



**COUNCIL MEETING MINUTES**  
**July 21, 2021**  
**1:00 pm**

The meeting of the Council of the Corporation of the Municipality of Magnetawan was held at the Magnetawan Community Centre and streamed electronically for the public through "Go To Meeting" with the following present:

Mayor Sam Dunnett  
Deputy Mayor Tim Brunton  
Councillor Brad Kneller  
Councillor Wayne Smith  
Councillor John Hetherington

Staff: CAO/Clerk Kerstin Vroom, Deputy Clerk Recreation and Communications Laura Brandt and Deputy Clerk Planning and Development were present for the entire meeting. Public Works Superintendent Scott Edwards and Parks and Maintenance Manager Steve Robinson were present for their respective sections in the meeting.

**OPENING BUSINESS**

**1.1 Call to Order**

The meeting was called to order at 1:00 p.m.

**1.2 Adoption of the Agenda**

*RESOLUTION 2021-214 Brunton-Smith*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adopts the agenda as presented.*

*Carried.*

**1.3 Disclosure of Pecuniary Interest**

Mayor Dunnett stated that should anyone have a disclosure of pecuniary interest that they could declare the nature thereof now or at any time during the meeting.

**1.4 Adoption of the Previous Minutes**

*RESOLUTION 2021-215 Hetherington-Brunton*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adopts the minutes of June 30, 2021 meeting as copied and circulated.*

*Carried.*

**PLANNING ACT MEETING**

**Zoning By-law Amendment Application Lost Forest Park**

*RESOLUTION 2021-216 Smith-Hetherington*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan recesses the regular meeting to hold a public meeting pursuant to Sections 34 of the Planning Act to consider a Zoning By-law Amendment Application:*

*180 Lost Forest Park Lane – Lost Forest Park – Rezone from the Shoreline Residential (RS) to the Tourist Commercial Exception 3 Zone (CT-3);*

*Carried.*

*RESOLUTION 2021-217 Smith-Brunton*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adjourns the Planning Act public meeting and returns to the regular meeting.*

*Carried.*

*RESOLUTION 2021-218 Brunton-Kneller*

*BE IT RESOLVED THAT, the Council of the Municipality of Magnetawan receives the planning report from the Municipal Planner and approves the recommendation that the applicant submit an application for Site Plan Agreement;*

*AND FURTHER THAT, Council directs Staff to bring a recommendation report and Site Plan Agreement to a future Council meeting that will consider all public comments related to the application.*

*Carried.*

**STAFF REPORTS, MOTIONS AND DISCUSSION**

**2.1 DRAFT Site Plan Agreement – Bennett – 4 Cobalt Lane**

*RESOLUTION 2021-219 Kneller-Smith*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves the Site Plan Agreement – Bennett – 4 Cobalt Lane as presented and the by-law on this matter will be passed later in the meeting.*

*Carried.*

**2.2 Report from Public Works Superintendent Scott Edwards, Culvert 11 Replacement in 2021**

*RESOLUTION 2021-220 Smith-Brunton*

*BE IT RESOLVED THAT, the Council of the Municipality of Magnetawan receives and approves the report as presented from Public Works Superintendent Scott Edwards, Culvert 11 Replacement in 2021 and directs Staff to proceed with the Tender Process for same.*

*Carried.*

**2.3 Discussion Magnetawan Agricultural Society – Electricity to the Agricultural Barn**

**RESOLUTION 2021-221 Brunton-Smith**

*WHEREAS, the Council of the Municipality of Magnetawan passed resolution 2021-121 directing Staff to procure the services of an electrician for the installation of an electrical panel in the Agricultural Barn;*

*AND WHEREAS, the quotations received are close to \$8,000, which is higher than anticipated;*

*NOW THEREFORE BE IT RESOLVED THAT, Council will donate 50% of the cost of the installation up to a value of \$4,000.*

*Carried.*

**2.4 Correspondence from District of Parry Sound Social Services Administration Board Childcare in Magnetawan**

**RESOLUTION 2021-222 Brunton-Hetherington**

*WHEREAS, the Council of the Municipality of Magnetawan receives the correspondence from District of Parry Sound Social Services Administration Board (DSSAB) Chief Administrative Officer Tammy MacKenzie, Childcare in Magnetawan;*

*AND WHEREAS, Council passed Resolution 2021-174 respectfully requesting that the DSSAB Board of Directors proactively put forth a solution to the daycare crisis that is currently affecting the ratepayers of Magnetawan;*

