



AGENDA – Regular Meeting of Council

Wednesday, July 27 , 2022

1:00 PM

Magnetawan Community Centre

Page # OPENING BUSINESS

- 1.1 Call to Order
- 1.2 Adoption of the Agenda
- 1.3 Disclosure of Pecuniary Interest
- 3 1.4 Adoption of Previous Minutes

PUBLIC MEETING

- 12 Stop Up Close & Sell Road Allowance - Between Townships of Ryerson & Chapman, Parts 2 & 3, 42R21856 - Bailey

STAFF QUARTERLY REPORTS - SECOND QUARTER

- 26 2.2 Report from By-law Enforcement Officer Caitlin Deevey
- 30 2.3 Report from Fire Chief Derek Young
- 32 2.4 Report from Chief Building Official Tyler Irwin
- 34 2.5 Report from Public Works Superintendent Scott Edwards
- 37 2.6 Report From Deputy Clerk Nicole Gourlay
- 40 2.7 YTD Budget 2022 From Linda Saunders Treasurer

STAFF REPORTS, MOTIONS AND DISCUSSION

- 54 3.1 Road Exchange Unopened Road Allowance - Part 2 Plan 42R-21766 & Part 3 Plan 42R-21766 - Crossman
- 69 3.2 Stop Up Close and Sell Road Allowance Purchase Request - Between Croft Plan M36 Lot 11 and Plan M36 Lot 9 PT Lot 10 Parts 2 to 4 - Ted McKenna (on behalf of Caudwell)
- 75 3.3 Request for Road Use/Maintenance Agreement - Lesley Lovering
- 86 3.4 Request for Deeming By-law - PLAN 235 LOTS 1, 2 & 3 - Carl Lorusso
- 88 3.5 Consent Application - CON 12, PT LOT 19 and LOT 18 - Main/Hutcheson
- 111 3.6 Report from Public Works Superintendent Scott Edwards, Award RFP2022-06 Winter Sand
- 112 3.7 Report from Public Works Superintendent Scott Edwards, Award RFP2022-07 Surface Treatment (Double Lift Tar & Chip)
- 113 3.8 Report from Public Works Superintendent Scott Edwards, Award RFP2022-08 Slurry Seal Surface Treatment
- 114 3.9 Report from Deputy Clerk Laura Brandt Digital Sign Ahmic Community Centre
- 117 3.10 DRAFT Policy For The Use of Municipal Facilities or Grounds at no Cost
- 119 3.11 DRAFT Rescind By-law 2018-33
- 123 3.12 Magnetawan Ridge Runners Memorandum of Understanding Sept 2022-2026
- 124 3.13 DRAFT Appoint a Deputy Chief Building Official Shared Service Agreement - Brian Dumas
- 125 3.14 Correspondence From Susanna Nel Request for Use of Electricity at Magnetawan Centennial Park
- 126 3.15 Correspondence MADD Message Yearbook Advertising
- 129 3.16 Municipal Insurance Renewal Proposal for The Corporation of the Municipality of Magnetawan

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- 150 4.1 Eastholme Home For The Aged 2021 Year in Review
182 4.2 Magnetawan Cemetery Board (MCB) Minutes June 9, 2022
184 4.3 Almaguin Community Economic Development (ACED) Minutes June 20, 2022, Almaguin Highlands Business Support Guide, Taste of Almaguin Bingo, AHSS Student Engagement Report & Projected Budgets for 2023/2024
208 4.4 Magnetawan Community Centre Board (MCCB) Minutes July 13, 2022

CORRESPONDENCE

- 211 5.1 Northern Ontario Service Deliverers Association (NOSDA) Paramedic Services Modernization
212 5.2 Northern Ontario Service Deliverers Association (NOSDA) Paramedic Services in the North
213 5.3 Northern Ontario Service Deliverers Association (NOSDA) Community Paramedicine Funding
214 5.4 Hastings County Expanding Amber Alert System
216 5.5 Municipality of Tweed Ontario Wildlife Damage Compensation Program
219 5.6 Magnetawan Public Library Year to Date Budget and Update
221 5.7 FONOM Media Release Practice of Catch and Release in Northern Communities
223 5.8 FONOM Learning Morning
224 5.9 Request for Proposal RFP 2022-07 Surface Treatment (Double Lift Tar & Chip)
235 5.10 Request for Proposal RFP 2022-08 Slurry Seal Surface Treatment
247 5.11 Correspondence Thank You Letter Almaguin Highlands Graduate Bursary Program
249 5.12 Drumming With Sandra Poster
250 5.13 Bike and Recreational Games Share Poster
251 5.14 Culvert 11 Repairs Update Poster
252 5.15 Updated Notice of Closure Lake Cecebe Boat Ramp Poster
253 5.16 Notice of Office Closure Monday August 1, 2022 Poster
254 5.17 Dinner and A Drive-In Movie Event Poster
255 5.18 The World's Largest Treasure Hunt Now In Magnetawan! Geocaching Poster and Comments
258 5.19 ICYMI Council Highlights July 6, 2022

ACCOUNTS

- 259 6.1 Accounts in the amount of \$432,573.09

BY-LAWS

- 279 7.1 Stop Up Close & Sell Road Allowance - Between Townships of Ryerson & Chapman, Parts 2 & 3, 42R21856 - Bailey
284 7.2 Rescind By-law 2018-33
285 7.3 Appoint a Deputy Chief Building Official Shared Service Agreement - Brian Dumas

CONFIRMING BY-LAW AND ADJOURNMENT

- 286 8.1 Confirm the Proceedings of Council and Adjourn



**Municipality of
Magnetawan**

COUNCIL MEETING MINUTES

July 6, 2022

1:00 pm

The meeting of the Council of the Corporation of the Municipality of Magnetawan was held at the Magnetawan Community Centre on Wednesday July 6, 2022 with the following present:

Mayor Sam Dunnett
Deputy Mayor Tim Brunton
Councillor Brad Kneller
Councillor John Hetherington
Councillor Wayne Smith

Staff: CAO/Clerk Kerstin Vroom, Deputy Clerk Recreation and Communications Laura Brandt and Public Works Superintendent Scott Edwards were present for the entire meeting. Deputy Clerk Planning and Development Nicole Gourlay and Acting Deputy Clerk Erica Kellogg were present for their respective section in the meeting.

OPENING BUSINESS

1.1 Call to Order

The meeting was called to order at 1:00 p.m.

1.2 Adoption of the Agenda

RESOLUTION 2022-173 Brunton-Smith

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adopts the agenda as presented.

Carried.

1.3 Disclosure of Pecuniary Interest

Mayor Sam Dunnett stated that should anyone have a disclosure of pecuniary interest that they could declare the nature thereof now or at any time during the meeting.

1.4 Adoption of the Previous Minutes

RESOLUTION 2022-174 Smith-Brunton

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adopts the minutes of the meetings on June 15, 2022 at 1:00 pm and June 22, 2022, at 10:00 am as copied and circulated.

Carried.

DEPUTATION

Alan Bottomley, Almaguin Climate Action, Reducing the Use of Fossil Fuels to Zero by 2035

RESOLUTION 2022-175 Hetherington-Kneller

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan thanks Alan Bottomley, Almaguin Climate Action for his delegation Reducing the Use of Fossil Fuels to Zero by 2035.

Carried.

Near North Enviro-Education Centre (NNEEC), Inspiring Sustainable Communities in Almaguin

RESOLUTION 2022-176 Smith-Brunton

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan thanks Jocelyn Palm, Near North Enviro-Education Centre (NNEEC), Inspiring Sustainable Communities in Almaguin for her presentation and supports the advertisement of their survey; AND FURTHER would appreciate receiving a copy of the survey results.

Carried.

PLANNING ACT PUBLIC MEETING

Zoning By-law Amendment Application – Concession 4, PT Lot 14 PT Lot 15 RP PSR1413 Part 1 PCL 21081 SS – Harris

RESOLUTION 2022-177 Brunton-Smith

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan recesses the regular meeting to hold a public meeting pursuant to Sections 34 of the Planning Act to consider a Zoning By-law Amendment Application:

described as Concession 4, PT Lot 14 PT Lot 15 RP PSR1413 Part 1 PCL 21081 SS, formally the geographic Township of Croft Municipality of Magnetawan, (Roll: 494403000409400) –Harris– Rezone from Rural to the Rural Residential Zone.

Carried.

RESOLUTION 2022-178 Smith-Brunton

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adjourns the Planning Act Public Meeting and returns to the regular meeting.

Carried.

RESOLUTION 2022-179 Brunton-Kneller

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives and approves the recommendations of Nicole Gourlay Deputy Clerk -Planning & Development, supporting the application for Zoning By-law Amendment for: Harris– Concession 4 Lot 14 and 15 RP PSR1413 Part 1PCL 21081 SS previously in the geographic township of Croft, now in the Municipality of Magnetawan, (Roll: 4944 030 004 09400). The By-law on this matter will be passed later in the meeting.

Carried.

STAFF REPORTS, MOTIONS AND DISCUSSION

2.1 DRAFT Site Plan Agreement – Concession 4, PT Lot 14 PT Lot 15 RP PSR1413 Part 1 PCL 21081 SS – Harris

RESOLUTION 2022-180 Kneller-Hetherington

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves the DRAFT Site Plan Agreement Concession 4, PT Lot 14 PT Lot 15 RP PSR 1413 Part 1 PCL 21081 SS - Harris, and the by-law on this matter will be passed later on in the meeting.

Carried.

2.2 DRAFT Speed Limit Evaluation Guide, Establishing Speed Limits on the Roads of the Municipality of Magnetawan

RESOLUTION 2022-181 Smith-Brunton

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives and adopts as presented the Speed Limit Evaluation Guideline Establishing Speed Limits on the Roads of the Municipality of Magnetawan.

Carried.

2.3 DRAFT Limited Services Agreement – CON 1, Part Lot 10, Parts 1 to 3 PCL 3508 S/S, 42R21844 -Bechtel

RESOLUTION 2022-182 Brunton-Smith

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves the DRAFT Limited Services Agreement – Concession 1, Part Lot 10, PCL 3508 S/S - Bechtel, and the by-law on this matter will be passed later on in the meeting.

Carried.

2.4 Stop Up Close and Sell Road Allowance Purchase Request – Between Croft Plan 110 S PT Lot 13 S PT Lot 14 N/S Ahmic St and Plan 110 PT Lot 1 N Ahmic St – Sue Jennings (on behalf of Hewson)

RESOLUTION 2022-183 Smith-Brunton

WHEREAS the Municipality of Magnetawan has received an application from Susan Jennings (Agent) for the purchase of Original Road Allowance between CROFT Plan 110 S PT LOT 13 S PT LOT 14 N/S AHMIC ST and PLAN 110 PT LOT 1 N AHMIC ST (HEWSON) which are both owned by the same owners;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves in principle the sale of:

1. Original Road Allowance with the following provisions:

- Any other adjacent landowner shall be invited to participate in the purchase of that part of the specified road allowance which borders their lands;*
- The price be set by an appraised value set by a professional appraiser;*
- All costs for the purchase to be borne by the applicant*
- The road allowance be merged with the existing properties*

Deferred.

Direction was given to Staff to arrange a survey of the property to locate the stakes at the firehall side and road allowance at the cost of the Municipality.

2.5 DRAFT Delegate Staff Site Plan Approval Officer By-law

RESOLUTION 2022-184 Brunton-Smith

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves the DRAFT Delegate Staff Site Plan Approval Officer, and the by-law on this matter will be passed later on in the meeting.

Carried.

2.6 Discussion Short Term Rental Public Meeting

Direction was given to Staff to organize a public meeting with the data already collected through the Official Plan and Zoning By-law Review to provide a framework.

2.7 Correspondence from Celeste Mestern, Rental Request Gazebo at Centennial Park

RESOLUTION 2022-185 Smith-Brunton

WHEREAS the Council of the Municipality of Magnetawan receives the correspondence from Celeste Mestern, Gazebo at Centennial Park;

NOW THEREFORE BE IT RESOLVED that the Council of the Municipality of Magnetawan approves the use of the Centennial Park Gazebo on Saturday August 20th from 11:00 am to 2:00pm.

Carried.

MUNICIPAL BOARDS AND COMMITTEE MINUTES

3.1 Almaguin Community Economic Development (ACED) Minutes May 30, 2022

3.2 District of Parry Sound Social Services Administrative Board Chief Administrative Officer's Report June 2022

RESOLUTION 2022-186 Kneller-Hetherington

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the Municipal Boards and Committee Minutes as copied and circulated.

Carried.

CORRESPONDENCE

4.1 Correspondence Parry Sound Area Community Business & Development Centre Inc.

4.2 Almaguin Highlands ParticipACTION Final Week Contest Poster

4.3 Art in the Park Lineup Poster

4.4 ICYMI Council Highlights June 15, 2022

RESOLUTION 2022-187 Brunton-Hetherington

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the correspondence items as copied and circulated.

Carried.

ACCOUNTS

5.1 Accounts in the amount of \$378,131.41

RESOLUTION 2022-188 Smith-Brunton

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves the accounts in the amount of \$387,131.41 as presented.

Carried.

BY-LAWS

- 6.1 Zoning By-law Amendment Application – Concession 4, PT Lot 14 PT Lot 15 RP PSR1413 Part 1 PCL 21081 SS – Harris
- 6.2 Site Plan Agreement – Concession 4, PT Lot 14 PT Lot 15 RP PSR1413 Part 1 PCL 21081 SS – Harris
- 6.3 Limited Services Agreement – CON 1, Part Lot 10, Parts 1 to 3 PCL 3508 S/S, 42R21844 -Bechtel
- 6.4 Delegate Staff Site Plan Approval Officer By-law

RESOLUTION 2022-189 Brunton-Smith

BE IT RESOLVED THAT by the Council of the Municipality of Magnetawan that the following by-laws are now read a first, second and a third time, passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation, and engrossed in the by-law book:

- 6.1 Zoning By-law Amendment – Concession 4, PT Lot 14 PT Lot 15 RP PSR 1413 Part 1 PCL 21081 SS - Harris
- 6.2 Site Plan Agreement - Concession 4, PT Lot 14 PT Lot 15 RP PSR 1413 Part 1 PCL 21081 SS - Harris
- 6.3 Limited Services Agreement – Concession 1, Part Lot 10, PCL 3508 S/S – Bechtel
- 6.4 Delegate Staff Site Plan Approval Officer

Carried.

CLOSED SESSION

In accordance with Section 239(2) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, Council shall proceed into Closed Session in order to address matters pertaining to: (c) a proposed or pending acquisition or disposition of land by the municipality or local board

RESOLUTION 2022-190 Hetherington-Brunton

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan moves to a closed session at 2:50 pm pursuant to Section 239(2) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, Council shall proceed into Closed Session in order to address matters pertaining to:

- (c) a proposed or pending acquisition or disposition of land by the municipality or local board*

Carried.

RESOLUTION 2022-191 Kneller-Hetherington

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan returns to open session at 3:30 pm.

Carried.

RESOLUTION 2022-192 Brunton-Hetherington

WHEREAS the Municipality of Magnetawan has acquired and has deemed the lands at 28 Church Street surplus;

NOW THEREFORE, Council authorizes the Clerk to enter into a Listing Agreement with Rick Langford, Red and White Realty Inc., Emsdale to list the above noted property for sale at a list price of: \$225,000

Carried.

CONFIRMING BY-LAW AND ADJOURNMENT

6.1 Confirm the Proceedings of Council and Adjourn

RESOLUTION 2022-193 Brunton-Smith

BE IT RESOLVED by the Council of the Municipality of Magnetawan that the Confirming By-law is now read a first, second and a third time, passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and engrossed in the by-law book;

AND FURTHER THAT, this meeting is now adjourned at 3:35 pm to meet again on Wednesday, July 27, 2022 at 1:00 am or at the call of the Chair.

Carried.

Approved by:

Mayor

Clerk

DRAFT



PLANNING ACT PUBLIC MEETING
WEDNESDAY, JUNE 15, 2022
1:00PM

The Planning Act Public Meeting of the Corporation of the Municipality of Magnetawan was held at the Magnetawan Community Centre with the following present:

Mayor Sam Dunnett

Deputy Mayor Tim Brunton

Councillor Brad Kneller

Councillor Wayne Smith

Staff: Deputy Clerk Nicole Gourlay, Acting Deputy Clerk Erica Kellogg and Deputy Clerk Laura Brandt and Municipal Planning Consultant, MHBC Planning Jamie Robinson

Regrets: Councillor John Hetherington

Zoning By-law Amendment Application – Collin James, 154 and 156 North Sparks Street

Council moved to the Public Meeting at 1:32 p.m.

The Chair stated the Municipality of Magnetawan is holding this public meeting under Section 34 of the *Planning Act* to consider a Zoning By-law Amendment Application to rezone lands from the Village Commercial (CV) Zone to the Village Commercial Exception (CV-3). The lands affected by this application are legally described as PLAN 319 PT LOT 11 W/S N SPARKS ST AND RP 42R3764 PART 1 AND PLAN 319 PT LOT 11 AND 12 W/S N SPARKS ST RP 42R9635 PART 1, Municipally known as 154 AND 156 North Sparks Street in Municipality of Magnetawan. (Roll: 494402000106300 AND 494402000106400).

The purpose of this meeting is to ensure that sufficient information is made available to enable members of the public to understand the Zoning By-law Amendment application that is being considered by Council.

Council will hear submissions made at this meeting, and the matter will then be considered by Council and a by-law may be passed by Council later in the meeting.

The Chair asked the Deputy Clerk to advise how notice was given.

Deputy Clerk Nicole Gourlay stated Notice of this public meeting was given by mail to every owner of land within 120 meters of the above noted properties and other agencies as required by the *Planning Act*. Notice was posted at the Municipal Office, on the Municipal Website, and

to the subject property. I will now ask Municipal Planning Consultant from MHBC Planning to explain the application and staff report.

The Municipality's planning consultant Jamie Robinson of MHBC Planning provided comment regarding the application, staff report and public comment.

J. Robinson outlined the proposed use is more of an industrial use rather than a small-scale commercial use, as indicated in the application and applicant's planning justification report. The current character of the area, being the main intersection of the community does not make for a suitable location for outdoor storage.

The Chair asked if the applicant wished to speak to the application.

Melissa Markham, Planning Consultant for the landowner/Agent, discussed the application and intention to create a retail sales space as an accessory use for a business owned by the applicant and located at 4220 Highway 520. M. Markham noted several sections within the Official Plan that would support the application and encourage economic prosperity. M. Markham also noted the mitigation efforts which will address visual concerns regarding the outdoor storage.

The Chair then asked if there were members of the Public who wish to speak to the application.

Karen Shenfeld, 45 Church Street PO BOX 117 Magnetawan ON P0A 1P0; opposed the application. She spoke to the character of the Town and how this was not in keeping with that the character. She would like to see something more compatible and special in that location and there is an opportunity to have a development that reflects the characteristics of the Village.

The landowner, Collin James, asked the Chair if he could address Karen's concerns. The Chair provided this opportunity.

Collin James stated he wasn't naïve to how special the location is and that the dock storage is just a starting off point to allow some starter money for servicing. The docks are all pre-sold and are gone within six (6) weeks of delivery. C. James stated that Council should be supporting new business opportunities and the municipality needs to step up. He was hurt by the Planning Report by MHBC in expressing that what he is doing is "eroding" the downtown as he has been here for 20 years running businesses and cares about the town. He then stated that if Council wasn't to grant him the Zoning By-law Amendment, it would dampen his ambition to do something on the property. He finally stated that Construction is the biggest industry in Magnetawan.

Karen Shenfeld, 45 Church Street PO BOX 117 Magnetawan ON P0A 1P0: asked the Chair to speak again. The Chair provided this opportunity. She stated that the last comment the landowner made about "not getting the amendment would dampen his ambition for development" sounded like a threat and while she respects the fact that he is a local contractor and businesses owner, she still does not feel this use is appropriate for the location.

Maggie Wilson, 143 Sparks Street Magnetawan ON P0A1P0: opposed the application. She spoke to the fact that this is the first impression upon entering the municipality and it does not have the visual effect that you want for a first impression. She noted that the property was cleaned up only yesterday, however there have been no efforts to clean up the building remnants.

The Chair asked if any member of Council had a question or statement on the proposed By-law.

Council stated they don't agree that the proposed zoning by-law amendment represents what the character of the downtown is intended to look like through the Official Plan and Zoning By-law. There was no use of the proposed site plan to show to Council over the last few weeks how that would be implemented. Council also stated that they do not see how the storage of docks assists with character and that they do not support this use at this location.

The Chair asked if the Applicant had anything further to add. M. Markham, Planning consultant for the landowner/Agent wanted to outline to Council that the site plan control agreement that is proposed would deal with the concerns she feels were raised by Council as well as the public.

J. Robinson, Municipal Planning Consultant from MHBC Planning expressed to Council that we did receive written comments from the public just prior to the meeting. With three letters opposing outlining similar concerns of compatibility and character of the downtown core and two letters in favour expressing that they believe outdoor storage of docks should be permitted prior to establishing a primary use building.

RESOLUTION 2022-142 Kneller-Brunton

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the report from Jamie Robinson, Planner MHBC, and supports the application for Zoning By-law Amendment for (James) PLAN 319 PT LOT 11 W/S N SPARKS ST AND RP 42R3764 PART 1 AND PLAN 319 PT LOT 11 AND 12 W/S N SPARKS ST RP 42R9635 PART 1, formally the Village of Magnetawan, now municipally known as 154 & 156 North Sparks Street. Magnetawan (Roll 4944 020 00106300 AND 4944 020 00106400). The By-law on this matter will be passed later in the meeting.

Defeated.

Council returned to the regular Council meeting at 2:05pm.

Approved by:

Mayor

Clerk

Moved by: _____

Seconded by: _____

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan, after holding its public meeting regarding the ‘Stop Up, Close and Sell Road Allowance – Bailey’, agrees to pass the by-law later in the meeting with the understanding that the road allowance lands are merged on title at the time of transfer with the purchaser’s lot abutting the road allowance, that was specified in the application and in the letter from the Municipal Solicitor.

Carried _____ Defeated _____ Deferred _____

Sam Dunnett, Mayor

Recorded Vote Called by: _____

Recorded Vote

Member of Council	Yea	Nay	Absent
Brunton, Tim			
Hetherington, John			
Kneller, Brad			
Smith, Wayne			
Mayor: Dunnett, Sam			

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

PUBLIC NOTICE

Re: Closing of Part Road Allowance between Townships of Ryerson & Chapman, Township of Chapman being Parts 2 & 3, 42R21856, District of Parry Sound.

(Bailey)

TAKE NOTICE that the Council of the Corporation of the Municipality of Magnetawan proposes to enact a by-law to stop up, close and sell part of the following road allowances:

Part Road Allowance between Townships of Ryerson & Chapman, Township of Chapman being Parts 2 & 3, 42R21856, District of Parry Sound.

AND TAKE FURTHER NOTICE THAT the proposed by-law will come before Council of the Municipality of Magnetawan at its regular meeting at the Magnetawan Community Centre at 4304 Highway 520, Magnetawan, Ontario on Wednesday, the 27th day of July, 2022 at the hour of one o'clock in the afternoon, and at that time Council will hear anyone in person, or by his/her counsel, solicitor or agent, who claims that his/her land will be prejudicially affected by the by-law, and who applies to be heard.

Plan 42R-21856 is available for inspection at the Municipal office or are available for inspection by emailing the Deputy Clerk at ngourlay@magnetawan.com or Phone: 705-387-3947.

DATED at the Municipality of Magnetawan, this the 18th day of July, 2022.

Kerstin Vroom, CAO/Clerk
Municipality of Magnetawan
4304 Highway #520
Magnetawan, Ontario
POA 1P0

Bailey Road Exchange



South Horn Lake Road to be transferred to the Municipality Magnetawan and Township of Ryerson jointly



Unopened Road Allowance to be transferred to Bailey





CORPORATION OF THE TOWNSHIP OF RYERSON

Date: September 8/20 Resolution No. 03

Moved by: Delynne Patterson

Seconded by: Celia Finley

Be it resolved that Ryerson Township Council support, in principle, the resolution supporting the application received by the Municipality of Magnetawan regarding the exchange of a road allowance, known as South Horn Lake Rd. from Jeffery Bailey on the lands known as 119 Hawthorne Lane (Concession 1 Part Lots 2, 3 Rem. Pcl. 655255) for the unopened road allowance between lot 2 concession 1 in the geographic Township of Chapman and lot 2 concession 14 in the geographic Township of Ryerson; with the understanding that any costs incurred by Ryerson Township will be reimbursed by the Municipality of Magnetawan.

Carried Defeated

George Sterling
(Chair Signature)

Recorded Vote Requested by: _____

RECORDED VOTE					
Vote called by Clerk in random order, Chair to vote last					
Members of Council		Yes	No	Abstention	Absent
Councillors	Penny Brandt				
	Celia Finley				
	Barb Marlow				
	Delynne Patterson				
Mayor	George Sterling				

RESOLUTION NO. 2020 - 178 JULY 15, 2020

Moved by: Brad Kneller

Seconded by: [Signature]

WHEREAS the Municipality of Magnetawan has received an application for the exchange of a Road Allowance from Jeffery Bailey, on the lands known as 119 Hawthorne Lane, Con 1 PT Lots 2,3 REM PCL 655255, Roll number 4944 010 00100300

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves in principle the exchange of lands encompassing the road traversing the Bailey's lands with the Boundary Road Allowance between Ryerson and Magnetawan with the following provisions:

1. any other adjacent landowner shall be invited to participate in the purchase of that part of the specified road allowance which borders their lands;
2. the exchange of the 'road allowances' will be at no cost to the applicant for the lands only;
3. the Applicant receives approval from the Township of Ryerson for the exchange of lands,
4. *the transferred road of Hawthorne Lane to the municipality is a minimum of 66 feet in width*

OK

Carried Defeated Deferred

[Signature]
Sam Dunnett, Mayor

Recorded Vote Called by: _____

Recorded Vote

Member of Council	Yea	Nay	Absent
Brunton, Tim			
Hetherington, John			
Kneller, Brad			
Smith, Wayne			
Mayor: Dunnett, Sam			



Knowing our heritage
we will build our future.

parcel 500
12500 ILV

April 1, 2012

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

APPLICATION TO:

- Purchase of Original Shore Road Allowance
- Purchase of Original Road Allowance (not shoreline)
- Purchase of a parcel of land (not a Highway)

1. Name of Applicant:

JEFFERY MICHAEL BAILEY

2. Address of Applicant:

119 HAWTHORNE LANE, BURKS FALLS

3. Telephone Number and Email address:

705-382-6010 OR 519-640-8818

4. Owner's Property Description:

CON 1 PT LOTS 2,3 REM PCL 655255

5. Owner's PIN Number:

ROLL NUMBER: 4944 010 00100300.0000

6. Sketch of lands pertaining to this Application (to be attached)

7. Names and addresses of Adjacent Owners (each side):

- 1. _____
- _____
- 2. _____
- _____

INSTRUCTIONS

1. Please fill in the above Application.

2. Application Fee

The Application Fee is \$ 500.

This is a non-refundable fee applied towards the cost of investigating the Application and presenting preliminary information to Council.

3. Preliminary Consideration by Council

The Application will be presented to Council for preliminary consideration. If "approved in principle" by Resolution, you will be forwarded a copy of the Resolution and a copy will be forwarded to our solicitor who will get in touch with you as to further requirements with respect to:

- .1 instructions to be given to your surveyor; and
- .2 a further deposit to the Municipality of \$ 2500. against anticipated administration costs and legal expenses.

4. Public Notice

The Municipality will publish a Notice of this Application. Persons having an interest in this Application can appear before Council at the date set out in the Notice.

5. Sale Price

The sale price is set by Council.

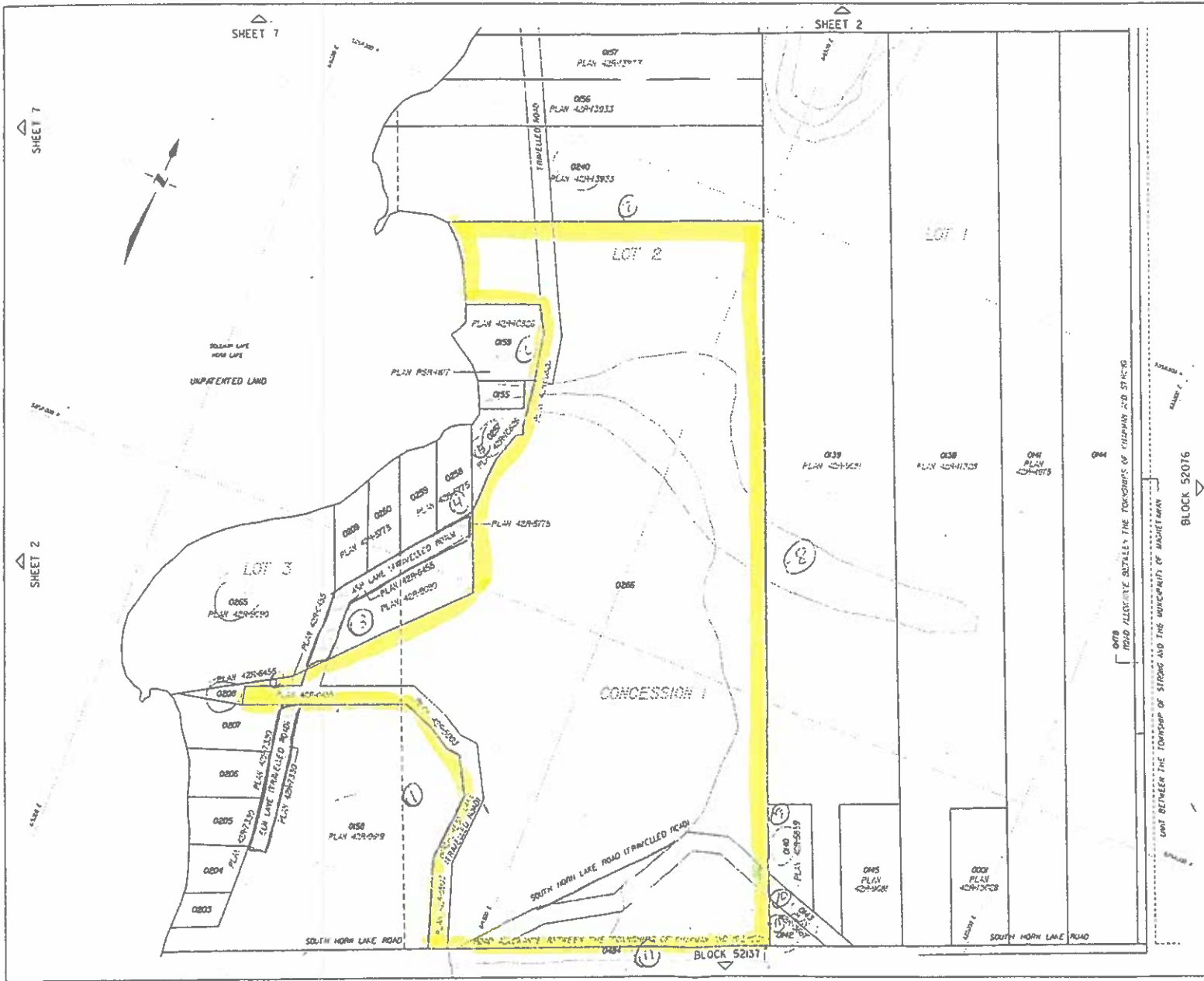
NOTE: Lot Line Projections - "Shore Road" Closings

The final decision as to the direction that lines extend across the shore road allowance, rests with Council after input from the Applicant and adjacent owners.

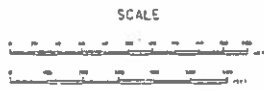
DATE:

June 29/2020

A. Bandy
Signature of Applicant



Ontario
 Ministry of Government Services
 THIS INDEX MAP SHOWS ALL
 PROPERTIES EXISTING IN
 BLOCK 52079 - SHEET 10
 ON JUNE 1, 2009



PROPERTY INDEX MAP
 BLOCK 52079
 THE MUNICIPALITY OF
 MAGNETAWAN
 DISTRICT OF
 PARRY SOUND
 (OFFICE 42)

LEGEND

FIELD-HOLD PROPERTY BOUNDARY	—————
LEASEHOLD PROPERTY BOUNDARY	- - - - -
UNITED INTEREST PROPERTY UNIT	—————
FIELD-HOLD PROPERTY NUMBER	0247
LEASEHOLD PROPERTY NUMBER	0147
UNITED INTEREST PROPERTY NUMBER	0247
TOWNSHIP FABRIC	- - - - -
STREAMS, RIVERS	~~~~~
ESTAKE	—————
UTM GRID	—————
BOUNDARY MAP NUMBER	0247

THE SHADE DETECTED FOR UNIT PROPERTIES 0247, 0248 - 0249 IS A COMPOSITE OF THE MAP BLOCK NUMBER 0247 AND THE FOUR UNIT NUMBER 0247 WHICH APPEARS IN EACH ACTIVATED PROPERTY

NOTES

NORTH ARROW INDICATES THE DIRECTION OF THE CENTRAL MERIDIAN OF THE SURVEY

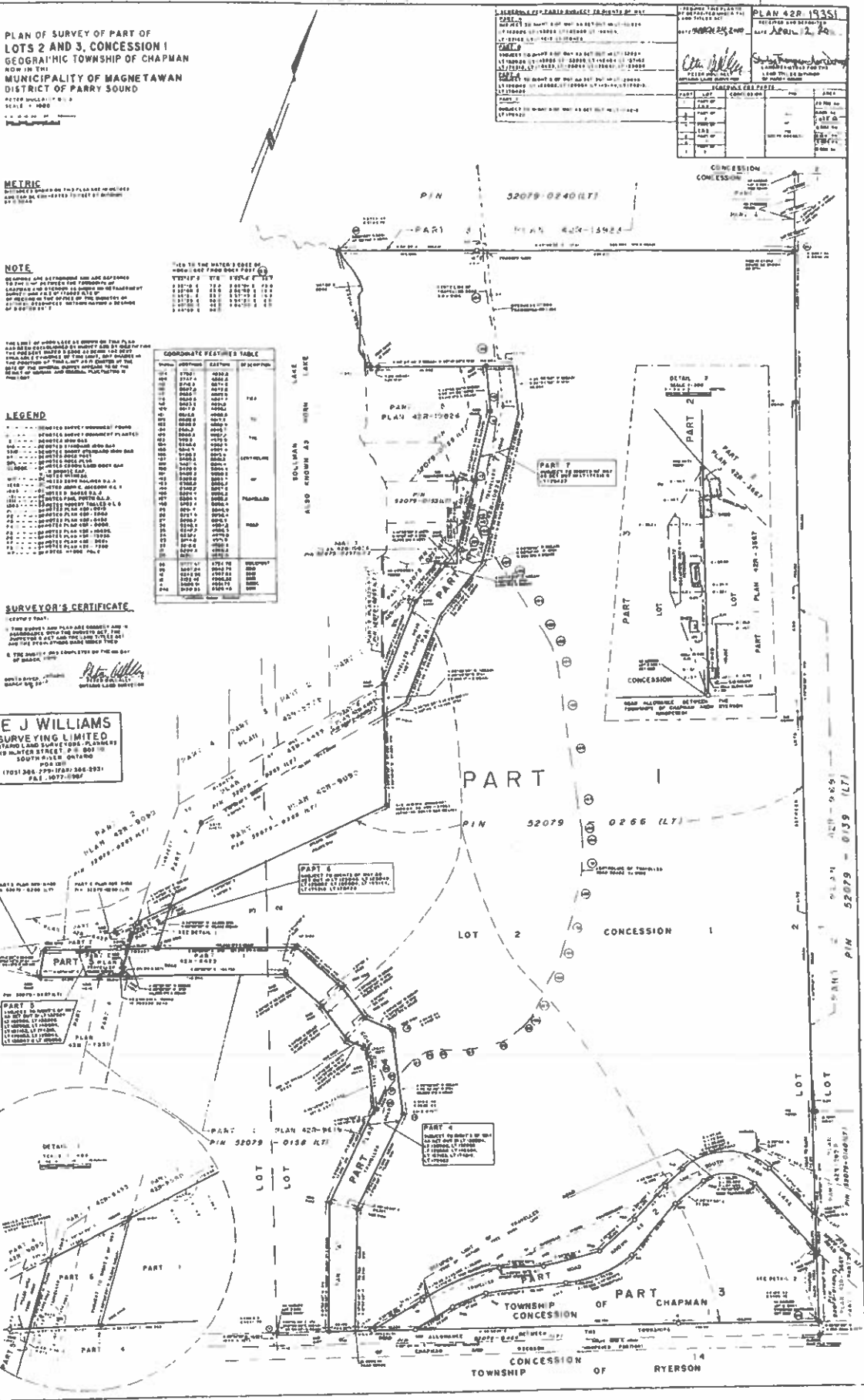
THIS IS NOT A PLAN OF SURVEY

THIS MAP WAS COMPILED FROM PLANS AND DOCUMENTS RECORDED IN THE LAND REGISTRY SYSTEM AND HAS BEEN PREPARED FOR PROPERTY HOLDING PURPOSES ONLY

FOR BOUNDARIES OF PROPERTY BOUNDARIES SEE RECORDED PLANS AND DOCUMENTS

ONLY 42079 EASEMENTS ARE SHOWN

REFERENCE PLANS UNDER THE NAME BEEN! REFERENCE PLANS ARE NOT IDENTIFIED



**THE CORPORATION OF THE MUNICIPALITY OF
MAGNETAWAN**

BY-LAW 2022 –

Being a By-law to stop up, close and sell Part Road Allowance between Townships of Ryerson & Chapman, Township of Chapman being Parts 2 & 3, 42R21856, District of Parry Sound

(Bailey)

LEGISLATION

WHEREAS pursuant to Section 27(1) of the *Municipal Act, S.O. 2001, c. 25*, as amended, municipalities are given authority over highways within their jurisdiction;

AND WHEREAS the Original Road Allowance which is the subject matter of this By-law is within the jurisdiction of this Municipality and the Township of Ryerson as it is a boundary road allowance;

AND WHEREAS South Horn Lake deviated from the Original Road Allowance between the Townships of Ryerson and Chapman;

AND WHEREAS the owner of Broken Lot 2, Concession 1, Township of Chapman will convey lands occupied by South Horn Lake Road will convey such lands to the Municipality of Magnetawan and is entitled to a conveyance of the Original Road Allowance pursuant to section 66 of the *Municipal Act, 2001*;

AND WHEREAS the Municipality and the Township have joint jurisdiction over the boundary road allowance;

AND WHEREAS pursuant to the Municipality's Procedures for Public Notice By-law No. 2016-12, the Clerk of this Corporation did cause a Notice of the proposed By-law to be published in accordance with requirements of the said By-law.

BE IT ENACTED AS A BY-LAW OF THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN AS FOLLOWS:

1. **Stop Up and Close** – This Council does hereby stop up and close to vehicular and pedestrian traffic the lands described in Schedule "A".
2. **Surplus Property** - The said lands described in Schedule "A" are declared to be surplus to the requirements of this Municipality.

3. **Authorization for Sale** – This Council does hereby authorize the exchange of the said lands described in Schedule “A” for other lands to be conveyed to the Municipality (being Part 1, 42R21856).
4. **Easements** – This Council does hereby authorize the transfer of such easements over the lands described in Schedule “A” attached hereto as may be required by utility providers. Notice of the proposed road closings were sent to Hydro One Networks Inc. and Bell Canada. Both have responded that they do not have any easement requirements.
5. **Sale of Land By-law** – Compliance with the Notice provisions of Public Notice By-law 2016-12, will be deemed to be in compliance with the Notice provisions of this Municipality’s Sale of Land By-law 2006-11.
6. **Execution of Documents** –
 - a) **If Paper Registration**
The Mayor and the Clerk are hereby authorized to execute all documents for paper registration (including public utility easements, if any) in connection with the closing and subsequent transfer of title to the lands described in Schedule “A”.
 - b) **If Electronic Registration**
The Clerk is hereby authorized for or on behalf of the Municipality to execute, for the Municipal Solicitor an “Acknowledgment and Direction” authorizing the Municipal Solicitor to complete the Electronic Registration for any required easements, and the subsequent transfer of title relating to the lands described in Schedule “A”.
7. **Clerk’s Affidavit** - There shall be attached to this By-law, as Schedule “B”, an affidavit by the Clerk of this Corporation, setting out:
 - a) the procedures taken for the giving of Notice pursuant to By-law 2016-12 and;
 - b) the procedures taken for notice to Public Utilities and applicable Government Departments or Ministries.

READ A FIRST AND SECOND TIME THIS 27th DAY OF JULY, 2022.

READ A THIRD TIME AND FINALLY PASSED THIS 27TH DAY OF JULY, 2022.

THE CORPORATION OF THE
MUNICIPALITY OF MAGNETAWAN

_____ c/s
Sam Dunnett, Mayor

SCHEDULE "A"

Part Road Allowance between Townships of Ryerson & Chapman, Township of Chapman
being Parts 2 & 3, 42R21856, District of Parry Sound

BY-LAW CERTIFICATION

CERTIFIED to be a true copy of By-law _____, and that such By-law is in full force and effect.

Dated at the Municipality of Magnetawan, this the 27th day of July, 2022

Kerstin Vroom, CAO/Clerk c/s

DRAFT

SCHEDULE "B"

Part Road Allowance between Townships of Ryerson & Chapman, Township of Chapman being Parts 2 & 3, 42R21856, District of Parry Sound

CLERK'S AFFIDAVIT - NOTICE

I, Kerstin Vroom, CAO/Clerk, of the Municipality of Magnetawan, make oath and say as follows:

1. This Deponent
I am the CAO/Clerk of the Corporation of the Municipality of Magnetawan and as such, have knowledge of the facts hereinafter deposed to.
2. Publication and Posting
Pursuant to By-law 2016-12, I did cause Notice of Council's intention to consider a By-law to stop up, close and sell that parcel of land described in Schedule "A" to be published as follows:

 Public Posting - posted on the Municipal website and at the Municipal Office at least seven (7) days prior to consideration of the matter by Council;
3. Grace Period
This By-law was passed by Council more than seven (7) days after the posting.
4. Copy of Notice
Attached to this my Affidavit as Exhibit "A" is a copy of the actual Notice as it was posted.
5. Additional Notification
Notice of the proposed road closing was sent to Hydro One Networks Inc., and Bell Canada and they have advised that they do not have any interest in the subject lands.
6. Procedure
To the best of my knowledge, the closing and selling procedures taken by this Municipality have been in accordance with the Municipality's Public Notice and Sale of Land By-laws.
7. Public
The proposed by-law came before Council at its regular meeting on the _____ day of _____, 2022 and at that time, no person made any claim that the effect of the By-law would be to deprive them of the right of motor vehicle access to or from their land, and that all persons who applied to be heard, were heard.

SWORN before me at the _____)
Municipality of Magnetawan)
this the _____ day)
of _____, 2022.)

Kerstin Vroom, CAO/Clerk



REPORT TO COUNCIL

To:	Mayor and Council
From:	Municipal Law Enforcement Officer Caitlin Deevey
Date of Meeting:	
Report Title:	2022 Second Quarter Report
Report prepared:	July 18th, 2022

Recommendation: THAT Council receives this report as presented for information only.

Summary

Bylaw enforcement matters in progress as of end of June/22– 37 open files

Training and Education

The MLEOA is the only organization and governing body authorized to issue certification to Municipal Law Enforcement Officers in Ontario. This authorization was granted through Bill Pr83, Municipal Law Enforcement Officers' Association (Ontario) Inc. Act 1997 which, received Royal Assent on July 21, 1997.

Certification is available to those members who have achieved a recognized standard of professional development and have contributed to the field of municipal law enforcement.

-Certification was issued and obtained in June

Complaints and Investigations

April

**one week out of district for certification course.*

Parking warnings – 4

- ranging from parking opposite traffic, to no parking areas, sidewalks and impeding traffic

Dog at large – 4

- 2 owner educated and warned, compliance was immediate
- 1 fine issued
- 1 not found

Feed or permit feeding wildlife – 1

- not found

Animals at large – 2

-April is a trying time where animals tend to discover the winter wear on fences and escape their areas. Each matter, owners were educated and warned, and compliance was immediate.

Persistent dog barking – 2

-one not valid

-one warned, educated, dog was rehomed for compliance

Zoning – 1

- Use not permitted, -warned and corrected

Property Standards – 1

-ongoing from previous report, completed

Kennel inspections – 1

-dog kennel passed inspection meeting the minimum requirements of the bylaw.

Trailers – 5

-3 removed and complied

-2 obtained licensing

May

**one week out of district for training and provincial board meeting. Bylaw thanks Council for their ongoing support.*

Parking – 3

-warnings with immediate compliance

Zoning – 2

-accessory structure setbacks, shipping containers,

Trailers – 6

-2 relocated/removed

-3 obtained proper licencing

-1 not valid complaint (licence was held by trailer owner)

Drainage -1

-from previous report, completed

Dog attack – 1

-health unit notified

Dogs in prohibited areas – 4

-warned and immediate compliance obtained

Dogs at large – 3

-2 not found and assumed to have returned home

- 1 charges pending

Animals at large -1

-warning issued

Persistent dog barking – 1

-notice sent, no recent complaints received on matter

Animal welfare concerns – 2
-noted and passed to Sol. Gen. Animal Welfare officers.

Property standards – 1
-notice to comply warning issued

Property line/fence view – 1
-passed to bylaw from other agency all follow up directly reported to them. Matter complete.

June

Parking- 7
-warnings issued

Zoning – use not permitted – 1
-bylaw notified zoning clerk

Zoning – land clearing – 1
-notified mnrf for shoreline alterations

Fail to purchase dog license – 2
-warnings issued

Trailers – 13
-3 removed and complied
- 6 notices issued
-3 licensed, checked for compliance
-1 pending legal actions

Dog at large – 3
- 2 warnings, one charges pending.

Dog trespass – 2
- warned, no further complaints received

Zoning – shipping containers - 1
- removed upon education

Property standards – 3
-2 working with property owners to obtain compliance
-1 pending investigation

Overnight docking – 1
- Warning issued

Drainage -2
-1 not valid
-1 educated and corrected for compliance

Noxious weeds – 1

-warning issued, compliance obtained weeds removed

Docks -2

-education provided on encroachments and privacy laws, no enforcement.

Dogs in prohibited areas – 17

-warnings issued


- 2 fines issued to repeat offenders.

**Please note that this report does not include public inquiries about bylaws, or assistance provided to other agencies.*

Respectfully Submitted,

Caitlin Deevey

Caitlin Deevey, MLEO©

 <p data-bbox="240 310 500 394">Municipality of Magnetawan</p>	<p data-bbox="829 233 1154 264">REPORT TO COUNCIL</p>
<p data-bbox="199 411 250 443">To:</p>	<p data-bbox="570 411 854 443">Mayor and Council</p>
<p data-bbox="199 457 289 489">From:</p>	<p data-bbox="570 457 915 489">Fire Chief Derek Young</p>
<p data-bbox="199 504 459 535">Date of Meeting:</p>	<p data-bbox="570 504 764 535">July 27, 2022</p>
<p data-bbox="199 550 391 581">Report Title:</p>	<p data-bbox="570 550 1084 581">Quarterly Fire Department Report</p>

Recommendation: THAT Council receives and approves this report as presented.

Call Volume:

As of July 18, 2022: 97 Calls for service.

Compared to years past:

July 17, 2021: 109

July 19, 2020: 78

July 19, 2019: 103

July 19, 2018: 108

We are at a slightly less call number than typical compared to past years.

General update:

-Canada Day and the fireworks were a success. The Association BBQ went well with a large number of people in attendance. There was a lot of positive feedback about the fireworks and seemed to be enjoyed by all

-FirePro2 continues to be a useful tool and makes submitting Fire Marshall reports simple and quick.

-The old tanker 514 has been put on GovDeals and will be sold in the next few weeks.

-For emergency responses our Covid 19 protocols remain in place for the protection of the responders.

-On July 4th of this month, Council appointed me as Fire Chief. I thank Council for this opportunity. Joe Readman agreed to stay on as the Deputy Fire Chief and has been instrumental in the transition process.

Upcoming:

-The Mobile Live Fire Training Unit (MLFTU) will be in Magnetawan from July 27, 2022 to August 2, 2022.

- Heritage Day/Public Education August 13th
- Prevention/Public Education meetings with two of the local cottage associations
- A joint recruitment with our Automatic Aid partners will be starting and hope to recruit more members

Training:

- Two members have obtained their Display Supervisor Certificate and Magnetawan can now do their own firework displays.
- Nine members successfully completed their NFPA 1072 Hazmat practical test and are awaiting the results of the written test.
- At the end of the month the MLFTU will provide the new recruits the opportunity to complete the live fire component of their training. Several local fire departments will also be attending over the various days to train together to enhance our skills.

Fire rating:

- The current fire rating remains at Moderate. Even with the hot weather, we are receiving enough rainfall to keep it at this level.
- We had a brief period of High and Extreme (Total Fire Ban) ratings, where we attended three grass/wildland fires this spring.
- Illegal burning and daytime burning have been less of an issue this year than previously.

Conclusion:

Training for certification is nearing completion. With successful written test scores, most of the department will be fully certified. Calls for service are lower than expected for this time of year; however, the department is ready to respond as required.

Respectfully Submitted,

Derek Young

Derek Young,
Fire Chief.



REPORT TO COUNCIL

To:	Mayor and Council
From:	Chief Building Official Tyler Irwin
Date of Meeting:	July 27, 2022
Report Title:	Second Quarter Report

Recommendation:

THAT Council receives this report as presented for information only.

Background:

The purpose of this report is to update council on Building Department matters such as:

- Building Permit activity within the Municipality (April 1st- June 30th),
- The general daily activities of the Building Department.

Evaluation:

From April 1st to June 30th a total of thirty-five (35) permits were issued for new construction, and two (2) for demolition.

Category of permits issued:

New single-family dwellings-----3
 Seasonal-----6
 Sleep cabin -----1
 Park Model-----5
 Addition/ Renovation -----15
 Garage/ Shed/ Boathouse ---- 3
 Farm -----1
 Commercial -----1
 Demolition -----2

Q2-Total Building Permit Fees	\$67,268
Q2-Total Construction Value	\$4,310,255
YTD-Total Building Permit Fees	\$107,642
YTD-Total Construction Value-	\$6,827,693

Q2- Five-year comparison

Year	No. of Permits
2017	22
2018	21
2019	31
2020	18
2021	20

- Completed (exam passed) a three-day virtual Residential Plumbing Inspection course.
- Responded to general inquires.
- Completed property information reports.
- Reviewed and processed applications.
- Attend court (Zoom)
- Conduct inspections
- As time permits, I have been working on putting together sample drawings/ diagrams for structures such decks, sheds, and garages. This will help simplify the application process for residents and will be put on the Municipality's website when completed.

Respectfully Submitted,



Tyler Irwin
Chief Building Official



REPORT TO COUNCIL

To:	Mayor and Council
From:	Public Works Superintendent Scott Edwards
Date of Meeting:	July 27, 2022
Report Title:	Public Works Department Quarterly Report (Second Quarter)

Recommendation: THAT Council receives this report as presented for information only.

Background:

The Second quarterly report for 2022 basically covers the spring and early summer activities of both the Landfill and Roads operations. The start of the season weather wise was somewhat favourable for both Roads Maintenance and Landfill Operations.

Activities Undertaken – Roads Department

Spring / Summer Maintenance

- Less Spring flooding resulted in less washouts.
- Beaver activities were and are on the rise despite efforts to dissuade them from their activities.
- An estimated 325,945 litres of calcium was used at an estimated cost of \$107,235 for Dust Control and to ensure the longevity of the gravel road network.
- Catch Basins were cleaned out on Sparks St and the Municipal Lot and did have a significant amount of debris. By cleaning out yearly ensures proper drainage and no backups that create flooding.
- Major Brushing with the Rented Brusher/Excavator along both Pearcley and South Horn Lake Rd at an estimated cost of \$21,019 in rental. For the 2023 Budget it is recommended to increase brushing maintenance as many roads now require the use of a heavy brushing unit and/or contract out.
- Spring chipping/cleanup of drainage areas using a Contractor with an Arm and Bin worked out very well and safe as compared to the chain sawing and chipping operation which is a slow going process. The Arm would pick up the debris and once the Bin was filled, the debris was driven straight to Chapman Landfill Site for disposal. Only one staff required for this mode of operation which frees up other staff for spring operations.
- Sweeping operations were completed at an estimated cost of \$19,334 to complete both the Village and Harbour plus 20 intersections to which was \$3,584 over projected budget figures. To note this was completed by the Victoria Day Weekend. Although inhouse sweeping via the Broom was used, a combination of inflation and a winter of heavy sanding raised the cost. I am looking into other options as the used Sweeper from Duncor was sold already, so am looking into attachment options for the front end loader to control cost, timing and ensure we have the roads swept.
- Supply and Apply Aggregate operations have been completed on Nipissing Rd South, Orange Valley Rd , Pearcley Rd , Horner Rd and Chapman Drive East and West.
- Line Painting for the Village and Harbour was completed in time for the Canada Day Celebrations.

-The new Tandem Snowplow Unit was part of the Canada day Parade and will also be featured at the Almaguin Road Supervisors Meeting on July 14th.

-West Poverty Bay Culvert # 11, which is being constructed by Fowlers Construction, has an estimated start date of July 25th

Staff We are still vacancy managing for 1 Full Time Equipment Operator position in the Roads Department. Our Casual Employee, who is doing a great job, has stepped in where possible and we are utilizing staff from other departments when available.

Activities Undertaken – Landfill Department

Landfill Foreman Assistant Landfill Attendant Trevor is still fulfilling the role of Acting Landfill Foreman and continues to do a good job. This opportunity has afforded Trevor the opportunity to learn the different aspects of a Landfill, and how to coordinate and plan accordingly, which is beneficial to the Municipality.

Staff We had 2 new good hires being Peter as Casual and Thomasz as Seasonal position. Both have proven to be reliable and were willing to cross train for Roads Department activities.

Brush Burning This continues to be an issue given the legal constraints and the amount of brush being brought in. Although we had coordinated with the Fire Department to do exercises there was not enough Fire Training exercises at the Landfill to adequately lower the amount of brush to be disposed of. I will continue to find means to dispose of the brush in larger quantities in a safe fashion.

Reuse Center The center has opened and is being utilized to the point that we are moving the other Seacan Container to the Croft site as per popular demand. It appears that this initiative has reduced waste significantly going into the landfill as there is a lot of residents utilizing the Reuse Center – which is now available at both landfill sites.

Hazmat Day 2022 The event is set to go on July 17th with same setup that worked well last year. To note Brendar Environmental will still be using COVID Safety measures when dealing with the public.

Electronics Products Recycling Association (EPRA) This program continues to work out quite well as well defined placement inside of the Seacan Container makes it easy to use.

All Ontario Recycling To date the Municipality has received an estimated \$9,008 for scrap metal which continues to come into both Landfills at a steady rate.

CONFERENCES AND WORKSHOPS:

AORS: As I am on the Board of Directors for the Association of Ontario Road Supervisors (AORS), I took part in the Workshops on how municipalities can recruit and retain public works staff in light of the current labour and skills shortage. In talking with other road supervisors from across Ontario it appears we all have the same dilemma that both offers of better wages and benefits are not enough to attract young workers. With a majority of the workforce becoming eligible for retirement it appears immigration will be the main force in ensuring we can deliver services to the public. To note the Private Sector is also having the same issues. My strategy to date has been to cross train staff from the Landfill for Traffic Control and Debris cleanup, although effective the

lack of Staff with Drivers Licenses tends to be an issue hence future Hiring will require at minimum a Class G License.

CANADIAN WASTE CONFERENCE: I attended the 2022 Canadian Waste Conference in Collingwood this spring and made some good contacts with interesting ideas to possibly bring in better revenue for the Landfill. One thought being to accept Fowlers Highway Road sweepings at a cost and then use as part of our capping. There was much discussion on composting and incineration to which I am continuing to look into ways that it could be incorporated into our Municipality while keeping in mind our rural setting and challenges. There was also lots of discussion on the new legislations and rules that will be coming up in the future. Ironically as with the AORS Workshop staffing and industry cost increases were the main topic. Trucks and Equipment are being designed to be more appealing to the future workforce. Robotics are heavily in demand and are being designed to take over most manual parts of the separation plants in the short term , long term is robotics to do the street pickup portion of garbage collection. That being said although this may be more in the future I will continue to observe the trends and how the Municipality can benefit from them if at all possible.

In conclusion the Public Works Staff continue to pull together for various Roads and Landfill tasks to deliver great service to the Residents of the Municipality of Magneawan during these unusual times.

Respectfully Submitted,



Scott Edwards
Public Works Superintendent



REPORT TO COUNCIL

To:	Mayor and Council
From:	Nicole Gourlay, Deputy Clerk
Date of Meeting:	July 27 th , 2022
Report Title:	Quarterly Report

Recommendation: That Council receives this report as presented for information only.

Background: This is an update from April – June 2022 on the activities that have been going on in Planning & Development during the second quarter of the year. Staff has been tracking calls as well as emails in a more detailed format to better understand what people are inquiring about. From the front office call logs, we had 77 calls regarding Planning and Development in April, 54 in May and 41 in June. Some of these calls are answered by front office staff and some are passed along to the Deputy Clerk. The Deputy Clerk – Planning & Development has received the following e-mails/phone calls/walk -ins in this quarter:

April

- 7 planning application inquiries
- 34 planning property inquiries
- 3 Economic Development inquiries

May

- 14 planning application inquiries
- 30 planning property inquiries
- 6 Economic Development inquiry

June

- 10 planning application inquiries
- 48 planning property inquiries
- 1 in person meeting with current business owner

Depending on the inquiry, these can take anywhere between 10-40 mins per call or email. Staff try to follow-up calls with e-mails to outline what we discussed on the phone and instructions on how to look up zoning or a link to the application they were looking for.

Staff have been busy preparing for the 2022 Election as well throughout the second quarter of 2022.

Activities:

Human Resources:

Erica has been shadowing the Deputy Clerk – Planning & Development over the last few weeks to assist with easing into the transition of her new role.

Pre-Consultations:

We received 7 application for pre-consultations in this quarter as this is the best way for applicants to understand if they would get a supportive report from the Planners and what would be required for a completed application.

Consents:

We have 2 applications submitted for consent review as of the end of June. Council passed 2 support in principle resolutions during Q2 including Zubatiuk and Kadas. We have 5 applicants still working through their conditions of consent. Therefore, Staff assist these applicants with these tasks as best we can. We also closed off 2 applications during the second quarter of 2022.

Zoning Bylaw Amendments:

We have received 1 application for a Zoning By-law Amendment and hosted 2 public meetings in the second quarter of 2022. The one application was for Woods. The public meetings that have been held were for James and Harris. The public meeting for Woods should be in the third quarter. The Zoning By-law Amendment application submitted by James was due to a Zoning By-law Infraction. The Harris public meeting is a condition of provisional consent for their application submitted and approved by CAPB in 2021.

Deeming Bylaws:

We had one application for a deeming bylaw in this quarter.

Road Allowance Purchases or Road Use/Maintenance Agreements:

We are working with four property owners on either road purchases/swaps/gifting this quarter. We have received letters from four new applicants and one of these has been deferred by Council. We closed Woodruff's file in Q2.

Site Plan Agreements:

We have received applications for four site plan agreements. Three as a condition of their consents and one for the fourth lot on Cobalt Lane. Council has entered into the agreements with Dunnett, Huang and Bechtel in the second quarter of 2022.

Camp Klahanie:

We are still working with Camp Klahanie in developing a site plan and creating a Draft Zoning By-law Amendment along with a Staff report that will implement the concerns from the public meeting held in October 2021. Staff are hopeful that the Draft Zoning By-law Amendment and Site Plan will be to a Public Meeting in Q3. Currently, all correspondence is going through the Municipal Solicitor and the Applicants Solicitor.

Property Information Reports:

Staff have received five property information report requests in the second quarter of 2022. The Planning & Building Departments work together on these requests. The new form is almost complete and will be completely electronic and provide the applicant with more information efficiently.

Official Plan & Zoning By-law Review:

The review of the Official Plan and Zoning By-law is still going well. We meet with Ecovue monthly and as needed with questions. There are two big changes that will/could now delay this process. One is that we need to wait for comments back from MMAH in order to book our Public Meeting under the Planning Act. Therefore, the earliest the OP Public Meeting can be is 21 days from the date we receive comments from MMAH. The second change since the Q1 report is that Bill 109 made changes to the Planning Act that does not have a time limit for the Minister to make a decision on an adopted OP by Council. Previously, if the Minister did not make a decision within 90 days of receipt, the Municipality could appeal to the Tribunal for a non-decision. That is no longer an option for the Municipality. The Minister can take as long as they want to approve Council's new adopted plan.

We hosted a second Open House the end of May on a Friday afternoon and had over 40 people in attendance. Many people were disappointed as they wanted to speak to Council directly about their concerns or comments regarding Short Term Accommodations to ensure their voice was being heard. We had many people engaged and happy that we offered something at a more convenient time. So far, we have received multiple public comments on the Zoning By-law & Official Plan Review as well as 460 survey responses to all of the surveys posted.

Asset Management:

The Deputy Clerk – Planning & Development has been working with PSD CityWide to facilitate some contract work to assist the Municipality in updating the data as well as pull reports for Council and Staff while off on Leave.

IT:

Staff have been working with the IT Service Provider to update the Active Directory Server and that has been completed. We are having some issues with our Accounting Software Provider and are working through that now. We have moved over to Netspectrum for our Internet and haven't had any issues thus far.

Economic Development:

Magnetawan has been involved in the Business Retention & Expansion process with ACED where Staff has sat in on a few interviews and if time did not permit, ACED Staff have sent through the survey results from the interviews for the BR&E project.

We have begun installation of the new Business Boards in Ahmic and Magnetawan. When installing the one in Ahmic, SignCraft hit rock and will now have to jackhammer to install that sign. We have 34 spaces filled of the 40 and are currently finalizing the big map to go in the centre of the sign. We are hopeful to have them installed by the end of July.

4855 Highway 520:

Staff last heard from the MTO in April and has followed up a couple of times since then. EJ Williams has also followed up to clarify about visibility triangles that MTO is requiring of the Municipality with no response. In April, Staff outlined to the project lead at MTO that we would like to build the road in 2022 and was there somehow we could proceed with a holding symbol on the property and deal with the traffic impact study etc, after. She agreed that might work and she would contact Traffic to have a conversation about it. Staff are still waiting to hear back. At this rate, it is unlikely the road will be built in 2022. Therefore, Staff recommends that it might be time to contact our local MPP and MP to assist the Municipality in moving this project forward.

