOTICE OF DECISION**

If you wish to be notified of the decision of Municipality of Magnetawan on the proposed Zoning By-law Amendment, you must make a written request to Nicole Gourlay, Deputy Clerk – Planning and Development at the Municipality of Magnetawan.

**ORAL AND WRITTEN SUBMISSION – APPEAL**

If a person or public body would otherwise have an ability to appeal the decision of the Council and the Municipality of Magnetawan to the Local Planning Appeal Tribunal but the person or public body does not make oral submissions at a public meeting or make written submissions to the Municipality of Magnetawan before the by-law is passed, the person or public body is not entitled to appeal the decision and the person or public body may not be added as a party to the hearing of an appeal before the Local Planning Appeal Tribunal unless, in the opinion of the Tribunal, there are reasonable grounds to do so.

Individuals who make written submissions should be aware that their submission and any personal information in their correspondence will become part of the public record and made available to the Applicant, Committee and Council.

**PLEASE SUBMIT ANY WRITTEN COMMENTS TO NICOLE GOURLAY**  
**Quoting File No: LOST FOREST PARK, 527772 ONTARIO INC ZONING BY-LAW AMENDMENT**

Nicole Gourlay, Deputy Clerk – Planning and Development  
Municipality of Magnetawan  
P.O. Box 70  
Magnetawan, Ontario, P0A 1P0  
705-387-3947 ext. 1011  
[ngourlay@magnetawan.com](mailto:ngourlay@magnetawan.com)

DATED at the Municipality of Magnetawan this 30<sup>th</sup> day of June, 2021.

KEY MAP OF SUBJECT PROPERTY:



**THE MUNICIPALITY OF MAGNETAWAN**

**PLANNING REPORT**

TO: Nicole Gourlay, Deputy Clerk – Planning & Development, , Municipality of Magnetawan

FROM: Jamie Robinson, BES, MCIP, RPP – MHBC Planning  
Jonathan Pauk, HBASc, MSc, MCIP, RPP – MHBC Planning

DATE: July 21, 2021

SUBJECT: Zoning By-law Amendment Application– 180 Lost Forest Park Lane,  
Municipality of Magnetawan  
Roll No. 494403000409900

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**Recommendation**

THAT Council receive this Report and that the comments received at the statutory public meeting be considered by Staff and that a recommendation report be prepared for a future Council Meeting.

AND THAT, the applicants be directed to apply for a Site Plan Agreement and that the Site Plan Agreement and Zoning By-law Amendment be brought forward concurrently to Council for consideration.

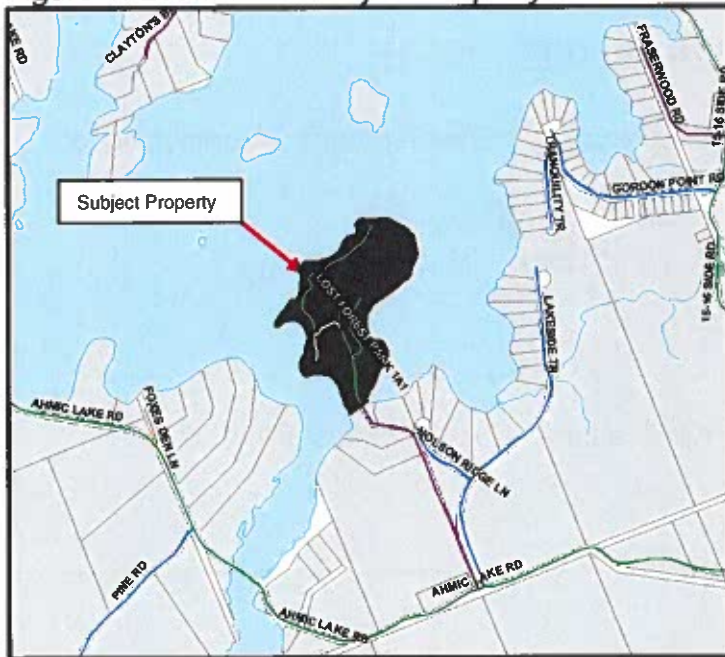
**Proposal / Background**

This is an information Report.

A Zoning By-law Amendment application has been submitted by Norman Puhl on behalf of the property owners of 180 Lost Forest Park Lane, 527772 Ontario Inc.

The site is approximately 60 acres in size and has approximately 83 metres of lot frontage (as defined by the Zoning By-law) and 2,011 metres of linear frontage on Beaver Lake as assessed by MPAC. The property is accessed from Lakeside Trail, to Holsen Ridge Lane and Lost Forest Park Lane. The site is used seasonally. The location of the subject property is shown in Figure 1.

Figure 1: Location of Subject Property



The purpose of the proposed Zoning By-law Amendment application is to legalize the existing use of the subject property. The existing use is characteristic of a cottage establishment with each cottage unit being a park model trailer park. There are 50 park model trailers on the site. The proposed zoning would only permit park model trailers and would only recognize the number of park model trailers that are existing (50).

The amendment would permit the replacement of existing park model trailers and accessory structures with new units/structures. The application for Zoning By-law Amendment requests a change in the zoning of the property from Shoreline Residential (RS) Zone to a site-specific Tourist Commercial (CT) Zone.

Prior to 1982, the property was used as a campground. In 1983, the Lost Forest Park (LFP) shareholder group (50 Shareholders) was established and continues to operate with 50 Shareholders. The Shareholder Agreement has rules for the transfer and sale of shares, including vetting processes for new Shareholders.

Despite the historic use of the site, the property is zoned Shoreline Residential (RS). The purpose of this application is to legalize the historic use of the site for a Cottage Rental Establishment.

The site is developed with the following buildings and structures:

- 50 sites, each with a Park Model Trailer, double wide trailer a trailer with an additional room.
- The maximum gross floor space on any lot is 1,080 square feet
- Many of the Park Model Trailers have attached decks
- Many of the sites have an accessory building
- 32 sites have a dock

- 18 sites share one of the 6 multiple site docks
- There is no request for additional docks
- Other features of the park include:
  - Two swim platforms
  - Pump station
  - Trailer storage area
  - West Beach and Playground
  - East Beach and Playground
  - Main shower house and Toilet
  - Boat launch
  - Main Lodge
  - Trails

The site plan identifying site locations and dock locations is provided at Attachment 1. The proponents also provided site plans for each individual site which include detailed dimensions of the buildings and structures.

The site has Ministry and Health Unit approvals for both water and sanitary services as it is serviced with both on-site water services and on-site sewage services. As part of the application submission, the applicant has provided confirmation that Scott Dingman Trucking provides septage haulage.

The Site is a peninsula on Beaver Lake which is not identified as being at Capacity in accordance with the Municipality's Official Plan. There are no known capacity issues with Beaver Lake.

The application does not propose any additional development. Instead, the application proposes to recognize what is existing on the Site by establishing site specific zoning to recognize the existing use, buildings and structures.

There are a number of shoreline residential properties in proximity to the site and Camp Klahanie is located to the east.

### **Policy Analysis**

The following is a review of the land use policy framework related to the subject lands and the proposed Zoning By-law Amendment.

#### **Provincial Policy Statement**

Section 3 of the Planning Act requires all decisions made under the Act "to be consistent with" the Provincial Policy Statement (PPS). The following PPS policies are relevant to the proposed development and need to be considered when evaluating the proposed Zoning By-law Amendment application.

The subject land are not located within a settlement area and are considered rural lands in the context of the PPS. Section 1.1.5.2 provides permitted uses for rural lands which includes



resource based recreational uses. The existing use and proposed zoning is a resource-based recreational use.

Section 1.1.5.3 states that “recreational, tourism and other economic opportunities should be promoted” on rural lands. The proposed Zoning By-law Amendment will facilitate the continued use of recreational and tourism use on rural lands.

It has been demonstrated over the years that the seasonal use of the Site is compatible with other uses in the area and can be sustained by rural service levels. The Municipality is not aware of any land use compatibility complaints associated with the Site.

Section 1.6.6 of the PPS contains policies for sewage and water services and stormwater. As previously indicated the Site is serviced with individual systems and approvals are in place. There is no additional development proposed as a result of the Zoning By-law Amendment Application.

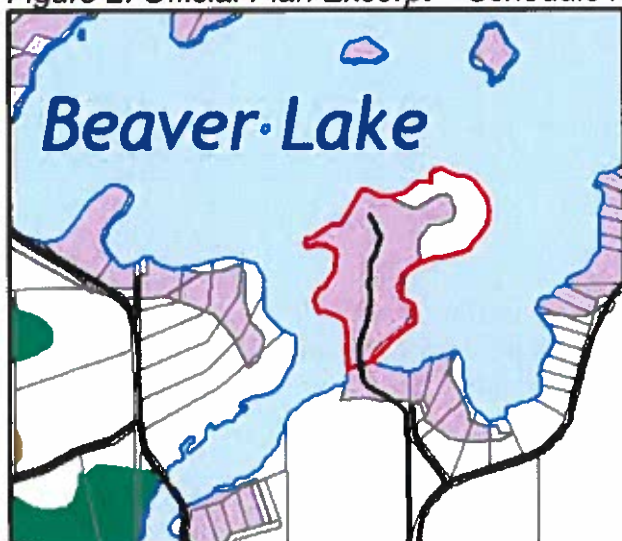
Section 2 of the PPS provides policies pertaining to Natural Heritage Features. Schedule B to the Official Plan identifies Stratum 2 Deer Wintering Habitat as covering the Site and there is Fish Habitat located in the south east and south west portions of the site.

It is noted that no development is proposed by the application. As a result, no technical studies were required as part of the complete application submission.

#### Municipality of Magnetawan Official Plan

The Municipality’s Official Plan provides direction pertaining to growth and development within Magnetawan. The policies in the Official Plan address the environment, cultural and built heritage, natural resources and servicing and transportation. Schedule A (Land Use Map) of the Official Plan identifies Site as being designated Shoreline and Rural as shown in Figure 2. Notwithstanding Schedule A, in accordance with Section 5.4.1 of the Official Plan the entire site is within the Shoreline Designation.

*Figure 2: Official Plan Excerpt – Schedule A (Land Use)*



Schedule B to the Official Plan identifies Stratum 2 Deer Wintering Habitat as covering the site along with Fish Habitat located in the south east and south west portions of the site. This is illustrated on Figure 3. Schedule C identifies the site as being accessed from a private road.

Figure 3: Official Plan Excerpt – Schedule B (Environmental Features)



The Zoning By-law Amendment Application proposes to recognize the existing use as a Cottage Establishment and proposes a number of site specific exceptions to the Tourist Commercial Zone in order to recognize the proposed use.

Section 5.4 of the Official Plan contains policies that apply to the Shoreline Designation. The proposed use is not identified as a permitted use in the Official Plan as the Official Plan does not permit Cottage Establishments or Tourist Commercial Camps in the Shoreline Designation. Tourist Commercial Camps are permitted in the Rural designation. Tourist Commercial resorts are permitted in the shoreline designation.

Notwithstanding that the proposed use not a permitted use in the Shoreline designation, Section 8.3.1 of the Official Plan contains policies that apply to non-conforming uses. Section 8.3.1 states,

*"Legally existing uses that do not comply with the Land Use designations outlined in this Plan may be zoned to permit the continuation of the use and may provide for limited expansion provided that the Development Policies of this Plan are met. Where a non-conforming use changes, the new use shall be in keeping with the intent of this Plan."*

In accordance with Section 8.3.1, the subject lands are proposed to be zoned to recognize the existing use and no expansion to the use is proposed. It is important the site specific zoning be specific in defining the use, in order to ensure conformity with Section 8.3.1 of the Official Plan.

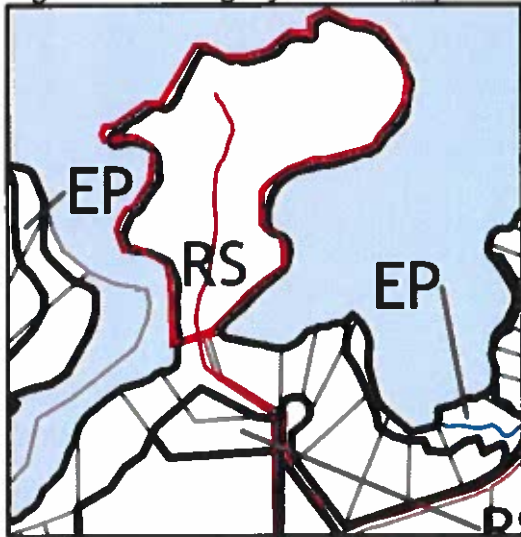
As a result, the proposed Zoning By-law Amendment proposes to recognize and legalize the existing use and therefore conforms to the Official Plan.

The Deer wintering policies are found in Section 4.6 and the Fish Habitat policies are found in Section 4.7. As indicated, there is no additional development proposed. The application recognizes the existing use and the location of existing buildings and structures.

## Municipality of Magnetawan Zoning By-law

The subject property is zoned Shoreline Residential (RS) in the Municipality's Zoning By-law, as shown in Figure 4.

*Figure 4: Zoning By-law Excerpt*



The Zoning By-law Amendment proposes to recognize the existing use, being a Cottage Establishment and establish a number of site specific provisions pertaining to the use. The draft by-law submitted by the Applicant as part of the application submission is provided at Attachment 2 to this Report.

### Comments From Departments

#### Public Works

- None received at the time of writing this Report

#### Fire Chief

- No concerns.

#### Building Department

- None received at the time of writing this Report

Respectively submitted,



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Jonathan Pauk HBASc, MSc, MCIP RPP  
Planning Consultant  
MHBC Planning



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Jamie Robinson, BES, MCIP, RPP  
Planning Consultant  
MHBC Planning

Attachment 1 – Proposed Site Plan

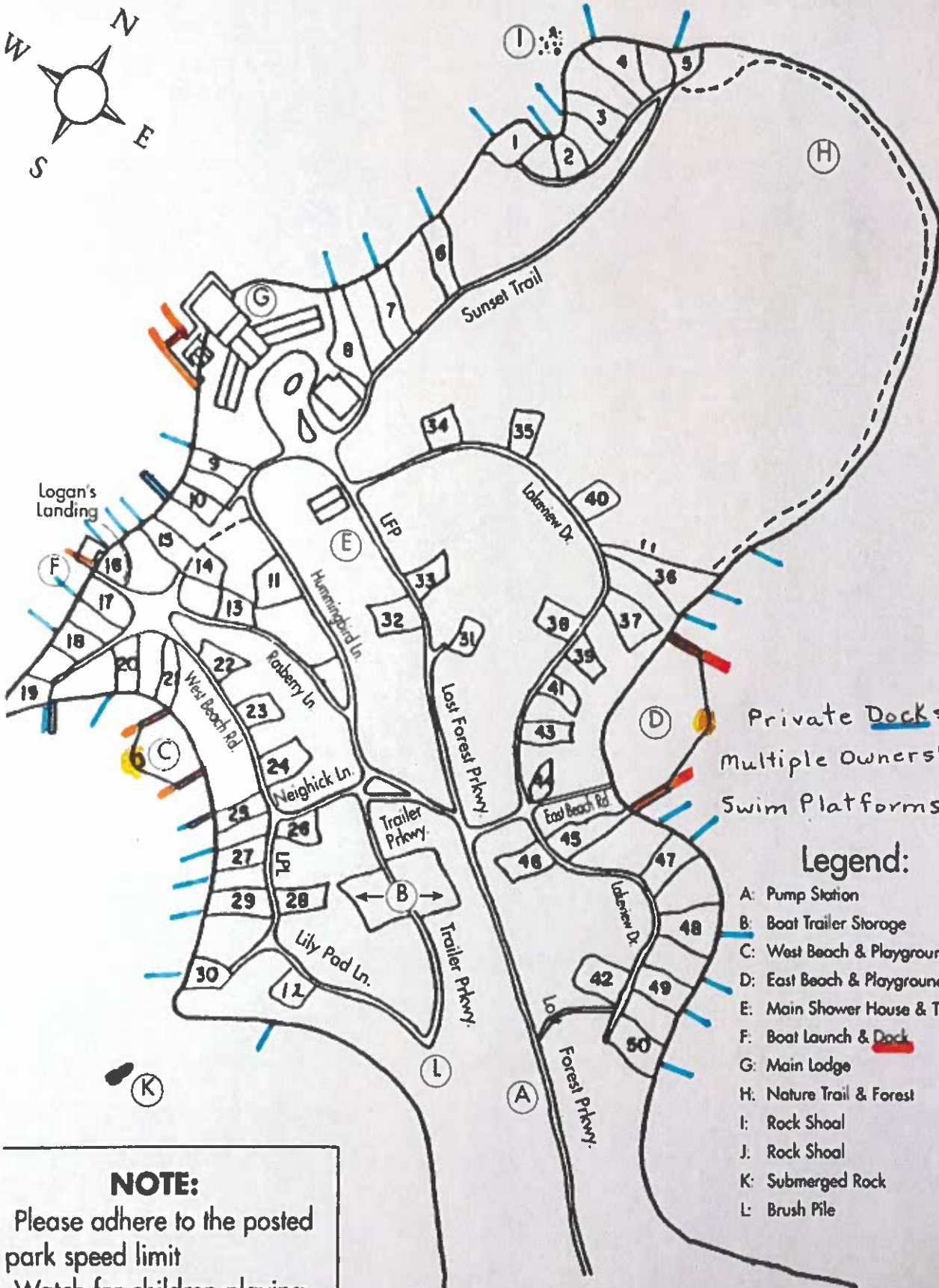
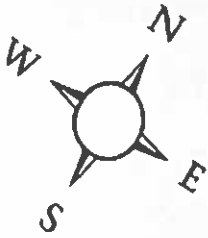
Attachment 2 – Draft Zoning By-law Amendment

# Attachments

# Attachment **1**



# LOST FOREST PARK



Private Docks  
 Multiple Ownership Docks  
 Swim Platforms ●

### Legend:

- A: Pump Station
- B: Boat Trailer Storage
- C: West Beach & Playground
- D: East Beach & Playground
- E: Main Shower House & Toilet
- F: Boat Launch & Dock
- G: Main Lodge
- H: Nature Trail & Forest
- I: Rock Shoal
- J: Rock Shoal
- K: Submerged Rock
- L: Brush Pile

**NOTE:**  
 Please adhere to the posted  
 park speed limit  
 Watch for children playing

# Attachment **2**



Bylaw drafted  
By Applicant

**THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN  
BY-LAW NO: 2021-XX**

Being a By-law to amend By-law No. 2001-26, as amended, the Zoning By-law for the Corporation of the Municipality of Magnetawan with respect to lands located on CROFT CON 3, PT LOT 19, CON 4, LOTS 18 AND 19, PCL 1843 S/S in the Municipality of Magnetawan, municipally known as 180 Lost Forest Park Lane, Magnetawan.

---

**WHEREAS** the Council of the Corporation of the Municipality of Magnetawan is empowered to pass By-laws to regulate the use of land pursuant to Section 34 of the Planning Act, R.S.O. 1990;

**AND WHEREAS** the owner of the subject lands has filed an application with the Municipality of Magnetawan to amend By-law 2001-26 as amended;

**AND WHEREAS** the Council of the Corporation of the Municipality of Magnetawan deems it appropriate to amend By-law No. 2001-26 as amended;

**NOW THEREFORE** the Council of the Corporation of the Municipality of Magnetawan enacts as follows:

1. Schedule 'A-1', to Zoning By-law No. 2001-26 as amended, is further amended by zoning lands legally described as Concession 3, Part Lot 19 and Concession 4, Lots 18 and 19, former geographic Township of Croft and municipally known as 180 Lost Forest Park Lane in the Municipality of Magnetawan from the "Shoreline Residential" (RS) Zone to the "Tourist Commercial Exception 3" (CT-3) Zone as amended, as shown on Schedule 'A-1' attached forming part of this By-law.

2. Section 4.10 of By-law 2001-26 is hereby amended adding the following.

**4.10.4.3 Tourist Commercial Exception Three (CT-3) Zone, as amended.**

*Notwithstanding the provisions of this By-law to the contrary, within the Tourist Commercial Exception Three (CT-3) Zone the following shall apply:*

1. *Notwithstanding the definition of "cottage establishment" contained in Section 5 – Definitions, Row 57, the cottage establishment located within the CT-3 Zone may also contain cottages leased by multiple individuals who must be Shareholders in accordance with the Shareholders Agreement and Lease Agreement.*
2. *Notwithstanding Section 3.6, a maximum of 50 dwelling units shall be permitted on one lot in the CT-3 Zone and shall be subject to the regulations contained in Section 4.10.2 and 4.10.3 of By-law 2001-26 and the site-specific regulations contained in Section 4.10.4.3.*
3. *Notwithstanding Section 3.13, openings to a habitable building shall be permitted below 283.16 m CGD*
4. *Notwithstanding Section 3.25, no building or structure shall be permitted within 3.0 m of the normal high water mark.*
5. *Notwithstanding the list of permitted uses contained in Section 4.10.1, "park model trailers" are also permitted in the CT-3 Zone subject to the regulations contained in Section 4.10.2 and 4.10.3 of By-law 2001-26 and the site-specific regulations contained in Section 4.10.4.3.*
6. *Minimum required lot area — as existing.*
7. *Minimum required lot frontage — as existing.*
8. *Minimum rear yard – 3 m to normal high water mark.*
9. *Maximum density – as existing.*

This By-law take effect on the date of its passage, subject to the provisions of Section 34 (30) and (31) of the Planning Act (Ontario).

**READ A FIRST, SECOND, AND THIRD TIME**, passed, signed and the Seal of the Corporation affixed hereto this XX day of June 2021.

**THE CORPORATION OF THE  
MUNICIPALITY OF MAGNETAWAN**



Date: March 8, 2021

File: 2131

Municipality of Magnetawan  
4304 Hwy #520, P.O. Box 70 Magnetawan  
Ontario, Canada  
POA 1P0

Attn: Kerstin Vroom, CAO/Clerk (via Email to [clerk@magnetawan.com](mailto:clerk@magnetawan.com) )

**Application for Zoning By-law Amendment  
Lost Forest Park, 180 Lost Forest Park Lane  
Part of Lot 19, Concession 3 & Part of Lots 18 and 19, Concession 4, Croft, PCL 1843 S/S**

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Please accept this letter and enclosures as an Application for Zoning By-law Amendment for the Lost Forest Park Camp located on the north side of Ahmic Lake Road. This application is in response to your letter of January 22, 2021 to Mr. Matthew Stevens regarding possible Zoning By-law and Ontario Building Code infractions at this location.

The purpose of the enclosed application is to legalize the existing use of the subject property as a cottage establishment containing 50 cottages and permit the continued use of the property for this purpose, including the replacement of the existing cottages and accessory structures as necessary. The application for zoning by-law amendment requests a change in the zoning of the property from Shoreline Residential (RS) Zone to a site-specific Tourist Commercial (CT) Zone. In addition, the proposed zoning requests that "park model trailer" be added as a permitted use within the cottage establishment at this location.

The following materials are enclosed with this letter in support of the application:

- Zoning By-law Amendment Application Form
- Draft Site Specific Zoning By-law
- Lease Agreement for the Lost Forest Park Cottagers
- Shareholder Agreement for the Forest Park Cottagers
- Governing By-laws for the Lost Forest Park Camp

The required application fee was paid directly to the municipality by Matthew Stevens on March 5, 2021.

If you have any questions regarding this submission or the documentation located therein, or require anything further in order to process this application, please contact the undersigned.

Yours very truly,

Matt Kernahan, MCIP, RPP,  
Planning Manager  
Upper Canada Consultants

1



The Corporation of the  
Municipality of Magnetawan

Box 70 4304 Hwy 520

Magnetawan ON POA 1P0

Phone 705 387 3947 Fax 705 387 4875

www.magnetawan.com

APPLICATION FORM

ZONING BY-LAW AMENDMENT

Date Received by Municipality: March 09, 2021

1) APPLICATION INFORMATION

Name of Applicant: Norman Puhl  
Mailing Address: 143 Farmington Way London ON N6K 3N7  
Telephone Number (Home): \_\_\_\_\_ Fax Number: \_\_\_\_\_  
Telephone Number (Business): 519-852-1949 Fax Number: \_\_\_\_\_  
email: normpuhl@me.com

2) REGISTERED OWNER

If the Applicant is not the Registered Owner of the subject lands, then authorization from the Owner is required, as well as the following information:

Owners Name: 527772 Ontario Inc.  
Mailing Address: 2263 Oakridge Crescent Burlington ON L7M 4A1  
Telephone Number (Home): 905-518-1605 Fax Number: \_\_\_\_\_  
cell

Correspondence to be sent to:  Owner  Agent  Both

3) MORTGAGES, CHARGES OR OTHER ENCUMBRANCES

Name: None - Not Applicable  
Mailing Address: \_\_\_\_\_  
Name: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_

4) SUBJECT LANDS

Geographic Township: Croft Concession: 3 Lot: 19  
Reference Plan: \_\_\_\_\_ Part/Block/Lot: PT Lot 19 CON 4 LOTS 18 & 19  
Street Name and Number: 180 Lost Forest Park Lane PCL 1843 S/S  
(if corner lot, please include both Street Names)

Water Access only: Not applicable  
(Name of Waterbody)

Area of subject lands (ha): 16 ha Frontage (m): \_\_\_\_\_ Depth (m): 156.2 m  
Frontage 2011.7m Effective Frontage 1036.3 m

5) **OFFICIAL PLAN / ZONING STATUS**

What is the current designation of the *subject lands* in the approved Official Plan?

Shoreline / Rural

What is the current Zoning?

Residential Shoreline

6) **REASONS FOR REQUEST**

Please describe the reasons for and extent of, the request:

To permit Park Model trailers and continued use of the site as a campground as established in 1983.

7) **ACCESS**

Are the subject lands accessible by:

- Provincial Highway
- Municipal Road (seasonal maintenance)
- Municipal Road (year round maintenance)
- Right of Way
- Unopened Road Allowance
- Water Access
- Other (describe) \_\_\_\_\_

8) **BUILDINGS, STRUCTURES AND USES**

What are the existing buildings on the subject land? See attached site plans

What are they used for? Campground

Please complete the following for each building or structure:

	Building One	Building Two	Building Three
Type of Building			
Setback from Front Lot Line			
Setback from Rear Lot Line			
Setback from Side Lot Line			
Setback from Side Lot Line			
Height (metres)			
Dimensions			
Floor Area			
Date of Construction			



What is the proposed future use of the subject lands.

Remain as campground.

Are any buildings or structures to be built on the subject lands?

Yes  No  Replacement buildings or structures

If yes, please complete the following for each building or structure:

	Building One	Building Two	Building Three
Type of Building			
Setback from Front Lot Line			
Setback from Rear Lot Line			
Setback from Side Lot Line			
Setback from Side Lot Line			
Height (metres)			
Dimensions			
Floor Area			
Date of Construction			

When were the subject lands acquired by the current owner? 1983

How long have the "existing uses" continued on the subject lands? 1983

9) SERVICING

\* Scott Dingman  
Trucking  
Septic Services  
Licence #  
A920032  
North Bay ON  
MAE

Water Supply →  
Sewage Disposal ←  
Frontage on Road

Municipal	Private	Other *
<input type="checkbox"/>	<input checked="" type="checkbox"/> *	<input type="checkbox"/>
<input type="checkbox"/>	<input checked="" type="checkbox"/> *	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Is storm drainage provided by:  
 Sewer     Ditch     Swale  
 Other (describe) \_\_\_\_\_

\* Lost Forest Park WTP  
747000150  
operating under the  
direction of North  
Bay Parry Sound  
District Health  
Unit

10) OTHER APPLICATIONS

Are the subject lands also the subject of an application under the Planning Act for approval of a Plan of Subdivision or a Consent?  yes  no

If yes, what is the file number? \_\_\_\_\_

What is the status of the application? \_\_\_\_\_

Have the subject lands ever been the subject of an application under Section 34 of The Planning Act (rezoning)?  yes  no

If yes, please provide a brief explanation: \_\_\_\_\_

11) **DRAWINGS**

Please include a sketch showing the following:

- the boundaries and dimensions of the subject land;
- the location, size and type of all existing and proposed buildings and structures on the subject land, indicating the distance of the building or structures from the front yard lot line, rear yard lot line and side yard lot lines;
- the approximate location of all natural and artificial features on the subject land and on land that is adjacent to the subject land that, in the opinion of the applicant, may affect the application. Examples include: buildings, railways, roads, watercourses, drainage ditches, river or stream banks, wetlands, wooded areas, wells and septic tanks;
- the current uses on land that is adjacent to the subject land;
- the location, width and name of any roads within or abutting the subject land, indicating whether it is an unopened road allowance, a public travelled road, a private road or a right-of-way;
- if access to the subject land is by water only, the location of the parking and docking facilities to be used; and
- the location and nature of any easement affecting the subject land.

**Required Sketch**

**Required Sketch should include the following:**

- |   |  |
|---|--|
| <input checked="" type="checkbox"/> Lot dimensions          | <input checked="" type="checkbox"/> Buildings and Structures |
| <input checked="" type="checkbox"/> Major Physical Features | <input checked="" type="checkbox"/> Sewage and Water Systems |
| <input checked="" type="checkbox"/> Surrounding Land Uses   |  |



12) PERMISSION TO ENTER

I hereby authorize, the Members of Staff and/or Elected Members of the Council of the Municipality of Magnetawan, to enter upon the subject lands and premises for the limited purpose of evaluating the merits of this application. This is their authority for doing so.

Feb. 17, 2021  
Date

[Signature]  
Signature of Registered Owner(s) or Agent

13) FREEDOM OF INFORMATION

I hereby provide authority for any information contained in this application, to be released in accordance with the Freedom of Information Act.

Feb 17, 2021  
Date

[Signature]  
Signature of Registered Owner(s) or Agent

14) PAYMENT OF FEE AND DEPOSIT

- Application Fee \$700.00 As per the current Fees and Charges By-law
- Residential Deposit Fee \$2500.00 As per the current Fees and Charges By-law
- Commercial/Industrial Deposit Fee As per the current Fees and Charges By-law

The "deposit" shall be used for expenses as defined below. As for the date of this application, I further hereby agree to pay for and bear the entire cost and expense for any engineering, legal, landscape, architectural and/or planning consulting expenses incurred by the Municipality of Magnetawan during the processing of this Application, in addition to the Application Fee set by the Municipality of Magnetawan.

An additional deposit shall be required if the deposit is insufficient to complete the Application.

Feb 17, 2021  
Date

[Signature]  
Signature of Registered Owner(s)

Note: All invoices for payment shall be sent to the person(s) indicated in Section 2) Owner of this application, unless otherwise requested.

If the Applicant/Owner is a Corporation, the Applicant/Owner shall provide certification that he/she has the authority to Bind the Corporation.

15) AFFIDAVIT

I, Norman Puhl of the city of London in the County of Middlesex solemnly declare that all of the above statements contained herein and in all exhibits transmitted herewith are true and I make this solemn declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath and by virtue of "The Canada Evidence Act".

DECLARED BEFORE ME at City of London in the County of Middlesex this 17<sup>th</sup> day of February, 2021.

Feb. 17, 2021  
Date

[Signature]  
Signature of Registered Owner(s) or Agent



Bylaw created  
By Applicant

**THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN  
BY-LAW NO: 2021-XX**

Being a By-law to amend By-law No. 2001-26, as amended, the Zoning By-law for the Corporation of the Municipality of Magnetawan with respect to lands located on CROFT CON 3, PT LOT 19, CON 4, LOTS 18 AND 19, PCL 1843 S/S in the Municipality of Magnetawan, municipally known as 180 Lost Forest Park Lane, Magnetawan.

**WHEREAS** the Council of the Corporation of the Municipality of Magnetawan is empowered to pass By-laws to regulate the use of land pursuant to Section 34 of the Planning Act, R.S.O. 1990;

**AND WHEREAS** the owner of the subject lands has filed an application with the Municipality of Magnetawan to amend By-law 2001-26 as amended;

**AND WHEREAS** the Council of the Corporation of the Municipality of Magnetawan deems it appropriate to amend By-law No. 2001-26 as amended;

**NOW THEREFORE** the Council of the Corporation of the Municipality of Magnetawan enacts as follows:

1. Schedule 'A-1', to Zoning By-law No. 2001-26 as amended, is further amended by zoning lands legally described as Concession 3, Part Lot 19 and Concession 4, Lots 18 and 19, former geographic Township of Croft and municipally known as 180 Lost Forest Park Lane in the Municipality of Magnetawan from the "Shoreline Residential" (RS) Zone to the "Tourist Commercial Exception 3" (CT-3) Zone as amended, as shown on Schedule 'A-1' attached forming part of this By-law.

2. Section 4.10 of By-law 2001-26 is hereby amended adding the following.

**4.10.4.3 Tourist Commercial Exception Three (CT-3) Zone, as amended.**

*Notwithstanding the provisions of this By-law to the contrary, within the Tourist Commercial Exception Three (CT-3) Zone the following shall apply:*

1. *Notwithstanding the definition of "cottage establishment" contained in Section 5 – Definitions, Row 57, the cottage establishment located within the CT-3 Zone may also contain cottages leased by multiple individuals who must be Shareholders in accordance with the Shareholders Agreement and Lease Agreement.*
2. *Notwithstanding Section 3.6, a maximum of 50 dwelling units shall be permitted on one lot in the CT-3 Zone and shall be subject to the regulations contained in Section 4.10.2 and 4.10.3 of By-law 2001-26 and the site-specific regulations contained in Section 4.10.4.3.*
3. *Notwithstanding Section 3.13, openings to a habitable building shall be permitted below 283.16 m CGD*
4. *Notwithstanding Section 3.25, no building or structure shall be permitted within 3.0 m of the normal high water mark.*
5. *Notwithstanding the list of permitted uses contained in Section 4.10.1, "park model trailers" are also permitted in the CT-3 Zone subject to the regulations contained in Section 4.10.2 and 4.10.3 of By-law 2001-26 and the site-specific regulations contained in Section 4.10.4.3.*
6. *Minimum required lot area — as existing.*
7. *Minimum required lot frontage — as existing.*
8. *Minimum rear yard – 3 m to normal high water mark.*
9. *Maximum density – as existing.*

This By-law take effect on the date of its passage, subject to the provisions of Section 34 (30) and (31) of the Planning Act (Ontario).

**READ A FIRST, SECOND, AND THIRD TIME**, passed, signed and the Seal of the Corporation affixed hereto this XX day of June 2021.

**THE CORPORATION OF THE  
MUNICIPALITY OF MAGNETAWAN**

**THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN**

**BY-LAW 2021 -**

**BEING A BY-LAW TO PROVIDE FOR THE EXECUTION OF A SITE PLAN AGREEMENT, AS A REQUIREMENT UNDER SUBDIVISION AGREEMENT, WITH THE OWNERS OF THE LANDS:**

**JAMES CHARLES BENNETT TRUSTEE- LEGALLY DESCRIBED AS 42M-666 LOT 4, MUNICIPALITY OF MAGNETAWAN, MUNICIPALLY KNOWN AS 4 COLBALT LANE, MAGNETAWAN. (ROLL: 494403000502304).**

---

**AND WHEREAS**, a subdivision agreement was approved by the Council of the Municipality of Magnetawan with the condition of a site plan agreement being entered into and registered on title, pursuant to Section 45 (9.1) of the Planning Act, R.S.O. 1990, regarding the aforementioned lands;

**AND WHEREAS**, Council is satisfied that the proposed development of the lands is appropriate and in conformity with the Municipality's requirements;

**NOW THEREFORE** the Council of the Corporation of the Municipality of Magnetawan hereby enacts as follows:

1. That upon final approval from the Planning Consultant ensuring the site development does not offend the subdivision agreement.
2. That the Municipality of Magnetawan enter into a site plan agreement substantially in the form attached hereto as "This Agreement."
3. That the Mayor and the Clerk are hereby authorized to execute the Agreement.
4. The Municipality's solicitor is hereby authorized to register the Agreement against the title of the lands to which it applies.

**READ A FIRST, SECOND, AND THIRD TIME**, passed, signed and the Seal of the Corporation affixed hereto, this 21 day of July, 2021

**THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN**

---

Mayor

---

CAO/Clerk

**THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN**

**SITE PLAN AGREEMENT**

**THIS AGREEMENT** made this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

**BETWEEN:**

Bennett, James  
(hereinafter called the "OWNER")  
OF THE FIRST PART

- and -

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN  
(hereinafter called the "MUNICIPALITY")  
OF THE SECOND PART

**WHEREAS** the lands that are the subject to this Agreement are the lands described in Schedule "A" attached hereto and as specifically shown on a Site Plan attached hereto as Schedule "B" and which lands are referred to herein as "said land";

**AND WHEREAS** the Plan of Subdivision Agreement dated August 2, 2011 was entered into with Steel Crown Corporation requires that each lot enter into a site plan agreement with the municipality;

**AND WHEREAS** one of the requirements of the subdivision agreement is to preserve and maintain existing vegetation and provide an appropriate building envelope;

**NOW THEREFORE THIS AGREEMENT WITNESSETH THAT** in consideration of the premises and for other good and valuable consideration (the receipt of which is hereby acknowledged), the parties hereto covenant and agree with one another as follows:

1. **SCOPE OF AGREEMENT**

1.1 **DESCRIPTION OF LANDS**

The land affected by this Agreement are the lands described in Schedule "A" attached hereto, and as specifically shown on Schedule "B" attached hereto and referred to herein as "said lands".

1.2 **CONFORMITY OF AGREEMENT**

The OWNER covenants and agrees that all new work performed on the subject lands shall be in conformity with:

- a) The provisions of this Agreement;
- b) The Site Plan attached as Schedule 'B';
- c) All applicable Municipal By-laws and all applicable Provincial and Federal legislation.

## **2. REGISTRATION OF THE AGREEMENT**

- 2.1 The OWNER agrees that all documents required herein shall be submitted in a form suitable to the MUNICIPALITY and suitable for registration.
- 2.2 The Agreement shall be registered on title to the subject lands as provided for by Section 41(10) of the Planning Act, by the Municipality, at the expense of the OWNER.
- 2.3 The OWNER agrees to reimburse the MUNICIPALITY for all administrative and professional costs incurred in preparing, executing and registering this Agreement.
- 2.4 The OWNER agrees not to make any application or request to deregister this Agreement without the authorization in writing from the MUNICIPALITY.
- 2.5 All offers of Purchase and Sale shall contain a clause advising the potential purchaser of this Agreement

## **3. ISSUANCE OF BUILDING PERMITS**

- 3.1 The OWNER agrees to not request the Chief Building Official to issue a building permit to carry out the development until the Agreement has been registered on title to the subject lands and a registered copy of same has been provided to the MUNICIPALITY.
- 3.2 It is agreed that if the OWNER fails to apply for a building permit or permits to implement this Agreement within two (2) years after registration, then the MUNICIPALITY, at its option, has the right to terminate the Agreement and require that a new Site Plan Agreement be submitted for approval and execution.

## **4. DEVELOPMENT PROVISIONS**

- 4.1 The OWNER agrees to develop the subject lands in accordance with the Site Plan being Schedule "B" attached hereto, and agree that no work will be performed on the subject lands except in conformity with all provisions of this Agreement.
- 4.2 The OWNER agrees that external lighting facilities on the subject lands and buildings will be designed and constructed so as to avoid the illumination of adjacent properties and waterways and agrees to only use a level of illumination that is consistent with the natural beauty of the surrounding properties and waterbody. All lighting shall be dark sky compliant lighting.

- 4.3 The OWNER further agrees to provide and maintain appropriate construction mitigation measures during any construction activity to ensure that there are no adverse environmental impacts on the natural heritage features including any watercourse or waterbody.
- 4.4 The OWNER further agrees to preserve and maintain the existing natural vegetation on the said lands outside of those areas identified for building, septic and driveways as shown on Schedule "B", the site plan.
- 4.5 The OWNER further agrees to provide for the grading of change in elevation or contour of the land and the disposal of storm, surface and wastewater from the land and from any buildings or structures thereon as shown on Schedule "B" and will ensure that the natural drainage is not altered in any way that will cause damage to any adjacent lands, public highway or waterbody. The installation of storm water management works and the final grading of the subject lands, including any and all necessary ditching, culverts and construction mitigation measures will be provided by the OWNER.
- 4.6 The OWNER agrees to ensure that the natural drainage is not altered in any way that will cause damage to the vegetative buffers, any adjacent lands, or any river, stream, waterbody or to any public road.

5. **OTHER REQUIREMENTS**

- 5.1 The OWNER agrees that nothing in this Agreement shall relieve him or her from complying with all other applicable agreements, by-laws, laws or regulations of the MUNICIPALITY or any other laws, regulations or policies established by any other level of government. Nothing in this Agreement shall prohibit the MUNICIPALITY or its Chief Building Official from instituting or pursuing prosecutions in respect of any violations of the said by-laws, laws or regulations.

6. **BINDING PARTIES, ALTERATION, AMENDMENT, EFFECT, PENALTY**

- 6.1 This Agreement may only be amended or varied by a written document executed by the parties hereto and registered against the title to the subject lands.
- 6.2 Following the completion of the works, the OWNER shall maintain to the satisfaction of the MUNICIPALITY, and at his or her sole expense, all the facilities or works described on Schedule "B".
- 6.3 This Agreement shall ensure to the benefit of and be binding upon the respective successors and assigns of each of the parties hereto.
- 6.4 The OWNER acknowledges that the Agreement is entered into under the provisions of Section 41(10) of the Planning Act, and that the expenses of the MUNICIPALITY arising out of the enforcement of this Agreement may, in addition

to any other remedy the Municipality may have at law, be recovered as taxes under Section 427 of the Municipal Act, 2001, S.O. 2001, c.25 as amended.

- 6.5 The Agreement shall come into effect on the date of execution by the MUNICIPALITY.
- 6.6 Nothing in this Agreement shall relieve the OWNER from complying with all other applicable by-laws, laws or regulations of the MUNICIPALITY or any other laws, regulations or policies established by any other level of government. Nothing in this Agreement shall prohibit the MUNICIPALITY from instituting or pursuing prosecutions in respect of any violations of the said by-laws, laws or regulations.
- 6.7 The definitions of Municipality of Magnetawan Zoning By-law 2001-26, as amended, shall be used to define any terms used in this Agreement.

7. **CONDITIONS PRIOR TO EXECUTION OF AGREEMENT BY THE MUNICIPALITY**

- 7.1 Prior to the execution of this Agreement by the MUNICIPALITY, the OWNER shall:
  - a) Taxes — have paid all municipal tax bills issued and outstanding on the said lands;
  - b) Postponements to this Agreement — have delivered to the MUNICIPALITY all postponements of any prior encumbrances so that this Agreement will be first priority against the said lands;
  - c) Land Ownership — be the registered owner in fee simple of the lands described in Schedule 'A'.

8. **NOTICE**

- 8.1 Any notice, required to be given pursuant to the terms hereto, shall be in writing and mailed or delivered to the other at the following addresses:

OWNER'S NAME AND ADDRESS: James Bennett  
2339 WATERSIDE CRT  
LONDON ON  
N6G0L9

MUNICIPALITY: Kerstin Vroom, Clerk  
Municipality of Magnetawan  
P.O. Box 70  
Magnetawan, ON  
P0A 1P0

**THIS AGREEMENT** shall inure to the benefit of and be binding upon the **OWNER** and their respective heirs, executors, administrators, successors and assigns.

**IN WITNESS WHEREOF** the **OWNER** and the **MUNICIPALITY** have caused their corporate seals to be affixed over the signatures of their respective signing officers.