*AND WHEREAS, the DSSAB Board provided Municipality of Magnetawan with two solutions to assist with childcare needs:*

- 1. In partnership with the Municipality, DSSAB Staff will make recruitment of New Home Child Care Program Providers a priority.*
- 2. DSSAB will commit to developing an after-school program for school aged children starting September 2021 until June 2022.*

*NOW THEREFORE BE IT RESOLVED that the Council of the Municipality of Magnetawan authorizes the donation of \$500 to DSSAB to be used towards prizes in their recruitment campaign;*

*AND FURTHER THAT, Council requests DSSAB to continue to be proactive in finding viable solutions and developing policies for home daycare settings to allow 10 children with 2 qualified providers.*

*Carried.*

**2.5 MIS Municipal Insurance Services – Insurance Renewal Proposal July 2021-July 2022**

**RESOLUTION 2021-223 Hetherington-Smith**

*WHEREAS the Council of the Municipality of Magnetawan receives the correspondence from MIS Municipal Insurance Services President Timothy Hutchison, Municipal Insurance Renewal Proposal for The Corporation of the Municipality of Magnetawan which includes a three-year rate agreement on the liability premium limiting annual premium increases over the next three years assuming conditions are met;*

*NOW THEREFORE BE IT RESOLVED that Council authorizes Staff to enter into the agreement with MIS for insurance as provided.*

*Carried.*

**2.6 Update Modernization Grant Service Delivery Review**

*RESOLUTION 2021-224 Brunton-Kneller*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the update Modernization Grant Service Delivery Review for information purposes and directs Staff to continue working towards implementing the recommendations contained therein.*

*Carried.*

**2.7 Report to Council Deputy Clerk Recreation and Communications Laura Brandt, Outcome of Municipal Modernization Program Intake 2 Implementation Project Stream**

*RESOLUTION 2021-225 Smith-Brunton*

*BE IT RESOLVED THAT, the Council of the Municipality of Magnetawan receives and approves the report as presented from Deputy Clerk Laura Brandt, Outcome of Municipal Modernization Program Intake 2 Implementation Project Stream "Municipality of Magnetawan File Digitization;*

*AND HEREBY, authorizes Staff to enter into any agreements as required, purchase equipment, and hire staff on a temporary basis to complete the project;*

*AND FURTHER, authorizes the Treasurer to transfer funds as required, to a maximum of \$10,000, from the Asset Management Reserve and Working Funds Reserve to cover the Municipality's 25% contribution.*

*Carried.*

**2.8 Correspondence from Municipality of Whitestone, Whitestone and Area Nursing Station Building Expansion**

*RESOLUTION 2021-226 Hetherington-Smith*

*NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the correspondence from the Municipality of Whitestone, Whitestone and Area Nursing Station Building Expansion Information Update and the Municipality supports helping to advertise the Fundraising Campaign.*

*Carried.*

**2.9 Second Quarter YTD Budget 2021**

*RESOLUTION 2021-227 Brunton-Smith*

*BE IT RESOLVED THAT WHEREAS the Council of the Municipality of Magnetawan receives the Second Quarter Year to Date Budget VS Actual Financial Statements as presented.*

*Carried.*

**2.10 DRAFT Appoint Deputy Clerk Laura Brandt**

*RESOLUTION 2021-228 Smith-Brunton*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves the appointment of Deputy Clerk Laura Brandt as presented and a by-law on this matter will be passed later in the meeting.*

*Carried.*

**2.11 DRAFT Motion Northern Ontario Heritage Fund Corporation (NOHFC) Docks and Ramps**

*RESOLUTION 2021-229 Hetherington-Brunton*

*WHEREAS the Council of the Municipality of Magnetawan is always looking to improve and extend the useful life of social and recreational facilities while maintaining excellent service to our residents;*

*AND WHEREAS, the Municipality has submitted an application to request funding from the Northern Ontario Heritage Fund Corporation (NOHFC) towards the Magnetawan Waterfront Improvement Project to repair the boat launch located at 4195 Highway 520 and to replace municipal docks in the estimated amount of \$200,000;*

*AND WHEREAS, if the Municipality is successful in obtaining a grant in the amount of \$200,000, the Municipality is committed to cover our contribution towards the project in the amount of \$20,000 along with any project cost overruns for this much needed project;*

*NOW THEREFORE BE IT RESOLVED, that the Council of the Municipality of Magnetawan deems it in the best interest of the Municipality to authorize the payment of any project cost overruns over and above the awarded grant funding.*