Respectfully Submitted,



Nicole Gourlay
Deputy Clerk

MUNICIPALITY OF MAGNETAWAN
Provisional Budget Report

GL5220
 Date : Jul 18, 2022

Page : 1
 Time : 11:33 am

Account Code : 1-3-1000-1010
 To 1-4-8400-8030
 Fiscal Year : 2022

Account Code	Account Description	2022 ACTUAL VALUES	2022 FINAL BUDGET
1	GENERAL FUND		
	Revenue		
	TAXATION: NON-ASSESSABLE		
1-3-1000-1010	TAXATION - Interim Billing	-3,154,976	0
	Total TAXATION: NON-ASSESSABLE	-3,154,976	0
	GENERAL TAXES		
1-3-1250-3016	GENERAL - Area Rating Taxation	-24,858	-40,413
	Total GENERAL TAXES	-24,858	-40,413
	PENALTIES & INTEREST		
1-3-1400-7130	TREAS - Penalties & Interest	-36,153	-71,000
	Total PENALTIES & INTEREST	-36,153	-71,000
	UNCONDITIONAL GRANTS		
1-3-1500-5030	TREAS - Ont. Municipal Partnership Fund	-557,250	-1,114,500
	Total UNCONDITIONAL GRANTS	-557,250	-1,114,500
	CONDITIONAL GRANTS		
1-3-1600-5015	Federal Govt-Canada Day Grant	-10,000	-4,000
1-3-1600-5017	Federal Govt-NOHFC Grant	0	-180,000
1-3-1600-5045	Prov Govt - Wage Subsidy - SJS	0	-3,723
1-3-1600-5046	Prov Govt - Wage Subsidy - SEP	-3,689	0
1-3-1600-5047	Prov Govt - Rural Economic Develop #1	-270	0
1-3-1600-5077	Prov Govt - OCIF	-99,374	-198,604
1-3-1600-5080	Prov Govt - NORDS Fund	-124,693	-124,693
1-3-1600-5090	Ontario Stewardship Grants	-23,078	-30,000
1-3-1600-5093	Prov Govt - CSPT Program	-587	-2,348
	Total CONDITIONAL GRANTS	-261,691	-543,368
	FEES & CHARGES		
1-3-1700-7100	TREAS - Lottery Licenses/Fees	-5	0
1-3-1700-7102	TREAS - Tax Certificates	-1,416	-3,200
1-3-1700-7104	TREAS - Maps Copies Etc.	-6	-3,600
1-3-1700-7112	TREAS - Revenue - History Books	-73	-100
1-3-1700-7120	TREAS - Other GG Revenues	-16,182	-500
1-3-1700-7140	TREAS - Investment Income	-17,351	-40,000
1-3-1700-7150	TREAS - Dividend Income - Lakeland	-12,400	-24,800
1-3-1700-7160	TREAS - Rental - Communication Tower	-774	-1,500
1-3-1700-7170	TREAS - Hydro re Rockwynn Landing	-50	-170
1-3-1700-7172	TREAS - Hydro re Fire Hall Solar Panels	-1,692	-4,800
	Total FEES & CHARGES	-49,949	-78,670
	FIRE DEPARTMENT REVENUES		
1-3-2000-7220	FD - 911 Revenue	-549	-500
1-3-2000-7230	FD - Fire Department Revenue	-665	0
	Total FIRE DEPARTMENT REVENUES	-1,214	-500
	BUILDING REVENUES		
1-3-2100-7200	CBO - Building Permits	-118,677	-132,826
1-3-2100-7210	CBO - Building Information Reports	-2,245	-5,000

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Account Code	Account Description	2022 ACTUAL VALUES	2022 FINAL BUDGET
1-3-2100-7215	CBO - Abandoned Permits	243	-2,000
Total BUILDING REVENUES		-120,679	-139,826
BYLAW REVENUES			
1-3-2200-5300	BLEO - POA Revenues	-4,185	-896
1-3-2200-7210	BLEO - Dog Licenses	-575	-1,000
1-3-2200-7220	BLEO - Trailer Licences	-9,600	-4,500
Total BYLAW REVENUES		-14,360	-6,396
ECONOMIC DEVELOPMENT			
1-3-2300-7600	ED - Economic Development Revenue	-75	-150
Total ECONOMIC DEVELOPMENT		-75	-150
ROADS REVENUE			
1-3-3000-7320	ROADS - Entrance Permits	-1,039	-1,000
1-3-3000-7330	ROADS - Aggregate Licence Fees	-3,469	-10,000
Total ROADS REVENUE		-4,508	-11,000
LANDFILL REVENUES			
1-3-4020-7400	LF - Landfill Revenues	-14,422	-20,000
1-3-4020-7402	LF - Gabage Bag Tags	-41	-200
1-3-4020-7404	LF - Landfill cards	-9	-100
Total LANDFILL REVENUES		-14,472	-20,300
RECYCLING REVENUES			
1-3-4030-7410	RECY - Recycling Revenue	-9,008	-30,000
1-3-4030-7420	RECY - Recycling Electronics	-872	-2,500
Total RECYCLING REVENUES		-9,880	-32,500
CEMETERY REVENUE			
1-3-5010-7500	CEM - Cemetery Revenue	-1,375	-1,000
1-3-5010-7510	CEM - Interest Revenue	-53	-1,300
Total CEMETERY REVENUE		-1,428	-2,300
RECREATION REVENUE			
1-3-7000-7700	REC - Recreation Fees	0	-1,000
1-3-7000-7730	REC - Revenue-Lions Club Re Swim Lessons	0	-7,300
1-3-7000-7745	REC - Magnetawan Locks Revenue	-142	-800
Total RECREATION REVENUE		-142	-9,100
PARKS REVENUE			
1-3-7200-7735	Revenue - Parks	-600	-600
Total PARKS REVENUE		-600	-600
COMMUNITY CENTRE AND PAVILION REVENUE			
1-3-7300-7725	Revenue- Mag Com Centre & Pavilion	-2,232	-5,000
1-3-7300-7735	Revenue-Ahmic Community Centre	-50	-1,000
Total COMMUNITY CENTRE AND PAV		-2,282	-6,000
HERITAGE CENTRE REVENUE			
1-3-7600-7520	HERITAGE - Donations	-357	-600
Total HERITAGE CENTRE REVENUE		-357	-600
PLANNING REVENUES			

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1-3-8000-7800	PLN - Planning Revenue	-12,103	-6,000
Total PLANNING REVENUES		-12,103	-6,000
CAPITAL REVENUES			
1-3-9000-8001	Transfer from Asset Management Reserve	0	-1,804,578
1-3-9000-8002	Transfer-Election Reserve	0	-24,000
1-3-9000-8003	Transfer-Community Enhancement Reserve	0	-18,000
1-3-9000-8004	Transfer-Obligatory Reserve-Parkland	0	-33,718
1-3-9000-8005	Transfer-Obligatory Reserve-Gas Tax	0	-347,710
1-3-9000-8008	Transfer from Safe Restart Reserve	0	-26,771
1-3-9000-8009	Transfer-Museum Covid 19 Relief Reserve	0	-5,000
1-3-9000-8030	Previous Years Special Area Surplus	0	-11,117
Total CAPITAL REVENUES		0	-2,270,894
Total Revenue		-4,266,977	-4,354,117
Expense			
LEGISLATIVE			
1-4-1000-1010	COUNCIL - Salaries and benefits	33,708	73,440
1-4-1000-1011	COUNCIL - Integrity Commissioner expenses	0	3,000
1-4-1000-1310	COUNCIL - Conferences and Seminars	159	3,000
1-4-1000-2010	COUNCIL - Materials and Supplies	696	7,000
1-4-1000-5018	COUNCIL - Donations	9,688	20,000
1-4-1000-7500	COUNCIL - Road Grants	0	15,000
Total LEGISLATIVE		44,251	121,440
ELECTIONS			
1-4-1100-1010	ELECTION - Wages and benefits	0	15,000
1-4-1100-2010	ELECTION - Materials/Supplies	2,532	18,000
Total ELECTIONS		2,532	33,000
ADMINISTRATION			
1-4-1200-1010	ADMIN - Wages and benefits	174,078	279,830
1-4-1200-1310	ADMIN - Conferences/training/memberships	1,820	7,000
1-4-1200-2010	ADMIN - Office & Maintenance Supplies	4,042	9,000
1-4-1200-2025	ADMIN - Health & Safety	26	1,000
1-4-1200-2030	ADMIN - CGIS Services	13,123	25,000
1-4-1200-2050	ADMIN - Telephone	3,560	6,700
1-4-1200-2052	ADMIN - Cell Telephone	2,702	5,300
1-4-1200-2120	ADMIN - Insurance	46,551	74,420
1-4-1200-2130	ADMIN - Computer expenses	16,512	26,800
1-4-1200-2135	ADMIN - Website expenses	2,073	3,400
1-4-1200-2140	ADMIN - Copying Expenses	2,127	4,000
1-4-1200-2210	ADMIN - Legal Fees-general	147	7,500
1-4-1200-2215	ADMIN - Legal fees-labour	10,405	30,000
1-4-1200-2220	ADMIN - Union negotiation /arbitration	0	5,000
1-4-1200-2225	ADMIN - HR Services	356	1,400
1-4-1200-8000	ADMIN - Capital Expenditures	0	40,000
Total ADMINISTRATION		277,522	526,350

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TREASURY			
1-4-1300-1010	TREAS - Wages and benefits	116,102	231,000
1-4-1300-1325	TREAS - Training/Conferences/Memberships	0	1,170
1-4-1300-2010	TREAS - Taxation Materials	4,979	14,000
1-4-1300-2025	TREAS - Covid 19 Safe Restart Expenses	12,718	26,771
1-4-1300-2200	TREAS - Accounting/Audit	5,816	16,650
1-4-1300-2310	TREAS - Bank Charges	634	1,500
1-4-1300-2320	TREAS - Property Assessment	46,976	93,953
1-4-1300-7120	TREAS - Tax Write-Offs	4,847	10,000
Total TREASURY		192,072	395,044
RESERVE TRANSFERS			
1-4-1400-9003	RESERVE - Transfer-Com Enhancement Reser	0	24,800
1-4-1400-9006	RESERVE - Transfer-Landfill Closure Rese	0	20,000
1-4-1400-9007	RESERVE - Transfer-Landfill Rehabilitati	250,000	250,000
Total RESERVE TRANSFERS		250,000	294,800
ASSET MANAGEMENT			
1-4-1500-1010	ASSET - Wages and benefits	10,748	25,000
1-4-1500-2010	ASSET - Materials and Supplies	2,239	2,500
Total ASSET MANAGEMENT		12,987	27,500
FIRE DEPARTMENT			
1-4-2000-1010	FD - Wages & Benefits	55,282	167,280
1-4-2000-1310	FD - Conferences/training/memberships	1,765	3,000
1-4-2000-1410	FD - Volunteer Training Expenses	1,339	7,000
1-4-2000-1500	FD - Regional Training - Contract	12,511	17,182
1-4-2000-2010	FD - Materials & Supplies/licences/medic	179	6,000
1-4-2000-2012	FD- Prevention Materials	2,426	10,000
1-4-2000-2018	FD - PPE & Fire Supplies	0	10,000
1-4-2000-2029	FD - Hydro - 226 15th & 16th Side Rd N	158	510
1-4-2000-2053	FD - Communications Tower	359	765
1-4-2000-2054	FD - Radio Maintenance & Licensing	1,591	3,500
1-4-2000-2056	FD - Radio Upgrades	0	10,000
1-4-2000-2058	FD - Dispatch	0	2,652
1-4-2000-2120	FD - Office	680	3,060
1-4-2000-4020	FD - Insurance	12,990	20,739
1-4-2000-7130	FD - Equipment Repairs & Maintenance	1,420	8,000
1-4-2000-7132	FD - Equipment Replacement	8,337	15,000
1-4-2000-7134	FD - Equipment Testing	0	2,000
1-4-2000-7230	FD - MNR Fire Protection	0	9,180
1-4-2000-8000	FD - Capital Expenditures	0	5,000
Total FIRE DEPARTMENT		99,037	300,868
FIRE MAG STATION			
1-4-2005-2024	MAG STATION - Heating Fuel	4,043	3,060
1-4-2005-2030	MAG STATION - Hydro	501	1,530
1-4-2005-7140	MAG STATION - Maintenance & Repairs	7,085	4,080
Total FIRE MAG STATION		11,629	8,670

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FIRE AHMIC STATION			
1-4-2006-2024	AHMIC STATION - Heating Fuel	368	1,020
1-4-2006-2030	AHMIC STATION - Hydro	434	800
1-4-2006-7140	AHMIC STATION - Repairs & Maintenance	56	4,080
Total FIRE AHMIC STATION		858	5,900
ATV & MOBILE EQUIPMENT			
1-4-2009-2070	ATV & MOBILE EQUIP-Repairs & Maintenance	55	2,500
Total ATV & MOBILE EQUIPMENT		55	2,500
FIRE TRUCK#510 - 2012 DODGE RAM 2500			
1-4-2010-2070	TR510 - Repairs and testing	3,070	4,000
Total FIRE TRUCK#510 - 2012 DO		3,070	4,000
FIRE TRUCK #514 - 2021 FREIGHTLINER TANK			
1-4-2014-2070	TR514 - Repairs and testing	780	2,000
Total FIRE TRUCK #514 - 2021 F		780	2,000
FIRE TRUCK #517 - 2013 CHEV EXPRESS VAN			
1-4-2017-2070	TR517 - Repairs and testing	349	5,100
Total FIRE TRUCK #517 - 2013 C		349	5,100
FIRE TRUCK #521 - 2004 FREIGHTLINER PUMP			
1-4-2021-2070	TR521 - Repairs and testing	509	3,000
Total FIRE TRUCK #521 - 2004 F		509	3,000
FIRE TRUCK #531 - 2019 PUMPER TRUCK			
1-4-2031-2070	TR531 - Repairs and testing	600	3,000
Total FIRE TRUCK #531 - 2019		600	3,000
BUILDING DEPARTMENT			
1-4-2100-1010	CBO - Wages and benefits	71,711	138,150
1-4-2100-1320	CBO - Memberships	486	600
1-4-2100-1410	CBO - Training	452	3,000
1-4-2100-2010	CBO - Materials/Supplies	3,123	4,550
1-4-2100-2030	CBO - Mileage	-543	500
1-4-2100-2210	CBO - Legal Fees	1,799	25,000
Total BUILDING DEPARTMENT		77,028	171,800
BUILDING- VEHICLE			
1-4-2110-2045	CBO Vehicle - GPS monitoring and data	142	450
1-4-2110-2070	CBO Vehicle - Repairs & Maint/licence	173	1,000
Total BUILDING- VEHICLE		315	1,450
BYLAW ENFORCEMENT			
1-4-2200-1010	BLEO - Wages and benefits	26,510	55,000
1-4-2200-1410	BLEO - Training	853	1,250
1-4-2200-2010	BLEO - Materials/Supplies	323	1,425
1-4-2200-2016	BLEO - Animal Control Expenses	166	1,575
1-4-2200-2025	BLEO - Mileage	2,505	5,500
1-4-2200-2210	BLEO - Legal fees	36	7,000
Total BYLAW ENFORCEMENT		30,393	71,750
ECONOMIC DEVELOPMENT			

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1-4-2300-1010	ED - Wages and benefits	11,476	25,000
1-4-2300-1310	ED - Conferences	0	300
1-4-2300-2010	ED - Materials & Supplies	0	1,000
1-4-2300-2150	ED - Contracted Services	5,000	7,500
1-4-2300-2300	ED - Advertising	0	1,000
1-4-2300-2350	ED - Signage	3,210	7,500
1-4-2300-8000	ED - Capital	0	5,500
Total ECONOMIC DEVELOPMENT		19,686	47,800
COMMUNITY EMERGENCY MANAGEMENT			
1-4-2400-1010	CEMC - Wages and benefits	0	7,000
1-4-2400-1410	CEMC - Training	0	1,000
1-4-2400-2010	CEMC - Materials/Supplies	290	5,000
Total COMMUNITY EMERGENCY MANA		290	13,000
PROTECTION TO PERSONS & PROPERTY			
1-4-2500-2010	PROTECT - Policing Costs	157,625	475,122
1-4-2500-2030	PROTECT - 911	850	2,040
Total PROTECTION TO PERSONS &		158,475	477,162
RECREATION			
1-4-2600-1010	REC - Wages and benefits	22,229	44,880
1-4-2600-2010	REC - Materials/Supplies	8,184	7,500
1-4-2600-2015	REC - Events	14,287	27,000
1-4-2600-2300	REC - Advertising	0	500
1-4-2600-2400	REC - Recreation	3,106	12,750
1-4-2600-8000	REC - Capital	0	33,718
Total RECREATION		47,806	126,348
BRIDGES & CULVERTS			
1-4-3011-2010	A - Materials/Supplies	2,936	151,980
1-4-3011-3015	A - Rented Equipment-Excavator	0	56,100
1-4-3011-3020	A - Rented Equipment-Other	0	10,404
1-4-3011-3040	A - Culvert/Bridge-Engineering	509	59,160
1-4-3011-4010	A - Contracts	6,698	70,000
1-4-3011-8000	A - Culvert/Bridges- Capital	2,133	1,023,000
Total BRIDGES & CULVERTS		12,276	1,370,644
GRASS MOWING			
1-4-3021-4010	B1 - Contracts	0	9,420
Total GRASS MOWING		0	9,420
BRUSHING/TREE TRIMMING			
1-4-3022-3015	B2 - Rental of Chipper	6,869	5,100
1-4-3022-3030	B2- Rented Equipment-Excavator	21,019	18,856
Total BRUSHING/TREE TRIMMING		27,888	23,956
DITCHING			
1-4-3023-3015	B3 - Rented Equipment-Excavator	0	26,010
Total DITCHING		0	26,010
COLD MIX PATCHING			

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1-4-3031-2010	C1 - Materials/Supplies	1,855	18,000
	Total COLD MIX PATCHING	1,855	18,000
	SWEEPING/CRACK SEALING		
1-4-3032-4010	C2 - Contracts	19,334	15,750
	Total SWEEPING/CRACK SEALING	19,334	15,750
	ROAD CONSTRUCTION/ROAD REPAIR		
1-4-3034-8000	C4 - Capital Projects	0	138,480
	Total ROAD CONSTRUCTION/ROAD R	0	138,480
	CATCHBASIN VACUUMING		
1-4-3035-4010	C5 - Contracts	1,399	1,673
	Total CATCHBASIN VACUUMING	1,399	1,673
	DRAINAGE		
1-4-3036-4010	C6 - Contracts	3,358	3,759
	Total DRAINAGE	3,358	3,759
	GRAVEL PATCHING/WASHOUTS		
1-4-3041-2010	D1 - Materials/Supplies	3,209	57,752
1-4-3041-4010	D1 - Contracts	0	7,395
	Total GRAVEL PATCHING/WASHOUTS	3,209	65,147
	GRADING		
1-4-3042-4010	D2 - Contracts	14,816	25,000
	Total GRADING	14,816	25,000
	DUST CONTROL		
1-4-3043-2010	D3 - Materials/Supplies	44,448	80,000
1-4-3043-4010	D3 - Contracts	17,633	40,000
	Total DUST CONTROL	62,081	120,000
	GRAVEL		
1-4-3045-2010	D5 - Materials/Supplies	44,875	193,800
1-4-3045-3015	D5 - Equipment Rental-Other	0	20,808
1-4-3045-4010	D5 - Contracts	19,232	73,440
	Total GRAVEL	64,107	288,048
	SNOW PLOWING		
1-4-3051-1010	E1 - Wages and benefits	45,109	59,328
1-4-3051-2010	E1 - Materials/Supplies	15,494	10,200
	Total SNOW PLOWING	60,603	69,528
	SANDING/SALTING		
1-4-3052-1010	E2 - Wages and benefits	18,975	29,056
1-4-3052-2010	E2 - Materials/Supplies	0	46,910
1-4-3052-4010	E2 - Contracts	0	21,085
	Total SANDING/SALTING	18,975	97,051
	CULVERT THAWING		
1-4-3053-1010	E3 - Wages and benefits	8,455	3,761
1-4-3053-2010	E3 - Materials/Supplies	113	139
	Total CULVERT THAWING	8,568	3,900

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STANDBY			
1-4-3054-1010	E4 - Wages and benefits	2,862	9,257
	Total STANDBY	2,862	9,257
ROAD PATROL			
1-4-3072-1010	RP - Wages and benefits	9,512	20,400
	Total ROAD PATROL	9,512	20,400
OVERHEAD			
1-4-3101-1010	J - Wages and benefits	173,597	385,316
1-4-3101-1310	J - Conferences/licencing/memberships	5,235	12,264
1-4-3101-2010	J - Materials/Supplies	4,291	4,000
1-4-3101-2020	J - Safety Supplies	3,910	7,000
1-4-3101-2021	J - Premium Gasoline Inventory Clearing	16,336	33,423
1-4-3101-2022	J - Clear Diesel Inventory Clearing	41,387	76,230
1-4-3101-2023	J - Dyed Diesel Inventory Clearing	24,586	44,443
1-4-3101-2024	J - Heating	13,676	11,000
1-4-3101-2030	J - Hydro	2,531	4,721
1-4-3101-2045	J - GPS monitoring and data	2,711	8,000
1-4-3101-2053	J - Communications Equipment and Tower	359	1,250
1-4-3101-2054	J - Radio License (Base)	1,098	1,117
1-4-3101-2080	J - Small Tools and Supplies	3,702	7,000
1-4-3101-2090	J - Loan Interest Expense- 2016 Rds Proj	8,006	15,250
1-4-3101-2120	J - Office	1,076	1,500
1-4-3101-2150	J - Consulting fees	0	1,500
1-4-3101-2350	J - Signage	380	8,500
1-4-3101-2400	J - Building Maintenance	8,247	37,128
1-4-3101-3050	J - Line Painting	0	6,500
1-4-3101-4010	J - Contracts	0	10,000
1-4-3101-4020	J - Insurance	20,054	32,829
	Total OVERHEAD	331,182	708,971
GRADER - 2012 JOHN DEERE			
1-4-3211-2070	GR - Repairs & Maintenance	1,068	15,000
	Total GRADER - 2012 JOHN DEERE	1,068	15,000
COMPACTOR - 2003 CATERPILLAR			
1-4-3213-2070	COM - Repairs & Maintenance	193	1,790
1-4-3213-2072	COM - Floating costs	828	4,000
	Total COMPACTOR - 2003 CATERPILLAR	1,021	5,790
DOZER - CASE 850K			
1-4-3214-2070	DOZ - Repairs & Maintenance	618	510
	Total DOZER - CASE 850K	618	510
BACK HOE #3 - 2005 CASE 580 4WD			
1-4-3216-2070	BH3 - Repairs & Maintenance	2,419	2,460
	Total BACK HOE #3 - 2005 CASE	2,419	2,460
BACK HOE #4 - 2012 JOHN DEERE 410J			
1-4-3217-2070	BH4 - Repairs & Maintenance	8,701	5,069

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Total BACK HOE #4 - 2012 JOHN		8,701	5,069
BACK HOE #5 - 2014 CASE 590			
1-4-3218-2070	BH5 - Repairs & Maintenance	1,615	4,365
Total BACK HOE #5 - 2014 CASE		1,615	4,365
WHEEL LOADER - 2016 CASE			
1-4-3219-2070	LOADER - Repairs & Maintenance	750	1,632
Total WHEEL LOADER - 2016 CASE		750	1,632
TRUCK #20 - 2017 CHEVROLET SILVERADO 150			
1-4-3220-2070	TR20 - Repairs & Maintenance/licences	471	3,030
Total TRUCK #20 - 2017 CHEVROL		471	3,030
TRUCK #21 - 2012 DODGE 2500 4X4 PICKUP			
1-4-3221-2070	TR21 - Repairs & Maintenance/licences	10,729	10,000
Total TRUCK #21 - 2012 DODGE 2		10,729	10,000
TRUCK #22 - 2016 FREIGHTLINER TANDEM			
1-4-3222-2070	TR22 - Repairs & Maintenance/licences	4,648	6,793
1-4-3222-8000	TR22 - Capital Expenditures	0	10,000
Total TRUCK #22 - 2016 FREIGHT		4,648	16,793
TRUCK #23 - 2022 DODGE RAM 2500 CREW CAB			
1-4-3223-2070	TR23 - Repairs & Maintenance/licences	0	1,500
1-4-3223-8000	TR23 - Capital Expenditures	82,820	80,853
Total TRUCK #23 - 2022 DODGE R		82,820	82,153
TRUCK #24 - 2012 INTERNATIONAL TANDEM			
1-4-3224-2070	TR24 - Repairs & Maintenance/licences	1,692	510
Total TRUCK #24 - 2012 INTERNA		1,692	510
TRUCK #26 - 2022 FREIGHTLINER TANDEM			
1-4-3226-2070	TR26 - Repairs & Maintenance/licences	0	2,400
1-4-3226-8000	TR26 - Capital Expenditures	281,739	282,931
Total TRUCK #26 - 2022 FREIGHT		281,739	285,331
TRUCK #27 - 2014 FREIGHTLINER TANDEM			
1-4-3227-2070	TR27 - Repairs & Maintenance/licences	4,038	10,200
Total TRUCK #27 - 2014 FREIGH		4,038	10,200
TRUCK #28 - 2018 WESTERN STAR			
1-4-3228-2070	TR28 - Repairs & Maintenance/licences	6,437	6,426
Total TRUCK #28 - 2018 WESTERN		6,437	6,426
TRUCK #29 - 2019 WESTERN STAR			
1-4-3229-2070	TR29 - Repairs & Maintenance/licences	4,562	6,040
Total TRUCK #29 - 2019 WESTERN		4,562	6,040
TRUCK #30 - 2022 DODGE 1500 4X4 TRUCK			
1-4-3230-8000	TR30 - Capital Expenditures	68,789	68,424
Total TRUCK #30 - 2022 DODGE 1		68,789	68,424
BROOM			
1-4-3236-2070	BROOM - Repairs and Maintenance	3,048	3,000
Total BROOM		3,048	3,000

MUNICIPALITY OF MAGNETAWAN
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Account Code	Account Description	2022 ACTUAL VALUES	2022 FINAL BUDGET
FLOAT			
1-4-3240-2070	FL - Repairs & Maintenance	0	1,000
	Total FLOAT	0	1,000
PARKING LOT			
1-4-3700-2010	PARKING - Materials and Supplies	142	1,000
	Total PARKING LOT	142	1,000
STREETLIGHTS			
1-4-3800-5012	STREET - Magnetawan Street Lights	7,774	20,000
1-4-3800-5014	STREET - Ahmic Harbour Street Light	307	1,020
1-4-3800-5016	STREET - Rockwynn Landing Light	167	400
	Total STREETLIGHTS	8,248	21,420
SIDEWALKS			
1-4-3900-2010	SIDEWALKS - Materials/Supplies	0	130
	Total SIDEWALKS	0	130
GARBAGE COLLECTION			
1-4-4010-4010	GARBAGE - Contracts	9,017	27,050
	Total GARBAGE COLLECTION	9,017	27,050
LANDFILL			
1-4-4020-1010	LF - Wages and benefits	59,061	121,000
1-4-4020-1410	LF - Training	104	561
1-4-4020-2010	LF - Materials/Supplies	9,996	14,736
1-4-4020-2020	LF - Latrine Rentals/Cleaning	763	1,800
1-4-4020-2024	LF - Propane Heat	683	836
1-4-4020-2080	LF - Small tools	61	100
1-4-4020-2120	LF - Office	0	600
1-4-4020-2400	LF - Repairs & Maintenance	256	1,632
1-4-4020-2420	LF - Landfill Surveillance	55	400
1-4-4020-3030	LF - Lawn tractor fuel & repairs	18	100
1-4-4020-3040	LF - Engineering fees	0	5,000
1-4-4020-4010	LF - Contracts	0	5,100
1-4-4020-4020	LF - Insurance	2,518	3,995
1-4-4020-4022	LF - Mattress/Misc item disposal bin	26,143	70,000
1-4-4020-5020	LF - Monitoring Well Costs-Croft	9,720	13,260
1-4-4020-5025	LF - Monitoring Well Costs-Chapman	10,746	16,646
1-4-4020-8000	LF - Capital Expenditures	1,595	504,595
	Total LANDFILL	121,719	760,361
RECYCLING			
1-4-4030-1010	RECY - Wages and benefits	43,273	81,000
1-4-4030-1410	RECY - Training	0	300
1-4-4030-2010	RECY - Materials/Supplies/Composting	1,364	3,000
1-4-4030-2015	RECY - Latrine Rentals/Cleaning	763	1,800
1-4-4030-2024	RECY - Propane Heat	684	643
1-4-4030-2080	RECY - Small Tools	23	100
1-4-4030-2120	RECY - Office	0	600
1-4-4030-2400	RECY - Repairs & Maintenance	195	1,000

MUNICIPALITY OF MAGNETAWAN
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Account Code	Account Description	2022 ACTUAL VALUES	2022 FINAL BUDGET
1-4-4030-2420	RECY - Landfill Surveillance	137	400
1-4-4030-3030	RECY - Lawn tractor fuel & repairs	0	100
1-4-4030-4012	RECY - Recycling Curbside	9,081	24,480
1-4-4030-4014	RECY - Recycling Depot	11,435	61,200
1-4-4030-4018	RECY - Household Hazardous Waste Depot	50	13,770
1-4-4030-4020	RECY - Insurance	2,518	3,995
1-4-4030-8000	RECY - Capital Expenditures	1,595	1,595
Total RECYCLING		71,118	193,983
WATER SYSTEMS			
1-4-4300-1010	W-SYS - Wages and benefits	2,379	4,600
1-4-4300-2010	W-SYS - Materials/Supplies	383	8,000
Total WATER SYSTEMS		2,762	12,600
CEMETERY			
1-4-5010-1010	CEM - Wages and benefits	14,328	23,000
1-4-5010-2010	CEM - Materials/Supplies	538	1,000
1-4-5010-2210	CEM - Legal Fees	0	500
1-4-5010-2400	CEM - Repairs & Maintenance	150	1,500
1-4-5010-4020	CEM - Insurance	387	639
1-4-5010-8000	CEM - Capital Expenditures	1,511	23,000
Total CEMETERY		16,914	49,639
HOMES FOR THE AGED			
1-4-6010-2010	HOME - Eastholme	121,653	243,306
Total HOMES FOR THE AGED		121,653	243,306
SOCIAL/FAMILY SERVICES			
1-4-6200-2710	SOCIAL - DSSAB	153,300	306,601
1-4-6200-5020	SOCIAL -Friendship Club	10,800	10,800
Total SOCIAL/FAMILY SERVICES		164,100	317,401
BUILDING - 28 CHURCH ST			
1-4-6300-1010	CHURCH ST - Wages and benefits	915	1,040
1-4-6300-2010	CHURCH ST - Materials/Supplies	0	200
1-4-6300-2030	CHURCH ST - Hydro	1,669	2,000
1-4-6300-2400	CHURCH ST - Repairs & Maintenance	89	200
1-4-6300-4020	CHURCH ST - Insurance	477	794
1-4-6300-8000	CHURCH ST - Capital Expenditures	3,607	7,000
Total BUILDING - 28 CHURCH ST		6,757	11,234
PROPERTY - HWY 520			
1-4-6350-4030	PROPERTY - Planning	480	10,000
1-4-6350-8000	PROPERTY - Capital Expenditures	0	100,000
Total PROPERTY - HWY 520		480	110,000
HEALTH SERVICES			
1-4-6400-2010	HEALTH - Health Unit	21,510	43,295
1-4-6400-2020	HEALTH - Land Ambulance	114,523	229,046
Total HEALTH SERVICES		136,033	272,341
SWIM PROGRAM			

MUNICIPALITY OF MAGNETAWAN
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Account Code	Account Description	2022 ACTUAL VALUES	2022 FINAL BUDGET
1-4-7050-1010	SWIM - Wages and benefits	0	7,300
	Total SWIM PROGRAM	0	7,300
	WHARFS		
1-4-7100-2020	WHARFS - Docks-Rockwynn Landing	0	700
1-4-7100-2400	WHARFS - Repairs & Maintenance	806	2,500
1-4-7100-8000	WHARFS - Capital Expenditures	0	200,000
	Total WHARFS	806	203,200
	PARKS		
1-4-7200-1010	PARKS - Wages and benefits	99,629	199,500
1-4-7200-1410	PARKS - Training	0	2,000
1-4-7200-2010	PARKS - Materials/Supplies	5,365	5,000
1-4-7200-2012	PARKS - Flowers	40	3,570
1-4-7200-2020	PARKS - Safety & Health	1,297	2,000
1-4-7200-2024	PARKS - Heating	4,923	3,000
1-4-7200-2030	PARKS - Hydro	2,367	5,000
1-4-7200-2045	PARKS - GPS monitoring and data	641	1,500
1-4-7200-2400	PARKS - Repairs & Maintenance	4,521	10,000
1-4-7200-3030	PARKS - Generator Expenses	0	500
1-4-7200-4020	PARKS - Insurance	9,041	15,029
1-4-7200-8000	PARKS - Capital Expenditures	0	25,000
	Total PARKS	127,824	272,099
	PARKS TRUCK #10 - 2010 DODGE 1500		
1-4-7210-2070	TR10 - Repairs	626	2,500
	Total PARKS TRUCK #10 - 2010 D	626	2,500
	PARKS TRACTOR #2 - JOHN DEERE 2720		
1-4-7213-2070	TRACTOR 2 - Repairs	0	2,500
1-4-7213-2075	TRACTOR 2 - Snowblower repairs	0	500
	Total PARKS TRACTOR #2 - JOHN	0	3,000
	PARKS TRACTOR #3 - KUBOTA 2610		
1-4-7214-2070	TRACTOR 3 - Repairs	1,573	1,000
	Total PARKS TRACTOR #3 - KUBOT	1,573	1,000
	PARKS TRUCK #12- 2018 DODGE 5500		
1-4-7218-2070	TR12 - Repairs	1,900	5,000
	Total PARKS TRUCK #12- 2018 DO	1,900	5,000
	PARKS TRUCK #13 - 2020 GMC SIERRA 1500		
1-4-7219-2070	TR13 - Repairs	325	2,000
	Total PARKS TRUCK #13 - 2020 G	325	2,000
	PARKS TRAILERS		
1-4-7225-2070	PARKS TRAILERS - Repairs	517	1,000
	Total PARKS TRAILERS	517	1,000
	COMMUNITY CENTRE AND PAVILION		
1-4-7300-1010	HALL - Wages and benefits	44,751	80,000
1-4-7300-2010	HALL - Materials/Supplies	4,109	5,000
1-4-7300-2024	HALL - Heating Fuel	11,330	15,000

MUNICIPALITY OF MAGNETAWAN
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Account Code	Account Description	2022 ACTUAL VALUES	2022 FINAL BUDGET
1-4-7300-2030	HALL - Hydro/Stove Propane	7,866	15,000
1-4-7300-2400	HALL - Repairs & Maintenance	12,172	18,000
1-4-7300-3020	HALL - Zamboni Expenses	198	500
1-4-7300-3030	HALL - Generator Expenses	0	2,500
1-4-7300-4020	HALL - Insurance	7,150	12,021
1-4-7300-8000	HALL - Capital Expenditures	0	313,000
Total COMMUNITY CENTRE AND PAV		87,576	461,021
LIBRARY			
1-4-7400-5012	LIBRARY	80,000	80,000
Total LIBRARY		80,000	80,000
LOCKS			
1-4-7500-1010	LOCKS - Wages and benefits	5,791	28,800
1-4-7500-2010	LOCKS - Materials and Supplies	944	2,000
1-4-7500-2400	LOCKS - Repairs & Maintenance	69	500
Total LOCKS		6,804	31,300
HERITAGE CENTRE			
1-4-7600-1010	HERITAGE - Wages and benefits	6,430	28,880
1-4-7600-2010	HERITAGE - Repairs and Supplies	880	1,500
1-4-7600-2030	HERITAGE - Hydro	419	1,250
1-4-7600-4020	HERITAGE - Insurance	872	1,459
1-4-7600-8000	HERITAGE - Capital	0	13,500
Total HERITAGE CENTRE		8,601	46,589
AHMIC COMMUNITY CENTRE			
1-4-7700-1010	AHMIC - Wages and benefits	2,989	5,000
1-4-7700-2010	AHMIC - Materials/Supplies	77	1,500
1-4-7700-2024	AHMIC - Heating Fuel	3,399	2,500
1-4-7700-2030	AHMIC - Hydro	511	1,000
1-4-7700-2400	AHMIC - Repairs & Maintenance	2,448	1,000
1-4-7700-4020	AHMIC - Insurance	915	1,508
1-4-7700-8000	AHMIC - Capital Expenditures	5,419	83,500
Total AHMIC COMMUNITY CENTRE		15,758	96,008
PLANNING & DEVELOPMENT			
1-4-8010-1010	PLN - Wages and benefits	20,527	40,000
1-4-8010-2210	PLN - Legal fees	438	1,000
1-4-8010-5012	PLN - Official Plan/Zoning Bylaw/2nd Dwe	29,048	72,000
1-4-8010-5014	PLN - General	1,881	3,500
Total PLANNING & DEVELOPMENT		51,894	116,500
REQUISITIONS			
1-4-8300-6100	EP School Requisition	553,082	0
1-4-8300-6110	FP School Requisition	3,572	0
1-4-8300-6120	ES School Requisition	8,195	0
1-4-8300-6130	FS School Requisition	4,736	0
Total REQUISITIONS		569,585	0
TO BE RECOVERED			

MUNICIPALITY OF MAGNETAWAN
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 Fiscal Year : 2022

Account Code	Account Description	2022 ACTUAL VALUES	2022 FINAL BUDGET
1-4-8400-8020	2B Recov-(I/S) Debt- Roads	65,000	130,000
	Total TO BE RECOVERED	65,000	130,000
	Total Expense	4,035,166	9,664,191
	Total GENERAL FUND	-231,811	5,310,074

Moved by: _____

Seconded by: _____

WHEREAS the Municipality of Magnetawan has received an application for the exchange of an unopened Road Allowance from John Crossman;

AND WHEREAS the Municipality of Magnetawan would take ownership over Part 2 on Plan 42R-21766;

AND WHEREAS Mr. Crossman would take ownership over Part 3 and Part 4 on Plan 42R-21766;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves in principle the exchange of lands listed above with the following provisions:

- The exchange of the 'road allowance' will be at no cost to the applicant for the lands only;
- The cost of surveying the necessary lands, and all other and any costs will be borne by the applicant;
- The transferred road allowance (Ahmic Lake Rd) to the Municipality are a minimum of 66 feet in width.
- That Parts 3 and 4 on Plan 42R-21766 be merged with Part 1 and the PIN's be consolidated.

Carried _____ Defeated _____ Deferred _____

Sam Dunnett, Mayor

Recorded Vote Called by: _____

Recorded Vote

Member of Council	Yea	Nay	Absent
Brunton, Tim			
Hetherington, John			
Kneller, Brad			
Smith, Wayne			
Mayor: Dunnett, Sam			

Nicole Gourlay

From: Bernard P. Keating <keating@areslaw.ca>
Sent: July 15, 2022 11:58 AM
To: Nicole Gourlay
Cc: Andrea Sturgess; Doreen Fawcett
Subject: RE: John (Jack) Crossman File 21687PSB
Attachments: ltr to B Keating 2 18 22.pdf; 42R21766.pdf

Follow Up Flag: Follow up
Flag Status: Flagged

Nicole,

Enclosed please find a letter from Mr. Veldboom with respect to the proposed property transfer.

Please be advised that the property transfer we propose is the transfer of Part 2, 42R21766 in exchange for Part 3 and Part 4 on the same Plan.

I note that our initial letter to the Municipality proposed the exchange of Part 2, Plan 42R21766 for Part 3, Plan 42R21766.

In his letter dated February 28, 2022, Mr. Veldboom stated that Mr. Crossman should also receive Part 4, 42R21766, and we agree.

Would you kindly confirm that the proposal before the Municipality includes the road closing and transfer to Mr. Crossman of both Part 3 and Part 4, 42R21766 in exchange for Part 2, 42R21766?

Thank you for your assistance,

Bernard P. Keating • Solicitor
Ares Law Professional Corporation
Bracebridge: 14 Ontario Street, Bracebridge, ON P1L 2A7
Parry Sound: 7 James Street, Suite 200, Parry Sound, ON P2A 1T4
T 705-645-8743 | F 705-645-8895 | keating@areslaw.ca | www.areslaw.ca

From: Nicole Gourlay <ngourlay@magnetawan.com>
Sent: July 15, 2022 11:41 AM
To: Doreen Fawcett <dfawcett@areslaw.ca>
Cc: Bernard P. Keating <keating@areslaw.ca>
Subject: RE: John (Jack) Crossman File 21687PSB

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hi Doreen,

As per our call this morning. I sent an email back to Bernie this morning asking if there was an additional information he was going to be adding (see attached email). If I can have that by end of day today that would be great as I need to give all my stuff to the Clerk first thing Monday morning for the agenda 😊

Have a great weekend,

Nicole

Nicole Gourlay | Deputy Clerk – Planning & Development

Municipality of Magnetawan | PO Box 70 | 4304 Highway 520 | Magnetawan, ON POA 1P0

Phone 705-387-3947 ext. 1011 | Fax 705-387-4875 | ngourlay@magnetawan.com

The Municipal Election is October 24, 2022.

Check to see if you are on the voters' list or update your information now at <http://www.voterlookup.ca> !



**Municipality of
Magnetawan**

This message (including attachments, if any) is intended to be confidential and solely for the addressee. If you received this e-mail in error, please delete it and advise me immediately. E-mail transmission cannot be guaranteed to be secure or error-free and the sender does not accept liability for errors or omissions.

From: Doreen Fawcett <dfawcett@areslaw.ca>

Sent: July 15, 2022 11:36 AM

To: Nicole Gourlay <ngourlay@magnetawan.com>

Cc: Bernard P. Keating <keating@areslaw.ca>

Subject: John (Jack) Crossman File 21687PSB

Hello Nicole:

Please confirm that this matter will be brought forward to the council meeting on Wednesday, July 27, 2022.

What time is the meeting and would Mr. Crossman and/or his solicitor, Bernard P. Keating be able to attend the meeting?

Thank you

Doreen

Doreen Fawcett • Law Clerk

Ares Law Professional Corporation

Bracebridge: 14 Ontario Street, Bracebridge, ON P1L 2A7

Parry Sound: 7 James Street, Suite 200, Parry Sound, ON P2A 1T4

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Russell, Christie, LLP

Barristers & Solicitors

W.D. (Rusty) Russell, Q.C., (1925-2019)
Douglas S. Christie, B.A., LL.B.
William S. Koughan, LL.B.
Edward B. Veldboom, MSc. Pl. LL.B.

Michael F. Sirdevan, B.A. (Hons), LL.B.
Jennifer E. Biggar, B.A., (Hons), J.D.
Tugba Karademir, OLY, B.A. (Hons), J.D.

Please respond to:
Edward B. Veldboom, Ext. 237
Email: eveldboom@russellchristie.com

February 18, 2022

Bernard Keating
Ares Law
7 James Street, Suite 200
Parry Sound, ON P2A 1T4
Via email to: info@areslaw.ca

Dear Mr. Keating,

Re: Ahmic Lake Road Land Exchange, Magnetawan
Your Client: John Crossman

We are the solicitors for the Municipality of Magnetawan. The Municipality has requested us to communicate with you concerning the process to complete the land exchange.

We agree that section 66 of the *Municipal Act, 2001* applies in this situation. The Municipality will accept the proposed transfer of Part 2, 42R21766 and will convey Part 3 on that Plan to your client. It would seem that your client should also receive Part 4, 42R21766. In order to complete that transaction, the Municipality will need to pass a by-law closing the road and authorizing the exchange.

In your letter you have suggested that a resolution passed by the former commissioners of a Statute Labour Board was all that was necessary to authorize this transaction. We do not agree. Parts 3 and 4, 42R21766 are owned by the Municipality of Magnetawan. When the resolution you reference was passed, Croft Township was an unorganized area. The commissioners in an unorganized territory (under then applicable *Statute Labour Act*) had no authority to convey land owned by the Crown to your client's predecessor in title and in any event no transfer occurred as a result of that resolution.

Regardless of any resolution that may have been passed, the fact remains that a road closing by-law is necessary and is in your client's interest. The express authorization to convey the

505 Memorial Ave., Box 158, Orillia, ON L3V 6J3
Tel: 705-325-1326, Fax: 705-327-1811
Website: www.russellchristie.com General Email: info@russellchristie.com

road allowance to your client would simply be an ancillary matter and, as noted above, the Municipality has no issue with such a conveyance.

Please advise whether your client wishes to receive Part 4. In the interim, we will get the road closing process moving.

Sincerely,

A handwritten signature consisting of two overlapping horizontal strokes, the first being slightly longer and positioned above the second.

Edward B. Veldboom
(electronically signed)



ARES LAW
PROFESSIONAL CORPORATION

Successor to the Law Practices of Brian G. Jacques,
Joel W. Kennedy and Allan M. Huycke

Bernard P. Keating, LL.B.
Barrister & Solicitor

Keating@areslaw.ca

January 24, 2022

Municipality of Magnetawan
4304 Hwy #520
P.O. Box 70
Magnetawan, Ontario
POA 1P0

MUNICIPALITY OF
MAGNETAWAN

JAN 25 2022

RECEIVED

Attention: Ms. Kerstin Vroom
CAO/Clerk

Dear Ms. Vroom:

Re: Property Transfers

- 1) **Part 2 Plan 42R-21766 from Crossman to Municipality of Magnetawan**
- 2) **Part 3 Plan 42R-21766 from Municipality of Magnetawan to Crossman**

Subject Lands

I represent Mr. John Crossman, the owner of Part 2, Plan 42R-21766 municipally described as Ahmic Lake Road. Title to this road formally lies with Mr. Crossman, however, it has been subject to public use and maintenance since 1922. I enclose PIN 52086-0167 for your review in this regard (hereinafter referred to as "Part 2").

The Municipality of Magnetawan is the Public Authority Having Jurisdiction of the road allowance legally described as Part 3, Plan 42R-21766 (hereinafter referred to as "Part 3").

Minutes of Statute Labour Board Meeting dated January 4, 1922

Enclosed please find a copy of the Minutes of the Statute Labour Board of the Geographic Township of Croft, now the Municipality of Magnetawan, dated January 4, 1922 (hereinafter referred to as the "Minutes"). The last entry of the Minutes state:

"Moved by S. Taal sec by G Wager that the twentieth Side Road Allowance at Beaver Lake be given to the owner of lot 21 con 5 for right of way through Lot 2 con 5" **carried**

www.areslaw.ca

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14 Ontario St., Bracebridge, ON P1L 2A7
Phone: 705-645-8743 Fax: 705-645-8895
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Parry Sound:
7 James St., Suite 200, Parry Sound, ON P2A 1T4
Phone: 705-746-6444 Fax: 705-746-2366
Email: info@areslaw.ca

The clear intention of the Motion carried by the Municipality on January 4, 2022 was to authorize the exchange of Part 2 for Part 3.

Notwithstanding that the exchange of these lands was duly authorized, the formal transfer of the lands contemplated by the Minutes has not been given legal effect.

The Municipal Act

Statutory Authority for the proposed land exchange is found in s. 66(1) of the *Municipal Act*, 2001, S.O. 2001, c.25:

Highways not opened on original road allowance

66.(1) If, before January 1, 2003, a highway was opened on land in the place of all or part of an original road allowance and compensation was not paid for the land, the owner of the land appropriated for the highway or the successor in title to the owner is entitled to the following:

1. If that person owns the land abutting on the allowance, the owner is entitled to the soil and freehold of the original road allowance and to a conveyance of the original road allowance.

Conclusion

As the current owner of Part 2, Mr. Crossman wishes to complete the exchange of lands contemplated in the Minutes and authorized by the *Municipal Act*. Mr. Crossman proposes to:

- i) prepare and register the Transfer/Deed to transfer Part 2 from himself to the Municipality of Magnetawan, and
- ii) prepare and register the Transfer/Deed to transfer Part 3 from the Municipality of Magnetawan to himself.

Please review this letter and the appended documents and advise whether you agree with this proposal and will consent to the proposed transfers. Upon receipt of your agreement, I shall prepare the necessary documentation.

Thank you for your attention to this matter.

Yours very truly,



Ares Law Professional Corporation



**Road Closing Application
Authorized Under By-Law 2006-11
(Purchase of Road Allowance)**

- Purchase of Original Road Allowance
 Purchase of Original Shore Road Allowance (shoreline)

1. Name of Applicant
JOHN WILLIAM CROSSMAN AND CARL A. CROSSMAN

2. Mailing Address of Applicant
JOHN CROSSMAN AND CARL A. CROSSMAN

COARES LAW PROFESSIONAL CORP, 7 JAMES ST., PARRY SOUND, ONT
ATTN: BERNARD KEATING, SOLICITOR P2A 1T4

3. Telephone Number and Email address of Applicant:
705-645-8743

4. Owner's Property Description and Address.
PCL 852 SEC 55 MUNICIPAL ADDRESS:
LT 21 CON 5 NOT ASSIGNED
CROFT
MAGNETAWAN

5. Roll Number
SEE SCHEDULE 'A'

7. Names and addresses of Adjacent Owners (each side):
SEE SCHEDULE 'A'

Sketch of lands pertaining to this Application (or attach)

SEE ATTACHED SURVEY 42R 21766

Agent Authorization

If the applicant is not the owner of the land that is the subject of this application, the written authorization of the owner that the applicant is authorized to make the application must be attached to this form or the authorization set out below must be completed.

Authorization of Owner for Agent to Make the Application

JOHN CROSSMAN
I, CARL CROSSMAN (by POA), am the owner of the land that is the subject of this application for the purchase of a road allowance, and I authorize BERNARD KEATING to make this application on my behalf
Feb 17, 2022 FOR CARL CROSSMAN BY POWER OF ATTORNEY
Date Signature of Owner John W Crossman

DATE: Feb 17, 2022 Signature of Applicant John W Crossman

Personal information on this form will be used for the purposes of sending correspondence relating to matters before Council. Your name, address, comments, and any other personal information, is collected and maintained for the purpose of creating a record that is available to the general public in a hard copy format and on the internet in an electronic format pursuant to Section 27 of the Municipal Freedom of Information and Protection of Privacy Act, R.S.O. 1990, c.M.56, as amended. Questions about this collection should be directed to the Clerk's office at clerk@magnetawan.com or 705 387 3947 x201

SCHEDULE 'A'

Adjacent Owners

The adjacent properties are: PIN 52086-0167 and PIN 52086-0167

John Crossman and Carl Crossman are the owners of the Adjacent properties.

Names and Addresses of Adjacent Owners

The Address of John Crossman and Carl Crossman are as listed in paragraph 1 of this Application.

Sketch of Lands

ROLL #4944030 004 12600 0000

Enclosed please find a copy of Instrument 42R21766, which is appended to this Application. An electronic copy of this Survey has previously been provided to the Municipality.

John W. Crossman

PROPRIÉTÉ: 52086-0167
 1

REG. NUM.	DATE	INSTRUMENT TYPE	AMOUNT	PARTIES FROM	PARTIES TO	CERT/USED
52086-0167	2022-01-24	TRADING		PROPRIÉTÉ, 52086-0167	PROPRIÉTÉ, 52086-0167	
52086-0167	2022-01-24	TRADING		PROPRIÉTÉ, 52086-0167	PROPRIÉTÉ, 52086-0167	
52086-0167	2022-01-24	TRADING		PROPRIÉTÉ, 52086-0167	PROPRIÉTÉ, 52086-0167	

NOTES: ALL INSTRUMENTS REGISTERED UNDER THE REGISTRY ACT ARE SUBJECT TO THE REGISTRY ACT AND THE REGISTRY ACT REGULATIONS. IF YOU HAVE ANY QUESTIONS, PLEASE CONTACT THE REGISTRY AT 1-800-387-7373. THIS STATEMENT IS FOR INFORMATION ONLY AND DOES NOT REPRESENT A GUARANTEE OF ANY KIND.

Document: 52086-0167

Page: 1

2 Author: KEATING; Date: 1/24/2022

3 Author: KEATING; Date: 1/24/2022

1 Author: KEATING; Date: 1/24/2022

Rollcall Meeting Jan 4 1942

Moved and seconded that E Paul be chairman carried

Moved by J Stanger seconded by E B. Maxwell that the minutes be adopted carried

Moved by Archie Wager seconded by Las Wager that report No 1 be adopted carried

Moved by J. Bonrosser seconded by Las Wager that report No 2 be adopted carried

Moved by J. Bonrosser seconded by H. Smith that report No 3 be adopted carried

Moved by A Wager seconded by J. Bonrosser that report No 4 be adopted carried

Moved by E B. Maxwell seconded by Las Wager that report No 5 be adopted carried

Moved by J. Langford seconded by Hill that secretary's report be adopted carried

Moved by E Paul seconded by Las Wager that the old commissioners be elected carried

Moved by J. Langford seconded by Hill that Paul be secretary carried

Moved by E Paul seconded by J. Bonrosser that the township should allowance of paper take for ground the owners of both sides - 20' each of way through

178 2 com 5 limited

1000 1000 1000 1000

RADIAL FEATURES LISTING			RADIAL FEATURES LISTING			RADIAL FEATURES LISTING			RADIAL FEATURES LISTING			RADIAL FEATURES LISTING		
MEASUREMENT ON (162) 000' ON (117)	POINT OF	BEARING	MEASUREMENT ON (162) 000' ON (117)	POINT OF	BEARING	MEASUREMENT ON (162) 000' ON (117)	POINT OF	BEARING	MEASUREMENT ON (162) 000' ON (117)	POINT OF	BEARING	MEASUREMENT ON (162) 000' ON (117)	POINT OF	BEARING
100	100	100	100	100	100	100	100	100	100	100	100	100	100	100

1. REQUIRE THIS PLAN TO BE
REGISTERED UNDER THE
LAND SURVEY ACT

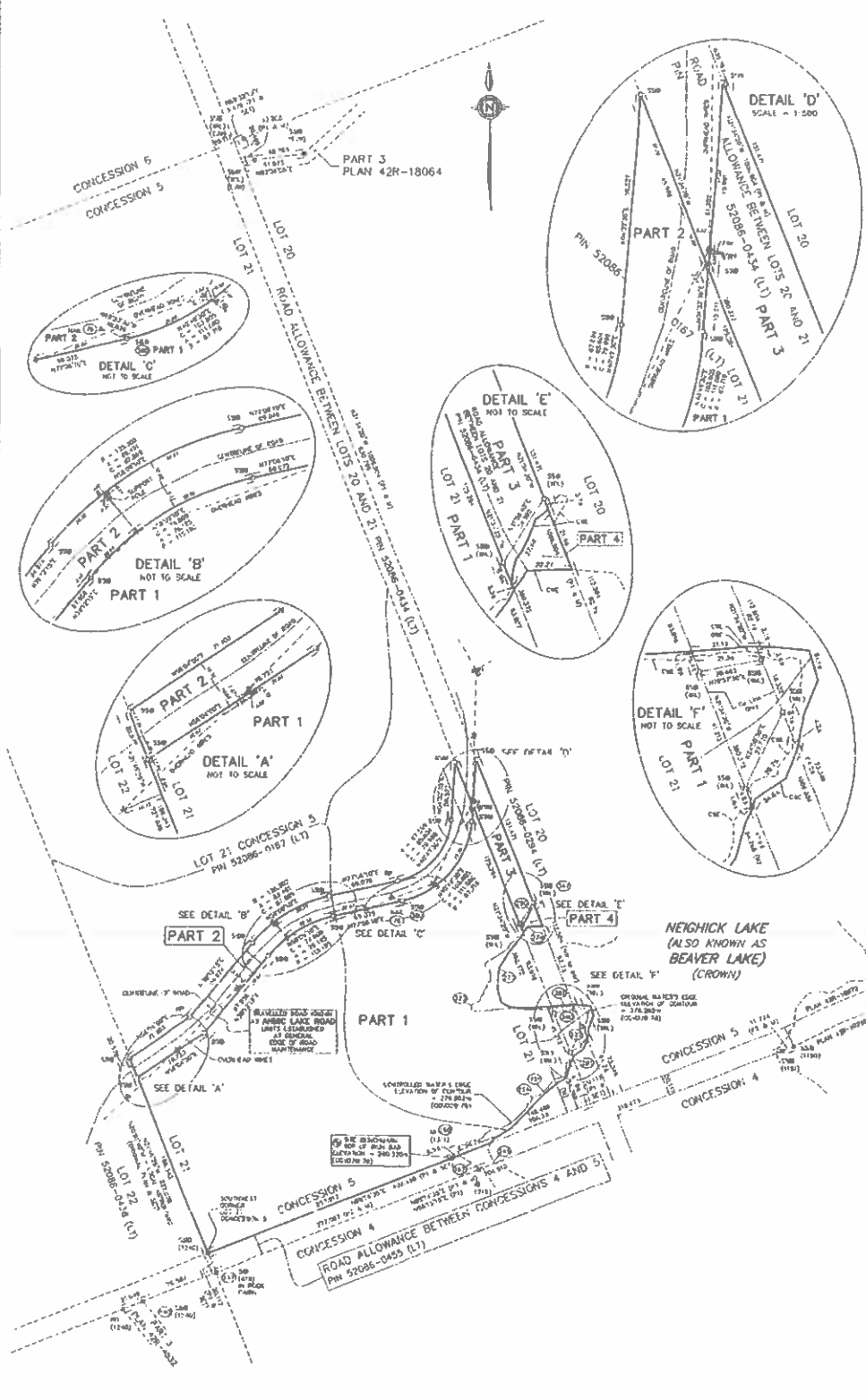
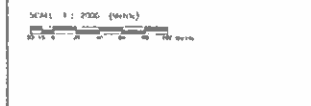
DATE: NOVEMBER 29, 2021

PLAN 42R-01766
DATE: 2 December 2021

E. J. WILLIAMS
ONONDAGO COUNTY SURVEYOR

PART	DESCRIPTION	AREA
1	PART OF	1.441 ha
2	PART OF	1.212 ha
3	PART OF	2.017 ha
4	PART OF	3.319 ha

PLAN OF SURVEY
OF PART OF
LOT 21, CONCESSION 5
ROAD ALLOWANCE BETWEEN
LOTS 20 AND 21, CONCESSION 5
GEOGRAPHIC TOWNSHIP OF CROFT
NOW IN THE MUNICIPALITY OF MACHETAWAN
DISTRICT OF PARRY SOUND
I. A. BEHRENDT



INTEGRATION DATA

CORNER POINTS ARE IN METERS AND ARE DERIVED FROM SMALL SCALE
1:5000 CADASTRAL MAPS OF PARRY SOUND, ONTARIO, CANADA.
CORNERS ARE SHOWN AND THE BEARING AND DISTANCE TO THE CORNER
POINTS ARE GIVEN TO THE NEAREST MILLIMETER.
CORNER POINTS ARE TO BE RE-ESTABLISHED PER SEC 11(2) OF OREG. 1/4/74.

POINT	COORDINATES	DATE
100	507442.705	2017/08/08
101	507442.705	2017/08/08
102	507442.705	2017/08/08
103	507442.705	2017/08/08
104	507442.705	2017/08/08
105	507442.705	2017/08/08
106	507442.705	2017/08/08
107	507442.705	2017/08/08
108	507442.705	2017/08/08
109	507442.705	2017/08/08
110	507442.705	2017/08/08
111	507442.705	2017/08/08
112	507442.705	2017/08/08
113	507442.705	2017/08/08
114	507442.705	2017/08/08
115	507442.705	2017/08/08
116	507442.705	2017/08/08
117	507442.705	2017/08/08
118	507442.705	2017/08/08
119	507442.705	2017/08/08
120	507442.705	2017/08/08

LEGEND

- 1.00 SURVEYED BOUNDARY LINE
- 1.01 SURVEYED BOUNDARY LINE WITH BEARING AND DISTANCE
- 1.02 SURVEYED BOUNDARY LINE WITH BEARING AND DISTANCE AND AREA
- 1.03 SURVEYED BOUNDARY LINE WITH BEARING AND DISTANCE AND AREA AND PERCENTAGE
- 1.04 SURVEYED BOUNDARY LINE WITH BEARING AND DISTANCE AND AREA AND PERCENTAGE AND BEARING AND DISTANCE
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- 1.09 SURVEYED BOUNDARY LINE WITH BEARING AND DISTANCE AND AREA AND PERCENTAGE AND BEARING AND DISTANCE AND AREA AND BEARING AND DISTANCE AND AREA AND BEARING AND DISTANCE AND AREA
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- 1.18 SURVEYED BOUNDARY LINE WITH BEARING AND DISTANCE AND AREA AND PERCENTAGE AND BEARING AND DISTANCE AND AREA AND BEARING AND DISTANCE AND AREA AND BEARING AND DISTANCE AND AREA
- 1.19 SURVEYED BOUNDARY LINE WITH BEARING AND DISTANCE AND AREA AND PERCENTAGE AND BEARING AND DISTANCE AND AREA AND BEARING AND DISTANCE AND AREA AND BEARING AND DISTANCE AND AREA
- 1.20 SURVEYED BOUNDARY LINE WITH BEARING AND DISTANCE AND AREA AND PERCENTAGE AND BEARING AND DISTANCE AND AREA AND BEARING AND DISTANCE AND AREA AND BEARING AND DISTANCE AND AREA

SURVEYOR'S CERTIFICATE

I, E. J. WILLIAMS, ONONDAGO COUNTY SURVEYOR, DO HEREBY CERTIFY THAT THIS PLAN IS A TRUE AND CORRECT REPRESENTATION OF THE SURVEY AND THAT THE SURVEY WAS CONDUCTED IN ACCORDANCE WITH THE SURVEY ACT AND REGULATION AND THAT THE SURVEY WAS COMPLETED ON 29 NOV 2021.