SIGNED, SEALED AND DELIVERED

In the presence of:

\_\_\_\_\_  
Witness

\_\_\_\_\_  
James Bennett

\_\_\_\_\_  
Witness

\_\_\_\_\_  
Elizabeth Bennett

THE CORPORATION OF THE  
MUNICIPALITY OF MAGNETAWAN

\_\_\_\_\_  
Mayor  
Sam Dunnett

\_\_\_\_\_  
CAO/Clerk  
Kerstin Vroom

We have authority to bind the corporation





**SCHEDULE "A"**

**LEGAL DESCRIPTION OF THE LANDS**

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42M-666 LOT 4, municipally known as 4 Colbalt Lane

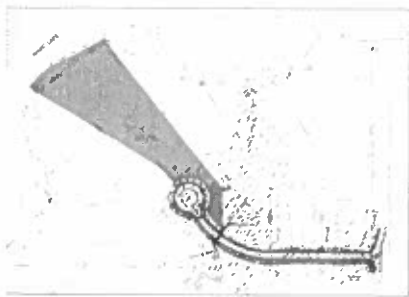
# SCHEDULE "B"

## SITE PLAN

The Site Plan signed by the Chief Administrative Officer/Clerk of the Municipality of Magnetawan on the \_\_\_\_\_ day of \_\_\_\_\_, 202\_\_

Clerk

key plan



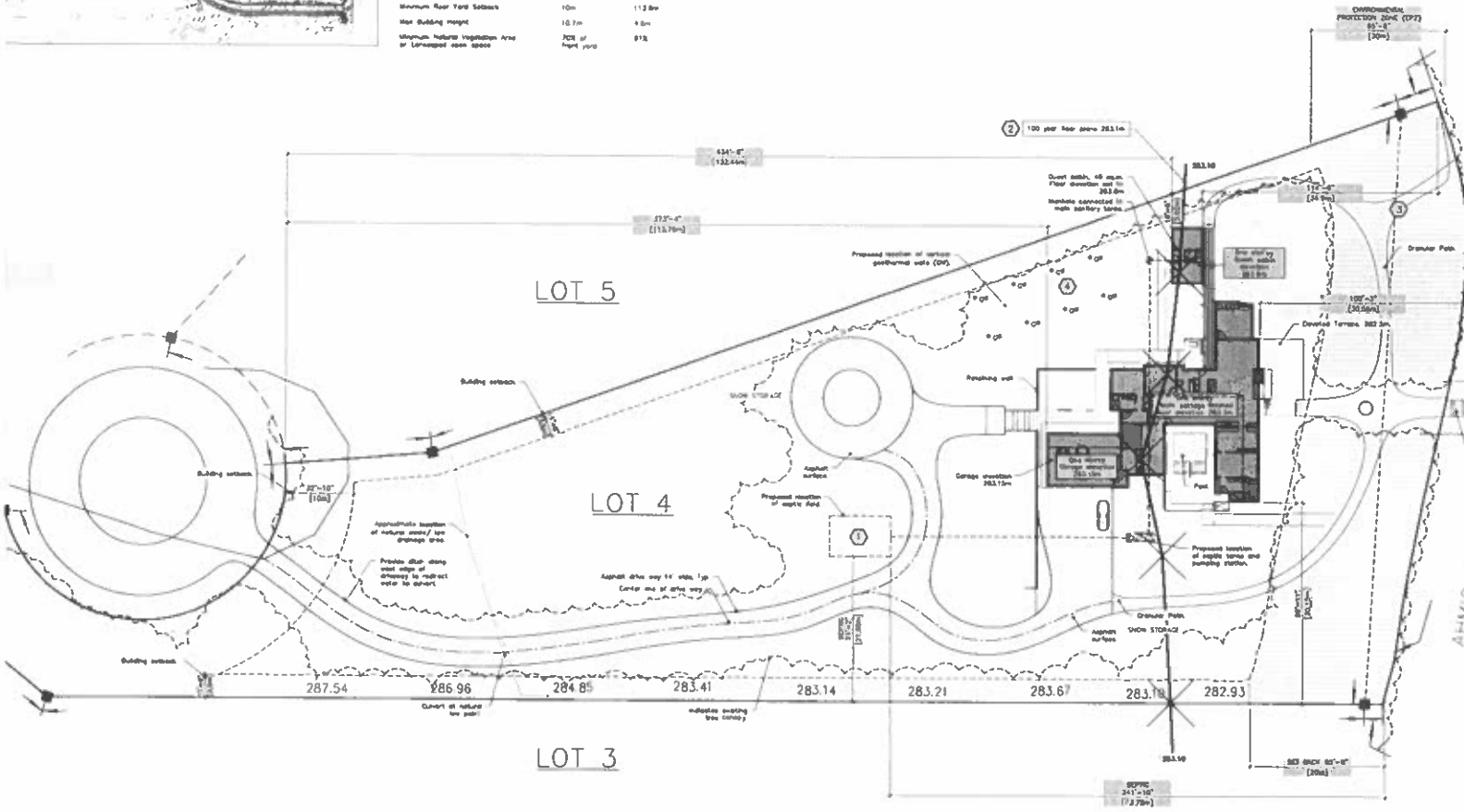
site plan notes:

- This is not a plan of survey and shall not be used except for the purpose indicated in the title block.
- All site information contained on this drawing is taken from Miller & Ulrich Surveying Inc., File 7040, dated May 27, 2011. LEA assumes no responsibility for survey information contained on this drawing.
- This property, LOT 4, is subject to the subdivision agreement between Great Green Corporation and the Corporation of the Municipality of Magnetawan, dated August 2nd 2011.
- zoning Designation: Therapeutic Residential Zone (TR)

READING AREAS	30 FT	30.0
Mean Cottage	5510 sq ft	512 sq m
Guest Cabin	427 sq ft	39.6 sq m

MIN. DATA	REQUIRED	ACTUAL
Minimum Lot Area	1.0 ha	1.12 ha
Minimum Ground Floor Area	80 sq m	501.8 sq m
Min Lot Coverage (Excluding lot area within road plan)	15%	8.82%
Minimum Setback from Highways	20m	23.0m
Minimum Front Yard Setback	15m	23.0m
Minimum Rear Yard Setback	5.5m	5m
Minimum Side Yard Setback	10m	11.20m
Max Building Height	10m	9.0m
Minimum Natural Vegetation Area or Landscaped Open Space	70% of Total Area	81%

- Limiting distance required as specified in reference report: *Sustainability of Waste Water Systems prepared by Graham Engineering - The GEF-423, Drawing 1 - Proposed septic locations for LOT 4 minimum required set back of 17m from East property line and 50m from edge of driveway of same line.*
- As per zoning bylaw - 3:1/3 Minimum Open Space reference: Where lands are zoned under no coverage to a habitable building shall be located under 20.14m OOD.
- Environmental Protection Zone 30m vegetative buffer to remain with the exception of a bin area located in lot area shall be controlled by zoning bylaw.
- 40 sq m guest cabin, including two (2) bedrooms and three (3) piece bathroom connected to sewerage septic system.





# REPORT TO COUNCIL

To:	Mayor and Council
From:	Public Works Superintendent Scott Edwards
Date of Meeting:	July 21 2021
Report Title:	Culvert # 11 Replacement in 2021

**Recommendation:** THAT Council receives and approves this report as presented and proceeds with the Culvert # 11 Replacement in 2021.

**Background:** In 2019 Bridge inspections were completed by GHD Engineering and it was determined that Culvert #11 would need to be replaced within 3-5 years and was given a Priority 2 Rating. Staff tendered an RFP for engineering services RFP-2021-10 Culvert Replacement Engineering and awarded this RFP to The Greer Galloway Group Inc. who created a Design Recommendation as well as the Project Management Plan which includes a Tender. We had anticipated that this project would be done in 2022.

**Evaluation:** In discussion with The Greer Galloway Group Inc. this Project could be completed in the 2021 season, a year ahead of the 2022 budgeted timeframe. One of the largest advantages to completing this project this fall is that there are less Seasonal Residents accessing Magnet Road due to COVID 19 restrictions. Further, there may be grant monies available and if we have already awarded the Tender, we would be in a better position to receive grants as we are 'shovel ready' and other municipalities at this time may have their projects on hold.

**Financial Implications:** \$750,000 was set aside in Reserves under Asset Management for this Project. An additional \$173,000 of Gas Tax was put aside after the 2021 Budget as the decision was made to collect the interest during the interim and have the additional funds for when the Project begins. It has been determined that if the Municipality cashes in the certificates early, we forgo earning \$40,252 in interest.

**Conclusion:** In conclusion, the Public Work Superintendent recommends moving forward with Request for Tender immediately with the prospect of completing the Culvert #11 Replacement in the Fall of 2021.

Respectfully Submitted,

Scott Edwards  
Public Works Superintendent

# District of Parry Sound



Social Services  
Administration Board

July 13, 2021

Ms. Kerstin Vroom, CAO/Clerk  
Municipality of Magnetawan  
Via email: [clerk@magnetawan.com](mailto:clerk@magnetawan.com)

Dear Ms. Vroom,

**RE: Childcare in Magnetawan**

At the regular meeting of the District of Parry Sound Social Services Administration Board (DSSAB) on July 8, 2021, the DSSAB Board reviewed and discussed the Municipality of Magnetawan's motion requesting a solution from the DSSAB for assisting families in the community with their childcare needs.

Childcare viability consists not only of the number of full-time enrollments, but also takes into consideration the operating and capital costs required to manage a directly operated program. Further, it includes the ability to hire qualified staff, all of whom would need to be registered ECE's to support a licensed childcare centre or qualified recreation staff for an after-school program.

DSSAB staff launched an online childcare needs survey, targeted at parents within the Magnetawan community. The results of that survey indicated that of the 20 responses received, 13 (non-school aged) children were in need of full-time care. The after-school program survey results had seven (7) responses that indicated a need for care of five (5) full-time school aged children. The survey was available from June 13, 2021 to June 23, 2021 and was distributed to the Municipality of Magnetawan to share with their residents, as well as posted on the DSSAB's website.

In order to operate a childcare centre on a break-even basis, enrollment must include a minimum of twenty-five (25) full-time registered children, in addition to the capital costs of a centre which must adhere to the *Child Care and Early Years Act (CCEYA)*. Presently, operating costs for a licensed childcare centre in our district is approximately \$800K per year, in addition to any capital costs to acquire an approved facility.

A licensed childcare centre in the Municipality of Magnetawan is not viable at this time. However, the Home Child Care Program could meet the childcare needs of the municipality.

The DSSAB Board gave direction to provide the Municipality of Magnetawan with two solutions to assist with childcare needs:

1. In partnership with the Municipality of Magnetawan, DSSAB staff will make recruitment of new Home Child Care Program Providers a priority. DSSAB staff will develop and distribute promotional materials and facilitate information sessions.

.../2

**Housing Services /// Community Services and Income Supports /// Administration Offices**

705-746-7777 / 1-800-461-4464

1 Beechwood Drive, Parry Sound, Ontario P2A 1J2

[www.psdssab.org](http://www.psdssab.org)

# District of Parry Sound



Social Services  
Administration Board

2. The DSSAB will commit to developing an after-school program for school aged children starting September 2021 until June 2022. This commitment is pending confirmation from the NNDSB that the program would be permitted on school grounds and is also dependent on the successful recruitment of sufficient qualified staff to support the program. This commitment will be dependent on a minimum enrollment of 10-12 full-time children. This program will be run as a *pilot program* and will be re-evaluated in June 2022 for further extensions.

Should you require additional information, please feel free to contact the undersigned at 705-746-7777 ext. 5220 or [tmackenzie@psdssab.org](mailto:tmackenzie@psdssab.org).

Sincerely,

Tammy MacKenzie, M.Ed RP  
Chief Administrative Officer

**Housing Services /// Community Services and Income Supports /// Administration Offices**

705-746-7777 / 1-800-461-4464

1 Beechwood Drive, Parry Sound, Ontario P2A 1J2

[www.psdssab.org](http://www.psdssab.org)



## Child Care Service Management

As parents know, child care can be particularly hard to find in rural, remote and northern communities.

Low population, geographic distances from areas of high employment, and the challenges of finding qualified educators all contribute to the lack of child care centres in rural areas.

### What is the DSSAB's role in providing Child Care options for families?

In northern Ontario, DSSABs are the designated child care and early years service system managers responsible for planning and managing licensed child care services and EarlyON Child and Family Centres in their communities.

As the System Manager for the District of Parry Sound, we provide the following services, in collaboration with child care agencies and other children services partners:

### We provide leadership, guidance and support to Licensed Child Care programs

Licensed Child Care is provided as an early learning and education service for children from 0 to 12 years, and as an employment support for families. Licensed child care is available in licensed child care centres, which are typically found in more populated areas, as well as through the agency approved Home Child Care Providers which are a particularly valuable option in our most rural and remote areas where population is lower and geographical distance is greater for parents travelling to and from work to other communities.

Our Children's Services team promotes program quality and works with child care operators throughout the District to ensure that adequate levels of service are available to meet the needs of the community.

Questions? Email [jblower@psdssab.org](mailto:jblower@psdssab.org)





## Evaluate Community Need

As community demographics change, and need arises in certain communities within our District, the DSSAB may perform a needs assessment to determine whether there is a critical need for support, and work with service providers to try to find a solution. This could include both home-based and centre-based care, based on viability.

## Deliver Child Care Fee Subsidy

Child Care Fee Subsidy is a program that helps families reduce their child care costs in licensed child care programs. Subsidy is administered by the DSSAB, and may cover all, or part, of eligible families' child care costs. The amount of subsidy provided is determined through an income test and may be applied toward all licensed child care programs, including licensed centres and agency approved Home Child Care Providers.

## What options may be available for my community?

If a significant need is determined for Child Care in a specific community by the DSSAB, next steps may include:

### Operate a Licensed Child Care Centre (either DSSAB Directly Operated or through a 3rd Party Child Care Service provider)

This is the costliest option, requiring a significant capital expenditure to either build, retrofit, rent or lease a site as well as a significant commitment to staffing costs. The DSSAB regularly reviews grant opportunities that may assist with capital costs. The Child Care and Early Years Act (CCEYA) includes regulations related to policies and procedures, building and accommodation, square footage per child, natural lighting, equipment and furnishings, playgrounds and outdoor space, records, staffing and group sizes, nutrition, programming and health and medical issues. For these reasons, retrofitting of an old building is likely not a feasible option in most cases. Centres must also obtain and maintain licensing through the Ministry of Education, and comply with fire regulations, Ministry of Health regulations, and municipal regulations. It is also the slowest option to bring child care to an area in need, as it would take a minimum of 4-6 months to start up a child care centre and complete the licensing process, and that is assuming a building is already built and operational.

Existing Child Care Centres operated by the DSSAB are primarily parent funded through fees and subsidies on a break-even basis. Operating a child care centre requires a recruitment strategy for Early Childhood Educators (ECE). Provincial changes in legislation have caused a fast-paced increase in the demand for ECE's, and the DSSAB is struggling to find qualified staff for our existing child care centres. The lack of qualified ECE's available for employment in the District, particularly in the most rural communities, is a challenge when considering expanding the licenced child care centre program.

Questions? Email [jblower@psdssab.org](mailto:jblower@psdssab.org)



## Expanding Home Child Care Program

In rural and remote communities, most often the most effective way for the DSSAB to assist is by supporting families through our Licensed Home Child Care Program, and encourage more providers to become agency approved Home Child Care providers. Home Child Care can either be offered by an independent provider, or providers may chose to become agency approved, a process which includes many benefits for both the provider and the familes in their care (see page 4).

### What is agency approved Home Child Care?

The Home Child Care Program is under the supervision of the District of Parry Sound Social Services Administration Board, and is legislated by the Child Care and Early Years Act, 2014 (CCEYA).

Home Child Care is an alternative form of child care where the learning process takes place in an approved, supervised, friendly home environment. Quality child care is given by a provider within their own home, and training is provided. Providers must be 19 years or older and are carefully screened, approved, and supervised by qualified staff. Providers are self employed sub-contractors.

## Recruiting new Home Child Care providers

The District of Parry Sound is in need of more Home Child Care providers, particularly on the West side of the District and along the highway 124 corridor. Efforts are underway to encourage recruitment of new providers to meet the needs of rural communities where child care centre space is not available.

A provider can care for up to six (6) children in a home, including their own children who have yet to start school. Provider's children who are over the age of 4 and have started school are not included in the ratio. The Home Child Care Program has proven to be very successful as it can fulfill many parent needs, including providing care for the day, evening, weekend and overnight. Currently 40% of the child care spaces operated by the DSSAB are through the Licensed Home Child Care Program.

Becoming an agency approved Home Child Care Provider is a wonderful opportunity for young parents to keep their children at home, while maintaining an income. The hours and days of operation vary with each provider and are set by the provider. Providers retain the right to choose families receiving care. A start up fund provides \$500 for toys and supplies, while a stong retention program offers \$500 every 6 months the provider remains with the program. Billing and fee collections are handled through the DSSAB, and providers are paid biweekly through direct deposit, eliminating the worry of financial accounting. As as an agency approved provider, the children under the provider's care may qualify for fee subsidy through the DSSAB making child care more affordadable for families.

For more information on how to become an agency approved Home Child Card Provider please call (705) 746-9522 ext. 4362

Questions? Email [jblower@psdssab.org](mailto:jblower@psdssab.org)



<u>Independent Home Child Care:</u>	VS	<u>Agency Approved Home Child Care</u>
<ul style="list-style-type: none"> <li>• Unlicensed program, not sanctioned by the Ministry of Education</li> </ul>		<ul style="list-style-type: none"> <li>• Approved by the DSSAB under the Licenced Home Child Care Program through the Ministry of Education.</li> </ul>
<ul style="list-style-type: none"> <li>• Care providers must inform parents, in writing, that they are unlicensed.</li> </ul>		<ul style="list-style-type: none"> <li>• Ministry of Education provides a posting to confirm that the Provider is contracted by a licensed child care agency.</li> </ul>
<ul style="list-style-type: none"> <li>• Parents may not pay on time or the care provider may have to remind them for payment.</li> </ul>		<ul style="list-style-type: none"> <li>• Providers are paid bi-weekly by direct deposit, regardless of parent fee collection..</li> </ul>
<ul style="list-style-type: none"> <li>• No compensation for start up expenses .</li> </ul>		<ul style="list-style-type: none"> <li>• \$500 start up amount once first agency child is in care for a 2-week period.</li> </ul>
<ul style="list-style-type: none"> <li>• Government wage enhancement dollars are not available.</li> </ul>		<ul style="list-style-type: none"> <li>• Government wage enhancement dollars for each agency child in care (within certain income parameters).</li> </ul>
<ul style="list-style-type: none"> <li>• Care providers may not be paid when a child is sick or absent.</li> </ul>		<ul style="list-style-type: none"> <li>• Providers are paid for every day that a family schedules care.</li> </ul>
<ul style="list-style-type: none"> <li>• No retention program is offered .</li> </ul>		<ul style="list-style-type: none"> <li>• Providers receive a \$500 bonus amount for every 6 months that they are with the program.</li> </ul>
<ul style="list-style-type: none"> <li>• Any training would be at the care provider's own expense .</li> </ul>		<ul style="list-style-type: none"> <li>• Access to free yearly training for professional development including First Aid and CPR.</li> </ul>
<ul style="list-style-type: none"> <li>• Families are not eligible to receive financial assistance.</li> </ul>		<ul style="list-style-type: none"> <li>• Access to Child Care Fee Subsidy for eligible families.</li> </ul>
<ul style="list-style-type: none"> <li>• Up to 6 Children - including the Provider's own children under 4 years of age.</li> </ul>		<ul style="list-style-type: none"> <li>• Up to 6 Children - including the Provider's own children under 4 years of age.</li> </ul>
<ul style="list-style-type: none"> <li>• Care provider collects and keeps track of payments and receipts.</li> </ul>		<ul style="list-style-type: none"> <li>• Billing, receipts and collection of payments, including late payment reminders, are done by the agency.</li> </ul>
<ul style="list-style-type: none"> <li>• Families may decide to leave care at any time without notice. The provider would then be responsible for pursuing payment.</li> </ul>		<ul style="list-style-type: none"> <li>• Families are required to give a minimum of two weeks notice for any changes in care.</li> </ul>
<ul style="list-style-type: none"> <li>• Care provider needs to advertise for themselves.</li> </ul>		<ul style="list-style-type: none"> <li>• Assistance locating clientele; Providers retain the right to choose families receiving care.</li> </ul>
<ul style="list-style-type: none"> <li>• Accurate children's records, including attendance, must be kept on site for a minimum of 3 years.</li> </ul>		<ul style="list-style-type: none"> <li>• Home Child Care Program stores all children and Provider files.</li> </ul>
<ul style="list-style-type: none"> <li>• Toys and equipment are purchased at the care provider's own expense.</li> </ul>		<ul style="list-style-type: none"> <li>• Toys and equipment can be loaned to each Provider as needed.</li> </ul>
<ul style="list-style-type: none"> <li>• Care provider may feel isolated in their role.</li> </ul>		<ul style="list-style-type: none"> <li>• Continuous support from the Home Child Care Program by a Registered ECE.</li> </ul>

For more information please contact the Home Child Care Program @ 705-746-9522 Ext 4362

# You CAN stay at HOME and earn an income!

There are MANY benefits to becoming an Agency Approved Home Child Care Provider through the Licensed Home Child Care program.

## DROP IN INFO NIGHTS:

COVID-19 measures in place, please wear a mask

Enter a draw to win prizes!

No experience required

**Magnetawan**  
July 14th from 4:00-7:00pm  
Pavillion (4304 Hwy 520)

**Parry Sound**  
July 28th from 4:00-7:00pm  
Sound Community Hub (Gym)  
86 Gibson Street

**Dunchurch**  
Aug 3rd from 4:00-7:00pm  
Fire Station (21 Church Street)

JOIN US!



For More Information Call: 705-746-9522 x4361  
homechildcare@psdssab.org  
[www.psdssab.org](http://www.psdssab.org)



District of Parry Sound



# MIS MUNICIPAL INSURANCE SERVICES



## Municipal Insurance Renewal Proposal for The Corporation of The Municipality of Magnetawan

Effective : July 5, 2021

**Presented by:**  
**Timothy Hutchison, President**  
MIS Municipal Insurance Services  
o/b Provenance Insurance Services Ltd.  
In Partnership with  
Public Sector Division  
Marsh Canada Inc.

This presentation is a condensed report of your insurance coverage. Nothing herein alters the terms, conditions and exclusions contained in the printed insurance contract.

# Summary

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We are currently in a “hard” insurance market where insurers are re-evaluating what risks they want to insure and are charging increased premiums for those they wish to continue to insure. The hard market is the result of increased losses over the past 5+ years and the effects are being felt across the insurance industry. We are seeing double digit increases on most accounts, with more significant increases on those with claims. We have been working with our insurers to try and keep renewal premiums as low as possible, but the entire municipal insurance world has been experiencing large increases.

The premium for this renewal is up 14% over the expiring term. The increase is primarily driven by the current market conditions and the past loss experience. The insurer has offered a three year rate agreement on the liability premium. This rate agreement will limit the annual premium increase over the next three years, assuming conditions are met.

# 1

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## Important – Please Note The Following

### **Duty of Disclosure**

In addition to providing all basic information necessary to enable us to place the risk, you must ensure that you are complying with your legal duty of disclosure of all material matters relating to the risk. In particular, you must satisfy yourself as to the accuracy and completeness of the information you provide to insurers. In this respect, you must provide all information relating to the risk, whether favourable or not, which would influence the judgement of a prudent insurer in determining whether he will take the risk, and, if so, for what premium and on what terms. If all such information is not disclosed by you, insurers have the right to void the policy from its inception which may lead to claims not being paid.

### **Payment Terms**

Premiums are due and payable on receipt of a Marsh invoice. Payment should be made immediately to avoid any possible cancellation for non-payment of premium.

### **Period of Validity of Quote**

This offer remains open for acceptance by the Insured until the expiry of the current Municipal Insurance program policy (ies).

### **Breach of Warranty or Subjectivity**

If any of the terms and conditions contained in this proposal are identified as a “warranty” or as a subjectivity to binding or continuing cover, you should be aware that if the terms of the warranty as stated are breached or the subjectivity is not met, insurers may have the right to void the applicable coverage and deny any resulting or subsequent losses as a result.

### **Underinsurance**

It is important that all policy limits and amounts insured be reviewed carefully and at least annually to be certain they are adequate to provide full recovery in event of a loss.

### **Underwriting / Binding Authority**

Certain portions of this quotation of cover have been provided by Marsh Canada Limited acting in an underwriting capacity on behalf of the Insurer who, under a binding authority agreement, has given us authority to quote and confirm insuring terms, conditions and premiums. Marsh Canada Limited is not acting as an insurance broker in this instance and is not providing alternative terms or markets for the cover other than as quoted. For covers where Marsh Canada Limited does not act in an underwriting capacity nor has a binding authority agreement with the Insurer, coverage cannot be bound with those Insurers unless a request is made to the Insurer and confirmation of coverage is subsequently received by Marsh Canada Limited from the Insurer.

### **Material Changes From Expiring Policy**

You should carefully note any items identified in the "Changes from Expiry" section under each coverage as they represent material changes in cover from your previous policy.

### **RISK AND CLAIMS INFORMATION**

This proposal has been based on the risk and claims information provided and/or verified by you to Marsh Canada Limited. If any of this information is not correct or has changed in the interim, you must advise us immediately as the terms quoted may therefore be invalid and cover cannot be bound as quoted.

### **TAXES PAYABLE BY INSUREDS**

The following taxes as prescribed by federal and/or local laws and regulations will apply to all or certain portions of the premiums quoted and will be charged by Marsh Canada Limited in addition to the premiums quoted:

Provincial Sales Tax

# 2

## Summary of Coverage, Limits and Deductibles

<b>Name of Insured:</b>	Corporation of the Municipality of Magnetawan
<b>Policy Period:</b>	July 30, 2021 to July 30, 2022 12:01 a.m. local time at the mailing address of the Named Insured

### Canadian Councils Liability

<b>Limits of Liability:</b>	\$ 5,000,000	General Liability (including Sudden And Accidental Pollution); any one Occurrence and in the Annual Aggregate for Products and Completed Operations during the Policy Period
<b>Sub-Limits of Liability:</b>	\$ 5,000,000	Employers' Liability; any one Claim
	\$ 5,000,000	Tenant Legal Liability; any one Occurrence
	\$ 5,000,000	Employee Benefit Liability; any one Claim
	\$ 5,000,000	Incidental Medical Malpractice; any one Claim Retroactive Date: 11/15/1993
	\$ 50,000	Voluntary Medical Payments; any one Claim and in the Annual Aggregate during the Policy Period
	\$ 2,000,000	Forest Fire Fighting Expense; any one Occurrence and in the Annual Aggregate during the Policy Period
	\$ 50,000	Voluntary Payment for Property Damage; any one Occurrence and in the Annual Aggregate during the Policy Period

**INSURANCE PROPOSAL**

Corporation of the Municipality of Magnetawan

	\$ 250,000	Incidental Garage Operations; any one Occurrence and in the Annual Aggregate during the Policy Period
	\$ 100,000	Municipal Marina Legal Liability; any one Pleasure Craft
	\$ 1,000,000	Municipal Marina Legal Liability; in the Annual Aggregate for Legal Liability for Property Damage during the Policy Period
	\$ 500,000	Wrongful Dismissal (Legal Expense); any one Claim and in the Annual Aggregate during the Policy Period
	\$ 100,000	Conflict of Interest Reimbursement Expenses; any one Claim
	\$ 100,000	Legal Expense Reimbursement Expenses; any one Claim and
	\$ 500,000	Legal Expense Reimbursement Expenses; in the Annual Aggregate during the Policy Period
	\$ 5,000,000	Non-Owned Automobile (including Contractual Liability for Hired Autos); any one Occurrence
	\$ 250,000	Legal Liability for Damage to Hired Autos; any one Occurrence
	\$ 5,000,000	Wrap-up Liability – Difference in Conditions and Difference in Limits; any one Occurrence
<b>Endorsements:</b>	\$ 5,000,000	Municipal Errors and Omissions Liability; any one Claim and in the Annual Aggregate during the Policy Period Retroactive Date: Unlimited
	\$ 2,500,000	Environmental Impairment Liability; any one Claim and Retroactive Date: Unlimited
	\$ 5,000,000	Environmental Impairment Liability; in the Annual Aggregate during the Policy Period Retroactive Date: Unlimited
	\$ 250,000	Abuse / Molestation Liability; any one Claim and Retroactive Date: 6/30/2008
	\$ 500,000	Abuse / Molestation Liability; in the Annual Aggregate during the Policy Period Retroactive Date: 6/30/2008
	\$	Voluntary Compensation; As per Endorsement No. 4 – Schedule of Benefits
	\$ 5,000,000	Police Officer Assault; any one Occurrence



<b>Deductibles:</b>	\$	25,000	Public Entity General Liability; any one Occurrence and in the Annual Aggregate for Products and Completed Operations during the Policy Period any one Occurrence / per Claimant in respect of Sewer Back-up
	\$	25,000	Extensions of Coverage; per Occurrence / per Claimant for all Extensions of Coverage except:
	\$	NIL	Extensions of Coverage; with respect to Non-Owned Automobile Liability, Conflict of Interest and Legal Expense Reimbursement As per Endorsement No. 4 – Schedule of Benefits for Voluntary Compensation
	\$	1,000	Extensions of Coverage; with respect to Legal Liability for Damage to Hired Autos
	\$	25,000	Extensions of Coverage; with respect to Wrongful Dismissal (Legal Expense)
	\$	50,000	Municipal Errors and Omissions Liability; any one Claim
	\$	15,000	Environmental Impairment Liability; any one Claim
	\$	25,000	Abuse / Molestation Liability; any one Claim
	\$	25,000	Police Officer Assault; any one Occurrence
<b>Endorsement:</b>	<b>COMMUNICABLE DISEASE ENDORSEMENT (INDEMNITY – LIMITED)</b> <b>CYBER EXCLUSION (OTHER THAN BODILY INJURY OR PROPERTY DAMAGE)</b> <b>3 Year Long Term Agreement</b>		
<b>Policy Form:</b>	EK2004502	B0901EK2004502000	
<b>Insurer(s) and Proportion of Participation(s):</b>	Certain Lloyd's Underwriters (Syndicate 1886) – 100%		

<b>Subject To:</b>	<b>Environmental Impairment Liability -</b> a) Excluding ASTs >25 years or where not double walled/skinned or has no secondary containment b) Excluding USTs (underground tanks) which are either >20 years old or single skinned Subject to schedule of tanks to be held on file and tanks not seen are not covered Completion of Casualty Questionnaire/Waiver and COVID application Terms will remain as indicated subject to no claims deterioration as of July 30, 2021
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**Canadian Councils Umbrella Liability (First Layer)**

<b>Limit of Coverage:</b>	\$ 20,000,000	any one Occurrence in the Annual Aggregate in respect of Products & Completed Operations
	\$ 20,000,000	any one Occurrence in the Annual Aggregate in respect of Municipal Errors and Omissions Liability
	\$ 20,000,000	any one Occurrence in the Annual Aggregate in respect of Employee Benefits Liability
	\$ 20,000,000	any one Claim in respect of Medical Malpractice Liability for Emergency Medical Technicians and Paramedics.
<b>Excess if Underlying Coverage(s) and Limit(s):</b>	\$ 5,000,000	General Liability; any one Occurrence General Liability including Sudden and Accidental Pollution and Police Officer Assault Endorsement and in the Aggregate in respect of Products and Completed Operations during the Policy Period
	\$ 5,000,000	Incidental Medical Malpractice; any one Claim
	\$ 5,000,000	Municipal Errors and Omissions; in the Annual Aggregate
	\$ 5,000,000	Employer's Liability and Tenant's Legal Liability; any one Occurrence
	\$ 5,000,000	Employee Benefits Liability; any one Claim
	\$ 5,000,000	Non-Owned Automobile Liability including Contractual Liability for Hired Automobiles; any one Occurrence
	\$ 5,000,000	Owned Automobile Liability (Aviva Insurance Company of Canada); any one Occurrence
	\$ 5,000,000	Transit Automobile Liability (Aviva Insurance Company of Canada); any one Occurrence
	\$ 5,000,000	Garage Automobile Liability (OAF/SAF 4) (Aviva Insurance Company of Canada); any one Occurrence
	\$ 10,000,000	Medical Malpractice Liability for Emergency Medical Technicians and Paramedics specifically insured under Primary Policy HCI 2008 Hospitals Master Policy (Aviva Insurance Company of Canada).; any one Claim
<b>Retained Limit:</b>	\$ Nil	
<b>Endorsements:</b>	Endorsement #1 - Standard Excess Automobile Liability Policy Follow Form Named Insured, SPF No. 7	
<b>Policy Form:</b>	EK2004498	B0901EK2004498000

**INSURANCE PROPOSAL**

Corporation of the Municipality of Magnetawan

<b>Insurer(s) and Proportion of Participations(s):</b>	Certain Lloyd's Underwriters (Syndicate 1886) – 100%
<b>Subject To:</b>	1. Terms will remain as indicated subject to no claims deterioration as of effective date July 30, 2021

**Canadian Councils Umbrella Liability (Second Layer)**

<b>Limit of Coverage:</b>	\$ 25,000,000	any one Occurrence in the Annual Aggregate in respect of Products & Completed Operations
	\$ 25,000,000	any one Occurrence in the Annual Aggregate in respect of Municipal Errors and Omissions Liability
	\$ 25,000,000	any one Occurrence in the Annual Aggregate in respect of Employee Benefits Liability
<b>Excess if Underlying Coverage(s) and Limit(s):</b>	\$ 25,000,000	General Liability; any one Occurrence General Liability including Sudden and Accidental Pollution and Police Officer Assault Endorsement and in the Aggregate in respect of Products and Completed Operations during the Policy Period
	\$ 25,000,000	Incidental Medical Malpractice; any one Claim
	\$ 25,000,000	Municipal Errors and Omissions; in the Annual Aggregate
	\$ 25,000,000	Employer's Liability and Tenant's Legal Liability; any one Occurrence
	\$ 25,000,000	Employee Benefits Liability; any one Claim
	\$ 25,000,000	Non-Owned Automobile Liability including Contractual Liability for Hired Automobiles; any one Occurrence
	\$ 25,000,000	Owned Automobile Liability (Aviva Insurance Company of Canada); any one Occurrence
	\$ 25,000,000	Transit Automobile Liability (Aviva Insurance Company of Canada); any one Occurrence
	\$ 25,000,000	Garage Automobile Liability (OAF/SAF 4) (Aviva Insurance Company of Canada); any one Occurrence
<b>Retained Limit:</b>	\$ Nil	
<b>Endorsements:</b>	Endorsement #1 - Standard Excess Automobile Liability Policy Follow Form Named Insured, SPF No. 7	
<b>Policy Form:</b>	EK2004498	B0901EK2004501000
<b>Insurer(s) and Proportion of Participations(s):</b>	Certain Lloyd's Underwriters (Syndicate 1886) – 100%	
<b>Subject To:</b>	1. Terms will remain as indicated subject to no claims deterioration as of effective date July 30, 2021	

**Combined Physical Damage & Machinery Breakdown**

<b>Coverage:</b>	Property Of Every Description – All Risks of Direct Physical Loss or Direct Physical Damage (Subject to Policy Exclusions)
<b>Limits:</b>	\$ 15,878,571 Blanket Limit of Loss on Blanket Property of Every Description including Machinery Breakdown
	\$ 25,000 Computer/Electronic Data Processing (Included in Blanket Limit)
	\$ 17,459 Landfill Office Trailer
	\$ 1,799,233 Movable / Contractor Equipment / Tools
<b>Extensions of Coverage:</b>	<p>The Limits shown below are included in the Blanket Limit shown above:</p> <ul style="list-style-type: none"> <li>\$ 500,000 Valuable Papers;</li> <li>\$ 500,000 Extra Expense;</li> <li>\$ 500,000 Accounts Receivable;</li> <li>\$ 500,000 Gross Rentals;</li> <li>\$ 500,000 Computer Media;</li> <li>\$ 129,080 Fine Arts (Agreed Value);</li> </ul> <p>The Limits shown below are in addition to the Blanket Limit shown above:</p> <ul style="list-style-type: none"> <li>\$ 1,000,000 Newly Acquired Property;</li> <li>\$ 1,000,000 Buildings in the Course of Construction;</li> <li>\$ 500,000 Property in Transit;</li> <li>\$ 1,000,000 Unnamed Locations;</li> <li>\$ 500,000 Expediting Expense;</li> <li>\$ 300,000 Business Interruption – Profits; Subject to maximum of \$25,000 per month</li> <li>\$ 1,000,000 Contingent Business Interruption;</li> <li>\$ 100,000 Fire Extinguishing Materials and Fire Fighting Expense;</li> <li>\$ 500,000 Professional Fees;</li> <li>\$ 10,000 Master Key;</li> <li>\$ 100,000 Land and Water Pollution Clean Up Expense;</li> </ul>

	\$ 100,000 Stock Spoilage; \$ 100,000 Consequential Damage; \$ 1,000,000 Off Premises Service Interruption; \$ 100,000 Exhibition Floater; \$ 500,000 Ammonia Contamination; \$ 500,000 Water Escape; \$ 500,000 Hazardous Substance; \$ 5,000 Property of Councillors', Board Members' and Employees'; any one loss (\$25,000 maximum annual policy limit)
<b>Deductible(s):</b>	\$ 10,000 each Occurrence for All Losses except \$ 100,000 each Flood loss, except \$250,000 for property in 100 year flood zone 5% of total loss or \$100,000 minimum, whichever is greater, each Earthquake occurrence \$ 50,000 each occurrence Testing and Commissioning 2 Hour Waiting Period Off-Premises Service Interruption \$ 1,000 each Fine Art loss
<b>Policy Form:</b>	Municipal Insurance Program - Master Policy (January 1, 2021)
<b>Insurer(s) and Proportion of Participations(s):</b>	<b>Physical Damage:</b> Aviva Insurance Company of Canada – 70% Zurich Insurance Company of Canada – 30%  <b>Machinery Breakdown:</b> Aviva Insurance Company of Canada – 100%
<b>Subject To:</b>	1. Detailed COPE information for all locations over \$1,000,000 values. 2. Civic addresses including postal codes for all locations. 3. Schedule of Miscellaneous Tools and Contractors Unlicensed Equipment. 4. All cooking facilities are ULC wet chemical compliant with semi-annual maintenance contract and Class K portable extinguisher. 5. Unless specifically agreed, all heritage properties are covered for Replacement Cost only. For Heritage Replacement Cost, a professional appraisal must be provided for approval by the insurer. 6. All locations may be subject to Engineering Inspection.