*Carried.*

**2.12 Discussion August 11, 2021 Council Meeting**

*RESOLUTION 2021-230 Kneller-Smith*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan authorizes the Mayor and Clerk to cancel the August 11, 2021 meeting if warranted;*

*AND FURTHER THAT Council authorizes the payment of accounts up to and including August 31, 2021.*

*Carried.*

**MUNICIPAL BOARDS AND COMMITTEE MINUTES**

**3.1 Central Almaguin Planning Board (CAPB) Minutes June 16, 2021**

*RESOLUTION 2021-231 Brunton-Smith*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the Municipal Boards and Committee Minutes as copied and circulated.*

*Carried.*

**CORRESPONDENCE**

- 4.1 Municipality of St. Charles, Municipal Land Transfer Tax**
- 4.2 Township of Georgian Bay, Truth and Reconciliation Commission of Canada**
- 4.3 Correspondence from the Ministry of Municipal Affairs and Housing, Entering Step Two of the Roadmap to Reopen**
- 4.4 Correspondence from the Ontario Tribunal, Processes for the New Ontario Land Tribunal**
- 4.5 Correspondence from the Office of the Solicitor General, Responding to Animals Left in Motor Vehicles**
- 4.6 Thank You Card, Almaguin Highlands Secondary School Graduation Award Donation**

**4.7 Magnetawan Horticultural Society Community Garden Update Flyer**

**4.8 ICYMI Council Highlights June 30, 2021**

*RESOLUTION 2021-232 Kneller-Hetherington*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the correspondence items as copied and circulated.*

*Carried.*

*RESOLUTION 2021-233 Kneller-Smith*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan endorses and supports item 4.2 Township of Georgian Bay, Truth and Reconciliation Commission of Canada.*

*Carried.*

**ACCOUNTS**

**5.1 Accounts in the amount of \$401,859.83**

*RESOLUTION 2021-234 Brunton-Smith*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves the accounts in the amount of \$401,859.83 as presented.*

*Carried.*

**BY-LAWS**

**6.1 911 Civic Address**

**6.2 Cemetery**

**6.3 Bennett Site Plan Agreement – 4 Cobalt**

**6.4 Appoint a Deputy Clerk**

*RESOLUTION 2021-235 Smith-Brunton*

*BE IT RESOLVED THAT by the Council of the Municipality of Magnetawan that the following by-laws are now read a first, second and a third time, passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation, and engrossed in the by-law book:*

*6.1 911 Civic Address*

*6.2 Cemetery*

*6.3 Bennett Site Plan Agreement – 4 Cobalt Lane*

*6.4 Appoint Deputy Clerk Laura Brandt*

*Carried.*

**CLOSED SESSION**

In accordance with Section 239(2) of the Municipal Act, 2001 S.O. 2001, c.25, as amended, Council shall proceed into a Closed Session in order to address matters pertaining to:

- (b) Personal matters about an identifiable individual
- (c) Acquisition or disposition of land
- (i) Information supplied in confidence by a third party

**RESOLUTION 2021-236 Kneller-Hetherington**

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan moves to a closed session at 2:05 pm pursuant to Section 239(2) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, Council shall proceed into Closed Session in order to address matters pertaining to: (b) personal matters about an identifiable individual, (c) a proposed or pending acquisition or disposition of land and (i) Information supplied in confidence by a third party*

*Carried.*

**RESOLUTION 2021-237 Brunton-Smith**

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan returns to open session at 3:55 pm.*

*Carried.*

**RESOLUTION 2021-238 Smith-Brunton**

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan accepts the quotation from Ecovue Consulting Services to act as the Municipal Planning Consultant for the Municipal Official Plan and Zoning By-law Review;*

*AND FURTHER THAT Council directs staff to begin the process of an Official Plan and Zoning By-law Review.*

*Carried.*

**CONFIRMING BY-LAW AND ADJOURNMENT**

**7.1 Confirm the Proceedings of Council and Adjourn**

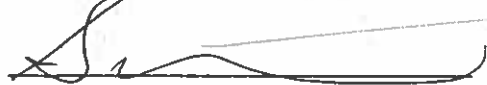
**RESOLUTION 2021-239 Kneller-Hetherington**

*BE IT RESOLVED by the Council of the Municipality of Magnetawan that the Confirming By-law is now read a first, second and a third time, passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and engrossed in the by-law book;*

*AND FURTHER THAT, this meeting is now adjourned at 4:00 pm to meet again at the call of the Chair.*

*Carried.*

Approved by:



Mayor



Clerk