NOVEMBER 29, 2021

E. J. WILLIAMS
ONONDAGO COUNTY SURVEYOR



EJ WILLIAMS SURVEYING LIMITED
ONTARIO LAND SURVEYORS
PLANNERS

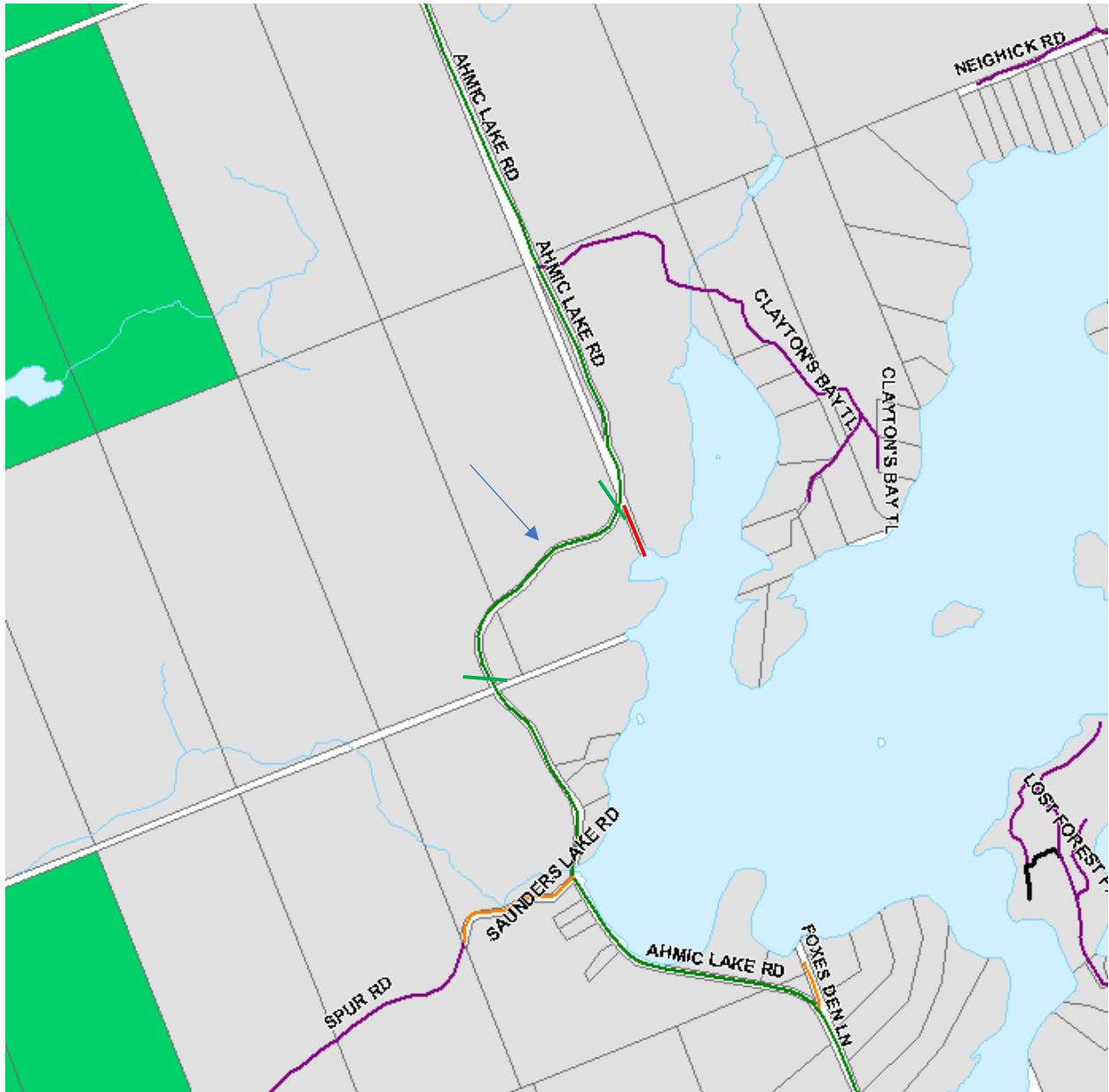
PLAN'S FALL TO EXPIRE BY THE
RENEWAL DATE OF THE PLAN'S

PLAN'S FALL TO EXPIRE BY THE
RENEWAL DATE OF THE PLAN'S

PLAN'S FALL TO EXPIRE BY THE
RENEWAL DATE OF THE PLAN'S

Crossman Road Exchange

-  Unopened Road Allowance to be transferred to Crossman
-  Section of Ahmic Lake Road to be transferred to the Municipality





RESOLUTION NO. 2022 – JULY 27, 2022

Moved by: _____

Seconded by: _____

WHEREAS the Municipality of Magnetawan has received an application from Ted McKenna (Agent) for the purchase of Original Shore Road Allowance between Plan M36 LOT 11 and PLAN M36 LOT 9, LOT 10 PARTS 2 TO 4 (CAUDWELL);

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves in principle the sale of:

1. Original Road Allowance with the following provisions:
 - Any other adjacent landowner shall be invited to participate in the purchase of that part of the specified road allowance which borders their lands;
 - The price be set by an appraised value set by a professional appraiser;
 - All costs for the purchase to be borne by the applicant
 - The road allowance be merged with the existing properties

Carried _____ Defeated _____ Deferred _____

Sam Dunnett, Mayor

Recorded Vote Called by: _____

Recorded Vote

Member of Council	Yea	Nay	Absent
Brunton, Tim			
Hetherington, John			
Kneller, Brad			
Smith, Wayne			
Mayor: Dunnett, Sam			

JUN 27 2022

PAID



**Road Closing Application
Authorized Under By-Law 2006-11
(Purchase of Road Allowance)**

- Purchase of Original Road Allowance
 Purchase of Original Shore Road Allowance (shoreline)

1. Name of Applicant

SARA CAUDWELL

2. Mailing Address of Applicant

182 NEVILLE PARK BLVD.

TORONTO, ONTARIO M4E 3P8

3. Telephone Number and Email address of Applicant:

514-893-2952

SCAUDWELL@GMAIL.COM

4. Owner's Property Description and Address.

SHORE - 10 BHMIC LAKE NORTH

CORP PLAN M-36 PT. LOT 10 RP

42R5766 PART 1 PCL 2753 SS; SS.

5. Roll Number

4944 030 00106400.0000

7. Names and addresses of Adjacent Owners (each side): (LOT 11) 115 GARRISON FOREST ROAD
SARA CAUDWELL (LOT 10) / EDWIN (TED) EVERING OWINGS HILLS MD 21117

Sketch of lands pertaining to this Application (or attach)

SEE ATTACHED.

Agent Authorization

If the applicant is not the owner of the land that is the subject of this application, the written authorization of the owner that the applicant is authorized to make the application must be attached to this form or the authorization set out below must be completed.

Authorization of Owner for Agent to Make the Application

I, SARA CAUDWELL, am the owner of the land that is the subject of this application for the purchase of a road allowance, and I authorize WILLIAM THORPE (TED) MCKENSA to make this application on my behalf.

JUNE 20, 2022
Date

S. Caudwell
Signature of Owner

DATE: JUNE 20, 2022 Signature of Applicant W. McKensa

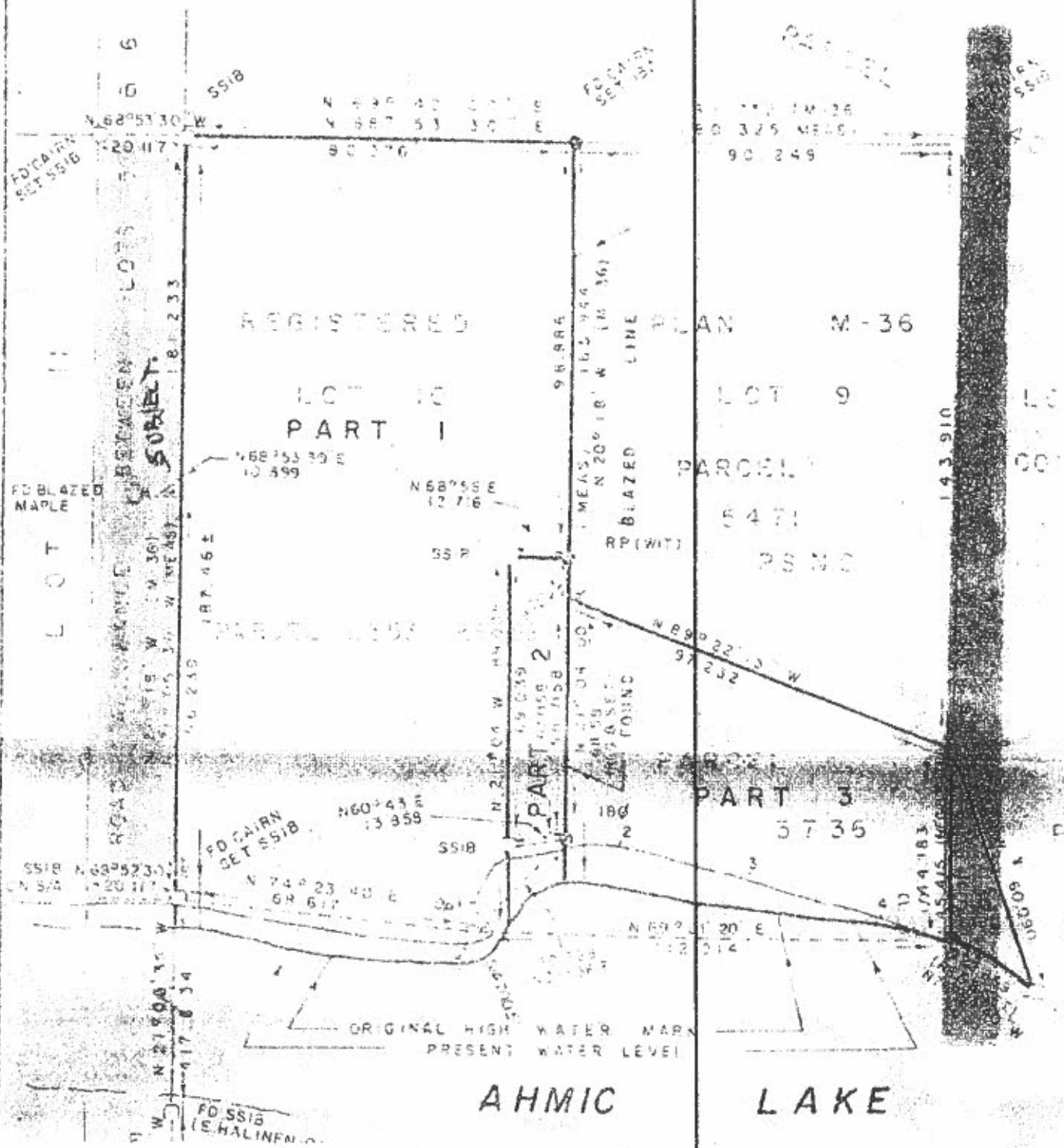
Personal information on this form will be used for the purposes of sending correspondence relating to matters before Council. Your name, address, comments, and any other personal information, is collected and maintained for the purpose of creating a record that is available to the general public in a hard copy format and on the internet in an electronic format pursuant to Section 27 of the Municipal Freedom of Information and Protection of Privacy Act, R.S.D., 1990, c.M.56, as amended. Questions about this collection should be directed to the Clerk's office at clerk@magnetawan.com or 705 387 3947 x201

LOT 10 AND PART OF LOT 9, REGISTERED PLAN M-36
AND PART OF LOT 5, CONCESSION III

TOWNSHIP OF CROFT

DISTRICT OF PARRY SOUND

RATIO 1:1250 METRES
L U MAUGHAN, O.L.S. - 1978



REPRINT OF
RECEIPT RECORD

MUNICIPALITY OF
MAGNETAWAN
P.O. BOX 70 4304 HIGHWAY 520
MAGNETAWAN, ON POA 1P0
Phone No. : (705)387-3947
Fax No. : (705)387-4875

--- Item ID #0001 ---
ROADALLO : ROA-UNOPENED ROAD
Ref: CAUDWELL

1@	500.00	500.00
Payment Subtotal		500.00
	PST	0.00
GST/HST875093189RT		0.00

Payment Total 500.00

=====

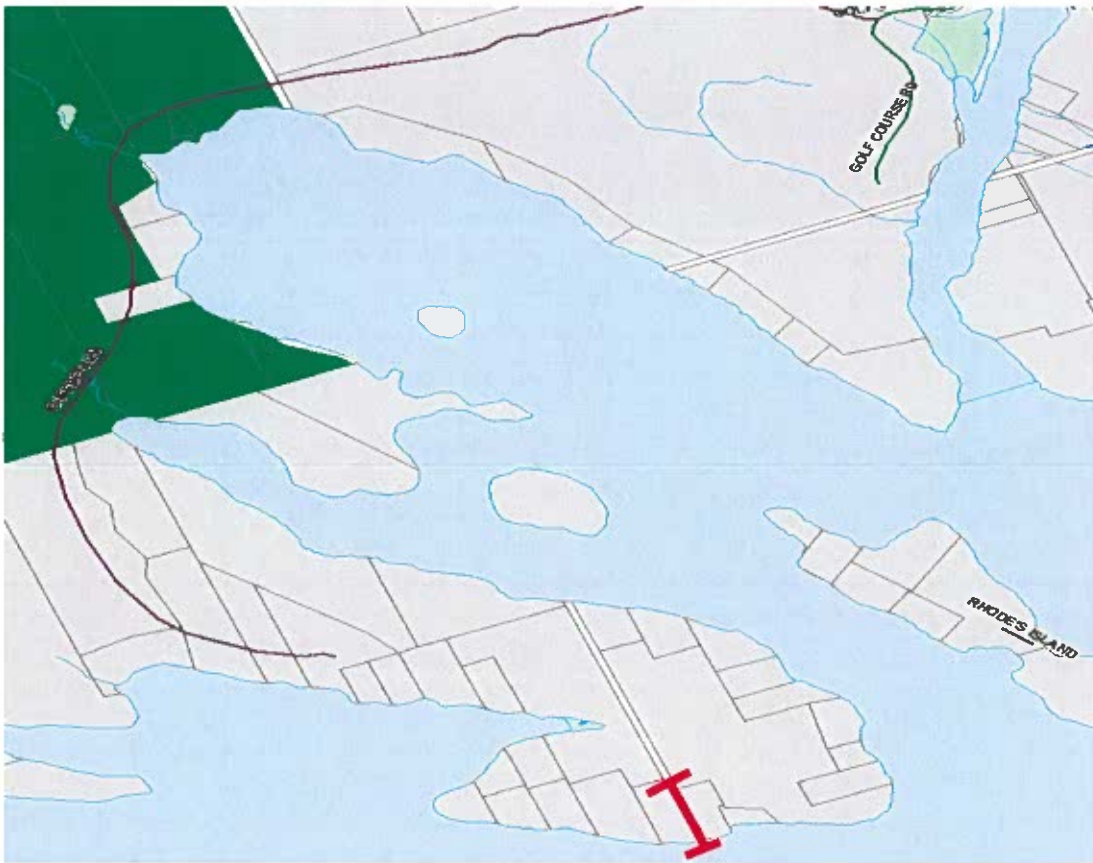
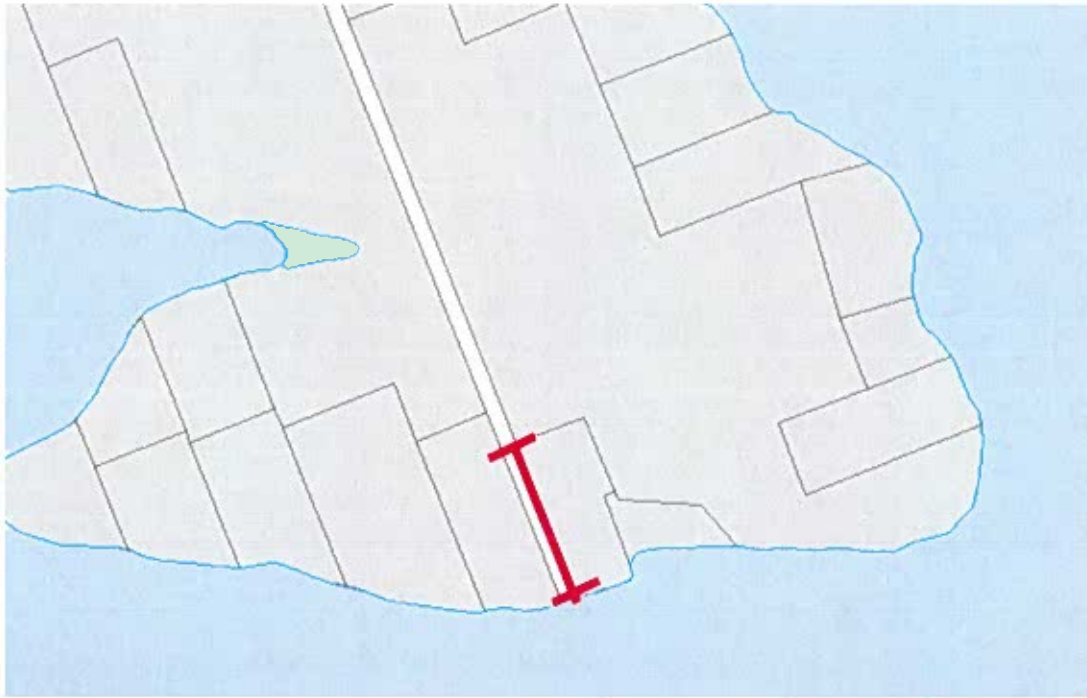
ELECTRONIC FUNDS T	500.00
--------------------	--------

NAME: W MCKENNA
DESC: ROAD CLOSING PURCHASE APP
Change 0.00

28-Jun-22	09:03:38
D:000022990	B:2022062801
FRONT	COUNTER R:0000170494

Caudwell, Sara

 Shore Road Allowance Purchase



Moved by: _____

Seconded by: _____

WHEREAS the Council of the Municipality of Magnetawan receives a request from Lesley Lovering to enter into a Road Use Agreement to open and maintain 200ft of the unopened road allowance off Ahmic Lake Road between CON 2 LOT 11 & LOT 10;

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan supports in principle the entering into an agreement with Lesley Lovering to upgrade and maintain 200ft of the unopened road allowance between CON 2 LOT 11 & CON 2 LOT 10 subject the following conditions:

- That the parking of any vehicles or trailers will not impede any member of the public to pass through the unopened road allowance;
- That a survey be conducted of the unopened road allowance mentioned above;
- That the Public Works Superintendent approve the work plan for the opening of the unopened road allowance; and
- That all legal and/or planning fees required for the application be borne by the applicant.

Carried _____ Defeated _____ Deferred _____

Sam Dunnett, Mayor

Recorded Vote Called by: _____

Recorded Vote

Member of Council	Yea	Nay	Absent
Brunton, Tim			
Hetherington, John			
Kneller, Brad			
Smith, Wayne			
Mayor: Dunnett, Sam			

Nicole Gourlay

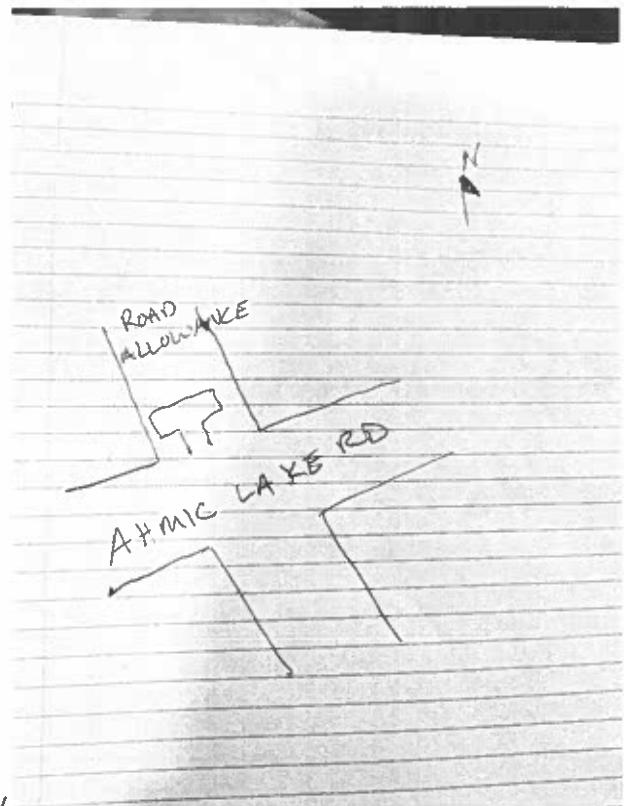
From: thirdwav <thirdwav@gmail.com>
Sent: June 23, 2022 1:18 PM
To: Nicole Gourlay
Subject: Road allowance maintenance agreement request
Attachments: 20220623_121606.jpg; 20220623_121557.jpg

Follow Up Flag: Follow up
Flag Status: Completed

To whom it may concern

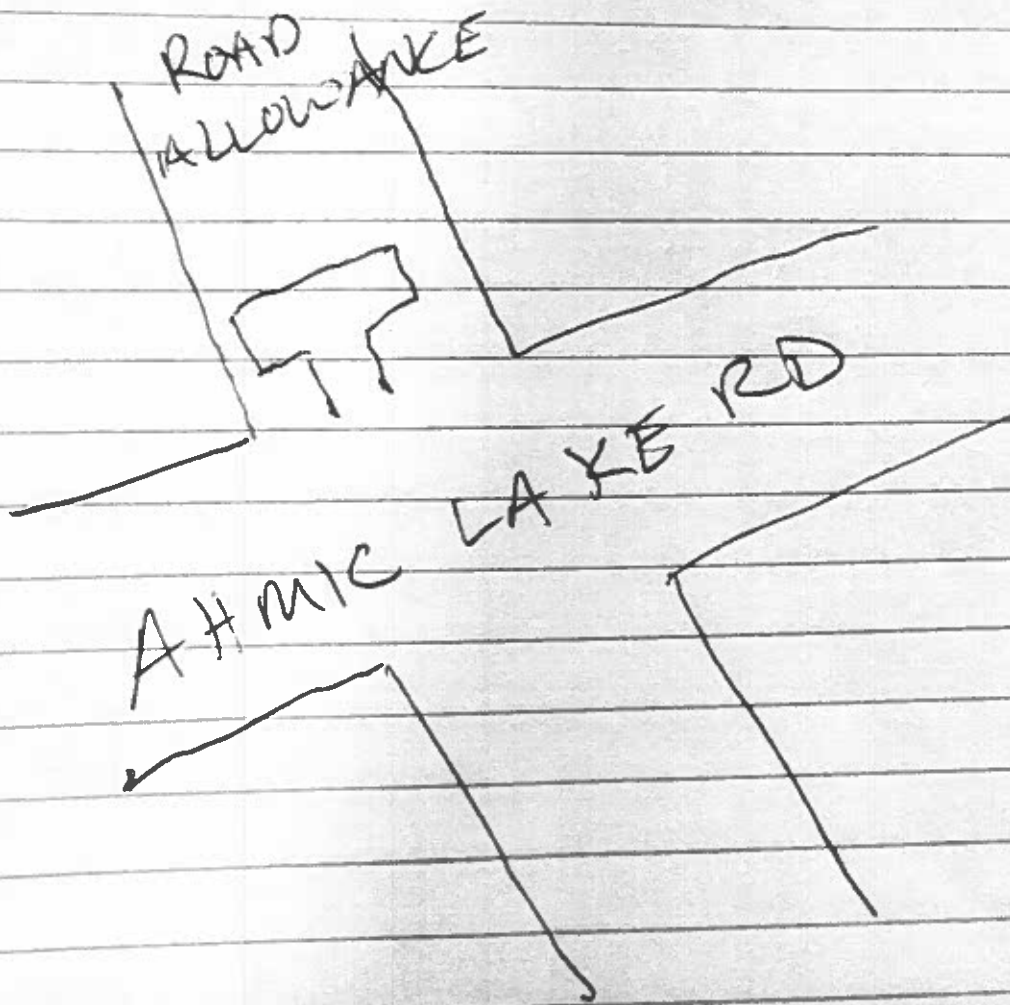
I am respectfully requesting that a maintenance agreement be put in place to allow me to construct an entrance and small parking area (large enough to turn and park a truck and trailer) off Ahmic Lake Road. This would allow me access to the southwest corner of my property where I am planning on putting a small camp (ie. tent). I am making this request because at the present time this is the only part of the Property that is dry land and that is easily accessible by foot or atv.

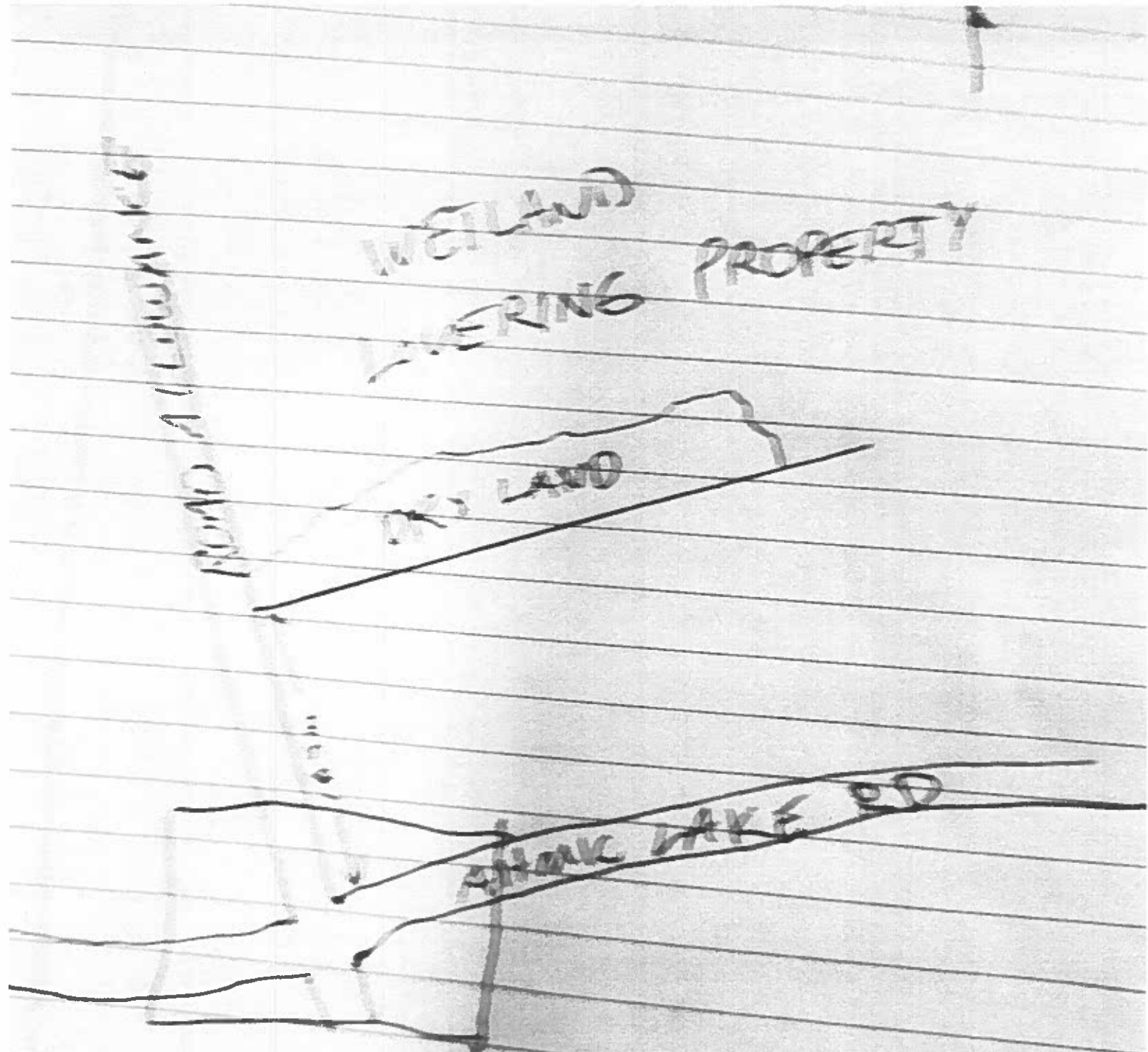
Sincerely
Lesley Lovering

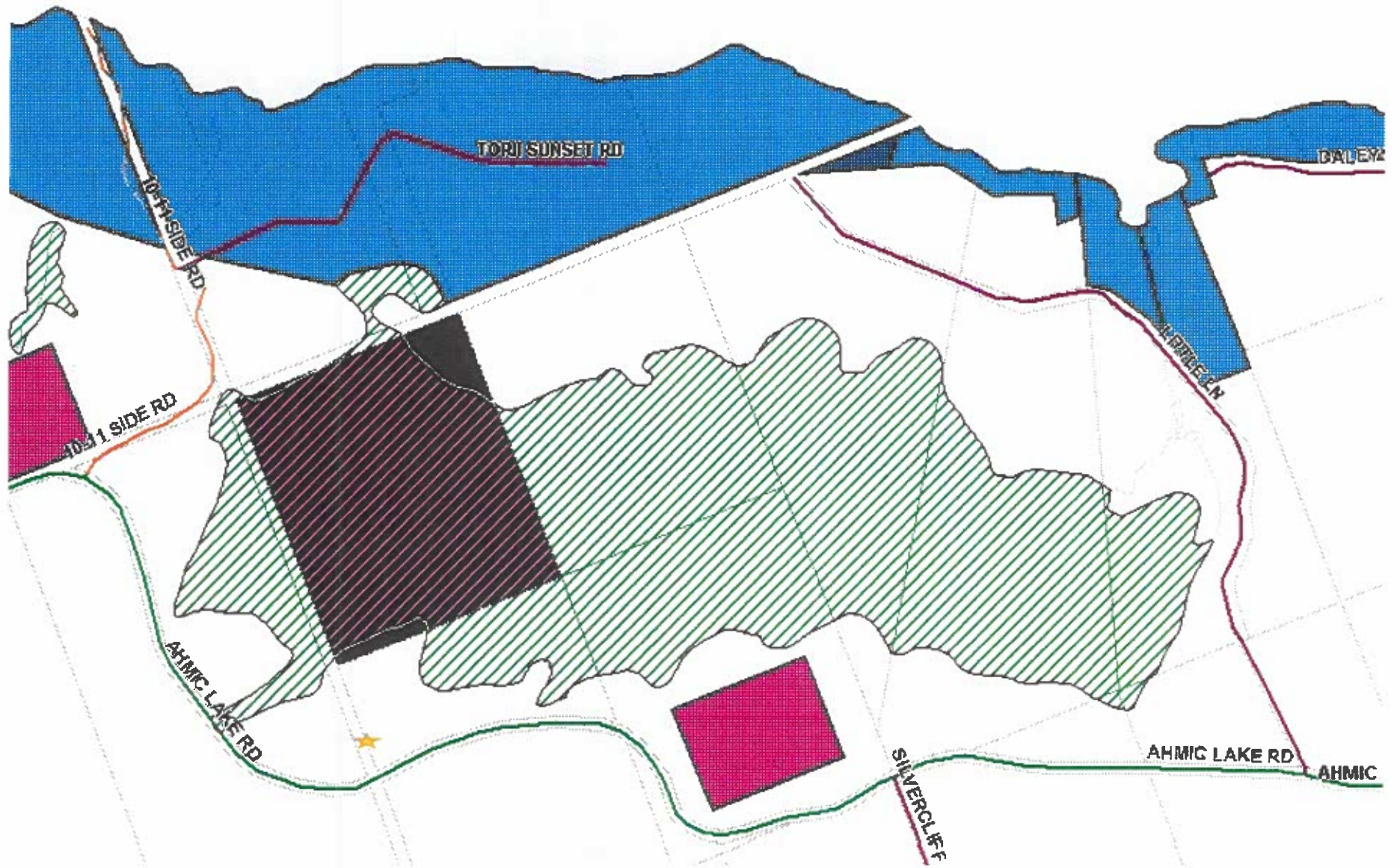


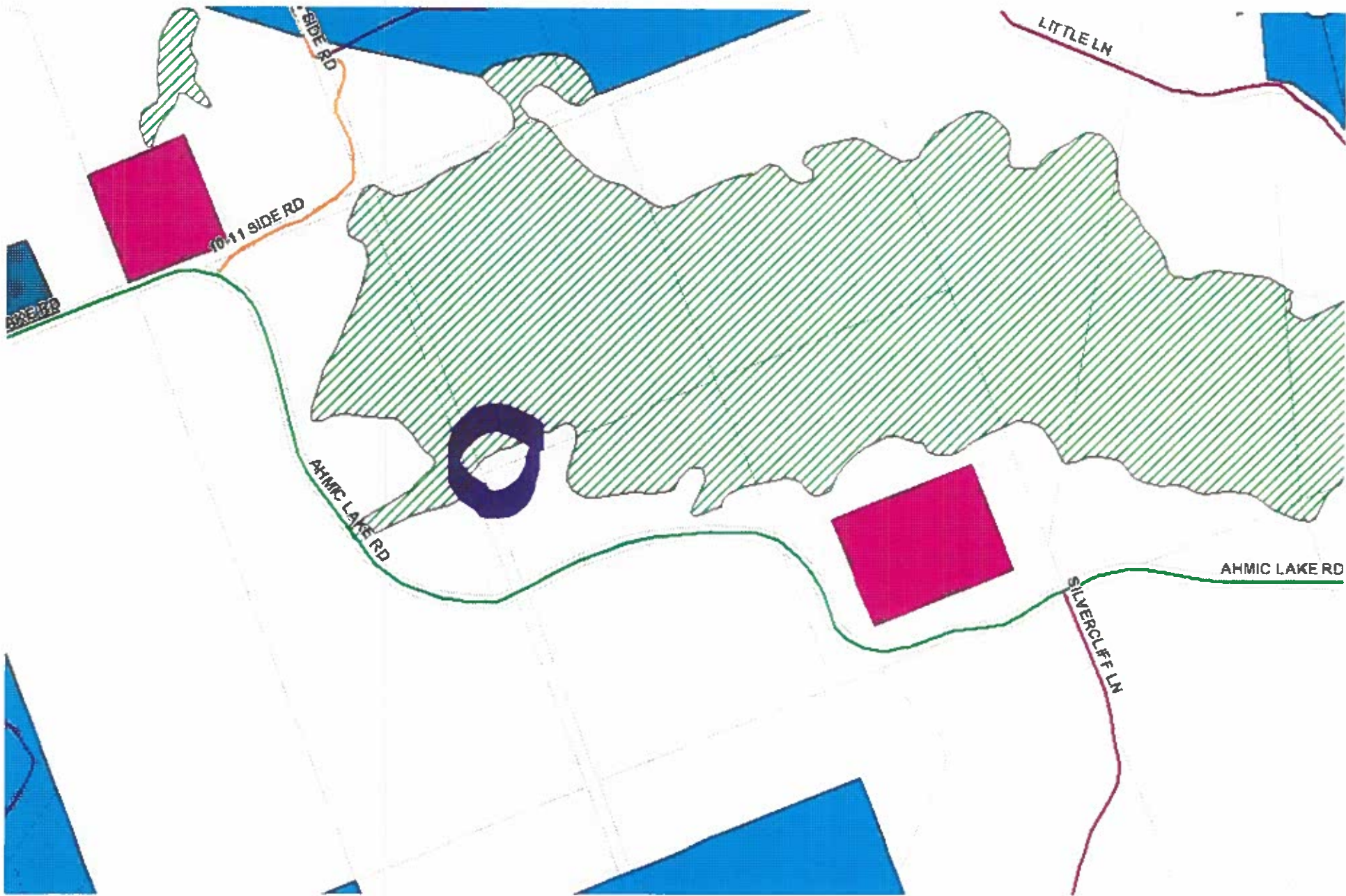
Ps I will send more pictures from the actual survey on Monday

Sent from my Bell Samsung device over Canada's largest network.









road allowance

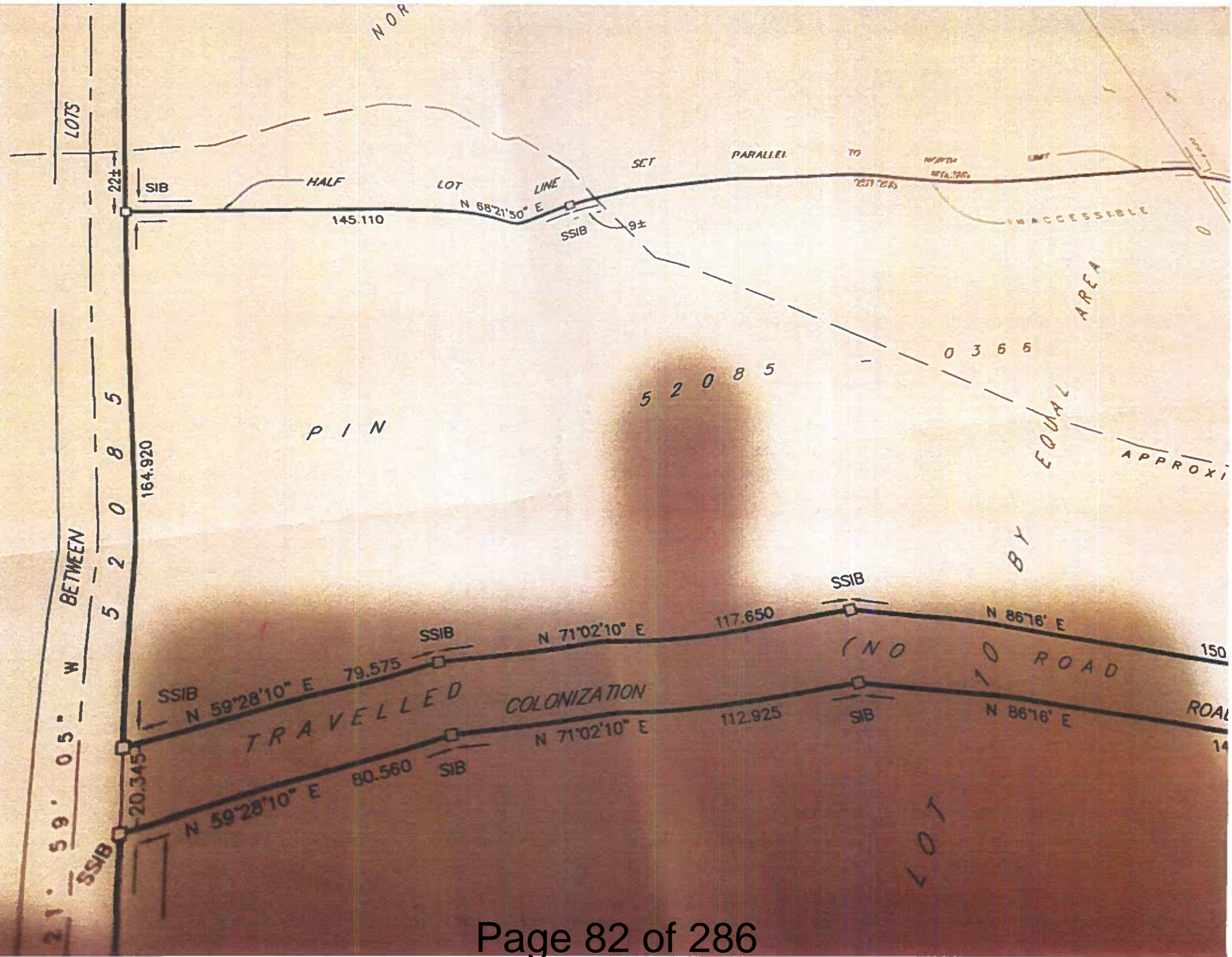
↑ MY PROPERTY →

← 1st 200 feet of road allowance

AHMIC LAKE RD

AHMIC LAKE RD





Lowering Request to Use and Maintain Road Allowance

Yellow line – Lowering property line

Blue Hatch – area requested to be used and maintained

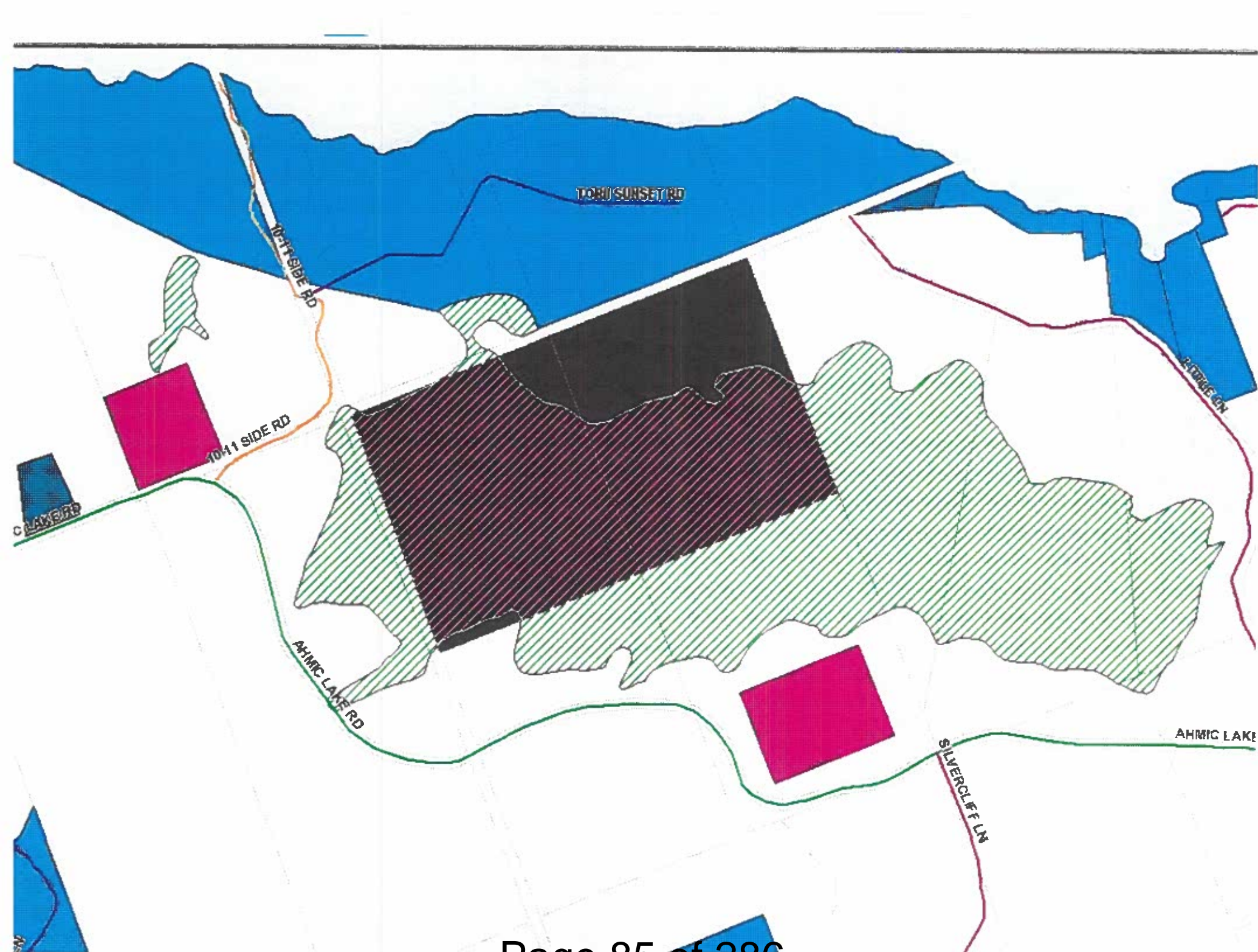


Yellow dots = where road allowance stakes should be

Red X = Fueths property at 2245 Ahmic Lake Road

Red dot = approximately where entrance is at 2245 Ahmic Lake Road



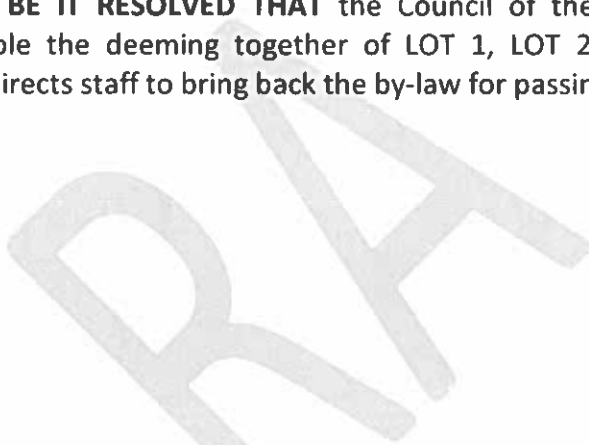


Moved by: _____

Seconded by: _____

WHEREAS; Council has received correspondence and required fees from Carl Lorusso requesting the deeming together of LOT 1, LOT 2 AND LOT 3 OF PLAN 253;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Magnetawan supports in principle the deeming together of LOT 1, LOT 2 AND LOT 3 OF PLAN 253 in Magnetawan and directs staff to bring back the by-law for passing to a future Council meeting.



Carried _____ Defeated _____ Deferred _____

Sam Dunnett, Mayor

Recorded Vote Called by: _____

Recorded Vote

Member of Council	Yea	Nay	Absent
Brunton, Tim			
Hetherington, John			
Kneller, Brad			
Smith, Wayne			
Mayor: Dunnett, Sam			



 Lorusso parcels requested to be deemed together

Moved by: _____

Seconded by: _____

WHEREAS the Municipality of Magnetawan has received a request to support an application for consent for creation of a new lot located at 1113 Miller Road, Magnetawan (Main/Hutcheson 4944 010 00230600 and 4944 010 00230500). The property is legally described as CON 12, PT LOT 19 and LOT 18, hereinafter referred to as “the Lands”;

AND WHEREAS the Municipal planning consultant has provided a report in support of the application with conditions;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Magnetawan supports in principle the consent application for the Lands, subject to the following conditions:

- Draft copy of the deeds (with all schedules) to be approved by the Municipality prior to registration;
- A copy of the original executed transfer (deed) with all schedules be provided to the Municipality;
- That a registrable description of the severed lands be submitted to the Municipality, with survey if applicable;
- Payment of all taxes, municipal, legal and planning fees associated with the processing of this application including fees under By-law 2011-11, 2011-16 and current Municipal Fees & Charges By-law including a parkland dedication fee;
- Confirmation from the North Bay Mattawa Conservation Authority (NBMCA) that the proposed Retained Lot can be adequately serviced by individual on-site septic systems and individual on-site water systems;
- That the applicant obtain a letter of suitable entrance from the Municipality for the proposed Severed Lot;
- That a Minimum Distance Separation I (MDS I) Calculation is required, to the satisfaction of the Municipality of the proposed Severed and Retained Lots;
- That the Applicant gift to the Municipality of Magnetawan the portion of traveled road known as Miller Road that traverses through CON 12 Lots 19, at a minimum of 66’ wide, to the satisfaction of the Municipality;
- That the Applicant agree to swap the traveled portion of Schmeler across the north section of CON 12 Lots 18 & 19, at a minimum of 66’ wide, with the Municipality for ownership over the unopened road allowance and that unopened road allowance be merged with Con 13 Lot 18 and the remnants of Con 12 Lots 18 & 19.

Carried _____ Defeated _____ Deferred _____

Sam Dunnett, Mayor

Recorded Vote Called by:

Member of Council	Yea	Nay	Absent
Brunton, Tim			
Hetherington, John			
Kneller, Brad			
Smith, Wayne			
Mayor: Dunnett, Sam			

APPLICATION FOR CONSENT
Under Section 52 of the Planning Act

MUNICIPALITY OF
MAGNETAWAN

18 &

18 2022

RECEIVED

FILE #B.....

Note to Applicants: This application form is to be used if the **CENTRAL ALMAGUIN PLANNING BOARD** is the consent granting authority. In this form the term "subject" land means the land to be severed and the land to be retained.

Completeness of the Application

The information in this form that **must** be provided by the applicant is indicated by **black arrows** on the left side of the section numbers. This information is prescribed in the Schedule to Ontario Regulation 197/96 made under the **Planning Act**. The mandatory information must be provided with the appropriate fee. If the mandatory information and fee are not provided, the CAPB will return the application or refuse to further consider the application until the information and fee have been provided.

The application form also sets out other information that will assist the CAPB and others in their planning evaluation of the consent application. To ensure the quickest and most complete review, this information should be submitted at the time of application. In the absence of this information, it may not be possible to do a complete review within the legislated time frame for making a decision. As a result, the application may be refused.

Submission of the Application

- One application form is required for each parcel to be severed.
- A complete application form **MUST** include a council resolution from the organized municipality stating the pre-consult requirements have been met to its satisfaction and be accompanied by a list of conditions the municipality requires.

- The applicable fee is \$675 per lot created, per Lot Addition or per Right of Way – effective January 1, 2017
- 10 copies of the completed application form and 10 copies of the sketch are required by the CAPB. The copies may be used to consult with other ministries or agencies that may have an interest in the application.
- Please remember to include your property roll number

Measurements are to be in metric units.

1 ft = .3048 meters; 1 acre = 0.404686 hectare

For Help

To help you understand the consent process and information needed to make a planning decision on the application, refer to the Guide.

You can also call:

Susan L. Arnold, Secretary - Treasurer
Central Almaguin Planning Board
63 Marie St, P. O. Box 310
South River, On POA 1X0 705 386 - 2573
e-mail: centralalmaguinplan@hotmail.com
Web Page for forms: www.strongtownship.com
Office hours: Wednesdays- 9:00 a.m. to 2:00 p.m.

→ **Please Print and Complete Appropriate Box(es)**

1. Application Information – MUNICIPAL TAX - ROLL # 4944010002 30600 0000

→ 1.1 Name of Owner(s). An owner's authorization is required in Section 11.1, if the applicant is not the owner.

Name of Owner(s) <u>Robert Main, Ron Hatcheson</u>		Home Telephone No. <u>705-759-2412</u>	Business Telephone No.
Address <u>640 Skyhills Road, Huntsville, Ont.</u>		Postal Code <u>P1H2N5</u>	

1.2 Agent/Applicant: Name of the person who is to be contacted about the application, if different than the owner. (This may be a person or firm acting on behalf of the owner.) e-mail -

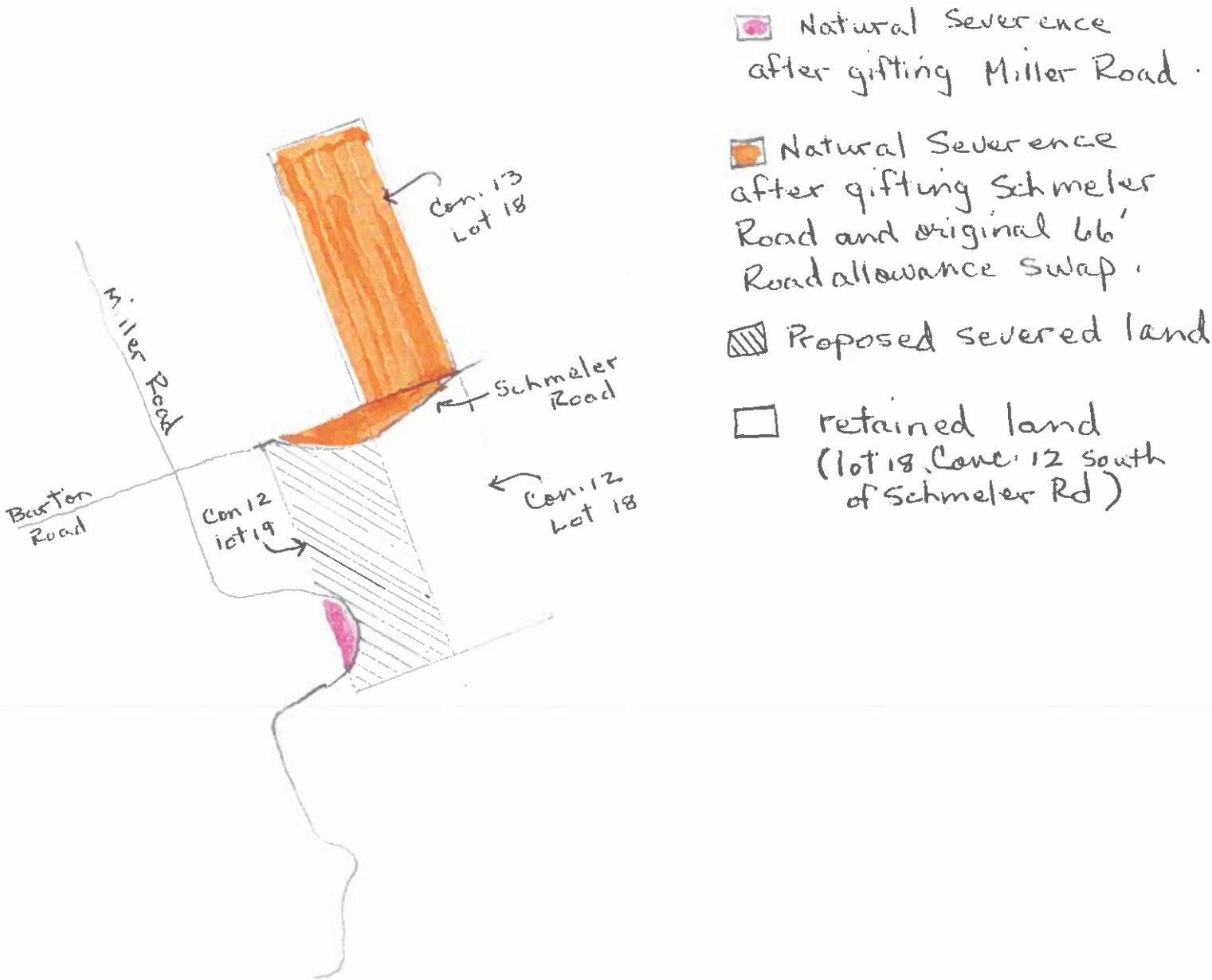
Name of Contact Person/Agent	Home Telephone No.	Business Telephone No.
Address	Postal Code	Fax No.

2. Location of the Subject Land (Complete applicable boxes in 2.1)

2.1 District <u>Parry Sound</u>	Local Municipality/Unorganized Township <u>Magnetawan</u>	Former Municipality	Section or Mining Location No.
------------------------------------	--	---------------------	--------------------------------

Concession Number(s) 12	Lot Number(s) Pt 1st 19 PEL 9838 S/S	Registered Plan No.	Lot(s)/Block(s)
Reference Plan No.	Part Number(s)	Municipal Address 1113 Miller Road (was 1091 Miller Road)	Parcel Number

2.2 Are there any easements or restrictive covenants affecting the subject land?
 No Yes If Yes, describe the easement or covenant and its effect.



3. Purpose of this Application

3.1 Type and purpose of proposed transaction (check appropriate box)

Transfer
Other

Creation of a new lot
A charge

Addition to a lot
A lease

An easement
A correction of title

Other purpose

3.2 Name of person(s), if known, to whom land or interest in land is to be transferred, leased or charged

Robert Main

3.3 If a lot addition, identify the lands to which the parcel will be added.

4. Description of Subject Land and Servicing Information (Complete each subsection.)

4.1 Description		Severed	Retained
4.1 Description	Frontage (m.)	≈ 400m (all year) ≈ 400m (Seasonal)	400m (Seasonal)
	Depth (m.)	400m	1000m x 400m
	Area (ha)	≈ 36 ha	≈ 38 ha
4.2 Use of Property	Existing Use(s)	recreational	recreational
	Proposed Use(s)	recreational	recreational
4.3 Buildings or Structures	Existing (Date of Construction)		4 bedrm house 1930's barn 1930's
	Proposed	partial	
4.4 Access (check appropriate space)	Provincial Highway		
	Municipal road, maintained all year	✓	
	Municipal road, seasonally maintained	✓	✓
	Other public road (e.g. LRB)		
	Right of way		(Proposed)
	Water Access (if so, describe below)		
Describe in section 9.1, the parking and docking facilities to be used and the approximate distance of these facilities from the subject land and the nearest public road.			
4.5 Water Supply	Publicly owned and operated piped water system		
	Privately owned and operated individual well		✓
	Privately owned and operated communal well		
	Lake or other water body	✓ Distress River	✓ Distress River
	Other means		
4.6 Sewage Disposal (Check appropriate space)	Publicly owned and operated sanitary sewage system		
	Privately owned and operated individual septic tank ¹		✓
	Privately owned and operated communal septic system ⁽²⁾		

Privy

Other means

(1) A certificate of approval from the North Bay Mattawa Conservation Authority submitted with this application will facilitate the review.

4.7 Other Services
Check if the service is available

Electricity



School Bussing



Garbage Collection



4.8 If access to the subject land is by private road, or right of way was indicated in section 4.4., indicate who owns the land or road, who is responsible for its maintenance and whether it is maintained seasonally or all year.

5. Land Use

- 5.1 What is the existing official plan designation(s), if any, of the subject land?

- 5.2 What is the zoning, if any, of the subject land? If the subject land is covered by a Minister's zoning order, what is the regulation number?
rural EP
- 5.3 Are any of the following uses or features on the subject land or within 500 metres of the subject land, unless otherwise specified. Please check the appropriate boxes, if any apply.

Use or Feature	On the Subject Land	Within 500 Metres of Subject Land, unless otherwise specified (indicate approximate distance)
<input type="checkbox"/> An agricultural operation including livestock facility or stockyard		<i>barn 200m (not in use)</i>
<input type="checkbox"/> A landfill		
<input type="checkbox"/> A sewage treatment plant or waste stabilization plant		
<input checked="" type="checkbox"/> A provincially significant wetland (Class 1, 2 or 3 wetland)		<i>Distress River touches south boundary of Proposed Severed lot.</i>
<input type="checkbox"/> A provincially significant wetland within 120 metres of the subject land	<i>N/A</i>	
<input type="checkbox"/> Flood plain		
<input type="checkbox"/> A rehabilitated mine site		
<input type="checkbox"/> A non-operating mine site within 1 kilometre of the subject land		
<input type="checkbox"/> An active mine site		
<input type="checkbox"/> An industrial or commercial use, and specify the use(s)		
<input type="checkbox"/> An active railway line		
<input type="checkbox"/> A municipal or federal airport		
<input type="checkbox"/> Utility corridors		

6. History of the Subject Land

➤ 6.1 Has the subject land ever been the subject of an application for approval of a plan of subdivision or consent under the **Planning Act**?
 No Yes Unknown If Yes and if Known, provide the Ministry's application file number and the decision made on the application.

6.2 If this application is a re-submission of a previous consent application, describe how it has been changed from the original application

➤ 6.3 Has the subject land ever been the subject of an application for approval of a plan of subdivision or consent under the **Planning Act**?
 No Yes If Yes, provide for each parcel severed, the date of transfer, the name of the transferee and the land use.

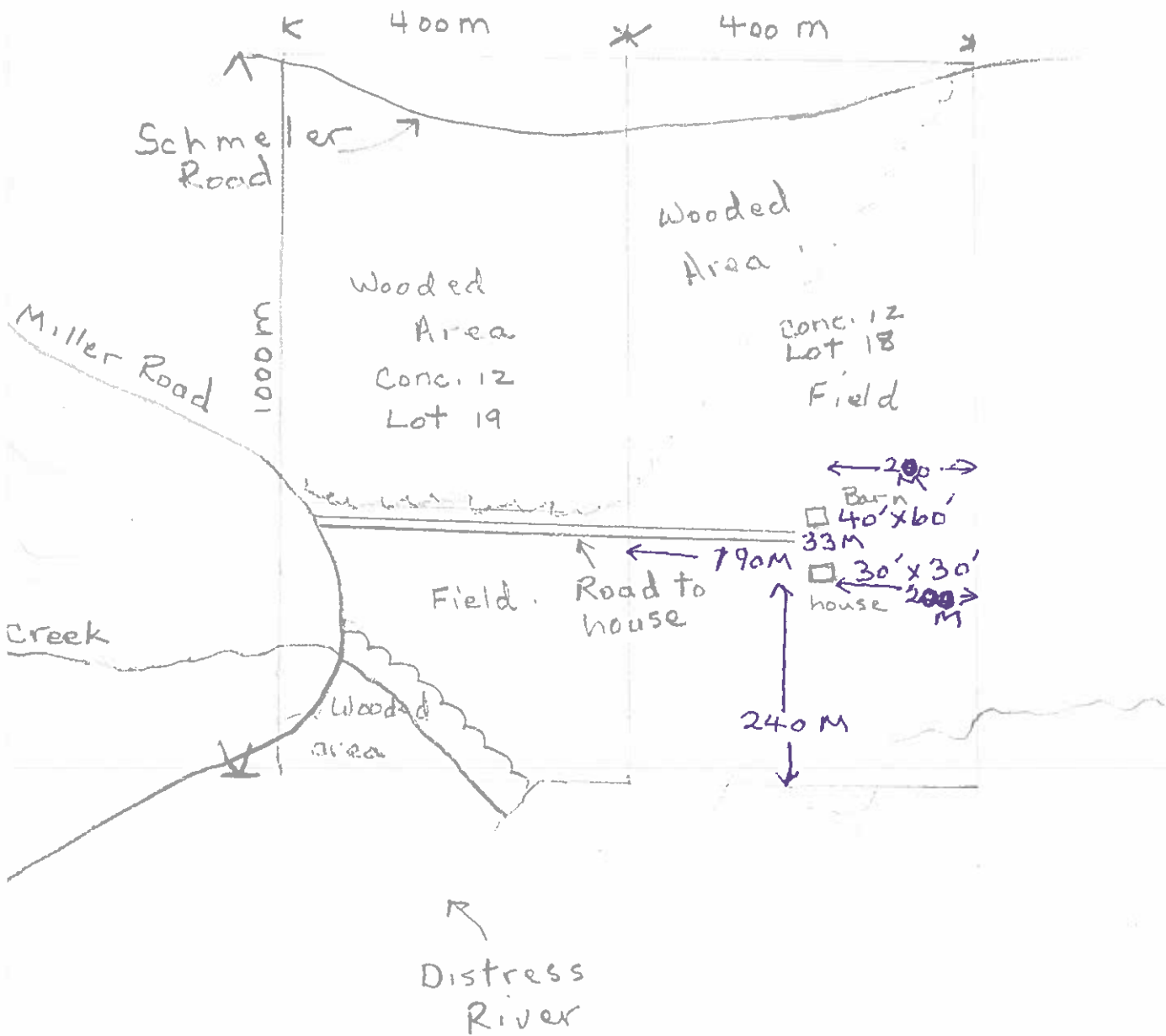
2 Natural Severences are presently in process awaiting surveying. The municipality has approved in principle on June 30, 2021. See Attached map Page 2

7. Current Applications

➤ 7.1 Is the subject land currently the subject of a proposed official plan or official plan amendment that has been submitted to the Minister for approval?
 No Yes Unknown If Yes and if Known, specify the Ministry file number and status of the application.

➤ 7.2 Is the subject land the subject of an application for a zoning by-law amendment, Minister's zoning order amendment, minor variance, consent or approval of a plan of subdivision?
 No Yes Unknown If Yes, and if Known, specify the appropriate file number and status of the application.

- The part to be severed is Conc. 12 Lot 19 South of Schmeler Road and East of Miller Road.
- The part to be retained is Conc. 12 lot 18 South of Schmeler Road.



Central Adirondack Planning Board.

Ron Hutcherson and I, Robert Main are each presently 50% owners of our 300 acres on Miller Road. We are attempting to separate the property into separate ownerships to simplify our estates in the future. Our ultimate plan with completing the natural severences and separating Conc 12, lot 19 from Conc. 12 lot 18 would be for me to be deeded the property north of Schmeler Road we presently jointly own. Also I would be deeded Conc. 12, lot 19 south of Schmeler Road. and east of Miller Road. Ron would be deeded Conc 12, lot 18 south of Schmeler Road with the house and barn. Since the present road access to the farmhouse runs east through Conc. 12, lot 19 from the year round Miller Road, we are asking for a legal Right of Way.

The natural severence west of Miller Road would be co owned by Ron and I.

Thank you.

Rob. Main.

8. Sketch (Use the attached Sketch Sheet) To help you prepare the sketch, refer to the attached Sample Sketch.

➤ The application shall be accompanied by a sketch showing the following:

- the boundaries and dimensions of the subject land, the part that is to be severed and the part that is to be retained
 - the boundaries and dimensions of any land owned by the owner of the subject land and that abuts the subject land the distance between the subject land and the nearest township lot line or landmark, such as a railway crossing or bridge
 - the location of all land previously severed from the parcel originally acquired by the current owner of the subject land
 - the approximate location of all natural and artificial features on the subject land and adjacent lands that in the opinion of the applicant may affect the application, such as buildings, railways, roads, watercourses, drainage ditches, river or stream banks, wetlands, wooded areas, wells and septic tanks
 - the existing use(s) on adjacent lands
 - the location, width and name of any roads within or abutting the subject land, indicating whether it is an unopened road allowance, a public travelled road, a private road or a right of way
 - if access to the subject land is by water only, the location of the parking and boat docking facilities to be used
 - the location and nature of any easement affecting the subject land
-

9. Other Information

Is there any other information that you think may be useful to the CAPB or other agencies in reviewing this application? If so, explain below or attach on a separate page.

1 Affidavit or Sworn Declaration
0.

11 Authorizations

- 11. If the applicant is not the owner of the land that is the subject of this application, the written authorization of the owner that the applicant is authorized to make the application must be included with this form or the authorization set out below must be completed.

Authorization of Owner for Agent to Make the Application

I, _____, am the owner of the land that is the subject of this application for a
consent and I authorize _____ to make this application on my behalf.