	7. Terms will remain as indicated subject to no claims deterioration as of effective date July 30, 2021
<b>Changes from Expiring Policy:</b>	Definition of Occurrence Added General Deductible Increased Flood Deductible Increased from \$50,000 to \$100,000 Territory amended to Canada only and property while in Transit Transmission and Distribution Lines situated beyond 1500 meters of Premises Insured Excluded Livestock Excluded Loss arising from Weapons of Mass Destruction Excluded Contagious Disease Exclusion Endorsement Cyber Risk/Computer Hacking Exclusion Interruption by Civil Authority reduced from 8 weeks to 2 weeks Ingress and Egress amended



**Comprehensive Crime**

<b>Limits:</b>	\$ 1,000,000	Employee Dishonesty – Form A
	\$ 200,000	Broad Form Loss of Money (Inside Premises)
	\$ 200,000	Broad Form Loss of Money (Outside Premises)
	\$ 200,000	Money Orders & Counterfeit Paper Currency
	\$ 1,000,000	Depositors Forgery
	\$ 200,000	Professional Fees / Audit Expenses
	\$ 200,000	Computer Fraud or Funds Transfer Fraud
<b>Deductible(s):</b>	\$ Nil	per Loss
<b>Policy Form:</b>	Master Crime Wording (April 2012)	
<b>Insurer(s) and Proportion of Participations(s):</b>	Aviva Insurance Company of Canada – 100%	
<b>Subject To:</b>	<p>1. Bank Accounts NOT being reconciled by the same person(s) authorized to deposit and withdraw funds.</p> <p>2. All cheque requisitions and issued cheques containing dual signatures.</p> <p>If the above is not part of your internal Financial controls, please provide explanation(s).</p> <p>3. Terms will remain as indicated subject to no claims deterioration as of effective date July 30, 2021</p>	

**Automobile Insurance (ON)**

<p><b>Limits:</b></p>	<p>\$ 5,000,000</p> <p>Limits as stated in the Policy</p> <p>Limits as stated in the Policy</p> <p>Limits as stated in the Policy</p>	<p><b>Liability – Bodily Injury / Property Damage; Road Passenger Hazard</b></p> <p><b>Accident Benefits – Basic Benefits;</b></p> <p><b>Uninsured Automobile;</b></p> <p><b>Direct Compensation – Property Damage;</b></p> <p><b>Loss or Damage – All Perils;</b></p>	<p><b>Hazard and</b></p>
<p><b>Deductible(s):</b></p>	<p>\$ Nil</p> <p>As stated in the policy</p> <p>As stated in the policy</p> <p>\$ Nil</p> <p>\$ 2,500</p>	<p><b>Liability – Bodily Injury / Property Damage;</b></p> <p><b>Accident Benefits – Basic Benefits;</b></p> <p><b>Uninsured Automobile;</b></p> <p><b>Direct Compensation – Property Damage;</b></p> <p><b>Loss or Damage – All Perils;</b></p>	
<p><b>Endorsements:</b></p>	<p>OPCF 3 Drive Government Automobiles Endorsement</p> <p>SEF 4A Permission to Carry Explosives</p> <p>OPCF 4B Permission to Carry Radioactive Material</p> <p>OPCF 5 Permission to Rent or Lease</p> <p>OPCF 6A Permission to Carry Paying Passengers for Compensation Endorsement</p> <p>OPCF 6C Public Passenger Vehicles Endorsement</p> <p>OPCF 8 Property Damage Reimbursement</p> <p><b>Additional Endorsements:</b></p> <p>OPCF 9 Marine use Excluded (Amphibious Automobiles)</p> <p>OPCF 19 Limitation of Amount Endorsement</p> <p>OPCF 19A Valued Automobile(s) Endorsement</p> <p>OPCF 20 Loss of Use Endorsement - Limit: \$1,000 per occurrence (Applicable only to Private Passenger Vehicles and Light Commercial Vehicles)</p> <p>OPCF 21B Blanket Fleet Endorsement – No Annual Adjustment</p> <p>OPCF 22 Damage to Property of Passengers Endorsement</p> <p>OPCF 24 Freezing of Fire-Fighting Apparatus</p>		

	OPCF 30 Excluding Operation of Attached Machinery Endorsement OPCF 31 Non-Owned Equipment OPCF 32 Use of Recreational Vehicles by Unlicensed Drivers OPCF 40 Fire and Theft Deductible Endorsment OPCF 43R Removing Depreciation Deduction – 24 Months New OPCF 44 Family Protection Endorsement OPCF 47 Agreement Not to Rely on SABS Priority of Payment Rules OPCF 48 Added Coverage to Offset Tort Deductibles Inappropriately Licensed Driver Coverage Notice of Cancellation Ninety (90) Days Tarmac Exclusion
<b>Policy Form:</b>	Provincial Statutory Owners Policy
<b>Insurer(s) and Proportion of Participations(s):</b>	Aviva Insurance Company of Canada – 100%
<b>Subject To:</b>	1. Provision of updated Vehicles Schedule and Drivers List to insurer 2. Terms will remain as indicated subject to no claims deterioration as of effective date July 30, 2021

**Councillors' Accident Coverage**

<b>Limits of Coverage:</b>	\$ 200,000 Principle Sum
<b>Included Coverage:</b>	Number of Councillors: 5 24 Hour Coverage Based on 5 Members Out of Province Emergency Medical Coverage for 15 days including Spouse's Coverage
<b>Policy Form:</b>	Insurers Standard Form
<b>Insurer(s) and Proportion of Participations(s):</b>	AIG Insurance Company of Canada – 100%
<b>Subject To:</b>	1. \$2,500,000 Aggregate Limit of Indemnity Per Accident 2. Terms will remain as indicated subject to no claims deterioration as of effective date July 30, 2021

**Public Entity Recovery Assistance Plan (Critical Illness)**

<b>Sum Insured:</b>	\$ 5,000 Limit for Insured(s) who are age 69 or less 5 Councillors or Volunteer Firefighters
<b>Policy Form:</b>	Insurers Standard Form
<b>Insurer(s) and Proportion of Participations(s):</b>	Sutton Special Risk – 100%
<b>Subject To:</b>	1. Completion of Application 2. Terms will remain as indicated subject to no claims deterioration as of effective date July 30, 2021

**Volunteer Fire Fighters' Accident Coverage**

<b>Limits of Coverage:</b>	\$ 200,000 While on Duty Only Coverage; Principle Sum Disability Benefit 1st 4 weeks - \$ 500 Disability Benefit after 4 weeks - \$ 1,000
<b>Policy Form:</b>	Insurers Standard Form
<b>Insurer(s) and Proportion of Participations(s):</b>	AIG Insurance Company of Canada – 100%
<b>Subject To:</b>	1. Terms will remain as indicated subject to no claims deterioration as of effective date July 30, 2021

**Municipal Accident Coverage**

<b>Limits of Coverage:</b>	\$ 50,000 Principal Sum - Volunteers of the Policyholder While on Duty Only under the age of 80
<b>Policy Form:</b>	Insurers Standard Form
<b>Insurer(s) and Proportion of Participations(s):</b>	AIG Insurance Company of Canada – 100%
<b>Subject To:</b>	1. Terms will remain as indicated subject to no claims deterioration as of effective date July 30, 2021 2. \$1,000,000 Aggregate Limit of Indemnity Per Accident

**LCIS – Annual Low Risk Events Liability**

<b>Limits of Coverage:</b>	\$ 5,000,000	Bodily Injury & Property Damage any one Occurrence
	\$ 5,000,000	Products & Completed Operations Aggregate
	\$ 2,000,000	Personal Injury & Advertising Liability
	\$ 10,000	Medical Payments per Person
	\$ 50,000	Medical Payments per Accident
	\$ 5,000,000	Tenant's Legal Liability
	\$ 5,000,000	Incidental Medical Malpractice Liability
	\$ 2,000,000	Non-Owned Automobile Liability
	\$ 50,000	SEF 94 – Legal Liability for Damage to Non-Owned Autos
	\$ 1,000,000	Fire Fighting Expense Liability
<b>Endorsements:</b>	Liquor Liability Vendor Liability Extension Endorsement USA Jurisdiction Fire Fighting Expense Liability Security Default Cancellation Clause Service of Suit Clause (Canada) (Action Against Insurer) Notice Concerning Personal Information Notice to Insureds Lloyd's Underwriters Policyholder's Complaint Protocol Intention for AIF to bind Clause Sanction Limited and Exclusion Clause	
<b>Deductible:</b>	\$ 1,000	per Loss but only with respect to Property Damage Liability, Tenant's Legal Liability and SEF 94 – Legal Liability for Damage to Non-Owned Autos
<b>Policy Form:</b>	LCIS GL 2018	
<b>Insurer(s) and Proportion of Participations(s):</b>	Certain Lloyd's Underwriters (Syndicate 1886) – 100%	
<b>Subject To:</b>	1. Terms will remain as indicated subject to no claims deterioration as of effective date July 30, 2021	

**Cyber Liability**

<b>Cyber Incident Response:</b>	\$ 2,000,000	Incident Response Costs per Claim
	\$ 2,000,000	Legal and Regulatory Costs per Claim
	\$ 2,000,000	IT Security and Forensic Costs per Claim
	\$ 2,000,000	Crisis Communication Costs per Claim
	\$ 2,000,000	Privacy Breach Management Costs per Claim
	\$ 2,000,000	Third Party Privacy Breach Management Costs per Claim
	\$ 50,000	Post Breach Remediation Costs per Claim (maximum 10% of all sums CFC has paid as a direct result of the cyber event)
<b>Cyber Crime:</b>	\$ 250,000	Funds Transfer Fraud per Claim
	\$ 250,000	Theft of Funds Held in Escrow per Claim
	\$ 250,000	Theft of Personal Funds per Claim
	\$ 2,000,000	Extortion per Claim
	\$ 250,000	Corporate Identity Theft per Claim
	\$ 250,000	Telephone Hacking per Claim
	\$ 50,000	Push Payment Fraud per Claim
	\$ 250,000	Unauthorized Use of Computer Resources per Claim
<b>System Damage and Business Interruption:</b>	\$ 2,000,000	System Damage and Rectification Costs per Claim
	\$ 2,000,000	Income Loss and Extra Expense per Claim (sub-limited to \$1,000,000 in respect of System Failure)
	\$ 100,000	Additional Extra Expense per Claim
	\$ 2,000,000	Dependent Business Interruption per Claim (sub-limited to \$1,000,000 in respect of System Failure)
	\$ 2,000,000	Consequential Reputational Harm per Claim
	\$ 25,000	Claim Preparation Costs per Claim
	\$ 2,000,000	Hardware Replacement Costs per Claim
<b>Network Security and Privacy Liability:</b>	\$ 2,000,000	Network Security Liability Aggregate, including Costs and Expenses
	\$ 2,000,000	Privacy Liability Aggregate, including Costs and Expenses



**INSURANCE PROPOSAL**

Corporation of the Municipality of Magnetawan

	\$ 2,000,000	Management Liability Aggregate, including Costs and Expenses
	\$ 2,000,000	Regulatory Fines Aggregate, including Costs and Expenses
	\$ 2,000,000	PCI Fines, Penalties and Assessments Aggregate, including Costs and Expenses
<b>Media Liability:</b>	\$ 2,000,000	Defamation Aggregate, including Costs and Expenses
	\$ 2,000,000	Intellectual Property Rights Infringement Aggregate, including Costs and Expenses
<b>Court Attendance Costs:</b>	\$ 100,000	in the Aggregate (sub-limited to \$2,000 per day)
<b>Endorsements:</b>	Marsh Public Sector Special Amendatory Clause	
<b>Continuity Date:</b>	6/30/2008	
<b>Deductible:</b>	\$ 10,000	each Claim for All Losses, except:
	\$ 10,000	each Claim, including costs and expenses, for Network Security & Privacy Liability and Media Liability Losses
	\$ 10,000	each Claim for System Damage and Rectification Costs Losses
	\$ NIL	each Claim for Incident Response Costs Losses
	\$ NIL	each Claim for Claim Preparation Costs Losses
	\$ NIL	each Claim for Court Attendance Costs Losses
	\$ NIL	each Claim for Post Breach Remediation Costs Losses
<b>Policy Form:</b>	Cyber, Private Enterprise (CAN) v3.0	
<b>Insurer(s) and Proportion of Participations(s):</b>	CFC Underwriting Ltd. – 100%	
<b>Subject To:</b>	1. Terms will remain as indicated subject to no claims deterioration as of effective date July 30, 2021 1. Satisfactory confirmation of the measures used to secure remote access to your network - is VPN and multi-factor authentication enabled (prior to binding)	

**Risk Management**

<b>Elected Official, Directors and Departmental Seminars:</b>	Included
<b>Automobile Fleet Services:</b>	Risk and Driver Assessment included

**Municipal Options**

<b>Councillors Accident:</b>	24 hour coverage option or increased Principal Sum
<b>Out of Province Emergency Medical:</b>	Based on Five (5) Members – under the age of 80 To Add of Province Emergency Medical for 15 days – Annual Additional \$300 To increase the Trip Duration from 15 days to 30 days – Annual Additional Premium - \$350 for 5 people
<b>Public Entity Recovery Assistance Plan: (Critical Illness)</b>	Based on # of Members – age 69 or less \$10,000 limit – Annual Additional Premium \$124 \$15,000 limit – Annual Additional Premium \$234
<b>Volunteer Fire Fighters Accident:</b>	1. Increase Benefit by \$50,000 – Annual Additional Premium \$ 2. New Disability Benefit 1st 4 weeks - \$500; New Disability Benefit after 4 weeks - \$1000; Annual Additional Premium \$ 3. Total All Options - Annual Additional Premium \$ 24 Hour Coverage Option – Requires 50% participation; \$73 per Member; \$132 per Member & Family
<b>Municipal Volunteers Accident:</b>	Principal Sum \$50,000 – Annual Additional Premium \$750

**Acceptance of Municipal Insurance Program Proposal**

To: Marsh Canada Limited  
Public Sector Division  
120 Bremner Boulevard, Suite 800  
Toronto, Ontario Canada M5J 0A8  
Telephone: 416 868 2600

Policy Term (mm/dd/yy): July 30, 2021 to July 30, 2022

We agree with the underwriting and claims information submitted and to the terms quoted in the Municipal Insurance Program proposal. This is your authority to proceed with binding cover(s) as outlined in the Municipal Insurance Proposal effective the date(s) noted above. We have also noted below our choice of any optional items in the Insurance Proposal as well as any specific instructions.

Indicated below are our instructions regarding any optional coverages shown in the insurance proposal.

Optional Coverages / Specific Instructions:

Signed on Behalf of Corporation of the

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Please print the name of the person signing above

**Implementation of Limit of Liability:**

In no event shall either party be liable for any indirect, special, incidental, consequential or punitive damages or for any lost profits arising out of or relating to any services provided by Marsh or its affiliates. The aggregate liability of Marsh, its affiliates and its and their employees to you or your affiliates arising out of or relating to the provision of services by Marsh or its affiliates shall not exceed \$10 million. This provision applies to the fullest extent permitted by applicable law.



**ACTION ITEMS HIGHLIGHTED**

**MUNICIPAL SERVICE DELIVERY REVIEW ACTION SHEET**

Update: July 21, 2021

**FROM APRIL 07, 2021 - TO DO**

Item	Rating	Page	Issue	KPMG Recommendation	Actions to Date
1	P	pg 12	<b>PAYROLL TIME SHEET SUBMISSION</b> Timesheets are prepared manually which can result in timesheets being inaccurate (e.g. all hours not adding to 70 hours every pay period) or incomplete (e.g. description of the tasks and projects completed not being recorded).	Have staff complete timesheets electronically, restricting submission until all errors or discrepancies have been addressed. The Municipality may not be in a position to fully implement this opportunity as a result of information technology barriers.	Office Staff and Department Heads are using an electronic template (spreadsheet) to record hours worked and keep track of vacation etc., which is reviewed by the CAO/Clerk and Treasurer. Once the General Ledger "labour" accounts are more streamlined, the timesheets for Parks and Public Works will be able to be completed electronically. However, in the interim, the Treasurer has prepared an electronic template for the Parks and Public Works Department to track vacation/overtime/sick time. This will in the future be tracked on each time sheet. <b>To do: Treasurer and CAO to meet with Mayor and Deputy Mayor to review and streamline current General Ledger "labour" accounts.</b>
4	F	pg 14	The Treasurer is required to enter in net pay for each employee into the credit union website. This is a duplication of data entry as well a prone to input error.	Discuss with the accounting system provider as well as financial institution to determine if the accounting system can produce a standard file than can be exported and subsequently imported to the credit union site. KPMG is aware that this functionality exists with other financial accounting software and financial institution. This will reduce input risk, improve accuracy and increase efficiency. Should this not be possible, the Municipality may want to explore the use of third party service provider	Net pay is reviewed by CAO/Clerk as second verification of documents prior to releasing the pay. <b>In progress: The Treasurer has been working closely with the Credit Union and the Accounting Software Firm to see if this suggestion can be implemented</b>
5	F	pg 16	Treasurer is the only staff member involved in the payroll process. If there are errors in the payroll entry, they may not be identified until a second individual reviews the payment (cheque preparation).	Have the payroll module prepared by another member of the finance team and provided to the Treasurer to review and approve before the cheques are prepared for the pay period.	<b>In progress: The Treasurer is working towards having another staff member complete some steps in the payroll process; however, due to confidentiality it may not be fully implemented.</b> The CAO/Clerk is reviewing random payroll time sheets vs payroll paid each pay period. There is no other staff available at this time to help complete payroll. <b>No further action at this time.</b>

11	P	pg 22	<p><b>BILLING AND COLLECTIONS - USER FEES</b></p> <p>A number of user fees require the completion of a standardized form (e.g. dog tag, event permits, etc.). There forms are completed manually and provided to the user which can sometimes takes considerable time.</p> <p>We understand that the Municipality has transferred all application forms to the municipal website and is in the process of making all fillable PDFs.</p>	<p>Develop standard electronic templates (e.g. word, fillable PDFs, etc.) that the Treasury Staff can complete and provide to the user. In addition, frequently requested forms should be made available on the Municipality's website for the user to complete before attending the Municipal office, reducing the amount of time spent by Treasury Staff on this process.</p>	<p>Fillable Pdf's are available on the Website for the majority of the permits. Staff is working on converting all permits and planning applications as appropriate. The Clerk's department is looking into DocuSign. Staff has set up a pay online system for Permits/Planning Applications.</p> <p>To Do: Complete conversion of pdf's online and appropriateness of DocuSign.</p> <p>All of our applications are available in a PDF fillable version online.</p> <p><b>No further action at this time.</b></p>
13	P	pg 22	<p>Electronic payments methods at the Municipal office are not currently available.</p>	<p>A debit/credit payment terminal should be added to the front desk to accept in-person payments. This will reduce the amount of cash transacted at the Municipal office, reducing the risk of fraud and theft.</p>	<p>The Treasurer has looked into a debit/credit terminal and its costs. Front line Staff are doing a needs analysis. Staff is also actively encouraging the use of online banking. Further the Plastiq option on our website now also accepts debit. Depending on the need, Staff may purchase a tablet for ratepayer's use instead of a debit/credit machine.</p> <p>To Do: Determine need.</p> <p>The costing for the debit/credit machine does not warrant the current need. We can provide a tablet at the front desk that can be used to pay via debit/credit without incurring costs for the general tax payer - as there is no 'terminal charge' nor cost per transaction fee. Will be monitored and re-evaluated as necessary.</p> <p><b>No further action at this time.</b></p>
17	P	pg 26	<p>All property tax bills are currently manually prepared and sent by mail. This results in additional time and postage costs incurred by the Municipality.</p>	<p>Allow users to receive bills electronically through email or "epost" through Canada Post. System generated emails can be produced that will send users their bills electronically reducing costs associated with post and the time required to prepare and mail the bills.</p>	<p>Staff will be looking into 'epost' and its compatability with our current accounting software.</p> <p>To Do: Look into 'epost', confirm capability with Vadim, solicit input from other municipalities re: 'epost'.</p>

39	P	pg 56	<p><b>DUMP CARD</b> Currently, the Municipality issues physical dump cards for its residents for access to the municipal landfill. Card holders are required to present their card at the landfill to access. While the Municipality charges for lost cards, the process by which the cards are tracked is a manual process and appears that may allow for multiple cards to exist and provide for the following: Access to the service to those who may not be eligible; Lost revenues; and Inability to potentially account for waste received at the site.</p> <p>We understand that the Municipality is in the process of examining its future landfill needs and as such, the potential courses of action align to future state and not current state.</p>	<p>The Municipality may want to explore transforming how the Municipality provides access to the landfill site. There are two potential approaches that the Municipality may want to consider: Shift away from the current process slightly by issuing color-coded cards on an annual basis to assist in identifying expired cards; The second approach would require the Municipality to invest in the landfill site. Within this approach, the Municipality would shift from the use of paper based dump cards to a swipe card system. This would provide with the Municipality with the ability to maintain a higher level of control over cards including the ability to deactivate cards with greater ease.</p> <p>This opportunity would require an investment of approximately \$30,000 plus the costs of implementing swipe card technology. Additionally, given the remaining years of the landfill site, the Municipality may want to make incremental changes to the process versus the implementation of swipe card technology. Once the Municipality determines its longer term approach to solid waste management, there may be a greater opportunity to implement a new approach ** It should be noted that after further investigation Hydro has quoted \$120,000 for the installation of Hydro at the two landfill sites.</p>	<p><i>The Municipality transitioned to a new system this year. Staff will review the process as it goes on.</i> <i>To Do: Review the current process in 8 months and other options.</i> Staff is looking into purchasing generators in order to get electricity to run a card reader to be included in the 2022 budget. If we stay with the current system - Staff will be mailing out the tags for those with garbage pickup (village) and other residents will need to attend the office for either their dump card and/or tags as there was a large amount of persons wishing to swap and/or claim to have not received their tags. Staff to keep Council updated as needed. <b>No further action required.</b></p>
41	P	pg 61	<p><b>PLANNING</b> Currently, the Municipality is a member of the Central Almaguin Planning Board who have the delegated authority under the Planning Act to deal with consent applications. The Municipality appears to have the capacity to offer a variety of land use planning services and the involvement of the Planning Board adds to the time required to review and decide upon consent applications.</p>	<p>The Municipality may want to explore whether or not the Municipality wants to remain a member of the Central Almaguin Planning Board. In order to pursue this opportunity, the Municipality should first consult with the Ministry of Municipal Affairs and Housing as to what would be required of the Municipality.</p>	<p><i>To Do: CAO/Clerk to prepare a report for Council regarding membership in the Planning Board.</i> <i>To Do: Deputy Clerk Nicole Gourlay is gathering information and preparing a report and/or letter for Council's consideration at a future meeting.</i></p>
43	P	pg 68	<p><b>PUBLIC WORKS - WORK ORDER MANAGEMENT</b> Currently, the Municipality responds to requests for service with the use of informal work orders. As a result, the tracking of requests for services are done informally. Requests for services are also filed within the Municipality's property files but the file is not set up that allows it to be user friendly.</p>	<p>The Municipality may want to explore the implementation of a formal work order system whereas all requests for services are tracked from the time of receipt until the issue has been addressed. Additionally and another potential course of action, the Municipality may want to implement a formal work order system including the acquisition of an electronic work order system.</p>	<p><i>To Do: Public Works Superintendent to prepare a report for Council on the merits of a Work Order System.</i> The amount of complaints handled does not warrant a Work Order System. Current process is working well. Will be monitored and re-evaluated as necessary. <b>No further action needed at this time.</b></p>



## REPORT TO COUNCIL

To:	Mayor and Council
From:	Deputy Clerk Laura Brandt
Date of Meeting:	July 21, 2021,
Report Title:	Outcome of Municipal Modernization Program Intake 2 Implementation Project Stream

**Recommendation:** That Council receives this report as presented and recommendations contained therein and authorizes Staff to enter into agreements as required, purchase equipment, hire on a temporary basis staff to complete the work, and transfer funds as required, to a maximum of \$10,000, from the Asset Management Reserve and Working Funds Reserves to cover the Municipality's 25% contribution.

**Background:** In 2020 the Municipality was successful in obtaining the Municipal Modernization Program Grant Intake 1 funding which resulted in our Service Delivery Review completed by KPMG. As an outcome of this review, it was identified that municipal records are maintained and stored in various ways which pose a potential risk to the Municipality's records retention as well as documentation potentially being lost.

**Evaluation:** In January of 2021, Staff received notification that funding was available for the Municipal Modernization Program Intake 2 Implementation Stream and that digital modernization was eligible for funding under this stream. Staff submitted an application on behalf of the Municipality for the purchase of a scanner suitable to scan large drawings, surveys, blueprints and maps; as well as, monies for wages for additional temporary hiring of staff for implementation of this project. Staff was notified June 30, 2021, that the Ministry of Municipal Affairs and Housing (MMAH) has granted 75% funding up to a maximum of \$30,000 towards the Municipality of Magnetawan's File Digitization Project.

Through our Ontario Education Collaborative Marketplace (OECM) discounting program, Staff has acquired several quotes ranging for a suitable scanner. Staff recommends accepting the quotation from Office Digital Solutions for an HP SD Pro Scanner which has a 44-inch scan width and can reproduce AEC/CAD drawings, surveys, blueprints, and maps, delivery and 1 year warranty. This scanner has the largest scan width available and was less expensive than the 42-inch scan width scanner.

Currently the Municipality has a large archive of physical files from several areas such as By-law, Building, Planning, Council Proceedings, Cemetery, Road Work, etc., that are currently stored in file boxes and/or binders and need to be digitized in order to allow quicker access for staff and in turn

improve customer service to our ratepayers, and as well to ensure their preservation. Many of the files require a scanner with a large scan width as a majority of the files include oversized documents such as surveys, architectural drawings etc.

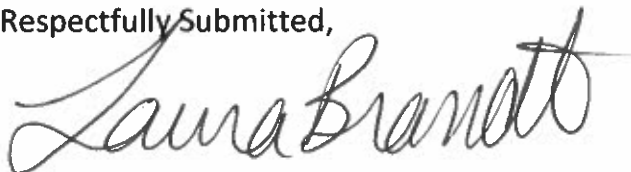
**Financial Implications:**

Item	Estimated Cost	Grant Funding	Cost to Municipality
Scanner HP SD Pro Scanner with HST	\$18,978	\$14,233.76	\$4,744
IT Costs Network Set-up	\$2,000	\$1,500	\$500
Wages (max 6 months)	\$15,120	\$11,340	\$3,780
<b>TOTAL</b>	<b>\$36,098</b>	<b>\$27,073</b>	<b>\$9,024</b>

Total costs to the Municipality are estimated to be \$9,024.59 for this project (to a maximum of \$10,000). This project was not budgeted in the 2021 budget.

**Conclusion:** Staff recommends that Council accepts the funding provided by the Ford Government and gives Staff the authority to enter into an agreement with MMAH, purchase a scanner and temporarily hire personnel for this project, as well as, transfer necessary funds from the asset management reserve for expenses related to the purchase of the scanner and necessary funds from the working reserves for expenses related to the IT costs and Wages.

Respectfully Submitted,



Laura Brandt  
Deputy Clerk Recreation and Communications



**Ministry of  
Municipal Affairs  
and Housing**

Office of the Minister

777 Bay Street, 17<sup>th</sup> Floor  
Toronto ON M7A 2J3  
Tel.: 416 585-7000

**Ministère des  
Affaires municipales  
et du Logement**

Bureau du ministre

777, rue Bay, 17<sup>e</sup> étage  
Toronto ON M7A 2J3  
Tél. : 416 585-7000



234-2021-3044

June 30, 2021

Your Worship  
Mayor Sam Dunnett  
Municipality of Magnetawan

Dear Mayor Dunnett,

Thank you for your application to the second intake of the **Municipal Modernization Program** and for your commitment to delivering modern, efficient services that are financially sustainable.

Under the implementation stream, I am pleased to inform you that the Ford government will provide funding of up to \$30,000 towards:

- Municipality of Magnetawan File Digitization

The provincial funding is for up to 75% of total eligible costs to implement the project and complete a final report that forecasts annual savings and other efficiency outcomes by September 30, 2022.

In 2019, the Ford government launched the MMP to help small and rural municipalities modernize service delivery and identify new ways to be more efficient and effective. The impacts of the COVID-19 outbreak have made this work more important than ever. The projects selected for funding under the second intake of the Municipal Modernization Program will further support municipalities' efforts to implement efficiencies, with a focus on digital modernization, service integration, streamlining development approvals and alternative service delivery.

I understand how important this work will be to your community. To help you get started, an interim payment will be issued following execution of a transfer payment agreement. Ministry staff will forward instructions and a transfer payment agreement for each approved project in the coming days and will work with you to have it finalized. If you have questions, please contact your municipal advisor, or email [municipal.programs@ontario.ca](mailto:municipal.programs@ontario.ca).

.../2

I would like to offer my congratulations on this funding approval and extend my best wishes as you work to improve service delivery and administrative efficiency in your municipality.

Sincerely,



Steve Clark  
Minister

- c. Kerstin Vroom, CAO/Clerk, Municipality of Magnetawan
- Linda Saunders, Treasurer/Tax Collector, Municipality of Magnetawan
- Laura Brandt, Acting Deputy Clerk, Municipality of Magnetawan
- Parliamentary Assistant Norman Miller, MPP, Parry Sound—Muskoka

# Municipal Modernization Program Intake 2 – Implementation Project Stream

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<b>Instructions</b>	<b>A - Organization Information</b>	<b>B - Organization Address Information</b>
<b>C - Application Contact Information</b>	<b>D - Estimated Cost</b>	<b>E - Implementation Project Description</b>
<b>M - Declaration and Signing</b>		

## Instructions

Before filling out the application read the entire PROGRAM/APPLICATION GUIDELINES. It may be useful to print a copy of the Program/ Application guidelines to refer to while completing the application. There may be some questions on this application that you are NOT required to complete, these will be noted clearly in the Program/Application guidelines. Some programs require you to contact a ministry advisor prior to submitting your application.

Information about eligible organizations and expenses are detailed in the Program/Application guidelines.

Some fields in your application will already have the information you supplied during enrolment or from previous applications.

Answer each question fully or indicate "not-applicable" if the question is not relevant or does not apply to your project. Answers may vary in length depending on the nature of your project or program.

Provide reasons and supporting data where applicable to support your application. Demonstrate how your project addresses the grant program priorities.

Prepare necessary support materials. Ensure you have all of the necessary support materials electronically (either scanned, pdf or attachment). The required attachments are listed below.

Note that Ministry consideration of an application does not guarantee funding. Applications will be assessed on the basis of the information provided by the applicant within the completed application forms and for their ability to achieve the objectives of the program.

The Ministry cannot guarantee funding to all applicants, nor can the ministry ensure that the total amount requested by successful applicants will be granted. The ministry reserves the right, in its sole discretion, to fund or not fund any particular project or program for which an application is submitted. The decision to fund all or part on an applicant request will depend on its fit to the program priorities, assessment criteria and the overall demand of funds in the program.

## A - Organization Information

**This section is not editable** and displays information from your Transfer Payment Ontario (TPON) registration. The TPON system is a one-window self-serve registration system for submitting and updating organization profile information. All organizations receiving transfer payments from the Government of Ontario must register in the TPON system. If changes are required in Section A of your application, please make them in the TPON system. Once your information is revised, all future downloaded forms will include the updated information

Organization Name: <a href="#">The Municipality of Magnetawan</a>	Organization Legal Name: <a href="#">CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN</a>
Website URL: <a href="http://www.magnetawan.com">www.magnetawan.com</a>	CRA Business Number <a href="#">875093189</a>

## B - Organization Address Information

**This section is not editable** and displays information from your Transfer Payment Ontario (TPON) registration. The TPON system is a one-window self-serve registration system for submitting and updating organization profile information. All organizations receiving transfer payments from the Government of Ontario must register in the TPON system. If changes are required in Section B of your application, please make them in the TPON system. Once your information is revised, all future downloaded forms will include the updated information.

### Business Address

Unit Number:	Street Address 1: <a href="#">4304 Hwy 520</a>
Street Address 2:	City/Town: <a href="#">Magnetawan</a>

Province: ON	Postal Code: P0A1P0
Country: Canada	

**Mailing Address**

Unit Number:	Street Address 1 P.O. 70 Box 4304 Hwy 520
Street Address 2	City/ Town Magnetawan
Province ON	Postal Code P0A1P0
Country Canada	

**C - Application Contact Information**

Please provide contacts for this application, including whether or not they have signing authority. Contacts with the Applicant role will receive email notifications regarding case submission, reports due, and payments. Contacts with the Payee role will receive notifications regarding payments.

Contacts with signing authority will be prompted to digitally sign this form in Section Z.

			Add	Remove
Salutation: * Ms.	First Name: * Laura	Last Name: * Brandt		
Primary: <input checked="" type="checkbox"/>	Role: * Applicant	Email Address: * deputyclerk@magnetawan.com		
Title: Acting Deputy Clerk	Department:	Phone Number (Work): * (705) 387-3947		
Phone Number (Mobile):	Fax Number:	Signing Authority <input checked="" type="checkbox"/>		

**D - Estimated Cost**

Please provide a dollar range estimate (excluding HST) for the project you are proposing. If you have already obtained a quote, put that value in both the low- and high- end estimate fields below.

MINIMUM Estimated Cost: * \$16,795.00	MAXIMUM Estimated Cost: * \$40,000.00
--	--

Comments: \*  
The Minimum Estimated Cost includes the price of a scanner and the maximum estimated cost includes the price of the scanner and wages to hire a temporary employee to digitize physical files.

What is the anticipated length of the implementation project? *	
Six months	
What is the anticipated start-date of the implementation project? *	What is the anticipated end-date of the implementation project? *
03/01/2021	09/03/2021

**E - Implementation Project Description**

Have you attached supporting documentation that demonstrates evidence of savings your municipality will realize through the project? (this could be a third-party study undertaken through intake 1 of the Municipal Modernization Program, a third-party study undertaken outside of the program or another evidence-based review with a goal of finding efficiencies). **Note:** this **IS** a program eligibility requirement. \*

Yes

I confirm that the municipality has fully spent or allocated its one-time March 2019 municipal modernization funding. \*

Yes

Have you included a resolution of council demonstrating support for the implementation project? (If yes, please attach a copy to this expression of interest form). **Note:** this **IS NOT** a program eligibility requirement. \*

Yes

Is this a joint project with other municipalities? **Note:** this is not a program eligibility requirement. (If you select "yes", please list the other participating municipalities below) \*

No

Names of other participating municipalities (if applicable):

N/A

Provide a brief description of your proposed implementation project. \*

The Municipality has a large archive of Municipal physical files from several departments such as By-law, Building, Council Proceedings and Property Files that need to be digitized. Many of the files require a flatbed scanner for digitization as a majority of the files include large, oversized documents such as surveys, architectural drawings etc. The Municipality would like to digitize these files to ensure that the documents remain safe in case of fire and to ensure that files are accurately documented. Further digital files minimize costs and time needed to locate documents when Staff must locate documents contained within the physical files.

Which of the following categories does the proposed project fall under?

Digital Modernization

Service Integration

Streamlining development approvals

Shared services/alternative delivery models

Other

If Other, please specify

What has your municipality done to validate the findings of the study you have attached as background or plan for their implementation? Select the best response below and provide a brief description \*

Chas, Anselmo, Senior Manager for KPMG attended the September 23, 2020 Council Meeting to present their Service Delivery Review. As identified on page 59, an issue is that Bylaw related records are maintained and stored in various ways which poses a potential risk to the Municipality's records retention as well as access to history of property specific complaints. As well identified on page 65 as an issue the Municipality tracks building permits using manual processes and has physical building files. This leaves the opportunity for open permits and documentation to be potentially lost. Lastly an additional issue identified on page 68 of the Municipalities Service Delivery Review is that request for services are physically filed within the Municipality's property files but the files are not set up that allow it to be user friendly.

Staff have evaluated

A staff report has gone to council

Have already started implementing some of the recommendations (specify which)

Brief Description

Staff and Council have reviewed the Service Delivery Review provided by KPMG and are in agreement with issues that have been identified.

Summarize the expected cost-savings and efficiencies resulting from this proposed project.

Estimated annual savings: \*\$5,000

Explain (include page reference to supporting document if applicable): \*

Estimated savings would be time spent by Staff going through the physical archives as sometimes it can take hours to locate documents needed. This would result in a savings in time and possible wages. As well the Municipality could be potentially at risk for litigation if documents are misfiled and misinformation is given based on the lack of documents found and the integrity of the physical files being corrupt. Further by having the majority of our documents in physical files and not digitized the Municipality is at risk of losing critical documents that could not be recovered if there was ever a fire, water damage, theft etc.

Provide a summary of expected impacts of your proposed third-party review project will have that are:

- a) internal facing,
- b) community facing \*

The Municipality anticipates both internal facing and community facing impacts from this project. The internal facing impacts would be the gain of time for employees which would result in a savings in wages. The community facing impacts would include streamlined services for our residents with more accurate information being provided and collected.

Provide a summary of how you spent the one-time unconditional municipal modernization funding that was given to your municipality in March 2019. \*

The Municipality engaged with KPMG to conduct a Municipal Services Review with a specific focus on the Municipality's administration, treasury, public works and parks functions to provide an evaluation of the overall effectiveness and efficiency of the Municipality's operations in those specific areas. KPMG provided strategies for tangible cost reductions that are projected to enhance service levels; efficient alignment of staff resources with processes; alternate procurement strategies; potential shared service agreements; operational process changes and technology implementation.

## M - Declaration and Signing

Applicants are expected to comply with the Ontario Human Rights Code (the "Code") and all other applicable laws (<http://www.ohrc.on.ca/en/ontario-human-rights-code>). Failure to comply with the letter and spirit of the Code will render the applicant ineligible for a grant and, in the event a grant is made, liable to repay the grant in its entirety at the request of the Ministry. Applicants should be aware that Government of Ontario institutions are bound by the Freedom of Information and Protection of Privacy Act, R.S.O. 1990, c.F.31 (<https://www.ontario.ca/laws/statute/90f31>), as amended from time to time, and that any information provided to them in connection with this application may be subject to disclosure in accordance with that Act. Applicants are advised that the names and addresses of organizations receiving grants, the amount of the grant awards, and the purpose for which grants are awarded is information made available to the public.

### Declaration

The Applicant hereby certifies as follows:

- (a) the information provided in this application is true, correct and complete in every respect;
- (b) the Applicant understands any funding commitment will be provided by way of an approval letter signed by the responsible Minister and will be subject to any conditions included in such a letter. Conditions of funding may include the requirement for a funding agreement obligating the funding recipient to report on how the funding was spent and other accountability requirements;
- (c) the Applicant has read and understands the information contained in the Application Form;
- (d) the Applicant is aware that the information contained herein can be used for the assessment of grant eligibility and for statistical reporting;
- (e) the applicant understands that it is expected to comply with the Ontario Human Rights Code and all other applicable laws;
- (f) the Applicant understands that the information contained in this application or submitted to the Ministry in connection with the grant is subject to disclosure under the Freedom of Information and Protection of Privacy Act;
- (g) the Applicant is not in default of the terms and conditions of any grant, loan or transfer payment agreement with any ministry or agency of the Government of Ontario;
- (h) I am an authorized signing officer for the Applicant.

### Applicant

Ms. Laura Brandt  
Acting Deputy Clerk  
(w): (705) 387-3947  
Email: [deputyclerk@magnetawan.com](mailto:deputyclerk@magnetawan.com)

Sign Document

By clicking the "I Agree" button, I Agree with the Declaration and Statement Above

I Agree

I Disagree

Signature [Laura Brandt](#)

Date/Time 23/02/2021 12:52:00

Please validate your application by clicking the Validate button before submitting the form back to Transfer Payment Ontario.





## **Whitestone and Area Nursing Station Building Expansion**

### **Information update to Magnetawan Council**

The building expansion project for the WPSHC Rural Nurse Practitioner-Led Clinic in Whitestone has been officially approved by Whitestone Council and the project work is well underway.

We would like to thank your Council and the community of Magnetawan for its support including your commitment to make a financial contribution towards our capital fundraising campaign for the building expansion.

The building design work is substantially complete and a review of the electrical and mechanical components is underway. The call for tenders will be sent out early 2022; the project will begin in the Spring of 2022 and be complete and open by December 2022.

We are currently preparing for the official launch of the fundraising campaign with a variety of activities as outlined in the attached communication plan. We are delighted to announce that an anonymous donor has agreed to match contributions from the general public to a maximum of \$80,000. This will go a long way to helping us reach our goal!

#### **Our Asks of Magnetawan Council**

- We are launching a fundraising campaign to help finance the building expansion. As part of our preparation for the launch, we have prepared FAQs about the NPLC, the building expansion, and the potential for service expansions. We are hoping that Magnetawan will provide a link, in a prominent place, on its Municipal website to the Nursing Station webpage on the Whitestone website. Our web page has copies of the three FAQs and a link to CanadaHelps.org to make an online donation.
- We would also appreciate if Magnetawan would post various announcements (e.g., the attached announcement about the project and fundraising campaign launch or announcements about various fundraising activities) on its municipal FaceBook page.

#### **Respectfully Submitted by:**

Marcella Sholdice  
Chair, Whitestone and Area Nursing Station  
Community Advisory Committee

Michelle Hendry  
CAO/Clerk, Municipality of Whitestone

#### **Attachments:**

NPLC Building Expansion FAQs:

Part 1: The Nurse Practitioner-Led Clinic

Part 2: The Building Expansion

Part 3: Proposed Services Expansion

WPSHC NPLC Building Expansion Fundraising Initiatives

Posters and Social Media materials (6 files)

## NPLC Building Expansion Fundraising Initiatives

<b>Idea</b>	<b>Description</b>	<b>Timing</b>
<b>Business cards</b>	Whitestone branded cards with short description of building expansion on front and instructions for donation on back. Cards can be handed out at NPLC and attached to user surveys	July 2021
<b>Donation display for local businesses</b>	Small poster on a stand with supply of business cards (see above) displayed in local businesses and public places (LCBO, libraries, post office, restaurants, stores, Farmers markets)	July 2021
<b>Facebook</b>	Post information (or link) on municipal websites to donation form	Jun/Jul 2021
<b>Garage Sale</b>	Hold a garage sale August and September long weekends. Leftover items removed by local business. Advertise on FaceBook and local posters for donations and participation.	Summer 2021 and potentially 2022 if well received
<b>On-line auction</b>	Use existing local business (Trader Teds) to ask people to post goods for sale and donate proceeds to the building expansion Advertise on FaceBook and local posters for contributions. Unsold items could be put in the garage sale.	Summer 2021 and potentially ongoing throughout campaign if well received
<b>Cottage Associations (or other direct mail)</b>	Direct appeal to large cottage associations by including a poster (or other information) to be included in (e)mailing to the cottagers and/or opportunity to make a brief presentation at AGM.	Summer 2021 (and 2022) based on timing of their meetings
<b>50/50 Raffle</b>	One time 50/50 draw. Low buy in, cash prizes	Summer 2022
<b>Welcome to Whitestone Directory</b>	Full page ad for next year	February 2022
<b>Virtual tour</b>	Short video tour of the existing NPLC – with luck showing how cramped it is	TBD



## WPSHC Nurse Practitioner-Led Clinic FAQs

### Part 1: Nurse Practitioner-Led Clinic (NPLC)



#### ***What is a nurse practitioner?***

A nurse practitioner (NP) is a registered nurse with advanced education, skills and experience. NPs can act as independent primary care practitioners providing most primary care services including, for example:

- Complete a comprehensive health history and assessment.
- Diagnose illnesses and injuries.
- Prescribe medications.
- Set and cast fractures and dislocated joints.
- Order and interpret all laboratory tests and most diagnostic imaging tests.

NPs can register and follow patients.

### ***Why do we have a nursing station in Whitestone?***

Almost 20 years ago, a few residents of Dunchurch embraced the vision of having a nursing station in the community to bring health care closer to home. The Ministry of Health and long-Term Care had started funding nursing stations across Ontario, providing a precedent for this delivery model.

This ad hoc committee lobbied the Ministry for funding to establish a nursing station in Dunchurch. The Ministry did eventually allocate funding for the nursing station to include one full-time nurse practitioner and one administrative support person. A family physician also provided part-time services in the community.

Once permission was received to establish a nursing station in the community, the Municipality allowed the nursing station building to be constructed on land owned by the Municipality. Funding for construction was raised through private foundations and community donations.

### ***What is a nurse practitioner-led clinic?***

The nursing station that was established in 2006 was expanded in 2019 to be a rural nurse practitioner-led clinic (NPLC), which is a multi-disciplinary health care clinic that is managed by a nurse practitioner. NPLCs are funded by the Ministry of Health.

At the Whitestone NPLC, our full-time nurse practitioner leads a team of part-time health professionals including a registered nurse, physiotherapist, social worker, and mental health and addictions counsellor and a visiting family physician.

In addition to these services, the Whitestone NPLC can take lab samples for analysis and arrange for a video consultation with a medical specialist or other health provider using the Ontario Telemedicine Network.

### ***How is the NPLC funded?***

The operations (e.g., professional salaries, supplies) of the NPLC are funded by the Ministry of Health. Funding for the Whitestone NPLC is provided through the West Parry Sound Health Centre, which oversees six of the over 20 NPLCs in Ontario.

The building in which the Whitestone NPLC operates is owned and maintained by the Municipality of Whitestone.

### ***Who can use the NPLC?***

The NPLC's funded mandate is to provide primary care to patients who do not have another primary provider (i.e., patients without a regular nurse practitioner or family physician). However, the NPLC is open to any permanent or seasonal residents and cottagers in Whitestone and its surrounding communities, including McKellar and Magnetawan.

Priority is given to patients who are registered with the NPLC (i.e., patients for whom the nurse practitioner is the primary health care provider). However, the NPLC maintains several same-day or

next-day appointments for non-urgent care, whether or not you are registered with the nurse practitioner or a family physician.

Most of the individuals who visited the NPLC in 2019 gave an address in Whitestone, Magnetawan or McKellar. Others gave an address in Sundridge, McDougall, Parry Sound or the Greater Toronto Area. A few gave an address from out-of-province and out-of-country.

### ***How do I get an appointment with the NPLC?***

To book an appointment with the nurse practitioner, call the NPLC at 705-389-1951.

To access the services of the other health professionals, you will need a referral from the nurse practitioner.

### ***Is there a charge for using the NPLC?***

There is no charge for using the NPLC.

The Ministry of Health pays the salaries of the health professionals, and they are not permitted to accept payment for their services even if the patients are not Ontario or Canadian residents. Patients are welcome to make a donation to show their appreciation for these services, and our out-of-area residents are generous donors to the NPLC.

### ***When is the NPLC open?***

The NPLC is open 8:00 am to 4:00 pm Monday to Friday.

## **Fundraising**

### ***How do I donate to the building expansion?***

For online donations, please visit <https://www.whitestone.ca/p/whitestone-area-nursing-station> or <https://www.canadahelps.org/en/charities/municipality-of-whitestone/>

For donations by cash or cheque, please contact the Municipal Office.

A charitable donation receipt will be issued for all donations.

**And don't forget that your donation will be **matched** –  
making your donation go twice as far!**

# WPSHC Nurse Practitioner-Led Clinic FAQs

## Part 2: Nurse Practitioner-Led Clinic (NPLC) Building Expansion



### NPLC Building Expansion

#### ***Who owns the NPLC building?***

The building is owned and maintained by the Municipality of Whitestone.

#### ***Why do we need to expand the building?***

When the original Nursing Station was opened in 2006, it was built to accommodate one nurse practitioner, one visiting family physician and one administrative assistant.

Since it opened, demand from the community for the nurse practitioner's time has increased significantly. By 2018, the Nursing Station had 2,846 nurse practitioner patient visits, which increased by over 50% to 4,308 in 2019. Final figures are not yet available for 2020; however, initial assessments suggest this strong growth continued into last year.

No detailed analysis has been conducted to definitively tease out the various contributing factors driving this growth. However, it is generally believed to be driven, in part, by:

- Growth in the population of our communities as retirees leave Southern Ontario to live in cottage country.

June 9, 2021

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- Successful efforts to increase awareness of the nursing station and its services, resulting in higher demand for care.
- Insufficient number of family physicians in Parry Sound to meet the needs of the population.

More recently, the COVID-19 pandemic has changed the way we deliver health care. New protocols for infection prevention and control require more space for physical distancing. The health care community believes that many of these protocols are here to stay, creating a need for more space to maintain social distancing for our care providers and patients.

In addition to these factors, the number of services available has increased, as the nursing station grew into a multi-disciplinary health clinic – renamed as a nurse practitioner-led clinic (NPLC). Since 2019, the full-time nurse practitioner has been joined by a team of part-time health professionals including a registered nurse, physiotherapist, social worker, mental health and addictions counsellor and a visiting family physician. With only three patient rooms available – one of which is also the office for the managing nurse practitioner – the number of days each professional can visit Whitestone is severely limited.

***The Nursing Station is now a multi-disciplinary healthcare clinic, as reflected in its new name West Parry Sound Health Centre Rural Nurse Practitioner-Led Clinic (NPLC for short).***

An analysis of emergency department visits and hospital admissions to area hospitals (including West Parry Sound Health Centre) for the five-year period ending March 2020 by residents of Whitestone, McKellar and Magnetawan suggests that there continues to be an unmet demand for primary care. Using a category of conditions identified as being more appropriately managed in the community, we found that 20% of admissions and 10% of emergency department visits for residents aged 65 and older could potentially be avoided with better access to ambulatory care.

### ***What is included in the expansion?***

The proposed building expansion will result in an additional 1,000 square feet of space above ground plus a full basement (with another 1,000 square feet of useable space).

The building expansion will add:

- 3 more patient care rooms (for a total of 6).
- 1 office for the managing nurse practitioner.
- 1 team work room for the health professionals
- A suite for a visiting nurse practitioner (e.g., to cover vacation or illness) or student nurse.
- Expanded area for reception, waiting area, kitchen, and storage.

### ***Who decided how much space is needed?***

The needs assessment to define the space requirements for the NPLC was developed based on:

- Current scheduling pressures in the existing building.
- Expectations of new – and potentially permanent – infection prevention and control protocols for healthcare clinics.

- Advice on long-term planning from other nurse practitioner-led clinics managed by West Parry Sound Health Centre that have expanded recently.
- Input from West Parry Sound Health Centre regarding the potential role of the NPLC within an Ontario Health Team.

### ***Why was the initial space estimate reduced?***

The project team's preliminary concept for the building expansion suggested that 1,500 square feet (at grade) of additional space would provide the requested functionality. This concept was reworked slightly after discussions with the architect to ensure that the proposed expansion used the available space as efficiently as possible.

Accordingly, two changes were made to the original concept:

- 2 rooms that did not need to be accessible by patients (i.e., the nurse practitioner's office and the team work room) were moved to the basement. In the event that the nurse practitioner or a member of the health team is unable to access the basement, the 6 patient care rooms provide sufficient contingency to accommodate any staff access issues.
- The proposed conference/teaching/meeting room was removed from the concept. Since the NPLC is so close to the Whitestone Public Library and Technology Centre and the Community Centre, it was agreed that any need for meeting space could be satisfied within these existing structures.