_____ Date _____ Signature of Owner

- 11. If the applicant is not the owner of the land that is the subject of this application, complete the authorization of the owner concerning personal information set out below.

Authorization of Owner for Agent to Provide Personal Information

I, Rob Main, am the owner of the land that is the subject of this application for a consent and for the purposes of the **Freedom of Information and Protection of Privacy Act**, I authorize _____ as my agent for this application, to provide any of my personal information that will be included in this application or collected during the processing of the application.

_____ Date _____ Signature of Owner

1 Consent of the Owner
2.

- Complete the consent of the owner concerning personal information set out below.

Consent of the Owner to the Use and Disclosure of Personal Information

We, Rob Main, Ron Hutcherson, am the owner of the land that is the subject of this consent application and for the purposes of the **Freedom of Information and Protection of Privacy Act**, I authorize and consent to the use by or the disclosure to any person or public body of any personal information that is collected under the authority of the **Planning Act** for the purposes of processing this application.

Feb. 17, 2022 Date Robert Main
Ron Hutcherson Signature of Owner

I, Rob Main of the

in the Municipality of Magnetawan make oath and say (or solemnly declare) that the information contained in this application is true and that the information contained in the documents that accompany this application is true.

Sworn (or declared) before me

at the Municipality of Magnetawan

in the District of Parry Sound

this 18 day of February 2022

Nicole Gourlay
Commissioner of Oaths

Robert Main
Applicant

Rob Gourlay

Nicole Gourlay, Deputy Clerk
Commissioner for taking oaths,
Municipality of Magnetawan,
District of Parry Sound

Nicole Gourlay, Deputy Clerk
Commissioner for taking oaths,
Municipality of Magnetawan,
District of Parry Sound

THE MUNICIPALITY OF MAGNETAWAN

STAFF REPORT

TO: Nicole Gourlay, Deputy Clerk – Planning & Development
Municipality of Magnetawan

FROM: Jonathan Pauk HBASc., MSc., MCIP, RPP & Jamie Robinson,
BES, MCIP, RPP
MHBC Planning Limited

DATE: July 27, 2022

SUBJECT Consent Application – Main /Hutcheson – 1113 Miller Road,
Municipality of Magnetawan, Roll No. 494401000230600

Recommendation

Subject to the review and analysis of this report, it is recommended that Council support the proposed Consent Application (new lot and access easement) respecting 1113 Miller Road (Main/Hutcheson), subject to the recommended conditions provided below:

1. That the applicant meet all the financial requirements of the Municipality.
2. That a registrable description of the severed lands be submitted to the Municipality.
3. Confirmation from the North Bay Mattawa Conservation Authority (NBMCA) that the proposed Severed Lot can be adequately serviced by an individual on-site septic system and an individual on-site water system.
4. That a draft survey of the proposed Severed Lot, Retained Lot and proposed Easement be provided to the Municipality for review and approval.
5. That the Applicant obtain an entrance permit from the Municipality for the proposed Severed Lot.
6. Confirmation that the proposed severed and retained lot comply with the Minimum Distance Separation (MDS) requirements.
7. That the Applicant transfer to the Municipality of Magnetawan, in fee simple, free and clear of all liens and encumbrances the right-of-ways known as the Schmeler Road and Miller allowance, to the satisfaction of the Municipality. The Applicant's solicitor shall prepare and submit a draft of the proposed transfer for review by the Municipality, together with his/her opinion letter stating that upon the registration of the Transfer, the

Municipality will have acquired a good and marketable title thereto, free and clear of all liens and encumbrances. All costs associated with the preparation and registration of the Transfer and Consolidation Application, including costs relating to surveying, legal fees, and disbursements, agreements, HST, etc. shall be fully borne by the Applicant.

Proposal / Background

An application for Consent has been submitted by the property owners Robert Main and Ron Hutcheson. The property is municipally known as 1113 Miller Road, Municipality of Magnetawan and is legally described as Concession 12, Pt Lot 19, PCL 9839 s/s and CON 12 Lot 18. The location of the subject property is shown in Figure 1.

The subject property is currently used as Rural use. The Consent Application seeks permission to create one new Rural lot which would re-establish the lot lines between the two 100 acre parcels (Lot 18 and Lot 19, Concession 12). The applicants are also proposing that the existing access to Con 12 Lot 18 off Miller Road, across Part Lot 19, to be considered a legal right of way (easement). The dimensions of the easement are to generally reflect that of the existing driveway and are to be confirmed by the surveyor during the preparation of the reference plan. The proposed severed lot is located in the western portion of the subject property and generally follows the boundary of Miller Road that traverses through the subject property (hatched area in Figure 1). The proposed consent application sketch submitted by the Applicant is shown in Figure 1.

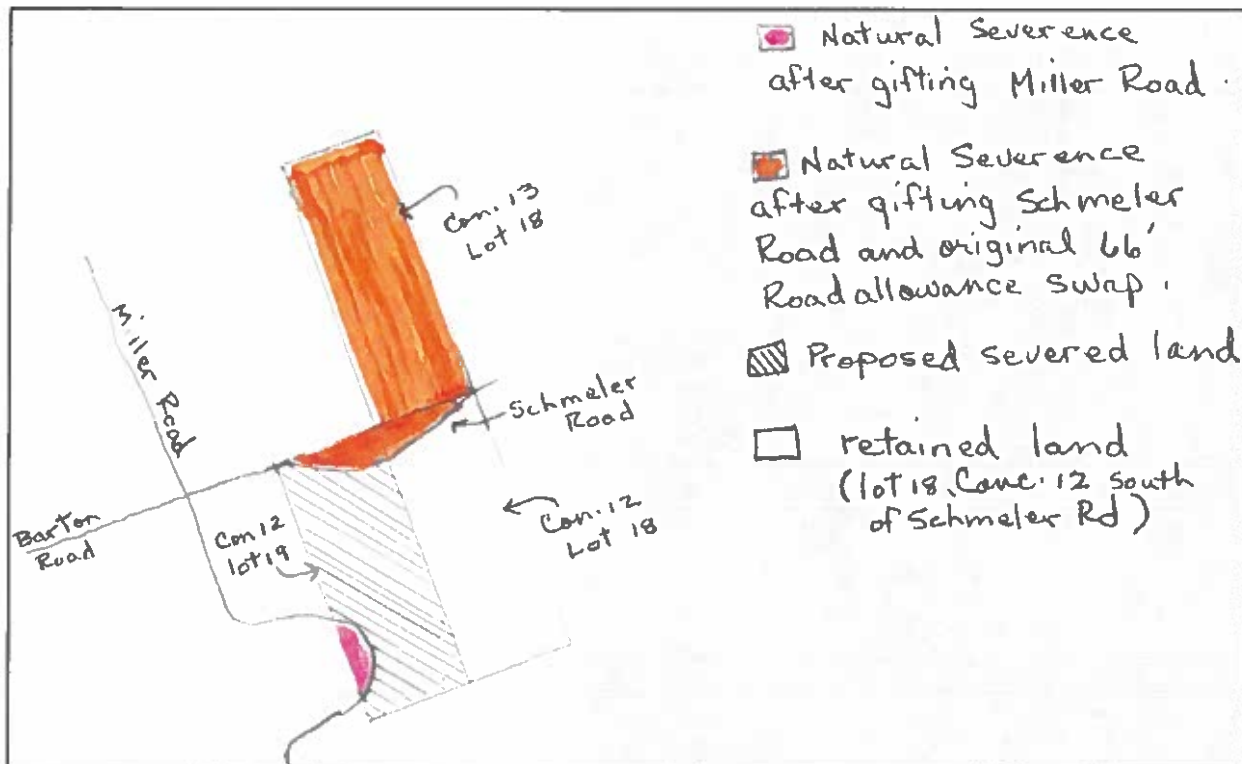
A summary of the proposed Severed Lot (hatched area in Figure 1) and Retained Lot are summarized in Table 1.

Table 1: proposed Lot Statistics

	Lot Area	Lot Frontage
Lot #1 – Severed	~36 hectares	400m
Lot #2 – Retained	~38 hectares	400m

The area shown in 'orange' in Figure 1 represents the area to be added to the remnants of the parcel on north side of Schmeler Road and the area shown in 'pink' represents the natural severance that would occur following the transfer of Miller Road to the Municipality. The parcel in pink, having an irregular frontage of approximately 367 metres along Miller Road and an area of 1.75 hectares, will become a separately conveyable parcel.

Figure 1 – Proposed Lot Configuration

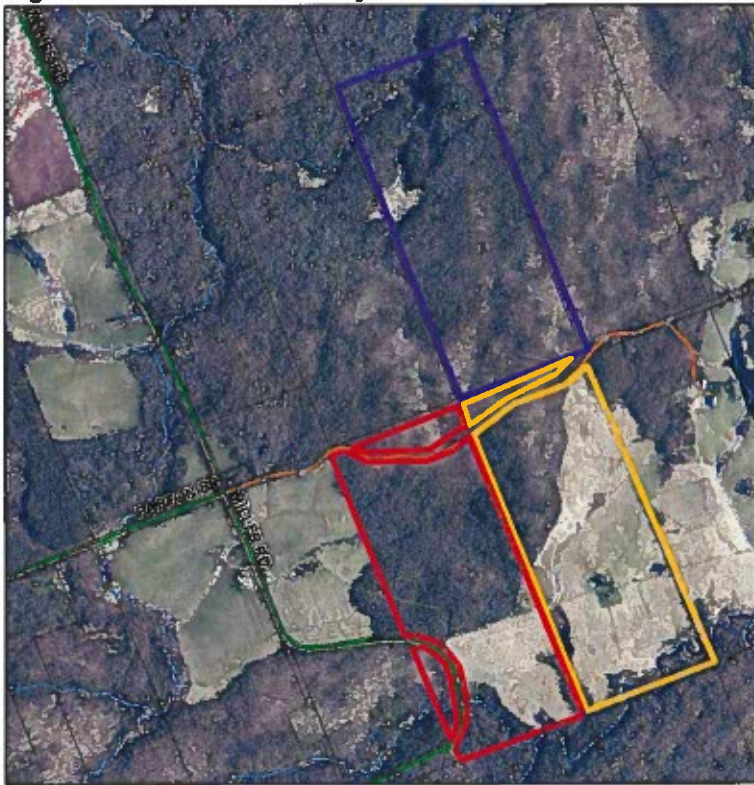


A portion of both Miller and Schmeler Roads are to be transferred to the Municipality and a portion of the unopened road allowance will be transferred to the remnant parcel created by the transfer of the roadway to the Municipality (being a land swap with the Municipality). All proposed lots will have frontage onto Schmeler Road and/or Miller Road. The Municipality will require the transfer of the 20 metre width lands supporting Schmeler Road and Miller Road as a condition of consent.

The subject lands are designated 'Rural' and a portion of the property is located within the Aggregate Mineral Resources overlay on Schedule A of the Municipality's Official Plan. A portion of the subject lands contain an area of Fish Habitat in accordance with Schedule B of the Official Plan. The subject lands zoned Rural (RU) and Environmental Protection (EP) by the Municipality's Zoning By-law.

The subject lands are accessed via Schmeler Road or Miller Road. The subject property is developed with a single detached dwelling, barn and accessory buildings. The existing dwelling is serviced by an existing private well and septic system.

Figure 2: Location of Subject Lands



Area Context

The subject property (proposed Severed Parcel) has direct frontage onto Miller Road, and is surrounded by

- North: Large tract of forested and rural lands
- East: Existing residential uses accessed via Schmeler Road
- South: Large tract of forested lands
- West: Existing residential and rural uses accessed via Miller Road

Policy Analysis

Provincial Policy Statement

The Provincial Policy Statement (PPS) is a document that provides policy direction on matters of Provincial interest concerning land use planning. Ontario has a policy led planning system and the PPS sets the foundation for regulating the development and use of land in the Province. Policies are set out to provide for appropriate development while also protecting resources of provincial interest, public health and safety, and the quality of the natural and built environment. When making land use planning decisions, Planning Authorities must ensure that decisions are consistent with the PPS.

The subject lands are located outside of a settlement area and are considered by the PPS to be Rural Lands. The PPS, specifically Section 1.1.5.2, recognizes limited residential development, and other rural land uses, and agricultural uses as a permitted use on Rural Lands. The retained lot is proposed to contain the existing dwelling and accessory barn. The

residential use of the Retained Lot is a permitted use in accordance with Section 1.1.5.2 of the PPS. The proposed Severed Lot is to be used for rural residential purposes.

Section 1.1.5.4 of the PPS indicates that *development that is compatible with the rural landscape and can be sustained by rural service levels should be promoted*. The existing residential use on the Retained Lot and future rural residential use of the Severed Lot are compatible with the surrounding rural land uses and will not negatively impact the character of the area. The proposed severed lot would be serviced by individual on-site sewage and water services which is the typical servicing approach for this area of the Municipality.

Section 1.6.6.4 provides policies that apply to development serviced by individual on-site sewage and water services. It states that individual on-site sewage services and individual on-site water services may be used for a new development provided that site conditions are suitable for the long-term provision of such services with no negative impacts. The proposed Severed Lot would be serviced by private on-site sewage and water services. A condition of provisional consent should be included that requires confirmation from the NBMCA that a well and septic can be accommodated on the proposed Severed Lot.

Section 2.0 of the PPS contains policies related to the wise use and management of resources. Ontario's long-term prosperity, environmental health, and social well-being is dependent on protecting water and natural heritage features. In accordance with Schedule B of the Municipality's Official Plan, there is an area of Fish Habitat mapped on the southern portion of the Severed Lot. The Municipality's Official Plan defines adjacent lands to be 120 metres from the boundary of a significant fish habitat area. The required setback from watercourse identified as containing fish habitat is generally 30 metres in accordance with the Provincial Policy Statement Natural Heritage Reference Manual. The area identified as fish habitat is currently zoned Environmental Protection (EP) in the Municipality's Zoning By-law and appears to be a minimum of 30 metres from the watercourse, and in some instances is greater than 30 metres. Therefore, it is our opinion that an evaluation of the fish habitat area is not required and the existing zoning will provide protection and buffering from the area identified as fish habitat. Subject to the Applicant fulfilling the conditions of consent, the proposed application is considered to be consistent with the policy direction of the PPS.

Section 3.0 of the PPS contains policies related to directing development away from natural or human made hazards. In accordance with Section 3.1 the subject property is located outside of hazardous lands and hazardous sites and not affected by a dynamic beach hazard, flooding hazard or erosion hazard.

Provided the recommended conditions of provisional consent are satisfied, the proposed Consent Application is consistent with the policies contained in the PPS.

Municipality of Magnetawan Official Plan

The Municipality's Official Plan provides direction pertaining to growth and development within Magnetawan. The policies in the Plan address the environment, cultural and built heritage, natural resources and servicing and transportation. Schedule A (Land Use Map) of the Official Plan identifies the subject lands as being designated Rural and Environmental Protection and within the Aggregate & Mineral Resources Overlay as shown in Figure 3. A portion of the subject lands are also identified as being designated as Fish Habitat in accordance with Schedule B, as shown in Figure 4.

Figure 3: Official Plan (Schedule A) Excerpt

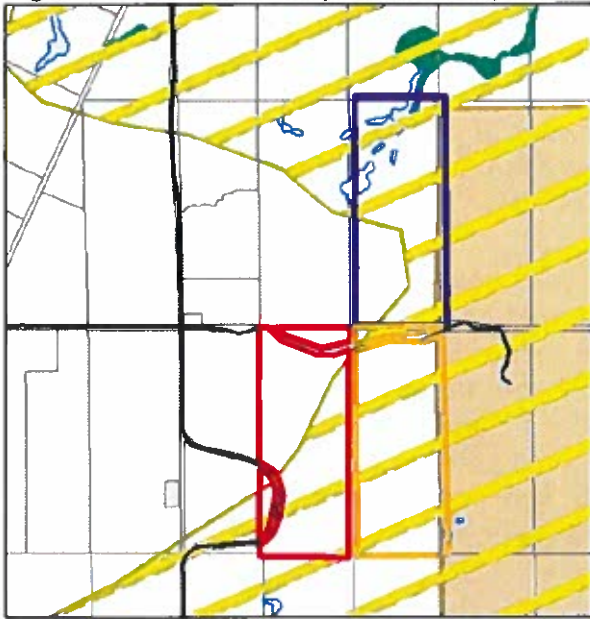
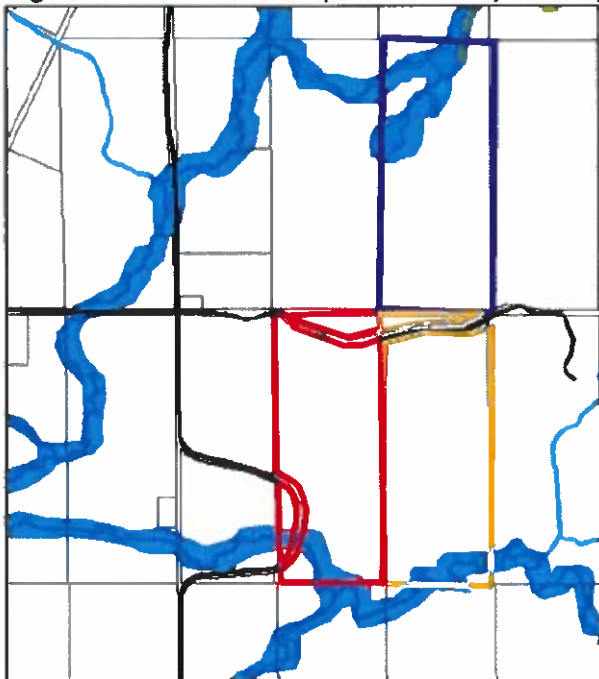


Figure 4: Official Plan (Schedule B) Excerpt



Section 5.2.1 of the Official Plan contains policies for Rural Areas in the Municipality and states that the permitted uses include agriculture and residential dwellings, among other uses. The future residential development on the Severed Lot and the existing residential use on the Retained are permitted uses within the Rural designation.

Section 5.2.2 contains policy direction regarding residential development and states that limited new permanent residential development shall be permitted in the Rural Area, preferably in close proximity to other residential uses as infilling on existing roadways where school busing and municipal winter maintenance is presently being provided. The proposed Severed Lot is located on a municipally maintained road, in proximity to other residential uses and does not require the extension of municipal services.

Section 5.2.2 also requires that new lots have a minimum lot area of 1 hectare (2.47 acres) within the Rural designation. The proposed Severed Lot is to be approximately 36 hectares in lot area and exceeds the minimum requirement for new lots within the Rural designation. It is noted that the minimum required lot area for the Rural Zone is 10 hectares and both the Severed and Retained Lot exceed this requirement.

Section 7.1.1 of the Official Plan contains criteria that are applicable to consent applications. Table 2 summarizes the consent policies and the relevance to the proposed consent application for one new lot and one retained lot.

Table 2: Official Plan Section 7.7.1 Summary

Policy 7.7.1 Severance Criteria	Does the Application Conform?
a) A registered plan of subdivision is not necessary for the orderly development of the lands.	A Plan of Subdivision is required where 3 or more lots are proposed. The proposed application is for the creation of one new lot and one retained lot. A Plan of Subdivision is not required to facilitate the proposed development.
b) The lot size and setback requirements will satisfy specific requirements of this Plan and meet the implementing zoning by-law requirements.	Section 5.2.2 of the Official Plan requires a minimum lot area of 1 hectare for new residential lots. The proposed severed and retained lots exceed this requirement. The subject property is Zoned Rural (RU). The minimum required lot area for the Rural Zone is 10 hectares. The proposed Severed and Retained Lots both comply with this requirement.
c) The proposed lot must front on a publicly maintained road or, within the Shoreline designation, between existing lots on an existing private road with a registered right-of-way to a municipally maintained road or be a condominium unit, which may be	The proposed Severed Lot is to be accessed via Miller Road which is identified as municipal road (year round maintained) in accordance with Schedule C of the Official Plan. The proposed Retained Lot is to be accessed via the existing driveway

<p>created on private roads having access to a municipal year round road.</p>	<p>extending from Miller Road. The Applicant has applied for an easement to recognize the existing access and to provide legal access to the proposed Retained Lot.</p>
<p>d) Lots for hunt camps, fishing camps, wilderness tourist camps or similar uses may be permitted on unmaintained municipal road allowances or on private right of ways to publicly maintained roads provided that the appropriate agreements are in place to ensure that the Municipality has no liability with respect to the use of these roads.</p>	<p>Not applicable.</p>
<p>e) The lot must have road access in a location where traffic hazards such as obstructions to sight lines, curves or grades are avoided;</p>	<p>The proposed severed lot does not appear to create a traffic hazard. The proposed Severed Lot fronts onto a publicly maintained road, and the access to the Retained Lot is proposed to be via a right-of-way over the Severed Lot in favor of the Retained Lot.</p>
<p>f) The lot size, soil and drainage conditions must allow for an adequate building site and to allow for the provision of an adequate means of sewage disposal and water supply, which meets the requirements of the Building Code, the lot must have safe access and a building site that is outside of any flood plain or other hazard land.</p>	<p>The proposed Severed Lot appears to be of sufficient size to accommodate a septic and well. Approval from the North Bay Mattawa Conservation Authority (NBMCA) is required to confirm that the Severed Lot can be adequately serviced by on-site septic systems and on-site water services. It is recommended that this be included as a condition of consent.</p>
<p>g) Notwithstanding subsection c), lots created for seasonal or recreational purposes may be permitted where the access to the lot is by a navigable waterbody provided that Council is satisfied that there are sufficient facilities for mainland parking and docking.</p>	<p>Access for the proposed Severed Lot would be via publicly maintained road (Miller Road) as identified on Schedule C of the Official Plan.</p>
<p>h) Any lot for permanent residential use shall be located on a year round maintained municipal road or Provincial highway.</p>	<p>The applicants are proposing that the existing access to Concession 12 Part Lot 18 off Miller Road to be considered a legal right of way (easement). The existing residential use on the Retained Lot is to be accessed by an existing driveway connected to Miller Road which is a year round municipal maintained road.</p>

<p>i) In the Rural designation, new lots created by consent shall be limited to the following:</p> <ul style="list-style-type: none"> i. The Township will permit the creation of up to eight new lots per year. The new lots must comply with the regulations as set out in the implementing Zoning By-law. ii. two lots per original hundred acre lot; iii. one lot for each 50 acre parcel which existed as of the date of approval of this Plan; and iv. infilling between existing residences within 300 metres of each other on the same side of a municipal road or Provincial highway 	<p>The subject lands are located within the Rural designation. Based on a review of the previous consents within the Municipality the proposed lots would not exceed eight new lots within the Rural designation at the time of writing this Report.</p> <p>The proposal would result in the creation of one new lot from an existing approximately 200 acre parcel. The subject property has not been subject to a previous severance. The proposal would conform to Section 7.7.1 i) iii).</p>
<p>j) The creation of any lot will not have the effect of preventing access to or land locking any other parcel of land.</p>	<p>The proposal will not have the effect of preventing access to, or land locking any other parcel of land.</p>
<p>k) Any severance proposal on land adjacent to livestock operations shall meet the Minimum Distance Separation Formula I in accordance with the MDS Guidelines and shall demonstrate that the proposed water supply has not been contaminated from agricultural purposes.</p>	<p>The subject lands do not appear to be adjacent to livestock operations that would trigger an MDS calculation.</p> <p>Council shall be satisfied that there are no livestock facilities in the area. If there are, an MDS calculation shall be completed prior to consideration of the application by the Planning Board.</p>

As summarized in Table 2, the proposed consent application conforms to the severance policies in Section 7.1.1 of the Official Plan, subject to the recommended conditions.

Municipality of Magnetawan Zoning By-law

The subject lands are zoned Rural (RU) and Environmental Protection (EP) in the Municipality's Zoning By-law as shown in Figure 4.

Table 3 provides a summary of the proposed lots in relation to the minimum requirements for the Rural (RU) Zone

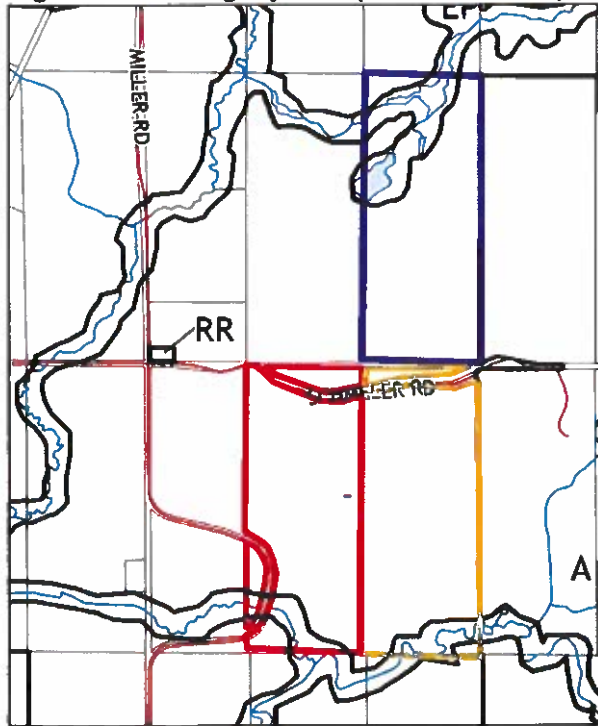
Table 3: Rural Zone Standard Summary

Zoning By-law Requirements		Lot Configuration	
Rural (RU) Zone		Proposed Retained Lot	Proposed Severed Lot
Minimum Lot Area	10 ha	38 ha	36 ha
Minimum Lot Frontage	134 m	+/- 400m	+/- 400m

As shown in Table 3, the proposed Severed and Retained Lots exceed the minimum lot area and lot frontage requirement of 10 hectares and 134 metres respectively for the Rural (RU) Zone.

The proposed consent application complies to the Municipality's Zoning By-law.

Figure 5: Zoning By-law (Schedule A-2) Excerpt



Comments from Departments

Public Works

- None received at the time of writing this Report

Fire Chief

- None received at the time of writing this Report

Building Department

- None received at the time of writing this Report

By-law Department

- None received at the time of writing this Report

Summary

The Consent Application proposes to create one new rural lot and one Retained Lot. The proposed Consent Application also includes an easement to facilitate the existing driveway to provide access to the existing single detached dwelling on the Retained Lot. The proposed consent application is consistent with the Provincial Policy Statement and conforms to the

Municipality's Official Plan, subject to the recommended conditions. In addition, it is recommended that Council support the proposed application subject to the recommended conditions contained in this Report.

Respectively submitted,



Jonathan Pauk HBASc, MSc, MCIP, RPP
Planning Consultant
MHBC Planning



Jamie Robinson, BES, MCIP, RPP
Planning Consultant
MHBC Planning



REPORT TO COUNCIL

To:	Mayor and Council
From:	Public Works Superintendent
Date of Meeting:	July 27, 2022
Report Title:	Award RFP 2022-06 Winter Sand

Recommendation: THAT Council receives and approves this report as presented and moves forward with the motion to award Miron Topsoil Ltd with the Winter Sand Contract for the 2022/23 season in the amount of \$96,070 plus HST and to directs Staff to bring in \$44,075 from the Working Funds Reserve account number 1-3-9000-8000 to offset the overage.

Background: Our original tender RFP 2022-02 was for a sand/salt mix provided by the contractor. We only received 1 bid, which was disqualified. We received input from contractors that they were not interested in supplying and coordinating the salt portion of the operation nor were they interested in a 2+1 year contract as there is currently too much fluctuation in pricing. We re-tendered as RFP 2022-06 for a 1-year contract for sand only, as the salt portion is historically up to the Municipality.

Evaluation: Sanding/Salting is included together under Accounts 1-4-3052-4010 and 1-4-3052-2010. For the 2022 season \$51,995 was budgeted for sand and \$16,000 was budgeted for salt. Total for both accounts: \$67,995. Windsor Salt is the single source available for salt.

Actual costs for Winter Sand only:

2018 \$48,514

2019 \$53,094

2020 \$38,195

2021 \$44,764

2022 \$51,995

Financial Implications:

Only one bid was received from Miron Topsoil Ltd which came in above normal actual averages and over budget in the amount of \$96,070 + HST.

Over budget by \$44,075

Conclusion: To ensure we have the Winter Sand for the 2022/23 winter season and only receiving one bid, each time out for the RFP in 2022, the Public Works Superintendent recommends the Award of Proposal to Miron Topsoil Ltd. in the amount of \$96,070 plus HST and to take the overage of \$44,075 from the Working Funds Reserve account number 1-3-9000-8000.

Respectfully Submitted,

Scott Edwards
Public Works Superintendent



REPORT TO COUNCIL

To:	Mayor and Council
From:	Public Works Superintendent
Date of Meeting:	July 27, 2022
Report Title:	Award RFP 2022-07 Surface Treatment (Double Lift Tar & Chip)

Recommendation: THAT Council receives and approves this report as presented and awards the Surface Treatment (Double Lift Tar & Chip) Proposal RFP 2022-07 to Duncor Enterprises Ltd. in the amount of \$34,287.41 plus HST and to take the overage of \$8,587.41 from the Working Funds Reserve account number 1-3-9000-8000.

Background: The RFP 2022-07 Surface Treatment (Double Lift Tar & Chip) was posted on the Municipal Website as well as Bidding on July 08, 2022. Surface Treatment on Ahmic Lake Rd is required in 5 various locations between Little Lane and Silver Cliff Lane to which we have received complaints about and after assessment, it was determined that it is needed to be repaired.

Evaluation: To reduce costs, the Roads Department will perform the preparation work up to and including the removal of existing surface treatment and all aggregate work in the following areas: 41m West of Civic #2691F – 38 metres, 17m West of Civic #2638 – 300 metres, Civic #2555 – 45 metres, Silvercliff Lane – 45 metres and 19m West of civic #2245 – 40 metres for a total of 468 metres X 6.7 metres wide = 3,137 total square metres of surface treatment.

Financial Implications: This Project in its entirety, both the Contracted and inhouse work, will be from the Road Construction Repair 1-4-3034-8000 Capital Projects. The RFP results are as follows:

Duncor Enterprises Ltd. \$ 34,287.41 plus HST
Miller Paving Inc. \$104,148.40 plus HST

Budgeted for 2022 \$25,700 (contract portion)

Difference of - \$8,587.41 over budget.

Conclusion: In taking into consideration the of the needs of the Municipality of Magnetawan to ensure the safety of the traveling public along Ahmic Lake Rd between Little Lane and Silver Cliff Lane by means of the Surface Treatment Road repair, the Public Works Superintendent recommends the Award of Proposal to Duncor Enterprises Ltd.

Respectfully Submitted,

Scott Edwards
Public Works Superintendent



REPORT TO COUNCIL

To:	Mayor and Council
From:	Public Works Superintendent
Date of Meeting:	July 27, 2022
Report Title:	Award RFP 2022-08 Slurry Seal Surface Treatment

Recommendation: THAT Council receives and approves this report as presented and awards the Slurry Seal Surface Treatment Proposal RFP 2022-08 to Duncor Enterprises Ltd. in the amount of \$60,166 plus HST and to take the overage of \$14,070 from the Working Funds Reserve account number 1-3-9000-8000.

Background: The RFP 2022-08 Slurry Seal Surface Treatment was posted on the Municipal Website as well as Biddingo on July 08, 2022. The Slurry Seal Surface Treatment ensures longevity of the roads.

Evaluation: The Municipality is looking to have the following roads surface treated this year: Albert St E from Sparks St up to and past Miller St to Richmond St, Albert St W from the Fire Hall to the end, Johnston Rd from Ahmic Lake Rd to the end, Queen St (Ahmic Harbour) from George St to Kristina Court, Kristina Court (Ahmic Harbour) from Queen St to the end. Although West Poverty Bay was also to be Slurry Sealed this year, the Culvert # 11 Project may not be done in time and it is better to wait until construction is completed. This will be the final stage in regards to the 5 year plan of updating and completing the above noted roads.

Financial Implications: This Project will be from the Road Construction Repair 1-4-3034-8000 Capital Projects. The RFP results are as follows:

Duncor Enterprises Ltd. \$60,166 plus HST
Miller Paving Ltd. \$102,510 plus HST

Budgeted for 2022 \$46,096

Difference of - \$14,070 over budget

Conclusion: It is in the best interest of the Municipality to complete this next to last portion of the 5 year plan for the Slurry Seal Surface Treatment; therefore, the Public Works Superintendent recommends the Award of Proposal to Duncor Enterprises Ltd.

Respectfully Submitted,

Scott Edwards
Public Works Superintendent



REPORT TO COMMITTEE

To:	Community Centre Board
From:	Laura Brandt, Deputy Clerk – Recreation & Communication
Date of Meeting:	July 13, 2022
Report Title:	Update Municipal Messaging Sign at the Ahmic Harbour Community Centre and Magnetawan Fire Station #2

Recommendation: That the Committee receives and approves this report as presented.

Background: \$15,000 was allocated in the 2020 Municipal Budget for the installation of a Digital Sign at the Ahmic Harbour Community Centre and Magnetawan Fire Station #2. Due to the pandemic many capital projects were delayed and unable to proceed as planned.

The Committee passed resolution 2020-13 respectfully requesting Council that the installation of a digital sign at the Ahmic Community Centre and Magnetawan Fire Station #2 be included in the 2021 budget.

Staff applied to the Inclusive Community Grants Program and was unsuccessful in its application. The application included grant funding to be allocated towards this project. Staff wrote a report to Council for their April 28, 2021, meeting of Council regarding the outcome of the grant. Council passed resolution 2021-116 at the April 28th meeting of Council approving the transfer of \$15,000 from the Asset Management Reserves for the installation of a Municipal Messaging Sign to be included in the 2022 Budget.

Staff reached out to companies that submitted tenders previously to the Municipality when the Digital Municipal Messaging Sign was tendered for the Municipal Office. Three companies responded with quotes for a one-sided Municipal Messaging Sign to be attached to the Ahmic Harbour and Magnetawan Fire Station #2 Building. Additionally, Staff reached out to a local company to gather a quote on a non-digital Municipal Messaging Sign.

Staff prepared a report to the Committee for the June 1, 2022 meeting and the Committee passed Resolution 2022-11

RESOLUTION 2022-11 Dunnett- Kneller

*BE IT RESOLVED THAT the Magnetawan Community Centre Board receives the report from Deputy Clerk Laura Brandt Municipal Messaging Sign at the Ahmic Harbour Community Centre and Magnetawan Fire Station #2 and recommends to Council : _____
Deferred.*

The Committee deferred this decision until the next meeting and asked the Secretary to research the possibility of utilizing a big screen tv with a heated case.

Evaluation: Staff did research the feasibility of utilizing an outdoor TV with an outdoor heated enclosure as a messaging board in place of a digital sign. It should be noted that the TV would need to have HDMI capabilities, a computer or digital signage content management system would be needed, a Staff member would need to travel to change the messaging, and electrical work would need to be performed.

Item	Approximate Cost
Outdoor TV 75"	\$6,999
Outdoor Enclosure	\$3,599
Digital Signage Player or Computer	\$1,200
Electrical Work	\$2,500
Total	\$14,298

The Secretary did speak to Staff to enquire about the installation and products researched at the time the Digital Sign was installed at the Municipal Office and it was disclosed that an outdoor TV was researched and deemed not feasible at that time.

Name of Company	Quote	Notes
Harris Time Inc	\$20,800 plus HST	Electronic Messaging Sign Dimension 43.5" h X 94" w Electrical Work to be done by Municipality's Electrician The Municipality has a \$681 credit with this company
The Sign Guz	\$20,680 plus HST	Electronic Messaging Sign Dimension 36.5" h X 96" w Electrical Work to be done by Municipality's Electrician
Mark Sign Services	\$22,035 plus HST	Electronic Messaging Sign Dimension 44" X 88" Electrical Work to be done by Municipality's Electrician
Signcraft	\$4,986.35 plus HST	Wide Backlit Sign with White Acrylic with 4 Lines of Text, Clear Lexan Covering (Vandal/Ice Guard) White LED Lit Set of 6' Letters and Punctuation Dimension 4' X 8' Installed onto wall of Community Centre

Financial Implications: \$15,000 was allocated in the 2022 Budget for this project. Staff researched the cost of electrical in relation to the Digital Sign that was installed at the Municipal Office and found that the cost was \$3,217.67 in 2019. Staff estimates that the cost of electrical to be between \$4,000 to \$5,000 due to the influx of cost of materials due to COVID-19.

Conclusion: Staff recommends the installation of one-sided digital sign from Harris Time Inc. in the amount of \$20,800 plus HST and Staff further recommends to actively source grant funding to help alleviate the increase in costing.

Respectfully Submitted,



Laura Brandt
Deputy Clerk



**Municipality of
Magnetawan**

Magnetawan Community Centre Board

RESOLUTION No. 2022-17 JULY 13, 2022

Moved by: Bruce Kneller

Seconded by: [Signature]

BE IT RESOLVED THAT the Magnetawan Community Centre Board receives the report from Deputy Clerk Laura Brandt Municipal Messaging Sign at the Ahmic Harbour Community Centre and Magnetawan Fire Station #2 and recommends to Council :

the installation of a one sided digital sign
from Hexus Time Inc in the amount of
\$ 20,800 plus HST.

Carried Defeated Deferred

[Signature]
Chair,

Declaration of Pecuniary Interest by: _____



USE OF MUNICIPAL FACILITIES OR GROUNDS AT NO COST

1. Policy Statement:

The Municipality of Magnetawan is committed to supporting Community Groups and Residents to use the Municipal Facilities and Grounds at no cost for funeral receptions and events related to community group fundraisers, meetings, and events that benefit the community as a whole.

- a) The Municipality shall grant use of the Municipal Facilities or Grounds to Community Groups free of charge when the event is for a local fundraising initiative, meeting, or event that benefits the community as a whole.
- b) The Municipality shall grant use of the Municipal Facilities or Grounds for funeral receptions free of charge if the immediate family of the deceased or the deceased was a Resident.
- c) The Municipality shall grant the use of the Gazebo located at Centennial Park free of charge to Residents and/or Community Groups with the understanding that the general public is still able to access the Park and use any facilities contained within.
- d) All other policies related to the rental of the Municipal Facilities or Grounds shall apply, including but not limited to: damage deposit, capacity limits, insurance, set up fees, and fees related to staying past the scheduled booking time.
- e) Special circumstances may be approved by the CAO/Clerk
- f) The Council of the Municipality of Magnetawan shall have authority to override this policy at any time.



Municipality of Magnetawan

Magnetawan Community Centre Board

RESOLUTION No. 2022-18, JULY 13, 2022

Moved by: Mania Dunnett

Seconded by: [Signature]

BE IT RESOLVED THAT the Magnetawan Community Centre Board receives the updated policy use of municipal facilities or grounds at no cost from Deputy Clerk Laura Brandt and recommends to Council:

to approve as is presented

Carried Defeated Deferred

[Signature]

Chair,

Declaration of Pecuniary Interest by: _____

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

BY-LAW NO. 2022 -

BEING A BY-LAW TO RESCIND BY-LAW 2018-33

WHEREAS Section 9 of the *Municipal Act, S.O. 2001, Chapter M.25*, as amended, gives a municipality the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

AND WHEREAS Council has passed Motion # approving a new Policy "Use of Municipal Facilities or Grounds at No Cost" to include the use of the Gazebo;

NOW THEREFORE the Council of the Corporation of the Municipality of Magnetawan enacts as follows:

1. THAT By-law 2018-33 is hereby repealed effective the date of passing of this By-law
2. THAT this By-law shall come into force and effect on the date of its passing

READ A FIRST, SECOND, AND THIRD TIME, passed, signed and the Seal of the Corporation affixed hereto, this 27th day of July, 2022.

**THE CORPORATION OF THE
MUNICIPALITY OF MAGNETAWAN**

Mayor

CAO/Clerk

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN
BY-LAW NO. 2018 - 33

Being a By-law to adopt a policy for the use of municipal facilities or grounds at no cost.

WHEREAS Section 10 of the *Municipal Elections Act, 1996, S.O. 1996, c.32*, as amended, authorizes municipalities to provide any service or thing that the municipality considers necessary or desirable for the public, including public assets and services;

NOW THEREFORE the Council of the Corporation of the Municipality of Magnetawan enacts as follows:

1. **THAT** the policy for the use of municipal facilities or grounds at no cost shall be adopted, attached hereto as Schedule 'A' and forming part of this By-law.
2. **THAT** this By-law shall come into force and effect on the date of its passing.

READ A FIRST, SECOND, AND THIRD TIME, passed, signed and the Seal of the Corporation affixed hereto, this 23rd day of May, 2018

**THE CORPORATION OF THE
MUNICIPALITY OF MAGNETAWAN**



Mayor



Clerk-Administrator

SCHEDULE 'A' TO BY-LAW 2018-33
POLICY FOR THE USE OF MUNICIPAL FACILITIES
OR GROUNDS AT NO COST

Wednesday, May 23rd, 2018

POLICY STATEMENT

The Municipality of Magnetawan is committed to allowing Magnetawan Community Groups and Ratepayers the use of the municipal facilities and grounds at no cost for funeral receptions and specific events related to community group fundraisers or meetings.

PURPOSE

The purpose of this policy is to establish processes for Municipality of Magnetawan staff to follow including a uniform procedure for the use of community facilities or grounds at no cost to a Ratepayer or Magnetawan Community Group when applicable.

DEFINITIONS

Magnetawan Community Group means a legally formed not-for-profit organization or group that work for the public benefit by facilitating programming, events, workshops etc.

Committee of Council means a group of individuals appointed by Council to make recommendations to Council on any matter that is under the authority of the municipality.

Immediate Family means a parent, stepparent, spouse, child, stepchild, brother, stepbrother, sister and stepsister.

Municipal Facilities or Grounds means buildings or public areas that are owned or operated and maintained by the Corporation of the Municipality of Magnetawan that can be rented out to an individual or organization for a fee.

Municipality means the Municipality of Magnetawan.

Ratepayer means an individual who owns property or rents property in the Municipality of Magnetawan.

APPLICATION

This policy applies to all Magnetawan Community Groups recognized by Council as well as Ratepayers in the Municipality of Magnetawan.

PROCEDURES

1. The Municipality shall grant use of Municipal Facilities or Grounds to Community Groups free of charge when the event is for a local fundraising initiative or a meeting.
2. The Municipality shall grant use for funeral receptions free of charge if the Immediate Family of the deceased is a Ratepayer or the deceased was a Ratepayer.
3. Bookings shall only be granted when the space is not otherwise booked.
4. All other policies related to the rental of Municipal Facilities or Grounds shall apply, including but not limited to: damage deposit, capacity limit, insurance policy and fees related to staying past the scheduled booking time.
5. Special circumstances may be approved by the Clerk-Administrator or Council.
6. The Council of the Municipality of Magnetawan shall have authority to override this policy at any time.

CONSEQUENCES OF NON-COMPLIANCE

Failure to adhere to the requirements outlined in this policy may lead to a Community Group or Ratepayer being banned from using municipal facilities or grounds in the future.

REVIEW CYCLE

This policy shall be reviewed by Council and the Clerk-Administrator from time to time.

MEMORANDUM OF UNDERSTANDING (MOU)
PRESCRIBED SNOWMOBILE TRAIL LAND USE PERMISSION
(PLEASE PRINT OR TYPE)

On this 27 day of July, year 2022 I, the undersigned, owner/occupier of the premises that is lot # _____ concession # _____ or other road allowances in the Township of Magnetawan, County/District/Region of Parry Sound do hereby give the Magnetawan Ridge Runners Snowmob

(snowmobile club), hereinafter referred to as the "local snowmobile club" (a member in good standing of the Ontario Federation of Snowmobile Clubs – OFSC), permission to legally enter, establish, groom, maintain, sign and use that portion of the premises herein designated by me for the exclusive purpose of allowing legally permitted snowmobiles and their riders to use said designated premises for snowmobiling under the following terms and conditions:

1. This MOU is valid for the period commencing September 2022 and ending September 2026.
2. The local snowmobile club shall at all times remain a member in good standing of the OFSC and be able to verify this to the owner/occupier with a current OFSC certificate or this agreement shall be immediately null and void.
3. The local snowmobile club will provide liability insurance in the amount of \$15,000,000 for liability arising from the grooming, maintenance and use of the snowmobile trail but only with respect to the negligence of the local snowmobile club name for those operations usual to a snowmobile trail. This coverage is confirmed to the undersigned owner/occupier by signing this memorandum of understanding on the condition no fee has been charged by the owner/occupier for the use of designated premises.
4. The insurers will add the landowner as an additional insured but only with respect to liability arising from the operations of the named local snowmobile club name. Coverage will be extended to the location listed in the landowner agreement through an insurance policy held by the OFSC and its member organization snowmobile club.
5. The above referenced insurance liability policy will not provide any coverage for the willful misconduct and or negligence on the part of the landowner.
6. The designated premises shall be sketched on a separate sheet of paper or shown on an attached map and a copy of each/both shall be initialed by both parties hereto and attached to each copy of this agreement.
7. It is understood that the local snowmobile club, with the owner/occupier's verbal consent on each occasion, shall have access to the designated premises prior to and after the winter months for the purpose of opening and closing, upgrading and maintaining the trail when there is no snow cover.
8. The local snowmobile club shall maintain that portion of the designated premises to be used as a trail in reasonably good condition for snowmobiling purposes only; and undertake to post appropriate signage; remove on an annual basis any litter and repair or replace property damaged by valid permitted and exempted snowmobiles and their riders on that portion of the designated property used for snowmobiling.
9. Each party hereto shall give the other sixty (60) days prior written notice to the address below of any changes to, or cancellation of this agreement.
10. Representative of the local snowmobile club or district are hereby authorized to be the owner/occupier's agent(s) to cooperate with local law enforcement agencies in their efforts to supervise and enforce the uses defined hereunder with respect to the designated premises in accordance with the Trespass to Property Act R.S.O. 1990, c.T21; the Motorized Snow Vehicles Act R.S.O. 1990, c.M44; and the Occupiers Liability Act R.S.O. 1990, c.O-2 as amended.
11. The landowner/occupier and the local snowmobile club mutually confirm that the landowner/occupier, by signing this MOU is not requesting nor granting permission for a registered easement over the designated premises.
12. Additional Conditions: _____

LANDOWNER/OCCUPIER

Name	<u>Municipality of Magnetawan</u>	Phone:	<u>705-387-3947</u>
Address	<u>Box 70 Magnetawan On P0A 1P0</u>	Email:	<u>clerk@magnetawan.com</u>
Landowner Signature			

LOCAL SNOWMOBILE CLUB

Club Name	<u>Magnetawan Ridge Runners SC</u>	Phone:	<u>705-380-3598 Carol Koebel secretary</u>
Address	<u>Box 741, Burk's Falls, On P0A 1C0</u>	Email:	<u>mrrsclub@gmail.com</u>
Alternate Contact (District)	<u>Kim Hayes, Admistrator, District 10</u>	Alternate Phone/Email	<u>705-746-7663, admin@pssd.ca</u>
Club Signature			

Privacy Policy: Personal information provided on this form will only be used for purposes related to this agreement.

OFSC MOU Form: v2019

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

BY-LAW 2022-

Being a By-law to Appoint a Deputy Chief Building Official – Shared Services Agreement Joint Building Commission

WHEREAS the Building Code Act, 1992, SO 1992 Chapter 23 Sec. 3(2) provides that the Council of each municipality shall appoint a Chief Building Official and such inspectors as are necessary for the purposes of the enforcement of the Building Code Act in the areas in which the municipality has jurisdiction;

AND WHEREAS Council recognizes and will be in compliance with the changes to the Building Code Act, 1992 and Building Code resulting from the Building Code Statute Law Amendment Act, 2002, specifically Bill 124 will be met with this appointment By-law;

AND WHEREAS Council has entered into a Shared Services Agreement with the Joint Building Commission;

NOW THEREFORE the Council of the Municipality of Magnetawan hereby enacts as follows:

1. That Brian Dumas is hereby appointed as Deputy Chief Building Official (DCBO) for the Municipality of Magnetawan for duties as set out in the Shared Services Agreement with the Municipalities of; Burk's Falls, Joly, Machar, South River, Ryerson, Sundridge, Strong.
2. That the DCBO shall be paid as set out in the Shared Services Agreement with the Municipalities of: Magnetawan, and Burk's Falls, Joly, Machar, South River, Ryerson, Sundridge, Strong.
3. That the appointment shall be effective July 27, 2022.
4. That this appointment will end upon the termination of the Shared Services Agreement with the Joint Building Commission.
5. That all previous By-laws appointing a Deputy Chief Building Official are repealed.

READ A FIRST, SECOND, AND THIRD TIME, passed, signed and the Seal of the Corporation affixed hereto, this 27th day of July 2022.

THE CORPORATION OF THE
MUNICIPALITY OF MAGNETAWAN

Laura Brandt

From: Susanna Nel
Sent: July 19, 2022 9:23 PM
To: Laura Brandt
Subject: Use of electricity

Dear Magnetawan Counselors,

I would like to ask permission to use the power outlet at the beach for running a cotton candy machine. We will not need to book the gazebo area. We can use the outlet located at the washrooms if that is allowed. We are two families who do outreach at the beach and share cotton candy with the kids for free. We are hoping to be at Magnetawan Beach on either August 6, or August 20 in the afternoon.

Kind regards,
Susanna Nel

Sent from my iPad



Laura Brandt

From: Susanna Nel
Sent: July 20, 2022 9:37 AM
To: Laura Brandt
Subject: Re: Use of electricity

Hi Laura,

We will probably aim to be at the beach between 1 and 5 pm since our kids love it their, but we will not run the machine all the time, since it can only run for about an hour before it needs time to cool down. It is hard to guess the exact time, but we usually only run it until all the kids on the beach had some cotton candy. I will guess not more than two hours thru the afternoon. If we can pay a fee for the use, that will be fine.



RESOLUTION NO. 2022 – JULY 27, 2022

Moved by: _____

Seconded by: _____

WHEREAS the Council of the Municipality of Magnetawan receives the correspondence MADD Message Yearbook Advertising Information;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves a business card sized ad for \$299 plus tax.

DR

Carried _____ Defeated _____ Deferred _____

Sam Dunnett, Mayor

Recorded Vote Called by: _____

Recorded Vote

Member of Council	Yea	Nay	Absent
Brunton, Tim			
Hetherington, John			
Kneller, Brad			
Smith, Wayne			
Mayor: Dunnett, Sam			

-----Original Message-----

From: message@maddmessage.ca <message@maddmessage.ca>

Sent: July 6, 2022 3:28 PM

To: Laura Brandt <lbrandt@magnetawan.com>

Subject: MADD Message Yearbook Advertising Information

Dear Council, c/o Laura

Please accept this email as our official renewal request for the 2022 campaign. I hope you are all enjoying your Summer! Thank you for your time and consideration. Please feel free to email or call the office at 1-866-767-1736. We hope to have the Municipality of Magnetawan join us once again in support of MADD Canada. We look forward to hearing from you. Have a wonderful day!

Thank you to the Municipality of Magnetawan for placing your business card sized supportive ad in our last edition of the MADD Message Yearbook. For your consideration, please find attached a copy of your previous ad along with our advertising rates. By placing an ad in the publication, you have demonstrated your support for stopping impaired driving while publicly promoting your commitment to the cause, all the while backing important programs and services such as educational seminars in schools for new young drivers. (<https://maddyouth.ca/school-program/>) (<https://maddyouth.ca/weed-out-the-risk/>) (<https://maddyouth.ca/smartwheels-program/>) For additional information, to see our rates, and to see a recent e-copy, please visit our website, www.maddmessage.ca. Without the support of the business community, this important publication would not be possible. We hope to once again count on your support in our upcoming edition.

Yours truly,

Stacey Biekx

T: (866) 767-1736

E: message@maddmessage.ca

W: www.maddmessage.ca

Back Covers \$2200.00

Inside Covers \$1600.00

Full page \$1300.00

1/2 page \$875.00

1/4 page \$675.00

Banner \$575.00

1/8th page \$399.00

Business Card \$299.00



**Municipality of
Magnetawan**

P.O Box 70, 4304 Hwy #520
Magnetawan, ON P0A 1P0

(705) 387-3947
magnetawan.com



RESOLUTION NO. 2022 – JULY 27, 2022

Moved by: _____

Seconded by: _____

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the Municipal Insurance Renewal Proposal and approves the renewal substantially in the format attached to herein;

AND FURTHER authorizes the CAO/Clerk to sign any documents for renewal purposes.

Carried _____ Defeated _____ Deferred _____ _____

Sam Dunnett, Mayor

Recorded Vote Called by: _____

Recorded Vote

Member of Council	Yea	Nay	Absent
Brunton, Tim			
Hetherington, John			
Kneller, Brad			
Smith, Wayne			
Mayor: Dunnett, Sam			

MIS MUNICIPAL
INSURANCE SERVICES
A DIVISION OF McDOUGALL INSURANCE BROKERS



**Municipal Insurance Renewal
Proposal for The Corporation
of the Municipality of Magnetawan**

July 13, 2022

Presented by:
Timothy Hutchison, President
MIS Municipal Insurance Services
A division of McDougall Insurance Brokers Ltd.
In Partnership with
Public Sector Division
Marsh Canada Inc.

This presentation is a condensed report of your insurance coverage. Nothing herein alters the terms, conditions and exclusions contained in the printed insurance contract.



Corporation of the Municipality of Magnetawan

Insurance Proposal

Policy Period

30 July 2022 - 30 July 2023

12 July 2022

Important – Please Note The Following

Duty of Disclosure

In addition to providing all basic information necessary to enable us to place the risk, you must ensure that you are complying with your legal duty of disclosure of all material matters relating to the risk. In particular, you must satisfy yourself as to the accuracy and completeness of the information you provide to insurers. In this respect, you must provide all information relating to the risk, whether favourable or not, which would influence the judgement of a prudent insurer in determining whether he will take the risk, and, if so, for what premium and on what terms. If all such information is not disclosed by you, insurers have the right to void the policy from its inception which may lead to claims not being paid.

Payment Terms

Premiums are due and payable on receipt of a Marsh invoice. Payment should be made immediately to avoid any possible cancellation for non-payment of premium.

Period of Validity of Quote

This offer remains open for acceptance by the Insured until the expiry of the current Municipal Insurance program policy (ies).

Breach of Warranty or Subjectivity

If any of the terms and conditions contained in this proposal are identified as a “warranty” or as a subjectivity to binding or continuing cover, you should be aware that if the terms of the warranty as stated are breached or the subjectivity is not met, insurers may have the right to void the applicable coverage and deny any resulting or subsequent losses as a result.

Underinsurance

It is important that all policy limits and amounts insured be reviewed carefully and at least annually to be certain they are adequate to provide full recovery in event of a loss.

Underwriting / Binding Authority

Certain portions of this quotation of cover have been provided by Marsh Canada Limited acting in an underwriting capacity on behalf of the Insurer who, under a binding authority agreement, has given us authority to quote and confirm insuring terms, conditions and premiums. Marsh Canada Limited is not acting as an insurance broker in this instance and is not providing alternative terms or markets for the cover other than as quoted. For covers where Marsh

Canada Limited does not act in an underwriting capacity nor has a binding authority agreement with the Insurer, coverage cannot be bound with those Insurers unless a request is made to the Insurer and confirmation of coverage is subsequently received by Marsh Canada Limited from the Insurer.

Material Changes From Expiring Policy

You should carefully note any items identified in the "Changes from Expiry" section under each coverage as they represent material changes in cover from your previous policy.

RISK AND CLAIMS INFORMATION

This proposal has been based on the risk and claims information provided and/or verified by you to Marsh Canada Limited. If any of this information is not correct or has changed in the interim, you must advise us immediately as the terms quoted may therefore be invalid and cover cannot be bound as quoted.

TAXES PAYABLE BY INSUREDS

The following taxes as prescribed by federal and/or local laws and regulations will apply to all or certain portions of the premiums quoted and will be charged by Marsh Canada Limited in addition to the premiums quoted:

Provincial Sales Tax

Canadian Councils Liability

Limits of Liability:	\$	5,000,000	General Liability, including Sudden and Accidental Pollution any one Occurrence
	\$	5,000,000	and in the Annual Aggregate for Products and Completed Operations during the Policy Period
Extensions of Coverages:	\$	5,000,000	Employers' Liability; any one Claim
	\$	5,000,000	Tenant Legal Liability; any one Occurrence
	\$	5,000,000	Employee Benefit Liability; any one Claim
	\$	5,000,000	Incidental Medical Malpractice; any one Claim Retroactive Date: November 15, 1993
	\$	50,000	Voluntary Medical Payments; any one Claim and in the Annual Aggregate during the Policy Period
	\$	2,000,000	Forest Fire Fighting Expense; any one Occurrence and in the Annual Aggregate during the Policy Period
	\$	50,000	Voluntary Payment for Property Damage; any one Occurrence and in the Annual Aggregate during the Policy Period
	\$	250,000	Incidental Garage Operations; any one Occurrence and in the Annual Aggregate during the Policy Period
	\$	100,000	Municipal Marina Legal Liability; any one Pleasure Craft
	\$	1,000,000	Municipal Marina Legal Liability; in the Annual Aggregate for Legal Liability for Property Damage during the Policy Period
	\$	500,000	Wrongful Dismissal (Legal Expense); any one Claim and in the Annual Aggregate during the Policy Period
	\$	100,000	Conflict of Interest Reimbursement Expenses; any one Claim
	\$	100,000	Legal Expense, Reimbursement Expenses; any one Claim and
	\$	500,000	Legal Expense, Reimbursement Expenses; in the Annual Aggregate during the Policy Period
	\$	5,000,000	Non-Owned Automobile (including Contractual Liability for Hired Automobiles); any one Occurrence
	\$	250,000	Legal Liability for Damage to Hired Automobiles; any one Occurrence
	\$	5,000,000	Wrap-Up Liability – Difference in Conditions and Difference in Limits; any one Occurrence
Endorsements:	\$	5,000,000	Municipal Errors and Omissions Liability; any one Claim and in the Annual Aggregate during the Policy Period Retroactive Date: Unlimited
	\$	2,500,000	Environmental Impairment Liability; any one Claim and
	\$	5,000,000	Environmental Impairment Liability; in the Annual Aggregate during the Policy Period Retroactive Date: Unlimited
	\$	250,000	Abuse / Molestation Liability; any one Claim and

	\$	500,000	Abuse / Molestation Liability; in the Annual Aggregate during the Policy Period Retroactive Date: June 30, 2008
			Voluntary Compensation; As per Endorsement No. 4 – Schedule of Benefits
	\$	5,000,000	Police Officer Assault; any one Occurrence
Deductible(s):	\$	25,000	Public Entity General Liability; any one Occurrence and in the Annual Aggregate for Products and Completed Operations during the Policy Period, per Claimant in respect of Sewer Back-up
	\$	25,000	Extensions of Coverage; per Occurrence / per Claimant for all Extensions of Coverage except;
		NIL	Extensions of Coverage; any one Occurrence with respect to Non-Owned Automobile Liability, Conflict of Interest and Legal Expense Reimbursement As per Endorsement No. 4 – Schedule of Benefits for Voluntary Compensation
	\$	1,000	Extensions of Coverage; with respect to Legal Liability for Damage to Hired Autos
	\$	25,000	Extensions of Coverage; with respect to Wrongful Dismissal (Legal Expense)
	\$	50,000	Municipal Errors and Omissions Liability; any one Occurrence
	\$	25,000	Environmental Impairment Liability; any one Claim
	\$	25,000	Abuse / Molestation Liability; any one Claim
	\$	25,000	Police Officer Assault; any one Occurrence
Endorsements:	Excluding Cyber, as per LMA5529		
	Communicable Disease Exclusion Endorsement including \$1,000,000 write-back, \$25,000 Deductible		
	Environmental Impairment Liability:		
	Excluding the following Above Ground Storage Tanks		
	<ul style="list-style-type: none"> - CC Hall 2005 Tank - 250 Rocky Road 2006 Tank - 218 25th/26th Sideroad 2010 Tank 		
	3 Year Long Term Agreement (not including EIL)		
	Primary CAD 5,000,000 / CAD 25,000 Deductible		
	The policy will be renewed annually for a period of three years expiring on 30 July 2024 on the existing terms and conditions with the premiums paid annually in advance, as follows:		
	30 July 2021 to 30 July 2022 75,312 CAD (Gross)		
	30 July 2022 to 30 July 2023 94,140 CAD (Gross)		
	30 July 2023 to 30 July 2024 \$117,675 CAD (Gross)		
	However terms and conditions may be reviewed 60 days prior to annual renewal if any of the following apply:		
	<ul style="list-style-type: none"> • Pertinent changes in reinsurance cover • there is an increase of 25% or more in population numbers 		

	<ul style="list-style-type: none"> • there are legislative changes that may impact upon the value or frequency of claims against the policy • there is a change in the exposure of the insured (as per the business description) or; • the value of Incurred Claims exceeds 40% of net premium (excluding Taxes) for the expiring Period of Insurance to which this agreement relates. • there has been significant adverse development on historical loss record in any of the prior 7 policy years whereby Incurred Claims exceed 50% of the Net Premium. <p>The term "Incurred Claims" means the total cost of claims including actual claim payments (including medical, legal and other costs and expenses) and reserves set by the Insurers on outstanding claims (also including such costs and expenses). "Net Premium" means the premium received by the Insurers net of tax and any commissions or other deductions.</p> <p>All other terms and conditions remain unaltered.</p>
Policy Form:	EK2004502 BO509BOWC12151416
Insurer(s) and Proportion of Participation(s):	Certain Lloyd's Underwriters (Syndicate 1886) – 100%
Subject To:	<p>Environmental Impairment Liability - Subject to schedule of tanks to be held on file and tanks not seen are not covered</p> <p>Terms will remain as indicated subject to no claims deterioration as of July 30, 2022</p>

Canadian Councils Umbrella Liability (1st Layer)		
Limit of Coverage:	\$ 20,000,000	any one Occurrence
	\$ 20,000,000	any one Occurrence in the Annual Aggregate in respect of Products & Completed Operations
	\$ 20,000,000	any one Occurrence in the Annual Aggregate in respect of Municipal Errors and Omissions Liability
	\$ 20,000,000	any one Occurrence in the Annual Aggregate in respect of Employee Benefits Liability
Excess of Underlying Coverage(s) and Limit(s):	\$ 5,000,000	General Liability; any one Occurrence including Sudden and Accidental Pollution and Police Officer Assault Endorsement
	\$ 5,000,000	any one Occurrence and in the Aggregate in respect of Products and Completed Operations during the Policy Period
	\$ 5,000,000	Incidental Medical Malpractice; any one Claim
	\$ 5,000,000	Municipal Errors and Omissions; in the Annual Aggregate
	\$ 5,000,000	Employer's Liability and Tenant's Legal Liability; any one Occurrence
	\$ 5,000,000	Employee Benefits Liability; any one Claim
	\$ 5,000,000	Non-Owned Automobile Liability including Contractual Liability for Hired Automobiles; any one Occurrence
	\$ 5,000,000	Owned Automobile Liability (Aviva Insurance Company of Canada); any one Occurrence
Retained Limit:	\$	NIL
Endorsements:	Standard Excess Automobile Liability Policy Follow Form Named Insured, SPF No. 7 Excluding Cyber Excluding Communicable Disease	
Policy Form:	EK2004498, BO509BOWC12151417	
Insurer(s) and Proportion of Participations(s):	Certain Lloyd's Underwriters (Syndicate 1886) – 100%	
Subject To:	Terms will remain as indicated subject to no claims deterioration as of July 30, 2022	

Canadian Councils Umbrella Liability (2nd Layer)	
Limit of Coverage:	\$ 25,000,000 any one Occurrence General Liability including Sudden and Accidental Pollution and Police Officer Assault Endorsement
	\$ 25,000,000 any one Occurrence in the Annual Aggregate in respect of Products & Completed Operations
	\$ 25,000,000 any one Occurrence in the Annual Aggregate in respect of Municipal Errors and Omissions Liability
	\$ 25,000,000 any one Occurrence in the Annual Aggregate in respect of Employee Benefits Liability
Excess of Underlying Coverage(s) and Limit(s):	\$ 25,000,000 any one Occurrence General Liability including Sudden and Accidental Pollution and Police Officer Assault Endorsement
	\$ 25,000,000 any one Occurrence and in the Aggregate in respect of Products and Completed Operations during the Policy Period
	\$ 25,000,000 Incidental Medical Malpractice; any one Claim
	\$ 25,000,000 Municipal Errors and Omissions; in the Annual Aggregate
	\$ 25,000,000 Employer's Liability and Tenant's Legal Liability; any one Occurrence
	\$ 25,000,000 Employee Benefits Liability; any one Claim
	\$ 25,000,000 Non-Owned Automobile Liability including Contractual Liability for Hired Automobiles; any one Occurrence
	\$ 25,000,000 Owned Automobile Liability (Aviva Insurance Company of Canada); any one Occurrence
Retained Limit:	\$ NIL
Endorsements:	Standard Excess Automobile Liability Policy Follow Form Named Insured, SPF No. 7 Excluding Communicable Disease Excluding Cyber
Policy Form:	EK2004498 BO509BOWC12151418
Insurer(s) and Proportion of Participations(s):	Certain Lloyd's Underwriters (Syndicate 1886) – 100%
Subject To:	Terms will remain as indicated subject to no claims deterioration as of July 30, 2022

Combined Physical Damage & Machinery Breakdown

Coverage:	Property Of Every Description – All Risks of Direct Physical Loss or Direct Physical Damage (Subject to Policy Exclusions)	
Limits of Liability:	\$ 16,651,678	Blanket Limit of Loss on Blanket Property of Every Description
	\$ 25,000	Computer/Electronic Data Processing (Included in Blanket Limit)
	\$ 40,744	Landfill Office Trailer (Not Included in Blanket Limit)
	\$ 2,297,061	Movable/Contractor Equipment/Tools (Not Included in Blanket Limit)
Extensions of Coverage:	The Limits shown below are included in the Blanket Limit shown above:	
	\$ 500,000	Valuable Papers
	\$ 500,000	Extra Expense
	\$ 500,000	Accounts Receivable
	\$ 500,000	Gross Rentals
	\$ 500,000	Computer Media
	\$ 129,080	Fine Arts (Agreed Value)
	The Limits shown below are in addition to the Blanket Limit shown above:	
	\$ 1,000,000	Newly Acquired Property
	\$ 1,000,000	Buildings in the Course of Construction
	\$ 500,000	Property in Transit
	\$ 1,000,000	Unnamed Locations
	\$ 500,000	Expediting Expense
	\$ 300,000	Business Interruption – Profits Subject to maximum of \$25,000 per month
	\$ 1,000,000	Contingent Business Interruption
	\$ 100,000	Fire Extinguishing Materials and Fire Fighting Expense
	\$ 500,000	Professional Fees
	\$ 10,000	Master Key
	\$ 100,000	Land and Water Pollution Clean Up Expense
	\$ 100,000	Stock Spoilage
	\$ 100,000	Consequential Damage
	\$ 1,000,000	Off Premises Service Interruption
	\$ 100,000	Exhibition Floater
\$ 500,000	Hazardous Substance	
\$ 500,000	Ammonia Contamination	
\$ 500,000	Water Escape	
\$ 5,000	Property of Councillors', Board Members' and Employees'; any one loss (\$25,000 maximum annual policy limit)	
Endorsements:	Automobile Replacement Cost Deficiency Endorsement	

Deductible(s):	<p>\$ 10,000 each Occurrence for All Losses</p> <p>\$ 1,000 each Computer/Electronic Data Processing loss</p> <p>\$ 1,000 each Fine Arts loss</p> <p>5% of total loss or 100,000 minimum, whichever is greater, each Earthquake occurrence</p> <p>\$ 100,000 each Flood Loss</p>
Policy Form:	Municipal Insurance Program - Master Policy (January 1, 2022)
Insurer(s) and Proportion of Participations(s):	<p>Physical Damage:</p> <p>Aviva Insurance Company of Canada - 70%</p> <p>Zurich Canada - 30%</p> <p>Machinery Breakdown:</p> <p>Aviva Insurance Company of Canada - 100%</p>
Subject To:	<ol style="list-style-type: none"> 1. A Schedule of Property including Construction, Occupancy, Protection, Exposure, civic address including postal codes for all locations. 2. Schedule of Miscellaneous Tools and Contractors Unlicensed Equipment. 3. All cooking facilities are ULC wet chemical compliant with semi-annual maintenance contract and Class K portable extinguisher. 4. Unless specifically agreed, all heritage properties are covered for Replacement Cost only. For Heritage Replacement Cost, a professional appraisal must be provided for approval by the insurer. 5. All locations may be subject to Engineering Inspection. 6. Terms will remain as indicated subject to no claims deterioration as of July 30, 2022.

Comprehensive Crime

Limits:	\$	1,000,000	Employee Dishonesty – Form A
	\$	200,000	Broad Form Loss of Money (Inside Premises)
	\$	200,000	Broad Form Loss of Money (Outside Premises)
	\$	200,000	Money Orders & Counterfeit Paper Currency
	\$	1,000,000	Depositors Forgery
	\$	200,000	Professional Fees / Audit Expenses
	\$	200,000	Computer Fraud or Funds Transfer Fraud
Deductible(s):	\$	NIL	per Loss
Policy Form:	Master Crime Wording (April 2012)		
Insurer(s) and Proportion of Participations(s):	Aviva Insurance Company of Canada – 100%		
Subject To:	<p>Bank Accounts NOT being reconciled by the same person(s) authorized to deposit and withdraw funds.</p> <p>All cheque requisitions and issued cheques containing dual signatures.</p> <p>If the above is not part of your internal Financial controls, please provide explanation(s).</p> <p>Terms will remain as indicated subject to no claims deterioration as of July 30, 2022</p>		

Automobile Insurance (Ontario)

Limits:	\$ 5,000,000	Liability – Bodily Injury / Property Damage Deductible: NIL
	\$ 5,000,000	Accident Benefits – Basic Benefits; Limits as stated in Policy Accident Benefits – Options; None Selected Deductible: NIL
	\$ 5,000,000	Uninsured Automobile Deductible: NIL
	\$ 5,000,000	Direct Compensation – Property Damage
	\$ 5,000,000	Loss or Damage – All Perils Deductible: \$2,500 No Physical Damage Insurance for Parade Vehicles and Unlicensed Equipment
Endorsements:	OPCF 3	Drive Government Automobiles Endorsement
	OPCF 4A	Permission to Carry Explosives
	OPCF 4B	Permission to Carry Radioactive Material
	OPCF 5	Permission to Rent or Lease
	OPCF 6A	Permission to Carry Paying Passengers for Compensation Endorsement
	OPCF 20	Loss of Use Endorsement - Applicable to Light Units per occurrence (Applicable only to Private Passenger Vehicles and Light Commercial Vehicles)
	OPCF 21B	Blanket Fleet Endorsement – No Annual Adjustment
	OPCF 22	Damage to Property of Passengers Endorsement
	OPCF 31	Non-Owned Equipment
	OPCF 32	Use of Recreational Vehicles by Unlicensed Drivers
	OPCF 43R	Removing Depreciation Deduction – 24 Months New
	OPCF 44	Family Protection Endorsement Applicable to Private Passenger Vehicles, Light Commercial Vehicles, Skidoos and All Terrain Vehicles, and Police Vehicles
		Notice of Cancellation Ninety (90) Days Tarmac Exclusion
Policy Form:	Provincial Statutory Owners Policy	
Insurer(s) and Proportion of Participations(s):	Aviva Insurance Company of Canada – 100%	
Subject To:	Terms will remain as indicated subject to no claims deterioration as of July 30, 2022	

Councillors' Accident Coverage

Limits of Coverage:	\$200,000 Principal Sum
Included Coverage:	Number of Councillors: 5 24 Hour Coverage Based on 5 Members Out of Province Emergency Medical Coverage for 15 days including Spouse's Coverage
Policy Form:	Insurers Standard Form
Insurer(s) and Proportion of Participations(s):	AIG Insurance Company of Canada – 100%
Subject To:	\$2,500,000 Aggregate Limit of Indemnity Per Accident Terms will remain as indicated subject to no claims deterioration as of July 30, 2022

Volunteer Fire Fighters' Accident Coverage

Limits of Coverage:	\$ 200,000 Principal Sum \$ 500 Disability Benefit 1st 4 weeks \$ 1,000 Disability Benefit after 4 weeks While on Duty Only Coverage
Policy Form:	Insurers Standard Form
Insurer(s) and Proportion of Participations(s):	AIG Insurance Company of Canada – 100%
Subject To:	Terms will remain as indicated subject to no claims deterioration as of July 30, 2022

Municipal Volunteer Accident Coverage

Limits of Coverage:	\$ 50,000	Principal Sum – Volunteers of the Policyholder while on Duty Only under the age of 80
	\$ 1,000,000	Aggregate Limit of Indemnity Per Accident
Policy Form:	Insurers Standard Form	
Insurer(s) and Proportion of Participations(s):	AIG Insurance Company of Canada – 100%	
Subject To:	Terms will remain as indicated subject to no claims deterioration as of July 30, 2022	

Public Entity Recovery Assistance Plan (Critical Illness)

Sum Insured:	\$5,000 Limit for Insured(s) who are age 69 or less 2 Councillors or Volunteer Firefighters	
Policy Form:	Insurers Standard Form	
Insurer(s) and Proportion of Participations(s):	Sutton Special Risk – 100%	
Subject To:	Terms will remain as indicated subject to no claims deterioration as of July 30, 2022	

LCIS – Annual Low Risk Events Liability

Limits of Coverage:	\$	5,000,000	Bodily Injury & Property Damage any one Occurrence
	\$	5,000,000	Products & Completed Operations Aggregate
	\$	2,000,000	Personal Injury & Advertising Liability
	\$	10,000	Medical Payments per Person
	\$	50,000	Medical Payments per Accident
	\$	5,000,000	Tenant's Legal Liability
	\$	5,000,000	Incidental Medical Malpractice Liability
	\$	2,000,000	Non-Owned Automobile Liability
	\$	50,000	SEF 94 – Legal Liability for Damage to Non-Owned Autos
	\$	1,000,000	Fire Fighting Expense Liability
Endorsements:	USA Jurisdiction Fire Fighting Expense Liability Security Default Cancellation Clause Service of Suit Clause (Canada) (Action Against Insurer) Notice Concerning Personal Information Intention for AIF to bind Clause Lloyd's Underwriters Policyholder's Complaint Protocol		
Additional Endorsements:	Additional Insured Vendor Liability Endorsement		
Deductible:	\$1,000	per Loss but only with respect to Property Damage Liability, Tenant's Legal Liability and SEF 94 – Legal Liability for Damage to Non-Owned Autos	
Policy Form:	LCIS GL 2020		
Insurer(s) and Proportion of Participations(s):	Certain Lloyd's Underwriters (Syndicate 1886) – 100%		
Subject To:	Terms will remain as indicated subject to no claims deterioration as of effective date July 30, 2022 Provision of an updated Annual Low Risk Events Liability Application		

Cyber Liability		
Cyber Incident Response:	\$2,000,000	Incident Response Costs each and every Claim
	\$2,000,000	Legal and Regulatory Costs each and every Claim
	\$2,000,000	IT Security and Forensic Costs each and every Claim
	\$2,000,000	Crisis Communication Costs each and every Claim
	\$2,000,000	Privacy Breach Management Costs each and every Claim
	\$2,000,000	Third Party Privacy Breach Management Costs each and every Claim
	\$50,000	Post Breach Remediation Costs each and every Claim (maximum 10% of all sums CFC has paid as a direct result of the cyber event)
Cyber Crime:	\$250,000	Funds Transfer Fraud each and every Claim
	\$250,000	Theft of Funds Held in Escrow each and every Claim
	\$250,000	Theft of Personal Funds each and every Claim
	\$2,000,000	Extortion each and every Claim
	\$250,000	Corporate Identity Theft each and every Claim
	\$250,000	Telephone Hacking each and every Claim
	\$50,000	Push Payment Fraud each and every Claim
	\$250,000	Unauthorized Use of Computer Resources each and every Claim
System Damage and Business Interruption:	\$2,000,000	System Damage and Rectification Costs each and every Claim
	\$2,000,000	Income Loss and Extra Expense each and every Claim (sub-limited to \$1,000,000 in respect of System Failure)
	\$100,000	Additional Extra Expense each and every Claim
	\$2,000,000	Dependent Business Interruption each and every Claim (sub-limited to \$1,000,000 in respect of System Failure)
	\$2,000,000	Consequential Reputational Harm each and every Claim
	\$25,000	Claim Preparation Costs each and every Claim
	\$2,000,000	Hardware Replacement Costs each and every Claim
Network Security and Privacy Liability:	\$2,000,000	Network Security Liability Aggregate, including Costs and Expenses
	\$2,000,000	Privacy Liability Aggregate, including Costs and Expenses
	\$2,000,000	Management Liability Aggregate, including Costs and Expenses
	\$2,000,000	Regulatory Fines Aggregate, including Costs and Expenses
	\$2,000,000	PCI Fines, Penalties and Assessments Aggregate, including Costs and Expenses
Media Liability:	\$2,000,000	Defamation Aggregate, including Costs and Expenses
	\$2,000,000	Intellectual Property Rights Infringement Aggregate, including Costs and Expenses
Court Attendance Costs:	\$100,000	in the Aggregate (sub-limited to \$2,000 per day)
Endorsements:	Marsh Public Sector Special Amendatory Clause Choice of Law, Jurisdiction and Service of Suit Condition Amendatory Clause	

Deductible:	\$10,000	each Claim for All Losses, except:
	\$10,000	each Claim, including costs and expenses, for Network Security & Privacy Liability and Media Liability Losses
	\$10,000	each Claim for System Damage and Rectification Costs Losses
	NIL	each Claim for Incident Response Costs Losses
	NIL	each Claim for Claim Preparation Costs Losses
	NIL	each Claim for Court Attendance Costs Losses
	NIL	each Claim for Post Breach Remediation Costs Losses
Policy Form:	Cyber, Private Enterprise (CAN) v3.0	
Insurer(s) and Proportion of Participations(s):	CFC Underwriting Ltd. – 100%	
Subject To:	<p>Terms will remain as indicated subject to no claims deterioration as of July 30, 2022</p> <p>Satisfactory confirmation that you have downloaded & registered our incident response mobile app, details of which can be found with your policy documents (30 days post-binding)</p>	



Acceptance of Municipal Insurance Program Proposal

To: Marsh Canada Limited
Public Sector Division
120 Bremner Boulevard, Suite 800
Toronto, Ontario Canada M5J 0A8
Telephone: 416 868 2600

Policy Term (mm/dd/yy): 07/30/22 - 07/30/23

Annual Premium: \$194,403

We agree with the underwriting and claims information submitted and to the terms quoted in the Municipal Insurance Program proposal. This is your authority to proceed with binding cover(s) as outlined in the Municipal Insurance Proposal effective the date(s) noted above. We have also noted below our choice of any optional items in the Insurance Proposal as well as any specific instructions.

Indicated below are our instructions regarding any optional coverages shown in the insurance proposal.

Optional Coverages / Specific Instructions:

Signed on Behalf of the Corporation of the Municipality of Magnetawan

Authorized Signature

Date

Please print the name of the person signing above

Implementation of Limit of Liability:

In no event shall either party be liable for any indirect, special, incidental, consequential or punitive damages or for any lost profits arising out of or relating to any services provided by Marsh or its affiliates. The aggregate liability of Marsh, its affiliates and its and their employees to you or your affiliates arising out of or relating to the provision of services by Marsh or its affiliates shall not exceed \$10 million. This provision applies to the fullest extent permitted by applicable law.



Marsh Canada Limited
120 Bremner Boulevard, Suite 800
Toronto, Ontario M5J 0A8
+1 416 868 2600

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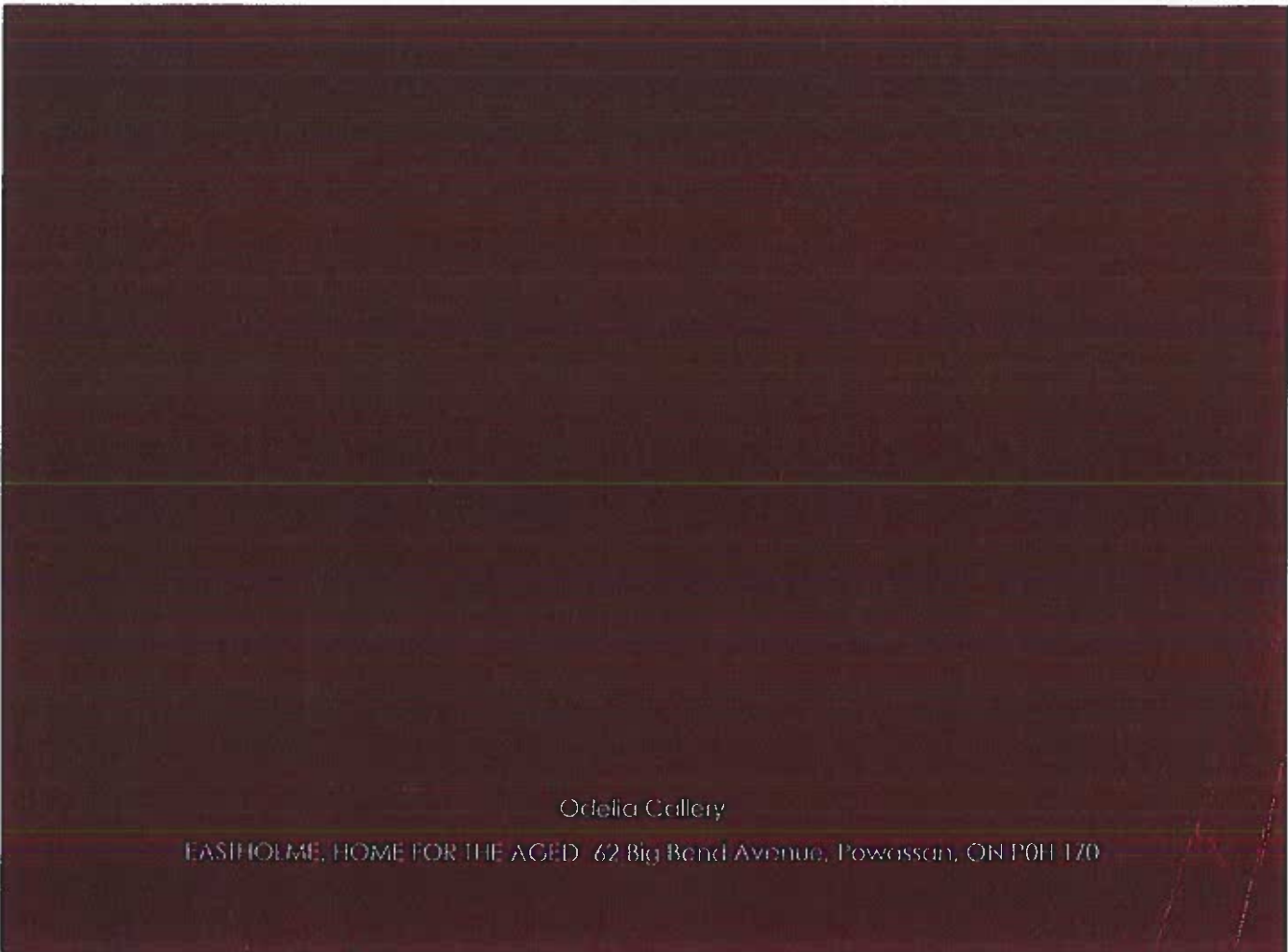
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A business of Marsh McLennan



EASTHOLME
HOME FOR THE AGED
2021 YEAR IN REVIEW



Odette Callery

EASTHOLME, HOME FOR THE AGED 62 Big Bend Avenue, Powassan, ON P0H 1T0

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YEAR IN REVIEW HIGHLIGHTS

Dear Board of Management Members,

2021 was a very busy and fast paced year for the management and staff of Eastholme. The pace of regulatory changes was unprecedented. Guidance and direction from Public Health Ontario, Ministry of Health and Ministry of Long-Term Care seemed to be constant. The Covid-19 pandemic brought many changes, with some only lasting only a few weeks. Each change in direction required a concerted effort to inform and align staff and operations. To paint a clearer picture, there were 294 emails received from the Ministry of Long-Term Care alone over the course of the year and an additional 133 mandatory reports. Health sector wide, there were staffing shortages due to early retirements, burnout, vaccine mandates and people opting to leave sector in general.

Notwithstanding the pandemic pressures, Heather Brunet was promoted to the Director of Nursing in November. As a long-term employee of Eastholme, Heather was familiar with our residents, families and our staff. With the increase in the hours of care funding, Heather has had the opportunity to increase the staffing compliment and continue to build an excellent nursing team. The new recruits included an RN/ADOC hybrid position (management and registered nursing shifts).

Eastholme's staff were exceptional through this year! Staff from different departments (such as Dietary, Housekeeping, Laundry) all stepped in to assist with nursing in covering absences for illness. All of our staff went above and beyond to ensure that they were not entering the home with any signs or symptoms of covid, as well as maintaining all IPAC protocols. We hired 63 additional staff to bring our total employee count to 208, and continue to recruit. Some of this was due to screening staff at the front door. Containment funding covered the additional screening staff, testing, cleaning, infection control and other Covid-19 activities.

In April of 2021 Eastholme received news that we were approved for the Investing in Canada Infrastructure Program (ICIP) in the amount of \$5,322,947 for HVAC, Roof, Insulation, Windows, Network and Building automation replacement. Planning work commenced in 2021 with construction to start in 2022.

During 2021, Eastholme replaced equipment at a cost of \$399,737, and began incurring costs toward the ICIP project (Work in progress \$267,540). Eastholme ended the year with surplus in the amount of \$62,876 (consolidated with CSSP).

PACE OF CHANGE AND REGULATORY ENVIRONMENT

Looking back at 2021, the Covid-19 pandemic was well underway and the pace of change was incredible! The management team at Eastholme were exceptional at managing the level of changes to be executed on a daily basis. Each and every staff member made a huge difference in making Eastholme the best long-term care home in our region. Staff were able to receive direction as the Ministry of Long-Term Care (Ministry) updated and communicated protocols for screening, rapid-testing, visitation, resident absences, etc. The health care sector as a whole saw a shortage in the number of Registered Nurses, Registered Practical Nurses and Personal Support Workers available to work, due to retirements, career changes, relocations and Covid-19 vaccination rules and restrictions. Eastholme staff really demonstrated why they are the best! Working tirelessly to ensure that residents were well taken care of, staff worked additional shifts (sometimes outside their home department) and overtime hours to ensure the work was done.

As the pandemic continued, there was significant pressure placed on the management team to gather information and report to the Ministry in the prescribed manner and timeframes. During 2021 we received 294 emails from the Ministry and had approximately 133 additional reports to prepare as compared to 2020. While our managers were busy ensuring we were compliant with these additional reporting requirements, they also worked at directing staff and changing programs to ensure that residents were happy through these tough times. This meant re-evaluating and changing things such as care delivery, the dining experience, entertainment and connecting with families, keeping the living environment safe and clean, helping families with sharing information and following up on concerns or questions.

On October 14th 2020, Directive#3 was issued by the Ministry, which required that all homes conduct active screening of individuals entering the home. In January of 2021, there was a further requirement to test people who entered the home as well as staff for Covid-19 (surveillance testing). Homes were also required to monitor residents for symptoms twice daily. In February of 2021, due to staffing pressures, Eastholme entered into an agreement with the Northern Lights Medical – Paramedic group to provide testing services for people entering the home. They were a fantastic and reliable group, and their presence allowed us to keep our registered staff working in home areas, providing care for residents (rather than being re-deployed to test people at the front door).

Covid-19 vaccinations were made available to Long-Term Care homes in February 2021, with mandatory vaccination for all staff by March 15th of 2021. With the vaccine rollout there were on-site clinics to ensure residents and staff had the opportunity to be vaccinated. Thanks to the Public Health Unit for assisting our staff in administering and documenting the vaccines. Thank you to the staff who, despite the uncertainty surrounding the vaccines, did what they had to do, to be able to continue to care for our residents. This was a difficult and divisive time in our community and throughout the world. The enacting of the *Emergency Management and Civil Protection Act, R.S.O. 1990*, to allow for re-writing/changing existing laws and making emergency orders in Ontario added a layer of complexity for most employers, business owners and the public at large. Many updates for Long-Term Care were issued through Ministry of Health Directives such as Directive # 3 and Directive #5. Types of restrictions under these temporary laws and directives included stay at home orders, limited travel (essential travel only), protocols for vaccination, powers of public health units, requirements for entry into public spaces and mandatory vaccinations to enter in certain workplaces. The changes had many implications for staffing and employer legal obligations around staffing. Many of the legal challenges that came about during the pandemic are still going through the courts.

Eastholme worked with the Public Health Unit to ensure employees received complete and correct information about the Covid-19 vaccine while respecting employee rights and maintaining a safe work environment. The Ministry of Long-Term Care determined that 100% vaccination rate was required to enter the workplace as of November 15th 2021 (2 doses of a Covid-19 vaccine series and 3 doses by January 28, 2022). After that date, employees who chose not to be vaccinated were required to be excluded from the workplace.

ADMISSIONS

Throughout the pandemic there was significant pressure on the health care sector, especially when the number of Covid-19 positive related hospital admissions increased. Homes were asked to continue to admit (while maintaining isolation rooms per Directive 3). The Ministry temporarily suspended occupancy targets.

In March of 2021, there was a requirement to submit an admission plan to detail the number of beds held for isolation (in accordance with Directive#3) as the Ministry focused on supporting homes to increase occupancy and reduce system pressures (ALC beds in hospitals). Our Co-Ordinator of Resident Services, Shelley Reichstein nicely handled this along with the admissions

during this difficult time. Lining up supports for people needing long term care, but who could not properly isolate (due to cognitive impairment or other conditions) was a challenge! Shelley, brings the perfect blend of patience, compassion and resourcefulness to ensure residents were comfortable here, and families were well informed and supported during the transition to Long-Term Care, during one of the most difficult times in history.

ACTIVITIES

Long-Term Care homes were closed to general visitors at different times through-out the Covid-19 pandemic. Between December 26th 2020 to February 2, 2021 the home was closed to general visitors. Often, communication about restrictions and changes to the visitation criteria under Directive#3 would come in on Friday afternoon, to affect the peak visitation time, which is usually over the weekend. Our Director of Recreation, Health & Safety and Volunteers, Barb Caicco, ensured our residents were able to connect with their families and friends virtually when some (as general visitors) could not enter. Programs excluded live concerts and large group services. The use of virtual resources and personal programs increased and reduced services (in co-horts) were provided. Barb's practical nature, caring approach, and her energetic fun demeanor made her the perfect person to make the temporary restrictions just a change in scenery!

FOOD AND NUTRITION

Early in the Covid-19 pandemic, seating arrangements in the dining rooms were changed to ensure that there was adequate space for separation during mealtimes (to prevent spread of airborne virus particles/droplets). There were plexiglass dividers installed at each table, and additional cleaning protocols added to ensure all surfaces were cleaned. This was not an issue for our Manager of Food and Nutrition, Laura Folliot! Her keen attention to detail and strong commitment to excellent service is visible in the dining rooms at each meal! Laura, has re-worked Dietary shifts to allow for the additional requirements and co-ordinated with staff. In July of 2021 Long Term Care homes were again able to open to congregate dining which made for a much more enjoyable experience for our residents. Residents were happy to be returning to the normal, more casual dining experience!

ENVIRONMENTAL SERVICES

Eastholme's Administrator Assistant and Environmental Services, Megan Romanik a long-time employee of Eastholme, accepted the role in August of 2020, but did she know the challenges that were coming her way? A natural force, who always displays courage, resolve, ingenuity and constant momentum as the changes continue to come her way, Megan supports so many and is always willing to help! Megan leads a team of great staff, and supports all of the management team including the Administrator, the Director of Care, backing the Food and Nutrition manager. Options, solutions and fixes are never a problem! Megan facilitated the replacement of 8 tubs, two heat exchangers, washing machines, and dishwashers. She, also sits on the Investing in Canada Infrastructure Program (ICIP) building committee to direct the workers onsite. Megan, has coordinated work for many projects such as Washing Machine upgrades, Freezer retrofits, Make Up Air Unit Heat Exchanger replacements. Additionally, Megan has facilitated many inspections including some of the following: Ministry of Labour inspections, Health Unit inspections, Ministry of Long-Term Care inspections and Annual Fire Inspections.

ADMINISTRATIVE SERVICES

The Director of Administrative Services, Donna Mae has also facilitated many big changes. In January Eastholme installed a new GL package. This required the creation of general ledger accounts, and configuration and linking of payroll, and AP subledgers to those accounts. Moving from a DOS based system to a windows system was challenging, but no match for the incredible determination and drive of Donna Mae. With the increased reporting pressures of the pandemic, the additional hires (and terminations), management of workers compensation claims, and union negotiations, Donna Mae was relentless in ensuring the work got done. There were long days, long hours and incredible persistence, curiosity and endurance to make all our financial reporting, come together including the annual financial statements, audit supporting working papers, T4s, and annual reconciliations (OMERS, EHT, WSIB, etc.). Working with software developers to get the financial software up and running through the increased reporting/workload is a real testament to the real determination Donna Mae has to Eastholme.

NURSING

In November 2021, Eastholme's Assistant Director of Care accepted the lead nursing position of Director of Care at one of the most challenging times in history. Having worked at Eastholme for over 16 years, Heather Brunet has a wealth of knowledge about what makes Eastholme and its Residents and Staff so special. This transition speaks to the character, tenacity and incredible passion that Heather brings to Nursing! With the pace of change, testing, onsite clinics, staff turnover, and all the challenges of the year, Heather continues to prove that the Covid-19 Pandemic is no match for a heart on a mission!

NEW PROJECTS AND FUNDING CHANGES

While life at Eastholme was already exciting, on April 16th we were advised that we were approved for the Investing in Canada Infrastructure Program (ICIP) in the amount of \$5,322,947! The HVAC and Air Quality Improvement project submitted proposed to replace all the roof-top HVAC units, which were at end of life, including structural, engineering, electrical, insulation, roof, and window and network replacement. The grant proposal included the architectural fees. We are so grateful that the Province of Ontario and the Government of Canada have approved and agreed to fund this project for Eastholme! It will make an incredible difference for our residents!

Activities related to Covid-19 were funded by containment funding provided by the Ministry of Long-term care. A total of \$1,328,400 was received to fund the screening position (at the front entrance), additional cleaning supplies and rotations, gowns, masks, staff, etc.

In October of 2021 the Ministry announced an increase in the funded hours of care per resident from a system total of 2.75 hours per resident to 4.0 hours of care per resident by March of 2025. In conjunction with this, the province was working on increasing the number of trained PSWs and offering incentives to PSWs, RN's and RPNs. The funding began to flow to Eastholme in November of 2021 to increase the staffing complement to 3 hours/resident per day by March of 2022.

TECHNOLOGY CHANGES AND OTHER WORK

Also in October, Eastholme entered into an agreement with ComVida Corporation to implement a scheduling program. Over the next several months there were many discussions with staff and schedulers, other homes, and developers in trying to develop schedules for staff. In November 2021 staff met with management and union representatives to decide on rotations that were suitable for their lives, as Eastholme worked to begin to implement the ComVida scheduling

software. This process involved the various managers, but many thanks to the dedication of our scheduler Lilly, and Megan Romanik in having conversations with staff and dreaming about solutions to the problems in scheduling and how to solve them!

In November Eastholme Management and the Union Executive negotiated a new Collective agreement. Each side prepared a list of requested changes, and after two very long days, some heated discussions and near halt in negotiations, there was a revised agreement reached by the end of the second day! The executed agreement was finalized in February of 2022. This was a real testament to the work the management team has done to work on listening to staff concerns. The union executive's willingness to work with management on making improvements for our amazing staff clearly shows that both sides at the table care about the people working here.

On December 4th after almost 2 years of the pandemic, staffing pressures, continuous wearing of PPE at work and periods of lockdowns, closed restaurants and venues, the union executive and the Eastholme Board of Management invited staff out to an in-person Christmas party! What a great time of fun games and music by the Swamp Donkeys!

EAST PARRY SOUND COMMUNITY SUPPORT SERVICES PROGRAM

The East Parry Sound Community Support Services Program (CSSP) continues to service the seniors in Powassan and surrounding areas. During 2021 there were 11,325 meals on wheels delivered and 3,950 hot meals served at congregate dinners. That's pretty significant given that restaurants were not permitted to open for a large part of the year, and there were restrictions on the number of people that could be gathered in any setting. The Steirerhut remained open most of the 2021 year, delivering meals to seniors using a take-out style. Sadly, the Steirerhut Restaurant was closed in October of 2021 and Wilf Eska emigrated. This was one of the most popular and well attended seniors luncheons in our area. It is unknown at this time what the future of the property will be.

Despite the changes taking place due to the pandemic, CSSP continued to take people to their appointments as required. There were 7,894 trips provided which resulted in 559,739 kms being driven by our 80 volunteers! Despite the difficulty, there were provisions made to continue masking, and add enhanced cleaning to enable people to make their much needed medical appointments. We are so thankful to our amazing volunteers who give their time to help the seniors in our community!

An additional service provided was the Stay on your feet exercise classes. There were 2,347 attended sessions during 2021, conducted at 6 weekly class locations. What a great way to get out and stay active!

As the year progressed, CSSP was approached by the Parry Sound District Social Services Administration Board to develop or create an idea to assist seniors in the area. This was no challenge for Leslie, and her team! They were able to create and organize delivery of 200 isolation kits to deliver to seniors in our area! CSSP was then given permission from Ontario Health to continue the program for an additional 300 isolation kits. This allowed them to end the fiscal year right on budget!

Overall, this was a fast paced, but very good year for Eastholme!

Respectfully Submitted by

Odella Callery, CPA, CA

Administrator

NURSING DEPARTMENT

NURSING DEPARTMENT

Director of Nursing and Personal Care – Heather Brunet, BScN, RN

Number of Staff:

2 Hybrid ADOC/Registered Nurses

11 Registered Nurses

22 Registered Practical Nurses

70 Personal Support Workers

8 Resident Support Aids/Helping Hands

1 RAI MDS Coordinator

1 Manager of Occupational Health and Safety & Infection Prevention and Control (IPAC)

1 Administrative Assistant

STAFFING

There have been several changes to the management structure of the nursing department in the past year. I, Heather Brunet, am now the Director of Nursing and Personal Care, Ashley Frederick has taken on the position of RAI-Cordinator, Elaine Langille has been hired as the Manager of Occupational Health and Safety & Infection Prevention and Control. We have also added a new unique position of Hybrid RN/Assistant Director of Care. There are currently two people who have been hired into this role; Michelle Cloutier Full Time RN/ADOC and Alison Wilkes Part Time RN/ADOC.

Eastholme is continuing to grow our workforce in an effort to increase our staffing levels to the new requirements in the Fixing Long-Term Care Homes Act (FLTCHA). We have added an additional 20 staff as compared to last year's highlight report. At the present time, our staffing levels in the nursing department surpass the target set for March 31, 2023 and we are continuing to see an increase in applications of both Registered Staff and Personal Support Workers. This increased

staffing is exciting for the residents and the staff. Despite this, we do continue to experience shortages that require us to use the staffing agency, Plan A. In order to reduce this need, we continue with strong recruitment processes and we welcome student placements into the home.

STUDENTS

Over the last year Eastholme has welcomed 16 groups of students from Canadore College and Canadian Career College (CTS) as well as 44 preceptorship students. The Preceptor Resource and Education Program (PREP) in Long-Term Care LTC homes was applied for and we received funding to help offset the cost of having preceptorship students in the home. The PREP program aims to provide preceptor education and to support the home in developing high quality student programs. Many of our new employees are hired after they complete these placements due to the positive experiences that they have within the facility. During interviews, candidates often comment on the kindness that they see in the interactions that staff have with the residents and with each other. It is hoped that through the PREP program, we can build on these positive experiences and continue to promote our reputation as a preferred employer of health care workers in the region. In the coming year, I will be joining Canadore College's Professional Advisory Committee for the RPN program in order to promote the needs of Long-Term Care in the education of new nurses in our area.

INFECTION PREVENTION AND CONTROL

In January 2022, Elaine Langille joined the department as the Manager of Occupational Health and Safety and IPAC. Elaine has her Certification in Infection Control which allows Eastholme the privilege of implementing a high quality IPAC program. The new regulation requires her to work in the infection control position for at least 26.25 hours per week. At the present time, due to the challenges of COVID-19 pandemic, she has dedicated her entire 40 hours per week on IPAC tasks. In the most recent wave of the pandemic, Elaine has had to manage over 150 situations of either cases of COVID, close contacts or other potentially infectious illnesses. In all of these situations, spread of COVID-19 to the residents was avoided. We have experienced two outbreaks of infection over the past year. One of the outbreaks was rhinovirus and the other was enteric (gastrointestinal). In each of these circumstances, the outbreaks were rapidly resolved. Eastholme's staff were commended by the North Bay Parry Sound District Health Unit for the hard work of our staff to ensure appropriate measures were implemented.

RAI AND POINT OF CARE

Under Ashley's supervision, the RAI team continues to complete comprehensive assessments on all of our residents on admission, with any significant changes in their status and quarterly Assessments. Implementation of Point of Care in September of 2021 has enhanced the RAI processes. This method of documentation assists us to promptly identify any changes in resident care needs. In order to ensure that we are maintaining the high quality of data being submitted, and that we receive all of the funding that our residents are entitled to, we have taken advantage of the RAI RUG consulting service from Mede Care. Our most recent RUG Weighted Patient Days Report (April 1, 2021 – Dec 31, 2021), shows a CMI value of 1.0284.

MEDICATION SAFETY TECHNOLOGY

For the first installment of the Medication Safety Technology (MST) funding program, the nursing department purchased pharmacy grade refrigerators for all of the medication rooms and the RN office. These fridges allow us to maintain medication potency, integrity and security for the medications and vaccines that are stored within them. This is a three-year funding program and further enhancements to our medication management systems will be implemented. The plan for the MST funding for the upcoming year is to include use of Secure Conversations and Infection Prevention and Control modules in Point Click Care.

Respectfully submitted,

Heather Brunet, RN, BScN
Director of Nursing and Personal Care

DIETARY DEPARTMENT

2021 IN REVIEW

DEPARTMENT: DIETARY

MANAGER OF FOOD AND NUTRITION: Laura Follioff

ASSISTANT DIETARY SUPERVISOR: Courtney Westerberg (Full-Time as of May 2021)

PART-TIME DIETITION: Emily Taylor

NUMBER OF DIETARY STAFF:

2 Full-time Cook
2 Part-time Cook/Dietary Aid
4 Permanent Full-time Dietary Aides
4 Temporary Full-time Dietary Aides
8 Part-time Dietary Aides

RESIDENT MEAL SERVICE

Daily monitoring and monthly Resident Dining Room audits indicated that the level of care of our residents continues to increase. Many of our residents require cueing, extensive assistance, up to total assistance at mealtime. Our goal is to provide meals in a relaxed, unhurried manner, generally over 45 minutes, to promote residents' enjoyment, safety, comfort, independence and dignity in eating and drinking. I continued to be present at most meals on a regular basis to support the staff to meet these goals and to ensure that all residents receive assistance if required as their needs change on a daily basis. On average we need 6 staff members in each dining room at mealtimes to help with feeding. Due to the amount of support needed in the dining rooms we currently have Housekeeping, Laundry, Helping Hands and Activities, assisting with feeding at mealtimes. This year has continued to be incredibly challenging due to Covid-19.

Mid-Summer the plexi glass dividers were removed from the dining rooms and residents were able to resume eating together again. This was a wonderful day for residents and staff.

I continue to update policies, procedures, job descriptions and work schedules to reinforce the provision of a pleasurable and supportive dining experience.

During the year, all departments continued to work together at mealtime, striving to follow best practices for nutrition, food service and dining.

The Resident Food Committee met on April 5, 2021, and again on October 4, 2021.

We had 32 residents attend our spring meeting and 22 residents attend our fall meeting. Due to Covid-19 and physical distancing requirements, we were unable to meet in our usual way, instead we conducted resident huddles on each of the four floors. The Committee approved the seasonal menus as well as the meal and snack times. Suggestions, comments, and concerns regarding meals were addressed. I am pleased to report that our residents continue to be happy with our meals and the service that the dietary staff provide.

NON-RESIDENT MEALS

This year we provided 393 meals for seniors in our community through our Meals on Wheels program.

NUTRITIONAL CARE TEAM

The responsibilities for the nutritional care program (RAI MDS 2.0) in Point Click Care are shared between the Assistant Dietary Supervisor (Courtney Westerberg), our Dietitian (Emily Taylor) and Food and Nutrition Manager (Laura Folliott).

Laura Folliott (FNM) & Courtney Westerberg (ASD) are responsible for menu planning (with final approval from Emily Taylor, RD). The FNM/ADS are responsible for preparing order guides, doing price comparison, projecting amount of food to be ordered, food orders, menu changes and food deliveries. All food and related dietary supply purchases are the responsibility of Courtney (ADS) with the final approval by Laura (FNM). Laura and Courtney work closely with the cooks and Dietary staff daily, and with the Activities/Recreation department for special occasions, activities, and food-related events in the home. The FNM is responsible for checking and responding to requisitions regarding adaptive aids, requests for dining room changes, completing audits, scheduling, filling shifts (call-ins) payroll, interviewing potential staff, hiring staff, orientating staff, disciplining staff (when required), staff evaluations, daily supervision of the dining rooms, Quality Improvement reports, yearly budget and end of year reports. The FNM attends weekly care conferences and monthly resident council meetings. In the absence of RD, FNM does the Nutrition admission profile.

Our Registered Dietitian Emily Taylor continued to respond to all Dietary Referrals regarding skin integrity, promotion of wound healing, and significant nutrition, weight, and hydration changes in

residents. She completes the Admission Nutritional Care Profile and Nutritional Risk Assessments for all new residents. The RD is responsible for assessing, monitoring, and completing RAPs and care plans for residents triggered at High Nutritional Risk. The RD continues to complete swallowing assessments and implemented interventions for safe swallowing for all residents having difficulty swallowing. The RD also attends weekly care conferences for high-risk residents.

SANITATION INSPECTIONS AND AUDITS

The Public Health Unit conducted its inspections of our food service areas on April 20, 2021, July 13, 2021, and November 16, 2021. They continued to be very pleased with the cleanliness of our kitchen and serveries. The Dietary staff take much pride in maintaining the best sanitation practices.

Our focus is to continue to maintain a pleasant dining experience as well as ensuring that food and fluids are well accepted and are being prepared and served at a temperature that is both safe and palatable to our residents. Temperatures are being monitored during cooking, chilling, and reheating and best practices are used to prevent contamination of food and transmission of infections to residents. The audits continued to be between 90-100% satisfactory. The results of the Annual Resident Survey indicated that the families and residents were quite satisfied with the dietary services. Any complaints or concerns regarding the food or service were addressed immediately.

EQUIPMENT FAILURE

At the end of June, beginning of July 2021 the walk-in freezer compressor stopped working. 3 chest freezers were purchased, and I brought in 2 additional chest freezers from my home. All food that could not fit into the chest freezers was taken to CSSP's Freezers. In the days following we were able to rent a freezer trailer. All the food in the CSSP freezer was brought back to Eastholme. I also arranged for food deliveries to happen twice a week instead of once a week. The walk-in freezer was fixed at the end of July.

QUALITY IMPROVEMENT PROGRAM

The FNM completed annual evaluations on many different programs as outlined in the Long-Term Care Homes Act. The programs included Menu Planning, Dietary Services and Hydration. We continue to set new goals in the hope that we see ongoing improvements in these programs.

STAFFING

Staffing has been a struggle through 2021. In early spring a second Full-Time cook was hired. In late fall 4 Temporary Full-time Dietary Aide positions were posted and filled. This was trialed to see what impact it would have on call-ins and working short. Since the implementation of 4 Temporary Full-time Dietary Aides, call-ins have dropped significantly, and meals time has been going smoother. The trial is going well.

INSERVICES AND TRAINING

- All Dietary Staff completed/maintained their Food Handlers Course, approved by the Public Health Unit.
- Currently 9 members of our Dietary team have completed the Food Service Worker Program, and 8 members of our Dietary team are enrolled in the Food Service Worker Program. This is a mandatory requirement by the Ministry of Health and Long-Term Care. In order to meet the MOHLTC standards. Dietary staff must possess a Food Service Worker Program certificate or be enrolled in the above-mentioned program and successfully complete it within three years of being hired. We have been struggling to recruit qualified staff during the past few years.
- Laura has completed her 8 core competencies for 2021 with CSNM to maintain her active membership.
- Emily, Courtney, and I successfully completed RELIAS training in December.
- All Dietary Staff completed their Surge Learning by December 31, 2021

I congratulate my Dietary team for providing exceptional service to our residents and for the ongoing support to assist in maintaining our department's high standards in an increasingly challenging environment.

Respectfully submitted,

Laura Follitt

Manager of Food and Nutrition

2021 In Review

Environmental Services

Manager of Environmental Services: Megan Romanik RPN

NUMBER OF STAFF:

- 1 Full-time maintenance
- 1 Part-time maintenance
- 4 Full-time Custodians
- 2 Part time Custodians
- 2 Full-time Laundry Aides
- 13 Part-time Housekeeping/Laundry Aides
- 2 Temporary Housekeeper

OUTBREAKS

Eastholme has continued with enhanced cleaning to meet IPAC and Environmental PIDAC standards throughout the COVID-19 pandemic. Stricter regulations surrounding infection prevention and control have led to many residents being placed in precautionary isolation pending diagnostic results. This has led to an increased demand for terminal disinfecting of rooms and enhanced cleaning on the units. This diligent practice has effectively prevented any outbreaks in 2021.

STAFFING

Enhanced cleaning to maintain standards in our home during the pandemic continue to be supported, with the addition of 2 part time custodians. Plan A contracted services were discontinued and were replaced with 2 temporary part-time housekeeping positions. The

housekeeping department continues to assist residents at meal times, six to eight hours per day, and continues to assist with portering and bed making as required.

Five students were hired for the summer months. One worked in the maintenance department and four worked in the housekeeping department.

We continued to schedule a custodian from 12:00 pm to 8:30 pm, Monday to Friday. This routine continues to be very beneficial and productive as we are able to receive late afternoon deliveries as well as perform many custodial and small preventive maintenance duties that are difficult to complete during the day. Work routines are being evaluated to incorporate 24/7 custodial coverage.

There were 37 admissions in 2021, in which the resident rooms were carbolized or painted when required before the new admissions. We have been able to digitize the tracking for carbolized rooms which will allow for easy access of this information to provide to inspectors if requested. Many other areas in the home were also in need of repair and paint. Our Environmental Services Team continued to take great pride in their work and were committed to our residents on a daily basis, respecting and promoting the residents' rights to live in a safe and clean environment.

The custodians continue to complete the smaller maintenance projects in their resident home areas on a regular basis.

TRAINING AND INSERVICES

Education continues to be delivered through the Surge Learning platform as well as 1:1 orientation with peers. Due to infection control standards and the need to distance/co-hort, in-person training sessions were paused for 2021.

QUALITY IMPROVEMENT EVALUATIONS

HOUSEKEEPING:

All resident bedrooms are being vacuumed and dusted regularly as per weekly schedules. Routines are being evaluated to ensure this is provided with clear expectations on the requirements to maintain a safe and clean environment, and that workloads are reasonable and achievable. Audits will continue on a regular basis to ensure that all standards are being met.

LAUNDRY:

1. Laundry hours have been kept at 9:30-6:00pm. This has been effective in supporting the nursing department during meal service for the residents, and allowing laundry staff to work more efficiently around the nursing department. With the steady increase in laundry requirements, I will be evaluating the option of staggering laundry shifts. A change in these hours may affect the support that laundry staff add to meal service and therefore any changes made will undergo careful consideration prior to implementation.
2. The pandemic has added extra laundry to the department as there is an increase in use of reusable isolation gowns, and rags for disinfecting high touch surfaces.
3. In 2020, 374,990 pounds of laundry was processed in the laundry department and in 2021 we saw that weight increase to 386,810 pounds.
4. Resident's personal clothing continues to be labelled within 48 hours. An individual file regarding clothing is maintained for each resident. There is an established process for reporting lost items. Laundry staff complete documentation which has resulted in quicker recovery times.
5. There is an adequate inventory of clean linens available in the home.

MAINTENANCE:

We continue to utilize the Maintenance Care Program to track assets, work orders and preventative maintenance. The reporting features in this system are lacking and therefore we are not able to easily capture completed work orders and statistics through this system. I will be investigating other vendors/options for work order management that will better suit the needs of Eastholme.

The addition of a Part-time Handyman to the maintenance department in 2020 has proven to be extremely beneficial. Our preventative maintenance schedule is now on track and up to date, and there is suitable coverage for the Full-time handyman to take vacation without interruption to operational services provided by this department. The two employees in this department share on-call responsibilities providing the home with 24/7 support.

BUILDING MAINTENANCE AND PROJECTS:

In April we replaced the copper plumbing lines in the laundry room, and installed 4 new washing machines. Originally there were 3 60Lbs washers and a 30Lbs washer. We have increased laundry processing capacity with the installation of 4 60Lbs washing machines. These machines fill faster and are more energy efficient than the previous models.

8 new bathtubs were purchased with the aid of IPAC/minor capital funding. Our existing tubs had worn enamel and therefore could not be disinfected to best practice standards. Installation of the tubs will be completed in February 2022.

At the recommendation of Infrastructure Ontario and ASHRE standards all HVAC filters were replaced with a MERV 13 category filter. These filters are intended to reduce the risk of airborne containments and improve indoor air quality.

I would like to thank the Environmental Services Staff for their dedication to serving the residents of Eastholme with dignity and respect, and for collaborating with other departments to ensure our residents come first. They are always looking for ways to improve the resident experience while maintaining a safe and clean environment.

Respectfully submitted,

Megan Romanik RPN

Assistant Administrator & Environmental Services

ACTIVITIES

Effective February 1, 2021, ALL recreation staff switched units. This has become an annual occurrence. Each staff member is responsible to complete their own calendar for their unit. With 2 full-time and 3 part-time staff in the department, 1 part-time works as a float and offsets the days off for the other staff who are assigned to a unit.

Programming as it was, has been changed to accommodate Covid-19 recommendations. Small group programs on the units with maximum capacity in the activity rooms, proved to be a challenge to the Recreation Staff. However, they learned to adjust and share the time amongst all residents. Still there were many residents who relied on Skype or use of facetime platform to connect with their families. Maintaining the 6 feet with masks on, became our "norm", and we had to monitor the families to do the same.

Recreation staff maintained their creativity in 1:1 and small groups, and at the same time maintaining the social media connections with families. The Tuck Cart is still proving to be an asset as residents like to purchase their own items, and enjoy the weekly visits.

Having one calendar for each unit and not having "cookie cutter" calendars is working to our favour. The Recreation staff having the ability to get more creative as they know the residents on the units better, and can gear programming to their needs and wants.

Activity Pro is still a great asset to the department, as the staff are able to meet and capture the documentation criteria far better.

Activity Connection is an online subscription purchased annually. This is to assist Recreation staff in creating a fun, inclusive, opportunity calendar for the residents on their units. This program has resources and templates for any activity that staff pursue.

The Recreation Coordinator continues to complete the MDS - RAI and care plans at this time, working towards training of other Recreation staff to assist in Jackie's absence. The goal over the next two years, is to have each Recreation staff complete their own RAI and care plans.

SUMMARY REPORT OF CARE CONFERENCE EVALUATION 2021:

During 2021, Eastholme completed (34) Admission Care Conferences, (108) Annual Care conferences. There was Resident/POA/Family presence at 132 of these meetings by

teleconferences. Writer does a reminder call with the POA prior to the care conference, and will remind families to return Resident/Family survey to be discussed at the care conference.

SUMMARY REPORT OF VOLUNTEERS 2021:

The Volunteer Program this year has again seen minimal people in the building, due to Covid-19. During the summer months, one Volunteer, Barb O managed the outside gardens at the South and front entrances. This Volunteer has also continued to play cribbage with 3-5 residents on a weekly basis.

Facetime and skype has proven to be a great communication tool between many of our residents and their families. In the month of December, we had Volunteer entertainers and Chapel Services until December 17, 2021, at which time the remaining were cancelled due to a Covid increase and MOH regulations.

CODE WHITE EVALUATION 2021

Code White decision trees have been placed at nursing stations and elevators, and various other places throughout the Home, to demonstrate through a quick reference for staff. For 2021 Code White prevention videos have been put into circulation on Surge. Staff continue to appreciate the videos created by staff and residents to demonstrate various types of responsive behaviours. Staff demonstrated the wrong and right ways to approach the resident. The videos were uploaded into Surge Learning and have become part of staff's annual tasks to complete.

RESIDENT COUNCIL 2021

Pat Kilbride remained the President of Resident Council for 2021. We began doing Resident Huddles in May 2020 and continued through with these individual Home area huddles until October 2021. In November we switched to North and South wings having their huddles together. Resident Council fund raising efforts resumed in 2021 with the Jean Day and Tuck Cart being the major fundraisers. These have been a successful Resident sponsored activity. We also re-introduced the Penny Sale in Nov/Dec 2021, and had great success raising \$1,983.00.

Eastholme Resident Council renewed its annual affiliation with OARC, Ontario Association of Resident Councils.

Covid-19 updates were offered at each huddle and residents were able to ask questions and clarify their concerns. This was much appreciated by the residents.

Resident Council continues to be creative in coming up with fund raising activities.

HEALTH & SAFETY 2021:

The JHSC has continued to meet bi-monthly. The Union is actively seeking replacements for the Committee, but again due to Covid-19 it has been difficult to locate the certification courses for the staff to attend.

Workplace Inspections are carried out monthly, by the Committee and per schedule with a manager. Kyle Maeck continues to do the Code Red and new Hire Orientation. Annual training was completed by all staff, through Surge Learning Online Training. Eastholme continues to review and revise their Codes as needed and reflects on the needs of residents and staff.

Due to Covid-19, Eastholme conducted its own Mock Evacuation (night shift scenario) in December. Fire drills and equipment checks occur monthly.

THERAPY SERVICES 2021:

We continue to work with Martel & Mitchell as our Physiotherapy provider. The Physio Assistant is here 5 days/week. All residents have access to two exercise classes a week provided by the Recreation Assistants, who also assist with Therapeutic Walks with those recommended by Physio. Physiotherapy continues to provide the Residents with quality care,

Respectively Submitted

Barb Calcco

Director of Recreation, H&S, Volunteers and Therapy Service

ADMINISTRATIVE SUPPORT SERVICES

Date: June 5, 2022

To: The Board of Management

From: Donna Mae Robins, CPA, CGA
Director of Administrative Services

INTRODUCTION

2021 proved to be another busy and challenging year similar to 2020 as we continued through the COVID-19 pandemic. We have been very fortunate that none of our residents have contracted COVID-19 and have stayed safe. However, many of our staff were either required to self-isolate due to close contact or experienced COVID-19 symptoms, or they contracted the virus themselves, which created staffing shortages and challenges at Eastholme. We hired many new staff to assist with the staffing shortages and to comply with the Ministry's mandate to move towards four hours of care for the residents. We had two outbreaks during the year. One at the beginning of the year was a COVID-19 outbreak which consisted of one staff member who contracted the virus. The second outbreak was at the end of August, and was a respiratory outbreak which was contained to one floor of the Home. Both lasted approximately one week in duration. In November, 2021, we negotiated a new Collective Agreement with the CUPE Union for the years 2021, 2022 and 2023. On December 31, 2021, the retroactive pay for 2021 was paid to the eligible employees. In addition to the retroactive pay, the administration staff administered five separate payments of the Personal Support Worker Temporary Wage Enhancement to eligible PSWs and paid and administered the Ontario COVID-19 Worker Income Protection Program which is scheduled to end at the end of July 2022. In 2021, there were still a significant number of invoices and cheques/EFTs to be processed due to the increase in cleaning supplies and personal protective equipment due to the pandemic, and in 2021, the 5.3 million "Investing in Canada Infrastructure Program" (ICIP) began, increasing the number of invoices and cheques/EFTs even more. In addition to all of this, the administration department continued to move forward with the new scheduling software and setting up the existing general ledger and payroll software to be able to accept the information from the scheduling software. With the "almost daily" changes

made by the Ministry, the increase in the number payroll related payments, invoices and cheques/EFT payments and the reports required by the Ministry, the administration department was moving at an exceptionally fast pace and handled all the challenges presented exceptionally well. They should be recognized for their hard work and perseverance.

The pandemic also created its' challenges in regards to the audit of the 2020 financial statements in 2021. Not only did we have new auditors, Baker Tilley SNT LLP, which requires them to obtain more information to gain an understanding of the Home's operations, they were performing the audit remotely and therefore required a significant increase in the amount of the administration team's time and resources compared to a typical non-pandemic year. In 2022, Baker Tilley SNT LLP, came to the Home for the audit and the audit was very smooth.

ADMINISTRATIVE STAFF AND INFORMATION TECHNOLOGY UPDATE

The administrative staff consists of one Full Time Coordinator of Resident Services and three Full-Time Office Assistants. They provide support to two hundred and eight (208) staff (182 in 2020 and 159 in 2019) (94 full time and 114 part time (2020 - 72 full time and 110 part time)) through payroll and benefit accounting and one hundred and twenty-eight (128) residents through resident accounting. The Coordinator of Resident Services handles the majority of resident transactions, including admissions, room transfers etc. The Office Assistants manage the payroll, accounts payable and receivables as well as all clerical and filing duties for Eastholme. For an administration department of such a small size, handling all of the transactions relating to the large number of employees and residents without outsourcing or contracting out any of the functions is exceptional. Due to the increase in quantity and complexity of transactions and the information that is now required to be reported to the Ministry, we are continuing to upgrade and implement more features of our current software (Campana), such as the general ledger and accounts payable subledger, and are in the process of implementing a scheduling software (Comvida) that will benefit all departments of Eastholme. With these upgrades, there will be significant time savings, reduce the room for error from our current manual processes and information will be readily available to be extracted from the information system, increasing efficiency of the Home.

RESIDENT APPLICATIONS, WAITLIST, ADMISSIONS AND OCCUPANCY

The Administrator, Director of Nursing and Personal Care, and the Coordinator of Resident Services review the applications for prospective residents. An estimate of approximately 125 new applications were reviewed in 2021. The total number of estimated applications reviewed for the

year is estimated at 200 which includes multiple applications for the same individuals as an application is required for each prospective resident every three months for as long as they are on the waitlist. Approximately 14 families/resident applicants were given tours in 2021 (approximately 2 in 2020). The number of enquiries for information regarding Eastholme admissions also significantly increased during 2021. The increase in enquires and increase in tours compared to 2020 was due to the pandemic and visitor restrictions on entering the Home being lifted. In a non-pandemic year, the Home and Community Support Services North East (LHIN) (formerly Community Care Access Center (CCAC)) encourages prospective residents and their families to tour long term care homes before making their choices.

At May 25, 2022, the waitlist, which is managed electronically, had 201 applicants seeking the three types of beds offered at Eastholme, (60 basic, 12 semi-private, and 56 private beds). This decrease from the prior years' waitlist on March 5, 2021 of 212 applicants is partly due to some Homes in our area now being permitted to admit to some beds that they were not permitted to have occupied during the pandemic. Many Homes in our area had to reduce their occupancy due to the accommodation models that they have, such as four bed wards, due to the Ministry's directive for pandemic protocol. Eastholme currently has two beds that are vacant for isolation and infection prevention and control (IPAC) measures that follow the same Ministry directive. Last year at this time there were five beds held for this purpose.

2021 saw a slight increase in resident turnover compared to 2020. The administrative staff processed 37 resident admissions (32 in 2020). Of these 37 admissions, there was one spousal admission (one spousal admission in 2020). To be considered a spousal applicant, the spouse that is still in the community, must first qualify to be on the waitlist by meeting the criteria set out by Home and Community Support Services North East. Spousal applicants are in a category at the top of the waitlist behind the crisis applicants. Spousal applicants that are eligible to be on the waitlist can also choose to wait in a lower priority category. 2018 saw the introduction of "virtual spousal beds" which provide priority access to two spousal beds. This is similar to the priority access to two veteran's beds that is currently in place. In 2019, one virtual spousal bed was utilized in December and in 2020, the second virtual spousal bed was utilized. Both virtual spousal beds were occupied for a period of time in 2021 and were vacated and remain vacant today.

There are currently four couples and a set of twin sisters residing at Eastholme. Two couples and the twin sisters each share a basic room. Eastholme makes extra effort to bring couples together into the same basic room when requested by the residents. We have approximately nine residents who have spouses living in the community, of which many provide much support to their respective spouses and to Eastholme in providing care for their loved ones.

The occupancy rate for 2021 with a base of 128 long stay beds was 94.92% (2020 was 96.22%). This decrease compared to 2020 was attributed to the impact of keeping rooms vacant as per the Ministry directive for the pandemic as discussed above. 33 residents died in 2021 (36 in 2020), one resident was discharged to the community and we did not have any discharges to the hospital or other facilities in 2021.

The resident co-payment rate increase has been suspended by the Ministry since July 1, 2020 due to the pandemic. The Ministry indicated that they will ensure that Long Term Care Homes will not lose any revenue as a result of the suspension. In addition, the Ministry will compensate for the preferred accommodation premium increases that would have been applicable during that time period on the private and semi-private rooms.

RESIDENT SATISFACTION SURVEYS

A survey was provided to all the residents and/or family designates prior to their care conferences during 2021, with a return rate of 79% (58% in 2020). The questions presented provide the residents and/or family designates an opportunity to see questions similar to what would be asked by the Ministry of Long-Term Care during the interview process of a "quality inspection" if the residents and/or family designates were selected to be interviewed during that process. It also provides Eastholme with the opportunity to address the concerns of the residents and/or family designates. The Family Council (when applicable) and Resident Council also provide some valuable input into the creation of, and amendments to, the survey.

The returned surveys are reviewed and provided to supervisors for any applicable follow up on areas that indicated there was need for improvement. The surveys are then discussed with the residents and/or family designates at their annual care conference. The results of the surveys are supplied to the Family Council (when applicable) and Resident Council for their review to allow them the opportunity to provide their input on resolving issues identified by the residents and /or family designates in the surveys. Any complaints, questions or requests at any time are acted upon as soon as possible by the supervisors to the satisfaction of residents and their families.

STAFFING

During 2021, there were 48 new permanent employees hired (50 in 2020). There were also 18 temporary employees hired to replace staff members who were on a leave of absences, on temporary assignment or to assist with the additional work required relating to the pandemic. (20 in 2020). We also had a significant number of transfers of employees between departments or transferring from either part time to full time or full time to part time compared to other years. Ten

summer students were hired in May 2021. (17 in 2020). In December 2021, we also had a new Director of Nursing and Personal Care appointed to the position.