In addition, the architect was asked to ensure that the proposed building design could be enlarged with minimal effort at a future date should the need for more space be identified.

### ***When will the building expansion be started/finished?***

Whitestone Council has set aside funds for the detailed design and engineering to begin once the space requirements have been confirmed. This work is expected to commence no later than fall 2021.

The final design and construction call for tenders will likely be sent out early 2022, with an expectation that the expansion will begin in the Spring of 2022 and be substantially completed by the end of 2022.

### ***How much will the building expansion cost?***

The architect has provided a very preliminary initial estimate of \$750,000 for the construction cost, which is being used for planning purposes. However, this estimate reflects construction costs in the fall of 2020 – more than a year before the work goes to tender. The exact budget will not be known until the final design work has been completed and the bids are received in 2022.

### ***Who is paying for the building expansion?***

The financing plan for the NPLC building expansion includes a number of sources:

- We are hopeful that a significant portion of the funding will be provided by provincial and federal grants. Grant applications have been submitted to the Investing in Canada Infrastructure Program (ICIP), the Northern Ontario Heritage Fund Corporation (NOHFC) and the FCC AgriSpirit Fund.

- The area municipal councils (Whitestone, McKellar and Magnetawan) have made commitments to support the building expansion.
- The community has already contributed almost \$30,000 from past activities (e.g., bingo). The NPLC Community Advisory Committee has committed to raising up to \$150,000 from the area communities to support the expansion.
- The West Parry Sound Health Centre Foundation has funds earmarked for the NPLC. These funds are sufficient to purchase the furniture and equipment needed for the building expansion.

***We have already received an offer from an anonymous donor to match all donations from the general public to a maximum of \$80,000.***

***Who will pay the operating costs?***

The NPLC's operating budget (from the Ministry of Health) will continue to cover the utility costs of the existing and expanded building.

## **Fundraising**

***How do I donate to the building expansion?***

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# WPSHC Nurse Practitioner-Led Clinic FAQs

## Part 3: NPLC Services Expansion



### ***What new services will be offered?***

Initially, no new services will be offered at the NPLC. The purpose of the building expansion is to provide:

- **Safer care:** A larger area at reception and for waiting means that patients will be able to maintain social distancing for greater infection prevention and control. In addition, patients will no longer have to wait in their cars to be called in when the health professional is ready to see them. This is a particular hardship for patients in the winter or other inclement weather.
- **Improved access to care** by providing sufficient space to allow scheduling of the currently available care team:
  - Nurse practitioners.
  - Physiotherapist.
  - Social worker.
  - Mental health and addictions counsellor.
  - Registered nurse.
  - Lab work.
  - Specialist consultations through the Ontario Telehealth Network.



Over time, some increases in service may be possible depending on the interest of the public in having local services, the interest and availability of care providers, and the availability of funding from the Ministry of Health (for publicly funded services).

These service enhancements could include:

- **Increased capacity from Ministry of Health funded health professionals to meet demand for existing services.** West Parry Sound Health Centre (WPSHC) has applied for additional funding to increase the staffing of the above-noted health professionals in all of its NPLCs. If this request for funding is successful, our part-time health professionals will be able to spend more time in Whitestone, improving access to care and reducing wait times for some services.
- **New health care and community support services funded by a local Ontario Health Team.** As our health system is restructured into Ontario Health Teams, NPLCs are likely to remain a significant element of the region's strategy to deliver primary care services close to home.

### ***Will private health care providers be able to use the building?***

With 6 patient rooms, the NPLC will initially have some capacity for health and wellness services beyond what is currently funded by the Ministry of Health. It is entirely possible that private health professionals (e.g., registered massage therapist, occupational therapist, chiropractor, dietitian) might be interested in offering health and wellness services in the NPLC building.

However, the scope of the NPLC building expansion is limited to the construction of sufficient space to meet the current and projected longer-term space needs of the NPLC. The recruitment and management of any additional services (outside of what is or will be provided by the NPLC) is outside the scope of this project.

Once the building expansion is completed and the NPLC operations are established in the expanded space, the Municipality, in consultation with the NPLC and WPSHC, could investigate options for allowing private health professionals to use space in the building.

### ***Can we offer weekend service to meet the demand instead of expanding the building?***

At this time, there is no Ministry of Health funding available for weekend service. Even if funding were available, it is uncertain whether the community could attract a nurse practitioner to work part time on weekends.

### ***Why is the Municipality involved in the delivery of health care?***

When the original nursing station was established, the Municipality supported this initiative because of the expected benefit to our community to have primary health care delivered right in our community. The overwhelming success of the facility – as evidenced by the continuing strong growth in its use by our residents and visitors – suggests that this was a sound investment.

Although health care is not officially within the mandate of a municipality, the Whitestone Strategic Plan (March 2021 Update) has a high-level objective to “Build Community”, which includes a strategic action to “Promote Health and Safety” by providing continued support to the NPLC, including the expansion of the existing building.

## **Fundraising**

### ***How do I donate to the building expansion?***

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WHITESTONE NURSE  
PRACTITIONER-LED CLINIC

# We're Growing!

DONATE TODAY

We have outgrown our building and are planning an expansion of 1,000 square feet at grade with a full basement. An anonymous donor has offered to match donations from the general public up to a total of \$80,000. Your donation will go twice as far!!

SCAN ME



LEARN MORE: [WWW.WHITESTONE.CA](http://WWW.WHITESTONE.CA)

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Account Code	Account Description	2021 ACTUAL VALUES	2021 FINAL BUDGET	2020 ACTUAL VALUES	2020 FINAL BUDGET
<b>GENERAL FUND</b>					
<b>Revenue</b>					
<b>TAXATION: NON-ASSESSABLE</b>					
-3-1000-1010	TAXATION - Interim Billing	-3,119,232	0	0	0
<b>Total TAXATION: NON-ASSESSABLE</b>		<b>-3,119,232</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TAXATION: COMMERCIAL</b>					
-3-1003-2071	COMMERCIAL: PIL General	0	0	-8,860	0
-3-1003-2140	COMMERCIAL: PIL, Taxable Tenant	0	0	-476	0
-3-1003-2170	COMMERCIAL: Taxable	0	0	-62,711	0
-3-1003-2190	COMMERCIAL: Vacant	0	0	-1,954	0
<b>Total TAXATION: COMMERCIAL</b>		<b>0</b>	<b>0</b>	<b>-74,001</b>	<b>0</b>
<b>TAXATION: FARMLAND</b>					
-3-1006-2170	FARMLAND: Taxable	0	0	-11,062	0
<b>Total TAXATION: FARMLAND</b>		<b>0</b>	<b>0</b>	<b>-11,062</b>	<b>0</b>
<b>TAXATION: LANDFILL</b>					
-3-1008-2071	LANDFILL: PIL General	0	0	-167	0
<b>Total TAXATION: LANDFILL</b>		<b>0</b>	<b>0</b>	<b>-167</b>	<b>0</b>
<b>TAXATION: INDUSTRIAL</b>					
-3-1009-2170	INDUSTRIAL: Taxable	0	0	-2,605	0
<b>Total TAXATION: INDUSTRIAL</b>		<b>0</b>	<b>0</b>	<b>-2,605</b>	<b>0</b>
<b>TAXATION: MULTI-RES</b>					
-3-1013-2170	MULTI-RES: Taxable	0	0	-7,429	0
<b>Total TAXATION: MULTI-RES</b>		<b>0</b>	<b>0</b>	<b>-7,429</b>	<b>0</b>
<b>TAXATION: RESIDENTIAL</b>					
-3-1018-2071	RESIDENTIAL: PIL General	0	0	-2,100	0
-3-1018-2140	RESIDENTIAL: PIL, Taxable Tenant	0	0	-3,236	0
-3-1018-2170	RESIDENTIAL: Taxable	0	0	-4,968,104	0
<b>Total TAXATION: RESIDENTIAL</b>		<b>0</b>	<b>0</b>	<b>-4,973,440</b>	<b>0</b>
<b>TAXATION: MANAGED FORESTS</b>					
-3-1020-2170	MANAGED FORESTS: Taxable	0	0	-9,838	0
<b>Total TAXATION: MANAGED FOREST</b>		<b>0</b>	<b>0</b>	<b>-9,838</b>	<b>0</b>
<b>SUPPLEMENTAL TAXATION: COMMERCIAL</b>					
-3-1103-2170	SUPP COMMERCIAL: Taxable	0	0	-6,367	0
<b>Total SUPPLEMENTAL TAXATION: C</b>		<b>0</b>	<b>0</b>	<b>-6,367</b>	<b>0</b>
<b>SUPPLEMENTAL TAXATION: FARMLAND</b>					
-3-1106-2170	SUPP FARMLAND: Taxable	-871	0	-781	0
<b>Total SUPPLEMENTAL TAXATION: F</b>		<b>-871</b>	<b>0</b>	<b>-781</b>	<b>0</b>
<b>SUPPLEMENTAL TAXATION: RESIDENTIAL</b>					
-3-1118-2071	SUPP RESIDENTIAL: PIL General	0	0	-5,013	0
-3-1118-2170	SUPP RESIDENTIAL: Taxable	0	0	-36,885	0
<b>Total SUPPLEMENTAL TAXATION: R</b>		<b>0</b>	<b>0</b>	<b>-41,898</b>	<b>0</b>
<b>GENERAL TAXES</b>					

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<b>Total GENERAL TAXES</b>		<b>-23,513</b>	<b>-49,360</b>	<b>-46,524</b>	<b>-45,840</b>
<b>TAXES - ENGLISH PUBLIC SCHOOL</b>					
-3-1255-3000	ENG. PUB; SCH. - Tax Levy	0	0	-1,080,003	0
-3-1255-3005	ENG. PUB; SCH. - Tax Supps & Omits	-184	0	-10,848	0
-3-1255-3012	ENG. PUB; SCH. - Tax Payments in Lieu	0	0	-1,123	0
<b>Total TAXES - ENGLISH PUBLIC S</b>		<b>-184</b>	<b>0</b>	<b>-1,091,974</b>	<b>0</b>
<b>TAXES - ENGLISH SEPARATE SCHOOL</b>					
-3-1256-3000	ENG. SEP. SCH. - Tax Levy	0	0	-17,589	0
<b>Total TAXES - ENGLISH SEPARATE</b>		<b>0</b>	<b>0</b>	<b>-17,589</b>	<b>0</b>
<b>TAXES - FRENCH PUBLIC SCHOOL</b>					
-3-1257-3000	FR. PUB SCH. - Tax Levy	0	0	-7,250	0
<b>Total TAXES - FRENCH PUBLIC SC</b>		<b>0</b>	<b>0</b>	<b>-7,250</b>	<b>0</b>
<b>TAXES - FRENCH SEPARATE SCHOOL</b>					
-3-1258-3000	FR. SEP. SCH. - Tax Levy	0	0	-9,582	0
<b>Total TAXES - FRENCH SEPARATE</b>		<b>0</b>	<b>0</b>	<b>-9,582</b>	<b>0</b>
<b>PENALTIES &amp; INTEREST</b>					
-3-1400-7130	TREAS - Penalties & Interest	-37,757	-71,000	-77,055	-67,000
<b>Total PENALTIES &amp; INTEREST</b>		<b>-37,757</b>	<b>-71,000</b>	<b>-77,055</b>	<b>-67,000</b>
<b>UNCONDITIONAL GRANTS</b>					
-3-1500-5030	TREAS - Ont. Municipal Partnership Fund	-560,850	-1,121,700	-1,107,400	-1,107,400
-3-1500-5035	TREAS - Mun. Modernization System Grant	0	0	-50,090	0
<b>Total UNCONDITIONAL GRANTS</b>		<b>-560,850</b>	<b>-1,121,700</b>	<b>-1,157,490</b>	<b>-1,107,400</b>
<b>CONDITIONAL GRANTS</b>					
-3-1600-5015	Federal Govt-Canada Day Grant	-4,000	0	0	-1,600
-3-1600-5018	Federal Govt-Museum Covid 19 Relief Gran	0	0	-5,000	0
-3-1600-5019	Federal Govt-CTAF Grant	0	0	-7,688	0
-3-1600-5025	FCM Grant - Municipal Asset Mgmt Progr	0	-26,000	0	0
-3-1600-5040	Prov Govt-Safe Restart Grant	-31,363	-62,725	-271,100	0
-3-1600-5045	Prov Govt - Wage Subsidy - SJS	0	-16,500	-21,154	0
-3-1600-5046	Prov Govt - Wage Subsidy - SEP	-3,723	0	0	0
-3-1600-5077	Prov Govt - OCIF	-68,261	-68,261	-68,544	-68,261
-3-1600-5078	Prov Govt - OCLIF	0	0	0	-11,647
-3-1600-5085	Prov Govt - ICIP	0	-100,000	0	0
-3-1600-5087	Prov Govt - Inclusive Community Grant	0	-60,000	0	0
-3-1600-5090	Ontario Stewardship Grants	0	-52,946	-53,444	-32,000
-3-1600-5092	Prov Govt-Save On Energy Retrofit Grant	-108	0	0	0
-3-1600-5093	Prov Govt - CSPT Program	-759	-3,100	-3,107	-3,734
-3-1600-5094	Prov Govt - MTCS Grant	0	0	-26,245	-21,745
-3-1600-5095	Prov Govt-Fire Safety Grant	-4,900	0	0	0
<b>Total CONDITIONAL GRANTS</b>		<b>-113,114</b>	<b>-389,532</b>	<b>-456,282</b>	<b>-138,987</b>
<b>FEES &amp; CHARGES</b>					
-3-1700-7100	TREAS - Lottery Licenses/Fees	0	0	0	-25
-3-1700-7102	TRFAS - Tax Certificates	-2,567	-3,200	-3,540	-2,000

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		ACTUAL VALUES	FINAL BUDGET	ACTUAL VALUES	FINAL BUDGET
-3-1700-7106	TREAS - Document Commissioning	0	-30	-27	-90
-3-1700-7112	TREAS - Revenue - History Books	-295	-100	-109	-100
-3-1700-7114	TREAS - Revenue - Site Pamphlets	0	0	0	-20
-3-1700-7120	TREAS - Other GG Revenues	-588	-500	-549	-1,000
-3-1700-7132	TREAS - Land Sales	0	-12,000	-60,549	-140,000
-3-1700-7134	TREAS - Sale of 4855 Hwy 520 property	0	0	-563,039	-565,500
-3-1700-7140	TREAS - Investment Income	-27,362	-40,000	-54,383	-32,000
-3-1700-7150	TREAS - Dividend Income - Lakeland	-12,400	-24,800	-24,800	-25,000
-3-1700-7160	TREAS - Rental - Communication Tower	-875	-1,500	-1,500	-1,500
-3-1700-7170	TREAS - Hydro re Rockwynn Landing	-44	-170	-167	-170
-3-1700-7172	TREAS - Hydro re Fire Hall Solar Panels	-1,822	-4,800	-5,252	-4,700
-3-1700-7180	TREAS - Other Income	0	0	-2,532	-2,400
<b>Total FEES &amp; CHARGES</b>		<b>-45,979</b>	<b>-90,700</b>	<b>-718,859</b>	<b>-778,105</b>
<b>FIRE DEPARTMENT REVENUES</b>					
-3-2000-7220	FD - 911 Revenue	-549	-500	-548	-500
-3-2000-7230	FD - Fire Department Revenue	-565	0	-5,188	0
<b>Total FIRE DEPARTMENT REVENUES</b>		<b>-1,114</b>	<b>-500</b>	<b>-5,736</b>	<b>-500</b>
<b>BUILDING REVENUES</b>					
-3-2100-7200	CBO - Building Permits	-83,795	-120,259	-134,526	-122,421
-3-2100-7205	CBO - McMurrich/Monteith CBO Services	0	0	-14,276	0
-3-2100-7210	CBO - Building Information Reports	-2,512	-3,000	-5,341	-3,000
-3-2100-7215	CBO - Abandoned Permits	-754	-1,500	-504	-1,500
-3-2100-7220	CBO - Double Permit Fees	0	-10,000	-10,110	0
-3-2100-7225	CBO - Contra Building Revenue	0	0	-19,012	0
<b>Total BUILDING REVENUES</b>		<b>-87,061</b>	<b>-134,759</b>	<b>-183,769</b>	<b>-126,921</b>
<b>BYLAW REVENUES</b>					
-3-2200-5300	BLEO - POA Revenues	-1,726	-896	-662	-10,000
-3-2200-7210	BLEO - Dog Licenses	-320	-600	-610	-750
-3-2200-7215	BLEO - Bylaw Enforcement Fines	0	0	-500	-200
-3-2200-7220	BLEO - Trailer Licences	-9,900	-4,500	-4,597	-5,250
<b>Total BYLAW REVENUES</b>		<b>-11,946</b>	<b>-5,996</b>	<b>-6,369</b>	<b>-16,200</b>
<b>ROADS REVENUE</b>					
-3-3000-7300	ROADS - Road Revenues	-349,845	-303,875	-398,189	-285,140
-3-3000-7310	ROADS - Miscellaneous Revenue	0	0	-6,538	0
-3-3000-7320	ROADS - Entrance Permits	-1,044	-1,000	-1,190	-400
-3-3000-7330	ROADS - Aggregate Licence Fees	-5,101	-10,000	-12,945	-9,400
<b>Total ROADS REVENUE</b>		<b>-355,990</b>	<b>-314,875</b>	<b>-418,862</b>	<b>-294,940</b>
<b>LANDFILL REVENUES</b>					
-3-4020-7400	LF - Landfill Revenues	-12,147	-17,000	-18,339	-17,000
-3-4020-7402	LF - Gabage Bag Tags	-18	0	0	0
-3-4020-7404	LF - Landfill cards	-18	0	0	0
<b>Total LANDFILL REVENUES</b>		<b>-12,183</b>	<b>-17,000</b>	<b>-18,339</b>	<b>-17,000</b>
<b>RECYCLING REVENUES</b>					

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Account Code	Account Description	2021 ACTUAL VALUES	2021 FINAL BUDGET	2020 ACTUAL VALUES	2020 FINAL BUDGET
-3-4030-7420	RECY - Recycling Electronics	-814	-1,300	-3,216	-1,700
<b>Total RECYCLING REVENUES</b>		<b>-14,625</b>	<b>-21,300</b>	<b>-23,115</b>	<b>-17,700</b>
<b>CEMETERY REVENUE</b>					
-3-5010-7500	CEM - Cemetery Revenue	-1,050	-1,000	-1,100	-1,500
-3-5010-7510	CEM - Interest Revenue	0	-1,300	-1,537	-1,300
<b>Total CEMETERY REVENUE</b>		<b>-1,050</b>	<b>-2,300</b>	<b>-2,637</b>	<b>-2,800</b>
<b>RECREATION REVENUE</b>					
-3-7000-7700	REC - Recreation Fees	0	0	0	-5,700
-3-7000-7730	REC - Revenue-Lions Club Re Swim Lessons	0	-7,300	0	-7,300
-3-7000-7745	REC - Magnetawan Locks Revenue	-119	-800	-825	-1,000
<b>Total RECREATION REVENUE</b>		<b>-119</b>	<b>-8,100</b>	<b>-825</b>	<b>-14,000</b>
<b>PARKS REVENUE</b>					
-3-7200-7735	Revenue - Parks	-26,023	-21,050	-31,334	-21,225
<b>Total PARKS REVENUE</b>		<b>-26,023</b>	<b>-21,050</b>	<b>-31,334</b>	<b>-21,225</b>
<b>COMMUNITY CENTRE AND PAVILION REVENUE</b>					
-3-7300-7725	Revenue- Mag Com Centre & Pavilion	-760	-5,000	-8,317	-10,500
-3-7300-7735	Revenue-Ahmic Community Centre	0	-1,000	0	-2,000
<b>Total COMMUNITY CENTRE AND PAV</b>		<b>-760</b>	<b>-6,000</b>	<b>-8,317</b>	<b>-12,500</b>
<b>HERITAGE CENTRE REVENUE</b>					
-3-7600-7520	HERITAGE - Donations	-161	-400	-413	-300
<b>Total HERITAGE CENTRE REVENUE</b>		<b>-161</b>	<b>-400</b>	<b>-413</b>	<b>-300</b>
<b>PLANNING REVENUES</b>					
-3-8000-7800	PLN - Planning Revenue	-8,550	-6,000	-8,761	-6,000
-3-8000-7810	PLN - Encroachment licences	0	-500	-1,700	-1,000
-3-8000-7815	PLN - Access Licences	0	0	0	-50
<b>Total PLANNING REVENUES</b>		<b>-8,550</b>	<b>-6,500</b>	<b>-10,461</b>	<b>-7,050</b>
<b>CAPITAL REVENUES</b>					
-3-9000-8000	Transfer from Working Reserves	0	-1,115,971	0	0
-3-9000-8001	Transfer from Asset Management Reserve	0	-10,500	-14,755	-20,000
-3-9000-8003	Transfer- Community Enhancement Reserve	0	-175,100	-3,146	-17,500
-3-9000-8004	Transferfrom Obligatory Reserve-Parkland	0	-33,718	-16,282	-65,000
-3-9000-8007	Transfer from Landfill Rehab. Reserve	0	0	-11,290	0
-3-9000-8008	Transfer from Safe Restart Reserve	0	-29,382	0	0
-3-9000-8009	Transfer-Museum Covid 19 Relief Reserve	0	-5,000	0	0
-3-9000-8030	Previous Years Special Area Surplus	0	-3,785	0	-1,160
-3-9000-8055	Gain (Loss) On Disposal of Capital Asset	0	0	26,739	0
<b>Total CAPITAL REVENUES</b>		<b>0</b>	<b>-1,373,456</b>	<b>-18,734</b>	<b>-103,660</b>
<b>Total Revenue</b>		<b>-4,421,082</b>	<b>-3,634,528</b>	<b>-9,439,104</b>	<b>-2,772,128</b>

**Expense**

**LEGISLATIVE**

-4-1000-1010	COUNCIL - Salaries and benefits	33,453	72,000	68,372	72,000
-4-1000-1011	COUNCIL - Integrity Commission Expenses	0	3,000	0	3,000

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		ACTUAL VALUES	FINAL BUDGET	ACTUAL VALUES	FINAL BUDGET
-4-1000-2010	COUNCIL - Materials and Supplies	632	4,000	3,791	8,200
-4-1000-5018	COUNCIL - Donations	3,270	8,500	6,799	6,000
-4-1000-5020	COUNCIL - Donation AHHC	6,145	6,145	0	0
<b>Total LEGISLATIVE</b>		<b>43,526</b>	<b>100,645</b>	<b>85,182</b>	<b>104,200</b>
<b>ELECTIONS</b>					
-4-1100-2010	ELECTION - Materials/Supplies	0	170	154	0
<b>Total ELECTIONS</b>		<b>0</b>	<b>170</b>	<b>154</b>	<b>0</b>
<b>ADMINISTRATION</b>					
-4-1200-1010	ADMIN - Wages and benefits	137,969	263,000	279,140	250,000
-4-1200-1310	ADMIN - Conferences and Seminars	0	7,000	4,539	7,000
-4-1200-1315	ADMIN - Training	0	3,000	733	7,000
-4-1200-1320	ADMIN - Memberships	1,045	1,500	1,338	1,000
-4-1200-2010	ADMIN - Office Supplies	3,876	8,000	8,326	5,000
-4-1200-2015	ADMIN - Office maintenance & supplies	1,504	1,000	1,217	2,000
-4-1200-2025	ADMIN - Health & Safety	1,050	1,000	0	0
-4-1200-2030	ADMIN - CGIS Services	0	0	0	18,500
-4-1200-2050	ADMIN - Telephone	1,674	4,500	2,973	4,500
-4-1200-2052	ADMIN - Cell Telephone	419	1,500	850	1,500
-4-1200-2120	ADMIN - Insurance	38,300	67,000	65,441	67,000
-4-1200-2130	ADMIN - Computer expenses	12,721	15,000	24,673	20,000
-4-1200-2135	ADMIN - Website expenses	2,351	1,500	8,948	6,000
-4-1200-2140	ADMIN - Copying Expenses	2,131	1,800	2,320	1,800
-4-1200-2205	ADMIN - Legal Fees Bayview Rd Gifting	0	2,000	1,109	0
-4-1200-2210	ADMIN - Legal Fees-general	3,604	7,500	6,241	8,000
-4-1200-2215	ADMIN - Legal fees-labour	1,448	10,000	12,540	7,500
-4-1200-2220	ADMIN - Union negotiation /arbitration	0	25,000	4,802	2,500
-4-1200-2225	ADMIN - HR Services	2,645	2,700	1,345	4,500
-4-1200-2300	ADMIN - Advertising	0	0	779	2,500
-4-1200-4010	ADMIN - Municipal Service Delivery Review	0	0	50,880	0
-4-1200-5014	ADMIN - History Book	0	100	75	100
-4-1200-7000	ADMIN - Amortization Expense	0	0	29,444	0
-4-1200-8000	ADMIN - Capital Expenditures	0	40,000	43,277	48,700
-4-1200-8001	ADMIN - Capital Contra Account	0	0	-188,975	0
-4-1200-8012	ADMIN - Contra Interfunctional Bldg Chg	0	0	-8,107	0
<b>Total ADMINISTRATION</b>		<b>210,737</b>	<b>463,100</b>	<b>353,908</b>	<b>465,100</b>
<b>TREASURY</b>					
-4-1300-1010	TREAS - Wages and benefits	105,615	222,000	195,335	211,000
-4-1300-1310	TREAS - Conferences and Seminars	0	200	0	200
-4-1300-1315	TREAS - Training	0	750	778	750
-4-1300-1320	TREAS - Memberships	0	220	219	220
-4-1300-2010	TREAS - Taxation Materials	6,259	14,000	12,945	12,000
-4-1300-2025	TREAS - Covid 19 Safe Restart Expenses	45,090	92,107	241,618	0
-4-1300-2027	TREAS - CTAF Grant Expenses	0	0	7,688	0
-4-1300-2200	TREAS - Accounting/Audit	6,574	16,650	24,339	18,650



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-4-1300-2310	TREAS - Bank Charges	828	1,200	1,075	1,200
-4-1300-2320	TREAS - Property Assessment	71,197	94,929	95,811	95,811
-4-1300-7120	TREAS - Tax Write-Offs	6,073	11,800	14,876	11,800
-4-1300-9001	TREAS - Transfer-Asset Mngmt Reserve	750,000	750,000	1,022,826	48,432
-4-1300-9003	TREAS - Transfer- Com Enhancement Reserv	0	24,800	26,163	25,000
-4-1300-9004	TREAS -Transfer- Elections Reserve	8,000	8,000	8,000	8,000
-4-1300-9006	TREAS - Transfer-Landfill Closure Reserv	20,000	20,000	22,977	20,000
-4-1300-9007	TREAS - Transfer-Landfill Rehabilitation	0	0	250,000	250,000
-4-1300-9008	TREAS - Transfer-Safe Restart Grant Rese	0	0	29,382	0
-4-1300-9009	TREAS - Transfer-Museum Covid 19 Relief	0	0	5,000	0
<b>Total TREASURY</b>		<b>1,019,576</b>	<b>1,256,776</b>	<b>1,959,185</b>	<b>703,183</b>
<b>ASSET MANAGEMENT</b>					
-4-1500-1010	ASSET - Wages and benefits	166	25,000	3,264	10,000
-4-1500-2010	ASSET - Materials and Supplies	0	2,500	3,849	2,500
-4-1500-4010	ASSET - Contracts	28,621	32,500	0	0
<b>Total ASSET MANAGEMENT</b>		<b>28,787</b>	<b>60,000</b>	<b>7,113</b>	<b>12,500</b>
<b>FIRE DEPARTMENT</b>					
-4-2000-1010	FD - Wages & Benefits-Fire Chief	50,329	93,800	130,178	88,000
-4-2000-1310	FD - Conferences/Seminars	0	3,000	17	3,000
-4-2000-1320	FD - Memberships	619	1,000	384	1,000
-4-2000-2010	FD - Materials and Supplies	313	6,000	5,826	6,000
-4-2000-2018	FD - PPE & Fire Supplies	5,501	0	13,604	19,000
-4-2000-2029	FD - Hydro - 226 15th & 16th Side Rd N	140	500	298	500
-4-2000-2030	FD - CGIS Services	3,403	4,500	4,468	0
-4-2000-2052	FD - Cell Telephone	518	1,500	1,540	1,300
-4-2000-2053	FD - Communications Tower	426	750	719	750
-4-2000-2054	FD - Radio Maintenance & Licensing	1,573	3,500	3,364	3,500
-4-2000-2056	FD - Radio Upgrades	12,254	12,000	2,890	3,000
-4-2000-2058	FD - Dispatch	0	2,600	2,572	2,600
-4-2000-2120	FD - Office	1,584	3,000	1,205	1,000
-4-2000-2300	FD - Advertising	0	250	182	250
-4-2000-4020	FD - Insurance	11,053	23,500	22,617	31,000
-4-2000-7000	FD - Amortization Expense	0	0	51,361	0
-4-2000-7130	FD - Equipment Repairs & Maintenance	1,656	6,800	3,623	6,800
-4-2000-7132	FD - Equipment Replacement	10,304	14,900	7,917	8,000
-4-2000-7134	FD - Equipment Testing	0	2,000	153	2,000
-4-2000-7230	FD - MNR Fire Protection	8,601	9,000	8,538	9,000
-4-2000-7235	FD - Fire Protection Services	0	0	0	3,000
-4-2000-8000	FD - Capital Expenditures	0	0	16,997	180,000
-4-2000-8001	FD - Capital Contra Account	0	0	-16,997	0
<b>Total FIRE DEPARTMENT</b>		<b>108,274</b>	<b>188,600</b>	<b>261,456</b>	<b>369,700</b>
<b>FIRE VOLUNTEERS</b>					
-4-2001-1010	FV - Wages & Benefits-volunteer calls	3,411	70,200	47,021	70,200
-4-2001-1310	FV - Conferences/Seminars	0	2,000	58	4,000

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<b>FIRE TRAINING</b>					
-4-2002-1010	FT - Wages & Benefits	35	0	0	0
-4-2002-1500	FT - Regional Training	8,341	17,182	16,267	17,500
-4-2002-2010	FT - Training expenses	352	7,000	2,603	2,000
-4-2002-2054	FT - Licencing & medical tests	150	1,000	781	1,000
<b>Total FIRE TRAINING</b>		<b>8,878</b>	<b>25,182</b>	<b>19,651</b>	<b>20,500</b>
<b>FIRE PREVENTION</b>					
-4-2003-1010	FP - Wages & benefits	0	0	1,950	8,500
-4-2003-2010	FP - Prevention materials & supplies	6,305	10,000	10,172	10,000
<b>Total FIRE PREVENTION</b>		<b>6,305</b>	<b>10,000</b>	<b>12,122</b>	<b>18,500</b>
<b>FIRE MAG STATION</b>					
-4-2005-1010	MAG STATION - Maintenance Wages	874	0	3,328	2,000
-4-2005-2024	MAG STATION - Heating Fuel	1,664	3,000	2,462	2,100
-4-2005-2030	MAG STATION - Hydro	774	1,500	1,242	1,500
-4-2005-2050	MAG STATION - Telephone	1,293	3,800	2,217	3,800
-4-2005-7140	MAG STATION - Maintenance & Repairs	1,464	4,000	3,247	4,000
<b>Total FIRE MAG STATION</b>		<b>6,069</b>	<b>12,300</b>	<b>12,496</b>	<b>13,400</b>
<b>FIRE AHMIC STATION</b>					
-4-2006-1010	AHMIC STATION - Maintenance Wages	111	0	333	2,500
-4-2006-2024	AHMIC STATION - Heating Fuel	824	1,000	759	1,000
-4-2006-2030	AHMIC STATION - Hydro	442	500	3,882	500
-4-2006-7140	AHMIC STATION - Repairs & Maintenance	145	4,000	1,840	4,000
-4-2006-8000	AHMIC STATION - Capital	0	0	0	10,000
<b>Total FIRE AHMIC STATION</b>		<b>1,522</b>	<b>5,500</b>	<b>6,814</b>	<b>18,000</b>
<b>ATV &amp; MOBILE EQUIPMENT</b>					
-4-2009-2022	ATV & MOBILE EQUIPMENT -Fuel	33	0	0	0
-4-2009-2070	ATV & MOBILE EQUIP-Repairs & Maintenance	902	3,000	1,231	7,000
<b>Total ATV &amp; MOBILE EQUIPMENT</b>		<b>935</b>	<b>3,000</b>	<b>1,231</b>	<b>7,000</b>
<b>FIRE TRUCK#510 - 2012 DODGE RAM 2500</b>					
-4-2010-2022	TR510 - Fuel	2,132	2,000	3,031	4,000
-4-2010-2070	TR510 - Repairs and testing	577	5,500	1,481	5,500
<b>Total FIRE TRUCK#510 - 2012 DO</b>		<b>2,709</b>	<b>7,500</b>	<b>4,512</b>	<b>9,500</b>
<b>FIRE TRUCK #P1 - 2003 DODGE CARAVAN</b>					
-4-2012-2070	TRP1 - Repairs and testing	0	0	445	0
<b>Total FIRE TRUCK #P1 - 2003 DO</b>		<b>0</b>	<b>0</b>	<b>445</b>	<b>0</b>
<b>FIRE TRUCK #514 - TANKER</b>					
-4-2014-2022	TR514 - Fuel	656	1,500	541	1,500
-4-2014-2070	TR514 - Repairs and testing	278	5,000	1,123	5,000
-4-2014-8000	TR514 - Capital	356,104	356,104	0	0
<b>Total FIRE TRUCK #514 - TANKER</b>		<b>357,038</b>	<b>362,604</b>	<b>1,664</b>	<b>6,500</b>
<b>FIRE TRUCK #517 - 2013 CHEVROLET EXPRESS</b>					
-4-2017-2022	TR517 - Fuel	656	2,800	936	3,800
-4-2017-2070	TR517 - Repairs and testing	890	5,000	3,672	5,000

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<b>FIRE TRUCK #521 - 2004 FREIGHTLINER PUMP</b>					
4-2021-2022	TR521 - Fuel	141	2,000	614	2,000
4-2021-2070	TR521 - Repairs and testing	972	3,000	1,696	3,000
<b>Total FIRE TRUCK #521 - 2004 F</b>		<b>1,113</b>	<b>5,000</b>	<b>2,310</b>	<b>5,000</b>
<b>FIRE TRUCK #531 - 2019 PUMPER TRUCK</b>					
4-2031-2022	TR531 - Fuel	388	2,500	1,314	2,500
4-2031-2070	TR531 - Repairs and testing	1,645	3,000	3,418	3,000
<b>Total FIRE TRUCK #531 - 2019</b>		<b>2,033</b>	<b>5,500</b>	<b>4,732</b>	<b>5,500</b>
<b>BUILDING DEPARTMENT</b>					
4-2100-1010	CBO - Wages and benefits	22,568	154,311	109,680	103,700
4-2100-1320	CBO - Memberships	165	750	154	750
4-2100-1410	CBO - Training	265	8,000	1,730	5,000
4-2100-2010	CBO - Materials/Supplies	126	1,500	1,915	1,500
4-2100-2030	CBO - Mileage	6,386	3,000	10,802	10,000
4-2100-2040	CBO - CGIS Services	3,403	4,500	4,468	0
4-2100-2050	CBO - Telephone	261	640	451	640
4-2100-2210	CBO - Legal Fees	1,505	25,000	19,376	25,000
4-2100-2300	CBO - Advertising	0	0	485	0
4-2100-2320	CBO - Interfunctional Admin Charges	0	0	8,452	0
<b>Total BUILDING DEPARTMENT</b>		<b>34,679</b>	<b>197,701</b>	<b>157,513</b>	<b>146,590</b>
<b>BUILDING- VEHICLE</b>					
4-2110-2022	CBO Vehicle - Fuel	0	5,000	0	0
4-2110-2070	CBO Vehicle - Repairs & Maintenance	0	6,000	0	0
4-2110-4030	CBO Vehicle - Licences	0	300	0	0
4-2110-8000	CBO Vehicle- Capital Expenditures	33,427	31,750	0	0
<b>Total BUILDING- VEHICLE</b>		<b>33,427</b>	<b>43,050</b>	<b>0</b>	<b>0</b>
<b>BYLAW ENFORCEMENT</b>					
4-2200-1010	BLEO - Wages and benefits	17,640	41,000	16,070	16,000
4-2200-1410	BLEO - Training	0	1,000	423	1,000
4-2200-2010	BLEO - Materials/Supplies	2,949	5,500	5,059	5,500
4-2200-2030	BLEO - CGIS Services	3,403	4,500	4,468	0
4-2200-2210	BLEO - Legal fees	0	7,000	1,016	7,000
<b>Total BYLAW ENFORCEMENT</b>		<b>23,992</b>	<b>59,000</b>	<b>27,036</b>	<b>29,500</b>
<b>COMMUNITY EMERGENCY MANAGEMENT</b>					
4-2400-1010	CEMC - Wages and benefits	0	7,000	809	7,000
4-2400-1410	CEMC - Training	0	1,000	0	1,000
4-2400-2010	CEMC - Materials/Supplies	0	5,000	0	5,000
<b>Total COMMUNITY EMERGENCY MANA</b>		<b>0</b>	<b>13,000</b>	<b>809</b>	<b>13,000</b>
<b>PROTECTION TO PERSONS &amp; PROPERTY</b>					
4-2500-2010	PROTECT - Policing Costs	202,631	505,270	497,431	498,538
4-2500-2030	PROTECT - 911	1,510	2,000	1,881	2,000
<b>Total PROTECTION TO PERSONS &amp;</b>		<b>204,141</b>	<b>507,270</b>	<b>499,312</b>	<b>500,538</b>
<b>COMMUNITY DEVELOPMENT</b>					

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4-2600-2010	COM - Materials/Supplies	522	2,000	230	2,000
4-2600-2015	COM - Events	1,395	20,000	2,030	20,000
4-2600-2065	COM - Regional Economic Dev Dept	5,000	10,000	8,930	7,500
4-2600-2210	COM - Legal fees	0	0	427	0
4-2600-2300	COM - Advertising	0	3,500	1,731	3,500
4-2600-2350	COM - Signage	3,410	3,200	3,209	3,000
4-2600-2400	COM - Recreation	2,140	12,500	6,802	12,500
4-2600-8000	COM - Capital	967	33,718	16,282	50,000
4-2600-8001	COM - Contra Capital	0	0	-16,282	0
<b>Total COMMUNITY DEVELOPMENT</b>		<b>14,092</b>	<b>128,918</b>	<b>62,413</b>	<b>141,900</b>
<b>BRIDGES &amp; CULVERTS</b>					
4-3011-1010	A - Wages and benefits	11,683	87,400	44,046	84,000
4-3011-2010	A - Materials/Supplies	45,776	149,000	95,659	125,000
4-3011-3010	A - Equipment Charges	20,420	60,000	65,616	40,000
4-3011-3015	A - Rented Equipment-Excavator	5,361	55,000	20,690	55,000
4-3011-3020	A - Rented Equipment-Other	0	10,200	4,253	10,000
4-3011-3040	A - Culvert/Bridge-Engineering	27,374	58,000	2,343	58,000
4-3011-8000	A - Culvert/Bridges- Capital	0	0	9,204	130,500
<b>Total BRIDGES &amp; CULVERTS</b>		<b>110,614</b>	<b>419,600</b>	<b>241,811</b>	<b>502,500</b>
<b>GRASS MOWING</b>					
4-3021-1010	B1 - Wages and benefits	0	0	65	0
4-3021-4010	B1 - Contracts	0	9,000	8,650	8,000
<b>Total GRASS MOWING</b>		<b>0</b>	<b>9,000</b>	<b>8,715</b>	<b>8,000</b>
<b>BRUSHING/TREE TRIMMING</b>					
4-3022-1010	B2 - Wages and benefits	11,846	15,000	13,002	18,900
4-3022-2010	B2 - Materials/Supplies	290	500	528	2,000
4-3022-3010	B2 - Equipment Charges	8,360	5,000	6,018	5,000
4-3022-3015	B2 - Rental of Chipper	3,294	5,000	3,326	10,000
4-3022-3030	B2- Rented Equipment-Excavator	17,962	18,000	18,420	25,000
4-3022-4015	B2 - Emergency Tree Felling	0	458	0	4,000
<b>Total BRUSHING/TREE TRIMMING</b>		<b>41,752</b>	<b>43,958</b>	<b>41,294</b>	<b>64,900</b>
<b>DITCHING</b>					
4-3023-1010	B3 - Wages and benefits	14,540	55,000	48,611	42,000
4-3023-2010	B3 - Materials/Supplies	0	0	22	0
4-3023-3010	B3 - Equipment Charges	23,855	35,000	54,230	25,000
4-3023-3015	B3 - Rented Equipment-Excavator	7,379	25,500	34,207	25,000
4-3023-3020	B3 - Rented Equipment-Other	0	0	1,267	2,000
4-3023-8000	B3 - Capital	8,851	9,000	0	0
<b>Total DITCHING</b>		<b>54,625</b>	<b>124,500</b>	<b>138,337</b>	<b>94,000</b>
<b>BEAVER PROBLEMS</b>					
4-3024-1010	B4 - Wages and benefits	2,145	7,300	6,839	7,000
4-3024-3010	B4 - Equipment Charges	3,030	5,000	5,797	1,500
<b>Total BEAVER PROBLEMS</b>		<b>5,175</b>	<b>12,300</b>	<b>12,636</b>	<b>8,500</b>

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4-3025-1010	B5 - Wages and benefits	259	217	189	550
4-3025-3010	B5 - Equipment Charges	150	550	0	550
<b>Total DEBRIS &amp; LITTER PICKUP</b>		<b>409</b>	<b>767</b>	<b>189</b>	<b>1,100</b>
<b>COLD MIX PATCHING</b>					
4-3031-1010	C1 - Wages and benefits	4,768	7,740	9,250	7,350
4-3031-2010	C1 - Materials/Supplies	8,187	18,000	15,666	15,000
4-3031-3010	C1 - Equipment Charges	7,985	9,000	10,433	4,000
<b>Total COLD MIX PATCHING</b>		<b>20,940</b>	<b>34,740</b>	<b>35,349</b>	<b>26,350</b>
<b>SWEEPING/CRACK SEALING</b>					
4-3032-1010	C2 - Wages and benefits	2,852	3,120	482	3,000
4-3032-3010	C2 - Equipment Charges	7,170	8,000	1,512	2,200
4-3032-4010	C2 - Contracts	12,270	15,000	10,577	14,000
<b>Total SWEEPING/CRACK SEALING</b>		<b>22,292</b>	<b>26,120</b>	<b>12,571</b>	<b>19,200</b>
<b>WATER/FLOODING</b>					
4-3033-1010	C3 - Wages and benefits	663	4,200	206	4,000
4-3033-3010	C3 - Equipment Charges	460	2,500	0	2,500
<b>Total WATER/FLOODING</b>		<b>1,123</b>	<b>6,700</b>	<b>206</b>	<b>6,500</b>
<b>ROAD CONSTRUCTION/ROAD REPAIR</b>					
4-3034-1010	C4 - Wages and benefits	869	5,800	6,388	3,150
4-3034-3010	C4 - Equipment Charges	3,185	1,570	1,218	1,540
4-3034-8000	C4 - Capital Projects	0	130,000	164,475	130,000
<b>Total ROAD CONSTRUCTION/ROAD R</b>		<b>4,054</b>	<b>137,370</b>	<b>172,081</b>	<b>134,690</b>
<b>CATCHBASIN VACUUMING</b>					
4-3035-1010	C5 - Wages and benefits	0	205	237	270
4-3035-3010	C5 - Equipment Charges	255	95	30	250
4-3035-4010	C5 - Contracts	1,272	1,640	890	5,000
<b>Total CATCHBASIN VACUUMING</b>		<b>1,527</b>	<b>1,940</b>	<b>1,157</b>	<b>5,520</b>
<b>DRAINAGE</b>					
4-3036-1010	C6 - Wages and benefits	0	1,964	2,034	3,200
4-3036-3010	C6 - Equipment Charges	0	601	571	1,000
4-3036-4010	C6 - Contracts	0	3,759	0	10,000
<b>Total DRAINAGE</b>		<b>0</b>	<b>6,324</b>	<b>2,605</b>	<b>14,200</b>
<b>GRAVEL PATCHING/WASHOUTS</b>					
4-3041-1010	D1 - Wages and benefits	4,424	13,559	13,545	12,600
4-3041-2010	D1 - Materials/Supplies	7,351	56,620	64,337	60,000
4-3041-3010	D1 - Equipment Charges	12,705	17,754	24,476	18,000
4-3041-4010	D1 - Contracts	0	7,250	18,043	20,000
<b>Total GRAVEL PATCHING/WASHOUTS</b>		<b>24,480</b>	<b>95,183</b>	<b>120,401</b>	<b>110,600</b>
<b>GRADING</b>					
4-3042-1010	D2 - Wages and benefits	11,956	16,303	18,386	18,900
4-3042-3010	D2 - Equipment Charges	38,125	25,384	35,580	26,000
4-3042-4010	D2 - Contracts	18,431	20,015	32,881	18,000
<b>Total GRADING</b>		<b>68,512</b>	<b>61,702</b>	<b>86,847</b>	<b>62,900</b>

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-4-3043-1010	D3 - Wages and benefits	9,423	4,809	5,726	5,300
-4-3043-2010	D3 - Materials/Supplies	19,650	70,844	83,030	64,000
-4-3043-3010	D3 - Equipment Charges	17,260	4,171	5,312	4,000
-4-3043-4010	D3 - Contracts	9,398	35,620	35,798	34,000
<b>Total DUST CONTROL</b>		<b>55,731</b>	<b>115,444</b>	<b>129,866</b>	<b>107,300</b>
<b>GRAVEL</b>					
-4-3045-1010	D5 - Wages and benefits	3,211	6,000	7,344	4,500
-4-3045-2010	D5 - Materials/Supplies	21,623	190,000	168,332	186,000
-4-3045-3010	D5 - Equipment Charges	1,050	6,120	8,705	6,000
-4-3045-3015	D5 - Equipment Rental-Other	0	20,400	19,663	20,000
-4-3045-4010	D5 - Contracts	9,267	72,000	72,023	70,000
<b>Total GRAVEL</b>		<b>35,151</b>	<b>294,520</b>	<b>276,067</b>	<b>286,500</b>
<b>SNOW PLOWING</b>					
-4-3051-1010	E1 - Wages and benefits	46,548	58,165	52,480	75,600
-4-3051-2010	E1 - Materials/Supplies	5,692	10,000	9,397	15,000
-4-3051-3010	E1 - Equipment Charges	116,225	51,571	58,815	60,000
<b>Total SNOW PLOWING</b>		<b>168,465</b>	<b>119,736</b>	<b>120,692</b>	<b>150,600</b>
<b>SANDING/SALTING</b>					
-4-3052-1010	E2 - Wages and benefits	7,448	28,486	26,959	36,750
-4-3052-2010	E2 - Materials/Supplies	0	45,990	37,492	78,000
-4-3052-3010	E2 - Equipment Charges	15,035	23,847	41,012	40,000
-4-3052-4010	E2 - Contracts	0	20,672	20,231	16,800
<b>Total SANDING/SALTING</b>		<b>22,483</b>	<b>118,995</b>	<b>125,694</b>	<b>171,550</b>
<b>CULVERT THAWING</b>					
-4-3053-1010	E3 - Wages and benefits	2,639	3,687	1,051	6,300
-4-3053-2010	E3 - Materials/Supplies	0	136	0	400
-4-3053-3010	E3 - Equipment Charges	4,315	1,232	253	2,000
<b>Total CULVERT THAWING</b>		<b>6,954</b>	<b>5,055</b>	<b>1,304</b>	<b>8,700</b>
<b>STANDBY</b>					
-4-3054-1010	E4 - Wages and benefits	7,795	9,075	8,996	12,600
<b>Total STANDBY</b>		<b>7,795</b>	<b>9,075</b>	<b>8,996</b>	<b>12,600</b>
<b>SAFETY DEVICES</b>					
-4-3061-1010	F - Wages and benefits	1,769	5,000	4,225	6,000
-4-3061-2010	F - Materials/Supplies	1,110	2,000	2,103	2,000
-4-3061-2020	F - Safety-PPE	4,361	5,000	3,457	5,300
-4-3061-2350	F - Signage	1,172	4,000	2,794	5,000
-4-3061-3010	F - Equipment Charges	1,575	1,020	1,456	1,000
-4-3061-3040	F - Roadside Safety	519	2,500	249	2,500
-4-3061-3050	F - Line Painting	0	6,000	3,322	6,000
-4-3061-8000	F - Capital	0	0	5,948	7,500
<b>Total SAFETY DEVICES</b>		<b>10,506</b>	<b>25,520</b>	<b>23,554</b>	<b>35,300</b>
<b>ROAD PATROL</b>					
-4-3072-1010	RP - Wages and benefits	6,238	20,000	17,192	24,000
-4-3072-3010	RP - Equipment Charges	5,000	5,000	5,000	5,000

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<b>Total ROAD PATROL</b>		<b>14,058</b>	<b>25,600</b>	<b>25,502</b>	<b>29,600</b>
<b>PRIVATE ROADS GRANT</b>					
-4-3073-7500	PR - Private Road Grants	0	15,000	15,000	15,000
<b>Total PRIVATE ROADS GRANT</b>		<b>0</b>	<b>15,000</b>	<b>15,000</b>	<b>15,000</b>
<b>OVERHEAD</b>					
-4-3101-1010	J - Wages and benefits	67,084	129,000	94,630	124,000
-4-3101-1090	J - Vacation Pay	7,190	33,000	31,257	31,500
-4-3101-1092	J - Stat Holidays	9,130	18,100	15,314	17,400
-4-3101-1094	J - Sick Days	3,682	3,200	4,137	3,000
-4-3101-1310	J - Conferences/Trade Shows	1,513	5,000	3,412	5,000
-4-3101-1410	J - Training	0	4,000	2,599	8,500
-4-3101-1415	J - Union costs	0	319	0	1,020
-4-3101-2010	J - Materials/Supplies	2,470	7,078	6,492	8,000
-4-3101-2021	J - Premium Gasoline Inventory Clearing	2,544	0	0	0
-4-3101-2022	J - Clear Diesel Inventory Clearing	2,516	0	0	0
-4-3101-2023	J - Dyed Diesel Inventory Clearing	2,418	0	0	0
-4-3101-2024	J - Heating Fuel	6,225	10,168	8,521	11,300
-4-3101-2030	J - Hydro	2,400	4,628	5,034	5,100
-4-3101-2045	J - GPS monitoring and data	2,870	7,800	7,163	6,000
-4-3101-2050	J - Telephone	344	995	592	1,550
-4-3101-2052	J - Cell Telephone	987	1,815	1,795	2,050
-4-3101-2053	J - Communications Equipment and Tower	426	1,225	917	1,000
-4-3101-2054	J - Radio License (Base)	1,095	1,500	600	720
-4-3101-2056	J - Digital Radios	0	0	26,352	30,000
-4-3101-2080	J - Small Tools and Supplies	2,046	7,263	7,640	7,500
-4-3101-2090	J - Loan Interest Expense- 2016 Rds Proj	9,607	18,461	21,734	21,733
-4-3101-2110	J - Dues & Subscriptions	2,986	3,900	4,240	2,500
-4-3101-2120	J - Office	599	2,500	2,484	2,000
-4-3101-2150	J - Consulting fees	0	1,491	0	6,000
-4-3101-2210	J - Legal fees	0	755	2,264	0
-4-3101-2300	J - Advertising	0	0	0	2,000
-4-3101-2400	J - Building Maintenance	9,451	36,400	10,073	12,000
-4-3101-2420	J - Building Security	703	771	993	1,120
-4-3101-3010	J - Equipment Charges	0	0	428	1,000
-4-3101-4010	J - Contracts	0	10,000	23,079	32,000
-4-3101-4020	J - Insurance	17,861	33,000	31,332	37,000
-4-3101-5010	J - Miscellaneous	0	0	1,422	1,000
-4-3101-7000	J - Amortization Expense	0	0	606,452	0
-4-3101-8001	J - Capital Contra Account	0	0	-311,932	0
<b>Total OVERHEAD</b>		<b>156,147</b>	<b>342,369</b>	<b>609,024</b>	<b>381,993</b>
<b>GRADER - 2012 JOHN DEERE</b>					
-4-3211-1010	GR - Wages and benefits	888	1,320	1,303	1,270
-4-3211-2022	GR - Diesel	6,693	10,000	6,450	12,300
-4-3211-2070	GR - Repairs	1,009	15,365	4,671	15,000

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<b>Total GRADER - 2012 JOHN DEERE</b>		<b>8,690</b>	<b>29,185</b>	<b>22,110</b>	<b>38,570</b>
<b>COMPACTOR - 2003 CATERPILLAR</b>					
-4-3213-1010	COM - Wages and benefits	0	0	0	1,050
-4-3213-2022	COM - Fuel	2,817	3,060	3,445	3,000
-4-3213-2070	COM - Repairs	208	1,755	799	4,500
-4-3213-2072	COM - Floating costs	3,286	2,000	1,649	0
<b>Total COMPACTOR - 2003 CATERPI</b>		<b>6,311</b>	<b>6,815</b>	<b>5,893</b>	<b>8,550</b>
<b>DOZER - CASE 850K</b>					
-4-3214-1010	DOZ - Wages and benefits	0	2,190	0	2,100
-4-3214-2022	DOZ - Fuel	792	1,530	482	1,500
-4-3214-2070	DOZ - Repairs	364	500	997	5,000
-4-3214-8000	DOZ - Capital Expenditures	21,606	21,000	0	15,000
<b>Total DOZER - CASE 850K</b>		<b>22,762</b>	<b>25,220</b>	<b>1,479</b>	<b>23,600</b>
<b>BACK HOE #3 - 2005 CASE 580 4WD</b>					
-4-3216-1010	BH3 - Wages and benefits	33	100	65	530
-4-3216-2022	BH3 - Diesel	1,468	2,040	978	2,000
-4-3216-2070	BH3 - Repairs	2,717	2,412	486	4,000
-4-3216-8000	BH3 - Capital Expenditures	0	9,000	0	0
<b>Total BACK HOE #3 - 2005 CASE</b>		<b>4,218</b>	<b>13,552</b>	<b>1,529</b>	<b>6,530</b>
<b>BACK HOE #4 - 2012 JOHN DEERE 410J</b>					
-4-3217-1010	BH4 - Wages and benefits	418	609	330	1,050
-4-3217-2022	BH4 - Diesel	992	2,100	1,122	2,000
-4-3217-2070	BH4 - Repairs	844	5,069	7,569	4,000
-4-3217-8000	BH4 - Capital Expenditures	0	0	12,204	8,000
<b>Total BACK HOE #4 - 2012 JOHN</b>		<b>2,254</b>	<b>7,778</b>	<b>21,225</b>	<b>15,050</b>
<b>BACK HOE #5 - 2014 CASE 590</b>					
-4-3218-1010	BH5 - Wages and benefits	0	500	0	530
-4-3218-2022	BH5 - Diesel	1,629	5,800	1,372	5,000
-4-3218-2070	BH5 - Repairs	3,897	4,279	2,380	5,000
-4-3218-8000	BH5 - Capital Expenditures	209	0	16,536	20,000
<b>Total BACK HOE #5 - 2014 CASE</b>		<b>5,735</b>	<b>10,579</b>	<b>20,288</b>	<b>30,530</b>
<b>WHEEL LOADER - 2016 CASE</b>					
-4-3219-1010	LOADER - Wages and benefits	317	367	379	530
-4-3219-2022	LOADER - Diesel	1,111	3,060	1,574	3,000
-4-3219-2070	LOADER - Repairs	2,109	1,600	2,427	1,000
<b>Total WHEEL LOADER - 2016 CASE</b>		<b>3,537</b>	<b>5,027</b>	<b>4,380</b>	<b>4,530</b>
<b>TRUCK #20 - 2017 CHEVROLET SILVERADO 150</b>					
-4-3220-1010	TR20 - Wages and benefits	261	271	305	530
-4-3220-2022	TR20 - Fuel	2,536	4,080	5,482	4,000
-4-3220-2070	TR20 - Repairs	1,294	2,971	3,165	2,000
-4-3220-4030	TR20 - Licences	0	140	120	140
<b>Total TRUCK #20 - 2017 CHEVROL</b>		<b>4,091</b>	<b>7,462</b>	<b>9,072</b>	<b>6,670</b>
<b>TRUCK #21 - 2012 DODGE 2500 4X4 PICKUP</b>					



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-4-3221-2022	TR21- Fuel	1,399	6,120	2,775	6,000
-4-3221-2070	TR21 - Repairs	334	200	7,961	12,000
-4-3221-4030	TR21 - Licences	0	270	265	270
-4-3221-8000	TR21 - Capital Expenditures	0	76,665	0	0
<b>Total TRUCK #21 - 2012 DODGE 2</b>		<b>1,933</b>	<b>83,611</b>	<b>11,321</b>	<b>19,320</b>
<b>TRUCK #22 - 2016 FREIGHTLINER TANDEM</b>					
-4-3222-1010	TR22 - Wages and benefits	726	810	490	2,100
-4-3222-2022	TR22 - Diesel	5,420	13,260	8,619	13,000
-4-3222-2070	TR22 - Repairs	4,577	6,660	4,868	7,000
-4-3222-4030	TR22 - Licences	0	2,180	2,144	2,180
<b>Total TRUCK #22 - 2016 FREIGHT</b>		<b>10,723</b>	<b>22,910</b>	<b>16,121</b>	<b>24,280</b>
<b>TRUCK #24 - 2012 INTERNATIONAL TANDEM</b>					
-4-3224-1010	TR24 - Wages and benefits	126	800	3,338	2,100
-4-3224-2022	TR24 - Diesel	1,183	5,024	4,845	8,000
-4-3224-2070	TR24 - Repairs	1,424	500	16,296	15,000
-4-3224-4030	TR24 - Licences	0	1,800	1,765	1,800
-4-3224-8000	TR24 - Capital Expenditures	23,103	24,000	0	0
<b>Total TRUCK #24 - 2012 INTERNA</b>		<b>25,836</b>	<b>32,124</b>	<b>26,244</b>	<b>26,900</b>
<b>TRUCK #25 - 2012 INTERNATIONAL TANDEM</b>					
-4-3225-1010	TR25 - Wages and benefits	0	0	45	0
<b>Total TRUCK #25 - 2012 INTERNA</b>		<b>0</b>	<b>0</b>	<b>45</b>	<b>0</b>
<b>TRUCK #27 - 2014 FREIGHTLINER TANDEM</b>					
-4-3227-1010	TR 27 - Wages and benefits	275	2,080	1,331	2,000
-4-3227-2022	TR 27 - Diesel	5,054	13,260	11,425	13,000
-4-3227-2070	TR27 - Repairs	10,168	10,000	8,318	8,000
-4-3227-4030	TR27 - Licences	0	1,840	1,765	1,800
-4-3227-8000	TR27 - Capital Expenditures	0	0	8,711	8,000
<b>Total TRUCK #27 - 2014 FREIGH</b>		<b>15,497</b>	<b>27,180</b>	<b>31,550</b>	<b>32,800</b>
<b>TRUCK #28 - 2018 WESTERN STAR</b>					
-4-3228-1010	TR28 - Wages and benefits	949	1,407	518	2,500
-4-3228-2022	TR28 - Diesel	4,864	12,240	10,196	12,000
-4-3228-2070	TR28 - Repairs	6,619	6,300	5,343	13,000
-4-3228-4030	TR28 - Licences	0	2,000	1,841	2,000
-4-3228-8000	TR28 - Capital Expenditures	0	0	0	8,000
<b>Total TRUCK #28 - 2018 WESTERN</b>		<b>12,432</b>	<b>21,947</b>	<b>17,898</b>	<b>37,500</b>
<b>TRUCK #29 - 2019 WESTERN STAR</b>					
-4-3229-1010	TR29 - Wages and benefits	921	888	611	2,100
-4-3229-2022	TR29 - Diesel	7,619	13,260	11,030	13,000
-4-3229-2070	TR29 - Repairs	4,467	5,922	3,426	10,000
-4-3229-4030	TR29 - Licences	0	2,000	1,841	2,200
-4-3229-8000	TR29 - Capital Expenditures	492	10,000	0	0
<b>Total TRUCK #29 - 2019 WESTERN</b>		<b>13,499</b>	<b>32,070</b>	<b>16,908</b>	<b>27,300</b>

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-4-3232-2022	SJ1 - Fuel	103	610	126	600
-4-3232-2070	SJ1 - Repairs	0	117	0	250
<b>Total STEAM JENNY</b>		<b>164</b>	<b>834</b>	<b>126</b>	<b>1,270</b>
<b>WATER TANK</b>					
-4-3234-1010	WT - Wages and benefits	0	542	763	1,050
-4-3234-2022	WT - Fuel	0	70	56	0
-4-3234-2070	WT - Repairs	42	600	15,048	17,000
<b>Total WATER TANK</b>		<b>42</b>	<b>1,212</b>	<b>15,867</b>	<b>18,050</b>
<b>BROOM</b>					
-4-3236-2070	BROOM - Repairs and Maintenance	3,037	3,000	0	0
<b>Total BROOM</b>		<b>3,037</b>	<b>3,000</b>	<b>0</b>	<b>0</b>
<b>FLOAT</b>					
-4-3240-1010	FL - Wages and benefits	77	459	1,226	520
-4-3240-2070	FL - Repair Parts	682	1,500	2,076	2,000
<b>Total FLOAT</b>		<b>759</b>	<b>1,959</b>	<b>3,302</b>	<b>2,520</b>
<b>PARKING LOT</b>					
-4-3700-1010	PARKING - Wages and benefits	1,207	1,300	1,228	1,300
-4-3700-2010	PARKING - Materials and Supplies	561	500	354	500
-4-3700-3010	PARKING - Equipment Charges	925	1,000	765	1,000
<b>Total PARKING LOT</b>		<b>2,693</b>	<b>2,800</b>	<b>2,347</b>	<b>2,800</b>
<b>STREETLIGHTS</b>					
-4-3800-5012	STREET - Magnetawan Street Lights	7,683	20,000	13,003	20,000
-4-3800-5014	STREET - Ahmic Harbour Street Light	231	1,000	540	2,000
-4-3800-5016	STREET - Rockwynn Landing Light	149	400	335	400
-4-3800-7000	STREET - Amortization Expense	0	0	8,362	0
<b>Total STREETLIGHTS</b>		<b>8,063</b>	<b>21,400</b>	<b>22,240</b>	<b>22,400</b>
<b>SIDEWALKS</b>					
-4-3900-1010	SIDEWALKS - Wages and benefits	4,896	7,000	7,700	7,500
-4-3900-2010	SIDEWALKS - Materials/Supplies	0	130	107	250
-4-3900-2400	SIDEWALKS - Equipment Repairs	0	0	0	100
-4-3900-3010	SIDEWALKS - Equipment Charges	2,890	3,000	2,643	2,800
-4-3900-7000	SIDEWALKS - Amortization Expense	0	0	4,280	0
<b>Total SIDEWALKS</b>		<b>7,786</b>	<b>10,130</b>	<b>14,730</b>	<b>10,650</b>
<b>GARBAGE COLLECTION</b>					
-4-4010-1010	GARBAGE - Wages and benefits	123	0	0	0
-4-4010-4010	GARBAGE - Contracts	8,619	26,520	20,884	26,000
<b>Total GARBAGE COLLECTION</b>		<b>8,742</b>	<b>26,520</b>	<b>20,884</b>	<b>26,000</b>
<b>LANDFILL</b>					
-4-4020-1010	LF - Wages and benefits	62,156	99,000	112,297	95,000
-4-4020-1090	LF - Vacation Pay	2,852	4,000	3,858	3,800
-4-4020-1092	LF - Stat Holidays	1,656	3,400	2,850	3,300
-4-4020-1094	LF - Sick Days	2,460	1,400	1,356	720
-4-4020-1410	LF - Training	211	550	100	550

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-4-4020-2010	LF - Materials/Supplies	8,754	14,447	9,727	10,000
-4-4020-2020	LF - Latrine Rentals/Cleaning	1,068	2,600	1,832	2,500
-4-4020-2023	LF - Dyed Diesel Inventory Clearing	-1,592	0	0	0
-4-4020-2024	LF - Propane Heat	539	820	596	800
-4-4020-2052	LF - Cell Telephone	420	900	762	880
-4-4020-2400	LF - Repairs & Maintenance	737	1,600	1,054	1,500
-4-4020-2420	LF - Landfill Surveillance	568	1,275	973	1,250
-4-4020-3010	LF - Equipment Charges	51,855	31,700	56,856	30,000
-4-4020-3040	LF - Engineering fees	4,134	5,000	11,290	0
-4-4020-4010	LF - Contracts	0	5,100	1,021	5,100
-4-4020-4020	LF - Insurance	2,118	3,130	3,036	3,060
-4-4020-4022	LF - Mattress/Misc item disposal bin	24,141	50,000	64,882	45,000
-4-4020-5020	LF - Monitoring Well Costs-Croft	5,258	13,000	12,750	12,000
-4-4020-5025	LF - Monitoring Well Costs-Chapman	6,963	16,320	15,147	16,000
-4-4020-5030	LF - Closure Costs - Croft	0	0	8,500	0
-4-4020-5035	LF - Closure Costs - Chapman	0	0	33,500	0
-4-4020-7000	LF - Amortization Expense	0	0	64,852	0
-4-4020-8000	LF - Capital Expenditures	14,246	44,004	15,205	0
-4-4020-8001	LF - Capital Contra Account	0	0	-57,205	0
<b>Total LANDFILL</b>		<b>188,554</b>	<b>298,396</b>	<b>365,239</b>	<b>231,610</b>
<b>RECYCLING</b>					
-4-4030-1010	RECY - Wages and benefits	35,396	54,600	66,643	52,500
-4-4030-1090	RECY - Vacation Pay	1,085	2,120	1,809	2,040
-4-4030-1092	RECY - Stat Holidays	1,172	2,160	2,285	2,080
-4-4030-1094	RECY - Sick Days	918	370	362	225
-4-4030-1410	RECY - Training	0	550	0	550
-4-4030-2010	RECY - Materials/Supplies	1,177	2,100	2,232	2,050
-4-4030-2015	RECY - Latrine Rentals/Cleaning	1,068	2,600	1,992	2,250
-4-4030-2024	RECY - Propane Heat	390	630	451	620
-4-4030-2052	RECY - Cell Telephone	239	460	464	450
-4-4030-2400	RECY - Repairs & Maintenance	159	1,000	960	510
-4-4030-2420	RECY - Landfill Surveillance	130	1,275	973	1,250
-4-4030-3010	RECY - Equipment Charges	10,965	8,160	13,006	8,000
-4-4030-4010	RECY - Contracts	0	0	407	0
-4-4030-4012	RECY - Recycling Curbside	9,296	24,000	23,016	23,500
-4-4030-4014	RECY - Recycling Depot	16,829	60,000	63,366	60,000
-4-4030-4018	RECY - Household Hazardous Waste Depot	50	13,500	23,599	18,000
-4-4030-4020	RECY - Insurance	2,118	3,060	3,036	2,860
-4-4030-4021	RECY - Electronics	0	0	0	510
-4-4030-7000	RECY - Amortization Expense	0	0	5,825	0
-4-4030-8000	RECY - Capital Expenditures	16,027	156,503	0	25,000
<b>Total RECYCLING</b>		<b>97,019</b>	<b>333,088</b>	<b>210,426</b>	<b>202,395</b>
<b>WATER SYSTEMS</b>					
-4-4300-1010	W-SYS - Wages and benefits	2,083	4,600	4,507	5,000

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4-4300-3010	W-SYS - Equipment Charges	445	500	983	575
	<b>Total WATER SYSTEMS</b>	<b>3,630</b>	<b>10,100</b>	<b>9,355</b>	<b>11,075</b>
	<b>CEMETERY</b>				
4-5010-1010	CEM - Wages and benefits	6,316	19,690	18,753	16,000
4-5010-2010	CEM - Materials/Supplies	191	1,000	304	1,000
4-5010-2210	CEM - Legal Fees	0	2,000	154	3,000
4-5010-2400	CEM - Repairs & Maintenance	0	1,000	712	1,000
4-5010-3010	CEM - Equipment Charges	735	1,500	1,980	1,500
4-5010-4020	CEM - Insurance	350	700	585	700
4-5010-7000	CEM - Amortization Expense	0	0	1,932	0
4-5010-8000	CEM - Capital Expenditures	0	25,000	0	5,000
	<b>Total CEMETERY</b>	<b>7,592</b>	<b>50,890</b>	<b>24,420</b>	<b>28,200</b>
	<b>HOMES FOR THE AGED</b>				
4-6010-2010	HOME - Eastholme	116,014	253,122	211,589	211,589
	<b>Total HOMES FOR THE AGED</b>	<b>116,014</b>	<b>253,122</b>	<b>211,589</b>	<b>211,589</b>
	<b>SOCIAL/FAMILY SERVICES</b>				
4-6200-2710	SOCIAL - DSSAB	227,219	302,958	303,019	303,019
4-6200-5020	SOCIAL -Friendship Club	9,838	9,838	9,838	9,838
4-6200-7000	SOCIAL - Amortization Expense	0	0	1,377	0
4-6200-8000	SOCIAL - Capital Expenditures	415	18,825	0	0
	<b>Total SOCIAL/FAMILY SERVICES</b>	<b>237,472</b>	<b>331,621</b>	<b>314,234</b>	<b>312,857</b>
	<b>BUILDING - 28 CHURCH ST</b>				
4-6300-1010	CHURCH ST - Wages and benefits	1,038	1,000	1,018	550
4-6300-2010	CHURCH ST - Materials/Supplies	167	2,000	1,900	1,000
4-6300-2030	CHURCH ST - Hydro	1,394	2,000	2,263	1,500
4-6300-2400	CHURCH ST - Repairs & Maintenance	121	0	0	0
4-6300-3010	CHURCH ST - Equipment Charges	1,050	200	215	200
4-6300-4020	CHURCH ST - Insurance	438	800	717	360
4-6300-8000	CHURCH ST - Capital Expenditures	560	71,000	960	0
	<b>Total BUILDING - 28 CHURCH ST</b>	<b>4,768</b>	<b>77,000</b>	<b>7,073</b>	<b>3,610</b>
	<b>BUILDING - 4855 HWY 520</b>				
4-6350-1010	BUILDING - Wages and benefits	0	0	286	300
4-6350-2010	BUILDING - Materials/Supplies	0	0	0	100
4-6350-2024	BUILDING - Heating Fuel	0	0	2,322	700
4-6350-2030	BUILDING - Hydro	0	0	476	100
4-6350-2300	BUILDING - Advertising	0	0	0	1,000
4-6350-2400	BUILDING - Repairs & Maintenance	0	0	1,748	0
4-6350-3010	BUILDING - Equipment Charges	0	0	93	100
4-6350-4010	BUILDING - Contracts	0	0	61	0
4-6350-4020	BUILDING - Insurance	0	0	1,893	500
4-6350-4030	BUILDING - Planning	3,051	7,500	3,978	7,500
4-6350-7900	BUILDING - Costs for Property	0	0	405,121	405,121
4-6350-8000	BUILDING - Capital Expenditures	0	50,000	483	0
4-6350-8001	BUILDING - Capital Contra Account	0	0	-4,461	0

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<b>Total BUILDING - 4855 HWY 520</b>		<b>3,051</b>	<b>57,500</b>	<b>412,000</b>	<b>415,421</b>
<b>HEALTH SERVICES</b>					
4-6400-2010	HEALTH - Health Unit	24,452	41,918	41,918	45,589
4-6400-2015	HEALTH - OTN Contribution	0	0	0	500
4-6400-2020	HEALTH - Land Ambulance	125,721	215,521	205,495	203,320
<b>Total HEALTH SERVICES</b>		<b>150,173</b>	<b>257,439</b>	<b>247,413</b>	<b>249,409</b>
<b>SWIM PROGRAM</b>					
4-7050-1010	SWIM - Wages and benefits	0	7,300	0	7,300
<b>Total SWIM PROGRAM</b>		<b>0</b>	<b>7,300</b>	<b>0</b>	<b>7,300</b>
<b>WHARFS</b>					
4-7100-1010	WHARFS - Wages and benefits	1,337	2,500	2,829	2,500
4-7100-2010	WHARFS - Materials and Supplies	2	1,000	1,077	1,000
4-7100-2020	WHARFS - Docks-Rockwynn Landing	622	500	1,050	1,000
4-7100-2400	WHARFS - Repairs & Maintenance	406	3,000	295	5,000
4-7100-3010	WHARFS - Equipment Charges	720	500	338	500
4-7100-8000	WHARFS - Capital Expenditures	0	150,000	0	30,000
<b>Total WHARFS</b>		<b>3,087</b>	<b>157,500</b>	<b>5,589</b>	<b>40,000</b>
<b>PARKS</b>					
4-7200-1010	PARKS - Wages and benefits	53,385	106,829	104,024	87,000
4-7200-1410	PARKS - Training	20	2,000	21	5,000
4-7200-2010	PARKS - Materials/Supplies	1,596	10,000	4,943	11,000
4-7200-2012	PARKS - Flowers	120	3,500	2,698	0
4-7200-2015	PARKS - Vandalism	0	300	59	500
4-7200-2022	PARKS - Equipment Fuel	615	1,000	1,325	1,000
4-7200-2400	PARKS - Repairs & Maintenance	5,484	10,000	12,866	9,000
4-7200-3010	PARKS - Equipment Charges	9,123	6,500	12,549	6,500
4-7200-3030	PARKS - Generator Expenses	317	0	0	0
4-7200-7000	PARKS - Amortization Expense	0	0	35,477	0
4-7200-8001	PARKS - Capital Contra Account	0	0	-39,228	0
<b>Total PARKS</b>		<b>70,660</b>	<b>140,129</b>	<b>134,734</b>	<b>120,000</b>
<b>PARKS OVERHEAD</b>					
4-7205-1010	P- Wages and benefits	26,185	40,000	41,293	25,000
4-7205-1415	P - Union costs	0	500	45	500
4-7205-2020	P - Safety & Health	1,051	2,000	2,686	2,000
4-7205-2024	P - Heating Fuel	2,362	3,000	3,746	4,300
4-7205-2030	P - Hydro	1,805	5,000	3,844	5,000
4-7205-2045	P - GPS monitoring and data	748	1,500	855	0
4-7205-2050	P - Telephone	259	500	444	750
4-7205-2052	P - Cell Telephone	207	816	781	500
4-7205-2056	P - Digital Radios	0	0	12,211	12,000
4-7205-2120	P - Office	292	100	104	100
4-7205-4020	P - Insurance	8,277	13,500	13,248	13,500
<b>Total PARKS OVERHEAD</b>		<b>41,156</b>	<b>66,916</b>	<b>79,257</b>	<b>63,650</b>

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4-7210-1010	TR10 - Wages and benefits	0	400	12	500
4-7210-2022	TR10 - Fuel	980	3,000	2,272	4,000
4-7210-2070	TR10 - Repairs	288	3,000	1,887	5,000
4-7210-4030	TR10 - Licences	0	130	120	130
<b>Total PARKS TRUCK #10 - 2010 D</b>		<b>1,268</b>	<b>6,530</b>	<b>4,291</b>	<b>9,630</b>
<b>PARKS TRACTOR #1 - JOHN DEERE 4110</b>					
4-7212-1010	TRACTOR 1 - Wages and benefits	0	500	86	500
4-7212-2022	TRACTOR 1 - Fuel	0	400	108	500
4-7212-2070	TRACTOR 1 - Repairs	0	3,000	3,210	2,500
<b>Total PARKS TRACTOR #1 - JOHN</b>		<b>0</b>	<b>3,900</b>	<b>3,404</b>	<b>3,500</b>
<b>PARKS TRACTOR #2 - JOHN DEERE 2720</b>					
4-7213-1010	TRACTOR 2 - Wages and benefits	130	300	229	600
4-7213-2022	TRACTOR 2 -Fuel	0	400	225	500
4-7213-2070	TRACTOR 2 - Repairs	105	4,000	4,370	5,500
4-7213-2075	TRACTOR 2 - Snowblower repairs	2,440	500	511	500
4-7213-8000	TRACTOR 2 - Capital Expenditures	0	50,000	0	0
<b>Total PARKS TRACTOR #2 - JOHN</b>		<b>2,675</b>	<b>55,200</b>	<b>5,335</b>	<b>7,100</b>
<b>PARKS TRAILERS</b>					
4-7214-1010	PARKS TRAILERS - Wages and benefits	0	100	70	200
4-7214-2070	PARKS TRAILERS - Repairs	451	200	237	400
<b>Total PARKS TRAILERS</b>		<b>451</b>	<b>300</b>	<b>307</b>	<b>600</b>
<b>PARKS TRUCK #11- 2007 DODGE PICKUP</b>					
4-7216-1010	TR11 - Wages and benefits	0	200	36	400
4-7216-2022	TR11 - Fuel	1,664	2,000	2,094	1,000
4-7216-2070	TR11 - Repairs	1,044	2,500	3,975	1,000
4-7216-4030	TR11 - Licences	0	120	120	130
<b>Total PARKS TRUCK #11- 2007 DO</b>		<b>2,708</b>	<b>4,820</b>	<b>6,225</b>	<b>2,530</b>
<b>PARKS TRUCK #12</b>					
4-7218-1010	TR12 - Wages and benefits	0	250	49	500
4-7218-2022	TR12 - Fuel	1,710	3,000	2,919	3,000
4-7218-2070	TR12 - Repairs	3,489	5,000	2,615	3,000
4-7218-4030	TR12 - Licences	0	1,300	506	1,200
<b>Total PARKS TRUCK #12</b>		<b>5,199</b>	<b>9,550</b>	<b>6,089</b>	<b>7,700</b>
<b>PARKS TRUCK #13</b>					
4-7219-1010	TR13 -Wages and benefits	0	250	0	500
4-7219-2022	TR13 - Fuel	1,928	3,000	2,684	4,000
4-7219-2070	TR13 - Repairs	116	2,000	2,411	2,000
4-7219-4030	TR13 - Licences	0	150	120	135
4-7219-8000	TR13 - Capital Expenditures	0	0	39,228	41,000
<b>Total PARKS TRUCK #13</b>		<b>2,044</b>	<b>5,400</b>	<b>44,443</b>	<b>47,635</b>
<b>COMMUNITY CENTRE AND PAVILION</b>					
4-7300-1010	HALL - Wages and benefits	35,161	85,000	71,267	100,000
4-7300-2010	HALL - Materials/Supplies	2,600	5,000	3,235	5,000
4-7300-2024	HALL - Heating Fuel	9,469	15,000	12,542	15,000

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4-7300-2030	HALL - Hydro/Stove Propane	7,274	15,000	12,044	19,000
4-7300-2050	HALL - Telephone	256	600	444	600
4-7300-2400	HALL - Repairs & Maintenance	4,413	20,100	17,821	15,000
4-7300-3010	HALL - Equipment Charges	5,315	6,500	7,749	6,500
4-7300-3020	HALL - Zamboni Expenses	87	2,000	251	3,000
4-7300-3030	HALL - Generator Expenses	1,835	4,000	1,680	4,000
4-7300-4020	HALL - Insurance	6,679	12,500	11,211	12,000
4-7300-7000	HALL - Amortization Expense	0	0	51,491	0
4-7300-8000	HALL - Capital Expenditures	0	80,500	1,645	48,000
4-7300-8012	HALL - Contra Interfunctional Bldg Chg	0	0	-345	0
<b>Total COMMUNITY CENTRE AND PAV</b>		<b>71,235</b>	<b>246,200</b>	<b>191,036</b>	<b>228,100</b>
<b>LIBRARY</b>					
4-7400-5012	LIBRARY	80,000	80,000	80,000	80,000
<b>Total LIBRARY</b>		<b>80,000</b>	<b>80,000</b>	<b>80,000</b>	<b>80,000</b>
<b>LOCKS</b>					
4-7500-1010	LOCKS - Wages and benefits	5,593	22,000	21,531	22,000
4-7500-2010	LOCKS - Materials and Supplies	726	2,000	1,086	2,000
4-7500-2400	LOCKS - Repairs & Maintenance	0	1,500	0	1,500
4-7500-3010	LOCKS - Equipment Charges	270	300	260	300
4-7500-8000	LOCKS - Capital	0	0	0	5,000
<b>Total LOCKS</b>		<b>6,589</b>	<b>25,800</b>	<b>22,877</b>	<b>30,800</b>
<b>HERITAGE CENTRE</b>					
4-7600-1010	HERITAGE - Wages and benefits	3,146	10,000	9,733	1,200
4-7600-1320	HERITAGE - Memberships	0	0	100	0
4-7600-2010	HERITAGE - Repairs and Supplies	665	1,000	1,027	250
4-7600-2030	HERITAGE - Hydro	517	1,225	1,051	1,225
4-7600-3010	HERITAGE - Equipment Charges	203	250	149	250
4-7600-4020	HERITAGE - Insurance	807	1,000	943	900
4-7600-7000	HERITAGE - Amortization	0	0	408	0
4-7600-8000	HERITAGE - Capital	4,640	9,000	1,870	7,500
<b>Total HERITAGE CENTRE</b>		<b>9,978</b>	<b>22,475</b>	<b>15,281</b>	<b>11,325</b>
<b>AHMIC COMMUNITY CENTRE</b>					
4-7700-1010	AHMIC - Wages and benefits	1,153	3,000	2,862	6,000
4-7700-2010	AHMIC - Materials/Supplies	0	1,500	50	1,500
4-7700-2024	AHMIC - Heating Fuel	0	5,000	141	6,000
4-7700-2030	AHMIC - Hydro	1,811	1,000	1,420	1,000
4-7700-2050	AHMIC - Telephone	257	500	442	500
4-7700-2400	AHMIC - Repairs & Maintenance	0	10,000	757	10,000
4-7700-3010	AHMIC - Equipment Charges	505	800	783	800
4-7700-4020	AHMIC - Insurance	824	1,400	1,376	800
4-7700-8000	AHMIC - Capital Expenditures	0	37,910	0	20,000
<b>Total AHMIC COMMUNITY CENTRE</b>		<b>4,550</b>	<b>61,110</b>	<b>7,831</b>	<b>46,600</b>
<b>PLANNING &amp; DEVELOPMENT</b>					
4-8010-1010	PI N - Wages and benefits	33,639	40,000	24,591	0

**MUNICIPALITY OF MAGNETAWAN**  
**Provisional Budget Report**



GL5220  
 Date : Jul 15, 2021

Page : 21  
 Time : 2:18 pm

Account Code : 1-3-1000-1010  
 To 1-4-8400-8030  
 Fiscal Year : 2021

Account Code	Account Description	2021 ACTUAL VALUES	2021 FINAL BUDGET	2020 ACTUAL VALUES	2020 FINAL BUDGET
4-8010-2210	PLN - Legal fees	0	500	92	0
4-8010-5012	PLN - Official Plan/Zoning Bylaw/2nd Dwe	0	25,000	168	15,000
4-8010-5014	PLN - General	2,337	10,000	8,085	16,000
<b>Total PLANNING &amp; DEVELOPMENT</b>		<b>38,799</b>	<b>80,000</b>	<b>37,404</b>	<b>31,000</b>
<b>REQUISITIONS</b>					
4-8300-6100	EP School Requisition	546,171	0	1,091,974	0
4-8300-6110	FP School Requisition	3,625	0	7,250	0
4-8300-6120	ES School Requisition	8,795	0	17,589	0
4-8300-6130	FS School Requisition	4,791	0	9,582	0
<b>Total REQUISITIONS</b>		<b>563,382</b>	<b>0</b>	<b>1,126,395</b>	<b>0</b>
<b>TO BE RECOVERED</b>					
4-8400-8005	2B Recov-Croft Landfill	0	0	-8,500	0
4-8400-8010	2B Recov-Chapman Landfill	0	0	-33,500	0
4-8400-8020	2B Recov-(I/S) Debt- Roads	65,000	130,000	130,000	130,000
<b>Total TO BE RECOVERED</b>		<b>65,000</b>	<b>130,000</b>	<b>88,000</b>	<b>130,000</b>
<b>Total Expense</b>		<b>4,891,001</b>	<b>8,751,935</b>	<b>9,687,449</b>	<b>7,850,670</b>
<b>Total GENERAL FUND</b>		<b>469,919</b>	<b>5,117,407</b>	<b>248,345</b>	<b>5,078,542</b>



**THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN**

**BY-LAW NO. 2021 -**

**BEING A BY-LAW TO APPOINT A DEPUTY CLERK**

---

**WHEREAS** Section 228(2) of the *Municipal Act, 2001, S.O. 2001, c25*, as amended, provides that a municipality may appoint a deputy clerk who shall have all the powers and duties of the Clerk under the *Municipal Act* and any other act;

**NOW THEREFORE** the Council of the Corporation of the Municipality of Magnetawan enacts as follows:

1. THAT Laura Brandt is appointed Deputy Clerk Recreation and Communications for the Corporation of the Municipality of Magnetawan.
2. THAT this By-law shall come into force and effect upon the date of May 25, 2021.
3. THAT By-law 2020-37 hereby be repealed in its entirety.

**READ A FIRST, SECOND, AND THIRD TIME**, passed, signed and the Seal of the Corporation affixed hereto, this 21st day of July, 2021.

**THE CORPORATION OF THE  
MUNICIPALITY OF MAGNETAWAN**

---

Mayor

---

CAO/Clerk

**Moved by:** \_\_\_\_\_

**Seconded by:** \_\_\_\_\_

**WHEREAS** the Council of the Municipality of Magnetawan is always looking to improve and extend the useful life of social and recreational facilities while maintaining excellent service to our residents;

**AND WHEREAS**, the Municipality has submitted an application to request funding from the Northern Ontario Heritage Fund Corporation (NOHFC) towards the Magnetawan Waterfront Improvement Project to repair the boat launch located at 4195 Highway 520 and to replace municipal docks in the estimated amount of \$200,000;

**AND WHEREAS**, if the Municipality is successful in obtaining a grant in the amount of \$200,000, the Municipality is committed to cover our contribution towards the project in the amount of \$20,000 along with any project cost overruns for this much needed project;

**NOW THEREFORE BE IT RESOLVED**, that the Council of the Municipality of Magnetawan deems it in the best interest of the Municipality to authorize the payment of any project cost overruns over and above the awarded grant funding.

Carried \_\_\_\_\_ Defeated \_\_\_\_\_ Deferred \_\_\_\_\_

\_\_\_\_\_  
Sam Dunnett, Mayor

Recorded Vote Called by: \_\_\_\_\_

Recorded Vote

Member of Council	Yea	Nay	Absent
Brunton, Tim			
Hetherington, John			
Kneller, Brad			
Smith, Wayne			
Mayor: Dunnett, Sam			

# CENTRAL ALMAGUIN PLANNING BOARD

63 Marie St  
P. O. BOX 310  
SOUTH RIVER, ON  
POA 1X0

e-mail – [centralalmaguinplan@hotmail.com](mailto:centralalmaguinplan@hotmail.com)

705 – 386 - 2573  
FAX 705 - 386 - 0702  
Susan L. Arnold  
Secretary - Treasurer

Draft Board Meeting Minutes for June 16, 2021 - 5:30pm

## Attending:

Sundridge	Member	Lyle Hall*		Joly	Member Tim Bryson
South River	Member	Jim Coleman*	<b>Vice Chair</b>	Magnetawan	Member Sam Dunnett
Machar	Member	Lynda Carleton		Strong	Absent with notice
Provincial	Member	Michael Nelson *	<b>Chair</b>	Provincial	Member John MacLachlan

\* indicates attended the meeting virtually

Secretary-Treasurer: Susan L. Arnold, Assistant Secretary-Treasurer: Christine Hickey

Guests: Attending Virtually- Peter Benninger, Meggan Lefebvre, Stephanie Sharp

The Chair called the meeting to order at 5:34 p.m.

Pecuniary Interest: None Declared

### Res #1 Sam Dunnett- Jim Coleman

Be it resolved that this Board does hereby adopt the minutes of Wednesday May 19, 2021, as written.