In November 2021, seven employees were put on a leave of absence due to the mandatory vaccine mandate from the Ministry (One from Community Support Services Program (CSSP)). Two subsequently chose to vaccinate and returned to work after a couple of months. In March 2022 the Ministry rescinded the mandate and three employees returned to work in April 2022 and two did not return (One from CSSP).

GROUP INSURANCE PLAN

In regards to our group insurance plan, effective November 1, 2021, we had an increase in our renewal rate by 4.2%. (prior year was 11.9% decrease).

OCCUPATIONAL HEALTH AND SAFETY AND WSIB

A total of 95 Incident Reports were filed in 2021 (101 in 2020). The Incident Reports are completed by the Registered Nurse in charge or the employee's Supervisor.

Fifteen Workplace Safety and Insurance Board (WSIB) claims were registered in 2021 (nine in 2020). This number does not include WSIB claims relating to the outbreaks. Four were health care claims, six claims were denied, five were health care and loss of earnings claims combined. In addition, any enteric outbreaks require submission of WSIB claims for the employees "line-listed" with similar symptoms to the outbreak symptoms. Of the two outbreaks in 2021, neither were an enteric outbreak and therefore no WSIB claims were filed for the outbreaks. We had been providing modified work to two employees who have been receiving WSIB benefits since their dates of injury in June 2017 and August 2018. In December 2021, the employee with the August 2017 claim resigned. We also have two employees with claims from July and October 2021 who still remain off work at this time and are receiving WSIB benefits.

STAFF TRAINING AND RE-TRAINING

All employees are required to perform annual training and retraining as per the Long-Term Care Homes Act, 2007. As at December 31, 2021, there were still a small number of employees who had not completed their annual on-line training. Supervisors monitor and follow up with these employees. This training is performed through Surge Learning, an on-line training system that was

implemented at the end of 2012. Health and safety training, new employee orientation training as well as departmental specific policies and procedures training have all been included within the on-line system. Employees are allotted time during their shifts throughout the year to complete this training.

HIGHLIGHTS OF FINANCIAL INFORMATION

The 2021 Consolidated Financial Statements were audited in February 2022. A "clean" unqualified audit opinion was expressed by the auditors.

During the year, there were several significant capital asset additions. A few of these items were the purchase of eight bath tubs, freezer and walk in cooler condensing units, two dishwashers, four washing machines, photocopier, lights for the parking lot and hot water tanks. Due to the age of the Home, more repairs and maintenance are being required to keep the Home running well and looking clean and well kept. The construction loan was paid off in October 2017, however the construction subsidy from the Ministry continued until March 2021. This subsidy has assisted in providing the funds to perform the upgrades and maintenance required during this time period. We are now receiving funding for Minor Capital since the termination of the construction subsidy. As mentioned above, we began construction to the building for new windows, HVAC and IT to support the HVAC in 2021 through ICIP funding.

CONCLUSION

2021 was another exceptionally eventful and exciting/challenging year at Eastholme. The administrative staff accepted all the challenges that were presented to them and addressed them exceptionally. I recognize their efforts and thank them tremendously for their dedication and perseverance throughout 2021 where every day was a new adventure into the unknown. We look forward to the remainder of 2022, to continue to meet all challenges in providing support to our employees and residents.

Respectfully Submitted,

Donna Mae Robins, CPA, CGA

Director of Administrative Services



**Magnetawan Cemetery Board (MCB)
Meeting Minutes
June 9, 2022**

The meeting of the MCB was held on Thursday June 9, 2022, 4:30 pm with the following present:

Garfield Robertson (Chair)
Jack Crossman (Vice Chair)
Doris Langford
Keith Miller
Councillor Wayne Smith
Erica Kellogg (Secretary)

OPENING BUSINESS

1.1 Call to Order

Meeting was called to order by the Chair at 4:30 pm.

1.2 Adoption of Agenda

RESOLUTION 2022-07 Miller – Crossman

*BE IT RESOLVED THAT the Magnetawan Cemetery Board adopts the agenda as presented.
Carried.*

1.3 Disclosure of Pecuniary Interest

The Chair stated that should anyone have a disclosure of pecuniary interest that they could declare the nature thereof now or any time during the meeting.

None disclosed

1.4 Adoption of previous minutes

RESOLUTION 2022-08 Langford – Smith

BE IT RESOLVED THAT The Magnetawan Cemetery Board approves and accepts the Cemetery Board Minutes from March 10th, 2022 as presented.

Carried.

DISCUSSION ITEMS

2.1 Correspondence from Dan Pletzer – Orange Valley Cemetery

Correspondence from Dan Pletzer was received with thanks.

2.2 Chapman Site – Memorial Sign Update

Information was provided regarding the installation of the Memorial Garden Sign.

2.3 Chapman Site – Columbarium Update

Information was provided regarding columbarium services and supplies.

ITEMS FOR FUTURE MEETING

5.1 Site visit to cemeteries:

- Identify headstones in need of repair
- Overall condition of Cemeteries
- Sanctuary Walk through

ADJOURNMENT

4.1 Adjournment

RESOLUTION 2022-09 Crossman - Smith

BE IT RESOLVED THAT the Magnetawan Cemetery Board adjourns this meeting at 5:00 pm to meet again on a Friday in July at a time to be determined or at the call of the Chair.

Carried.

Approved by:

Chair

Secretary

ALMAGUIN COMMUNITY ECONOMIC DEVELOPMENT (ACED)

MINUTES June 20, 2022

A regular meeting of the ACED Board was held at the Township of Armour Office and virtually on June 20, 2022 at 6:04 pm.

Present: Wendy Whitwell, Township of Armour, Chair
Tim Bryson, Township of Joly
Lyle Hall, Village of Sundridge
Jennifer Farquhar, AHCC Representative
Margaret Ann MacPhail, Township of Perry
Lyle Hall, Village of Sundridge
Kelly Elik, Township of Strong
Joseph Vella, Township of Ryerson
John Wilson, Village of Burk's Falls
Tim Brunton, Municipality of Magnetawan
Ron Begin, FedNor

Regrets: Brenda Scott, Village of South River
Trista Verbiwski, MNDMNR
Peter McIsaac, Municipality of Powassan

Staff: Dave Gray, Director of Economic Development
John Theriault, Township of Armour
Courtney Metcalf, Economic Development Officer
Ciara Ryan, Regional Brand Coordinator

Call to Order

The meeting was called to order at 6:04 pm.

Minutes

The minutes of the meeting of Monday, May 30, 2022, meeting were adopted as circulated.

Director of Economic Development (DED) Report

The Director covered the following items from the report:

1. An update on core activity tracking, which lists what the department has done over the past month. These included business assistance, marketing, ACED website updates, social media activities, and communications.

2. Some of the updates in the report included:

- a) 2022 BR&E Survey – Staff has been working on rebuilding the information lost last month. A few new interviews have been scheduled and completed.
- b) AHCC Partnerships – Both marketing mixer events were well attended and well received. A meeting will be held on June 21nd, 2022 to discuss the Welcome Wagon program and other initiatives.
- c) Shop Local – Taste of Almaguin Bingo – ACED contacted local restaurants and food truck businesses and invited them to participate in the Taste of Almaguin Bingo. The Shop Local campaign will take place from July 1st until September 5th, 2022.
- d) Regional Recreation Support – ACED continues to work with the Village of Burk's Falls Recreation Coordinator on a Participaction program.
- e) Regional Brand Strategy Implementation – The Regional Brand Coordinator continues to work on the implementation. The website is coming along with content being uploaded. The Regional Brand Coordinator made a presentation on what the website will look like and how the contents will work. The new website should be launched before the end of July 2022.

Post 2023 ACED Department Outlook and Funding

The 2023 Funding Projection Information Package has been sent to all partners and is included in the agenda. ACED will be pursuing funding from the Federal and Provincial Governments to help alleviate the cost of economic development. ACED has received resolutions for continued support from the Village of South River and the Townships of Strong and Armour.

Other Business

The 2022 Tourism guide will be launched on June 30, 2022 at 5:30 p.m. at the Copperhead Distillery in Sundridge. Everyone is invited to attend the launch. Please RSVP if you plan on attending.

The Director of Economic Development was happy to announce that the program to help high school students start businesses in the summer has had some success. Students receive \$1,500 to start their business and another \$1,500 at the end.

Updates

FedNor

FedNor representatives can now travel. They have started meeting with clients and are working to help communities.

Resolutions

1. 2022-017 – Moved by Kelly Elik; Seconded by Joseph Vella;
Be it resolved that the Almaguin Community Economic Development Board approve the minutes of May 30, 2022, as circulated. Carried

Adjournment

2. 2022-018 – Moved by Tim Bryson; Seconded by Lyle Hall;
Be it resolved that the Almaguin Community Economic Development Board adjourn the June 22, 2022, ACED meeting at 6:51 p.m. Carried

The next meeting will be July 18, 2022, at 6:00 p.m. If this changes, members will be advised.



RESOLUTION

2022-19

Be it resolved that the Almaguin Community Economic Development Board approve the June 20, 2022 ACED meeting minutes as: (please circle).

CIRCULATED

AMENDED

MOVED BY: _____

SECONDED BY: _____

CARRIED: Yes / No

Comments:



RESOLUTION

2022-20

Be it resolved that the Almaguin Community Economic Development Board adjourn the July 18, 2022 ACED Meeting at _____ p.m.

MOVED BY: _____

SECONDED BY: _____

CARRIED: Yes / No

Comments:



RESOLUTION

2021-__

Be it resolved that the Almaguin Community Economic Development Board

MOVED BY: _____

SECONDED BY: _____

CARRIED: Yes / No

Comments:

Womens Own Resource Centre (WORC)

WORC's goal is to provide information, referral, and support to assist women in working toward their economic goals; To promote women's access to resources and opportunities; To promote and celebrate women's successes; To support women in becoming economically independent through creating sustainable livelihoods.; To assist with self-reliance, raise self-esteem and a positive self-concept. www.womensownresource.org

The Business Centre

The Business Centre is a not for profit organization that offers information, programs, training and resources to entrepreneurs, start-ups and expanding businesses in the districts of Nipissing and Parry Sound. fbcnps.ca

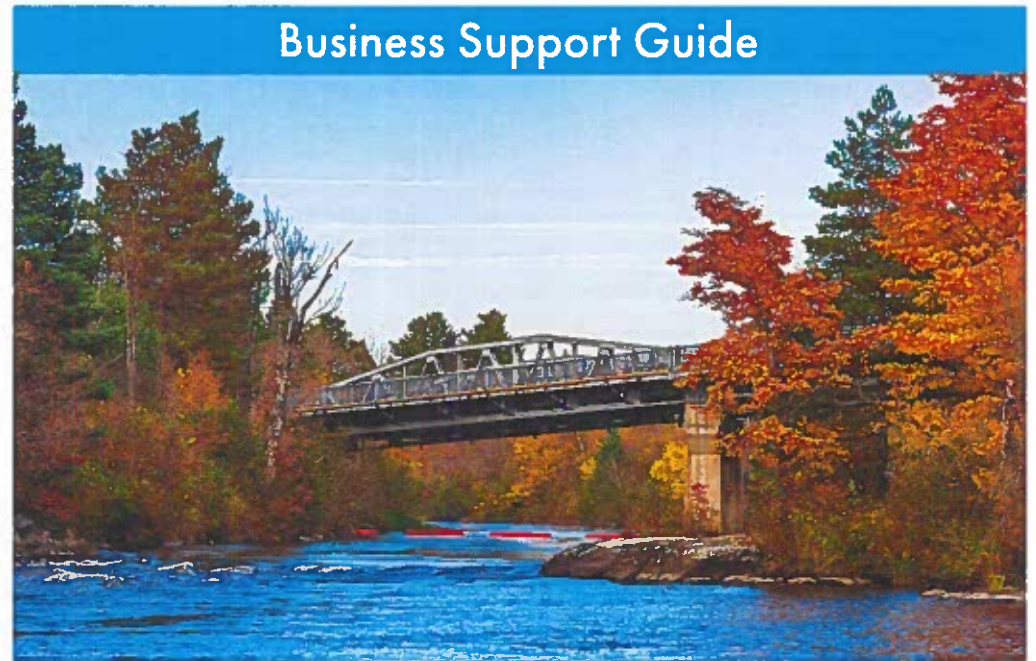
Parry Sound Muskoka Community Network (PMCN)

Parry Sound Muskoka Community Network is provided with 3-year operational funding from FedNor to promote the adoption of digital and e-business applications throughout the region. Over the last ten years they have invested \$2.8 million in the form grants to help more than 700 business owners take their ideas and ambitions further. www.pmcn.ca

RTO 12

RTO12 is one of thirteen Regional Tourism Organizations supported with core funding by the Ontario Ministry of Heritage, Sport, Tourism & Culture Industries. As the regional Destination Development Organization for Algonquin Park, the Almaguin Highlands, Loring-Restoule, Muskoka, West Parry Sound District and South Algonquin, Ontario, Canada, the company uses a regenerative approach to ensure the sustainability of the tourism industry across the region, the organization itself, and affected communities. explorersedge.ca

For more information on business support organizations or opportunities please reach out to either ACED at edo@investalmaguin.ca or Almaguin Highlands Chamber of Commerce at secretary@ahchamber.ca



Business Support Guide

ACED

The Almaguin Community Economic Development (ACED) Department delivers economic development services throughout the Almaguin Highlands Region. These services include:

- Connecting businesses with support and funding opportunities,
- Site selection information and local intel,
- Professional network development,
- Marketing and promotion of tourism opportunities, and events
- Regional economic planning, research and analysis.

explorealmaguin.ca



IION

Innovation Initiatives Ontario North (IION) is a Regional Innovation Centre that assists innovative entrepreneurs, start-ups and existing companies develop and scale. IION works collaboratively with a variety of strategic partners throughout the province to promote client growth and help to position them for future success. iion.ca

Blue Sky Net

Blue Sky Net provides assistance and services for the Northeastern Ontario region. From assisting municipalities with GIS systems and archival projects to mapping out broadband services to the property level within our region. The focus at Blue Sky Net is to facilitate network expansion by helping to bring all levels of government together with one strategic goal and that is to resolve the ever-growing need for Broadband in your community so that they can all be on that level playing field to grow our communities. blueskynet.ca

NOHFC

The Northern Ontario Heritage Fund Corporation (NOHFC) is an operational service agency established under the enabling legislation of the Northern Ontario Heritage Fund Act. NOHFC's objectives are set out in the Northern Ontario Heritage Fund Act as follows: to advise and make recommendations to the Lieutenant Governor in Council on any matter relating to the growth and diversification of the economy of Northern Ontario and to promote and stimulate economic initiatives in Northern Ontario. nohfc.ca

FedNor

Federal Economic Development Agency for Northern Ontario (FedNor) is the Government of Canada's economic development organization for Northern Ontario. Through its programs and services, and its financial support of projects that lead to job creation and economic growth, FedNor works with businesses and community partners to build a stronger Northern Ontario. fednor.gc.ca

Northern Ontario Women

The NOW program is a project to stimulate women-owned and women-led business start-ups and scale-ups by increasing access to business development supports throughout the Northern Ontario region. www.lambac.org/now/

NECO

NECO is a Community Futures Development Corporation, funded by FedNor/Innovation, Science and Economic Development Canada and is managed by a volunteer board of directors. NECO has been helping small business in the East Nipissing and East Parry Sound region since 1987 and has invested more than \$22 million in small business loans and community projects over this period. neco.on.ca



Employment Resources

Agelic

Agilec has been helping people and organizations across Ontario for over 30 years. They offer a full range of services including; business professional services, vocational rehabilitation, and employment government services. Each designed to help you adapt to change, move forward and succeed. agilec.ca

Employment North

As a non-profit, community-based agency, Employment North helps individuals to get the training, skills and experience to achieve their goals. If you are looking for a job, career change, would like to work in the trades, need education or training, or if you are an employer looking to hire, they are here to help. employmentnorth.com

The Labour Market Group

The Labour Market Group (LMG) is one of 26 workforce planning boards across Ontario. They engage various community stakeholders in a consultative and inclusive local labour market planning process. Their goals include: Developing a better understanding of labour market issues and their impacts; Generating awareness of existing workforce trends; and Increasing local capacity for planning, collaboration and partnerships. www.thelabourmarketgroup.ca

TASTE OF ALMAGUIN BINGO

 <p>Carriage House Market Powassan</p>	<p>South River Chip Stand South River</p>	<p>China Garden Powassan</p>	<p>Bernard's Bistro on the Lake Sundridge</p>	<p>Sherri's Diner South River</p>
<p>Crystal Moon Café South River</p>	<p>Magnetawan Grill and Grocery Magnetawan</p>	 <p>Blue Roof Restaurant Sundridge</p>	 <p>Curb Your Appetite Burk's Falls</p>	<p>Fork on the Road Emsdale</p>
<p>Highview Golf Restaurant Powassan</p>	<p>Lakeside Café Sundridge</p>	<p>Jude's Country Diner/ Almaguin Maker's Marketplace Burk's Falls</p>	<p>Smokin Blonde BBQ Shack Sundridge</p>	<p>DJ's Bar & Grill Kearney</p>
<p>Bent Spoon Bakery South River</p>	<p>Cuba Mia Eatery Burk's Falls</p>	<p>Cheesy Rider Katrine</p>	 <p>The Banger Emsdale</p>	<p>Pulled Smokehouse & Welcome Centre Burk's Falls</p>
 <p>Wong's Delight Chinese Food South River</p>	<p>Fork on Main Kearney</p>	<p>Burk's Falls Café & Grill Burk's Falls</p>	<p>Pit Stop 518 Kearney</p>	<p>Big Doe Pizza Co. Katrine</p> 

July 1st - September 5th, 2022

SUPPORT LOCAL AND WIN LOCAL

HOW TO PLAY

Make any purchase at one of the participating businesses on this card, and get their corresponding square signed by an employee of that business to confirm your purchase.

Complete 1 row of 5 squares/businesses (up/down, across or diagonal) and submit it to win a \$20 gift card to a participating business.

Cards can be submitted to the Township of Armour Office (56 Ontario Street, Burk's Falls) or take a picture and email it to edo@investalmaguin.ca

*Please note- gift cards are limited and available on a first-come-first serve basis.

All cards that are submitted will be entered into a draw for a \$100 gift card to any Almaguin business of the winner's choice.

(There are 3 different Bingo Card variations available. If your card does not seem feasible for your area, please email edo@investalmaguin.ca for a new Bingo Card. We have a North Almaguin, Central Almaguin, and South Almaguin focused card.)

CARD HOLDER

Name: _____

Date Submitted: _____

Phone: _____

Email: _____



@AlmaguinHighlandsTourism



@Almaguin_ced



TASTE OF ALMAGUIN BINGO

 <p>Big Doe Pizza Co. Katrine</p>	<p>Pit Stop 518 Kearney</p>	<p>The Banger Emsdale</p>	<p>Curb Your Appetite Burk's Falls</p>	<p>Cheesy Rider Katrine</p>
<p>Fork on Main Kearney</p>	<p>Highview Golf Restaurant Powassan</p>	 <p>Jude's Country Diner/ Almaguin Maker's Marketplace Burk's Falls</p>	 <p>China Garden Powassan</p>	<p>South River Chip Stand South River</p>
<p>Burk's Falls Café & Grill Burk's Falls</p>	<p>Wong's Delight Chinese Food South River</p>	<p>Fork on the Road Emsdale</p>	<p>Bernard's Bistro on the Lake Sundridge</p>	<p>Lakeside Café Sundridge</p>
<p>DJ's Bar & Grill Kearney</p>	<p>Blue Roof Restaurant Sundridge</p>	<p>Magnetawan Grill and Grocery Magnetawan</p>	 <p>Carriage House Market Powassan</p>	<p>Crystal Moon Café South River</p>
 <p>Pulled Smokehouse & Welcome Centre Burk's Falls</p>	<p>Sherri's Diner South River</p>	<p>Cuba Mia Eatery Burk's Falls</p>	<p>Bent Spoon Bakery South River</p>	 <p>Smokin Blonde BBQ Shack Sundridge</p>

July 1st - September 5th, 2022

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Make any purchase at one of the participating businesses on this card, and get their corresponding square signed by an employee of that business to confirm your purchase.

Complete 1 row of 5 squares/businesses (up/down, across or diagonal) and submit it to win a \$20 gift card to a participating business.

Cards can be submitted to the Township of Armour Office (56 Ontario Street, Burk's Falls) or take a picture and email it to edo@investalmaguin.ca

*Please note- gift cards are limited and available on a first-come-first serve basis.

All cards that are submitted will be entered into a draw for a \$100 gift card to any Almaguin business of the winner's choice.

(There are 3 different Bingo Card variations available. If your card does not seem feasible for your area, please email edo@investalmaguin.ca for a new Bingo Card. We have a North Almaguin, Central Almaguin, and South Almaguin focused card.)

CARD HOLDER

Name: _____

Date Submitted: _____

Phone: _____

Email: _____

 @AlmaguinHighlandsTourism

 @Almaguin_ced



TASTE OF ALMAGUIN BINGO

Smokin Blonde BBQ Shack Sundridge 	Burk's Falls Café & Grill Burk's Falls	South River Chip Stand South River	Jude's Country Diner/ Almaguin Maker's Marketplace Burk's Falls	Blue Roof Restaurant Sundridge
Curb Your Appetite Burk's Falls	Big Doe Pizza Co. Katrine	China Garden Powassan 	The Banger Emsdale 	Carriage House Market Powassan
Sherri's Diner South River	Magnetawan Grill and Grocery Magnetawan	Bent Spoon Bakery South River	Lakeside Café Sundridge 	Wong's Delight Chinese Food South River
Pulled Smokehouse & Welcome Centre Burk's Falls	Fork on the Road Emsdale	Pit Stop 518 Kearney	Cuba Mia Eatery Burk's Falls	Bernard's Bistro on the Lake Sundridge
Crystal Moon Café South River 	DJ's Bar & Grill Kearney	Cheesy Rider Katrine	Fork on Main Kearney	Highview Golf Restaurant Powassan 

July 1st - September 5th, 2022

SUPPORT LOCAL AND WIN LOCAL

HOW TO PLAY

Make any purchase at one of the participating businesses on this card, and get their corresponding square signed by an employee of that business to confirm your purchase.

Complete 1 row of 5 squares/businesses (up/down, across or diagonal) and submit it to win a \$20 gift card to a participating business.

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CARD HOLDER

Name: _____

Date Submitted: _____

Phone: _____

Email: _____

 @AlmaguinHighlandsTourism

 @Almaguin_ced





AHSS STUDENT ENGAGEMENT REPORT

July 2022

2022 Objectives

1. Promoting and supporting engagement in The Business Centre Nipissing Parry Sound's Summer Company program.
2. Continuing graduating class exit interview process to identify opportunities to retain or reattract youth.
3. Pursue opportunities to an established in-school presence by providing presentations regarding entrepreneurialism, volunteerism, and/or topics highlighted by any class curricula

General Activities

Key Stakeholders:

Lance Moffatt, Business Teacher at Almaguin Highlands Secondary School
Lance.Moffatt@nearnorthschools.ca

Lance helped coordinate presentations on The Summer Company Program and the Student Survey in-school with his class, as well as four other classes. Focus was on students taking a business class, civics, and marketing.

Kennedy Horton, Program and Events Coordinator, The Business Centre Nipissing Parry Sound
khorton@tbcnps.ca

Although Kennedy is no longer with The Business Centre, she attended the in-class presentations to talk about The Summer Company Program and encouraged students to pursue their entrepreneurial ideas and passions.

Susan Fawcett, Principal at Almaguin Highlands Secondary School
Susan.Fawcett@nearnorthschools.ca

1. The Summer Company Program

Lance Moffatt scheduled five in-class presentations on March 22, 2022 where Kennedy talked about entrepreneurship and The Summer Company program, including the benefits, the application process, and the program details. Students were engaged, asked questions and seemed interested in the program. As of June 2022, two successful applicants from AHSS are currently going through The Summer Company Program as a result of the in-school presentations. The presentations will be done annually.

2. Graduating Class Exit Interview

During the in-class presentations, the Longitudinal Study of Youth Outmigration in Almaguin that was created on Survey Monkey was also promoted.
<https://www.surveymonkey.com/r/AHSSstudy>

Students were educated on what youth outmigration was, and how it impacts a community. Through the in-class presentations, students were told that the survey will

help our department identify what careers paths they will choose after graduation, whether they plan to return to Almaguin in the future, and what they would need in the community for this to be considered a place they want to return to.

Promotion of Survey:

The survey was shared through the ACED social media, the different community library Facebook pages, and in-person through class visits. An incentive of a \$50 gift card was offered to students who participated in the survey.

We had a large increase in participants from 2021 (6 surveys) to 2022 (19 surveys), which is over a 200% increase from last year, but is still not a statistically significant representation of the graduating class population.

Survey Results

Length of time residing in Almaguin

	2021 survey	2022 survey
Average/Median	16-20 years	11-15 years

* This change may signify that more new families are moving up to the area.

How would you rate your experience living in Almaguin?

Average: 3.5 – most students voted neutral or satisfied.

Top 5 Activities Enjoyed in the Region

- Swimming/Enjoying the lake (89%)
- Spending time with family & friends (73%)
- Fishing (57%)
- Winter activities i.e. skating, snowmobiling, etc. (57%)
- Sports (52%)

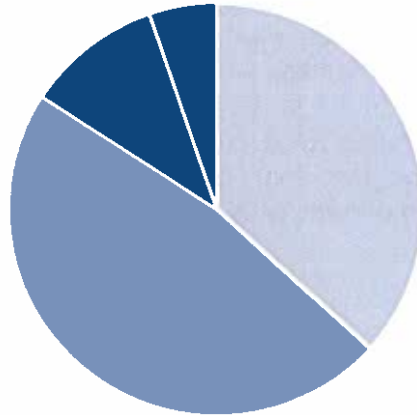
Top 5 Fields Being Pursued by Students After Graduation

- Medical & Health Services (26%)
- Construction and/or Trades (21%)
- Personal Services i.e. hairstylist/esthetician (10%)
- Professional Services i.e. lawyer (10%)
- Other (31%)

Includes : automotive, marine & small engine/ education or government / manufacturing or forestry / food & beverage / sciences

Post Secondary Plans

Post Secondary Plans

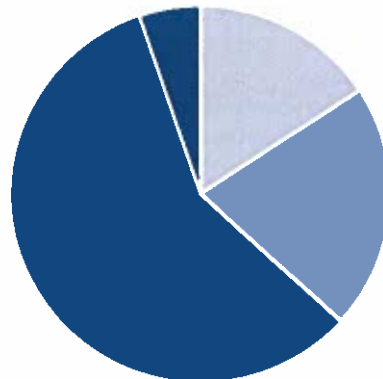


■ University (7) ■ College (9) ■ Trade School (2) ■ Workforce (0) ■ Other/ Unknown (1)

***The majority of students (57%) are considering College or Trades school after graduation.**

Commute for Post-Secondary Education

Commute to Post-Secondary

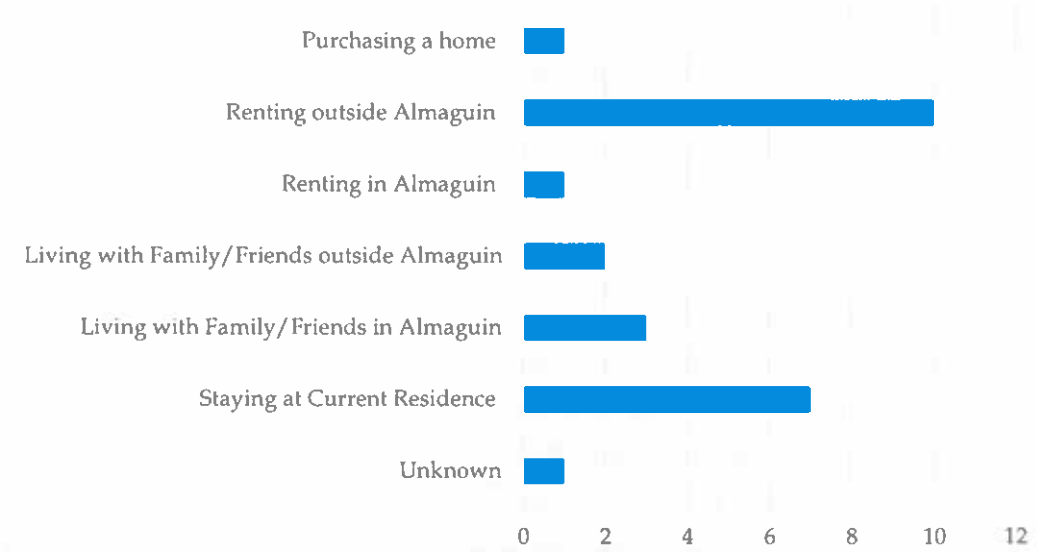


■ Within 1 hour (3) ■ 1-2 Hours Away (4)
 ■ 3-5 Hours Away (11) ■ Relocating to New Province (1)
 ■ Relocating to a New Country (0)

***Most students (79%) will be looking at relocating several hours away for post-secondary education but staying within the province of Ontario.**

Planned Living Arrangements After Graduating High School

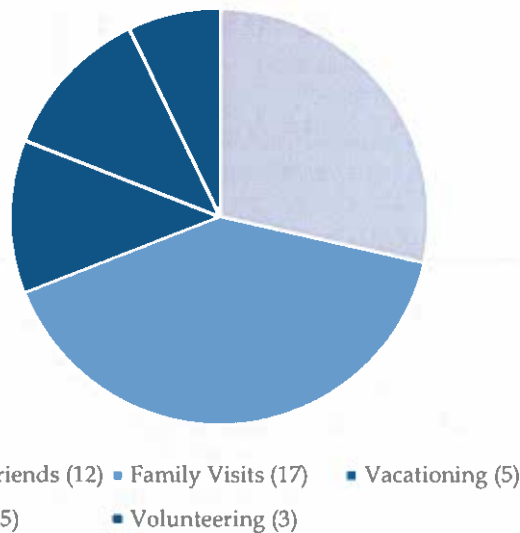
Planned Living Arrangements After Graduation



*Most students (48%) are planning to arrange accommodations outside of Almaguin. Given that a strong majority of students stated a longer commute for post-secondary education, some students may have misunderstood the question and not considered living arrangements beyond the summer after graduating high school.

How do you plan on staying connected with the region?

Connections to Almaguin



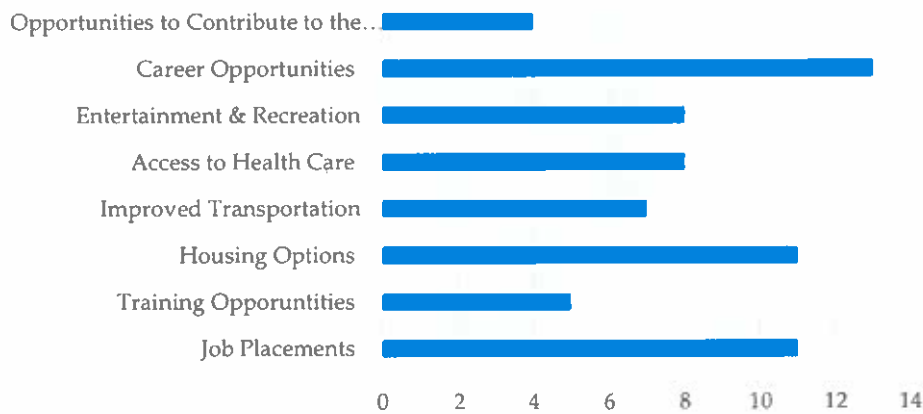
*The majority of students (69%) stated that they plan to return to Almaguin to visit with friends or family. Some interest (20%) also said they would be interested in working and volunteering in the region.

Top 5 reasons a student may chose to stay within Almaguin:

- Starting a family here/safe friendly community – (52%)
- Career of choice being available in Almaguin – (36%)
- Walkable town centres/shopping, restaurants, night life, etc. – (31%)
- Increased outdoor recreation activities/ equipment rentals or trail development – (26%)
- More activities for youth/ concerts, sports, art nights, festivals, etc. – (21%)

What kind of support from the community would benefit you?

Community Support



*Most students (43%) expressed an interest in gaining more support with career opportunities, training, and job placements. Other important supports included housing (16%), entertainment/recreation (12%) and access to health care (12%).

Questions students had for community leaders or municipal representatives:

- Why is it that some communities don't support business development to keep families and workers in the area?
- What made/influenced you to start a business?
- How come the drug issues have not been addressed in our town?

Recommendations:

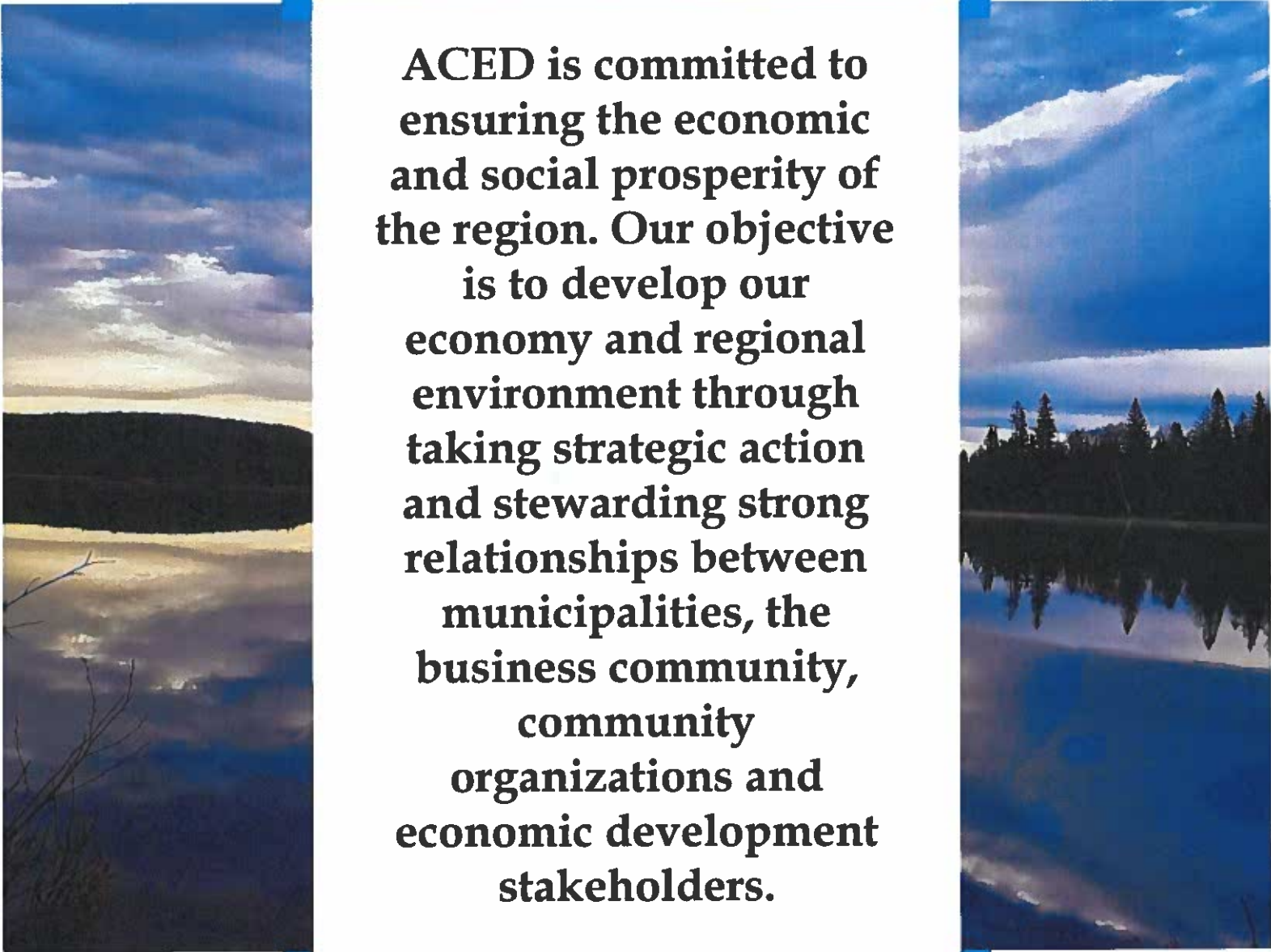
1. The Business Centre and AHSS would benefit from having a meeting early in the school year, between September and November, to start conversations around uptake to the Summer Company Program.
2. Collaboration with AHSS, Agilec, and Employment North is encouraged to provide Alumni support and maintain connections or opportunities for career and community involvement particularly among students planning to work in the area.
3. A.C.T. – Host another Almaguin Careers and Trades Day at the High School to clearly demonstrate the types of careers available in Almaguin.
4. Repeating the longitudinal survey is recommended yearly to have comparable year-over-year data.

5. Follow-up with respondents who indicated they would be willing to participate in future surveys after graduation is recommended to monitor and compare any long-term changes. Recommended follow-up is 4 and 10 years post-graduation.
6. Collaborate with municipalities to focus on area of priority for students to want to return, including; creating walkable town centres, improving entertainment and recreation geared to youth, healthcare access, housing options, and addressing challenges with transportation.
7. Support a youth-led recreational committee and support initiatives through ACED or local recreation committees to encourage youth-centred programming, sports and clubs, region-wide.
8. ACED continues collaboration with municipalities, support organizations and AHSS through physical or virtual presence. Invitations for youth to join community event planning in Almaguin such as the RED Gala will provide opportunities for youth to network, coordinate and invest in our region. Having an opportunity to be involved with community events supports the implementation of growing skills, qualifications, and connection between youth and the Almaguin region.

Conclusion

ACED will continue working together with AHSS Staff and Faculty to establish a presence for business development support, civic engagement, and youth retention considerations. ACED will work with municipalities and community support organizations to promote and deliver programs available to students while providing opportunities to access programs. These will be developed in collaboration with students, Staff and Faculty at AHSS.





ACED is committed to ensuring the economic and social prosperity of the region. Our objective is to develop our economy and regional environment through taking strategic action and stewarding strong relationships between municipalities, the business community, community organizations and economic development stakeholders.

ACED projected budgets for 2023 and 2024
Regional Economic Development
Operating Budget - Page 1

GL Number	Description	2021 Actual	2022 Budgeted	2023 Department Estimate Original formula	2023 Department Estimate Base+1/3	2024 Department Estimate Original formula	2024 Department Estimate Base+1/3
	Revenues						
13-807-000	ACED surplus	\$0.00	(\$5,000.00)	(\$39,141.01)	(\$39,141.01)	(\$2,123.00)	(\$2,123.00)
15-370-000	Municipal & Chamber Contributions						
	Armour	(\$10,000.00)	(\$10,000)	(\$14,856)	(\$16,168)	(\$31,071)	(\$36,762)
	Burk's Falls	(\$10,000.00)	(\$10,000)	(\$14,856)	(\$12,581)	(\$31,071)	(\$21,197)
	Joly	(\$5,000.00)	(\$5,000)	(\$7,429)	(\$6,004)	(\$15,532)	(\$9,356)
	Magnetawan	(\$10,000.00)	(\$7,500)	\$0)	\$0)	\$0)	\$0)
	Perry	(\$10,000.00)	(\$10,000)	(\$14,856)	(\$19,276)	(\$31,071)	(\$50,247)
	Powassan	(\$10,000.00)	(\$10,000)	(\$14,856)	(\$18,444)	(\$31,071)	(\$46,638)
	Ryerson	(\$10,000.00)	(\$10,000)	(\$14,856)	(\$13,104)	(\$31,071)	(\$23,468)
	South River	(\$10,000.00)	(\$10,000)	(\$14,856)	(\$12,619)	(\$31,071)	(\$21,365)
	Strong	(\$10,000.00)	(\$10,000)	(\$14,856)	(\$15,495)	(\$31,071)	(\$33,842)
	Sundridge	(\$10,000.00)	(\$10,000)	(\$14,856)	(\$12,586)	(\$31,071)	(\$21,225)
	Chamber of Commerce	(\$10,000.00)	(\$10,000)	(\$10,000)	(\$10,000)	(\$10,000)	(\$10,000)
	Total Municipal & Chamber Contri.	(\$105,000.00)	(\$102,500)	(\$136,277)	(\$136,277)	(\$274,100)	(\$274,100)
15-370-005	User fees - Almaguin Harvest Spin	\$0.00	\$0	\$0	\$0	\$0	\$0
15-370-008	Staycation contributions	(\$13,250.00)	\$0	\$0	\$0	\$0	\$0
15-371-000	CIINO Funding	(\$128,264.00)	(\$162,000)	(\$89,585)	(\$89,585)	\$0	\$0
15-371-002	FedNor - Harvest Spin/Staycation	(\$19,717.00)	\$0	\$0	\$0	\$0	\$0
15-371-003	FedNor - Implement Brand Strategy	(\$6,071.00)	(\$86,000)	(\$2,530)	(\$2,530)	\$0	\$0
15-371-005	OBIAA Funding - Intern	(\$4,897.21)	\$0	\$0	\$0	\$0	\$0
15-371-007	NECO - Staycation Program	(\$10,000.00)	\$0	\$0	\$0	\$0	\$0
15-371-008	NECO - Regional Relief & Recovery	\$0.00	\$0	\$0	\$0	\$0	\$0
15-372-000	NOHFC Funding - Intern	(\$22,883.14)	\$0	\$0	\$0	\$0	\$0
15-372-001	NOHFC - Almaguin Harvest Spin	\$0.00	\$0	\$0	\$0	\$0	\$0
15-372-002	NOHFC - Almaguin Brand Strategy	\$0.00	\$0	\$0	\$0	\$0	\$0
15-372-003	RED - Implement Brand Strategy	(\$8,392.00)	(\$119,500)	(\$3,500)	(\$3,500)	\$0	\$0
15-373-001	MHSTIC - Reconnect Grant	(\$18,800.00)	\$0	\$0	\$0	\$0	\$0
	Total Regional Economic Development revenues	(\$337,274.35)	(\$475,000)	(\$271,033)	(\$271,033)	(\$276,223)	(\$276,223)

ACED projected budgets for 2023 and 2024
Regional Economic Development
Operating Budget - Page 2

GL Number	Description	2021 Actual	2022 Budgeted	2023 Department Estimate Same formula	2023 Department Base+1/3	2024 Department Estimate Same formula	2024 Department Estimate Base+1/3
	Expenditures						
16-801-000	Salaries & Benefits	\$215,209.01	\$259,869	\$218,330	\$218,330	\$227,100	\$227,100
16-804-001	Office Supplies	\$3,556.74	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000
16-804-002	Signage	\$0.00	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000
16-804-005	Audit & Accountant Fees	\$3,307.20	\$4,500	\$4,500	\$4,500	\$4,500	\$4,500
16-804-007	Legal Fees	\$0.00	\$0	\$0	\$0	\$0	\$0
16-804-010	Advertising & Promotion	\$3,282.04	\$4,500	\$4,500	\$4,500	\$4,500	\$4,500
16-804-020	Telephone	\$1,957.42	\$2,500	\$2,500	\$2,500	\$3,000	\$3,000
16-804-025	Website	\$826.94	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000
16-804-030	Events & Seminars	\$1,138.86	\$4,000	\$4,000	\$4,000	\$4,000	\$4,000
16-804-040	Training & Workshops	\$4,253.85	\$4,000	\$4,000	\$4,000	\$5,000	\$5,000
16-804-050	Travel	\$3,617.27	\$6,000	\$6,000	\$6,000	\$8,000	\$8,000
16-804-062	Regional Relief & Recovery Program	\$0.00	\$0	\$0	\$0	\$0	\$0
16-804-063	Almaguin Harvest Spin	\$0.00	\$0	\$0	\$0	\$0	\$0
16-804-064	Almaguin Brand Strategy	\$0.00	\$0	\$0	\$0	\$0	\$0
16-804-065	Regional Projects	\$4,967.01	\$10,203	\$10,203	\$10,203	\$10,123	\$10,123
16-804-066	Implement Almaguin Brand Strategy	\$0.00	\$169,428	\$7,000	\$7,000	\$0	\$0
16-804-070	Transfer to EDC Reserve	\$36,697.62	\$0	\$0	\$0	\$0	\$0
16-804-071	Staycation Program	\$58,460.39	\$0	\$0	\$0	\$0	\$0
	Total Regional Economic Development expenditures	\$337,274.35	\$475,000	\$271,033	\$271,033	\$276,223	\$276,223
	Total Regional Economic Development	\$0.00	\$0	\$0	\$0	\$0	\$0



Magnetawan Community Centre Board (MCCB)

Meeting Minutes

Wednesday July 13, 2022

9:00 am

Magnetawan Community Centre
4304 Highway 520, Magnetawan

Committee members in attendance:

Chair Garry Johnston
Vice Chair Garfield Robertson
Councillor Brad Kneller
Maria Dunnett
Harvey Sohm

Staff members in attendance:

Deputy Clerk Laura Brandt (Secretary)

Regrets:

Mark Langford
Steve Robinson

OPENING BUSINESS

Vice Chair Garfield Robertson assumed the position of Chair

1.1 Call to order

The meeting was called to order at 9:00 AM

1.2 Adoption of the Agenda

RESOLUTION 2022-15 Sohm-Kneller

BE IT RESOLVED THAT the Magnetawan Community Centre Board adopts the agenda for this regular meeting of Wednesday July 13, 2022.

Carried.

1.3 Disclosure of Pecuniary Interest

Chair Robertson stated that should anyone have a disclosure of pecuniary interest that they could declare the nature thereof now or at any time during the meeting.

1.4 Adoption of Previous Minutes

RESOLUTION 2022-16 Kneller-Dunnett

BE IT RESOLVED THAT the Magnetawan Community Centre Board adopts the minutes from the committee meeting of Wednesday June 1, 2022, as copied and circulated.

Carried.

Items Brought Forward

2.1 Report from Deputy Clerk Laura Brandt Municipal Messaging Sign at the Ahmic Harbour Community Centre and Magnetawan Fire Station #2

RESOLUTION 2022-17 Kneller-Sohm

BE IT RESOLVED THAT the Magnetawan Community Centre Board receives the report from Deputy Clerk Laura Brandt Municipal Messaging Sign at the Ahmic Harbour Community Centre and Magnetawan Fire Station #2 and recommends to Council the installation of a one-sided digital sign from Harris Time Inc. in the amount of \$20,800 plus HST.

Carried.

2.2 Verbal Update Sound System Inside the Community Centre

The Committee was advised that the Secretary checked the sound system and microphones, and it is working well. The microphones did not have batteries in them and/or had a notification that indicated low battery. Staff has put extra batteries in the cabinet under the sound system and will check the sound system every event whether it is indicated on the application for rental or not to mitigate any further issues.

2.3 Update White Tablecloths for Round Tables

The Secretary confirmed that there are 34 white tablecloths, some of which are brand new and have not been used. All the tablecloths cannot fit in the drawers in the kitchen. The spares are kept in the supply room off the kitchen in a Rubbermaid container labelled White Round Tablecloths.

2.4 Outcome from June 15, 2022, Council Meeting Ahmic Harbour Community Centre and Magnetawan Fire Station #2 Siding

The Secretary advised the Committee that the report and Motion from the Committee Meeting June 1, 2022, had been forwarded to Council and included in their agenda package at the June 15, 2022, Council Meeting and that the Motion passed from Council is included in the Committee's agenda package. A public call for art will be circulated in 2023 for the installation of a mural on the Ahmic Harbour Community Centre and Magnetawan Fire Station #2

2.5 Outcome from June 15, 2022, Council Meeting Rail Fencing at the Community Centre/Municipal Office Grounds

The Secretary advised the Committee that a Report to Council regarding the Rail Fencing was included in the agenda package at the June 15, 2022, Council Meeting. The Motion passed by Council is included in the Committee's agenda package. The rail fencing will not be replaced at this time.

2.6 **Updated Policy Use of Municipal Facilities or Grounds at No Cost**

RESOLUTION 2022-18 Dunnett-Sohm

BE IT RESOLVED THAT the Magnetawan Community Centre Board receives the update policy use of municipal facilities or ground at no cost from Deputy Clerk Laura Brandt recommends to Council to approve as presented.

Carried.

Adjournment

3.1 **Confirm the Proceedings of Committee And Adjourn**

RESOLUTION 2022-19 Kneller-Sohm

BE IT RESOLVED THAT the Magnetawan Community Centre Board adjourns this meeting at 9:26 am to meet again on Wednesday September 14, 2022, at 9:00 am or the call of the Chair.

Carried.

Approved by:

Chair

Secretary

DRAFT



2022 Annual General Meeting
Virtual AGM

Resolution # 2022- 14

Subject: **Paramedic Services Modernization**

Date: June 15, 2022

Moved By: **Kevin Burke**

Seconded By: **Michael Leveque**

WHEREAS in the fall of 2019, the province as part of Ontario's comprehensive plan to end hallway health care, intended to modernize both public health and emergency health services to meet the evolving needs of communities across Ontario; and

WHEREAS the Minister of Health has clearly indicated an intent to proceed with modernizing emergency health services once the COVID-19 pandemic is over; and

WHEREAS Paramedic Services in Northern Ontario provide coverage for vast geographic areas; and many Paramedic Stations in the North are single vehicle stations staffed with one crew and in many cases operating on an on-call system in the evenings; and the next closest ambulance may be more than one hour away; and

WHEREAS Northern municipalities and the Designated Delivery Agent for Paramedic Services already struggle to maintain services and response times standards across the vast geographic areas; and

WHEREAS Northern municipalities are struggling to maintain appropriate funding to continue services, in both rural and urban areas, to the level and quality both expected and experienced in other parts of the province.

THEREFORE BE IT RESOLVED THAT NOSDA calls upon the Minister of Health to work closely with NOSDA members as it proceeds with the modernizing of emergency health services; and

FURTHER BE IT RESOLVED THAT any modernization of Emergency Health Services ensures that the 144 municipalities across Northern Ontario have a say in the provision of services within their catchment area; and

FURTHER BE IT RESOLVED THAT any modernization of Emergency Health Services does not increase the current municipal share of Emergency Health Services.

A handwritten signature in black ink, appearing to read 'mboileau', is written above a horizontal line.

Michelle Boileau, NOSDA Chair



2022 Annual General Meeting
Virtual AGM

Resolution # 2022- 15

Subject: Paramedic Services in the North

Date: June 15, 2022

Moved By: **Penny Lucas**

Seconded By: **Lucy Kloosterhuis**

WHEREAS Paramedics in the North have been on the front lines in the fight against a global pandemic, where they provided their services for COVID-19 testing, vaccinations and worked in isolation centres to protect the most vulnerable; and

WHEREAS Paramedics were often the first to treat individuals and families who were affected by the global pandemic often transporting patients with COVID-19 over long distances in small, enclosed spaces in the back of an ambulance; and

WHEREAS NOSDA Paramedics Services responded to over 200,000 calls annually and there has been significant increase in call volumes partly due to the global pandemic but also due to the side effects of the pandemic such as an increase in patients suffering from mental health and addictions; and

WHEREAS the 915 Paramedics employed by NOSDA members in the North provide coverage for over 806,000 square kilometres; and many of the 88 Paramedic Stations in the North are single vehicle stations staffed with one crew and in many cases operating on an on-call system in the evenings; and the next closest ambulance may be more than one hour away; and

WHEREAS the expansion of Community Paramedicine to all Paramedics Services in Northern Ontario has been a remarkable enabling needed care for the elderly, and the most vulnerable in their own homes while coordinating care with the patient's primary care provider; and

WHEREAS Paramedic Services in Northern Ontario are concerned about the lack of people entering the Paramedic field and our ability to recruit and retain staff based on the numbers of Paramedics graduating compared to the current needs of the system.

THEREFORE BE IT RESOLVED THAT NOSDA calls upon the Minister of Health to create a strategy around psychological health and well-being for paramedics.; and

FURTHER BE IT RESOLVED that NOSDA calls upon the Minister of Health to work with NOSDA to develop recruitment strategy specific to Northern Ontario.

A handwritten signature in black ink, appearing to read 'mboileau', is written over a horizontal line.

Michelle Boileau, NOSDA Chair



2022 Annual General Meeting
Virtual AGM

Resolution # 2022- 16

Subject: **Community Paramedicine Funding**

Date: June 22, 2022

Moved By: **Derek Mundle**

Seconded By: **Andrew Hallikas**

WHEREAS the province provides funding for High Intensity Supports and Community Paramedicine through the Ministry of Health's Ontario Health Teams (formerly the LHINs) to select Paramedic Services; and

WHEREAS the province has recently provided funding through the Ministry of Long-term Care for Community Paramedicine to divert patients from Long-Term Care waitlists; and

WHEREAS Community Paramedicine programs contribute to community health and well-being by providing health care assessment and service in individual homes versus acute care centres.

THEREFORE BE IT RESOLVED THAT NOSDA calls on the Premier to make the current time limited three-year funding allocations for Community Paramedicine be permanent and ongoing funding; and

FURTHER BE IT RESOLVED THAT NOSDA calls on the Minister of Health to amend the current certification requirements for Paramedics, so the Community Paramedicine Program does not impact the 911 emergency health services.

A handwritten signature in black ink, appearing to read 'mboileau', is written over a horizontal line.

Michelle Boileau, NOSDA Chair



Office of the Warden, C.A.O. & Clerk
Hastings County

235 Pinnacle St. Postal Bag 4400, Belleville ON
K8N 3A9

Tel: (613) 966-1311
Fax: (613) 966-2574
www.hastingscounty.com

July 4, 2022

The Honourable Doug Ford
Premier of Ontario
Minister of Intergovernmental Affairs
Premier's Office
Room 281
Legislative Building, Queen's Park
Toronto, ON M7A 1A1

VIA email: doug.fordco@pc.ola.org

Dear Premier Ford:

Re: Hastings County Council – June 30, 2022 – Expanding Amber Alert System

Please be advised that the Council of the County of Hastings, at its regular meeting held June 30, 2022, passed the following resolution:

Moved by: Councillor Tom Deline
Seconded by: Councillor Loyde Blackburn

WHEREAS we have all become aware of the recent tragic death of Draven Graham, and 11 year old child on the autistic spectrum, after walking away from the family home;

WHEREAS the Amber Alert has been very effective in announcing to the public, children who have been abducted and;

WHEREAS a similar alert program for those who have special needs who leave family custody would seem to be warranted in the Province of Ontario;

BE IT RESOLVED THAT the County of Hastings request the Province of Ontario to develop and implement a community warning program similar to Amber Alert for those persons of special needs or circumstances who leave the caregivers or locations and potentially put themselves at risk;

AND THAT copies of this resolution be forwarded to Premier Ford, the leaders of the Opposition Parties in Ontario, the District School Boards, all Hastings County Municipalities, and the local Ontario Provincial Police Service to ask them to support the resolution.

Carried

I trust you will find this in order; however should you have any questions or concerns, please do not hesitate to contact me at 613-966-1311, ext. 3205 or via email at bradleyc@hastingscounty.com.

Yours Truly,



Cathy Monzon-Bradley
County Clerk

Copy: The Honourable Stephen Lecce, Minister of Education to all Ontario School Boards
Mr. Peter Tabuns, Interim Leader NDP - Leader of Official Opposition
Mr. Steven Del Duca, Leader of the Liberal Party
All Ontario Municipalities
Ontario Provincial Police Local Detachments - Centre Hastings and Bancroft
Hastings County Member Municipalities

The Corporation of the
MUNICIPALITY OF TWEED

255 Metcalf St., Postal Bag 729
Tweed, ON K0K 3J0
Tel.: (613) 478-2535
Fax: (613) 478-6457



Email: info@tweed.ca
Website: www.tweed.ca
facebook.com/tweedontario

July 4, 2022

Ministry of Agriculture, Food and Rural Affairs
1 Stone Road West
Guelph, ON N1G 4Y2

Dear Minister:

Re: Ontario Wildlife Damage Compensation Program

We are writing to you today on behalf of our municipality regarding the administration fees related to wildlife damage claims. This program is necessary to protect our farm producers from the devastating losses incurred when they lose livestock to predators.

At the June 28, 2022 Regular Council Meeting the attached Resolution was passed by Council.

Our Council's concern is the administration fee paid to municipalities to administer the program on the Ministry's behalf which was recently increased from \$30.00 per claim to \$50.00 per claim.

We have recently contracted for a new Livestock Investigator resulting in the following costs directly related to wildlife claims:

Hourly Rate: \$25.00/hour
Mileage Rate: .50/km

On the most recent invoice for this service there were three wildlife claims with costs as follows:

1. April 28, 2022 – 3 hours + mileage = \$95.00
2. May 5, 2022 – 2.5 hours + mileage = \$75.00
3. May 8, 2022 – 3.5 hours + mileage = \$120.00

There is also time spent by municipal staff in preparing the wildlife claims for submission and monitoring the claims for payment to the livestock owner.

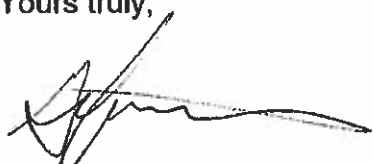
This results in a loss on each wildlife claim for our taxpayers to bear to be able to provide this necessary service to our farm producers.

Ministry of Agriculture, Food and Rural Affairs
Page 2
July 4, 2022

We respectfully request that the Ministry consider increasing the administration fee on wildlife claims to help offset the increasing costs associated with Livestock Investigation.

We look forward to hearing from you about this matter at your earliest convenience.

Yours truly,

A handwritten signature in black ink, appearing to read 'Gloria Raybone', written over a horizontal line.

Gloria Raybone, CPA, CA
CAO/Treasurer

Encl.

cc. Association of Municipalities of Ontario
Ontario Municipalities

Municipality of Tweed Council Meeting
Council Meeting



Resolution No. 442.
Title: Ministry of Agriculture, Food and Rural Affairs
Date: Tuesday, June 28, 2022

Moved by Brian Treanor
Seconded by Jacob Palmateer

WHEREAS the Ontario Ministry of Agriculture, Food and Rural Affairs administers the Ontario Wildlife Damage Compensation Program to provide compensation to farm producers for livestock killed by wildlife;
AND WHEREAS Ontario Municipalities administer the Program on behalf of OMAFRA by appointing a Livestock Investigator and staff to work on wildlife damage claims;
AND WHEREAS the costs associated with wildlife damage claims typically exceed the administration fee of \$50.00 per claim as provided to the Municipality by OMAFRA;
NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Tweed request the Ministry of Agriculture, Food and Rural Affairs to review the administration fee provided to Municipalities for the administration of the Ontario Wildlife Damage Compensation Program:
AND FURTHER, that this Resolution be circulated to the Association of Municipalities of Ontario (AMO) and all Ontario Municipalities for their consideration and support.

Carried

Mayor

J. Albert

	2022 Budget	YTD
Revenue		
Provincial Operating Funding	10,323	
Municipal Operating Funding	80,000	
Connectivity Grant	1,140	
Donations	500	
Book Sales	1,000	
TOTAL	\$ 92,963	
Expenditures		
JAS system	700	
Overdrive	950	1079.72
Ancestry	56	42.32
Books	2,500	1672.35
Magazines	350	
Staff Wages - Gross	82,196	24310.04(net)
OMERS	3,500	1404.54
Health Benefits	5,400	1380.89
Insurance	3,700	
Rent	6,304	
Internet	1,400	677.64
Phone	1,700	793.74
Computer Equipment	1,000	149.99
Tech Support	200	
Awards /Plaques	500	67.35
Activities	1,000	1131.97
Access Copyright	60	56.5
Our Digital World	135	
Audit	1,000	1017
Office/Library Supplies	1,500	2099.53
TOTAL	\$ 114,151	11573.54 \$ 102,577
NET INCOME /LOSS	-\$ 21,188	

Magnetawan Public Library Update

We have had a steady stream of people through the library from April to end of June.

We have set up a system for counting people coming in and what they are using the library for.

Below are the stats that we have gathered over the last 3 months.

Adults – 1316

Children – 264

Area questions – 6

Book/DVD sales- 392

General questions – 156

Internet use – 152

Magazines – 20

Municipal questions – 38

Printing/faxing services – 788

Program attendance – 90

Puzzles – 80

Restroom – 56

Pens/postcard sales – 2

Phone calls – 84

Reading advisory – 8

For the summer we will be having children's programming, (stories, crafts and activities), on each day that we are open.

We will be having a couple of author nights.

We will be hosting Heritage day on August 13th.

We have started knitting club again, hoping to start a project to have more people attend.

We have pens, postcards and new book bags to sell as fundraisers.

We also have our story walk out again for use 24/7, we will be adding a couple of new stories to the opposite side of the placards.

FONOM

The Federation of Northern Ontario Municipalities

July 12, 2022

MEDIA RELEASE

FONOM concerned with criminal justice system's practice of "catch and release" in Northern Communities

The Federation of Northern Ontario Municipalities (FONOM) is creating a Northern Working Group to focus on the issue of catch and release justice and will be bringing its concerns about the negative impact of the practice to the province during the upcoming Association of Municipalities of Ontario Annual General Meeting and Conference in August.

The measures come after the FONOM Board met last week in Elk Lake for the first time since its Annual Conference, Northern Leaders Debate, and the Provincial Election to discuss outcomes and its approach for next month's multi-minister delegation during the AMO conference.

The meeting included a presentation from Sault Ste. Marie's Police Chief Hugh Stevenson on the current catch-and-release procedures.

"Several member municipalities have sent Resolutions to FONOM on the issue of catch and release," said FONOM President Danny Whalen. "Chief Stevenson shared with the Board the background information and several troubling examples of the practice."

Following the presentation, members shared what they had observed in their respective districts and communities and agreed to create a Northern Working Group to focus on the issue. The Working Group will consist of three FONOM board members, two city police chiefs, an OPP service board member and possibly a former Crown Attorney. The FONOM Board also will use its multi-minister delegation at the AMO conference in August to start working with the province to address the negative impact of catch and release.

Additionally, the Board received an Oxford County speed management presentation highlighting examples of [products available to municipalities](#), as many of FONOM's members share an increasing concern about traffic issues in their communities. Speeding and enforcement is becoming a problem in many neighborhoods and town entrances. FONOM will be monitoring the issue to see how it can support its members moving forward.

Lastly, the Board reviewed and discussed its partnership with the Northwestern Ontario Municipal Association (NOMA) and the Northern Ontario Services Delivery Association (NOSDA). Board members were pleased that the three organizations are working together and look forward to their joint presentation on the issue of homelessness, mental health, and addiction during the AMO conference.

615 Hardy Street North Bay, ON P1B 8S2 Tel: (705) 478-7672
Email: fonom.info@gmail.com Website: www.fonom.org

FONOM

The Federation of Northern Ontario Municipalities

FONOM is an association of some 110 districts/municipalities/cities/towns in Northeastern Ontario mandated to work for the betterment of municipal government in Northern Ontario and strive for improved legislation respecting local government in the North. It is a membership-based association that draws its members from Northeastern Ontario and is governed by an 11-member board.



President Danny Whalen
705-622-2479

FONOM

Federation of Northern Ontario Municipalities



Learning Morning

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4th,

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Bassel Ramli

Partnership & Program Lead - EMPP
Co-founder, Jumpstart Refugee Talent

Join us for a conversation with Talent Beyond Boundaries (TBB) and Jumpstart Refugee Talent to learn how employers across Northern Ontario can fill some of the significant skill shortages they face by hiring and relocating skilled refugees to Ontario through the Economic Mobility Pathways Pilot (EMPP) and the Ontario Immigrant Nominee Program (OINP). The EMPP is a ground-breaking initiative of the Government of Canada to welcome displaced people through Canada's economic immigration pathways. The Government of Ontario is a key partner in the EMPP.



Lucie Perrault

Executive Director of Industry Canada's FedNor

9:05
am



FedNor is the Government of Canada's economic development organization for Northern Ontario. Through its programs and services, and through its financial support of projects that lead to job creation and economic growth, FedNor works with businesses and community partners to build a stronger Northern Ontario.

10:15
am

Carole Greenwood

Tourism Industry Association of Ontario

The government recognizes the Tourism Industry Association of Ontario (TIAO) as the voice of tourism. They advocate the importance of tourism as an economic driver and job creator to serve the interests of Ontario's diverse tourism industry and business community. At TIAO, they work on behalf of our membership, collectively representing 200,000 businesses and 400,000 employees.



Chris Bevan

Cyber Security and your relationship with your Business Broker

10:15
am



Chris is a Partner with Kennedy Insurance and has served the North Bay community for over 10 years. Chris has extensive experience working with large corporate entities, Non-For Profit Organizations, Public Institutions and Municipalities. Chris develops long relationships with his clients as a trusted advisor to find solutions for current and emerging risks.

You cannot make the sessions on Thursday, August 4th, 2022.
But, no worries, the presentations are recorded and uploaded to the FONOM YouTube channel for viewing later.

<https://www.youtube.com/user/FONOM1>

www.fonom.org



**Municipality of
Magnetawan**

P.O. Box 70, 4304 Hwy 520
Magnetawan, ON
P0A 1P0

Lead Contact: Scott Edwards
Public Works Superintendent
P.O. Box 70, 4304 Hwy 520
Magnetawan, ON
P0A 1P0

Email: publicworks@magnetawan.com

Request for Proposal

Project Name: "Proposal 2022-07 Surface Treatment"

(Double Lift Tar & Chip)

Date of issue: Thursday June 29, 2022

Proposal Submission Deadline: Tuesday July 19, 2022 by 3:00 p.m.

Section 1 Introduction and General Instructions

1.01 Introduction

The Municipality of Magnetawan is inviting Proposals.

This Request for Proposal document (and any other applicable attachments or addenda) is available in PDF format through the Municipality of Magnetawan's website at www.magnetawan.com

Any information contained in the Request for Proposal that is changed by the Bidder (except for filling in the blanks) will be grounds for disqualification.

Magnetawan's Procurement By-law is available for review at the Municipal Office or on the website.

1.02 Submission of Proposals

Proposals shall be submitted in the form and format specified in Section 3 and shall include the completed Form of Proposal included as Section 5 at the end of this document. A designated signing officer authorized to bind the Bidder to the provisions of their Proposal must sign the Form of Proposal. Any addenda issued by the Municipality of Magnetawan in accordance with Subsection 1.06 must be acknowledged by the Bidder on the Form of Proposal.

All hard copy proposals must be signed, sealed, the envelope marked with the Bidder's name and the Project Name, and received by: The Municipality of Magnetawan, P.O. Box 70, 4304 Hwy 520, Magnetawan, ON P0A 1P0

Electronic submissions will be accepted in response to this RFP. Electronic submissions will not be reviewed until the proposal opening date.

Faxed submissions will not be accepted.

Proposals must be received no later than Tuesday July 19, 2022 at 3:00pm

Proposals must not be restricted by a statement added to the Form of Proposal or by a covering letter, or by alterations to the Form of Proposal supplied unless otherwise provided in the RFP.

The onus unequivocally remains with the Bidder to ensure that the Municipality of Magnetawan receives Proposals delivered by the Proposal Submission Deadline, in accordance with the submission process described in this section. Proposals received after the Proposal Submission Deadline will not be considered.

1.03 Contacts

All questions or inquiries must be made in writing or email to the Lead Contact named below by the specified date and time:

Scott Edwards
Public Works Superintendent
PO Box 70, 4304 Hwy 520
Magnetawan, ON
P0A 1P0
publicworks@magnetawan.com

IMPORTANT: A Bidder may be disqualified if they make inquiries, between the Proposal issue date and the notification of the Award, in a manner other than that described in this RFP or to anyone involved in the process who is not the Lead Contact, including but not limited to the members of Council. This is to ensure that each Bidder receives the same information, and that no Bidder receives unfair treatment during the RFP process.

1.04 Schedule

The schedule set out herein represents the Municipality of Magnetawan's best estimate of the schedule that will be followed, and it is intended to be a guideline.

The approximate schedule is as follows:

RFP Issue Date	Thursday June 29, 2022
Final date of posting addenda	Monday July 11, 2022 by 4:30 pm
Proposal Submission Deadline	Tuesday July 19, 2022 by 3:00 pm
Proposal Opening	Tuesday July 19, 2022 by 3:30 pm

1.05 Required Review and Clarification

Bidders shall carefully review this RFP. If questions concerning clarification of the contents of this document arise, the questions must be made in writing and received by the Lead Contact to allow time for the issuance of any necessary addenda. Protests based on any omission or error or on the content of the RFP will be disallowed if these perceived faults have not been brought to the attention of the Lead Contact.

In submitting a Proposal, the Bidder acknowledges that they have read, completely understand, and accept the terms and conditions of the RFP in full. The Municipality of Magnetawan is not responsible for any misunderstanding of the RFP.

1.06 Amendments to the RFP

The Municipality of Magnetawan may issue addenda as they are received, clarify and/or modify certain aspects of the RFP prior to the Proposal Submission Deadline. No addenda shall be posted after **Monday July 11, 2022**. Addenda will be posted to our website at www.magnetawan.com and will be available in the Municipal Office.

1.07 Reserved Rights of the Municipality of Magnetawan

The Municipality of Magnetawan reserves the right to:

- a. make public the names of any or all Bidders and their quoted price.
- b. request written clarification or the submission of supplementary written information in relation to the clarification request from any Bidder and incorporate a Bidder's response to that request for clarification into the Bidder's Proposal.
- c. adjust a Bidder's scoring or reject a Bidder's Proposal based on:
 - i) a financial analysis,
 - ii) information provided by references,
 - iii) the Bidder's past performance on previous contracts awarded by the Municipality of Magnetawan,
 - iv) the information provided by a Bidder pursuant to the Municipality of Magnetawan exercising its clarification rights under this RFP process; or
 - v) other relevant information that arises during the RFP process.
- d. verify with any Bidder or with a third party any information set out in a Proposal.
- e. check references other than those provided by any Bidder.
- f. disqualify any Bidder whose Proposal contains misrepresentations and/or any other inaccurate and/or misleading information or qualifications.
- g. disqualify any Bidder or the Proposal of any Bidder who has engaged in conduct prohibited by this RFP.
- h. make changes, including substantial changes, to this RFP provided that those changes are issued by way of addenda in the manner set out in this RFP.
- i. select the Bidder other than the Bidder whose Proposal reflects the lowest cost to the Municipality of Magnetawan or the highest overall score.
- j. cancel this RFP process at any stage.
- k. cancel this RFP process at any stage and issue a new RFP for the same or similar deliverables.
- l. accept or reject any or all Proposals in whole or in part.
- m. discuss with any Bidder different or additional terms to those contemplated in this RFP or in any Bidder's Proposal.
- n. if a single Proposal is received, reject the Proposal of the sole Bidder, and cancel this RFP process
- o. to negotiate with the two lowest Bidder(s).

These reserved rights are in addition to any other expressed rights or any other rights which may be implied in the circumstances.

1.08 Not Responsible for Costs

The Municipality of Magnetawan shall not pay any costs associated with the preparation, submission, or presentation of the Bidder's Proposal. The Municipality of Magnetawan shall not be liable for any expenses, costs or losses suffered by the Bidder or any third party resulting from the Municipality of Magnetawan exercising any of its expressed or implied rights under this RFP.

1.09 Proposal Expiry Date

Bidders hereby acknowledge that their Proposals shall be irrevocable for a period of 60 days from the Proposal submission deadline. Extensions to this period may be granted with the mutual agreement of the Municipality of Magnetawan and the successful Bidder and may be initiated by either party.

1.10 Confidentiality and Ownership

Any information provided to the Bidder by the Municipality of Magnetawan before, during or after the project is completed shall be treated as confidential and shall not be used or communicated by the Bidder or any third party in any way unless otherwise identified or permitted by the Municipality of Magnetawan. The information, reports, documentation, plans, etc. that are produced by the successful Bidder in response to this project shall become the exclusive property of the Municipality of Magnetawan. However, intellectual property, such as specific tools, templates, processes, etc. that the Bidder provides as part of the deliverables remains the property of the Bidder.

1.11 Invoicing

The Vendor will be solely responsible submitting a proper invoice as defined in the Construction Act, R.S.O. 1990 to the Municipality in accordance with the schedule and requirements of Section 2.04. In addition to the statutory requirements of a proper invoice, Contractors shall also submit the following documentation to the Municipality:

- a. A valid WSIB clearance certificate that covers the invoice period;
- b. If holdback is being retained by the Municipality, then on the second invoice (if applicable) and every invoice thereafter, a Statutory Declaration from the Contractor declaring that all accounts for labour, subcontracts, productions, construction equipment, and other indebtedness which may have incurred by the Contractor in the substantial performance of the Work and for which the Municipality might in any way be held responsible have been paid in full, except for amounts properly retained as a holdback or as an identified amount in the dispute on form CCDC 9A-2018 or some other alternative form acceptable to the Municipality; and
- c. Supporting documentation including weight tickets for materials used to substantiate the Work delivered and/or performed to date.

1.12 Method of Delivery of Invoices

- a. The Contractor shall send invoices to both the attention of the Municipal contact(s) specified in the Contract and the Treasurer. The Contractor shall reference the invoice Project Name in the email subject line and/or envelope.
- b. Invoices not received by the Municipal contacts set out herein as instructed will not be acknowledged or considered received by the Municipality.
- c. Invoices delivered after 4:00 pm between Monday to Friday or statutory holiday or weekend will be considered received on the next business day.

1.13 Processing of Proper Invoices

Failure of the Contractor to submit a Proper invoice will not be processed for the payment by the Municipality until a Proper invoice is received by the Municipality. It is the Contractor's responsibility to submit and re-submit a Proper Invoice to the Municipality whether the Municipality provides notice or not.

1.14 Payment Disputes

- a. Upon receipt of a Proper Invoice from the Contractor, the Municipality may approve or dispute – all or part of the contents of the Proper Invoice.
- b. If the Municipality does not agree with the invoiced Work or amounts, the Municipality will review the invoice with the Contractor and try to resolve the disputed amounts within ten (10) calendar days from the date of receipt. If the invoice cannot be resolved between the Municipality and the Contractor within ten (10) calendar days, the Municipality may pay the portion that it determines is owing and will include with the payment an explanation for any reduction of the invoiced amount. Any Notice of Non-Payment shall comply with the Construction Act.
- c. The Municipality may withhold payment under the Contract for any disputed amounts, without interest until such dispute is settled or resolved – informally or formally i.e. litigation, adjudication or any formal dispute resolution procedure.
- d. No payment made under the Contract will constitute a waiver of any terms of the Contract or any other rights available at law or equity.
- e. Unless otherwise agreed to by the parties, the Municipality will not be liable for any charge or fees for late payment.
- f. If the Contractor is in any way indebted to the Municipality, either under the terms of the Contract or for any other reason, the Municipality shall have the right of set-off to the extent of such debt.

1.15 Freedom of Information

Any personal information required in the Proposal is received under the authority of the Municipality of Magnetawan. This information shall be an integral component of the submission. All written Proposals received by the Municipality of Magnetawan become a public record. Once a Proposal is accepted by the Municipality of Magnetawan and the contract has been awarded, all information contained in the Proposals may be available to the public, including personal information. Questions about the collection of personal information and the *Municipal Freedom of Information and Protection of Privacy Act, 1989, R.S.O. 1990*, as amended may be directed to the Lead Contact.

1.16 Additional Requirements

- a. A certified cheque made payable to the Municipality of Magnetawan in the amount of ten per cent (10%) of the total Proposal must be submitted with the Proposal, for deposit purposes. Deposit cheques of unsuccessful bidders will be returned within ten business (10) days of the Proposal opening. The cheque of the successful bidder shall be retained until the Municipality's acceptance of the completed work. The Municipality would then release the certified cheque, if the Bidder wishes to file a completed Performance Bond for 100% of the estimated Proposal, we will accept a Performance Bond in lieu of the certified cheque. The Performance Bond or Certified Cheque must still be physically submitted by the Proposal due date at the Municipal Office.

- b. The successful bidder shall file with the Municipality of Magnetawan, a completed Performance Bond. The Bond shall be signed and sealed by a recognized Bonding Company, in the amount of one hundred per cent (100%) of the total estimated Proposal. Upon receipt of such a bond, the Municipality of Magnetawan will return the Contractor's Proposal deposit cheque.

Section 2 Scope of Work and Project Requirements

2.01 Scope of Work

Surface Treatment

The Municipality requires an estimated 3,137 m² of Surface Treatment (Double Lift Tar & Chip) on Ahmic Lake Road at an estimated 1.5 km broken stretch of road between 5th/6th Side Road and just past Silvercliff Lane Entrances see Schedule A below. Traffic Control is the responsibility of the Contractor as per the Ontario Traffic Manual Book 7.

Preparation work including removal of existing surface treatment and all aggregate work to be completed by the Municipality of Magnetawan Roads Department.

2.02 Services Required

The services to be provided by the successful Bidder will include but not be limited to those areas as set out below. Generally, services provided by the successful Bidder in each area shall include but not be limited to:

A penalty of \$500 /day, at the Municipality's discretion may be applied if agreed to quantities are not supplied on schedule. Meet the specification within this Proposal, then the Municipality has the right to refuse material, be reimbursed for the inferior material and award the remainder of the contract to another Bidder.

SCHEDULE A 2022-07

<u>Location</u>	<u>Required Work</u>	<u>Length (m)</u>	<u>Width (m)</u>	<u>Sq. M</u>	<u>Price</u>
<u>All Marked Out</u>					
Ahmic Lake Rd					
41m West of Civic #2691F	Double Lift Tar & Chip, Traffic Cotrol	38	6.7	255	\$
17m West of Civic #2638	Double Lift Tar & Chip, Traffic Cotrol	300	6.7	2010	\$
0m of Civic #2555	Double Lift Tar & Chip, Traffic Cotrol	45	6.7	302	\$
0m of Silvercliff Lane	Double Lift Tar & Chip, Traffic Cotrol	45	6.7	302	\$
19m West of civic #2245	Double Lift Tar & Chip, Traffic Cotrol	40	6.7	268	\$
Totals				3,137	\$
Per Square Metre					

2.03 General Conditions

Ontario Provincial Standard Specification and Form M-100

Form M-100 "General Conditions of Contract: and the Ontario Provincial Standard Specifications listed below apply on this Contract, unless otherwise stated in the attached Proposal documents. The particular revision in effect at the time the Contract is advertised, shall apply. Where further detail or clarification is required, reference shall be made to the

appropriate Ontario Provincial Standard Specification below, or to Form M-100. Form M-100 and the following specifications are available for review at the Office of the Municipal Clerk. Copies may be obtained from the Ministry of Transportation in Huntsville, Ontario.

1. OPSS FORM 304.
2. OPSS FORM 1006.
3. OPSS FORM 501.
4. OPSS FORM MUNI 330
5. OPSS FORM 1103
6. Ontario Traffic Manual Book 7

2.04 Core Key Deliverables/Requirements

The Municipality has the following general requirements of a potential preferred vendor:

The successful bidder shall deliver a certified copy of the Firm's Public Liability and Property Damage Insurance Policy for the works, within ten (10) calendar days of receiving the Acceptance Notice. Coverage shall be at least five million dollars (\$5,000,000) per accident in the name of the Municipality. Failure to provide such proof shall result in cancellation of the Contract and forfeiture of the bid deposit. (Also see Form M-100, Subsections 106-1 and 106-2)

- a. The successful bidder shall also deliver proof of Workman's Safety Insurance Board coverage within ten (10) calendar days of receiving the Acceptance Notice. The Municipality may also require HST compliance.

2.05 Payment Schedule

Payment of the contract amount, subject to the statutory holdback (*Construction Act*) and the deficiency holdback referenced in section 2.05, shall be made promptly upon the Issuance of the Certificate of Substantial Completion and the receipt of a proper invoice as set out in section 1.11.

2.06 Deficiency Hold Back

In addition to statutory holdback and any other remedy available to the Municipality, the Municipality may withhold up to Five percent (5%) of the total value of Work performed ("Deficiency Holdback") for a period of up to two (2) years following the Substantial Performance of the Contract. Upon rectification and completion of the deficiencies in accordance with the Contract Documents and as approved by the Municipality and/or Contract Administrator, the Deficiency Holdback (less any monies owed to the Municipality by the Contractor) will be released to the Contractor. All monies payable to the Municipality by the Contractor, including but not limited to the costs and expenses incurred to rectify the deficiencies that the Contractor fails to rectify and complete to the Municipality's satisfaction may be retained out of the Deficiency Holdback.

2.07 Performance Evaluation:

Failure to execute the contract in a competent manner shall result in the bidder's disqualification from bidding on the Municipalities future contracts for a period of two (2) years.

2.08 Completion Date:

The Contractor shall complete the work by: **October 14, 2022**

If the time limit above is not sufficient to permit completion by the Contractor working a normal number of hours, the Contractor shall make changes to permit the work to be completed by the above date. Additional costs incurred shall be deemed to be included in the price bid for the works. If the time limit above is not enough to permit completion by the Contractor, working a normal number of hours, the Contractor shall make changes to permit the work to be completed within the allotted time. Additional costs incurred shall be deemed to be included in the price submitted by the Bidder for this Proposal.

If the work is not completed by the above time frame or by an amended time frame allowed by an approved extension of time (see Form M-100, Subsection 107-2) then the Contractor agrees to pay the Municipality of Magnetawan the sum of Five Hundred Dollars (\$500.00) per calendar day, for each day's delay in finishing the work, excluding weekends.

Section 3 Requirements

3.01 Submission

For the Municipality of Magnetawan to evaluate Proposals fairly and completely, Bidders shall provide all information requested in the format set out in the RFP. Failure to provide all required information as detailed in this section may result in the Bidder being disqualified or scoring poorly in the evaluation.

Each Proponent shall submit one (1) set of their Proposal, containing the following items:

• An indication of the Proponent’s understanding of the project scope and requirements, including how the specific required services shall be met.	
• An overview of the Company submitting the proposal, along with an overview of any sub-contractors which will be taking part in the work on behalf of the Proponent, and their legal/contractual relationship to the Proponent.	
• An overview of the Proponent’s experience and expertise, as well as the expertise of any sub-contractors that will be involved as part of the Proponent’s team.	
• A Completed proposal package including signatures.	
• Proposal Addendums signed by Proponent for acknowledgement.	
• All necessary funds.	

3.02 Evaluation Criteria, Process and Award

The Municipality of Magnetawan may make an award based on the proposals received without further discussion with the Bidders. Therefore, each initial offer should contain the Bidder’s best terms/information, including all required documentation as listed in this RFP.

The evaluation committee will recommend Award to Council for the Bidder achieving the specifications required and the lowest price.

The successful Bidder shall be notified of the Award in writing to the e-mail address given on the Form of Proposal, and/or may be contacted verbally by the Lead Contact.

Section 4 Evaluation of the Proposals

4.01 Evaluation Criteria, Process and Award

As part of the evaluation process, the Municipality of Magnetawan may contact one or more Bidders to clarify or obtain more information about their Proposal or to request the Bidder to exhibit or otherwise demonstrate the information contained therein. The purpose of these discussions will be to ensure full understanding of the requirements of the RFP and Proposal. Discussions will be limited to specific sections of the RFP identified by the evaluation committee. The Lead Contact will only hold discussions with Bidders who have submitted a proposal deemed to be reasonably acceptable for Award.

The Municipality of Magnetawan may make an award based on the proposals received without further discussion with the Bidders. Therefore, each initial offer should contain the Bidder's best terms/information, including all required documentation as listed in this RFP.

4.02 Basis of Rejection of Proposal

Proposal not conforming to the requirements within this document and/or the following will be disqualified:

- a. Proposal must be legible, in ink, typewritten, or by printer.
- b. Proposal must be in the possession of the Municipality of Magnetawan by the closing date and time and on form provided.
- c. Proposal must be signed and sealed by an authorized official of the bidding organization. A joint proposal must be signed and sealed by each company.

The Contractor has carefully examined the conditions and specifications attached and referred to in this contract, and has carefully examined the site and work location (see Form M-100, Sub-section 102-2), and understands and accepts the said conditions and specifications, and for the prices set forth in this proposal, hereby offers to furnish all labour, equipment and materials, except as otherwise specified in the contract, to complete the work in strict accordance with said conditions and specifications.

Attached to this proposal is a certified cheque, in the amount of 10% of the total proposal, made payable to the Municipality of Magnetawan. The proceeds of this cheque shall, upon acceptance of the proposal, constitute a deposit which shall be forfeited to the Municipality of Magnetawan if the Contractor fails to perform the work in accordance with the conditions and specifications referred to or contained in this proposal.

It is agreed that the proposal quantities are estimated only and may be increased or decreased by the Municipality without alterations of the proposal price. However, such increases or decreases shall not exceed 20%. (See Form M-100, Subsection 103-1)

It is also agreed that upon acceptance in writing by the Municipality of Magnetawan this proposal form becomes the agreement for the performance of the work between the contractor and the Municipality.

Section 5 Form of Proposal

I/We, the Undersigned, having examined this Request for Proposal, do hereby offer to enter into an Agreement with the Municipality of Magnetawan to provide product as noted above, without undue delay, and by completion date.

I, We _____
(Name-Print) (Position)

of _____
(Company Name)

Dated at _____ this _____ day of _____, 2021.

AUTHORIZED SIGNATURE

ADDRESS

CITY PROVINCE POSTAL CODE

TELEPHONE NO. FACSIMILE NO. E-MAIL ADDRESS

Receipt of any issued addenda shall be acknowledged by initialing in the space provided below.

Addendum No. 1 _____ Addendum No. 2 _____ Addendum No. 3 _____

Receipt of any issued addenda shall be acknowledged by initialing in the space provided below
Last posted addendum on the website on Monday July 11, 2022 _____

Signature in the designated space, by an authorized officer of the Bidder's company affirms acceptance of the Request for Proposal requirements set forth in this document, the associated costs attributed to the business arrangement between the Bidder and the Municipality of Magnetawan, and hereby certifies that the information supplied in this Proposal to be true and complete in all respects.

Company Seal



**Municipality of
Magnetawan**

P.O. Box 70, 4304 Hwy 520
Magnetawan, ON
P0A 1P0

Lead Contact: Scott Edwards
Public Works Superintendent
P.O. Box 70, 4304 Hwy 520
Magnetawan, ON
P0A 1P0

Email: publicworks@magnetawan.com

Request for Proposal

Project Name: "Proposal 2022-08 Slurry Seal Surface Treatment"

Date of issue: Friday July 8, 2022

Proposal Submission Deadline: Tuesday July 19, 2022 by 3:00 p.m.

Section 1 Introduction and General Instructions

1.01 Introduction

The Municipality of Magnetawan is inviting Proposals for Slurry Seal Surface Treatment.

This Request for Proposal document (and any other applicable attachments or addenda) is available in PDF format through the Municipality of Magnetawan's website at www.magnetawan.com

Any information contained in the Request for Proposal that is changed by the Bidder (except for filling in the blanks) will be grounds for disqualification.

Magnetawan's Procurement By-law is available for review at the Municipal Office or on the website.

1.02 Submission of Proposals

Proposals shall be submitted in the form and format specified in Section 3 and shall include the completed Form of Proposal included as Section 5 at the end of this document. A designated signing officer authorized to bind the Bidder to the provisions of their Proposal must sign the Form of Proposal. Any addenda issued by the Municipality of Magnetawan in accordance with Subsection 1.06 must be acknowledged by the Bidder on the Form of Proposal.

All hard copy proposals must be signed, sealed, the envelope marked with the Bidder's name and the Project Name, and received by: The Municipality of Magnetawan, P.O. Box 70, 4304 Hwy 520, Magnetawan, ON P0A 1P0

Electronic submissions will be accepted in response to this RFP. Electronic submissions will not be reviewed until the proposal opening date.

Faxed submissions will not be accepted.

Proposals must be received no later than Tuesday July 19, 2022 at 3:00pm

Proposals must not be restricted by a statement added to the Form of Proposal or by a covering letter, or by alterations to the Form of Proposal supplied unless otherwise provided in the RFP.

The onus unequivocally remains with the Bidder to ensure that the Municipality of Magnetawan receives Proposals delivered by the Proposal Submission Deadline, in accordance with the submission process described in this section. Proposals received after the Proposal Submission Deadline will not be considered.

1.03 Contacts

All questions or inquiries must be made in writing or email to the Lead Contact named below by the specified date and time:

*Scott Edwards
Public Works Superintendent
PO Box 70, 4304 Hwy 520
Magnetawan, ON
POA 1P0
publicworks@magnetawan.com*

IMPORTANT: A Bidder may be disqualified if they make inquiries, between the Proposal issue date and the notification of the Award, in a manner other than that described in this RFP or to anyone involved in the process who is not the Lead Contact, including but not limited to the members of Council. This is to ensure that each Bidder receives the same information, and that no Bidder receives unfair treatment during the RFP process.

1.04 Schedule

The schedule set out herein represents the Municipality of Magnetawan’s best estimate of the schedule that will be followed, and it is intended to be a guideline.

The approximate schedule is as follows:

RFP Issue Date	Friday July 8, 2022
Final date of posting addenda	Thursday July 14, 2022 by 4:30 pm
Proposal Submission Deadline	Tuesday July 19, 2022 by 3:00 pm
Proposal Opening	Tuesday July 19, 2022 by 3:30 pm

1.05 Required Review and Clarification

Bidders shall carefully review this RFP. If questions concerning clarification of the contents of this document arise, the questions must be made in writing and received by the Lead Contact to allow time for the issuance of any necessary addenda. Protests based on any omission or error or on the content of the RFP will be disallowed if these perceived faults have not been brought to the attention of the Lead Contact.

In submitting a Proposal, the Bidder acknowledges that they have read, completely understand, and accept the terms and conditions of the RFP in full. The Municipality of Magnetawan is not responsible for any misunderstanding of the RFP.

1.06 Amendments to the RFP

The Municipality of Magnetawan may issue addenda as they are received, clarify and/or modify certain aspects of the RFP prior to the Proposal Submission Deadline. No addenda shall be posted after **Thursday July 14, 2022**. Addenda will be posted to our website at www.magnetawan.com and will be available in the Municipal Office.

1.07 Reserved Rights of the Municipality of Magnetawan

The Municipality of Magnetawan reserves the right to:

- a. make public the names of any or all Bidders and their quoted price.
- b. request written clarification or the submission of supplementary written information in relation to the clarification request from any Bidder and incorporate a Bidder's response to that request for clarification into the Bidder's Proposal.
- c. adjust a Bidder's scoring or reject a Bidder's Proposal based on:
 - i) a financial analysis,
 - ii) information provided by references,
 - iii) the Bidder's past performance on previous contracts awarded by the Municipality of Magnetawan,
 - iv) the information provided by a Bidder pursuant to the Municipality of Magnetawan exercising its clarification rights under this RFP process; or
 - v) other relevant information that arises during the RFP process.
- d. verify with any Bidder or with a third party any information set out in a Proposal.
- e. check references other than those provided by any Bidder.
- f. disqualify any Bidder whose Proposal contains misrepresentations and/or any other inaccurate and/or misleading information or qualifications.
- g. disqualify any Bidder or the Proposal of any Bidder who has engaged in conduct prohibited by this RFP.
- h. make changes, including substantial changes, to this RFP provided that those changes are issued by way of addenda in the manner set out in this RFP.
- i. select the Bidder other than the Bidder whose Proposal reflects the lowest cost to the Municipality of Magnetawan or the highest overall score.
- j. cancel this RFP process at any stage.
- k. cancel this RFP process at any stage and issue a new RFP for the same or similar deliverables.
- l. accept or reject any or all Proposals in whole or in part.
- m. discuss with any Bidder different or additional terms to those contemplated in this RFP or in any Bidder's Proposal.
- n. if a single Proposal is received, reject the Proposal of the sole Bidder, and cancel this RFP process
- o. to negotiate with the two lowest Bidder(s).

These reserved rights are in addition to any other expressed rights or any other rights which may be implied in the circumstances.

1.08 Not Responsible for Costs

The Municipality of Magnetawan shall not pay any costs associated with the preparation, submission, or presentation of the Bidder's Proposal. The Municipality of Magnetawan shall not be liable for any expenses, costs or losses suffered by the Bidder or any third party resulting from the Municipality of Magnetawan exercising any of its expressed or implied rights under this RFP.

1.09 Proposal Expiry Date

Bidders hereby acknowledge that their Proposals shall be irrevocable for a period of 60 days from the Proposal submission deadline. Extensions to this period may be granted with the mutual agreement of the Municipality of Magnetawan and the successful Bidder and may be initiated by either party.

1.10 Confidentiality and Ownership

Any information provided to the Bidder by the Municipality of Magnetawan before, during or after the project is completed shall be treated as confidential and shall not be used or communicated by the Bidder or any third party in any way unless otherwise identified or permitted by the Municipality of Magnetawan. The information, reports, documentation, plans, etc. that are produced by the successful Bidder in response to this project shall become the exclusive property of the Municipality of Magnetawan. However, intellectual property, such as specific tools, templates, processes, etc. that the Bidder provides as part of the deliverables remains the property of the Bidder.

1.11 Invoicing

The Vendor will be solely responsible submitting a proper invoice as defined in the Construction Act, R.S.O. 1990 to the Municipality in accordance with the schedule and requirements of Section 2.04. In addition to the statutory requirements of a proper invoice, Contractors shall also submit the following documentation to the Municipality:

- a. A valid WSIB clearance certificate that covers the invoice period;
- b. If holdback is being retained by the Municipality, then on the second invoice (if applicable) and every invoice thereafter, a Statutory Declaration from the Contractor declaring that all accounts for labour, subcontracts, productions, construction equipment, and other indebtedness which may have incurred by the Contractor in the substantial performance of the Work and for which the Municipality might in any way be held responsible have been paid in full, except for amounts properly retained as a holdback or as an identified amount in the dispute on form CCDC 9A-2018 or some other alternative form acceptable to the Municipality; and
- c. Supporting documentation including weight tickets for materials used to substantiate the Work delivered and/or performed to date.

1.12 Method of Delivery of Invoices

- a. The Contractor shall send invoices to both the attention of the Municipal contact(s) specified in the Contract and the Treasurer. The Contractor shall reference the invoice Project Name in the email subject line and/or envelope.
- b. Invoices not received by the Municipal contacts set out herein as instructed will not be acknowledged or considered received by the Municipality.
- c. Invoices delivered after 4:00 pm between Monday to Friday or statutory holiday or weekend will be considered received on the next business day.

1.13 Processing of Proper Invoices

Failure of the Contractor to submit a Proper invoice will not be processed for the payment by the Municipality until a Proper invoice is received by the Municipality. It is the Contractor's responsibility to submit and re-submit a Proper Invoice to the Municipality whether the Municipality provides notice or not.

1.14 Payment Disputes

- a. Upon receipt of a Proper Invoice from the Contractor, the Municipality may approve or dispute – all or part of the contents of the Proper Invoice.
- b. If the Municipality does not agree with the invoiced Work or amounts, the Municipality will review the invoice with the Contractor and try to resolve the disputed amounts within ten (10) calendar days from the date of receipt. If the invoice cannot be resolved between the Municipality and the Contractor within ten (10) calendar days, the Municipality may pay the portion that it determines is owing and will include with the payment an explanation for any reduction of the invoiced amount. Any Notice of Non-Payment shall comply with the Construction Act.
- c. The Municipality may withhold payment under the Contract for any disputed amounts, without interest until such dispute is settled or resolved – informally or formally i.e. litigation, adjudication or any formal dispute resolution procedure.
- d. No payment made under the Contract will constitute a waiver of any terms of the Contract or any other rights available at law or equity.
- e. Unless otherwise agreed to by the parties, the Municipality will not be liable for any charge or fees for late payment.
- f. If the Contractor is in any way indebted to the Municipality, either under the terms of the Contract or for any other reason, the Municipality shall have the right of set-off to the extent of such debt.

1.15 Freedom of Information

Any personal information required in the Proposal is received under the authority of the Municipality of Magnetawan. This information shall be an integral component of the submission. All written Proposals received by the Municipality of Magnetawan become a public record. Once a Proposal is accepted by the Municipality of Magnetawan and the contract has been awarded, all information contained in the Proposals may be available to the public, including personal information. Questions about the collection of personal information and the *Municipal Freedom of Information and Protection of Privacy Act, 1989, R.S.O. 1990*, as amended may be directed to the Lead Contact.

1.16 Additional Requirements

- a. A certified cheque made payable to the Municipality of Magnetawan in the amount of ten per cent (10%) of the total Proposal must be submitted with the Proposal, for deposit purposes. Deposit cheques of unsuccessful bidders will be returned within ten business (10) days of the Proposal opening. The cheque of the successful bidder shall be retained until the Municipality's acceptance of the completed work. The Municipality would then release the certified cheque if the Bidder wishes to file a completed Performance Bond for 100% of the estimated Proposal. Due to the circumstances around Covid-19, we will accept a Performance Bond in lieu of the certified cheque. The Performance Bond or Certified Cheque must still be physically submitted by the Proposal due date at the Municipal Office.
- b. The successful bidder shall file with the Municipality of Magnetawan, a completed Performance Bond. The Bond shall be signed and sealed by a recognized Bonding Company, in the amount of one hundred per cent (100%) of the total estimated Proposal. Upon receipt of such a bond, the Municipality of Magnetawan will return the Contractor's Proposal deposit cheque.

Section 2 Scope of Work and Project Requirements

2.01 Scope of Work

Slurry Seal Surface Treatment

The Municipality requires an estimated 13,400m² of Slurry Seal Surface Treatment at six (6) various locations in both the Villages of Magnetawan and Ahmic Harbour. See below under Services Required.

- a. The Contractor must verify the work envelope dimensions.
- b. The slurry seal shall be applied in accordance with all appropriate industry standards and Ontario Provincial Standards Specification (OPSS), with quality workmanship and materials.
- c. It is **essential** that the slurry applications do not form a seam at the centerline, but in fact overlap same in order to seal the crown.
- d. It is **essential** that precautions be taken to prevent oil-based products and by-products from entering any neighbouring waterbody.
- e. The slurry seal shall continue into the aprons of intersecting streets to the lesser of five (5) metres, or the termination of the asphalt.
- f. The asphalt emulsion shall be rapid setting type designed for Slurry Seal work. The aggregate will consist of clean, sound, durable limestone screenings which shall be free of clay, loam, and other deleterious materials. Portland cement mineral filler shall be considered part of the blended aggregate.
- g. The final aggregate gradation including mineral fillers, if required, shall fall within Type II Gradation for Slurry Seal from OPSS 337.
- h. All water used with the Slurry Seal mixture shall be potable and free from harmful soluble salt. Application rate testing will be carried out by the Contractor if requested by the Owner at no additional cost. The Contractor is to supply all equipment required for application rate testing.
- i. Sweeping and/or vacuum type sweeping of existing surface as required prior to placement of Slurry Seal to be done by the Contractor and be included in the price. Stockpiling of refuse sand in working areas for pick up later can be negotiated with the Roads Staff and be reflected in the price.
- j. Book 7 Temporary Conditions traffic controls are to be implemented by contractor.
- k. It is **essential** that controlled traffic flow be permitted. However, this must be done in a way that does not compromise the quality of the finished work, especially with regards to curing time.
- l. Damage to Highways If, in the opinion of the Director of Public Works, or his agent, damage is being done, or is likely to be done, to any highway, or any improvement thereon, other than such as in part of the work, by the Contractor's vehicles or other equipment, whether licensed or unlicensed, the Contractor shall, at the direction of the Director of Public Works, or his/her agent, at the Contractor's own expense, make changes in, or substitutions for such vehicles and, or, equipment or, shall alter loadings or shall in some other manner remove the cause of such damage to the satisfaction of the Director of Public Works or his/her agent.
- m. Vehicle Loading Weighing shall be carried out in accordance with OPSS 102, or the latest revision thereof. Where a vehicle is hauling material for use on the work under this contract, in whole or in part on a public highway, and where motor vehicle registration is

required, the Contractor shall not permit any vehicle in his/her employ to be loaded beyond said legal limit.

- n. Spills Reporting Spills or discharges of pollutants or contaminates under the control of the Contractor, and spills or discharges of pollutants or contaminants that are the result of the Contractor's operations that cause or are likely to cause adverse effects shall forthwith be reported to the Contract Administrator. Such spills or discharges and their adverse effects shall be as defined in the Environmental Protection Act R.S.O. 1980. This reporting shall not relieve the Contractor of his/her legislated responsibilities regarding such spills or discharges.
- o. Any foreseen problems with these conditions should be addressed to the Superintendent of Public Works.

There shall be no sub-contracting of the work by the contractor without the written approval of the Scott Edwards, Superintendent of Public Works. The contractor is to provide all required equipment and materials required for the re-surfacing work (there are several quarries in the area).

2.02 Services Required

The services to be provided by the successful Bidder will include but not be limited to those areas as set out below. Generally, services provided by the successful Bidder in each area shall include but not be limited to:

A penalty of \$500.00/day, at the Municipality's discretion may be applied if agreed to quantities are not supplied on schedule. meet the specification within this Proposal, then the Municipality has the right to refuse material, be reimbursed for the inferior material and award the remainder of the contract to another Bidder.

Albert St E from Sparks St up to and past Miller St to Richmond St :
 estimated 1,340 square meters \$ _____

Albert St W from the Fire Hall to the end.:
 estimated 3,350 square meters \$ _____

Johnston Rd from Ahmic Lake Rd to the end :
 estimated 5,360 square meters \$ _____

Queen St (Ahmic Harbour) from George St to Kristina Court:
 estimated 2,010 square meters \$ _____

Kristina Court (Ahmic Harbour) from Queen St to the end:
 estimated 1,340 square meters \$ _____

Estimated Area: 13,400 Square Meters
 Price per Square Metre: \$ _____
 Subtotal: \$ _____
 HST: \$ _____
Total **\$ _____**

2.03 Core Key Deliverables/Requirements

The Municipality has the following general requirements of a potential preferred vendor:

The successful bidder shall deliver a certified copy of the Firm's Public Liability and Property Damage Insurance Policy for the works, within ten (10) calendar days of receiving the Acceptance Notice. Coverage shall be at least five million dollars (\$5,000,000) per accident in the name of the Municipality. Failure to provide such proof shall result in cancellation of the Contract and forfeiture of the bid deposit. (Also see Form M-100, Subsections 106-1 and 106-2)

- a. The successful bidder shall also deliver proof of Workman's Safety Insurance Board coverage within ten (10) calendar days of receiving the Acceptance Notice. The Municipality may also require HST compliance.

2.04 Payment Schedule

Payment of the contract amount, subject to the statutory holdback (*Construction Act*) and the deficiency holdback referenced in section 2.05, shall be made promptly upon the Issuance of the Certificate of Substantial Completion and the receipt of a proper invoice as set out in section 1.11.

2.05 Deficiency Hold Back

In addition to statutory holdback and any other remedy available to the Municipality, the Municipality may withhold up to Five percent (5%) of the total value of Work performed ("Deficiency Holdback") for a period of up to two (2) years following the Substantial Performance of the Contract. Upon rectification and completion of the deficiencies in accordance with the Contract Documents and as approved by the Municipality and/or Contract Administrator, the Deficiency Holdback (less any monies owed to the Municipality by the Contractor) will be released to the Contractor. All monies payable to the Municipality by the Contractor, including but not limited to the costs and expenses incurred to rectify the deficiencies that the Contractor fails to rectify and complete to the Municipality's satisfaction may be retained out of the Deficiency Holdback.

2.06 Performance Evaluation:

Failure to execute the contract in a competent manner shall result in the bidder's disqualification from bidding on the Municipalities future contracts for a period of two (2) years.

2.07 Completion Date:

The Contractor shall complete the work by: **August 31, 2022**

If the time limit above is not sufficient to permit completion by the Contractor working a normal number of hours, the Contractor shall make changes to permit the work to be completed by the above date. Additional costs incurred shall be deemed to be included in the price bid for the works. If the time limit above is not enough to permit completion by the Contractor, working a normal number of hours, the Contractor shall make changes to permit the work to be completed within the allotted time. Additional costs incurred shall be deemed to be included in the price submitted by the Bidder for this Proposal.

If the work is not completed by the above time frame or by an amended time frame allowed by an approved extension of time (see Form M-100, Subsection 107-2) then the Contractor agrees

to pay the Municipality of Magnetawan the sum of Five Hundred Dollars (\$500.00) per calendar day, for each day's delay in finishing the work, excluding weekends.

Section 3 Requirements

3.01 Submission

For the Municipality of Magnetawan to evaluate Proposals fairly and completely, Bidders shall provide all information requested in the format set out in the RFP. Failure to provide all required information as detailed in this section may result in the Bidder being disqualified or scoring poorly in the evaluation.

Each Proponent shall submit one (1) set of their Proposal, containing the following items:

<ul style="list-style-type: none"> • An indication of the Proponent's understanding of the project scope and requirements, including how the specific required services shall be met. 	
<ul style="list-style-type: none"> • An overview of the Company submitting the proposal, along with an overview of any sub-contractors which will be taking part in the work on behalf of the Proponent, and their legal/contractual relationship to the Proponent. 	
<ul style="list-style-type: none"> • An overview of the Proponent's experience and expertise, as well as the expertise of any sub-contractors that will be involved as part of the Proponent's team. 	
<ul style="list-style-type: none"> • A Completed proposal package including signatures. 	
<ul style="list-style-type: none"> • Proposal Addendums signed by Proponent for acknowledgement. 	
<ul style="list-style-type: none"> • All necessary funds. 	

3.02 Evaluation Criteria, Process and Award

The Municipality of Magnetawan may make an award based on the proposals received without further discussion with the Bidders. Therefore, each initial offer should contain the Bidder's best terms/information, including all required documentation as listed in this RFP.

The evaluation committee will recommend Award to Council for the Bidder achieving the specifications required and the lowest price.

The successful Bidder shall be notified of the Award in writing to the e-mail address given on the Form of Proposal, and/or may be contacted verbally by the Lead Contact.

Section 4 Evaluation of the Proposals

4.01 Evaluation Criteria, Process and Award

As part of the evaluation process, the Municipality of Magnetawan may contact one or more Bidders to clarify or obtain more information about their Proposal or to request the Bidder to exhibit or otherwise demonstrate the information contained therein. The purpose of these discussions will be to ensure full understanding of the requirements of the RFP and Proposal.

Discussions will be limited to specific sections of the RFP identified by the evaluation committee. The Lead Contact will only hold discussions with Bidders who have submitted a proposal deemed to be reasonably acceptable for Award.

The Municipality of Magnetawan may make an award based on the proposals received without further discussion with the Bidders. Therefore, each initial offer should contain the Bidder's best terms/information, including all required documentation as listed in this RFP.

4.02 Basis of Rejection of Proposal

Proposal not conforming to the requirements within this document and/or the following will be disqualified:

- a. Proposal must be legible, in ink, typewritten, or by printer.
- b. Proposal must be in the possession of the Municipality of Magnetawan by the closing date and time and on form provided.
- c. Proposal must be signed and sealed by an authorized official of the bidding organization. A joint proposal must be signed and sealed by each company.

The Contractor has carefully examined the conditions and specifications attached and referred to in this contract, and has carefully examined the site and work location (see Form M-100, Sub-section 102-2), and understands and accepts the said conditions and specifications, and for the prices set forth in this proposal, hereby offers to furnish all labour, equipment and materials, except as otherwise specified in the contract, to complete the work in strict accordance with said conditions and specifications.

Attached to this proposal is a certified cheque, in the amount of 10% of the total proposal, made payable to the Municipality of Magnetawan. The proceeds of this cheque shall, upon acceptance of the proposal, constitute a deposit which shall be forfeited to the Municipality of Magnetawan if the Contractor fails to perform the work in accordance with the conditions and specifications referred to or contained in this proposal.

It is agreed that the proposal quantities are estimated only and may be increased or decreased by the Municipality without alterations of the proposal price. However, such increases or decreases shall not exceed 20%. (See Form M-100, Subsection 103-1)

It is also agreed that upon acceptance in writing by the Municipality of Magnetawan this proposal form becomes the agreement for the performance of the work between the contractor and the Municipality.

Section 5 Form of Proposal

I/We, the Undersigned, having examined this Request for Proposal, do hereby offer to enter into an Agreement with the Municipality of Magnetawan to provide product as noted above, without undue delay, and by completion date.

I, We _____
(Name-Print) (Position)

of _____
(Company Name)

Dated at _____ this _____ day of _____, 2021.

AUTHORIZED SIGNATURE

ADDRESS

CITY PROVINCE POSTAL CODE

TELEPHONE NO. FACSIMILE NO. E-MAIL ADDRESS

Receipt of any issued addenda shall be acknowledged by initialing in the space provided below.

Addendum No. 1 _____ Addendum No. 2 _____ Addendum No. 3 _____

Receipt of any issued addenda shall be acknowledged by initialing in the space provided below
Last posted addendum on the website on Thursday July 14, 2022 _____

Signature in the designated space, by an authorized officer of the Bidder's company affirms acceptance of the Request for Proposal requirements set forth in this document, the associated costs attributed to the business arrangement between the Bidder and the Municipality of Magnetawan, and hereby certifies that the information supplied in this Proposal to be true and complete in all respects.

Company Seal



Thank You!

Please accept my true appreciation for this award. Next year I'm taking a gap year. I'm working two jobs to save up for university.

Sincerely Rhannon Makovick



DRUMMING WITH SANDRA

**WEDNESDAY JULY 20TH
& WEDNESDAY AUGUST 17TH
1PM**

**MAGNETAWAN CENTENNIAL PARK
ALL AGES WELCOME
BRING YOUR OWN DRUM OR SHARE
OURS!**



NEW!

BIKE AND RECREATIONAL GAMES SHARE NOW AVAILABLE AT THE HERITAGE MUSEUM CENTRE

THERE ARE 8 BIKES AVAILABLE (4 ADULTS AND 4 KIDS) TO SIGN OUT FREE OF CHARGE!!

RECREATIONAL GAMES ARE ALSO AVAILABLE TO SIGN OUT FREE OF CHARGE!

SOME RESTRICTIONS APPLY!!

FOR MORE DETAILS VISIT OUR WEBSITE AT www.magnetawan.com

OR EMAIL recreation@magnetawan.com



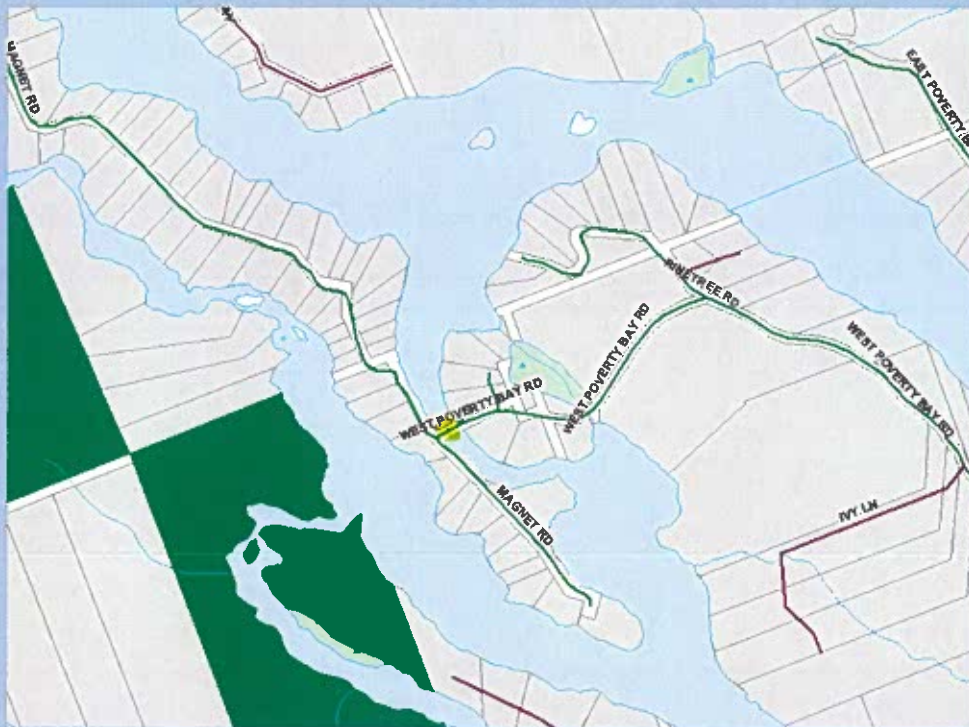
NOTICE

CULVERT 11 REPAIRS UPDATE

The Bridge connecting West Poverty Bay Road and Magnet Road is scheduled for construction beginning

July 25th ending approximately mid October

You will still be able to access properties on Magnet Road via this route as one lane should remain open during the entire phase of construction; however, you may encounter delays



We appreciate your patience while we complete these much needed repairs.

FOR MORE INFORMATION CONTACT US AT (705) 387-3947
OR AT INFO@MAGNETAWAN.COM



UPDATED NOTICE OF CLOSURE

LAKE CECEBE BOAT RAMP UPDATE

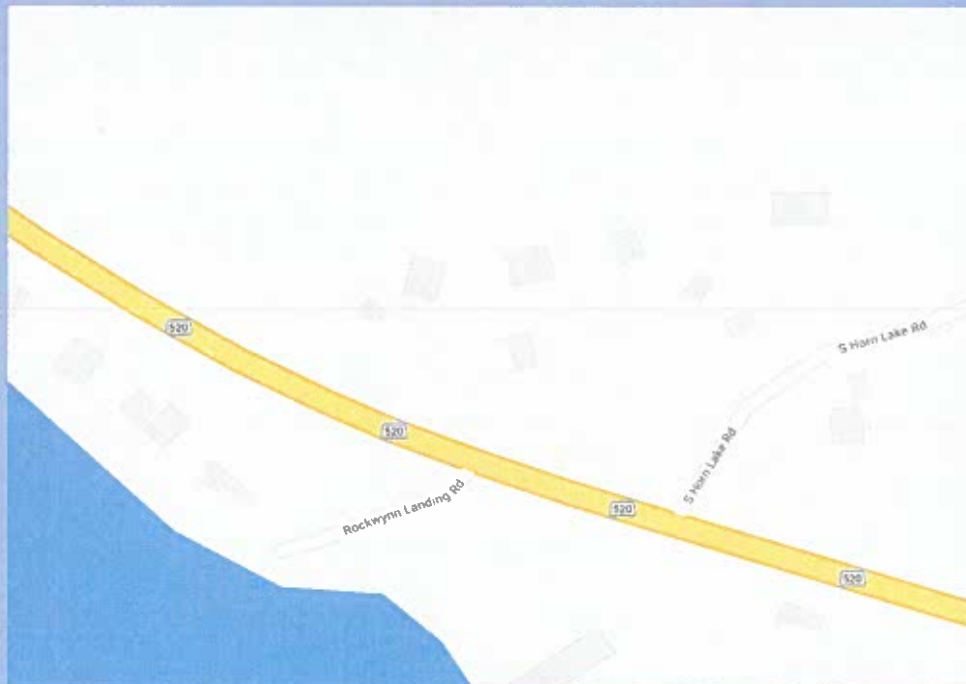
The Boat Ramp located at 4195 Highway 520
(beside the Locks and Heritage Museum Centre)
will be closed from

August 8th to August 12th

for much needed repairs

Lake Cecebe can be accessed through the Boat
Launch located at Rockwyn Landing Road
(off of Highway 520 beside Bruce Crozier Welding)

HAPPY BOATING!



**FOR MORE INFORMATION CONTACT US AT (705) 387-3947
OR AT INFO@MAGNETAWAN.COM**



**THE MUNICIPAL OFFICE WILL BE CLOSED
MONDAY AUGUST 1, 2022
CHAPMAN LANDFILL WILL REMAIN
OPEN AS SCHEDULED**



***THE MUNICIPALITY OF
MAGNETAWAN WOULD LIKE TO
WISH EVERYONE A SAFE AND
HAPPY CIVIC HOLIDAY***



The Municipality of Magnetawan presents

DINNER AND A DRIVE-IN MOVIE EVENT

FRIDAY AUGUST 12TH & SATURDAY AUGUST 13TH



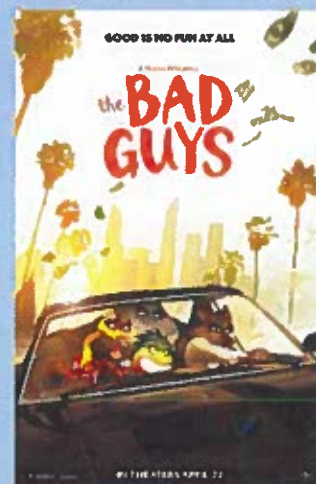
Location: Gravel parking lot (overflow) beside the Magnetawan Community Centre



**Feature Movie Friday August 12
UNCHARTED**

**Feature Movie Saturday August 13
THE BAD GUYS**

**MOVIE FEATURES START AT DUSK
(AROUND 9:00 PM)**



ONLY 100 TICKETS WILL BE SOLD IN ADVANCE

Tickets are \$10 per person. Tickets include admission to the movie feature and \$10 in "Magnetawan Bucks" to be spent at local participating businesses.

For more information and to purchase tickets please contact the Municipal Office at (705) 387-3947 or by email at recreation@magnetawan.com



The World's Largest Treasure Hunt NOW IN MAGNETAWAN!



What is Geocaching?

Geocaching is a form of treasure hunting, but it's less about the treasure and more about the sight seeing experience. The Geocaching app is used to locate nearby Geocaches. Once you have selected a nearby geocache the App will then give you directions on how to get in the general area of the Geocache. Once you get the arrival notification, it's time to embrace your inner treasure hunter to find the Geocache. Once the Geocache is found, sign your name on the paper inside, if there's any little treasures leave something to take something! Once you are finished with the Geocache, make sure to put it back exactly where you found it, so other geocachers can enjoy the same experience you had!

How do I get the App?



Scan this QR code
or
search Geocaching in the App Store

What is needed to geocache?



The Geocaching
App



A Pen



A treasure depending
on if you would like to
take an item from the
Geocache you are
visiting.



Municipality of
Magnetawan

Laura Brandt

Subject: FW: [LOG] Owner: [redacted] found Cecebe Cache (Traditional Cache)

From: Geocaching <noreply@geocaching.com>
Sent: July 19, 2022 5:54 PM
To: Laura Brandt <lbrandt@magnetawan.com>
Subject: [LOG] Owner: [redacted] found Cecebe Cache (Traditional Cache)



Cecebe Cache (GC9X6V1) has a new log:

- **Logged by:** [redacted]
- **Log Type:** Found it
- **Date:** 7/19/2022
- **Location:** Ontario, Canada
- **Type:** Traditional Cache

Log:

Today we had to make a trip to North Bay so [redacted] could have a quick medical procedure done at the NB Hospital. So we of course cached the area, [redacted] went solo for a while and afterwards, we grabbed a few more caches on the way home. Today was extremely hot with mostly sunny skies. The high on the Geo-Mobile reached 31 Deg. C outside without the humidity. Made it hard work today. This will be the last cache of the day. the next stop, Ardbeg and home. After grabbing the previous two Mag geocaches, [redacted] went solo for this one. Never new there were trails across the dam and locks. More importantly, did not know one could walk across the locks. It was so cool. [redacted] made his way to GZ and once there, it was not long before the cache was quickly spotted in the open right next to the trail. The log book had no signatures to we logged as {FTF} at 3:29 pm. This was a nice container, but could be hidden a bit further from the trail so it will be muggled. Once again, that you the Municipality of Magnetewan for placing

these caches to get visitors out to see what you have to offer. For all three caches, and the great effort, we will give this cache a favorite point.

This email was sent by Geocaching HQ.
837 N. 34th Street, Suite 300, Seattle, WA 98103 USA

© 2022 Groundspeak, Inc. DBA Geocaching. All rights reserved. [Terms of Use](#) | [Privacy Policy](#)



ICYMI In Case You Missed It! Council Highlights July 6, 2022

To read the complete minutes, agenda packages and by-laws please visit our website at www.magnetawan.com



Council passed resolution 2022-176 thanking Jocelyn Palm, Near North Enviro-Education Centre (NNEEC), for her presentation Inspiring Sustainable Communities in Almaguin and encourages all residents to have their say and participate in their survey today. To access the survey, scan the bar code! For more information on the NNEEC visit their website at www.nneec.ca

Council discussed holding a public meeting regarding Short Term Rentals and directed Staff to organize a public meeting with the data already collected through the Official Plan and Zoning By-law Review to provide a framework. Look for **UPDATES** on this public meeting in the upcoming weeks!



Council passed resolution 2022-181 receiving and adopting as presented the Speed Limit Evaluation Guideline Establishing Speed Limits on the Roads of the Municipality of Magnetawan. To view the Guideline, visit our website under our Residents Page under Applications, Licenses & Permits!

That the Municipality now has a NEW Did you Know, Frequently Asked Questions page on our Website? Get the **FACTS!** Check it out today!