CARRIED

### Res#2 Lynda Carelton- Lyle Hall

Be it resolved that this Board does hereby approve payment of the June Accounts:

Ch #440- Village of South River (June Rent); \$309.62

Ch #441- Susan Arnold; Wages (wages)

Ch #442- Christine Hickey; Wages (wages)

Online payment – CRA Pension and Insurable Earnings Review – Amount owing \$137.66

Online payment – CRA Monthly Remittance – Amount owing \$621.89

CARRIED

### Res#3 Jim Coleman- Michael Nelson

Be it resolved that this Board does hereby decline File B004/21 Strong.

That this denial applies to create one (1) new lot addition:

To create one lot addition:

Lot 1: 400.0m (+/-) Frontage X 208m (+/-) Depth with an area of 8.61ha (+/-) being added to Pt Lot 1, Plan 42-2941, PIN 52077-0283, Township of Strong, District of Parry Sound; and

retaining 260.0m (+/-) Frontage X 150.0m (+/-) Depth with an area of 3.2ha (+/-).

The subject lands are Located at: Registered Plan #42R-12216 Part 1, PIN 52077-0275, Township of Strong, District of Parry Sound.

CARRIED

**Res#4 Sam Dunnett- Lyle Hall**

Be it resolved that this Board does hereby approve File B009/21 Laurier

That this approval applies to create one (1) new lots which will have  
500m (+/-) Frontage X 251m (+/-) Depth with an area of 1.214ha (+/-), retained lot measuring;  
1005.84m (+/-) Frontage X 402.33m (+/-) Depth with an area of 27.92ha (+/-).

The subject lands are located at Con 13, Lot 20, M-402, Parcel number 12505NS, Township of Laurier, District of Parry Sound.

The Board requires that all conditions of draft approval must be met before the deeds can be stamped and final approval given.

CARRIED

**Res#5 Michael Nelson- Tim Bryson**

Be it resolved that this Board does hereby approve File B010/21 Machar

That this approval applies to create one (1) new lot which will have  
91.0m (+/-) Frontage along Bunker Hill Road X 110m (+/-) Depth along Spur Road with an area of 1.00ha (+/-), and retaining 37.5ha (+/-).

The subject lands are located at Con 4, Lot 18, known as 57 Bunker Hill Road; Township of Machar, District of Parry Sound.

The Board requires that all conditions of draft approval must be met before the deeds can be stamped and final approval given.

CARRIED

**Res#6 Lyle Hall- Lynda Carleton**

Be it resolved that this Board does hereby approve File B011/21 Strong

That this approval applies to create one (1) new lot which will have  
90.0m (+/-) Frontage X 166m (+/-) Depth with an area of 2 ha (+/-), and retaining 117.0 (+/-) Frontage X 187m (+/-) Depth with an area of 3.26 ha (+/-).

The subject lands are located at Con 9, Part Lot 30, known as 3612 Pevensey Road, Township of Strong, District of Parry Sound

The Board requires that all conditions of draft approval must be met before the deeds can be stamped and final approval given.

CARRIED

**New Files:** B012/21 Magnetawan  
B013/21 Lount  
B014/21 Joly

The Board members accepted the new applications

**Zoning Application Amendment – Applies to B018/19 - Lount**

Stephanie Sharp, Planner for the applicant provided a summary of the Zoning Amendment Application. The application is part of the conditions of Consent Application B018/19 – Lount.

**Res#7 Tim Bryson- Lyle Hall**

Be it resolved that the board accepts the Zoning Amendment Application as presented as part of the conditions of Consent Application B018/19 - Lount;  
and that the Board directs the Secretary/treasurer to proceed with a Public Meeting to be scheduled for July 21, 2021 and that Chris Jones, Contract Planner be requested to prepare the Notice. CARRIED

**Res#8 Tim Bryson- Lynda Carleton**

Be it resolved that the board approve a budget of \$45, 535.00 for 2021, which includes an additional \$5,000 grant and the transfer of \$15,000 from investments for operating expenses. CARRIED

The Secretary-Treasurer was requested to prepare an update on the investments of the Central Almaguin Planning Board for the July meeting.

**Res#9 Sam Dunnett- Jim Coleman**

Be it resolved that the board appoint Christine Hickey as the Secretary-Treasurer for the Central Almaguin Planning Board for the remainder of 2021;  
and that the hourly rate and vacation pay remain consistent with 2020 rates. CARRIED

**Res#10 Jim Coleman- Tim Bryson**

Be it resolved that the board approve the following signing authorities, John MacLachlan, Sam Dunnett and Christine Hickey for all Central Almaguin Planning Board accounts, and that all cheques require 2 signatures of the approved signing authorities. CARRIED

**Res#11 Sam Dunnett- Tim Bryson**

Be it resolved that this Board does hereby adjourn until Wednesday, July 21, 2021 or at the call of the Chair. CARRIED

*Susan L. Arnold*

*John MacLachlan*



*La Corporation de la Municipalité de / The Corporation of the Municipality of  
ST. CHARLES*

C.P. / Box 70, 2 King Street East St.-Charles ON  
Tel: 705-867-2032 Fax: 705-867-5789

POM 2W0  
[www.stcharlesontario.ca](http://www.stcharlesontario.ca)

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June 28, 2021

**VIA EMAIL TO: [premier@ontario.ca](mailto:premier@ontario.ca)**

The Honourable Doug Ford, M.P.P.  
Premier of Ontario  
Legislative Building  
Queen's Park  
Toronto, ON M7A 1A1

Dear Premier Ford:

**Re: Resolution - Municipal Land Transfer Tax**

At its Regular Meeting of Council held April 21, 2021, Council for the Corporation of the Municipality of St.-Charles passed the following Resolution:

**Resolution No.: 2021-94**

**Moved by: Councillor Monica Loftus**

**Seconded by: Councillor Richard Lemieux**

"WHEREAS Municipalities in Ontario have an infrastructure deficit of \$34 billion dollars;

AND WHEREAS there is extremely limited grant money being received by the provincial and federal governments;

WE THEREFORE ASK that Municipalities be allowed to have a charge applied to all land transfers within their boundaries and that this amount go directly to the Municipality.

**CARRIED"**

Your attention to this matter is greatly appreciated.



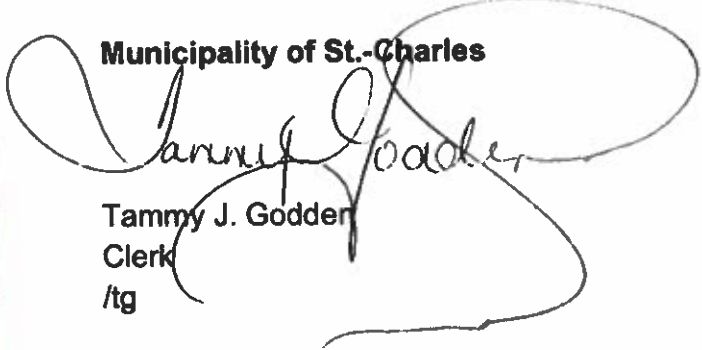
*La Corporation de la Municipalité de / The Corporation of the Municipality of*  
**ST. CHARLES**

C.P. / Box 70, 2 King Street East St.-Charles ON  
Tel: 705-867-2032 Fax: 705-867-5789

P0M 2W0  
[www.stcharlesontario.ca](http://www.stcharlesontario.ca)

Sincerely,

**Municipality of St.-Charles**

  
Tammy J. Godder  
Clerk  
/tg

CC: Right Honourable Justin Trudeau (Via Email To: [Justin.Trudeau@parl.gc.ca](mailto:Justin.Trudeau@parl.gc.ca))  
Minister of Municipal Affairs and Housing, Steve Clark (Via Email To:  
[Steve.Clark@pc.ola.org](mailto:Steve.Clark@pc.ola.org))  
Association of Municipalities of Ontario (Via Email To: [AMO@amo.on.ca](mailto:AMO@amo.on.ca))  
The Federation of Northern Ontario Municipalities (Via Email To:  
[Office@fonom.org](mailto:Office@fonom.org))  
Ontario Municipalities

**THE TOWNSHIP OF GEORGIAN BAY  
Council**

DATE: 12 July 2021

	<u>YEA</u>	<u>NAY</u>	
Councillor Bochek	_____	_____	MOVED BY: <u>Bochek</u>
Councillor Cooper	_____	_____	
Councillor Douglas	_____	_____	SECONDED BY: <u>Wiancko</u>
Councillor Hazelton	_____	_____	
Councillor Jarvis	_____	_____	
Councillor Wiancko	_____	_____	
Mayor Koetsier	_____	_____	

**DEFERRED** \_\_\_\_\_ **CARRIED**  X  **DEFEATED** \_\_\_\_\_ **REFERRED** \_\_\_\_\_

WHEREAS only 10 items in the Truth and Reconciliation Commission of Canada: Calls to Action have been completed since its creation;

BE IT RESOLVED THAT Council fully supports, and requests, the implementation of the remaining 84 Calls to Action; and

THAT this resolution be sent to all Ontario municipalities, local MPs and MPPs, the Premier of Ontario and the Prime Minister of Canada.

**Peter Koetsier**  
Mayor





July 2, 2021

**MEMORANDUM TO:** Municipal Chief Administrative Officers and Clerks

**SUBJECT:** Entering Step Two of the Roadmap to Reopen

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I am writing to you today to advise that at 12:01 a.m. on June 30, 2021, Ontario has moved into Step Two of the Roadmap to Reopen (the "Roadmap"), the Government of Ontario's three-step plan to safely and cautiously reopen the province and gradually lift public health measures.

### Step Two of the Roadmap

Step Two of the Roadmap focuses on the resumption of more outdoor activities and limited indoor services with small numbers of people where face coverings are worn, with other restrictions in place.

See below for an overview of Step Two of the Roadmap, which includes, but is not limited to, the following measures. Please refer to [Ontario Regulation 263/20](#) for precise requirements:

- Outdoor social gatherings and organized public events with up to 25 people;
- Indoor social gatherings and organized public events with up to 5 people;
- Outdoor meeting and event spaces limited to the number that can maintain a physical distance of at least two metres from every other person, and must not exceed 25 per cent capacity;
- Indoor meeting and event spaces closed, with exceptions for certain purposes, including for viewing for potential booking of a future event.
- Indoor religious services, rites, or ceremonies, including wedding services and funeral services permitted at up to 25 per cent capacity of the particular room;
- Essential and other select retail permitted at 50 per cent capacity;
- Non-essential retail permitted at 25 per cent capacity;
- Personal care services where face coverings can be worn at all times, and at 25 per cent capacity and other restrictions;
- Outdoor dining with up to 6 people per table, with exceptions for larger households and other restrictions;

- Outdoor fitness classes limited to the number of people who can maintain 3 metres of physical distance;
- Outdoor sports without contact or modified to avoid contact, with no specified limit on number of people or teams participating, with restrictions;
- Overnight camps for children operating in a manner consistent with the safety guidelines produced by the Office of the Chief Medical Officer of Health;
- Outdoor sport facilities with spectators permitted at 25 per cent capacity;
- Outdoor concert venues, theatres and cinemas, with spectators permitted at 25 per cent capacity;
- Outdoor horse racing and motor speedways, with spectators permitted at 25 per cent capacity;
- Outdoor fairs, rural exhibitions, festivals, permitted at 25 per cent capacity and with other restrictions

**Extension of Orders under the *Emergency Management and Civil Protection Act (EMCPA)* and the *Reopening Ontario (A Flexible Response to COVID-19) Act, 2020***

Of the five emergency orders currently in effect under the Emergency Management and Civil Protection Act (EMCPA) pursuant to [O. Reg. 25/21](#) of that Act, the following three orders will be extended until July 14, 2021:

	<b>Order in Council/Date Made</b>	<b>Current Revocation Date</b>
1.	Order in Council filed as <a href="#">O. Reg. 8/21</a> (Enforcement of COVID-19 Measures), made on January 12, 2021	July 14, 2021
2.	Order in Council filed as <a href="#">O. Reg. 55/21</a> (Compliance Orders for Retirement Homes), made on February 5, 2021	July 14, 2021
3	Order in Council filed as <a href="#">O. Reg. 305/21</a> (Regulated Health Professionals), made on April 21, 2021	July 14, 2021

Please note, the Lieutenant Governor in Council may further extend emergency orders under the EMCPA for up to 14 days at a time. For additional clarity, the following emergency orders under the EMCPA that are revoked on June 30, 2021:

	<b>Order in Council/Date Made</b>	<b>Current Revocation Date</b>
1.	Order in Council filed as <a href="#">O. Reg. 271/21</a> (Work Redeployment for Local Health Integration Networks and Ontario Health), made on April 9, 2021	June 30, 2021
2.	Order in Council filed as <a href="#">O. Reg. 272/21</a> (Transfer of Hospital Patients), made on April 9, 2021	June 30, 2021

In addition, orders made under the ROA will remain in force until July 19, 2021, with the possibility of further extension if approved by the Lieutenant Governor in Council. To

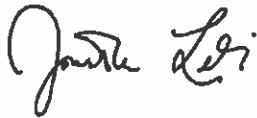
view the full list of orders in effect under the ROA, please visit [O. Reg. 458/20: "Extensions of Orders"](#) of that Act.

### **Enforcement of Orders**

As the province cautiously moves ahead into Step Two, police officers and other provincial offences officers continue to have the authority to disperse gatherings or organized public events that are not complying with gathering/event limits and can temporarily close premises where prohibited gatherings or organized public events are occurring and require individuals to vacate.

Thank you for your dedication and ongoing cooperative efforts to help keep our communities safe and healthy.

Yours truly,

A handwritten signature in black ink, appearing to read "Jodie Leung". The signature is written in a cursive, flowing style.

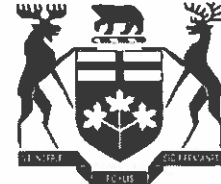
for Kate Manson-Smith  
Deputy Minister

## Ontario Land Tribunal

655 Bay Street, Suite 1500  
Toronto ON M5G 1E5  
Telephone: (416) 212-6349  
Toll Free: 1-866-448-2248  
Website: [www.olt.gov.on.ca](http://www.olt.gov.on.ca)

## Tribunal ontarien de l'aménagement du territoire

655 rue Bay, bureau 1500  
Toronto ON M5G 1E5  
Téléphone: (416) 212-6349  
Sans Frais: 1-866-448-2248  
Site Web: [www.olt.gov.on.ca](http://www.olt.gov.on.ca)



Ontario

July 6, 2021

VIA EMAIL

### Subject: Processes for the New Ontario Land Tribunal

The Ontario government passed the *Accelerating Access to Justice Act, 2021*, with a proclamation date of June 1, 2021. Through this Act, as of June 1, 2021, the Local Planning Appeal Tribunal, Environmental Review Tribunal, Board of Negotiation, Conservation Review Board and the Mining and Lands Tribunal were merged into a new single tribunal called the Ontario Land Tribunal (OLT).

The new OLT will help reduce delays and make the land dispute resolution process more efficient by creating a single forum to resolve disputes faster by eliminating unnecessary overlap between cases.

### Website Updates

We have made important changes and updates to our [website](#), including:

- [Rules of Practice and Procedure](#)
- [Municipality/Approval Authority Form](#)
- [Appeal Form A1](#)
- [Other Forms](#)

We encourage you to visit our site and review our materials.

### Electronic Document Submission

The OLT now accepts appeal documents electronically as the new Rules no longer require submissions in paper format. Electronic documents may be emailed to [OLT.Registrar@Ontario.ca](mailto:OLT.Registrar@Ontario.ca). However, if the size of the attachments is more than 5 megabytes, we recommend using our [Online Document Submission](#) process. It will allow you to securely submit documents up to 100 gigabytes in size.

You will need to [register](#) for this process; please visit our website for instructions.

All document file names must include the following information:

1. Document type
2. Type of party submitting the document

3. Name of the party submitting the document (including initials if the name is not unique to the case)
4. Date on which the document was created or signed, in the format DD-MMM-YYYY (e.g. 12-JAN-2021).

Below are sample document names:

- Expert Report – Defendant – ABC Inc. – 13-MAR-2021
- Financial Statement Form 13.1 – Respondent – J. Doe – 21-NOV-2021
- 11b Application – Defense – Smith – 12-JAN-2021

Please note that documents need to be submitted in Word or PDF format.

If you are submitting a complete file of appeals with the Municipal Submission Form, please structure the submission into separate files with:

- Municipal Submission Form (sample name: Municipal Submission Form – Ottawa – 19-June-2021)
- Separate files for each appeal
- Separate file for any supporting documents (may be subdivided into separate documents)
- Alternatively, a single PDF containing all the submission forms and materials may be submitted, provided it has a table of contents linked to bookmarks for the component documents

Please note that cheques and money orders **cannot** be submitted electronically. You must forward the original copies to the OLT.

The OLT now accepts appeal filing fees by credit card. Appellants do not specify credit card information on the form. Municipalities should **not** collect any credit card details for OLT appeals.

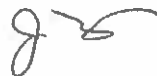
There are no changes to our filing fees at this time. Please refer to the [OLT Fee Chart](#).

If you have any questions about our processes, forms or Rules, you can contact our staff at (416) 212-6349 or toll free (866) 448-2248 or at [OLT.General.Inquiry@ontario.ca](mailto:OLT.General.Inquiry@ontario.ca).

Sincerely,



Marie Hubbard  
Chair  
Ontario Land Tribunal



Joe Whitehead  
Executive Director  
Ontario Land Tribunal

**Solicitor General**

Office of the Solicitor General

25 Grosvenor Street, 18<sup>th</sup> Floor

Toronto ON M7A 1Y6

Tel: 416 326-5000

Toll Free: 1-866-517-0571

SOLGEN.Correspondence@ontario.ca

**Solliciteur général**

Bureau du solliciteur général

25, rue Grosvenor, 18<sup>e</sup> étage

Toronto ON M7A 1Y6

Tél. : 416 326-5000

Sans frais : 1-866-517-0571

SOLGEN.Correspondence@ontario.ca



132-2021-2894

**By email**

July 8, 2021

Dear Heads of Council:

With warmer weather underway, it is important to ensure pets across the province remain safe, cool and comfortable. The Ontario government is strongly urging everyone to take the necessary precautions to keep their pets safe and protected during the hot summer months including making sure that pets are not left unattended in a vehicle.

Temperatures inside a vehicle can quickly become much hotter than the temperature outside. The most dramatic rise in temperature occurs within the first 10 minutes that a vehicle is idle. Even at an outdoor temperature of only 25°C, the inside temperature of a car can reach 34°C in as little as 10 minutes and up to 50°C by the time an hour has passed. Pets can be put at risk of serious illness and possibly death as a result of being left in a vehicle during hot weather. If an individual sees an animal in a hot car in distress and is concerned the animal's life is in danger, they should call 911 immediately as it is an emergency. Members of the public are not encouraged to enter a vehicle in these situations.

Pursuant to the *Provincial Animal Welfare Services Act, 2019*, police officers, First Nations Constables, and animal welfare inspectors may enter motor vehicles to remove animals in critical distress. Police officers commonly provide primary response to 911 calls for service across the province related to animals left in motor vehicles.

In addition, the *Fire Protection and Prevention Act, 1997*, provides authority for firefighters to enter motor vehicles to rescue and remove animals in distress, noting that municipal councils set the levels of fire protection services which may include the rescue of animals in motor vehicles.

To support firefighters in exercising this rescue function, the Ministry of the Solicitor General, through the Office of the Fire Marshal, has issued the attached Fire Marshal's Communiqué which provides information about a new, voluntary training e-module available to firefighters. This additional resource may assist fire services to effectively respond to animals left in hot or cold motor vehicles to best safeguard animal welfare.

.../2

Heads of Council  
Page 2

Where appropriate, municipal councils, through their fire departments, may wish to work with and share this information with local communications and dispatch personnel to support effective dispatch of 911 calls for service related to animals left in hot or cold motor vehicles.

I appreciate your continued partnership to help protect animals in Ontario.

Sincerely,

A handwritten signature in black ink, appearing to read 'Sylvia Jones', written in a cursive style.

Sylvia Jones  
Solicitor General

Enclosure

c: Chief Administrative Officers  
Municipal Clerks

# COMMUNIQUÉ

du commissaire des incendies

July 8, 2021

No. 2021-06

## Responding to Animals Left in Motor Vehicles Training E-Module

Ontario's *Provincial Animal Welfare Services Act, 2019* (PAWS Act) came into effect on January 1, 2020 and allows police, First Nations constables and provincial animal welfare inspectors to enter motor vehicles to remove animals in critical distress. In accordance with the *Fire Protection and Prevention Act, 1997* (FPPA), municipal councils set the levels of fire protection services which may include the rescue of animals in motor vehicles. The FPPA provides authority for firefighters to enter motor vehicles to rescue and remove animals in distress.

To support firefighters in exercising this rescue function, the Ministry of the Solicitor General has developed a new voluntary, training e-module for fire services on responding to animals left in motor vehicles. The training e-module is available at the following link: <https://ofc.cerps.ca/mod/scorm/view.php?id=47233>. If prompted, users should log in as a guest.

The module includes information related to:

- The risks of an animal being left in a motor vehicle, and where the ministry directs the public to report these incidents;
- Authorities and protections under the FPPA related to rescuing animals left in motor vehicles;
- How to assess whether an animal in a motor vehicle is in distress, guidance on handling of the animal and immediate steps that can be taken to relieve the animal's distress; and,
- Who to contact when an animal has been removed from a motor vehicle.

In addition to this Communiqué, a letter is being sent to municipal councils and a copy of this Communiqué is attached to that letter.

For further information, please contact your local Fire Protection Adviser.



RECEIVED

JUL 14 2021

MUNICIPALITY OF  
MAGNETAWAN



Almaguin Highlands Secondary School

*Thank You!*

Thank you for the Municipality of Magnetawan Award! I will be using it to further my education next September, your generous donation is much appreciated!

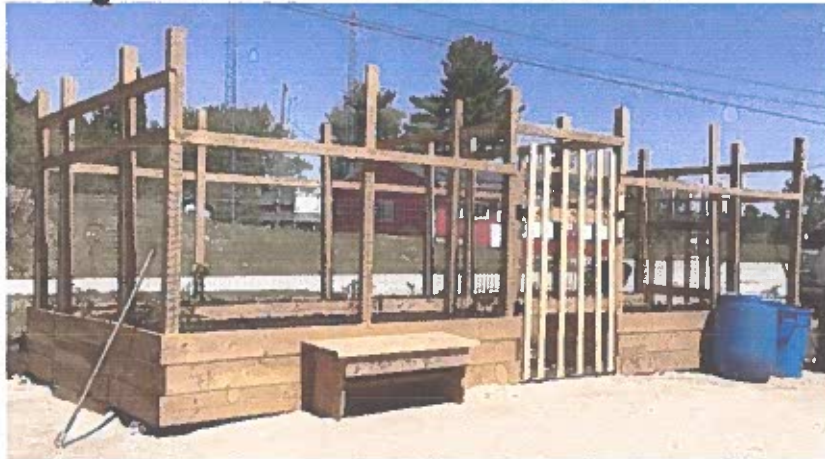
Sincerely, Selina

# Magnetawan Horticultural Society

## Community



## Garden



Our society is pleased to announce that we have built  
a community garden

It is located across from the Magnetawan Fire Hall

This year we will be planting, maintaining

And distributing the produce to Senior  
community members

Next year the plots will be available for rent to  
community members who would like to have a garden of their  
own. If you would like fresh vegetables this  
summer (peas, beans, tomatoes, radish, carrots, cucumbers,  
hot & sweet peppers, egg plant, squash & onions to name a  
few)

Please call Barb at 705-387-0219 & leave a message or email  
at [maghortsociety@gmail.com](mailto:maghortsociety@gmail.com)

Delivery will be available and free

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# ICYMI In Case You Missed It! Council Highlights June 30, 2021

To read the complete minutes, agenda packages and by-laws please visit our website at [www.magnetawan.com](http://www.magnetawan.com)

**GREAT NEWS!!** Staff submitted an application “Beautification of the Municipality of Magnetawan” to the Rural Economic Development (RED) Program and was successful in their application. Approved projects include Hanging Flower Baskets, Mural on the Heritage Museum Centre, Wi-Fi Equipment for Community Access at Ahmic Community Centre, Christmas Lights and Wayfinding Signage.



Council passed Resolution 2021-206 supporting the Town of Fort Erie’s Resolution, Capital Gains Tax on Primary Residence asking the Federal Government to cease further consideration of eliminating capital gains tax exemption on primary residences.

Council also passed Resolution 2021-209 supporting the Township of Rideau Lakes, Cemetery Funding urging the Government of Ontario to immediately provide funding sources for Municipalities for the ongoing maintenance and preservation repair of abandoned cemeteries.



Council passed Resolution 2021-201 supporting the North Bay and Parry Sound Health Unit’s Resolution asking the Provincial Government to return to the 2018 cost sharing formula of 25%/75% with 100% provincially funded programs, and supporting mitigation funding for 2022 to eliminate the additional financial burden of a 42-50% levy increase to the North Bay Parry Sound Health Unit’s 31 member municipalities.



Questions? Concerns? Ideas? Contact the Municipal Office at (705) 387-3947  
or by email at [info@magnetawan.com](mailto:info@magnetawan.com)

Council Approval Accounts Payable and Payroll

Meeting Date: JULY 21/21

Accounts Payable	Amount
Batch # 105	\$ 80,484.77
Cheque Date:	
Cheque Numbers	
From: 21884 To: 21898	
Batch # 109	\$ 226,768.03
Cheque Date:	
From: 21899 To: 21942	
EFT	
Batch # 107	\$ 42,097.44
EFT	
Batch # 111	\$ 8972.36
EFT	
Batch # 113	\$ 265.75
Total Accounts Payable	\$ 358,588.35
Cancelled Cheques 021826	< 5115.08 >
Payroll	
Staff Pay	\$ 38,852.89
Pay Period: # 13	
Direct deposit and	
Cheque # 21877 to # 21883	
Staff Pay	\$
Pay Period: #	
Direct deposit and	
Cheque # to #	
Council Pay	
Pay Period: # 13	
All Direct deposit	\$ 4418.59
Total Payroll	\$ 43,271.48
Total for Resolution	\$ 401,859.83



Council/Board Report By Dept-(Computer)



Vendor : 01009 To 30000  
 Batch : 105 To 113  
 Department : All

Cheque Print Date : 01-Jan-2021 To 24-Jul-2021  
 Bank : 0099 To 1  
 Class : All

Vendor Invoice	Vendor Name Description				Batch Invc Date	Invc Due Date	Amount
G.L. Account	CC1	CC2	CC3	GL Account Name			
<b>DEPARTMENT 1000 LEGISLATIVE</b>							
<b>03039</b>	<b>CGIS CENTRE</b>						
44384	MUNICIPALLY OWNED LANDS MAP				109 07-Jul-2021	21-Jul-2021	
1-4-1000-2010				COUNCIL - Materials and Supplies			429.40
<b>03082</b>	<b>CANADIAN UNION OF PUBLIC EMPLOYEES LOCAL 1813</b>						
JUNE 2021	JUNE 2021 UNION DUES				105 30-Jun-2021	30-Jun-2021	
1-2-1000-1044				Union dues payable			857.67
<b>Department Totals :</b>							<b>1,287.07</b>

<b>DEPARTMENT 1100 ACCOUNTS RECEIVABLE</b>							
<b>12047</b>	<b>LANFER TODD</b>						
JUNE 2021	REFUND BALANCE OF PLANNING DEPOSIT				109 25-Jun-2021	21-Jul-2021	
1-1-1100-2008				A/R - T Lanfer			210.07
<b>13330</b>	<b>MHBC PLANNING LIMITED</b>						
5022931	PARSONS AND BANDIERA CONSENT				109 30-Jun-2021	21-Jul-2021	
1-1-1100-1122				A/R-D Parsons			114.13
5022932	CAMP KLAHANIE				109 30-Jun-2021	21-Jul-2021	
1-1-1100-1139				A/R-Klahanie Campers Corporation			654.27
5022934	180 LOST FOREST PARK LANE				109 30-Jun-2021	21-Jul-2021	
1-1-1100-2011				A/R- 527772 Ontario Inc			413.58
5022935	BLACK 510B 15TH/16TH SIDEROAD N - MINOR VARIANCE APPLICATION				109 30-Jun-2021	21-Jul-2021	
1-1-1100-2012				A/R- T Black			1,423.80
5022936	LANGFORD - 311 ROSSKOPF RD CONSENT				109 30-Jun-2021	21-Jul-2021	
1-1-1100-1140				A/R-Mark Langford			1,902.92
5022937	DUNNETT - 15 POPLAR LANE - CONSENT				109 30-Jun-2021	21-Jul-2021	
1-1-1100-2013				A/R- S Dunnett			1,046.38
5022939	WOODRUFF - 390 MILLER RD CONSENT				109 30-Jun-2021	21-Jul-2021	
1-1-1100-1198				A/R-W WOODRUFF			1,953.77
5022940	JAMES - 156 SPARKS STREET - ZBA				109 30-Jun-2021	21-Jul-2021	
1-1-1100-2014				A/R- C James ZBLA			363.86
<b>18035</b>	<b>RUSSELL</b>						
63-283-362 JU	LITTLE SITE PLAN AGREEMENT				109 22-Jun-2021	21-Jul-2021	
1-1-1100-1159				A/R-John Little			387.51
63-283-387	LANFER & GOLDSTEIN SITE PLAN AGREEMENT				109 22-Jun-2021	21-Jul-2021	
1-1-1100-2008				A/R - T Lanfer			460.91
<b>Department Totals :</b>							<b>8,931.20</b>

<b>DEPARTMENT 1200 ADMINISTRATION</b>							
<b>06003</b>	<b>NORTHERN NERDS</b>						
0001390	JUNE 2021 MONTHLY IT SERVICE CONTRACT & SERVICES				109 31-May-2021	21-Jul-2021	
1-4-1200-2130				ADMIN - Computer expenses			1,113.05
<b>13143</b>	<b>MAGNETAWAN BAIT &amp; TACKLE (PARKS)</b>						
1177475	COFFEE				109 26-Jan-2021	21-Jul-2021	
1-4-1200-2015				ADMIN - Office maintenance & supplies			19.99
1178723	COFFEE				109 02-Apr-2021	21-Jul-2021	
1-4-1200-2015				ADMIN - Office maintenance & supplies			39.98
1181789	COFFEE				109 26-Feb-2021	21-Jul-2021	

MUNICIPALITY OF MAGNETAWAN  
**Council/Board Report By Dept-(Computer)**



AP5130 Page : 2  
 Date : Jul 14, 2021 Time : 1:51 pm

Vendor : 01009 To 30000  
 Batch : 105 To 113  
 Department : All

Cheque Print Date : 01-Jan-2021 To 24-Jul-2021  
 Bank : 0099 To 1  
 Class : All

Vendor Invoice	Vendor Name Description				Batch Invc Date	Invc Due Date	Amount
G.L. Account	CC1	CC2	CC3	GL Account Name			
<b>DEPARTMENT 1200 ADMINISTRATION</b>							
1-4-1200-2015				ADMIN - Office maintenance & supplies			17.00
18035	RUSSELL						
63-283-386-20	GENERAL LEGAL				105 30-May-2021	30-Jun-2021	
1-4-1200-2215				ADMIN - Legal fees-labour			1,305.21
19043	SILVER SCREEN PRINTING						
1568	MUNICIPAL SHIRTS & LOGOS				109 25-Jun-2021	21-Jul-2021	
1-4-1200-2010				ADMIN - Office Supplies			13.34
19055	STAPLES BUSINESS ADVANTAGE						
56558389	NOTEBOOKS				109 05-Jul-2021	21-Jul-2021	
1-4-1200-2010				ADMIN - Office Supplies			33.86
19083	SELECTCOM						
0004962805	LONG DISTANCE CHARGES				105 30-Jun-2021	30-Jun-2021	
1-4-1200-2050				ADMIN - Telephone			270.08
22030	VIA NET INTERNET SOLUTIONS						
561084 JULY/2	JULY 2021 INTERNET CHARGES				109 01-Jul-2021	21-Jul-2021	
1-4-1200-2135				ADMIN - Website expenses			151.41
<b>Department Totals :</b>							<b>2,963.92</b>
<hr/>							
<b>DEPARTMENT 1300 TREASURY</b>							
03005	CASH						
102	CANADA DAY PRIZES AND CASH FLOAT SHORTAGE REPLACEMENT				105 30-Jun-2021	30-Jun-2021	
1-4-1300-7120				TREAS - Tax Write-Offs			20.40
13345	MUNICIPAL PROPERTY ASSESSMENT CORPORATION						
1800028561	2021 QUARTERLY LEVY				109 01-Jul-2021	21-Jul-2021	
1-4-1300-2320				TREAS - Property Assessment			23,732.24
19045	LINDA SAUNDERS						
JUNE 9/21	BANKING MILEAGE				109 09-Jun-2021	21-Jul-2021	
1-4-1300-2010				TREAS - Taxation Materials			25.30
<b>Department Totals :</b>							<b>23,777.94</b>
<hr/>							
<b>DEPARTMENT 2000 FIRE DEPARTMENT</b>							
02014	BELL MOBILITY INC						
14000017201	JUNE 2021 CELL TOWER RENTAL				109 01-Jul-2021	21-Jul-2021	
1-4-2000-2053				FD - Communications Tower			66.50
<b>Department Totals :</b>							<b>66.50</b>
<hr/>							
<b>DEPARTMENT 2005 FIRE MAG STATION</b>							
19083	SELECTCOM						
0004962805	LONG DISTANCE CHARGES				105 30-Jun-2021	30-Jun-2021	
1-4-2005-2050				MAG STATION - Telephone			126.02
22030	VIA NET INTERNET SOLUTIONS						
561084 JULY/2	JULY 2021 INTERNET CHARGES				109 01-Jul-2021	21-Jul-2021	
1-4-2005-2050				MAG STATION - Telephone			79.09
<b>Department Totals :</b>							<b>205.11</b>

MUNICIPALITY OF MAGNETAWAN  
**Council/Board Report By Dept-(Computer)**



AP5130 Page : 3  
 Date : Jul 14, 2021 Time : 1:51 pm

Vendor : 01009 To 30000  
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 Department : All

Cheque Print Date : 01-Jan-2021 To 24-Jul-2021  
 Bank : 0099 To 1  
 Class : All

Vendor Invoice	Vendor Name Description				Batch Invc Date	Invc Due Date	Amount
G.L. Account	CC1	CC2	CC3	GL Account Name			

DEPARTMENT 2014		FIRE TRUCK #514 - TANKER					
23031	WIGNALL MARK						
554554	REIMBURSEMENT FOR TANKER FUEL						109 02-Jun-2021 21-Jul-2021
1-4-2014-2022				TR514 - Fuel			40.00
<b>Department Totals :</b>							<b>40.00</b>

DEPARTMENT 2017		FIRE TRUCK #517 - 2013 CHEVROLET EXPRESS					
19008	SDB TRUCK & EQUIPMENT REPAIRS						
11898	TR517 SERVICE CALL FOR OIL LEAK						109 10-Jun-2021 21-Jul-2021
1-4-2017-2070				TR517 - Repairs and testing			135.60
<b>Department Totals :</b>							<b>135.60</b>

DEPARTMENT 2100		BUILDING DEPARTMENT					
08068	HORSMAN BRIAN						
JULY 6/2021	APRIL 14 - JULY 6/21 MILEAGE						109 06-Jul-2021 21-Jul-2021
1-4-2100-2030				CBO - Mileage			578.26
11015	TOWN OF KEARNEY						
JAN 1- MAR 31	CBO WAGES SHARED EXPENSES JAN 1 - MAR 31/21						105 22-Apr-2021 30-Jun-2021
1-4-2100-1320				CBO - Memberships			183.62
1-4-2100-1410				CBO - Training			294.78
1-4-2100-1010				CBO - Wages and benefits			24,750.16
19083	SELECTCOM						
0004962805	LONG DISTANCE CHARGES						105 30-Jun-2021 30-Jun-2021
1-4-2100-2050				CBO - Telephone			41.10
<b>Department Totals :</b>							<b>25,847.92</b>

DEPARTMENT 2200		BYLAW ENFORCEMENT					
04031	DEEVEY CAITLIN A						
M000000319	JUNE 14-26/21 BYLAW MILEAGE						109 12-Jul-2021 21-Jul-2021
1-4-2200-2010				BLEO - Materials/Supplies			315.12
M000000324	JUNE 29 - JULY 10/21 BYLAW MILEAGE						109 12-Jul-2021 21-Jul-2021
1-4-2200-2010				BLEO - Materials/Supplies			213.58
<b>Department Totals :</b>							<b>528.70</b>

DEPARTMENT 2500		PROTECTION TO PERSONS & PROPERTY					
13073	MINISTER OF FINANCE						
203105210927	JAN-MAR/21 POLICING CREDIT						105 31-May-2021 30-Jun-2021
1-4-2500-2010				PROTECT - Policing Costs			-123.00
212206211310	JAN-MAR/2021 POLICING						105 30-Jun-2021 30-Jun-2021
1-4-2500-2010				PROTECT - Policing Costs			40,641.00
<b>Department Totals :</b>							<b>40,518.00</b>

DEPARTMENT 2600		COMMUNITY DEVELOPMENT					
01130	TOWNSHIP OF ARMOUR						
ARM 21-51	2021 ACED - REGIONAL ECONOMIC DEVELOPMENT						105 01-Jun-2021 30-Jun-2021
1-4-2600-2065				CEDM - Regional Economic Dev Dept			2,500.00



Council/Board Report By Dept-(Computer)



Vendor : 01009 To 30000  
 Batch : 105 To 113  
 Department : All

Cheque Print Date : 01-Jan-2021 To 24-Jul-2021  
 Bank : 0099 To 1  
 Class : All

Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				

DEPARTMENT 2600 COMMUNITY DEVELOPMENT

03005	CASH				
102	CANADA DAY PRIZES AND CASH FLOAT SHORTAGE REPLACEMENT		105 30-Jun-2021	30-Jun-2021	
1-4-2600-2015	COM - Events				225.00
04033	DIGIACOMO LILY M				
102	1ST PRIZE CANADA DAY PHOTO CONTEST 13-17		105 30-Jun-2021	30-Jun-2021	
1-4-2600-2015	COM - Events				75.00
04085	CINDY LEGGETT				
JUNE 30/21	JUNE 1-29/21 FITNESS CLASSES		109 30-Jun-2021	21-Jul-2021	
1-4-2600-2400	COM - Recreation				490.00
06019	AMANDA FIRMAN				
102	3RD PRIZE CANADA DAY HOUSE CONTEST		105 30-Jun-2021	30-Jun-2021	
1-4-2600-2015	COM - Events				25.00
06052	MAKOVICZKI LORINDA C				
102	3RD PRIZE CANADA DAY HOUSE CONTEST		105 30-Jun-2021	30-Jun-2021	
1-4-2600-2015	COM - Events				25.00
12049	LAKE PATRICIA				
102	1ST PRIZE CANADA HOUSE CONTEST		105 30-Jun-2021	30-Jun-2021	
1-4-2600-2015	COM - Events				75.00
13009	MAGNETAWAN GRILL AND GROC				
102	1ST PRIZE CANADA BUSINESS CONTEST		105 30-Jun-2021	30-Jun-2021	
1-4-2600-2015	COM - Events				75.00
13010	MAGNETAWAN BUILDING CENTRE (COM DEV)				
109-1213	CANADA DAY DECORATIONS		109 30-Jun-2021	21-Jul-2021	
1-4-2600-2015	COM - Events				186.92
<b>Department Totals :</b>					<b>3,676.92</b>

DEPARTMENT 3011 BRIDGES & CULVERTS

06050	FOWLER CONSTRUCTION COMPANY				
47357	GRANULAR A GRANITE		109 19-Jun-2021	21-Jul-2021	
1-4-3011-2010	A - Materials/Supplies				1,366.89
47684	GRANULAR GRAVEL A & B		109 26-Jun-2021	21-Jul-2021	
1-4-3011-2010	A - Materials/Supplies				5,381.03
08002	GREER GALLOWAY CONSULTING ENGINEERS				
24659	CULVERT #11 REPLACEMENT ENGINEERING		109 11-Jun-2021	21-Jul-2021	
1-4-3011-3040	A - Culvert/Bridge-Engineering				14,769.38
<b>Department Totals :</b>					<b>21,517.30</b>

DEPARTMENT 3031 COLD MIX PATCHING

06050	FOWLER CONSTRUCTION COMPANY				
47415	COLD MIX ASPHALT		109 19-Jun-2021	21-Jul-2021	
1-4-3031-2010	C1 - Materials/Supplies				3,372.37
<b>Department Totals :</b>					<b>3,372.37</b>

DEPARTMENT 3041 GRAVEL PATCHING/WASHOUTS

06050 FOWLER CONSTRUCTION COMPANY

MUNICIPALITY OF MAGNETAWAN  
**Council/Board Report By Dept-(Computer)**



AP5130 Page : 5  
 Date : Jul 14, 2021 Time : 1.51 pm

Vendor : 01009 To 30000  
 Batch : 105 To 113  
 Department : All

Cheque Print Date : 01-Jan-2021 To 24-Jul-2021  
 Bank : 0099 To 1  
 Class : All

Vendor Invoice	Vendor Name Description				Batch Invc Date	Invc Due Date	Amount
G.L. Account	CC1	CC2	CC3	GL Account Name			

**DEPARTMENT 3041 GRAVEL PATCHING/WASHOUTS**

47357	GRANULAR A GRANITE				109 19-Jun-2021	21-Jul-2021	
1-4-3041-2010				D1 - Materials/Supplies			750.14
<b>Department Totals :</b>							<b>750.14</b>

**DEPARTMENT 3043 DUST CONTROL**

16200	POLLARD DISTRIBUTION INC						
5029	DUSTMASTER 35				109 09-Jul-2021	21-Jul-2021	
1-4-3043-2010				D3 - Materials/Supplies			6,563.23
1-4-3043-4010				D3 - Contracts			3,232.64
<b>Department Totals :</b>							<b>9,795.87</b>

**DEPARTMENT 3045 GRAVEL**

06050	FOWLER CONSTRUCTION COMPANY						
47612	TENDER 202 GRAVEL A & B				109 22-Jun-2021	21-Jul-2021	
1-4-3045-2010				D5 - Materials/Supplies			24,011.94
1-4-3045-4010				D5 - Contracts			10,290.83
<b>Department Totals :</b>							<b>34,302.77</b>

**DEPARTMENT 3061 SAFETY DEVICES**

02073	BEATTY PAUL J						
204810	REIMBURSEMENT FOR WORK BOOTS				109 19-Jun-2021	21-Jul-2021	
1-4-3061-2020				F - Safety-PPE			150.00
13144	MAGNETAWAN BAIT & TACKLE (PUBLIC WORKS)						
1187258	COPPERTONE SUNSCREEN				109 04-Jul-2021	21-Jul-2021	
1-4-3061-2020				F - Safety-PPE			29.36
1194468	BUG JACKET				109 20-May-2021	21-Jul-2021	
1-4-3061-2020				F - Safety-PPE			31.19
19037	SLING-CHOKER MFG. (NORTH BAY) LTD.						
88170	LANDFILL RAIN JACKETS				109 23-Jun-2021	21-Jul-2021	
1-4-3061-2020				F - Safety-PPE			316.92
88196	LANDFILL SAFETY SHIRTS				109 23-Jun-2021	21-Jul-2021	
1-4-3061-2020				F - Safety-PPE			67.42
88388	SAFETY EQUIPMENT				109 08-Jul-2021	21-Jul-2021	
1-4-3061-2020				F - Safety-PPE			220.35
1-4-3061-2020				F - Safety-PPE			121.53
1-4-3061-3040				F - Roadside Safety			576.28
19043	SILVER SCREEN PRINTING						
1568	MUNICIPAL SHIRTS & LOGOS				109 25-Jun-2021	21-Jul-2021	
1-4-3061-2020				F - Safety-PPE			33.90
<b>Department Totals :</b>							<b>1,546.95</b>

**DEPARTMENT 3101 OVERHEAD**

02014	BELL MOBILITY INC						
14000017201	JUNE 2021 CELL TOWER RENTAL				109 01-Jul-2021	21-Jul-2021	
1-4-3101-2053				J - Communications Equipment and Tower			66.50
13009	MAGNETAWAN GRILL AND GROC						

MUNICIPALITY OF MAGNETAWAN  
**Council/Board Report By Dept-(Computer)**



AP5130 Page : 6  
 Date : Jul 14, 2021 Time : 1:51 pm

Vendor : 01009 To 30000  
 Batch : 105 To 113  
 Department : All

Cheque Print Date : 01-Jan-2021 To 24-Jul-2021  
 Bank : 0099 To 1  
 Class : All

Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
<b>DEPARTMENT 3101 OVERHEAD</b>					
186192	COFFEE & CREAM		109 13-Jun-2021	21-Jul-2021	
1-4-3101-2120	J - Office				20.57
<b>13012 MAGNETAWAN BUILDING CENTRE (ROADS)</b>					
101-67940	WATER		109 08-Jul-2021	21-Jul-2021	
1-4-3101-2120	J - Office				32.45
<b>13240 JIM MOORE PETROLEUM</b>					
571263	CLEAR DIESEL		109 08-Jun-2021	21-Jul-2021	
1-4-3101-2022	J - Clear Diesel Inventory Clearing				1,203.44
571265	PREMIUM GASOLINE		109 08-Jun-2021	21-Jul-2021	
1-4-3101-2021	J - Premium Gasoline Inventory Clearing				1,783.73
571739	CLEAR DIESEL		109 16-Jun-2021	21-Jul-2021	
1-4-3101-2022	J - Clear Diesel Inventory Clearing				2,074.66
571742	DYED DIESEL		109 16-Jun-2021	21-Jul-2021	
1-4-3101-2023	J - Dyed Diesel Inventory Clearing				1,135.16
572109	PREMIUM GASOLINE		109 24-Jun-2021	21-Jul-2021	
1-4-3101-2021	J - Premium Gasoline Inventory Clearing				1,294.73
572110	DYED DIESEL		109 24-Jun-2021	21-Jul-2021	
1-4-3101-2023	J - Dyed Diesel Inventory Clearing				706.36
<b>15050 HYDRO ONE NETWORKS</b>					
200032498809	18 MILLER ROAD - NEW GARAGE		109 23-Jun-2021	21-Jul-2021	
1-4-3101-2030	J - Hydro				411.36
<b>18090 RTP MECHANICAL LIMITED</b>					
4618	MAINTENANCE TO FURNANCE - PUBLIC WORKS GARAGE		109 01-Jul-2021	21-Jul-2021	
1-4-3101-2400	J - Building Maintenance				192.10
<b>19083 SELECTCOM</b>					
0004962805	LONG DISTANCE CHARGES		105 30-Jun-2021	30-Jun-2021	
1-4-3101-2050	J - Telephone				54.64
<b>20083 TRACKMATICS INC</b>					
37678	GPS MONITORING		109 05-Jul-2021	21-Jul-2021	
1-4-3101-2045	J - GPS monitoring and data				501.72
<b>Department Totals :</b>					<b>9,477.42</b>

<b>DEPARTMENT 3213 COMPACTOR - 2003 CATERPILLAR</b>					
<b>23024 WEEKS CONSTRUCTION</b>					
77924	MAY 11/21 TRAILER WITH HYDRAULIC BEAVERTAIL - FLOAT		105 17-May-2021	30-Jun-2021	
1-4-3213-2072	COM - Floating costs				628.85
79423	JUNE 15/21 TRAILER DROPNECK FLOAT		105 30-Jun-2021	30-Jun-2021	
1-4-3213-2072	COM - Floating costs				747.50
APR21SC	SERVICE CHARGE		105 30-Apr-2021	30-Jun-2021	
1-4-3213-2072	COM - Floating costs				14.95
MAY21SC	SERVICE CHARGE		105 31-May-2021	30-Jun-2021	
1-4-3213-2072	COM - Floating costs				15.25
<b>Department Totals :</b>					<b>1,406.55</b>

<b>DEPARTMENT 3216 BACK HOE #3 - 2005 CASE 580 4WD</b>					
14062	NEAR NORTH INDUSTRIAL SOLUTIONS				

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DEPARTMENT 3216 BACK HOE #3 - 2005 CASE 580 4WD

74303	OIL FOR BACKHOE 3 & 4		109 15-Jun-2021	21-Jul-2021	
1-4-3216-2070	BH3 - Repairs				174.07
<b>Department Totals :</b>					<b>174.07</b>

DEPARTMENT 3217 BACK HOE #4 - 2012 JOHN DEERE 410J

07063	GILROY'S TIRE				
138010	SERVICE CALL TO MAGNETAWAN LANDFILL SITE TO REPAIR FLAT		105 20-Apr-2021	30-Jun-2021	
1-4-3217-2070	BH4 - Repairs				368.38
14062	NEAR NORTH INDUSTRIAL SOLUTIONS				
74303	OIL FOR BACKHOE 3 & 4		109 15-Jun-2021	21-Jul-2021	
1-4-3217-2070	BH4 - Repairs				174.08
<b>Department Totals :</b>					<b>542.46</b>

DEPARTMENT 3224 TRUCK #24 - 2012 INTERNATIONAL TANDEM

19008	SDB TRUCK & EQUIPMENT REPAIRS				
11926	TRUCK 24 MONTHLY INSPECTION		109 14-Apr-2021	21-Jul-2021	
1-4-3224-2070	TR24 - Repairs				169.50
11927	TRUCK 24 MONTHLY INSPECTION		109 25-Jun-2021	21-Jul-2021	
1-4-3224-2070	TR24 - Repairs				169.50
11929	TRUCK 24 MONTHLY INSPECTION		109 26-Jun-2021	21-Jul-2021	
1-4-3224-2070	TR24 - Repairs				169.50
<b>Department Totals :</b>					<b>508.50</b>

DEPARTMENT 3227 TRUCK #27 - 2014 FREIGHTLINER TANDEM

07063	GILROY'S TIRE				
137359	ONSITE SERVICE CALL TO REPAIR RIM AND TIRE ON TRUCK 27		105 02-Feb-2021	30-Jun-2021	
1-4-3227-2070	TR27 - Repairs				1,687.55
138041	2 425/65R22.5 TIRE INSTALLED ON TRUCK 27		105 21-Apr-2021	30-Jun-2021	
1-4-3227-2070	TR27 - Repairs				2,336.84
<b>Department Totals :</b>					<b>4,024.39</b>

DEPARTMENT 3228 TRUCK #28 - 2018 WESTERN STAR

19008	SDB TRUCK & EQUIPMENT REPAIRS				
11906	REPLACE FRONT SPRINGS - TRUCK 28		109 15-Jun-2021	21-Jul-2021	
1-4-3228-2070	TR28 - Repairs				2,712.00
<b>Department Totals :</b>					<b>2,712.00</b>

DEPARTMENT 3229 TRUCK #29 - 2019 WESTERN STAR

13104	MAGNETAWAN TRUCK AND TRAILER				
454	REPAIRS TO TRUCK 29		109 23-Jun-2021	21-Jul-2021	
1-4-3229-2070	TR29 - Repairs				100.57
<b>Department Totals :</b>					<b>100.57</b>

DEPARTMENT 3700 PARKING LOT

14078 NORTHERN DISPOSAL & SANITATION

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<b>DEPARTMENT 3700 PARKING LOT</b>							
230707	MAY 1-31/21 BIDDY STREET TOILET RENTAL & SERVICE CHARGE				109 31-May-2021	21-Jul-2021	
1-4-3700-2010	PARKING - Materials and Supplies						290.88
1-4-3700-2010	PARKING - Materials and Supplies						15.82
23337	JUNE 1-30/21 BIDDY STREET TOILET RENTAL				109 30-Jun-2021	21-Jul-2021	
1-4-3700-2010	PARKING - Materials and Supplies						316.40
<b>Department Totals :</b>							<b>623.10</b>

<b>DEPARTMENT 4020 LANDFILL</b>							
<b>01015 ADAMS BROS. CONSTRUCTION LTD.</b>							
144095	CRFOFT AND CHAPMAN LANDFILL JULY 10 - AUG 7/21 TOILET RENTAL				109 10-Jul-2021	21-Jul-2021	
1-4-4020-2020	LF - Latrine Rentals/Cleaning						169.50
<b>13014 MAGNETAWAN BUILDING CENTRE (LANDFILL)</b>							
<b>101-65391 BATTERIES</b>							
1-4-4020-2010	LF - Materials/Supplies				109 18-Jun-2021	21-Jul-2021	11.29
<b>103-75100 PADLOCK, AIR FRESHINER &amp; KEY CUT</b>							
1-4-4020-2010	LF - Materials/Supplies				109 21-Jun-2021	21-Jul-2021	41.77
<b>13144 MAGNETAWAN BAIT &amp; TACKLE (PUBLIC WORKS)</b>							
<b>1178357 REPLACEMENT BULB</b>							
1-4-4020-2010	LF - Materials/Supplies				109 02-Jan-2021	21-Jul-2021	3.49
<b>1186791 GARBAGE BAGS</b>							
1-4-4020-2010	LF - Materials/Supplies				109 04-Apr-2021	21-Jul-2021	40.61
<b>1187098 WATER</b>							
1-4-4020-2010	LF - Materials/Supplies				109 04-Jun-2021	21-Jul-2021	5.99
<b>1187100 WATER</b>							
1-4-4020-2010	LF - Materials/Supplies				109 04-Jun-2021	21-Jul-2021	5.99
<b>1187997 WATER</b>							
1-4-4020-2010	LF - Materials/Supplies				109 12-Apr-2021	21-Jul-2021	11.98
<b>1188670 WATER</b>							
1-4-4020-2010	LF - Materials/Supplies				109 17-Apr-2021	21-Jul-2021	11.98
<b>1191273 WATER</b>							
1-4-4020-2010	LF - Materials/Supplies				109 05-Apr-2021	21-Jul-2021	11.98
<b>1191570 10W-30 OIL - TRUCK 11</b>							
1-4-4020-2010	LF - Materials/Supplies				109 05-Jun-2021	21-Jul-2021	21.45
<b>1194797 INSECT REPELLENT</b>							
1-4-4020-2010	LF - Materials/Supplies				109 21-May-2021	21-Jul-2021	52.39
<b>1198341 WATER</b>							
1-4-4020-2010	LF - Materials/Supplies				109 06-Apr-2021	21-Jul-2021	35.94
<b>1198347 BAGGED ICE</b>							
1-4-4020-2010	LF - Materials/Supplies				109 06-Apr-2021	21-Jul-2021	17.79
<b>1204529 BAGGED ICE</b>							
1-4-4020-2010	LF - Materials/Supplies				109 25-Jun-2021	21-Jul-2021	3.25
<b>13240 JIM MOORE PETROLEUM</b>							
<b>571740 DYED DIESEL - CROFT SITE</b>							
1-4-4020-2023	LF - Dyed Diesel Inventory Clearing				109 16-Jun-2021	21-Jul-2021	94.06
<b>571741 DYED DIESEL - CHAPMAN SITE</b>							
1-4-4020-2023	LF - Dyed Diesel Inventory Clearing				109 16-Jun-2021	21-Jul-2021	422.86
<b>13242 MOORE PROPANE LIMITED</b>							

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DEPARTMENT 4020	LANDFILL				
S3012598	LANDFILL PROPANE	109	01-Jul-2021	21-Jul-2021	
1-4-4020-2024	LF - Propane Heat				164.96
<b>Department Totals :</b>					<b>1,127.28</b>

DEPARTMENT 4030	RECYCLING				
01015	ADAMS BROS. CONSTRUCTION LTD.				
144095	CRFOFT AND CHAPMAN LANDFILL JULY 10 - AUG 7/21 TOILET RENTAL	109	10-Jul-2021	21-Jul-2021	
1-4-4030-2015	RECY - Latrine Rentals/Cleaning				169.50
13014	MAGNETAWAN BUILDING CENTRE (LANDFILL)				
101-65391	BATTERIES	109	18-Jun-2021	21-Jul-2021	
1-4-4030-2010	RECY - Materials/Supplies				11.30
103-75100	PADLOCK, AIR FRESHINER & KEY CUT	109	21-Jun-2021	21-Jul-2021	
1-4-4030-2010	RECY - Materials/Supplies				41.78
13144	MAGNETAWAN BAIT & TACKLE (PUBLIC WORKS)				
1190988	WATER	109	02-May-2021	21-Jul-2021	
1-4-4030-2010	RECY - Materials/Supplies				11.98
1194008	BAGGED ICE	109	18-May-2021	21-Jul-2021	
1-4-4030-2010	RECY - Materials/Supplies				3.25
1194784	BAGGED ICE	109	21-May-2021	21-Jul-2021	
1-4-4030-2010	RECY - Materials/Supplies				6.50
1199690	BAGGED ICE	109	08-Jun-2021	21-Jul-2021	
1-4-4030-2010	RECY - Materials/Supplies				6.50
1201793	BAGGED ICE & WATER	109	15-Jun-2021	21-Jul-2021	
1-4-4030-2010	RECY - Materials/Supplies				18.48
1202883	BAGGED ICE	109	19-Jun-2021	21-Jul-2021	
1-4-4030-2010	RECY - Materials/Supplies				12.49
1203587	TOILET PAPER	109	21-Jun-2021	21-Jul-2021	
1-4-4030-2010	RECY - Materials/Supplies				3.38
<b>Department Totals :</b>					<b>285.16</b>

DEPARTMENT 6200	SOCIAL/FAMILY SERVICES				
04010	DISTRICT OF PARRY SOUND SOCIAL SERVICES				
JUNE/2021	3RD QUARTER LEVY	109	30-Jun-2021	21-Jul-2021	
1-4-6200-2710	SOCIAL - DSSAB				75,739.64
13242	MOORE PROPANE LIMITED				
A29564	INSTALLATION OF PROPANE TANK AT FRIENDSHIP CENTRE	109	23-Jun-2021	21-Jul-2021	
1-4-6200-8000	SOCIAL - Capital Expenditures				460.63
<b>Department Totals :</b>					<b>76,200.27</b>

DEPARTMENT 6400	HEALTH SERVICES				
14085	NORTH BAY PARRY SOUND DISTRICT HEALTH UNIT				
JULY 2021	JULY 2021 HEALTH UNIT LEVY	109	12-Jul-2021	21-Jul-2021	
1-4-6400-2010	HEALTH - Health Unit				3,493.19
16048	TOWN OF PARRY SOUND				
JULY 2021	JULY 2021 LAND AMBULANCE LEVY	109	12-Jul-2021	21-Jul-2021	
1-4-6400-2020	HEALTH - Land Ambulance				17,960.12

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**DEPARTMENT 6400 HEALTH SERVICES**

Department Totals : 21,453.31

**DEPARTMENT 7100 WHARFS**

01184	AHMIC MARINE LTD.				
2021-319	HOOKUP DOCKS AT LCBO/ROCKWYNN LANDING & TURN ON WATER AND REPAIR TOILET AT PARK	109	16-Jun-2021	21-Jul-2021	
1-4-7100-2400	WHARFS - Repairs & Maintenance				389.85
Department Totals :					<u>389.85</u>

**DEPARTMENT 7200 PARKS**

01073	ALMAGUIN TREE SERVICES				
3255	REMOVED DEAD TREE NEAR BRIDGE	109	03-Jul-2021	21-Jul-2021	
1-4-7200-2400	PARKS - Repairs & Maintenance				1,808.00
01184	AHMIC MARINE LTD.				
2021-319	HOOKUP DOCKS AT LCBO/ROCKWYNN LANDING & TURN ON WATER AND REPAIR TOILET AT PARK	109	16-Jun-2021	21-Jul-2021	
1-4-7200-2400	PARKS - Repairs & Maintenance				311.59
02022	BLACK MOTOR SALES				
54738	MOTOR OIL	109	23-Jun-2021	21-Jul-2021	
1-4-7200-2010	PARKS - Materials/Supplies				92.55
13011	MAGNETAWAN BUILDING CENTRE (PARKS)				
103-75591	HOSE PROTECTOR AND SOAP DISPENSER	109	26-Jun-2021	21-Jul-2021	
1-4-7200-2400	PARKS - Repairs & Maintenance				17.26
103-75957	SUPPLIES FOR REPAIR TO PICNIC TABLE AT PARK	109	05-Jul-2021	21-Jul-2021	
1-4-7200-2400	PARKS - Repairs & Maintenance				34.57
104-61498	PAINT	109	24-Jun-2021	21-Jul-2021	
1-4-7200-2010	PARKS - Materials/Supplies				9.65
13143	MAGNETAWAN BAIT & TACKLE (PARKS)				
1191452	INSECT REPELLENT	109	05-May-2021	21-Jul-2021	
1-4-7200-2010	PARKS - Materials/Supplies				65.48
13242	MOORE PROPANE LIMITED				
S29565	PROPANE TANK SET UP FOR GENERATOR AT PARKS GARAGE	109	23-Jun-2021	21-Jul-2021	
1-4-7200-2400	PARKS - Repairs & Maintenance				234.63
S3012594	PROPANE FOR PARKS GENERATOR	109	01-Jul-2021	21-Jul-2021	
1-4-7200-3030	PARKS - Generator Expenses				352.03
14078	NORTHERN DISPOSAL & SANITATION				
23071	MAY 14-31/21 59 GEORGE STREET TOILET RENTAL	109	31-May-2021	21-Jul-2021	
1-4-7200-2400	PARKS - Repairs & Maintenance				91.86
23072	MAY 14 - 31/21 6527 HWY 124 TOILET RENTAL	109	31-May-2021	21-Jul-2021	
1-4-7200-2400	PARKS - Repairs & Maintenance				91.86
23338	JUNE 1-30/21 59 GEORGE STREET TOILET RENTAL	109	30-Jun-2021	21-Jul-2021	
1-4-7200-2400	PARKS - Repairs & Maintenance				158.20
23339	JUNE 1-30/21 6527 HWY 124 TOILET RENTAL	109	30-Jun-2021	21-Jul-2021	
1-4-7200-2400	PARKS - Repairs & Maintenance				158.20
Department Totals :					<u>3,425.88</u>

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**DEPARTMENT 7205 PARKS OVERHEAD**

<b>13009</b>	<b>MAGNETAWAN GRILL AND GROC</b>						
186273	WATER				109 15-Jun-2021	21-Jul-2021	
1-4-7205-2020				P - Safety & Health			10.50
<b>15050</b>	<b>HYDRO ONE NETWORKS</b>						
200089680390	18 MILLER ROAD				109 23-Jun-2021	21-Jul-2021	
1-4-7205-2030				P - Hydro			134.61
200100056780	6527 HWY 124				109 30-Jun-2021	21-Jul-2021	
1-4-7205-2030				P - Hydro			31.24
<b>19043</b>	<b>SILVER SCREEN PRINTING</b>						
1568	MUNICIPAL SHIRTS & LOGOS				109 25-Jun-2021	21-Jul-2021	
1-4-7205-2020				P - Safety & Health			54.34
<b>19083</b>	<b>SELECTCOM</b>						
0004962805	LONG DISTANCE CHARGES				105 30-Jun-2021	30-Jun-2021	
1-4-7205-2050				P - Telephone			41.10
<b>20083</b>	<b>TRACKMATICS INC</b>						
37634	GPS MONITORING				109 05-Jul-2021	21-Jul-2021	
1-4-7205-2045				P - GPS monitoring and data			118.65
<b>Department Totals :</b>							<b>390.44</b>

**DEPARTMENT 7214 PARKS TRAILERS**

<b>04021</b>	<b>DEAN'S AUTO CARE</b>						
14118/2021	2 TRAILER TIRES INSTALLED				105 03-Jun-2021	30-Jun-2021	
1-4-7214-2070				PARKS TRAILERS - Repairs			314.14
<b>Department Totals :</b>							<b>314.14</b>

**DEPARTMENT 7216 PARKS TRUCK #11- 2007 DODGE PICKUP**

<b>04021</b>	<b>DEAN'S AUTO CARE</b>						
13877-2021	OIL CHANGE AND BRAKE INSTALL ON TRUCK #11				105 12-May-2021	30-Jun-2021	
1-4-7216-2070				TR11 - Repairs			995.73
<b>Department Totals :</b>							<b>995.73</b>

**DEPARTMENT 7218 PARKS TRUCK #12**

<b>07063</b>	<b>GILROY'S TIRE</b>						
137291	6 225/70R19.5 TIRES INSTALLED				105 11-Jan-2021	30-Jun-2021	
1-4-7218-2070				TR12 - Repairs			1,830.60
<b>19008</b>	<b>SDB TRUCK &amp; EQUIPMENT REPAIRS</b>						
11925	TRUCK 12 MONTHLY INSPECTION				109 27-Jun-2021	21-Jul-2021	
1-4-7218-2070				TR12 - Repairs			90.40
<b>Department Totals :</b>							<b>1,921.00</b>

**DEPARTMENT 7300 COMMUNITY CENTRE AND PAVILION**

<b>13011</b>	<b>MAGNETAWAN BUILDING CENTRE (PARKS)</b>						
103-75591	HOSE PROTECTOR AND SOAP DISPENSER				109 26-Jun-2021	21-Jul-2021	
1-4-7300-2400				HALL - Repairs & Maintenance			25.42
103-75620	BATTERIES FOR PANIC BUTTON AT LIBRARY				109 26-Jun-2021	21-Jul-2021	



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DEPARTMENT 7300		COMMUNITY CENTRE AND PAVILION			
1-4-7300-2400				HALL - Repairs & Maintenance	12.18
15068	ORKIN CANADA CORPORATION				
C-2612323	JUNE 2021 PEST CONTROL	109	19-Jun-2021	21-Jul-2021	
1-4-7300-2400				HALL - Repairs & Maintenance	253.12
19083	SELECTCOM				
0004962805	LONG DISTANCE CHARGES	105	30-Jun-2021	30-Jun-2021	
1-4-7300-2050				HALL - Telephone	41.10
<b>Department Totals :</b>					<b>331.82</b>

DEPARTMENT 7500		LOCKS			
13010	MAGNETAWAN BUILDING CENTRE (COM DEV)				
101-66330	GARDEN TROWELS AND WEEDER	109	26-Jun-2021	21-Jul-2021	
1-4-7500-2010				LOCKS - Materials and Supplies	14.20
103-76041	LOCKS SUPPLIES	109	06-Jul-2021	21-Jul-2021	
1-4-7500-2010				LOCKS - Materials and Supplies	18.00
14078	NORTHERN DISPOSAL & SANITATION				
23069	MAY 14-31/21 S SPARKS STREET TOILET RENTAL	109	31-May-2021	21-Jul-2021	
1-4-7500-2010				LOCKS - Materials and Supplies	91.86
23336	JUNE 1-30/21 S SPARKS STREET TOILET RENTAL	109	30-Jun-2021	21-Jul-2021	
1-4-7500-2010				LOCKS - Materials and Supplies	158.20
19043	SILVER SCREEN PRINTING				
1568	MUNICIPAL SHIRTS & LOGOS	109	25-Jun-2021	21-Jul-2021	
1-4-7500-2010				LOCKS - Materials and Supplies	248.94
<b>Department Totals :</b>					<b>531.20</b>

DEPARTMENT 7600		HERITAGE CENTRE			
13010	MAGNETAWAN BUILDING CENTRE (COM DEV)				
101-66416	CLEANING SUPPLIES	109	26-Jun-2021	21-Jul-2021	
1-4-7600-2010				HERITAGE - Repairs and Supplies	30.17
101-68018	CERAMIC HEATER	109	09-Jul-2021	21-Jul-2021	
1-4-7600-2010				HERITAGE - Repairs and Supplies	35.58
19043	SILVER SCREEN PRINTING				
1568	MUNICIPAL SHIRTS & LOGOS	109	25-Jun-2021	21-Jul-2021	
1-4-7600-2010				HERITAGE - Repairs and Supplies	124.98
<b>Department Totals :</b>					<b>190.73</b>

DEPARTMENT 7700		AHMIC COMMUNITY CENTRE			
15050	HYDRO ONE NETWORKS				
200198932621	60 AHMIC STREET	109	30-Jun-2021	21-Jul-2021	
1-4-7700-2030				AHMIC - Hydro	246.38
19083	SELECTCOM				
0004962805	LONG DISTANCE CHARGES	105	30-Jun-2021	30-Jun-2021	
1-4-7700-2050				AHMIC - Telephone	41.10
<b>Department Totals :</b>					<b>287.48</b>

DEPARTMENT 8010 PLANNING & DEVELOPMENT

**MUNICIPALITY OF MAGNETAWAN**  
**Council/Board Report By Dept-(Computer)**



AP5130 Page : 13  
 Date : Jul 14, 2021 Time : 1:51 pm

Vendor : 01009 To 30000  
 Batch : 105 To 113  
 Department : All

Cheque Print Date : 01-Jan-2021 To 24-Jul-2021  
 Bank : 0099 To 1  
 Class : All

Vendor Invoice	Vendor Name Description				Batch Invc Date	Invc Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name						
DEPARTMENT 8010	PLANNING & DEVELOPMENT						
13330	MHBC PLANNING LIMITED						
5022930	GENERAL PLANNING				109 30-Jun-2021	21-Jul-2021	
1-4-8010-5014	PLN - General						575.17
<b>Department Totals :</b>							<b>575.17</b>
<b>Computer Paid Total :</b>							<b>307,252.80</b>

**MUNICIPALITY OF MAGNETAWAN**  
**Council/Board Report By Dept-(EFT)**



AP5130 Page : 13  
 Date : Jul 14, 2021 Time : 1:51pm

Vendor : 01009 To 30000  
 Batch : 105 To 113  
 Department : All

EFT Paid Date : 01-Jan-2021 To 21-Jul-2021  
 Bank : 0099 To 1  
 Class : All

Vendor Code Invoice No.	Vendor Name Description				Batch Invc Date	Invc Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name						
DEPARTMENT 1000	LIABILITIES						
07068	GREEN SHIELD CANADA EFT						
JULY 2021	JULY 2021 GREEN SHIELD GROUP BENEFIT PREMIUM				111 14-Jul-2021	21-Jul-2021	
1-2-1000-1055	Benefits Payable - librarian						352.73
13023	MANULIFE FINANCIAL EFT						
JULY 2021	JULY 2021 MANULIFE GROUP BENEFIT PREMIUM				111 14-Jul-2021	21-Jul-2021	
1-2-1000-1055	Benefits Payable - librarian						115.24
1-2-1000-1050	Benefits Payable						843.94
13270	MINISTER OF FINANCE EFT						
710617088	JUNE EMPLOYER HEALTH TAX INSTALLMENT				107 30-Jun-2021	30-Jun-2021	
1-2-1000-1045	EHT Payable						2,196.76
15001	OMERS EFT						
JUNE 2021	JUNE 2021 GROUP 336500 OMERS REMITTANCE				107 30-Jun-2021	30-Jun-2021	
1-2-1000-1022	OMERS Payable						16,404.54
18043	RECEIVER GENERAL						
JUNE 16-30/21	JUNE 16-30/21 PAYROLL REMITTANCE				107 30-Jun-2021	30-Jun-2021	
1-2-1000-1048	EI Payable						1,356.79
1-2-1000-1049	Income Tax Payable						6,974.88
1-2-1000-1047	CPP Payable						4,272.98
18044	RECEIVER GENERAL						
JUNE 16-30/21	JUNE 16-30/21 PAYROLL REMITTANCE				107 30-Jun-2021	30-Jun-2021	
1-2-1000-1049	Income Tax Payable						2,562.06
1-2-1000-1048	EI Payable						544.44
1-2-1000-1047	CPP Payable						1,371.40
18089	ROYAL BANK VISA EFT						
JUNE 2021	GO TO MEETING FOR COUNCIL				113 29-Jun-2021	30-Jun-2021	
1-4-1000-1310	COUNCIL - Conferences and Seminars						29.38
23010	WORKPLACE SAFETY & INSURANCE BOARD - EFT						
JUNE 2021	JUNE 2021 WSIB REMITTANCE				107 30-Jun-2021	30-Jun-2021	

MUNICIPALITY OF MAGNETAWAN  
**Council/Board Report By Dept-(EFT)**



AP5130 Page : 14  
 Date : Jul 14, 2021 Time : 1:51pm

Vendor : 01009 To 30000  
 Batch : 105 To 113  
 Department : All

EFT Paid Date : 01-Jan-2021 To 21-Jul-2021  
 Bank : 0099 To 1  
 Class : All

Vendor Code	Vendor Name	Batch	Inv Date	Inv Due Date	Amount
DEPARTMENT 1000	LIABILITIES				
1-2-1000-1046	WSIB Payable				3,302.76
<b>Department Totals :</b>					<b>40,327.90</b>

Vendor Code	Vendor Name	Batch	Inv Date	Inv Due Date	Amount
DEPARTMENT 1200	ADMINISTRATION				
07068	GREEN SHIELD CANADA EFT				
JULY 2021	JULY 2021 GREEN SHIELD GROUP BENEFIT PREMIUM	111	14-Jul-2021	21-Jul-2021	
1-4-1200-1010	ADMIN - Wages and benefits				1,062.73
13023	MANULIFE FINANCIAL EFT				
JULY 2021	JULY 2021 MANULIFE GROUP BENEFIT PREMIUM	111	14-Jul-2021	21-Jul-2021	
1-4-1200-1010	ADMIN - Wages and benefits				586.30
18089	ROYAL BANK VISA EFT				
3881060	AMAZON - DRY EARSE WALL CALENDARS	113	25-Jun-2021	30-Jun-2021	
1-4-1200-2010	ADMIN - Office Supplies				79.08
<b>Department Totals :</b>					<b>1,728.11</b>

Vendor Code	Vendor Name	Batch	Inv Date	Inv Due Date	Amount
DEPARTMENT 1300	TREASURY				
07068	GREEN SHIELD CANADA EFT				
JULY 2021	JULY 2021 GREEN SHIELD GROUP BENEFIT PREMIUM	111	14-Jul-2021	21-Jul-2021	
1-4-1300-1010	TREAS - Wages and benefits				707.70
13023	MANULIFE FINANCIAL EFT				
JULY 2021	JULY 2021 MANULIFE GROUP BENEFIT PREMIUM	111	14-Jul-2021	21-Jul-2021	
1-4-1300-1010	TREAS - Wages and benefits				341.63
<b>Department Totals :</b>					<b>1,049.33</b>

Vendor Code	Vendor Name	Batch	Inv Date	Inv Due Date	Amount
DEPARTMENT 2000	FIRE DEPARTMENT				
07068	GREEN SHIELD CANADA EFT				
JULY 2021	JULY 2021 GREEN SHIELD GROUP BENEFIT PREMIUM	111	14-Jul-2021	21-Jul-2021	
1-4-2000-1010	FD - Wages & Benefits-Fire Chief				353.68
13023	MANULIFE FINANCIAL EFT				
JULY 2021	JULY 2021 MANULIFE GROUP BENEFIT PREMIUM	111	14-Jul-2021	21-Jul-2021	
1-4-2000-1010	FD - Wages & Benefits-Fire Chief				169.46
<b>Department Totals :</b>					<b>523.14</b>

Vendor Code	Vendor Name	Batch	Inv Date	Inv Due Date	Amount
DEPARTMENT 2001	FIRE VOLUNTEERS				
23010	WORKPLACE SAFETY & INSURANCE BOARD - EFT				
JUNE 2021	JUNE 2021 WSIB REMITTANCE	107	30-Jun-2021	30-Jun-2021	
1-4-2001-1010	FV - Wages & Benefits-volunteer calls				510.87
<b>Department Totals :</b>					<b>510.87</b>

Vendor Code	Vendor Name	Batch	Inv Date	Inv Due Date	Amount
DEPARTMENT 2005	FIRE MAG STATION				
12045	LAKELAND POWER - EFT				
072642-00 JUNI 81 ALBERT STREET - FIRE HALL		107	18-Jun-2021	30-Jun-2021	
1-4-2005-2030	MAG STATION - Hydro				143.80
<b>Department Totals :</b>					<b>143.80</b>

DEPARTMENT 3101 OVERHEAD

MUNICIPALITY OF MAGNETAWAN  
**Council/Board Report By Dept-(EFT)**



AP5130

Date : Jul 14, 2021

Page : 15

Time : 1:51pm

Vendor : 01009 To 30000  
 Batch : 105 To 113  
 Department : All

EFT Paid Date : 01-Jan-2021 To 21-Jul-2021  
 Bank : 0099 To 1  
 Class : All

Vendor Code	Vendor Name	Batch	Inv Date	Inv Due Date	Amount
Invoice No.	Description				
G.L. Account	CC1 CC2 CC3 GL Account Name				
<b>DEPARTMENT 3101 OVERHEAD</b>					
07068	GREEN SHIELD CANADA EFT				
JULY 2021	JULY 2021 GREEN SHIELD GROUP BENEFIT PREMIUM	111	14-Jul-2021	21-Jul-2021	
1-4-3101-1010	J - Wages and benefits				1,768.08
13023	MANULIFE FINANCIAL EFT				
JULY 2021	JULY 2021 MANULIFE GROUP BENEFIT PREMIUM	111	14-Jul-2021	21-Jul-2021	
1-4-3101-1010	J - Wages and benefits				799.94
<b>Department Totals :</b>					<b>2,568.02</b>

<b>DEPARTMENT 3800 STREETLIGHTS</b>					
12045	LAKELAND POWER - EFT				
073239-00 JUNI	VILLAGE STREET LIGHTING	107	18-Jun-2021	30-Jun-2021	
1-4-3800-5012	STREET - Magnetawan Street Lights				735.40
077271-00 JUNI	SPARKS STREET LIGHTS	107	18-Jun-2021	30-Jun-2021	
1-4-3800-5012	STREET - Magnetawan Street Lights				86.06
<b>Department Totals :</b>					<b>821.46</b>

<b>DEPARTMENT 4020 LANDFILL</b>					
07068	GREEN SHIELD CANADA EFT				
JULY 2021	JULY 2021 GREEN SHIELD GROUP BENEFIT PREMIUM	111	14-Jul-2021	21-Jul-2021	
1-4-4020-1010	LF - Wages and benefits				291.48
13023	MANULIFE FINANCIAL EFT				
JULY 2021	JULY 2021 MANULIFE GROUP BENEFIT PREMIUM	111	14-Jul-2021	21-Jul-2021	
1-4-4020-1010	LF - Wages and benefits				221.24
<b>Department Totals :</b>					<b>512.72</b>

<b>DEPARTMENT 6300 BUILDING - 28 CHURCH ST</b>					
12045	LAKELAND POWER - EFT				
072641-00 JUNI	28 CHURCH STREET	107	18-Jun-2021	30-Jun-2021	
1-4-6300-2030	CHURCH ST - Hydro				142.39
<b>Department Totals :</b>					<b>142.39</b>

<b>DEPARTMENT 7200 PARKS</b>					
07068	GREEN SHIELD CANADA EFT				
JULY 2021	JULY 2021 GREEN SHIELD GROUP BENEFIT PREMIUM	111	14-Jul-2021	21-Jul-2021	
1-4-7200-1010	PARKS - Wages and benefits				1,059.23
13023	MANULIFE FINANCIAL EFT				
JULY 2021	JULY 2021 MANULIFE GROUP BENEFIT PREMIUM	111	14-Jul-2021	21-Jul-2021	
1-4-7200-1010	PARKS - Wages and benefits				298.98
<b>Department Totals :</b>					<b>1,358.21</b>

<b>DEPARTMENT 7205 PARKS OVERHEAD</b>					
12045	LAKELAND POWER - EFT				
076283-00 JUNI	4135 HWY 520 - PARK LIGHTS	107	18-Jun-2021	30-Jun-2021	
1-4-7205-2030	P - Hydro				109.43
076598-00 JUNI	61 SPARKS STREET - PUBLIC UTILITY BUILDING	107	18-Jun-2021	30-Jun-2021	
1-4-7205-2030	Hydro				62.35

MUNICIPALITY OF MAGNETAWAN  
**Council/Board Report By Dept-(EFT)**



AP5130 Page : 16  
 Date : Jul 14, 2021 Time : 1:51pm

Vendor : 01009 To 30000  
 Batch : 105 To 113  
 Department : All

EFT Paid Date : 01-Jan-2021 To 21-Jul-2021  
 Bank : 0099 To 1  
 Class : All

Vendor Code	Vendor Name					Batch	Inv Date	Inv Due Date	Amount
Invoice No.	Description								
G.L. Account	CC1	CC2	CC3	GL Account Name					
DEPARTMENT 7205	PARKS OVERHEAD								
<b>Department Totals :</b>								<b>171.78</b>	

Vendor Code	Vendor Name					Batch	Inv Date	Inv Due Date	Amount
Invoice No.	Description								
G.L. Account	CC1	CC2	CC3	GL Account Name					
DEPARTMENT 7300	COMMUNITY CENTRE AND PAVILION								
12045	LAKELAND POWER - EFT								
073252-00 JUNI 4304 HWY 520 - STREET LIGHTING					107	18-Jun-2021	30-Jun-2021		
1-4-7300-2030				HALL - Hydro/Stove Propane				1,232.28	
18091	ROYAL BANK VISA EFT								
9347042076 SETON - AUTOMATIC DOOR DECAL					113	17-Jun-2021	30-Jun-2021		
1-4-7300-2400				HALL - Repairs & Maintenance				44.30	
<b>Department Totals :</b>								<b>1,276.58</b>	

Vendor Code	Vendor Name					Batch	Inv Date	Inv Due Date	Amount
Invoice No.	Description								
G.L. Account	CC1	CC2	CC3	GL Account Name					
DEPARTMENT 7600	HERITAGE CENTRE								
12045	LAKELAND POWER - EFT								
072693-00 JULY 4205 HWY 520 - HERITAGE CENTRE					107	18-Jun-2021	30-Jun-2021		
1-4-7600-2030				HERITAGE - Hydro				88.25	
18089	ROYAL BANK VISA EFT								
JUNE/21 LOWE'S - CABINET FOR CLEANING SUPPLIES AT HERITAGE CENTRE					113	28-Jun-2021	30-Jun-2021		
1-4-7600-2010				HERITAGE - Repairs and Supplies				112.99	
<b>Department Totals :</b>								<b>201.24</b>	

**EFT Paid Total : 51,335.55**

Total Unpaid for Approval :	0.00
Total Manually Paid for Approval :	0.00
Total Computer Paid for Approval :	307,252.80
Total EFT Paid for Approval :	51,335.55
<b>Grand Total ITEMS for Approval :</b>	<b>358,588.35</b>

**THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN**

**BY-LAW NO. 2021 –**

**Being a By-law to Provide for the Numbering of Properties for 911 Emergency Service Implementation**

**WHEREAS** Section 116 of the *Municipal Act, S.O. 2001, c.25* provides that a municipality may establish, maintain and operate a centralized communication system for emergency purposes may at any reasonable time enter upon land to affix numbers to buildings or erect signs setting out numbers on land;

**AND WHEREAS** the Council of the Corporation of the Municipality of Magnetawan deems it necessary for the safety and welfare of its citizens to have every property in the Municipality display an assigned emergency number that is clearly legible from the highway from which the property gains access for the prompt identification of the property by emergency service personnel;

**AND WHEREAS** Section 427 of the *Municipal Act, S.O. 2001, c25* provides that if a municipality has authority by by-law otherwise to direct or require that a matter or thing be done, the municipality may, in the same or another by-law direct that, in default of it being done by the person directed or require to do it, such matter or thing shall be done at the persons expense and that the municipality may recover the costs of doing a thing or matter from the person directed or required to do it and the municipality may recover the costs by action or by adding the costs to the tax roll and collecting them in the same manner as taxes;

**NOW THEREFORE** the Council of the Corporation of the Municipality of Magnetawan hereby enacts as follows:

1. **THAT** this By-law may be cited as the “Magnetawan 911/Civic Address By-law”
2. **THAT** a Municipal addressing system be established to provide for an accurate, universally agreed upon system of property identification that will assist emergency and delivery services;
3. **THAT** property identification numbers shall be assigned by the Municipality for every piece of property with a building and/or an entrance within the Municipality, and that a record of such shall be maintained by the Municipality for public inspection;
4. **THAT** the Clerk be and is hereby authorized and directed to notify each owner and/or occupant of every road access property upon which a building and/or an entrance is situated, that there shall be affixed to the property, in the manner hereinafter prescribed, a numbered civic address sign corresponding to the number assigned by the Municipality;
5. **THAT** an application for a Building Permit on vacant land shall include a request for the property identification number and payment for a numbered civic address sign and post and the provisions of this By-law shall apply to the installation of said sign and post which must be installed within fifteen (15) days of receipt;
6. **THAT** an application for an Entrance Permit shall include a request for the property identification number and payment for a numbered address sign and post and the provisions of this By-law shall apply to the installation of said sign and post which must be installed within fifteen (15) days of receipt;

7. **THAT** no person shall install or cause to be installed, a Civic Address Sign except in accordance with the following specifications:
- a. the Civic Address Sign and Post shall be purchased from the Corporation of the Municipality of Magnetawan.
  - b. the Civic Address Sign shall be erected at the entrance to the property, perpendicular to the road and in such a manner that both sides of the sign are clearly visible from the road.
  - c. the Civic Address Sign shall be five (5) feet above the ground level.
  - d. the Post shall be not less than six (6) feet and not more than eight (8) feet from the shoulder of the road, with the sign affixed to the roadside of the post.
  - e. properties assigned a civic address on Highway 124, Highway 510, and Highway 520, shall comply with the specifications set out in Section 7 except that the sign shall be erected on the property line identified by the owner of the property.
8. **THAT** no owner of property or any person shall remove a civic address sign;
9. **THAT** it shall be the responsibility of the owner(s) of the property to keep and maintain in good condition, their civic address sign;
10. **THAT** replacement of damaged or stolen civic address signs shall be in accordance with Section 7 of this By-law and shall be installed within fifteen (15) days of the damage or loss or after receiving notice from the Municipality to repair or replace;
11. **THAT** any person(s) who contravenes any of the provisions of this By-law is guilty of an offence and upon conviction is liable to a fine, to a maximum of \$5,000 (five thousand dollars) for each offence exclusive of the costs, as prescribed by the *Provincial Offences Act, R.S.O. 1990, c.P. 33*, as amended.
12. **THAT** if any provisions of the By-law are for any reason held to be invalid, it is hereby declared to be the intention that all the remaining provisions shall remain in full force and effect until repealed, notwithstanding that one or more provisions shall have been declared to be invalid;
13. **THAT** By-law No. 2001-18 is hereby repealed;

READ A FIRST, SECOND, AND THIRD TIME, passed, signed and the Seal of the Corporation affixed hereto, this 30th day of June 2021.

THE CORPORATION OF THE  
MUNICIPALITY OF MAGNETAWAN

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Mayor

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CAO/Clerk

**THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN**

**BY-LAW NO. 2021 –**

**Being a By-law for the administration of the Cemeteries in the Municipality of Magnetawan**

**WHEREAS** Section 11(2)(7) of the *Municipal Act 2001, S.O. 2001, C. 25* as amended authorizes the passage of Bylaws for the maintenance, management, regulation and control of cemeteries owned and operated by the Corporation of the Municipality of Magnetawan;

**AND WHEREAS** the *Funeral, Burial and Cremation Services Act, 2002 S.O. 2002 C. 33 O, Reg 30/11* as amended provides that a Cemetery Operator may pass By-laws governing the operation of the Cemetery and, in particular, governing rights, entitlements and restrictions with respect to the Internment and Scattering Rights;

**AND WHEREAS** the Corporation of the Municipality of Magnetawan has appointed The Municipality of Magnetawan Cemetery Board to administer the operations of the cemeteries;

**NOW THEREFORE** the Council of the Corporation of the Municipality of Magnetawan hereby enacts as follows:

**1.0** This By-law may be cited as the “Magnetawan Cemetery By-law”.

**2.0** In this By-law unless otherwise stated in specific sections hereof, this By-law shall apply to the entirety of the Municipality of Magnetawan.