The next meeting of Council is July 27, 2022, at 1:00 pm at the Magnetawan Community Centre

Questions? Concerns? Ideas? Contact the Municipal Office at (705) 387-3947 or by email at info@magnetawan.com

Council Approval Accounts Payable and Payroll

Meeting Date: July 27/22

Accounts Payable	Amount
Batch # 88 Cheque Date: Cheque Numbers From: 23101 To: 23101	\$ 360.00
Batch # 90 Cheque Date: From: 23103 To: 23103	\$ 826.00
Batch # 96 Cheque Date: From: 23104 To: 23104	\$ 1,041.95
Batch # 98 Cheque Date: From: 23118 To: 23183	\$ 286,553.50
EFT Batch # 100	\$ 47,095.14
EFT Batch # 102	\$ 36,352.49
Total Accounts Payable	\$ 372,229.08

Cancelled Cheques

Payroll Staff Pay Pay Period: # 14 Direct deposit and Cheque # 23107 to # 23117	\$ 55,640.96
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Staff Pay Pay Period: # Direct deposit and Cheque # to #	\$
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Council Pay Pay Period: # 13 All Direct deposit	\$ 4,703.05
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Total Payroll

\$ 60,344.01

Total for Resolution

\$ 432,573.09

Council/Board Report By Dept-(Computer)

Vendor : 01009 To 30000
 Batch : 88 To 102
 Department : All

Cheque Print Date : 01-Jan-2022 To 27-Jul-2022
 Bank : 0099 To 1
 Class : All

Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				

DEPARTMENT 1000 LEGISLATIVE

04120	SAM DUNNETT				
JULY 2022	JULY 6 CAPB MEETING MILEAGE		98 06-Jul-2022	27-Jul-2022	
1-4-1000-2010	COUNCIL - Materials and Supplies				42.70
13110	M.I.S. MUNICIPAL INSURANCE SERVICES LTD.				
ENFP-02325-L	MAGNETAWAN LIONS CLUB SWIMMING LESSONS		96 08-Jul-2022	08-Jul-2022	
1-4-1000-5018	COUNCIL - Donations				316.40
JULY/22	BALANCE OWING CLIENT #347557 - MAGNETAWAN SWIMMING LESSONS		98 14-Jul-2022	27-Jul-2022	
1-4-1000-5018	COUNCIL - Donations				45.00
17002	QUIET BAY CAFE				
001	STAFF LUNCHEON		96 08-Jul-2022	08-Jul-2022	
1-4-1000-5018	COUNCIL - Donations				491.55
Department Totals :					895.65

DEPARTMENT 1100 ACCOUNTS RECEIVABLE

13242	MOORE PROPANE LIMITED				
1126122	FRIENDSHIP CENTRE RENEWAL JUN 30/22 - JUN 30/23		98 30-Jun-2022	27-Jul-2022	
1-1-1100-1010	A/R-Magnetawan Friendship Club				67.80
13330	MHBC PLANNING LIMITED				
5025724	FERRANTE - LOT 7 CON 11		98 30-Mar-2022	27-Jul-2022	
1-1-1100-2016	A/R - S Ferrante				558.79
18035	RUSSELL				
63-283-409	WOODHEAD, LAUREN & DAVID TAX ARREARS		98 07-Jul-2022	27-Jul-2022	
1-1-1100-1184	A/R - Tax Registration				1,609.06
18070	TOWNSHIP OF RYERSON				
2022-026	2022 JOINT ELECTION ADVERTISEMENT		98 04-Jul-2022	27-Jul-2022	
1-4-1100-2010	ELECTION - Materials/Supplies				71.80
19129	STEEL CROWN CORPORATION				
JULY 2022	ROAD TRANSFER REFUND BALANCE DEPOSIT		98 19-Jul-2022	27-Jul-2022	
1-1-1100-1126	A/R - Steel Crown Corporation				11,415.04
Department Totals :					13,722.49

DEPARTMENT 1200 ADMINISTRATION

19055	STAPLES BUSINESS ADVANTAGE				
59951211	SUPPLIES		98 08-Jul-2022	27-Jul-2022	
1-4-1200-2010	ADMIN - Office & Maintenance Supplies				45.17
59979376	SUPPLIES		98 12-Jul-2022	27-Jul-2022	
1-4-1200-1320	ADMIN - Memberships				89.29
19083	SELECTCOM				
005060132	JUNE 2022 LONG DISTANCE CHARGES		98 01-Jul-2022	27-Jul-2022	
1-4-1200-2050	ADMIN - Telephone				752.64
Department Totals :					887.10

DEPARTMENT 1300 TREASURY

03100	CANADA POST				
JULY 2022	POSTAGE FOR FINAL TAX NOTICE		98 19-Jul-2022	27-Jul-2022	

MUNICIPALITY OF MAGNETAWAN
Council/Board Report By Dept-(Computer)

AP5130 Page : 2
 Date : Jul 20, 2022 Time : 3:29 pm

Vendor : 01009 To 30000
 Batch : 88 To 102
 Department : All

Cheque Print Date : 01-Jan-2022 To 27-Jul-2022
 Bank : 0099 To 1
 Class : All

Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 1300	TREASURY				
1-4-1300-2010	TREAS - Taxation Materials				2,537.98
13345	MUNICIPAL PROPERTY ASSESSMENT CORPORATION				
1800031060	THIRD QUARTER BILLING	98	01-Jul-2022	27-Jul-2022	
1-4-1300-2320	TREAS - Property Assessment				23,488.24
Department Totals :					26,026.22

DEPARTMENT	2000	FIRE DEPARTMENT			
02014	BELL MOBILITY INC				
0095864875	BELL TOWER RENTAL		98	01-Jul-2022	27-Jul-2022
1-4-2000-2053		FD - Communications Tower			66.50
02146	BUCHLER JENNIFER R				
36	DZ MEDICAL REIMBURSEMENT		98	19-Jul-2022	27-Jul-2022
1-4-2000-1410		FD - Volunteer Training Expenses			130.00
JULY 2022	REIMBURSEMENT FOR DZ LICENCE		98	19-Jul-2022	27-Jul-2022
1-4-2000-1410		FD - Volunteer Training Expenses			138.75
06018	FISHER'S REGALIA				
50364	UNIFORMS		98	30-Jun-2022	27-Jul-2022
1-4-2000-2012		FD- Prevention Materials			680.26
06049	FIRE MARSHAL'S PUBLIC SAFETY COUNCIL				
160174	2022 SPRING INTO SUMMER KIT		98	16-Jun-2022	27-Jul-2022
1-4-2000-2012		FD- Prevention Materials			461.04
07010	GOLDRING JAMIE				
006849	DZ MEDICAL REIMBURSEMENT		98	19-Jul-2022	27-Jul-2022
1-4-2000-1410		FD - Volunteer Training Expenses			50.00
JULY 2022	DRIVERS ABSTRACT REIMBURSEMENT		98	19-Jul-2022	27-Jul-2022
1-4-2000-1410		FD - Volunteer Training Expenses			12.00
08043	HANSEN TREVOR				
1903	DZ MEDICAL REIMBURSEMENT		98	19-Jul-2022	27-Jul-2022
1-4-2000-1410		FD - Volunteer Training Expenses			120.00
09035	INSERVUS MANAGEMENT SYSTEMS				
1365	BUNKER GEAR CLEANING		98	13-Jul-2022	27-Jul-2022
1-4-2000-7130		FD - Equipment Repairs & Maintenance			1,203.94
13009	MAGNETAWAN GRILL AND GROC				
207721	PUBLIC EDUCATION LUNCH		98	01-Jul-2022	27-Jul-2022
1-4-2000-2012		FD- Prevention Materials			65.87
13013	MAGNETAWAN BUILDING CENTRE (FIRE DEPT.)				
102-32973	SUPPLIES		98	08-Jul-2022	27-Jul-2022
1-4-2000-2010		FD - Materials & Supplies/licences/medic			71.16
15050	HYDRO ONE NETWORKS				
200198935146	226 SIDE RD 15/16		98	30-Jun-2022	27-Jul-2022
1-4-2000-2029		FD - Hydro - 226 15th & 16th Side Rd N			35.44
19055	STAPLES BUSINESS ADVANTAGE				
59909468	NEW FIRE DEPT. LAPTOP		98	05-Jul-2022	27-Jul-2022
1-4-2000-2010		FD - Materials & Supplies/licences/medic			806.82
59992525	CELL PHONE CASE		98	13-Jul-2022	27-Jul-2022
1-4-2000-2010		FD - Materials & Supplies/licences/medic			77.16

MUNICIPALITY OF MAGNETAWAN
Council/Board Report By Dept-(Computer)

AP5130 Page : 3
 Date : Jul 20, 2022 Time : 3:29 pm

Vendor : 01009 To 30000
 Batch : 88 To 102
 Department : All

Cheque Print Date : 01-Jan-2022 To 27-Jul-2022
 Bank : 0099 To 1
 Class : All

Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				

DEPARTMENT 2000	FIRE DEPARTMENT				
Department Totals :					3,918.94

DEPARTMENT 2005	FIRE MAG STATION				
13013	MAGNETAWAN BUILDING CENTRE (FIRE DEPT.)				
101-87232	SUPLIES		98 01-Apr-2022	27-Jul-2022	
1-4-2005-7140	MAG STATION - Maintenance & Repairs				9.02
Department Totals :					9.02

DEPARTMENT 2006	FIRE AHMIC STATION				
15050	HYDRO ONE NETWORKS				
200198932621	60 AHMIC STREET		98 30-Jun-2022	27-Jul-2022	
1-4-2006-2030	AHMIC STATION - Hydro				68.62
Department Totals :					68.62

DEPARTMENT 2100	BUILDING DEPARTMENT				
19055	STAPLES BUSINESS ADVANTAGE				
59976601	SUPPLIES		98 12-Jul-2022	27-Jul-2022	
1-4-2100-2010	CBO - Materials/Supplies				18.61
Department Totals :					18.61

DEPARTMENT 2110	BUILDING- VEHICLE				
20083	TRACKMATICS INC				
38705	BUILDING DEPT. JUNE/22 GPS MONITORING		98 05-Jul-2022	27-Jul-2022	
1-4-2110-2045	CBO Vehicle - GPS monitoring and data				39.55
Department Totals :					39.55

DEPARTMENT 2200	BYLAW ENFORCEMENT				
04031	DEEVEY CAITLIN A				
M00000411	MILEAGE JUNE 27,30 - JULY 1,5,6 8/22 & CELL PHONE		98 11-Jul-2022	27-Jul-2022	
1-4-2200-2025	BLEO - Mileage				263.34
1-4-2200-2010	BLEO - Materials/Supplies				20.00
Department Totals :					283.34

DEPARTMENT 2500	PROTECTION TO PERSONS & PROPERTY				
13073	MINISTER OF FINANCE				
302706221343	JUNE 2022 OPP BILLING		98 30-Jun-2022	27-Jul-2022	
1-4-2500-2010	PROTECT - Policing Costs				39,593.00
Department Totals :					39,593.00

DEPARTMENT 2600	RECREATION				
02067	BAKER BRETT				
1058-ON	AUG 27/22 MUSIC IN THE PARK		98 19-Jul-2022	27-Jul-2022	
1-4-2600-2015	REC - Events				600.00

03180	THE CORNBALL STORE				
001	CANADA DAY CAKE		88 29-Jun-2022	29-Jun-2022	

Council/Board Report By Dept-(Computer)

Date : Jul 20, 2022

Time : 3:29 pm

Vendor : 01009 To 30000

Cheque Print Date : 01-Jan-2022 To 27-Jul-2022

Batch : 88 To 102

Bank : 0099 To 1

Department : All

Class : All

Vendor Invoice	Vendor Name Description				GL Account Name	Batch Invc Date	Invc Due Date	Amount
G.L. Account	CC1	CC2	CC3					
DEPARTMENT 2600					RECREATION			
1-4-2600-2015					REC - Events			360.00
05074	2757986				ONTARIO INC			
2099-01					9 HOLE MINI PUTT AND OBSTACLE COURSE	90 29-Jun-2022	01-Jul-2022	
1-4-2600-2010					REC - Materials/Supplies			826.00
07094	REID GLEN							
JULY/22					AUG 13/22 MUSIC IN THE PARK	98 19-Jul-2022	27-Jul-2022	
1-4-2600-2015					REC - Events			700.00
07095	GRAY JAMES							
JULY/22					SEPT 3/22 MUSIC IN THE PARK	98 05-Jul-2022	27-Jul-2022	
1-4-2600-2015					REC - Events			400.00
08042	HEMMINGS BONNIE							
001					CANADA DAY COTTON CANDY	96 01-Jul-2022	08-Jul-2022	
1-4-2600-2015					REC - Events			234.00
09093	PAUL JENNY							
4					FUN FIT FAB CARDIO CLASS JUNE 6,13,20,& 27/22	98 29-Jun-2022	27-Jul-2022	
1-4-2600-2400					REC - Recreation			400.00
11010	KIDD'S HOME HARDWARE BUILDING CENTRE							
2884474					SUPPLIES	98 29-Jun-2022	27-Jul-2022	
1-4-2600-2015					REC - Events			37.27
12074	BRANDT LAURA							
JULY 2022					JULY 5/2022 MILEAGE	98 06-Jul-2022	27-Jul-2022	
1-4-2600-2015					REC - Events			27.09
13010	MAGNETAWAN BUILDING CENTRE (COM DEV)							
101-96025					ARCHERY & HERITAGE SUPPLIES	98 12-Jul-2022	27-Jul-2022	
1-4-2600-2400					REC - Recreation			4.06
102-32198					SUPPLIES	98 29-Jun-2022	27-Jul-2022	
1-4-2600-2400					REC - Recreation			84.65
13011	MAGNETAWAN BUILDING CENTRE (PARKS)							
101-94537					CANADA DAY FLOAT SUPPLIES	98 28-Jun-2022	27-Jul-2022	
1-4-2600-2015					REC - Events			213.50
102-32144					CANADA DAY SUPPLIES	98 26-Jun-2022	27-Jul-2022	
1-4-2600-2015					REC - Events			71.17
13012	MAGNETAWAN BUILDING CENTRE (ROADS)							
101-94161					CANADA FLAG	98 24-Jun-2022	27-Jul-2022	
1-4-2600-2015					REC - Events			23.44
13107	MELOY DAVE							
JULY/22					AUG 6/22 MUSIC IN THE PARK	98 19-Jul-2022	27-Jul-2022	
1-4-2600-2015					REC - Events			200.00
13112	BALLANTYNE MEAGAN							
JULY/22					AUG 20/22 MUSIC IN THE PARK	98 19-Jul-2022	27-Jul-2022	
1-4-2600-2015					REC - Events			250.00
15019	ONTARIO FEDERATION OF ANGLERS & HUNTERS							
0029754					ARCHERY REPAIR KIT	98 04-Jul-2022	27-Jul-2022	
1-4-2600-2400					REC - Recreation			275.10

Department Totals :

4,706.28

MUNICIPALITY OF MAGNETAWAN
Council/Board Report By Dept-(Computer)

AP5130 Page : 5
 Date : Jul 20, 2022 Time : 3:29 pm

Vendor : 01009 To 30000
 Batch : 88 To 102
 Department : All

Cheque Print Date : 01-Jan-2022 To 27-Jul-2022
 Bank : 0099 To 1
 Class : All

Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				

DEPARTMENT 3011 BRIDGES & CULVERTS					
01131	TOROMONT CAT				
15664011	CREDIT TO OFFSET REPAIRS		98 13-May-2021	27-Jul-2022	
1-4-3011-3015	A - Rented Equipment-Excavator				-226.72
2323102	EXCAVATOR RENTAL MAY 20 - JUNE 16/22		98 17-May-2022	27-Jul-2022	
1-4-3011-3015	A - Rented Equipment-Excavator				17,605.40
2323103	EXCAVATOR RENTAL CREDIT		98 06-Jul-2022	27-Jul-2022	
1-4-3011-3015	A - Rented Equipment-Excavator				-4,953.17
23231033	WEEK CREDIT ISSUED DUE TO MACHINE DOWN TIME		98 12-Jul-2022	27-Jul-2022	
1-4-3011-3015	A - Rented Equipment-Excavator				-6,326.11
08084	HUBB CAP				
744359	CULVERT SUPPLIES		98 11-May-2022	27-Jul-2022	
1-4-3011-2010	A - Materials/Supplies				30,065.01
13012	MAGNETAWAN BUILDING CENTRE (ROADS)				
104-74009	SPRUCE STAKES		98 05-Feb-2022	27-Jul-2022	
1-4-3011-2010	A - Materials/Supplies				84.75
Department Totals :					36,249.16

DEPARTMENT 3042 GRADING					
10026	JOHNSTON CALVIN				
5	HIRED GRADER - MAY 24,25,30/22 - JUNE 1,2,8,9,13,14,15,16,20,21,28/22		98 03-Jul-2022	27-Jul-2022	
1-4-3042-4010	D2 - Contracts				15,057.25
Department Totals :					15,057.25

DEPARTMENT 3043 DUST CONTROL					
16200	POLLARD DISTRIBUTION INC				
6428	DUSTMASTER 35		98 21-Jun-2022	27-Jul-2022	
1-4-3043-2010	D3 - Materials/Supplies				7,478.31
1-4-3043-4010	D3 - Contracts				3,683.34
6452	DUSTMASTER 35		98 22-Jun-2022	27-Jul-2022	
1-4-3043-4010	D3 - Contracts				3,705.91
1-4-3043-2010	D3 - Materials/Supplies				7,524.14
6504	DUSTMASTER 35		98 27-Jun-2022	27-Jul-2022	
1-4-3043-2010	D3 - Materials/Supplies				7,476.81
1-4-3043-4010	D3 - Contracts				3,682.61
6567	DUSTMASTER 35		98 29-Jun-2022	27-Jul-2022	
1-4-3043-2010	D3 - Materials/Supplies				7,537.08
1-4-3043-4010	D3 - Contracts				3,712.31
Department Totals :					44,800.51

DEPARTMENT 3051 SNOW PLOWING					
13012	MAGNETAWAN BUILDING CENTRE (ROADS)				
101-87809	SUPPLIES		98 11-Apr-2022	27-Jul-2022	
1-4-3051-2010	E1 - Materials/Supplies				49.67
Department Totals :					49.67

Council/Board Report By Dept-(Computer)

Vendor : 01009 To 30000
 Batch : 88 To 102
 Department : All

Cheque Print Date : 01-Jan-2022 To 27-Jul-2022
 Bank : 0099 To 1
 Class : All

Vendor Invoice	Vendor Name Description	Batch	Invc Date	Invc Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 3101	OVERHEAD				
02014	BELL MOBILITY INC				
0095864875	BELL TOWER RENTAL	98	01-Jul-2022	27-Jul-2022	
1-4-3101-2053	J - Communications Equipment and Tower				66.50
05092	EVERLINE COATINGS AND SERVICES - SUDBURY				
10123	LINE PAINTING 2022	98	23-Jun-2022	27-Jul-2022	
1-4-3101-3050	J - Line Painting				7,497.55
11010	KIDD'S HOME HARDWARE BUILDING CENTRE				
2884474	SUPPLIES	98	29-Jun-2022	27-Jul-2022	
1-4-3101-2080	J - Small Tools and Supplies				33.88
13009	MAGNETAWAN GRILL AND GROC				
228060	ALMAGUIN MAP	98	14-Jun-2022	27-Jul-2022	
1-4-3101-2120	J - Office				24.80
13012	MAGNETAWAN BUILDING CENTRE (ROADS)				
101-90322	BUG JACKET	98	13-May-2022	27-Jul-2022	
1-4-3101-2020	J - Safety Supplies				2.86
102-33146	SUPPLIES	98	11-Jul-2022	27-Jul-2022	
1-4-3101-2400	J - Building Maintenance				120.46
103-90351	GARDEN HOSE	98	08-Apr-2022	27-Jul-2022	
1-4-3101-2010	J - Materials/Supplies				225.98
103-92384	SUPPLIES	98	13-May-2022	27-Jul-2022	
1-4-3101-2020	J - Safety Supplies				22.77
103-96427	SUPPLIES	98	11-Jul-2022	27-Jul-2022	
1-4-3101-2080	J - Small Tools and Supplies				85.26
104-73553	SUPPLIES	98	19-Apr-2022	27-Jul-2022	
1-4-3101-2080	J - Small Tools and Supplies				164.94
1-4-3101-2010	J - Materials/Supplies				9.03
104-75159	STAIR STRINGERS	98	24-May-2022	27-Jul-2022	
1-4-3101-2400	J - Building Maintenance				314.91
13175	CEDAR SIGNS				
2022/2479	PUBLIC WORKS SIGNAGE	98	13-Jul-2022	27-Jul-2022	
1-4-3101-2350	J - Signage				1,362.83
13240	JIM MOORE PETROLEUM				
598304	PREMIUM GASOLINE	98	22-Jun-2022	27-Jul-2022	
1-4-3101-2021	J - Premium Gasoline Inventory Clearing				2,009.93
598664	CLEAR DIESEL	98	15-Jun-2022	27-Jul-2022	
1-4-3101-2022	J - Clear Diesel Inventory Clearing				1,106.09
598665	DYED DIESEL	98	15-Jun-2022	27-Jul-2022	
1-4-3101-2023	J - Dyed Diesel Inventory Clearing				960.55
599249	CLEAR DIESEL	98	23-Jun-2022	27-Jul-2022	
1-4-3101-2022	J - Clear Diesel Inventory Clearing				2,932.85
599606	CLEAR DIESEL	98	29-Jun-2022	27-Jul-2022	
1-4-3101-2022	J - Clear Diesel Inventory Clearing				2,193.01
599607	DYED DIESEL	98	29-Jun-2022	27-Jul-2022	
1-4-3101-2023	J - Dyed Diesel Inventory Clearing				1,795.83
599976	CLEAR DIESEL	98	06-Jul-2022	27-Jul-2022	
1-4-3101-2022	J - Clear Diesel Inventory Clearing				1,764.89
599977	PREMIUM GASOLINE	98	06-Jul-2022	27-Jul-2022	

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Vendor Invoice	Vendor Name Description				Batch Invc Date	Invc Due Date	Amount
G.L. Account	CC1	CC2	CC3	GL Account Name			
DEPARTMENT 3101 OVERHEAD							
1-4-3101-2021				J - Premium Gasoline Inventory Clearing			2,159.03
599978	DYED DIESEL				98 06-Jul-2022	27-Jul-2022	
1-4-3101-2023				J - Dyed Diesel Inventory Clearing			842.05
14062 NEAR NORTH INDUSTRIAL SOLUTIONS							
80602	SUPPLIES				98 07-Jul-2022	27-Jul-2022	
1-4-3101-2400				J - Building Maintenance			72.13
15050 HYDRO ONE NETWORKS							
200032498809	18 MILLER ROAD				98 23-Jun-2022	27-Jul-2022	
1-4-3101-2030				J - Hydro			529.61
19037 SLING-CHOKER MFG. (NORTH BAY) LTD.							
92965	SAFETY CLOTHING				98 05-Jun-2022	27-Jul-2022	
1-4-3101-2020				J - Safety Supplies			465.69
19046 CHARLES SAUNDERS							
JULY 2022	REIMBURSEMENT FOR DZ RENEWAL				98 30-Jun-2022	27-Jul-2022	
1-4-3101-1310				J - Conferences/licencing/memberships			113.75
19070 SPECTRUM TELECOM GROUP LTD							
1238072	PUBLIC WORKS INTERNET				98 01-Jul-2022	27-Jul-2022	
1-4-3101-2053				J - Communications Equipment and Tower			99.95
20083 TRACKMATICS INC							
38738	JUNE 2022 GPS MONITORING				98 05-Jul-2022	27-Jul-2022	
1-4-3101-2045				J - GPS monitoring and data			501.72
Department Totals :							27,478.85

DEPARTMENT 3214 DOZER - CASE 850K							
01033	AGRICULTURE FORESTRY CONSTRUCTION INC						
2724	REPAIRS TO LANDFILL DOZER AIR SEAT				98 30-Jun-2022	27-Jul-2022	
1-4-3214-2070				DOZ - Repairs & Maintenance			1,209.76
Department Totals :							1,209.76

DEPARTMENT 3216 BACK HOE #3 - 2005 CASE 580 4WD							
14062 NEAR NORTH INDUSTRIAL SOLUTIONS							
80340	BACKHOE REPAIR PARTS				98 24-Jun-2022	27-Jul-2022	
1-4-3216-2070				BH3 - Repairs & Maintenance			63.78
Department Totals :							63.78

DEPARTMENT 3226 TRUCK #26 - 2022 FREIGHTLINER TANDEM							
11010 KIDD'S HOME HARDWARE BUILDING CENTRE							
2884474	SUPPLIES				98 29-Jun-2022	27-Jul-2022	
1-4-3226-8000				TR26 - Capital Expenditures			79.19
Department Totals :							79.19

DEPARTMENT 3227 TRUCK #27 - 2014 FREIGHTLINER TANDEM							
13012 MAGNETAWAN BUILDING CENTRE (ROADS)							
104-76334	SUPPLIES				98 14-Jun-2022	27-Jul-2022	
1-4-3227-2070				TR27 - Repairs & Maintenance/licences			21.14

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DEPARTMENT	3227	TRUCK #27 - 2014 FREIGHTLINER TANDEM			
19008		SDB TRUCK & EQUIPMENT REPAIRS			
12429		TRUCK 27 MONTHLY INSPECTION AND REPAIRS	98 21-Jun-2022	27-Jul-2022	
1-4-3227-2070		TR27 - Repairs & Maintenance/licences			542.40
Department Totals :					563.54

DEPARTMENT	3228	TRUCK #28 - 2018 WESTERN STAR			
19008		SDB TRUCK & EQUIPMENT REPAIRS			
12426		TRUCK 28 MONTHLY INSPECTION AND REPAIR	98 17-Jun-2022	27-Jul-2022	
1-4-3228-2070		TR28 - Repairs & Maintenance/licences			548.05
Department Totals :					548.05

DEPARTMENT	3229	TRUCK #29 - 2019 WESTERN STAR			
19008		SDB TRUCK & EQUIPMENT REPAIRS			
12427		TRUCK 29 MONTHLY INSPECTION AND REPAIRS	98 17-Jun-2022	27-Jul-2022	
1-4-3229-2070		TR29 - Repairs & Maintenance/licences			1,175.20
Department Totals :					1,175.20

DEPARTMENT	3230	TRUCK #30 - 2022 DODGE 1500 4X4 TRUCK			
13012		MAGNETAWAN BUILDING CENTRE (ROADS)			
104-73553		SUPPLIES	98 19-Apr-2022	27-Jul-2022	
1-4-3230-8000		TR30 - Capital Expenditures			93.74
Department Totals :					93.74

DEPARTMENT	3700	PARKING LOT			
14078		NORTHERN DISPOSAL & SANITATION			
26125		JUNE/22 SPARKS STREET TOILET RENTALS	98 30-Jun-2022	27-Jul-2022	
1-4-3700-2010		PARKING - Materials and Supplies			158.20
Department Totals :					158.20

DEPARTMENT	3800	STREETLIGHTS			
15050		HYDRO ONE NETWORKS			
200029713087		AHMIC HARBOUR STREET LIGHT	98 05-Jul-2022	27-Jul-2022	
1-4-3800-5014		STREET - Ahmic Harbour Street Light			58.10
200126393189		ROCKWYNN LANDING LIGHT	98 07-Jul-2022	27-Jul-2022	
1-4-3800-5016		STREET - Rockwynn Landing Light			37.50
Department Totals :					95.60

DEPARTMENT	4010	GARBAGE COLLECTION			
16059		WASTE CONNECTIONS OF CANADA INC.			
7113-00003212		JUNE 2022 WASTE DISPOSAL	98 30-Jun-2022	27-Jul-2022	
1-4-4010-4010		GARBAGE - Contracts			2,000.38
Department Totals :					2,000.38

DEPARTMENT	4020	LANDFILL			
01015		ADAMS BROS. CONSTRUCTION LTD.			

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G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 4020 LANDFILL					
153109	CROFT & CHAPMAN LANDFILL SITES JUNE 23/22-JULY 21/22 TOILET RENTAL	98	21-Jun-2022	27-Jul-2022	
1-4-4020-2020	LF - Latrine Rentals/Cleaning				169.50
13009 MAGNETAWAN GRILL AND GROC					
228665	LANDFILL - WATER AND ICE	98	18-Jun-2022	27-Jul-2022	
1-4-4020-2010	LF - Materials/Supplies				12.25
13014 MAGNETAWAN BUILDING CENTRE (LANDFILL)					
101-95725	USB CABLE	98	19-Jul-2022	27-Jul-2022	
1-4-4020-2010	LF - Materials/Supplies				30.50
13231 A & S TOWING					
8637324-1	TRANSPORT PACKER FROM ONE LANDFILL TO THE OTHER	98	11-Jul-2022	27-Jul-2022	
1-4-4020-2010	LF - Materials/Supplies				737.33
16059 WASTE CONNECTIONS OF CANADA INC.					
7113-00003212	JUNE 2022 WASTE DISPOSAL	98	30-Jun-2022	27-Jul-2022	
1-4-4020-4022	LF - Mattress/Misc item disposal bin				11,367.17
19145 SIGNCRAFT CANADA INC.					
1718	LANDFILL SIGNAGE	98	24-Jun-2022	27-Jul-2022	
1-4-4020-2010	LF - Materials/Supplies				440.70
Department Totals :					12,757.45

DEPARTMENT 4030 RECYCLING					
01015 ADAMS BROS. CONSTRUCTION LTD.					
153109	CROFT & CHAPMAN LANDFILL SITES JUNE 23/22-JULY 21/22 TOILET RENTAL	98	21-Jun-2022	27-Jul-2022	
1-4-4030-2015	RECY - Latrine Rentals/Cleaning				169.50
13009 MAGNETAWAN GRILL AND GROC					
228121	LANDFILL - WATER AND ICE	98	21-Jun-2022	27-Jul-2022	
1-4-4030-2010	RECY - Materials/Supplies/Composting				12.25
16059 WASTE CONNECTIONS OF CANADA INC.					
7113-00003212	JUNE 2022 WASTE DISPOSAL	98	30-Jun-2022	27-Jul-2022	
1-4-4030-4014	RECY - Recycling Depot				3,134.68
1-4-4030-4012	RECY - Recycling Curbside				2,113.90
19145 SIGNCRAFT CANADA INC.					
1718	LANDFILL SIGNAGE	98	24-Jun-2022	27-Jul-2022	
1-4-4030-2010	RECY - Materials/Supplies/Composting				440.70
Department Totals :					5,871.03

DEPARTMENT 4300 WATER SYSTEMS					
13011 MAGNETAWAN BUILDING CENTRE (PARKS)					
010-88635	SUPPLIES	98	24-Apr-2022	27-Jul-2022	
1-4-4300-2010	W-SYS - Materials/Supplies				76.75
Department Totals :					76.75

DEPARTMENT 5010 CEMETERY					
05097 NORTHERN TREE SURGEONS					
134	LANDSCAPE MEMORIAL SANCTUARY	98	29-Jun-2022	27-Jul-2022	
1-4-5010-8000					18,927.50

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Vendor Invoice	Vendor Name Description				Batch Invc Date	Invc Due Date	Amount
G.L. Account	CC1	CC2	CC3	GL Account Name			
DEPARTMENT 5010 CEMETERY							
19001	SANDERSON MONUMENT CO. LTD						
2217813	INSTALL FOUNDATION & MOVE MONUMENT DUE TO ROCK				98 06-Jul-2022	27-Jul-2022	
1-4-5010-2400				CEM - Repairs & Maintenance			429.40
23066	WOODRUFF'S TREE AND COTTAGE CARE						
2022-82	CLIMBED CUT DOWN AND CLEANED UP TWO DEAD SPRUCE TREES IN AHMIC CEMETERY				98 28-Jun-2022	27-Jul-2022	
1-4-5010-2400				CEM - Repairs & Maintenance			791.00
Department Totals :							20,147.90

DEPARTMENT 6400 HEALTH SERVICES							
14085	NORTH BAY PARRY SOUND DISTRICT HEALTH UNIT						
JULY/22	JULY 2022 HEALTH UNIT LEVY				98 20-Jul-2022	27-Jul-2022	
1-4-6400-2010				HEALTH - Health Unit			3,630.85
16048	TOWN OF PARRY SOUND						
JULY/22	JULY 2022 LAND AMBULANCE LEVY				98 20-Jul-2022	27-Jul-2022	
1-4-6400-2020				HEALTH - Land Ambulance			19,087.20
Department Totals :							22,718.05

DEPARTMENT 7100 WHARFS							
14078	NORTHERN DISPOSAL & SANITATION						
26126	JUNE 2022 BIDDY ST TOILET RENTAL				98 30-Jun-2022	27-Jul-2022	
1-4-7100-2400				WHARFS - Repairs & Maintenance			158.20
26127	JUNE/22 59 GEORGE STREET TOILET RENTAL				98 30-Jun-2022	27-Jul-2022	
1-4-7100-2400				WHARFS - Repairs & Maintenance			158.20
Department Totals :							316.40

DEPARTMENT 7200 PARKS							
05073	2846804 ONTARIO INC						
26295	SUPPLIES				98 05-Jul-2022	27-Jul-2022	
1-4-7200-2400				PARKS - Repairs & Maintenance			112.57
56215	TRIMMER LINE AND OIL				98 16-Jun-2022	27-Jul-2022	
1-4-7200-2400				PARKS - Repairs & Maintenance			55.37
13009	MAGNETAWAN GRILL AND GROC						
229056	WATER				98 20-Jun-2022	27-Jul-2022	
1-4-7200-2020				PARKS - Safety & Health			15.75
13011	MAGNETAWAN BUILDING CENTRE (PARKS)						
101-87584	SUPPLIES				98 04-Jul-2022	27-Jul-2022	
1-4-7200-2400				PARKS - Repairs & Maintenance			73.20
101-94625	CUT KEYS				98 26-Jun-2022	27-Jul-2022	
1-4-7200-2400				PARKS - Repairs & Maintenance			24.34
101-94683	SUPPLIES				98 30-Jun-2022	27-Jul-2022	
1-4-7200-2010				PARKS - Materials/Supplies			26.59
101-95270	SUPPLIES				98 05-Jul-2022	27-Jul-2022	
1-4-7200-2010				PARKS - Materials/Supplies			24.39
101-95496	SUPPLIES				98 07-Jul-2022	27-Jul-2022	
1-4-7200-2400				PARKS - Repairs & Maintenance			51.30

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G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 7200 PARKS					
102-32143	PLANTERS				
1-4-7200-2012			98 29-Jun-2022	27-Jul-2022	142.36
	PARKS - Flowers				
103-91079	SUPPLIES				
1-4-7200-2400			98 25-Apr-2022	27-Jul-2022	47.39
	PARKS - Repairs & Maintenance				
103-96479	SUPPLIES				
1-4-7200-2400			98 11-Jul-2022	27-Jul-2022	5.06
	PARKS - Repairs & Maintenance				
104-77344	SOIL AND PLANTS				
1-4-7200-2012			98 02-Jul-2022	27-Jul-2022	68.20
	PARKS - Flowers				
104-77345	SOIL AND PLANTS				
1-4-7200-2012			98 02-Jul-2022	27-Jul-2022	116.19
	PARKS - Flowers				
104-77346	PLANTS				
1-4-7200-2012			98 02-Jul-2022	27-Jul-2022	266.23
	PARKS - Flowers				
104-77347	SOIL, MANURE, & PLANTS				
1-4-7200-2012			98 02-Jul-2022	27-Jul-2022	100.49
	PARKS - Flowers				
104-77348	PLANTS AND SOIL				
1-4-7200-2012			98 02-Jul-2022	27-Jul-2022	29.88
	PARKS - Flowers				
104-77349	PLANTS AND SOIL				
1-4-7200-2012			98 02-Jul-2022	27-Jul-2022	127.50
	PARKS - Flowers				
13240	JIM MOORE PETROLEUM				
599127	DYED DIESEL				
1-4-7200-2022			98 22-Jun-2022	27-Jul-2022	391.61
	PARKS - Equipment Fuel				
13242	MOORE PROPANE LIMITED				
1126123	18 MILLER ROAD PARKS GARAGE RENEWAL JUN 30/22 - JUN 30/23				
1-4-7200-3030			98 30-Jun-2022	27-Jul-2022	67.80
	PARKS - Generator Expenses				
13333	MARKS				
172551	WORKBOOTS - PARKS				
1-4-7200-2020			98 30-Jun-2022	27-Jul-2022	355.36
	PARKS - Safety & Health				
14078	NORTHERN DISPOSAL & SANITATION				
26128	JUNE/22 AHMIC BALL PARK TOILET RENTAL				
1-4-7200-2400			98 30-Jun-2022	27-Jul-2022	158.20
	PARKS - Repairs & Maintenance				
15050	HYDRO ONE NETWORKS				
200089680309	18 MILLER RD				
1-4-7200-2030			98 23-Jun-2022	27-Jul-2022	164.26
	PARKS - Hydro				
16075	GF PRESTON SALES AND SERVICE LTD.				
98371	CHAINSAW CHAINS				
1-4-7200-2400			98 12-Jul-2022	27-Jul-2022	67.78
	PARKS - Repairs & Maintenance				
98374	SUPPLIES				
1-4-7200-2400			98 14-Jul-2022	27-Jul-2022	56.49
	PARKS - Repairs & Maintenance				
20083	TRACKMATICS INC				
38690	JUNE/22 MONTHLY GPS MONITORING FOR PARKS				
1-4-7200-2045			98 05-Jul-2022	27-Jul-2022	118.65
	PARKS - GPS monitoring and data				
Department Totals :					2,666.96

DEPARTMENT 7205 PARKS OVERHEAD

15050 HYDRO ONE NETWORKS
 200100056780 6527 HWY 124

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G.L. Account	CC1 CC2 CC3 GL Account Name				

DEPARTMENT	7205	PARKS OVERHEAD			
1-4-7205-2030			P - Hydro		35.03
19043			SILVER SCREEN PRINTING		
1921			MUNICIPAL CLOTHING	98 07-Jul-2022	27-Jul-2022
1-4-7205-2020			P - Safety & Health		109.90
Department Totals :					144.93

DEPARTMENT	7300	COMMUNITY CENTRE AND PAVILION			
13009			MAGNETAWAN GRILL AND GROC		
228172			TEA, COFFEE & NAPKINS	98 15-Jun-2022	27-Jul-2022
1-4-7300-2010			HALL - Materials/Supplies		30.80
228176			MILK AND CREAM	98 15-Jun-2022	27-Jul-2022
1-4-7300-2010			HALL - Materials/Supplies		7.28
231031			MILK AND CREAM	98 30-Jun-2022	27-Jul-2022
1-4-7300-2010			HALL - Materials/Supplies		19.05
13011			MAGNETAWAN BUILDING CENTRE (PARKS)		
101-87583			SUPPLIES	98 04-Jul-2022	27-Jul-2022
1-4-7300-2010			HALL - Materials/Supplies		33.04
101-94494			SUPPLIES	98 26-Jun-2022	27-Jul-2022
1-4-7300-2400			HALL - Repairs & Maintenance		44.59
101-95493			SUPPLIES	98 07-Jul-2022	27-Jul-2022
1-4-7300-2010			HALL - Materials/Supplies		36.57
101-95547			BATTERIES	98 07-Jul-2022	27-Jul-2022
1-4-7300-2010			HALL - Materials/Supplies		18.80
Department Totals :					190.13

DEPARTMENT	7500	LOCKS			
13010			MAGNETAWAN BUILDING CENTRE (COM DEV)		
101-94762			WATER	98 30-Jun-2022	27-Jul-2022
1-4-7500-2010			LOCKS - Materials and Supplies		16.49
101-95510			SUPPLIES	98 07-Jul-2022	27-Jul-2022
1-4-7500-2400			LOCKS - Repairs & Maintenance		50.84
101-96141			WATER	98 13-Jul-2022	27-Jul-2022
1-4-7500-2010			LOCKS - Materials and Supplies		10.00
102-33162			SUPPLIES	98 11-Jul-2022	27-Jul-2022
1-4-7500-2010			LOCKS - Materials and Supplies		35.59
13011			MAGNETAWAN BUILDING CENTRE (PARKS)		
101-93819			KEYCHAIN STRAPS	98 21-Jun-2022	27-Jul-2022
1-4-7500-3010			LOCKS - Equipment Charges		40.57
14078			NORTHERN DISPOSAL & SANITATION		
26126			JUNE 2022 BIDDY ST TOILET RENTAL	98 30-Jun-2022	27-Jul-2022
1-4-7500-2010			LOCKS - Materials and Supplies		158.20
Department Totals :					311.69

DEPARTMENT	7600	HERITAGE CENTRE			
13010			MAGNETAWAN BUILDING CENTRE (COM DEV)		
101-96025			ARCHERY & HERITAGE SUPPLIES	98 12-Jul-2022	27-Jul-2022

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G.L. Account	CC1	CC2	CC3	GL Account Name			
DEPARTMENT 7600 HERITAGE CENTRE							
1-4-7600-2010				HERITAGE - Repairs and Supplies			6.49
102-32198	SUPPLIES				98 29-Jun-2022	27-Jul-2022	
1-4-7600-2010				HERITAGE - Repairs and Supplies			17.28
102-33161	PAINT				98 11-Jul-2022	27-Jul-2022	
1-4-7600-2010				HERITAGE - Repairs and Supplies			61.01
102-33162	SUPPLIES				98 11-Jul-2022	27-Jul-2022	
1-4-7600-2010				HERITAGE - Repairs and Supplies			90.47
102-33458	PAINT - HERITAGE CENTRE BRIDGE				98 14-Jul-2022	27-Jul-2022	
1-4-7600-2010				HERITAGE - Repairs and Supplies			148.93
13011 MAGNETAWAN BUILDING CENTRE (PARKS)							
104-76645	HERITAGE CENTRE LIGHTS				98 20-Jun-2022	27-Jul-2022	
1-4-7600-2010				HERITAGE - Repairs and Supplies			225.94
19043	SILVER SCREEN PRINTING						
1921	MUNICIPAL CLOTHING				98 07-Jul-2022	27-Jul-2022	
1-4-7600-2010				HERITAGE - Repairs and Supplies			14.63
Department Totals :							564.75
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DEPARTMENT 7700 AHMIC COMMUNITY CENTRE							
15050	HYDRO ONE NETWORKS						
200198932621	60 AHMIC STREET				98 30-Jun-2022	27-Jul-2022	
1-4-7700-2030				AHMIC - Hydro			137.23
Department Totals :							137.23
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DEPARTMENT 8010 PLANNING & DEVELOPMENT							
05016	ECOVUE CONSULTING SERVICES						
21-2125-310	OFFICIAL PLAN UPDATE				98 30-Jun-2022	27-Jul-2022	
1-4-8010-5012				PLN - Official Plan/Zoning Bylaw/2nd Dwe			1,636.58
18035	RUSSELL						
63-283-276/02	GENERAL PLANNING				98 04-Jul-2022	27-Jul-2022	
1-4-8010-5012				PLN - Official Plan/Zoning Bylaw/2nd Dwe			169.50
1-4-8010-2210				PLN - Legal fees			1,038.91
63-283-370 - 0	STEEL CROWN SUBDIVISION ROAD SIGN OFF				98 16-May-2022	27-Jul-2022	
1-4-8010-5012				PLN - Official Plan/Zoning Bylaw/2nd Dwe			241.49
Department Totals :							3,086.48
<hr/>							
Computer Paid Total :							288,781.45

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Vendor Code	Vendor Name				Batch	Inv Date	Inv Due Date	Amount
Invoice No.	Description							
G.L. Account	CC1	CC2	CC3	GL Account Name				
DEPARTMENT 1000 LIABILITIES								
07068	GREEN SHIELD CANADA EFT							
JULY/22	JULY 2022 GROUP BENEFIT PREMIUM				102	20-Jul-2022	27-Jul-2022	
1-2-1000-1055				Benefits Payable - librarian				349.88
13023	MANULIFE FINANCIAL EFT							
JULY/22	JULY 2022 MANULIFE GROUP BENEFIT PREMIUM				102	20-Jul-2022	27-Jul-2022	
1-2-1000-1050				Benefits Payable				954.60
1-2-1000-1055				Benefits Payable - librarian				110.40
13270	MINISTER OF FINANCE EFT							
0-745-035-776	JUNE/22 EMPLOYER HEALTH TAX INSTALMENT				100	30-Jun-2022	30-Jun-2022	
1-2-1000-1045				EHT Payable				2,499.17
15001	OMERS EFT							
JUNE/22	JUNE OMERS				100	30-Jun-2022	30-Jun-2022	
1-2-1000-1022				OMERS Payable				18,239.38
18043	RECEIVER GENERAL							
JULY 1-15/22	JULY 1-15/22 PAYROLL REMITTANCE				102	15-Jul-2022	27-Jul-2022	
1-2-1000-1049				Income Tax Payable				8,786.89
1-2-1000-1048				EI Payable				1,586.21
1-2-1000-1047				CPP Payable				5,349.32
JUNE/22	JUNE 16-30/22 PAYROLL REMITTANCE				100	30-Jun-2022	30-Jun-2022	
1-2-1000-1047				CPP Payable				5,099.58
1-2-1000-1048				EI Payable				1,613.65
1-2-1000-1049				Income Tax Payable				8,026.46
18044	RECEIVER GENERAL							
JULY 1-15/22	JULY 1-15/22 PAYROLL REMITTANCE				102	15-Jul-2022	27-Jul-2022	
1-2-1000-1047				CPP Payable				1,717.64
1-2-1000-1048				EI Payable				1,043.00
1-2-1000-1049				Income Tax Payable				2,517.92
JUNE/22	JUNE 16-30/22 PAYROLL REMITTANCE				100	30-Jun-2022	30-Jun-2022	
1-2-1000-1047				CPP Payable				1,661.62
1-2-1000-1048				EI Payable				663.60
1-2-1000-1049				Income Tax Payable				2,750.94
18089	ROYAL BANK VISA EFT							
0195	STAFF LUNCHEON SUPPLIES				102	08-Jul-2022	27-Jul-2022	
1-4-1000-5018				COUNCIL - Donations				19.13
320645	STAFF LUNCHEON SUPPLIES				102	07-Jul-2022	27-Jul-2022	
1-4-1000-5018				COUNCIL - Donations				64.34
335306462	GO TO METTING FOR COUNCIL				102	29-Jun-2022	27-Jul-2022	
1-4-1000-1310				COUNCIL - Conferences and Seminars				29.38
7882662	TABLECLOTHES				102	08-Jul-2022	27-Jul-2022	
1-4-1000-2010				COUNCIL - Materials and Supplies				118.62
23010	WORKPLACE SAFETY & INSURANCE BOARD - EFT							
JUNE/22	JUNE/22 WSIB REMITTACNE				100	01-Jun-2022	30-Jun-2022	
1-2-1000-1046				WSIB Payable				3,725.74
Department Totals :								66,927.47

DEPARTMENT 1100 ELECTIONS

18089	ROYAL BANK VISA EFT							
319959	MUNICIPAL WORLD - ELECTION SUPPLIES				102	12-Jul-2022	27-Jul-2022	

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Vendor Code	Vendor Name					Batch	Inv Date	Inv Due Date	Amount
Invoice No.	Description								
G.L. Account	CC1	CC2	CC3	GL Account Name					
DEPARTMENT 1100	ELECTIONS								
1-4-1100-2010	ELECTION - Materials/Supplies							321.22	
Department Totals :								321.22	

Vendor Code	Vendor Name					Batch	Inv Date	Inv Due Date	Amount
Invoice No.	Description								
G.L. Account	CC1	CC2	CC3	GL Account Name					
DEPARTMENT 1200	ADMINISTRATION								
07068	GREEN SHIELD CANADA EFT								
JULY/22	JULY 2022 GROUP BENEFIT PREMIUM				102	20-Jul-2022	27-Jul-2022		
1-4-1200-1010	ADMIN - Wages and benefits							1,404.52	
13023	MANULIFE FINANCIAL EFT								
JULY/22	JULY 2022 MANULIFE GROUP BENEFIT PREMIUM				102	20-Jul-2022	27-Jul-2022		
1-4-1200-1010	ADMIN - Wages and benefits							661.90	
18085	ROYAL BANK VISA EFT								
JULY/22	PUROLATOR SHIPMENT				102	30-Jun-2022	27-Jul-2022		
1-4-1200-2010	ADMIN - Office & Maintenance Supplies							77.07	
18086	ROYAL BANK VISA EFT								
66809	OACA PRIMER ON PLANNING COURSE - ERICA				102	04-Jul-2022	27-Jul-2022		
1-4-1200-1315	ADMIN - Training							412.45	
18089	ROYAL BANK VISA EFT								
2022MM	2022 MFOA MEMBERSHIP & JOB ADVERTISEMENT				100	27-Jun-2022	30-Jun-2022		
1-4-1200-1310	ADMIN - Conferences/training/memberships							485.90	
66758	MUNICIPAL ADMIN PROGRAM UNIT 3 - LAURA				102	04-Jul-2022	27-Jul-2022		
1-4-1200-1310	ADMIN - Conferences/training/memberships							412.45	
Department Totals :								3,454.29	

Vendor Code	Vendor Name					Batch	Inv Date	Inv Due Date	Amount
Invoice No.	Description								
G.L. Account	CC1	CC2	CC3	GL Account Name					
DEPARTMENT 1300	TREASURY								
07068	GREEN SHIELD CANADA EFT								
JULY/22	JULY 2022 GROUP BENEFIT PREMIUM				102	20-Jul-2022	27-Jul-2022		
1-4-1300-1010	TREAS - Wages and benefits							702.00	
13023	MANULIFE FINANCIAL EFT								
JULY/22	JULY 2022 MANULIFE GROUP BENEFIT PREMIUM				102	20-Jul-2022	27-Jul-2022		
1-4-1300-1010	TREAS - Wages and benefits							315.76	
18089	ROYAL BANK VISA EFT								
002012	AMO TREASURER JOB AD				100	27-Jun-2022	30-Jun-2022		
1-4-1300-2010	TREAS - Taxation Materials							480.25	
5674025010247	JOB BOARD ADVERTISING - TREASURER POSITION				100	24-Jun-2022	30-Jun-2022		
1-4-1300-1320	TREAS - Memberships							565.00	
66909	MUNICIPAL ACCOUNTING & FINANCE UNIT 2 - STEPHANIE				102	05-Jul-2022	27-Jul-2022		
1-4-1300-1310	TREAS - Conferences/Training/membership							452.00	
Department Totals :								2,515.01	

Vendor Code	Vendor Name					Batch	Inv Date	Inv Due Date	Amount
Invoice No.	Description								
G.L. Account	CC1	CC2	CC3	GL Account Name					
DEPARTMENT 2000	FIRE DEPARTMENT								
07068	GREEN SHIELD CANADA EFT								
JULY/22	JULY 2022 GROUP BENEFIT PREMIUM				102	20-Jul-2022	27-Jul-2022		
1-4-2000-1010	FD - Wages & Benefits							350.83	
13023	MANULIFE FINANCIAL EFT								
JULY/22	JULY 2022 MANULIFE GROUP BENEFIT PREMIUM				102	20-Jul-2022	27-Jul-2022		
1-4-2000-1010	FD - Wages & Benefits							163.44	

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Vendor Code	Vendor Name				Batch	Inv Date	Inv Due Date	Amount	
Invoice No.	Description								
G.L. Account	CC1	CC2	CC3	GL Account Name					
DEPARTMENT 2000		FIRE DEPARTMENT							
18088	ROYAL BANK VISA EFT								
1006722696	NEW CELL PHONE - DEREK YOUNG				102	08-Jul-2022	27-Jul-2022		
1-4-2000-2010				FD - Materials & Supplies/licences/medic				574.46	
115223	BAIT & TACKLE - BBQ SUPPLIES				100	18-Jun-2022	30-Jun-2022		
1-4-2000-2012				FD- Prevention Materials				71.85	
48854	FIREWORKS TRAINING				100	24-Jun-2022	30-Jun-2022		
1-4-2000-1310				FD - Conferences/training/memberships				102.00	
48857	FIREWORKS TRAINING				100	30-Jun-2022	30-Jun-2022		
1-4-2000-1310				FD - Conferences/training/memberships				102.00	
18089	ROYAL BANK VISA EFT								
048579	MVC REPORT - FIRE DEPT.				102	08-Jul-2022	27-Jul-2022		
1-4-2000-2010				FD - Materials & Supplies/licences/medic				16.00	
23010	WORKPLACE SAFETY & INSURANCE BOARD - EFT								
JUNE/22	JUNE/22 WSIB REMITTACNE				100	01-Jun-2022	30-Jun-2022		
1-4-2000-1010				FD - Wages & Benefits				478.60	
Department Totals :								1,859.18	
DEPARTMENT 2005		FIRE MAG STATION							
12045	LAKELAND POWER - EFT								
072642-00	JUNI 81 ALBERT ST - FIRE HALL				102	20-Jun-2022	27-Jul-2022		
1-4-2005-2030				MAG STATION - Hydro				132.53	
Department Totals :								132.53	
DEPARTMENT 2100		BUILDING DEPARTMENT							
07068	GREEN SHIELD CANADA EFT								
JULY/22	JULY 2022 GROUP BENEFIT PREMIUM				102	20-Jul-2022	27-Jul-2022		
1-4-2100-1010				CBO - Wages and benefits				351.50	
13023	MANULIFE FINANCIAL EFT								
JULY/22	JULY 2022 MANULIFE GROUP BENEFIT PREMIUM				102	20-Jul-2022	27-Jul-2022		
1-4-2100-1010				CBO - Wages and benefits				187.89	
Department Totals :								539.39	
DEPARTMENT 2110		BUILDING- VEHICLE							
18085	ROYAL BANK VISA EFT								
498895443	BUILDING DEPARTMENT REGISTERED LETTER				100	21-Jun-2022	30-Jun-2022		
1-4-2110-2070				CBO Vehicle - Repairs & Maint/licence				12.23	
Department Totals :								12.23	
DEPARTMENT 2600		RECREATION							
18089	ROYAL BANK VISA EFT								
0655448	CANADA DAY CANDY				100	24-Jun-2022	30-Jun-2022		
1-4-2600-2015				REC - Events				66.46	
1776242	CANADA DAY CANDY				100	23-Jun-2022	30-Jun-2022		
1-4-2600-2015				REC - Events				98.09	
229075	MAGNETAWAN GRILL - SCAVENGER HUNT PRIZE				100	20-Jun-2022	30-Jun-2022		
1-4-2600-2015				REC - Events				100.00	

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Vendor Code	Vendor Name				Batch	Inv Date	Inv Due Date	Amount	
Invoice No.	Description			GL Account Name					
G.L. Account	CC1	CC2	CC3						
DEPARTMENT 2600		RECREATION							
320645	STAFF LUNCHEON SUPPLIES			REC - Recreation	102	07-Jul-2022	27-Jul-2022	10.17	
1-4-2600-2400									
543057	GEOCACHES			REC - Recreation	100	27-Jun-2022	30-Jun-2022	252.62	
1-4-2600-2400									
5929062	MOVIES FOR DRIVE-IN EVENT			REC - Events	102	27-Jun-2022	27-Jul-2022	112.96	
1-4-2600-2015									
6469846	NEW PICKLEBALL SET			REC - Recreation	102	05-Jul-2022	27-Jul-2022	284.20	
1-4-2600-2400									
6652264	CANADA DAY SUPPLIES			REC - Events	102	05-Jul-2022	27-Jul-2022	94.99	
1-4-2600-2015									
8154656	ARCHERY SUPPLIES			REC - Recreation	102	05-Jul-2022	27-Jul-2022	39.54	
1-4-2600-2400									
Department Totals :								1,059.03	

DEPARTMENT 3101		OVERHEAD							
07068	GREEN SHIELD CANADA EFT								
JULY/22	JULY 2022 GROUP BENEFIT PREMIUM			J - Wages and benefits	102	20-Jul-2022	27-Jul-2022	1,403.32	
1-4-3101-1010									
13023	MANULIFE FINANCIAL EFT								
JULY/22	JULY 2022 MANULIFE GROUP BENEFIT PREMIUM			J - Wages and benefits	102	20-Jul-2022	27-Jul-2022	613.78	
1-4-3101-1010									
Department Totals :								2,017.10	

DEPARTMENT 3800		STREETLIGHTS							
12045	LAKELAND POWER - EFT								
073239-00 JUN	VILLAGE STREET LIGHTS			STREET - Magnetawan Street Lights	102	20-Jun-2022	27-Jul-2022	745.39	
1-4-3800-5012									
073252-00 JUN	VILLAGE STREET LIGHTS			STREET - Magnetawan Street Lights	102	20-Jun-2022	27-Jul-2022	1,471.52	
1-4-3800-5012									
Department Totals :								2,216.91	

DEPARTMENT 4020		LANDFILL							
07068	GREEN SHIELD CANADA EFT								
JULY/22	JULY 2022 GROUP BENEFIT PREMIUM			LF - Wages and benefits	102	20-Jul-2022	27-Jul-2022	435.37	
1-4-4020-1010									
13023	MANULIFE FINANCIAL EFT								
JULY/22	JULY 2022 MANULIFE GROUP BENEFIT PREMIUM			LF - Wages and benefits	102	20-Jul-2022	27-Jul-2022	63.18	
1-4-4020-1010									
Department Totals :								498.55	

DEPARTMENT 6300		BUILDING - 28 CHURCH ST							
12045	LAKELAND POWER - EFT								
072641-00 JUN	28 CHURCH STREET			CHURCH ST - Hydro	102	20-Jun-2022	27-Jul-2022	147.90	
1-4-6300-2030									
Department Totals :								147.90	

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Vendor Code	Vendor Name					Batch	Inv Date	Inv Due Date	Amount
Invoice No.	Description	CC1	CC2	CC3	GL Account Name				
G.L. Account									
DEPARTMENT 7200	PARKS								
07068	GREEN SHIELD CANADA EFT								
JULY/22	JULY 2022 GROUP BENEFIT PREMIUM					102	20-Jul-2022	27-Jul-2022	
1-4-7200-1010					PARKS - Wages and benefits				1,051.33
12045	LAKELAND POWER - EFT								
076283-00 JUNI	4135 HWY 520 - PARK					102	20-Jun-2022	27-Jul-2022	
1-4-7200-2030					PARKS - Hydro				94.00
076598-00 JUNI	61 SPARKS ST - PUBLIC UTILITY BUILDING					102	20-Jun-2022	27-Jul-2022	
1-4-7200-2030					PARKS - Hydro				43.18
077271-00 JUNI	SPARKS STREET LIGHT					102	13-Jul-2022	27-Jul-2022	
1-4-7200-2030					PARKS - Hydro				87.50
13023	MANULIFE FINANCIAL EFT								
JULY/22	JULY 2022 MANULIFE GROUP BENEFIT PREMIUM					102	20-Jul-2022	27-Jul-2022	
1-4-7200-1010					PARKS - Wages and benefits				379.08
								Department Totals :	1,655.09

DEPARTMENT 7600	HERITAGE CENTRE								
12045	LAKELAND POWER - EFT								
072693-00 JUNI	4205 HWY 520 - HERITAGE CENTRE					102	20-Jul-2022	27-Jul-2022	
1-4-7600-2030					HERITAGE - Hydro				91.73
								Department Totals :	91.73

EFT Paid Total : 83,447.63

Total Unpaid for Approval :	0.00
Total Manually Paid for Approval :	0.00
Total Computer Paid for Approval :	288,781.45
Total EFT Paid for Approval :	83,447.63
Grand Total ITEMS for Approval :	372,229.08

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

BY-LAW 2022 –

Being a By-law to stop up, close and sell Part Road Allowance between Townships of Ryerson & Chapman, Township of Chapman being Parts 2 & 3, 42R21856, District of Parry Sound

(Bailey)

LEGISLATION

WHEREAS pursuant to Section 27(1) of the *Municipal Act, S.O. 2001, c. 25*, as amended, municipalities are given authority over highways within their jurisdiction;

AND WHEREAS the Original Road Allowance which is the subject matter of this By-law is within the jurisdiction of this Municipality and the Township of Ryerson as it is a boundary road allowance;

AND WHEREAS South Horn Lake deviated from the Original Road Allowance between the Townships of Ryerson and Chapman;

AND WHEREAS the owner of Broken Lot 2, Concession 1, Township of Chapman will convey lands occupied by South Horn Lake Road will convey such lands to the Municipality of Magnetawan and is entitled to a conveyance of the Original Road Allowance pursuant to section 66 of the *Municipal Act, 2001*;

AND WHEREAS the Municipality and the Township have joint jurisdiction over the boundary road allowance;

AND WHEREAS pursuant to the Municipality's Procedures for Public Notice By-law No. 2016-12, the Clerk of this Corporation did cause a Notice of the proposed By-law to be published in accordance with requirements of the said By-law.

BE IT ENACTED AS A BY-LAW OF THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN AS FOLLOWS:

1. **Stop Up and Close** – This Council does hereby stop up and close to vehicular and pedestrian traffic the lands described in Schedule "A".
2. **Surplus Property** - The said lands described in Schedule "A" are declared to be surplus to the requirements of this Municipality.
3. **Authorization for Sale** – This Council does hereby authorize the exchange of the said lands described in Schedule "A" for other lands to be conveyed to the Municipality (being Part 1, 42R21856).

4. **Easements** – This Council does hereby authorize the transfer of such easements over the lands described in Schedule “A” attached hereto as may be required by utility providers. Notice of the proposed road closings were sent to Hydro One Networks Inc. and Bell Canada. Both have responded that they do not have any easement requirements.
5. **Sale of Land By-law** – Compliance with the Notice provisions of Public Notice By-law 2016-12, will be deemed to be in compliance with the Notice provisions of this Municipality’s Sale of Land By-law 2006-11.
6. **Execution of Documents** –
 - a) **If Paper Registration**
The Mayor and the Clerk are hereby authorized to execute all documents for paper registration (including public utility easements, if any) in connection with the closing and subsequent transfer of title to the lands described in Schedule “A”.
 - b) **If Electronic Registration**
The Clerk is hereby authorized for or on behalf of the Municipality to execute, for the Municipal Solicitor an “Acknowledgment and Direction” authorizing the Municipal Solicitor to complete the Electronic Registration for any required easements, and the subsequent transfer of title relating to the lands described in Schedule “A”.
7. **Clerk’s Affidavit** - There shall be attached to this By-law, as Schedule “B”, an affidavit by the Clerk of this Corporation, setting out:
 - a) the procedures taken for the giving of Notice pursuant to By-law 2016-12 and;
 - b) the procedures taken for notice to Public Utilities and applicable Government Departments or Ministries.

READ A FIRST AND SECOND TIME THIS 27th DAY OF JULY, 2022.

READ A THIRD TIME AND FINALLY PASSED THIS 27TH DAY OF JULY, 2022.

THE CORPORATION OF THE
MUNICIPALITY OF MAGNETAWAN

c/s
Sam Dunnett, Mayor

Kerstin Vroom, CAO/Clerk

SCHEDULE "A"

Part Road Allowance between Townships of Ryerson & Chapman, Township of Chapman
being Parts 2 & 3, 42R21856, District of Parry Sound

BY-LAW CERTIFICATION

CERTIFIED to be a true copy of By-law _____, and that such By-law is in full force and effect.

Dated at the Municipality of Magnetawan, this the 27th day of July, 2022

_____ c/s
Kerstin Vroom, CAO/Clerk

SCHEDULE "B"

Part Road Allowance between Townships of Ryerson & Chapman, Township of Chapman being Parts 2 & 3, 42R21856, District of Parry Sound

CLERK'S AFFIDAVIT - NOTICE

I, Kerstin Vroom, CAO/Clerk, of the Municipality of Magnetawan, make oath and say as follows:

1. This Deponent
I am the CAO/Clerk of the Corporation of the Municipality of Magnetawan and as such, have knowledge of the facts hereinafter deposed to.
2. Publication and Posting
Pursuant to By-law 2016-12, I did cause Notice of Council's intention to consider a By-law to stop up, close and sell that parcel of land described in Schedule "A" to be published as follows:

Public Posting - posted on the Municipal website and at the Municipal Office at least seven (7) days prior to consideration of the matter by Council;
3. Grace Period
This By-law was passed by Council more than seven (7) days after the posting.
4. Copy of Notice
Attached to this my Affidavit as Exhibit "A" is a copy of the actual Notice as it was posted.
5. Additional Notification
Notice of the proposed road closing was sent to Hydro One Networks Inc., and Bell Canada and they have advised that they do not have any interest in the subject lands.
6. Procedure
To the best of my knowledge, the closing and selling procedures taken by this Municipality have been in accordance with the Municipality's Public Notice and Sale of Land By-laws.
7. Public
The proposed by-law came before Council at its regular meeting on the _____ day of _____, 2022 and at that time, no person made any claim that the effect of the By-law would be to deprive them of the right of motor vehicle access to or from their land, and that all persons who applied to be heard, were heard.

SWORN before me at the _____)
Municipality of Magnetawan)
this the _____ day)
of _____, 2022.)

Kerstin Vroom, CAO/Clerk

A Commissioner for taking Affidavits, etc.

Name: _____

Title: _____

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

BY-LAW NO. 2022 -

BEING A BY-LAW TO RESCIND BY-LAW 2018-33

WHEREAS Section 9 of the *Municipal Act, S.O. 2001, Chapter M.25*, as amended, gives a municipality the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

AND WHEREAS Council has passed Motion # approving a new Policy ‘Use of Municipal Facilities or Grounds at No Cost’ to include the use of the Gazebo;

NOW THEREFORE the Council of the Corporation of the Municipality of Magnetawan enacts as follows:

1. THAT By-law 2018-33 is hereby repealed effective the date of passing of this By-law
2. THAT this By-law shall come into force and effect on the date of its passing

READ A FIRST, SECOND, AND THIRD TIME, passed, signed and the Seal of the Corporation affixed hereto, this 27th day of July, 2022.

**THE CORPORATION OF THE
MUNICIPALITY OF MAGNETAWAN**

Mayor

CAO/Clerk

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

BY-LAW 2022-

Being a By-law to Appoint a Deputy Chief Building Official – Shared Services Agreement Joint Building Commission

WHEREAS the Building Code Act, 1992, SO 1992 Chapter 23 Sec. 3(2) provides that the Council of each municipality shall appoint a Chief Building Official and such inspectors as are necessary for the purposes of the enforcement of the Building Code Act in the areas in which the municipality has jurisdiction;

AND WHEREAS Council recognizes and will be in compliance with the changes to the Building Code Act, 1992 and Building Code resulting from the Building Code Statute Law Amendment Act, 2002, specifically Bill 124 will be met with this appointment By-law;

AND WHEREAS Council has entered into a Shared Services Agreement with the Joint Building Commission;

NOW THEREFORE the Council of the Municipality of Magnetawan hereby enacts as follows:

1. That Brian Dumas is hereby appointed as Deputy Chief Building Official (DCBO) for the Municipality of Magnetawan for duties as set out in the Shared Services Agreement with the Municipalities of; Burk's Falls, Joly, Machar, South River, Ryerson, Sundridge, Strong.
2. That the DCBO shall be paid as set out in the Shared Services Agreement with the Municipalities of: Magnetawan, and Burk's Falls, Joly, Machar, South River, Ryerson, Sundridge, Strong.
3. That the appointment shall be effective July 27, 2022.
4. That this appointment will end upon the termination of the Shared Services Agreement with the Joint Building Commission.
5. That all previous By-laws appointing a Deputy Chief Building Official are repealed.

READ A FIRST, SECOND, AND THIRD TIME, passed, signed and the Seal of the Corporation affixed hereto, this 27th day of July 2022.

**THE CORPORATION OF THE
MUNICIPALITY OF MAGNETAWAN**

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

BY-LAW NO. 2022 -

Being a By-law to confirm the proceedings of Council July 27, 2022

WHEREAS Section 5(3) of the *Municipal Act, 2001, S.O. 2001, c.25*, as amended, requires a municipal Council to exercise a municipal power, including a municipality's capacity, rights, powers and privileges under Section 9, by by-law unless the municipality is specifically authorized to do otherwise;

AND WHEREAS the Council of the Municipality of Magnetawan deems it desirable to confirm the proceedings of Council and to ratify decisions made at its meeting hereinafter set out;

NOW THEREFORE the Council of the Corporation of the Municipality of Magnetawan enacts as follows:

1. Ratification and Confirmation

THAT the action of the Council of the Municipality of Magnetawan at its meeting for the aforementioned date(s) with respect to each motion, resolution and other action passed and taken by this Council at its meetings, except where otherwise required, is hereby adopted, ratified and confirmed as if such proceedings and actions were expressly adopted and confirmed by its separate By-law.

2. Execution of all Documents

THAT the Mayor of the Council of the Municipality of Magnetawan and the proper officers of the Municipality of Magnetawan are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain approvals where required, except where otherwise provided, and the Mayor and Clerk are hereby authorized and directed to execute all necessary documents and to affix the Corporate Seal of the Municipality to such documents.

READ A FIRST, SECOND, AND THIRD TIME, passed, signed and the Seal of the Corporation affixed hereto, this 27th day of July 2022.

THE CORPORATION OF THE
MUNICIPALITY OF MAGNETAWAN

Mayor

CAO/Clerk