**3.0 DEFINITIONS**

i. “**Act**” means the *Funeral, Burial and Cremation Services Act, 2002* and all the amendments and regulations prescribed thereunder;

ii. “**At-Need-Services**” means interment rights and cemetery services required at the time of death;

iii. “**Bereavement Authority of Ontario (BAO)**” means the agency who administers provisions of the *Funeral, Burial and Cremation Services Act, 2002 (FBCSA)* on behalf of the Ministry of Government and Consumer Services;

iv. “**Board**” refers to the Municipality of Magnetawan Cemetery Board appointed by the Council, from time to time;

v. “**Burial Permit**” means a permit for the burial of human remains issued by the Division Registrar;

vi. “**Care and Maintenance Fund**” is a requirement under the *FBCSA and O.Reg. 30/11 and 184/12* that a prescribed amount or a percentage of the purchase price (excluding tax) of all interment and scattering rights sold, transferred, assigned, or permitted; and prescribed amounts for monuments and markers, is contributed into the care and maintenance fund. Interest earned from this fund is used to provide care and maintenance of lots, plots, markers and monuments at the cemetery;

vii. “**Cemetery**” means land set aside to be used for the interment of human remains;

viii. “**Cemetery Owner**” means the Corporation of the Municipality of Magnetawan;



- ix. **“Cemetery Price List”** means a separate listing of charges as per the current Fees and Charges By-law to regulate the fees and charges that are to be paid by persons purchasing interment rights or requiring services to be performed with the cemeteries.
- x. **“Cemetery Services”** means cremation services; the opening and closing of graves; the general care of graves; and any other service that is normally provided by the owner of the Cemetery;
- xi. **“Contract”** means the contract that is required to be signed by a representative of the Cemetery Operator and all purchasers of interments rights and which details the obligations of both parties and acceptance of the cemetery by-laws;
- xii. **“Council”** means the Council of the Corporation of the Municipality of Magnetawan;
- xiii. **“Cremated Remains”** means the residue after the cremation of a body and the casket or container in which the body was received;
- xiv. **“FBCSA”** means the *Funeral Burial and Cremation Services Act, 2002*
- xv. **“Foundation”** means the below-ground concrete structure upon which rests the base stone of a monument;
- xvi. **“Grave”** means an in-ground burial space intended for the interment of human remains or cremated human remains;
- xvii. **“Human Remains”** means a dead human body and includes a cremated human body;
- xviii. **“Interment”** means the burial of human remains or cremated remains in a grave;
- xix. **“Interment Rights”** includes the right to require or direct the interment of a human remains in a lot, grave, plot and/or niche and to authorize the installation of a monument or marker;
- xx. **“Interment Rights Certificate”** means the certificate issued by The Corporation of the Municipality of Magnetawan Cemetery Board once the interment rights to a specific lot have been paid in full, identifying ownership and authority over those interment rights;
- xxi. **“Interment Rights Holder”** means the person(s) authorized or entitled to inter human remains in a specific lot. They may be the person names in the Internment Rights Certificate or such other person to whom the rights have been assigned and shall be listed in the records of the cemeteries;
- xxii. **“Lot”** mean a single grave space;
- xxiii. **“Marker”** means any permanent memorial structure that is set flush and level with the ground, and used to mark the location of a burial plot, grave, lot and/or niche;
- xxiv. **“Monument”** means any permanent memorial structure, monument, tombstone, plaque, headstone or other structure above the ground installed within the designated space to mark the location of a burial plot, grave, lot and/or niche;
- xxv. **“Municipality”** means the Corporation of the Municipality of Magnetawan;
- xxvi. **“Owner”** means an owner of a Cemetery;

- xxvii. **“Plot”** is a parcel of land, sold as a single unit, containing multiple lots;
- xxviii. **“Prescribed”** means prescribed by the regulations made under this Act;
- xxix. **“Public Register”** means the register that is required to be made available to the public and contains the information as prescribed under the *FBCSA, Ontario Regulation 30/11* as amended or replaced;
- xxx. **“Registrar”** means the registrar appointed under the FBCSA;
- xxxi. **“Tribunal”** means the Commercial Registration Appeal Tribunal;
- xxxii. **“Trust Fund”** means a trust fund established for the purpose of this Act;
- xxxiii. **“Transferee”** means a person wherein the interment rights with respect to a lot(s) have been transferred;
- xxxiv. **“Treasurer”** refers to the Treasurer of all Municipal administrated Cemeteries within the Municipality of Magnetawan;

#### **4.0 RULES OF CEMETERY MANAGEMENT**

4.1 All Cemeteries within the Municipality of Magnetawan shall be governed by the Municipality of Magnetawan Cemetery Board as provided in this By-law.

4.2 The Cemetery Owner reserves full and complete control and management of the cemetery. The Board is appointed to oversee the daily operations and management of the cemetery land, planting, roads, books and records of the cemetery, and the authority to act on the Cemetery Owner's behalf to administer this by-law regarding all cemetery operations. The Board shall have and may exercise all the powers and perform all the duties of the Council with respect to all Municipally owned Cemeteries and shall make rules and regulations for the proper government and maintenance thereof.

4.3 There shall be appointed by Council a Board consisting of a minimum of six (6) members if possible, which includes one (1) member of Council. The schedule and term of the appointed members will be till a successor is found.

4.4 It shall be the duty of the Board to carry out the rules and regulations and conduct the business of the cemetery(s).

4.5 The Board reserves the right, at its costs, to correct any error that may be made by it in making interments/inurnments, in the description of the lot, or the transfer or conveyance of any interment rights. The Board may, at its sole discretion, either cancel such grant and substitute other interment rights, or lot of equal value with similar location, as far as is reasonable possible or refund all money paid on account for such purchase. Notice will be given personally to the Interment Rights Holder. If necessary, it maybe be mailed to the Interment Rights Holder or their legal representative, at their last appearing address in the records book of the cemetery. In the event any such error may involve the disinterment of remains, the Board shall first obtain the approval of any regulatory authority and the Interment Rights Holder.

4.6 The Board has the right at any time to re-survey, enlarge, diminish, re-plot, change or remove plantings, grade, choose pathways or roads, alter in shape, or size, or otherwise change all or any part of the cemetery, subject to the approval of the appropriate authorities.

4.7 An annual board meeting shall be held each year and requires 50% of the members to be present to transact business.

4.8 The Parks and Maintenance Supervisor shall be the employee designated as the Cemetery Caretaker who shall be in direct charge of the management and keep records of all lots, graves and burials of the cemetery(s) and shall report to the Board. Duties may be delegated as required.

4.9 It shall be the duty of the Cemetery Caretaker and/or designate to supervise all work in connection with the cemetery(s).

4.10 The Board and the Cemetery Caretaker and/or designate will not be held liable for any loss or damage, without limitation (including damage by the elements, Acts of God, or vandals) to any lot, plot, columbarium, niche, monument, marker, or other article that has been placed in relation to an interment right save and except for direct loss or damage caused by gross negligence of the cemetery.

## **5.0 RULES FOR WORKERS**

5.1 All workers entering the cemetery shall be under the jurisdiction of the Cemetery Caretaker and/or designate and shall observe their instructions and plan their work under their approval.

5.2 No work shall be started which cannot be completed by Friday as the usual hour for labour to cease. All material shall be left as directed by the Cemetery Caretaker and/or designate and all debris disposed of according to their directions.

5.3 All workers must abide by the Rules and Regulations of the Board and will be subject to disciplinary action.

## **6.0 FINANCIAL**

6.1 The Treasurer of the Municipality shall collect or cause to be collected all monies payable under this By-law and administer the funds as required.

6.2 All Lots for which interment rights have been sold shall be under maintenance and care and the disposition of all monies received by the respective Treasurer from the sale of interment rights shall be allowed by the *Funeral, Burial and Cremation Services Act, 2002*.

6.3 Every person installing a Marker shall pay an amount as prescribed by regulation which will be paid into the Maintenance and Care Fund.

6.4 All income from the monies received for maintenance and care, whether invested or on deposit in a chartered bank, together with all other income from whatever source shall be placed to credit of "The Current Account" and shall be used for the ordinary expense of maintenance and improvement of the Cemetery(s) and markers.

6.5 Tariffs and Charges are prescribed as per the current fees and charges By-law and shall apply to all municipally owned cemeteries located within the Municipality.

6.6 Payments for all purchases and services pertaining to the cemetery shall be paid to the Magnetawan Cemetery Board as follows:

- a) All interment rights, purchases and services shall be paid in full at the time of purchase or service;
- b) Interments/inurnments shall be paid in full before a burial can take place.

6.7 As required by the Act, a percentage of the purchase price of all Interment Rights and a prescribed amount for Monuments and Markers is contributed into the Care and Maintenance Fund. Income from this fund is used to provide only general care and maintenance of the cemetery. Such expenses may include, but are not limited to expenses arising from:

- a) Re-levelling and sodding or seeding of lots;
- b) Maintenance of cemetery roads, sewers and water systems;
- c) Maintenance of perimeter walls and fences;
- d) Maintenance of cemetery landscaping;
- e) Maintenance of columbarium;
- f) Purchase or repairs and general upkeep of cemetery maintenance equipment as needed.

Contributions to the Care and Maintenance Fund are non-refundable except when Interment Rights are cancelled within the thirty (30) days cooling off period.

6.8 The Treasurer shall keep such books, accounts, and records as are necessary for properly recording and exhibiting all financial matters pertaining to the cemetery as may be prescribed.

6.9 The Treasurer shall maintain, invest, and administer the care and maintenance fund in accordance with the provisions of the Act and the regulation made thereunder.

## **7.0 SALE OF INTERMENT RIGHTS**

7.1 Interment Rights may only be sold by the Cemetery Board. When interment rights are purchased, a contract shall be completed and signed by the purchaser or a personal representative of the deceased.

7.2 All contracts to purchase Interment Rights and/or cemetery services shall be in a form approved by the Municipality.

7.3 Interment Rights Holders acquire only the right to direct the burial of human remains, and the construction and installation of monuments, markers, and inscriptions, subject to the rules and regulations in force and approved by the Cemetery Board.

7.4 No interment, inurnment or installation of any monument, marker, inscription, or memorialization is permitted until the interment rights have been paid in full, at which time an Interment Rights Certificate will be issued to the Interment Rights Holder(s).

7.5 Purchasers of interment rights must receive a copy of the contract the Cemetery Operator and Interment Rights Holder have signed detailing the obligations of both parties, and acknowledge receipt and acceptance of the Cemetery By-laws, a copy of the Consumer Information Guide, and the price list.

7.6 The purchase of interment rights is not a purchase of Real Estate or real property. An Interment Right Holder cannot resell their interment rights but may sell them back to the Cemetery Board. The Interment

Rights Certificate shall convey the Right of Interment and the right to install a marker. Such rights shall be subject to the provision of the *Act* and the Cemetery By-law as amended from time to time.

7.7 All prices for cemetery lots and services shall be set out in the current Charges and Fees Schedule By-law.

7.8 The monies received for interment rights shall be held by the Treasurer for a period of thirty (30) days as prescribed by the *Act*.

7.9 A purchaser has the right to cancel an Interment Rights Contract within thirty (30) days of signing the Interment Rights contract, by providing written notice of cancellation to the Treasurer, provided no portion of the Interment Rights has been exercised and all the requirements of the *Act* and this By-law are otherwise in compliance. The Treasurer will arrange to refund all monies paid by the purchaser with thirty (30) days from the date of request for cancellation. If the Interment Rights Certificate has been issued to the Interment Right Holder(s), the certificate must be returned to the Treasurer before a refund can be processed. If any portion of the Interment Rights has been exercised, the purchaser, or the Interment Rights holder(s) are not entitled to cancel the contract or re-sell the Interment Rights.

7.10 A purchaser has the right to cancel an Interment Rights Contract after thirty (30) days of signing the Interment Rights contract, by providing written notice of cancellation to the Treasurer, provided no portion of the Interment Rights has been exercised and all the requirements of the *Act* and this By-law are otherwise in compliance. The Treasurer will arrange to refund all monies paid by the purchase within thirty (30) days from the date of written request for cancellation provided. If the Interment Rights Certificate has been issued to the Interment Right Holder(s), the certificate must be returned to the Treasurer before a refund can be processed. If any portion of the Interment Rights has been exercised, the purchaser, or the Interment Rights holder(s) are not entitled to cancel the contract or re-sell the Interment Rights. Contributions to the Care and Maintenance Fund are non-refundable except when Interment Rights are cancelled within the thirty (30) days.

7.11 The Interment Rights Holder shall notify the Board in writing within thirty (30) days of any changes in their mailing address.

## **8.0 TRANSFER OF INTERMENT RIGHTS**

8.1 The Transfer of lots(transfer) includes a gift, a bequest or devolution under a will, but not a resale of interment rights.

8.2 Any transfer of Interment Rights shall convey those rights set out in section 7.6 of this By-law.

8.3 The Interment Rights Certificate holder shall provide the following information to a transferee:

- a) The Interment Rights Certificate endorsed by the Interment Rights Holder(s).
- b) A copy of the current Cemetery By-law; and
- c) A written statement of the number of lots that have been used in the plot to which the rights relate and the number of lots that are available.

8.4 Upon receipt of an Interment Rights Certificate endorsed by the Interment Rights Holder(s), the Cemetery Caretaker shall enter and record the transfer.

8.5 In case of a transfer, the Cemetery Caretaker and/or designate must confirm that all lots transferred are usable prior to an interment taking place.

#### **9.0 RESALE OF INTERMENT RIGHTS**

9.1 The sale of Interment Rights to a third party is prohibited. Interment Rights may only be sold by the Board.

9.2 A purchaser who wishes to sell Interment Rights must notify the Treasurer in writing of the intention to sell.

9.3 The Municipality will repurchase the Interment Rights at the price listed as per the current fees and charges By-law less the Care and Maintenance Fund contribution made at the time of purchase.

9.4 The Interment Rights Holder(s) requesting the resale of the rights must return the Interment Rights Certificate to the Treasurer. The Interment Rights Holder(s) must endorse the Interment Rights Certificate, transferring all rights, title, and interest back to the Municipality.

9.5 The appropriate paperwork must be completed before the reimbursement is authorized by the Treasurer.

9.6 If any portion of the Interment Rights have been exercised, the Purchaser, or the Interment Rights Holder(s), is not entitled to re-sell the Interment Rights.

## **10. RULES APPLICABLE TO ALL INTERMENTS**

10.1 Only human remains shall be interred in the cemetery. Pets or animals, including cremated animal remains are not permitted to be buried or scattered on the cemetery grounds.

10.2 Interments in lots shall be as directed by the Interment Right Holder(s). Interment Rights Holder(s) must provide written authorization prior to a burial taking place. Should the Interment Rights Holder(s) be deceased, authorization must be provided in writing by the person authorized to act on behalf of the Interment Rights Holder(s).

10.3 Notice of and Interment shall be given to the Treasurer at least thirty-six (36) business hours in advance except under unusual circumstances.

10.4 A burial permit issued by the Registrar General or equivalent document showing that the death has been registered with the Province must be provided prior to a burial taking place.

10.5 A Certificate of Cremation must be provided prior to the burial of cremated remains taking place.

10.6 Payment must be made before a burial can take place.

10.7 A family information sheet containing contact information, names, addresses and telephone numbers must be provided for each Interment for completion of the contract and the public register prior to a burial taking place.

10.8 Sunday and holiday burials shall be allowed by the Board, from time to time, subject to the current fees and charges by-law.

10.9 Remains to be buried in a lot must be enclosed in a casket, sealed securely, and of sufficient strength to permit the burial with the container remaining intact. The casket must be of size to permit a burial within the size of the lot.

10.10 Interments are permitted in lots measuring four (4) feet by eight (8) feet.

10.11 The Municipality shall not be responsible for the cost incurred to replace concrete marker bases, trees, plants, or shrubs that are removed for Interment purposes.

10.12 Each purchaser of Interment Rights shall abide by all existing rules of the cemetery. A copy of the Municipality of Magnetawan Cemetery By-law must accompany the Interment Rights Certificate.

10.13 The purchaser of Interment Rights acquires only the right and privilege of burying human remains and erecting suitable memorials, subject to the rules and regulations of the cemetery. Interment Rights will be one (1) burial and two (2) cremations or three (3) cremations per single lot or grave with a single headstone and one (1) flat marker installed level with the ground surface. Anyone not wishing to purchase a double single lot or grave for cremation burial may purchase a Cremation Interment Rights Lot in the area that is set aside for this purpose. The lot size will be two (2) feet by two (2) feet. Interment Rights will be two (2) cremations per lot with one (1) flat marker installed level with the ground surface.

10.14 The Board assumes no responsibility for damages should a lot be opened in a wrong location due to wrong or insufficient information and any extra expenses connected with an error of this kind shall be paid by the parties ordering the interment.

10.15 The opening and closing of graves and niches may only be conducted by Cemetery Caretaker and/or designate.

10.16 All burials shall be arranged to arrive at the cemetery not later than 4:00 p.m. in order that the burial may be completed within the regular hours of work.

10.17 Interments will not be permitted from November 15<sup>th</sup> through April 15<sup>th</sup>. Exceptions may be allowed by the Board, weather permitting.

10.18 The Cemetery Caretaker and/or designate will exercise all due care when making interments, but is not responsible for damage to any casket, urn or other container sustained during interments.

10.19 The spreading of cremated remains on top of the ground is strictly prohibited. Cremated remains interment into a headstone, marker or monument are not permitted.

#### **11.0 RULES APPLICABLE TO ALL DISINTERMENT**

11.1 Disinterment of human remains, once properly interred, shall not be made without the written consent (authorization) of the Interment Rights Holder and the local Medical Officer of Health, or a court order, has been received by the Board and upon due observance of all requirements of the *Act* and the regulations thereunder. A certificate from the local medical officer of health is not required for the removal of cremated remains.

11.2 In special circumstances the removal of human remains may also be ordered by certain public officials without consent of the Interment Rights Holder and/or next of kin(s).

11.3 Any person(s) who wishes to make arrangements for a disinterment shall give five (5) days written notice to the Board so that arrangements can be confirmed with the Health Unit.

11.4 The human remains of persons who have died from contagious diseases may be removed only with the consent of the local Medical Officer of Health or other public official having authority.

11.5 When a disinterment is to take place, the Cemetery Caretaker and/or designate is responsible to open the grave and the Funeral Director retained for the purpose of the disinterment is responsible to disinter the body.

11.6 All prices for disinterment and services shall be set out in the current Charges and Fees By-law.

#### **12.0 CARE OF LOTS**



12.1 The Board reserves the right to regulate the articles placed on lots or plots, including those that pose a safety threat; prevents the Cemetery Caretaker and/or designate from performing general cemetery operations; or are not keeping with the respect and dignity of the cemetery. Prohibited articles will be removed and disposed of without notification.

12.2 The Board reserves the right to disallow or remove quantities of memorial wreathes or flowers considered to be excessive and that diminishes the otherwise tidy appearance of the cemetery.

12.3 The Board reserves the right to remove all flowers, potted plants, wreaths, and baskets of flowers when they become withered and unsightly, or for any other reasons such removal is in the best interest of the cemetery.

12.4 All lots and plots shall be maintained and kept properly graded, sodded, and moved by the Cemetery Caretaker and/or designate.

12.5 Flowers placed on the grave for a funeral shall be removed by the Cemetery Caretaker and/or designate after a reasonable time to protect the sod and maintain the tidy appearance of the cemetery.

12.6 No person other than Cemetery Caretaker and/or designate shall remove any sod or in any other way change the surface of the burial lot in the cemetery.

12.7 No person shall plant trees, flower beds or shrubs in the cemetery except with the approval of the Board.

12.8 The Board shall not be responsible for loss or damage to lots and structures thereon, or for flowers or articles removed from any lot or grave.

### **13.0 CONDUCT WITHIN THE CEMETERY**

13.1 All cemeteries within the Municipality of Magnetawan are sacredly devoted to the burial of the dead and the provisions and penalties of the law will be strictly enforced in all cases of disturbance, wanton injury to property, disregard of the rules or conduct unbecoming to a cemetery.

13.2 All visitors shall conduct themselves in a quiet, orderly manner and shall not disturb any service being held, by noise or other disturbances.

13.3 Vehicular traffic in the cemetery(s) will be done so under the Board's supervision only.

13.4 Children under twelve (12) years of age must be accompanied by an adult who shall maintain close contact with them and shall be responsible for their actions.

13.5 The carrying of firearms or discharging of the same within any cemetery grounds, except when used for the firing of a volley at a burial, is prohibited.

13.6 When a society or association desires to hold a Memorial Service, they shall make application to do so to the Board at least fifteen (15) days prior to the desired date and permission shall be granted at the Board's approval. The association or society securing this permission shall assume responsibility for any damages done to any of the property in the cemetery at that time.

13.7 All persons are prohibited from picking any flowers, either wild or cultivated, or breaking any trees, shrubs, or plants within the cemetery(s) grounds.

13.8 All persons are prohibited from writing upon, defacing or damaging any monument fence or other structure in or belonging to the cemetery.

13.9 The cemetery(s) may be visited each day from sunrise to sunset.

13.10 All work in close proximity to a burial shall cease during all services or at any other time when requested.

13.11 Dogs and/or other domesticated animals shall be restrained by a proper leash and accompanied by their owner when visiting the cemetery grounds and shall not be permitted to run at large in the cemetery. Every owner shall remove forthwith, and sanitarily dispose of excrement left by dogs and other pets on the cemetery property.

### **14.0 RULES FOR MOTOR VEHICLES**

14.1 The Board reserves the right to close the roads to the cemetery(s) at any time to vehicular traffic, for maintenance or inclement weather conditions.

14.2 The drivers of all vehicles entering the cemetery(s) shall obey the instructions of the Board and shall keep to the route allotted to them. They shall not attempt to turn around on any roadway or pass another moving vehicle and shall not exceed a speed limit of fifteen (15) kilometers per hour.

14.3 Vehicles forming part of a funeral procession shall take the route allotted to that funeral and shall move in unison with the procession and the drivers of all vehicles shall remain in close proximity thereto at all times.

14.4 No snowmobiles, motorcycles, or all-terrain vehicles are allowed within the cemetery(s) unless approved by the Board.

14.5 Proprietors of vehicles and/or other drivers shall be held responsible for any damage done by their vehicles within the cemetery.

## **15.0 MARKERS AND MONUMENTS**

15.1 Interment Rights Holder(s) may erect memorial of suitable design on the lots, subject to the following regulations:

15.2 There shall be only one (1) monument and one (1) flat marker on each lot or grave.

15.3 Any monument marker must comply with all regulations under new markers.

15.4 All new monuments must be either granite or bronze (markers must be of marble material) except on application to and by special permission of the Board.

15.5 All new monument markers shall be installed in such a manner as to comply with a thrust test of one hundred (100) pounds up to three (3) feet eleven (11) inches in height and thrust test of two hundred (200) pounds for monuments three (3) feet eleven (11) inches and over.

15.6 No contractor will install a monument marker over four (4) feet without first consulting the Board.

15.7 The Board assumes no responsibility unless a monument is installed on a concrete foundation, approved by the Cemetery Caretaker and/or designate.

15.8 Cremation lot markers shall be a maximum size of sixteen (16) inches by sixteen (16) inches and installed level with the ground surface.

15.9 No inscription shall be placed on any monument or marker which is not in keeping with the dignity and decorum of the cemetery.

15.10 All photographs attached to any memorials or placed within the cemetery grounds shall be the sole responsibility of the owner.

15.11 A monument shall not be erected on any lot until all charges have been paid.

15.12 Monuments and markers shall be maintained by the Board and the Board reserves the right to adjust, straighten, repair, etc. or remove any monuments, markers etc. as allowed by the *Funeral, Burial and Cremation Services Act, 2002*.

15.13 No memorial or other structure shall be erected or permitted on a lot until all charges have been paid in full.

15.14 No monument, footstone, marker, or memorial of any description shall be placed, moved, altered, or removed without permission from the Board.

15.15 Minor scraping of the monument base of an upright monument due to grass/lawn maintenance is considered to be normal wear.

15.16 The Board will take reasonable precautions to protect the property of Interment Rights Holder(s), but it assumes no liability for the loss of, or damage to, any monument, marker, or other structure, or part thereof.

15.17 Should any monument or marker present a risk to public safety because it has become unstable, the Board shall do whatever it deems necessary by way of repairing, resetting, or laying down the monument or marker or any other remedy to remove the risk.

15.18 The Board reserves the right to remove at its sole discretion any marker, monument, or inscription which is not in keeping with the dignity and decorum of the cemetery as determined by the Board.

## **16.0 CONTRACTORS AND MONUMENT DEALERS**

16.1 Any contract work to be performed with the cemetery requires the written pre-approval of the Interment Rights Holder and the Board before the work may begin. Pre-approval includes but is not limited to: landscaping, delivery of the monuments and markers, inscriptions, designs, drawings, plans, and detailed specifications relating to the work, proof of all applicable government approvals and permits, the location of the work to be performed. It is the responsibility of all contractors to report to the Board and provide the necessary approvals before commencing work at any location on the cemetery property. Prior to the start of any said work, contractors must provide proof of (any or all may apply depending on your specific operation):

- WSIB coverage

- Occupational Health and Safety compliance standards

- Environmental protection

- WHMIS

- Evidence of liability insurance of not less than two (2) million dollars

16.2 All cemetery by-laws apply to all contractors and all work carried out by contractors within the cemetery grounds.

16.3 Contractors, monument dealers, and suppliers shall not enter the cemetery in the evening, weekends, or statutory holidays, unless approval has been granted by the Board.

16.4 No work will be performed at the cemetery except during regular business hours.

16.5 Contractors shall temporarily cease all operations if they are working within one hundred (100) meters of a funeral until the conclusion of the service. The cemetery reserves the right to temporarily cease contractor operations of their sole discretion if the noise of the work being performed by the contractor is deemed to be a disturbance to any funeral or public gathering within the cemetery.

16.6 Contractors, monument dealers and suppliers shall lay wooden planks on the burial lots and paths over which heavy material are to be moved, in order to protect the surface from damage.

16.7 Any contractor who damages any lot, upright monument, marker, or other structure, or otherwise does any injury in the cemetery, shall be personally responsible for such damage or injury and in addition thereto, his/her employers shall be liable.

17.0 In accordance with the *Funeral, Burial, and Cremation Services Act, 2002*, the provisions of this By-law shall come into force and take effect the latter of 19th of May 2021 and the date of approval of this By-law by the Registrar of the *FBCSA*.

18.0 EXISTING BY-LAWS REPEALED

THAT By-law 2012-26 hereby be repealed in its entirety.

READ A FIRST, SECOND, AND THIRD TIME, passed, signed and the Seal of the Corporation affixed hereto, this 30th day of June 2021.

THE CORPORATION OF THE  
MUNICIPALITY OF MAGNETAWAN

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Mayor

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CAO/Clerk

**THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN**

**BY-LAW 2021 -**

**BEING A BY-LAW TO PROVIDE FOR THE EXECUTION OF A SITE PLAN AGREEMENT, AS A REQUIREMENT UNDER SUBDIVISION AGREEMENT, WITH THE OWNERS OF THE LANDS:**

**JAMES CHARLES BENNETT TRUSTEE- LEGALLY DESCRIBED AS 42M-666 LOT 4, MUNICIPALITY OF MAGNETAWAN, MUNICIPALLY KNOWN AS 4 COLBALT LANE, MAGNETAWAN. (ROLL: 494403000502304).**

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**AND WHEREAS**, a subdivision agreement was approved by the Council of the Municipality of Magnetawan with the condition of a site plan agreement being entered into and registered on title, pursuant to Section 45 (9.1) of the Planning Act, R.S.O. 1990, regarding the aforementioned lands;

**AND WHEREAS**, Council is satisfied that the proposed development of the lands is appropriate and in conformity with the Municipality's requirements;

**NOW THEREFORE** the Council of the Corporation of the Municipality of Magnetawan hereby enacts as follows:

1. That upon final approval from the Planning Consultant ensuring the site development does not offend the subdivision agreement.
2. That the Municipality of Magnetawan enter into a site plan agreement substantially in the form attached hereto as "This Agreement."
3. That the Mayor and the Clerk are hereby authorized to execute the Agreement.
4. The Municipality's solicitor is hereby authorized to register the Agreement against the title of the lands to which it applies.

**READ A FIRST, SECOND, AND THIRD TIME**, passed, signed and the Seal of the Corporation affixed hereto, this 21 day of July, 2021

**THE CORPORATION OF THE  
MUNICIPALITY OF MAGNETAWAN**

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Mayor

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CAO/Clerk

**THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN**

**SITE PLAN AGREEMENT**

**THIS AGREEMENT** made this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

**BETWEEN:**

Bennett, James

(hereinafter called the "OWNER")  
OF THE FIRST PART

- and -

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

(hereinafter called the "MUNICIPALITY")  
OF THE SECOND PART

**WHEREAS** the lands that are the subject to this Agreement are the lands described in Schedule "A" attached hereto and as specifically shown on a Site Plan attached hereto as Schedule "B" and which lands are referred to herein as "said land";

**AND WHEREAS** the Plan of Subdivision Agreement dated August 2, 2011 was entered into with Steel Crown Corporation requires that each lot enter into a site plan agreement with the municipality;

**AND WHEREAS** one of the requirements of the subdivision agreement is to preserve and maintain existing vegetation and provide an appropriate building envelope;

**NOW THEREFORE THIS AGREEMENT WITNESSETH THAT** in consideration of the premises and for other good and valuable consideration (the receipt of which is hereby acknowledged), the parties hereto covenant and agree with one another as follows:

1. **SCOPE OF AGREEMENT**

1.1 **DESCRIPTION OF LANDS**

The land affected by this Agreement are the lands described in Schedule "A" attached hereto, and as specifically shown on Schedule "B" attached hereto and referred to herein as "said lands".

1.2 **CONFORMITY OF AGREEMENT**

The OWNER covenants and agrees that all new work performed on the subject lands shall be in conformity with:



- a) The provisions of this Agreement;
- b) The Site Plan attached as Schedule 'B';
- c) All applicable Municipal By-laws and all applicable Provincial and Federal legislation.

## 2. **REGISTRATION OF THE AGREEMENT**

- 2.1 The OWNER agrees that all documents required herein shall be submitted in a form suitable to the MUNICIPALITY and suitable for registration.
- 2.2 The Agreement shall be registered on title to the subject lands as provided for by Section 41(10) of the Planning Act, by the Municipality, at the expense of the OWNER.
- 2.3 The OWNER agrees to reimburse the MUNICIPALITY for all administrative and professional costs incurred in preparing, executing and registering this Agreement.
- 2.4 The OWNER agrees not to make any application or request to deregister this Agreement without the authorization in writing from the MUNICIPALITY.
- 2.5 All offers of Purchase and Sale shall contain a clause advising the potential purchaser of this Agreement

## 3. **ISSUANCE OF BUILDING PERMITS**

- 3.1 The OWNER agrees to not request the Chief Building Official to issue a building permit to carry out the development until the Agreement has been registered on title to the subject lands and a registered copy of same has been provided to the MUNICIPALITY.
- 3.2 It is agreed that if the OWNER fails to apply for a building permit or permits to implement this Agreement within two (2) years after registration, then the MUNICIPALITY, at its option, has the right to terminate the Agreement and require that a new Site Plan Agreement be submitted for approval and execution.

## 4. **DEVELOPMENT PROVISIONS**

- 4.1 The OWNER agrees to develop the subject lands in accordance with the Site Plan being Schedule "B" attached hereto, and agree that no work will be performed on the subject lands except in conformity with all provisions of this Agreement.
- 4.2 The OWNER agrees that external lighting facilities on the subject lands and buildings will be designed and constructed so as to avoid the illumination of adjacent properties and waterways and agrees to only use a level of illumination that is consistent with the natural beauty of the surrounding properties and waterbody. All lighting shall be dark sky compliant lighting.

- 4.3 The OWNER further agrees to provide and maintain appropriate construction mitigation measures during any construction activity to ensure that there are no adverse environmental impacts on the natural heritage features including any watercourse or waterbody.
- 4.4 The OWNER further agrees to preserve and maintain the existing natural vegetation on the said lands outside of those areas identified for building, septic and driveways as shown on Schedule "B", the site plan.
- 4.5 The OWNER further agrees to provide for the grading of change in elevation or contour of the land and the disposal of storm, surface and wastewater from the land and from any buildings or structures thereon as shown on Schedule "B" and will ensure that the natural drainage is not altered in any way that will cause damage to any adjacent lands, public highway or waterbody. The installation of storm water management works and the final grading of the subject lands, including any and all necessary ditching, culverts and construction mitigation measures will be provided by the OWNER.
- 4.6 The OWNER agrees to ensure that the natural drainage is not altered in any way that will cause damage to the vegetative buffers, any adjacent lands, or any river, stream, waterbody or to any public road.

5. **OTHER REQUIREMENTS**

- 5.1 The OWNER agrees that nothing in this Agreement shall relieve him or her from complying with all other applicable agreements, by-laws, laws or regulations of the MUNICIPALITY or any other laws, regulations or policies established by any other level of government. Nothing in this Agreement shall prohibit the MUNICIPALITY or its Chief Building Official from instituting or pursuing prosecutions in respect of any violations of the said by-laws, laws or regulations.

6. **BINDING PARTIES, ALTERATION, AMENDMENT, EFFECT, PENALTY**

- 6.1 This Agreement may only be amended or varied by a written document executed by the parties hereto and registered against the title to the subject lands.
- 6.2 Following the completion of the works, the OWNER shall maintain to the satisfaction of the MUNICIPALITY, and at his or her sole expense, all the facilities or works described on Schedule "B".
- 6.3 This Agreement shall ensure to the benefit of and be binding upon the respective successors and assigns of each of the parties hereto.
- 6.4 The OWNER acknowledges that the Agreement is entered into under the provisions of Section 41(10) of the Planning Act, and that the expenses of the MUNICIPALITY arising out of the enforcement of this Agreement may, in addition

to any other remedy the Municipality may have at law, be recovered as taxes under Section 427 of the Municipal Act, 2001, S.O. 2001, c.25 as amended.

- 6.5 The Agreement shall come into effect on the date of execution by the MUNICIPALITY.
- 6.6 Nothing in this Agreement shall relieve the OWNER from complying with all other applicable by-laws, laws or regulations of the MUNICIPALITY or any other laws, regulations or policies established by any other level of government. Nothing in this Agreement shall prohibit the MUNICIPALITY from instituting or pursuing prosecutions in respect of any violations of the said by-laws, laws or regulations.
- 6.7 The definitions of Municipality of Magnetawan Zoning By-law 2001-26, as amended, shall be used to define any terms used in this Agreement.

7. **CONDITIONS PRIOR TO EXECUTION OF AGREEMENT BY THE MUNICIPALITY**

- 7.1 Prior to the execution of this Agreement by the MUNICIPALITY, the OWNER shall:
  - a) Taxes — have paid all municipal tax bills issued and outstanding on the said lands;
  - b) Postponements to this Agreement — have delivered to the MUNICIPALITY all postponements of any prior encumbrances so that this Agreement will be first priority against the said lands;
  - c) Land Ownership — be the registered owner in fee simple of the lands described in Schedule 'A'.

8. **NOTICE**

- 8.1 Any notice, required to be given pursuant to the terms hereto, shall be in writing and mailed or delivered to the other at the following addresses:

OWNER'S NAME AND ADDRESS: James Bennett  
2339 WATERSIDE CRT  
LONDON ON  
N6G0L9

MUNICIPALITY: Kerstin Vroom, Clerk  
Municipality of Magnetawan  
P.O. Box 70  
Magnetawan, ON  
P0A 1P0

**THIS AGREEMENT** shall inure to the benefit of and be binding upon the OWNER and their respective heirs, executors, administrators, successors and assigns.

**IN WITNESS WHEREOF** the OWNER and the MUNICIPALITY have caused their corporate seals to be affixed over the signatures of their respective signing officers.

SIGNED, SEALED AND DELIVERED  
In the presence of:

\_\_\_\_\_  
Witness

\_\_\_\_\_  
James Bennett

\_\_\_\_\_  
Witness

\_\_\_\_\_  
Elizabeth Bennett

THE CORPORATION OF THE  
MUNICIPALITY OF MAGNETAWAN

\_\_\_\_\_  
Mayor  
Sam Dunnnett

\_\_\_\_\_  
CAO/Clerk  
Kerstin Vroom

We have authority to bind the corporation

**SCHEDULE "A"**

**LEGAL DESCRIPTION OF THE LANDS**

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42M-666 LOT 4, municipally known as 4 Colbalt Lane

# SCHEDULE "B"

## SITE PLAN

The Site Plan signed by the Chief Administrative Officer/Clerk of the Municipality of Magnetawan on the \_\_\_\_\_ day of \_\_\_\_\_, 202\_\_\_\_\_

Clerk \_\_\_\_\_

Site plan

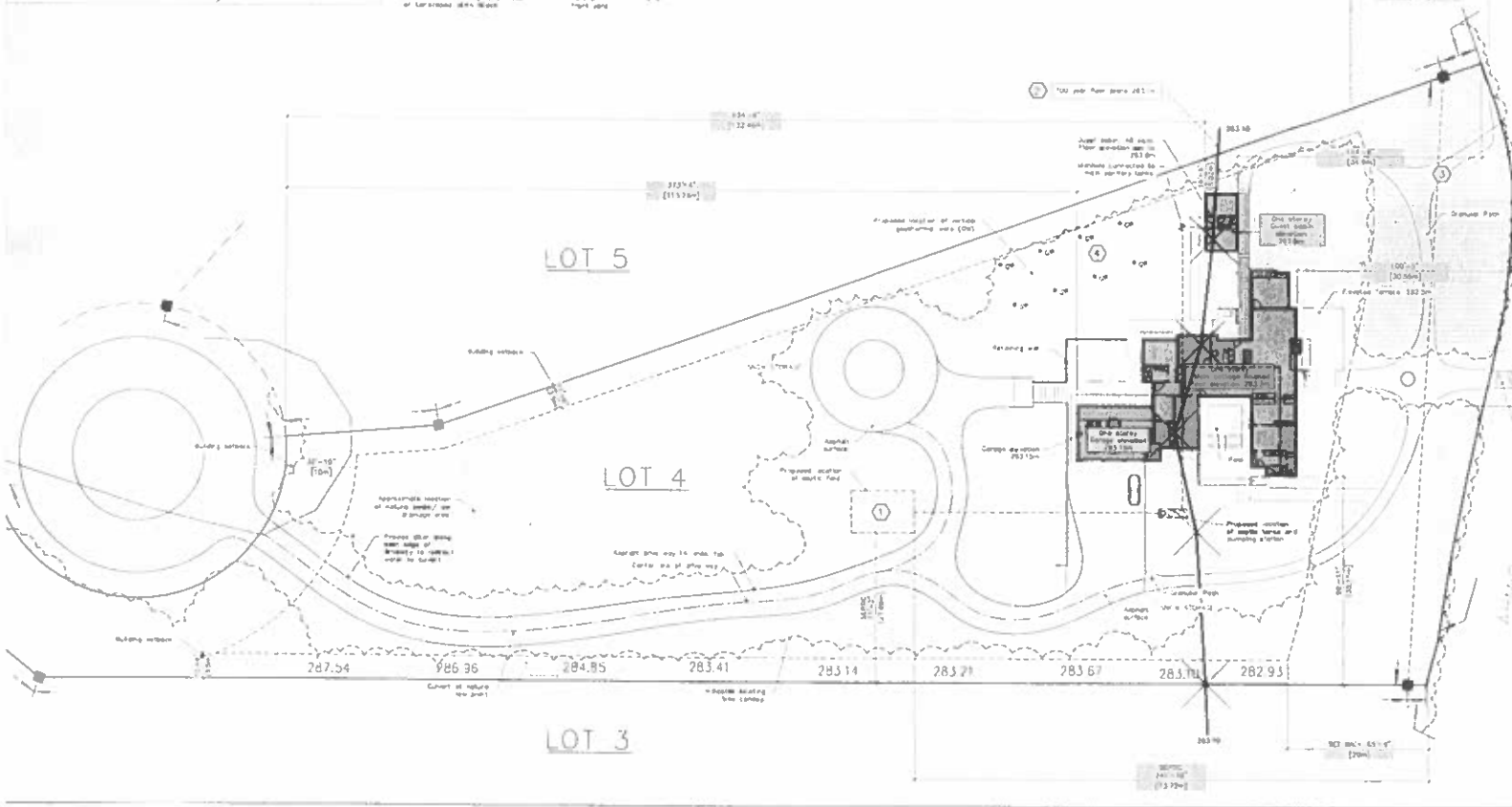
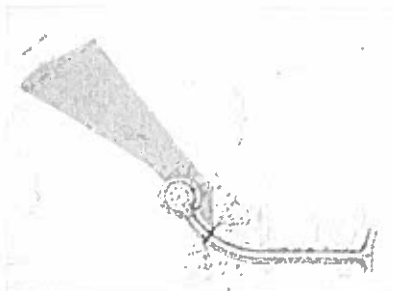
Site plan notes

1. This is not a plan of survey and shall not be used except for the purposes indicated on the title block.
2. All other dimensions contained on the drawing are taken from other & other drawings by No. 1040, dated May 27, 2011. EA assumes no responsibility for survey information contained on this drawing.
3. The property, LOT 4, is 2.0 km to the subdivision agreement between Steel Creek Corporation and the Corporation of the Municipality of Magnetawan, dated August 24, 2011. Zoning (Designation) is shown in Schedule "A" (Z).

BUILDING NAME	2011	2012
Garage	5510 sq ft	573 sq ft
Over Cabin	127 sq ft	364 sq ft

USE CLASS	REQUIREMENT	COMPLIANCE
Minimum lot area	0.3 ha	0.13 ha
Minimum lot width	30 m	300.0 m
Min. Lot Coverage (including of area within road right-of-way)	12%	66.2%
Minimum setbacks from house/warehouse	2.0m	22.8m
Minimum front yard setbacks	1.5m	23.5m
Minimum rear or side yard setbacks	1.5m	5m
Minimum rear yard setbacks	1.0m	10.0m
Min. building height	10.7m	9.8m
Minimum natural vegetation Area of Landscaped Area (m <sup>2</sup> )	1000	418

1. Landscaping Report should be attached as reference report. **Submittals of double setbacks** proposed by Steel Creek (Engineering) No. 0027-223, Drawing 1. Proposed double setbacks for LOT 4 minimum setbacks are 2.0m from (20m) property line and 2.0m from edge of driveway of lot 4.
2. No parking spaces. 1.13 Minimum (Minimum) setbacks between areas that forms part of setbacks to a habitable building shall be marked below 2011/10/02/11.
3. Environmental Protection Zone (EPZ) vegetation buffer to comply with the condition at 0.5m max spacing to access duct as permitted by zoning bylaw.
4. No 20m rear setback including the (2) proposed and three (3) other setbacks connected to main residence (100m) return.



**THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN**

**BY-LAW NO. 2021 -**

**BEING A BY-LAW TO APPOINT A DEPUTY CLERK**

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**WHEREAS** *Section 228(2) of the Municipal Act, 2001, S.O. 2001, c25*, as amended, provides that a municipality may appoint a deputy clerk who shall have all the powers and duties of the Clerk under the *Municipal Act* and any other act;

**NOW THEREFORE** the Council of the Corporation of the Municipality of Magnetawan enacts as follows:

1. THAT Laura Brandt is appointed Deputy Clerk Recreation and Communications for the Corporation of the Municipality of Magnetawan.
2. THAT this By-law shall come into force and effect upon the date of May 25, 2021.
3. THAT By-law 2020-37 hereby be repealed in its entirety.

**READ A FIRST, SECOND, AND THIRD TIME**, passed, signed and the Seal of the Corporation affixed hereto, this 21st day of July, 2021.

**THE CORPORATION OF THE  
MUNICIPALITY OF MAGNETAWAN**

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Mayor

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CAO/Clerk

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

BY-LAW NO. 2021 -

Being a By-law to confirm the proceedings of Council July 21, 2021

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**WHEREAS** Section 5(3) of the *Municipal Act, 2001, S.O. 2001, c.25*, as amended, requires a municipal Council to exercise a municipal power, including a municipality's capacity, rights, powers and privileges under Section 9, by by-law unless the municipality is specifically authorized to do otherwise;

**AND WHEREAS** the Council of the Municipality of Magnetawan deems it desirable to confirm the proceedings of Council and to ratify decisions made at its meeting hereinafter set out;

**NOW THEREFORE** the Council of the Corporation of the Municipality of Magnetawan enacts as follows:

**1. Ratification and Confirmation**

**THAT** the action of the Council of the Municipality of Magnetawan at its meeting for the aforementioned date with respect to each motion, resolution and other action passed and taken by this Council at its meetings, except where otherwise required, is hereby adopted, ratified and confirmed as if such proceedings and actions were expressly adopted and confirmed by its separate By-law.

**2. Execution of all Documents**

**THAT** the Mayor of the Council of the Municipality of Magnetawan and the proper officers of the Municipality of Magnetawan are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain approvals where required, except where otherwise provided, and the Mayor and Clerk are hereby authorized and directed to execute all necessary documents and to affix the Corporate Seal of the Municipality to such documents.

**READ A FIRST, SECOND, AND THIRD TIME**, passed, signed and the Seal of the Corporation affixed hereto, this 21st day of July 2021.

THE CORPORATION OF THE  
MUNICIPALITY OF MAGNETAWAN

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Mayor

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CAO/Clerk